



## Criminal Justice Coordinating Council

February 12, 2018

The Honorable Charles Allen  
Chair  
Committee on the Judiciary and  
Public Safety  
Council of the District of Columbia  
1350 Pennsylvania Avenue, NW  
Suite 109  
Washington, DC 20004

**Re: Fiscal Years 2017-2018 Performance Oversight  
Pre-Hearing Questions**

Dear Chairman Allen,

Enclosed please find responses to questions forwarded by the Committee on the Judiciary and Public Safety for the performance oversight hearing on the Criminal Justice Coordinating Council (CJCC).

Please feel free to contact me if you have any additional questions.

Sincerely,

A handwritten signature in blue ink, which appears to read "Mannone A. Butler", is written over a horizontal line.

Mannone A. Butler  
Executive Director

Enclosure

**PERFORMANCE OVERSIGHT PRE-HEARING  
FISCAL YEARS 2017-2018**

General Questions

1. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel, and note the date that the information was collected on the chart.

**Response:** *See Attachment A.*

- a. Please provide an explanation of the roles and responsibilities of each division and subdivision.

**Response:** CJCC is a small independent agency that includes: (a) an Information Technology division which is responsible for managing the Justice Information System (JUSTIS) program, the District of Columbia's integrated justice information system, that operates on a 24/7 basis and serves as a one-stop shop for justice system-wide information for authorized law enforcement and criminal justice agency users; (b) the Statistical Analysis Center (SAC) which is responsible for independent research, statistical analyses, data collection and program evaluation; and (c) the Policy division responsible for managing key priority areas established by CJCC members.

- b. Please provide a narrative explanation of any changes to the organizational chart made during the previous year.

**Response:** During FY 2017, no changes were made to CJCC's organizational chart. In FY 2018, the agency received authorization to add a Statistician (Social Science) position (CS 14) and a part-time Public Affairs Specialist position (CS 13).

2. Please provide a current Schedule A for the agency which identifies each position by program and activity, with the employee's title/position, salary, fringe benefits, and length of time with the agency. Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please separate salary and fringe and indicate whether the position must be filled to comply with federal or local law.

Title	Posn Nbr	Grade	Step	Salary	Fringe	Program	Activity	Type	Length of Service	Vacancy Status
Policy Analyst	00006387	13	9	101,826	17,209	2120	2120	Reg	3.8 years	Filled
SPECIAL ASST	00024737	7	0	121,927	20,606	2110	2110	Reg	13.0 years	Filled
Statistician	00032347	14	8	117,267	19,818	1110	1110	Reg	2.4 years	Filled
Staff Assistant	00033752	9	9	59,249	10,013	2010	2010	Term	2.1 years	Filled
INFO TECH SPEC	00036326	9	0	117,281	19,821	3110	3110	Reg	12.8 years	Filled
Policy and Research Analyst	00039221	14	3	101,927	17,226	1010	1010	Reg	2.7 years	Filled
Juvenile Justice Compl Monitor	00039629	13	4	88,841	15,014	1110	1110	Reg	3.0 years	Filled
Executive Director	00040860	11	0	173,328	29,292	2010	2010	Reg	11.5 years	Filled
Policy Analyst	00046507	13	2	83,647	14,136	2120	2120	Reg	1.8 years	Filled
IT Specialist (Network Svcs.)	00046508	7	0	92,663	15,660	3110	3110	Reg	8.3 years	Filled
IT Spec. (Applic. Software)	00046511	7	0	105,448	17,821	3110	3110	Reg	3.9 years	Filled
IT Spec. (Enterprise Arch.)	00046539	7	0	115,030	19,440	3110	3110	Reg	7.6 years	Filled
Research Analyst	00063282	13	5	91,438	15,453	1110	1110	Reg	3.4 years	Filled
Deputy Executive Director	00063470	9	0	145,000	24,505	2120	2120	Reg	0.6 years	Filled
Strategic Analysis Specialist	00082640	6	0	66,079	11,167	3110	3110	Reg	2.0 years	Filled
IT Spec. (Systems Admin.)	00085640	7	0	93,359	15,778	3110	3110	Reg	3.0 years	Filled
Policy and Research Analyst	00088679	14	2	98,859	16,707	1010	1010	Reg	10.2 years	Filled
Statistician (Social Science)	00093790	14	5	108,063	18,263	1110	1110	Reg	.01 Years	Filled
Public Affairs Specialist	10000001	13	1	81,050	13,697	2010	2010	Term	Vacant	
IT Spec. (Applic. Software)	00063535	7	0	101,437	17,143	3110	3110	Reg	Vacant	

Information collected 1/23/2018

3. Please list all employees detailed to or from your agency. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

**Response:** No employees have been detailed to CJCC in FY 2018 to date.

4. Please provide the Committee with:
- A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY17 and FY18, to date;

**Response:** See Attachment B.

- A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle accidents involving the agency's vehicles in FY17 and FY18, to date;

**Response:** No vehicles were assigned to CJCC in FY17 and FY18, to date.

- A list of travel expenses, arranged by employee for FY17 and FY18, to date, including the justification for travel; and

**Response:** See Attachment C.

- d. A list of the total workers' compensation payments paid in FY17 and FY18, to date, including the number of employees who received workers' compensation payments, in what amounts, and for what reasons.

**Response:** No workers' compensation payments were made in FY 17 or FY18 to date.

5. For FY17 and FY18, to date, what was the total cost for mobile communications and devices, including equipment and service plans?

**Response:** The total cost for mobile communications and devices, including equipment and service plans, is \$12,917.21. *See Attachment B.*

6. For FY17 and FY18, to date, please list all intra-District transfers to or from the agency.

Intra-District Transfers TO C.JCC				
Fiscal Year	Project No	Project Title	Buyer Agency	MOU Amount
2017	NCH17N	MOU WITH MPD: NCHIP SUBGRANT	FA0	\$28,291.73
2017	COM17N	MOU WITH JGA: COMPLIANCE MONITORING	FO0	\$84,000.00
		<b>Grand Total</b>		<b>\$112,291.73</b>

Intra-District Transfers FROM C.JCC			
Fiscal Year	Service	Buyer Agency	MOU Amount
2017	TELECOM PURCHASES	AS0	\$558.00
2017	PCARD COLLECTIONS	PO0	\$40,000.00
2017	OCTO IT ASSESSMENT	TO0	\$52,287.00
	<b>Grand Total</b>		<b>\$92,845.00</b>

7. For FY17 and FY18, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:

- The revenue source name and code;
- The source of funding;
- A description of the program that generates the funds;
- The amount of funds generated by each source or program;
- Expenditures of funds, including the purpose of each expenditure; and
- The current fund balance.

**Response:** CJCC does not maintain any Special Purpose Revenue funds.

8. For FY17 and FY18, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

**Response:** During FY17, CJCC's authorized cardholders were RYJackson and RBurch. During FY 2018, the authorized cardholders are RYJackson and KLove. The Central Bill Reconciliation Reports listing the goods and services purchased during FY17 and FY18, to date, are included in **Attachment D**.

9. Please list all memoranda of understanding ("MOU") entered into by your agency during FY17 and FY18, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

**Response:**

In addition to the MOUs identified in response to question #6, the following MOUs were either currently in force or entered into during FY17 and FY18, to date:

- Updated the MOU among CJCC Members (Effective July 21, 2017)
- Updated MOAs and Interconnection Security Agreements (ISA) with authorized criminal justice agencies to facilitate information sharing through JUSTIS (dates vary)
- Established MOU with the Federal Bureau of Prisons (BOP) to obtain data on District offenders in BOP custody for the purpose of the Youth Rehabilitation Act analysis. (Effective April 4, 2017 to July 1, 2017)
- Established MOU between Department of Behavioral Health (DBH), Department of Corrections (DOC), and CJCC to facilitate data sharing for the purpose of the Custodial Population Study. (Effective October 1, 2016 to September 30, 2017)
- Established MOU between Department of Youth Rehabilitation Services (DYRS), Child and Family Services Agency (CFSA), Court Services and Offender Supervision Agency (CSOSA), Pretrial Services Agency (PSA), and CJCC to coordinate the provision of care for youth who are under the supervision of two or more of these agencies. (Effective January 13, 2017)
- Previously entered into an information sharing agreement with participants in the Mid-Atlantic Regional Information Sharing Initiative (MARIS), which include representatives from criminal justice agencies in Delaware, Maryland, and Pennsylvania. (Effective December 10, 2014)

The CJCC also expects to finalize additional agreements during FY18 in order to: obtain funding to oversee the police community survey, as required by the Neighborhood Engagement Achieves Results Act of 2015 (NEAR Act); facilitate information sharing between criminal justice and public health agencies to ensure continuity of care for justice-involved persons with substance abuse and mental health issues; enable automated information sharing of criminal justice data for research and analysis through the Justice Statistical Analysis Tool (JSAT); and facilitate information sharing to conduct analysis regarding the root causes of juvenile crime and prevalence of adverse childhood experiences, as required by the Comprehensive Youth Justice Amendment Act.

10. Please list the ways, other than MOU, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY17 and FY18, to date.

**Response:** CJCC routinely collaborates with its local and federal member agencies, other District public safety stakeholders, as well as regional public safety partners. The following are just a few examples of the interagency efforts facilitated, initiated or supported by CJCC.

As part of its mission, CJCC routinely collaborates with local and federal criminal justice agencies and the District's other public safety stakeholders. CJCC facilitates monthly meetings with CJCC members who are the leaders of the various local and federal criminal justice agencies in the District, as well as several elected leaders. In addition, CJCC convenes meetings for more than 20 committees and working groups, which are charged with addressing the priorities established by the CJCC members regarding combating violent crime, adult reentry, juvenile justice, substance abuse and mental health treatment, and grants planning. Committee and workgroup members include representatives from the District's local and federal criminal justice agencies, education and public health agencies, and nongovernmental service providers and advocates.

CJCC also hosts a number of training and technical assistance events to enhance public safety stakeholders' knowledge of relevant and timely criminal and juvenile justice issues so that they are better positioned to develop effective solutions. For example, on August 11, 2017, CJCC's Juvenile Justice Committee hosted the 8<sup>th</sup> Annual Juvenile Justice Summit entitled "*Do you hear me now?: Responding to the Complex Needs of Youth in the Juvenile Justice System.*" By gathering a mixed audience of District juvenile justice agency professionals, social workers, system-involved youth, parents, community stakeholders and staff in one locale, the goal of the Summit was to develop strategies to reduce system involvement and recidivism by: (1) receiving input from juvenile justice partners; (2) strengthening the collaboration and coordination among system actors; (3) engaging participants in relevant, impactful, meaningful and effective cross system training; and (4) promoting the exchange of information through inter-disciplinary dialogue among Summit participants.

Through the Mid-Atlantic Regional Information Sharing Initiative (MARIS), CJCC has also facilitated information sharing between criminal justice agencies in regional jurisdictions. In 2017, CJCC developed and deployed the Daily Arrest Report, which enables authorized criminal justice agencies to retrieve a daily listing of individuals who have been arrested in Maryland, Delaware or Pennsylvania and have an active warrant or are under current supervision in the District of Columbia.

With respect to analogous agencies, CJCC participated in the Justice Research and Statistics Association's (JRSA) Eastern Regional Training Institute and National Forum on Criminal Justice. The Training Institute is designed to provide information and training to SAC's from across the country to enhance their capacity to collect and analyze criminal justice data in their jurisdictions. CJCC SAC staff have been asked on several

occasions to share promising practices on criminal justice research and information sharing with training participants. CJCC's Executive Director and SAC staff have also presented at the National Forum on Criminal Justice, which is intended to promote the work of SAAs' and SACs' use of justice statistics and research in the development of criminal justice policy and integrated justice information sharing efforts. CJCC also participates in the National Network of CJCCs facilitated by the Justice Management Institute.

11. Please list all capital projects in the financial plan and provide an update on all capital projects under the agency's purview in FY17 and FY18, to date, including the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:
  - a. An update on all capital projects begun, in progress, or concluded in FY16, FY17, and FY18, to date, including the amount budgeted, actual dollars spent, and any remaining balances.
  - b. An update on all capital projects planned for FY18, FY19, FY20, FY21, FY22, and FY23.
  - c. A description of whether the capital projects begun, in progress, or concluded in FY16, FY17, or FY18, to date, had an impact on the operating budget of the agency. If so, please provide an accounting of such impact.

**Response:** CJCC has no capital projects under its purview.

12. Please provide a list of all budget enhancement requests (including capital improvement needs) for FY17 and FY18, to date. For each, include a description of the need and the amount of funding requested.

Description	Amount	Funding Type	Funded Y/N
FY 2017			
JUSTIS Infrastructure Upgrade	463,000	Operating	N
Comprehensive Jail Study	75,000	Operating	Y
FY 2018			
Software Licenses	50,000	Operating	Y
JUSTIS Infrastructure Upgrade	320,000	Operating	Y
Statistician	141,000	Operating	Y
Research Assistant and Legal Consultation Services	77,000	Operating	Y
Human Trafficking Data Collection	13,000	Operating	Y

13. Please list, in chronological order, each reprogramming in FY17 and FY18, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget for your agency after the reprogrammings for FY17 and FY18, to date. For each reprogramming, list the date, amount, rationale, and reprogramming number.



**Response:** There were no reprogrammings in FY17 and FY18 to date.

14. Please list each grant or sub-grant received by your agency in FY17 and FY18, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount expended.

- a. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

**Response:**

Grant/ Project Number	Description	Amount	# of FTEs	Start Date	End Date
<b>2017</b>					
AJR16F	Automation of Justice Reporting Grant	149,375	-	10/1/2015	9/30/2017
COM17N	Compliance Monitoring Subgrant from OVSJG	84,000	1	10/1/2016	9/30/2017
NCH17N	National Criminal History Program Subgrant with MPD	28,292	-	10/1/2016	9/30/2017
<b>2017 Total</b>		<b>261,667</b>	<b>1</b>		
<b>2018</b>					
AJR16F	Automation of Justice Reporting Grant	150,000	-	10/1/2015	9/30/2017
<b>2018 Total</b>		<b>150,000</b>			

15. Please list each contract, procurement, and lease, entered into, extended, and option years exercised by your agency during FY17 and FY18, to date. For each contract, please provide the following information, where applicable:

- The name of the contracting party;
- The nature of the contract, including the end product or service;
- The dollar amount of the contract, including amount budgeted and amount actually spent;
- The term of the contract;
- Whether the contract was competitively bid;
- The name of the agency's contract monitor and the results of any monitoring activity; and
- The funding source.

**Response:** See Attachment E.

16. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to significant financial liability or will result in a change in agency practices, and describe the current status of the



litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

**Response:** The agency is not a party to any pending lawsuits.

17. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY17 or FY18, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

**Response:** No settlements were entered into by the agency, or by the District on behalf of the agency, in FY17 or FY18, to date.

18. Please list the administrative complaints or grievances that the agency received in FY17 and FY18, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY17 or FY18, to date, describe the resolution.

**Response:** No administrative complaints or grievances were filed, received or resolved by the agency in FY17 and FY18, to date. Any complaints or grievances would be handled in accordance with the process outlined in Section 4.01(d) of the agency's Employee Handbook or procedures established by the DC Office of Disability Rights and the DC Office of Human Rights.

Article IV, section 4.01(a), of CJCC's Employee Manual contains the "Non-Discrimination and Anti-Harassment Policy" which provides the following:

CJCC is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices, including harassment. Therefore, CJCC expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

**Grievance Process:** Article IV, section 4.01(d), advises employees that they can file a complaint with the Equal Employment Opportunity Commission if they believe they have been discriminated against at work because of their race, color, religion, sex (including pregnancy), national origin, age (40 or older), disability or genetic information.

**Sexual Harassment:** Article V, section 5.02, contains a sexual harassment policy. The policy provides the following:

If any employee or contractor should experience or witness sexual harassment in the workplace, report it immediately to the Executive Director, Deputy Executive Director or Special Assistant (as the Human Resources Designee). All allegations of sexual

harassment will be promptly and thoroughly investigated. To the extent possible, your confidentiality and that of any witnesses and the alleged harasser will be protected against unnecessary disclosure. When the investigation is completed, all parties will be informed of the outcome of that investigation.

19. Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY17 and FY18, to date, whether or not those allegations were resolved.

**Response:** No sexual harassment or misconduct allegations were received or investigated by the agency in FY17 and FY18. Any complaints or grievances would be handled in accordance with the process outlined in Section 4.01(d) of the agency's Employee Handbook (or procedures established by the DC Office of Disability Rights and the DC Office of Human Rights).

20. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY17 and FY18, to date.

**Response:** There are no ongoing investigations, audits or reports concerning CJCC or any of its employees.

21. Please describe any spending pressures the agency experienced in FY17 and any anticipated spending pressures for the remainder of FY18. Include a description of the pressure and the estimated amount. If the spending pressure was in FY17, describe how it was resolved, and if the spending pressure is in FY18, describe any proposed solutions.

**Response:** There were no spending pressures in FY17 and none anticipated for the remainder of FY 2018.

22. Please provide a copy of the agency's FY17 performance plan. Please explain which performance plan objectives were completed in FY17 and whether they were completed on time and within budget. If they were not, please provide an explanation.

**Response:** *See Attachment F.*

CJCC identified four Strategic Initiatives in its FY 2017 performance plan:

- Hosting interagency fora where local and federal partners can convene to address a myriad of criminal and juvenile justice issues
- Improving standards, quality, and support with respect to criminal justice information that is shared through JUSTIS
- Initiating and executing a 3-year plan for implementation of the Justice Statistical Analysis Tool (JSAT), which will allow for the automated sharing of criminal and juvenile justice data for the purpose of research and analysis

- Enhancing the quality assurance process for research conducted by the Statistical Analysis Center

CJCC completed the initiative pertaining to interagency fora by hosting a total of seventeen (17) training and technical assistance events during FY 2017, as well as CJCC's spring and fall public meetings. CJCC also convened meetings for twenty-two (22) CJCC committees and workgroups.

CJCC also made significant progress with respect to improving the quality of information shared through JUSTIS. CJCC completed user audits; convened data quality workgroup meetings to address key data misalignments; executed updated information sharing MOUs with relevant agencies; and updated sections of the JUSTIS system security plan related to privacy. CJCC also made great strides to ensure JUSTIS is compliant with the Federal Information Security Management Act (FISMA).

CJCC also expects to complete Phase I of III regarding JSAT's implementation by the end of FY 2018, which will entail partner agencies signing the JSAT MOA, the development of a minimum viable product, and partner agencies beginning to submit their data to JSAT.

During FY 2017, CJCC conducted individual meetings with partner agencies to address their JSAT questions and obtain information on the system-wide research questions they would like to have answered using JSAT. CJCC also forwarded copies of the draft MOA and accompanying documents to partner agencies for their review, and is in the process of meeting with agencies to discuss their feedback about the MOA and address any additional questions they might have.

CJCC's SAC instituted additional quality assurance (QA) processes during FY 2017, such as peer review of quantitative analysis included in SAC reports. During FY 2018, the SAC will consider instituting additional QA activities. The SAC will also work with the Interagency Research Advisory Committee (IRAC) to develop a research review process for system-wide research conducted by the SAC or other partner agencies.

23. Please provide a copy of your agency's FY18 performance plan as submitted to the Office of the City Administrator.

**Response:** *See Attachment G.*

24. Please describe any regulations promulgated by the agency in FY17 or FY18, to date, and the status of each.

**Response:** No regulations were promulgated by the agency in FY17 or FY18 to date.

25. Please provide the number of FOIA requests for FY17 and FY18, to date, that were submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

**Response:**

Number of FOIA Requests for FY17 and FY18 to date: 0

Granted: 0

Partially granted: 0

Denied: 0

Pending: 0

Average response time: N/A

Estimated number of FTEs processing requests: 0

Estimated hours spent responding to the requests: 0

26. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or contracted for during FY17 and FY18, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee if the study, research paper, report, or analysis is complete.

**Response:** The following CJCC studies, research papers, reports and analyses were completed during FY 2017:

- The District's Youth Rehabilitation Act: An Analysis
- Custodial Population Study (Prepared by Contractor)
- Every Day Counts! Quarterly and End-of-Year Data Reports
- Diversion and Deflection in the District of Columbia (Research in Brief: Vol. 2 Issue 1)
- Analyses conducted for the Combating Violent Crime Committee (For Official Use)
- Analyses conducted for the Juvenile Justice Committee (For Official Use per Administrative Order)

The following CJCC studies, research papers, reports and analyses were completed or pending during FY 2018, to date:

- Human Trafficking in the District of Columbia: An Overview (Completed)
- Every Day Counts! First Quarter Report (Completed)
- Analyses conducted for the CJCC strategic planning meeting
  - Criminal and juvenile justice trends (Completed – For Official Use)
- Analyses conducted for the Combating Violent Crime Committee (For Official Use)
  - Geospatial analysis (Ongoing)
  - Risk Terrain Modeling (Ongoing)

- Analyses conducted for the Juvenile Justice Committee
  - Juvenile Recidivism (Pending – Expected completion February 2018)
  - Juvenile crime trends (Ongoing - For Official Use per Administrative Order)
- Analysis conducted for the Adult Reentry Committee
  - Justice Involved Population (Pending)
- Root Cause of Juvenile Crime/Adverse Childhood Experiences (Research plan is being developed; Expected completion date – Spring 2019)
- Police Community Survey (Pending – Expect to hire contractor to conduct the survey by April 2018; Expected completion date – Spring 2019)

27. Please separately list each employee whose salary was \$100,000 or more in FY17 and FY18, to date. Provide the name, position number, position title, program, activity, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

**Response:**

Fiscal Year 2017						
Name	Posn Nbr	Title	Program	Activity	Salary	Fringe
MAButler	00040860	Executive Director	2010	2010	173,134	26,186
IChaudhry	00036326	INFO TECH SPEC	3110	3110	117,150	32,100
SHussain	00046511	IT Spec. (Applic. Software)	3110	3110	105,330	30,802
RYJackson	00024737	SPECIAL ASST	2110	2110	121,790	22,250
MHKhan	00046539	IT Spec. (Enterprise Arch.)	3110	3110	114,901	21,247
EMcCann	00032347	Statistician	1110	1110	112,487	20,509
KMunir	00006387	Policy Analyst	2120	2120	101,712	12,927

Fiscal Year 2018						
Name	Posn Nbr	Title	Program	Activity	Salary	Fringe
MAButler	00040860	Executive Director	2010	2010	173,328	29,292
KLove	00063470	Deputy Executive Director	2120	2120	145,000	24,505
RYJackson	00024737	SPECIAL ASST	2110	2110	121,927	20,606
IChaudhry	00036326	INFO TECH SPEC	3110	3110	117,281	19,821
ESfecla	00032347	Statistician	1110	1110	117,267	19,818
MHKhan	00046539	IT Spec. (Enterprise Arch.)	3110	3110	115,030	19,440
KSill	00093790	Statistician (Social Science)	1110	1110	108,063	18,263
SHussain	00046511	IT Spec. (Applic. Software)	3110	3110	105,448	17,821
DMarimon	00039221	Policy and Research Analyst	1010	1010	101,927	17,226
KMunir	00006387	Policy Analyst	2120	2120	101,826	17,209

28. Please list in descending order the top 25 overtime earners in your agency in FY17 and FY18, to date, if applicable. For each, state the employee's name, position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned.

**Response:** No CJCC employees received overtime in FY 2017 and FY 2018, to date.

29. For FY17 and FY18, to date, please provide a list of employee bonuses or special pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

**Response:** Effective October 1, 2018, Mohammad Khan, CJCC's Enterprise Architect, began receiving an additional income allowance of \$11,503.00 for his superior performance in maintaining and enhancing JUSTIS.

30. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and its anticipated completion.

**Response:** There are no CJCC employees covered by a collective bargaining agreement.

31. If there are any boards, commissions, or task forces associated with your agency, please provide a chart listing the names, number of years served, agency affiliation, and attendance of each member. Include any vacancies. Please also attach agendas and minutes of each board, commission, or task force meeting in FY17 or FY18, to date, if minutes were prepared. Please inform the Committee if the board, commission, or task force did not convene during any month.

**Response:** The CJCC convenes committees to carry out its duties. These committees are established pursuant to the CJCC Memorandum of Understanding.

32. Please list all reports or reporting currently required of the agency in the District of Columbia Code or Municipal Regulations. Provide a description of whether the agency is in compliance with these requirements, and if not, why not (e.g. the purpose behind the requirement is moot, etc.).

**Response:** The "Criminal Justice Coordinating Council Restructuring Act of 2002" (Pub. L. No. 107-180; May 20, 2002) requires CJCC to submit an annual report to the President, Congress and each CJCC member no later than sixty (60) days after the end of each calendar year. The agency is currently in compliance with the requirement.

The Comprehensive Youth Justice Amendment Act of 2016 (Law 21-238; effective April 4, 2017) requires the agency to submit a report to the Council every 2 years by October 1<sup>st</sup> regarding the root causes leading to the incarceration of current committed and incarcerated youth, including a voluntary survey of all current committed and incarcerated youth and any self-reported adverse childhood experiences. [See District of Columbia Official Code § 22-4234 (b-2)(b-3)]

The Prohibition Against Human Trafficking Amendment Act of 2010 (Law 18-239; effective October 23, 2010) requires that a report on human trafficking-related

investigations, arrests, prosecutions, and convictions in the District of Columbia, as well as demographic information on human trafficking offenders and victims, be published at least every 36 months. In 2017, the CJCC was formally enlisted to prepare the report. CJCC provided the initial report to the DC Council in February 2018. [See District of Columbia Official Code § 22-1841.]

The Neighborhood Engagement Achieves Results (NEAR) Act of 2015 (Law 21-0125; effective June 30, 2016) requires the CJCC to conduct a public opinion survey of police-community relations and submit an analysis of the results in a report to the Mayor and the Council. In spring 2018, the agency expects to hire a contractor to develop and implement the survey and prepare the final report.

33. Please provide a list of any additional training or continuing education opportunities made available to agency employees. For each additional training or continuing education program, please provide the subject of the training, the names of the trainers, and the number of agency employees that were trained.

**Response:** Training includes:

Subject of Training	Training Provider	Number of Staff Trained
<b>FY17</b>		
Presentation and Facilitation Skills	Karlyn Kieffer, Lothery & Associates	17
Mandatory Ethics Training	DC Board of Ethics and Government Accountability (BEGA)	17
Freedom of Information Act (FOIA)	BEGA	2
Using the DC Purchase Card	Office of Contracting and Procurement	1
Basic and Advance Financial Management Training	Office of Justice Programs, U.S. Department of Justice	2
Hope Court Sex Trafficking Training	D.C. Superior Court	3
Tableau Training	Bharat Pappu (Contractor); Tableau	2
Statistical and Analytical Training <ul style="list-style-type: none"> <li>• Eastern Regional Training Institute for Statistical Analysis Center Staff</li> <li>• Multiple Linear Regression</li> <li>• Logistic Regression – Conducting, Then Simplifying the Results</li> <li>• Protecting Human Subjects and Institutional Review Boards</li> <li>• Protecting Sensitive Administrative Records Data</li> </ul>	Justice Research and Statistics Association (JRSA)	6
Microsoft Office Training	Microsoft	17
Juvenile Delinquency Alternatives Initiative (JDAI) Conference	Annie E. Casey Foundation	1



Compliance Monitoring/Disproportionate Minority Contact Training	Office of Juvenile Justice and Delinquency Prevention (OJJDP)	1
GIS Training	Office of the Chief Technology Officer (OCTO)	2
American Society of Criminology Conference	American Society of Criminology	1
Written and Oral Communications Training	DCHR	1
SharePoint Training	Microsoft	1
<b>FY18 (as of February 2018)</b>		
Sexual Harassment Prevention for Employees	DCHR	18
Everbridge Training and Communications Exercise	Homeland Security and Emergency Management Agency (HSEMA)	2
Information Security Awareness	CJCC Information Technology Staff	18
Restorative Justice Training	Youth and Families in Crisis, LLC	1

34. Does the agency conduct annual performance evaluations of all its employees? Who conducts such evaluations? What steps are taken to ensure that all agency employees are meeting individual job requirements?

**Response:** CJCC's Executive Director, Deputy Executive Director and Chief Information Officer conduct annual performance evaluations of all employees they supervise. Performance plans are completed for each employee which are reviewed. Interim performance reviews are conducted on a quarterly basis.

#### Agency Operations

35. Please describe any initiatives that the agency implemented in FY17 or FY18, to date, to improve the internal operations of the agency or the interaction of the agency with outside parties. Please describe the results, or expected results, of each initiative.

**Response:** No new initiatives were implemented in FY17 or FY18 to date.

36. What are the agency's top five priorities? Please explain how the agency expects to address these priorities in FY18. How did the agency address its top priorities listed for this question last year?

**Response:** The following strategic goals were identified during CJCC's December 2018 annual strategic planning meeting: Prevent and reduce violent crime; Limit criminal and juvenile justice exposure; and Improve the quality and availability of timely information and data. CJCC met the strategic priorities identified by the Principals last year, and expects to address the priorities for this year, through the provision or facilitation of automated information sharing, research and analysis, interagency collaboration, and training and technical assistance.

37. Please list each new program implemented by the agency during FY17 and FY18, to date. For each initiative, please provide:
- a. A description of the initiative;
  - b. The funding required to implement to the initiative; and
  - c. Any documented results of the initiative.

**Response:**

During FY 2017, CJCC established the Daily Arrest Report function as part of the Mid-Atlantic Regional Information Sharing Initiative (MARIS). This will enable authorized criminal justice agencies (through JUSTIS) to retrieve a daily listing of individuals who have been arrested in Maryland, Delaware or Pennsylvania and have active warrants. The cost for the Daily Arrest Report are included in the personnel costs associated with JUSTIS.

CJCC also convened the 1<sup>st</sup> Annual Criminal Justice Summit, where the theme was *The Neuroscience of Decision-Making in Criminal Justice: Examining Systemic Implications and Consequences*. Over 100 law enforcement and criminal justice representatives participated in the conference, which explored the concept of implicit bias, including the range of unconscious behaviors and responses that influence decision-making by criminal justice officials. During the conference, the first Paul A. Quander Leadership and Fair Administration Award was bestowed upon Clifford Keenan, former Director, Pretrial Services Agency for the District of Columbia. The cost incurred for the Criminal Justice Summit was \$3,863.25.

38. How does the agency measure programmatic success? Please discuss any changes to outcomes measurement in FY17 and FY18, to date.

**Response:** CJCC has identified four Strategic Objectives that are closely aligned with the agency's core functions: automated information sharing; research and analysis; interagency collaboration; and policy and training and technical assistance. On a quarterly and annual basis, CJCC also tracks progress in achieving the workload measures and KPIs associated with each strategic objective.

CJCC has also established specific benchmarks for each of its priority areas and provides monthly updates to CJCC's Principals.

During the FY 2018 Strategic Planning Meeting, CJCC's Principals identified three overarching goals for the District's criminal and juvenile justice systems: (1) Prevent and reduce violent crime; (2) Limit criminal and juvenile justice exposure; and (3) Improve the quality and availability of timely data to help inform decision-making. CJCC identified specific activities that each committee can undertake to support achievement of these goals and will provide monthly progress reports to Principals.

39. What are the top metrics and KPIs regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.

**Response:** CJCC identified the following key workload measures and KPIs to evaluate the agencies performance during FY 2018.

#### JUSTIS

- Key Workload Measures
  - Number of JUSTIS training sessions conducted
  - Number of JUSTIS data audits conducted
- Key KPIs
  - Percent of users who reported that JUSTIS provides important and necessary information to help them carry out their roles and responsibilities
  - Percent of users who reported that JUSTIS is a primary source of information in carrying out their roles or responsibilities.
  - Percent of users who reported being satisfied with their JUSTIS experience
  - Percent of time JUSTIS is available to users

#### Interagency Collaboration

- Key Workload Measures
  - Number of CJCC committee meetings conducted
  - Number of agencies that participated in CJCC committee meetings
  - Number of analytical products generated to inform the efforts of CJCC committees
- Key KPIs
  - Percent of CJCC committee members who report that collaboration is important to address the particular issues covered by CJCC committees
  - Percent of CJCC committee members who report that participation on the committee is important to their agency's ability to address particular criminal justice issues

#### Research and Analysis

- Key Workload Measures
  - Number of research and analytical reports completed
  - Number of briefings and presentations on the results of research and analysis
- Key KPI
  - Percent of research and analytical reports that resulted in a change in practice

#### Training and Technical Assistance

- Key Workload Measures
  - Number of people who registered for CJCC training and technical assistance events
  - Number of action items that emerged from the training and technical assistance events

- Key KPIs
  - Percent of participants who reported that a CJCC training event increased their knowledge about a particular criminal or juvenile justice issue
  - Percent of participants who reported that they will be able to apply the information learned during the CJCC training or technical assistance event

40. Please list the task forces and organizations of which the agency is a member.

**Response:** CJCC participates in the following:

- Every Day Counts! Task Force
- Juvenile Justice Advisory Group
- Opioid Task Force
- Grants Management Council (OCA)
- CIO Monthly Roundtable (OCTO)
- D.C. Epidemiological Outcomes Workgroup

41. Please explain the impact on your agency of any legislation passed at the federal level during FY17 and FY18, to date, which significantly affected agency operations.

**Response:**

### **Federal Legislation**

#### Changes to the Juvenile Justice and Delinquency Prevention Act Compliance Monitoring Requirements

CJCC employs the District's Juvenile Justice Compliance Monitor. The Compliance Monitor's role is to ensure that the District is in compliance with the core protections for justice-involved youth as outlined in the Juvenile Justice Delinquency and Prevention Act (JJDP). The Compliance Monitor conducts annual site visits to each secure juvenile facility in the District, reviews data and, if issues are identified, works with facility staff to help them remedy the problem.

To date, OJJDP has not finalized its guidance for Compliance Monitors, or identified the information Compliance Monitors should include in the final report. The District's Compliance Monitor completed her site visits in January 2018, but may be required to make additional visits and request additional information pending finalization of OJJDP's guidance.

### **Local Legislation**

#### Comprehensive Youth Justice Amendment Act of 2016

This Act, among other things, requires CJCC to conduct an analysis of the root causes of juvenile delinquency and the prevalence of adverse childhood experiences for system-involved youth. Specifically, the Act requires CJCC to do the following:

- By October 1, 2018, and every two years thereafter, to conduct a voluntary survey of individuals under 21 years of age currently committed to DYRS or incarcerated at DOC on their perspective on the causes of youth crime and the prevalence of adverse childhood experiences; and
- On October 1, 2018, and every two years thereafter, CJCC shall submit a report to the Mayor and the Council containing an analysis of the root causes of youth crime and the prevalence of adverse childhood experiences among justice-involved youth...that incorporates the results of the survey conducted pursuant to (1) above.

CJCC's Statistician who will conduct this study was on-boarded in January 2018 and is in the process of conducting preliminary meetings with key stakeholders and designing the research methodology and developing a timetable for completion of the initial analysis.

#### Neighborhood Engagement Achieves Results (NEAR) Act of 2015 – A21-0356

Title II, Subtitle C, of this Act requires the CJCC to conduct a public opinion survey of police-community relations and submit an analysis of the results in a report to the Mayor and the Council.

According to the Act's fiscal impact statement, funds were insufficient in the Fiscal Year 2016 through 2018 budgets and financial plans to implement the Act. To help ensure sufficient and appropriate resources and expertise are applied to the development and implementation of this survey, CJCC will engage a research consultant experienced with developing and conducting this type of survey. ODMPSJ has agreed to provide \$150,000.00 for the police-community survey.

42. Please describe any steps the agency took in FY17 and FY18, to date, to improve the transparency of agency operations.

**Response:** CJCC convened public meetings and forums and posted videos and summaries of those convenings on the agency's website. CJCC also enjoys and encourages the participation of community stakeholders on CJCC committees and participated in a myriad of government and community-based gatherings. To the extent possible, CJCC also posts copies of research reports that can be made available to the public on its website.

43. Please identify all electronic databases maintained by your agency, including the following:

- a. A detailed description of the information tracked within each system;

**Response:** CJCC maintains the Justice Information System ("JUSTIS"), which has been designated as the District of Columbia's Integrated Justice Information System ("IJIS").

JUSTIS relies upon the voluntary contribution of information via data sets provided by CJCC partner agencies. These data sets include the following types of information: arrest, incarceration, prosecution, supervision, pretrial, court and motor vehicle.

- b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and

**Response:** The JUSTIS system has been in production for 18 years. The JUSTIS system hardware and software was replaced/refreshed most recently in 2012, and is now reaching its end of life, after which the hardware and software support will no longer be available. CJCC has been planning and preparing for the JUSTIS system refresh for the past few years and has been able to acquire a portion of the hardware and software required. Additional hardware and software remains to be procured. The hardware and software involved in the JUSTIS system refresh allows the system to meet the operational business needs of partner agencies by allowing near-real time information from multiple agencies to be viewed within a single system. It also allows authorized agencies to receive near-real time data feeds from JUSTIS, which they can incorporate within their in-house case management systems.

- c. Whether the public can be granted access to all or part of each system.

**Response:** JUSTIS is a tool for authorized law enforcement and criminal justice agency users.

44. Please provide a detailed description of any new technology acquired in FY17 and FY18, to date, including the cost, where it is used, and what it does. Please explain if there have been any issues with implementation.

**Response:** CJCC procured hardware and software for the JUSTIS refresh in FY 2016. No procurements were made as part of the JUSTIS refresh effort in FY 2017.

In FY 2018, the following hardware and software procurements are planned: DELL PowerEdge servers, Microsoft External Connector Licenses, and Microsoft BizTalk software. The DELL servers will replace hardware that is at the end of life. The Microsoft licenses will ensure that CJCC is in compliance with Microsoft's licensing model. The BizTalk software, which is near end of life, enables CJCC to receive data feeds from partner agencies and distribute the data to authorized recipient agencies in near-real-time. The requisite hardware to complete the upgrade of the system to system exchange is slated to be procured in FY19.

45. Please explain the current criminal justice information-sharing process between local and federal partners.

- a. What are the challenges associated with system-wide information sharing?

**Response:** CJCC works with Federal and District government partners, as well as the judiciary. The agency interacts with partners on an ongoing basis to identify their current and future information needs and then plans initiatives accordingly. Most of these initiatives result in the planning and execution of multi-agency information sharing projects. Some of the most common challenges faced in this process are as follows:

- (a) Ensuring that each partner agency identifies individuals who are empowered to make key decisions on its behalf.
  - (b) Attaining agreement among all involved partner agencies on the actual scope of a given information sharing project.
  - (c) Developing a common agreement on a timeline for the implementation of a given information project.
  - (d) Ensuring that each partner agency provides a commitment to allocate the resources required to successfully complete the project within the agreed upon timeframe.
- b. How did CJCC work with local and federal partners in FY17 and FY18, to date, to address these challenges and increase interagency planning and collaboration?

**Response:** CJCC employs a project management methodology that was developed by the Project Management Institute, and which is recognized within the technology industry, when implementing technology-based information sharing initiatives. This consists of formulating multi-agency teams with each agency identifying key business and technical personnel who participate in the implementation process. During FY 2017, a number of multi-agency teams were working on the following information sharing initiatives which have continued into FY 2018:

- The Arrest Feed Enhancement project, which is increasing the number of data fields being made available to authorized agencies.
- The Juvenile Papering Project, which will automate the processing of delinquent arrests among agency partners.
- The Warrant Exchange Project, which will automate the process of warrant-related information being transmitted among agency partners and also on to Federal entities.

46. Please list all of the local and federal agency partners from whom your agency collected data in FY16, FY17, and FY18, to date. For each agency, please detail:

- a. The categories of data that CJCC collected from the agency;
- b. The frequency with which CJCC collected that category of data (i.e., one-time, weekly, monthly, etc.);



- c. The reason why CJCC collected that category of data from the agency;
- d. The titles of reports, evaluations, analyses, white papers, or briefs created by CJCC using the data requested; and
- e. A summary of any data requests that were made but not obtained, as well as why they were not obtained.

**Response:**

**FY 2016**

- Truancy Data Reports (now Every Day Counts!)
  - DCPS quarterly and year end data on truancy and in-seat attendance
  - PCSB quarterly and year end data on truancy and in-seat attendance
  - CSSD quarterly and year end data on truancy referrals and recommendations for prosecution
  - OAG quarterly and year end data on referrals for prosecution and recommendations
  - CFSA quarterly and year end data on referrals for child neglect
- Juvenile Justice Monthly Data Reports
  - MPD monthly data on diversion
  - CSSD monthly data on intakes and court outcomes, alternative placement population
  - DYRS monthly data on detention and shelter populations
- Readiness Assessment Consultation
  - CJCC engaged with the W. Haywood Burns Institute. Data and information was provided by the following agencies: MPD, OAG, DC Superior Court/CSSD, and DYRS
- Family Reunification Home Report
  - MPD data on abscondence arrests
  - DYRS data on abscondence from Reunification homes
  - CSSD data on abscondence from Reunification homes
- Public Safety and Justice in the District of Columbia 2009-2014
  - CJCC worked with the following partners to collect and analyze data on population, crime rates and numbers, arrests, individual outcome totals, and demographics
    - MPD
    - PSA
    - CSOSA
    - DCSC
    - DC Sentencing Commission
    - US Sentencing Commission
    - US District Court
    - US Probation Office

- DOC
  - BOP
  - US Census (data was acquired by CJCC independently)
- Research in Brief Vol 1, Issue 1: New Psychoactive Substances
  - FEMS one time request for one-year of NPS/overdose related responses
- Research in Brief Vol 1, Infographic 1: Justice System Involved Individuals
  - BOP one time data on population count
  - DOC one time data on population count
  - MPD one time data on arrests
  - CSOSA one time data on population count
  - PSA one time data on population count
- GunStat – Analysis of Violent Offending Post-GunStat Identification
  - MPD one time data request for the designated cohort arrested for a violent offense
  - USAO one time data request for case status information
  - PSA one time data request for criminal history and holds
  - CSOSA one time data request for supervision status information
  - DCSC one time data request for dispositions
- Juvenile Shelter Home Assessment (Prepared Pursuant to AO 17-04)
  - MPD one time data request on abscondence-related arrests (custody order)
  - DYRS one time data request on abscondence from Reunification homes
  - CSSD one time data request on abscondence from group homes
- Automation of Public Safety and Justice in the District of Columbia (FY 2016-2017)
  - One time historic and ongoing annual data was requested from partners identical to the requests for the Public Safety and Justice Report to fill ongoing dash-boarding, including:
    - MPD
    - PSA
    - CSOSA
    - DCSC
    - DOC
    - BOP
    - DYRS
- An Analysis of Homicides in the District of Columbia in 2015 (For Official Use Only)
  - Data was provided by the following agencies:
    - MPD
    - PSA
    - OCME

- DOC
  - USPC
  - SCDC
  - DBH
  - CSOSA
- Safe Surrender After Action Report
  - PSA one time data request to validate the number of participants, warrants and the type of warrants quashed during Safe Surrender (September 2016)

## **FY 2017**

- A Study on the District's Secure Custody Population: Flow, Services, Best Practices, and Reentry
  - One time data requests on FY15 populations from:
    - DOC
    - BOP
    - DBH
    - PSA
- The District's Youth Rehabilitation Act: An Analysis
  - DCSC Criminal Division data on criminal court history, offenses, dates, sealings, termination of YRA, sentences, PDID, DOB, Name, address
  - PSA data on social factors, non-DC arrest history, non-DC conviction history
  - MPD data on juvenile arrests with offense information and dates, adult arrests with offense information and dates
  - DOC data on federal identifiers, incarcerations, dates, and discharge information
  - DCSC Family Division data on juvenile court history
  - DYRS data on commitment start and end dates
  - BOP data on admission and release dates
  - USPC data on term expiration dates, types and certificates issued
- Combating Violent Crime Committee Analyses
  - Violent Crime and Gun Crime Trends
    - MPD data (DC Crime Map) on number, type, and location of crimes in the District, annually
- Truancy Prosecution Impact Study
  - DCPS one time truancy data
  - PCSB one time truancy data
  - OAG one time prosecution and diversion information
  - CSSD one time referral information
  - OSSE one time attendance information

- Every Day Counts! (formerly Truancy) Data Reports
  - DCPS quarterly and year end data on truancy and in-seat attendance
  - PCSB quarterly and year end data on truancy and in-seat attendance
  - CSSD quarterly and year end data on truancy referrals and recommendations for prosecution
  - OAG quarterly and year end data on referrals for prosecution and recommendations
  - CFSA quarterly and year end data on referrals for child neglect
- Juvenile Justice Monthly Data Reports
  - MPD monthly data on diversion
  - CSSD monthly data on intakes and court outcomes, alternative placement population
  - DYRS monthly data on detention and shelter populations
- Automation of Public Safety and Justice in the District of Columbia (FY 2016-2017)
  - Ongoing annual data was requested from partners identical to the provisions for the Public Safety and Justice Report to allow for ongoing dash boards to be created. Source agencies include:
    - MPD
    - PSA
    - CSOSA
    - DCSC
    - DOC
    - BOP
    - DYRS

## **FY 2018**

- Human Trafficking in the District of Columbia: An Overview
  - Data on calendar year 2016 human trafficking investigations, arrests, and prosecutions, and offenders and victims associated with those cases, was requested from
    - MPD
    - USAO
    - FBI
    - ICE
    - Diplomatic Security Service
  - Additional data on human trafficking victims identified during calendar year 2016 was requested from:
    - OVSJG-funded nongovernmental organizations that focus on providing services to human trafficking victims
    - DYRS
    - CFSA

- The District's Justice Involved Population
  - MPD data on unique persons arrested in 10 years with PDID and DC residents, annual counts, averages
  - DCSC data on unique criminal cases disposed, persons disposed, and annual averages for 10 years
  - BOP data on unique releases and unique persons released to a DC address in last 10 years, annual averages
  - DOC data on unique releases and unique persons released to the community in the last 10 years with status of release
- Understanding Where Defendants Live vs. Offend: A Spatial Analysis of Solved Gun Crimes 2010-2016)
  - MPD one time request for information on location of event, location of arrest, and home address of suspect for all homicides, robberies, and assaults with a dangerous weapon (ADW) that occurred during the time period
  - PSA one time request for home addresses of persons arrested for homicides, robberies, and ADWs that occurred during the time period
- The District's Criminal and Juvenile Justice Trends (2009-2017)
  - MPD one time request for data on reported crimes, adult and juvenile arrests, and juvenile diversions
  - DCSC one time request for data on adult and juvenile court filings
  - PSA one time request for data on pretrial supervision population
  - DCSC and Sentencing Commission one time request for data on felony and misdemeanor convictions
  - DOC one time request for data on incarcerated population
  - BOP one time request for data on incarcerated population
  - CSOSA one time request for data on parole, supervised release, and probation population
  - CSSD one time request for data on juvenile diversions and intakes
  - DYRS one time request for data on juvenile commitments
- Diversion and Deflection Programs (Research in Brief, Volume 2: Issue 1)
  - OAG one time request for information on diversion programs
  - DCSC one time request for information on diversion programs
  - DHS one time request for information on diversion programs
- Juvenile Recidivism Analysis (Expected completion – February 2018)
  - MPD baseline data pull on juvenile arrests and diversions, and subsequent adult arrests
  - OAG baseline data pull on diversions and papering decisions
  - CSSD baseline data pull on intakes, recommendations, and court outcomes
  - DYRS baseline data pull on custody population data

- Every Day Counts! Data Reports (Ongoing)
  - DCPS quarterly and year end data on truancy and in-seat attendance
  - PCSB quarterly and year end data on truancy and in-seat attendance
  - CSSD quarterly and year end data on truancy referrals and recommendations for prosecution
  - OAG quarterly and year end data on referrals for prosecution and recommendations
  - CFSA quarterly and year end data on referrals for child neglect
- Juvenile Justice Monthly Data Reports (Ongoing)
  - MPD monthly data on diversion
  - CSSD monthly data on intakes and court outcomes, alternative placement population
  - DYRS monthly data on detention and shelter populations
- Automation of Public Safety and Justice in the District of Columbia (Ongoing)
  - Ongoing annual data was requested from partners identical to the provisions for the Public Safety and Justice Report to allow for ongoing dash boards to be created. Source agencies include:
    - MPD
    - PSA
    - CSOSA
    - DCSC
    - DOC
    - BOP
    - DYRS
- Root Cause of Juvenile Crime/Adverse Childhood Experiences (Research plan pending)
- Police Community Survey (Research Plan Pending)

47. Please provide an update on the following strategic priority areas, including any anticipated programmatic changes and associated funding (and funding needs) in FY17, FY18, and FY19.

**Response:**

**Juvenile Justice**

FY 2017 Accomplishments

- 8<sup>th</sup> Annual Juvenile Justice Summit
- Convened Juvenile Justice technical assistance (TA) sessions (LGBTQ TA Session and Take Care to Give Care TA Session)

- Maintained compliance with the Juvenile Justice and Delinquency Prevention Act
- Initiated monthly YSC population calls in response to increased population and lengths of stay
- Convened the Restorative Justice workgroup to streamline restorative justice practices
- Established an ad hoc Comprehensive Youth Justice Amendment Act (CYJAA) workgroup to develop the requisite, agreements, policies and practices to ensure compliance with the CYJAA
- Convened quarterly case reviews for youth jointly supervised by a combination of the following agencies: CFSA, CSOSA, CSSD, DYRS, and PSA.

#### Key Initiatives in Progress

- Developing and implementing a Disproportionate Minority Contact (DMC) Reduction Plan for the District
- Revising juvenile data analysis to reflect CYJAA changes.
- Finalizing the Juvenile Recidivism Study

### **Adult Reentry**

#### FY 2017 Accomplishments

- Developed a list of recommended next steps to support adoption of the action items identified in the Citywide Reentry Strategic Action Plan.
- The DOC/CJCC were awarded a 2017 Bureau of Justice Assistance Recidivism Reduction Planning Program grant to identify the drivers of recidivism in the District and develop a comprehensive plan to reduce recidivism.
- Collaborated with MORCA in planning and executing the 4<sup>th</sup> Annual Women's Reentry Conference. Conference themes included wellness, and empowerment through financial literacy and entrepreneurship.
- Convened a Bridging Research to Practice Series on Expanding Housing Options for the Justice-Involved Population.

#### Key Initiatives in Progress

- Justice Involved Population White Paper (slated for completion late winter/early spring 2018)
- Reentry Guide – CJCC will assist MORCA in developing a 30/60/90 day reentry guide to assist soon-to-be released individuals coming home to the District.



- Partner with key District housing representatives to identify a strategic approach to enhance housing opportunities for the justice-involved population.

### **Combating Violent Crime (includes GunStat and Warrants)**

#### FY 2017 Accomplishments

- Informed legislative efforts to draft and introduce the Relief from Firearms Disqualification Amendment Act of 2017.
- Compiled and submitted The District of Columbia's Estimate of Records Available to NICS/NCIC/IIII to the Bureau of Justice Statistics, Office of Justice Programs, Department of Justice.
- Conducted analyses to assist the CVC workgroup with monitoring crime trends, identifying sub-trends in gun violence and understanding the relationship between where gun offenders reside vs. where they offend.
- Revised the Gunstat structure. Partners agreed on revisions to the purpose, selection criteria, interventions, and meeting structure of GunStat, keeping in line with current crime trends, as well as a review of recent criminal justice research regarding violent offenders.
- Regularly updated, monitored and distributed the Warrant Dashboard, which provided visualizations of the number and type of outstanding bench warrants.

#### Key Initiatives in Progress

- Conducting Risk Terrain Modeling (RTM), which is an evidence-based method that identifies correlations between the occurrence of particular types of crime and the presence of certain spatial factors (e.g., bars, parks, liquor stores, schools, etc.), analyses.
- Establishing new GunStat metrics and protocols.

### **Grants Planning**

#### FY 2017 Accomplishments

- Provided two grant writing trainings to help ensure that District government and non-profit partners were prepared to respond to fiscal year 2017 local and federal grant solicitations.
- Worked with the Department of Corrections to apply for a Second Chance Act Strategic Planning Award. The grant was awarded in September of 2017.
- Designed and rolled out a 2017 Byrne JAG Strategic Planning Survey on behalf of OVSJG. Results from the survey were used to inform the strategic spending plans submitted to the Department of Justice.
- Regularly promoted open federal and local funding solicitations.

- Tracked the number and type of applications submitted for federal funding by partners in the public safety cluster.
- Created a tracking document that outlines FY 2017 public safety grant dollars supporting the District's government and non-profit partners.

#### Key Initiatives in Progress

- Provide web-based and in person trainings designed to help partners prepare to respond to local and federal funding solicitations.
- Continue promoting open funding solicitations and work partners to track applications applied to and awards won.

### **Papering Reform (CJCC Principals removed as a priority area for FY 2017)**

#### **Justice Information System (JUSTIS)**

##### FY 2017 Accomplishments

##### ***JUSTIS Information Portal***

- Completed testing of the JUSTIS Disaster Recovery (DR) site, which will enable partner agencies to access the information portal in the event of a disaster scenario where normal data systems are rendered inoperable.
- For MARIS,
  - established connections between JUSTIS and the Maryland Dashboard IJIS system in order to transmit data requests to and from Maryland; and
  - developed and deployed the Daily Arrest Report function, which enables JUSTIS users to retrieve a daily listing of individuals who have been arrested in Maryland, Delaware, or Pennsylvania and have active warrants or are under supervision in the District.

##### ***JUSTIS System to System Exchange***

- Made significant progress on the Arrest Feed Enhancement (AFE) project, which will significantly increase the amount of data the Metropolitan Police Department (MPD) transmits to JUSTIS. Currently finalizing parallel testing and expected to go live during the second quarter of 2018.
- For the Juvenile Papering Project (JPP), key decisions were made with respect to the specific data elements that would be shared among agencies. Agencies also made progress in developing and/or restructuring their existing records management systems to facilitate the juvenile papering process.
- For the Warrant Exchange Process (WEP), key decisions were made with respect to technical requirements and which agencies would be responsible for populating additional data fields in NCIC, translating D.C. Code offenses into

the FBI offense categories, and addressing errors. DCSC hired a vendor to develop the technical design document for the warrants exchange process.

### ***Governance***

- Updated the JUSTIS Information Portal User Privacy Policy based upon a thorough review of the Privacy Act of 1974. This updated policy describes how personally identifiable information (PII) of system users is collected, handled, and protected.
- Executed Memoranda of Agreements (MOA) and Interconnection Security Agreements (ISA) that memorialize the conditions under which information is shared and protected within JUSTIS.
- Convened the second annual Information Sharing Forum where industry experts and agency representatives shared presentations on Transitioning to NIBRS Reporting, E-Evidence, Cloud-Based Case Management Systems, and Mental Health and Criminal Justice Information Exchanges.

### **Key Initiatives in Progress**

- Arrest Feed Enhancement (AFE) Parallel Processing (expected completion Spring 2018)
- Mugshot Feed
- Juvenile Papering Project (expected completion Fall 2018)
- Warrant Exchange Project (expected completion FY 2019)
- MARIS
- Cloud Planning: Analyzing the potential implications and questions surrounding security, data ownership, and privacy. As a result of this review, CJCC intends to develop the appropriate policies for agencies with cloud-based resources that desire to interact with JUSTIS.

### **Interagency Research Advisory Committee (The IRAC supports the work of the Statistical Analysis Center)**

#### **FY 2017 Accomplishments**

- Completed the analysis of the Youth Rehabilitation Act, including a final report to the Mayor and Council and testimony on related legislation.
- Completed four seminars in the Bridging Research to Practice Series. These four included:
  - Risk Terrain Modeling (May 2017)
  - Risk and Needs Assessment (September 2017)

- Using Data to Understand the Juvenile Risk and Needs Landscape (September 2017)
  - Housing for the Justice Involved (November 2017)
- Completed a research brief on Diversion and Deflection in the District of Columbia :
- Commissioned the Custodial Population Study (September 2017)
- Previewed Public Safety and Justice Dashboards to partners and continued work to collect 2016 public safety information to augment existing data elements.
- Was awarded BJS grant money to kick off and begin to assemble needed agreements for the Justice Statistical Analysis Tool (JSAT). Drafted a Memorandum of Agreement (MOA), Policies and Procedures Manual, Rules of Behavior for Data Usage, and Interconnection Security Agreement (ISA).
- Completed Human Trafficking report (February 2018)

#### Key Initiatives in Progress

- Continue development and begin implementation of JSAT to include finalizing data sharing agreements, identifying data elements to be provided by partners, and establishing automated data feeds.
- Establish a research review process, and establish a research review committee within the IRAC.
- Implement regular collection and sharing of PS&J data. At the completion of Year 1, a draft was finalized, and now the process for regular information gathering and sharing must be established.
- Developing the Justice Involved Population White Paper.

### **Continuity of Operations Planning**

#### FY 2017 Accomplishments

- District of Columbia Superior Court conducted a communications training notification drill involving Court and CJCC Partners to test the capacity of workgroup members to receive, disseminate, and respond to alerts and notifications.
- Executed Incident Command System (ICS) training for CJCC Partners and senior officials in collaboration with HSEMA
- Petitioned for and received authorization to use Everbridge communications and develop a CJCC user group
- Formulated a CJCC authorized Everbridge user group list, and facilitated orientation/training for users
- Developed an Everbridge training exercise to test the capacity of members to communicate under emergency circumstances

- Collaborated with HSEMA to facilitate updated training on the use of interoperable radio communications, and how to access the existing HSEMA cache of radios available on a temporary loan basis
- Enlisted HSEMA subject matter expert to assist CJCC Partners in developing, maintaining, and enhancing COOP plans

#### Key Initiatives in Progress

- Developing and expanding the capacity of CJCC Partners to use emergency communications technology and protocols to ensure the exchange of vital information as circumstances warrant
- Using existing communications technologies (interoperable radios and messaging modalities) to ensure that CJCC Partner agencies are capable of and prepared to communicate systematically during emergencies

### **Substance Abuse Treatment & Mental Health Services Integration**

#### FY 2017 Accomplishments

- Convened the 2017 CJCC Spring Public Meeting focused on the growing threat to District communities posed by synthetic opiates.
- Completed an extensive audit and update of the Resource Locator to ensure accuracy.

#### Key Initiatives in Progress

- Implementation of the Data-Driven Justice Initiative – CJCC, the District of Columbia, and the University of Chicago are partnering in a pilot project to identify high-utilizers – individuals who cycle through public systems most frequently – and develop targeted interventions to divert these individuals to treatment and prevent further penetration of the justice system. CJCC will perform data collection, compilation and de-identification.
- Development of a Uniform Consent Form to improve communication and coordination of mental health and substance use services and improve continuity of care for individuals moving between incarceration and the community. A draft of a Memorandum of Agreement is under review by the General Counsels for the participating agencies (CSOSA, PSA, DOC, and DBH).
- Deploying a District-Wide NPS Database – The NPS workgroup is developing a database resource for use by regional and federal law enforcement partners, providing a consolidated list of all scheduled chemicals from publicly available sources, including formal and common names and classification information.

- Drafting NPS Literature Review – CJCC is compiling a review of novel and evidence-based international approaches to NPS treatment and interventions, which may be applied in the District.

48. Please provide the following information on the Juvenile Detention Alternatives Initiative (“JDAI”):

- a. A list of the local and federal agencies involved in the JDAI;

**Response:**

DC Superior Court – Court Social Services Division  
 Department of Human Services  
 Department of Youth Rehabilitation Services  
 Metropolitan Police Department  
 Office of the Attorney General  
 Office of the State Superintendent of Education  
 Criminal Justice Coordinating Council

- b. A list of non-governmental stakeholders involved in JDAI;

**Response:**

Public Defender Service

- c. The frequency with which JDAI meets;

**Response:**

CJCC’s JDAI data committee meets monthly. The Juvenile Justice Committee (which also serves as the JDAI executive body) meets every two months.

- d. A description of JDAI’s work in FY17 and FY18, to date.

**Response:**

JDAI provides a framework for problem-solving to advance juvenile justice reform, while promoting public safety in the District. CJCC is the support system that enables stakeholder collaboration. During FY 2017, the JJC recommended and CJCC members agreed to conduct a juvenile recidivism analysis. The analysis will be completed in February 2018. The JJC also reestablished the YSC workgroup to monitor the YSC population.

49. Please discuss any legislative priorities for CJCC in FY18 and FY19.

**Response:** CJCC’s Principals have not identified any legislative priorities at this time.

50. Please provide any comments CJCC has on the findings of the Custodial Population Study.

- a. How does CJCC plan to collaborate with stakeholders to obtain feedback about the results of the study and use the study to inform policy and operational change?

**Response:**

At the request of the D.C. Council, the CJCC commissioned a study on the custodial population in the District, including those in D.C. Department of Corrections (DOC) custody, as well as District offenders in Federal Bureau of Prisons (FBOP) custody. The study was conducted by the Justice Research and Statistics Association (JRSA) and The Moss Group, Inc. and incorporated both quantitative and qualitative methods. The findings included information on the demographics of persons who were in custody during fiscal year 2015; the proportion of persons in custody who had physical health, mental health or substance use challenges; and the perspectives of inmates, staff, service providers, advocates, and other stakeholders regarding programs and services available to inmates and returning citizens in the District.

51. Please discuss the reports and analyses conducted by the Statistical Analysis Center in FY17 and FY18, to date. Please discuss the progress of any outstanding reports or requests, including their anticipated dates of completion.

**Response:**

The SAC completed the following studies and analyses during FY2017:

- The District's Youth Rehabilitation Act: An Analysis
- Custodial Population Study (Prepared by Contractor)
- Every Day Counts! Quarterly and End-of-Year Data Reports
- Analyses conducted for the Combating Violent Crime Committee (For Official Use)
- Analyses conducted for the Juvenile Justice Committee (For Official Use per Administrative Order)

The SAC has completed the following studies and analyses during FY2018, to date:

- Human Trafficking in the District of Columbia: An Overview
- Diversion and Deflection in the District of Columbia (Research in Brief: Vol. 2 Issue 1)
- Every Day Counts! First Quarter Report
- Analyses conducted for the CJCC strategic planning meeting
  - Criminal and juvenile justice trends (For Official Use)
- Analyses conducted for the Combating Violent Crime Committee (For Official Use)
- Analyses conducted for the Juvenile Justice Committee (For Official Use per Administrative Order)

The SAC is continuing to work on the following studies during FY2018:

- Analysis conducted for the Combating Violent Crime Committee



- Spatial analysis, Risk Terrain Modeling
- Analysis conducted for the Adult Reentry Committee
  - Justice Involved Population
- Analysis conducted for the Juvenile Justice Committee
  - Juvenile crime trends (Ongoing - For Official Use per Administrative Order)
  - Juvenile Recidivism (Expected completion – February 2018)
- Root Cause of Juvenile Crime/Adverse Childhood Experiences (Research plan is being developed; Expected completion date – Spring 2019)
- Police Community Survey (Pending – Expect to engage contractor to conduct the survey by April 2018; Expected completion date – Spring 2019)

52. Please provide an update on the development and implementation of the Justice Statistical Analysis Tool (“JSAT”).

During FY 2017 and FY 2018, CJCC received grant funds from the Bureau of Justice Statistics (BJS) to plan, design and begin implementing an automated criminal justice information sharing system known as JSAT.

JSAT is expected to improve the efficiency with which CJCC’s Statistical Analysis Center (SAC) and justice system analysts conduct research and analysis in response to requests. JSAT will also enhance agencies’ ability to use system-wide criminal justice data to inform their own business operations. Specifically, the system will be used for three (3) primary purposes:

- Analyzing the “vital statistics” of the justice system and making that information available to CJCC partners;
- Conducting system-wide analysis, or analysis that involves multiple justice agencies, at the request of CJCC partners (including the Mayor and the Council); and
- Making aggregate-level criminal justice information available to the public.

In January 2017, CJCC’s Interagency Research Advisory Committee (IRAC), which serves as the SAC’s advisory body, formed a workgroup comprised of business, legal and technology representatives from partner agencies to provide input on JSAT’s development. The workgroup met bi-monthly and offered suggestions regarding the data elements that could be included, the types of research questions that could be addressed, and ways to ensure privacy and security of the data.

In May 2017, a CJCC technology consultant presented the prototype for JSAT to the workgroup. The prototype includes: (a) a portal that partner agencies will be able to use to obtain and analyze record-level criminal justice data from multiple agencies; and (b) a

separate portal that allows the public to access and analyze aggregate, non-identifiable criminal justice data.

During the summer and fall of 2017, the following documents were drafted: a *Memorandum of Agreement (MOA)*, *Policies and Procedures Manual*, *Rules of Behavior for Data Usage*, and an *Interconnections Security Agreement (ISA)*. CJCC is in the process of receiving feedback from partner agencies on the draft documents. As partners begin to sign the MOA, CJCC will develop a “minimum viable product” tool that will facilitate the transfer of contributing agencies’ data to JSAT and provide statistical tools that can be used to analyze the data.

53. What public meetings does CJCC plan to convene in the remainder of FY18 and in FY19?

**Response:** CJCC convenes a public meeting in the spring and fall of each year. The next spring public meeting will take place in April 2018 and will focus on programming provided at DOC, DYRS, and the Bureau of Prisons (BOP) to prepare the District’s returning citizens for successful reintegration into the community. CJCC has not yet identified the topics for the FY18 fall public meeting or the FY19 spring or fall public meetings.

54. What training workshops and other programs does CJCC plan to hold in the remainder of FY18 and in FY19?

**Response:** CJCC plans to conduct the following training and technical assistance events during FY 2018:

- 2<sup>nd</sup> Annual Criminal Justice Summit – *The Intersection of Mental Health and the Criminal Justice System* (March 2018)
- 9<sup>th</sup> Annual Juvenile Justice Summit (August 201)
- Bridging Research to Practice Series Events
  - *Housing for the Justice Involved: How Can Housing Improve Long-term Success for Communities and Justice Involved Persons?* (November 2017)
  - Topics and dates for additional workshops are TBD
- Juvenile Justice Technical Assistance Workshops –
  - *Mental Health and the Current State of Care for Youth in the District* (November 2017)
  - Topics and dates for additional workshops are TBD
- Grants Training and Technical Assistance (February 2018, additional workshop dates TBD)

Pending input from CJCC Principals, CJCC expects to continue providing these training opportunities during FY2019.

55. Please provide an update on the JUSTIS system software upgrade funded in the FY18 budget in the amount of \$320,000.

**Response:** CJCC will plans to initiate procurement of the software in the second quarter.

56. Please provide an update on the survey and report required of CJCC by Section 304 of the Comprehensive Youth Justice Amendment Act of 2016 (D.C. Law 21-0238) (funded by the Committee in the FY18 budget):

- a. *Survey and analysis of DOC- and DYRS-committed individuals under the age of 21:* Has CJCC hired a statistician for the survey and contracted with a research assistant and legal consultant to assist with this report? If so, when?

**Response:** The CJCC statistician who will conduct the root cause analysis study pursuant to the CYJAA was hired and began her employment in January 2018. She is in the early stages of conducting initial meetings with key stakeholders and developing a research plan. CJCC has not contracted with a research assistant or legal consultant to assist with the study at this time but will be preparing the statement of work in concert with the development of the research plan.

57. Please provide an update on the report required of CJCC by the Prohibition Against Human Trafficking Act of 2010 (funded by the Committee in the FY18 budget).

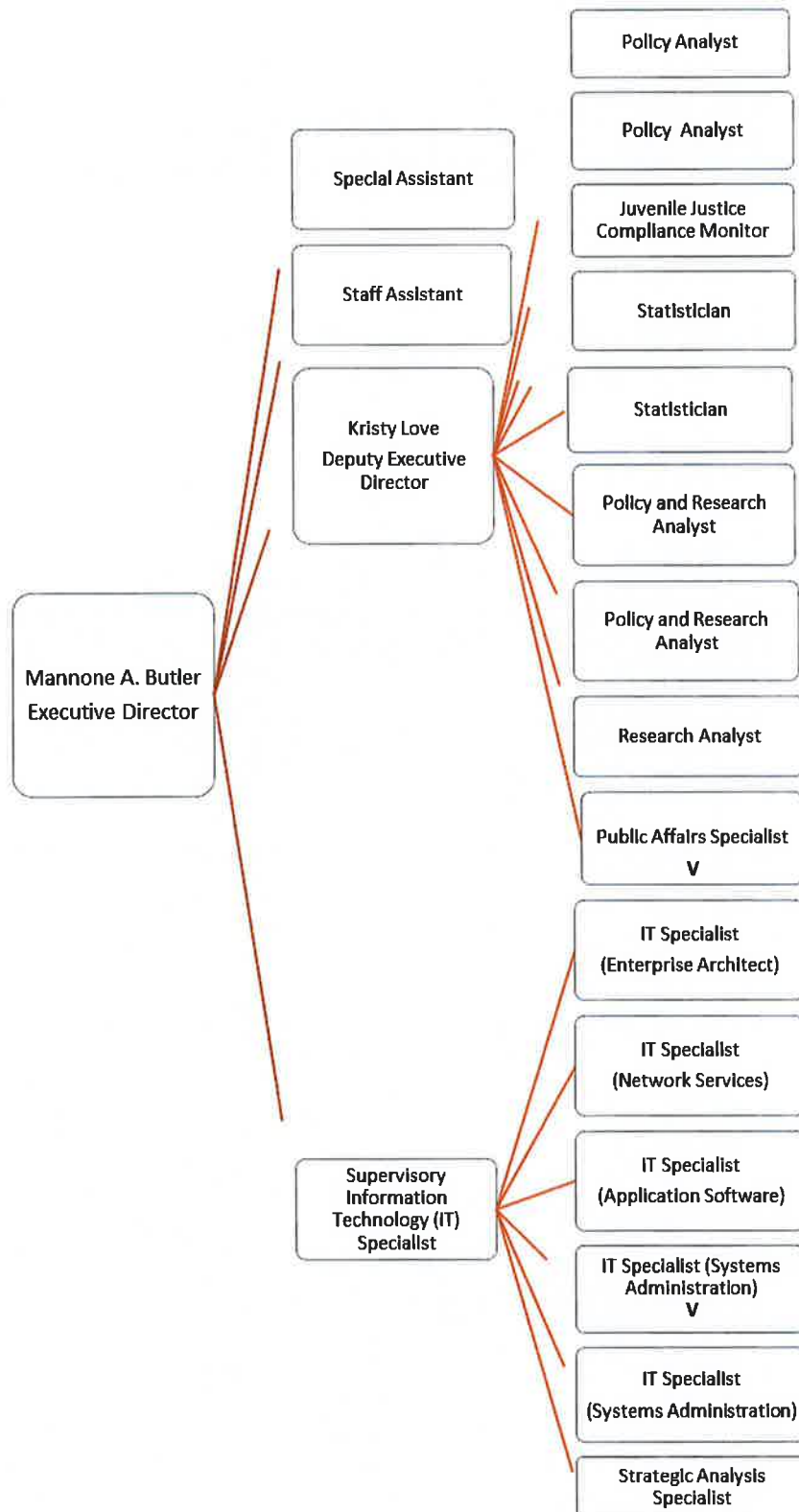
- a. What data has CJCC gathered about human trafficking in the District in FY18, to date?

**Response:** In February 2018, CJCC provided Council with the initial report entitled *Human Trafficking in the District of Columbia: An Overview*. The goal of this initial report was to establish a baseline and provide context for human trafficking activity in the District of Columbia during calendar year (CY) 2016.

Moving forward, CJCC expects to collect data from the relevant agencies that conduct human trafficking investigations and prosecutions in the District on an annual basis. CJCC will submit a report to the Council at least every 3 years, in order to provide trend analysis. The agencies relevant to this study include MPD, USAO, DYRS, and CFSA, as well as the FBI, Immigration and Customs Enforcement (ICE), and Diplomatic Security Service (DSS). In addition, CJCC will collect information from nongovernmental organizations that provide services to human trafficking victims in the District. In the coming months, CJCC will begin collecting data on human trafficking arrests, prosecutions, and convictions that occurred in calendar year 2017, as well as demographic information on offenders and victims associated with those cases. Information on human trafficking cases from 2018 will be collected during 2019.

## ATTACHMENT A

### CJCC ORGANIZATIONAL CHART (as of January 2018)



**ATTACHMENT B**

**CJCC EMPLOYEES WITH CELLPHONES**  
(FY 2017 and FY 2018, as of 11.30.2017)

<b>CJCC CELLULAR PHONE AND MOBILE DEVICES - FY 2017</b>				
<b>Item #</b>	<b>Name &amp; Cell Phone #</b>	<b>Title</b>	<b>Total Expense</b>	<b>Purpose</b>
1	MAButler – 202-615-2626	Executive Director	\$907.63	Email access
2	CHowell/KLove - 202-674-8944	Deputy Executive Director	\$579.50	Email access
3	CRobinson - 202-341-0224	Policy and Research Analyst	\$365.45	Email access
4	CJones – 202-340-5270	Strategic Analysis Specialist	\$621.77	Email access
5	RYJackson – 202-355-4682	Special Assistant	\$621.77	Email access
6	CMoses – 202-251-6783	Network Admin/JUSTIS Security	\$621.77	Email access
7	DVann – 202-368-2596	Juvenile Justice Compliance Monitor	\$579.50	Email access
8	DMarimon – 202-412-5173	Research & Policy Analyst	\$621.77	Email access
9	EMcCann – 202-351-9795	IT Policy Analyst/Statistician	\$621.77	Email access
10	IChaudhry – 202-286-5744	Chief Information Officer	\$621.77	Email access
11	KMunir – 202-664-4154	Policy Analyst	\$586.23	Email access
12	LDiaz – 202-674-8644	Policy Analyst	\$621.77	Email access
13	MColbert – 202-340-6922	IT Specialist (Systems Administration)	\$622.89	Email access
14	MHKhan – 202-251-4215	Enterprise Architecture	\$621.77	Email access
15	SHussain – 202-549-7243	Information Technology Specialist	\$579.50	Email access
16	SVillalobos – 202-412-9828	Research Analyst	\$621.77	Email access
17	JUSTIS Helpdesk – 202-316-6554	IT Staff	\$621.77	24/7 Helpdesk for JUSTIS
<b>FY 2017 Total:</b>			<b>\$10,438.40</b>	

<b>CJCC CELLULAR PHONE AND MOBILE DEVICES - FY 2018</b>				
<b>Item #</b>	<b>Name &amp; Cell Phone #</b>	<b>Title</b>	<b>Total Expense</b>	<b>Purpose</b>
1	MAButler – 202-615-2626	Executive Director	\$97.18	Email access
2	MAButler (iPad)	Executive Director	(One-time charge of \$729.99) iPad purchase	Email access
2	KLove - 202-674-8944	Deputy Executive Director	\$97.18	Email access
3	CRobinson - 202-341-0224	Policy and Research Analyst	\$108.98	Email access
4	CJones – 202-340-5270	Strategic Analysis Specialist	\$104.26	Email access
5	RYJackson – 202-355-4682	Special Assistant	\$104.26	Email access
6	CMoses – 202-251-6783	Network Admin/JUSTIS Security	\$104.26	Email access
7	DVann – 202-368-2596	Juvenile Justice Compliance Monitor	\$97.18	Email access
8	DMarimon – 202-412-5173	Research & Policy Analyst	\$104.26	Email access
9	EMcCann – 202-351-9795	IT Policy Analyst/Statistician	\$104.26	Email access
10	IChaudhry – 202-286-5744	Chief Information Officer	\$104.26	Email access
11	KMunir – 202-664-4154	Policy Analyst	\$104.26	Email access
12	LDiaz – 202-674-8644	Policy Analyst	\$104.26	Email access
13	MColbert – 202-340-6922	IT Specialist (Systems Administration)	\$104.26	Email access
14	MHKhan – 202-251-4215	Enterprise Architecture	\$104.26	Email access
15	SHussain – 202-549-7243	Information Technology Specialist	\$97.18	Email access
16	SVillalobos – 202-412-9828	Research Analyst	\$104.26	Email access
17	JUSTIS Helpdesk – 202-316-6554	IT Staff	\$104.26	24/7 Helpdesk for JUSTIS
<b>FY 2018 Total:</b>			<b>\$2,478.81</b>	

**ATTACHMENT C**

**AUTHORIZED EMPLOYEE TRAVEL**  
(FY 2017 and FY 2018)

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
Public Safety and Justice Cluster

## Travel Expense Report

For travel that occurred between: 10/1/2016 - 9/30/2017

### Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
1	2017	Butler, Mannone A.	Executive Director	National Criminal Justice Reform Project State Strategic Planning and Leadership Summit - Denver, CO	10/17/2016 - 10/19/2016	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$209.19 \$165.60 \$0.00 \$640.57 \$1,015.36	8110 8110
2	2017	Butler, Mannone A.	Executive Director	2016 34th Annual National Association for Justice Information Systems (NAJIS) Conference - Tucson, AZ	10/31/2016 - 11/3/2016	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$168.80 \$0.00 \$1,512.26 \$1,883.82	8110
3	2017	Butler, Mannone A.	Executive Director	Cab Fare - DC Bar Training Luncheon - Washington, DC	4/7/2017 - 4/7/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$25.00 \$0.00 \$0.00 \$25.00	8110
4	2017	Butler, Mannone A.	Executive Director	Cab fare - FY 2017 Council Budget Hearing - Washington, DC	4/12/2017 - 4/12/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$9.28 \$0.00 \$0.00 \$9.28	8110
5	2017	Butler, Mannone A.	Executive Director	MacArthur Foundation Safety and Justice Conference - Washington, DC	4/28/2017 - 4/28/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$35.00 \$0.00 \$0.00 \$35.00	8110



For travel that occurred between: 10/1/2016 - 9/30/2017

**Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0**

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
6	2017	Butler, Mannone A.	Executive Director	12th National Standards of Change Symposium - Baltimore, MD	6/19/2017 - 6/20/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$84.75 \$0.00 \$0.00 \$43.02	8110
7	2017	Butler, Mannone A.	Executive Director	National Network of Criminal Justice Coordinating Councils Meeting - Minneapolis, MN	6/25/2017 - 6/28/2017	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$204.80 \$0.00 \$894.26 \$1,118.26	8110
8	2017	Butler, Mannone A.	Executive Director	Cab Fare for Heroin Taskforce Meeting - Washington, DC	7/26/2017 - 7/26/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$15.48 \$0.00 \$0.00 \$15.48	8110
9	2017	Butler, Mannone A.	Executive Director	2017 National Forum on Criminal Justice - Long Beach, CA	7/29/2017 - 8/3/2017	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$84.75 \$307.20 \$0.00 \$1,983.06 \$2,375.01	8110 8110
10	2017	Butler, Mannone A.	Executive Director	2017 35th Annual NAJIS Conference - Cleveland, OH	8/28/2017 - 8/31/2017	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$118.21 \$220.80 \$0.00 \$1,672.17 \$2,011.18	8110 8110
11	2017	Jones, Christine	Strategic Analysis Specialist	2016 34th Annual National Association for Justice Information Systems (NAJIS) Conference - Tucson, AZ	10/31/2016 - 11/3/2016	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$188.80 \$0.00 \$1,512.26 \$1,821.86	8110

For travel that occurred between: 10/1/2016 - 9/30/2017

**Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0**

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
12	2017	Jones, Christine	Strategic Analysis Specialist	2017 35th Annual NAJIS Conference - Cleveland, OH	8/28/2017 - 8/31/2017	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$145.35 \$220.80 \$0.00 \$1,323.18 \$1,689.33	8110 8110
13	2017	Marimon, David	Policy and Research Analyst	2017 National Forum on Criminal Justice - Long Beach, CA	7/30/2017 - 8/1/2017	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$86.57 \$153.60 \$0.00 \$1,221.46 \$1,461.63	8110 8110
14	2017	McCann Stocla, Ellen	Statistician	2016 American Society Criminology Annual Meeting - New Orleans, LA	11/17/2016 - 11/19/2016	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$153.60 \$0.00 \$842.64 \$1,160.44	8110
15	2017	Moses, Colleen	Systems Engineer	2016 34th Annual National Association for Justice Information Systems (NAJIS) Conference - Tucson, AZ	10/31/2016 - 11/3/2016	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$188.80 \$0.00 \$1,512.26 \$1,753.76	8110
16	2017	Rosenthal, David	Senior Assistant Attorney General	2017 JDAI Inter-Site Conference - Orlando, FL	4/17/2017 - 4/19/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$287.79 \$0.00 \$744.18 \$1,011.97	8110
17	2017	Vann, Diamond	Compliance Monitor	CJJ National DMC Conference - Baltimore, MD	12/4/2016 - 12/6/2016	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$235.37 \$0.00 \$0.00 \$235.37	0200

For travel that occurred between: 10/1/2016 - 9/30/2017

**Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0**

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
18	2017	Vann, Diamond	Compliance Monitor	2017 JDAI Inter-Site Conference - Orlando, FL	4/17/2017 - 4/19/2017	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$268.86 \$0.00 \$774.18 \$1,043.04	8110
19	2017	Villabos Agudelo, Sandra	Research Analyst	2016 American Society of Criminology Annual Meeting - New Orleans, LA	11/16/2016 - 11/19/2016	Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$204.80 \$0.00 \$792.34 \$1,129.59	8110
Total for: Criminal Justice Coordinating Council - CCJC - FJ0							\$19,838.40	

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Public Safety and Justice Cluster

**Travel Expense Report**

For travel that occurred between: 10/1/2017 - 1/25/2018

**Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0**

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
1	2018	McCann Stedra, Ellen	Statistician	2017 American Society of Criminology Annual Meeting - Philadelphia, PA	11/15/2017 - 11/18/2017	Travel Reimbursement	\$224.00	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trip	\$739.00	
						Total Expenses by Trip	\$963.00	
2	2017	Vann, Diamond	Compliance Monitor	JDAI Coordinators Convention - Baltimore, MD	10/4/2017 - 10/6/2017	Travel Reimbursement	\$224.50	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trip	\$0.00	
						Total Expenses by Trip	\$224.50	
Total for: Criminal Justice Coordinating Council - CCJC - FJ0							\$1,187.50	

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
<b>Billed to Account: *****7503</b>							
<b>BURCH, ROSA</b>							
12/01/2016	12/05/2016	179780184	75337006337412803101470	OFFICE CATERING	5811	Central Bill Account: *****7503 CAPITAL HEIGH, MD 20743-0000	\$387.00
09/20/2017	09/21/2017	196570251	55310207263083207382720	AVID SYSTEMS LLC	7392	02026286765, DC 20005-0000	\$2,094.65
<b>BURCH, ROSA Total</b>							
<b>JACKSON, ROBIN Y</b>							
10/05/2016	10/05/2016	176451386	55432866279000109980565	COMCAST OF WASHINGTON	4899	Central Bill Account: *****7503 800-COMCAST, DC 20017-0000	\$240.00
10/06/2016	10/07/2016	176579849	55432866280000997695181	THOMSON WEST*ICD	8999	800-328-4880, MN 55123-0000	\$88.66
10/06/2016	10/07/2016	176579850	55432866280000997695199	THOMSON WEST*ICD	8999	800-328-4880, MN 55123-0000	\$88.66
10/06/2016	10/07/2016	176579851	55429506280894965361017	PAYPAL *BEATONSFINE	5811	4029357733, CA 95131-0000	\$600.00
10/06/2016	10/10/2016	176680745	55436876281172815586167	HILTON HOTELS	3504	NEW ORLEANS, LA 70130-0000	\$183.57
10/06/2016	10/10/2016	176680746	55436876281172815588445	HILTON HOTELS	3504	NEW ORLEANS, LA 70130-0000	\$183.57
10/07/2016	10/10/2016	176680747	55310206282200476500019	ISRAEL MANOR INC	8398	02022690017, DC 20018-0000	\$262.00
10/10/2016	10/11/2016	176738635	55432866284000449540593	IN *OPTION TECHNOLOGIE	7399	407-8723333, FL 32811-0000	\$495.00
10/13/2016	10/14/2016	176915345	55432866287000156602088	IN *OPTION TECHNOLOGIE	7399	407-8723333, FL 32811-0000	\$563.90
10/14/2016	10/17/2016	177034387	85140516290900013500019	STAR OFFICE PRODUCTS	5044	STAROFFC@AOL, DC 20036-0000	\$4,005.56
10/17/2016	10/18/2016	177108345	55446416292207439900012	GTU-SCH OF CONT STUDIE	4816	02026876132, DC 20057-0000	\$600.00
10/18/2016	10/20/2016	177248442	85134256293900011100018	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
10/25/2016	10/27/2016	177696677	55417346300873002467608	AMERICAN 00178685484084	3001	PALM BEACH, FL 85034-0000	\$169.10
10/25/2016	10/27/2016	177696678	55417346300873002778061	AGENT FEE 89006964422891	4511	WEST END TRAV, FL 22201-0000	\$30.00
10/25/2016	10/27/2016	177696679	75337006300417602302404	OFFICE CATERING	5811	CAPITAL HEIGH, MD 20743-0000	\$409.25
10/25/2016	11/04/2016	178218281	55417346308583080463898	DELTA 00678685484094	3058	PALM BEACH, FL 30320-0000	\$264.77
10/28/2016	10/31/2016	177924639	5541734630387303238372	AMERICAN 00178685484423	3001	PALM BEACH, FL 85034-0000	\$453.60
10/28/2016	10/31/2016	177924640	55417346303873032512313	AGENT FEE 89006967249384	4511	WEST END TRAV, FL 22201-0000	\$30.00

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Central Bill Reconciliation

**ATTACHMENT D**

**PURCHASE CARD PURCHASES**  
(FY 2017 and FY 2018, as of 1.21.2018)

# Central Bill Reconciliation

## DCPCARD

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
<b>Billed to Account: *****7503</b>							
<b>JACKSON, ROBIN Y</b>							
10/28/2016	10/31/2016	177924641	Diverted From Account: *****8315	OFFICE CATERING	5811	CAPITAL HIGHLAND, MD 20743-0000	\$732.25
11/03/2016	11/07/2016	178353202	75337006303411402810986	LOEWS HOTELS	3654	TUCSON, AZ 85750-0000	\$504.06
11/03/2016	11/07/2016	178353203	55436876309173096546696	LOEWS HOTELS	3654	TUCSON, AZ 85750-0000	\$504.06
11/03/2016	11/07/2016	178353204	55436876309173096547009	LOEWS HOTELS	3654	TUCSON, AZ 85750-0000	\$504.06
11/07/2016	11/08/2016	178430178	55432866312000684075301	IN *TECHSHERPAS	8299	813-2878876, FL 33605-0000	\$1,312.50
11/08/2016	11/10/2016	178570672	05314616314100091690521	FIREHOOK - JUDICIARY S	5814	WASHINGTON, DC 20001-0000	\$118.10
11/12/2016	11/14/2016	178740849	55310206317083027374095	AVID SYSTEMS LLC	7392	02026286765, DC 20005-0000	\$704.76
11/14/2016	11/15/2016	178776952	55429506319894919455910	PAYPAL *SERENITYHEA	5973	4029357733, MD 20757-0000	\$500.00
11/17/2016	11/21/2016	179153256	55310206323200476600018	ISRAEL MANOR INC	8398	02022690017, DC 20018-0000	\$250.00
11/18/2016	11/21/2016	179153255	55432866323000019490461	THOMSON WEST*TCD	8999	800-328-4880, MN 55123-0000	\$88.66
11/20/2016	11/23/2016	179274791	55436876327173270844451	HILTON HOTELS	3504	NEW ORLEANS, LA 70130-0000	\$183.57
11/20/2016	11/23/2016	179274792	55436876327173270847272	HILTON HOTELS	3504	NEW ORLEANS, LA 70130-0000	\$367.14
11/21/2016	11/23/2016	179274793	75337006327410300466828	FORMOST ADVANCED CRE	7333	WASHINGTON, DC 20020-0000	\$29.50
11/23/2016	11/25/2016	179358149	55547506329254137010010	MVS INC	5045	02027227981, DC 20036-0000	\$90.53
11/23/2016	11/25/2016	179358150	55457026328083163875782	METROPOLITAN OFFICE PR	5045	02025622320, DC 20032-0000	\$3,535.00
12/02/2016	12/05/2016	179835585	55446416338200343400019	NATIONAL CRIMINAL JUST	8699	02026288550, DC 20001-0000	\$500.00
12/02/2016	12/05/2016	179835586	85134256339900011200012	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
12/06/2016	12/07/2016	179975316	75454916341385500273613	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$535.00
12/08/2016	12/09/2016	180128394	55547506343254145010012	MVS INC	5045	02027227981, DC 20036-0000	\$204.98
12/09/2016	12/12/2016	180257259	55432866344000628190887	THOMSON WEST*TCD	8999	800-328-4880, MN 55123-0000	\$995.46
12/14/2016	12/15/2016	180451892	55436876349273496808811	HI TECH SOLUTION INC	7379	202-2897888, DC 20004-0000	\$1,120.00
12/16/2016	12/19/2016	180623613	75337006352410902784139	OFFICE CATERING	5811	CAPITAL HIGHLAND, MD 20743-0000	\$248.50

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
<b>Billed to Account: *****7503</b>							
<b>JACKSON, ROBIN Y</b>							
<b>Diverted From Account: *****6816</b>				<b>Central Bill Account: *****7503</b>			
12/20/2016	12/21/2016	180730558	55429506355894090611443	PAYPAL *RKC GROUP	7392	4029357733, CA 95131-0000	\$2,500.00
12/27/2016	12/29/2016	180977078	85134256363900011300019	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
01/07/2017	01/09/2017	181316056	55436877007170072068540	HILTON HOTELS SALT LK	3504	SALT LAKE CIT, UT 84101-0000	\$403.10
01/09/2017	01/11/2017	181428500	55417347010870104326053	DELTA 00679308404773	3058	PALM BEACH, FL 30354-0000	\$294.20
01/09/2017	01/11/2017	181428501	55417347010870102989092	AGENT FEE 89006989582173	4511	WEST END TRAV, FL 22201-0000	\$30.00
01/09/2017	01/11/2017	181428502	55488727010246900198110	JETBLUE 27979308404762	3174	08005382583, FL 84121-0000	\$288.80
01/14/2017	01/16/2017	181660550	55131587014646015208404	IBM CORPORATION	5045	06175775800, PA 15264-0000	\$2,143.70
01/18/2017	01/19/2017	181810143	55547507018254169010015	MVS INC	5045	02027227981, DC 20036-0000	\$347.54
01/18/2017	01/19/2017	181810144	55429507018894844806841	PAYPAL *WORMELICONS	7392	7036278154, CA 95131-0000	\$800.00
02/09/2017	02/10/2017	183094578	55547507040254176010018	MVS INC	5045	02027227981, DC 20036-0000	\$52.68
02/09/2017	02/13/2017	183220199	85134257041900011400015	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$4,000.00
02/10/2017	02/13/2017	183220200	55446417042207439800064	GTU-SCH OF CONT STUDIE	4816	02026876132, DC 20057-0000	\$2,000.00
02/13/2017	02/14/2017	183278544	75454917044382800279794	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$1,474.00
02/17/2017	02/20/2017	183590321	55310207048083147150122	AVID SYSTEMS LLC	7392	02026286765, DC 20005-0000	\$1,675.16
03/02/2017	03/06/2017	184385406	85431547062701262347923	AMERITEL COMMUNICATION	5044	301-251-0222, MD 20850-0000	\$539.99
03/03/2017	03/06/2017	184385407	55429507062894154438107	PAYPAL *CLEMONSCONS	7392	4029357733, CA 95131-0000	\$2,500.00
03/09/2017	03/09/2017	184588143	55457027068207258800858	DC BAR	8699	02027374700, DC 20005-0000	\$180.00
03/09/2017	03/10/2017	184669837	55446417069400786000051	CHAMPION AWARDS	5999	WASHINGTON, DC 20001-0000	\$364.00
03/13/2017	03/15/2017	184920682	85504997073900012700011	LASER ART INC	5943	WASHINGTON, DC 20018-0000	\$737.03
03/15/2017	03/16/2017	184983333	05410197074069101780727	FEDEXOFFICE 00006718	7338	WASHINGTON, DC 20004-0000	\$56.98
03/16/2017	03/17/2017	185060221	55432867075000470809736	INT*IN *EXPRESS DRY CL	7216	703-3495365, VA 20136-0000	\$667.00
<b>JACKSON, ROBIN Y Total</b>							<b>\$22,695.77</b>

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Central Bill Reconciliation



# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y							
03/20/2017	03/21/2017	185241243	Diverted From Account: *****6816	MVS INC	5045	Central Bill Account: *****7503 02027227981, DC 20036-0000	\$376.90
03/22/2017	03/24/2017	185459425	75337007082417202103097	OFFICE CATERING	5811	CAPITAL HEIGH, MD 20743-0000	\$1,499.25
03/27/2017	03/28/2017	185659059	55429507086894898476852	PAYPAL *SYMPHONICST	7392	4029357733, CA 95131-0000	\$2,500.00
03/30/2017	03/31/2017	185896254	75418237089037669976575	GIV*SHILOH BAPTIST CH	8398	202-2321417, DC 20001-0000	\$950.00
04/03/2017	04/05/2017	186164504	75337007094412200441249	FORMOST ADVANCED CRE	7333	WASHINGTON, DC 20020-0000	\$29.50
04/05/2017	04/07/2017	186317328	55417347096870963251076	AGENT FEE 89007029853055	4511	WEST END TRAV, FL 22201-0000	\$30.00
04/05/2017	04/07/2017	186317329	55417347096870963252157	AGENT FEE 89007029853033	4511	WEST END TRAV, FL 22201-0000	\$30.00
04/05/2017	04/07/2017	186317330	55417347096870963252165	AGENT FEE 89007029853066	4511	WEST END TRAV, FL 22201-0000	\$30.00
04/05/2017	04/07/2017	186317331	55488727096246900265692	JETBLUE 27979617895165	3174	08005382583, FL 84121-0000	\$337.40
04/05/2017	04/07/2017	186317332	55488727096246900265700	JETBLUE 27979617895176	3174	08005382583, FL 84121-0000	\$337.40
04/05/2017	04/07/2017	186317333	55488727096246900265718	JETBLUE 27979617895180	3174	08005382583, FL 84121-0000	\$337.40
04/10/2017	04/11/2017	186510088	55547507100254232010017	MV'S INC	5045	02027227981, DC 20036-0000	\$175.16
04/21/2017	04/24/2017	187213675	55417347112871124119871	DELTA 00679617897431	3058	PALM BEACH, FL 30354-0000	\$535.40
04/21/2017	04/24/2017	187213676	55417347112871122962827	AGENT FEE 89007036934104	4511	WEST END TRAV, FL 22201-0000	\$30.00
04/28/2017	05/01/2017	187660757	55429507121027916984089	NOVELL	7372	08018617000, UT 84606-0000	\$2,898.00
05/11/2017	05/12/2017	188366822	55429507131894297208521	PAYPAL *3PROFS.COM	8999	4029357733, CA 95131-0000	\$250.00
05/11/2017	05/15/2017	188496557	75337007132418602167252	OFFICE CATERING	5811	CAPITAL HEIGH, MD 20743-0000	\$298.75
05/12/2017	05/15/2017	188496558	55429507132894329479115	PAYPAL *LEFKENNEDY	8999	4029357733, CA 95131-0000	\$250.00
05/13/2017	05/15/2017	188496559	85454917134900010809413	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$248.90
05/16/2017	05/17/2017	188623304	55429507136894445458411	PAYPAL *NAJIS	8641	4029357733, MI 48837-0000	\$595.00
05/17/2017	05/18/2017	188694939	55432867137000010196384	INT*IN *SUPRETECH, INC	7372	202-7267200, DC 20011-0000	\$1,007.95
05/19/2017	05/22/2017	188906387	55446417140400781000026	CHAMPION AWARDS	5999	02026386777, DC 20001-0000	\$392.00

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Central Bill Reconciliation

# Central Bill Reconciliation

DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y			Diverted From Account: *****6816			Central Bill Account: *****7503	
05/20/2017	05/22/2017	188906388	85454917141900011009477	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$290.50
05/24/2017	05/26/2017	189188867	75337007145414402041164	OFFICE CATERING	5811	CAPITAL HEIGH, MD 20743-0000	\$1,255.50
05/25/2017	05/26/2017	189188868	55429507145894711605157	PAYPAL *PATRICIAPUR	7392	4029357733, CA 95131-0000	\$4,500.00
05/26/2017	05/29/2017	189316147	55446417153200343100055	NATIONAL CRIMINAL JUST	8699	02026288550, DC 20001-0000	\$475.00
06/01/2017	06/02/2017	189540576	55446417153200343500073	NATIONAL CRIMINAL JUST	8699	02026288550, DC 20001-0000	\$525.00
06/01/2017	06/05/2017	189665695	55417347153871533423369	AGENT FEE 89007053803124	4511	WEST END TRAV, FL 22201-0000	\$30.00
06/01/2017	06/05/2017	189665696	55432867153000809201311	UNITED 01686233259001	3000	800-932-2732, TX 77002-0000	\$526.40
06/06/2017	06/07/2017	189803546	55429507157894089439150	PAYPAL *NAJIS	8641	4029357733, MI 48837-0000	\$595.00
06/07/2017	06/09/2017	189960993	55417347159871592831662	AMERICAN 00186233259240	3001	PALM BEACH, FL 85034-0000	\$369.80
06/07/2017	06/09/2017	189960994	55417347159871592831688	AMERICAN 00186233259251	3001	PALM BEACH, FL 85034-0000	\$177.41
06/07/2017	06/09/2017	189960995	55417347159871593201063	AGENT FEE 89007055963685	4511	WEST END TRAV, FL 22201-0000	\$30.00
06/07/2017	06/09/2017	189960996	55417347159871593201089	AGENT FEE 89007055963696	4511	WEST END TRAV, FL 22201-0000	\$30.00
06/14/2017	06/15/2017	190303706	55547507165254283010017	MVS INC	5045	02027227981, DC 20036-0000	\$155.49
06/15/2017	06/19/2017	190524107	55417347167871672886156	AMERICAN 00186233259715	3001	PALM BEACH, FL 85034-0000	\$284.20
06/15/2017	06/19/2017	190524108	55417347167871673163738	AGENT FEE 89007058870181	4511	WEST END TRAV, FL 22201-0000	\$30.00
06/15/2017	06/19/2017	190524109	55310207167331900824507	ALASKA A 02786233259703	3256	08006545669, WA 98168-0000	\$312.20
06/20/2017	06/22/2017	190733732	05436847172200041469557	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$15.00
06/20/2017	06/22/2017	190733733	05436847172200041469631	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$21.00
06/20/2017	06/22/2017	190733734	05436847172200041469714	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$19.00
06/23/2017	06/26/2017	190957315	55432867174100196325809	INT*IN *NASW METRO WAS	8398	202-3368395, DC 20002-0000	\$300.00
06/28/2017	06/29/2017	191181983	55432867179100174397452	THE HOTEL MINNEAPOLIS	3826	MINNEAPOLIS, MN 55401-0000	\$328.86
06/28/2017	06/29/2017	191181984	55429507179894755670439	JRSA	8398	2028429330, DC 20001-0000	\$475.00

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y				Diverted From Account: *****6816		Central Bill Account: *****7503	
06/29/2017	06/30/2017	191264036	55432867180100812517237	THE HOTEL MINNEAPOLIS	3826	MINNEAPOLIS, MN 55401-0000	\$164.43
07/06/2017	07/06/2017	191515755	55432867187100062622540	COMCAST	4899	800-COMCAST, MD 21236-0000	\$40.00
07/07/2017	07/10/2017	191695219	55432867188100232672929	INT*IN *SUPRETECH, INC	7372	202-7267200, DC 20011-0000	\$4,985.00
07/07/2017	07/10/2017	191695220	55499677189668189104759	AMTRAK TEL1884401559725	4112	08008727245, DC 20002-0000	\$209.00
07/11/2017	07/13/2017	191904390	75337007193412500410969	FORMOST ADVANCED CRE	7333	2022696696, DC 20020-0000	\$29.50
07/14/2017	07/17/2017	192127303	55446417195083207791909	MVS INC	7399	02027227981, DC 20036-0000	\$28.26
07/18/2017	07/19/2017	192262763	85454917199900013009849	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$1,150.00
07/20/2017	07/21/2017	192425151	55446417202200343000026	NATIONAL CRIMINAL JUST	8699	02026288550, DC 20001-0000	(\$50.00)
07/24/2017	07/25/2017	192635022	85454917205900013209862	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$2,657.00
07/25/2017	07/27/2017	192808193	85454917207900013309876	BLUEBAY OFFICE INC	5943	202-3371003, DC 20016-0000	\$310.00
07/28/2017	07/31/2017	193037970	55432867209100469284948	WEBEX *WEBEX.COM	7399	916-861-3157, CA 95134-0000	\$468.00
07/28/2017	07/31/2017	193037971	55446417210400788000032	CHAMPION AWARDS	5999	02026386777, DC 20001-0000	\$536.50
08/01/2017	08/03/2017	193260769	55432867214100772895888	LONG BEACH HILTON	3504	LONG BEACH, CA 90831-0000	\$364.66
08/03/2017	08/07/2017	193488756	55432867216100115556732	LONG BEACH HILTON	3504	LONG BEACH, CA 90831-0000	\$911.65
08/11/2017	08/14/2017	193945655	5543687223262239594928	DOCUMENT SYSTEM INC	5399	202-4668383, DC 20011-0000	\$1,579.00
08/11/2017	08/14/2017	193945656	55541867225072002678399	HYATT HOTELS GRAND WA.	3640	WASHINGTON, DC 20001-0000	\$223.28
08/14/2017	08/15/2017	194015869	55310207226083223176136	AVID SYSTEMS LLC	7392	02026286765, DC 20005-0000	\$2,190.00
08/14/2017	08/15/2017	194015870	55429507226894215619292	PAYPAL *LACAREYENTE	5735	4029357733, CA 95131-0000	\$515.24
08/21/2017	08/22/2017	194467723	55429507233894440097760	PAYPAL *GLENNE MARTI	8641	4029357733, CA 95131-0000	\$500.00
08/22/2017	08/22/2017	194467722	55432867234100198042665	COMCAST	4899	800-COMCAST, MD 21236-0000	\$100.00
08/24/2017	08/24/2017	194618777	55432867236100611442102	HPE*SERVICES	7399	800-277-8988, CA 94304-0000	\$1,662.96
08/24/2017	08/24/2017	194618778	55432867236100611442110	HPE*SERVICES	7399	800-277-8988, CA 94304-0000	\$2,073.00

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y							
08/30/2017	08/31/2017	195139138	Diverted From Account: *****6816	INT*IN *SUPRETECH, INC	7372	Central Bill Account: *****7503 202-7267200, DC 20011-0000	\$621.00
08/30/2017	09/04/2017	195382824	55432867242100676692551	DLT SOLUTIONS 703-773-	7372	HERNDON, VA 20171-0000	\$250.42
08/31/2017	09/01/2017	195229435	55421357246627110139477	INTERCONTINENTAL CONF	3512	216-7074100, OH 44106-0000	\$520.77
08/31/2017	09/01/2017	195229436	55436877244152446547154	INTERCONTINENTAL CONF	3512	216-7074100, OH 44106-0000	\$520.77
09/05/2017	09/06/2017	195492562	55429507248894933447046	PAYPAL *BETTER MIND	8111	4029357733, CA 95131-0000	\$2,500.00
09/06/2017	09/07/2017	195573466	05227027250500187678680	AMERICAN SOCIETY OF CR	8299	614-292-9207, OH 43212-0000	\$150.00
09/07/2017	09/11/2017	195836772	55499677251823051515912	AMTRAK CO2500717559220	4112	08008727245, DC 20002-0000	\$46.00
09/13/2017	09/13/2017	196002113	55432867256100309987041	DMI* DELL HLTHCR/REL	5045	800-274-1550, TX 78682-0000	\$1,550.24
09/14/2017	09/15/2017	196195628	75418237257044346562261	4IMPRINT	5969	877-4467746, WI 54901-0000	\$326.91
09/14/2017	09/15/2017	196195629	75418237257044346562279	4IMPRINT	5969	877-4467746, WI 54901-0000	\$560.68
09/15/2017	09/18/2017	196368638	55436877258262589705999	DOCUMENT SYSTEM INC	5399	202-4668383, DC 20011-0000	\$3,236.00
09/15/2017	09/18/2017	196368639	55506297258014001305361	AOP BUSINESS SERVICES	5111	02025260586, DC 94043-0000	\$2,041.78
09/15/2017	09/18/2017	196368640	55506297258014001305379	AOP BUSINESS SERVICES	5111	02025260586, DC 94043-0000	\$846.04
09/19/2017	09/20/2017	196536130	55432867262100578676624	LIF*X01720730101	5964	800-847-7078, NJ 07724-0000	\$228.27
09/19/2017	09/20/2017	196536131	554368772622621820453	DOCUMENT SYSTEM INC	5399	202-4668383, DC 20011-0000	\$1,305.00
09/19/2017	09/20/2017	196536132	55429507262894383743499	PAYPAL *CAPTIONINGS	8999	4029357733, CA 95131-0000	\$417.15
09/20/2017	09/22/2017	196722485	05436847264200040831251	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$30.00
09/20/2017	09/22/2017	196722486	05436847264200040831335	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$30.00
09/20/2017	09/22/2017	196722487	05436847264200040831418	METRO 023-JUDICIARY SQ	4111	WASHINGTON, DC 20001-0000	\$30.00
JACKSON, ROBIN Y Total							\$81,297.06

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 01/18/2018 06:01:18 PM

Selection Criteria: Post Date Is Between '10/1/2016' AND '09/30/2017'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
*****7503 Total				148			\$106,474.48
Grand Totals				148			\$106,474.48

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 02/12/2018 11:26:51 AM

Selection Criteria: Post Date Is Between '10/1/2017' AND '1/20/2018'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y			Diverted From Account: *****6816			Central Bill Account: *****7503	
10/05/2017	10/06/2017	197630286	55446417278083197557849	MVS INC	7399	02027227981, DC 20036-0000	\$128.94
10/06/2017	10/09/2017	197743007	55432867279200428221125	THOMSON WEST**TCD	8999	800-328-4880, MN 55123-0000	\$566.25
10/10/2017	10/11/2017	197839273	55429507283894098990562	PAYPAL *CAPTIONINGS	8999	4029357733, CA 95131-0000	\$360.50
10/12/2017	10/16/2017	198119624	75337007286418600348833	FORMOST ADVANCED CRE	7333	2022696696, DC 20020-0000	\$29.50
10/18/2017	10/20/2017	198414680	85134257292900011500018	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
10/19/2017	10/23/2017	198558508	85432577293080080931375	FIREHOOK JUDICIARY SQU	5462	WASHINGTON, DC 20001-0000	\$73.20
10/23/2017	10/24/2017	198624505	55432867296200354594247	SQ *SQ *LOTHERY & ASSO	7392	ALEXANDRIA, VA 22312-0000	\$4,800.00
11/06/2017	11/08/2017	199567519	85134257311900011600013	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
11/10/2017	11/13/2017	199834511	55446417314083023634032	MVS INC	7399	02027227981, DC 20036-0000	\$925.48
11/19/2017	11/20/2017	200246411	55432867323200445885551	MARRIOTT PHILAD DTOWN	3509	866-435-7627, PA 19107-0000	\$693.00
12/04/2017	12/05/2017	200938632	55432867338200294843860	INT*IN *NASW METRO WAS	8398	202-3368395, DC 20002-0000	\$175.00
12/04/2017	12/05/2017	200938633	55429507338894203499132	PAYPAL *CAPTIONINGS	8999	4029357733, CA 95131-0000	\$417.15
12/05/2017	12/05/2017	200938631	55432867339200338360847	COMCAST	4899	800-COMCAST, MD 21236-0000	\$153.40
12/05/2017	12/06/2017	201033384	55446417339083207552290	MVS INC	7399	02027227981, DC 20036-0000	\$531.58
12/05/2017	12/07/2017	201083940	85134257340900011700016	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
12/13/2017	12/14/2017	201552430	75337007347485000066106	OFFICE CATERING	5811	3017722323, MD 20743-0000	\$240.50
12/13/2017	12/14/2017	201552431	55429507347894612559319	PAYPAL *CAPTIONINGS	8999	4029357733, CA 95131-0000	\$185.40
12/15/2017	12/18/2017	201734945	85140517349900012400012	INK SYSTEMS LLC	5943	2404868055, DC 20011-0000	\$749.95
12/21/2017	12/22/2017	201947791	55429507355894951378205	PAYPAL *ELDERBRO	8999	4029357733, CA 95131-0000	\$5,000.00
01/09/2018	01/10/2018	202555401	85185648009980030579906	ABC TECHNICAL SOLUTION	8999	WASHINGTON, DC 20005-0000	\$360.94
01/10/2018	01/12/2018	202685919	85134258011900011800010	OBVERSE CORPORATION	7392	WASHINGTON, DC 20012-0000	\$500.00
01/17/2018	01/18/2018	202924570	55446418018200343900011	NATIONAL CRIMINAL JUST	8699	02026288550, DC 20001-0000	\$500.00

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Central Bill Reconciliation

# Central Bill Reconciliation

## DCPCARD

Orientation: Landscape

Date/Time Printed: 02/12/2018 11:26:51 AM

Selection Criteria: Post Date Is Between '10/1/2017' AND '1/20/2018'

Transaction Date	Post Date	Transaction ID	Microreference	Merchant Name	MCC	Merchant City, State/Province, Country	Transaction Amount
Billed to Account: *****7503							
JACKSON, ROBIN Y				Diverted From Account: *****6816	Central Bill Account: *****7503		
01/17/2018	01/18/2018	202924571	05227028018500177974116	AMERICAN SOCIETY OF CR	8299	614-292-9207, OH 43212-0000	\$135.00
01/17/2018	01/18/2018	202924572	05227028018500177974298	AMERICAN SOCIETY OF CR	8299	614-292-9207, OH 43212-0000	\$115.00
JACKSON, ROBIN Y Total				24			\$18,140.79
*****7503 Total				24			\$18,140.79
Grand Totals				24			\$18,140.79

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Central Bill Reconciliation

**ATTACHMENT E**

**CJCC PROCUREMENTS**  
(FY 2017 and FY 2018, as of 1.25.2018)



**CJCC PURCHASE ORDERS (FY 2017)**  
(as of 9.30.2017)

ITEM #	VENDOR'S NAME	SUBJECT	PO TOTAL	AMOUNT SPENT	TERM	PO#	COMPETITIVE	CONTRACT MONITOR	FUNDING SOURCE
<b>FY 2016 Continuation PO</b>									
1	<b>CBE:</b> Enlightened, Inc.	Continuation of FY 2016 PO557105 re Funding for Enlightened, Inc. (Option Year 4)(Contract DCPO-2012-C-0224)	\$106,240.00	\$105,760.00	Option Year 4	PO551888	Yes	RY Jackson	2017/3010L/3010L/409
<b>FY 2017 POs</b>									
1	<b>CBE:</b> Enlightened, Inc.	CJCC Information Technology Development Services Contract (FY 2017)	\$478,528.00	\$210,851.73	Base Year	PO558608-V2	Yes	RY Jackson	2017/NC17N/2040F/409; 2015/FEDP7/3010F/409; 2015/FEDP7/3010F/409; 2016/FEDP7/3010F/408; 2017/NC17N/2040F/409
2	<b>CBE:</b> Rizeup Technology Training, LLC	Temporary Staffing Services (Technical Writer II)(FY 2017)(30 days)	\$8,000.00	\$5,472.00	30 Days	PO553502	Yes	RY Jackson	2017/FEDP4/2020F/410
3	Justice Research and Statistics Association	A Study on the District's Secure Custody Population: Flow, Services, Best Practices, and Reentry (FY 2016-FY 2017)	\$150,635.36	\$125,926.79	Option Year 1	PO551842-V2	Yes	RY Jackson	2017/APRA/1010L/409; 2016/FEDP2/1010F/410; 2016/FEDP4/2020F/409
4	<b>CBE:</b> Health IT 2 Business Solutions (aka Codice)	Automation of the District State of Justice Report (FY 2017)	\$133,125.00	\$133,125.00	1 Year	PO551566-V3	Yes	RY Jackson	2017/FEDP7/3010F/405; 2017/AJ16F/3010F/409
5	<b>CBE:</b> Hales Creative Solutions, LLC	Annual Report (2016)	\$12,159.89	\$12,159.89	NTE 4 Months	PO556565	Yes	RY Jackson	2017/FEDP3/2010F/411
6	Grand Hyatt Washington	CJCC 8th Annual Juvenile Justice Summit (Venue, Catering and Audio Visual Services)(FY 2017)	\$64,600.00	\$64,547.78	1 Day	PO557105	Yes	RY Jackson	2017/FEDP7/3010F/409; 2017/FEDP7/3010F/409; 2017/FEDP7/3010F/409
7	CD Global Strategies Group	Communications Consultant (FY 2017)	\$27,000.00	\$24,000.00	1 Year	PO558535-V2	Yes	RY Jackson	2017/FEDP7/3010F/409
8	<b>CBE:</b> Enlightened, Inc.	Bridge Contract to Continue Enlightened, Inc. Contract #DCPO-2012-C-0224 (Option Year 4)(FY 2017)	\$19,200.00	\$19,200.00	1 Month	PO557637	Yes	RY Jackson	2017/FEDP7/3010F/405
9	<b>CBE:</b> Mb Staffing Services	Legal Consultant (re Automation of the District State of Justice Report) (FY 2017)	\$16,250.00	\$7,669.76	1 Year	PO563364-V3	Yes	RY Jackson	2017/AJ16F/3010F/409
10	Microsoft Corp	Microsoft Premier Support Services Contract Renewal (FY 2017)	\$65,480.00	\$65,480.00	1 Year	PO567840	Sole Source	RY Jackson	2016/FEDP4/2020F/410
11	<b>CBE:</b> MVS, Inc.	Load Balancers, Symantec Licenses and Deqausser (IUSTIS)	\$13,984.87	\$5,174.77	1 Year	PO568816	Yes	RY Jackson	2016/FEDP4/2020F/410
<b>TOTAL:</b>			<b>\$1,095,203.12</b>	<b>\$779,367.72</b>					

**CJCC PURCHASE ORDERS (FY 2018)**  
(as of 1.25.2018)

ITEM #	VENDOR'S NAME	SUBJECT	PO TOTAL	AMOUNT SPENT (as of 1.25.18)	TERM	PO#	COMPETITIVE	CONTRACT MONITOR	FUNDING SOURCE
<b>FY 2017 Continuation PO</b>									
1	<b>CBE:</b> Enlightened, Inc.	Continuation of FY 2017 PO558608-V2 [re CJCC Information Technology Development Services Contract (FY 2017)](Contract CW49922)(FY 2018)	\$240,796.27	\$80,000.00	1 Year	PO572393	Yes	RYJackson	2018/3010L/30000/409
2	<b>CBE:</b> Mb Staffing Services	Continuation of PO563364-V3 (re CJCC Legal Consultant & Automation of State of Justice Report)(FY 2018)	\$8,580.24	\$1,232.64	3 Months	PO572166	Yes	RYJackson	2018/3010L/30000/409
<b>FY 2018 POs</b>									
1	<b>CBE:</b> Enlightened, Inc	CJCC Information Technology Development Services Contract (CW4922 - Option Year 1)(FY 2018)	\$332,800.00	\$0.00	Option Year 1	PO578497	Yes	RYJackson	2018/3010L/30000/710
2	<b>CBE:</b> SupreTech	Kemp Load Balancers & Service Agreement (1 year)(FY 2018)	\$9,283.68	\$9,283.68	1 Year	PO573631	Yes	RYJackson	2018/FEDP7/3010F/405
3	<b>CBE:</b> MTB Enterprises	Annual Report (2017)	\$12,499.00	\$0.00	NTE 4 Months	PO574848	Yes	RYJackson	2018/FEDP3/2010F/411 2018/FEDP4/2020F/410
4	Award Pending	Consultant (Leveraging JUSTIS to Develop a DC Justice System Analytical Tool - Phase 2)	Award Pending		Base Year + 1 Option Year	RQ973409	Yes	RYJackson	2018/AJF16/2010F/409 2018/FEDP7/3010F/409
<b>TOTAL:</b>			<b>\$603,959.19</b>	<b>\$90,516.32</b>					

**ATTACHMENT F**

**PERFORMANCE PLAN  
(FY 2017)**

## Criminal Justice Coordinating Council FY2017

**Agency** Criminal Justice Coordinating Council

**Agency Code** FJO

**Fiscal Year** 2017

**Mission** The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

### 2017 Strategic Objectives

Objective Number	Strategic Objective
1	Assist member agencies with information sharing across the federal and local criminal justice system.
2	Improve multi-agency collaboration and planning and encourage data-driven decision making by providing CJCC members with relevant and timely research and analysis that includes tracking priorities, evaluating progress, and generating reports.
3	Provide a multi-agency structure to facilitate strategic planning, information sharing, and cross systems collaboration.
4	Create and maintain a highly efficient, transparent and responsive District government. **

### 2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target
<b>1 - Assist member agencies with information sharing across the federal and local criminal justice system. (3 Measures)</b>									
Percentage satisfaction with JUSTIS	<input type="checkbox"/>	Annually		95%	90%	97.11%	95%	97%	98%
JUSTIS user friendliness	<input type="checkbox"/>	Annually		93.47%	85%	92.93%	95%	92%	98%
JUSTIS System availability	✓	Annually		Not available	Not available	90%	96%	99%	99%

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

### 2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
<b>1 - Assist member agencies with information sharing across the federal and local criminal justice system. (2 Activities)</b>			
JUSTIS	JUSTIS	CJCC's JUSTIS projects include: (a) Phase I hardware and software infrastructure upgrade procurement; (b) engage in phase 2 of MARIS JUSTIS System to System Exchange: launch MARIS pilot with MD, DE and PA partners, expansion of the data sets and documents available from MPD arrest feeds, complete the Juvenile Papering Project, address outstanding disaster recovery interface efforts; (c) JUSTIS Governance: (1) address data quality issues via the enhancement of the JUSTIS DQA module to send out notifications to agencies when PDID and name-related corrections are made by MPD; (2) update privacy policies; (3) enhance interagency information sharing agreements; (4) initial plan to assess the infusion of analytical capabilities with the system, and (5) convene an information sharing forum.	Key Project
JUSTIS (FED)	JUSTIS Administration		Daily Service
<b>2 - Improve multi-agency collaboration and planning and encourage data-driven decision making by providing CJCC members with relevant and timely research and analysis that includes tracking priorities, evaluating progress, and generating reports. (1 Activity)</b>			
RESEARCH AND ANALYSIS	Objective 2 Operations	CJCC, through the work of the SAC, will support the District on key research priorities set by its members including, but not limited to information sharing,	Key Project

Operations Header	Operations Title	Operations Description	Type of Operations
		violent crime prevention, juvenile justice, substance abuse and mental health, and reentry.	
<b>3 - Provide a multi-agency structure to facilitate strategic planning, information sharing, and cross systems collaboration. (1 Activity)</b>			
RESEARCH AND ANALYSIS	Objective 3 Operations	The CJCC will convene strategic planning, training, educational, and information sharing forums for criminal and juvenile justice partners to address CJCC priority areas, support the awareness of emerging best practices, create opportunities to identify and address public safety policy issues according to the CJCC three-year strategic planning framework. The CJCC will also work to establish centralized analyses-sharing hubs for agency partners.	Key Project

### 2017 Workload Measures

Measure	Freq	Q1	Q2	Q3	Q4	FY 2017
<b>1 - JUSTIS (2 Measures)</b>						
Number of JUSTIS Trainings	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	29
Number of JUSTIS data audits	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3
<b>2 - Objective 2 Operations (3 Measures)</b>						
Number of research analyses and policy guidance reports released	Quarterly	2	1	1	3	7
Juvenile justice reports prepared	Quarterly	2	5	3	4	14
GunStat sessions held	Quarterly	3	2	3	3	11
<b>3 - Objective 3 Operations (4 Measures)</b>						
Number of principals meetings held	Quarterly	2	3	3	3	11
Number of inter-agency strategic planning sessions held	Quarterly	3	6	2	18	29
Number of inter-agency forums and trainings held	Quarterly	4	2	9	4	19
Number of training summaries and evaluations disseminated	Quarterly	1	2	3	2	8

### 2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
<b>JUSTIS (1 Strategic Initiative)</b>		
Standards, Quality, and Support	(a) Working with CJCC members to address data quality priorities established by the Interagency Data Quality Work-group; (b) Monitor and refine privacy policies as appropriate; (c) enhance interagency information sharing agreements; (d) ongoing implementation of NIST standards; and (e) develop a companion system that supports analysis.	09-30-2017
<b>RESEARCH AND ANALYSIS (3 Strategic initiatives)</b>		
Research Quality Assurance	Continue a quality assurance and quality control process for all Statistical Analysis Center research projects.	09-30-2017
Interagency Fora	Host fora for local and Federal, criminal and juvenile justice partners to convene for the purpose of addressing the myriad of juvenile and criminal justice issues in a systematic, collaborative and inclusive way.	08-31-2017
	Initiate and execute a three-year information sharing plan to centralize data and analyses that address cross-agency research questions.	09-30-2017

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Justice Statistical Analysis Tool (JSAT)		

**ATTACHMENT G**

**PERFORMANCE PLAN  
(FY 2018)**

## Criminal Justice Coordinating Council FY2018

**Agency** Criminal Justice Coordinating Council

**Agency Code** FJ0

**Fiscal Year** 2018

**Mission** The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

### 2018 Strategic Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations
1	Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia.	5	1
2	Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies.	2	5
3	Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners.	1	2
4	Provide training and technical assistance to assist partners in making informed decisions when addressing criminal justice and juvenile justice issues.	2	8
5	Create and maintain a highly efficient, transparent, and responsive District government	9	0
<b>TOT</b>		<b>19</b>	<b>16</b>

### 2018 Key Performance Indicators

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target
<b>1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (5 Measures)</b>									
Percent of users who reported being satisfied with their JUSTIS experience	<input type="checkbox"/>	95%	90%	97.11%	95%	97%	98%	87%	98%
Percent of users who find JUSTIS to be user-friendly	<input type="checkbox"/>	93.47%	85%	92.93%	95%	92%	98%	91%	98%
Percent of time JUSTIS is available to users	<input type="checkbox"/>	Not available	Not available	90%	96%	99%	99%	100%	99%
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
Percent of users who reported that JUSTIS is a primary source of information for them	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
<b>2 - Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Measures)</b>									



Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target
Percent of CJCC committee members who agree that collaboration is necessary to address the criminal justice and juvenile justice issues covered by their committee	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
Percent of CJCC committee members who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal justice or juvenile justice issues	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
<b>3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners. (1 Measure)</b>									
Percent of research and analytical reports that resulted in a change in practice	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
<b>4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal justice and juvenile justice issues. (2 Measures)</b>									
Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal justice or juvenile justice issue	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure
Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session	✓	Not available	Not available	Not available	Not available	New Measure	New Measure	New Measure	New Measure

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

## 2018 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
<b>1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (1 Activity)</b>					
JUSTIS	JUSTIS facilitates electronic information sharing among local and federal criminal justice partners.	CJCC operates and maintains JUSTIS, which is the Integrated Justice Information System (IJIS) for the District of Columbia. JUSTIS is available 24 hours a day, 7 days a week, and enables authorized agencies to contribute criminal justice information through an automated data feed. The information is made available to authorized viewing agencies through an information portal, as well as through a system-to-system exchange.	Daily Service	2	4
<b>TOT</b>				<b>2</b>	<b>4</b>
<b>2 - Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies. (5 Activities)</b>					
TOPICAL WORK GROUPS (FED)	Combating Violent Crime	CJCC's Combating Violent Crime Committee works to deter and prevent violent crime. Specific efforts include (a) GunStat, which is an effort to identify individuals who are at greatest risk of committing gun violence in the District of Columbia and prevent these individuals from committing or being victims of future offenses; (b) improving warrant reporting to federal law enforcement databases, NICS, III, and NCIC, to prevent the accidental release of detained suspects and unauthorized access to firearms and explosives; and (c) reducing the number of outstanding bench and arrest warrants.	Key Project	6	2
TOPICAL WORK GROUPS (FED)	Substance Abuse and Mental Health Services Integration Taskforce (SATMHSIT)	CJCC's Substance Abuse and Mental Health Services Integration Taskforce (SATMHSIT) works to ensure that persons with mental health and substance abuse issues who are involved in the criminal justice system receive appropriate treatment and do not have future contact with the justice system. Efforts include (a) identifying and providing services for "super-utilizers" who have frequent contact with both the criminal justice and public health systems; (b) facilitating the sharing of mental health and substance abuse information for criminal justice-involved persons to ensure continuity of care; (c) sharing information among District and regional law enforcement partners on new psychoactive substances to allow for better detection and ensure the safety of officers who come in contact with these substances; and (d) maintaining and updating the Resource Locator, which is an electronic database that identifies entities that provide mental health, substance abuse, and other services throughout the District of Columbia.	Key Project	5	1
TOPICAL WORK GROUPS (FED)	Juvenile Justice Committee	CJCC's Juvenile Justice Committee (JJC) works toward reducing recidivism and successfully	Key Project	3	0

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
		rehabilitating system-involved youth to enable their successful reintegration back into the community. JJC has several initiatives including: 1) the Juvenile Detention Alternatives Initiative (JDAI), which strives to reduce unnecessary detention for youth without compromising public safety; 2) the Everyday Counts Task Force Data Committee, which aims to use data to develop mechanisms for reducing truancy among students in the District of Columbia; 3) addressing gaps in Dual Supervision, where youth are under the supervision of multiple systems, including the juvenile justice system, child welfare system, or adult criminal justice system; and 4) monitoring changes in the population at the Youth Services Center.			
TOPICAL WORK GROUPS (FED)	Adult Reentry Steering Committee	CJCC's Adult Reentry Steering Committee aims to develop and support the implementation of strategies for connecting returning citizens with housing, employment and education, and the supportive services necessary for successful reintegration.	Key Project	3	0
TOPICAL WORK GROUPS (FED)	Grants Planning Committee	CJCC's Grants Planning Committee aims to improve coordination of the District's processes and procedures for justice-related grants through strategic planning, technical assistance and training and interagency information sharing.	Key Project	3	0
<b>TOT</b>				<b>20</b>	<b>3</b>
<b>3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners. (2 Activities)</b>					
RESEARCH AND ANALYSIS	Research Requested by the Mayor, Council, and Partners	CJCC's Statistical Analysis Center (SAC) conducts research and analysis in response to inquiries from the Mayor, DC Council, and other Partners to help increase their knowledge and inform their decisions about criminal justice and juvenile justice issues.	Key Project	2	1
RESEARCH AND ANALYSIS	Research and Analysis to Support CJCC Work Groups	CJCC's Statistical Analysis Center (SAC) collects and analyzes data to help inform interagency efforts across several of the CJCC work groups and priority areas (combating violent crime, substance abuse and mental health, juvenile justice, and adult reentry).	Key Project	1	0

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
<b>TOT</b>				<b>3</b>	<b>1</b>
<b>4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal justice and juvenile justice issues. (8 Activities)</b>					
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Summit	CJCC hosts an annual Juvenile Justice Summit for practitioners, system-involved youth, parents, and other stakeholders. The goal of the summit is to: 1) develop strategies that reduce system involvement and recidivism of youth; 2) strengthen collaboration and coordination among system actors; 3) engage participants in cross system training that is relevant, impactful, meaningful and effective; and 4) promote the exchange of information through interdisciplinary dialogues among summit participants who represent government, non-profit and private organizations.	Key Project	2	0
OPERATIONAL INFRASTRUCTURE	Criminal Justice Summit	CJCC hosts an annual Criminal Justice Summit to improve stakeholders' knowledge about timely criminal justice issues.	Key Project	2	0
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Technical Assistance Workshops	CJCC conducts several technical assistance workshops each year for juvenile justice practitioners and other stakeholders on how to address current challenges facing system-involved youth.	Key Project	1	0
OPERATIONAL INFRASTRUCTURE	Bridging Research to Practice Series	CJCC's Statistical Analysis Center (SAC) hosts several Bridging Research to Practice Series workshops each year where practitioners, researchers, and other stakeholders throughout the District are invited to learn of examples of how data and analysis can be used to drive criminal and juvenile justice decision-making.	Key Project	1	0

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
OPERATIONAL INFRASTRUCTURE	Public Meetings	CJCC hosts Public Meetings, where community members have the opportunity to engage with partners on relevant criminal and juvenile justice issues that affect District residents.	Key Project	1	0
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Compliance Monitoring	CJCC's Juvenile Justice Compliance Monitor ensures the District's compliance with core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP): deinstitutionalization of status offenders, separation of juveniles from adults in secure facilities, removal of juveniles from adult jails and lockups, and reduction of disproportionate minority contact within the juvenile justice system. Noncompliance would result in a reduction of grant funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The Compliance Monitor receives and reviews annual admissions reports from all DC juvenile correctional and detention facilities and conducts site visits at each of these facilities. The Compliance Monitor investigates presumptive violations and recommends corrective actions, as needed.	Key Project	2	0
OPERATIONAL INFRASTRUCTURE	Grants Training and Technical Assistance	CJCC provides assistance to partner agencies with respect to seeking funding opportunities; writing grant applications and developing metrics to support the application; and generating partnerships among agencies to avoid duplication and produce a stronger application.	Key Project	2	0
OPERATIONAL INFRASTRUCTURE	Continuity of Operations	CJCC's Continuity of Operations Planning	Key Project	2	0

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
	Planning Training	(COOP) Committee supports interagency emergency and continuity of operations planning through technical assistance, information sharing, and exercises.			
<b>TOT</b>				<b>13</b>	<b>0</b>
<b>TOT</b>				<b>38</b>	<b>8</b>

▼ 2018 Workload Measures

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
<b>1 - JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (2 Measures)</b>					
Number of JUSTIS training sessions conducted	<input type="checkbox"/>	23	7	10	29
Number of JUSTIS data audits conducted	<input type="checkbox"/>	2	2	1	3
<b>2 - Adult Reentry Steering Committee (3 Measures)</b>					
Number of Adult Reentry Steering meetings conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in Adult Reentry Steering Committee meetings	✓	Not available	Not available	New Measure	New Measure
Number of analytical products generated to inform the efforts of the Adult Reentry Steering Committee	✓	Not available	Not available	New Measure	New Measure
<b>2 - Combatting Violent Crime (6 Measures)</b>					
Number of Combatting Violent Crime Committee and workgroup meetings conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in Combatting Violent Crime Committee and workgroup meetings	✓	Not available	Not available	New Measure	New Measure
Number of GunStat meetings conducted	<input type="checkbox"/>	Not available	12	12	11
Number of agencies that participated in GunStat meetings	✓	Not available	Not available	New Measure	New Measure
Number of analytical products generated to inform the work of the Combatting Violent Crime Committee and related workgroups	✓	Not available	Not available	New Measure	New Measure
Number of categories for which information is submitted to NICS/NCIC/III	✓	Not available	Not available	New Measure	New Measure
<b>2 - Grants Planning Committee (3 Measures)</b>					
Number of Grants Planning Committee meetings conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in Grants Planning Committee meetings	✓	Not available	Not available	New Measure	New Measure
Number of analytical products generated to inform the efforts of the Grants Planning Committee	✓	Not available	Not available	New Measure	New Measure

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
<b>2 - Juvenile Justice Committee (3 Measures)</b>					
Number of Juvenile Justice Committee and workgroup meetings conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in Juvenile Justice Committee and workgroup meetings	✓	Not available	Not available	New Measure	New Measure
Number of analytical products generated to inform the work of the Juvenile Justice Committee and workgroups	✓	Not available	Not available	New Measure	New Measure
<b>2 - Substance Abuse and Mental Health Services Integration Taskforce (SATMHSIT) (5 Measures)</b>					
Number of SATMHSIT committee and workgroup meetings conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in SATMHSIT committee and workgroup meetings	✓	Not available	Not available	New Measure	New Measure
Number of analytical products generated to inform the work of the SATMHSIT committee and related workgroups	✓	Not available	Not available	New Measure	New Measure
Average number of hits per month on the Resource Locator	✓	Not available	Not available	New Measure	New Measure
Average number of hits per month on the New Psychoactive Substances (NPS) Database	✓	Not available	Not available	New Measure	New Measure
<b>3 - Research and Analysis to Support CJCC Work Groups (1 Measure)</b>					
Number of analytical reports completed to help inform efforts across CJCC priority areas	✓	Not available	Not available	New Measure	New Measure
<b>3 - Research Requested by the Mayor, Council, and Partners (2 Measures)</b>					
Number of research and analytical reports completed at the request of the Mayor, DC Council, or other CJCC Partners.	✓	Not available	Not available	New Measure	New Measure
Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports.	✓	Not available	Not available	New Measure	New Measure
<b>4 - Bridging Research to Practice Series (1 Measure)</b>					
Average number of persons who registered for the Bridging Research to Practice sessions	✓	Not available	Not available	New Measure	New Measure
<b>4 - Continuity of Operations Planning Training (2 Measures)</b>					
Number of trainings/exercises conducted	✓	Not available	Not available	New Measure	New Measure
Number of agencies that participated in trainings/exercises	✓	Not available	Not available	New Measure	New Measure
<b>4 - Criminal Justice Summit (2 Measures)</b>					
Number of people who registered for the Criminal Justice Summit	✓	Not available	Not available	New Measure	New Measure
Number of action items that emerged from the Criminal Justice Summit	✓	Not available	Not available	New Measure	New Measure
<b>4 - Grants Training and Technical Assistance (2 Measures)</b>					
Average number of persons who attended grants training/technical assistance sessions	✓	Not available	Not available	New Measure	New Measure

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
Number of District agency grant applications that CJCC reviewed or helped to prepare	✓	Not available	Not available	New Measure	New Measure
<b>4 - Juvenile Justice Summit (2 Measures)</b>					
Number of people who registered for the Juvenile Justice Summit	✓	Not available	Not available	New Measure	New Measure
Number of action items that emerged from the Juvenile Justice Summit	✓	Not available	Not available	New Measure	New Measure
<b>4 - Juvenile Justice Compliance Monitoring (2 Measures)</b>					
Number of juvenile facilities visited by the Compliance Monitor	✓	Not available	Not available	New Measure	New Measure
Number of juvenile facilities for which the Compliance Monitor provided technical assistance	✓	Not available	Not available	New Measure	New Measure
<b>4 - Juvenile Justice Technical Assistance Workshops (1 Measure)</b>					
Average number of persons who registered for the Juvenile Justice Technical Assistance Workshops	✓	Not available	Not available	New Measure	New Measure
<b>4 - Public Meetings (1 Measure)</b>					
Number of Public Meetings held	✓	Not available	Not available	New Measure	New Measure

## Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
<b>Combating Violent Crime (2 Strategic initiatives)</b>					
GunStat Revision	GunStat is a working group under CJCC's Combating Violent Crime efforts, which aims to identify individuals who are responsible for most of the District's violent crime and deter them from reoffending and have them ultimately desist from future violent crime. GunStat began in 2008 and was revised in 2013. During fiscal year 2018, GunStat members will consider whether revisions should be made to the GunStat effort with respect to: the criteria for selecting offenders who should be included on the GunStat list; the types of interventions agencies implement to achieve the goal of deterrence and desistance; and ways to enhance the utility of the monthly GunStat meetings	02-27-2018		1	
Assess feasibility of a Risk Terrain Modeling approach	CJCC's Combating Violent Crime Committee will conduct initial analysis to determine the feasibility of applying a Risk Terrain Modeling approach—which is a method for conducting spatial risk assessment—to identify locations in the District where serious crimes frequently occur, determine specific characteristics of those locations that may draw criminal activity, and develop approaches for mitigating those factors.	06-30-2018		1	
<b>TOT</b>				<b>2</b>	



Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
<b>JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (4 Strategic initiatives)</b>					
Arrest Feed Enhancement	The Arrest Feed Enhancement Project will significantly expand the volume of arrest data shared in an automated fashion among criminal justice agencies through JUSTIS. Critical interagency testing of the enhanced feed is expected to be completed during the first quarter of fiscal year 2018.	12-31-2017		1	
Automation of Juvenile Papering Process	The Juvenile Papering Project will automate the exchange of information between the Metropolitan Police Department, the Office of the Attorney General, and the District of Columbia Superior Court to allow for greater efficiency in decisions about whether a juvenile case should be "papered" (charges filed).	12-31-2018		1	
Warrant Exchange Project	The Warrant Exchange Project will automate the exchange of warrant-related information between the Metropolitan Police Department and the District of Columbia Superior Court. This project will also enhance MPD's ability to submit warrant information to federal criminal justice databases.	03-31-2019		1	
Mid-Atlantic Regional Information Sharing Initiative (Phase I)	Through the Mid-Atlantic Regional Information Sharing Initiative (MARIS), CJCC will connect JUSTIS with the equivalent Integrated Justice Information Systems (IJIS) for Maryland, Pennsylvania, and Delaware, which will facilitate not just local, but regional, information sharing across criminal justice agencies. JUSTIS has already been connected to Maryland's Dashboard system, and is expected to be connected to Delaware and Pennsylvania's systems in fiscal year 2018. Phase I of the MARIS effort will enable authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region.	12-31-2017		1	
<b>TOT</b>				<b>4</b>	
<b>Research Requested by the Mayor, Council, and Partners (1 Strategic Initiative)</b>					
Justice Statistical Analysis Tool (JSAT) (Phase I)	JSAT is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis. CJCC and partner agencies are frequently asked to conduct research on specific criminal or juvenile justice issues, which requires requesting voluminous and complex data from agencies. The goal of JSAT is to eliminate or reduce the need for time-consuming data requests and instead make record-level information from arrest through sentencing available electronically to authorized users. During Phase I, CJCC plans to finalize and have partners sign a Memorandum of Agreement regarding how they will contribute their own data and use	09-30-2018		1	

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
	partner data. During this phase, CJCC Statistical Analysis Center (SAC) will have access to the data. During Phase II, authorized users from other criminal justice agencies in the District will have access to JSAT data; during Phase III, aggregate data that has been cleared by partners will be made available to the public.				
<b>TOT</b>				<b>1</b>	
<b>Substance Abuse and Mental Health Services Integration Taskforce (SATMHSIT) (1 Strategic Initiative)</b>					
Data-Drive Justice: Identifying Super-Utilizers	In April 2016, Mayor Muriel Bowser committed to having the District participate in the Data-Drive Justice (DDJ) initiative, which, at the time, was led by the White House Office of Science and Technology Policy. A primary purpose of DDJ is to identify and provide services for "super utilizers"—individuals with mental illness and substance abuse issues who repeatedly cycle through both the criminal justice and public health system—to provide them with necessary services and reduce future contact with the justice system. The Mayor identified CJCC as the agency to coordinate DDJ-related efforts in the District. CJCC criminal justice and public health partners are collaborating to develop mechanisms for sharing information across sectors in order to identify and assist super utilizers.	04-30-2018		1	
<b>TOT</b>				<b>1</b>	
<b>TOT</b>				<b>8</b>	