

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the Chief Medical Examiner



Responses to Fiscal Year 2016 Performance Oversight Questions

Roger A. Mitchell, Jr., M.D.
Chief Medical Examiner
Submission to

Committee on the Judiciary & Public Safety
Chairman Charles Allen
Councilmember, Ward 6

February 21, 2017

Committee on the Judiciary
John A. Wilson Building
1350 Pennsylvania Ave., NW
Washington, DC 20004

General Questions

1. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision. Include the names and titles of all senior personnel and provide the date that the information was collected on the chart.

A current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision is attached hereto. See Attachment A.

- a. Please provide an explanation of the roles and responsibilities for each division and subdivision.

Offices of the Chief & Administration Division

The Office of the Chief is responsible for oversight of the operational and programmatic functions of the OCME. The Office of Administration program provides administrative services and support to the staff of the OCME. These services include personnel management (timekeeping, training and educational development, and labor relations); contracting and procurement; risk, fleet, property and financial management; information technology and legal services; communications; and agency performance management.

Death Investigation Division

The Death Investigation Division includes: a) forensic pathology; b) forensic investigation; c) anthropology and identification; d) a histology laboratory; and e) mortuary services. Forensic pathology involves conducting decedent examination, certifying the cause and manner of death and providing that information to next of kin and law enforcement, as well as designated government entities and interested parties. Forensic investigation includes evidence gathering, medical interpretation and provision of information to aid in the determination of the cause and manner of death. The Anthropology and Identification Unit administers the agency's Decedent Identification Program ensuring that identifications are made in an accurate and efficient manner. The histology laboratory processes samples toward the evaluation of tissue in support of cause and manner of death findings. The purpose of mortuary services is to provide body disposition and autopsy support to forensic pathology staff and the funeral industry.

Forensic Toxicology Laboratory Division

The OCME Forensic Toxicology Laboratory maintains standards of practice for the detection, identification and quantitation of alcohol, drugs and other toxins in biological specimens. The Laboratory provides scientific support services to OCME in order that the agency may provide accurate death investigation and certification information in a timely manner to next of kin, law enforcement agencies, legal counsel and the community when required. The Forensic Toxicology Laboratory Division also administers the District's Breathe Program.

Fatality Review Program Division

The Fatality Review program reviews the circumstances of the deaths of individuals within certain populations, including their interaction with District government services. The

purpose of the reviews is to provide analysis and recommendations to the public and District entities serving defined populations, so they can address systemic problems, provide better services and be held accountable. The Fatality Review Division began FY16 with three Fatality Reviews: Child Fatality Review Committee (CFRC); Developmental Disabilities Fatality Review Committee; and Domestic Violence Review Board (DVRB).

- b. Please provide a narrative explanation of any changes made during the previous year.

Fatality Review Division

A major change in the Fatality Review Division was the transition of Domestic Violence Fatality Review Board (DVRB) from the jurisdiction of the Fatality Review Division to Office of Victim Services Justice Grants (OVSJG) by Mayor's Order 2015-270 on December 31, 2015. The order stated that OVS will provide facilities and other administrative support to the DVFRB. It was determined that, as a more holistic approach, the OVSJG was better situated to administer the functions of DVFRB as they had broader access to stakeholders, community representatives and the victims of domestic violence themselves to review instances of domestic violence fatality.

Death Investigation Division

As discussed during last year's performance responses, the agency did implement the Pilot Medical Examiner Transport Team (METT) which consisted of a team of agency staff to perform body transport (livery) services providing the District the ability to become self-sufficient in fulfilling this function without the wholesale dependency on any one vendor. In addition to the current services provided by the existing vendor, which only include body transport, the significant advantage to a METT includes the ability to perform: fleet maintenance; decedent intake and release; fatality management response logistics; post-mortem radiology and identification; supply inventory and tracking; and mortuary qa/qc processes. Further, the formation of the METT fulfills the standards established by National Association of Medical Examiner (NAME) Accreditation Guidelines for proper body handling during day to day case response, as well as in a mass fatality. During FY17, the METT was expanded from a team of four to eight. The agency looks forward to full implementation with a team of twelve.

District's Breath Program

The agency administers the District's Breath Program which has been funded as of the Forensic Toxicology Laboratory. This schematic does not provide full visibility via the District's fiscal accounting system of that funding spent on the program as separate from that of toxicology testing. While the agency can track spending in-house, the ability to track spending and historical trends through the official accounting system for such a critical program is warranted. Therefore, during FY16, the agency determined that the Breath Program should have a separate budgetary line item and, to that end, submitted a request to include such a line item in its FY17 budget and going forward. This was accepted and has been implemented.

2. Please provide a current Schedule A for the agency which identifies all employees by title/position, current salaries, fringe benefits, and program. The Schedule A should also indicate if the positions are continuing/term/temporary/contract and whether they are vacant or frozen positions.

- a. For each vacant position, please provide the status of the agency's efforts to fill the position, as well as the position number, title, program number, activity number, grade, salary, and fringe associated with each position. Separate salary and fringe. Please also indicate whether the position must be filled to comply with federal or local law.

See Attachments B and C.

- b. For each filled position, please provide the employee's length of service with the agency.

Position Title	Employee Name	Agency Hire Date
Management Liaison Specialist	Rouse,Benita R	6/15/2014
Management Services Officer	Fogg,Peggy J	8/26/1977
Program Analyst	Nolan,James	3/10/1991
Support Services Specialist	Shelton,Esther	1/28/1990
Chief Information Officer	Coleman Jr,Michael A	2/5/2007
IT Specialist (Customer Service)	Contee,Kenneth D	12/22/2008
Support Services Specialist	Philp,Vevene A	7/5/2016
Epidemiologist	Leak,Chikarlo	9/21/2015
Emergency Response and Safety Administrator	Harvin,Donell	8/12/2014
Supervisory Attorney Advisor (General Counsel)	DeVillie,Mikelle L	10/5/2014
Quality Assurance Specialist	Wright,Patricia E	6/24/1985
Records Management Specialist	Greene,Adrine	1/1/2017
Records Mangement Specialist	Patten Raysor-Reid,Yvonne	5/29/1982
Supervisory Quality Control & Records Manager	Francis,Anna D	2/10/2003
Administrative Specialist	McCain,Kimberly C	3/2/2015
Chief Medical Examiner	Mitchell,Roger A	2/14/2014
Chief of Staff	Fields,Beverly A	8/23/2004
Executive Assistant	Fripp,Savern M	1/23/2006
Executive Assistant	Hiers,Viola A	1/2/1991
Agency Fiscal Officer	Dixon,Leautry	12/16/2013
Medical Officer (Medical Examiner)	Breland,Sasha-Gay I	7/15/2015
Medical Officer (Medical Examiner)	Diangelo,Constance	2/8/2016
Medical Officer (Medical Examiner)	Giese,Kristinza W.	12/27/2016
Medical Officer (Medical Examiner)	Prashar,Sunil Kumar	7/5/2016

Staff Assistant	Pugh,Andrea	12/7/1998
Forensic Investigator	Jamison,Latoya R	12/21/2009
Forensic Investigator	Johnson,Stephanie M.	12/30/2013
Forensic Investigator	Kim,Katherine	5/20/2013
Forensic Investigator	Kurash,Lalynn G	2/19/2008
Forensic Investigator	Ware Murrell,Tiffany N	12/1/2003
Forensic Investigator	Wolf,Julie	1/23/2017
Forensic Investigator	Wood,Rebecca	1/13/2014
Forensic Investigator	Wright,Jerel K	10/24/2011
Lead Medicolegal Investigator	Lyles,Denise A	9/25/2000
Medicolegal Investigator	Fields,Leigh S	2/21/2006
Medicolegal Investigator	Petrasek,Mary Beth	1/18/2000
Medicolegal Investigator	Díaz,Carolina	7/29/2013
Supervisory Medicolegal Investigator	Morgan,Daniel	11/2/2015
Customer Support Specialist	Tabron,Lisa M	5/21/2001
Forensic Anthropologist	Love,Jennifer	9/8/2014
Intake Assistant	Belle,Jeannette G	2/22/1998
Intake Assistant	Gales,Perlieshia	3/3/2008
Intake Assistant	Hall,Kimberli	11/9/2008
Intake Assistant	Jewell,Azalie S	3/3/2008
Intake Assistant	Smith,Melinda Delois	2/6/2006
Autopsy Assistant (Mortuary)	Allen,Deborah V	11/9/1998
Autopsy Assistant (Mortuary)	Bell,Dennis	9/24/1990
Autopsy Assistant (Mortuary)	Waters,Lawrence K	2/10/2003
Forensic Autopsy Assistant	Bryant,Stephon M	4/19/2015
Forensic Autopsy Assistant	Hinkle,Jamal	1/9/2017
Forensic Autopsy Assistant	Johnson,Keith E	11/16/2015
Forensic Autopsy Assistant	Kelly,Derrick	1/9/2017
Forensic Autopsy Assistant	Kidwell Jr.,Robert J.	1/9/2017
Forensic Autopsy Assistant	Robinson-Porter,Latisha L	1/9/2017
Forensic Autopsy Assistant	Snowden,Brian	12/28/2015
Forensic Pathologists' Assistant	Clingerman,Chelsea Nicolle	2/1/2010
Forensic Pathologists' Assistant	Garner,LaTishia	8/10/2015
Lead Forensic Photographer	Brown,Matthew B	11/24/2008
Forensic Photographer	Landrie,Rachael A.	6/16/2014
Lead Forensic Autopsy Assistant	Lassiter,Kimberly A	
Supervisory Forensic Pathologists' Assistant	Betts,Elizabeth S	1/6/2008
Medical Technologist	Darby,James	4/2/2013
Fatality Review Program Manager	Beebe-Aryee,Jenna Leigh	3/22/2015
Fatality Review Program Specialist	Corbin-Armstrong,Jacqueline	12/14/2015
Senior Fatality Review Program Specilaist	Martin,Tracie	2/5/2006

Staff Assistant	Byrd,Toya M	9/21/2015
Staff Assistant	Heumen,Sidonie	8/12/2015
Fatality Review Program Specialist	Hill,Jeffrey	12/27/2016
Outreach Program Specialist	Mullings,Andre	4/18/2016
Chief Toxicologist	Zarwell,Lucas W	7/1/2002
Deputy Chief Toxicologist	Tolliver Ph.D,Samantha S.	1/27/2014
Forensic Toxicologist	Bayard,Ciena N	9/19/2005
Forensic Toxicologist	Brathwaite,Sophia K.V	9/8/2014
Forensic Toxicologist	Chopra,Kiran	11/4/2002
Forensic Toxicologist	Elliott,Elizabeth A	1/25/2016
Forensic Toxicologist	Kuhn,Michael	1/24/2016
Forensic Toxicologist	Nwachukwu,Vivian	9/19/2016
Forensic Toxicologist	Ruggery,Bryan A.	3/10/2014
Forensic Toxicologist	Hobbs,Alexia	12/28/2015
Laboratory Support Specialist	Mason,Nikia	5/20/2002
Forensic Toxicologist	Benzio,Katharine	3/21/2016
Forensic Toxicologist	Kightlinger,Danylle	2/8/2016
Forensic Toxicologist	Ross,Margaret J.	1/9/2017
Forensic Toxicologist	Wynn,Charis	1/25/2016

3. Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

Name	Date of Detail	Date of Return
Kimberly McCain	3/2/15	9/30/17
Sidonie Heumen	8/12/15	9/30/17
Vivene Philip	7/05/16	9/30/17

The agency has three employees – Kimberly McCain and Sidonie Heumen are detailed to the agency through the District's Return to Work Program administered by the Office of Risk Management (ORM). The Return to Work Program helps employees get back to work as soon as possible after a job-related injury or illness and the three employees have been detailed to the agency in jobs consistent with modified duty restrictions. Ms. McCain has been detailed to the agency's Records Management Unit where she works with records throughout their life cycles (creation/receipt, maintenance and use, and disposition). She is also detailed to the Administrative Unit where she assists in the management of special events, human resources, Ms. Heumen is detailed to the agency's Fatality Review Division and is responsible for gathering relevant information, including confidential law enforcement, hospital and other documents, as well as organizing cases in preparation for monthly case reviews. Ms. Philip is detailed to the IT Unit where she is tasked with managing the customer support system which entails service ticket issuance to other IT staff members and interfacing with end users. She also serves as the primary point of contact for

the fixed asset tracking and inventory system and the liaison with agency IT and service vendors.

4. Please provide the Committee with:

- a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY16 and FY17, to date;

**OCME EMPLOYEES WITH CELLPHONES/COMMUNICATION DEVICES
FY16 and FY17 To Date**

Dr. Mitchell, Roger - Chief Medical Examiner
Fields, Beverly - Chief of Staff
Hiers, Viola - Executive Assistant to CME
DeVillier, Mikelle - General Counsel
Fogg, Peggy - Management Services Officer
Fripp, Savern - Executive Assistant to COS
Nolan, James - Support Services Specialist
Coleman, Michael - Chief Information Officer
Contee, Kenneth - IT Customer Service
Love, Jennifer, Ph.D - Spvsry Forensic Anthropologist
Landrie Rachael- Forensic Photography
Allen, Deborah - Autopsy Assistant
Bell, Dennis - Autopsy Assistant
Betts, Elizabeth – Supervisory Forensic Pathologist Asst.
Brown, Matthew - Forensic Photography
Bryant, Stephon - Autopsy Assistant
Clingerman, Chelsea - Pathologist Assistant
Snowden, Brian - Pathologist Assistant
Lassiter, Kimberly - Autopsy Assistant
Johnson, Keith - Forensic Autopsy Assistant
Waters, Lawrence – Forensic Autopsy Assistant
Garner, Latishia - Forensic Pathologist Assistant
Breland, Sasha, MD - Medical Examiner
DiAngelo, Constance, MD - Medical Examiner
Giese, Kristinza MD - Medical Examiner
Johnson, Stephanie - Forensic Investigator
Diaz, Carolina - Medicolegal Investigator
Wolf, Julie - Forensic Investigator
Jamison, Latoya - Forensic Investigator
Kim, Katherine - Forensic Investigator
Kurash, Lalynn - Forensic Investigator
Fields, Leigh - Medicolegal Investigator
Lyles, Denise - Lead Medicolegal Investigator
Petrasek, Marybeth - Medicolegal Investigator

Ware, Tiffany - Forensic Investigator
 Wood, Rebecca - Forensic Investigator
 Wright, Jerel- Forensic Investigator
 Morgan, Daniel – Supervisory Medicolegal Investigations
 Zarwell, Lucas - Chief Toxicologist
 Tolliver, Samantha - Deputy Chief Toxicologist
 Mason, Nikia – Laboratory Support Specialist
 Anna Francis - Supervisory Quality Control & Records Manager
 Beebe-Aryee, Jenna - Supervisory Fatality Review Program Manager
 Kelly, Derrick – Forensic Autopsy Assistant
 Hinkle, Jamal - – Forensic Autopsy Assistant
 Robinson-Porter, Latisha - – Forensic Autopsy Assistant
 Kidwell, Robert - – Forensic Autopsy Assistant

- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY16 and FY17, to date;

TAG NUMBER	MAKE	MODEL	YEAR	Accident
DC 3866	FORD	Sport Trac	2005	NONE
DC 6320	DODGE	GRAND CARAVAN	2007	NONE
DC 6270	CHEV	UPLANDER	2007	NONE
DC 2131	FORD	E-450	2003	NONE
DC 3882	CHEV	Express	2005	NONE
DC 3883	CHEV	Express	2005	July 18 th , 2016: 1 (minor accident, no injuries, minor damage to OCME vehicle only, no other vehicle involved) see attached
DC 7323	CHEV	Express	2009	NONE
DC 7324	CHEV	Express	2009	NONE
DC 1338	FORD	EXPLORER	2002	NONE
DC 1342	FORD	EXPLORER	2002	NONE

DC 1340	FORD	EXPLORER	2002	NONE
DC 4388	DODGE	GRD CARAVAN	2006	NONE
DC3616	DODGE	GRD CARAVAN	2005	NONE
DC10929	FORD	EXPLORER	2017	NONE
DC10930	FORD	EXPLORER	2017	NONE
DC10917	FORD	F-350	2017	NONE
DC11006	Freightliner	Mobile Command	2013	NONE

c. A list of employee bonuses or special award pay granted in FY16 and FY17, to date;

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2016 BONUS PAY AND SPECIAL AWARDS BY EMPLOYEE						
Agency Code	Fiscal Year	Employee Name	Position Title	Bonus Pay	Special Award	Reason
FX0						
FX0						
AGENCY GRAND TOTAL				\$0.00	\$0.00	

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 BONUS PAY AND SPECIAL AWARDS BY EMPLOYEE						
Agency Code	Fiscal Year	Employee Name	Position Title	Bonus Pay	Special Award	Reason
FX0						
FX0						
AGENCY GRAND TOTAL				\$0.00	\$0.00	

- d. list of travel expenses, arranged by employee for FY16 and FY17, to date, including the justification for travel; and

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2016 Travel Expenses						
Obj	Person using Expenditure	Name of Event	Location of Event	Date of Event	Total Travel	Travel Justification
402	Anna Francis	Qualtrax Unsers Conference	Blacksburg, VA	5/3/16-5/5/16	1,700.41	Professional Training
402	Bryan Ruggery	Intoximeter EC/ IR II Maintenance School	St Louis, MO	3/14/16-3/17/16	1,994.95	Professional Training
402	Bryan Ruggery	Society of Forensic Toxicologist Annual Meeting	Atlanta, GA	10/18/15-10/23/15	467.00	Professional Association Meeting
	Bryan Ruggery Total				2,461.95	
402	Charis Wynn	Robert F. Borkenstein Course on Effects of Drugs on Human Performance and	Philadelphia, PA	9/19/16-9/23/16	3,075.59	Professional Training
402	Chikarlo Leak	National Association of County and City Health Officials Annual Meeting	Phoenix, AZ	7/19/16-7/21/16	1,356.99	Professional Association Meeting
402	Chikarlo Leak	American Public health Association Annual Meeting	Chicago, IL	10/31/15-11/3/15	1,609.52	Professional Association Meeting
	Chikarlo Leak Total				2,966.51	
402	Daniel Morgan	American Academy of Forensic Science 68th Annual Scientific Meeting	Las Vegas, NV	2/22/16-2/27/16	2,480.55	Professional Association Meeting
402	Donell Harvin	Mass Fatality Family Assistance Center Exercise	Boston, MA	3/2/16-3/3/16	836.54	Professional Training
402	Elizabeth Betts	ISO/IEC & Audit Preparation for Forensic Agencies	Baltimore, MD	6/9/16-6/10/16	450.00	Professional Training
402	Elvire Arrighi	OCME's 2016 Mass Fatality Symposium and Full-scale Exercise.	Washington, DC	9/26/16-9/30/16	1,362.55	OCME Mass Fatality Event Speaker
402	Jacqueline Corbin-Armstrong	39th National Child Welfare, Juvenile Justice & Family Law Conference	Philadelphia, PA	8/12/16-8/14/16	1,632.57	Professional Training
402	Jan Gorniak	American Academy of Forensic Science 68th Annual Scientific Meeting	Las Vegas, NV	2/22/16-2/27/16	2,540.60	Professional Association Meeting
402	Jenna Beebe	Mock Maternal Mortality Review Meeting	Philadelphia, PA	9/15/2016	346.73	Professional Training
402	Jennifer Love	Qualtrax Unsers Conference	Blacksburg, VA	5/3/16-5/5/16	1,401.29	Professional Training
402	Jennifer Love	Organization of Scientific Area Committee Anthropology Subcommittee Meeting	Phoenix, AZ	8/23/16-8/26/16	556.82	Professional Association Meeting
402	Jennifer Love	American Academy of Forensic Science 68th Annual Scientific Meeting	Las Vegas, NV	2/22/16-2/27/16	2,035.32	Professional Association Meeting
	Jennifer Love Total				3,993.43	
402	Kevin Lacy	OCME's 2016 Mass Fatality Symposium and Full-scale Exercise.	Washington, DC	9/26/16-9/30/16	1,538.56	OCME Mass Fatality Event Speaker
402	Kiran Chopra	Intoximeter EC/ IR II Maintenance School	St Louis, MO	10/5/15-10/8/15	745.56	Professional Training
402	Kiran Chopra	Robert F. Borkenstein Course on Alcohol Highway Safety	Bloomington, IN	5/22/16-5/27/16	2,868.02	Professional Training

FY 2016 Travel Expenses CONTINUED

Obj	Person using Expenditure	Name of Event	Location of Event	Date of Event	Total Travel	Travel Justification
402	Lucas Zarwell	Postmortem Interpretation Course	Philadelphia, PA	6/13/16-6/15/16	156.82	Professional Training
402	Lucas Zarwell	Society of Forensic Toxicologist Annual Meeting	Atlanta, GA	10/18/15-10/20/15	548.08	Professional Association Meeting
402	Lucas Zarwell	Society of Forensic Toxicologist Annual Meeting	Dallas, TX	10/17/16-10/21/16	1,180.20	Professional Association Meeting
	Lucas Zarwell Total				1,885.10	
402	Matthew Brown	International Forensic Photography Seminar - Fall 2015	Miami, FL	10/19/15-10/23/15	1,267.84	Professional Training
402	Michael Kuhn	Qualtrax Unsers Conference	Blacksburg, VA	5/3/16-5/5/16	1,449.72	Professional Training
402	Michael Kuhn	ISO/IEC & Audit Preparation for Forensic Agencies	Baltimore, MD	6/9/16-6/10/16	450.00	Professional Training
	Michael Kuhn Total				1,899.72	
402	Rebecca Wood	Chesapeake Bay Division of the International Association for Identification	Williamsburg, VA	4/22/16-4/23/16	636.75	Professional Association Meeting
402	Roger Mitchell, Jr.	National Association of Medical Examiners (NAME) Annual Meeting	Minneapolis, MN	9/7/16-9/13/16	2,312.43	Professional Association Meeting Speaker
402	Roger Mitchell, Jr.	National Medical Association 114th Annual Convention	Los Angeles, CA	7/31/16-8/3/16	2,592.95	Professional Association Meeting Speaker
402	Roger Mitchell, Jr.	National Medical Association Region V Conference	Kansas City, MO	4/15/16-4/16/16	1,295.48	Professional Association Meeting Speaker
402	Roger Mitchell, Jr.	International Conference for Chief Coroners	London, England	5/18/16-5/20/16	3,513.47	Professional Association Meeting Speaker
	Roger Mitchell, Jr. Total				9,714.33	
402	Samantha Brashaw	Society of Forensic Toxicologist Annual Meeting	Atlanta, GA	10/18/15-10/23/15	550.50	Professional Association Meeting
402	Samantha Tolliver	Qualtrax Unsers Conference	Blacksburg, VA	5/3/16-5/5/16	1,401.29	Professional Training
402	Samantha Tolliver	Society of Forensic Toxicologist Annual Meeting	Dallas, TX	10/17/16-10/21/16	1,903.94	Professional Association Meeting
402	Samantha Tolliver	ISO/IEC & Audit Preparation for Forensic Agencies	Baltimore, MD	6/9/16-6/10/16	450.00	Professional Training
	Samantha Tolliver Total				3,755.23	
402	Sasha Osbourne	National Association of Medical Examiners (NAME) Annual Meeting	Charlotte, NC	10/2/15-10/6/15	1,236.78	Professional Association Meeting
402	Stephanie Johnson	Advanced Medicolegal Death Investigation Course	Las Vegas, NV	7/23/16-7/29/16	1,884.25	Professional Training
402	Tania Delabarde	OCME's 2016 Mass Fatality Symposium and Full-scale Exercise.	Washington, DC	9/26/16-9/30/16	2,736.28	OCME Mass Fatality Event Speaker
Grand Total					54,566.35	

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 Travel Expenses						
Obj	Person using Expenditure	Name of Event	Location of Event	Date of Event	Total Travel	Travel Justification
402	Bryan Ruggery	Robert F. Borkenstein Course on Alcohol Highway Safety	Bloomington, IN	12/4/16-12/9/16	\$1,423.58	Professional Training
402	Dr. Roger Mitchell, Jr.	American Public Health Public Association 2016 Annual meeting and Expo	Denver, CO	11/1/16-11/2/16	\$1,358.54	Professional Association Meeting Speaking
402	Dr. Roger Mitchell, Jr.	Governing Council of the American Medical Association Minority Affairs Conference	Orlando, FL	11/11/16-11/12/16	\$519.30	Professional Association Meeting Speaking
	Dr. Roger Mitchell, Jr. Total				\$1,877.84	
402	Lucas Zarwell	Society of Forensic Toxicologist Annual Meeting	Dallas, TX	10/17/16-10/21/16	\$1,592.45	Professional Association Meeting
402	Rachael Landrie	Miami-Dade County Medical Examiner International Forensic Photography Seminar	Miami, FL	10/31/2016-11/4/2016	\$1,399.45	Professional Training
402	Samantha Tolliver	Society of Forensic Toxicologist Annual Meeting	Dallas, TX	10/17/16-10/21/16	\$333.24	Professional Association Meeting
Grand Total					\$6,626.56	

- e. A list of the total overtime and workers' compensation payments paid in FY16 and FY17, to date, including the number of employees who received overtime and workers' compensation payments.

PUBLIC SAFETY AND JUSTICE AGENCY									
THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)									
FY 2016 OVERTIME EARNINGS AND WORKER'S COMPENSATION BY EMPLOYEE									
Agency Code	Fiscal Year	Fund	Program Number	Activity Number	Employee Name	Position Number	Position Title	Overtime Pay	Worker's Comp
FX0	2016	0100	2000	2301	Lassiter,Kimberly A	00047550	Lead Forensic Autopsy Assistan	\$34,257	\$0
FX0	2016	0100	2000	2301	Betts,Elizabeth S	00075679	Supvy Foren Pathologist's Asst	\$10,373	\$0
FX0	2016	0100	2000	2200	Fields,Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$9,144	\$0
FX0	2016	0100	2000	2200	Kim,Katherine	00077462	FORENSIC INVESTIGATOR	\$7,720	\$0
FX0	2016	0100	2000	2200	Johnson,Stephanie M.	00073738	FORENSIC INVESTIGATOR	\$7,667	\$0
FX0	2016	0100	2000	2301	Waters,Lawrence K	00071713	Autopsy Assistant (Mortuary)	\$7,313	\$0
FX0	2016	0100	2000	2200	Wood,Rebecca	00045531	FORENSIC INVESTIGATOR	\$7,259	\$0
FX0	2016	0100	2000	2301	Bryant,Stephon M	00001881	Forensic Autopsy Assistant	\$7,100	\$0
FX0	2016	0100	2000	2200	Petrsek,Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$6,795	\$0
FX0	2016	0100	2000	2301	Garner,LaTishia	00075161	Forensic Pathologists Assistan	\$6,605	\$0
FX0	2016	0100	2000	2200	Jamison,Latoya R	00045530	FORENSIC INVESTIGATOR	\$6,498	\$0
FX0	2016	0100	4000	4100	Kuhn,Michael	00075528	Forensic Toxicologist	\$6,241	\$0
FX0	2016	0100	2000	2301	Brown,Matthew B	00046876	Forensic Photographer	\$5,892	\$0
FX0	2016	0100	4000	4100	Bayard,Ciena N	00075529	Forensic Toxicologist	\$5,538	\$0
FX0	2016	0100	2000	2200	Ware Murrell,Tiffany N	00044663	FORENSIC INVESTIGATOR	\$5,224	\$0
FX0	2016	0100	2000	2301	Snowden,Brian	00001881	Forensic Autopsy Assistant	\$5,015	\$0
FX0	2016	0100	1000	1090	Gorniak,Jan	00034821	Deputy Chief Medical Examiner	\$4,308	\$0
FX0	2016	0100	2000	2301	Landrie,Rachael A.	00035028	Forensic Photographer	\$4,203	\$0
FX0	2016	0100	2000	2301	Johnson,Keith E	00047548	Forensic Autopsy Assistant	\$3,378	\$0
FX0	2016	0100	2000	2200	Diaz,Carolina	00075184	Medicolegal Investigator	\$3,255	\$0
FX0	2016	0100	2000	2301	Clingerman,Chelsea Nicolle	00073620	Forensic Pathologists Assistan	\$3,066	\$0
FX0	2016	0100	2000	2100	Osbourne,Sasha-Gay I	00003341	Medical Officer (Medical Exami	\$2,857	\$0
FX0	2016	0100	2000	2200	Kurash,Lalynn G	00045528	FORENSIC INVESTIGATOR	\$2,853	\$0
FX0	2016	0100	2000	2301	Bell,Dennis	00071575	Autopsy Assistant (Mortuary)	\$2,448	\$0
FX0	2016	0100	2000	2200	Grosso,Katherine A	00016298	FORENSIC INVESTIGATOR	\$2,162	\$0
FX0	2016	0100	2000	2200	Gales,Perlieshia	00001655	INTAKE ASSISTANT	\$2,048	\$0
FX0	2016	0100	2000	2200	Jewell,Azalie S	00025735	INTAKE ASSISTANT	\$1,765	\$0
FX0	2016	0100	2000	2200	Smith,Melinda Delois	00007099	INTAKE ASSISTANT	\$1,699	\$0
FX0	2016	0100	2000	2301	Allen,Deborah V	00047551	AUTOPSY ASSISTANT (MORTUARY)	\$1,472	\$0
FX0	2016	0100	2000	2200	Wright,Jerel K	00073706	FORENSIC INVESTIGATOR	\$1,172	\$0
FX0	2016	0100	1000	1085	Wright,Patricia E	00008465	STAFF ASSISTANT	\$1,027	\$0
FX0	2016	0100	2000	2100	Diangelo,Constance	00075174	Medical Officer (Medical Exami	\$803	\$0
FX0	2016	0100	2000	2200	Belle,Jeannette G	00018678	INTAKE ASSISTANT	\$792	\$0
FX0	2016	0100	2000	2100	Tops,Terrill	00012132	Medical Officer (Medical Exami	\$636	\$0
FX0	2016	0100	4000	4100	Brathwaite,Sophia K.V	00075531	FORENSIC TOXICOLOGIST	\$562	\$0
FX0	2016	0100	4000	4100	Hobbs,Alexia	00087661	Forensic Toxicologist (Accessi	\$525	\$0
FX0	2016	0100	2000	2200	Hall,Kimberli	00036048	INTAKE ASSISTANT	\$418	\$0
FX0	2016	0100	1000	1040	Contee,Kenneth D	00006666	IT SPEC. (CUSTOMER SUPPORT)	\$350	\$0
FX0	2016	0100	2000	2100	Mourtzinos,Nikki	00075174	Medical Officer (Medical Exami	\$307	\$0
FX0	2016	0100	4000	4100	Gray,Samantha Bashaw	00074665	Forensic Toxicologist	\$234	\$0
FX0	2016	0100	4000	4100	Ruggery,Bryan A.	00075527	Forensic Toxicologist	\$150	\$0
FX0	2016	0100	2000	2301	Allen,Kevin A	00088456	Support Services Specialist	\$80	\$0
FX0	2016	0700	4000	4100	Wynn,Charis	00038613	FORENSIC TOXICOLOGIST	\$80	\$0
FX0	2016	0100	2000	2100	Koolae,Mehdi	00013140	Medical Officer	\$56	\$0
FX0	2016	0100	4000	4100	Bashaw,Samantha R	00075528	Forensic Toxicologist	\$42	\$0
Grand Total							45 Employees	\$181,387	\$0

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 OVERTIME EARNINGS AND WORKER'S COMPENSATION BY EMPLOYEE									
Agency Code	Fiscal Year	Fund	Program Code	Activity Code	Employee Name	Position Number	Position Title	Overtime Pay	Worker's Comp
FX0	2017	0100	2000	2300	Lassiter, Kimberly A	00047550	Lead Forensic Autopsy Assistan	\$7,742	
FX0	2017	0100	2000	2200	Fields, Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$5,184	
FX0	2017	0100	2000	2300	Waters, Lawrence K	00071713	AUTOPSY ASSISTANT (MORTUARY)	\$4,983	
FX0	2017	0100	2000	2300	Garner, LaTishia	00075161	Forensic Pathologists Assistan	\$4,088	
FX0	2017	0100	2000	2300	Brown, Matthew B	00046876	Forensic Photographer	\$3,879	
FX0	2017	0100	4000	4100	Kuhn, Michael	00075528	FORENSIC TOXICOLOGIST	\$3,844	
FX0	2017	0100	2000	2200	Petrsek, Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$3,702	
FX0	2017	0100	2000	2200	Wood, Rebecca	00045531	FORENSIC INVESTIGATOR	\$3,448	
FX0	2017	0100	2000	2300	Betts, Elizabeth S	00075679	Supvy Foren Pathologist's Asst	\$3,437	
FX0	2017	0100	2000	2300	Bryant, Stephon M	00001881	Forensic Autopsy Assistant	\$3,424	
FX0	2017	0100	2000	2200	Kim, Katherine	00077462	FORENSIC INVESTIGATOR	\$3,403	
FX0	2017	0100	2000	2200	Jamison, Latoya R	00045530	FORENSIC INVESTIGATOR	\$3,107	
FX0	2017	0100	2000	2300	Snowden, Brian	00035145	Forensic Autopsy Assistant	\$2,985	
FX0	2017	0100	2000	2200	Diaz, Carolina	00075184	Medicolegal Investigator	\$2,694	
FX0	2017	0100	2000	2300	Johnson, Keith E	00047548	Forensic Autopsy Assistant	\$2,583	
FX0	2017	0100	2000	2200	Johnson, Stephanie M.	00073738	FORENSIC INVESTIGATOR	\$2,488	
FX0	2017	0100	2000	2200	Ware Murrell, Tiffany N	00044663	FORENSIC INVESTIGATOR	\$2,455	
FX0	2017	0100	2000	2200	Kurash, Lalynn G	00045528	FORENSIC INVESTIGATOR	\$2,255	
FX0	2017	0100	2000	2300	Bell, Dennis	00071575	AUTOPSY ASSISTANT (MORTUARY)	\$1,996	
FX0	2017	0100	4000	4100	Bayard, Ciena N	00075529	FORENSIC TOXICOLOGIST	\$1,890	
FX0	2017	0100	2000	2200	Wright, Jerel K	00073706	FORENSIC INVESTIGATOR	\$1,859	
FX0	2017	0100	2000	2100	Diangelo, Constance	00075174	Medical Officer (Medical Exami	\$1,668	
FX0	2017	0100	2000	2300	Kidwell Jr., Robert J.	00091361	Forensic Autopsy Assistant	\$1,645	
FX0	2017	0100	2000	2300	Kelly, Derrick	00091365	Forensic Autopsy Assistant	\$1,453	
FX0	2017	0100	2000	2202	Jewell, Azalie S	00025735	INTAKE ASSISTANT	\$1,326	
FX0	2017	0100	2000	2300	Landrie, Rachael A.	00035028	Forensic Photographer	\$1,158	
FX0	2017	0100	2000	2202	Smith, Melinda Delois	00007099	INTAKE ASSISTANT	\$898	
FX0	2017	0100	2000	2202	Belle, Jeannette G	00018678	INTAKE ASSISTANT	\$762	
FX0	2017	0100	2000	2300	Hinkle, Jamal	00091364	Forensic Autopsy Assistant	\$731	
FX0	2017	0100	2000	2100	Breland, Sasha-Gay I	00003341	Medical Officer (Medical Exami	\$699	
FX0	2017	0100	2000	2300	Robinson-Porter, Latisha L	00091363	Forensic Autopsy Assistant	\$683	
FX0	2017	0100	2000	2202	Gales, Perlieshia	00001655	INTAKE ASSISTANT	\$556	
FX0	2017	0100	2000	2202	Tabron, Lisa M	00025052	Customer Support Specialist	\$527	
FX0	2017	0100	2000	2100	Pugh, Andrea	00015696	STAFF ASSISTANT	\$526	
FX0	2017	0700	4000	4100	Kightlinger, Danylle	00088278	FORENSIC TOXICOLOGIST	\$524	
FX0	2017	0100	1000	1040	Contee, Kenneth D	00006666	IT SPEC. (CUSTOMER SUPPORT)	\$360	
FX0	2017	0100	2000	2202	Hall, Kimberli	00036048	INTAKE ASSISTANT	\$295	
FX0	2017	0100	1000	1086	Greene, Adrine	00047834	RECORDS MANAGEMENT SPECIALIST	\$258	
FX0	2017	0100	4000	4100	Nwachukwu, Vivian	00075527	FORENSIC TOXICOLOGIST	\$85	
FX0	2017	0100	1000	1090	McCain, Kimberly C	00007626	Administrative Specialist	\$56	
FX0	2017	0100	4000	4100	Brathwaite, Sophia K.V	00075531	FORENSIC TOXICOLOGIST	\$46	
Grand Total							42 Employees	\$87,251	\$0

5. Regarding the use of communication devices:

- a. What procedures are in place to track which individuals or units are assigned mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.

In order to track individuals and units assigned mobile communications and devices, the IT Unit utilizes Equipment Assignment Sheets, requiring that each employee in receipt of any type of mobile technology sign for said devices. The Equipment Assignment Sheets documents the item, serial number, condition of the item and the date issued to the employee. That same document is then updated upon the item's return, noting the current condition of the device at that time. This procedure also applies to the emergency response Motorola handheld radios issued by the Office of Unified Communications (OUC). Mobile devices such as laptops, smartphones, and tablets are only issued at the discretion of the agency Chief and only to employees for which the devices are necessitated by work-related responsibilities (emergency, 24/7, and essential personnel). The primary usage is for VPN access to the District Government network. VPN access is granted and governed by OCTO. Mobile devices such as tablets and cellular phones are governed by Verizon and AT&T, the two cellular carriers.

- b. How does your agency limit the costs associated with its mobile devices?

The agency strives to determine the most cost effective cellular and mobile data plans available through the area's three primary vendors: AT&T, Verizon, and Sprint. All cellular plans include long distance, unlimited 3G and 4G data access, and compensate for potential overages for voice and data. Additionally, the agency participates in OCTO's buy-back program which allows the agency to recycle antiquated phones and mobile devices in exchange for credit toward new mobile hardware or the costs of voice and data plans. Further, the agency limits phone costs through the cell phone plan with a standard monthly rate. All employees are informed that they must maintain costs within the plan and are responsible for costs that exceed the standard monthly rate, unless the employee can demonstrate that all costs were work-related and justified. Agency management and the IT Unit receive and review the monthly statements.

- c. For FY16 and FY17, to date, what was the total cost including, but not limited to, equipment and service plans for mobile communications and devices?

For FY16, the total cost of wireless charges was \$59,450.44 for mobile service and devices. The total cost thus far in FY17 for the same services is \$13,854.61 with no new devices purchased during that time span.

6. For FY16 and FY17, to date, please list all intra-District transfers to or from the agency.

PUBLIC SAFETY AND JUSTICE AGENCY OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2016 Intra-District Transfers			
FY 2016 Intra-District Summary - BUYER			
SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FUNDING DUE
Department of Human Resources (BE0)	Suitability and Compliance Services (Background Checks)	751	
Office of the Chief Technology Officer (TO0)	Request for Telecommunications Service (RTS)	14,473	
The Office of Contracting and Procurement (PO0)	Purchase Cards	40,517	
Office of Unified Communications (UC0)	Access to City-Wide radio System	1,930	
Department of Public Works (KT0)	Fleet Management Administration	73,145	
TOTAL		130,816	0
FY 2016 Intra-District Summary - SELLER			
BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FUNDING OWED
Office of Victim Services and Justice Grants (FO0)	AY16 Coverdale - Continuing Education for OCME staff	30,966	
Office of Victim Services and Justice Grants (FO0)	AY15 Coverdale - Continuing Education for OCME staff	2,643	
Homeland Security & EMA (BN0)	Field-Deployable Forensic Processing Unit-Labor	9,530	
Office of Victim Services and Justice Grants (FO0)	Infant Fatality Review Board Support	100,000	
Office of Victim Services and Justice Grants (FO0)	Drug Facilitated Sexual Assaults Toxicology Testing	180,640	
District Department of Transportation (KA0)	Drug Impaired Driving Toxicology Testing	165,000	
TOTAL		488,779	0
PUBLIC SAFETY AND JUSTICE AGENCY OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 Intra-District Transfers			
FY 2017 Intra-District Summary - BUYER			
SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FUNDING DUE
Office of the Chief Technology Officer (TO0)	Request for Telecommunications Service (RTS)	9,500	
Office of the Chief Technology Officer (TO0)	Hosting of Share Point Premium Site		14,850
The Office of Contracting and Procurement (PO0)	Purchase Cards	30,000	
Office of Unified Communications (UC0)	Access to City-Wide radio System		1,954
Department of Public Works (KT0)	Fleet Management Administration	54,433	
TOTAL		93,933	16,804
FY 2017 Intra-District Summary - SELLER			
BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FUNDING OWED
Office of Victim Services and Justice Grants (FO0)	Coverdale - Continuing Education for OCME staff	31,515	
Homeland Security & EMA (BN0)	Fatality Mgmt Logistics & Equipment Cache-Labor	70,000	
Office of Victim Services and Justice Grants (FO0)	Infant Fatality Review Board Support	119,091	
Office of Victim Services and Justice Grants (FO0)	Male Survivors Advisory Board Support	100,231	
Office of Victim Services and Justice Grants (FO0)	Drug Facilitated Sexual Assaults Toxicology Testing	200,000	
District Department of Transportation (KA0)	Drug Impaired Driving Toxicology Testing	804,180	
TOTAL		1,325,017	0

7. For FY16 and FY17, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; (5) expenditures of funds, including the purpose of each expenditure; and (6) the current fund balance.

The agency has no special purpose revenue funds maintained by, used by, or available for use.

8. For FY16 and FY17, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

See Attachment D and E.

9. Please list all memoranda of understanding (“MOU”) entered into by your agency during FY16 and FY17, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

OCME MEMORANDUM OF UNDERSTANDING FY16 and FY17 To Date

Fiscal Year	Agency	Subject	Start and End Duration
FY17	OVSJG-OCME MOU	\$200k DFSA Testing	10.1.2016-9.30.2017
FY17	HSEMA-OCME MOU	\$250k – 2 Contractors to Support Mass Fatality Planning and Training	1.30.2017-12.30.2017
FY17	OVSJG-OCME MOU	FTE to provide CFRC FTE including community outreach and technical assistance	10.1.2016-9.30.2016
FY17	OVSJG-OCME	Male Survivors Program	10.1.2016-9.30.2016
FY17	DDOT-OCME MOU	350k – Tox FTEs and Testing	10.1.2016 to 9.30.2017
FY17	OUC-OCME MOU	\$1900 – Radios	10.1.2016 to 9.30.2017
FY16	HSEMA-OCME MOU	\$60k Fatality Management Regional Coordination Planning Exercise Series	9.1.2016-11.29.2017
FY16	HSEMA-OCME MOU	\$80k Field Fatality Management Plan	9.1.2016-11.29.2017

FY16	HSEMA-OCME MOU	\$400k Logistics and Equipment	9.1.2016-11.29.2017
FY16	DOH(VitalRecords)-OCME	CPPE Workers Comp Monthly Reporting	9.29.2016 to 12.31.2017
FY16	NMHM-OCME	Unidentified Skeletal Remains	5.-16.2016 to 9.30.2025
FY16	NMHM-OCME	Review & Consultation Services - Anthropology	5.-16.2016 to 9.30.2025
FY16	OCME-OVS-MultiAgency	Homicide Review	9.30.2018
FY16	DFS-OCME	Parking at PHL Annex	4.25.2016 till terminated
FY16	OUC-OCME	City Wide Radios	Oct. 1, 2015 to Sept. 30, 2016
FY16	GW-OCME	Faculty/Education	4.5.2016 to June 3, 2020
FY16	CJCC-OCME (MOA)	Data Sharing	March 16, 2016 to March 16, 2017
FY16	DFS-OCME (MOU)	AED	March 16, 2016 to Sept. 30, 2016 (1 option year)
FY16	CFSA-OCME (MOA)	Data Sharing Agreement	Aug. 31, 2015 till Terminated
FY16	OVSJG-OCME	FY15 Grant Extension	Oct. 1, 2015 to March 31, 2016
FY16	OVSJG-OCME	Tox-2 FTES to process tox samples (DFSA)	Oct. 1, 2015-Sept. 30, 2016
FY16	HSEMA-OCME	Contractor Assignment – Emergency Management Consultant	Oct. 1, 2015-Sept. 30, 2016
FY16	DCHR-OCME	Background Testing	Oct. 1, 2015-Sept. 30, 2016
FY16	HSEMA-Mass Fatality	Field Deployable Forensic Processing Unit (\$100k)	Sept. 1, 2016 to Nov. 29, 2017
FY16	DDOT-Tox	Traffic Safety Information System (TSIS) Participant	Oct. 2015 to Oct. 2020

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10. Please list the ways, other than MOU, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY16 and FY17, to date.

The agency has formed stakeholder partnerships with several District and regional agencies. For example, through its participation in the MCOG, the agency has worked to coordinate fatality management planning, resource utilization and training and exercises for the agency and first responders and other critical entities involved in emergency response and incident management. The agency has also partnered with entities surrounding its mission in public health and safety surveillance and has provided mortality statistical data toward prevention and deterrence in the public health and safety arena.

The agency has also formed academic partnerships with universities and hospitals within the District. Residents from George Washington and Georgetown are trained at the agency in their rotations in forensic pathology and Howard University is currently on-board to begin such training. The forensic pathologists of the agency also serve as faculty at George Washington and serve on mortality and morbidity review education committees at several hospitals.

11. Please list all currently open capital projects, including an update on all capital projects under the agency's purview in FY16 and FY17, to date, and the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

- An update on all capital projects begun, in progress, or concluded in FY15, FY16, and FY17, to date, including the amount budgeted, actual dollars spent, and any remaining balances.
- An update on all capital projects planned for FY17, FY18, FY19, FY20, FY21, and FY22.
- Do the capital projects begun, in progress, or concluded in FY15, FY16, or FY17, to date, have an impact on the operating budget of the agency? If so, please provide an accounting of such impact.

PUBLIC SAFETY AND JUSTICE AGENCY OFFICE OF THE CHIEF MEDICAL EXAMINER CAPITAL PROJECT STATUS								
PROJECT NUMBER	PURPOSE	STATUS	AMOUNT	COMMITTED	FUNDS AVAILABLE	START DATE	COMPLETION DATE	PLANNED SPENDING FOR FUNDS AVAILABLE
AA416C	Renovation of HVAC System	Completed	\$618,491	\$613,265	\$5,225		Completed	None, project to be closed out
AA517C	Renovation of Mortuary, Photographic and	Completed	\$1,267,849	\$1,267,674	\$175		Completed	None, project to be closed out
FX0VRC	Replacement of Aging OCME Fleet Vehicles	On-Going	\$115,000	\$0	\$115,000	02/2017	On-Going	Purchase of 2 new fleet vehicles
				20				
TOTAL FUNDING			\$2,001,340	\$1,880,940	\$120,400			

12. Please provide a list of all budget enhancement requests (including, but not limited to, capital improvement needs) for FY16 and FY17, to date. For each, include a description of the need and the amount of funding requested.

In previous years, agency needs have been met by the Mayor's Budget. Moving forward, we are working with the Mayor's Budget Office and the Deputy City Administrator/Acting Deputy Mayor for Public Safety on developing our budget. We will be happy to share the Mayor's FY 18 budget once it has been submitted to the Council.

13. Please list, in chronological order, every reprogramming in FY16 and FY17, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the reprogrammings for FY16 and FY17. For each reprogramming, list the date, amount, rationale, and reprogramming number.

**PUBLIC SAFETY AND JUSTICE AGENCY
OFFICE OF THE CHIEF MEDICAL EXAMINER
FY 2016 REPROGRAMMING LIST**

FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
LOCAL				Starting Budget	\$10,501,493
2016	0100	Nov-15	BJFXDO02	Budget Increase - Funds for the Return to Work Program	\$130,553
2016	0100	Nov-15	BAFX06	Budget Increase - Supplemental Funds for Safe DC - Synthetic Drug Testing	\$326,300
2016	0100	Feb-16	BJFXORTW	Budget Increase - Funds for the Return to Work Program	\$41,271
2016	0100	Feb-16	BJRPFXFX	Net Zero internal local reprogramming moving \$305,000 from PS vacancy savings to NPS to increase an existing contract to outsource toxicology testing for the District's Synthetic Drug testing initiative, purchase new Specialty Vehicles to support the New Medical Examiner's Transport Team (METT) and purchase new photographic equipment to support mortuary operations.	\$0
2016	0100	Jun-16	BJRPFX02	Net Zero internal local reprogramming moving \$380,000 from PS vacancy savings to NPS to Settle ex-employee lawsuit, purchase new IT Infrastructure upgrades , perform facility electrical upgrades, fund critical employee training, and fund the First annual National Capital Region Mass Fatality Symposium and Exercise.	\$0
2016	0100	Sep-16	BJPAAGCY	Inter Agency Reprogramming to PAYGO for URGENT Reprogramming from Various Agencies to the HPTF (\$40M)	(\$100,000)
Final Budget					\$10,899,617
INTRA-DISTRICT				Starting Budget	\$56,515
2016	0700	December	APFX0106	Net Zero - Move \$2,865 within the Coverdale project to appropriate spending categories	\$0
2016	0700	December	BLFX0105	Budget Reduction - to match the Coverdale MOU Amount	(\$549)
2016	0700	December	BJIDFXKA	Establish Budget for Impaired Drivers Testing	\$165,000
2016	0700	December	BLFX0100	Establish Budget for Fatality Review Board Support	\$100,000
2016	0700	December	BLFX0104	Budget Increase - to match the awarded amount for DFSA	\$155,640
Final Budget					\$476,606

14. Please list each grant or sub-grant received by your agency in FY16 and FY17, to date. List the date, amount, and purpose of the grant or sub-grant received.

The agency has no direct grants. Below is a chart of sub-grants received by the agency in FY16 and FY17, to date.

PUBLIC SAFETY AND JUSTICE AGENCY OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2016 AND FY 2017 SUB-GRANTS LIST								
AGENCY SUB-GRANTOR	GRANT NAME	Grant Number	PURPOSE	SUB-GRANT PERIOD	FY 2016 AMOUNT	FY 2016 FTEs	FY 2017 AMOUNT	FY 2017 FTEs
Office of Victim Services and Justice Grants	Drug Facilitated Sexual Assault Toxicology Testing	2017-OCME-001	OCME will employ two qualified toxicologists for the purposes of performing toxicology testing on cases involving sexual assault as the primary allegation.	Oct/01 thru Sept/30	\$180,640	2.00	\$200,000	2.00
Office of Victim Services and Justice Grants	Coverdell Funding	2016-CD-BX-0018	Continuing medical education and training for OCME staff in order to improve the quality and timeliness of services and augment the agency's knowledge base.	Oct/01 thru Sept/30	\$30,966	-	\$31,515	-
Office of Victim Services and Justice Grants	Fatality Prevention: Stakeholder Communication and Community Engagement	2017-OCME-002	OCME will employ one training specialist for the purposes assisting in the functions of the child and infant fatality review boards	Oct/01 thru Sept/30	\$100,000	1.00	\$119,091	1.00
Office of Victim Services and Justice Grants	Fatality Prevention: Stakeholder Communication and Community Engagement	2016-SMSV-001	OCME will employ one outreach specialist for the purposes assisting in the functions of the Male Survivors Advisory Board Support	Oct/01 thru Sept/30			\$100,231	1.00
District of Columbia Department of Transportation	Impaired Driving highway safety grant	NHTSA MAP 21 Section 405d Impaired Driving highway safety grant	Continue to provide comprehensive DUI and DUID testing of District suspected impaired driving while reducing turnaround times and overall backlog of casework.	Oct/01 thru Sept/30	\$165,000	1.00	\$804,180	2.00
District of Columbia Homeland Security & Emergency Management Agency	FY 2016 Homeland Security Grant Program Urban Areas Security Initiative	EMW-2016-SS-0030	Administer Fatality Management Logistics and Equipment Cache Project-Labor (2FXUA6)	9/1/2016 - 9/30/2017			\$70,000	1.00
District of Columbia Homeland Security & Emergency Management Agency	FY 2016 Homeland Security Grant Program Urban Areas Security Initiative	EMW-2016-SS-0030	Administer Fatality Management Logistics and Equipment Cache Project-Non-Labor (2FXUA6)	9/1/2016 - 9/30/2017			\$330,000	
District of Columbia Homeland Security & Emergency Management Agency	FY 2016 Homeland Security Grant Program Urban Areas Security Initiative	EMW-2016-SS-0030	Administer Fatality Management Regional Coordination, Planning & Exercise Series (DCERS) Project (3FXUA6)	9/1/2016 - 9/30/2017			\$60,000	
District of Columbia Homeland Security & Emergency Management Agency	FY 2016 Homeland Security Grant Program Urban Areas Security Initiative	EMW-2016-SS-0030	Administer Fatality Management Plan (Continuation) (DC 5%) project (4FXUA6)	9/1/2016 - 9/30/2017	\$110,000		\$80,000	
District of Columbia Homeland Security & Emergency Management Agency	FY 2016 Homeland Security Grant Program Urban Areas Security Initiative	EMW-2016-SS-0030	Administer Field-Deployable Forensic Processing Unit (Continuation) (DCERS) project (1FXUA6)	9/1/2016 - 9/30/2017	\$400,000		\$100,000	
					986,606.00	4.00	1,895,016.50	7.00

15. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

There are seven (7) FTEs dependent on subgrant funding as outlined below. The agency will reapply for all subgrants.

- Office of Victims Services – Drug Facilitated Sexual Assault – One Year Term (FY17)
Two FTEs
- Office of Victims Services - Child Infant Fatality Review – One Year Term (FY17)
One FTE
- Office of Victims Services – Male Survivor Advisory Board – One Year Term (FY17)
One FTE
- Department of Transportation, Driving Under the Influence – One Year Term (FY17)
Two FTEs
- UASI: Fatality Management Logistics and Equipment Cache – One Year Term (FY17)
One FTE

16. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District of Columbia to significant financial liability and/or will result in a change in agency practices, and the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

There are no pending lawsuits that name the agency as a party.

17. Please provide the total number of administrative complaints or grievances that the agency received in FY16 and FY17, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received.

During FY16, the agency had a total of one administrative complaint (no grievances) filed with the Office of Employee Appeals that was resolved in FY16 without formal ruling by OEA. There have been no administrative complains or grievances filed in FY17, to date.

18. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY16 and FY17, to date.

On September 15, 2016, the Office of the D.C. Auditor initiated a study of child fatalities in the District. The purpose of the study is to address the trends in child fatalities over time with regard to the number of fatalities, demographics of child decedents, and the cause and manner of death; how the Child Fatality Review Committee (CFRC) recommendations align with the trends in child fatalities and service delivery issues identified by the CFRC in its

annual reports; and how selected CFRC recommendations have been implemented. This study is ongoing.

19. Please describe any anticipated spending pressures for the remainder of FY17. Include a description of the pressure, the estimated amount, and any proposed solutions.

The agency has no anticipated spending pressures for FY17 at this time.

20. Please provide a copy of the agency's FY16 performance plan. Please explain which performance plan objectives were completed in FY16 and whether they were completed on time and within budget. If they were not, please provide an explanation.

The agency's FY16 performance plan is provided as Attachment F. The plan is presented in the Performance Accountability View which provides a detailed accounting of which performance plan key performance indicators and initiatives were completed and whether or not they were completed on time with full explanation. Items completed on time were done so within budget.

21. Please provide a copy of your agency's FY17 performance plan as submitted to the Office of the City Administrator.

The agency's FY17 performance plan is provided as Attachment G.

22. Please provide the number of FOIA requests for FY16 and FY17, to date, submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

In FY16, the agency had 16 FOIA requests as follows: 3 granted, 5 partially granted/denied, 1 denied, 0 withdrawn, and 7 "other". The average response time was 9 days with 1 FTE required to process requests and an estimated processing time of 81 hours. In FY17, the agency has had 7 FOIA requests to date as follows: 1 granted, 2 partially granted/denied, 1 denied, 2 "other," and 1 pending. The average response time has been 10 days with 1 FTE required to process requests and an estimated processing time of 15 hours.

23. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or contracted for during FY16 and FY17, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee. See Attachment H and I.

Please find below studies, research papers, reports and/or analyses that agency employees have presented during FY16 and FY17, to date. Note that some are not attached as they are Power Point presentations that are proprietary and/or are web or system based.

- Presentation and Paper for The American College of Medical Toxicology Scientific Meeting, San Juan, Puerto Rico. Title: Characterization of Suspected Synthetic Cannabinoid Intoxications in Washington, DC.
- Paper is collaboration between GW Hospital, OCME and DOH. The paper is in process.
- Presentation by the Forensic Toxicology Laboratory Division on the monitoring of synthetic cannabinoids in the District of Columbia at the annual Society of Forensic Toxicologists Meeting (October 2016).
- Collaboration between OCME and Department of Vital Records on various projects, including OCME's request to add the "Death-in-Custody Field" onto the Death Certification form, which resulted in a poster submission to NAPHSIS titled "The Power of Collaboration: Building a Strong Relationship with your Chief Medical Examiner."
- Publication: The Value of Anthropology in Medicolegal Death Investigation of Pediatric Nonaccidental Injury. *Academic Forensic Pathology*. 6(3):478-485. Love JC, Wiersema JM
- Publication: Skeletal Trauma: An Anthropological Review. *Academic Forensic Pathology*. 6(3):463-477.
- Publication: Crowder CM, Wiersema JM, Adams BJ, Austin DE, Love JC
- Publication: The Utility of Forensic Anthropology in the Medical Examiner's Office. *Academic Forensic Pathology*. 6(3):349-360.
- Mitchell R. Violence as Public Health Issue. Congressional Black Caucus Annual Legislative Conference; *Platform Presentation – National Medical Association (NMA)*. 2016
- Mitchell R. Emerging Toxicity: The Impact of Fentanyl and Acetyl Fentanyl on Opioid Drug Deaths in Washington DC, *Platform Presentation – National Association of Medical Examiners (NAME)*. 2016
- Mitchell R. Deaths in Custody: Establishing a Public Health Surveillance Infrastructure in Washington DC; *Platform Presentation – National Association of Medical Examiners (NAME)*. 2016
- Mitchell R. Violence as Public Health Issue; *Platform Presentation – National Medical Association (NMA)*. 2016
- Mitchell R. Deaths in Custody: A Comprehensive Conversation NAME Interim Meeting *Platform Presentation – National Association of Medical Examiners (NAME)*. 2017

24. Please separately list each employee whose salary was \$100,000 or more in FY16 and FY17, to date. Provide the name, position number, position title, program number, activity number, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

PUBLIC SAFETY AND JUSTICE AGENCY										
THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)										
FY 2016 LIST OF EMPLOYEE(S) WITH SALARY OF \$100,000 OR MORE										
Agency Code	Fiscal Year	Program Code	Activity Code	Employee Name	Position Number	Position Title	Salary	Fringe	Overtime Pay	Bonus Pay
FX0	2016	1000	1090	Mitchell, Roger A	00082137	Chief Medical Examiner	\$260,590	\$54,724	\$1,503	\$0
FX0	2016	2000	2100	Diangelo, Constance	00075174	Medical Officer (Medical Exami	\$208,724	\$43,832	\$803	\$0
FX0	2016	1000	1090	Gomiak, Jan	00034821	Deputy Chief Medical Examiner	\$206,000	\$43,260	\$4,308	\$0
FX0	2016	2000	2100	Tops, Terrill	00012132	Medical Officer (Medical Exami	\$194,772	\$40,902	\$636	\$0
FX0	2016	2000	2100	Koolae, Mehdi	00013140	Medical Officer	\$186,026	\$39,065	\$56	\$0
FX0	2016	2000	2100	Mourtzinos, Nikki	00075174	Medical Officer (Medical Exami	\$186,026	\$39,065	\$307	\$0
FX0	2016	2000	2100	Osbourne, Sasha-Gay I	00003341	Medical Officer (Medical Exami	\$181,815	\$38,181	\$2,857	\$0
FX0	2016	1000	1090	Fields, Beverly A	00032724	Chief of Staff	\$155,417	\$32,638	\$0	\$0
FX0	2016	4000	4100	Zarwell, Lucas W	00013643	Chief Toxicologist	\$143,010	\$30,032	\$0	\$0
FX0	2016	2000	2200	Lyles, Denise A	00045537	Lead Medicolegal Investigator	\$137,075	\$28,786	\$0	\$0
FX0	2016	1000	1090	Fogg, Peggy J	00010178	MGMT SRVS OFFICER	\$136,210	\$28,604	\$0	\$0
FX0	2016	1000	1060	DeVillier, Mikelle L	00041749	SUPERVISORY ATTORNEY ADVISOR	\$133,413	\$28,017	\$0	\$0
FX0	2016	2000	2200	Petrsek, Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$130,670	\$27,441	\$6,795	\$0
FX0	2016	1000	110F	Dixon, Leautry	00045538	AGENCY FISCAL OFFICER	\$129,592	\$27,214	\$0	\$0
FX0	2016	2000	2200	Love, Jennifer	00073619	Forensic Anthropologist	\$129,135	\$27,118	\$0	\$0
FX0	2016	1000	1090	Harvin, Donell	00050899	Emergency Response and Safety	\$125,186	\$26,289	\$0	\$0
FX0	2016	2000	2200	Fields, Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$123,798	\$25,998	\$9,144	\$0
FX0	2016	2000	2200	Morgan, Daniel	00002522	SUPVY MEDICO LEG AL INVEST	\$119,175	\$25,027	\$0	\$0
FX0	2016	1000	1040	Coleman Jr., Michael A	00039151	Chief Information Officer	\$116,472	\$24,459	\$0	\$0
FX0	2016	4000	4100	Tolliver Ph.D, Samantha S.	00074664	Dep Chief Toxicologist	\$114,736	\$24,095	\$0	\$0
FX0	2016	2000	2200	Diaz, Carolina	00075184	Medicolegal Investigator	\$110,254	\$23,153	\$3,255	\$0
FX0	2016	1000	1085	Francis, Anna D	00071570	Supervisory Quality Control &	\$110,194	\$23,141	\$0	\$0
FX0	2016	3000	3100	Beebe-Aryee, Jenna Leigh	00051331	Fatality Review Program Manage	\$110,000	\$23,100	\$0	\$0
FX0	2016	3000	3100	Martin, Tracie	00045527	Senior Fatality Review Prog Sp	\$107,895	\$22,658	\$0	\$0
FX0	2016	3000	3100	Marshall, Barbara	00015169	NURSE CONSULTANT	\$103,431	\$21,721	\$0	\$0
FX0	2016	4000	4100	Wynn, Charis	00038613	Forensic Toxicologist	\$110,390	\$23,182	\$80	\$0
Grand Total							\$3,770,004	\$791,701	\$29,744	\$0

PUBLIC SAFETY AND JUSTICE AGENCY
THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)
FY 2017 LIST OF EMPLOYEE(S) WITH SALARY OF \$100,000 OR MORE

Agency Code	Fiscal Year	Program Code	Activity Code	Employee Name	Position Number	Position Title	Salary	Fringe	Overtime Pay	Bonus Pay
FX0	2017	1000	1090	Mitchell, Roger A	00082137	Chief Medical Examiner	\$268,407.70	\$58,512.88	\$1,548.51	\$0.00
FX0	2017	2000	2100	Diangelo, Constance	00075174	Medical Officer (Medical Exami	\$208,724.00	\$45,501.83	\$1,668.03	\$0.00
FX0	2017	2000	2100	Giese, Kristinza W.	00013140	Medical Officer (Medical Exami	\$186,026.00	\$40,553.67	\$0.00	\$0.00
FX0	2017	2000	2100	Breland, Sasha-Gay I	00003341	Medical Officer (Medical Exami	\$181,815.00	\$39,635.67	\$699.29	\$0.00
FX0	2017	2000	2100	Golden, Kimberly	00012132	Medical Officer (Medical Exami	\$168,515.00	\$36,736.27	\$0.00	\$0.00
FX0	2017	1000	1090	Fields, Beverly A	00032724	Chief of Staff	\$160,079.20	\$34,897.27	\$0.00	\$0.00
FX0	2017	4000	4100	Zarwell, Lucas W	00013643	Chief Toxicologist	\$147,299.85	\$32,111.37	\$0.00	\$0.00
FX0	2017	1000	1060	DeVillier, Mikelle L	00041749	SUPERVISORY ATTORNEY ADVISOR	\$142,751.91	\$31,119.92	\$0.00	\$0.00
FX0	2017	2000	2200	Lyles, Denise A	00045537	Lead Medicolegal Investigator	\$141,187.20	\$30,778.81	\$0.00	\$0.00
FX0	2017	1000	1020	Fogg, Peggy J	00010178	MGMT SRVS OFFICER	\$140,295.81	\$30,584.49	\$0.00	\$0.00
FX0	2017	2000	2200	Petrasek, Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$134,590.00	\$29,340.62	\$3,701.97	\$0.00
FX0	2017	1000	110F	Dixon, Leautry	00045538	AGENCY FISCAL OFFICER	\$133,480.00	\$29,098.64	\$0.00	\$0.00
FX0	2017	2000	2202	Love, Jennifer	00073619	Forensic Anthropologist	\$133,008.92	\$28,995.94	\$0.00	\$0.00
FX0	2017	1000	1056	Harvin, Donell	00050899	Emergency Response and Safety	\$128,941.79	\$28,109.31	\$0.00	\$0.00
FX0	2017	2000	2200	Fields, Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$127,512.00	\$27,797.62	\$5,184.00	\$0.00
FX0	2017	2000	2200	Morgan, Daniel	00002522	SUPVY MEDICO LEG AL INVEST	\$122,750.25	\$26,759.55	\$0.00	\$0.00
FX0	2017	1000	1040	Coleman Jr., Michael A	00039151	Chief Information Officer	\$119,966.16	\$26,152.62	\$0.00	\$0.00
FX0	2017	4000	4100	Tolliver Ph.D, Samantha S.	00074664	Dep Chief Toxicologist	\$118,178.08	\$25,762.82	\$0.00	\$0.00
FX0	2017	3000	3100	Beebe-Aryee, Jenna Leigh	00051331	Fatality Review Program Manage	\$116,699.00	\$25,440.38	\$0.00	\$0.00
FX0	2017	2000	2200	Díaz, Carolina	00075184	Medicolegal Investigator	\$113,562.00	\$24,756.52	\$2,693.56	\$0.00
FX0	2017	1000	1086	Francis, Anna D	00071570	Supervisory Quality Control &	\$113,499.33	\$24,742.85	\$0.00	\$0.00
FX0	2017	3000	3100	Martin, Tracie	00045527	Senior Fatality Review Prog Sp	\$111,131.00	\$24,226.56	\$0.00	\$0.00
							\$3,218,420.20	\$701,615.60	\$15,495.36	\$0.00

25. Please list in descending order the top 25 overtime earners in your agency in FY16 and FY17, to date, if applicable. For each, state the employee's name, position number, position title, program number, activity number, salary, fringe, and the aggregate amount of overtime pay earned.

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2016 - TOP 25 OVERTIME EARNERS BY EMPLOYEE											
Agency Code	Fiscal Year	Fund	Program Number	Activity Number	Employee Name	Position Number	Position Title	Salary	Fringe @ 21.0%	Overtime Pay	Bonus Pay
FX0	2016	0100	2000	2301	Lassiter, Kimberly A	00047550	Lead Forensic Autopsy Assistan	\$75,041	\$15,759	\$34,257	\$0
FX0	2016	0100	2000	2301	Betts, Elizabeth S	00075679	Supvy Foren Pathologist's Asst	\$92,549	\$19,435	\$10,373	\$0
FX0	2016	0100	2000	2200	Fields, Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$123,798	\$25,998	\$9,144	\$0
FX0	2016	0100	2000	2200	Kim, Katherine	00077462	FORENSIC INVESTIGATOR	\$80,746	\$16,957	\$7,720	\$0
FX0	2016	0100	2000	2200	Johnson, Stephanie M.	00073738	FORENSIC INVESTIGATOR	\$78,453	\$16,475	\$7,667	\$0
FX0	2016	0100	2000	2301	Waters, Lawrence K	00071713	Autopsy Assistant (Mortuary)	\$62,225	\$13,067	\$7,313	\$0
FX0	2016	0100	2000	2200	Wood, Rebecca	00045531	FORENSIC INVESTIGATOR	\$78,453	\$16,475	\$7,259	\$0
FX0	2016	0100	2000	2301	Bryant, Stephon M	00001881	Forensic Autopsy Assistant	\$52,218	\$10,966	\$7,100	\$0
FX0	2016	0100	2000	2200	Petrasek, Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$130,670	\$27,441	\$6,795	\$0
FX0	2016	0100	2000	2301	Garner, LaTishia	00075161	Forensic Pathologists Assistan	\$70,414	\$14,787	\$6,605	\$0
FX0	2016	0100	2000	2200	Jamison, Latoya R	00045530	FORENSIC INVESTIGATOR	\$83,039	\$17,438	\$6,498	\$0
FX0	2016	0100	4000	4100	Kuhn, Michael	00075528	Forensic Toxicologist	\$86,253	\$18,113	\$6,241	\$0
FX0	2016	0100	2000	2301	Brown, Matthew B	00046876	Forensic Photographer	\$72,534	\$15,232	\$5,892	\$0
FX0	2016	0100	4000	4100	Bayard, Ciena N	00075529	Forensic Toxicologist	\$88,775	\$18,643	\$5,538	\$0
FX0	2016	0100	2000	2200	Ware Murrell, Tiffany N	00044663	FORENSIC INVESTIGATOR	\$85,332	\$17,920	\$5,224	\$0
FX0	2016	0100	2000	2301	Snowden, Brian	00001881	Forensic Autopsy Assistant	\$50,784	\$10,665	\$5,015	\$0
FX0	2016	0100	1000	1090	Gorniak, Jan	00034821	Deputy Chief Medical Examiner	\$206,000	\$43,260	\$4,308	\$0
FX0	2016	0100	2000	2301	Landrie, Rachael A.	00035028	Forensic Photographer	\$72,534	\$15,232	\$4,203	\$0
FX0	2016	0100	2000	2301	Johnson, Keith E	00047548	Forensic Autopsy Assistant	\$50,784	\$10,665	\$3,378	\$0
FX0	2016	0100	2000	2200	Díaz, Carolina	00075184	Medicolegal Investigator	\$110,254	\$23,153	\$3,255	\$0
FX0	2016	0100	2000	2301	Clingerman, Chelsea Nicolle	00073620	Forensic Pathologists Assistan	\$76,774	\$16,123	\$3,066	\$0
FX0	2016	0100	2000	2100	Osbourne, Sasha-Gay I	00003341	Medical Officer (Medical Exami	\$181,815	\$38,181	\$2,857	\$0
FX0	2016	0100	2000	2200	Kurash, Lalynn G	00045528	FORENSIC INVESTIGATOR	\$89,918	\$18,883	\$2,853	\$0
FX0	2016	0100	2000	2301	Bell, Dennis	00071575	Autopsy Assistant (Mortuary)	\$62,225	\$13,067	\$2,448	\$0
FX0	2016	0100	2000	2200	Grosso, Katherine A	00016298	FORENSIC INVESTIGATOR	\$83,039	\$17,438	\$2,162	\$0
Grand Total								\$2,244,627	\$471,372	\$167,172	\$0

**THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)
FY 2017 - TOP 25 OVERTIME EARNERS BY EMPLOYEE**

Agency Code	Fiscal Year	Program Number	Activity Number	Employee Name	Position Number	Position Title	Salary	Fringe	Overtime Pay	Bonus Pay
FX0	2017	2000	2300	Lassiter, Kimberly A	00047550	Lead Forensic Autopsy Assistan	\$77,292.00	\$16,849.66	\$7,742.05	\$0.00
FX0	2017	2000	2200	Fields, Leigh S	00035031	MEDICAL LEGAL INVESTIGATOR	\$127,512.00	\$27,797.62	\$5,184.00	\$0.00
FX0	2017	2000	2300	Waters, Lawrence K	00071713	Autopsy Assistant (Mortuary)	\$64,092.00	\$13,972.06	\$4,982.85	\$0.00
FX0	2017	2000	2300	Garner, LaTishia	00075161	Forensic Pathologists Assistan	\$72,528.00	\$15,811.10	\$4,088.44	\$0.00
FX0	2017	2000	2300	Brown, Matthew B	00046876	Forensic Photographer	\$74,711.00	\$16,287.00	\$3,879.23	\$0.00
FX0	2017	4000	4100	Kuhn, Michael	00075528	Forensic Toxicologist	\$91,438.00	\$19,933.48	\$3,844.10	\$0.00
FX0	2017	2000	2200	Petrasek, Mary Beth	00002927	MEDICAL LEGAL INVESTIGATOR	\$134,590.00	\$29,340.62	\$3,701.97	\$0.00
FX0	2017	2000	2200	Wood, Rebecca	00045531	FORENSIC INVESTIGATOR	\$83,168.00	\$18,130.62	\$3,447.59	\$0.00
FX0	2017	2000	2300	Betts, Elizabeth S	00075679	Supvy Foren Pathologist's Asst	\$95,325.47	\$20,780.95	\$3,437.22	\$0.00
FX0	2017	2000	2300	Bryant, Stephon M	00001881	Forensic Autopsy Assistant	\$53,785.00	\$11,725.13	\$3,424.33	\$0.00
FX0	2017	2000	2200	Kim, Katherine	00077462	FORENSIC INVESTIGATOR	\$83,168.00	\$18,130.62	\$3,402.75	\$0.00
FX0	2017	2000	2200	Jamison, Latoya R	00045530	FORENSIC INVESTIGATOR	\$87,892.00	\$19,160.46	\$3,106.58	\$0.00
FX0	2017	2000	2300	Snowden, Brian	00035145	Forensic Autopsy Assistant	\$55,262.00	\$12,047.12	\$2,984.75	\$0.00
FX0	2017	2000	2200	Díaz, Carolina	00075184	Medicolegal Investigator	\$113,562.00	\$24,756.52	\$2,693.56	\$0.00
FX0	2017	2000	2300	Johnson, Keith E	00047548	Forensic Autopsy Assistant	\$53,785.00	\$11,725.13	\$2,583.12	\$0.00
FX0	2017	2000	2200	Johnson, Stephanie M.	00073738	FORENSIC INVESTIGATOR	\$83,168.00	\$18,130.62	\$2,487.66	\$0.00
FX0	2017	2000	2200	Ware Murrell, Tiffany N	00044663	FORENSIC INVESTIGATOR	\$87,892.00	\$19,160.46	\$2,455.18	\$0.00
FX0	2017	2000	2200	Kurash, Lalynn G	00045528	FORENSIC INVESTIGATOR	\$92,616.00	\$20,190.29	\$2,254.55	\$0.00
FX0	2017	2000	2300	Bell, Dennis	00071575	Autopsy Assistant (Mortuary)	\$64,092.00	\$13,972.06	\$1,996.09	\$0.00
FX0	2017	4000	4100	Bayard, Ciena N	00075529	Forensic Toxicologist	\$91,438.00	\$19,933.48	\$1,890.31	\$0.00
FX0	2017	2000	2200	Wright, Jerel K	00073706	FORENSIC INVESTIGATOR	\$85,530.00	\$18,645.54	\$1,858.55	\$0.00
FX0	2017	2000	2100	Diangelo, Constance	00075174	Medical Officer (Medical Exami	\$208,724.00	\$45,501.83	\$1,668.03	\$0.00
FX0	2017	2000	2300	Kidwell Jr., Robert J.	00091361	Forensic Autopsy Assistant	\$52,308.00	\$11,403.14	\$1,644.84	\$0.00
FX0	2017	1000	1090	Mitchell, Roger A	00082137	Chief Medical Examiner	\$268,407.70	\$58,512.88	\$1,548.51	\$0.00
FX0	2016	2000	2300	Kelly, Derrick	00091365	Forensic Autopsy Assistant	\$52,308.00	\$11,403.14	\$1,453.40	\$0.00
AGENCY GRAND TOTAL							\$2,354,594.17	\$513,301.53	\$77,759.66	\$0.00

26. For FY16 and FY17, to date, please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 BONUS PAY AND SPECIAL AWARDS BY EMPLOYEE						
Agency Code	Fiscal Year	Employee Name	Position Title	Bonus Pay	Special Award	Reason
FX0						
FX0						
AGENCY GRAND TOTAL				\$0.00	\$0.00	

27. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement.

The following collective bargaining agreements are in effect with the agency:

Doctors Council of Washington DC:

- Compensation Collective Bargaining Agreement Between The Government of the District of Columbia Representing Compensation Unit 19 Effective Through September 30, 2016
- Non-Compensation Collective Bargaining Agreement Between The Government of District of Columbia and The Doctors Council of the District of Columbia Effective Through September 30, 2009

National Union of Hospital and Health Care Employees:

- Compensation Collective Bargaining Agreement Between The District of Columbia Government and Compensation Units 1 and 2 Effective April 1, 2013 through September 30, 2017
- Noncompensation Collective Bargaining Agreement Between the District of Columbia and 1199 Metro District DC, NUHHCE

Alliance of Independent Workers (AIW):

- Compensation Collective Bargaining Agreement Between The District of Columbia Government and Compensation Units 1 and 2 Effective April 1, 2013 through September 30, 2017

See Attachment J.

28. If there are any boards or commissions associated with your agency, please provide a chart listing the names, confirmation dates, terms, and wards of residence of each member. Include any vacancies. Please also attach agendas and minutes of each board or commission meeting in FY16 or FY17, to date, if minutes were prepared. Please inform the Committee if the board or commission did not convene during any month.

The Office of the Chief Medical Examiner has administrative oversight of the Child Fatality Review Committee (CFRC), Infant Mortality Review Team (CFRC Sub-Committee) and the Developmental Disabilities Fatality Review Committee (DDFRC).

Draft legislation for the establishment of a Maternal Mortality and Morbidity Review Committee (MMRC) and a Violence Fatality Review Board (VFRB) were put forth during FY16 and FY17 respectively.

All records related to the appointments, names, terms, vacancies and wards of residence of the committee members of the CFRC and DDFRC are maintained by the Mayor's Office of Talent and Appointments (MOTA).

The CFRC convenes monthly on the 3rd Thursday of each month. During FY2016, the CFRC convened for a total of 11 meetings. No meetings were held the month of March 2016. During FY2017, to date, 2 meetings were held; one in October and November 2016. No meetings were held during the month of December 2016 due to holidays and none in January 2017 due to Inaugural events. The next meeting is scheduled to occur Thursday, February 16, 2017.

The Infant Mortality Review Team (CFRC Sub-Committee) convenes monthly on the 1st Tuesday of each month. During FY2016, the IMR convened for a total of 10 meetings. No meetings were held during the months of January and July 2016. During FY2017, to date, 4 meetings were held; one in October, November and December 2016 and February 2017. There was no meeting held during the month of January 2017 due to the holidays and the meeting for February 7, 2017 moved forward as scheduled.

The DDFRC convenes monthly on the 3rd Friday of each month. During FY2016, the DDFRC convened for a total of 9 meetings. No meetings were held during the months of March, May and August 2016. During FY2017, to date, 2 meetings were held; one in November and December 2016. There was no meeting held during the month of December 2016 due to the holidays and none in January 2017 due to Inaugural events. The next meeting is scheduled to occur Friday, February 17, 2017.

Meeting materials (i.e., minutes and agenda) are strictly confidential as meeting materials (i.e., minutes and agenda) contain decedent information.

29. Please list all reports or reporting currently required of the agency in the District of Columbia Code or Municipal Regulations. Provide a description of whether the agency is in compliance with these requirements, and if not, why not (e.g. the purpose behind the requirement is moot, etc.).

- 2015 Agency Annual Report. Published February 2017. Per D.C. Code the report is to be published by the end of 2016 and in an effort to ensure appropriate statistical data, the report will be published February 2017.

- 2015 CFRC Annual Report. The CFRC Annual Report was published in compliance of DC. Code.

- The DDFRC did not produce an annual report. The OCME provides administrative support in the way of meeting coordination. Developmental Disabilities Services (DDS) oversees a budget and awards a contractor to write their highly complex fatality review reports.

30. Please list each contract, procurement, lease, and grant awarded, entered into, extended and option years exercised, by your agency during FY16 and FY17, to date. For each contract, please provide the following information, where applicable:

- a. The name of the contracting party;
- b. The nature of the contract, including the end product or service;
- c. The dollar amount of the contract, including budgeted amount and actually spent;
- d. The term of the contract;
- e. Whether the contract was competitively bid;
- f. The name of the agency's contract monitor and the results of any monitoring activity; and
- g. Funding source.

Attachment II	FY 2016						
<u>Contracts</u>							
Vendor Name	Contract Purpose - Description of Services	Contract Amount	Contract Term Begin	Contract Term End	Option Year in FY16	Funding Source (local, federal, private, special revenue)	Competitive or Sole Source
Wendt Center	Grief Counseling for decedent's family or friends	\$77,561.62	10/1/2015	9/30/2016	Opt Yr 2	Local	Sole Source
Orasure (DSX)	Drug Screening Instrument (DSX #1) Maintenance and Repair	\$20,011.17	10/1/2015	9/30/2016	Base	Local	Sole Source
Nova Biomedical	Electrolyte Instrument Maintenance	\$6,299.00	10/1/2015	9/30/2016	Opt Yr 2	Local	Sole Source
Static Power	Universal Supply System	\$6,390.00	10/1/2015	9/30/2016	Base	Local	Sole Source
ThermoFisher	Centrifuges, Scales, & TurboVap Maintenance	\$5,592.60	10/1/2015	9/30/2016	Base	Local	Sole Source

Agilent Technologies	GC/MS, GC/MS/MS, LC/MS Instrument Maintenance and Repair	\$119,463.60	10/1/2015	9/30/2016	Opt Yr 3	Local	Sole Source
WATERS, INC.	LC/MS/MS Instrument Maintenance and Repair (Aquity TQDs and QTOF)	\$111,700.80	10/1/2015	9/30/2016	Opt Yr 2	Local	Sole Source
Parker Hannifin	Nitrogen Generation system	\$8,588.00	10/1/2015	9/30/2016	Opt Yr 2	Local	Sole Source

Attachment II	FY 2017						
<u>Contracts</u>							
Vendor Name	Contract Purpose - Description of Services	Contract Amount	Contract Term Begin	Contract Term End	Option Year in FY17	Funding Source (local, federal, private, special revenue)	Competitive or Sole Source
Wendt Center	Grief Counseling for decedent's family or friends	\$77,561.62	10/1/2016	9/30/2017	Opt Yr 2 Extended	Local	Sole Source
Orasure (DSX)	Drug Screening Instrument (DSX #1) Maintenance and Repair	\$17,000	10/1/2016	9/30/2017	Base	Local	Sole Source
Nova Biomedical	Electrolyte Instrument Maintenance	\$4,462.00	10/1/2016	9/30/2017	Base	Local	Sole Source
ThermoFisher	Centrifuges, Scales, & TurboVap Maintenance	\$5,908.00	10/1/2016	9/30/2017	Base	Local	Sole Source
Agilent Technologies	GC/MS, GC/MS/MS, LC/MS Instrument Maintenance and Repair	\$122,760.00	10/1/2016	9/30/2017	Opt Yr 4	Local	Sole Source

WATERS, INC.	LC/MS/MS Instrument Maintenance and Repair (Aquity TQDs and QTOF)	\$113,732.99	10/1/2016	9/30/2017	Opt Yr 3	Local	Sole Source
Parker Hannifin	Nitrogen Generation system	\$8,588.00	10/1/2016	9/30/2017	Base	Local	Sole Source

31. Please provide a list of any additional training or continuing education opportunities made available to agency employees. For each additional training or continuing education program, please provide the subject of the training, as well as the number of agency employees that were trained.

TRAINING	SUBJECT MATTER/PURPOSE OF TRAINING	# of Employees
Digital Imaging: International Forensic Photography Seminar (Miami-Dade, FL)	Introduction of methods on lighting and use of equipment for enhanced photographic documentation related to death investigation, crime scene, biomedical/forensic fields	2 Forensic Photographers (1 in 2016; 1 in 2017)
Radiography: DRX Portable X-ray Training	Introduction of concepts and methodology to capture digital radiographs using portable equipment	7 Forensic Autopsy Assistants (2016)
Quality Control: Qualtrax Training	Introduction and training on applications of the electronic documents management system to support agency quality program	1 Forensic Pathologists' Assistant; 1 Mortuary Unit Manager, 1 Forensic Toxicologist (2016/2017)
Qualtrax Application Train the Trainer	Software train the trainer program.	7 OCME staff participants (Management and Quality Control Unit representative)
Qualtrax User Conference	Conference related to software. To train all managers and key personnel on the principles and utilization of an Electronic Document Management System, for the purpose of standardizing and streamlining processes related to the creation of Standard Operating Procedures, Forms and other supporting documentation. Which includes the ability to train, test, audit and produce reports for activities related to the development and socialization of policies, procedures and standards, both national and international.	4 OCME staff participants (Quality team)
ISO 17025; ASCLD/LAB Assessor Course for Testing Labs	To ensure that all OCME management and key personnel are fully trained and comprehend the requirements for developing a comprehensive quality program that will enable the agency to prepare for the assessment of our Forensic Toxicology laboratory and Breath Alcohol program – in support of the Medical Examiner, so that the agency can meet the requirements of the international standard ISO/IEC 17025. In addition, to provide competency in the areas of Traceability, Corrective actions, auditing and the accreditation process.	12 OCME Management and Toxicology Laboratory Staff; 2 Forensic Investigators (2016/2017)

TRAINING	SUBJECT MATTER/PURPOSE OF TRAINING	# of Employees
ISO 17020; Audit Preparation for Forensic Agencies	To ensure that key OCME management are fully trained and comprehend the requirements for developing a comprehensive quality program that will enable the agency to prepare for the assessment of our Medical Examiner system, so that the agency can meet the requirements of the international standard ISO 17020 for Testing and Crime Laboratories. In addition, to provide competency in the areas of Traceability, Corrective actions, auditing and the accreditation process.	4 OCME Staff
Root Cause Analysis	To provide OCME management with specific training and understanding of how to comply with ISO/IEC 17025:2005 Clause 4.11, Correction Action. This course is designed to provide competency related to evaluating the significance of nonconforming work, as well as define and ensure an understanding of the difference between a "Correction" and a "Corrective Action" – including the basic skillset for conducting a "Root Cause Analysis".	10 OCME Management and Toxicology staff, 2 Forensic Investigators (2016/2017)
OCME Hosted Conference "SUIDI: What's My Role ?" held October 25-26, 2016.	The conference was attended by over 50 employees from the following District agencies: OCME< MPD, DFS and CFSA. The conference was also attended by employees of Children's Natnal Health System and Prince George's County Police Department.	50 District Employees
Advance General Medicolegal Conference, Las Vegas, NV, July 2016	20 Continuing Education Credits Earned in Medicolegal Death Investigation	1 Forensic Investigator
Basic Hazardous Materials (HazMat Tech Course), March 2016 hosted at OCME	Hazardous Materials training conducted by OCME in conjunction with Department of Energy & Environment (DOEE)	3 Forensic Investigators
2016 Homicide School Hosted by OCME	OCME conducted Homicide School for 22 MPD Detectives for the purpose of providing an overview on death scene investigation and other critical operations of the medical examiner system and operations, including forensic pathology which includes autopsy and forensic toxicology services	22 MPD Detectives and various OCME staff

TRAINING	SUBJECT MATTER/PURPOSE OF TRAINING	# of Employees
American Academy of Forensic Sciences (AAFS) 68th Annual Meeting, February 2016, Las Vegas, NV	20 Continuing Education Credits Earned in Medicolegal Death Investigation	1 Supervisory Medicolegal Investigator
FBI Post-Blast Investigation Course, Washington, DC, August 2016	Investigator incident and emergency preparedness management training.	6 Forensic Investigators
American Association of Surgical Pathologists, Arlington, VA	23.5 Continuing Education Credits Earned in Medicolegal Death Investigation	1 Forensic Investigator
FBI Post-Blast Investigation Course, Washington, DC, August 2016	approach surrounding coordinated complex attacks for incident and emergency response preparedness	3 Forensic Autopsy Assistants, 1 Forensic Photographer (2016)
ESRI Federal GIS Conference	Workshops and sessions involving geospatial technology in order to leverage agency data resources toward its statistical/trend and annual reporting, public surveillance efforts and other technology projects	1 Employee
National Association of Country and City Health Officials Conference	Conference attendees learns practical and effective tools, strategies and concepts to assist local public health departments deal with challenges and opportunities	1 Employee
OCME Hosted FEMA G-386 Mass Fatality Incident Response Training	Incident and emergency response preparedness training for agency staff toward agency strategic goal of focus on mass fatality planning to include staff socialization and training	10 Employees
Emergency Liaison Team (ELO) Training	Incident and emergency response preparedness training for agency staff toward agency strategic goal of focus on mass fatality planning to include staff socialization and training	5 Employees of OCME; 3 Employees of DFS
Society of Forensic Toxicology Conference, 2016	Various courses on method development, pharmacology and standard forensic laboratory practices	3 Forensic Toxicologists
Postmortem Toxicology Training	Coursework related to the testing and interpretation of postmortem drugs and alcohol in fatalities	2 Forensic Toxicologists
Borkenstein Drug Course, 2016	Individual takes coursework on alcohol pharmacology and traffic safety	1 Forensic Toxicologist

TRAINING	SUBJECT MATTER/PURPOSE OF TRAINING	# of Employees
Intoximeter Maintenance School	Individual learns how to repair and maintain District's breath alcohol testing instruments	1 Forensic Toxicologist
Myers Briggs (DCHR Training)	Myers Brigg asessment and evaluation	13 Forensic Toxicology Laboratory Staff
Electronic Records Management Training	To train staff with regards to principles and best practices for creating, maintaining and disposition of electronic records, as the agency transitions from a paper-based case filing system to an electronic one.	3 Records Management Staff

32. Does the agency conduct annual performance evaluations of all its employees? Who conducts such evaluations? What steps are taken to ensure that all agency employees are meeting individual job requirements?

The agency conducts annual performance evaluations. The evaluations are conducted by the employee's supervisors per the District's Performance Management Program as outlined in the District Personnel Manual (DPM). The program includes performance planning, mid-year discussions and annual performance evaluations. Supervisors are provided annual performance management training regarding implementation of the three phases. The performance planning process ensures that the supervisor and employee work together to determine the performance expectations based on job requirements. The expectations are outlined as competencies, goals and individual development plans. All agency employees undergo periodic discussions throughout the evaluation period, a mid-year discussion and an end-of-year review process with their supervisors. Such reviews and discussions provide the supervisor and employee an opportunity to determine whether individual job requirements are met and, if not, an opportunity to identify mechanisms and resources toward improvement.

The agency is pleased to report that 100% of its employee performance plans and evaluations were completed within the District's performance plan deadlines.

Agency Operations

1. Please describe any initiatives that the agency implemented in FY16 or FY17, to date, to improve the internal operations of the agency or the interaction of the agency with outside parties. Please describe the results, or expected results, of each initiative.

a) Mayoral Synthetic Drug Surveillance Initiative

In partnership with the Department of Health (DOH) the OCME supported the Synthetic Drug Surveillance Initiative which involved taking samples from patients in area hospitals who had potentially overdosed on synthetic marijuana. The agency's forensic toxicology laboratory facilitated the testing of the specimens and reported testing results to DOH. Over the course

of this initiative over 450 synthetic drug specimens were processed. This Synthetic Drug Surveillance Initiative impacts residents in that it informs the Administration on the breadth of this type of drug usage in order to inform programming and preventive measures. The agency was able to expand its role in public safety by enabling other entities to recognize its testing capabilities, the value in the use of trends in mortality data toward prevention, and the agency role not only in safety but in public health surveillance.

b) Mayoral Safer Stronger Initiative

The agency co-chaired the Safer Stronger DC Advisory Initiative with DOH. This Initiative was established to provide recommendations to the Administration regarding violence prevention focused on investments, infrastructure and intervention. The agency believes that the ability to provide metrics and recommendations to serve residents via preventive measures and programs is an accomplishment. The Safer Stronger initiative can be recognized in the practical implementation of many of the recommendations such as development of community partnerships, identification of job opportunities, and real-time interaction of social service agencies following incident of violence involving District residents.

c) Medical Examiner Transport Team (METT)

The agency implemented a pilot program to evaluate a transition of its body transport from full vendor services to an in-house function. The in-house function would be performed by Mortuary Technicians that would formulate a Medical Examiner Transport Team (METT). The significant advantage to a METT is the ability to perform body transport as well as: fleet maintenance, decedent intake and release, fatality management response logistics, post-mortem radiology and identification, supply inventory and tracking, and mortuary quality assurance and control processing. Further, the formation of the METT fulfills the standards established by National Association of Medical Examiner (NAME) Accreditation Guidelines for proper body handling during day to day case response, as well as in a mass fatality. Currently, the OCME METT consists of 8 staff.

d) FMOC - Situational Room

The OCME has taken significant strides towards planning and preparation for mass fatality management and response, while greatly increasing its capacity for optimal situational awareness within the region. The Chief Medical Examiner's vision of a Fatality Management Operations Center (FMOC) has been the driving force of the newly established FMOC Situation Room, the cornerstone of the eventual full FMOC build-out. Utilizing the existing foundation at the Consolidated Forensics Laboratory, OCME has leveraged OCTO's infrastructure, pairing it with groundbreaking Cisco technology and internal expertise, to create a fully-realized environment supportive to the secured sharing of real-time data, streaming video, and voice content. Now functional, the FMOC Situation Room affords the OCME:

- Up-to-the minute, real-time data streams from all national and local news outlets and emergency information services.
- A secured, concentrated, and fully integrated management epicenter where the Chief ME can receive and disseminate data within the agency as well as with other mission critical endpoints.
- The ability to share myriad data across an array of high-definition monitors with the swipe of a touch panel.
- Greater situational awareness and management of remote staff and other field assets through real-time voice and video.

e) District's Breath Alcohol Program

During FY16, the agency worked to transition the District's Breath Alcohol Testing and Calibration Program to new protocols to ensure the integrity and continuity of the program. All forensic toxicology staff were trained on such protocols and procedures. A new Breath Program Manager has been hired. And due to a successive staffing plan that was implemented during FY16 and staff training that was conducted several staff have the capacity to perform this work ensuring continuity of the program. All MPD's Breathalyzers (in all Districts), as well as the Mobile Unit, have been certified and continuously monitored. Law enforcement operator certification classes have also been held and are ongoing. Toxicologists underwent Maintenance Technician training and the Chief Toxicologist was certified as an Breath Alcohol Technician.

Further, the OCME, on behalf of DFS, published a final notice of rulemaking, that was approved by the DC Council, and published in the DCR on September 2, 2016 (63 DCR 11161). Finalizing this rulemaking was critical as it is obligated by Title 50 of the DC Official Code for the admissibility of Breath Alcohol testing results. This rulemaking remedies an approximately two-year old deficiency that required collaboration with OCME, DFS and OAG to promulgate.

f) Data Fusion Center Public Surveillance

With the hire of an Epidemiologist, who identifies and evaluates data in order to determine outcomes and trends in mortality statistics toward the improvement of public health and safety, the agency was able to focus on its public surveillance efforts. Several critical trend reports were published.

Opioids: In March 2015, DEA Issued a nationwide alert identifying fentanyl as a threat to public health and safety. This was followed by a DEA National Heroin Threat which noted that beginning late 2013 through 2014, several states reported spikes in overdose deaths due to fentanyl and its analog acetyl-fentanyl. In September 2015 to December 2015, there were a total of 50 opioid related deaths in the District of which 11 (22%) involved fentanyl, acetyl fentanyl or both. Significantly, from March 2016 to May 2016, there were 58 opioid related deaths of which 36 (62%) involved the same type of cases. These trends demonstrate that the District is experiencing a significant spike in opiate related deaths involving fentanyl and fentanyl analogs (acetyl, furanyl and despropionyl)

as noted by the DEA National Heroin Threat and should be elevated as a public safety and justice emergency.

CJCC Homicide Data Reporting: The purpose of this trend analysis is to identify homicides in an effort to improve programs and services for victims and services. The purpose of the initiative is to gain a better understanding of the fluctuations in homicides and individual patterns of system involvement from years past to now, and to conduct an examination of systemic processes from arrest to disposition for homicide cases. Phase I of the project involves a Homicide Snapshot from 2012 to present; and Phase II involves individual and case analysis of 2015 homicides in the District.

Other public surveillance reports published include: Myocarditis; Accidental Drownings; In-custody Deaths; Homeless/Hypothermia; Public Dispositions; Infant Mortality; and Traffic Mortalities.

g) ORM/LIHEAP

The OCME has made significant strides in supporting Office of Risk Management's (ORM) Return to Work Initiative. Over fiscal years 2015 and 2016, the OCME has hired 7 employees to Return to Work at OCME within its Mortuary, Fatality Review, Records Management, Information Technology, Forensic Pathology and Administration Units. One employee has recently transitioned to his position of original hire at FEMS demonstrating the full cycle of the program -- placing an employee in temporary employment until they can fully transition to their original place of work when cleared by their physician. The OCME has also supported hiring an employee from DOE's LIHEAP program. This employee works within the agency's Records Management Unit. The OCME will continue to participate in such programs to support its operations where gaps exists that can be filled with capable persons that can provide the skillset requisite to the division or unit and to ensure that employees and residents of the District remain productive and supportive of District priorities and goals.

h) Sharepoint Webportal

The agency implemented development and utilization of a secure WebPortal for sharing of documents with Fatality Review Committee members via the build-out of a "Sharepoint" type model. This allows sharing of documents by the agency and committee members via a computerized system while maintaining the confidentiality and security of documents as statutorily mandated and required. The Sharepoint system is also being utilized by agency Divisions and Units internally and can also be used interagency for confidential sharing of documents when the need arises.

2. What are the agency's top five priorities? Please explain how the agency expects to address these priorities in FY17.

a) Quality

An agency top priority is to provide efficient and effective service through a quality management system supported by continuous process improvement, quality control measures, adherence to accrediting body guidelines, training and best practices. The agency has several initiatives that fall within this priority to include: case and inventory management; document management; and professional development and career development. Moreover, there is an overall focus on the achievement of agency ISO Accreditation.

To this end, the agency hired a manager to revamp its records management unit to one of Quality Management/Records Management. In keeping with the vision to obtain ISO Accreditation, managers and toxicology laboratory staff have completed ISO 17020 and 17025 training (as noted in Question 31) and the International ISO requirements are currently being reviewed for compliance. Moreover, QA/QC operating procedures for all agency programs are being established and reviewed through the agency's QA/QC committee and a robust audit methodology developed.

The agency has purchased and is currently in the implementation phase of two web-based systems to ensure inventory and document quality control and has consulted on the build-out of a Laboratory Information System not only for the Forensic Toxicology Laboratory but that can be utilized agency-wide and perhaps merged with the existing medical examiner case file system (Forensic Analytic Case Tracking System – FACTS). With regard to document management, the agency has invested in a software document control system that provides electronic document management for the purposes of standardization and streamlining which ultimately enhances quality.

Lastly, the agency's mandate includes an academic component which provides the quality management component via human resources. This includes: 1) ensuring employees are afforded training and educational opportunities to maintain required licensures/certificates and to keep in compliance with industry standards; and 2) providing academic and fatality management training opportunities and internships to external stakeholders, residents, medical students and forensic students.

The agency will continue to enhance its quality efforts through technology, academic and professional training and other innovative methodologies.

b) Accreditation

Agency Accreditation

In FY16, obtaining full accreditation by the National Association of Medical Examiners (NAME) was an agency top priority. To achieve full accreditation an office must have an inspection finding of no more than fifteen (15) Phase I deficiencies and zero (0) Phase II

deficiencies. The agency prepared over a two year period prior to NAME inspection by completing a self –assessment, working with the Office of the Inspector General to complete an independent evaluation of its operations by request in order to mitigate noted deficiencies prior to NAME inspection, updating its standard operating procedures, preparing the physical facility, and conducting staff training. NAME conducted its inspection February 16-17, 2016. The inspection, which is a rigorous process involving the physical facility and review of office practices and policies and procedures, only revealed six (6) Phase I and zero (0) Phase II deficiencies out of 351 accreditation checklist items. The office was granted full accreditation by NAME effective February 16, 2016 through February 16, 2021. The agency’s annual accreditation was renewed.

This accomplishment brings national recognition and status to the agency and establishes it as a national model with standard operating procedures, a physical facility, and well-trained, professional personnel that are in compliance with industry standards. This represents the highest quality of death investigation systems and provides an endorsement to District residents that the agency provides an adequate environment in which a medical examiner may practice the profession and provide a reasonable assurance that the office well serves the jurisdiction with a high caliber of medicolegal death investigation.

Forensic Toxicology Laboratory

The OCME’s Forensic Toxicology Laboratory received American Board of Forensic Toxicology Laboratory (ABFT) Accreditation for the period November 1, 2015 to October 31, 2017. During the course of this accreditation, the laboratory will be asked to provide evidence of satisfactory participation in recognized alcohol and drug-based proficiency test programs. Prior to the end of the second year anniversary date, the laboratory will receive instructions as to reapplication including re-inspection.

c) Fatality Management

Fatality and Incident planning is critical in order to ensure the safety of the residents of DC and the surrounding areas. It is important not only that gaps in emergency response and planning be recognized, but that continuous exercising of plans be conducted to ensure that emergency responders are well-trained. In this current climate of natural and man-made threats, incident planning is a priority.

Given the critical nature of fatality management and the fact that OCME is the fatality management arm of the District the agency launched an effort during FY2016 to ensure that District agencies were equipped and prepared for emergent situations -- a city-wide Fatality Management Symposium and Exercise. This event, held September 26-30, 2016, involved public safety cluster agencies (HSEMA, MPD, FEMS, OUC, DFS, OVS etc.), as well other stakeholders such as DOH, OCTO and other regional agencies that would have a role in a mass fatality incident. The symposium portion included a national and international knowledge exchange with the San Bernardino and Paris Chief Medical offices which both recently experienced fatality incidents, as well as specialized sessions to assess District gaps in emergency management in regards to personnel, resources and training. The symposium also provided enhanced training to Consequence Incident Team

during the symposium, as well as all personnel of the various agencies through the city-wide exercise. The exercise provided the agencies an opportunity to utilize the OCME FMOC situational room which provided interagency communication awareness, as well as, the ability to exercise in real-time and full-scale.

OCME staff members, including the Chief Medical Examiner, also participated in the National Capital Region's Mass Fatality Working Group meeting, facilitated by DC OCME, regarding development of an Interstate Compact of regional stakeholders. Such a compact would define roles and responsibilities, and sharing of resources during a mass fatality incident. Led by the OCME's Emergency Preparedness Administrator, the stakeholders discussed the mission/goals, the concepts to be included in a possible agreement, timelines, funding, training and exercises, legal/liabilities, and next steps.

The OCME participated in District-wide emergency response full-scale exercises and hot washes. This included the agency's forensic pathology, death investigation, mortuary, identification and anthropology and records units, as well as agency appointed emergency liaison officers and METT team. These exercises provided the agency an opportunity to exercise its newly procured Mobile Command Unit and other emergency response vehicles/resources.

d) Data Fusion Analysis Center

The agency will focus on data collection, surveillance, and analysis resulting in the promotion of public safety and health. This involves establishing scientific and technical methods and practices to identify and evaluate data in order to determine outcomes and trends in mortality statistics to improve the quality of life of District residents. This is done via the agency's Data Analysis Fusion Center ("Center") concept is a collaborative effort between agencies to provide and/or share data with the goal of "prevention," "detection," "law enforcement" or other types of evaluation or analysis, particularly in the areas of public safety or health. The Center is led by the agency's Epidemiologist who is tasked with data collection and statistical reporting of trends toward such public surveillance.

For example, the agency's mortality data is critical data that can be formatted in a manner that can provide key information to the Department of Health on various issues that can be formulated for various "prevention" messages. Thus, far public surveillance reports published include topics such as : Opioids, Homicides, Myocarditis; Accidental Drownings; In-custody Deaths; Homeless/Hypothermia; Public Dispositions; Infant Mortality; and Traffic Mortalities. Further, the agency IT staff has been trained in GIS mapping wherein mortality data can be utilized by public safety cluster partners. Such data analysis used in a collaborative effort within a fusion center can play a vital role within the District in providing enhanced support services to District residents and visitors.

e) Death Pronouncement

The Death Pronouncement Regulation is effective as of February 3, 2017. This regulation remedies an approximately 10 year old deficiency first identified by the Office of the Inspector General (OIG) who notated that the District did not have a uniform death pronouncement entity in place. The matter became increasingly urgent after the closing of DC General Hospital and more recently with the funeral homes deciding to not remove bodies from unattended home deaths without pronouncement. This regulation will enable FEMS, through its base control physician, to pronounce death remotely in instances of unattended home deaths or in cases where an individual is presumed dead upon arrival. The OCME took the lead, with the assistance of DOH, in drafting the regulation and DOH published the regulation under its title as it has oversight for FEMS first responder protocols.

3. Please list each new program implemented by the agency during FY16 and FY17, to date. For each initiative please provide:
 - a. A description of the initiative;
 - b. The funding required to implement to the initiative; and
 - c. Any documented results of the initiative.

The agency has no new programs added during FY16 and FY17, to date. Initiatives are discussed in Question 1 under this Agency Operations Sections.

4. How does the agency measure programmatic success? Please discuss any changes to outcomes measurement in FY16 and FY17, to date.

The agency measures programmatic success via comparison of performance against industry standards and guidelines; evaluation of metrics determined within its performance plan; and review of financial management against programmatic performance. The agency is able to obtain the minimum standards and guidelines of operation for medicolegal death investigation, forensic pathology, histology, forensic toxicology, anthropology and other services performed from those professional and peer-review organizations that provide accreditation and professional training and oversight of these particular disciplines and industries. These include the National Association of Medical Examiners (NAME), American Board of Forensic Toxicologists (ABFT), American Board of Medicolegal Death Investigators (ABMDI) and the American Board of Forensic Anthropologists (ABFA), amongst others.

As stated above, the agency is fully accredited by NAME and the forensic toxicology laboratory accredited by ABFT. Further, the agency forensic pathologists are members of NAME and are board-certified, the Chief Toxicologist is certified by ABFT and the medicolegal death investigation staff and our forensic anthropologist are certified by ABMDI and ABFA. These accreditations and certifications are ongoing and must be renewed which demonstrate not only programmatic success but the expertise of the staff members that must operate such programs in order to maintain and operate them.

Further, the agency measures programmatic success via the agency's performance management schematic, which uses evidence from measurement to support governmental planning, funding and operations. The purpose of the program is to allow managers to recognize success, identify problem areas, and respond with appropriate actions in order to better serve the public. The Performance Management framework focuses on collecting, analyzing and reporting on strategic objectives, initiatives and key performance indicators set forth in an agency performance plan. Managers report quarterly on status of initiatives and whether they are meeting their targets on key performance indicators and year-end results are recorded in the form of Public Accountability Reports (PARs). The PARs provide an overview of the agency's top accomplishments and programmatic success in meeting objectives and key performance indicators and completing initiatives and rationales.

Lastly, financial management plays a vital role in evaluating programmatic success. The agency has developed budgetary standard operating procedures that include manager meetings on a routine basis with the executive team which includes the agency fiscal officer. The purpose of the meetings is to evaluate day to day programmatic operations with the status of budget and procurement line items, as well as needs and/or challenges. The executive team then conducts meetings to evaluate operations, the budget, procurements and any issues in order to ensure continuity of operations and, ultimately, programmatic success. In essence, programmatic success is being measured on a consistent basis throughout the fiscal year via such operational and fiscal management meetings.

5. Please list the task forces and organizations of which the agency is a member.

- National Association of Medical Examiners
- Forensics Standards Scientific Board
- National Medical Association
- International Association for Identification
- Professional Photographers of America
- Heroin Taskforce
- New Psychoactive Substances (NPS) Regional Workgroup
- Male Survivors of Crime Grant Advisory Committee
- Grants Management Advisory Council (GMAC)
- Truancy Taskforce
- Healthy People 2020
- Hospital-Associated Infections Workgroup and Advisory Committee
- DC Emergency Preparedness Council (DC EPC) (Member)
- DOH Health and Medical Coalition-Mass Fatality Workgroup (Chair)
- COG Regional MFM Workgroup (Chair)
- US Secret Service/Department of Homeland Security (US DHS) Consequence Management Subcommittee (Member)
- US Department of Health and Human Services (DHHS) Health and Medical Subcommittee (Member)
- Organization of Scientific Area Committees for Forensic Science-Anthropology Subcommittee

- American Board of Forensic Anthropology-Board of Directors

6. Please explain the impact on your agency of any legislation passed at the federal level during FY16 and FY17, to date, which significantly affected agency operations. If regulations are the shared responsibility of multiple agencies, please note.

There is no impact on the agency of any legislation passed at the federal level during FY16 and FY17, to date, which significantly affected agency operations.

7. Please describe any steps the agency took in FY16 and FY17, to date, to improve the transparency of agency operations.

During FY16, the critical step the agency took to improve transparency in agency operations was to apply for inspection by NAME for accreditation. As discussed above, the agency updated its standard operating procedures, prepared the physical facility, coordinated staff training and ensured the effectiveness and efficiency of overall agency operations. As stated, the agency was awarded full accreditation from February 16, 2016 – February 21, 2021.

The OCME also participates in the Administration's Performance Management Program which uses evidence from measurement to support governmental planning, funding and operations and provides transparency in agency operations. The purpose of the program is to allow managers to recognize success, identify problem areas, and respond with appropriate actions in order to better serve the public. The Performance Management framework focuses on collecting, analyzing and reporting on strategic objectives, initiatives and key performance indicators set forth in an agency performance plan. Not only are the performance plans placed on the District government website for public review but agencies provide quarterly reporting on status of initiatives and whether they are meeting their targets on key performance indicators. Further, year-end results on the performance plans in the form of Public Accountability Reports (PARs) are also published. The PARs provide an overview of the agency's top accomplishments as their performance in meeting objectives and key performance indicators and completing initiatives and rationales.

The agency has also improved transparency of its operations through the utilization of a modernized website. In FY16, the agency revamped its website to ensure that all agency and fatality review committee annual reports were uploaded; to include a public surveillance report section; and to provide a more enhanced OCME informational section. The agency also responds to all public inquiries that come through the website within 24 hours which requires efficiency and knowledge of agency operations.

The agency also participates in any audit and or study requested or conducted by the Office of the Inspector General and/or Office of the Auditor (as discussed above regarding the study by the Office of the Auditor). Note, as discussed above, that the agency has in the past requested OIG to conduct an evaluation in order to prepare for its accreditation.

Lastly, the agency conducts operational tours for D.C. Councilmembers, law enforcement, judges, and prominent figures. This mandates that the agency managers ensure that their divisions and units remain in a state for review at any given moment.

8. Please identify all electronic databases maintained by your agency, including the following:

a. A detailed description of the information tracked within each system;

The agency utilizes several electronic databases to track medical examiner case file information on a twenty-four hour, day to day basis. The FACTS (Forensic Analytic Case Tracking System) has been the agency's case management system since 2003. It is a web-based application with a backend Microsoft SQL database. The decedent information for each accepted case is maintained in this application from initiation through case completion. The data collected across the many various input screens includes next of kin information, decedent demographics, addresses, and other specifics germane to each respective investigation. Additionally, during autopsies, other case related specifics are entered relative to the cardiovascular, nervous, and respiratory systems at the medical examiner's discretion. A detailed chain-of-custody is established using FACTS from the time of case initiation to the moment of release to funeral homes or public disposition.

Another database is maintained for the agency's PACS (Picture Archival Communication System), which is a long-term digital storage archive for radiographs. The PACS server is Microsoft Windows upon a Dell storage array and utilizes MS SQL. In addition to storage X-rays, the database maintains a minimal amount of decedent demographics, along with any other germane annotations at the medical examiners discretion. Upon the agency's transition to the Consolidated Forensic Laboratory facility in 2012, the PACS system was upgraded to entirely new hardware with the vendor's latest iteration of the WebIQ diagnostic software.

A recent database corresponds with the agency's newest implementation of the SurgiCare Inventory Management system. All consumable products procured by the agency are managed within the system affording exceptional reporting capabilities regarding costs, usage, and expiration of perishable commodities. This Microsoft SQL database is hosted on a dedicated Dell storage server. Similarly, the GigaTrak asset tracking system is employed to manage all agency fixed assets. It too is a Microsoft SQL database hosted on a dedicated Dell server.

Qualtrax is the latest SQL-based application to be implemented at OCME. Deployed in the final quarter of fiscal '15, it has been a major utility for the agency's accreditation efforts. The system maintains allows the agency to maintain the highest level of quality assurance through monitoring and management of all standard operating procedures, training modules, workflows, and processes.

b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and

The agency's case management system, Forensic Analytic Case Tracking System (FACTS) has been operational for the greater part of the last decade and has undergone two major upgrades to both the software and the server hardware over that time span. The agency intends to continue integration with a still-in-development decedent tracking module during the current fiscal year. Additionally, FACTS is scheduled for a complete product upgrade this fiscal year. This, among other practical improvements, will afford the agency improved workflow and better management of citywide mass fatality incidents.

OCME's PACS platform has been in use for approximately seven years, with the current iteration being online for thirteen months. No immediate upgrades are planned. The Inventory Management database was initialized in the first quarter of FY15 and has now been fully implemented.

- c. Whether the public can be granted access to all or part of each system.

Due to the secure nature of the agency's datacenter, as with all District Government datacenters, access to all agency systems is restricted. Further, public access to certain data is restricted by District law and regulation and due to the confidential nature of the records maintained by the agency. As such, the public cannot be granted access to any part of agency systems.

9. Please provide a detailed description of any new technology acquired in FY16 and FY17, to date, including the cost, where it is used, and what it does. Please explain if there have been any issues with implementation.

In an effort to fully deploy the agency's Fatality Management Operation Center (FMOC) Situation Room, the OCME acquired the premiere immersive telepresence system by Cisco Systems, the IX5000. Supported by OCTO's DC-Net, it provides the newest in advanced collaboration and content sharing – both voice and video – and is compatible with existing Cisco video endpoints throughout the District. Procured through OCTO at a far reduced price point, even at the cost of \$160K, the District garnered a \$250K savings. So far, the IX5000 has been the primary location for OCME executives, Emergency Liaison Officers, and other key staff. It has been fully utilized daily for situational awareness, and full deployed during the 2016 OCME Full Scale Exercise and Symposium, as well as hosted key government officials during this year's inauguration event.

10. Please describe the major activities of the fatality review committees in FY16 and FY17, to date.

The major activities for FY16 and FY17 of the CFRC included writing the 2015 CFRC Annual Report and conducting monthly multi-disciplinary case reviews of the sudden deaths of infants and youth homicides. The Committee members and participants from both review teams (child and infant) agreed to review and revamp the Committee's current recommendations process. The members agreed this action was necessary to acquire

additional support from the Executive Branch and community which will lend to the implementation of CFRC recommendations within the policy and practice protocols of agencies serving DC's most vulnerable populations.

The quality of the discussions during case review meetings and collaborative efforts of member agencies continued to improve throughout FY16 and FY17. One of the chief components of the grant awarded by the Office of Victim's Services and Justice Grants (OVSJG) to the OCME included the designation of funds to provide training to Committee members and improve the Committee's recommendation process. During the final quarter of FY16, the Outreach Program Specialist facilitated a retreat for Committee members and meeting participants focused on apprising the Committee members of research surrounding sudden infant deaths, the impact of prematurity and infant safe sleep environments, the dangers of bed sharing, and improving the process for adopting committee recommendations. Terri Covington, MPH, the Director of the National Center for the Review and Prevention of Child Deaths (NCRPCD), Dr. Michael Goodstein and Dr. Rachel Moon, both pioneers in the prevention of sudden unexplained infant deaths, presented during the member's retreat.

The Outreach Program Specialist participated in numerous community based meetings to address prevention strategies for safe sleep and youth homicides. Efforts are also underway to develop partnerships with active members of the Safer Stronger Outreach Team, Mayor Bowser's initiative to address public safety throughout the District of Columbia. Additional surveys of community opinions and response to safe sleep, access to health care, employment opportunities and available safe housing are also underway. Providing residents in at-risk communities with information and tools that will prevent future infant, child and youth fatalities is the core of the CFRC's mission.

The major activities of the DDFRC for FY16 and FY17 primarily consisted of multi-disciplinary case reviews. The committee was very focused on whether the deaths could have been prevented and often times held cases open to clarify circumstances leading to the decedent's death. This often lead to DDS making changes in their internal policies and practice most often related to ensuring end-of-life planning occurred and was documented as such in each case file. The majority of recommendations were captured through the DDS internal mortality review process and DDFRC members were in agreement with those recommendations.

11. How many cases were reported to OCME in FY16 and FY17, to date?

In FY15, 3149 cases were reported to OCME, in FY16, 3354 were reported, and in FY17, to date, 424 cases have been reported.

- a. Of those cases, in how many did OCME accept jurisdiction? How many of those cases accepted were autopsied?
 - i. 2015: 1085 Accepted/714 Autopsied
 - ii. 2016: 1266 Accepted/ 892 Autopsied
 - iii. 2017: 178 Accepted/ 134 Autopsied

- b. Of this cases, how many were declined? How many of those cases declined became storage requests?
 - i. 2015: 1932 Declined/3 became storage
 - ii. 2016: 1926 Declined/ 5 became storage
 - iii. 2017: 218 Declined/ 0 became storage
- c. How many cremation requests were received in FY16 and in FY17, to date?
 - i. 2015: 2679 Cremations
 - ii. 2016: 3036 Cremations
 - iii. 2017: 426 Cremations

12. How many scenes did OCME visit in FY16 and FY17, to date?

In FY15, the OCME visited 674 scenes, in FY16, 840 scenes and in FY17, to date, 113 scenes.

13. How many organ donation requests were received during FY16 and in FY17, to date?

In FY15, 131 organ donation requests were received and 28 organs were procured, in FY16, 122 and in FY17, to date, 16 have been received.

14. How many post-mortem examinations did OCME perform in FY16 and FY17, to date?

In FY15, the OCME performed 1074, in FY16, 1243 post-mortem examinations and in FY17, to date, 176. (This number does not include non-human remains and review of medical records.)

15. Please list all medical examiner cases in FY16 and FY17, to date, by manner of death and type of case.

Exams and Manner			
Mode	2015 # of Cases	2016 # of Cases	2017 # of Cases
		12	3
Accident	305	459	30
Homicide	144	135	11
Natural	508	493	39
Pending	5	89	91
Stillbirth	2	2	0
Suicide	51	39	5
Undetermined	29	37	0
Total		1266	179

16. Please describe the agency's activities relating to mass fatality incidents in FY16 and FY17, to date.

- Developed MFM ConOps: National Special Security Event (NSSE) ConOps (2016)
- Emergency Liaison Team (ELO) Training (2016/2017)
- FBI post-blast investigation training (2016)
- COBRA CBRNE/WMD Hands-on-Training (HOT) – Anniston, Alabama (2016)
- COG Regional MFM Workgroup formation (2016)
- Developed MFM field response infrastructure:
 - a. Mobile Command (2016)
 - b. Field disaster Morgue & ConOp (2016)
- Disaster Morgue training (2016)
- Advanced Forensic HazMat Training (2016)
- Districtwide MFM Plan Draft (2016)
- DC MFM Workgroup (under the DOH Health and Medical Coalition) created to bring together District agencies to discuss and plan for Mass Fatalities (2016)
- DC OCME MFM Symposium (2016) (See Attachment K):
 - c. Over 120 attendees from more than 40 DC, Federal and NCR agencies
 - d. Conducted FEMA G-386 (Mass Fatality Incident Response) training for DC agency staff
- DDC OCME Districtwide FSE
 - e. Over 200 attendees from 6 DC and federal agencies
 - f. Complex Coordinated Attack (CCA) mass fatality management scenario



D.C. OFFICE OF THE CHIEF MEDICAL EXAMINER

Chief Medical Examiner, Roger A. Mitchell, Jr., MD
 Agency Fiscal Officer, Leautry Dixon
 General Counsel, Mikelle DeVillier, Esq.
 Emergency Response & Safety Admin, Donell Harvin
 Epidemiologist
 Executive Assistant

ATTACHMENT A
OCME Organizational Chart
 as of 2/10/17

FORENSIC TOXICOLOGY DIVISION

Chief Toxicologist, Lucas Zarwell
 Deputy Chief Toxicologist, Samantha Tolliver, PhD
 Program Assistant

Forensic Toxicologist (Breath Program Mgr)
 Forensic Toxicologists (QA/QC Mgr)

Forensic Toxicologists (7)

Program Analysts (2) – **One Vacant**

Grant Funded Positions:
 a) DDOT/DUI (2)

c) OVS/DFSA (2)

DEATH INVESTIGATION & CERTIFICATION DIVISION

Deputy Chief Medical Examiner, Francisco Diaz, MD
 Pathology Coordinator, Terencia Davenport

Forensic Pathology Unit

Medical Examiners (5) – **One Vacant**

Anthropology Unit

Forensic Anthropologist, Jennifer Love, PhD
 Customer Service Representative
 Intake Assistants (5)

Histology Laboratory

Medical Technologist

Death Investigation Unit

Sup. Medicolegal Investigator, Daniel Morgan
 Lead Medicolegal Investigator, Denise Lyles
 Medicolegal Investigators (3)
 Forensic Investigators (8)

Mortuary Unit

Supervisory Pathologists' Assistant, Elizabeth Betts
 Lead Forensic Autopsy Assistant
 Pathologists' Assistants (2)
 Autopsy Assistants (5)
 1 Lead Forensic Photographer
 Forensic Photographers (2) – **One Vacant**
 Mortuary Technicians (7)

ADMINISTRATION DIVISION

Chief of Staff, Beverly Fields, Esq.
 Executive Assistant

Human Resources Unit

Management Liaison Specialist

IT Unit

Chief Information Officer, Michael Coleman
 IT Specialist (Customer Service)
 ORM Return to Work Position

Contracts & Procurement Unit

Management Services Officer, Peggy Fogg
 Program Analyst
 Support Services Specialist

Records Management Unit

Sup. Quality Control/Records Manager, Anna Francis
 Quality Control & Records Management Specialist
 Records Management Specialists (2)
 Quality Control Specialist

FATALITY REVIEW DIVISION

Supervisory Fatality Review Program Manager, Jenna Bebbe

Child Fatality Review Committee
 Developmental Disabilities Fatality Review Cmt
 Domestic Violence Fatality Review Board

Sr. Fatality Review Specialist
 Fatality Review Specialist
 Staff Assistant

Grant Funded Positions:
 OVS/CIFR (1)
 OVS/MSAB (1)

ORM Return to Work Position

LEGEND

Senior Personnel	Names Included
Total # of FTEs	93
Filled FTEs	90
Vacant FTEs	3 *Forensic Toxicology Division 1 Program Analyst *Death Investigation & Certification Division: 1 Medical Examiner 1 Forensic Photographer
Frozen	0

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 SCHEDULE A																	
Agency Code	Fiscal Year	Program Code	Activity Code	Agy Fund	Filled(F), Vacant(V) or Frozen(Fr)	Position Title	Employee Name	Agency Hire Date	Grade	Step	Budgeted Position	Fulltime Parttime	Salary Plan	Regular Temporary	FTE	Salary	Fringe Benefits
FX0	2017	1000	1010	0100	F	Management Liaison Specialist	Rouse,Benita R	6/15/2014	13	5	Y	F	DS0087	Reg	1.00	\$91,438	\$19,933
FX0	2017	1000	1010 Total												1.00	\$91,438	\$19,933
FX0	2017	1000	1020	0100	F	MGMT SRVS OFFICER	Fogg,Peggy J	8/26/1977	15	0	Y	F	DS0086	Reg	1.00	\$140,296	\$30,584
FX0	2017	1000	1020	0100	F	Program Analyst	Nolan,James	3/10/1991	12	5	Y	F	DS0077	Reg	1.00	\$85,530	\$18,646
FX0	2017	1000	1020	0100	F	Support Services Specialist	Shelton,Esther	1/28/1990	11	5	Y	F	DS0078	Reg	1.00	\$69,395	\$15,128
FX0	2017	1000	1020 Total												3.00	\$295,221	\$64,358
FX0	2017	1000	1040	0100	F	Chief Information Officer	Coleman Jr.,Michael A	2/5/2007	15	5	Y	F	DS0087	Reg	1.00	\$119,966	\$26,153
FX0	2017	1000	1040	0100	F	IT SPEC. (CUSTOMER SUPPORT)	Contee,Kenneth D	12/22/2008	9	8	Y	F	DS0078	Reg	1.00	\$62,449	\$13,614
FX0	2017	1000	1040	0100	F	Support Services Specialist	Philp,Vevene A	7/5/2016	11	1	N	F	DS0087	Term	1.00	\$56,852	\$12,394
FX0	2017	1000	1040 Total												3.00	\$239,267	\$52,160
FX0	2017	1000	1041	0100	F	Epidemiologist	Leak,Chikarlo	9/21/2015	14	2	Y	F	DS0087	Reg	1.00	\$98,859	\$21,551
FX0	2017	1000	1041 Total												1.00	\$98,859	\$21,551
FX0	2017	1000	1056	0100	F	Emergency Response and Safety	Harvin,Donell	8/12/2014	15	7	Y	F	DS0087	Reg	1.00	\$128,942	\$28,109
FX0	2017	1000	1056 Total												1.00	\$128,942	\$28,109
FX0	2017	1000	1060	0100	F	SUPERVISORY ATTORNEY ADVISOR	DeVillier,Mikelle L	10/5/2014	2	0	Y	F	LX0001	Reg	1.00	\$142,752	\$31,120
FX0	2017	1000	1060 Total												1.00	\$142,752	\$31,120
FX0	2017	1000	1086	0100	F	Quality Assurance Specialist	Wright,Patricia E	6/24/1985	11	7	Y	F	DS0087	Reg	1.00	\$67,814	\$14,783
FX0	2017	1000	1086	0100	F	RECORDS MANAGEMENT SPECIALIST	Greene,Adrine	1/1/2017	9	1	Y	F	DS0079	Reg	1.00	\$51,039	\$11,127
FX0	2017	1000	1086	0100	F	RECORDS MANAGEMENT SPECIALIST	Patten Raysor-Reid,Yvonne	5/29/1982	9	6	Y	F	DS0079	Reg	1.00	\$59,189	\$12,903
FX0	2017	1000	1086	0100	F	Supervisory Quality Control &	Francis,Anna D	2/10/2003	14	0	Y	F	DS0086	Reg	1.00	\$113,499	\$24,743
FX0	2017	1000	1086	0100	V	RECORDS MANAGEMENT SPECIALIST	Vacant	2/21/2017	12	1	Y	F	DS0087	Reg	1.00	\$70,345	\$15,335
FX0	2017	1000	1086 Total												5.00	\$361,886	\$78,891
FX0	2017	1000	1090	0100	F	Administrative Specialist	McCain,Kimberly C	3/2/2015	11	2	N	F	DS0087	Term	1.00	\$58,679	\$12,792
FX0	2017	1000	1090	0100	F	Chief Medical Examiner	Mitchell,Roger A	2/14/2014	PS3	0	Y	F	DX0001	Term	1.00	\$268,408	\$58,513
FX0	2017	1000	1090	0100	F	Chief of Staff	Fields,Beverly A	8/23/2004	16	0	Y	F	DS0086	Reg	1.00	\$160,079	\$34,897
FX0	2017	1000	1090	0100	F	Executive Assistant	Fripp,Savern M	1/23/2006	12	3	Y	F	DS0087	Reg	1.00	\$74,711	\$16,287
FX0	2017	1000	1090	0100	F	Executive Assistant	Hiers,Viola A	1/2/1991	12	5	Y	F	DS0087	Reg	1.00	\$79,077	\$17,239
FX0	2017	1000	1090	0100	V	Deputy Chief Medical Examiner	Vacant	5/1/2017	MD6	0	Y	F	DS0033	Reg	1.00	\$214,466	\$46,754
FX0	2017	1000	1090 Total												6.00	\$855,420	\$186,482
FX0	2017	1000	110F	0100	F	AGENCY FISCAL OFFICER	Dixon,Leautry	12/16/2013	14	10	Y	F	DS0007	Reg	1.00	\$133,480	\$29,099
FX0	2017	1000	110F Total												1.00	\$133,480	\$29,099
FX0	2017	1000 Total													22.00	\$2,347,265	\$511,704
FX0	2017	2000	2100	0100	F	Medical Officer (Medical Exami	Breland,Sasha-Gay I	7/15/2015	6C	1	Y	F	DS0076	Reg	1.00	\$181,815	\$39,636
FX0	2017	2000	2100	0100	F	Medical Officer (Medical Exami	Diangelo,Constance	2/8/2016	6C	7	Y	F	DS0076	Reg	1.00	\$208,724	\$45,502
FX0	2017	2000	2100	0100	F	Medical Officer (Medical Exami	Giese,Kristinza W.	12/27/2016	6C	2	Y	F	DS0076	Reg	1.00	\$186,026	\$40,554
FX0	2017	2000	2100	0100	F	Medical Officer (Medical Exami	Prashar,Sunil Kumar	7/5/2016	6C	4	Y	P	DS0076	Reg	1.00	\$97,386	\$21,230
FX0	2017	2000	2100	0100	F	STAFF ASSISTANT	Pugh,Andrea	12/7/1998	9	7	Y	F	DS0078	Reg	1.00	\$60,819	\$13,259
FX0	2017	2000	2100	0100	V	Medical Officer (Medical Exami	Golden,Kimberly	7/10/2017	6	1	Y	F	DS0076	Reg	1.00	\$168,515	\$36,736
FX0	2017	2000	2100 Total												6.00	\$903,285	\$196,916
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Jamison,Latoya R	12/21/2009	12	6	Y	F	DS0077	Reg	1.00	\$87,892	\$19,160
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Johnson,Stephanie M.	12/30/2013	12	4	Y	F	DS0077	Reg	1.00	\$83,168	\$18,131
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Kim,Katherine	5/20/2013	12	4	Y	F	DS0077	Reg	1.00	\$83,168	\$18,131
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Kurash,Lalynn G	2/19/2008	12	8	Y	F	DS0077	Reg	1.00	\$92,616	\$20,190
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Ware Murrell,Tiffany N	12/1/2003	12	6	Y	F	DS0077	Reg	1.00	\$87,892	\$19,160
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Wolf,Julie	1/23/2017	12	1	Y	F	DS0077	Reg	1.00	\$76,082	\$16,586
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Wood,Rebecca	1/13/2014	12	4	Y	F	DS0077	Reg	1.00	\$83,168	\$18,131
FX0	2017	2000	2200	0100	F	FORENSIC INVESTIGATOR	Wright,Jerel K	10/24/2011	12	5	Y	F	DS0077	Reg	1.00	\$85,530	\$18,646
FX0	2017	2000	2200	0100	F	Lead Medicolegal Investigator	Lyles,Denise A	9/25/2000	15	10	Y	F	DS0087	Reg	1.00	\$141,187	\$30,779
FX0	2017	2000	2200	0100	F	MEDICAL LEGAL INVESTIGATOR	Fields,Leigh S	2/21/2006	14	7	Y	F	DS0067	Reg	1.00	\$127,512	\$27,798
FX0	2017	2000	2200	0100	F	MEDICAL LEGAL INVESTIGATOR	Petrasek,Mary Beth	1/18/2000	14	9	Y	F	DS0067	Reg	1.00	\$134,590	\$29,341
FX0	2017	2000	2200	0100	F	Medicolegal Investigator	Díaz,Carolina	7/29/2013	14	4	Y	F	DS0077	Reg	1.00	\$113,562	\$24,757
FX0	2017	2000	2200	0100	F	SUPVY MEDICO LEG AL INVEST	Morgan,Daniel	11/2/2015	16	0	Y	F	DS0086	Reg	1.00	\$122,750	\$26,760
FX0	2017	2000	2200 Total												13.00	\$1,319,117	\$287,568
FX0	2017	2000	2202	0100	F	Customer Support Specialist	Tabron,Lisa M	5/21/2001	9	7	Y	F	DS0078	Reg	1.00	\$60,819	\$13,259

PUBLIC SAFETY AND JUSTICE AGENCY THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0) FY 2017 SCHEDULE A																		
Agency Code	Fiscal Year	Program Code	Activity Code	Agy Fund	Filled(F), Vacant(V) or Frozen(Fr)	Position Title	Employee Name	Agency Hire Date	Grade	Step	Budgeted Position	Fulltime Parttime	Salary Plan	Regular Temporary Term	FTE	Salary	Fringe Benefits	
FX0	2017	2000	2202	0100	F	Forensic Anthropologist	Love,Jennifer	9/8/2014	14	0	Y	F	DS0086	Reg	1.00	\$133,009	\$28,996	
FX0	2017	2000	2202	0100	F	INTAKE ASSISTANT	Belle,Jeannette G	2/22/1998	7	8	Y	F	DS0079	Reg	1.00	\$52,526	\$11,451	
FX0	2017	2000	2202	0100	F	INTAKE ASSISTANT	Gales,Perlieshia	3/3/2008	7	5	Y	F	DS0079	Reg	1.00	\$48,122	\$10,491	
FX0	2017	2000	2202	0100	F	INTAKE ASSISTANT	Hall,Kimberli	11/9/2008	7	7	Y	F	DS0079	Reg	1.00	\$51,058	\$11,131	
FX0	2017	2000	2202	0100	F	INTAKE ASSISTANT	Jewell,Azalie S	3/3/2008	7	6	Y	F	DS0079	Reg	1.00	\$49,590	\$10,811	
FX0	2017	2000	2202	0100	F	INTAKE ASSISTANT	Smith,Melinda Delois	2/6/2006	7	7	Y	F	DS0079	Reg	1.00	\$51,058	\$11,131	
FX0	2017	2000	2202 Total												7.00	\$446,182	\$97,268	
FX0	2017	2000	2300	0100	F	Autopsy Assistant (Mortuary)	Allen,Deborah V	11/9/1998	9	5	Y	F	DS0069	Reg	1.00	\$64,092	\$13,972	
FX0	2017	2000	2300	0100	F	Autopsy Assistant (Mortuary)	Bell,Dennis	9/24/1990	9	5	Y	F	DS0069	Reg	1.00	\$64,092	\$13,972	
FX0	2017	2000	2300	0100	F	Autopsy Assistant (Mortuary)	Waters,Lawrence K	2/10/2003	9	5	Y	F	DS0069	Reg	1.00	\$64,092	\$13,972	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Bryant,Stephon M	4/19/2015	8	2	Y	F	DS0069	Reg	1.00	\$53,785	\$11,725	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Hinkle,Jamal	1/9/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Johnson,Keith E	11/16/2015	8	2	Y	F	DS0069	Reg	1.00	\$53,785	\$11,725	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Kelly,Derrick	1/9/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Kidwell Jr.,Robert J.	1/9/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Robinson-Porter,Latisha L	1/9/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403	
FX0	2017	2000	2300	0100	F	Forensic Autopsy Assistant	Snowden,Brian	12/28/2015	8	3	Y	F	DS0069	Reg	1.00	\$55,262	\$12,047	
FX0	2017	2000	2300	0100	F	Forensic Pathologists Assistan	Clingerman,Chelsea Nicolle	2/1/2010	12	5	Y	F	DS0087	Reg	1.00	\$79,077	\$17,239	
FX0	2017	2000	2300	0100	F	Forensic Pathologists Assistan	Garner,LaTishia	8/10/2015	12	2	Y	F	DS0087	Reg	1.00	\$72,528	\$15,811	
FX0	2017	2000	2300	0100	F	Forensic Photographer	Brown,Matthew B	11/24/2008	12	3	Y	F	DS0087	Reg	1.00	\$74,711	\$16,287	
FX0	2017	2000	2300	0100	F	Forensic Photographer	Landrie,Rachael A.	6/16/2014	12	3	Y	F	DS0087	Reg	1.00	\$74,711	\$16,287	
FX0	2017	2000	2300	0100	F	Lead Forensic Autopsy Assistan	Lassiter,Kimberly A	9/28/1998	11	5	Y	F	DS0069	Reg	1.00	\$77,292	\$16,850	
FX0	2017	2000	2300	0100	F	Supvy Foren Pathologist's Asst	Betts,Elizabeth S	1/6/2008	13	0	Y	F	DS0086	Reg	1.00	\$95,325	\$20,781	
FX0	2017	2000	2300	0100	V	Autopsy Assistant (Mortuary)	Vacant	2/21/2017	9	1	N	F	DS0069	Reg	2.00	\$115,112	\$25,094	
FX0	2017	2000	2300	0100	V	Forensic Autopsy Assistant	Vacant	2/21/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403	
FX0	2017	2000	2300	0100	V	Lead Forensic Photographer	Vacant	2/21/2017	13	1	N	F	DS0087	Reg	1.00	\$81,050	\$17,669	
FX0	2017	2000	2300 Total												20.00	\$1,286,454	\$280,447	
FX0	2017	2000	2302	0100	F	Medical Technologist	Darby,James	4/2/2013	12	5	Y	F	DS0087	Reg	1.00	\$78,111	\$17,028	
FX0	2017	2000	2302 Total												1.00	\$78,111	\$17,028	
FX0	2017	2000	2000 Total												47.00	\$4,033,150	\$879,227	
FX0	2017	3000	3100	0100	F	Fatality Review Program Manage	Beebe-Aryee,Jenna Leigh	3/22/2015	15	0	Y	F	DS0086	Reg	1.00	\$116,699	\$25,440	
FX0	2017	3000	3100	0100	F	Fatality Review Program Specia	Corbin-Armstrong,Jacqueline	12/14/2015	12	4	Y	F	DS0087	Reg	1.00	\$76,894	\$16,763	
FX0	2017	3000	3100	0100	F	Senior Fatality Review Prog Sp	Martin,Tracie	2/5/2006	14	6	Y	F	DS0087	Reg	1.00	\$111,131	\$24,227	
FX0	2017	3000	3100	0100	F	STAFF ASSISTANT	Byrd,Toya M	9/21/2015	9	9	Y	F	DS0078	Reg	1.00	\$64,079	\$13,969	
FX0	2017	3000	3100	0100	F	STAFF ASSISTANT	Heumen,Sidonie	8/12/2015	9	5	N	F	DS0078	Term	1.00	\$57,559	\$12,548	
FX0	2017	3000	3100	0700	F	Fatality Review Program Specia	Hill,Jeffrey	12/27/2016	12	1	Y	F	DS0087	Term	1.00	\$70,345	\$15,335	
FX0	2017	3000	3100	0700	F	Outreach Program Specialist	Mullings,Andre	4/18/2016	12	4	Y	F	DS0087	Term	1.00	\$76,894	\$16,763	
FX0	2017	3000	3100 Total												7.00	\$573,601	\$125,045	
FX0	2017	3000	3000 Total												7.00	\$573,601	\$125,045	
FX0	2017	4000	4100	0100	F	Chief Toxicologist	Zarwell,Lucas W	7/1/2002	16	0	Y	F	DS0086	Reg	1.00	\$147,300	\$32,111	
FX0	2017	4000	4100	0100	F	Dep Chief Toxicologist	Tolliver Ph.D,Samantha S.	1/27/2014	14	0	Y	F	DS0086	Reg	1.00	\$118,178	\$25,763	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Bayard,Ciena N	9/19/2005	13	5	Y	F	DS0087	Reg	1.00	\$91,438	\$19,933	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Brathwaite,Sophia K.V	9/8/2014	11	5	Y	F	DS0087	Reg	1.00	\$64,160	\$13,987	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Chopra,Kiran	11/4/2002	12	7	Y	F	DS0087	Reg	1.00	\$83,443	\$18,191	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Elliott,Elizabeth A	1/25/2016	12	5	Y	F	DS0087	Reg	1.00	\$79,077	\$17,239	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Kuhn,Michael	1/24/2016	13	5	Y	F	DS0087	Reg	1.00	\$91,438	\$19,933	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Nwachukwu,Vivian	9/19/2016	11	2	Y	F	DS0087	Reg	1.00	\$58,679	\$12,792	
FX0	2017	4000	4100	0100	F	FORENSIC TOXICOLOGIST	Ruggery,Bryan A.	3/10/2014	12	1	Y	F	DS0087	Reg	1.00	\$70,345	\$15,335	
FX0	2017	4000	4100	0100	F	Forensic Toxicologist (Accessi	Hobbs,Alexia	12/28/2015	9	5	Y	F	DS0087	Reg	1.00	\$53,217	\$11,601	
FX0	2017	4000	4100	0100	F	Laboratory Support Specialist	Mason,Nikia	5/20/2002	11	2	Y	F	DS0078	Reg	1.00	\$63,467	\$13,836	
FX0	2017	4000	4100	0100	V	FORENSIC TOXICOLOGIST	Vacant	2/21/2017	13	1	Y	F	DS0087	Reg	1.00	\$81,050	\$17,669	
FX0	2017	4000	4100	0100	V	Program Analyst	Vacant	2/21/2017	12	1	Y	F	DS0077	Reg	1.00	\$76,082	\$16,586	
FX0	2017	4000	4100	0700	F	FORENSIC TOXICOLOGIST	Benzio,Katharine	3/21/2016	11	3	Y	F	DS0087	Term	1.00	\$60,506	\$13,190	
FX0	2017	4000	4100	0700	F	FORENSIC TOXICOLOGIST	Kightlinger,Danylle	2/8/2016	12	1	Y	F	DS0087	Term	1.00	\$70,345	\$15,333	

PUBLIC SAFETY AND JUSTICE AGENCY
THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)
FY 2017 SCHEDULE A

Agency Code	Fiscal Year	Program Code	Activity Code	Agy Fund	Filled(F), Vacant(V) or Frozen(Fr)	Position Title	Employee Name	Agency Hire Date	Grade	Step	Budgeted Position	Fulltime Parttime	Salary Plan	Regular Temporary Term	FTE	Salary	Fringe Benefits
FX0	2017	4000	4100	0700	F	FORENSIC TOXICOLOGIST	Ross,Margaret J.	1/9/2017	11	1	Y	F	DS0087	Term	1.00	\$56,852	\$12,394
FX0	2017	4000	4100	0700	F	FORENSIC TOXICOLOGIST	Wynn,Charis	1/25/2016	12	1	Y	F	DS0087	Term	1.00	\$70,345	\$15,335
FX0	2017	4000	4100 Total												17.00	\$1,335,922	\$291,231
FX0	2017	4000 Total												17.00	\$1,335,922	\$291,231	
Grand Total															93.00	\$8,289,938	\$1,807,206

**PUBLIC SAFETY AND JUSTICE AGENCY
THE OFFICE OF THE CHIEF MEDICAL EXAMINER (FX0)
FY 2017 SCHEDULE A-Vacant Positions**

Agency Code	Fiscal Year	Program Code	Activity Code	Agy Fund	Filled(F), Vacant(V) or Frozen(Fr)	Posn Nbr	Position Title	Employee Name	Hire Date	Grade	Step	Budgeted Position	Fulltime Parttime	Salary Plan	Regular Temporary Term	FTE	Salary	Fringe Benefits	Hiring Status	Filled by Law Y/N
FX0	2017	1000	1056	7200	V	00092095	Supply Technician	Vacant	2/21/2017	7	1	N	F	DS0087	Reg	1.00	\$39,063	\$8,516		
FX0	2017	1000	1086	0100	V	00091371	RECORDS MANAGEMENT SPECIALIST	Vacant	2/21/2017	12	1	Y	F	DS0087	Reg	1.00	\$70,345	\$15,335		
FX0	2017	1000	1090	0100	V	00034821	Deputy Chief Medical Examiner	Vacant	5/1/2017	MD6	0	Y	F	DS0033	Reg	1.00	\$214,466	\$46,754		
FX0	2017	1000 Total														3.00	\$323,874	\$70,605		
FX0	2017	2000	2100	0100	V	00012132	Medical Officer (Medical Exami	Golden,Kimberly	7/10/2017	6	1	Y	F	DS0076	Reg	1.00	\$168,515	\$36,736		
FX0	2017	2000	2300	0100	V	00091362	Forensic Autopsy Assistant	Vacant	2/21/2017	8	1	Y	F	DS0069	Reg	1.00	\$52,308	\$11,403		
FX0	2017	2000	2300	0100	V	00091370	Lead Forensic Photographer	Vacant	2/21/2017	13	1	N	F	DS0087	Reg	1.00	\$81,050	\$17,669		
FX0	2017	2000	2300	0100	V	00091981	Autopsy Assistant (Mortuary)	Vacant	2/21/2017	9	1	N	F	DS0069	Reg	1.00	\$57,556	\$12,547		
FX0	2017	2000	2300	0100	V	00091982	Autopsy Assistant (Mortuary)	Vacant	2/21/2017	9	1	N	F	DS0069	Reg	1.00	\$57,556	\$12,547		
FX0	2017	2000 Total														5.00	\$416,985	\$90,903		
FX0	2017	4000	4100	0100	V	00071360	Program Analyst	Vacant	2/21/2017	12	1	Y	F	DS0077	Reg	1.00	\$76,082	\$16,586		
FX0	2017	4000	4100	0100	V	00074665	FORENSIC TOXICOLOGIST	Vacant	2/21/2017	13	1	Y	F	DS0087	Reg	1.00	\$81,050	\$17,669		
FX0	2017	4000 Total														2.00	\$157,132	\$34,255		
Grand Total																10.00	\$897,991	\$195,762		

Office of the Chief Medical Examiner (OCME)
Purchase Card Expenditure
FY 2016

<u>Employee</u>	<u>Date</u>	<u>Expenditure General Purpose</u>	<u>Amount</u>
Coleman, Michael	10/01/15	Educational/professional books	\$32.95
Coleman, Michael	10/03/15	Educational/professional books	\$497.23
Coleman, Michael	10/04/15	Educational/professional books	\$234.09
Fripp, SaVern	10/06/15	Lodging for Dr. Sasha Osbourne, Deputy Medical Examiner, while attending the NAME Annual Meeting	\$871.28
Hiers, Viola	10/13/15	Credit for taxes charged for books ordered on 09/24/2015	-\$41.27
Coleman, Michael	10/16/15	Books purchased in support of the forensic pathology and administrative units	\$535.02
Fripp, SaVern	10/21/15	Lodging for Lucas Zarwell, Chief Toxicologist, while attending the Society of Forensic Toxicologists Annual Meeting	\$308.08
Fripp, SaVern	10/24/15	Lodging for Forensic Photographer, Matthew Brown while attending Miami-Dade County Medical Examiner International Forensic Photography Seminar	\$760.00
Fripp, SaVern	10/24/15	The Doubletree by Hilton in Atlanta, GA did not accept the District's tax exemption form. The original transaction was closed	\$54.00
Fripp, SaVern	10/27/15	Registration fee for Beverly Fields, Chief of Staff, for the Villanova University - Lean Six Sigma Virtual	\$2,495.00
Fripp, SaVern	10/28/15	Air fare for Chikarlo Leak, Forensic Epidemiologist, to attend American Public Health Association Annual Meeting	\$227.20
Fripp, SaVern	10/31/15	Lodging for Kiran Chopra, Forensic Toxicologist, while attend the Intoximeters EC/IR II Training	\$452.56
Fripp, SaVern	11/04/15	Lodging for Chikarlo Leak, Forensic Epidemiologist, while attending American Public Health Association Annual Meeting	\$660.18
Zarwell, Lucas	11/08/15	Replacement of the book, Principles of Forensic Toxicology for the staff	\$495.00
Zarwell, Lucas	11/12/15	UPS Shipment of a biological specimen	\$5.95
Hiers, Viola	11/16/15	Portable business card scanner and reader	\$189.00
Fripp, SaVern	12/02/15	Registration fee for Michael Coleman, IT Lead, Cisco Certified Technical Supporting	\$299.00
Zarwell, Lucas	12/09/15	Emergency inspection and repair on mortuary refrigerator	\$250.00
Hiers, Viola	12/29/15	Inspection, service and calibration of microscopes	\$1,850.00
Fripp, SaVern	01/04/16	Registration fee for Beverly Fields, Chief of Staff, for the Villanova University - Six Sigma Black Belt	\$2,605.00
Zarwell, Lucas	01/11/16	Tox laboratory screening postmortem cases for buprenorphine	\$1,892.40
Hiers, Viola	01/21/16	Reversal of credit from Taylor Francis Group (Library books)	\$47.27
Harvin, Donell	01/22/16	Biannual inspection, repair and calibration of mortuary scales	\$326.00

Fripp, SaVern	01/29/16	Air fare for Jennifer Love, Forensic Anthropologist to attend the American Academy of Forensic Sciences (AAFS) Annual Meeting in NV	\$154.98
Fripp, SaVern	01/29/16	Air fare for Jan Gorniak, DCME, to attend the American Academy of Sciences (AAFS) Annual Meeting in NV	\$154.98
Fripp, SaVern	01/29/16	Air fare for Daniel Morgan, Dir., of Investigation to attend the American Academy of Sciences (AAFS) Annual Meeting in NV	\$374.70
Fripp, SaVern	01/29/16	Registration fee for Jan Gorniak, DCME to attend the National Association of Medical Examiner (NAME) Interim Meeting while at the AAFS	\$285.00
Fripp, SaVern	01/29/16	Lodging for Dr. Love while attending the AAFS annual meeting in NV	\$468.66
Fripp, SaVern	01/29/16	Registration fee for Dr Gorniak for the AAFS Annual Meeting in NV 02/21-27/2016.	\$520.00
Fripp, SaVern	01/29/16	Registration fee for Dr. Love for the AAFS Annual Meeting in NV 02/21-27/16.	\$420.00
Fripp, SaVern	01/29/16	Registration fee for Daniel Morgan, Dir. of Investigations for the AAFS meeting in NV 02/21-27/2016.	\$520.00
Fripp, SaVern	01/29/16	Air fare for Jennifer Love, Forensic Anthropologist to attend the American Academy of Forensic Sciences (AAFS) Annual Meeting in NV	\$282.00
Fripp, SaVern	01/29/16	Air fare for Dr. Gorniak to attend the American Academy of Forensic Sciences (AAFS) Annual meeting in NV	\$237.60
Fripp, SaVern	02/01/16	Lodging for Dr. Gorniak while attending the AAFS Annual Meeting in NV.	\$468.66
Fripp, SaVern	02/01/16	Lodging for Daniel Morgan while attending the AAFS Annual Meeting in NV.	\$468.66
Coleman, Michael	02/01/16	Annual maintenance and support of the OCME's agency-wide inventory management software	\$995.00
Fripp, SaVern	02/12/16	Round-trip ground transportation for Daniel Morgan while attending the AAFS Annual Meeting in NV	\$18.36
Fripp, SaVern	02/12/16	Round-trip ground transportation for both Dr. Gorniak and Dr. Love while attending the AAFS Annual Meeting in NV	\$36.72
Fripp, SaVern	02/16/16	Workshop fee for Dr. Love while attending the AAFS Annual meeting in NV	\$150.00
Fripp, SaVern	12/16/16	Workshop fee for Dr. Gorniak while attending the AAFS Annual meeting in NV	\$200.00
Fripp, SaVern	02/17/16	Workshop registration fees for Daniel Morgan while attending the AAFS Annual meeting in NV	\$400.00
Hiers, Viola	02/23/16	Shredding of confidential medical documentation	\$154.83
Hiers, Viola	02/23/16	Shredding of confidential medical documentation	\$154.83
Fripp, SaVern	03/02/16	Refunded Air fare for Dr. Roger Mitchell, CME, to attend the International Conference for Chief Coroners in London, England 05/18-20/2016.	-\$810.54
Fripp, SaVern	03/02/16	Air fare for Dr. Roger Mitchell, CME, to attend the International Conference for Chief Coroners in London, England 05/18-20/2016.	\$810.54
Fripp, SaVern	03/02/16	Airfare for Bryan Ruggery, Forensic Toxicologist, to attend the Intoximeter ECIR II Maintenance School in St. Louis, MO	\$315.70
Fripp, SaVern	03/03/16	Lodging for Donell Harvin, Administrator, while attending the Mass Fatality Family Assistance Center Exercise in Boston, MA 03/01-03/2016.	\$363.94

Fripp, SaVern	03/03/16	Air fare for Dr. Mitchell, CME, to attend the International Conference for Chief Coroners, in London, England from 05/18-20/2016.	\$786.33
Fripp, SaVern	03/03/16	Travel insurance for Dr. Mitchell, CME, while traveling to London, England to attend the International Conference for Chief Coroners.	\$53.92
Fripp, SaVern	03/03/16	Lodging for Dr. Mitchell, CME, while attend the International Conference for Chief Coroners, in London, England from 05/18-20/2016.	\$1,300.76
Fripp, SaVern	03/03/16	International transaction fee for the bank to convert USD to GBP for Dr. Mitchell's lodging fee while in London, England.	\$13.01
Fripp, SaVern	03/03/16	Registration fee for Jenna Beebe, Fatality Review Program Manager, to attend the Aging in America Conference in Washington, DC 03/20-24/2016.	
Fripp, SaVern	03/07/16	Two-part airfare transaction for Dr. Roger Mitchell, CME, to attend the International Conference for Chief Coroners in London, England 0518-202016.	\$151.46
Fripp, SaVern	03/07/16	Registration fee for Brian Ruggery, Forensic Toxicologist, for the Intoximeter EXIR II Maintenance School course in St. Louis, MO from 03/14-17/2016.	\$750.00
Hiers, Viola	03/08/16	Thomson Reuters online legal research for legal and law related materials and service including searches of UIS and Internal legal materials, journals, etc.	\$517.89
Zarwell, Lucas	03/16/16	Obtain a proficiency testing program for the District's Breath Alcohol Testing Program.	\$600.00
Fripp, SaVern	03/19/16	Lodging for Brian Ruggery, Forensic Toxicologist, while attending the Intoximeter EC/IR II Maintenance Scholl in St. Louis, MO 03/14-17/2016.	\$605.65
Fripp, SaVern	03/22/16	Air fare for Dr. Mitchell, CME, to attend the 2016 National Medical Association Region V Conference in Kansas City, MO from 04/15-16/2016.	\$398.20
Fripp, SaVern	03/23/16	Registration fee Anna Francis, QA/QC Record's Manager, to attend the 2016 Qualtrax User Conference in Blacksburg, Virginia.	\$800.00
Fripp, SaVern	03/28/16	Registration fee for Rebecca Wood, Forensic Investigator, to attend the Chesapeake Bay Division of the International Association for Identification Spring 2016 Educational Conference in Williamsburg, VA from 04/21-24/2016.	\$175.00
Fripp, SaVern	03/28/16	Registration fee for Anna Francis, QA/QC Program Records Manager, to attend the FY16 Electronic Records Management Course in Washington, DC. From 04/18-19/2016.	\$300.00
Fripp, SaVern	03/28/16	Registration fee for Karen Glymph, Records Management Specialist, to attend the FY16 Electronic Records Management Course in Washington, DC. From 04/18-19/2016.	\$300.00
Fripp, SaVern	03/31/16	Lodging for Rebecca Wood, Forensic Investigator, while attending Chesapeake Bay Division of the International Association for Identification Spring 2016 Educational Conference in Williamsburg, VA from 04/21-24/2016.	\$130.75
Fripp, SaVern	04/01/16	Lodging for Rebecca Wood, Forensic Investigator, while attending Chesapeake Bay Division of the International Association for Identification Spring 2016 Educational Conference in Williamsburg, VA from 04/21-24/2016.	\$261.50
Zarwell, Lucas	04/05/16	Purchase controls for the Toxicology stat Carbon Monoxide method.	\$166.96
Fripp, SaVern	04/12/16	Air flight for Dr. Mitchell, Chief Medical Examiner, to Kansas City, MO to attend the 2016 National Medical Association Region V Conference.	\$207.60

Zarwell, Lucas	04/12/16	Purchase medical grade shelving units for toxicology specimens. Condensing storage allows the Toxicology Division more storage in the event of a surge of casework.	\$3,657.00
Fripp, SaVern	04/20/16	Registration fee for Michael Kuhn, Forensic Toxicologist, Samantha Tolliver, Deputy Chief Toxicologist, and Jennifer Love, Forensic Anthropologist to attend the 2016 Qualtrax User Conference in Blacksburg, VA from 05/03-05/2016.	\$2,850.00
Fripp, SaVern	04/25/16	Merchant gave a credit for charging resort fees on lodging for Rebecca Wood, Forensic Investigator, while attending Chesapeake Bay Division of the International Association for Identification Spring 2016 Educational Conference in Williamsburg, VA..	-\$66.57
Fripp, SaVern	04/25/16	Updated air fare for Dr. Mitchell, Chief Medical Examiner, to London, England to attend the International Conference for Chief Coroners.	\$451.26
Hiers, Viola	04/27/16	To ensure OCME and the Mortuary staff has maximum privacy in receiving and releasing decedents	\$1,281.10
Fripp, SaVern	05/03/16	Registration fee for Kiran Chopra, Forensic Toxicologist, to attend Robert F. Borkenstein Course on Alcohol Highway Safety in Bloomington, IN from 05/22-/27/2016.	\$1,500.00
Fripp, SaVern	05/04/16	Airfare (one-way) for Kiran Chopra, Forensic Toxicologist, to attend the Robert F. Borkenstein Course on Alcohol and Highway Safety in Bloomington, IN from 05/21-27/2016.	\$96.10
Coleman, Michael	05/04/16	Breakdown and packaging for storage of the multiheaded microscope is a requirement for preparation of the FMOC in support of Mass Fatality Management and forensic death investigations.	\$991.50
Fripp, SaVern	05/04/16	Airfare (one-way) for Kiran Chopra, Forensic Toxicologist, to attend the Robert F. Borkenstein Course on Alcohol and Highway Safety in Bloomington, IN from 05/21-27/2016.	\$61.10
Fripp, SaVern	05/05/16	Lodging for Anna Francis, QA/QC Record's Manager, while attending the 2016 Qualtrax User Conference in Blacksburg, VA from 05/02-05/2016.	\$315.90
Fripp, SaVern	05/06/16	Lodging for Jennifer Love, Forensic Anthropologist, while attending the 2016 Qualtrax User Conference in Blacksburg VA from 05/02-05/2016.	\$326.79
Fripp, SaVern	05/06/16	Lodging for Samantha Tolliver, Deputy Chief Toxicologist, while attending the 2016 Qualtrax User Conference in Blacksburg VA from 05/02-05/2016.	\$326.79
Fripp, SaVern	05/06/16	Lodging for Michael Kuhn, Forensic Toxicologist, while attending the 2016 Qualtrax User Conference in Blacksburg VA from 05/02-05/2016.	\$326.79
Harvin, Donell	05/10/16	Procure text that is a training guide for death investigators which will be used in the development of a new investigator training program at the OCME. And is a required reading for the American Board of Medicolegal Death Investigators (ABMDI) Registry certification exam.	\$717.90
Coleman, Michael	05/10/16	Initial transaction was improperly applied; This subsequent credit is to rectify the erroneous charge.	-\$26.00
Fripp, SaVern	05/17/16	Registration fee for Michael Coleman, IT Lead, to take the Designing and Implementation a Server Infrastructure course in Washington, DC from 6/6/16-6/10/16.	\$2,499.00

Fripp, SaVern	05/18/16	Registration fee for Yvonne Patten-Raysor, Records Management Specialist, to attend the FY16 Electronic Records Management Course in College Park, MD from 06/28-29/2016.	\$300.00
Harvin, Donell	05/19/16	Food provided for mandatory training	\$456.50
Harvin, Donell	05/26/16	This transaction reflects a refund for District taxes that were charged.	-\$41.50
Fripp, SaVern	05/27/16	Lodging for Kiran Chopra, Forensic Toxicologist, while attending the Robert F. Borkenstein Course on Alcohol and Highway Safety in Bloomington, IA from 05/21-27/2016.	\$624.00
Hiers, Viola	06/08/16	Catering service for an OCME Ceremony and Award Program to recognize the agency and staff for achieving accreditation status from the National Association of Medical Examiners (NAME).	\$685.00
Fripp, SaVern	06/13/16	Application fee for six investigative employees (Leigh Fields, Lalyann Kurash, Tiffany Ware-Murrell, Latoya Jamison, Jerel Wright and Carolina Diaz) to obtain professional certification through the American Board of Medicolegal Death Investigations (ABMDI).	\$300.00
Harvin, Donell	06/22/16	Moving service for the relocation of mass casualty supplies and equipment from the warehouse located at 3330 V Street, NE to OCME storage containers located at 7 DC Village Lane, SW, Washington, DC.	\$2,104.00
Fripp, SaVern	06/23/16	Registration fee for Stephanie Johnson, Forensic Investigator, (SOMDI member to attend the 2016 SOMDI program at the July IACME conference.	\$35.00
Fripp, SaVern	06/23/16	Registration fee for Stephanie Johnson, Forensic Investigator, to attend the Advanced Medicolegal Death Investigators Course in Las Vegas, NA from 07/23-29/2016.	\$425.00
Fripp, SaVern	06/24/16	Lodging for Stephanie Johnson, Forensic Investigator, to attend the Advanced Medicolegal Death Investigators Course in Las Vegas, NA from 07/23-29/2016.	\$133.28
Fripp, SaVern	06/27/16	Airfare for Stephanie Johnson, Forensic Investigator, to attend the Advanced Medicolegal Death Investigators Course in Las Vegas, NA from 07/23-29/2016.	\$325.68
Fripp, SaVern	07/01/16	Lodging for Stephanie Johnson, Forensic Investigator, to attend the Advanced Medicolegal Death Investigators Course in Las Vegas, NA from 07/23-29/2016.	\$347.20
Fripp, SaVern	07/06/16	Registration fee for Chikarlo Leak, Forensic Epidemiologist, for the National Association of County and City Health Officials Annual Meeting in Phoenix, AZ from 07/19-21/2016	\$720.00
Harvin, Donell	07/11/16	Approximately 12 staff performed day disaster training exercise that begins at 8AM and concludes at 4PM, crossing breakfast and lunch. Staff were asked to work through their normal lunch break schedule	\$265.00
Fripp, SaVern	07/12/16	Airfare for Chikarlo Leak, Forensic Epidemiologist, to attend the National Association of County and City Health Officials Annual Meeting in Phoenix, AZ from 07/19-21/2016.	\$272.98
Fripp, SaVern	07/12/16	Airfare for Chikarlo Leak, Forensic Epidemiologist, to attend the National Association of County and City Health Officials Annual Meeting in Phoenix, AZ from 07/19-21/2016.	\$247.60
Fripp, SaVern	07/12/16	Registration fee for Dr. Mitchell, Chief Medical Examiner, to attend the National Association of Medical Examiners (NAME) 2016 Annual Meeting. From 09/07-13/2016.	\$895.00
Fripp, SaVern	07/12/16	Registration fee for Dr. Mitchell, Chief Medical Examiner, to attend the National Medical Association 114th Annual Convention from 07/31-08/03/2016.	\$650.00

Harvin, Donell	07/12/16	Approximately 12 staff performed day disaster training exercise that begins at 8AM and concludes at 4PM, crossing breakfast and lunch. Staff were asked to work through their normal lunch break schedule	\$265.00
Frripp, SaVern	07/13/16	Airfare for Dr. Mitchell, Chief Medical Examiner, to attend the National Medical Association 114th Annual Convention in Los Angeles, CA from 07/31-08/03/2016.	\$566.20
Frripp, SaVern	07/13/16	Airfare for Dr. Mitchell, Chief Medical Examiner, to attend the National Association of Medical Examiners (NAME) 2016 Annual Meeting in Minneapolis, MN 09/07-13/2016.	
Frripp, SaVern	07/14/16	Travel Insurance for Dr. Mitchell, Chief Medical Examiner, while attending the National Medical Association 114th Annual Convention in Los Angeles, CA from 07/31-08/03/2016.	\$26.44
Harvin, Donell	07/18/16	Moving service for the relocation of Mass Fatality supplies and equipment from storage units located at 7 DC Village Ln, SW Washington, DC 20032 to RFK stadium, Lot 8 and returning supplies and equipment to storage.	\$2,966.40
Zarwell, Lucas	07/19/16	Kit purchased so the Tox lab could screen for buprenorphine	\$1,883.15
Coleman, Michael	07/21/16	Pro-rated Maintenance and Support services for the OCME's asset tracking platform that is critical to the support of forensic toxicology and pathology services of the agency.	\$99.00
Frripp, SaVern	07/26/2016	Examination fee for six investigative employees (Leigh Fields, Lalyann Kurash, Tiffany Ware-Murrell, Latoya Jamison, Jerel Wright and Carolina Diaz) to obtain professional certification through the American Board of Medicolegal Death Investigations (ABMDI).	\$2,100.00
Zarwell, Lucas	07/26/16	Transaction made to assist breath program with calibration.	\$425.44
Frripp, SaVern	07/27/16	OCME was double billed on 7/27/16. Marriott issued the credit.	-\$865.04
Frripp, SaVern	07/27/16	Registration fee for Jacqueline Corbin-Armstrong's Registration fee to attend the 39th National Child Welfare, Juvenile Justice & Family Law Conference in Philadelphia, PA from 08/12-14/2016.	\$550.00
Frripp, SaVern	07/27/16	Examination fee for Beverly Fields, Chief of Staff, for the Villanova University –Six Sigma Black Belt Certification. The Exam will take place from 8/1/16-9/25/16.	\$370.00
Frripp, SaVern	07/27/16	OCME was double billed by Marriott. Credit for this charged was issued on 7/27/16.	\$865.04
Frripp, SaVern	07/27/16	Lodging for Dr. Mitchell, Chief Medical Examiner, while attending the National Medical Association 114th Annual Convention in Los Angeles, CA 07/31-08/03/2016.	\$865.04
Hiers, Viola	07/28/16	The OCME Fatality Review Unit (FRU) is requesting use of government funds to purchase food for the Child Fatality Review Committee (CFRC) training on July 28, 2016 from 10:00am to 4:00pm.	\$343.45
Frripp, SaVern	07/29/16	Train fare for Charis Wynn, Forensic Toxicologist, to attend the Robert F. Borkenstein Course on Effects of Drugs on Human Performance and Behavior in Philadelphia, PA from 09/19-23/2016.	\$163.00
Frripp, SaVern	07/29/16	Registration fee for Charis Wynn, Forensic Toxicologist, to attend the Robert F. Borkenstein Course on Effects of Drugs on Human Performance and Behavior in Philadelphia, PA from 09/19-23/2016.	\$1,500.00

Fripp, SaVern	08/01/16	Proctor fee for six investigative employees (Leigh Fields, Lalyann Kurash, Tiffany Ware-Murrell, Latoya Jamison, Jerel Wright and Carolina Diaz) to obtain professional certification through the American Board of Medicolegal Death Investigations (ABMDI).	\$600.00
Hiers, Viola	08/09/16	Personalized shadowbox plaque for an OCME All Staff Awards Ceremony on August 12, 2016.	\$194.50
Hiers, Viola	08/12/16	Purchase food for the OCME Ceremony and Award Program to recognize the agency and staff on 08/12/2016..	\$803.50
Fripp, SaVern	08/15/16	Lodging for Jacqueline Corbin-Armstrong while attending the 39th National Child Welfare, Juvenile Justice & Family Law Conference in Philadelphia, PA from 08/12-14/2016.	\$537.09
Fripp, SaVern	08/18/16	Registration for Jacqueline Corbin-Armstrong to attend the Concordium Academy Health Conference in Washington, DC from 09/12-13/2016.	\$700.00
Harvin, Donell	08/19/16	Required support setting up equipment in support of the mass fatality training. The vendor, also provided transportation and logistical support for the training.	\$2,933.15
Fripp, SaVern	08/22/16	Updated air fare for Dr. Mitchell, Chief Medical Examiner, to London, England to attend the International Conference for Chief Coroners.	\$300.57
Hiers, Viola	08/22/16	Reversal of District taxes paid to vendor for catering services on 08/12/2016.	-\$68.50
Fripp, SaVern	08/25/16	Airfare for Samantha Tolliver, Deputy Chief Toxicologist, to attend Society of Forensic Toxicologist Annual Meeting in Dallas, TX 10/17-21/2016.	\$262.20
Fripp, SaVern	08/25/16	Airfare for Lucas Zarwell, Chief Toxicologist, to attend Society of Forensic Toxicologist Annual Meeting in Dallas, TX 10/17-21/2016.	\$281.20
Fripp, SaVern	08/25/16	Registration fee for Samantha Tolliver, Deputy Chief Toxicologist, to attend Society of Forensic Toxicologist Annual Meeting in Dallas, TX 10/17-21/2016.	\$624.00
Fripp, SaVern	08/25/16	Registration fee for Lucas Zarwell, Chief Toxicologist, to attend Society of Forensic Toxicologist Annual Meeting in Dallas, TX 10/17-21/2016.	\$899.00
Fripp, SaVern	08/25/16	Registration fee for Jenna Beebe, Fatality Review Program Manager, to attend Mock Maternal Mortality Review Meeting in Philadelphia, PA on 09/15/2016.	\$275.00
Harvin, Donell	08/25/16	Moving equipment for disaster morgue logistics and mortuary trailers. The OCME lacks the equipment to move these trailers once they have been staged at a site. This device allows staff to easily manipulate trailers up to 12,000lbs	\$2,308.95
Harvin, Donell	08/25/16	Calibration of mortuary scales.	\$326.00
Fripp, SaVern	08/26/16	Airfare for Kevin Lacy, Captain of the San Bernardino County Sherriff-Coroner's Office to Washington, DC. Captain Lacy will be presenting at the OCME 2016 Mass Fatality Symposium and Full-Scale Exercise pm 09/25-29/2016.	\$456.20
Fripp, SaVern	08/26/16	Airfare for Elvire Arrighi, Police Commissioner, Central Directorate of the Judicial Police, Paris France to Washington, DC. Commissioner Arrighi will be presenting at the OCME 2016 Mass Fatality Symposium and Full-Scale Exercise pm 09/25-29/2016.	\$1,238.86
Fripp, SaVern	08/26/16	Train fare for Elvire Arrighi, Police Commissioner, Central Directorate of the Judicial Police, Paris France to the Charles De Gaulle Airport (CDG) to fly into Washington, DC.	\$122.47

Fripp, SaVern	08/26/16	Charged by the bank for converting USD to Euro's. The transaction that needed the currency converted was transaction date 8/26/16, the merchant Was SNCF TGV in France.	\$1.22
Fripp, SaVern	08/27/16	Credit from American Airlines (previous transaction for Kevin Lacy's flight on 8/26/16.)	-\$26.00
Fripp, SaVern	08/27/16	Lodging for Samantha Tolliver, Deputy Chief Toxicologist, while attending the Society of Forensic Toxicologist Annual Meeting in Dallas, TX from 10/17-21/2016.	\$685.80
Fripp, SaVern	08/29/16	Airfare for Tania Delabarde, Forensic Anthropologist, Institute of Legal Medicine in Paris, France airfare into Washington, DC. Dr. Delabarde will be presenting at the OCME 2016 Mass Fatality Symposium and Full-Scale Exercise on 09/25-30/2016.	\$1,238.86
Fripp, SaVern	08/29/16	Train fare for Tania Delabarde, Forensic Anthropologist, Institute of Legal Medicine in Paris, France , to the Charles De Gaulle Airport (CDG) to fly into Washington, DC.	\$ 110.86
Fripp, SaVern	08/29/16	Charged by the bank for converting USD to Euro's. The transaction that need the currency converted was transaction date 8/30/16, the merchant was SNCF TGV in France.	1.11
Fripp, SaVern	08/30/16	Lodging for Kevin Lacy, Captain of the San Bernardino County Sherriff-Coroner's Office while in Washington, D.C. to present at OCME's 2016 Mass Fatality Symposium and Full-scale Exercise on 09/25-30/2016.	\$1,108.36
Fripp, SaVern	09/12/16	Lodging for Dr. Mitchell, Chief Medical Examiner, while attending the National Association of Medical Examiners (NAME) 2016 Annual Meeting in Minneapolis, MN from 09/07-13/2016.	\$721.24
Fripp, SaVern	09/12/16	Airfare flight change fee for Dr. Mitchell, Chief Medical Examiner, while attending the National Association of Medical Examiners (NAME) 2016 Annual Meeting in Minneapolis, MN from 09/07-13/2016.	\$50.00
Coleman, Michael	09/13/16	Direct support of the OCME's effort to become ISO compliant and accredited.	\$1,257.00
Coleman, Michael	09/16/16	Direct support of the Chief ME's Inaugural Symposium and Full Scale Exercise, allowing remote connectivity to mobile assets in death investigation and mass fatality	\$1,589.00
Fripp, SaVern	09/19/16	Lodging for Charis Wynn, Forensic Toxicologist, while attending the Robert F. Borkenstein Course on Effects of Drugs on Human Performance and Behavior in Philadelphia, PA from 09/19-23/2016.	\$1,035.85
Harvin, Donell	09/19/16	Water for several all-day trainings, that required staff to report to duty at 6:30 a.m. The trainings and exercises were held in several locations that did not have any food vendors and staff did not have the ability to leave the exercise venue once the course began.	\$405.06
Harvin, Donell	09/20/16	Breakfast and lunch provided for all attendees (100) of the DC OCME Mass Fatality full scale exercise from 09/25-30/2016.	\$5,960.75
Coleman, Michael	09/20/16	Transport of archival records to the National Archives Recorder Center in Suitland, MD.	\$442.00
Zarwell, Lucas	09/22/16	Fake blood for OCME's mass fatality full-scale exercise to create a lifelike crime scene for the players of the exercise.	\$208.95
Zarwell, Lucas	09/23/16	Plaques for three keynote speakers presenting at the ,ass fatality emergency management symposium..	\$330.00

Fripp, SaVern	09/25/16	Lodging for Tania Delabarde, Forensic Anthropologist, Institute of Legal Medicine in Paris, France while in Washington, D.C. to present at OCME's 2016 Mass Fatality Symposium and Full-scale Exercise 09/26-30/2016.	\$1,385.45
Harvin, Donell	09/28/16	Office supplies for the participants of the Mass Fatality Symposium and Full-Scale Exercise.	\$2,598.33
Fripp, SaVern	09/29/16	Credit for taxes for Capt. Kevin Lacy's stay.	-\$140.36
Fripp, SaVern	09/29/16	Credit for taxes for meeting room space on 09/29/2016.	-\$85.53
Fripp, SaVern	09/29/16	Due to the large number of invited guests (+100) for the symposium, and the number of workshops and workgroup meetings, the OCME needed additional space to use as a "breakout" room for workshops.	\$2,440.00
Fripp, SaVern	09/30/16	Credit for charged taxes for Dr. Tania Delabarde's stay while attending the 2016 Mass Fatality Symposium and Full-scale Exercise.	-\$175.45
Fripp, SaVern	09/30/16	Lodging for Elvire Arrighi, Police Commissioner, Central Directorate of the Judicial Police, Paris France, while in Washington, D.C. to present at OCME's 2016 Mass Fatality Symposium and Full-scale Exercise 09/26-30/2016.	\$1,385.45

Office of the Chief Medical Examiner (OCME)
Purchase Card Expenditure
FY 2017

<u>Employee</u>	<u>Date</u>	<u>Expenditure General Purpose</u>	<u>Amount</u>
Fripp, SaVern	10/11/16	Airfare for Rachael Landrie, Forensic Photographer, from Washington DC, to Miami, Florida to attend the Miami-Dade County Medical Examiner International Forensic Photography Seminar from 10/31/-11/04/2016.	\$228.20
Coleman, Michael	10/17/16	Awards issued by the executive leadership of OCME to staff.	\$1,208.84
Hiers, Viola	10/19/16	Food and beverages for the All Staff OCME Annual mandatory training on building evacuation, long-term 5 year planning and vision for the agency and the FY2017 Budget and Performance Planning held on 10-19-16	\$1,300.00
Fripp, SaVern	10/22/16	Lodging for Lucas Zarwell, Chief Toxicologist, while attending the Society of Forensic Toxicologist Annual Meeting in Dallas, TX from 10/17-21/2016.	\$1,204.45
Hiers, Viola	10/22/16	Procure Inflate balloon decorations for the DC ONE Fund promotional kick-off hosted by the Office of the Chief Medical Examiner on 10-28-16.	\$97.98
Hiers, Viola	10/23/16	Items to decorate the CFL Bennett Room for the DC ONE Fund promotional kick-off hosted by the Office of the Chief Medical Examiner on 10-28-16.	\$62.81
Hiers, Viola	10/24/16	Items to decorate the CFL Bennett Room for the DC ONE Fund promotional kick-off hosted by the Office of the Chief Medical Examiner on 10-28-16.	\$66.60
Fripp, SaVern	10/26/16	Airfare for Dr. Roger Mitchell, Jr., Chief Medical Examiner, to attend the Governing Council of the American Medical Association Minority Affairs Conference on Gun Violence in Orlando, FL from 11/11-12/2016.	\$370.20
Zarwell, Lucas	10/26/16	Quality control air gas cylinders for the District of Columbia Breath Program. Services are required in order to test the accuracy of the overall program.	\$600.00
Fripp, SaVern	10/26/16	Hyatt Place charged taxes for Elvire Arrighi stay while attending the 2016 Mass Fatality Symposium and Full-scale Exercise. DC Government is tax exempt. The original charge was posted on 10/17/16. The confirmation number was 25093827.	-\$175.45
Fripp, SaVern	10/28/16	Airfare for Dr. Roger Mitchell, Jr., Chief Medical Examiner, to attend the American Public Health Public Association 2016 Annual meeting and Expo in Denver, CO from 11/01-02/2016.	\$1,073.96
Fripp, SaVern	10/28/16	Registration fee for Dr. Roger Mitchell, Jr., Chief Medical Examiner, to attend the American Public Health Public Association 2016 Annual meeting and Expo in Denver, CO 11/01-02/2016.	\$945.00
Fripp, SaVern	11/02/16	Lodging for Dr. Roger Mitchell, Jr., Chief Medical Examiner, while attending the American Public Health Public Association 2016 Annual meeting and Expo in Denver, CO 11/01-02/2016.	\$284.58
Harvin, Donell	11/03/16	Beverages provided for all attendees of the OCME symposium and full-scale exercise.	\$475.49

Fripp, SaVern	11/04/16	Airfare change fee for Dr. Roger Mitchell, Jr., Chief Medical Examiner, while attending the Governing Council of the American Medical Association Minority Affairs Conference on Gun Violence.	\$149.10
Fripp, SaVern	11/05/16	Lodging for Rachael Landrie, Forensic Photographer, while attending the Miami-Dade County Medical Examiner International Forensic Photography Seminar in Miami, Florida.	\$819.25
Fripp, SaVern	11/15/16	Airfare for Bryan Ruggery, Forensic Toxicologist, from Washington DC, to Bloomington, Indiana to attend the Robert F. Borkenstein Course on Alcohol Highway Safety.	\$180.20
Fripp, SaVern	11/29/16	Registration for 10 employees' web-based course given by the American Society of Crime Laboratory Accreditation Board: The Corrective Action Process: Root Cause Analysis Basics.	\$2,500.00
Zarwell, Lucas	12/07/16	Provide online legal research services and law related materials and services including searches of US and International legal materials, journals, etc.	\$542.06
Fripp, SaVern	12/09/16	Lodging for Bryan Ruggery, Forensic Toxicologist, while attending the Robert F. Borkenstein Course on Alcohol Safety in Bloomington, Indiana.	\$754.88
Zarwell, Lucas	12/09/16	Provide years in-service awards to two retiring employees.	\$313.95
Fripp, SaVern	12/12/16	Registration fee for Ciena Bayard, Forensic Toxicologist, to attend the ASCLD Assessor Training Course for Testing Laboratories in Vienna, Virginia from 12/12-16/2016.	\$995.00
Fripp, SaVern	12/21/16	Registration for 4 employees' web-based course given by the Waters Corp. The web-based course title was HPLC & UPLC Best Practices & Troubleshoot.	\$200.00

Office of the Chief Medical Examiner FY2016

Agency Office of the Chief Medical Examiner Agency Acronym OCME Agency Code FX0 Fiscal Year 2016

2016 Objectives

FY16 Objectives

Objective Number	Objective Description
Fatality Review (1 Objective)	
1	Improvement in delivery service and outcomes for those populations served by the Fatality Review Division
Forensic Toxicology (3 Objectives)	
1	Testing & Reporting Enhancements
2	Drug Testing
3	Professional Papers and Presentations
Medicolegal Death Investigation (1 Objective)	
1	Provide efficient, timely and accurate death investigation and certification of cases within the jurisdiction of the agency as statutorily mandated.
Office of the Chief & Administration (3 Objectives)	
2	Obtain agency accreditation status with the National Association of Medical Examiners (NAME).
3	Implementation of Mass Fatality Management Preparedness Strategies
4	Data Analysis Fusion Center Quarterly Reporting
Offices of the Chief & Administration (1 Objective)	
1	Provide forensic services in the areas of medicolegal death investigation, forensic pathology and toxicology through academic engagements with community stakeholders to include law enforcement; medical and health care providers; Residents and students; and other government officials. Fulfill mission of providing forensic services.

2016 Key Performance Indicators

Measure	Division	Frequency of Reporting	Current Fiscal Year Target	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016	Was KPI Met?	Please explain any barriers to meeting your KPI Target?
1 - Improvement in delivery service and outcomes for those populations served by the Fatality Review Division (2 Measures)										
Percent of CFRC fatality reviews held within six months of notification of the death		Quarterly	70	91.67	100	100	100	97.1%	Met	
Percent of DDS fatality reviews held within three months of receipt of the investigative report from DHS/DDS and determination of the cause and manner of death		Quarterly	80	100	100	100	100	100%	Met	
1 - Provide efficient, timely and accurate death investigation and certification of cases within the jurisdiction of the agency as statutorily mandated. (6 Measures)										
Percent of all reprints of postmortem examinations completed within 90 calendar days from the time of autopsy in all cases	Quarterly		90	86.78	93.13	85.32	90.03	89.1%	Nearly Met	This KPI was just below the target. The agency believes this was a success given that for the majority of the fiscal year, there were only 2 full-time and one part-time doctor. The Chief Medical Examiner also participated in the forensic pathology post-mortem examination schedule, as did the Deputy

Measure	Division	Frequency of Reporting	Current Fiscal Year Target	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016	Was KPI Met?	Please explain any barriers to meeting your KPI Target?
Percent of all reports or postmortem examinations completed within 60 calendar days from the time of autopsy in all cases.		Quarterly	90	47.62	43.12	52.38	52.23	48.9%	Unmet	Chief Medical Examiner who resigned at the mid-point of the fiscal year. As such, understaffing was a barrier.
Percent of public dispositions ready for release within 45 days		Quarterly	90	25	26.09	20	50	24.1%	Unmet	The agency Forensic Pathology Unit consisted of only 2 full-time and one part-time doctor. The Chief Medical Examiner also participated in the forensic pathology post-mortem examination schedule, as did the Deputy Chief Medical Examiner who resigned at the mid-point of the fiscal year. As such, understaffing was a barrier.
Percent of preliminary investigative reports complete for utilization in the daily case review morning meetings		Quarterly	95	90.6	92.55	97.61	98.88	95.2%	Met	Barriers include attempts by the agency to obtain information from next of kin to complete forms; obtaining information from hospitals to complete death certificates; and the compassion of awaiting next of kin who have been identified who have barriers to making final disposition themselves. Additionally, budgetary decisions were made to delay public disposition.
Percent of mortuary/transport service scene response within one hour of transport notification by an investigator or medical examiner of an accepted case		Quarterly	95	89.84	91.72	90.36	84.29	89.9%	Nearly Met	This KPI was not met due to lack of accountability of the vendor that transported 60-70% of cases during the 4th quarter. The agency has reported challenges that it has had with the vendor's ability to meet this KPI. The agency has more success with its METT (or own personnel) transporting cases. As such, it has requested additional staff in order to fully bring this service in-house as opposed to utilizing a vendor service to this extent.
Percent of specimens transported to reference laboratory within 1 day after notification by a medical examiner (excluding weekends and holidays)		Quarterly	95		50	71.43	84	66.1%	Unmet	There is no Q1 data as the KPI measurement began in Q2. Barriers in meeting this KPI include understaffing which precludes the ability to assign personnel specifically to this task. Moreover, the mortuary unit must develop a more consistent and efficient procedure to ensure more timely forwarding of the specimens. Improvements were made throughout the year and the KPI did improve.
1 - Testing & Reporting Enhancements (2 Measures)										
Percent of toxicology examinations completed within 30 calendar days of case submission		Quarterly	75	6.14	13.62	28.77	45.45	24.7%	Unmet	This target is not a standard industry measure but one well beyond industry guidelines. The National Association of Medical Examiners accreditation guidelines provide for 90% of toxicology examinations to be completed within 90 or 60 calendar days of case submission. This target for FY16 was selected as a goal beyond this standard as a way to maintain a level of excellence for the laboratory. The understaffing of the laboratory contributed to the inability to reach the goal. Further, the laboratory staffing model has been reevaluated and a successive staffing model and training implemented which required resources and time but will result in consistency and improved turnaround times for the future.
Percent of toxicology examinations completed within 45 calendar days of case submission		Quarterly	50	22.15	20.57	49.51	68.09	42%	Unmet	Note that the agency set KPIs that are indeed stricter than industry standard. The National Association of Medical Examiners' standard provides a guideline of completing 90% of toxicology examinations within 90 calendar days of case submission and/or within 60 calendar days of case submission. As such, the delineation of negative and positive cases is not a industry standard requirement but one that the agency has set. The agency has in fact met the industry standard. Barriers to meeting the agency standard may be in fact be staffing.

2016 Workload Measures

Measure	Frequency of Reporting					Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016
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Workload Measure (11 Measures)

Measure	Frequency of Reporting	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016
Number of Postmortem Examinations performed: Full/Partial (Not External Exams)	Quarterly	293	255	287	350	1185
Number of Public Dispositions	Quarterly	29	48	32	2	111
Number of drug deaths (illicit/rxn) diagnosed	Quarterly	52	53	29	36	170
Number of deaths due to hypertensive cardiovascular disease/obesity	Quarterly	72	76	67	75	290
Number of infant deaths (1 year and under) (Note: This number includes pending cases)	Quarterly	9	8	4	10	31
Number of child deaths due to inappropriate bedding/SUID (with or without crib in the dwelling)	Quarterly	5	1	0	1	7
Number of elder deaths due to falls (age 65 and over)	Quarterly	88	79	76	104	347
Number of youth (ages 10-19) homicides where gun violence is a factor	Quarterly	2	2	0	6	10
Number of DUI cases performed	Quarterly	122	124	129	119	494
Number of Anthropologic Analyses Performed	Quarterly	36	19	19	33	107
Number of Synthetic Drug Samples Tested	Quarterly	43	27	11	178	259

2016 Initiatives

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
Fatality Review - 1 (3 Initiatives)											
Office of the Chief Medical Examiner	1	Fatality Review Delivery Service	1.1	Implement the Fatality Review Web Portal	The agency will implement utilization of a secure WebPortal for sharing of documents with the Fatality Review Committee members via the build-out of a "Sharepoint" type model. This will allow sharing of documents by the agency and committee members via a computerized system while maintaining the confidentiality and security of documents as statutorily mandated and required. The system is developed by the Office of the Chief Technology Officer and the IT Unit of the agency via a Memorandum of Understanding.	FY16Q4	The WebPortal has been completed and is in use via a Sharepoint model. The Fatality Review Committee members (Child Fatality) utilizes the WebPortal routinely for sharing documents with members in advance of meetings.	Demonstrable	The availability of the portal has enhanced the committee's ability in preparation for meetings and generation of recommendations for systemic improvements.	Complete	
Office of the Chief Medical Examiner	1	Fatality Review Delivery Service	1.2	Mandated Annual Reports	The fatality review annual reports will be published in a timely manner (i.e. child, disabled and domestic violence).	FY16Q4	The CFRC Annual Report was completed by September 30th, thus in compliance with initiative requirements.	Incremental	The impact of meeting this initiative timeframe is that trend data and critical recommendations are included in the report that are useful for other agencies and the public.	Complete	
Office of the Chief Medical Examiner	1	Fatality Review Delivery Service	1.3	Review Fatality Programmatic Recommendations	The overall process for all fatality review programmatic recommendations will be reviewed toward improvement in critical services within specific fatality populations (i.e. child, disabled and domestic violence).	FY16Q4	The Committee has determined that it will formulate a list of findings from cases and then	Incremental	A cluster of findings or system specific recommendations from several cases will make the recommendations	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
							come together to focus only on the findings in a manner such that the recommendations will not be "case" specific but "systems" specific. This new recommendation process will be implemented moving forward. This new process will be memorialized through new protocols via update to the Committee rules and procedures. This new process was derived through the presentation from the National Child Death Review provided via grant funding from OVS.		stronger and thus will enable stakeholder agencies or organizations to better enact or follow through on such recommendations as they will have clearer objectives, a wider breadth or reach and because they are "system" oriented allow stakeholders to streamline recommendations and plan programs to better reflect a decrease of the risk factors associated with fatalities.		

Forensic Toxicology - 1 (2 Initiatives)

Office of the Chief Medical Examiner	1	Testing & Reporting Requirements	1.1	Enhance DUI Testing	The Forensic Toxicology Laboratory will work to develop a new rapid drug testing methodology that will increase the scope and performance of DUI testing. More specifically, the new methodology will decrease turnaround time for DUI casework and test for an increased number of impairing drugs in addition to alcohol.	FY16Q4	This initiative is complete. The new rapid drug testing methodology is online and the laboratory is looking to make improvements on that method going forward.	Demonstrable	The laboratory expects to see decrease in turnaround times in DUI cases.	Complete	
Office of the Chief Medical Examiner	1	Testing & Reporting Requirements	1.2	Report DUI and Traffic Fatality Statistical Data.	The Forensic Toxicology Laboratory will collect, compile, and report available DUI and traffic fatality data. This data will be made available to specific stakeholders in order to assist with increasing traffic safety measures within the District of Columbia.	FY16Q4	This initiative will be ongoing as it is an ongoing grant. However, the work for the FY16 year is complete. The laboratory continues to verify records with DOH's Bureau of Vital Records and identify stakeholder needs and requirement to	Incremental	The purpose of the project is to establish a protocol to be utilized moving forward. Reports have been compiled and are reported to assist with increasing traffic safety measures within DC. See previous quarter for example of the report.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16.
Forensic Toxicology - 2 (1 Initiative)											
Office of the Chief Medical Examiner	2	Drug Testing	2.1	Continue the Drug Surveillance Project	The District has experience a surge in the use and sale of synthetic drugs. The Administration has worked with the agency and the Department of Health (DOH) to implement a project for improved surveillance of synthetic drug use within the District, specifically the level and prevalent locations of such use. The data will inform DOH on how to best educate the community on the inherent dangers of synthetic drug usage and implement appropriate measures for those who have become habitual users. Since its inception, the Office of the Chief Medical Examiner (OCME) has had jurisdiction over the testing aspect of the surveillance program. FY16, the agency will continue to administer the testing portion of the project.	FY16Q4	This Mayoral Initiative was scheduled to end in August 2016. The agency's Forensic Toxicology Laboratory provided assistance to the Synthetic Drug Surveillance Project project via sending data to DOH on a routine basis. The laboratory participated by sending samples collected from District hospitals to be tested for synthetic drugs and then providing the data to DOH. The agency tested approximately over 450 samples and hired two personnel for such testing.	Incremental	The impact of this initiative is to allow DOH to increase public and private sector's awareness of the dangers of synthetic cannabinoids and to provide prevention measures.	Complete	
Forensic Toxicology - 3 (1 Initiative)											
Office of the Chief Medical Examiner	3	Scientific Contributions to Community	3.1	Contribute to the scientific community through academic research, publications and presentations of toxicological findings.	As part of its function to contribute to the scientific community specifically, the forensic toxicology laboratory will assess toxicological findings, conduct trend analyses and present research papers, publications and presentations to key stakeholders (i.e., scientific community, health care entities, law enforcement and academic community). The goals are to: 1) highlight data findings and trends relevant to stakeholders 2) provide training for staff in analyzing findings and trends and presenting such information in an academic setting.	FY16Q4	The laboratory has created an in-house training program focused on analytical forensic toxicology for the entire Division. The laboratory has published articles in the Journal of Analytical Toxicology which focused on	Demonstrable	The laboratory contributes to the forensic and toxicology academic community, as well as the agency staff.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
					and 3) provide visibility to the Districts forensic toxicology laboratory.		synthetic cannabinoid prevalence in the District. The laboratory will continue its focus on this initiative.				

Medicolegal Death Investigation - 1 (4 Initiatives)

Office of the Chief Medical Examiner	1	Death Investigation & Certification	1.1	Meet National Association of Medical Examiners (NAME) industry standards for postmortem examination reporting - 90% of reports postmortem examinations completed within 90 days from the time of autopsy in all cases.	The OCME's Medicolegal Death Investigation Division will focus efforts on meeting NAME standards for postmortem examinations - 90% of reports of postmortem examinations completed within 90 days from the time of autopsy in all cases. The agency has implemented a myriad of initiatives to enhance the reporting autopsy reporting time periods to include: improved management modules and work processes, dictation services, staffing models and scheduling.	FY16Q4	The forensic pathology unit consistently meeting this initiative with 90% of reports of postmortem examinations completed within 90 days from the time of autopsy in all cases. Note that this KPI data fluctuates. While the KPI was this quarter, the agency must consistently continue to work to maintain the goal. Currently, the agency is working to fill two vacant medical examiner positions in order to ensure that this KPI target is met in the next fiscal year of which the KPI is continued.	Demonstrable	The impact of meeting this initiative is that one of the NAME accreditation guidelines is met. This leads to NAME accreditation which the agency has been granted. This also results in next of kin obtaining autopsy reports in a quicker fashion.	Complete	
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Office of the Chief Medical Examiner	1	Death Investigation & Certification	1.2	Public Disposition	The Anthropology & Identification Unit will work to enhance the agency's public disposition process or the burial of unclaimed decedents. The agency's function is to provide disposition of those decedents that are not claimed by next of kin or other persons whether identified or unidentified. The Unit will work with the Office of Contracting and Procurement to determine whether the burial site for these decedents can be moved within five miles of the District's border. Currently, there are two sites that range from about twenty to forty miles. This will assist those next of kin or others that may ultimately want to visit the sites once they discover the death of a loved one. Moreover, the Unit will work to ensure that all	FY16Q4	A new Burial site within five miles of the District's Border - Bethel Cemetery - was identified by the vendor and has been in use by the vendor since the beginning of 2016.	Demonstrable	Next of kin will not have as far to travel if the cremains are ever identified. The cremains have appropriate burial sites with markers wherein they are clearly identified. The new cemetery is Bethel Cemetery, Alexandria, Va, which is 4 to 5 miles from the CFL facility.	Complete	
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Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16.
Office of the Chief Medical Examiner	1	Death Investigation & Certification	1.3	Identification of Unidentified Decedents	The Anthropology & Identification Unit & Laboratory will expand its initiative to research and process of unidentified remains. This includes the local dissemination of "Unidentified Decedent Filers" with certain demographic information and photographs to media outlets and working federal, regional and local organizations, and national dissemination a federally supported website. Further, this Unit is working with the IT Unit on the implementation of technology for electronic fingerprint submission or digital scans of fingerprints. This initiative not only focuses on providing a positive identification for a decedent for case completion on identification, but more significantly on bringing closure to next of kin.	FY16Q4	The agency is in the pilot phase of two platforms: 1) electronic fingerprint for immediate identification via submission to MPD's AFIS; and 2) finalizing a10-print (all fingers) digital enrollment on all decedents for records archiving and transmission to FBI's AFIS. The Units have completed the standardization process and documented the process for the development of training and SOPs. The process has been completed with the assistance of the IT Unit.	Incremental	This initiative not only focuses on providing a positive identification for a decedent for case completion on identification, but more significantly on bringing closure to next of kin, as a result of positive identification.	Complete	This initiative not only focuses on providing a positive identification for a decedent for case completion on identification, but more significantly on bringing closure to next of kin, as a result of positive identification.
Office of the Chief Medical Examiner	1	Death Investigation & Certification	1.4	Establishment of a Medical Examiner Transport Team (METT)	The agency will establish a Mortuary Examiner Transport Team consisting of Forensic Mortuary Technicians. The formation of the METT fulfills the standards established by National Association of Medical Examiner (NAME) Accreditation Guidelines. These guidelines require proper body handling during Mass Fatality as well as during day to day case response. The body transport function is currently performed by a vendor. Alternatively, the METT will perform this service and fill gaps identified in: fleet maintenance decedent intake and release mass fatality response logistics postmortem radiology and identification supply inventory and tracking and mortuary quality assurance and control processes. In order to satisfy its emergency preparedness and response function, the agency requires self sufficiency as related to decedent transport services. The METT will provide such self sufficiency and perform a myriad of duties, thereby, reducing costs and increasing efficiency. This initiative	FY16Q4	The agency established the METT pilot program consisting of four Forensic Mortuary Technicians. The team began reporting to scenes along with the agency's delivery service. Not only will in-house services allow for more efficient utilization of funds given the ability of staff to perform functions beyond livery, but the FY16 METT Pilot demonstrated that response times to and assistance at	Demonstrable	The METT pilot has resulted in the ability to improve the agency's transportation capabilities. The agency has improved from transporting less than 1% of cases per month from scenes and hospitals to transporting 50-60% per month.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
					will be implemented via a phased approach with the initial establishment of the team during FY2016 with two to three existing staff members and two new FTEs. The remainder of the team three additional FTEs - will be brought on staff in future fiscal years.		death scenes increase with the use of our own staff. The agency's KPI is to respond to death scenes within one hour. The vendor does not meet the KPI.				
Office of the Chief & Administration - 2 (1 Initiative)											
Office of the Chief Medical Examiner	2	NAME Administration	2.1	Standard Operating Procedures (SOPs) Revision & Staff Training	The agency will continue preparation for inspection and accreditation by the National Association of Medical Examiners (NAME) to include revising Standard Operating Procedures (SOPs) to ensure compliance with federal and District laws, Mayoral orders, industry protocols and agency practices and conducting staff trainings on revised SOPs. The agency will also review an evaluation report of the agency per NAME accreditation standards conducted by the Office of the Attorney General (OAG). The agency will address all deficiencies noted within the report. Next steps include application for accreditation and completing an initial inspection by NAME. Accreditation is an endorsement that the agency well serves its jurisdiction and assists in the development and maintenance of a high caliber of forensic/medicolegal death investigation for the jurisdiction.	FY16Q4	The agency was inspected on February 16-17th, 2016. Of the 351 NAME checklist items, only six Phase I deficiencies were noted in the final inspection report. As such, for the first time in the history of the agency, the OCME achieved full accreditation by NAME. Note that the agency is also currently updating SOPs and writing additional SOPs for the annual upcoming February 2017 accreditation review.	Demonstrable	NAME Accreditation sets basic standards for medical examiner offices throughout the country. There are approximately 300 medical examiner offices in the country, 73 of which are fully accredited. DC OCME is an accredited office through February 2021. Accreditation is an endorsement that the system or office provides reasonable assurances that the office well serves its jurisdiction.	Complete	
Office of the Chief & Administration - 3 (2 Initiatives)											
Office of the Chief Medical Examiner	3	Fatality Management	3.1	Disaster Plan Evaluation & Training/Exercises	The OCME will continue its evaluation of mass fatality and continuity of operations planning emergency response standard operating procedures local and regional planning and cooperation and training and exercising. This will involve coordination with regional entities, such as other local Medical Examiners, District agency stakeholders, funeral homes, universities and hospital, federal partners and other community stakeholders. The agency will host an internal mass fatality exercise. This initiative focuses on agency preparation and collaborative partnerships with stakeholders to ensure the safety and security of the District during natural disasters,	FY16Q4	The agency received funding in the form of federal sub-grants and bought Mobile Body Storage Units, a Mobile Command Center, a Portable X-ray System, as well as support for District Wide Mass Fatality Planning, funding for a Disaster Morgue, improved response vehicles	Demonstrable	The OCME launched a Fatality Management Symposium/Exercise which included HSEMA, MPD, FEMS, OUC, DFS, OVS, DOH, OCTO and regional agencies. It included an exchange with the San Bernardino and Paris Chief Medical Examiners, and assessment of District gaps in personnel, resources and training. The OCME will utilize info gained to	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
					public health emergencies and terrorist and criminal threats.		and personal protective equipment (PPE). This initiative is ongoing. The agency held a Fatality Management Symposium/Full-Scale Exercise September 26 - 30, 2016 which involved all staff and District and International stakeholders (Paris and San Bernandino Medical Examiners).		update its mass fatality plan. The initiative will continue as part of the fatality management function and because "readiness" efforts must be maintained and metrics do not state the District is 100% prepared.		
Office of the Chief Medical Examiner	3	Fatality Management	3.2	Build-Out of Agency Fatality Management Operations Center (FMOC)	The agency must have a centralized location for disaster operations and coordination. As such, the agency plans to construct a fatality management operations center to include "emergency communications and office infrastructure." The Fatality Management Operations Center (FMOC) would provide the agency with initial and ongoing situational awareness for preplanned or emergency incidents the ability to centralize operations, assess the situation and provide rapid response provide appropriate staff preparedness on an ongoing basis allow communication with other stakeholders (i.e., jurisdictional law enforcement, fire and rescue, emergency agencies and hospitals) and provide a training center for staff and stakeholder partners for emergency preparedness. The center will also be utilized on a day-to-day basis for operational assessment meetings of medical examiner caseload. Build out of an FMOC also supports the agency's accreditation efforts as related to accreditation standards requiring a sound mass disaster plan and resources. This initiative ensures that the agency has the appropriate resources and infrastructure to fulfill its role in emergency preparedness situations.	FY16Q4	The Executive Room of the FMOC was complete during Q2 which is a requirement of maintain NAME accreditation status and is critical for interoperability during a fatality incident.. It is a build-out that provides visibility, communications and interoperability similar to that of the HSEMA EOC.	Demonstrable	It is a build-out that provides visibility, communications and interoperability similar to that of the HSEMA EOC.	50-74%	The Initiative was not funded.

Office of the Chief & Administration - 4 (1 Initiative)

Office of the Chief	4	Agency Public Safety &	4.1	Data Analysis Fusion Center	As part of its mandate as a public health surveillance, the agency will	FY16Q4	During FY2016, the following	Demonstrable	The Data Analysis Fusion Center	Complete	
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Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
Medical Examiner		Health Surveillance		Quarterly Reporting	utilize its Data Analysis Fusion Center to produce quarterly reports. The Data Analysis Fusion Center concept is a collaborative effort between agencies to provide and/or share data with the goal of "prevention," "detection," "law enforcement" or other types of evaluation or analysis, particularly in the areas of public safety or health. For example, the agency's mortality data is critical data that can be formatted in a manner that can provide key information to the Department of Health on various issues that can be formulated for various "prevention" messages. Further, the agency IT staff has been trained in GIS mapping wherein mortality data can be utilized by public safety cluster partners. Such data analysis used in a collaborative effort within a fusion center can play a vital role within the District in providing enhanced support services to District residents and visitors. During FY2016, the following quarterly reports will be produced: elder falls youth homicides, suicides and trends in drug overdoses.		quarterly reports were produced: elder falls youth homicides, suicides and trends in drug overdoses. These reports are available on the agency's website. Further, the Data Fusion Center's Epidemiologist completed a draft of the agency's 2015 Annual Report which is mandated to be published by the end of the 2016 calendar year. This report includes mortality data for on a myriad of issues. Significantly, the agency participated and provided key data for two Capstats during the FY16: Opioids and Sexual Assaults.		concept is a collaborative effort between agencies to provide and/or share data with the goal of "prevention," "detection," "law enforcement" or other types of evaluation or analysis, particularly in the areas of public safety or health.		

Offices of the Chief & Administration - 1 (1 Initiative)

Office of the Chief Medical Examiner	1	Forensic Services	1.1	Community Education	The agency will participate in various engagements with community groups (i.e., ANCs) in targeted Wards, including 7 and 8, throughout the fiscal year to consist of lectures regarding the professions of medicolegal death investigator, forensic pathologist and toxicology and the operations of the agency. The agency will continue to maintain and enhance its partnerships with UDCs Mortuary Science School, as well as George Washington, Howard University and Georgetown in the area of forensics. The purpose is to encourage an interest in the fields of forensic science, investigation and pathology and the credentials and education required to successfully obtain employment in these areas.	FY16Q4	The agency met with UDC Mortuary Sciences, Howard and George Washington to build partnerships with collegiate level students, but agency representatives have partnered with schools, including elementary schools. The Chief of Staff participated in a STEM project with elementary students ; the agency donated	Demonstrable	The purpose is to encourage an interest in the fields of forensic science, investigation and pathology and the credentials and education required to successfully obtain employment in these areas.	Complete	
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Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100%, please explain why this initiative wasn't completed in FY16:
							bookbags to an elementary school and interacted focusing on exposure to the agency; investigators spoke to students regarding their roles; and the Chief Medical Examiner worked with groups regarding his role as a medical examiner.				

2016 Accomplishments

Accomplishments

What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
<p>The agency supported two major Mayoral Initiatives: a) the Synthetic Drug Surveillance Initiative; and b) the Safer Stronger Initiative. a) In partnership with the Department of Health (DOH) the OCME supported the Synthetic Drug Surveillance Initiative which involved taking samples from patients in area hospitals who had potentially overdosed on synthetic marijuana. The agency's forensic toxicology laboratory facilitated the testing of the specimens and reported testing results to DOH. Over the course of this initiative over 450 synthetic drug specimens were processed. b) The agency co-chaired the Safer Stronger DC Advisory Initiative with DOH. This Initiative was established to provide recommendations to the Administration regarding violence prevention focused on investments, infrastructure and intervention. The agency believes that the ability to provide metrics and recommendations to serve residents via preventive measures and programs is an accomplishment.</p> <p>The DC Office of the Chief Medical Examiner achieved FULL ACCREDITATION by the National Association of Medical Examiners for the first time in its history! The inspection, which is a rigorous process involving the physical facility and review of office practices and policies and procedures, only revealed Six (6) Phase I and Zero (0) Phase II deficiencies out of 351 accreditation checklist items. The accreditation is effective February 16, 2016 through February 16, 2021.</p>	<p>The Synthetic Drug Surveillance Initiative impacts residents in that it informs the Administration on the breadth of this type of drug usage in order to inform programming and preventive measures. The Safer Stronger Initiative can be recognized in the practical implementation of many of the recommendations such as development of community partnerships, identification of job opportunities, and real-time interaction of social service agencies following incident of violence involving District residents.</p> <p>As stated within the official certification letter by the Name Inspection and Accreditation Co-Chairman, "NAME accredited offices represent the highest quality of death investigation systems. The accreditation is an endorsement to the residents that the DC Medical Examiner's Office provides an adequate environment in which a medical examiner may practice the profession and provides reasonable assurance that the office well serves the jurisdiction with a high caliber of medicolegal death investigation.</p>	<p>The agency required resources which were provided to the agency in the form of staffing and monies for testing on the drug surveillance project. The agency was able to expand its role in public safety by enabling other entities to recognize its testing capabilities, the value in the use of trends in mortality data toward prevention, and the agency role not only in safety but in public health surveillance.</p> <p>This accomplishment brings national recognition and status to an already well-run agency and operation. The accreditation established the agency as a national model with standard operating procedures, a physical facility, and well-trained personnel that are in compliance and operating within industry standards.</p>
<p>The OCME sponsored a Fatality Management Symposium and Full-Scale Exercise from September 26-30, 2016. The symposium focused on timely and accurate victim identification and reunification; collaborative incident management, planning and exercising; identification of emergency planning gaps and weaknesses; roles and</p>	<p>Fatality and Incident planning is critical in order to ensure the safety of the residents of DC and the surrounding areas. It is important not only that gaps in emergency response and planning be recognized and filled, but</p>	<p>: The OCME launched an effort during FY 2016 to ensure that District agencies were equipped and prepared for emergent situations -- a city-wide Fatality Management Symposium and Exercise. This event involved public safety cluster agencies (HSEMA, MPD, FEMS, OUC, DFS, OVS etc.), as well other stakeholders such as DOH, OCTO and other regional agencies that would have a role in a mass fatality incident. The symposium portion included a national and</p>

<p>What is the accomplishment that your agency wants to highlight?</p> <p>responsibilities of the Consequence Management Team; and included a table-top exercise. The Full-Scale Exercise included set-up of a full disaster morgue operation and mobile command center and executive fatality management operations center, as well as extensive IT interoperability. The exercise included all District public safety agencies and stakeholders, as well as national, regional and international (Paris and San Bernardino medical examiner offices) representatives. The event has been a significant training opportunity for stakeholders and will inform District-wide mass fatality plans and emergency response plans.</p>	<p>How did this accomplishment impact residents of DC?</p> <p>that continuous exercising of plans be conducted to ensure that emergency responders are well-trained. In this current climate of natural and man-made threats, incident planning is a priority.</p>	<p>How did this accomplishment impact your agency?</p> <p>international knowledge exchange with the San Bernardino and Paris Chief Medical Examiner offices which both recently experienced fatality incidents, as well as specialized sessions to assess District gaps in emergency management in regards to personnel, resources and training. The symposium also provided enhanced training to Consequence Incident Team during the symposium, as well as all personnel of the various agencies through the city-wide exercise. Lastly, the OCME will utilize the information gained from the event to update and enhance its mass fatality plan. While the initiative can be considered completed for FY16, this should and will continue as part of OCME's fatality management function. As a priority of the agency and District and given that "readiness" efforts must be consistently maintained and there is no metric that states that the District is 100% prepared, this measure will be continued via the specific activity described herein, as well as others.</p>
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Office of the Chief Medical Examiner FY2017

Agency Office of the Chief Medical Examiner

Agency Code FX0

Fiscal Year 2017

Mission The mission of the Office of Chief Medical Examiner (OCME) is to ensure that justice is served and that the health and safety of the public is improved by conducting quality death investigations and certification, and providing forensic services for government agencies, health care entities and grieving families.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Provide efficient and quality forensic services related to: a) the medicolegal investigation and certification of the cause and manner of death; b) toxicological analyses and interpretations; c) family assistance in understanding the cause and manner of death; d) expert testimony; and e) education and training of law enforcement, health care providers, academic institutions and other stakeholders.
2	Provide efficient and effective service through a quality management system supported by continuous process improvement, quality control measures, adherence to accrediting body guidelines, training and best practices.
3	Serve as a public health and safety surveillance organization providing statistical data to law enforcement, health care entities and social service entities tasked with prevention, detection and deterrence and ultimately preventing deaths.
4	Provide sound expertise as the District's fatality management authority maintaining a comprehensive District-wide plan to respond to all types of fatality incidents and ensure decedent disposition, family assistance, and continuity of operations.
5	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target
1 - Provide efficient and quality forensic services related to: a) the medicolegal investigation and certification of the cause and manner of death; b) toxicological analyses and interpretations; c) family assistance in understanding the cause and manner of death; d) expert testimony; and e) education and training of law enforcement, health care providers, academic institutions and other stakeholders. (6 Measures)									
Percent of all reports of postmortem examinations completed within 90 calendar days from the time of autopsy in all cases.	<input type="checkbox"/>	Quarterly		Not available	50%	66.5%	90%	89.07%	90%
Percent of public dispositions ready for release within 45 days	<input type="checkbox"/>	Quarterly		Not available	Not available	Not available	Not available	24.3%	90%
Percentage of preliminary investigative reports presented at the morning meeting contain sufficient detail for the Medical Examiners to determine the type of postmortem examination.	<input type="checkbox"/>	Quarterly		89.82%	90%	80.8%	95%	95.18%	95%
Percent of mortuary/transport service scene response within one hour of transport notification by an investigator or medical examiner of an accepted case	<input type="checkbox"/>	Quarterly		84.02%	90%	90.2%	95%	89.85%	95%
Percent of toxicology examinations completed within 90 calendar days of case submission	✓	Quarterly		29.93%	75%	51.9%	75%	New Measure	75%
Percent of toxicology examinations completed within 60 calendar days of case submission	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	40%

2 - Provide efficient and effective service through a quality management system supported by continuous process improvement, quality control measures, adherence to accrediting body guidelines, training and best practices. (4 Measures)

Percent of employees completing and maintaining licensure, certification, industry-specific, web-based, internal agency training	✓	Quarterly	Not available	Not available	Not available	Not available	New Measure	90%
Percent of forensic pathologists (medical examiners) that are board certified or board eligible.	✓	Quarterly	Not available	Not available	Not available	Not available	New Measure	90%
Percentage of all death certificate amendments processed within 3 business days of completion/signature.	✓	Quarterly	Not available	Not available	Not available	Not available	New Measure	90%
Percent of external autopsy requests responded to within 2 business days of receipt.	✓	Quarterly	Not available	Not available	Not available	Not available	New Measure	90%

3 - Serve as a public health and safety surveillance organization providing statistical data to law enforcement, health care entities and social service entities tasked with prevention, detection and deterrence and ultimately preventing deaths. (3 Measures)

Percent of FOIA requests responded to within fifteen (15) days.	✓	Quarterly	Not available	Not available	Not available	Not available	New Measure	90%
Percent of Child Fatality Review Committee (CFRC) fatality reviews held within six months of notification of the death		Quarterly	90%	70%	93%	70%	97.14%	70%
Percent of Developmental Disabilities Fatality Review Committee (DDS FRC) fatality reviews held within three months of receipt of the investigative report from DHS/DDS and determination of the cause and manner of death		Quarterly	100%	80%	100%	80%	100%	100%

4 - Provide sound expertise as the District's fatality management authority maintaining a comprehensive District-wide plan to respond to all types of fatality incidents and ensure decedent disposition, family assistance, and continuity of operations. (1 Measure)

Percent of agency employees completing a mass fatality training annually.	✓	Annually	Not available	Not available	Not available	Not available	New Measure	95%
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5 - Create and maintain a highly efficient, transparent and responsive District government. (12 Measures)**

Percent of positions posted and filled within 30 days	✓	Semi-Annually	Not available	Not available	Not available	80%	New Measure	80%
Percent of requisitions submitted by the timeframe as prescribed by the District's contracting authority's acquisition planning.	✓	Annually	Not available	Not available	Not available	90%	New Measure	98%
Percent of decedent cases identified in 5 days	✓	Quarterly	Not available	Not available	Not available	80%	New Measure	80%
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✓	Annually	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Contracts/Procurement-Contracts lapsed into retroactive status	✓		Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

Budget- Local funds unspent	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Federal Funds returned	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Customer Service-Meeting Service Level Agreements	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Vacancy Rate	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee District residency	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee Onboard Time	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Performance Management-Employee Performance Plan Completion	✓				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Provide efficient and quality forensic services related to: a) the medicolegal investigation and certification of the cause and manner of death; b) toxicological analyses and interpretations; c) family assistance in understanding the cause and manner of death; d) expert testimony; and e) education and training of law enforcement, health care providers, academic institutions and other stakeholders. (5 Activities)			
FORENSIC PATHOLOGY	Forensic Pathology Services	Provide timely decedent examination and cause and manner of death determination. Investigation and analysis services performed by forensic pathologists resulting in certification of cause and manner of death provided to next of kin, law enforcement, government agencies and other interested parties.	Daily Service
FORENSIC INVESTIGATIONS	Medicolegal Death Investigations	Gather information and collect evidence and perform medical interpretation services for agency forensic pathologists, law enforcement agencies and legal counsel. Utilize information obtained from investigations toward identification of decedents and to aid in the determination of the cause and manner of death by forensic pathologists.	Daily Service
MORTUARY	Decedent Handling/Postmortem Examination	Provide body transport, body release and postmortem examination support services. Support forensic pathologists in postmortem examination toward determination of the cause and manner of death; release of bodies to the funeral industry in a timely manner; and transport of bodies from public spaces, homes, hospitals and other facilities.	Daily Service
FORENSIC SUPPORT SERVICES	Forensic Analytic Testing	Provide scientific support services in the form of analytic testing for OCME and law enforcement agencies. Support toward the timely determination of cause and manner of death determinations via testing of specimens at forensic laboratories.	Daily Service
FORENSIC TOXICOLOGY LAB	Toxicology Analysis	Provides toxicological analyses, interpretive services and expert testimony. Provides toxicological testing on postmortem cases, as well as testing on a variety of drug and alcohol related matters for law enforcement entities, other District agencies and federal entities, as well as administers the District's District's Breath Alcohol Testing Program.	Daily Service
2 - Provide efficient and effective service through a quality management system supported by continuous process improvement, quality control measures, adherence to accrediting body guidelines, training and best practices. (4 Activities)			
TRAINING	Professional Training/Career Development	Provide training and career development services to agency staff so they can maintain licensure and certifications, meet accrediting guidelines and adhere to best practices. Establish innovative ways to obtain training opportunities for staff through District, university, industry-specific, web-based and internal programs.	Daily Service
INFORMATION TECHNOLOGY	Standard Operating Procedures	Manage agency operational documents providing effective and detailed tracking, auditing and reporting. Maintain and update standard operating procedures, work processes and instructions and other related documentation utilizing document management and control systems and process automations to ensure compliance with industry standards.	Daily Service
INFORMATION TECHNOLOGY	Case Management System	Utilize to manage death investigation and toxicology documents and data, as well as for decedent tracking. Maintain and continue development of case management databases utilized to track: a) all relevant case types from case initiation through disposition; b) testing and analysis toxicology data; c) inventory; d) decedents; and e) other key documents and resources.	Daily Service
CUSTOMER SERVICE	Records Management	Serve as the custodian of agency records providing premier customer service to all parties requesting records the agency is entrusted to secure. Process, maintain and secure error-free quality records for the District to include autopsy reports, photographs and other documents as requested by next of kin, the legal community, insurance companies, courts and other entities.	Daily Service

3 - Serve as a public health and safety surveillance organization providing statistical data to law enforcement, health care entities and social service entities tasked with prevention, detection and deterrence and ultimately preventing deaths. (2 Activities)

INFORMATION TECHNOLOGY	Data Analysis Fusion Center	Provide data collection, surveillance, and analysis resulting in the promotion of public safety and health. Establish scientific and technical methods and practices to identify and evaluate data in order to determine outcomes and trends in mortality statistics to improve the quality of life of District residents.	Daily Service
Fatality Review	Committee Recommendations	Review circumstances of the deaths of individuals within certain populations, including their interaction with District government services. Conduct fatality reviews to provide recommendations to District entities serving defined populations, so they can address systemic problems, provide better services and be held accountable.	Daily Service

4 - Provide sound expertise as the District's fatality management authority maintaining a comprehensive District-wide plan to respond to all types of fatality incidents and ensure decedent disposition, family assistance, and continuity of operations. (3 Activities)

FATALITY MANAGEMENT	Mass Fatality Training and Education	Provide training and education to agency staff and District stakeholders in order to ensure preparedness for mass fatality incident. Develop and coordinates emergency response/incident training and exercise programs amongst District, regional and federal stakeholders to ensure the appropriate implementation of incident plans and standard operating procedures, availability and use of equipment and resources and interoperability.	Daily Service
HEALTH AND SAFETY	Medical Surveillance Program	Provide a safe and healthy workplace for all employees and visitors. Implement a employee medical surveillance program involving and a formal safety program that involves management, supervisors and employees in identifying and eliminating hazards and that exist or may develop during work processes and testing.	Daily Service
FLEET MANAGEMENT	Vehicle Operations & Accountability	Implement and maintain a system for managing the use of agency vehicles and accountability for agency drivers. Work throughout the year to manage, maintain and purchase new vehicles utilized for death scene investigation, transport of decedents, emergency incident management, and administrative functions.	Daily Service

5 - Create and maintain a highly efficient, transparent and responsive District government. (4 Activities)**

PERSONNEL	Human Resources	Recruitment and retention of a highly skilled, professional and diverse workforce. Focus on staff development, hiring candidates with requisite qualifications, licenses and certifications, maintaining a low vacancy rate and an efficient onboarding time.	Daily Service
CONTRACTS AND PROCUREMENT	Procurement Process Management	Support the District's contracts and procurements process through adherence to the District's rules and regulations, particularly percentage of budget spent on CBEs. Provision of contracts management, purchasing, and technical assistance to agency staff to obtain products and services within budget, in a timely manner, and according to customer specifications.	Daily Service
CUSTOMER SERVICE	Customer Service	Provide service information and responses to internal and external customers to have their needs met in a courteous, reliable, and timely manner. Engage next of kin, the funeral industry, law enforcement, health care providers, legal entities, educational institutions, emergency response entities, the public health entities, elected officials, other agencies and residents in the: a) dissemination of requested information; and b) the awareness of agency programs, issues and challenges.	Daily Service
PERFORMANCE MANAGEMENT	Performance Management	Provide support to overall organizational performance via agency leadership; administrative support services; and employee performance management. Develop short and long term strategic plan for the agency; manage agency and employee performance planning, reporting and evaluating; and provide the administrative support necessary to operate.	Daily Service

2017 Workload Measures

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual
1 - Forensic Pathology Services (9 Measures)								
Number of Postmortem Examinations performed: Full/Partial (Not including External Exams)			Number of Postmortem Examinations Performed	Postmortem Examinations	Quarterly	763	1030	1185
Number of Deaths Due to Traffic Accidents (i.e., cars, Metro, motorcycles, pedestrian, bicycle)	✓		Number of Deaths Due to Traffic Accidents	Number of Traffic Deaths	Quarterly	Not available	Not available	New Measure
Number of drug deaths (illicit/rxn) diagnosed			Number of drug deaths (illicit/rxn) diagnosed	Number of drug deaths	Quarterly	137	98	170
Number of deaths due to hypertensive cardiovascular disease/obesity			Number of deaths due to hypertensive cardiovascular disease/obesity	Number of cardiovascular disease/obesity deaths	Quarterly	368	319	290
Number of Infant deaths (1 year and under)			Number of Infant deaths (1 year and under)	Number of infant deaths	Quarterly	32	27	31

Number of child deaths due to inappropriate bedding/SUID (with or without crib in the dwelling)		Number of child deaths due to inappropriate bedding/SUID	Number of child deaths	Quarterly	10	5	7
Number of elder deaths due to falls (age 65 and over)		Number of elder deaths due to falls (age 65 and over)	Elder deaths	Quarterly	81	66	88
Number of youth (ages 10-19) homicides where gun violence is a factor		Number of youth (ages 10-19) homicides where gun violence is a factor	Number of youth homicides	Quarterly	6	10	2
Number of Anthropologic Analyses Performed		Number of Anthropologic Analyses Performed	Anthropology Analyses	Quarterly	Not available	6	107
1 - Toxicology Analysis (1 Measure)							
Number of DUI cases performed		Number of DUI cases performed	DUI Tests/Samples	Quarterly	381	244	122

2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
CONTRACTS AND PROCUREMENT (1 Strategic Initiative-Operation Link)		
Develop SOPs for In-house Agency Budget & Procurement Process	The agency will develop Standard Operating Procedures for its internal budget and contracts & procurement process. The SOPs will focus on the agency internal budget review meetings and analysis, as well as the procedures to be followed by managers internally with regard to purchasing good and services for operational purposes in line with Office of Contracting & Procurement regulations and policies.	09-30-2017
CUSTOMER SERVICE (1 Strategic Initiative-Operation Link)		
Implementation of Digitization Methodology	The agency Records Management Unit will begin an initiative focused on digitization of agency records. The purpose is to streamline the management of medical examiner case files and other documents generated, utilized and stored by the agency (particularly in light of hard copy storage limitations internally and at District external sites.) This initiative involves staff training, development of Standard Operating Procedures, procurement of associated equipment and development of a phased in approach to the digitization effort. Digitization of documents will enable the agency to provide more timely response to records requests in that they are more easily assessable and, thus, can be more efficiently forwarded or provided in a timely manner.	09-30-2017
FATALITY MANAGEMENT (2 Strategic initiative-operation links)		
Build-Out of Agency Fatality Management Operations Center (FMOC)	The agency must have a centralized location for disaster operations and coordination. As such, the agency plans to construct a fatality management operations center to include "emergency communications and office infrastructure." The Fatality Management Operations Center (FMOC) would provide the agency with initial and ongoing situational awareness for pre-planned or emergency incidents; the ability to centralize operations, assess the situation and provide rapid response; provide appropriate staff preparedness on an ongoing basis; allow communication with other stakeholders (i.e., jurisdictional law enforcement, fire and rescue, emergency agencies and hospitals); and provide a training center for staff and stakeholder partners for emergency preparedness. The center will also be utilized on a day-to-day basis for operational assessment meetings of medical examiner caseload. Build-out of an FMOC also supports the agency's accreditation efforts as related to accreditation standards requiring a sound mass disaster plan and resources. This initiative ensures that the agency has the appropriate resources and infrastructure to fulfill its role in emergency preparedness situations.	09-30-2017
Disaster Plan Evaluation & Training/Exercises	The OCME will continue its evaluation of mass fatality and continuity of operations planning; emergency response standard operating procedures; local and regional planning and cooperation; and training and exercising. This will involve coordination with regional entities, such as other local Medical Examiners, District agency stakeholders, funeral homes, universities and hospital, federal partners and other community stakeholders. The OCME will continue its evaluation of mass fatality and continuity of operations planning; emergency response standard operating procedures; local and regional planning and cooperation; and training and exercising. This will involve coordination with regional entities, such as other local Medical Examiners, District agency stakeholders, funeral homes, universities and hospital, federal partners and other community stakeholders. The agency will participate in an emergency response exercise. This initiative focuses on agency preparation and collaborative partnerships with stakeholders to ensure the safety and security of the District during natural disasters, public health emergencies and terrorist and criminal threats..	09-30-2017
Fatality Review (1 Strategic Initiative-Operation Link)		
Expansion of Fatality Review Programmatic Populations	The Fatality Review Unit will evaluation the expansion of the programmatic thrust of the review committees to include a maternal review committee as well as one focused on violence prevention. In FY16, the agency has submitted regulations to expand the District's fatality review program to include a Maternal Mortality Fatality Review. During that fiscal year, the agency began discussions with the Administration through the Mayoral Safer Stronger Initiative regarding a Violence Prevention Review.	09-30-2017
FLEET MANAGEMENT (1 Strategic Initiative-Operation Link)		

Fleet Replacement Plan	In FY17, the agency will continue its Fleet Replacement Initiative. The agency will work to replace vehicles utilized by mortuary, investigations or administrative units via grant opportunities or will look to procure additional vehicles for the purpose of mass fatality usage. The agency's fleet is aging and the cost of consistent repairs is not effective nor are the vehicles as reliable as required for day to day usage or mass fatality purposes. As such, as part of its strategic plan, the agency has developed a Fleet Replacement Plan utilizing grant funding.	09-30-2017
FORENSIC INVESTIGATIONS (1 Strategic Initiative-Operation Link)		
Medicolegal Death Investigations Field Guide Revision	The Medicolegal Death Investigations Unit will augment its Standard Operating Procedures with a revised Field Operations Guide. The Field Operations Guide provides procedures and guidance to the investigative team on a step by step process to death scene investigations, as well as interactions with stakeholders at the scene. The Guide is to be exhaustive and include full details of the procedures.	09-30-2017
FORENSIC PATHOLOGY (1 Strategic Initiative-Operation Link)		
Meet National Association of Medical Examiners (NAME) industry standards for postmortem examination reporting – 90% of reports postmortem examinations completed within 90 days from the time of autopsy in all cases.	The OCME's Medicolegal Death Investigation Division will focus efforts on meeting NAME standards for postmortem examinations – 90% of reports of postmortem examinations completed within 90 days from the time of autopsy in all cases. The agency has implemented a myriad of initiatives to enhance the reporting autopsy reporting time periods to include: improved management modules and work processes, dictation services, staffing models and scheduling.	09-30-2016
FORENSIC TOXICOLOGY LAB (2 Strategic initiative-operation links)		
Implementation of DUI Testing Enhancement	The Forensic Toxicology Laboratory will implement a new rapid drug testing methodology that will increase the scope and performance of DUI testing. The Laboratory will monitor turnaround times for DUI casework and tests for an increased number of "impairings" drugs in addition to alcohol. The turnaround times should decrease based on the new methodology.	09-30-2017
Contributions to Forensic Toxicology Scientific Community	As part of its function to contribute to the scientific community specifically, the forensic toxicology laboratory will assess toxicological findings, conduct trend analyses and present research papers, publications or presentations to key stakeholders (i.e, scientific community, health care entities, law enforcement and academic community). The goals are to: 1) highlight data findings and trends relevant to stakeholders; 2) provide training for staff in analyzing findings and trends and presenting such information in an academic setting; and 3) provide visibility to the District's forensic toxicology laboratory.	09-30-2017
INFORMATION TECHNOLOGY (3 Strategic initiative-operation links)		
Qualtrax and Surgicare Implementation	The agency will implement two web-based systems to ensure inventory and document control -- Qualtrax and Surgicare. These systems are managed by the Information Technology and Quality Control/Records Management Units. In FY16, agency staff underwent extensive training and built-out the foundation of these systems and uploaded the requisite documents and items to each.	09-30-2017
Enhancement of FACTS and Implementation of FACTS	The agency will implement consultation on the implementation of Lab Information System (LIMS) and work toward enhancement of its current Forensic Analytic Case Tracking System.	09-30-2017
Establishment of Data Analysis Fusion Center Grant	The Data Analysis Fusion Center is a collaborative effort established by the agency to provide and/or share data with stakeholders toward "prevention," "detection," "law enforcement" or other types of evaluation or analysis, particularly in the areas of public safety or health. Mortality data is critical data that can be formatted in a manner that can provide key information to other agencies in the form of trends, GIS mapping and statistical studies. This data can be utilized within the District in providing enhanced services to residents and visitors. In FY17, the Center Director will focus efforts on obtaining a grant(s) to support such public surveillance work in the form of resources and/or staffing.	09-30-2017
MORTUARY (1 Strategic Initiative-Operation Link)		
METT	In FY16, the agency implemented a Mortuary Examiner Transport Team (METT) Pilot program. This METT fulfills the standards established by NAME which requires proper body handling on daily basis and during mass fatality. Body transport has been performed by a vendor but during the pilot and in FY17 will be performed by METT. In FY17, the agency's goal is to phase in additional staff with the existing pilot staff and phase out the vendor. This initiative will be evaluated with regard to the staffing model, overtime, emergency availability of the vendor, annual/sick leave and the use of the METT team for other duties to determine the cost, resource, time savings, as well as whether there will be maintenance of improved death scene response times as compared to the vendor (a KPI).	09-30-2017
PERSONNEL (1 Strategic Initiative-Operation Link)		
Ensure Efficient Recruitment Process for Qualified Candidates	The agency will implement an Efficient and Effective Recruitment Initiative in line with DCHR's goal to ensure that the recruitment process is within a 45 day timeline and that the best qualified candidates are hired.	09-30-2017
TRAINING (1 Strategic Initiative-Operation Link)		

Establish a Formal
Internal and
External Academic &
Training Program

The agency's mandate includes an academic component. This includes: 1) ensuring that staff obtains requisite training to maintain required licensures and certificates and to implement agency standards within work processes and procedures (i.e. attendance at professional toxicology, forensic pathology, death investigations, mass fatality, human resources, quality assurance, records management, IT, anthropology, histology, epidemiology, fatality review and social services, legal, business processing, fatality management and emergency preparedness and other conferences associated with the industries in the fields of work of the staff);; 2) providing academic training opportunities for external stakeholders to learn about the agency and its procedures; internships and other educational opportunities for students (i.e., residents, medical students, forensic students); and 3) training opportunities for stakeholders.

09-30-2017

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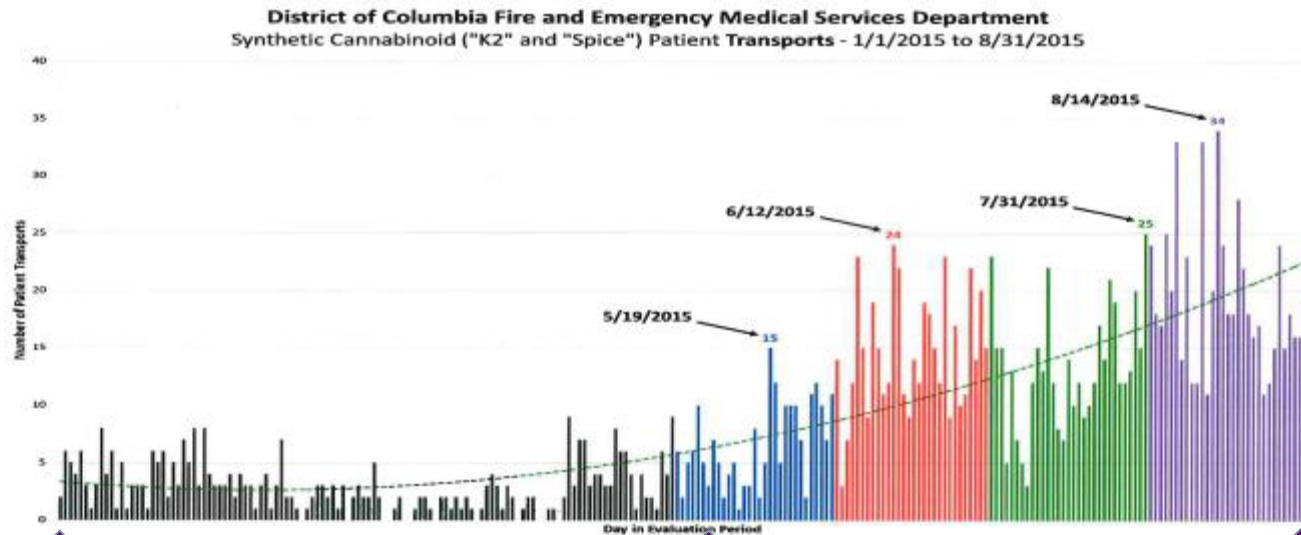
Monitoring Synthetic Cannabinoid Usage in Washington, DC

Samantha S. Tolliver, Ph.D.

Office of the Chief Medical Examiner

Washington, DC

BACKGROUND – DC FIRE & EMERGENCY MEDICAL SERVICES (FEMS) DEPT.



January 2015

May 2015

August 2015

BACKGROUND – FEMS SYNTHETIC RELATED TRANSPORTS

- Transport attributed to eyewitness statements and self report
- Hospital can't confirm; don't have the capability to test for synthetic cannabinoid (syncann)
- A decision was made to explore options to gather analytical data
- The Chief Medical Examiner offered the services of the DC OCME Toxicology lab
 - By that time it was June 2015
 - Syncann transports for June 2015 = 439

BACKGROUND - OBJECTIVES

- Confirm increased transports were related to syncann
 - Test for syncann
 - Examine demographics of suspected users
 - Determine which geographical areas were hardest hit
 - Focus outreach efforts

TOX LAB

Challenges

- Syncanns + drugs of abuse (DOA)
- 2 week TAT
- No LIMS system
- Syncann urine method
- Retrieve the samples from the hospitals
- Sample submission documents
- Collection kits
- DOH wanted redacted results
 - No MRN#, no names
 - Hospital names + results
 - Patient demographics

Decisions

- Utilizing a courier for sample pickup
- Excel spreadsheet
 - Demographics
 - Hospital name
 - Test results
- Made a specific sample submission form
- Collection materials provided by the hospital
- Use a reference lab for testing

MAYOR'S EMERGENCY RULEMAKING

- July 10th – November 7th 2015
- If a patient presents to the ER with:
 - Self reported syncann use
 - Witnessed syncann use
 - Suspected of drug overdose...
 - Along with collecting a sample for hospital testing...
 - A sample shall be collected, labelled and saved (along with the submission form) for additional testing
 - Sample retrieval arranged for by OCME
- **Ruling was later extended until July 31, 2016**
 - Data presented July 2015 – February 29, 2016

REFERENCE LAB DOA PANEL

Analyte	Blood Report Limit (ng/mL)	Urine Report Limit (ng/mL)
Amphetamine	20	500
Cannabinoids	10	20
Cocaine/Metabs	20	150
Methamphetamine	20	NA
Opiates	20	300
Oxycodone	10	100
Phencyclidine	10	25

Immunoassay screens with chromatographic confirmations

REFERENCE LAB SYNCANN PANEL

Screen and confirmation by LCMSMS

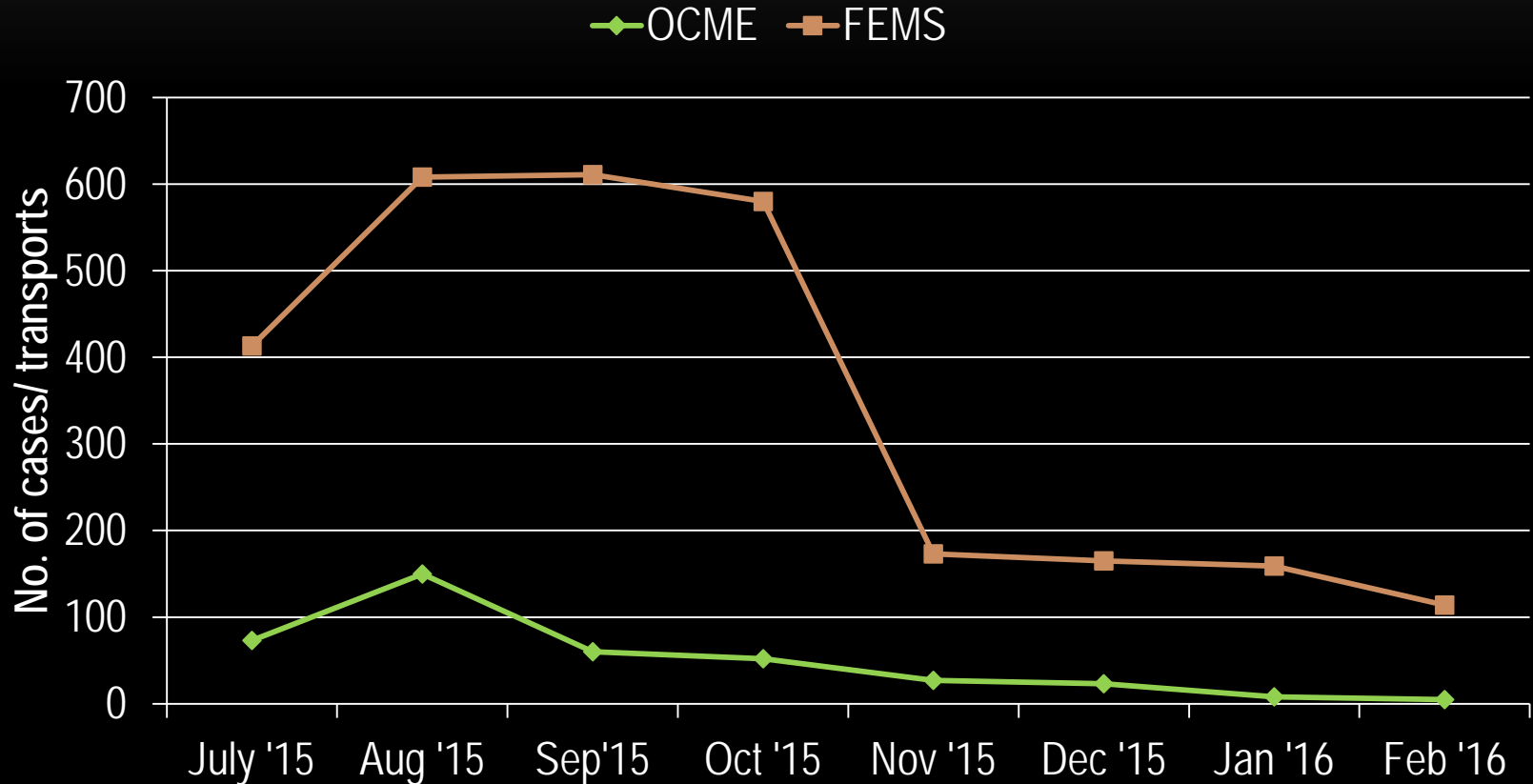
JWH-018	MN-18	5F-APICA (5F- JWH-018 Adamantyl Carboxamide)	BB-22	UR-144	AB- FUBINACA	5F-ADB- PINACA
AM-2201	5F-MN-18	APICA (JWH- 018 Adamantyl Carboxamide)	FUBIMINA (AM-2201 Benzimidazole)	XLR-11	ADBICA	AB-PINACA
JWH-122	MN-25	PB-22	THJ-2201	MDMB- CHMINACA	5F-ADBICA	AB- CHMINACA
JWH-210	FUB-AKB48	APINCAC (AKB-48)	THJ-018	AB-001 (JWH- 018 Adamantyl)	ADB- PINACA	ADB- CHMINACA
JWH-081	FUB-PB-22	5F-PB-22	5F-AB-001	5F-APINICA (5F-AKB-48)	ADB- FUBINACA	

Drug Test Anal. Rapid and sensitive screening and confirmation of thirty-four aminocarbonyl/carboxamide (NACA) and arylindole synthetic cannabinoid drugs in human whole blood. Tynon M1, Homan J1, Kacinko S1, Ervin A1, McMullin M1, Logan BK2,3.

RESULTS - DEMOGRAPHICS

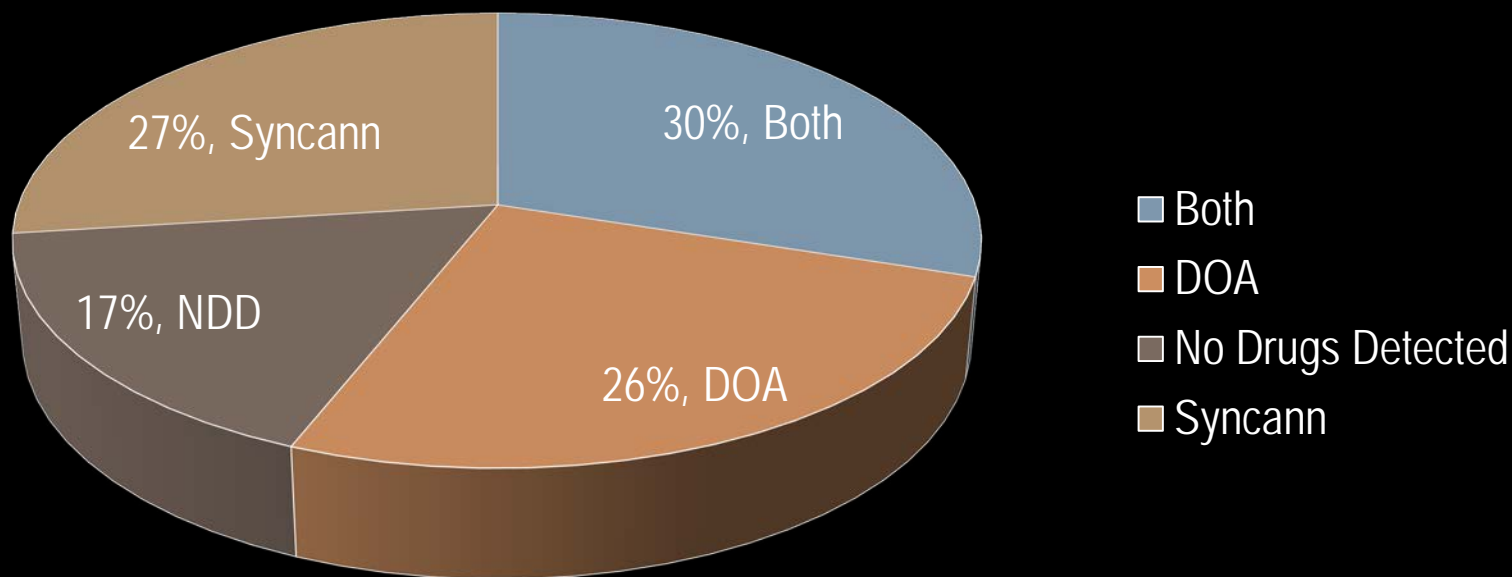
- Race
 - African American = 67%
 - Hispanic = 3%
 - Caucasian = 2%
 - Not provided = 26%
- Gender
 - Male = 78%
 - Female = 20%
 - Not provided = 2%
- Average Age
 - Male = 36 yo
 - Female = 35 yo

FEMS TRANSPORTS vs. OCME SPECIMEN RECEIPT

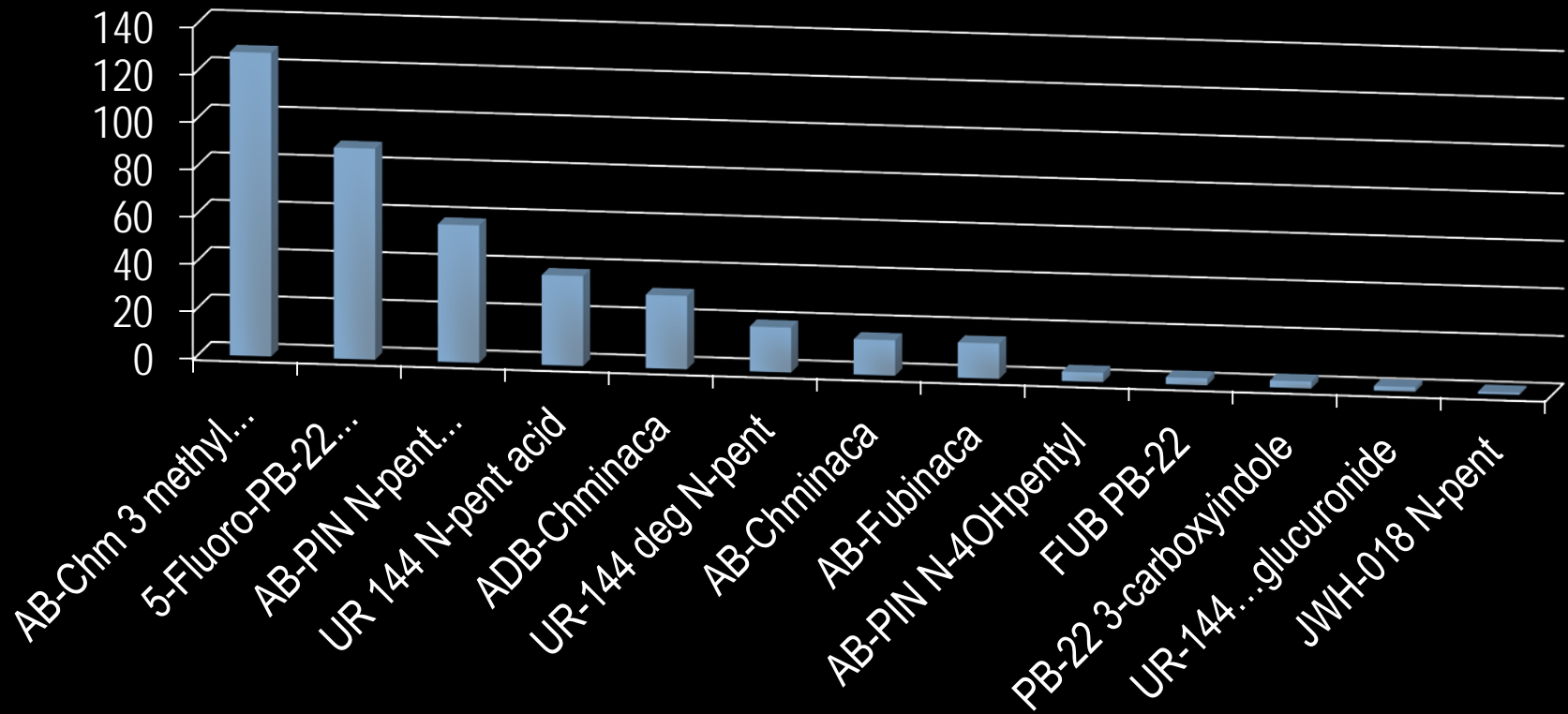


OVERALL TESTING RESULTS, BLOOD & URINE COMBINED

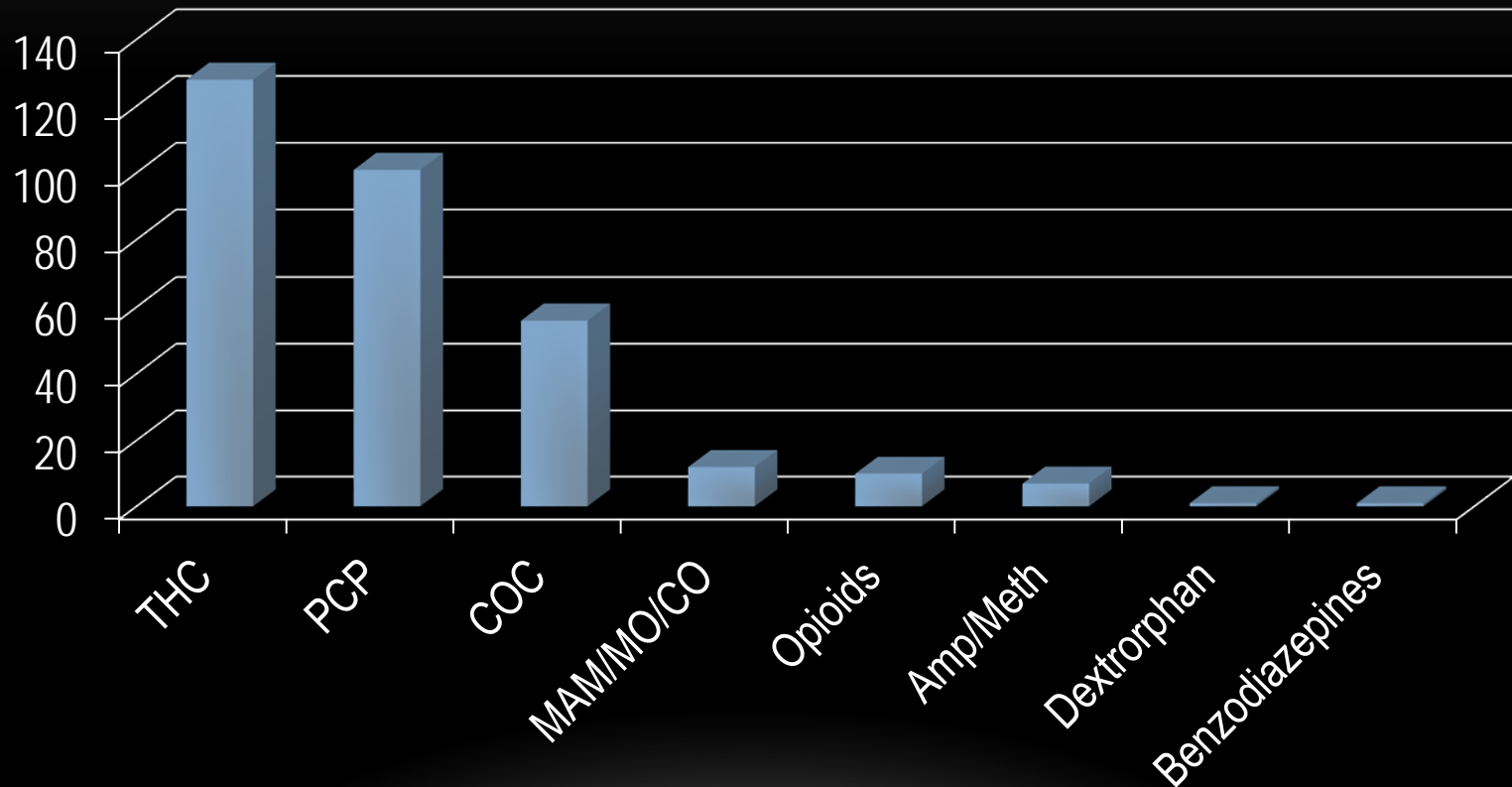
n = 428



POSITIVE SYNCANN RESULTS BLOOD & URINE

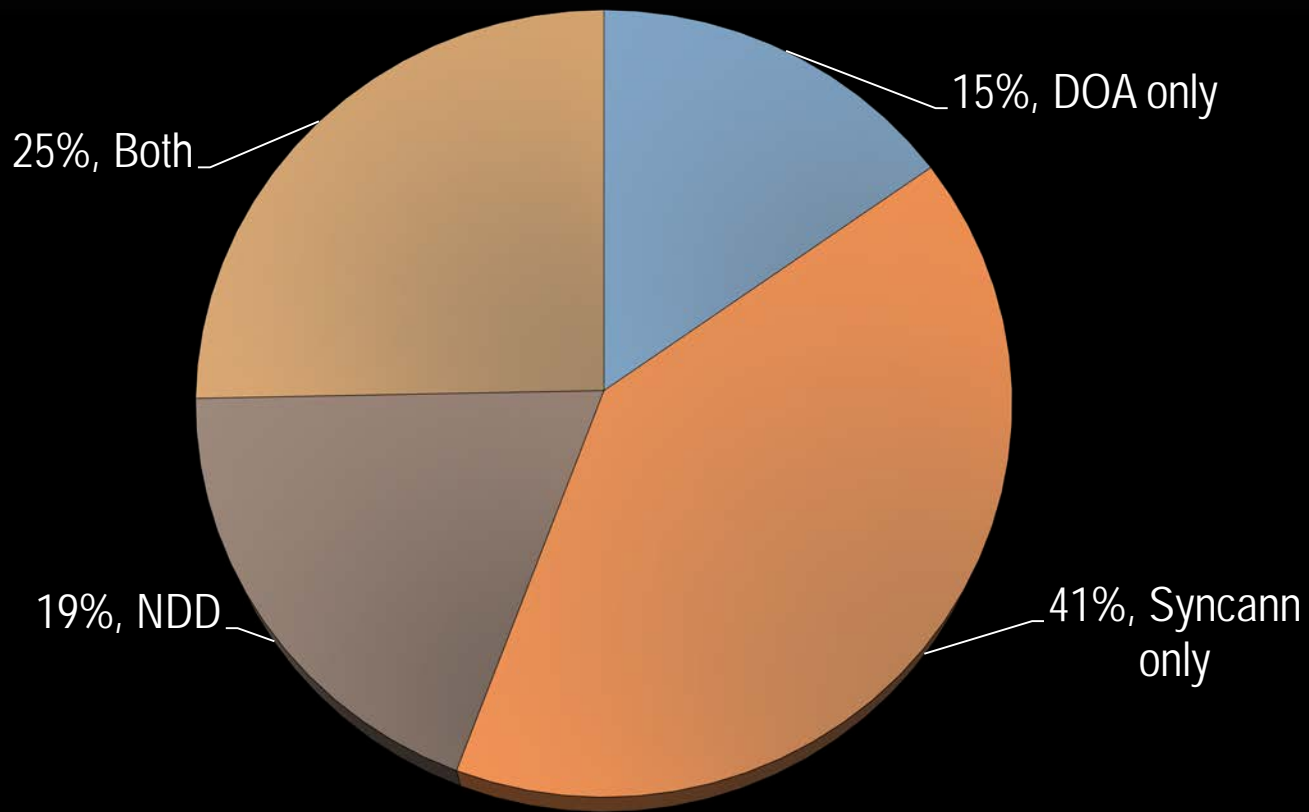


POSITIVE DRUGS OF ABUSE BLOOD & URINE

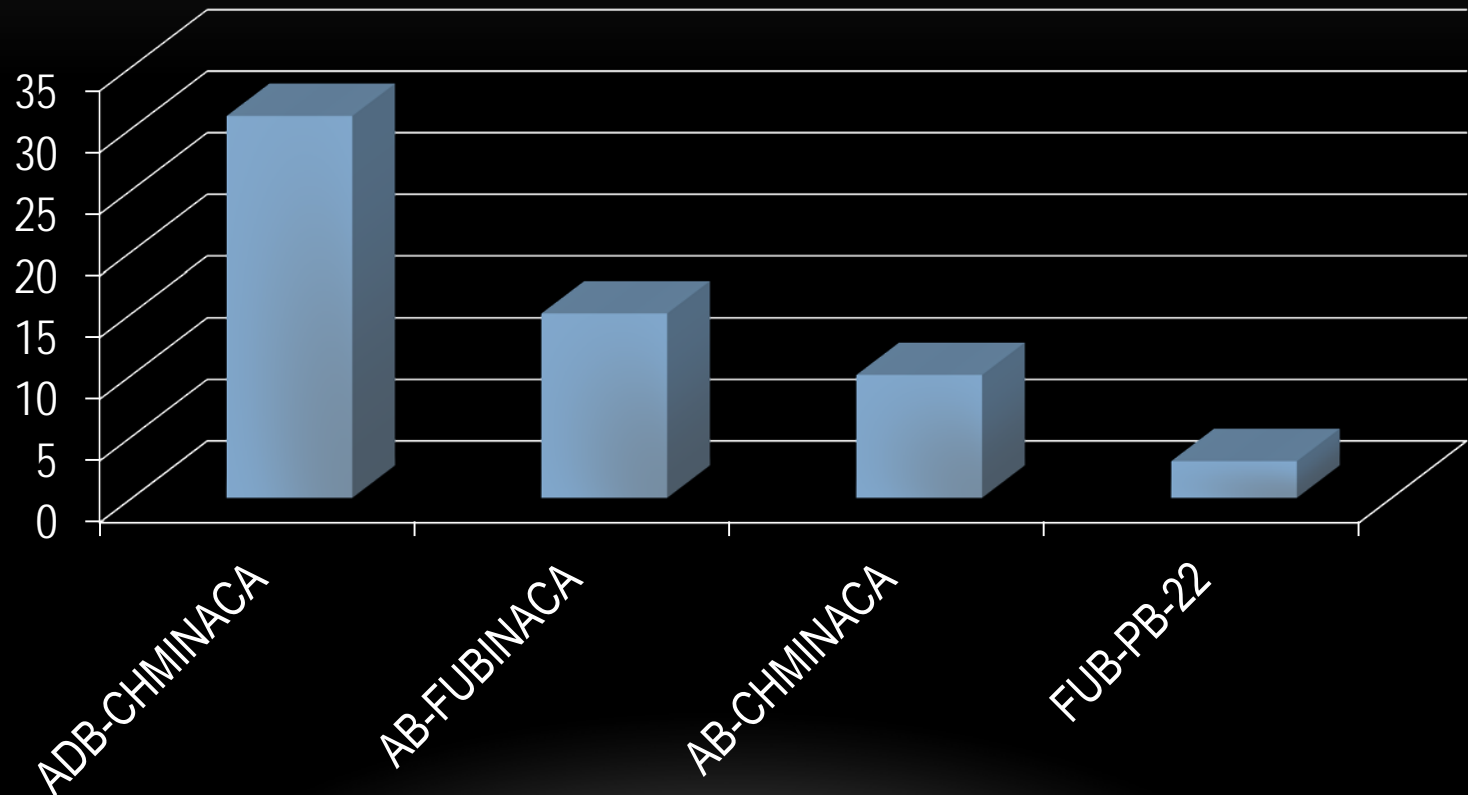


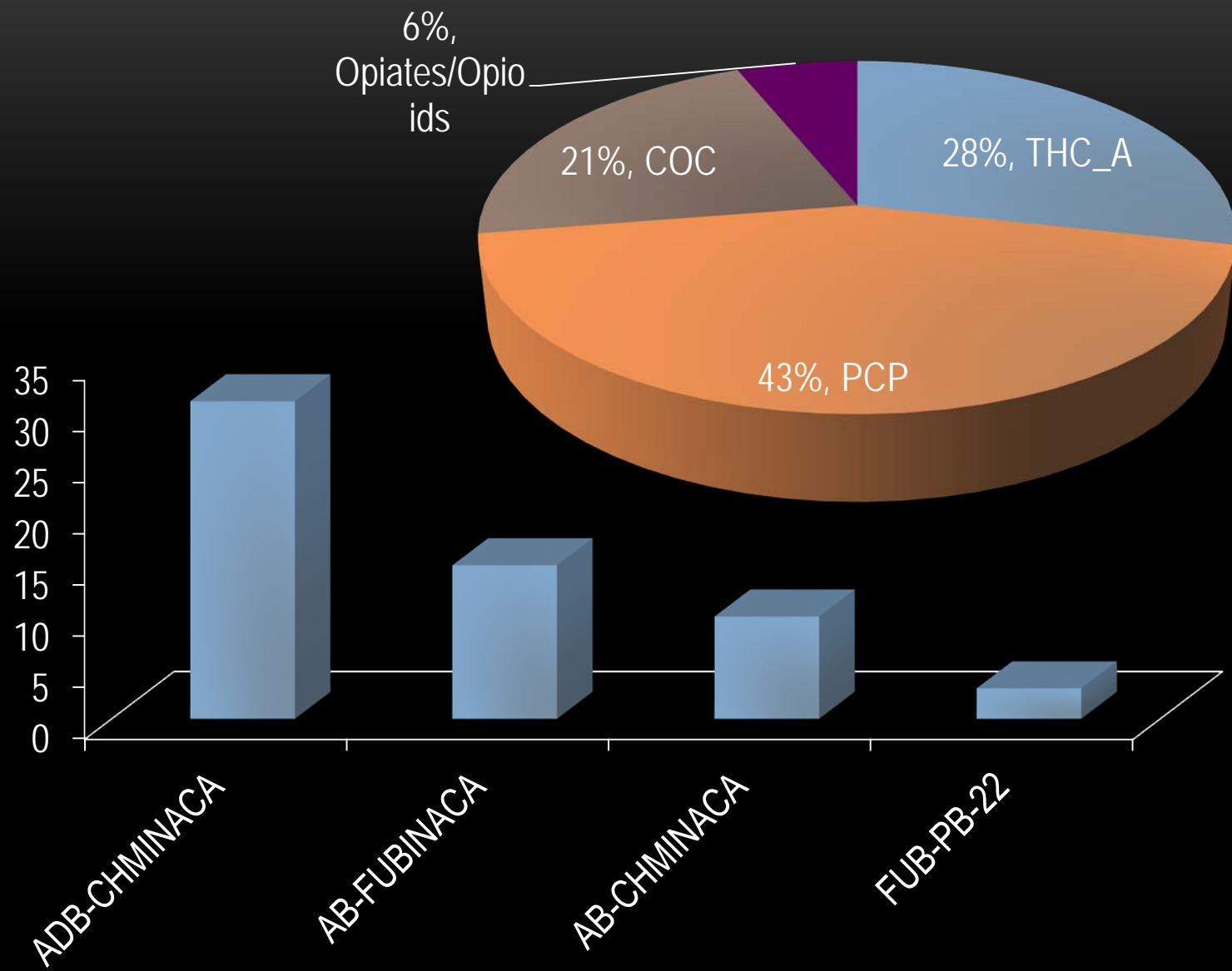
Blood Results

OVERALL BLOOD RESULTS (n = 80)



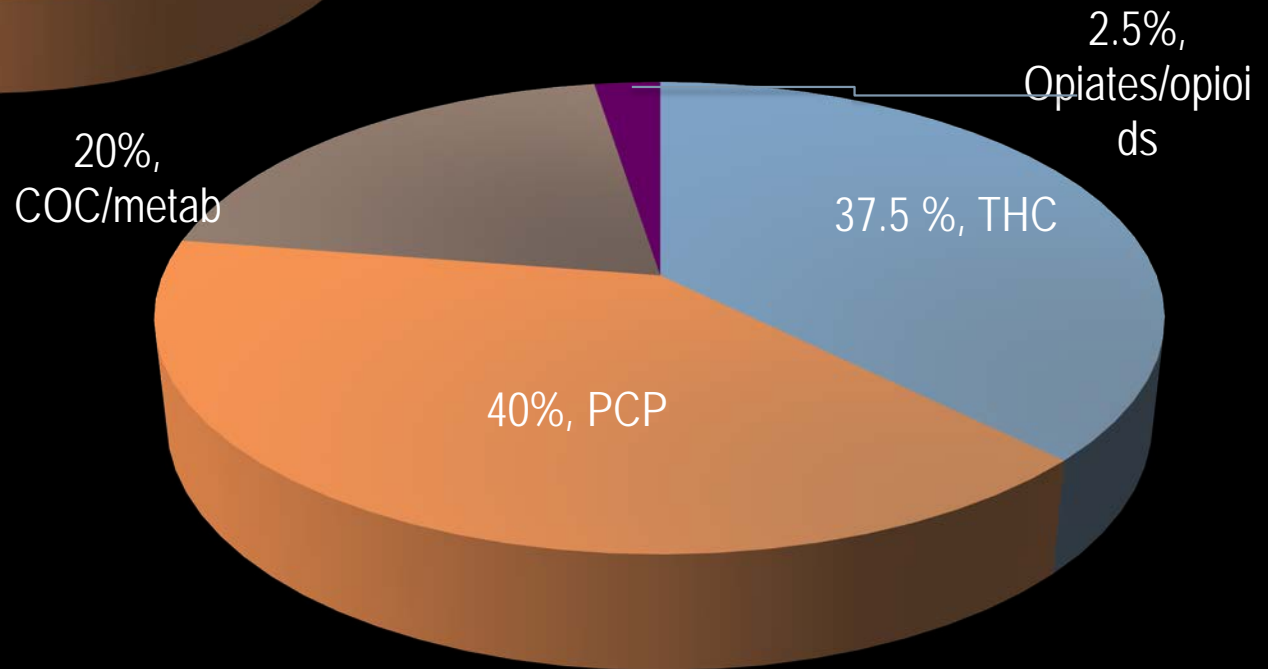
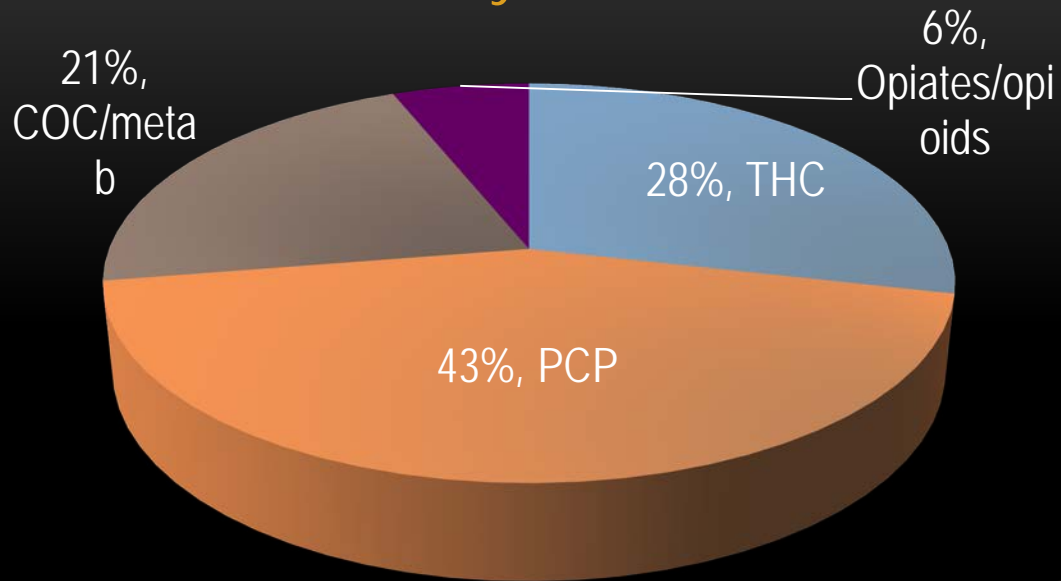
POSITIVE SYNCANN BLOOD RESULTS (66%)





BLOOD: 25% +ve FOR BOTH SYNCANN + DOA

Blood: DOA + Syncann, 26%

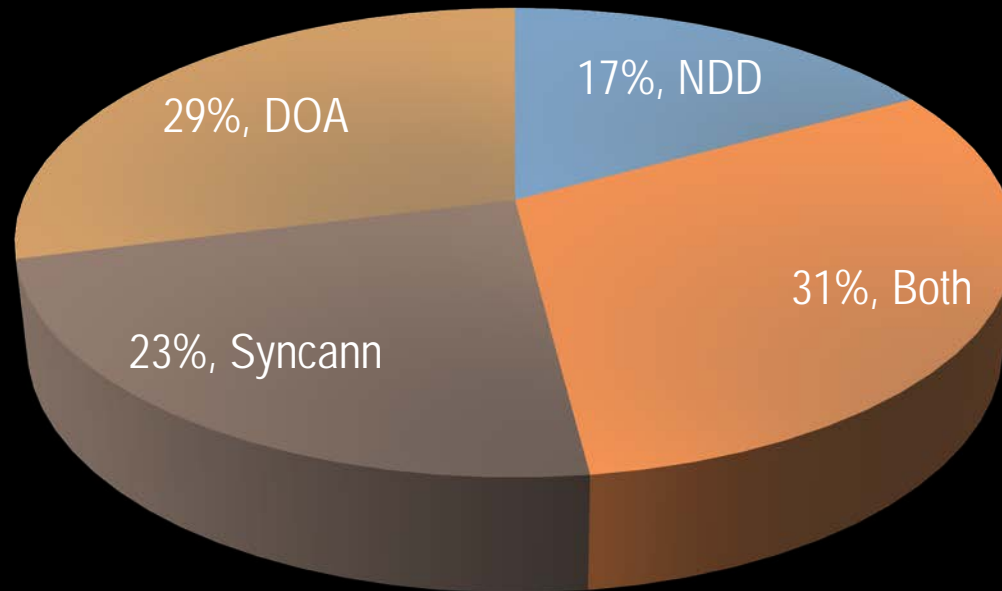


Blood: DOA Only, 15%

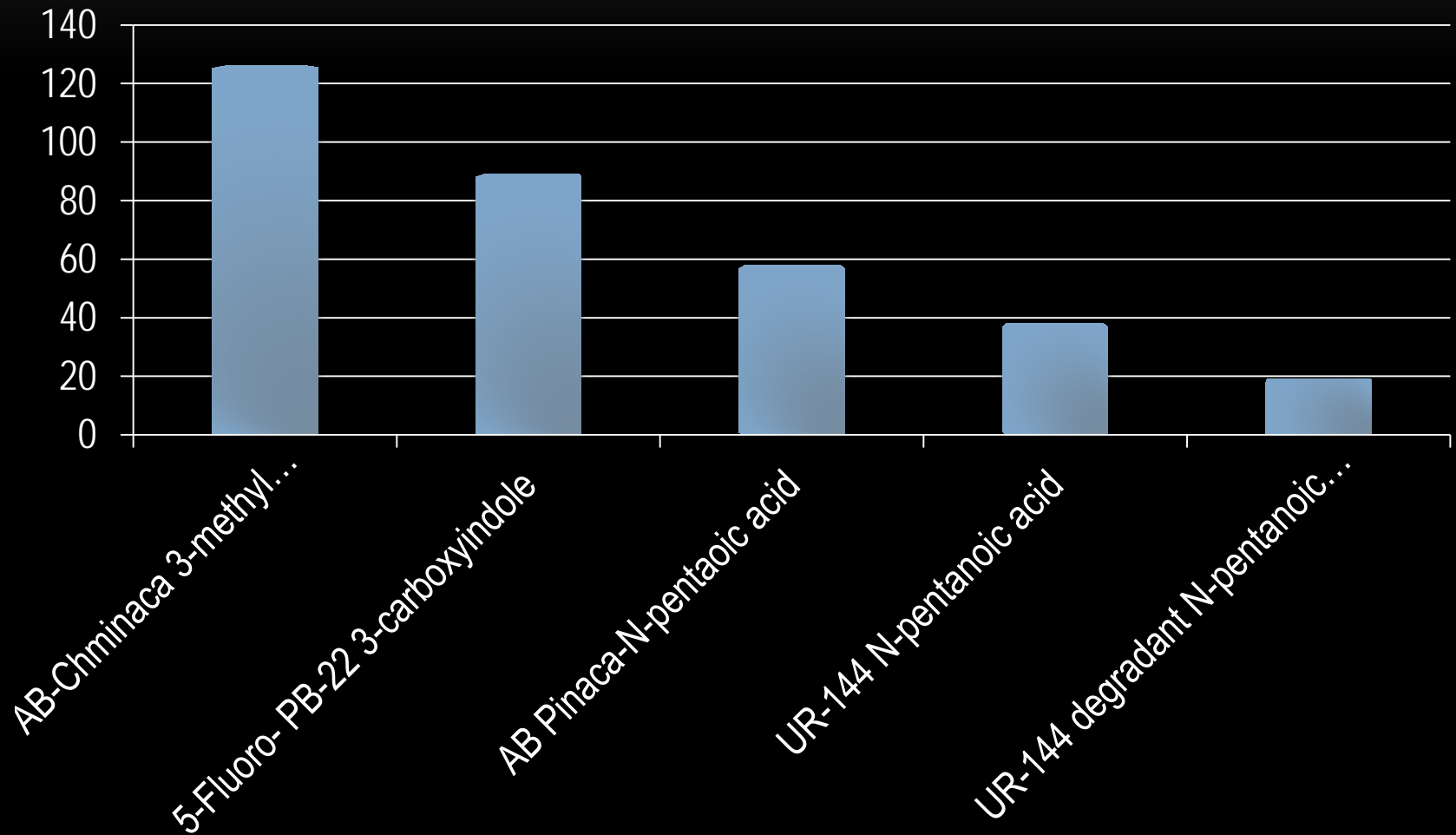
Urine Results

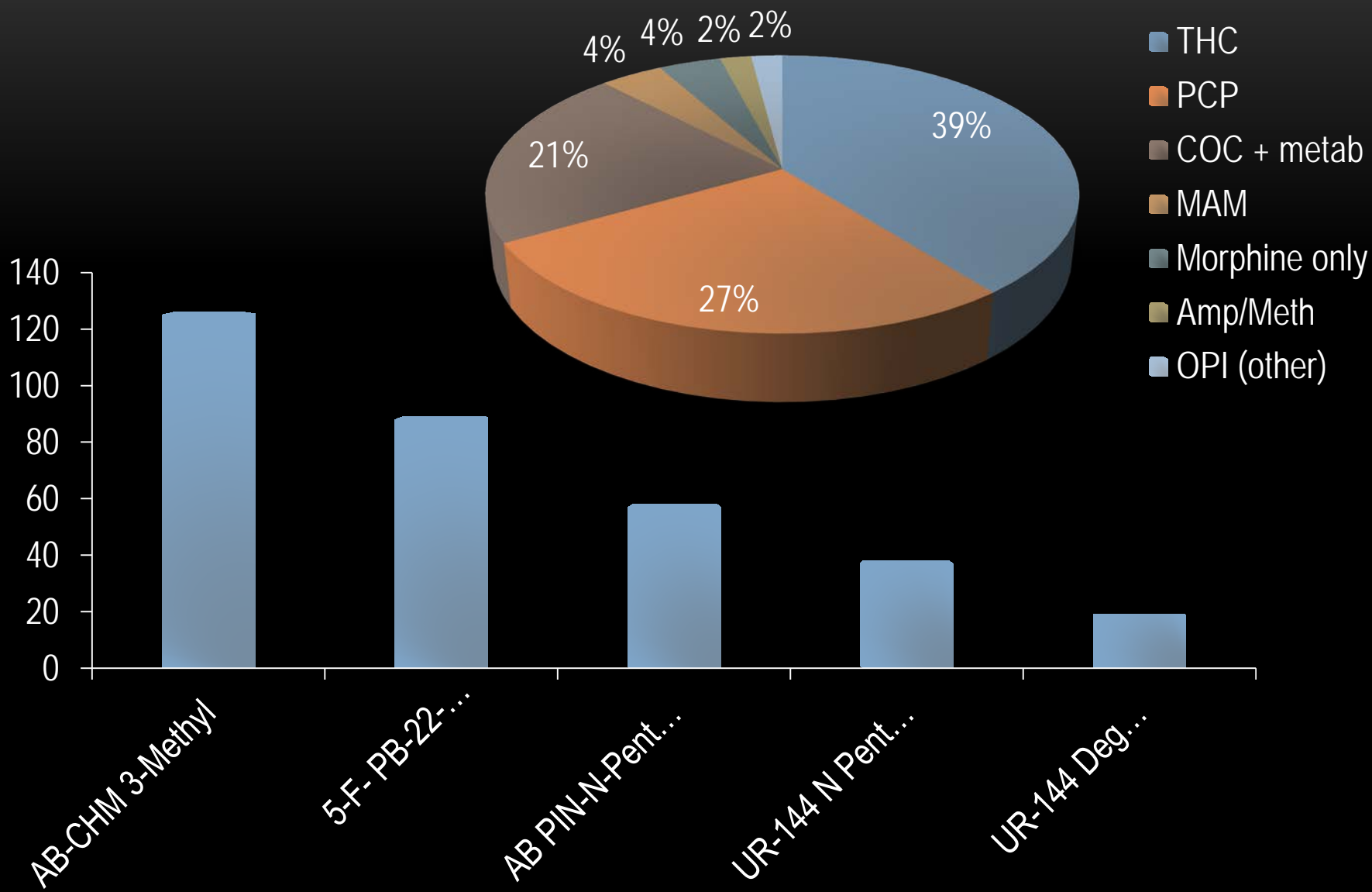
OVERALL URINE RESULTS (n = 348)

■ No Drug Detected ■ Both ■ Syncann only ■ DOA only



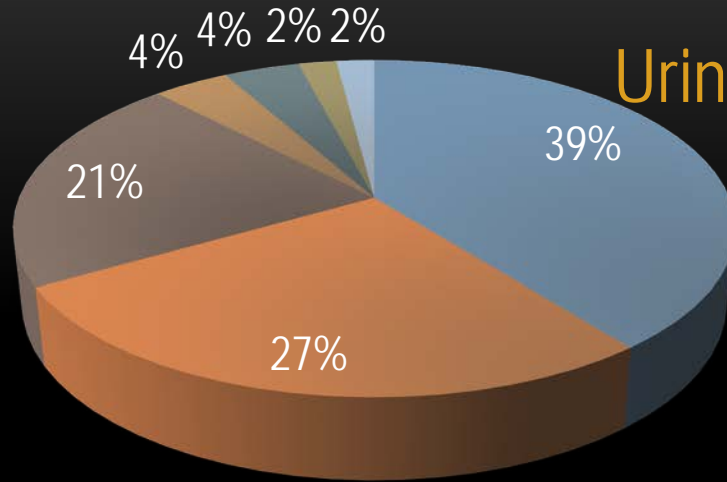
POSITIVE SYNCANN URINE RESULTS (55%)



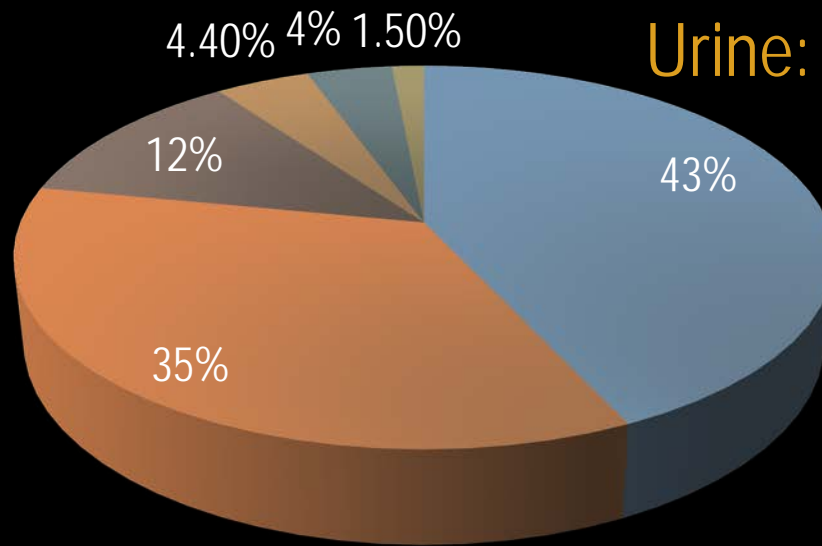


URINE: 31% +ve FOR BOTH SYNCANN + DOA

THC PCP COC + metab MAM Morphine only Amp/Meth OPI



Urine: DOA + Syncann (31%)



Urine: DOA Only (30%)

THC PCP COC Amp/Meth MAM/ MO/CO Morphine only

CONCLUSION

- FEMS Geo-mapping
 - Transports clustered in areas of homeless shelters &/or transitional housing
 - Good information for outreach
- Collected test results, albeit significantly fewer than were transported
 - Blood 66% sample were positive for syncann
 - Urine 55% of samples were positive for syncann
 - Likely lower percentage due to difficulty in keeping up with changes in syncann profiles
- Comprehensive information (i.e. location, population, test results and transports)
 - Helps to identify a correlation between the increased transports and syncann usage

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 - DC FEMS
 - DC OCME
-

Questions?