

Burroughs Ave Corridor

Schools

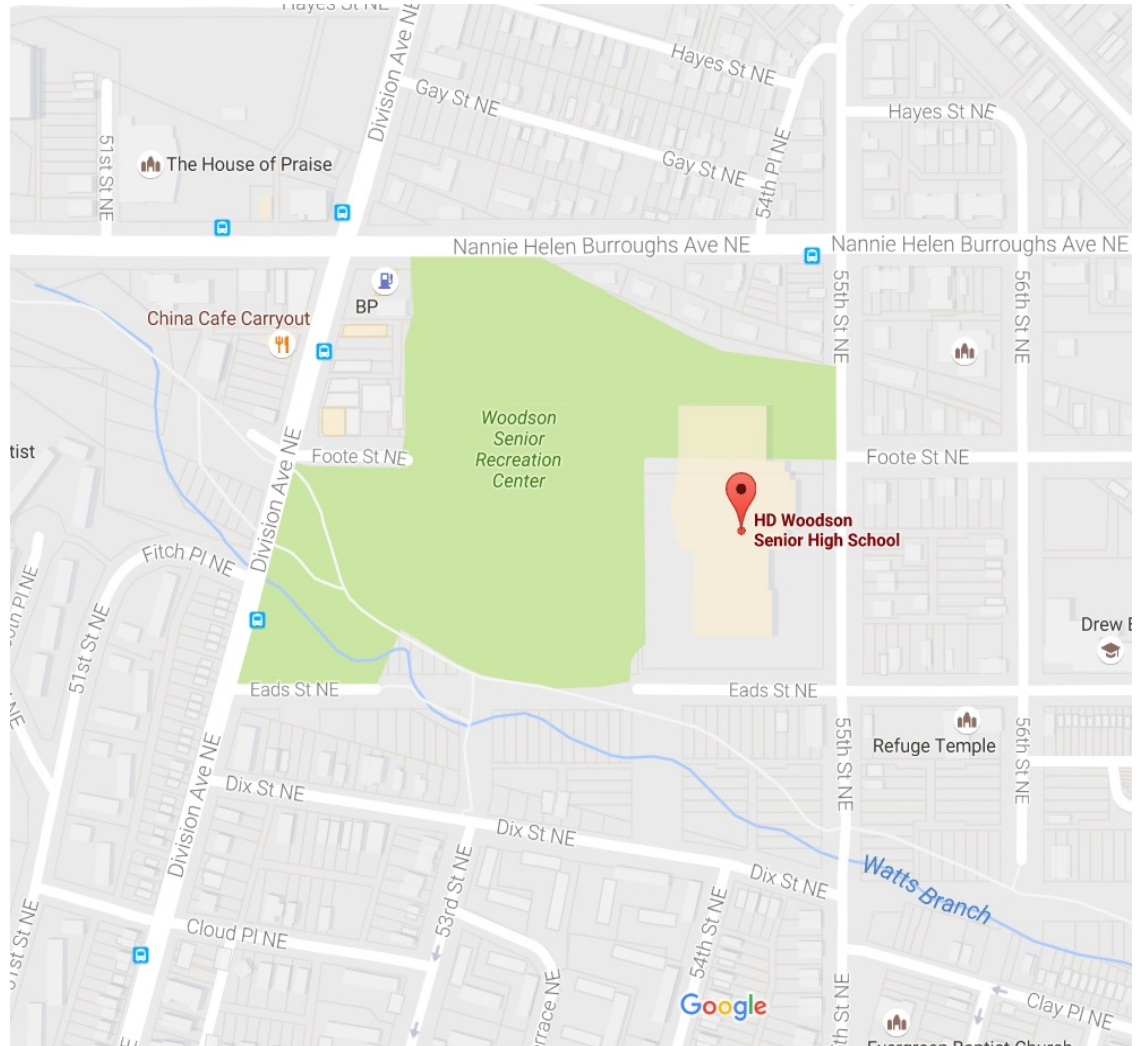
- H.D. Woodson SHS

Metro Bus Stops

- Benning Road and C Street SE – U8 (Capitol/Benning Heights)
- Benning Road and C Street SE – W4 (Deanwood and Anacostia)
- Texas Avenue and C Street SE – U5/U6 (Mayfair/Marshall Heights)

Safe Passage Routes:

- Clay St NE to NHB, 500 Block of 55th St. NE
- 55th Street to Division Ave, 5500 to 5100 Block of NHB NE
- Division Ave to East Capitol NE, 600 to 200 Block of Division



Good Hope Road

Schools

- Anacostia SHS
- Kramer Middle School

Metro Bus Stops

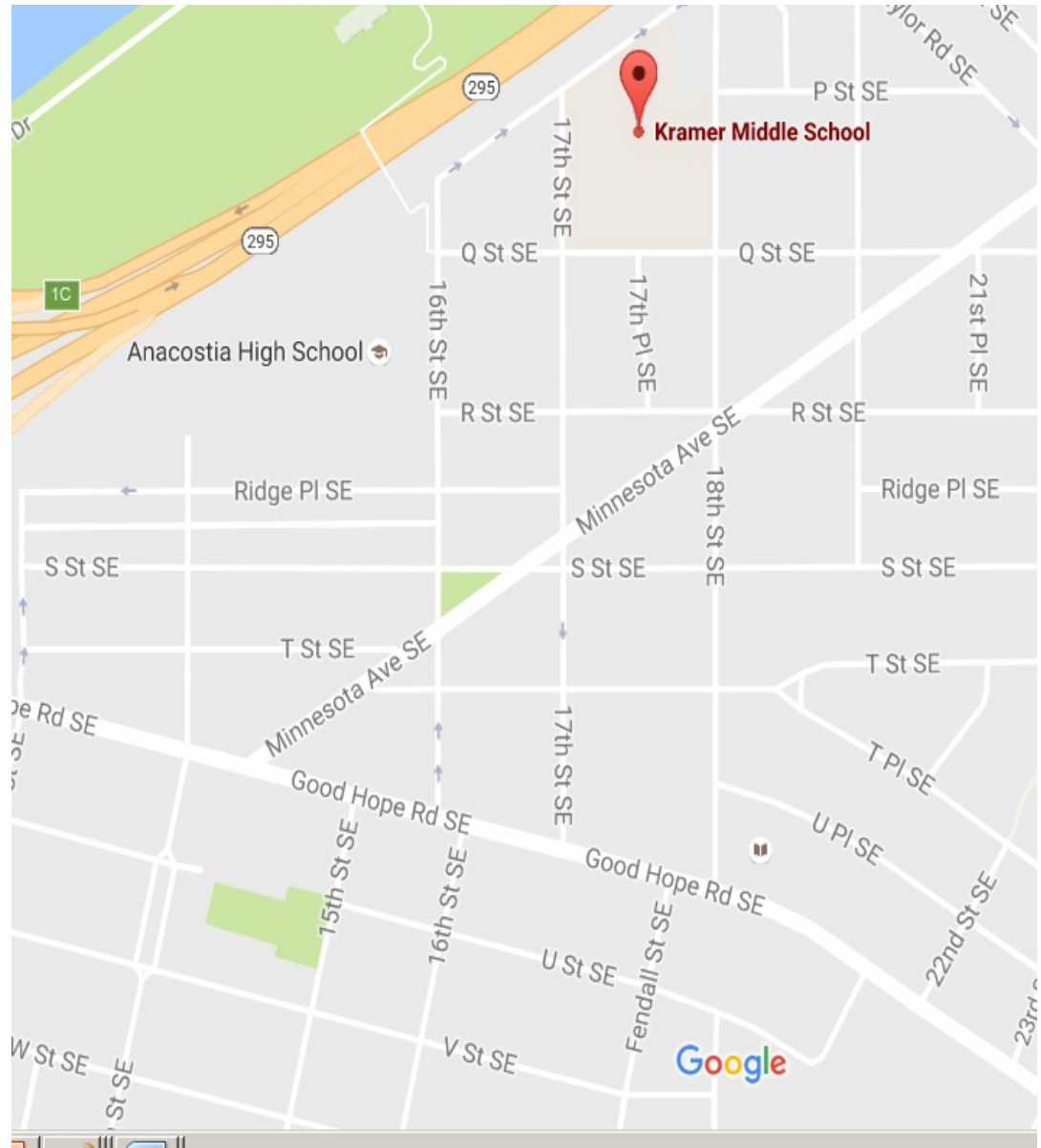
- 1600 Blk of Minnesota Ave; Bus Routes B2 and U2
- 1800 Blk of 16th Street; Bus Routes B2 and U2
- 1406 Good Hope Rd; Bus Routes U2, V5, B2 and 92

Safe Passage Routes:

- 16th Street to Minnesota Avenue SE
- Minnesota Avenue to Good Hope Road SE
- Good Hope Road to 14th Street SE

Addtioanl

- Numerous students are picked up in front of school by buses



MLK Ave to Mississippi Ave

Schools

- Ballou SHS
- Hart Middle School
- Friendship Tech

Metro Bus Stops

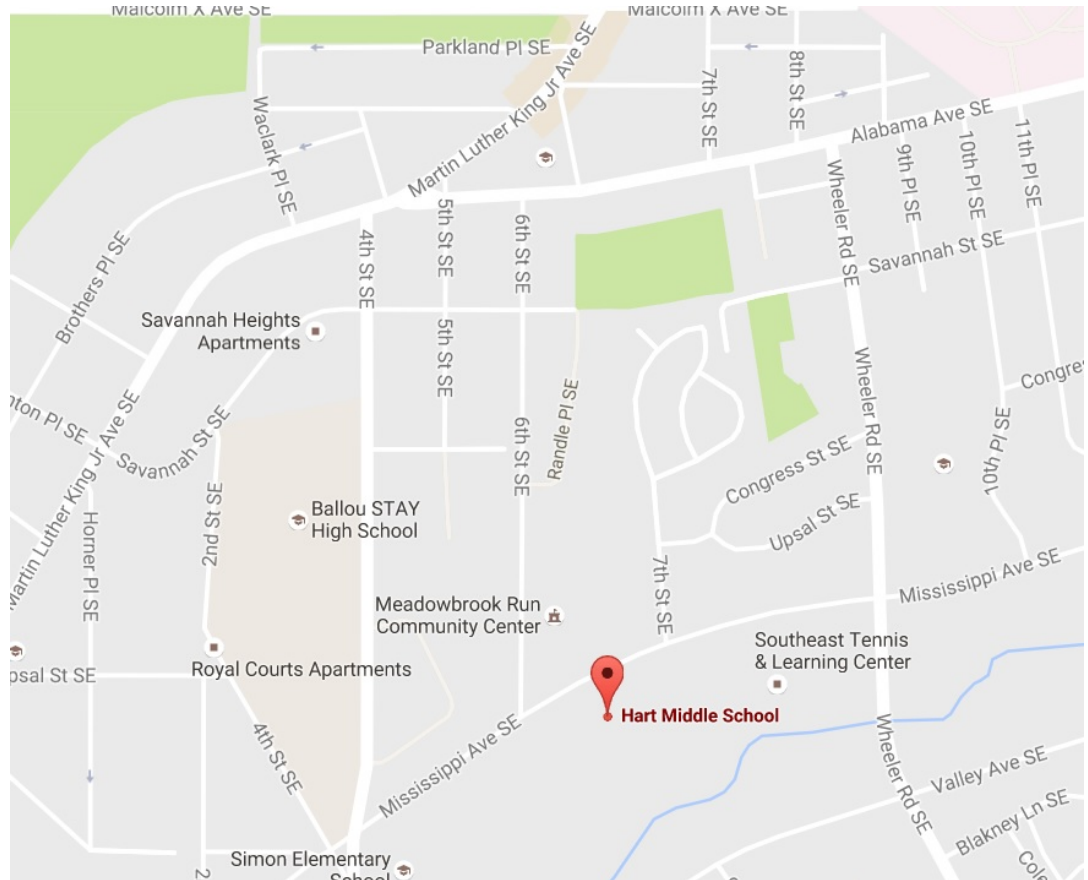
- 4th Street and Savannah Street SE – A2 (Anacostia Station and Southern Avenue Station)
- 4th Street and Savannah Street SE – A42 (Archives)
- 5th Street and Alabama Avenue SE – W4 (Anacostia Station and Deanwood)
- 3100 Martin Luther King Ave

Safe Passage Routes:

- 4th Street, M. L. King Avenue to Mississippi Avenue, S.E.
- Savannah Street, 2nd to 6th Street, S.E.

Additional

- Closet Metro Rail to this area is Congress Heights. Majority of students travel by foot



Deployment

- SRO(s) deploy to Safe Passage for PCS and DCPS secondary schools
- Safe Passage Zones are fluid and will change based on emerging events, incidents, and intel
- SRO(s) are positioned at strategic points and mobile along the routes and not in front of the schools
- Incidents that occur on Safe Passage will be forwarded to the appropriate Schools, Patrol Districts, and MPD Intel.

AWARD/CONTRACT				1. Reserved for later use		Page of Pages	
						1 58	
2. Contract Number DCFA-2012-C-0466		3. Effective Date July 9, 2012		4. Requisition/Purchase Request/Project No. P.O. 413927			
5. Issued By: Office of Contracting and Procurement 441 4 th Street, NW, Suite 700 South Washington, D.C. 20001		Code YH		6. Administered by (if other than line 5) Metropolitan Police Department School Safety Compliance Unit 801 Sheppard Street, NW Washington, DC 20011			
7. Name and Address of Contractor (No. street, city, county, state and Zip Code) Allied Barton Security Services, LLC 2034 Eisenhower Avenue Alexandria, VA 22314				8. Delivery <input type="checkbox"/> FOB Origin <input checked="" type="checkbox"/> Other (See Schedule Section F)			
Duns No. 81-055-6917 FEIN 20-1379003				9. Discount for prompt payment			
11. Ship to/Mark For N/A		Code		10. Submit invoices to the Address shown in (2 copies unless otherwise specified) - N/A		Item See G.1	
13. Remit Address: SAME AS Section 7				12. Payment will be made by Metropolitan Police Department Accounts Payable 300 Indiana Avenue, NW Room 4106 Washington, DC 20001			
15A. Item				15B. Supplies/Services			
0001		Security Guard Services (Guard I)		15C. Est. Qty.		15D. Unit	
				545,473		1	
0002		Security Guard Services (Guard II)		42,647		1	
						15E. Unit Price	
						\$30.17	
						\$44.70	
						\$16,458,920.41	
						\$1,906,320.90	
						\$18,365,241.31	
Total Estimated Amount of Contract Shall Not Exceed				16. Table of Contents			
(X)	Section	Description	Page	(X)	Section	Description	Page
X	A	Contract Form	1	X	I	Contract Clauses	48
X	B	Supplies or Services & Cost/Price	2				
X	C	Services	5	X	J	List of Attachments	41
X	D	Packing and Marking	27				
X	E	Inspection and Acceptance	28	X	K	Representations, Certifications and Other Statements of Offerors	58
X	F	Deliveries or Performance	29				
X	G	Contract Administration Data	32		L	Instructions, conditions & notices to Offerors	N/A
X	H	Special Contract Requirements	37		M	Evaluation factors for award	N/A
Contracting Officer will complete item 17 or 18 as applicable							
17. <input type="checkbox"/> CONTRACTOR'S NEGOTIATED AGREEMENT (Contractor is required to sign this document and return one (1) copy to issuing office.) Contractor agrees to furnish and deliver all items, perform all the services set forth or otherwise identified above and on any continuation sheets, for the consideration stated herein. The rights and obligations of the parties to this Agreement shall be subject to and governed by the following documents: (a) this award/contract, (b) the solicitation, if any, and (c) such provisions, representations, certifications, and specifications, as are attached or incorporated by reference herein. (Attachments are listed herein.)				18. <input checked="" type="checkbox"/> AWARD Your offer on Solicitation Number DCFA-2012-R-0466 including the additions or changes made by which additions or changes are set forth in full above, is hereby accepted as to the items listed above and on any continuation sheets. This award consummates the contract which consists of the following documents: (a) the Government's solicitation and your offer, and (b) this award/contract. No further contractual document is necessary.			
19A. Name and Title of Signer (Type or print) DELANE MARION VP/EM				20A. Name of Contracting Officer Vette Henry			
19B.		19C. Date Signed 6/7/12		20B. District of Columbia District of Columbia		20C. Date Signed 6/28/2012	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

SECTION B: CONTRACT TYPE, SUPPLIES OR SERVICES AND PRICE/COST

B.1 INTRODUCTION

The Government of the District of Columbia, Office of Contracting and Procurement (OCP), on behalf of the Metropolitan Police Department (MPD) and the District of Columbia Public Schools (DCPS) is seeking a highly skilled and technically proficient security Contractor to provide security services and qualified personnel to protect persons and property at DCPS in accordance with Attachment J.10 of this document.

B.2 CONTRACT TYPE

The District contemplates awarding a requirements type contract with fixed hourly rates. The Contract will have a base year and four (4) option years. The fixed hourly rates shall constitute the entire payment to the Contractor and the Contractor shall perform without any additional compensation.

B.3 PRICE SCHEDULE

B.3.1 BASE YEAR

CLIN	DESCRIPTION OF SERVICES	ESTIMATED TOTAL HOURS	PRICE PER HOUR	ESTIMATED PRICE (\$)
0001	Security Guard Services (Guard I) in accordance with the requirements in Section C.5	545,473	\$30.17	\$16,456,920.41
0002	Security Guard Services (Guard II) in accordance with the requirements in Section C.5	42,647	\$44.70	\$1,906,320.90
Total Estimated Amount for Guard Services for the Base Year				\$18,363,241.31

B.3.2 OPTION YEAR ONE (1)

CLIN	DESCRIPTION OF SERVICES	ESTIMATED TOTAL HOURS	PRICE PER HOUR	ESTIMATED PRICE (\$)
1001	Security Guard Services (Guard I) in accordance with the requirements in Section C.5	545,473	\$30.87	\$16,838,751.51
1002	Security Guard Services (Guard II) in accordance with the requirements in Section C.5	42,647	\$45.73	\$1,950,247.31
Total Estimated Amount for Guard Services for the Option Year One (1)				\$18,788,998.82

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B.3.3 OPTION YEAR TWO (2)

CLIN	DESCRIPTION OF SERVICES	ESTIMATED TOTAL HOURS	PRICE PER HOUR	ESTIMATED PRICE (\$)
2001	Security Guard Services (Guard I) in accordance with the requirements in Section C.5	545,473	\$31.49	\$17,176,944.77
2002	Security Guard Services (Guard II) in accordance with the requirements in Section C.5	42,647	\$46.64	\$1,989,056.08
Total Estimated Amount for Guard Services for the Option Year Two (2)				\$19,166,000.85

B.3.4 OPTION YEAR THREE (3)

CLIN	DESCRIPTION OF SERVICES	ESTIMATED TOTAL HOURS	PRICE PER HOUR	ESTIMATED PRICE (\$)
3001	Security Guard Services (Guard I) in accordance with the requirements in Section C.5	545,473	\$32.13	\$17,526,047.49
3002	Security Guard Services (Guard II) in accordance with the requirements in Section C.5	42,647	\$47.58	\$2,029,144.26
Total Estimated Amount for Guard Services for the Option Year Three (3)				\$19,555,191.75

B.3.5 OPTION YEAR FOUR (4)

CLIN	DESCRIPTION OF SERVICES	ESTIMATED TOTAL HOURS	PRICE PER HOUR	ESTIMATED PRICE (\$)
4001	Security Guard Services (Guard I) in accordance with the requirements in Section C.5	545,473	\$32.78	\$17,880,604.94
4002	Special Police Officer (SPO) (Guard II, Unarmed) in accordance with the requirements in Section C.5	42,647	\$47.48	\$2,024,879.56
Total Estimated Amount for Guard Services for the Option Year Four (4)				\$19,905,484.50

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CONTRACT PERIOD	TOTAL ESTIMATED CONTRACT AMOUNT(\$)
BASE YEAR	\$18,363,241.31
OPTION YEAR ONE (1)	\$18,788,998.82
OPTION YEAR TWO (2)	\$19,166,000.85
OPTION YEAR THREE (3)	\$19,555,191.75
OPTION YEAR FOUR (4)	\$19,905,484.50

- B.4** An Offeror responding to this document must submit with its proposal, a notarized statement detailing any subcontracting plan required by law. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the Offeror fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.1.

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SECTION C: SPECIFICATIONS/WORK STATEMENT

C.1 SCOPE:

The District of Columbia Government (District), Office of Contracting and Procurement (OCP), on behalf of the Metropolitan Police Department (MPD) and the District of Columbia Public Schools (DCPS) requires a Contractor to provide security services to approximately 125 schools in the DCPS system. The Contractor shall provide school security services to promote order and protect DCPS students, employees and property as detailed in the requirements of this document.

C.2 APPLICABLE DOCUMENTS

The following documents are applicable to this procurement and are hereby incorporated by this reference:

#	TYPE	TITLE	DATE/ VERSION
1	D.C. Municipal Regulations	District of Columbia Municipal Regulations, Title 6A, Chapter 11 Available at: http://os.dc.gov/os/cwp/view,a,1207,q,639817.asp	June 2007
2	D.C. Law	Council of the District of Columbia, "Enhanced Professional Security Amendment Act of 2008" Available at: http://www.dccouncil.us/images/00001/20080122101252.pdf	Most Recent
3	D.C. Municipal Regulations	Special Police Officer's Commission DC Police Department – Security Officer's Management Branch (SOMB), which utilizes District of Columbia Municipal Regulations, Title 6A, Chapter 11 Available at: http://os.dc.gov/os/cwp/view,a,1207,q,639817.asp	Most Recent
4	D. C. Municipal Regulations establishing requirements for personnel with working children	DC Law 15-353, "Child and Youth, Safety and Health Omnibus Amendment Act of 2004, as amended Available at: Office of Documents and Administrative Issuance; 441 4 th Street, NW, Room 520, Washington, DC 20001	Most Recent
5	D.C. Municipal Regulations	District of Columbia Municipal Regulations, Title 5, Chapter 2503 Available at: http://os.dc.gov/os/frames.asp?doc=/os/lib/os/info/odai/title_5/25.pdf	Most Recent

C.3 DEFINITIONS

These terms when used in this RFP have the following meanings:

- C.3.1 After Care School Hours** require security services between the hours of 4:30 p.m. to 7:00 p.m., Monday through Friday, at each school at which these after care services are provided.
- C.3.2 Before School Hours** requires security services between the hours of 7:00 a.m. to 8:00 a.m., Monday through Friday, at specifically designated elementary schools.
- C.3.3 Chief, Office of School Security** is the individual in charge of the school security functions within DCPS.
- C.3.4 Emergency** shall include but is not limited to, serious disruption erupting in or around the school, flood or other severe weather conditions, epidemic, riot, equipment failure, or other exigent situations.
- C.3.5 Fixed Post** occurs when an officer is assigned to one specific location (post) in the school buildings.
- C.3.6 Incident Report** is a written report, prepared by security personnel documenting all incidents occurring in their respective schools.
- C.3.7 Incident Response** occurs when the security officer responds to incidents occurring within and around schools such as fights and injuries.
- C.3.8 MPD School Security Commander** is in charge of the operational school security functions within MPD.
- C.3.9 Open Post** is when a request for security services is not provided during the hours and dates requested in accordance to the contract requirements.
- C.3.10 On-site Security** refers to security services performed on District of Columbia Public Schools property.
- C.3.11 Post Orders** are written documents that describe the security functions to be performed at each post on each shift at each facility.
- C.3.12 Regular Schools Hours** require security services between the hours of 8:00 a.m. to 4:30 p.m., Monday through Friday, for all schools.
- C.3.13 Roving Patrols** occur when an officer walks within and around a school campus checking for disorder and any suspicious activity, package or weapon.
- C.3.14 Security Officers (SO)**, also known as **Guard I**, shall be licensed in the District of Columbia. Employees in this category do not carry a firearm nor do they have

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authority to search, detain, or arrest or engage in physical contact with individuals. SOs must successfully complete courses related to security, law enforcement, youth, and conflict resolution. SOs perform a variety of duties in the prevention of and response to threats or crime against students, staff and property. Duties shall include but are not limited to serving at a fixed post, making rounds on foot (interiors/exterior of site), escorting persons on or off school property, and assisting visitors by answering questions and giving directions. Under the direction of a Supervisor, the SO is required to prepare written reports of all security-related activities, incidents or observations and to perform other duties as assigned.

The Security Officer position in this contract is the same as the Guard I position in labor determinations by the Department of Labor.

C.3.15 Security Orders are the written policies and procedures that govern school security operations and are provided by the MPD or by the Contractor and approved by MPD. These include citywide procedures and the specific Post Orders for each facility.

C.3.16 Special Activity is defined as any organization function in DCPS facilities, such as athletic events, Parent Teachers Association (PTA) meetings, student groups, community/nonprofit associations meetings, ANC meetings, town hall meetings, church and religious organizations events, elections, and etc. initiated by a building use agreement through DCPS from the Department of General Services (DGS).

C.3.17 Special Police Officers (SPO), also known as **Guard II**, shall be commissioned in the District of Columbia. Special Police Officers have the legal authority to make an arrest whenever the law requires that such action be taken, but shall not carry a firearm. SPOs are required to successfully complete courses related to security, law enforcement, youth, and conflict resolution. SPOs perform a variety of duties in the prevention of and response to threats or crime against students, staff and property. Duties shall include but are not limited to serving at a fixed post, making rounds on foot (interiors/exterior of site), escorting persons on or off school property, and assisting visitors by answering questions and escorting visitors to and from the principal's office. SPOs are required to prepare written reports of all security-related activities, incidents or observations, and to perform other duties as assigned

The Special Police Officer position in this contract is the same as the Guard II position in labor determinations by the Department of Labor.

C.3.18 SRO Coordinator is a School Resource Officer (SRO) who is an MPD Sergeant responsible for supervision of a group of SROs assigned to schools.

C.3.19 Temporarily Assigned Staff (TAS) is a security officer assigned to cover will call posts and to fill posts vacated by absent employees.

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C.3.20 Unified Command Center is a twenty-four (24) hour alarm and surveillance camera monitoring center located at 2720 Martin Luther King, Jr. Avenue, SE, Washington, DC.

C.3.21 Will Call Posts are posts that are covered on an as needed basis as requested by the CA to the Contractor. Will Call Posts are those locations that are:

- (1) not included in Attachment J.10; and
- (2) require the Contractor to fill the post with less than four (4) hours notice; and
- (3) will not exceed 12 hours in duration.

C.4 BACKGROUND

C.4.1 The *School Safety and Security Contracting Procedures Act of 2004* mandates the responsibility for security services within District of Columbia Public Schools (DCPS) to be under the authority of the Metropolitan Police Department.

C.4.2 District of Columbia Public Schools are open 42 of 52 weeks of the year. Students attend school 183 days of the year, teachers 192 days. Additionally, schools are used for before-school breakfast programs, after-school programs, community meetings, summer school, and extracurricular activities. The security services described herein will serve all schools as listed in Attachment J.10.

C.4.3 For school year 2012-2013, the number of DCPS operated schools will be less than 130. The DCPS has a diverse student population with more than 112 different home languages that represent 138 different nationalities. Approximately 50,000 students attend DCPS, including an estimated 27,500 elementary school students, 5,500 middle school students, nearly 13,000 senior high students, and 3,500 other students (i.e., special education schools, STAY programs, and educational centers).

C.5 GENERAL REQUIREMENTS

C.5.1 The Contractor shall conduct its operations in such a manner as to demonstrate the highest standards of employee professionalism, competency, conduct, cleanliness, appearance, and integrity.

C.5.2 The Contractor shall prepare specialized reports, graphs and other special project documents as required by the CA.

C.5.3 The Contractor shall coordinate with MPD to implement a plan to assist with enforcing the DCPS standards for student discipline (DC Municipal Regulations Title 5 Chapter 25), order maintenance, reduction of criminal activities and the enhancement of the safety climate at schools.

C.5.4 Provide TAS personnel as described in Sections C.3.19, C.5.11.6 and C.5.10.

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- C.5.5** The Contractor shall make bi-lingual or multilingual capabilities in Spanish, Vietnamese, French, Amharic, Chinese, and other languages a plus factor in recruiting. Recruited staff should reflect the city's diverse population.
- C.5.6** The Contractor shall not enter into any agreement to provide security services in any DCPS facility outside of this contract.
- C.5.7** The District reserves the right to provide the Contractor with 1 (one) days advance notice if the hours, days and/or sites change. The security services described herein will serve all schools as listed in Attachment J10.
- C.5.8** **CONTRACTOR'S TASKS**
- C.5.8.1** The Contractor shall provide trained labor, management, supervision, training, and supplies necessary to protect the District Government-owned and leased facilities listed in Attachment J.10, as well as persons working at or visiting those locations, in compliance with all District laws and regulations, including those governing security officers, Special Police Officers, contracting, and working with youth and children.
- C.5.8.2** The District will assign a Contract Administrator (CA) to monitor the Contractor's performance. The CA or designated Points of Contact at each location will provide facility-specific Post Orders to the Contractor upon initial assignment of its employees and whenever amended. In addition to the security services called for under the terms of this document, Post Orders shall be used by contract employees as the required procedures to address specific security concerns at particular Facilities. The CA may modify, amend, or revise the Post Orders to change shift duties, start and stop times, and post locations provided the change is within the contract scope and has no impact on the contract price. Such changes shall not require modification of the contract.
- C.5.8.3** In general, the Contractor shall:
- A. Prevent and report safety and security risks, damage, pilferage, removal, misuse, larceny, theft, or any other improper or unlawful threats to, or disposition of, District or personal property, to the CA;
 - B. Discover and detain (Guard II only) persons attempting to gain unauthorized access to, or having unlawfully entered a property or secured areas; this includes monitoring building intrusion detection systems, conducting roving patrols and any other related duties as determined by the CA;
 - C. Control entry and egress access by screening persons and packages coming into District Government buildings to ensure that no unauthorized or illegal property is brought into or removed from such locations;

- D. Provide protection and security services, which may include providing escort services, to all visitors within DPS properties;
- E. Assure that all Contractor personnel shall be in full uniform and ready to begin work promptly at the start of the work shift and remain on the job in full uniform at their posts until the end of the full tour of duty;
- F. Respond as necessary to support other life safety duties as identified in post orders and standard operating procedures;
- G. Report immediately to the CA or Building Manager all potentially hazardous conditions and items in need of repair, such as inoperative lights, locks, security hardware, broken or slippery floor surfaces, and blocked emergency routes or exits; and
- H. Provide assistance as directed by the CA in any other emergency incident or situation.

C.5.9 STAFFING AND POST ASSIGNMENTS

- C.5.9.1** The Contractor will assign qualified personnel as needed to manage the contract and supervise the guards in order to ensure the provision of high quality services.
- C.5.9.2** The Contractor shall provide manpower to cover fixed posts in accordance with Attachment J.10, and shall conduct roving patrols in accordance with post orders at each school.
- C.5.9.3** The Contractor shall provide manpower to cover all posts and duty hours as outlined in Attachment J.10, Special Activities and Will Call Posts. Any post duty hours, or portions thereof not covered in accordance with Attachment J.10, Special Activities and Will Call Posts will be deemed an Open Post.
- C.5.9.4** No employee of the Contractor shall provide more than twelve (12) hours of service on one (1) or more posts in a twenty-four (24) hour period unless the work periods are separated by an eight (8) hour non-duty period. This limitation may be waived by the CA in situations he or she deems to constitute an emergency, e.g., severe weather, civil disturbance, or other unusual events. The Contractor shall obtain written confirmation of a waiver from the CA for each instance.
- C.5.9.5** The Contractor shall contact the DCPS Command Center at a minimum of 45 minutes prior to required post coverage when a post cannot be covered. Failure to provide proper notification and/or staff a post shall result in the Contractor being liable for liquidated damages in accordance with **Section H.13**.
- C.5.9.6** While assigned to a post, the duties of the Contractor's employees shall include, but are not limited to, serving at a fixed post, roving patrols, escorting persons within

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DCPS property, screening persons, packages, and other items both electronically and physically, if necessary, and helping visitors by answering questions and providing directions and taking appropriate action to ensure the safety of the students, school administration, and visitors. The Contractor shall ensure Post Orders are adhered to at all time. Any deviation from the Post Orders requires a written confirmation of permission from the CA.

C.5.9.7 The Contractor shall not assign employees who:

- A. Do not meet the minimum qualifications as outlined below in **Section C.5.15**,
- B. Have not received the minimum training specified in **Section C.5.17**.
- C. Have not received orientation as specified in Sections **C.5.17.5.2** and **C.5.25 (b)**.
- D. Have not received their valid commissions or certifications, proper uniforms, or the equipment required to perform as defined in the contract.

C.5.9.8 All of the Contractor's employees shall report for duty on time, in full uniform, with required licenses and certifications as described in **Section C.5**. Any employee violating this section shall be removed from its post until such time as the employee is in compliance with the terms of this clause. The Contractor shall immediately provide post coverage upon removal of any employee. The Contractor shall be liable for liquidated damages in accordance with **Section H.13**.

- A. The Contractor shall ensure that security personnel properly record activities in the Activity Log Book located at each post. Log entries shall include, but are not limited to, name, arrival on duty and departure times, and date and time observing any criminal offense, accidents, injuries to persons, damage to property, complaints, or unusual incidents. In the event that the District implements an automated or electronic system to replace the Log Book, the Contractor's employees shall utilize this new process. The Contractor shall immediately provide post coverage upon the removal of any employee. The Contractor shall be liable for liquidated damages for open post in accordance with **Section H.13**.
- B. Security personnel shall respond to any incidents that threaten the safety and security of DCPS students, employees, visitors, and operations expeditiously. All incidents shall be documented and transmitted in accordance to instructions provided by the CA to DCPS Office of School Security no later than the end of the tour of duty, or the next business day if the incident occurs after regular school hours.
- C. Security personnel shall transmit in accordance to instructions provided by the CA all incident reports to the DCPS Office of School Security to have the incident entered into the DCPS database.
- D. The Contractor shall ensure that all written incident reports that may be criminal in nature are reviewed by the respective MPD School Resource Officer (SRO) or

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MPD Patrol Service Area (PSA) officer that is assigned to the school to get clarity on how the incident should be classified and reported.

- E. Since corporal punishment investigations are handled and investigated by DCPS School Security Investigators, the Contractor must notify the DCPS Office of School Security at the same time that the MPD is notified of the incident.
- F. The Contractor shall ensure that all incident reports and other documents are written clearly, legibly, and accurately. Any report returned for corrections, changes, or signatures must be resubmitted by close of business the same day.
- G. The Contractor shall collect all original reports and documents in an organized manner, store them in accordance with established procedures provided by the CA, and turn them over to the CA monthly or more frequently upon request. All records shall be readily available to MPD and DCPS during the performance of the contract.
- H. The Contractor shall ensure that personnel can operate, monitor, and respond to state-of-the-art technology to include Closed Circuit Television (CCTV), X-ray machines, walk-through and hand-held metal detectors, and egress door alarm systems.
- I. In order to cover for employees who are late reporting for work or who cannot report due to sickness or personal emergency, the Contractor shall provide a number of employees greater than that required for full staffing of all assigned work locations, and hold these in reserve in a designated location within the District of Columbia to substitute for employees who call in late or who fail to report for duty. A lapse in coverage will result in the Contractor being liable for liquidated damages.

C.5.9.9 If during a site inspection, it is determined by the CA or the CA's representative a Contractor's employee assigned to a post does not meet the requirements, as outlined in District of Columbia Municipal Regulations, Title 6A, **Section C.5.15** of this contract, or the Post Orders, or if a post is otherwise not covered or vacant, the post will be considered open (vacant). The CA will issue a written notification to the Contractor and liquidated damages will be assessed in accordance with **Section H.13**.

C.5.9.10 Requests within the scope of the Contract received by the Contractor's employees to perform duties not requested by the CA shall be referred to the CA. If the requests are deemed appropriate, the CA shall have the Post Orders modified to incorporate the duty.

C.5.9.11 The Contractor shall ensure that relief guards relieve other security employees at their assigned posts for breaks. Each security employee shall receive a break of one half-hour (1/2 hour) each day. The relief guard shall have the same qualifications as the guard being temporarily replaced, and shall take full and complete charge of the duties from the employee he or she relieves, including all Post Orders, the Activity Log Book, and any equipment maintained at the post.

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C.5.9.12 Contractor personnel shall not bring onto or depart from DCPS property with weapons or ammunition without specific written authorization from the MPD Director of School Security.

C.5.10 **WILL CALL POSTS**

C.5.10.1 All other requests beyond Will Call Posts for security services within the scope of the contract made by the CA will be considered changes to the contract and will be billed at the hourly rate in the contract. When security services are required at Will Call Posts, the Contractor shall have all required employees in place within four (4) hours of notice. These posts shall be covered by the Contractor on an as needed basis with short notice to the Contractor. Payment for services shall begin when an employee reports for duty at a Will Call Post.

C.5.11 **MANAGEMENT SUPERVISION**

C.5.11.1 The Contractor shall provide a Management Plan which includes its post coverage and notification process for staffing deployment to ensure compliance with Section C.5.9 of this solicitation. Also, the Contractor shall include a retention plan as a part of its management plan. The Management Plan shall become a performance requirement of the contract upon review and acceptance by the District.

C.5.11.2 All deployment schedules shall be provided to the CA monthly, and immediately upon posting any changes. The MPD reserves the right to ask for changes in the work schedules at any time with reasonable lead-time (48 hours) for the requested modifications.

C.5.11.3 The Contractor shall provide to the CA and DCPS Security Office on a daily basis certification that all posts are filled by 0830 hours. The Contractor shall provide an Accountability Report of all open posts no later than 0830 hours, for regular school hours. The Contractor shall manage the open posts to ensure that all open posts are covered by Temporary Assigned Staff (TAS) or a Supervisor at the rate of the assigned guard. The Accountability Report will identify which posts were open, for how long, and what steps were taken to fill the post and the status as of 0830 hours.

C.5.11.4 The Contractor shall maintain Post Orders and Security Orders, including all updates and information required to be inserted in the orders. The Contractor shall update the orders when necessary and provide copies for use by all Contractor employees within two (2) business days of any changes.

C.5.11.5 At each fixed post, the Contractor shall furnish and maintain the Post Orders and Security Orders in a separate loose-leaf binder. The binder will contain only duty instructions pertinent to that specific post. The security orders shall not be removed from the property or be reproduced or copied in any manner without the

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prior written consent of MPD. Upon receipt of written approval of MPD, the Contractor shall post proposed changes in the security orders and the updates thereof.

- C.5.11.6** The Contractor shall provide testimony and information for hearings and litigations as needed.
- C.5.11.7** The Contractor shall prepare the post orders in coordination with the school principal for each school and submit to the CA and DCPS Office of Security, for approval within the timeframe specified by the CA. The Contractor shall be given a copy of the current post orders for each school as a part of the transition.
- C.5.11.8** Upon final approval as defined in **Sections C.3.11 and C.5.11.7**, the Contractor shall distribute and abide by the approved orders. Except for emergencies, no deviations from post orders shall be made. The post orders shall define the basic work to be performed at each post including the exact hours of duty, the time and location of movements of roving patrol posts, and detailed specific responsibilities for each fixed post.
- C.5.11.9** The Contractor shall provide TAS as needed. The CA will provide twenty-four (24) hours notice of the requirement for increased staffing. However, as few as four (4) hours (or less) notice may be provided in exigent circumstances.
- C.5.11.10** The Contractor shall provide TAS personnel for special security needs to include, but not limited to, special events, school sporting events, PTA meetings and other before or after-hours events, or to augment existing staff during periods of heightened security.
- C.5.11.11** The Contractor shall ensure that all management personnel fully understand contract compliance requirements and adhere to said requirements.

C.5.12 **INVESTIGATIONS**

- C.5.12.1** The Contractor shall assist and cooperate in investigations of administrative misconduct, criminal offenses, accidents, injuries to persons, damages to property and complaints within the perimeters for that particular facility as defined in the post orders. The District will examine the site of any accident or incident immediately following its occurrence to determine the cause of such accident or incident, the degree of personal injuries, the damage to Government-owned property, and other pertinent information. In order to accomplish this, the District will have the authority to question any persons having knowledge relative to or present when such accident or incident occurred, including employees and agents of the Contractor. The employees of the Contractor shall not withhold any information from MPD officers or DCPS investigators during any investigation.

C.5.12.2 Any requests to the Contractor's employees to perform duties not covered in the post orders, security orders, or not specifically requested by the CA or MPD School Security Director shall be referred to the CA or, if after hours, to the MPD Command Information Center. If the request is deemed appropriate, the CA will have the instruction prepared in writing and placed in the post orders with the time and date associated with the request.

C.5.12.3 The Contractor shall ensure that in the event of a conflict between the security orders and the post orders, the security orders shall take precedence.

C.5.13 **CONTRACTOR'S EMPLOYEES APPEARANCE**

C.5.13.1 The Contractor's employees shall perform all contract functions in full uniform until the end of their full tour of duty.

C.5.13.2 The Contractor's personnel shall adhere to the approved grooming standards. A suggested uniform and equipment should include items such as: shirts, trousers, ties, blazers, name tag, gloves, jacket, socks, shoes, handcuffs, flashlights, badges, caps, coats, raincoats, rain boots, belts and other items as deemed necessary by the Contractor. MPD shall have the right to approve the uniform.

C.5.13.3 The Contractor shall furnish and maintain properly fitted uniforms and equipment in accordance with uniform and equipment approval received by Contractor from the SOMB and CA. Any disagreement regarding application of the standards relating to uniforms and equipment shall be referred to the CA.

C.5.14 **QUALITY CONTROL PLAN (QCP)**

C.5.14.1 The Contractor shall submit a detailed Quality Control Plan along with the proposal. The Quality Control Plan shall include, but not be limited to the following areas:

- A. Identification of Quality Control Monitor(s) assigned and evidence of their qualifications.
- B. A description of the type, level, and frequency of inspections performed by Contractor Quality Control Monitors. Inspections shall be conducted as frequently as necessary to ensure effective performance by the Contractor. While the Contractor may perform more inspections than are required in the Quality Control Plan, in no event shall the Contractor perform fewer inspections than required by that Plan. Quality Control Inspection Checklists shall include, at a minimum, inspections of: equipment; uniforms and appearance; attendance and sign in/out procedures; knowledge of and adherence to Post Orders; knowledge and adherence to screening equipment operating procedures; possession of training certifications; and overall contract performance.

- C.5.14.2** Under no circumstances shall individuals appointed as Quality Control Monitors serve as uniformed employees working under this contract.
- C.5.14.3** The Contractor shall prepare Quality Control Inspection Reports and submit them to the CA monthly or upon request. The reports shall include details of any problems or deficiencies noted during an inspection and shall inform the CA of all actions taken, or planned, to resolve the problems. The CA may request more frequent updates on corrective actions needed to resolve problems.
- C.5.14.4** If the Contractor's performance indicates that additional quality control measures are needed, the Contractor and CA shall meet with the Contracting Officer to discuss the Contractor's performance, Quality Control Plan, Management Plan and any other areas of concern regarding the contract. Through the Contracting Officer, the CA may request that the Contractor take additional steps to improve both the overall performance of the Contractor and adherence to the Quality Control and Management Plans.
- C.5.15** **CONTRACTOR EMPLOYEE QUALIFICATIONS**
- C.5.15.1** The Contractor's personnel shall have demonstrated a stable employment history; possess superior references; have the ability to successfully perform under duress; excel in oral and written communication skills in the English language; speak articulately; efficiently comply with verbal or written directives; deal diplomatically and compassionately with the public; work with minimum supervision; and have demonstrated the ability to follow directives consistently.
- C.5.15.2** The Contractor shall be responsible for maintaining satisfactory standards of employee competency, appearance, and integrity, and shall be responsible for taking action to ensure that contract employees maintain such standards. All Contractor employees shall be citizens of the United States of America, or authorized to work herein.
- C.5.15.3** The Contractor shall ensure that all employees assigned to the contract are in good general physical and mental health without physical or mental defects or abnormalities that would interfere with the full performance of their duties. The work under this contract requires frequent and prolonged walking, standing, sitting and occasionally running. The security personnel may also have to subdue violent or potentially violent individuals. Physical and mental stamina is a basic requirement under this contract. Evidence of physical and mental fitness shall be determined by passing a physical examination, including an illicit drug screening exam administered by a licensed physician during the Metropolitan Police Department Security Officer Management Branch's (SOMB) certification/commissioning process. The certification is currently performed by SOMB upon initial request for a commission and annually thereafter (Subject to

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change by MPD Licensing Regulations). The SOMB is located at 2000 14th Street, NW, Washington, DC, 20007.

- C.5.15.4** The Contractor shall ensure that its security employees have passed a Tuberculosis (TB) test administered by a licensed physician.
- C.5.15.5** No individual assigned to this contract shall have been convicted of any offense that would cause the revocation or non-renewal of the individual's SO license or SPO commission. The Contractor shall immediately and permanently remove any such individual from the contract and notify the CA. In addition, the Contractor and employees must immediately notify the CA and SOMB of any arrests for offenses that might lead the revocation of an SPO commission, SO license, or certification of compliance with DC Law 15-353, "Child and Youth, Safety and Health Omnibus Amendment Act of 2004," as amended. Failure to comply may be cause for the exercise of contract remedies, including termination of the contract.
- C.5.15.6** The Contractor shall conduct a pre-employment drug screening and a random drug-screening program for the duration of the contract for all employees who have contact with children. This includes employees filling all positions under the contract except the Administrative Assistant and the Administrative Coordinator. The Contractor shall maintain the results in the employees' personnel file in accordance with the requirements of the Health Insurance Portability and Accountability Act (HIPAA).
- C.5.15.7** To be eligible to perform under this contract, the Contractor's security employees shall possess the following:
- C.5.15.8** All Guards I and II shall possess a high school education or GED and have two (2) years experience demonstrating:
- 1) the ability to meet and deal successfully with the general public and to read, write and speak the English language fluently;
 - 2) the ability to read, understand, and apply printed rules, detailed orders, instructions, and training materials;
 - 3) the ability to maintain poise and self-control under duress; and
 - 4) the ability to construct and write clear, concise, accurate and detailed reports in English.
 - 5) the ability, skill and knowledge to operate, monitor and respond to State-of-the-art technology to include Closed Circuit Television (CCTV), X-Ray Machines, Walk-through and Hand-Held Metal Detectors and Egress Door Alarm Systems.

- 6) the ability, skill and knowledge to utilize the equipment listed in five above to detect contraband, weapons and any other illegal, destructive or incendiary device, whether on the person or secreted within packages, bags, cases or other containers that are carried, possessed or under the control of persons entering the Facility to which assigned.
- 7) Be in compliance with DC Law 15-353, "Child and Youth, Safety and Health Omnibus Amendment Act of 2004," as amended.

C.5.15.9 Special Police Officer shall meet the qualifications above and, in addition, the qualifications stipulated in the most recent version of the District of Columbia Municipal Regulations, Title 6A and the *Enhanced Professional Security Amendment Act of 2006* and maintain a current Commission.

C.5.16 **CHILD AND YOUTH HEALTH AND SAFETY ACT REQUIREMENTS**

C.5.16.1 **Requirements for Drug and Alcohol Testing**

- 1) The Contractor shall either hire an independent Contractor to manage the random selection and recordkeeping pertaining to the drug and alcohol testing program, or shall utilize drug testing program management software approved by the MPD.
- 2) As specified in Section 2036 of the Child and Youth Health and Safety Act, the Contractor shall implement the policies and procedures outlined in Sections 2032-2035.

C.5.16.2 **Requirements for Criminal Background Checks**

- 1) The Contractor shall agree to comply with Title II of the Child and Youth, Safety and Health Omnibus Amendment Act of 2004, effective April 13, 2005 (D.C. Law 15-353; D.C. Official Code 4-1501.10 et. seq.) (2006 Supp.), as amended by Title II of the Omnibus Public Safety Amendment Act of 2006, effective April 24, 2007 (D.C. Law 16-306; 54 DCR 6577) and its implementing regulations at Chapter 5 of 27 DCMR, as they may be amended.
- 2) Any Contractor employee that has contact with DCPS students is required to comply with requirements of the Child and Youth Health and Safety Act.

C.5.17 **TRAINING**

C.5.17.1 The Contractor shall be responsible for training all employees performing under this contract. Neither the time expended for training, nor payment for attending required training, shall be billable as a separate cost item to the District. Lesson plans and outlines for each block of instruction shall be submitted for review and approval by the CA and SOMB.

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C.5.17.2 The Contractor shall ensure that all employees performing on this contract have completed the Basic Training Curriculum listed below prior to assignment. The Contractor shall submit training completion rosters to the CA before the assignment of personnel. New employees hired by the Contractor shall not report to duty until this training has been completed. The CA will review the Contractor's roster of eligible employees submitted by the Contractor for approval. The Government reserves the right to periodically inspect training sessions. The CA or a member of the CA's staff, other MPD staff and DCPS staff are authorized to inspect the training sessions.

C.5.17.3 The Contractor shall be responsible for training its employees who shall perform under this contract. Each employee shall receive at a minimum 45 hours of basic training and 40 hours of supplemental training. Special Police Officers, or Guard IIs, shall receive an additional 9 hours of basic training. Supervisors shall receive 16 hours of additional supervisory training. Lesson plans and outlines for each block of training in the basic and the supervisory training shall be submitted with the proposal. For the supplemental 40 hours of training, the Contractor shall submit with the proposal a plan for obtaining this training, including potential sources for the supplemental training.

C.5.17.4. Basic Training Curriculum

C.5.17.4.1 The Contractor shall submit within three (3) days after being requested by the Contracting Officer lesson plans and outlines for each block of training in the Basic Training. The Contractor shall ensure that all personnel assigned to this contract have completed a basic officer training curriculum that includes, at a minimum, the following courses:

Basic Training	Hours	
	Guard I & Guard II	Additional Guard II Training
Conduct & Appearance (Uniform, Equipment, & Grooming) On-Duty	1	
Observation, Description, & Report Writing	3	
Alarm & Video Monitoring	1	
Patrol Techniques	1	
Magnetometer, X-Ray Machine & Screening	2	
Drugs	1	
Arrest Procedures		4
Search, Seizure, & Detention	1	1
Use of Force	2	2
DC Code Criminal & Civil Law	4	2
Court Preparation & Procedures	0.5	
Sexual Harassment	1	
School Security Orders	2	

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Basic Training	Hours	
	Guard I & Guard II	Additional Guard II Training
Emergency Response: Violence, Bomb Threats, Terrorism, & Natural Disasters	2	
Civil Disobedience	0.5	
Conflict De-escalation/Resolution	3	
Customer Service / Public Relations	2	
First Aid / CPR	16	
DCPS Regulations & Policy, & the Role of School Security	2	
TOTAL	45	9

C.5.17.5 SUPPLEMENTAL TRAINING

C.5.17.5.1 In addition to the prerequisites set forth in Basic Training in accordance with **Section C.5.17.4** and Supervisory Training in accordance with **Section C.5.17.3** required for designated supervisory personnel, the Contractor shall provide to each employee under the contract a minimum of 40 hours of annual training in issues related to school security. The 40 hours will include the topics listed below, which includes topics from basic training that should be reviewed annually. The CA may identify other issues for supplemental training throughout the duration of the contract. For the supplemental 40 hours of training, the Contractor shall submit within three (3) days after being requested by the Contracting Officer a plan for obtaining this training, including potential sources for this training. The Contractor shall submit a copy of the supplemental training and schedule to the CA 90 days prior to implementing training.

At a minimum, the Contractor's training shall encompass the following curriculum:

- a) Availability of Social Services for Youth
- b) Child Development
- c) DC Laws & Regulations
- d) DCPS Regulations & Policy, & the Role of School Security
- e) Diversity Training
- f) Effective Communication
- g) Emergency Response: Violence, Bomb Threats, Terrorism, & Natural Disasters
- h) Ethics
- i) School Security Orders
- j) Sexual Harassment
- k) Special Education
- l) Substance Abuse in Youth
- m) Use of Metal Detectors, CCTV, Radios & Other Equipment
- n) Visitor Control.

C.5.17.5.2 Before the Contractor's employees can be allowed to provide services at a particular site under the contract, the Contractor's employees shall complete a minimum of a

two (2) hour on-site orientation. The orientation shall consist of familiarizing the Contractor's employees with the physical layout of the location by walking the employees around the location and showing them entrances, exits, fire doors, stairwells, mechanical rooms, etc. The orientation shall also cover the information in the post orders. The orientation shall be conducted with DCPS. The Contractor shall submit a building orientation report to the CA after employees successfully complete the orientation.

C.5.17.5.3 The Contractor shall maintain professional training and all certifications, licenses and permits in the employee personnel file and shall make these documents available to the CA if requested.

C.5.17.6 Instructor Certification

Instructors who are certified to teach the specific subject or topic required shall administer all formal training required herein. Certification to instruct the specific subject shall be in the form of a certificate issued by an accredited institution of learning (school, college or university), the District of Columbia, Federal, or other state or county government. Such certifications offered shall be current by date and shall be submitted to the CA within ten days after contract award.

C.5.17.7 Training Certification and Testing

C.5.17.7.1 Contractor is required to certify that all employees on the contract have had the Basic Training prior to assignment to this contract. In addition, the Contractor shall provide at their own expense, an 8-hour refresher course that includes Conduct on Duty, Alarm and Video Monitoring, Patrol Techniques, Magnetometer operation, X-Ray Machine and Screening, and Use of Force, for all employees before assignment to this contract. A short presentation by MPD and/or DCPS may be included in this one-day training.

C.5.17.7.2 At least two weeks prior to the performance of services under the contract, the Contractor is required to test all employees on the content of the lesson plans for Basic Training and their ability to apply this knowledge. The test shall be developed and administered by an independent consultant (to be selected jointly by the Contractor and the MPD) at the expense of the Contractor. The test shall be approved by the MPD, which also may proctor the administration of the test to ensure the integrity of the testing process.

C.5.17.7.3 With regard to training and testing during contract performance, the Contractor shall develop a training matrix to ensure that: 1) coverage is adequate at all schools; and 2) high-risk schools are fully covered. The Contractor shall utilize to the maximum extent possible teacher in-service days or other days when school is not in session for security officer training.

C.5.18 PERSONNEL

- C.5.18.1** The Contractor shall be solely responsible for compensating its employees, including the payment of all applicable wages, taxes, insurance, and worker's compensation. The Contractor shall be solely responsible for and shall indemnify the District for any loss or damage to District property if the loss or damage is caused by the Contractor or any of its employees.
- C.5.18.2** The Contractor shall staff the contract providing personnel meeting the requirements set forth in Section C, and shall efficiently schedule a combination of full-time positions with a minimum of part-time positions to ensure that full security coverage is provided in accordance with the requirements of the contract. The Contractor must provide a daily accountability report to the MPD/DCPS by 0830 hours.
- C.5.18.3** The Contractor shall maintain its own personnel and benefit policies for its employees.
- C.5.18.4** The District of Columbia shall provide no compensation beyond the negotiated rate. There is no provision for an "overtime" rate of pay that exceeds the negotiated rate. The cost for supervisors and other key personnel as described in Section H.15 shall be included in the negotiated rate for an SO and SPO.
- C.5.18.5** The Contractor shall ensure that a contract guard is not assigned to school which the guard has a family member employed or attending the school.
- C.5.18.6** The Contractor shall ensure that a contract guard is not providing any outside employment, or volunteer services at the school location where the guard is assigned.

C.5.19 EQUIPMENT AND MATERIALS

- C.5.19.1** All property and equipment furnished by MPD or DCPS under this contract shall remain the property of the District government. During the term of the contract, the Contractor shall comply with **Section C.12.1** in accordance with terms of 27 DCMR Section 4100, et.seq. Upon contract expiration or termination, the Contractor shall account for all DC-furnished property. Any property or equipment furnished to fulfill contract requirements which is lost or damaged resulting from improper use or negligence by the Contractor's employees, shall be repaired or replaced by the Contractor at its own risk and expense. The Contractor shall complete a DCPS Physical Security Inventory Verification Form at the beginning and end of each school year (August and June) for submission to the CA.
- C.5.19.2** The Contractor shall provide all vehicles to facilitate monitoring of personnel at school sites. The Contractor shall be responsible for all costs related to these vehicles. Fuel as utilized by the DC Government will be provided for the DCPS Contract and only for the Contract at no cost to the Contractor. (Types of fuel are: diesel, natural

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gas, unleaded fuel.). The Contractor shall submit a monthly Fuel Usage Report to the CA which includes the vehicle tag number, date, and daily mileage usage.

C.5.19.3 The Contractor shall provide all communications equipment with the exception of two-way radios which will be provided and maintained by DCPS.

C.5.19.4 The Contractor shall not purchase any equipment without written approval from the Office of Contracting and Procurement. All equipment purchased by the District for use by the Contractor for the performance of contract requirements is the property of MPD and will be returned to the MPD at the termination of the contract.

C.5.20 **CONTRACTOR'S OFFICES AND FACILITIES**

C.5.20.1 The Contractor shall staff its administrative office from 0700 hours to 1800 hours, Monday through Friday. Additionally, during non-business hours when after school activities are scheduled and require Will Call security coverage, the Contractor will provide an on-call list of personnel including a telephone number for each person for emergency situations upon request from the Contract Administrator.

C.5.21 **REMOVAL OF CONTRACTOR'S EMPLOYEES**

C.5.21.1 The Contractor shall require its contract employees to comply with any directives issued by the CA. The Contractor shall be responsible for maintaining satisfactory standards of employees' competency, conduct, appearance, and integrity, and shall be responsible for taking such disciplinary action with respect to the employees as deemed necessary.

C.5.21.2 At any time, the CA, at his or her sole discretion, may require the Contractor to immediately remove any employee from the contract. Replacement personnel shall be provided immediately.

C.5.22 **MEETINGS**

C.5.22.1 All meetings with OCP/MPD/DCPS shall be attended by at least one (1) of the Contractor's personnel with authority to address and remedy matters regarding administrative and performance-related issues. The contracting officer may attend meetings to address contractual issues. DCPS may also attend meetings to address issues involving their operations and facilities. The Contractor shall not miss any meetings without prior approval of the CA. The CA shall notify the Contractor of the date and time of these mandatory meetings.

C.5.23 **REPORTS, FILES, AND RECORDS**

C.5.23.1 The Contractor shall maintain personnel files for all employees furnished under the contract. Medical records shall be maintained in a separate file in accordance with HIPAA regulations (H.16). The personnel files shall contain all documentation

required in Section C to validate the establishment of qualifications, licensing and training of the Contractor's employees for employment on this contract.

C. 5.23.2 Contractor's Maintenance of Each Employee's Personnel Files – Format and Content

1. The personnel file jacket shall contain, but not be limited to, the following records:
 - a) Copy of current criminal history record;
 - b) Current security officer license for Guard I and SPO license for Guard II and other employees specified in the contract;
 - c) Copy of U.S. Passport or other picture identification indicating U.S. Citizenship;
 - d) Copy of high school diploma or GED;
 - e) Copy of valid driver's license (for those employees who are required to drive a vehicle under the contract);
 - f) Copy of driving record for the past three years (for those employees who are required to drive a vehicle under the contract), documenting no driver's license suspension or conviction for a criminal traffic offense within the past three (3) years;
 - g) Copy of training and testing records indicating that employee completed and passed all training requirements and tests;
 - h) Copy of first aid/CPR certificate;
 - i) Copy of company disciplinary records, if any; and
 - j) Name and contact information for an emergency contact.
2. The medical file shall include, but not be limited to, the following items:
 - a) Copy of pre-employment physical examination;
 - b) Copies of all drug testing program reports, including results of pre-employment drug screening, random drug screening, and reasonable suspicion screening; and
 - c) Copy of a psychological screening, if any, attesting to the employee being free of any judgment of incompetence.
 - d) Copy of results of Tuberculosis (TB) tine test

C.5.23.3 The Contractor shall continuously maintain the files and allow MPD to inspect the files without notice at any time.

C.5.23.4 MPD shall schedule an independent inspection of personnel files 30 business days after contract award and every six months thereafter for the duration of the contract. The audit shall verify that the personnel records contain all documentation required to validate the qualifications of the Contractor's employees for employment on this contract. The Contractor shall deliver the audit report to MPD within one week of its receipt.

C.5.24 TRANSITION PLAN IMPLEMENTATION

- C.5.24.1** The Contractor shall provide the CA with an initial inventory of all equipment owned by the Contractor within 30 days after contract award.
- C.5.24.2** The Contractor shall provide to the CA with a list of all equipment supplied by the District (indicate ownership in the inventory report) within 30 days of award of contract. During the contract term, the Contractor shall notify the CA if any additional equipment is needed to fulfill contractual requirements. The CA will only authorize reimbursement for equipment approved for purchase.
- C.5.24.3** The Contractor shall have an entrance transition plan that shall be submitted along with the proposal for evaluation. The Contractor, MPD and DCPS shall then discuss the implementation of the plan prior to contract award. The final entrance transition plan shall be delivered within 10 business days after contract award.
- C.5.24.4** Contractor shall have an exit Transition Plan that details its operational steps to successfully transition between an incumbent and the new Contractor. The exit transition plan shall be submitted along with the proposal for evaluation purposes.

C.5.25 ENTRANCE TRANSITION

- C.5.25.1** At a minimum the entrance transition plan shall include the following:
- a. The Contractor shall provide a seamless continuity of services. The Contractor shall coordinate with the incumbent Contractor and ensure that transition does not disrupt day-to-day security operations.
 - b. The Contractor shall provide employees with an orientation detailing Contractor benefits, applications, release forms and other pertinent matters relating to school security.
 - c. The Contractor shall conduct background checks as specified in **Section C.5.16.2**.
 - d. The Contractor shall verify that all employee licenses, training certifications, and physical examinations required in **Section C.5** or by the District are valid and current. All outstanding requirements shall be completed during the transition period. No Contractor employee shall be permitted to assume duties until these requirements have been demonstrated in accordance with **Sections C.5.15 thru C.5.17**.
 - e. The Contractor shall conduct drug screening, as specified in **Section C.5.16.1**.
 - g. The Contractor shall issue uniforms prior to the first day of performance.

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- h. The Contractor shall recruit new security personnel to meet contract requirements, and schedule interviews with prospective employees accordingly.
- i. The Contractor shall provide an Entrance Transition Plan.

C.5.26 EXIT TRANSITION

At a minimum the exit transition plan shall include the following:

- a. Ensure the transition does not disrupt day-to-day school security operations.
- b. Exercise its best efforts and fully cooperate to effect an orderly and efficient transition.
- c. The Contractor shall transfer the all data to the District or another Contractor, at the District's option, in a format to be determined by the District.

C.5.27 BID BOND (Attachment J.14)

- C.5.27.1** The Contractor shall submit along with the proposal a Bid Bond in an amount equal \$100,000.00 base year bid price. The Bid Bond shall remain in effect until notification of contract award by the contracting officer and provided as referenced in Sections H.14.1 and H.14.3 of this document.

C.5.28 PERFORMANCE BOND (Attachment J.15)

- C.5.26.1** The Contractor shall provide to the Contracting Officer within 10 days of contract award, a Performance Bond in an amount no less than \$1,000,000.00 payable by the terms of the contract and provided as referenced in Sections H.14.2 and H.14.3 of this document.

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SECTION D: PACKAGING AND MARKING

NOT APPLICABLE

SECTION E: INSPECTION AND ACCEPTANCE

- E.1** The inspection and acceptance requirements for the resultant contract shall be governed by clause number six (6), Inspection of Services, of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated July 2010. Sections E.2, through E.2.2 are in addition to the requirements of Section 7 of the Standard Contract Provisions.
- E.2** **MPD Inspection and Acceptance Additional Requirements for DCPS Security**
 - E.2.1** The Contractor is responsible for the day-to-day inspection and monitoring of all Contractor work performed to ensure compliance with the contract requirements and the Contractor's quality control plan (Section C. 5.14.) submitted with the bid and approved by the CA. The results of all inspections conducted by the Contractor shall be documented in the Security Post Inspection Report to be given to the CA on the last workday of each month. MPD shall conduct random inspections to ensure contract compliance.
 - E.2.2** The Contractor shall submit a weekly Corrective Action Report to the CA outlining the steps and procedures taken to correct all issues identified in the Security Post Inspection Report.

SECTION F: PERIOD OF PERFORMANCE AND DELIVERABLES

F.1 TERM OF CONTRACT

The term of the contract shall be for a period of one year from date of award specified on the cover page one (1) of the contract.

F.2 OPTION TO EXTEND THE TERM OF THE CONTRACT

F.2.1 The District may extend the term of this contract for four, one-year option periods, or successive fractions thereof, by written notice to the Contractor before the expiration of the contract; provided that the District will give the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the District to an extension. The exercise of the option is subject to the availability of funds at the time of the exercise of the option. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Contracting Officer prior to the expiration of the contract.

F.2.2 If the District exercises the option, the extended contract shall be considered to include this option provision.

F.2.3 The price for the option period shall be as specified in the contract.

F.2.4 The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

F.3 DELIVERABLES

The Contractor shall perform the activities required to successfully complete the District's requirements and submit each deliverable to the Contract Administrator (CA) identified in section G.9 in accordance with the following:

CLIN	Deliverable	Relevant Section	Due Date
0001	Notarized statement of Subcontracting Plan	B.4.1; H9.2	Submit along with the proposal.
0002	Dress Code and Grooming Standards	C.5.13.2	Submit as requested by email
0003	Incident Reports	C.5.9.8.D	Submit to DCPS by close of business daily or the beginning of the next business day by email unless otherwise instructed by the (CA)

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0004	Deployment Schedule	C.5.12.1	Submit to the CA the last work day of the month and immediately upon any changes thereto by email and hard copy.
0005	Daily Accountability Report	C.5.11.3	Submit daily by 0830 hours to MPD and DCPS email and hard copy
0006	Post Orders	C.5.11.4	Submit to the CA within time frame specified; hard copy
0007	Management Plan	C.5.11.1	Submit with the proposal
0008	Quality Control Plan (QCP)	C.5.14.1	Submit with the proposal
0009	Quality Control Inspection Report	C.5.14.3 and E.2.1	Submit to the CA the last work day of the month and immediately upon request by email and hard copy.
0010	Notification of revocation of non renewal of an employee's commission or license	C.5.15.5	Immediately upon Contractor's knowledge of same by email and hard copy.
0011	Notification of employee arrests for offenses that may lead to revocation of commission or license	C.5.15.5	Immediately upon Contractor's knowledge of same by email.
0012	Training Lesson Plans and Outlines for all blocks of Basic Training	C.5.17.1	Submit as requested by CA. Hard copy is required.
0013	Basic training completion rosters for all employees	C.5.17.2	Prior to assignment of personnel. A hard copy is required
0014	Plans for Supplemental Training	C.5.17.5	Submit with the proposal
0015	Supplemental Training schedule	C.5.17.5	Submit to CA 90 days prior to implementation by email and hard copy.
0016	Building Orientation Report	C.5.17.5.2	Submit to the CA on the last work day of the month or upon request as a hard copy.
0017	Training Instructor Certification to Instruct	C.5.17.6	Submit to the CA within 10 days of contract award/hard copy.
0018	Employee Retention Plan	C.5.18.2	Submit with the proposal
0019	DCPS Physical Security Inventory Verification Form	C.5.19.1	August and June and as directed by the CA

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0020	Fuel Usage	C.5.19.2	Submit to the CA the last work day of each month via email and hardcopy
0021	On-call List of Personnel	C.5.20.1	As requested by the CA
0022	Initial inventory of equipment	C.5.24.1	Submit to the CA and Contract Officer within 30 days of contract award
0023	Entrance Transition Plans	C.5.25	Submit in the proposal
0024	Exit Transition Plans	C.5.26	Submit in the proposal
0025	Quality Inspection Reports	E.2.1	Submitted monthly with invoice
0026	Subcontracting Compliance Report	H.9.3	Submit to CO by 21st of each month following contract execution via email
0027	Commission/Certification Report	H.11.1	Submit monthly to CA /hard copy
0028	Presentation of Uniforms	H.11.3	Submit to the CA 7 working days prior to contract start date
0029	Uniform Issuance Policy	H.11.3	Submit to CA within 15 days prior to contract start date.
0030	Certificate of Insurance	L8	Submit to the Contracting Officer within 10 days after request via email and hardcopy.
0031	Invoice Discrepancies	G.1.1	Submit to CA 2 days following notification/email
0032	Bid Bond	C.5.27, H.14.1 and H.14.3	Submit with the proposal
0033	Performance Bond	C.5.28 , H.14.2 and H.14.3	Submit to the Contracting Officer Within 10 days after contract award email and hard copy

SECTION G: CONTRACT ADMINISTRATION

G.1 INVOICE PAYMENT

- G.1.1** The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.
- G.1.2** The District will pay the Contractor on or before the 30th day after receiving a proper invoice from the Contractor.

G.2 INVOICE SUBMITTAL

- G.2.1** The Contractor shall submit proper invoices no later than 15 days after the last day of the month. Invoices shall be prepared in duplicate and submitted to the agency Chief Financial Officer (CFO) with concurrent copies to the Contractor Administrator (CA)) specified in Section G.9 below. The address of the CFO is:

Metropolitan Police Department
Accounts Payable
Division for the Public Safety and Justice Cluster
300 Indiana Avenue, NW - Room 4106
Washington, DC 20001
(202) 727-5298
and
Metropolitan Police Department
School Safety Division
Contract and Compliance Unit
801 Shepherd Street, NW
(202) 497-5106
Attn: Janice Sullivan

- G.2.2** To constitute a proper invoice, the Contractor shall submit the following information on the invoice:
- G.2.2.1** Contractor's name, federal tax ID and invoice date (date invoices as of the date of mailing or transmittal);
- G.2.2.2** Contract number and invoice number;
- G.2.2.3** Description, price, quantity and the date(s) that the supplies or services were delivered or performed;

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- G.2.2.4** Other supporting documentation or information, as required by the Contracting Officer;
- G.2.2.5** Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;
- G.2.2.6** Name, title, phone number of person preparing the invoice;
- G.2.2.7** Name, title, phone number and mailing address of person (if different from the person identified in G.2.2.6 above) to be notified in the event of a defective invoice; and
- G.2.2.8** Authorized signature.

G.3 PAYMENT

- G.3.1** The District will pay the full amount due the Contractor after:
 - a) Completion and acceptance of all work; and
 - b) Presentation of a properly executed invoice

G.4 ASSIGNMENT OF CONTRACT PAYMENTS

- G.4.1** In accordance with 27 DCMR 3250, the Contractor may assign to a bank, trust company, or other financing institution funds due or to become due as a result of the performance of this contract.
- G.4.2** Any assignment shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party.
- G.4.3** Notwithstanding an assignment of contract payments, the Contractor, not the assignee, is required to prepare invoices. Where such an assignment has been made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows:

“Pursuant to the instrument of assignment dated _____, make payment of this invoice to (name and address of assignee).”

G.5 THE QUICK PAYMENT CLAUSE

- G.5.1 Interest Penalties to Contractors**
 - G.5.1.1** The District will pay interest penalties on amounts due to the Contractor under the Quick Payment Act, D.C. Official Code §2-221.01 *et seq.*, for the period beginning on the day after the required payment date and ending on the date on which payment of the

amount is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3rd day after the required payment date for meat or a meat product;
- b) the 5th day after the required payment date for an agricultural commodity; or
- c) the 15th day after the required payment date for any other item.

G.5.1.2 Any amount of an interest penalty which remains unpaid at the end of any 30-day period shall be added to the principal amount of the debt and thereafter interest penalties shall accrue on the added amount.

G.5.2 Payments to Subcontractors

G.5.2.1 The Contractor must take one of the following actions within seven (7) days of receipt of any amount paid to the Contractor by the District for work performed by any subcontractor under this contract:

- a) Pay the subcontractor for the proportionate share of the total payment received from the District that is attributable to the subcontractor for work performed under the contract; or
- b) Notify the District and the subcontractor, in writing, of the Contractor's intention to withhold all or part of the subcontractor's payment and state the reason for the nonpayment.

G.5.2.2 The Contractor must pay any subcontractor or supplier interest penalties on amounts due to the subcontractor or supplier beginning on the day after the payment is due and ending on the date on which the payment is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid on the following if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3rd day after the required payment date for meat or a meat product;
- b) the 5th day after the required payment date for an agricultural commodity; or
- c) the 15th day after the required payment date for any other item.

G.5.2.3 Any amount of an interest penalty which remains unpaid by the Contractor at the end of any 30-day period shall be added to the principal amount of the debt to the subcontractor and thereafter interest penalties shall accrue on the added amount.

G.5.2.4 A dispute between the Contractor and subcontractor relating to the amounts or entitlement of a subcontractor to a payment or a late payment interest penalty under the Quick Payment Act does not constitute a dispute to which the District of Columbia is a party. The District of Columbia may not be interpleaded in any judicial or administrative proceeding involving such a dispute.

G.5.3 Subcontract Requirements

- G.5.3.1** The Contractor shall include in each subcontract under this contract a provision requiring the subcontractor to include in its contract with any lower-tier subcontractor or supplier the payment and interest clauses required under paragraphs (1) and (2) of D.C. Official Code §2-221.02(d).

G.7 CONTRACTING OFFICER (CO)

Contracts will be entered into and signed on behalf of the District only by contracting officers. The contact information for the Contracting Officer is:

Yvette Henry
Contracting Officer
Office of Contracting and Procurement
441 4th Street, NW Suite 700 South
Washington, DC 20001
(202) 724-4792 (direct)
(202) 727-8843 (facsimile)
yvette.henry@dc.gov

G.8 AUTHORIZED CHANGES BY THE CONTRACTING OFFICER

- G.8.1** The CO is the only person authorized to approve changes in any of the requirements of this contract.

- G.8.2** The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the CO.

- G.8.3** In the event the Contractor effects any change at the instruction or request of any person other than the CO, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

G.9 CONTRACT ADMINISTRATOR (CA)

- G.9.1** The CA is responsible for general administration of the contract and advising the CO as to the Contractor's compliance or noncompliance with the contract. The CA has the responsibility of ensuring the work conforms to the requirements of the contract and such other responsibilities and authorities as may be specified in the contract. These include:

- G.9.1.1** Keeping the CO fully informed of any technical or contractual difficulties encountered during the performance period and advising the CO of any potential problem areas under the contract;

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- G.9.1.2** Coordinating site entry for Contractor personnel, if applicable;
- G.9.1.3** Reviewing invoices for completed work and recommending approval by the CO if the Contractor's costs are consistent with the negotiated amounts and progress is satisfactory and commensurate with the rate of expenditure;
- G.9.1.4** Reviewing and approving invoices for deliverables to ensure receipt of goods and services. This includes the timely processing of invoices and vouchers in accordance with the District's payment provisions; and
- G.9.1.5** Maintaining a file that includes all contract correspondence, modifications, records of inspections (site, data, equipment) and invoice or vouchers.
- G.9.2** The address and telephone number of the CA is:

Janice Sullivan
Metropolitan Police Department
School Safety Compliance Unit
801 Shepherd Street, NW
Washington, DC 20011
(202) 497-5196

- G.9.3** The CA shall NOT have the authority to:
 - 1. Award, agree to, or sign any contract, delivery order or task order. Only the CO shall make contractual agreements, commitments or modifications;
 - 2. Grant deviations from or waive any of the terms and conditions of the contract;
 - 3. Increase the dollar limit of the contract or authorize work beyond the dollar limit of the contract,
 - 4. Authorize the expenditure of funds by the Contractor;
 - 5. Change the period of performance; or
 - 6. Authorize the use of District property, except as specified under the contract.
- G.9.4** The Contractor will be fully responsible for any changes not authorized in advance, in writing, by the CO; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

SECTION H: SPECIAL CONTRACT REQUIREMENTS

H.1 HIRING OF DISTRICT RESIDENTS AS APPRENTICES AND TRAINEES

H.1.1 For all new employment resulting from this contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, the Contractor shall use its best efforts to comply with the following basic goal and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force:

H.1.1.1 At least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council.

H.1.2 The Contractor shall negotiate an Employment Agreement with the Department of Employment Services ("DOES") for jobs created as a result of this contract. The DOES shall be the Contractor's first source of referral for qualified apprentices and trainees in the implementation of employment goals contained in this clause.

H.2 DEPARTMENT OF LABOR WAGE DETERMINATIONS

The Contractor shall be bound by the **Wage Determination Revision No.: 1 2011-0170** dated September 27, 2011, issued by the U.S. Department of Labor in accordance with the Service Contract Act, 41 U.S.C. §351 *et seq.*, and incorporated herein as Section J.2. The Contractor shall be bound by the wage rates for the term of the contract subject to revision as stated herein and in accordance with Section 24 of the SCP. If an option is exercised, the Contractor shall be bound by the applicable wage rates at the time of the exercise of the option. If the option is exercised and the CO obtains a revised wage determination, the revised wage determination is applicable for the option periods and the Contractor may be entitled to an equitable adjustment.

H.3 PUBLICITY

The Contractor shall at all times obtain the prior written approval from the CO before it, any of its officers, agents, employees or subcontractors, either during or after expiration or termination of the contract, make any statement, or issue any material, for publication through any medium of communication, bearing on the work performed or data collected under this contract.

H.4 FREEDOM OF INFORMATION ACT

The District of Columbia Freedom of Information Act, at D.C. Official Code §2-532 (a-3), requires the District to make available for inspection and copying any record produced or collected pursuant to a District contract with a private contractor to perform a public function, to the same extent as if the record were maintained by the agency on whose behalf the contract is made. If the Contractor receives a request for

such information, the Contractor shall immediately send the request to the CA who will provide the request to the FOIA Officer for the agency with programmatic responsibility in accordance with the D.C. Freedom of Information Act. If the agency with programmatic responsibility receives a request for a record maintained by the Contractor pursuant to the contract, the CA will forward a copy to the Contractor. In either event, the Contractor is required by law to provide all responsive records to the CA within the timeframe designated by the CA. The FOIA Officer for the agency with programmatic responsibility will determine the releasability of the records. The District will reimburse the Contractor for the costs of searching and copying the records in accordance with D.C. Official Code §2-532 and Chapter 4 of Title 1 of the *D.C. Municipal Regulations*.

H.5 51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT

H.5.1 The Contractor shall comply with the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code §2-219.01 *et seq.* ("First Source Act").

H.5.2 The Contractor shall enter into and maintain, during the term of the contract, a First Source Employment Agreement, (Section J.4) in which the Contractor shall agree that:

- (1) The first source for finding employees to fill all jobs created in order to perform this contract shall be the DOES; and
- (2) The first source for finding employees to fill any vacancy occurring in all jobs covered by the First Source Employment Agreement shall be the First Source Register.

H.5.3 The Contractor shall submit to DOES, no later than the 10th of each month following execution of the contract, a First Source Agreement Contract Compliance Report ("contract compliance report") to verify its compliance with the First Source Agreement for the preceding month. The contract compliance report for the contract shall include the:

- (1) Number of employees needed;
- (2) Number of current employees transferred;
- (3) Number of new job openings created;
- (4) Number of job openings listed with DOES;
- (5) Total number of all District residents hired for the reporting period and the cumulative total number of District residents hired; and
- (6) Total number of all employees hired for the reporting period and the cumulative total number of employees hired, including:
 - (a) Name;
 - (b) Social security number;
 - (c) Job title;
 - (d) Hire date;
 - (e) Residence; and
 - (f) Referral source for all new hires.

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H.5.4 If the contract amount is equal to or greater than \$100,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents.

H.5.5 With the submission of the Contractor's final request for payment from the District, the Contractor shall:

- (1) Document in a report to the CO its compliance with section H.5.4 of this clause;
or
- (2) Submit a request to the CO for a waiver of compliance with section H.5.4 and include the following documentation:

- (a) Material supporting a good faith effort to comply;
- (b) Referrals provided by DOES and other referral sources;
- (c) Advertisement of job openings listed with DOES and other referral sources; and
- (d) Any documentation supporting the waiver request pursuant to section H.5.6.

H.5.6 The CO may waive the provisions of section H.5.4 if the CO finds that:

- (1) A good faith effort to comply is demonstrated by the Contractor;
- (2) The Contractor is located outside the Washington Standard Metropolitan Statistical Area and none of the contract work is performed inside the Washington Standard Metropolitan Statistical Area which includes the District of Columbia; the Virginia Cities of Alexandria, Falls Church, Manassas, Manassas Park, Fairfax, and Fredericksburg, the Virginia Counties of Fairfax, Arlington, Prince William, Loudoun, Stafford, Clarke, Warren, Fauquier, Culpeper, Spotsylvania, and King George; the Maryland Counties of Montgomery, Prince Georges, Charles, Frederick, and Calvert; and the West Virginia Counties of Berkeley and Jefferson.
- (3) The Contractor enters into a special workforce development training or placement arrangement with DOES; or
- (4) DOES certifies that there are insufficient numbers of District residents in the labor market possessing the skills required by the positions created as a result of the contract.

H.5.7 Upon receipt of the contractor's final payment request and related documentation pursuant to sections H.5.5 and H.5.6, the CO shall determine whether the Contractor is in compliance with section H.5.4 or whether a waiver of compliance pursuant to section H.5.6 is justified. If the CO determines that the Contractor is in compliance, or that a waiver of compliance is justified, the CO shall, within two business days of making the determination forward a copy of the determination to the agency Chief Financial Officer and the CA.

H.5.8 Willful breach of the First Source Employment Agreement, or failure to submit the report pursuant to section H.5.5, or deliberate submission of falsified data, may be enforced by the CO through imposition of penalties, including monetary fines of 5% of the total amount of the direct and indirect labor costs of the contract. The

Contractor shall make payment to DOES. The Contractor may appeal to the D.C. Contract Appeals Board as provided in this contract any decision of the CO pursuant to this section H.5.8.

H.5.9 The provisions of sections H.5.4 through H.5.8 do not apply to nonprofit organizations.

H.6 SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended.

During the performance of the contract, the Contractor and any of its subcontractors shall comply with Section 504 of the Rehabilitation Act of 1973, as amended. This Act prohibits discrimination against disabled people in federally funded programs and activities. See 29 U.S.C. § 794 *et seq.*

H.7 AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)

During the performance of this contract, the Contractor and any of its subcontractors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. §12101 *et seq.*

H.8 WAY TO WORK AMENDMENT ACT OF 2006

H.8.1 Except as described in H.8.8 below, the Contractor shall comply with Title I of the Way to Work Amendment Act of 2006, effective June 8, 2006 (D.C. Law 16-118, D.C. Official Code §2-220.01 *et seq.*) ("Living Wage Act of 2006"), for contracts for services in the amount of \$100,000 or more in a 12-month period.

H.8.2 The Contractor shall pay its employees and subcontractors who perform services under the contract no less than the current living wage published on the OCP website at www.ocp.dc.gov.

H.8.3 The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to pay its employees who perform services under the contract no less than the current living wage rate.

H.8.4 The DOES may adjust the living wage annually and the OCP will publish the current living wage rate on its website at www.ocp.dc.gov.

H.8.5 The Contractor shall provide a copy of the Fact Sheet attached as J.6 to each employee and subcontractor who performs services under the contract. The Contractor shall also post the Notice attached as J.5 in a conspicuous place in its place of business. The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to post the Notice in a conspicuous place in its place of business.

H.8.6 The Contractor shall maintain its payroll records under the contract in the regular course of business for a period of at least three (3) years from the payroll date, and

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shall include this requirement in its subcontracts for \$15,000 or more under the contract.

H.8.7 The payment of wages required under the Living Wage Act of 2006 shall be consistent with and subject to the provisions of D.C. Official Code §32-1301 *et seq.*

H.8.8 The requirements of the Living Wage Act of 2006 do not apply to:

- (1) Contracts or other agreements that are subject to higher wage level determinations required by federal law;
- (2) Existing and future collective bargaining agreements, provided, that the future collective bargaining agreement results in the employee being paid no less than the established living wage;
- (3) Contracts for electricity, telephone, water, sewer or other services provided by a regulated utility;
- (4) Contracts for services needed immediately to prevent or respond to a disaster or eminent threat to public health or safety declared by the Mayor;
- (5) Contracts or other agreements that provide trainees with additional services including, but not limited to, case management and job readiness services; provided that the trainees do not replace employees subject to the Living Wage Act of 2006;
- (6) An employee under 22 years of age employed during a school vacation period, or enrolled as a full-time student, as defined by the respective institution, who is in high school or at an accredited institution of higher education and who works less than 25 hours per week; provided that he or she does not replace employees subject to the Living Wage Act of 2006;
- (7) Tenants or retail establishments that occupy property constructed or improved by receipt of government assistance from the District of Columbia; provided, that the tenant or retail establishment did not receive direct government assistance from the District;
- (8) Employees of nonprofit organizations that employ not more than 50 individuals and qualify for taxation exemption pursuant to section 501(c)(3) of the Internal Revenue Code of 1954, approved August 16, 1954 (68A Stat. 163; 26 U.S.C. § 501(c)(3));
- (9) Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for mentally retarded persons as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice, and Home Care Licensure Act of 1983, effective February 24, 1984 (D.C. Law 5-48; D.C. Official Code § 44-501); and
- (10) Contracts or other agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.

H.8.9 The Mayor may exempt a contractor from the requirements of the Living Wage Act of 2006, subject to the approval of Council, in accordance with the provisions of Section 109 of the Living Wage Act of 2006.

H.9 SUBCONTRACTING REQUIREMENTS

H.9.1 Mandatory Subcontracting Requirements

H.9.1.1 For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises; provided, however, that the costs of materials, goods, and supplies shall not be counted towards the 35% subcontracting requirement unless such materials, goods and supplies are purchased from certified small business enterprises.

H.9.1.2 If there are insufficient qualified small business enterprises to completely fulfill the requirement of paragraph H.9.1.1, then the subcontracting may be satisfied by subcontracting 35% of the dollar volume to any certified business enterprises; provided, however, that all reasonable efforts shall be made to ensure that qualified small business enterprises are significant participants in the overall subcontracting work.

H.9.1.3 A prime contractor which is certified as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections H.9.1.1 and H.9.1.2.

H.9.2 Subcontracting Plan

If the prime contractor is required by law to subcontract under this contract, it must subcontract at least 35% of the dollar volume of this contract in accordance with the provisions of section H.9.1. The prime contractor responding to this document which is required to subcontract shall be required to submit with its proposal, a notarized statement detailing its subcontracting plan. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror is required to subcontract, but fails to submit a subcontracting plan with its proposal. Once the plan is approved by the CO, changes to the plan will only occur with the prior written approval of the CO and the Director of DSLBD. Each subcontracting plan shall include the following:

H.9.2.1 A description of the goods and services to be provided by SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;

H.9.2.2 A statement of the dollar value of the bid that pertains to the subcontracts to be performed by the SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;

H.9.2.3 The names and addresses of all proposed subcontractors who are SBEs or, if insufficient SBEs are available, who are certified business enterprises;

H.9.2.4 The name of the individual employed by the prime contractor who will administer the subcontracting plan, and a description of the duties of the individual;

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- H.9.2.5** A description of the efforts the prime contractor will make to ensure that SBEs, or, if insufficient SBEs are available, that certified business enterprises will have an equitable opportunity to compete for subcontracts;
- H.9.2.6** In all subcontracts that offer further subcontracting opportunities, assurances that the prime contractor will include a statement, approved by the contracting officer, that the subcontractor will adopt a subcontracting plan similar to the subcontracting plan required by the contract;
- H.9.2.7** Assurances that the prime contractor will cooperate in any studies or surveys that may be required by the contracting officer, and submit periodic reports, as requested by the contracting officer, to allow the District to determine the extent of compliance by the prime contractor with the subcontracting plan;
- H.9.2.8** A list of the type of records the prime contractor will maintain to demonstrate procedures adopted to comply with the requirements set forth in the subcontracting plan, and assurances that the prime contractor will make such records available for review upon the District's request; and
- H.9.2.9** A description of the prime contractor's recent effort to locate SBEs or, if insufficient SBEs are available, certified business enterprises, and to award subcontracts to them.
- H.9.3** **Subcontracting Plan Compliance Reporting.** If the Contractor has an approved subcontracting plan required by law under this contract, the Contractor shall submit to the CO and the Director of DSLBD, no later than the 21st of each month following execution of the contract, a Subcontracting Plan Compliance Report to verify its compliance with the subcontracting requirements for the preceding month. The monthly subcontracting plan compliance report shall include the following information:
- H.9.3.1** The dollar amount of the contract or procurement;
- H.9.3.2** A brief description of the goods procured or the services contracted for;
- H.9.3.3** The name of the business enterprise from which the goods were procured or services contracted;
- H.9.3.4** Whether the subcontractors to the contract are currently certified business enterprises;
- H.9.3.5** The dollar percentage of the contract awarded to SBEs, or if insufficient SBEs, to other certified business enterprises;
- H.9.3.6** A description of the activities the Contractor engaged in, in order to achieve the subcontracting requirements set forth in its plan; and

H.9.3.7 A description of any changes to the activities the Contractor intends to make by the next month to achieve the requirements set forth in its plan.

H.9.4 **Subcontractor Standards**

H.9.4.1 A prime contractor shall ensure that subcontractors meet the criteria for responsibility described in D.C. Official Code § 2-353.01.

H.9.5 **Enforcement and Penalties for Breach of Subcontracting Plan**

H.9.5.1 If during the performance of this contract, the Contractor fails to comply with its approved subcontracting plan, and the CO determines the Contractor's failure to be a material breach of the contract, the CO shall have cause to terminate the contract under the default clause of the Standard Contract Provisions.

H.9.5.2 There shall be a rebuttable presumption that a contractor willfully breached its approved subcontracting plan if the contractor (i) fails to submit any required monitoring or compliance report; or (ii) submits a monitoring or compliance report with the intent to defraud.

H.9.5.3 A contractor that is found to have willfully breached its approved subcontracting plan for utilization of certified business enterprises in the performance of a contract shall be subject to the imposition of penalties, including monetary fines of \$15,000 or 5% of the total amount of the work that the contractor was to subcontract to certified business enterprises, whichever is greater, for each such breach.

H.10 **DISTRICT RESPONSIBILITIES**

H.10.1 The Government will furnish the following supplies, materials and Equipment:

- (a) Electrical and mechanical equipment where installed, such as alarm and surveillance systems, hand wand metal detectors, X-Ray systems, and portable radios (hand-held).
- (b) Repair and maintenance of equipment in paragraph a above.
- (c) An "*Officers Instruction Manual*" and "*Activity Log Book*" shall be furnished by the CA and shall be maintained by the Contractor on site at the central control point and shall contain complete duty instructions for all posts involved, including instructions for emergency procedures and Occupancy Emergency/Evacuation Procedures, General Orders and specific Post Orders for each facility. A separate loose-leaf binder titled "*Special Orders Log*" shall be furnished by the CA and maintained by the Contractor at each post and shall contain only those items of special duty instructions pertinent to that specific post. The "*Officers Instruction Manual*", "*Activity Log Book*", and "*Special Orders Log*" shall not be

removed from the Government property, or reproduced or copied in any manner unless properly authorized, in writing by the CA.

- (d) Telephones deemed necessary by the Government for the conduct of official Government business under this contract.
- (e) Guard office, locker space, locker and office equipment (as deemed necessary by the Government).
- (f) All administrative forms prescribed for use by the Contractor's employees.

H.10.2. The District will assign a principal CA to monitor the Contractor's performance. The CA or designated Points of Contact at each location will provide citywide security order and facility-specific Post Orders to the Contractor upon initial assignment of its employees and whenever amended. In addition to the security services called for under the terms of this document, Post Orders shall be used by contract employees as the required procedures to address specific security concerns at particular Facilities. The CA may modify, amend, or revise the Post Orders to change shift duties, start and stop times, and post locations provided the change is within the contract scope and has no impact on the contract price. Such changes shall not require modification of the contract.

H.11 **CONTRACTOR RESPONSIBILITIES**

H.11.1 **Commission/Certification Report** - The Contractor shall provide a report of the current license status of each contract employee monthly to CA. The report shall include the name, date of expiration and commission/guard license number. This list shall also include any personnel no longer working for the Contractor during the reporting period.

H.11.2 **Contractor Employee Identification Cards**. - MPD and SOMB shall issue Security Guard Identification Cards and SPO Commissions, for each employee of the Contractor. No contract employee shall work under this contract without the appropriate identification.

H.11.3 **Uniforms** - All uniforms shall comply with the standards used for SPO's and guards as stipulated by the MPD, SOMB. Presentation of intended uniforms shall be made to the CA within seven (7) working days prior to contract start date. The Contractor shall also provide the CA with its Uniform Issuing Policy within 15 days prior to contract start date that will stipulate the number of uniforms issued per employee. The policy shall also include the Contractor's process for replacing old, worn or unserviceable uniforms.

H.12 ADDITIONAL GUARDS AND LOCATIONS

H.12.1 The District Government reserves the right to additional guards and new locations (or decrease guards and locations) to any Cluster for DCPS as the requirements change under the contract. The request for additional security coverage shall be provided in writing with at least twenty-four (24) hours notice to the Contractor. The Contractor shall provide the appropriate security personnel within twenty-four (24) hours unless otherwise directed by MPD. This coverage shall be billable at the contract rates in Section B of the contract.

H.12.2 In deciding the established Cluster to which new locations would be added, the CO shall consider such factors as agency alignments, geographical location of a new facility, size of the Cluster to which the new location is to be added and number of locations in the Cluster compared to other Clusters. Another factor is the past and existing service performance of the Contractor and the resources to do the work. Notwithstanding the above, the CO shall add new locations and additional guards based on what is in the best interest of DCPS.

H.13 LIQUIDATED DAMAGES

The Contractor is on notice that the security services provided pursuant to the terms of this contract are critical in nature and the Metropolitan Police Department (MPD) will apply liquidated damages as follows:

H.13.1 MPD/DCPS will conduct random checks of Contractor's use of the District's detection devices, such as X-Ray machines, magnetometer, hand held device, etc. An MPD/DCPS employee will attempt to bring in one of the weapons listed in H.13.2 into a building that contains detection devices.

H.13.2 The Contractor shall detect all weapons on the MPD/DCPS employee, including but not limited to the following: A knife or sharp instrument with a blade that is six (6) inches or more in length, any handgun (whether operable or not), or any rifle or shotgun (whether operable or not) that is on a person (concealed or not) or inside a person's bag.

H.13.3 If the Contractor's employee(s) fails to detect a weapon, the Contractor shall be responsible to the District for three hundred seventy-five and 00/100 dollars (\$375.00) for each incident.

H.13.4 If the Contractor fails to detect a weapon, the District may cancel and terminate this contract pursuant to the District of Columbia Standard Contract Provisions, Section 8, referenced in this contract in Section I, Contract Clause I.1.

H.13.5 If the Contractor fails to cover a post for any period of time as required by the contract, the Contractor shall pay \$20.33 per hour for any fraction thereof.

H.14 BOND REQUIREMENTS

H.14.1 The Contractor shall provide a bid bond in the amount of \$100,000.00 along with the proposal and maintain the bid bond until notification of contract award.

H.14.2 The Contractor upon entering into a contract with the District shall obtain a performance bond in the amount of \$1 million. The Contractor shall submit the performance bond to the Contracting Officer within 10 days of contract award.

H.14.3 Contractor shall obtain the bid bond and performance bond from a surety in accordance with 27 DCMR Chapter 2708. The bond shall be in the form of a certified check or irrevocable letter of credit issued by an insured financial institution in the equivalent amount of the security; or the United States government securities that are signed to the District which pledge full faith and credit of the United States.

H.15 KEY PERSONNEL

H.15.1 The District considers the following positions to be key personnel for this contract:

- (1) Senior level managers,
- (2) Administrators, and
- (3) Supervisors
- (4) Project Manager

H.15.2 The Offeror shall set forth in its proposal the names and reporting relationships of the key personnel the Offeror will use to perform the work under the proposed contract. Their resumes, if available, shall be included. The hours that each will devote to the contract shall be provided in total and broken down by task.

SECTION I: CONTRACT CLAUSES

I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS

The Standard Contract Provisions for use with District of Columbia Government Supplies and Services Contracts dated July 2010 ("SCP") are incorporated as part of the contract. To obtain a copy of the SCP go to www.ocp.dc.gov, click on OCP Policies under the heading "Information", then click on "Standard Contract Provisions – Supplies and Services Contracts".

I.2 CONTRACTS THAT CROSS FISCAL YEARS

Continuation of this contract beyond the current fiscal year is contingent upon future fiscal appropriations.

I.3 CONFIDENTIALITY OF INFORMATION

The Contractor shall keep all information relating to any employee or customer of the District in absolute confidence and shall not use the information in connection with any other matters; nor shall it disclose any such information to any other person, firm or corporation, in accordance with the District and federal laws governing the confidentiality of records.

I.4 TIME

Time, if stated in a number of days, will include Saturdays, Sundays, and holidays, unless otherwise stated herein.

I.5 RIGHTS IN DATA

I.5.1 "Data," as used herein, means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.

I.5.2 The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data may be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to contract administration.

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- I.5.3** The term "Computer Software", as used herein means computer programs and computer databases. "Computer Programs", as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs may be either machine-dependent or machine-independent, and may be general purpose in nature or designed to satisfy the requirements of a particular user.
- I.5.4** The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.
- I.5.5** All data first produced in the performance of this Contract shall be the sole property of the District. The Contractor hereby acknowledges that all data, including, without limitation, computer program codes, produced by Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data may not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District may have released such data to the public.
- I.5.6** The District will have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this contract, which the parties have agreed will be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.5.6.1** Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer may be transferred by the District;
- I.5.6.2** Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.5.6.3** Copy computer programs for safekeeping (archives) or backup purposes; and modify the computer software and all accompanying documentation and manuals or

instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.

I.5.7 The restricted rights set forth in section I.5.6 are of no effect unless

- (i) the data is marked by the Contractor with the following legend:

RESTRICTED RIGHTS LEGEND

Use, duplication, or disclosure is subject to restrictions stated in Contract No. _____ with (Contractor's Name); and

- (ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The Contractor may not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the contract prior to the delivery date of the software. Failure of the Contractor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

I.5.8 In addition to the rights granted in Section I.5.6 above, the Contractor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.5.6 above, under any copyright owned by the Contractor, in any work of authorship prepared for or acquired by the District under this contract. Unless written approval of the CO is obtained, the Contractor shall not include in technical data or computer software prepared for or acquired by the District under this contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.

I.5.9 Whenever any data, including computer software, are to be obtained from a subcontractor under this contract, the Contractor shall use this clause, I.5, Rights in Data, in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that subcontractor data or computer software which is required for the District.

I.5.10 For all computer software furnished to the District with the rights specified in Section I.5.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.5.5. For all computer software furnished to the District with the restricted rights specified in Section I.5.6, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this contract or any paid-up maintenance agreement, or if Contractor should be declared bankrupt or insolvent by a court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this contract,

and a single copy of the documentation associated therewith, upon payment to the person in control of the source code the reasonable cost of making each copy.

- I.5.11** The Contractor shall indemnify and save and hold harmless the District, its officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract, or (ii) based upon any data furnished under this contract, or based upon libelous or other unlawful matter contained in such data.
- I.5.12** Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.
- I.5.13** Paragraphs I.5.6, I.5.7, I.5.8, I.5.11 and I.5.12 above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under contract, provided that such incorporated material is identified by the Contractor at the time of delivery of such work.

I.6 OTHER CONTRACTORS

The Contractor shall not commit or permit any act that will interfere with the performance of work by another District contractor or by any District employee.

I.7 SUBCONTRACTS

The Contractor hereunder shall not subcontract any of the Contractor's work or services to any subcontractor without the prior written consent of the CO. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District will have the right to review and approve prior to its execution by the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

I.8 INSURANCE

- A. GENERAL REQUIREMENTS.** The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do

business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.

1. Commercial General Liability Insurance. The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.
2. Automobile Liability Insurance. The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
3. Workers' Compensation Insurance. The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.

Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$1 million per accident for injury; \$1 million per employee for disease; and \$1 million for policy disease limit.

4. Umbrella or Excess Liability Insurance. The Contractor shall provide umbrella or excess liability (which is excess over employer's liability, general liability, and automobile liability) insurance as follows: \$5 million per occurrence, including the District of Columbia as additional insured.
5. Professional Liability Insurance (Errors & Omissions). The Contractor shall provide Professional Liability Insurance (Errors and Omissions) to cover liability resulting from any error or omission in the performance of professional services under this Contract. The policy shall provide limits of \$2 million per occurrence for each wrongful act and \$2 million annual aggregate.

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The Contractor shall maintain this insurance for five (5) years following the District's final acceptance of the work performed under this contract.

6. Crime Insurance (3rd Party Indemnity). The Contractor shall provide a 3rd Party Crime policy to cover the dishonest acts of Contractor's employees which result in a loss to the District. The policy shall provide a limit of \$1 million per occurrence. This coverage shall be endorsed to name the District of Columbia as joint-loss payee, as their interests may appear.
7. Sexual/Physical Abuse & Molestation. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate. The policy coverage shall include the District of Columbia as an additional insured. This insurance requirement will be considered met if the general liability insurance includes sexual abuse and molestation coverage for the required amounts.
8. Environmental Liability Insurance. The Contractor shall provide a policy to cover costs associated with bodily injury, property damage and remediation expenses associated with pollution incidents including, but not limited to, mold, asbestos or lead removal. The policy shall provide a minimum of \$1 million in coverage per incident and \$1 million aggregate.
9. Employment Practices Liability. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the operations performed to cover the defense of employment related claims which the District of Columbia would be named as a co-defendant in claims arising from: Discrimination, Sexual Harassment, Wrongful Termination, or Workplace Torts. Policy shall include the Client Company Endorsement for Temporary Help Firms and the Independent Contractors Endorsement. The policy shall provide limits of \$2 million for each wrongful act and \$2 million annual aggregate for each wrongful act. The Contractor shall maintain this insurance for five (5) years following the District's final acceptance of the work performed under this contract.

B. DURATION. The Contractor shall carry all required insurance until all contract work is accepted by the District, and shall carry the required General Liability; any required Professional Liability; and any required Employment Practices Liability insurance for five (5) years following final acceptance of the work performed under this contract.

C. LIABILITY. These are the required minimum insurance requirements established by the District of Columbia. **HOWEVER, THE REQUIRED MINIMUM INSURANCE REQUIREMENTS PROVIDED ABOVE WILL NOT IN ANY WAY LIMIT THE CONTRACTOR'S LIABILITY UNDER THIS CONTRACT.**

D. CONTRACTOR'S PROPERTY. Contractor and subcontractors are solely responsible

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for any loss or damage to their personal property, including but not limited to tools and equipment, scaffolding and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of the District of Columbia.

- E. **MEASURE OF PAYMENT.** The District shall not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the contract price.
- F. **NOTIFICATION.** The Contractor shall immediately provide the CO with written notice in the event that its insurance coverage has or will be substantially changed, canceled or not renewed, and provide an updated certificate of insurance to the CO.
- G. **CERTIFICATES OF INSURANCE.** The Contractor shall submit certificates of insurance giving evidence of the required coverage as specified in this section prior to commencing work. Evidence of insurance shall be submitted to:

Yvette Henry, Senior Contract Specialist
Office of Contracting and Procurement
District of Columbia Government
441 4th Street, NW Suite 700 South
Washington, DC 20001

- H. **DISCLOSURE OF INFORMATION.** The Contractor agrees that the District may disclose the name and contact information of its insurers to any third party which presents a claim against the District for any damages or claims resulting from or arising out of work performed by the Contractor, its agents, employees, servants or subcontractors in the performance of this contract.

I.9 EQUAL EMPLOYMENT OPPORTUNITY

In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as Section J.3. An award cannot be made to any offeror who has not satisfied the equal employment requirements.

I.10 ORDER OF PRECEDENCE

The contract awarded as a result of this RFP will contain the following clause:

ORDER OF PRECEDENCE

A conflict in language shall be resolved by giving precedence to the document in the highest order of priority that contains language addressing the issue in question. The following documents are incorporated into the contract by reference and made a part of the contract in the following order of precedence:

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- (1) An applicable Court Order, if any
- (2) Contract document pages 1 through 58
- (3) Contract attachments, Section J in the order set forth in Section J.
- (4) RFP, DCFA-2012-R-0466, as amended
- (5) BAFO dated April 13, 2012 (in order of most recent to earliest)
- (6) Proposal dated March 19, 2012

I.11 CONTRACTS IN EXCESS OF ONE MILLION DOLLARS

Any contract in excess of \$1,000,000 shall not be binding or give rise to any claim or demand against the District until approved by the Council of the District of Columbia and signed by the CO.

I.12 GOVERNING LAW

This contract, and any disputes arising out of or related to this contract, shall be governed by, and construed in accordance with, the laws of the District of Columbia.

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SECTION J: ATTACHMENTS

The following list of attachments is incorporated into the solicitation by reference.

Attachment Number	Document
J.1	Government of the District of Columbia Standard Contract Provisions for Use with the Supplies and Services Contracts (July 2010) available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.2	U.S. Department of Labor Wage Determination: 2011-0170, Revision No. 11, Dated: September 27, 2011
J.3	Office of Local Business Development Equal Employment Opportunity Information Report and Mayor's Order 85-85 available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.4	Department of Employment Services First Source Employment Agreement available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.5	Way to Work Amendment Act of 2006 - Living Wage Notice available at www.ocp.dc.gov
J.6	Way to Work Amendment Act of 2006 - Living Wage Fact Sheet available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.7	Tax Certification Affidavit available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.8	Cost/Price Certification and Data Package available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.9	Bidder/Offeror Certification Form available at www.ocp.dc.gov , click on "Solicitation Attachments"
J.10	List of School Locations and Duty Hours (Number and Types of Guards Assigned at each School)
J.11	Current Combined Bargaining Agreement for Security Guards
J.12	DC Code 4-1500 et. seq. Criminal Background Checks for Services Involving Children as of May 2011
J.13	Subcontracting Plan Form (must be completed and returned with the proposal)
J.14	Bid Bond Form (Must be completed and returned with a bond along with the proposal)
J.15	Performance Bond Form (Submit within 10 days after contract award)

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Attachment Number	Document
J.16	Past Performance Evaluation Form available at www.ocp.dc.gov , click on "Solicitation Attachments" (Submit 4 along with the proposal)

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**SECTION K: REPRESENTATIONS, CERTIFICATIONS AND OTHER
STATEMENTS OF OFFERORS**

Bidder/Offeror Certification Form
available at www.ocp.dc.gov, click on "Solicitation Attachments"

Agency Question #71

School Arrests

SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Simple Assault	9	B	Not-Selected	M	Amidon-Bowen ES
2015-2016	Simple Assault	10	B	Not-Selected	M	Amidon-Bowen ES
2015-2016	Robbery	9	B	Not-Selected	M	Amidon-Bowen ES
2015-2016	Robbery	10	B	Not-Selected	M	Amidon-Bowen ES
2015-2016	Robbery	9	B	Not-Selected	M	Amidon-Bowen ES
2015-2016	Robbery	15	B	Non-Hispanic	F	Anacostia HS
2015-2016	Robbery	15	B	Non-Hispanic	F	Anacostia HS
2015-2016	Assault On A Police Officer (simple Assault)	18	B	Non-Hispanic	F	Anacostia HS
2015-2016	Absconder (Custody Order)	16	B	Not-Selected	F	Anacostia HS
2015-2016	Absconder (Custody Order)	16	B	Not-Selected	F	Anacostia HS
2015-2016	Assault With A Dangerous Weapon	16	B	Non-Hispanic	M	Anacostia HS
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Anacostia HS
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Anacostia HS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Anacostia HS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Anacostia HS
2015-2016	Assault With A Dangerous Weapon	15	B	Non-Hispanic	M	Anacostia HS
2015-2016	Terroristic Threatening In The Second Degree	15	B	Unknown	M	Anacostia HS
2015-2016	Assault On A Police Officer (simple Assault)	16	B	Not-Selected	M	Anacostia HS
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Ballou HS
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	F	Ballou HS
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	F	Ballou HS
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Ballou HS
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Ballou HS
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Ballou HS
2015-2016	Simple Assault	17	B	Non-Hispanic	M	Ballou HS
2015-2016	Unauthorized Use Of A Vehicle	16	B	Non-Hispanic	M	Ballou HS
2015-2016	Aggravated Assault	17	B	Unknown	M	Ballou HS
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Ballou STAY
2015-2016	Assault On A Police Officer (simple Assault)	18	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	18	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	18	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Robbery	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Robbery	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	20	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	18	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Ballou STAY
2015-2016	Aggravated Assault	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Failure To Appear (OAG)	16	B	Non-Hispanic	F	Ballou STAY
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Ballou STAY
2015-2016	Theft Second Degree (theft From Building)	16	B	Unknown	F	Ballou STAY
2015-2016	Simple Assault	15	B	Not-Selected	F	Ballou STAY

Agency Question #71

School Arrests

SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Simple Assault	17	B	Not-Selected	F	Ballou STAY
2015-2016	Assault With A Dangerous Weapon	14	B	Non-Hispanic	M	Ballou STAY
2015-2016	Destruction Of Property \$1000 Or More	18	B	Non-Hispanic	M	Ballou STAY
2015-2016	Robbery	18	B	Non-Hispanic	M	Ballou STAY
2015-2016	Absconder (Custody Order)	17	B	Non-Hispanic	M	Ballou STAY
2015-2016	Assault With A Dangerous Weapon	14	B	Non-Hispanic	M	Ballou STAY
2015-2016	Robbery	17	B	Non-Hispanic	M	Ballou STAY
2015-2016	Simple Assault	17	B	Non-Hispanic	M	Ballou STAY
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Ballou STAY
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Ballou STAY
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	False Report Of A Weapon Of Mass Destruction	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	Aggravated Assault	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	Threats To Do Bodily Harm -misd	16	B	Non-Hispanic	M	Ballou STAY
2015-2016	Sex Abuse- Misd	16	B	Unknown	M	Ballou STAY
2015-2016	Robbery	15	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Robbery	17	B	Unknown	M	Ballou STAY
2015-2016	Simple Assault	15	B	Not-Selected	M	Ballou STAY
2015-2016	Simple Assault	14	B	Not-Selected	M	Ballou STAY
2015-2016	Robbery	14	B	Not-Selected	M	Ballou STAY
2015-2016	Robbery	16	B	Non-Hispanic	F	Bancroft ES @Sharpe
2015-2016	Fugitive From Justice	19	U	Hispanic	M	Barnard ES
2015-2016	Possess Prohibited Weapon	14	B	Non-Hispanic	M	Benjamin Banneker HS
2015-2016	Absconder (Custody Order)	13	W	Hispanic	M	Brightwood EC
2015-2016	Threat To Kidnap Or Injure A Person	14	B	Not-Selected	F	Brookland MS
2015-2016	Assault With A Dangerous Weapon	13	B	Non-Hispanic	M	Brookland MS
2015-2016	Simple Assault	19	B	Non-Hispanic	F	Burrville ES
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Cardozo EC
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Cardozo EC
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Cardozo EC
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Cardozo EC
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Cardozo EC
2015-2016	Robbery	16	B	Non-Hispanic	F	Cardozo EC
2015-2016	Possess Prohibited Weapon	18	U	Hispanic	M	Cardozo EC
2015-2016	Simple Assault	18	W	Hispanic	M	Cardozo EC
2015-2016	Simple Assault	17	W	Hispanic	M	Cardozo EC
2015-2016	Assault With A Dangerous Weapon	16	W	Hispanic	M	Cardozo EC

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SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Robbery	14	W	Hispanic	M	Cardozo EC
2015-2016	Escape From Dyrs	14	B	Non-Hispanic	M	Cardozo EC
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Cardozo EC
2015-2016	Attempt To Commit Robbery	17	B	Non-Hispanic	M	Cardozo EC
2015-2016	Possession Of Unregistered Ammunition	15	B	Non-Hispanic	M	Cardozo EC
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Cardozo EC
2015-2016	Robbery	17	B	Non-Hispanic	M	Cardozo EC
2015-2016	Murder I	17	B	Non-Hispanic	M	Cardozo EC
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Cardozo EC
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Cardozo EC
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Cardozo EC
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	M	Cardozo EC
2015-2016	Threats To Do Bodily Harm -misd	19	B	Non-Hispanic	M	Cardozo EC
2015-2016	Voyeurism (in Person)	13	B	Not-Selected	M	Cardozo EC
2015-2016	Contempt - Condition Of Release Violation	14	W	Hispanic	F	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Columbia Heights EC (CHEC)
2015-2016	Poss Prohibited Weapon -other	17	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Theft Second Degree (all Other Larceny)	15	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Theft Second Degree (all Other Larceny)	15	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Robbery	18	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Theft Second Degree (all Other Larceny)	12	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Assault On A Police Officer (simple Assault)	15	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	17	B	Unknown	M	Columbia Heights EC (CHEC)
2015-2016	Simple Assault	17	B	Unknown	M	Columbia Heights EC (CHEC)
2015-2016	Robbery	15	W	Hispanic	M	Coolidge HS
2015-2016	Burglary Two	18	B	Non-Hispanic	M	Coolidge HS
2015-2016	Fugitive From Justice	18	B	Non-Hispanic	F	Dunbar HS
2015-2016	Theft Second Degree (all Other Larceny)	15	B	Non-Hispanic	F	Dunbar HS
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Dunbar HS
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Dunbar HS
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Dunbar HS
2015-2016	Threats To Do Bodily Harm -misd	15	B	Non-Hispanic	F	Dunbar HS
2015-2016	Threats To Do Bodily Harm -misd	14	B	Non-Hispanic	F	Dunbar HS
2015-2016	Threats To Do Bodily Harm -misd	15	B	Non-Hispanic	F	Dunbar HS
2015-2016	Threats To Do Bodily Harm -misd	14	B	Non-Hispanic	F	Dunbar HS
2015-2016	Poss Prohibited Weapon	15	B	Not-Selected	F	Dunbar HS
2015-2016	Simple Assault	15	B	Hispanic	M	Dunbar HS
2015-2016	Robbery, Force & Violence	17	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	14	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	16	B	Non-Hispanic	M	Dunbar HS

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SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Burglary One	16	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	16	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	16	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	17	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	16	B	Non-Hispanic	M	Dunbar HS
2015-2016	Burglary One	15	B	Non-Hispanic	M	Dunbar HS
2015-2016	Robbery	15	B	Non-Hispanic	M	Dunbar HS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Dunbar HS
2015-2016	Aggravated Assault	16	B	Non-Hispanic	M	Dunbar HS
2015-2016	Robbery	15	B	Non-Hispanic	M	Dunbar HS
2015-2016	Robbery	17	B	Non-Hispanic	M	Dunbar HS
2015-2016	Threats To Do Bodily Harm -misd	15	B	Non-Hispanic	M	Dunbar HS
2015-2016	Robbery	14	B	Unknown	M	Dunbar HS
2015-2016	Robbery	15	B	Unknown	M	Dunbar HS
2015-2016	Simple Assault	15	B	Not-Selected	M	Dunbar HS
2015-2016	Robbery	16	B	Not-Selected	M	Dunbar HS
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	F	Eastern HS
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	F	Eastern HS
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	F	Eastern HS
2015-2016	Assault With Intent To Commit Any Felony, Except Murder	14	U	Unknown	F	Eastern HS
2015-2016	Simple Assault	16	B	Not-Selected	F	Eastern HS
2015-2016	Possession Of Bb Gun	15	B	Non-Hispanic	M	Eastern HS
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Eastern HS
2015-2016	Robbery	15	B	Non-Hispanic	M	Eastern HS
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Eastern HS
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Eastern HS
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	M	Eastern HS
2015-2016	First Degree Sexual Abuse	16	B	Non-Hispanic	M	Eastern HS
2015-2016	Destruction Of Property Less Than \$1000	16	B	Unknown	M	Eastern HS
2015-2016	Destruction Of Property Less Than \$1000	16	B	Unknown	M	Eastern HS
2015-2016	Simple Assault	15	B	Not-Selected	M	Eastern HS
2015-2016	Disorderly Conduct	18	B	Not-Selected	M	Eastern HS
2015-2016	Disorderly Conduct	17	B	Not-Selected	M	Eastern HS
2015-2016	Absconder (Custody Order)	13	B	Non-Hispanic	F	Hart MS
2015-2016	Simple Assault	17	B	Unknown	F	Hart MS
2015-2016		13	B	Non-Hispanic	M	Hart MS
2015-2016	Robbery	14	B	Non-Hispanic	M	Hart MS
2015-2016	Robbery	13	B	Non-Hispanic	M	Hart MS
2015-2016	Absconder (Custody Order)	13	B	Non-Hispanic	M	Hart MS
2015-2016	Assault With A Dangerous Weapon	13	B	Non-Hispanic	M	Hart MS
2015-2016	Robbery	13	B	Not-Selected	M	Hart MS
2015-2016	Theft First Degree (purse-snatching)	14	B	Not-Selected	M	Hart MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Johnson, John Hayden MS

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SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Simple Assault	11	B	Non-Hispanic	F	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Johnson, John Hayden MS
2015-2016	Threats To Do Bodily Harm -misd	14	B	Not-Selected	F	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Not-Selected	F	Johnson, John Hayden MS
2015-2016	Simple Assault	12	B	Not-Selected	F	Johnson, John Hayden MS
2015-2016	Assault On A Police Officer (simple Assault)	14	B	Not-Selected	F	Johnson, John Hayden MS
2015-2016	Assault With A Dangerous Weapon	12	B	Non-Hispanic	M	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Non-Hispanic	M	Johnson, John Hayden MS
2015-2016	Simple Assault	13	B	Unknown	M	Johnson, John Hayden MS
2015-2016	Robbery	12	B	Unknown	M	Johnson, John Hayden MS
2015-2016	Assault W/i To Commit Robbery (simple Assault)	14	B	Not-Selected	M	Johnson, John Hayden MS
2015-2016	Simple Assault	12	B	Non-Hispanic	F	Kelly Miller MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Kramer MS
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Kramer MS
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Kramer MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Kramer MS
2015-2016	Simple Assault	14	B	Unknown	F	Kramer MS
2015-2016	Simple Assault	14	B	Unknown	F	Kramer MS
2015-2016	Simple Assault	14	B	Not-Selected	F	Kramer MS
2015-2016	Simple Assault	14	B	Not-Selected	F	Kramer MS
2015-2016	Simple Assault	13	B	Not-Selected	F	Kramer MS
2015-2016	Simple Assault	14	B	Not-Selected	F	Kramer MS
2015-2016	Simple Assault	14	B	Not-Selected	F	Kramer MS
2015-2016	Simple Assault	13	B	Non-Hispanic	M	Kramer MS
2015-2016	Destruction Of Property Less Than \$1000	13	B	Non-Hispanic	M	Kramer MS
2015-2016	Assault With Intent To Commit Any Other Offense	16	B	Non-Hispanic	M	Kramer MS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Kramer MS
2015-2016	Assault W/i To Commit Robbery (simple Assault)	14	B	Not-Selected	M	Kramer MS
2015-2016	Threats To Do Bodily Harm -misd	13	B	Non-Hispanic	F	LaSalle-Backus EC
2015-2016	Failure To Appear (OAG)	15	B	Non-Hispanic	M	LaSalle-Backus EC
2015-2016	Possession Of Unregistered Ammunition	20	B	Unknown	M	LaSalle-Backus EC
2015-2016	Simple Assault	19	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Simple Assault	18	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Simple Assault	17	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Simple Assault	17	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Destruction Of Property \$1000 Or More	18	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Assault On A Police Officer (simple Assault)	18	B	Non-Hispanic	M	Luke Moore Alternative HS
2015-2016	Simple Assault	18	B	Unknown	M	Luke Moore Alternative HS
2015-2016	Simple Assault	18	B	Not-Selected	M	Luke Moore Alternative HS
2015-2016	Custody Order (Pre-Petition)	15	B	Non-Hispanic	F	MacFarland MS
2015-2016	Unauthorized Use Of A Vehicle	20	B	Non-Hispanic	M	Malcolm X ES @ Green
2015-2016	No Permit	13	B	Non-Hispanic	M	Malcolm X ES @ Green
2015-2016	Assault On A Police Officer (simple Assault)	14	B	Non-Hispanic	F	Marie Reed ES @MacFarland
2015-2016	Simple Assault	17	U	Hispanic	M	Marie Reed ES @MacFarland
2015-2016	Robbery	15	B	Non-Hispanic	M	Marie Reed ES @MacFarland

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SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2015-2016	Simple Assault	14	B	Non-Hispanic	F	McKinley Technology HS
2015-2016	Simple Assault	14	B	Non-Hispanic	F	McKinley Technology HS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Orr ES
2015-2016	Simple Assault	12	B	Not-Selected	M	Orr ES
2015-2016	Theft First Degree (theft From Building)	15	B	Unknown	F	Phelps Architecture, Construction and Engineering HS
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	M	Phelps Architecture, Construction and Engineering HS
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	M	Phelps Architecture, Construction and Engineering HS
2015-2016	Theft Second Degree (all Other Larceny)	14	B	Non-Hispanic	M	Phelps Architecture, Construction and Engineering HS
2015-2016	Absconder (Custody Order)	16	B	Non-Hispanic	M	Phelps Architecture, Construction and Engineering HS
2015-2016	Assault With A Dangerous Weapon	19	W	Hispanic	M	Powell ES
2015-2016	Robbery	18	B	Non-Hispanic	M	Ron Brown College Preparatory High School
2015-2016	Robbery	19	B	Non-Hispanic	M	Ron Brown College Preparatory High School
2015-2016	Assault With A Dangerous Weapon	17	B	Non-Hispanic	M	Roosevelt STAY
2015-2016	Custody Order (Pre-Petition)	15	B	Non-Hispanic	M	Roosevelt STAY
2015-2016	Absconder (Custody Order)	13	B	Non-Hispanic	F	Sousa MS
2015-2016	Absconder (Custody Order)	14	B	Non-Hispanic	F	Sousa MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Sousa MS
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Sousa MS
2015-2016	Simple Assault	13	B	Non-Hispanic	M	Sousa MS
2015-2016	Simple Assault	14	B	Not-Selected	M	Sousa MS
2015-2016	Simple Assault	13	B	Non-Hispanic	F	Stanton ES
2015-2016	Simple Assault	14	B	Unknown	F	Stuart-Hobson MS (Capitol Hill Cluster)
2015-2016	Assault With A Dangerous Weapon	12	B	Non-Hispanic	M	Takoma EC
2015-2016	Assault With A Dangerous Weapon	11	B	Non-Hispanic	M	Thomas ES
2015-2016	Assault With A Dangerous Weapon	11	B	Non-Hispanic	M	Thomas ES
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Truesdell EC
2015-2016	Burglary Two	14	B	Non-Hispanic	M	Turner ES
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Custody Order (Pre-Petition)	14	B	Non-Hispanic	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Threats To Do Bodily Harm -misd	16	B	Non-Hispanic	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Destruction Of Property Less Than \$1000	18	B	Non-Hispanic	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Assault On A Police Officer (simple Assault)	14	B	Unknown	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Simple Assault	15	B	Not-Selected	F	Washington Metropolitan HS (formerly YEA)
2015-2016	Burglary Two	16	B	Non-Hispanic	M	Washington Metropolitan HS (formerly YEA)
2015-2016	Simple Assault	19	B	Non-Hispanic	M	Washington Metropolitan HS (formerly YEA)
2015-2016	Simple Assault	16	B	Non-Hispanic	M	Washington Metropolitan HS (formerly YEA)
2015-2016	Absconder (Custody Order)	17	B	Unknown	M	Washington Metropolitan HS (formerly YEA)
2015-2016	Destruction Of Property Less Than \$1000	16	B	Not-Selected	M	Washington Metropolitan HS (formerly YEA)
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2015-2016	Simple Assault	12	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2015-2016	Simple Assault	13	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2015-2016	Sex Abuse- Misd	14	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2015-2016	Aggravated Assault	15	B	Non-Hispanic	M	Wheatley EC

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2015-2016	Simple Assault	11	B	Not-Selected	M	Wheatley EC
2015-2016	Simple Assault	12	B	Non-Hispanic	F	Whittier EC
2015-2016	Assault With A Dangerous Weapon	15	B	Non-Hispanic	M	Woodrow Wilson HS
2015-2016	Assault With A Dangerous Weapon	15	B	Non-Hispanic	M	Woodrow Wilson HS
2015-2016	Shoplifting	15	B	Non-Hispanic	M	Woodrow Wilson HS
2015-2016	Robbery	18	B	Non-Hispanic	M	Woodrow Wilson HS
2015-2016	Robbery	14	B	Non-Hispanic	M	Woodrow Wilson HS
2015-2016	CPWOL Outside Home or Business in violation of 2nd Emergency Act of 2014 Act 20-0564	17	B	Not-Selected	M	Woodrow Wilson HS
2015-2016	Theft Second Degree (all Other Larceny)	14	B	Not-Selected	M	Woodrow Wilson HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Absconder (Custody Order)	17	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Assault With A Dangerous Weapon	16	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	17	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	14	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	16	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	F	Woodson, H.D. HS
2015-2016	Assault On A Police Officer (simple Assault)	15	B	Unknown	F	Woodson, H.D. HS
2015-2016	Absconder (Custody Order)	16	B	Not-Selected	F	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Not-Selected	F	Woodson, H.D. HS
2015-2016	Assault W/i To Commit Robbery (aggravated Assault)	16	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Robbery	16	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	13	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Aggravated Aslt-grave Risk	15	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Threats To Do Bodily Harm -misd	16	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	18	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	15	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	14	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Arson	16	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Threats To Do Bodily Harm -misd	18	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Absconder (Custody Order)	15	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Attempt To Commit Robbery	17	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Attempt To Commit Robbery	18	B	Non-Hispanic	M	Woodson, H.D. HS
2015-2016	Simple Assault	16	B	Not-Selected	M	Woodson, H.D. HS
2016-2017	Absconder (Custody Order)	14	B	Non-Hispanic	F	Anacostia HS
2016-2017	Assault With A Dangerous Weapon	15	B	Non-Hispanic	M	Anacostia HS
2016-2017	Simple Assault	15	B	Non-Hispanic	M	Anacostia HS
2016-2017	Fugitive From Justice	16	B	Non-Hispanic	M	Anacostia HS
2016-2017	Robbery	16	B	Non-Hispanic	M	Anacostia HS
2016-2017	Assault On A Police Officer (simple Assault)	15	B	Not-Selected	M	Anacostia HS
2016-2017	Assault On A Police Officer (simple Assault)	15	B	Not-Selected	M	Anacostia HS

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SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2016-2017	Simple Assault	15	B	Not-Selected	M	Anacostia HS
2016-2017	Simple Assault	18	B	Non-Hispanic	F	Ballou HS
2016-2017	Simple Assault	14	B	Non-Hispanic	F	Ballou HS
2016-2017	Simple Assault	15	B	Non-Hispanic	F	Ballou HS
2016-2017	Simple Assault	18	B	Non-Hispanic	M	Ballou HS
2016-2017	Theft Second Degree (theft From Building)	16	B	Non-Hispanic	M	Ballou HS
2016-2017	Absconder (Custody Order)	16	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Possession Of Unregistered Ammunition	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	15	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	15	B	Non-Hispanic	M	Ballou HS
2016-2017	Possession Of Bb Gun	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Theft Second Degree (theft From Building)	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Failure To Appear (OAG)	17	B	Non-Hispanic	M	Ballou HS
2016-2017	Simple Assault	15	B	Non-Hispanic	F	Ballou STAY
2016-2017	Simple Assault	16	B	Non-Hispanic	F	Ballou STAY
2016-2017	Simple Assault	16	B	Non-Hispanic	F	Ballou STAY
2016-2017	Simple Assault	17	B	Non-Hispanic	F	Ballou STAY
2016-2017	Destruction Of Property Less Than \$1000	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Murder I	15	B	Non-Hispanic	M	Ballou STAY
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Aggravated Assault	14	B	Non-Hispanic	M	Ballou STAY
2016-2017	Aggravated Assault	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Aggravated Assault	17	B	Non-Hispanic	M	Ballou STAY
2016-2017	Aggravated Assault	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Unauthorized Use Of A Vehicle	15	B	Non-Hispanic	M	Ballou STAY
2016-2017	Assault On A Police Officer (simple Assault)	16	B	Non-Hispanic	M	Ballou STAY
2016-2017	Simple Assault	14	B	Non-Hispanic	M	Ballou STAY
2016-2017	Simple Assault	16	B	Not-Selected	M	Ballou STAY
2016-2017	Escape From Dyrs	18	W	Hispanic	M	Brightwood EC
2016-2017	Simple Assault	12	B	Non-Hispanic	M	Browne EC
2016-2017	Threats To Do Bodily Harm -misd	15	B	Non-Hispanic	F	Cardozo EC
2016-2017	Simple Assault	14	B	Non-Hispanic	F	Cardozo EC
2016-2017	Simple Assault	16	B	Non-Hispanic	F	Cardozo EC
2016-2017	Custody Order (Pre-Petition)	14	B	Non-Hispanic	F	Cardozo EC
2016-2017	Assault With A Dangerous Weapon	16	W	Hispanic	M	Cardozo EC
2016-2017	Assault With A Dangerous Weapon	17	W	Hispanic	M	Cardozo EC
2016-2017	Assault With A Dangerous Weapon	15	B	Non-Hispanic	M	Cardozo EC
2016-2017	Robbery	18	B	Non-Hispanic	M	Cardozo EC
2016-2017	Robbery	15	B	Non-Hispanic	M	Cardozo EC
2016-2017	Simple Assault	16	B	Unknown	M	Cardozo EC

Agency Question #71

School Arrests

SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2016-2017	Simple Assault	17	B	Non-Hispanic	F	CHOICE Academy @ Wash Met
2016-2017	Burglary Two	14	B	Non-Hispanic	F	CHOICE Academy @ Wash Met
2016-2017	Simple Assault	14	B	Not-Selected	F	CHOICE Academy @ Wash Met
2016-2017	Theft Second Degree (theft From Building)	16	B	Non-Hispanic	M	CHOICE Academy @ Wash Met
2016-2017	Poss W/i To Dist Marijuana-misd	15	B	Non-Hispanic	M	CHOICE Academy @ Wash Met
2016-2017	Contempt Of Cpo/tpo	16	B	Hispanic	M	Columbia Heights EC (CHEC)
2016-2017	Second Degree Child Sex Abuse (rape)	18	U	Hispanic	M	Columbia Heights EC (CHEC)
2016-2017	Custody Order (Pre-Petition)	16	W	Hispanic	M	Columbia Heights EC (CHEC)
2016-2017	Assault W/i To Commit Robbery (simple Assault)	15	B	Non-Hispanic	M	Coolidge HS
2016-2017	Assault W/i To Commit Robbery (simple Assault)	14	B	Non-Hispanic	M	Coolidge HS
2016-2017	Assault On A Police Officer (aggravated Assault)	17	B	Not-Selected	M	Dunbar HS
2016-2017	Simple Assault	16	B	Not-Selected	F	Eastern HS
2016-2017	Possession Of Unregistered Ammunition	17	B	Not-Selected	F	Eastern HS
2016-2017	Destruction Of Property Less Than \$1000	17	B	Non-Hispanic	M	Eastern HS
2016-2017	Trespass - Order And Decorum	17	B	Non-Hispanic	M	Eastern HS
2016-2017	Simple Assault	18	B	Non-Hispanic	M	Eastern HS
2016-2017	Threat To Kidnap Or Injure A Person	16	B	Non-Hispanic	M	Eastern HS
2016-2017	Assault With A Dangerous Weapon	16	B	Non-Hispanic	M	Eastern HS
2016-2017	Threats To Do Bodily Harm -misd	16	B	Not-Selected	M	Eastern HS
2016-2017	Misdemeanor Sexual Abuse Of A Child Or Minor (sexual Assault With An Object)	13	B	Non-Hispanic	M	Hart MS
2016-2017	Simple Assault	13	B	Non-Hispanic	F	Johnson, John Hayden MS
2016-2017	Assault With Significant Bodily Injury	14	B	Non-Hispanic	F	Johnson, John Hayden MS
2016-2017	Assault With Significant Bodily Injury	14	B	Non-Hispanic	F	Johnson, John Hayden MS
2016-2017	Assault With Significant Bodily Injury	15	B	Non-Hispanic	F	Johnson, John Hayden MS
2016-2017	Assault On A Police Officer (simple Assault)	14	B	Non-Hispanic	M	Johnson, John Hayden MS
2016-2017	Assault On A Police Officer (simple Assault)	13	B	Non-Hispanic	M	Johnson, John Hayden MS
2016-2017	Assault With A Dangerous Weapon	12	B	Non-Hispanic	M	Johnson, John Hayden MS
2016-2017	Destruction Of Property Less Than \$1000	13	B	Non-Hispanic	M	Johnson, John Hayden MS
2016-2017	Theft Second Degree (all Other Larceny)	14	B	Not-Selected	M	Johnson, John Hayden MS
2016-2017	Simple Assault	14	B	Not-Selected	M	Johnson, John Hayden MS
2016-2017	Assault W/i To Commit Robbery (simple Assault)	14	B	Non-Hispanic	M	Kelly Miller MS
2016-2017	Simple Assault	13	B	Non-Hispanic	M	Kelly Miller MS
2016-2017	Simple Assault	13	B	Non-Hispanic	M	Kelly Miller MS
2016-2017	Fugitive From Justice	20	B	Non-Hispanic	M	King, M.L. ES
2016-2017	Leaving After Colliding- Property Damage	18	B	Non-Hispanic	M	King, M.L. ES
2016-2017	Failure To Appear (OAG)	17	B	Non-Hispanic	M	LaSalle-Backus EC
2016-2017	Threats To Do Bodily Harm -misd	13	B	Not-Selected	M	LaSalle-Backus EC
2016-2017	Possess Prohibited Weapon	19	B	Non-Hispanic	F	Luke Moore Alternative HS
2016-2017	Bench Warrant	19	B	Unknown	M	Luke Moore Alternative HS
2016-2017	Robbery	17	B	Not-Selected	M	Luke Moore Alternative HS
2016-2017	Destruction Of Property Less Than \$1000	17	B	Unknown	M	Marie Reed ES @MacFarland
2016-2017	Fugitive From Justice	16	B	Non-Hispanic	M	McKinley Technology HS
2016-2017	Assault On A Police Officer (simple Assault)	20	W	Non-Hispanic	M	Miner ES
2016-2017	Unauthorized Use Of A Vehicle	19	B	Non-Hispanic	M	Nalle ES
2016-2017	Burglary Two	17	B	Non-Hispanic	M	Noyes ES

Agency Question #71

School Arrests

SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2016-2017	Simple Assault	15	B	Non-Hispanic	M	Phelps Architecture, Construction and Engineering HS
2016-2017	Simple Assault	14	B	Not-Selected	M	Raymond EC
2016-2017	First Degree Sexual Abuse	19	B	Not-Selected	M	River Terrace EC
2016-2017	First Degree Sexual Abuse	16	B	Non-Hispanic	M	Ron Brown College Preparatory High School
2016-2017	Assault With A Dangerous Weapon	19	B	Non-Hispanic	F	Roosevelt STAY
2016-2017	Simple Assault	16	W	Hispanic	M	Roosevelt STAY
2016-2017	Absconder (Custody Order)	15	W	Hispanic	M	Roosevelt STAY
2016-2017	Simple Assault	15	B	Non-Hispanic	M	Roosevelt STAY
2016-2017	Simple Assault	17	B	Non-Hispanic	M	Roosevelt STAY
2016-2017	Unauthorized Use Of A Vehicle	14	B	Non-Hispanic	M	Roosevelt STAY
2016-2017	Simple Assault	16	B	Not-Selected	M	Roosevelt STAY
2016-2017	Simple Assault	17	B	Not-Selected	M	Roosevelt STAY
2016-2017	Simple Assault	18	B	Not-Selected	M	Roosevelt STAY
2016-2017	Robbery	12	B	Non-Hispanic	M	Sousa MS
2016-2017	Robbery	12	B	Non-Hispanic	M	Sousa MS
2016-2017	Destruction Of Property \$1000 Or More	14	B	Non-Hispanic	M	Sousa MS
2016-2017	Robbery	14	B	Not-Selected	M	Sousa MS
2016-2017	Simple Assault	13	B	Not-Selected	M	Sousa MS
2016-2017	Metro - Fail To Pay Fare	20	B	Non-Hispanic	M	Stanton ES
2016-2017	Assault With A Dangerous Weapon	12	B	Non-Hispanic	M	Stuart-Hobson MS (Capitol Hill Cluster)
2016-2017	Riot Act -felony	16	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	18	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	19	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	19	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	19	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	20	W	Non-Hispanic	F	Thomson ES
2016-2017	Riot Act -felony	19	U	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	20	U	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	18	W	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	18	W	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	20	W	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	20	W	Not-Selected	F	Thomson ES
2016-2017	Riot Act -felony	17	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	17	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	17	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	17	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	18	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	18	W	Non-Hispanic	M	Thomson ES
2016-2017	Riot Act -felony	20	A	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	18	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	18	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	19	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	19	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	19	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	19	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	20	W	Not-Selected	M	Thomson ES

Agency Question #71
School Arrests

SCHOOL YEAR	CHARGE DESCRIPTION	AGE	RACE	ETHNICITY	SEX	CAMPUS NAME
2016-2017	Riot Act -felony	20	W	Not-Selected	M	Thomson ES
2016-2017	Riot Act -felony	20	W	Not-Selected	M	Thomson ES
2016-2017	Custody Order (Pre-Petition)	13	B	Non-Hispanic	M	Truesdell EC
2016-2017	Destruction Of Property Less Than \$1000	12	B	Non-Hispanic	F	Walker-Jones EC
2016-2017	Assault With A Dangerous Weapon	12	B	Non-Hispanic	F	Walker-Jones EC
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Washington Metropolitan HS (formerly YEA)
2016-2017	Simple Assault	14	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	13	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	13	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	13	B	Non-Hispanic	F	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	13	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2016-2017	Attempt To Commit Robbery	14	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	13	B	Non-Hispanic	M	Watkins ES (Capitol Hill Cluster)
2016-2017	Simple Assault	12	B	Non-Hispanic	F	Whittier EC
2016-2017	Destruction Of Property Less Than \$1000	16	W	Non-Hispanic	M	Woodrow Wilson HS
2016-2017	Uttering	18	B	Unknown	M	Woodrow Wilson HS
2016-2017	Simple Assault	16	B	Unknown	F	Woodson, H.D. HS
2016-2017	Robbery	15	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Simple Assault	17	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Absconder (Custody Order)	14	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Assault With A Dangerous Weapon	17	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Simple Assault	16	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Carry Pistol W/o Lic -outside Home/business	18	B	Non-Hispanic	M	Woodson, H.D. HS
2016-2017	Aggravated Assault	15	B	Not-Selected	M	Woodson, H.D. HS
2016-2017	Robbery	18	B	Not-Selected	M	Woodson, H.D. HS
2016-2017	Assault W/i To Commit Robbery (simple Assault)	17	B	Not-Selected	M	Woodson, H.D. HS



5002 Hayes Street, SE (202) 576-3408

School Safety Division Deployment

SSD Command Staff	Updated 1/31/17	
Inspector Michael Coligan		Commanding Officer
Lt. Troy Jessup		2D, 3D, 4D / Youth Advisory Council Support/Outreach
Lt. Jeffrey Parker		1D, 5D / Special Events/ Support
Lt. Anthony Guice		6D, 7D / Summer Camps/ Support /Outreach/ Evening Rovers
SSD Administration/ Outreach		
Sgt. Yvonne Tidline		Administrative Operations/Junior Police Academy
Sgt. Sonja Flipping		Junior Cadet Program /Youth Advisory Council/ Outreach/Beat the Streets/STARS
Civilian Emmie Banks		Admin Support
Contract Monitoring Unit		
Ms. Janice Sullivan		Contracting Officer's Technical Representative (COTR) School Security Contract
Mr. Andre Ragins		Program Manager
Ms. Joanne Beasley		Program Manager
Mr. Uma Ebi		Contract Monitor
Mr. Jumaane Corley		Staff Assistant
Sergeants		
Sgt. Latoya Heath Sgt. Toussaint Wallace		First District
Sgt. Tammy Lawrence (SPS)		Second District
Sgt. Locita Dixon Sgt. Theodore Dyson		Third District
Sgt. Quinnie Stephens Sgt. Kai Gainey		Fourth District
Sgt. Thomas Fontz Sgt. Roberto Ingram		Fifth District
Sgt. Charles Woodard Sgt. Demetrica Carter (SPS)		Sixth District
Sgt. Adrian Treadwell Sgt. Joseph Perren		Seventh District
Sgt. Josephine Jamison (SPS) Sgt. Gary Nelson (SPS)		Evening Rovers

School Safety Division Cluster's

First District Schools	Cluster's	School Resource Officers
Caesar Chavez ~ Capitol Hill PCS Gr. 9-12 709-12th Street SE Principal: Dr. Beverly Donovan 202-547-3424	Cluster I	SRO Abreu, Carlos SRO Moore, Tyra
Friendship ~ Chamberlin PCS Gr. PK-8 1345 Potomac Avenue SE Principal: Morris Harbour 202-547-5800	Cluster I	SRO Abreu, Carlos SRO Moore, Tyra
Jefferson MS (Gr. 6-8) 801 7th St. SW Principal: Greg Dohmann 202-729-3270	Cluster I	SRO Abreu, Carlos SRO Moore, Tyra
Richard Wright PCS Gr-8-12 770 M Street SE Principal: Marco Clarke 202-388-1011	Cluster I	SRO Abreu, Carlos SRO Moore, Tyra
Center City ~ Capitol Hill PCS Gr. PK-8 1503 East Capitol Street SE Principal: Joseph Speight Jr 202-547-7556	Cluster II	SRO Wilson, Damon SRO Jones, Natasha SRO Douglas, Arthur SRO Jerome, Philippe
Eastern SHS (9-12) 1700 East Capitol St. NE Principal: Sah Brown 202-698-4500	Cluster II	SRO Wilson, Damon SRO Jones, Natasha SRO Douglas, Arthur SRO Jerome, Philippe
Eliot – Hines MS (Gr. 6-8) 1830 Constitution Ave. NE Principal: Isamaer Vargas 202-939-5380	Cluster II	SRO Wilson, Damon SRO Jones, Natasha SRO Douglas, Arthur SRO Jerome, Philippe
Kingsmen Academy PCS GR- 6-12 1375 E Street, NE Executive Director: Sharon Hubbard 202-547-1028	Cluster II	SRO Wilson, Damon SRO Jones, Natasha SRO Douglas, Arthur SRO Jerome, Philippe
Stuart Hobson MS (Gr. 6-8) 401 E St. NE Principal: Dawn Clemons 202-671-6010	Cluster III	SRO Carmichael Humble SRO Hinton, Sheri SRO Williams, Keith
Walker-Jones EC Gr. PS- 8 1125 New Jersey Ave. NW Principal: Clinton Turner 202-939-5934	Cluster III	SRO Carmichael Humble SRO Hinton, Sheri SRO Williams, Keith
Basis PCS Gr. 5 th -9 th 410 8 th Street NW Interim Principal: Porsha Sardik 202-393-5437	Cluster III	SRO Carmichael Humble SRO Hinton, Sheri SRO Williams, Keith

Second District Schools	Cluster's	School Resource Officers
Hardy Middle School 1819 35th Street, NW Principal: Patricia Pride 202-729-4350	Cluster I	SRO Davis, Kenneth SRO Foster, Colis
Francis EC (Gr. PS-8) 2425 N Street NW Principal: Richard Trogisch 202-724-4841 Foggy Bottom Metro	Cluster I	SRO Davis, Kenneth SRO Foster, Colis
SWOW (Gr. 9-12) 2130 G Street NW Principal: Richard Trogisch 202- 645-9690	Cluster I	SRO Davis, Kenneth SRO Foster, Colis
Deal MS (Gr 6-8) 3815 Fort Dr. NW. Principal: James Albright 202-939-2010	Cluster II	SRO Bailey-Williams, San Juan SRO Crawford, Terrance SRO Myles, Dante
Wilson SHS (Gr- 9-12) 3950 Chesapeake St. NW Principal: Kim Martin 202-282-0120	Cluster II	SRO Bailey-Williams, San Juan SRO Crawford, Terrance SRO Myles, Dante

Third District Schools	Cluster's	School Resource Officers
Benjamin Banneker SHS (Gr. 9-12) Principal: Anita Berger 800 Euclid St. NW 202-671-6320	Cluster I	SRO Brooks, Terrance SRO Portillo, Santos SRO Harris, Rolonda
Cesar Chavez Prep PCS (Gr. 6-9) 770 Kenyon Street NW Principal: Jeffrey Lash 202-723-3975	Cluster I	SRO Brooks, Terrance SRO Portillo, Santos SRO Harris, Rolonda
Meridian PCS Middle School (Gr 6-8) 3029 14 th Street NW Principal: Jocelyn Filkins 202-387-9830	Cluster I	SRO Brooks, Terrance SRO Portillo, Santos SRO Harris, Rolonda
Cardozo SHS/ U St. Metro (Gr 6-12) 2501 Clifton Street NW Principal: Tanya Roane 202-673-7385	Cluster I	SRO Brooks, Terrance SRO Portillo, Santos SRO Harris, Rolonda
Duke Ellington School of Arts (Gr 9-12) Relocated to Meyer ES 2501 11 th St NW Principal: Desepe de Vargas 202-727-6446	Cluster I	SRO Brooks, Terrance SRO Portillo, Santo SRO Harris, Rolonda
Garnett Patterson 2001 10 th Street NW(in afternoon)		
Washington Metropolitan SHS/Choice Academy (Gr. 9-12) 300 Bryant Street NW Principal: Michael Alexander 202-939-3610	Cluster II	SRO Barnes, Duriel SRO Ouzts, Marcellus SRO Gaines, Shaquinta SRO Mallard, Albert
KIPP-DC WILL PCS (Gr 5-8) 421 P Street NW Principal: Tiffanie Williams 202-328-9455	Cluster II	SRO Barnes, Duriel SRO Ouzts, Marcellus SRO Gaines, Shaquinta SRO Mallard, Albert
Howard University PCS (Gr 6 th -8th) 405 Howard Road NW Principal: Allison Artis 202-806-7725	Cluster II	SRO Barnes, Duriel SRO Ouzts, Marcellus SRO Gaines, Shaquinta SRO Mallard, Albert
Center City Charter PCS (Gr Pk-8) 711 N Street NW Principal: Brandy Tyson 202-234-1093	Cluster II	SRO Barnes, Duriel SRO Ouzts, Marcellus SRO Gaines, Shaquinta SRO Mallard, Albert
Columbus Heights Educational Campus/Columbus Hgts Metro (Gr 6-12) 3101 16th St. NW Principal: Mrs. Maria Tukeva 202-939-7700	Cluster III	SRO Fernandez, Melvin SRO Powell, Tijuana SRO Davis, Derek
Next Step / El Proximo PCS (Gr 9-12) 3047 15th Street NW Principal: Susan Evans Espinoza 202-319-2249	Cluster III	SRO Fernandez, Melvin SRO Powell, Tijuana SRO Davis, Derek

Fourth District Schools	Cluster's	School Resource Officers
Coolidge SHS (Gr 9-12) 6315 5th St. NW Principal: Richard Jackson 202-671-6080	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
LaSalle Educational Campus (Gr PS -8) 501 Riggs Rd NE Principal: Deborah Cox 202-671-6344	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Capitol City PCS (Gr PK-12) 100 Peabody St NW Middle School Principal: Laina Cox High School Principal: Belicia Reaves 202-808-9800	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Paul PCS (Gr. 6-12 th) 5800 8th Street NW Principal: Kenya Wilson 202-291-7499	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Takoma EC (Gr PS-8) 7010 Piney Branch Rd. NW Principal: Lauren Brody 202-671-6050	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Whittier EC (Gr PS-8) 6315 5th St. NW Principal: Tenia Pritchard 202-576-6156	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Center City PCS (Gr. Pk-8) 6008 Georgia Avenue NW Principal: Rachelle Tommelleo 202-723-3322	Cluster I	SRO Sullivan, Wayne SRO Bethea, Jerry SRO Tilghman, Chevelle SRO Taylor, Warren
Truesdell EC (Gr 6-8) 800 Ingraham St. NW Principal: Mary Ann Stinson 202-673-7285	Cluster II	SRO Paige, Rolando SRO Johnson, Michelle SRO Carter, Antoine
Ideal Academy ~ North Capitol PCS (Gr PS-8) 6130 North Capitol Street NW Principal: Dr. George Rutherford 202-729-6660	Cluster II	SRO Paige, Rolando SRO Johnson, Michelle SRO Carter, Antoine
ROOTS PCS (Gr 1-8) 15 Kennedy Street NW Principal: Bernida L. Thompson 202-882-8075	Cluster II	SRO Paige, Rolando SRO Johnson, Michelle SRO Carter, Antoine
West EC (Gr PK3-8) 1385 Farragut St NW Principal: Megan Vroman 202 576-6226	Cluster II	SRO Paige, Rolando SRO Johnson, Michelle SRO Carter, Antoine
EL Haynes PCS (Gr. Pk--4 th and 9 th -12th) 4501 Kansas Avenue NW Principal: Elizabeth Simpson 202-706 5828	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris, Donald

EL Haynes PCS (Gr. 5-8) 3600 Georgia Avenue NW Principal: Myron Long 202-667-4446	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris, Donald
Roosevelt SHS (Gr 9-12) 4400 Iowa Avenue NW Principle: Aqueelha James 202-576-6130	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris, Donald
Center City Charter PCS (Gr Pk-8) 510 Webster St NW Principal: Nazo Burgy 202-726-9212	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris Donald
Washington Latin PCS (Gr 5-12) 5200 2 nd St NW Principal: Diana Smith 202-223-1111	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris, Donald
McFarland Middle School 6 th Grade 4301 13 Street, NW Principal: Aqueelha James 202-576-6130	Cluster III	SRO Averette, Jemal SRO Rose, Michelle SRO Harris, Donald

Fifth District Schools	Cluster's	School Resource Officers
Friendship-Woodridge PCS Gr. PK-8 2959 Carlton Avenue NE Principal: Rictor Craig 202-635-6500	Cluster I	SRO Hawkins, Cedric SRO Greig Peter SRO Templeton, Cedale SRO Miles-Davis, Shontay
Luke C Moore SHS Gr 9-12 1001 Monroe St. NE Principal: Jada Langston 202-281-3600	Cluster I	SRO Hawkins, Cedric SRO Greig Peter SRO Templeton, Cedale SRO Miles-Davis, Shontay
Perry Prep PCS Gr. PK-12 1800 Perry Street NE Principal: Cordelia Postell 9-12 Principal: Tenina Reeves PK-8 202-529-4400	Cluster I	SRO Hawkins, Cedric SRO Greig Peter SRO Templeton, Cedale SRO Miles-Davis, Shontay
Imagine Hope Comm. PCS Gr. PS- 8 2917 8th Street NE Principal:Chloe Marshall 202-832-7370	Cluster I	SRO Hawkins, Cedric SRO Greig Peter SRO Templeton, Cedale SRO Miles-Davis, Shontay
Brookland MS Gr. 6-8 1150 Michigan Avenue, NE Principal:Nora Lycknell 202-478-5738	Cluster I	SRO Hawkins, Cedric SRO Greig Peter SRO Templeton, Cedale SRO Miles-Davis, Shontay
McKinley SHS (Gr. 6-12) 151 T St. NE 202-281-3950 Principal: Dr. Louise Jones (9-12) Principal: Dr. Louise Jones (6 – 8)	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
Dunbar SHS Gr. 9-12 101 N Street, NW Principal: Abdullah Zaki	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
William E. Doar PCS (Gr. PK-8) 705 Edgewood Street NE Principal: Brian Harris 202 269-4646	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
DC Prep Edgewood PCS (Gr 4-8) 701 Edgewood Street NE Principal: Cassie Pergament 202-635-4411	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
High Road Academy PCS (K-12) 711-A Street NE Director: Shannon Redman 202-529-7677	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
Mary McLeod Bethune PCS (Gr PS-8) 1404 Jackson Street NE Principal: Jubria Lewis 202-459-4710	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre

Langdon Education Campus (PK-8) 1900 Evarts Street NE Principal: Kemi Baltimore-Husbands 202-576-6048	Cluster II	SRO Hodges, Herman SRO Jackson, Sylvester SRO Dzidzienyo, Kenneth SRO Smallwood, Andre
Browne Educational Center Gr. PK-8 850 26th St. NE 202-671-6210 Principal: Andre Samuels	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Center City ~ Trinidad PCS Gr. PK-8 1217 West Virginia Avenue NE Principal: Vernetta Christian 202-397-1614	Cluster III	SRO Hoey, Kimberly SRO Savoy, John SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
KIPP PCS(Hamilton School) (Gr 9-12) 1401 Brentwood Parkway NE Principal: Jessica Cunningham 202-674-7017	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Phelps SHS Gr. 9-12 704 26th St. NE 202-729-4360 Principal: Mr. Willie Jackson	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Wheatley/Webb EC Gr. PK-8 1299 Neal St. NE Principal: Mr. Scott Cartland 202-939-5970	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Washington Mathematics Science & Technology PCS Gr. 9-12 1920 Bladensburg Road NE Principal Dr. Ndeye Diagne 202-636-8011	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Children's Guild DC PCS 2146 24 th Place, NE K-8 th Principal: Hillary Garner 202-568-1322	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Two Rivers PCS Gr. PK-8 1234 4 th Street NW Principal: Elaine Hou 202-543-8477	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John
Friendship~Blow-Pierce PCS. (Gr PK-4-8) 725 19th Street NE Principal: Dr. Jeffrey Grant 202-572-1070	Cluster III	SRO Hoey, Kimberly SRO Artis, Sharron SRO Williams, Vincent SRO Savoy, John

Sixth District Schools	Cluster's	School Resource Officers
Kelly Miller MS (Gr 6-8) 301 49th St. NE 202-388-6870 Principal: Kortni Stafford	Cluster I	SRO Nicholson, Latonia SRO Jackson, Jonathan SRO Milner, Robert
KIPP-DC Key / Promise PCS Gr. 5-8 4801 Benning Road SE Principal: David Ayala 202-582-5477	Cluster I	SRO Nicholson, Latonia SRO Jackson, Jonathan SRO Milner, Robert
Maya Angelou PCS ~ Evans Campus Gr.9-12 & Adult Education Program 5600 East Capitol Street NE Principal: Brian Rahaman 202-379-4335	Cluster I	SRO Nicholson, Latonia SRO Jackson, Jonathan SRO Milner, Robert
Woodson SHS Gr 9-12 5500 Eads Street NE 202-939-2030 Principal: Darrin Slade	Cluster I	SRO Nicholson, Latonia SRO Jackson, Jonathan SRO Milner, Robert
Anacostia SHS Gr-9-12 1601 16th St. SE 202-698-2155 Principal: Eric Frasier	Cluster II	SRO Harris, Kevin SRO Diaz, Juana SRO Tabor, Willie SRO Manley, Anthony
Kramer MS GR 6-8 1700 Q St. SE 202-939-3150 Principal: Roman Brown	Cluster II	SRO Harris, Kevin SRO Diaz, Juana SRO Tabor, Willie SRO Manley, Anthony
SEED PCS Gr. 6-12 4300 C Street SE Principal: Jessica Wilson 202-248-7773	Cluster II	SRO Harris, Kevin SRO Diaz, Juana SRO Tabor, Willie SRO Manley, Anthony
Sousa MS 6-8 3650 Ely Pl. SE 202-729-3260 Principal: Wilkerson, Courtney	Cluster II	SRO Harris, Kevin SRO Diaz, Juana SRO Tabor, Willie SRO Manley, Anthony
Caesar Chavez HS/MS PCS Gr. 6-12 3701 Hayes St. NE Principal: Ms. Erin Fisher 202-398-2230	Cluster III	SRO Harris, Eugene SRO Howard, Lumumba SRO Tucker, David SRO Bell, Antoinette
Friendship Collegiate PCS Gr. 9-12 4095 Minnesota Avenue NE Principal: Mr. Dwayne Jordan 202-396-5500	Cluster III	SRO Harris, Eugene SRO Howard, Lumumba SRO Tucker, David SRO Bell, Antoinette
Integrated Design and Electronics Academy PCS (Gr. 9 th - 12 th) 1027 45th Street NE Principal: 202-399-4750	Cluster III	SRO Howard, Lumumba SRO Tucker, David SRO Bell, Antoinette SRO Harris, Eugene

Seventh District Schools	Cluster's	School Resource Officers
Johnson MS (Gr. 6-8) 1400 Bruce Pl. SE 202-939-3140 Principal: Ms. Courtney Aldridge	Cluster I	SRO Palmer, Ronald SRO Jefferson, Lamar SRO Cannon, Traci SRO Hawkins, Monica
KIPP-DC College Prep / DC Prep PCS (Gr Pk-8) 2600 Douglas Road SE 202-582-5327 Principal:	Cluster I	SRO Palmer, Ronald SRO Jefferson, Lamar SRO Cannon, Traci SRO Hawkins, Monica
Thurgood Marshall Academy PCS (Gr. 9-12) 2427 Martin Luther King Jr. Avenue SE 202-563-6862 Principal: Alexandria Pardo	Cluster I	SRO Palmer, Ronald SRO Jefferson, Lamar SRO Cannon, Traci SRO Hawkins, Monica
Center City ~ Congress Heights PCS (Gr. PK-8) 220 Highview Place SE 202-562-7070 Principal: Niya White	Cluster II	SRO Mackey, Eugene (SPO) SRO Goodwin, Samantha SRO Bonney, Curt
Friendship Tech Prep PCS (Gr. 6-12) 620 Milwaukee Place SE 202-562-1681 Principal: Dr. Tawanna Carr	Cluster II	SRO Mackey, Eugene (SPO) SRO Goodwin, Samantha SRO Bonney, Curt
National Collegiate Prep PCS (Gr.9 -12) 4600 Livingston Road SE 202-832-7737 Principal: Dr. Diane Brown	Cluster II	SRO Mackey, Eugene (SPO) SRO Goodwin, Samantha SRO Bonney, Curt
Somerset Prep PCS (Gr. 6-8) 3301 Wheeler Road SE 202-610-5713 Principal: James Griffin	Cluster III	SRO Speight, Kiernan SRO Buckner, Edwin SRO Bassil, Indian SRO Smith, Devin
Ballou SHS (Gr. 9-12) 3401 4th St. SE 202-645-3400 Principal: Yetunda Reeves Ballou Stay Principal: Cara Fuller	Cluster III	SRO Speight, Kiernan SRO Buckner, Edwin SRO Bassil, Indian SRO Smith, Devin
Hart MS (Gr. 6-8) 601 Mississippi Ave. SE 202-671-6426 Principal: Charlette Butler	Cluster III	SRO Speight, Kiernan SRO Buckner, Edwin SRO Bassil, Indian SRO Smith, Devin
Leckie – Education Campus (Pre K-8) 4201 MLK. Jr. Ave. SW Principal: Atasha James 202-645-3330	Cluster III	SRO Speight, Kiernan SRO Buckner, Edwin SRO Bassil, Indian SRO Smith, Devin

SUMMARY

DISTRICT	CLUSTER	# Of SROS	# OF SCHOOLS	DCPS	PCS
1D	I	2	4	1	3
1D	II	4	4	2	2
1D	III	3	3	2	1
2D	I	2	3	3	0
2D	II	3	2	2	0
3D	I	3	5	3	2
3D	II	4	4	1	3
3D	III	3	2	1	1
4D	I	4	7	4	3
4D	II	3	4	2	2
4D	III	3	6	2	4
5D	I	4	5	2	3
5D	II	4	7	3	4
5D	III	4	9	3	6
6D	I	3	4	2	2
6D	II	4	4	3	1
6D	III	4	3	0	3
7D	I	4	3	1	2
7D	II	3	3	0	3
7D	III	4	4	3	1
TOTAL		68	86	40	46

Late Evening Officers

- | |
|--|
| <ol style="list-style-type: none"> 1. Jones, Charles (SPO) 2. Jefferson, Bobbie 3. Taylor, Tracy 4. Whalen, Monica 5. Mitchell, Linda (LD RTC 2/17/17) 6. Ruiz, Maximino 7. Fogle, Algernon 8. Anderson, Bryan 9. Brevard, Charles 10. Chapa, Ismael 11. Felder, Terrence (SPO) 12. Saunders, Kristina (Ext. Sick) <ul style="list-style-type: none"> • Lee, Thomas (SPO)- Tentative Start Date 2/19/17 |
|--|

12

Detailed Out

- | |
|---|
| <ol style="list-style-type: none"> 1. SRO. Turner, Anthony (Intel) 2. SRO Cureton, Leon (MPA) 3. SRO Moore, Airy (Intel) 4. Smith, Doris (LD PSB) 5. Mincey, Raymond (LD OCTO) |
|---|

5

Non-Contact

POD/Limited Duty/PFL

- | |
|--|
| <ol style="list-style-type: none"> 1. Mitchell, Linda |
|--|

Washington, DC

END VIOLENCE AGAINST WOMEN INTERNATIONAL

A professional training organization

International Conference on Sexual Assault, Domestic Violence, and Engaging Men & Boys



March 22-24, 2016
Washington Hilton
Washington, DC

Join fellow law enforcement personnel, prosecutors, victim advocates, judges, parole and probation officers, medical personnel, faith community members, educators and others in this three-day conference highlighting promising practices and emerging issues in sexual assault, domestic violence, and engaging men and boys.

Register online at www.evawintl.org



Agenda at a Glance:

Tuesday – March 22, 2016

8:00-8:30 Welcome - Dave Cohen
8:30-9:15 Award Presentations
9:15-10:15 Plenary I - *It's No Joke: The Cultural Acceptability of Stalking*
10:15-10:45 Break
10:45-12:00 Plenary II - *The Neurobiology of Sexual Assault*
12:00-1:00 Lunch - Provided
1:00-2:30 8 Concurrent Breakouts
2:30-3:00 Break
3:00-4:30 8 Concurrent Breakouts
4:45 Meet the Author: Jon Krakauer
4:45-6:00 1 Evening Session

Wednesday – March 23, 2016

8:00-8:30 Opening Remarks
8:30-10:00 Plenary I - *Leadership & Liability Lessons Learned: Domestic Violence, Sexual Assault and Stalking*
10:00-10:30 Break
10:30-12:00 Plenary II - *Lessons from Death Row: How Violence Emerges from Vulnerability*
12:00-1:00 Lunch - Provided
1:00-2:30 8 Concurrent Breakouts
2:30-3:00 Break
3:00-4:30 8 Concurrent Breakouts
4:45-6:00 3 Evening Sessions

Thursday – March 24, 2016

8:15-9:45 8 Concurrent Breakouts
9:45-10:15 Break
10:15-11:45 8 Concurrent Breakouts
11:45-12:45 Lunch - Provided
12:45-1:00 Announcements
1:00-2:15 Plenary I - *Sexual Predators: What We Don't Know - We REALLY DON'T KNOW*
2:15-2:45 Break
2:45-4:00 Plenary II - *"Reading" Victims and Judging Credibility - Best Practices in Promoting Victim-Centered Prosecution*
4:00-4:30 Closing Remarks

Highlights

Just some of the sessions you can look forward to attending include:

- *Working Together Across Differences: Building Alliances to Engage Men & Boys*
- *Strangulation: What Emergency Care Providers Need to Know*
- *Strengthening Military-Civilian Community Partnerships to Respond to Sexual Assault*
- *No More "Just the Facts Ma'am" - A Revolution in Trauma-Informed Responses in Sexual Assault Cases*
- *Digital Malice and Deception: The Cyber Arms of Interpersonal Violence*
- *Linking Systems of Care for Children and Youth*
- *Beyond the Burning Bed: What Does Justice Look Like for a Victim of Abuse Who Commits A Crime Against an Abuser?*
- *Using Telemedicine to Improve the Care of Sexual Assault Victims*
- *Reimagine Sexual Violence Prevention Education: Taking Educator Skills from Good to Great*
- *Playing "50 Shades of Grey"*
- *The Collision Course Between Mental Illness and Sexual Assault: What Does It Mean?*
- *Turning the Case Upside Down - Rethinking the Art & Science of Suspect Interviews*
- *From "DNA Backlogs" Toward a Brighter Future: Addressing the Problem with Comprehensive and Strategic Approaches*
- *College Men's Perceptions of Affirmative Consent, Coercion and Sexual Violence: Research Findings and Implications for Policy and Practice*
- *Restoring the Balance in Criminal Justice: Handling Issues that Arise When Victims Hire Lawyers and / or Exercise Their Rights*
- *Using an Alternate Light Source in Forensic Nurse Examiner Programs: Recent Research*
- *Wraparound Victim Legal Assistance Network Project: Providing Holistic Legal Services to Victims of Crime*
- *Establishing Partnerships with Professional, College and High School Sports to End Violence Against Women*

Plenary Speakers

Jeffrey Bucholtz, Director,
We End Violence

Rebecca Campbell, PhD, Professor,
Department of Psychology,
Michigan State University

Elizabeth Donegan, Sergeant, Sex
Offender Apprehension and
Registration Unit Supervisor,
Austin Police Department

Tom Tremblay, Chief (Ret), Burlington
Police Department

Mark Wynn, Lt (Ret), Nashville Police
Department

Wendy Patrick, J.D., PhD, Deputy
District Attorney, Sex Crimes and
Stalking Division, San Diego County
District Attorney's Office

David Lisak, PhD, Forensic Consultant

Awardees

Visionary Award:
Dr. Rebecca Campbell

Professional Impact Award:
Sergeant Shawn Saunders

Media Excellence Award:
Jon Krakauer

Pre-Conference Track - March 21, 2016

This year we will offer an incredible opportunity to participate in a *SART Interactive Scenario: From the Crime Scene to the Courtroom*. This optional, one-day training will take place the day before the main conference starts.

Separate registration required - see www.evawintl.org for details



Hotel & Travel Information

Washington Hilton

1919 Connecticut Ave., NW, Washington DC

Phone: (202) 483-3000

Reservations: 1-800-HILTONS

www.washingtonhilton.com

Conference Room Rates:

- \$229.00 + taxes and fees per room/per night.
A deposit equal to one night's stay is required
- To obtain our conference room rate, reservations must be made by February 19, 2016, using the special 4-digit **Group Code "EVAW"**
- Visit our conference details web page for a link to the hotel reservations group page

Transit Information:

The Reagan National Airport is located 6 miles from the Washington Hilton. Below are typical rates:

Super Shuttle	\$14.00 USD
Taxi	\$19.00 USD

The Dulles International Airport is located 27 miles from the Washington Hilton. The Metrorail is available. Learn more and plan your trip at www.wmata.com.

Super Shuttle	\$29.00 USD
Taxi	\$55.00 USD

NOTE: Fares quoted are approximate, subject to change and based on one-way transportation.

Parking: \$41 (Garage)
\$49 (Valet)



Registration

**Register and pay by December 1, 2015
and save \$100 off the full conference fee!**

\$445 – Payment received by **December 1, 2015**

\$495 – Payment received by **February 1, 2016**

\$545 – Payment received after **February 1, 2016**

\$395 – Full Time Student Registration (must submit valid ID at time of registration)

Only registrations received WITH PAYMENT by the cutoff date qualify for an early bird discount. You may use a purchase order to register, but full payment must be received by the applicable cutoff date to qualify for the early rate. Submit your paperwork early so you can take advantage of this offer! Unfortunately, if your agency will not pay until after you have attended or until after the cutoff date, you will not qualify for a discounted rate.

CONFERENCE FEES INCLUDE:

- 3 days of training with leading national experts
- 3 continental breakfasts and coffee breaks
- 3 lunches
- Electronic course materials

GROUP DISCOUNT available for teams of 5 or more; the 5th registration is free.

CANCELLATION AND REFUND REQUESTS must be received by February 19, 2016. An administrative fee of \$100.00 applies to all refunds. Refund and cancellation requests must be made in writing and e-mailed to Jessica@evawintl.org, or faxed to 774-404-7108.

NO REFUNDS WILL BE GIVEN AFTER FEBRUARY 19, 2016.

CONTINUING EDUCATION is available for nurses and social workers for a \$25 fee. For other disciplines, we encourage you to submit your certificate of attendance along with our agenda, abstracts and speakers' biographies to pursue continuing education.

NOTE: This is a professional conference dealing with sensitive and sometimes difficult subject matter that may not be appropriate for untrained individuals. We are mindful that some individuals may have a difficult time with the subject matter, including those with a history of victimization. This is especially true because the content of workshop discussions cannot always be anticipated in advance. Please keep this concern in mind as you consider participating in this conference.

Register online at www.evawintl.org

EVAWI a professional training organization



VISION STATEMENT

We envision a world where gender-based violence is unacceptable, where perpetrators are held accountable, and victims receive the compassion, support, and justice they deserve.

MISSION STATEMENT

We inspire and educate those who respond to gender-based violence, equipping them with the knowledge and tools they need to support victims and hold perpetrators accountable. We promote victim-centered, multi-disciplinary collaboration, which strengthens the response of the criminal justice system, other professionals, allies, and the general public -- making communities safer.

Quotes from Conference Attendees

EVAWI remains the best training available.

- Victim Advocate

I had a lightbulb moment when the comparison between officer involved shootings and sexual assault investigative interviews was made. We give our folks [law enforcement] 24-72 hours to "settle" before an interview, but expect a SA victim to rattle off specifics immediately and in order... Thank you, I get it!

- Law Enforcement

Excellent. This really makes me want to learn more and will motivate me to do more.

- Forensic Examiner

This training helped me to realize to change the perspective in evaluating certain sexual assault cases. Instead of doing a victim-focused investigation, try a defendant-centered investigation.

- Prosecutor

I am so impressed by the work you and your staff do to prepare for this conference so I thought I'd write and say so. And re the agenda, I need to clone myself immediately. The conflicts for me - especially on Tuesday afternoon - are overwhelming. SO much good stuff, I wish I could be everywhere. Congratulations on passing the 1,200 attendees mark.

- Attorney

Great information: Act / Believe / Empower!!! Never forget why we / I do what I do and work together.

- Victim Advocate

Law Enforcement Leadership must attend at least one EVAWI Conference in their career to view the real picture of violence against women. EVAWI is the real picture of domestic violence worldwide.

- Law Enforcement

This will help me in my role as a victim advocate in a military setting to assist survivors in understanding what to expect. And I can speak to the level of professionalism and compassion in this field.

- Victim Advocate

Board of Directors and Staff

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Independent Consultant
Los Angeles, CA

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Chief of Police
Prescott, AZ

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Children's Advocacy Center
Atlanta Metro, GA

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(San Diego PD Retired)
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Director of Research

Jennifer Levy-Peck, PhD
Training & Development

Alison Jones-Lockwood
Training and Technical
Assistance Specialist

Jessica Fisher
Financial Manager

Terrah Hatch
IT and Information Specialist

Information Specialists:

Stacy Swim
Michelle Thomas
Kathryn Brown
Jacque Bassett



Telephone: (509) 684-9800 • Fax: (509) 684-9801

Register online at www.evawintl.org

Agency Question #83

Responding to Domestic Violence in Washington D.C.

Presenting Agency: DC SAFE

Dates: September 13th and 14th

Learning Objectives

- Participants will gain an understanding of the barriers to safety that victims of domestic violence face in Washington, D.C., including access to limited resources.
- Participants will learn about the Civil Protection Order Process in Washington, DC.
- Participants will be able to identify risk factors for high lethality victims of domestic violence.
- Participants will know how to respond to a LAP Alert.
- Participants will be able to identify resources available through DC SAFE and partner agencies to meet the immediate needs of high risk domestic violence victims.

Agenda

1. Introductions (30 minutes)
 - a. Facilitator Introductions
 - b. Training Objective Review
 - c. Pre-Test Administration
 - d. Terminology Review
 - e. Icebreaker activity with participants
2. DC SAFE Services Review (30 minutes)
 - a. Supportive Advocacy Services
 - b. Crisis Response Team
 - c. Referral Process Overview
3. Responses to Trauma (1 hour 15 minutes)
 - a. Risks of Staying/Risks of Leaving
 - b. Trauma Effects
 - i. Behavioral Responses to Trauma
 - ii. Acute medical conditions
 - iii. Chronic medical conditions
 - c. Victim Barrier Activities
 - i. Review victim timeline in relation to seeking service assistance:
 1. Hospitals, Law Enforcement, social service professionals, counselors, attorneys, etc.
 2. Landscape of services in Washington, D.C.
 - a. Review of NNEDV DV Counts unmet needs in Washington, D.C.
 - b. Available resources; Limitations of resources
4. Temporary and Civil Protection Order Review (1 hour)
 - a. Review Process
 - b. Review Petition example
 - c. Review TPO and Return of Service forms

Agency Question #83

Lunch Break (45 minutes)

5. Safety Planning (1.5 hour)
 - a. Types of Risks
 - i. Life Generated Risks: Life generated risk factors are the facts of a victim's life that increase her risk for assault and/or abuse.
 - ii. System Generated Risks: System generated risk factors are those posed by the criminal and civil justice systems and social service providers themselves.
 - iii. Batterer Generated Risks: Anything the abuser may do to control or punish the victim.
 - iv. Activity: Divide the group up into 3 groups. Assign each group one category.
 1. 1) Life-Generated Risks, 2) System-Generated Risks, and 3) Batterer-Generated Risks
 2. Groups come up with examples of each of these risk types. Share with larger group.
 - b. Safety Planning/Advocacy
 - i. What is a Safety Plan?
 - ii. How are safety plans implemented? What happens when safety plans change?
 - iii. Advocate's Role and what is an Advocacy plan
6. Lethality Assessments (2 hours)
 - a. History of the Lethality Assessment/Risk Assessment
 - b. Statistics regarding homicide risks for victims of domestic violence
 - c. Overview of DC SAFE's Lethality Assessment Project
 - d. Coordinating Expedited Services with Partner Agencies
 - i. CSOSA, MPD, DCPS, DCHA, DBH, Community-Based Organizations, etc.
 - ii. Review LAP Alerts
 1. What are they? What is the advocate's role? What is the detective's role? How effective are the results from LAP alerts?
7. Questions and Concerns? (30 minutes)
 - a. Post-Test Administration
8. Conclusion

Instructor Bio:

Sue Ryan – Bio: Sue Ryan is an attorney consultant and trainer for the Stalking Resource Center a program of the National Center for Victims of Crime. She provides technical assistance and training on all aspects of stalking to law enforcement, prosecutors, judges, victim service providers, advocates and other professionals working with victims of stalking. Ms. Ryan is also the Executive Director of the Delaware Coalition Against Domestic Violence, a statewide non-profit organization of domestic violence agencies

Agency Question #83

and individuals working to eliminate intimate partner violence. She has over 25 years of experience working within the non-profit field, working with diverse communities, all committed to social justice. Much of her career has been focused on providing advocacy and legal assistance to victims of domestic violence and stalking. Ms. Ryan obtained her Bachelor of Science from Boston College and her law degree from the University of California Los Angeles.

Stalking: Dynamics, Technology, & Investigation
August 17 & 18, 2016
Washington, D.C.
Agenda

8:00 – 8:30 Registration

8:30 – 8:45 Welcome & introductions

8:45 – 12:15 Morning Session (1 Break)

Stalking: The Hidden Crime

Stalking is a complex and dynamic crime that often escalates to more serious violence, including homicide. In this interactive training, we will explore common stalking tactics and offender characteristics. We will also look at the risk factors associated with stalking, including the intersection with other crimes such as domestic and sexual violence.

Use of Technology

Today, technology is all around us. While technology itself isn't the problem, it can be used by stalkers to track, monitor, and gain information about victims. As technology advances, so will a stalker's ability to utilize it in their crimes. Therefore, those who work with victims of stalking should be familiar with the various ways that technology can be used to stalk. In this interactive training participants will have an opportunity to learn about the common ways in which offenders misuse technologies, such as phones, computers, cameras, and global positioning systems (GPS). We will also discuss steps a victim can take to more safely use technology and considerations for documentation and evidence collection. We will also discuss how criminal justice professionals can best preserve and authenticate tech evidence.

12:15 – 1:15 Lunch on your own

1:15 – 4:15 Afternoon Session (2 Breaks)

Investigating Stalking

The traditional law enforcement paradigm is to investigate crimes as incident-based complaints that exist within their own singular set of circumstances. Stalking cases can present a challenge to this as stalking is a course of conduct crime, often comprised of a series of events that in and of themselves are not illegal. This session will explore the challenges and opportunities for building stalking cases by focusing on investigative strategies and responses.

Agency Question #83

Working with Stalking Victims

The effects of stalking on victims are wide-ranging and those that respond to or work with victims need to be prepared to address a variety of issues and needs. In this section we will address several essential elements to working with stalking victims: safety, documentation, advocacy, and support. Concepts of threat & risk assessment and safety planning will be covered, including discussing the more dangerous times and more dangerous offenders for stalking victims. Participants will be provided with additional resources, including threat assessment and safety planning tools, they can utilize when working with stalking victims.

Collaborating to Build Stalking Cases

In this session we will discuss how victim service providers, law enforcement, and prosecutors can collaborate to build the stalking case. Considerations for each profession will be discussed. We will conclude this session with a group activity.

4:15 – 4:30 Q&A, Wrap-up, Evaluations

Instructor Bio

**Elaina Roberts
Legal Director
Stalking Resource Center
National Center for Victims of Crime
2000 M Street NW, Suite 480
Washington, DC 20036
202-467-8700
eroberts@ncvc.org
www.ncvc.org/src**

Elaina Roberts is the Legal Director for the Stalking Resource Center (SRC) at the National Center for Victims of Crime. The mission of the Stalking Resource Center is to enhance the ability of professionals, organizations, and systems to effectively respond to stalking. The Stalking Resource Center envisions a future in which the criminal justice system and its many allied community partners will effectively collaborate and respond to stalking, improve victim safety and well-being, and hold offenders accountable.

As the Legal Director for the Stalking Resource Center, Elaina provides technical assistance and training on all aspects of stalking to law enforcement, prosecutors, victim service providers, and other professionals. She also conducts legal research and analysis on current state and federal stalking laws, case law, and legislation. Elaina helps manage projects and develops resources and materials for publication. Prior to joining the SRC, Elaina was an Assistant District Attorney in Albuquerque, NM where she prosecuted cases in the Violent Crimes, Community Crimes, and Metro Divisions. She is licensed to practice law in Maryland, the District of Columbia, New Mexico, and Texas.

Agency Question #83

KARMA A. COTTMAN

3420 Texas Avenue, SE ✧ Washington, DC 20020 ✧ C: (240) 463-8922 ✧ H: (202)758-0788 ✧ k_cottman@comcast.net

PROFESSIONAL EXPERIENCE

DC Coalition Against Domestic Violence ♦ Washington, D.C.

August 2010 – Present

Executive Director

Responsible for leading city-wide efforts to address and prevent domestic violence in Washington, DC by leading the city's only federally recognized domestic violence coalition.

- Develop a long-term strategic plan for addressing and preventing domestic violence in Washington, DC.
- Lead advocacy efforts to enhance the city-wide safety net for victims of domestic violence including, emergency response, housing, economic options, education and awareness.
- Develop innovative programming to address gaps in systemic response to domestic violence victims in Washington, DC.
- Engage local non-profit and governmental organizations to develop and implement promising practices in addressing and preventing domestic violence including: enhancing the CPS response to domestic violence; enhancing housing options and homelessness response for victims of domestic violence; developing workplace recommendations for enhancing safety options.
- Lead city-wide efforts to address domestic violence intervention and prevention by engaging governmental leaders, city-administration, governmental agencies, non-profit organizations and local community members.
- Develop and maintain effective multi-agency and multi-disciplinary partnerships to ensure cohesive messages and approaches to addressing domestic violence.
- Represent Washington, DC in local and national policy arenas including drafting legislation and serving as a member of local and national anti-violence workgroups.
- Develop agency strategic plan for membership representation and engagement, community engagement and messaging, awareness raising and education regarding addressing and preventing domestic violence in Washington, DC.
- Represent the needs of member domestic violence organizations with District Administration Officials, City Agency Representatives, Congressional Offices, City and National Violence Against Women partners, Federal Agencies and Federal Administration Officials.
- With the Board of Directors, establish the vision, mission, annual goals and objectives of the agency.
- Develop agency strategic plan for membership representation and engagement, community engagement and messaging, awareness raising and education regarding domestic violence prevention and intervention in Washington, DC.
- Manage the day-to-day operations of the Coalition, monitoring projects and budgets ensuring that mandates are executed in a manner consistent with Washington, DC and Federal standards. Responsible for identifying new funding resources and securing funding for ongoing and emerging initiatives.
- Serve as the agency's public representative with local and national media.

National Network to End Domestic Violence ♦ Washington, D.C.

June 2000 – July 2010

Vice President, Policy and Emerging Issues

January 2010-July 2010

Responsible for overall management and supervision of organization's member training and technical assistance programs, emerging-issues initiatives, and public policy agenda.

- Continued identification and management of \$ 2.1 million in federal and corporate grants.
- Ongoing supervision of 10-person team.

- Identified new funding resources and securing funding for ongoing and emerging initiatives.
- Coordinated with Corporate and Federal partners to secure ongoing funding and continued relationship building.
- Identified emerging issues and develop responsive national programs.
- Developed the National Domestic Violence and HIV Intersection Initiative in partnership with the MAC Cosmetics Company – MAC AIDS Foundation.
- In collaboration with President and Policy Director established organization's policy agenda.
- Represented the needs of member state coalitions and local domestic violence organizations with Congressional Offices, National Violence Against Women partners, Federal Agencies and Administration Officials.
- Developed the national transitional housing technical assistance project funded through the US Department of Justice.
- Created model housing policies for victims of domestic violence implemented in over two hundred local domestic violence and housing programs across the nation.
- Identified national promising practices in housing for domestic violence survivors.
- Participated in Federal and Administration Roundtables and Workgroups.
- Represented the organization in national media including: television, radio and print media.
- Developed first National Domestic Violence Public Day in US Virgin Islands; recognized by Office on Violence Against Women as a unique initiative and scheduled to be replicated annually.
- Developed ongoing technical assistance initiatives for organization's member state domestic violence coalitions and transitional housing programs.
- Provided training and technical assistance to state offices regarding the development of state STOP Implementation plans.
- Continued to serve on national domestic violence committees including the National Council on Abuse in Later Life, National Committee on Abuse in the Disability Community, Institute on Domestic Violence in the African American Community.
- Participated on National Community of Color Policy Partnership to represent the needs of communities of color in the development of national policy addressing violence against women
- Drafted landmark federal legislation creating services for Community of Color in the Violence Against Women Act and Family Violence Prevention Services Act.

Program Director

March 2003-January 2010

Responsible for the supervision of three national domestic violence programs -- two training and technical assistance programs and one grant program.

- Provided training, electronic and onsite technical assistance to the 53 state domestic violence coalitions and over 100 Transitional Housing programs.
- Secured ongoing grant funds to continue the provision of technical assistance, which includes the development of policies and procedures for Transitional Housing programs, providing trainings to state and territorial domestic violence coalitions and local domestic violence programs and developing national domestic violence conferences.
- Developed and implemented innovative curricula for newly developed transitional housing programs.
- Developed a national peer-mentoring program for statewide domestic violence coalitions.
- Created national grant program, which provides emergency grant funds for domestic violence survivors. This program is the only one of its kind and provides grants of up to \$2,000 for emergency needs including moving expenses, home deposits, utility deposits, medical expenses and/or any expenses related to fleeing a domestic violence situation.

Interim Director

January 2006 – May 2006

Responsible for the management of multi-million dollar national domestic violence organization.

- Supervised day-to-day management including 18 member staff.
- Provided fiscal and programmatic oversight of organizational initiatives including corporate partnerships, federal grants, and national lobby efforts.
- Maintained relationships with ally organizations including sexual assault organizations, organizations focused on the leadership of people of color, immigration organizations and national lobby partners.
- Developed agency wide transition plan, which included staff and board coordination and the development of a training plan for the agency's incoming President.

Program Manager

June 2000 – June 2003

Responsible for management of a multi-million dollar domestic violence grant program. Managed technical assistance program for state domestic violence coalitions.

- Developed request for proposals for local, state, and community-based domestic violence programs.
- Managed and developed a grant review process for national domestic violence grant program including grant intake, grant review, grant review committee selection and final selection of grantees.
- Provided technical assistance to grant applicants including assistance with application guidelines, assistance with online application process and development of web-based frequently asked question template.
- Provided onsite and electronic technical assistance to domestic violence coalitions on a wide array of issues including organizational diversity issues, board development, and rural service provision.
- Developed national domestic violence conferences addressing Women of Color Leadership, Program and Organizational Management, and Funding Member Programs.

Florida Coalition Against Domestic Violence ♦ Tallahassee, FL**01/98 – 01/00****Contracts and Grants Manager**

January 1999 – June 2000

- Responsible for monitoring grant compliance with Florida's 38 domestic violence shelters.
- Conducted fiscal and programmatic monitoring of local domestic violence shelters.
- Managed statewide domestic violence grant including grant reporting and implementation of deliverables.

Rural Diversity Specialist

January 1998 – January 1999

- Assisted with the development of and conducted a statewide rural diversity assessment.
- Assisted with the development of a rural diversity-training curriculum.
- Conducted rural diversity trainings for local and community domestic violence programs, faith based institutions and community organizations.

PROFESSIONAL BOARDS AND AFFILIATIONS

- Institute on Domestic Violence in the African American Community Steering Committee
- National Teen Dating Violence Hotline Board of Directors
- National People of Color Policy Institute Steering Committee

EDUCATION

FLORIDA A&M UNIVERSITY ♦ TALLAHASSEE, FLORIDA
Bachelor of Arts in Criminal Justice

LIZ ODONGO

4015 Oglethorpe Street, Hyattsville, MD 20782

(202) 375-3921 / lizodongo@gmail.com

PROFESSIONAL EXPERIENCE

DC Coalition Against Domestic Violence (DCCADV), Programs Director, Washington, D.C., May 2014-current

- Oversees the coordination and administration of programs including assessing, designing and delivering all programming and activities in accordance with the mission and the goals of the organization
- Develops new initiatives to support the strategic direction of the organization
- Monitors long-term goals and objectives to achieve the successful outcome of programs
- Supervises training program staff and volunteers
- Communicates with member programs, government agencies, community based organizations, survivors and other stakeholders to regularly improve programs
- Provides organizational support through grant writing, grant reports and budgets

Training and Outreach Director, February 2009-May 2014

- Design and facilitate domestic violence, sexual assault, stalking and trauma trainings for law enforcement, child protection services, court staff, foreign language and ASL interpreters, faith providers, local community groups and advocates
- Spearhead engaging men work including training high school football coaches and athletes, middle and high school students, fatherhood programs and community groups
- Design Advanced Topics and DVACT series for experienced advocates on public health issues intersecting with violence against women and girls
- Chair Staff Knowledge Committee and participate in Steering Committee of Project PEER, enhancing services for survivors with disabilities
- Supervise program staff and interns and serve the DCCADV management team
- Oversee grant reports and requirements, track program budgets and proposal writing

Public Spectacle, Co-Founder and Director, Washington, D.C., October 2006-October 2014

- Founded 501 (c)(3) nonprofit organization
- Managed development, programming, administration, budgeting and evaluation
- Designed and facilitated Spectacles, using art to talk about intimate partner violence

Alvarez and Associates, Subject Matter Expert and Lead Consultant, October 2011-January 2013

- Facilitated 10 day Empowering Afghan Women's Shelter Providers Through Training with simultaneous translation for 20 Afghans.
- Subject matter expert and lead consultant responsible for completing needs assessment of domestic violence services in Afghanistan, drafting 10 day training of trainers curriculum and study tour cultural exchange for Afghan domestic violence shelter providers

The Women's Center, Domestic Violence Systems Advocate and Educator, Vienna, VA., May 2007-February 2009

- Develop and facilitate I-CARE program for at risk boys between 6 and 12 years old
- Designed and facilitated domestic violence trainings for local service providers

- Performed county-wide needs assessment of government organizations, nonprofits, law enforcement, schools and mental health professionals
- Provide psychosocial support, guidance and safety planning to over 850 victims of domestic violence through psycho-educational interviews

US Peace Corps, Health Volunteer, St. Cuthbert's & Canal #2, Guyana, June 2001- May 2002

EDUCATION

2004 M.A., International Training and Education
American University, Washington, D.C.

2000 B.A., Global Studies
University of Washington, Seattle, WA.

SKILLS

Certified Mental Health First Aid by the Council for Community Behavioral Healthcare
Enrolled Member of the Alutiiq Native American Tribe of Alaska
Languages: English (native) Spanish (proficient) and Swahili (beginner)
Proficient computer skills including fluency with Microsoft Suite
Certified in Disaster Response: Damage Assessment and First Aid/CPR, American Red Cross
Coach of 10 time champion adult recreational softball team

PUBLICATIONS

Men of Code: Training Curriculum for players and coaches. Becky's Fund operating under a grant from the Department of Justice, Office on Violence Against Women, 2011-2014.

Empowering Afghan Women Shelter Providers Through Training: A Best Practice Guide: International Narcotics and Law Enforcement Division of the State Department, 2012.

Peace Corps, the Next 50 Years: United States Senate Foreign Relations Committee's Subcommittee on Western Hemisphere, Peace Corps, and Global Narcotic Affairs, expert testimony, October 6, 2011.

Survivor Centered Advocacy: Project PEER operating under a grant from the Department of Justice, Office on Violence Against Women, 2007-2010.

Empathy Building and Parent Skills Curriculum: The Women's Center operating under a grant from the Department of Justice, 2007-2010.

Gender-Responsive Programming For Girls – Track II Participant Manual: The National Training And Technical Assistance Center operating under a grant from The Office of Juvenile Justice and Delinquency Prevention, 2005.

Agency Question #83



5 Thomas Circle, NW
Washington, DC 20005

INVOICE	
DATE	<i>August 1, 2015</i>
Number	<i>MPD-01</i>
Amount	<i>\$7,200.00</i>

BILL TO:

Rosanne Etinoff
Metropolitan Police Department
300 Indiana Avenue, NW Rm 4106
Washington, DC 20001

Full Faith and Credit Primary Aggressor Analysis Training

Order No: *PO516564-FY15-FTO-Consultant-Trainer-Full Faith and Credit-Primary Aggressor*

Services Provided:

DCCADV will facilitate training for law enforcement members on Full Faith and Credit and Primary Aggressor Analysis. The following topics shall be explored during the training: define and describe the primary aggressor, recognize the elements and description of self-defense, discuss intersections of sexual violence in stalking, describe tactics a batter may use to influence an officers ability to identify the primary aggressor, understand the negative consequences created by inappropriate dual arrests, common batter tactics to influence Detectives and culturally specific considerations.

The training will take place from 8am – 5pm on the following days: April 9, April 23, May 7, May 21, June 4, June 18, July 2 and July 16, 2015 in Washington DC.

Payment for this service will be \$7,200.

If you have questions about this invoice, please contact Elizabeth Odongo at (202) 299-1181.

A handwritten signature in black ink that reads "Karma Cottman". The signature is written in a cursive, flowing style.

Executive Director
May 6, 2015

METROPOLITAN POLICE DEPARTMENT

Victim Services Branch

STATEMENT OF WORK

RQ 886739 -Full Faith and Credit/Primary Aggressor Trainer

The Metropolitan Police Department is seeking a consultant/trainer to facilitate trainings for law enforcement members on Full Faith and Credit and Primary Aggressor Analysis.

The following topics shall be explored during the training:

- Define and describe the primary aggressor
- Recognize the elements and description of self-defense
- Discuss intersections of sexual violence and stalking
- Describe tactics a batterer may use to influence an officers ability to identify the primary aggressor
- Understand the negative consequences created by inappropriate dual arrests
- Common batter tactics to influence Detectives
- Culturally specific considerations
- Increasing our confidence in working with victims of domestic violence

Deliverables:

- 8 days of training on April 9, April 23, May 7, May 21, June 4, June 18, July 2 and July 16 for 50 law enforcement members
- Hours of the training will be 8am-5pm
- Trainer will provide training materials and handouts for participants

Point of Contact:

Tyria Fields, Manager, Victim Services Branch
Metropolitan Police Department
300 Indiana Ave, NW Room 3121
Washington, DC 20001
202-724-4339