
Government of the District of Columbia

Fire and EMS Department



Response to 2016 Performance Oversight Questions

Council of the District of Columbia
Committee on the Judiciary
Kenyan McDuffie, Chair

February 12, 2016

John A. Wilson Building
1350 Pennsylvania Avenue, NW
Washington, DC 20004

STANDARD QUESTIONS (25)

1. Please provide, as an attachment to your answers, a current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision. Include the names and titles of all senior personnel. Also provide the date that the information was collected on the chart.
- a) Please provide an explanation of the roles and responsibilities for each division and subdivision.
 - b) Please provide a narrative explanation of any organizational changes made during the previous year.

Response:

A table (current as of 1/25/2016) detailing the number of vacant, frozen and filled FTEs in each Bureau, Division and Office is included below. This table summarizes a count of position numbers indicated by the "Schedule A." It includes a description of position number and vacancy status. An "active" (A) and "filled" (F) position number is occupied by an employee. An "active" (A) and "vacant *" (V*) position number is not occupied by an employee but is designated to be filled. An "active" (A) and "vacant" (V) position number is not occupied by an employee. A "restricted" (R) and "vacant" (V) position number is not occupied by an employee and cannot be filled because it is unfunded, underfunded, used to fund another position number or otherwise "frozen." In all, the Department is currently operating with 2,068 authorized positions. Of these, 1,936 are occupied by employees, 124 are vacant and 8 are vacant and "frozen."

Fire and EMS Department

All Bureaus, Divisions and Offices

ALL POSITIONS					
Bureau, Division or Office	Count A, F	Count A, V *	Count A, V	Count R, V	TOTAL
Office of the Fire and EMS Chief	42	0	5	4	51
(Administrative Office)	6	0	3	2	11
Budget and Accounting Office (OCFO)	12	0	0	0	12
Human Resources Office	9	0	0	1	10
Public Information Office	6	0	1	0	7
General Counsel	6	0	0	0	6
EEO and Diversity Officer	0	0	1	1	2
Labor Relations Officer	1	0	0	0	1
Program Analysis Officer	2	0	0	0	2
Emergency Operations Bureau	1,565	4	95	0	1,664
(Administrative Office)	2	0	0	0	2
Operations Division	1,409	4	92	0	1,505
Special Operations Division	152	0	3	0	155
Homeland Security Officer	2	0	0	0	2
EMS Operations Bureau	130	0	0	0	130
(Administrative Office)	3	0	0	0	3

EMS Operations	127	0	0	0	127
EMS Bureau	21	0	2	0	23
(Administrative Office)	1	0	0	0	1
EMS Medical Direction	9	0	0	0	9
EMS Quality Assurance Office	4	0	2	0	6
Health Safety and Preparedness Office	7	0	0	0	7
Support Services Bureau	95	1	10	2	108
(Administrative Office)	1	0	0	0	1
Apparatus Division	40	0	4	2	46
Property and Logistics Division	18	0	3	0	21
Training Division	21	0	2	0	23
Risk Management Division	9	0	1	0	10
Professional Standards Office	5	1	0	0	6
Compliance Review Officer	1	0	0	0	1
Technical Services Bureau	86	0	4	2	92
(Administrative Office)	1	0	0	0	1
Fire Prevention Division	60	0	3	2	65
Internal Affairs Office	2	0	1	0	3
Information Technology Office	11	0	0	0	11
Unified Communications Office	12	0	0	0	12
Fire and EMS Department (TOTAL)	1,939	5	116	8	2,068

A summary table (current as of 2/13/2016) detailing the names and titles of all senior personnel with a brief explanation of their roles and responsibilities for each Bureau, Division and Office is included below:

Fire and Emergency Medical Services Department (FY 2016)		
Fire and EMS Chief - Gregory M. Dean		
Emergency Operations Bureau		
AFC of Operations Craig Baker	Operations Division DFC Edward Pearson (P1) DFC Kenneth Moore (P2) DFC Kenneth Crosswhite (P3) DFC Robert Callahan (P4)	Coordination and management of emergency operations including EMS first response, Basic Life Support (BLS) patient transport and fire suppression activities.
	Special Operations Division DFC John Donnelly	Coordination and management of emergency operations including technical rescue, hazardous materials and marine firefighting activities.
	Homeland Security Officer DFC Derron Hawkins	Coordination and management of planning and activities to support emergency operations including preventing and preparing for catastrophic events or natural disasters.
Emergency Medical Services Operations Bureau		

AFC of EMS Edward Mills, III	EMS Operations Officer DFC Rafael Sa'adah (Acting)	Coordination and management of emergency operations including EMS Supervision, Advanced Life Support (ALS) patient transport and contracted BLS patient transport activities.
Emergency Medical Services Bureau		
Medical Director (AFC) Vacant (Physician)	Asst. Medical Director (DFC) Vacant (Physician)	Coordination and management of planning and activities to support emergency operations including medical direction, ALS training programs and EMS quality assurance.
	EMS Quality Assurance Office John Adeleye	Coordination and management of EMS quality assurance including medical decision making, patient treatment and patient care report documentation activities.
	Health Safety and Preparedness Office Sarah Roque	Coordination and management of EMS health safety and preparedness including EMS public education, EMS demand reduction and Street Calls program activities.
Support Services Bureau		
AFC of Support Services David Foust	Apparatus Division Jim Hanson (Acting)	Coordination and management of planning and activities to support business and emergency operations including procurement, maintenance and repair of Department vehicles.
	Property and Logistics Division DFC Charles Mack (Acting)	Coordination and management of planning and activities to support business and emergency operations including maintenance and repair of fire stations, procurement and distribution of supplies and equipment.
	Training Division DFC Sherrod Thomas (Acting)	Coordination and management of planning and activities to support emergency operations including recruit and cadet classes, EMS continuing education, firefighter continuing education, ALS training programs and specialized training.
	Risk Management Division DFC Fred Morris (Acting)	Coordination and management of planning and activities to support business and emergency operations including risk reduction efforts, employee safety and wellness, accident prevention and Police/Fire Clinic functions.
	Professional Standards Office DFC Brian Lee (Acting)	Coordination and management of planning and activities to support emergency operations including publishing Department rules, regulations, policies and procedures describing safe and efficient operational requirements.

	Compliance Review Officer Angela Peden	Coordination and management of assessment and analysis determining compliance with Department rules, regulations, policies and procedures supporting safe and efficient operations.
Technical Services Bureau		
AFC of Technical Services Milton Douglas	Fire Prevention Division DFC Mark Wynn	Coordination and management of planning and activities to support community risk reduction including permitting, inspections, code enforcement, prevention programs and after-fire investigations, along with State Safety Oversight (SSO) for Street Car Program rail safety.
	Internal Affairs Office Vacant	Coordination and management of investigations including criminal allegations, employee actions, emergency incidents and other events.
	Information Technology Office Edward Leonard	Coordination and management of planning and activities to support business and emergency operations including procurement, maintenance and repair of computer and network equipment, software applications and telecommunication devices.
	Unified Communications Office BFC Reginald Stowe	Coordination and management of radio and data communication activities to support emergency operations including liaison officer at the Office of Unified Communications (OUC) and the Department's Fire Operations Center.
Office of the Fire and EMS Chief (Administration)		
Chief of Staff Amy Mauro	Budget and Accounting Office (OCFO) Dan Proudfoot	Coordination and management of planning and activities to support business and emergency operations including budgeting and accounting functions.
	Human Resources Office Kevette Sullivan	Coordination and management of human resources to support business and emergency operations including hiring, payroll, employee benefits and compliance activities.
	Public Information Office Tim Wilson	Coordination and management of public information to support business and emergency operations including media communications, social media and Department website activities.
	General Counsel Marceline Alexander	Coordination and management of planning and activities to support business and emergency operations including employment, legislative and civil (legal) affairs.

	EEO and Diversity Officer Josh Henline (Acting)	Coordination and management of EEO/LGBT programs, employee inquiries and associated activities.
	Labor Relations Officer Turna Lewis	Coordination and management of planning and activities to support business and emergency operations including labor/management relationships and collective bargaining agreements.
	Program Analysis Officer Andrew Beaton	Coordination and management of planning and activities to support business and emergency operations including data, information and analytics for decision making.

The Department and Chief Dean are working closely with the Deputy Mayor of Public Safety to evaluate and improve organizational structure based on the priority goal of transforming Emergency Medical Services in the District into a premiere system. Part of this process involves better defining responsibilities and duties, along with establishing an executive leadership team to improve accountability. A list explaining organizational changes completed as of January, 2016 is detailed below. Executive leadership team positions (current as of 1/25/2016) are underlined in the list:

- A. The Assistant Fire Chief of Operations (AFC Craig Baker) is responsible for management of the Emergency Operations Bureau. Direct reports include the Operations Division, the Special Operations Division and Homeland Security. The Bureau was reorganized during the last year to better focus on EMS first response, time sensitive Basic Life Support (BLS) patient transport, fire suppression and special operations activities. Unified Communications was removed from the Bureau.
- B. The Assistant Fire Chief of Emergency Medical Services (AFC Edward Mills, III) is responsible for management of the Emergency Medical Services Operations Bureau. Direct reports include the EMS Operations Officer and coordination of EMS Supervision, time sensitive Advanced Life Support (ALS) patient transport, certain EMS training programs and contracted non-time sensitive BLS patient transport activities. The Bureau was created this year by separating the EMS Bureau into operational and administrative service components to better define responsibilities and improve accountability.
- C. The Medical Director (an AFC position currently vacant) is responsible for medical oversight of pre-hospital medical services provided by the Department and management of the Emergency Medical Services Bureau. Direct reports include the Assistant Medical Director (a DFC position currently vacant), ALS training programs, EMS quality assurance, EMS public education and EMS demand reduction activities. The Bureau was reorganized this year by separating the former EMS Bureau into operational and administrative service components to better define responsibilities and improve accountability.
- D. The Assistant Fire Chief of Support Services (AFC David Foust) is responsible for management of the Support Services Bureau. Direct reports include the Apparatus Division,

the Property and Logistics Division, the Training Division, the Risk Management Division (including the operational Safety Officer), the Professional Standards Office and Compliance Review. The Bureau was reorganized during the last year to include the Professional Standards Office and Compliance Review being incorporated into the Bureau. Human Resources and Information Technology were removed from the Bureau.

- E. The Assistant Fire Chief of Technical Services (AFC Milton Douglas) is responsible for management of the Technical Services Bureau. Direct reports include the Fire Prevention Division (including the Fire Investigations Unit), the Internal Affairs Office, the Information Technology Office and the Unified Communications Office. The Bureau was reorganized during the last year to include State Safety Oversight (SSO) for street car rail safety as part of the Fire Prevention Division, along with Unified Communications and Information Technology being incorporated into the Bureau. Compliance Review and Program Analysis were removed from the Bureau.
- F. The Chief of Staff (Ms. Amy Mauro) is responsible for Department administrative management. Direct reports include Budget and Accounting (through OCFO), Human Resources, Public Information, the General Counsel, EEO and Diversity, Labor Relations and Program Analysis. The Office was reorganized during the last year to include the former “Office of Compliance” as part of Human Resources along with Program Analysis being incorporated into the Office. “Professional Standards” was removed from the Office.

2. Please provide, as an attachment, a current Schedule A for the agency, which identifies all employees by title/position, current salaries, fringe benefits, and program. This Schedule A should also indicate if the positions are continuing/term/temporary/contract and whether they are vacant or frozen positions.

Response:

Please see the attachment for Question #2.

- a) For each vacant position, please provide the status of the agency’s efforts to fill the position, as well as the position number, the title, the program number, the activity number, the grade, the salary, and the fringe associated with each position. Please also indicate whether the position must be filled to comply with Federal or local law.**

Response:

In addition to the below, please see the attachment for Question #2(a).

Agency Code	Fiscal Year	Filled, Vacant or Frozen	Position Title	Status
FB0	16	V	Management Liaison Specialist	Filled 02/07/2015
FB0	16	V	Management Liaison Specialist	Filled 02/08/2015
FB0	16	V	FIREFIGHTER TECH - Mask Service Tech	Projected fill date 60/days
FB0	16	V	CHIEF COMMUNICATIONS OFFICER - Excepted	Applications being reviewed by hiring manager
FB0	16	V	DEPUTY FIRE CHIEF - IA	Hiring details under deliberation with Chief Dean
FB0	16	V	PARALEGAL SPECIALIST	Interviewing process
FB0	16	V	Program Analyst (Bilingual)	Projected posting date no later than 02/22/2016
FB0	16	V	STAFF ASSISTANT - Fire Chief	Applications being reviewed by hiring manager
FB0	16	V	STAFF ASSISTANT	Projected posting date no later than 02/22/2016
FB0	16	V	FIRE INVESTIGATOR - FIU3	Filled by 02/24/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	BATTALION FIRE CHIEF	Reviewing Resumes
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	SERGEANT PARAMEDIC	Hiring details under deliberation with Chief Baker
FB0	16	V	BATTALION FIRE CHIEF	Reviewing Resumes
FB0	16	V	FIREFIGHTER TECH - FOAM	Projected fill date 60/days
FB0	16	V	BATTALION FIRE CHIEF	Reviewing Resumes
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	BATTALION FIRE CHIEF	Reviewing Resumes

FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH - AIR	Projected fill date 60/days
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	LIEUTENANT - EMS	Pending discussion with Chief Baker
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH - FOAM	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH - FOAM	Projected fill date 60/days
FB0	16	V	SUPVY SUPPLY MGMT OFFICER	Projected posting date no later than 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days

FB0	16	V	LIEUTENANT	Filled on 02/21/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER PARAMEDIC TECH	Projected fill date 60/days
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	MEDICAL EQUIP WORKER	Proposed position to be converted to Supply Technician (pending approval from budget)
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	Nurse Consultant	Ready to repost pending deliberation with T. Lewis

FB0	16	V	Nurse Consultant	Ready to repost pending deliberation with T. Lewis
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER TECH	Projected fill date 60/days
FB0	16	V	ASST MARINE PILOT	Projected fill date 60/days
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start date 04/30/2016
FB0	16	V	Instructional Systems Specialist	Hiring details under deliberation A. Mauro
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER PARAMEDIC	Projected start 04/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016

FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	FIREFIGHTER EMT	Projected start date 02/22/2016
FB0	16	V	Training Instructor	Start date no later than 02/29/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
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FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	FIRE CADET	Projected start date 02/22/2016
FB0	16	V	MAINTENANCE MECHANIC SUPV	Proposed position to be downgraded to Logistic Coordinator (pending approval from budget)
FB0	16	V	HEAVY MOBILE EQUIP MECH	Projected posting date no later than 02/22/2016
FB0	16	V	MOBILE EQUIP METAL MECHANIC	Projected posting date no later than 02/22/2016
FB0	16	V	HEAVY MOBILE EQUIP REPAIRER	Projected posting date no later than 02/22/2016
FB0	16	V	Fleet Management Officer	Interviewing stage
FB0	16	V	Diversity Program Manager	Posted on 02/04/2016 closed on - 02/19/2016
FB0	16	V	Rail Safety & Facility Management	Applications being reviewed by hiring manager
FB0	16	V	AGENCY FISCAL OFFICER	Filled on 01/24/2016

b) For each filled position, please provide the employee's length of service with the agency.

Response:

Please see the attachment for Question #2(b).

3. Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

Response:

Khalid Naji-Allah, Program Analyst, was detailed to the EOM in May 2015 to support the Audio Visual needs of the EOM. The projected date of return has not been determined.

4. Please provide the Committee with:

- a) **A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY15 and FY16, to date;**

Response:

Please see the attachment for Question #4(a).

- b) **A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY15 and FY16, to date;**

Response:

In addition to the tables and chart below, please see attachment for Question 4(b).

Class	Asset User	Unit	Make	model	Year
TRK	TRUCK	735	FORD	ANTIQUE	1946
2422	VAN: CARGO STEP VAN	752	WORKHORSE	P42	1988
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	759	IH	E-450	1993
7FLI	FIRE UNIT, AERIAL LADDER	385	SEAGRAVE	TT06DA	1995
TRK	TRUCK	766	FORD	E-350	1997
SUV	SPORT UTILITY VEHICLE	772	FORD	EXPLORER	1997
7PFF	FIRE UNIT, PUMPER	109	E-1	CYC II	1998
7FLI	FIRE UNIT, AERIAL LADDER	389	SEAGRAVE	TT06DA	1998
7FLI	FIRE UNIT, AERIAL LADDER	391	SEAGRAVE	TT06DA	1998
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	606	ALF	EAGLE	1998
TRK	TRUCK	731	FORD	F-800	1998
7FAL	FIRE/EMS SEDAN FULL SIZE	044	FORD	CROWN VICTORIA	1999
7FLI	FIRE UNIT, AERIAL LADDER	392	SEAGRAVE	TT06DA	1999
7FLI	FIRE UNIT, AERIAL LADDER	393	SEAGRAVE	TT06DA	1999
TRK	TRUCK	729	FORD	CF4000L	1999
TRK	TRUCK	732	FORD	F-800	1999

7FMU	FIRE UNIT, FOAMING UNIT	733	FORD	F-800	1999
TRK	TRUCK	737	FORD	F-800	1999
TRK	TRUCK	745	CHEVROLET	SUBURBAN	1999
TRK	TRUCK	770	FORD	CLUB WAGON	1999
TRK	TRUCK	779	FORD	CLUB WAGON	1999
TRK	TRUCK	780	FORD	CLUB WAGON	1999
TRK	TRUCK	791	FORD	XL450	1999
TRK	TRUCK	799	E-1	FL80	1999
7PFF	FIRE UNIT, PUMPER	126	E-1	CYC II	2000
7PFF	FIRE UNIT, PUMPER	128	E-1	CYC II	2000
7PFF	FIRE UNIT, PUMPER	130	SEAGRAVE	TB40DD	2000
7PFF	FIRE UNIT, PUMPER	131	SEAGRAVE	TB40DD	2000
7PFF	FIRE UNIT, PUMPER	132	SEAGRAVE	TB40DD	2000
7PFF	FIRE UNIT, PUMPER	133	SEAGRAVE	TB40DD	2000
7PFF	FIRE UNIT, PUMPER	134	SEAGRAVE	TB40DD	2000
TRK	TRUCK	212	FORD	F-450	2000
TRK	TRUCK	213	FORD	F-450	2000
TRK	TRUCK	214	FORD	F-450	2000
7FLI	FIRE UNIT, AERIAL LADDER	371	PIERCE	DASH	2000
7FLI	FIRE UNIT, AERIAL LADDER	395	SEAGRAVE	TT06DA	2000
7FLI	FIRE UNIT, AERIAL LADDER	396	SEAGRAVE	TT06DA	2000
7FLI	FIRE UNIT, AERIAL LADDER	397	SEAGRAVE	TT06DA	2000
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	601	E-1	CYC II	2000
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	607	E-1	CYC II	2000
TRK	TRUCK	720	STERLING	M6500	2000
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	721	STERLING	M6500	2000
7CMV	FIRE UNIT, COMMAND VEHICLE	795	FORD	EXPEDITION	2000
7FAL	FIRE/EMS SEDAN FULL SIZE	018	FORD	CROWN VICTORIA	2001
7FAL	FIRE/EMS SEDAN FULL SIZE	024	FORD	CROWN VICTORIA	2001
7FAL	FIRE/EMS SEDAN FULL SIZE	031	FORD	CROWN VICTORIA	2001
7FLI	FIRE UNIT, AERIAL LADDER	381	E-1	135	2001
7FMU	FIRE UNIT, FOAMING UNIT	716	E-1	FUEL	2001
SUV	SPORT UTILITY VEHICLE	790	FORD	EXCURSION	2001
7PFF	FIRE UNIT, PUMPER	135	SEAGRAVE	TB40DD	2002
7PFF	FIRE UNIT, PUMPER	136	SEAGRAVE	TB40DD	2002
7PFF	FIRE UNIT, PUMPER	137	SEAGRAVE	TB40DD	2002
7PFF	FIRE UNIT, PUMPER	138	SEAGRAVE	TB40DD	2002

7PFF	FIRE UNIT, PUMPER	139	SEAGRAVE	TB40DA	2002
7PFF	FIRE UNIT, PUMPER	140	SEAGRAVE	TB40DA	2002
7PFF	FIRE UNIT, PUMPER	141	SEAGRAVE	TB40DA	2002
TRK	TRUCK	215	FORD	F-550	2002
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	604	E-1	CYCLONE	2002
7BUS	FIRE RESPONSE: MCU-COMMAND BUS	710	BLUE BIRD	TC2000	2002
TRK	TRUCK	749	FORD	F-450	2002
TRK	TRUCK	750	FORD	F-450	2002
TRK	TRUCK	751	CHEVROLET	LIFTGATE	2002
7FAL	FIRE/EMS SEDAN FULL SIZE	003	FORD	CROWN VICTORIA	2003
7FAL	FIRE/EMS SEDAN FULL SIZE	004	FORD	CROWN VICTORIA	2003
7PFF	FIRE UNIT, PUMPER	142	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	143	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	144	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	145	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	146	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	147	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	148	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	149	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	150	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	151	PIERCE	DASH	2003
7PFF	FIRE UNIT, PUMPER	152	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	153	SEAGRAVE	TB40DD	2003
7PFF	FIRE UNIT, PUMPER	155	SEAGRAVE	TB40DD	2003
7FLI	FIRE UNIT, AERIAL LADDER	301	SEAGRAVE	TOWER	2003
7FLI	FIRE UNIT, AERIAL LADDER	302	SEAGRAVE	TT06DA	2003
7FLI	FIRE UNIT, AERIAL LADDER	398	SEAGRAVE	TT06DA	2003
7FLI	FIRE UNIT, AERIAL LADDER	399	SEAGRAVE	TT06DA	2003
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	602	PIERCE	CYC II	2003
7714	TRUCK: GENERAL PURPOSE, VAN BODY	609	FORD	F-550	2003
VAN	VAN	715	CHEVROLET	ASTRO VAN	2003
VAN	VAN	717	CHEVROLET	ASTRO VAN	2003
VAN	VAN	723	CHEVROLET	ASTRO VAN	2003
7CMV	FIRE UNIT, COMMAND VEHICLE	740	FORD	EXPEDITION	2003
7CMV	FIRE UNIT, COMMAND VEHICLE	742	FORD	EXPEDITION	2003
SUV	SPORT UTILITY VEHICLE	744	FORD	EXPEDITION	2003
RESC	RESC	753	FORD	E-450	2003
RESC	RESC	754	FORD	E-450	2003

7FAL	FIRE/EMS SEDAN FULL SIZE	001	FORD	CROWN VICTORIA	2004
7FAL	FIRE/EMS SEDAN FULL SIZE	005	FORD	CROWN VICTORIA	2004
SEDN	SEDAN	006	FORD	CROWN VICTORIA	2004
AMBU	AMBULANCE	618	FORD	E-450	2004
7BUS	FIRE RESPONSE: MCU-COMMAND BUS	726	BLUE BIRD	TC2000	2004
7FAL	FIRE/EMS SEDAN FULL SIZE	007	FORD	CROWN VICTORIA	2005
7FAL	FIRE/EMS SEDAN FULL SIZE	008	FORD	CROWN VICTORIA	2005
7FAL	FIRE/EMS SEDAN FULL SIZE	009	FORD	CROWN VICTORIA	2005
7PFF	FIRE UNIT, PUMPER	156	SEAGRAVE	TB40DA	2005
7PFF	FIRE UNIT, PUMPER	157	SEAGRAVE	TB40DA	2005
7PFF	FIRE UNIT, PUMPER	158	SEAGRAVE	TB40DA	2005
7PFF	FIRE UNIT, PUMPER	159	SEAGRAVE	TB40DA	2005
7PFF	FIRE UNIT, PUMPER	160	SEAGRAVE	TB40DA	2005
7PFF	FIRE UNIT, PUMPER	161	SEAGRAVE	TB40DA	2005
SUV	SPORT UTILITY VEHICLE	246	CHEVROLET	SUBURBAN	2005
7FLI	FIRE UNIT, AERIAL LADDER	303	SEAGRAVE	TT06DA	2005
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	610	SEAGRAVE	TZ40DA	2005
7FGF	FIRE UNIT, MD TRUCK 25,000 LBS	727	CHEVROLET	C5500	2005
7FMU	FIRE UNIT, FOAMING UNIT	736	FORD	F-550	2005
7FGF	FIRE UNIT, MD TRUCK 25,000 LBS	747	CHEVROLET	C5500	2005
CCOE	FIRE UNIT, 1 TON UTILITY VAN	760	DODGE	RAM 3500	2005
CCOE	FIRE UNIT, 1 TON UTILITY VAN	762	DODGE	RAM 2500	2005
CCOE	FIRE UNIT, 1 TON UTILITY VAN	763	DODGE	RAM 2500	2005
CBTE	FIRE UNIT, MINI VAN CARGO	767	FORD	E-350	2005
CBTE	FIRE UNIT, MINI VAN CARGO	768	FORD	E-350	2005
1410	VAN: WINDOW: 7-8 PASSENGER (1/2 TON)	769	FORD	E-350	2005
7PFF	FIRE UNIT, PUMPER	162	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	163	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	165	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	166	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	167	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	168	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	169	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	170	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	171	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	172	SEAGRAVE	TB40DA	2006
7PFF	FIRE UNIT, PUMPER	173	SEAGRAVE	TB40DA	2006

7CMV	FIRE UNIT, COMMAND VEHICLE	216	CHEVROLET	TAHOE	2006
7CMV	FIRE UNIT, COMMAND VEHICLE	218	CHEVROLET	TAHOE	2006
SUV	SPORT UTILITY VEHICLE	219	CHEVROLET	TAHOE	2006
SUV	SPORT UTILITY VEHICLE	220	CHEVROLET	TAHOE	2006
7FLI	FIRE UNIT, AERIAL LADDER	304	SEAGRAVE	TT06DA	2006
7FLI	FIRE UNIT, AERIAL LADDER	305	SEAGRAVE	TT06DA	2006
SEDN	SEDAN	404	CHEVROLET	IMPALA	2006
SEDN	SEDAN	405	CHEVROLET	IMPALA	2006
SEDN	SEDAN	406	CHEVROLET	IMPALA	2006
SEDN	SEDAN	407	CHEVROLET	IMPALA	2006
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	700	CHEVROLET	C3500	2006
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	706	CHEVROLET	3500	2006
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	755	FORD	E-350SD	2006
7FZG	FIRE UNIT, HEAVY DUTY TRUCK, 25,000 LBS	756	FREIGHTLINER	AIR CMPSR	2006
7CMV	FIRE UNIT, COMMAND VEHICLE	221	CHEVROLET	TAHOE	2007
7CMV	FIRE UNIT, COMMAND VEHICLE	222	CHEVROLET	TAHOE	2007
7FGF	FIRE UNIT, MD TRUCK 25,000 LBS	224	IH	E-1	2007
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	225	CHEVROLET	TAHOE	2007
7CMV	FIRE UNIT, COMMAND VEHICLE	227	CHEVROLET	TAHOE	2007
7CMV	FIRE UNIT, COMMAND VEHICLE	228	CHEVROLET	TAHOE	2007
7CMV	FIRE UNIT, COMMAND VEHICLE	229	CHEVROLET	TAHOE	2007
7FLI	FIRE UNIT, AERIAL LADDER	306	SEAGRAVE	TT06DA	2007
CCOE	FIRE UNIT, 1 TON UTILITY VAN	719	CHEVROLET	590 TURBO	2007
8731	WRECKER, GVWR:>33,000	725	PETERBILT	357	2007
7FAL	FIRE/EMS SEDAN FULL SIZE	010	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	011	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	012	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	023	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	032	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	033	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	034	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	035	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	036	FORD	CROWN VICTORIA	2008
7FAL	FIRE/EMS SEDAN FULL SIZE	037	FORD	CROWN VICTORIA	2008
SEDN	SEDAN	038	FORD	CROWN VICTORIA	2008
7PFF	FIRE UNIT, PUMPER	174	SEAGRAVE	PUMPER	2008

7PFF	FIRE UNIT, PUMPER	175	SEAGRAVE	PUMPER	2008
7PFF	FIRE UNIT, PUMPER	176	SEAGRAVE	PUMPER	2008
1523	PICKUPS: HALF TON CREW CAB	200	CHEVROLET	3500	2008
1523	PICKUPS: HALF TON CREW CAB	201	CHEVROLET	3500	2008
1523	PICKUPS: HALF TON CREW CAB	202	CHEVROLET	3500	2008
1523	PICKUPS: HALF TON CREW CAB	203	CHEVROLET	3500	2008
1523	PICKUPS: HALF TON CREW CAB	204	CHEVROLET	3500	2008
1523	PICKUPS: HALF TON CREW CAB	205	CHEVROLET	3500	2008
7BUS	FIRE RESPONSE: MCU-COMMAND BUS	223	THOMAS	32 PASSENGER BUS	2008
7FLI	FIRE UNIT, AERIAL LADDER	307	SEAGRAVE	LADDER TRK	2008
AMBU	AMBULANCE	507	FORD	E-450SD	2008
AMBU	AMBULANCE	514	FORD	E-450SD	2008
1410	VAN: WINDOW: 7-8 PASSENGER (1/2 TON)	775	CHEVROLET	UPLANDER VAN	2008
1410	VAN: WINDOW: 7-8 PASSENGER (1/2 TON)	776	CHEVROLET	UPLANDER VAN	2008
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	822	E-1	CYCLONE	2008
SUV	SPORT UTILITY VEHICLE	230	CHEVROLET	TAHOE	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	232	CHEVROLET	SUBURBAN	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	233	CHEVROLET	SUBURBAN	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	237	CHEVROLET	SUBURBAN	2009
SUV	SPORT UTILITY VEHICLE	238	CHEVROLET	SUBURBAN	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	239	CHEVROLET	SUBURBAN	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	240	CHEVROLET	TAHOE	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	241	CHEVROLET	TAHOE	2009
1513	PICKUPS: 1/4 TON COMPACT PICKUP TRUCK	242	CHEVROLET	250 CUSTOM	2009
1523	PICKUPS: HALF TON CREW CAB	243	CHEVROLET	CHEV 2500	2009
1523	PICKUPS: HALF TON CREW CAB	244	CHEVROLET	CHEV 2500	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	245	CHEVROLET	SUBURBAN	2009
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	270	CHEVROLET	SUBURBAN	2009
7FLI	FIRE UNIT, AERIAL LADDER	308	SEAGRAVE	TT06CM	2009
7FLI	FIRE UNIT, AERIAL LADDER	309	SEAGRAVE	TT06CM	2009
AMBU	AMBULANCE	520	FORD	E-450SD	2009
AMBU	AMBULANCE	521	FORD	E-450SD	2009
AMBU	AMBULANCE	522	FORD	E-450SD	2009
AMBU	AMBULANCE	523	FORD	E-450SD	2009
1620	SPORT UTILITY VEHICLE (SUV)	835	CHEVROLET	SUBURBAN	2009
7CMV	FIRE UNIT, COMMAND VEHICLE	231	CHEVROLET	SUBURBAN	2010
7CMV	FIRE UNIT, COMMAND VEHICLE	234	CHEVROLET	SUBURBAN	2010
7CMV	FIRE UNIT, COMMAND VEHICLE	236	CHEVROLET	SUBURBAN	2010

SUV	SPORT UTILITY VEHICLE	247	CHEVROLET	TAHOE	2010
1620	SPORT UTILITY VEHICLE (SUV)	248	CHEVROLET	TAHOE	2010
ADMINVEH	Admin Vehicles	250	CHEVROLET	TAHOE	2010
ADMINVEH	Admin Vehicles	251	CHEVROLET	TAHOE	2010
1523	PICKUPS: HALF TON CREW CAB	252	CHEVROLET	SILVERADO	2010
7CMV	FIRE UNIT, COMMAND VEHICLE	253	CHEVROLET	TAHOE	2010
7CMV	FIRE UNIT, COMMAND VEHICLE	254	CHEVROLET	TAHOE	2010
7CMV	FIRE UNIT, COMMAND VEHICLE	255	CHEVROLET	TAHOE	2010
7FLI	FIRE UNIT, AERIAL LADDER	310	SEAGRAVE	TXDDCM	2010
7FLI	FIRE UNIT, AERIAL LADDER	311	SEAGRAVE	TXDDCM	2010
7FLI	FIRE UNIT, AERIAL LADDER	312	SEAGRAVE	TT06CM	2010
7FLI	FIRE UNIT, AERIAL LADDER	313	SEAGRAVE	TT06CM	2010
7FLI	FIRE UNIT, AERIAL LADDER	315	SEAGRAVE	TT05CM	2010
AMBU	AMBULANCE	525	FORD	E-450SD	2010
AMBU	AMBULANCE	526	FORD	E-450SD	2010
AMBU	AMBULANCE	527	FORD	E-450	2010
AMBU	AMBULANCE	529	FORD	E-450	2010
AMBU	AMBULANCE	530	FORD	E-450SD	2010
AMBU	AMBULANCE	531	FORD	E-450SD	2010
AMBU	AMBULANCE	532	FORD	E-450SD	2010
AMBU	AMBULANCE	533	FORD	E-450SD	2010
AMBU	AMBULANCE	534	FORD	E-450	2010
AMBU	AMBULANCE	535	FORD	E-450SD	2010
AMBU	AMBULANCE	536	FORD	E-450SD	2010
AMBU	AMBULANCE	537	FORD	E-450SD	2010
AMBU	AMBULANCE	538	FORD	E-450SD	2010
AMBU	AMBULANCE	539	FORD	E-450SD	2010
AMBU	AMBULANCE	541	INTERNATIONAL	4300 LP	2010
1523	PICKUPS: HALF TON CREW CAB	701	CHEVROLET	SILVERADO	2010
2422	VAN: CARGO STEP VAN	730	WORKHORSE	P42	2010
7PFF	FIRE UNIT, PUMPER	177	PIERCE	ARROW XT	2011
7PFF	FIRE UNIT, PUMPER	178	PIERCE	ARROW XT	2011
7PFF	FIRE UNIT, PUMPER	179	PIERCE	ARROW XT	2011
7PFF	FIRE UNIT, PUMPER	180	PIERCE	ARROW XT	2011
7PFF	FIRE UNIT, PUMPER	181	PIERCE	ARROW XT	2011
7PFF	FIRE UNIT, PUMPER	182	PIERCE	ARROW XT	2011
7CMV	FIRE UNIT, COMMAND VEHICLE	235	CHEVROLET	SUBURBAN	2011
SUV	SPORT UTILITY VEHICLE	249	CHEVROLET	TAHOE	2011
SUV	SPORT UTILITY VEHICLE	256	CHEVROLET	TAHOE	2011
SUV	SPORT UTILITY VEHICLE	257	CHEVROLET	TAHOE	2011
ADMINVEH	Admin Vehicles	258	CHEVROLET	TAHOE	2011

ADMINVEH	Admin Vehicles	259	CHEVROLET	TAHOE	2011
1620	SPORT UTILITY VEHICLE (SUV)	260	CHEVROLET	TAHOE	2011
1523	PICKUPS: HALF TON CREW CAB	408	CHEVROLET	SILVERADO	2011
1523	PICKUPS: HALF TON CREW CAB	409	CHEVROLET	SILVERADO	2011
AMBU	AMBULANCE	540	INTERNATIONAL	4300 LP	2011
7FMU	FIRE UNIT, FOAMING UNIT	702	OSHKOSK	STA 1500	2011
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	823	PIERCE	ARROW XT	2011
7FRH	FIRE UNIT, HD RECUE TRUCK 40,000 LBS	825	PIERCE	ARROW XT	2011
1320	AUTOMOBILE: COMPACT, HYBRID	050	CHEVROLET	VOLT (HYBRID)	2012
1320	AUTOMOBILE: COMPACT, HYBRID	051	CHEVROLET	VOLT (HYBRID)	2012
AMBU	AMBULANCE	542	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	543	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	544	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	545	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	546	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	547	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	548	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	549	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	550	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	551	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	552	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	553	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	554	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	555	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	556	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	557	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	558	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	559	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	560	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	561	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	562	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	563	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	567	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	568	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	569	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	570	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	571	INTERNATIONAL	4300 LP	2012
AMBU	AMBULANCE	581	INTERNATIONAL	4300 SBA 4X2	2012
7BUS	FIRE RESPONSE: MCU-COMMAND	830	IHC	44 PASS.	2012

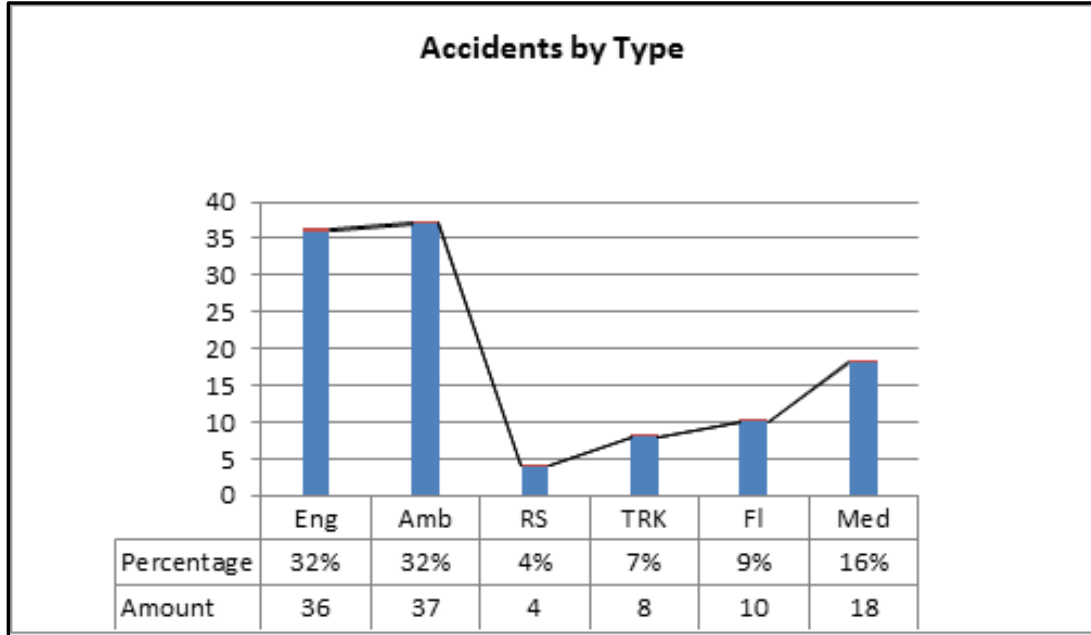
	BUS			BUS	
AMBU	AMBULANCE	564	INTERNATIONAL	4300 LP	2013
AMBU	AMBULANCE	565	INTERNATIONAL	4300 LP	2013
AMBU	AMBULANCE	566	INTERNATIONAL	4300 LP	2013
AMBU	AMBULANCE	572	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	573	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	574	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	575	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	576	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	577	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	578	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	579	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	580	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	582	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	583	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	584	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	585	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	586	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	587	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	588	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	589	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	590	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	591	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	592	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	593	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	594	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	595	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	596	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	597	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	598	INTERNATIONAL	4300 SBA	2013

				4X2	
AMBU	AMBULANCE	599	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	611	INTERNATIONAL	4300 SBA 4X2	2013
AMBU	AMBULANCE	612	INTERNATIONAL	4300 SBA 4X2	2013
WRECKM	Wreckers Marked	722	INTERNATIONAL	7600SFA	2013
7FZG	FIRE UNIT, HEAVY DUTY TRUCK, 25,000 LBS	832	FREIGHTLINER	BRODERSON	2013
7FLI	FIRE UNIT, AERIAL LADDER	314	Smeal Fire	Ladder Truck - 1200406	2014
7FLI	FIRE UNIT, AERIAL LADDER	316	Spartan ERV	TDA	2014
7FLI	FIRE UNIT, AERIAL LADDER	317	Spartan ERV	TDA	2014
7FLI	FIRE UNIT, AERIAL LADDER	318	Spartan ERV	TDA	2014
7PFF	FIRE UNIT, PUMPER	183	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	184	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	185	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	186	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	187	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	188	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	189	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	190	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	191	PIERCE	ARROW XT	2015
7PFF	FIRE UNIT, PUMPER	192	PIERCE	ARROW XT	2015
3513	PICKUP: SUPER DUTY CREW CAB	261	CHEVROLET	SILVERADO	2015
1531	PICKUPS: 3/4 TON REGULAR CAB	262	CHEVROLET	SILVERADO	2015
1520	PICKUPS: HALF TON HOT SHOT FOOD TRUCK	263	CHEVROLET	SILVERADO	2015
7CMV	FIRE UNIT, COMMAND VEHICLE	271	CHEVROLET	TAHOE	2015
7CMV	FIRE UNIT, COMMAND VEHICLE	273	CHEVROLET	TAHOE	2015
7CMV	FIRE UNIT, COMMAND VEHICLE	276	CHEVROLET	TAHOE	2015
7FAL	FIRE/EMS SEDAN FULL SIZE	299	FORD	TAURUS	2015
AMBU	AMBULANCE	501	INTERNATIONAL	4300 SBA 4X2	2015
AMBU	AMBULANCE	502	INTERNATIONAL	4300 SBA 4X2	2015
AMBU	AMBULANCE	503	INTERNATIONAL	4300 SBA 4X2	2015
7FZB	FIRE UNIT, LIGHT TRUCK 0-6000 LBS	650	CHEVROLET	SILVERADO	2015

LEASED VEHICLES

Asset Number	Location	Year	Make	model
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G10-1197M	AD	2015	DODGE	AVENGER SE
G10-1362R	FM FES	2015	Sonata	HYBRID
G10-1363R	FM DCP	2015	Sonata	HYBRID
G10-2032P	FM DPS	2014	CHEVROLET	MALIBU
G10-2033P	FM TS	2014	CHEVROLET	MALIBU
G10-2034P	FM PCS	2014	CHEVROLET	MALIBU
G10-2101P	FM HRI	2014	CHEVROLET	MALIBU
G10-2113P	FM W2	2014	CHEVROLET	MALIBU
G10-2114P	FM W78	2014	CHEVROLET	MALIBU
G10-2115P	FD HQ	2014	CHEVROLET	MALIBU
G10-2116P	FM TS	2014	CHEVROLET	MALIBU
G10-2117P	FM W1	2014	CHEVROLET	MALIBU
G10-2831R	Ward4	2015	FORD	FUSION
G10-2832R	TA	2015	FORD	FUSION
G10-2833R	tech	2015	FORD	FUSION
G10-2834R	Marsh	2015	FORD	FUSION
G10-2890r	Ward3	2015	FORD	FUSION
G10-5358M	FM TS	2013	DODGE	AVENGER SE
G10-5361M	FD HQ	2013	DODGE	AVENGER SE
G10-5362M	FD HQ	2013	DODGE	AVENGER SE
G10-5412M	R M	2015	DODGE	AVENGER SXT
G10-5416M	HQ PSO	2013	DODGE	AVENGER SE
G10-5417M	FM FES	2013	DODGE	AVENGER SE
G10-7452K	PROP	2010	FORD	FUSION
G12-0159L	FD HQP	2011	DODGE	AVENGER SE
G12-0167L	FD HQP	2011	DODGE	AVENGER SE
G12-0168L	TA	2011	DODGE	AVENGER SE
G12-0169L	HS	2011	DODGE	AVENGER SE
G12-0181L	LOG	2011	DODGE	AVENGER SE
G12-0185L	FM JUV	2011	DODGE	AVENGER SE
G12-0193L	FM W5	2009	PONTIAC	G6
G12-0204L	FM PCS	2011	DODGE	AVENGER SE
G12-0506M	AD	2015	DODGE	AVENGER SE
G41-3206P	FM TEC	2014	DODGE	GRAND CARAVAN
G41-3227P	FM W6	2014	DODGE	CARAVAN
G41-3248P	TA	2015	DODGE	CARAVAN SE
G41-3938P	FD HQ	2014	DODGE	CARAVAN
G43-3788R	FAC	2015	FORD	CARGO VAN
G43-3795R	FAC	2015	FORD	CLUB WAGON
G41-4911P	TA	2016	DODGE	CARAVAN



c) A list of employee bonuses or special award pay granted in FY15 and FY16, to date;

Response:

Please refer to the answer in Question #3 (Personnel).

d) A list of travel expenses, arranged by employee for FY15 and FY16, to date, including the justification for travel; and

Response:

Please see the attachment for Question #4(d).

e) A list of the total overtime and workers' compensation payments paid in FY15 and FY16, to date, including the number of employees who received overtime and workers' compensation payments.

Response:

In addition to the below, please see the attachment for Question #4(e).

WORKERS COMPENSATION PAYMENTS

ALLEN, KEVIN	27427.84
Baker, Jeffrey	8335.18
Barnett, Irene	12767.56
Berry, Claudettra	36955.06
Blunt, Jerrice	811.12
Brooks, Sharon	245.48
Brown, James	28927.67
CAUTHORNE, HENRY	28760.48
Elzie, Michelle	25889.06
FRAZIER, DOUGLAS	5204.72
Fudge, Talaya	5802.68
GARDNER, THOMAS	25430.46
Harner, Melissa	29550.14
Harris, Leila	2027.8
HITE, DORINDA	28025.22
HOPKINS, DANA	28886.3
HUDSON, CLAUDIA	41497.86
Humphrey, Erin	946.4
LOPEZ, HENRY	47897.54
MCCAIN, KIMBERLY	6497.86
MCLAUGHLIN, EDWARD	32307.64
Melton, Isadore	33027.66
NORDSTROM, BARBARA	49010.53
Posey, Anita	12074.61
POSNER, LAURIE	30226.97
Shaw, Kim	4696.61
SMITH, MARIE	33659.44
Somuah, Marcella	744.24
SUTHERLAND, HARVEY	27632.62
Tash, Clinton	14568.66
THOMAS, LIONEL	10051.55
Weaver, Tracye L	19083.24
WEISS, DANNY	42016.55
Grand Total	700986.75

5. With regard to the use of communication devices:

- a) What procedures are in place to track which individuals or units are assigned mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.**

Response:

When a new request for equipment or service is made, it must be approved through the chain of command before it is issued. FEMS utilizes an in-house inventory management system (DAPPR) for all IT hardware and software issuances. We have set up a tracking system so that one person orders the equipment, another receives it, and a final person authorizes payment.

FEMS utilizes the city's Fixed Cost Management System (FCMS) for inventory and billing tracking purposes for all telecom. This system requires 95% audit accuracy on active billable services in order to make any new telecom orders. All telecom requests for services are processed through the city's Request for Telecom Services (RTS) system and reviewed by OCTO and OFRM.

b) How does your agency limit the costs associated with its mobile devices?

Response:

FEMS audits the telecom costs at least once a year to ensure that there are no superfluous costs.

c) For FY15 and FY16, to date, what was the total cost including, but not limited to, equipment and service plans for mobile communications and devices?

Response:

In FY 15, the Department spent \$774,988. In FY 16, so far the monthly burn rate is approximately \$63,294 and the Department is projected to spend approximately \$759,538.

6. Please provide a chart showing your agency's approved budget and actual spending, by division, for FY16 and FY16, to date. In addition, please describe any variance between fiscal year appropriations and actual expenditures.

Response:

Please see the attachment for Question #6.

7. For FY15 and FY16, to date, please list all intra-District transfers to or from the agency.

Response:

Please see tables, below:

FY 2015 MEMORANDA OF UNDERSTANDING (MOU) - BUYER SUMMARY

FIRE AND EMERGENCY MEDICAL SERVICES

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	AMOUNT	Start Date	End Date
Fire and Emergency Medical Services (FB0)	Transfer of two (2) attorneys	204,140	12/5/2014	9/30/2015
Fire and Emergency Medical Services (FB0)	Funds for closeout and graduation services costs in support of thirty (30) cadets	118,262	12/18/2014	9/30/2015
Office of the Attorney General (OAG)	Funds to support the Police & Firefighters Retirement and Relief Board (PFRRB)	52,728	12/24/2014	9/30/2015
Office of the Attorney General (OAG)	Criminal background checks	47,025	1/13/2015	9/30/2015
Office the Chief Financial Officer (TOO)	Intergrade Computer Aid Dispatch (CAD) with Key Performance Indicators (KPI)	19,199	1/14/2015	9/30/2015
Office the Chief Financial Officer (TOO)	Intergrade phase 1 of FEMS' systems and PeopleSoft HCM application	125,000	1/14/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Reimbursement for backfilling associated with project 3FBUA3	25,715	1/16/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Provided CPR training	6,400	1/23/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Coverage of seven football games and six basketball games	15,370	2/3/2015	9/30/2015
Metropolitan Police Department (MPD)	Police and Fire Clinic (PFC) contract for period from October 1, 2015 through June 30,2015	3,035,460	3/23/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Provided CPR training	1,000	3/26/2015	9/30/2015
Metropolitan Police Department (MPD)	Police and Fire Clinic (PFC) contract for period from July 1, 2015 through September 30,2015	1,188,404	3/26/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Provided emergency medical coverage at the St. Patrick's Day Parade	2,558	3/30/2015	9/30/2015
Department of Health (DOH)	Cost for pharmaceutical procurement	128,000	4/1/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Provided emergency medical coverage at the 2015 Black History Month Swim Meet (BHMSM)	9,540	4/21/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Public Safety & Justice Cluster (PSJ) shared services	130,000	5/19/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Conducted inspections to Intermediate Care Facilities	70,000	7/29/2015	9/30/2015
Fire and Emergency Medical Services (FB0)	Reimbursement for backfilling associated with project 1FBUA4	8,065	7/30/2015	9/30/2015
District of Columbia Department of Human Resources (DCHR)	Provided training related to the Executive Leadership Program	12,000	8/3/2015	9/30/2015

TOTAL	5,198,866		
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FY 2016 MEMORANDA OF UNDERSTANDING (MOU) - BUYER SUMMARY				
FIRE AND EMERGENCY MEDICAL SERVICES				
SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	AMOUNT	Start Date	End Date
Metropolitan Police Department (MPD)	Police and Fire Clinic (PFC) contract	4,350,000		9/30/2016
Fire and Emergency Medical Services (FB0)	Port Security (Fireboat)	592,500		9/30/2016
Fire and Emergency Medical Services (FB0)	Upgrade of driving simulator	351,049		9/30/2016
Fire and Emergency Medical Services (FB0)	Inspection of children homes	100,000		9/30/2016
Fire and Emergency Medical Services (FB0)	Public Safety & Justice Cluster (PSJ) shared services	65,000		9/30/2016
Fire and Emergency Medical Services (FB0)	CPR/AED training	24,990		9/30/2016
Fire and Emergency Medical Services (FB0)	DCSAA athletic competitions	16,960		9/30/2016
Fire and Emergency Medical Services (FB0)	Reimbursement for backfilling associated with project 1FBUA5	10,500		9/30/2016
Fire and Emergency Medical Services (FB0)	Reimbursement for backfilling associated with project 1FBUA4	3,944		9/30/2016
Fire and Emergency Medical Services (FB0)	Provided CPR/AED training	400		9/30/2016
Fire and Emergency Medical Services (FB0)	Conducted inspections to Intermediate Care Facilities	71,307		9/30/2016
Fire and Emergency Medical Services (FB0)	Infectious disease/Ebola PPE	170,000		9/30/2016
Fire and Emergency Medical Services (FB0)	Funds to execute a cadet class of 15	498,750		9/30/2016
TOTAL		6,255,400		

8. For FY15 and FY16, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; and (5) expenditures of funds, including the purpose of each expenditure.

Response:

Please see the attachment for Question #8.

9. Please list each contract, procurement, lease, and grant (“contract”) awarded, entered into, extended, and option years exercised, by your agency during FY15 and FY16, to date. For each contract, please provide the following information, where applicable:
- a) The name of the contracting party;
 - b) The nature of the contract, including the end product or service;
 - c) The dollar amount of the contract, including budgeted amount and actually spent;
 - d) The term of the contract;
 - e) Whether the contract was competitively bid;
 - f) The name of the agency’s contract monitor and the results of any monitoring activity; and
 - g) Funding source.

Response:

Please see attachment for Question #9.

10. For FY15 and FY16, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

Response:

Please see the tables, below.

FEMS FY15 P-card Spending by Person and Purpose		
Name	Purpose	Total Spending

AMANADA DAVIES	Special Operations supplies	\$ 1,503
ANTONIO FOSTER	Uniforms and Personal Protective Equipment (PPE)	\$ 16,255
CHARITY KEYS	Logistics supplies and services	\$ 209,619
CHARITY KEYS	EMS supplies and services	\$ 4,896
CHARLES MACK	EMS supplies and services	\$ 6,855
CHARLES MACK	Logistics supplies and services	\$ 28,575
CHARLES STEWART	Training supplies and services	\$ 74,016
CHRISTOPHER HOLMES	Special Operations supplies and services	\$ 180,352
DAN LEAKE	Fleet parts and services	\$ 145,829
DAVID FOUST	Services Division supplies and equipment	\$ 128,586
DEANGELA MAGRUDER	Communications supplies	\$ 25,762
DEBORAH SCOTT	Fire Chief's office supplies	\$ 7,316
EDWARD LEONARD	IT supplies and services	\$ 190,039
LAUREN WILLIAMS	Training supplies and services	\$ 88,561
MARK WYNN	Special Operations supplies and services	\$ 15,300
MICHAEL JACKSON	EMS supplies and services	\$ 174,145
MICHAEL JACKSON	Logistics supplies and services	\$ 26,655
MICHAEL KNIGHT	Training supplies and services	\$ 46,478
RALPH PETERSON	Fleet parts and services	\$ 117,571
TONY FALWELL	Fire Prevention supplies and services	\$ 94,133
TOREZ MITCHELL	Fleet parts and services	\$ 171,495
Total Agency P-Card Spending, FY15		\$ 1,753,939

FEMS FY16 P-card Spending by Person and Purpose

Name	Purpose	Total Spending
AARON HAZEL	Fire Prevention supplies and services	\$ 8,287
AMANADA DAVIES	Special Operations supplies	\$ 2,321
ANTONIO FOSTER	Uniforms and Personal Protective Equipment (PPE)	\$ 4,517
CHARITY KEYS	EMS supplies and services	\$ 19,178
CHARITY KEYS	Logistics supplies and services	\$ 60,178
CHARLES MACK	Logistics supplies and services	\$ 29,395
CHARLES STEWART	Training supplies and services	\$ 19,982
CHRISTOPHER HOLMES	Special Operations supplies and services	\$ 62,844
DAN LEAKE	Fleet parts and services	\$ 54,218
DAVID FOUST	Services Division supplies and equipment	\$ 9,725
DEANGELA MAGRUDER	Communications supplies	\$ 6,569
DEBORAH SCOTT	Fire Chief's office supplies	\$ 3,532
EDWARD LEONARD	IT supplies and service	\$ 53,170

GERALD FRALEY	Logistics supplies and services	\$ 3,409
LAUREN WILLIAMS	Training supplies and services	\$ 46,155
MICHAEL JACKSON	EMS supplies and services	\$ 63,492
MICHAEL JACKSON	Logistics supplies and services	\$ 3,645
MICHAEL KNIGHT	Training supplies and services	\$ 16,493
RALPH PETERSON	Fleet parts and services	\$ 59,616
TONY FALWELL	Fire Prevention supplies and services	\$ 27,383
TOREZ MITCHELL	Fleet parts and services	\$ 76,131
Total Agency P-Card Spending, FY16 (through Jan)		\$ 630,241

11. Please list all memoranda of understanding (MOU) entered into by your agency during FY15 and FY16, to date, as well as any memoranda of understanding currently in force. For each, indicate the date entered and the termination date.

Response:

FY 2015

- 1. MOU between FEMS and OCTO.** FEMS has requested the services of OCTO's Citywide Data Warehouse (CityDW) to provide support services for the FEMS Situational Awareness Dashboard, which also includes reporting of Computer Aided Dispatch (CAD) 911 events and associated Key Performance Indicators (KPIs) via the integrated CAD/KPI dashboard. Effective Date and Duration of Agreement: October 1, 2014, through September 30, 2015.
- 2. MOU between FEMS and OCTO.** OCTO to provide support for continued Phase I integration between various FEMS applications/systems and the District's PeopleSoft HCM application. Effective Date and Duration of Agreement: The period of the MOU is from the date signed by both Parties through September 30, 2015, or, upon exhaustion of the 1000 total hours allocated under the MOU, i.e. the MOU funds run out (whichever comes first), unless terminated in writing by the Parties prior to the expiration.
- 3. MOU between FEMS, MPD AND DCHR.** DCHR's Office of the General Counsel to provide legal support to the Police and Firefighters Retirement and Relief Board in exchange for funding from MPD and FEMS for these legal services. Effective Date and Duration of Agreement: October 1, 2014 through September 30, 2015.
- 4. MOU between FEMS and DOH.** MOU establishes the terms and conditions under which DOH shall receive FY2015 funding from FEMS for comprehensive pharmacy services. Effective Date and Duration of Agreement: October 1, 2014 through September 30, 2015.
- 5. MOU between FEMS and OSSE.** FEMS to provide emergency medical coverage for the 2014 DCSAA Football Playoff Games, the 2015 DCSAA Basketball Tournament

Games and the 2015 DCSAA Pigskin Classic. Effective Date and Duration of Agreement: November 15, 2014 through September 30, 2015.

6. **MOU between FEMS and MPD.** This is a shared services agreement covering services provided at the Police and Fire Clinic and the detail of a MPD police officer to the FEMS Internal Affairs Office. Effective Date and Duration of Agreement: MOU is effective on the day that all parties affixed their signatures to the Agreement and expired on June 30, 2015.
7. **MOU between FEMS and DPR.** FEMS to provide for emergency medical coverage and services at DPR's 2015 Black History Month Swim Meet. Effective Date and Duration of Agreement: February 2, 2015 through February 28, 2015.
8. **Clinical Education Agreement between FEMS and Children's Hospital.** Pursuant to the terms of the Agreement FEMS to provide clinical training services to medical students, residents/fellows, nursing students, and nurses from CH. Effective Date and Duration of Agreement: February 12, 2015 and shall continue in force until June 30, 2019 or until terminated.
9. **MOU between FEMS and HSEMA.** HSEMA requested the services of the FEMS to administer the Water Operations Equipment project in accordance with sub grant agreement 5FBUA3. Effective Date and Duration of Agreement: September 1, 2013 through July 30, 2015. This includes the grant period from September 1, 2013 through May 31, 2015 and the grant liquidation of 60 days.
10. **MOU between FEMS and OUC.** FEMS to provide HeartSavers\CPR\AED training to 130 current OUC employees and 30 new hires. OUC employees who successfully complete the four-hour training will become CPR certified and receive a certification card that is good for two years. The period of this MOU was through September 30, 2015.
11. **Contract Modification No. 1 to MOU between MPD and FEMS.** Contract modification extends the agreement period for Health Care Services provided to FEMSD by the Police and Fire Clinic (PFC) for the remaining contract period in FY2015. The original agreement of understanding expired on June 30, 2015. This modification shall extended the service period from July 1, 2015 through September 30, 2015.
12. **MOU between FEMS and the Office of the City Administrator.** FEMS to pay the salary and fringe benefits of an OCA employee who is responsible for establishing operational goals of FEMS, and assisting in their achievement, and ensuring and assisting in the implementation of the policy goals of the Mayor. Effective Date and Duration of Agreement: The period of the Agreement is *nunc pro tunc* January 20, 2015 through September 30, 2015.
13. **MOU between FEMS and OUC.** FEMS has requested the services of the OUC to provide access to the city-wide radio system in order to achieve communications for

FEMS users and interoperability between designated District agencies and the OUC, as well as to continue providing radio maintenance for the subscriber radios currently in operation by the FEMS. Effective Date and Duration of Agreement: October 1, 2014, through September 30, 2015.

- 14. MOU between FEMS and DOH.** DOH is required to certify certain health-care facilities for compliance with federal law and regulations. FEMS to provide fire inspectors to serve as life safety code (LSC) inspectors and to conduct annual LSC inspections in Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID) and, upon request, designated Nursing Homes within twelve (12) months of the previous survey, hospitals (federal validations and recertification surveys), hospices (inpatient units), ambulatory surgical centers (recertification), and other federally certified health care facilities. Effective Date and Duration of Agreement. The period of this MOU shall be from October 1, 2014, through September 30, 2015.
- 15. MOU between FEMS and DCHR.** MOU establishes the terms and conditions for the transfer of funds from Buyer Agency to DCHR for the purpose of reimbursing DCHR for costs associated with administering an executive level learning and development program for Senior Employees. Effective Date and Duration of Agreement: July 8, 2015 through September 30, 2015.
- 16. MOU between FEMS and DCPS.** FEMS to provide a 40- hour refresher course for National Registry Emergency Medical Technicians to prepare eligible students to sit for the written and practical NREMT exam. Effective Date and Duration of Agreement: The MOU is effective from the last date of signing by the signatories below through September 30, 2015.
- 17. MOA between FEMSD, DDOT, DMV, MPD, OAG, OCME, DOH, and DCSC.** USDOT provides multi-year grants under USC Title 23 to State Transportation Officials that develop traffic safety information systems guidelines, which, for the purposes of this MOA, are achieved by establishing an organizational framework among the appropriate agencies of the District of Columbia and D.C. Superior Court. FEMS, as part of the DC Traffic Records Coordinating Committee (TRCC) entered into the MOA to be eligible to receive federal funding. Effective Date and Duration of Agreement: This MOA shall be effective upon the date the last signature is affixed hereto, and shall remain in effect for a term that shall not exceed five (5) years.
- 18. MOU between FEMS, DOC, OUC, DC National Guard, and the OCFO.** The OCFO provides financial services for the Public Safety and Justice Cluster Agencies. FEMSD pays for the OCFO's financial services provided to the PSJ Cluster Agencies out of the FEMSD budget. The PSJ Cluster Agencies are responsible for reimbursing FEMS for the PSJ Cluster Agencies' cost of financial services provided to the PSJ Cluster Agencies by the OCFO. This MOU defines the responsibilities of each Party in regard to the payment for OCFO services to the PSJ Cluster Agencies. Effective Date and Duration of Agreement: October 1, 2014 through September 30, 2015.

- 19. MOU between FEMSD and OCME.** FEMSD to identify a secure staging location where OCME can park one vehicle indefinitely. Effective Date and Duration of Agreement: August 10, 2015 through August 11, 2016 unless terminated in writing by either Party prior to the expiration of the agreement.

FY 2016

- 1. MOU between FEMS and DMPED.** DMPED to provide FEMS with a limited use, non-tenancy license for the use of a vacant property to hold a community outreach event. Effective Date and Duration of Agreement: 12:00 p.m. October 9, 2015 to 7:30 p.m. October 9, 2015.
- 2. MOU between FEMS and OAH.** FEMSD to provide OAH with HeartSavers/CPR/AED training to ten current OAH employees. OAH employees who successfully complete the 4 hour training will become CPR/AED certified and receive a certification card that is valid for two (2) years. Effective Date and Duration of Agreement: October 1, 2015 through September 30, 2016 unless terminated in writing by the Parties prior to the expiration.
- 3. MOU between FEMS and OSSE.** FEMS to provide HeartSavers/CPR/AED/1st AID training to 357 current coaches. Effective Date and Duration of Agreement: October 1, 2015 to September 30, 2016.
- 4. MOU between FEMS and DDOT.** DDOT to provide FEMS with highway safety grant funds to upgrade FEMS' existing simulator and to procure federally approved onsite safety wear. Effective Date and Duration of Agreement: The period of performance shall begin on the date the last party signs the agreement and end on September 30, 2016.
- 5. MOU between FEMS and MPD.** This is a shared services agreement covering services provided at the Police and Fire Clinic and the detail of a MPD Special Investigator. Effective Date and Duration of Agreement: The MOU is effective on the day that all parties affixed their signatures to the Agreement. The agreement shall expire on September 30, 2016.
- 6. Modification No. 2 to MOU between FEMS and Not-For-Profit Hospital Corporation.** Agreement governs the Not-For-Profit Hospital Corporation's donation of space and services to FEMS to support its controlled medication program. Effective Date and Duration of Agreement: October 1, 2015 to September 30, 2016.
- 7. MOU between FEMS, DCRA and OSSE.** OSSE to pay FEMS to conduct inspections of approximately 150 licensed child development homes and 350 child development centers annually on license renewal to confirm compliance with the Fire Code. Effective Date and Duration of Agreement: October 1, 2015 to September 30, 2016 unless terminated in writing by the Parties prior to its expiration.

- 8. MOU between FEMS and OSSE.** OSSE to transfer local funds to FEMS for providing emergency medical coverage for the 2015 DCSAA Football Playoff Games, the 2016 DCSAA Basketball Tournament Games, the 2016 DCSAA Cheerleading Competition and the 2016 DCSAA Pigskin Classic. Effective Date and Duration of Agreement: November 14, 2015 through September 30, 2016 unless terminated in writing by the Parties prior to its expiration.
- 9. MOU between FEMS and DOH.** DOH is required to certify certain health-care facilities for compliance with federal law and regulations. FEMSD to provide fire inspectors to serve as life safety code (LSC) inspectors and to conduct annual LSC inspections in Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID) and, upon request, designated nursing homes within twelve (12) months of the previous survey, hospitals (federal validations and recertification surveys), hospices (inpatient units), ambulatory surgical centers (recertification), and other federally certified health care facilities. Effective Date and Duration of Agreement. October 1, 2015, through September 30, 2016, unless terminated in writing by the Parties prior to the expiration.
- 10. MOU between FEMS and OUC.** FEMS will provide HeartSavers CPR/AED training to OUC employees. The objective of each class is to provide OUC employees with knowledge in CPR and the use of the Automatic External Defibrillators (AED). Each training course is approximately four hours. Each OUC employee who successfully completes the training will become CPR/AED certified and receive a certification card that is valid for two years. Effective Date and Duration of Agreement: October 1, 2015, through September 30, 2016, unless terminated in writing by the Parties prior to the expiration.
- 11. MOU between FEMS and HSEMA.** HSEMA is the recipient of Port Security Grant Program and is providing funds to FEMS to purchase an NFPA Class 4 Fireboat. Effective Date and Duration of Agreement: September 1, 2015 through August 31, 2018, unless terminated in writing by the Parties prior to the expiration.
- 12. Please list the ways, other than memoranda of understanding, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY15 and FY16, to date.**

Response:

Washington Metropolitan Area Transit Authority (WMATA)

Metro Training and Emergency Preparedness Activities at all levels of the agency including the adoption or completion of the items listed below:

- 2015 Metrorail Fire/Rescue Emergency Procedures Policy Agreement.
- Metrorail Incident Intake Form.
- Metrorail Regional Fire Training Plan.
- WMATA Communications Study.
- Metro Communications Study Implementation Status as of January Regional Exercises.
- Joint- Metro Transit Police/ FEMS special events planning activities and training programs.

United States Secret Service (USSS)

- Provide support in the protection of President, Vice President, First Lady and other visiting dignitaries through planning, fire prevention, protection and response activities.
- Work with the USSS as a partner in planning national special security events including the annual State of the Union Address, African Leaders Summit, Papal Visit and Nuclear Security Summit.
- Work with USSS on response plans and procedures of official residences and embassies across the city.

Federal Bureau of Investigation (FBI)

- Partner with the FBI, Washington Field Office, Weapons of Mass Destruction Coordinating Office.
- Collaborate, coordinate and engage in information sharing, planning and threat based strategy development for the prevention of, response to and mitigation of Haz Mat and WMD Incidents that may occur in the District of Columbia.
- Collaborate and coordinate planning efforts for special events including national special security events.

United States Capitol Police (USCP)

- Work with capitol police on emergency response plans and procedures at congressional buildings, Library of Congress and US Supreme Court.
- Work with capitol police to support special events on capitol grounds including the Memorial Day Concert, 4th of July Concert, numerous protests and the Police Week memorial.
- Participate in exercises with USCP, active shooter, mass casualty incidents, and Haz Mat based scenarios.

United States Capitol, Office of the Attending Physician

- Coordinate planning and medical support for special events including national special security events.

United States Capitol, Architect of the Capitol (AOC)

- Partner with the AOC to support special events planning, fire protection and life safety activities as well as pre-planning activities for technical rescues response for the US Capitol buildings and grounds.

Metropolitan Police Department (MPD)

- Provide support for special events, natural and manmade disasters, force protection, civil support, hazardous materials, chemical biological, radiological, nuclear and explosives capabilities, mass casualty Incidents, search and rescue incidents.
- Participate in joint exercises with MPD such as active shooter, mass casualty incidents, and Haz Mat based scenarios.
- Participate in active shooter and Rescue Task Force training at MPD's training academy.
- Participate in public safety response and planning activities.

United States Park Police (USPP)

- Partner with USPP to support special events, natural and manmade disasters, force protection, civil support on the National Mall and other areas within the District of Columbia.
- Participate in aircraft- emergency medical evacuation coordination activities.

Federal Protection Police (FPP)

- Partner with FPP to support special events, natural and manmade disasters, force protection and civil support for all federal buildings within the District of Columbia.
- Participate in training exercises- active shooter, mass casualty incidents, and Haz Mat based scenarios.

Council of Governments

- Participate and serve as a lead agency on regional response planning, preparedness and coordination activities through the Council of Governments.

Domestic Nuclear Detection Office

- Provide assistance to the Executive Director and numerous committee members to support the regional implementation of the Securing the Cities Program. This program is a five year federally funded project to increase the level of rad/nuke detection available to first responders in order to improve detection capability and mitigation opportunities.

Joint Forces Headquarters, National Capital Region

- Member US Marine Corps, Chemical Biological Incident Response Force.
- Support national special security events.
- Provide Support for hazardous materials, chemical biological, radiological, nuclear and explosives capabilities, mass casualty incidents, search & rescue capabilities.

- Participate in annual exercise- Capital Shield 2014, Papal Visit 2015.

Military District of Washington (MDW)

- Supports the MDW in response plans, exercises and coordination for military facilities in the District of Columbia to include the Navy Yard, Walter Reed, and Ft. McNair.

District of Columbia National Guard

- Provide support for special events, natural and manmade disasters, civil support teams, hazardous materials, chemical biological, radiological, nuclear and explosives capabilities, mass casualty incidents, search and rescue capabilities. High multi-purpose mobility vehicles support.
- Cross train with Special Operations Division.
- Participate in annual Sovereign Guardian cross- training exercises.

West Virginia National Guard

- Provide support for special events, natural and manmade disasters, civil support teams, hazardous materials, chemical biological, radiological, nuclear and explosives capabilities, mass casualty incidents, search and rescue capabilities.

Federal Emergency Management Agency (FEMA)

- Collaborate in special events planning and support activities.
- Participate in FEMA training exercises.

Army Corps of Engineers

- Partner in response planning for the Spring Valley Chemical Munitions Mitigation activities.

Department of Energy & Environment (DDOE)

- Partner with DDOE in hazardous materials release mitigation and environmental protection.
- Participate in training.
- Participate in multi- agency multi- disciple exercises OCME, FBI, MPD, DOEE – Mass Fatality Haz Mat Exercise (October 2015).

DDOT

- Member of the Life Safety and Security Working Group for the streetcars.
- Participant in “Hands on Hearts” on and table top exercises in preparation for the opening of the streetcar.

Office of the Chief Medical Examiner (OCME)

- Partnered with OCME in the development of the District's Mass Fatality Plan.
- Participate in training exercises.
- Participant - Mass Fatality Haz Mat Exercise-(October 2015).

Department of Health

- Mass Casualty Plan Development.
- Ebola Response Plan Development.
- Special Events Planning.
- Patient Tracking Development and Implementation.
- Training – Patient Tracking.
- EMS-related certifications.

AMTRAK

- Provides support to AMTRAK in implementing and testing through exercise response plans to the 1st Street Tunnel.

District of Columbia Homeland Security and Emergency Management Agency

- Participant-Hazard Identification Risk Assessment/Threat Hazard Identification Assessment and Emergency Response System working groups.
- Provides a member to support the Washington Regional Threat and Analysis Center.
- Partners in development of the District-Wide Response Plans and Exercises.
- Partners in grants management, port security, Urban Area Security Initiatives and State Homeland Grant Security Program.

National Transportation Safety Board

- Participant- L' Enfant Plaza Metro Investigation, Survival Factors Working Group.

CSX

- Participant: Response Plans, Rail Response Operations and Safety, Community Outreach Programs.

DC Water

- Attend regular meetings to improve FEMS and DC Water working relationship.
- Participant Training- Water Distribution Systems, Fire Hydrant Inspection Program.
- Provide support for Special Events, Multi- Alarms Fires, Water Flow Assessments.
- Participate in DC Water Exercises (December 2015).

ED Leaders Working Group

- Hands on Hearts initiative
- DBH

Mayor's Special Event Task Group (MSETG)

- FEMS is a participating agency of the MSETG.
- Collaborate and assist in the coordination of the District's public safety planning efforts for events.
- Provide subject matter expertise on operational planning, public safety and logistical assessments necessary to protect the public health and safety.

13. Please describe any anticipated spending pressures for FY16. Include a description of the pressure, the estimated amount, and any proposed solutions.

Response:

Please see table, below:

Fire and Emergency Medical Services Department		
FY 2016 SPENDING PRESSURE LIST		
<u>As of January 31, 2016</u>		
DESCRIPTION	PROPOSED SOLUTION	AMOUNT
In FY 2015 the "Fire Protection Service Fee" was increased from \$7,029,290 to \$10,796,000, an increase of \$3,766,710. FEMS is not budgeted for this increase in FY 2016. This fee is also known as the "Fire Hydrant Fee" and is payable to DC Water on an annual basis, per DC Municipal Regulations.	DC FEMS will be requesting \$3,766,710 in supplemental budget authority in FY 2016 to cover this fee increase.	3,766,710.00
TOTAL SPENDING PRESSURE		3,766,710.00

14. Please list all currently open capital projects, including an update on all capital projects under the agency's purview in FY15 and FY16, to date, including the

amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

- a) An update on all capital projects begun, in progress, or concluded in FY14, FY15, and FY16, to date, including the amount budgeted, actual dollars spent, and any remaining balances.**
- b) An update on all capital projects planned for FY16, FY17, FY18, FY19, FY20, and FY21.**
- c) Do the capital projects begun, in progress, or concluded in FY14, FY15, or FY16 to date have an impact on the operating budget of the agency? If so, please provide an accounting of such impact.**

Response:

In addition to the below, please see the attachment for Question #14.

With regards to the question in part c above, there are no capital projects for FY14, FY15 or FY16 to date that have an impact on the operating budget.

- 15. Please provide, as an attachment, a list of all budget enhancement requests (including, but not limited to, capital improvement needs), for FY15 and FY16, to date. For each, include a description of the need and the amount of funding requested.**

Response:

Please see attachment for Question #15.

- 16. Please list, in chronological order, every reprogramming in FY15 and FY16, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the reprogrammings for FY15 and FY16. For each reprogramming, list the date, the amount, the rationale, and the reprogramming number.**

Response:

Please see attachment for Question #16.

- 17. Please list each grant or sub-grant received by your agency in FY15 and FY16, to date. List the date, amount, and purpose of the grant or sub-grant received.**

Response:

1FBUA4- \$300,000 CBRNE Detection Maintenance Continuation 10/1/14

1FBUA5- \$700,000 CBRNE Detection Maintenance Continuation 9/1/15- 9/30/17

2014 SAFER EMW-2014-FH-00911- \$5,674,830 - Staffing for Adequate Fire and Emergency Response- for 42 firefighter paramedics.

2014 1FBPS5 Port Security Grant- \$790,000 Purchase of New Fireboat 2 (9/1/15 to 8/31/18)

18. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans (if any) are in place to continue funding?

Response:

There are 42 Firefighter Paramedic FTEs that will be dependent upon grant funds (SAFER Grant). This grant is due to expire in March of 2018. The term of the grant funding is that the agency is to stay above the application number of 1694 operational positions for the duration of the grant. Once the grant expires in 2018 the agency is required to carry all 42 FTEs on its local budget.

19. Please list all pending lawsuits that name the agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant financial liability and/or will result in a change in agency practices, and the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

Response:

Please see the table, below.

	Lawsuit Caption	Extent of Claim/Explanation of Issues	Potential Significant Risk
U.S. District Court			
1	<u>Bouknight v. District of Columbia</u> , 13–cv–2064 (U.S. District Court).	This case involves allegations that the Department created a hostile work environment and discriminated / retaliated against employee on the basis of his race (African American) in violation of Title VII and the D.C. Human Rights Act. Plaintiff seeks damages in excess of	N

		\$500,000.	
2	<u>Kennedy v. District of Columbia</u> , 13-cv-1384 (U.S. District Court).	This case involves allegations that the Department's facial hair policy violates Title VII, the Americans with Disabilities Act and 42 USC § 1981. Plaintiff seeks an unspecified amount of damages.	N
3	<u>Willis v. District of Columbia</u> , 13-cv-2061 (U.S. District Court).	This case involves allegations that the Department created a hostile work environment and discriminated / retaliated against employee on the basis of his race (African American) in violation of Title VII and the D.C. Human Rights Act. Plaintiff seeks damages in excess of \$500,000.	N
4	<u>Plummer v. District of Columbia</u> , 15-cv-2147 (U.S. District Court).	Plaintiff claims MPD officers improperly directed FEMS personnel to smash his windshield to get him out of car after he hit a neighbor's property after backing out of a pothole. Plaintiff claims he merely drove his car to his garage and fell asleep. He asserts civil rights and common-law claims alleging improper arrest and force used to get him out of his vehicle and trespass on property. Plaintiff seeks an unspecified amount of damages.	N
5	<u>Ryan v. District of Columbia</u> , 14-cv-0294 (U.S. District Court).	Plaintiff asserts First Amendment and DC Whistleblower retaliation claims based on allegations that he was denied promotion and specialized training in retaliation for alleged disclosures made about Agency practices. Plaintiff seeks at least \$100,000 in damages.	N

D.C. Circuit Court			
6	<u>Bowyer v. District of Columbia</u> , consolidated with, <u>Pennington v. District of Columbia</u> 13-7012 (D.C. Circuit Court of Appeals).	This case involves two firefighters who assert retaliation claims under Title VII, the Whistleblower's Act and the First Amendment. Plaintiffs seek equitable relief, attorney fees, and costs, but	N

		neither party claims lost wages. The trial judge dismissed the case by granting summary judgment. Plaintiffs have filed an appeal.	
7	<u>Burton et al. v. District of Columbia</u> , 15–7128, 15-7129, 15-7130, 15-7132, 15-7133, and 15-7134 (D.C. Circuit Court of Appeals).	This matter involves approximately twenty-six African-American current and former employees, who initiated a class action alleging that all African-American employees were disciplined or denied promotions due to race based discrimination including by creating a hostile work environment. Plaintiff seeks an unspecified amount in damages. The trial judge dismissed the case by granting summary judgment. Six (6) Plaintiffs have filed an appeal.	N

D.C. Superior Court			
8	<u>Pringle v. District of Columbia</u> , 2013–CA–7138 (D.C. Superior Court).	This case stems from a motor vehicle accident in which a Department ambulance allegedly struck several other vehicles while all three (3) Plaintiffs were riding as ambulance passengers. Each Plaintiff seeks damages in excess of \$100,000. In August 2015, the case was dismissed by consent; however, in January 2016, Plaintiff moved the Court to reinstate the case.	N
9	<u>Thomas v. District of Columbia</u> , 2014–CA–6348 (D.C. Superior Court).	Plaintiff alleges that Department employees negligently dropped her while carrying her on a stretcher to an ambulance. Plaintiff seeks \$1 million in damages.	N
10	<u>Mills v. District of Columbia, et al.</u> , 2015 CA 004004 (D.C. Superior Court).	Plaintiff sued the District and five (5) FEMS employees for negligence and medical malpractice after Plaintiff collapsed and FEMS members across the street allegedly did not provide assistance. Plaintiff seeks \$7.7 million in compensatory damages as well as \$7.7 million in punitive damages.	Y Plaintiff advocates for the abolishment of the public duty doctrine.

11	<u>Bell v. District of Columbia</u> , 15-CA-7959 (D.C. Superior Court).	This case stems from a motor vehicle accident in which a Department ambulance allegedly struck a metro employee helping passengers exit a bus. Plaintiff seeks \$75,000 in damages.	N
12	<u>Jackson v. District of Columbia</u> , 15-CA-6832 (D.C. Superior Court).	Vehicular accident between a FEMS vehicle and a WMATA bus on which Plaintiff was a passenger. Plaintiff originally named WMATA as the sole defendant; however, the WMATA filed a Third Party Complaint adding the District as a party defendant. WMATA seeks indemnification in the (unspecified, if any) amount awarded Plaintiff.	N
13	<u>Okoroh v. District of Columbia</u> , 15-CA-4101 (D.C. Superior Court).	Alleged failure of FEMS to properly evaluate a taxi driver who crashed his vehicle after being shot. OAG has filed a motion asking that the case be dismissed on public duty doctrine grounds. Plaintiff seeks \$15 million in damages.	N
14	<u>Reams v. District of Columbia</u> , 15-CA-4122 (D.C. Superior Court).	Plaintiff asserts negligence claims based on allegations that FEMS ambulance crew dropped her while carrying her on a stretcher. Plaintiff seeks \$1 million in damages.	N
15	<u>Minor v. District of Columbia</u> , 2015 CA 1024 (D.C. Superior Court)	Vehicular accident between Plaintiff and FEMS vehicle. Plaintiff seeks \$100,000 in damages.	N
16	<u>Smith v. District of Columbia</u> , 2015 CA 2423 (D.C. Superior Court)	Rule 1 appeal from OEA decision to affirm Department's disciplinary determination against employee.	N

D.C. Court of Appeals			
17	<u>Wright v. D.C. Fire & Emergency Medical Services</u> , 13-CV- 6711 (D.C. Court of	This case involves an alleged failure of Department employees to properly care for gunshot victim. The trial judge	N

	Appeals).	dismissed the case by granting summary judgment. Plaintiff has filed an appeal.	
18	IAFF, Local 36 v. D.C. PERB, Case No. 15-CV-1235 (D.C. Court of Appeals).	On December 24, 2015, the D.C. Public Employee Relations Board (PERB) upheld FEMS' position that Local 36's request to bargain a new compensation agreement for FY 2015 was untimely. On January 23, 2015, the Union filed a Petition for Review before the Superior Court, which affirmed PERB's decision. The Union has appealed.	N

20. Please provide the total number of administrative complaints or grievances that the agency received in FY15 and FY16, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received.

Response:

Please see the table, below.

		<u>FY 2015</u>	<u>FY 2016</u>	
<u>ADMINISTRATIVE COMPLAINTS</u>				
	OFFICE OF EMPLOYEE APPEALS (OEA)	12	3	When an employee files a Petition for Appeal with the OEA, the Agency evaluates the pleading, prepares an appropriate response, and files the response with the OEA — along with a Designation of Agency Representative form identifying the Office of the Attorney General (Personnel and Labor Relations Section) as its representative. The Agency has not changed any policies or procedures due to any OEA complaint filed in FY 2015 or FY 2016.
	EQUAL EMPLOYMENT OPPORTUNITY (EEO) OFFICE	17	5	When an employee files an EEO complaint with the Agency, the complaint is reviewed and investigated by the Agency's EEO & Diversity Manager or an external EEO counselor/officer. Although every investigation is different, the Agency reviews relevant physical evidence and obtains information including statements from the complainant, the person(s) accused, witnesses, supervisors, and any other

				<p>relevant source. Depending on the nature of the investigation, the EEO & Diversity Manager will complete an investigative report or summary. After review and investigation, the complainant is given an Exit Letter advising that s/he may file a complaint with the D.C. Office of Human Rights.</p> <p>The Agency has not changed any policies or procedures due to any EEO complaint filed in FY 2015 or FY 2016.</p>
	OFFICE OF HUMAN RIGHTS (OHR) / EQUAL EMPLOYMENT OPPORTUNITY COMMISSION (EEOC)	9	1	<p>When an employee (after receiving the aforementioned Exit Letter) files a Charge of Discrimination with the OHR / EEOC, the Agency reviews the complaint materials and submits a position statement with supporting evidence. The Agency also responds to any request for information from — and schedules witness interviews for — OHR / EEOC investigators. At the end of the investigation, OHR / EEOC will either find “cause” or “no cause” to support the complaint. In certain cases, the Agency designates the Office of Attorney General (Personnel and Labor Relations Section) as its representative.</p> <p>The Agency has not changed any policies or procedures due to any OHR / EEOC complaint filed in FY 2015 or FY 2016.</p>
	PUBLIC EMPLOYEE RELATIONS BOARD (PERB)	2	0	<p>When a labor union files a complaint with PERB, the Agency conducts an investigation and confers with the Office of Labor Relations and Collective Bargaining (OLRCB) regarding an appropriate response. OLRCB then prepares and files the response on the Agency’s behalf.</p> <p>The Agency has not changed any policies or procedures due to any PERB complaint filed in FY 2015 or FY 2016.</p>
<u>GRIEVANCES</u>		28	1	<p>The collective bargaining agreements include a negotiated procedure for addressing and resolving grievances alleging violation of the collective bargaining agreements and for disciplinary actions.</p> <p>Those employees covered by the IAFF Local 36 CBA have the right to appeal proposed adverse action for which the penalty that may be imposed is termination, demotion or a 120 hour suspension or greater to a Trial Board (Article 32, Section F) . The Trial Board is appointed by the Fire and EMS Chief and consists of two captains and two Battalion Fire Chiefs. Appeals from a Trial Board are made to the Office of Employee Appeals or to an arbitrator, as specified in the CBA and the Office of Employee Appeals regulations (59 DCR 2129, March 6, 2012). For those disciplinary actions in which the proposed penalty is less than adverse action, the</p>

				<p>appeals process is before a Battalion Fire Chief (proposed penalty is 72 hours suspension or less) or Deputy Fire Chief (proposed penalty is greater than 72 hours suspension but less than 120-hour suspension).</p> <p>Those employees covered by the AFGE Local 3721 CBA have the right to contest corrective or adverse actions through either the office of Employee Appeals or the negotiated grievance procedure (Article 30, Section B).</p> <p>No changes to agency policies or procedures have resulted from complaints or grievances received.</p>
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21. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY15 and FY16, to date, along with the agency's compliance or non-compliance with any recommendations.

Response:

Date of Letter	Tracking Number	Topic
12/21/2015	OIG-2016-0053	<p>Correspondence received from OIG regarding complaint of employee residence in Maryland.</p> <p>There were no OIG recommendations, only request for investigation.</p>

Agency Action Taken: Referred to DCFEMS HR for investigation.

Response Due Date: Close Out Date: January 28, 2016

Date of Letter	Tracking Number	Topic
11/10/2015	CS-15-0047	<p>Agency referral to OIG requesting investigation of alleged time & attendance fraud by employee.</p> <p>This matter is on-going and under investigation.</p>

Agency Action Taken: Referred to OIG for investigation.

Response Due Date:

Response Date:

Date of Letter	Tracking Number	Topic
07/08/2015	Unknown	Request for response to series of questions regarding four EMS responses in March 1015. Agency currently drafting response, due February 19, to draft report.

Agency Action Taken: Referred to General Counsel

Response Due Date: July 17, 2015

Response Date:

Date of Letter	Tracking Number	Topic
04/28/2015	CS-15-0018	Agency referral to OIG requesting investigation of alleged theft of DCF&EMS equipment by contractor.

Agency Action Taken: Referred to OIG for investigation.

Response Due Date:

Response Date:

Date of Letter	Tracking Number	Topic
03/09/2015	CS-15-0032	OIG investigating DCFEMS delay in service in the following incident: 5109 F Street, S.E.

Agency Action Taken:

Response Due Date:

Response Date:

Date of Letter	Tracking Number	Topic
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03/12/2015	CS-15-0020	OIG investigating DCFEMS delay in service in the following incident: 7 th & E Streets, S.W.
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Agency Action Taken:
Response Due Date:
Response Date:

Date of Letter	Tracking Number	Topic
03/13/2015	CS-15-0010	OIG investigating DCFEMS delay in service in the following incident: 4246 Warren Street, N.W.

Agency Action Taken:
Response Due Date:
Response Date:

Date of Letter	Tracking Number	Topic
03/17/2015	CS-15-0021	OIG investigating DCFEMS delay in service in the following incident: 2303 4 th Street, N.E.

Agency Action Taken:
Response Due Date:
Response Date:

Date of Letter	Tracking Number	Topic
February 12, 2015	N/A	D.C. Auditor Request for Report on Compliance with September 27, 2007 Task Force on Emergency Medical Services Report and Recommendations See Review of District of Columbia's Compliance with the Recommendations of the Task Force on Emergency Medical Services (The Rosenbaum Task

		Force) dated June 15, 2015 .
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Agency Action Taken: FEMS responded to a number of requests for information that were not included in formal responses sent to the D.C. Auditor.

Response Due Date: March 4, 2015 and March 11, 2015.

Response Date: March 4, 2015, March 11, 2015 and May 29, 2015.

22. Please provide, as an attachment, a copy of the agency's FY15 performance plan. Please explain which performance plan objectives were completed in FY15 and whether or not they were completed on time and within budget. If they were not, please provide an explanation.

Response:

Please see the attachment for Question #22.

23. Please provide, as an attachment, a copy of your agency's FY16 performance plan as submitted to the Office of the City Administrator.

Response:

Please see the attachment for Question #23.

24. Please provide the number of FOIA requests for FY15 and FY16, to date. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time; the estimated number of FTEs required to process requests, and the estimated number of hours spent responding to these requests.

Response:

Please see the attachment for Question #24.

25. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared, or contracted for, during FY15 and FY16, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee.

Response:

In addition to the below, please see the attachment for Question #25.

- Name: Getac Tablet Computer Summary Report – February, 2015 (please see attachment).
Status: Completed (Updated on 2/26/2015).
Purpose: Review status of Getac Tablet Computers and provide recommendations to resolve problems.
- Name: Tablet Computer and Missing ePCR Update – 2/26/2015 (please see attachment).
Status: Completed.
Purpose: Update the status of Getac Tablet Computers and reconciliation of missing ePCRs identified by the previous report.
- Name: Synthetic Cannabinoid (“K2” and “Spice”) Patient Cases (please see attachment).
Status: Ongoing, updated monthly.
Purpose: Identify and quantify impact of Synthetic Cannabinoid (“K2” and “Spice”) use on Department EMS Operations.
- Name: 2015 Employee Survey (please see attachment).
Status: Completed.
Purpose: Evaluate employee job satisfaction and identify priority areas for improvement.
- Name: FY 2016 Response Time Performance Measures (please see attachment).
Status: Completed.
Purpose: Evaluate and describe revised methodology to produce key performance indicators (KPIs) using National Fire Protection Association (NFPA) Standard 1710 (2015 Edition) response time benchmarks as part of the FY 2016 Department Performance Plan.
- Name: Analysis of EMS call and transport data for the Emergency Medical Services Advisory Committee (EMSAC) (please see attachment).
Status: Completed.
Purpose: Evaluate and describe EMS call and transport volume to support supplementing Department services by means of a third party private ambulance contractor (PAC).
- Name: FY 2015 Misconduct Allegations and Grievances Report (please see attachment).
Status: Completed.
Purpose: Summary of Equal Employment Opportunity (EEO) cases, discipline of uniformed employees and grievance cases filed by uniformed employees or collective bargaining units during FY 2015, as required by DC Official Code § 5-1032.

PERSONNEL QUESTIONS (8)

1. Please separately list each employee whose salary was \$100,000 or more in FY15 and FY16, to date. Provide the name, position number, position title, program number, activity number, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

Response:

Please see the attachment for Question #1 (Personnel).

2. Please list in descending order the top 25 overtime earners in your agency in FY15 and FY16, to date. For each, state the employee's name, position number, position title, program number, activity number, salary, fringe, and the aggregate amount of overtime pay earned.

Response:

Please see the attachment for Question #2 (Personnel).

3. For FY15 and FY16, to date, please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

Response:

There have been no bonus or special pay granted to FEMS employees during FY15. The department approved (1) special award during FY16.

Employee Name	Title	Date	Award Type	Amount	Reason
Deborah A. Bass	Staff Assistant	12/31/2015	Retirement Award	\$25,000	30/Years of Service

In accordance with the provisions of Section 1904.7 of Chapter 19 of the D.C. Personnel Regulations, Incentive awards, employees who voluntarily retire under the Civil Service Retirement System or any other District of Columbia Government retirement system may apply for a retirement award.

4. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement.

Response:

In addition to the below, please see the attachment for Question #4 (Personnel).

The collective bargaining agreement between DC Fire Fighters Association Local 36 and D.C. FEMS for FY 2011-12-13-14 remains in effect until renegotiated in accordance with Article 54, 'Effective Date, Duration, Modification and Renewal,' Section E.

The collective bargaining agreement between the American Federation of Government Employees Local 3721 and D.C. FEMS, effective through September 30, 1990, remains in effect until renegotiated in accordance with Article 35, 'Duration and finality of Agreement,' Section E.

5. Please provide the number of members currently under investigation for serious misconduct.

Response:

There are currently eighteen (18) members under investigation for serious misconduct.

a) As required by Section 514(c) of the “Firefighter Retirement While under Disciplinary Investigation Amendment Act of 2014”,[1] please outline the penalties drafted by the Department.

Response:

The Department has promulgated, on an emergency basis, the attached new sections 878 (Notification of Retirement or Resignation of a Member of the Fire and Emergency Medical Services Department) and 879 (Retirement or Resignation of a Member of the Fire and Emergency Medical Services Department While Under Disciplinary Investigation) of Title 6 (Government Personnel), Subtitle B (Personnel), Chapter 8 (Career Service) of the District of Columbia Municipal Regulations (DCMR). The regulations defer to the discretion of the Fire and EMS Chief on the imposition of penalties, depending on the discipline meted out in a given case.

6. Does the agency conduct annual performance evaluations of all its employees? Who conducts such evaluations? What steps are taken to ensure that all agency employees are meeting individual job requirements?

Response:

In FY16, the agency conducts performance evaluations of the following employees annually: Career Service Civilians, Management Supervisory Service and Excepted Service employees as well as sworn employees in the rank of Battalion Fire Chief, Deputy Fire Chief, Assistant Fire Chiefs (including the Medical Director and Chief of Staff) are evaluated using the Performance Management Program.

There are five key parts to the evaluation process:

Reviewer

- Reviews and approves the official evaluation OF Supervisor.

Supervisor

- Creates official evaluation.
- Meets with employee to discuss evaluation.
- May acknowledge that the meeting to discuss evaluation was held.
- Completes official evaluation of employee.

Employee

- Completes self-evaluation.
- Meets with supervisor to discuss evaluation.
- Acknowledges that a meeting to discuss evaluation was held (HR Advisor).

HR Advisor

- Provides guidance on the application of the performance management policy.
- Provides technical assistance.
- Monitors agency's compliance with the District's performance management policy (Department of Human Resources).

Department of Human Resources

- Provides guidance on the application of the performance management policy.
- Provides technical assistance.
- Monitors compliance with the District's performance management policy.
- Moves reviewer approved evaluations to the year-end discussion step.

Mid-Year Progress discussion is a phase that should be used to ensure individuals are meeting job requirements.

Sworn members are required to be evaluated at the rank of Captain and below by their company officers annually by January 11th for the previous calendar year. The evaluations are conducted based on five performance factors, seven behavioral traits and five supervisory factors that are important in the performance of the employee's job. Supervisor factors are used only for officers.

7. Please provide a breakdown of personnel by division according to gender, race, and ethnicity.

Response:

Please see the table, below.

Division	BF	BM	HF	HM	WF	WM	Other	Other	N/A	N/A	Total
----------	----	----	----	----	----	----	-------	-------	-----	-----	-------

							Female	Male	Female	Male	
Fire Prevention	22	20		1	1	8			1	2	55
Fleet Division	3	29		1		3					36
Human Resources	3										3
IAD	3	1									4
IT Division	2	2	1	1	1	3					10
MSO	1	1				1					3
Office of Compliance	4										4
Office of Professional Standards		5				1					6
Office of the Fire Chief	10	5			1	5		1	1		23
Office of the Medical Director	3	1	1		1						6
Operations Division	151	676	7	25	31	834		7	4	18	1753
Property Division	4	10	1			1					16
Public Information	1	4		1							6
Risk Management		1	1			1					3
Training Division	5	2				2					9
Total	212	757	11	29	35	859	0	8	6	20	1937

a) How many women currently hold the rank of captain or above?

Response:

Please see the table, below.

Fire Captain (and above)	Battalion EMS Captain (and above)
0	14

8. For each month during January 2013 - January 2015, please provide the attrition rate of sworn personnel. Please also provide the following:

Response:

Please see the table, below.

Month/Year	Firefighter	Single Role	Cadet	Totals
JAN 13	10	1	0	11
FEB 13	4	0	0	4
MAR 13	7	0	2	9
APR 13	7	0	0	7
MAY 13	9	1	0	10
JUN 13	11	0	1	12
JUL 13	2	1	0	3

AUG 13	8	0	2	10
SEP 13	2	0	5	7
OCT 13	7	0	0	7
NOV 13	5	0	0	5
DEC 13	16	0	0	16
JAN 14	5	0	0	5
FEB 14	8	0	0	8
MAR 14	4	0	1	5
APR 14	8	0	0	8
MAY 14	4	0	2	6
JUN 14	3	1	0	4
JUL 14	5	1	1	7
AUG 14	5	0	0	5
SEP 14	4	0	2	6
OCT 14	3	1	1	5
NOV 14	10	0	1	11
DEC 14	8	3	3	14
JAN 15	8	0	0	8
Total	163	9	21	193

a) The number of paramedics who left the agency for any reason, by quarter, for the period of January 2013 – January 2015;

Response:

Please see the table, below.

Month/Year	Number
JAN 13	0
FEB 13	0
MAR 13	2
APR 13	2
MAY 13	3
JUN 13	2
JUL 13	2
AUG 13	0
SEP 13	1
OCT 13	1
NOV 13	1
DEC 13	2
JAN 14	1
FEB 14	2

MAR 14	0
APR 14	0
MAY 14	0
JUN 14	1
JUL 14	3
AUG 14	1
SEP 14	0
OCT 14	3
NOV 14	0
DEC 14	3
JAN 15	1
Total	31

b) The number of departures, grouped by reason (e.g., retirement, termination, left for another Fire/EMS Department, etc.) for FY15 and FY16, to date.

Response:

Please see the table, below.

Reason	Number	Date of Separation 2
Death	1	Nov-13
Removal	3	May-16
Resignation	2	Mar-13
Resignation	1	Sep-13
Resignation	1	Jan-14
Resignation	2	Feb-14
Resignation	1	Aug-14
Resignation	3	Oct-14
Resignation	3	Dec-14
Resignation	1	Jan-15
Retirement-Disability	1	Jun-14
Retirement-Voluntary	2	Apr-13
Retirement-Voluntary	2	Jun-13
Retirement-Voluntary	2	Jul-13
Retirement-Voluntary	2	Dec-13
Retirement-Voluntary	3	Jul-14
Separation-Other	1	Oct-13

Total	31
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c) Any strategies the agency has implemented to address attrition.

Response:

1. The Department has added transport units to operations to even out the workload - improving unit hour utilization. The third party provider initiative will also address this issue.
2. The Department has reduced the practice of holding personnel over - commonly referred to as “Continuation of Duty”, and continues to make efforts in this regard.
3. The Office of the Fire/EMS Chief is increasing communication with all members, assessing the needs of the workforce, and providing a responsive environment to serve employee needs. For example, in October 2015 we issued the first employee survey since 2007 and we recently published the results. And last week, we held two town hall meetings and launched a new anonymous online feedback form for employees.
4. The Department is in the process of drafting a Leadership Development Plan to improve the promotional process and support development of stronger, more well-rounded leaders.
5. The Department is aggressively moving to fill vacancies.

AGENCY OPERATIONS – QUESTIONS (39)

- 1. Please list each new program implemented by the agency during FY15 and FY16, to date. For each initiative please provide:**
 - a) A description of the initiative;**
 - b) The funding required to implement to the initiative; and**
 - c) Any documented results of the initiative.**

Response:

Please refer to the answer to question #22 [FY 15 performance plan and PAR] for FY 2015 initiatives and to the answer to Standard question #23 for FY16 initiatives. As FY 16 initiatives are ongoing, we do not have any documented results to report yet. Many of our initiatives do not have any funding allocated to them other than the salaries of the employees who are working on them so we cannot report on, nor do we typically track, the funding required to implement the initiatives.

2. Please explain the impact on your agency of any legislation passed at the federal level during FY15 and FY16, to date, that significantly affected agency operations. If regulations are the shared responsibility of multiple agencies, please note.

Response:

We are not aware of any legislation passed at the federal level during FY 2015 and FY 2016, to date, that has impacted agency operations.

3. Please list all regulations for which the agency is responsible for oversight or implementation. Please list by chapter and subject heading, including the date of the most recent revision.

Response:

Please see the table, below.

		<u>DISTRICT OF COLUMBIA MUNICIPAL REGULATIONS¹</u>	
	Citation	Heading	Most Recent Revision
1	1 DCMR §§ 2001 – 2003 & 2099	PAYMENT FOR CARE OF POLICEMEN AND FIREMEN INJURED BY THIRD PARTIES	Final Rulemaking published at 36 DCR 798, 799 (<u>January 27, 1989</u>).
2	1 DCMR § 7200	SCHEDULE OF FEES FOR FIRE AND EMERGENCY MEDICAL SERVICES TRAINING	Final Rulemaking published at 52 DCR 2728 (<u>March 18, 2005</u>)
3	4 DCMR § 1206	LANGUAGE ACCESS ACT	Final Rulemaking published at 55 DCR 6348 (June 6, 2008); as amended by Final Rulemaking published at 61 DCR 9836 (<u>September 26,</u>

			2014).
4	4 DCMR § 1619	DISTRICT OF COLUMBIA FAMILY AND MEDICAL LEAVE ACT: EXCEPTION TO ELIGIBILITY — UNIFORMED EMPLOYEES	Notice of Final Rulemaking published at 57 DCR 10788, 10812 (November 19, 2010).
5	5E DCMR § 931	PUBLIC CHARTER SCHOOL POLICIES : APPROVAL AND OPENING OF PUBLIC CHARTER SCHOOLS	Final Rulemaking published at 48 DCR 1694, 1711-12 (February 23, 2001).
6	6B DCMR § 807	CAREER SERVICE: AGE REQUIREMENTS	Final Rulemaking published at 32 DCR 1364 (March 8, 1985); as amended by Final Rulemaking published at 53 DCR 3248 (April 21, 2006); as amended by Final Rulemaking published at 54 DCR 9556 (October 5, 2007); as amended by Final Rulemaking published at 56 DCR 6162 (August 7, 2009).
7	6B DCMR § 812	CAREER SERVICE: CAREER SERVICE EMPLOYMENT TO A CONTINUING POSITION	Final Rulemaking published at 54 DCR 725 (January 26, 2007).
8	6B DCMR § 813	CAREER SERVICE: PROBATIONARY PERIOD	Final Rulemaking published at 49 DCR 6842 (July 19, 2002); as amended by Final Rulemaking published at 54 DCR 725 (January 26, 2007); as amended by Final Rulemaking published at 54 DCR 9556 (October 5, 2007); as amended by Final Rulemaking published at 55 DCR 7731 (July 18, 2008); as amended by Final Rulemaking published at 59 DCR 8388, 8391 (July 13, 2012).
9	6B DCMR § 816	CAREER SERVICE: CAREER SERVICE EMPLOYMENT BY REINSTATEMENT	NONE PROVIDED
10	6B DCMR § 870	CAREER SERVICE: PROCESSING ENTRY- LEVEL CANDIDATES FOR FIREFIGHTER/EMERGENCY MEDICAL TECHNICIAN (EMT) AND	Final Rulemaking published at 30 DCR 2555 (May 27, 1983); as amended by Final Rulemaking published at 32 DCR 2473 (May 3, 1985); as amended by Final Rulemaking published at 33 DCR 4301 (July 18, 1986); as amended by Final Rulemaking published at 53 DCR 3248 (April 21,

		FIREFIGHTER/PARAMEDIC POSITIONS	2006); as amended by Final Rulemaking published at 56 DCR 2571 (<u>April 3, 2009</u>).
11	6B DCMR § 875	CAREER SERVICE: PROMOTION TO BATTALION FIRE CHIEF AND DEPUTY FIRE CHIEF	Final Rulemaking published at 30 DCR 4608 (August 8, 1983); as amended by Final Rulemaking published at 53 DCR 3248 (<u>April 21, 2006</u>).
12	6B DCMR § 876	CAREER SERVICE: PROCESSING CANDIDATES FOR FIRE SERGEANT, LIEUTENANT, AND CAPTAIN POSITIONS	Final Rulemaking published at 31 DCR 2215 (June 1, 1984); as amended by Final Rulemaking published at 56 DCR 2571 (<u>April 3, 2009</u>).
13	6B DCMR §§ 878 & 879	CAREER SERVICE: RETIREMENT OR RESIGNATION OF A MEMBER OF THE FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT WHILE UNDER DISCIPLINARY INVESTIGATION	This emergency rulemaking was adopted on <u>January 26, 2016</u> , and became effective on that date. The emergency rulemaking will remain in effect for up to one hundred twenty (120) days after the date of adoption, expiring on May 25, 2016, or upon publication of a Notice of Final Rulemaking in the <i>D.C. Register</i> , whichever occurs first.
14	6B DCMR § 904	GOVERNMENT PERSONNEL: EXCEPTED SERVICE POSITIONS	Final Rulemaking published at 32 DCR 2271 (April 26, 1985); as amended by Final Rulemaking published at 36 DCR 7931 (November 17, 1989); as amended by Final Rulemaking published at 47 DCR 8093 (October 6, 2000); as amended by Final Rulemaking published at 50 DCR 4743 (June 13, 2003); as amended by Final Rulemaking published at 53 DCR 5495 (July 7, 2006); as amended by Final Rulemaking published at 55 DCR 7953 (July 25, 2008); as amended by Final Rulemaking published at 61 DCR 7855 (August 1, 2014); as amended by Final Rulemaking published at 62 DCR 14869 (<u>November 13, 2015</u>).
15	6B DCMR § 920	GOVERNMENT PERSONNEL: PROMOTION TO BATTALION FIRE CHIEF AND DEPUTY FIRE CHIEF POSITIONS - FIRE AND EMERGENCY MEDICAL SERVICES DEPARTMENT	Final Rulemaking published at 53 DCR 3261 (April 21, 2006); as amended by Final Rulemaking published at 55 DCR 7953 (July 25, 2008); as amended by Final Rulemaking published at 62 DCR 14869 (<u>November 13, 2015</u>).

16	6B DCMR §§ 1000 & 1001	GOVERNMENT PERSONNEL: EXECUTIVE SERVICE	Final Rulemaking published at 47 DCR 4435 (May 26, 2000); as amended by Final Rulemaking published at 47 DCR 6224 (August 4, 2000); as amended by Final Rulemaking published at 50 DCR 4254 (May 30, 2003); as amended by Final Rulemaking published at 50 DCR 6707 (August 15, 2003); as amended by Final Rulemaking published at 51 DCR 9017 (September 17, 2004); as amended by Final Rulemaking published at 61 DCR 8761 (August 22, 2014).
17	6B DCMR § 1309	EMPLOYEE DEVELOPMENT: DETERMINING TIME IN TRAINING	Notice of Final Rulemaking published at 51 DCR 89 (January 2, 2004).
18	6B DCMR §§ 1400 – 1499	GOVERNMENT PERSONNEL: PERFORMANCE MANAGEMENT	Final Rulemaking published at 28 DCR 4961 (November 20, 1981); as amended by Final Rulemaking published at 47 DCR 5560 (July 7, 2000); as amended by Final Rulemaking published at 48 DCR 301 (January 12, 2001); as amended by Final Rulemaking published at 49 DCR 1862 (March 1, 2002); as amended by Final Rulemaking published at 50 DCR 2851 (April 11, 2003); amended by Final Rulemaking published at 52 DCR 1302 (February 11, 2005); as amended by Final Rulemaking published at 56 DCR 6164 (August 7, 2009), as corrected by Errata Notice published at 56 DCR 6993 (August 28, 2009); as amended by Final Rulemaking published at 59 DCR 8396 (July 13, 2012).
19	6B DCMR §§ 1600 – 1699	GENERAL DISCIPLINE AND GRIEVANCES	As amended by Final Rulemaking published at 47 DCR 7094 (September 1, 2000); as amended by Final Rulemaking published at 51 DCR 7951 (August 13, 2004); as amended by Final Rulemaking published at 55 DCR 1775 (February 22, 2008); as amended by Final Rulemaking published at 59 DCR 8398 (July 13, 2012).
20	6B DCMR § 1803	GIFTS FROM OUTSIDE SOURCES	Final Rulemaking published at 28 DCR 3611 (August 14, 1981); as amended by Final Rulemaking published at 30 DCR 5542 (October 28, 1983); as amended by Final Rulemaking published at 33 DCR 6794 (October 31, 1986); as amended by Final Rulemaking published at 61 DCR 3799 (April 11, 2014).

21	6B DCMR § 1901	INCENTIVE AWARDS: APPLICABILITY	Final Rulemaking published at 47 DCR 8102 (October 6, 2000); as amended by Final Rulemaking published at 50 DCR 2244 (March 14, 2003); as amended by Final Rulemaking published at 52 DCR 4430 (May 6, 2005); as amended by Final Rulemaking published at 55 DCR 4352 (<u>April 18, 2008</u>).
22	6B DCMR § 2049	HEALTH: PRE- EMPLOYMENT AND OTHER PHYSICAL EXAMINATIONS AND GENERAL MEDICAL QUALIFICATIONS REQUIREMENTS	Final Rulemaking published at 51 DCR 10422 (November 12, 2004); as amended by Final Rulemaking published at 60 DCR 15260 (<u>November 1, 2013</u>).
23	6B DCMR §§ 3901 – 3999	MANDATORY DRUG AND ALCOHOL TESTING FOR SAFETY-SENSITIVE POSITIONS	As amended by Final Rulemaking published at 56 DCR 4354 (<u>June 5, 2009</u>).
24	7 DCMR §§ 100 – 199	PUBLIC SECTOR WORKERS' COMPENSATION BENEFITS	Notice of Final Rulemaking published at 28 DCR 2307 (May 22, 1981); repealed and replaced by Final Rulemaking published at 59 DCR 8766 (<u>July 27, 2012</u>).
25	7 DCMR § 2003	OCCUPATIONAL SAFETY AND HEALTH PROGRAM : SAFETY STANDARDS AND INSPECTION REQUIREMENTS	NONE PROVIDED
26	7 DCMR § 2528	EFFECTIVE DATE OF RETIREMENT	NONE PROVIDED
27	9 DCMR § 312	INFORMATION FROM DISTRICT OF COLUMBIA AGENCIES	Regulation No. 74-35 effective December 12, 1974, 21 DCR 1643 (<u>January 20, 1975</u>), 16 DCRR § 113.
28	10A DCMR § 1114	COMMUNITY SERVICES AND FACILITIES ELEMENT 4.2 : FIRE AND EMERGENCY SERVICES	The provisions of Title 10, Part A of the DCMR are codification of the District Elements of the Comprehensive Plan for the National Capital. As such, they do not represent the organic provisions adopted by the Council of the District of Columbia. The official version of the District Elements only appears as a hard copy volume of Title 10, Part A published pursuant to section 9a of the District of Columbia Comprehensive Plan Act of 1994, effective <u>April 10, 1984</u> (D.C. Law 5-76; D.C. Official Code § 1 -301.66)) .

29	12G DCMR § 404	PROPERTY MAINTENANCE CODE SUPPLEMENT OF 2013 : OCCUPANCY LIMITS	Final Rulemaking published at 61 DCR 3196 (March 28, 2014 – Part 2); as corrected by Errata Notice published at 61 DCR 5246 (May 23, 2014). The <i>District of Columbia Property Maintenance Code</i> (2013), referred to as the “ <i>Property Maintenance Code</i> ,” consists of the 2012 edition of the <i>International Property Maintenance Code</i> , published by the International Code Council (ICC), as amended by the <i>District of Columbia Property Maintenance Code Supplement</i> (2013) (12 DCMR G).
30	12G DCMR § 707	PROPERTY MAINTENANCE CODE SUPPLEMENT OF 2013 : FIRE PROTECTION SYSTEMS	Final Rulemaking published at 61 DCR 3196 (March 28, 2014 – Part 2); as corrected by Errata Notice published at 61 DCR 5246 (May 23, 2014); as amended by Final Rulemaking published at 62 DCR 103 (January 2, 2015).
31	12H DCMR §§ H1 through HH	FIRE CODE SUPPLEMENT OF 2013	Final Rulemaking published at 61 DCR 3251 (March 28, 2014 – Part 2); as corrected by Errata Notice published at 61 DCR 5246 (May 23, 2014). The <i>District of Columbia Fire Code</i> (2013), referred to as the “ <i>Fire Code</i> ,” consists of the 2012 edition of the <i>International Fire Code</i> as amended by the <i>District of Columbia Fire Code Supplement</i> (2013) (12 DCMR H).
32	12J DCMR §§ 804, 902 & 904	EXISTING BUILDING CODE SUPPLEMENT OF 2013	Final Rulemaking published at 61 DCR 3336 (March 28, 2014 – Part 2). The <i>District of Columbia Existing Building Code</i> (2013), referred to as the “ <i>Existing Building Code</i> ,” consists of the 2012 edition of the <i>International Existing Building Code</i> as amended by the <i>District of Columbia Existing Building Code Supplement</i> (2013)(12 DCMR J)).
33	14 DCMR § 808	HOUSING CODE: CLEANLINESS, SANITATION, AND SAFETY : INSANITARY OR UNSAFE SHEDS AND FENCES	The Housing Regulations of the District of Columbia, 5G DCRR § 1205, Commissioners’ Order 55-1503 (August 11, 1955).
34	16 DCMR § 1006	SECONDHAND DEALERS AND JUNK DEALERS : DEALER’S LICENSE	Section 5 of Article 1 of the Police Regulations (May 1981); as amended by Final Rulemaking published at 59 DCR 11001 (September 21, 2012).

35	16 DCMR § 3305	HOUSING INSPECTION DIVISION INFRACTIONS	Final Rulemaking published at 52 DCR 4908 (May 27, 2005); as amended by Notice of Emergency and Proposed Rulemaking published at 58 DCR 3075 (April 8, 2011)[EXPIRED]; as amended by Notice of Emergency Rulemaking published at 58 DCR 6449 (July 29, 2011)[EXPIRED]; as amended by Notice of Emergency Rulemaking published at 58 DCR 10013 (November 25, 2011)[EXPIRED]; as amended by Notice of Final Rulemaking published at 59 DCR 776 (February 3, 2012).
36	16 DCMR § 3309	DCRA FIRE PROTECTION DIVISION INFRACTIONS	Final Rulemaking published at 52 DCR 4908 (May 27, 2005); as amended by Final Rulemaking published at 57 DCR 3096 (April 9, 2010).
37	16 DCMR § 3313	VENDING BUSINESS LICENSE INFRACTIONS	Final Rulemaking published at 60 DCR 13055 (September 20, 2013).
38	16 DCMR §§ 3400 – 3402	FIRE AND EMERGENCY MEDICAL SERVICES (EMS) DEPARTMENT INFRACTIONS	Final Rulemaking published at 52 DCR 4956 (May 27, 2005).
39	16 DCMR § 3607	NURSING FACILITY INFRACTIONS	Final Rulemaking published at 52 DCR 5010 (May 27, 2005).
40	16 DCMR § 3620	FOOD AND FOOD OPERATIONS INFRACTIONS	Final Rulemaking published at 52 DCR 5026 (May 27, 2005); as amended by Final Rulemaking published at 61 DCR 12472 (December 5, 2014); as amended by Final Rulemaking published at 62 DCR 14845 (November 13, 2015).
41	16 DCMR § 4008	UNDERGROUND STORAGE TANK INFRACTIONS	Final Rulemaking published at 61 DCR 8407 (August 15, 2014).
42	17 DCMR § 2903	ANIMAL FACILITIES : PRE- LICENSURE INSPECTION	Final Rulemaking published at 35 DCR 6630, 6631 (September 2, 1988).
43	17 DCMR § 3103	FUNERAL SERVICES ESTABLISHMENTS : PRE- LICENSURE INSPECTION	Final Rulemaking published at 39 DCR 7853, 7855 (October 23, 1992).
44	17 DCMR § 3727	BARBER AND COSMETOLOGY : ENFORCEMENT AND PENALTIES	Final Rulemaking published at 50 DCR 7699 (September 12, 2003).
45	17 DCMR § 3501	LICENSING FEES : SECURITY ALARM	Final Rulemaking published at 34 DCR 7708 (December 4, 1987), as amended by Final

		COLLATERALS	Rulemaking published at 36 DCR 6527 (<u>September 15, 1989</u>).
46	18 DCMR § 2210	VEHICLES AND TRAFFIC : EMERGENCY VEHICLES AND APPARATUS	Commissioners' Order 274, 310/949 effective September 1, 1949, 17 DCRR § 50, 101,102 (<u>October19, 1970</u>).
47	19 DCMR § 713	DEPARTMENT OF PARKS AND RECREATION : USE OF SCHOOL FACILITIES — OTHER LIMITATIONS	15 DCRR § 3.3(b), (c) (August 10, 1970 and <u>December 23, 1970</u>).
48	19 DCMR §§ 805 & 806	PUBLIC LIBRARY : USE OF MEETING ROOMS	27 DCRR § 3.1, 24 DCR 11011, 11015-17 (June 30, 1978); as amended by Final Rulemaking published at 56 DCR 8977 (November 20, 2009); as amended by Final Rulemaking published at 62 DCR 2010 (<u>February 13, 2015</u>).
49	19 DCMR §§ 1022, 1032 & 1099	HARBOR AND BOATING SAFETY	Commissioner's Order 298426/38, effective April 26, 1940, established in Article 29 of the Police Regulations of the District of Columbia; as amended by § 1, Article 29 of the Police Regulations (1955) and (1970); as amended by § 2 of the Police Regulations (1981); as amended by § 2 of the Harbor and Boat Safety Act of 1979, effective September 28, 1979 (D.C. Law 3-25; 26 DCR 497 (August 3, 1979)); as amended by §§ 2(a) and (3) of the District of Columbia Boat Titling Act of 1983, effective March 14, 1984 (D.C. Law 5-58; 30 DCR 6293 (December 9, 1983); as amended by § 30(b) of the Uniform Certificate of Title for Vessels Act of 2014, effective March 11, 2015 (D.C. Law 20-215; 61 DCR 13083 (<u>December 26, 2014</u>)).
50	19 DCMR § 1100	RECREATIONAL USE OF PUBLIC SPACE : TEMPORARY STREET CLOSINGS	Final Rulemaking published at 38 DCR 4096 (<u>July 5, 1991</u>).
51	19 DCMR §§ 1301 & 1310	AMUSEMENTS AND ENTERTAINMENT	Article 6 § 1(a) & (b) of the Police Regulations (January 1983); as amended by Fiscal Year 2011 Budget Support Act of 2010, effective September 24, 2010 (D.C. Law 18-223; 57 DCR 6242, 6267 (July 23, 2010)); as amended by the Special Event Waste Diversion Amendment Act of 2014, effective August 8, 2014 (D.C. Law 20-134; 61 DCR 6342 (<u>June 27, 2014</u>)).

52	19 DCMR § 1527	URBAN APICULTURE: BEE DISEASE	Final Rulemaking published at 62 DCR 11540 (<u>August 21, 2015</u>).
53	19 DCMR § 2026	BOXING AND WRESTLING: GENERAL RULES : PERMITS FOR EVENTS	Final Rulemaking published at 35 DCR 3710, 3717-19 (<u>May 20, 1988</u>).
54	20 DCMR § 604	AIR QUALITY - PARTICULATES : OPEN BURNING	Section 3 of the District of Columbia Air Pollution Control Act of 1984, D.C. Law 5-165, § 604, 32 DCR 565, 609 (<u>February 1, 1985</u>).
55	20 DCMR §§ 2600 – 2699	FIRE-STANDARD-COMPLIANT CIGARETTES	Final Rulemaking published at 54 DCR 10012 (<u>September 26, 2008</u>).
56	20 DCMR § 5500	UNDERGROUND STORAGE TANKS - GENERAL PROVISIONS : COMPLIANCE WITH OTHER DISTRICT LAWS	Final Rulemaking published at 40 DCR 7835, 7839 (November 12, 1993); as amended by Final Rulemaking published at 46 DCR 7699 (<u>October 1, 1999</u>).
57	20 DCMR §§ 5602 & 5603	UNDERGROUND STORAGE TANKS - TANK NOTIFICATION AND REGISTRATION, RECORDKEEPING, REPORTS, AND NOTICES	Final Rulemaking published at 40 DCR 7835, 7847 (November 12, 1993); as amended by Final Rulemaking published at 46 DCR 7699 (<u>October 1, 1999</u>).
58	20 DCMR §§ 6100, 6201 & 6203	UNDERGROUND STORAGE TANKS - OUT-OF-SERVICE AND CLOSURE OF UST SYSTEMS	Final Rulemaking published at 40 DCR 7835, 7878 (November 12, 1993); as amended by Final Rulemaking published at 46 DCR 7699 (<u>October 1, 1999</u>).
59	21 DCMR § 733	SOLID WASTE FACILITY OPERATING REQUIREMENTS	Final Rulemaking published at 43 DCR 6816, 6826 (December 20, 1996); as amended by § 3(b) of the Department of Public Health Establishment Act of 1992, effective March 13, 1993 (D.C. Law 9-182; 39 DCR 8203 (November 13, 1992)); as amended by the Solid Waste Facility Permit Amendment Act of 2014, effective <u>March 10, 2015</u> (D.C. Law 20-188; 61 DCR 12114 (November 28, 2014)).
60	22A DCMR § 3410	MENTAL HEALTH REHABILITATION SERVICES PROVIDER CERTIFICATION STANDARDS : MHRS PROVIDER QUALIFICATIONS--	Final Rulemaking published at 48 DCR 10297 (November 9, 2001); as amended by Final Rulemaking published at 51 DCR 9308 (October 1, 2004); as amended by Final Rulemaking published at 52 DCR 5682 (June 17, 2005); as amended by Final Rulemaking published at 57 DCR 10392, 10393 (November 5, 2010); as amended by Notice of Emergency and Proposed

		GENERAL	Rulemaking published at 58 DCR 1482 (February 18, 2011)[EXPIRED]; as amended by Notice of Final Rulemaking published at 58 DCR 3476, 3477 (April 22, 2011); as amended by Notice of Final Rulemaking published at 58 DCR 8366, 8367 (<u>September 30, 2011</u>).
61	22A DCMR § 6314	CERTIFICATION STANDARDS FOR SUBSTANCE USE DISORDER TREATMENT AND RECOVERY PROVIDERS : FACILITIES MANAGEMENT	Final Rulemaking published at 62 DCR 12056 (<u>September 4, 2015</u>).
62	22A DCMR §§ 7602 & 7605	DEPARTMENT OF MENTAL HEALTH OFFICER-AGENT CERTIFICATION	Final Rulemaking published at 55 DCR 007561 (<u>July 11, 2008</u>).
63	22B DCMR §§ 2002 & 2003	PUBLIC HEALTH AND MEDICINE : HOSPITALS	Notice of Final Rulemaking published at 55 DCR 8813 (<u>August 15, 2008</u>).
64	22B DCMR §§ 2603 & 2608	PUBLIC HEALTH AND MEDICINE : MATERNITY CENTERS	Notice of Final Rulemaking published at 46 DCR 2779 (March 19, 1999); as amended by Corrected Notice of Final Rulemaking published at 46 DCR 3970 (<u>April 30, 1999</u>).
65	22B DCMR § 3102	LICENSING OF HEALTH CARE AND COMMUNITY RESIDENCE FACILITIES : LICENSE REQUIREMENTS	Final Rulemaking published at 39 DCR 5098, 5099 (<u>July 10, 1992</u>).
66	22B DCMR §§ 3251 & 3259	PUBLIC HEALTH AND MEDICINE : NURSING FACILITIES	Notice of Final Rulemaking published at 49 DCR 473 (<u>January 18, 2002</u>).
67	22B DCMR §§ 3410 & 3433–3434	PUBLIC HEALTH AND MEDICINE : COMMUNITY RESIDENCE FACILITIES	Regulation No. 74-15 (June 14, 1974); as amended by the Community Residence Facilities Act of 1977 § 101(e), D.C. Law 2-35, 24 DCR 1458, 1483 (August 19, 1977); as amended by ERRATA published at 51 DCR 9308 (<u>October 1, 2004</u>).
68	22B DCMR § 3505	GROUP HOMES FOR MENTALLY RETARDED PERSONS : FIRE SAFETY	Final Rulemaking published at 39 DCR 3280, 3286 (<u>May 8, 1992</u>).
69	22B DCMR §§ 3806, 3809–3810 & 3820	PUBLIC HEALTH AND MEDICINE : COMMUNITY RESIDENCE FACILITIES	Final Rulemaking published at 42 DCR 569, 576 (<u>January 27, 1995</u>).

		FOR MENTALLY ILL PERSONS	
70	24 DCMR §§ 304, 306, 313, 315, 316 & 309	ADMINISTRATIVE PROCEDURES FOR SIDEWALK CAFES	Final Rulemaking published at 30 DCR 4346,4363 (August 26, 1983); as amended by § 4 of the District of Columbia Solid Waste Regulations Amendment Act of 1989, effective September 20, 1989 (D.C. Law 8-31; 36 DCR 4750, 4753 (July 7, 1989)); as amended by the Sidewalk Café and Summer Garden Endorsement Amendment Act of 2015, effective October 22, 2015 (D.C. Law 21-36; 62 DCR 10905, 10934 (August 14, 2015).
71	24 DCMR §§ 501, 502, 522, 523, 560 & 599	VENDORS	Regulation No. 74-39 (21 DCR 1285 (December 23, 1974)), as amended by § 2 of the Vendors Regulation Amendments Act of 1978, effective June 30, 1978 (D.C. Law 2-82, 24 DCR 9293 (May 5, 1978)); as amended by Final Rulemaking published at 31 DCR 4935 (October 5, 1984); as amended by §40 of the Department of Consumer and Regulatory Affairs Civil Infractions Act of 1985 Technical and Clarifying Amendments Act of 1990, effective March 8, 1991 (D.C. Law 8-237; 38 DCR 314, 329 (January 11, 1991)); as amended by Final Rulemaking published at 41 DCR 7787 (December 2, 1994); as amended by D.C. Act 12-256 (45 DCR 1172 (March 6, 1998)); as amended by Final Rulemaking published at 52 DCR 5953 (June 24, 2005); as amended by Final Rulemaking published at 52 DCR 8520 (September 16, 2005); as amended by Final Rulemaking published at 60 DCR 13055 (September 20, 2013).
72	24 DCMR § 720	PARADES AND PUBLIC EVENTS : SPECIAL EVENTS USER FEES	Final Rulemaking published at 43 DCR 6577 (December 13, 1996); as amended by Final Rulemaking published at 49 DCR 11562 (December 20, 2002); as amended by Fiscal Year 2011 Budget Support Act of 2010, effective September 24, 2010 (D.C. Law 18-223; 57 DCR 6242, 6267 (July 23, 2010)); as amended by Final Rulemaking published at 62 DCR 2775 (March 6, 2015).
73	24 DCMR § 808, 811, 812, 825, 827, 828 & 899	PRESIDENTIAL INAUGURATIONS	Sections 30 & 31 of the Presidential Inauguration Special Regulations and Rule of Interpretation Concerning Non-revival of Statutes Act of 1982,

			D.C. Law 4-125, 29 DCR 2093 (<u>May 21, 1982</u>).
74	24 DCMR § 1401	AGENCY REVIEW	Final Rulemaking published at 31 DCR 560, 561 (February 10, 1984); as amended by Final Rulemaking published at 34 DCR 2695, 2596 (<u>April 24, 1987</u>).
75	25A DCMR § 3702 & 3713	MOBILE STRUCTURES & TEMPORARY STANDS : FOOD AND FOOD OPERATIONS	Final Rulemaking published at 50 DCR 4394 (June 6, 2003); as amended by Final Rulemaking published at 59 DCR 13690 (<u>November 30, 2012</u>).
76	25A DCMR §§ 3703 & 4408	MOBILE STRUCTURES & TEMPORARY STANDS ADDITIONAL PREREQUISITE FOR OPERATION – HOOD SUPPRESSION SYSTEM, APPROVAL	Final Rulemaking published at 50 DCR 4394 (June 6, 2003); as amended by Final Rulemaking published at 59 DCR 13690 (<u>November 30, 2012</u>).
77	29 DCMR §§ 305, 310, 323, 341, 363, 366 & 369	PUBLIC WELFARE : CHILD DEVELOPMENT FACILITIES	Final Rulemaking published at 54 DCR 003793 (<u>April 27, 2007</u>).
78	29 DCMR § 550	EMERGENCY MEDICAL SERVICES : EMERGENCY 9-1-1 TRANSPORTATION OF PATIENTS IN THE DISTRICT OF COLUMBIA	Final Rulemaking published at 60 DCR 16569 (<u>December 6, 2013</u>).
79	29 DCMR § 567	EMERGENCY MEDICAL SERVICES : EMERGENCY AMBULANCE FEES AND BILLING	Final Rulemaking published at 60 DCR 16569 (<u>December 6, 2013</u>).
80	29 DCMR § 2322	CERTIFICATION STANDARDS FOR SUBSTANCE ABUSE TREATMENT FACILITIES AND PROGRAMS : ADMINISTRATIVE SERVICES: HEALTH AND SAFETY MANAGEMENT -- FACILITY ENVIRONMENT AND SAFETY STANDARDS	Final Rulemaking published at 47 DCR 9341 (November 24, 2000), adopting Emergency and Proposed Rulemaking published at 47 DCR 7708, 7732 (<u>September 22, 2000</u>).
81	29 DCMR § 4605	MOBILE COMMUNITY OUTREACH TREATMENT TEAM SERVICES : PHYSICAL PLANT	Final Rulemaking published at 46 DCR 6122 (<u>July 23, 1999</u>).

		REQUIREMENTS	
82	29 DCMR § 6028	FOSTER HOMES : LICENSING PROCESS	Final Rulemaking published at 48 DCR 6617 (July 27, 2001); as amended by Final Rulemaking published at 51 DCR 8609 (September 3, 2004); as amended by Final Rulemaking published at 59 DCR 10669, 10671 (<u>September 7, 2012</u>).
83	29 DCMR § 6233	LICENSING OF YOUTH SHELTERS, RUNAWAY SHELTERS, EMERGENCY CARE FACILITIES, AND YOUTH GROUP HOMES : FIRE AND CARBON MONOXIDE PROTECTION AND PREVENTION	Final Rulemaking published at 48 DCR 8675, 8713 (<u>September 21, 2001</u>).

4. Please identify all electronic databases maintained by your agency, including the following:

- a) A detailed description of the information tracked within each system;**
- b) The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and**
- c) Whether the public can be granted access to all or part of each system.**

Response:

In addition to the below, please see the following performance data dashboard on our website.

<https://statistics.fems.dc.gov:8083/app/main#/dashboards/55e70dec95b050f4ae000005?h=false&t=false&l=false&r=true&volatile=true>

Due to HIPAA (Health Insurance Portability and Accountability Act) and PII (Personally Identifiable Information) concerns, a sizable amount of FEMS data cannot be openly shared with the public. Fire reports are provided to citizens for insurance purposes, and the Department is working on providing as much of the non-sensitive data available to the public through online dashboards. The first phase of this project has been completed, allowing the public to make dynamic reports based on our agency's response performance.

FEMS Databases	USAGE	Last Configuration Change	Last Application Upgrade	Available to Public
Mission critical				
Telestaff	Used for automated shift fulfillment and staff work location	ongoing	>3 years	No
Zoll - Fire RMS	Completion of fire incident reporting	ongoing	ongoing	No
Safety Pad - EPCR	Completion of patient care reporting	ongoing	>3 years	No
Standard				
Juvenile Fire Setters	Tracks Juvenile fire setter incidents and outreach	>3 years	>3 years	No
DAPPR	Asset tracking, medication tracking, vehicle inspections	ongoing	ongoing	No
SCBA	Testing and inventory of self-contained breathing apparatus	ongoing	ongoing	No
Quick base	Various user-level apps	N/A	N/A	No
Google Docs	Various user-level apps	N/A	N/A	No
SharePoint	Leave calendars, ad-hoc websites	>6 months	>1 year	No
1-2-3 forms	Agency specific web forms	ongoing	ongoing	No
Code Stat	Stores electrocardiogram	ongoing	ongoing	No
Target Solutions	Employee web based training specific to Fire and EMS service	ongoing	>1 year	No
Sisense	Dashboard and data warehousing solution	ongoing	ongoing	Yes

5. Please identify any statutory or regulatory impediments to your agency's operations, including any outstanding legislative requirements of the agency (e.g. implementation of rulemakings).

Response:

Subtitle F, Government Family Leave Program of Fiscal Year 2015. Budget Support Second Congressional Review Emergency Act of 2014 (Act 20-566), effective January 9, 2015. The Act amended the CMPA to grant employees eight weeks of paid family leave per year for a qualifying event. As a result of the Act, the Department has experienced over a considerable percent increase in Family Medical Leave applications. This has caused the Department to back fill positions and incur overtime costs that are not budgeted. The Act also does not grant the Department the ability to cancel paid family leave in the event of a mandatory recall or an emergency.

6. Has the agency developed a formal plan to decrease reliance on overtime?

- a) If so, what does the plan entail?**
- b) Does this plan consider the recent District of Columbia Courts of Appeals' decision on the agency's overtime pay policy?**

Response:

While the Department does not have a formal plan to decrease reliance on overtime, it has two primary efforts underway to address overtime spending. First, the agency is aggressively working to fill its vacancies with the ongoing hiring of firefighter EMTs and firefighter paramedics. Filling vacancies will require less overtime spending to fill vacant seats on FEMS apparatus during every shift, as mandatory staffing requirements require full staffing of apparatus. Second, once a third party provider is in place to transport BLS patients, the Department will no longer deploy power shift units, which are currently funded entirely through overtime.

7. How did the agency collect Emergency Medical Services (EMS) fees in FY15? Will this plan be modified in FY16?

- a) Please provide the total amount of EMS fees collected in FY15 and FY16, to date.**
- b) When may the agency collect EMS fees after a patient receives an EMS bill?**
- c) How many times in FY15 and FY16, to date, did the agency collect EMS fees?**
- d) Please provide the total amount of EMS fees that the agency failed to collect in FY15.**

Response:

The Department continues to use a contracted ambulance billing service for collecting EMS fees. The contractor is paid on a percentage basis of ambulance charges collected. The Department does not anticipate modifying this plan during FY 2016.

- a) The total amount of EMS fees collected (“Net Collections”) during FY 2015 was \$24,817,328.66. The total amount of EMS fees collected (“Net Collections”) during FY 2016 (10/1/2015 to 12/31/2015) was \$6,999,126.92.
- b) Most EMS fees are collected from healthcare insurance programs (including Medicare and Medicaid) within forty five (45) days after the Department’s ambulance billing contractor submits a claim for ambulance charges. If healthcare insurance cannot be identified for a patient, an inquiry form, including a summary of ambulance charges, is mailed to the patient usually within ten (10) calendar days following the date of ambulance service. If the patient does not return the form or call the ambulance billing contractor and provide healthcare insurance information, billing invoices are mailed to the patient within thirty (30) and then sixty (60) calendar days following the date of ambulance service. Telephone calls to the patient are made by the ambulance billing contractor during the same time period. In all, most EMS fees are collected within one hundred twenty (120) calendar days following the date of ambulance service. EMS fees are considered “due and owing” and may be collected by the Department any time following the date of service.

- c) During FY 2015, the Department's ambulance billing contractor processed 117,338 patient accounts. During FY 2016 (10/1/2015 to 12/31/2015), the Department's ambulance billing contractor processed 34,186 patient accounts.
- d) During FY 2015, the Department's ambulance billing contractor processed 117,338 patient accounts, totaling \$54,345,646.10 in EMS fees billed ("Gross Charges"). Mandated "Contractual Adjustments" (including fee reductions for "allowable" charges to Medicare, Medicaid and other government insurance programs or plans) totaled \$24,704,448.64, resulting in a "Net Charges" balance of \$29,641,197.46.

During FY 2015, the Department's ambulance billing contractor collected \$24,817,328.66 in EMS fees ("Net Collections"), adjusted for refunds. The remaining unpaid balance of net outstanding charges ("Net Collections" subtracted from "Net Charges," or ambulance charges that could be collected) during FY 2015 was \$4,823,868.80.

Information reported in responding to questions was provided by the Department's ambulance billing contractor.

8. With regard to the agency's fleet, please respond to the following:

a) In table format, give the number of each type of vehicle owned and used.

Response:

Please see the table, below:

Asset Number	Location	Year	Make	Model
G10-1197M	AD	2015	DODGE	AVENGER SE
G10-1362R	FM FES	2015	Sonata	HYBRID
G10-1363R	FM DCP	2015	Sonata	HYBRID
G10-2032P	FM DPS	2014	CHEVROLET	MALIBU
G10-2033P	FM TS	2014	CHEVROLET	MALIBU
G10-2034P	FM PCS	2014	CHEVROLET	MALIBU
G10-2101P	FM HRI	2014	CHEVROLET	MALIBU
G10-2113P	FM W2	2014	CHEVROLET	MALIBU
G10-2114P	FM W78	2014	CHEVROLET	MALIBU
G10-2115P	FD HQ	2014	CHEVROLET	MALIBU
G10-2116P	FM TS	2014	CHEVROLET	MALIBU
G10-2117P	FM W1	2014	CHEVROLET	MALIBU
G10-2831R	Ward4	2015	FORD	FUSION
G10-2832R	TA	2015	FORD	FUSION
G10-2833R	tech	2015	FORD	FUSION
G10-2834R	Marsh	2015	FORD	FUSION

G10-2890r	Ward3	2015	FORD	FUSION
G10-5358M	FM TS	2013	DODGE	AVENGER SE
G10-5361M	FD HQ	2013	DODGE	AVENGER SE
G10-5362M	FD HQ	2013	DODGE	AVENGER SE
G10-5412M	R M	2015	DODGE	AVENGER SXT
G10-5416M	HQ PSO	2013	DODGE	AVENGER SE
G10-5417M	FM FES	2013	DODGE	AVENGER SE
G10-7452K	PROP	2010	FORD	FUSION
G12-0159L	FD HQP	2011	DODGE	AVENGER SE
G12-0167L	FD HQP	2011	DODGE	AVENGER SE
G12-0168L	TA	2011	DODGE	AVENGER SE
G12-0169L	HS	2011	DODGE	AVENGER SE
G12-0181L	LOG	2011	DODGE	AVENGER SE
G12-0185L	FM JUV	2011	DODGE	AVENGER SE
G12-0193L	FM W5	2009	PONTIAC	G6
G12-0204L	FM PCS	2011	DODGE	AVENGER SE
G12-0506M	AD	2015	DODGE	AVENGER SE
G41-3206P	FM TEC	2014	DODGE	GRAND CARAVAN
G41-3227P	FM W6	2014	DODGE	CARAVAN
G41-3248P	TA	2015	DODGE	CARAVAN SE
G41-3938P	FD HQ	2014	DODGE	CARAVAN
G43-3788R	FAC	2015	FORD	CARGO VAN
G43-3795R	FAC	2015	FORD	CLUB WAGON
G41-4911P	TA	2016	DODGE	CARAVAN

- b) As an attachment and in table format, list all emergency response apparatus (including Battalion Chief and EMS Supervisor “buggies”) in the agency (NOTE: please do not include leased vehicles). Provide a brief description of the vehicle (e.g., Engine-22, Ambulance 9, etc.), the model and year of the vehicle, and whether the vehicle is in regular operations or part of the reserve fleet.**

Response:

Please see the attachment for Question #8(b) (Agency Operations).

- c) How many vehicles does the agency lease? Describe, generally, the purpose of these vehicles. Include in your response an explanation of how and why leasing vehicles is most cost-effective.**

The Department currently leases forty (40) GSA vehicles as detailed in the table, above. Generally, these vehicles are used for administrative purposes including fire inspections.

The benefit of leasing these vehicles is that support functions, such as maintenance, are not handled by FEMS. Freeing the shop from performing the maintenance and support functions of the leased vehicles decreases work load. Currently, this is a significant benefit that is difficult to quantify considering the work load associated with the emergency response apparatus. Leasing becomes a balancing tool in working to match maintenance and repair capacity with capability.

9. Please provide all apparatus audits conducted in FY15 and FY16, to date.

Response:

The Department did not conduct any apparatus audits in FY15 and FY16, to date.

a) Has the agency implemented a preventative maintenance program?

Response:

Yes, the Department implemented a preventive maintenance program which includes PM inspection forms and training materials for ambulances, engines and trucks and continues to build and refine the process.

b) What are the FY16 goals for the Apparatus Division?

Response:

The Apparatus Division goals for FY 16 are:

- Reduce the average fleet age for the Engine fleet by 0.5 years
- Reduce the average fleet age on the Truck fleet by 0.8 years
- Reduce the average fleet age on the ambulance fleet by 0.36 years
- Fully staff all open positions

10. Please provide the plan and timeline to certify agency ladder trucks and engine pumpers. Include how many certifications are expired and how many certifications are valid.

Response:

Currently there are nine pumpers at vendors that will have certification tests performed prior to return. There is one ladder truck currently pending a certification test. As ladder trucks are sent to vendors for repairs they will be tested. The agency plans for purchased assets to enable a sufficient spare ratio of functional equipment to facilitate testing and certifications. As new

assets are placed into service, spare units will become available to enable units to be tested, repaired and certified.

Certification	Engines Pump Test	Ladder Trucks /Aerial Test
Total Apparatus in Fleet	64	30
In service	33	16
Valid	18	6
Expired	46	24
At vender pending certification	9	1

- a) Does the agency perform any other annual certifications for equipment, tools, or apparatus? Please list each annual certification. Please also the total number that are currently certified.**

Response:

No.

11. Please discuss the current apparatus replacement plan.

Response:

Please refer to the table below for the DCFEMS current apparatus replacement plan:

	FY16	FY17	FY18	FY19	FY20
Engines	13	10	9	7	5
Trucks	4	4	4	3	2
Squads	1	1	1	1	1
Ambulances	18	18	18	17	16
Command	3	6	6	6	6

12. Please discuss the employee structure in the apparatus division.

Response:

The civilian staff is composed of technician represented by Local 3721 of the American Federation of Government Employees. These technicians are supervised by a staff of four Foremen and one General Foreman. The Apparatus Division is supported by five Program Support Assistants, and one Inventory Management Specialist. The shop is administered by one Fleet Manager and one Assistant Fleet Manager. The Uniformed Services also liaison with the apparatus division with a Captain and Lieutenant.

- a) Are there vacancies in the apparatus division?**

Response:

Yes.

13. Does FEMS intend to standardize the fleet? How would that improve or complicate maintenance?

Response:

Yes, FEMS does desire to standardize the fleet. Standardization, attained through multiple model year equipment purchases, would narrow the scope of training required for the technicians. This would also reduce the breadth of inventory the stock room would need to maintain. Additionally, a standardized fleet facilitates better equipment understanding by the operators minimizing potential for operator error.

14. Has the agency established a paramedics' certification program in the University of District Columbia? If so, does the program meet Middle States Commission on Higher Education standards?

Response:

FEMS has not established a paramedics' certification program in the University of District Columbia.

15. How does the agency evaluate whether the Office of Unified Communications properly dispatches FEMS personnel according to dispatching protocol?

a) Please include dispatching protocol as an attachment.

Response:

DCFEMS has a continuous quality improvement program called AQUA that is formatted by Priority Dispatch. We are in the process of getting full training on this QA tool to maximize our ability to evaluate how calls are dispatched. We routinely request and listen to tapes as we review certain incidents. We have regular meetings with OUC and are involved in their training and will be involved in their retraining on EMD. This team approach has proven to be mutually beneficial and we look forward to a continued excellent working relationship with the OUC.

16. Please outline the current training program with the Office of Unfired Communications.

a) Please outline the recommendations in EMS dispatch.

b) Please discuss the difference between advice nurses in other jurisdictions and the ELO.

c) What improvements have been made and what deficiencies still exist in OUC dispatching procedures and personnel?

Response:

- Weekly meetings and daily communication between OUC leadership and FEMS leadership
- Hands Only CPR training for call takers/dispatchers and implementation of T-CPR
- Multiple meetings with Priority Dispatch to implement retraining on EMD as well as being a resource for medical questions
- Clear language by dispatchers and a decision to split the city into three quadrants making it more manageable for the dispatchers given the increased call volume
- Working on improving call data extraction and more accurate call determination assignments.
- Bi-weekly meeting between the two Directors.

17. During FY15 and FY16, how did the agency partner with OUC to improve interagency communication and training? Please include personnel or training programs currently performed by the agency.

Answer: See above?

18. Please list the number of fire inspectors, armed arson investigators, and supervisors currently assigned to the Fire Inspection Unit (FIU). Please include the length of time each member has served in the FIU.

Response:

Please see the table, below.

FIU Member	Position	Time In Unit
Lt. Adam Young	Unit Commander-Armed	11 years
Invest. Rodney Taylor	Fire Investigator/ K-9 Armed	10 years
Invest. Scott Ford	Fire Investigator/Armed	9 years
Invest Tomi Rucker	Fire Investigator/Armed	9 years
Invest. James Taylor	Fire Investigator/Armed	9 years
Invest. Kenneth Kittrell	Fire Investigator/Armed	9 years

Invest. Scott Wilson	Fire Investigator/K-9 Armed	7 years
Invest. JaDonna Sanders	Fire Investigator	6 years 6 months
Invest. Gala McDougal	Fire Investigator/ MPD to be Armed	6 years 6 months
Invest. Chris Somers	Fire Investigator/ Armed	6 years 6 months
Invest. Whitney Ward	Fire Investigator/ MPD to be Armed	2 years 1 month
Invest. Anne Guglik	Fire Investigator	2 years 1 months
Invest. Donovan Sanchez	Fire Investigator	1 year 3 months
Invest. Hakim Carroll	Fire Investigator/ MPD to be Armed	1 year 8 months
Invest. Bryan Godfrey	Fire Investigator	1 years 8 months
Invest. Vacancy	Fire Investigator Vacancy	Exam given 1/22/16

a) Please state the current rate of arson closures within the agency in FY15 and FY16, to date.

Response:

The current rate of arson closures for the agency in FY15 and FY16 to date:

Arson Closure Rate FY15	7.5%
Arson Closure Rate FY16 (TD)	9.0%

According to the 2004 FBI UCR Handbook, “arson” is a property crime defined as “any willful or malicious burning or attempting to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.” “Arson” includes “structural,” “mobile” or “other” property classifications.

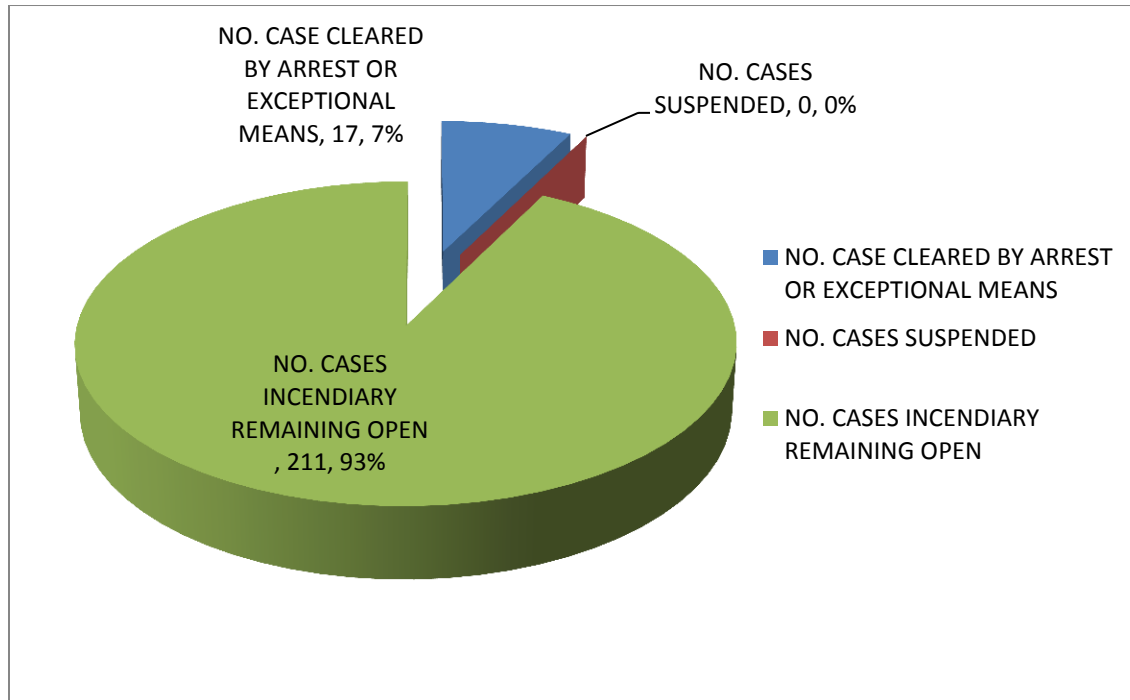
An “arson” offense is cleared by arrest “when at least one person is (1) arrested, (2) charged with the commission of the offense, and (3) turned over to the court for prosecution (whether following arrest, court summons, or police notice).” An “arson” offense cleared by exceptional means is when (1) the “identity of the offender” can be “definitely established” during the investigation, (2) enough information exists to “support an arrest, charge, and turning over to the court for prosecution,” (3) “the exact location of the offender (is) known so the subject (can) be taken into custody now,” and (4) “some reason, outside law enforcement control,” exists “that precludes arresting, charging, and prosecuting the offender.” FEMS uses the FBI Uniformed Crime Reporting (UCR) Section 8 arson offenses reporting standard.

b) Please include the total number of cases investigated, the total number of cases closed, and the total number of cases pending.

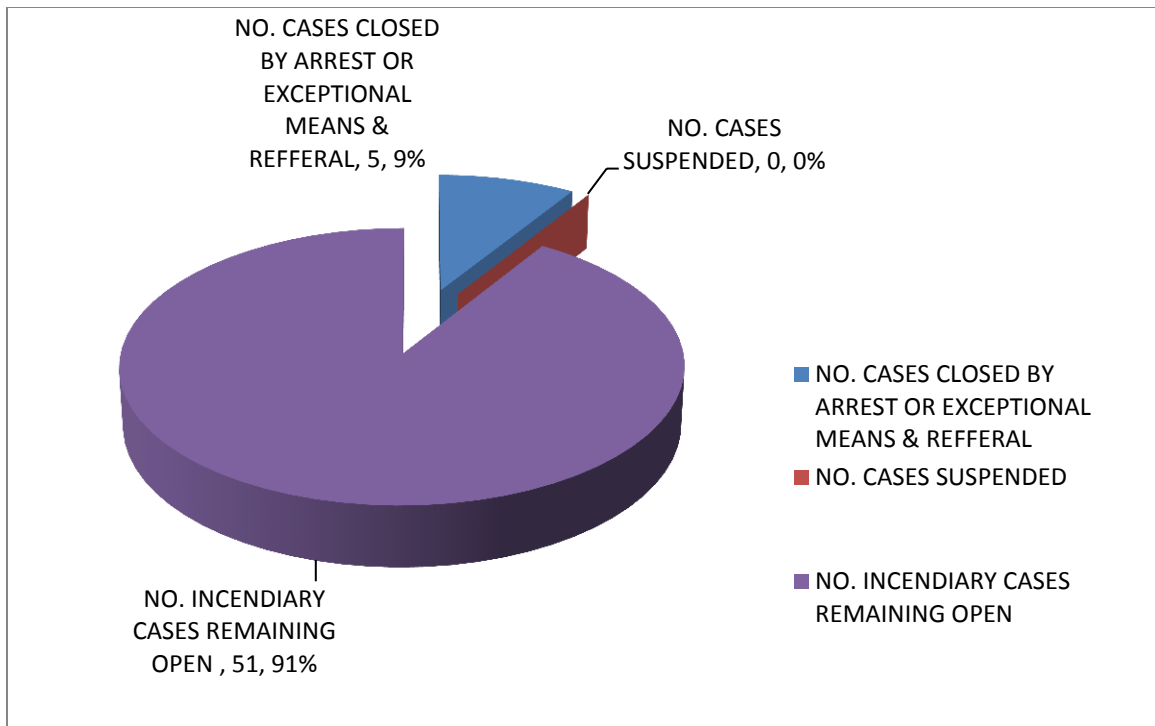
Response:

Please see the charts, below.

**FEMS FIRE INVESTIGATIONS INCENDIARY/ ARSON FIRE CASE MANAGEMENT
FY 2015 - 228 CASES**



**FEMS FIRE INVESTIGATIONS INCENDIARY/ ARSON FIRE CASE MANAGEMENT
FY 2016 (OCTOBER – JANUARY) - 56 CASES**



c) How many arson cases have resulted in arrest in FY14, FY15, and FY16, to date?

Response:

The numbers of cases that have resulted in arrest for the Fiscal Years requested are as follows:

Fiscal Year 2014:	26 Cases
Fiscal Year 2015:	17 Cases
Fiscal Year 2016 (TD):	5 Cases

19. Please discuss radio channel encryption. Does channel encryption impact the agency's ability to receive mutual aid?

a) What is the agency's role in ensuring all control centers are able to communicate with the agency's encrypted devices?

Response:

The Department has reduced encryption to a limited number of channels. All primary dispatch channels and the most common tactical operations channels are not encrypted. Our mutual partners have access to these channels without special technical procedures. Tactical channels

on the “Zero-Alpha, Bravo and Charlie” zones are encrypted and are normally used for pre-determined specialized or sensitive operations or for incidents that may evolve into sensitive ops at DCFEMS determination or MPD’s request.

20. Please describe how sexual harassment allegations are investigated and processed.

Response:

When an employee files a complaint of sexual harassment with the Department, the complaint is reviewed and investigated by the Department’s EEO & Diversity Manager and/or Office of Internal Affairs. Although every investigation is different, the Department reviews relevant physical evidence and obtains information including statements from the complainant, the person accused, witnesses, supervisors, and any other relevant source. Depending on the nature of the investigation, either the EEO & Diversity Manager and/or (both) Office of Internal Affairs will complete an investigative report or summary.

Employees also have the ability to file a sexual harassment complaint directly with the D.C. Office of Human Rights or the U.S. Equal Employment Opportunity Commission.

Any complaint that involves possible sexual abuse as defined by the D.C. Code is referred to the Metropolitan Police Department for investigation.

a) How many sexual assault investigations did the agency conduct in FY15 and FY16, to date?

Response:

Sexual Assault:	FY15-0
	FY16-0
Sexual Harassment:	FY15-1
	FY16-0

b) How many sexual assault investigations resulted in disciplinary action? What was the disciplinary action for each investigation?

Response:

Sexual Assault:	FY15-0
	FY16-0
Sexual Harassment:	FY15-1
	FY16-0

- c) Please discuss the training academy's sexual assault education programs during FY15 and FY16, to date.**

Response:

The Department provided sexual assault education at the training academy in FY15 and has provided the training to date in FY16. The sexual assault education is provided during the Department's training. The Department does not provide a separate course or training on sexual assault. The Department also provided sexual harassment training at the training academy in FY15 and has already provided training sessions in FY16. The Department does not provide sexual assault education outside of the training academy. However, the Department does provide sexual harassment training through its online training module.

- d) Outside of the training academy, what sexual assault training does the agency provide to personnel?**

Response:

The Department does not provide sexual assault education outside of the training academy. However, the Department does provide sexual harassment training through its online training module.

- e) How does the agency ensure that management personnel is equipped to adequately handle incidents of sexual assault and harassment?**

Response:

The Department does not provide training to management to manage sexual assault. However, management employees are provided sexual harassment training at the training academy and through the Department's online training module. Management employees also have the opportunity to take sexual harassment training at DCHR's Workforce Development Administration and DCHR's online training module.

21. Please provide the status of the collective bargaining agreements with both the International Association of Firefighters, Local No. 36, and the American Federation of Government Employees, Local 3721.

Response:

AFGE Local 3721 and D.C. FEMS are currently engaged in bargaining on Ground Rules for Negotiation, a precursor to bargaining on proposals for the collective bargaining agreement. The

Union submitted proposals for Ground Rules for Negotiation on December 10, 2015. The Office of Labor Relations and Collective Bargaining (OLRCB), on behalf of FEMS, submitted counter-proposals for Ground Rules FEMS on February 1, 2016. The parties will begin collective bargaining negotiations for a new collective bargaining agreement after conclusion of negotiations on the Ground Rules for Negotiations.

International Association of Fire Fighters (IAFF) Local 36 has indicated its intent to bargain on a new collective bargaining agreement via written document submitted to the Office of Labor Relations and Collective Bargaining Agreement on May 1, 2014. The May 1, 2014, demand for bargaining required that the Parties "...commence bargaining for the Fiscal Years 2015-2017 with respect to both compensation and non-compensation matters." FEMS, through its legal representative, the Office of Labor Relations and Collective Bargaining (OLRCB) informed IAFF Local 36 that the demand to bargain on non-compensation matters was timely, but the demand for bargaining compensation matters was untimely because D.C. law (D.C. Code 1-617.17(f)(1)(A)(i)) requires that: "(i) A party seeking to negotiate a compensation agreement shall serve a written demand to bargain upon the other party during the period 120 days to 90 days prior to the first day of the fiscal year, for purposes of negotiating a compensation agreement for the subsequent fiscal year." IAFF Local 36 filed an unfair labor practice charge against FEMS with the Public Employees Relations Board (PERB). PERB issued Opinion No. 1504 on December 24, 2014, dismissing the Union's Complaint with prejudice, finding that FEMS' refusal to bargain on compensation matters did not constitute an unfair labor practice because the Union's demand was untimely pursuant to DC law. The Union appealed the PERB decision to D.C. Superior Court. The Superior Court issued a decision affirming the decision of PERB on October 9, 2015. Currently, Local 36 has a pending appeal before the D.C. Court of Appeals.

22. Please provide the internal guidelines for agency personnel conduct, rescue procedures, and any standard operating procedures relevant to the administration of emergency response.

Response:

In addition to the below, please see the attachment for Question #22 (Agency Operations).

See: <http://fems.dc.gov/page/ems-protocols>

Cautionary note: Requesting limited distribution for operating procedures relating to active shooter, bomb and WMD incidents

23. The Middle Class Tax Relief and Job Creation Act created the First Responder Network Authority (FirstNet). Please discuss whether the agency's communication capability has improved as a result of this Act. Please also indicate any plans in FY16 to strengthen the agency's communication capability.

Response:

Regarding FY16 plans to strengthen communication capabilities – DC FEMS is in the process of improving Wi-Fi capabilities in station locations, which will allow for better live CAD communications. We expect to increase Wi-Fi coverage in at least five (5) sites in FY16.

We are also converting Verizon-communication based sites to DCNet, which offers better reliability and support. We anticipate upgrading four (4) sites in FY16.

We are testing Voice-over-IP, bi-directional communication in apparatus via the GETAC tablets provided by OUC. It is expected that if successful and implemented, this would essentially provide cell phones to all apparatus cheaper than an actual cell phone.

We will also roll out “Skype” type calling into the Language Line to better meet the Language Access Act of 2004. This will allow providers real-time video translation in the field for limited/non-English or sign language speakers.

FirstNet is still in the planning stages for DC government. DC Fire and EMS has worked with OCTO, who is the lead agency in this activity. There has not been any significant development since our response last year, which follows.

In 2013, the National Telecommunications and Information Administration (NTIA) within the Department of Commerce made available planning grants to states, territories, and the District through its State and Local Implementation Grant Program (SLIGP) to help states (and the District) prepare for the FirstNet network. This planning grant enables the District to gather requirements for mobile data communications from public safety stakeholders and to gather data related to assets, coverage, usage, and capacity. In the District, the Office of the Chief Technology Officer (OCTO) is the agency responsible to consult with FirstNet, lead planning efforts, and—in partnership with the Office of Unified Communications—assess and develop District requirements the network. Under the SLIGP grant, the District planning team (led by OCTO with OUC assistance) reached out to Fire and EMS and other public safety agencies under the Statewide Interoperability Executive Council (SIEC) and its Interoperability Communications Committee (ICC) subcommittee to gather user requirements for mobile data communications.

The SLIGP planning team met with Fire and EMS on April 5, 2014 to gather its user requirements for the network. (See synopsis below.)

The federal FirstNet authority, which is mandated to plan and develop the nationwide network and to work with each state in this process, is currently at the beginning stage of its consultation with states which eventually will lead to state radio access network plans. We anticipate this will be a multi-year process before an actual network is in place.

In FY 2015, Fire and EMS looks forward to participating in the District’s initial consultation meeting with FirstNet and in working with the OCTO/OUC planning team to provide further user requirements and other data that will help the District’s and FirstNet’s planning efforts. A

key component in gathering this data will be the mobile data routers now deployed on Fire and EMS vehicles. In addition, we will look for the opportunity to support efforts to test FirstNet ready applications and devices.

Agency Background and Role:

The DC Fire and Emergency Medical Services (FEMS) has a critical role as a first responder to fires, medical calls, and unique situations requiring immediate and specialized mitigation such as hazmat or technical rescue during a building collapse. It plays a major role in planned events: staffing aid stations and coordinating mutual aid. Through its Office of the Fire Marshall, FEMS takes a lead role in arson investigations as well as inspecting code violations for non-federal buildings.

Sessions and Attendees:

- April 5, 2014 – Overview
Kenn Atkinson, Wi-Fi Manager
- April 30, 2014 – Use Case Scenarios
Kenn Atkinson, Captain Todd Bianchi

Coverage Issues and Requirements:

While FEMS requires coverage at both the street level and in buildings, coverage outside the District would be useful for a regional response. Network capacity will also need to support mutual aid coming into the District for large planned events.

There may be occasions during an incident within the District in which other city agencies provide aid to FEMS with additional devices that would affect coverage needs. An example is patient tracking devices from DOH.

Capacity:

While the network should be designed to accommodate FEMS staffing of up to 2,000, daily usage will depend on deployment of apparatus and ambulances from the 33 fire stations in operation. Connectivity would be needed for all FEMS vehicles.

FEMS also needs network capacity for the 24 members of the Fire Marshal's office deployed to inspect buildings for code violations and investigate arsons. As the Fire Marshal's staff uses mobile data terminals (MDTs) to track and issue citations, this office would be a consumer of electronic data showing floor plans, diagrams, and construction history and would have a need to electronically transmit updated citation information to other District agencies.

Priorities:

FirstNet is not expected to replace the critical voice and face-to-face communications that an Incident Commander uses for decision-making. However, improved mobile data capabilities will assist the ICs in tracking updates and data reported by the responders and branches under their command. Information can be forwarded to the highest level of authority; Fire Chiefs and Battalion Chiefs may be mobile as they respond during initial periods of an event and would benefit from receiving any data or images pushed from a command post. During a multi-agency event, the MPD, DDOT, and DPW could also adjust their responses if they were receiving updated information.

Improved bandwidth will provide the opportunity for FEMS to use thermal imaging more frequently by increasing its devices' range. It will also assist Hazmat response by improving the capability to communicate with radiation detection devices. For firefighters' safety, a monitoring device could be worn on the responder's air pack and transmitted over FirstNet.

While improvements in video access and devices are noted as desirable, it will be equally critical to ensure FEMS has the ability to control and monitor multiple video streams of the same incident in order to ensure the best situational awareness. Equally important is potential integration of video with other mobile applications such as CAD.

Accurate dispatch information received in the field on any mobile device through CAD is critical. This includes all aspects of the location transmitted by dispatchers.

Emergency Medical Services (EMS) priorities include applications and devices that assist patient care prior to and during transport, as well as improved communication with hospitals.

Gaps and Issues:

FirstNet may provide the opportunity to develop incident-based triggers to send an alarm and see vehicle-based video in real time, such as emergency equipment activation for engine and ladder companies.

Enhanced video capabilities can also apply to FEMS communications with the OUC on assignments. Because there is a constant need for accurate location tracking of FEMS vehicles to be pushed back to OUC in order to correctly assign a unit for response, FirstNet could provide the means to simultaneously display location video to the dispatchers. One theoretical connection between FEMS and OUC is that vehicles would be selected and, when prompted, display video from either the vehicles (if equipped) or any public CCTV in the area.

FirstNet's increased bandwidth could also support automatic updates for CAD events that can be pushed out to the field automatically without a manual refresh by the responder. In addition, because commercial networks used by citizens support data such as social media that can provide situational awareness, first responder units responding to an incident would benefit from the ability to access YouTube, Twitter, and other public feeds.

24. How has the Department prepared for the rapid growth in the District’s physical infrastructure, and particularly housing stock, including learning access points for new developments?

Response:

FEMS first priority is to maintain the ability to deploy units to any structure built within the District of Columbia for emergency incident mitigation. To accomplish this, the agency understands that emergency access is highly important. FEMS Fire Prevention Division (Office of the Fire Marshal) has been working closely with the DC Office of Planning, DCRA, and other city agency stake holders by participating in regular inter-agency meetings to perform joint pre-development application/ plan reviews for newly proposed Large Tract Development in the city.

This gives FEMS code officials the opportunity to comment on fire department access issues and concerns relating to the new development projects in their infancy. It further ensures that fire access requirements as outlined by fire code are incorporated into the overall design of the development site to meet our needs.

Additionally, FEMS fire companies routinely survey their first due assignment areas for new developments that are being built. These developments are preplanned by the fire company during and after construction to note the locations of key fire service features (access roads, FD connections, hydrants, fire control room, etc.) to help facilitate emergency incident mitigation.

25. Please discuss the quality and frequency of firefighter, paramedic, and EMT emergency medical services training.

Response:

Currently EMS training occurs only during an every two year mandatory recertification period for the National Registry. Chief Dean plans to implement additional training after the third party provider is put into place.

26. Many jurisdictions have instituted “no transport” policies in response to call volume challenges. What are the Department’s views on this policy?

Response:

On April 14, 2011 the National Association of EMS Physicians (NAEMSP) released a position statement concerning “EMS Provider Determinations of Necessity for Transport.” The full statement follows:

The National Association of EMS Physicians believes that:

- There may be potential for EMS providers to avert unnecessary emergency department visits by providing a medical assessment to determine whether patients can safely be managed without emergency transport to an acute care facility.
- While evidence supports determination of necessity of transport to acute care facilities by EMS providers in certain select situations, in general evidence is currently lacking to establish that EMS providers can universally make determinations about necessity of transport.
- Prior to adoption of EMS provider initiated non-transport programs, there should be evidence in the peer-reviewed literature that demonstrates that EMS initiated non-transport for the specific situation is a safe practice.
- A prerequisite to EMS provider decision to not transport requires at minimum: additional education for the providers, a quality improvement process, and stringent physician oversight.

Additionally, the Department accessed the U.S. National Library of Medicine through the National Institutes of Health “Pub Med” application to retrieve peer review journal articles assessing if EMS personnel could safely and effectively make determinations concerning the necessity to transport patients by ambulance. Four (4) relevant studies were identified, with the conclusion of each study shown below:

- Feasibility of paramedic treatment and referral of minor illnesses and injuries.

Conclusion: None of the 15 most frequently encountered problem groups consisted of a high enough proportion of “potentially treatable” cases to serve as a high-volume, low-complexity category for paramedic treatment in the field with early follow-up. Without any identified high-volume, low-complexity categories, a treatment and referral program as proposed in this article would require a substantial investment in development of appropriate criteria and in training paramedics to apply the criteria for numerous clinical entities. This would limit any cost saving, and require great care to avoid compromising patient safety accompanied by substantial professional liability exposure.

- Can paramedics safely decide which patients do not need ambulance transport or emergency department care?

Conclusion: Paramedics cannot safely determine which patients do not need ambulance transport or ED care.

- Evaluation of protocols allowing emergency medical technicians to determine need for treatment and transport.

Conclusion: From 3% to 11% of patients determined on scene not to need an ambulance had a critical event. Emergency medical services systems need to determine an acceptable rate of under triage. Further study is needed to determine whether better adherence to the protocols might increase safety.

- Paramedic determinations of medical necessity: a meta-analysis.

Conclusion: The results of the few studies evaluating U.S. paramedic determinations of medical necessity for ambulance transport vary considerably, and only two studies report complete data. The aggregate NPV of the paramedic determinations is 0.91, with a lower confidence limit of 0.71. These data do not support the practice of paramedics' determining whether patients require ambulance transport. These findings have implications for EMS systems, emergency departments, and third-party payers.

The Department views any "no transport" policy with substantial skepticism, based not only on the research described above, but also on experience with previous cases. Patients at highest risk after implementation of such a policy include (1) patients who live alone, (2) patients who have ingested drugs or alcohol and (3) psychiatric patients.

As such, in the shorter term, the Department is pursuing a "third party transport" alternative to supplement available services.

Footnotes for the above:

¹ NAEMSP® Position Statement: EMS Provider Determinations of Necessity for Transport, 4/14/2011. (Accessed by NAEMSP Website on 2/9/2016:

<http://www.naemsp.org/Documents/Position%20Papers/POSITION%20EMSPProviderDeterminationsofNecessityforTransport.pdf>)

¹ Kamper M., Mahoney B.D., Nelson S. and Peterson J.: "Feasibility of paramedic treatment and referral of minor illnesses and injuries." Prehospital Emergency Care 5(4); Oct-Dec, 2001: 371-8. (Accessed by Pub Med on 2/9/2016: <http://www.ncbi.nlm.nih.gov/pubmed/11642587>)

¹ Hauswald M.: "Can paramedics safely decide which patients do not need ambulance transport or emergency department care?" Prehospital Emergency Care 6(4); Oct-Dec, 2002:383-6. (Accessed by Pub Med on 2/9/2016: <http://www.ncbi.nlm.nih.gov/pubmed/12385602>)

¹ Schmidt T., Atcheson R., Federiuk C., Mann NC., Pinney T., Fuller D. and Colbry K.: "Evaluation of protocols allowing emergency medical technicians to determine need for treatment and transport." Academic Emergency Medicine 7(6); June, 2009: 663-9. (Accessed by Pub Med on 2/9/2016: <http://www.ncbi.nlm.nih.gov/pubmed/10905645>)

¹ Brown L.H., Hubble M.W., Cone D.C., Millin M.G., Schwartz B., Patterson P.D., Greenberg B., and Richards M.E.: "Paramedic determinations of medical necessity: a meta-analysis." Prehospital Emergency Care 13(4); Oct-Dec, 2009: 516-27. (Accessed by Pub Med on 2/9/2016: <http://www.ncbi.nlm.nih.gov/pubmed/19731166>)

27. What will be the costs to contract with a private vendor for BLS transport? How will the proposal be funded?

Response:

The Bowser administration recently transferred \$9 million in contingency reserve funds to the FEMS FY 2016 budget to fund the third party provider initiative. This funding is an estimate

based on market research and will fund the initiative for nine months. The Department has asked for \$12 million to fund the initiative in FY 2017.

28. Have additional protocols necessary to transfer patients from FEMS units to private transport units been drafted?

Response:

Yes, these protocols are currently in draft form. The Department has asked stakeholders, including its two labor unions and management officials, for input on the draft. The protocols will be finalized once FEMS enters into an emergency contract and confirms operational details with the chosen vendor.

29. How many additional training hours will FEMS and OUC personnel gain as a result of the third party vendor proposal?

Response:

The goal of FEMS is to move from a bi-annual EMS training schedule to a monthly EMS training schedule after implementation of the third party provider initiative. Once the contract is in place for a period of months, FEMS will be able to more answer this question in more detail.

30. How will hiring be conducted under the contract, any specifically, to prioritize the hiring of District residents?

Response:

Under the direction of the Office of Contracting and Procurement (OCP), the contract's scope of work follows District law and includes OCP standard contract provisions regarding requirements related to the hiring of District residents by the contractor. The standard contract provision regarding the hiring of District residents is as follows:

Hiring Of District Residents: All new employment resulting from this contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, shall include the following basic goals and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force: (a) at least fifty-one (51) percent of all jobs created are to be performed by employees who are residents of the District of Columbia. (b) at least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council. The Contractor shall negotiate an Employment Agreement with the District of Columbia Department of Employment Services for jobs created as a result of this contract. The Department of Employment Services shall be the contractor's first source of referral for qualified applicants trainees and other workers in the implementation of employment goals contained in this clause.

31. What will be the proposed billing structure under the contract?

Response:

The ambulance fee billing process will remain the same, with the revenue continuing to come to the District. Under the current process, when a patient is transported, FEMS fills out a patient care report and the FEMS billing company sends a bill to the patient (the patient has the option of paying the bill or providing his or her insurance information. If he or she is insured, the FEMS billing company bills the insurance company). This revenue goes to the District of Columbia Treasury. Under the third party provider contract, the third party provider will fill out a patient care report and then the third party provider will share that report/data with FEMS. The FEMS billing company will then proceed as it does now with the billing process described above.

32. Please describe the vendor's insurance.

Response:

As of the date of this writing, the following is the insurance section of the contract's scope of work, as recommended by the District's Office of Risk Management:

- A. GENERAL REQUIREMENTS. The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.
1. Commercial General Liability Insurance. The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$2,000,000 per occurrence limits; \$5,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the

District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.

2. Automobile Liability Insurance. The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
3. Workers' Compensation Insurance. The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.
4. Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.
5. Umbrella or Excess Liability Insurance. The Contractor shall provide umbrella or excess liability (which is excess over employer's liability, general liability, and automobile liability) insurance as follows: \$5,000,000.00 per occurrence, including the District of Columbia as additional insured.
6. Medical Malpractice Liability Insurance. The Contractor shall provide Medical Malpractice Liability Insurance to cover liability resulting from any Medical Malpractice in the performance of professional services under this Contract. The policy shall provide limits of \$2,000,000.
7. Sexual/Physical Abuse & Molestation. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate. The policy coverage shall include the District of Columbia as an additional insured. This insurance requirement will be considered met if the general liability insurance includes sexual abuse and molestation coverage for the required amounts.

B. DURATION. The Contractor shall carry all required insurance until all contract work is accepted by the District, and shall carry the required General Liability; any required Professional Liability; and any required Employment Practices Liability insurance for five (5) years following final acceptance of the work performed under this contract.

C. LIABILITY. These are the required minimum insurance requirements established by the District of Columbia. **HOWEVER, THE REQUIRED MINIMUM INSURANCE REQUIREMENTS PROVIDED ABOVE WILL NOT IN ANY WAY LIMIT THE CONTRACTOR'S LIABILITY UNDER THIS CONTRACT.**

D. CONTRACTOR'S PROPERTY. Contractor and subcontractors are solely responsible for any loss or damage to their personal property, including but not limited to tools and

equipment, scaffolding and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of the District of Columbia.

- E. MEASURE OF PAYMENT. The District shall not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the contract price.
- F. NOTIFICATION. The Contractor shall immediately provide the CO with written notice in the event that its insurance coverage has or will be substantially changed, canceled or not renewed, and provide an updated certificate of insurance to the CO.
- G. CERTIFICATES OF INSURANCE. The Contractor shall submit certificates of insurance giving evidence of the required coverage as specified in this section prior to commencing work. Evidence of insurance shall be submitted to:

Ty Hunter
Contracting Officer
Office of Contracting and Procurement
D.C. Fire and EMS Department
2000 14th Street, NW
Washington, D.C. 20009
202-698-1913 -o-
202-450-9073 -c-
tyranny.hunter@dc.gov

- H. DISCLOSURE OF INFORMATION. The Contractor agrees that the District may disclose the name and contact information of its insurers to any third party which presents a claim against the District for any damages or claims resulting from or arising out of work performed by the Contractor, its agents, employees, servants or subcontractors in the performance of this contract.

33. Will OUC install GETAC tablets on vendor ambulances?

Response:

No. The vendor will be required to fill out ePCR forms for each patient transported, using its own technology.

a) Is OUC equipped to manage this additional responsibility?

Response:

N/A

b) How will OUC ensure that GETAC tablets operate properly?

Response:

N/A

34. Managed Care Organizations (MCO) could have a direct influence on patients who regularly use FEMS transport services. Specifically, MCO contracts could be modified to include contract clauses that require transporters to track patient transport frequency (e.g. when the MCO observes a patient showing signs of transport misuse, the MCO would be required to contact the patient and offer alternatives to FEMS transportation).

a) Has FEMS considered this approach? If so, what did FEMS conclude?

Response:

FEMS is working closely with DOH and the three local MCO's on 911 call reduction strategies. We have provided them lists of our patients who frequently use 911 and they have shared their resource information with us so we can help patients make better decisions regarding the use of emergency medical services including their 24 hour nurse help lines and non-emergent transportation services. We have discussed using alternative less expensive transport measures through voucher systems and the three MCO's have agreed to consider funding a "nurse navigator" position to assist with these less urgent calls for service from their members.

35. How many District-wide CPR in-community training programs for District students, employees, and residents has FEMS conducted?

Response:

As of 2/12/2016, 4100 individuals have been trained in "Hands on Hearts" training.

Related to this effort, on October 27, Mayor Bowser launched the "Hands on Hearts" initiative to train 5,000 people in hands-only CPR and the use of automated external defibrillators (AED) by the end of September 2016. Hands-only CPR is a technique that involves chest compressions without artificial respiration. Studies indicate that hands-only CPR performed immediately can increase a cardiac arrest victim's chance of survival.

"Hands on Hearts" is a partnership between our Department, ServeDC, the American Heart Association of Greater Washington (AHA), the American Red Cross, and other partners. As part of the initiative, we offer free, 20 minute classes on hands-only CPR and AED awareness.

36. What recommendations were implemented as a result of the “Final Investigative Report Concerning DC Fire and Emergency Medical Services Department Response to Warren Street, N.W., CS-15-0010”?

Response:

The report recommended that improvements be made concerning communications between the Fire and EMS Department and the Office of Unified Communications (OUC). The Battalion Fire Chief serving as the liaison at the OUC is actively engaged with the leadership and the operational personnel at the OUC on a daily basis. In addition, the leadership of both agencies are actively engaged in standing meetings as recommended in the report to ensure that policy and operational issues are addressed immediately and longer term initiatives for operational enhancements are developed and monitored for progress.

37. "Professional legislators have noted that:

EMS systems have historically focused on providing patient care for acute illnesses and emergencies, a role that is reinforced by current payment practices that reimburse EMS providers for emergency responses. However, with studies suggesting that 10 to 40 percent of EMS responses are for non-emergent situations, the role of the EMS provider is being reconsidered. Many states and communities have discovered that emergency responders offer an untapped resource for connecting high-risk and underserved patients with needed primary care services. With their strong ties to the local community, first responders can play a unique role by extending the primary care provider's reach into the patient's home and/or in a community setting. There, the first responder can perform a wide range of health care and social support activities in tandem with other providers in the patient's medical home.

Please discuss how the FEMS will fill the gap if the patients' bill of rights section regarding refusal to transport is repealed.

Response:

There is tremendous opportunity for the District to partner with hospitals to provide mobile integrated healthcare. Disease states such as diabetes, HTN and congestive heart failure can be managed effectively as an outpatient if patients are compliant on their medication and modify their lifestyles. Having community based providers who have the skill set to treat not only emergency medical conditions but with additional training and oversight can monitor parameters such as glucose, blood pressures and also perform skills such as sutures and suture removal, wound care and IV rehydration. Using our health care resources and dollars wisely and judiciously is the key to controlling our escalating costs in the US and in the District of Columbia. We look to our health and human services partner agencies to assist in this effort.

38. How often do call-takers and dispatchers, police officers, firefighters and paramedics train together?

Response:

Rarely.

39. How many single family homes are eligible to receive a free smoke detector from the agency? Please discuss the A'sia Sutton Smoke Alarm Giveaway and Installation Program.

Response:

All single family homes in the District of Columbia in which the home owner resides are eligible to receive a free smoke alarm from the Department. Single family homes offered for rent shall be supplied with smoke alarms by the property owner.

The A'sia Sutton Smoke Alarm Giveaway and Installation Program (ASSAP) is a District-wide initiative established by the Department to ensure that all District of Columbia homes have working smoke alarms. The program is named after A'sia Sutton, a seven (7) year old little girl who lost her life in a house fire in SE Washington, DC back in 2007.

a) How many smoke detectors did the agency install in FY15 and FY16, to date?

Response:

Smoke alarm installations in FY15:	Total = 795
Smoke alarm installations in FY16 (TD):	Total = 399

b) How many free smoke detectors does the agency plan to install in the remainder of FY16?

Response:

Greater than five hundred (500) installations.