



Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Ave, NW
Washington, DC 20004

Brandon T. Todd
Councilmember, Ward 4
Chairman, Committee on Government Operations

Committee Member
Health
Human Services
Transportation and the Environment

February 1, 2017

Vanessa Natale, General Counsel
Office of Administrative Hearings
441 4th St. NW, Suite 450
Washington, DC 20001

Dear Ms. Natale:

The Committee of Government Operations has tentatively scheduled a performance oversight hearing on the Office of Administrative Hearings for Thursday, February 23, 2017 at 10:00 a.m in Room 120. In an effort to maximize the time your agency has to prepare for this hearing, the Committee is providing the following preliminary questions. The Committee will make every effort to provide as much time as possible for you to respond to any additional rounds of questions. Please avoid the use of attachments unless specifically requested.

Please submit both five (5) hard copies and an electronic copy of your responses to the questions below no later than close of business **Tuesday, February 21, 2017**. If you need to discuss any of the questions, please contact Keiko Yoshino, Committee Director, at (202) 724-7774.

1. Please provide, as an attachment to your answers, a current organizational chart for the agency, including the number of vacant, frozen, and filled FTEs in each division or subdivision. Include the names and titles of all senior personnel. Also provide the date that the information was collected on the chart.

See Attachment #1 (Org Chart)

- a. Please provide an explanation of the roles and responsibilities for each division and subdivision.
 - The agency is comprised of four programs/divisions – Trials, Appeals, and Judicial Management; Agency Management and Operational Support; Case Management and Judicial Support; and Judicial Assistance and Legal Counsel.
 - The Trials, Appeals, and Judicial Management program implements the agency's pre-trial, adjudication, and mediation functions. The program is comprised of the agency's Administrative Law Judges, who are charged with ensuring and improving the quality, efficiency, and efficacy of justice management.
 - The Agency Management and Operational Support program provides the administrative and operational support tools required to achieve programmatic results. The budget, human resources, contracting and procurement, and information technology support functions comprise this program, which is staffed with the Executive Director, Management Liaison Specialist for human resources, the Administrative Officer, and the IT Specialist.
 - The Case Management and Judicial Support program is charged with the efficient intake and distribution of cases; data entry; caseload reporting; maintenance of forms and documentation; and serves as the primary customer service interface. Program staff includes the Clerk of Court and staff that support the Clerk of Court function.
 - The Judicial Assistance and Legal Counsel program supports the Chief Administrative Law Judge's responsibility to ensure agency compliance with applicable case law, statutes, and rules by tracking relevant court cases and legislative and regulatory initiatives. This program supports the judicial function by assisting Administrative Law Judges with legal research, legal analysis, and drafting orders
- b. Please provide a narrative explanation of any changes made during the previous year.

During the last fiscal year, the OAH reorganized into two critical areas to improve operations and efficiency. For the first time in its history, the work OAH handles (from over 40 different agencies, boards and commissions) was consolidated into the four new clusters—or jurisdictions—set forth below. The decisions about the case groupings were based on certain similarities in the work for each of these divisions or the inter-relatedness of the agencies whose decisions come to OAH for review.

As part of this restructuring, the ALJs were also assigned into one of these clusters for a fixed period of time, ensuring that judges in each =get the same number and kinds of cases as their colleagues—thereby addressing a chronic complaint from amongst the ALJs about uneven distributions of work. The significant added benefit is a clarification of our responsibilities and an ability to track our work in a meaningful way. That said, the template showing the final version of the new jurisdictions is immediately below.

ENFORCEMENT AND LICENSING	PUBLIC ASSISTANCE AND BENEFITS	RENTAL HOUSING AND DCPS	EMPLOYMENT
All NOIs/NOVs (Deny/Hearing, AWE, and Default) and Licensing/Certification Matters: CFSA DCRA DDOE DDOT DISB DOH DSLBD FEMS MPD OP OSSE OTR TAXI (non- NOI)	Eligibility and coverage appeals and overpayment appeals: DBH DDOE (LIHEAP) DDS DHCF DHS DOH (facility resident appeals) HBX SHELTER CSSD (asset seizure)	DHCD DCPS	DOES (UI) DOES (<i>Wage and Hour</i>) DOES (<i>Universal Paid Leave</i>) DOES (<i>Public Worker's Comp</i>)

The Clerk's Office, through which all cases are received, prepared and distributed, has also been restructured to include 3 Deputy Clerks to directly oversee the administrative work of the cluster(s) to which they are assigned. This has resulted in improved accountability and efficiency for the Legal Assistants in the Clerk's Office. The practical effects of this change are to expedite the preparation of cases for distribution to the judges and reduce inequitable assignments of those cases.

2. Please provide, as an attachment, a current Schedule A for the agency, which identifies all employees by title/position, current salaries, fringe benefits, and program. This Schedule A should also indicate if the positions are continuing/term/temporary/contract and whether they are vacant or frozen positions.

See Attachment #2 - Schedule A

- a. For each vacant position, please provide the status of the agency's efforts to fill the position, as well as the position number, the title, the program number, the activity number, the grade, the salary, and the fringe associated with each position. Please also indicate whether the position must be filled to comply with Federal or local law.

Office Administrative Hearings

FY 2017 LIST OF VACANCIES

Program Number	Activity Number	Position Number	Position Title	Grade	Salary	Fringe	Must Comply with Federal/Local Law
200A	020A	00013470	Administrative Law Judge	9	\$162,400.00	\$31,505.60	No
400A	040A	00013817	Legal Assistant (Court)	7	\$42,250.00	\$8,196.50	No
300A	030A	00032455	Attorney-Advisor (General)	7	\$101,437.00	\$19,678.78	No
300A	030A	00033013	Law Clerk	3	\$57,964.00	\$11,245.02	No
300A	030A	00033051	Law Clerk	3	\$57,964.00	\$11,245.02	No
200A	020A	00037499	Administrative Law Judge	9	\$162,400.00	\$31,505.60	No
500A	050A	00038215	Executive Director	8	\$115,928.00	\$22,490.03	No
100A	1010	00038956	Management Analyst	12	\$70,345.00	\$13,646.93	No
300A	030A	00073637	Attorney-Advisor (General)	7	\$101,437.00	\$19,678.78	No
					\$872,125.00	\$169,192.25	

- b. For each filled position, please provide the employee's length of service with the agency.

See Attachment #2 - Schedule A for filled position employee hire date.

3. Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

None (Not Applicable)

4. Please provide the Committee with:

- a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY16 and FY17, to date;

FY2016

- Martin Arrendell, IT Specialist
- Rachel Lukens, Supervisory Attorney Advisor
- Lucius Mapp, HR Specialist II
- Erika Pierson, Administrative Law Judge
- Shauntinique Steele, Executive Assistant

FY2017

- Rodney Colbert, IT Specialist
- Anthony Iwobi, Agency Fiscal Officer
- Shauntinique Steele, Executive Assistant

- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY16 and FY17, to date;

None. 3 staff use fleet share. OAH does not own any vehicles.

- c. A list of employee bonuses or special award pay granted in FY16 and FY17, to date;

None. Not applicable.

- d. A list of travel expenses, arranged by employee for FY16 and FY17, to date, including the justification for travel; and

See Attachment #3 FY16 – Travel Expenses

See Attachment #3B FY17 – Travel Expenses

- e. A list of the total overtime and workers' compensation payments paid in FY16 and FY17, to date, including the number of employees who received overtime and workers' compensation payments.

None. Not applicable.

5. With regard to the use of communication devices:

- a. What procedures are in place to track which individuals or units are assigned mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.

In FY16, controls were put in place to monitor the requirement for wireless devices referencing the Fixed Cost Management System (FCMS) ownership report for wireless devices. The Administrative Officer contacted all those which were assigned a mobile device for two reasons:

- To verify ownership
- To verify if staff indeed require a device

Once the verification was completed, several phone lines were suspended to reduce our monthly wireless expense. Currently, only three staff members are assigned phones. On a monthly basis, the IT manager monitors the usage and billing of this report.

There are 2 phones left inactive for future use.

All employees with government-owned cell phones are specifically instructed about their use, i.e., government business only, when they are issued and signed for.

- b. How does your agency limit the costs associated with its mobile devices?

Both the Administrative Officer and IT Specialist manage the billing, usage, and ownership of mobile devices via Fixed Cost Management System (FMCS) and Request for Telephone Service (RTS) on a monthly basis to monitor erroneous usage and charges.

- c. For FY16 and FY17, to date, what was the total cost including, but not limited to, equipment and service plans for mobile communications and devices?

In FY16, OAH expended \$9,779.78. In FY17, to date, OAH expended \$3,933.49.

*As of February 6, 2017.

6. Please provide a chart showing your agency's approved budget and actual spending, by division, for FY16 and FY17, to date. In addition, please describe any variance between fiscal year appropriations and actual expenditures.

See Attachment #4 - FY16 B vs. A
See Attachment #4B - FY17 B vs. A

7. For FY16 and FY17, to date, please list all intra-District transfers to or from the agency.

See Attachment #5 - FY16 ID Trans
See Attachment #5B - FY17 ID Trans

8. For FY16 and FY17, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; and (5) expenditures of funds, including the purpose of each expenditure.

OFFICE OF ADMINISTRATIVE HEARINGS
SPECIAL PURPOSE REVENUE
FY 2016 FUND DESCRIPTION, REVENUE AND EXPENDITURES TABLE

FUND DETAIL	FUND DETAIL TITLE	DESCRIPTION	FEE AND HOW IT IS SET	WHO PAYS?	FY 2016 REVENUE COLLECTED	FY 2016 EXPENDITURES
6106	General Fund	Fees for copying, cds, transcripts, etc	Fee is based on the number of copies of cd, xerox, and transcript request prizes.	General Public	1,706.00	0.00
				AGENCY TOTAL	1,706.00	0.00

**OFFICE OF ADMINISTRATIVE HEARINGS
SPECIAL PURPOSE REVENUE
FY 2017 FUND DESCRIPTION, REVENUE AND EXPENDITURES TABLE**

FUND DETAIL	FUND DETAIL TITLE	DESCRIPTION	FEE AND HOW IT IS SET	WHO PAYS?	FY 2017 REVENUE COLLECTED	FY 2017 EXPENDITURES
6106	General Fund	Fees for copying, cds, transcripts, etc	Fee is based on the number of copies of cd, xerox, and transcript request prizes.	General Public	2,845.00	0.00
				AGENCY TOTAL	2,845.00	0.00

9. Please list each contract, procurement, lease, and grant (“contract”) awarded, entered into, extended, and option years exercised, by your agency during FY16 and FY17, to date. For each contract, please provide the following information, where applicable:

- a. The name of the contracting party;
- b. The nature of the contract, including the end product or service;
- c. The dollar amount of the contract, including budgeted amount and actually spent;
- d. The term of the contract;
- e. Whether the contract was competitively bid;
- f. The name of the agency’s contract monitor and the results of any monitoring activity;
and
- g. Funding source.

See Attachment #6 - FY16 Contracts

See Attachment #6B-FY17 Contracts

10. For FY16 and FY17, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

See Attachment #7 - FY16 PCard

See Attachment #7B - FY17 PCard

11. Please list all memoranda of understanding (MOU) entered into by your agency during FY16 and FY17, to date, as well as any memoranda of understanding currently in force. For each, indicate the date entered and the termination date.

FY 2016 MEMORANDA OF UNDERSTANDING (MOU)

Office of Administrative Hearings

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	Start Date	End Date
Office of Attorney General (Child Support Services Division)-CSSD	Child support Division - cases on child support division of OAG. Adjudicate administrative appeals of child support financial seizure cases.	10/1/2015	9/30/2016*
DC Human Resources (DCHR)	Provide enhancement services to include Benefits and Retirements Services, Recruitment and Staffing Services, Classification and Compensation Services, and Employee Relations Services.	10/1/2015	9/30/2016
DC Public Schools (DCPS)	OAH to hear cases on student disciplinary issues.	10/1/2015	9/30/2016*
DC Department of Energy (DDOE)	Adjudication of environmental enforcement hearings and matters prosecuted by DDOE pursuant to the Civil Infractions Act (Notices of Infraction).	10/1/2015	9/30/2016*
DC Health Care Finance (DHCF)	Adjudication in connection with DHCF's decisions regarding Medicaid program recipient's eligibility for benefits under such program pursuant to applicable local and federal law and regulations.	10/1/2015	9/30/2016*
DC Department of Motor Vehicles (DMV)	Adjudicate contested cases arising under the jurisdiction of DC Taxicab Commission (DCTC) cases.	10/1/2015	9/30/2016
Department of Employment Services (DOES - UI)	Adjudicate UI (public benefit) appeal cases referred by DOES.	10/1/2015	9/30/2016
Department of Health Benefit Exchange Authority (HBX)	OAH to hear cases on Affordable Healthcare (OBAMA Care).	10/1/2015	9/30/2016
Office of Chief Fiscal Officer (OCFO)	Shared Services	10/1/2015	9/30/2016
Office of the Chief Technology Officer (OCTO)	Desk Side support	10/1/2015	9/30/2016
Office of Disability Rights (ODR)	Sign Language Interpretation	10/1/2015	9/30/2016
Office of Labor Relations & Collective Bargaining (OLRCB):	Provide labor related services such as collective bargaining and representation in grievance arbitrations to OAH	10/1/2015	9/30/2016
Office of the State Superintendent of Education (OSSE)	Adjudicate civil infraction and licensing matters from OSSE, as well as OSSE vendor appeals related to education expenses and challenges to decisions by DHS/OSSE to terminate low-income child care benefits to individuals. Adjudicate other matters as referred by OSSE	10/1/2015	9/30/2016*
TOTAL			

*Autorenews

FY 2017 MEMORANDA OF UNDERSTANDING (MOU)

Office of Administrative Hearings

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	Start Date	End Date
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DC Public Schools (DCPS)	OAH to hear cases on student disciplinary issues.	10/1/2016	9/30/2017*
DC Department of Energy (DDOE)	Adjudication of environmental enforcement hearings and matters prosecuted by DDOE pursuant to the Civil Infractions Act (Notices of Infraction).	10/1/2016	9/30/2017*
DC Health Care Finance (DHCF)	Adjudication in connection with DHCF's decisions regarding Medicaid program recipient's eligibility for benefits under such program pursuant to applicable local and federal law and regulations.	10/1/2016	9/30/2017*
Department of Employment Services (DOES - UI)	Adjudicate UI (public benefit) appeal cases referred by DOES.	10/1/2016	9/30/2017
Department of Employment Services (DOES - OWH)	Administration and enforcement of the Wage Theft Prevention Amendment Act of 2014	10/1/2016	9/30/2017
Department of Employment Services (DOES - OHA)	Adjudicate UI (public benefit) appeal cases referred by DOES.	10/1/2016	9/30/2017
Department of Health Benefit Exchange Authority (HBX)	OAH to hear cases on Affordable Healthcare (OBAMA Care).	10/1/2016	9/30/2017
Office of Disability Rights (ODR)	Sign Language Interpretation	10/1/2016	9/30/2017
Office of Labor Relations & Collective Bargaining (OLRCB):	Provide labor related services such as collective bargaining and representation in grievance arbitrations to OAH	10/1/2016	9/30/2017
Office of the State Superintendent of Education (OSSE)	Adjudicate civil infraction and licensing matters from OSSE, as well as OSSE vendor appeals related to education expenses and challenges to decisions by DHS/OSSE to terminate low-income child care benefits to individuals. Adjudicate other matters as referred by OSSE	10/1/2016	9/30/2017*
TOTAL			

*Autorenews

12. Please list the ways, other than memoranda of understanding, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY16 and FY17, to date.

OAH does not collaborate in other ways besides memoranda of understanding, with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY16 and FY17. OAH is an adjudicative body whose purpose is to hear appeals from city agency actions/decisions and decide them fairly for the litigants. In order to maintain OAH's required impartiality, extensive collaborations—beyond periodic meetings to discuss particular problems as they arise—cannot reasonably be a part of OAH responsibilities.

13. Please describe any anticipated spending pressures for FY17. Include a description of the pressure, the estimated amount, and any proposed solutions.

OFFICE OF ADMINISTRATIVE HEARINGS (OAH) FY 2017 SPENDING PRESSURE LIST	
DESCRIPTION	AMOUNT
The agency is facing \$1M budget pressure in personnel service as a result of the Administrative Law Judges salary increases due to passage of 21-894 (Unionization of Administrative Law Judges), effective September 29, 2015 which council approved on October 18, 2016. Back-pay was not included in budget formulation.	1,000,000.00
	0.00
TOTAL SPENDING PRESSURE	1,000,000.00

14. Please list all currently open capital projects, including an update on all capital projects under the agency's purview in FY16 and FY17, to date, including the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

None. Not applicable.

- An update on all capital projects begun, in progress, or concluded in FY15, FY16, and FY17, to date, including the amount budgeted, actual dollars spent, and any remaining balances.
 - An update on all capital projects planned for FY17, FY18, FY19, FY20, FY21, and FY2.
 - Do the capital projects begun, in progress, or concluded in FY15, FY16, or FY17 to date have an impact on the operating budget of the agency? If so, please provide an accounting of such impact.
15. Please provide, as an attachment, a list of all budget enhancement requests (including, but not limited to, capital improvement needs), for FY16 and FY17, to date. For each, include a description of the need and the amount of funding requested.

See Attachment #8 – Budget Enhancements

16. Please list, in chronological order, every reprogramming in FY16 and FY17, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the reprogrammings for FY16 and FY17. For each reprogramming, list the date, the amount, the rationale, and the reprogramming number.

See Attachment #9 – FY16 Reprogramming

See Attachment #9B – FY17 Reprogramming

17. Please list each grant or sub-grant received by your agency in FY16 and FY17, to date. List the date, amount, and purpose of the grant or sub-grant received.

Office of Administrative Hearings

FY 2016 AND FY 2017 SUB-GRANTORS LIST

AGENCY SUB-GRANTOR	GRANT NAME	PURPOSE	SUB-GRANT PERIOD	FY 2016 AMOUNT	FY 2017 AMOUNT
Department of Health Care Finance	Medicaid Program	Applicants and recipients of the Medicaid program have the right to a fair hearing in connection with DHCF's decisions regarding their eligibility for benefits under such program pursuant to applicable local and federal law and regulations.	Oct/01 thru Sept/30	60,000.00	60,000.00

18. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans (if any) are in place to continue funding?

1 FTE is dependent on grant funding. Medicaid funding will continue for FY 2017 and FY2018. The amount is expected to increase given expended work effort.

19. Please list all pending lawsuits that name the agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant financial liability and/or will result in a change in agency practices, and the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

See Attachment #10 - Lawsuits

20. Please provide the total number of administrative complaints or grievances that the agency received in FY16 and FY17, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received.

No complaints or grievances were received in FY16 or FY17 to date.

21. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY16 and FY17, to date, along with the agency's compliance or non-compliance with any recommendations.

On September 8, 2016, the Office of the District of Columbia Auditor released a report, entitled "Administrative Justice in the District of Columbia: Recommendations to Improve DC's Office of Administrative Hearings," prepared by the Council for Court Excellence (CCE). It sought to examine the statutory duties, management, operations, and performance of OAH. OAH will provide its formal, written response to this document shortly, although it has informally commented on aspects of this report in other, various contexts.

22. Please provide, as an attachment, a copy of the agency's FY16 performance plan. Please explain which performance plan objectives were completed in FY16 and whether or not they were completed on time and within budget. If they were not, please provide an explanation.

See Attachment #11 - FS0 FY16 PAR

All of FY16's performance plan objectives were completed in FY16 and within the agency budget. One measure in Objectives #3 and two measures in Objective #5 were missed by very small percentages. These minor misses were due to ALJ staffing shortages or attorney staffing shortages.

Please provide, as an attachment, a copy of your agency's FY17 performance plan as submitted to the Office of the City Administrator.

See Attachment #12 - FS0 FY17 Performance Plan

23. Please provide the number of FOIA requests for FY16 and FY17, to date. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time; the estimated number of FTEs required to process requests, and the estimated number of hours spent responding to these requests.

	FOIA Requests	FOIA Requests Granted	FOIA Requests Partially Granted	FOIA Requests Denied	FOIA Requests Pending
FY16	21	18	3	0	0
FY17	2	2	0	0	0

Questions	FY16	FY17
Average Response Time	12 days	8.5 days
Estimated Number of FTEs	2	1
Estimated Number of Hours Spent Responding to FOIA Requests	190	16

24. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared, or contracted for, during FY16 and FY17, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee.

There were no studies, research papers, reports, or analyses that the agency prepared, or contracted for, during FY16 and FY17.

25. How does the agency solicit feedback from customers? Please describe.

There are a number of methods by which OAH can and does solicit customer feedback:

- A “Customer Survey” form, available in two formats, in hard copy and in a “user friendly” electronic format via an iPad Kiosk in the Resource Center;
- OAH has on its web page the “Ask the Director” web portal;
- OAH constituents can e-mail their complaints, reservations, or feedback to oah.filing@dc.gov;
- An OAH litigant can, under certain circumstances, request to meet directly with the Chief Administrative Law Judge (CALJ);
- An OAH litigant can submit a “General Blank Submission” form with his or her complaint, using the OAH case number as a point of reference for the Chief Judge;
- OAH litigants orally voice their complaints and concerns to judges during their hearing; and
- The OAH Advisory Committee provides another conduit for the solicitation of feedback.

- a. What has the agency learned from this feedback?

OAH 1) considers the feedback, 2) discusses it internally, 3) consults outside the agency if necessary, 4) evaluates the practical or fiscal impact of addressing any feedback that is non-routine or that requires an operational and uses it going forward. Any operational changes that impact OAH litigants are then communicated to them in a variety of ways.

- b. How has the agency changed its practices as a result of such feedback?

Depending on the nature of the feedback, the OAH tries to be responsive and communicative with those affected. Changes can be large operational or structural—or they can be relatively minor and inwardly focused. Much of the CALJ's oversight testimony will speak to changes in the OAH, acknowledging that many have come from consultation and discussion, internally, with stakeholders and with litigants. The most important aspect of this process is that the agency staff gets more directly and personally involved, including the CALJ, with service to the litigants as the driving factor.

Personnel

1. Please separately list each employee whose salary was \$100,000 or more in FY16 and FY17, to date. Provide the name, position number, position title, program number, activity number, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

See Attachment #13 - FY16 \$100K

See Attachment #13B - FY17 \$100K

2. Please list in descending order the top 25 overtime earners in your agency in FY16 and FY17, to date. For each, state the employee's name, position number, position title, program number, activity number, salary, fringe, and the aggregate amount of overtime pay earned.

None. Not applicable.

3. For FY16 and FY17, to date, please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

None. Not applicable.

4. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement.

OAH has one collective bargaining agreement (CBA) currently in effect. The bargaining unit includes all Administrative Law Judges in OAH appointed pursuant to D.C. Code §§ 2-1831.06 and 2-1831.08 and the duration of the agreement is from October 1, 2015 to September 30, 2019. The Clerks have a compensation unit and the attorneys are currently in negotiations to establish a collective bargaining agreement.

5. Does the agency conduct annual performance evaluations of all its employees? Who conducts such evaluations? What steps are taken to ensure that all agency employees are meeting individual job requirements?

OAH conducts performance evaluations of its employees, and the personnel in charge of each major part of the agency, i.e., the Clerk's Office, the GC's Office and the ALJs prepare the evaluations. For the Clerk's Office staff, performance evaluations are completed in PeopleSoft and in the manner prescribed for Career Service Employees.

The General Counsel conducts evaluation of all the employees in the General Counsel's Office by first establishing evaluation criteria; the employee then completes a self-evaluation form, followed by the manager conducting a final evaluation, which is entered into the PeopleSoft network. Currently, only one attorney is subject to any collective bargaining agreement, which has not been finalized.

Finally, the CALJ prepares the evaluations of the ALJs pursuant to criteria set forth in the CBA that is currently in effect at Article 24 of the agreement.

Agency Operations

1. Please list each new program implemented by the agency during FY16 and FY17, to date. For each initiative please provide:

None. Not applicable.

- a. A description of the initiative;
- b. The funding required to implement to the initiative; and
- c. Any documented results of the initiative.

2. Please explain the impact on your agency of any legislation passed at the federal level during FY16 and FY17, to date, which significantly affected agency operations. If regulations are the shared responsibility of multiple agencies, please note.

The OAH is not aware of any federal legislation passed in FY16 or FY17 that significantly affects OAH operations.

3. Please list all regulations for which the agency is responsible for oversight or implementation. Please list by chapter and subject heading, including the date of the most recent revision.

OAH is responsible for oversight and implementation of the following regulations:

1 DCMR Chapter 28 – Office of Administrative Hearings Rules of Practice and Procedure (Last revised on February 5, 2016)

1 DCMR Chapter 29 – Office of Administrative Hearings: Rules for DCPS, Rental Housing, Public Benefits, and Unemployment Insurance Cases (Last revised by a Notice of Emergency and Proposed Rulemaking on October 19, 2016)

4. Please identify all electronic databases maintained by your agency, including the following:

OAH maintains a database called eCourt as its case management system data. OAH also uses databases maintained by other agencies such as the Student Behavior Tracker at D.C. Public Schools and the eTIMS system which tracks certain Department of For-Hire Vehicles cases.

- a. A detailed description of the information tracked within each system;
eCourt tracks all relevant data for each case, including data on parties (names, addresses, contact numbers), documents (all documents filed by parties or generated by the administrative court) and dispositions (the result, the amount of any fine, receipt of payment of a fine), etc. In addition, there are eCourt “templates” created by OAH which allow ALJs and staff to generate documents without re-entering standard data kept in eCourt. OAH can also use the system to generate data about its caseload in various areas.
- b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and
OAH purchased the eCourt system in 2008 and it became “live” in 2009-2010. It has been upgraded twice since that time. There is in progress a major upgrade to the system which should be completed by the end of FY2017. The costs of upgrades are included in the license costs. (ProLaw, the system used prior to eCourt, is maintained as historical database and is updated as software and hardware changes require.)
- c. Whether the public can be granted access to all or part of each system.
At the present time, OAH has granted access to eCourt to employees of the various agencies who have cases at OAH. Agency users are given access to

basic data about their cases. OAH had hoped to install and test a “public portal” allowing the general public to access data from eCourt but does not have the budget necessary to do so in FY2107. It is theoretically possible to grant the public access to some of the data in eCourt but the system has to be modified to protect confidential data. For example, DCPS cases are confidential and access to unredacted information is limited to the parties to the case.

5. Please identify any statutory or regulatory impediments to your agency’s operations, including any outstanding legislative requirements of the agency (e.g. implementation of rulemakings).

Currently, the Compensation Review Board, established by the Director of the Department of Employment Services (DOES), hears appeals of OAH decisions with respect to a claim of public sector workers’ compensation benefits. This review undermines a litigant’s opportunity for an independent decision because it subjects the decision of an independent ALJ to the executive agency that made the original administrative decision. This review also hinders finality of an order issued by an ALJ because litigants must return to DOES before obtaining the right to appeal to a court of last resort.

Another impediment stems from the fact that, pursuant to the Public Space Enforcement Act of 2014, nine regulations are no longer enforced and adjudicated under the Litter Control Act. These regulations are now to be enforced and adjudicated pursuant to the DDOT Establishment Act and the Civil Infractions Act. While the law is effective, it is not applicable as yet and the section cannot be implemented as written until DDOT issues a Notice of Final Rulemaking.

6. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in FY17.

During FY2017, the top five priorities for OAH are as follows:

- 1) Increase its operational efficiency and thereby increase public confidence in its work;
- 2) Increase the use of mediation to resolve cases in certain jurisdictions;
- 3) Continue to improve contact with other District of Columbia agencies;
- 4) Act to increase the efficiency, responsiveness, and transparency of its operations; and
- 5) Continue to improve Access to Justice.

Increase operational efficiency. Operational efficiency depends on both OAH staff and the tools with which they work. As of February 1, 2016, OAH revised the allocation of jurisdictions and the assignment of ALJs into them. Four “clusters” of jurisdictions were

created; the ALJs were divided among the four and hear cases in certain related areas. All ALJs were assigned caseloads in the largest jurisdiction, the Department of Public Works. The changes should make OAH more efficient and responsive to OAH litigants, many of whom rely on OAH to make timely, reasoned decisions that have significant and direct impacts on their lives.

Five new administrative law judges were appointed during FY2016. A comprehensive training program was created. Training sessions lead by ALJs experienced in particular areas were conducted. The new judges have been assigned to jurisdictional clusters and now hear cases and issue orders. Additional judges, some of whom replaced departed ALJs, should decrease the amount of time a resident has to wait for a hearing and a Final Order.

The legal assistants in the Clerk of Court's Office were also re-assigned to echo the jurisdictional clusters and make processing of cases more efficient. A new Clerk of Court has taken over management of the area. Changes in the Clerk's Office are designed to support the changes made in the organization of the ALJs. The legal assistant is an important link in getting Scheduling Orders and Final Orders to the parties in an efficient manner.

During FY2016, OCTO provided OAH with six new servers to house the production and the development environments for its case management system, eCourt. During FY2016, OAH staff, including the new IT Manager, tested the newest version of eCourt before its move into the new production servers. A three-day training session was held with contractor representatives to acquaint staff with the new version and resolve operational problems.

In FY2017, OAH anticipates completing that most recent upgrade to eCourt. However, budget constraints will affect OAH's ability to create and maintain a "public portal" to increase public access to case information. New employees are trained in the system as they are hired. They are also paired with other, more experienced clerks for assistance.

As of FY2017, OAH has taken on two additional areas in which it will be hearing cases. Resources (ALJs, legal assistants, etc.) have been allocated to cover those areas.

As the number of cases filed at OAH fluctuates, further budgetary pressures may emerge.

Increase use of mediation. OAH maintains a separate Mediation Center with space for "break out" rooms as needed. Under the OAH Rules, directed mediation is permitted in all jurisdictions. Some jurisdictions lend themselves to mediation more than others. For example, in the Rental Housing jurisdiction, as many as 50% of cases are resolved through mediation. All attorneys in the Office of General Counsel have been trained as mediators and are mediating cases on a regular basis, as do many ALJs.

There is an OAH Mediation Committee which will take responsibility for identifying particular jurisdictions where there are few attempts at mediation to see if its use can be expanded. The Mediation Committee will try to balance the costs (mediator time, use of

space, delay in moving to hearing) necessary to successfully mediate a case with the benefits (broader scope of resolutions possible, fewer trial days) of doing so in particular jurisdictions.

Continue to improve contact with other agencies. OAH hears cases from about 26 agencies. While individual ALJs cannot contact agency employees to discuss individual cases, there is coordination necessary at higher levels. The Principal ALJs who are in charge of each cluster meet periodically with the relevant agencies as well as with “stakeholders.” Principals might participate in an agency’s revision of its rules by providing feedback about how a rule change might affect OAH. Principals and agency representatives might discuss changes that could increase the flow of cases to OAH, for example, agency plans to increase the number of inspectors on the street could increase cases filed at OAH. OAH will track these contacts at both the Principal ALJ level as well as the Office of General Counsel level.

Increase the efficiency, responsiveness, and transparency of its operations. OAH also maintains a website with information about the agency and the cases it handles. Forms are available online as are a representative group of orders in various areas. Parties can file their documents with OAH through the website. OAH staff will continue to periodically review OAH forms and the OAH website with an eye to increasing their ease of use. OAH is re-evaluating a customer service survey it has used in the past to increase its use.

OAH believes that the public portal project when implemented will provide parties and the general public with greater access to OAH’s activities.

Improve Access to Justice. OAH maintains an open “walk-in” Resource Center that provides self-represented litigants with information and assistance for their cases before OAH. OAH has partnered with various law schools and legal services organizations to provide written materials as well as volunteers who are available for consultations on a “walk in” basis.

The Resource Center has a wide variety of materials in English, Spanish, Amharic, Cantonese, Vietnamese, and Korean. The materials explain the relevant law and OAH processes. Simplified forms are available for use. Information about legal service providers is available in various languages. In FY2016, a new “Language Access Coordinator” was appointed who will insure OAH is providing services to individuals with Limited or No English Proficiency. The Resource Center is also staffed by OAH employees who speak English and Spanish, as well as English and Amharic. While legal advice cannot be given, staff is there to answer questions about OAH procedures.

7. Please detail the agency’s progress on following FY16 priorities:

As of February 1, 2016, OAH revised the allocation of jurisdictions and the assignment of ALJs into them. Four “clusters” of jurisdictions were created; the ALJs were divided among the four and hear cases in certain related areas. All ALJs were assigned caseloads

in the largest jurisdiction, the Department of Public Works. The changes should make OAH more efficient and responsive to OAH litigants, many of whom rely on OAH to make timely, reasoned decisions that have significant and direct impacts on their lives.

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a. Access to Justice

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b. Case Management and Processing

OAH maintains a database called eCourt as its case management system. OAH also uses databases maintained by other agencies such as the Student Behavior Tracker at D.C. Public Schools and the eTIMS system which tracks certain Department of For-Hire Vehicles cases.

OAH purchased the eCourt system in 2008 and it became "live" in 2009-2010. It has been upgraded twice since that time. There is in progress a major upgrade to the system which should be completed by the end of FY2017. The costs of upgrades are included in the license costs. (ProLaw, the system used prior to eCourt, is maintained as an historical database and is updated as software and hardware changes require.)

OAH had hoped to complete an upgrade to its eCourt system during FY2016. Instead, a major upgrade to OAH servers occurred as OCTO provided OAH with six new servers. The new servers will house the production and development environments for the new eCourt upgrade. Testing on the new system was begun in FY2016 and will be completed during FY2017.

c. Mediation

All of OAH's administrative law judges and attorneys are trained mediators. As a result of adding the attorneys as mediators, OAH's mediation program has expanded, thereby decreasing the number of cases that go to hearings. Additionally, it has enabled the ALJ's to focus more on their caseloads and has given the attorneys a valuable and useful skillset for which OAH is the greatest beneficiary.

The Office of Administrative Hearings works very closely to The Access to Justice Commission to increase the resources for civil legal services and reduce barriers that prevent equal access to justice by low- and moderate-income District residents, and indigent residents. OAH's mediation program is a useful tool in that it gives District residents an opportunity to access the District's Resources to resolve their issues – without the sometimes intimidating environment associated with a formal hearing with a judge. Our mediators provide a serious, but moderately relaxed environment by which District residents can openly and comfortably work with District Agencies to resolve their issues.

OAH's mediation program has not significantly affected the way mediation cases are displayed in OAH's case management system (eCourt). However, from a caseload standpoint, at least two of our jurisdictions – Consumer Complaints of Taxicab Drivers and Rental Housing cases are almost always referred to mediation before being scheduled for a hearing. This helps to streamline the resolution process, as the cases referred to mediation help free the docket for more substantive cases and it eliminates large volumes of cases from the docket. As the mediation program expands, more jurisdictions are being added to the mediation caseload, as appropriate.

8. Did the agency report any administrative law judges to the Commission on the Selection and Tenure of Administrative Law Judges in FY16 or FY17, to date?

Yes, in FY16 two (2) Administrative Law Judges (ALJs) were reported to the Commission on the Selection and Tenure of Administrative Law Judges (COST). No ALJs have been reported to the COST in FY17 to date.

9. How many cases did the Chief Judge hear, and how many opinions did the Chief Judge author during FY16 and FY17, to date?

The Chief Judge heard 62 cases and prepared final orders for them. He was assigned additional matters but did not hear many of them because the matters either resolved informally or because they were dismissed for failure to appear.

10. How many pro se litigants used resources available at the resource center?

Our most current quantitative data within the scope of this question is that in November 2015 the Resource Center assisted approximately 2,600 litigants. This includes in-person and telephone.

The large majority of OAH litigants who come into the Resource Center do not have legal representation. There are distinctions that can be made with the different jurisdictions. Most UI litigants take advantage of the pro-bono law clinics that specialize in unemployment cases. DPW litigants rarely have legal counsel. With DCRA, it's a small percentage of litigants that retain legal counsel. The only jurisdiction that has a fairly large share of litigants with legal representation is DFHV, formerly known as DCTC. This is the "taxi" jurisdiction.

- a. Has the agency expanded the online resource center to include all documents that a litigant can obtain in person at the resource center?

Yes. On October 19, 2016, the Language Access team reviewed the vital documents that were translated from English to Spanish, and later Amharic. During this review, the forms (English and Spanish) found on OAH's website (www.oah.dc.gov) mirrored those found in the Resource Center, that is, if the form was on-line, then it was also in hard copy in the Resource Center.

As of Q1 of fiscal year 2017, we are conducting an audit of the Spanish documents found in the Resource Center, a routine procedure to maintain the highest level of quality. One of the factors in this audit is to review and confirm whether the Spanish forms on OAH's website can also be found in hardcopy in the Resource Center. We are soon looking to expand this audit to the OAH website, so we can have our team of Spanish translators audit the OAH website when a user designates his or her preferred language as Spanish. Although perfect synchronicity will be challenging because we are dealing with three different formats including hard copy formats, electronic versions of documents, and the non-English versions of translated documents in Spanish and Amharic, our audits will validate much of the same data that I have provided in the past. I placed a "screen shot" of an e-mail with these figures. The Amharic section of Language Access will be conducting a similar audit in the near future.

The online system has always had the same forms found in hard copy in the Resource Center. The area where we did expand reaching a different external stakeholder is the website not only being viewable in Amharic but also having forms available in electronic versions in Amharic.

Finally, two new forms were added in Spanish both on OAH's webpage and the Resource Center.

- b. Specifically, has the agency included the links to other organizations that provide supplemental information?

Yes, OAH's web page provides several helpful hyperlinks to organizations that provide more than just legal representation for OAH litigants. This information is easy to discover because it is placed under the heading "Free Legal Help[.]". There are a total of 16 hyperlinks to organizations that do not only provide legal representation but also legal assistance. We have verified that all 16 navigate a user to the appropriate information.

11. How many cases were resolved by mediation in FY16 and FY17, to date?

There were 91 (successful) cases "resolved" by mediation in FY 2016 and 22 (successful) cases "resolved" by mediation in the First Quarter of FY 2017.

12. How many bench orders were issued during FY16 and FY17, to date? Please list all jurisdictions where a bench order may be issued.

OAH does not track the number of issued "bench orders," a term usually meant to refer to orders that are served from the bench. While OAH ALJs are required to issue orders in writing, there is no regulatory prohibition to doing so from the bench. OAH ALJs issue some bench orders in particular kinds of DOES and DPW cases. OAH was issuing bench orders in some cases involving taxicabs. In most OAH jurisdictions, decisions cannot easily be made at the end of a hearing and quickly reflected in a written order, prepared while the parties wait

13. How does the agency currently evaluate the performance of administrative law judges? How can system be improved?

The Administrative Law Judges (ALJs) are evaluated according to the terms of Article 24 of their collective bargaining agreement. The ALJs have agreed upon an evaluation process where they will be evaluated on: 1) productivity/timeliness (52%); 2) judicial temperament (16%); 3) legal analysis/writing (16%); and 4) clarity/accuracy of final orders (16%). Furthermore, the parties have agreed to review and revisit this new process as necessary to achieve its goals.

- a. How many administrative law judges were terminated during FY15, FY16, and FY17, to date, as a result of poor evaluations?

None, only the Commission on Selection and Tenure of Administrative Law Judges (COST) has the authority to terminate the Administrative Law Judges. However, all of the ALJs received provisional evaluations at the end of FY16, marking the first time evaluations had been provided since 2011.

14. The agency's process is translated (in detail) in three languages on its website. Please indicate whether the agency is considering translating the process in detail in all languages referenced on the "Language and Access" page of the agency's website.

Under the Language Access Act of 2004, to remain compliant, government agencies must translate vital documents for limited-English proficient (LEP) or Non-English proficient (NEP) constituents who reach a level of 3% or 500 of the LEP/NEP constituents the agency comes into contact with. For OAH, these LEP/NEP constituents are those who prefer to speak Spanish and Amharic. On OAH's website, there are three languages mentioned on the "Language Access" page, Spanish, Amharic, and Mandarin. Although not comprising 3% or 500 of the overall LEP/NEP constituents OAH comes into contact with, Mandarin was selected because strategically it will soon become a prominent LEP/NEP language. This is based on data compiled by the US Census Bureau. Outside of these three languages, OAH is maintaining compliance with the DC Language Access Act of 2004 by translating the website information in Spanish, Amharic, and Mandarin. If changes are required based on the analysis of our Language Access data, then the recommendations arising from this data will be presented to the Chief Judge, Clerk of the Court, and Office of General Council.

15. Please list all jurisdictions eligible to use the e-filing/eservice system. Does the agency have plans to expand this program?

Based on experience in the Resource Center, the e-Filing or the e-Service system is not limited to one specific OAH jurisdiction over another. The better view is that an OAH litigant can use the e-Filing/e-Service systems as reliable ways to send "time sensitive" documents to OAH. Currently, OAH does not anticipate expanding the e-Filing/e-Service systems, but this could change based on the needs of the agency.

16. The agency was testing the intranet system during FY15 and FY16. Has the agency implemented the employee intranet system? If so, please briefly discuss the advantages of the intranet system.

OAH has not implemented an intranet system. OAH began testing an intranet system but with changes in personnel, especially IT Managers, over the last two years, it has not been a high priority. OAH continues to believe that it could provide a useful source of easily-accessible information for employees.

17. Please list all cases that are eligible for the video hearing program. Does the agency have plans to expand this program?

All cases at OAH are eligible for the video hearing program. This is limited only by OAH Rule 2821.4 which permits a party to appear at a hearing from a remote location by telephone, videoconferencing, or similar means for good cause shown and subject to appropriate safeguards. There still needs to be additional work done on how the parties with video hearing capability can use it most effectively.

18. The agency has entered into several MOUs with other agencies. The purpose of the MOUs is to establish jurisdiction for the agency and adjudicate cases when a hearing is required by statute. Please explain whether amending the Office of Administrative

Hearings Establishment Act of 2001 to enumerate and expand the agency's jurisdiction is more advantageous instead of entering into MOUs with other agencies.

Amending the Office of Administrative Hearings Establishment Act to enumerate and expand the agency's jurisdiction is more advantageous than entering into MOUs with other agencies. This is because amending the Establishment Act is a more orderly, transparent way of conducting court business. It gives the affected entities more time to consider all the implications of a new area of responsibility, including cost. Negotiating an MOU can also take a considerable amount of staff time and resources.

The notice and comment period that is a part of the amendment process to the agency's Establishment Act allows the Mayor, the Council and public, including any stakeholders, to consider and comment on any proposed amendment(s). Likewise, OAH has a measured opportunity to consider the changes. The legislative process also allows the Council to consider any fiscal impact of adding jurisdictions to OAH's case complement.

Conversely, accepting cases by MOU does not put the public on notice of OAH's new authority to hear cases, or to any terms of the MOU that might impact processing of these cases. Nonetheless, through the use of the MOUs, agreements between agencies can be formalized and put into place much quicker than amending the Establishment Act. The MOU can be tailored to the specific needs of each agency, whether the agency provides case management services, direct services, or some combination of both.

The Establishment Act appears to contemplate the limited use of MOUs to confer OAH's jurisdiction over cases. *See* D.C. Official Code § 2-1831.03(c).

19. Please list all staff training programs during FY16 and FY17, to date.

FY 2016 Trainings

- Ethics
- Language Access
- E-court
- LEXIS
- Westlaw
- MicroSoft Office
- Subject matter training in each jurisdictional cluster
- Three-Week In-House Training Course for new ALJs, including: Access to Justice at OAH; OAH Establishment Act; Adjudication at OAH; How to Conduct Hearings; Due Process; Managing Self-Represented Litigant Cases; Evidentiary Issues; Time Management; Writing Decisions; OAH Rules; Appeals from OAH
- New ALJs attended 2-week Fair Hearing course at National Judicial College

FY 2017 Trainings

- E-court
- Language Access
- OAH Rules for Clerk and Deputy Clerks

- ALJ attended Designing & Presenting Programs Effectively course at National Judicial College
- Ongoing subject matter training in each jurisdictional cluster

20. Please list all types of cases (by jurisdiction) that come before the agency.

Enforcement and Licensing Jurisdiction:

- Child and Family Services Administration (CFSA): preliminary hearings in emergency suspensions of youth residential facility licenses
- Department of Consumer and Regulatory Affairs (DCRA): Notice of Infraction (NOI) and Notice of Violation (NOV) adjudications for building permits, housing and construction codes, certificates of occupancy, noise control, stop work orders, zoning, etc.; business license denials, revocations and suspensions; disciplinary actions for certain non-health related professional licenses
- District Department of Transportation (DDOT): NOV and NOI adjudications concerning streets, public spaces, and tree removal under the Urban Forestry Act
- Department of Insurance, Securities and Banking (DISB): insurance, securities, and banking cases
- Department of For Hire Vehicles, (DFHV): license suspensions and revocations; NOI adjudications for public and private vehicles-for-hire; and consumer complaints
- Department of Health (DOH): NOI adjudications for violations of sanitary and other health-related regulations; denials, revocations, and suspensions of licenses for health professionals; appeals from Notices of Determination that a dog is “potentially dangerous” or “dangerous”; and appeals from DOH’s State Health Planning and Development Agency decisions concerning establishment of new services, expenditures, or other actions
- Department of Public Works: NOV adjudications for solid waste, sanitation, and recycling violations
- Department of Small and Local Business Development (DSLBD): appeals of final determinations concerning Certified Business Enterprise (CBE) status, fines and penalties
- Fire and Emergency Medical Services (FEMS): NOI adjudications for violation of the Fire Prevention Code
- Metropolitan Police Department (MPD): denials, revocations and suspensions of security officer certifications, firearms dealer licenses and firearms registration; and NOV adjudications for littering
- Office of Planning (OP): NOI adjudications concerning historic preservation
- Office of the State Superintendent of Education (OSSE): the resolution of special education services payment disputes; denial of a federal grant application administered by OSSE; denial of a charter school application; proposed denial, suspension or revocation of a child development facility license; and proposed disciplinary action against an applicant or licensee educational institution
- Office of Tax and Revenue (OTR): protests of Notices of Tax Deficiency (excluding property tax assessments)
- Department of Behavioral Health (DBH): NOV adjudications for mental health community residence facilities (CRFs); CRF licensing decisions

Rental Housing and DCPS Jurisdiction:

- Department of Housing and Community Development (DHCD): disputes concerning rental housing properties; tenant petitions concerning rent increases, housing code violations and other complaints; and housing provider petitions concerning changing services and facilities or increasing rents based on capital improvements, substantial rehabilitation or hardship
- D.C. Public Schools (DCPS): recommendations for Tier IV or Tier V suspension or expulsion; determinations concerning student residency; and contract disputes between special education vendors and DCPS

Public Assistance and Benefits Jurisdiction:

- Department of Behavioral Health (DBH): appeals of resident terminations by community resident facilities (CRFs)
- Department of Energy and Environment (DOEE): appeals of decisions concerning Low-Income Home Energy Assistance Program (LIHEAP) eligibility
- Department on Disability Services (DDS): appeals of decisions concerning rehabilitation assistance; and appeals of decisions affecting the blind vendors program
- Department of Health Care Finance (DHCF): denials of specific services to persons receiving Medicaid or Healthcare Alliance benefits; and appeals of decisions to recoup overpayments from Medicaid providers or to terminate Medicaid provider agreements
- Department of Human Services (DHS): denials and modification of benefits under SNAP, TANF, Medicaid or Healthcare Alliance eligibility, child-care subsidies, interim disability assistance, burial assistance, and emergency rental assistance; appeals of decisions by homeless shelters to terminate, transfer or suspend a client; and claims that homeless service provider has denied a client rights under the Homeless Services Reform Act of 2005
- Department of Health (DOH): challenges to proposed discharges, transfers or relocations by nursing homes or community residence facilities
- Health Benefit Exchange Authority (HBX): eligibility and enrollment appeals relating to the DC Health Benefit Exchange
- Child Support Services Division (CSSD): appeals of final condemnation orders in child support proceedings

Employment Jurisdiction:

- Unemployment Insurance: appeals of Department of Employment Services (DOES) unemployment insurance claim determinations; and appeals of DOES decisions to recoup overpayments
- Wage and Hour: appeals of DOES wage-theft determinations
- Public Sector Workers' Compensation: initial awards for or against compensation benefits; final decisions concerning the necessity, character or sufficiency of medical care or services following an appeal of a utilization review; modifications of awarded benefits; and requests for determinations of whether a claimant has a permanent disability

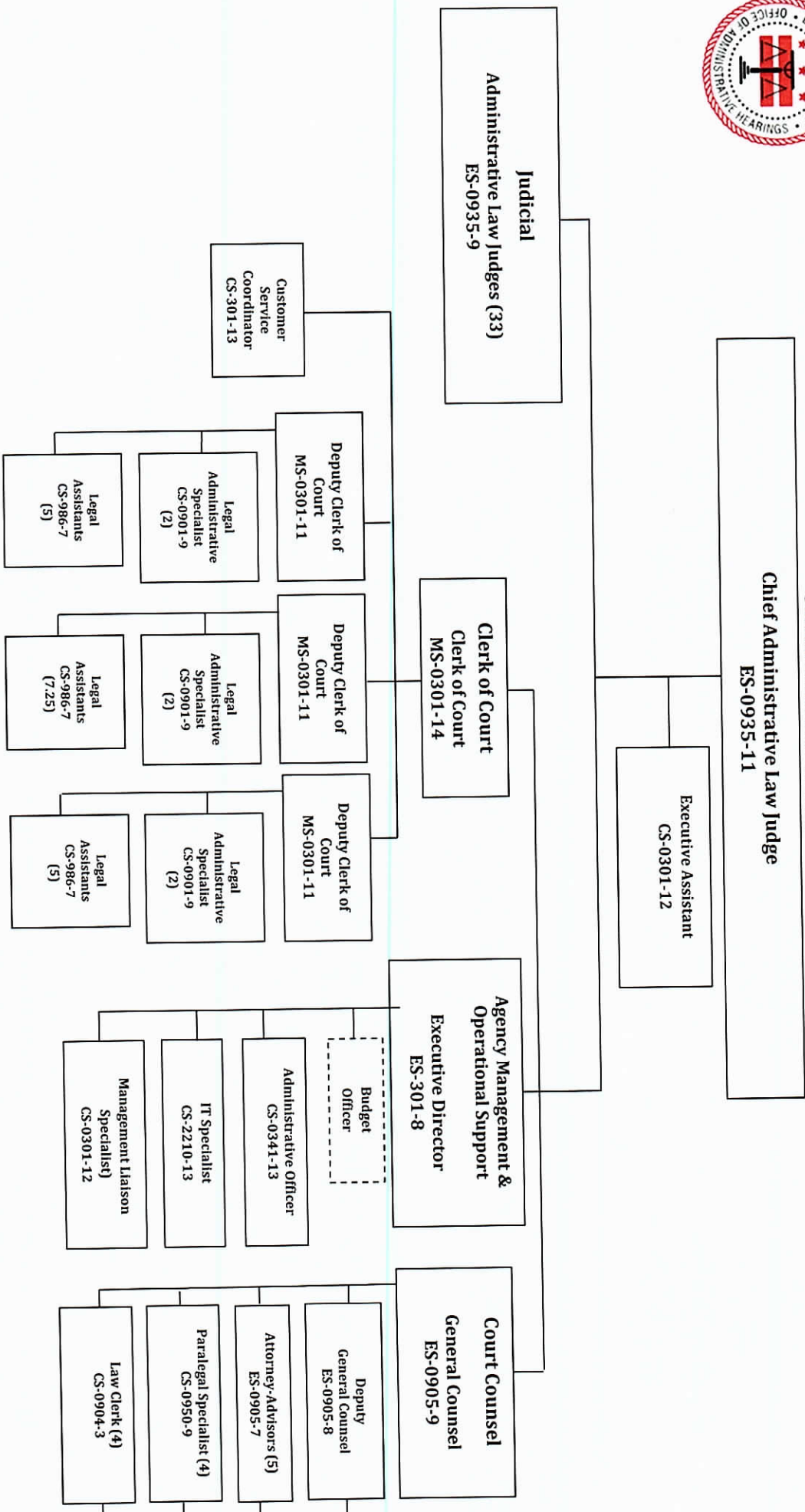
21. Please describe the current state of the agency's backlog.

OAH has placed a renewed emphasis on moving cases expeditiously to an outcome. In May, 2016, the Chief ALJ issued a revised policy on "Timeliness in Issuing Judicial Decisions." Principal ALJs are responsible for monitoring the performance of judges within their clusters. The policy establishes strict time deadlines for completion of cases in various jurisdictions, in addition to the federal deadlines that apply to some cases.

Because of these and other practices, there are no backlogs as such remaining, but there will, by the very nature of the work, always be some matters that are not—or cannot be—completed within prescribed timelines. OAH will always have a certain number of open cases, which do not constitute a "backlog." For example, as of February 7, 2017, there were 2,430 open cases. Of those cases, 67% were opened within the last 120 days. Some of the older cases, for example in the Rental Housing jurisdiction, are stayed while appeals are pending in the Rental Housing Commission. Principals monitor the older open cases.



OFFICE OF ADMINISTRATIVE HEARINGS ORGANIZATION CHART



1. The Chief administrative Law Judge (CALJ) is appointed by the Mayor with the advice and consent of the Council of the District of Columbia. D.C. Official Code §2-1831.04(b).
2. The Commission on Selection and Tenure of Administrative Law Judges of the Office of Administrative Hearings (COST) is charged with appointing, reappointing, disciplining, and removing Administrative Law Judges, except the CALJ. D.C. Official Code § 2-1831.06(a), (b).
 - The Advisory Committee to the Office of Administrative Hearings (Advisory Committee) is charged with advising the CALJ in the discharge of his or her duties, identifying issues of importance to Administrative Law Judges and agencies that should be addressed by OAH, reviewing and commenting on policies and rules proposed by the CALJ, and making recommendations for statutory and regulatory changes consistent with advancing the purposes of the OAH Establishment Act. D.C. Official Code § 2-1831(e).

Office of Administrative Hearings FY2016

Agency Office of Administrative Hearings Agency Acronym OAH Agency Code FSO Fiscal Year 2016

2016 Objectives

FY16 Objectives

Objective Number	Objective Description
Clerk of Court (3 Objectives)	
6	Improve the experience of participants in administrative hearings through quality customer service.
7	Increase the efficiency and standardization of case intake through the creation and use of improved intake forms.
8	Improve case-flow management.
Court Counsel (2 Objectives)	
4	Improve the experience of participants who are limited or non-English proficient.
5	Provide legal research and advice to the Chief Administrative Law Judge, key management staff, and the Administrative Law Judges.
Executive (2 Objectives)	
1	Oversee and facilitate the coordination of interagency activities and initiatives between OAH and other District agencies.
2	Oversee and facilitate the coordination of OAH staff training and knowledge sharing to improve operational efficiency and case management.
Judicial (1 Objective)	
3	Increase the clearance rate of cases disposed

2016 Key Performance Indicators

Measure	Division	Frequency of Reporting	Current Fiscal Year Target	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016	Was KPI Met?	Please explain any barriers to meeting your KPI Target?
1 - Oversee and facilitate the coordination of interagency activities and initiatives between OAH and other District agencies. (1 Measure)										
Percentage of stakeholder agency contacts collaborating with OAH to manage caseloads and operations efficiently		Annually	85					96.4%	Met	
2 - Oversee and facilitate the coordination of OAH staff training and knowledge sharing to improve operational efficiency and case management. (1 Measure)										
Percentage of OAH staff that received basic or advanced eCourt Training.		Annually	10					21.7%	Met	
3 - Increase the clearance rate of cases disposed (4 Measures)										
Of all cases closed in the fiscal year, what percentage was closed within 1 year?		Quarterly	95	98.1	99.54	98.95	98.91	98.9%	Met	
Percentage of all unemployment insurance cases closed within the fiscal year that were closed within 90 days of filing.		Quarterly	95	98.89	97.92	99.6	99.26	98.9%	Met	
Of all the cases closed in the fiscal year, what percentage resulted in successful mediation?		Quarterly	20	39.13	54.29	41.38	76.12	59.1%	Met	
Of all non-unemployment insurance cases closed in the fiscal year, what percentage was closed within 120 days?		Quarterly	81	71.05	73.09	83.2	86.63	78.5%	Nearly Met	Closing of non-UI cases were delayed due to loss of several experienced judges and training of new judges.
4 - Improve the experience of participants who are limited or non-English proficient. (2 Measures)										
Number of translated versions of vital documents available to public		Quarterly	25	12	18	4	0	34	Neutral Measure	
Percentage of new staff trained in Language Access		Annually	90					100%	Met	
5 - Provide legal research and advice to the Chief Administrative Law Judge, key management staff, and the Administrative Law Judges. (3 Measures)										
Number of attorneys who complete rulemaking training		Annually	7					Not available	Neutral Measure	
Percentage of non-expedited legal research projects completed within 30 days of request		Quarterly	80	80	83.33	83.33	62.5	76.7%	Nearly Met	
Percentage of expedited legal research projects completed within deadline provided		Quarterly	80	83.33	66.67	66.67	83.33	75%	Nearly Met	
6 - Improve the experience of participants in administrative hearings through quality customer service. (1 Measure)										
Percentage of customer satisfaction surveys with a rating of at least "Agree" regarding the level of quality of customer service		Quarterly	97	95.83			100	97.5%	Met	

Measure	Division	Frequency of Reporting	Current Fiscal Year Target	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016	Was KPI Met?	Please explain any barriers to meeting your KPI Target?
7 - Increase the efficiency and standardization of case intake through the creation and use of improved intake forms. (2 Measures)										
Percentage of OAH staff trained in eTims, the case management system for DCTC cases.		Annually	90					91.3%	Met	
Complete development and implementation of new intake forms by case		Annually	80					80%	Neutral Measure	
8 - Improve case-flow management. (1 Measure)										
Percent compliance with established time frames for case file retrieval		Annually	80					57.1%	Neutral Measure	

2016 Workload Measures

Measure	Frequency of Reporting	Q1FY2016	Q2FY2016	Q3FY2016	Q4FY2016	FY 2016
Workload Measure (7 Measures)						
Number of Cases Filed	Quarterly	4,432	3,749	4463	5540	18184
Number of Hearings Held (Not mediations)	Quarterly	2,058	1,706	1555	1424	6743
Number of Cases Closed	Quarterly	5,098	4,179	5079	4867	19223
Number of Appeals to DC Court of Appeals (by Calendar Year)	Quarterly				60	60
Number of Cases Dismissed (including voluntary dismissals)	Quarterly	577	700	564	871	2712
The percentage of all Notice of Infraction/Notice of Violation cases closed in fiscal year that the District government prevailed.	Quarterly	73.83	74.96	79.22	76.93	76.2%
Number of consumer complaints	Quarterly	4	1	5	4	14

2016 Initiatives

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
Clerk of Court - 6 (1 Initiative)											
Office of Administrative Hearings	6	Improve the experience of participants in administrative hearings through quality customer service.	6.1	Roll out specialized customer service training to all Clerk of Court staff that serve as OAH's primary customer service interface.	In FY12, OAH revised its Customer Service Survey with the goal of measuring the satisfaction of litigants coming before OAH in four general areas: 1) hearing facilities; 2) the Clerk's Office; 3) Administrative Law Judges; and 4) the hearing process. In FY14, OAH provided staff specialized customer service training; and OAH placed signs in the agency's high traffic areas to encourage survey completion. In FY16, OAH will place survey kiosks in its reception area and Resource Center area. The kiosks will provide web-based customer satisfaction surveys to facilitate timely feedback and allow OAH to respond more expeditiously to customer concerns. In	FY16Q4	Specialized customer service training was provided to all Clerk of Court staff that serve as OAH's primary customer service interface. The Customer Satisfaction Survey Forms were revised and distributed to litigants so that they could rate their overall experience at OAH. Additionally, survey kiosks were ordered, delivered, and tested. The kiosks are ready for implementation and will be placed in the agency's high traffic areas in FY17.	Demonstrable	Installing survey kiosks in OAH's reception area and Resource Center area will allow litigants to provide timely feedback on the web-based customer satisfaction surveys. This new process will also allow OAH to review the surveys and respond expeditiously to customer concerns	75-99%	OAH rec the kios late in t fiscal ye The sof had to t tested b placing survey i in the receptio and Res Center.

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
					addition, OAH will renew and/or upgrade the customer service training for better responsiveness to the litigants.						
Clerk of Court - 7 (2 Initiatives)											
Office of Administrative Hearings	7	Increase the efficiency and standardization of case intake through the creation and use of improved intake forms.	7.1	Develop improved intake forms for various kinds of cases	Most of OAH's litigants are self-represented and have little experience in adjudicative hearings in certain types of public benefit cases, the law requires OAH to process verbal requests for appeal over the telephone. For the convenience of litigants, requests for appeal in any case in OAH's jurisdiction may be made by email or fax. Many of the OAH intake forms currently used by the Clerk's office do not elicit relevant or complete information and their use is uneven because of nature of the particular proceeding or because more standardization would make these forms more helpful. Therefore, Clerks who take requests for appeal do not collect accurate and complete information concerning the reason for the appeal. The absence of or inadequacy of such information at the intake stage of a case may negatively impact and delay a hearing or otherwise complicate a case's resolution. In conjunction with the Judicial Division, the OAH Clerk of Court will develop and test new, more standardized and helpful intake forms to improve efficiency and make the hearing process more accessible to litigants. Implementation of the improved forms is expected to educate self-	FY16Q4	The OAH has increased the efficiency and standardization of case intake through the creation and use of improved intake forms. Many of the agency forms and vital documents have been translated into Spanish and Amharic. The multi-lingual forms are available on the website and in the Resource Center.	Incremental	Developing new, more standardized intake forms will improve efficiency and help litigants gain a better understanding of the adjudication process. The revised forms will also make it easier for the legal assistants to gather accurate information from the litigants so that their verbal requests for appeal can be processed timely.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
					represented litigants about the factual framework and legal issues relevant to their cases and, in turn, expedite disposition of the cases in FY16.						
Office of Administrative Hearings	7	Increase the efficiency and standardization of case intake through the creation and use of improved intake forms.	7.2	Train Clerk of Court staff on the use of the revised intake forms.	Clerk of Court staff, especially staff serving in the OAH Resource Center, must be trained on the structure and content of the forms. Part of the exercise will include seeking input from the ALJs and the Clerk's Office staff to develop the forms and identify the best ways to train staff. The Clerk of Court will monitor implementation to ensure that forms are capturing the required information.	FY16Q4	The ALJs and the Clerk's Office staff gave valuable input regarding the development of the forms. After the forms were revised, the staff was trained on the structure and content of the forms. The Clerk of Court and Deputy Clerks will continue to monitor implementation to ensure the forms are capturing necessary information.	Demonstrable	The Clerk of Court staff, especially staff serving in the Resource Center, will be prepared and able to explain the content of the forms to litigants when asked in person or over the telephone.	Complete	
Clerk of Court - 8 (1 Initiative)											
Office of Administrative Hearings	8	Improve case-flow management	8.1	Improve the efficiency of case-flow management.	In FY 2015, the Clerk of Court initiated an office-wide reorganization to eliminate redundancy, enhance accountability, streamline processes, and clarify responsibilities in how cases are handled. Internal operating procedures will be standardized as much as possible as part of a broader restructuring of the Clerk's Office how the judges are assigned cases. Eventually electronic workflows will be developed to make processing cases more efficient while reducing errors. The Clerk of Court will monitor implementation, oversee training, and measure results.	FY16Q4	In FY2016, OAH hired a new Clerk of Court. The Legal Assistants were re-organized to match the new jurisdictional clusters. The Clerk of Court is responsible for ensuring that the Legal Assistants process cases filed in their assigned jurisdictions.	Demonstrable	The Clerk of the Court meets regularly with the Deputy Clerks, who are responsible for jurisdictional clusters. In January 2016, the Clerk of the Court issued "Case File Organization" which establishes uniform methods for organizing case files. Thus, case flow bottlenecks have decreased and communication regarding the case file process has improved.	Complete	
Court Counsel - 4 (1 Initiative)											
Office of Administrative Hearings	4	Improve the experience of participants who are limited or non-English proficient.	4.1	Increase the number of OAH forms translated into foreign languages, enhancing access to	The OAH Resource Center provides self-represented litigants with information and assistance	FY16Q4	OAH has recently translated OAH forms into Amharic and identified a new Language Access	Demonstrable	The OAH Resource Center has allowed the agency to be more accessible to the LEP/NEP community. By	75-99%	OAH has completed adding translated versions of vital documents

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
				information and services for participants who are limited or non-English proficient.	concerning their OAH cases without giving prohibited legal advice. An Attorney Advisor supervises the Resource Center and oversees OAH's access to justice and language access initiatives. During walk-in interview hours, self-represented litigants can meet with Resource Center staff or supervised attorney volunteers to receive legal information and other informational brochures, many of which are available in multiple languages. In addition, OAH's website provides access to information, case materials, and forms in multiple languages. This initiative is designed to provide core information about the agency in all six primary languages listed in the Language Access Act. Translated versions of vital documents will also be available on the appropriate language page, so as to make access to this information easier for users whose first language is not English.		Coordinator who works in the Resource Center with individuals with Limited English Proficiency. An OAH brochure in English and Spanish is attached to notices of violation whenever an agency issues one. Additionally, OAH currently includes tag lines in many of its Orders in six (6) different languages that explain how to obtain translation of the Order. General information can currently be viewed in Spanish, Amharic, and Mandarin on the OAH website.		translating vital documents and brochures to Spanish and Amharic, as well as having basic information on the website available in Spanish, Amharic, and Mandarin, the OAH can assist more individuals.		language pages on website translated documents appear in their English counter where the documents use is described. Once the recently IT Manager has been trained to maintain the website, it will be easier to the relevant pages.
Court Counsel - 5 (3 Initiatives)											
Office of Administrative Hearings	5		5.1	Improve OAH efficiency and responsiveness by having all agency attorneys trained in the District of Columbia's rulemaking process.	The rulemaking process can be difficult to understand and use without proper training. This affects OAH because agencies regularly enact rules that require OAH to change its own rules and procedures. As in years past, in FY2016, the Office of Attorney General, Legal Counsel Division will conduct training sessions that address rulemaking mechanics and	FY16Q4	One attorney and three law clerks attended formal training on the Home Rule Act led by the Office of the Attorney General. Another attorney attended two three hour D.C. Bar CLE workshops on statute and regulation drafting. The attorneys assigned to the Rules Committee have close contacts with the Office of Documents to ensure OAH	Incremental	The two attorneys and the three law clerks who attended formal trainings have a clearer understanding of the rulemaking process in D.C. OAH will send all attorneys to training as opportunities present themselves during FY2017.	50-74%	All attorneys have a general knowledge regarding rulemaking mechanics and procedure the police review process, the state requirement of the District's Administrative Procedure Act. OAH not more training scheduled closely enough to train all attorneys

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete by FY16.
					procedures, explaining the substantive legal review procedure, the policy review process, the statutory requirements of the District's Administrative Procedures Act, and emerging issues. This initiative will be considered successful if, by the end of the fiscal year, all agency attorneys have completed the training and are comfortable with the rulemaking process for the benefit of the agency.		rules are presented for publication correctly.				within FY2016.
Office of Administrative Hearings	5		5.2	Coordinate with the Board of Ethics and Government Accountability (BEGA) to obtain ethics training and, where necessary, provide timely and reliable oral and written ethics advice.	In FY2016, the Court Counsel Division will coordinate with BEGA to train all agency employees, and organize a special training with an emphasis on ethical obligations for attorneys. The Court Counsel Division will also coordinate with BEGA, where necessary, to obtain timely, reliable oral and written advice on government ethics to those agency employees who request it, and assist agency employees to comply with the new financial disclosures requirements enforced by BEGA. This initiative will be considered successful if the Court Counsel Division arranges BEGA training for all agency staff by the end of the fiscal year and provides responses to ethics and financial disclosure inquiries orally or in writing within 21 days of the request.	FY16Q4	Two ethics training led by BEGA were held during Fiscal Year 2016, one for the supporting administrative staff and one for the judges and the attorneys. Employees may make inquiries about ethics or financial disclosure requirements. The General Counsel's Office answers the questions within 21 days. All employees have a copy of the BEGA ethics manual and website information for further questions or concerns. A separate OAH Ethics Committee provides informal and formal answers to ALJ's questions on ethics issues.	Demonstrable	The two trainings explained how the employees are to interact with the general public, as well as co-workers, superiors and subordinates. The trainings cleared up any confusion regarding topics such as accepting gifts, posting on social media, and financial disclosure requirements. All personnel know how to find additional information about ethical issues.	Complete	
Office of Administrative Hearings	5		5.3	Complete legal research assignments timely.	In FY2016, the [Court Counsel Division] will coordinate with the Chief Administrative Law Judge, key management staff, and the Administrative Law Judges to provide timely,	FY16Q4	There are 13 individuals in the Office of the General Counsel, excluding the General Counsel herself. Each "cluster" of jurisdictions" has an	Demonstrable	By implementing these "cluster of jurisdictions," whenever legal research is needed, OAH works more effectively. As the ALJ's communicate	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
					reliable oral and written advice on legal research assignments in order to meet agency-wide needs and case-specific requirements. The Court Counsel Division will also provide expedited review and drafting assistance for any emergency project. This initiative will be considered successful if the Court Counsel Division provides responses within 30 days of the request (if no other deadline exists).		Attorney and a Paralegal Specialist attached to it. Legal research projects are assigned to either an attorney or law clerk who must complete the assignment within 30 days. Emergency projects are assigned to attorneys or law clerks, depending on the level of difficulty and complexity of the task. These assignments must be completed and sent to the Judge within the timeline requested.		with the General Counsel and Deputy General Counsel, they distribute the assignments between the attorneys and law clerks, which all have access to the legal search engines and can prepare legal memorandum based on the research. Distributing the work among the attorneys and law clerks has allowed the office to have quicker turnaround time in generating these assignments and emergency requests.		
Executive - 1 (3 Initiatives)											
Office of Administrative Hearings	1		1.1	Ensure the update of OAH's website to facilitate the payment of Notice of Infraction tickets for DCTC.	The OAH Establishment Act gave OAH authority to adjudicate all District of Columbia Taxicab Commission (DCTC) cases as of October 1, 2004. See D.C. Official Code § 2-1831.03(b)(3). Despite this authority, only 181 DCTC cases have been filed at OAH since FY05. The vast majority of DCTC cases continued to be heard by Department of Motor Vehicles (DMV) pursuant to a Memorandum of Understanding between DMV and DCTC. In FY13, due to concerns about its on-going authority to adjudicate DCTC cases as well as resource limitations, the OCA directed that all DCTC cases be heard by OAH consistent with the OAH Act. The Office updated its website in FY14 by placing links to the DMV website for payment of taxicab tickets. In addition, information directing litigants to OAH's website will be included on the newly	FY16Q4	OAH's website has a fully functional link to the DMV website for payment of fines for Notices of Infraction issued by the Department of For-Hire Vehicles and other enforcement agencies.	Demonstrable	Transfer of authority over Taxicab Notices of Infraction from DMV to OAH caused confusion for some litigants. Because, for taxicab drivers, time really is money, it was important to provide online access for payments that did not require them to come to a particular office.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16.
					printed Notice of Infraction tickets for DCTC. In FY16, the expected outcome will be a reduction in the number of backlogged cases and user friendly access for litigants in the payment of taxicab tickets by way of OAH's website.						
Office of Administrative Hearings	1		1.2	Train OAH staff on use of eTIMs, the case management system for DC Taxicab Commission cases.	OAH will train support staff and Administrative Law Judges in the use of eTIMs, the new case management system for these cases.	FY16Q4	As part of its adjudication of Notices of Infraction issued to District of Columbia taxicab drivers, OAH uses the computerized ticket management system the Department of Motor Vehicles uses for tickets. XEROX is the developer and manager. All administrative law judges and support staff involved in these cases, as well as Resource Center staff, have been trained in eTIMs. OAH considers the training initiative complete, while recognizing that there are on-going problems with the system itself.	Demonstrable	ALJs and Legal Assistants rely on the eTIMs system to perform their job responsibilities. The training was designed to improve efficiencies in working in eTIMs. Staff is better equipped to navigate within eTIMs and can more easily use the system	Complete	
Office of Administrative Hearings	1		1.3	Collaborate with District government stakeholder agencies to anticipate caseload changes and to ensure the maintenance and development of an appropriate supportive infrastructure.	OAH Rule 2839.1 requires that each stakeholder agency compare the number of cases reported in an OAH summary to the number of cases it anticipates filing at OAH in the following fiscal year. To comply with the statutory mandates, OAH will (1) identify stakeholder agency contacts, (2) collaborate with the stakeholder agencies to develop an agency reporting tool with timelines for submission to OAH, (3) create an analytical framework for determining the need for any	FY16Q4	OAH anticipated formalizing its contacts with stakeholder agencies in order to better anticipate caseload changes. The Principal Administrative Law Judges have developed contacts with the agencies whose cases they supervise. The Chief Judge and Principals will consult to develop an agency reporting document and establish the manner in which such reports will be analyzed. In FY2017, formalizing these contacts and discussions of	Demonstrable	Accurate forecasts of future incoming cases will allow OAH to better distribute its resources.	Complete	In FY20 the prior focus be the re-organizing of the agencies whom C has jurisdiction into more efficient jurisdiction "clusters". Having completed that step there will be opportunity to create specific for the Principals use in collaboration with the agencies.

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
					change in OAH resources, and (4) communicate the need for any changes in OAH resources to the Mayor and the Council.		agency workload remain important and OAH continues to make this an ongoing task .				
Executive - 2 (2 Initiatives)											
Office of Administrative Hearings	2		2.1	Provide basic and advanced eCourt training to key OAH staff to increase Agency knowledge base and operational efficiency in advance of changes to eCourt that will further enhance these efficiencies.	OAH will provide administrative staff, support staff and Administrative Law Judges with appropriate eCourt training.	FY16Q4	OCTO has provided OAH with six new servers to house the production and the development environments for eCourt. During FY2016, OAH staff, including a new IT Manager, have been involved in testing the newest version of eCourt before it is moved into the new production servers. A three-day training session was held with contractor representatives to acquaint staff with the new version and resolve operational problems. As new ALJs and summer interns arrived, each group was provided with basic eCourt training.	Demonstrable	eCourt training in the development version of eCourt has shown users what to expect in the new environment as well as provided an open forum for users to discuss challenges with the existing system.	Complete	
Office of Administrative Hearings	2		2.2	Provide training and allocate resources toward process analysis and process improvement for OAH of case management.	Provide training and allocate resources toward process analysis and process improvement for OAH of case management.	FY16Q4	OAH jurisdictions usually have monthly meetings among the ALJs and Legal Assistants to discuss issues in agency workflow and case processing. All legal assistants meet regularly with the Clerk of the Court to discuss case processing and division of labor. Each new legal assistant hired by the agency is trained on a one-on-one basis to understand the rules and routines of case processing. While OAH considers this a task done for FY2016, it remains a priority for OAH in FY2017.	Demonstrable	Monthly meetings are very important to case management. ALJs and Legal Assistants voice concerns and work out methods to improve the processing of cases.	Complete	
Judicial - 3 (3 Initiatives)											

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
Office of Administrative Hearings	3	Increase the clearance rate of cases disposed	1.1	Increase the disposition rate of older cases	Clearance rate was a new proposed performance measure for OAH in FY15, which was modeled on one adopted by the DC Court System. A measure of court efficiency, the clearance rate is the total number of cases disposed of (i.e., final orders issued) divided by the total number of cases added to the caseload (i.e. opened and re-opened) during a given time period. Rates of over 100% indicate that the court disposed of more cases than were added, thereby reducing the pending caseload. In FY15, OAH implemented an interim performance objective to dispose of the oldest cases ripe for disposition first. In FY16, the expected outcome will be an increase in court efficiency and an overall reduction of the pending caseload.	FY16Q4	On May 9, 2016, the Chief ALJs issued a revised policy on "Timeliness In Issuing Judicial Decisions." Principal ALJs are responsible for monitoring the performance of judges within their clusters. The policy establishes strict time deadlines for completion of cases in various jurisdictions, in addition to the federal deadlines that apply to some cases. In FY2016, excluding cases that were opened to process payments and excluding several thousand cases in the eTIMS system that had a hearing, OAH's clearance rate was 103.59%.	Demonstrable	While there are reasons that some cases do not move along a straight path from filing to Final Order, the majority of cases are straightforward. Resolving cases in a timely manner is important to all the parties to a case.	Complete	
Office of Administrative Hearings	3	Increase the clearance rate of cases disposed	1.2	Begin to re-engineer case management	Some, but not all, OAH cases are mandated by statute or inter-agency agreement to meet a specific deadline by which a final order must be issued. OAH has hired a new Clerk of Court, who is expected to re-engineer operations in the Clerk's Office, including new or updated benchmarks for case processing and the scheduling of hearings. Over the last several FYs, mediation has been successful in reducing, by about 50%, the number of complex cases requiring hearings and decisions by an ALJ. In FY16, OAH will begin a modest reorganization and undertake some key projects to	FY16Q4	During FY2016, OAH acquired from OCTO six new servers with updated software to house OAH's case management system, eCourt. OAH hired a new IT Director in FY2016. A new version of eCourt will be installed and functional within eCourt during FY2017. Changes will be made to the program once it is on-line. OAH hopes to use the new version to allocate cases, evaluate efficiency and reduce delays in a more effective manner. The contractor provided in-house training for three days during FY2016 during which possible	Demonstrable	The new IT Director will be the point of contact to manage and facilitate eCourt system changes. The new version of eCourt streamlines processes and allows for case management efficiencies. Training has provided staff with an open forum to voice issues or concerns with regards to the expectation of the new eCourt upgrade.	Complete	

Objective - Agency	Objective Number	Objective Title	Initiative Number	Initiative Title	Initiative Description	Update from:	Initiative Status Update	Status of Impact	Explanation of Impact	% Complete	If not 100% please explain why this initiative is not complete FY16:
					integrate case management, case allocation, and performance management. In FY16, the expected outcome of these efforts will be an increase in court efficiency, a reduction in adjudication delays the pending caseload, and the increased ability to collect data and report it clearly.		changes were discussed.				
Office of Administrative Hearings	3	Increase the clearance rate of cases disposed	3.1	Increase efficiency of post-trial procedures	<p>As part of OAH's mission to provide fair, efficient, and effective administrative adjudications, OAH must issue final orders in all its jurisdictions in a timely manner. OAH has also established procedural rules which allow litigants to request changes to the final order or a new hearing. This mechanism is intended to better ensure due process for the OAH litigants who are self-represented and may be unaware of the factual framework and circumstances that might permit change to final orders or allow new hearings. OAH will refine its forms to capture relevant information from litigants who request new hearings or changes to the final order so that the need to conduct additional hearings to obtain this information is reduced, and more of these requests can be resolved without the need for a hearing. In addition, through the PALJs, OAH will monitor the ALJs' caseloads to ensure timely completion of cases.</p>	FY16Q4	Pursuant to OAH Rules 2828, 2938, 2978, and 2986, parties in the vast majority of OAH cases may ask an administrative law judge to change a final order. Certain requests for reconsideration can stay the running of the statute of limitations for further appeal. OAH Rules provide various timelines for prompt resolution of these requests. Each jurisdictional cluster is responsible for developing templates that a judge can use to resolve these requests. All the jurisdictions now have such templates.	Demonstrable	<p>Once an ALJ issues a Final Order, and does so in a timely fashion, the parties may request changes to the Final Order. The legal basis for making changes is fairly well spelled-out in OAH Rules. Thus, it is possible to construct forms that will be useful across several jurisdictions. The forms should increase the speed with which ALJs resolve these requests and free up time for issuing Final Orders.</p>	75-99%	OAH is revising forms a for char final orc and tho revision should t complet early in FY2017. timely complet cases is improvii there is for more improve

2016 Accomplishments

Accomplishments

What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
As of February 1, 2016, OAH revised the allocation of jurisdictions and the assignment of administrative law judges (ALJs) into them. Four "clusters" of jurisdictions were created; the ALJs were divided among the four and hear cases in certain related areas. All ALJs were assigned caseloads in the largest jurisdiction, the Department of Public Works.	The changes should make OAH more efficient and responsive to OAH litigants, many of whom rely on OAH to make timely, reasoned decisions that have significant and direct impacts on their lives.	In coordination with the Clerk's Office, cases are assigned through the PALJs in a manner that distributes them equally throughout each new jurisdiction, meaning that judges should have about the same number of matters and the same kinds of cases for adjudication in the newly assigned areas. Every judge handles all the types of cases that are part of his/her jurisdiction.
Five new administrative law judges were appointed and began work. A comprehensive training program was created. Training sessions lead by ALJs experienced in particular areas were conducted. The new judges have been assigned to jurisdictional clusters and have begun to hear cases and issue orders.	Additional judges should decrease the amount of time a resident has to wait for a hearing and a Final Order.	Several new judges replaced judges who had left OAH. The additional judges allow the case load to be spread more evenly among the judges.
The legal assistants in the Clerk of Court's Office were re-assigned to echo the jurisdictional clusters and make processing of cases more efficient. A new Clerk of Court has taken over management of the area.	Changes in the Clerk's Office are designed to support the changes made in the organization of the ALJs. The legal assistant is an important link in getting to the parties Final Orders involving areas such as public benefits, unemployment insurance, and rental housing. As noted above, many OAH orders have a direct and significant impact on the lives of the litigants.	The new Clerk of Court brings a fresh eye to OAH operations. Organizing by jurisdictional clusters should allow the legal assistants to develop expertise in specific areas and handle cases more efficiently. An inefficient Clerk's Office may squander gains made by ALJs in moving cases to completion.

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Agency Acronym OAH

Agency Code FSO

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Agency Performance
POCs

Joseph (OAH) Harrison

Louis Neal

Natalia Kalloo

Agency Budget POCs

Natalia Kalloo

Fiscal Year 2017

When you believe you are finished with this phase of your Performance Plan, press edit in the upper right, check this box, and then press save.

2017 Strategic Objectives

Full Report	Grid Edit	Email	More	4 Objectives
	Objective Number	Strategic Objective		
	1	Increase operational efficiency and the public confidence in OAH's resolution of administrative disputes		
	2	Increase use of mediation to settle cases in certain jurisdictions		
	3	Facilitate the flow of information to and from agencies whose cases are heard at OAH		
	4	Create and maintain a highly efficient, transparent and responsive District government.**		

2017 Key Performance Indicators

Full Report	Grid Edit	Email	More	22 Measures								
	Record ID#	Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
1 - Increase operational efficiency and the public confidence in OAH's resolution of administrative disputes (8 Measures)												
	5571	Percentage of all unemployment insurance cases closed within the fiscal year that were closed within 90 days of filing		Quarterly		Not available	Not available	99%	95%	98.94%	95%	100%
	5572	Percentage of all non-unemployment insurance cases closed within the fiscal year that were closed within 120 days		Quarterly		Not available	Not available	46%	81%	77.23%	70%	84.39%
	5573	Percentage of all cases filed within the fiscal year entered into the database within 3 days of filing	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	70%	70.48%
	5574	Percentage of all cases open without approval more than 120 days at the end of the fiscal year	✓	Annually		Not available	Not available	Not available	Not available	New Measure	15%	Annual Measure
	5575	Case closure rate at or over 100% at the end of the fiscal year	✓	Annually		Not available	Not available	Not available	Not available	New Measure	90%	Annual Measure
	5576	Average number days between the end of a hearing and the issuance of a final order	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	140	Needs Data Update
	5577	Percentage of all records requested that were timely certified to the D.C. Court of Appeals and to the Rental Housing Commission within the calendar year	✓	Annually		Not available	Not available	Not available	Not available	New Measure	70%	Annual Measure
	5931	Average number of cases newly filed in each jurisdiction	✓	Quarterly		Not available	Not available	Not available	Not available	New Measure	Needs Data Update	Needs Data Update
2 - Increase use of mediation to settle cases in certain jurisdictions (3 Measures)												
	5582	Percentage of jurisdictions reviewed for increased focus on mediation	✓	Annually		Not available	Not available	Not available	Not available	New Measure	75%	Annual Measure
	5583	Percentage of cases in target jurisdictions in	✓	Annually		Not available	Not available	Not available	Not available	New Measure	20%	Annual Measure

Record ID#	Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
	which mediations occurred										
5584	Percentage of cases in target jurisdiction which are totally resolved through mediation	✓	Annually		Not available	Not available	Not available	Not available	New Measure	10%	Annual Measure
3 - Facilitate the flow of information to and from agencies whose cases are heard at OAH (2 Measures)											
5585	Number of contacts with agencies appearing before OAH through meetings with PALJs	✓	Annually		Not available	Not available	Not available	Not available	New Measure	30	Annual Measure
5586	Number of contacts with agencies appearing before OAH through meetings with OGC	✓	Annually		Not available	Not available	Not available	Not available	New Measure	15	Annual Measure
4 - Create and maintain a highly efficient, transparent and responsive District government.** (9 Measures)											
2678	Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2679	Contracts/Procurement-Contracts lapsed into retroactive status	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2680	Budget- Local funds unspent	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2681	Budget- Federal Funds returned	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2682	Customer Service-Meeting Service Level Agreements	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2683	Human Resources-Vacancy Rate	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2684	Human Resources-Employee District residency	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2685	Human Resources-Employee Onboard Time	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
2686	Performance Management-Employee Performance Plan Completion	✓			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

2017 Operations

Full Report	Grid Edit	Email	More	3 Activities		
	Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
1 - Increase operational efficiency and the public confidence in OAH's resolution of administrative disputes (1 Activity)						
	PROGRAM DIRECTION AND OVERSIGHT	Reduce the number of open cases that are more than four months old	Reduce the number of cases greater than four months old	Daily Service	5	0
TOT					5	0
2 - Increase use of mediation to settle cases in certain jurisdictions (1 Activity)						
	TRIALS/APPEALS & JUSTICE MANAGEMENT	Increase use of mediation in resolving cases in target jurisdictions	Identify a mediation committee to select target jurisdictions, methods of increasing mediation use (e.g., revised standard language in Scheduling Orders) and a plan to implement	Key Project	3	1
TOT					3	1
3 - Facilitate the flow of information to and from agencies whose cases are heard at OAH (1 Activity)						
	JUDICIAL ASSISTANCE & LEGAL COUNSEL	Exchange information with agencies	Identify PALJs and OGC members responsible for contacts with each agency within their jurisdictions; assess timing and nature of regular contacts	Daily Service	5	1
TOT					5	1
TOT					13	2

2017 Workload Measures

All Workload Measures must be linked to a specific Operation. If Workload Measures are already in the system but not yet linked, email the Office of Performance Management with a spreadsheet that identifies to which Operation each Workload Measure belongs.

Workload Measures - Operations	Full Report	Grid Edit	Email	More	12 Measures						
	Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual	FY 2017 Quarter 1	
	1 - Reduce the number of open cases that are more than four months old (5 Measures)										
	Number of cases filed			Cases filed	Cases	Quarterly	Not available	Not available	18184	4361	

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual	FY 2017 Quarter 1
Number of cases closed			Cases closed	Cases	Quarterly	Not available	Not available	19223	5274
Open cases in jurisdictions without deadlines, older than 120 days	✓		Open Cases	Cases	Quarterly	Not available	Not available	New Measure	743
Cases with AWE and no pleas open after 120 days of assignment to an ALJ	✓		Cases with AWE and no pleas open	Cases	Quarterly	Not available	Not available	New Measure	0
Length of time to adjudication	✓		Length of time	Time	Quarterly	Not available	Not available	New Measure	91
2 - Increase use of mediation in resolving cases in target jurisdictions (3 Measures)									
Number of cases in which mediation was used in target jurisdiction	✓		Mediations used	Cases	Quarterly	Not available	Not available	New Measure	50
Number of cases settled through mediation in target jurisdictions.	✓		Settled Mediations	Cases	Quarterly	Not available	Not available	New Measure	7
Number of cases filed in target jurisdictions			Number of cases filed in target jurisdictions	cases filed	Quarterly	Not available	Not available	212	52
3 - Exchange information with agencies (4 Measures)									
Number of jurisdictions in which PALJs meet quarterly with agency counterparts	✓		Jurisdiction meetings	Meetings	Quarterly	Not available	Not available	New Measure	6
Number of jurisdictions in which OGC meet quarterly with agency counterparts	✓		Jurisdiction meetings	Meetings	Quarterly	Not available	Not available	New Measure	8
Number of jurisdictions in which PALJs meet annually with agency counterparts	✓		Jurisdiction meetings	Meetings	Annually	Not available	Not available	New Measure	Annual Measure
Number of jurisdictions in which OGC meet annually with agency counterparts	✓		Jurisdiction meetings	Meetings	Annually	Not available	Not available	New Measure	Annual Measure

2017 Strategic Initiatives

Full Report	Grid Edit	Email	More	2 Strategic initiative-operation links			
	Strategic Initiative Title	Strategic Initiative Description		Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
JUDICIAL ASSISTANCE & LEGAL COUNSEL (1 Strategic Initiative-Operation Link)							
	Create uniform agency wide forms to track contacts.	Create uniform agency wide forms to track contacts. Assign OGC member to collect information and report monthly to GC and CALJ.		09-30-2017	<div>Add Initiative Update</div>	0	Needs Update
TOT						0	
TRIALS/APPEALS & JUSTICE MANAGEMENT (1 Strategic Initiative-Operation Link)							
	Focus and increase mediation capabilities.	Focus and increase mediation capabilities.		09-29-2017		1	
TOT						1	
TOT						1	

2017 Initiative Updates

Initiative Updates	Full Report	Grid Edit	Email	More	1 Initiative Update				
	Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update		% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
Focus and increase mediation capabilities. (1 Initiative Update)									
	Focus and increase mediation capabilities.	OAH has provided formal training for all of the attorneys in order to increase the number of certified mediators. The attorneys now join all of OAH judges as trained mediators and they enjoy a very robust regimen of mediation cases. This is especially obvious in the in the Department of For-Hire Vehicles consumer complaint cases, where there was a shortage of mediators.		75-99%	High	Demonstrable	The increase in trained mediators has afforded the agency the ability to perform more mediations in other jurisdictions such as rental housing, Department of Health Services, Department of Health Care Finance and D.C. Public Schools, thereby decreasing the number of hearings.		FY17Q1

2017 Special Mayoral Plans

Strategic Initiative Header	Strategic Initiative Title	Special Mayoral Plan	Mayoral Plan Domain	Mayoral Plan Goal	Mayoral Plan Action
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No links to special mayoral plans found

Administrative Information

FY Performance Plan Office of Administrative Hearings FY2017 Record ID# 336



Created on Dec. 15, 2015 at 4:14 PM (EST). Last updated by [Fowler-Finn, MeghanMarie \(OSSE\)](#) on Dec. 18, 2015 2:29 PM at 2:29 PM (EST). Owned by [Fowler-Finn, MeghanMarie \(OSSE\)](#).

**Office of Administrative Hearings
FY 2017 SCHEDULE A**

Vacancy Status	FTE
Filled	75.00
Vacant	8.25
Total	83.25

Fiscal Year	Program Code	Activity Code	Filled, Vacant or Frozen	Position Title	Employee Name	Hire Date	Grade	Step	Salary	Fringe	FTE	Reg/Temp/ Term
17	100A	020A	F	Administrative Law Judge	Beatty-Arthur, Sherri M	07/14/14	9	1	162,400.00	31,505.60	1.00	Reg
17	500A	050A	F	Chief Administrative Law Judge	Adams, Eugene A	05/16/05	11	0	187,248.85	36,326.28	1.00	Term
17	200A	020A	F	Administrative Law Judge	Aderoju, Yewande	08/13/01	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Gantt, Starr T	05/05/14	7	10	55,462.00	10,759.63	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Weberman, Bernard H	06/30/14	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Handy, Paul Brooks	07/26/04	9	1	162,400.00	31,505.60	1.00	Reg
17	100A	1010	F	Management Liaison Specialist	Garner, April Marie	04/02/07	12	3	74,711.00	14,493.93	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Greene, Tanisha M	07/27/15	7	2	43,718.00	8,481.29	1.00	Term
17	500A	050A	F	Executive Assistant	Steele, Shauntinique P.	12/01/14	12	3	74,711.00	14,493.93	1.00	Reg
17	200A	020A	F	Administrative Law Judge	McDonald, Calonette M	10/01/86	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Wilson Taylor, N Denise	04/26/78	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Supvy Clerk of Court	Harley, Angela L.	06/26/06	14	0	115,756.55	22,456.77	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Sharkey, Robert E	02/25/02	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Proctor, Sandra	10/31/16	7	1	42,250.00	8,196.50	1.00	Term
17	300A	030A	F	General Counsel	Natale, Vanessa	06/11/07	9	0	136,990.00	26,576.06	1.00	Reg
17	300A	030A	F	Law Clerk	Noteware, Rachel	05/31/16	3	0	52,530.00	10,190.82	1.00	Term
17	400A	040A	F	Legal Assistant (Court)	Beyene, Tamerat	05/31/16	7	4	46,654.00	9,050.88	1.00	Reg
17	200A	020A	V	Administrative Law Judge			9	0	162,400.00	31,505.60	1.00	Reg
17	400A	040A	V	Legal Assistant (Court)			7	0	42,250.00	8,196.50	0.25	Reg
17	200A	020A	F	Administrative Law Judge	Little, Elsie S	01/17/84	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Customer Service Coordinator	Carter, Anita C	05/27/97	13	8	107,334.00	20,822.80	1.00	Reg
17	110F	100F	F	Budget Officer	Iwobi, Anthony	10/09/01	14	7	123,521.00	23,963.07	1.00	Reg
17	300A	030A	F	Deputy General Counsel	Neal Jr., Louis L	02/25/13	8	0	115,000.00	22,310.00	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Meek, Leslie A	05/15/06	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Harris, Alicia	10/31/16	7	1	42,250.00	8,196.50	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Yahner, Ann Catherine	07/26/04	9	0	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Administrative Specialis	Williams, Tyrone A	06/25/07	9	6	59,189.00	11,482.67	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Ramirez Pineyro, Jessica	05/31/16	7	1	42,250.00	8,196.50	1.00	Reg
17	300A	030A	V	Attorney-Advisor (General)			7	0	101,437.00	19,678.78	1.00	Reg
17	400A	040A	F	Legal Administrative Specialis	Jones, Ricky L	08/06/12	9	1	51,039.00	9,901.57	1.00	Reg
17	500A	050A	F	Administrative Officer	Kaloo, Natalia	03/07/16	13	1	81,050.00	15,723.70	1.00	Reg
17	400A	040A	F	Legal Administrative Specialis	Mangan, Joseph L	10/11/11	9	3	54,299.00	10,534.01	1.00	Reg
17	300A	030A	V	Law Clerk			3	0	57,964.00	11,245.02	1.00	Reg
17	300A	030A	V	Law Clerk			3	0	57,964.00	11,245.02	1.00	Reg
17	200A	020A	F	Administrative Law Judge	England Jr., William Luke	08/09/04	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Administrative Specialis	Cash, Darrell A	09/17/07	9	5	57,559.00	11,166.45	1.00	Reg
17	400A	040A	F	Deputy Clerk of the Court	Sigler, Amber M	09/15/08	11	0	69,010.00	13,387.94	1.00	Reg
17	100A	1040	F	Inform Tech Specialist	Colbert, Rodney	09/06/16	13	1	81,050.00	15,723.70	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Lassiter, Sheila L	06/08/09	7	5	48,122.00	9,335.67	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Jackson, Lateefah N	02/05/07	7	10	55,462.00	10,759.63	1.00	Reg
17	300A	030A	F	Attorney-Advisor	Gurkin, Danielle M	01/12/15	7	0	89,389.30	17,341.52	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Hildum, Robert	02/20/07	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Miles, Sharron	05/26/15	7	5	48,122.00	9,335.67	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Crichlow, Claudia A.	11/26/07	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Alper, Jeremy	07/25/16	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Deputy Clerk of the Court	Lopes, Novella	04/04/16	11	0	72,100.00	13,987.40	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Goode, Jesse Paul	06/20/05	9	1	162,400.00	31,505.60	1.00	Reg

17	200A	020A	F	Administrative Law Judge	Currie,Margaret Colleen	09/06/16	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Jenkins,Audrey	08/15/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Tucker,Wanda R	08/15/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Masulla,Mary	08/15/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	V	Administrative Law Judge			9	0	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Harvey,Scott A.	08/29/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Cobbs,Nicholas	08/29/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Goodie,Sharon E	08/29/05	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Rooney,John T	01/08/07	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Teal,Arabella W.	08/29/05	9	1	162,400.00	31,505.60	1.00	Reg
17	300A	030A	F	Attorney-Advisor (General)	Nolen,Shawn M	02/23/15	7	0	91,449.30	17,741.16	1.00	Reg
17	300A	030A	F	Attorney-Advisor (General)	Ellis,Maia J	03/09/15	7	0	87,329.30	16,941.88	1.00	Reg
17	400A	040A	F	Deputy Clerk of the Court	Campbell,Tanya L	03/19/07	11	0	74,160.00	14,387.04	1.00	Reg
17	500A	050A	V	Executive Director			8	0	115,928.00	22,490.03	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Bruch,Eli B	10/29/07	9	1	162,400.00	31,505.60	1.00	Reg
17	300A	030A	F	Law Clerk	Cohen,Micaela B	08/22/16	3	0	52,530.00	10,190.82	1.00	Term
17	400A	040A	F	Legal Assistant (Court)	Harrington,Lolitha F	10/16/06	7	6	49,590.00	9,620.46	1.00	Reg
17	100A	1010	V	Management Analyst			12	1	70,345.00	13,646.93	1.00	Reg
17	200A	020A	F	Administrative Law Judge	McClendon,Samuel	11/27/06	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Pierson,Erika L	12/10/06	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Mangan,Margaret A.	01/22/07	9	1	162,400.00	31,505.60	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Figueroa,Elizabeth D	12/11/06	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Mullen,Henry	06/22/15	7	2	43,718.00	8,481.29	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Rhames,Beneddta A	07/23/07	7	5	48,122.00	9,335.67	1.00	Reg
17	200A	020A	F	Administrative Law Judge	Rushkoff,Bennett C	12/07/98	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Okoye,Chinwe P	10/11/11	7	5	48,122.00	9,335.67	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Sinclair,Letitia D	10/03/11	7	5	48,122.00	9,335.67	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Harris,Arelette E	10/12/10	7	6	49,590.00	9,620.46	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Menelas,Olashola	05/18/15	7	5	48,122.00	9,335.67	1.00	Reg
17	400A	040A	F	Legal Administrative Specialis	Ramirez,Kenneth E	06/13/16	9	2	48,693.00	9,446.44	1.00	Reg
17	300A	030A	F	Paralegal Specialist	Johnson,Charlotte M	04/02/07	9	6	59,189.00	11,482.67	1.00	Reg
17	300A	030A	V	Attorney-Advisor (General)			7	0	101,437.00	19,678.78	1.00	Reg
17	300A	030A	F	Paralegal Specialist	Webb,Kimberly	07/20/15	9	2	52,669.00	10,217.79	1.00	Reg
17	300A	030A	F	Paralegal Specialist	Harrison,Joseph P	10/03/11	9	6	59,189.00	11,482.67	1.00	Reg
17	300A	030A	F	Paralegal Specialist	Thomas,Jamarle K	02/11/13	9	5	57,559.00	11,166.45	1.00	Term
17	200A	020A	F	Administrative Law Judge	Vergeer,Vytas V	08/18/14	9	1	162,400.00	31,505.60	1.00	Reg
17	400A	040A	F	Legal Assistant (Court)	Campos,Brenda	05/31/16	7	1	42,250.00	8,196.50	1.00	Reg
									\$ 8,893,706.30	\$ 1,725,379.02	83.25	

**Office of Administrative Hearings
FY 2016 TRAVEL EXPENSES BY EMPLOYEE**

Agency Code	Fiscal Year	Employee Name	Position Title	Description	Justification	Expense Amount
FS0	16	Yewande Aderoju	Administrative Law Judge (ALJ)	The National Judicial College	New ALJ Training; tuition. lodging, transportation and meals	5,034.05
FS0	16	Jeremy Alper	Administrative Law Judge (ALJ)	The National Judicial College	New ALJ Training; tuition. lodging, transportation and meals	4,755.31
FS0	16	Claudia Berber	Administrative Law Judge (ALJ)	National Association of Women Judges 2015 Leadership Conference	Conference registration, lodging, transportation and meals	610.00
FS0	16	Claudia Berber	Administrative Law Judge (ALJ)	Transportation home	Directed Administrative Leave	64.25
FS0	16	Nicholas Cobbs	Administrative Law Judge (ALJ)	DOES Unemployment Insurance Stakeholder's Mtg.	Transportation	19.01
FS0	16	Nicholas Cobbs	Administrative Law Judge (ALJ)	The National Association of Unemployment Insurance Appeals Professionals	Conference registration, transportation and meals	1,000.01
FS0	16	Nicholas Cobbs	Administrative Law Judge (ALJ)	DOES: Living Wage for DC Gov Employees DC Office of Wage-Hour Labor Standards Bureau	Transportation	27.23
FS0	16	Nicholas Cobbs	Administrative Law Judge (ALJ)	The 8th Annual National Association of Workers' Compensation Judiciary College	Registration, lodging, transportation and meals	1,279.43
FS0	16	Elizabeth Figueroa	Administrative Law Judge (ALJ)	The 8th Annual National Association of Workers' Compensation Judiciary College	Registration, lodging, transportation and meals	1,303.38
FS0	16	Sharon Goodie	Administrative Law Judge (ALJ)	National Institute for Trial Advocacy Teacher Training	Registration, transportation and meals	838.20
FS0	16	Robert Hildum	Administrative Law Judge (ALJ)	The National Judicial College	New ALJ Training; tuition. lodging, transportation and meals	4,907.28

FS0	16	Bennett Rushkoff	Administrative Law Judge (ALJ)	The National Judicial College	New ALJ Training; tuition, lodging, transportation and meals	4,718.49
FS0	16	OAH - Office General	N/A	Washington Metro Transpit Authority	Purchase SmartTrip cards for OAH Staff to attend various DC Gov't agency mtgs.	20.00

AGENCY GRAND TOTAL						\$24,576.64
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Office of Administrative Hearings
FY 2017 TRAVEL EXPENSES BY EMPLOYEE

Agency Code	Fiscal Year	Employee Name	Position Title	Description	Justification	Expense Amount
FS0	17	Elizabeth Figueroa	Administrative Law Judge (ALJ)	National Judicial College Designing & Presenting Programs Effectively: A Faculty Development Workshop	Registration, lodging, transportation and meals	2,207.81
FS0	17	Maia Ellis	Attorney Advisor	2017 Self Represented Litigation Network Springboard Conference	Registration, lodging and transportation	1,459.41
AGENCY GRAND TOTAL						\$3,667.22

FY 2015 BUDGET VERSUS ACTUAL SPENDING BY PROGRAM AND FUND

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)
FY 2016 Budget vs. Actuals

PROGRAM TITLE	LOCAL			FEDERAL PAYMENTS			FEDERAL GRANTS			SPECIAL PURPOSE REVENUE			INTRA-DISTRICT FUNDS			GROSS FUNDS		
	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance	FY 2016 Budget	FY 2016 Actuals	FY 2016 Balance
Agency Management - 100A	356,807	270,333	86,474	0	0	0	0	0	0	0	0	0	0	0	0	356,807	270,333	86,474
Agency Financial Operations - 100F	140,667	140,489	178	0	0	0	0	0	0	0	0	0	0	0	0	140,667	140,489	178
Judicial - 200A	5,022,849	4,859,013	163,836	0	0	0	0	0	0	0	0	0	1,132,071	1,132,071	0	6,154,920	5,991,084	163,836
Court Counsel - 300A	1,227,057	1,124,303	102,754	0	0	0	70,000	70,000	0	0	0	0	132,014	132,014	0	1,429,071	1,326,317	102,754
Clerk of Court - 400A	1,501,351	1,452,638	48,713	0	0	0	0	0	0	0	0	0	180,290	180,290	0	1,681,641	1,632,928	48,713
Executive - 500A	556,318	465,436	90,882	0	0	0	0	0	0	0	0	0	0	0	0	556,318	465,436	90,882
TOTAL	8,805,049	8,312,212	492,837	0	0	0	70,000	70,000	0	0	0	0	1,444,375	1,444,375	0	10,319,424	9,826,587	492,837

FY 2016 Balance	FY 2016 GROSS VARIANCE EXPLANATIONS:
86,474	Surplus due to funded vacant positions
178	Surplus because bdget is slightly higher than actual expenditures
163,836	Surplus due to funded vacant positions
102,754	Surplus due to funded vacant positions
48,713	Surplus due to vacancies
90,882	Surplus due to vacancies
492,837	

FY 2015 BUDGET VERSUS ACTUAL SPENDING BY PROGRAM AND FUND

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)
FY2017 Budget vs. Actuals (expenditures thru February 8, 2017)

PROGRAM TITLE	LOCAL			FEDERAL PAYMENTS			FEDERAL GRANTS			SPECIAL PURPOSE REVENUE			INTRA-DISTRICT FUNDS			GROSS FUNDS		
	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance	FY 2017 Budget	FY 2017 Actuals	FY 2017 Balance
Agency Management - 100A	244,291	78,948	165,343	0	0	0	0	0	0	0	0	0	0	0	0	244,291	78,948	165,343
Agency Financial Operations - 100F	148,484	48,700	99,784	0	0	0	0	0	0	0	0	0	0	0	0	148,484	48,700	99,784
Judicial - 200A	5,182,152	1,848,522	3,333,630	0	0	0	0	0	0	0	0	0	1,818,115	422,170	1,395,945	7,000,267	2,270,692	4,729,575
Court Counsel - 300A	1,234,727	330,719	904,008	0	0	0	60,000	0	60,000	0	0	0	174,392	45,306	129,086	1,469,119	376,025	1,093,094
Clerk of Court - 400A	1,523,540	496,475	1,027,065	0	0	0	0	0	0	0	0	0	102,983	69,791	33,192	1,626,523	566,266	1,060,257
Executive - 500A	593,246	181,501	411,745	0	0	0	0	0	0	0	0	0	0	0	0	593,246	181,501	411,745
TOTAL	8,926,440	2,984,865	5,941,575	0	0	0	60,000	0	60,000	0	0	0	2,095,490	537,267	1,558,223	11,081,930	3,522,132	7,559,798

FY 2017 Balance	FY 2017 GROSS VARIANCE EXPLANATIONS:
165,343	Approximately 34.3% of FY17 expenditures reported at this time.
99,784	Approximately 34.3% of FY17 expenditures reported at this time.
4,729,575	Approximately 34.3% of FY17 expenditures reported at this time.
1,093,094	Approximately 34.3% of FY17 expenditures reported at this time.
1,060,257	Approximately 34.3% of FY17 expenditures reported at this time.
411,745	Approximately 34.3% of FY17 expenditures reported at this time.
7,559,798	

FY 2016 Intra-District Summary - SELLER

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)

BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FUNDING DUE
Department of Employment Services (DOES) - CF0	UI appeal cases referred by DOES.	1,355,911	0
DC Public Schools (DCPS) - GA0	Student Disciplinary cases.	35,235	0
Dept. of the Environment (DDOE) - KG0	Environmental enforcement.	45,000	0
Health Benefit Exchange Authority - H10	Affordable Healthcare (OBAMA Care) cases.	13,875	0
Office of the State Superintendent of Education (OSSE) - GD0	(1) Civil infractions and licensing matters; (2) OSSE vendor appeals related to education expenses; and (3) appeals by DHS/OSSE to terminate low-income child care benefits to individuals.	0	0
Office of the Attorney General (OAG) - CB0	Child Support Division; cases on child support and appeals of child support financial seizure cases.	8,229	0
Dept. of Insurance, Securities, and Banking (DISB) - SR0	Insurance, securities and banking cases	0	0
TOTAL		1,458,250	0

FY 2016 Intra-District Summary - BUYER

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FUNDING OWED
Office of Labor Relations and Collective Bargaining (OLRCB)	Represent OAH - IFPTE and AFSCME	100,000	0
Office of Contracting and Procurement (OCP) - PO0	Pcard Payments	71,360	0
DC Office of Human Resources (DCHR) - BE0	Recruitment and staffing services	25,000	0
Office of the Chief Technology Officer (OCTO) - TO0	RTS Payments	3,700	0
Dept of Public Works (DPW) - KT0	Archive - documentation	6,825	0
Office of Disability Rights - JR0	Sign Language Interpretation Services	5,749	0
Office of the Chief Technology Officer (OCTO) - TO0	Tier 1 - IT Support Services	48,437	0
Dept of Motor Vehicles (DMV) - KV0	Title 13: (Administrative Law Judge Software (Taxi Cab)	57,547	0
TOTAL		318,618	0

FY 2017 Intra-District Summary - SELLER

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)

BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FUNDING DUE
Department of Employment Services (DOES) - CF0	UI appeal cases referred by DOES.	0	1,478,287
DC Public Schools (DCPS) - GA0	Student Disciplinary cases.	0	52,500
Dept. of the Environment (DDOE) - KG0	Environmental enforcement.	0	45,000
Health Benefit Exchange Authority - HI0	Affordable Healthcare (OBAMA Care) cases.	0	25,000
Office of the Attorney General (OAG) - CB0	Child Support Division; cases on child support and appeals of child support financial seizure cases.	0	34,266
Department of Employment Services (DOES) - CF0	Hearing to determine disability compensation benefits	250,000	0
Department of Employment Services (DOES) - CF0	Wage Theft Prevention Amendment Act of 2014	100,000	100,000
TOTAL		350,000	1,735,053

FY 2017 Intra-District Summary - BUYER

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FUNDING OWED
Office of Labor Relations and Collective Bargaining (OLRCB)	Represent OAH - IFPTE and AFSCME	0	100,000
Office of Contracting and Procurement (OCP) - PO0	Pcard Payments	25,000	0
DC Office of Human Resources (DCHR) - BE0	Recruitment and staffing services	0	25,000
Office of the Chief Technology Officer (OCTO) - TO0	RTS Payments	1,500	0
Dept of Public Works (DPW) - KT0	Archive - documentation	681	0
Dept of Motor Vehicles (DMV) - KV0	Title 13: (Administrative Law Judge Software (Taxi Cab)	0	28,227
Office of Disability Rights - JR0	Sign Language Interpretation Services	5,000	0
TOTAL		32,181	153,227

FY16 All Contracts/Procurements/Leases/Grants							
Contract Name	Description	Amount of Contract	Actual Expenditure	Term of Contract	Option Year	Competitively bid?	Funding Source
PITNEY BOWES	Pitney Bowes Postage Machine Rental, Service Maintenance	\$7,733.12	-\$7,733.12	1 year		No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413	Local
WEST PUBLISHING CORPORATION	WestLaw Online Legal Research Database Services	\$449.57	-\$449.57	1 year		No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413	Local
WEST PUBLISHING CORPORATION	WestLaw Online Legal Research Database Services	\$269.76	-\$269.76	1 year	Year 1	No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413	Local
AIMEE R. SULLIVAN	Spanish Court Certified Interpretation (On-Site & Off-Site Telephone) and Written Translation Services	\$9,776.00	-\$7,520.00	1 year	Year 2	No. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. This contract was originally under \$10,000 and the contracting officer has the discretion to award without competitive bidding.	Local
PITNEY BOWES	Pitney Bowes Postage Machine Rental, Service Maintenance	\$8,044.14	-\$8,044.14	1 year		No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413	Local
MULTICULTURAL COMMUNITY SERVIC	Court Certified Interpretation	\$50,905.00	-\$50,905.00	1 year		No. Exempt from competition. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. Contractor shall provide translation services as outlined in City Wide Contract No. DCPO-2012-B-0067 with Multicultural Community Services.	Local

MATILDE J FARREN	Spanish Court Certified Interpretation (On-Site & Off-Site Telephone) and Written Translation Services	\$14,664.00	-\$14,288.00	1 year	Year 3	No. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. This contract was originally under \$10,000 and the contracting officer has the discretion to award without competitive bidding.	Local
LEXISNEXIS RISK SOLUTIONS FL	Lexis Nexis Online Research Database	\$19,968.00	-\$19,904.00	1 year	36 month lease	No. This procurement is under city wide contract CW29191.	Local
PITNEY BOWES	Postage	\$51,960.00	-\$51,960.00	1 year	Year 3	No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413 (11) Postage.	Local
WEST PUBLISHING CORPORATION	Online Legal Research Services	\$8,803.55	-\$8,803.48	1 year		No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413	Local
NEAL R GROSS & CO INC	Transcription Services	\$45,497.00	-\$38,520.60	1 year		Yes. This procurement action is hereby approved IAW Title 27, DCMR, Chapter 18. Solicitation Doc229460 was issued to CBE only vendors on 10-13-2015 and closed on 10-15-2015. Two (2) submitted bids, with Neal R. Gross & Co Inc. being the lowest, responsive bidder.	Local

RENE COSTALES	Spanish Court Certified Interpretation (On-Site & Off-Site Telephone) and Written Translation Services	\$9,776.00	-\$8,272.00		Option Year 2	No. This is Option Year 2 of a City Wide contract CW29104. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. This contract was originally under \$10,000 and the contracting officer has the discretion to award without competitive bidding.	Local
WESLEY, CARLOS J.	Spanish Court Certified Interpretation (On-Site & Off-Site Telephone) and Written Translation Services	\$7,526.00	-\$7,144.00		Option Year 2 of B	No. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. FY16 Funding - OAH exercising Option Year Two under BPA No. CW29102. This contract was originally under \$10,000 and the contracting officer has the discretion to award without competitive bidding.	Local
MVS INC	HDMI PORT REPAIR SERVICES	\$4,350.00	-\$4,220.00	1 year	Year 2	Yes. Solicitation Doc220825 was issued to DCSS vendors on 8-13-15 and closed on 8-19-2015. Two (2) vendors submitted bids, with MVS, Inc. with the lowest.	Local
ALS OFFICE PRODUCTS	Office Supplies	\$63,792.77	-\$63,792.77	1 year		No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: 16-0022	Local
ALS OFFICE PRODUCTS	Office Supplies	\$20,529.87	-\$3,264.07	1 year		No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: 16-0022	Intra-District

JOURNAL TECHNOLOGIES	Annual eCourt License, Maintenance & Updates Support	\$26,000.00	-\$26,000.00	Option Year 4 of 5		No. This is Option Year 4 of a 5 year contract. Approval of this requisition is in accordance to the terms and conditions set forth under contract DCPO-2012-C-0224 for training services.	Local
JOURNAL TECHNOLOGIES	Annual eCourt License, Maintenance & Updates Support	\$77,229.00	-\$77,229.00	Option Year 4 of 5		No. This is Option Year 4 of a 5 year contract. Approval of this requisition is in accordance to the terms and conditions set forth under contract DCPO-2012-C-0224 for training services.	Intra-District
JOURNAL TECHNOLOGIES	eCourt Administrator Training	\$9,000.00	-\$9,000.00	3 months		No. Approval of this requisition is in accordance to the terms and conditions set forth under contract DCPO-2012-C-0224 for training services.	Local
DIGI DOCS INC/DOCUMENT MGRS	Photocopier Machine Lease, Uniflow Software & Maintenance	\$36,824.04	-\$36,824.04	Option year 4-Multi Year contract		No. Exempt from competition. Option Year 3 of 5 year contract. This contract action has been processed in accordance with PPRA Sec. 413 (8) Maintenance and support of existing software and technology to the extent that the creator of the intellectual property is still protected and is the only source of the maintenance and support of the existing software and technology;	Local
VIDEO COMMUNICATIONS LLC	Audio Visual Support Services, Warranty, Maintenance and Repair Services	\$20,000.00	-\$20,000.00	1 year	36 month lease	No. Exempt from competition. This contract action has been processed in accordance with PPRA Sec. 413	Local

						No. This contract action has been processed in accordance with Title 27 DCMR Chapter 18. (8) Maintenance and support of existing software and technology to the extent that the creator of the intellectual property is still protected and is the only source of the maintenance and support of the existing software and technology. This procurement is under a city wide contract CW24930.	
INNOVATIVE COSTING SOLUTION	2016 OAH Cost Recovery - Option Year 4	\$48,720.00	-\$48,720.00	Option year 4-Multi Year			Local
DELL COMPUTER CORP	Microsoft Software	\$2,694.72	-\$2,694.72	1 year		No. This contract action has been processed in accordance with Title 27 DCMR Chapter 21. This is a cooperative agreement with Dell Vita Contract.	Local

FY17 All Contracts/Procurements/Leases/Grants

Contract Name	Description	Amount of Contract	Actual Expenditure	Term of Contract	Option Year	Competitively bid?	Funding Source
MULTICULTURAL COMMUNITY S	Court Certified Interpretation	\$18,370.00	-\$7,838.85	1 year		No. FY17 would make for the final option year. This procurement action is hereby approved IAW Title 27 DCMR Chapter 18 and the terms of Contract No. CW32817.	Local
WEST PUBLISHING CORPORATIO	Online Legal Research Services	\$13,009.44	-\$2,571.11	1 year		No. This procurement action is hereby approved IAW Title 27 DCMR Chapter 18 and the terms of Task Order No. CW33526	Local
PITNEY BOWES	Pitney Bowes Postage Machine Rental, Service Maintenance	\$7,727.28	-\$3,752.40	1 year		No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413.	Local
RENE COSTALES	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$7,200.00	\$0.00		Option year 3 of CW contract	No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: CW29104	Local
RENE COSTALES	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$7,200.00	-\$4,000.00		Option year 3 of CW contract	No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: CW29104	Intra-District
WESLEY, CARLOS J.	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$7,200.00	\$0.00		Option year 3 of CW contract	No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: CW29102	Local
WESLEY, CARLOS J.	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$7,200.00	-\$4,000.00		Option year 3 of CW contract	No. This procurement action is hereby approved IAW, Title 27, DCMR, Chapter 18 and the terms of BPA: CW29102	Intra-District
FLASH DELIVEREY SERVICE	Courier Service	\$6,250.00	-\$1,525.00	1 year		No. This procurement is under \$10,000 and awarded at the discretion of the CO. This contract action has been processed in accordance with Title 27 DCMR Chapter 18.	Local

ALS OFFICE PRODUCTS	Office Supplies	\$43,288.17	-\$25,838.90	1 year	No. This contract action has been processed in accordance with Title 27 DCMR Chapter 18 and BPA-16-0022	Local
AIMEE R. SULLIVAN	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$9,770.00	-\$4,400.00	1 year	No. This procurement action is hereby approved IAW Title 27 DCMR Chapter 18 and the terms of BPA-17-0009	Local
AIMEE R. SULLIVAN	Spanish Court Certified Interpretation (On-site & Off-Site Telephone) and Written Translation Services	\$4,630.00	\$0.00	1 year	No. This procurement action is hereby approved IAW Title 27 DCMR Chapter 18 and the terms of BPA-17-0009	Intra-District
MATILDE J FARREN	Court Certified Interpretation	\$12,200.00	-\$4,000.00	1 year	No. This procurement action is hereby approved IAW Title 27 DCMR Chapter 18 and the terms of BPA-17-0010.	Local
THOMSON REUTERS(TAX & ACC)	Online Legal Research Services	\$1,145.56	\$0.00	1 year	No. This procurement action is hereby approved IAW PPRA 413.15 and the attached vendor rate sheet. This procurement is under \$10,000 and at the discretion of the Contracting Officer.	Local
THOMSON REUTERS(TAX & ACC)	Online Legal Research Services	\$5,814.44	\$0.00	1 year	No. This procurement action is hereby approved IAW PPRA 413.15 and the attached vendor rate sheet. This procurement is under \$10,000 and at the discretion of the Contracting Officer.	Intra-District
PITNEY BOWES	Postage	\$30,000.00	\$0.00	1 year	No. Exempt from Competition. This contract action has been processed in accordance with PPRA Sec. 413 (11) Postage.	Local
NEAL R GROSS & CO INC	Transcription Services	\$46,325.00	-\$7,913.40	1 year	Yes. Solicitation Doc283048 was solicited to SBE/CBE vendors only. Two (2) vendors submitted bids, with Neal Gross being the lowest, responsive bidder.	Local

REED ELSEVIER INCORPORATED	Online Legal Research Services	\$10,560.00	-\$3,520.00	1 year		No. On a City Wide Contract and exempt from competition. This contract action has been processed in accordance with Title 27 DCMR Chapter 18.	Intra-District
DIGI DOCS INC DOCUMENT MGE	Photocopiers	\$48,821.67	\$0.00		Final Option Year	No. Option Year 4 of 5 year contract. This procurement action is hereby approved IAW, PPRA Section 413.8.	Local
BRIDGEGAP TECHNOLOGIES LLC	PT IT Support	\$17,760.00	\$0.00	6 months		Yes. BridgeGap Technologies, LLC is the lowest at \$17,760.00.	Local
DIGI DOCS INC DOCUMENT MGE	Photocopiers	\$6,137.34	\$6,137.34		Final month of the 36 month lease	No. Exempt from competition. This contract action has been processed in accordance with Title 27 DCMR Chapter 18.	Local

**Office of Administrative Hearings
FY 2016 PCARD PURCHASES BY EMPLOYEE**

Cardholder Name	Purchase Limits			Expense Amount	General Purpose
	Daily	Single Item	Monthly		
Natalia Kalloo	0.00	0.00	0.00	396.38	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	700.00	Required office supplies-date stamps
Natalia Kalloo	0.00	0.00	0.00	1,209.43	FY16 Missed Purchase Order Invoice
Natalia Kalloo	0.00	0.00	0.00	23.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	99.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	35.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	4,423.90	Required office supplies-document scanners
Natalia Kalloo	0.00	0.00	0.00	480.00	Translation services
Natalia Kalloo	0.00	0.00	0.00	575.00	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	(33.04)	Tax credit for office cabinet
Natalia Kalloo	0.00	0.00	0.00	607.68	Required office cabinet-Basyx Laminate Two Drawer Lateral File
Natalia Kalloo	0.00	0.00	0.00	16.13	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	28.72	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	510.00	Customer Survey system
Natalia Kalloo	0.00	0.00	0.00	171.61	Office Moves
Natalia Kalloo	0.00	0.00	0.00	360.12	ALJ Hotel Training
Natalia Kalloo	0.00	0.00	0.00	171.61	Office moves
Natalia Kalloo	0.00	0.00	0.00	500.00	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	140.00	Office hearing room desk set up
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	7.54	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	388.22	Office moves
Natalia Kalloo	0.00	0.00	0.00	360.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	360.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	1,116.65	Court Reporter Transcript
Natalia Kalloo	0.00	0.00	0.00	56.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	350.00	Desk dismantling
Natalia Kalloo	0.00	0.00	0.00	2,094.47	Required office hearing room desks
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ Training materials
Natalia Kalloo	0.00	0.00	0.00	421.20	ALJ Air travel for training
Natalia Kalloo	0.00	0.00	0.00	725.00	ALJ Training and conference
Natalia Kalloo	0.00	0.00	0.00	542.68	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	1,034.00	Required office supplies-date stamps
Natalia Kalloo	0.00	0.00	0.00	1,399.95	Required office supplies-document scanners
Natalia Kalloo	0.00	0.00	0.00	720.87	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	589.35	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	13.90	Lost key replacement
Natalia Kalloo	0.00	0.00	0.00	145.10	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	4,503.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	13.90	Lost key replacement
Natalia Kalloo	0.00	0.00	0.00	296.97	Hard drives
Natalia Kalloo	0.00	0.00	0.00	47.50	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	595.00	ALJ training materials
Natalia Kalloo	0.00	0.00	0.00	175.00	Desk dismantling
Natalia Kalloo	0.00	0.00	0.00	396.38	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	700.00	Required office supplies-date stamps
Natalia Kalloo	0.00	0.00	0.00	1,209.43	FY16 Missed Purchase Order Invoice
Natalia Kalloo	0.00	0.00	0.00	23.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	99.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	35.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	4,423.90	Required office supplies-document scanners

Natalia Kalloo	0.00	0.00	0.00	480.00	Translation services
Natalia Kalloo	0.00	0.00	0.00	575.00	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	(33.04)	Tax credit for office cabinet
Natalia Kalloo	0.00	0.00	0.00	607.68	Required office cabinet-Basyx Laminate Two Drawer Lateral File
Natalia Kalloo	0.00	0.00	0.00	16.13	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	28.72	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	510.00	Customer Survey system
Natalia Kalloo	0.00	0.00	0.00	171.61	Office Moves
Natalia Kalloo	0.00	0.00	0.00	360.12	ALJ Hotel Training
Natalia Kalloo	0.00	0.00	0.00	171.61	Office moves
Natalia Kalloo	0.00	0.00	0.00	500.00	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	140.00	Office hearing room desk set up
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ travel conference
Natalia Kalloo	0.00	0.00	0.00	7.54	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	388.22	Office moves
Natalia Kalloo	0.00	0.00	0.00	360.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	360.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	1,116.65	Court Reporter Transcript
Natalia Kalloo	0.00	0.00	0.00	56.99	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	350.00	Desk dismantling
Natalia Kalloo	0.00	0.00	0.00	2,094.47	Required office hearing room desks
Natalia Kalloo	0.00	0.00	0.00	2,160.00	ALJ Training materials
Natalia Kalloo	0.00	0.00	0.00	421.20	ALJ Air travel for training
Natalia Kalloo	0.00	0.00	0.00	725.00	ALJ Training and conference
Natalia Kalloo	0.00	0.00	0.00	542.68	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	1,034.00	Required office supplies-date stamps
Natalia Kalloo	0.00	0.00	0.00	1,399.95	Required office supplies-document scanners
Natalia Kalloo	0.00	0.00	0.00	720.87	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	589.35	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	13.90	Lost key replacement
Natalia Kalloo	0.00	0.00	0.00	145.10	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	4,503.00	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	13.90	Lost key replacement
Natalia Kalloo	0.00	0.00	0.00	296.97	Hard drives
Natalia Kalloo	0.00	0.00	0.00	47.50	Courier Services. Required mailings
Natalia Kalloo	0.00	0.00	0.00	595.00	ALJ training materials
Natalia Kalloo	0.00	0.00	0.00	175.00	Desk dismantling
Shauntinique Steele	0.00	0.00	0.00	264.90	ALJ Uniform
Shauntinique Steele	0.00	0.00	0.00	(82.80)	Refund for Office Support
Shauntinique Steele	0.00	0.00	0.00	13.60	Postage
Shauntinique Steele	0.00	0.00	0.00	730.75	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	371.25	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	371.25	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	742.10	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	58.00	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	264.90	ALJ Uniform
Shauntinique Steele	0.00	0.00	0.00	223.55	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	70.45	Office Transportation
Shauntinique Steele	0.00	0.00	0.00	316.97	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	23.97	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	284.20	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	21.88	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	299.60	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	2,179.63	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	21.88	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	599.20	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	495.20	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	138.10	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	19.00	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	1,451.58	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	35.00	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	1,349.58	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	27.50	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	719.70	ALJ Uniform

Shauntinique Steele	0.00	0.00	0.00	25.88	Postage
Shauntinique Steele	0.00	0.00	0.00	40.21	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	39.50	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	38.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	360.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	1,522.80	Office Support
Shauntinique Steele	0.00	0.00	0.00	6.47	Postage
Shauntinique Steele	0.00	0.00	0.00	52.00	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	14.50	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	925.00	Courier Service
Shauntinique Steele	0.00	0.00	0.00	45.91	Telecom Supply Purchase
Shauntinique Steele	0.00	0.00	0.00	29.35	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	235.55	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	6.47	Postage
Shauntinique Steele	0.00	0.00	0.00	46.97	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	245.80	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	10.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	152.10	Courier Service
Shauntinique Steele	0.00	0.00	0.00	6.47	Postage
Shauntinique Steele	0.00	0.00	0.00	122.00	Courier Service
Shauntinique Steele	0.00	0.00	0.00	13.90	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	55.00	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	89.00	Training Registration
Shauntinique Steele	0.00	0.00	0.00	53.03	Office Telecom Provider
Shauntinique Steele	0.00	0.00	0.00	495.00	Conference Registration
Shauntinique Steele	0.00	0.00	0.00	17.26	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	150.89	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	360.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	(25.82)	Software Purchase Refund
Shauntinique Steele	0.00	0.00	0.00	11.90	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	355.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	6.68	Postage
Shauntinique Steele	0.00	0.00	0.00	245.50	Office IT Support
Shauntinique Steele	0.00	0.00	0.00	38.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	52.00	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	159.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	20.19	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	12.94	Postage
Shauntinique Steele	0.00	0.00	0.00	13.48	Postage
Shauntinique Steele	0.00	0.00	0.00	211.87	Training Registration
Shauntinique Steele	0.00	0.00	0.00	42.29	Office IT Support
Shauntinique Steele	0.00	0.00	0.00	86.70	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	747.04	Office Repairs
Shauntinique Steele	0.00	0.00	0.00	2,500.00	Office Training
Shauntinique Steele	0.00	0.00	0.00	2,500.00	Office Training
Shauntinique Steele	0.00	0.00	0.00	41.02	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	134.30	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	25.80	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	20.00	Office Transpiration
Shauntinique Steele	0.00	0.00	0.00	111.50	Office Support
Shauntinique Steele	0.00	0.00	0.00	26.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	115.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	29.00	Office Furniture Supplies
Shauntinique Steele	0.00	0.00	0.00	360.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	521.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	166.76	Office Repairs
Shauntinique Steele	0.00	0.00	0.00	99.00	Publications
Shauntinique Steele	0.00	0.00	0.00	15.85	Courier Service
Shauntinique Steele	0.00	0.00	0.00	18.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	360.00	Office Supply Purchase
Shauntinique Steele	0.00	0.00	0.00	66.98	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	78.69	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	616.35	Office Repairs
Shauntinique Steele	0.00	0.00	0.00	36.58	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	126.87	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	\$495.00	Office Furniture

**Office of Administrative Hearings
FY 2017 PCARD PURCHASES BY EMPLOYEE**

Cardholder Name	Purchase Limits			Expense Amount	General Purpose
	Daily	Single Item	Monthly		
Natalia Kalloo	0.00	0.00	0.00	(3.90)	Tax credit
Natalia Kalloo	0.00	0.00	0.00	68.77	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	31.14	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	307.95	ALJ Training materials
Natalia Kalloo	0.00	0.00	0.00	1,323.00	ALJ Training materials
Natalia Kalloo	0.00	0.00	0.00	13.90	Lost key replacement
Natalia Kalloo	0.00	0.00	0.00	48.00	Metro Card
Natalia Kalloo	0.00	0.00	0.00	50.00	Metro Card
Natalia Kalloo	0.00	0.00	0.00	1,200.00	Translation services
Natalia Kalloo	0.00	0.00	0.00	109.29	Required office supplies
Natalia Kalloo	0.00	0.00	0.00	400.00	Translation services
Shauntinique Steele	0.00	0.00	0.00	158.49	Conference Registration
Shauntinique Steele	0.00	0.00	0.00	14.12	Office Telecom Provider
Shauntinique Steele	0.00	0.00	0.00	(172.70)	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	172.70	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	172.70	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	193.55	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	25.34	Office Telecom Provider
Shauntinique Steele	0.00	0.00	0.00	800.00	Office Equipment
Shauntinique Steele	0.00	0.00	0.00	10.72	Office Equipment
Shauntinique Steele	0.00	0.00	0.00	10.00	Office Equipment
Shauntinique Steele	0.00	0.00	0.00	442.00	ALJ Uniform
Shauntinique Steele	0.00	0.00	0.00	165.00	ALJ Certification
Shauntinique Steele	0.00	0.00	0.00	125.00	ALJ Uniform
Shauntinique Steele	0.00	0.00	0.00	360.00	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	1,435.19	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	767.82	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	187.00	Office Furniture
Shauntinique Steele	0.00	0.00	0.00	62.50	Office Furniture
Shauntinique Steele	0.00	0.00	0.00	102.83	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	241.55	Office Supplies
Shauntinique Steele	0.00	0.00	0.00	61.50	Office Furniture
Shauntinique Steele	0.00	0.00	0.00	6.00	Office Furniture
Shauntinique Steele	0.00	0.00	0.00	195.98	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	336.98	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	434.91	ALJ Travel
Shauntinique Steele	0.00	0.00	0.00	79.44	ALJ Travel

**OFFICE OF ADMINISTRATIVE HEARINGS (OAH)
FY 2016 and FY 2017 Budget Enhancements**

FISCAL YEAR	Title	DESCRIPTION	AMOUNT
2016	Performance Measurement Project	Under the OAH Establishment Act, Section 8. "Powers and duties of Chief Administrative Law Judge," the Chief Administrative Law Judge shall (1) "Develop and implement annual performance standards for the management and disposition of cases assigned to Administrative Law Judges, which shall take account of subject matter and case complexity." The challenge OAH faces regarding this mandate is that the current process and evaluation form are deficient in substantive and objective criteria. The current evaluation rates Administrative Law Judges (ALJs) on: Judicial Temperament, Teamwork, Job Knowledge, Communications (oral and written), and Managing people, Leadership, Strategic Planning, Operations Planning and Evaluating, and Conflict Management. While these components are important, they do not specifically address the duties and responsibilities and the intent under this specific area of the Establishment Act: How caseloads are managed, timely disposition of cases, quality of writing and decisions rendered, and the mix and complexity of cases. The current system does not have objective measurement and criteria by which to evaluate ALJs, and consequently, they lack meaningful information by which Judges can receive important feedback as well as accountability.	50,000.00
2016	Case Management System Enhancement	The OAH court case management system is eCourt, which is a product of Sustain Technologies, Inc., a Daily Journal company. OAH entered into a 5 year contract in 2012 with Sustain and Hyland's OnBase document management system to implement a case management system. In order to keep pace with technology and caseflow, provide greater service to the public, reduce paper, better analyze and improve caseflow and create efficiencies in an ever growing agency, and allow for compliance with the Open Government Initiative; OAH seeks to enhance eCourt as the current version of these applications cannot accommodate these needs.	113,000.00

2016	Professional Development	OAH has a limited line item (\$17,500) for staff training and professional development for Judges, Attorneys, Clerk's staff, and Admin staff. Consequently, training has been haphazard, piecemeal, and has met the bare minimum, according to generally what remains in the budget during the second half of the fiscal year. This inability to have thoughtful, deliberative planning for engagement in Mission-centric conferences, trainings, and development courses, contributes to stagnation and poor morale, turnover, and decreased proficiency, competency and service to the public.	85,900.00
2016	Mediator-Attorney – 1FTE	One of OAH's KPIs is to reduce the number of hearings through increasing mediations, as mutually agreeable solutions are shown to have more successful outcomes for the parties. In FY14, ALJs mediated 166 cases. It is difficult to exactly quantify at this time how many hours wer spent on these cases, as each mediation is different in terms of the number of parties and complexity of case. Therefore cases can take as little as two hours (equating to 332 hours) or as long as several days (equating to 3984 hour). Roughly, then, a fair estimate is 2148 hours (average between low and high) which can be attributed to Judges not allocating their time on on the adjudication of cases, or concentrating on case disposition and backlogs. Secondly, there are parties who arrive for their hearings and decide they are willing to attempt mediation, however, find the judicial resource at the last minute has proven very challenging, if not generally impossible. The lack of resources in this area contributes to delayed disposition of cases.	75,000.00
		Total Request	323,900

FISCAL YEAR	Title	DESCRIPTION	AMOUNT

2017	Case Management System	<p>OAH requires a budget that will support essential services necessary for it to provide a fair and effective forum to manage and resolve administrative disputes for over 40 District of Columbia agencies, boards, and commissions. The current FY17 local budget for OAH does not permit the agency to procure the following critical services for successful operation:</p> <p>1) Case Management System (eCourt)</p> <p>This system is essential for OAH to manage and track OAH cases.</p> <p>OAH is currently in Option Year 4 of its contract with Journal Technologies. Our annual maintenance, upgrade and support fee has been \$103,229. OAH is also looking for its case management system to provide enhancements, such as a public portal, e-filing, and online payment of fines. These additional enhancements will cost approximately \$50,000.</p>	153,229.00
2017	Copier Lease & Maintenance Agreement	<p>OAH has 7 copiers under a 3 year lease agreement which ends after the first quarter of FY17. The annual lease and maintenance fee for this equipment is \$73,648. OAH will enter a new lease agreement with a vendor in FY17 and plan to lease new copiers as the current copiers require constant repair and servicing. We anticipate that that annual cost for a new lease agreement will be approximately \$85,000.</p>	85,000
2017	Online Legal Research Database Services	<p>OAH procures online legal research services with LexisNexis and Westlaw. These services are essential to supporting the efficient and effective issuance of final orders by Administrative Law Judges. These services combined will cost approximately \$35,000 in FY17.</p>	35,000
2017	OLRCB – OAH MOU	<p>80% of OAH staff has recently been unionized. We have an annual MOU with OLRCB to provide labor negotiations support. The cost of this MOU is \$50,000 and we anticipate that the cost will remain the same for FY17.</p>	50,000
		Total Request	323,229

OFFICE OF ADMINISTRATIVE HEARINGS					
FY 2016 REPROGRAMMING LIST					
LOCAL			Starting Budget \$8,805,049		
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2016	0100	5/5/2016	BJFS0505	REPROGRAM TO NPS	(267,100)
2016	0100	5/5/2016	BJFS0505	REPROGRAM FROM PS	267,100
2016	0100	6/28/2016	BJFS0515	REPROGRAM TO NPS	(111,100)
2016	0100	6/28/2016	BJFS0515	REPROGRAM FROM PS	111,100
2016	0100	8/11/2016	BJFS0811	REPROGRAM TO NPS	(40,000)
2016	0100	8/11/2016	BJFS0811	REPROGRAM FROM PS	40,000
2016	0100	5/11/2016	BJUPOFSO	BUDGET ADJUSTMENT: ALJ SALARY INCREASE	396,000
2016	0100	12/14/2016	PJAAGCY	BUDGET ADJUSTMENT: DUE TO SURPLUS (Various	(500,000)
Final Budget					\$8,701,049

FEDERAL GRANT			Starting Budget \$60,000		
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2016	8250	10/15/2015	PAFS0MED	ALIGN BUDGET	50,400
2016	8250	10/15/2015	PAFS0MED	ALIGN BUDGET	9,600
2016	8250	9/20/2016	BLFS0AI0	BUDGET ADJUSTMENT - DUE TO NUMBER OF	10,000
Final Budget					70,000

INTRA-DISTRICT			Starting Budget \$1,355,062		
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2016	0701	VARIOUS	VARIOUS	ESTABLISH BUDGET FOR VARIOUS MOUs	240,447

2016	0701	11/18/2016	BJ0FS016	DOES BUDGET ADJUST - EXPENDITURE LEVEL	(29,432)
2016	0701	11/18/2016	BJ0FS015	DCPS BUDGET ADJUST - EXPENDITURE LEVEL	(17,265)
2016	0701	11/18/2016	BJ0FS0IN	REDUCE BUDGET AUTHORITY FOR DHCD	(20,000)
2016	0701	11/18/2016	BJ0FS0I2	REDUCE BUDGET AUTHORITY FOR DISB	(24,000)
2016	0701	11/18/2016	BJ0FS0I	REDUCE BUDGET AUTHORITY FOR HBX	(50,000)
2016	0701	11/18/2016	BJ0FS0I4	REDUCE BUDGET AUTHORITY FOR OSSE	(10,437)
Final Budget					\$1,444,375

OFFICE OF ADMINISTRATIVE HEARINGS					
FY 2017 REPROGRAMMING LIST					
LOCAL			Starting Budget		\$8,926,440
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2017	0100	11/8/2016	APFS050A	REPROGRAM TO NPS	(200,000)
2017	0100	12/1/2016	BJFS0130	REPROGRAM TO NPS	(67,238)
Final Budget					\$8,926,440

FEDERAL GRANT			Starting Budget		\$60,000
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2017	8250	10/6/2016	APFS0MED	BUDGET ADJUSTMENT	(\$60,000)
2017	8250	10/6/2016	APFS0MED	REALIGN BUDGET	\$50,400
2017	8250	10/6/2016	APFS0MED	REALIGN BUDGET	\$9,600
Final Budget					\$60,000

INTRA-DISTRICT			Starting Budget		\$1,645,490
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2017	0701	10/15/2016	BIFS06E6	ESTABLISH BUDGET FOR DISABILITY COMPENSATION	250,000.00
2017	0701	10/15/2016	BIFS06E6	ESTABLISH BUDGET FOR WAGE THEFT PREVENTION	200,000.00
Final Budget					\$2,095,490

	Case Name, Court or Agency Action Brought/Nature of Action	Lawsuit, that may expose the city to significant financial liability?	Will this Suit result in a change in Agency practices	Current Status of Litigation
1	Claudia Barber v. D.C. Government; The Office of Administrative Hearings/Docket No.: 16-648-DC(CN) EEOC No.: 10C-2016-00667/District of Columbia Office of Human Rights/Discrimination Action/Race/Color Discrimination because other non-African American or Dark-skinned Black ALJs made PALJ over her./Retaliation-alleged that Acting CALJ had retaliated against her by filing an internal complaint regarding the unequitable distribution of complex cases to African American ALJs-Failure to Promoteo § Alleges failure to promote based upon race/color	Yes.	Because of the nature of this action, greater attention will be paid to OAH's Collective Bargaining Agreement (CBA) in naming Principal Administrative Judges (PALJs). It is important to formulate a written position description and then discuss its scope and impact, if any, on the office structure prior to making appointments. Various considerations, including workload, case	This action is being defended by the Office of the Attorney General
2	Claudia Barber v. D.C. Government; The Office of Administrative Hearings/- Docket No.: 16-0008246/Superior Court of the District of Columbia/D.C. Whistleblower Complaint Action/Alleges violation of Whistle blower protection act stemming from report of discrimination and subsequent retaliation -- removal from ALJ position	Yes.	No.	This action is being defended by the Office of the Attorney General
3	Claudia Barber v. D.C. Government; The Office of Administrative Hearings/- Docket No.: 16-0008246/- District of Columbia Court of Appeal/o Discrimination Action/§ Race/Color Discrimination because other non-African American or Dark-skinned Black ALJs made PALJ over her./o Retaliation-§ alleged that Acting CALJ had retaliated against her by filing an internal complaint regarding the unequitable distribution of complex cases to African American ALJs/o Failure to Promote-§ Alleges failure to promote based upon race/color	Yes	No.	Still pending in DCCA.
4	Linda Bussey v. District of Columbia Government, et al./- Case No. 2016 CA 008353 B/- Superior Court of the District of Columbia/o Discrimination Action/§ Stemming from her disability and denial of DCFMLA/o Retaliation-§ Allegedly complained to OAH about the hostile work environment (poor performance evals, proposed suspensions, transfer of duties) created by her managers after she informed them of her disability/o D.C. Whistleblower Complaint Action/§ Alleges retaliation for reporting ADA discrimination	Yes.	No	Initial Conference scheduled for Friday, February 17, 2017 before Judge Jennifer A. Di Toro – D.C. Superior Court.
5	Kathy Haggerty v. District of Columbia Government-OAH/- OHR No.: 16-388-DC(CN)/- EEOC No.: 10C-2016-00397/- District of Columbia Office of Human Rights/o Discrimination Action/Alleges discrimination based upon race and sex because she was paid less than an Asian American, Male colleague/§ Also alleges sexist comments made by management and other personnel	Yes.	No	Attempts at mediation failed. Currently awaiting a finding of probable cause or not from the D.C. Office of Human Rights.
6	Caryn Hines v. District of Columbia Government- COST/ Superior Court of the District of Columbia/o COST's Failure to Reappoint to ALJ/§ Alleges Commission considered hearsay testimony of Chief ALJ who did not testify re Chief's recommendation not to reappoint Plaintiff	No.	No.	On July 21, 2016, Former ALJ Hines filed a Petition for Review of Agency Decision with D.C. Superior Court. Former ALJ Hines did not indicate the basis for jurisdiction for her petition. An online search of D.C. Superior Court cases indicates that the case type is "Merit Personnel Act." Under the Merit Personnel Act, D.C. Code § 1-606.03, it is improper for Former ALJ Hines to appeal a final agency decision with D.C. Superior Court before bringing her claim to the Office of Employee Appeals (OEA). (Additionally, Former ALJ Hines also would not have a proper claim before OEA.) Still under review is D.C. Superior Court.

7	<ul style="list-style-type: none"> Caryn Hines v. District of Columbia Government- COST/ District of Columbia Court of Appeals/o Petition for Review of COST's Failure to Reappoint to ALJ/\$ Alleges Commission considered hearsay testimony of Chief ALJ who did not testify at hearing re Chief's recommendation not to reappoint Plaintiff 	No	No	<p>On July 21, 2016, Former ALJ Hines filed a case with the D.C. Court of Appeals seeking review from the Order of the COST Declining Reappointment. Former ALJ Hines has no basis to bring a case before the Court of Appeals because the decision not to reappoint her was not a contested case within the meaning of the Administrative Procedures Act. Under D.C. Code 2-502(8)(B), cases involving personnel decisions are not contested cases within the meaning of the statute; and only contested cases are directly appealable to the D.C. Court of Appeals. Currently still under review at DCCA</p>
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**Office Administrative Hearings
FY 2016 LIST OF EMPLOYEE(S) SALARY OF \$100,000 OR MORE**

Program Number	Activity Number	Employee Name	Position Number	Position Title	Salary	Fringe	Overtime Pay	Bonus Pay
200A	020A	Beatty-Arthur, Sherri M	00000164	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
500A	050A	Adams, Eugene A	00000844	Chief Administrative Law Judge	\$181,795.00	\$33,995.67	\$0.00	\$0.00
200A	020A		00001237	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Weberman, Bernard H	00003085	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Handy, Paul Brooks	00004256	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	McDonald, Calnette M	00009722	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Wilson Taylor, N Denise	00010722	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
400A	040A	Harley, Angela L.	00011339	Supvy Clerk of Court	\$115,756.55	\$21,646.47	\$0.00	\$0.00
200A	020A	Sharkey, Robert E	00011806	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
300A	030A	Natale, Vanessa	00012447	General Counsel	\$133,000.00	\$24,871.00	\$0.00	\$0.00
200A	020A	Harmon, James C	00013470	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Little, Elsie S	00015529	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
110F	100F	Iwobi, Anthony	00029143	Budget Officer	\$116,700.00	\$21,822.90	\$0.00	\$0.00
200A	020A	Meek, Leslie A	00029157	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Yahner, Ann Catherine	00032337	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	England Jr., William Luke	00033120	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A		00036381	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Crichlow, Claudia A.	00036518	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Hines, Caryn L	00036519	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Goode, Jesse Paul	00036958	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Barber, Claudia A	00037494	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Jenkins, Audrey	00037495	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Tucker, Wanda R	00037496	Administrative Law Judge	\$148,502.31	\$27,769.93	\$0.00	\$0.00
200A	020A	Masulla, Mary	00037498	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Davenport, Joan	00037499	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Harvey, Scott A.	00037907	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Cobbs, Nicholas	00037909	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Goodie, Sharon E	00037910	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Rooney, John T	00037911	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Teal, Arabella W.	00037912	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
500A	050A	Rice, Eric	00038215	Executive Director	\$130,000.00	\$24,310.00	\$0.00	\$0.00
200A	020A	Bruch, Eli B	00038309	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	McClendon, Samuel	00042505	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Pierson, Erika L	00042506	Administrative Law Judge	\$151,943.69	\$28,413.47	\$0.00	\$0.00
200A	020A	Mangan, Margaret A.	00042508	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Figueroa, Elizabeth D	00042509	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A		00047933	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
200A	020A	Vergeer, Vytas V	00077959	Administrative Law Judge	\$148,501.60	\$27,769.80	\$0.00	\$0.00
					\$5,581,247.15	\$1,043,693.22	\$0.00	\$0.00

**Office Administrative Hearings
FY 2017 LIST OF EMPLOYEE(S) SALARY OF \$100,000 OR MORE**

Program Number	Activity Number	Employee Name	Position Number	Position Title	Salary	Fringe	Overtime Pay	Bonus Pay
200A	020A	Beatty-Arthur,Sherri M	164	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
500A	050A	Adams,Eugene A	844	Chief Administrative Law Judge	\$187,248.85	\$36,326.28	\$0.00	\$0.00
200A	020A	Aderoju,Yewande	1237	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Weberman,Bernard H	3085	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Handy,Paul Brooks	4256	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Mcdonald,Calonette M	9722	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Wilson Taylor,N Denise	10722	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
400A	040A	Harley,Angela L.	11339	Supvy Clerk of Court	\$115,756.55	\$22,456.77	\$0.00	\$0.00
200A	020A	Sharkey,Robert E	11806	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
300A	030A	Natale,Vanessa	12447	General Counsel	\$136,990.00	\$26,576.06	\$0.00	\$0.00
200A	020A		13470	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Little,Elsie S	15529	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
400A	040A	Carter,Anita C	18397	Customer Service Coordinator	\$107,334.00	\$20,822.80	\$0.00	\$0.00
110F	100F	Iwobi,Anthony	29143	Budget Officer	\$123,521.00	\$23,963.07	\$0.00	\$0.00
300A	030A	Neal Jr.,Louis L	29149	Deputy General Counsel	\$115,000.00	\$22,310.00	\$0.00	\$0.00
200A	020A	Meek,Leslie A	29157	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Yahner,Ann Catherine	32337	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
300A	030A		32455	Attorney-Advisor (General)	\$101,437.00	\$19,678.78	\$0.00	\$0.00
200A	020A	England Jr.,William Luke	33120	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Hildum,Robert	36381	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Crichlow,Claudia A.	36518	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Alper,Jeremy	36519	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Goode,Jesse Paul	36958	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Currie,Margaret Colleen	37494	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Jenkins,Audrey	37495	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Tucker,Wanda R	37496	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Masulla,Mary	37498	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A		37499	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Harvey,Scott A.	37907	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Cobbs,Nicholas	37909	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
500A	020A	Goodie,Sharon E	37910	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Rooney,John T	37911	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Teal,Arabella W.	37912	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
500A	050A		38215	Executive Director	\$130,000.00	\$25,220.00	\$0.00	\$0.00
200A	020A	Bruch,Eli B	38309	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	McClendon,Samuel	42505	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Pierson,Erika L	42506	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Mangan,Margaret A.	42508	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Figueroa,Elizabeth D	42509	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
200A	020A	Rushkoff,Bennett C	47933	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
300A	030A		73637	Attorney-Advisor (General)	\$101,437.00	\$19,678.78	\$0.00	\$0.00
200A	020A	Vergeer,Vytas V	77959	Administrative Law Judge	\$162,400.00	\$31,505.60	\$0.00	\$0.00
					\$6,477,924.40	\$1,256,717.33	\$0.00	\$0.00