

GOVERNMENT OF THE DISTRICT OF COLUMBIA



OFFICE OF ZONING

March 1, 2013

Via E-Mail and Delivery

The Honorable Phil Mendelson
Chairman, Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 504
Washington, DC 20004

Dear Chairman Mendelson:

In response to the Committee of the Whole’s Performance Oversight preliminary questions dated February 26, 2013, related to the Office of Zoning (OZ), I respectfully submit the following information.

- 1. *Please describe every grant OZ is, or is considering, applying for this fiscal year.*

OZ does not have any grants and it is not considering applying for any grants this fiscal year.

- 2. *Please provide the name of each employee who was/is on administrative leave in FY 2012 and thus far for FY 2013. In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were on administrative leave; (4) whether the leave is paid or unpaid; and (5) their current status.*

Position	Reason	Dates of Leave	Paid or Unpaid	Current Status
Staff Assistant	Administrative Leave Prior to Termination	07/20/2012 – 08/22/2012	Paid	No longer employed with the agency
Public Information Officer	Administrative Leave Prior to Termination	01/25/2013 – 02/22/2013	Paid	No longer employed with the agency

- 3. *How many grievances have been filed by labor unions against OZ management? Please list each of them by year FY 2011 FY 2013 (to date), and by union, if more than one union. Give a brief description of each grievance, and the outcome as of February 25, 2013.*

OZ has no grievances filed by labor unions against OZ management.

4. Please provide a list of all procurements for FY 2012 and FY 2013. Give a brief explanation of each. Exclude from this answer credit card purchases.

2012	
PO Number	Explanation
PO374935	OCE MACHINE MAINTENANCE
PO375368	TEMPORARY SUPPORT SERVICES (employee on maternity leave)
PO375544	MODIFICATION - EXTENDING AND ADDING FUNDS ITSA - SCAN OPERATOR LEVEL 1
PO375734	INFORMATION BUILDERS (MAINTENANCE)
PO376371	AUDIO-VISUAL MAINTENANCE CONTRACT
PO376919	COPIER SUPPLIES
PO377047	BPA FOR GENERAL OFFICE SUPPLIES
PO377343	MAINTENANCE AGREEMENT - XEROX
PO378807	COURIER SERVICES
PO379452	OPTION YEAR 2-MAP DEVELOPMENT AND MAINTENANCE
PO380993	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT
PO381306	COURT REPORTING SERVICES - ZONING COMMISSION
PO381589	MAINTENANCE FOR VIDEO STREAMING ZC & BZA HEARINGS & MEETINGS
PO381761	FOLDER INSERTER MACHINE
PO381883	IZIS DEVELOPMENT PROJECT AND WEBSITE SUPPORT
PO383629	COURT REPORTING SERVICES - ZONING COMMISSION
PO383630	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT
PO384294	COURT REPORTING SERVICES - ZONING COMMISSION
PO384295	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT
PO386632	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT
PO388178	CONTINUATION LETTER FOR OLENDER
PO389231	FUJITSU FI-6770A SCANNER- TO SCAN BZA & ZC CASE FILES
PO392582	FI-5530C2 COLOR DEPARTMENTAL SCANNER
PO392709	IRON MOUNTAIN FILE STORAGE AND MAINTAINANCE
PO406113	HARDWARE PURCHASE (SERVER)
PO421038	COMPUTERS

2013	
PO Number	Explanation
PO440717	OCE MACHINE MAINTENANCE
PO440741	COURIER SERVICES
PO440844	MODIFICATION - EXTENDING AND ADDING FUNDS ITSA - SCAN OPERATOR LEVEL 1
PO441997	IRON MOUNTAIN FILE STORAGE AND MAINTAINANCE
PO444081	COURT REPORTING SERVICES - ZONING COMMISSION
PO444082	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT
PO444985	MAINTENANCE AGREEMENT - XEROX
PO445916	LANGUAGE INTERPRETATION/TRANSLATION SERVICES
PO448170	COPIER SUPPLIES
PO448207	INFORMATION BUILDERS (MAINTENANCE)
PO448219	MAINTENANCE FOR VIDEO STREAMING ZC & BZA HEARINGS & MEETINGS

PO449888	AUDIO-VISUAL MAINTENANCE CONTRACT
PO450138	GENERAL OFFICE SUPPLIES
PO450245	TWO WORKING STATIONS (CUBICLES)
PO451243	DELL SERVER
PO451396	IZIS DEVELOPMENT PROJECT AND WEBSITE SUPPORT
PO452600	MAINTENANCE FOR VIDEO STREAMING ZC & BZA HEARINGS & MEETINGS
PO453718	OPTION YEAR 3-MAP DEVELOPMENT AND MAINTENANCE

5. Please provide in table format a list (in descending order by value of contract) of all OZ contracts in effect as of February 25, 2013, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract.

PO Number	Vendor Name	Description	Total Amt
PO451396	OST,INC	IZIS DEVELOPMENT PROJECT AND WEBSITE SUPPORT	\$ 164,003
PO444081	NEAL R GROSS & CO INC	COURT REPORTING SERVICES - ZONING COMMISSION	\$ 90,000
PO453718	NEW LIGHT TECHNOLOGIES	OPTION YEAR 3-MAP DEVELOPMENT AND MAINTENANCE	\$ 50,412
PO444082	NEAL R GROSS & CO INC	COURT REPORTING SERVICES - BOARD OF ZONING ADJUSTMENT	\$ 60,000
PO440844	OST,INC	MODIFICATION - EXTENDING AND ADDING FUNDS ITSA - SCAN OPERATOR	\$ 27,893
PO450138	LASER ART INC	GENERAL OFFICE SUPPLIES	\$ 15,000
PO440741	SUPERIOR COURIERS, LLC	COURIER SERVICES	\$ 12,000
PO445916	THE LANGUAGE DOCTORS	LANGUAGE INTERPRETATION/TRANSLATION SERVICES	\$ 5,000

6. Please provide a chart showing both OZ's approved budget and actual spending, by program, for FY 2012 and FY 2013 to date. In addition, please explain any variance between fiscal year appropriations and actual expenditures for FY 2012 and FY 2013 to date.

2012					
Object Category	Approved Budget	Revised Budget*	Budget Modification	Expenditures	Remaining Balance
1000 - AGENCY MANAGEMENT PROGRAM					
PERSONNEL SERVICES	\$598,315.54	\$699,466.03	\$101,150.49	\$700,688.28	-\$1,222.25
NON-PERSONNEL SERVICES	\$152,843.00	\$144,064.00	-\$8,779.00	\$142,843.00	\$1,221.00
0100 LOCAL FUND	\$751,158.54	\$843,530.03	\$92,371.49	\$843,531.28	-\$1.25
2000 - ZONING SERVICES					
PERSONNEL SERVICES	\$1,284,461.54	\$1,109,121.17	-\$175,340.37	\$1,109,144.92	-\$23.75
NON-PERSONNEL SERVICES	\$507,967.92	\$590,936.80	\$82,968.88	\$568,216.68	\$22,720.12
0100 LOCAL FUND	\$1,792,429.46	\$1,700,057.97	-\$92,371.49	\$1,677,361.60	\$22,696.37
0700 INTRA-DISTRICT FUNDS	\$24,000.00	\$24,000.00	\$0.00	\$18,782.40	\$5,217.60
OFFICE OF ZONING	\$2,567,588.00	\$2,567,588.00	\$0.00	\$2,539,675.28	\$27,912.72

* Reprogramming to align payroll budget to actual spending activities and ensure adequate funding for furlough payments to employees.

2013				
Object Category	Approved Budget	Current Expenditures/ Encumbrances	Available Balance	Percent Available
1000 - AGENCY MANAGEMENT PROGRAM				
PERSONNEL SERVICES	\$693,595.16	\$283,115.09	\$410,480.07	59%
NON-PERSONNEL SERVICES	\$150,685.17	\$0.00	\$150,685.17	100%
0100 LOCAL FUND	\$844,280.33	\$283,115.09	\$561,165.24	66%
2000 - ZONING SERVICES				
PERSONNEL SERVICES	\$1,232,299.59	\$389,026.68	\$843,272.91	68%
NON-PERSONNEL SERVICES	\$519,557.00	\$421,644.85	\$97,912.15	19%
0100 LOCAL FUND	\$1,751,856.59	\$810,671.53	\$941,185.06	54%
0700 INTRA-DISTRICT FUNDS	\$24,000.00	\$0.00	\$24,000.00	100%
OFFICE OF ZONING	\$2,620,136.92	\$1,093,786.62	\$1,526,350.30	58%

7. Please list each policy initiative of your agency (including the Zoning Commission and the Board of Zoning Adjustment) during FY 2012 and FY 2013 to date. For each initiative, please provide:

- (a) A detailed description of the initiative;
- (b) The total number of personnel (FTEs and contract) assigned to the initiative; and
- (c) The amount of funding budgeted to the initiative.

OZ serves as the administrative arm of the Zoning Commission (ZC) and Board of Zoning Adjustment. OZ does not itself create policy. The ZC in its work adjudicating cases (whether initiated themselves or brought by outside parties including the Office of Planning), sets policy through their various decisions. OZ makes available to the public the policies of the ZC through its maintenance of the Zoning Regulations and Map and issuance of orders.

8. Please describe any initiatives your agency implemented during FY 2012 and FY 2013 to date to improve the internal operation of the agency or the interaction of the agency with outside parties. Please describe the results, or expected results, of each initiative.

FY	INITIATIVE	RESULT/EXPECTED RESULT
2012	<p>Training Policy – OZ implemented a general policy of encouraging periodic employee training, including:</p> <ul style="list-style-type: none"> • ADA Training • AED/CPR Training • Training for the ZC and BZA • Center for Workforce Development Coursework • COTR Training • Customer Service Training • EEO Training • Ethics Training • Domestic Violence Training • Inclusionary Zoning Training 	<p>The benefit to the office and community are include the following:</p> <ul style="list-style-type: none"> • Improved quality of work product; • Improved job knowledge; • Increased productivity; • Streamlined processes and better quality control; and • Assists in the integration of technology.

	<ul style="list-style-type: none"> • Language Access Training • Interactive Zoning Map Training 	
2012	<p>Interactive Zoning Information System (IZIS) – OZ unveiled the online filing application of IZIS, which allows users to file, track and submit documents related to PUDs, Contested Map Amendments, Air Right Developments and BZA Appeals cases electronically.</p>	<p>The result of developing this system is that the general public will easily be able to follow the progress of any case. In the released workflows, documents are generally available to the public as soon as they are filed, allowing anyone to view information without coming to OZ. In addition, built-in time triggers and automatic document generation facilitates the progression of a case, avoiding delays. IZIS streamlines the zoning process to ensure a predictable, efficient and consistent process.</p> <p>The system also increases office efficiency by:</p> <ul style="list-style-type: none"> • allowing multiple employees to work with the same documents simultaneously; • permitting anyone to know the status of a case instantaneously; and • facilitating the transfer of documents to and from the agency.
2012	<p>IZIS Compliance Review Modules –. OZ launched the Compliance Review module of IZIS. This module is key in assisting the office in tracking and processing requests from filing through resolution. The Compliance Review Process module allows the public to initiate and complete the compliance process on-line.</p>	<p>The result of developing this system is that the general public can file and follow the progress of a compliance action online. The system also increases office efficiency by:</p> <ul style="list-style-type: none"> • allowing multiple employees to work with the same documents simultaneously; • permitting anyone to know the status of a compliance case instantaneously; and • facilitating the transfer of documents to and from the agency.
2012	<p>IZIS Zoning Certification Modules - OZ launched the Zoning Certification module of IZIS. This module is key in assisting the office in tracking and processing requests from filing through resolution.</p>	<p>The result of developing this system is that the staff can easily catalog and keep track of all zoning certifications that have been filed. The system also increases office efficiency by:</p> <ul style="list-style-type: none"> • allowing multiple employees to work with the same documents simultaneously; • permitting anyone to know the status of a zoning certification instantaneously; and • allows staff to locate a certification easily.
2012	<p>Online Tutorials - OZ developed tutorials to assist the public in navigating zoning processes. OZ began this initiative by creating the following tutorials:</p> <ul style="list-style-type: none"> • Key Zoning and Land Use Laws • Variance-Special Exception Hearing • Variance-Special Exception Pre-Hearing • Zoning Certifications • Party vs. Person • Compliance Review - Part I • Compliance Review - Part II 	<p>The objective of developing and presenting these online tutorials is to provide 24/7 virtual public education on important zoning processes and terminologies. These tutorials allow the agency to reach more people with relevant information when they need it.</p>

<p>2013 Training Policy – OZ implemented a general policy of encouraging periodic employee training, including:</p> <p>The six mandatory courses:</p> <ul style="list-style-type: none"> • Work-Life Effectiveness • GBLT – Online • Ethics – Online • Language Access – Online • Violence in the Workplace • IZIS Training <p>And a choice of three courses from the following list:</p> <ul style="list-style-type: none"> • Customer Service • Sexual Harassment • Developing Powerful Communication • Communicating Non-Defensively • Critical Thinking • CPR • Time Management • Understanding Stress • Work It Out: Solving People Problems at Work • Curing the Negativity Virus • Language Access 	<p>The benefit to the office and community are include the following:</p> <ul style="list-style-type: none"> • Improved quality of work product; • Improved job knowledge; • Increased productivity; • Streamlined processes and better quality control; and • Assists in the integration of technology.
<p>2013 Online Tutorials - OZ developed tutorials to assist the public in navigating zoning processes. In FY 2013 OZ has committed to developing at least 15 more. Some of the titles will include:</p> <ul style="list-style-type: none"> • Filing an Advisory Neighborhood Commission (ANC) Report • Using IZIS • Zoning Commission Contested Case Hearing • Zoning Commission Rulemaking Case Hearing • What is a Motion? • How do I make a motion or request? • What to Include on the Plans you Submit • Essential Steps for First Time Filers 	<p>The objective of developing and presenting these online tutorials is to provide 24/7 virtual public education on important zoning processes and terminologies. These tutorials allow the agency to reach more people with relevant information when they need it.</p>
<p>2013 Interactive Zoning Information System (IZIS) – OZ will unveil the addition portions of IZIS, which allows users to file, track and submit documents related to ZC and BZA cases electronically.</p>	<p>The result of developing this system is that the general public will easily be able to follow the progress of any case. In the released workflows, documents are generally available to the public as soon as they are filed, allowing anyone to view information without coming to OZ. In addition, built-in time triggers and automatic document generation facilitates the progression of a case, avoiding delays. IZIS streamlines the zoning process to ensure a predictable, efficient and consistent process.</p> <p>The system also increases office efficiency by:</p>

- allowing multiple employees to work with the same documents simultaneously;
- permitting anyone to know the status of a case instantaneously; and
- facilitating the transfer of documents to and from the agency.
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9. *What efforts has OZ made in the past year to increase transparency? Explain.*

OZ is very proud of actions it has taken to ensure that zoning process are very transparent to the public. Over the next two fiscal years, OZ will continue to expand on the information already available 24/7 to the public. Along with the tremendous amount of searchable information that is available on its website, OZ also provides the following services and information that enhance agency transparency:

1. IZIS – Interactive Zoning Information System
 - a. All case file documents for PUDs, map amendments, and appeals.
 - b. Case information for all case types (i.e. status, relief, action, order, transcripts, etc.).
2. Official Electronic Zoning Map
 - a. Zone district information.
 - b. Case information (i.e. orders, relief, and locations for closed cases)
3. Zoning Regulations
4. All ZC and BZA Orders
5. All ZC and BZA Transcripts since 1997
6. ZC and BZA Calendar with Hearing and Meeting Schedules
7. Live Webcast of All Hearings and Meetings
8. Video on Demand Hearings and Meetings dating back to 2006

Information that OZ is working to make available includes:

1. IZIS – Interactive Zoning Information System
 - a. All case file documents for rulemakings, time extensions of approved PUDs, campus plans, special exceptions, and variances
2. Official Electronic Zoning Map
 - a. Map all pending ZC and BZA cases;
 - b. Implement a search tool which will allow users to find desired zoning information within the defined vicinity of a single point/lot or contiguous multiple points/lots in the District; and
 - c. Build-in a 3D visualization capability to assist users in their contextual evaluation of a proposed zoning projects' effect of massing, volume, height, traffic patterns, sun angles, and shadows cast on adjacent properties.

In addition, pursuant to the Open Meetings Act, OZ has made every effort to be in compliance with Open Meetings requirements, including announcing, noticing, and voting on all closed meetings for the purpose of seeking legal advice from counsel and deliberating upon, but not deciding cases scheduled for decision, pursuant to §§ 405(b)(4) and 405 (b)(13) of the District of Columbia

Administrative Procedure Act. Further, in accordance with § 408, OZ maintains a recording archive of all such meetings.

10. *Please provide a list of all studies, research papers, and analyses the agency prepared, or contracted for, during FY 2012 and FY 2013 to date. Please include the purpose, as well as the current status, of each.*

In FY 2012 and FY 2013, OZ did not prepare or contract with any external sources to conduct studies, research papers, or other analyses.

11. *Please list all regulations for which the agency (including the Zoning Commission and Board of Zoning Adjustment) is responsible for oversight or implementation. Please list by DCMR title, including the date of the most recent revisions.*

OZ is responsible for the oversight of **DCMR Title 11 – Zoning Regulations**, which is updated as text amendments are passed. The most recent text amendment was issued on February 1, 2013.

12. *Please describe the Zoning Commission's role in the zoning regulations rewrite process, and please provide a time line for completion of the rewrite process, including all relevant steps.*

The Zoning Commission's role in the Zoning Regulations Review (ZRR) process, when presented with the proposed text by the Office of Planning, is to hold public hearings and take decision action. Ultimately the Zoning Commission provides final approval of the ZRR prior to the regulations' codification. As OZ understands it, the approximate schedule for the ZRR process is as follows:

Spring 2013:

- Office of Planning (OP) submits their proposed text to the Zoning Commission (ZC).
- OZ schedules a meeting at which the ZC will consider the text for setdown.
- Once the text is set down, OZ will schedule public hearings.

Summer 2013:

- At the public hearings, the public will have the opportunity to voice their opinions directly with the ZC.
- After the public hearings the ZC will take Proposed Action on the proposed/revised text.

Fall 2013:

- After Proposed Action the ZC will take Final Action.

Fall/Winter/Spring 2013/2014:

- ZRR Internal and External Implementation

13. *Please provide a list of zoning code rewrite major accomplishments/milestones during FY 2012 and FY 2013 to date.*

As the ZRR project still resides with OP, OZ does not have any major accomplishments/milestones during FY 2012 and FY 2013 to date. OZ looks forward to the internal and external implementations of the new code in the coming fiscal years.

14. (a) *Has OZ/the Zoning Commission heard concerns from the public regarding the zoning rewrite? If so, please list some of the overarching concerns as you are aware of them.*

While OZ has heard a variety of concerns from the public concerning the ZRR, the concerns that pertain directly to OZ include:

- What is the ZRR?
- What will the process be?
- Will there be public input with the Zoning Commission?

- (b) *How will OZ and the Zoning Commission consider these concerns moving forward in the zoning rewrite process?*

In response to these inquiries, in December 2012, OZ disseminated information to the general public to address these concerns (see **Attachment A**). When the public hearings are scheduled, OZ will make a concerted effort to increase the manner by which it regularly advertises public hearings in order to alert the public at large of the impending hearings.

In addition, Chairman Anthony Hood has assured the public in a statement that he has repeated on several occasions:

“Once the public hearings are scheduled, the public will have the opportunity to voice their opinions directly with the Zoning Commission. They can a.) submit detailed written testimony in support or opposition, and/or b.) testify in support or opposition before the Zoning Commission. I would like to make it crystal clear the decision on the text will be made by the Zoning Commission, after it has held public hearings.

Again, I want everyone to be comfortable with the process, know that there will be education on the proposed changes, know that their voices will be heard, and that the Zoning Commission will make the final decision in this hearing room.”

15. *Please provide a copy of the FY 2012 annual reports for the Board of Zoning Adjustment, the Zoning Commission, and the Office of Zoning, if available.*

Enclosed, please find the FY 2012 annual report for the ZC and BZA (see **Attachment B and C**.)

16. *If applicable, please explain the impact on your agency of any legislation passed at the District or federal level during FY 2012 and FY 2013 to date.*

Not applicable.

17. Please identify any legislative requirements that the agency lacks sufficient resources to fully implement.

OZ is unaware of any legislative requirements that it lacks sufficient resources to fully implement at this time.

18. Please identify any statutory or regulatory impediments to OZ's operations.

OZ is unaware of any statutory or regulatory impediments to its operations at this time.

19. Please describe any other successes or challenges experienced by the agency during FY 2012 and to date in FY 2013 not already discussed.

FY 2012

- OZ's Compliance Scorecard for Language Access met 12 out of 12 Compliance Requirements.
- OZ received a 100% performance score with Customer Service testing.
- OZ expended 96% of its expendable budget with CBEs and 77.5% of its expendable budget with CSBEs.
- OZ launched the online zoning map as the Official Zoning Map of the District of Columbia.
- OZ issued 100% of zoning certifications requests within two weeks of filing.
- OZ launched the online application filing module of the Interactive Zoning Information System, which functions as the primary intake point for ZC and BZA case applications and supporting documents for Planned Unit Development and Appeal cases.
- BZA held 42 hearing/meeting days totaling 223.5 hours. This represents an increase of 8 days over FY 2011; however, it also represents a 39-hour decrease in the number of hours.
- BZA summary orders, which represented 74% of all BZA orders, were on average issued within 3.8 business days of decision. 46% of these orders were issued within 2 days of the decision.
- ZC held 69 hearing/meeting days totaling 276 hours. This represents a decrease of 7 days over FY 2011; however, it represents a 20.5-hour increase in the total number of hours.

FY 2013

- ZC is averaging just over 2 months between pre-hearing submission and hearing.

- BZA summary orders, which represent 79% of all BZA orders, were on average issued within 3.8 business days of decision. 50% of these orders were issued within 2 days of the decision.
- BZA applications are heard on average within 2.75 months of filing, which is an improvement over 3.5 months in FY 2012. This improvement results from the Board’s efficiently hearing an increased number of cases per session.

20. Did OZ receive any FOIA requests in FY 2012? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If yes, please provide a copy as an attachment.

Yes, OZ received 20 FOIA requests in FY 2012 and it filed a disclosure report with the Secretary of the District of Columbia (see **Attachment D.**)

21. (a) Please attach copies of the required small business enterprise (SBE) expenditure report for fiscal years 2011 and 2012.

Please see **Attachments E and F.**

(b) D.C. Official Code § 2-218.53(b) requires each District agency to submit supplemental information with their annual SBE expenditure report, including: a description of the activities the agency engaged in to achieve their fiscal year SBE expenditure goal; and a description of any changes the agency intends to make during the next fiscal year to achieve their SBE expenditure goal. Has OZ submitted the required information for fiscal years 2011 and 2012?

Yes. OZ submitted the following information:

Fiscal Year	Description of Activities Performed to Achieve Goal	Description of Changes the Agency Intends to Make to Achieve Goal Next Year
2011	Whenever possible, OZ made every effort to spend all expendable dollars with CSBEs before contracting with non-CSBE entities.	In FY 2012, OZ maintains its pledge to spend all expendable dollars with CSBEs before contracting with non-CSBE entities. However, as the award of contracts is not solely at the discretion of OZ, but primarily at the discretion of the Office of Contracting and Procurement, OZ can request contracts be awarded to CSBEs, but ultimately the request may be denied. In an effort to ensure compliance this fiscal year, OZ has made a concerted effort to encourage non-CSBE awardees to become CSBE-certified.
2012	Whenever possible, OZ made every effort to spend all expendable dollars with CSBEs before contracting with non-CSBE entities. Please note that 96% (\$392,962.73)	In FY 2013, OZ maintains its pledge to spend all expendable dollars with CSBEs before contracting with non-CSBE entities. However, as the award of contracts is not solely at the discretion of OZ, but primarily at the discretion

	of all expenditures were spent with CBEs.	of the Office of Contracting and Procurement, OZ can request contracts be awarded to CSBEs, but ultimately the request may be denied. In an effort to ensure compliance this fiscal year, OZ has made a concerted effort to encourage non-CSBE awardees to become CSBE-certified.
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If you have any questions or require additional information, please do not hesitate to contact me.

Sincerely,



Sara A. Bardir
Director

- Enclosure: Attachment A – Zoning Regulations Review Information Brochure
Attachment B – FY 2012 Zoning Commission Annual Report
Attachment C – FY 2012 Board of Zoning Adjustment Annual Report
Attachment D – FY 2012 FOIA Disclosure Information
Attachment E – FY 2011 Small Business Enterprise (SBE) Expenditure Report
Attachment F – FY 2012 Small Business Enterprise (SBE) Expenditure Report



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What is the ZRR?

What is the ZRR?

The ZRR, also known as the **Zoning Regulations Review**, is a project being led by the Office of Planning (OP) to revise the DC Zoning Regulations.

When were the Zoning Regulations last comprehensively revised?

This is the first time the Zoning Regulations have been comprehensively revised since 1958.

Why change the Zoning Regulations?

Many of the problems with the current Zoning Regulations are those that you would expect from a 50-year-old document. Outdated terms like “telegraph office” and “tenement house” still reside in our regulations, concepts like parking standards and antenna regulations are based on 1950s technology, and new concepts like sustainable development had not even been envisioned. For several years, the District has seen a steady increase in the number of text and map amendments presented to the Zoning Commission (ZC). New overlay requests, zoning consistency actions, and changes to the text are increasingly common.

The countless amendments to the ordinance over the last half century have helped to keep the regulations relevant. However, piling amendment on top of amendment over the years creates problems of its own. Even the simplest of text amendments has become extremely complicated as 50 years of changes have made it very difficult to cross-reference interwoven sections and prevent unintended consequences.

All of these issues have led to the recognition that an overhaul is needed. Just like the last time the regulations were updated, the City Council approved a new Comprehensive Plan that calls for “substantial revision and reorganization, ranging from new definitions to updated development and design standards, and even new zones.” OP committed to undertake this effort and is leading the public review and revision of our Zoning Regulations.

What is the proposed remaining schedule?

Fall 2012/Winter 2013

OP will be conducting public outreach meetings in each of the eight Wards to present draft proposed text. The meetings are scheduled to be held as follows:

Date	Ward*	Date	Ward*
December 8, 2012	6	January 8, 2013	3
December 11, 2012	2	January 9, 2013	5
December 13, 2012	8	January 12, 2013	7
January 5, 2013	1	January 16, 2013	4

* Check the zoning update website at www.dczoningupdate.org and/or www.zoningdc.org for more information on times and venues.

Winter 2013

OP will submit their proposed text to the ZC for setdown. OZ will schedule public hearings.

Spring 2013

Public hearings will be held where the public will have the opportunity to voice their opinions directly with the ZC.

Summer 2013

The ZC will take action on the proposed text.

What is Zoning?

Zoning is a tool used by local governments to manage the physical development of land and the uses to which individual properties may be put. Typically, zoning is used to protect existing uses from potential negative impacts of new uses, to guide growth, and to influence building form.

Zoning codes generally specify areas in which residential, commercial, industrial, recreational, or other activities may take place. This is done by creating zoning classifications that allow certain uses -- either by right or with Board of Zoning Adjustment approval -- and prohibit others. Zoning classifications usually also limit the bulk and density of buildings to ensure compatible development.

Among other things, zoning can be used to promote positive public policies that guide:

- **Green and recreational opportunities** (e.g. parks, playgrounds, vegetable gardens, green roofs, and rain gardens)
- **Energy alternatives** (e.g. wind, solar, energy efficient building materials)
- **Civic activity**
- **Safe living and working environments**
- **Educational opportunities**
- **Cultural opportunities** (e.g. museums, sports venues, theater)
- **Business opportunities**
- **Healthy and convenient living at all stages of life**
- **Urban design quality**
- **Light and air quality**
- **Building height and density**
- **Distance between buildings and property lines**
- **Use of land** (e.g. housing, shopping, working)
- **Parking opportunities** (e.g. automobile, bicycle, and motorized cycles)
- **Transportation opportunities** (e.g. Bus, rail, taxicab, bicycle, and pedestrian trails)
- **Public Services** (e.g. schools, libraries, police, and fire)

How can I participate in the process?

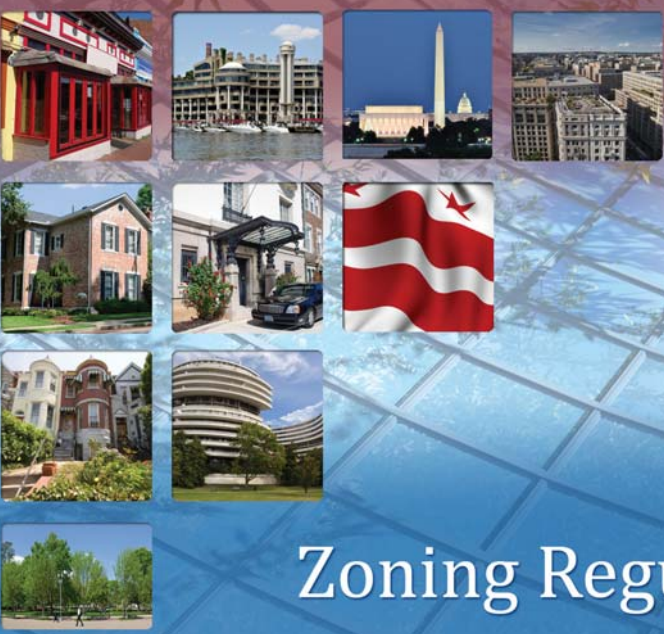


1. Watch archived video of ZC hearings under case number 08-06 to learn what has been discussed thus far. The archived video can be found on our website at www.dcoz.dc.gov under "ZRR" in the sidebar.
2. Attend the public outreach/neighborhood meetings being held by OP to understand what changes to the Zoning Regulations are being proposed and how these may or may not affect you. Give OP feedback and comments on the proposed text, as it may be used to fine tune the text.
3. Check out the ZRR website – www.dczoningupdate.org and the new ZRR blogsite – www.zoningdc.org for more information and to comment on proposals.
4. Use the Office of Zoning's website at www.dcoz.dc.gov as a resource. Once the proposed text for the new Zoning Regulations has been filed with the ZC, we encourage you to review the case file online using the Interactive Zoning Information System (IZIS). You will be able to view all the documents that have been filed as well as submit your own testimony into the record.
5. Let your voice be heard by testifying before the ZC at the public hearings that are tentatively being set for spring of 2013.
6. Watch the ZC ZRR hearings live when they air, if you cannot attend the public hearings.

Did you know... You can now view some Zoning Commission and Board of Zoning Adjustment case files online. Please visit www.dcoz.dc.gov and click on "Zoning Case Search" in the sidebar.



District of Columbia Office of Zoning
441 4th Street, N.W.
Suite 200-S
Washington, DC 20001



District of Columbia Office of Zoning



Zoning Regulations Review

ZONING COMMISSION

Annual Report

FY 2012



The mission of the DC Office of Zoning (DCOZ) is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA) in support of their oversight and adjudication of zoning matters in the District of Columbia.



- Introduction
- Featured Projects
- Case Information
- Meeting and Hearing Dates
- Cases on Appeal



Introduction

The Zoning Commission (ZC) is an independent, quasi-judicial body. Created by the Zoning Act of 1920, as amended, the ZC is charged with preparing, adopting, and subsequently amending the Zoning Regulations and Zoning Map to be not inconsistent with the Comprehensive Plan for the National Capital area. Three members of the ZC are residents of the District of Columbia appointed by the Mayor and confirmed by the Council. The fourth member of the ZC is the Architect of the Capitol (or his/her representative). The fifth ZC member is the Director of the National Park Service (or his/her representative).

The Zoning Commission hears the following types of cases:



Map Amendment: Application/Petition to change the Zone District applied to a property; this can also include the addition of an overlay to an area.



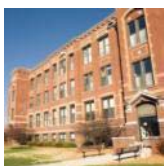
Text Amendment: Petition to change the text of the Zoning Regulations. This may include changes to the development standards in one or more Zone Districts or procedural items contained in the regulations.



Air Space Development: Request for renting or otherwise using the space above or below streets and alleys in the District of Columbia.



Planned Unit Development (PUD): Special review process for larger developments to ensure high quality development and public benefits.



Campus Plan: A kind of special exception case specifically for large institutional uses like universities and hospitals.

NOTE: The ZC may decide variances and special exceptions too.

Public hearings and meetings are held primarily on Monday and Thursday evenings at 6:30 p.m. in the Jerrily R. Kress Memorial Hearing Room at the Office of Zoning at 441 4th Street N.W., Washington, DC 20001 in Room 220 South. Visit “How to Reach Us” on the DCOZ website for detailed directions.

FY 2012 Zoning Commission

Anthony J. Hood - Chairman

(Term Expiration: February 3, 2014)

Anthony J. Hood has served on the Zoning Commission since 1998 and has served as Chairman since 2007. He is the Chief of the Printing and Mail Management Section, Facilities Operations Branch, of the U.S. Environmental Protection Agency in Washington, DC. Currently, Mr. Hood serves as the President of the Woodridge Civic Association and the Woodridge Civic Fund. He serves on the Board of Directors of the Bryant Park Home-owners Association and is a Member of the 5th District's Citizens Advisory Council and the Bryant/Channing Streets Orange Hat Patrol. Mr. Hood is both a life-long member and Deacon of the Greater First Baptist Church of Washington, DC and resident of Ward 5. He has a Bachelor of Science in Printing Management from the University of the District of Columbia and was educated in the District's Public Education System.



Marcie I. Cohen - Vice-Chairman

(Term Expiration: February 3, 2015)

Marcie Cohen has served on the Zoning Commission since 2011. She retired in July 2010 after serving in both the public and private sectors. She has special expertise in affordable housing and community development and was active in the fields of housing production, economic development and urban planning for over 40 years. Her knowledge of urban issues led to appointments as a member of the U.S. Delegation to the UN Conference on Human Settlements (1996) and the UN Conference on Sustainable Development (2010).



In 1998, Ms. Cohen was selected as one of ten recipients of the prestigious Loeb Fellowship at the Harvard Graduate School of Design. Ms. Cohen received an appointment as Visiting Senior Scholar at the Great Cities Institute at the University of Illinois at Chicago in the fall of 2000.

Ms. Cohen served for nearly nine years as Vice Chair of the District of Columbia Housing Authority. She is a board member of the National Low Income Housing Coalition, an advisory board member for 5 Stone Green Capital and a member of Lambda Alpha International.

Ms. Cohen hold a Bachelor of Arts degree in Political Science from the State University of New York in Buffalo and a Master's of Public Administration from the University of Southern California.

Konrad Schlater - District Resident

(June 18, 2009 - May 14, 2012)

Konrad W. Schlater has served on the Zoning Commission since 2009. He is a Project Manager at William C. Smith + Co (WCS), a multidisciplinary real estate firm based in Washington, DC. Prior to joining WCS in 2008, Mr. Schlater served as a Special Assistant to the Deputy Mayor for Planning and Economic Development and was responsible for the day-to-day management of numerous large-scale public-private partnerships. He served earlier as a Presidential Management Fellow at the U.S. Department of Housing and Development, where he focused on policy development for public housing and other urban policy issues. Mr. Schlater holds a Master in Public Policy from the Harvard John F. Kennedy School of Government with a focus on Transportation, Housing and Urban Development and a Bachelor of Arts from the University of Wisconsin.

**Michael G. Turnbull, FAIA**

Architect of the Capitol Designee

Michael G. Turnbull has served on the Zoning Commission since 2005 and is the Assistant Architect of the Capitol (AOC). The Office of the AOC is responsible to the United States Congress for the maintenance, operation, development, and preservation of buildings and more than 450 acres of land throughout the Capitol complex. He is the senior executive overseeing the Modernization of the Supreme Court of the United States and instituted the AOC's first best practices initiative aimed at improving project delivery of capital projects which included a major reorganization of the AOC's divisions involved in design and construction. Prior to joining the AOC, Mr. Turnbull served as the Director of the Department of Design and Construction at the Art Institute of Chicago, one of the nation's premier fine art museums and schools of art. Mr. Turnbull is a Fellow of the American Institute of Architects, a licensed architect in DC, Virginia, Maryland, and Illinois, and a member of the American Planning Association and Lambda Alpha. He received his Bachelor of Architecture, a five-year professional degree, from the University of Illinois in Chicago.

**Peter G. May**

National Park Service Designee

Peter G. May has served on the Zoning Commission since 2007 as the National Park Service (NPS) designee, and previously served as the Architect of the Capitol designee from 2001 - 2004. He is the Associate Regional Director for Lands, Resources, and Planning with the National Capital Region of NPS. Prior to joining NPS, Mr. May was Deputy Director of Operations in the District of Columbia's Office of Property Management, Project Administrator with the Architect of the Capitol, and an architect with Weinstein Associates Architects and Quinn Evans | Architects. Mr. May is a Board Member of the Capitol Hill Community Foundation. He formerly served on the District of Columbia Public Schools Modernization Advisory Board and Committee of 21. Mr. May has a Master of Architecture from the University of Maryland and a Bachelor of Arts from Georgetown University.





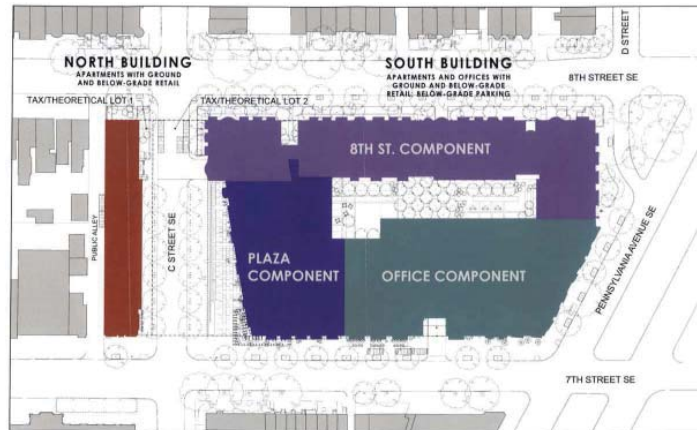
Featured Projects



Case No. 11-03A - Hoffman-Strueever Waterfront, LLC

The proposed project is to redevelop the Southwest Waterfront into a new urban waterfront with maritime, commercial, cultural, residential and neighborhood-serving uses. The proposed “vertical” improvements will include two mixed-income apartment houses built above a multi-purpose entertainment and cultural venue on Parcel 2 with ground and upper floor retail; a co-generation power facility on Parcel 2 to service the PUD site from 7th Street to the Fish Market; an office building with ground floor retail on north portion of Parcel 3, known as Parcel 3A; a hotel with ground floor retail on Parcel 3B; a mixed-income multi-family residential building and a market-rate multi-family residential building with ground floor and upper floor retail/service uses on Parcel 4; a church and multi-family residential building on Parcel 11; the Capital Yacht Club on the Wharf just below Parcels 3 and 4; the District Pier Pavilion on the landside of the District Pier; the Dock Masters Building on the waterside of the District Pier; the Transit Pier Pavilion on the Transit Pier, flexible retail kiosks on the Wharf, and the Waterfront Park Pavilion in the Waterfront Park. The development will include approximately 1,552,253 sf of gross floor area, or approximately 49% of the projected 3,165,000 million sf of gross floor area approved in the entire PUD. Approximately 777,173 square feet of gross floor area will be devoted to residential uses, with approximately 97,000 sf of gross floor area set aside for low and moderate housing and 69,000 sf of gross floor area set aside for workforce housing in this PUD application.

Hearings Held: June 28, 2012; July 2, 2012; July 12, 2012; July 23, 2012; and July 31, 2012.



Case No. 11-24 - Stanton-Eastbanc LLC

The proposed PUD will have a total gross floor area of approximately 466,247 sf. The smaller of the two buildings will be located at the northern edge of the Property and is identified as the “North Building”. The larger of the two buildings is identified as the “South Building” and will abut 7th Street, S.E., Pennsylvania Avenue, S.E., a small portion of D Street, S.E. and 8th Street, S.E. The South Building will contain a residential component on 8th Street, an office component on 7th and Pennsylvania Avenue and another residential component on 7th Street that will face the urban plaza.

The Project will provide (i) approximately 253,767 gross square feet of residential use, of which approximately twenty-nine percent (29%) will be devoted to workforce/affordable housing, and (ii) approximately 201,907 gross square feet of commercial office and retail uses. Potential uses for below grade retail space under the South Building include a grocery store, drug store or gym/health club. The Project will have a total floor area ratio of approximately 3.4 and building heights ranging from 47 feet to 88 feet. The Project will be supported by a two-level underground parking garage under the South Building which will contain approximately 320 parking spaces.

Hearings Held: June 14, 2012; June 21, 2012; and July 11, 2012.

Proposed Action Approval: September 10, 2012



Case No. 11-13 – Application of TC/CSG St. Matthews, LLC

The project will be a mixed-use building with residential apartments, a new sanctuary for St. Matthew’s Church, a community center (with accessory uses and programming), and underground parking and loading (“Project”). The Project will have a gross floor area of approximately 208,489 square feet, which equates to an FAR of 4.17. The residential component of the project will include approximately 217 residential units located on all 11 floors. The main entrance to the residential units will be located on M Street. The residential units will consist of a mix of studio, one bedroom, and two bedroom units. The project will include approximately 138-164 parking spaces, which includes 25 for the church and the remainder for the residential units. The residential structure will be characterized by a tiered and modulated use of one or two-story bays; projections or loggias articulated with metal frames, glazed areas and metal clad panels. The church sanctuary will be located at the site’s primary corner with an eased, three-story high wall of stacked natural stone. A large outdoor courtyard will be located at the southeast portion of the Property, with the building lining the northern and eastern portion of the site.

Hearings Held: March 5, 2012; and March 19, 2012;

Proposed Action Approval: April 30, 2012

Final Action Approval: June 11, 2012



Case No. 11-08 - Il Palazzo LLC

The proposed project is to renovate the former Italian Embassy building, which is designated as a historic landmark on the District of Columbia Inventory of Historic Sites. The Applicant will construct an eight-story addition on the rear of the Property, which will be connected to the historic resource via an above-grade corridor to the north of the building. The development will be dedicated entirely to residential use and will include approximately 60-90 spaces of below-grade parking. The development will include 110-135 residential units, including six affordable units, at least five of which will be two-bedroom family units, which will be reserved for households with an annual income no greater than 80% of the Annual Median Income.

Final Action Approval: October 27, 2011



Case No. 11-12 – Application of EastBanc-W.D.C. Partners, LLC

The purpose of the PUD and map amendment is to permit the redevelopment of the Property with a mixed-use project consisting of a new public library, ground floor retail, and a 10-story residential building above. The proposed PUD will have a total gross floor area of approximately 327,304 square feet. The new public library, which will front primarily on L Street, consists of approximately 17,000 to 20,223 square feet of gross floor area; the neighborhood-serving retail, which will be along 23rd Street, consists of approximately 17,000 to 20,223 square feet; and the residential building, above the library and retail, consists of approximately 287,184 square feet. The residential building will contain approximately 153 to 189 one-, two- and three-bedroom units. The project will be supported by a two-level underground parking garage with approximately 190 to 197 parking spaces. The building will have a maximum height of 110 feet, and the floor area ratio (“FAR”) for the PUD will be approximately 7.0.

Hearings Held: December 19, 2011 and January 5, 2012

Proposed Action Approval: February 13, 2012

Final Action Approval: March 26, 2012



Case No. 12-01 – The Catholic University of America Campus Plan 2012-2027

The Master Plan proposes new buildings that would provide state-of-the-art spaces to support academic, administrative and student life. These proposed new buildings would be grouped according to three types of spatial definition as follows:

Framing open spaces - The construction of new buildings has been proposed in order to delineate the southern end of the Law School Quad, the northern end of the McMahon Quad, and the Curley Hall courtyard. An addition to the west side of the Pryzbyla Center would help define the central open space on campus in front of the Mullen Library. New residential halls next to Opus Hall and north of Marist and O’Boyle Halls would be positioned to frame open spaces for student recreational and social activities.

Defining campus edges and thresholds - A new structure near the Brookland/CUA Metrorail Station would help direct pedestrian traffic from the transit stop into the heart of the campus. Another building at the north end of the Law School Quad would create a transition between the academic campus to the south and the residential halls to the north. Along Michigan Avenue, a new building would provide a natural barrier between the tranquility of campus and the noisy, disruptive traffic on Michigan Avenue.

Building on existing structures - New infill within academic, residential and recreational precincts would aid in expanding programs, reinforcing uses and defining distinctive areas on campus. This infill includes additions to the Pryzbyla Center and the DuFour Athletic Center to meet the needs of new fitness and sports programs; an expansion of Ward Hall that would result in framing views of historic Caldwell Hall more advantageously; an addition to Aquinas Hall; new residential halls east of Marist Hall to meet on-campus student housing needs; and new additional buildings in the arts precinct to accommodate expanding programs.

Hearing Held: March 22, 2012

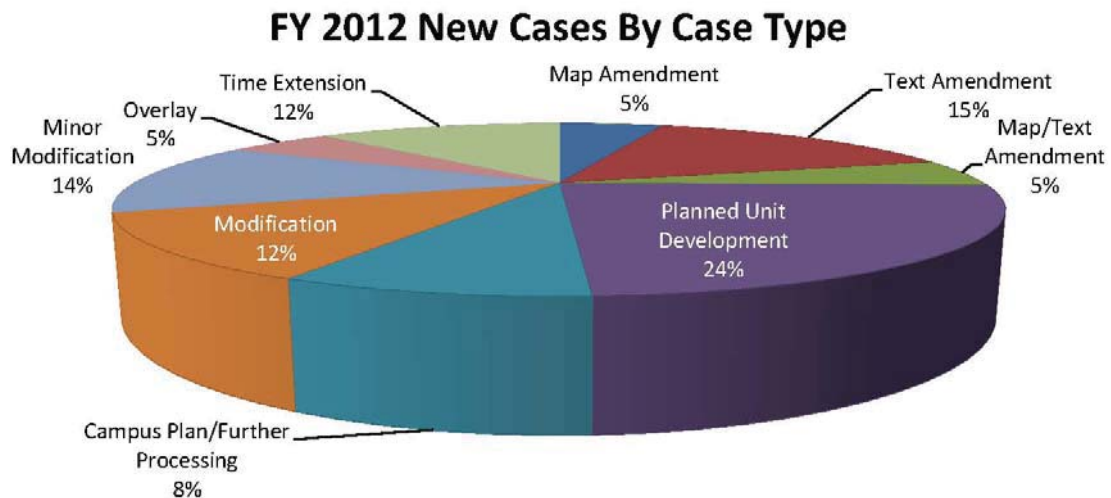
Proposed Action Approval: April 13, 2012

Case Information

Final Action Results				
	Case No.	Description	Result	Vote
1	05-37C	Station Townhouses, LLC - Two-Year PUD Time Extension	Approved	4-0-1
2	11-09	Duball Petworth, LLC - Consolidated PUD & Related Map Amendment	Approved	4-0-1
3	11-03	Hoffman-Struever Waterfront, LLC - 1st Stage PUD & Related Map Amendment	Approved, with changes	4-0-1
4	11-08	Il Palazzo, LLC - Consolidated PUD & Related Map Amendment	Approved, with changes	4-0-1
5	05-28F	Lano Parcel 12, LLC - 2nd-Stage PUD	Approved	3-0-2
6	11-16	Office of Planning - Text Amendment to Section 721.3 [Firearms]	Approved	3-0-2
7	05-28G	Parkside Homes, LLC, et al. - PUD Modification	Approved	3-0-2
8	11-01A	Office of Planning - Technical Corrections to Z.C. Order No. 11-01	Approved	4-0-1
9	07-21B	PerStar M Street, LLC - PUD Modification	Approved	4-0-1
10	05-30B	Four Points, LLC - One-Year Time Extension	Approved	5-0-0
11	11-15	Howard University - 2011 Campus Plan	Approved	5-0-0
12	08-33A	Conference Center Associates I, LLC - Two-Year PUD Time Extension	Inpart approved, inpart denied	4-0-1
13	11-15A	Howard University - Further Procersing of Campus Plan and Special Exception	Approved	4-0-1
14	07-13C	Trustees of Corcoran Gallery of Art - Two-Tear PUD Time Extension	Held in abeyance	5-0-0
15	11-07	American University 10-Year Campus Plan	Approved	4-0-1
16	11-07A	American University Further Processing of North Hall	Approved	4-0-1
17	11-18	Dlx Street Gateway Redevelopment Partners, LLC - Map Amendment, Special Exception, and Variance	Approved	5-0-0
18	11-12	EastBanc W.D.C. Partners, LLC - Consolidated PUD & Related Map Amendment	Approved	4-0-1
19	11-20	Office of Zoning - Text Amendment @ Section 106	Approved	3-0-2
20	11-22	Office of Planning - Text Amendment @ Sections 199, 601, 701, and 901	Approved	5-0-0
21	11-07B	American University - Further Processing of Campus Plan - Tenley Campus	Approved	4-0-1
22	07-23B	Georgetown University - Athletic Training Facility - Modification of Approved Plan	Approved	5-0-0
23	10-28	901 Monroe Street, LLC - Consolidated PUD & Related Map Amendment	Approved	5-0-0
24	05-37B	Station Townhouses, LLC - PUD Modification	Approved	4-0-1
25	12-01	Catholic University Campus Plan	Approved	5-0-0
26	11-19	30th St. Crescent, LLC - Map Amendment w/Special Exception and Variances	Approved	4-1-0

Final Action Results				
	Case No.	Description	Result	Vote
27	07-13C	Trustees of Corcoran Gallery of Art - Two-Year PUD Time Extension	Approved	5-0-0
28	07-18B	Jemal's Up Against the Wall - Two-Year PUD Time Extension	Approved	5-0-0
29	11-13	TC/CSG St. Matthew's - Consolidated PUD & Related Map Amendment	Approved	4-0-1
30	11-23	ANC 8B - Map Amendment	Approved	4-0-1
31	06-11/12F	George Washington University - 2nd-Stage PUD & Furthering Processing	Approved	4-0-1
32	03-12M/ 03-13M	Capper Carrollsburg Venture, LLC – Two-Year PUD Time Extension	Approved	4-0-1
33	10-32	Georgetown University - 2011 Campus Plan	Approved	3-0-2
34	05-36F	K Street Developers, LLC - Two-Year PUD Time Extension	Approved	4-0-1
35	11-25	VASUDAV, Inc. - Consolidated PUD & Related Map Amendment	Approved	4-0-1
36	09-14	Safeway, Inc. - Consolidated PUD & Related Map Amendment	Approved	4-0-1
37	12-04	Office of Planning - Map Amendment	Approved	4-0-1
38	09-05A	United House of Prayer - PUD Modification	Approved	3-0-2
39	10-30	Jemal's Channing - Map Amendment	Approved	3-0-2
40	07-35C	Sheridan Terrace Redevelopment, LLC - PUD Modification	Approved	4-0-1
41	06-08C	Ft. Lincoln /Gateway Village, LLC - PUD Modification	Approved	4-0-1

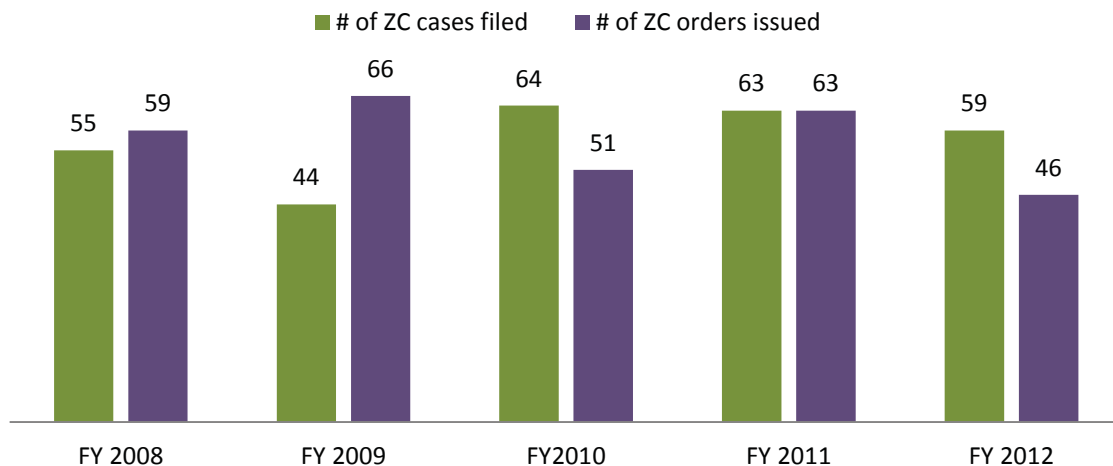
FY 2012 New Cases By Case Type			
3	Map Amendment (MA)	7	Modification to a PUD (MPUD)
9	Text Amendment (TA)	8	Minor Modification (MMOD)
3	Map/Text Amendment (MA/TA)	3	Overlay (CG)
14	Planned Unit Development (PUD)	7	Time Extension (TE)
5	Campus Plan/Further Processing (CP/FP)	4	Zoning Regulation Review Updates



FY2012 New Case Descriptions			
Case No.	Description	Case Type	Date Filed
05-28I	D.C. Primary Care Association	MMOD	10/12/2011
10-24A	Forest City SEFC, LLC	MMOD	10/12/2011
11-01A	Office of Planning	TA	10/18/2011
06-11F/06-12F	The George Washington University	PUD/FP	11/2/2011
11-21	Office of Planning	MA/TA	11/7/2011
11-22	Office of Planning	TA	11/16/2011
11-23	Advisory Neighborhood Commission 8B	MA	11/17/2011
07-23B	Georgetown University	CP/FP	11/22/2011
11-24	Stanton-Eastbanc, LLC	PUD/MA	11/23/2011
04-14B	Florida Rock Properties, Inc.	MPUD	12/1/2011
05-30B	Four Points, LLC	TE	12/2/2011
11-25	VASUDAV, Inc. d/b/a Baywood Hotels	PUD/MA	12/14/2011
62-19A	Euro-Watergate Hotel & Residences, LLC	MMOD	12/16/2011
08-14B	Kelsey Gardens Property Company, LLC	MMOD	12/21/2011
05-40A	Wesley Theological Seminary of the United Methodist Church	CP/FP	12/21/2011
08-33A	Conference Center Associates I, LLC	TE	12/22/2011
12-01	The Catholic University of America	CP/FP	1/4/2012
07-26D	O Street Roadside, LLC	MPUD	1/5/2012
07-13C	Trustees of Corcoran Gallery of Art	TE	1/5/2012
06-10B	The Morris & Gwendolyn Cafritz Foundation	MPUD	1/17/2012
11-03A	Hoffman-Struever Waterfront, L.L.C.	PUD	2/6/2012
79-14A	Hillendale Homeowners Association	MMOD	2/8/2012
12-02	B&B 50 Florida Avenue, LLC	PUD/MA	2/22/2012
06-11G/06-12G	The George Washington University	PUD/MA	2/22/2012
12-03	Asmara, LLC	PUD/MA	2/23/2012
07-35C	Sheridan Terrace Redevelopment, LLC	MPUD	2/28/2012
09-05A	United House of Prayer	MPUD	4/12/2012
06-08C	Fort Lincoln/Gateway Village, LLC	MPUD	4/29/2012
04-14C	Florida Rock Properties, Inc.	TE	5/2/2012
12-04	Office of Planning	MA	5/9/2012
03-12M/03-13M	Capper Carrollsburg Venture, LLC	TE	5/9/2012
97-16B	Lowell School, Inc.	MMOD	5/15/2012
12-05	Ballpark Square LLC & SCD Acquisitions, LLC	CG	5/23/2012
09-08B	D.C. Wheel Productions, Inc.	PUD	5/31/2012
08-34A	Center Place Holdings, LLC	PUD	6/3/2012

FY2012 New Case Descriptions			
Case No.	Description	Case Type	Date Filed
06-11H/ 06-12H	George Washington University	MMOD	6/6/2012
05-36F	K Street Developers, LLC	TE	6/11/2012
84-17A	Minshall Stewart Properties	MMOD	6/11/2012
02-38C	Waterfront 425 M Street, LLC & DMPED	TE	6/21/2012
12-07	Office of Planning	MA	7/1/2012
07-08B	Office of Planning	TA	7/2/2012
12-06	Office of Planning	TA	7/2/2012
12-08	Office of Planning	MA/TA	7/2/2012
12-09	NJA Associates, LLC & St. Matthews Baptist Church	CG	7/10/2012
12-10	Office of Planning	TA	7/20/2012
12-11	Office of Planning	TA	7/23/2012
04-33F	Office of Planning	TA	7/26/2012
12-12	Office of Planning	TA	7/26/2012
12-13	Office of Planning	TA	7/26/2012
12-14	3rd & M LLC and Park Inn Associates LP	PUD/MA	8/7/2012
12-15	Gallaudet University	CP/FP	8/23/2012
12-16	Capitol Gateway Marketplace	PUD/MA	8/27/2012
12-17	Holland & Knight	MA/TA	9/6/2012
12-18	USL WDC H Street LLC ; H Street Self Storage, LLC	PUD/MA	9/10/2012
05-36G	K Street Developers, LLC	MPUD	9/12/2012
12-19	Capital Riverfront Hotel, LLC	CG	9/13/2012
12-20	13th & U Lessee LLC	PUD/MA	9/20/2012
11-03B	Hoffman-Struever Waterfront, L.L.C.	PUD	9/20/2012
06-39A	Catholic University of America	CP/FP	9/24/2012

Number of Cases Filed and Orders Issued By Fiscal Year



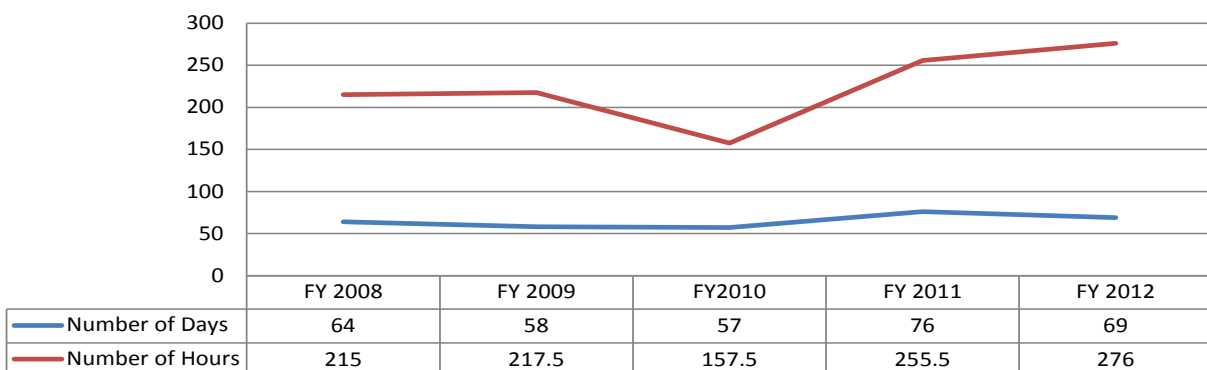
Meeting and Hearing Information

The Zoning Commission typically meets on Monday and Thursday evenings and occasionally on Tuesday or Wednesday evenings. In FY 2012, there were 69 hearing/meeting days totaling 276 hours. This represents a decrease of 7 days over FY 2011; however, it represents a 20.5-hour increase in the number of hours. These charts break down the meeting days and hours:

FY 2012 1st Half Meeting and Hearing Dates and Hours											
OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH	
Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
3	2	3	5	1	3	5	6	2	4.5	1	1.5
6	5	7	4.5	5	5.5	9	4	9	3	5	5.5
13	5	14	3.5	8	3	19	6.5	13	3	8	3.5
17	2.5	17	5.5	12	2	23	5	16	3	12	3
20	4	21	5.5	19	6	26	2	23	7	15	2
24	2	28	2.5	22	1.5	30	3.5			19	5
27	5									22	4.5
										26	2.5
7	25.5	6	26.5	6	21	6	27	5	20.5	8	27.5

FY 2012 2nd Half Meeting and Hearing Dates and Hours											
APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER	
Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
5	6	14	4	11	3.5	2	5			6	2.5
9	2.5	17	4	14	6	9	2.5			10	5
12	2			18	3	11	6			13	5.5
19	4			21	6.5	12	5			17	4
26	2.5			25	2.5	16	2.5			20	3.5
30	3.5			28	7.5	19	2.5			24	5
						23	6.5			27	4.5
						26	2.5				
						30	3				
						31	5				
6	20.5	2	8	6	29	10	40.5	Recess		7	30

Number of Meeting and Hearing Days and Hours per Fiscal Year

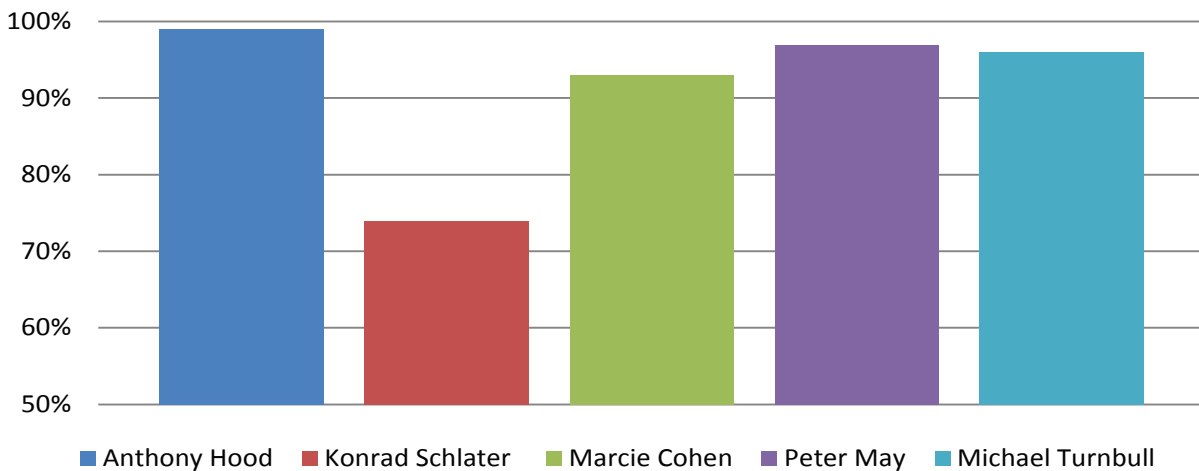


The following charts break down the attendance and recusal records for each Commissioner in FY 2012. As Commissioners sitting in rotation make up the 5th Member of the BZA, the charts also break down Commissioner attendance at BZA hearings and meetings in FY 2012.

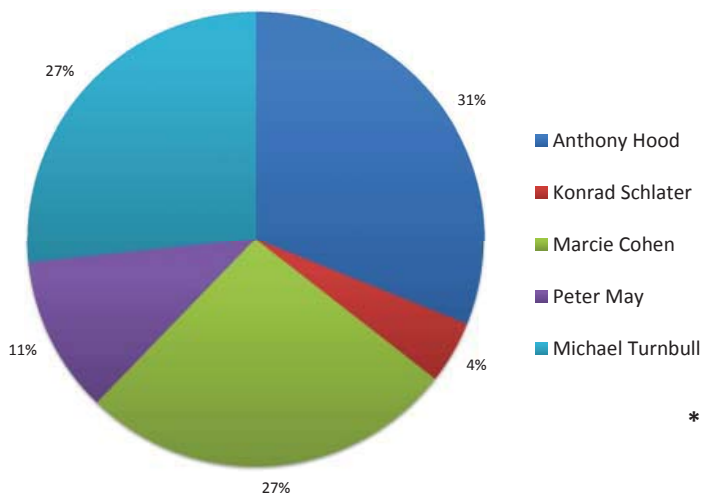
FY 2012 Commissioner Attendance						
Commissioner	Zoning Commission				Board of Zoning Adjustment	
	Days Present	Days Absent	% Present	Recusals	Days Attended	Hours
Anthony Hood	69	1	99%	0	14	75
Konrad Schlater *	34	12	74%	0	2	11
Marcie Cohen*	50	4	93%	0	12	55.5
Peter May	68	2	97%	0	5	21
Michael Turnbull	67	3	96%	0	12	57.5

Marcie Cohen started on November 14, 2011 and Konrad Schlater resigned on May 14, 2012.

Percentage of Attendance at ZC Meetings and Hearings*



Percentage of Commissioner Attendance on the BZA*



* Please note, Marcie Cohen started on November 14, 2011 and Konrad Schlater resigned on May 14, 2012.

Court of Appeals

The following chart breaks down cases that were appealed to the higher courts and their status.

FY2012 Decisions Appealed to the Court of Appeals					
Case Number	Petitioner	Court Case Number	Date Filed	Date Decided	Status
11-13	Catherine Herridge	12-AA-1230	8/16/12		Pending
11-12	Sayuri Rajapakse	12-AA-676	5/24/12		Pending
11-12/11-21A	DC Library Renaissance Project	12-AA-1183	8/13/12		Pending
11-07	Spring Valley-Wesley Heights Citizens Association	12-AA-723	6/14/12		Pending
11-07A	Spring Valley-Wesley Heights Citizens Association	12-AA-724	6/14/12		Pending
10-28	Guy Durant, et al	12-AA-973	7/19/12		Pending
08-15	Wisconsin/Nebraska Neighborhood Coalition	09-AA-1092	11/09/09	12/22/11	Affirmed



BOARD OF ZONING ADJUSTMENT

Annual Report

FY 2012



The mission of the DC Office of Zoning (DCOZ) is to provide administrative, professional, and technical assistance to the Zoning Commission (ZC) and the Board of Zoning Adjustment (BZA) in support of their oversight and adjudication of zoning matters in the District of Columbia.



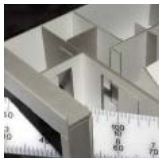
- Introduction
- Featured Projects
- Case Information
- Meeting and Hearing Information
- Court of Appeals



Introduction

The Board of Zoning Adjustment (BZA) is an independent, quasi-judicial body. It is empowered to grant relief from the strict application of the Zoning Regulations (variances), approve certain uses of land (special exceptions), and hear appeals of actions taken by the Zoning Administrator at DCRA. The BZA's five members consist of three residents of the District of Columbia appointed by the Mayor and confirmed by the Council, a rotating member of the District of Columbia Zoning Commission, and the fifth member is a designated representative of the National Capital Planning Commission. In cases where the BZA is performing functions regarding Foreign Mission and Chancery applications, the composition of the Board consists of the three Mayoral appointees, the Director of the U.S. National Park Service (or his/her representative), and the Executive Director of the National Capital Planning Commission.

The BZA hears the following types of cases:



Variance: Administrative exception to the Zoning Regulations. Need to show: (1) practical difficulties (area variance) OR (2) undue hardship (use variance) related to exceptional situation or condition of the property.



Special Exception: A use or level of development permitted in a Zone District, but subject to conditions to alleviate adverse impacts.



Non-Conforming Use: An existing use of land or of structure that was once permitted under the Zoning Regulations, or that pre-existed the application of the Regulations, but which is no longer permitted under current Regulations.



Appeal: An appeal of the decision of any administrative officer or body related to the enforcement or administration of the Zoning Regulations.



Foreign Missions: An application for a proposed chancery location or expansion in certain Zone Districts.

Public hearings and meetings are held primarily on Tuesdays at 9:30 a.m. in the Jerrily R. Kress Memorial Hearing Room at the Office of Zoning at 441 4th Street N.W., Washington, DC 20001 in Room 220 South. Visit "How to Reach Us" on the DCOZ website for detailed directions.

FY 2012 Board of Zoning Adjustment

Lloyd Jordan - Chairman

(Term Expiration: September 30, 2012)

Lloyd Jordan is an attorney and a partner with the law firm of Akerman-Senterfitt LLP with extensive experience and knowledge of zoning and land use issues in the District. He is the former Director of the Department of Consumer and Regulatory Affairs (DCRA), where he acquired firsthand knowledge of the District’s zoning, building, land-use and housing regulations. As DCRA’s Director, he was responsible for enforcing, among other things, the zoning, commercial building and housing, and historic preservation laws and regulations in the District of Columbia. He has also served as the District’s Building Code Official and its Historic Preservation Agent. He has served on the Mayor’s Economic Development Taskforce and Chaired the District of Columbia Regulatory Reform Taskforce.



Nicole Sorg - Vice-Chairman

(Term Expiration: September 30, 2013)

Ms. Sorg currently is the Business Development Director for Sorg Architects, a DC-based 40-person award-winning full-service architecture and planning practice. She simultaneously serves as the President of Building Block, a small business focused on sustainable architecture, design and LEED consulting. Prior to Building Block and Sorg, she was Art Consultant/President for Sorg Art Consulting, and Assistant Director for Numark Gallery. Ms. Sorg is affiliated with the Cultural Development Corporation, African Wildlife Foundation and the Beverly Willis Architecture Foundation. She has a Bachelor of Arts in English Literature from Cornell University, a Post-Baccalaureate Certificate in Studio and a MFA in Studio (Film, Video, New Media) from The School of the Art Institute of Chicago.



Rotating Member of the Zoning Commission



Jeffrey L. Hinkle

National Capital Planning Commission Designee

Jeffrey L. Hinkle, AICP, is an Urban Planner within the Urban Design and Plan Review Division of the National Capital Planning Commission (NCPC). While at NCPC, Mr. Hinkle has managed the development of multiple plans, research documents, and policy analyses including the annual Federal Capital Improvements Program, the Federal Workplace element of the Comprehensive Plan for the National Capital, and the CapitalSpace initiative (a joint federal/District study of parks and open space within Washington, D.C.). Prior to joining NCPC in 2001, Mr. Hinkle worked as a senior facilities planner for the Chicago Transit Authority and a redevelopment specialist for the City of Scottsdale, Arizona. Mr. Hinkle is a member of the American Institute of Certified Planners and the American Planning Association. He holds a Master of Public Policy from American University and a Bachelor of Science in Planning from Arizona State University.

**Rashida MacMurray - District Resident**

(March 20, 2012 - October 7, 2012)

Ms. MacMurray is a Manager in the Capital Projects practice of Deloitte Financial Advisory Services LLP serving the Federal Government. Ms. MacMurray brings over fifteen years of construction industry experience, in both the public and private sectors, having extensive experience advising clients in a variety of diverse matters related to construction industry claims and litigation, including alternative dispute resolution and mediation. She has represented public and private owners, contractors, subcontractors, architects, and other entities in contract negotiations and construction disputes.



Ms. MacMurray's scope of project experience includes a wide range of projects, from bridge construction to institutional developments, to mixed use projects, and major infrastructure projects in the U.S. and abroad. Ms. MacMurray is a licensed attorney in five jurisdictions and has a broad range of legal experience.

Meridith Moldenhauer - District Resident

(July 21, 2009 - March 20, 2012)

Meridith Moldenhauer served on the Board of Zoning Adjustment from July 2009 to March 2012. She was elected Chairperson in March of 2010. An attorney and partner, Ms. Moldenhauer practices in the areas of corporate entity formation, property investments and developments, zoning, and land use. She focuses on all phases of condominium conversions, including the purchase of land, loan financing, zoning, permitting, commercial leasing, contracts and agreements of all types and counsels clients on creating strategic programs to cultivate, manage, and maximize real estate investments. A member of the Bar Associations of the District of Columbia, Maryland and Virginia, Ms. Moldenhauer has a Bachelor of Science in Business Administration from Georgetown University, a Juris Doctor from the University of Richmond School of Law and she attended Trinity College at Oxford University (Comparative Strategic Management Program).





Featured Cases



Case No. 18277 – Application of RP MRP 900 G Street, LLC

Pursuant to 11 DCMR §§ 3104.1, and 3103.2, for a special exception from the roof structure requirements under section 777, 400.7, and 411.5, variances from the loading requirements under sections 2201.1, and 2203.2, and a variance from the open court requirements under section 776.1, to allow a new office building with ground floor retail in the DD/C-4 District at premises 624 9th Street, N.W. (Square 376, Lot 68).

Approved: November 29, 2011



Case No. 18306 - Application of 1919 14th Street, LLC

On behalf of 14th Street Properties - Pursuant to 11 DCMR 3104.1 and 3103.2, for a variance from the court requirements of Section 776.3; a variance from the off-street parking requirements of Section 2101.1; a variance from the compact space requirements of Section 2115.2; a variance from the off-street loading requirements of Section 2201.1; a special exception from the roof structure requirements pursuant to Section 411.11; and a special exception from the roof structure height limitation of Section 1902.1(a) to allow the construction of a new residential building with ground floor retail and service uses in the ARTS/C-3-A District at premises 1905 -1917 14th Street, N.W. (Square 237, Lots 179, 194 & 195).

Approved: February 7, 2012



Case No. 18372 - Application of 2321 4th Street LLC

On behalf of H Street Community Development Corporation, pursuant to 11 DCMR § 3103.2, for a variance from the lot occupancy requirements under section 772, a variance from the off-street parking requirements under subsection 2101.1, a variances from the loading requirements under subsection 2201.1, and a variance from the loading berth minimum vertical clearance height requirements under subsection 2201.6, to allow the construction of a new residential apartment building with ground floor retail and service uses in the C-3-A District at premises 2321 4th Street, N.E. (Square 3629, Lot 808).

Approved: June 26, 2012



Case No. 18281 - Application of the Association of American Medical Colleges

Pursuant to 11 DCMR §§ 3104.1, and 3103.2, for special exception relief under sections 771.1, and 411.11, relating to penthouse setback requirements, and section 2108.1, relating to the minimum number of required parking spaces and for a variance from section 1701.7, relating to required setbacks for buildings fronting on Mount Vernon Square, to construct a new office and retail building with below grade parking in the DD/C-2-C District at premises 611-627 K Street, N.W., and 616-640 New York Avenue, N.W. (Square 451, Lots 2, 3, 4, 31, 801, 806, 807, 810, 811, 820, 821, 824, 825, 826, and 830).

Approved: December 20, 2011



Case No. 18283 - Application of the International Monetary Fund

Pursuant to 11 DCMR §§ 3104.1, and 3103.2, for a variance from the parking requirements under section 2101, and a special exception from the roof structure requirements under section 411, to permit the redevelopment of an existing apartment house in the DC/R-5-E District at premises 1250 New Hampshire Avenue, N.W. (Square 70, Lot 186).

Approved: December 13, 2011



Case No. 18330 – Application of FCP Champlain LLC

Pursuant to 11 DCMR §§ 3104.1 and 3103.2, for a variance from the floor area ratio requirements under section 402, and a special exception to allow an increase in building height under section 1403, to permit the development of a residential building in the RC/R-5-B District at premises 2337 Champlain Street, N.W. (Square 2563, Lot 887)

Approved: May 22, 2012

Case Information

FY 12 Decision Results				
	Case No.	Description	Result	Vote
1	18276	Application of Alexandra Nowakowski	Approved	3-0-2
2	18278	Application of Arnold Young	Approved	3-0-2
3	18282	Application of John J. Ricotta and Gloria D. Ricotta	Approved	4-0-1
4	17913	Request for Minor Modification of Plans in Application Nos. 17913 and 17913-A of Gonzaga College High School	Approved	4-0-1
5	18243	Application of Vanessa Manchester	Approved	5-0-0
6	18244	Application of CAS Riegler Real Estate Development	Approved	4-1-0
7	18260	Application of The Holy Comforter St. Cyprian Community Action Group	Approved	5-0-0
8	18262	Application of Palmetto Hotel of Washington DC II, LLC, on behalf of Kiplinger Washington Editors, Inc	Approved	5-0-0
9	18249	Appeal of Larry Heyman	Dismissed	5-0-0
10	18265	Application of Nathan Darling	Approved	5-0-0
11	18266	Application of Joseph and Melissa Boyette	Approved	5-0-0
12	18267	Application of Creative Hands Massage and Therapies LLC	Approved	5-0-0
13	18280	Application of Eric Sosnitsky	Approved	4-0-1
14	18268	Application of Joshua Temple First Born Church	Approved	5-0-0
15	18269	Application of Triangle Development Associates LLC	Approved	5-0-0
16	18270	Application of 715 Florida Avenue LLC	Approved	5-0-0
17	18301	Application of David Maloney	Approved	3-0-2
18	18114	Appeal of Ward 5 Improvement Association	Denied	4-1-0
19	18300	Request for Stay of Building Permit of Lawrence Ausubel	Approved	4-0-1
20	17540-A	Request of Capitol Hill Day School	Approved	4-0-1
21	17541-A	Request of Capitol Hill Day School	Approved	4-0-1
22	18245	Application of Todd Master	Approved	4-1-0
23	17676-A	Request of Innovative Recyclers Inc. to Extend the Validity of Order	Denied	4-0-1
24	18263	Application of Stephanie and John Lester	Approved	5-0-0
25	18250	Application of Raymundo B. Madrid	Approved	4-0-1
26	18273	Application of 1328 Wisconsin Ave., LLC, et al.	Approved	5-0-0
27	18279	Application of Kathryn Kross	Approved	4-0-1
28	18277	Application of RP MRP 900 G LLC	Approved	4-0-1
29	18274	Application of Little Deli Delicatessen, Trading as Chuck's Deli	Approved	4-0-1
30	18284	Application of AMGR 2055 L Owner LLC	Approved	4-0-1

FY 12 Decision Results				
	Case No.	Description	Result	Vote
31	18285	Application of Verizon Washington DC, Inc. and East-banc, Inc.	Approved	4-0-1
32	18116	Application of Kerry Bedard	Withdrawn	
33	18305	Application of Veronique Rodman (expedited review)	Approved	5-0-0
34	18257	Appeal of Walter Parrs	Denied	4-0-1
35	18288	Application of Scott and Diane Bassett	Approved	5-0-0
36	18283	Application of the International Monetary Fund	Approved	5-0-0
37	18287	Application of CAS Riegler Real Estate Development	Approved	5-0-0
38	18281	Application of the Association of American Medical Colleges	Approved	3-0-2
39	18292	Application of Willco Residential Development	Withdrawn	
40	18254	Application of Brian O'hora	Withdrawn	
41	18289	Application of EQR-EYE Street, LLC	Approved	5-0-0
42	18290	Application of Steve and Elizabeth Allenbach	Approved	4-0-1
43	18272	Application of Keener-Squire Properties on behalf of First Baptist Church of the City of Washington	Approved	5-0-0
44	18197	Application of 1211 – 10th Street, LLC	Approved	4-1-0
45	17696	Two-Year Time Extension of Order Nos. 17696 and 17696-A of Hines VAF II 2100 M Street, LP	Approved	4-1-0
46	18293	Application of Nesar Nusraty	Approved	5-0-0
47	18295	Application of Edward Mazique CDC	Approved	5-0-0
48	18298	Application of Elena Loukoianova	Approved	5-0-0
49	18307	Application of Jeffrey R. Snedaker	Approved	3-0-2
50	18303	Application of David Rosenblatt and Karen Hoerst	Approved	5-0-0
51	18331	Application of Frederic and Laure-Anne Badey	Approved	5-0-0
52	18306	Application of 1919 14th Street, LLC	Approved	5-0-0
53	18304	Application of Rui E. Lu (Andy's Carryout)	Approved	4-0-1
54	18291	Application of Mt. Olive Baptist Church	Approved	4-0-1
55	18294	Application of Paul and Emily Thornell	Approved	5-0-0
56	18296	Application of Daniel T. Merlis	Approved	5-0-0
57	18297	Application of Mohammad Pishvaeian	Approved	4-0-1
58	18002	Two-Year Time Extension of 18002 of Gould Property Company, through Square 374, LLC	Approved	4-0-1
59	18310	Application of Richard Aboulafia	Approved	5-0-0
60	18316	Application of Mary Schoelen and Brad Smith	Approved	5-0-0
61	18309	Application of Jubilee Housing	Approved	5-0-0
62	18248	Application of Abdo Development	Withdrawn	
63	18315	Application of Evermay Georgetown, LLC	Approved	5-0-0
64	18314	Application of Redshift, LLC	Approved	5-0-0

FY 12 Decision Results				
	Case No.	Description	Result	Vote
65	18317	Application of Bozzuto Homes, on behalf of Meridan Hill Baptist Church	Approved	4-0-1
66	18320	Application of Jose Silva	Approved	5-0-0
67	18319	Application of Estelle Goldman	Approved	5-0-0
68	18271	Application of Bricklayers	Approved	5-0-0
69	18323	Application of Robert Holland	Approved	5-0-0
70	18318	Application of KB Developers	Approved	4-0-1
71	18322	Application of Eight St. LLC	Withdrawn	
72	18339	Application of Joseph Jones	Approved	5-0-0
73	18256	Appeal of ANC 1C	Dismissed	5-0-0
74	17753	Two-Year Time Extension of 17753-B of W Street Acquisitions, LLC	Approved	4-0-1
75	18308	Application of Bozzuto Development Group	Approved	5-0-0
76	18312	Application of Rashid Salem	Approved	4-1-0
77	17676	Application of Innovative Recyclers, Inc	Approved	4-0-1
78	18326	Application of Valery Portnoi	Approved	5-0-0
79	18325	Application of Renaissance Centro Third St. LLC	Approved	4-1-0
80	18313	Application of 14th Street Apartments	Approved	5-0-0
81	18327	Application of Fishing School	Approved	5-0-0
82	18328	Application of Noodles & Co	Approved	5-0-0
83	18275	Application of Potomac Ave, LLC	Approved in part, denied in part	5-0-0
84	18332	Application of Ann Pina	Approved	4-0-1
85	18334	Application of Robert Burrows	Approved	4-0-1
86	18353	Application of Rodrigo and Sandra Lopez-Quiroga	Approved	4-0-1
87	18358	Application of Andrew Serfass	Approved	4-0-1
88	18361	Two-Year Time Extension of Emory United Methodist Church	Approved	4-0-1
89	18337	Application of Casey Torgusson and Jason Cornelius	Approved	5-0-0
90	18335	Application of Washington Ethical Society	Approved	5-0-0
91	18338	Application of Petit Scholars Early Learning Center	Approved	5-0-0
92	18340	Application of Eugene Duda	Approved	4-0-1
93	18342	Application of M. Sikder	Approved	3-1-1
94	18341	Application of M. Sikder	Dismissed	3-1-1
95	18343	Application of John Gomperts	Approved	3-0-2
96	18347	Application of Rick Juneja	Approved	4-0-1
97	18345	Application of Kevin MacMillan	Approved	4-0-1
98	18344	Application of JBG/NY Avenue Hotel, LLC	Approved	4-0-1

FY 12 Decision Results				
	Case No.	Description	Result	Vote
99	18346	Application of Wagtime, LLC	Approved	4-0-1
100	18286	Application of Donna Gedeon	Withdrawn	
101	18371	Application of Luke and Hope Grande	Approved	4-0-1
102	18374	Application of John and Joan Wolfle	Approved	4-0-1
103	18361	Application of George Boguslawski	Approved	4-0-1
104	18240	Appeal of DC Public Library (request for reconsideration and rehearing)	Denied	5-0-0
105	18273	Application of 1328-1330 Wisconsin, LLC, et al. – Request for Modification of approved plans	Approved	3-0-2
106	18350	Application of Benson Medley	Denied	5-0-0
107	18330	Application of FCP Champlain, LLC	Approved	5-0-0
108	18329	Application of Louis Bell and Florence Jaumotte	Approved	5-0-0
109	18352	Application of CWC, Inc. and Mahmoud Abd-Alla, trustee	Approved	5-0-0
110	18354	Application of Maria Naranjo	Approved	5-0-0
111	18336	Application of Grace Evangelical Lutheran Church c/o Amazing Life Games	Approved	5-0-0
112	18356	Application of Stephen Greer	Approved	5-0-0
113	18355	Application of Arthur Marques Kalil and Lolanda Tappin	Approved	5-0-0
114	18357	Application of David Perkins	Approved	3-1-1
115	18349	Appeal of Virginia Concrete Company, Inc	Withdrawn	
116	17679-B	Request for Two-Year Time Extension for Application Nos. 17679 and 17679-A of Jemal’s TP Land and LL	Approved	5-0-0
117	18363	Application of Karine Megerdoomian	Approved	5-0-0
118	18360	Application of Huckleberry Cheesecake Child Development Center	Approved	5-0-0
119	18362	Application of Chicken to Go, Inc	Approved	5-0-0
120	18333	Application of Grant Barker	Withdrawn	
121	18348	Application of Jubilee Housing	Approved	5-0-0
122	18359	Application of Essie Clark	Approved	5-0-0
123	18366	Application of Clifford Reese	Dismissed	5-0-0
124	18365	Application of CAS Riegler Real Estate	Approved	5-0-0
125	18370	Application of Omar Haque	Approved	5-0-0
126	18351	Application of Elaias Boulew	Approved	5-0-0
127	18227-A	Application of 1700 New York Avenue, LLC behalf of Corcoran Gallery of Art (Modification)	Approved	4-0-1
128	18372	Application of 2321 4th Street, LLC, behalf of H Street Community Development Corporation	Approved	4-0-1
130	18407	Application of John and Suzanne Simon	Approved	4-0-1

FY 12 Decision Results				
	Case No.	Description	Result	Vote
131	18330	Application of FCP Champlain, LLC	Dismissed	4-0-1
132	18272-A	Application of Keener-Squire Properties	Denied	4-0-1
133	18379	Application of Gerald & Kara Morrissey	Withdrawn	
134	18376	Application of Cornelle Smith	Approved in part, denied in part	4-0-1
135	18368	Application of John Ritch	Approved	4-0-1
136	18367	Appeal of ANC 6C of ZA decision to issue C of O (Crucible)	Withdrawn	
137	18377	Application of Jeffrey Alpher & Haley Kaufman	Approved	5-0-0
138	18375	Application of Florida Avenue Residential, LLC	Approved	5-0-0
139	18387	Application of Beverly Pringle and Mark Moran	Approved	5-0-0
140	18380	Application of Jemal's Wonder, LLC	Approved	5-0-0
141	18384	Application of Epiphania, LLC	Approved	5-0-0
142	18364	Application of Barracks Row Venture, LLC	Approved	5-0-0
143	18383	Application of Barbara Chambers Children's Center	Approved	4-0-1
144	18388	Application of Kirk Freeman	Withdrawn	
145	18382	Application of Pony Express, LLC dba EastBanc, Inc	Approved	4-0-1
146	18373	Application of Atlas District Veterinary Hospital	Approved	4-0-1
147	18423	Application of Linda M. Forbes	Withdrawn	
148	18424	Application of Kent Street Properties	Withdrawn	
149	18294	Application of Paul and Emily Thornell – request for reconsideration and rehearing	Denied	4-0-1
150	18389	Application of Margaret Chase	Approved	4-0-1
151	18390	Application of Community Three Development, LLC	Approved	4-0-1
152	18392	Application of Betty Williams	Approved	4-0-1
153	18386	Application of Kyung Rhee on behalf of Sylvia Kotz Realty Revocable Trust	Approved	4-0-1
154	18396	Application of Parc Deux Restaurant Partners, LP	Approved	5-0-0
155	18397	Application of Florida Avenue Resid, LLC	Approved	5-0-0
156	18402	Application of Shophouse, LLC	Approved	5-0-0
157	18403	Application of Roslyn Taylor	Approved	4-0-1
158	18404	Application of Chaney Enterprise	Approved	4-0-1
159	18401	Application of SLS Carriage House, LLC	Approved	4-0-1
160	18321	Appeal of Citizen's Association of Georgetown	Dismissed	4-0-1
161	18428	Application of Stuart and Mary Farrell	Approved	4-0-1
162	18385	Application of Otis and Angela Ray	Approved	3-0-2
163	18257	Appeal of Walter Parrs	Denied	4-0-1
164	18064	Two-Year Extension of HAI Real Estate Holdings	Approved	3-0-2

FY 2012 New Cases By Case Type			
Variance (VA)	Special Exception (SP)	Variance/ Special Exception	Appeal (AP)
57	82	19	8

FY2012 New Case Descriptions			
Case No.	Case Name	Case Type	Date Filed
18312	Application of Rashid Salem	VA	10/3/2011
18313	Application of 14th Street Apartments, on Behalf of Irwin Edlavitch	VA/SP	10/6/2011
18314	Application of Redshift LLC	VA	10/7/2011
18315	Application of Evermay Georgetown LLC, on behalf of S & R Foundation	SP	10/11/2011
18316	Application of Mary Schoelen and Brad Smith	SP	10/11/2011
18317	Application of Bozzuto Homes, Inc., on behalf of Meridian Hill Baptist Church	VA	10/13/2011
18318	Application of KB Developers LLC and Rupp OB LLC	VA	10/17/2011
18319	Application of Estelle Goldman on behalf of 7-Eleven, Inc.	SP	10/17/2011
18320	Application of Jose Silva	SP	10/19/2011
18321	Appeal of Citizen's Association of Georgetown	AP	10/25/2011
18322	Application of Eight St., LLC	SP	10/26/2011
18323	Application of Robert M. Holland	SP	10/26/2011
18324	Application of Roane-Worsley LLC	VA	10/27/2011
18325	Application of Renaissance Centro Third Street LLC	VA/SP	11/1/2011
18326	Application of Valery and Atalia Portnoi	SP	11/10/2011
18327	Application of The Fishing School	SP	11/14/2011
18328	Application of Noodles & Company	SP	11/14/2011
18329	Application of Louis Bell and Florence Jaumotte	VA	11/15/2011
18330	Application of FCP Champlain LLC	VA/SP	11/18/2011
18331	Application of Frederic and Laure-Anne Badey	SP	11/22/2011
18332	Application of Ann Pina	SP	11/30/2011
18333	Application of Grant Barker	VA	12/5/2011
18334	Application of Robert Burrows	VA	12/6/2011
18335	Application of Washington Ethical Society	SP	12/6/2011
18336	Application of Grace Evangelical Lutheran Church c/o Amazing Life Games Preschool	SP	12/15/2011
18337	Application of Casey Torgusson and Jason Cornelius	SP	12/19/2011
18338	Application of Petit Scholars Early Learning Center	SP	12/21/2011
18339	Application of Joseph M. Jones	SP	12/22/2011
18340	Application of Eugene R. Duda	SP	1/6/2012
18341	Application of M. Sikder	VA	1/17/2012
18342	Application of M. Sikder	VA	1/17/2012

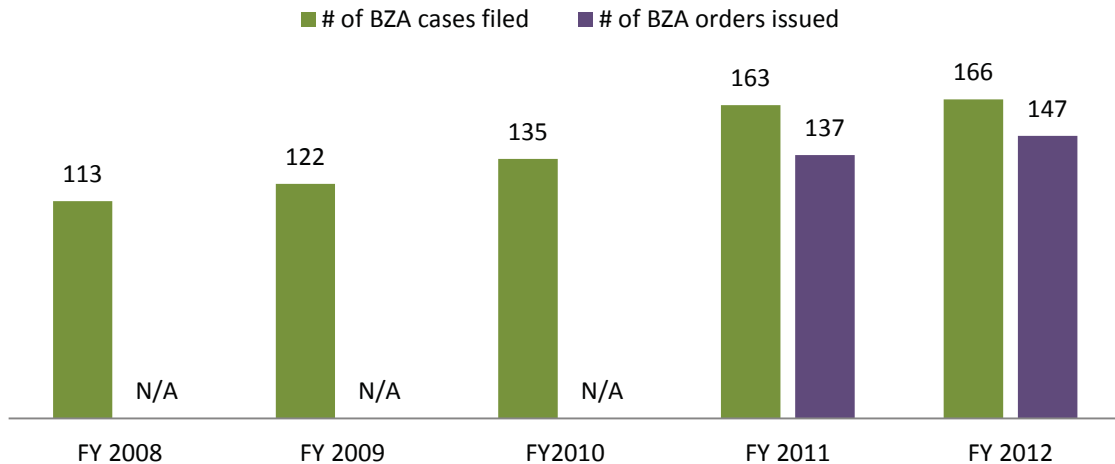
FY2012 New Case Descriptions			
Case No.	Case Name	Case Type	Date Filed
18343	Application of Katherine Klein and John Gomperts	VA	1/19/2012
18344	Application of JBG/New York Avenue Hotel LLC	SP	1/20/2012
18345	Application of Kevin and Anne MacMillan	VA/SP	1/24/2012
18346	Application of Wagtime, LLC	VA/SP	1/25/2012
18347	Application of Rick and Alexis Juneja	SP	1/25/2012
18348	Application of Jubilee Housing, Inc.	VA/SP	1/25/2012
18349	Appeal of Virginia Concrete Company, Inc.	AP	1/26/2012
18350	Application of Benson D. Medley	VA	1/26/2012
18351	Application of Elaias Boulew	VA	1/27/2012
18352	Application of C.W.C., Inc., and Mahmoud Abd-alla, Trustee	VA	1/27/2012
18353	Application of Rodrigo and Sandra Lopez-Quiroga	SP	1/31/2012
18354	Application of Maria Naranjo	SP	2/9/2012
18355	Application of Arthur Marques Kalil and Lolanda Tappin	VA	2/9/2012
18356	Application of Stephen H. Greer	SP	2/10/2012
18357	Application of David E. Perkins	VA	2/13/2012
18358	Application of Andrew Serfass	SP	2/13/2012
18359	Application of Essie M. Clark	SP	2/14/2012
18360	Application of Huckleberry Cheesecake Child Development Center	VA	2/14/2012
18361	Application of George Boguslawski	SP	2/16/2012
18362	Application of Chicken to Go Inc.	SP	2/16/2012
18363	Application of Karine Megerdoomian	SP	2/17/2012
18364	Application of Barracks Row Venture LLC	VA	2/21/2012
18365	Application of CAS Riegler Real Estate Development	VA	2/21/2012
18366	Application of Clifford S. Reese	SP	2/27/2012
18367	Appeal of Advisory Neighborhood Commission 6C	AP	2/27/2012
18368	Application of John B. Ritch	VA	2/28/2012
18369	Application of D.C. Government c/o Paramount Development LLC and Blue Sky Housing LLC	VA	2/29/2012
18370	Application of Omar Haque	SP	2/29/2012
18371	Application of Luke F. Grande and Hope H. Grande	VA	3/1/2012
18372	Application of 2321 4th Street LLC, on behalf of H Street Community Development Corporation	VA	3/2/2012
18373	Application of Atlas District Veterinary Hospital	SP	3/13/2012
18374	Application of John and Joan Wolf	SP	3/13/2012
18375	Application of Florida Avenue Residential LLC	VA/SP	3/13/2012
18376	Application of Cornelle Smith	VA	3/14/2012
18377	Application of Jeffrey Alpher and Haley Kaufman	SP	3/14/2012
18379	Application of Gerald and Kara Morrissey	SP	3/14/2012
18380	Application of Jemal's Wonder LLC	VA/SP	3/15/2012

FY2012 New Case Descriptions			
Case No.	Case Name	Case Type	Date Filed
18381	Application of Lawal Abdulganiyu	VA	3/15/2012
18382	Application of Pony Express LLC dba EastBanc, Inc.	VA	3/16/2012
18383	Application of Barbara Chambers Children?s Center	SP	3/16/2012
18384	Application of Epiphania LLC	SP	3/16/2012
18385	Application of Otis and Angela Ray	VA	3/22/2012
18386	Application of Kyung Rhee on behalf of Sylvia Kotz Realty Revocable Trust	SP	3/26/2012
18387	Application of Beverly Pringle and Mark Moran	SP	3/28/2012
18388	Application of Kirk Freeman	SP	3/29/2012
18389	Application of Margaret Chase	SP	4/3/2012
18390	Application of Community Three Development LLC	VA	4/3/2012
18391	Application of Mary's Missionary Baptist Church	VA	4/4/2012
18392	Application of Betty J. Williams	SP	4/11/2012
18393	Application of Marina Martin	SP	4/17/2012
18394	Application of Eric Schultz	SP	4/18/2012
18395	Application of CWC WDC LLC	SP	4/18/2012
18396	Application of Parc Deux Restaurant LP	SP	4/20/2012
18397	Application of Florida Avenue Residential LLC	VA	4/24/2012
18398	Application of Kenneth L. and Ellen J. Marks	VA	4/24/2012
18399	Application of Jewish Primary Day School of the Nation's Capital Inc.	VA/SP	4/25/2012
18400	Application of Jewish Primary Day School of the Nation's Capital Inc.	VA/SP	4/25/2012
18401	Application of SLS Carriage House Enterprise LLC	SP	4/25/2012
18402	Application of Shophouse LLC	VA/SP	4/26/2012
18403	Application of Roslyn Taylor	SP	4/27/2012
18404	Application of Chaney Enterprises LP	SP	5/1/2012
18405	Application of Robert Carroll	SP	5/1/2012
18406	Application of Erin Murphy, Johanna Sears and Ali Tahriri	VA	5/7/2012
18407	Application of John and Suzanne Simon	SP	5/7/2012
18408	Application of Jeff Hamond and Mauri Ziff	SP	5/10/2012
18409	Application of CAS Riegler Companies	VA	5/11/2012
18410	Application of Massage Escape Spa Company	SP	5/14/2012
18411	Application of 5th and S Streets LLC	VA	5/16/2012
18412	Application of Be the Change, on behalf of the District of Columbia	VA/SP	5/17/2012
18413	Application of Marcus A. Watkins	VA	5/18/2012
18414	Application of David Michaels and Juliet Macur	SP	5/22/2012
18415	Application of PT2SO LLC	VA/SP	5/22/2012
18417	Application of EAJ 550 PENN ST LLC	VA	5/25/2012

FY2012 New Case Descriptions			
Case No.	Case Name	Case Type	Date Filed
18418	Application of Pilgrim Baptist Church	SP	5/30/2012
18419	Application of 2221 14th Street LLC	VA	5/30/2012
18420	Application of AT&T	SP	5/31/2012
18421	Application of 3579 Warder Street LLC	VA	5/31/2012
18422	Application of Andrew Defler	VA	5/31/2012
18423	Application of Linda M. Forbes	SP	5/31/2012
18424	Application of Kent Street Properties LLP	SP	6/5/2012
18425	Application of Mount Zion United Methodist Church	SP	6/5/2012
18426	Application of The National Presbyterian Church	VA/SP	6/8/2012
18428	Application of Stuart and Mary Farrell	SP	6/11/2012
18429	Appeal of Edward V. Hanlon	AP	6/11/2012
18430	Application of Jomo-Oludipe	VA	6/14/2012
18431	Application of The Field School	SP	6/21/2012
18432	Application of John C. Hines	VA/SP	6/22/2012
18433	Application of Victoria Manley	SP	6/27/2012
18434	Application of First FSK LP	SP	6/27/2012
18435	Application of Friendship Family LLC	VA	6/28/2012
18436	Application of David Benson	VA	6/29/2012
18437	Application of Lawrence Palmer	VA	7/2/2012
18438	Appeal of Advisory Neighborhood Commission 6A	AP	7/2/2012
18439	Appeal of Valor 1350 Maryland LLC	AP	7/3/2012
18440	Application of Daniel N. Howard, Jr.	SP	7/6/2012
18441	Application of SeVerne LLC	SP	7/11/2012
18442	Application of 1400 Spring Road LLC	VA	7/12/2012
18443	Application of 3616 14th Street LLC	VA	7/12/2012
18444	Application of Michael and Jennifer Schaeffer Miller	SP	7/19/2012
18445	Application of Ana Maria Lora-Garcia	SP	7/20/2012
18446	Application of Edward Bruske	VA	7/23/2012
18447	Application of Karen Slachetku	SP	7/24/2012
18448	Application of 3579 Warder Street LLC	VA	7/25/2012
18449	Application of Israel Baptist Church and Israel Manor Inc.	VA/SP	7/26/2012
18450	Application of Karl and Julie Moeller	SP	7/26/2012
18451	Application of In Sook Lee	VA	7/26/2012
18452	Application of Linn Meyers	VA	7/27/2012
18453	Application of Clark Associates and Perseus Realty LLC	VA	7/30/2012
18454	Application of Hilary Sills	SP	7/30/2012
18455	Application of Lafon McCrae	VA	7/31/2012
18456	Application of West End Residential Properties LLC, on behalf of the District of Columbia	VA/SP	8/1/2012

FY2012 New Case Descriptions			
Case No.	Case Name	Case Type	Date Filed
18457	Application of Stephen D. McCreary and Beth Van Hanswyk	SP	8/6/2012
18458	Application of Kevin Plank	SP	8/6/2012
18459	Application of Quiton Cooper	SP	8/9/2012
18460	Appeal of Ginia L. Avery, et al	AP	8/10/2012
18462	Application of Karen Sayre	SP	8/14/2012
18463	Application of CAS Riegler Real Estate Development	VA	8/14/2012
18464	Application of McKinley Battle	SP	8/17/2012
18465	Application of St. Patrick's Episcopal Day School	SP	8/22/2012
18466	Application of Margaret T. Carney	SP	8/23/2012
18467	Application of Elizabeth Hilder and William R. Smith	SP	8/24/2012
18468	Application of Marilyn J. Medrano	SP	8/27/2012
18469	Appeal of Susan L. Lynch	AP	8/27/2012
18470	Application of Philip O. Renzullo	SP	8/28/2012
18471	Application of Universalist National Memorial Church	VA	8/28/2012
18472	Application of Excel Academy, D.C. Public Charter School	VA	8/29/2012
18473	Application of Robert F. McCulloch	VA	8/30/2012
18474	Application of Wagtime LLC	SP	9/7/2012
18475	Application of The Preparatory School of D.C.	VA	9/11/2012
18476	Application of 1617 14th Street LLC	VA/SP	9/14/2012
18477	Application of Abdo 14th St LLC	VA/SP	9/14/2012
18478	Application of Rene' D. McCray	SP	9/14/2012
18479	Application of Bruce Joseph and Lois Kampinsky	SP	9/20/2012
18480	Application of David M. Sohn	VA	9/25/2012
18481	Application of Christian Creech	SP	9/25/2012

Number of Cases Filed and Orders Issued By Fiscal Year



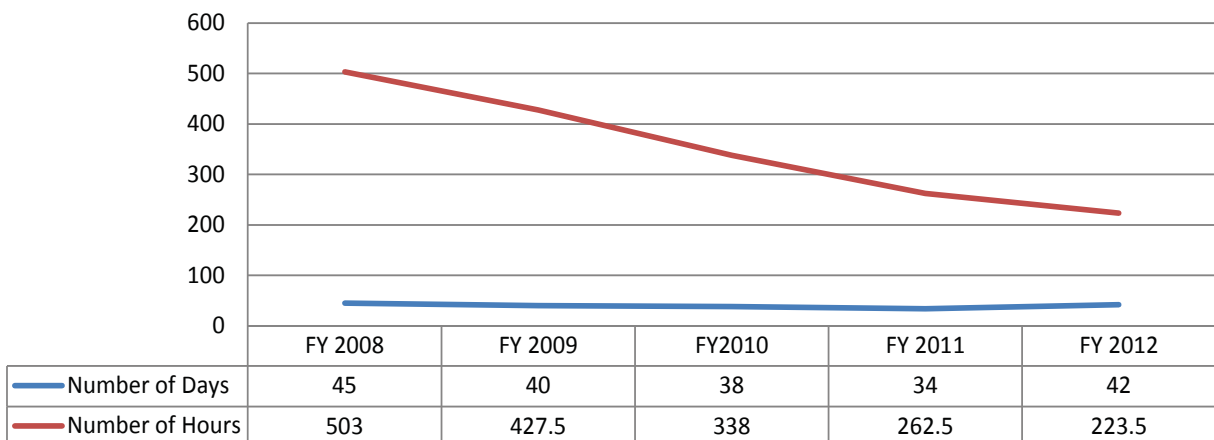
Meeting and Hearing Information

The Board of Zoning Adjustment meets during the day on Tuesdays. In FY 2012, there were 42 hearing/meeting days totaling 223.5 hours. This represents an increase of 8 days over FY 2011; however, it also represents a 39-hour decrease in the number of hours. These charts break down the meeting days and hours:

FY 2012 1st Half											
OCTOBER		NOVEMBER		DECEMBER		JANUARY		FEBRUARY		MARCH	
Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
4	3	1	10.5	6	2.5	10	3	7	8	6	5.5
18	5.5	8	6	13	7.5	17	10	14	9	13	5.5
25	5.5	15	8	20	3	24	4.5	28	8	20	7
		29	8								
3	14	4	32.5	3	13	3	17.5	3	25	3	18

FY 2012 2nd Half											
APRIL		MAY		JUNE		JULY		AUGUST		SEPTEMBER	
Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours	Date	Hours
3	7	1	6.5	5	3	10	6.5			10	1
9	1	8	5.5	12	4	17	5			11	9
10	2.5	14	1	19	5	24	5.5			17	1
17	6	15	5.5	26	5.5	31	4			18	5.5
24	1	22	7							25	5.5
5	17.5	5	25.5	4	17.5	4	21	Recess		5	22

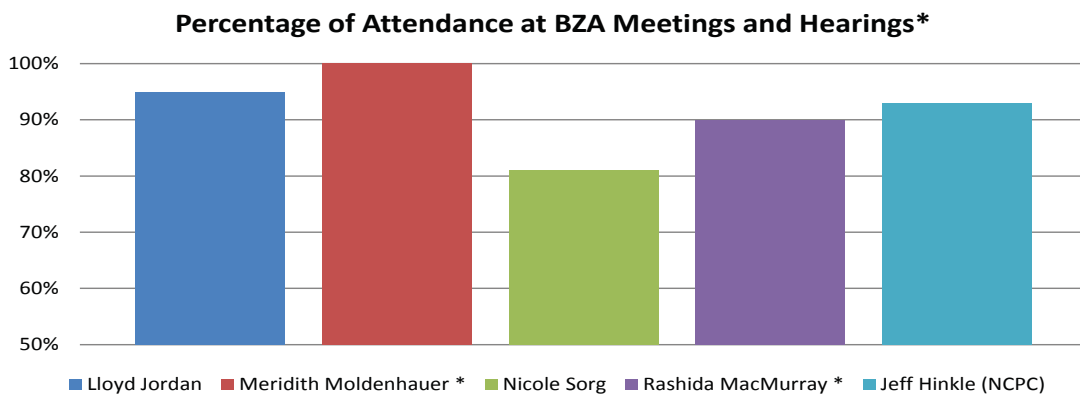
Number of Meeting and Hearing Days and Hours per Fiscal Year



The following chart breaks down the attendance and recusal records for each Board Member in FY 2012.

FY 2012 Board Member Attendance				
Board Member	Days Present	Days Absent	% Present	Recusals
Lloyd Jordan	41	2	95%	0
Meridith Moldenhauer *	18	0	100%	2
Nicole Sorg	35	8	81%	0
Rashida MacMurray *	28	3	90%	0
Jeff Hinkle (NCPC)	40	3	93%	1

Rashida MacMurray replaced Meridith Moldenhauer on March 20, 2012.

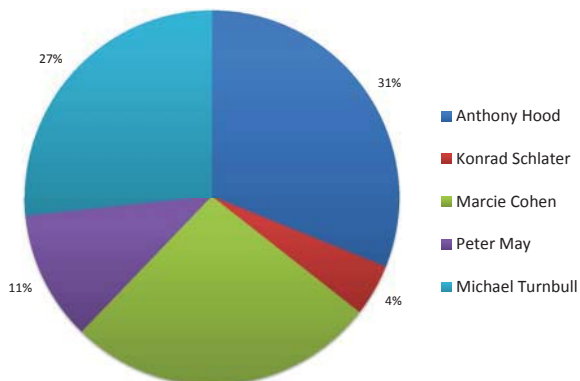


Zoning Commissioners sitting in rotation make up the 5th Member of the BZA. The chart breaks down Commissioner attendance at BZA hearings and meetings in FY 2012.

FY 2012 Commissioner Attendance on the Board of Zoning Adjustment		
	Days Attended	Hours
Anthony Hood	14	75
Konrad Schlater*	2	11
Marcie Cohen*	12	55.5
Peter May	5	21
Michael Turnbull	12	57.5

Marcie Cohen started on November 14, 2011 and Konrad Schlater resigned on May 14, 2012.

Percentage of Commissioner Attendance on the BZA*



* Please note, Marcie Cohen started on November 14, 2011 and Konrad Schlater resigned on May 14, 2012.

Court of Appeals

The following chart breaks down cases that were appealed to the higher courts and their status.

FY2012 Orders Appealed to the Court of Appeals					
Case Number	Petitioner	Court Case Number	Date Filed	Date Decided	Status
18263	Charles C. & Susan H. Parson	11-AA-1606	01/03/12		Pending
18241	North Neighbors for Responsible Growth	12-AA-334	03/26/12		Pending
18152	Chris Otten	12-AA-624	5/23/12		Pending
18240	Chris Otten	12-AA-625	5/23/12		Pending
18294	Matthew & Susan Finston	12-AA-1331	8/20/12		Pending
18330	Erie Condominium Association & Richard Wiedis	12-AA-1405	8/29/12		Pending
18114	Ward 5 Improvement Association	12-AA-1444	09/06/12		Pending
18375	Dana D. Jackson	12-AA-1678	10/15/12		Pending
18300	Lawrence Ausubel	11-AA-1430	11/22/11	01/31/12	Dismissed
17109C	Kalorama Citizen's Association	11-AA-851	07/14/11	05/09/12	Remanded



ATTACHMENT D

Agency Name

D.C. Office of Zoning

Annual Freedom of Information Act Report for Fiscal Year 2011
October 1, 2011 through September 30, 2012

FOIA Officer Reporting Richard S. Nero, Jr.

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period	20
2. Number of FOIA requests pending on October 1, 2011	0
3. Number of FOIA requests pending on September 30, 2012	0
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2012	0

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole	20
6. Number of requests granted, in part, denied, in part	0
7. Number of requests denied, in whole	0
8. Number of requests withdrawn	0
9. Number of requests referred or forwarded to other public bodies	19
10. Other disposition	0

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)	0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)	0
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)	
Subcategory (A)	0
Subcategory (B)	0
Subcategory (C)	0
Subcategory (D)	0
Subcategory (E)	0
Subcategory (F)	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)	0
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)	0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days.....	19
24. Number of FOIA requests processed between 16 and 25 days.....	1
25. Number of FOIA requests processed in 26 days or more.....	0
26. Median number of days to process FOIA Requests.....	1

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	45
28. Total dollar amount expended by public body for processing FOIA requests.....	2812

FEEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	0
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PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act	0
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QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

To best of my knowledge DCOZ is in full compliance of FOIA Act.

**OFFICE OF ZONING SBE EXPENDITURE REPORT
FY 2011**

Related Budget	Vendor Name	Vendor ID (as it appears in the General Ledger)	FEIN	CBE Number	CSBE Status	Purchase Order Award Number	P-Card Purchase (Y/N)	Service Description (Object Title)	Funding Source (Local, Federal, O-Type, etc.)	Fiscal Quarter	Expenditure Date	Expenditure Amount	CBE Expenditure Amount	CBE Expenditure Amount as % of Total CBE Expenditures
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$2,902.42	\$2,902.42	0.89%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$15,804.84	\$15,804.84	4.85%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$4,010.28	\$4,010.28	1.23%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$22,681.22	\$22,681.22	6.96%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/30/2011	\$4,567.51	\$4,567.51	1.40%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	9/30/2011	\$40,136.27	\$40,136.27	12.32%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	7/13/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/20/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/20/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/27/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	No	PO352967	No	IZIS Development	Local	4th	9/30/2011	\$0	\$0	0%
143	Software Information Resource Corp. (S	1541727076	541727076	LSZ38510032013	Yes	PO361743	No	ITSA	Local	4th	7/22/2011	\$0	\$0	0%
143	Software Information Resource Corp. (S	1541727076	541727076	LSZ38510032013	Yes	PO361744	No	ITSA	Local	4th	8/25/2011	\$0	\$0	0%
143	Software Information Resource Corp. (S	1541727076	541727076	LSZ38510032013	Yes	PO361745	No	ITSA	Local	4th	9/15/2011	\$0	\$0	0%
143	Software Information Resource Corp. (S	1541727076	541727076	LSZ38510032013	Yes	PO361746	No	ITSA	Local	4th	9/30/2011	\$0	\$0	0%
143	MVS, Inc.	1.52135E+12	521352203	LSZR9360082011	Yes	PO346235	No	Copier Supplies	Local	4th	9/30/2011	\$0	\$0	0%
143	Dell Computers	1.74262E+12	742616805		No	PO365805	No	IT Supplies	Local	4th	8/12/2011	\$0	\$0	0%
143	Dell Computers	1.74262E+12	742616805		No	PO365805	No	IT Supplies	Local	4th	8/12/2011	\$0	\$0	0%
143	Dell Computers	1.74262E+12	742616805		No	PO365805	No	IT Supplies	Local	4th	8/12/2011	\$0	\$0	0%
143	Dell Computers	1.74262E+12	742616805		No	PO365805	No	IT Supplies	Local	4th	8/12/2011	\$0	\$0	0%
143	MDM Office Supplies	1.52136E+12	521360724	LSX61835102012	Yes	PO367459	No	Chairs	Local	4th	9/27/2011	\$0	\$0	0%
143	NBA Office Products	1611517244	611517244	LSZ6828082011	Yes		Yes	Office Supplies	Local	4th	7/4/2011	\$0	\$0	0%
143	Senoda	1.52162E+12	1521616446	LS70796082012	Yes		Yes	Printing	Local	4th	8/1/2011	\$0	\$0	0%
143	NBA Office Products	1611517244	611517244	LSZ6828082011	Yes		Yes	Office Supplies	Local	4th	9/7/2011	\$0	\$0	0%
143	SupreTech	1134236631	134236631	LSDR66692042012	Yes		Yes	Supplies	Local	4th	9/8/2011	\$0	\$0	0%
143	SupreTech	1134236631	134236631	LSDR66692042012	Yes		Yes	Supplies	Local	4th	9/29/2011	\$0	\$0	0%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	7/13/2011	\$4,456.32	\$4,456.32	1.37%
143	Optimal Solutions & Technologies	1.52218E+12	522175314	LDZ56465032012	Yes	PO352967	No	IZIS Development	Local	4th	7/13/2011	\$6,034.60	\$6,034.60	1.85%
143	MVS	1.52135E+12	521352203	LSZR21722092013	Yes		Yes	IT Supplies	Local	4th	9/30/2011	\$419.90	\$419.90	0.13%
143	Paulette Washington dba TPW Consulta	Incomplete	Incomplete	LSZ38441012013	Yes		Yes	IT Supplies	Local	4th	7/7/2011	\$226.55	\$226.55	0.07%
143	The Language Doctors, Inc.	Incomplete	Incomplete	LSZ4123112012	Yes		Yes	Translation Services	Local	4th	7/25/2011	\$525	\$525	0.16%
143	Graham Staffing	Incomplete	Incomplete		No		Yes	Translation Services	Local	4th	8/1/2011	\$1,400	\$0	0%
143	Paulette Washington dba TPW Consulta	Incomplete	Incomplete	LSZ38441012013	Yes		Yes	IT Supplies	Local	4th	9/30/2011	\$534.89	\$534.89	0.16%

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Related Budget	Vendor Name	Vendor ID (as it appears in the General Ledger)	FEIN	CBE Number	CSBE Status	Purchase Order Award Number	P-Card Purchase (Y/N)	Service Description (Object Title)	Funding Source (Local, Federal, O-Type, etc.)	Fiscal Quarter	Expenditure Date	Expenditure Amount	CBE Expenditure Amount	CBE Expenditure Amount as % of Total CBE Expenditures
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/3/2012	\$1,138.75	\$1,138.75	0.29%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/3/2012	\$543.75	\$543.75	0.14%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/3/2012	\$703.25	\$703.25	0.18%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/3/2012	\$2,044.50	\$2,044.50	0.52%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/10/2012	\$2,979.75	\$2,979.75	0.76%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/10/2012	\$1,587.75	\$1,587.75	0.40%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/10/2012	\$427.75	\$427.75	0.11%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/17/2012	\$580	\$580	0.15%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	2/24/2012	\$2,051.75	\$2,051.75	0.52%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	3/16/2012	\$1,957.50	\$1,957.50	0.50%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	3/16/2012	\$761.25	\$761.25	0.19%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	3/16/2012	\$848.25	\$848.25	0.22%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	2nd	3/16/2012	\$1,167.25	\$1,167.25	0.30%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	2/10/2012	\$4,031	\$4,031	1.02%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	2/16/2012	\$1,660.25	\$1,660.25	0.42%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	2/24/2012	\$870	\$870	0.22%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	3/16/2012	\$3,385.75	\$3,385.75	0.86%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO384294	No	Court Reporting	Local	2nd	1/5/2012	\$1,400	\$1,400	0.36%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO384294	No	Court Reporting	Local	2nd	1/5/2012	\$1,550	\$1,550	0.39%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO384294	No	Court Reporting	Local	2nd	1/5/2012	\$1,463.75	\$1,463.75	0.37%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	1/5/2012	\$1,512.50	\$1,512.50	0.38%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	1/5/2012	\$735	\$735	0.19%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	1/5/2012	\$1,195	\$1,195	0.30%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	2nd	1/5/2012	\$1,460	\$1,460	0.37%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	No	Court Reporting	Local	2nd	2/16/2012	\$857.95	\$857.95	0.22%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	No	Court Reporting	Local	2nd	2/16/2012	\$904.75	\$904.75	0.23%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	No	Court Reporting	Local	2nd	2/16/2012	\$2,086.45	\$2,086.45	0.53%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	No	Court Reporting	Local	2nd	2/16/2012	\$2,326.30	\$2,326.30	0.59%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	No	Court Reporting	Local	2nd	2/16/2012	\$1,554.10	\$1,554.10	0.39%
63	als office products	1272116123	272116123	LSDRV32784072012	Yes	PO389231	No	Scanner	Local	2nd	3/27/2012	\$6,306.35	\$6,306.35	1.60%
63	Dupont Computers	1521852215	521852215	LSDX88326092013	Yes	PO381761	No	Folder/Inserter	Local	2nd	1/27/2012	\$7,950	\$7,950	2.02%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	2nd	1/10/2012	\$3,222	\$3,222	0.82%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	2nd	2/3/2012	\$3,087.75	\$3,087.75	0.78%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	2nd	3/7/2012	\$4,081.20	\$4,081.20	1.04%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	2nd	3/30/2012	\$4,873.28	\$4,873.28	1.24%
63	Olender Reporting, Inc	1521358946	521358946	LSV93779072013	Yes	PO388178	Yes	Court Reporting	Local	2nd	1/11/2012	\$2,193.60	\$2,193.60	0.56%
63	RWD Consulting	1743231345	743231345	LSO297662072012	Yes		Yes	Moving Services	Local	2nd	2/18/2012	\$550	\$550	0.14%
63	The Language Doctors	1522118180	522118180	LSZ4123112012	Yes		Yes	Interpretation Service	Local	2nd	2/29/2012	\$402	\$402	0.10%
63	Supretech	1134236631	134236631	LSDR66692042012	Yes		Yes	Software	Local	2nd	3/6/2012	\$1,928.94	\$1,928.94	0.49%
63	MVS	1521352200	521352200	LSZR21722092013	Yes		Yes	Software	Local	2nd	3/14/2012	\$593.49	\$593.49	0.15%
63	XzoTech Sign & Display dba FASTSIGNS	1432102958	432102958	LSDZR15363082013	Yes		Yes	Signs	Local	2nd	3/16/2012	\$350	\$350	0.09%
63	XzoTech Sign & Display dba FASTSIGNS	1432102958	432102958	LSDZR15363082013	Yes		Yes	Signs	Local	2nd	3/26/2012	\$25	\$25	0.01%
63	MVS	1521352200	521352200	LSZR21722092013	Yes		Yes	Software	Local	2nd	3/27/2012	\$1,867.51	\$1,867.51	0.47%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	3rd	5/4/2012	\$4,081.20	\$4,081.20	1.04%
63	Software Information Resource Corp. (SIRC)	1541727076	541727076	LSZ38510032013	Yes	PO375544	No	ITSA	Local	3rd	5/10/2012	\$4,081.20	\$4,081.20	1.04%

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63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	4th	9/30/2012	\$993.25	\$993.25	0.25%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383629	No	Court Reporting	Local	4th	9/30/2012	\$707	\$707	0.18%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	7/19/2012	\$754	\$754	0.19%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	7/25/2012	\$1,377.50	\$1,377.50	0.35%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/3/2012	\$645.25	\$645.25	0.16%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/3/2012	\$739.50	\$739.50	0.19%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/3/2012	\$123.25	\$123.25	0.03%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/17/2012	\$1,181.75	\$1,181.75	0.30%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/17/2012	\$1,326.75	\$1,326.75	0.34%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/17/2012	\$1,297.75	\$1,297.75	0.33%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	8/30/2012	\$797.50	\$797.50	0.20%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	9/26/2012	\$3,335	\$3,335	0.85%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	9/30/2012	\$1,703.75	\$1,703.75	0.43%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	9/30/2012	\$1,783.50	\$1,783.50	0.45%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	9/30/2012	\$1,181.75	\$1,181.75	0.30%
63	Neal Gross	1521097058	521097058	LSZXR33818112012	Yes	PO383630	No	Court Reporting	Local	4th	9/30/2012	\$239.25	\$239.25	0.06%
63	Dell Computers	1.74262E+12	742616805		No			Hardware	Local	4th	8/17/2012	\$8,023.82	\$0	0%
63	TPW Consultants	1542016973	542016973	USDZ38441012013	Yes		Yes	Supplies	Local	4th	8/30/2012	\$1,104	\$1,104	0.28%
63	Senoda	1.52162E+12	1521616446	LS70796082012	Yes		Yes	Printing	Local	4th	9/3/2012	\$990	\$990	0.25%
63	Document Managers	1522226023	522226023	LSDR54391022012	Yes		Yes	K-Box	Local	4th	9/7/2012	\$2,125	\$2,125	0.54%
63	The Language Doctors, Inc.	1.52212E+12	5.22118E+11	LSZ4123112012	Yes		Yes	Interpretation/Transl	Local	4th	9/5/2012	\$300	\$300	0.08%
63	Dell Computers	1.74262E+12	742616805		No		Yes	Hardware	Local	4th	9/13/2012	\$477.60	\$0	0%
63	TPW Consultants	1542016973	542016973	USDZ38441012013	Yes		Yes	Supplies	Local	4th	9/13/2012	\$368	\$368	0.09%
63	XzoTech Sign & Display dba FASTSIGNS	1432102958	432102958	USDZR15363082013	Yes		Yes	Signs	Local	4th	9/21/2012	\$100	\$100	0.03%
63	The Language Doctors, Inc.	1.52212E+12	5.22118E+11	LSZ4123112012	Yes		Yes	Interpretation/Transl	Local	4th	9/28/2012	\$901.40	\$901.40	0.23%