

- (c) Forward the SARF Form to the DC SART Chairperson and the Chair of the DC SART Feedback Review Committee, noting the date that the SARF Form was sent for translation; and
 - (d) Notify the victim or survivor, or the victim's or survivor's representative, that the SARF Form has been received and was sent for translation.
- (12) The DC SART Coordinator should make every effort to have the SARF Form translated within fourteen (14) business days of the date that the SARF Form was received by the DC SART Coordinator. If the DC SART Coordinator finds that the translation will take more than fourteen (14) business days, the DC SART Coordinator shall notify the Committee Chairperson and the victim or survivor, or the victim's or survivor's representative, of the delay. Notice of progress shall be provided to both the Feedback Committee Chairperson and the victim or survivor by the DC SART Coordinator each week until the SARF Form is received back from the Emergency and Victim Services Interpreter Bank.
- (13) Within one (1) business day of receiving the translated SARF Form from the Emergency and Victim Services Interpreter Bank, the DC SART Coordinator shall:
 - (a) Forward the translated SARF Form to the Chair of the DC SART and the Chair of the Feedback Review Committee; and
 - (b) Notify the victim or survivor, or the victim's or survivor's, representative that the translated SARF Form has been submitted to the DC SART.
- (14) If the named agency, organization, or person is a member of the DC SART, within three (3) business days of receiving a SARF Form from the DC SART Coordinator, the Chair of the DC SART Feedback Review Committee shall:
 - (a) Forward the completed SARF Form to the Director of the agency or organization that is named by the victim or survivor;
 - (b) Forward the completed SARF Form to the DC SART point of contact for the agency or organization that is named by the victim or survivor;
 - (c) Forward the completed SARF Form to the Chair of the Board of Directors, if the organization named by the victim is a non-profit organization;

- (d) Set the issue for discussion on the agenda of the next DC SART Feedback Review Committee meeting; and
 - (e) Note the date that the SARF Form was forwarded on the SARF Review Log.
- (15) If the completed SARF Form references a problem or point of feedback with an agency, organization, or individual that is employed by an agency or organization that is not a member of the DC SART, including an agency, organization, or individual that serves on the Multidisciplinary Team, within three (3) business days, the Chair of the DC SART Feedback Review Subcommittee shall:
- (a) Forward the completed SARF Form to the Director of the agency or organization that is named by the victim or survivor;
 - (b) Identify a member of the DC SART that can act as a subject matter liaison for the identified agency or organization. For example, if a college or university other than the college or university that holds a seat on the DC SART, the Chair of the DC SART Feedback Review Committee shall appoint the college or university representative to act as a subject matter liaison during the review process. If the victim or survivor is alleging cultural insensitivity or incompetency, the Feedback Review Committee shall appoint a representative from a culturally-specific organization or agency to act as a subject matter liaison during the review process. If the victim or survivor is alleging a problem with the handling of a case by a member of the Multidisciplinary Team, the Feedback Review Committee shall appoint a subject matter liaison that has expertise in the processing of sexual assault cases for minor victims. The purpose of the subject matter liaison is to assist the DC SART in understanding the statutory authority, regulations, and best practices related to the organization or agency named in the SARF Form. The Chair of the Feedback Review Committee may request subject matter assistance from an entity outside of the District of Columbia, if that is warranted by the nature of the complaint;
 - (c) Forward the completed SARF Form to the identified subject matter liaison on the DC SART;
 - (d) Set the issue for discussion on the agenda of the next DC SART Feedback Review meeting; and

- (e) Note the date that the SARF Form was forwarded on the SARF Review Log.
- (16) Within three (3) business days of receiving a completed SARF Form from the Chair of the Feedback Review Subcommittee, the Agency or Organization Director or DC SART point of contact shall:
 - (a) Open an investigation or inquiry of the incident reported; and
 - (b) Note the date of that the investigation or inquiry was opened on the SARF Review Log.
- (17) After receiving the completed Feedback Form, the Director of the agency or organization has thirty (30) business days to complete an investigation of the incident reported.
- (18) Upon concluding the investigation of the incident reported on the Feedback Form, the Director of the agency or organization shall:
 - (a) Provide a written response to the Chair of the DC SART Feedback Review Committee; and
 - (b) Note the date that the response was provided on the SARF Review Log.
- (19) If the completed SARF Form references a systemic or continuum problem, the written response required from the agency or organization named or implicated in the SARF Form shall include:
 - (a) A comprehensive description of the incident identified in the SARF Form;
 - (b) The problem, or in cases where the SARF Form indicated a positive experience, the best practice identified by the investigation or inquiry of the Director or DC SART point of contact; and
 - (c) The proposal of the agency or organization for remedying the problem or systematizing the best practice identified in the SARF Form.
- (20) If the completed SARF Form references a problem with an individual that is employed by an agency or organization, the Director of the agency or organization implicated on the SARF Form, or the DC SART point of contact, shall:

- (a) Provide a comprehensive description of the incident identified in the SARF Form;
 - (b) Identify the problem, or in cases where the SARF Form indicated a positive experience, the best practice identified by the investigation or inquiry of the Director; and
 - (c) The proposal of the agency or organization for remedying the problem or systematizing the best practice identified in the SARF Form. Where a collective bargaining or employment agreement is implicated, the written response of the agency or organization shall include as much information as allowable by the employment contract between the agency or organization and the employee.
- (21) Once the written response of the implicated or named agency or organization is received by the Chair of the DC SART Feedback Review Committee, the Chair shall:
 - (a) Set the response for discussion at a DC SART Feedback Review Committee no more than sixty (60) calendar days after the response is received by the Committee Chair;
 - (b) Forward the response to the DC SART Coordinator;
 - (c) Forward the response to the members of the DC SART Feedback Review Committee;
 - (d) If necessary, identify subject matter experts that are required to conduct an independent review of the response; and
 - (e) Note the date of the proposed review on the SARF Review Log.
- (22) After receipt of the written response by the implicated agency or organization, the DC SART Feedback Review Committee shall meet to review the written response within thirty (60) calendar days.
- (23) The DC SART Feedback Review Committee shall:
 - (a) Review the written response for sufficiency;
 - (b) If appropriate and allowable by collective bargaining or human resources procedures of the agency or organization, prepare a written complaint on

behalf of the DC SART to the implicated employee's professional licensing or credentialing organization;

- (c) If appropriate and allowable by collective bargaining or human resources procedures of the agency or organization, prepare a written letter of commendation or complaint on behalf of the DC SART for enclosure in the implicated employee's permanent personnel file;
 - (d) Redact the response, as necessary, to prepare the response for the publication on the DC SART website;
 - (f) Redact the response, as necessary, to prepare the response for a reply to the victim or survivor who completed the SARF Form;
 - (g) Contact the victim or survivor, or the victim's or survivor's representative (if requested) to notify the victim or survivor, or the victim's or survivor's representative, that the SARF Form and response will be made public. No less than three good faith efforts to contact the victim or survivor, or the victim's or survivor's representative, shall be made by the methods of contact specified by the victim or survivor when he or she completed the SARF Form. In cases where feedback is received from a minor, or where feedback is received in cases involving a minor, all applicable laws will be observed and the wishes of the victim will be paramount; and
 - (f) Note the date that these actions were taken and a summary of these actions on the SARF Review Log.
- (24) If the DC SART Feedback Review Committee determines that the written response of the agency or organization is not sufficient, the Feedback Review Committee shall:
- (a) Forward the written response of the agency or organization, as well as a statement detailing the Committee's concern regarding the sufficiency of the document, to the Chair of the DC SART;
 - (b) Provide notice to the Director of the agency or organization and the Chair of the organization's Board of Directors, if the organization is a non-profit organization, that the response has been determined to be insufficient, and detail the reasons for the insufficiency;

- (c) Request that the DC SART review the SARF Form, the written response of the agency or organization, and make recommendations for further action; and
 - (d) Note the date that the package was forwarded to the full DC SART on the SARF Review Log.
- (25) If a SARF Form is sent to the DC SART for further review, the DC SART may:
 - (a) Make a second request to the implicated organization to review the SARF Form and prepare a sufficient response;
 - (b) Draft a response to the agency or organization that details the reasons for the insufficiency that will be made available to the victim and to the public;
 - (c) Employ any other remedy that the DC SART deems reasonable under the circumstances, including requesting that the agency or organization discontinue participation in the DC SART until recommended changes are made to the agency's or organization's policies and procedures sufficient to resolve the problem outlined in the SARF Form.
- (26) If the DC SART is unable to reach a determination of sufficiency within ninety calendar (90) days from the date that the full DC SART received the issue from the Feedback Review Subcommittee, the Committee Chairperson shall determine the issue "Closed and Unresolved".
- (27) Within three (3) business days of the DC SART Feedback Review Committee determining that a SARF Form is closed, the Committee Coordinator shall:
 - (a) Provide a copy of the SARF Form, the redacted written response of the implicated agency or organization, and a closing letter to the victim or survivor, or the victim's or survivor's representative. If the SARF Form was sent to the full DC SART for further review, documents detailing the deliberation of the DC SART shall be included with the response to the victim; and
 - (b) If the complaint was VERIFIED, post a redacted version of the SARF Form and the written response of the agency or organization implicated on the DC SART website. All information that could reasonably identify a victim shall be removed from the document before it becomes public. In cases where feedback is received from a minor, or where feedback is received in cases involving a minor, all applicable laws will be observed

and the wishes of the victim will be paramount. Information posted shall include the date that the SARF Form was filed, the agency or organization about whom the SARF Form was filed, a brief description of the incident or concern documented on the SARF Form, the outcome of the investigation or inquiry, and the date when the investigation or inquiry was closed.

- (28) The goal of the SARF process is to complete the process within 6 months. However, due to the complexity of the review, this time line may be longer. If that is the case, a SART representative will make every effort to keep the victim or survivor informed of the process.

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ADDENDUM B



This Feedback Form is provided by the Sexual Assault Victims' Rights Amendment Act Task Force as a sample of what we believe is important to include in a Feedback Form. If approved for distribution, this Form will be submitted to a readability expert to ensure accessibility for the widest population of victims and survivors.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of the Mayor**

Office of Victim Services and Justice Grants

**District of Columbia Sexual Assault Response Team
Sexual Assault Response Feedback Form**

Box 1

Thank you for taking your time to provide us feedback on our work. The Executive Office of the Mayor, the Office of Victim Services and Justice Grants, and the DC Sexual Assault Response Team (DCSART) appreciate your willingness to comment on how we served you. It is our goal and mission to provide a coordinated response to sexual assault in our community, including ensuring consistent, sensitive services to victims and survivors.

Box 2

How to file this Feedback Form:

1. **In-person.** You can drop off this feedback form at the following locations:
 - Office of Victim Services and Justice Grants, 441 4th Street, NW, Ste. 727N, Washington, DC
 - [Locations to be determined by the SART]

Please note that if this Form is filed at an agency other than Office of Victim Services and Justice Grants, there may be a slight delay in responding to the person who has filed the form.

2. **Mail.** You can mail this form to the Office of Victim Services and Justice Grants at 441 4th Street, NW, Ste. 727N, Washington, DC 20001.
3. **Email.** You can file this form electronically by sending this form, as an attachment, to

DCSARTFeedback@dc.gov.

4. **Online.** You can file this form online by accessing the DC SART webpage at: www.dcsart.org.
5. **Via SmartPhone application.** You can file this form by downloading the ASKDC or UASKDC SmartPhone application. Both applications are available at iTunes or Google Marketplace.

Box 3

Date of Feedback Submission: _____

Date of incident that is the subject of your feedback: _____

Date of assault that happened to you: _____

Box 5

Who or What is the Subject of Your Feedback:

Box 6

Name of person completing the form:

Box 7

Name of victim survivor:

☐ I wish to remain anonymous ☐ Please contact me before any part of this form is made public

Box 8

Your contact phone number (person completing the form):

Box 9

Your contact email address (person completing the form):

Box 10

During the course of this investigation the members of the DC SART Committee may want to contact you to get additional information about your complaint or comment. Do you want the Committee to contact you? If you choose no, there may be limitations on what the Committee will be able to do with your complaint or comment.

☐ No, please do not contact me.

☐ Yes, please contact me. My preferred method of contact is: _____

☐ No, do not contact me but please contact my advocate or attorney:

☐ **Check here if you want to be contacted by the DC SART before any part of this complaint is made public.** If you choose this option, please provide a safe telephone number or email that the DC SART will be able to contact you _____.

[? Check here if you wish to communicate with the DC SART in a language other than English.](#)

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Box 11

Summary of complaint or comment (please attach additional pages if necessary):

Box 12

Requested action:

OVS/DC SART USE ONLY:

_____ Date Form Received at OVS _____ Date forwarded to Committee Chair _____ Date victim contacted

SEXUAL ASSAULT VICTIMS' RIGHTS ACT OF
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ADDENDUM C

Sexual Assault Victims' Rights Amendment Act Task Force Advocate Expansion and Credentialing Process

NOTE: This intention of this proposal is to certify advocates to respond to sexual assault victims who are engaging the system outside of the DC SANE program. The DC SANE program is defined as the collaboration between the Office of Victim Services, MedStar Washington Hospital Center, DC Forensic Nurse Examiners, and Network for Victim Recovery of DC. The DC SANE program operates when a victim of sexual assault seeks a medical forensic exam in the aftermath of a sexual assault, and is governed by the Violence Against Women Act, the Office of Victim Services and Justice Grants, and the Sexual Assault Victims' Rights Amendment Act.

This Task Force agrees that the vertical advocacy model that is implemented in the DC SANE process should be the standard of advocacy for any victim of sexual assault seeking services from any actor in the sexual assault response system.



Phase I – Data Gathering: Gather data on the personnel and financial resources that are necessary to expand the right to an advocate past the DC SANE process

During this phase of expansion, the Network for Victim Recovery of DC (NVRDC) has committed to working with the Metropolitan Police Department Sexual Assault Unit to

gather data on the types of cases for which an advocate is needed, the impact of holding an interview until an advocate arrives, the most effective way of providing access to a credentialed advocate, and the personnel impact for both MPD SAU and NVRDC that will occur with a 24/7, multi-location expansion of services.

This Task Force recommends that the Office of Victim Services and Justice Grants extend the contract for the Independent Expert Consultant to oversee this process and make recommendations on the fiscal and resource needs of such an expansion.

Proposed Timeline: April 1, 2016 – December 31, 2016

Phase II – Access to Advocacy Expansion – Request for Application

During Phase II, the Office of Victim Services and Justice Grants will issue a Request for Applications to solicit proposals from community-based organizations who are interested in providing advocacy services, consistent with the Sexual Assault Victims' Rights Amendment Act of 2014, as revised, and consistent with the needs of the victim and survivor community, as noted during Phase I of this project. **NOTE:** *This RFA will solicit proposals for sexual assault victims who are seeking services outside of the DC SANE process. Nothing in this RFA is intended to supersede the current services provided by the DC SANE process, but instead is intended to supplement the services that are currently offered.*

This Task Force recommends that the Office of Victim Services and Justice Grants extend the contract for the Independent Expert Consultant to oversee this process and make recommendations on the fiscal and resource needs of such an expansion.

Proposed Timeline: January 1, 2017 – March 31, 2017

Phase III – Access to Advocacy Expansion

During Phase III, the Office of Victim Services and Justice Grants will award a grant consistent with the goals of this initiative, for an organization to provide advocacy services to sexual assault victims who are seeking services outside of the DC SANE process. During this phase, the organization to which the grant is awarded will plan their full deployment response. Full deployment of the advocacy response will begin no later than October 1, 2017 (Fiscal Year 2018).

This Task Force recommends that the Office of Victim Services and Justice Grants extend the contract for the Independent Expert Consultant to oversee this process and make recommendations on the fiscal and resource needs of such an expansion.

Proposed Timeline: April 1, 2017 – September 30, 2017

NOTE: This Task Force does not foresee the curriculum as something that will replace the employee training program of any organization. Rather, the curriculum is intended to provide advocates the necessary knowledge to provide high quality advocacy outside of the DC SANE program or in conjunction with NVRDC.

Phase I: Develop a curriculum and plan for sexual assault advocate credentialing. This goal includes the development of a complete curriculum for sexual assault credentialing, including curricula for continuing education. The long-term intent of establishing such a credentialing system is to ensure that all credentialed advocates have “advocate privilege”.

The intent is for advocates to be free, confidential, culturally competent, and accessible where the victim enters the system. The advocate should be comfortable with the criminal justice system in the District, and understand how to provide all options available to the victim. The advocate should be willing and able to connect the victim to systems that are specific to a campus or other administrative system, systems and services that are culturally specific, as well as legal services.

Proposed Timeline: April 1, 2016 – March 31, 2017

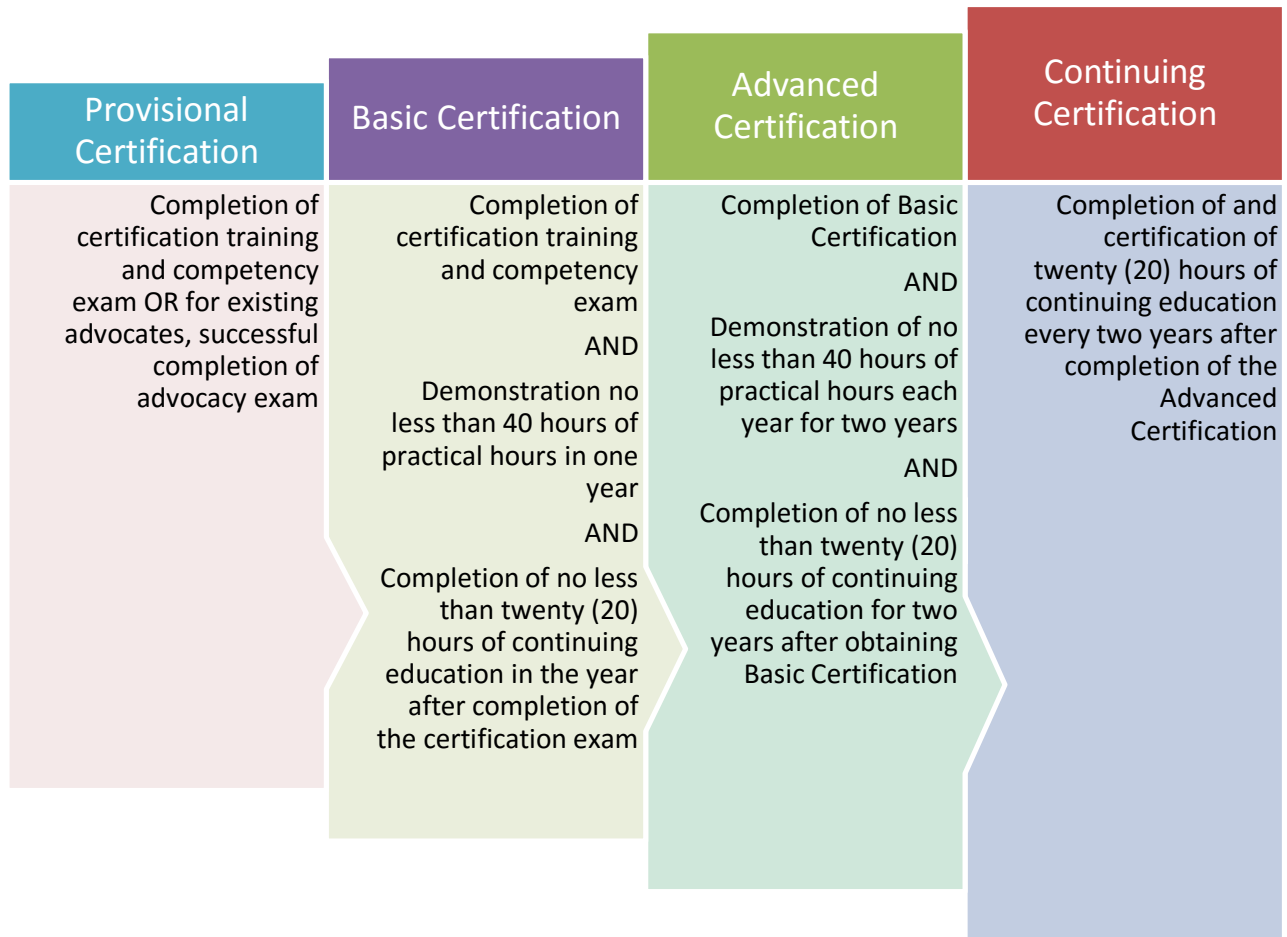
Objective 1.1: Establish a Steering Committee for Curriculum Development that will be managed by the Advocacy Review Board of the SART and chaired by the Network for Victim Recovery of DC. The curriculum for advocate credentialing will be developed using a Steering Committee. The Steering Committee will be comprised of no less than 10 members and no more than 15 members and should include, at a minimum, one representative each from: advocacy program working with the DC SANE Program, advocacy program working with the Multidisciplinary Team, medical forensic nursing program, mental health provider, District of Columbia Sexual Assault Coalition (as the coalition is defined by the Office of Victim Services and Justice Grants), campus victim services, agency-based victim services program, culturally-specific victim services program, Metropolitan Police Department, United States Attorneys’ Office, and University or other program with demonstrated history of curriculum development. One member of the review committee shall be a liaison to the Board of Social Work. The Steering Committee will meet no less than once per month for the project period and will be responsible for directing all curriculum development, outreach development, and development of a plan to logistically manage the deployment of advocates.

The Steering Committee for Curriculum Development will also be responsible for working with the Feedback Review Committee of the SART to develop two brochures that will be required for all system actors who may be an entry point for victims and survivors of sexual assault. The brochures – one for victims over the age of 18 and one for victims under the age of 18 – should explain the role of an advocate, the right for a victim to have an advocate, and the different roles of “advocate” or “victim-witness coordinators” within the system. The brochure should clearly explain the victim’s rights

in the system (law enforcement, prosecution, and medical), including the victim or survivor's right to not cooperate. The brochure should clearly state how the victim or survivor can identify an advocate that is confidential. The brochure should be distributed in multiple languages, in both "traditional" access points, e.g. advocacy centers, courts, police stations, hospitals, and "non-traditional" access points, e.g. community medical centers, faith-based organizations, youth centers, community centers, substance abuse treatment centers, and culturally-based service providers. This list is not intended to be exclusive.

Objective 1.2: Develop substantive curriculum for new sexual assault victim advocates. As stated above, the Steering Committee will develop a substantive curriculum for sexual assault advocates. The curriculum will be a tiered program, which grants a provisional, basic, and advanced credential for advocates working with sexual assault victims in the District. Interested advocates will be expected to take a classroom course that is no less than 40 hours to receive a provisional license. Classroom coursework for a provisional license shall include modules (with plan to test competency) in each of the following areas: victim services ethics; confidentiality; law enforcement investigation for sexual assault; prosecutorial process for sexual assault; medical forensic process for sexual assault victims; introduction to the Sexual Assault Response Team; short and long term mental health impact of trauma; introduction to culturally specific impact of sexual assault in the GLBTQI community, community that identifies as African-American or Black, the deaf and hard-of-hearing community, and immigrant communities, including (but not limited to) African, Latino/a, pan-Asian and Pacific Islander; roles and boundaries of an advocate; legal options available to sexual assault victims; working with DC-based colleges and universities; working with military installations; law and policy of DC related to sexual assault; practical crisis intervention strategies; practical allied professionals training; intersections of sexual assault, intimate partner violence, stalking, and identity theft; working with polyvictims; working with children and youth who have been sexually assaulted; working with victims of human trafficking; how to manage vicarious trauma; working with victims and survivors who are limited English proficient, deaf, or hard of hearing; and crime victim compensation. These modules are the minimum standard for provisional certification, but the Steering Committee may choose to add additional modules based upon need and interest of the Committee. The Steering Committee shall include the Multidisciplinary Team in all matters related to the development of a curriculum for services to victims and survivors who are under the age of 18.

We propose a tiered certification process as outlined in the graphic below.



Objective 1.3: Develop a plan for continuing education of advocates. Like most professions, it is essential to ensure that all advocates that are active in the District maintain a base level of competency. Like the curriculum and the substantive requirements for “grandfathering” an existing advocate, these decisions will be made by the Steering Committee. However, we propose that all advocates be required to demonstrate that they have successfully completed continuing education in any of the following areas every two (2) years: victim services ethics; confidentiality; law enforcement investigation for sexual assault; prosecutorial process for sexual assault; medical forensic process for sexual assault victims; introduction to the Sexual Assault Response Team; short and long term mental health impact of trauma; introduction to culturally specific impact of sexual assault in the GLBTQ community, African-American and African immigrant communities, Latino/a community, Asian-Pacific Islander community, and deaf/hard of hearing community; roles and boundaries of an advocate; legal options available to sexual assault victims; working with DC-based colleges and universities; working with military installations; law and policy of DC related to sexual assault; practical crisis intervention strategies; practical allied professionals training; intersections of sexual assault, intimate partner violence, stalking, and identity theft;

working with polyvictims; working with children and youth who have been sexually assaulted; working with victims of human trafficking; how to manage vicarious trauma; working with victims and survivors who are limited English proficient, deaf, or hard of hearing; and crime victim compensation.

To be eligible for continuing education credits, the education module has to submit a curriculum and training plan, as well as a competency evaluation plan, to this organization no later than thirty (30) days prior to the start of the training or continuing education opportunity. Only then may an advocate use that training or education opportunity to gain continuing education hours.

Objective 1.4: Develop a plan for advocate accountability. While the exact plan for ensuring advocate accountability will be developed by the Steering Committee, we propose the following procedure as an outline. Believing that continued competency, confidentiality, and ethics are central to an effective and high quality advocacy team, we propose that all certified advocates be accountable to an Advocacy Review Board, which is a part of the DC SART. Any victim, any agency, and any organization in the District should have the ability to submit a complaint or statement of concern about any certified advocate to the DC SART Advocacy Review Board. Alternatively, the DC SART Advocacy Review Board can initiate a statement of concern or complaint if there is good cause to do so. This process should be developmental in nature, and seek first to engage the credentialed advocate in an educational process to enhance his or her knowledge, skills, and abilities so that he or she may confidently and effectively serve victims of sexual assault. However, the DC SART Advocacy Review Board shall have the ability to issue a range of sanctions for inappropriate or sub-standard behavior, including suspension of certification, temporary withdrawal of certification, and permanent withdrawal of certification.

This is an area of proposed legislative change. The Task Force recommends that the DC Council amend the existing SAVRAA legislation establish an Advocacy Review Board as a committee of the DC SART and provide that Advocacy Review Board with the authority to hold advocates accountable in accordance with these recommendations.

Objective 1.5: Present plan to DC SART, DC VAN and OVSJG, incorporate feedback, and finalize curriculum and plan. After completion of the curricula and the plan, both will be submitted, along with the plan for initial training, and the plan for accountability to the DC SART, DC VAN and to OVS for review and comment. After receiving feedback from both entities, the Steering Committee will finalize the plan and begin working toward Goal 2.

Goal 2: Establish a corps of credentialed sexual assault victim advocates

Proposed Timeline: April 1, 2017 – September 30, 2017

After the curriculum is complete, a Request for Applications should be published by the Office of Victim Services and Justice Grants no later than May 1, 2017 to solicit applications from organizations and agencies for the purpose of implementing the curriculum. Once proficiency is certified to the DC SART, the Office of Victim Services and Justice Grants will certify the advocates, with the approval of the DC SART. A plan for evaluation of the training, demonstration of proficiency, and outcomes of the advocacy program shall be included in the proposal. An evaluation report shall be delivered no later than March 31, 2018.

Objective 2.1: Establish a review committee for advocate applications and advocate certification. After the plan is created, the Steering Committee for Curriculum Development will begin the process of accepting applications for advocates to participate in the initial advocate training. To ensure accountability to the process, the Steering Committee will solicit no less than three (3) and up to 5 members to serve on a credentialing review sub-committee. All members of the review sub-committee shall have experience in the field of sexual assault response, but no more than two (2) members of the sub-committee may be associated with advocates who are seeking to apply for credentialing. And, no more than two (2) members may be members of the Steering Committee. One member of the review sub-committee shall be a designee of the Board of Social Work. To be associated with an advocate applying for credentialing, means to be related by blood or marriage, or to have a professional relationship as employer-employee. Review sub-committee members will receive the applications for advocates and will review the applications to ensure that each applicant is sufficiently qualified to be an advocate, per the guidelines approved by the Steering Committee. The review sub-committee shall admit advocates into the initial training. After the competency exams are complete, the review sub-committee shall approve advocates for credentialing. A review sub-committee shall be convened to certify advocates for each new Academy/training.

While the Steering Committee will determine the minimum requirements for a person to become a credentialed advocate, one of the requirements shall be that all applicants to be a credentialed advocate shall maintain independence from any personal or professional affiliation that would impede their ability to advocate solely for the interests of the sexual assault victim or survivor. Stated another way, the potential advocate may have no conflict of interest that would prevent him or her from ethically and completely advocating for express wishes of the sexual assault victim or survivor.

Objective 2.2: Plan and hold an Academy for newly credentialed advocates. The Steering Committee shall plan and hold an Academy for admitted advocates and shall hold the competency testing advocates who have completed the training.

Objective 2.3: Deliver a list to OVSJG, the DC SART, and the DC VAN of credentialed advocates.

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ADDENDUM D

ADDENDUM D: Fiscal Impact of Task Force Recommendations

	Status	Estimated Cost	Details
Legislative Question #1			
Sexual Assault Program Specialist	new	\$ 123,000.00	Salary and fringe for 1 FTE, Grade 14 <i>per year</i>
Sexual Assault Response Team Committee Coordinator	new	\$ 45,500.00	Salary and fringe for .5 FTE, Grade 12, to work with and provide administrative support to the Feedback Review Committee of the SART <i>per year</i>
Brochure development and printing	new	\$ 25,000.00	Estimated cost for design and print of 5,000 tri-fold brochures <i>per year</i>
Sexual Assault Response Feedback form printing and translation	new	\$ 10,000.00	Estimated cost for design, print, and translation of SARF forms <i>per year</i>
TOTAL COST OF NEW INITIATIVES RECOMMENDED BY THE REPORT		\$ 203,500.00	
Legislative Question #2			
Independent Expert Consultant	new	\$ 75,000.00	Estimated cost for one year extension of Independent Expert Consultant contract (Fiscal Year 17)
Grant for on-call advocacy response to law enforcement	new	\$ 300,000.00	Estimated cost for one year of on-call advocates responding to law enforcement request interviews, assuming 1/3 of current cases that report to law enforcement request advocacy services. Estimate assumes current advocacy provider will apply for and be awarded grant. Costs could be higher for separate provider. <i>Per year cost</i>
<i>Grant for on-call advocacy response to MedStar</i>	<i>existing</i>	<i>\$ 512,578.00</i>	<i>Estimated cost for existing on-call advocacy program to MedStar. Per year cost.</i>
Grant for curriculum development	new	\$ 150,000.00	Estimated cost to contract with a provider who will establish a credentialing program curriculum. <i>Per year cost</i>
Sexual Assault Response Team Committee Coordinator	new	\$ 45,500.00	Salary and fringe for .5 FTE, Grade 12, to work with and provide administrative support for the Advoacy Review Board of the SART. <i>Per year cost</i>
TOTAL COST OF NEW INITIATIVES RECOMMENDED BY THE REPORT		\$ 570,500.00	
Legislative Question #3			
Independent Expert Consultant	new	\$ 75,000.00	Estimated cost for one year extension of Independent Expert Consultant contract (Fiscal Year 18)
Grant for on-call advocacy response to prosecutors	new	\$ 200,000.00	Estimated cost for one year of on-call advocates responding to prosecutorial interviews, assuming 1/2 of current cases that report to law enforcement request advocacy services and meet with a prosecutor. Estimate assumes current advocacy provider will apply for and be awarded grant. Costs could be higher for separate provider. Number is highly variable since the numbers of cases prosecuted are unknown. <i>Per year cost</i>
TOTAL COST OF NEW INITIATIVES RECOMMENDED BY THE REPORT		\$ 275,000.00	
Legislative Question #4			
Grant for on-call advocacy response for youth and adolescents	new	\$ 178,000.00	Estimated cost for 3 additional advocates to respond to medical forensic, law enforcement, and prosecution exams. Number is highly variable since the numbers of cases are unknown. <i>Per year cost.</i>
Grant for youth hotline	new	\$ 500,000.00	Estimated cost for 24/7/365 hotline, based upon the cost of the current victim services hotline. <i>Per year cost</i>
Independent Expert Consultant	new	\$ 75,000.00	Estimated cost for one year extension of Independent Expert Consultant contract (Fiscal Year 19)
TOTAL COST OF NEW INITIATIVES RECOMMENDED BY THE REPORT		\$ 753,000.00	