



"The Preferred Choice"

Department of Public Works FY 2015 Budget Oversight Hearing

Responses to Pre-Hearing
Questions

Chairperson Mary Cheh
Committee on Transportation and
the Environment

May 1, 2014 at 1:00 PM

Department of Public Works
Responses to the FY 2015 Budget Oversight Hearing Questions

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1. The FY 2015 proposed budget for “Additional Gross Pay” for current personnel reflects a 90% increase (\$1,956,000 in FY 2014, \$3,717,000 proposed in FY 2015) and is double the actual amount spent in FY 2013. Please explain this increase.

The FY2015 proposed budget for “Additional Gross Pay” reflects a 90% or \$1,761,000 increase. This amount is budgeted to cover union contract mandated hazardous pay for some union employees. The DPW budget in previous years was inadequately funded to cover this cost.

2. The FY 2015 budget proposes to increase “Performance Management” by over \$5,000,000 (\$1,134,000 in FY 2014, \$6,612,000 proposed in FY 2015). Please explain this increase.

The FY2015 Performance Management budget proposes to increase by over \$5,000,000. This increase is a result of the DPW snow program being erroneously budgeted in Performance Management. This will be corrected in next year’s budget submission.

3. The proposed budget for the District of Columbia Snow Program in FY 2015 is \$0. This is a significant change from FY 2014 where the budget for snow was \$5,119,000.

- Has this money been shifted to other programs?
- If so, what are those programs?
- What is DPW’s budget for snow for the 2014-2015 winter season?

The DPW snow program funding has been budgeted in Performance Management and the 2014-2015 budget is \$5,126,891.92.

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4. Please explain why the proposed FY 2015 budget would increase funding for the following Activities even though there is no corresponding increase in FTEs:
- 5010 – “Parking Regulations Enforcement” by \$2,000,000.
 - 6020 – “Public Space Cleaning” by over \$4,000,000.
 - 6030 – “Sanitation Collections and Removals” by \$1,721,000.

The explanations for the FY2015 increases in the following activities are as shown in Figure 1.

Figure 1: Explanation of FY 2015 Budget Increases in 5010, 6020, and 6030

5010 Parking Regulations Enforcement by \$2,000,000	
\$1,140,506.13	Cost of Living Adjustments and Step Increases
\$ 694,016.75	Fringe Benefit Adjustment
\$ 24,960.00	Hazardous Pay
\$ 148,088.00	NPS realignment to meet planned spending
\$2,007,570.88	Total Increase from FY2014
6020 Public Space Cleaning by over \$4,000,000	
\$1,639,134.82	Cost of Living Adjustment and Step Increases
\$1,115,000.00	Overtime increased to meet historical spending
\$ 752,792.00	Hazardous Pay
\$ 730,472.44	Fringe Benefit Adjustment
\$4,237,399.26	Total Increase from FY2014
6030 Sanitation Collections and Removals by \$1,721,000	
\$831,499.05	Cost of Living Adjustment and Step Increases
\$578,799.39	Fringe Benefit Adjustment
\$459,688.00	Overtime increased to meet historical spending
(\$125,000.00)	Reduction in SPR Fund 6072 to meet historical revenue levels
(\$ 23,800.00)	Reduction in NPS spending
\$1,721,186.44	Total Increase from FY2014

5. According to the Key Performance Indicators for Parking Enforcement Management Administration, DPW has not achieved its targeted goal of 85% for percent of RPP blocks covered by daily enforcement (69.5% in FY 2012, 67.2% in FY 2013). Why has DPW not achieved its targeted goal in the last two fiscal

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years? Will the 30 FTEs the Committee added to the FY 2014 budget be sufficient to meet the target?

DPW has not achieved its targeted goal of 85% of RPP blocks covered by daily enforcement in the last two fiscal years for several reasons. (As noted below under "Problems/Issues")

As we continue to track RPP efforts in FY2014, we do not believe that we will achieve the 85% goal at year end FY2014, although we do believe strongly that with implementing the following solutions throughout this fiscal year FY2014 we will meet and exceed the current KPI goal in FY2015 and beyond.

Problems/Issues:

- Previously not enough Officers to cover all blocks.
- Previous years Enforcement Deployment Strategy was not fully aligned with focus on RPP Blocks.
- When officers patrol RPP blocks and there is "no trouble found" they do not consistently utilize the "NONE" feature in the electronic hand-held devices which if utilized consistently would provide credit for foot patrolling RPP blocks that have no violations.
- LPR (License Plate Reader) vehicles used to find violations on RPP blocks are currently not equipped with the electronic "NONE" function which if equipped would also provide credit for RPP blocks patrolled by vehicle with "NONE" no violations found.

Solutions:

- Re-Train all Officers to utilize the handheld "NONE" feature.
- Reinforce and clarify expectations at each daily Roll Call

6. DPW's Schedule A shows that 152 of the agency's 1,408 FTEs (11%) are currently vacant.
- Please explain why so many positions are vacant, including the 30 new PEMA Officers provided in the FY 2014 budget, effective 6 months ago.
 - Please provide the average number of days in FY 2013 that a position was vacant in DPW.
 - Please provide the average number of vacancies in DPW in FY 2013.

Please note that as of March 31, 2014, DPW has 122 vacant positions as shown in Figure 2.

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Figure 2: DPW Vacancy Count by Administration

DPW Vacancies by Administration	1Q FY2014	2Q FY2014	FY2014 FTE count
Chief Financial Office	0	0	33
Office of the Director	0	0	19
Human Capital Administration	1	0	11
Office of Administrative Services	1	1	12
Office of Information Tech. Svcs	1	1	11
Fleet Management Administration	23	21	142
Parking Enforcement Mgmt. Admin.	58	49	398
Solid Waste Management Admin.	53	50	782
Total:	137	122	1,408

The Solid Waste Management Administration (SWMA) has had issues filling vacancies due to the following budget constraints in FY2014:

- \$1.5M Reduction to the DPW budget by DC Council for vacancy savings
- \$1.761M Shortfalls in the SWMA budget due to hazardous pay not being accurately budgeted for in FY2014
- \$2.5M Projected overages in overtime spending by SWMA in FY2014, which force the agency to utilize vacancy savings to bridge the gap in overspending.

In FY2015, we believe that the current budget accurately reflects the budget needed by SWMA to effectively and efficiently fill 98% of all the positions, which will reduce the amount of overtime that the department has historically overspent.

The Parking Enforcement Management Administration (PEMA) filled its vacant Administrator position with the hiring of Teri Doke on November 18, 2013. In FY 2014, PEMA has added 22 Parking Enforcement Officers (PEO) and is in the final process of selecting 30 additional PEOs by May 19, 2014. In total nearly 1,000 applications were received for the vacant PEO positions. PEOs are required to attend a nine week training program and pass a test. DPW will bring on the class of 30 PEOs in August, 2014.

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The Fleet Management Administration is in the process of reorganizing its operational structure under the leadership of Edward Hamilton, Administrator, who was hired on December 2, 2013. Mr. Hamilton has focused on filling senior leadership roles including two Deputy Administrator positions by June 30, 2014.

DPW's average vacancy rate for FY 2013 was 9% and the average length of time a position was vacant was 149 calendar days.

7. From January 2013 through February 2014, DPW spent \$11,000 on renting storage units:

Department of Public Works	1/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	2/28/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	3/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	4/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	5/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	7/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	8/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	9/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	10/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	12/30/2013 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	1/30/2014 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	2/28/2014 0:00	\$475.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	1/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	2/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	3/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	4/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	5/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	6/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	7/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	8/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	11/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	12/3/2013 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	1/3/2014 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
Department of Public Works	2/3/2014 0:00	\$462.00	EXTRA SPACE STORAGE 07	DC	Warehousing, Public
	Total	\$11,244.00			

Given that DPW operates many large facilities and that the District government has vacant buildings, why has DPW rented private storage units? What is being stored there? Will this storage continue?

The Government Services Cluster (GSC) which includes the Department of Public Works (DPW) has rented a private storage unit to retain financial information of the District of Columbia. The information stored includes: vendor payments and invoices; payroll information; credit card receipts; Federal grant information; and financial institution information.

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Yes, the District does own and operate many large facilities; however the storage unit selected is located directly across the street from the GSC organization. This close proximity allows immediate access to the financial information, for audit purposes and accessibility. The storage unit is secured and the storage fee includes liability insurance. It is GSC's intention to continue utilizing this storage facility. If there is a vacant District owned facility that is in close proximity, we can/will explore that option.

We are required to retain financial information, up to 7 years, as designated by Federal law.

8. Please explain and provide the invoices or other backup documentation for the following purchase card transactions:

Department of Public Works	6/27/2013 0:00	691.89	WVIPAY.COM	WV	Government Services, Not Elsewhere Classified
Department of Public Works	6/27/2013 0:00	487.49	WVIPAY.COM	WV	Government Services, Not Elsewhere Classified
Department of Public Works	6/27/2013 0:00	487.49	WVIPAY.COM	WV	Government Services, Not Elsewhere Classified

Figure 3 itemizes the conference registration fees for the following Government Services Cluster employees: George B. Dines, Associate Chief Financial Officer; Calvin Skinner, Agency Fiscal Officer/DC Department of Transportation (DDOT); and Thomas Jenkins, Auditor, to participate in the 2013 American Association of State Highway and Transportation Officials (AASHTO) Audit Subcommittee Annual Meeting held in Charleston, WV, July 21 - 24, 2013. The support documents for the AASHTO conference registration payments are shown in Figure 4, Figure 5, and Figure 6.

The Government Services Cluster (GSC) Shared Service Accounting function has compliance accounting responsibility for all agencies within the cluster, inclusive of DDOT. These GSC employees were approved through the proper Office of the Chief Financial Officer (OCFO) channels to attend this meeting given their involvement with DDOT and the Federal Highway Administration. Thomas Jenkins, Auditor with the Government Services Cluster, serves as the State Representative and is responsible for auditing projects that are funded by the Federal Highway Administration (FHWA). George Dines, Agency Chief Financial Officer, serves as an active Committee member of AASHTO and is transitioning this role to Calvin Skinner, Agency Fiscal Officer of DDOT. Attendance to this past year's meeting provided these attendees with exposure and knowledge from other States attending. Further, their

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attendance enabled them to obtain up-to-date knowledge and developments in AASHTO and the Federal Highway Administration.

Figure 3: Spending for AASHTO Conference by Government Services Cluster Shared Service

Employee	Job Title	Conference Fees
Calvin Skinner (AASHTO non-member)	Agency Fiscal Officer for the DC Department of Transportation	\$691.89
George Dines (AASHTO member)	Associate Chief Financial Officer	\$487.49
Thomas Jenkins (AASHTO member)	Auditor for the General Services Cluster	\$487.49

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Figure 4: AASHTO Registration Payment Receipt for Calvin Skinner

Successful Payment - AASHTO Audit 2013 Registration Form

Page 2 of 3

CHARLESTON MARRIOTT TOWN CENTER

Standard Room \$97.00 per night.

Book Standard Room at Charleston Marriott Town Center for \$97.00 per night

([http://www.marriott.com/hotels/travel/crwwv-charleston-marriott-town-center/?](http://www.marriott.com/hotels/travel/crwwv-charleston-marriott-town-center/?toDate=7/25/13&groupCode=dtfdtta&stop_mobi=yes&fromDate=7/20/13&app=resvlink)

[toDate=7/25/13&groupCode=dtfdtta&stop_mobi=yes&fromDate=7/20/13&app=resvlink](http://www.marriott.com/hotels/travel/crwwv-charleston-marriott-town-center/?toDate=7/25/13&groupCode=dtfdtta&stop_mobi=yes&fromDate=7/20/13&app=resvlink))

Transaction Information

Registration Type Non Member

First Name Calvin

Last Name Skinner

**For catering purposes -
do you have any dietary
requirements?** No

Please state:

**For transportation
purposes - Attending
Power Park Activity
(Monday Evening)?** No

Payment Information

Confirmation Number 1345150

Completed On Thursday, June 27, 2013 11:34 AM

Name Calvin Skinner

Address Line 1 55 M Street, SE

Address Line 2

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AASHTO Registration Payment Receipt for Calvin Skinner (continued)

Successful Payment - AASHTO Audit 2013 Registration Form

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City Washington
State District Of Columbia
Zip Code 20024
Country US

Fee Summary

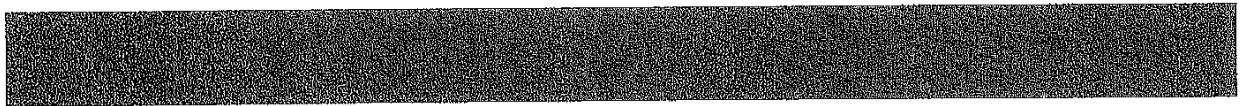
Payment Type Credit Card
Payment Method-Last 4 MASTERCARD-3969
Total Amount \$691.89

Keep a copy of this receipt

You may print this page for your records. If you have included your email address, a copy of this receipt will be emailed to you.

[Register Another \(/AS/DOT/AASHTOAnnualMeeting/\)](#)

[Print Receipt](#)



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Figure 5: AASHTO Registration Payment Receipt for George Dines

Successful Payment - AASHTO Audit 2013 Registration Form

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CHARLESTON MARRIOTT TOWN CENTER

Standard Room \$97.00 per night.

Book Standard Room at Charleston Marriott Town Center for \$97.00 per night

(<http://www.marriott.com/hotels/travel/cwww-charleston-marriott-town-center/?>

[toDate=7/25/13&groupCode=dttdita&stop_mobi=yes&fromDate=7/20/13&app=resvlink](http://www.marriott.com/hotels/travel/cwww-charleston-marriott-town-center/?toDate=7/25/13&groupCode=dttdita&stop_mobi=yes&fromDate=7/20/13&app=resvlink))

Transaction Information

Registration Type Member

First Name George

Last Name Dines

**For catering purposes -
do you have any dietary
requirements?** No

Please state:

**For transportation
purposes - Attending
Power Park Activity
(Monday Evening)?** No

Payment Information

Confirmation Number 1345147

Completed On Thursday, June 27, 2013 11:32 AM

Name George Dines

Address Line 1 2000 14th Street, NW

Address Line 2 8th Floor

<https://apps.wv.gov/AS/DOY/AASHTOAnnualMeeting/Payment/Success/?pId=e7f29d26-...> 6/27/2013

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AASHTO Registration Payment Receipt for George Dines (continued)

Successful Payment - AASHTO Audit 2013 Registration Form

Page 3 of 3

City Washington
State District Of Columbia
Zip Code 20009
Country US

Fee Summary

Payment Type Credit Card
Payment Method-Last 4 MASTERCARD-3969
Total Amount \$487.49

Keep a copy of this receipt.
You may print this page for your records. If you have included your email address, a copy of this receipt will be emailed to you.

[Register Another \(/AS/DO/AASHTOAnnualMeeting/\)](#)

[Print Receipt](#)



<https://apps.wv.gov/AS/DO/AASHTOAnnualMeeting/Payment/Success/?pid=e7f29d26-...> 6/27/2013

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Figure 6: AASHTO Registration Payment Receipt for Thomas Jenkins

Successful Payment - AASHTO Audit 2013 Registration Form

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CHARLESTON MARRIOTT TOWN CENTER

Standard Room \$97.00 per night.

Book Standard Room at Charleston Marriott Town Center for \$97.00 per night

(<http://www.marriott.com/hotels/travel/crwww-charleston-marriott-town-center/?>

[toDate=7/25/13&groupCode=dttdfta&stop_mobi=yes&fromDate=7/20/13&app=resvlink](http://www.marriott.com/hotels/travel/crwww-charleston-marriott-town-center/?toDate=7/25/13&groupCode=dttdfta&stop_mobi=yes&fromDate=7/20/13&app=resvlink))

Transaction Information

Registration Type Member

First Name Thomas

Last Name Jenkins

**For catering purposes -
do you have any dietary
requirements?** Yes

Please state: Vegetarian

**For transportation
purposes - Attending
Power Park Activity
(Monday Evening)?** No

Payment Information

Confirmation Number 1345155

Completed On Thursday, June 27, 2013 11:40 AM

Name Thomas Jenkins

Address Line 1 2000 14th Street, NW

Address Line 2 6th Floor

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AASHTO Registration Payment Receipt for Thomas Jenkins (continued)

Successful Payment - AASHTO Audit 2013 Registration Form

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City Washington
State District Of Columbia
Zip Code 20009
Country US

Fee Summary

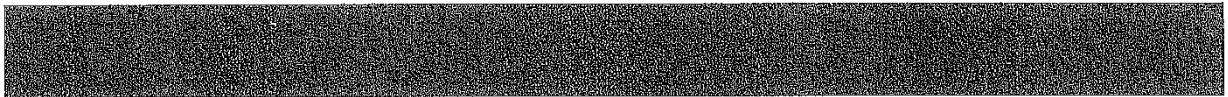
Payment Type Credit Card
Payment Method-Last 4 MASTERCARD-3969
Total Amount \$487.49

Keep a copy of this receipt

You may print this page for your records. If you have included your email address, a copy of this receipt will be emailed to you.

[Register Another \(/AS/DOT/AASHTOAnnualMeeting/\)](/AS/DOT/AASHTOAnnualMeeting/)

[Print Receipt](#)



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9. Please explain and provide the invoices or other backup documentation for the following purchase order:

PO485853-V2	DEPARTMENT OF PUBLIC WORKS	9611500:Concessions, Catering,	DUTCHMILL CATERERS	26-Feb-14	22,000.00
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The DPW Director convenes six Extended Leadership Team (ELT) meetings a year. These meetings are all day and are design as leadership training sessions for first and second tier supervisors. We provide breakfast and lunch for the 65 participants. The ELT meetings are all day sessions and are often worked through lunch. We use Dutch Mill Catering to provide food for the training sessions. See the corresponding invoices shown in Figure 7, Figure 8, Figure 9, and Figure 11.

Every year the Department has an awards ceremony giving special recognition to those employees who achieve the highest marks on their employee evaluation. The Director goes to each DPW location and acknowledges his appreciation for the outstanding work they have done for the citizens of the District of Columbia. Because DPW has multiple shifts ranging from 6:00 am to 10:00 pm food is provide for each ceremony. Dutch Mill Catering provides the food for approximately 1,200 employees. See the corresponding invoice shown in Figure 10.

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Figure 7: Dutch Mill Catering Invoice B58242 (11/18/2013)



DUTCH MILL CATERING

P.O. BOX 41124
WASHINGTON, DC 20018
PHONE: 202-832-5111 FAX: 202-832-5114
DUNS# 138143037

Invoice

DATE	INVOICE #
11/18/2013	B58242

DUTCH MILL
CATERING

www.dutchmillcatering.com

BILL TO			SHIP TO		
DEPARTMENT OF PUBLIC WORKS 200014TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009			DEPARTMENT OF PUBLIC WORKS. 2000 14TH. STREET N.W. 2nd. FLOOR ATTN:VIOLA McIVER 202-438-1515		
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER
7:45	ANNE	11/18/2013		PO#485853	
QUANTITY	ITEM CODE	DESCRIPTION		PRICE EA...	AMOUNT
60	B1b	THE EUROPEAN CONTINENTAL BREAKFAST Assorted Fresh Baked Danish, Muffins, Donuts, Bagels, Croissants. Served With Fresh Cut Seasonal Fruit Platter, Assorted Chilled Juices, Gourmet Coffee Service, Butter, Assorted Fruit Preserves And Cream Cheeses.		10.75	645.00T
60	87	DISPOSABLE UTENSILS Plates, Knives, Forks, Napkins, Plastic Serving Tongs & Plastic Serving Spoons.		0.75	45.00T
2	88	TABLECLOTH		6.00	12.00T
	84	DELIVERY		25.00	25.00T
CUSTOMER SIGNATURE				Subtotal	\$727.00
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%)	\$0.00
				Total	\$727.00

*OK to Pay
 Viola McIver
 11/18/13*

******All Equipment And Rentals Remain The Property Of Dutch Mill Catering. Any Damaged Or Missing Pieces By The Client Or Their Guests Will Be Invoiced To The Client For Payment.**

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Figure 8: Dutch Mill Catering Invoice B58680 (01/13/2014) for \$784



DUTCH MILL CATERING

P.O. BOX 41124
 WASHINGTON, DC 20018
 PHONE: 202-832-5111 FAX: 202-832-5114
 DUNS# 138143037

Invoice

DATE	INVOICE #
1/13/2014	B58680

**DUTCH MILL
 CATERING**

www.dutchmillcatering.com

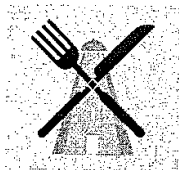
BILL TO				SHIP TO		
DEPARTMENT OF PUBLIC WORKS 2000 14TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009				DEPARTMENT OF PUBLIC WORKS. 2000 14TH. STREET N.W. 2nd. FLOOR ATTN:VIOLA McIVER 202-438-1515		
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER	
8:15	ANNE	1/13/2014		PO#485853		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EA...	AMOUNT
60	B1b	THE EUROPEAN CONTINENTAL BREAKFAST Assorted Fresh Baked Danish, Muffins, Donuts, Bagels, Croissants. Served With Fresh Cut Seasonal Fruit Platter, Assorted Chilled Juices, Gourmet Coffee Service, Butter, Assorted Fruit Preserves And Cream Cheeses.			10.75	645.00T
60	B21	BOTTLE WATER			0.95	57.00T
60	87	DISPOSABLE UTENSILS Plates, Knives, Forks, Napkins, Plastic Serving Tongs & Plastic Serving Spoons.			0.75	45.00T
2	88	TABLECLOTH			6.00	12.00T
	84	DELIVERY			25.00	25.00T
CUSTOMER SIGNATURE				Subtotal		
				\$784.00		
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%)		
				\$0.00		
				Total		
				\$784.00		

*OK to pay
Viola*

***All Equipment And Rentals Remain The Property Of Dutch Mill Catering. Any Damaged Or Missing Pieces By The Client Or Their Guests Will Be Invoiced To The Client For Payment.

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Figure 9: Dutch Mill Catering Invoice B58806 (01/29/2014) for \$706.75



DUTCH MILL CATERING

P.O. BOX 41124
 WASHINGTON, DC 20018
 PHONE: 202-832-5111 FAX: 202-832-5114
 DUNS# 138143037

Invoice

DATE	INVOICE #
1/29/2014	B58806

**DUTCH MILL
 CATERING**

www.dutchmillcatering.com

BILL TO			SHIP TO		
DEPARTMENT OF PUBLIC WORKS 200014TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009			DEPARTMENT OF PUBLIC WORKS. 2000 14TH. STREET N.W. 6TH. FLOOR ATTN:VIOLA McIVER 202-438-1515		
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER
11:15 AM	ANNE	1/29/2014		PO# 485853	
QUANTITY	ITEM CODE	DESCRIPTION		PRICE EA...	AMOUNT
45	L33	HOMEMADE PULLED CHICKEN, BEEF OR TURKEY B.B.Q. Your Choice Of Slow Cooked Pulled Barbecues. Served With Kaiser Rolls And Homemade Cole Slaw.		12.95	582.75T
45	B20	ASSORTED CAN SODAS & BOTTLED WATER		0.95	42.75T
45	87	DISPOSABLE UTENSILS Plates, Knives, Forks, Napkins, Plastic Serving Tongs & Plastic Serving Spoons.		1.25	56.25T
	84	DELIVERY		25.00	25.00T
<p align="center"><i>OK To Pay</i> <i>1/29/14</i> <i>Viola McIver</i></p>					
CUSTOMER SIGNATURE				Subtotal	\$706.75
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%)	\$0.00
				Total	\$706.75

*****All Equipment And Rentals Remain The Property Of Dutch Mill Catering. Any Damaged Or Missing Pieces By The Client Or Their Guests Will Be Invoiced To The Client For Payment.*

Department of Public Works
Responses to the FY 2015 Budget Oversight Hearing Questions

Figure 10: Dutch Mill Catering Invoice B58979 (02/19/2014) for \$12,361.59



DUTCH MILL CATERING

P.O. BOX 41124
 WASHINGTON, DC 20018
 PHONE: 202-832-5111 FAX: 202-832-5114
 DUNS# 138143037

Invoice

DATE	INVOICE #
2/19/2014	B58979

DUTCH MILL
CATERING

www.dutchmillcatering.com

BILL TO			SHIP TO			
DEPARTMENT OF PUBLIC WORKS 200014TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009			DEPARTMENT OF PUBLIC WORKS 2000 14TH. STREET N.W ATTN: VIOLA MCGIVER 202-727-7347			
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER	
6:45	ANNE	2/19/2014		PO#485853		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EA...	AMOUNT
644	B26B	HOT BREAKFAST SANDWICHES An Assortment Of Hot Off The Griddle Breakfast Sandwiches. Served With , Assorted Fruit Juices. Includes: Ham, Egg And Cheese Croissants Bacon, Egg And Cheese Biscuits, Egg And Cheese On English Muffins And Sausage, Egg And Cheese Biscuits.			8.95	5,763.80T
370	B21	BOTTLE WATER			1.50	555.00T
739	T1A	DUTCH MILL SIGNATURE WRAPS Choose From Our Selection Of Classic Wrap Sandwiches To Create Your Own Unique Platter.			6.95	5,136.05T
370	B20	ASSORTED CAN SODAS			0.95	351.50T
1,383	87	DISPOSABLE UTENSILS Plates, Knives, Forks, Napkins, Plastic Serving Tongs & Plastic Serving Spoons.			1.25	1,728.75T
CUSTOMER SIGNATURE				Subtotal		
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%)		
				Total		

****All Equipment And Rentals Remain The Property Of Dutch Mill Catering. Any Damaged Or Missing Pieces By The Client Or Their Guests Will Be Invoiced To The Client For Payment.

2/21/14
OK [Signature]
Done [Signature]

Department of Public Works
Responses to the FY 2015 Budget Oversight Hearing Questions

Dutch Mill Catering Invoice B58979 (02/19/2014) for \$12,361.59 (continued)



DUTCH MILL CATERING

P.O. BOX 41124
 WASHINGTON, DC 20018
 PHONE: 202-832-5111 FAX: 202-832-5114
 DUNS# 138143037

Invoice

DATE	INVOICE #
2/19/2014	B58979

DUTCH MILL
 CATERING

www.dutchmillcatering.com

BILL TO				SHIP TO		
DEPARTMENT OF PUBLIC WORKS 200014TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009				DEPARTMENT OF PUBLIC WORKS 2000 14TH. STREET N.W ATTN: VIOLA MCGIVER 202-727-7347		
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER	
6:45	ANNE	2/19/2014		PO#485853		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EA...	AMOUNT
8	84	DELIVERY			25.00	200.00T
		SUBTOTAL				13,735.10
	DISCOUNT	10 % DISCOUNT			-10.00%	-1,373.51
CUSTOMER SIGNATURE				Subtotal \$12,361.59		
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%) \$0.00		
				Total \$12,361.59		

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Department of Public Works
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Figure 11: Dutch Mill Catering Invoice B59141 (03/07/2014) for \$817.00



DUTCH MILL CATERING

P.O. BOX 41124
 WASHINGTON, DC 20018
 PHONE: 202-832-5111 FAX: 202-832-5114
 DUNS# 138143037

Invoice

DATE	INVOICE #
3/7/2014	B59141

DUTCH MILL
CATERING

www.dutchmillcatering.com

BILL TO				SHIP TO		
DEPARTMENT OF PUBLIC WORKS 200014TH. STREET N.W. 6TH. FLOOR WASHINGTON D.C.20009				DEPT. OF PUBLIC WORKS 1831 FENWICK N.E. ATTN:VIOLA McGIVER 202-727-7347		
DEL. TIME	SALES REP.	SHIP DATE	TERMS	CARD HOLDER / REF. #	ON LINE ORDER NUMBER	
8 :00	ANNE	3/7/2014		PO#485853		
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EA...	AMOUNT
66	B1b	THE EUROPEAN CONTINENTAL BREAKFAST Assorted Fresh Baked Danish, Muffins, Donuts, Bagels, Croissants. Served With Fresh Cut Seasonal Fruit Platter, Assorted Chilled Juices, Gourmet Coffee Service. Butter, Assorted Fruit Preserves And Cream Cheeses.			10.75	709.50T
66	87	DISPOSABLE UTENSILS Plates, Knives, Forks, Napkins, Plastic Serving Tongs & Plastic Serving Spoons.			1.25	82.50T
	84	DELIVERY			25.00	25.00T
CUSTOMER SIGNATURE				Subtotal		
				\$817.00		
Please Pay From This Invoice, Make Checks Payable To Dutch Mill Catering. Send Your Payment To The Above Address. Net 15 Days From The Delivery date On The Invoice. A Late Payment fee Of 1.50% Per Month Or 18% Annually Will Be Imposed On All Overdue Accounts.				Sales Tax (0.0%)		
				\$0.00		
				Total		
				\$817.00		

*OK to pay
Dutch Mill
3/7/14*

*****All Equipment And Rentals Remain The Property Of Dutch Mill Catering. Any Damaged Or Missing Pieces By The Client Or Their Guests Will Be Invoiced To The Client For Payment.**

Department of Public Works
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10. In January 2014, DPW issued several purchase orders for management consulting services:

PO490543	DEPARTMENT OF PUBLIC WORKS	9187500:Management Consulting	PUBLIC WORKS SOLUTIONS LLC	23-Jan-14	100,000.00
PO482946-V3	DEPARTMENT OF PUBLIC WORKS	9187500:Management Consulting	PUBLIC WORKS SOLUTIONS LLC	21-Jan-14	30,000.00
PO490539	DEPARTMENT OF PUBLIC WORKS	9187500:Management Consulting	PUBLIC WORKS SOLUTIONS LLC	23-Jan-14	30,000.00

Please explain this project and its deliverables.

The District continues to receive software support services for the existing work management software used by the Solid Waste Management Administration. The vendor provides the following support: analysis of data, training, system upgrades and fixes, and system administration tasks.

11. DPW’s capital budget includes \$3.5 million in FY 2015 to design a new consolidated facility at 1833 W Street. However, \$150 million in construction funding would not follow until FY 2019 and FY 2020. Why is there a 4-year delay between design and construction? Doesn’t such a lengthy delay risk the design becoming stale and outdated after 4 years?

The construction of the DPW Fleet Campus on West Virginia Avenue, NE is a massive project consisting of the relocation of employees, determination of swing space for equipment, renovation of buildings and new construction, in addition to the completion of environmental studies. The design portion will take approximately two years. During the design phase, meticulous consideration to the proposed phases of the project must take place to ensure that DPW can continue functioning, during construction, without disruptions to the operation. We project the Environmental Studies, another important aspect of the project; to take approximately one year and the procurement phase one year.

The following timeline represents the activity between the \$3.5 million design phase and the \$150,000,000 construction phase:

- FY 2015 – FY 2016 - Design
- FY 2017 – Environment Study (Phase 1 and Phase 2)
- FY 2018 – Procurement
- FY 2019 – Project begins

Department of Public Works
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Additional Request: *The number of [Parking Enforcement] Officers assigned to each shift, each day of the week, and in what part of the District they are deployed.*

The FY 2014 deployment plan for DPW Parking Enforcement Management Administration is shown in Figure 12.

Department of Public Works
Responses to the FY 2015 Budget Oversight Hearing Questions

Figure 12: PEMA Parking Enforcement Officer Deployment Plan

Squad Number & Description	Day(s)	Timeframe	# of PEOs Assigned	Coverage Area
AM Shift				
Squad 1 Ride	Mon - Fri	6:00 am - 2:30 pm	11	Ward 3
Squad 2 Ride	Mon - Fri	6:00 am - 2:30 pm	10	Wards 7 & 8
Squad 3	Mon - Fri	6:00 am - 2:30 pm	12	Ward 1
Squad 4 Ride	Mon - Fri	6:00 am - 2:30 pm	11	Ward 2 (Georgetown/Convention Center)
Squad 5 Ride	Tue - Sat	6:00 am - 2:30 pm	11	Wards 4 & 5; Saturdays Cover Citywide
Squad 6	Mon - Fri	6:00 am - 2:30 pm	11	Ward 6
Squad 7 Walk	Mon - Fri	6:00 am - 2:30 pm	11	Central Business District Ward 2
Squad 8 Walk	Mon - Fri	6:00 am - 2:30 pm	11	Central Business District Ward 2
Squad 9 Walk	Mon - Fri	6:00 am - 2:30 pm	11	Central Business District Ward 2
PM Shift				
Squad 10 Walk	Tue - Sat	10:30 am to 7:00 pm Tue - Sat	15	Wards 2 & 6
Squad 11 Walk	Mon - Fri	10:30 am to 7:00 pm	11	Central Business District Ward 2
Squad 12 Walk	Mon - Fri	10:30 am to 7:00 pm	11	Central Business District Ward 2
Squad 13 Walk	Mon - Fri	10:30 am to 7:00 pm	12	Central Business District Ward 2
Squad 14 Ride	Mon - Fri	2:30 pm to 11:00 pm	11	Ward 3
Squad 15 Ride	Mon - Fri	2:30 pm to 11:00 pm	12	Wards 6, 7, & 8
Squad 16 Ride	Mon - Fri	2:30 pm to 11:00 pm	9	Ward 1
Squad 17 Ride	Tue - Sat	2:30 pm to 11:00 pm Tue - Sat; Saturday will report at 10:30 am - 7:00 pm	14	Georgetown / Convention Center; Saturday Cover Citywide
Squad 18 Ride	Mon - Fri	2:30 pm to 11:00 pm	10	Wards 4 & 5
Night Time ROSA Shift				
Squad 19	Sun - Thur	10:00 pm to 6:30 am	10	City Wide
Squad 20	Sun - Thur	10:00 pm to 6:30 am	10	City Wide
Squad 21	Sun - Fri	10:00 pm to 6:30 am	8	City Wide
Squad 22	Tue - Sat	10:00 pm to 6:30 am	12	City Wide

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