

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Executive Office of Mayor Muriel Bowser



Office of the Deputy Mayor for Public Safety and Justice

February 7, 2017

Hon. Charles Allen
Chairperson, Committee on the Judiciary and Public Safety
John A. Wilson Building
1350 Pennsylvania Avenue, N.W.
Washington, D.C. 20004

Dear Chairperson Allen:

In preparation for the Committee on the Judiciary and Public Safety's February 13, 2017 performance oversight hearing, below please find the responses to the submitted questions.

General Questions

1. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision. Include the names and titles of all senior personnel and provide the date that the information was collected on the chart.

See Attachment A.

- a. Please provide an explanation of the roles and responsibilities for each division and subdivision.

The mission of the Office of the Deputy Mayor for Public Safety and Justice (DMPSJ) is to provide guidance, support, coordination, and oversight to the District's public safety agencies in order to ensure public safety and enhance the delivery of public safety and justice services to the District of Columbia. There are no divisions or subdivisions in the agency.

- b. Please provide a narrative explanation of any changes made during the previous year.

DMPSJ has made several changes from the previous year: (1) creating an applied research position and (2) hiring a community outreach specialist.

2. Please provide a current Schedule A for the agency which identifies all employees by title/position, current salaries, fringe benefits, and program. The Schedule A should also indicate if the positions are continuing/term/temporary/contract and whether they are vacant or frozen positions.

See Attachment B.

- a. For each vacant position, please provide the status of the agency's efforts to fill the position, as well as the position number, title, program number, activity number, grade, salary, and fringe associated with each position. Separate salary and fringe. Please also indicate whether the position must be filled to comply with federal or local law.

DMPSJ is in the process of hiring for the Program Analyst and Legislative and Policy Analyst positions.

- b. For each filled position, please provide the employee's length of service with the agency.

Title	Name	Years of Services
Deputy Mayor	Kevin Donahue	2 years
Chief of Staff	Helder Gil	2 years
Community Outreach Specialist	John Mein	2 years
Program Analysis Officer	Christina Murphy	1 year, 3 months
Legislative & Policy Analyst	Shae Harris	2 months
Research Analyst	Eric Foster-Moore	1 month
Executive Director (CPLRB)	Michelle Vanneman	1 month

3. Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

Name	Detailed From	Role	Detail Start	Detail End
Nkenge Garrett	DYRS	Community Stabilization	June 2016	June 2017

4. Please provide the Committee with:

- a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY16 and FY17, to date:

FY16:

Kevin Donahue

Helder Gil

John Mein
Christina Murphy
Jorhena Thomas
Emile Thompson

FY17:

Kevin Donahue
Helder Gil
John Mein
Christina Murphy
Shae Harris
Eric Foster-Moore
Michelle Vanneman

- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY16 and FY17, to date:

DMPSJ owns a 2012 Dodge Caravan assigned to all staff. In FY16 and FY17, to date, there were no vehicle accidents.

- c. A list of employee bonuses or special award pay granted in FY16 and FY17, to date:

No bonuses or special award payments were made in FY16 or FY17, to date, by DMPSJ.

- d. A list of travel expenses, arranged by employee for FY16 and FY17, to date, including the justification for travel; and

DMPSJ travel expenses are listed under the Office of the City Administrator as it was paid for under the OCA purchase card.

- e. A list of the total overtime and workers' compensation payments paid in FY16 and FY17, to date, including the number of employees who received overtime and workers' compensation payments.

Fiscal Year	Name	Title	Overtime Amount
2016	John Mein	Community Outreach Specialist	\$6,169.38

FY17:

DMPSJ did not have any overtime or workers' compensation payments paid in FY17, to date.

5. Regarding the use of communication devices:

- a. What procedures are in place to track which individuals or units are assigned mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.

OCTO conducts monthly billing audits that collects and compiles all billed items in connection with monthly vendor invoices. Once the audit is completed, all billing records/agency inventory is loaded into FMCS for viewing. Agencies are responsible for reviewing their inventory and certifying billing/inventory records. The DMPSJ Program Analysis Officer monitors monthly usage and receives alerts as necessary, including monthly statements.

- b. How does your agency limit the costs associated with its mobile devices?

The costs are managed by using pricing plans that accurately fit DMPSJ's need.

- c. For FY16 and FY17, to date, what was the total cost including, but not limited to, equipment and service plans for mobile communications and devices?

Fiscal Year	Billing Total Estimated	Payment Total Estimated
2016	\$24,572	\$24,572
2017	\$31,747	\$31,747

6. For FY16 and FY17, to date, please list all intra-District transfers to or from the agency.

Fiscal Year	Seller	Buyer	MOU Title
2016	OCTO	DMPSJ	Telecom & RTS Collection
2016	MPD	DMPSJ	Community Stabilization Protocol

Fiscal Year	Seller	Buyer	MOU Title
2017	OCTO	DMPSJ	Telecom & RTS Collection
2017	MPD	DMPSJ	Concealed Pistol License Review Board

7. For FY16 and FY17, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; (5) expenditures of funds, including the purpose of each expenditure; and (6) the current fund balance.

DMPSJ did not maintain or use any special purpose revenue funds in FY16 or FY17, to date.

8. For FY16 and FY17, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

DMPSJ purchase card spending are listed under the Office of the City Administrator as they were made with the OCA purchase card. In FY17, DMPSJ will have staff trained in the use of the purchase card for FY17 purchasing.

9. Please list all memoranda of understanding (“MOU”) entered into by your agency during FY16 and FY17, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

FY16:

Seller	Buyer	MOU Title	Date Entered	Termination Date
OCTO	DMPSJ	Telecom & RTS Collection	October 1, 2015	September 30, 2016
MPD	DMPSJ	Community Stabilization Protocol	October 1, 2015	September 30, 2016

FY17:

Seller	Buyer	MOU Title	Date Entered	Termination Date
OCTO	DMPSJ	Telecom & RTS Collection	October 1, 2016	September 30, 2017
MPD	DMPSJ	Concealed Pistol License Review Board	October 1, 2016	September 30, 2017

10. Please list the ways, other than MOU, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY16 and FY17, to date.

DMPSJ serves on interagency governmental entities, such as the Criminal Justice Coordinating Council, the Metropolitan Washington Council of Governments, and the Homeland Security Commission. Additionally, DMPSJ has regular interaction with federal criminal justice partners, such as the U.S. Attorney’s Office for the District of Columbia, the Court Services and Offender Supervision Agency, the Pretrial Services Agency, the Court Social Services Division, and the judicial system.

11. Please list all currently open capital projects, including an update on all capital projects under the agency’s purview in FY16 and FY17, to date, and the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

- a. An update on all capital projects begun, in progress, or concluded in FY15, FY16, and FY17, to date, including the amount budgeted, actual dollars spent, and any remaining balances.

DMPSJ has no capital projects.

- b. An update on all capital projects planned for FY17, FY18, FY19, FY20, FY21, and FY22.

DMPSJ has no capital projects.

- c. Do the capital projects begun, in progress, or concluded in FY15, FY16, or FY17, to date, have an impact on the operating budget of the agency? If so, please provide an accounting of such impact.

DMPSJ has no capital projects.

12. Please provide a list of all budget enhancement requests (including, but not limited to, capital improvement needs) for FY16 and FY17, to date. For each, include a description of the need and the amount of funding requested.

FY16:

DMPSJ had no budget enhancement requests for FY16.

FY17:

The Office of the Deputy Mayor for Public Safety and Justice requested the following budget enhancements:

- Personnel Services: Right-size the current levels of DMPSJ compensation to make it compatible with the overall demands of the DMPSJ budget; includes 3% salary increases.
- Community Stabilization: Provides wrap-around services to victims and families affected by homicide and violent crime. In order to adequately serve residents and communities traumatized by violence, DMPSJ requested funds for five FTEs. This was a total PS of \$495,521 and NPS of \$46,700, for a total of \$605,222.
- Concealed Pistol License Review Board: Serves as appeals for denials of concealed pistol license applications. Request for one part-time employee acting as an administrator and docket clerk and 2 part-time lawyers. All support expenses are paid for from the EOM budget. DMPSJ sought \$140,000 for PS costs to cover salary and fringe for 3 FTEs and \$51,000 NPS costs, for a total of \$191,000.

13. Please list, in chronological order, every reprogramming in FY16 and FY17, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the reprogrammings for FY16 and FY17. For each reprogramming, list the date, amount, rationale, and reprogramming number.

FY16:

2016	0100	9/30/2016	BJ\$69037	Reprogram into NPS	(\$69,037)
2016	0100	9/30/2016	BJ\$69037	Move to PS for Severance	\$57,245
2016	0100	9/30/2016	BJ\$69037	Move to NPS for Equipment	\$11,792
2016	0700	1/19/2016	BIFQ0875	Budget Establishment	\$94,000

FY17:

2017 0700 10/12/2016 BIFQ0875 Budget Establishment \$275,000

14. Please list each grant or sub-grant received by your agency in FY16 and FY17, to date. List the date, amount, and purpose of the grant or sub-grant received.

DMPSJ did not receive any grants or sub-grants in FY16 or FY17.

15. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

DMPSJ does not have any FTEs dependent on grant funding.

16. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District of Columbia to significant financial liability and/or will result in a change in agency practices, and the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

DMPSJ does not have any pending lawsuits that name the agency as a party.

17. Please provide the total number of administrative complaints or grievances that the agency received in FY16 and FY17, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received.

DMPSJ has not received any administrative complaints or grievances in FY16 or FY17.

Should a complaint or grievance be filed, DMPSJ would follow the Department of Human Resources (DCHR) guidelines for non-union employees. Union employees have the option to follow the process outlined by DCHR or their collective bargaining agreement.

18. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY16 and FY17, to date.

DMPSJ is not aware of any ongoing or completed investigations, audits, or reports on the agency or any employee of the agency in FY16 or FY17.

19. Please describe any anticipated spending pressures for the remainder of FY17. Include a description of the pressure, the estimated amount, and any proposed solutions.

DMPSJ does not anticipate any spending pressures in FY17.

20. Please provide a copy of the agency's FY16 performance plan. Please explain which performance plan objectives were completed in FY16 and whether they were completed on time and within budget. If they were not, please provide an explanation.

See Attachment C.

21. Please provide a copy of your agency's FY17 performance plan as submitted to the Office of the City Administrator.

See Attachment D.

22. Please provide the number of FOIA requests for FY16 and FY17, to date, submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

FOIA request	Hours spent on research	Date received	Date responded	Disposition	Number of Days
1	N/A	1/22/16	2/12/16	Granted	<15
2	N/A	12/31/16	2/7/17	Granted	>30

23. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or contracted for during FY16 and FY17, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee.

DMPSJ contracted with Cities United to prepare a draft report related to the search for a permanent Chief of Police. The report is not yet finalized and will be publicly released upon completion.

24. Please separately list each employee whose salary was \$100,000 or more in FY16 and FY17, to date. Provide the name, position number, position title, program number, activity number, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

FY16:

Name	Position Number	Position Title	Program Number	Activity Number	Salary	Fringe
Donahue, Kevin	00044249	Deputy City Administrator	1000	1090	\$195,700.00	\$37,183.00
Thomas, Jorhena	00047394	Chief of Staff	1000	1090	\$141,000.00	\$26,790.00
Gil, Helder	00086138	Legislative Analyst	1000	1090	\$116,832.00	\$22,198.08
Thompson,	00073610	Leg. &	1000	1090	\$110,864.05	\$21,064.17

Emile		Policy Analyst				
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FY17:

Name	Position Number	Position Title	Program Number	Activity Number	Salary	Fringe
Donahue, Kevin	00044249	Deputy City Administrator	1000	1090	\$201,571.00	\$38,298.49
Gil, Helder	00086138	Legislative Analyst	1000	1090	\$133,900.00	\$25,441.00
Mein, John	00073610	Com. Outreach Specialist	1000	1090	\$110,145.00	\$22,029.00
Murphy, Christina	00088333	Pgm Analysis Officer	1000	1090	\$101,927.00	\$20,385.40

25. Please list in descending order the top 25 overtime earners in your agency in FY16 and FY17, to date, if applicable. For each, state the employee's name, position number, position title, program number, activity number, salary, fringe, and the aggregate amount of overtime pay earned.

FY16:

Name	Position Number	Position Title	Program Number	Activity Number	Salary	Fringe	Overtime
Mein, John	00073610	Com. Outreach Specialist	1000	1090	\$106,936.00	\$20,317.84	\$6,169.38

In FY17, to date, DMPSJ did not have any overtime earners.

26. For FY16 and FY17, to date, please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

No bonuses or special award payments were made in FY16 or FY17, to date, by DMPSJ.

27. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement.

DMPSJ does not have a collective bargaining agreement for any agency employee.

28. If there are any boards or commissions associated with your agency, please provide a chart listing the names, confirmation dates, terms, and wards of residence of each member. Include any vacancies. Please also attach agendas and minutes of each board or commission meeting in FY16 or FY17, to date, if minutes were prepared. Please inform the Committee if the board or commission did not convene during any month.

Name	Confirmation Dates	Terms	Wards of Residence	Agenda	Minutes
DFS Stakeholder Council	N/A			See Attachment E	N/A

Although the Deputy Mayor is a member of several boards or commissions, there is one under the authority of the DMPSJ.

29. Please list all reports or reporting currently required of the agency in the District of Columbia Code or Municipal Regulations. Provide a description of whether the agency is in compliance with these requirements, and if not, why not (e.g. the purpose behind the requirement is moot, etc.).

DMPSJ has no reports required in the D.C. Code or Municipal Regulations.

30. Please list each contract, procurement, lease, and grant awarded, entered into, extended and option years exercised, by your agency during FY16 and FY17, to date. For each contract, please provide the following information, where applicable:

DMPSJ had no contracts, procurements, leases, or grant awards in FY16 or FY17.

31. Please provide a list of any additional training or continuing education opportunities made available to agency employees. For each additional training or continuing education program, please provide the subject of the training, as well as the number of agency employees that were trained.

DMPSJ employees are encouraged to take trainings offered through the Department of Human Resources. In FY17, one employee received Lean Six Sigma training to improve performance management.

32. Does the agency conduct annual performance evaluations of all its employees? Who conducts such evaluations? What steps are taken to ensure that all agency employees are meeting individual job requirements?

DMPSJ conducts annual performance evaluations. The evaluations are conducted by the Deputy Mayor and Chief of Staff. Each manager meets with employees to discuss performance and provide guidance on training and agency initiatives.

Agency Operations

1. Please provide an organizational chart of the agencies under the jurisdiction of the Office of the Deputy Mayor for Public Safety and Justice in your capacity as Deputy Mayor and as Deputy City Administrator.

See Attachment F.

2. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in FY17 and FY18.

1. Transform emergency medical services in the District into a premier system.

My highest priority remains the same as last year: the transformation of the Fire and Emergency Medical Services Department into a high-performing agency that internalizes critical EMS reforms. Over the past year, we have significantly improved ambulance availability through use of a third-party provider to transport non-critical care patients. We have also greatly improved communications protocols and systems – including the first large-scale hiring of new 911 call takers in a decade. Over the coming months, we will be rolling out new initiatives to continue to improve emergency medical services provided to our residents – particularly those most at-risk due to limited healthcare options.

2. Reduce violence in the District.

Last year, the District saw reductions in almost every category of crime:

- 10 percent reduction in violent crime;
- 17 percent reduction in homicides;
- 13 percent reduction in robberies;
- 6 percent reduction in assaults with a dangerous weapon;
- 4 percent reduction in property crimes;
- 17 percent reduction in burglaries;
- 13 percent reduction in motor vehicle thefts; and
- 3 percent reduction in thefts from automobiles.

While over the past two years we have seen overall crime drop 9 percent and violent crime reduced by 7 percent, we have much work to do to bring those numbers down further – particularly homicides and robberies. We also have significant work to do in assessing the effectiveness of programs focusing on violence prevention, recidivism prevention, and diversion from criminal prosecutions. The District invests significant amounts of funding in these programs, yet rarely conducts comprehensive and evidence-based assessments of their effectiveness. While it is critical that we address the underlying causes and the acute needs of individuals and communities most traumatized by violence, we must constantly measure the performance of those programs.

3. Make the District a model city for police-community relations.

While the Metropolitan Police Department has a strong relationship with communities within the District, there is always a need to improve. The keys to maintaining trust with each of our neighborhoods is to be transparent and accountable. The rollout of body-worn cameras to 2,600 patrol officers and the release of footage from officer-involved shootings is a first step. We continue to build on that by attending and hosting numerous community engagement events, especially summertime events that focus on youth and young adults, and integrating communities into the public safety conversation. The MPD Community Engagement Academy is a very positive initiative that provides community members with firsthand experience in the daily challenges faced by officers. Through use

of Citizens Advisory Councils, community listservs, and social media, we seek to connect on a daily basis with our residents.

4. Improve outcomes for survivors of violence, especially victims of domestic and sexual violence.

Reducing instances of domestic and sexual violence – and improving outcomes for survivors – takes a holistic approach by multiple District agencies and health care providers. Proper resources must be made available to survivors so they can move past traumatic experiences. A concerted effort must be made to stop repeat offenders, while also focusing on first-time offenders and prevention efforts. In the coming months, we will be proposing several new initiatives to improve the District’s responses to survivors of sexual assault.

5. Ensure the District is prepared for disasters and emergencies.

As we saw with last year’s record blizzard and this year’s Inauguration and Women’s March demonstrations, the District must be prepared at all times for natural emergencies and gatherings of hundreds of thousands of people. We continuously seek to maximize our disaster preparedness by increasing our overall resiliency through community engagement and training, conducting full-scale exercises, and better planning among District agencies.

3. Please describe the agency’s most significant accomplishments in FY16 and FY17, to date.

Oversaw the rollout of body-worn cameras to 2,600 MPD patrol officers – one of the largest deployments in the country – and the implementation of the nation’s most progressive and transparent policies on public access to body-worn camera footage.

Expanded the Community Stabilization Program to coordinate interagency responses to outbreaks of violence with the potential of leading to a cycle of retaliation and violence. The program has expanded from focusing solely on individual families to focusing on neighborhoods. This will continue to be a key initiative during FY17 and beyond.

Coordinated the District’s preparedness and response efforts during multiple emergency events, including snowstorms, the presidential inauguration, and regularly occurring and large-scale First Amendment protests. This includes not only MPD, but also FEMS, OUC, transportation agencies, and telecom companies.

4. Please describe what steps the agency has taken to monitor performance of the local public safety and justice agencies during FY16 and FY17, to date.

DMPSJ conducts monthly meetings with public safety agency directors and receives bi-weekly reports from each agency on its performance and hot topics. The Deputy Mayor meets or speaks on a weekly basis with all agency directors and has nearly daily interaction with high-visibility agencies, such as the Metropolitan Police Department and the Fire and Emergency Medical Services Department. DMPSJ reviews daily data reports

on issues such as crime, EMS calls for service and dispatch times, ambulance availability, and incidents or upcoming events that could trigger an emergency response. Finally, DMPSJ, through the Office of the City Administrator's performance management team, reviews and makes recommendations for each agency's performance strategy, implementation plans, and progress in meeting the Mayor's priority goals.

5. What is the status of the Motor Vehicle Theft Prevention Commission?

The Administration is reviewing whether there is an ongoing need for the Commission. Although the Commission was established in 2008, it remained dormant until 2013 when it met four times and issued a report. When the Commission was first created in 2008, the District recorded 5,328 motor vehicle thefts. Since then, that number has dropped by more than 54 percent. As a result, we are reviewing whether the Commission still meets a critical need of District residents or whether its purpose can be better accomplished through District agencies, such as the Metropolitan Police Department and the Office of the Attorney General.

6. Please describe the work of the Community Stabilization Project in detail.

- a. How many individuals have been served by the Project, and what is the distribution by Police Service Area?

In 2016, the Community Stabilization Team responded to 152 cases: 95 homicides; 55 non-fatal shootings; one non-fatal assault; and one non-fatal stabbing. In each case, the CSP team worked with victims or their families to provide direct outreach services and assistance. The chart below shows the number of CSP cases since January 2016; the September 2016 spike was due to the mass shooting that occurred on Birney Place, SE.

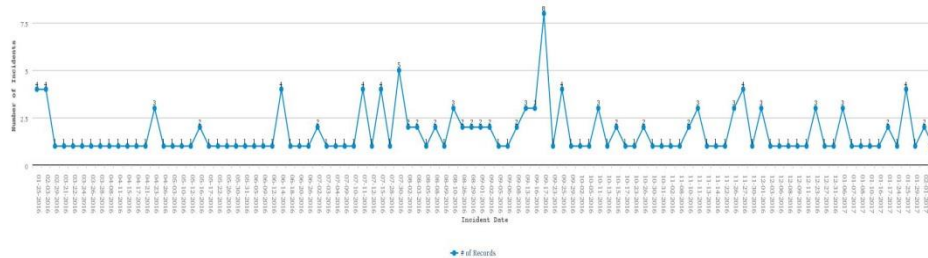
Last year, the CSP focused heavily on communities in Wards 7 and 8:

- PSA 703: 17 CSP cases
- PSA 604: 15 CSP cases
- PSA 701: 12 CSP cases
- PSAs 602 & 708: 9 CSP cases in each PSA
- PSA 702: 7 CSP cases
- PSAs 505, 603, 702 & 706: 6 CSP cases in each PSA
- PSAs 406 & 601: 5 CSP cases in each PSA
- PSAs 106 & 404: 4 CSP cases in each PSA
- PSAs 403, 407, 507, 608 & 707: 3 CSP cases in each PSA
- PSAs 103, 104 & 705: 2 CSP cases in each PSA

Additionally, there was one CSP in each of the following PSAs:

- 108
- 201

- 206
- 302
- 304
- 305
- 308
- 405
- 409
- 501
- 502
- 503
- 504
- 506
- 605
- 607



- b. How does the Project measure success, and using that metric, how would you describe the Project's success?

The CSP team uses two main measurements. First, to provide an immediate response to critical incidents of violence within the District. In 2016, the CSP team responded to 152 cases and had meetings with the affected families in each instance. This is essential because without building trust with the affected individuals and their families, the CSP team would not be able to provide them with the assistance they need.

The CSP team's second measurement is meeting the critical needs of individuals and families to assist in stabilizing their personal situation and reducing the likelihood of additional violence. The CSP team's goal is to link affected individuals and families with District agency and nonprofit service providers, and to clear any roadblocks that may be encountered in accessing those services.

- c. Of the participants in the Community Stabilization Program, how many have had subsequent contact with law enforcement as either an arrestee or a victim?

In 2016, of the 152 CSP participants, 12 had subsequent contacts with law enforcement:

- A total of seven (5 percent of all CSP participants) were arrested by MPD on subsequent charges:
 - Two for liquor law violations;
 - One for violating conditions of parole;
 - One for narcotics;
 - One for disorderly conduct;
 - One for damage to property; and
 - One for simple assault.
- A total of five (3 percent of all CSP participants) were victims in subsequent cases:
 - Three were victims of assaults with a dangerous weapon;
 - One was the victim of a simple assault; and
 - One was the victim of a burglary.

7. Section 210 of D.C. Law 21-125, the Neighborhood Engagement Achieves Results Amendment Act of 2016, effective June 30, 2016, requires your office to deliver a report to the Mayor and Council by December 31, 2017, that analyzes the trends associated with the Metropolitan Police Department's felony crime statistics. Funding for an FTE for this purpose was approved by the Council in the FY17 budget. How have these funds been used since October? Has your office hired this FTE, and if so, what are this individual's responsibilities? Will your office be prepared to submit its report by the statutory deadline?

DMPSJ hired a research analyst in January 2017 to work with the Metropolitan Police Department to collect the data required by Section 210 of the NEAR Act and deliver a report to the Mayor and Council by December 31, 2017.

8. Please describe the work of the agency in FY16 and FY17, to date, which relates specifically to returning citizens.

The role of DMPSJ's office is as principal advisor to the Mayor and City Administrator with respect to decisions around budget, policy and program accountability. It is also the responsibility of this office to convene the coordination of work between and across agencies.

Under Mayor Bowser's *Safer, Stronger DC* initiative, DMPSJ has regularly encouraged agencies to develop and implement creative innovative programming so as to provide pathways to the middle class for our returning citizens. The Project Empowerment program, run by the Department of Employment Services, continues to serve as a vital job training and readiness program for residents who face barriers to employment. Over the past year, we have expanded Project Empowerment programming to inmates in the custody of the Department of Corrections. DOES also created the Career Connections program to provide training, educational and job opportunities to individuals between the ages of 20 and 24 who have been involved with the criminal justice system.

Additional programs that DMPSJ has overseen related to improved outcomes for returning citizens:

- The Department of Corrections' Work Release Program: As a result of legislation introduced by Mayor Bowser, D.C. Jail inmates awaiting trial for misdemeanor offenses may qualify for a job release program to prevent them from losing their employment.
- The Department of Small and Local Business Development's Aspire to Entrepreneurship Program: DSLBD partnered with DOES to launch a pilot program providing assistance to returning citizens interested in starting their own businesses.
- The Mayor's Office on Returning Citizens Affairs partners with the Department of Public Works to provide free Class B Commercial Driver License training to returning citizens. This allows those individuals to seek employment as operate large or heavy vehicles, such as delivery trucks and buses.

9. Please describe your cross-cluster public safety work with the Deputy Mayor for Health and Human Services, with particular emphasis on initiatives relating to the Departments of Health and Behavioral Health.

DMPSJ works closely with the Deputy Mayor for Health and Human Services' Safer Stronger DC (SSDC) team to coordinate violence prevention and community stabilization efforts in the most at-risk neighborhoods. DMPSJ manages the Community Stabilization Program and has constant interactions with the Department of Behavioral Health to coordinate home visits for the victims of violent crimes and their families; DMPSJ also assists families in follow-up service requests with DBH.

The Directors of the Department of Health and Office of the Chief Medical Examiner serve as the co-chairs of the SSDC Advisory Council, which aims to bring a health approach to violence prevention. The advisory council provides DMPSJ and DMHHS with recommendations on the District adopting additional best practices for interrupting and preventing violence in the most at-risk communities. DMPSJ works with DOH and DBH to ensure long-term services and support is provided directly to individuals and families affected by violent crime.

Additionally, the Fire and Emergency Medical Services Department is partnering with DOH and DBH on an initiative to prevent heroin overdoses. This pilot program focuses targeted outreach directly to the individuals who are most at risk of repeated overdoses from opioid substance abuse.

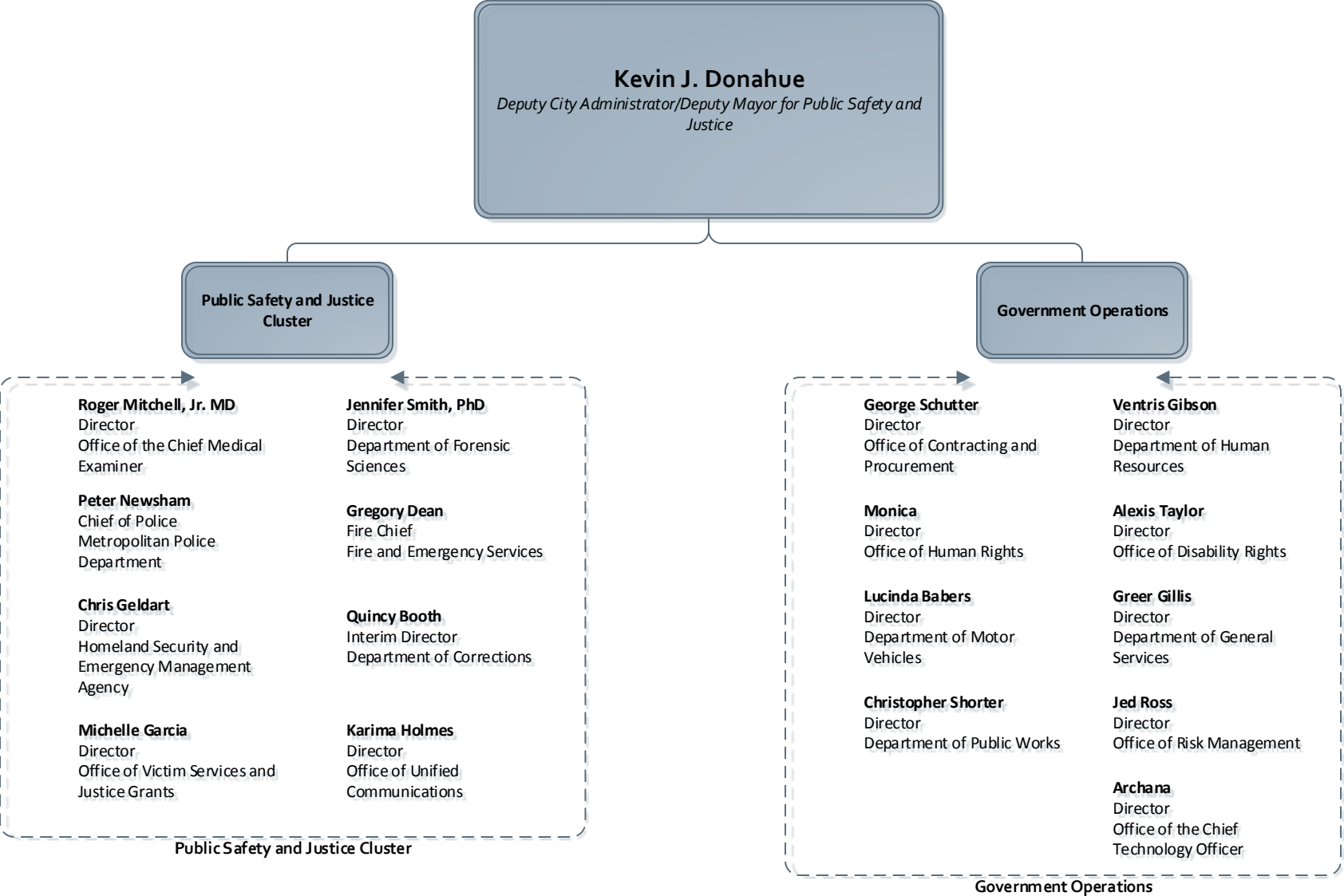
Thank you for the opportunity to provide you with an update on the FY 2016 accomplishments of the Office of the Deputy Mayor for Public safety and Justice.

Sincerely,

Kevin Donahue
Deputy City Administrator
Deputy Mayor for Public Safety and Justice

Deputy Mayor for Public Safety and Justice
FY2017 Schedule A

Agency Code	Fiscal Year	Program Code	Activity Code	Filled, Vacant or Frozen	Position Number	Position Title	Employee Name	Hire Date	Grade	Step	Salary	Fringe	FTE	Reg/Temp/Term	Hiring Status	Filled by Law Y/N
FQ0	17	1000	1090	F	00044249	Deputy City Administrator	Donahue, Kevin J	1/2/2015	E5	0	201,571.00	38,298.49	1.00	Reg		N
FQ0	17	1000	1090	F	00047394	Chief of Staff	GIL, HELDER O	10/29/2007	8	0	133,900.00	25,441.00	1.00	Reg		N
FQ0	17	1000	1090	F	00073532	Research Analyst	Foster-Moore, Eric	1/3/2017	6	0	81,000.00	15,390.00	1.00	Reg		N
FQ0	17	1000	1090	F	00073610	Legislative & Policy Analyst	Harris, Shae	5/26/2015	7	0	88,000.00	16,720.00	1.00	Reg		N
FQ0	17	1000	1090	V	00086138	LEGISLATIVE ANALYST			14	0	95,791.00	18,200.29	1.00	Reg	In Process	N
FQ0	17	1000	1090	F	00088333	PGM ANALYSIS OFFICER	Murphy, Christina D	7/20/2009	14	3	101,927.00	19,366.13	1.00	Reg		N
FQ0	17	1000	1090	V	00088403	Community Outreach Specialist	Mein, John		13	0	87,657.00	16,654.83	1.00	Reg		N
FQ0	17	1000	2100	F	00091990	Attorney Advisor	Vanneman, Michelle	1/3/2017	8	0	72,462.50	13,767.88	1.00	Temp		N
FQ0	17	1000	1090	V	00092094	Program Analyst			6	0	82,599.00	15,693.81	1.00	Reg	In Process	N
AGENCY GRAND TOTAL											\$ 944,907.50	\$ 179,532.43	9.00			



Public Safety and Justice Cluster

Office of the Chief Medical Examiner
Department of Corrections
Fire and EMS Department
Department of Forensic Sciences
Homeland Security and Emergency Management Agency
Metropolitan Police Department
Office of Unified Communications
Office of Victim Services and Justice Grants

Government Operations Cluster

Office of the Chief Technology Officer
Office of Contracting and Procurement
Office of Disability Rights
Department of General Services
Department of Human Resources
Office of Human Rights
Department of Motor Vehicles
Department of Public Works
Office of Risk Management

LEGEND

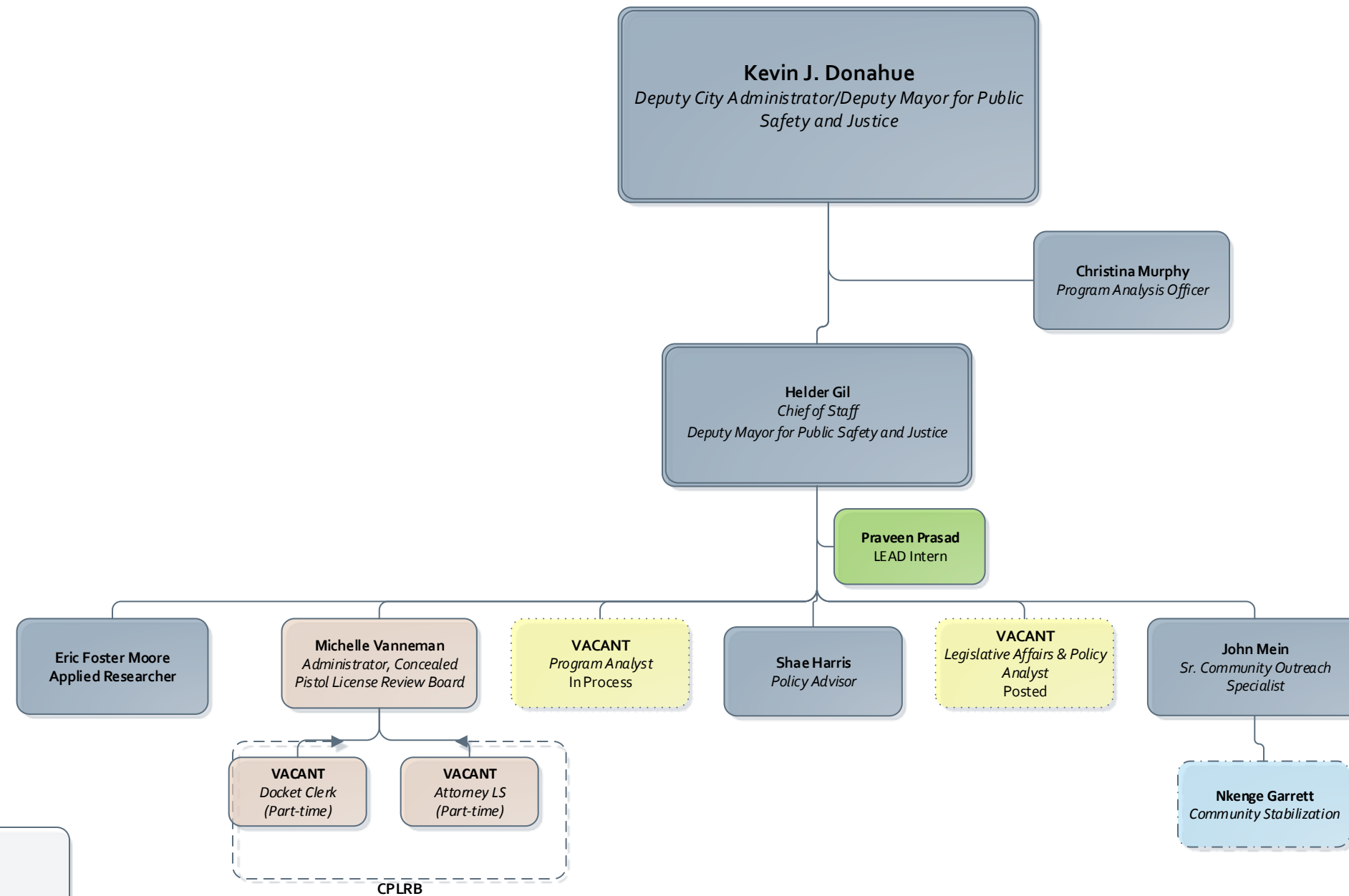
6 - Full Time Employees

2 - Vacant

3 - MOU Funded

1 - TDY

1 - Intern



Public Safety and Justice Cluster

Office of the Chief Medical Examiner
Department of Corrections
Fire and EMS Department
Department of Forensic Sciences
Homeland Security and Emergency Management Agency
Metropolitan Police Department
Office of Unified Communications
Office of Victim Services and Justice Grants

Office of the Deputy Mayor for Public Safety and Justice FY2017

Agency Office of the Deputy Mayor for Public Safety and Justice

Agency Acronym DMPSJ

Agency Code FQ0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Christina (EOM) Murphy; Jessica Headd

Agency Budget POCs Christina (EOM) Murphy

Fiscal Year 2017

When you believe you are finished with this phase of your Performance Plan, press edit in the upper right, check this box, and then press save.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Participate in and encourage community engagement to develop public safety strategies.
2	Employ a comprehensive evidence and data-based evaluation of agency decisions to improve public safety in the District.
3	Foster collaboration and coordination among District agencies, federal, state, and local partners to achieve District goals.
4	Provide direction, guidance, and oversight of public safety agencies to enhance safety in the District.
5	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
1 - Participate in and encourage community engagement to develop public safety strategies. (3 Measures)										
Percentage of open correspondences responded to within 10 days	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	90%	Needs Data Update
Number of times DMPSJ interacted with the media	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	30	Needs Data Update
Number of Community Meetings Attended	✓	Annually		Not available	Not available	Not available	Not available	New Measure	12	Annual Measure
2 - Employ a comprehensive evidence and data-based evaluation of agency decisions to improve public safety in the District. (1 Measure)										
Number of Rigorous Evaluations Conducted	✓	Annually		Not available	Not available	Not available	Not available	New Measure	2	Annual Measure
3 - Foster collaboration and coordination among District agencies, federal, state, and local partners to achieve District goals. (3 Measures)										
Percentage of COG meetings attended	✓	Annually		Not available	Not available	Not available	Not available	New Measure	75%	Annual Measure
Percentage of HSEMA meetings attended	✓	Annually		Not available	Not available	Not available	Not available	New Measure	75%	Annual Measure
Percentage of appeals reviewed within 45 amount of days.	✓	Annually		Not available	Not available	Not available	Not available	New Measure	100%	Annual Measure
4 - Provide direction, guidance, and oversight of public safety agencies to enhance safety in the District. (3 Measures)										
Number of public safety and justice cluster meetings held	✓	Annually		Not available	Not available	Not available	Not available	New Measure	11	Annual Measure
Number of cluster agencies that fully achieve 75% of fiscal year performance targets	<input type="checkbox"/>	Annually		Not available	8	2	8	0	8	Annual Measure
Number of cluster agencies that fully achieved 75% of fiscal year initiatives	<input type="checkbox"/>	Annually		Not available	8	5	8	Needs Data Update	8	Annual Measure
5 - Create and maintain a highly efficient, transparent and responsive District government.** (12 Measures)										
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Contracts/Procurement-Contracts lapsed into retroactive status	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Local funds unspent	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Federal Funds returned	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

Customer Service-Meeting Service Level Agreements	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Vacancy Rate	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee District residency	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee Onboard Time	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Performance Management-Employee Performance Plan Completion	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Percentage of Quarterly Budget Meetings Held	✓	Annually		Not available	Not available	Not available	Not available	New Measure	100%	Annual Measure
Percentage of Public Safety and Justice Agencies within Budget	<input type="checkbox"/>	Annually		100%	100%	100%	100%	Needs Data Update	100%	Annual Measure
Percentage of FOIA Requests Processed within 15 days	✓	Annually		Not available	Not available	Not available	Not available	New Measure	100%	Annual Measure

2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
1 - Participate in and encourage community engagement to develop public safety strategies. (3 Activities)					
AGENCY MANAGEMENT	DMPSJ Open Correspondence	DMPSJ will respond to residents' inquiries sent to the Mayor's Correspondence Unit in a timely manner.	Daily Service	1	0
AGENCY MANAGEMENT	Media Platforms	Provide relevant and up to date information of media platforms, including social media and the DMPSJ website, in order to assist the public.	Daily Service	1	0
AGENCY MANAGEMENT	Attend Community Meetings	DMPSJ will attend community meetings to inform the public, receives community input, and provide citizens with another platform to voice their concerns.	Daily Service	0	0
TOT				2	0
2 - Employ a comprehensive evidence and data-based evaluation of agency decisions to improve public safety in the District. (2 Activities)					
AGENCY MANAGEMENT	Use Existing Evidence and Research to Inform Decisions	Identify evidence and research that can inform decisions around agency policies and operations.	Daily Service	0	1
AGENCY MANAGEMENT	Conduct evaluations on public safety programs	Rigorously evaluate agency programs using data and evidence.	Daily Service	0	0
TOT				0	1
3 - Foster collaboration and coordination among District agencies, federal, state, and local partners to achieve District goals. (3 Activities)					
AGENCY MANAGEMENT	Co-Produce Public Safety Strategies with Federal, State and Local	Cross collaboration with other public and safety agencies both inside and outside the District.	Daily Service	1	2
AGENCY MANAGEMENT	Community Stabilization Program	Collaborate with DMHHS and public safety and justice agencies to provide immediate wrap-around services to victims and families effected by homicide and violent crime.	Daily Service	1	2
AGENCY MANAGEMENT	Oversee Administration of the Concealed Pistol Licensing Review Board	DMPSJ will oversee the administration of this board in collaboration with the Office to of the Attorney General and the Mayor's Office of Legal Counsel. This includes handling appeals from license revocations and suspensions, and reviewing appeals of any denials of an application for a concealed pistol license issued by the Chief of the Metropolitan Police Department.	Daily Service	1	0
TOT				3	4
4 - Provide direction, guidance, and oversight of public safety agencies to enhance safety in the District. (4 Activities)					
AGENCY MANAGEMENT	Oversight of Public Safety Agencies Operations	DMPSJ examines current agency policies on a continuing basis to enhance the effectiveness and responsiveness of those programs.	Daily Service	2	2
AGENCY MANAGEMENT	Legislation	Assist and provide guidance to agencies with regards to legislation and regulation changes.	Daily Service	1	0
AGENCY MANAGEMENT	Policy recommendations	DMPSJ recommends policies and programs using data evidence and best practices to promote public safety and justice in the District.	Daily Service	0	0
AGENCY MANAGEMENT	Meetings with Agency Directors and Chiefs	DMPSJ provides various forums whether through monthly one-on-one meetings with directors or cluster meetings, for agency directors to voice concerns, opinions, and share ideas.	Daily Service	0	0

TOT					3	2
5 - Create and maintain a highly efficient, transparent and responsive District government.** (3 Activities)						
AGENCY MANAGEMENT	Quarterly Budget and Performance Meetings	DMP SJ will hold quarterly budget review meetings to analyze actual financial performance compared to projected budget, to ensure compliance with budget requirements.	Daily Service	1	0	
AGENCY MANAGEMENT	FOIA Requests	DMP SJ will respond to all FOIA requests in a prompt and timely manner.	Daily Service	2	0	
AGENCY MANAGEMENT	Performance Plan	DMP SJ will create performance plans that reflect the policies and procedures of the Office.	Daily Service	0	0	
TOT				3	0	
TOT				11	7	

2017 Workload Measures

All Workload Measures must be linked to a specific Operation. If Workload Measures are already in the system but not yet linked, email the Office of Performance Management with a spreadsheet that identifies to which Operation each Workload Measure belongs.

Workload Measures - Operations

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual	FY 2017 Quarter 1
1 - DMP SJ Open Correspondence (1 Measure)									
Number of Correspondence Requests Answered within 10 Days	<input type="checkbox"/>		Number of Correspondences Requests Answered within 10 Days	Number	Annually	Not available	Not available	Needs Data Update	Annual Measure
1 - Media Platforms (1 Measure)									
Number of media inquiries responded to	<input type="checkbox"/>		Number of media inquiries responded to	Number	Annually	Not available	Not available	Needs Data Update	Annual Measure
3 - Co-Produce Public Safety Strategies with Federal, State and Local (1 Measure)									
Total Number of Meetings Attended with Federal Partners	<input type="checkbox"/>		Number of meetings attended with federal partners	number	Annually	Not available	Not available	Needs Data Update	Annual Measure
3 - Community Stabilization Program (1 Measure)									
Number of Cases referred to the Community Stabilization Protocol Team	<input type="checkbox"/>		Number of cases referred	number of cases	Quarterly	Not available	Not available	Needs Data Update	Needs Data Update
3 - Oversee Administration of the Concealed Pistol Licensing Review Board (1 Measure)									
Number of Cases Reviewed by the CPLRB	<input type="checkbox"/>		Number of applications that were reviewed	number	Quarterly	Not available	Not available	Needs Data Update	Needs Data Update
4 - Legislation (1 Measure)									
Number of Proposed Legislation Recommended	<input type="checkbox"/>		Number of proposed legislation recommended	number	Annually	Not available	Not available	Needs Data Update	Annual Measure
4 - Oversight of Public Safety Agencies Operations (2 Measures)									
Number of Monthly One-On-One Meetings Held with Agency Directors	<input type="checkbox"/>		Number of monthly one on one meetings held with agency Directors	Number	Annually	Not available	Not available	Needs Data Update	Annual Measure
Number of Public Safety and Justice Cluster Meetings	<input type="checkbox"/>		Number of public safety and justice cluster meetings	number	Annually	Not available	Not available	Needs Data Update	Annual Measure
5 - FOIA Requests (2 Measures)									
Number of FOIA Requests Processed within 15 days	<input type="checkbox"/>		Number of FOIA requests processed within 15 days	Number	Annually	Not available	Not available	Needs Data Update	Annual Measure
Number of FOIA Extensions DMP SJ Requested	<input type="checkbox"/>		Number of FOIA extensions requested	Number	Annually	Not available	Not available	Needs Data Update	Annual Measure
5 - Quarterly Budget and Performance Meetings (1 Measure)									
Number of Budget Meetings Held	<input type="checkbox"/>		Number of budget meetings held	Number	Quarterly	Not available	Not available	Needs Data Update	Needs Data Update

2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
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AGENCY MANAGEMENT (7 Strategic initiative-operation links)						
Support Cluster Agencies in meeting Performance Plan goals.	ODMPSJ receives and approves all cluster agency performance plan goals prior to submission to the City Administrator, helping to ensure compliance with federal law, as well as the overall policy agenda for the Mayor and the city. In addition, ODMPSJ will assist agencies in meeting their target performance plan goals.	09-30-2016	Add Initiative Update	0	Needs Update	
Agency Director Monthly Meeting	Meet monthly with the Deputy Mayor and the Agency Directors on a regular basis.	09-30-2016	Add Initiative Update	0	Needs Update	
Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.	ODMPSJ will continue to work with the Deputy Mayor for Health and Human Services, Deputy Mayor for Education, and Deputy Mayor for Planning and Economic Development to implement strategies related to public safety and justice.	09-06-2015	Add Initiative Update	0	Needs Update	
Launch a Homicide Elimination Strategy Task Force .	Launch a Homicide Elimination Strategy Task Force composed of community health and safety experts. The Task Force will consider the most effective elements of a comprehensive plan that would lead to the elimination of murder in the District	09-30-2017	Add Initiative Update	0	Needs Update	
Expand use of the Community Stabilization Protocol.	In FY 2017, the CSP will now include responses to all homicides that take place in the District.	09-30-2017	Add Initiative Update	0	Needs Update	
Maintain the 50 Families program to offer services to families most at risk of violence, with a selection of a new list of 50 families each summer.	DMPSJ will continue to work with DMHHS and OUC to identify families with the most calls for service to their residence and identify the families' potential needs for government services. In FY 2016, home visits were conducted with the 50 families, expanded from a pilot program conducted in FY 2015 with 20 families. During these home visits, families are given short questionnaires about their immediate needs for services. Those families with long term needs for support and case management are referred to a program through the Child and Family Services Agency (CFSA) for case management.	09-30-2017	Add Initiative Update	0	Needs Update	
Foster interactive relationship with federal, state, and local partners.	Collaborate with federal, state and local law enforcement partners to co-produce strategies that meet the needs of individuals and communities in the District by conducting monthly case reviews on Gun Stat candidates, as well as participation in Inauguration and Presidential Transition planning."	09-30-2017	Add Initiative Update	0	Needs Update	
TOT				0		

2017 Initiative Updates

Initiative Updates	Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
No initiative updates found								

2017 Special Mayoral Plans

Strategic Initiative Header	Strategic Initiative Title	Special Mayoral Plan	Mayoral Plan Domain	Mayoral Plan Goal	Mayoral Plan Action
No links to special mayoral plans found					

Administrative Information

FY Performance Plan Office of the Deputy Mayor for Public Safety and Justice FY2017 **Record ID#** 305

Created on Dec. 15, 2015 at 4:14 PM (EST). Last updated by [Fowler-Finn, MeghanMarie \(OSSE\)](#) on March 21, 2016 9:48 AM at 9:48 AM (EDT). Owned by [Fowler-Finn, MeghanMarie \(OSSE\)](#).



DISTRICT OF COLUMBIA DEPARTMENT OF FORENSIC SCIENCES STAKEHOLDER COUNCIL MEETING

December 1, 2016
10:00 AM- 11:00 AM



Agenda

Introductions

DFS Director Update

- Expansion of CSS mission for Safer Stronger DC
- Establishment of Forensic Chemistry
 - DEA Agreement

Operations Report

General Counsel Report

Deputy Director Report

- Quality Issues
- Training Issues

Forensic Sciences Laboratory Division Director Report

Crime Scene Sciences Division Director Report

Public Health Laboratory Division Director Report

Stakeholder Feedback

Office of the Deputy Mayor for Public Safety and Justice FY2016

Agency Office of the Deputy Mayor for Public Safety and Justice

Agency Acronym DMPSJ

Agency Code FQ0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Christina (EOM) Murphy; Jessica Headd

Agency Budget POCs Christina (EOM) Murphy

Fiscal Year 2016

When you believe you are finished with this phase of your Performance Plan, press edit in the upper right, check this box, and then press save.

2016 Objectives

Strategic Objectives: What we want to do for the District

Division/Department	Objective Number	Objective Description
Agency Management (1 Objective)		
Agency Management	1	Coordinate with all the public safety and justice agencies to make sure they stay within budget.
Agency Management (1 Objective)		
Agency Management	2	Assist public safety and justice agencies in achieving their operational goals through monthly meetings and reports.
Agency Management (1 Objective)		
Agency Management	3	Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.

2016 Key Performance Indicators

Click the link below for a "Blank KPI spreadsheet." You can use this to directly enter data by selecting Grid Edit. You can also use this to create an excel document to collect data. Select More in the upper right and Save as a Spreadsheet for a sharable excel spreadsheet to collect data. The calculated formulas are currently being tested, which is why you see extra data columns. Please check that they are calculating as you would expect.

[Blank KPI spreadsheet](#)

Performance Plan Measures (FY16 KPIs) Linked to Specific Objective

Performance Plan Metrics	Division	Frequency of Reporting	Measure	Current Fiscal Year Target	FY 2013	FY 2014	FY 2015	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016	Was KPI Met?
1 - Coordinate with all the public safety and justice agencies to make sure they stay within budget. (1 Measure)													
Key Performance Indicator		Annually	Number of cluster agencies within budget	8	8	8	8					8	
2 - Assist public safety and justice agencies in achieving their operational goals through monthly meetings and reports. (4 Measures)													
Key Performance Indicator		Annually	Number of cluster agencies that fully achieve 75% of fiscal year performance targets	8	8	7	2					3	Unmet
Key Performance Indicator		Annually	Number of cluster agencies that fully achieved 75% of fiscal year initiatives	8	8	8	5					8	Met
Key Performance Indicator		Annually	Percent of scheduled monitoring reports completed by cluster	100	98	91.15	100					100%	Met
Key Performance Indicator		Annually	Number of interagency initiatives implemented	12	13	7	12					12	Met

Comments/Footnotes

All KPIs must be linked to a specific Objective. If KPIs are already entered without a link to an objective (appearing below) email the Office of Performance Management with a spreadsheet that shows to which Objectives the KPIs should be linked.

Performance Plan Measures (FY16 KPIs) Not Linked to Specific Objective

Performance Plan Metrics	Division	Frequency of Reporting	Measure	Current Fiscal Year Target	Long-Term Target (if different)	FY 2013	FY 2014	FY 2015	Q1FY2016	Q2FY2016	Q3FY2016
No measures found											

2016 Workload Measures

Click the link below for a "Blank Workload Measures spreadsheet." You can use this to directly enter data by selecting Grid Edit. You can also use this to create an excel document to collect data. Select More in the upper right and Save as a Spreadsheet for a sharable excel spreadsheet to collect data. The calculated formulas are currently being tested, which is why you see extra data columns. Please check that they are calculating as you would expect.

[Blank Workload Measure spreadsheet](#)

Add Workload Measure (NOT KPI)

Performance Plan Metrics	Frequency of Reporting	Measure	Add Data FY16 PP	FY 2013	FY 2014	FY 2015	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY2016 Annual Total
Workload Measure (1 Measure)											
Workload Measure	Annually	Number of external community meetings		8	7	10					16

2016 Initiatives

Initiative Number	Initiative Title	Initiative Description	# of Initiative Updates
Agency Management - 1 (1 Initiative)			
1.1	Provides comprehensive and efficient financial management services to District Public Safety Agencies.	ODMPSJ will continue to provide comprehensive guidance and efficient financial management to District Public Safety and Justice Cluster agencies so that the financial integrity of the District of Columbia is maintained.	2
TOT			2
Agency Management - 2 (1 Initiative)			
2.1	Support Cluster Agencies in meeting Performance Plan goals.	ODMPSJ receives and approves all cluster agency performance plan goals prior to submission to the City Administrator, helping to ensure compliance with federal law, as well as the overall policy agenda for the Mayor and the city. In addition, ODMPSJ will assist agencies in meeting their target performance plan goals.	2
TOT			2
Agency Management - 3 (1 Initiative)			
3.1	Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.	ODMPSJ will continue to work with the Deputy Mayor for Health and Human Services, Deputy Mayor for Education, and Deputy Mayor for Planning and Economic Development to implement strategies related to public safety and justice.	2
TOT			2
TOT			6

2016 Initiative Updates

Time Period	Division/Department	Initiative Title	Initiative Status Update	Status of Impact	Explanation of Impact	Proposed Completion Date	Confidence in completion by end of fiscal year (9/30)?	% Complete to date	Date Modified
No initiative updates found									

Agency Accomplishments

Accomplishments	What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
	Launched a formal diversion program for non-violent misdemeanants to reengage with employment and educational programs. Through a partnership between the USAO, OAG, DMGEO, DMPSJ and the DC Superior Court, the Redirect Diversion Program has been established to allow defendants who wish to take advantage of the Education/Work-Readiness diversion program and enter into a six-month Deferred Sentencing Agreement (DSA).	Upon successful completion of this Education/Work-Readiness DSA, the defendant will be allowed to withdraw his/her guilty plea and the case will be dismissed with prejudice.	Cross-collaboration, communication, and coordinated service offerings between the aforementioned agencies enables DMPSJ to better deliver highly intentional and much needed services to affected individuals, and foster enhanced service delivery across District public safety and justice institutions.
	ODMPSJ worked with DMHHS and DME in various strategies, most notably the Community Stabilization Protocol Initiative. ODMPSJ and DMHHS provided wrap around services to families and victims of violent crimes.	Beginning in 2016, ODMPSJ was able to expand the CSP program to cover all homicides in the District.	ODMPSJ was able to expand the scope of services and number of families offered services after a homicide.

2016 Special Mayoral Plans

Initiative Title	Initiative Description	Special Mayoral Plan	Mayoral Plan Domain	Mayoral Plan Goal	Mayoral Plan Action
No links to special mayoral plans found					

2016 Linked Goals

District Priority Goal	Priority Area	Initiative Title
Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved. (1 Initiative/Goal Link)		
Make DC the safest big city in America	A Safer, Stronger DC	Foster a collaborative relationship with all District Government agencies that allow for public safety goals to be achieved.
Provides comprehensive and efficient financial management services to District Public Safety Agencies. (1 Initiative/Goal Link)		
Make DC the safest big city in America	A Safer, Stronger DC	Provides comprehensive and efficient financial management services to District Public Safety Agencies.

Support Cluster Agencies in meeting Performance Plan goals. (1 Initiative/Goal Link)		
Make DC the safest big city in America	A Safer, Stronger DC	Support Cluster Agencies in meeting Performance Plan goals.

 Administrative Information

FY Performance Plan Office of the Deputy Mayor for Public Safety and Justice FY2016 **Record ID#** 213

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