GOVERNMENT OF THE DISTRICT OF COLUMBIA

Executive Office of Mayor Muriel Bowser Office of the Senior Advisor



Response to FY2016 Performance Oversight Questions on

Office of the Senior Advisor

Beverly L. Perry Senior Advisor to Mayor Muriel Bowser

Committee of the Whole Phil Mendelson, Chairman

Council of the District of Columbia

February 10, 2016

Performance Oversight Hearing Questions for Fiscal Year 2016

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.

Please see attachment 1.

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 10, 2016. The Schedule A also should indicate any vacant positions in the agency. Please do not include Social Security numbers.

Please see attachment 2.

3. (a) For fiscal year 2015, please list each employee whose salary was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.

N/A

(b) For fiscal year 2016, please list each employee whose salary is or was \$110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay as of the date of your response.

First	Last			Overtime/Bonus
Name	Name	Position Title	Salary	Pay
Beverly	Perry	Senior Advisor	\$ 204,455.00	N/A
		Director, Office of Policy and Legislative		
Maia	Estes	Affairs	\$ 144,200.00	N/A
		Director, Office of Federal and Regional		
Eugene	Kinlow	Affairs	\$ 130,000.00	N/A
		Associate Director, Office of Policy and		
John	Coombs	Legislative Affairs	\$ 113,300.00	N/A
		Deputy Director, Office of Federal and		
Roberta	Downing	Regional Affairs	\$ 113,300.00	N/A

4. For fiscal year 2016 (to date), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

N/A

5. Please list all pending lawsuits that name your agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

N/A

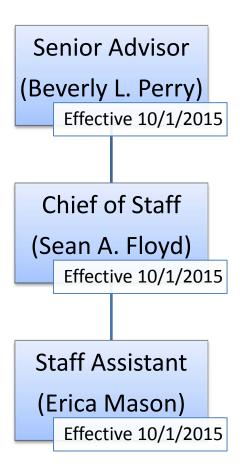
6. (a) In table format, please provide the following information for fiscal years 2015 and 2016 (to date), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than one page in length, you may provide it as an attachment.

Please see attachment 3.

Please provide and itemize, as of January 10, 2016, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term, the date on which he or she <u>first</u> started with your agency, and the date on which his or her current term expires.

First	Last		Length of			
Name	Name Position Title		Term	Start Date	End Date	
		Staff				
Erica	Mason	Assistant	13 Months	2/17/2015	3/17/2016	

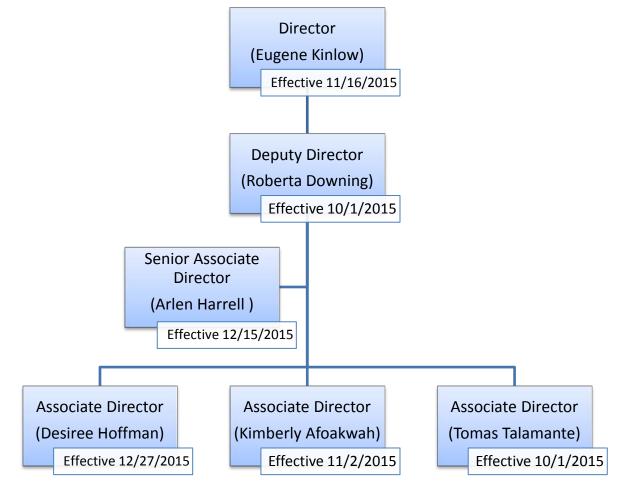
Office of the Senior Advisor



FTE COUNT

Budgeted Actual		Vacancies	Details		
3	3	0	N/A		

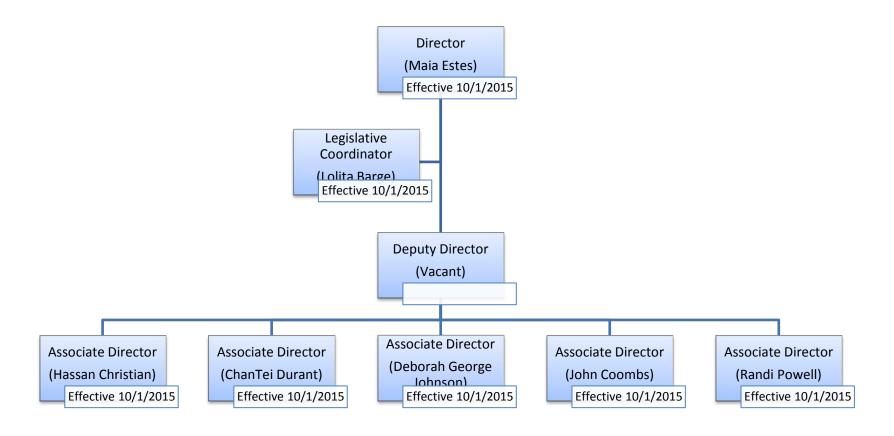
Office of Federal and Regional Affairs



FTE COUNT

Budgeted Actual		Vacancies	Details		
6	6	0	N/A		

Office of Policy and Legislative Affairs



FTE COUNT

Budgeted Actual		Vacancies	Details			
8	7	1	Deputy Director			

2. Please provide as an attachment, a Schedule A.

Posn Nbr	Title	Name	Hire Date	Vac Stat	Grade	Ston	Salary	Adds to	Budgeted Position	Appr Year	Department Name	Posn Effdt	F/P Time	Reg/Temp/Term	FTE
73366		Hoffman,Desiree	11/2/2015		11	o C	\$74,160.00		V	16	•	10/1/2015		Reg	1
73530	Associate Director	Afoakwah,Kimberly M	11/2/2015	<u>'</u>		0	\$74,160.00	V	\ \ \ \	16	Office of Federal and Regional	10/1/2015			1
		•		<u></u>	3	0		1	1		•			Reg	
73530	Sr. Associate Director	Herrell,Arlen E.	12/14/2015	F	11	0	\$87,000.00	Υ	Y	16	Office of Federal and Regional	10/1/2015		Reg	1
73609	Director, Federal and Regional	Kinlow,Eugene D.	11/16/2015	F	10	0	\$130,000.00	Υ	Υ	16	Office of the Senior Advisor	10/1/2015	F	Reg	1
85927	Associate Director	Powell,Randi K	2/24/2014	F	6	0	\$79,310.00	Υ	Υ	16	Office of the Senior Advisor	9/21/2015	F	Reg	1
87624	Senior Advisor	Perry,Beverly Lee	1/2/2015	F	11	0	\$204,455.00	Υ	Υ	16	Office of the Senior Advisor	10/5/2015	F	Reg	1
87625	Associate Director	DURANT,CHAN TEI C	12/14/2009	F		0	\$87,035.00	Υ	Υ	16	Office of the Senior Advisor	10/2/2015	F	Reg	1
88192	Special Assistant	Floyd,Sean Anthony	1/2/2015	F	5	0	\$83,133.36	N	Υ	16	Office of the Senior Advisor	10/4/2015	F	Reg	1
40041	DIR OF LEGISLATIVE SUPPORT	Barge,Lolita S	9/22/1997	F	8	0	\$105,029.10	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
		Talamante,Tomas													i
42864	Associate Director	Arturo	1/2/2015	F	6	0	\$74,160.00	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
44561	Policy Analyst	George,Deborah A	1/24/2011	F	6	0	\$75,854.35	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
46520	Dir, Pol & Legislative Affairs	Estes,Maia Hunt	1/12/2015	F	11	0	\$144,200.00	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
46831	Policy Analyst	Christian, Hassan C	1/2/2015	F	5	0	\$74,160.00	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
48620	Deputy Director	Coombs, John H	5/11/2010	F	8	0	\$113,300.00	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
71737	Deputy Director			V	8	0	\$112,551.00	Υ	Υ	16	Executive Office of the Mayor	10/1/2015	F	Reg	1
23027	Deputy Director	Downing,Roberta A	2/23/2015	F	8	0	\$113,300.00	Υ	Υ	16	Office of Federal and Regional	10/1/2015	F	Reg	1
88335	STAFF ASSISTANT	Mason,Erika Renee	2/18/2015	F		0	\$50,203.00	Υ	Υ	16	Office of the Senior Advisor	10/1/2015	F	Term	1
							\$1,682,010.81								

6. Fiscal years 2015 and 2016 agency use of cellular phones and mobile devices

Offic	First				2015	2016		
е	Name	Last Name	Title	Device	Cost	Cost	Annual Cos	Justification
								Senior Advisor to Mayor
OSA	Beverly	Perry	Senior Advisor	Phone	N/A	\$ 54.39	\$ 652.68	Bowser
OSA	Sean	Floyd	Chief of Staff	Phone	N/A	\$ 54.39	\$ 652.68	Chief of Staff to Senior Advisor
OSA	Erika	Mason	Special Assistant	Phone	N/A	\$ 54.39	\$ 652.68	Assists the senior advisor in day to day schedule management
				Total		\$ 163.17	\$ 1,958.04	

Offic	First				2015				
е	Name	Last Name	Title	Device	Cost	Cost	An	nual Cost	Justification
OPLA	Maia	Estes	Director	Phone	N/A	\$ 54.39	\$	652.68	Office Director
OPLA	Vacant		Deputy Director	Phone	N/A	\$ 54.39	\$	652.68	
									On call for the Executive,
									Director, and members of the
OPLA	John	Coombs	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council
									On call for the Executive,
									Director, and members of the
OPLA	ChanTei	Durant	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council
									On call for the Executive,
									Director, and members of the
OPLA	Randi	Powell	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council
									On call for the Executive,
									Director, and members of the
OPLA	Hassan	Christian	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council
									On call for the Executive,
		George							Director, and members of the
OPLA	Deborah	Johnson	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council
									On call for the Executive,
									Director, and members of the
OPLA	Lolita	Barge	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	Council

Total \$ 435.12 \$ 5,221.44

Offic	First				2015				
е	Name	Last Name	Title	Device	Cost	Cost	Ar	nnual Cost	Justification
OFRA	Eugene	Kinlow	Director	Phone	N/A	\$ 54.39	\$	652.68	Office Director
OFRA	Roberta	Downing	Deputy Director	Phone	N/A	\$ 54.39	\$	652.68	Deputy Director - on call for the Executive, Director and members of the Federal Government
OFRA	Arlen	Herrell	Sr. Associate Director	Phone	N/A	\$ 54.39	\$	652.68	On call for the Executive, Director and members of the Federal Government
OFRA	Tomas	Talamante	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	On call for the Executive, Director and members of the Federal Government
OFRA	Kimberly	Afoakwah	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	On call for the Executive, Director and members of the Federal Government
OFRA	Desiree	Hoffman	Associate Director	Phone	N/A	\$ 54.39	\$	652.68	On call for the Executive, Director and members of the Federal Government
				Total		\$ 326.34	\$	3,916.08	

Total Cost: \$ 924.63 \$ 11,095.56