

METROPOLITAN WASHINGTON  COUNCIL OF GOVERNMENTS

*One Region Moving Forward*

January 31, 2014

District of Columbia  
Bladensburg\*  
Bowie  
Charles County  
College Park  
Frederick  
Frederick County  
Gaithersburg  
Greenbelt  
Montgomery County  
Prince George's County  
Rockville  
Takoma Park  
Alexandria  
Arlington County  
Fairfax  
Fairfax County  
Falls Church  
Loudoun County  
Manassas  
Manassas Park  
Prince William County

\*Adjunct Member

Honorable Phil Mendelson  
Chairman  
Council of the District of Columbia  
1350 Pennsylvania Avenue, N.W.  
Washington D.C. 20004

Dear Mr. Mendelson,

Enclosed are the responses to the Committee of the Whole performance oversight hearing preliminary questions for the Metropolitan Washington Council of Governments. I look forward to the opportunity to meet with the Committee next month.

If you have any questions or need further information please let me know.

Sincerely,



Chuck Bean  
Executive Director

## **METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS 2014 PERFORMANCE OVERSIGHT SUMMARY STATEMENT**

The Metropolitan Washington Council of Governments (COG) is a membership organization of local elected officials from the District of Columbia and 22 other area jurisdictions in Maryland and Virginia. The region's state and federal elected delegations also are members of COG. Three independent policy boards direct the Council's work, including the COG Board of Directors, the National Capital Region Transportation Planning Board (TPB) – which is the federally-designated Metropolitan Planning Organization – and the Metropolitan Washington Air Quality Committee (MWAQC), which prepares the region's air quality plans to comply with federal law. COG's work is funded by government grants, membership dues and private foundations. (NB: The Council of Governments could not supply information on questions directed specifically to city agencies and therefore answered with “not applicable.”)

1. The Council's organizational chart is attached.
2. The organization has 121 authorized full-time equivalent employees whose jobs are arranged in a system of grades and compensation levels. Currently, there are 6 full-time staff vacancies. At present, 25 COG employees are DC residents.
3. We cannot readily respond to this request. Because of the nature of its work, COG is a party to numerous memoranda of understanding (MOUs) with various entities. The MOUs are sometimes entered into by COG as a grant recipient and sometimes with COG as a “pass through” for grant funds. Other MOUs incorporate contractual/procurement arrangements. Further MOUs embody agreements between inter-jurisdictional information for sharing or access to various services or other agreements. The MOUs are not maintained in a separate file which increases the retrieval problem, rather they are largely maintained within the specific department which has responsibility for the subject area of the MOU. If you have a more specific question, we may be able to better respond.

4.

GRANT #	TYPE OF SERVICE	GRANT \$	FEDERAL PORTI-	DC PORTI-	LOG PORT	MULTI-YE/
13UASI117-01	Regional Incident Coordination (RIC) Program Sustainme	\$200,000.00	\$200,000.00	\$0.00	\$0.00	Yes
13UASI117-02	Water Security Monitoring Network (Maintenance)	\$125,000.00	\$125,000.00	\$0.00	\$0.00	Yes
13UASI117-03	Situational Awareness Dashboard (Continuation)	\$917,500.00	\$917,500.00	\$0.00	\$0.00	Yes
13UASI117-04	Emergency Evacuation Transportation Seminar	\$70,000.00	\$70,000.00	\$0.00	\$0.00	Yes
13UASI117-05	Explosive Breacher Course	\$37,000.00	\$37,000.00	\$0.00	\$0.00	Yes
13UASI117-06	Supply Chain Exercise 2014	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Yes
13UASI117-07	CIKR Recovery Workshop 2014	\$20,000.00	\$20,000.00	\$0.00	\$0.00	Yes
13UASI117-08	Senior Leaders Seminar 2014	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Yes
13UASI117-09	Prolonged Energy Emergency and Utilities Failure Tableto	\$100,000.00	\$100,000.00	\$0.00	\$0.00	Yes
13UASI117-10	Long-Term Recovery Seminar	\$14,264.00	\$14,264.00	\$0.00	\$0.00	Yes
13UASI117-11	Cyber Security Exercise for the NCR	\$80,000.00	\$80,000.00	\$0.00	\$0.00	Yes
13UASI117-12	ICS Position Specific Training for NCR Regional EOCs (Cor	\$123,000.00	\$123,000.00	\$0.00	\$0.00	Yes
13UASI117-13	District Emergency Response System PMO - Continuation	\$191,000.00	\$191,000.00	\$0.00	\$0.00	Yes
13UASI117-12	Position Specific Training	\$123,000.00	\$123,000.00	\$0.00	\$0.00	Yes
13UASI117-17	Metro Station Evacuation Plans	\$230,494.00	\$230,494.00	\$0.00	\$0.00	Yes
DDOT	Unified Planning Work Program for Transportation Planif	\$ 2,372,980.00	1,898,384.00	237,298.00	237,298.00	No
DDOT	Commuter Connections	656,755.00	656,755.00	\$0.00	\$0.00	No
<b>TOTAL</b>		<b>\$5,460,993.00</b>	<b>\$4,986,397.00</b>	<b>\$237,298.00</b>	<b>\$237,298.00</b>	

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[www.mwcog.org](http://www.mwcog.org)

5. FY2014 Capital Projects:
  - COG Data Network Upgrade and Voice Over IP Phone System \$230,000
  - Phase 3 (final) renovations of First Floor Conference Rooms \$80,000
  - Accounting Office Space Redesign \$20,000
  - UASI PMO Office Space Redesign \$20,000
  - Legal Office Redesign \$16,000
  - Transportation GIS Office Build-out \$30, 000
6. There is no litigation which impacts funding by the District.
7. There are no investigations which impact funding by the District.
8. No employee grievances have been filed in fiscal year 2013 and fiscal year 2014 to date and no earlier grievances are pending in any judicial forum.
9. No DC funds have been used to purchase communications devices. However, 19 managers and employees with 24/7 responsibilities do use COG-issued mobile devices such as cell phones and PDAs.
10. The Council of Governments' Chief Financial Officer maintains a travel policy which requires staff members and regional officials to plan travel for the organization in the same economical and expeditious manner as prudent person would plan personal travel. Travel outside of the region requires the pre-approval of supervisors and the executive director, and all travel must be documented by completing a Travel and Related Expense Voucher Form.
11. Each staff member receives an annual performance evaluation based on specific measures and core competencies related to the position. The annual evaluations are used to award merit-based salary increases and bonus awards.
12. The top priorities for the Council of Governments are centered around our Region Forward Vision: to make metropolitan Washington the most prosperous, accessible, livable and sustainable region in the country. So far in fiscal year 2014, we have made progress by implementing Region Forward with the approval of an important land-use initiative, Place + Opportunity, as well as a Regional Transportation Priorities Plan. Together, those two supporting Region Forward implementation actions provide a framework for the region that will help communities in the District of Columbia, suburban Maryland and Northern Virginia develop unique business and residential hubs known as activity centers and connect them through a variety of transportation options.

Additional priorities during FY 2014 and 2015 are long-term commitments to capital investment and maintenance of our regional infrastructure. The Council's core competencies as well as several of the Region Forward goals include a wide range of infrastructure systems including transportation, water systems, energy, communications, healthcare and housing.

Finally, the Council will do the important work of recruiting a new Director of Transportation Planning, a new Homeland Security Program Management Office Managing Director and welcoming our newly appointed Director of Environmental Programs. We will continue to enhance and support the work of our talented staff that serves the entire region.