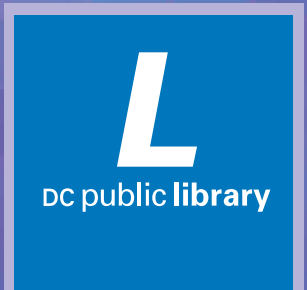
PERFORMANCE OVERSIGHT HEARING

FY2017 and FY2018 YTD

2018

February 22



John A. Wilson Building
Room 123

DC public library

February 22, 2018

Councilmember David Grosso
Chairperson, Committee on Education
Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 116
Washington, DC 20004

Dear Councilmember Grosso,

Thank you for the courtesy of making your questions available in advance of the Library Performance Oversight Hearing scheduled for 10:00 a.m. on Thursday, February 22, 2018 in Room 123 of the John A. Wilson Building.

Responses to the questions are enclosed in this booklet and divided into sections for ease in reading. I look forward to meeting with you and other members of the Committee on Education to respond to these and any other questions you may have.

Together with Gregory McCarthy, President of the Board of Library Trustees, and all members of the Board, we thank you for your support. We look forward to working with you and members of the Committee to continue the transformation of the District's public library system into one of the best in the nation.

Sincerely,

Richard Reyes-Gavilan
Executive Director

DISTRICT OF COLUMBIA PUBLIC LIBRARY
Performance Oversight Hearing
FY2017 and FY2018 YTD
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DISTRICT OF COLUMBIA PUBLIC LIBRARY
Performance Oversight Hearing
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A. LIBRARY PROGRAMMING

1. Provide a description of all programs offered by DCPL in FY17 and to date in FY18. In your response, include the following:
    a. A narrative description of each program;
    b. A list of the libraries in which the program is offered;
    c. The number of sessions of each program that were held, if applicable, broken down by library;
    d. The number of individuals enrolled in each program, or the number of individuals that took part in each session of a program; and
    e. The employee responsible for the implementation and oversight of the program.

    TAB A – 1

2. Did DCPL expand hours at any branch locations during FY17or to date in FY18? Please list each branch where hours were expanded, with associated personnel cost. If DCPL did not expand hours at branch locations, does DCPL recommend expanding hours at branch locations? If so, which locations and why?
    TAB A – 2

3. Has DCPL added any additional services or conducted additional outreach to seniors in the last fiscal year? Has DCPL provided any services to nursing homes in FY17 and FY18 to date?
    TAB A – 3

4. Provide an update on the summer reading program run by DCPL. In your response, include the number of individuals enrolled in the program in FY17, any changes made to the program in FY17 or to date in FY18, and the results/outcomes from the program. In particular, note the number of participants in the adult summer reading program.
    TAB A – 4

5. Provide an update on the Adult Literacy Resource Center run by DCPL. In your response, include the number of individuals enrolled in the program in FY17 and to date in FY18 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY17 and to date in FY18.
TAB A – 5

6. Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR). Include the number of caregivers reached in FY16, FY17, and FY18 to date; how DCPL promotes this campaign; the number of participants in STAR programs; and plans for the future.
TAB A – 6

7. How has the usage of library meeting rooms in FY17 and in FY18 to date compared with usage in FY16? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?
TAB A – 7

8. Describe the Labs at the Martin Luther King Jr. Central Library (MLK), and any associated programming. Who are the target populations for use of the Labs at MLK? How do the Labs support workforce development and adult continuing education? With the closing of MLK for modernization, have the Labs reopened in interim space or elsewhere?? If so, please provide the location, the number dedicated staff, and any changes to programming.
TAB A – 8

9. Provide an update on the partnership between DCPL and D.C. Public Schools (DCPS) for the two agencies to conduct shared technical services with DCPL providing library services to individual schools within DCPS. Describe any challenges associated with implementing the program. Please provide an update on ways DCPL has explored working with D.C. Charter Schools to provide these services.
TAB A – 9

10. Provide an update on the implementation of the Books from Birth initiative. Please describe the registration and verification process for the program. Provide statistics on the program including the number of children enrolled, the number of books distributed in FY17 and FY18 to-date, and anticipated growth in the program. Were there any spending pressures for Books from Birth in FY17 and FY18 to-date? If so, please describe those pressures and how they were relieved. What agencies does DCPL work with to administer Books from Birth? Describe the partnership with these agencies.
TAB A – 10

11. Provide an update on DCPL's authority to raise and retain revenue. How much money was DCPL able to raise and retain in FY17 and to-date in FY18? Describe how the revenue will be spent?
TAB A – 11

12. Provide an update on the work of the Oral History Project at DCPL in FY17 and to-date in FY18. Please include descriptions of relationships with organizational partners and objectives achieved.
TAB A – 12

B. CIRCULATION AND ACQUISITION

13. What are the current circulation statistics? Provide FY15, FY16, FY17 and to date in FY18, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.
TAB B – 13

14. Please provide circulation or download statistics for digital collections for FY15, FY16, FY17 and to date in FY18, broken down by category of media (e.g. books, magazines, video, periodicals, etc.) if possible.
TAB B – 14

15. What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?
TAB B – 15

16. Were funds adequate in the circulation budget for FY17 and to-date in FY18? If not, please explain.
TAB B – 16

C. TECHNOLOGY

17. Identify all electronic databases maintained by DCPL, including the following:
    a. A detailed description of the information tracked within each system;
    b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system;
    c. Whether the public is granted access to all or part of each system.

    TAB C – 17

18. What staff workshops were provided by DCPL to educate residents on the availability and use of electronic materials in FY17 and FY18 to date? What changes in the availability of electronic resources have occurred in the last fiscal year?
TAB C – 18

19. Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY17 and FY18 to date? Has DCPL conducted computer classes for seniors in the last fiscal year? If so, how many participants were there? How has the closure of MLK for modernization impacted the Center for Accessibility?
TAB C – 19

20. Provide an update on the computer training programs offered by DCPL. How many people attended computer classes during FY17 and FY18 to date? How many public access computers are now offered by DCPL? Does the number of public access computers meet demand? Does the number of training programs offered by DCPL meet demand?
TAB C – 20

21. Provide an update on efforts to implement network upgrades in FY17. Has all of the aging network equipment, including switches and routers, been upgraded or replaced? If not, please explain the remaining work.
TAB C – 21

22. Is staff adequately and regularly trained on technology and technology upgrades?
TAB C – 22

D. FACILITIES, FACILITY PLANNING AND CAPITAL PROJECTS

23. List the branch libraries that have not yet been renovated or modernized. What are the current capital plans regarding the remaining branch libraries? Provide updates on branch libraries currently in the Capital Improvement Plan. Include updates on planning, community engagement, estimated construction timelines, and approximate completion dates.
TAB D – 23

24. Does DCPL have any plans for future expansion, or the addition of new branches? Would new branches be similar to current branch libraries, or modeled differently? Has DCPL explored public private partnerships for new branch locations? How would a public private partnership add value to a new branch location? Are there any challenges with public private partnerships for new branch locations?
TAB D – 24

25. Provide an update on DCPL's exploration of public private partnerships for branch renovations or new locations. Please include which branches or locations are being examined for public private partnerships, and how the partnerships will benefit library users. Please describe any challenges associated with such a partnership.
TAB D – 25

26. Provide an update on the renovation of MLK and services that continue in interim spaces. Where is Center for Accessibility located during renovation? Where is the Washingtoniana Collection located during renovation? Please list all services and collections that have continued in interim space, with a crosswalk of staff and associated cost for each location. Please provide the estimated construction timeline with approximate completion date.
TAB D – 26

27. Discuss any lifecycle planning that has occurred for DCPL capital projects to inform maintenance and return on investment calculations. Are lifecycle plans developed for new capital projects? Please provide summaries of any completed lifecycle plans for capital projects completed in FY17 or scheduled for completion in FY18.
TAB D – 27

28. How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY16 and FY17 and to date in FY18? If insufficient, please explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.
TAB D – 28

29. Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all properties provide an accounting of annual fixed costs (i.e. rent, security, janitorial services, and utilities).
TAB D – 29

30. Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.
TAB D – 30

31. Provide the capital budget for DCPL and all programs under its purview during FY17 and FY18, including amount budgeted and actual dollars spent. In addition, provide:
    a. An update on all active capital projects in FY17 and FY18.
    b. Whether active capital projects in FY17 or FY18 had an impact on the operating budget of the agency? If so, provide an accounting of such impact.
    c. A description regarding how the agency decided the FY17 proposed capital budget and the sequencing of projects.

    TAB D – 31

E. COMMUNITY ENGAGEMENT AND OUTREACH

32. How has DCPL received feedback from guests in FY17 and to date in FY18? Has DCPL adopted any new ways to solicit feedback from guests in the last fiscal year? In your response, include the most frequently received feedback and how that feedback facilitated a change in programs or practices.
TAB E – 32

33. Has the DCPL's use of social media changed in the last fiscal year? How did social media impact library operations or community engagement in FY17 or to date in FY18?
TAB E – 33

34. Has DCPL changed its community engagement practices for capital projects in the last fiscal year? If so, how? What changes to ongoing capital projects have resulted from community input?
TAB E – 34

35. The following questions are related to "Friends of the Library" organizations:
    a. Have any new "Friends of the Library" organizations been formed in the last fiscal year?
    b. How much funding did DCPL receive from the support of the Friends in FY17 and FY18, to date?
    c. What kinds of programs have been made possible through the participation of the Friends?

    TAB E – 35

36. How much funding from the DCPL Foundation did DCPL receive in FY17 and FY18, to date? For what purpose were those funds used?
TAB E – 36

37. Outline the structure and management of the DCPL Foundation.
TAB E – 37

38. How many volunteers does the DCPL currently have? Have there been any changes in the last fiscal year to the selection and training process for volunteers?
TAB E – 38

39. Describe any efforts undertaken by DCPL in FY17 and to date in FY18 to identify and engage corporate partners to enhance the operations and collections of DCPL. In your response, identify if any new corporate partnerships were established in the last fiscal year and any new efforts to reach out to corporations. Also identify any corporations that DCPL believes could or should be approached in the next fiscal year for potential partnerships.
TAB E – 39

F. PERSONNEL

40. What is the typical staffing at a branch library? Provide the number of staff assigned to each library, including job titles.
TAB F – 40

41. Is staff adequately supported with sufficient training and employee development programming? Please describe the existing training and employee development program, the number of staff who have went through training and employee development in FY17 and FY18 to date. Were funds sufficient for training and employee development in FY17 and FY18 to date? If not, please describe how much funding is needed for DCPL to sufficiently provide training and employee development, and how it would be used.
TAB F – 41

42. How has staff from MLK been distributed during the MLK modernization? After the MLK modernization is complete, will DCPL have sufficient staff to operate full programming at all Library locations?
TAB F – 42

43. Are all branch libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY17 and to date in FY18? How has the overall staffing level changed in the last fiscal year?
TAB F – 43

44. Has DCPL changed their policies with regard to hiring District residents in the last fiscal year? What is DCPL's compliance rate for the First Source and Apprenticeship program requirements? How was this compliance monitored and evaluated in FY17 and FY18, to date?
TAB F – 44

45. Has the agency adhered to all non-discrimination policies in regards to hiring and employment?
TAB F – 45

46. Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY17 or to date in FY18? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?
TAB F – 46

47. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY17 or FY18, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).
TAB F – 47

48. Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY17 and FY18, to date, whether or not those allegations were resolved.
TAB F – 48

49. Please list the administrative complaints or grievances that the agency received in FY17 and FY18, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY17 or FY18, to date, describe the resolution.
TAB F – 49

50. Provide a narrative description of the security personnel and procedures currently utilized by DCPL. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:
    a. The number of library security guards currently employed by DCPL;
    b. The number of vehicles currently associated with DCPL security;
    c. New security initiatives or technologies instituted in FY17 and to date in FY18; and
    d. Any areas of concern as it relates to Library security.

    TAB F – 50

G. GOVERNMENT MANAGEMENT AND OVERSIGHT

51. Provide an update the implementation of DCPL's strategic plan. How has DCPL realigned resources to conform to the strategic plan? How has the strategic plan impacted staffing models? How has the strategic plan impacted facilities plans and future facilities planning? Did DCPL have all of the resources necessary to implement its strategic plan in FY17 and to date in FY18? If not, please elaborate on what additional resources are necessary to fully implement the strategic plan.
    TAB G – 51

52. Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.
    TAB G – 52

53. Provide an updated list of each branch library within DCPL that includes the following, if available:
    a. Name of the library;
    b. Head librarian;
    c. Hours of operation;
    d. Unique programs, offers, or collections;
    e. Contact information; and,
    f. President of the Friends Group.

    TAB G – 53

54. Describe any partnerships or collaborations currently underway between DCPL and other District government agencies. In particular, point out any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:
    a. DC Public Schools;
    b. DC Public Charter Schools;
    c. DC Department of Parks and Recreation;
    d. DC Department of Employment Services;
    e. DC Office on Aging;
    f. DC Department of Human Services;
    g. Department of Health;
    h. Department of Behavioral Health;
    i. Office of the Chief Technology Officer; and

j. University of the District of Columbia and UDC Community College.

TAB G – 54

55. Provide an update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.
TAB G – 55

56. Is there a development plan to raise private funds to support DCPL for operations, capital projects, or collections? If so, provide a copy of the development plan.
TAB G – 56

57. How much money was raised or received through private donors and donations in FY16, FY17 and to date in FY18? Provide a breakdown of those donations including the source of the donation, total donation value, and intended purpose for each, if specified by the donor.
TAB G – 57

58. What existing bequests, trusts, or other gifts does Library have? Provide details about the creation, status, and use of such monies.
TAB G – 58

59. Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.
TAB G – 59

60. Identify any statuary or regulatory impediments to your agency's operations.
TAB G – 60

H. BOARD OF TRUSTEES

61. Provide a list of the Board of Library Trustees' current members. For each member, provide the following:
    a. The member's name;
    b. When the member's term began;
    c. When the member's term expires; and
    d. Number of Board meetings missed in FY17 and to date in FY18.

    TAB H – 61

62. Are there any vacancies on the Board? If yes, how long has the position or positions been vacant?
TAB H – 62

63. Provide a list of the Board's meeting dates, times, and locations for FY17 and FY18 to date. If accessible, provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.
TAB H – 63

64. Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY17 or FY18 to date?
TAB H – 64

I. General Questions

65. Please provide the number of visitors to DCPL, broken down by quarter and location in FY16, FY17 and to date in FY18.
TAB I – 65

66. Provide a current organizational chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY17 or to date in FY18.
TAB I – 66

67. Provide the agency's performance plan for FY17. Did DCPL meet the objectives set forth in the FY17 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including an explanation as to why any indicators were not met.
TAB I – 67

68. Provide the agency's performance plan for FY18. What steps has the agency taken to date in FY18 to meet the objectives set forth in the FY18 performance plan?
TAB I – 68

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
    a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;
    b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
    c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

    [NOTE: for electronic submission submit raw data - (i.e. CFO data dump)]
TAB I – 69

70. Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY17 and to date in FY18. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.
TAB I – 70

71. Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY17 and to date in FY18. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services

within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded $100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.
TAB I – 71

72. Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY17 and to date in FY18. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage change between DCPL's fixed costs budget for these years and a narrative explanation for any changes.
TAB I – 72

73. Describe any spending pressures that existed in FY17. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.
TAB I – 73

74. Identify potential areas where spending pressures may exist in FY18. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY18 budget.
TAB I – 74

75. Provide a list of all FY17 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).
TAB I – 75

76. How many vacancies were posted for DCPL during FY17? To date in FY18? Which positions? Why was the position vacated? In addition, note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.
TAB I – 76

77. How many employee performance evaluations were completed in FY17 and how was performance measured against position descriptions? To date in FY18? What steps are taken to correct poor performance and how long does an employee have to correct their performance?
TAB I – 77

78. Provide the Committee with the following:
    a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned;
    b. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY17 and to date in FY18, and the amount;
    c. A list of the total overtime and workman's compensation payments paid in FY17 & FY18 to date; and

d. A list of travel expenses for FY17 and to date in FY18, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

TAB I – 78

79. Provide the following information for all grants awarded to or accepted by DCPL during FY17 and to date in FY18:
    a. Grant Number/Title;
    b. Approved Budget Authority;
    c. Expenditures (including encumbrances and pre-encumbrances);
    d. Purpose of the grant;
    e. Grant deliverables;
    f. Grant outcomes, including grantee performance;
    g. Any corrective actions taken or technical assistance provided;
    h. DCPL program and activity supported by the grant;
    i. DCPL employee(s) responsible for grant deliverables; and
    j. Source of funds.

TAB I – 79

80. Provide the following information for all grants/subgrants awarded by DCPL during FY17 and to date in FY18:
    a. Grant Number/Title;
    b. Approved Budget Authority;
    c. Expenditures (including encumbrances and pre-encumbrances);
    d. Purpose of the grant;
    e. Grant deliverables;
    f. Grant outcomes, including grantee/subgrantee performance;
    g. Any corrective actions taken or technical assistance provided;
    h. DCPL employee/s responsible for overseeing the grant; and
    i. Source of funds.

TAB I – 80

81. Provide the following information for all contracts awarded by DCPL during FY17 and to date in FY18:
    a. Contract number;
    b. Approved Budget Authority;
    c. Funding Source;
    d. Whether it was competitively bid or sole sourced;
    e. Expenditures (including encumbrances and pre-encumbrances);
    f. Purpose of the contract;
    g. Name of the vendor;
    h. Contract deliverables;
    i. Contract outcomes;
    j. Any corrective actions taken or technical assistance provided; and
    k. DCPL employee/s responsible for overseeing the contract.

TAB I – 81

82. Provide the following information for all contract modifications made by DCPL during FY17 and to date in FY18, broken down by agency program and activity:
    a. Name of the vendor;
    b. Purpose and reason of the contract modification;
    c. Employee/s responsible for overseeing the contract;
    d. Modification cost, including budgeted amount and actual spent; and
    e. Funding source.

    TAB I – 82

83. Provide the following information for all purchase card transactions during FY17 and to date in FY18:
    a. Employee that made the transaction;
    b. Transaction amount; and
    c. Transaction purpose

    TAB I – 83

84. Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY17 and to date in FY18. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

    TAB I – 84

A. LIBRARY PROGRAMMING
TABS A1 – A12

LIBRARY PROGRAMMING

Question Number 1

Provide a description of all programs offered by DCPL in FY17 and to date in FY18. In your response, include the following:

a. **A narrative description of each program;**
b. **A list of libraries in which the program is offered;**
c. **The number of sessions of each program that was held, if applicable, broken down by library;**
d. **The number of individuals enrolled in each program, or the number of individuals that took part in each session of a program; and**
e. **The employee responsible for implementation and oversight of the program.**

The DC Public Library supports residents with services and programming, books, and other library materials that—in line with the Library's *Know Your Neighborhood* strategic plan—prioritizes:

- Reading: Supporting new readers and cultivating a love of reading
- Digital Citizenship: Preparing residents for life online
- Strong Communities: Ensuring neighborhood libraries are vital centers of community learning and civic engagement
- Local History & Culture: Fostering understanding and appreciation of what makes DC unique

The DC Public Library includes a central library (currently under renovation) and 25 neighborhood libraries and also provides library services inside the DC Jail. Most library buildings are flexibly designed to accommodate a variety of programs that support community learning. In addition, the Library continues to reach residents in non-traditional settings that include schools, restaurants, houses of worship, and, increasingly, online at dclibrary.org.

The Library tracks program offerings and services based on the four areas of the strategic plan and not by individual programs offered. In FY17 and FY18 Q1, the Library offered 15,369 programs attended by 440,439 people. All library programs are planned and implemented through the public services division, directed by Kim Zablud.

Reading: support new readers and cultivate a love of reading.
The Library offers a wide range of programming designed to support new readers of all ages and to cultivate a love of reading. The Library places particular emphasis on supporting the reading needs of our youngest residents. We strive to instil a passion for books and reading that will last a lifetime. In addition, the Library attempts to help adult new readers through original programming and by connecting them to formal learning programs offered throughout the city.

Key FY17 / FY18 Q1 statistics:

- Number of Reading programs: 7,650
- Reading program attendance: 274,745

Key FY17 programs that supported the Reading priority include:

- **Summer Reading** is the Library's coordinated effort to combat summer slide, engaging readers of all abilities and ages across the District. To encourage participation, all library locations host an array of fun and educational programs throughout the summer. In FY17, 17,040 people registered for, and 7,549 completed, summer reading.
- The **Adult Literacy Resource Center** has expanded its service offerings to include regular programming at the Shaw (Watha T. Daniel) LIbrary. This includes the Adult Learning Lab, offering skills assessments and tutoring for adults who seek a high school diploma, as well as

regular practice sessions for the NorthStar Digital Literacy Assessment. The Library's strategic plan calls for an expansion of this service to additional locations in the coming year.

Digital Citizenship: prepare residents for life online.
The Library works to ensure that residents have the skills to navigate an increasingly digital world, and to expand access to technology and the Internet in communities that need it most. The Library serves as the largest provider of free public computing and Internet in the District and provides training opportunities to support District residents in building their digital skills.

Key FY17 / FY18 Q1 statistics:

- Number of Digital Citizenship programs: 1,188
- Digital Citizenship program attendance: 11,231
- Number of public computer sessions: 1,117,344
- Number of wifi sessions: 492,009

Key FY17 programs that supported the Digital Citizenship priority include:

- The Library completed a full year of the pilot **MiFi hotspot lending program** at the Deanwood and Parklands-Turner libraries. Fifteen MiFis are available at each location, along with laptops that can be borrowed at the user's request for 30 days with the possibility of renewal. The FY17 pilot resulted in MiFis circulating nearly 150 times and laptops 120 times. This pilot has demonstrated the need for free Internet access outside the physical library campus and the Library is evaluating expanding the program to a wider audience in FY18.
- DCPL's partnership with the Office of the State Superintendent of Education (OSSE) in FY17 allowed the Library to host the **Microsoft Imagine Academy** so adult learners could assess their digital and software skills and earn the industry-standard Microsoft Office Specialist (MOS) Certification in the Microsoft Office Suite. More than 60 customers have engaged the two-step process at our Library Express location and are preparing to take their first MOS exams during the winter session of the Imagine Academy.

Strong Communities: ensure neighborhood libraries are vital centers of community learning and civic engagement.
The Library endeavors to strengthen communities through services, programs, outreach, and increased use of the physical campus. This includes offering programs that reach low-users and non-users with new services, partnering with other agencies and organizations to bring library services out to those unable to visit the library, and offering the only free meeting space in the District so that communities have a space to convene and work collaboratively.

Key FY17 / FY18 Q1 statistics:

- Number of Strong Communities programs: 6,002
- Attendance at Strong Communities programs: 135,116
- Number of community meetings: 23,018
- Attendance at community meetings: 272,379

Key FY17 programs that supported the Strong Communities priority include:

- The Library formed an **Outreach and Inclusion Department** to provide library services and programs outside of branch locations, prioritizing connecting with residents who face barriers to library participation. Since launching in summer 2017, this department has provided 188 programs with more than 6,900 interactions for all ages, specifically in wards 2, 7, and 8.*
- For the third consecutive year, the Library offered the **Coffee & Conversations program** across the District. This program invites users from all walks of like to engage in informal conversation on relevant and engaging topics. Coffee & Conversations is designed to promote the library as a place to connect with neighbors, focusing on what people have in common. Almost 600 people participated over the course of the year.

*This department was made possible by reassigning staff during the MLK Library closure. Additional staff resources will be required to continue this service when the library reopens 2020.

Local History & Culture: foster understanding and appreciation of what makes DC unique.
The Library connects residents to the District's past, present, and future by providing access to, experiences in, and support for local history and culture. This includes continued strengthening of local history collections in collaboration with community partners.

Key FY17 / FY18 Q1 statistics:

- Number of Local History & Culture programs: 534
- Attendance at Local History & Culture programs: 19,347

Key FY17 programs that supported the Local History & Culture priority include:

- In preparation for the 50th anniversary of the events of 1968, local history staff worked throughout the year to digitize the **Poor People's Campaign Collection.** This new digital library features documents and ephemera from the 1968 Poor People's Campaign and Resurrection City. The digital library is now available at http://digdc.dclibrary.org.
- The Library hosted the **DC Poet Project**, a series of poetry workshops and open mics at the Anacostia Library. Four open mic finalists competed in a final event and the ultimate winner was offered a book contract. The project was run by Day Eight with support from the D.C. Commission of the Arts, LISC DC, Upshur Street Books, the American Poetry Museum, and BRINK media. The program is expected to occur again in FY18. More information can be accessed at http://dayeight.org/dc-poet-project/.

LIBRARY PROGRAMMING

Question Number 2

Did DCPL expand hours at any branch locations during FY17 or to date in FY18? Please list each branch where hours were expanded, with associated personnel cost. If DCPL did not expand hours at branch locations, does DCPL recommend expanding hours at branch locations? If so, which locations and why?

Being open as many hours as possible is a priority for the Library. The number of hours the libraries are open has a direct correlation to the number of personnel needed to fully staff each location. The number of hours the libraries are open increases the opportunities for D.C. residents to use the many valuable programs and services offered. For example, when the Library increased hours in 2013, customers checked out substantially more books and circulation per capita increased.

As a part of the MLK Library interim services plan after the central library closed, the Library used MLK Library staff to expand hours at the neighborhood libraries on Thursday mornings, opening at 9:30 a.m. This increased open hours in the neighborhood locations by a total of 87.5 hours every week (3.5 hours in each location), which will continue until 2020 when the MLK Library re-opens.

When the MLK Library re-opens, branch libraries will return to their existing hours which includes being closed on Thursday mornings. Prior to the closing of the MLK Library, it was open 66 hours per week.

DC Public Library is one of the largest library systems in the country in which all of its locations are open seven days per week. In the future, we may explore pursuing additional hours in our busiest locations. If funding permits, we would like to open the modernized MLK Library as many hours as possible.

LIBRARY PROGRAMMING

Question Number 3

Has DCPL added any additional services or conducted additional outreach to seniors in the last fiscal year? Has DCPL provided services to nursing homes in FY17 and FY18 to date?

In FY17, the DC Public Library continued its partnership with the D.C. Office on Aging (DCOA) and Age-Friendly DC to implement regular site visits to the six DCOA Wellness Centers and to make library services accessible through the At-Home Readers program.

Programming related to these partnerships included short story discussion groups, American Sign Language training, memoir writing, book clubs, Memory Lab digital preservation workshops, and classes on preserving family stories through recorded oral histories. In FY17 many library staff elected to work on projects related to services for seniors as part of their SMART goals, including 20 staff members leading Age-Friendly programs at Wellness Centers, 16 staff members leading digital preservation workshops, and 10 staff members leading People and Stories literature discussion groups. Similar numbers of staff are leading programming for seniors in FY18.

The Library has a wide range of programs targeted for adults of all ages, many of which fill a need for seniors. These include film and book discussion groups, low-impact exercise classes such as Tai Chi and Yoga, computer classes, genealogy programs, writing workshops, and one-on-one technical assistance with a librarian. Of the 3,266 programs targeted towards adults in FY17, 355 were specifically focused on seniors.

The DC Public Library continues to offer programs, library books and other materials, and services that benefit seniors at all library locations, including large print books, audiobooks, and magnification devices on public computers. Many seniors are served through the Center for Accessibility at Library Express (an interim location while MLK Library is closed), which also includes the LSTAR program (Library Services to At-Home Readers). This service allows housebound users to borrow most library materials. For qualifying individuals, the Library will mail selected materials to the user's home at no cost, and will include a package for return shipping.

The Library conducts outreach to seniors across the District by attending festivals, ANC meetings, civic association meetings, places of worship, and other events. The Library targets outreach to senior homes and villages in several neighborhoods across the city including Bellevue, Benning Road, Chevy Chase, Fort Totten, Glover Park, Georgetown, Northwest One/NoMa, and West End. These efforts can include an introduction to library services and programs, discussion groups, health information research, and general technology training. Certainly, library renovation/modernization projects provide ample opportunity for senior engagement as seniors represent a significant percentage of attendees at weekday evening community meetings. The Library has interacted closely with seniors to discuss pending capital projects at Capitol View, Southwest, and Lamond-Riggs libraries.

A highlight of the Library's outreach initiatives in FY17 has been the creation of an Outreach and Inclusion department that has targeted senior communities that are not in close proximity to a library. In the Chinatown neighborhood, the Outreach and Inclusion department has built a relationship with TERRIFIC Inc which serves Chinese-American seniors.

LIBRARY PROGRAMMING

Question Number 4

Provide an update on the summer reading program run by DCPL. In your response, include the number of individuals enrolled in the program in FY17, any changes made to the program in FY17 or to date in FY18, and the results / outcomes from the program. In particular, note the number of participants in the adult summer reading program.

The DC Public Library's Summer Reading program is the largest summer reading program in the District working to prevent "summer slide," the loss in reading comprehension skills for students that can occur during summer vacation.

In summer 2017 the Library continued its focus on completion rather than registration, emphasizing genuine participation and focusing on participants meeting reading goals. Although overall completions were down due to factors outlined below, the important birth to 12 age group saw strong completion rates: 50 percent of birth-12 participants hit the end goal. Overall, 44 percent of program registrants completed the program, up from 30.7 percent in 2016.

The Library recorded 943,673 visits to public library locations over the summer, and staff connected with 16,074 people at outreach events, such as the Metropolitan Police Department's Beat the Streets program, which partnered with the Bellevue Library and drew a crowd of more than 600 residents, helping to promote Summer Reading to a wider audience in the community. The overall system-wide numbers dropped from the year before for several reasons the most significant of which was the closure of the MLK Library. In addition, Books From Birth did more mass registration in FY16 (its inaugural year) and then focused on smaller localized efforts to reach children who remained unregistered in FY17. The continued focus on Summer Reading completion, versus mass registration, is a contributing factor as well. Lastly, a major program sponsor, Chipotle, reduced its sponsorship level from offering free meals to participants of all ages to only offering children's meals. The Library, working with the Library Foundation, endeavored to find another food incentive, but was unable to do so.

FY17 Summer Reading: Percentage of Registrants who completed the program

	# Registrations	# Completions	% Completion
Birth - 5	3840	2296	60%
6-12	8477	3841	45%
13-19	1326	370	28%
19+	3397	1042	31%
Total	17040	7549	44%

In addition to its signature reading incentive program, the Library offers a variety of summer learning opportunities. In 2017, program highlights included:

- The Library again participated in the Marion S. Barry Summer Youth Employment Program (participants at all library locations) and the Summer Meals program (11 locations).
- The Library distributed hundreds of free eclipse sunglasses and hosted eclipse STEAM programs.
- With support from the DC Public Library Foundation, over 100 children and caregivers enjoyed an interactive, bilingual story time at the Mount Pleasant Library led by children's author Eric Litwin. Bestselling author Roxane Gay delivered a talk on her latest memoir, *Hunger*, to a completely sold out crowd of 1,200 at All Souls Church.

- Teens participated in multi-genre workshops led by the writers of Writopia. They created and refined their pieces with the help of published writers and playwrights. By the end of the workshop, participants had completed works ready to be submitted to online literary magazines.

Planning for 2018:

- Under the direction of the new Assistant Director of Youth & Family Services, the Library is reviewing the summer reading program structure to ensure that the design is best aligned with the goal of keeping children reading continuously throughout the summer, with an emphasis on participation in the 6-12 age category, the most critical period for developing strong readers.
- The Library is identifying strategies that will align its personnel and fiscal resources to the *Know Your Neighborhood* strategic plan goal of doubling summer reading participation in target neighborhoods. This will include efforts at the branch level, aligning marketing resources, and deploying the newly-formed outreach team in those neighborhoods.

LIBRARY PROGRAMMING

Question Number 5

Provide an update on the Adult Literacy Resource Center run by DCPL. In your response, include the number of individuals enrolled in the program in FY17 and to date in FY18 and the number of GED practice tests administered. Also include the attendance at Teacher Training Workshops administered by the program in FY17 and to date in FY18.

The Adult Literacy Resource Center (ALRC) at the DC Public Library assists adult learners by providing:

- instructional, informational, and leisure reading materials
- access to technology
- knowledgeable information and referral
- a drop-in adult learning lab for skill assessments and assisted learning
- English conversation circles
- targeted programming such as regular book discussions.

To foster professional development, it provides tutors, teachers and program managers with materials, technical assistance, training opportunities, and best practices informational and sharing sessions. The Center works with numerous literacy providers, city agencies, and other groups to promote literacy and provide specialized literacy-related services.

Continuing ALRC services during the central library renovation was a key priority for the Library and the community, and the service is currently housed in Library Express at 1990 K Street NW. In addition, in this fiscal year the ALRC began offering regular service at the Shaw (Watha T. Daniel) Neighborhood Library. The Library is exploring options of expanding service to additional neighborhood libraries in the coming years, as outlined in the *Know Your Neighborhood* strategic plan.

FY17 & FY18 to date (October 2016 - January 9, 2018)
In 2014, responding to the GED test moving entirely online, the ALRC replaced its administration of the old Practice Test with the GED Academy Skill Assessments and initiated a drop-in Adult Learning Lab, which is open five days per week and provides GED skills assessments and CASAS (Comprehensive Adult Student Assessment System) appraisals as well as face-to-face and computerized assisted learning.

Those students below the adult secondary skill level are referred to city Adult Basic Education and GED programs. For those ready to study for the GED and/or take the official GED practice test, called the GED Ready, the ALRC provides pre-paid vouchers. The GED Ready costs $6.00 per test; $24 for the entire test if taken on a private computer or in a non-subsidized location. The GED program office at OSSE provides pre-paid vouchers for *individual* GED Ready tests and charges $3.75 per GED subject test.

Program / Service	Attendance
GED Academy Assessments: Math, Reading, Science Social Studies, Science	189
CASAS Assessments	102
Adult Learning Lab Visits	1066
Referrals to Adult Literacy Instruction Programs	1647
Professional Development Attendance	162
Questions about high school completion and GED tests	1538
English Conversation Circles	5005
Book discussions for adult learners	231

LIBRARY PROGRAMMING

Question Number 6

Provide an update on DCPL's early childhood literacy campaign, Sing Talk and Read (STAR). Include the number of caregivers reached in FY16, FY17, and FY18 to date; how DCPL promotes this campaign; the number of participants in STAR programs; and plans for the future:

The Sing, Talk and Read (STAR) program has two key objectives:

1. Increase broad awareness among parents and caregivers of the importance of singing, talking, and reading to very young children, especially babies.
2. Develop the skills of parents and caregivers to incorporate singing, talking, and reading activities into their daily lives.

Increase broad awareness among parents and caregivers of the importance of singing, talking, and reading to very young children.
The Library has secured partnerships with numerous non-profit groups and D.C. agencies that provide direct service to residents throughout target wards (wards 1, 5, 7, 8, and parts of 6), including Safeway, Children's National Hospital, Unity HealthCare, United Planning Organization, DC Promise Neighborhood Initiative, the Breastfeeding Center, and Mary's Center. These groups assist in a variety of ways including:

- displaying and distributing information to their constituents and customers;
- sharing information with employees;
- airing the STAR public service announcement on in-house TVs (in waiting rooms, for example);
- hosting STAR story times and parent workshops;
- promoting and signing children up for Books from Birth; and
- hosting registration drives for Books from Birth.

Develop the skills of parents and caregivers to incorporate singing, talking, and reading activities into their daily lives.
During the past fiscal year, the Library made a significant effort to cross-promote Summer Reading and Books from Birth, to ensure that all eligible families were aware of both opportunities. STAR activities were the cornerstone of Summer Reading for birth-5 year olds to encourage caregivers to incorporate singing, talking, and reading into everyday activities and during out-of-school time for preschoolers.

STAR Parent/Caregiver Workshops FY16, FY17, and FY18 to date
The Library continues to partner with early childhood education centers and D.C. public and charter schools to provide training on the importance of singing, talking, and reading to very young children, with a focus on practical ways to incorporate those activities in daily life. Workshops are offered to both care providers and parents, and are tailored for each group.

There has been a decrease in traditional STAR workshops as the library has focused on the best way to leverage Books from Birth as part of the STAR model.

	# of workshops	**# of participants**
FY16	13	184
FY17	10	111
FY18 to date	4	104
Totals	27	399

Public Awareness
The Sing Talk & Read (STAR) campaign employs both conventional (paid advertising) and grassroots (community partnerships) methods to continually raise awareness about the importance of early literacy amongst caregivers in the District. We use both methods to maximize impact, visibility and effectiveness of the overall awareness campaign.

We continue to cultivate great working relationships with our advertising vendors, ensuring that they refine their understanding of our mission and our audience. This year, we have challenged them to work with us to execute on ideas that will significantly raise the profile of the STAR campaign with our target audience and act as a supplement to the tried and true methods of digital, print, television and radio advertising.

For example, in 2017 we worked with Radio One, the District's largest urban radio station, to hold an incentivized contest that encouraged caregivers to upload short videos of themselves reading with their child. In 2018, we are working with WDCW 50 to use the notoriety of their daytime TV talent to promote the STAR campaign through a series of PSAs. We are also working with ESPN radio and DC United to use the power of professional sports teams (American football and soccer) to raise awareness in the community.

Our approach in advertising the STAR campaign will pivot based on findings we received in 2017 from conducting focus groups with the assistance of a consultancy with cultural expertise specific to African-American and Latino communities. As a result of these findings, we are developing new PSAs and are forging new and deeper relationships with advertising vendors like Univision to increase our penetration into the Latino demographic.

Our grassroots work within the community is a mix of strategic collaboration with other D.C. government agencies as well as working to achieve common goals with local businesses and nonprofits. In 2017, we worked with DCPS, DYRS, DOH, the Mayor's Commission on Fatherhood Men and Boys, the D.C. Office of the Attorney General and other agencies to capitalize on their already established outreach and programs to incorporate Books from Birth and STAR materials and activities.

We also established a significant partnership with the D.C. Department of Parks & Recreation, and hosted our annual Sing Talk & Read Family Festival at the Deanwood Library & Recreation Center in Ward 7. This flagship event for the Library is attended by more than 1,000 D.C. parents and children each year.

DC Public Library continues to work with businesses and nonprofits such as: Safeway, 11th Street Bridge Park, Planet Fitness, Nike, YWCA, Unity Healthcare, KIPP DC, Martha's Table, DC Central Kitchen, Everybody Wins, the Breastfeeding Center for Greater Washington, the Junior League of Washington, D.C., and others to promote the STAR campaign.

With respect to the Books from Birth initiative, which is a key initiative of the Sing Talk & Read awareness campaign, we have and will continue to employ similar methods as above regarding promotion and community outreach with a few additional tactics. We will be hiring "street teams" to penetrate neighborhoods to actively register children for the free books; we will make an effort to translate more of our program information on the dclibrary.org website into Spanish to accommodate an important segment of our non-English speakers. We will also develop more visual branding to improve the in-branch presence of the Books from Birth program. In addition, we are strategically partnering with our vendor National Cinemedia to place Books from Birth advertisements in movie theatres aligned with family-friendly theatrical releases. In 2018, we will also work with the South Carolina State Library and the Institute of Museum and Library Services to create marketing and instructional materials to support parents at home.

LIBRARY PROGRAMMING

Question Number 7

How has the usage of library meeting rooms in FY17 and in FY18 to date compared with usage in FY16? How does DCPL measure attendance for programming and community meetings? How frequently are meeting rooms used after library hours? How many community groups use meeting rooms after hours?

Library meeting rooms are used for both library programs and community meetings.

Year	Library Program Attendance	Community Meeting Attendance
FY16	317,699	185,212
FY17	295,644	222,277
FY18-YTD	60,839	51,714

Library program attendance is slightly down, which can be attributed to the closure of the MLK Library, the Library's largest programming venue. The MLK closure has likely also influenced the increase in meetings at neighborhood libraries across the city.

For program attendance, staff submit an online survey after each program that includes the total headcount. For meeting rooms, the group's representative is required to check in at a service desk and receives a tally slip to report total attendance at the end of the meeting. Library staff update the room reservation system with the actual attendance numbers. (If the headcount slip is not returned library staff can follow up on attendance numbers by phone or email.)

Meeting rooms and library spaces that have been used after hours are infrequent due to costs of staffing and security. When after-hours usage has occurred, it has mostly been for events or programs sponsored by the DC Public Library or in partnership with another organization. Over the past couple of years, we have worked with a few ANCs to allow them to hold their meetings after hours at a couple of neighborhood libraries.

LIBRARY PROGRAMMING

Question Number 8

Describe the Labs at the Martin Luther King Jr. Central Library (MLK), and any associated programming. Who are the target populations for use of the Labs at MLK? How do the Labs support workforce development and adult continuing education? With the closing of MLK for modernization, have the Labs reopened in interim space or elsewhere? If so, please provide the location, the number dedicated staff, and any changes to programming.

The Labs at MLK Library encompass three distinct spaces:

- The Fab Lab, a fabrication space equipped with tools and machinery aimed at prototyping and creation, made available for machine reservations and classes;
- The Memory Lab, a DIY personal digitization and archiving space made available for the public to convert content on obsolete or near-obsolete formats (i.e. VHS, photo prints, audio cassettes) to digital form; and
- The Studio Lab, an audio-visual studio that offers classes for the public to use for photo, video and audio recording and editing.

The programming in these spaces is aimed at improving individuals' information literacy and/or life and workforce skills. That includes classes such as 3D printing and sewing workshops in the Fab Lab; workshops on preserving your digital legacy in the Memory Lab; and classes on music editing and video basics in the Studio Lab.

The target audiences for The Labs are broad due to the variety of services offered. The programming is suitable for individuals with basic skills as well as for those with more advanced skills. There are STEM and crafting classes for families in the Fab Lab; assistance transferring precious memories from VHS to digital format for seniors in the Memory Lab; and drop-in classes for residents to use the Adobe Creative Suite in the Studio Lab.

The Labs support residents' ability to augment their technology/job skills. The drop-in classes at the interim Studio Lab space at Shepherd Park Library are a good example of this: Mac computers with the Adobe Creative Suite, in conjunction with library databases that offer training courses, and the expertise of Labs staff, are not only a resource to develop advanced skills, but serve as entry-level exposure for those at a more elementary level.

While the MLK Library is closed DC Public Library is offering Labs service across the city. The current complement of staff (13 FTE including the Labs manager) are dispersed at neighborhood libraries and are offering Labs programming at those libraries. The new Library Express location at 1990 K Street, NW offers one of the Adobe CS computers formerly in Digital Commons at MLK Library, and, as mentioned previously, the interim Studio Lab space at Shepherd Park Library is also offering drop-in access and instruction on computers with the Adobe Creative Suite and AV production classes. There are plans to offer Adobe CS computers at three other library locations in the city. The interim Memory Lab is located at Northeast Library. DC Public Library is working with the city's Department of General Services to re-open the Fab Lab at the Reeves Center at 14th and U streets NW in the coming months. The Library will also launch a new mobile emerging technologies vehicle for classes and outreach this summer. And, finally, a new computer instruction lab opened as part of the Capitol View Library renovation.

LIBRARY PROGRAMMING

Question Number 9

Provide an update on the partnership between DCPL and D.C. Public Schools (DCPS) for the two agencies to conduct shared technical services with DCPL providing library services to individual schools within DCPS. Describe any challenges associated with implementing the program. Please provide an update on ways DCPL has explored working with D.C. Charter Schools to provide these services.

In FY17, DCPL entered into a MOU with DCPS and, working together, procured books and other library materials for their school libraries. In addition, the two agencies collaborated on a procurement process which has resulted in new, more flexible contracts for DCPL and DCPS library books and materials beginning in FY18. We also executed a FY18 MOU in order to once again procure library books and materials for DCPS libraries. Because DCPL and DCPS process books and materials in very different ways, however, the contract task orders to be issued by each entity are expected to remain separate. We will explore the possibility of working with charter schools which may be interested in using these contracts to acquire library materials. We are also interested in exploring how we can work with schools to provide DCPL materials for use in school classrooms.

LIBRARY PROGRAMMING

Question Number 10

Provide an update on the implementation of the Books from Birth initiative. Please describe the registration and verification process for the program. Provide statistics on the program including the number of children enrolled, the number of books distributed in FY17 and FY18 to-date, and anticipated growth in the program. Were there any spending pressures for Books from Birth in FY17 and FY18 to-date? If so, please describe those pressures and how they were relieved. What agencies does DCPL work with to administer Books from Birth? Describe the partnerships with these agencies.

Books from Birth continues to experience impressive growth, with the program growing by nearly 11 percent in FY17 Q1, with approximately 60 percent overall growth by the end of FY17. Successes include enrolling 64 percent of eligible children from targeted wards (Wards 1, 5, 7 and 8) and reaching 55 percent of eligible children citywide. Thanks to the program being fully funded by the Mayor and City Council, Books from Birth did not experience any spending pressures in FY17.

At the close of FY17, Books from Birth enrollment totaled nearly 26,000 children and a total of 403,024 books mailed since the launch of the program in February 2016. As of January 12, 2018, there were 27,828 children actively enrolled in the program and 5,326 graduates, for a total of more than 33,100 children receiving books through Books from Birth. At this point, the program sees an average 5 percent monthly increase.

Participation has been steady with the support of the Department of Health providing registration through the birth certificate form. Approximately 500 children register monthly through the Department of Health. The Library has also begun offering Books from Birth registration at the library in the DC Jail so that eligible children of inmates can receive a free book mailed to their home every month.

Through the Library's website, District residents can register themselves or with the support of a library staff member or partner. The child's mailing address is verified through the U.S. Postal Service both during the initial registration and again when the monthly book order is placed.

DCPL recently hired an Assistant Director of Youth and Family Services, who is working closely with the Books from Birth Assistant Manager to initiate new partnerships with D.C. agencies and expand the reach of the Books from Birth program. This is anticipated to include partnering with the Department of Human Services to expand registration efforts and book distribution by purchasing book sets to provide additional resources to homeless children ages birth - five. Resources include supplemental books and backpacks complete with school supplies.

During FY18, already witnessing consistent growth, Books from Birth is working to continue efforts to enroll eligible children in Wards 1, 5, 7 and 8 with partnerships with the Deputy Mayor's Office of Greater Economic Opportunity, D.C. Housing Authority, Children and Family Services Agency, and Department of Employment Services. Efforts include providing diverse book titles to restaurants in targeted wards that host registration events as a complement to the free monthly book.

LIBRARY PROGRAMMING

Question Number 11

Provide an update on the DCPL's authority to raise and retain revenue. How much money was the library able to raise and retain in FY17 and to-date in FY18? Describe how will the revenue be spent?

In FY17, and pursuant to the Library's authority to raise and retain revenue, the Library generated and retained $51,345. The amount was significantly less than previous year due to the closure of the MLK Library in FY17 for renovation. Primarily, the FY17 funds were spent towards continued expansion of the Library collection including enhancing the opening day collections at the renovated Capitol View Library. For FY18 to date, the Library has not raised and retained any revenues.

LIBRARY PROGRAMMING

Question Number 12

Provide an update on the work of the Oral History Project at DCPL in FY17 and to-date in FY18. Please include descriptions of relationships with organizational partners and objectives achieved.

The DC Oral History Collaborative's (DCOHC) pilot year saw the completion of its expected deliverables and several value-added activities. Project staff surveyed 30 repositories with oral history holdings. An additional 33 repositories have been identified for survey during the second year. The Collections Survey has generated a finding guide that documents the locations, metadata, and state of preservation for the collections identified. So far, the FY17 survey yielded a total of 3,897 interviews recorded from 1938 to 2017. The finding guide will be made available for public use via online access.

Three community meetings with 120 total attendees were held to identify likely interviewees and topics, generate interest in the community partnerships funding opportunities for oral history creation, and recruit volunteers to receive training. Preparation of a list of 20 community elders with whom to record interviews is in development as well. An advisory committee of scholars, curators, and oral historians has been assembled, whose purpose is to help shape the ongoing program.

Project staff developed a replicable oral history training model that was rolled out to a corps of 40 volunteer trainers. In July, we brought in an audio engineer to conduct a special workshop for interested grantee partners and volunteers. Alumni of the 2017 trainings continue to borrow DCOHC recorders and submit their interviews to our growing intermediary archive.

The community partner grants program funded 10 proposals from individuals and organizations across the city (51 proposals were submitted). The selected grantees attended a modified version of the volunteer training workshops. The first round of grantees publicly presented their work on December 11, 2017 to 110 attendees at the Busboys and Poets at 14th and V streets NW.

The second round of community partner grants will be dispersed in spring 2018. The next round of volunteer trainings workshops are scheduled for April and June. Ten DCPL Librarians will attend training and conduct an oral history with at least one person as part of their SMART goal. Staff will also transcribe and create metadata for the oral history to be included in the Washingtoniana collection.

The DC Public Library, HumanitiesDC, and the Historical Society of Washington, D.C. (HSWDC) are the primary partners on the project. All partners have contributed to establishing the strategic objectives of the Collaborative. HumanitiesDC takes the lead on the community partnership grants and administrative functions. HSWDC takes the lead on the collections survey project. The two organizations work closely together on the volunteer program and project communications. The Library provides strategic guidance and staff expertise.

B. CIRCULATION AND ACQUISITION
TABS B13 – B16

CIRCULATION AND ACQUISITION

Question Number 13

What are the current circulation statistics? Provide FY15, FY16, FY17 and to date in FY18, in a comparison chart, by type and by location. In locations where circulation has trended downwards, indicate what new measures have been taken to encourage community engagement and usage of library resources.

CIRCULATION BY LOCATION	FY15	FY16	FY17	FY18 Q1
MARTIN LUTHER KING JR. LIBRARY/SYSTEM-WIDE SELF CHECK-OUTS	790,546	917,867	638,818	849
CENTER FOR ACCESSIBILITY	42,560	23,504	6,387	3036
MLK LIBRARY TOTAL	**833,106**	**941,371**	**643,483**	**3885**
ANACOSTIA	44,966	44,384	35,349	9,088
BELLEVUE (William O. Lockridge)	37,280	35,024	32,851	8,881
BENNING (Dorothy I. Height)	61,412	60,560	59,428	17,300
CAPITOL VIEW	35,354	49,456	13,751	2,447
CHEVY CHASE	158,865	119,972	164,775	45,260
CLEVELAND PARK	218,696	220,182	139,834	42,653
DEANWOOD	24,352	18,854	24,673	7,008
FRANCIS A. GREGORY	37,947	37,965	34,131	13,022
GEORGETOWN	154,218	173,570	170,764	46,236
LAMOND RIGGS	52,606	53,043	59,622	13,782
LIBRARY EXPRESS/CENTER FOR ACCESSIBILITY	-	-	9,228	7,129
MT. PLEASANT	230,165	241,785	250,739	71,387
NORTHEAST	137,799	136,123	147,445	45,563
NORTHWEST ONE	23,771	24,056	33,586	9,725
PALISADES	102,469	88,737	49,725	7,525
PARKLANDS-TURNER	46,006	47,347	43,405	12,366
PETWORTH	132,695	131,970	131,763	40,414
ROSEDALE	41,111	37,579	34,985	11,301
SHAW (Watha T. Daniel)	115,025	117,224	152,276	48,609
SHEPHERD PARK (Juanita E. Thornton)	63,237	37,346	58,356	16,564
SOUTHEAST	120,627	140,222	145,979	43,583

SOUTHWEST	72,528	75,779	67,559	17,652
TAKOMA PARK	78,828	78,606	78,017	21,208
TENLEY-FRIENDSHIP	239,178	256,769	266,871	71,816
WEST END	56,504	69,458	70,838	21,457
WOODRIDGE	50,521	50,761	151,188	48,054
BRANCHES TOTAL	**2,336,160**	**2,346,772**	**2,428,870**	**700,030**
DIGITAL LIBRARY	1,000,490	1,151,684	1,199,586	309,814
JAIL LIBRARY	-	-	20,856	12,635
SYSTEM TOTAL	**4,169,756**	**4,439,827**	**4,292,785**	**1,026,364**

Overall, the number of books and other library materials borrowed has increased over the years. Since the expansion of open hours in FY14, the Library has mostly seen steady improvements with almost 4.3 million total items (physical and virtual) borrowed in FY17. That said, the Library experienced a slight reduction to overall circulation this year due to the closure of the MLK Library, which was expected. Almost one million items had been checked out from the MLK Library annually. Some branches saw an uptick in the number of items borrowed as a result (i.e. Shaw [Watha T. Daniel] and Northwest One libraries).

Another notable branch this year was Woodridge Library, which opened the doors of its spectacular new facility end of FY16. It has catapulted to become one of the top circulating branches in the system.

As access to the Library's collection of books and other materials has become more mobile and fluid, people have greater options available to borrow materials. As a result, how and where people borrow items have shifted. For example, users can place books on hold and pick them up at any library location across the city. Residents often go to locations nearest where they work, shop, or go to school to check out materials. In FY17 residents placed more than 500,000 holds on the Library's physical collections. That represents a 28% increase from 2013. The vast majority of those holds (85%) were placed online, as opposed to being placed at a library computer.

Library staff are encouraged to promote items in the Library's collection of books and other materials as part of each program, and to take items for check out to outreach events. Staff are trained to understand how the e-collection works and know how to help users access the digital collection and download or stream items.

In September 2017, the Library launched a major new initiative designed to promote use of the collection, especially in targeted neighborhoods. *goDigital* is an awareness campaign that highlights the Library's vast digital resources that include e-books, magazines, streaming movies, and music. The Library conducted focus groups to determine how best to organized these resources and what strategies it should employ to maximize their use. Promotion of the initiative takes place in areas of the city where circulation of library materials is the lowest. In January 2018, *goDigital* was named a finalist for PR News' Nonprofit Awards.

As part of the Library's new strategic plan, we continue to hone in on circulation by branch, neighborhood, and ward. The Library is in the process of developing yearly targets, coupled with new promotional and other strategies, to help reach our goal of five million checkouts by 2022.

CIRCULATION AND ACQUISITION

Question Number 14

Please provide circulation or download statistics for digital collections for FY15, FY16, FY17 and to date in FY18, broken down by category of media (e.g. books, magazines, videos, periodicals, etc.) if possible.

Digital Collection	FY2015	FY2016	FY2017	FY2018 YTD
eBooks	365,689	429,879	464,571	127,680
Video	3,816	2,869	3,444	1,077
Music	445,695	481,778	466,536	109,359
Audio	128,672	176,352	209,323	58,425
Magazines	56,618	60,812	55,712	13,042
Totals	**1,000,490**	**1,151,690**	**1,199,586**	**309,583**

CIRCULATION AND ACQUISITION

Question Number 15

What future trends in circulation does DCPL expect? How is DCPL adapting to meet any expected changes? What additional funding may be required to meet future circulation trends?

Over the years, the DC Public Library has seen a steady increase in the number of items borrowed. This year DC Public Library continues to see significant increases in usage of electronic resources, particularly e-books and e-audio. Usage for these materials went up by as much as 18 percent. The number of new cardholders also continues to rise, thanks in part to the recently launched goDigital marketing campaign. While the borrowing of digital items has consistently increased, the number of print items checked out has remained relatively constant. Patron-placed holds continues to gain in popularity. Residents increasing access our online catalog and request materials from around the system to be delivered to their nearest branch.

The library renovation process has had an effect on the overall number of items borrowed as access to items expands or contracts depending on whether a library is opening or closing. The Cleveland Park, Palisades and Capitol View libraries were closed for modernization this past year. The Cleveland Park Library moved to a smaller interim location, and the West End Library was in an interim space until the recent grand opening in December 2017. Typically, when a branch re-opens after a modernization we see dramatic increases in usage including the number of items borrowed. This was certainly true in the case of the Woodridge Library, which reopened in September 2016. In just one year, circulation per quarter has quadrupled compared to the circulation activity in the interim library. Modernized libraries will need more and newer materials to keep up with demand. Closing the MLK Library this year for its modernization has also had an impact. The Library remains committed to ensuring that individuals have access to as many materials as possible during these transitions.

Keeping pace with the fast changes in the ways people read and access information is expensive. Some new electronic material vendors charge libraries per download, including a new movie service DCPL will be introducing in FY18. As a result, budget considerations may have an outsize effect on our how much and the type of content we can provide. The number of items borrowed also rises when branches reopen with newer collections of books and other library materials, and more welcoming spaces. This will be particularly true as we start planning and buying items for the reopening of the MLK Library, a purchasing process that will begin as soon as FY18 and will require an investment to ensure the library opens with a exciting and relevant collection of books and other library materials.

Borrowing books and other library materials continue to be the number one reason people use their library. Thanks to the Mayor and City Council, the DC Public Library has seen its largest collections budget in years. To continue to be responsive to the needs and demands of District residents, it is critical to maintain a healthy library materials budget.

CIRCULATION AND ACQUISITION

Question Number 16

Were funds adequate in the circulation budget for FY17 and to-date in FY18? If not, please explain.

Access to books and other library materials continues to be the most popular service District residents want from their library. In FY17, the Library supported many projects that required resources from the collections budget including the one-time opening day collections for renovated libraries such as Capitol View and Palisades libraries. The rising demand for downloadable materials also required large investments. At times demand for a title can outstrip the library's ability to responsibly buy enough copies and keep funds available for future purchases.

Additionally, there is the rising cost of books and periodicals. Each year we can expect periodical subscriptions to rise an average of 10 percent. Many District residents rely on the Library for hard copy periodicals - magazines and newspapers. The rising costs and demand for electronic materials will also continue to impact the Library's budget. EBooks and eAudio books have increased in price at 18 percent and eight percent, respectively. We see a demand for titles in both print, audio and downloadables and many users have preferences for one format over another. We continue to monitor cost trends and adjust our purchasing accordingly.

As costs increase, the demands on the budget for library materials continue to grow. We appreciate the ongoing support by the Mayor and City Council of the Library's book budget. With a FY18 book budget of more than $4.9 million (excluding one-time funding for opening day collections at Cleveland Park Library), DCPL is on par with some of its comparable library systems across the country. While the Library has a healthy collections budget, the price of materials consistently rises. As such, the Library continues to look at and implement options to be more efficient. It is important to maintain a healthy book budget of at least $5 million annually to meet the demand of District residents. As we are planning for the opening of the MLK Library, there will be resources needed to ensure there is a stellar opening day collection.

Below is a chart showing the differences in FY16, the most recent data available:

Library	2016 Materials Budget	Amount per Person
Boston	$4,347,854	$6.14
Charlotte Mecklenburg	$3,455,923	$4.40
Denver	$5,422,377	$7.90
Columbus	$7,775,386	$9.04
Seattle	$8,633,374	$12.25
*Washington, D.C.	$4,019,543	$5.90

*The DC Public Library's FY18 collections budget is $4,980,432 (excluding $500,000 in one-time funding for opening day collections at Cleveland Park Library)

C. TECHNOLOGY
TABS C17 – C22

TECHNOLOGY

Question Number 17

Identify all electronic databases maintained by DCPL, including the following:

a. A detailed description of the information tracked within each system;

b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system;

c. Whether the public is granted access to all or part of each system.

The Library has many databases available to the public which are listed below. The Library tracks a variety of usage statistics dependent upon the information provided by each database. Usage includes sessions, downloads, checkouts, views, and result clicks. Vendors regularly push out upgrades to their products. This a vendor-driven process that varies by database.

Database	Product	Fiscal Year Acquired
Accessible Archives	Accessible Archives	2015
Alexander Street Press	Music & Arts Channel: African American Music Reference, American Song, Classical Music in Video, Classical Music Library, Classical Music Reference Library, Classical Scores Library, Volume 1-3, Contemporary World Music, Dance in Video, Volume 1-2, Garland Encyclopedia of World Music, Jazz Music Library, Opera in Video, Popular Music Library, Smithsonian Global Sound for Libraries	2015
Alexander Street Press	The Criterion Collection	2015
Alexander Street Press	PBS	2015
Consumers' Checkbook	Washington Consumers' Checkbook	2008
EBSCO	Art Full Text	2008
EBSCO	History Reference Center	2012
EBSCO	Novelist	2008
EBSCO	Novelist K-8	2008
EBSCO	Novelist Select	2013
EBSCO	Social Sciences Full Text	2008
EBSCO Greenwood (ABC-Clio)	African American Experience	2009
EBSCO Greenwood (ABC-Clio)	Latin American Experience	2009
Encyclopedia Britannica	Encyclopedia Britannica	2008
Gale Cengage/Archives Unbound	Federal Surveillance Of African Americans/1920-1984	2015
Gale Cengage/Archives Unbound	Fight For Racial Justice And The Civil Rights Congress	2015
Gale Cengage/Archives Unbound	Ralph J Bunche Oral History Collection Civil Rights Movement (The Civil Rights Documentation Project (CRDP))	2015

Gale Cengage	Biography in Context	2008
Gale Cengage	Business Insights Global	2008
Gale Cengage	Expanded Academic ASAP	2008
Gale Cengage	Gale GVRL	2008
Gale Cengage	General OneFile	2008
Gale Cengage	Global Issues in Context	2011
Gale Cengage	Informe Academico	2008
Gale Cengage	Junior Edition-K12	2008
Gale Cengage	Literature Resource Center	2008
Gale Cengage	National Geographic Archive	2014
Gale Cengage	Opposing Viewpoints Context	2008
Gale Cengage	Science in Context	2011
Gale Cengage	Scribner's Writers GVRL	2008
Gale Cengage	Small Business Resource Center	2013
Gale Cengage	Student Edition	2008
Gale Cengage	Student Resources in Context	2008
Gale Cengage	US History in Context	2008
Gale Cengage	Legal Forms Online	2008
Gale Cengage	Testing Education Resource Center	2008
Infobase	Access Videos	2014
InfoUSA	Reference USA	2009
Learning Express	Job & Career Accelerator	2013
Learning Express	Learning Express	2008
Lynda.com	Lynda.com	2014
Mango Languages	Mango Languages	2014
Mergent	Archives	2015
Mergent	Online	2015
Morningstar	Morningstar Library Edition	2008
Newsbank	Obits & Pubs	2008
Newsbank	Washington Star Digital 1852 – 1950	2014
Newsbank	Washington Evening Times	2008
Newsbank	Access World News Full Text News	2014
Oxford University Press	African American Studies Center	2008
Oxford University Press	Grove Dictionary of Art	2008
Oxford University Press	Grove Dictionary of Music	2008
Oxford University Press	Oxford English Dictionary	2013
ProQuest	eLibrary	2008
ProQuest	Ethnic Newswatch	2008
ProQuest	Heritage Quest	2008

ProQuest - Chadwyck Healey	Black Studies Center & Modules	2010
ProQuest	Atlanta Daily World	2008
ProQuest	Baltimore Afro-American	2010
ProQuest	Historic New York Times	2013
ProQuest	Chicago Defender	2008
ProQuest	New York Amsterdam News	2008
ProQuest	Historic Baltimore Sun	2011
ProQuest	Historic Washington Post 1877 – 1994	2008
ProQuest	Washington Post 1997 – Current	2008
ProQuest	National Newspaper Core -LA Times	2008
ProQuest	National Newspaper Core – WSJ	2008
ProQuest	National Newspaper Core – NYTimes	2008
ProQuest	National Newspaper Core – General	2008
ProQuest	Christian Science Monitor	2015
ProQuest	Microfilm: Washington Times 2010-13	2014
ProQuest	Microfilm: Washington Post 2008-2013	2014
ProQuest	Safari Books	2014
Recorded Books	Universal Class	2013
Scholastic	Bookflix	2008
Scholastic	FreedomFlix	2013
Scholastic	Trueflix	2013
Scholastic	ScienceFlix	2014
Tumblebooks	Tumblebooks	2008
Value Line	ValueLine	2013

TECHNOLOGY

Question Number 18

What staff workshops were provided by DCPL to educate residents on the availability and use of electronic materials in FY17 and FY18 to date? What changes in the availability of electronic resources have occurred in the last fiscal year?

Staff Training

During FY17 DC Public Library trained staff on a variety of online resources. Examples include:

- Reference USA Training
- An overview of DC Public Library's electronic resources
- OverDrive and mobile app related training
- RBdigital Magazines mobile app training
- Several workshops for staff concentrating on select databases

All direct public service staff were responsible for getting training on and publicizing electronic materials. Some staff also provided formal public programming.

Library Programs

Staff provided programs on accessing and using DCPL's digital content and on Database use instruction. Examples include:

- OverDrive eBooks and eAudiobooks, RBdigital Magazines, Genealogy & House Histories, Business Resources, Resume and Career Resources, Drop in clinics, School outreach for educational databases, Memory Lab, and Searchable Finding aids for Archival resources,

Changes

EBook checkout increased by about eight percent and eAudio checkouts increased by more than 18 percent. Three databases were discontinued due to low usage: Career Transitions, PowerSpeak, and World Book Online. Additionally, library users can find similar content on other library databases including Job & Career Accelerator, Mango Languages, and Britannica.

TECHNOLOGY

Question Number 19

Describe the Center for Accessibility, including its purpose, goals, and targeted populations. How many patrons were served by the Center for Accessibility Department in FY17 and FY18 to date? Has DCPL conducted computer classes for seniors in the last fiscal year? If so, how many participants were there? How has the closure of MLK for modernization impacted the Center for Accessibility?

The DC Public Library's Center for Accessibility provides alternative materials and information services to the deaf community, people who are blind or visually impaired, older adults, veterans, and individuals with other physical or intellectual disabilities.

The Center for Accessibility provided direct assistance to 2,845 people in FY17 and 1,675 people to date in FY18. It met the needs of customers from a depository collection of nearly 20,000 items in its role as the State Library affiliated with the Library of Congress' National Library Service for the Blind and Physically Handicapped program. The Center for Accessibility lends and provides:

- Recorded reading materials and players
- Braille books and magazines
- Audio-described videos
- National Federal of the Blind's Newsline service--an electronic system that allows users to listen to newspapers and magazines through synthetic voice output via any touch-tone telephone

The Center for Accessibility also offers a variety of services and programs that include:

- American Sign Language (ASL) Classes
- American Sign Language (ASL) storytimes
- Talking Book Club
- L-STAR (Library Services At-Home Readers) program for homebound individuals
- Training in and use of adaptive technology such as screen magnification and text reader software for individuals with disabilities and older adults

When the MLK Library closed in March 2017 for modernization, the Library prioritized continuing to provide services through the Center for Accessibility and Adult Literacy Resource Center which were both relocated to the Library Express location at 1990 K St. NW. The Center for Accessibility continues to offer all of the services listed above. Because of the smaller physical footprint as well as a mail-based delivery model, a large portion of the collection is held off-site and is available upon request. As anticipated, there was a decrease in usage in FY17 due to the relocation from MLK Library which included a break in service for a few weeks during the move. It also took time for users to adjust their schedules and transportation options. The FY18 numbers are trending more on par with previous years.

Among the Center's new initiatives is a pilot workshop series in collaboration with the non-profit organization 2Gether-International and the D.C. Department of Small and Local Business. The four-part entrepreneur series, designed to help individuals with disabilities find employment or establish a business, attracted an average of 25 people per session.

The Library also invested in looping technology for large meeting rooms at Anacostia, Mount Pleasant, Shepherd Park, Tenley and Woodridge libraries. A hearing loop (sometimes called an audio induction loop) is a special type of sound system for use by people with hearing aids. In addition, the large meeting room at the West End Library includes a FM (frequency-modulated) system. For the FM system, users need to wear a special lanyard/receiver and sound is transmitted from a speaker on the lectern.

The DC Public Library's computer classes are open to participants of any age, and many seniors do take advantage of them. In FY17, the Library offered 981 computer training courses with a total of 7,202 participants. In addition, as a supporter of the Age Friendly Cities new strategic plan, DCPL recently revised its advertising and reporting structure for senior friendly programming, including a designated method to report on targeted technology training for adults age 50 and older. Of the 355 programs specifically for seniors, 75 were technology-focused. Within the Center for Accessibility, older adults take advantage of assistive technology training in classrooms settings and/or in one-on-one sessions.

TECHNOLOGY

Question Number 20

Provide an update on the computer training programs offered by DCPL. How many people attended computer classes during FY17 and FY18 to date? How many public access computers are now offered by DCPL? Does the number of public access computers meet the demand? Does the number of training programs offered by DCPL meet the demand?

The DC Public Library provides a wide array of computer training programs for all ages and abilities. From bridging the digital divide with PC Basics Classes to workforce development classes on MS Office through advanced STEM classes using CAD tools and coding. The DC Public Library aims to provide a full suite of offerings to ensure our residents are keeping up with the technology demands that come their way.

In FY17, the Library offered 982 computer training programs attended by 7,202 participants. In the first quarter FY18, the library offered 186 computer training programs attended by 2,958 participants. In FY17, the Library continued its partnership with Byte Back, together offering computer training courses at nine locations (20 classes across four semesters serving 236 participants). The reduction in this past year's numbers is attributed to the closing of the MLK Library. The new Library Express space reopened two months later with a smaller lab.

In FY17, DC Public Library launched the NorthStar Digital Literacy Assessment program, and held 1,511 NDLA sessions system-wide, out of which 823 NDLA Certificates were awarded (54 percent) to adult customers who successfully passed the various assessments with a score of 85 percent or better. The Library anticipates continued success with this program in FY18.

DCPL's partnership with the Office of the State Superintendent of Education (OSSE) in FY17 allowed the Library to host the Microsoft Imagine Academy so adult learners could assess their digital and software skills and earn industry-standard Microsoft Office Specialist (MOS) Certification in the 2013 Microsoft Office Suite. More than 60 customers have engaged the two-step process at the interim Library Express location and are preparing to take their first MOS exams during the winter session of the Imagine Academy.

As outlined in the *Know Your Neighborhood* strategic plan, the Library is currently undertaking a review of its computer training offerings, including researching best practices from other public library systems, and will prepare a new strategy to increase technology trainings to include digital literacy, emerging technologies, and digital readiness. The plan is expected to be complete in FY18.

There are currently 717 public access computers available across the library system. With the closure of the central library for renovation, there has been increased usage in neighborhood libraries, particularly in locations such as Shaw (Watha T. Daniel) and Northwest One libraries; each saw an increase of approximately 3,000 computer sessions in FY18Q1 compared to FY17Q1. The Library monitors utilization rate by location and, in general, the number of public access computers is adequate; however space constraints at popular locations may sometimes result in wait times.

Although the central library computer capacity is missed, the Library is offering public access computers and a computer training lab at the Library Express location. The computers are well used and the classes are well attended. The Library has recently expanded training opportunities in Ward 7 by adding a computer training lab to the refreshed Capitol View Library, the first dedicated computer training lab at a branch location.

The Library completed a full year of the pilot MiFi lending program at the Deanwood and Parklands-Turner libraries. Fifteen MiFis are available at each location, along with laptops that could be borrowed at the user's request for 30 days with the possibility of renewal. The FY17 pilot resulted in MiFis borrowed nearly 150 times and laptops 120 times. This pilot has demonstrated the need for free Internet access outside the physical library campus and the Library is evaluating expanding the program to a wider audience in FY18.

TECHNOLOGY

Question Number 21

Provide an update on efforts to implement network upgrades in FY17. Has all the aging network equipment, including switches and routers, been upgraded or replaced? If not, please explain the remaining work.

All 26 libraries are equipped with 1Gigabit network circuits for Internet access.

All switches have been upgraded to Gigabit switches providing gigabit bandwidth to all public access computers.

Aging network equipment will continue to be upgraded and replaced in compliance with the standards and guidelines of the DC Office of the Chief Technology Officer (OCTO), as they approach end-of-life.

TECHNOLOGY

Question Number 22

Is staff adequately and regularly trained on technology and technology upgrades?

Yes. In FY17, the Library replaced and deployed an entirely new public computer signup and print management system called Envisionware. The system replaced the outdated Pharos system. Staff received training on the new system.

D. FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS
TABS D23 – D31

FACILITIES, FACILITIES PLANNING, AND CAPITAL PROJECTS

Question Number 23

List the branch libraries that have not yet been renovated or modernized. What are the current plans regarding the remaining branch libraries? Provide updates on branch libraries currently in the Capital Improvement Plan. Include updates on planning, community engagement, and estimated construction timelines.

There are currently five libraries that have not been rebuilt or had major renovations:

- Chevy Chase Library
- Shepherd Park (Juanita E. Thornton) Library
- Southeast Library
- Southwest Library
- Lamond Riggs Library

DCPL also seeks to find a larger home for the Parklands-Turner Library. Currently a very small library operating out of a leased storefront in Congress Heights, it is nonetheless one of the most trafficked buildings in the system. Parklands-Turner Library has no scheduled funding in the CIP; however, budget authority has been requested in the FY19 operating budget to assess the requirements for a new library.

Shepherd Park (Juanita E. Thornton) and Chevy Chase libraries had minor renovations in FY16. They are currently not scheduled for rebuild or renovation in the FY18-FY23 Capital Improvement Plan.

Currently, design is underway for the Southwest Library. Design for Lamond Riggs Library is scheduled to be underway in Summer 2018. The Southeast Library is in the Capital Improvement Plan (CIP) and is scheduled for funding in FY19 and FY20. The Capitol View Library has funding in FY18 for an exterior renovation.

Branch libraries currently in the CIP are as follows:

Library	CIP Funding	Status
Southwest	$18,000,000	Funded FY17 thru FY19. Design is underway.
Southeast	$23,500,000	Funded FY19 thru FY 20.
Lamond Riggs	$20,000,000	Funded FY18 thru FY19. Due diligence and conditions assessment are underway
Capitol View	$2,700,000	Funded in FY18. Design and community engagement for the exterior renovation are underway. A modular interim library will be

		available on the grounds of JC Nalle Elementary school during the exterior renovation.

Community Engagement

Extensive community engagement was done or is planned for all neighborhood libraries slated for modernization.

Engagement completed or underway:

- **Capitol View Library** -- engagement around the exterior renovation of the library began in July 2017. A series of community meetings were held and information soliciting feedback was posted in the Benning (Dorothy I. Height) Library and Capitol View Library when it reopened in December 2017. The design team presented before the Advisory Neighborhood Commission. More presentations are planned for the community and ANC.

- **Southwest Library** -- a series of community meetings and focus groups were held and surveys were administered. Additionally, the design team presented before the Advisory Neighborhood Commission. More community meetings, and presentations before the ANC and Commission of Fine Arts will take place over the next few months. Designs and updates on the project are regularly posted to the Library's website. The Library will close in Fall 2018 and ongoing information about construction progress will be shared with the community.

- **Lamond-Riggs** – A community meeting was held in October 2017 to introduce the project and outline the design and community engagement process. Additional community meetings and focus groups along with surveys are scheduled to begin Summer 2018.

More detail about the Library's community engagement can be found in the answer to question 34.

FACILITIES, FACILITIES PLANNING, AND CAPITAL PROJECTS

Question Number 24

Does the library have any plans for future expansion, or the addition of new branches? Would new branches be similar to current branch libraries, or modeled differently? Has DCPL explored public private partnerships for new branch locations? How would a public private partnership add value to a new branch location? Are there any challenges with public private partnerships for new branch locations?

Currently, the Library does not have any plans for future expansion or addition of new branches. The Library has not explored public-private partnerships for new branch locations beyond conducting a feasibility study in 2015 for select library locations. The recently opened West End Library, funded as part of a public private partnership, has generated much interest in the model. The West End Library site includes housing and retail. Public private partnerships can add value to libraries by adding density and complementary uses to a library site. Libraries located in close proximity to housing and retail are typically better used than those isolated from these types of amenities.

The approach to expansion/ redevelopment of the library system's physical footprint will be evaluated under a Facilities Master Plan (FMP). A Request for Proposal to develop the FMP is scheduled to be issued in Q2 FY18.

DC Public Library plans to continue tailoring libraries to the neighborhoods they serve rather than adhering to a single building program that it pursues across the city. This is a central theme of DCPL's new strategic plan. Libraries are used very differently in different parts of the city. In order to provide the greatest impact, the design of new libraries must truly reflect the needs of their users.

FACILITIES, FACILITIES PLANNING, AND CAPITAL PROJECTS

Question Number 25

Provide an update on DCPL's exploration of public private partnerships for branch renovations or new locations. Please include which branches or locations are being examined for public private partnerships, and how the partnerships will benefit library users. Please describe any challenges associated with such a partnership.

Since the completion of a public-private partnership (P3) feasibility study in 2015, the Library has not further explored P3 for branch renovations or new locations. Further examination will be part of a Facilities Master Plan, scheduled to begin in 2018.

The benefit of a public-private partnership with the ideal library location is that it can add value because of the potential to increase library usage especially if the partnership includes retail and/or housing. Conversely, for branch renovations, a P3 approach may present challenges related to suitability for market-rate housing and retail, thereby impacting the ability to attract and incentivize development partner(s).

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 26

Provide an update on the renovation of MLK and services that continue in interim spaces. Where is Center for Accessibility located during renovation? Where is the Washingtoniana Collection located during renovation? Please list all services and collections that have continued in interim space, with a crosswalk of staff and associated cost for each location. Please provide the estimated construction timeline with approximate completion date.

Construction

The Martin Luther King Jr. Memorial Library (MLK Library) closed for construction on March 4, 2017. Structural demolition is complete and hazardous materials abatement continues. Coordination with the Historic Preservation Office (HPO) on the removal/support of the existing brick exterior walls is also ongoing. Glass samples for exterior glazing are currently being evaluated as well as shop drawings and submittals for long lead items. LEED collaboration is also underway.

Where is Center for Accessibility located during renovation? Where is the Washingtoniana Collection located during renovation?

DCPL has a dispersed interim service model since it is not feasible to replicate all services that were provided within the MLK Library.

The Center for Accessibility is available at the Library Express location at 1990 K St, NW. Services include holds pickup, small browsing collection, public access computers, seating, Center for Accessibility, and Adult Literacy Resource Center.

Special Collections (including Washingtoniana) is available in several locations:

- Co-location with the Historical Society of Washington D.C. (HSW)*
- Library of Congress (items available by request)
- Georgetown Neighborhood Library Peabody Room
- Online collections through DigDC and electronic subscriptions such as The Evening Star available at dclibrary.org

* DCPL and HSW are offering service by appointment at the Newseum during Apple's renovations of the Carnegie. In Summer 2018, DCPL will relocate once again as HSW returns to the Carnegie. DCPL is in the process of identifying an alternative site.

Please list all services and collections that have continued in interim space, with a crosswalk of staff and associated cost for each location.

Many services that were available at the MLK Library have continued during construction. Those services have been dispersed across the city and include services directly to the public as well as support services such as public safety and janitorial.

Below is an outline of current plan for services, number of staff supporting these services and costs.

Services	Locations	Staff	Annual Costs
Increased hours at branches (staff to support opening branches at 9:30 a.m. on Thursdays)	25 branch locations	30.5 FTE (librarians, library associates, library technicians, circulation staff)	$2,150,008 (salaries + fringe; within current library budget)
Library Express (holds pick up, public computers, small browsing collection, Center for Accessibility, Adult Literacy Resource Center)	1990 K. St, NW	15 FTE (librarians, library associates, education specialists, computer lab coordinator, library technicians)	$1,396,845 (salaries + fringe; within current library budget)
The Labs (Fabrication, Studio and Memory Lab dispersed to several locations)	Studio Lab Express @ Shepherd Park Library 7420 Georgia Ave, NW Memory Lab @ Northeast Library 330 7th St, NE Fab Lab (DCPL is working with the Department of General Services to finalize location at the Reeves Center)	13 FTE (librarians and library associates)	$956,606 (salaries + fringe; within current library budget)
Outreach department (new service offered during closing to provide services to neighborhoods across the city)	326 R St, NE	8 FTE (librarians and library associates)	$660,057 (salaries + fringe; within current library budget)

Administrative Office (support and management staff, ie Human Resources, Budget, Capital Planning, Executive Office, etc.)	1990 K St, NW	83 FTE	$10,331,591 (salaries + fringe; within the current library budget)
Operations Center (support and operations staff, i.e. janitorial, public safety, delivery, duplication, special collections, information technology, book processing, etc., and supplies and book storage.)	326 R St, NE	133 FTE (Note: includes 11 FTE for Special Collections whose home base is the Operations Center, but are deployed to Historical Society of Washington, D.C., Library of Congress and Georgetown Library Peabody Room)	$9,593,461 (salaries + fringe; within the current library budget)
Building operations (lease, maintenance, utilities, etc.)	1990 K St, NW 326 R St, NE	n/a	1990 K - $1,328,791 326 R St, NE - Occupancy Costs TBD (within current library budget)

Please provide the estimated construction timeline with approximate completion dates.

The estimated construction timeline is as follows:

- Structural Demolition - Completed
- Hazardous Abatement - Ongoing
- Construction - Ongoing thru early Spring 2020
- Substantial Completion & Punch List – Spring 2020

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 27

Discuss any lifecycle planning that has occurred for DCPL capital projects to inform maintenance and return on investment calculations. Are lifecycle plans developed for new capital projects? Please provide summaries of any completed lifecycle plans for capital projects completed in FY17 or scheduled for completion in FY18.

In FY17, DC Public Library continued its efforts in support of lifecycle planning. The renovation or modernization of most of the Library's facilities have occurred within the last 10 years. As a result, lifecycle planning has centered on preventative maintenance; upkeep of building finishes; and, optimization of heating, ventilation and air conditioning systems. Such planning has significantly reduced the number of facility closures due to heating or cooling issues and has allowed DCPL to extend the useful life of finishes.

There were five libraries in various stages of modernization in FY17—Palisades, Capitol View, Cleveland Park, West End and the Martin Luther King Jr. Memorial libraries. With the exception of MLK Library, all of the facilities will be reopened in FY18. DCPL will be incorporating building information management for its entire portfolio starting with these locations in FY18.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

QUESTION NUMBER 28

How does DCPL budget for maintenance, both in capital and operating dollars? Was the maintenance budget (both capital and operating) sufficient in FY16 and FY17 and to date in FY18? If insufficient, please explain and include DCPL's maintenance needs, estimated costs, and appropriated capital or operating budget amount.

As part of its Capital Improvement Plan (CIP), DC Public Library determines the six year budget through the review of past and anticipated costs for any structural or mechanical, electrical and plumbing needs. Data is reviewed based on past years spending and includes Department of Labor (DOL) mandatory wage and labor rates in addition to increases within the specific industry.

Additionally, and for the operating budget, DCPL prepares a capital impact on operating cost estimate for each new capital project that is due to be completed and opened in the budget formulation year. Costs for routine and preventative maintenance are included and generally determined by the requirements set forth within the building's Operation and Maintenance Manual.

The maintenance budgets for FY16, FY17 and to date in FY18 are sufficient.

FACILITIES, FACLITY PLANNNING AND CAPITAL PROJECTS

Question Number 29

Provide a current list of all properties supported by the DCPL budget. Indicate whether the property is owned by the District or leased and which agency program utilizes the space. If the property is leased, provide the terms of the lease. For all the properties provide an accounting of annual fixed costs (i.e rent, security, janitorial services, utilities).

FY 2017

Building Name	LEASED/ OWNED	LEASE TERMS	RENT	GAS	WATER	ELECTRICITY	STEAM	ANNUAL FIXED COSTS
Anacostia Library	Owned	N/A	N/A	$ 5,623.41	$ 17,055.21	$ 46,741.28	0.00	$ 69,419.90
Bellevue Library	Owned	N/A	N/A	$ 1,000.51	$ 8,639.90	$ 66,602.95	0.00	$ 76,243.36
Benning Library	Owned	N/A	N/A	Not Reported	$ 14,309.89	$ 109,050.00	0.00	$ 123,359.89
Capitol View Library	Owned	N/A	N/A	$ 8,190.46	$ 6,119.47	$ 15,709.50	0.00	$ 30,019.43
Chevy Chase Library	Owned	N/A	N/A	$ 14,001.56	$ 53,304.79	$ 46,550.48	0.00	$ 113,856.83
Cleveland Park Library	Owned	N/A	N/A	$ 116.21	$ 1,621.08	$ 1,879.52	0.00	$ 3,616.81
Cleveland Park Library Interim	Leased	3,100 square feet 2 year term with option to extend for a 9-month period. Annual rental - $125,000.00 per year. Annual rental is inclusive of, operating costs, real estate taxes, water, gas, electricity, and trash costs	$ 72,916.68					$ 72,916.68
Deanwood	Owned - Shared	N/A	N/A	Shared Facility	Shared Facility	Shared Facility	0.00	$ -
Francis Gregory Library	Owned	N/A	N/A	$ 7,947.38	$ 2,595.81	$ 47,019.14	0.00	$ 57,562.33
Georgetown Library	Owned	N/A	N/A	$ 8,412.81	$ 10,055.01	$ 60,887.86	0.00	$ 79,355.68
Lamond-Riggs Library	Owned	N/A	N/A	$ 5,351.13	$ 18,488.64	$ 34,898.10	0.00	$ 58,737.87
M.L. King Jr. Library	Owned	N/A	N/A	0.00	$ 149,654.15	$ 751,173.02	$ 159,436.73	$ 1,060,263.90
Mt. Pleasant Library	Owned	N/A	N/A	$ 10,906.33	$ 24,997.37	$ 60,806.56	0.00	$ 96,710.26
Northeast Library	Owned	N/A	N/A	Not Reported	$ 6,028.99	$ 44,296.12	0.00	$ 50,325.11
Northwest One Library	Shared with DCPS	N/A	N/A	Shared Facility	Shared Facility	Shared Facility	0.00	$ -
Palisades Library	Owned	N/A	N/A	$ 6,363.00	$ 11,138.44	$ 22,542.01	0.00	$ 40,043.45
Parklands-Turner Library	Leased	Seven (7) years with 2 one-year options. ease commencement date - May 14, 2009. Lease costs - $34.35/sq. ft. Total square feet – 4,925 Annual amount - $169,173.92 Operating expenses - $15,421.42 Insurance/Utilities - $4,652.89 Plus tax Lease is subject to an annual 2.5% increase	228,137.82	2,084.82	Included in lease	7,403.84	0.00	$ 237,626.48
Petworth Library	Owned	N/A	N/A	$ 1,970.41	$ 8,106.15	$ 60,635.73	0.00	$ 70,712.29
Rosedale	Shared with DPR	N/A	N/A	Shared Facility	Shared Facility	Shared Facility	0.00	$ -
Shepherd Park Library	Owned	N/A	N/A	$ 2,332.06	$ 10,494.17	$ 32,729.63	0.00	$ 45,555.86
Southeast Library	Owned	N/A	N/A	$ 1,622.27	$ 10,444.49	$ 18,343.19	0.00	$ 30,409.95
Southwest Library	Owned	N/A	N/A	$ 10,729.59	$ 14,650.23	$ 9,649.11	0.00	$ 35,028.93
Takoma Park Library	Owned	N/A	N/A	$ 8,518.63	$ 5,022.99	$ 13,697.82	0.00	$ 27,239.44
Tenley Library	Owned	N/A	N/A	$ 5,184.18	$ 14,252.56	$ 57,413.09	0.00	$ 76,849.83
Watha T. Daniel (Shaw) Library	Owned	N/A	N/A	$ 1,070.85	$ 15,136.65	$ 101,455.22	0.00	$ 117,662.72
West End Library Interim	Leased	Three (3) base years with 2 one-year options. Lease Commencement Date – March 2014. Lease costs - $59.50/sq. ft. Total Square Footage – 5,000 Annual Amount - $297,500.00 Utilities - $27,262.21	348,064.00	Included in lease	Included in lease	$ 9,371.88	0.00	$ 357,435.88
Woodridge Library	Owned	N/A	-	730.37	$ 5,860.19	$ 48,303.80	0.00	$ 54,894.36
1990 Kstreet (Administrative Center)	Leased	The Lease is for interim/swing space for DCPL during the renovation of MLK. Lease is for FY17 & FY18. The cost is $2,028,311.35	830,319.68					$ 830,319.68
2300 Cathedral Ave, NW DC	Leased	Events held at that location as a result the renovation of Cleveland Park Library	8,918.33					$ 8,918.33
Penn Center: Operations Center	DGS	N/A		Unknown		0.00	Unknown	$ -
Brewers Court Museum	Leased	Museum Storage	$ 87,513.43					$ 87,513.43
			1,575,869.94	**102,155.98**	**407,976.18**	**1,667,159.85**	**159,436.73**	**3,912,598.68**

DC PUBLIC LIBRARY - WASHINGTON GAS

FY2017

Code	Building Name	Building_Address	Service Address	Old Acct #	New Acct #	CONS Sep 17	EXPEN Sep 17	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES
CE	Anacostia Library	1800 Good Hope Rd SE	1800 Good Hope Rd SE	0069.070027	120000113445	1.0	56.67	**5,587.2**	**$ 5,623.41**
CE	Bellevue Library	115 Atlantic St SW	115 Atlantic St SW	0065.006405	120001528369	0.0	22.70	**741.8**	**$ 1,000.51**
CE	Capitol View Branch	5001 Central Ave SE	5001 Central Ave SE	0125.017004	120000186342	0.0	55.80	**8,338.0**	**$ 8,190.46**
CE	Chevy Chase Library	5625 Conn Ave NW	5625 Conn Ave NW	0656.318508	120000855235	22.7	0.00	**11,585.2**	**$ 14,001.56**
CE	Cleveland Park Library	3310 Conn Ave NW	3300 Conn Ave NW	0626.005003				**62.1**	**$ 116.21**
CE	Francis Gregory Library	3660 Alabama Ave SE	3660 Ala Ave SE	0080.186034	120000235826	37.2	87.68	**8,674.2**	**$ 7,947.38**
CE	Georgetown Library	3260 R St NW	3260 R St NW	0569.407018	120000101168	41.4	0.00	**6,852.9**	**$ 8,412.81**
CE	Lamond-Riggs Library	5401 S Dakota Ave NE	5401 S Dakota Ave NE	0236.050514	120001813688	4.1	59.32	**4,429.9**	**$ 5,351.13**
CE	Mt Pleasant Library	3160 16th St NW	3160 16th St NW	0500.397518	120000388344			**11,273.8**	**$ 10,906.33**
CE	Palisades Library	4901 V St NW	4901 V St NW	0596.185108	120001623962	11.4	0.00	**6,056.4**	**$ 6,363.00**
CE	Parklands-Turner Library	1547-1549 Alabama Ave SE	1547 Alabama Ave SE	0263.008104	120000214904	1.2	23.74	**1,881.7**	**$ 2,084.82**
CE	Petworth Library	4200 Kansas Ave NW	4200 Kansas Ave NW	0365.000207	120001377221	82.7	93.58	**1,787.6**	**$ 1,970.41**
CE	Shepherd Park Library	7420 Georgia Ave NW	7420 Georgia Ave NW	0342.326709	120000599502	0.0	22.70	**2,235.5**	**$ 2,332.06**
CE	Southeast Branch	403 7th St SE	403 7th St SE	0023.027501	120000398558	12.4	0.00	**1,495.2**	**$ 1,622.27**
CE	Southwest Branch	900 Wesley Pl SW	920 Wesley Pl SW	0006.630008	120000372009	27.9	79.71	**11,141.9**	**$ 10,729.59**
CE	Takoma Park Library	416 Cedar St NW	500 Cedar St NW	0230.144503	120001420294	6.2	61.10	**6,732.3**	**$ 8,518.63**
CE	Tenley Library	4450 Wisc Ave NW	4450 Wisc Ave NW	0611.232513	120001180153	37.2	64.11	**4,468.6**	**$ 5,184.18**
CE	Watha T. Daniel (Shaw) Library	1630 7th St NW	1630 7th St NW	0442.000212	120001193669	29.0	47.55	**892.4**	**$ 1,070.85**
CE	Woodridge Library	1801 R I Ave NE	1801 R I Ave NE	0180.009029	120001212055	22.0	41.54	**323.7**	**$ 730.37**
			SUB-TOTAL			**336.4**	**$ 716.20**	**94,560.4**	**$ 102,155.98**

DC Public Library - FY17 Water Data

BUILDING NAME	BUILDING ADDRESS	SERVICE ADDRESS	ACCOUNT #	AG Codes	CONS Sep 17	EXPEN Sep 17	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES	COMMENTS
Anacostia Interim Library	1800-T Good Hope Rd SE	1800 Good Hope Rd SE	102878	CE	19	$ 1,300.70	299	$ 17,055.21	
Bellevue Library (formerly W	115 ATLANTIC ST SW	115 Atlantic St SW	106030	CE	0	$ 376.14	0	$ 5,399.88	
Bellevue Library (formerly W	115 ATLANTIC ST SW	115 Atlantic St SW	267039	CE	17	$ 270.64	158	$ 3,240.02	
Benning Branch Library	3935 Benning Rd NE	3935 Benning Rd NE	140877	CE	10	$ 990.03	142	$ 14,309.89	
Capital View Branch	5001 CENTRAL AVE SE	5001 Central Ave SE	102862	CE	12	$ 675.25	80	$ 6,119.47	
Chevy Chase Library	5625 Connecticut Ave NW	5625 Connecticut Ave NW	79075	CE	495	$ 6,981.12	2684	$ 53,304.79	
Cleveland Park Library	3310 Conn Ave NW	3310 Conn Ave NW	79226	CE			20	$ 1,621.08	
Francis A Gregory Library	3660 Alabama Ave SE	3660 Alabama Ave SE	102941	CE	14	$ 240.25	126	$ 2,595.81	
Georgetown Library	3260 R St NW	3260 R St NW	79184	CE	25	$ 894.88	300	$ 10,055.01	
Lamont-Riggs Library	5401 South Dakota Ave NE	5401 S Dakota Ave NE	140801	CE	23	$ 967.76	211	$ 18,488.64	
M.L. King Jr. Library	901 G St NW	901 G St NW	33127	CE	0	$ 2,604.01	9673	$ 149,654.15	
Mt. Pleasant Library	3160 16th St NW	1600 Lamont St NW	79131	CE	119	$ 1,600.82	1782	$ 24,997.37	
Northeast Library	330 7th St NE	330 7th St NE	140855	CE	17	$ 451.50	221	$ 6,028.99	
Palisades Library	4901 V ST NW	4901 V St NW	79100	CE	3	$ 611.17	157	$ 11,138.44	
Petworth Library	4200 Kansas Ave NW	4200 Kansas Ave NW	79087	CE	19	$ 509.56	338	$ 8,106.15	
Shepherd Park Library (Juar	7420 GEORGIA AVE NW	7420 Georgia Ave NW	79922	CE	26	$ 795.27	276	$ 10,494.17	
Southeast Branch	403 7th St SE	647 7th St SE	102935	CE	20	$ 362.24	247	$ 4,940.69	
Southeast Branch	403 7th St SE	403 7TH ST SE	106029	CE	42	$ 491.33	467	$ 5,503.80	
Southwest Branch	900 Wesley Pl SW	900 Wesley Pl SW	106014	CE	65	$ 1,428.67	402	$ 14,650.23	
Takoma Park Library	416 Cedar St NW	416 Cedar St NW	79105	CE	19	$ 384.58	195	$ 5,022.99	
Tenley Library	4450 Wisconsin Ave NW	4450 Wisconsin Ave NW	79225	CE	42	$ 1,141.49	399	$ 14,252.56	
Watha T Daniel/ Shaw Librar	1630 7th St NW	1630 7th St NW	221573	CE	49	$ 1,070.55	466	$ 12,385.71	
Watts Branch Library	4215 N H Burroughs Ave NE	4215 N H Burroughs Ave NE	219806	CE			0	$ 2,750.94	
Woodridge Library	1790 Douglas St NE	1790 Douglas St NE	217272	CE			7	$ 174.37	
Woodridge Library	1801 Hamlin St NE	1801 Hamlin St NE	297154	CE	13	$ 446.26	148	$ 5,685.82	
		SUB-TOTAL			**1,049**	**$ 24,594.22**	**18,798**	**$ 407,976.18**	

**** Delay in billing for Apr 2017**

DC PUBLIC LIBRARY - STEAM

FY2017

Code	Building Name	Building Address	File #	Bldg #	RWA #	CONS Sep 17	EXPEN Sep 17	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES
CE	Martin Luther King Jr Library	901 G St NW	114	DC1278ZZ	C1594065	0.0	$ 100.00	4096.1	$ 159,436.73

DC Public Library - FY17 Electric Data

Building Name	Account #	Service Address	EXPENDITURES SEPTEMBER 17	CONSUMPTIONS SEPTEMBER 17	EXPENDITURE TOTAL	CONSUMPTION TOTAL
Anacostia Library	55015393295	1800 Good Hope Rd SE	4,665.71	35,200	46,741.28	390,560
Bellevue Library	55016536181	115 Atlantic St SW	6,383.73	52,480	66,602.95	475,520
Benning Neighborhood Library	55014571818	3935 Benning Rd NE	10,574.99	85,120	109,050.00	961,440
Capitol View Branch	55021127059	5001 Central Ave SE	3,175.54	26,000	15,709.50	125,680
Chevy Chase Library	55019799976	5625 Conn Ave NW	5,258.59	42,240	46,550.48	377,360
Cleveland Park Library	55019745961	3310 Conn Ave NW	0.00	0	1,879.52	14,400
Francis A Gregory Library	55016463766	3660 Alabama Ave SE	4,679.56	31,760	47,019.14	331,600
Georgetown Library	55020095760	3260 R St NW	6,139.46	52,320	60,887.86	520,480
Lamond Riggs Library	55019387756	5401 S Dakota Ave NE	5,517.06	31,840	34,898.10	267,840
M.L. King Jr. Library	55021489756	901 G St NW Loc Lib	12,819.40	122,324	751,173.02	7,876,604
Mt. Pleasant Library	55019767759	3160 16th St NW	8,605.53	52,640	60,806.56	496,480
Northeast Library	55021171479	100 7th & MD Av NE	3,480.44	28,880	44,296.12	362,960
Palisades Library	55020169250	4901 V St NW	4,759.91	39,120	22,542.01	183,760
Parkland Turner Library	55012470534	1547 Alabama AveSe	403.12	3,410	4,185.66	36,734
Parkland Turner Library	55012471391	1549 Alabama AveSe	346.97	2,906	3,218.18	27,704
Petworth Library	55013921758	4200 Kansas Ave NW	6,955.05	40,480	60,635.73	488,400
Shepherd Park Library	55017360987	7420 Georgia Ave NW	4,767.07	27,520	32,729.63	251,840
Southeast Branch	55021245760	403 7th St SE	1,858.50	15,520	18,343.19	149,200
Southwest Branch	55021033810	301 K St SW LOC Lib	4,382.42	38,560	9,649.11	146,080
Takoma Park Library	55019819709	100 5th and Cedar St NW	2,343.45	13,840	13,697.82	103,280
Tenley Library	55021314988	4450 Wisconsin Ave NW	6,523.99	35,280	57,413.09	438,240
Watha T Daniels Library	55016472965	1701 8th St NW	11,143.57	96,320	101,455.22	859,360
West End Interim Library	50002455421	2516 Virginia Ave NW	788.46	6,320	9,371.88	74,800
Woodridge Interim Library	55015413697	1770-T Dougl\as St NE	0.00	0	219.67	1,875
Woodridge Library	50005552711	1801 Hamlin St NE	4,785.12	37,040	48,084.13	379,600
			120,357.64	917,120	$ 1,667,159.85	15,341,797

FY17 Actuals

AGENCY CODE	CE			
Sum of PAYMENT AMOUNT	**FUND**			
LEASE ADDRESS	**CAP**	**I-D**	**LOCAL**	**Grand Total**
1523-1571 Alabama Avenue, SE			228,137.82	228,137.82
1990 K Street, NW	777,565.93		52,753.75	830,319.68
2300 Cathedral Ave, NW		5,966.00	2,952.33	8,918.33
2600 Virginia Avenue, NW			348,064.00	348,064.00
4340 Connecticut Ave, NW	72,916.68			72,916.68
9893 Brewers Court	71,307.24		16,206.19	87,513.43
Grand Total	**921,789.85**	**5,966.00**	**648,114.09**	**1,575,869.94**

CODE	CE
Sum of RENTTotal	
BUILDING ADDRESS	**Total**
1523-1571 Alabama Avenue, SE	225,569.77
1900 K Street NW	103,000.00
4340 Connecticut Ave NW	103,494.62
Grand Total	**432,064.39**

FACILITIES, FACILITIES PLANNING, AND CAPITAL PROJECTS

Question Number 30

Do the facilities owned or operated by DCPL meet current Americans with Disabilities Act requirements? If not, describe the facilities and situations that do not comply.

Currently, all DC Public Library facilities comply or meet the intent of ADA requirements. The 18 new or renovated locations all fully comply with current ADA requirements and guidelines.

FACILITIES, FACILITY PLANNING, AND CAPITAL PROJECTS

Question Number 31

Provide the capital budget for DCPL and all programs under its purview during FY17 and FY18, including amount budgeted and actual dollars spent.

DC Public Library (CE0) - Capital Budgets vs Expenditures by Project Summary
as of Jan 8, 2018

(Index and PCA profiles may change - check SOAR screens 24 and 26 before using attributes)

	A	B	C	D	E	F	G = C+D+E+F	H = B-G	I = A-G	J = B-C-D
Project No	Budget	Allotments	Expenditures	Intra-District Advances	Encumbrances	Pre-encumbrances	Total Obligations	Allotment Balance	Authority Balance	Cash Available to Pay
ANL01C - ANACOSTIA NEIGHBORHOOD LIBRARY	15,442,015.14	15,442,015.14	15,442,015.14	0.00	0.00	0.00	15,442,015.14	0.00	0.00	0.00
ASF18C - SHARED TECHNICAL SERVICES CENTER	4,500,000.00	900,000.00	0.00	0.00	0.00	0.00	0.00	900,000.00	4,500,000.00	900,000.00
BEN37C - NEW BENNING BRANCH LIBRARY	14,863,895.97	14,863,895.97	14,863,895.97	0.00	0.00	0.00	14,863,895.97	0.00	0.00	0.00
CAV37C - CAPITOL VIEW LIBRARY	7,200,000.00	7,200,000.00	4,336,831.98	0.00	415,085.02	0.00	4,751,917.00	2,448,083.00	2,448,083.00	2,863,168.02
CLR01C - CARNEGIE LIBRARY REPAIRS	1,000,000.00	1,000,000.00	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	0.00	0.00
CPL38C - CLEVELAND PARK LIBRARY	19,686,219.91	19,770,000.00	12,331,563.97	134,744.61	6,796,559.65	0.00	19,262,868.23	507,131.77	423,351.68	7,303,691.42
CWM01C - AFRICAN AMERICAN CIVIL WAR RECORDS & ART	3,099,150.82	3,099,150.82	3,099,150.82	0.00	0.00	0.00	3,099,150.82	0.00	0.00	0.00
FGR37C - FRANCIS A. GREGORY LIBRARY	18,531,080.17	18,531,080.17	18,531,080.17	0.00	0.00	0.00	18,531,080.17	0.00	0.00	0.00
FS237C - PETWORTH RENOVATION	12,819,316.03	12,819,316.03	12,819,316.03	0.00	0.00	0.00	12,819,316.03	0.00	0.00	0.00
FS337C - RENOVATION AT GEORGETOWN LIBRARY	8,220,568.73	8,220,568.73	8,220,568.73	0.00	0.00	0.00	8,220,568.73	0.00	0.00	0.00
ITM37C - INFORMATION TECHNOLOGY MODERNIZATION	840,000.00	840,000.00	519,929.15	0.00	90,791.78	0.00	610,720.93	229,279.07	229,279.07	320,070.85
LAR37C - LAMOND RIGGS LIBRARY	20,000,000.00	5,000,000.00	0.00	0.00	63,340.00	0.00	63,340.00	4,936,660.00	19,936,660.00	5,000,000.00
LB2CEC - LIBRARY IMPROVEMENTS	5,508,684.27	5,508,684.27	5,508,684.27	0.00	0.00	0.00	5,508,684.27	0.00	0.00	0.00
LB310C - GENERAL IMPROVEMENT- LIBRARIES	33,456,620.46	26,456,620.46	20,485,540.93	0.00	521,591.17	0.00	21,007,132.10	5,449,488.36	12,449,488.36	5,971,079.53
LB337C - MT PLEASANT LIBRARY	18,022,110.08	18,022,110.08	18,022,110.08	0.00	0.00	0.00	18,022,110.08	0.00	0.00	0.00
MCL03C - MARTIN LUTHER KING JR. MEMORIAL CENTRAL	211,056,899.43	131,306,899.43	43,512,253.74	2,642,421.96	146,880,169.61	0.00	193,034,845.31	(61,727,945.88)	18,022,054.12	85,152,223.73
MLK37C - MARTIN LUTHER KING MEMORIAL LIBRARY	1,283,611.35	1,283,611.35	1,283,611.35	0.00	0.00	0.00	1,283,611.35	0.00	0.00	0.00
NEL38C - NORTHEAST LIBRARY	9,563,462.33	9,563,462.33	9,563,462.33	0.00	0.00	0.00	9,563,462.33	0.00	0.00	0.00
NL637C - RENOVATIONS/RECONSTRUCT. NEIGHBORHOOD LI	199,735.05	199,735.05	199,735.05	0.00	0.00	0.00	199,735.05	0.00	0.00	0.00
NWO13C - NORTHWEST ONE	2,250,000.00	2,250,000.00	2,250,000.00	0.00	0.00	0.00	2,250,000.00	0.00	0.00	0.00
PAL37C - PALISADES LIBRARY	7,572,017.01	7,572,017.01	6,496,112.75	0.00	1,008,227.56	0.00	7,504,340.31	67,676.70	67,676.70	1,075,904.26
PTL03C - PARKLAND TURNER - PTCC	832,069.16	832,069.16	832,069.16	0.00	0.00	0.00	832,069.16	0.00	0.00	0.00
SEL37C - SOUTHEAST LIBRARY	23,726,189.85	376,189.85	226,189.85	0.00	0.00	0.00	226,189.85	150,000.00	23,500,000.00	150,000.00
SWL37C - SOUTHWEST LIBRARY	18,000,000.00	15,250,000.00	223,444.13	0.00	1,617,650.87	0.00	1,841,095.00	13,408,905.00	16,158,905.00	15,026,555.87
TAK37C - TAKOMA PARK	1,740,280.19	1,740,280.19	1,740,280.19	0.00	0.00	0.00	1,740,280.19	0.00	0.00	0.00
TEN37C - TENLEY-FRIENDSHIP BRANCH LIBRARY	17,819,105.66	17,819,105.66	17,819,105.66	0.00	0.00	0.00	17,819,105.66	0.00	0.00	0.00
TPL01C - TEMP SPACE FOR DC PUBLIC LIBRARY	4,495,081.53	4,495,081.53	4,495,081.53	0.00	0.00	0.00	4,495,081.53	0.00	0.00	0.00
WAH38C - WASHINGTON HIGHLANDS	16,697,029.86	16,697,029.86	16,697,029.86	0.00	0.00	0.00	16,697,029.86	0.00	0.00	0.00
WOD37C - WOODRIDGE LIBRARY	19,678,156.00	19,678,156.00	19,610,531.23	0.00	58,618.40	0.00	19,669,149.63	9,006.37	9,006.37	67,624.77
WTD37C - WATHA T. DANIEL RENOVATION	15,665,019.16	15,665,019.16	15,665,019.16	0.00	0.00	0.00	15,665,019.16	0.00	0.00	0.00
Summary	**533,768,318.16**	**402,402,098.25**	**275,794,613.23**	**2,777,166.57**	**157,452,034.06**	**0.00**	**436,023,813.86**	**(33,621,715.61)**	**97,744,504.30**	**123,830,318.45**

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Question Number 31

a. An update on all capital projects undertaken in FY17 and FY18.

Cleveland Park Library – In FY17 and FY18 to date, construction of the new library is in full swing. Esimated completion is late spring/early summer 2018.

Capitol View and Palisades libraries – Interior renovations of both libaries were completed in FY18. Both libaries reopened in FY18.
Capitol View Library will close for an exterior renovation in Spring 2018.

West End Library – A newly constructed library reopened in December 2017.

Martin Luther King Jr. Memorial Library – A detailed update of the MLK Library modernization has been provide in response to question number 26.

Lamond Riggs Library - Design of the new Lamond Riggs Library, along with community engagment, will begin in summer 2018.

The tables on the previous page provide the capital budget for the DC Public Library and all programs under its purview during FY17 including amount budgeted and actual dollars spent.

Question Number 31

b. Whether the capital projects undertaken in FY17 or FY18 have an impact on the operating budget of the agency?
If so, please provide an accounting of such impact.

CAPITAL IMPACT ON DCPL OPERATING BUDGET					
	Palisades	Capitol View	West End	Cleveland Park	Cost Category Totals
FY 2017					
Contractual Services1	$ 106,317				$ 106,317
Equipment2	50,000	$ 50,000	$ 200,000		$ 300,000
Fixed Costs3					
Information Technology4					
Materials/Supplies					
Staffing					
FTEs					
FY 2017 TOTAL	**$ 156,317**	**$ 50,000**	**$ 200,000**		**$ 406,317**
FY 2018					
Contractual Services1		$ 123,231		$ 123,232	$ 246,463
Equipment2	$ -			$ 500,000	$ 500,000
Fixed Costs3					$ -
Information Technology4	$ 50,000	$ 85,000	$ 75,000	$ 75,000.00	$ 285,000
Materials/Supplies		$ 5,000	$ 5,000	$ 5,000	$ 15,000
Staffing		$ 138,451	$ 116,891	$ 143,389	$ 398,731
FTEs		2.50	2.00	3.00	7.50
FY 2018 TOTAL		**$ 351,682**	**$ 196,891**	**$ 846,621**	**$ 1,445,194**

Note:

[1]Examples include security surveillance, HVAC, storm water management, and maintenance agreements not covered under warranty.

[2]Examples include Opening Day Collections, book trucks, AV and laptop carts.

[3]Examples include connection fees and hook-ups of utilities.

[4]Examples include computers and IT/data systems hardware and software, and Opening Day Collections.

Note 2: Opening Day Collections for Capitol View, Palisades, and West End were included in the FY17 Budget and Cleveland Park in the FY18 Budget.

Question Number 31

c. A description regarding how the agency decided the FY17 proposed capital budget and the sequencing of projects.

The Library's capital projects were prioritized by the Mayor and City Council as part of the budget formulation for the FY17 – FY22 Capital Improvement Plan (CIP). In the FY17 CIP, $46 million was allocated for renovation or new construction for three libraries - Cleveland Park, Martin Luther King Jr. Memorial, and Southwest libraries.

The Library plans to renovate or rebuild these libraries over the next several years. Additionally, the Library will have small capital needs over the next several years for general improvements for those libraries that are not funded for major renovations or rebuilds.

E. COMMUNITY ENGAGEMENT AND OUTREACH
TABS E32 – E39

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 32

How has DCPL received feedback from guests in FY17 and to date in FY18? Has DCPL adopted any new ways to solicit feedback from guests in the last fiscal year? In your response, include the most frequently received feedback and how that feedback facilitated a change in programs or practices.

In FY16, the DC Public Library launched a few new ways and made some modifications to existing ways library users can provide feedback through the library's website. These include routing inquiries in specific topic areas, i.e. online catalog directly to the appropriate library staff person, and launching an online survey tool for feedback on library services and facilities. We continue to monitor and assess the effectiveness of these tools and make modifications accordingly. In FY17, and to date in FY18, DCPL did not introduce any new feedback tools. In addition to the aforementioned, library users can continue to submit requests or inquiries through the website in the following categories: Careers at DCPL, General Topic, Meeting/Study Rooms, My Account/Holds/Circulation, Online Catalog; Questions for the Executive Director, and Webmaster.

We received nearly 2,000 inquiries in FY17 and about 640 to date in FY18 through our website (online survey tool and Contact Us page) with the most popular about meeting rooms, how to make book donations, suggestions for books to purchase, and issues related to library account and computer/printer access.

In addition, library users provide feedback through social media, particularly Twitter and Facebook. Inquiries range from questions about placing holds and hold times to digital resources and Lab classes. And we monitor listservs and respond to inquiries or comments about library-related issues. For example, a library user recently posted a concern on a neighborhood listserv about an experience she had with a library staff person. The manager of the branch responded offering to meet with parents or caregivers to resolve the issue.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 33

Has the DCPL's use of social media changed in the last fiscal year? How did social media impact library operations or community engagement in FY17 or to date in FY18?

Social media and its applications are ever-changing. While staying consistent with many of our traditional engagement practices, the Library also strives to find new ways to engage and interact with the public through social media.

In February 2017, the public was encouraged to use the Studio Lab to create and share their MLK Library memories as a part of the #RoadtoMLKFuture initiative for the modernization of the central library. In addition to hosting a web page on the Library's website that allowed customers to reserve recording time through the Lab and provide detailed information on how to upload their videos, the call for entries was also pushed through social media. The Library recorded six MLK Library memory videos - one from staff and five from customers, and plans to edit and share the videos, and preserve them for long-term use by Washingtoniana.. The Library will issue a public call to collect more MLK Library memories before the modernization of the central library is complete.

Many library customers use social media as a customer service tool. Inquiries have ranged from questions about how to use digital services to helping customers renew expired library cards. For example, a user of the Southeast Library tweeted that she was having trouble accessing her OverDrive account after she reset the password. DCPL immediately researched her issue and responded letting her know that her library card expired and to visit a nearby library to renew it.

The Library takes full advantage of using social media to communicate systematic messages such as, library closings, emergency alerts, and the opening hours of eight locations during holidays including Columbus Day and Veteran's Day.

Operational initiatives like the release of the Library's "Know Your Neighborhood" strategic plan, MLK Library interim services plan and library openings have also been shared with the public via social media. The Library provided updates to the public on the central library modernization as well as community meetings, construction milestones, and furniture and finishes for the neighborhood libraries that were being modernized.

Social media is an effective way for the library to engage with its customers. The Scavenger Hunt for Uncensored Banned Books Week had participants searching for specially-wrapped banned books around the city for a chance to win raffle prizes and giveaways from local businesses.

The MLK Library public art presentation, held at Petworth Library in December 2017, to select the artist for the reading room ceiling was live tweeted, which allowed those who were not in attendance to be a part of the meeting and give their feedback.

The Library has worked on projects with partners in our social media space. The Library of Congress Centers for the Book Route 1 Reads program featured Taraji P. Henson's *Around the Way Girl*. District Trivia hosted trivia contests in local D.C. bars that promoted goDigital. The Chipotle Fundraiser helped the Library Foundation raise money for the Library.

The DC Public Library social media imprint includes Twitter (19,300 followers as of Jan. 10), Facebook (9,103 followers at the end of December), Tumblr (6,667 follows as the end of December), and newly added in FY17, Instagram (983 followers as of Jan. 10).

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 34

Has DCPL changed its community engagement practices for capital projects in the last fiscal year? If so, how? What changes to ongoing capital projects have resulted from community input?

Community engagement and outreach for the Library's capital projects has evolved and expanded over the years. The Library often customizes its engagement based on the communities. While we continue to host community meetings, we also hold meetings outside of the library, and attend meetings of various community groups.

Additionally, feedback is sought through social media, surveys (both electronic and paper), focus groups, presentations at neighborhood meetings and events (e.g., ANC, PTA, civic association meetings) displays at neighborhood libraries, and through the library's website. These tactics assist the Library in capturing valuable feedback from residents.

During FY 2017, the Library conducted outreach around the following construction projects:

Martin Luther King Jr. Memorial Library – The Library has conducted extensive community engagement for the modernization the MLK Library including focus groups, surveys, and community meetings around the city. In addition, the Library has used online portals and social media to gather feedback from as broad a range of residents as possible.

In FY17, extensive outreach was done to communicate the closing of the MLK Library and the announcement of the interim services plans. Outreach included radio, print and outdoor advertising, creation and distribution of an interim services brochure to inform people of the services dispersed across the city (this information was also available on the library's website), and community meetings to share the final designs and inform community of interim services. Additionally, we hosted screenings of a documentary on the plans to modernize the MLK Library and the library's history. Finally, we distributed information about services throughout the city for customers without homes while MLK Library is closed.

DC Public Library launched a public art competition for the reading room ceiling in September 2017. Artist presentations were held with a selection panel made up of experts, a community advisory group made up of community representatives many of whom were part of the MLK Library modernization advisory panel, and the public.

The MLK Library closed on March 4, 2017. Leading up to the closure, the Library did extensive outreach to spread the word. Though the design is complete, we continue to engage with the community and keep residents informed on construction progress. In the coming year, we will seek additional opportunities to raise awareness about the project.

Capitol View Library – The Capitol View Library underwent an interior renovation and re-opened on Dec. 18, 2017. The Library conducted surveys and community meetings to secure input on the design. Based on the input, the Library decided to include a computer instruction lab and additional meeting spaces in the renovated library. Design for the exterior improvements began in FY 2017, and the Library presented exterior design options at an ANC meeting, and gathered feedback from customers about their preferences. The library will close for the exterior renovation in spring 2018. We anticipate that the exterior work will be completed in the latter half of FY 2018.

Cleveland Park Library – Library staff and the design team hosted numerous community meetings to gather input from residents for the rebuilding of the Cleveland Park Library. The library closed at the beginning of FY 2017 and an interim location was opened on the campus of UDC.

Library staff and the design team have continued to keep the community informed of construction progress through monthly meetings with the ANC Commissioner. The design team also provided an update on construction and an overview of the furnishings at an ANC meeting. In addition, a display featuring the furniture and finishes went on display in the interim library.

Palisades Library – The Palisades Library underwent a renovation, and reopened on Jan. 20, 2018. The Library conducted surveys, focus groups, and numerous community meetings to gather input from the community. In addition, library staff attended ANC and other community meetings to keep residents informed about the design as it progressed. Community input was instrumental in the placement of the children's room on the upper level as well as additional meeting room space.

Southwest Library – Design for the new Southwest Library began in FY 2017. The Library hosted focus groups with adults, seniors, parents of young children and residents of Greenleaf Gardens. In addition, the library conducted surveys and has hosted community meetings. One meeting included a visioning exercise that helped drive the design direction. Through the visioning exercise, the community brainstormed four traits they want their new library to evoke -- Curiosity, Sanctuary, Heritage and Welcoming. While the design is still in progress, the community has reacted positively to the initial concept, which features large expanses of glass and a dramatic roofline to give the building a strong presence. The library entrance is shifted to create a connection between the playground and the library, a feature requested by many in the community. Design for the Southwest Library will wrap up in mid-2018 along with the opening of an interim location and the start of construction.

West End Library – Construction of the West End Library is complete; the library re-opened on Dec. 9, 2017. While the library did not manage the construction of this mixed use project, library staff did attend community meetings to keep residents updated on construction progress and to answer questions. Two large artworks by local artists were incorporated into the new library as a result of community input.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 35

The following questions are related to "Friends of the Library" organizations:

a. **Have any new "Friends of the Library" organizations been formed in the last fiscal year?**
b. **How much funding did DCPL receive from the support of the Friends in FY17 and FY18, to date?**
c. **What kinds of programs have been made possible through the participation of the Friends?**

Have any new "Friends of the Library" organizations been formed in the last fiscal year?

There have not been any new Friends of the Library organizations formed in the last fiscal year.

How much funding did DCPL receive from the support of the Friends in FY17 and FY18, to date?

The Friends have contributed $19,400 to the DC Public Library Foundation to support DCPL programs and services. The majority of the support was for summer reading.

What kinds of programs have been made possible through the participation of the Friends?

The Friends have provided support for Summer Reading, Story Time programs and other programs aimed at youth and children.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 36

How much funding from the DCPL Foundation did DCPL receive in FY17 and FY18, to date? For what purpose were those funds used?

By extending the reach of government dollars and building meaningful relationships with the private sector, community groups and other government agencies, the DC Public Library Foundation helps extend the Library's level of services in four key areas: bridging the summer learning gap, promoting early literacy, increasing District residents' access to economic opportunity, and celebrating the District's cultural vibrancy. This funding helps to enhance services rather than replace local funding for core services.

In FY17, the Foundation provided $278,813 in direct program support for the Library. Additionally, the Foundation solicited $327,835 in in-kind donations, for a total of $606,648 in contributions to support library programs. The Foundation's financial reports for Q1 of the Library's 2018 fiscal year have not yet been completed, but it is estimated that during that time $114,000 in direct program support was provided by the Foundation to the Library.

This year, the Foundation was pleased to commission two permanent murals for the West End Library – a gray scale mural by Adrienne Gaither, *Paragons of the West End*, at the front of the library, and *Garden Party* by NeKisha Durrett, in the children's area. Additionally of note, the Foundation initiated and raised private funds in support of the MICA Library Fellowship and the Maker-in-Residence program. The MICA Fellowship provides on-the-job training to public librarians in curatorial practice, working in partnership with the Maryland Institute College of Art's Curatorial Practice program to guide them to better understand their community and how to create, curate, and promote programs with community input and involvement. The Maker-in-Residence (MIR) program is a one-year residency and located in the Labs at DCPL, and provides makers, designers, artists and community hobbyists an opportunity to explore, create, and share innovative projects using emerging technologies combined with more traditional creative practices.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 37

Outline the structure and management of the DCPL Foundation.

The DC Public Library Foundation is a separate 501(c)3 nonprofit organization that leverages private philanthropy to enrich the DC Public Library's capabilities, resources and services, to deliver the highest quality of library service to District residents.

The Foundation is governed by a volunteer Board of Directors, composed of community leaders, philanthropists, and representatives from notable corporations. The Foundation's Executive Director currently reports to the Library's Executive Director and is a member of the Library's Senior Management Team.

As of January 2018, current DC Public Library Foundation board members include:

Bonnie Cohen, President
Principal
B.R. Cohen & Associates

The Honorable Anthony Williams, Vice President & Development Chair
CEO & Executive Director
Federal City Council

Joy Dorsey, Secretary
Associate General Counsel
Pepco Holdings, Inc.

Marquett Smith, Treasurer
Consultant

Haley Kaufman, Nominations Chair
Senior Vice President, Wealth Management
Merrill Lynch

Erin Harkless Moore, Investments Chair
Senior Investment Director
Cambridge Associates

Bill Alsup
Senior Managing Director
Hines

Jenny Backus
Consultant

Ruchi Bhowmik
Senior Vice President,
Global Public Policy and Government Affairs North America
PepsiCo

Jon Bouker
Partner
Arent Fox

Meghan Bracewell
Community Volunteer

Sara Cormeny
Consultant

Gail Harmon
Partner
Harmon, Curran, Spielberg, Eisenberg, LLP

Astri Kimball
Senior Policy Counsel
Google

Barbara Krumsiek
Senior Industry Fellow
Georgetown University Women's Leadership Institute

Myrna Peralta
President and Chief Executive
CentroNía

Claudia Withers
Chief Operating Officer
National Association for the Advancement of Colored People (NAACP)

Richard Reyes-Gavilan (*Ex-Officio*)
Executive Director
DC Public Library

Susan B. Haight (*Ex-Officio*)
President
Federation of Friends of the DC Public Library

Linnea D. Hegarty (*Ex-Officio*)
Executive Director
DC Public Library Foundation

COMMUNITY ENGAGEMENT & OUTREACH

Question Number 38

How many volunteers does the DCPL currently have? Have there been any changes in the last fiscal year to the selection and training process for volunteers?

Volunteers play a vital role at the DC Public Library. By donating time, talent, and skills, they support and enhance the Library's programs, services and mission.

In FY17, 1,378 volunteers worked 3,300 hours throughout neighborhood libraries and the Martin Luther King Jr. Memorial Library. Under the supervision of library staff, volunteers performed tasks in areas that included preparation for the Martin Luther King Jr. Memorial Library closure, maintaining bookshelves, providing job readiness coaching, teaching computer classes, and assisting with author events, children's activities, and programs for seniors.

This was a decrease in volunteer hours over previous years due to the decreased number of group service opportunities during the transition and closure of the Martin Luther King Jr. Memorial Library. In the previous year, group service volunteers supported DCPL Staff Day, author events and special projects.

The process for selecting and training volunteers has remained consistent over the past year. To become a volunteer, one must be at least 14 years old, complete an application and interview, and pass a criminal background check (required for applicants ages 18 and older), the cost of which is covered by the library. The Library matches the skills and interests of volunteers with current opportunities and provides them with an orientation to the library. Training for specific volunteer duties takes place at the library or department location.

COMMUNITY ENGAGEMENT AND OUTREACH

Question Number 39

Describe any efforts undertaken by DCPL in FY17 and to date in FY18 to identify and engage corporate partners to enhance the operations and collections of the library. In your response, identify if any new corporate partnerships were established in the last fiscal year and any new efforts to reach out to corporations. Also identify any corporations that DCPL believes could or should be approached in the next fiscal year for potential partnerships.

With the help of the DC Public Library Foundation, the Library is vigorously pursuing corporate partnerships to enhance and improve library programs. In FY17, the Foundation continued to strengthen partnerships with the Washington Nationals, Chipotle Mexican Grille, Comcast, DC Brau, Drink Company, Think Food Group and several others. Additionally, the Foundation was able to secure donations to the Story Time Gala fundraiser from Smoot/Gilbane, Akin Gump Strauss Hauer & Feld LLP, EastBanc/JBG/Clark, Pepco Holdings Inc., Glover Park Group, Venable LLP, JBG Companies, Kastle and many others. For this year's Story Time event, which is being held at the new West End Library, the Foundation has already secured a $25,000 Presenting Sponsorship from Pepco Holdings and is continuing to build on past years' efforts to strengthen corporate support for the event.

In FY18, the Foundation is working to build on these efforts in other ways. For example, the it is working with corporate partners to potentially open a Fab Lab Pop Up later this year while the MLK Library is closed for modernization.

F. PERSONNEL
TABS F40 – F50

PERSONNEL

Question Number 40

What is the typical staffing at a branch library? Provide the number of staff assigned to each library, including job titles.

Location	Job Title	FTE
Anacostia Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	4.0
	Library Technician	3.0
	Anacostia Total	**12.0**
Bellevue Library (William O. Lockridge)	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	6.5
	Library Technician	4.0
	Bellevue Total	**14.5**
Benning Library (Dorothy I. Height)	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	4.0
	Library Technician	4.0
	Benning Total	**13.0**
Capitol View Library	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	5.0
	Library Technician	2.5
**1 FTE to be added upon completion of exterior renovation*	**Capitol View Total***	**10.5**
Chevy Chase Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	5.0

	Library Technician	5.0
	Chevy Chase Total	**15.0**
Cleveland Park Library *Interim Facility*	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.0
	Library Technician	2.5
	Cleveland Park Total	**7.5**
DC Jail Library	Jail Librarian	1.0
	Library Associate	1.0
	Jail Technician	0.5
	DC Jail Total	**2.5**
Deanwood Library *Co-location Facility*	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.0
	Library Technician	2.5
	Deanwood Total	**7.5**
Francis A. Gregory Library	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	4.5
	Library Technician	4.0
	Francis A. Gregory Total	**12.5**
Georgetown Library	Supervisory Librarian	1.0
	Librarian	5.0
	Library Associate	5.0
	Circulation Supervisor	1.0
	Library Technician	5.0
	Georgetown Total	**17.0**

Lamond-Riggs Library	Supervisory Librarian	1.0
	Librarian	3.0
	Education Specialist	1.0
	Library Associate	3.0
	Library Technician	3.0
	Lamond-Riggs Total	**11.0**
Mt. Pleasant Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	7.0
	Circulation Supervisor	1.0
	Library Technician	6.0
	Mt. Pleasant Total	**19.0**
Northeast Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	4.0
	Library Technician	4.0
	Northeast Total	**13.0**
Northwest One Library *Co-location Facility*	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.0
	Library Technician	2.5
	Northwest One Total	**7.5**
Palisades Library	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	4.0
	Library Technician	3.0
	Palisades Total	**11.0**

Parklands-Turner Library *Storefront Facility*	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	3.5
	Library Technician	2.5
	Parklands-Turner Total	**9.0**
Petworth Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	5.0
	Library Technician	5.0
	Petworth Total	**15.0**
Rosedale Library *Co-location Facility*	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.0
	Library Technician	2.5
	Rosedale Total	**7.5**
Shaw Library (Watha T. Daniel)	Supervisory Librarian	1.0
	Librarian	4.0
	Library Support Coordinator	1.0
	Library Associate	5.5
	Library Technician	4.5
	Shaw Total	**16.0**
Shepherd Park Library (Juanita E. Thornton)	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	3.0
	Library Technician	2.5
	Shepherd Park Total	**8.5**
Southeast Library	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	3.0

	Library Technician	3.0
	Southeast Total	**10.0**
Southwest Library	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	4.5
	Library Technician	4.0
	Southwest Total	**12.5**
Takoma Park Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician	2.5
	Takoma Park Total	**8.0**
Tenley-Friendship Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	5.5
	Circulation Supervisor	1.0
	Library Technician	6.0
	Tenley-Friendship Total	**17.5**
West End Library	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	5.0
	Library Technician	2.5
	West End Total	**10.5**
Woodridge Library	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	4.0
	Library Technician	4.0
	Woodridge Total	**13.0**

	Total Neighborhood Library Staff	**301.0**

Martin Luther King Jr. Memorial Library	Due to the closure of the MLK Library for renovation, MLK Library staff who provided service directly to the public have been assigned to interim locations throughout the city. Staff are currently based at DCPL's Operations Center, the Administrative Office, Library Express, co-located with partner organizations, and assigned to branches to support a temporary increase in hours. See questions 26 for additional details, FTEs and personnel costs for MLK Library interim services.

PERSONNEL

Question Number 41

Is staff adequately supported with sufficient training and employee development programming? Please describe the existing training and employee development program, the number of staff who went through training and employee development in FY17 and FY18 to date. Were funds sufficient for training and employee development in FY17 and FY18 to date? If not, please describe how much funding is needed for the DCPL to sufficiently provide training and employee development, and how it would be used.

As the DC Public Library continues to transform and provide District residents the quality library services they expect and deserve, it is important that library staff have the skills and tools to continue to innovate and improve library services.

Funding for staff training was inadequate in the FY17 and FY18 budgets. As a result, the Library scaled back on its investment in staff development across many positions. However, through a federal grant, the Library was able to offset some costs for selective staff training. Because of limited resources, training was offered primarily internally with in-house management and supervisory best-practice training; team-building training to improve staff morale and collaboration; and, various online or internally developed courses to maintain library workforce development. The Library focused on overall workforce development, business management, and workplace safety best practice tools and techniques to strengthen and enhance key leadership skills among middle and front-line managers.

Three hundred and forty-two library staff (67 percent) participated in a total of 171 internal training and employee development activities in FY17. One hundred and sixty-six staff (32.9 percent) attended external training and employee development activities in FY17. To date in FY18, 99 library staff (18.7 percent) participated in 55 internal training and development activities and 37 library staff (7 percent) attended external training and employee development activities.

As a result of the budget reduction, industry specific programs and technical staff development opportunities were reduced in FY17 and will remain reduced in FY18. These key programs include: 1) workforce development tuition assistance program for staff seeking bachelor's or master's degrees; 2) opportunities to attend local or national workshops and/or conferences to learn more about library service delivery and local jurisdiction best practices; and 3) specialized and technical staff professional development opportunities to maintain licensure or certifications and remain abreast of requirements and national best practices in their specific disciplines.

To meet the Library's training needs, a budget of $300,000 is needed to:

- restore the workforce development tuition assistance program that will help staff obtain bachelor's or masters degrees;
- allow staff to participate in local and national workshops and conferences in library science, technology and other fields that will prepare them to provide the high quality experience District residents have come to expect from their library;
- restore the specialized and technical training key library staff needs to maintain licenses and certifications. The certification and licensure training ensures staff have the skills to maintain the library's new LEED sustainable buildings and implement the appropriate measures to ensure buildings are safe and welcoming for all District residents.

PERSONNEL

Question Number 42

How has staff from MLK been distributed during the MLK modernization? After the MLK modernization is complete, will DCPL have sufficient staff to operate full programming at all Library locations?

During the MLK Library modernization, staff were distributed to the following locations*:

- Various branch libraries
- Library Express (1990 K Street, NW)
- Operations Center (326 R Street, NE)
- Administrative Office (1990 K Street, NW)

DC Public Library is adding approximately 100,000 square feet of space for the public to the modernized MLK Library, as well as expanding services. This provides the Library with an amazing opportunity to offer more diverse programs and services to District residents. The Library will spend much of FY2018 determining the number of staff and the type of staff expertise needed when the new MLK Library opens.

As part of the interim services plan during the MLK Library closure, we expanded open hours at all library locations, opening Thursday mornings at 9:30 a.m. There are currently enough staff as a result of the closure to support the additional service hours at the branches. The branch hours, however, will return to its previous hours once the MLK Library re-opens unless additional FTEs are provided.

The Library has also assigned staff to a newly created Department of Outreach and Inclusion during the MLK Library closure. This department focuses on serving hard-to-reach, vulnerable District residents who have significant barriers to using the library. This department will be dissolved when MLK Library reopens unless additional FTEs are provided.

In addition, more staff will be needed for the newly renovated and larger Lamond-Riggs and Southwest libraries which are scheduled to reopen after construction around the same time as or just before the MLK Library reopens.

*Note: Some of the DC Public Library's special collections staff, while based out of the Operations Center, deliver some services out of the Newseum and Library of Congress.

PERSONNEL

Question Number 43

Are all branch libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? Have such absences resulted in reduced service or unplanned closures in the last fiscal year? How have staff absences affected DCPL's budget in FY17 and to date in FY18? How has the overall staffing level changed in the last fiscal year?

In FY14, DC Public Library, as a result of a significant budget increase, increased staff by 124 FTEs to support the expansion of open hours at all 26 locations.

In FY16, the Library's budget was reduced and included a $992,000 reduction in the personal services budget. We are pleased that the reduction did not result in a reduction in force. And all libraries are still able to be open seven days a week, a top priority for the Library. However, the Library was unable to fill approximately 21 vacant positions which has resulted in fewer pre-school and infant programs; fewer after school and weekend educational and enrichment programs for students; fewer visits to schools and child care centers to register students for library cards and hold story times; and fewer vocational, educational, cultural and recreational programs for adults.

The Library is currently experiencing greater numbers of staff on extended, paid leave as a result of the new family leave program. To mitigate the impact, and to ensure that all libraries are able to open every day, DCPL has repurposed two FTE to hire eight "floating" staff members (.25 FTE apiece) who are deployed as needed. While this change allows the libraries to open every day, a key priority for DCPL, it has also affected our ability to offer more programming.

PERSONNEL

Question Number 44

Has DCPL changed their policies with regard to hiring District residents in the last fiscal year? What is DCPL's compliance rate for the *First Source* and *Apprenticeship* program requirements? How was this compliance monitored and evaluated in FY17 and FY18, to date?

DC Public Library has not changed its policies on hiring District residents in the last fiscal year. For FY17, the Library's First Source and Apprenticeship programs compliance rate was 100 percent. For FY17 and FY18 to date, compliance was monitored and verified through construction site visits, review of monthly certified payroll records, and regular consultation with staff at the Department of Employment Services.

PERSONNEL

Question Number 45

Has the agency adhered to all non-discrimination policies in regards to hiring and employment?

Yes, the agency has adhered to all non-discrimination policies in regards to hiring and employment.

PERSONNEL

Question Number 46

Have there been any allegations that the agency has violated hiring and employment nondiscrimination policies in FY17 or to date in FY18? If so, what steps were taken to remedy the situation or ensure that the violation does not occur in the future?

While there were no allegations against the agency as a whole, there were three policy related investigations in FY17. There are no allegations to date in FY18.

In FY17, for all cases, the investigative findings did not support the claims filed.

PERSONNEL

Question Number 47

Please list all settlements entered into by the agency or by the District on behalf of the agency in FY17 or FY18, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

There have been no settlements on behalf of the agency in FY17 or FY18 to date.

PERSONNEL

Question Number 48

Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY17 and FY18, to date, whether or not those allegations were resolved.

DC Public Library (DCPL) follows its current Sexual Harassment Complaint Procedures dated Feb.4, 2016 and the Hostile Work Environment Policy dated August 2015. If DCPL's Office of Human Resources (HR) is informed of an allegation of sexual harassment or hostile work environment, it will conduct an investigation of the allegations and notify claimant/employee of his/her right to contact an EEOC Officer. HR provides contact information to ensure that the claim is effectively handled through the EEOC process, pursuant to the above referenced policies. DCPL will take appropriate disciplinary action, if it is determined from the findings of the investigation or EEOC process.

Listed below are allegations of sexual harassment and/or related misconduct received by the agency in FY17 and FY18 to date:

(1) *Keandra Jackson v. DCPL*, Civil Action No. 1-17-cv-01814. This case was originally filed by plaintiff in November 2016 with the EEOC. On May 1, 2017, EEOC, by written Order stated that it was unable to conclude that DCPL violated any discriminatory statutes, and the case was dismissed. Subsequently in July 2017, the plaintiff filed an action in Superior Court of the District of Columbia against the Library for unlawful and discriminatory employment actions. This case is currently being handled by the Office of Attorney General (OAG).
(2) In August 2017, a DCPL employee filed a complaint that a nude photograph that she sent to a fellow employee was shown to others. Management met with the employee who was accused of showing photograph, an allegation he denied. Management discussed with both employees appropriate work behavior. The issue was determined to be resolved.
(3) In December 2017, a DCPL employee reported that she was being sexually harassed by another employee. Currently undergoing the investigation process.

PERSONNEL

Question Number 49

Please list the administrative complaints or grievances that the agency received in FY17 and FY18, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY17 or FY18, to date, describe the resolution.

FY17	Source	Issue	Process Utilized	Resolution
	Employee	Written Reprimand	CBA, Step 1 grievance	Reprimand Rescinded
	Employee	Leave Restriction	CBA, Step 1 grievance	Union Rescinded grievance
	Employee	Leave Restriction	CBA, Step 1 grievance	Leave Restriction Rescinded
	Employee	Written Reprimand	CBA, Step 1 grievance	Reprimand Rescinded
	Union President	Administrative Leave	CBA, Step 1 grievance	Administrative Leave granted
FY18 YTD	Applicant	Discrimination	DPM Grievance Process	No evidence of discrimination was found

PERSONNEL

Question Number 50

Provide a narrative description of the security personnel and procedures currently utilized by the Library. Emphasize any changes in the security situation that have occurred within the last fiscal year. At a minimum, include:

- **The number of library security guards currently employed by DCPL;**
- **The number of vehicles currently associated with DCPL security;**
- **New security initiatives or technologies instituted in FY17 and to date in FY18; and**
- **Any continuing areas of concern as it relates to Library security.**

DC Public Library has armed special police officers (SPO) within its Office of Public Safety/Police (OPS) assigned permanently to some library locations and roving to multiple locations. Deployment is regularly assessed and adjusted where resources are needed. Currently there are 28 FTEs (including four wages-as-earned staff) that provide safety and security at the various library locations. All SPOs receive annual in-service training. OPS is also increasing the amount of officers who have received training as Crisis Intervention Officers (CIO) and currently have six within the department. In addition, there are three part time positions (non-SPO) that staff and operate a passport acceptance center.

Currently the library has six vehicles associated with the library police and are used to patrol various library locations.

In FY17, the security technology systems (video cameras, access control, alarm systems, duress alarms, and Identification production) at several library locations were upgraded. A major improvement is the systematic change to digital video cameras from older type analog cameras that is taking place over a period of time. All locations have well maintained modern security technology systems.

The technology uses a perimeter-based, real time video surveillance system that allows police staff to monitor all libraries from a central location. Additionally, the system is supported by Digital Video Recorders (DVRs) to capture incidents and store video for several weeks. The system can capture, record, and download video in and around the libraries. This video can be shared with local police agencies including the Metropolitan Police Department (MPD) and the Secret Service to assist them with investigations.

All library locations participated in Emergency Evacuation/Active Shooter training in FY17. The training will continue in FY18 with hands-on drills.

There is continued demand for library security to protect property, users and staff. Ensuring the library has the adequate resources to maintain and enhance such safety continues to be a priority.

G. GOVERNMENT MANAGEMENT AND OVERSIGHT
TABS G51 – G60

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 51

Provide an update on the implementation of DCPL's strategic plan. How has DCPL realigned resources to conform to the strategic plan? How has the strategic plan impacted staffing models? How has the strategic plan impacted facilities plans and future facilities planning? Did DCPL have all of the resources necessary to implement its strategic plan in FY17 and to date in FY18? If not, please elaborate on what additional resources are necessary to fully implement the strategic plan.

In the spring of 2017, DC Public Library released "Know Your Neighborhood", DCPL's five-year strategic plan (2017 through 2021). The plan's initiatives support the priorities of reading, digital citizenship, strong communities, local history and culture, and stewardship. The plan provides a roadmap for increasing library participation and delivering customized services that meet the needs and aspirations of the communities we serve.

The Library uses the strategic plan as a framework for decision-making, resource allocation and service delivery. This has included guiding the delivery of a number of interim services deployed at the neighborhood level during the temporary closure of the Martin Luther King Jr. Memorial Library during its modernization. For example, in 2017 DCPL launched the Department of Outreach and Inclusion by re-deploying staff as a result of the MLK Library closure. The department allows DCPL to reach residents who face barriers to library participation. In addition to helping to increase participation in the summer reading program, the department has registered hundreds of new library users and has established 15 recurring outreach programs. More changes will be made to staffing models as we implement the strategic plan in the years to come.

DCPL has shifted resources where necessary in order to implement the strategic plan in FY17 and FY18. For example, in FY17 the Library used an existing, available position to hire a program analyst in order to support a more robust use of data to inform library operations, decision making and performance management. In FY18, the Library will begin work on a facilities master plan. The strategic plan will be foundational to facilities planning.

Government Management and Oversight

Question Number 52

Discuss any changes made in the last fiscal year to DCPL's emergency management process or its receipt of information about emergencies from the District and/or the Homeland Security and Federal Emergency Management Agency.

In FY2017 DCPL updated the Emergency Response Plans for each of its facilities as well as provided training on the plan along with CPR and first-aid training. The agency initiated bi-annual emergency drills. All facilities were provided with the necessary emergency response equipment (vests, two-way radios, megaphones, flashlights, and broadcast radios) in the event of an emergency. An Alert Notification System was implemented to provide staff with the ability to receive and send emergency information via mobile phones.

There has been no change to the process of receiving emergency information from the District or the Homeland Security and Federal Emergency Management Agency.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 53

Provide an updated list of each branch library within DCPL that includes the following, if available:
- **Name of the library;**
- **Head librarian;**
- **Hours of operation;**
- **Unique programs, offers, or collections;**
- **Contact information; and,**
- **President of the Friends Group.**

ANACOSTIA LIBRARY	**Branch Manager:** Yvette Davis **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Department of Corrections video visitation service **Contact Information:** (202) 715-7707 **President of the Friends:** Kathy Williams
BELLEVUE LIBRARY (William O. Lockridge)	**Branch Manager:** Maria Perry **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 243-1185 **President of the Friends:** N/A
BENNING LIBRARY (Dorothy I. Height)	**Branch Manager:** Winnell Montague **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 281-2583 **President of the Friends:** Joy Graham
CAPITOL VIEW LIBRARY	**Branch Manager:** Eboni Henry **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Dedicated computer lab **Contact Information:** (202) 645-0755 **President of the Friends:** Francel Bellinger
CHEVY CHASE LIBRARY	**Branch Manager:** Tracy Myers **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 282-0021 **President of the Friends:** Ellen Epstein
CLEVELAND PARK INTERIM LIBRARY	**Branch Manager:** Barbara Gauntt **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m.

	Unique Programs, Offers, or Collections: Closed for rebuild in September 2016 and now in an interim location at UDC-Van Ness **Contact Information:** (202) 282-3080 **President of the Friends:** Jill Bogard
DEANWOOD LIBRARY	**Branch Manager:** Kathy Jenkins **Hours of Operation:** M, W, F: 9:30 a.m.-5:30 p.m., Tu: 1-9 p.m., Th: 9:30 a.m.-9 p.m., Sa: 9 a.m.-5 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Co-located with rec center **Contact Information:** (202) 698-1175 **President of the Friends:** N/A
FRANCIS A. GREGORY LIBRARY	**Branch Manager:** Cedric Clark **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 698-6373 **President of the Friends:** Eugene Phillips
GEORGETOWN LIBRARY	**Branch Manager:** Lucy Thrasher **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Peabody Room **Contact Information:** (202) 727-0232 **President of the Friends:** Joseph Ryan
LAMOND-RIGGS LIBRARY	**Branch Manager:** Robin Imperial **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 541-6255 **President of the Friends:** Robert Oliver
LIBRARY EXPRESS	**Department Managers** **Adult Literacy:** Marcia Harrington **Center for Accessibility:** Paul Mills (interim) **Hours of Operation:** M-Th: 8 a.m.-8 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: Closed **Unique Programs, Offers, or Collections:** Center for Accessibility, Adult Literacy, dedicated computer lab **Contact Information:** (202) 727-0324 **President of the Center for Accessibility Friends:** Freddie Peaco
MT. PLEASANT LIBRARY	**Branch Manager:** Katie Nye **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Spanish Language Collection **Contact Information:** (202) 671-3122 **President of the Friends:** Emily Wagner
NORTHEAST LIBRARY	**Branch Manager:** Heather Scott **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30

	p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Memory Lab **Contact Information:** (202) 698-3320 **President of the Friends:** Vincent Morris
NORTHWEST ONE LIBRARY	**Branch Manager:** Marcus Waide **Hours of Operation:** M,W,F,Sa: 9:30 a.m.-5:30 p.m., Tu: 1-9 p.m., Th: 9:30 a.m. – 9 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 939-5946 **President of the Friends:** N/A
PALISADES LIBRARY	**Branch Manager:** Karen Quash **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Interactive early literacy installations **Contact Information:** (202) 282-3139 **President of the Friends:** Peter Lynch
PARKLANDS-TURNER LIBRARY	**Branch Manager:** Rob Schneider **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 645-4532 **President of the Friends:** N/A
PETWORTH LIBRARY	**Branch Manager:** Jeffrey Neher **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Spanish Language Collection **Contact Information:** (202) 243-1188 **President of the Friends:** Carol Herwig
ROSEDALE LIBRARY	**Branch Manager:** Alexis Waide **Hours of Operation:** M,W,F,Sa: 9:30 a.m.-5:30 p.m., Tu: 1-9 p.m., Th: 9:30 a.m. – 9 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Co-located with rec center **Contact Information:** (202) 727-5012 **President of the Friends:** Emily Wagner
SHAW LIBRARY (Watha T. Daniel)	**Branch Manager:** Laura Gonzales **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Adult literacy satellite services **Contact Information:** (202) 727-1288 **President of the Friends:** Alexander M. Padro
SHEPHERD PARK LIBRARY (Juanita E. Thornton)	**Branch Manager:** Melinda MacCall **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Studio Lab Express

	Contact Information: (202) 541-6100 **President of the Friends:** Mark Pattison
SOUTHEAST LIBRARY	**Branch Manager:** Maria Escher **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 698-3377 **President of the Friends:** Neal Gregory
SOUTHWEST LIBRARY	**Branch Manager:** Kimberly Knight **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 724-4752 **President of the Friends:** Georgine Wallace
TAKOMA PARK LIBRARY	**Branch Manager:** Michele Sellars **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** N/A **Contact Information:** (202) 576-7252 **President of the Friends:** Catherine Stratton-Treadway
TENLEY-FRIENDSHIP LIBRARY	**Branch Manager:** Regina Harris **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** OneCard Office **Contact Information:** (202) 727-1488 **President of the Friends:** Ted Hirt
WEST END LIBRARY	**Branch Manager:** Kevin Osborne **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** Co-located w/ coffeeshop **Contact Information:** (202) 724-8707 **President of the Friends Group:** Susan B. Haight
WOODRIDGE LIBRARY	**Branch Manager:** Janette Graham **Hours of Operation:** M-Th: 9:30 a.m.-9 p.m., F,Sa: 9:30 a.m.-5:30 p.m., Sun: 1-5 p.m. **Unique Programs, Offers, or Collections:** American Sign Language (ASL) classes **Contact Information:** (202) 541-6226 **President of the Friends:** Ron Dennis

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 54

Describe any partnerships or collaborations currently underway between DCPL and other District government agencies. In particular, point out any new partnerships or collaborations developed, planned, or implemented over the last fiscal year. Include the following agencies:

a. **DC Public Schools;**
b. **DC Public Charter Schools;**
c. **DC Department of Parks and Recreation;**
d. **DC Department of Employment Services;**
e. **DC Office on Aging;**
f. **DC Department of Human Services;**
g. **Department of Health**
h. **Department of Behavioral Health;**
i. **Office of the Chief Technology Officer; and**
j. **University of the District of Columbia and UDC Community College.**

The DC Public Library partners with many D.C. agencies, community organizations, and non-profits to provide important services to District residents. We continue to seek additional partnerships to support library programs and services and to maximize impact for District residents.

DC Public Schools (DCPS) and DC Public Charter Schools (DCPCSB)
The Library continued implementing the shared technical services All Access program, as described more fully under Library Programming - Question Number 9.

Both DCPS and DCPCSB are active in promoting the Library's literacy programs to their educators and students, particularly the Summer and Winter Reading programs, the Letters about Literature essay writing competition, and the Books from Birth program.

All locations continue to conduct regular outreach to the schools in their areas, which can include school visits, hosting student groups at the neighborhood library, and participating in school events.

In 2017, the Library began to plan with DC Public Schools for possible options that will result in offering a single login to library customers who are also students at DCPS. This process is aimed at avoiding duplication of records and making the customer experience user friendly.

Deputy Mayor of Education (DME)
The Library is working with the newly formed Out of School Time (OST) Office in the DME's office to support, align and improve the quality of Out of School Time among providers in D.C. The Library is part of this collaboration to ensure families are aware of the important services libraries provide to students before and after school, and on weekends.

DC Department of Parks and Recreation (DPR)
For the eighth consecutive year, the library partnered with the D.C. Department of Parks and Recreation on the summer meals program. Libraries across the city provided 5,856 lunches to students over the summer while providing afternoon programming and signing students up for the summer reading program. Eleven locations participated in summer 2017. DPR also promoted Summer Reading as part of the interagency Summer Strong Initiative. Lastly, DCPL partnered with DPR to host the annual Sing, Talk and Read Family Festival at the Deanwood Library and Recreation Center.

DC Department of Employment Services (DOES)
In 2017, the Library hosted 42 youth from the Mayor Marion S. Barry Summer Youth Employment Program. During their time with the Library, the youth received training on work and life skills, including time management, a resume workshop, and tips for financing college.

DC Office on Aging (DCOA)
Over the course of 2017, DC Public Library staff hosted regular programming at DCOA Wellness Centers in Wards 1, 4, 6 & 7. A diverse array of programming was offered including introductory sign-language, programs, book and short story discussions, and writing workshops. Additional staff will be trained in senior services for 2018.

DC Department of Human Services (DHS)
The Library continues to provide STAR and Books from Birth materials to TANF offices throughout the District. The Library will extend its partnership with the Department of Human Services by adding supplemental resources to families in transition. DC Public Library is working with DHS to design ways for homeless children and their families to enjoy diverse books that complement books received by Books from Birth participants.

Department of Health (DOH)
In 2017, more than 7,900 children were registered for Books from Birth through the DOH's birth certificate registration form. The Library also attended DOH's Safe Sleep programs, registering families for Books from Birth and providing Sing, Talk and Read (STAR) materials and training Safe Sleep providers in Books from Birth / STAR messaging.

The Library is extending its partnership with the Department of Health as a participant in the Community of Action Network (CAN) to support efforts with the Healthy Start Fatherhood initiative to provide STAR materials and register families for Books from Birth.

Department of Behavioral Health (DBH)
The DC Public Library has partnered with the DC Department of Behavioral Health to bring DBH Certified Peer Outreach Specialists into D.C. public libraries. DBH received grant funding from the Substance Abuse and Mental Health Services Administration (SAMHSA) to provide accessible, effective, and evidence-based treatment services; permanent supportive housing; peer supports; and other critical services to homeless individuals with substance use disorders, serious mental illness, serious emotional disorders, or co-occurring mental and substance use disorders (individuals, youth, families, and veterans).

The partnership with DBH has enabled DCPL to contract with four peer outreach specialists, individuals who themselves have experienced homelessness, who will engage with individuals experiencing homelessness at libraries throughout the DCPL system. Peers will connect these DCPL customers with social services, mental health services, substance abuse services, and housing services.

Office of the Chief Technology Officer (OCTO)
The DC Public Library Office of Information Technology and OCTO are in partnership for the hosting of DCPL's Microsoft Active Directory and Domain Name System servers; Application and Database servers; as well as Office365 accounts of DCPL employees in the OCTO cloud datacenter. The Wide Area Network fiber optic data circuits interconnecting DCPL's 26 libraries are maintained by OCTO network and telecommunication group.

Microsoft Exchange accounts of all DCPL employees were migrated to Office365 in collaboration with OCTO. OCTO provided network engineering support for Gigabit fiber installations at the new West End, Capitol View, and Palisades Libraries.

University of the District of Columbia and UDC Community College
The Adult Learning Lab in the Adult Literacy Resource Center provides tutoring and assisted learning to adult students who do not meet the CASAS score criteria in reading and math for entry into training programs provided at the Community College. We work with these students to boost their skills so that they can retake the CASAS and meet the score criteria.

The Outreach and Inclusion Department partnered with UDC in fall of 2017 by providing resources and training to the College of Agriculture, Urban Sustainability & Environmental Science (CAUSES). One of those trainings was on the Reference USA database to teach students to navigate Reference USA for their consumer research.

Office of the State Superintendent of Education (OSSE)
DCPL is partnering with OSSE on the Microsoft Imagine Academy which provides benchmark assessments, practice/instructional sessions, and certification sessions for individuals wanting to obtain certifications in the Microsoft Office Suite applications. This service is administered through the Library's Adult Literacy Resource Center.

The Library again partnered with My School DC to help raise awareness about the unified school application and lottery. The monthly Books from Birth newsletter shared logistical information to promote DC EdFest as well as Education Fairs hosted in each ward. At EDFest, The Library showcased resources for students and educators, as well as hosted several story times and registered eligible families for Book from Birth.

DC Housing Authority (DCHA)
During the summer season, the DC Housing Authority partnered with DCPL to deliver books to children living in HUD housing through the Book Rich Environment program, an initiative of HUD and the Department of Education. Library staff visited residents in Wards 7 and 8 to distribute free books for school-age children and register eligible children for Books from Birth. The Library distributed 2,692 books through 39 events in collaboration with DCHA, and the Book Rich Environment program will continue during Summer 2018.

DC Department of Public Works (DPW)
Beginning in August 2017, the Outreach and Inclusion department has provided computer classes to the employees of DPW. There were 31 participants in the first six week course. Of those, 24 signed up for library cards. At the end of the session, 23 people had earned at least one NorthStar certification, with 45 total certifications earned during the six-week course. The Outreach and Inclusion Department was featured in the DPW November 2017 newsletter.

A Safer, Stronger DC
The Outreach and Inclusion Department in collaboration with the Mayor's Safer, Stronger DC Office of Neighborhood Safety and Engagement worked 12 events to promote library services, distribute free books to children, and register residents for library cards, Books from Birth, and Summer Reading.

Metropolitan Police Department
MPD's Beat the Streets program partnered with the Bellevue (William O. Lockridge) Library and drew in a crowd of more than 600, helping to promote Summer Reading to a wider audience in the community.

Child and Family Services (CFSA)
On June 3, 2017 DCPL presented as part of CFSA's "Readers are Leaders: A Family Affair" program. This event which also included a presentation by the training department (CWTA) was for foster parents, biological parents and children. The program focused on providing information and activities to the families with an emphasis on reading that they can do together. There was also an opportunity for DCPL to share information about the summer reading program, and for children and parents to sign up for library cards, the summer reading program, and receive information about library programs.

DC Regulatory Authority (DCRA)
The Library has completed its third year in partnership with DCRA to host monthly classes on the regulatory process for starting a small business in the District. Courses primarily target entrepreneurs in Wards 7 and 8 to increase business opportunities in areas with high unemployment and long commute times.

DC Department of Small and Local Business Development (DSLBD)
The Center for Accessibility piloted a workshop series in collaboration with the non-profit organization 2Gether-International and the DC Department of Small and Local Business Development. The four-part entrepreneurship series, designed to help individuals with disabilities find employment or establish a business, attracted an average of 25 people per session.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 55

Provide and update on DCPL's offering of library services at the D.C. Jail including staffing and the state of the collection.

In partnership with the DC Department of Corrections (DOC), in FY17 the jail library expanded services and opened a walk-in library at the Correctional Treatment Facility (CTF). As of April 2017, DCPL has been serving all inmates at the DC jail with book service and library programming, including inmates in CTF and in the Central Detention Facility (CDF). This expansion was realized as part of the DOC's approach to assuming management of the CTF from the Corrections Corporation of America.

In FY17 the jail library circulated 20,172 books to more than 4,000 inmates. Inmates at CTF are now invited to browse and check out books once a week by coming to the library. Inmates at the CDF continue to receive weekly services through the mobile book cart, as they have since service launched in 2015. Inmates housed on status units at both CTF and CDF, including mental health units and medical units, receive service through a request slip process which has been in place since the mobile library started at CDF.

To make service expansion possible, DCPL added a full-time library associate to the staff at the jail, which now totals 2.5 FTE. Service was launched concurrent to the closure of the Martin Luther King Jr. Memorial Library, and so the Library was able to allocate the additional FTE. Continuation of the service beyond the reopening of the central library will require one additional FTE.

The jail library now has more than 12,000 books in its collection, an increase of 4,000 over FY16. The collection includes a range of large print material, low-literacy/high-interest titles, young adult titles, and non-fiction titles in subject areas like nature, biographies, history, and Spanish language.

Programming remains an important part of library service at the jail. FY17 highlights include:

- George Pelecanos, best-selling author of books set in and around Washington, D.C., and writer and producer of the *The Wire*, gave an author talk in May at the CTF.
- The jail again participated in the Summer Reading Program. All inmates who registered for summer reading were invited to the closing talk with local author Lamont Carey.
- As part of DC Reads, the city-wide book club sponsored by DCPL, inmates at CDF read *Just Mercy* by Bryan Stevenson, and participated in a book club discussion.
- DCPL participated in two family reunification events sponsored by the Department of Corrections at CTF. DCPL's jail librarian and a DCPL children's librarian offered story times, crafts, library giveaways, and registered family members for library cards.
- Inmates continue to receive library cards as they leave the jail through the Inmate Reception Center. In FY17, 921 library cards were issued to inmates exiting the jail back to the community.
- DCPL now offers Books from Birth registration at the CTF library. Inmates can fill out the registration form at the library and library staff process the application so that children of inmates from birth to five years, who are D.C. residents, receive a free book mailed to their home every month.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 56

Is there a development plan to raise private funds to support the library for operations, capital projects, or collections? If so, provide a copy of the development plan.

The DC Public Library Foundation Board of Directors does not approve a formal development plan. However, through close collaboration with the Library, the Foundation supports signature programs and building enhancements. Revenue generators for the Foundation include events such as the Story Time Gala reception and UNCENSORED. In FY17, the Foundation also hosted "ALB Rock the Stacks," a party to celebrate the release of the Library Foundation's original Rock the Stacks album, featuring 14 mostly unreleased songs by local D.C. musicians.

On Thursday, March 15, the Foundation will host the third annual "Story Time" Gala reception, featuring food and drink from award-winning local chefs and bartenders, scenes from classic children's stories, and local D.C. artists and celebrities telling tales. The event will support the Library's critical children's programs that serve more than 25,000 children a month in every ward throughout the District. Last year, the event raised $175,000, $50,000 more than the inaugural event the year before. This year, the Foundation aims to raise $215,000.

The Foundation's Board of Directors are also actively engaged in fundraising efforts, soliciting their contacts as well as contributing personally and through their businesses. We are proud that 100 percent of board members are contributors to the Foundation.

Finally, the Foundation solicits year-end donations through the LoveDCPLGive campaign, which encourages library users and lovers to show their appreciation for DCPL by making a donation to the Foundation but also by sharing their stories of how the Library improves their lives.

The Foundation's fundraising efforts also focus on the following key areas:

Bridging the Summer Learning Gap: The DC Public Library Foundation has established strong partnerships in support of the Library's Summer Reading initiative, including primary sponsors, the Washington Nationals and Chipotle. The Friends of the Library groups are also supportive of the Summer Reading program, contributing about $20,000 each year. In 2018, the Foundation will continue to solicit additional support for Summer Reading from corporate, foundation and individual donors.

Promoting Early Literacy: The Library Foundation solicits individual, corporate and foundation support for all aspects of the Sing, Talk & Read program, including funds to augment the Books from Birth program by connecting Books from Birth participants with other library programs and services.

Celebrating the District's Cultural Vibrancy: The Library provides the public free and equal access to cultural programming while also supporting and promoting D.C.'s vibrant cultural community. Through programs like the D.C. Punk Archive and Basement Shows, FRINGE: Music in the Library, UNCENSORED, and District of Change, the Foundation enhances the Library's role as a hub of D.C.'s evolving cultural life.

Increasing District Residents' Access to Economic Opportunity: The Foundation supports the Library in providing residents with job readiness training and support, enabling job seekers to benefit more fully from the D.C. Government's array of job placement services and programs. The Foundation also supports library programming to teach library users new skills, from writing workshops to Photoshop and 3D Printing to jewelry making.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 57

How much money was raised or received through private donors and donations in FY16, FY17 and to date in FY18? Provide a breakdown of those donations including the source of the donation, total donation value, and intended purpose for each, if specified by the donor.

Most private money that supports the Library is raised by the DC Public Library Foundation. The Library itself did not receive any donations in FY16, FY17, or in FY18 to date.

It should be noted that the Trust Funds that were previously budgeted in the DC Public Library Trust Fund (UW0) paper agency in previous years were transferred under CE0 in FY18. The Private Donations fund now includes the Georgetown Peabody Trust Fund, budgeted at $10,000, and the Theodore Noyes Trust Fund, budgeted at $7,000.

On June 6, 1979, the Peabody Library Association of Georgetown, a non-profit corporation, granted to D.C. by deed of gift of securities, cash and other valuables in support of the Georgetown branch of the DCPL system. Revenue consists of interest on trust fund.

Interest received from Theodore Noyes Trust fund is to be spent for library purposes at the discretion of the library trustees. Revenue consists of interest on the trust fund.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 58

What existing bequests, trusts, or other gifts does the Library have? Provide details about the creation, status, and use of such monies.

For accounting purposes, agency trust funds are classified as private donations that show assets held by the District. Prior to FY 2005, the budget authority for agency trust funds was included in the operating budgets of the agencies that administered them. In Fiscal Years 2005 to 2017, these funds have been shown as a separate budget agency (UW0 for DC Public Library Trust Funds), so that the District's budget structure would show these funds in a manner consistent with their presentation in the District's Comprehensive Annual Financial Report (CAFR). However, in FY 2018 the agency trust funds are now being reported under DC Public Library (CE0) in private donations.

For FY 2017, the UW0 budget was $17,000. However, there was no spending from this budget. The $17,000 budget set up in FY 2017 contains two activities. The first, the Georgetown Peabody Trust Fund, a bequest, is budgeted at $10,000 to support the Georgetown Neighborhood Library and for other purposes as designated by the Library's Executive Director. The $10,000 is budgeted as follows: in CSG 40 - Other Services and Charges $3,000; in CSG 20 - Supplies and Materials $4,000; and, in CSG 70 - Equipment and Equipment Rental $3,000. The Theodore W. Noyes Trust Fund, also a bequest, is budgeted at $7,000 to be spent as designated by the Library's Executive Director. The $7,000 is budgeted under CSG 40 - Other Services and Charges.

In FY 2018 the budget for UW0 is zero because the $17,000 for the agency trust funds have been budgeted in CE0 under private donations.

Attached, please find a chart listing all DC Public Library's trust funds.

Account Name	Donor	Date of Award	Objective/Use	Investment	Cash/Interest	Balance as of 12/31/17	Available to be Expended
Georgetown Peabody Trust Fund	Organization	1979	Unlimited use of income/interest on Georgetown Peabody Library or other facilities serving the residents of Georgetown and up to $1,500.00 of the income/ interest may be used for any public library.	406,612.10	907,478.34	1,314,090.44	907,478.34
Miscellaneous Trust Fund	Individual	Various	Purchase books	0.00	329,947.05	329,947.05	329,947.05
Albert Atwood Memorial Fund	Individual	1975	At discretion and direction of Board of Library Trustees	2,500.00	3,832.88	6,332.88	6,332.88
Thomas J. Brown Memorial Fund	Individual	1915	Support and maintenance of Science and Technology Division	4,000.00	1,718.55	5,718.55	1,718.55
Kathleen Dillion Fraze Memorial Trust Fund	Individual	Unknown	Purchase of books for the Cleveland Park Branch Library	1,190.00	3,274.60	4,464.60	3,274.60
Frederick McReynolds Trust Fund	Individual	1954	Purchase books	500.00	243.39	743.39	0.00

Marion F. Rockefeller Gift	Individual	Unknown	Purchase library materials	263.00	178.08	441.08	441.08
Miner Trust Fund	Individual	1940	Purchase or reproduce historical material	0.00	2,983.80	2,983.80	2,983.80
Theodore W. Noyes Trust Fund	Individual	1947	Purchase library materials	15,000.00	4,598.47	19,598.47	4,598.47
Henry Pastor Memorial Trust Fund	Individual	1912	Purchase scientific periodicals	0.00	171.14	171.14	0.00
Sophy Carr Stanton Memorial Trust Fund	Individual	1956	Purchase materials on the Near and Far East	0.00	19,494.47	19,494.47	19,494.47
Hattie M Strong Trust Fund	Individual	1958	Purchase materials for service to handicapped children	1,500.00	1,822.63	3,322.63	1,822.63
Women's Anthropological Society Fund	Individual	1903	Work relating to anthropology	4,089.18	22,157.53	26,246.71	22,157.53
Henrietta Winant Trust Fund	Individual	2003	Purchase library materials	5,000.00	830.60	5,830.60	5,830.60
	TOTAL			**440,654.28**	**1,298,731.53**	**1,739,385.81**	**1,306,080.00**

Government Management and Oversight

Question Number 59

Identify all legislative requirements (both local and federal) that the agency lacks sufficient resources to implement properly.

There are no legislative requirements of DCPL that lack sufficient resources.

GOVERNMENT MANAGEMENT AND OVERSIGHT

Question Number 60

Identify any statuary or regulatory impediments to your agency's operations.

DC Public Library currently has the independent authority to design, renovate and/or build its libraries and procure goods and services. As a result of these authorities, the Library has successfully designed and constructed 18 new or renovated libraries and managed the contractual process for these projects. As it is a commitment of the Board of Library Trustees and staff to ensure there are interim spaces and services while a library is closed for construction, there is often the need to acquire and lease interim space(s) while the library is under construction. The ongoing need for locations for small and temporary services as part of the three-year closure during the MLK Library construction presents additional challenges. Lease authority is an important element that is ultimately the responsibility of the agency. The Library's inability to acquire and lease these and other spaces create obstacles that impact timely project delivery.

As the Library prepares for the reopening of the modernized Martin Luther King Jr. Memorial Library, there is an opportunity to garner significant philanthropic and corporate support for the expanded and enhanced services that will be offered to District residents. The DC Public Library Foundation, a 501(c)3 charged with raising private dollars to support the Library, is positioned to lead this effort. However, current regulatory requirements prevent Library staff from soliciting donations on behalf of the Library Foundation. Removing this obstacle will provide the Library with yet another way to generate critical support for the Library's mission, programs and services.

H. BOARD OF TRUSTEES
TABS H61 – H64

BOARD OF TRUSTEES

Question Number 61

Please provide a list of the Board of Library Trustees' current members. For each member, please provide the following:

- **The member's name;**
- **When the member's term began;**
- **When the member's term expires; and,**
- **Number of Board meetings missed in FY17 and to date in FY18.**

Current Members of the Board of Library Trustees and Terms:

Board Member's Name	Term Began	Term Expires	Meetings Missed* FY17 and FY18
Vincent S. Morris	January 5, 2014	January 5, 2019	11/16/16 7/26/17 11/15/17
Victor A. Reinoso	January 5, 2014	January 5, 2019	11/16/16 7/26/17 11/15/17 1/24/18
Faith G. Hubbard	January 5, 2010	January 5, 2020	3/22/17 11/15/17
Kamili Anderson	January 5, 2015	January 5, 2020	None
Karma A. Cottman Vice President	January 5, 2016	January 5, 2021	11/16/16 3/22/17 5/24/17 11/15/17
Gregory M. McCarthy, President	January 5, 2011	January 5, 2021	7/26/17
C. Brian Williams	January 5, 2016	January 5, 2021	1/24/18

* The Board of Library Trustees holds six regular meetings each fiscal year. During the current reporting period the board has gathered for eight regular board meetings.

BOARD OF TRUSTEES

Question Number 62

Are there any vacancies on the Board? If yes, how long have the positions been vacant?

There are two vacancies on the Board of Library Trustees. Former board member, Donald F. Richardson resigned August 2016 and Neil O. Albert resigned July 2017.

BOARD OF TRUSTEES

Question Number 63

Please provide a list of the Board's meeting dates, times and locations for FY17 and FY18 to date. If accessible, please provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

By its bylaws, the Board of Library Trustees meets six times per year.

DISTRICT OF COLUMBIA PUBLIC LIBRARY
BOARD OF LIBRARY TRUSTEES

Meeting Schedule FY2018 to Date

Month	Meeting	Date	Time	Location
November 2017	Board of Library Trustees Meeting	Wednesday, November 15	6:00 p.m.	DCPL Administrative Office
January 2018	Board of Library Trustees Meeting	Wednesday, January 24	6:00 p.m.	West End Library

Meeting Schedule FY2017

Month	Meeting	Date	Time	Location
November 2016	Board of Library Trustees Meeting	Wednesday, November 16	6:00 p.m.	Martin Luther King Jr. Memorial Library
January 2017	Board of Library Trustees Meeting	Wednesday, January 25	6:00 p.m.	Martin Luther King Jr. Memorial Library
March 2017	Board of Library Trustees Meeting	Wednesday, March 22	6:00 p.m.	Anacostia Library
May 2017	Board of Library Trustees Meeting	Wednesday, May 24	6:00 p.m.	Shaw (Watha T. Daniel) Library
July 2017	Board of Library Trustees Meeting	Wednesday, July 26	6:00 p.m.	Woodridge Library
September 2017	Board of Library Trustees Meeting	Wednesday, September 27	6:00 p.m.	Shaw (Watha T. Daniel) Library

Note: Minutes from each Board of Library Trustees meeting in FY2017 follow plus available minutes in FY2018.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, November 16, 2016

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, November 16, 2016 at the Martin Luther King Jr. Memorial Library, 901 G Street NW, Gregory McCarthy, President, presiding.

Present: Gregory McCarthy, President; Neil Albert, Vice President; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Faith Gibson Hubbard, Cleve Mesidor and Kamili Anderson. Not in attendance: Vincent Morris, Karma Cottman and Victor Reinoso.

Guests at the Board Table: Susan Haight, Federation of Friends President; and Linnea Hegarty, DC Public Library Foundation Executive Director.

The meeting was called to order at 5:59 p.m.

Roll Call
Mr. Gregory McCarthy requested roll call. Quorum was reached.

Adoption of the Agenda
The motion to adopt the agenda was accepted by Mr. Neil Albert and Ms. Kamili Anderson.

Introduction of Attendees
Attendees stated their names and association.

Approval of Minutes
The motion to approve the minutes of the September 28, 2016 board meeting was adopted by Mr. Albert and Ms. Faith Gibson Hubbard.

Public Comments
There were no public comments.

President's Report
Mr. McCarthy announced that the City Council unanimously approved Mayor Bowser's reappointment of Ms. Gibson Hubbard to the Board of Library Trustees for another term. He also invited the Board members to attend a meeting with the Mayor on December 9.

Executive Director's Report

Mr. Richard Reyes-Gavilan delivered the Executive Director's Report to the Board. He first introduced Ms. Sheryl Katzin, the new Director of Collections who came to DCPL from New York Public Library. Next, he reported that on November 9, the latest round of MLK Modernization Community meetings began with a well-attended meeting in the MLK Library Dream Lab. He recapped the meeting and provided the schedule for subsequent modernization meetings.

Discussion on Summer Reading and Related Education Initiatives

Mr. Reyes-Gavilan provided background and initiated the discussion on Summer Reading and Related Education Initiatives. He explained that in FY16, the Library began using an online platform called Beanstack to track registration and completion of Summer Reading participants. Given the new process, FY16 would be considered a benchmark year for Summer Reading statistics. Many participants took advantage of the online portal, however, some participants signed up using the paper form. Additionally, the Summer Reading program was more intentional and offered repetitive programs like camps. He further explained that participant completion is a better measure of success for the program than sign-ups, so DCPL is focusing on helping participants complete the program. Finally, he explained that DCPL's Summer Reading program was part of Summer Strong, the Mayor's larger citywide summer programming initiative. He then opened the floor for discussion.

Ms. Gibson Hubbard observed that program completion in Wards 7 and 8 is lower than previous years. Mr. Reyes-Gavilan restated that it is difficult to compare FY16 to previous years due to the new process; therefore FY16 is being treated as a benchmark year. Ms. Gibson Hubbard asked how DCPL could support completion in Wards 7 and 8. Mr. Reyes-Gavilan responded that the new department of outreach will be charged with helping participants complete the Summer Reading program.

Ms. Cleve Mesidor inquired about the plan for Summer Reading in FY17. Mr. Reyes-Gavilan responded that the goal is to double participation in targeted communities through several strategies including changes to the online platform and outreach by former MLK Library public services staff. Next, Ms. Mesidor asked when neighborhood libraries begin planning for Summer Reading. Ms. Joi Mecks, Director of Communications, responded that Summer Reading planning is done centrally and planning for the subsequent year begins after each Summer Reading program. In early spring, neighborhood libraries start working with schools on student registration; marketing to the public kicks off in May; and finally, registration officially begins around June 1.

Mr. McCarthy asked if DCPL has identified an FY17 goal for Summer Reading completion. Mr. Reyes-Gavilan responded that staff is collecting additional data to inform that goal. Mr. McCarthy asked if it is possible to measure outcomes of Summer Reading, for instance, if schools measure summer slide and show that it's been reduced, can DCPL say the Summer Reading program contributed to that decrease. He also asked if there is a central entity that is capturing outcomes of summer learning. Mr. Reyes-Gavilan responded that the Deputy Mayor for Education (DME) captures outcomes through Summer Strong, the Mayor's citywide summer learning program.

Ms. Gibson Hubbard asked if Winter Reading is tracked online and how DCPL can engage schools that showed lower Summer Reading participation. Ms. Mecks confirmed that Winter Reading will be tracked through Beanstack. Mr. Reyes-Gavilan stated that DCPL is trying to formalize a relationship with the schools to provide more in-school outreach for Summer Reading through a Memorandum of Understanding (MOU).

Mr. McCarthy suggested the Board discuss engagement/outreach with schools at a subsequent meeting. Ms. Anderson added that cities with similar demographics to D.C. may show similar trends of low participation in at risk areas. She suggested exploring data from comparable library systems. She also suggested using Beanstack as a resource for marketing tools. Finally, she stated that a meaningful outcome of Summer Reading programs would be summer writing programs that show kids connecting and applying skills they learned. Mr. McCarthy wrapped up the discussion and thanked the Board for their input.

Contracts Review Committee

Ms. Gibson Hubbard delivered the Contracts Review Committee report. The committee approved a 12-month contract extension for janitorial and related services, 7 days a week at 25 DCPL neighborhood libraries in the amount of $1.4 million.

Finance Committee

Mr. McCarthy introduced Mr. Jonathan Butler to deliver the Finance Committee Report. Mr. Butler explained that FY16 closeout is underway and thus far FY16 is trending into 99% of the budget expended. The report also contains a comparison of the approved budgets for FY16 and FY17, and notes increases in FY17.

Discussion on FY18 Operating Budget Enhancement Requests

Mr. McCarthy explained that this is the first time the Board is weighing in on the Budget Enhancement request. He couched it is an opportunity for the Board to make requests related to strategic initiatives and asked that the requests be feasible and appealing to council. Mr. Reyes-Gavilan then gave a brief overview of the enhancements and concluded that the total enhancement request was for $3 million plus staff.

Mr. McCarthy asked if the enhancement request amounts include the salaries for staff. Mr. Reyes-Gavilan explained that the document uses the word “staff” but it should actually be “FTE”. Mr. Butler responded that the total $3 million enhancement request does not include FTE salaries. Mr. Albert said that the document should specify the exact number FTE needed for each enhancement request. Mr. McCarthy asked that the document be re-circulated with updated FTE information and corresponding enhancement amounts.

Mr. McCarthy asked why creation of a literacy program for Department of Public Works (DPW) employees was not reconsidered in the FY18 enhancement request. Mr. Reyes-Gavilan responded that the current requests were identified through the Strategic Plan as priorities.

Mr. McCarthy asked what it would cost to open the library on Monday holidays when kids are out of school like Martin Luther King Jr. Day, Veterans Day, Memorial Day, Columbus Day etc.

Mr. Reyes-Gavilan responded that with an adequate budget, opening on certain holidays would be feasible. For example, DCPL could operate 8 libraries (1 per ward), each open for 8 hours for approximately $40,000 per holiday. Mr. McCarthy asked why DCPL can't operate the same way it does on Sundays. Mr. Reyes-Gavilan explained that Sundays are different than holidays in that staff can be assigned to work on Sundays with overtime pay. However, according to DCPL's Collective Bargaining Agreement (CBA) with DC Human Resources, it's a contractually guaranteed benefit for District employees to be off on holidays. Mr. McCarthy asked if the issue can be addressed when the CBA is up for renewal. Mr. Reyes-Gavilan said that it is possible; however additional funding is more likely to make holiday openings feasible.

Ms. Mesidor inquired about hiring contract workers for holidays. Mr. Reyes-Gavilan responded that DCPL's CBA does not allow for contract employees. Mr. Reyes-Gavilan explained that working these holidays would be voluntary for staff and theorized that many staff would take the opportunity to earn the overtime pay. Mr. Reyes-Gavilan asked the Board if the 1 library per ward service model would suffice. Ms. Gibson Hubbard responded that it would need to be tested to know with certainty.

Ms. Mesidor inquired about the mobile Wi-Fi checkout program. Mr. Reyes-Gavilan explained that the program is being piloted at Deanwood and Parklands-Turner, the neighborhoods with the least amount of broadband adoption. DCPL is hoping to continue the pilot given the success of the program evidenced by the high demand for the 30 Wi-Fi devices. DCPL is also discussing support for the pilot with the Office of the Chief Technology Officer.

Mr. McCarthy stated that the Board will not reconvene before the document is due. Therefore he suggested the Board approve the 5 enhancement requests – those presented in the document and the holiday hours extension. He asked Mr. Reyes-Gavilan to edit the request, include staff costs and circulate to the Board for comments within a week. He asked the Board to reply all within 3 business days with any questions or concerns. If the Board has no objections to the revised document, DCPL may proceed with the request. Mr. McCarthy also encouraged the Friends to advocate for the enhancements. He motioned for the Board to approve the 5 activities. Mr. Albert seconded the motion. Everyone voted in favor of the budget enhancement.

Facilities Committee Report

Mr. Albert, Facilities Committee Chair, delivered the Facilities Committee Report. Mr. Albert stated that the Cleveland Park Library closed on October 8, and the interim opened on October 31; construction at the new library is scheduled to begin in December. At the Palisades Library, community meetings have been completed and construction is expected to start in March 2017. At the Capitol View Library, the furniture, fixtures, equipment and finishes are being evaluated and construction is expected to begin in March 2017. At the Southwest Library, there is a design-build Request for Proposal (RFP) out for bid and proposals are due November 30. Finally, at the MLK Library there is a feasibility study being conducted to examine alternatives and costs for expanding the library's footprint below grade. The final feasibility report should be complete by November 18, 2016.

Ms. Gibson Hubbard asked how to enhance exterior lighting at the Woodridge Library. Mr. Albert suggested that she register a complaint through 311 because community member input can enhance the efficacy of DCPL's attempt to correct the problem with the Department of General Services (DGS).

Ms. Anderson asked if Capitol View and Palisades Libraries will have interims. Mr. Reyes-Gavilan explained that the renovation length and libraries proximity to other locations often determines if there will be an interim. In the case of Capitol View and Palisades Libraries, all available funds are being dedicated to the renovations. He also noted that whenever possible, staff identify locations in the neighborhood to offer limited programming. Mr. Albert added that for any renovation that is less than a year, building interim space yields a poor return on investment. Ms. Mesidor asked if there was a policy on interim libraries. Mr. Reyes-Gavilan said that he was not certain of a written policy but if one existed he would circulate it to the Board.

Ms. Anderson said it was important that there is no inherent bias in the way interim services are offered and she wants to ensure libraries don't have a problem reasserting themselves after renovations. She also suggested offering interim services with or without a dedicated interim facility. Mr. McCarthy suggested the Board identify which future renovations will have interim services at the next committee meeting.

Performance Oversight Committee

In the absence of Mr. Victor Reinoso, Performance Oversight Committee Chair, Mr. Reyes-Gavilan delivered the Performance Oversight Committee Report.

Mr. McCarthy asked if staff could report out on year-1 of the DC OneCard program at the next board or committee meeting. Mr. McCarthy added that it would be useful to determine FY17 goals with FY16 baseline data. Mr. Reyes-Gavilan said that DCPL will provide a report with the available data. Ms. Gibson Hubbard asked if DCPL can collect additional student data to better understand the DC OneCard population, usage and trends. Mr. Reyes-Gavilan explained that due to the Family Educational Rights and Privacy Act (FERPA) DCPL only has access to the student information required to use the DC OneCard as a library card.

Ms. Mesidor asked for an update on the Benning incident. Mr. Reyes-Gavilan recalled that a DCPL officer was assaulted outside of the Benning Library during early voting. He stated that the officer declined to take time off work and was in good spirits. Additionally, this appeared to be an isolated incident.

Library Foundation Report

Ms. Linnea Hegarty, DCPL Foundation Director, delivered the report on Foundation activities. Ms. Hegarty announced that the Foundation's annual giving campaign, LoveDCPLGive, would begin on November 29, Giving Tuesday. Also on that day, the Foundation is partnering with Shophouse for a fundraiser where 50% of all proceeds from customers who support the library would be donated to the Foundation. She announced that on February 24, the Foundation will host Rock the Stacks, a local music festival and album release party at the MLK Library. The proceeds of all events and the album, which features 14 luminaries of the DC music scene, will

benefit the Foundation. Additionally, Rock the Stacks came together in memory of Annie Lou Berman, an essential member of the DC creative community and former board member of the DC Public Library Foundation, who passed away in early 2016. Finally, on March 16, the Foundation will host the second annual StoryTime Gala at the MLK Library.

Federation of Friends Report

Ms. Susan Haight, Federation of Friends President, delivered the report on Friends activities. The Federation held their annual meeting on October 5, and elected the same Executive Board. They are in the process of advocacy planning and engagement. On January 28, they will host a citywide Friends conference at the MLK Library. The conference will focus on membership, advocacy, book sales and programming. Finally, Ms. Haight indicated that when there are security issues at neighborhood libraries, the Friends are always willing to write advocacy letters.

New Business

Mr. McCarthy stated that Mr. Reinoso, Mr. Vince Morris and Ms. Gibson Hubbard would serve on the nominating committee to recommend a slate of candidates for election at the January Board meeting.

There being no new business, the meeting was adjourned at 7:43 p.m.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, January 25, 2017

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, January 25, 2017 at the Martin Luther King Jr. Memorial Library, 901 G Street NW, Gregory McCarthy, President, presiding.

Present: Gregory McCarthy, President; Neil Albert, Vice President; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Kamili Anderson, Faith Gibson Hubbard, Vincent Morris, Karma Cottman and Victor Reinoso. Not in attendance: Cleve Mesidor.

Guests at the Board Table: Susan Haight, Federation of Friends President; and Linnea Hegarty, DC Public Library Foundation Executive Director.

The meeting was called to order at 6:06 p.m.

Roll Call
Mr. Gregory McCarthy requested roll call. Quorum was reached.

Adoption of the Agenda
The motion to adopt the agenda was accepted by Mr. Neil Albert and Ms. Faith Gibson Hubbard.

Introduction of Attendees
Attendees stated their names and association.

Public Comments
Mr. Bill Rice, DC history advocate, addressed the Board regarding a resolution sent to DCPL administration in August requesting fuller access to the Washingtonia Collection during the MLK Library modernization. The letter, supported by approximately 50 individuals, stated that DCPL has a unique cultural obligation to provide fuller access given that that the Washingtoniana collection is the best historical archive available within DC government. He acknowledged that although three alternative points of access have been established to access the collection, each presents limitations. The letters supporters hope to form a working group with DCPL leadership, downtown politicians and other agencies to advocate for this access.

Ms. Mary Alice Lavine, delegate to Ward 3 Democratic Committee, echoed Mr. Rice's sentiments, adding that access to the collection is important for the statehood movement. Additionally, the group believes it essential for the collection to be located in a single publicly accessible library like location.

Mr. McCarthy thanked Mr. Rice and Ms. Lavine for their comments regarding the importance of the Washingtonia collection. He invited them to attend the final MLK Library community meeting on February 2 in the MLK Library Dream Lab where full interim plans will be shared. He asked that they continue to work with DCPL as services are made available through partnerships with Library of Congress, DC Historical Society and the Peabody Room.

Ms. Robin Diener recommended that the Board hold a working session with architects and accessibility advocates to mitigate the possibility of unforeseen accessibility problems. Mr. McCarthy responded that based on concerns of the ADA community, DCPL has incorporated several changes to the design, specifically to the elevators and auditorium. At this time, DCPL is working on permitting.

Approval of Minutes

The motion to approve the minutes of the November 16, 2016 board meeting was adopted by Ms. Kamili Anderson and Mr. Neil Albert.

Nominating Committee Report

Mr. Victor Reinoso presented the slate of candidates for calendar year 2017. The slate included Gregory McCarthy for President and Neil Albert for Vice President. Mr. Reinoso moved that the Board accept the slate of candidates and Ms. Gibson Hubbard seconded. Mr. Reinoso then called for a vote. All voted in favor and the slate of candidates carried. Mr. Reinoso added that Ms. Gibson Hubbard would remain the senior Board member.

President's Report

Mr. McCarthy thanked the Board for their nomination. He announced that the Board would have a retreat in the near future. He noted that budget season is in full swing and matters such as DCPL's enhancements and demand for library materials should be addressed with Council. Finally, he stated that the Mayor's budget comes out mid-March.

Executive Director's Report

Mr. Richard Reyes-Gavilan introduced the new Director of Capital Projects, Mr. Andrew Blumenfeld, and thanked Jair Lynch's team and James Fennelly for their services while the position was being filled. Mr. Blumenfeld thanked the Board and shared his professional background and lifelong love of libraries.

Mr. Reyes-Gavilan handed out a brochure called *Ten Years of Library Transformation*, which highlighted many of DCPL's accomplishments including new buildings, increased circulation, and expanded library hours. He stated the importance of reflecting on past accomplishments as we begin to look ahead at plans for the next five years outlined in the Strategic Plan.

Next, Mr. Reyes-Gavilan delivered the Executive Director's report to the Board. He noted that two Certified Business Enterprise (CBE) fairs would be held to provide opportunities for local trades to be involved with the MLK Library Modernization. The first is scheduled for 10:00am on January 31 at the MLK Library and the second, for 10:00am on February 7 at Rise Demonstration Center on St. Elizabeth's Campus. Then, on March 1, DCPL will screen the documentary film "*A Legacy of Mies and King*". Funded by Mecanoo Architecten and the Royal Netherlands Academy of Arts and Sciences, the film follows architect Francine Houben, creative director of Mecanoo, and documents the planning of the MLK Library modernization. Finally, he invited all to attend the Morehouse College Glee Club's annual performance at the MLK Library on Friday, March 24, 2017.

Ms. Kamili Anderson requested electronic copies of the CBE fairs flyer. Ms. Gibson Hubbard suggested DCPL invite schools and public charters in the downtown area to the Morehouse Glee Club concert. Lastly, Mr. Vincent Morris asked that Congressman John Lewis be invited to the concert.

Contracts Review Committee

Ms. Gibson Hubbard delivered the Contracts Review Committee report. For the prior period two contract actions were approved. First, a contract modification for Martinez + Johnson Architecture, to provide continued architectural/engineering services for remaining construction documents through trade bidding and negotiation of the Guaranteed Maximum Price (GMP) in the amount of $2,349,686. The second contract approved was a modification for Gilbane Building Company to provide construction services in the amount of $14,247,599.

Finance Committee

Mr. McCarthy introduced Mr. Jonathan Butler to deliver the Finance Committee Report. Mr. Butler first addressed the FY16 final year-end report. He stated that year-end closeout reports of the FY16 budget reflect that DCPL spent 99.4% of its budget, up from 99% last fiscal year. Next, he discussed the FY17 year-to-date report. As of the end of Q1 of FY17 and with 25% of the year elapsed, overall obligations are trending above at nearly 35%. Lastly, he concluded that there are no budget issues at this time.

Mr. McCarthy inquired about the vacancy rate. Mr. Reyes-Gavilan pointed out that the vacancy information is now listed in the Quarterly Library Performance Report.

Facilities Committee Report

Mr. Albert, Facilities Committee Chair, delivered the Facilities Committee Report. Mr. Albert stated that the Cleveland Park Library is in the construction phase. At both the Palisades and Capitol View Libraries, trades bidding/Guaranteed Maximum Price (GMP) development is underway and construction is expected to start in March. At West End Library, construction continues with substantial completion expected in August. At the Southwest Library, source selection and the evaluation process to shortlist bids are underway, with a contract award anticipated in March. Funding for the Lamond-Riggs project is in FY20 and FY21 and early discussions regarding development options are being facilitated. Funding for the Southeast project is in FY19 and FY20.

Finally, Mr. Albert discussed the MLK Library modernization. He noted that the entire project is being led by a CBE joint venture. Permit submissions to Department of Consumer and Regulatory Affairs (DCRA) and trades bidding (GMP) are scheduled for February. The construction of interim space at K Street is complete and the construction of interim space at Penn Center is scheduled for completion in March. Mr. Albert concluded by inviting all Board members to attend the owners meetings, which take place at the MLK Library on the first Monday of every month.

Mr. McCarthy added that he'd like Ms. Anderson to lead a future discussion about practices around Interim Libraries.

Performance Oversight Committee

Mr. Reinoso, Performance Oversight Committee Chair, began the Performance Oversight Committee report with an update on the Strategic Plan. After collecting input from the Board in December, the Strategic Plan is in the design review process. The English version of the plan is expected to be complete by mid-February and the Spanish version in March. Currently, staff information sessions and press rollout is being planned.

Mr. McCarthy asked Mr. Reyes-Gavilan for a list of all the goals in the strategic plan. Mr. Reyes-Gavilan explained that based on the strategic plan, DCPL will develop an internal accountability plan that will fall in line with the Mayor's plan. Once available, this document will be provided to the Board.

Next, Mr. Reinoso discussed the redesigned Quarterly Library Performance Report. He noted that the report now reflects a wider range of library services, programs and outreach, operations, customer interaction tracking, communications data and other new data points. References like a ward map of library locations and a data glossary have been included at the end of the report. He then discussed several data points from the FY17 Q1 report. He pointed out that the new computer utilization metric captures demand, but doesn't show the full picture. He also stated that number of holds could be an interesting measure to include in the report. He also pointed out the need to understand why story times are lowest in Ward 8. He recommended the Board help work out kinks in the programming and outreach data by bringing questions and observations to the Performance Oversight Committee meeting. Mr. Reinoso concluded that it is necessary to understand what's driving the data and ensure that the Board is comfortable with the story that's being told.

Ms. Karma Cottman stated that it's difficult to determine how meaningful the meeting/study room data is without knowing the capacity of the spaces. She asked that in the future, the report include a footnote stating the quantity of meeting/study rooms at each library. Mr. Reyes-Gavilan acknowledged her concern and agreed that there are better ways to summarize the data so the trends are more easily identified. Next, she asked whom the report is intended for and finally, Ms. Cottman suggested that DCPL offer the communications survey annually vs. quarterly to increase the participation and efficacy of the data.

Ms. Anderson observed that the report focuses heavily on usage, however the numbers don't tell the full story of each neighborhood. If there numbers are low, there are reasons that should be investigated and could be determined based on customer behavior.

Ms. Gibson Hubbard stated that the report is a vast improvement over past reports, particularly the formatting. However, the larger tables of numbers are less meaningful because it's difficult to see the trends.

Mr. Morris suggested removing the communications survey. He also asked if customer interactions at checkout could be broken down by in person vs. self-checkout interactions. Ms. Reyes-Gavilan said that a 1-time report on this data could be presented and discussed at the Performance Oversight Committee meeting and considered for inclusion in the report.

Mr. Reyes-Gavilan acknowledged the limitations of the communications survey and said he hopes the process will continue to be iterative and continually improved upon. He then responded to Ms. Cottman's earlier question regarding the audience of the report. He said that staff tries to balance the report based on who it's being presented to, and that may mean data is presented as a snapshot not necessarily intended for use in decision making. Internally, there is a large amount of data available that may not be presented in a report for sake of space but that is used to make decisions about things like staffing.

Mr. McCarthy suggested that the Performance Oversight Committee, with the input of Ms. Gibson Hubbard and Mr. Morris, should formally discuss how DCPL can better interact with schools.

Mr. Reinoso concluded the discussion on the Quarterly Performance Report by stating that the report represents a significant improvement over previous versions; however it continues to be an iterative process with room for improvement. Additionally, the debate about meaningful data should to continue at a staff, board and community level.

Lastly, Mr. Reinoso began the final order of business for the Performance Oversight Committee. He stated that there has been a policy change on an administrative order regarding cash acceptance for fines. Currently, MLK Library is the only location that accepts cash, but once MLK Library closes, DCPL will no longer accept cash at any location. Cash only represents 1.6% of all fines paid making it a minor loss of revenue. Nevertheless, the library is committed to ensuring that patrons are not denied access to library services regardless of having fines. Patrons do not begin to loose borrowing privileges until they've accumulated $40 in fees. Mr. Morris agreed with the new policy and said it should be considered even once MLK Library reopens.

Library Foundation Report

Ms. Linnea Hegarty, DCPL Foundation Director, delivered the report on Foundation activities. She reported that the Foundation's annual giving campaign, LoveDCPLGive, raised $120,000 and saw 122 new donors in 2016 with an average gift of about $300. She announced that the Foundation is busy planning two fundraising events that will take place in the MLK Library Great Hall. The first event, Rock the Stacks, will take place on February 24. Rock the Stacks is a live music festival and album release party featuring local bands, live screen-printing and an art exhibition. Next, the second annual Storytime Gala fundraiser will take place on March 16. The 2017 theme is "a book is a dream" and the event will feature bites and cocktails from celebrity chefs and live performances. Ms. Hegarty thanked Mr. Morris for being the first person to purchase a ticket to the Storytime Gala. Mr. Morris encouraged the Board to participate and support the library foundation.

Federation of Friends Report

Ms. Susan Haight, Federation of Friends President, delivered the report on Friends activities. She announced that the Federation is focused on three main priorities. First, they are trying to interface with the Mayor at as many public appearances as possible. Second, they are meeting with new council members. Third, they are scheduling a Budget 101 session in February in advance of the oversight hearing. Additionally, she announced that on January 28, the Friends would hold their first conference on the A-Level of the MLK Library from 8:30am to 4:00pm. Speakers include Mr. Reyes-Gavilan, Mr. McCarthy and many others. She extended an invite to the Board to attend the conference.

New Business

Mr. McCarthy noted that this would be the last board meeting at the MLK Library before its closure and that future meeting locations will be announced.

There being no new business, the meeting was adjourned at 7:43 p.m.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, March 22, 2017

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, March 22, 2017 at the Anacostia Library, 1800 Good Hope Road SE, Gregory McCarthy, President, presiding.

Present: Gregory McCarthy, President; Kamili Anderson, Vincent Morris, Victor Reinoso and Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer. Not in attendance: Neil Albert, Vice President; Karma Cottman, and Faith Gibson Hubbard.

The meeting was called to order at 6:15 p.m.

Roll Call
Mr. Gregory McCarthy suspended roll call as quorum was not achieved.

Adoption of the Agenda
Mr. Gregory McCarthy suspended adoption of the agenda as quorum was not achieved.

Introduction of Attendees
Attendees stated their names and association.

Manager Report
Ms. Yvette Davis, Manager, welcomed the library board to Anacostia Library which opened April 26, 2010. She spoke about how the library is a place for career development, a training lab, a computer lab, a fitness center for some and a pre-school story time for many. Anacostia Library is also a summer feeding site for children and teens. Ms. Davis also mentioned that the library provides video visitation for incarcerated individuals and hosts weekly visits from CSOSA for returning citizens. She said the library is a hub and the pulse in the community and also talked about the challenges in the community. Lastly, Ms. Davis talked about the many Anacostia Library partnerships and highlighted many programs like the “book massage” and Jazz Festival that brought life and energy to the community. Then she introduced the “A Team” (staff) to the library board. Mr. McCarthy asked Ms. Davis to describe how she might spend additional funding to attract more people or create more impact. Ms. Davis said families with special needs are in the community and something extra beyond the Strong Start partnership would be a good thing to look towards for service enhancement.

Public Comments

Mr. Kirk Adair, President, Capitol View Friends addressed the Board regarding the funding and renovation of the Capitol View Library. Mr. Adair expressed concern about how funding was allocated for Capitol View as well as the lack of an interim space. He discussed how most neighborhoods were given a new library however Capitol View was only given money for a renovation; and the budget was cut from $11 million to $4 million. Mr. McCarthy thanked him for his comments and confirmed the board had heard from other members in his community and is aware of how strong the community feels about these issues. Mr. McCarthy also confirmed that the government is responsible for allocating funding and the library has formally sought an additional $2 million from the government this year which would allow Capitol View to have a library similar in scope, look and feel to what other neighborhoods have received. He also said he would encourage Mr. Adair during the appropriations process to speak loudly and concisely like he did today and that would be very very powerful. Mr. Adair closed his comments noting the disparity in the amount of money Capitol View Library is receiving compared to some of the other public libraries.

Approval of Minutes

Mr. Gregory McCarthy suspended approval of the minutes as quorum was not achieved.

President's Report

Mr. McCarthy did not have a report and yielded his time to the executive director.

Executive Director's Report

Mr. Richard Reyes-Gavilan reminded the board the final Morehouse College Glee Club concert is this coming Friday, March 24 at MLK Library and that about 45 students from DC Prep would be attending. He mentioned it will be a great party and send off for MLK Library and this will be the 41st year of the concert. Also, he recommended that anyone who has not seen the documentary *A Legacy of Meis and King Documentary* to try and attend the free screening at the National Building Museum.

Next, Mr. Reyes-Gavilan mentioned that the library is moving quickly on the MLK Library closing and everything is moving swimmingly. DCPL is to receive its Guaranteed Maximum Price on March 28 and interim services are set to begin on May 8. All is well with Penn Center and K Street is ready to go. He also mentioned the upcoming budget hearing on May 1 and reminded the Board that one of the proposed Federal Government cuts is the elimination of the Institute of Museum and Library Services (IMLS). DCPL receives funding for the Center for Accessibility from IMLS and there was an article in the Washington Post that noted the President's budget could cost the city $100 million. Mr. Reyes-Gavilan also advised the board that it is incumbent on everyone to keep an eye on the local and federal budgets as the ripple effects may have some impact on what we are doing, what we want to do in future and it's something to discuss with the Finance Committee as we go through the budget process over the next couple months.

Finance Committee

Mr. McCarthy introduced Mr. Jonathan Butler to deliver the Finance Committee Report. Mr. Butler first addressed the FY17 year to date budget report as of January 31st. With 33% of the year elapsed; overall obligations are trending at 41%. This is due to NPS obligations out-pacing last year's obligations at the same point 66% to 60%. Personal Services spending is in line with the elapsed rate of the current fiscal year at 32%. There are no other budget issues at this time. He also reported on the vacancy rate noting that 19 positions are on track to be filled this month through mid-April which will reduce the vacancy rate to 3%.

Performance Oversight Committee

Mr. Victor Reinoso, Performance Oversight Committee Chair, began the Performance Oversight Committee report with an update on the Strategic Plan. The plan is in the final stages of design and review. The first round is complete and the second round should be complete in the next few weeks. The English language version of the plan is expected to be complete by early April and the Spanish translation of the plan in late April. This will allow a soft release of the plan in conjunction with the budget hearing which is scheduled for May 1 followed by wider release in the month of May. Mr. Reinoso finished his remarks by stating that the library has been looking to increase its capacity to do data analysis and the job posting for the Data Analyst is now live.

Contracts Review Committee

Mr. McCarthy asked Mr. Reyes-Gavilan to provide the Contracts Review Committee report. Mr. Reyes-Gavilan reported that the Contract Review Committee approved a modification for 4.2 million to Broughton Construction for the Capital View construction project.

Facilities Committee Report

Mr. McCarthy recommended they forgo the Facilities Committee report unless members had specific questions.

Discussion on Department of Outreach Services

Mr. McCarthy asked Mr. Reyes-Gavilan to lead the discussion on outreach services. Mr. McCarthy asked the board to participate in an open-ended discussion to help provide guidance on the new department and how it ties into the Strategic Plan, "Know Your Neighborhood", improve direct public service and concentrate on underserved areas.

Mr. Reyes-Gavilan stated that the library, for some time, has been talking about creating a department for outreach and inclusion at DCPL. To leverage the opportunity of the closure of MLK Library, DCPL would delegate eight staff members to lead the outreach effort. Mr. Reyes-Gavilan reminded the board that unless there is additional funding, this is solely a three-year effort while MLK Library is closed.

Mr. Reyes-Gavilan reviewed the Strategic Plan document, particularly as it pertains to outreach services and programming for the new department. He next discussed the many types of outreach services and

the many populations that are historically hard to reach; returning citizens, homeless individuals and families, seniors and immigrants. He talked about outreach services being less about reaching a million people but having greater impact on those individuals that might not come to the library often or even know about the library.

Next Mr. Reyes-Gavilan asked the board to discuss their ideas regarding the new department. The Board engaged in a thoughtful question and answer session brainstorming on ideas including ways to measure success, areas of focus for the department, types of services that can be offered, metrics, and answering questions about the next steps.

Mr. Vincent Morris discussed the value of public school students being exposed to what's available at the library seven days a week. He also mentioned the value of library staff drilling down on the metrics and data points. He recommended a data team that goes out to the branches and sits down with branch managers, spending time on drill-down sessions to better understand what the numbers mean.

The board then engaged in a discussion about the relationships between library branches and the schools that are near each library. Topics included how often library staff visit schools, and how some schools allow library staff to see schools monthly, quarterly or only during summer reading. Staff indicated that visits really depend on the school and their faculty.

Mr. McCarthy recommend the Outreach team use the first few months to focus mostly on data so they can review the information they think they may need to make decisions. He would encourage the library to do a survey on the data we still don't know or want to know and spend several months, or a few months, getting that ready to go. He also asked if there is other data that are stretch goals like GED preparation, adult literacy, family reading, or the STAR program and could this department come up with other stretch goals. Next, he asked if this team could go to all the branches to help library staff reach schools. Also could the library produce a list, by ward, of every school that took up the library's offer to help. Mr. McCarthy next asked if every location can have a signature event annually which is customized for each branch every year. He questioned what would it take to pull this off and mentioned how impressive a compilation of 25 events would be, and suggested that the Outreach department could help pull this off. Lastly, he discussed the importance of goals for this new department if the library is going to request an enhancement for this department in three years.

Ms. Anderson requested the library report back to the board and keep the board updated on the new department.

Mr. Morris requested the library have each branch manager give a list of public, charter and parochial schools that are served in their service area and what their interaction is with that school. This would provide a summary of city-wide outreach to schools.

Library Foundation Report

Ms. Linnea Hegarty, DCPL Foundation Director, delivered the report on Foundation activities. She reported that 400 people attended the Storytime Gala on March 16 and the gala raised $160,000. She thanked those present that were able to attend. It was a great opportunity to bring new faces and sponsors to the table and get them engaged in the work of the Foundation.

Next, Mr. McCarthy asked Mr. Morris to report on his new role as board liaison to the Foundation. Mr. Morris reported he is working on how the library trustees can support the Foundation. It is useful for the trustees to know what the Foundation is doing so the board can be supportive but also for a sense of awareness. He stated the trustees and Foundation are working toward the same goals and he is looking forward to working more closely with the Foundation and reporting back to the board.

Federation of Friends Report

Ms. Susan Haight, Federation of Friends President, delivered the report on Friends activities. She announced that the Federation had its first conference in January with 60 people in attendance. The conference concentrated on membership, advocacy, book sales and social media. The Federation is gearing up for the budget hearing on May 1 and the Federation strategy is to attend any public meeting the Mayor is attending and to get the library enhancement agenda in front of city leaders. Lastly, the Federation is always working on membership and is hoping to have each branch with its own Friends group by years end.

New Business

Mr. Morris provided a shout-out to the Rock the Stacks team that put on the Punk Archives Show mentioning they did a fantastic job with the series of concerts.

There being no new business, the meeting was adjourned at 7:15 p.m.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, May 24, 2017

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, May 24, 2017 at the Shaw Library, 1630 7th Street, NW, Gregory McCarthy, President, presiding.

Present: Gregory McCarthy, President; Neil Albert, Vice President; Kamili Anderson, Vincent Morris, Victor Reinoso, Faith Gibson Hubbard and Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer. Not in attendance: Karma Cottman.

The meeting was called to order at 6:05 p.m.

Roll Call
Mr. Gregory McCarthy requested roll call. Quorum was reached.

Adoption of the Agenda
The motion to adopt the agenda was accepted by Mr. Neil Albert and Ms. Faith Gibson Hubbard.

Introduction of Attendees
Attendees stated their names and association.

Approval of Minutes
The motion to approve the minutes of the January 25, 2017 board meeting was adopted by Ms. Faith Gibson Hubbard and Ms. Kamili Anderson. The motion to approve the minutes of the March 22, 2017 board meeting was adopted by Mr. Vince Morris and Ms. Faith Gibson Hubbard.

Public Comments
Mr. Alex Padro, President, Shaw Library Friends welcomed the Board and thanked them for returning to Shaw Library. Mr. Padro spoke to a few ongoing issues and discussed the use of space for the exhibition of art at the Shaw library. He also addressed his desire to have "chair rails" installed in the meeting room. Mr. McCarthy thanked him for his comments and requested staff to continue to work with the Shaw Friends.

President's Report
Mr. McCarthy provided brief opening remarks and named library trustee Kamili Anderson as the new Finance Committee chair.

Next, Mr. McCarthy asked Mr. Vince Morris to discuss his new role as board member liaison to the Library Foundation. Mr. Morris discussed how the Library Board and Foundation plan to coordinate between each organization including the importance of sharing missions and goals.

Executive Director's Report

Mr. Richard Reyes-Gavilan began his report by referencing the executive director's report and addressing upcoming events. He stated that the Library's Summer Reading program is ready to begin and thanked the Washington Nationals and Chipotle for their ongoing support. He reminded the board that in early June Washington National's players would help kick-off summer reading by attending events at neighborhood libraries. Mr. Reyes-Gavilan also reminded the board of the upcoming ceremonial ground-breaking for the MLK Jr. Memorial Library which will include remarks by Mayor Bowser and other dignitaries on June 8.

Next, Mr. Reyes-Gavilan led a discussion on the strategic plan. He opened his remarks by thanking Judi Greenberg for leading the strategic planning process and the library board for its oversight throughout. He mentioned that we will know the plan has been successful if in five years seventy-five percent of residents have an active DCPL library card, five million items are borrowed annually and five million visits to library locations and outreach events are made annually. The Board than asked about how the library will measure success on the many initiatives that are planned and if staff can provide future updates on future partnerships. Mr. Reyes-Gavilan informed the Board that staff will be developing reports to chart the progress on all the initiatives, including data and information on library partners.

Manager Report

Ms. Laura Gonzales, Manager, welcomed the library board to the Shaw Library which opened August 2, 2010. She spoke about how busy Shaw is, especially now with the MLK Library closed. Ms. Gonzales explained that Shaw has experienced a 20% increase in visits since the MLK Library's closure. She talked about the many programs at Shaw including the story time sessions. Besides the large crowds at story time she talked about how the library attracts college students, teens and new families that are moving into the Shaw neighborhood. Library board members followed up with questions about the library users, programs and changes in the Shaw community over the last seven years.

Finance Committee

Mr. McCarthy introduced Mr. Jonathan Butler to deliver the Finance Committee Report. Mr. Butler first addressed the FY17 year to date budget report as of April 30th. With 58% of the year elapsed; overall obligations are trending at 62%. Personal Services spending is in line with the elapsed rate of the current fiscal year at 56%. There are no other budget issues at this time. He also reported on the vacancy rate noting that 19 positions are on track to be filled this month through mid-April which will reduce the vacancy rate to 3%.

Performance Oversight Committee

Mr. Victor Reinoso, Performance Oversight Committee Chair, began the Performance Oversight Committee report with a brief update on the Strategic Plan. Next, Mr. Reinoso discussed the second quarter library performance report and noted that the data is reflecting the now closed Martin Luther King Jr. Memorial Library, as well as Capitol View and Palisades libraries. He noted gate count and computer sessions are down compared to the same time last year. The Library is also seeing a decrease in circulation. Mr. Reinoso also mentioned some formatting changes to the report and thanked staff for all of their effort preparing the data report and reminded the board that the data analyst position is posted at DCPL and the position will be filled soon.

Contracts Review Committee

Ms. Gibson Hubbard, Contracts Review Committee Chair, delivered the Contracts Review Committee report. For the prior period a contract modification to MCN Build, Inc. to provide construction services for the Palisades Library was approved by the Contracts Review Committee.

Facilities Committee Report

Mr. Albert, Facilities Committee, Chair, delivered the Facilities Committee report. Mr. Albert stated the all interim locations and staff moves from MLK Library project are complete and all preconstruction activities are on schedule and continue. Next, Mr. Albert provided brief updates on the multiple capital projects underway at Cleveland Park, Palisades, Capitol View, West End and Southwest.

Library Foundation Report

Ms. Linnea Hegarty, DCPL Foundation Director, delivered the report on Foundation activities.

Federation of Friends Report

Mr. Eric Scharf delivered the Federation of Friends report as Ms. Susan Haight, Federation of Friends President was on vacation. Mr. Scharf noted the Federation is always working on membership and is hoping to have each branch with its own Friends group by year's end. The Federation is also working on ways to promote Summer Reading across the District.

New Business

There being no new business, the meeting was adjourned at 7:34 p.m.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Woodridge Library
Wednesday, July 26, 2017

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, July 26, 2017 at Woodridge Library, 1801 Hamlin Street NE, Faith Gibson Hubbard, Senior Board Member, presiding.

Present: Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Faith Gibson Hubbard; Karma Cottman, and Kamili Anderson. Not in attendance: Gregory McCarthy, President, Vincent Morris and Victor Reinoso.

The meeting was called to order at 6:05 p.m.

Roll Call
Roll call was taken, however quorum was not reached.

Adoption of the Agenda
The agenda was not adopted due to lack of quorum.

Introduction of Attendees
Attendees stated their names and association.

Approval of Minutes
Due to lack of quorum, approval of May minutes was postponed until the September board meeting.

Public Comments
Ms. Gloria Hightower, DCPL patron, addressed the Board regarding poor customer service from library staff members on July 13. First, Ms. Hightower stated she was asked to leave in an abrupt and unpleasant manner from Northeast Library. When she tried to file a complaint with the Executive Director she felt she was met with resistance from Executive Office staff. She asked board members for their contact emails to send a formal written complaint. Ms. Gibson Hubbard thanked Ms. Hightower for her comments.

Ms. Kimberly Dean, DCPL patron, expressed three concerns regarding the MLK Library. First, she said the new computer reservation system was flawed. Second, she requested a more diverse selection of genres within the African American literature. Finally, she requested that patrons have a choice of paper towels or hand dryers for sanitary reasons.

Ms. Betty Entzminger, DCPL patron and emerging play write, addressed the Board with several compliments. First, she thanked Mr. Richard Reyes-Gavilan for personally responding to her email. Next, she expressed gratitude to the Woodridge Library staff for allowing her to have the first showing of her play at the Woodridge Library. Next, she praised the Wi-Fi lending program.

Ms. Gibson Hubbard thanked everyone for their comments.

President's Report

In Mr. Gregory McCarthy's absence, there was no President's report to deliver.

Executive Director's Report

Ms. Gibson Hubbard introduced Mr. Reyes-Gavilan to deliver his Executive Director's Report. Mr. Reyes-Gavilan discussed some of the summer activities underway including Summer Reading, Summer Meals, and Science in the Summer. Mr. Reyes-Gavilan then invited Ms. Janette Graham, Woodridge Branch Manager, to address the Board. Ms. Graham gave a brief history of the Woodridge Library and discussed popular community programs. She also noted that the newly renovated library welcomes many guests including architects from around the world. Finally, she discussed the neighborhood and how the library meets the needs of its demographic. Lastly, Mr. Reyes-Gavilan announced that Ms. Manya Shorr, Director of Public Services, accepted a position as Director of the Fort Worth Public Library. He thanked her for three years of service to the DC Public Library.

Contract Review Committee

Ms. Gibson Hubbard delivered the Contract Review Committee Report. The first contract modification was for joint venture Smoot/Gilbane to provide services for the modernization of the MLK Library in the amount of $158 million. Secondly, a $1.8 million contract was awarded to Turner Construction to provide the design/build services for the Southwest Library.

Mr. Reyes-Gavilan stated that Mr. McCarthy requested an action on the guidelines for interim services. Due to lack of quorum, Ms. Gibson Hubbard recommended postponing the discussion until the September Board Meeting.

Finance Committee

Ms. Kamili Anderson delivered the Finance Committee report. She stated as of June 30, 74% of the fiscal year elapsed and overall obligations were on par with the year lapsing at approximately 76%. She said there were no budget issues to report.

Facilities Committee

Ms. Gibson Hubbard introduced Mr. Jonathan Butler, Director of Business Services, to deliver the Facilities Committee report. Mr. Butler stated that the MLK Library is awaiting a contract for the final phase of work by the architect (Martinez+Johnson). The Cleveland Park Library remains in the full construction phase. The Palisades Library in being renovated with substantial completion scheduled for fall 2017. The Capitol View Library is in Phase 1 of internal renovation. Construction continues at West End Library with substantial completion expected

in September 2017. Southwest Library held its first community meeting in July with Turner Construction and Perkins+Will. The planning and conceptual design phase is now underway.

Ms. Karma Cottman asked to be notified of future Capitol View Library community meetings. Mr. Reyes-Gavilan responded that he would include details in his weekly board update.

Performance Oversight Committee

In Mr. Victor Reinoso's absence, Mr. Reyes-Gavilan delivered the Performance Oversight Committee report. Mr. Reyes-Gavilan noted that the data in the performance report reflects a full quarter of MLK Library closure, hence new data trends are emerging. Overall, gate count and circulation declined system wide. However, libraries near MLK Library such as Northwest One saw increases in various data points. Despite the MLK Library closure, database usage, computer utilization and study room usage numbers continued to increase. Additionally, the establishment of a department for Outreach boosted outreach programs and attendance.

Ms. Cottman asked about the programs and attendance for groups and story times in Wards 7 and 8. Ms. Shorr explained that while group visits are counted, there are no goals associated with the measure. She also indicated that current data is being treated as baseline and will be used to establish future goals. Mr. Reyes-Gavilan explained that Wards 7 and 8 libraries are less accessible which creates more obstacles for child care centers that would otherwise bring children into the library for story time. As a result, story time programs are held at child care centers and counted as outreach as opposed to story time. He emphasized the importance of not double counting data. Finally, he discussed the need for storytelling through the data. Ms. Judi Greenberg explained that a meeting room and study room utilization metric is being developed. Ms. Anderson suggested displaying meeting and study room use in a chart format for easier comparison.

Library Foundation Report

Mr. Reyes-Gavilan delivered the report on Foundation activities in the absence of Ms. Linnea Hegarty, DCPL Foundation Director. He announced that the STAR Family Festival will take place at the Deanwood Library on September 16 at 11:00am. The festival will also include a special guest appearance from a DC United soccer player. Lastly, he announced that UNCENSORED, the DC Public Library Foundation's annual Banned Books Week fundraiser celebrating the freedom to read, create and express will be held on Saturday, September 30 at Dupont Underground.

Federation of Friends Report

Ms. Susan Haight, Federation of Friends President, delivered the report on Friends activities. She noted that the Federation made significant contributions to the Summer Reading program. In August, they will resume meeting with library departments to bolster their awareness of library programs and activities for testimonies to City Council. Lastly, the Federation will meet on July 16.

New Business

There being no new business, the meeting was adjourned at 7:11 p.m.

The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Watha T. Daniel (Shaw) Library
Wednesday, September 27, 2017

The regular meeting of the Board of Library Trustees was held at 6:00 p.m., Wednesday, September 27, 2017 at the Watha T. Daniel (Shaw) Library, 1630 7th St NW, Gregory McCarthy, President, presiding.

Present: Gregory McCarthy, President; Richard Reyes-Gavilan, Executive Director and Secretary-Treasurer; Kamili Anderson, Faith Gibson Hubbard, Vincent Morris, Karma Cottman and Victor Reinoso.

The meeting was called to order at 6:04 p.m.

Introduction of Attendees
Attendees stated their names and association.

Public Comments
Ms. Jane Zara addressed the Board regarding interim services in the Capitol View neighborhood. She stated that children in Capitol View have limited to no access to computers. Furthermore, lack of an interim library highlights disparities in the services provided to Capitol View versus other DC neighborhoods. She noted the community's desire for bigger windows and their security concerns with congregation area outside of the library. Finally, she noted that the collection budget is less than other communities. Mr. Gregory McCarthy acknowledged Ms. Zara's concerns and shared the sentiment that even one day without a computer is detrimental especially for those with great need. Mr. Richard Reyes-Gavilan added that DCPL conducted a due diligence to consider storefronts and other spaces in the community. However, none of those options worked out. Lastly, he acknowledged that establishing a modular library is time-consuming; however, DCPL is working to get services up and running over the next several months.

Roll Call
Mr. McCarthy requested roll call. Quorum was reached.

Adoption of the Agenda
The motion to adopt the agenda was accepted by Mr. Vincent Morris and Ms. Kamili Anderson.

Approval of Minutes
The motion to approve the minutes of the May 24 board meeting was adopted by Mr. Vince Morris and Ms. Faith Gibson Hubbard.

The motion to approve the minutes of the July 26 board meeting was adopted by Mr. Morris and Ms. Karma Cottman.

President's Report

Mr. McCarthy delivered the President's report. He announced that due to his appointment to the DC Housing Authority Board of Directors, Mr. Neil Albert resigned from the Board and left the role of Vice President vacant. According to the by-laws, the Board can elect someone to fill the balance of the unexpired term, in this case until January 2018. He put forth Ms. Karma Cottman for consideration and opened the floor to additional nominations. With no additional nominations, he called a vote to nominate Ms. Cottman for Vice President. All voted in favor.

Executive Director's Report

Mr. Reyes-Gavilan delivered the Executive Director's report. He announced that interviews with candidates for the Director of Public Services would take place the following week. He discussed the Go Digital campaign and acknowledged the hard work of Kandace Foreman from the Office of Communications in launching the campaign. Mr. Morris suggested targeting the Go Digital campaign to school-age kids and reiterated his desire for DCPL to do more outreach to school-age children in general. Mr. Reyes-Gavilan discussed an upcoming partnership with the Department of Behavioral Health where DCPL will hire staff to provide peer outreach to individuals experiencing homelessness. This initiative connects to the Know Your Neighborhood initiative of the Strategic Plan. He proceeded to announce several other events from his Executive Director's report. Finally, he announced that a group of board members will attend the Urban Libraries Annual Forum in St. Paul, Minnesota.

Finance Committee

Ms. Anderson introduced Mr. Jonathan Butler to deliver the Finance Committee Report. Mr. Butler stated that as of August 31, with 91% of the year elapsed, overall obligations were trending at 89.5%, with overall spending tracking instep. Personnel services spending also tracked close to the elapsed rate of the fiscal year at 89.4%. He stated that as year-end approaches on September 30, there are no budget pressures and current vacancies are at 24, down from last year. Mr. McCarthy stated that at the previous Finance Committee meeting, there was a reprogramming of personnel money into operating funds. He stated that DCPL should not return unspent money or FTE's. Mr. Reyes-Gavilan added that the FY18 book budget is allocated at $7 million, the highest collection budget in DCPL history.

Operating Enhancement Request

Ms. Anderson presented several budget enhancement options for the Board's feedback. Ms. Cottman asked how the requests enhance the FY18 budget, for instance, the request for children's interactive and learning spaces. Mr. Reyes-Gavilan stated that there is no tangible relationship to the FY18 budget. Although DCPL gets a furniture refresh budget each year for maintenance of old and worn furniture, the request for children's interactive and learning spaces would fund specialized interactive furniture that would update the children's rooms from traditional spaces to more experiential space. Ms. Gibson Hubbard stated that $400,000 did not seem adequate for this enhancement. Mr. Reyes-Gavilan explained that the intention is not a renovation of children's spaces but the addition of a few high-quality pieces for each library.

Ms. Cottman asked how the request enhances the staff development budget. Mr. Reyes-Gavilan explained that over the years the staff development budget has been whittled down and this request would restore the budget to its allocation in FY15.

Ms. Gibson Hubbard suggested adding language about satellite services and partnerships to the adult literacy services enhancement.

Mr. Reinoso stated that DCPL's impact in the community can be leveraged by prioritizing the budget enhancement requests according to the priorities laid out in the strategic plan. Ms. Cottman added that to gain a long-term perspective, it would be helpful to have a set of tenets to consider when making enhancement requests.

Mr. McCarthy asked if the adult literacy services request requires the establishment of physical spaces and if adult literacy will return to the MLK Library when it reopens. Mr. Reyes-Gavilan replied that adult literacy will return to the modernized MLK Library and there is a desire to expand to intentional programming at satellite locations, which could involve some physical reconfiguration.

Mr. Morris suggested postponing the library summer camp request until aspects like staffing and program development are more fleshed out. He stated that the idea seems worthwhile and time and resource intensive. Other board members agreed with his sentiment and Mr. Reyes-Gavilan acknowledged the challenges and rewards potentially associated with a library summer camp pilot program. Mr. Morris requested for the pros and cons of having the Foundation take on revenue-generating events. Mr. Reyes-Gavilan responded that the Foundations job is to raise money and identify donors. A department or position for revenue generating events is related to library operations. The board members suggested moving the events management request to a future enhancement in FY19 or FY20 once staffing needs, salaries and FTE's are clearer.

Mr. McCarthy suggested numbering the Strategic Plan initiatives for easy reference. Finally, the board came to a consensus that the enhancement request would be further discussed at the October Finance Committee meeting before the request is submitted to the Mayor.

Resolution on the Elimination of Printer Fees

Ms. Anderson gave a brief overview of the resolution stating that the Board supports the elimination of printing and photocopying fees for all DCPL users. The Board acknowledges that fees for printing and photocopying are most burdensome on residents who can least afford to pay for such services. The Board of Library Trustees also acknowledges that a financial impact is associated with the elimination of printing and photocopying fees. Nonetheless, the onerous issues associated with the maintenance of fragile coin collectors often result in a diminished patron experience and reduced staff productivity. Mr. Morris expressed his support for the resolution and suggested DCPL raise awareness to the student population by making a big announcement to DCPS students. Following the brief discussion, the Board concluded that elimination of printing and photocopying fees would greatly increase the satisfaction levels of residents and staff alike. Ms. Anderson moved to adopt the resolution. Mr. Morris accepted and Ms. Cottman seconded.

Facilities Committee Report

Mr. Reyes-Gavilan delivered the Facilities Committee Report. He stated that the first phase of the renovation at Capitol View Library is on schedule. Both phases of the renovation are scheduled to be completed by summer 2018. Cleveland Park Library is moving along and still on schedule to open in the spring. Lamond-Riggs Library community meeting is scheduled for October 5, with design slated to begin in FY18. At MLK Library all the asbestos abatement has been completed and interior demolition has started and progressed as scheduled. Palisades Library modernization is on schedule and expected to open by the end of 2017. Funding for Southeast Library is scheduled for FY19. Southwest Library is currently in the concept design phase and the designs were shared at a community meeting on September 26. Southwest Library is planned to close in fall 2018. West End Library is in the substantial completion phase and awaiting a certificate of occupancy.

Capital Improvement Request

Mr. Reyes-Gavilan discussed the Capital Improvement request. He stated that while DCPL regularly requests general improvements monies, there is none allocated for FY19 and FY20, so $5 million has been requested. IT modernization is an annual request to increase wireless, computing capacity, and general enhancements to the technological infrastructure. Finally, he discussed the Neighborhood Library Customization initiative. The request is in line with the Know Your Neighborhood initiative in the Strategic Plan and moves away from a cookie cutter design to a model based on use and needs. DCPL would like to devote significant funding to the reconfiguration of a number of spaces starting with Watha T. Daniel (Shaw), Tenley-Friendship, Benning, and Anacostia libraries. The community and staff of these libraries would be engaged, opportunity costs would be shared and feedback solicited to develop individualized plans for each location. Northwest One is another location that would be addressed in the first wave of reconfigurations. Northwest One has been problematic from a service perspective and it is exasperated by the closure of the MLK Library. Mr. Morris asked if the Friends of the library would still be consulted. Mr. Reyes-Gavilan said that the Friends, community, and Council are all important to this process.

Performance Oversight Committee

Mr. Victor Reinoso, Performance Oversight Committee Chair, delivered the Performance Oversight Committee Report. The performance plan, required under the city's performance-based budget guidelines, identifies key initiatives DCPL plans to accomplish in the coming fiscal year. Most of the initiatives in the performance plan are also outlined in the Library's five-year Strategic Plan. In addition, there is an initiative for each of the Library's capital projects. The proposed performance plan initiatives were reviewed and discussed at the Performance Oversight Committee meeting on September 12th. Based on input at that meeting, the wording was added that shows how certain initiatives are consistent with the Mayor's stated priorities. He called for a motion to approve the Performance Plan Initiatives. Ms. Gibson Hubbard moved, and Ms. Cottman seconded.

Next, Mr. Reinoso stated that the Library developed a set of community-based measures tied to the Strategic Plan. Over time, community or branch-based goals for each fiscal year will be developed for each measure. These measures will allow DCPL to track and measure activities described in the Library's five-year strategic plan at a community level.

Library Foundation Report

Ms. Linnea Hegarty, DCPL Foundation Director, delivered the report on Foundation activities. She announced that the Foundation welcomed three new board members: Greg Meyer of Brookfield Properties, local realtor Meagan Bracewell and former Deputy Assistant to the President Rachana "Ruchi" Bhowmik. She thanked the Federation for their contributions toward Summer Reading. She noted that DCPL is proud to partner with WAMU for the city-wide, banned book scavenger hunt inspired by Banned Books Week for the month of September. Finally, she announced that UNCENSORED is sold out. Mr. Morris stated that he purchased tickets to Uncensored and encouraged other Board members to support the foundation by also buying tickets and attending.

Mr. Morris added that he attended the Foundation's last board meeting and conveyed to the Foundation a second time that they should adopt priorities which can then be endorsed by the DCPL Board. He stated that the Foundation has yet to put their ambitions and goals in writing to align them with DCPL's Board in terms of policy.

Federation of Friends Report

Ms. Susan Haight, Federation of Friends President, delivered the report on Friends activities. She announced that the Federation's annual meeting will be held on October 18 and the annual issues conference will be held on January 27, 2018 at the Wilson building.

New Business

Mr. McCarthy wrapped up the meeting by reiterating that the Board will discuss the enhancement request at the next Finance Committee meeting. They will also discuss the Foundation's priorities document.

There being no new business, the meeting was adjourned at 8:18 p.m.

BOARD OF TRUSTEES

Question Number 64

Describe the Board's practices for soliciting feedback from residents. How has resident feedback assisted or impacted the Board's decision-making process in FY17 or FY18 to date?

The Board of Library Trustees has not changed its practices for soliciting feedback from residents in the last fiscal year.

The Board receives feedback from residents in the following ways.

- At every board meeting, there is time set aside for public comments where members of the public can either sign up in advance to speak and ask questions, or can sign up to speak and ask questions at the time of the meeting.

- Library customers can also provide feedback through the library board page of the library's website (***dclibrary.org/about/boardoftrustees***) and via email at boardoflibrarytrustees@dc.gov .

- In the months between board meetings, there are regularly scheduled board committee (Finance, Facilities and Performance Oversight) meetings that are posted on the library's website and are open to the public. While there is no formal time for comments or questions by attendees at these meetings, board committee chairs and board committee members often ask those present if they have questions.

The Board of Library Trustees most often receives feedback from residents regarding the new library buildings. That feedback has been incorporated into the design and library program at each new building.

I. GENERAL QUESTIONS
TABS I65 – I84

GENERAL QUESTIONS

Question Number 65

Please provide the number of visitors to DCPL, broken down by quarter and location in FY16, FY17 and to date in FY18.

See the following page for the Library's visits by quarter and by location.

Note: Changes in number of visits at a couple of library locations are the result of construction on those libraries: Cleveland Park Library closed and moved to a smaller interim location in FY17Q1; Shepherd Park (Juanita E. Thornton) Library closed during FY16Q2 for a small modernization. Locations with no data were either closed for construction or had not yet opened during those quarters.

Gate Count by Quarter

Library	FY16 Q1	FY16 Q2	FY16 Q3	FY16 Q4	FY16 TOTAL	FY17 Q1	FY17 Q2	FY17 Q3	FY17 Q4	FY17 TOTAL	FY18 Q1
MLK. JR. MEMORIAL LIBRARY	145,689	157,012	150,429	153,636	**606,766**	133,135	105,547	-	-	**238,682**	-
Anacostia Library	40,668	39,397	43,769	47,833	**171,667**	40,276	38,804	43,955	47,341	**170,376**	39,596
Bellevue (William O. Lockridge) Library	24,865	23,672	24,741	29,220	**102,498**	24,012	24,516	27,040	31,656	**107,224**	24,084
Benning (Dorothy I. Height) Library	45,164	45,333	53,977	53,400	**197,874**	57,686	46,268	52,550	57,663	**214,167**	48,054
Capitol View Library	22,081	22,504	27,103	28,809	**100,497**	30,136	15,811	-	-	**45,947**	1,073
Chevy Chase Library	14,812	20,916	33,235	36,271	**105,234**	35,339	35,870	37,737	41,970	**150,916**	37,196
Cleveland Park Library	45,835	59,329	61,379	82,824	**249,367**	12,685	17,063	18,777	19,205	**67,730**	17,239
Deanwood Library	20,407	20,662	20,993	22,352	**84,414**	20,215	21,537	26,031	29,407	**97,190**	22,816
Francis Gregory Library	26,790	26,035	29,202	29,511	**111,538**	23,667	26,706	29,072	27,674	**107,119**	25,338
Georgetown Library	30,714	31,906	34,458	34,745	**131,823**	28,953	36,379	41,985	42,089	**149,406**	37,649
Lamond Riggs Library	25,515	27,141	28,114	30,673	**111,443**	24,278	26,996	30,070	36,745	**118,089**	27,202
Library Express	-	-	-	-		-	-	11,617	25,069	**36,686**	26,906
Mount Pleasant Library	59,032	59,060	59,592	62,587	**240,271**	60,886	64,556	65,603	65,223	**256,268**	59,814
Northeast Library	28,747	27,863	32,637	34,159	**123,406**	28,549	29,513	34,786	35,909	**128,757**	30,011
Northwest One Library	19,696	20,291	21,608	25,454	**87,049**	20,133	24,220	31,637	29,641	**105,631**	22,458
Palisades Library	23,130	22,633	22,899	23,491	**92,153**	22,661	14,736	-	-	**37,397**	**-**
Parklands-Turner Library	34,593	32,536	33,883	40,733	**141,745**	31,608	32,996	35,516	38,114	**138,234**	33,705
Petworth Library	40,151	43,608	46,499	44,011	**174,269**	40,184	42,366	43,689	44,920	**171,159**	39,744
Rosedale Library	20,229	19,596	22,347	27,346	**89,518**	18,374	19,289	22,977	28,100	**88,740**	21,901
Shaw (Watha T. Daniel) Library	48,730	50,927	55,397	58,573	**213,627**	49,360	56,901	67,210	68,458	**241,929**	61,886
Shepherd Park (Juanita E. Thornton) Library	9,614	112	18,348	21,761	**49,835**	19,619	21,762	24,620	24,868	**90,869**	23,078
Southeast Library	34,938	38,311	41,671	42,433	**157,353**	34,010	37,353	42,931	45,763	**160,057**	38,620
Southwest Library	23,748	24,893	25,271	28,782	**102,694**	23,614	24,433	25,015	26,144	**99,206**	22,905
Takoma Park Library	21,125	21,086	20,003	21,424	**83,638**	18,025	18,031	19,064	19,614	**74,734**	16,090
Tenley-Friendship Library	56,473	58,253	57,771	62,216	**234,713**	57,431	59,224	65,284	68,045	**249,984**	59,645
West End Library	23,023	20,887	22,533	21,170	**87,613**	19,370	20,915	24,390	25,390	**90,065**	20,779
Woodridge Library	18,863	18,823	21,957	20,115	**79,758**	34,421	35,982	41,083	45,153	**156,639**	41,833
NEIGHBORHOOD LIBRARIES TOTAL	758,943	775,774	859,387	929,893	**3,323,997**	775,492	776,416	862,639	924,161	**3,338,708**	799,622
SYSTEM TOTAL	**904,632**	**932,786**	**1,009,816**	**1,083,529**	**3,930,763**	**908,627**	**897,774**	**862,639**	**924,161**	**3,593,201**	**799,622**

GENERAL QUESTIONS

Question Number 66

Please provide a current organization chart for DCPL and the name of the employee responsible for the management of each office/program. If applicable, provide a narrative explanation of any organizational changes made during FY17 or to date in FY18.

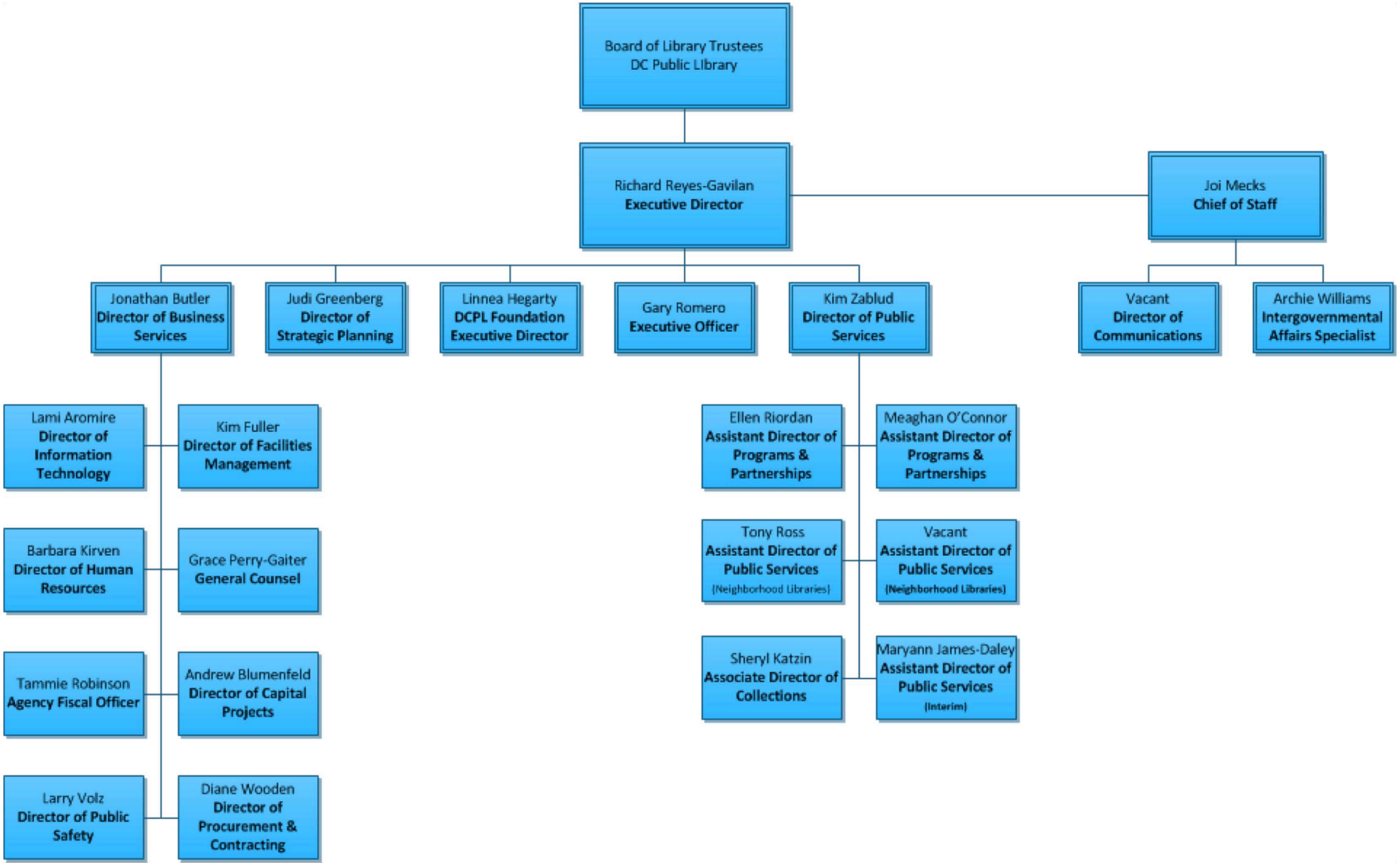
The current DC Public Library organization chart is attached.

In FY17, two organizational changes were made:

1) A Chief of Staff position was added to assist the executive director in managing and implementing agency priorities; provide oversight and support to government and community relations, and communications; provide strategic counsel on budget, programmatic and policies issues; and assist with board relations.
2) Public Services added an Assistant Director of Youth and Family Services. The Library's new five-year Strategic Plan includes a number of initiatives to "support new readers" and "connect public library services to students and educators". The new Assistant Director will build system-wide capacity for these initiatives, overseeing a philosophy of service to meet measureable goals. Areas of focus include participation in the Books from Birth Program, summer reading completion in targeted neighborhoods and meaningful touchpoints with schools.

There were no organizational changes made to date in FY18.

DC PUBLIC LIBRARY ORGANIZATION CHART



GENERAL QUESTIONS

Question Number 67

Provide the agency's performance plan for FY17. Did DCPL meet the objectives set forth in the FY17 performance plan? Provide a narrative description of what actions the agency undertook to meet the key performance indicators, including any explanations as to why any indicators were not met.

See pages that follow for the Library's FY17 Performance Plan, FY17 Performance Accountability Report and Q4 FY17 Library Services Quarterly Performance Report to the Board of Library Trustees.

District of Columbia Public Library FY2017

Agency District of Columbia Public Library **Agency Code** CE0 **Fiscal Year** 2017

Mission The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.
2	Provide services and programs that build and cultivate literacy and a love of reading.
3	Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.
4	Support digital citizenship through technology and internet access and training.
5	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2017 Target
1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (3 Measures)							
Number of community sponsored meetings			25409	25600	29764	25600	25600
Number of participants at community sponsored meetings			320468	317286	403126	260000	260000
Number of attendees at Library sponsored programs			284969	272489	327719	320243	339746
2 - Provide services and programs that build and cultivate literacy and a love of reading. (8 Measures)							
Attendance at programs for children in their first five years			166309	159819	193172	190750	196.47
Circulation of children's material			1464871	1547191	1348751	1300000	1400000
Number of books and other materials downloaded			745036	782503	1000490	1000000	1100000
Circulation per capita			6.09	6	Not available	6.5	6.75
Number of electronic resource sessions			709626	811699	929024	1000000	1200000
Number of cardholders			359371	316161	314186	329446	329446
Circulation of books and other library materials			3938767	4180200	4014192	4011195	4131531
Cardholders as a percentage of total population			55.59%	Not available	47.68%	Not available	50%
4 - Support digital citizenship through technology and internet access and training. (2 Measures)							
Number of sessions on public access computers			941899	972359	1012170	1066606	1119937

by teens and adults							
Number of sessions on public access computers by children			108724	108479	112682	108479	108479
5 - Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)**							
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Contracts/Procurement-Contracts lapsed into retroactive status	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget- Local funds unspent	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Budget- Federal Funds returned	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Customer Service-Meeting Service Level Agreements	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Vacancy Rate	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Employee District residency	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Human Resources-Employee Onboard Time	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016
Performance Management-Employee Performance Plan Completion	✔		Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016	Forthcoming October 2016

2017 Operations

Operations Header Override	Operations Title	Operations Description	Type of Operations
1 (4 Activities)			
NEIGHBORHOOD LIBRARIES	Serve as a community hub:meeting and study spaces	The library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library	Daily Service
MARTIN LUTHER KING JR MEMORIAL LIBRARY	Serve as a community hub: meeting and study spaces	The library provides meeting and study spaces for the public at its neighborhood libraries and at Martin Luther King Jr. Memorial Library	Daily Service
MARTIN LUTHER KING JR MEMORIAL LIBRARY	Operate lab spaces including the Dream Lab, Fab Lab, Studio Lab, and Memory Lab	DCPL offers opportunities to learn new skills, turn ideas into action and collaborate with others.	Daily Service
	Community Outreach	The library serves the community by providing access to DCPL services and programs outside of our buildings.	Daily Service
2 (6 Activities)			
LITERACY RESOURCES	Adult Literacy Services	DC Public Library offers adult literacy services through the Adult Literacy Resource Center, at the Martin Luther King Jr. Memorial Library	Daily Service
CHILDREN & YOUNG ADULT	Early Literacy Programs	The library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk	Daily Service

SERVICES		and Read programs..	
COLLECTIONS	Acquire books and other library materials	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.	Daily Service
ADAPTIVE SERVICES	Operate the Center for Accessibility	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people better use the Library.	Daily Service
CHILDREN & YOUNG ADULT SERVICES	Provide library services to students and educators		Daily Service
LITERACY RESOURCES	Provide books and other library materials		Daily Service
3 (2 Activities)			
MARTIN LUTHER KING JR MEMORIAL LIBRARY	Maintain and provide access to special collections	special collections provide access to and information about local history and culture	Daily Service
NEIGHBORHOOD LIBRARIES	Provide access to local history and culture		Daily Service
4 (3 Activities)			
PUBLIC SERVICE TECHNOLOGY	Provide technology access and training	DCPL provides technology access and training.	Daily Service
MARTIN LUTHER KING JR MEMORIAL LIBRARY	Provide computer and technology training assistance		Daily Service
NEIGHBORHOOD LIBRARIES	Provide computer and technology training assistance		Daily Service
5 (11 Activities)			
Capital Project: Martin Luther King Jr. Memorial Library	Renovation and modernization of the Martin Luther King Jr. Memorial Library (Capital Project)	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.	Key Project
NEIGHBORHOOD LIBRARIES	Operate neighborhood libraries		Daily Service
MARTIN LUTHER KING JR MEMORIAL LIBRARY	Operate Martin Luther King Jr. Memoral Library	operate our central library	Daily Service
COMMUNICATIONS	Inform residents of library programs, services and projects	communications and outreach in support of DCPL programs, services, projects and operations	Daily Service
CUSTODIAL AND MAINTENANCE	Maintain library facilities		Daily Service
Capital Project: Cleveland Park Neighborhood Library	Rebuild the Cleveland Park Neighborhood Library (Capital Project)	Capital Project	Key Project
Capital Project: General Improvements	Maintain library facilities (Capital)	General Improvements in the Capital Budget	Key Project
EXECUTIVE MANAGEMENT OFFICE	Strategic Planning/Data Analysis	support agency operations through strategic planning and data analysis	Daily Service
Capital Project: West End	West End Libraryt		Key Project
Capital Projects:	Renovation of Capitol View		Key

Capitol View and Palisades	and Palisades Neighborhood Libraries		Project
Capital Project: Southwest	Southwest Neighborhood Library		Key Project

2017 Workload Measures

Measure
2 - Provide services and programs that build and cultivate literacy and a love of reading. (2 Measures)
Local book budget
local book budget
5 - Create and maintain a highly efficient, transparent and responsive District government. (2 Measures)**
Number of hours at neighborhood libraries
number of hours at Martin Luther King Jr. Memorial Library

2017 Strategic Initiatives

Strategic Initiative Header	Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Link to Special Mayoral Plan
(empty) **(1 Strategic Initiative-Operation Link)**				
Create a Department of Inclusion and Outreach dedicated to providing services to the District's most difficult-to-reach residents.	Inclusion and Outreach	In FY17 DCPL will expand upon its commitment to outreach by launching a Department of Outreach and Inclusion. We will expand customer access to the library and its resources through regularly scheduled and reliable visits to residents who don't or cannot visit their neighborhood library. We will develop mechanisms for measuring impact and the effort will include partnering with other District agencies and non-profits to maximize effectiveness.	09-30-2017	Link to Special Mayoral Plan
Capital Project: Cleveland Park Neighborhood Library (1 Strategic Initiative-Operation Link)				
Open Cleveland Park Interim Library; begin construction of a new neighborhood library at Cleveland Park.	cleveland park	Following completion of the design of the new Cleveland Park Library at the end of FY16, demolition of the existing library will commence followed by construction of the new library. An interim library will open in FY17 and remain open during construction.	09-30-2017	Link to Special Mayoral Plan
Capital Project: Martin Luther King Jr. Memorial Library (2 Strategic initiative-operation links)				
Open Martin Luther King Jr. Interim Library	MLK Jr. Interim	As a major component of the modernization of the Martin Luther King Jr. Memorial Library, DCPL will locate, design, build-out and open an interim MLK Library. The interim MLK Library will remain open for the duration of modernization/construction of the new Martin Luther King Jr. Memorial Library.	05-31-2017	Link to Special Mayoral Plan
Begin Renovation of Martin Luther King Jr. Memorial Library	MLK Jr. design and renovations	Design of the modernized MLK Library will be completed. The design will feature new and exciting spaces for adults, teens and children; a roof top terrace, new fabrication and technology centers and new auditorium and conference center. Construction of renovations will begin.	09-30-2017	Link to Special Mayoral Plan
Capital Project: Southwest (1 Strategic Initiative-Operation Link)				
Begin design for a new Southwest Neighborhood Library	Southwest design	DCPL will kick-off the design phase for a new state-of-the-art 21st century library.	09-30-2017	Link to Special Mayoral Plan
Capital Project: West End (1 Strategic Initiative-Operation Link)				

Open New West End Library.	west end	The new West End Library will open in FY17. The new library will be part of a mixed use project that features a 21,000 square foot library on two levels with eight stories of residential housing above. The library will feature separate spaces for adults, teens and children; a large meeting room for 100 people; two conference rooms and five quiet study rooms.	07-30-2017	Link to Special Mayoral Plan
Capital Projects: Capitol View and Palisades (1 Strategic Initiative-Operation Link)				
Renovate Capitol View and Palisades Libraries	capitol view and palisades	DCPL will renovate the interior spaces of Capitol View and Palisades Libraries. The renovation will modernize and upgrade interior spaces including base-building upgrades towards LEED Silver certification.	08-30-2017	Link to Special Mayoral Plan
CHILDREN & YOUNG ADULT SERVICES (2 Strategic initiative-operation links)				
Create a shared technical services department with public schools.	shared tech services	In order to improve operational efficiencies across DC government agencies, strengthen library and school collaboration and increase students' access to library materials, DCPL will work with public schools to create a shared technical services department. In FY17, DCPL will work with DCPS to select and acquire school-owned library y collections for school libraries using DCPS funding. In addition we will explore possible additional services which may be added in subsequent fiscal years. These additional services may include collaborating on acquisitions with participating public charter schools, distribution of DCPL materials for use in classrooms, and shared collections and distribution operations.	09-30-2017	Link to Special Mayoral Plan
Expand STAR (Sing, Talk and Read) to register all eligible children in at-risk communities in Books from Birth and partner with DC Agencies to measure impact.	Books from Birth	In FY16, DCPL launched the Books from Birth program to provide every District child under the age of five with a free book every month. In FY17, the DCPL STAR team will develop a comprehensive strategy for further developing the Books from Birth program. Development and initial implementation will begin in FY17 and will continue for several years until all eligible children are registered in the program. Additional program elements may include partnerships with DC agencies and measuring impact of the program.	09-30-2017	Link to Special Mayoral Plan
EXECUTIVE MANAGEMENT OFFICE (1 Strategic Initiative-Operation Link)				
Build agency data function and capacity	data function	DCPL collects, uses, and shares a range of data on its circulation, visitor counts, library programs and cardholders. However, data collection and analysis is not optimized and data is not readily or consistently available to managers, senior staff, patrons or library stakeholders. In FY17, the Library will hire a data analyst in order to build its capacity to utilize library and neighborhood demographic data to measure, manage and improve its operations and ensure greater transparency and accountability. In addition, DCPL will launch automated data dashboards to display library utilization data by branch and system-wide. This and other data will be analyzed to inform operations and management decisions.	09-30-2017	Link to Special Mayoral Plan
MARTIN LUTHER KING JR MEMORIAL LIBRARY (2 Strategic initiative-operation links)				
Launch DC Oral History	oral history project	DCPL collects preserves and provides access to Washington, DC community related oral histories. While the collection continues to grow through donations, it is limited in scope and size, thus not representing the full diversity of DC communities and neighborhoods. In FY17, the Library will work with other DC local history repositories to create the DC Oral History Project. The project will include surveying existing oral histories housed in libraries, museums and cultural heritage organizations throughout the city and sharing oral history collections city-wide and also to remote users outside DC.	09-30-2017	Link to Special Mayoral Plan
Expand opportunities for District residents to learn cutting	mobile makerspace	DCPL will launch a mobile maker space that will expand access to science, technology, engineering, arts, and math (STEAM) programming across the District, augmenting the work of The Labs at DCPL and reaching audiences beyond the	09-30-2017	Link to Special Mayoral Plan

edge maker technologies through a mobile makerspace.		central library. Once fully launched, the truck will focus on providing outreach to schools, participation at community events and festivals, and partnering with organizations in DC that can help the library connect with hard-to-reach audiences.		
NEIGHBORHOOD LIBRARIES (1 Strategic Initiative-Operation Link)				
Launch a Teen Council with representation from all eight wards that will help guide DCPL's program offerings and increase teen participation with the library.	teen council	Following a successful pilot in FY16, DCPL will begin to launch a Teen Council in FY17. (This program will replace the Teens of Distinction program.) Participants will be branch-based and will advise DCPL on initiatives related to teen services, including programming, new technologies, and social media outreach. They will also be active participants in discussions on how teens use our tech spaces and other ways in which the Library can remain relevant to the age group. Implementation will be completed in FY18 (pending additional resource allocations).	09-30-2017	Link to Special Mayoral Plan
PUBLIC SERVICE TECHNOLOGY (1 Strategic Initiative-Operation Link)				
Complete a system-wide branch technology and internet utilization and demand audit, the results of which will be used to align the Library's technology offerings to community demand.	branch technology and internet audit	Across all locations, DCPL offers 1,000 public access computers and our publicly available wireless access points connect a rapidly growing number of devices to the library's wireless network. Users are also able to print, scan, and copy documents on publicly available devices. In FY2017, a system-wide technology and internet utilization and demand audit will be conducted to compare current offerings with actual community needs. Gaps between the current offerings and community demand will be analyzed for the purpose of right-sizing technology and internet infrastructure in all libraries.	09-30-2017	Link to Special Mayoral Plan

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FY2017 Performance Accountability Report

The Performance Accountability Report (PAR) measures each agency s performance for the fiscal year against the agency s performance plan and includes major accomplishments, updates on initiatives progress and key performance indicators (KPIs).

Mission

The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

Summary of Services

The District of Columbia Public Library (DCPL) is a dynamic source of information, programs, books and other library materials and services that improve the quality of life for District residents of all ages that, when combined with expert staff, helps build a thriving city. The Library provides environments that invite reading, community conversation, creative inspiration and exploration, lectures, films, computer access and use, workforce and economic development, story times for children and much more. DC Public Library includes a central library and 25 neighborhood libraries and also provides services in non-traditional settings outside of the library buildings. DCPL enriches and nourishes the lives and minds of all DC residents, provides them with the services and tools needed to transform lives, and builds and supports community throughout the District of Columbia.

FY17 Top Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
Launch Department of Outreach and Inclusion	DCPL re-deployed positions available due to the temporary closure of the Martin Luther King Jr. Memorial Library during its modernization. The department has supported and extended the work of other Library departments, enhanced the services we deliver through neighborhood locations, and advanced our strategic priorities including reading, digital citizenship and strong communities. In addition, DCPL has formed a partnership providing computer training to DPW employees.	In FY17, DCPL launched a Department of Outreach and Inclusion. The department allows DCPL to reach residents who face barriers to library participation. Key accomplishments have included increasing participation in the Library's Summer Reading Program, registering over 350 new Library users, and establishing 15 re-curing outreach programs.
Martin Luther King Jr. Memorial Library Modernization: Commence construction and launch interim services	Closing MLK and relocation of its materials, services and operations was a significant undertaking for DCPL. The administrative functions of the Library are operating out of two newly-built-out locations. Service delivery has also shifted with the establishment of interim services throughout DC.	Closure in March and commencement of construction at the Martin Luther King Jr. Memorial Library paves the way for the modernization of our central library, scheduled to re-open in 2020. During the three-year period of construction, DCPL has re-deployed central library resources and established interim services throughout the District. In May, we opened Library Express, a small new location that houses the Center for Accessibility, the Adult Literacy Resource Center, a computer training lab, and a limited scope of other customary DCPL services. Access to Special Collections is available by appointment at the Library of Congress, the Newseum, and the Georgetown Neighborhood Library. The Memory Lab is now located at the Northeast Neighborhood Library and Studio Lab Express is operating at Shepherd Park (Juanita E. Thornton)

throughout the District of Columbia.		Neighborhood Library. Laptops have been dispersed to branch locations to accommodate increased demand. A Department of Outreach and Inclusion has been formed to provide services outside of library locations throughout the city. Finally, hours of operations have been extended at neighborhood libraries with the addition of Thursday mornings.
Release "Know Your Neighborhood", DCPL's five year strategic plan.	The strategic plan has become a framework for decision-making, resource allocation and service delivery at DCPL. The plan is also guiding the delivery of interim services deployed at the neighborhood level during the temporary closure of Martin Luther King Jr. Memorial Library during its modernization.	In the spring, DCPL released "Know Your Neighborhood", DCPL's five-year strategic plan (2017 through 2021). The plan represents a roadmap for increasing Library participation and delivering customized services that meet the needs and aspirations of the communities we serve. The plan's initiatives support the priorities of reading, digital citizenship, strong communities, local history and culture, and stewardship.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.
2	Provide services and programs that build and cultivate literacy and a love of reading.
3	Connect residents to the city's past, present, and future by providing access to, experiences in, and support for local history and culture.
4	Support digital citizenship by providing technology and internet access and training.
5	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	Freq	Target	Q1	Q2	Q3	Q4	FY 2017	KPI Status	Explanation
1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (4 Measures)									
Number of participants at community sponsored meetings	Annually	165000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	222317	Met	
Number of attendees at Library sponsored programs	Annually	300000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	294155	Nearly Met	Construction and renovation at Martin Luther King Jr. Memorial Library as well as several neighborhood libraries impacted the volume of programs the Library had available in FY17.
Number of attendees at Library sponsored outreach	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	65209		

sessions									
Library Visits	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3593201		
2 - Provide services and programs that build and cultivate literacy and a love of reading. (6 Measures)									
Attendance at programs for children in their first five years	Annually	170000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	192714	Met	
Circulation per capita	Annually	6.5	Annual Measure	Annual Measure	Annual Measure	Annual Measure	6.3	Nearly Met	Circulation per capita is virtually at the same level as FY16 despite the renovations and construction underway at MLK and several neighborhood libraries.
Number of active cardholders	Annually	400000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	429742	Met	
Circulation of books and other library materials	Annually	4000000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4288626	Met	
Cardholders as a percentage of total population	Annually	60	Annual Measure	Annual Measure	Annual Measure	Annual Measure	63	Met	
Percentage of eligible children enrolled in Books from Birth in targeted communities	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	64.9		
3 - Connect residents to the city's past, present, and future by providing access to, experiences in, and support for local history and culture. (1 Measure)									
"Dig DC" Visits	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	17516		
4 - Support digital citizenship by providing technology and internet access and training. (3 Measures)									
Public access computer utilization (use as a percentage of availability)	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	46.1		
Wi-Fi connections	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	401168		
Number of people receiving technology training	Annually	Waiting on Data	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7202		

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

2017 Workload Measures

Measure	Freq	Q1	Q2	Q3	Q4	FY 2017

1 - Community Outreach (1 Measure)						
Number of outreach sessions	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1380
1 - Programs and services (1 Measure)						
Library programs offered	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	11219
1 - Serve as a community hub:meeting and study spaces (2 Measures)						
study room use	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	37310
number of community sponsored meetings at locations systemwide	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	19353
2 - Acquire books and other library materials (3 Measures)						
Local book budget	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4530432
Digital Library Usage	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1199586
Database Usage	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1286981
2 - Early Literacy Programs (1 Measure)						
Number of programs for children in their first five years	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	192714
3 - Maintain and provide access to special collections; offer programs and services in local history and culture (2 Measures)						
Special Collections Interactions	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1704
number of studio and fabrication lab sessions	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	920
4 - Provide computer and technology access. (1 Measure)						
number of sessions on public access computers	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	905952
4 - Provide computer and technology training, access, and assistance (1 Measure)						
number of computer and technology training programs and sessions at all locations	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	982
5 - Inform residents of library programs, services and projects (1 Measure)						
social media engagement rate	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1
5 - Operate neighborhood libraries (1 Measure)						

number of hours of unplanned closures at locations systemwide	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	742.5

2017 Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation
Capital Project: Capitol View Neighborhood Library (1 Strategic Initiative)				
capitol view	DCPL will renovate the interior space of Capitol View Neighborhood Library. The renovation will modernize and upgrade interior spaces including base-building upgrades towards LEED Silver certification.	Complete	Renovation of interior spaces of the Capitol View Library is complete.	
Capital Project: Cleveland Park Neighborhood Library (1 Strategic Initiative)				
cleveland park	Following completion of the design of the new Cleveland Park Library at the end of FY16, demolition of the existing library will commence followed by construction of the new library. An interim library will open in FY17 and remain open during construction.	Complete	The Cleveland Park Interim Library opened in October 2016. Construction of the new library began in March 2017.	
Capital Project: Martin Luther King Jr. Memorial Library (2 Strategic initiatives)				
MLK Jr. Interim	As a major component of the modernization of the Martin Luther King Jr. Memorial Library, DCPL will locate, design, build-out and open an interim MLK Library. The interim MLK Library will remain open for the duration of modernization/construction of the new Martin Luther King Jr. Memorial Library.	Complete	As of Q2 FY 2017, both design and construction for the interim library are now complete.	
MLK Jr. design and renovations	Design of the modernized MLK Library will be completed. The design will feature new and exciting spaces for adults, teens and children; a roof top terrace, new fabrication and technology centers and new auditorium and conference center. Construction of renovations will begin.	Complete	Full renovation of the MLK Library has begun.	
Capital Project: Palisades Neighborhood Library (1 Strategic Initiative)				
Palisades	DCPL will complete the design for renovation of the interior spaces of Palisades Library. The renovation will modernize and upgrade interior spaces including base-building upgrades towards LEED Silver certification	Complete	As of Q2 FY 2017, design for renovation is complete. Modernization of the library is underway.	
Capital Project: Southwest (1 Strategic Initiative)				
Southwest design	DCPL will kick-off the design phase for a new state-of-the-art 21st century library.	Complete	As of Q4 FY 2017, the design phase for a new Southwest Neighborhood Library had begun.	
Capital Project: West End (1 Strategic Initiative)				
west end	The new West End Library will open in FY17. The new library will be part of a mixed use project that features a 21,000	75-99%	The new West End Library will open in December 2017. The	The library did not open

	square foot library on two levels with eight stories of residential housing above. The library will feature separate spaces for adults, teens and children; a large meeting room for 100 people; two conference rooms and five quiet study rooms.		West End Library is part of a public-private partnership. Construction and overall project management is under the auspices of the Office of the Deputy Mayor for Planning & Economic Development. Construction is now complete. Coordination for opening the new library is underway.	on September 30, 2017 due to continuation of final phase construction.
CHILDREN & YOUNG ADULT SERVICES (2 Strategic initiatives)				
shared tech services	In order to improve operational efficiencies across DC government agencies, strengthen library and school collaboration and increase students' access to library materials, DCPL will work with public schools to create a shared technical services department. In FY17, DCPL will work with DCPS to select and acquire school-owned library y collections for school libraries using DCPS funding. In addition we will explore possible additional services which may be added in subsequent fiscal years. These additional services may include collaborating on acquisitions with participating public charter schools, distribution of DCPL materials for use in classrooms, and shared collections and distribution operations.	Complete	DCPL entered into a MOU with DCPS and, working together, procured school library books in FY17. The agencies also completed a procurement process to establish new contracts for ordering DCPL and DCPS books in FY18 and drafted an updated MOU.	
Expand STAR (Sing, Talk and Read) to register all eligibe children in at-risk communities in Books form Birth and partner with DC Agencies to measure impact.	In FY16, DCPL launched the Books from Birth program to provide every District child under the age of five with a free book every month. In FY17, the DCPL STAR team will develop a comprehensive strategy for further developing the Books from Birth program. Development and initial implementation will begin in FY17 and will continue for several years until all eligible children are registered in the program. Additional program elements may include partnerships with DC agencies and measuring impact of the program.	Complete	To date, the more than half of eligible District children have participated in the program. Of those, approximately 65% are from target neighborhoods.	
Community Outreach (1 Strategic Initiative)				
Inclusion and Outreach	In FY17 DCPL will expand upon its commitment to outreach by launching a Department of Inclusion and Outreach. We will expand customer access to the library and its resources through regularly scheduled visits to residents who don't or cannot visit their neighborhood library. We will develop mechanisms for measuring impact and the effort will include partnering with other District agencies and non-profits to maximize effectiveness.	Complete	The Department was formed in Q3 and began a robust service offering in Q4.	
EXECUTIVE MANAGEMENT OFFICE (1 Strategic Initiative)				
data function	DCPL collects, uses, and shares a range of data on its circulation, visitor counts, library programs and cardholders. However, data collection and analysis is not optimized and	Complete	Data analyst position filled in Q4 and initial dashboard established.	

	data is not readily or consistently available to managers, senior staff, patrons or library stakeholders. In FY17, the Library will hire a data analyst in order to build its capacity to utilize library and neighborhood demographic data to measure, manage and improve its operations and ensure greater transparency and accountability. In addition, DCPL will launch automated data dashboards to display library utilization data by branch and system-wide. This and other data will be analyzed to inform operations and management decisions.			
MARTIN LUTHER KING JR MEMORIAL LIBRARY (2 Strategic initiatives)				
Launch DC Oral History Project	DCPL collects preserves and provides access to Washington, DC community related oral histories. While the collection continues to grow through donations, it is limited in scope and size, thus not representing the full diversity of DC communities and neighborhoods. In FY17, the Library will work with partners to create the DC Oral History Project. The project will include surveying existing oral histories housed in libraries, museums and cultural heritage organizations throughout the city and sharing oral history collections city-wide and also to remote users outside DC.	Complete	Q4 of the DC Oral History Collaborative's pilot year saw the completion of its expected deliverables and several value-added activities. We finished the initial survey of 30 existing oral history repositories. The 10 partnership grant projects have been shepherded through the grant process.Project Directors have kept the consulting oral historian apprised of their work, and have made outstanding use of her knowledge and experience conducting oral history projects.	
Deploy a mobile makerspace focusing on outreach to DC's under served neighborhoods.	DCPL will pilot a mobile maker space that will expand access to science, technology, engineering, arts, and math (STEAM) programming across the District, augmenting the work of The Labs at DCPL and reaching audiences beyond the central library. Once fully launched, the truck will focus on providing outreach to schools, participation at community events and festivals, and partnering with organizations in DC that can help the library connect with hard-to-reach audiences.	50-74%	The equipment and technology for the vehicle was procured in FY17. The procurement process for the vehicle is complete but the vehicle has not yet been received by DCPL. Delivery is expected by close of Q2 FY18.	The purchase of the required vehicle was completed in FY17, however, the Library is still awaiting delivery (expected in the second quarter of FY18).
NEIGHBORHOOD LIBRARIES (2 Strategic initiatives)				
teen council	Following a successful pilot in FY16, DCPL will begin to launch a Teen Council in FY17. (This program will replace the Teens of Distinction program.) Participants will be branch-based and will advise DCPL on initiatives related to teen services, including programming, new technologies, and social media outreach. They will also be active participants in discussions on how teens use our tech spaces and other ways in which the Library can remain relevant to the age group. Implementation will be completed in FY18 (pending additional	Complete	In FY17, five teen council members were hired and advised on various programming activities.	

	resource allocations).			
mobile wi-fi hotspot lending program	In order to provide District residents home access to the internet in neighborhoods where internet adoption is the lowest, DCPL will continue to pilot a mobile Wi-Fi initiative in 2017. Participants will be able to check out a mobile wifi device and a computer to use at home, allowing them to develop workforce skills, apply for jobs, and complete homework outside the classroom. Participants will be encouraged to use the library's electronic offerings and online services. DCPL will closely monitor and evaluate the success of the program, including both the use of the equipment and the logistical feasibility of implementation, to determine the potential of expanding the program in future years.	Complete	The pilot program is fully implemented.	
PUBLIC SERVICE TECHNOLOGY (1 Strategic Initiative)				
Complete a system-wide branch technology and internet utilization and demand audit.	Across all locations, DCPL offers 1,000 public access computers and our publicly available wireless access points connect a rapidly growing number of devices to the library's wireless network. Users are also able to print, scan, and copy documents on publicly available devices. In FY2017, a system-wide technology and internet utilization and demand audit will be conducted to compare current offerings with community needs. Gaps between the current offerings and community demand at every branch will be analyzed for the purpose of right-sizing technology and internet infrastructure in all libraries.	Complete	The branch technology and internet utilization & demand audit was completed. The results allow for further determination of levels of customer demand on public access computers by branch, age group, and computer type.	

DC public library

LIBRARY SERVICES

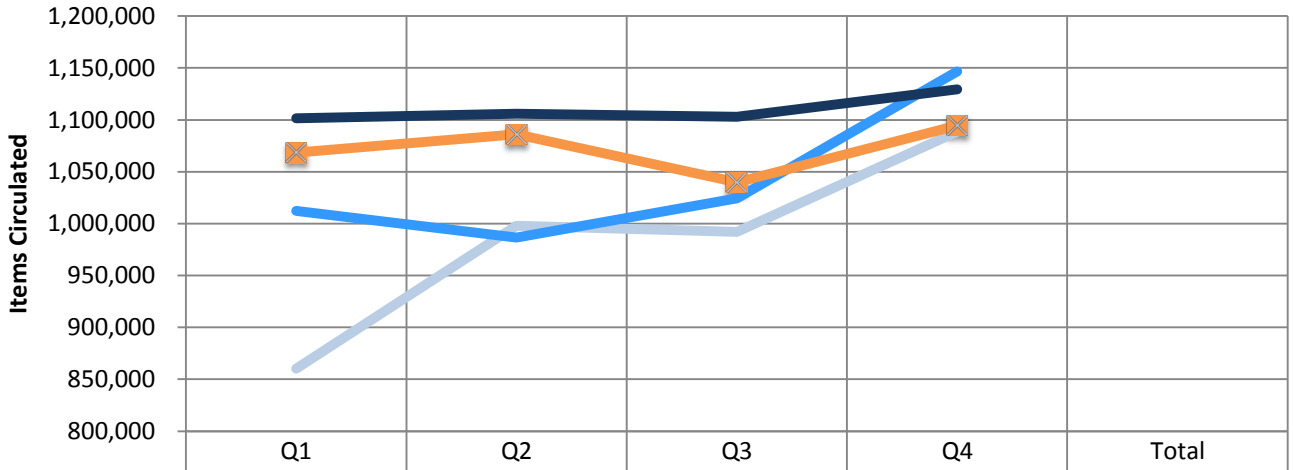
QUARTERLY PERFORMANCE REPORT

Q4 FY17

DATA TRENDS

Circulation

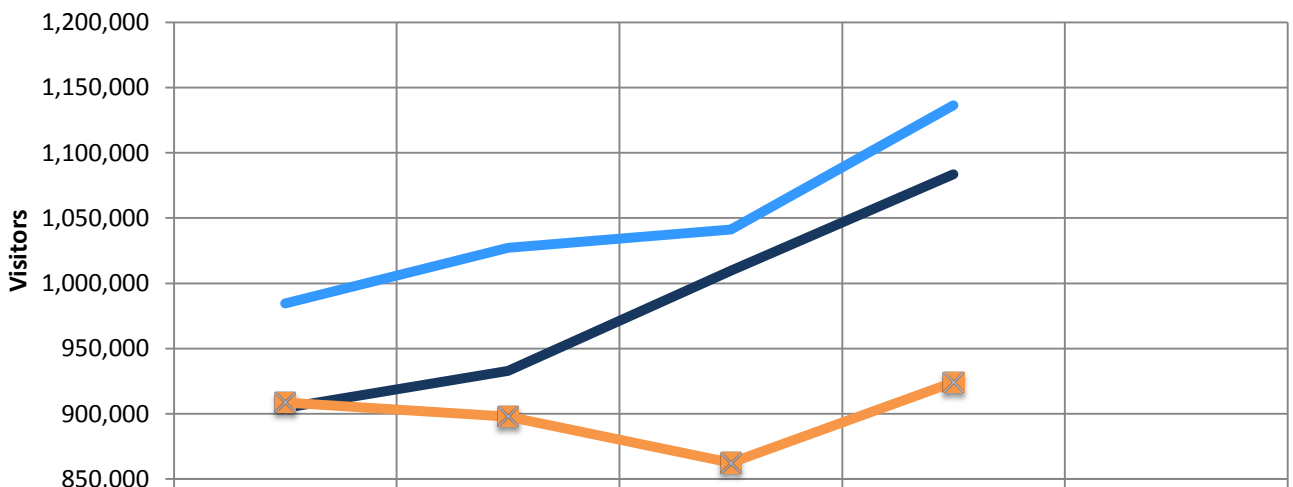
FY14 - FY17 YTD



	Q1	Q2	Q3	Q4	Total
FY2014	860,350	997,758	992,029	1,088,630	3,938,767
FY2015	1,012,275	986,421	1,024,423	1,146,637	4,169,756
FY2016	1,101,415	1,106,005	1,102,941	1,129,466	4,439,827
FY2017	1,068,319	1,086,077	1,039,687	1,094,543	4,288,626

Gate Count

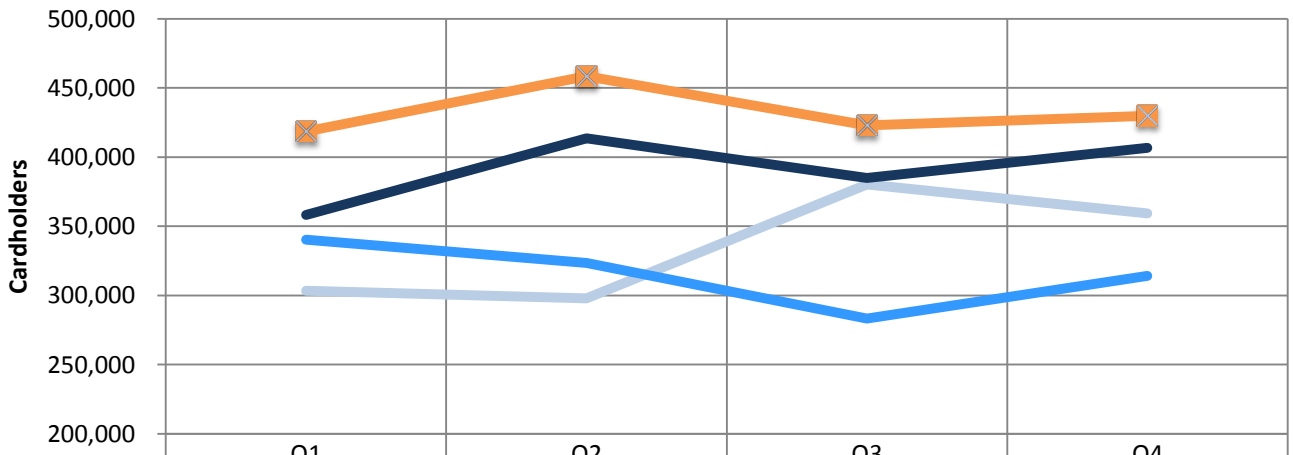
FY15 - FY17 YTD



	Q1	Q2	Q3	Q4	Total
FY 2015	984,658	1,027,300	1,041,107	1,136,455	4,189,520
FY 2016	904,632	932,786	1,009,816	1,083,529	3,930,763
FY 2017	908,627	897,774	862,639	924,161	3,593,201

Cardholders

FY14 - FY17 YTD



	Q1	Q2	Q3	Q4
FY2014	303,280	297,916	380,142	359,371
FY2015	340,389	323,628	283,407	314,186
FY2016	358,106	413,650	384,992	406,801
FY2017	418,598	458,368	422,946	429,742

CIRCULATION AND CARDHOLDER ACTIVITY

Circulation

Ward	Location	Q4 FY17	Q4 FY16	Q4 FY15	Q4 FY14
1	MT PLEASANT	65,070	59,536	59,442	61,202
Ward 1 Totals		**65,070**	**59,536**	**59,442**	**61,202**
2	MLK. JR. MEMORIAL LIBRARY/SYSTEM-WIDE SELF CHECKOUTS	130,175	247,799	239,794	138,080
2	LIBRARY EXPRESS/CENTER FOR ACCESSIBILITY	3,173			
2	GEORGETOWN	43,999	42,970	44,593	51,469
2	WEST END	17,365	19,218	16,501	14,637
Ward 2 Totals		**194,712**	**309,987**	**300,888**	**204,186**
3	CHEVY CHASE	44,151	37,320	41,925	51,829
3	CLEVELAND PARK	39,320	54,942	59,861	58,476
3	PALISADES	6,026	22,297	26,789	33,479
3	TENLEY-FRIENDSHIP	70,111	64,394	64,644	71,283
Ward 3 Totals		**159,608**	**178,953**	**193,219**	**215,067**
4	PETWORTH	34,537	30,449	36,585	36,620
4	SHEPHERD PARK (Juanita E. Thornton)	16,101	13,837	15,594	16,746
4	TAKOMA PARK	20,380	17,567	20,342	27,012
Ward 4 Totals		**71,018**	**61,853**	**72,521**	**80,378**
5	LAMOND RIGGS	11,977	14,189	13,417	21,052
5	WOODRIDGE	43,769	11,784	15,091	15,772
Ward 5 Totals		**55,746**	**25,973**	**28,508**	**36,824**
6	NORTHEAST	39,017	35,975	35,788	43,888
6	NORTHWEST ONE	10,151	6,440	6,972	9,354
6	ROSEDALE	10,729	8,718	11,424	15,301
6	SHAW (WATHA T. DANIEL)	42,243	30,390	29,187	39,325
6	SOUTHEAST	39,297	35,003	33,030	31,539
6	SOUTHWEST	17,706	20,345	19,152	24,011
Ward 6 Totals		**159,143**	**136,871**	**135,553**	**163,418**
7	BENNING (Dorothy I. Height)	18,907	14,679	18,524	21,960
7	CAPITOL VIEW	1,082	8,349	10,174	11,278
7	DEANWOOD	7,845	4,269	6,816	10,841
7	FRANCIS A. GREGORY	9,298	10,380	10,649	16,170
Ward 7 Totals		**37,132**	**37,677**	**46,163**	**60,249**
8	ANACOSTIA	8,627	9,292	13,807	16,836
8	BELLEVUE (William O. Lockridge)	8,915	8,650	11,055	11,845
8	PARKLANDS-TURNER	11,842	11,733	14,596	12,654
Ward 8 Totals		**29,384**	**29,675**	**39,458**	**41,335**
DC Jail Library		9,573			
Libraries Subtotal		**781,386**	**840,525**	**875,752**	**862,659**
Digital Library		313,157	288,941	270,885	225,971
DCPL Total		**1,094,543**	**1,129,466**	**1,146,637**	**1,088,630**
Percentage Change			**-3.09%**	**-4.54%**	**0.54%**

	Q1	Q2	Q3	Q4	Total
FY2014	860,350	997,758	992,029	1,088,630	**3,938,767**
FY2015	1,012,275	986,421	1,024,423	1,146,637	**4,169,756**
FY2016	1,101,415	1,106,005	1,102,941	1,129,466	**4,439,827**
FY2017	1,068,319	1,086,077	1,039,687	1,094,543	**4,288,626**

CIRCULATION AND CARDHOLDER ACTIVITY

Active Cardholders by Ward

	Q4 FY17 Student DC OneCards	Q4 FY17 All Cardholders
1	7,918	41,408
2	1,947	26,203
3	5,862	38,994
4	13,710	49,298
5	11,629	47,458
6	8,381	49,934
7	16,983	54,794
8	19,538	61,440
MD/VA/Out of State/Other	989	60,213
Total Cardholders	**86,957**	**429,742**
	Q4 FY16	406,801
	Q4 FY15	314,186
	Q4 FY14	359,371

Top Titles - Q4 FY17

Fiction	Circulation	Non-Fiction	Circulation
The Underground Railroad by Colson Whitehead	573	*Hillbilly Elegy: A Memoir of a Family and Culture in Crisis* by J. D. Vance	558
A Big Guy Took My Ball! by Mo Willems	281	*Born a Crime: Stories from a South African Childhood* by Trevor Noah	313
All the Light We Cannot See by Anthony Doerr	211	*Between the World and Me* by Ta-Nehisi Coates	297
Harry Potter and the Sorcerer's Stone by J. K. Rowling	206	*Evicted: Poverty and Profit in the American City* by Matthew Desmond	122
Commonwealth by Ann Patchett	185	*Hunger: A Memoir of (My) Body* by Roxane Gay	120

Database Usage

	Q1 FY17	Q2 FY17	Q3 FY17	Q4 FY17	FY17 Total
Database Usage	249,774	292,248	349,985	394,974	**1,286,981**

BUILDING USE AND ACTIVITY

Gate Count

Ward	Location	Q4 FY17	Q4 FY16	Q4 FY2015
1	MT PLEASANT	65,223	62,587	63,343
	Ward 1 Totals	**65,223**	**62,587**	**63,343**
2	MLK. JR. MEMORIAL LIBRARY		153,636	175,306
2	LIBRARY EXPRESS	25,069		
2	GEORGETOWN	42,089	34,745	34,497
2	WEST END	25,390	21,170	22,953
	Ward 2 Totals	**92,548**	**209,551**	**232,756**
3	CHEVY CHASE	41,970	36,271	37,729
3	CLEVELAND PARK	19,205	82,824	69,907
3	PALISADES		23,491	25,548
3	TENLEY-FRIENDSHIP	68,045	62,216	59,719
	Ward 3 Totals	**129,220**	**204,802**	**192,903**
4	PETWORTH	44,920	44,011	45,611
4	SHEPHERD PARK (Juanita E. Thornton)	24,868	21,761	22,035
4	TAKOMA PARK	19,614	21,424	22,289
	Ward 4 Totals	**89,402**	**87,196**	**89,935**
5	LAMOND RIGGS	36,745	30,673	30,430
5	WOODRIDGE	45,153	20,115	24,443
	Ward 5 Totals	**81,898**	**50,788**	**54,873**
6	NORTHEAST	35,909	34,159	37,042
6	NORTHWEST ONE	29,641	25,454	27,889
6	ROSEDALE	28,100	27,346	30,050
6	SHAW (WATHA T. DANIEL)	68,458	58,573	59,401
6	SOUTHEAST	45,763	42,433	43,566
6	SOUTHWEST	26,144	28,782	27,814
	Ward 6 Totals	**234,015**	**216,747**	**225,762**
7	BENNING (Dorothy I. Height)	57,663	53,400	54,699
7	CAPITOL VIEW		28,809	33,945
7	DEANWOOD	29,407	22,352	30,004
7	FRANCIS A. GREGORY	27,674	29,511	32,900
	Ward 7 Totals	**114,744**	**134,072**	**151,548**
8	ANACOSTIA	47,341	47,833	51,258
8	BELLEVUE (William O. Lockridge)	31,656	29,220	34,054
8	PARKLANDS-TURNER	38,114	40,733	40,023
	Ward 8 Totals	**117,111**	**117,786**	**125,335**
	DCPL Total	**924,161**	**1,083,529**	**1,136,455**
	Percentage Change		**-14.71%**	**-18.68%**

	Q1	Q2	Q3	Q4	Total
FY 2014	N/A	N/A	N/A	N/A	N/A
FY 2015	984,658	1,027,300	1,041,107	1,136,455	**4,189,520**
FY 2016	904,632	932,786	1,009,816	1,083,529	**3,930,763**
FY 2017	908,627	897,774	862,639	924,161	**3,593,201**

BUILDING USE AND ACTIVITY

Customer Access to Wi-Fi

Ward	Location	Q4 FY17	Q4 FY16	Q4 FY15
1	MT PLEASANT	6,801	6,090	4,832
Ward 1 Totals		**6,801**	**6,090**	**4,832**
2	MLK. JR. MEMORIAL LIBRARY		27,161	24,497
2	LIBRARY EXPRESS	2,970		
2	GEORGETOWN	6,170	5,149	3,741
2	WEST END	1,037	900	715
Ward 2 Totals		**10,177**	**33,210**	**28,953**
3	CHEVY CHASE	3,533	2,625	1,711
3	CLEVELAND PARK	1,699	1,819	1,695
3	PALISADES		1,265	1,068
3	TENLEY-FRIENDSHIP	4,929	4,518	3,730
Ward 3 Totals		**10,161**	**10,227**	**8,204**
4	PETWORTH	6,760	6,775	4,583
4	SHEPHERD PARK (Juanita E. Thornton)	2,397	1,984	1,362
4	TAKOMA PARK	1,942	1,677	1,023
Ward 4 Totals		**11,099**	**10,436**	**6,968**
5	LAMOND RIGGS	2,319	2,273	1,803
5	WOODRIDGE	5,474	1,499	1,335
Ward 5 Totals		**7,793**	**3,772**	**3,138**
6	NORTHEAST	4,547	3,741	2,603
6	NORTHWEST ONE	1,977	1,803	1,751
6	ROSEDALE	1,961	1,756	1,444
6	SHAW (WATHA T. DANIEL)	8,891	7,546	4,993
6	SOUTHEAST	3,811	3,575	2,892
6	SOUTHWEST	2,657	2,025	1,554
Ward 6 Totals		**23,844**	**20,446**	**15,237**
7	BENNING (Dorothy I. Height)	6,620	5,882	4,185
7	CAPITOL VIEW		2,236	2,006
7	DEANWOOD	1,900	1,551	1,647
7	FRANCIS A. GREGORY	2,621	2,588	2,240
Ward 7 Totals		**11,141**	**12,257**	**10,078**
8	ANACOSTIA	5,198	4,683	4,304
8	BELLEVUE (William O. Lockridge)	3,051	2,711	2,572
8	PARKLANDS-TURNER	5,172	4,867	3,630
Ward 8 Totals		**13,421**	**12,261**	**10,506**
DCPL Total		**94,437**	**108,699**	**87,916**
Percentage Change			**-13.12%**	**7.42%**

	Q1	Q2	Q3	Q4	Total
FY 2014	N/A	N/A	N/A	N/A	**N/A**
FY 2015	84,388	83,871	87,306	87,916	**343,481**
FY 2016	85,689	93,469	105,611	108,699	**393,468**
FY 2017	105,473	111,816	89,442	94,437	**401,168**

BUILDING USE AND ACTIVITY

Computer Sessions

Ward	Location	Q4 FY17	Q4 FY16	Q4 FY15	Q4 FY14	Adult Desktop Computer Utilization Rate Q4 FY14
1	MT PLEASANT	15,044	10,978	16,997	16,717	60.51%
Ward 1 Totals		**15,044**	**10,978**	**16,997**	**16,717**	**60.51%**
2	MLK. JR. MEMORIAL LIBRARY		54,655	51,491	56,509	
2	LIBRARY EXPRESS	6,217				50.25%
2	GEORGETOWN	6,928	7,139	6,069	7,476	41.22%
2	WEST END	5,326	3,696	4,237	3,333	65.79%
Ward 2 Totals		**18,471**	**65,490**	**61,797**	**67,318**	**52.23%**
3	CHEVY CHASE	3,778	2,934	3,209	5,207	42.32%
3	CLEVELAND PARK	1,938	3,651	3,462	6,144	
3	PALISADES		1,494	2,082	4,260	
3	TENLEY-FRIENDSHIP	10,361	8,988	10,189	11,107	55.41%
Ward 3 Totals		**16,077**	**17,067**	**18,942**	**26,718**	**32.51%**
4	PETWORTH	11,759	12,455	13,198	18,206	44.08%
4	SHEPHERD PARK (Juanita E. Thornton)	6,283	5,653	7,366	7,196	44.14%
4	TAKOMA PARK	3,761	4,655	6,030	3,904	44.47%
Ward 4 Totals		**21,803**	**22,763**	**26,594**	**29,306**	**44.23%**
5	LAMOND RIGGS	8,618	6,400	5,801	4,886	73.39%
5	WOODRIDGE	14,255	6,050	9,787	9,834	64.07%
Ward 5 Totals		**22,873**	**12,450**	**15,588**	**14,720**	**68.73%**
6	NORTHEAST	9,418	8,429	8,531	7,486	55.38%
6	NORTHWEST ONE	10,313	6,507	9,307	5,163	58.85%
6	ROSEDALE	6,522	4,616	7,704	5,786	50.99%
6	SHAW (WATHA T. DANIEL)	18,443	14,535	17,216	19,518	74.20%
6	SOUTHEAST	9,501	4,725	6,604	4,248	73.03%
6	SOUTHWEST	7,945	6,037	5,901	5,755	63.44%
Ward 6 Totals		**62,142**	**44,849**	**55,263**	**47,956**	**63.07%**
7	BENNING (Dorothy I. Height)	14,460	12,355	13,827	11,813	50.14%
7	CAPITOL VIEW		6,854	9,890	9,219	
7	DEANWOOD	8,494	6,441	10,086	7,236	51.56%
7	FRANCIS A. GREGORY	9,062	10,112	11,852	12,234	37.75%
Ward 7 Totals		**32,016**	**35,762**	**45,655**	**40,502**	**46.35%**
8	ANACOSTIA	12,590	11,481	16,164	18,757	47.11%
8	BELLEVUE (William O. Lockridge)	12,816	12,515	15,741	9,416	44.96%
8	PARKLANDS-TURNER	10,905	10,601	10,527	7,184	53.87%
Ward 8 Totals		**36,311**	**34,597**	**42,432**	**35,357**	**48.65%**
DCPL Total		**224,737**	**243,956**	**283,268**	**278,594**	**51.87%**
Percentage Change			**-7.88%**	**-20.66%**	**-19.33%**	

Computer Sessions Trend Data	Q1	Q2	Q3	Q4	Total
FY14	253,923	252,263	265,843	278,594	**1,050,623**
FY15	285,146	275,674	280,764	283,268	**1,124,852**
FY16	252,545	243,426	241,568	243,956	**981,495**
FY17	252,893	228,529	199,793	224,737	**905,952**
Adult Desktop Computer Utililization Rate Trend Data					
FY17	40.74%	43.56%	48.48%	51.87%	**46.12%**

BUILDING USE AND ACTIVITY

Meeting/Study Room Use and Attendance

		Meetings		Attendance		Study Room Use	
Ward	Location	Q4 FY17	Q4 FY16	Q4 FY17	Q4 FY16	Q4 FY17	Q4 FY16
1	MT PLEASANT	526	479	6,309	4,326	636	726
Ward 1 Total		**526**	**479**	**6,309**	**4,326**	**636**	**726**
2	GEORGETOWN	209	163	2,196	998	846	475
2	WEST END						
2	LIBRARY EXPRESS	187		447		165	
2	MLK. JR. MEMORIAL LIBRARY		541		4,657		
Ward 2 Total		**396**	**704**	**2,643**	**5,655**	**1,011**	**475**
3	CHEVY CHASE	80	87	516	413		
3	CLEVELAND PARK		85		1,223		
3	PALISADES		29		249		
3	TENLEY-FRIENDSHIP	146	92	1,655	850	1,353	1,273
Ward 3 Total		**226**	**293**	**2,171**	**2,735**	**1,353**	**1,273**
4	PETWORTH	386	212	5,802	864	512	280
4	SHEPHERD PARK (Juanita E. Thornton)	324	215	1,679	2,221	591	421
4	TAKOMA PARK	114	90	412	383		
Ward 4 Total		**824**	**517**	**7,893**	**3,468**	**1,103**	**701**
5	LAMOND RIGGS	471	193	3,693	2,902	178	162
5	WOODRIDGE	126		5,131		434	
Ward 5 Total		**597**	**193**	**8,824**	**2,902**	**612**	**162**
6	NORTHEAST	192	196	1,734	2,097	829	741
6	NORTHWEST ONE	5	31	74	481		
6	ROSEDALE						
6	SHAW (Watha T. Daniel)	249	222	5,646	1,403	1,698	1,491
6	SOUTHEAST	99	39	2,100	1,471		
6	SOUTHWEST	51	36	526	506	198	208
Ward 6 Total		**596**	**524**	**10,080**	**5,958**	**2,725**	**2,440**
7	BENNING (Dorothy I. Height)	622	442	7,595	6,496	1,439	989
7	CAPITOL VIEW		125		1,646		119
7	DEANWOOD						
7	FRANCIS A. GREGORY	456	319	1,500	2,054	587	297
Ward 7 Total		**1,078**	**886**	**9,095**	**10,196**	**2,026**	**1,405**
8	ANACOSTIA	518	396	8,256	6,659	571	424
8	BELLEVUE (William O. Lockridge)	272	216	4,185	3,302	236	190
8	PARKLANDS-TURNER						
Ward 8 Total		**790**	**612**	**12,441**	**9,961**	**807**	**614**
DCPL TOTAL		**5,033**	**4,208**	**59,456**	**45,201**	**10,273**	**7,796**

OPERATIONS

Service Desk Tickets

	Quarterly Statistics			Year to Date Statistics		
	Q4 FY17	Q4 FY16	% Change FY17/ FY16	YTD FY17	YTD FY16	% Change FY17/ FY16
Facilities Tickets Closed	535	734	-27.11%	2,408	2,820	-14.61%
Facilities Ticket Closure Rate	95.71%	93.27%	2.62%	95.10%	92.43%	2.89%
IT Tickets Closed	1,479	1,646	-10.15%	6,499	6,564	-0.99%
IT Ticket Closure Rate	97.88%	95.42%	2.58%	97.45%	95.08%	2.50%

Human Resources Data

	Quarterly Statistics			Year to Date Statistics		
	Q4 FY17	Q4 FY16	% Change FY17/ FY16	YTD FY17	YTD FY16	% Change FY17/ FY16
Vacancy Rate	7.00%	4.39%	59.45%			
Staff Trainings	Data not available			763	938	-18.66%
# Staff on Extended Leave (New)	37	18	105.56%	113	86	31.40%
# Staff on Extended Leave (Continuing)	28	36	-22.22%			
Total Staff on Extended Leave	**56**	**40**	**40.00%**			

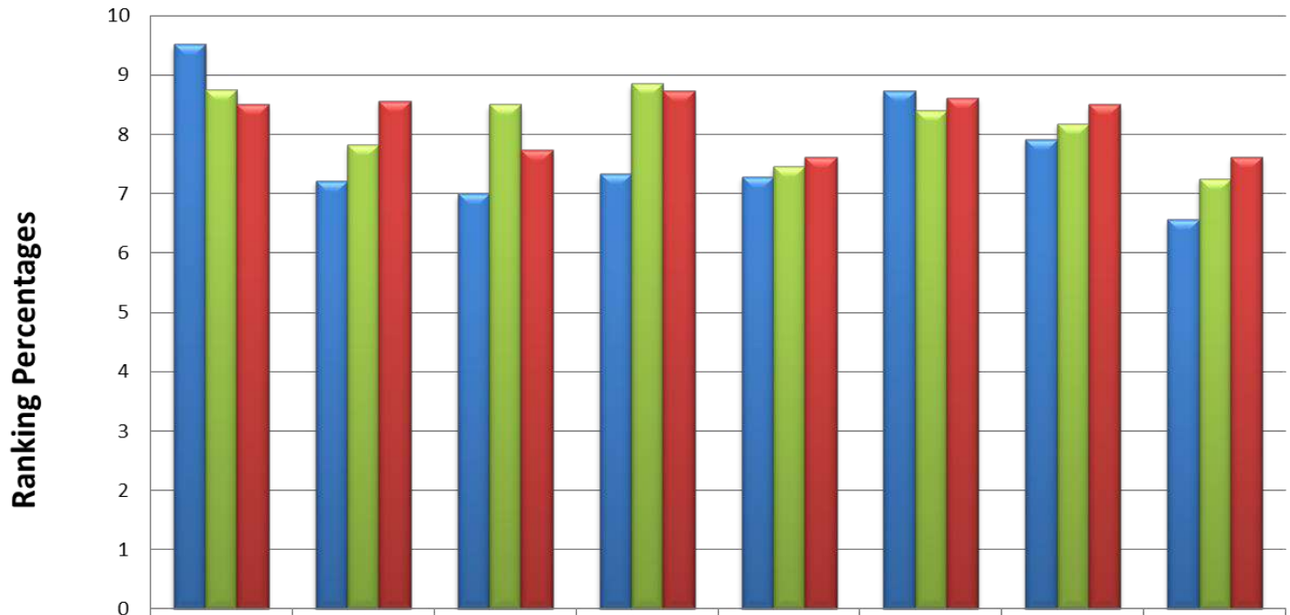
Hours of Unplanned Closure by Location

	Q1	Q2	Q3	Q4	FY 17 Total
ANACOSTIA		8.0	8.0	2.5	**18.5**
BELLEVUE (William O. Lockridge)	5.0				**5.0**
CAPITOL VIEW	4.5				**4.5**
DEANWOOD	7.5	19.0	0.5	10.0	**37.0**
FRANCIS A. GREGORY	1.5	5.0	1.5	47.5	**55.5**
GEORGETOWN	39.0				**39.0**
LAMOND RIGGS		7.5			**7.5**
NORTHWEST ONE	8.0	3.0		35.5	**46.5**
PALISADES	7.5				**7.5**
PARKLANDS-TURNER	4.5		7.5		**12.0**
PETWORTH		11.0	2.5		**13.5**
ROSEDALE	3.0	4.5		21.5	**29.0**
SHAW (WATHA T. DANIEL)	7.0			38.0	**45.0**
SOUTHWEST		7.0	8.5	4.0	**19.5**
TENLEY-FRIENDSHIP				8.0	**8.0**
WEST END		17.5	5.5	40.0	**63.0**
WOODRIDGE	25.0	1.0	4.0		**30.0**
Systemwide Closure	208.0	44.0			**252.0**
Total	**320.5**	**127.5**	**38.0**	**207.0**	**693.0**

PATRON SATISFACTION AND ONLINE ENGAGEMENT

Counting Opinions Survey

Library Service Rankings - Cumulative Data - 4/11/16 - 09/30/2017 **Total Responses = 1,459**



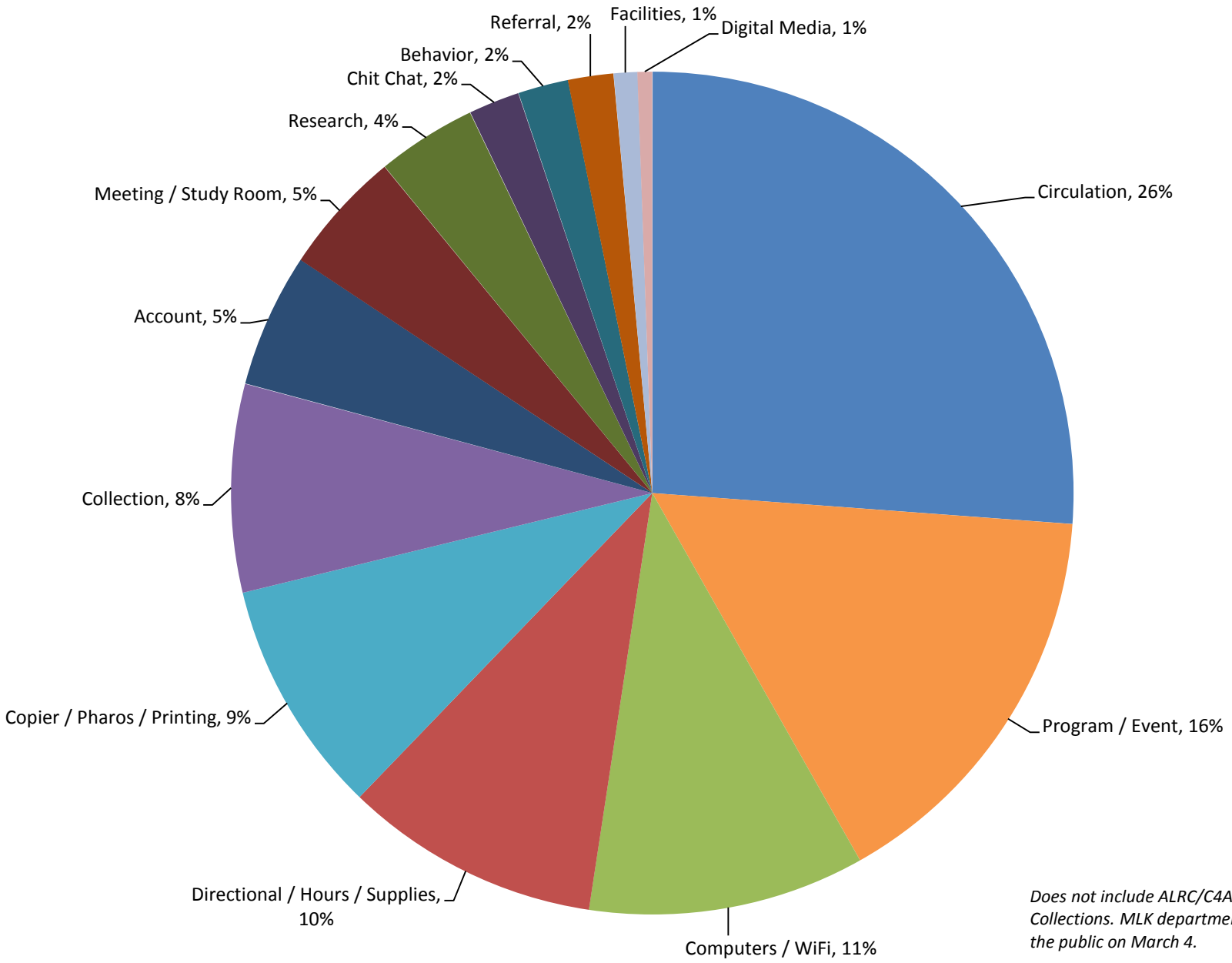
	Borrowing	Using Materials Onsite	Equipment	Library Events and Programs	Facilities	Remote (Not at the Library)	Internet @ The Library	Database @ The Library
Importance	9.52	7.22	7	7.33	7.29	8.73	7.92	6.56
Recommendation	8.75	7.82	8.5	8.85	7.45	8.4	8.18	7.25
Satisfaction	8.5	8.56	7.73	8.73	7.62	8.62	8.5	7.62

Online Engagement

	Q1	Q2	Q3	Q4	FY17 Total
Social Media Impressions	1,460,993	1,398,644	1,374,108	2,266,449	**6,500,194**
Social Media Engagement	16,909	13,881	13,014	21,569	**65,373**
Social Media Engagement Rate	1.16%	0.99%	0.95%	0.95%	**1.01%**
New Website Visits (Sessions)	304,504	332,237	388,634	511,207	**1,536,582**
Overall Website Visits (Sessions)	774,531	815,737	809,879	920,226	**3,320,373**
New Visits as a % of overall visits	39.31%	40.73%	47.99%	55.55%	**46.28%**

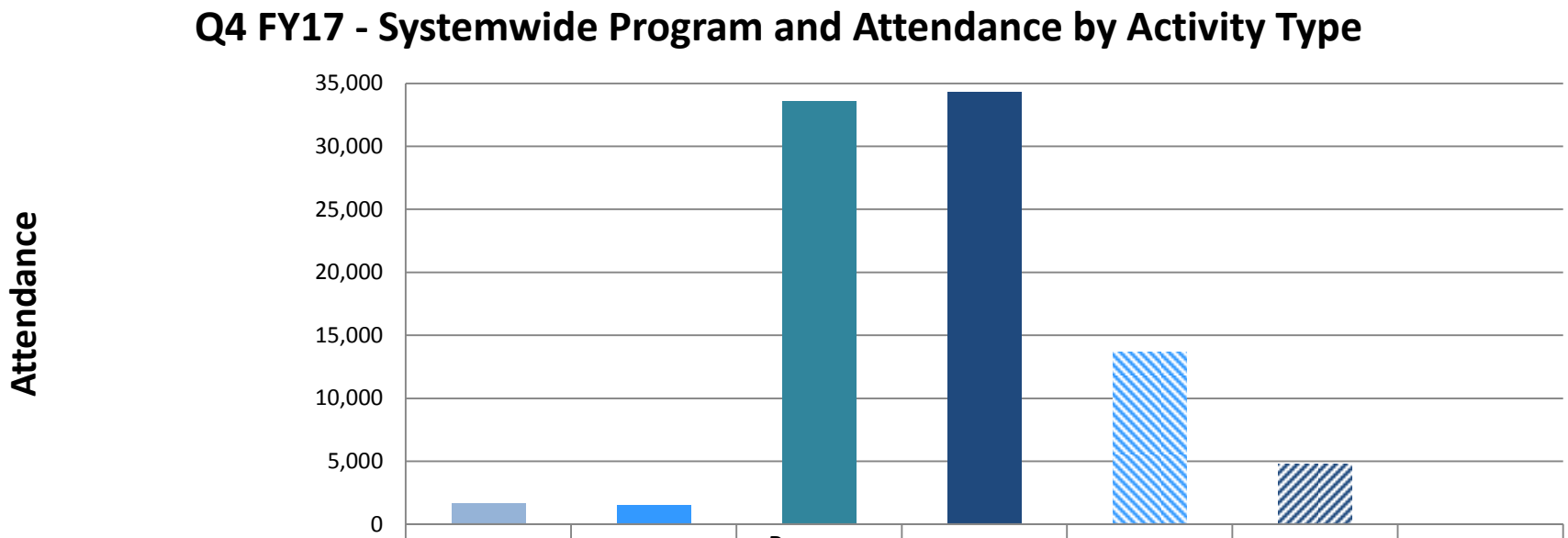
CUSTOMER INTERACTIONS Q4 FY17

Total Interactions: 127,038



Does not include ALRC/C4A or Special Collections. MLK departments closed to the public on March 4.

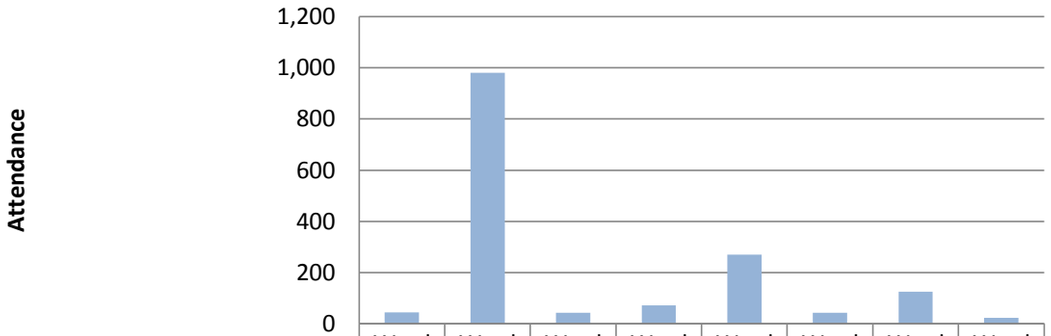
SYSTEMWIDE PROGRAM AND ATTENDANCE DATA



	Computers & technology	Group visit to the library	Program (excluding story time & computer training)	Story time	Outreach (excluding school outreach)	School outreach	Grand Total
Total Attendance	1,646	1,473	33,562	34,309	13,693	4,758	89,441
Number of Programs	253	59	1,434	866	219	104	2,935
Average Attendance/Program	7	25	23	40	63	46	30

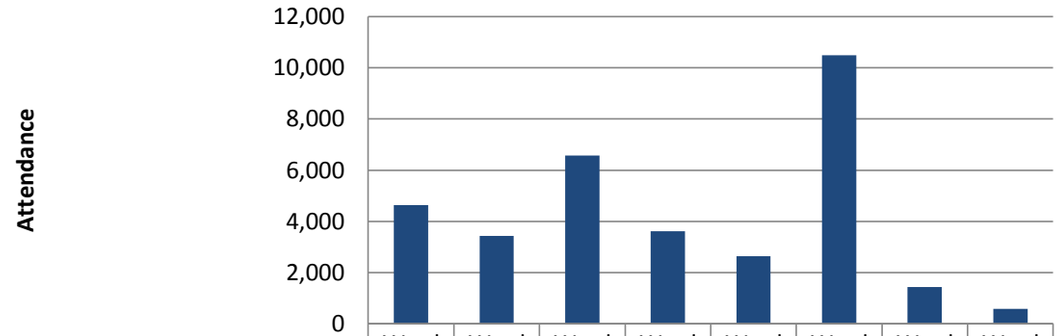
SYSTEMWIDE PROGRAM AND ATTENDANCE DATA

Computers & Technology



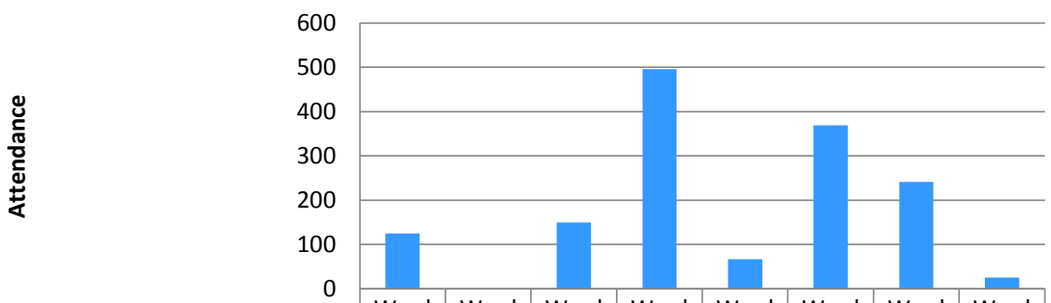
	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Attendance	45	980	43	73	270	44	126	23
Programs	5	142	8	27	25	30	10	4
Average Attendance/Program	9	7	5	3	11	1	13	6

Story Times



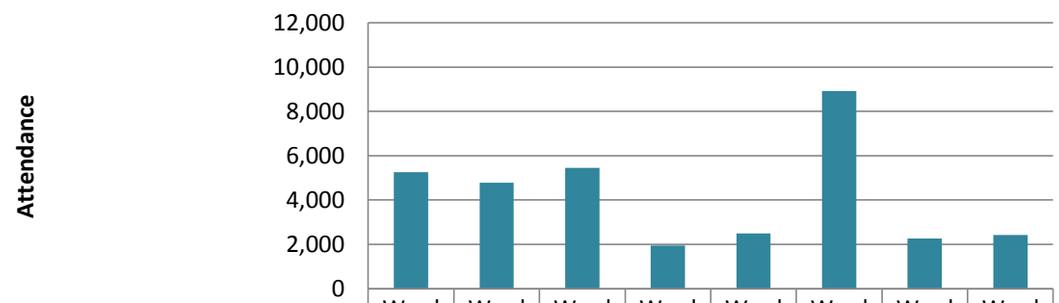
	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Attendance	4,633	3,435	6,575	3,620	2,640	10,491	1,435	584
Programs	63	79	183	103	59	257	70	32
Average Attendance/Program	74	43	36	35	45	41	21	18

Group Visits to the Library



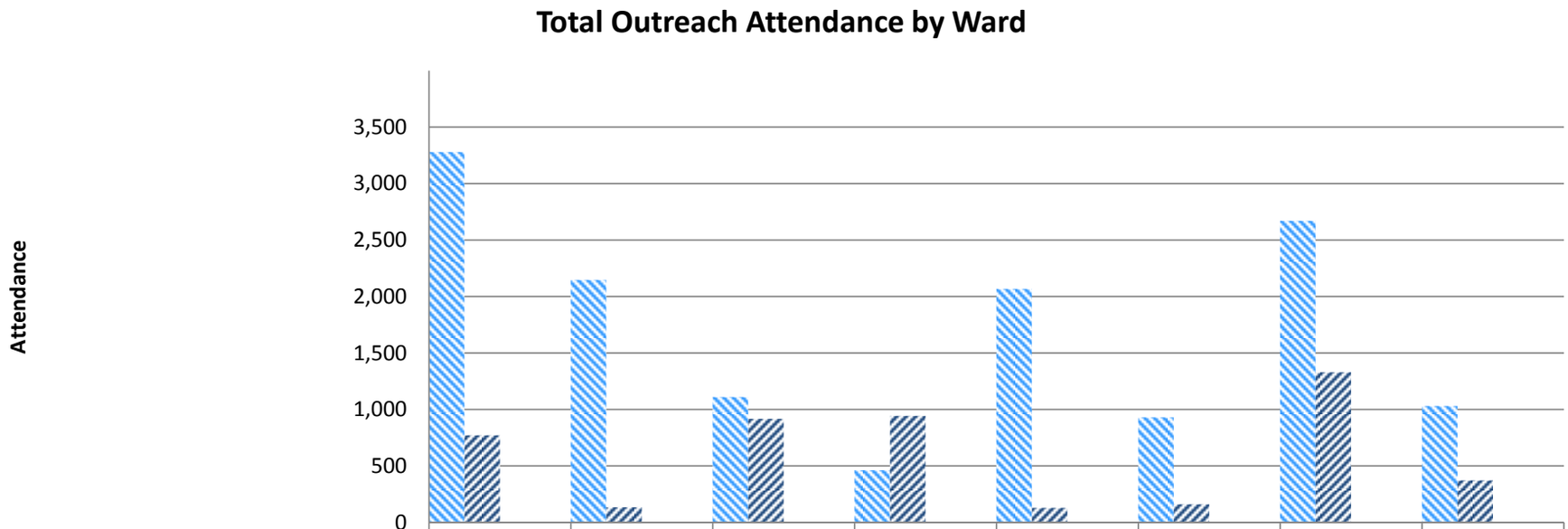
	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Attendance	125	0	150	496	67	369	241	25
Programs	3	0	5	25	3	14	8	1
Average Attendance/Program	42	0	30	20	22	26	30	25

All Other Programs



	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Attendance	5,255	4,777	5,454	1,942	2,502	8,923	2,258	2,417
Programs	157	175	212	142	116	438	122	69
Average Attendance/Program	33	27	26	14	22	20	19	35

SYSTEMWIDE PROGRAM AND ATTENDANCE DATA

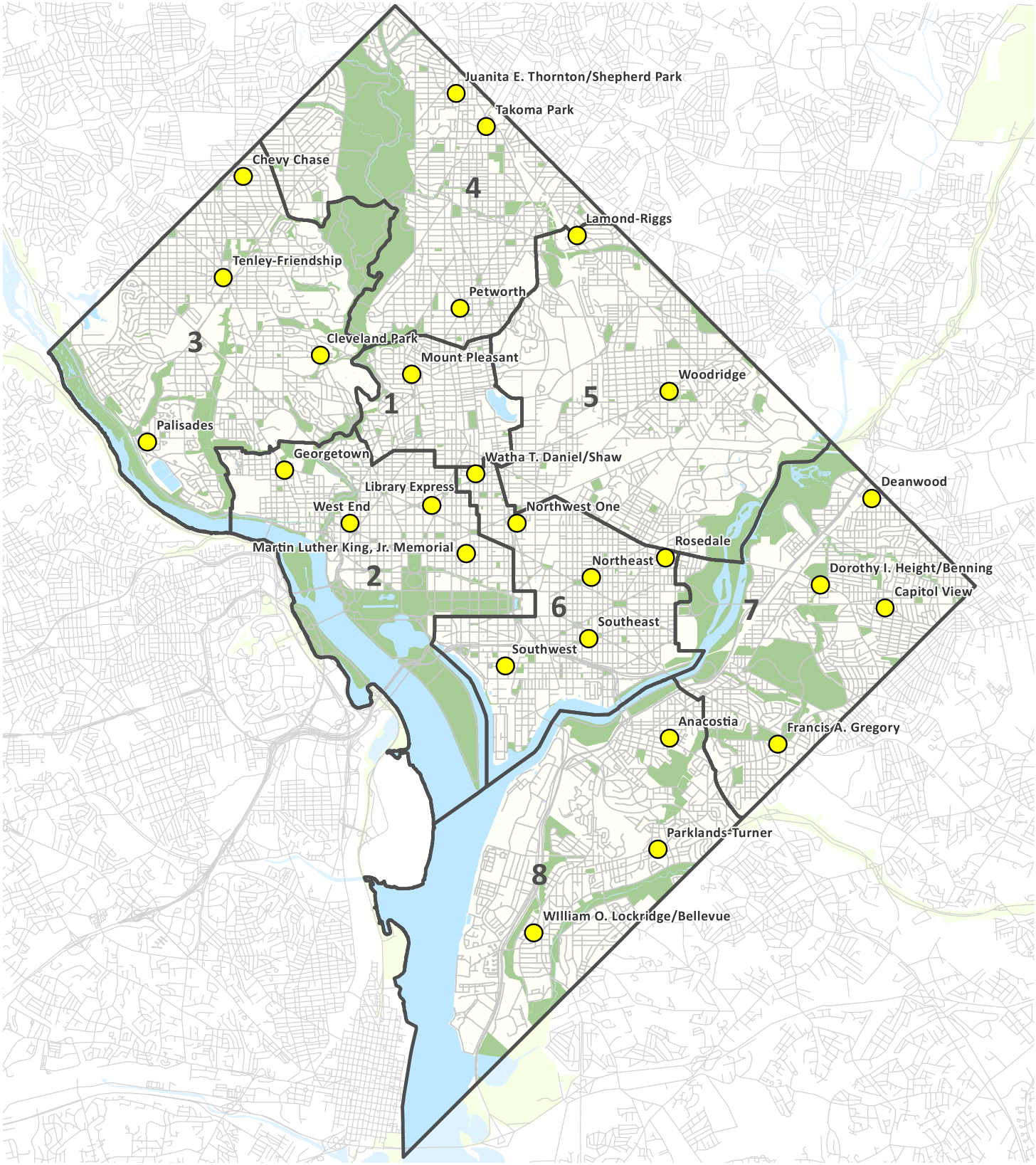


	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Outreach Attendance	3,278	2,146	1,109	462	2,067	929	2,672	1,030
School Outreach Attendance	772	133	918	944	130	160	1,329	372
Total Outreach Programs	22	30	70	24	28	43	91	15
Average Attendance/Outreach Program	184	76	29	59	78	25	44	93

Books From Birth

	Q4 FY17
Eligible Children Citywide	46,769
Enrollment Citywide	25,741
Graduated Citywide	4,416
% of Citywide Eligible Enrolled	55.03%
Eligible Children in Target Areas	22,279
Enrollment in Target Areas	16,715
% Enrolled From Target Areas	64.93%

Map of DC Public Libraries by Ward



DCPL PERFORMANCE REPORT DATA GLOSSARY

Active Cardholders by Ward – The number of user accounts with activity in the last three years. Cardholders are sorted by ward of residence provided in cardholder account information. The total is collected on the last day of the reported quarter.

Adult Desktop Computer Utilization – The utilization rate for each library location is the average number of hours of use of adult desktop computers divided by the number of open hours at each location for the quarter.

Books from Birth – Books from Birth is a program for children from birth up to age five to receive a free book each month mailed to their home; families and children are able to keep the books to start a personal library.

Books from Birth – Graduated Citywide – Number of Books from Birth enrollees that have turned five years old and, therefore, aged out the program.

Books from Birth Target Enrollment Areas –Target enrollment areas for Books from Birth are Wards 1, 5, 7 and 8.

Circulation – Manual and electronic lending transactions from the library's collection; includes outside and in–house use, and renewal circulation transactions.

Computer and Technology Programs – Programs that teach basic computer skills, or skills about software, computer hardware, emerging technology such as 3D Printing, coding, social media instruction, use of DCPL's downloadable materials and databases.

Counting Opinions Survey – Customer satisfaction survey available on the Library's website and in print.

Customer Access to Wi–Fi – The number of internet connections to the DCPL Wi–Fi network by laptops, smartphones, and other mobile devices.

Customer Interactions by Type – Interaction tracking is a common tool used by library systems around the country to capture ways customers interact with staff in the library.

Database Usage – Counts the number of times users interact with each database. The same counting metric cannot be used for each database. "Database Usage" captures only one metric for each database and can include one of the following: downloads, views, clicks on links, searches, or sessions.

Digital Library – Total of all E–Books downloaded and streamed, videos streamed, songs downloaded and streamed, audiobooks downloaded and streamed, and magazines downloaded and streamed.

Extended Leave – Categories of legally authorized extended absences other than annual or sick leave that may impact staffing levels and productivity including: Family Medical Leave, Paid Family Leave, American Disability Act and Workers' Compensation.

Gate Count – Number of instances of people entering and exiting library locations. Thermal imaging technology senses infrared radiation to track traffic travelling underneath the sensor and monitors multiple people entering and exiting at the same time. Devices are mounted at public entry and exit locations.

Group Visits – All special programs or activities scheduled for groups coming into a library.

New Website Visits (Sessions) – Number of first time visits to the website; includes first time users as well as returning users using a different method to access the website.

Outreach – Programs that are planned, sponsored or carried out by the library staff but do not take place at the library.

Overall Website Visits (Sessions) – Number of times the website was visited.

Programs – Programs that take place on DCPL property, including programs that are led by staff members, partner organizations, and paid presenters/contractors. Public programs held in meeting rooms are counted under meeting room use.

School Outreach – Programs that are planned sponsored or carried out by the library staff and take place at a public, public charter, or private/parochial school, including formal Pre–K programs.

Service Desk Tickets – Library staff report a problem or request an intervention by submitting a ticket in the Library's tracking system.

Social Media Engagement Rate – Measure of the effectiveness of posts.

Social Media Engagements – The number of people who have engaged (clicked, liked, re–tweeted, etc.) with posts.

Social Media Impressions – The number of times posts have been seen.

Staff Trainings –Number of staff trainings during the quarter. Training includes external conferences, workshops, management training courses and DCPL internal training programs.

Story Time Programs – Story time attendance is the count of the audience (children and adults) at formal story time programs intended for children birth to five years of age and their caregivers. This does not include other, non–story time programming for this age group (for example, baby movement or music programs).

Student DC OneCard Cardholders – Library accounts automatically created for students who have a DC OneCard credential.

Study Room Use – Number of times a study room is used.

Vacancy Rate – The total number of vacant positions divided by the total number of authorized positions.

GENERAL QUESTIONS

Question Number 68

Provide the agency's performance plan for FY18. What steps has the agency taken to date in FY18 to meet the objectives set forth in the FY18 performance plan?

The pages that follow are the Library's FY18 Performance Plan. The Library is actively pursuing each objective and initiative included in the performance plan.

District of Columbia Public Library FY2018

Agency District of Columbia Public Library **Agency Code** CE0 **Fiscal Year** 2018

Mission The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

2018 Strategic Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations
1	Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus.	4	3
2	Provide services and programs that build and cultivate literacy and a love of reading.	6	5
3	Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture.	1	1
4	Support digital citizenship through technology and internet access and training.	3	2
5	Create and maintain a highly efficient, transparent and responsive District government.**	9	12
TOT		**23**	**23**

2018 Key Performance Indicators

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target
1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (4 Measures)									
Number of participants at community sponsored meetings	☐	320468	317286	403126	260000	185212	165000	222317	165000
Number of attendees as Library sponsored programs	☐	284969	272489	327719	320243	317699	300000	294155	300000
Number of attendees at Library sponsored outreach sessions	☐	Not available	Not available	Not available	Not available	Not Available	Not Available	65209	Waiting on Data
Library Visits	☐	Not available	Not available	4189520	Not available	3930763	Not Available	3593201	Waiting on Data
2 - Provide services and programs that build and cultivate literacy and a love of reading. (6 Measures)									
Circulation of books and other library materials	☐	3938767	4180200	4014192	4011195	4439827	4000000	4288626	4000000
Number of active cardholders	☐	359371	316161	314186	329446	406801	400000	429742	400000

Cardholders as a percent of total population		55.6%	50%	47.7%	50%	60.5%	60%	63%	60%
Circulation per capita		6.1	6	Not available	6.5	6.6	6.5	6.3	6.5
Attendance at programs for children in their first five years		166309	159819	193172	190750	200003	170000	192714	170000
Percentage of eligible children enrolled in Books from Birth in targeted communities		Not available	Not available	Not available	Not available	Not Available	Not Available	64.9%	Waiting on Data
3 - Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture. (1 Measure)									
"Dig DC" Visits		Not available	Not available	Not available	Not available	[FY 2016 Actual N/A]	Waiting on Data	17516	Waiting on Data
4 - Support digital citizenship through technology and internet access and training. (3 Measures)									
Public access computer utilization (as a percent of availability)		Not available	Not available	Not available	Not available	Not Available	Not Available	46.1%	Waiting on Data
Wi-Fi Connections		Not available	Not available	343481	Not available	393468	Not Available	401168	Waiting on Data
Number of people receiving technology training		Not available	Not available	Not available	Not available	Not Available	Not Available	7202	Waiting on Data

We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

2018 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
1 - Strengthen communities through services, programs, outreach, and increased utilization of the Library's physical campus. (3 Activities)					
NEIGHBORHOOD LIBRARIES	Serve as a community hub:meeting and study spaces	The Library provides meeting and study spaces for the public at neighborhood libraries as well as at Martin Luther King Jr. Memorial Library	Daily Service	2	1

Community Outreach	Community Outreach	The Library serves the community by providing access to DCPL services and programs outside of our buildings.	Daily Service	1	0
Programs and Services	Programs and services	The Library offers programs to users of all ages	Daily Service	1	1
TOT				4	2
2 - Provide services and programs that build and cultivate literacy and a love of reading. (5 Activities)					
LITERACY RESOURCES	Adult Literacy Services	DC Public Library offers adult literacy services through the Adult Literacy Resource Center	Daily Service	0	1
CHILDREN & YOUNG ADULT SERVICES	Early Literacy Programs	The Library offers a range of services and programs to improve earl literacy, such as story time and Sing, Talk and Read programs.	Daily Service	1	1
ADAPTIVE SERVICES	Operate the Center for Accessibility	The Center for Accessibility (formerly Adaptive Services) helps the deaf community, visually impaired, older adults, veterans and injured service people to better use the Library.	Daily Service	0	0
COLLECTIONS	Acquire books and other library materials	Through its collections, DCPL is a resource for printed and digital resources and information - such as books, e-books, databases, periodicals, etc.	Daily Service	3	0
CHILDREN & YOUNG ADULT SERVICES	Provide library services to students and educators	Offer programs, services and support for students and educators.	Daily Service	0	0
TOT				4	2
3 - Connect residents to the city's past and future by providing access to, experiences in, and support for local history and culture. (1 Activity)					
NEIGHBORHOOD LIBRARIES	Provide access to local history and culture.	Provide access to to local history and culture through special collections, programs, and services at libraries throughout the District.	Daily Service	2	2
TOT				2	2
4 - Support digital citizenship through technology and internet access and training. (2 Activities)					
NEIGHBORHOOD LIBRARIES	Provide computer and technology training and assistance	Libraries throughout the District provide technology and internet training and assistance.	Daily Service	1	2
PUBLIC SERVICE TECHNOLOGY	Provide computer and technology access	DCPL provides technology access through publicly available computers, printers and the internet.	Daily Service	1	0
TOT				2	2
5 - Create and maintain a highly efficient, transparent and responsive District government. (12 Activities)**					
NEIGHBORHOOD LIBRARIES	Operate neighborhood libraries	Operate neighborhood library locations throughout the District.	Daily Service	1	0

COMMUNICATIONS	Inform residents of library programs, services and projects	communications and outreach in support of DCPL programs, services, projects and operations	Daily Service	1	0
Capital Project: Martin Luther King Jr. Memorial Library	Renovation and modernization of the Martin Luther King Jr. Memorial Library	Capital Project - full renovation and modernization of the Martin Luther King Jr. Memorial Library.	Key Project	0	1
Capital Project: Cleveland Park Neighborhood Library	Rebuild the Cleveland Park Neighborhood Library	Capital Project	Key Project	0	1
CUSTODIAL AND MAINTENANCE	Maintain library facilities	custodial and maintenance of libraries funded through operating funds	Daily Service	0	0
Capital Project: General Improvements	Maintain library facilities (Capital)	General Improvements in the Capital Budget	Key Project	0	0
EXECUTIVE MANAGEMENT OFFICE	Strategic Planning/Data Analysis	support agency operations through strategic planning and data analysis	Daily Service	0	0
Capital Project: Pallisades	Renovation of Pallisades Neighborhood Libraries	Capital Project	Key Project	0	1
Capital Project: Southwest	Southwest Neighborhood Library	Capital Project	Key Project	0	1
Capital Project: Operations Center (Shared Tech)	Long-term Operations (Shared Tech) Center	Capital Project: Develop a long term operations/shared tech services center for DCPL.	Key Project	0	1
Capital Project: Capitol View	Renovation of Capitol View Neighborhood Library	Capital Project	Key Project	0	1
Capital Project: Lamond-Riggs	Capital Project: Lamond-Riggs	Capital Project	Key Project	0	1
TOT				2	7
TOT				**14**	**15**

2018 Workload Measures

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
1 - Community Outreach (1 Measure)					
Number of outreach sessions	☐	Not available	Not available	Not Available	1380
1 - Programs and services (1 Measure)					
Library programs offered	☐	14357	15000	13949	11219

1 - Serve as a community hub:meeting and study spaces (2 Measures)					
Study room use		Not available	Not available	Not Available	37310
number of community sponsored meetings systemwide		25409	29764	16461	19353
2 - Acquire books and other library materials (3 Measures)					
Local Book Budget		4867110	3780432	3990757	4530432
Digital Library		745036	1000000	1151684	1199586
Database Usage		Not available	Not available	Not Available	1286981
2 - Early Literacy Programs (1 Measure)					
Number of programs for children in their first five years		Not available	Not available	Not Available	192714
3 - Provide access to local history and culture. (2 Measures)					
Special Collections Interactions		Not available	Not available	Not Available	1704
Number of Studio and Fabrication Lab Sessions		Not available	Not available	Not Available	920
4 - Provide computer and technology access (1 Measure)					
number of sessions on public access computers		1050623	1124852	981495	905952
4 - Provide computer and technology training and assistance (1 Measure)					
Number of computer and technology training programs and sessions systemwide		Not available	Not available	Not Available	982
5 - Inform residents of library programs, services and projects (1 Measure)					
Social media engagement rate		Not available	Not available	Not Available	1
5 - Operate neighborhood libraries (1 Measure)					
Number of hours of unplanned closures at locations systemwide		Not available	Not available	Not Available	742.5

Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Adult Literacy Services (1 Strategic Initiative)		
Improve access to adult literacy services.	While MLK is closed for modernization, adult literacy services will be deployed to branches in key neighborhoods. In FY18, branches to house satellite adult literacy centers will be identified and a pilot project will begin.	09-30-2018
Capital Project: Lamond-Riggs (1 Strategic Initiative)		

Begin design for a new Lamond-Riggs Neighborhood Library.	DCPL will begin the design phase for a new state-of-the-art library. This project is an investment in high quality education and inclusive prosperity.	09-30-2018
Early Literacy Programs (1 Strategic Initiative)		
Implement branch-level targets for storytime programming.	As part of continuing efforts to customize services by location based on community needs and demographics, and in support of the Mayor's commitment to give all children in every ward the opportunity to thrive, DCPL will establish branch-level story-time programming targets. This will include any needed support for neighborhood library locations to build program offerings to meet those targets.	09-30-2018
Long-term Operations (Shared Tech) Center (1 Strategic Initiative)		
Begin planning for an Operations/Shared Technical Services Center	Begin planning for a permanent operations/shared tech services center.	09-30-2018
Programs and services (1 Strategic Initiative)		
Complete Teen Council implementation to help guide program offerings and increase teen participation with the library.	DCPL will complete the implementation of the new Teen Council. This is a project that employs eight teenagers representing 8 Wards of the city to help the agency develop worthwhile programs and services for teenagers.	09-30-2018
Provide access to local history and culture. (2 Strategic initiatives)		
Implement DC Oral History Project.	DCPL collects, preserves and provides access to Washington, D.C. community related oral histories. While the collection continues to grow through donations, it is limited in scope and size, thus not representing the full diversity of DC communities and neighborhoods. In FY17, DCPL worked with partners to create the DC Oral History Project, held workshops and identified grantees. In FY18, DCPL and its partners will continue to implementation the project by prototyping an online citywide oral history directory, as well as increased collection of local personal histories.	09-30-2018
Offer "Know Your Neighborhood" Programs at Neighborhood Libraries	With the closure of MLK for modernization and the disbursement of services across the city, DCPL is increasing the focus of programs and services at neighborhood libraries. One example is the Know Your Neighborhood program series in which every branch will offer a signature program, event or series that emphasizes the central role that the Library plays in the cultural life of their community. In FY18, DCPL will build the program resources and infrastructure necessary for program implementation in FY19.	09-30-2018
Provide computer and technology training and assistance (2 Strategic initiatives)		
Expand workforce development opportunities through digital assessments and computer and skills assessment.	The Library's computer trainings are a critical lifeline for users who need technology skills to apply or qualify for jobs that require technology proficiency. DCPL has expanded its workforce development offerings to include online digital literacy assessments and corresponding training to help residents build their skills and broaden their career options. In addition, the Library has partnered with the Office of the State Superintendent of Education to offer Microsoft Office Specialist industry-standard certifications in software applications such as Word, Excel, PowerPoint and other advanced credentials. In FY18, DCPL will begin to offer these services at targeted neighborhood libraries.	09-30-2018

Develop a comprehensive service model to increase technology training.	The library will design a comprehensive service model to meet the technology needs of District residents, building on the library's strengths and partnering with agencies and organizations as appropriate. The implementation plan will include the overall service model, a training strategy to prepare DCPL's workforce for the new service model, and a marketing and outreach plan.	09-30-2018
Rebuild the Cleveland Park Neighborhood Library (1 Strategic Initiative)		
Open Newly Constructed Cleveland Park Neighborhood Library.	The new Cleveland Park Library will open in FY18. The new library will feature over 25,000 square feet of space for adults, teens and children; including a large meeting room, conference rooms and quiet study rooms. This project is an investment in high quality education and inclusive prosperity.	09-30-2018
Renovation and modernization of the Martin Luther King Jr. Memorial Library (1 Strategic Initiative)		
Continue Modernization of the Martin Luther King Jr Memorial Library	DCPL will complete year 1 construction of a 3 year full modernization project. This project is an investment in high quality education and inclusive prosperity.	09-30-2018
Renovation of Capitol View Neighborhood Library (1 Strategic Initiative)		
Open Newly Renovated Capitol View Neighborhood Library.	DCPL will open a fully modernized, 20,000 square feet certified LEED Silver library.This project is an investment in high quality education and inclusive prosperity.	09-30-2018
Renovation of Pallisades Neighborhood Libraries (1 Strategic Initiative)		
Open Newly Renovated Palisades Neighborhood Library.	DCPL will open a fully renovated, 20,000 square feet certified LEED Silver library.This project is an investment in high quality education and inclusive prosperity.	09-30-2018
Serve as a community hub:meeting and study spaces (1 Strategic Initiative)		
Expand services by opening on holidays	In recent years, the Library has expanded its hours of operations to seven days a week, with the exception of holidays. However, many residents, particularly caregivers, struggle to find constructive activities and educational opportunities on holidays when kids are home from school. In support of the Mayor's priority to ensure "inclusive prosperity", starting in FY18, DCPL will open one branch in each ward of the city on five holidays.	09-30-2018
Southwest Neighborhood Library (1 Strategic Initiative)		
Complete design for a new Southwest Neighborhood Library.	Complete the design phase towards construction of new state-of-the-art 21st century Library. This project is an investment in high quality education and inclusive prosperity.	09-30-2018

Created on Dec. 15, 2016 at 3:17 PM (EST). Last updated by Katz, Lia (EOM) on June 6 5:49 PM at 5:49 PM (EDT). Owned by Katz, Lia (EOM).

QUESTION NUMBER 69

Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:

a. At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

b. At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

c. At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

Reports follow.

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY 2017 by Agency

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	FY17 Approved Budget	FY17 Revised Budget	FY17 Year End Expenditures
0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	31,879,276.89	31,530,076.89	31,605,791.71
		0011 REGULAR PAY - CONT FULL TIME Total		31,879,276.89	31,530,076.89	31,605,791.71
		0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	52,489.83	52,489.83	0.00
			0122 CONTINUING PART-TIME	655,010.38	655,010.38	896,397.08
			0123 TEMPORARY PART-TIME	201,858.41	201,858.41	0.00
			0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	263,437.73
			0125 TERM FULL-TIME	742,501.93	564,107.93	299,968.78
			0126 TERM PART-TIME	222,294.40	117,294.40	43,963.98
		0012 REGULAR PAY - OTHER Total		1,874,154.95	1,590,760.95	1,503,767.57
		0013 ADDITIONAL GROSS PAY	0128 ADDITIONAL INCOME ALLOWANCE	25,000.00	25,000.00	20,054.90
			0131 SHIFT DIFFERENTIAL	322,830.00	307,830.00	276,721.65
			0134 TERMINAL LEAVE	125,790.00	125,790.00	134,299.26
			0135 HOLIDAY PAY	28,265.00	28,265.00	26,494.11
			0136 SUNDAY PAY	338,115.00	318,115.00	208,687.67
			0138 BONUS PAY	0.00	0.00	3,975.95
			0139 RETRO PAY		0.00	(52,956.28)
			0132 ADMINISTRATIVE PREMIUM		0.00	933.73
		0013 ADDITIONAL GROSS PAY Total		840,000.00	805,000.00	618,210.99
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	20,189.82
			0142 HEALTH BENEFITS	0.00	0.00	3,820,520.71
			0147 MISC FRINGE BENEFITS	8,607,137.80	8,162,831.80	900.00
			0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	1,810,323.18
			0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	211,005.04
			0154 OPTICAL PLAN	0.00	0.00	34,939.37
			0155 DENTAL PLAN	0.00	0.00	119,629.21
			0157 PREPAID LEGAL	0.00	0.00	47,377.72
			0158 MEDICARE CONTRIBUTION	0.00	0.00	444,309.87
			0159 RETIREMENT	0.00	0.00	1,382,706.47
			0160 DC METRO BENEFITS	0.00	0.00	36,155.46
			0161 DC HEALTH BENEFIT FEES	0.00	0.00	149,977.89
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		8,607,137.80	8,162,831.80	8,078,034.74
		0015 OVERTIME PAY	0133 OVERTIME PAY	315,000.00	315,000.00	376,711.98
		0015 OVERTIME PAY Total		315,000.00	315,000.00	376,711.98
	01 PERSONNEL SERVICES Total			43,515,569.64	42,403,669.64	42,182,516.99
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	4,069.00	4,069.00	8,054.40
			0204 EDUCATIONAL	41,120.00	41,120.00	0.00
			0207 CLOTHING AND UNIFORMS	20,000.00	20,000.00	81,617.16
			0209 FOOD PROVISIONS	7,500.00	7,500.00	5,537.78
			0210 GENERAL	355,206.00	357,706.00	320,998.71
		0020 SUPPLIES AND MATERIALS Total		427,895.00	430,395.00	416,208.05
		0030 ENERGY, COMM. AND BLDG RENTALS	0300 BUDGET ONLY - ENERGY, BLDG RENT	0.00	0.00	0.00
			0302 FUEL - HEATING	0.00	0.00	0.00
			0304 GAS	0.00	0.00	0.00
			0305 ELECTRICITY	0.00	0.00	0.00
			0306 STEAM	0.00	0.00	0.00
			0307 WATER	0.00	0.00	0.00
		0030 ENERGY, COMM. AND BLDG RENTALS Total		0.00	0.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	50,000.00	125,000.00	32,303.28
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total		50,000.00	125,000.00	32,303.28
		0040 OTHER SERVICES AND CHARGES	0400 BUDGET ONLY - OTHER SERV CHARGES	0.00	0.00	0.00
			0401 TRAVEL - LOCAL	2,167.00	3,742.00	10,051.95
			0402 TRAVEL - OUT OF CITY	6,000.00	21,000.00	32,673.70
			0403 TRANS CHARGES - MATERIALS		0.00	15.75
			0404 MAINTENANCE AND REPAIRS - AUTO	168,758.32	168,758.32	101,910.56
			0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00
			0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	1,366,147.00	1,326,147.00	15,440.28
			0408 PROF SERVICE FEES AND CONTR	5,955,736.88	6,109,587.23	7,341,949.89
			0410 OFFICE SUPPORT	0.00		
			0411 PRINTING, DUPLICATING, ETC	74,636.00	69,636.00	105,108.43
			0414 ADVERTISING	337,718.00	337,718.00	407,382.32
			0416 POSTAGE	0.00	0.00	10,117.20
			0419 TUITION FOR EMPLOYEE TRAINING	20,000.00	68,700.00	45,173.32
			0425 PAYMENT OF MEMBERSHIP DUES	40,065.00	40,065.00	27,059.00
			0441 IT HARDWARE MAINTENANCE	0.00	0.00	0.00
			0494 OCTO IT ASSESSMENT	130,958.16	130,958.16	42,148.03
			0424 CONFERENCE FEES LOC OUT OF CITY	27,700.00	27,700.00	0.00
			0415 JUDGEMENTS, INDEMNITIES		0.00	1,232.23
			0407 MAINTENANCE AND REPAIRS - OTHER		0.00	699.00
		0040 OTHER SERVICES AND CHARGES Total		8,129,886.36	8,304,011.71	8,140,961.66
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	2,600.00	2,600.00	47,188.00
			0459 CONTRACTUAL SERVICES - IT	54,388.00	54,388.00	9,800.00
		0041 CONTRACTUAL SERVICES - OTHER Total		56,988.00	56,988.00	56,988.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	123,100.00	172,957.00	149,300.00
			0702 PURCHASES - EQUIPMENT AND MACHINERY	2,000.00	2,000.00	0.00
			0704 PURCHASES - OTHER EQUIPMENT	92,705.00	175,605.00	374,653.66
			0706 RENTALS - MACHINERY AND EQUIPMENT	500,000.00	500,000.00	589,198.67
			0708 LIBRARY BOOKS	4,530,432.00	3,380,124.91	3,369,574.91
			0710 IT HARDWARE ACQUISITIONS	79,975.00	418,975.00	385,336.96
			0711 IT SOFTWARE ACQUISITIONS	515,257.00	435,957.00	85,654.63
			0703 PURCHASES - AUTOMOTIVE EQUIPMENT		26,000.00	103,184.50
			0705 RENTALS - AUTOMOTIVE EQUIPMENT		0.00	1,190.00

		0070 EQUIPMENT & EQUIPMENT RENTAL Total		5,843,469.00	5,111,618.91	5,058,093.33
		0080 DEBT SERVICE	0800 BUDGET SERVICE - DEBT SERVICE	0.00	0.00	0.00
			0811 LEASE PAYMENTS	0.00	0.00	0.00
		0080 DEBT SERVICE Total		0.00	0.00	0.00
	02 NON-PERSONNEL SERVICES Total			14,508,238.36	14,028,013.62	13,704,554.32
0100 LOCAL FUND Total				58,023,808.00	56,431,683.26	55,887,071.31
0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME		0.00	9,915.39
		0011 REGULAR PAY - CONT FULL TIME Total			0.00	9,915.39
		0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	69,395.22	69,395.22	68,676.36
			0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	7,821.58	18,897.34
			0125 TERM FULL-TIME	187,644.20	187,644.20	188,255.31
		0012 REGULAR PAY - OTHER Total		257,039.42	264,861.00	275,829.01
		0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	2,000.00	2,000.00	1,236.45
			0136 SUNDAY PAY		0.00	53.33
		0013 ADDITIONAL GROSS PAY Total		2,000.00	2,000.00	1,289.78
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	69.84
			0142 HEALTH BENEFITS	0.00	0.00	22,574.05
			0147 MISC FRINGE BENEFITS	65,545.05	66,143.40	0.00
			0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	16,638.05
			0154 OPTICAL PLAN	0.00	0.00	189.28
			0155 DENTAL PLAN	0.00	0.00	617.89
			0157 PREPAID LEGAL	0.00	0.00	361.35
			0158 MEDICARE CONTRIBUTION	0.00	0.00	3,891.17
			0159 RETIREMENT	0.00	0.00	9,409.45
			0160 DC METRO BENEFITS	0.00	0.00	481.60
			0161 DC HEALTH BENEFIT FEES	0.00	0.00	1,102.58
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		65,545.05	66,143.40	55,335.26
		0015 OVERTIME PAY	0133 OVERTIME PAY	0.00	0.00	1,203.38
		0015 OVERTIME PAY Total		0.00	0.00	1,203.38
	01 PERSONNEL SERVICES Total			324,584.47	333,004.40	343,572.82
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	7,325.00	7,325.00	7,319.45
		0020 SUPPLIES AND MATERIALS Total		7,325.00	7,325.00	7,319.45
		0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	0.00	0.00	62,961.68
			0408 PROF SERVICE FEES AND CONTR	486,148.53	493,452.53	383,247.02
			0414 ADVERTISING		0.00	31,102.98
			0419 TUITION FOR EMPLOYEE TRAINING		0.00	16,140.85
		0040 OTHER SERVICES AND CHARGES Total		486,148.53	493,452.53	493,452.53
		0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	106,000.00	106,000.00	60,118.28
			0710 IT HARDWARE ACQUISITIONS		0.00	35,318.85
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		106,000.00	106,000.00	95,437.13
	02 NON-PERSONNEL SERVICES Total			599,473.53	606,777.53	596,209.11
0200 FEDERAL GRANT FUND Total				924,058.00	939,781.93	939,781.93
0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	01 PERSONNEL SERVICES	0015 OVERTIME PAY	0133 OVERTIME PAY	47,500.00		
		0015 OVERTIME PAY Total		47,500.00		
	01 PERSONNEL SERVICES Total			47,500.00		
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	7,500.00	5,000.00	0.00
		0020 SUPPLIES AND MATERIALS Total		7,500.00	5,000.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC		100,000.00	100,000.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total			100,000.00	100,000.00
		0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	702,000.00	602,000.00	275,830.64
			0442 IT SOFTWARE MAINTENANCE	0.00		
		0040 OTHER SERVICES AND CHARGES Total		702,000.00	602,000.00	275,830.64
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
		0041 CONTRACTUAL SERVICES - OTHER Total		0.00	0.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0700 BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00
			0704 PURCHASES - OTHER EQUIPMENT	5,000.00	5,000.00	0.00
			0706 RENTALS - MACHINERY AND EQUIPMENT	150,000.00	150,000.00	150,000.00
			0708 LIBRARY BOOKS		50,000.00	27,762.95
			0710 IT HARDWARE ACQUISITIONS	398,000.00	216,817.50	89,351.89
			0711 IT SOFTWARE ACQUISITIONS		0.00	58,989.47
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		553,000.00	421,817.50	326,104.31
	02 NON-PERSONNEL SERVICES Total			1,262,500.00	1,128,817.50	701,934.95
0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				1,310,000.00	1,128,817.50	701,934.95
0700 OPERATING INTRA-DISTRICT FUNDS	01 PERSONNEL SERVICES	0015 OVERTIME PAY	0133 OVERTIME PAY		16,041.53	16,041.53
		0015 OVERTIME PAY Total			16,041.53	16,041.53
	01 PERSONNEL SERVICES Total				16,041.53	16,041.53
	02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	17,300.00	17,159.99	17,159.99
			0410 OFFICE SUPPORT	0.00	0.00	0.00
		0040 OTHER SERVICES AND CHARGES Total		17,300.00	17,159.99	17,159.99
		0070 EQUIPMENT & EQUIPMENT RENTAL	0708 LIBRARY BOOKS		667,708.13	667,708.13
		0070 EQUIPMENT & EQUIPMENT RENTAL Total			667,708.13	667,708.13
	02 NON-PERSONNEL SERVICES Total			17,300.00	684,868.12	684,868.12
0700 OPERATING INTRA-DISTRICT FUNDS Total				17,300.00	700,909.65	700,909.65
Grand Total				60,275,166.00	59,201,192.34	58,229,697.84

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

FY 2017 by Program

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	FY17 Approved Budget	FY17 Revised Budget	FY17 Year End Expenditures
1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	4,466,980.67	4,298,780.67	4,358,413.71
			0011 REGULAR PAY - CONT FULL TIME Total		4,466,980.67	4,298,780.67	4,358,413.71
			0012 REGULAR PAY - OTHER	0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	46,371.32
				0125 TERM FULL-TIME	264,641.74	264,641.74	222,134.18
			0012 REGULAR PAY - OTHER Total		264,641.74	264,641.74	268,505.50
			0013 ADDITIONAL GROSS PAY	0128 ADDITIONAL INCOME ALLOWANCE	25,000.00	25,000.00	20,054.90
				0131 SHIFT DIFFERENTIAL	95.00	95.00	2,135.67
				0134 TERMINAL LEAVE	22,345.00	22,345.00	3,303.64
				0135 HOLIDAY PAY	275.00	275.00	180.08
				0136 SUNDAY PAY	530.00	530.00	2,029.17
				0138 BONUS PAY	0.00	0.00	2,392.19
				0139 RETRO PAY		0.00	(17,130.27)
			0013 ADDITIONAL GROSS PAY Total		48,245.00	48,245.00	12,965.38
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	3,137.43
				0142 HEALTH BENEFITS	0.00	0.00	428,917.50
				0147 MISC FRINGE BENEFITS	1,206,563.13	1,051,202.32	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	227,808.37
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	38,647.32
				0154 OPTICAL PLAN	0.00	0.00	3,653.21
				0155 DENTAL PLAN	0.00	0.00	12,665.12
				0157 PREPAID LEGAL	0.00	0.00	1,353.00
				0158 MEDICARE CONTRIBUTION	0.00	0.00	57,498.48
				0159 RETIREMENT	0.00	0.00	195,029.49
				0160 DC METRO BENEFITS	0.00	0.00	856.43
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	20,013.94
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		1,206,563.13	1,051,202.32	989,580.29
			0015 OVERTIME PAY	0133 OVERTIME PAY	39,475.00	39,475.00	49,009.51
			0015 OVERTIME PAY Total		39,475.00	39,475.00	49,009.51
		01 PERSONNEL SERVICES Total			6,025,905.54	5,702,344.73	5,678,474.39
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	1,900.00	1,900.00	0.00
				0207 CLOTHING AND UNIFORMS		0.00	4,377.49
				0209 FOOD PROVISIONS	7,500.00	7,500.00	5,537.78
				0210 GENERAL	69,234.00	69,234.00	63,436.39
			0020 SUPPLIES AND MATERIALS Total		78,634.00	78,634.00	73,351.66
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	50,000.00	125,000.00	32,303.28
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total		50,000.00	125,000.00	32,303.28
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL	2,167.00	3,742.00	13.15
				0402 TRAVEL - OUT OF CITY	6,000.00	21,000.00	25,460.47
				0404 MAINTENANCE AND REPAIRS - AUTO	168,758.32	168,758.32	101,910.56
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	420,533.00	420,533.00	15,440.28
				0408 PROF SERVICE FEES AND CONTR	767,054.88	780,479.88	1,311,599.25
				0411 PRINTING, DUPLICATING, ETC	39,485.00	39,485.00	50,638.04
				0414 ADVERTISING	247,718.00	247,718.00	200,947.94
				0416 POSTAGE		0.00	100.00
				0419 TUITION FOR EMPLOYEE TRAINING	10,000.00	59,300.00	45,173.32
				0425 PAYMENT OF MEMBERSHIP DUES	9,000.00	9,000.00	1,769.00
				0494 OCTO IT ASSESSMENT	130,958.16	130,958.16	42,148.03
				0424 CONFERENCE FEES LOC OUT OF CITY	27,700.00	27,700.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		1,829,374.36	1,908,674.36	1,795,200.04
			0070 EQUIPMENT & EQUIPMENT RENTAL	0702 PURCHASES - EQUIPMENT AND MACHINERY	1,000.00	1,000.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	18,615.00	18,615.00	47,168.49
				0710 IT HARDWARE ACQUISITIONS		0.00	178,948.14
				0711 IT SOFTWARE ACQUISITIONS	425,257.00	345,957.00	66,871.46
				0703 PURCHASES - AUTOMOTIVE EQUIPMENT		0.00	67,168.40
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		444,872.00	365,572.00	360,156.49
		02 NON-PERSONNEL SERVICES Total			2,402,880.36	2,477,880.36	2,261,011.47
	0100 LOCAL FUND Total				8,428,785.90	8,180,225.09	7,939,485.86
1000 AGENCY MANAGEMENT Total					8,428,785.90	8,180,225.09	7,939,485.86
100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	699,606.89	689,606.89	675,500.88
			0011 REGULAR PAY - CONT FULL TIME Total		699,606.89	689,606.89	675,500.88
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	747.66
				0142 HEALTH BENEFITS	0.00	0.00	78,961.04
				0147 MISC FRINGE BENEFITS	178,399.78	168,399.78	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	23,391.38
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	18,924.50
				0154 OPTICAL PLAN	0.00	0.00	541.26
				0155 DENTAL PLAN	0.00	0.00	2,010.65
				0158 MEDICARE CONTRIBUTION	0.00	0.00	5,470.57
				0159 RETIREMENT	0.00	0.00	19,074.44
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	2,851.89
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		178,399.78	168,399.78	151,973.39
			0015 OVERTIME PAY	0133 OVERTIME PAY	0.00	0.00	3,011.49
			0015 OVERTIME PAY Total		0.00	0.00	3,011.49
		01 PERSONNEL SERVICES Total			878,006.67	858,006.67	830,485.76
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	1,950.00	1,950.00	1,025.01
			0020 SUPPLIES AND MATERIALS Total		1,950.00	1,950.00	1,025.01
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		0.00	17.70
				0402 TRAVEL - OUT OF CITY		0.00	3,901.50
				0408 PROF SERVICE FEES AND CONTR	5,361.00	5,361.00	425.95
			0040 OTHER SERVICES AND CHARGES Total		5,361.00	5,361.00	4,345.15
			0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	2,600.00	2,600.00	2,600.00
			0041 CONTRACTUAL SERVICES - OTHER Total		2,600.00	2,600.00	2,600.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	850.00	850.00	138.56
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		850.00	850.00	138.56
		02 NON-PERSONNEL SERVICES Total			10,761.00	10,761.00	8,108.72
	0100 LOCAL FUND Total				888,767.67	868,767.67	838,594.48
100F AGENCY FINANCIAL OPERATIONS Total					888,767.67	868,767.67	838,594.48
9960 YR END CLOSE	0100 LOCAL FUND	01 PERSONNEL SERVICES	0014 FRINGE BENEFITS - CURR PERSONNEL	0161 DC HEALTH BENEFIT FEES		0.00	(23,691.00)
			0014 FRINGE BENEFITS - CURR PERSONNEL Total			0.00	(23,691.00)
		01 PERSONNEL SERVICES Total				0.00	(23,691.00)
		02 NON-	0030 ENERGY, COMM. AND BLDG RENTALS	0300 BUDGET ONLY - ENERGY, BLDG RENT	0.00	0.00	0.00

		PERSONNEL		0305 ELECTRICITY	0.00	0.00	0.00
			0030 ENERGY, COMM. AND BLDG RENTALS Total		0.00	0.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	0.00	0.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total		0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES	0400 BUDGET ONLY - OTHER SERV CHARGES	0.00	0.00	0.00
				0404 MAINTENANCE AND REPAIRS - AUTO	0.00	0.00	0.00
				0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER Total		0.00	0.00	0.00
		02 NON-PERSONNEL SERVICES Total			0.00	0.00	0.00
	0100 LOCAL FUND Total				0.00	0.00	(23,691.00)
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	02 NON-PERSONNEL	0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER Total		0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0700 BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		0.00	0.00	0.00
		02 NON-PERSONNEL SERVICES Total			0.00	0.00	0.00
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				0.00	0.00	0.00
9960 YR END CLOSE		Total			0.00	0.00	(23,691.00)
L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	241,246.07	241,246.07	250,849.59
			0011 REGULAR PAY - CONT FULL TIME Total		241,246.07	241,246.07	250,849.59
			0013 ADDITIONAL GROSS PAY	0139 RETRO PAY		0.00	(1,767.61)
			0013 ADDITIONAL GROSS PAY Total			0.00	(1,767.61)
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	129.30
				0142 HEALTH BENEFITS	0.00	0.00	25,512.21
				0147 MISC FRINGE BENEFITS	61,517.75	61,517.75	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	14,982.33
				0154 OPTICAL PLAN	0.00	0.00	136.61
				0155 DENTAL PLAN	0.00	0.00	437.21
				0158 MEDICARE CONTRIBUTION	0.00	0.00	3,514.00
				0159 RETIREMENT	0.00	0.00	12,542.48
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	1,258.54
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		61,517.75	61,517.75	58,512.68
		01 PERSONNEL SERVICES Total			302,763.82	302,763.82	307,594.66
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	2,169.00	2,169.00	0.00
				0210 GENERAL	0.00	0.00	2,169.00
			0020 SUPPLIES AND MATERIALS Total		2,169.00	2,169.00	2,169.00
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		0.00	4,075.00
				0408 PROF SERVICE FEES AND CONTR	55,000.00	55,000.00	60,700.00
				0425 PAYMENT OF MEMBERSHIP DUES	30,000.00	30,000.00	20,225.00
			0040 OTHER SERVICES AND CHARGES Total		85,000.00	85,000.00	85,000.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0702 PURCHASES - EQUIPMENT AND MACHINERY	1,000.00	1,000.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	698.93
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		1,000.00	1,000.00	698.93
		02 NON-PERSONNEL SERVICES Total			88,169.00	88,169.00	87,867.93
	0100 LOCAL FUND Total				390,932.82	390,932.82	395,462.59
L200 CHIEF LIBRARIAN		Total			390,932.82	390,932.82	395,462.59
L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	21,524,275.43	21,453,275.43	21,667,337.12
			0011 REGULAR PAY - CONT FULL TIME Total		21,524,275.43	21,453,275.43	21,667,337.12
			0012 REGULAR PAY - OTHER	0122 CONTINUING PART-TIME	593,087.37	593,087.37	783,130.09
				0123 TEMPORARY PART-TIME	50,231.48	50,231.48	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	77,972.01
				0125 TERM FULL-TIME	477,860.19	299,466.19	66,373.34
				0126 TERM PART-TIME	222,294.40	117,294.40	0.00
			0012 REGULAR PAY - OTHER Total		1,343,473.44	1,060,079.44	927,475.44
			0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	242,270.00	227,270.00	213,939.83
				0134 TERMINAL LEAVE	92,870.00	92,870.00	105,055.12
				0135 HOLIDAY PAY	2,705.00	2,705.00	2,266.37
				0136 SUNDAY PAY	270,235.00	250,235.00	154,336.09
				0139 RETRO PAY		0.00	(28,417.04)
				0132 ADMINISTRATIVE PREMIUM		0.00	933.73
			0013 ADDITIONAL GROSS PAY Total		608,080.00	573,080.00	448,114.10
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	13,435.91
				0142 HEALTH BENEFITS	0.00	0.00	2,580,917.07
				0147 MISC FRINGE BENEFITS	5,831,289.18	5,587,166.19	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	1,252,316.01
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	121,536.96
				0154 OPTICAL PLAN	0.00	0.00	24,810.18
				0155 DENTAL PLAN	0.00	0.00	84,361.95
				0157 PREPAID LEGAL	0.00	0.00	39,126.08
				0158 MEDICARE CONTRIBUTION	0.00	0.00	305,708.80
				0159 RETIREMENT	0.00	0.00	958,092.47
				0160 DC METRO BENEFITS	0.00	0.00	32,563.32
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	120,455.42
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		5,831,289.18	5,587,166.19	5,533,324.17
			0015 OVERTIME PAY	0133 OVERTIME PAY	22,195.00	22,195.00	21,390.48
			0015 OVERTIME PAY Total		22,195.00	22,195.00	21,390.48
		01 PERSONNEL SERVICES Total			29,329,313.05	28,695,796.06	28,597,641.31
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES		0.00	8,054.40
				0204 EDUCATIONAL	41,120.00	41,120.00	0.00
				0210 GENERAL	116,022.00	96,022.00	121,617.83
			0020 SUPPLIES AND MATERIALS Total		157,142.00	137,142.00	129,672.23
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		0.00	5,925.00
				0402 TRAVEL - OUT OF CITY		0.00	3,311.73
				0403 TRANS CHARGES - MATERIALS		0.00	15.75
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	40,000.00	40,000.00	0.00
				0408 PROF SERVICE FEES AND CONTR	1,960,312.00	1,768,637.35	1,586,019.36
				0411 PRINTING, DUPLICATING, ETC	25,997.00	20,997.00	54,470.39
				0414 ADVERTISING	65,000.00	65,000.00	206,434.38
				0425 PAYMENT OF MEMBERSHIP DUES	1,065.00	1,065.00	5,065.00
				0415 JUDGEMENTS, INDEMNITIES		0.00	1,232.23
				0407 MAINTENANCE AND REPAIRS - OTHER		0.00	699.00
			0040 OTHER SERVICES AND CHARGES Total		2,092,374.00	1,895,699.35	1,863,172.84
			0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	113,100.00	162,957.00	149,300.00
				0704 PURCHASES - OTHER EQUIPMENT	61,240.00	63,240.00	85,432.91
				0708 LIBRARY BOOKS	4,530,432.00	3,380,124.91	3,369,574.91
				0710 IT HARDWARE ACQUISITIONS	79,975.00	77,975.00	63,259.69

			0070 EQUIPMENT & EQUIPMENT RENTAL Total		4,784,747.00	3,684,296.91	3,667,567.51
		02 NON-PERSONNEL SERVICES Total			7,034,263.00	5,717,138.26	5,660,412.58
0100 LOCAL FUND Total					36,363,576.05	34,412,934.32	34,258,053.89
0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME		0111 CONTINUING FULL TIME		0.00	9,915.39
		0011 REGULAR PAY - CONT FULL TIME Total				0.00	9,915.39
		0012 REGULAR PAY - OTHER		0121 TEMPORARY FULL-TIME	69,395.22	69,395.22	68,676.36
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	7,821.58	18,897.34
				0125 TERM FULL-TIME	187,644.20	187,644.20	188,255.31
		0012 REGULAR PAY - OTHER Total			257,039.42	264,861.00	275,829.01
		0013 ADDITIONAL GROSS PAY		0131 SHIFT DIFFERENTIAL	2,000.00	2,000.00	1,236.45
				0136 SUNDAY PAY		0.00	53.33
		0013 ADDITIONAL GROSS PAY Total			2,000.00	2,000.00	1,289.78
		0014 FRINGE BENEFITS - CURR PERSONNEL		0141 GROUP LIFE INSURANCE	0.00	0.00	69.84
				0142 HEALTH BENEFITS	0.00	0.00	22,574.05
				0147 MISC FRINGE BENEFITS	65,545.05	66,143.40	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	16,638.05
				0154 OPTICAL PLAN	0.00	0.00	189.28
				0155 DENTAL PLAN	0.00	0.00	617.89
				0157 PREPAID LEGAL	0.00	0.00	361.35
				0158 MEDICARE CONTRIBUTION	0.00	0.00	3,891.17
				0159 RETIREMENT	0.00	0.00	9,409.45
				0160 DC METRO BENEFITS	0.00	0.00	481.60
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	1,102.58
		0014 FRINGE BENEFITS - CURR PERSONNEL Total			65,545.05	66,143.40	55,335.26
		0015 OVERTIME PAY		0133 OVERTIME PAY	0.00	0.00	1,203.38
		0015 OVERTIME PAY Total			0.00	0.00	1,203.38
	01 PERSONNEL SERVICES Total				324,584.47	333,004.40	343,572.82
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS		0210 GENERAL	7,325.00	7,325.00	7,319.45
		0020 SUPPLIES AND MATERIALS Total			7,325.00	7,325.00	7,319.45
		0040 OTHER SERVICES AND CHARGES		0402 TRAVEL - OUT OF CITY	0.00	0.00	62,961.68
				0408 PROF SERVICE FEES AND CONTR	486,148.53	493,452.53	383,247.02
				0414 ADVERTISING		0.00	31,102.98
				0419 TUITION FOR EMPLOYEE TRAINING		0.00	16,140.85
		0040 OTHER SERVICES AND CHARGES Total			486,148.53	493,452.53	493,452.53
		0070 EQUIPMENT & EQUIPMENT RENTAL		0704 PURCHASES - OTHER EQUIPMENT	106,000.00	106,000.00	60,118.28
				0710 IT HARDWARE ACQUISITIONS		0.00	35,318.85
		0070 EQUIPMENT & EQUIPMENT RENTAL Total			106,000.00	106,000.00	95,437.13
	02 NON-PERSONNEL SERVICES Total				599,473.53	606,777.53	596,209.11
	0200 FEDERAL GRANT FUND Total				924,058.00	939,781.93	939,781.93
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	5,000.00	5,000.00	0.00
			0020 SUPPLIES AND MATERIALS Total		5,000.00	5,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	5,000.00	5,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		5,000.00	5,000.00	0.00
		02 NON-PERSONNEL SERVICES Total			10,000.00	10,000.00	0.00
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				10,000.00	10,000.00	0.00
	0700 OPERATING INTRA-DISTRICT FUNDS	02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	17,300.00	17,159.99	17,159.99
			0040 OTHER SERVICES AND CHARGES Total		17,300.00	17,159.99	17,159.99
			0070 EQUIPMENT & EQUIPMENT RENTAL	0708 LIBRARY BOOKS		667,708.13	667,708.13
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			667,708.13	667,708.13
		02 NON-PERSONNEL SERVICES Total			17,300.00	684,868.12	684,868.12
	0700 OPERATING INTRA-DISTRICT FUNDS Total				17,300.00	684,868.12	684,868.12
L300 LIBRARY SERVICES	Total				37,314,934.05	36,047,584.37	35,882,703.94
L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	4,947,167.83	4,847,167.83	4,653,690.41
			0011 REGULAR PAY - CONT FULL TIME Total		4,947,167.83	4,847,167.83	4,653,690.41
			0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	52,489.83	52,489.83	0.00
				0122 CONTINUING PART-TIME	61,923.01	61,923.01	113,266.99
				0123 TEMPORARY PART-TIME	151,626.93	151,626.93	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	139,094.40
				0125 TERM FULL-TIME		0.00	11,461.26
				0126 TERM PART-TIME	0.00	0.00	43,963.98
			0012 REGULAR PAY - OTHER Total		266,039.77	266,039.77	307,786.63
			0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	80,465.00	80,465.00	60,646.15
				0134 TERMINAL LEAVE	10,575.00	10,575.00	25,940.50
				0135 HOLIDAY PAY	25,285.00	25,285.00	24,047.66
				0136 SUNDAY PAY	67,350.00	67,350.00	52,322.41
				0138 BONUS PAY	0.00	0.00	1,583.76
				0139 RETRO PAY		0.00	(5,641.36)
			0013 ADDITIONAL GROSS PAY Total		183,675.00	183,675.00	158,899.12
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	2,739.52
				0142 HEALTH BENEFITS	0.00	0.00	706,212.89
				0147 MISC FRINGE BENEFITS	1,329,367.96	1,294,545.76	900.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	291,825.09
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	31,896.26
				0154 OPTICAL PLAN	0.00	0.00	5,798.11
				0155 DENTAL PLAN	0.00	0.00	20,154.28
				0157 PREPAID LEGAL	0.00	0.00	6,898.64
				0158 MEDICARE CONTRIBUTION	0.00	0.00	72,118.02
				0159 RETIREMENT	0.00	0.00	197,967.59
				0160 DC METRO BENEFITS	0.00	0.00	2,735.71
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	29,089.10
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		1,329,367.96	1,294,545.76	1,368,335.21
			0015 OVERTIME PAY	0133 OVERTIME PAY	253,330.00	253,330.00	303,300.50
			0015 OVERTIME PAY Total		253,330.00	253,330.00	303,300.50
		01 PERSONNEL SERVICES Total			6,979,580.56	6,844,758.36	6,792,011.87
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0207 CLOTHING AND UNIFORMS	20,000.00	20,000.00	77,239.67
				0210 GENERAL	168,000.00	190,500.00	132,750.48
			0020 SUPPLIES AND MATERIALS Total		188,000.00	210,500.00	209,990.15
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		0.00	21.10
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	905,614.00	865,614.00	0.00
				0408 PROF SERVICE FEES AND CONTR	3,168,009.00	3,500,109.00	4,383,205.33
				0411 PRINTING, DUPLICATING, ETC	9,154.00	9,154.00	0.00
				0414 ADVERTISING	25,000.00	25,000.00	0.00
				0416 POSTAGE	0.00	0.00	10,017.20
				0419 TUITION FOR EMPLOYEE TRAINING	10,000.00	9,400.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		4,117,777.00	4,409,277.00	4,393,243.63
			0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER		0.00	44,588.00
				0459 CONTRACTUAL SERVICES - IT	54,388.00	54,388.00	9,800.00

			0041 CONTRACTUAL SERVICES - OTHER Total		54,388.00	54,388.00	54,388.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	10,000.00	10,000.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	12,000.00	92,900.00	241,214.77
				0706 RENTALS - MACHINERY AND EQUIPMENT	500,000.00	500,000.00	589,198.67
				0710 IT HARDWARE ACQUISITIONS		341,000.00	143,129.13
				0711 IT SOFTWARE ACQUISITIONS	90,000.00	90,000.00	18,783.17
				0703 PURCHASES - AUTOMOTIVE EQUIPMENT		26,000.00	36,016.10
				0705 RENTALS - AUTOMOTIVE EQUIPMENT		0.00	1,190.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		612,000.00	1,059,900.00	1,029,531.84
		02 NON-PERSONNEL SERVICES Total			4,972,165.00	5,734,065.00	5,687,153.62
	0100 LOCAL FUND Total				11,951,745.56	12,578,823.36	12,479,165.49
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	01 PERSONNEL SERVICES	0015 OVERTIME PAY	0133 OVERTIME PAY	47,500.00		
			0015 OVERTIME PAY Total		47,500.00		
		01 PERSONNEL SERVICES Total			47,500.00		
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	2,500.00		
			0020 SUPPLIES AND MATERIALS Total		2,500.00		
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC		100,000.00	100,000.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total			100,000.00	100,000.00
			0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	702,000.00	602,000.00	275,830.64
				0442 IT SOFTWARE MAINTENANCE	0.00		
			0040 OTHER SERVICES AND CHARGES Total		702,000.00	602,000.00	275,830.64
			0070 EQUIPMENT & EQUIPMENT RENTAL	0706 RENTALS - MACHINERY AND EQUIPMENT	150,000.00	150,000.00	150,000.00
				0708 LIBRARY BOOKS		50,000.00	27,762.95
				0710 IT HARDWARE ACQUISITIONS	398,000.00	216,817.50	89,351.89
				0711 IT SOFTWARE ACQUISITIONS		0.00	58,989.47
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		548,000.00	416,817.50	326,104.31
		02 NON-PERSONNEL SERVICES Total			1,252,500.00	1,118,817.50	701,934.95
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				1,300,000.00	1,118,817.50	701,934.95
	0700 OPERATING INTRA-DISTRICT FUNDS	01 PERSONNEL SERVICES	0015 OVERTIME PAY	0133 OVERTIME PAY		16,041.53	16,041.53
			0015 OVERTIME PAY Total			16,041.53	16,041.53
		01 PERSONNEL SERVICES Total				16,041.53	16,041.53
	0700 OPERATING INTRA-DISTRICT FUNDS Total					16,041.53	16,041.53
L400 BUSINESS OPERATIONS		Total			13,251,745.56	13,713,682.39	13,197,141.97
Grand Total					60,275,166.00	59,201,192.34	58,229,697.84

Note: The negative $23,691.00 in Year End Close (Program 9960) was a reimbursement for agency wide Health Insurance Fees.

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

FY 2017 by Activity

Activity Code	Program Code	Approp Fund	GAAP Category1	Comp Source Group	FY17 Approved Budget	FY17 Revised Budget	FY17 Year End Expenditures
1010 PERSONNEL	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	635,894.79	620,894.79	586,137.17
				0012 REGULAR PAY - OTHER	46,251.42	46,251.42	51,613.40
				0013 ADDITIONAL GROSS PAY	0.00	0.00	(622.34)
				0014 FRINGE BENEFITS - CURR PERSONNEL	173,946.69	156,594.26	147,166.83
				0015 OVERTIME PAY		0.00	176.34
			01 PERSONNEL SERVICES Total		856,092.90	823,740.47	784,471.40
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	5,000.00	5,000.00	4,928.00
				0040 OTHER SERVICES AND CHARGES	25,597.00	25,597.00	18,935.52
			02 NON-PERSONNEL SERVICES Total		30,597.00	30,597.00	23,863.52
		0100 LOCAL FUND Total			886,689.90	854,337.47	808,334.92
	1000 AGENCY MANAGEMENT	Total			886,689.90	854,337.47	808,334.92
1010 PERSONNEL	Total				886,689.90	854,337.47	808,334.92
1015 TRAINING AND EMPLOYEE DEVELOPMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	99,910.00	99,910.00	79,599.12
				0012 REGULAR PAY - OTHER		0.00	3,383.49
				0013 ADDITIONAL GROSS PAY		0.00	(292.60)
				0014 FRINGE BENEFITS - CURR PERSONNEL	25,477.05	25,477.05	23,995.52
			01 PERSONNEL SERVICES Total		125,387.05	125,387.05	106,685.53
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	41,700.00	121,000.00	104,395.70
				0070 EQUIPMENT & EQUIPMENT RENTAL	84,300.00	5,000.00	2,999.75
			02 NON-PERSONNEL SERVICES Total		126,000.00	126,000.00	107,395.45
		0100 LOCAL FUND Total			251,387.05	251,387.05	214,080.98
	1000 AGENCY MANAGEMENT	Total			251,387.05	251,387.05	214,080.98
1015 TRAINING AND EMPLOYEE DEVELOPMENT	Total				251,387.05	251,387.05	214,080.98
1020 CONTRACTING AND	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	323,851.57	323,851.57	332,482.10
				0013 ADDITIONAL GROSS PAY		0.00	(1,294.30)
				0014 FRINGE BENEFITS - CURR PERSONNEL	82,582.15	69,040.41	63,095.90
			01 PERSONNEL SERVICES Total		406,433.72	392,891.98	394,283.70
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	4,634.00	4,634.00	3,810.73
				0040 OTHER SERVICES AND CHARGES	21,394.00	21,394.00	15,777.33
			02 NON-PERSONNEL SERVICES Total		26,028.00	26,028.00	19,588.06
		0100 LOCAL FUND Total			432,461.72	418,919.98	413,871.76
	1000 AGENCY MANAGEMENT	Total			432,461.72	418,919.98	413,871.76
1020 CONTRACTING AND PROCUREMENT	Total				432,461.72	418,919.98	413,871.76
1030 PROPERTY MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	412,203.51	412,203.51	453,718.02
				0013 ADDITIONAL GROSS PAY		0.00	961.42
				0014 FRINGE BENEFITS - CURR PERSONNEL	105,111.90	87,828.64	91,289.38
				0015 OVERTIME PAY		0.00	119.87
			01 PERSONNEL SERVICES Total		517,315.41	500,032.15	546,088.69
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	45,000.00	45,000.00	44,502.90
				0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	50,000.00	50,000.00	32,303.28
				0040 OTHER SERVICES AND CHARGES	650,533.00	650,533.00	650,162.82
				0070 EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	9,375.00
			02 NON-PERSONNEL SERVICES Total		755,533.00	755,533.00	736,344.00
		0100 LOCAL FUND Total			1,272,848.41	1,255,565.15	1,282,432.69
	1000 AGENCY MANAGEMENT	Total			1,272,848.41	1,255,565.15	1,282,432.69
1030 PROPERTY MANAGEMENT	Total				1,272,848.41	1,255,565.15	1,282,432.69
1040 INFORMATION TECHNOLOGY	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	503,399.53	503,399.53	505,244.91
				0013 ADDITIONAL GROSS PAY	0.00	0.00	1,252.06
				0014 FRINGE BENEFITS - CURR PERSONNEL	128,366.88	107,813.67	111,464.71
				0015 OVERTIME PAY	35,685.00	35,685.00	44,895.36
			01 PERSONNEL SERVICES Total		667,451.41	646,898.20	662,857.04
			02 NON-PERSONNEL SERVICES	0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC		75,000.00	0.00
				0040 OTHER SERVICES AND CHARGES	332,474.04	332,474.04	332,474.04
				0070 EQUIPMENT & EQUIPMENT RENTAL	335,000.00	335,000.00	335,000.00
			02 NON-PERSONNEL SERVICES Total		667,474.04	742,474.04	667,474.04
		0100 LOCAL FUND Total			1,334,925.45	1,389,372.24	1,330,331.08
	1000 AGENCY MANAGEMENT	Total			1,334,925.45	1,389,372.24	1,330,331.08
1040 INFORMATION TECHNOLOGY	Total				1,334,925.45	1,389,372.24	1,330,331.08
1060 LEGAL SERVICES	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	308,018.67	308,018.67	341,790.45
				0013 ADDITIONAL GROSS PAY		0.00	(2,436.99)
				0014 FRINGE BENEFITS - CURR PERSONNEL	78,544.77	75,869.39	45,322.34
				0015 OVERTIME PAY		0.00	131.45
			01 PERSONNEL SERVICES Total		386,563.44	383,888.06	384,807.25
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	1,900.00	1,900.00	836.00
				0040 OTHER SERVICES AND CHARGES	130,841.00	130,841.00	130,841.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	5,615.00	5,615.00	5,154.39
			02 NON-PERSONNEL SERVICES Total		138,356.00	138,356.00	136,831.39
		0100 LOCAL FUND Total			524,919.44	522,244.06	521,638.64
	1000 AGENCY MANAGEMENT	Total			524,919.44	522,244.06	521,638.64
1060 LEGAL SERVICES	Total				524,919.44	522,244.06	521,638.64
1070 FLEET MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	410,498.92	337,598.92	339,904.68
				0012 REGULAR PAY - OTHER	50,768.12	50,768.12	37,318.78
				0013 ADDITIONAL GROSS PAY	23,035.00	23,035.00	939.21
				0014 FRINGE BENEFITS - CURR PERSONNEL	117,623.09	111,487.06	111,728.53
				0015 OVERTIME PAY	3,680.00	3,680.00	2,602.48
			01 PERSONNEL SERVICES Total		605,605.13	526,569.10	492,493.68
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	168,758.32	168,758.32	101,883.73
			02 NON-PERSONNEL SERVICES Total		168,758.32	168,758.32	101,883.73
		0100 LOCAL FUND Total			774,363.45	695,327.42	594,377.41
	1000 AGENCY MANAGEMENT	Total			774,363.45	695,327.42	594,377.41
1070 FLEET MANAGEMENT	Total				774,363.45	695,327.42	594,377.41
1080	1000 AGENCY		01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	882,863.39	837,563.39	841,650.78

COMMUNICATIO	MANAGEMENT	0100 LOCAL FUND		0013 ADDITIONAL GROSS PAY	210.00	210.00	(994.27)
				0014 FRINGE BENEFITS - CURR PERSONNEL	225,130.16	213,596.30	214,345.69
				0015 OVERTIME PAY	110.00	110.00	1,084.01
			01 PERSONNEL SERVICES Total		1,108,313.55	1,051,479.69	1,056,086.21
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	14,600.00	14,600.00	12,095.35
				0040 OTHER SERVICES AND CHARGES	424,840.00	424,840.00	424,840.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	8,957.00	8,957.00	6,627.36
			02 NON-PERSONNEL SERVICES Total		448,397.00	448,397.00	443,562.71
		0100 LOCAL FUND Total			1,556,710.55	1,499,876.69	1,499,648.92
	1000 AGENCY MANAGEMENT		Total		1,556,710.55	1,499,876.69	1,499,648.92
1080 COMMUNICATIONS		Total			1,556,710.55	1,499,876.69	1,499,648.92
1085 CUSTOMER SERVICE	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	531,756.09	496,756.09	502,909.15
				0013 ADDITIONAL GROSS PAY		0.00	(2,482.72)
				0014 FRINGE BENEFITS - CURR PERSONNEL	135,597.81	86,349.18	85,904.11
			01 PERSONNEL SERVICES Total		667,353.90	583,105.27	586,330.54
		0100 LOCAL FUND Total			667,353.90	583,105.27	586,330.54
	1000 AGENCY MANAGEMENT		Total		667,353.90	583,105.27	586,330.54
1085 CUSTOMER SERVICE		Total			667,353.90	583,105.27	586,330.54
1087 LANGUAGE ACCESS	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	20,795.00	19,220.00	10,052.32
			02 NON-PERSONNEL SERVICES Total		20,795.00	19,220.00	10,052.32
		0100 LOCAL FUND Total			20,795.00	19,220.00	10,052.32
	1000 AGENCY MANAGEMENT		Total		20,795.00	19,220.00	10,052.32
1087 LANGUAGE ACCESS		Total			20,795.00	19,220.00	10,052.32
1090 PERFORMANCE MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	358,584.20	358,584.20	374,977.33
				0012 REGULAR PAY - OTHER	167,622.20	167,622.20	176,189.83
				0013 ADDITIONAL GROSS PAY	25,000.00	25,000.00	17,935.91
				0014 FRINGE BENEFITS - CURR PERSONNEL	134,182.63	117,146.36	95,267.28
			01 PERSONNEL SERVICES Total		685,389.03	668,352.76	664,370.35
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	7,500.00	7,500.00	7,178.68
				0040 OTHER SERVICES AND CHARGES	12,442.00	14,017.00	5,837.58
				0070 EQUIPMENT & EQUIPMENT RENTAL	1,000.00	1,000.00	999.99
			02 NON-PERSONNEL SERVICES Total		20,942.00	22,517.00	14,016.25
		0100 LOCAL FUND Total			706,331.03	690,869.76	678,386.60
	1000 AGENCY MANAGEMENT		Total		706,331.03	690,869.76	678,386.60
1090 PERFORMANCE MANAGEMENT		Total			706,331.03	690,869.76	678,386.60
110F BUDGET OPERATIONS	100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	287,779.94	287,779.94	285,626.82
				0014 FRINGE BENEFITS - CURR PERSONNEL	73,383.89	73,383.89	71,079.63
			01 PERSONNEL SERVICES Total		361,163.83	361,163.83	356,706.45
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	950.00	950.00	918.52
				0040 OTHER SERVICES AND CHARGES	1,325.00	1,325.00	1,325.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	250.00	250.00	0.00
			02 NON-PERSONNEL SERVICES Total		2,525.00	2,525.00	2,243.52
		0100 LOCAL FUND Total			363,688.83	363,688.83	358,949.97
	100F AGENCY FINANCIAL OPERATIONS		Total		363,688.83	363,688.83	358,949.97
110F BUDGET OPERATIONS		Total			363,688.83	363,688.83	358,949.97
120F ACCOUNTING OPERATIONS	100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	411,826.95	401,826.95	389,874.06
				0014 FRINGE BENEFITS - CURR PERSONNEL	105,015.89	95,015.89	80,893.76
				0015 OVERTIME PAY	0.00	0.00	3,011.49
			01 PERSONNEL SERVICES Total		516,842.84	496,842.84	473,779.31
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	1,000.00	1,000.00	106.49
				0040 OTHER SERVICES AND CHARGES	4,036.00	4,036.00	3,020.15
				0041 CONTRACTUAL SERVICES - OTHER	2,600.00	2,600.00	2,600.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	600.00	600.00	138.56
			02 NON-PERSONNEL SERVICES Total		8,236.00	8,236.00	5,865.20
		0100 LOCAL FUND Total			525,078.84	505,078.84	479,644.51
	100F AGENCY FINANCIAL OPERATIONS		Total		525,078.84	505,078.84	479,644.51
120F ACCOUNTING OPERATIONS		Total			525,078.84	505,078.84	479,644.51
9221 DCPL PCARD POOL	9220 DCPL PCARD POOL	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	0.00		
			02 NON-PERSONNEL SERVICES Total		0.00		
		0100 LOCAL FUND Total			0.00		
	9220 DCPL PCARD POOL		Total		0.00		
9221 DCPL PCARD POOL		Total			0.00		
L210 INTERGOVERNMENTAL AFFAIRS	L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	123,405.33	123,405.33	123,731.85
				0014 FRINGE BENEFITS - CURR PERSONNEL	31,468.36	31,468.36	35,461.70
			01 PERSONNEL SERVICES Total		154,873.69	154,873.69	159,193.55
		0100 LOCAL FUND Total			154,873.69	154,873.69	159,193.55
	L200 CHIEF LIBRARIAN		Total		154,873.69	154,873.69	159,193.55
L210 INTERGOVERNMENTAL AFFAIRS		Total			154,873.69	154,873.69	159,193.55
L220 EXECUTIVE MANAGEMENT OFFICE	L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	117,840.74	117,840.74	127,117.74
				0013 ADDITIONAL GROSS PAY		0.00	(1,767.61)
				0014 FRINGE BENEFITS - CURR PERSONNEL	30,049.39	30,049.39	23,050.98
			01 PERSONNEL SERVICES Total		147,890.13	147,890.13	148,401.11
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	2,169.00	2,169.00	2,169.00
				0040 OTHER SERVICES AND CHARGES	85,000.00	85,000.00	85,000.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	1,000.00	1,000.00	698.93
			02 NON-PERSONNEL SERVICES Total		88,169.00	88,169.00	87,867.93
		0100 LOCAL FUND Total			236,059.13	236,059.13	236,269.04
	L200 CHIEF LIBRARIAN		Total		236,059.13	236,059.13	236,269.04
L220 EXECUTIVE MANAGEMENT OFFICE		Total			236,059.13	236,059.13	236,269.04
L310 CHILDREN & YOUNG ADULT SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0.00		
				0013 ADDITIONAL GROSS PAY	0.00		
				0014 FRINGE BENEFITS - CURR PERSONNEL	0.00	0.00	0.00
			01 PERSONNEL SERVICES Total		0.00	0.00	0.00
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	0.00		
			02 NON-PERSONNEL SERVICES Total		0.00		
		0100 LOCAL FUND Total			0.00	0.00	0.00
	L300 LIBRARY SERVICES		Total		0.00	0.00	0.00
L310 CHILDREN & YOUNG ADULT SERVICES		Total			0.00	0.00	0.00

L310 CHILDREN AND YOUNG ADULT SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	3,384,196.67	3,384,196.67	3,370,195.52
				0012 REGULAR PAY - OTHER	269,411.97	112,917.97	56,630.87
				0013 ADDITIONAL GROSS PAY	108,380.00	108,380.00	97,965.99
				0014 FRINGE BENEFITS - CURR PERSONNEL	931,670.23	845,496.02	798,121.23
				0015 OVERTIME PAY	2,890.00	2,890.00	2,540.15
			01 PERSONNEL SERVICES Total		4,696,548.87	4,453,880.66	4,325,453.76
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	40,000.00	40,000.00	39,849.32
				0040 OTHER SERVICES AND CHARGES	1,355,978.00	927,710.35	926,092.36
				0070 EQUIPMENT & EQUIPMENT RENTAL	90,000.00	90,000.00	86,829.50
			02 NON-PERSONNEL SERVICES Total		1,485,978.00	1,057,710.35	1,052,771.18
		0100 LOCAL FUND Total			6,182,526.87	5,511,591.01	5,378,224.94
	L300 LIBRARY SERVICES Total				6,182,526.87	5,511,591.01	5,378,224.94
L310 CHILDREN AND YOUNG ADULT SERVICES Total					6,182,526.87	5,511,591.01	5,378,224.94
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	3,979,339.61	3,938,339.61	4,013,244.84
				0012 REGULAR PAY - OTHER	158,829.22	158,829.22	129,835.24
				0013 ADDITIONAL GROSS PAY	94,035.00	59,035.00	57,719.94
				0014 FRINGE BENEFITS - CURR PERSONNEL	1,055,233.13	990,475.06	992,866.82
				0015 OVERTIME PAY	5,615.00	5,615.00	2,436.72
			01 PERSONNEL SERVICES Total		5,293,051.96	5,152,293.89	5,196,103.56
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	44,090.00	22,090.00	21,905.48
				0040 OTHER SERVICES AND CHARGES	191,247.00	386,247.00	377,627.09
				0070 EQUIPMENT & EQUIPMENT RENTAL	31,240.00	21,240.00	20,886.72
			02 NON-PERSONNEL SERVICES Total		266,577.00	429,577.00	420,419.29
		0100 LOCAL FUND Total			5,559,628.96	5,581,870.89	5,616,522.85
		0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0012 REGULAR PAY - OTHER		7,821.58	7,731.68
				0014 FRINGE BENEFITS - CURR PERSONNEL		598.35	598.35
				0015 OVERTIME PAY		0.00	89.90
			01 PERSONNEL SERVICES Total			8,419.93	8,419.93
		0200 FEDERAL GRANT FUND Total				8,419.93	8,419.93
		0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	5,000.00	5,000.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	5,000.00	5,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		10,000.00	10,000.00	0.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			10,000.00	10,000.00	0.00
	L300 LIBRARY SERVICES Total				5,569,628.96	5,600,290.82	5,624,942.78
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY Total					5,569,628.96	5,600,290.82	5,624,942.78
L330 NEIGHBORHOOD LIBRARIES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	11,636,476.07	11,636,476.07	11,846,499.69
				0012 REGULAR PAY - OTHER	796,846.34	691,846.34	702,533.57
				0013 ADDITIONAL GROSS PAY	387,000.00	387,000.00	269,070.95
				0014 FRINGE BENEFITS - CURR PERSONNEL	3,170,510.32	3,170,510.32	3,180,048.58
				0015 OVERTIME PAY	13,475.00	13,475.00	11,115.88
			01 PERSONNEL SERVICES Total		16,004,307.73	15,899,307.73	16,009,268.67
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	50,000.00	50,000.00	49,068.91
				0040 OTHER SERVICES AND CHARGES	58,647.00	168,647.00	168,647.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	121,100.00	121,100.00	118,444.47
			02 NON-PERSONNEL SERVICES Total		229,747.00	339,747.00	336,160.38
		0100 LOCAL FUND Total			16,234,054.73	16,239,054.73	16,345,429.05
	L300 LIBRARY SERVICES Total				16,234,054.73	16,239,054.73	16,345,429.05
L330 NEIGHBORHOOD LIBRARIES Total					16,234,054.73	16,239,054.73	16,345,429.05
L335 ADULT SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	344,950.64	344,950.64	315,303.46
				0012 REGULAR PAY - OTHER	21,246.40	21,246.40	22,483.72
				0013 ADDITIONAL GROSS PAY	0.00	0.00	7,180.12
				0014 FRINGE BENEFITS - CURR PERSONNEL	93,380.24	93,380.24	96,467.17
				0015 OVERTIME PAY		0.00	400.36
			01 PERSONNEL SERVICES Total		459,577.28	459,577.28	441,834.83
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	189,100.00	175,550.00	175,550.00
				0070 EQUIPMENT & EQUIPMENT RENTAL		13,550.00	3,000.00
			02 NON-PERSONNEL SERVICES Total		189,100.00	189,100.00	178,550.00
		0100 LOCAL FUND Total			648,677.28	648,677.28	620,384.83
	L300 LIBRARY SERVICES Total				648,677.28	648,677.28	620,384.83
L335 ADULT SERVICES Total					648,677.28	648,677.28	620,384.83
L340 ADAPTIVE SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	575,757.68	575,757.68	552,698.63
				0012 REGULAR PAY - OTHER	61,293.96	39,393.96	0.00
				0013 ADDITIONAL GROSS PAY	16,595.00	16,595.00	9,959.09
				0014 FRINGE BENEFITS - CURR PERSONNEL	162,448.18	154,529.85	154,460.53
				0015 OVERTIME PAY	35.00	35.00	460.25
			01 PERSONNEL SERVICES Total		816,129.82	786,311.49	717,578.50
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	27,160.00	24,337.00	22,098.39
				0070 EQUIPMENT & EQUIPMENT RENTAL	11,975.00	9,975.00	9,975.00
			02 NON-PERSONNEL SERVICES Total		39,135.00	34,312.00	32,073.39
		0100 LOCAL FUND Total			855,264.82	820,623.49	749,651.89
		0700 OPERATING INTRA-DISTRICT	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	17,300.00	17,159.99	17,159.99
			02 NON-PERSONNEL SERVICES Total		17,300.00	17,159.99	17,159.99
		0700 OPERATING INTRA-DISTRICT FUNDS Total			17,300.00	17,159.99	17,159.99
	L300 LIBRARY SERVICES Total				872,564.82	837,783.48	766,811.88
L340 ADAPTIVE SERVICES Total					872,564.82	837,783.48	766,811.88
L350 LITERACY RESOURCES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	242,194.87	242,194.87	248,548.83
				0013 ADDITIONAL GROSS PAY	2,070.00	2,070.00	1,320.31
				0014 FRINGE BENEFITS - CURR PERSONNEL	61,759.69	54,901.00	49,452.98
				0015 OVERTIME PAY	75.00	75.00	23.86
			01 PERSONNEL SERVICES Total		306,099.56	299,240.87	299,345.98
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS		2,000.00	0.00
				0040 OTHER SERVICES AND CHARGES	19,177.00	22,000.00	1,950.00
				0070 EQUIPMENT & EQUIPMENT RENTAL		2,000.00	2,000.00
			02 NON-PERSONNEL SERVICES Total		19,177.00	26,000.00	3,950.00
		0100 LOCAL FUND Total			325,276.56	325,240.87	303,295.98
		0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME		0.00	9,915.39
				0012 REGULAR PAY - OTHER	257,039.42	257,039.42	268,097.33
				0013 ADDITIONAL GROSS PAY	2,000.00	2,000.00	1,289.78

				0014	FRINGE BENEFITS - CURR PERSONNEL	65,545.05	65,545.05	54,736.91
				0015	OVERTIME PAY	0.00	0.00	1,113.48
			01 PERSONNEL SERVICES Total			324,584.47	324,584.47	335,152.89
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	7,325.00	7,325.00	7,319.45
				0040	OTHER SERVICES AND CHARGES	486,148.53	493,452.53	493,452.53
				0070	EQUIPMENT & EQUIPMENT RENTAL	106,000.00	106,000.00	95,437.13
			02 NON-PERSONNEL SERVICES Total			599,473.53	606,777.53	596,209.11
		0200 FEDERAL GRANT FUND Total				924,058.00	931,362.00	931,362.00
	L300 LIBRARY SERVICES		Total			1,249,334.56	1,256,602.87	1,234,657.98
L350 LITERACY RESOURCES		Total				1,249,334.56	1,256,602.87	1,234,657.98
L360 TEENS OF DISTINCTION PROGRAM	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0012	REGULAR PAY - OTHER	35,845.55	35,845.55	15,992.04
				0014	FRINGE BENEFITS - CURR PERSONNEL	9,140.60	2,643.37	1,223.37
			01 PERSONNEL SERVICES Total			44,986.15	38,488.92	17,215.41
		0100 LOCAL FUND Total				44,986.15	38,488.92	17,215.41
	L300 LIBRARY SERVICES		Total			44,986.15	38,488.92	17,215.41
L360 TEENS OF DISTINCTION PROGRAM		Total				44,986.15	38,488.92	17,215.41
L370 VOLUNTEERS	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	59,248.69	59,248.69	59,406.79
				0014	FRINGE BENEFITS - CURR PERSONNEL	15,108.42	13,191.96	13,057.45
				0015	OVERTIME PAY		0.00	227.88
			01 PERSONNEL SERVICES Total			74,357.11	72,440.65	72,692.12
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	1,120.00	1,120.00	1,058.08
				0040	OTHER SERVICES AND CHARGES	2,097.00	2,097.00	2,097.00
			02 NON-PERSONNEL SERVICES Total			3,217.00	3,217.00	3,155.08
		0100 LOCAL FUND Total				77,574.11	75,657.65	75,847.20
	L300 LIBRARY SERVICES		Total			77,574.11	75,657.65	75,847.20
L370 VOLUNTEERS		Total				77,574.11	75,657.65	75,847.20
L380 COLLECTIONS	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	1,302,111.20	1,272,111.20	1,261,439.36
				0013	ADDITIONAL GROSS PAY	0.00	0.00	4,897.70
				0014	FRINGE BENEFITS - CURR PERSONNEL	332,038.37	262,038.37	247,626.04
				0015	OVERTIME PAY	105.00	105.00	4,185.38
			01 PERSONNEL SERVICES Total			1,634,254.57	1,534,254.57	1,518,148.48
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	21,932.00	21,932.00	17,790.44
				0040	OTHER SERVICES AND CHARGES	189,111.00	189,111.00	189,111.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	4,530,432.00	3,366,574.91	3,366,574.91
			02 NON-PERSONNEL SERVICES Total			4,741,475.00	3,577,617.91	3,573,476.35
		0100 LOCAL FUND Total				6,375,729.57	5,111,872.48	5,091,624.83
		0700 OPERATING INTRA-DISTRICT	02 NON-PERSONNEL SERVICES	0070	EQUIPMENT & EQUIPMENT RENTAL		667,708.13	667,708.13
			02 NON-PERSONNEL SERVICES Total				667,708.13	667,708.13
		0700 OPERATING INTRA-DISTRICT FUNDS Total					667,708.13	667,708.13
	L300 LIBRARY SERVICES		Total			6,375,729.57	5,779,580.61	5,759,332.96
L380 COLLECTIONS		Total				6,375,729.57	5,779,580.61	5,759,332.96
L390 LIBRARY PROGRAM INFORMATION	L300 LIBRARY SERVICES	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0040	OTHER SERVICES AND CHARGES	59,857.00		
				0070	EQUIPMENT & EQUIPMENT RENTAL		59,857.00	59,856.91
			02 NON-PERSONNEL SERVICES Total			59,857.00	59,857.00	59,856.91
		0100 LOCAL FUND Total				59,857.00	59,857.00	59,856.91
	L300 LIBRARY SERVICES		Total			59,857.00	59,857.00	59,856.91
L390 LIBRARY PROGRAM INFORMATION		Total				59,857.00	59,857.00	59,856.91
L410 CUSTODIAL AND MAINTENANCE	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	2,629,009.07	2,629,009.07	2,487,543.98
				0012	REGULAR PAY - OTHER	0.00	0.00	57,209.58
				0013	ADDITIONAL GROSS PAY	131,630.00	131,630.00	71,565.32
				0014	FRINGE BENEFITS - CURR PERSONNEL	670,397.29	670,397.29	760,154.82
				0015	OVERTIME PAY	123,455.00	123,455.00	79,227.60
			01 PERSONNEL SERVICES Total			3,554,491.36	3,554,491.36	3,455,701.30
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	150,000.00	173,500.00	173,438.77
				0040	OTHER SERVICES AND CHARGES	2,673,569.00	2,650,069.00	2,650,069.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	9,986.55
			02 NON-PERSONNEL SERVICES Total			2,833,569.00	2,833,569.00	2,833,494.32
		0100 LOCAL FUND Total				6,388,060.36	6,388,060.36	6,289,195.62
	L400 BUSINESS OPERATIONS		Total			6,388,060.36	6,388,060.36	6,289,195.62
L410 CUSTODIAL AND MAINTENANCE		Total				6,388,060.36	6,388,060.36	6,289,195.62
L420 PUBLIC SAFETY	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	1,254,275.45	1,254,275.45	1,320,904.80
				0012	REGULAR PAY - OTHER	266,039.77	266,039.77	195,034.97
				0013	ADDITIONAL GROSS PAY	46,915.00	46,915.00	70,128.80
				0014	FRINGE BENEFITS - CURR PERSONNEL	387,680.42	387,680.42	385,083.32
				0015	OVERTIME PAY	91,805.00	91,805.00	170,259.22
			01 PERSONNEL SERVICES Total			2,046,715.64	2,046,715.64	2,141,411.11
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	23,000.00	22,000.00	21,607.07
				0040	OTHER SERVICES AND CHARGES	293,254.00	268,254.00	260,145.09
				0070	EQUIPMENT & EQUIPMENT RENTAL	2,000.00	108,900.00	108,900.00
			02 NON-PERSONNEL SERVICES Total			318,254.00	399,154.00	390,652.16
		0100 LOCAL FUND Total				2,364,969.64	2,445,869.64	2,532,063.27
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	01 PERSONNEL SERVICES	0015	OVERTIME PAY	47,500.00		
			01 PERSONNEL SERVICES Total			47,500.00		
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	2,500.00		
				0070	EQUIPMENT & EQUIPMENT RENTAL		50,000.00	27,762.95
			02 NON-PERSONNEL SERVICES Total			2,500.00	50,000.00	27,762.95
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				50,000.00	50,000.00	27,762.95
		0700 OPERATING INTRA-DISTRICT	01 PERSONNEL SERVICES	0015	OVERTIME PAY		16,041.53	16,041.53
			01 PERSONNEL SERVICES Total				16,041.53	16,041.53
		0700 OPERATING INTRA-DISTRICT FUNDS Total					16,041.53	16,041.53
	L400 BUSINESS OPERATIONS		Total			2,414,969.64	2,511,911.17	2,575,867.75
L420 PUBLIC SAFETY		Total				2,414,969.64	2,511,911.17	2,575,867.75
L430 ASSET MANAGEMENT	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	65,986.95	65,986.95	56,518.66
				0014	FRINGE BENEFITS - CURR PERSONNEL	16,826.67	5,657.62	4,727.83
			01 PERSONNEL SERVICES Total			82,813.62	71,644.57	61,246.49
			02 NON-PERSONNEL SERVICES	0040	OTHER SERVICES AND CHARGES	30,637.00	30,637.00	30,636.56
			02 NON-PERSONNEL SERVICES Total			30,637.00	30,637.00	30,636.56
		0100 LOCAL FUND Total				113,450.62	102,281.57	91,883.05

	L400 BUSINESS OPERATIONS		Total		113,450.62	102,281.57	91,883.05
L430 ASSET MANAGEMENT			Total		113,450.62	102,281.57	91,883.05
L440 21ST CENTURY CAPITAL PROJECTS	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	15,000.00	15,000.00	14,944.31
				0040 OTHER SERVICES AND CHARGES	127,817.00	467,817.00	467,817.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	9,999.99
			02 NON-PERSONNEL SERVICES Total		152,817.00	492,817.00	492,761.30
		0100 LOCAL FUND Total			152,817.00	492,817.00	492,761.30
	L400 BUSINESS OPERATIONS		Total		152,817.00	492,817.00	492,761.30
L440 21ST CENTURY CAPITAL PROJECTS			Total		152,817.00	492,817.00	492,761.30
L450 PUBLIC SERVICE TECHNOLOGY	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	997,896.36	897,896.36	788,722.97
				0012 REGULAR PAY - OTHER	0.00	0.00	55,542.08
				0013 ADDITIONAL GROSS PAY	5,130.00	5,130.00	17,205.00
				0014 FRINGE BENEFITS - CURR PERSONNEL	254,463.58	230,810.43	218,369.24
				0015 OVERTIME PAY	38,070.00	38,070.00	53,813.68
			01 PERSONNEL SERVICES Total		1,295,559.94	1,171,906.79	1,133,652.97
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	992,500.00	992,500.00	984,575.98
				0041 CONTRACTUAL SERVICES - OTHER	54,388.00	54,388.00	54,388.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	590,000.00	931,000.00	900,645.30
			02 NON-PERSONNEL SERVICES Total		1,636,888.00	1,977,888.00	1,939,609.28
		0100 LOCAL FUND Total			2,932,447.94	3,149,794.79	3,073,262.25
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	02 NON-PERSONNEL SERVICES	0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC		100,000.00	100,000.00
				0040 OTHER SERVICES AND CHARGES	702,000.00	602,000.00	275,830.64
				0070 EQUIPMENT & EQUIPMENT RENTAL	548,000.00	366,817.50	298,341.36
			02 NON-PERSONNEL SERVICES Total		1,250,000.00	1,068,817.50	674,172.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			1,250,000.00	1,068,817.50	674,172.00
	L400 BUSINESS OPERATIONS		Total		4,182,447.94	4,218,612.29	3,747,434.25
L450 PUBLIC SERVICE TECHNOLOGY			Total		4,182,447.94	4,218,612.29	3,747,434.25
(blank)	9960 YR END CLOSE	0100 LOCAL FUND	01 PERSONNEL SERVICES	0014 FRINGE BENEFITS - CURR PERSONNEL		0.00	(23,691.00)
			01 PERSONNEL SERVICES Total			0.00	(23,691.00)
			02 NON-PERSONNEL SERVICES	0030 ENERGY, COMM. AND BLDG RENTALS	0.00	0.00	0.00
				0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00
				0040 OTHER SERVICES AND CHARGES	0.00	0.00	0.00
				0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
			02 NON-PERSONNEL SERVICES Total		0.00	0.00	0.00
		0100 LOCAL FUND Total			0.00	0.00	(23,691.00)
		0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES	0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	0.00	0.00	0.00
			02 NON-PERSONNEL SERVICES Total		0.00	0.00	0.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			0.00	0.00	0.00
	9960 YR END CLOSE		Total		0.00	0.00	(23,691.00)
(blank) Total					0.00	0.00	(23,691.00)
Grand Total					60,275,166.00	59,201,192.34	58,229,697.84

Note: The negative $23,691.00 in Year End Close (Program 9960) was a reimbursement for agency wide Health Insurance Fees.

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the agency level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object;

FY 2018 by Agency (FM3 Not Closed - data as of 1-10-18)

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	FY18 Approved Budget	FY18 Revised Budget	FY18 1st Quarter Expenditures
0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	31,811,814.27	31,811,814.27	7,780,690.64
		0011 REGULAR PAY - CONT FULL TIME Total		31,811,814.27	31,811,814.27	7,780,690.64
		0012 REGULAR PAY - OTHER	0122 CONTINUING PART-TIME	1,157,622.17	1,157,622.17	195,242.49
			0123 TEMPORARY PART-TIME	447,261.42	447,261.42	0.00
			0124 WHEN ACTUALLY EMPLOYED - WAE	18,518.97	18,518.97	83,153.98
			0125 TERM FULL-TIME	376,122.03	376,122.03	80,548.33
			0126 TERM PART-TIME	24,724.56	24,724.56	12,400.56
			0127 WORKER'S COMP INJURY EARNINGS	0.00	0.00	2,868.12
		0012 REGULAR PAY - OTHER Total		2,024,249.15	2,024,249.15	374,213.48
		0013 ADDITIONAL GROSS PAY	0128 ADDITIONAL INCOME ALLOWANCE	21,000.00	21,000.00	5,054.92
			0131 SHIFT DIFFERENTIAL	332,850.00	332,850.00	60,504.02
			0134 TERMINAL LEAVE	140,250.00	140,250.00	6,847.06
			0135 HOLIDAY PAY	218,765.00	218,765.00	34,206.59
			0136 SUNDAY PAY	233,100.00	233,100.00	54,181.96
			0132 ADMINISTRATIVE PREMIUM		0.00	114.80
		0013 ADDITIONAL GROSS PAY Total		945,965.00	945,965.00	160,909.35
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	4,919.10
			0142 HEALTH BENEFITS	0.00	0.00	943,575.56
			0147 MISC FRINGE BENEFITS	8,555,938.28	8,555,938.28	0.00
			0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	435,189.73
			0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	51,862.99
			0154 OPTICAL PLAN	0.00	0.00	8,535.88
			0155 DENTAL PLAN	0.00	0.00	29,140.98
			0157 PREPAID LEGAL	0.00	0.00	11,632.51
			0158 MEDICARE CONTRIBUTION	0.00	0.00	110,851.02
			0159 RETIREMENT	0.00	0.00	336,673.37
			0161 DC HEALTH BENEFIT FEES	0.00	0.00	46,669.81
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		8,555,938.28	8,555,938.28	1,979,050.95
		0015 OVERTIME PAY	0133 OVERTIME PAY	148,000.00	148,000.00	107,013.91
		0015 OVERTIME PAY Total		148,000.00	148,000.00	107,013.91
	01 PERSONNEL SERVICES Total			43,485,966.70	43,485,966.70	10,401,878.33
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	4,069.00	4,069.00	0.00
			0204 EDUCATIONAL	41,120.00	41,120.00	0.00
			0207 CLOTHING AND UNIFORMS	20,000.00	20,000.00	0.00
			0209 FOOD PROVISIONS	8,500.00	8,500.00	0.00
			0210 GENERAL	332,706.00	332,706.00	54,637.02
			0219 IT SUPPLIES	50,000.00	50,000.00	0.00
		0020 SUPPLIES AND MATERIALS Total		456,395.00	456,395.00	54,637.02
		0030 ENERGY, COMM. AND BLDG RENTALS	0300 BUDGET ONLY - ENERGY, BLDG RENT	0.00	0.00	0.00
			0302 FUEL - HEATING	0.00	0.00	0.00
			0304 GAS	0.00	0.00	0.00
			0305 ELECTRICITY	0.00	0.00	0.00
			0306 STEAM	0.00	0.00	0.00
			0307 WATER	0.00	0.00	0.00
		0030 ENERGY, COMM. AND BLDG RENTALS Total		0.00	0.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total		137,476.00	137,476.00	0.00
		0040 OTHER SERVICES AND CHARGES	0400 BUDGET ONLY - OTHER SERV CHARGES	0.00	0.00	0.00
			0401 TRAVEL - LOCAL	2,167.00	2,167.00	22.00
			0402 TRAVEL - OUT OF CITY	16,000.00	16,000.00	6,817.68
			0404 MAINTENANCE AND REPAIRS - AUTO	112,414.29	112,414.29	32,384.34
			0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00
			0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	1,388,614.00	1,388,614.00	13,738.79
			0408 PROF SERVICE FEES AND CONTR	5,731,027.09	5,731,027.09	394,794.72
			0410 OFFICE SUPPORT	0.00	0.00	25,451.20
			0411 PRINTING, DUPLICATING, ETC	88,136.00	88,136.00	0.00
			0414 ADVERTISING	478,305.00	478,305.00	8,037.50
			0416 POSTAGE	10,000.00	10,000.00	2,037.60
			0419 TUITION FOR EMPLOYEE TRAINING	97,021.00	97,021.00	6,736.00
			0425 PAYMENT OF MEMBERSHIP DUES	40,000.00	40,000.00	300.00
			0441 IT HARDWARE MAINTENANCE	0.00	0.00	0.00
			0494 OCTO IT ASSESSMENT	124,820.92	124,820.92	66,899.87
			0424 CONFERENCE FEES LOC OUT OF CITY	47,700.00	47,700.00	0.00
			0407 MAINTENANCE AND REPAIRS - OTHER		0.00	7,920.00
		0040 OTHER SERVICES AND CHARGES Total		8,136,205.30	8,136,205.30	565,139.70
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	241,619.00	241,619.00	0.00
			0459 CONTRACTUAL SERVICES - IT	54,388.00	54,388.00	0.00
		0041 CONTRACTUAL SERVICES - OTHER Total		296,007.00	296,007.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	172,957.00	172,957.00	0.00
			0702 PURCHASES - EQUIPMENT AND MACHINERY	1,000.00	1,000.00	0.00
			0704 PURCHASES - OTHER EQUIPMENT	194,705.00	194,705.00	19,565.45
			0706 RENTALS - MACHINERY AND EQUIPMENT	354,000.00	354,000.00	117,189.34
			0708 LIBRARY BOOKS	5,480,432.00	5,480,432.00	566,716.96
			0710 IT HARDWARE ACQUISITIONS	112,975.00	112,975.00	130,911.81
			0711 IT SOFTWARE ACQUISITIONS	495,257.00	495,257.00	22,913.29
			0705 RENTALS - AUTOMOTIVE EQUIPMENT		0.00	595.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		6,811,326.00	6,811,326.00	857,891.85
		0080 DEBT SERVICE	0800 BUDGET SERVICE - DEBT SERVICE	0.00	0.00	0.00
			0811 LEASE PAYMENTS	0.00	0.00	0.00
		0080 DEBT SERVICE Total		0.00	0.00	0.00
	02 NON-PERSONNEL SERVICES Total			15,837,409.30	15,837,409.30	1,477,668.57
0100 LOCAL FUND Total				59,323,376.00	59,323,376.00	11,879,546.90
0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	69,395.00	69,395.00	17,322.47
			0123 TEMPORARY PART-TIME	21,125.00	21,125.00	0.00

			0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	17,445.24
			0125 TERM FULL-TIME	188,223.00	188,223.00	47,606.72
		0012 REGULAR PAY - OTHER Total		278,743.00	278,743.00	82,374.43
		0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	2,000.00	2,000.00	357.54
			0135 HOLIDAY PAY	0.00	0.00	807.92
		0013 ADDITIONAL GROSS PAY Total		2,000.00	2,000.00	1,165.46
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	17.68
			0142 HEALTH BENEFITS	0.00	0.00	5,756.22
			0147 MISC FRINGE BENEFITS	70,522.00	70,522.00	0.00
			0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	5,030.16
			0154 OPTICAL PLAN	0.00	0.00	47.71
			0155 DENTAL PLAN	0.00	0.00	155.74
			0157 PREPAID LEGAL	0.00	0.00	91.08
			0158 MEDICARE CONTRIBUTION	0.00	0.00	1,193.76
			0159 RETIREMENT	0.00	0.00	2,378.65
			0161 DC HEALTH BENEFIT FEES	0.00	0.00	307.02
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		70,522.00	70,522.00	14,978.02
		0015 OVERTIME PAY	0133 OVERTIME PAY		0.00	215.01
		0015 OVERTIME PAY Total			0.00	215.01
	01 PERSONNEL SERVICES Total			351,265.00	351,265.00	98,732.92
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0204 EDUCATIONAL	2,325.00	2,325.00	0.00
			0210 GENERAL	5,000.00	5,000.00	0.00
		0020 SUPPLIES AND MATERIALS Total		7,325.00	7,325.00	0.00
		0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	10,000.00	10,000.00	0.00
			0408 PROF SERVICE FEES AND CONTR	386,845.00	386,845.00	9,215.31
			0419 TUITION FOR EMPLOYEE TRAINING	75,760.00	75,760.00	0.00
		0040 OTHER SERVICES AND CHARGES Total		472,605.00	472,605.00	9,215.31
		0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	97,167.00	97,167.00	0.00
			0708 LIBRARY BOOKS	3,000.00	3,000.00	0.00
			0703 PURCHASES - AUTOMOTIVE EQUIPMENT		0.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		100,167.00	100,167.00	0.00
	02 NON-PERSONNEL SERVICES Total			580,097.00	580,097.00	9,215.31
0200 FEDERAL GRANT FUND Total				931,362.00	931,362.00	107,948.23
0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	5,000.00	5,000.00	0.00
		0020 SUPPLIES AND MATERIALS Total		5,000.00	5,000.00	0.00
		0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	802,000.00	802,000.00	273,239.50
			0407 MAINTENANCE AND REPAIRS - OTHER	0.00	0.00	0.00
		0040 OTHER SERVICES AND CHARGES Total		802,000.00	802,000.00	273,239.50
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
		0041 CONTRACTUAL SERVICES - OTHER Total		0.00	0.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0700 BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00
			0704 PURCHASES - OTHER EQUIPMENT	5,000.00	5,000.00	0.00
			0706 RENTALS - MACHINERY AND EQUIPMENT	300,000.00	300,000.00	0.00
			0708 LIBRARY BOOKS	5,000.00	5,000.00	0.00
			0710 IT HARDWARE ACQUISITIONS	398,000.00	398,000.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		708,000.00	708,000.00	0.00
	02 NON-PERSONNEL SERVICES Total			1,515,000.00	1,515,000.00	273,239.50
0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				1,515,000.00	1,515,000.00	273,239.50
0700 OPERATING INTRA-DISTRICT FUNDS	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES		1,300.00	0.00
		0020 SUPPLIES AND MATERIALS Total			1,300.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC		2,480.00	0.00
		0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total			2,480.00	0.00
		0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		3,960.00	0.00
			0408 PROF SERVICE FEES AND CONTR	17,300.00	119,900.00	0.00
			0410 OFFICE SUPPORT	0.00	0.00	0.00
		0040 OTHER SERVICES AND CHARGES Total		17,300.00	123,860.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0710 IT HARDWARE ACQUISITIONS		3,316.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total			3,316.00	0.00
	02 NON-PERSONNEL SERVICES Total			17,300.00	130,956.00	0.00
0700 OPERATING INTRA-DISTRICT FUNDS Total				17,300.00	130,956.00	0.00
0450 PRIVATE DONATIONS	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0209 FOOD PROVISIONS	1,500.00	1,500.00	0.00
			0210 GENERAL	2,500.00	2,500.00	0.00
		0020 SUPPLIES AND MATERIALS Total		4,000.00	4,000.00	0.00
		0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	7,000.00	7,000.00	0.00
			0408 PROF SERVICE FEES AND CONTR	3,000.00	3,000.00	0.00
		0040 OTHER SERVICES AND CHARGES Total		10,000.00	10,000.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		3,000.00	3,000.00	0.00
	02 NON-PERSONNEL SERVICES Total			17,000.00	17,000.00	0.00
0450 PRIVATE DONATIONS Total				17,000.00	17,000.00	0.00
Grand Total				61,804,038.00	61,917,694.00	12,260,734.63

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the program level, provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.

FY 2018 by Program (FM3 Not Closed - data as of 1-10-18)

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	FY18 Approved Budget	FY18 Revised Budget	FY18 1st Quarter Expenditures
1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	4,550,309.42	4,550,309.42	1,043,505.25
			0011 REGULAR PAY - CONT FULL TIME Total		4,550,309.42	4,550,309.42	1,043,505.25
			0012 REGULAR PAY - OTHER	0123 TEMPORARY PART-TIME	154,259.80	154,259.80	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	33,909.35
				0125 TERM FULL-TIME	221,095.78	221,095.78	55,517.93
			0012 REGULAR PAY - OTHER Total		375,355.58	375,355.58	89,427.28
			0013 ADDITIONAL GROSS PAY	0128 ADDITIONAL INCOME ALLOWANCE	21,000.00	21,000.00	5,054.92
				0131 SHIFT DIFFERENTIAL	2,150.00	2,150.00	575.75
				0134 TERMINAL LEAVE	900.00	900.00	1,727.38
				0136 SUNDAY PAY	2,700.00	2,700.00	680.47
			0013 ADDITIONAL GROSS PAY Total		26,750.00	26,750.00	8,038.52
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	767.14
				0142 HEALTH BENEFITS	0.00	0.00	104,852.15
				0147 MISC FRINGE BENEFITS	1,246,193.32	1,246,193.32	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	43,802.89
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	9,678.05
				0154 OPTICAL PLAN	0.00	0.00	878.39
				0155 DENTAL PLAN	0.00	0.00	3,035.35
				0157 PREPAID LEGAL	0.00	0.00	303.60
				0158 MEDICARE CONTRIBUTION	0.00	0.00	14,113.45
				0159 RETIREMENT	0.00	0.00	45,887.95
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	5,153.15
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		1,246,193.32	1,246,193.32	228,472.12
			0015 OVERTIME PAY	0133 OVERTIME PAY	19,000.00	19,000.00	6,287.67
			0015 OVERTIME PAY Total		19,000.00	19,000.00	6,287.67
		01 PERSONNEL SERVICES Total			6,217,608.32	6,217,608.32	1,375,730.84
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	1,900.00	1,900.00	0.00
				0209 FOOD PROVISIONS	8,500.00	8,500.00	0.00
				0210 GENERAL	69,234.00	69,234.00	3,678.71
			0020 SUPPLIES AND MATERIALS Total		79,634.00	79,634.00	3,678.71
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	137,476.00	137,476.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total		137,476.00	137,476.00	0.00
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL	2,167.00	2,167.00	0.00
				0402 TRAVEL - OUT OF CITY	16,000.00	16,000.00	6,534.42
				0404 MAINTENANCE AND REPAIRS - AUTO	112,414.29	112,414.29	32,384.34
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	428,000.00	428,000.00	6,118.79
				0408 PROF SERVICE FEES AND CONTR	645,729.88	645,729.88	31,986.82
				0411 PRINTING, DUPLICATING, ETC	39,485.00	39,485.00	0.00
				0414 ADVERTISING	258,305.00	258,305.00	8,037.50
				0419 TUITION FOR EMPLOYEE TRAINING	10,000.00	10,000.00	6,736.00
				0425 PAYMENT OF MEMBERSHIP DUES	9,000.00	9,000.00	0.00
				0494 OCTO IT ASSESSMENT	124,820.92	124,820.92	66,899.87
				0424 CONFERENCE FEES LOC OUT OF CITY	47,700.00	47,700.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		1,693,622.09	1,693,622.09	158,697.74
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	18,615.00	18,615.00	13,076.59
				0710 IT HARDWARE ACQUISITIONS	0.00	0.00	130,911.81
				0711 IT SOFTWARE ACQUISITIONS	405,257.00	405,257.00	0.00
				0705 RENTALS - AUTOMOTIVE EQUIPMENT		0.00	595.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		423,872.00	423,872.00	144,583.40
		02 NON-PERSONNEL SERVICES Total			2,334,604.09	2,334,604.09	306,959.85
	0100 LOCAL FUND Total				8,552,212.41	8,552,212.41	1,682,690.69
1000 AGENCY MANAGEMENT	Total				8,552,212.41	8,552,212.41	1,682,690.69
100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	689,035.69	689,035.69	159,867.65
			0011 REGULAR PAY - CONT FULL TIME Total		689,035.69	689,035.69	159,867.65
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	191.19
				0142 HEALTH BENEFITS	0.00	0.00	21,081.60
				0147 MISC FRINGE BENEFITS	174,326.04	174,326.04	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	5,656.37
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	4,418.51
				0154 OPTICAL PLAN	0.00	0.00	131.41
				0155 DENTAL PLAN	0.00	0.00	522.75
				0158 MEDICARE CONTRIBUTION	0.00	0.00	1,322.85
				0159 RETIREMENT	0.00	0.00	4,837.26
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	870.05
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		174,326.04	174,326.04	39,031.99
			0015 OVERTIME PAY	0133 OVERTIME PAY	5,000.00	5,000.00	3,116.53
			0015 OVERTIME PAY Total		5,000.00	5,000.00	3,116.53
		01 PERSONNEL SERVICES Total			868,361.73	868,361.73	202,016.17
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	1,950.00	1,950.00	1,331.75
			0020 SUPPLIES AND MATERIALS Total		1,950.00	1,950.00	1,331.75
			0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	5,361.00	5,361.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		5,361.00	5,361.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	2,600.00	2,600.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER Total		2,600.00	2,600.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	850.00	850.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		850.00	850.00	0.00
		02 NON-PERSONNEL SERVICES Total			10,761.00	10,761.00	1,331.75
	0100 LOCAL FUND Total				879,122.73	879,122.73	203,347.92
100F AGENCY FINANCIAL OPERATIONS	Total				879,122.73	879,122.73	203,347.92
L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	249,633.62	249,633.62	62,787.11
			0011 REGULAR PAY - CONT FULL TIME Total		249,633.62	249,633.62	62,787.11
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	32.60
				0142 HEALTH BENEFITS	0.00	0.00	6,494.12
				0147 MISC FRINGE BENEFITS	63,157.31	63,157.31	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	3,758.59
				0154 OPTICAL PLAN	0.00	0.00	34.43
				0155 DENTAL PLAN	0.00	0.00	110.20
				0158 MEDICARE CONTRIBUTION	0.00	0.00	879.02
				0159 RETIREMENT	0.00	0.00	3,139.36
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	346.38

			0014 FRINGE BENEFITS - CURR PERSONNEL Total		63,157.31	63,157.31	14,794.70
		01 PERSONNEL SERVICES Total			312,790.93	312,790.93	77,581.81
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	2,169.00	2,169.00	0.00
				0210 GENERAL	0.00	0.00	145.70
			0020 SUPPLIES AND MATERIALS Total		2,169.00	2,169.00	145.70
			0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	0.00	0.00	150.00
				0408 PROF SERVICE FEES AND CONTR	60,795.00	60,795.00	7,241.04
				0425 PAYMENT OF MEMBERSHIP DUES	30,000.00	30,000.00	300.00
			0040 OTHER SERVICES AND CHARGES Total		90,795.00	90,795.00	7,691.04
			0070 EQUIPMENT & EQUIPMENT RENTAL	0702 PURCHASES - EQUIPMENT AND MACHINERY	1,000.00	1,000.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		1,000.00	1,000.00	0.00
		02 NON-PERSONNEL SERVICES Total			93,964.00	93,964.00	7,836.74
	0100 LOCAL FUND Total				406,754.93	406,754.93	85,418.55
L200 CHIEF LIBRARIAN		Total			406,754.93	406,754.93	85,418.55
L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	21,422,525.36	21,422,525.36	5,351,654.72
			0011 REGULAR PAY - CONT FULL TIME Total		21,422,525.36	21,422,525.36	5,351,654.72
			0012 REGULAR PAY - OTHER	0122 CONTINUING PART-TIME	1,046,838.16	1,046,838.16	167,143.57
				0123 TEMPORARY PART-TIME	95,260.19	95,260.19	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	18,518.97	18,518.97	23,314.73
				0125 TERM FULL-TIME	155,026.25	155,026.25	15,356.05
			0012 REGULAR PAY - OTHER Total		1,315,643.57	1,315,643.57	205,814.35
			0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	244,000.00	244,000.00	46,665.89
				0134 TERMINAL LEAVE	104,650.00	104,650.00	5,119.68
				0135 HOLIDAY PAY	150,548.04	150,548.04	24,073.01
				0136 SUNDAY PAY	160,400.00	160,400.00	37,678.50
				0132 ADMINISTRATIVE PREMIUM		0.00	114.80
			0013 ADDITIONAL GROSS PAY Total		659,598.04	659,598.04	113,651.88
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	3,222.90
				0142 HEALTH BENEFITS	0.00	0.00	634,292.69
				0147 MISC FRINGE BENEFITS	5,748,170.91	5,748,170.91	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	309,740.62
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	29,692.00
				0154 OPTICAL PLAN	0.00	0.00	6,007.13
				0155 DENTAL PLAN	0.00	0.00	20,332.05
				0157 PREPAID LEGAL	0.00	0.00	9,537.67
				0158 MEDICARE CONTRIBUTION	0.00	0.00	76,298.53
				0159 RETIREMENT	0.00	0.00	234,525.03
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	32,153.80
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		5,748,170.91	5,748,170.91	1,355,802.42
			0015 OVERTIME PAY	0133 OVERTIME PAY	0.00	0.00	4,981.67
			0015 OVERTIME PAY Total		0.00	0.00	4,981.67
		01 PERSONNEL SERVICES Total			29,145,937.88	29,145,937.88	7,031,905.04
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0204 EDUCATIONAL	41,120.00	41,120.00	0.00
				0210 GENERAL	106,022.00	106,022.00	14,550.46
			0020 SUPPLIES AND MATERIALS Total		147,142.00	147,142.00	14,550.46
			0040 OTHER SERVICES AND CHARGES	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	40,000.00	40,000.00	0.00
				0408 PROF SERVICE FEES AND CONTR	2,018,483.00	2,018,483.00	214,282.46
				0411 PRINTING, DUPLICATING, ETC	44,497.00	44,497.00	0.00
				0414 ADVERTISING	195,000.00	195,000.00	0.00
				0416 POSTAGE	10,000.00	10,000.00	0.00
				0425 PAYMENT OF MEMBERSHIP DUES	1,000.00	1,000.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		2,308,980.00	2,308,980.00	214,282.46
			0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	162,957.00	162,957.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	163,240.00	163,240.00	2,008.86
				0708 LIBRARY BOOKS	5,480,432.00	5,480,432.00	566,716.96
				0710 IT HARDWARE ACQUISITIONS	112,975.00	112,975.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		5,919,604.00	5,919,604.00	568,725.82
		02 NON-PERSONNEL SERVICES Total			8,375,726.00	8,375,726.00	797,558.74
	0100 LOCAL FUND Total				37,521,663.88	37,521,663.88	7,829,463.78
	0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	69,395.00	69,395.00	17,322.47
				0123 TEMPORARY PART-TIME	21,125.00	21,125.00	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	17,445.24
				0125 TERM FULL-TIME	188,223.00	188,223.00	47,606.72
			0012 REGULAR PAY - OTHER Total		278,743.00	278,743.00	82,374.43
			0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	2,000.00	2,000.00	357.54
				0135 HOLIDAY PAY	0.00	0.00	807.92
			0013 ADDITIONAL GROSS PAY Total		2,000.00	2,000.00	1,165.46
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	17.68
				0142 HEALTH BENEFITS	0.00	0.00	5,756.22
				0147 MISC FRINGE BENEFITS	70,522.00	70,522.00	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	5,030.16
				0154 OPTICAL PLAN	0.00	0.00	47.71
				0155 DENTAL PLAN	0.00	0.00	155.74
				0157 PREPAID LEGAL	0.00	0.00	91.08
				0158 MEDICARE CONTRIBUTION	0.00	0.00	1,193.76
				0159 RETIREMENT	0.00	0.00	2,378.65
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	307.02
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		70,522.00	70,522.00	14,978.02
			0015 OVERTIME PAY	0133 OVERTIME PAY		0.00	215.01
			0015 OVERTIME PAY Total			0.00	215.01
		01 PERSONNEL SERVICES Total			351,265.00	351,265.00	98,732.92
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0204 EDUCATIONAL	2,325.00	2,325.00	0.00
				0210 GENERAL	5,000.00	5,000.00	0.00
			0020 SUPPLIES AND MATERIALS Total		7,325.00	7,325.00	0.00
			0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	10,000.00	10,000.00	0.00
				0408 PROF SERVICE FEES AND CONTR	386,845.00	386,845.00	9,215.31
				0419 TUITION FOR EMPLOYEE TRAINING	75,760.00	75,760.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		472,605.00	472,605.00	9,215.31
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	97,167.00	97,167.00	0.00
				0708 LIBRARY BOOKS	3,000.00	3,000.00	0.00
				0703 PURCHASES - AUTOMOTIVE EQUIPMENT		0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		100,167.00	100,167.00	0.00
		02 NON-PERSONNEL SERVICES Total			580,097.00	580,097.00	9,215.31
	0200 FEDERAL GRANT FUND Total				931,362.00	931,362.00	107,948.23
	0600 SPECIAL PURPOSE	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0210 GENERAL	5,000.00	5,000.00	0.00
			0020 SUPPLIES AND MATERIALS Total		5,000.00	5,000.00	0.00

	REVENUE FUNDS ('O'TYPE)		0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	5,000.00	5,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		5,000.00	5,000.00	0.00
		02 NON-PERSONNEL SERVICES Total			10,000.00	10,000.00	0.00
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				10,000.00	10,000.00	0.00
	0700 OPERATING INTRA-DISTRICT FUNDS	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES		1,300.00	0.00
			0020 SUPPLIES AND MATERIALS Total			1,300.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC		2,480.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total			2,480.00	0.00
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		3,960.00	0.00
				0408 PROF SERVICE FEES AND CONTR	17,300.00	119,900.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		17,300.00	123,860.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0710 IT HARDWARE ACQUISITIONS		3,316.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			3,316.00	0.00
		02 NON-PERSONNEL SERVICES Total			17,300.00	130,956.00	0.00
	0700 OPERATING INTRA-DISTRICT FUNDS Total				17,300.00	130,956.00	0.00
	0450 PRIVATE DONATIONS	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0209 FOOD PROVISIONS	1,500.00	1,500.00	0.00
				0210 GENERAL	2,500.00	2,500.00	0.00
			0020 SUPPLIES AND MATERIALS Total		4,000.00	4,000.00	0.00
			0040 OTHER SERVICES AND CHARGES	0402 TRAVEL - OUT OF CITY	7,000.00	7,000.00	0.00
				0408 PROF SERVICE FEES AND CONTR	3,000.00	3,000.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		10,000.00	10,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0704 PURCHASES - OTHER EQUIPMENT	3,000.00	3,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		3,000.00	3,000.00	0.00
		02 NON-PERSONNEL SERVICES Total			17,000.00	17,000.00	0.00
	0450 PRIVATE DONATIONS Total				17,000.00	17,000.00	0.00
L300 LIBRARY SERVICES	Total				38,497,325.88	38,610,981.88	7,937,412.01
L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	4,900,310.18	4,900,310.18	1,162,875.91
			0011 REGULAR PAY - CONT FULL TIME Total		4,900,310.18	4,900,310.18	1,162,875.91
			0012 REGULAR PAY - OTHER	0122 CONTINUING PART-TIME	110,784.01	110,784.01	28,098.92
				0123 TEMPORARY PART-TIME	197,741.43	197,741.43	0.00
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	0.00	25,929.90
				0125 TERM FULL-TIME	0.00	0.00	9,674.35
				0126 TERM PART-TIME	24,724.56	24,724.56	12,400.56
				0127 WORKER'S COMP INJURY EARNINGS	0.00	0.00	2,868.12
			0012 REGULAR PAY - OTHER Total		333,250.00	333,250.00	78,971.85
			0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	86,700.00	86,700.00	13,262.38
				0134 TERMINAL LEAVE	34,700.00	34,700.00	0.00
				0135 HOLIDAY PAY	68,216.96	68,216.96	10,133.58
				0136 SUNDAY PAY	70,000.00	70,000.00	15,822.99
			0013 ADDITIONAL GROSS PAY Total		259,616.96	259,616.96	39,218.95
			0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	0.00	0.00	705.27
				0142 HEALTH BENEFITS	0.00	0.00	176,855.00
				0147 MISC FRINGE BENEFITS	1,324,090.70	1,324,090.70	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	72,231.26
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	8,074.43
				0154 OPTICAL PLAN	0.00	0.00	1,484.52
				0155 DENTAL PLAN	0.00	0.00	5,140.63
				0157 PREPAID LEGAL	0.00	0.00	1,791.24
				0158 MEDICARE CONTRIBUTION	0.00	0.00	18,237.17
				0159 RETIREMENT	0.00	0.00	48,283.77
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	8,146.43
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		1,324,090.70	1,324,090.70	340,949.72
			0015 OVERTIME PAY	0133 OVERTIME PAY	124,000.00	124,000.00	92,628.04
			0015 OVERTIME PAY Total		124,000.00	124,000.00	92,628.04
		01 PERSONNEL SERVICES Total			6,941,267.84	6,941,267.84	1,714,644.47
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	0207 CLOTHING AND UNIFORMS	20,000.00	20,000.00	0.00
				0210 GENERAL	155,500.00	155,500.00	34,930.40
				0219 IT SUPPLIES	50,000.00	50,000.00	0.00
			0020 SUPPLIES AND MATERIALS Total		225,500.00	225,500.00	34,930.40
			0040 OTHER SERVICES AND CHARGES	0401 TRAVEL - LOCAL		0.00	22.00
				0402 TRAVEL - OUT OF CITY		0.00	133.26
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	920,614.00	920,614.00	7,620.00
				0408 PROF SERVICE FEES AND CONTR	3,000,658.21	3,000,658.21	141,284.40
				0410 OFFICE SUPPORT	0.00	0.00	25,451.20
				0411 PRINTING, DUPLICATING, ETC	4,154.00	4,154.00	0.00
				0414 ADVERTISING	25,000.00	25,000.00	0.00
				0416 POSTAGE	0.00	0.00	2,037.60
				0419 TUITION FOR EMPLOYEE TRAINING	87,021.00	87,021.00	0.00
				0407 MAINTENANCE AND REPAIRS - OTHER		0.00	7,920.00
			0040 OTHER SERVICES AND CHARGES Total		4,037,447.21	4,037,447.21	184,468.46
			0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	239,019.00	239,019.00	0.00
				0459 CONTRACTUAL SERVICES - IT	54,388.00	54,388.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER Total		293,407.00	293,407.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	0701 PURCHASES - FURNITURE AND FIXTURES	10,000.00	10,000.00	0.00
				0704 PURCHASES - OTHER EQUIPMENT	12,000.00	12,000.00	4,480.00
				0706 RENTALS - MACHINERY AND EQUIPMENT	354,000.00	354,000.00	117,189.34
				0711 IT SOFTWARE ACQUISITIONS	90,000.00	90,000.00	22,913.29
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		466,000.00	466,000.00	144,582.63
		02 NON-PERSONNEL SERVICES Total			5,022,354.21	5,022,354.21	363,981.49
	0100 LOCAL FUND Total				11,963,622.05	11,963,622.05	2,078,625.96
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES	0408 PROF SERVICE FEES AND CONTR	802,000.00	802,000.00	273,239.50
				0407 MAINTENANCE AND REPAIRS - OTHER	0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		802,000.00	802,000.00	273,239.50
			0070 EQUIPMENT & EQUIPMENT RENTAL	0706 RENTALS - MACHINERY AND EQUIPMENT	300,000.00	300,000.00	0.00
				0708 LIBRARY BOOKS	5,000.00	5,000.00	0.00
				0710 IT HARDWARE ACQUISITIONS	398,000.00	398,000.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		703,000.00	703,000.00	0.00
		02 NON-PERSONNEL SERVICES Total			1,505,000.00	1,505,000.00	273,239.50
	0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				1,505,000.00	1,505,000.00	273,239.50
L400 BUSINESS OPERATIONS	Total				13,468,622.05	13,468,622.05	2,351,865.46
Grand Total					61,804,038.00	61,917,694.00	12,260,734.63

69. Provide the following budget information for DCPL, including the approved budget, revised budget, and expenditures, for FY17 and to date in FY18:
- At the activity level, provide the information broken out by source of funds and by Comptroller Source Group.

FY 2018 by Activity (FM3 Not Closed - data as of 1-10-18)

Activity Code	Program Code	Approp Fund	GAAP Category1	Comp Source Group	FY18 Approved Budget	FY18 Revised Budget	FY18 1st Quarter Expenditures
1010 PERSONNEL	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	657,619.56	657,619.56	118,678.36
				0012 REGULAR PAY - OTHER	151,628.00	151,628.00	20,026.70
				0014 FRINGE BENEFITS - CURR PERSONNEL	204,739.65	204,739.65	28,672.84
			01 PERSONNEL SERVICES Total		1,013,987.21	1,013,987.21	167,377.90
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	5,000.00	5,000.00	124.97
				0040 OTHER SERVICES AND CHARGES	25,597.00	25,597.00	2,224.59
			02 NON-PERSONNEL SERVICES Total		30,597.00	30,597.00	2,349.56
		0100 LOCAL FUND Total			1,044,584.21	1,044,584.21	169,727.46
	1000 AGENCY MANAGEMENT	Total			1,044,584.21	1,044,584.21	169,727.46
1010 PERSONNEL	Total				1,044,584.21	1,044,584.21	169,727.46
1015 TRAINING AND EMPLOYEE DEVELOPMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	104,965.24	104,965.24	0.00
				0012 REGULAR PAY - OTHER	0.00	0.00	12,854.34
				0014 FRINGE BENEFITS - CURR PERSONNEL	26,556.21	26,556.21	1,117.87
			01 PERSONNEL SERVICES Total		131,521.45	131,521.45	13,972.21
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	61,700.00	61,700.00	13,270.42
				0070 EQUIPMENT & EQUIPMENT RENTAL	64,300.00	64,300.00	0.00
			02 NON-PERSONNEL SERVICES Total		126,000.00	126,000.00	13,270.42
		0100 LOCAL FUND Total			257,521.45	257,521.45	27,242.63
	1000 AGENCY MANAGEMENT	Total			257,521.45	257,521.45	27,242.63
1015 TRAINING AND EMPLOYEE DEVELOPMENT	Total				257,521.45	257,521.45	27,242.63
1020 CONTRACTING AND PROCUREMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	330,393.54	330,393.54	83,375.83
				0014 FRINGE BENEFITS - CURR PERSONNEL	83,589.57	83,589.57	15,965.37
			01 PERSONNEL SERVICES Total		413,983.11	413,983.11	99,341.20
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	4,634.00	4,634.00	723.93
				0040 OTHER SERVICES AND CHARGES	21,394.00	21,394.00	0.00
			02 NON-PERSONNEL SERVICES Total		26,028.00	26,028.00	723.93
		0100 LOCAL FUND Total			440,011.11	440,011.11	100,065.13
	1000 AGENCY MANAGEMENT	Total			440,011.11	440,011.11	100,065.13
1020 CONTRACTING AND PROCUREMENT	Total				440,011.11	440,011.11	100,065.13
1030 PROPERTY MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	427,926.71	427,926.71	109,635.54
				0014 FRINGE BENEFITS - CURR PERSONNEL	108,265.46	108,265.46	20,781.40
			01 PERSONNEL SERVICES Total		536,192.17	536,192.17	130,416.94
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	45,000.00	45,000.00	1,135.36
				0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	50,000.00	50,000.00	0.00
				0040 OTHER SERVICES AND CHARGES	650,533.00	650,533.00	34,119.45
				0070 EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	589.93
			02 NON-PERSONNEL SERVICES Total		755,533.00	755,533.00	35,844.74
		0100 LOCAL FUND Total			1,291,725.17	1,291,725.17	166,261.68
	1000 AGENCY MANAGEMENT	Total			1,291,725.17	1,291,725.17	166,261.68
1030 PROPERTY MANAGEMENT	Total				1,291,725.17	1,291,725.17	166,261.68
1040 INFORMATION TECHNOLOGY	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	510,699.16	510,699.16	128,495.14
				0013 ADDITIONAL GROSS PAY	1,450.00	1,450.00	580.34
				0014 FRINGE BENEFITS - CURR PERSONNEL	129,206.90	129,206.90	28,891.35
				0015 OVERTIME PAY	15,000.00	15,000.00	5,849.02
			01 PERSONNEL SERVICES Total		656,356.06	656,356.06	163,815.85
			02 NON-PERSONNEL SERVICES	0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	87,476.00	87,476.00	0.00
				0040 OTHER SERVICES AND CHARGES	238,860.80	238,860.80	68,676.96
				0070 EQUIPMENT & EQUIPMENT RENTAL	335,000.00	335,000.00	142,488.94
			02 NON-PERSONNEL SERVICES Total		661,336.80	661,336.80	211,165.90
		0100 LOCAL FUND Total			1,317,692.86	1,317,692.86	374,981.75
	1000 AGENCY MANAGEMENT	Total			1,317,692.86	1,317,692.86	374,981.75
1040 INFORMATION TECHNOLOGY	Total				1,317,692.86	1,317,692.86	374,981.75
1060 LEGAL SERVICES	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	339,604.41	339,604.41	86,199.46
				0014 FRINGE BENEFITS - CURR PERSONNEL	85,919.91	85,919.91	11,468.03
			01 PERSONNEL SERVICES Total		425,524.32	425,524.32	97,667.49
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	1,900.00	1,900.00	0.00
				0040 OTHER SERVICES AND CHARGES	130,841.00	130,841.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	5,615.00	5,615.00	0.00
			02 NON-PERSONNEL SERVICES Total		138,356.00	138,356.00	0.00
		0100 LOCAL FUND Total			563,880.32	563,880.32	97,667.49
	1000 AGENCY MANAGEMENT	Total			563,880.32	563,880.32	97,667.49
1060 LEGAL SERVICES	Total				563,880.32	563,880.32	97,667.49
1070 FLEET MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	367,534.63	367,534.63	69,737.40
				0012 REGULAR PAY - OTHER	49,836.80	49,836.80	12,596.06
				0013 ADDITIONAL GROSS PAY	2,800.00	2,800.00	0.00
				0014 FRINGE BENEFITS - CURR PERSONNEL	105,594.98	105,594.98	25,287.71
				0015 OVERTIME PAY	4,000.00	4,000.00	427.02
			01 PERSONNEL SERVICES Total		529,766.41	529,766.41	108,048.19
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	112,414.29	112,414.29	32,384.34
			02 NON-PERSONNEL SERVICES Total		112,414.29	112,414.29	32,384.34
		0100 LOCAL FUND Total			642,180.70	642,180.70	140,432.53
	1000 AGENCY MANAGEMENT	Total			642,180.70	642,180.70	140,432.53
1070 FLEET MANAGEMENT	Total				642,180.70	642,180.70	140,432.53
1080 COMMUNICATIONS	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	906,193.00	906,193.00	203,876.03
				0013 ADDITIONAL GROSS PAY	1,500.00	1,500.00	2,403.26
				0014 FRINGE BENEFITS - CURR PERSONNEL	229,266.84	229,266.84	51,658.96
				0015 OVERTIME PAY		0.00	11.63
			01 PERSONNEL SERVICES Total		1,136,959.84	1,136,959.84	257,949.88
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	14,600.00	14,600.00	1,694.45
				0040 OTHER SERVICES AND CHARGES	424,840.00	424,840.00	8,000.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	8,957.00	8,957.00	1,504.53
			02 NON-PERSONNEL SERVICES Total		448,397.00	448,397.00	11,198.98

		0100 LOCAL FUND Total			1,585,356.84	1,585,356.84	269,148.86
	1000 AGENCY MANAGEMENT Total				1,585,356.84	1,585,356.84	269,148.86
1080 COMMUNICATIONS Total					1,585,356.84	1,585,356.84	269,148.86
1085 CUSTOMER SERVICE	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	532,906.11	532,906.11	149,367.83
				0014 FRINGE BENEFITS - CURR PERSONNEL	134,825.26	134,825.26	25,890.94
			01 PERSONNEL SERVICES Total		667,731.37	667,731.37	175,258.77
		0100 LOCAL FUND Total			667,731.37	667,731.37	175,258.77
	1000 AGENCY MANAGEMENT Total				667,731.37	667,731.37	175,258.77
1085 CUSTOMER SERVICE Total					667,731.37	667,731.37	175,258.77
1087 LANGUAGE ACCESS	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	15,000.00	15,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		15,000.00	15,000.00	0.00
		0100 LOCAL FUND Total			15,000.00	15,000.00	0.00
	1000 AGENCY MANAGEMENT Total				15,000.00	15,000.00	0.00
1087 LANGUAGE ACCESS Total					15,000.00	15,000.00	0.00
1090 PERFORMANCE MANAGEMENT	1000 AGENCY MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	372,467.06	372,467.06	94,139.66
				0012 REGULAR PAY - OTHER	173,890.78	173,890.78	43,950.18
				0013 ADDITIONAL GROSS PAY	21,000.00	21,000.00	5,054.92
				0014 FRINGE BENEFITS - CURR PERSONNEL	138,228.54	138,228.54	18,737.65
			01 PERSONNEL SERVICES Total		705,586.38	705,586.38	161,882.41
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	8,500.00	8,500.00	0.00
				0040 OTHER SERVICES AND CHARGES	12,442.00	12,442.00	21.98
			02 NON-PERSONNEL SERVICES Total		20,942.00	20,942.00	21.98
		0100 LOCAL FUND Total			726,528.38	726,528.38	161,904.39
	1000 AGENCY MANAGEMENT Total				726,528.38	726,528.38	161,904.39
1090 PERFORMANCE MANAGEMENT Total					726,528.38	726,528.38	161,904.39
110F BUDGET OPERATIONS	100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	297,350.50	297,350.50	70,023.29
				0014 FRINGE BENEFITS - CURR PERSONNEL	75,229.68	75,229.68	18,795.47
			01 PERSONNEL SERVICES Total		372,580.18	372,580.18	88,818.76
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	950.00	950.00	665.87
				0040 OTHER SERVICES AND CHARGES	1,325.00	1,325.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	250.00	250.00	0.00
			02 NON-PERSONNEL SERVICES Total		2,525.00	2,525.00	665.87
		0100 LOCAL FUND Total			375,105.18	375,105.18	89,484.63
	100F AGENCY FINANCIAL OPERATIONS Total				375,105.18	375,105.18	89,484.63
110F BUDGET OPERATIONS Total					375,105.18	375,105.18	89,484.63
120F ACCOUNTING OPERATIONS	100F AGENCY FINANCIAL OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	391,685.19	391,685.19	89,844.36
				0014 FRINGE BENEFITS - CURR PERSONNEL	99,096.36	99,096.36	20,236.52
				0015 OVERTIME PAY	5,000.00	5,000.00	3,116.53
			01 PERSONNEL SERVICES Total		495,781.55	495,781.55	113,197.41
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	1,000.00	1,000.00	665.88
				0040 OTHER SERVICES AND CHARGES	4,036.00	4,036.00	0.00
				0041 CONTRACTUAL SERVICES - OTHER	2,600.00	2,600.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	600.00	600.00	0.00
			02 NON-PERSONNEL SERVICES Total		8,236.00	8,236.00	665.88
		0100 LOCAL FUND Total			504,017.55	504,017.55	113,863.29
	100F AGENCY FINANCIAL OPERATIONS Total				504,017.55	504,017.55	113,863.29
120F ACCOUNTING OPERATIONS Total					504,017.55	504,017.55	113,863.29
L210 INTERGOVERNMENTAL AFFAIRS	L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	123,403.00	123,403.00	31,189.60
				0014 FRINGE BENEFITS - CURR PERSONNEL	31,220.96	31,220.96	9,006.37
			01 PERSONNEL SERVICES Total		154,623.96	154,623.96	40,195.97
		0100 LOCAL FUND Total			154,623.96	154,623.96	40,195.97
	L200 CHIEF LIBRARIAN Total				154,623.96	154,623.96	40,195.97
L210 INTERGOVERNMENTAL AFFAIRS Total					154,623.96	154,623.96	40,195.97
L220 EXECUTIVE MANAGEMENT OFFICE	L200 CHIEF LIBRARIAN	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	126,230.62	126,230.62	31,597.51
				0014 FRINGE BENEFITS - CURR PERSONNEL	31,936.35	31,936.35	5,788.33
			01 PERSONNEL SERVICES Total		158,166.97	158,166.97	37,385.84
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	2,169.00	2,169.00	145.70
				0040 OTHER SERVICES AND CHARGES	90,795.00	90,795.00	7,691.04
				0070 EQUIPMENT & EQUIPMENT RENTAL	1,000.00	1,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		93,964.00	93,964.00	7,836.74
		0100 LOCAL FUND Total			252,130.97	252,130.97	45,222.58
	L200 CHIEF LIBRARIAN Total				252,130.97	252,130.97	45,222.58
L220 EXECUTIVE MANAGEMENT OFFICE Total					252,130.97	252,130.97	45,222.58
L310 CHILDREN AND YOUNG ADULT SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	3,518,539.05	3,518,539.05	853,117.00
				0012 REGULAR PAY - OTHER	132,423.75	132,423.75	13,780.26
				0013 ADDITIONAL GROSS PAY	80,850.00	80,850.00	17,636.83
				0014 FRINGE BENEFITS - CURR PERSONNEL	923,693.62	923,693.62	200,164.17
				0015 OVERTIME PAY		0.00	581.93
			01 PERSONNEL SERVICES Total		4,655,506.42	4,655,506.42	1,085,280.19
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	40,000.00	40,000.00	0.00
				0040 OTHER SERVICES AND CHARGES	1,355,978.00	1,355,978.00	162,778.71
				0070 EQUIPMENT & EQUIPMENT RENTAL	90,000.00	90,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		1,485,978.00	1,485,978.00	162,778.71
		0100 LOCAL FUND Total			6,141,484.42	6,141,484.42	1,248,058.90
	L300 LIBRARY SERVICES Total				6,141,484.42	6,141,484.42	1,248,058.90
L310 CHILDREN AND YOUNG ADULT SERVICES Total					6,141,484.42	6,141,484.42	1,248,058.90
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	4,039,399.30	4,039,399.30	937,046.89
				0012 REGULAR PAY - OTHER	252,650.63	252,650.63	19,096.53
				0013 ADDITIONAL GROSS PAY	219,448.04	219,448.04	18,147.90
				0014 FRINGE BENEFITS - CURR PERSONNEL	1,085,888.68	1,085,888.68	233,821.90
				0015 OVERTIME PAY		0.00	162.64
			01 PERSONNEL SERVICES Total		5,597,386.65	5,597,386.65	1,208,275.86
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	22,090.00	22,090.00	444.09
				0040 OTHER SERVICES AND CHARGES	221,247.00	221,247.00	552.55
				0070 EQUIPMENT & EQUIPMENT RENTAL	21,240.00	21,240.00	0.00
			02 NON-PERSONNEL SERVICES Total		264,577.00	264,577.00	996.64
		0100 LOCAL FUND Total			5,861,963.65	5,861,963.65	1,209,272.50
		0200 FEDERAL	01 PERSONNEL SERVICES	0012 REGULAR PAY - OTHER	0.00	0.00	14,940.99

		GRANT FUND		0014	FRINGE BENEFITS - CURR PERSONNEL	0.00	0.00	1,167.24
				0015	OVERTIME PAY		0.00	89.90
			01 PERSONNEL SERVICES Total			0.00	0.00	16,198.13
		0200 FEDERAL GRANT FUND Total				0.00	0.00	16,198.13
		0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	5,000.00	5,000.00	0.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	5,000.00	5,000.00	0.00
			02 NON-PERSONNEL SERVICES Total			10,000.00	10,000.00	0.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total				10,000.00	10,000.00	0.00
	L300 LIBRARY SERVICES		Total			5,871,963.65	5,871,963.65	1,225,470.63
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY			Total			5,871,963.65	5,871,963.65	1,225,470.63
L330 NEIGHBORHOOD LIBRARIES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	11,245,596.47	11,245,596.47	2,935,470.98
				0012	REGULAR PAY - OTHER	854,969.05	854,969.05	165,577.45
				0013	ADDITIONAL GROSS PAY	344,950.00	344,950.00	76,024.47
				0014	FRINGE BENEFITS - CURR PERSONNEL	3,060,061.37	3,060,061.37	784,464.74
				0015	OVERTIME PAY	0.00	0.00	3,418.21
			01 PERSONNEL SERVICES Total			15,505,576.89	15,505,576.89	3,964,955.85
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	60,000.00	60,000.00	14,106.37
				0040	OTHER SERVICES AND CHARGES	305,110.00	305,110.00	36,760.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	256,100.00	256,100.00	1,437.86
			02 NON-PERSONNEL SERVICES Total			621,210.00	621,210.00	52,304.23
		0100 LOCAL FUND Total				16,126,786.89	16,126,786.89	4,017,260.08
		0450 PRIVATE DONATIONS	02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	4,000.00	4,000.00	0.00
				0040	OTHER SERVICES AND CHARGES	10,000.00	10,000.00	0.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	3,000.00	3,000.00	0.00
			02 NON-PERSONNEL SERVICES Total			17,000.00	17,000.00	0.00
		0450 PRIVATE DONATIONS Total				17,000.00	17,000.00	0.00
	L300 LIBRARY SERVICES		Total			16,143,786.89	16,143,786.89	4,017,260.08
L330 NEIGHBORHOOD LIBRARIES			Total			16,143,786.89	16,143,786.89	4,017,260.08
L335 ADULT SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	343,969.18	343,969.18	83,074.73
				0012	REGULAR PAY - OTHER	21,238.67	21,238.67	7,360.11
				0014	FRINGE BENEFITS - CURR PERSONNEL	92,397.60	92,397.60	24,366.11
			01 PERSONNEL SERVICES Total			457,605.45	457,605.45	114,800.95
			02 NON-PERSONNEL SERVICES	0040	OTHER SERVICES AND CHARGES	189,100.00	189,100.00	0.00
			02 NON-PERSONNEL SERVICES Total			189,100.00	189,100.00	0.00
		0100 LOCAL FUND Total				646,705.45	646,705.45	114,800.95
		0700 OPERATING INTRA-DISTRICT FUNDS	02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS		1,300.00	0.00
				0031	TELEPHONE, TELEGRAPH, TELEGRAM, ETC		2,480.00	0.00
				0040	OTHER SERVICES AND CHARGES		106,560.00	0.00
				0070	EQUIPMENT & EQUIPMENT RENTAL		3,316.00	0.00
			02 NON-PERSONNEL SERVICES Total				113,656.00	0.00
		0700 OPERATING INTRA-DISTRICT FUNDS Total					113,656.00	0.00
	L300 LIBRARY SERVICES		Total			646,705.45	760,361.45	114,800.95
L335 ADULT SERVICES			Total			646,705.45	760,361.45	114,800.95
L340 ADAPTIVE SERVICES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	649,769.52	649,769.52	144,080.35
				0013	ADDITIONAL GROSS PAY	6,050.00	6,050.00	1,025.26
				0014	FRINGE BENEFITS - CURR PERSONNEL	164,391.68	164,391.68	36,072.24
			01 PERSONNEL SERVICES Total			820,211.20	820,211.20	181,177.85
			02 NON-PERSONNEL SERVICES	0040	OTHER SERVICES AND CHARGES	24,337.00	24,337.00	0.00
				0070	EQUIPMENT & EQUIPMENT RENTAL	9,975.00	9,975.00	0.00
			02 NON-PERSONNEL SERVICES Total			34,312.00	34,312.00	0.00
		0100 LOCAL FUND Total				854,523.20	854,523.20	181,177.85
		0700 OPERATING INTRA-DISTRICT	02 NON-PERSONNEL SERVICES	0040	OTHER SERVICES AND CHARGES	17,300.00	17,300.00	0.00
			02 NON-PERSONNEL SERVICES Total			17,300.00	17,300.00	0.00
		0700 OPERATING INTRA-DISTRICT FUNDS Total				17,300.00	17,300.00	0.00
	L300 LIBRARY SERVICES		Total			871,823.20	871,823.20	181,177.85
L340 ADAPTIVE SERVICES			Total			871,823.20	871,823.20	181,177.85
L350 LITERACY RESOURCES	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	247,107.47	247,107.47	74,839.52
				0013	ADDITIONAL GROSS PAY	2,300.00	2,300.00	624.77
				0014	FRINGE BENEFITS - CURR PERSONNEL	62,518.20	62,518.20	14,336.11
			01 PERSONNEL SERVICES Total			311,925.67	311,925.67	89,800.40
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	2,000.00	2,000.00	0.00
				0040	OTHER SERVICES AND CHARGES	22,000.00	22,000.00	1,991.20
				0070	EQUIPMENT & EQUIPMENT RENTAL	2,000.00	2,000.00	0.00
			02 NON-PERSONNEL SERVICES Total			26,000.00	26,000.00	1,991.20
		0100 LOCAL FUND Total				337,925.67	337,925.67	91,791.60
		0200 FEDERAL GRANT FUND	01 PERSONNEL SERVICES	0012	REGULAR PAY - OTHER	278,743.00	278,743.00	67,433.44
				0013	ADDITIONAL GROSS PAY	2,000.00	2,000.00	1,165.46
				0014	FRINGE BENEFITS - CURR PERSONNEL	70,522.00	70,522.00	13,810.78
				0015	OVERTIME PAY		0.00	125.11
			01 PERSONNEL SERVICES Total			351,265.00	351,265.00	82,534.79
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	7,325.00	7,325.00	0.00
				0040	OTHER SERVICES AND CHARGES	472,605.00	472,605.00	9,215.31
				0070	EQUIPMENT & EQUIPMENT RENTAL	100,167.00	100,167.00	0.00
			02 NON-PERSONNEL SERVICES Total			580,097.00	580,097.00	9,215.31
		0200 FEDERAL GRANT FUND Total				931,362.00	931,362.00	91,750.10
	L300 LIBRARY SERVICES		Total			1,269,287.67	1,269,287.67	183,541.70
L350 LITERACY RESOURCES			Total			1,269,287.67	1,269,287.67	183,541.70
L360 TEENS OF DISTINCTION PROGRAM	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0012	REGULAR PAY - OTHER	54,361.47	54,361.47	0.00
				0014	FRINGE BENEFITS - CURR PERSONNEL	10,549.18	10,549.18	0.00
			01 PERSONNEL SERVICES Total			64,910.65	64,910.65	0.00
		0100 LOCAL FUND Total				64,910.65	64,910.65	0.00
	L300 LIBRARY SERVICES		Total			64,910.65	64,910.65	0.00
L360 TEENS OF DISTINCTION PROGRAM			Total			64,910.65	64,910.65	0.00
L370 VOLUNTEERS	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011	REGULAR PAY - CONT FULL TIME	59,831.54	59,831.54	14,974.92
				0014	FRINGE BENEFITS - CURR PERSONNEL	15,137.38	15,137.38	3,299.32
			01 PERSONNEL SERVICES Total			74,968.92	74,968.92	18,274.24
			02 NON-PERSONNEL SERVICES	0020	SUPPLIES AND MATERIALS	1,120.00	1,120.00	0.00
				0040	OTHER SERVICES AND CHARGES	2,097.00	2,097.00	0.00

			02 NON-PERSONNEL SERVICES Total		3,217.00	3,217.00	0.00
		0100 LOCAL FUND Total			78,185.92	78,185.92	18,274.24
	L300 LIBRARY SERVICES		Total		78,185.92	78,185.92	18,274.24
L370 VOLUNTEERS		Total			78,185.92	78,185.92	18,274.24
L380 COLLECTIONS	L300 LIBRARY SERVICES	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	1,318,312.83	1,318,312.83	309,050.33
				0013 ADDITIONAL GROSS PAY	6,000.00	6,000.00	192.65
				0014 FRINGE BENEFITS - CURR PERSONNEL	333,533.20	333,533.20	59,277.83
				0015 OVERTIME PAY		0.00	818.89
			01 PERSONNEL SERVICES Total		1,657,846.03	1,657,846.03	369,339.70
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	21,932.00	21,932.00	0.00
				0040 OTHER SERVICES AND CHARGES	189,111.00	189,111.00	12,200.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	5,480,432.00	5,480,432.00	566,716.96
			02 NON-PERSONNEL SERVICES Total		5,691,475.00	5,691,475.00	578,916.96
		0100 LOCAL FUND Total			7,349,321.03	7,349,321.03	948,256.66
	L300 LIBRARY SERVICES		Total		7,349,321.03	7,349,321.03	948,256.66
L380 COLLECTIONS		Total			7,349,321.03	7,349,321.03	948,256.66
L390 LIBRARY PROGRAM INFORMATION	L300 LIBRARY SERVICES		02 NON-PERSONNEL SERVICES	0070 EQUIPMENT & EQUIPMENT RENTAL	59,857.00	59,857.00	571.00
		0100 LOCAL FUND	02 NON-PERSONNEL SERVICES Total		59,857.00	59,857.00	571.00
		0100 LOCAL FUND Total			59,857.00	59,857.00	571.00
	L300 LIBRARY SERVICES		Total		59,857.00	59,857.00	571.00
L390 LIBRARY PROGRAM INFORMATION		Total			59,857.00	59,857.00	571.00
L410 CUSTODIAL AND MAINTENANCE	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	2,575,979.56	2,575,979.56	620,455.58
				0012 REGULAR PAY - OTHER	60,382.40	60,382.40	15,009.20
				0013 ADDITIONAL GROSS PAY	151,977.58	151,977.58	11,882.52
				0014 FRINGE BENEFITS - CURR PERSONNEL	666,999.57	666,999.57	190,067.00
				0015 OVERTIME PAY	0.00	0.00	16,496.87
			01 PERSONNEL SERVICES Total		3,455,339.11	3,455,339.11	853,911.17
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	150,000.00	150,000.00	31,800.76
				0040 OTHER SERVICES AND CHARGES	2,410,211.21	2,410,211.21	86,158.62
				0070 EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		2,570,211.21	2,570,211.21	117,959.38
		0100 LOCAL FUND Total			6,025,550.32	6,025,550.32	971,870.55
		0600 SPECIAL PURPOSE	02 NON-PERSONNEL SERVICES	0070 EQUIPMENT & EQUIPMENT RENTAL	5,000.00	5,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		5,000.00	5,000.00	0.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			5,000.00	5,000.00	0.00
	L400 BUSINESS OPERATIONS		Total		6,030,550.32	6,030,550.32	971,870.55
L410 CUSTODIAL AND MAINTENANCE		Total			6,030,550.32	6,030,550.32	971,870.55
L420 PUBLIC SAFETY	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	1,310,540.42	1,310,540.42	354,432.48
				0012 REGULAR PAY - OTHER	224,550.54	224,550.54	40,196.19
				0013 ADDITIONAL GROSS PAY	87,220.74	87,220.74	26,400.94
				0014 FRINGE BENEFITS - CURR PERSONNEL	388,378.01	388,378.01	98,527.05
				0015 OVERTIME PAY	106,000.00	106,000.00	69,029.02
			01 PERSONNEL SERVICES Total		2,116,689.71	2,116,689.71	588,585.68
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	23,000.00	23,000.00	1,182.75
				0040 OTHER SERVICES AND CHARGES	373,347.00	373,347.00	531.98
				0070 EQUIPMENT & EQUIPMENT RENTAL	2,000.00	2,000.00	4,480.00
			02 NON-PERSONNEL SERVICES Total		398,347.00	398,347.00	6,194.73
		0100 LOCAL FUND Total			2,515,036.71	2,515,036.71	594,780.41
		0600 SPECIAL PURPOSE	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	100,000.00	100,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		100,000.00	100,000.00	0.00
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			100,000.00	100,000.00	0.00
	L400 BUSINESS OPERATIONS		Total		2,615,036.71	2,615,036.71	594,780.41
L420 PUBLIC SAFETY		Total			2,615,036.71	2,615,036.71	594,780.41
L430 ASSET MANAGEMENT	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	66,272.38	66,272.38	0.00
				0012 REGULAR PAY - OTHER	0.00	0.00	1,691.55
				0014 FRINGE BENEFITS - CURR PERSONNEL	16,766.91	16,766.91	96.72
			01 PERSONNEL SERVICES Total		83,039.29	83,039.29	1,788.27
			02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	30,637.00	30,637.00	0.00
			02 NON-PERSONNEL SERVICES Total		30,637.00	30,637.00	0.00
		0100 LOCAL FUND Total			113,676.29	113,676.29	1,788.27
	L400 BUSINESS OPERATIONS		Total		113,676.29	113,676.29	1,788.27
L430 ASSET MANAGEMENT		Total			113,676.29	113,676.29	1,788.27
L440 21ST CENTURY CAPITAL PROJECTS	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	2,500.00	2,500.00	0.00
				0040 OTHER SERVICES AND CHARGES	230,752.00	230,752.00	25,905.78
				0041 CONTRACTUAL SERVICES - OTHER	239,019.00	239,019.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	10,000.00	10,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		482,271.00	482,271.00	25,905.78
		0100 LOCAL FUND Total			482,271.00	482,271.00	25,905.78
	L400 BUSINESS OPERATIONS		Total		482,271.00	482,271.00	25,905.78
L440 21ST CENTURY CAPITAL PROJECTS		Total			482,271.00	482,271.00	25,905.78
L450 PUBLIC SERVICE TECHNOLOGY	L400 BUSINESS OPERATIONS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	947,517.82	947,517.82	187,987.85
				0012 REGULAR PAY - OTHER	48,317.06	48,317.06	22,074.91
				0013 ADDITIONAL GROSS PAY	20,418.64	20,418.64	935.49
				0014 FRINGE BENEFITS - CURR PERSONNEL	251,946.21	251,946.21	52,258.95
				0015 OVERTIME PAY	18,000.00	18,000.00	7,102.15
			01 PERSONNEL SERVICES Total		1,286,199.73	1,286,199.73	270,359.35
			02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	50,000.00	50,000.00	1,946.89
				0040 OTHER SERVICES AND CHARGES	992,500.00	992,500.00	71,872.08
				0041 CONTRACTUAL SERVICES - OTHER	54,388.00	54,388.00	0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL	444,000.00	444,000.00	140,102.63
			02 NON-PERSONNEL SERVICES Total		1,540,888.00	1,540,888.00	213,921.60
		0100 LOCAL FUND Total			2,827,087.73	2,827,087.73	484,280.95
		0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES	0040 OTHER SERVICES AND CHARGES	702,000.00	702,000.00	273,239.50
				0070 EQUIPMENT & EQUIPMENT RENTAL	698,000.00	698,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		1,400,000.00	1,400,000.00	273,239.50
		0600 SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE) Total			1,400,000.00	1,400,000.00	273,239.50
	L400 BUSINESS OPERATIONS		Total		4,227,087.73	4,227,087.73	757,520.45
L450 PUBLIC SERVICE TECHNOLOGY		Total			4,227,087.73	4,227,087.73	757,520.45

Grand Total	61,804,038.00	61,917,694.00	12,260,734.63

GENERAL QUESTIONS

Question Number 70

Provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY17 and to date in FY18. For each, provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

FY 2017 Intra-Districts - DCPL as Seller

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE/ PHASE	Program/ Activity	FY17 Year End Expenditure	Purpose
					No Capital Intra-District Funds in FY2017
	Capital Sub-total			$ -	
DL0	0100	0BEPOL / 17	L400/L420	16,041.53	Board of Elections (DL0) to use libraries as polling sites
GA0	0101	0PSSTS / 17	L300/L380	667,708.13	DC Public Schools (GA0) for Shared Technical Services
KG0	0622	0DOESE / 17	L400/L440	0.00	Dept of Energy and Environment (DOEE) (KG0) for Solar Energy Systems
RM0	8200	0DBHPO / 17	L300/L335	0.00	Dept of Behavioral Health (RM0) for Peer Outreach Services
JM0	8200	0NFBNS / 17	L300/L340	17,159.99	National Foundation for the Blind Newsline Services from DDS/RSA (Dept. on Disability Services/Rehabilitation Services Administration) (JM0)
	Operating Sub-Total			$ 700,909.65	

FY 2017 Intra-Districts - DCPL as Buyer

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE/ PHASE	Program/ Activity	FY17 Year End Expenditure	Purpose
CE0	0300	CEF02C / 03	1000/N/A	50,930.00	Penn Center Renovations to the Department of General Services (DGS) (AM0)
CE0	0300	CEI03C / 04	1000/N/A	0.00	FY18 MLK 1990 K Street (CAP) Swing Space to DGS (AM0)
CE0	0300	CEF02C / 04	1000/N/A	3,815,850.37	Penn Center Renovatons to DGS (AM0)
CE0	0300	CEG02C / 04	1000/N/A	777,565.93	FY17 (CAP) 1990 K Street Payments (Swing Space) to DGS (AM0)
CE0	0300	CEG05C / 17	1000/N/A	71,307.24	MLK Storage Space at Brewers Court to DGS (AM0)
CE0	0300	CEG06C / 17	1000/N/A	72,916.68	FY17 DCPL Cleveland Park Swing Space @ UDC to DGS (AM0)
	Capital Sub-total			$ 4,788,570.22	
CE0	0100	7ACCE7/17	100F/120F	2,600.00	Armored Car Service to the OCFO (Office of the Chief Financial Officer) (AT0)
CE0	0100	AEDCPL/17	1000/1060	70,000.00	Labor Relations to the Office of the City Administrator (AE0)
CE0	0100	7GCSCE/01	1000/1040	4,563.12	IT Assessment to OCTO (Office of the Chief Technology Officer) (TO0) for Government Cloud Services
CE0	0100	7NOCCE/01	1000/1040	12,405.93	IT Assessment to OCTO (TO0) for NOC (Network Operations Center - 24/7/365)
CE0	0100	7ISUCE/01	1000/1040	1,001.61	IT Assessment to OCTO (TO0) for IT ServUs
CE0	0100	7COMCE/01	1000/1040	14,850.00	IT Assessment to OCTO (TO0) for Communications
CE0	0100	7AIMCE/01	1000/1040	2,726.80	IT Assessment to OCTO (TO0) for Apple Services & Ops
CE0	0100	7BIACE/01	1000/1040	6,600.57	IT Assessment to OCTO (TO0) for Business Intelligence
ADVANCED FROM AGENCY	**BUYER APPROPRIATED FUND**	**PROJECT CODE/ PHASE**	**Program/ Activity**	**FY17 Year End Expenditure**	**Purpose**
CE0	0100	7DCTCE/10	1000/1030	32,303.28	RTS (Request for Telephone Services) to OCTO (TO0) for DC Net
CE0	0100	F380CE/03	1000/1030	0.00	RTS to the Office of Financial Resources and Management (OFRM) (AS0)
CE0	0100	7FMCE0/17	1000/1070	101,883.73	Automotive Maintenance to Dept. of Public Works (KT0)
CE0	0100	CEBE17/01	1000/1060	9,611.55	Employee Suitability Checks to DCHR (BE0)
CE0	0100	DCPL17/17	L400/L420	26,065.59	Radio Communications to the Office of Unified Communications (UC0)
CE0	0100	PLB17N/17	1000/1010	0.00	Fitness for Duty to MPD (FA0)
CE0	0100	CEG03C/17	L300/L330	108,707.43	Cleveland Park Library Swing Space @ Church to DGS (AM0)
CE0	1120	DCPLVR/17	L300/L310	3,000.00	Books from Birth Vital Records to Dept. of Health (HC0)
CE0	0200	8SACE7/17	L300/L350	3,000.00	Single Audit to OCFO (AT0)
CE0	0100	PC7CE0/01	Various	552,414.94	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0200	PC7CE0/01	Various	44,018.08	Purchase Card Payments to JPMorgan to PO0
CE0	0600	PC7CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to PO0
CE0	0600	7DCTCE/10	Various	100,000.00	RTS (Request for Telephone Services) to OCTO (TO0) for DC Net Sweep
CE0	0700	PC7CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to PO0
	Operating Sub-Total			$ 1,095,752.63	

FY 2018 1ST QTR Intra-Districts - DCPL as Sellers

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE/ PHASE	Program/ Activity	FY18 1st QTR Budget Available	Purpose
					No Capital Intra-District Funds in FY2018
	Capital Sub-total			$ -	
DL0	0100	0BEPOL / 18	L400/L420	0.00	Board of Elections (DL0) to use libraries as polling sites
GA0	0101	0PSSTS / 18	L300/L380	870,120.00	DC Public Schools (GA0) for Shared Technical Services
KG0	0622	0DOESE / 18	L400/L440	990,000.00	Dept of Energy and Environment (DOEE) (KG0) for Solar Energy Systems - Budget being requested
RM0	8200	0DBHPO / 18	L300/L335	113,656.00	Dept of Behavioral Health (RM0) for Peer Outreach Services - Budget being requested
JM0	8200	0NFBNS / 17	L300/L340	17,300.00	National Foundation for the Blind Newsline Services from DDS/RSA (Dept. on Disability Services/Rehabilitation Services Administration) (JM0)
	Operating Sub-Total			$ 1,991,076.00	

FY 2018 1ST QTR Intra-Districts - DCPL as Buyer

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE/ PHASE	Program/ Activity	FY18 1st QTR Budget Available	Purpose
CE0	0100	7ACCE8/18	100F/120F	0.00	Armored Car Service to the OCFO (Office of the Chief Financial Officer) (AT0) - No Armored Car Sevices in FY 2018

CE0	0100	AEDCPL/18	1000/1060	70,000.00	Labor Relations to the Office of the City Administrator (AE0)
CE0	0100	8GCSCE/01	1000/1040	69,999.44	IT Assessment to OCTO (Office of the Chief Technology Officer) (TO0) for Government Cloud Services
CE0	0100	8NOCCE/01	1000/1040	7,636.98	IT Assessment to OCTO (TO0) for NOC (Network Operations Center - 24/7/365)
CE0	0100	8ISUCE/01	1000/1040	0.00	IT Assessment to OCTO (TO0) for IT ServUs
CE0	0100	8COMCE/01	1000/1040	14,850.00	IT Assessment to OCTO (TO0) for Communications
CE0	0100	8AIMCE/01	1000/1040	1,211.11	IT Assessment to OCTO (TO0) for Apple Services & Ops
CE0	0100	8BIACE/01	1000/1040	5,898.38	IT Assessment to OCTO (TO0) for Business Intelligence
CE0	0100	8DCTCE/10	1000/1030	42,500.00	RTS (Request for Telephone Services) to OCTO (TO0) for DC Net Sweep
CE0	0100	8DCTCE/10	1000/1040	87,476.00	RTS (Request for Telephone Services) to OCTO (TO0) for DC Net Sweep
CE0	0100	I308CE/03	1000/1030	7,500.00	RTS to the Office of Financial Resources and Management (OFRM) (AS0)
CE0	0100	8FMCE0/18	1000/1070	112,414.29	Automotive Maintenance to Dept. of Public Works (KT0)
CE0	0100	CEBE18/01	1000/1060	3,720.00	Employee Suitability Checks to DCHR (BE0)
CE0	0100	DCPL18/18	L400/L420	26,065.69	Radio Communications to the Office of Unified Communications (UC0)
CE0	0100	PLB18N/18	1000/1010	7,688.00	Fitness for Duty to MPD (FA0)
CE0	1120	DCPLVR/18	L300/L310	0.00	Books from Birth Vital Records to Dept. of Health (HC0) - Projected $3,000 not yet advanced
CE0	0200	8SACE8/17	L300/L350	0.00	Single Audit to OCFO (AT0) - Projected $3.00 not yet advance
CE0	0100	PX0CE0/18	Various	454,787.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0200	PX0CE0/18	Various	0.00	Purchase Card Payments to JPMorgan to PO0
CE0	0600	PX0CE0/18	Various	0.00	Purchase Card Payments to JPMorgan to PO0
CE0	0700	PX0CE0/18	Various	0.00	Purchase Card Payments to JPMorgan to PO0
	Operating Sub-Total			$ 911,746.89	

GENERAL QUESTIONS

Question Number 71

Provide a complete accounting of all reprogrammings received by or transferred from DCPL during FY17 and to date in FY18. For each, provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected. In addition, provide an accounting of all reprogrammings made within the agency that exceeded $100,000 and provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the agency the reprogramming affected.

FY17 Reprogrammings

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Local	119,180.00	Funds were needed in the Library Services program: 1) within the Martin Luther King Jr Memorial Library activity, $20,000 for the Oral History project and $10,000 to continue the new Strategic Plan; 2) to the Literacy Resources activity, $2,000 for supplies for the A Feel for Books program (a book club for adults with low literacy skills run by the Adult Literacy department), $2,823 for English as a Second Language Conversation Circles and training and facilitation services and $2,000 for specialty literacy books; 3) within the Library Program Information activity, $59,857 for Capitol View furniture; and 4) $6,000 within Children & Young Adult Services, under the non-Lapsing Books from Birth program, for educational supplies to resolve a delivery issue for families that are not receiving their books. Finally, in the Business Operations program, $16,500 was required for building maintenance contracts.	This reprogramming will realign budgets that were formulated last fiscal year, so that program managers can purchase goods and services that were not foreseen during budget formulation. Specifically, the funds will be reprogrammed, as follows, between activities within Library Services (Program L300): 1) $20,000 from General Supplies (Object 0210) and $10,000 from Purchases – Furniture & Fixtures (Object 0701) to Professional Services Fees and Contracts (Object 0408) within the Martin Luther King Jr Memorial Library (Activity L320); 2) $2,000 from General Supplies (Object 0210) from the Martin Luther King Jr Memorial Library (Activity L320) to General Supplies (Object 0210) in Literacy Resources (Activity L350) and $2,823 from Professional Services Fees and Contracts (Object 0408) and $2,000 from IT Hardware Acquisitions (Object 0710) in Adaptive Services (Activity L340) to $2,823 in Professional Services Fees and Contracts (Object 0408) and $2,000 into Purchases – Other Equipment (Object 0704) in Literacy Resources (Activity L350); 3) $54,857 from Professional Services Fees and Contracts (Object 0408) and $5,000 from Printing, Duplicating, etc. (Object 0411) to Purchases – Furniture & Fixtures (Object 0701) within Library Program Information (Activity L390); and 4) $6,000 from Professional Services Fees and Contracts (Object 0408) to Educational Supplies (Object 0204) within the Non-Lapsing Books from Birth Program (Fund 1120) within Children & Young Adult Services (Activity L310). Lastly, within Business Operations (Program L400), $16,500 from General Supplies (Object 0210) to Professional Services Fees and Contracts (Object 0408) will be reprogrammed within Custodial & Maintenance (Activity L410).
Local	81,125.00	Funds were needed to under Public Safety (Activity L420) to purchase a replacement vehicle to allow DCPL Special Police Officers to quickly and efficiently respond to situations and events that occur at the 26 various library locations. Funding was needed under Custodial and Maintenance (Activity L410) to purchase supplies for newly hired facilities trade staff and building maintenance supplies for the newly added Thursday morning expanded hours. Funding was needed in Adult Services (Activity L335) to purchase materials for the jail library circulating collections. Also, funding was needed in Performance Management (Activity 1090) for Metro Smartrip funding for employees traveling between libraries and government building for work related travel.	The funds were reprogrammed as follows: • $1,000.00 from General Supplies (Object 0210), $24,400.00 from Professional Service Fees and Contracts (Object 0408), and $600.00 from Tuition and Employee Training (0419) to Purchases – Automotive Equipment (0703), within Public Safety (Activity L420), under Business Operations (Program L400), • $40,000.00 from Maintenance and Repairs – Land, Building (Object 406) to General Supplies (Object 0210), within Custodial and Maintenance (Activity L410), under Business Operations (Program L400), • $13,550.00 from Professional Service Fees and Contracts (Object 0408) to Library Books (Object 0708) within Adult Services (Activity L335), under Library Services (Program L300). • $1,575.00 from Professional Service Fees and Contracts (Object 0408) in Language Access (Activity 1087) to Travel – Local (Object 0401) in Performance Management (Activity 1090), under Agency Management (Program 1000).
Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Local	694,300.00	These funds were needed to: 1) support tenant improvements, internal and external signage and ADA door modifications at the Martin Luther King Jr. Memorial Library (MLKML) interim location on K Street, NW ($230,000.00); 2) purchase required signage and install a security monitoring system at the second MLKML interim location at Penn Center, NE ($110,000.00); 3) relocate limited Fab Lab to the Department of Parks and Recreation's Harrison Center ($165,000.00); 4) relocate studios to the Juanita E. Thornton/Shepherd Park Neighborhood Library (100,000.00); 5) set-up Outreach Department Benching Station at the Southwest Neighborhood Library ($10,000.00); and 6) allow for more employee training ($79,300.00), tuition and out of town travel, this fiscal year.	The funds were reprogrammed as follows: • $72,900.00 and $45,300.00 from Continuing Full Time Pay (Object 0111) from Fleet Management (Activity 1070) and Communications (Activity 1080), respectively, within Agency Management (Program 1000); • $56,494.00 from Term Full-Time and $105,000.00 from Term Part-Time from Children & Young Adult Services (Activity L310) and Neighborhood Libraries (Activity L330), respectively, within Library Services (Program L300); • $17,352.43, $13,541.74, $17,283.26, $20,553.21, $2,675.38, $6,136.03, $11,533.86, $44,248.63, and $17,036.27 from Miscellaneous Fringe Benefits (Object 0147) from Personnel (Activity 1010), Contracting & Procurement (Activity 1020), Property Management (Activity 1030), Information Technology (Activity 1040), Legal Services (Activity 1060), Fleet Management (Activity 1070), Communications (Activity 1080), Customer Service (Activity 1085) and Performance Management (Activity 1090), respectively, within Agency Management (Program 1000); • $86,174.21, $40,758.07, $7,918.33, $6,858.69, $6,497.23, and $1,916.46 from Miscellaneous Fringe Benefits (Object 0147) from Children & Young Adult Services (Activity L310), Martin Luther King Jr Memorial Library (Activity L320), Adaptive Services (Activity L340), Literacy Resources (Activity L350), Teens of Distinction (Activity L360) and Volunteers (Activity L370), respectively, within Library Services (Program L300); • $11,169.05 and $23,653.15 from Miscellaneous Fringe Benefits (Object 0147) from Asset Management (Activity L430) and Public Service Technology (Activity L450), respectively, within Business Operations (Program L400); and • $79,300.00 from IT Software Acquisitions (Object 0711) from Training & Employee Development (Activity 1015), within Agency Management (Program 1000) to: • Professional Service Fees and Contracts (Object 0408) in Martin Luther King Jr Memorial Library (Activity L320) $165,000.00 and Neighborhood Libraries (Activity L330) $110,000 within Library Services (Program L300) and 21st Century Capital Projects (Activity L440) $340,000.00 within Business Operations (Program L440); and • Travel – Out of City (Object 0402) $15,000.00, Professional Service Fees (Object 0408) $15,000.00, and Tuition for Employee Training (Object 0419) $49,300.00 within Training & Employee Development (Activity 1015), within Agency Management (Program 1000)

Local	496,900.00	These funds were needed to: 1) purchase additional Request for Telephone Services (RTS) for DCNet Equipment and Engineering Support for VoIP and Telecom upgrades in three library branches ($75,000.00); 2) purchase security equipment for the Palisades and the Cleveland Park Libraries ($80,900.00); and 3) purchase Information Technology equipment (Personal Computers (PCs), Catalog, Self-Check, and Displays) for West End, Palisades, and Cleveland Park Libraries ($341,000.00).	The funds were reprogrammed as follows: • $15,000.00 from Continuing Full Time (Object 0111) from Personnel (Activity 1010); and $35,000.00 from Continuing Full Time (Object 0111) and $5,000.00 from Miscellaneous Fringe Benefits (Object 0417) from Customer Service (Activity 1085), within Agency Management (Program 1000); • $10,000.00 from Continuing Full Time (Object 0111) and $10,000.00 from Miscellaneous Fringe Benefits (Object 0417) from Accounting Operations (Activity 120F), within Agency Financial Operations (Program 100F); • $100,000.00 from Term Full-Time (Object 0125) from Children & Young Adult Services (Activity L310); $41,000.00 from Continuing Full Time (Object 0111), $15,000.00 from Shift Differential (Object 0131), $20,000.00 from Sunday Pay (Object 0136), and $24,000.00 from Miscellaneous Fringe Benefits (Object 0147) from Martin Luther King Jr. Memorial Library (Activity L320); $21,900.00 from Term Full-Time (Object 0125) from Adaptive Services (Activity L340); and $30,000.00 from Continuing Full Time (Object 0111) and $70,000.00 from Miscellaneous Fringe Benefits (Object 0417) from Collections (Activity L380), within Library Services (Program L300); and • $100,000.00 from Continuing Full Time (Object 0111) from Public Service Technology (Activity L450), within Business Operations (Program L400); to: • Telephone, Teletype, Telegram, Etc. (Object 0308) in Information Technology (Activity 1040) for $75,000.00, in Agency Management (Program 1000); and • Purchases – Other Equipment (Object 0704) in Public Safety (Activity L420) for $80,900.00; and Information Technology (IT) Hardware Acquisitions (Object 0710) in Public Service Technology (Activity L450) for $341,000.00, within Business Operations (Program L400).
"O" Type	150,000.00	This reprogramming was needed within Revenue Generating Activities (Fund 6160), which includes revenue from Passport administrative fees and photo fees and space rental, to be used to purchase additional Opening Day Collection materials (books, DVDs, eBooks, etc.) for the Capitol View Library. This reprogramming was also needed within the SLD E-Rate Reimbursement (Fund 6150) for Requests for Telephone Services (RTS) that were required with the move of staff into two interim sites, while the MLK Jr. Memorial Library closes for a three year renovation.	The Revenue Generating Activities (Fund 6160) was reprogrammed within Public Safety (Activity L420), under Business Operations (Program L400), from Objects 0133 – Overtime Pay and 0210 – General Supplies to Object 0708 – Library Books. The SLD E-Rate Reimbursement (Fund 6150) was reprogrammed within Public Services Technology (Activity L450), under Business Operations (Program L400), from Object 0408 – Professional Service Fees to Object 0308 – Telephone, Teletype, Telegram, Etc.

FY18 Reprogrammings - No reprogrammings have yet been requested (as of 12/31/17)

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected

GENERAL QUESTIONS

Question Number 72

Provide a list of all DCPL's fixed costs budget and actual dollars spent for FY17 and to date in FY18. Include the source of funding and the percentage of these costs assigned to each DCPL program. Provide the percentage change between DCPL's fixed costs budget for these years and a narrative explanation for any changes.

Most of the major fluctuation between estimates and actuals is attributable to the MLKML central library, which at over 440,000 square feet makes up over 49.5% of the Library's footprint throughout the city. The -25.5% variance in electricity cost, between the forecasted and actual in FY17, can be attributed to the closing down of MLK in April of 2017. The -18.3% difference between the actual and forecasted for steam in FY17 can be also explained by the closure of MLK. The over $1 million or 175% difference in rent in FY 17 can be explained that DGS forecasts are in advance and did not factor in the closure of central library and the need to move to interim spaces. The forecast did not factor in the moving of the administrative staff to 1900 K Street, a rental location of over $2 million in the next two years. DCPL paid $187,766 or 85.3% more in water than forecasted in FY17 by DGS. In FY16, DGS forecasted about $300,746 in DCPL water bill and $220,210 in FY17. Given that the water rate has been rising, it appears that DGS may have to revisited their forecasting technique. Last year, we raised identical concern with DGS. We were informed that corrective actions would be taken beginning in FY18. Based on the first quarter of FY18 utility costs, we expected dramatic differences between forecasted and actual cost for FY18, especially in steam and electricity since the central library would be closed through out FY18.

DC Public Library Fixed Costs - Budget vs Actuals

	FY17 DGS Revised Forecast	FY17 Actuals	Variance	% Change	FY18 DGS Forecast	FY 2018 Actuals OCT to DEC	Available Balance	
Electricity	2,237,286.00	1,667,159.85	(570,126.15)	-25.5%	2,841,773.75	216,237.61	2,625,536.14	
Sustainable DC	84,405.00			0.0%	191,013.82		191,013.82	
Water	220,210.00	407,976.18	187,766.18	85.3%	341,743.63	50,799.61	290,944.02	
Steam	195,146.00	159,436.73	(35,709.27)	-18.3%	225,406.05	0.00	225,406.05	**
Gas	160,938.00	102,155.98	(58,782.02)	-36.5%	96,567.20	26,196.01	70,371.19	
Telecomm	327,087.13	292,302.68	(34,784.45)	-10.6%	325,311.98	102,799.47	222,512.51	
Lease/Rent	573,460.00	1,575,869.94	1,002,409.94	174.8%	432,064.39		432,064.39	
Subtotal - DGS/OCTO	**3,798,532.13**	**4,204,901.36**	**490,774.23**	**12.9%**	**4,453,880.82**	**396,032.70**	**4,057,848.12**	

	FY17 DCPL Revised Budget	FY17 Actuals	Variance	% Change	FY18 DCPL Budget	FY18 Actuals - To Date	Available Balance
RTS*	225,000.00	132,303.28	(92,696.72)	-41.2%	137,476.00	73,260.00	64,216.00
Security	0.00	0.00	0.00	0.0%	0.00	0.00	0.00
Subtotal - DCPL	**225,000.00**	**132,303.28**	**(92,696.72)**	**-41.2%**	**137,476.00**	**73,260.00**	**64,216.00**

	FY17 DGS Revised Forecast	FY18 DGS Forecast*	Variance	% Change
Electricity	2,237,286.00	2,841,773.75	604,487.75	27.0%
Water	220,210.00	341,743.63	121,533.63	55.2%
Steam	195,146.00	225,406.05	30,260.05	15.5%
Occupancy	118,721.00	2,436,852.88	2,318,131.88	1952.6%
Auto fuel	56,214.00	27,753.79	(28,460.21)	-50.6%
Gas	160,938.00	96,567.20	(64,370.80)	-40.0%
Telecomm	327,087.13	325,311.98	(1,775.15)	-0.5%
Lease/Rent	573,460.00	432,064.39	(141,395.61)	-24.7%
Subtotal - DGS/OCTO	**3,889,062.13**	**6,727,473.68**	**2,838,411.55**	**73.0%**

	FY17 DCPL Revised Budget	FY18 DCPL Budget	Variance	% Change
Telecom/RTS	225,000.00	137,476.00	(87,524.00)	-38.9%
Security	0.00	0.00	0.00	0.0%
Subtotal - DCPL	**225,000.00**	**137,476.00**	**(87,524.00)**	**-38.9%**

* RTS - Request for Telephone Service

** MLK Jr Memorial Library is the only facility that uses Steam. The facility is temporally closed for renovations.

Government of The District of Columbia
Department of General Services

elevate

2017 TOTAL FIXED COSTS

CODE	DEPARTMENT	ELECTRICITY	SUSTAINABLE DC	NATURAL GAS	FUEL	STEAM	WATER/SEWER	AUTO-FUEL	OCCUPANCY	RENT	SECURITY	GRAND TOTAL
AA	OFFICE OF THE MAYOR	-	-	-	-	-	-	19,880	-	-	-	19,880
AB	DISTRICT OF COLUMBIA COUNCIL	-	-	-	-	-	-	1,428	-	-	-	1,428
AC	OFFICE OF THE D.C. AUDITOR	-	-	-	-	-	-	-	1,774	545,073	-	546,847
AD	OFFICE OF THE INSPECTOR GENERAL	-	-	-	-	-	-	3,778	1,774	1,937,864	-	1,943,416
AE	OFFICE OF THE CITY ADMINISTRATOR	28,630	870	-	-	-	382	956	42,775	-	23,635	97,248
AF	CONTRACT APPEALS BOARD	12,866	391	-	-	-	172	-	19,222	-	10,621	43,272
AG	BOARD OF ETHICS AND GOVERNMENT ACCOUNTABILITY	14,008	426	-	-	-	186	-	20,929	-	11,564	47,113
AM	DEPARTMENT OF GENERAL SERVICES	5,933,963	500,024	2,361,129	332,302	210,698	8,140,776	675,245	81,571,925	11,017,466	5,310,840	116,054,368
AP	OFFICE OF ASIAN & PACIFIC ISLANDER AFFAIRS	10,066	306	-	-	-	134	-	15,040	-	8,310	33,856
AS	OFFICE OF FINANCE & RESOURCE MGT	45,816	1,393	-	-	-	612	1,445	68,453	-	37,822	155,541
AT	OFFICE OF THE CHIEF FINANCIAL OFFICER	975,190	35,740	-	-	-	216,064	2,398	286,721	19,740,636	1,206,190	22,462,939
BA	OFFICE OF THE SECRETARY	49,870	1,758	-	-	-	8,700	2,053	100,827	-	8,342	171,550
BD	OFFICE OF PLANNING	56,469	1,695	-	-	-	23	1,855	644	1,358,434	75,170	1,494,290
BE	DEPARTMENT OF HUMAN RESOURCES	187,577	5,703	-	-	-	2,504	38	280,253	-	154,847	630,922
BJ	OFFICE OF ZONING	38,157	1,160	-	-	-	510	-	57,010	-	31,500	128,337
BN	HOMELAND SECURITY & EMERGENCY MGT AGENCY	170,346	5,985	19,971	-	-	9,198	8,014	325,142	-	448,871	987,527
BU	OFFICE OF PARTNERSHIP AND GRANT SERVICES	9,144	278	-	-	-	122	-	13,662	-	7,549	30,755
BX	COMMISSION ON ARTS & HUMANITIES	50,296	1,635	625	-	-	3,574	279	105,231	567,405	178,798	907,843
BY	OFFICE ON AGING	207,846	9,066	17,499	-	-	76,826	98,542	1,644,429	400,000	358,640	2,812,848
BZ	OFFICE ON LATINO AFFAIRS	15,094	491	-	-	-	1,282	-	35,865	-	16,219	68,951
CA	OFFICE OF TAX AND REVENUE	-	-	-	-	-	-	11,637	-	-	-	11,637
CB	OFFICE OF THE ATTORNEY GENERAL	542,505	16,493	-	-	-	7,242	10,501	810,544	-	447,846	1,835,131
CE	PUBLIC LIBRARY	2,237,286	84,405	160,938	-	195,146	220,210	56,214	118,721	573,460	-	3,646,380
CF	DEPARTMENT OF EMPLOYMENT SERVICES	665,783	24,603	-	-	-	154,322	10,287	1,526,886	1,640,000	788,348	4,810,229
CG	PUBLIC EMPLOYEE RELATIONS BOARD	14,993	450	-	-	-	6	-	171	360,669	19,958	396,247
CH	OFFICE OF EMPLOYEE APPEALS	-	-	-	-	-	-	-	-	446,191	-	446,191
CI	DEPARTMENT OF FILM,TELEVISION & ENTERTAINMENT	250,170	-	29,790	-	-	15,231	9,443	493,592	-	159,081	957,307
CJ	CAMPAIGN FINANCE & ETHICS	32,275	1,051	-	-	-	2,742	246	76,690	-	34,682	147,686
CQ	OFFICE OF THE TENANT ADVOCATE	31,691	1,032	-	-	-	2,694	-	75,301	-	34,054	144,772
CR	DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS	293,169	8,983	3,532	93	-	2,522	79,798	14,854	6,961,907	385,243	7,750,101
CT	OFFICE OF CABLE TELEVISION & TELECOMMUNICATIONS	-	-	-	-	-	-	-	-	-	-	-
DA	BOARD OF REAL PROPERTY ASSESSMENT & APPEALS	19,929	606	-	-	-	266	-	29,776	-	16,452	67,029
DB	DEPARTMENT OF HOUSING & COMMUNITY DEVELOPMENT	3,759	293	3,521	93	-	2,400	6,616	1,798	3,267,121	80,002	3,365,603
DC	DC LOTTERY & CHARITABLE GAMES	-	-	-	-	-	-	18,320	-	2,067,353	779,418	2,865,091
DE	DISTRICT DEPARTMENT OF THE ENVIRONMENT	738	58	692	18	-	472	39,912	-	-	-	41,890
DH	PUBLIC SERVICE COMMISSION	-	-	-	-	-	-	3,742	-	1,546,458	-	1,550,200
DJ	OFFICE OF THE PEOPLES COUNSEL	-	-	-	-	-	-	601	1,774	832,246	-	834,621
DL	BOARD OF ELECTIONS & ETHICS	52,483	2,098	16,337	-	-	1,128	11,777	35,505	1,756,306	-	1,875,634
DO	VACANT ASSETS	-	-	-	-	-	-	-	-	-	-	-
EB	DEPUTY MAYOR FOR PLANNING & ECONOMIC DEVELOPME	118,121	5,620	11,312	12,740	-	26,816	1,166	9,701	500,000	1,791,867	2,477,343
ED	DEPUTY MAYOR FOR ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	-	-	-
EN	DEPARTMENT OF SMALL & LOCAL BUSINESS DEVELOPMENT	47,888	1,456	-	-	-	640	1,338	71,549	-	39,533	162,404
FA	METROPOLITAN POLICE DEPARTMENT	3,819,099	179,318	682,992	256	692,198	782,724	6,356,437	5,592,907	2,926,972	2,982,493	24,015,396
FB	FIRE & EMERGENCY MEDICAL SVRVICES DEPARTMENT	1,348,863	76,701	462,562	14,492	43,096	687,712	2,533,508	2,844,496	1,030,431	797,555	9,839,416
FH	OFFICE OF POLICE COMPLAINTS	-	-	-	-	-	-	1,077	19,074	469,694	109,857	599,702
FJ	CRIMINAL JUSTICE COORDINATING COUNCIL	31,944	971	-	-	-	426	-	47,727	-	26,370	107,438
FK	D C NATIONAL GUARD	843,847	52,005	433,331	-	-	456,312	102	184,144	-	-	1,969,741
FL	DEPARTMENT OF CORRECTIONS	1,497,118	110,938	19,465	513	6,222	2,174,634	5,064	325,400	450,000	102,175	4,691,529
FR	DEPARTMENT OF FORENSIC SCIENCE	1,078,765	42,863	300,000	-	-	50,000	41	2,223,700	-	94,582	3,789,951
FS	OFFICE OF ADMINISTRATIVE HEARINGS	126,739	3,853	-	-	-	1,692	-	189,358	-	104,625	426,267
FX	OFFICE OF THE CHIEF MEDICAL EXAMINER	-	-	-	-	-	-	6,017	-	-	-	6,017
FZ	SENTENCING & CRIMINAL CODE REVISION COMMISSION	13,269	403	-	-	-	178	-	19,825	-	10,954	44,629
GA	D.C. PUBLIC SCHOOLS	17,147,494	802,078	5,894,582	-	-	3,693,788	115,045	-	7,056,340	126,235	34,835,562
GD	OFFICE OF THE STATE SUPERINDENT OF EDUCATION	16,855	512	-	-	-	226	4,058,167	25,223	4,596,238	31,038	8,728,259
GF	UNIVERSITY OF DIST. OF COLUMBIA	69,332	5,526	31,052	-	-	83,810	29,483	36,142	-	258,486	513,831
GO	SPECIAL EDUCATION TRAINING	23,518	1,785	17,225	-	-	18,746	1,113	71,367	1,202,080	436,980	1,772,814
GM	OFFICE OF PUBLIC EDUCATION FACILITIES MODERNIZATION	-	-	-	-	-	-	-	-	-	-	-
HA	DEPARTMENT OF PARKS & RECREATION	3,737,730	199,623	1,074,595	-	-	1,841,772	167,222	12,227,088	-	915,315	20,163,345
HC	DEPARTMENT OF HEALTH	185,279	11,879	135,489	1,613	-	73,574	82,325	891,292	10,531,753	620,849	12,534,053
HI	HEALTH EXCHANGE	-	-	-	-	-	-	-	1,774	2,426,668	-	2,428,442
HM	OFFICE OF HUMAN RIGHTS	39,423	1,198	-	-	-	528	-	58,901	-	32,545	132,595
HT	DEPARTMENT OF HEALTH CARE FINANCE	227,746	6,923	-	-	-	3,042	1,943	340,271	-	188,008	767,933
JA	DEPARTMENT OF HUMAN SERVICES	1,717,381	91,379	323,664	3,980	461,564	539,368	35,876	1,801,203	24,351,892	4,017,257	33,343,564
JM	DEPARTMENT ON DISABILITY SERVICES	-	-	-	-	-	-	-	-	6,072,483	-	6,072,483
JR	OFFICE OF DISABILITY RIGHTS	12,179	370	-	-	-	162	-	18,196	-	10,054	40,961
JZ	DEPARTMENT OF YOUTH REHABILITATION SERVICES	553,301	23,413	126,829	-	-	100,286	84,497	459,857	2,329,792	2,679,768	6,357,743
KA	DEPARTMENT OF TRANSPORTATION	2,611,063	84,535	5,614	-	-	201,169	978,767	470,463	8,991,190	812,522	14,155,323
KG	DEPARTMENT OF THE ENVIRONMENT	4,114	384	2,069	5,676	-	944	-	537,701	4,461,633	24,017	5,036,538
KT	DEPARTMENT OF PUBLIC WORKS	1,483,461	68,047	464,448	-	3,857	316,374	3,540,274	2,182,680	885,674	2,076,201	11,021,016
KV	DEPARTMENT OF MOTOR VEHICLES	298,321	15,462	120,292	-	41,332	55,498	5,388	783,755	2,074,382	1,680,881	5,075,311
LA	WATER AND SEWER AUTHORITY	12,347	371	-	-	-	5	1,226,497	140	297,025	16,436	1,552,821
LQ	ALCOHOLIC BEVERAGE REGULATION ADMINISTRATION	79,479	2,587	-	-	-	6,754	14,601	188,852	-	85,406	377,679
PO	OFFICE OF CONTRACTING & PROCUREMENT	10,180	986	5,633	15,510	-	1,558	7,638	1,482,820	1,250,000	7,854	2,782,179
RK	OFFICE OF RISK MANAGEMENT	57,204	1,739	-	-	-	766	-	85,468	-	47,223	192,400
RL	CHILD & FAMILY SERVICES	512,818	16,669	6,371	-	-	36,438	156,620	1,072,943	7,368,669	1,823,034	10,993,562
RM	DEPARTMENT OF MENTAL HEALTH	1,210,968	61,258	31,004	204,171	-	302,700	16,467	281,433	5,816,314	4,817,539	12,741,854
RP	OFFICE OF COMMUNITY AFFAIRS	13,605	443	-	-	-	1,156	-	32,326	-	14,619	62,149
RS	SERVE DC	21,206	690	-	-	-	1,802	-	50,387	-	22,787	96,872
SR	DEPARTMENT OF INSURANCE SECURITIES & BANKING	-	-	-	-	-	-	-	18	2,010,967	7,492	2,018,477
TC	DC TAXI COMMISSION	-	-	-	-	-	-	27,746	-	1,040,398	410,096	1,478,240
TK	OFFICE OF MOTION PICTURE & TELEVISION	-	-	-	-	-	-	-	-	-	-	-
TO	OFFICE OF THE CHIEF TECHNOLOGY OFFICER	815,972	30,466	10,211	4,910	5,305	179,170	43,816	1,200,282	9,698,690	2,075,237	14,064,059
UC	OFFICE OF UNIFIED COMMUNICATIONS	650,703	23,243	77,473	-	-	46,576	10,157	1,241,026	-	1,702,113	3,751,291
VA	OFFICE OF VETERANS AFFAIRS	9,993	304	-	-	-	132	-	14,930	-	8,249	33,608
VV	VACANT LAND	-	-	-	-	-	-	-	-	-	-	-
ZZ	JOHN A. WILSON BUILDING	764,673	28,271	-	-	-	177,684	-	1,627,588	-	1,672,086	4,270,302
TOTALS		53,162,117	2,661,262	12,850,247	596,367	1,659,418	20,735,462	20,583,397	126,489,295	162,857,874	43,314,340	444,909,779

Government of The District of Columbia
Department of General Services
2017 Budget (Time frame October 1, 2016 through September 30, 2017)

Dated 9-22-15

CODE	AGENCY	BUILDING ADDRESS	BUILDING NAME	NOTE	WARD	ROOM AREA	PRORATION	BUILDING USE	ENERGY	SUSTAIN DC	WASTE MANAGEMENT	SECURITY	OCCUPANCY	RENT	AUTO FUEL	GRAND TOTAL	PSF
CE	PUBLIC LIBRARY	1101 - 1111 24TH STREET NW	WESTEND LIBRARY		02	-	100%	LIBRARY	56,394	1,692	2,261	-	-	-	-	60,347	
CE	PUBLIC LIBRARY	1523 ALABAMA AVENUE SE	LEASE # 0812		08	4,925	100%	LIBRARY	-	-	-	-	-	205,396	-	205,396	41.70
CE	PUBLIC LIBRARY	1630 7TH STREET NW	LIBRARY		06	9,241		LIBRARY	178,572	5,357	1,454	-	-	-	-	185,383	20.06
CE	PUBLIC LIBRARY	1700 ALABAMA AVENUE SE	PARKLAND TURNER LIBRARY (FRANCIS GI		08	-		LIBRARY	-	-	2,578	-	13,545	-	-	16,123	
CE	PUBLIC LIBRARY	1800 GOOD HOPE ROAD SE	ANACOSTIA BRANCH		08	37,935		LIBRARY	74,823	2,245	889	-	2,146	-	-	80,103	2.11
CE	PUBLIC LIBRARY	1801 HAMLIN STREET NE	WOODRIDGE LIBRARY		05	-		LIBRARY	44,683	1,340	1,454	-	-	-	-	47,477	
CE	PUBLIC LIBRARY	2100 36TH PLACE SE	LIBRARY		07	71,900		LIBRARY	-	-	2,578	-	-	-	-	2,578	0.04
CE	PUBLIC LIBRARY	2600 Virginia Avenue, NW	WEST END LIBRARY			5,000			-	-	-	-	-	368,064	-	368,064	73.61
CE	PUBLIC LIBRARY	3160 16TH STREET NW	MT. PLEASANT LIBRARY		01	1		LIBRARY	69,213	2,076	1,454	-	-	-	-	72,743	
CE	PUBLIC LIBRARY	330 7TH STREET NE	NORTHEAST LIBRARY		06	-		LIBRARY	54,138	1,624	1,454	-	25,761	-	-	82,977	
CE	PUBLIC LIBRARY	3310 CONNECTICUT AVENUE NW	CLEVELAND PARK LIBRARY		03	12,512		LIBRARY	32,243	967	1,454	-	-	-	-	34,664	2.77
CE	PUBLIC LIBRARY	3935 BENNING ROAD NE	BENNING BRANCH		07	144,000		LIBRARY	150,342	4,510	889	-	3,414	-	-	159,155	1.11
CE	PUBLIC LIBRARY	403 7TH STREET SE	SOUTHEAST BRANCH LIBRARY		06	-		LIBRARY	27,042	811	2,261	-	-	-	-	30,114	
CE	PUBLIC LIBRARY	416 CEDAR STREET NW	TAKOMA PARK LIBRARY		04	43		LIBRARY	30,599	918	2,578	-	2,295	-	-	36,390	842.56
CE	PUBLIC LIBRARY	4200 KANSAS AVENUE NW	LIBRARY		04	1		LIBRARY	71,210	2,136	1,454	-	2,087	-	-	76,887	
CE	PUBLIC LIBRARY	4450 WISCONSIN AVENUE NW	TENLEY		03	233,500		LIBRARY	112,679	3,380	1,454	-	-	-	-	117,513	0.50
CE	PUBLIC LIBRARY	4901 V STREET NW	PALISADES LIBRARY		03	112,283		LIBRARY	56,706	1,701	1,503	-	-	-	-	59,910	0.53
CE	PUBLIC LIBRARY	5001 CENTRAL AVENUE SE	CAPITAL VIEW LIBRARY		08	-		LIBRARY	46,204	1,386	1,536	-	7,083	-	-	56,209	
CE	PUBLIC LIBRARY	5401 SOUTH DAKOTA AVENUE NE	LAMONT RIGGS LIBRARY		05	10,017		LIBRARY	61,776	1,853	1,454	-	2,138	-	-	67,221	6.71
CE	PUBLIC LIBRARY	5625 CONNECTICUT AVENUE NW	CHEVY CHASE		03	800		LIBRARY	84,693	2,541	1,454	-	-	-	-	88,688	110.86
CE	PUBLIC LIBRARY	7420 GEORGIA AVENUE NW	SHEPHERD PARK LIBRARY		04	1		LIBRARY	41,665	1,250	1,454	-	2,269	-	-	46,638	
CE	PUBLIC LIBRARY	900 WESLEY PLACE SW	SOUTHWEST BRANCH LIBRARY		06	45,013		LIBRARY	57,179	1,715	1,536	-	-	-	-	60,430	1.34
CE	PUBLIC LIBRARY	901 G STREET NW	MLK JR LIBRARY		02	413,793		LIBRARY	1,563,421	46,903	24,834	-	-	-	-	1,635,158	3.95
CE	PUBLIC LIBRARY	AUTO FUEL	AUTO FUEL		N/A			AUTO FUEL	-	-	-	-	-	-	56,214	56,214	
CE Total	PUBLIC LIBRARY								2,813,582	84,405	57,983	-	60,738	573,460	56,214	3,646,382	

DC Public Library - FY17 Water Data

BUILDING NAME	BUILDING ADDRESS	SERVICE ADDRESS	ACCOUNT #	AG Codes	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES	COMMENTS
M.L. King Jr. Library	901 G St NW	901 G St NW	33127	CE	9673	$ 149,654.15	
Chevy Chase Library	5625 Connecticut Ave NW	5625 Connecticut Ave NW	79075	CE	2684	$ 53,304.79	
Petworth Library	4200 Kansas Ave NW	4200 Kansas Ave NW	79087	CE	338	$ 8,106.15	
Palisades Library	4901 V ST NW	4901 V St NW	79100	CE	157	$ 11,138.44	
Takoma Park Library	416 Cedar St NW	416 Cedar St NW	79105	CE	195	$ 5,022.99	
Mt. Pleasant Library	3160 16th St NW	1600 Lamont St NW	79131	CE	1782	$ 24,997.37	
Georgetown Library	3260 R St NW	3260 R St NW	79184	CE	300	$ 10,055.01	
Tenley Library	4450 Wisconsin Ave NW	4450 Wisconsin Ave NW	79225	CE	399	$ 14,252.56	
Cleveland Park Library	3310 Conn Ave NW	3310 Conn Ave NW	79226	CE	20	$ 1,621.08	
Shepherd Park Library (Juanita E. Thornton)	7420 GEORGIA AVE NW	7420 Georgia Ave NW	79922	CE	276	$ 10,494.17	
Capital View Branch	5001 CENTRAL AVE SE	5001 Central Ave SE	102862	CE	80	$ 6,119.47	
Anacostia Interim Library	1800-T Good Hope Rd SE	1800 Good Hope Rd SE	102878	CE	299	$ 17,055.21	
Southeast Branch	403 7th St SE	647 7th St SE	102935	CE	247	$ 4,940.69	
Francis A Gregory Library	3660 Alabama Ave SE	3660 Alabama Ave SE	102941	CE	126	$ 2,595.81	
Southwest Branch	900 Wesley Pl SW	900 Wesley Pl SW	106014	CE	402	$ 14,650.23	
Southeast Branch	403 7th St SE	403 7TH ST SE	106029	CE	467	$ 5,503.80	
Bellevue Library (formerly Wash Highland)	115 ATLANTIC ST SW	115 Atlantic St SW	106030	CE	0	$ 5,399.88	
Lamont-Riggs Library	5401 South Dakota Ave NE	5401 S Dakota Ave NE	140801	CE	211	$ 18,488.64	
Northeast Library	330 7th St NE	330 7th St NE	140855	CE	221	$ 6,028.99	
Benning Branch Library	3935 Benning Rd NE	3935 Benning Rd NE	140877	CE	142	$ 14,309.89	
Woodridge Library	1790 Douglas St NE	1790 Douglas St NE	217272	CE	7	$ 174.37	
Watts Branch Library	4215 N H Burroughs Ave NE	4215 N H Burroughs Ave NE	219806	CE	0	$ 2,750.94	
Watha T Daniel/ Shaw Library	1630 7th St NW	1630 7th St NW	221573	CE	466	$ 12,385.71	
Bellevue Library (formerly Wash Highland)	115 ATLANTIC ST SW	115 Atlantic St SW	267039	CE	158	$ 3,240.02	
Woodridge Library	1801 Hamlin St NE	1801 Hamlin St NE	297154	CE	148	$ 5,685.82	
		SUB-TOTAL			**18,798**	**$ 407,976.18**	

Rental

FY17 Actuals

AGENCY CODE	CE			
Sum of PAYMENT AMOUNT	**FUND**			
LEASE ADDRESS	**CAP**	**I-D**	**LOCAL**	**Grand Total**
1523-1571 Alabama Avenue, SE			228,137.82	228,137.82
1990 K Street, NW	777,565.93		52,753.75	830,319.68
2300 Cathedral Ave, NW		5,966.00	2,952.33	8,918.33
2600 Virginia Avenue, NW			348,064.00	348,064.00
4340 Connecticut Ave, NW	72,916.68			72,916.68
9893 Brewers Court	71,307.24		16,206.19	87,513.43
Grand Total	**921,789.85**	**5,966.00**	**648,114.09**	**1,575,869.94**

K Street	830,319.68	K Street
Conn	72,916.68	CPK
Brewer	87,513.43	Brewer
Alabama	228,137.82	PKT
Cathedral	8,918.33	Cathedral
Virginia	348,064.00	WEE Interi
	1,575,869.94	

CODE	CE
Sum of RENTTotal	
BUILDING ADDRESS	**Total**
1523-1571 Alabama Avenue, SE	225,569.77
1900 K Street NW	103,000.00
4340 Connecticut Ave NW	103,494.62
Grand Total	**432,064.39**

DC PUBLIC LIBRARY - WASHINGTON GAS

FY2017

Code	Building_Address	Service Address	Old Acct #	New Acct #	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES	
CE	3260 R St NW	3260 R St NW	0569.407018	120000101168	6,852.9	$ 8,412.81	
CE	1800 Good Hope Rd SE	1800 Good Hope Rd SE	0069.070027	120000113445	5,587.2	$ 5,623.41	
CE	5001 Central Ave SE	5001 Central Ave SE	0125.017004	120000186342	8,338.0	$ 8,190.46	
CE	1547-1549 Alabama Ave SE	1547 Alabama Ave SE	0263.008104	120000214904	1,881.7	$ 2,084.82	
CE	3660 Alabama Ave SE	3660 Ala Ave SE	0080.186034	120000235826	8,674.2	$ 7,947.38	
CE	900 Wesley Pl SW	920 Wesley Pl SW	0006.630008	120000372009	11,141.9	$ 10,729.59	
CE	3160 16th St NW	3160 16th St NW	0500.397518	120000388344	11,273.8	$ 10,906.33	
CE	403 7th St SE	403 7th St SE	0023.027501	120000398558	1,495.2	$ 1,622.27	
CE	7420 Georgia Ave NW	7420 Georgia Ave NW	0342.326709	120000599502	2,235.5	$ 2,332.06	
CE	5625 Conn Ave NW	5625 Conn Ave NW	0656.318508	120000855235	11,585.2	$ 14,001.56	
CE	4450 Wisc Ave NW	4450 Wisc Ave NW	0611.232513	120001180153	4,468.6	$ 5,184.18	
CE	1630 7th St NW	1630 7th St NW	0442.000212	120001193669	892.4	$ 1,070.85	
CE	1801 R I Ave NE	1801 R I Ave NE	0180.009029	120001212055	323.7	$ 730.37	
CE	4200 Kansas Ave NW	4200 Kansas Ave NW	0365.000207	120001377221	1,787.6	$ 1,970.41	
CE	416 Cedar St NW	500 Cedar St NW	0230.144503	120001420294	6,732.3	$ 8,518.63	
CE	115 Atlantic St SW	115 Atlantic St SW	0065.006405	120001528369	741.8	$ 1,000.51	
CE	4901 V St NW	4901 V St NW	0596.185108	120001623962	6,056.4	$ 6,363.00	
CE	5401 S Dakota Ave NE	5401 S Dakota Ave NE	0236.050514	120001813688	4,429.9	$ 5,351.13	
CE	3310 Conn Ave NW	3300 Conn Ave NW	0626.005003		62.1	$ 116.21	bldg being razed
		SUB-TOTAL			94,560.4	$ 102,155.98	

DC Public Library - FY17 Electric Data

Building Name	Account #	Service Address	EXPENDITURE TOTAL	CONSUMPTION TOTAL
West End Interim Library	50002455421	2516 Virginia Ave NW	9,371.88	74,800
Woodridge Library	50005552711	1801 Hamlin St NE	48,084.13	379,600
Parkland Turner Library	55012470534	1547 Alabama AveSe	4,185.66	36,734
Parkland Turner Library	55012471391	1549 Alabama AveSe	3,218.18	27,704
Petworth Library	55013921758	4200 Kansas Ave NW	60,635.73	488,400
Benning Neighborhood Library	55014571818	3935 Benning Rd NE	109,050.00	961,440
Anacostia Library	55015393295	1800 Good Hope Rd SE	46,741.28	390,560
Woodridge Interim Library	55015413697	1770-T Dougl\as St NE	219.67	1,875
Francis A Gregory Neighborhood Library	55016463766	3660 Alabama Ave SE	47,019.14	331,600
Watha T Daniels Library	55016472965	1701 8th St NW	101,455.22	859,360
Bellevue Library	55016536181	115 Atlantic St SW	66,602.95	475,520
Shepherd Park Library	55017360987	7420 Georgia Ave NW	32,729.63	251,840
Lamond Riggs Library	55019387756	5401 S Dakota Ave NE	34,898.10	267,840
Cleveland Park Library	55019745961	3310 Conn Ave NW	1,879.52	14,400
Mt. Pleasant Library	55019767759	3160 16th St NW	60,806.56	496,480
Chevy Chase Library	55019799976	5625 Conn Ave NW	46,550.48	377,360
Takoma Park Library	55019819709	100 5th and Cedar St NW	13,697.82	103,280
Georgetown Library	55020095760	3260 R St NW	60,887.86	520,480
Palisades Library	55020169250	4901 V St NW	22,542.01	183,760
Southwest Branch	55021033810	301 K St SW LOC Lib	9,649.11	146,080
Capital View Branch	55021127059	5001 Central Ave SE	15,709.50	125,680
Northeast Library	55021171479	100 7th & MD Av NE	44,296.12	362,960
Southeast Branch	55021245760	403 7th St SE	18,343.19	149,200
Tenley Library	55021314988	4450 Wisconsin Ave NW	57,413.09	438,240
M.L. King Jr. Library	55021489756	901 G St NW Loc Lib	751,173.02	7,876,604
			$ 1,667,159.85	15,341,797

DC PUBLIC LIBRARY - STEAM

FY2017

Code	Building Name	Building Address	File #	Bldg #	RWA #	FY17 TOTAL CONSUMPTION	FY17 TOTAL EXPENDITURES
CE	Martin Luther King Jr Library	901 G St NW	114	DC1278ZZ	C1594065	4096.1	$ 159,436.73

FY 2017 TELECOM ESTIMATES

3% INCREASE

			OFRM RECOMMENDATION		
Fund	**Agency Code**	**Agency Name**	**FY17 Telecom Estimates TOTAL**	**NON-DCNET (OFRM)**	**DCNET (OCTO)**
Local	CE	CE - DC Public Library	327,087.13	228,500.31	98,586.82

CE0/DCPL	FY16 - Budget	FY16 - Actual	FY17 - Budget	FY17- Actual	FY 18 - Budget	FY 18 - Actual
DCNET	96,282.48	96,282.48	98,586.82	98,586.82	102,799.47	102,799.47
NON-DCNET	228500.31	188,324.72	228,500.31	193,715.86	222,512.51	
TOTAL	**324,782.79**	**284,607.20**	**327,087.13**	**292,302.68**	**325,311.98**	**102,799.47**

Agency Type	Local
CODE	CE

FY2018 Forecast

Row Labels	FILLER Col.	Tot Electricity	Tot Natural Gas	Tot Fuel	Tot Steam	Tot Water	Tot Impervious	Tot AUTO FUEL	ENERGY TOTAL
PUBLIC LIBRARY	-	2,048,472	96,567		225,406	341,744	101,831	27,754	2,841,774
Grand Total	**-**	**2,048,472**	**96,567**		**225,406**	**341,744**	**101,831**	**27,754**	**2,841,774**

Agency Type	Local
CODE	CE

Row Labels	FILLER Col.	Tot SUSTAIN DC	Tot Waste Man.	Sustainable DC Total	Security TOTAL	Tot Aquatic Main	Tot Bldg Large Sys
PUBLIC LIBRARY	-	101,073	89,941	191,014	-		375,154
Grand Total	**-**	**101,073**	**89,941**	**191,014**	**-**		**375,154**

Agency Type	Local
CODE	CE

Row Labels	FILLER Col.	Tot Bldg Main	Tot Bldg Operations	Tot DPR Oper	Tot Grounds Main	Tot Life Safety Services	Tot Program Support
PUBLIC LIBRARY	-	1,131,096	282,568	-	203,712	306,455	137,867
Grand Total	**-**	**1,131,096**	**282,568**	**-**	**203,712**	**306,455**	**137,867**

Agency Type	Local
CODE	CE

Row Labels	FILLER Col.	Tot CMC	OCCUPANCY TOTAL	Tot BASE	Tot HOLDOVER FEES	Tot OPERATING	Tot HVAC	Tot PARKING	Tot RE TAX
PUBLIC LIBRARY	-		2,436,853	395,467	-	18,093	-	-	18,265
Grand Total	**-**		**2,436,853**	**395,467**	**-**	**18,093**	**-**	**-**	**18,265**

Agency Type	Local
CODE	CE

Row Labels	FILLER Col.	Tot OTHER	Tot UTILITIES	Tot TENANT IMPROVEMENTS	Tot INSURANCE	RENT TOTAL	Sum of GRAND TOTAL
PUBLIC LIBRARY	-	-	240	-	-	432,064	5,901,705
Grand Total	**-**	**-**	**240**	**-**	**-**	**432,064**	**5,901,705**

Government of The District of Columbia
Department of General Services
2018 Fixed Cost Estimates (Time frame October 1, 2017 through September 30, 2018)
Draft 1 - 9/8/16

CODE	AGENCY	Agency Type	BUILDING ADDRESS	BUILDING NAME	BUILDING USE	NOTE	Amenity Code 1	Amenity Code 2	TOTAL ROOM AREA	Agency Proration	Leased Building Information: TOTAL LEASE SQ FT	SQ FT ALLOCATION	% ALLOCATION	LEASED	DISTRICT OWNED	PRIMARY/ AMENITY	PRIORITY LEVEL	FILE ID	BLDG ID	Electricity	Natural Gas	Fuel	Steam	Water/ Sewer	Impervious	AUTO FUEL	TOTAL ENERGY	Total Sustainable DC	Total Security
			Public Library Adjustment	PL Adjustment Line																									
CE	PUBLIC LIBRARY	Local	24TH STREET NW	WESTEND LIBRA	LIBRARY	0			-	100%				No		PRIMARY USE				-	-			-	-		-	-	-
CE	PUBLIC LIBRARY	LOCAL	Alabama Avenue, SE		OFFICE	(Vacant)					4,925	4,925	100%	Yes	NO		PL2	0812	K2	-	-			0	0		-	-	-
CE	PUBLIC LIBRARY	Local	1630 7TH STREET NW	LIBRARY	LIBRARY	0			9,241	100%				No		PRIMARY USE				105,562	1,011			8,378	2,540		117,490	7,075	-
CE	PUBLIC LIBRARY	Local	1700 ALABAMA AVENUE SE	PARKLAND TURN	LIBRARY	0			-	100%				No		PRIMARY USE				-	-			-	-		-	-	-
CE	PUBLIC LIBRARY	Local	1800 GOOD HOPE ROAD SE	ANACOSTIA BRAN	LIBRARY	0			37,935	100%				No		PRIMARY USE				38,635	4,125			5,867	6,751		55,378	3,759	-
CE	PUBLIC LIBRARY	Local	1801 HIRAM STREET NE	WOODRIDGE LIB	LIBRARY	0			-	100%				No		PRIMARY USE				-	-			-	-		-	-	-
CE	PUBLIC LIBRARY	LOCAL	1900 K Street NW		OFFICE	IN TRANSIT					30,146	30,146	100%	Yes	UNK		PL2	IN TRANSIT	P3	-	-			0	0		-	-	-
CE	PUBLIC LIBRARY	Local	2100 36Th PLACE SE	LIBRARY	LIBRARY	0			71,900	100%				No		PRIMARY USE				-	-			-	-		-	-	-
CE	PUBLIC LIBRARY	LOCAL	Avenue, NW		OFFICE	(Vacant)					5,000	5,000	100%	Yes	NO		PL1	1110	B3					0	0		-	-	-
CE	PUBLIC LIBRARY	Local	2437 15TH STREET NW	MT. PLEASANT LI	LIBRARY	0			1	100%				No		PRIMARY USE				45,391	6,025			65,714	3,175		120,325	8,168	-
CE	PUBLIC LIBRARY	Local	330 7TH STREET NE	NORTHEAST LIBR	LIBRARY	0			-	100%				No		PRIMARY USE				46,947	-			3,050	2,406		52,404	3,557	-
CE	PUBLIC LIBRARY	Local	3101 CONNECTICUT AVENUE NW	CLEVELAND PARK	LIBRARY	0			12,512	100%				No		PRIMARY USE				18,024	6,488			3,709	4,679		32,901	2,233	-
CE	PUBLIC LIBRARY	Local	3660 DAVENPORT ROAD NW	DEANWG BRANC	LIBRARY	0			144,000	100%				No		PRIMARY USE				120,517	-			4,156	7,319		131,942	9,092	-
CE	PUBLIC LIBRARY	Local	403 7TH STREET SE	SOUTHEAST BRAN	LIBRARY	0			-	100%				No		PRIMARY USE				18,123	790			6,488	1,838		27,239	1,849	-
CE	PUBLIC LIBRARY	Local	414 LEGAL STREET NW	TAKOMA PARK LI	LIBRARY	0			43	100%				No		PRIMARY USE				11,660	11,775			1,800	1,805		27,039	1,835	-
CE	PUBLIC LIBRARY	Local	4200 CONNECTICUT AVENUE NW	LIBRARY	LIBRARY	0			1	100%				No		PRIMARY USE				53,557	2,833			6,905	-		63,295	4,296	-
CE	PUBLIC LIBRARY	Local	4850 WISCONSIN AVENUE NW	TENLEY	LIBRARY	0			233,500	100%				No		PRIMARY USE				75,411	2,458			15,719	-		93,787	6,366	-
CE	PUBLIC LIBRARY	Local	5901 S STREET NW	PALISADES LIBRA	LIBRARY	0			112,283	100%				No		PRIMARY USE				35,299	13,854			7,039	6,550		62,742	4,259	-
CE	PUBLIC LIBRARY	Local	5000 CONNECTICUT AVENUE NW	CAPITAL VIEW LI	LIBRARY	0			-	100%				No		PRIMARY USE				23,235	12,181			26,495	6,116		68,026	4,618	-
CE	PUBLIC LIBRARY	Local	5630 GOLF DAKOTA AVENUE NE	LAMONT RIGGS L	LIBRARY	0			10,017	100%				No		PRIMARY USE				28,053	7,311			5,898	5,447		46,709	3,171	-
CE	PUBLIC LIBRARY	Local	5914 CONNECTICUT AVENUE NW	CHEVY CHASE	LIBRARY	0			800	100%				No		PRIMARY USE				36,824	15,756			6,321	16,576		75,479	5,123	-
CE	PUBLIC LIBRARY	Local	Connecticut Ave NW		OFFICE	IN TRANSIT					3,100	3,100	100%	No	Yes (UDC)		PL1	IN TRANSIT		-	-			-	-		-	-	-
CE	PUBLIC LIBRARY	Local	7420 GEORGIA AVENUE NW	SHEPHERD PARK	LIBRARY	0			1	100%				No		PRIMARY USE				31,628	1,745			3,307	5,782		42,462	2,882	-
CE	PUBLIC LIBRARY	Local	900 WESLEY PLACE SW	SOUTHWEST BRA	LIBRARY	0			45,013	100%				No		PRIMARY USE				32,687	10,216			10,041	5,514		58,458	3,968	-
CE	PUBLIC LIBRARY	Local		MLK JR LIBRARY	LIBRARY	U			413,979	100%				No		PRIMARY USE				1,336,725	-		225,408	158,884	25,324		1,745,341	117,892	-
CE	PUBLIC LIBRARY	Local	AUTO FUEL	AUTO FUEL	AUTO FUEL	U			-	100%				No		AUTO FUEL										27,754	27,754		-
																											2,841,773.75	191,013.82	-

CODE	Aquatic SQ Foot	Aquatic Maint Pro rata	Aquatic Maintenance Services (312871.09)	"Building" Pro Rata (column K unfiltered)	Building Large Systems Services (1338157.22)	Building Maintenance Services (401963302.18)	DPR Sq Ft	DPR Pro Rata	Building Operations Custodial Services (6,091,698.76)	DPR Operation Services (1476005.77)	Grounds Pro Rata	Grounds maintenance Services (8696939.72)	Life Safety Pro Rata	Life Safety Services Regulatory Requirements (1308295.7)	Program Support Pro Rata (0.000979)	Program Support (5416330)	Consolidated Maintenance Contract Services (CMC) (20275508)	TOTAL OCCUPANCY	RENT Total	RENT COST PER UNIT	GRAND TOTAL
																		(5,533,189)			(5,533,189)
CE		0.45%		0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		344,356
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	225,569.77	45.80	569,926
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		469,822
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		344,356
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		403,493
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		344,356
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	103,000.00	3.42	447,356
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		344,356
CE				0.000%	66,992	201,982	-		-	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		24,924	-		24,924
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		472,849
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		400,317
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		379,490
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		487,298
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		373,444
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		373,231
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		411,948
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		444,510
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		411,358
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		417,000
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		394,236
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		424,958
CE				0.000%	-	-	-		-	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		24,924	103,494.62	33.39	128,419
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		389,701
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		406,782
CE				0.500%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		2,187,697
CE				0.000%	66,992	201,982	-		50,458	-	0.18%	7,835	0.18%	11,787	0.10%	5,303		344,356	-		27,754
									2,436,852.88									432,064.39			5,901,704.84

Location Count for Facilities Local Properties

Total	955
CE	193
GA	193
Muni	555

DC PUBLIC LIBRARY - WASHINGTON GAS

FY2018

Code	Service Address	Old Acct #	New Acct #	CONS Dec 17	EXPEN Dec 17	FY18 TOTAL CONSUMPTION	FY18 TOTAL EXPENDITURES	
CE	3260 R St NW	0569.407018	120000101168	1,379.1	1,294.89	**2,765.9**	**$ 2,428.18**	
CE	1800 Good Hope Rd SE	0069.070027	120000113445	701.3	692.38	**1,111.4**	**$ 1,137.12**	
CE	5001 Central Ave SE	0125.017004	120000186342	956.9	1,220.64	**1,319.5**	**$ 1,656.26**	
CE	1547 Alabama Ave SE	0263.008104	120000214904	648.2	588.26	**680.7**	**$ 652.79**	
CE	3660 Ala Ave SE	0080.186034	120000235826	959.0	917.57	**1,484.8**	**$ 1,356.78**	
CE	920 Wesley Pl SW	0006.630008	120000372009	5,200.5	4,387.05	**5,541.2**	**$ 4,787.93**	
CE	3160 16th St NW	0500.397518	120000388344	1,051.3	1,017.52	**1,508.6**	**$ 1,641.34**	
CE	403 7th St SE	0023.027501	120000398558	140.0	148.93	**190.8**	**$ 210.20**	
CE	7420 Georgia Ave NW	0342.326709	120000599502	406.4	405.92	**664.6**	**$ 686.45**	
CE	5625 Conn Ave NW	0656.318508	120000855235	2,023.1	1,918.53	**3,895.3**	**$ 3,694.00**	
CE	4450 Wisc Ave NW	0611.232513	120001180153	890.5	847.77	**1,535.9**	**$ 1,380.73**	
CE	1630 7th St NW	0442.000212	120001193669	161.7	165.55	**301.6**	**$ 240.78**	
CE	1801 R I Ave NE	0180.009029	120001212055	23.4	43.69	**64.0**	**$ 57.37**	
CE	4200 Kansas Ave NW	0365.000207	120001377221	243.0	243.29	**637.8**	**$ 547.40**	
CE	500 Cedar St NW	0230.144503	120001420294	1,908.9	1,744.70	**2,873.2**	**$ 2,681.72**	
CE	115 Atlantic St SW	0065.006405	120001528369	0.0	336.54	**0.0**	**$ 366.06**	
CE	4901 V St NW	0596.185108	120001623962	703.7	732.59	**747.3**	**$ 901.43**	
CE	5401 S Dakota Ave NE	0236.050514	120001813688	1,266.0	1,193.01	**1,811.4**	**$ 1,769.47**	
CE	3300 Conn Ave NW	0626.005003				**0.0**	**$ -**	bldg being razed
	SUB-TOTAL			**18,663.0**	**$ 17,898.83**	**27,134.0**	**$ 26,196.01**	

DC Public Library - FY18 Water Data

BUILDING NAME	SERVICE ADDRESS	ACCOUNT #	AG Codes	CONS Oct 17	EXPEN Oct 17	CONS Nov 17	EXPEN Nov 17	CONS Dec 17	EXPEN Dec 17	FY18 TOTAL CONSUMPTION	FY18 TOTAL EXPENDITURES	COMMENTS
M.L. King Jr. Library	901 G St NW	33127	CE	0	$ 2,828.92	0	$ 2,828.92			0	$ 5,657.84	
Chevy Chase Library	5625 Connecticut Ave NW	79075	CE	453	$ 6,759.57	509	$ 7,564.61			962	$ 14,324.18	
Petworth Library	4200 Kansas Ave NW	79087	CE	18	$ 501.09	22	$ 552.65			40	$ 1,053.74	
Palisades Library	4901 V St NW	79100	CE	3	$ 668.80	0	$ 637.15			3	$ 1,305.95	
Takoma Park Library	416 Cedar St NW	79105	CE	12	$ 326.26	16	$ 375.74			28	$ 702.00	
Mt. Pleasant Library	1600 Lamont St NW	79131	CE	103	$ 1,478.65	95	$ 1,427.01			198	$ 2,905.66	
Georgetown Library	3260 R St NW	79184	CE	25	$ 966.27	25	$ 976.67			50	$ 1,942.94	
Tenley Library	4450 Wisconsin Ave NW	79225	CE	39	$ 1,114.00	43	$ 1,174.40			82	$ 2,288.40	
Cleveland Park Library	3310 Conn Ave NW	79226	CE							0	$ -	
Shepherd Park Library (Juanita E. Thornton)	7420 Georgia Ave NW	79922	CE	16	$ 739.13	27	$ 870.89			43	$ 1,610.02	
Capital View Branch	5001 Central Ave SE	102862	CE	21	$ 825.61	25	$ 877.69			46	$ 1,703.30	
Anacostia Interim Library	1800 Good Hope Rd SE	102878	CE	23	$ 1,425.80	17	$ 1,367.18			40	$ 2,792.98	
Southeast Branch	647 7th St SE	102935	CE	20	$ 382.05	0	$ 162.85			20	$ 544.90	
Francis A Gregory Library	3660 Alabama Ave SE	102941	CE	17	$ 273.76	12	$ 224.13			29	$ 497.89	
Southwest Branch	900 Wesley Pl SW	106014	CE	53	$ 1,348.80	38	$ 1,200.43			91	$ 2,549.23	
Southeast Branch	403 7TH ST SE	106029	CE	34	$ 413.69	77	$ 900.62			111	$ 1,314.31	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	106030	CE	0	$ 420.54	0	$ 420.54			0	$ 841.08	
Lamont-Riggs Library	5401 S Dakota Ave NE	140801	CE	21	$ 997.84	23	$ 1,028.82			44	$ 2,026.66	
Northeast Library	330 7th St NE	140855	CE	13	$ 430.00	15	$ 457.86			28	$ 887.86	
Benning Branch Library	3935 Benning Rd NE	140877	CE	25	$ 1,221.40	10	$ 1,050.32			35	$ 2,271.72	
Woodridge Library	1790 Douglas St NE	217272	CE							0	$ -	
Watts Branch Library	4215 N H Burroughs Ave NE	219806	CE							0	$ -	
Watha T Daniel/ Shaw Library	1630 7th St NW	221573	CE	43	$ 1,026.44	50	$ 1,121.61			93	$ 2,148.05	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	267039	CE	16	$ 261.13	16	$ 268.41			32	$ 529.54	
Woodridge Library	1801 Hamlin St NE	297154	CE	12	$ 437.27	14	$ 464.09			26	$ 901.36	
	SUB-TOTAL			**967**	**$ 24,847.02**	**1,034**	**$ 25,952.59**	**0**	**$ -**	**2,001**	**$ 50,799.61**	

DC Public Library - FY18 Electric Data

Building Name	Account #	Service Address	EXPENDITURES DECEMBER 17	CONSUMPTIONS DECEMBER 17	EXPENDITURE TOTAL	CONSUMPTION TOTAL
West End Interim Library	50002455421	2516 Virginia Ave NW	372.10	3,360	1,744.70	14,360
Woodridge Library	50005552711	1801 Hamlin St NE	4,154.50	34,160	12,048.83	91,120
Parkland Turner Library	55012470534	1547 Alabama AveSe	213.75	1,942	789.31	6,743
Parkland Turner Library	55012471391	1549 Alabama AveSe	211.41	1,918	766.89	6,557
Petworth Library	55013921758	4200 Kansas Ave NW	4,113.73	32,080	10,742.48	99,200
Benning Neighborhood Library	55014571818	3935 Benning Rd NE	8,105.69	66,720	25,698.64	205,120
Anacostia Library	55015393295	1800 Good Hope Rd SE	5,622.35	24,800	11,913.37	90,880
Francis A Gregory Neighborhood Library	55016463766	3660 Alabama Ave SE	4,873.44	20,080	10,838.13	74,320
Watha T Daniels Library	55016472965	1701 8th St NW	9,577.68	86,240	30,250.37	257,120
Bellevue Library	55016536181	115 Atlantic St SW	4,716.62	38,640	14,472.68	115,200
Shepherd Park Library	55017360987	7420 Georgia Ave NW	2,033.23	18,880	6,495.10	67,360
Lamond Riggs Library	55019387756	5401 S Dakota Ave NE	1,693.94	16,160	5,992.84	63,680
Mt. Pleasant Library	55019767759	3160 16th St NW	3,697.55	31,040	10,989.00	109,120
Chevy Chase Library	55019799976	5625 Conn Ave NW	2,987.74	23,440	11,447.61	87,840
Takoma Park Library	55019819709	100 5th and Cedar St NW	640.91	5,280	2,519.74	25,280
Georgetown Library	55020095760	3260 R St NW	4,430.15	37,280	14,827.10	119,360
Palisades Library	55020169250	4901 V St NW	1,830.70	16,800	4,933.01	39,040
Southwest Branch	55021033810	301 K St SW LOC Lib	2,049.02	20,400	9,677.54	82,880
Capital View Branch	55021127059	5001 Central Ave SE	1,167.43	10,720	4,018.16	32,960
Northeast Library	55021171479	100 7th & MD Av NE	3,720.34	35,440	10,725.15	94,480
Southeast Branch	55021245760	403 7th St SE	991.43	9,120	4,040.18	34,480
Tenley Library	55021314988	4450 Wisconsin Ave NW	4,592.67	34,800	11,306.78	95,040
M.L. King Jr. Library	55021489756	901 G St NW Loc Lib	0.00	0	0.00	0
			71,796.38	569,300	$ 216,237.61	1,812,140

DC Public Library - FY18 Water Data

BUILDING NAME	SERVICE ADDRESS	ACCOUNT #	AG Codes	CONS Oct 17	EXPEN Oct 17	CONS Nov 17	EXPEN Nov 17	CONS Dec 17	EXPEN Dec 17	FY18 TOTAL CONSUMPTION	FY18 TOTAL EXPENDITURES	COMMENTS
M.L. King Jr. Library	901 G St NW	33127	CE	0	$ 2,828.92	0	$ 2,828.92			0	$ 5,657.84	
Chevy Chase Library	5625 Connecticut Ave NW	79075	CE	453	$ 6,759.57	509	$ 7,564.61			962	$ 14,324.18	
Petworth Library	4200 Kansas Ave NW	79087	CE	18	$ 501.09	22	$ 552.65			40	$ 1,053.74	
Palisades Library	4901 V St NW	79100	CE	3	$ 668.80	0	$ 637.15			3	$ 1,305.95	
Takoma Park Library	416 Cedar St NW	79105	CE	12	$ 326.26	16	$ 375.74			28	$ 702.00	
Mt. Pleasant Library	1600 Lamont St NW	79131	CE	103	$ 1,478.65	95	$ 1,427.01			198	$ 2,905.66	
Georgetown Library	3260 R St NW	79184	CE	25	$ 966.27	25	$ 976.67			50	$ 1,942.94	
Tenley Library	4450 Wisconsin Ave NW	79225	CE	39	$ 1,114.00	43	$ 1,174.40			82	$ 2,288.40	
Cleveland Park Library	3310 Conn Ave NW	79226	CE							0	$ -	
Shepherd Park Library (Juanita E. Thornton)	7420 Georgia Ave NW	79922	CE	16	$ 739.13	27	$ 870.89			43	$ 1,610.02	
Capital View Branch	5001 Central Ave SE	102862	CE	21	$ 825.61	25	$ 877.69			46	$ 1,703.30	
Anacostia Interim Library	1800 Good Hope Rd SE	102878	CE	23	$ 1,425.80	17	$ 1,367.18			40	$ 2,792.98	
Southeast Branch	647 7th St SE	102935	CE	20	$ 382.05	0	$ 162.85			20	$ 544.90	
Francis A Gregory Library	3660 Alabama Ave SE	102941	CE	17	$ 273.76	12	$ 224.13			29	$ 497.89	
Southwest Branch	900 Wesley Pl SW	106014	CE	53	$ 1,348.80	38	$ 1,200.43			91	$ 2,549.23	
Southeast Branch	403 7TH ST SE	106029	CE	34	$ 413.69	77	$ 900.62			111	$ 1,314.31	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	106030	CE	0	$ 420.54	0	$ 420.54			0	$ 841.08	
Lamont-Riggs Library	5401 S Dakota Ave NE	140801	CE	21	$ 997.84	23	$ 1,028.82			44	$ 2,026.66	
Northeast Library	330 7th St NE	140855	CE	13	$ 430.00	15	$ 457.86			28	$ 887.86	
Benning Branch Library	3935 Benning Rd NE	140877	CE	25	$ 1,221.40	10	$ 1,050.32			35	$ 2,271.72	
Woodridge Library	1790 Douglas St NE	217272	CE							0	$ -	
Watts Branch Library	4215 N H Burroughs Ave NE	219806	CE							0	$ -	
Watha T Daniel/ Shaw Library	1630 7th St NW	221573	CE	43	$ 1,026.44	50	$ 1,121.61			93	$ 2,148.05	
Bellevue Library (formerly Wash Highland)	115 Atlantic St SW	267039	CE	16	$ 261.13	16	$ 268.41			32	$ 529.54	
Woodridge Library	1801 Hamlin St NE	297154	CE	12	$ 437.27	14	$ 464.09			26	$ 901.36	
	SUB-TOTAL			**967**	**$ 24,847.02**	**1,034**	**$ 25,952.59**	**0**	**$ -**	**2,001**	**$ 50,799.61**	

GENERAL QUESTIONS

Question Number 73

Describe any spending pressures that existed in FY17. In your response provide a narrative description of the spending pressure, how the spending pressure was identified, and how the spending pressure was remedied.

The DC Public Library did not have any spending pressures in FY17.

GENERAL QUESTIONS

Question Number 74

Identify potential areas where spending pressures may exist in FY18. Provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY18 budget.

The DC Public Library is not projecting any spending pressures or deficit at this time.

GENERAL QUESTIONS

Question Number 75

Provide a list of all FY17 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, indicate the source of funds for each FTE (local, federal, special purpose, etc.).

Program Name	Activity Name	Posn Nbr	Title	Name	Source	FTE Count
1000 - AMP	1010 - Personnel	00001505	Director, Human Resources	Ford-Kirven,Barbara L	Local	1.00
		00011935	Human Resources Specialist	Byrd,Delores Patricia	Local	1.00
		00015536	Human Resources Specialist	Thompson,LaToya A	Local	1.00
		00023322	Human Resources Assistant	Scott,Marlene Delores James	Local	1.00
		00025441	Human Resources Assistant	Ceasar,Jacqueline Ann	Local	1.00
		00034943	Human Resources Specialist	Stafford,Lisa S	Local	1.00
		00041080	Deputy Dir, Human Resources	VACANT	Local	1.00
		00046475	Human Resources Specialist	Cooper,Carol G	Local	1.00
		00048796	Human Resources Assistant	Hopkins,Tahlita Lynn	Local	1.00
	1010 - Personnel Total					9.00
	1015 - Training and Employee Development	00034027	Human Resources Assistant	VACANT	Local	0.50
		00047429	Human Resources Assistant	Downing,Astarte Z	Local	0.50
	1015 - Training and Employee Development Total					1.00
	1020 - Contracting and Procurement	00044648	Supv Contract Specialist	Bryant Wooden,Diane	Local	1.00
		00045601	Contract Specialist/Procuremnt	Abdullah Sr.,Ameer M	Local	1.00
		00045602	Contract Specialist/Procuremnt	Martin,Darryn Andre	Local	1.00
	1020 - Contracting and Procurement Total					3.00
	1030 - Property Management	00025832	Staff Assistant	Dasai,Bridgette	Local	1.00
		00044645	Facilities Management Officer	Fuller,Kim Sebrena	Local	1.00
		00047431	Risk Manager	Johnson,Matthew	Local	1.00
		00082380	Facilities Coordinator	Barnett,Gilbert A	Local	1.00
		00082386	Facilities Coordinator	Holmes,Jeffrey L	Local	1.00
	1030 - Property Management Total					5.00
	1040 - Information Technology	00013149	IT Specialist (Customer Supp)	Jackson,Elizabeth Anne	Local	1.00
		00018325	IT Specialist (Network)	Busby,Michael B	Local	1.00
		00022786	IT Specialist (Customer Supp)	Sydnor,Barry Cosanga	Local	1.00
		00025042	IT Specialist (Customer Supp)	Akinola,Akinwole O	Local	1.00
		00045365	IT Specialist (Internet)	Cruz,Ian	Local	1.00
		00076984	IT Specialist	Martin,Wesley C	Local	1.00
	1040 - Information Technology Total					6.00
	1060 - Legal Services	00012475	General Counsel	Perry Gaiter,Grace	Local	1.00
		00046051	Paralegal Specialist	Jones,Marissa D	Local	1.00
		00082155	Attorney Advisor	Taliaferro,Monika M	Local	1.00
	1060 - Legal Services Total					3.00
	1070 - Fleet Management	00009867	Motor Vehicle Operator	Perry,Shonpaul	Local	1.00
		00017338	Motor Vehicle Operator	Edwards,Jesse D	Local	1.00
		00019576	Motor Vehicle Operator	Wills,James H	Local	1.00
		00038920	Motor Vehicle Operator	Tabron,Antonio N	Local	1.00
		00047774	Fleet Manager	Walker,Kim M	Local	1.00
		00082377	Motor Vechicle Operator	Harrison,Shenell I	Local	1.00
		00082378	Motor Vehicle Operator	Holmes Sr.,Kevin D	Local	1.00
		00082387	Custodial Worker/Laborer	VACANT	Local	1.00
	1070 - Fleet Management Total					8.00
	1080 - Communications & Intergovernmental Relat	00000454	Chief of Staff	Mecks,Joilette Michelle	Local	1.00
		00013224	Deputy Dir, Mkting & Comm	Foreman,Kandace Larue	Local	1.00
		00016029	Audiovisual Mechanic	Walters,Trenillo S	Local	1.00
		00018226	Audiovisual Mechanic	Lyon Jr.,Richard F	Local	1.00
		00020537	Web & Social Media Specialist	Fayemi,Temitayo O	Local	1.00
		00035114	Senior Graphic Designer	Greaves,George F	Local	1.00
		00042687	Bindery Machine Operator	Williams,Michael Thaddeus	Local	1.00
		00044646	Public Affairs Spec (Media)	Williams,George A	Local	1.00
		00046105	Supvy Public Affairs Spec	Saccocio,Martha N	Local	1.00
		00047810	Office Manager	Ward,Deborah A	Local	1.00
	1080 - Communications & Intergovernmental Relations Total					10.00
	1085 - Customer Service	00000923	Development Specialist	Gary,Tiffany M	Local	1.00
		00001074	Compliance Analyst	Johnson,Michelle	Local	1.00
		00007864	Administrative Support Asst	Rooks Dimps,Linda Darnell	Local	1.00
		00016135	Administrative Librarian	Avery,Gail W	Local	1.00
		00043325	Executive Assistant	Coard,Racheal N	Local	1.00
		00046874	Administrative Support Asst	Nicholas,Anissa	Local	1.00
		00082389	Director, Strategic Planning	Greenberg,Judith C	Local	1.00
	1085 - Customer Service Total					7.00
	1090 - Performance Management	00002711	Executive Director	Reyes-Gavilan,Richard	Local	1.00
		00040923	Exec Dir, Library Foundation	Hegarty,Emily Linnea Dyer	Local	1.00
		00043831	Director of Business Operation	Butler,Jonathan R	Local	1.00
	1090 - Performance Management Total					3.00
1000 - AMP Total						55.00
100F - Agency Financial C	110F - Budget Operations	00006790	Agency Fiscal Officer	Robinson,Tammie L	Local	0.50
		00035867	BUDGET OFFICER	Pacana,Rosemarie	Local	1.00
		00036344	BUDGET ANALYST	Bartholomew,Raphael	Local	1.00
	110F - Budget Operations Total					2.50
	120F - Accounting Operations	00005070	Accounts Payable Technician	Latta,Treina	Local	1.00

		00006790	Agency Fiscal Officer	Robinson,Tammie L	Local	0.50
		00013935	Accounts Payable Supervisor	Butler,Cynthia	Local	1.00
		00021937	ACCOUNTANT MGR	Woods,Kimberly S	Local	1.00
		00026619	ACCOUNTS PAYABLE TECH	Dargan,Cherie N	Local	1.00
	120F - Accounting Operations Total					4.50
100F - Agency Financial Operations Total						7.00
L200 - CHIEF LIBRARIAN	L210 - INTERGOVERNMENTAL AFFAIRS	00044130	Intergovernmental Affairs Spec	Williams,Archie D	Local	1.00
	L210 - INTERGOVERNMENTAL AFFAIRS Total					1.00
	L220 - EXECUTIVE MANAGEMENT OFFICE	00025135	Executive Management Officer	Romero,Gary A	Local	1.00
	L220 - EXECUTIVE MANAGEMENT OFFICE Total					1.00
L200 - CHIEF LIBRARIAN Total						2.00
L300 - LIBRARY SERVICES	L310 - CHILDREN & YOUNG ADULT SERVICES	00001316	Children's Librarian	Farquhar,Erin	Local	1.00
		00001338	Children's Librarian	Itson Scurry,Tammeric M	Local	1.00
		00001708	Librarian	Digwood,Brandon E	Local	1.00
		00002262	Librarian	Ndaka,Jane M	Local	1.00
		00005669	Library Associate	Waters,Monisa Loretta	Local	1.00
		00005760	Librarian	Oliver,Judith E	Local	1.00
		00006856	Children's Librarian	Kirkland,Chelsea C	Local	1.00
		00007632	Children's Librarian	Ranallo,Craig A	Local	1.00
		00009907	Children's Librarian	Percell,Johnna M	Local	1.00
		00010129	Children's Librarian	Clinkscale III,Lawrence	Local	1.00
		00010665	Children's Librarian	Steward,Suzanne	Local	1.00
		00010737	Supervisory Librarian	VACANT	Local	1.00
		00011094	Librarian	Kulikowski,Julie A	Local	1.00
		00012673	Librarian	Allen,Cheryl O	Local	1.00
		00012950	Children's Librarian	Cavallero,Jennifer S	Local	1.00
		00015269	Children's Librarian	Ramos,Patricia M.	Local	1.00
		00015570	Children's Librarian	Ginsburg,Shoshana G	Local	1.00
		00016063	Children Prog/Partnership Coor	Boston,Carmen L	Local	1.00
		00017719	Library Associate	Pierce,Allison M	Local	1.00
		00021004	Librarian	Towles,Karen Beverly	Local	1.00
		00022428	Children's Librarian	Anderson,Elizabeth Paton	Local	1.00
		00026701	Children's Librarian	Steinbauer,Amy M	Local	1.00
		00028308	Librarian	VACANT	Local	1.00
		00028368	Children's Librarian	Glicoes,Jessica Stork	Local	1.00
		00033014	Librarian	Njoku,Eboni R	Local	1.00
		00033340	Children's Librarian	Hanfling,Katherine C	Local	1.00
		00034933	Library Associate	Mendez,Manuel J	Local	1.00
		00039285	Children's Librarian	Willis,Mierka R	Local	1.00
		00039288	Children's Librarian	Hargreaves,Abigail R	Local	1.00
		00039290	Librarian	Foster,Jennifer E	Local	1.00
		00042685	Librarian	Ertel,Anina Sarah	Local	1.00
		00044381	Librarian	Krell,June Renee	Local	1.00
		00046571	Teen Prog/ Partnerships Coor	VACANT	Local	1.00
		00047444	Early Literacy Prog & Partn	VACANT	Local	1.00
		00050764	Children's Librarian	Salamah,Hadeal A	Local	1.00
		00070165	Children's Librarian	Fields,Audrey	Local	1.00
		00073144	Children's Librarian	Langsam,Paula M	Local	1.00
		00073145	Children's Librarian	Riley,Sean C	Local	1.00
		00073149	Children's Librarian	Hamlett,Joshua R	Local	1.00
		00075026	Librarian	Arnold,Claire O'Leary	Local	1.00
		00075027	Children's Librarian	Pelton,Elaine Gabrielle	Local	1.00
		00075610	Children's Librarian	Eckelberry,Sara Rebecca	Local	1.00
		00076970	Children's Librarian	Wagner,Catherine Gayle	Local	1.00
		00076972	Librarian	Frank,Linnea A	Local	1.00
		00076974	Library Associate	Reid,William B	Local	1.00
		00076983	Children's Librarian	Wang,Hao	Local	1.00
		00082150	Librarian	Lyon,Anne Tracy	Local	1.00
		00082200	Library Associate	White,Rachel	Local	0.50
		00082201	Library Associate	Prince,Louise L	Local	0.50
		00082320	Children's Librarian	Borysiewicz,Shelley LeAnn	Local	1.00
		00082321	Children's Librarian	Woody,Lauren Melissa	Local	1.00
		00082324	Children's Librarian	Wilkerson-Glover,Karla Y	Local	1.00
		00082326	Librarian	Pflager,Julia T	Local	1.00
		00082328	Children's Librarian	Harris,Joanna Margaret	Local	1.00
		00082330	Children's Librarian	Livoti,Annclaire	Local	1.00
		00082385	Program Analyst	Dennis,Tyler C.	Local	1.00
		00087525	Assistant Manager	Clark,Aja	Local	1.00
		00087629	Administrative Support Asst	Linder,Michael D	Local	1.00
	L310 - CHILDREN & YOUNG ADULT SERVICES Total					57.00
	L320 - MARTIN LUTHER KING JR MEMORIAL LIBRAF	00000010	Librarian	Mcdermott,Shawn J	Local	1.00
		00000471	Library Associate	Stallworth,Jo	Local	1.00
		00001946	Library Associate	Oliver,Portia Camille	Local	1.00
		00002293	Librarian	Kelly,Paul J	Local	1.00
		00002694	Asst Director, Public Services	Zablud,Kimberly E	Local	1.00
		00003049	Librarian	Freeman,Sheldon T	Local	1.00
		00004212	Library Associate	Johnson 5th,J Edwards	Local	1.00
		00004883	Library Technician	Proctor,William Percy	Local	1.00
		00006347	Library Support Coordinator	Edmondson,Andrew E	Local	1.00
		00007200	Library Associate	Gillette,David Patrick	Local	1.00
		00007445	Library Technician	Lewis,Detric	Local	1.00

		00008014	Librarian	Mitchell,Kari R	Local	1.00
		00008380	Librarian	Casto,Susan Michele	Local	1.00
		00009168	Circulation Services Manager	Akiti,Andrea P	Local	1.00
		00010540	Supvy Library Technician	Sampson,Eliza M	Local	1.00
		00010974	Supvy Library Technician	Akins,Renee	Local	1.00
		00011537	Librarian	Martino,Lauren M	Local	1.00
		00011621	Librarian	Mccoy,Jerry A	Local	1.00
		00011851	Librarian	Despertt Jr.,Kenneth R	Local	1.00
		00012411	Public Services Ops Manager	Meit,Rachel Evangeline	Local	1.00
		00012608	Library Associate	VACANT	Local	1.00
		00013813	Public Services Ops Manager	King,April S	Local	1.00
		00014338	Library Technician	Jordan,Tawnya D	Local	1.00
		00014487	Library Associate	Bess,Caleb J	Local	1.00
		00014789	Library Technician	Boone-Harris,Graemme Denyce	Local	1.00
		00015349	Librarian	Brennan,Esti	Local	1.00
		00015507	Asst Director, Public Services	Thompson,LeoNard T.	Local	1.00
		00015726	Administrative Support Asst	Mills,Amber	Local	1.00
		00016474	Library Associate	Mulattu,Worku T	Local	1.00
		00017511	Library Technician	Hunter,Antonia	Local	1.00
		00020073	Supervisory Librarian	VACANT	Local	1.00
		00020119	Library Technician	Anderson,Thomas H	Local	1.00
		00020535	Supervisory Librarian	VACANT	Local	1.00
		00020743	Library Technician	Stephens,Shalone D	Local	1.00
		00021989	Supvy Library Technician	Greenwood,Monica R	Local	1.00
		00022235	Administrative Support Asst	Middleton,Audrey R	Local	1.00
		00022392	Asst Director, Public Services	Ross,Anthony G	Local	1.00
		00024724	Assistant Manager	Grogan,Desire P	Local	1.00
		00025401	Library Technician	Wells,Glen A	Local	1.00
		00028305	Librarian	Brown,Dunnell O	Local	1.00
		00032535	Education Specialist	VACANT	Local	1.00
		00033090	Librarian	Cheney,Andrea B	Local	1.00
		00033512	Library Support Coordinator	VACANT	Local	1.00
		00034898	Library Associate	Miller,Benjamin A	Local	1.00
		00039284	Library Associate	Stratton,Molly Lynn	Local	1.00
		00043344	Library Technician	Hemsley,Marcus Robert	Local	1.00
		00047428	Director, Public Services	O'Connor,Meaghan K	Local	1.00
		00048058	Special Collections Manager	Williams,Kerrie C	Local	1.00
		00048070	Library Technician	Kee,Nichell Laverne	Local	1.00
		00076980	Asst Dir Programs/Partnerships	James-Daley,Maryann V.	Local	1.00
		00076994	Library Associate	Saki-Tay,Inez N.	Local	1.00
		00076996	Library Associate	Schaeffer,Adam Wesley	Local	1.00
		00076999	Library Associate	Conn,Michelle	Local	1.00
		00082134	Librarian	Remigio-Leonard,Myra D	Local	1.00
		00082138	Librarian	Gilmore,Margaret H	Local	1.00
		00082139	Library Associate	VACANT	Local	1.00
		00082145	Archivist	Barker,Ray T	Local	1.00
		00082147	Archivist	Gray,Derek Mitchell	Local	1.00
		00082151	Library Program Coordinator II	Greek,Mark	Local	1.00
		00082162	Library Associate	Safronova,Tatyana	Local	1.00
		00082189	Library Technician	Bowman,Te'Ron James	Local	1.00
		00082220	Library Associate	VACANT	Local	0.50
		00082228	Library Associate	Moeller,Julie C	Local	0.50
		00082241	Library Associate	VACANT	Local	0.50
		00082245	Library Associate	Meals,Catherine Y	Local	0.50
		00082306	Library Aide	VACANT	Local	0.50
		00082318	Development Support Specialist	Ginsburg,Sally E	Local	1.00
		00082319	Librarian	Algee,Lauren T	Local	1.00
		00082327	Library Support Coordinator	VACANT	Local	1.00
		00082332	Administrative Support Asst	Black,Sarah Jane	Local	1.00
		00093528	Program Manager, Memory Labs	Ramirez-Lopez,Lorena A	Federal	1.00
	L320 - MARTIN LUTHER KING JR MEMORIAL LIBRARY (MLKML) Total					68.50
	L330 - NEIGHBORHOOD LIBRARIES	00000183	Librarian	Mckinney,Tamara Marea	Local	1.00
		00000190	Library Associate	Weyant,Melanie L	Local	1.00
		00000216	Library Technician	Jones,Michael D	Local	1.00
		00000423	Library Associate	Anderson,M'Bwende N	Local	1.00
		00000940	Library Technician	Conry,Hanife O	Local	1.00
		00001559	Supervisory Librarian	Knight,Kimberly Bray	Local	1.00
		00002058	Library Associate	Bailey,Neil K	Local	1.00
		00002663	Supervisory Librarian	Quash,Karen P	Local	1.00
		00002708	Supervisory Librarian	Osborne,Kevin F	Local	1.00
		00002879	Librarian	Fritz,Rebecca B	Local	1.00
		00003263	Library Associate	VACANT	Local	1.00
		00003382	Library Associate	Dyer,Katherine E	Local	1.00
		00004605	Library Technician	Sealey,Pauline	Local	1.00
		00004609	Supervisory Librarian	Imperial,Robin Marie	Local	1.00
		00005755	Library Associate	VACANT	Local	0.25
		00006377	Supervisory Librarian	Gauntt,Barbara	Local	1.00
		00006461	Librarian	Agarwalla,Matadin	Local	1.00
		00006608	Library Technician	Davis,Tonya R	Local	1.00
		00006908	Librarian	Akunwafor,Daniel Dominic	Local	1.00
		00007250	Library Technician	Jones,MacArthur	Local	1.00

		00007258	Library Associate	VACANT	Local	1.00
		00007620	Administrative Support Asst	VACANT	Local	1.00
		00007674	Librarian	Fontem,Oliver	Local	1.00
		00008226	Librarian	Fowler,Betsy G	Local	1.00
		00008499	Supervisory Librarian	Scott,Heather R	Local	1.00
		00008890	Librarian	Ross,Iris G	Local	1.00
		00008899	Library Technician	Williams,Felicia B	Local	1.00
		00009563	Library Associate	McIntyre,Michelle L	Local	1.00
		00009821	Library Technician	Wheelwright,Amanda Jo	Local	1.00
		00009848	Library Technician	Little,Andrea P	Local	1.00
		00009855	Library Technician	Jackson,Natalie M.	Local	1.00
		00009896	Asst Dir, Youth & Family Svcs	Riordan,Ellen M	Local	1.00
		00010266	Library Technician	Baker,Francia M	Local	1.00
		00010817	Library Technician	Robinson,Martha Dolford	Local	1.00
		00010940	Librarian	Armstrong,Virgil	Local	1.00
		00011090	Librarian	Gantt,David G	Local	1.00
		00011604	Librarian	Sullivan,Peter B	Local	1.00
		00011697	Supervisory Librarian	Neher,Jeffrey E	Local	1.00
		00011965	Supervisory Librarian	Thrasher,Lucy Wise	Local	1.00
		00012329	Librarian	Grisa,Gregg R	Local	1.00
		00012694	Library Technician	Allen Sr.,Glenn A	Local	1.00
		00013096	Library Associate	Kellar,Wendell	Local	1.00
		00013157	Library Associate	VACANT	Local	1.00
		00013410	Supervisory Librarian	Clark,Cedric P	Local	1.00
		00014014	Supervisory Librarian	Nye,Katharine	Local	1.00
		00014015	Librarian	Morris,Meredith Anne	Local	1.00
		00014525	Receiving Unit Technician	Miller-Key,Anita M	Local	1.00
		00014574	Library Technician	Guerrier,Andre Reynolds	Local	1.00
		00014814	Library Technician	Fonseca,Marina Isabel	Local	1.00
		00014879	Library Technician	Lemus Pena,Maria Isabel	Local	1.00
		00014938	Library Technician	Powell,Paulet P	Local	1.00
		00015073	Supervisory Librarian	Waide,Marcus A	Local	1.00
		00015622	Supervisory Librarian	Gonzales,Laura O	Local	1.00
		00015744	Library Associate	Runnels,Erik W	Local	1.00
		00015802	Library Technician	Thomas-Roots,Pamela M	Local	1.00
		00016040	Library Technician	Bargeman,Roy Lemonds	Local	1.00
		00016129	Library Technician	Sims,Jasmine A	Local	1.00
		00016152	Librarian	Babel,Elisa A	Local	1.00
		00016383	Library Associate	O'Brien,Bridget C	Local	1.00
		00016437	Library Technician	Dowdle,Keyarra R	Local	1.00
		00016544	Library Associate	Green,Ashley A	Local	1.00
		00016697	Library Technician	Minson,Brandon A	Local	1.00
		00016720	Library Associate	Katz,Myra E	Local	0.30
		00016895	Library Technician	Rafael,Angelina T	Local	1.00
		00017183	Librarian	Simpkins,Cheryl Diane	Local	1.00
		00017966	Library Technician	Gravitt,Towanda A	Local	1.00
		00018008	Library Technician	Jones,Pauline P	Local	1.00
		00018165	Library Associate	Hook,Lisa L	Local	1.00
		00018649	Library Technician	Alston,Crystal B	Local	1.00
		00018822	Librarian	Jones,Wanda Elaine	Local	1.00
		00019020	Libr. Design & Appearance Coor	McCoy,Ryan C	Local	1.00
		00020116	Library Technician	Johnson,Tawanda Deshawn	Local	1.00
		00020185	Library Associate	Bateman,Marisa H	Local	1.00
		00020190	Supervisory Librarian	Jenkins,Kathy I	Local	1.00
		00020345	Librarian	Menchal,Emily Nicole	Local	1.00
		00021158	Library Associate	VACANT	Local	1.00
		00021259	Library Technician	Mayo,Stacey Denice	Local	1.00
		00021599	Library Associate	Bass,Blake E	Local	0.25
		00021737	Supervisory Librarian	Graham,Janette	Local	1.00
		00021973	Librarian	Tanner,Janna C	Local	1.00
		00022232	Library Technician	Barnes,Denise F	Local	1.00
		00023899	Library Technician	Akyeampomah,Qualitress	Local	1.00
		00023940	Library Associate	Vergara,Gabriela A	Local	1.00
		00024036	Supervisory Librarian	Davis,Yvette F	Local	1.00
		00024502	Library Associate	Johnson,William Samuel	Local	1.00
		00024606	Supervisory Librarian	Myers,Tracy D	Local	1.00
		00024712	Library Associate	Epperson,Amanda M	Local	1.00
		00025015	Library Associate	Young Thompson Bey,Shaleyah U	Local	1.00
		00025027	Library Technician	Henry,Marc Anthony	Local	0.50
		00025387	Supervisory Librarian	Sellars,Michele McSween	Local	1.00
		00025766	Library Technician	Andrews,Gloria A	Local	1.00
		00025885	Librarian	Purdy,Elsbeth H	Local	1.00
		00025937	Library Technician	Smith,Tiffany Michelle	Local	1.00
		00026193	Library Technician	Perry,Darnelle D	Local	1.00
		00027224	Library Technician	Hook Jr.,Anthony David	Local	1.00
		00027445	Library Technician	Blades May,Navette D	Local	0.50
		00027491	Library Technician	Richardson,Anita O	Local	1.00
		00027833	Supervisory Librarian	Mills,Paul T	Local	1.00
		00028314	Librarian	Edmonds,David Lionel	Local	1.00
		00028316	Library Associate	Nixon,Gina	Local	1.00
		00028341	Librarian	White,Eric H	Local	1.00

		00028358	Library Aide	VACANT	Local	0.50
		00032323	Librarian	Rosenblatt,Liane S	Local	1.00
		00032397	Librarian	Sambasivan,Jayanthi	Local	1.00
		00032670	Library Technician	Ferrell,Carmelia Yvette	Local	1.00
		00032983	Library Technician	Thompson,Lashon R	Local	1.00
		00034020	Library Associate	Damtoft,Anne C	Local	1.00
		00034024	Library Technician	Green,Elizabeth M	Local	1.00
		00034820	Library Associate	Vrabel,Cynthia B	Local	1.00
		00034938	Library Technician	Little,Jestine S	Local	0.50
		00034948	Library Associate	Tsui,Kingta	Local	1.00
		00034987	Library Technician	Williams,Mathew James	Local	1.00
		00035105	Library Associate	Bush,Erin L	Local	1.00
		00035115	Library Associate	Milam,Victoria M	Local	1.00
		00035126	Library Associate	Dixon,E'Qwette M	Local	1.00
		00035137	Library Technician	Smothers,Darryl J	Local	1.00
		00035247	Library Technician	Jarrett,Sylvia Maria	Local	0.50
		00036289	Library Technician	Belsky,David	Local	1.00
		00039210	Administrative Support Asst	King,Kia N	Local	1.00
		00039212	Library Associate	Fox,Dawn N.	Local	0.25
		00039213	Librarian	Benitez,Victor M	Local	1.00
		00039281	Library Associate	Rosser,Vanette S	Local	1.00
		00039282	Library Associate	Auerbach,Carol	Local	1.00
		00039286	Library Technician	Mcdaniel,Odell R	Local	1.00
		00039292	Library Associate	Timus Jr.,Ronald J.	Local	1.00
		00039294	Library Associate	VACANT	Local	0.25
		00039296	Library Associate	Mikolaski,Marie Jacqueline	Local	1.00
		00039298	Library Technician	Conway,Rochelle	Local	1.00
		00039300	Library Associate	Phillips,Vanessa J	Local	1.00
		00039803	Supervisory Librarian	Perry,Maria J	Local	1.00
		00039804	Library Associate	VACANT	Local	0.25
		00039805	Librarian	Quarles,Alana Rae	Local	1.00
		00042230	Library Technician	Ferguson,Dolores Lachay	Local	1.00
		00043327	Librarian	Martin,Russell W	Local	1.00
		00043343	Library Technician	Williams,Shahida	Local	1.00
		00044132	Library Associate	Ricks,Janelle La'Quita	Local	1.00
		00044150	Library Associate	Childs,Solangel T	Local	1.00
		00044151	Library Associate	Danielson,Casey S	Local	1.00
		00044153	Library Technician	Brock,Shilaina C	Local	1.00
		00044568	Library Associate	VACANT	Local	0.50
		00044656	Library Associate	VACANT	Local	1.00
		00044660	Library Technician	Brown,Fayeth P	Local	1.00
		00047773	Library Associate	Bakare,Olubunmi Viola	Local	1.00
		00048085	Library Technician	Deadwyler,Stephen David	Local	1.00
		00070145	Supervisory Librarian	Harris,Regina L	Local	1.00
		00070159	Supervisory Librarian	Escher,Maria T	Local	1.00
		00070161	Supervisory Librarian	Sumler,Tracy Reid	Local	1.00
		00070162	Library Associate	Brogdon,Danielle Renee	Local	1.00
		00070164	Supervisory Librarian	Schneider,Robert J	Local	1.00
		00073140	Supervisory Librarian	Montague,Winnell M	Local	1.00
		00073142	Library Technician	Gross,Jennifer E	Local	1.00
		00073151	Library Associate	Veiga,Diana E	Local	1.00
		00073155	Library Associate	Carter,Ciera Shante	Local	1.00
		00073156	Library Technician	Robinson,LaToya Donise	Local	1.00
		00073157	Library Technician	Pena,Jocelyn V	Local	1.00
		00073158	Library Technician	Britton,Kandace K	Local	1.00
		00073159	Library Technician	Fields,Tenethia D	Local	1.00
		00075021	Library Technician	Washington,Jonee S	Local	1.00
		00075022	Library Technician	Lucas,Tracy A	Local	1.00
		00075023	Library Technician	Caldwell,Tracee Lynette	Local	1.00
		00075025	Library Associate	Wilson,Blake	Local	1.00
		00075028	Library Technician	Wilson,Taylor Nicole	Local	1.00
		00075605	Library Technician	Newsome,Venita M	Local	1.00
		00075606	Supervisory Librarian	Henry,Eboni M	Local	1.00
		00075608	Library Associate	VACANT	Local	1.00
		00076971	Library Associate	Hollod,Katrina D	Local	0.50
		00076973	Librarian	Dougherty,Barbara F	Local	1.00
		00076978	Librarian	Strusienski,Julia Marie	Local	1.00
		00076992	Library Technician	Myrie,Alesha A	Local	1.00
		00076993	Library Associate	Thompson,Maya Lin	Local	1.00
		00076997	Library Associate	Johnson,Jordan C	Local	1.00
		00077000	Library Associate	Stevenson,Christopher B	Local	1.00
		00077005	Library Associate	Fitts,Ruth Withnell	Local	0.50
		00077007	Library Associate	Black,Princess L	Local	0.50
		00077008	Library Technician	Bratcher,Ashley N	Local	0.50
		00077009	Library Technician	Tinsley,Diane	Local	0.50
		00077011	Library Technician	Ferrufino,Nancy	Local	1.00
		00082133	Librarian	Waide,Alexis Marlene	Local	1.00
		00082135	Librarian	McNitt,Megan E	Local	1.00
		00082142	Librarian	Kelley,Faith Louise	Local	1.00
		00082143	Librarian	Nguyen,My Thuy	Local	1.00
		00082144	Children's Librarian	Hungate,Ellen M	Local	1.00

		00082148	Librarian	Warwick,Lisa L	Local	1.00
		00082149	Librarian	Rodgers,Walter Reuben	Local	1.00
		00082154	Library Associate	Norr,Melissa Jan	Local	1.00
		00082156	Library Associate	Rivera,Michael Alexander	Local	1.00
		00082157	Library Associate	Burns,Julie Cosby	Local	1.00
		00082159	Library Associate	Ceballos,Fabiana Y	Local	1.00
		00082160	Library Associate	Gees,Catherine S	Local	1.00
		00082163	Library Associate	VACANT	Local	1.00
		00082164	Library Associate	Nigrelli,Thomas J	Local	1.00
		00082166	Library Associate	VACANT	Local	1.00
		00082167	Library Associate	Willis,Robert B	Local	1.00
		00082168	Library Associate	Whaley,Victoria Toliver	Local	1.00
		00082169	Librarian	VACANT	Local	1.00
		00082170	Library Associate	Better-Rice,Joyi Levata	Local	1.00
		00082172	Library Associate	Wilkins-Aikens,Katina	Local	1.00
		00082173	Library Associate	Mahan,Sara E	Local	0.50
		00082174	Library Associate	Wilson,Darryl K	Local	1.00
		00082175	Library Associate	Lipscomb,Derrell M	Local	1.00
		00082176	Outreach Specialist	Wingate,Ashton	Local	1.00
		00082177	Library Associate	Newman,Diamond Stephanie	Local	1.00
		00082180	Library Associate	VACANT	Local	1.00
		00082181	Library Associate	Ashford,Camille M	Local	1.00
		00082182	Library Associate	Monte,Dominique Debra Virgini	Local	1.00
		00082184	Library Technician	Coard,Xeryus O	Local	1.00
		00082185	Library Associate	Muller,John Hermann	Local	1.00
		00082186	Library Technician	Blount,Miltonette Denise	Local	1.00
		00082187	Library Technician	Coles,Kierra Denise	Local	1.00
		00082188	Library Technician	Welsh,Dakota Parrish	Local	1.00
		00082190	Library Technician	Jackson,Jasmine Ruth	Local	1.00
		00082191	Library Technician	Lamb,Mary Joy	Local	1.00
		00082192	Library Aide	VACANT	Local	0.50
		00082194	Library Technician	Dyer,Tiffany C	Local	1.00
		00082195	Library Technician	Matthews,Darnell R	Local	1.00
		00082205	Library Associate	VACANT	Local	0.25
		00082206	Library Associate	Faulkner,Neva S	Local	1.00
		00082209	Library Associate	Watkins,Wendy D	Local	0.25
		00082212	Library Associate	Weaver,Roberta D	Local	1.00
		00082213	Library Associate	Lombardo McCoy,Ingrid C	Local	0.50
		00082214	Library Associate	VACANT	Local	0.50
		00082217	Library Associate	Lacey,Brittany	Local	1.00
		00082219	Library Associate	Harris Jr,Nolan	Local	1.00
		00082221	Library Associate	Saber,Reza	Local	1.00
		00082222	Library Associate	Smith,Rebekah Clare	Local	1.00
		00082223	Library Associate	Spotswood,Jessica S	Local	0.50
		00082226	Library Associate	Ward,Joann Elizabeth	Local	0.50
		00082227	Library Associate	Jones,Joy E	Local	0.50
		00082229	Library Associate	Mann,Patrice M	Local	0.50
		00082232	Library Associate	Powell,Micah N	Local	1.00
		00082235	Library Associate	Meade,Kiera	Local	1.00
		00082236	Library Associate	Jones,Maria Patrice	Local	1.00
		00082240	Library Associate	VACANT	Local	0.25
		00082252	Library Technician	VACANT	Local	0.50
		00082260	Library Technician	Lewis,Jason L	Local	0.50
		00082262	Library Technician	Jacobs,Nikko Anthony	Local	0.50
		00082266	Library Technician	Palmer,Genesa Brenae'	Local	1.00
		00082277	Library Aide	VACANT	Local	0.50
		00082281	Library Technician	Milam,Diamond Christine	Local	1.00
		00082294	Library Technician	Woolfolk,Trevor	Local	0.50
		00082295	Library Technician	Kabia,Nakia M	Local	0.50
		00082296	Library Technician	VACANT	Local	0.50
		00082298	Library Technician	De Arman,Joanna C	Local	0.50
		00082300	Library Technician	Dohawk,Cheyenne L	Local	1.00
		00082301	Library Technician	Mingo,Paradise Achic'a	Local	1.00
		00082302	Library Technician	Coleman,Chante A	Local	0.50
		00082305	Library Technician	Martin,Brittany Elizabeth	Local	1.00
		00082307	Library Technician	Mann,Lloyd	Local	1.00
		00082308	Library Technician	Butler,Dominique Nicole	Local	1.00
		00082309	Library Technician	Palmore,Samantha R	Local	0.50
		00082310	Library Technician	Phillips,Asyhia Monae`	Local	0.50
		00082311	Library Technician	Copeland,Diane B	Local	1.00
		00082323	Library Associate	Proctor,Devyn F	Local	1.00
	L330 - NEIGHBORHOOD LIBRARIES Total					231.30
	L335 - ADULT SERVICES	00073153	Supervisory Librarian	Kerelchuk,Nicholas Thomas	Local	1.00
		00076985	Adult Services Coordinator	Quick,David B	Local	1.00
		00082322	Assistant Manager	Badalamenti,Jean M	Local	1.00
		00085425	Librarian	Goodhue,Danielle	Local	1.00
		00085426	Library Technician	Curington,Demetrius T	Local	0.50
	L335 - ADULT SERVICES Total					4.50
	L340 - ADAPTIVE SERVICES	00000279	Librarian	Tanen,Rebecca A	Local	1.00
		00001948	Supervisory Librarian	MacCall,Melinda A	Local	1.00
		00009775	Librarian	Rosen,Janice Faye	Local	1.00

		00014689	Library Associate	VACANT	Local	1.00
		00015132	Librarian	McKinney,Deborah B	Local	1.00
		00015515	Library Technician	Wayne,Michael Anthony	Local	1.00
		00015662	Library Technician	Harrison,Bernard Jr	Local	1.00
		00033391	Librarian(Adaptive Technology)	Timony,James Patrick	Local	1.00
		00046907	Library Technician	McCrimmon,Linda Louise	Local	1.00
		00082152	Library Associate	Stewart,Christopher Antoine	Local	1.00
	L340 - ADAPTIVE SERVICES Total					10.00
	L350 - LITERACY RESOURCES	00000235	Administrative Assistant	Randall,Elaine Williams	Federal	1.00
		00002726	Supvy Education Specialist	Harrington,Marcia Lorraine	Local	1.00
		00003221	Education Specialist	Peterson,Janice A	Federal	1.00
		00011100	Library Associate	Proctor,Jennifer E	Federal	0.50
		00012243	Educational Specialist	Merrion,Benjamin Thomas	Federal	1.00
		00017596	Educational Specialist	White Richardson,Anntoinett	Local	1.00
		00021577	Computer Lab Coordinator	Gray,Stephon	Federal	1.00
		00043326	Computer Lab Outreach Spec	Maye,Maxine M	Local	1.00
	L350 - LITERACY RESOURCES Total					7.50
	L360 - TEENS OF DISTINCTION PROGRAM	00046736	Teen Aide	VACANT	Local	0.30
		00047957	Teen Aide	VACANT	Local	0.30
		00047971	Teen Aide	VACANT	Local	0.30
		00077013	Teen Aide	VACANT	Local	0.30
		00077014	Teen Aide	VACANT	Local	0.30
	L360 - TEENS OF DISTINCTION PROGRAM Total					1.50
	L370 - VOLUNTEERS	00034025	Volunteer Coordinator	Lucas,Stacey B	Local	1.00
	L370 - VOLUNTEERS Total					1.00
	L380 - COLLECTIONS	00003014	Coor Juvenile & Special Pop	Lukehart,Wendy B	Local	1.00
		00005172	Librarian	Gibson,William A	Local	1.00
		00007182	Library Technician	Levesque,Suzanne R	Local	1.00
		00007317	Library Technician	Thornton,Ricardo	Local	1.00
		00007676	Library Technician	Walker,Glendora	Local	1.00
		00013454	Librarian	Mohr,Diane L	Local	1.00
		00016485	Asst Chief, Acquisitions	Davis,Dennis L	Local	1.00
		00017649	Receiving Unit Technician	VACANT	Local	1.00
		00018355	Library Technician	Sorrell,Tyrone V	Local	1.00
		00018655	Library Technician	Day,Pamela Islar	Local	1.00
		00020212	Library Technician	Proctor,Marvin L	Local	1.00
		00020648	Library Technician	Newman,Ethel Shirlene	Local	1.00
		00021861	Catalog Support Technician	Aycox,Janice E	Local	1.00
		00023236	Library Technician	Chappell,Orlanzo F	Local	1.00
		00024286	Library Technician	Huger,Carolyn	Local	1.00
		00025456	Library Technician	Nesbit,Ricardo	Local	1.00
		00043475	Assoc Director, Collections	Katzin,Sheryl L	Local	1.00
		00044274	Assistant Manager	VACANT	Local	1.00
		00076979	Supervisory Librarian	Holzman,Melody L	Local	1.00
		00082339	Electronic Resources Librarian	DeRome,April E	Local	1.00
	L380 - COLLECTIONS Total					20.00
L300 - LIBRARY SERVICES Total						401.30
L400 - BUSINESS OPERAT	L410 - CUSTODIAL AND MAINTENANCE	00006412	Facilities Operations Manager	Banks,Jonathan Richard	Local	1.00
		00007268	Custodial Worker/Laborer	Williams,Dennis Calvin	Local	1.00
		00008475	Custodial Worker/Laborer	Jackson,Keandra L	Local	1.00
		00008691	Custodial Worker/Laborer	Galvez,Daysi Corina	Local	1.00
		00010717	Custodial Worker/Laborer	Burr,Anthony Jesse	Local	1.00
		00010778	Custodial Worker/Laborer	Wells,Paul Lawrence	Local	1.00
		00014114	A/C Equipment Mechanic	Sullivan,Mark Leon	Local	1.00
		00014563	Custodial Worker Supervisor	Segovia,Wendy Yamileth	Local	1.00
		00015273	Building Services Manager	Dodson,Michael Anthony	Local	1.00
		00015554	A/C Equipment Mechanic	Robinson,James E	Local	1.00
		00015609	Plumber	Davis,Sylvester R	Local	1.00
		00017465	Motor Vehicle Operator	VACANT	Local	1.00
		00017796	Building Engineer Helper	Brown,Andre P	Local	1.00
		00017910	Custodial Worker/Laborer	Barnes,Michael H	Local	1.00
		00018158	Custodial Worker/Laborer	Gross,Lamont	Local	1.00
		00018504	Custodial Worker/Laborer	Whitfield,Richard	Local	1.00
		00019909	Painter	Thorne,John R	Local	1.00
		00020291	Painter	Frazier Jr.,Charles E	Local	1.00
		00021344	Maintenance Worker	Ward,Darell C	Local	1.00
		00021918	Custodial Worker/Laborer	Smith,Edgar Arlester	Local	1.00
		00021982	Custodial Worker/Laborer	Hodge,Anthony R	Local	1.00
		00021991	Custodial Worker/Laborer	Williams Jr.,Robert Lee	Local	1.00
		00022137	Maintenance Worker	Grays,Darrell M	Local	1.00
		00022190	A/C Equipment Mechanic	Johnson,Michael J	Local	1.00
		00023652	Custodial Worker/Laborer	Queen Sr.,Gregory L	Local	1.00
		00024725	Electrician	Makle,Kevin A	Local	1.00
		00024832	Custodial Worker/Laborer	Wayns Jr.,Carroll Stricklin	Local	1.00
		00025109	Custodial Worker/Laborer	Bacon,Franklin L	Local	1.00
		00025306	A/C Equipment Mechanic	Blakeney,Luke	Local	1.00
		00025462	Custodial Worker/Laborer	Davis,Brian C	Local	1.00
		00025486	Custodial Worker/Laborer	Gray,Darryl Romont	Local	1.00
		00026015	Custodial Worker/Laborer	Flood,Calvin H	Local	1.00
		00026254	Custodial Worker/Laborer	Gray,Deborah S	Local	1.00
		00026730	Custodial Worker/Laborer	Fisher,Helen L	Local	1.00

		00027221	Custodial Worker/Laborer	Carter,Thomas H	Local	1.00
		00027442	Carpenter	Roach,Darrin C	Local	1.00
		00033594	Custodial Worker/Laborer	McElrath,Tamara C	Local	1.00
		00046474	Custodial Worker Supervisor	Daniels,Arthur Leroy	Local	1.00
		00047426	A/C Equipment Mechanic	Goodin,Steven C	Local	1.00
		00047427	A/C Equipment Mechanic	Pimble,Edward F	Local	1.00
		00070160	A/C Equipment Mechanic	Abouelmagd,Mostafa A	Local	1.00
		00082352	Custodial Worker Supervisor	Washington,Kenneth	Local	1.00
		00082379	A/C Equipment Mechanic	Walker Sr.,Michael	Local	1.00
		00082381	A/C Equipment Mechanic	Wyatt,Sean Christopher	Local	1.00
		00082382	Electrician	Irving Jr.,Phillip K	Local	1.00
		00082383	Boiler Plant Operator Supvsr	Gilbert,Keith	Local	1.00
		00082384	Carpenter	Daniels,Douglas M	Local	1.00
		00082388	Custodial Worker/Laborer	Clark,Carideo J	Local	1.00
	L410 - CUSTODIAL AND MAINTENANCE Total					48.00
	L420 - PUBLIC SAFETY	00002166	Special Police Officer	Mobley,Regina Anita	Local	1.00
		00005339	Director, Public Safety	Volz,Larry Edward	Local	1.00
		00005981	Special Police Officer	Smith,Vernon	Local	0.50
		00006203	Special Police Officer	Edmonds Leach,Karen	Local	1.00
		00008086	Special Police Officer	Vincent Sr.,Art Jeffery	Local	0.50
		00009029	Special Police Officer	VACANT	Local	0.50
		00010463	Special Police Officer	Stewart,David B	Local	1.00
		00012823	Supvy Special Police Officer	Pittman,Janelle S	Local	1.00
		00016775	Special Police Officer	Carter II,Ancel Arthur	Local	1.00
		00017441	Special Police Officer	Drew,Ervin	Local	1.00
		00021947	Supvy Special Police Officer	Wallace,Latione Young	Local	1.00
		00025188	Special Police Officer	Gillis,Jonathan S	Local	1.00
		00026080	Special Police Officer	Williams,Daryl E	Local	1.00
		00028307	Special Police Officer	Martin,Alan L	Local	1.00
		00028310	Supvy Special Police Officer	Vincent,Christopher	Local	1.00
		00028337	Special Police Officer	Mickens,Anthony Thomas	Local	1.00
		00034028	Passport Acceptance Agent	Hall,Shevon D	Local	0.50
		00037781	Special Police Officer	Hedgspeth,Tiffany L	Local	1.00
		00044131	Special Police Officer	Hicks,Terry L	Local	1.00
		00046406	Special Police Officer	Chaney,Jurgen	Local	1.00
		00046484	Lead Passport Acceptance Agent	Walton,Nicole O	Local	0.50
		00047171	Supvy Special Police Officer	Scott,Garrett	Local	1.00
		00047172	Supvy Special Police Officer	Murray,Darrell E	Local	1.00
		00076989	Program Analyst	Watkins Sr.,Lyndon R	Local	1.00
		00082312	Special Police Officer	Jackson Sr.,Dante D	Local	1.00
		00082314	Special Police Officer	Jenkins,Alphonso F	Local	1.00
		00082315	Special Police Officer	Wiley,Carla P	Local	1.00
		00082316	Special Police Officer	Simpkins,Bonita S	Local	1.00
		00082317	Special Police Officer	Dyson,James	Local	1.00
		00082333	Special Police Officer	VACANT	Local	0.50
		00082390	Special Police Officer	Catoe,Esther	Local	0.50
		00082391	Passport Acceptance Agent	Muhammad,Abdurrahman	Local	0.50
	L420 - PUBLIC SAFETY Total					28.00
	L430 - ASSET MANAGEMENT	00010618	Property Management Specialist	Crayton,Deborah L	Local	1.00
	L430 - ASSET MANAGEMENT Total					1.00
	L450 - PUBLIC SERVICE TECHNOLOGY	00000001	Systems Administrator	Blahnik,Andrew G	Local	1.00
		00044481	Director, Information Tech	Aromire,Odunlami O	Local	1.00
		00044647	IT Specialist	Wann,Boubacar	Local	1.00
		00045913	IT Specialist (Customer Supp)	Lamine,Arezki	Local	1.00
		00047772	IT Specialist (Telecom)	VACANT	Local	0.50
		00076982	Supervisory IT Specialist	Givens,Cedric C	Local	1.00
		00077006	IT Specialist (Customer Supp)	Allen-Carlisle,Arlene L	Local	1.00
		00082371	IT Specialist (Customer Supp)	Blackmon,Keith R	Local	1.00
		00082372	IT Specialist (Customer Supp)	Saavedra,Roger	Local	1.00
		00082373	IT Specialist (Network)	King,Kevin	Local	1.00
		00082374	IT Specialist (Customer Supp)	VACANT	Local	1.00
		00082375	IT Specialist (Telecom)	Buchanan,Steven J	Local	0.50
		00082376	IT Specialist (Customer Supp)	VACANT	Local	1.00
	L450 - PUBLIC SERVICE TECHNOLOGY Total					12.00
L400 - BUSINESS OPERATIONS Total						89.00
9990 - Capital Projects	CAPTL - Capital Projects	00013427	Director, Capital Construction	Blumenfeld,Andrew B	Capital	1.00
		00034022	Project Manager (Capital)	Ally,Rauzia R	Capital	1.00
		00043111	Asst Dir, Capital Construction	Pahwa,Jaspreet G	Capital	1.00
		00046403	Project Manager (Capital)	Deanes,Lisa Barrnett	Capital	1.00
		00047900	Project Manager (Capital)	VACANT	Capital	1.00
	CAPTL - Capital Projects Total					5.00
9990 - Capital Projects Total						5.00
Grand Total						559.30

Note: Please note that some position numbers may be shifted to different positions numbers "in liu of" as needs change.

GENERAL QUESTIONS

Question Number 76

How many vacancies were posted for DCPL during FY17? To Date in FY18? Which Positions? Why was the position vacated? In addition, please note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

How many vacancies were posted for DCPL during FY17? To Date in FY18?

The number of vacancies for FY17 and FY18 follow. There may be multiple vacancies for one posted position.

- FY17 - 24 vacancies were posted
- FY18 – 10 vacancies have been posted to date.

Which positions?

Below is a list of positions posted for FY17 and FY18, to date.

FY 17 Positions Posted

- A/C Equipment Mechanic
- Administrative Support Assistant
- Adult Services Coordinator
- Archivist
- Asst. Director, Capital Planning
- Asst. Director, Youth & Family Services
- Assistant Manager, Reading Programs
- Branch Manager (Supervisory Librarian)
- Children's Librarian
- Development Specialist
- Director, Public Services
- Educational Specialist
- Electrician
- Human Resources Specialist-Staffing
- IT Specialist-Customer Support
- Librarian
- Library Associate
- Library Associate-Floater
- Library Support Coordinator
- Plumber
- Program Analyst
- Program Manager, Memory Labs
- Risk Manager
- Special Police Officer

FY 18 Positions Posted

- Assistant Director, Public Services
- Assistant Manager
- Director of Communication
- Early Literacy Services Coordinator
- Human Resources Assistant
- IT Specialist (Customer Support)
- Library Associate-Floater
- Teen Aide
- Teen Services Coordinator
- Web and Social Media Specialist

Why was the position vacated?

FY17- for the 24 posted vacancies, the reasons were as follows:

- Death – 4 percent
- End of Temporary Appointment – 4 percent
- New positions – 40 percent
- Resignation – 52 percent

FY18 - for the 10 vacancies posted to date, the reasons were as follows:

- New – 30 percent
- Promotion – 10 percent
- Resignation – 50 percent
- Term - 10 percent

In addition, please note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

Positions can remain vacant from two weeks to more than two months. Positions that take longer to fill are typically those that require classification because the position is new or the current position description is outdated. Once a new position is created or a resignation is pending, the library posts the position on the Library's and District Government's websites as well as advertise on washingtonpost.com, Washington Hispanic magazine and Library Journal, Library Hotline, American Library Association Joblist, Facebook, LinkedIn, Twitter, and DC Library Association, where appropriate. Many positions (Librarian, Library Associate and Library Technician) are hired from a list of "certified" candidates which can shorten the length of time a position is vacant. Once classified and posted, the position is generally filled in less than two months.

For FY17, one vacancy remains unfilled. Of the ten posted vacancies, five remain unfilled for FY18 to date. All posted vacancies in FY17 and FY18 were locally funded positions except for one in FY17 which was capital funded.

GENERAL QUESTIONS

Question Number 77

How many employee performance evaluations were completed in FY17 and how was performance measured against position descriptions? To date in FY18? What steps are taken to correct poor performance and how long does an employee have to correct their performance.

Performance evaluations were completed for 92 percent of DC Public Library employees for FY17. Performance is measured against goals established early in the fiscal year. The goals are based on position duties for each job classification, as they relate to agency priorities/focus areas. The FY18 goal setting process is currently underway. Goals are mandatory for all staff and FY18 goals must be finalized by January 31, 2018 for current staff and within 30 days for new hires or position changes. Supervisors monitor achievement of individual goals throughout the year including the completion of a mid-year evaluation review for each employee.

If, after 90 days from the time goals are established, an employee is performing below satisfactory level on any goal, a Performance Improvement Plan (PIP) is created. The plan is established for 60 – 90 days and is monitored by the manager through regular status meetings with the employee. If the employee is not successful in completing the PIP, progressive discipline steps are taken, consistent with the collective bargaining agreements for union staff or the District Personnel Manual for non-union staff.

General Questions

Question Number 78

Provide the Committee with the following:

a. **A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned;**

b. **A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY17 and to date in FY18, and the amount;**

c. **A list of the total overtime and workman's compensation payments paid in FY17 & FY18 to date;**

d. **A list of travel expenses for FY17 and to date in FY18, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.**

a. **A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned.**

Tag Number	Own/ Lease Status	Year	Make	Model	Department	Person Assigned
53-10856	Leased	2015	TOYOTA	COROLLA LE	Admin-Director's Office	Linda Rooks-Dimps
53-10991	Leased	2015	CHEV	CREWCAB PICK-UP 4X4 -	Facilities	Dodson, Michael
53-7646	Own	2010	FORD	F-150 CREW CAB	Facilities	Dodson, Michael
53-6691	Own	2009	N/A	CARRY ON TRAILER	Facilities	Dodson, Michael
53-9052	Own	2008	CHEV	IMPALA	Public Safety	Pittman, Janelle
53-9351	Leased	2013	CHEV	SILVERADO	Public Safety	Pittman, Janelle
53-9456	Leased	2013	DODG	CARAVAN SE	Public Safety	Pittman, Janelle
53-11171	Own	2015	TOYOTA	CORROLLA	Public Safety	Pittman, Janelle
53-11172	Own	2015	TOYOTA	CORROLLA	Public Safety	Pittman, Janelle
53-11173	Own	2015	TOYOTA	CORROLLA	Public Safety	Pittman, Janelle
53-10993	Leased	2015	CHEV	PICK-UP TRUCK	Facilities	Grays, Darrell
53-7642	Own	2011	FORD	E-150 Cargo	Facilities	Banks, Jonathan

53-7409	Own	2010	FORD	E-250 Engineering	Facilities	Banks, Jonathan
53-10992	Leased	2015	CHEV	CREWCAB PICK-UP 4X4 -	Facilities	Banks, Jonathan
53-7408	Own	2010	FORD	E-250 Engineering	Facilities	Banks, Jonathan
53-12821	Own	2017	FORD	F-150 Crewcab Pickup	Facilities	Banks, Jonathan
53-10035	Own	2015	FORD	Transit 150	Facilities	Banks, Jonathan
53-10036	Own	2015	FORD	Transit 150	Facilities	Roach, Darren
53-7407	Own	2010	FORD	E-250	Facilities	Frazier, Charles
53-9692	Leased	2013	DODG	RAM CARGO VAN	Facilities	Banks, Jonathan
53-9455	Leased	2013	DODG	CARAVAN SE	Facilities	Dodson, Michael
53-10216	Own	2014	ISUZU	NPR BOX TRUCK	Facilities	Dodson, Michael
53-10217	Own	2014	ISUZU	NPR BOX TRUCK	Facilities	Dodson, Michael
53-10218	Own	2014	ISUZU	NPR BOX TRUCK	Facilities	Dodson, Michael
53-10219	Own	2014	ISUZU	NPR BOX TRUCK	Facilities	Dodson, Michael
53-11603	Own	2017	DODGE	CARAVAN	Information Technology	Givens, Cedric
53-9368	Leased	2013	TOYOTA	COROLLA	Information Technology	Givens, Cedric
53-11860	Own	2017	FORD	E350 STEP VAN	Programs & Partnerships	O'Connor, Meaghan
53-E2874	Leased	2016	NISSAN	QUEST	Communications	Ward, Deborah

GENERAL QUESTIONS

Question Number 78

Provide the Committee with the following:

b. A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY17 and to date in FY18, and the amount;

FY 2017

0172 - Early Out Incentive Pay

Name	Title	Amount
N/A		

0128 - Additional Gross Income Allowance

Name	Title	Amount
Reyes-Gavilan,Richard	Executive Director	20,054.90

0138 - Bonus Pay*

Name	Title	Amount
Banks,Jonathan Richard	Facilities Operations Manager	673.29
Fuller,Kim Sebrena	Facilities Management Officer	961.42
Ford-Kirven,Barbara L	Director, Human Resources	197.07
Aromire,Odunlami O	Director, Information Tech	910.47
Butler,Jonathan R	Director of Business Operation	1,233.70
		3,975.95

*Note on 0138 - Bonus Pay - These amounts are part of the Pay for Performance Salary Increases done in FY 2017. Banks and Fuller were in temporary acting positions when the salaries were adjusted, these should be considered 0139 - Retro Pay. Ford-Kirven, Aromire, and Butler were at the top of their pay scale, so a retro-payment (0139) could not be processed for them.

FY 2018 1st QTR

0128 - Additional Gross Income Allowance

Name	Title	Amount
Reyes-Gavilan,Richard	Executive Director	5,054.92

GENERAL QUESTIONS

Question Number 78

Provide the Committee with the following:

c. A list of the total overtime and workman's compensation payments paid in FY17 & FY18 to date

C.

	FY 2017	FY 2018 1st QTR
Overtime	$ 393,956.89	$ 107,228.92
Workman's Compensation	$ 66,549.72	$ 41,171.93

GENERAL QUESTIONS

Question Number 78

Provide the Committee with the following:

d. - A list of travel expenses for FY17 and to date in FY18, arranged by employee. Include the travel schedule (location and purpose of travel) and budget for each member in the agency's executive team, including the agency director.

D.

FY 2017 Travel Expenditures

NAME	NAME OF COURSE	TRAINING DATES	Amount Paid
Akiti, Andrea	COSUGI 2017 (Salt Lake City, UT)	4/10/17 - 4/13/17	441.20
Akiti, Andrea Total			441.20
Algee, Lauren	Digital Library Federation Forum 2016 and Digital Preservation 2016 (Milwaukee, WI)	11/7/16 - 11/10/16	1,779.25
	DPLAfest 2017 (Digital Public Library of America) Annual Conference (Chicago, IL)	4/19/17 - 4/21/17	1,410.77
	Society of American Archivists Annual Meeting (Portland, OR)	7/25/17 - 7/30/17	2,034.06
Algee, Lauren Total			5,224.08
Aromire, Odunlami	ALA Annual Conference 2017 (Chicago, IL)	6/23/17 - 6/26/17	1,647.62
Aromire, Odunlami Total			1,647.62
Badalamenti, Jean	Meeting with the Philadelphia Free Library (Philadelphia, PA)	12/13/16 - 12/14/16	96.00
Badalamenti, Jean Total			96.00
Bakare, Olubunmi	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Bakare, Olubunmi Total			55.50
Blumenfeld, Andrew	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
Blumenfeld, Andrew Total			127.50
Brennan, Esti	World Maker Faire (New York, NY)	9/23/17 - 9/24/17	411.08
Brennan, Esti Total			411.08
Brown, Dunnell	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Brown, Dunnell Total			55.50
Butler, Jonathan	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
Butler, Jonathan Total			127.50
Byrd, Delores	SHRM 17 Annual Conference & Exposition (New Orleans, LA)	6/16/17 - 6/21/17	3,676.06
Byrd, Delores Total			3,676.06
Deanes, Lisa	The Planning and Design of Public Libraries, Physical Libraries in Digital Information Landscape (Cambridge, MA)	7/30/17 - 8/3/17	3,371.77
Deanes, Lisa Total			3,371.77
Despertt, Kenneth	National Conference of African American Librarians (Atlanta, GA)	8/9/17 - 8/13/17	1,725.98
Despertt, Kenneth Total			1,725.98
Eckelberry, Sara	MLA/DLA Joint Library Conference (Cambridge, MD)	5/9/17 - 5/12/17	900.00
Eckelberry, Sara Total			900.00
Ertel, Anina	Urban Librarians Conference (Brooklyn, NY)	4/7/2017	452.50
Ertel, Anina Total			452.50
Espinosa, Hilary	Families Learning Summit (Detroit, MI)	10/17/16 - 10/19/16	859.20
Espinosa, Hilary Total			859.20
Gibson, William	COSUGI 2017 (Salt Lake City, UT)	4/11/17 - 4/13/17	1,164.30
Gibson, William Total			1,164.30
Gray, Derek	Mid-Atlantic Regional Archives Conference Spring 2017 Meeting (Newark, NJ)	4/19/14 - 4/22/17	756.00
Gray, Derek Total			756.00
Greek, Mark	Society of American Archivists Annual Meeting (Portland, OR)	7/25/17 - 7/30/17	2,312.40
Greek, Mark Total			2,312.40
Greenberg, Judi	2016 ULC Annual Forum: ULC Libraries: Getting to the Evidence (Kansas City, MO)	10/5/16 - 10/7/16	480.75
Greenberg, Judi Total			480.75
Guerrero, Edgardo	ALA 2017 Annual Conference (Chicago, IL)	6/23/17 - 6/25/17	1,230.40
	Urban Librarians Conference (Brooklyn, NY)	4/7/2017	478.68
Guerrero, Edgardo Total			1,709.08
Henry, Eboni	ALA Midwinter 2017 (Atlanta, GA)	1/19/17 - 1/24/17	1,546.70
	National Conference of African American Librarians (Atlanta, GA)	8/9/17 - 8/12/17	1,217.71
Henry, Eboni Total			2,764.41
Imperial, Robin	REFORMA National Conference VI (San Juan, Puerto Rico)	9/6/17 - 9/9/17	786.40
Imperial, Robin Total			786.40
James-Daley, Maryann	SXSW Conference (Austin, TX)	3/10/17 - 3/14/17	1,200.00
James-Daley, Maryann Total			1,200.00
Jones, Maria	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Jones, Maria Total			55.50
Jones, Marissa	Current Development in Employment Law (Santa Fe, NM)	7/27/17 - 7/29/17	348.00
Jones, Marissa Total			348.00
Kelley, Faith	MLA/DLA Joint Library Conference (Cambridge, MD)	5/10/17 - 5/12/17	797.74
Kelley, Faith Total			797.74
Kerelchuk, Nicholas	CES: Consumer Electronics Show & Conference (Las Vegas, NV)	1/5/17 - 1/8/17	796.00
Kerelchuk, Nicholas Total			796.00
Knight, Kimberly	National Conference of African American Librarians (Atlanta, GA)	8/9/17 - 8/13/17	534.88
Knight, Kimberly Total			534.88
Kulikowski, Julie	Children's Literature Conference (Winchester, VA)	6/26/17 - 6/30/17	444.41

Kulikowski, Julie Total			444.41
Lukehart, Wendy	ALA Annual Conference 2017 (Chicago, IL)	6/23/17 - 6/26/17	1,700.00
Lukehart, Wendy Total			1,700.00
McCoy, Ryan	ALA Midwinter 2017 (Atlanta, GA)	1/20/17 - 1/23/17	861.06
	NeoCon 2017 Design Trade Show & Conference (Chicago, IL)	6/12/17 - 6/15/17	1,545.20
	The Planning and Design of Public Libraries: Physical Libraries in the Digital Landscape (Cambridge, MA)	7/30/17 - 8/3/17	3,333.90
McCoy, Ryan Total			5,740.16
Mecks, Joilette	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
Mecks, Joilette Total			127.50
Miller, Ben	World Maker Faire (New York, NY)	9/23/17 - 9/24/17	475.50
Miller, Ben Total			475.50
Mitchell, Kari	ALA Midwinter 2017 (Atlanta, GA)	1/20/17 - 1/24/17	1,541.46
Mitchell, Kari Total			1,541.46
Mohr, Diane	BEA/LJ Day of Dialogue and Book Expo America 2017 (New York, NY)	5/31/17 - 6/2/17	1,300.00
Mohr, Diane Total			1,300.00
Nioku, Eboni	National Conference of African American Librarians (Atlanta, GA)	9/10/17 - 9/13/14	1,023.38
Nioku, Eboni Total			1,023.38
O'Connor, Meaghan	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
O'Connor, Meaghan Total			127.50
Pahwa, Jaspreet	ALA Annual Conference 2017 (Chicago, IL)	6/24/17 - 6/26/17	273.69
	The Planning and Design of Public Libraries, Physical Libraries in Digital Information Landscape (Cambridge, MA)	7/30/17 - 8/3/17	406.43
Pahwa, Jaspreet Total			680.12
Perez, Marina	Travel for Interview for Assistant Director of Program and Partnerships, Youth and Family Services	7/9/17 - 7/12/17	195.32
Perez, Marina Total			195.32
Perry-Gaiter, Grace	Current Development in Employment Law (Santa Fe, NM)	7/27/17 - 7/29/17	322.02
Perry-Gaiter, Grace Total			322.02
Powell, Micah	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Powell, Micah Total			55.50
Purdy, Elsbeth	Urban Librarians Conference (Brooklyn, NY)	4/7/2017	355.52
Purdy, Elsbeth Total			355.52
Quash, Karen	Harlem Book Fair (New York, NY)	7/15/2017	55.50
	National Conference of African American Librarians (Atlanta, GA)	8/9/17 - 8/13/17	921.03
Quash, Karen Total			976.53
Reeber, Patricia	Families Learning Summit (Detroit, MI)	10/17/16 - 10/19/16	747.80
Reeber, Patricia Total			747.80
Reyes-Gavilan, Richard	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
Reyes-Gavilan, Richard Total			127.50
Robinson, Tammie	110th GFOA Annual Conference (Denver, CO)	5/19/17 - 5/24/17	2,205.00
Robinson, Tammie Total			2,205.00
Rosenblatt, Liane	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Rosenblatt, Liane Total			55.50
Saccocio, Martha	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	156.89
Saccocio, Martha Total			156.89
Salamah, Hadeal	Monarch Readers Committee (New Lenox, IL)	2/10/17 - 2/13/17	407.00
Salamah, Hadeal Total			407.00
Shorr, Manya	ALA 2017 Annual Conference (Chicago, IL)	6/22/17 - 6/27/17	2,254.50
	ALA Midwinter 2017 (Atlanta, GA)	1/19/17 - 1/24/17	1,854.46
Shorr, Manya Total			4,108.96
Steinbauer, Amy	MLA/DLA Joint Library Conference (Cambridge, MD)	5/10/17 - 5/12/17	768.05
Steinbauer, Amy Total			768.05
Strusienski, Julia	Urban Librarians Conference (Brooklyn, NY)	4/6/17 - 4/8/17	409.00
Strusienski, Julia Total			409.00
Sumler, Tracy	ALA 2017 Annual Conference (Chicago, IL)	6/22/17 - 6/27/17	1,963.00
	ALA Midwinter 2017 (Atlanta, GA)	1/19/17 - 1/24/17	1,500.00
Sumler, Tracy Total			3,463.00
Taliaferro, Monika	Current Development in Employment Law (Santa Fe, NM)	7/27/17 - 7/29/17	328.15
Taliaferro, Monika Total			328.15
Tanner, Janna	Urban Librarians Conference (Brooklyn, NY)	4/6/17 - 4/8/17	419.07
Tanner, Janna Total			419.07
Thompson, Jennifer	YALSA 2016 Young Adult Services Symposium (Pittsburgh, PA)	11/4/16 - 11/6/16	1,069.20
Thompson, Jennifer Total			1,069.20
Vincent, Christopher	Law Enforcement Supervisory Leadership Training Program (Brunswick, GA)	12/5/16 - 12/15/16	96.00
Vincent, Christopher Total			96.00
Wagner, C Gayle	Urban Librarians Conference (Brooklyn, NY)	4/7/2017	425.00
Wagner, C Gayle Total			425.00
Watkins, Lyndon	RXC 2017 (The Report Exec/ ITI Convention) (Milwaukee, WI)	6/4/17 - 6/6/17	741.55
Watkins, Lyndon Total			741.55
Weyant, Melanie	World Maker Faire (New York, NY)	9/22/17 - 9/24/17	495.00
Weyant, Melanie Total			495.00
White, Eric	Assoc for the Study of African American Life and History Annual Meeting and Conference (ASALH) (Cincinnati, OH)	9/26/17 - 10/1/17	1,352.50

White, Eric Total			1,352.50
Wilkins-Aikens, Katina	Harlem Book Fair (New York, NY)	7/15/2017	55.50
Wilkins-Aikens, Katina Total			55.50
Williams, Kerrie	RBMS Conference (Iowa City, IA)	6/20/17 - 6/24/17	1,246.09
Williams, Kerrie Total			1,246.09
Wooden, Diane	NIGP Forum 2017 (Salt Lake City, UT)	8/27/17 - 8/30/17	311.70
Wooden, Diane Total			311.70
Woods, Kimberly	110th GFOA Annual Conference (Denver, CO)	5/20/17 - 5/24/17	1,696.50
Woods, Kimberly Total			1,696.50
Zablud, Kim	Visiting the new Main Library of the Tulsa City-County Library (Tulsa, OK)	8/30/17 - 9/1/17	127.50
Zablud, Kim Total			127.50
Grand Total			68,754.33
Travel Charged to Purchase Card			26,549.85
Grand Total			95,304.18

FY 2018 Travel Expenditures (as of 12/31/17)

NAME	NAME OF COURSE	TRAINING DATES	Sum of Amt Paid
Algee, Lauren	Digital Library Federation Forum 2017, Digital Preservation 2017 (Pittsburgh, PA)	10/23/17 - 10/26/17	1,585.40
Algee, Lauren Total			1,585.40
Boston, Carmen	Families Learning Conference 2017 (Tucson, AZ)	10/8/17 - 10/11/17	
Boston, Carmen Total			
Freeman, Rodney	Recruitment trip to DC as candidate for the position of Director of Library Services	10/3/17 - 10/4/17	659.76
Freeman, Rodney Total			659.76
Harrington, Marcia	New York Library Association Conference (Saratoga Springs, NY)	11/8/17 - 11/10/17	650.59
Harrington, Marcia Total			650.59
Harris, Joanna	YALSA's Young Adult Services Symposium (Louisville, KY)	11/3/17 - 11/5/17	1,007.40
Harris, Joanna Total			1,007.40
Kerelchuk, Nicholas	Consumer and Electronic Show (CES) 2018 (Las Vegas, NV)	1/9/18 - 1/12/18	
Kerelchuk, Nicholas Total			
O'Connor, Meaghan	Urban Libraries Council (ULC) Annual Conference (St. Paul, MN)	10/10/17 - 10/13/17	960.00
O'Connor, Meaghan Total			960.00
Reyes-Gavilan, Richard	Library Journal Director's Summit (Philadelphia, PA)	11/1/17 - 11/3/17	423.63
	Urban Libraries Council (ULC) Annual Conference (St. Paul, MN)	10/10/17 - 10/13/17	
Reyes-Gavilan, Richard Total			423.63
Taliaferro, Monika	National Bar Association Labor and Employment Section Annual Conference (Atlanta, GA)	10/26/17 - 10/28/17	1,247.64
Taliaferro, Monika Total			1,247.64
Vincent, Christopher	High Impact Supervision (Scotch Plains, NJ)	10/4/17 - 10/6/17	
Vincent, Christopher Total			
Grand Total			6,534.42

Note: For FY 2018 - Blank lines are approved travel that have not yet been reimburesed.

GENERAL QUESTIONS

Question Number 79

Provide the following information for all grants awarded to or accepted by DCPL during FY17 and to date in FY18:

a) **Grant Number/Title;**
b) **Approved Budget Authority;**
c) **Expenditures (including encumbrances and pre-encumbrances);**
d) **Purpose of the grant;**
e) **Grant deliverables;**
f) **Grant outcomes, including grantee performance;**
g) **Any corrective actions taken or technical assistance provided;**
h) **DCPL program and activity supported by the grant;**
i) **DCPL employee(s) responsible for grant deliverables; and**
j) **Source of funds.**

FY17

Grant Number/Title: LS-00-15-0009-16

Approved Budget Authority: $931,362.00

Expenditures (including encumbrances and pre-encumbrances): $931,362.00

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant supported sign language interpretation for public programs, GED preparation, STEAM and teen programs, digitization of library collections, purchase of public technology in libraries, planning documents for modernized Central Library, staff training, and development of the five-year Library Services and Technology Act plan.

Grant outcomes, including grantee performance:

- Made referrals to adult literacy programs and held book discussions and conversation circles
- Provided American Sign Language interpretation for programs, as well as for deaf/hard of hearing staff
- Installed assistive listening technology in large meeting rooms at five library locations
- Provided access to Lynda.com, which cardholders accessed more than 23,000 times to improve their digital skills
- Preservation and digitization of special collections in Washingtoniana at MLK Library
- Programs for children and teens including music and video production workshops for teens throughout the District
- A strategic vision for public and exhibits in the modernized MLK Library
- Supported more than 50 staff to attend library conferences and trainings (including webinars)

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: Center for Accessibility**,** Adult Literacy Resource Center, the Labs@DCPL, Special Collections, Teen Projects/Programs, and strategic planning for

program evaluation.

DCPL employee responsible for grant deliverables: Kim Zablud

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) grant.

**

Grant Number/Title: LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

Approved Budget Authority: $17,550.00

Expenditures (including encumbrances and pre-encumbrances): $8,419.93. Difference between approved and expenditures was re-budgeted to future year of multi-year grant.

Purpose of the grant: This is a two-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DCPL Memory Lab. Seven libraries across the country will be selected to participate in the project to build their own Memory Lab programs based on an application process. The seven Memory Lab Network sites will receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these seven Memory Labs will be used to refine and inform current and future models.

Grant deliverables: Memory Labs at seven network sites across the country; white paper, project guides and educational products and personal digital archiving resources that will be centralized in a project website.

Grant outcomes, including grantee performance: Grant began in Q4 FY 17 and all activities to date are for planning stage.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: the Labs@DCPL, Special Collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerlechuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

FY18

Grant Number/Title: LS-00-16-0009-17

Approved Budget Authority: $931,621.00

Expenditures (including encumbrances and pre-encumbrances): TBD

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development,

human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant will support sign language interpretation for public programs, GED preparation, STEAM and teen programs, digitization of library collections, purchase of public technology in libraries, staff training, and strategic planning initiatives.

Grant outcomes, including grantee performance: All program elements supported by this grant will be implemented in FY18.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: Center for Accessibility**,** Adult Literacy Resource Center, the Labs@DCPL, Special Collections, Teen Projects/Programs, strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Kim Zablud

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

**

Grant Number/Title: LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

Approved Budget Authority: $161,283.47

Expenditures (including encumbrances and pre-encumbrances): $17,266.00

Purpose of the grant: This is a two-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DCPL Memory Lab. Seven libraries across the country will be selected to participate in the project to build their own Memory Lab programs based on an application process. The seven Memory Lab Network sites will receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these seven Memory Labs will be used to refine and inform current and future models.

Grant deliverables: Memory Labs at seven network sites across the country; white paper, project guides and educational products and personal digital archiving resources that will be centralized in a project website.

Grant outcomes, including grantee performance: Grant began in Q4 FY 17 and all activities to date are for planning stage. No outcomes to report.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: the Labs@DCPL, Special Collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerlechuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

GENERAL QUESTIONS

Question Number 80

Provide the following information for all grants/subgrants awarded by DCPL during FY17 and to date in FY18:

a) **Grant Number/Title;**
b) **Approved Budget Authority;**
c) **Expenditures (including encumbrances and pre-encumbrances);**
d) **Purpose of the grant;**
e) **Grant deliverables;**
f) **Grant outcomes, including grantee/subgrantee performance;**
g) **Any corrective actions taken or technical assistance provided;**
h) **DCPL employee/s responsible for overseeing the grant; and**
i) **Source of funds.**

FY17

Grant Number/Title: LS-00-15-0009-16

Approved Budget Authority: $931,362.00

Expenditures (including encumbrances and pre-encumbrances): $931,362.00

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant supported sign language interpretation for public programs, GED preparation, STEAM and teen programs, digitization of library collections, purchase of public technology in libraries, planning documents for modernized Central Library, staff training, and development of the five-year Library Services and Technology Act plan.

Grant outcomes, including grantee/subgrantee performance:

- Made referrals to adult literacy programs and held book discussions and conversation circles
- Provided American Sign Language interpretation for programs, as well as for deaf/hard of hearing staff
- Installed assistive listening technology in large meeting rooms at five library locations
- Provided access to Lynda.com, which cardholders accessed more than 23,000 times to improve their digital skills
- Preservation and digitization of special collections in Washingtoniana at MLK Library
- Programs for children and teens including music and video production workshops for teens throughout the District
- A strategic vision for public and exhibits in the modernized MLK Library
- Supported more than 50 staff to attend library conferences and trainings (including webinars)

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: Center for Accessibility**,** Adult Literacy Resource Center, the Labs@DCPL, Special Collections, Teen Projects/Programs, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Kim Zablud

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

**

Grant Number/Title: LG-95-17-0079, “The Memory Lab Network: National Distribution of the Public Library Memory Lab Model”

Approved Budget Authority: $17,550.00

Expenditures (including encumbrances and pre-encumbrances): $8,419.93. Differences between approved and expenditures was re-budgeted to future year of multi-year grant.

Purpose of the grant: This is a two-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DCPL Memory Lab. Seven libraries across the country will be selected to participate in the project to build their own Memory Lab programs based on an application process. The seven Memory Lab Network sites will receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these seven Memory Labs will be used to refine and inform current and future models.

Grant deliverables: Memory Labs at seven network sites across the country; white paper, project guides and educational products and personal digital archiving resources that will be centralized in a project website.

Grant outcomes, including grantee/subgrantee performance: Grant began in Q4 FY 17 and all activities to date are for planning stage. No outcomes to report. No subgrantees to date.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: the Labs@DCPL, Special Collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerlechuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

FY18

Grant Number/Title: LS-00-16-0009-17

Approved Budget Authority: $931,621.00

Expenditures (including encumbrances and pre-encumbrances): TBD

Purpose of the grant: The purpose of the grant is to provide federal funds to State Library Administrative Agencies (SLAA) to support lifelong learning, employment & economic development, human services, civic engagement, information access, and library capacity building.

Grant deliverables: The grant will support sign language interpretation for public programs, GED preparation, STEAM and teen programs, digitization of library collections, purchase of public technology in libraries, staff training, and strategic planning initiatives.

Grant outcomes, including grantee performance: All program elements supported by this grant will be implemented in FY18.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: Center for Accessibility**,** Adult Literacy Resource Center, the Labs@DCPL, Special Collections, Teen Projects/Programs, strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Kim Zablud

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant.

**

Grant Number/Title: LG-95-17-0079, "The Memory Lab Network: National Distribution of the Public Library Memory Lab Model"

Approved Budget Authority: $161,283.47

Expenditures (including encumbrances and pre-encumbrances): $17,266.00

Purpose of the grant: This is a two-year project to embed digital preservation tools and education in public libraries across the United States, following the model of the DCPL Memory Lab. Seven libraries across the country will be selected to participate in the project to build their own Memory Lab programs based on an application process. The seven Memory Lab Network sites will receive training, mentoring, and financial support to create digitization stations and curriculum to build public knowledge and skills around the complex and paralyzing problems of personal digital archiving. The experience and data gathered at these seven Memory Labs will be used to refine and inform current and future models.

Grant deliverables: Memory Labs at seven network sites across the country; white paper, project guides and educational products and personal digital archiving resources that will be centralized in a project website.

Grant outcomes, including grantee/subgrantee performance: Grant began in Q4 FY 17 and all activities to date are for planning stage. No outcomes to report. No subgrantees to date.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: the Labs@DCPL, Special Collections, leadership and innovation, and strategic planning for program evaluation.

DCPL employee responsible for grant deliverables: Nicholas Kerlechuk

Source of funds: Institute of Museum and Library Services under the National Leadership Grant (NLG).

GENERAL QUESTIONS

Question Number 81

Provide the following information for all contracts awarded by DCPL during FY17 and to date in FY18:

Please include:

a. **Contract Number;**
b. **Approved Budget Authority;**
c. **Funding Source;**
d. **Whether it was competitively bid or sole sourced;**
e. **Expenditures (including encumbrances and pre-encumbrances);**
f. **Purpose of the contract;**
g. **Name of the vendor;**
h. **Contract deliverables;**
i. **Contract outcomes;**
j. **Any corrective actions taken or technical assistance provided; and**
k. **DCPL employee/s responsible for overseeing the contract.**

See the below list of contracts awarded by DCPL during FY17.

Contract Number GS-07F-225CA	PO551474
Contract Number	GS-07F-225CA
Approved Budget Authority	$99,840.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$97,520.00
Purpose of Contract	Renewal of Maintenance Agreement for Alarm Monitoring Equipment & Software
Name of Vendor	Tyco Fire & Security (US) Mgt.
Contract Deliverables	Working Alarm Systems
Contract Outcomes	Working Alarm Systems
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Chief Larry Volz
Contract Number DCPL-2017-T-0002	**PO550613**
Contract Number	DCPL-2017-T-0002
Approved Budget Authority	$133,428.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$133,428.00
Purpose of Contract	Feasibility Study for Southeast Library Expansion
Name of Vendor	McKissack-Hill Partners for a New Columbia
Contract Deliverables	Feasibility Study Results
Contract Outcomes	Feasibility Study Results
Any Corrective Actions Taken or Technical	No.

Assistance Provided	
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Butler
	PO551558
Contract Number	N/A
Approved Budget Authority	$212,998.21
Funding Source	Local
Competitively Bid or Sole Source	Competition Exemption
Expenditures	$212,998.21
Purpose of Contract	Software system for DC Public Library
Name of Vendor	Sirsi Corporation
Contract Deliverables	SirsiDynix Software Renewal
Contract Outcomes	SirsiDynix Software Renewal
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2015-C-0043	**PO552715**
Contract Number	DCPL-2015-C-0043
Approved Budget Authority	$700,200.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$700,200.00
Purpose of Contract	Internet & WAN Services - Option Year 3
Name of Vendor	Allied Telecom Group LLC
Contract Deliverables	Working Internet & WAN
Contract Outcomes	Working Internet & WAN
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2016-C-0001	**PO550631**
Contract Number	DCPL-2016-C-0001
Approved Budget Authority	$810,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$503,464.49
Purpose of Contract	DCPL Books from Birth Program – Option Year 1
Name of Vendor	The Dollywood Foundation
Contract Deliverables	Books Delivered Monthly to Children from Birth to five Years Old
Contract Outcomes	Books Delivered Monthly to Children from Birth to five Years Old
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Meaghan O'Connor
DCPL-2015-C-0039	**PO556086**
Contract Number	DCPL-2015-C-0039
Approved Budget Authority	$125,000.00

Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$125,000.00
Purpose of Contract	Adult Computer Classes – Option Year 2
Name of Vendor	Byte Back
Contract Deliverables	Adult Computer Classes
Contract Outcomes	Adult Computer Classes
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Nicolas Kerelchuk
Contract Number GS-23F-0103U	**PO551631**
Contract Number	GS-23F-0103U
Approved Budget Authority	$574,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$574,000.00
Purpose of Contract	HVAC Maintenance & Repair Services
Name of Vendor	RSC Electrical & Mechanical Contractors
Contract Deliverables	HVAC Maintenance & Repair Services
Contract Outcomes	HVAC Maintenance & Repair Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2014-C-0009B	**PO541861**
Contract Number	DCPL-2014-C-0009B
Approved Budget Authority	$84,000.00
Funding Source	Capital
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$83,604.00
Purpose of Contract	Capital Projects Compliance Monitoring Services
Name of Vendor	Lynch Development Advisors LLC
Contract Deliverables	Compliance Monitoring
Contract Outcomes	Compliance Monitoring
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Butler

Contract Number DCAM-15-CS-0045A	PO552154
Contract Number	DCAM-15-CS-0045A
Approved Budget Authority	$50,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (DGS Contract)
Expenditures	$48,664.50
Purpose of Contract	Roof Repairs
Name of Vendor	HR General Maintenance Corporation
Contract Deliverables	Repaired & Maintained Roofs
Contract Outcomes	Repaired & Maintained Roofs
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2014-C-0003C	**PO551964**
Contract Number	DCPL-2014-C-0003C
Approved Budget Authority	$107,406.76
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$107,406.76
Purpose of Contract	Books, Materials and Selected Services – Option Year 2
Name of Vendor	Ingram Library Services
Contract Deliverables	Books to Build & Maintain Book Collections
Contract Outcomes	Books to Build & Maintain Book Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number GS-07F-225CA	**PO561714**
Contract Number	GS-07F-225CA
Approved Budget Authority	$118,560.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$118,560.00
Purpose of Contract	Renewal of Maintenance Agreement for Fire Alarm Monitoring Equipment & Software
Name of Vendor	Tyco Fire & Security (US) Mgt.
Contract Deliverables	Working Alarm Systems
Contract Outcomes	Working Alarm Systems
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Chief Larry Volz

Contract Number GS-07F-225CA	PO560156
Contract Number	GS-07F-225CA
Approved Budget Authority	$51,220.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$0
Purpose of Contract	Installation of Security Systems at Interim Library Locations
Name of Vendor	Tyco Fire & Security (US) Mgt.
Contract Deliverables	Security Systems at Interim Locations
Contract Outcomes	Security Systems at Interim Locations
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Chief Larry Volz
Contract Number DCPL-2015-C-0043	**PO561220**
Contract Number	DCPL-2015-C-0043
Approved Budget Authority	$233,400.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$233,400.00
Purpose of Contract	Internet & WAN Maintenance Services - Option Year 1
Name of Vendor	Allied Telecom Group LLC
Contract Deliverables	Working Internet & WAN
Contract Outcomes	Working Internet & WAN
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2014-C-0003B	**PO551965**
Contract Number	DCPL-2014-C-0003B
Approved Budget Authority	$600,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$530,873.79
Purpose of Contract	Books, Materials & Selected Services – Option Year 2
Name of Vendor	Baker & Taylor
Contract Deliverables	Books to Build & Maintain Book Collections
Contract Outcomes	Books to Build & Maintain Book Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin

Contract Number RKS-17008-04	PO561177
Contract Number	RKS-17008-04
Approved Budget Authority	$667,715.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (Prince William County Contract)
Expenditures	$667,708.13
Purpose of Contract	Shared Technical Services MOU Between DCPL and DCPS
Name of Vendor	Follett School Solutions
Contract Deliverables	Books for DCPS Libraries
Contract Outcomes	Books for DCPS Libraries
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number	**PO563471**
Contract Number	N/A
Approved Budget Authority	$226,651.24
Funding Source	Local
Competitively Bid or Sole Source	Competition Exemption
Expenditures	$226,651.24
Purpose of Contract	Gale Cengage Databases Package Online Subscription Renewal
Name of Vendor	Cengage Learning
Contract Deliverables	Subscription Renewal
Contract Outcomes	Subscription Renewal
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number DCPL-2014-C-0003B	**PO559168**
Contract Number	DCPL-2014-C-0003B
Approved Budget Authority	$100,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$12,086.98
Purpose of Contract	Books, Materials & Selected Services – Option Year 3
Name of Vendor	Baker & Taylor
Contract Deliverables	Books to Build & Maintain Book Collections
Contract Outcomes	Books to Build & Maintain Book Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin

	PO553200
Contract Number	N/A
Approved Budget Authority	$550,000.00
Funding Source	Local
Competitively Bid or Sole Source	Exempt from Competition
Expenditures	$548,489.40
Purpose of Contract	Overdrive Digital and Download Services
Name of Vendor	Overdrive Inc.
Contract Deliverables	Subscription Renewal
Contract Outcomes	Subscription Renewal
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
	PO552716
Contract Number	N/A
Approved Budget Authority	$90,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$62,331.58
Purpose of Contract	Fire Alarm Maintenance Services
Name of Vendor	Interface Fire Alarms Electrical Co.
Contract Deliverables	3rd Party Fire Alarm Maintenance
Contract Outcomes	3rd Party Fire Alarm Maintenance
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2016-C-0007	**PO551003**
Contract Number	DCPL-2016-C-0007
Approved Budget Authority	$130,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$32,941.70
Purpose of Contract	Elevator Maintenance & Repair – Option Year 2
Name of Vendor	United Elevator Company
Contract Deliverables	Working Elevators
Contract Outcomes	Working Elevators
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCAM-13-CS-0116A	**PO550864**
Contract Number	DCAM-13-CS-0116A
Approved Budget Authority	$337,476.95
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid

Expenditures	$277,553.43
Purpose of Contract	Georgetown Library Water Infiltration Project
Name of Vendor	Broughton Construction Company
Contract Deliverables	Stop Water Infiltration
Contract Outcomes	Stop Water Infiltration
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2014-C-0003F	**PO551962**
Contract Number	DCPL-2014-C-0003F
Approved Budget Authority	$350,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$163,362.51
Purpose of Contract	Books, Materials and Selected Services - Option Year 2
Name of Vendor	Brodart Company
Contract Deliverables	Books to Build and Maintain Book Collections
Contract Outcomes	Books to Build and Maintain Book Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number DCPL-2014-C-0003F	**PO560149**
Contract Number	DCPL-2014-C-0003F
Approved Budget Authority	$100,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$0
Purpose of Contract	Books, Materials and Selected Services - Option Year 3
Name of Vendor	Brodart Company
Contract Deliverables	Books to Build and Maintain Book Collections
Contract Outcomes	Books to Build and Maintain Book Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
	PO551253
Contract Number	N/A
Approved Budget Authority	$93,750.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$90,150.00
Purpose of Contract	Web Hosting
Name of Vendor	The Triage Group
Contract Deliverables	Web Hosting
Contract Outcomes	Web Hosting
Any Corrective Actions Taken or Technical	No

Assistance Provided	

DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2017-C-0008	**PO556614**
Contract Number	DCPL-2017-C-0008
Approved Budget Authority	$180,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$94,261.39
Purpose of Contract	DC Oral History Project – Option Year 1
Name of Vendor	Humanities Council of Washington, DC
Contract Deliverables	DC Oral History Project
Contract Outcomes	DC Oral History Project
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Kimberly Zablud
Contract Number DCPL-2014-C-0003H	**PO559445**
Contract Number	DCPL-2014-C-0003H
Approved Budget Authority	$100,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$68,105.90
Purpose of Contract	Tapes and Selected Services - Option Year 3
Name of Vendor	Midwest Tape LLC
Contract Deliverables	Tapes to Build and Maintain Collections
Contract Outcomes	Tapes to Build and Maintain Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number GS-06F-0060P	**PO552322**
Contract Number	GS-06F-0060P
Approved Budget Authority	$99,999.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$99,779.66
Purpose of Contract	Maintenance of Johnson Controls System
Name of Vendor	Johnson Controls
Contract Deliverables	Maintenance Services
Contract Outcomes	Maintenance Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2016-C-0026	**PO550619**
Contract Number	DCPL-2016-C-0026
Approved Budget Authority	$76,275.00

Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$15,750.00
Purpose of Contract	Grounds Maintenance & Landscaping Services
Name of Vendor	Lamay B. Adams dba Daylily Landscaping
Contract Deliverables	Grounds Maintenance & Landscaping Services
Contract Outcomes	Grounds Maintenance & Landscaping Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Michael Dodson
Contract Number DCPL-2015-C-0034	**PO569239**
Contract Number	DCPL-2015-C-0034
Approved Budget Authority	$133,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$133,000.00
Purpose of Contract	Video Equipment for Cleveland Park Library
Name of Vendor	Gilbane Building Company
Contract Deliverables	Video Equipment for Cleveland Park Library
Contract Outcomes	Video Equipment for Cleveland Park Library
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Rauzia Ally
Contract Number DCPL-2015-C-0003	**PO550860**
Contract Number	DCPL-2015-C-0003
Approved Budget Authority	$189,952.82
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$188,322.13
Purpose of Contract	Janitorial Services @ Up to 25 Libraries - Option Year 2
Name of Vendor	National Service Contractors
Contract Deliverables	Clean Libraries
Contract Outcomes	Clean Libraries
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Michael Dodson
Contract Number DCPL-2014-C-0003C	**PO559167**
Contract Number	DCPL-2014-C-0003C
Approved Budget Authority	$50,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$4,357.66
Purpose of Contract	Books, Materials and Selected Services - Option Year 3
Name of Vendor	Ingram Library Services
Contract Deliverables	Books to Build and Maintain Library Collections

Contract Outcomes	Books to Build and Maintain Library Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number GS-03F-137DA	**PO551633**
Contract Number	GS-03F-137DA
Approved Budget Authority	$676,925.88
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$182,294.18
Purpose of Contract	Print Management Maintenance Services
Name of Vendor	Xerox Corporation
Contract Deliverables	Working Xerox Equipment
Contract Outcomes	Working Xerox Equipment
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Armoire
Contract Number DCPL-2015-C-0003	**PO554432**
Contract Number	DCPL-2015-C-0003
Approved Budget Authority	$1,347,351.60
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$197,177.11
Purpose of Contract	Janitorial Services - Option Year 3
Name of Vendor	National Service Contractors
Contract Deliverables	Clean Libraries
Contract Outcomes	Clean Libraries
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Michael Dodson

See the below list of contracts awarded by DCPL to date in FY18.

Contract Number DCPL-2017-C-0014	**PO564776**
Contract Number	DCPL-2017-C-0014
Approved Budget Authority	$487,727.00
Funding Source	Capital
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$94,026.00
Purpose of Contract	Design-Build Services for Southwest Library
Name of Vendor	Turner Construction Company
Contract Deliverables	New Southwest Library
Contract Outcomes	New Southwest Library
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jaspreet Pahwa

Contract Number DCPL-2018-C-0034B	PO571956
Contract Number	DCPL-2018-C-0034B
Approved Budget Authority	$950,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$31,321.71
Purpose of Contract	Books, Materials and Selected Services (New Contract)
Name of Vendor	Brodart Co
Contract Deliverables	Books to Build and Maintain Library Collections
Contract Outcomes	Books to Build and Maintain Library Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number DCPL-2016-C-0001	**PO571315**
Contract Number	DCPL-2016-C-0001
Approved Budget Authority	$810,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$106,798.00
Purpose of Contract	Books from Birth - Option Year 2
Name of Vendor	The Dollywood Foundation
Contract Deliverables	Books Delivered Monthly to Children from Birth to five Years Old
Contract Outcomes	Books Delivered Monthly to Children from Birth to five Years Old
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Kimberly Zablud
Contract Number DCPL-2015-C-0043	**PO570095**
Contract Number	DCPL-2015-C-0043
Approved Budget Authority	$700,200.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$233,400.00
Purpose of Contract	Internet & WAN Services - Option Year 3
Name of Vendor	Allied Telecom Group LLC
Contract Deliverables	Internet & WAN Services
Contract Outcomes	Internet & WAN Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2018-C-0034F	**PO571955**
Contract Number	DCPL-2018-C-0034F
Approved Budget Authority	$700,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$12,197.47

Purpose of Contract	Tapes & Selected Services (New Contract)
Name of Vendor	Midwest Tape LLC
Contract Deliverables	Tapes to Build & Maintain Collections
Contract Outcomes	Tapes to Build & Maintain Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number GS-03F-137DA	**PO571324**
Contract Number	GS-03F-137DA
Approved Budget Authority	$693,750.49
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$117,189.34
Purpose of Contract	Print Management Maintenance Services - Option Year 4
Name of Vendor	Xerox Corporation
Contract Deliverables	Working Equipment
Contract Outcomes	Working Equipment
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number GS-21F-0103U	**PO571566**
Contract Number	GS-21F-0103U
Approved Budget Authority	$465,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$178,361.00
Purpose of Contract	HVAC Maintenance Services
Name of Vendor	RSC Electrical & Mechanical Contractors
Contract Deliverables	HVAC Maintenance Services
Contract Outcomes	HVAC Maintenance Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
	PO571708
Contract Number	N/A
Approved Budget Authority	$400,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competition Exemption
Expenditures	$97,031.91
Purpose of Contract	Overdrive Digital and Download Services
Name of Vendor	Overdrive Inc.
Contract Deliverables	Subscription Renewal
Contract Outcomes	Subscription Renewal

Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number GS-07F-225CA	**PO572104**
Contract Number	GS-07F-225CA
Approved Budget Authority	$224,280.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid (GSA)
Expenditures	$0.00
Purpose of Contract	Renewal of Maintenance Agreement for Fire Alarm Monitoring Equipment & Software
Name of Vendor	Tyco Fire & Security (US) Mgt.
Contract Deliverables	Maintenance Services
Contract Outcomes	Working Alarm Systems
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Chief Larry Volz
Contract Number DCPL-2016-C-0042	**PO572062**
Contract Number	DCPL-2016-C-0042
Approved Budget Authority	$200,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$0.00
Purpose of Contract	DC Oral History Project - Option Year 2
Name of Vendor	Humanities Council of Washington, DC
Contract Deliverables	DC Oral History Project
Contract Outcomes	DC Oral History Project
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Kimberly Zablud
Contract Number DCPL-2014-C-0003C	**PO570714**
Contract Number	DCPL-2014-C-0003C
Approved Budget Authority	$175,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$47,882.70
Purpose of Contract	Books, Materials and Selected Services - Option Year 3
Name of Vendor	Ingram Library Services
Contract Deliverables	Books to Build and Maintain Library Collections
Contract Outcomes	Books to Build and Maintain Library Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin

	PO572863
Contract Number	N/A
Approved Budget Authority	$132,000.00
Funding Source	Local
Competitively Bid or Sole Source	N/A
Expenditures	$24,000.00
Purpose of Contract	Partnership Agreement between DCPL and Historical Society of Washington, DC
Name of Vendor	Historical Society of Washington, DC
Contract Deliverables	Temporary Storage for the DCPL Washingtoniana Collection
Contract Outcomes	Partnership Agreement
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Zablud
Contract Number DCPL-2017-C-0035	**PO572120**
Contract Number	DCPL-2017-C-0035
Approved Budget Authority	$128,041.00
Funding Source	Capital
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$25,451.20
Purpose of Contract	Tenley Library Skylight Water Infiltration Repairs Phase 2 Construction Services
Name of Vendor	The Georgetown Design Group
Contract Deliverables	Phase 2 Construction Services
Contract Outcomes	Phase 2 Construction Services
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Kim Fuller
Contract Number DCPL-2016-C-0007	**PO570909**
Contract Number	DCPL-2016-C-0007
Approved Budget Authority	$112,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$8,434.00
Purpose of Contract	Elevator Maintenance & Repair – Option Year 2
Name of Vendor	United Elevator Company
Contract Deliverables	Working Elevators
Contract Outcomes	Working Elevators
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Jonathan Banks
Contract Number DCPL-2014-C-0003B	**PO570713**
Contract Number	DCPL-2014-C-0003B
Approved Budget Authority	$100,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid

Expenditures	$100.65
Purpose of Contract	Books, Materials & Selected Services – Option Year 3
Name of Vendor	Baker & Taylor
Contract Deliverables	Books to Build and Maintain Library Collections
Contract Outcomes	Books to Build and Maintain Library Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number DCPL-2014-C-0003H	**PO570712**
Contract Number	DCPL-2014-C-0003H
Approved Budget Authority	$100,000.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$54.98
Purpose of Contract	Tapes and Selected Services - Option Year 3
Name of Vendor	Midwest Tape, LLC
Contract Deliverables	Tapes to Build & Maintain Collections
Contract Outcomes	Tapes to Build & Maintain Collections
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
Contract Number DCPL-2015-C-0003	**PO571434**
Contract Number	DCPL-2015-C-0003
Approved Budget Authority	$134,233.66
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$0.00
Purpose of Contract	Janitorial Services @ Up to 25 Libraries – Option Year 3
Name of Vendor	National Service Contractors
Contract Deliverables	Clean Libraries
Contract Outcomes	Clean Libraries
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Michael Dodson
	PO577006
Contract Number	N/A
Approved Budget Authority	$157,678.00
Funding Source	Local
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$157,678.00
Purpose of Contract	Proquest Online Software Subscription Renewal
Name of Vendor	Proquest LLC
Contract Deliverables	Subscription Renewal
Contract Outcomes	Subscription Renewal
Any Corrective Actions Taken or Technical	No

Assistance Provided	
DCPL Employee(s) Responsible for Overseeing the Contract	Sheryl Katzin
	PO577339
Contract Number	N/A
Approved Budget Authority	$241,698.00
Funding Source	Local
Competitively Bid or Sole Source	Competition Exemption
Expenditures	$241,698.00
Purpose of Contract	SirsiDynix Renewal
Name of Vendor	Sirsi Corporation
Contract Deliverables	Subscription Renewal
Contract Outcomes	Subscription Renewal
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Lami Aromire
Contract Number DCPL-2018-C-0009	**PO573215**
Contract Number	DCPL-2018-C-0009
Approved Budget Authority	$58,887.00
Funding Source	Capital
Competitively Bid or Sole Source	Competitively Bid
Expenditures	$33,473.50
Purpose of Contract	Modular Units for DCPL Interim Libraries
Name of Vendor	The Georgetown Design Group
Contract Deliverables	Modular Units to be Used as Interim Libraries @ Various Locations
Contract Outcomes	Modular Units to be Used as Interim Libraries @ Various Locations
Any Corrective Actions Taken or Technical Assistance Provided	No
DCPL Employee(s) Responsible for Overseeing the Contract	Rauzia Ally

General Questions

Question Number 82

Please provide the following information for all contract modifications made by DCPL during FY17 and to date in FY18, broken down by agency program and activity.

See the below list of contract modifications made by DCPL during FY17.

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
RSC Electrical & Mechanical	HVAC Maintenance Services	Jonathan Banks Department of Facilities Management	PO551631-V2 $600,000.00 (Budgeted) -$26,000.00 (Modification) $574,000.00 (Total) $574,000.00 (Actual Spent)	Local
HR General Maintenance	Roof Repairs for Various Libraries	Jonathan Banks Department of Facilities Management	PO552154-V2 $50,000.00 (Budgeted) $49,999.00 (Modification) $99,000.00 (Total) $99,000.00 (Actual Spent)	Local
Ingram Library Services	Books, Materials and Selected Services - Funding for Option Year 2	Sheryl Katzin Collections Department	PO551964-V2 $600,000.00 (Budgeted) -$492,594.00 (Modification) $107,406.00 (Total) $107,406.00 (Actual Spent)	Local
Tyco Fire & Security	Installation of Security Equipment at Various Libraries	Chief Volz Office of Public Safety	PO560156-V2 $51,220.00 (Budgeted) $99,666.00 (Modification) $150,886.00 (Total) $150,886.00 (Actual Spent)	Local
Baker & Taylor	Books, Materials and Selected Services – Funding for Option Year 2	Sheryl Katzin Collections Department	PO551965-V2 $600,000.00 (Budgeted) -$68,675.33 (Modification) $531,324.67 (Total) $530,873.79 (Actual Spent) $450.88 (Remaining)	Local
Baker & Taylor	Books, Materials and Selected Services Funding for Option Year 3	Sheryl Katzin Collections Department	PO559168-V3 $100,000.00 (Budgeted) $358,675.93 (Modifications) $458,675.93 (Total) $361,599.08 (Actual Spent) $97,076.85 (Remaining)	Local

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Overdrive	Overdrive Digital Content and Download Services	Sheryl Katzin Collections Department	PO553200-V2 $400,000.00 (Budgeted) $150,000.00 (Modification) $550,000.00 (Total) $548,489.40 (Actual Spent) $1,510.60 (Remaining)	Local
Interface Fire Alarms and Electrical	3rd Party Fire Alarm Maintenance and Repair Services	Jonathan Banks Department of Facilities Management	PO552716-V2 $90,000.00 (Budgeted) $9,999.00 (Modification) $99,999.00 (Total) $99,999.00 (Actual Spent)	Local
United Elevator Company	Elevator Maintenance and Repair Services	Jonathan Banks Department of Facilities Management	PO551003-V3 $130,000.00 (Budgeted) -$18,000.00 (Modifications) $112,000.00 (Total) $112,000.00 (Actual Spent)	Local
Brodart Co.	Books, Materials and Selected Services – Funding for Option Year 2	Sheryl Katzin Collections Department	PO551962-V2 $350,000.00 (Budgeted) $185,137.49 (Modification) $164,862.51 (Total) $ 163,362.51 (Actual Spent) $1,500.00 (Remaining)	Local
Brodart Co.	Books, Materials and Selected Services – Funding for Option Year 3	Sheryl Katzin Collections Department	PO560149-V3 $300,000.00 (Budgeted) $85,000.00 (Modifications) $385,000.00 (Total) $171,838.42 (Actual Spent) $213,161.58 (Remaining)	Local
Midwest Tape LLC	Books, Materials and Selected Services – Funding for Option Year 3	Sheryl Katzin Collections Department	PO559445-V3 $100,000.00 (Budgeted) $168,000.00 (Modifications) $268,000.00 (Total) $204,873.10 (Actual Spent) $63,126.90 (Remaining)	Local
The Triage Group LLC	Triage Web Hosting	Lami Aromire IT Department	PO551253-V2 $93,750.00 (Budgeted) $24,960.00 (Modification) $118,710.00 (Total) $118,710.00 (Actual Spent)	Local
Humanities Council of Washington DC	DC Oral History Project	Kim Zablud	PO556614-V2 $180,000.00 (Budgeted) $20,000.00 (Modification) $200,000.00 (Total) $200,000.00 (Actual Spent)	Local

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Johnson Controls	Maintenance of Johnson Controls HVAC Systems	Jonathan Banks Department of Facilities Management	PO552322-V2 $90,000.00 (Budgeted) $9,999.00 (Modification) $99,999.00 (Total) $99,779.66 (Actual Spent) $219.34 (Remaining)	Local
Lamay B. Johnson dba Daylily Landscaping LLC	Landscaping Services – Funding for Option Year 1	Michael Dodson Department of Facilities Management	PO550619-V4 $76,275.00 (Budgeted) $55,305.00 (Modifications) $131,580.00 (Total) $131,580.00 (Actual Spent)	Local
Ingram Library Services	Books, Materials and Selected Services – Funding for Option Year 3	Sheryl Katzin Collections Department	PO559167-V4 $50,000.00 (Budgeted) $567,000.00 (Modifications) $617,000.00 (Total) $342,109.88 (Actual Spent) $274,890.12 (Remaining)	Local
Xerox Corporation	Print Management Maintenance Services – Funding for Option Year 3	Lami Armoire IT Department	PO551633-V5 $676,925.88 (Budgeted) $81,967.99 (Modifications) $758,893.87 (Total) $739,198.67 (Actual Spent) $19,695.20 (Remaining)	Local
National Service Contractors	Janitorial Services @ up to 25 Libraries – Funding for Option Year 2 (10/1/16 thru 11/13/16)	Michael Dodson Department of Facilities Management	PO550860-V4 $189,952.82 (Budgeted) $2,193.48 (Modifications) $192,146.30 (Total) $192,146.30 (Actual Spent)	Local
National Service Contractors	Janitorial Services @ up to 25 Libraries – Funding for Option Year 2 (11/14/16 thru 9/30/17)	Michael Dodson Department of Facilities Management	PO554432-V5 $1,347,351.60 (Budgeted) -$230,303.38 (Modifications) $1,117,048.22 (Total) $1,117,048.22 (Actual Spent)	Local
Gilbane Building Company	Design-Build Services for Cleveland Park Library Phase 1 Preconstruction Services	Rauzia Ally Department of Capital Planning & Construction	PO532091-V3 $758,860.00 (Budgeted) $422,044.15 (Modifications) $1,180,904.15 (Total) $1,180,904.05 (Actual Spent) $0.10 (Remaining)	Capital

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Coakley & Williams Construction	New Woodridge Library Renovation Additional Phase 2 Construction Work	Lisa Deanes Department of Capital Planning & Construction	PO535350-V5 $143,831.00 (Modification) $143,831.00 (Actual Spent)	Capital
Gilbane Building Company	Design-Build Services for Cleveland Park Library – Funding for Phase 2 Design Development Services, GMP & Phase 3 Construction	Rauzia Ally Department of Capital Planning & Construction	PO539119-V4 $2,674,032.00 (Budgeted) $14,338,409.85 (Modifications) $17,012,441.85 (Total) $10,263,477.80 (Actual Spent) $6,748,964.05 (Remaining)	Capital
Lynch Development Advisors	Capital Compliance Monitoring Services	Jonathan Butler Chief Business Officer	PO541861-V2 $84,000.00 (Budgeted) $63,000.00 (Modification) $147,000.00 (Total) $117,604.00 (Actual Spent) $29,396.00 (Remaining)	Capital
Perkins & Will	Additional Design Services for the Penn Center, Offsite Storage Space and Reimbursables	Rauzia Ally Department of Capital Planning & Construction	PO537262-V4 $104,500.00 (Budgeted) $104,500.00 (Actual Spent)	Capital
MCN Build LLC	Design-Build Services for Palisades Library – Funding for Phase 1 Preconstruction and Phase 2 Construction Services	Lisa Deanes Department of Capital Planning & Construction	PO538251-V5 $150,000.00 (Budgeted) $2,102,934.10 (Modifications) $2,252,934.10 (Total) $2,152,934.10 (Actual Spent) $100,000.00 (Remaining)	Capital

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
MCN Build Inc.	Design-Build Services for Palisades Library – Additional Funding for Phase 1 Preconstruction and Phase 2 Construction Services This PO Replaces PO538251-V5 Due to Selection of Incorrect Vendor Name in PASS	Lisa Deanes Department of Capital Planning & Construction	PO569577-V2 $5,111,520.66 (Budgeted) $102,564.80 (Modifications) $5,214,085.46 (Total) $4,231,857.90 (Actual Spent) $982,227.56 (Remaining)	Capital & Local
Smoot/Gilbane JV	Construction Manager at Risk Services for MLK Jr. Library PO includes funding for Phase 1 – Preconstruction Services; Phase 2 - Bidding Phase including establishment of the GMP; Phase 3 Construction; Owner's Contingency	Rauzia Ally Department of Capital Planning & Construction	PO537742-V8 $8,797,102.00 (Budgeted) $151,181,133.00 (Modifications) $159,978,235.00 (Total) $13,780,777.44 (Actual Spent) $146,197,457.56 (Remaining)	Capital

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
Lynch Development Advisors	Project Management (PM) Services for MLK Library (Additional Funding for Option Year 3 PM Services and Capital Compliance Monitoring Services)	Andrew Blumenfeld Department of Capital Planning & Construction	PO541862-V5 $842,292.00 (Modification) $75,000.00 (Modification) $917,292.00 (Total) $450,786.00 (Actual Spent) $466,506 (Remaining)	Capital
Broughton Construction	Water Repair and Prevention Services at the Georgetown Library	Jonathan Banks Department of Facilities Management	PO550864-V2 $337,476.95 (Budgeted) -$59,923.52 (Modification) $277,553.43 (Total) $277,553.43 (Actual Spent)	Capital
Smoot Corp. of Washington DC	Construction Manager at Risk for MLK Jr. Library PO Closeout	Rauzia Ally Department of Capital Planning & Construction	PO531111-V4 $275,000.00 (Budgeted) -$125,650.00 (Modifications) $149,350.00 (Total) $149,350.00 (Actual Spent)	Capital
Brailsford & Dunlavey	Project Management (PM) Services for Cleveland Park Library – PO Closeout	Rauzia Ally Department of Capital Planning & Construction	PO508971-V2 $232,252.00 (Budgeted) -$11,677.78 (Modifications) $220,574.22 (Total) $220,574.22 (Actual Spent)	Capital
Brailsford & Dunlavey	Continuation of Project Management (PM) Services for Cleveland Park Library under New DCPL PM	Rauzia Ally Department of Capital Planning & Construction	PO532168-V3 $121,932.00 (Budgeted) $150,151.85 (Modifications) $ 272,083.85 (Total) $272,081.85 (Actual Spent) $2.00 (Remaining)	Capital

See the below list of contract modifications made by DCPL to date In FY18.

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
The Triage Group LLC	Triage Web Hosting	Lami Aromire IT Department	PO570721-V2 $149,160.00 (Budgeted) $0 (Modification) $149,160.00 (Total) $0 (Actual Spent)	Local
RSC Electrical & Mechanical	HVAC Refrigeration and Mechanical Maintenance Services	Jonathan Banks Department of Facilities Management	PO571566-V2 $465,000.00 (Budgeted) $10,500.00 (Modification) $475,500.00 (Total) $0 (Actual Spent)	Local
The Georgetown Design Group	Tenley Library Skylight Water Infiltration	Kim Fuller Department of Facilities Management	PO572120-V2 $158,604.81 (Budgeted) $30,563.81 (Modification) $ 158,604.81 (Total) $25,451.20 (Actual Spent) $133,153.61 (Remaining)	Local
Broughton Construction	Design-Build Services for Capitol View Library – Funding for Phase 1 Preconstruction; Phase 2 Construction Services; and Part 2 Exterior Design Services	Jaspreet Pahwa Department of Capital Planning & Construction	PO542538-V4 $945,232.00 (Budgeted) $4,476,495.11 (Modifications) $5,421,727.11 (Total) $4,727,902.88 (Actual Spent) $693,824.23 (Remaining)	Capital
Turner Construction	Design-Build Services for Southwest Library - Funding for Phase 1 Preconstruction Services	Andrew Blumenfeld Department of Capital Planning & Construction	PO564776-V2 $487,727.00 (Budgeted) $1,353,368.00 (Modification) $1,841,095.00 (Total) $223,444.13 (Actual Spent) $1,617,650.87 (Remaining)	Capital
Martinez & Johnson	A/E Services for the MLK Jr. Library – Funding for Phase 3 Construction Administration Services	Rauzia Ally Department of Capital Planning & Construction	PO541267-V5 $4,357,143.00 (Budgeted) $4,357,143.00 (Modification) $0 (Actual Spent) (Total Contract Value To Date - $18,663,142.51)	Capital

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	EMPLOYEE(S) RESPONSIBLE FOR OVERSEEING CONTRACT	MODIFICATION COST (including Budgeted Amount and Actual Spent)	FUNDING SOURCE
The Georgetown Design Group	Modular Units for DCPL Interim Libraries - Funding for Design and Fabrication Services and Inventory of Existing FF&E	Rauzia Ally Department of Capital Planning & Construction	PO573215-V2 $58,887.00 (Budgeted) $4,030.00 (Modification) $62,917.00 (Total) $0 (Actual Spent) $62,917.00 (Remaining)	Capital

GENERAL QUESTIONS

Question Number 83

Provide the following information for all purchase card transactions during FY17 and to date in FY18:

- **Employee who made the transaction;**
- **Transaction amount; and**
- **Transaction purpose.**

The JP Morgan Chase report entitled “Transaction Detail with Accounting Codes and Notes” in a PDF version format, consisting of 338 pages, will be electronically sent. This report delineates each cardholder alphabetically and also lists each corresponding transaction amount and a description of the goods or services as purchased during the period of Fiscal Year 2017 and to date Fiscal Year 2018 as of January 10, 2018.

General Questions

Question Number 84

Provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY17 and to date in FY18. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

There were no investigations, reviews or program/fiscal audits completed on programs and activities for FY17 and FY18 to date.

GENERAL QUESTIONS

Question Number 83

Provide the following information for all purchase card transactions during FY17 and to date in FY18:

- **Employee who made the transaction;**
- **Transaction amount; and**
- **Transaction purpose.**

The JP Morgan Chase report entitled “Transaction Detail with Accounting Codes and Notes” in a PDF version format, consisting of 338 pages, will be electronically sent. This report delineates each cardholder alphabetically and also lists each corresponding transaction amount and a description of the goods or services as purchased during the period of Fiscal Year 2017 and to date Fiscal Year 2018 as of January 10, 2018.

Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
176635401	AVERY, GAIL	**********7124	10/06/2016	10/10/2016	Unknown	METRO STAMP AND SEAL C	ROCKVILLE, MD	5111	$0.00	$328.25	Purchase

NOTES

Gail Avery's Card
Legal Services
Specialized Service

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	
Object Code	0408		PROF SERVICE FEES	Index Code	7L1060
				SBE	No-Explain in Notes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
176724283	AVERY, GAIL	**********7124	10/10/2016	10/11/2016	Unknown	SKILLPATH NATIONAL	913-3623900, KS	8299	$0.00	$105.95	Purchase

NOTES

Gail Avery's Card
Budget/Finance

Training

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	
Object Code	0408		PROF SERVICE FEES	Index Code	7120F
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
177301553	AVERY, GAIL	**********7124	10/20/2016	10/21/2016	Unknown	APL*APPLEONLINE STOREUS	800-676-2775, CA	5732	$0.00	($4,767.21)	Purchase

NOTES

Gail Avery's Card
Information Technology

CREDIT APPLIED for Apple's mistaken "DOUBLE" billing

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	
Object Code	0704		PURCHASE - OTHER EQUIP	Index Code	6L450
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
177301554	AVERY, GAIL	**********7124	10/20/2016	10/21/2016	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$495.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Information Technology Specialized VeriDesk is proprietary goods							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	No-Explain in Notes			
177407047	AVERY, GAIL	**********7124	10/21/2016	10/24/2016	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$495.00	Purchase
		NOTES		Gail Avery's Card Information Technology Specialized VeriDesk is proprietary goods							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE				
177522525	AVERY, GAIL	**********7124	10/24/2016	10/25/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$264.39	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
178034684	AVERY, GAIL	**********7124	11/01/2016	11/02/2016	Unknown	D&B*MDR INVOICES	800-872-4324, NJ	7399	$0.00	$5,000.00	Purchase
		NOTES		Gail Avery's Card Procurement Specialized Vendor one-time Cost for Background Checks for Contractors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71020			
							SBE	No-Explain in Notes			
178843948	AVERY, GAIL	**********7124	11/16/2016	11/16/2016	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$530.25	Purchase
		NOTES		Gail Avery's Card Procurement							
				Specialized service for placing ads for contractor bids, RFPs, etc.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71020			
							SBE	No-Explain in Notes			
178843949	AVERY, GAIL	**********7124	11/15/2016	11/16/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$133.82	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71060			
							SBE	Yes			
178916170	AVERY, GAIL	**********7124	11/16/2016	11/17/2016	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$221.65	Purchase
		NOTES		Gail Avery's Card Legal Services							
				Specialized services for legal research for case law							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71060			
							SBE	No-Explain in Notes			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
180309005	AVERY, GAIL	**********7124	12/12/2016	12/13/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$43.83	Purchase
		NOTES		Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		71060		
		Object Code	0210		GENERAL		Index Code				
							SBE		Yes		
181402379	AVERY, GAIL	**********7124	01/10/2017	01/11/2017	Unknown	PAYPAL *READSPEAKER	4029357733, CA	7311	$0.00	$2,999.00	Purchase
		NOTES		Gail Avery's Card Information Technology							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code		71040		
		Object Code	0711		IT SOFTWARE ACQUISITIONS		SBE		No-Explain in Notes		
181730941	AVERY, GAIL	**********7124	01/18/2017	01/18/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$714.00	Purchase
		NOTES		Gail Avery's Card Procurement Wash Post AD for solicitation							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		71020		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
182027936	AVERY, GAIL	**********7124	01/24/2017	01/24/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	($714.00)	Purchase
		NOTES		Gail Avery's Card Procurement Wash Post AD for solicitation CREDIT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71020			
							SBE	No-Explain in Notes			
182154017	AVERY, GAIL	**********7124	01/25/2017	01/26/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$82.37	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71060			
							SBE	Yes			
182343067	AVERY, GAIL	**********7124	01/27/2017	01/30/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$221.64	Purchase
		NOTES		Gail Avery's Card Legal Services Specialized for law research							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71060			
							SBE	No-Explain in Notes			
182914578	AVERY, GAIL	**********7124	02/07/2017	02/08/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$320.63	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71060			
							SBE	Yes			
182981937	AVERY, GAIL	**********7124	02/08/2017	02/09/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$138.56	Purchase
		NOTES		Gail Avery's Card Budget/Finance							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7120			
							SBE	Yes			
183439666	AVERY, GAIL	**********7124	02/16/2017	02/17/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$398.96	Purchase
		NOTES		Gail Avery's Card Legal Services Specialized for law research							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71060			
							SBE	No-Explain in Notes			
183528747	AVERY, GAIL	**********7124	02/09/2017	02/20/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($190.57)	Purchase
		NOTES		Gail Avery's Card Budget/Finance Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
183707244	AVERY, GAIL	**********7124	02/22/2017	02/23/2017	Unknown	TWENTY EIGHTY STRATEGY	08666878082, CO	7392	$0.00	$1,030.00	Purchase
		NOTES		Gail Avery's Card Procurement course registration							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71020			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
184627558	AVERY, GAIL	**********7124	03/09/2017	03/10/2017	Unknown	BESTBUYCOM79751 2001891	888-BESTBUY, MN	5732	$7.08	$109.99	Purchase
		NOTES		Gail Avery's Card Legal Services Type of external hard drive needed for legal documents not available through CBEs							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		71060		
							SBE		No-Explain in Notes		
185112459	AVERY, GAIL	**********7124	03/17/2017	03/20/2017	Unknown	NATIONAL INSITUTE OF G	7037368900, VA	8699	$0.00	$920.00	Purchase
		NOTES		Gail Avery's Card Procurement conference registration							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		71020		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
185272255	AVERY, GAIL	**********7124	03/21/2017	03/22/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$177.32	Purchase
		NOTES		Gail Avery's Card Legal Services Legal research services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		71060		
		Object Code	0408		PROF SERVICE FEES		SBE		No		
185518093	AVERY, GAIL	**********7124	03/24/2017	03/27/2017	Unknown	CPC*CAFEPRESS.C OM	877-8091659, CA	5969	$0.00	$431.91	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Products to celebrate National Library Worker's Day							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71030			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
185778142	AVERY, GAIL	**********7124	03/29/2017	03/30/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$1,188.16	Purchase
		NOTES		Gail Avery's Card Information Technology							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
186275093	AVERY, GAIL	**********7124	04/06/2017	04/07/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$4,495.00	Purchase
		NOTES		Gail Avery's Card Information Technology Specialized VariDesks desks for staff							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L450			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-Explain in Notes			
186374553	AVERY, GAIL	**********7124	04/07/2017	04/10/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$397.85	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
186486211	AVERY, GAIL	**********7124	04/10/2017	04/11/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$788.30	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7120F			
							SBE	Yes			
186675114	AVERY, GAIL	**********7124	04/13/2017	04/14/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$699.90	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7120F			
							SBE	Yes			
186675115	AVERY, GAIL	**********7124	04/13/2017	04/14/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$106.49	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7120F			
							SBE	Yes			
186964396	AVERY, GAIL	**********7124	04/19/2017	04/20/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$152.97	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71060			
							SBE	Yes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
187035537	AVERY, GAIL	**********7124	04/20/2017	04/21/2017	Unknown	SHRED-IT USA LLC	08666474733, IL	7399	$0.00	$2,500.00	Purchase
		NOTES		Gail Avery's Card Index 71030 - $87.15 Index 71020 - $712.85 Index 71040 - $1,000 Michelle Johnson's Card Index 71020 - $700.00 Custom Shredding need for Main Library move to new location							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code				
							SBE	No-Explain in Notes			
187118141	AVERY, GAIL	**********7124	04/21/2017	04/24/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$157.49	Purchase
		NOTES		Gail Avery's Card Budget							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
187247773	AVERY, GAIL	**********7124	04/24/2017	04/25/2017	Unknown	GOVERNMENT FINANCE	312-977-9700, IL	8699	$0.00	$160.00	Purchase
		NOTES		Gail Avery's Card Budget Conference/Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7110F			
							SBE	No-Explain in Notes			
187377347	AVERY, GAIL	**********7124	04/18/2017	04/27/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($7.94)	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Budget Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
187377348	AVERY, GAIL	**********7124	04/18/2017	04/27/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($699.90)	Purchase
		NOTES		Gail Avery's Card Budget Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7120F			
							SBE	Yes			
187562862	AVERY, GAIL	**********7124	04/28/2017	05/01/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$177.32	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71060			
							SBE				
187562863	AVERY, GAIL	**********7124	04/20/2017	05/01/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($788.30)	Purchase
		NOTES		Gail Avery's Card Budget Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7120F			
							SBE	Yes			
187562864	AVERY, GAIL	**********7124	04/28/2017	05/01/2017	Unknown	SQ *CENTRAL SAFE AN	WASHINGTON, DC	8999	$0.00	$861.00	Purchase
		NOTES		Gail Avery's Card Locks/Security							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
187694207	AVERY, GAIL	**********7124	04/21/2017	05/02/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($157.49)	Purchase
		NOTES		Gail Avery's Card Budget							
				Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
187694208	AVERY, GAIL	**********7124	05/01/2017	05/02/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$69.98	Purchase
		NOTES		Gail Avery's Card Budget							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
187985734	AVERY, GAIL	**********7124	05/05/2017	05/08/2017	Unknown	GOVERNMENT FINANCE	312-977-9700, IL	8699	$0.00	$160.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Budget Conference/Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7110F			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
188111119	AVERY, GAIL	**********7124	05/08/2017	05/09/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$148.18	Purchase
		NOTES		Gail Avery's Card Budget							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
188164825	AVERY, GAIL	**********7124	05/09/2017	05/10/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$261.60	Purchase
		NOTES		Gail Avery's Card Procurement							
				Newspaper AD							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71020			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
188164826	AVERY, GAIL	**********7124	05/01/2017	05/10/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($28.34)	Purchase
		NOTES		Gail Avery's Card Budget							
				Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
188813496	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety							
				DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188813497	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety							
				DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188813498	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety							
				DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
188813499	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
188813500	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
188813501	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
188813502	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
188813503	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
188813504	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
188813505	AVERY, GAIL	**********7124	05/19/2017	05/22/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety DC OPLA License Renewal - DCPL Public Safety Officers							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		7L420		
							SBE		No-Explain in Notes		
189487532	AVERY, GAIL	**********7124	06/01/2017	06/02/2017	Unknown	PILOT MEDIA	7574462774, VA	7399	$0.00	$248.48	Purchase
		NOTES		Gail Avery's Card Procurement Media Ads for Solicitations							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		71020		
							SBE		No-Explain in Notes		
189755806	AVERY, GAIL	**********7124	06/06/2017	06/07/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$40.28	Purchase
		NOTES		Gail Avery's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		71060		
							SBE		Yes		
190131651	AVERY, GAIL	**********7124	06/13/2017	06/13/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$631.30	Purchase
		NOTES		Gail Avery's Card Procurement Services Advertisement for Construction							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		71020		
							SBE		No-No Available CBE		
190184721	AVERY, GAIL	**********7124	06/13/2017	06/14/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$185.38	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Legal Services Proprietary legal research services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code				
		Object Code	0408			PROF SERVICE FEES	Index Code		71060		
							SBE		No-Explain in Notes		
190184722	AVERY, GAIL	**********7124	06/13/2017	06/14/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$177.31	Purchase
		NOTES		Gail Avery's Card Legal Services Proprietary legal research services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code				
		Object Code	0408			PROF SERVICE FEES	Index Code		71060		
							SBE		No-No Available CBE		
190428339	AVERY, GAIL	**********7124	06/16/2017	06/19/2017	Unknown	INT*IN *THE WASHINGTON	202-5614100, DC	5994	$0.00	$275.00	Purchase
		NOTES		Gail Avery's Card Procurement AD for construction services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code				
		Object Code	0408			PROF SERVICE FEES	Index Code		71020		
							SBE		Yes		
191122023	AVERY, GAIL	**********7124	06/28/2017	06/29/2017	Unknown	THE AMERICAN LAW INSTI	08002536397, PA	8299	$0.00	$3,399.00	Purchase
		NOTES		Gail Avery's Card Legal Services Conference Travel - a Credit has been issued for partial amount - $1,020.40 - is lsisted on current statement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L1060			
							SBE	No-Explain in Notes			
191616334	AVERY, GAIL	**********7124	07/06/2017	07/10/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$264.97	Purchase
		NOTES		Gail Avery's Card Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7110F			
							SBE	Yes			
191854772	AVERY, GAIL	**********7124	07/12/2017	07/13/2017	Unknown	THE AMERICAN LAW INSTI	08002536397, PA	8299	$0.00	($1,020.40)	Purchase
		NOTES		Gail Avery's Card Legal Services							
				Travel study							
				Credit receipt forthcoming							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code				
							SBE	No-Explain in Notes			
192161395	AVERY, GAIL	**********7124	07/17/2017	07/18/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$185.37	Purchase
		NOTES		Gail Avery's Card Legal Services							
				Law Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L1060			
							SBE	No-Explain in Notes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
192216044	AVERY, GAIL	**********7124	07/18/2017	07/19/2017	Unknown	INT*IN *TECKNOMIC LLC	202-8292953, DC	7372	$0.00	$687.50	Purchase
		NOTES		Cedric Givens's Card Legal Services							
				Cable installation for fax line							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71060			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
192216045	AVERY, GAIL	**********7124	07/18/2017	07/19/2017	Unknown	HARVARD EVENT MANAGEME	06174962200, MA	8220	$0.00	$1,750.00	Purchase
		NOTES		Gail Avery's Card Information Technology							
				Registration cost for Course at Harvard University for Design services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
192287238	AVERY, GAIL	**********7124	07/20/2017	07/20/2017	Unknown	BNP*MEDIA SUBSCRIPTION	248-244-6256, MI	7311	$0.00	$29.95	Purchase
		NOTES		Gail Avery's Card Business Operations							
				Proprietary service - construction journal subscription - "Engineering news Journal Record							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	71030			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-Explain in Notes			
193291687	AVERY, GAIL	**********7124	08/02/2017	08/04/2017	Unknown	ENVISION WARE	DULUTH, GA	5045	$0.00	$2,225.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Information Technology Proprietary IT software							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	No-Explain in Notes			
193389486	AVERY, GAIL	**********7124	08/05/2017	08/07/2017	Unknown	AMER ASSOC NOTARIESWE	713-644-2299, TX	5111	$0.00	$127.60	Purchase
		NOTES		Gail Avery's Card Public Safety Notary - proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-No Available CBE			
193389487	AVERY, GAIL	**********7124	08/04/2017	08/07/2017	Unknown	STAPLES 00115329	WASHINGTON, DC	5943	$0.00	$191.84	Purchase
		NOTES		Gail Avery's Card Public Safety Also, some supplies were not available as is from CBES, including Metropolitan Office Supplies & Laser Art							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L420			
							SBE	No-No timely deliver			
193389488	AVERY, GAIL	**********7124	08/05/2017	08/07/2017	Unknown	WWW.ANYPROMO.COM	09095915278, CA	5199	$0.00	$602.96	Purchase

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Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety Specialized public safety keyholders for all officers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code				
							Index Code		7L420		
		Object Code	0704			PURCHASE - OTHER EQUIP	SBE		No-No Available CBE		
176645430	BANKS, JONATHAN	**********9730	10/07/2016	10/10/2016	Unknown	THE HOME DEPOT #8550	UPPER MARLBOR, MD	5200	$0.00	$145.27	Purchase
		NOTES		RSC/GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code		L4100		
		Object Code	0210			GENERAL	Index Code		7L410		
							SBE		No-No timely deliver		
176992695	BANKS, JONATHAN	**********9730	10/15/2016	10/17/2016	Unknown	VEOLIA ES TECH SOL	630-218-1874, IL	4900	$0.00	$1,156.65	Purchase
		NOTES		GENERAL MERCHANDISE/RSC RECYCLING FOR HAZARDOUS MATERIAL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code		L4100		
		Object Code	0210			GENERAL	Index Code		7L410		
							SBE		No-Explain in Notes		
177148631	BANKS, JONATHAN	**********9730	10/18/2016	10/19/2016	Unknown	GBCI	08007951747, DC	8999	$0.00	$900.00	Purchase
		NOTES		LEED -NC REGISTRATION FO SOUTHWEST LIBRARY							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code		L4100		
							Index Code		7L410		
		Object Code	0408			PROF SERVICE FEES	SBE		No-Explain in Notes		
177308546	BANKS, JONATHAN	**********9730	10/20/2016	10/21/2016	Unknown	NEOPOST USA	02033013400, CT	7399	$0.00	$319.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
177308547	BANKS, JONATHAN	**********9730	10/20/2016	10/21/2016	Unknown	IN *GENERAL MERCHANDIS	202-8328666, DC	5231	$0.00	$2,202.55	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	Yes			
177420786	BANKS, JONATHAN	**********9730	10/20/2016	10/24/2016	Unknown	AMSCO	DAMASCUS, MD	1799	$0.00	$605.50	Purchase
		NOTES		RSC/GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No Available CBE			
177525506	BANKS, JONATHAN	**********9730	10/24/2016	10/25/2016	Unknown	WORKPLACE ESSENTIALS	BILLERICA, MA	2842	$0.00	$214.50	Purchase
		NOTES		GENERAL MERCHANIDISE AND NSC BOTH CBE'S ARE NOT ABLE TO PROVIDE THIS SERVICE AT AN ACCEPTABLE LEVEL TO DCPL.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No timely deliver			
177525507	BANKS, JONATHAN	**********9730	10/24/2016	10/25/2016	Unknown	ZIMMERMAN ACE HARDWARE	BURTONSVILLE, MD	5251	$0.00	$1,999.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		CHECKED WITH BOTH GENERAL MERCHANDISE AND UNITED GENERAL AND NETHER COULD PROVIDE THE EQUIPMENT TO DCPL WITHOUT IT COSTING OVER 12 PERCENT MORE THAN THE PRICE THAT ZIMMER PROVIDED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-Price over 12%			
178040625	BANKS, JONATHAN	**********9730	10/31/2016	11/02/2016	Unknown	THE HOME DEPOT #8550	UPPER MARLBOR, MD	5200	$0.00	$105.40	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE WERE NOT AVAILABLE TO PROVIDE THE SERVICES AT THE TIME IT WAS NEEDED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
178040626	BANKS, JONATHAN	**********9730	11/02/2016	11/02/2016	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$173.53	Purchase
		NOTES		THERE ARE NOT ANY PUBLIC CABLE COMPANIES LOCATED IN THE CITY.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7LL410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
178040627	BANKS, JONATHAN	**********9730	11/01/2016	11/02/2016	Unknown	TRIPLE S TERMITE AND P	703-368-8000, VA	7342	$0.00	$425.00	Purchase
		NOTES		Approved CBE award was in protest status. Services were needed immediately due to report of a snake in the building.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178113491	BANKS, JONATHAN	**********9730	11/02/2016	11/03/2016	Unknown	DOOR CLOSER SERVICE CO	BLADENSBURG, MD	5999	$0.00	$234.41	Purchase

NOTES GENERAL MERCHANDISE AND UNITED GENERAL WERE NOT ABLE TO PROVIDE ACCEPTABLE SUPPIES

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0020		SUPPLIES AND MATERIALS	PCA Code	L4100
Object Code	0210		GENERAL	Index Code	7L410
				SBE	No-No timely deliver

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178304630	BANKS, JONATHAN	**********9730	11/04/2016	11/07/2016	Unknown	ZIMMERMAN ACE HARDWARE	BURTONSVILLE, MD	5251	$14.16	$250.00	Purchase

NOTES CARD CHARGED INCORRECTLY BY VENDOR.

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0010		FRAUD/INCORRECT CHARGE CREDIT	PCA Code	L4100
				Index Code	7L410
Object Code	0101		FRAUD/INCORRECT CHARGE CREDIT	SBE	No

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178470836	BANKS, JONATHAN	**********9730	11/08/2016	11/09/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	$2,500.00	Purchase

NOTES THIS IS A CREDIT FROM THE VENDOR. MY CARD WAS CHARGED SEVERAL TIMES IN ERROR.

NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL.

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0010		FRAUD/INCORRECT CHARGE CREDIT	PCA Code	10300
				Index Code	71030
Object Code	0101		FRAUD/INCORRECT CHARGE CREDIT	SBE	No-Price over 12%

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178622327	BANKS, JONATHAN	**********9730	11/08/2016	11/11/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	$2,500.00	Purchase

NOTES NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL.

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Price over 12%			
178622328	BANKS, JONATHAN	**********9730	11/10/2016	11/11/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	$932.00	Purchase
		NOTES		NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Price over 12%			
178709117	BANKS, JONATHAN	**********9730	11/08/2016	11/14/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	$2,500.00	Purchase
		NOTES		NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL. MY CREDIT CARD WAS CHARGED IN ERROR FOR THIS TRANSCATION.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0010		FRAUD/INCORRECT CHARGE CREDIT		PCA Code	10300			
		Object Code	0101		FRAUD/INCORRECT CHARGE CREDIT		Index Code	71030			
							SBE	No-Price over 12%			
178709118	BANKS, JONATHAN	**********9730	11/08/2016	11/14/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	($2,500.00)	Purchase
		NOTES		NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL. THIS IS A CREDIT FROM THE VENDOR. MY CARD WAS CHARGED SEVERAL TIMES IN ERROR.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0010		FRAUD/INCORRECT CHARGE CREDIT		PCA Code	10300			
		Object Code	0101		FRAUD/INCORRECT CHARGE CREDIT		Index Code	71030			
							SBE	No-Price over 12%			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178709119	BANKS, JONATHAN	**********9730	11/08/2016	11/14/2016	Unknown	CLEANTELLIGENT SOFTWAR	801-3750375, UT	7399	$0.00	($2,500.00)	Purchase

NOTES THIS IS A CREDIT FROM THE VENDOR. MY CARD WAS CHARGED SEVERAL TIMES IN ERROR.

NSC OUR CLEANING CBE AND GENERAL MERCHANDISE OUR CLEANING SUPPLIER CANNOT PROVIDE THIS SERVICE WITHOUT AN INCREASED COST OF OVER 12 PERCENT TO DCPL

CHART OF ACCOUNT		DC Gov	CUSTOM FIELD	VALUE
Comptroller Source	0010	FRAUD/INCORRECT CHARGE CREDIT	PCA Code	10300
			Index Code	71030
Object Code	0101	FRAUD/INCORRECT CHARGE CREDIT	SBE	No-Price over 12%

179107575	BANKS, JONATHAN	**********9730	11/17/2016	11/21/2016	Unknown	SERVICEMASTER OF ALEXA	ALEXANDRIA, VA	8999	$236.81	$4,736.26	Purchase

NOTES Emergency services needed due to leak in the building which resulted in a building closure of several days.I checked w/both united general and rsc. Neither CBE firm had the personnel or equipment available on short notice.

L4100/7L410/40 - $780.13
L4100/7L410/70 - $1944.50
10300/71030/70 - $1944.50
10300/71030/20 - $67.13

CHART OF ACCOUNT		DC Gov	CUSTOM FIELD	VALUE
Comptroller Source	0020	SUPPLIES AND MATERIALS	PCA Code	10300
Object Code	0210	GENERAL	Index Code	71410
			SBE	No-No timely deliver

179253325	BANKS, JONATHAN	**********9730	11/22/2016	11/23/2016	Unknown	ZIMMERMAN ACE HARDWARE	BURTONSVILLE, MD	5251	$0.00	($250.00)	Purchase

NOTES RSC AND UNITED GENERAL WERE NOT AVAILABLE TOP PROVIDE SERVICES.

CHART OF ACCOUNT		DC Gov	CUSTOM FIELD	VALUE
Comptroller Source	0020	SUPPLIES AND MATERIALS	PCA Code	7L4100
Object Code	0210	GENERAL	Index Code	L4100
			SBE	No-No Available CBE

179459963	BANKS, JONATHAN	**********9730	11/29/2016	11/29/2016	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$89.74	Purchase

NOTES PUBLIC UTILITY AND NO CBE PROVIDES THIS SERVICE. CABLE FOR DCPL

CHART OF ACCOUNT		DC Gov	CUSTOM FIELD	VALUE

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
		Object Code	0408		PROF SERVICE FEES		Index Code	L4100			
							SBE	No-No Available CBE			
179588120	BANKS, JONATHAN	**********9730	11/29/2016	12/01/2016	Unknown	AED PROGRAM	202-7412958, DC	8099	$0.00	$823.95	Purchase
		NOTES		NO AVAILABLE CBE FOR THIS MEDICAL RECERTIFICATION SERVICE. THIS IS DONE THRUOUGH GW HOSPITAL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L41-			
		Object Code	0408		PROF SERVICE FEES		Index Code	L4100			
							SBE	No-No Available CBE			
179588121	BANKS, JONATHAN	**********9730	11/30/2016	12/01/2016	Unknown	BLUE BOY PRINTING CORP	202-2650272, DC	2741	$0.00	$500.10	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	LL410			
		Object Code	0408		PROF SERVICE FEES		Index Code	L4100			
							SBE	Yes			
179588122	BANKS, JONATHAN	**********9730	11/30/2016	12/01/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$19.60	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	7L410			
		Object Code	0210		GENERAL		Index Code	L4100			
							SBE	Yes			
179953742	BANKS, JONATHAN	**********9730	12/06/2016	12/07/2016	Unknown	WORKPLACE ESSENTIALS	BILLERICA, MA	2842	$0.00	$214.50	Purchase
		NOTES		NO AVAILALBLE CBE CHECKEC WITH RSC AND GENERAL MERCHANDISE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
179953743	BANKS, JONATHAN	**********9730	12/06/2016	12/07/2016	Unknown	FLASH GLASS AND UNITED	WASHINGTON, DC	1520	$0.00	$1,650.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
180025389	BANKS, JONATHAN	**********9730	12/08/2016	12/08/2016	Unknown	ISSA	847-982-0800, IL	8641	$0.00	$195.00	Purchase
		NOTES		NO CBE AVAILABLE. THIS IS A MEMEBERSHIP FOR FACILITES IN ISSA. A CUSTODIAN/CLEANING PROFESSIAN ORG.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
180311911	BANKS, JONATHAN	**********9730	12/12/2016	12/13/2016	Unknown	SQ *SQ *ARNESS MECHANI	WALDORF, MD	1711	$0.00	$285.00	Purchase
		NOTES		NO CBE AVAILABLE TO RESPOND. RSC AND UNITED GENERAL COULD NO RESPOND IN A TIMELY FASHION.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
180311912	BANKS, JONATHAN	**********9730	12/12/2016	12/13/2016	Unknown	SQ *SQ *ARNESS MECHANI	WALDORF, MD	1711	$0.00	$285.00	Purchase
		NOTES		NO CBE AVAILABLE TO RESPOND. UNITED GENERAL AND RSC NOT ABLE TO RESPOND IN A TIMELY FASHION.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No timely deliver			
180311913	BANKS, JONATHAN	**********9730	12/12/2016	12/13/2016	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$1,228.81	Purchase
		NOTES		EMERGENCY FOR DOOR TO GARAGE. RSC AND BIG ELECTRIC NO ABLE TO RESPOND.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
180431203	BANKS, JONATHAN	**********9730	12/14/2016	12/15/2016	Unknown	BLUE BOY PRINTING CORP	202-2650272, DC	2741	$0.00	$135.15	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
180669990	BANKS, JONATHAN	**********9730	12/19/2016	12/20/2016	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$134.50	Purchase
		NOTES		RSC AND BIG ELECTRIC WERE NOT AVIALABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L410			
							Index Code	L4100			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
180711736	BANKS, JONATHAN	**********9730	12/20/2016	12/21/2016	Unknown	WORKPLACE ESSENTIALS	BILLERICA, MA	2842	$0.00	$214.50	Purchase
		NOTES		NO AVAILALBLE CBE CHECKEC WITH RSC AND GENERAL MERCHANDISE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	71030			
		Object Code	0408		PROF SERVICE FEES		Index Code	10300			
							SBE	No-No Available CBE			
180711737	BANKS, JONATHAN	**********9730	12/21/2016	12/21/2016	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$83.79	Purchase
		NOTES		PUBLIC UTILITY NOT CBE AVAILABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	71030			
		Object Code	0408		PROF SERVICE FEES		Index Code	10300			
							SBE	No-No Available CBE			
181208719	BANKS, JONATHAN	**********9730	01/05/2017	01/06/2017	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$807.00	Purchase
		NOTES		UNITED GENERAL AND RSC NOT AVIAILABLE TO PROVIDE SERVICES.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
181208720	BANKS, JONATHAN	**********9730	01/05/2017	01/06/2017	Unknown	ACME PAPER AND SUPPLY	04107922333, MD	5085	$0.00	$1,374.14	Purchase
		NOTES		CHECKED WITH GENERAL MERCHANDISE AND UNITED GENERAL AND THEY WERE NOT AVAILABLE TO PROVIDE SERVICES.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
181284812	BANKS, JONATHAN	**********9730	01/06/2017	01/09/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$27.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	Yes			
181467983	BANKS, JONATHAN	**********9730	01/11/2017	01/12/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$50.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	Yes			
181535586	BANKS, JONATHAN	**********9730	01/12/2017	01/13/2017	Unknown	NEXT DAY BLINDS-SD	02405688800, MD	5714	$62.46	$1,041.00	Purchase
		NOTES		UNITED GENERAL AND RSC NOT AVAILABLE TO PROVED SERVICES.							
				ALSO TAXES ARE INDICATED HERE BUT NO TAXES WERE CHARGED PER THE ATTACHED RECEIPT.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No Available CBE			
181784974	BANKS, JONATHAN	**********9730	01/18/2017	01/19/2017	Unknown	DOOR CLOSER SERVICE CO	BLADENSBURG, MD	5999	$0.00	$763.40	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE NOT AVAILABLE TO PROVIDE ITEMS.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
182030727	BANKS, JONATHAN	**********9730	01/23/2017	01/24/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$1,008.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
182089939	BANKS, JONATHAN	**********9730	01/25/2017	01/25/2017	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$125.79	Purchase
		NOTES		this is for cable service and no CBE in city for cable.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0406		MAINTENANCE/REPAIRS - BUILDING/LAND		Index Code	71030			
							SBE	No-Explain in Notes			
182250826	BANKS, JONATHAN	**********9730	01/26/2017	01/27/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$1,468.42	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	1030			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
182864380	BANKS, JONATHAN	**********9730	02/06/2017	02/07/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$3,470.64	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	1030			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
182864381	BANKS, JONATHAN	**********9730	02/06/2017	02/07/2017	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$519.24	Purchase
		NOTES		RSC and Interface electric service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
183166306	BANKS, JONATHAN	**********9730	02/09/2017	02/13/2017	Unknown	BAN DO	800-9923006, KY	5111	$0.00	$21.00	Purchase
		NOTES		General merchandise and Standard office supply							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
183166307	BANKS, JONATHAN	**********9730	02/10/2017	02/13/2017	Unknown	GBCI	08007951747, DC	8999	$0.00	$250.00	Purchase
		NOTES		national certification org. No CBE available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
183375751	BANKS, JONATHAN	**********9730	02/15/2017	02/16/2017	Unknown	WORKPLACE ESSENTIALS	BILLERICA, MA	2842	$0.00	$643.50	Purchase
		NOTES		RSC and General merchandise							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
183446601	BANKS, JONATHAN	**********9730	02/16/2017	02/17/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$1,908.04	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
183711776	BANKS, JONATHAN	**********9730	02/22/2017	02/23/2017	Unknown	DOOR CLOSER SERVICE CO	BLADENSBURG, MD	5999	$0.00	($763.40)	Purchase
		NOTES		this is a credit for returned items.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-Explain in Notes			
183711777	BANKS, JONATHAN	**********9730	02/22/2017	02/23/2017	Unknown	NEXT DAY BLINDS-CORP 1	02405688800, MD	5714	$15.00	$250.00	Purchase
		NOTES		RSC and HRGM							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Price over 12%			
183711778	BANKS, JONATHAN	**********9730	02/22/2017	02/23/2017	Unknown	MONA ELECTRIC GROUP IN	240-767-2094, MD	1731	$0.00	$1,168.90	Purchase
		NOTES		no CBE available. Interface and RSC.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Explain in Notes			
183784090	BANKS, JONATHAN	**********9730	02/23/2017	02/24/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$391.20	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	Yes			
184001906	BANKS, JONATHAN	**********9730	02/27/2017	02/28/2017	Unknown	DOOR CLOSER SERVICE CO	BLADENSBURG, MD	5999	$0.00	$571.52	Purchase
		NOTES		No available CBE General Merchandise and Ideal electric.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No			
184132908	BANKS, JONATHAN	**********9730	03/01/2017	03/02/2017	Unknown	GBCI	08007951747, DC	8999	$0.00	$2,000.00	Purchase
		NOTES		national certifying organization. Not CBE available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No			
184132909	BANKS, JONATHAN	**********9730	03/01/2017	03/02/2017	Unknown	GBCI	08007951747, DC	8999	$0.00	$500.00	Purchase
		NOTES		No available CBE. International certifying organization for LEED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No			
184214135	BANKS, JONATHAN	**********9730	03/02/2017	03/03/2017	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$1,371.20	Purchase
		NOTES		No CBE available - RSC/United General							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No			
184214136	BANKS, JONATHAN	**********9730	03/02/2017	03/03/2017	Unknown	OVERHEAD DOOR CO OF WA	301-9371800, MD	1799	$0.00	$3,485.00	Purchase
		NOTES		No CBE Available - RSC and Interface electric.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No			
184742121	BANKS, JONATHAN	**********9730	03/10/2017	03/13/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$17.50	Purchase
		NOTES		Time clock software - united general ad RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Explain in Notes			
184742122	BANKS, JONATHAN	**********9730	03/12/2017	03/13/2017	Unknown	PROMETRIC *EXAM FEE	800-853-6769, MD	8299	$0.00	$50.00	Purchase
		NOTES		National LEED Certification organization. NO CBE available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-Explain in Notes			
184841161	BANKS, JONATHAN	**********9730	03/14/2017	03/14/2017	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$257.57	Purchase
		NOTES		Not CBE cable companies in the city. All agencies and DCGOV use Comcast.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
							Index Code	71030			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
185347190	BANKS, JONATHAN	**********9730	03/22/2017	03/23/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$825.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
185347191	BANKS, JONATHAN	**********9730	03/22/2017	03/23/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$360.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
185534492	BANKS, JONATHAN	**********9730	03/24/2017	03/27/2017	Unknown	CUBICLE KEYS.COM	08777474539, KY	7299	$0.00	$4,384.30	Purchase
		NOTES		UNITED GENERAL AND RSC. LOCKS NEEDED CHANGING ON SHORT NOTICE FOR NEW OFFICE SPACE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
							Index Code	7L440			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No timely deliver			
185534493	BANKS, JONATHAN	**********9730	03/24/2017	03/27/2017	Unknown	QUALIFIED HARDWARE	BROOKLYN, NY	5072	$0.00	$139.00	Purchase
		NOTES		united general and ARS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No Available CBE			
185534494	BANKS, JONATHAN	**********9730	03/25/2017	03/27/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$19.89	Purchase
		NOTES		GENERAL MERCHANDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-Price over 12%			
185701299	BANKS, JONATHAN	**********9730	03/28/2017	03/29/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$208.60	Purchase
		NOTES		RSC AND UNITED GENERAL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
185785189	BANKS, JONATHAN	**********9730	03/29/2017	03/30/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$18.09	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L440			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
185785190	BANKS, JONATHAN	**********9730	03/29/2017	03/30/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$1,485.00	Purchase
		NOTES		GENENERAL MERCHANIDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-Price over 12%			
185785191	BANKS, JONATHAN	**********9730	03/29/2017	03/30/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$109.14	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
186205466	BANKS, JONATHAN	**********9730	04/05/2017	04/06/2017	Unknown	NORTHEASTERN SUPPLY IN	301-3228390, MD	5074	$0.00	$64.76	Purchase
		NOTES		RSC AND A.H. JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
186283585	BANKS, JONATHAN	**********9730	04/06/2017	04/07/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$495.00	Purchase
		NOTES		GENERAL MERCHANDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-Price over 12%			
186390457	BANKS, JONATHAN	**********9730	04/07/2017	04/10/2017	Unknown	A1 ENGINE DIESEL REPAI	WASHINGTON, DC	7538	$0.00	$425.00	Purchase
		NOTES		RSC AND INTERFACE ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No timely deliver			
186489986	BANKS, JONATHAN	**********9730	04/10/2017	04/11/2017	Unknown	TRUCKN AMERICA	240-4194058, MD	5533	$0.00	$3,230.98	Purchase
		NOTES		NO AVAILABLE CBE'S IN THE CITY. CHECKED WITH GENERAL MERCHANIDISE AND A.H. JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
186543783	BANKS, JONATHAN	**********9730	04/11/2017	04/12/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$1,050.61	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE DID NOT HAVE MERCHAIDSE READILY AVAILABLE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
186543784	BANKS, JONATHAN	**********9730	04/11/2017	04/12/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$279.20	Purchase
		NOTES		RSC AND UNITED GENERAL DID NOT HAVE MERCHANDISE READLY AVAILABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
186543785	BANKS, JONATHAN	**********9730	04/11/2017	04/12/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$174.58	Purchase
		NOTES		RSC AND UNITED GENERAL DID NOT HAVE MERCHANDISE READLY AVAILABLE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
186543786	BANKS, JONATHAN	**********9730	04/11/2017	04/12/2017	Unknown	WORKPLACE ESSENTIALS	BILLERICA, MA	2842	$0.00	$214.50	Purchase
		NOTES		GENRAL MERCHANDISE AND RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
186611716	BANKS, JONATHAN	**********9730	04/12/2017	04/13/2017	Unknown	SQ *CENTRAL SAFE AN	WASHINGTON, DC	8999	$0.00	$715.00	Purchase
		NOTES		RSC AND UNITED GENERAL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-No Available CBE			
186683048	BANKS, JONATHAN	**********9730	04/13/2017	04/14/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$3,582.24	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	Yes			
186913647	BANKS, JONATHAN	**********9730	04/19/2017	04/19/2017	Unknown	GIH*GLOBALINDUSTRIALEQ	800-645-2986, FL	5085	$0.00	$254.37	Purchase
		NOTES		RSC AND GENERAL MERCHADISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-No timely deliver			
187320401	BANKS, JONATHAN	**********9730	04/25/2017	04/26/2017	Unknown	RW LOCKSMITHS LLC	03012546459, MD	7399	$0.00	$1,050.00	Purchase
		NOTES		GENERAL MERCHANDISE/RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-No Available CBE			
187320402	BANKS, JONATHAN	**********9730	04/25/2017	04/26/2017	Unknown	SQ *CENTRAL SAFE AN	WASHINGTON, DC	8999	$0.00	$4,216.00	Purchase
		NOTES		RSC/UNITED GENERAL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-No timely deliver			
187320403	BANKS, JONATHAN	**********9730	04/26/2017	04/26/2017	Unknown	CAN*CANONBUSSO L CBS	410-818-8237, NJ	5732	$0.00	$450.00	Purchase
		NOTES		SPECIAL EQUIPMENT THAT IS PREPIORTERY AND NEEDED TO BE MOVED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-No Available CBE			
187395995	BANKS, JONATHAN	**********9730	04/26/2017	04/27/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$628.97	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE COULD NOT DELIVER.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-No timely deliver			
187395996	BANKS, JONATHAN	**********9730	04/26/2017	04/27/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$1,170.00	Purchase
		NOTES		THIS IS FOR THE TIIME CLOCK FOR STAFF TO PUNCH IN AND OUT. NO CBE IN THE CITY PROVIDES THIS.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
187598962	BANKS, JONATHAN	**********9730	04/28/2017	05/01/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
187598963	BANKS, JONATHAN	**********9730	04/28/2017	05/01/2017	Unknown	CHARNSTROM	952-403-0303, MN	5021	$0.00	$1,766.31	Purchase
		NOTES		RSC/GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-Price over 12%			
187704365	BANKS, JONATHAN	**********9730	05/01/2017	05/02/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$157.24	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	Yes			
187836932	BANKS, JONATHAN	**********9730	05/02/2017	05/04/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$285.00	Purchase
		NOTES		GENERAL MERCHANDISE/RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
							Index Code	7L440			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
187836933	BANKS, JONATHAN	**********9730	05/02/2017	05/04/2017	Unknown	RUPPERT LANDSCAPE INC	TEL2404771777, MD	0780	$36.70	$734.00	Purchase
		NOTES		DAILY AND R & R NOT AVAILABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188121741	BANKS, JONATHAN	**********9730	05/08/2017	05/09/2017	Unknown	SQU*SQ *ARNESS MECHANI	WALDORF, MD	1711	$0.00	$204.00	Purchase
		NOTES		RSC AND JONES & WOODS NOT AVAILABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188181897	BANKS, JONATHAN	**********9730	05/09/2017	05/10/2017	Unknown	TYRRELLTECH	LAUREL, MD	5111	$0.00	$895.00	Purchase
		NOTES		RSC/BIG ELECTRIC - NEED SERVICES ASAP IN RELATION THE AGENCY MOVE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
							Index Code	7L440			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No timely deliver			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
188181898	BANKS, JONATHAN	**********9730	05/09/2017	05/10/2017	Unknown	INT*IN *PJC ELECTRIC	202-4985002, MD	1731	$0.00	$1,700.00	Purchase
	NOTES			EMERGENCY SERVICES NEEDED WHICH WAS RELATED TO MOVE FROM MLK TO PENN CENTER							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**	**VALUE**			
	Comptroller Source	0040			OTHER SERVICES AND CHARGES		PCA Code	L4400			
							Index Code	7L440			
	Object Code	0408			PROF SERVICE FEES		SBE	No-No timely deliver			
188538025	BANKS, JONATHAN	**********9730	05/15/2017	05/16/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$245.54	Purchase
	NOTES			RSC AND BIG ELECTRIC NOT AVAILABLE							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**	**VALUE**			
	Comptroller Source	0020			SUPPLIES AND MATERIALS		PCA Code	L4400			
	Object Code	0210			GENERAL		Index Code	7L440			
							SBE	No			
188594558	BANKS, JONATHAN	**********9730	05/15/2017	05/17/2017	Unknown	A1 ENGINE DIESEL REPAI	WASHINGTON, DC	7538	$0.00	$1,537.00	Purchase
	NOTES			NO AVAILABLE CBE IN THE CITY							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**	**VALUE**			
	Comptroller Source	0040			OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
	Object Code	0408			PROF SERVICE FEES		SBE	No-No Available CBE			
188664770	BANKS, JONATHAN	**********9730	05/17/2017	05/18/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$69.83	Purchase
	NOTES			RSC AND GENERAL MERCHANDISE COULD NOT PROVIDE TIMELY DELIVERY							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**	**VALUE**			
	Comptroller Source	0020			SUPPLIES AND MATERIALS		PCA Code	L4400			
	Object Code	0210			GENERAL		Index Code	7L410			
							SBE	No-No timely deliver			
188664771	BANKS, JONATHAN	**********9730	05/18/2017	05/18/2017	Unknown	COMCAST OF WASHINGTON	800-COMCAST, DC	4899	$0.00	$137.73	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		NO CBE'S IN THE CITY PROVIDING CABLE SERVICES.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
188664772	BANKS, JONATHAN	**********9730	05/16/2017	05/18/2017	Unknown	SALUT INC	WASHINGTON, DC	8999	$0.00	$2,484.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
188849236	BANKS, JONATHAN	**********9730	05/19/2017	05/22/2017	Unknown	NEOPOST USA	02033013400, CT	7399	$0.00	$500.00	Purchase
		NOTES		FEDERAL POSTAGE - relocation of postage machine from MLK to Penn Center							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
189079753	BANKS, JONATHAN	**********9730	05/24/2017	05/25/2017	Unknown	PROMETRIC *EXAM FEE	800-853-6769, MD	8299	$0.00	$50.00	Purchase
		NOTES		INTERNATIONAL ACCREDADATION FOR BUILDINGS AND STAFF.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
189155630	BANKS, JONATHAN	**********9730	05/25/2017	05/26/2017	Unknown	SQ *SQ *CENTRAL SAFE A	WASHINGTON, DC	8999	$0.00	$1,670.00	Purchase
		NOTES		SPECIAL SECURITY LOCKS FOR ALL DCPL BUILDNGS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Explain in Notes			
189155631	BANKS, JONATHAN	**********9730	05/24/2017	05/26/2017	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$300.00	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No			
189253625	BANKS, JONATHAN	**********9730	05/26/2017	05/29/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$196.09	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
189253626	BANKS, JONATHAN	**********9730	05/28/2017	05/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	L4100			
							SBE	No			
189506417	BANKS, JONATHAN	**********9730	06/02/2017	06/02/2017	Unknown	JIMMIE MUSCATELLO'S GQ	02023937547, DC	5964	$0.00	$101.45	Purchase
		NOTES		UNIFORM COMPANY. NO CBE'S IN THE CITY. ALL DC GOVT USES THEM.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
189608230	BANKS, JONATHAN	**********9730	06/01/2017	06/05/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$251.54	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-Price over 12%			
189772731	BANKS, JONATHAN	**********9730	06/06/2017	06/07/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$32.89	Purchase
		NOTES		RSC AND GENERAL MERCHADISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
189772732	BANKS, JONATHAN	**********9730	06/06/2017	06/07/2017	Unknown	FLASH GLASS AND UNITED	WASHINGTON, DC	1520	$0.00	$1,645.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
189925704	BANKS, JONATHAN	**********9730	06/09/2017	06/09/2017	Unknown	VEOLIA ES TECH SOL	630-218-1874, IL	4900	$0.00	$1,527.90	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE. SPECIAL HAZZARDOUS WASTE COLLECTION.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Price over 12%			
189925705	BANKS, JONATHAN	**********9730	06/08/2017	06/09/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$3,881.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	Yes			
190037434	BANKS, JONATHAN	**********9730	06/09/2017	06/12/2017	Unknown	CHESAPEAKE ELECTRICAL	LAUREL, MD	8911	$0.00	$2,599.00	Purchase
		NOTES		RSC AND BIG ELECTRIC.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-No timely deliver			
190142145	BANKS, JONATHAN	**********9730	06/12/2017	06/13/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$93.79	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
190201499	BANKS, JONATHAN	**********9730	06/13/2017	06/14/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$246.13	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
190201500	BANKS, JONATHAN	**********9730	06/13/2017	06/14/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$66.31	Purchase
		NOTES		GENERAL MERCHANDISE AND RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
190464375	BANKS, JONATHAN	**********9730	06/16/2017	06/19/2017	Unknown	WW GRAINGER	877-2022594, IL	5085	$0.00	$843.30	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
190464376	BANKS, JONATHAN	**********9730	06/16/2017	06/19/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$28.24	Purchase
		NOTES		NO CBE IN CITY PROVIDES THIS SERVICE. ELECTRONIC TIME KEEPING. GENERAL MERCHAIDSE, IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
190568680	BANKS, JONATHAN	**********9730	06/19/2017	06/20/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$571.28	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	Yes			
190629270	BANKS, JONATHAN	**********9730	06/20/2017	06/21/2017	Unknown	SIGN A RAMA	202-2449171, MD	5099	$0.00	$1,260.00	Purchase
		NOTES		SIGNS INSTALLED AT PENN CENTER AND 1900 K STREET AS PART OF OUR MOVE TO NEW LOCATIONS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No			
190702874	BANKS, JONATHAN	**********9730	06/21/2017	06/22/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$129.30	Purchase
		NOTES		GENERAL MERCHADISE AND AJ JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
190783219	BANKS, JONATHAN	**********9730	06/22/2017	06/23/2017	Unknown	SP * ESAFETY SUPPLIES,	6263691280, CA	5691	$0.00	$1,316.09	Purchase
		NOTES		GENERAL MERCHANDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71030			
							SBE	No-No Available CBE			
190783220	BANKS, JONATHAN	**********9730	06/22/2017	06/23/2017	Unknown	LIFESECURE EMERGENCY S	08778775522, IL	5999	$0.00	$1,227.36	Purchase
		NOTES		GENERAL MERCHANDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71030			
							SBE	No-No Available CBE			
190894095	BANKS, JONATHAN	**********9730	06/23/2017	06/26/2017	Unknown	ATS INC	03017353001, MD	5072	$0.00	$135.00	Purchase
		NOTES		GENERAL MERCHDANDISE/IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
190894096	BANKS, JONATHAN	**********9730	06/24/2017	06/26/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE SERVICES							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No			
191002417	BANKS, JONATHAN	**********9730	06/26/2017	06/27/2017	Unknown	SQU*SQ *ARNESS MECHANI	HUGHESVILLE, MD	1711	$0.00	$190.00	Purchase
		NOTES		RSC AND A.H. JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
191002418	BANKS, JONATHAN	**********9730	06/27/2017	06/27/2017	Unknown	CAN*CANONBUSSOL CBS	410-818-8237, NJ	5732	$0.00	$180.00	Purchase
		NOTES		MARKETING EQUIPMENT MOVED FROM MLK TO PENN CENTER OPS CENTER. SPECIALIZED EQUIPMENT REQUIRED THE MANUFACUTURE TO MOVE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
191066061	BANKS, JONATHAN	**********9730	06/28/2017	06/28/2017	Unknown	CAN*CANONBUSSOL CBS	410-818-8237, NJ	5732	$0.00	$225.00	Purchase
		NOTES		SPECIALIZED EQUIPMENT FOR MARKETING MOVED FROM MLK TO PENN CENTER							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
191141587	BANKS, JONATHAN	**********9730	06/28/2017	06/29/2017	Unknown	ATS INC	03017353001, MD	5072	$0.00	$31.35	Purchase
		NOTES		RSC AND A.H. JORDAN WERE CALLED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-Price over 12%			
191141589	BANKS, JONATHAN	**********9730	06/28/2017	06/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		POSTAGE SERVICES							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
191141590	BANKS, JONATHAN	**********9730	06/28/2017	06/29/2017	Unknown	EAGLE MAT AND FLOOR PR	GATHERSBURG, MD	5085	$0.00	$590.00	Purchase
		NOTES		GENERAL MERCHANDISE AND ARS.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
191141591	BANKS, JONATHAN	**********9730	06/29/2017	06/29/2017	Unknown	COMCAST	800-COMCAST, MD	4899	$0.00	$97.72	Purchase
		NOTES		CABLE SERVICES FOR MLK							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No			
191230791	BANKS, JONATHAN	**********9730	06/29/2017	06/30/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$497.35	Purchase
		NOTES		GENERAL MERCHANDISE AND A.H. JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
191496920	BANKS, JONATHAN	**********9730	07/06/2017	07/06/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$4,512.54	Purchase
		NOTES		DELL IS THE IT SUPPLIER TO DCPL							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4100			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L410			
							SBE	No			
191645374	BANKS, JONATHAN	**********9730	07/07/2017	07/10/2017	Unknown	SIGN A RAMA	202-2449171, MD	5099	$0.00	$1,260.00	Purchase
		NOTES		CONTRACTOR PROVIDED SIGNS FOR PENN CENTER AND K STREEST AS PART OF THE DCPL MOVE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Explain in Notes			
191737738	BANKS, JONATHAN	**********9730	07/10/2017	07/11/2017	Unknown	FERGUSON ENT #32	202-529-7411, DC	5074	$0.00	$55.31	Purchase
		NOTES		RSC AND AH JORDAN WERE CALLED.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No			
191873039	BANKS, JONATHAN	**********9730	07/12/2017	07/13/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$123.59	Purchase
		NOTES		RSC AND AH JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-Price over 12%			
192066300	BANKS, JONATHAN	**********9730	07/14/2017	07/17/2017	Unknown	SANDOWCONST	3013221446, MD	1520	$0.00	$2,500.00	Purchase
		NOTES		EMERGENCY CHEMICAL SPILL AND CLEAN UP. ARS AND AH JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
192066301	BANKS, JONATHAN	**********9730	07/14/2017	07/17/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$105.93	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
192066302	BANKS, JONATHAN	**********9730	07/13/2017	07/17/2017	Unknown	OMNI ELEVATOR INSPECTI	OWINGS MILLS, MD	1799	$0.00	$1,822.00	Purchase
		NOTES		DC Gov							
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	Yes			
192172976	BANKS, JONATHAN	**********9730	07/17/2017	07/18/2017	Unknown	ELITE CONSTRUCTIONS	WASHINGTON, DC	1520	$0.00	$3,000.00	Purchase
		NOTES		ARS/HRGM - $500 - 10300/71030/0210							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
192233248	BANKS, JONATHAN	**********9730	07/18/2017	07/19/2017	Unknown	TRUCKN AMERICA	240-4194058, MD	5533	$0.00	$257.99	Purchase
		NOTES		ARS AND GENERAL MERCHADISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Price over 12%			
192305650	BANKS, JONATHAN	**********9730	07/18/2017	07/20/2017	Unknown	THE HANDS FREE COMPANY	314-402-4959, MO	5399	$0.00	$181.12	Purchase
		NOTES		NO AVAILABLE CBE IN THE CITY DOES GPS INSTALLS FOR VEHICLES. CHECKED RSC AND GENERAL MERCHANDISE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Price over 12%			
192305651	BANKS, JONATHAN	**********9730	07/19/2017	07/20/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$74.07	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		RSC and General Merchandise was called.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		10300		
		Object Code	0210		GENERAL		Index Code		71030		
							SBE		No-No timely deliver		
192502442	BANKS, JONATHAN	**********9730	07/21/2017	07/24/2017	Unknown	ELITE CONSTRUCTIONS	WASHINGTON, DC	1520	$0.00	$3,000.00	Purchase
		NOTES		RSC AND HRGM NOT AVAILABLE 10300/0408 - $2480 10300/0210 - $520							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10300		
		Object Code	0408		PROF SERVICE FEES		Index Code		71030		
							SBE		No-No Available CBE		
192610470	BANKS, JONATHAN	**********9730	07/24/2017	07/25/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L4100		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L410		
							SBE		No-Explain in Notes		
192679313	BANKS, JONATHAN	**********9730	07/25/2017	07/26/2017	Unknown	CRAIG A KRAFT	2025889655, DC	5734	$0.00	$976.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L4100		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L410		
							SBE		Yes		
192860214	BANKS, JONATHAN	**********9730	07/26/2017	07/28/2017	Unknown	OMNI ELEVATOR INSPECTI	OWINGS MILLS, MD	1799	$0.00	$495.00	Purchase

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Transaction Detail with Accounting Codes and Notes

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Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
192974668	BANKS, JONATHAN	**********9730	07/28/2017	07/31/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE FOR K STREET LOCATION							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	7L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
192974669	BANKS, JONATHAN	**********9730	07/26/2017	07/31/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$265.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
193147271	BANKS, JONATHAN	**********9730	07/31/2017	08/02/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	($26.34)	Purchase
		NOTES		GENERAL MERCHANIDISE AND IDEAL ELECTRIC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
193147272	BANKS, JONATHAN	**********9730	07/31/2017	08/02/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$52.69	Purchase
		NOTES		GENRAL MERCHANDISE AND RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
193147273	BANKS, JONATHAN	**********9730	07/31/2017	08/02/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$26.35	Purchase
		NOTES		GENERAL MERCANDISE AND RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No timely deliver			
193225248	BANKS, JONATHAN	**********9730	08/02/2017	08/03/2017	Unknown	CHESAPEAKE ELECTRICAL	LAUREL, MD	8911	$0.00	$763.18	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	Yes			
193427219	BANKS, JONATHAN	**********9730	08/04/2017	08/07/2017	Unknown	DOOR CLOSER SERVICE CO	BLADENSBURG, MD	5999	$0.00	$91.52	Purchase
		NOTES		RSC AND HRGM							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-Price over 12%			
193427220	BANKS, JONATHAN	**********9730	08/06/2017	08/07/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$2,430.61	Purchase
		NOTES		10300/71030/704- $1956.55 L4100/7/410/704 - $474.06							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71030			
							SBE	Yes			
193427221	BANKS, JONATHAN	**********9730	08/06/2017	08/07/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$2,971.54	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	Yes			
193881763	BANKS, JONATHAN	**********9730	08/11/2017	08/14/2017	Unknown	THE HANDS FREE COMPANY	314-402-4959, MO	5399	$0.00	$338.45	Purchase
		NOTES		BIG ELECTRIC AND RSC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L440			
							SBE	No-Price over 12%			
193881764	BANKS, JONATHAN	**********9730	08/11/2017	08/14/2017	Unknown	OMNI ELEVATOR INSPECTI	OWINGS MILLS, MD	1799	$0.00	$680.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	Yes			
194133897	BANKS, JONATHAN	**********9730	08/16/2017	08/17/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$7.88	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Explain in Notes			
194133898	BANKS, JONATHAN	**********9730	08/15/2017	08/17/2017	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$300.00	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-Explain in Notes			
194584135	BANKS, JONATHAN	**********9730	08/22/2017	08/24/2017	Unknown	THE BOILER STORE	BRENTWOOD, MD	5074	$0.00	$28.33	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
194677818	BANKS, JONATHAN	**********9730	08/24/2017	08/25/2017	Unknown	SQU*SQ *ARNESS MECHANI	HUGHESVILLE, MD	1711	$0.00	$696.00	Purchase
		NOTES		GENERAL MERCHANDISE AND HRGM							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No Available CBE			
194677819	BANKS, JONATHAN	**********9730	08/24/2017	08/25/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L410			
							SBE	No-No Available CBE			
194806976	BANKS, JONATHAN	**********9730	08/23/2017	08/28/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$31.70	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	7L410			
							SBE	Yes			
194928338	BANKS, JONATHAN	**********9730	08/28/2017	08/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	L410			
							SBE	No-No Available CBE			
195764517	BANKS, JONATHAN	**********9730	09/08/2017	09/11/2017	Unknown	ODOM SERVICES	WASHINGTON, DC	1711	$0.00	$450.00	Purchase
		NOTES		RSC AND general merchadise							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
195764518	BANKS, JONATHAN	**********9730	09/08/2017	09/11/2017	Unknown	TRUCKN AMERICA	240-4194058, MD	5533	$0.00	$160.00	Purchase
		NOTES		supplies not provided by rsc or general merchandise							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
195892074	BANKS, JONATHAN	**********9730	09/11/2017	09/12/2017	Unknown	FERGUSON ENT #32	08448723857, DC	5074	$0.00	$10.47	Purchase
		NOTES		RSC AND GENERAL MERCHANDISE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4400			
		Object Code	0210		GENERAL		Index Code	7L440			
							SBE	No-No timely deliver			
196429240	BANKS, JONATHAN	**********9730	09/18/2017	09/19/2017	Unknown	CENTRAL ARMATURE WORKS	02025440500, DC	5085	$0.00	$18.21	Purchase
		NOTES		RSC AND AH JORDAN							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	No-No timely deliver			
196502170	BANKS, JONATHAN	**********9730	09/20/2017	09/20/2017	Unknown	COMCAST	800-COMCAST, MD	4899	$0.00	$130.49	Purchase
		NOTES		PUBLIC UTILITY NO CBE AVAILABLE (CABLE)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
							Index Code	71030			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
196588185	BANKS, JONATHAN	**********9730	09/19/2017	09/21/2017	Unknown	OMNI ELEVATOR INSPECTI	OWINGS MILLS, MD	1799	$0.00	$340.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	Yes			
198666272	BANKS, JONATHAN	**********9730	10/24/2017	10/25/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$31.98	Purchase
		NOTES		federal postage							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No			
198936852	BANKS, JONATHAN	**********9730	10/28/2017	10/30/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$31.98	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No			
199171724	BANKS, JONATHAN	**********9730	11/02/2017	11/02/2017	Unknown	COMCAST	800-COMCAST, MD	4899	$0.00	$41.54	Purchase
		NOTES		NO CBE CABLE COMPANIES IN DC. ENTIRE CITY USES COMCAST.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No			
199171725	BANKS, JONATHAN	**********9730	11/01/2017	11/02/2017	Unknown	CENTRAL ARMATURE WORKS	02025440500, DC	5085	$0.00	$34.09	Purchase
		NOTES		GENRAL MERCHANIDISE AND IDEAL ELECTRIC COULD NOT SUPPLY PARTS IN A TIMELY MANNER TO GET EQUIPMENT BACK UP AND RUNNING.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	No-No timely deliver			
199171726	BANKS, JONATHAN	**********9730	11/01/2017	11/02/2017	Unknown	TATE & KIRLIN ASSOCIAT	PHILADELPHIA, PA	8931	$0.00	$400.00	Purchase
		NOTES		EMERGENCY PEST SERVICES. DIXON PEST CONTROL AND AAA PEST CONTROL NOT AVIALABLE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No-No Available CBE			
199248363	BANKS, JONATHAN	**********9730	11/01/2017	11/03/2017	Unknown	GLOBAL CONSULTING	WASHINGTON, DC	7392	$0.00	$1,902.00	Purchase
		NOTES		RSC AND UNITED GENERAL NOT AVAILABLE TO PERFORM WORK.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No-No Available CBE			
199356711	BANKS, JONATHAN	**********9730	11/03/2017	11/06/2017	Unknown	TRUCKN AMERICA	240-4194058, MD	5533	$0.00	$4,223.00	Purchase
		NOTES		RSC AND UNITED GENERAL NOT AVIALBLE TO PERFORM WORK.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No-No Available CBE			
199461599	BANKS, JONATHAN	**********9730	11/06/2017	11/07/2017	Unknown	INK SYSTEMS LLC	2404868055, DC	5943	$0.00	$763.31	Purchase
		NOTES		GENERAL MERCHANIDSE AND IDEAL ELECTRIC NOT AVIALABLE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	No-No Available CBE			
199461600	BANKS, JONATHAN	**********9730	11/06/2017	11/07/2017	Unknown	EVERBLUE TRAINING	08004602575, NC	8299	$0.00	$629.10	Purchase
		NOTES		INTERNATIONAL LEED TRAINING AND ONLY PROVIDED BY PROGRAMS APPROVED BY USGBC.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No			
199527422	BANKS, JONATHAN	**********9730	11/07/2017	11/08/2017	Unknown	JACKNOBCORP	6312319400, NY	5085	$0.00	$110.23	Purchase
		NOTES		RSC AND GENERAL MERHCNADISE DO NOT SUPPLY THIS EQUIPMENT.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81030			
							SBE	No-Explain in Notes			
199698420	BANKS, JONATHAN	**********9730	11/09/2017	11/10/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$3,105.90	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	Yes			
199790187	BANKS, JONATHAN	**********9730	11/08/2017	11/13/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$36.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	Yes			
199790188	BANKS, JONATHAN	**********9730	11/09/2017	11/13/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$18.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	Yes			
199873635	BANKS, JONATHAN	**********9730	11/13/2017	11/14/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$2,092.32	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	Yes			
199873636	BANKS, JONATHAN	**********9730	11/13/2017	11/14/2017	Unknown	INT*IN *ALTERNATIVES R	202-9096790, DC	8911	$0.00	$427.75	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	Yes			
199933989	BANKS, JONATHAN	**********9730	11/14/2017	11/15/2017	Unknown	INT*IN *GENERAL MERCHA	202-8328666, DC	5231	$0.00	$280.29	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
199933990	BANKS, JONATHAN	**********9730	11/14/2017	11/15/2017	Unknown	FLASH GLASS AND UNITED	WASHINGTON, DC	1520	$0.00	$1,195.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
200005638	BANKS, JONATHAN	**********9730	11/15/2017	11/16/2017	Unknown	SQ *SQ *HH LOGISTICS P	WASHINGTON, DC	7392	$0.00	$900.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
200080887	BANKS, JONATHAN	**********9730	11/16/2017	11/17/2017	Unknown	DIXIE SHEET METAL WORK	FALLS CHURCH, VA	1761	$0.00	$60.51	Purchase
		NOTES		RSC AND GENERAL MERCHANIDISE NOT AVAILABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	No-No Available CBE			
200188395	BANKS, JONATHAN	**********9730	11/17/2017	11/20/2017	Unknown	AQUASPACE WATER SYSTEM	301-5680200, MD	5085	$0.00	$479.70	Purchase
		NOTES		RSC and General Merchandise							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81030			
							SBE	No-No timely deliver			
200188396	BANKS, JONATHAN	**********9730	11/17/2017	11/20/2017	Unknown	SQ *SQ *HH LOGISTICS P	WASHINGTON, DC	7392	$0.00	$1,900.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	Yes			
200335710	BANKS, JONATHAN	**********9730	11/21/2017	11/22/2017	Unknown	JACKNOBCORP JACKNOB HA	6312319400, NY	5085	$0.00	$72.34	Purchase
		NOTES		RSC AND GENERAL MERCHAIDSE CANNOT PROVIDE EQUIPMENT.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81030			
							SBE	No			
200483727	BANKS, JONATHAN	**********9730	11/24/2017	11/27/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L410			
							SBE	No			
200597119	BANKS, JONATHAN	**********9730	11/28/2017	11/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		FEDERAL POSTAGE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
200837663	BANKS, JONATHAN	**********9730	12/02/2017	12/04/2017	Unknown	SUPPLY.COM	08669550310, GA	5074	$3.19	$38.99	Purchase
		NOTES		EMERGENCY PLUMBING PART. RSC AND GENERAL MERCHANDISE NOT AVAILABLE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	No-No timely deliver			
200837664	BANKS, JONATHAN	**********9730	12/01/2017	12/04/2017	Unknown	UNIQUE PEST MANAGEMENT	07034927834, VA	7342	$0.00	$300.00	Purchase
		NOTES		NO CBE AVAILABLE. AAA AND DIXON NOT AVIALABLE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
200984873	BANKS, JONATHAN	**********9730	12/04/2017	12/06/2017	Unknown	CENTURY ELEVATOR INC	FORESTVILLE, MD	7699	$0.00	$458.00	Purchase
		NOTES		EMERGENCY ELEVATOR REPAIR AT SOUTHWEST LIBRARY.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No timely deliver			
201071129	BANKS, JONATHAN	**********9730	12/07/2017	12/07/2017	Unknown	COMCAST	800-COMCAST, MD	4899	$0.00	$83.04	Purchase
		NOTES		CABLE FOR LIBRARY BUILDINGS. NO CBE THAT PROVIDES CABLE IN THE DISTRICT.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
201071130	BANKS, JONATHAN	**********9730	12/06/2017	12/07/2017	Unknown	GBCI	08007951747, DC	8999	$0.00	$85.00	Purchase
		NOTES		LEED CERTIFICATION. NO CBE/INTERNATIONAL GREEN BUILDING ACCREDIATION							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4100			
							Index Code	8L410			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
201397860	BANKS, JONATHAN	**********9730	12/06/2017	12/12/2017	Unknown	INT*IN *GENERAL MERCHA	202-8328666, DC	5231	$0.00	$1,487.50	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4100			
		Object Code	0210		GENERAL		Index Code	8L410			
							SBE	Yes			
201992513	BANKS, JONATHAN	**********9730	12/24/2017	12/26/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202084507	BANKS, JONATHAN	**********9730	12/27/2017	12/28/2017	Unknown	SD INTERNATIONAL INC	18005586723, FL	5200	$0.00	$758.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202120139	BANKS, JONATHAN	**********9730	12/28/2017	12/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202340828	BANKS, JONATHAN	**********9730	01/03/2018	01/05/2018	Unknown	BAN DO	800-9923006, KY	5111	$0.00	$21.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202340829	BANKS, JONATHAN	**********9730	01/04/2018	01/05/2018	Unknown	AMERICAN DOOR CO	BELTSVILLE, MD	5211	$0.00	$358.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202410755	BANKS, JONATHAN	**********9730	01/03/2018	01/08/2018	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$21.59	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202481156	BANKS, JONATHAN	**********9730	01/06/2018	01/09/2018	Unknown	GIH*GLOBALINDUSTRIALEQ	800-645-2986, FL	5085	$0.00	$1,088.94	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
176640218	BUTLER, JONATHAN R	**********0182	10/08/2016	10/10/2016	Unknown	MARRIOTT HOTEL	KANSAS CITY, MO	3509	$0.00	$369.72	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
				Waiting for credit invoice for parking fee. Judi Greenberg did not have a car.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
							Index Code	71030			
		Object Code	0402		TRAVEL - OUT OF CITY		SBE	No-No Available CBE			
177145901	BUTLER, JONATHAN R	**********0182	10/18/2016	10/19/2016	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$375.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10300			
							Index Code	71030			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
177305264	BUTLER, JONATHAN R	**********0182	10/20/2016	10/21/2016	Unknown	MARRIOTT HOTEL	KANSAS CITY, MO	3509	$0.00	($18.00)	Purchase
		NOTES		This is a credit for parking.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71030			
							SBE	No			
177417921	BUTLER, JONATHAN R	**********0182	10/22/2016	10/24/2016	Unknown	XEROX SUPPLY TEXAS	08178297238, TX	5044	$0.00	$808.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
				Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	No-Explain in Notes			
178037632	BUTLER, JONATHAN R	**********0182	11/02/2016	11/02/2016	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$714.00	Purchase
		NOTES		Advertisement							
				Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
178110324	BUTLER, JONATHAN R	**********0182	11/02/2016	11/03/2016	Unknown	GETTY IMAGES	877-438-8966, WA	7333	$0.00	$2,500.00	Purchase
		NOTES		Specialized product							
				Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-Explain in Notes			
178190360	BUTLER, JONATHAN R	**********0182	11/02/2016	11/04/2016	Unknown	SOUTHCOMM COMMUNICAT	NASHVILLE, TN	5969	$0.00	$1,000.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Travel Service Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71080			
							SBE	No-No Available CBE			
178705048	BUTLER, JONATHAN R	**********0182	11/11/2016	11/14/2016	Unknown	GOTHAMIST LLC	6468736651, NY	7311	$0.00	$1,000.00	Purchase
		NOTES		Specialized advertising---- Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
178847359	BUTLER, JONATHAN R	**********0182	11/15/2016	11/16/2016	Unknown	PAYPAL *RCMPRODUCTI	4029357733, MD	5099	$0.00	$480.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. Specialized							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
178919376	BUTLER, JONATHAN R	**********0182	11/16/2016	11/17/2016	Unknown	VSA INC - HEARTLAND HO	04024673668, NE	5946	$26.37	$659.28	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. Taxes will be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-Explain in Notes			

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179253118	BUTLER, JONATHAN R	**********0182	11/22/2016	11/23/2016	Unknown	GOTHAMIST LLC	6468736651, NY	7311	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0414		ADVERTISING		SBE	No-No Available CBE			
179584332	BUTLER, JONATHAN R	**********0182	11/30/2016	12/01/2016	Unknown	SIGN A RAMA	202-2449171, MD	5099	$0.00	$595.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0414		ADVERTISING		SBE	Yes			
179675907	BUTLER, JONATHAN R	**********0182	11/30/2016	12/02/2016	Unknown	FORMOST ADVANCED CRE	WASHINGTON, DC	7333	$0.00	$263.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
179786988	BUTLER, JONATHAN R	**********0182	12/02/2016	12/05/2016	Unknown	SOUTHCOMM COMMUNICAT	NASHVILLE, TN	5969	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0414		ADVERTISING		SBE	No-No Available CBE			
180022143	BUTLER, JONATHAN R	**********0182	12/07/2016	12/08/2016	Unknown	SIGN A RAMA	202-2449171, MD	5099	$0.00	$295.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							

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Transaction Detail with Accounting Codes and Notes

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Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10800		
							Index Code		71080		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
180364246	BUTLER, JONATHAN R	**********0182	12/13/2016	12/14/2016	Unknown	IN *CAPITAL COMMUNITY	202-5438300, DC	7311	$0.00	$565.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10800		
							Index Code		71080		
		Object Code	0414		ADVERTISING		SBE		No-Explain in Notes		
180428379	BUTLER, JONATHAN R	**********0182	12/14/2016	12/15/2016	Unknown	ALPHAGRAPHICS	301-523-3634, DC	7392	$0.00	$3,310.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10800		
							Index Code		71080		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
180811257	BUTLER, JONATHAN R	**********0182	12/22/2016	12/23/2016	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$2,125.00	Purchase
		NOTES		Confirmed as not available trough DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10800		
							Index Code		71080		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
181047643	BUTLER, JONATHAN R	**********0182	12/30/2016	01/02/2017	Unknown	PAYPAL *RCMPRODUCTI	4029357733, MD	5099	$0.00	$1,160.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE .							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-Explain in Notes			
181047644	BUTLER, JONATHAN R	**********0182	01/01/2017	01/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-Explain in Notes			
181405562	BUTLER, JONATHAN R	**********0182	01/10/2017	01/11/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$377.99	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L2200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L220			
							SBE	Yes			
181467747	BUTLER, JONATHAN R	**********0182	01/11/2017	01/12/2017	Unknown	IN *THE WASHINGTON INF	202-5614100, DC	5994	$0.00	$775.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0414		ADVERTISING		Index Code				
							SBE				
181467748	BUTLER, JONATHAN R	**********0182	01/10/2017	01/12/2017	Unknown	SOUTHCOMM COMMUNICAT	NASHVILLE, TN	5969	$0.00	$551.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182030555	BUTLER, JONATHAN R	**********0182	01/24/2017	01/24/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$714.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-Explain in Notes			
182087043	BUTLER, JONATHAN R	**********0182	01/24/2017	01/25/2017	Unknown	VSA INC - HEARTLAND HO	04024673668, NE	5946	$0.00	$1,429.36	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182087044	BUTLER, JONATHAN R	**********0182	01/24/2017	01/25/2017	Unknown	IN *CAPITAL COMMUNITY	202-5438300, DC	7311	$0.00	$490.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182087045	BUTLER, JONATHAN R	**********0182	01/23/2017	01/25/2017	Unknown	SOUTHCOMM COMMUNICAT	NASHVILLE, TN	5969	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182354630	BUTLER, JONATHAN R	**********0182	01/26/2017	01/30/2017	Unknown	THE BUSINESS JOURNALS	CHARLOTTE, NC	5192	$0.00	$2,764.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE,							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182510666	BUTLER, JONATHAN R	**********0182	01/31/2017	02/01/2017	Unknown	IN *THE WASHINGTON INF	202-5614100, DC	5994	$0.00	$775.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182579020	BUTLER, JONATHAN R	**********0182	02/01/2017	02/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7180			
							SBE	No-No Available CBE			
182764169	BUTLER, JONATHAN R	**********0182	02/02/2017	02/06/2017	Unknown	SOUTHCOMM COMMUNICAT	NASHVILLE, TN	5969	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available though DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0414		ADVERTISING		Index Code	71080			
							SBE	No-No Available CBE			
182918390	BUTLER, JONATHAN R	**********0182	02/07/2017	02/08/2017	Unknown	SMK*SURVEYMONKEY.COM	971-2445555, CA	5968	$0.00	$300.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L220			
							SBE	No-No Available CBE			
183617723	BUTLER, JONATHAN R	**********0182	02/21/2017	02/21/2017	Unknown	ULINE *SHIP SUPPLIES	800-295-5510, WI	5964	$0.00	$194.49	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	No-No Available CBE			
183886059	BUTLER, JONATHAN R	**********0182	02/24/2017	02/27/2017	Unknown	PEMBROKE WEST	WASHINGTON, DC	5699	$0.00	$1,499.50	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L220			
							SBE	No-No Available CBE			
184129657	BUTLER, JONATHAN R	**********0182	03/01/2017	03/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-No Available CBE			
184631810	BUTLER, JONATHAN R	**********0182	03/09/2017	03/10/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$1,032.70	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L220			
							SBE	Yes			
184840997	BUTLER, JONATHAN R	**********0182	03/13/2017	03/14/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$641.08	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
184840998	BUTLER, JONATHAN R	**********0182	03/13/2017	03/14/2017	Unknown	PAYPAL *PTS INC	4029357733, CA	7392	$0.00	$384.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
184956159	BUTLER, JONATHAN R	**********0182	03/15/2017	03/16/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$122.38	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L220			
							SBE	Yes			
185276462	BUTLER, JONATHAN R	**********0182	03/21/2017	03/22/2017	Unknown	AMERICAN BUSINESS SUPP	ORDER@ORDERAB, DC	5044	$0.00	$1,431.32	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	Yes			
185531398	BUTLER, JONATHAN R	**********0182	03/23/2017	03/27/2017	Unknown	VENNGAGE.COM	8552843855, ON	5734	$0.00	$475.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
185697400	BUTLER, JONATHAN R	**********0182	03/28/2017	03/29/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$328.50	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	Yes			
185782218	BUTLER, JONATHAN R	**********0182	03/29/2017	03/30/2017	Unknown	SOUNDCLOUD INC	SAN FRANCISCO, CA	4899	$0.00	$121.50	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-Explain in Notes			
185964868	BUTLER, JONATHAN R	**********0182	04/01/2017	04/03/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-No Available CBE			
186202359	BUTLER, JONATHAN R	**********0182	04/05/2017	04/06/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$806.52	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE				
186202360	BUTLER, JONATHAN R	**********0182	04/05/2017	04/06/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$496.32	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
186280137	BUTLER, JONATHAN R	**********0182	04/06/2017	04/07/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$216.35	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L220			
							SBE	Yes			
186489838	BUTLER, JONATHAN R	**********0182	04/10/2017	04/11/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$82.01	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	7L220			
		Object Code	0210		GENERAL		Index Code	L2200			
							SBE	Yes			
186608982	BUTLER, JONATHAN R	**********0182	04/12/2017	04/13/2017	Unknown	KASTLE SYSTEMS	703-5288800, VA	7393	$0.00	$882.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
							Index Code	71030			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
186770740	BUTLER, JONATHAN R	**********0182	04/14/2017	04/17/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$64.77	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L2200			
							SBE	Yes			
186977958	BUTLER, JONATHAN R	**********0182	04/20/2017	04/20/2017	Unknown	CAN*CANONBUSSOL CBS	410-818-8237, NJ	5732	$0.00	$305.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	No-No Available CBE			
187704175	BUTLER, JONATHAN R	**********0182	05/01/2017	05/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-Explain in Notes			
187761237	BUTLER, JONATHAN R	**********0182	05/02/2017	05/03/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$1,364.14	Purchase
		NOTES		$1,0000 from Chief Business Officer Index: 71030 PCA: 10300 OBJ: 210							
				$364.14 from Executive Management Index: 7L220 PCA: L2200 OBJ: 210							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10300			
		Object Code	0210		GENERAL		Index Code	71030			
							SBE	Yes			
187833927	BUTLER, JONATHAN R	**********0182	05/03/2017	05/04/2017	Unknown	TOUCAN	ANNAPOLIS, MD	5399	$0.00	$1,150.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
188661590	BUTLER, JONATHAN R	**********0182	05/17/2017	05/18/2017	Unknown	CENTRAL DISBURSEMENT A	202-478-7538, DC	7296	$0.00	$192.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2220			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L220			
							SBE	No-Explain in Notes			
188949060	BUTLER, JONATHAN R	**********0182	05/22/2017	05/23/2017	Unknown	SQ *SQ *SOLAR ECLIPSE	WOODBRIDGE, VA	1520	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-Explain in Notes			
189152178	BUTLER, JONATHAN R	**********0182	05/24/2017	05/26/2017	Unknown	WASHINGTON TROPHY C	WASHINGTON, DC	5999	$0.00	$476.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBe.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L220			
							SBE	No-Explain in Notes			
189250599	BUTLER, JONATHAN R	**********0182	05/26/2017	05/29/2017	Unknown	TYRRELLTECH	LAUREL, MD	5111	$0.00	$434.04	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-Explain in Notes			
189250600	BUTLER, JONATHAN R	**********0182	05/26/2017	05/29/2017	Unknown	VINCENT PRINTING CO IN	423-6970811, TN	7399	$0.00	$1,139.96	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
189250601	BUTLER, JONATHAN R	**********0182	05/27/2017	05/29/2017	Unknown	DISPLAYS2GO	401-247-0333, MA	5099	$0.00	$436.72	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-Explain in Notes			
189250602	BUTLER, JONATHAN R	**********0182	05/26/2017	05/29/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$1,656.52	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	71080			
		Object Code	0210		GENERAL		Index Code	10800			
							SBE	Yes			
189250603	BUTLER, JONATHAN R	**********0182	05/27/2017	05/29/2017	Unknown	CAN*CANONBUSSOL CBS	410-818-8237, NJ	5732	$0.00	$3,294.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	No-No Available CBE			
189502745	BUTLER, JONATHAN R	**********0182	06/01/2017	06/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
							Index Code	71080			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
190626367	BUTLER, JONATHAN R	**********0182	06/20/2017	06/21/2017	Unknown	INT*IN *THE WASHINGTON	202-5614100, DC	5994	$0.00	$775.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	71080			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
191330998	BUTLER, JONATHAN R	**********0182	07/01/2017	07/03/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	71080			
							Index Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
191950225	BUTLER, JONATHAN R	**********0182	07/14/2017	07/14/2017	Unknown	CAN*CANONBUSSOL CBS	410-818-8237, NJ	5732	$0.00	$908.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	No-No Available CBE			
192063219	BUTLER, JONATHAN R	**********0182	07/13/2017	07/17/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$324.33	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L220			
							SBE	Yes			
192302591	BUTLER, JONATHAN R	**********0182	07/19/2017	07/20/2017	Unknown	MAILCHIMP *PAYASYOUG	MAILCHIMP.COM, GA	7399	$0.00	$2,125.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
192302592	BUTLER, JONATHAN R	**********0182	07/18/2017	07/20/2017	Unknown	WASHINGTON TROPHY C	WASHINGTON, DC	5999	$0.00	$69.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L220			
							SBE	No-No Available CBE			
192610258	BUTLER, JONATHAN R	**********0182	07/24/2017	07/25/2017	Unknown	PAYPAL *RCMPRODUCTI	4029357733, MD	5099	$0.00	$1,400.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
193144030	BUTLER, JONATHAN R	**********0182	07/28/2017	08/02/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$1,924.34	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	Yes			
193144031	BUTLER, JONATHAN R	**********0182	08/01/2017	08/02/2017	Unknown	INK SYSTEMS LLC	2404868055, DC	5943	$0.00	$647.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L220			
		Object Code	0408		PROF SERVICE FEES		Index Code	L220			
							SBE	No-No Available CBE			
193144032	BUTLER, JONATHAN R	**********0182	08/01/2017	08/02/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-No Available CBE			
193221703	BUTLER, JONATHAN R	**********0182	08/02/2017	08/03/2017	Unknown	SP * SEISMICAUDIO	9013636030, TN	5732	$0.00	$339.99	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-No Available CBE			
193878540	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430586045	08004337300, TX	3001	$0.00	$346.41	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
193878541	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663896	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Richard Reyes-Gavilan.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878542	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663900	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Martha Saccocio $528.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878543	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663911	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Meaghan O'Connor $528.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L3500			
							SBE				
193878544	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663922	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Andrew Blumenfeld $528.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878545	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663933	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
				For Kimberly Zablud $528.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878547	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430663944	08004337300, TX	3001	$0.00	$528.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
				For Jonathan Butler $528.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878548	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430683570	08004337300, TX	3001	$0.00	$557.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
				Awaiting receipt from cardholder							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
193878549	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430706880	08004337300, TX	3001	$0.00	$557.11	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Confirmed as not available through DCSS or a CBE. For Linnea Hegarty $557.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0402			TRAVEL - OUT OF CITY	SBE	No-No Available CBE			
193878550	BUTLER, JONATHAN R	**********0182	08/10/2017	08/14/2017	Unknown	AMERICAN 00121430741563	08004337300, TX	3001	$0.00	$493.11	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Meaghan O'Connor $493.11.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0402			TRAVEL - OUT OF CITY	SBE	No-No Available CBE			
193878551	BUTLER, JONATHAN R	**********0182	08/11/2017	08/14/2017	Unknown	AMERICAN 00121430683577	08004337300, TX	3001	$0.00	($557.11)	Purchase
		NOTES		CREDIT BACK TO THE CARD.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0402			TRAVEL - OUT OF CITY	SBE	No-No Available CBE			
193993084	BUTLER, JONATHAN R	**********0182	08/14/2017	08/15/2017	Unknown	DELTA 00623931516202	DELTA.COM, CA	3058	$0.00	$555.60	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0402			TRAVEL - OUT OF CITY	SBE	No-No Available CBE			

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Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194097452	BUTLER, JONATHAN R	**********0182	08/15/2017	08/16/2017	Unknown	DELTA 00623933304606	DELTA.COM, CA	3058	$0.00	$408.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE. For Richard Reyes-Gavilan.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code		F7L16		
							SBE		No-No Available CBE		
194130509	BUTLER, JONATHAN R	**********0182	08/16/2017	08/17/2017	Unknown	DELTA 00623933026301	DELTA.COM, CA	3058	$0.00	$408.40	Purchase
		NOTES		Confirmed as not confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code		F7L16		
							SBE		No-No Available CBE		
194333778	BUTLER, JONATHAN R	**********0182	08/15/2017	08/21/2017	Unknown	AMERICAN 00170003730875	NORWALK, CT	3001	$0.00	$489.60	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code		F7L16		
							SBE		Yes		
194333779	BUTLER, JONATHAN R	**********0182	08/17/2017	08/21/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$29.99	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L2200		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L2200		
							SBE		Yes		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194333780	BUTLER, JONATHAN R	**********0182	08/18/2017	08/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$816.86	Purchase

NOTES

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	10800
Object Code	0408		PROF SERVICE FEES	Index Code	71080
				SBE	Yes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194333781	BUTLER, JONATHAN R	**********0182	08/18/2017	08/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$775.50	Purchase

NOTES

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	10800
Object Code	0408		PROF SERVICE FEES	Index Code	71080
				SBE	Yes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194333782	BUTLER, JONATHAN R	**********0182	08/18/2017	08/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$134.42	Purchase

NOTES

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	10800
Object Code	0408		PROF SERVICE FEES	Index Code	71080
				SBE	Yes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194580484	BUTLER, JONATHAN R	**********0182	08/16/2017	08/24/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$204.00	Purchase

NOTES

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0020		SUPPLIES AND MATERIALS	PCA Code	10800
Object Code	0210		GENERAL	Index Code	71080
				SBE	Yes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
195097688	BUTLER, JONATHAN R	**********0182	08/30/2017	08/31/2017	Unknown	INT*IN *GENERAL MERCHA	202-8328666, DC	5231	$0.00	$448.09	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code	10800			
		Object Code	0704			PURCHASE - OTHER EQUIP	Index Code	71080			
							SBE	Yes			
195186582	BUTLER, JONATHAN R	**********0182	08/31/2017	09/01/2017	Unknown	HILTON HOTELS SALT LK	801-3282000, UT	3504	$0.00	$604.65	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	10300			
		Object Code	0402			TRAVEL - OUT OF CITY	Index Code	71030			
							SBE	No-No Available CBE			
195186583	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
		Object Code	0402			TRAVEL - OUT OF CITY	Index Code	F7L16			
							SBE	No-No Available CBE			
195186584	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
		Object Code	0402			TRAVEL - OUT OF CITY	Index Code	F7L16			
							SBE	No-No Available CBE			
195186585	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
195186586	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
195186587	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
195186588	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
195186589	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	7FL16			
							SBE	No-No Available CBE			
195186590	BUTLER, JONATHAN R	**********0182	08/30/2017	09/01/2017	Unknown	MAYO HOTEL AND LOFTS	TULSA, OK	7011	$0.00	$270.18	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
195309910	BUTLER, JONATHAN R	**********0182	08/31/2017	09/04/2017	Unknown	STANDARD OFFICE SUPPLY	2028294820, DC	5046	$0.00	($29.99)	Purchase
		NOTES		Credit.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L2200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L220			
							SBE	Yes			
195309911	BUTLER, JONATHAN R	**********0182	09/01/2017	09/04/2017	Unknown	LIBERATED SYNDICATION	4126210902, PA	5734	$0.00	$20.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE	No-No Available CBE			
195760928	BUTLER, JONATHAN R	**********0182	09/07/2017	09/11/2017	Unknown	STANDARD OFFICE SUPPLY	2028294820, DC	5046	$0.00	($200.00)	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	Yes			
196051006	BUTLER, JONATHAN R	**********0182	09/13/2017	09/14/2017	Unknown	TOUCAN	3018586020, MD	5399	$0.00	$625.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
196051007	BUTLER, JONATHAN R	**********0182	09/12/2017	09/14/2017	Unknown	PERFECT SETTINGS	202-7222900, MD	5999	$0.00	$265.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
196149623	BUTLER, JONATHAN R	**********0182	09/14/2017	09/15/2017	Unknown	KASTLE SYSTEMS	703-5288800, VA	7393	$0.00	$267.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	71030			
							SBE	No-No Available CBE			
196149624	BUTLER, JONATHAN R	**********0182	09/14/2017	09/15/2017	Unknown	BALLOONSDC	WASHINGTON, DC	5999	$0.00	$1,171.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE				

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
196291147	BUTLER, JONATHAN R	**********0182	09/14/2017	09/18/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$41.85	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L2200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L220			
							SBE	Yes			
196425979	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	AMERICAN BUSINESS SUPP	ORDER@ORDERAB, DC	5044	$0.00	$1,200.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	71080			
							SBE	Yes			
196425980	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	WASHINGTON CHAPTER	02023091211, DC	8911	$0.00	$500.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
196425981	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	SIGN A RAMA	202-2449171, MD	5099	$0.00	$636.55	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
196425982	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	BALLOONSDC	WASHINGTON, DC	5999	$0.00	$1,201.63	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE				
196425983	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	SQ *IMAGINE PHOTOGR	WASHINGTON, DC	7333	$0.00	$820.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
196425984	BUTLER, JONATHAN R	**********0182	09/18/2017	09/19/2017	Unknown	PAYPAL *MARIRANZI	4029357733, CA	8999	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	No-No Available CBE			
196498495	BUTLER, JONATHAN R	**********0182	09/19/2017	09/20/2017	Unknown	GETTY IMAGES	877-438-8966, WA	7333	$0.00	$2,500.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71080			
							SBE				
196498496	BUTLER, JONATHAN R	**********0182	09/18/2017	09/20/2017	Unknown	PERFECT SETTINGS	202-7222900, MD	5999	$0.00	$265.13	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	71080			
							SBE	Yes			
196584253	BUTLER, JONATHAN R	**********0182	09/18/2017	09/21/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$281.64	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	7L220			
							SBE	Yes			
198740033	BUTLER, JONATHAN R	**********0182	10/25/2017	10/26/2017	Unknown	HOO*HOOTSUITE MEDIA I	778-3001850, CA	5968	$0.00	$696.32	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81080			
							SBE	No-No Available CBE			
198820514	BUTLER, JONATHAN R	**********0182	10/25/2017	10/27/2017	Unknown	AMTRAK .CO2980641581096	08008727245, DC	4112	$0.00	$150.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10900			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	81090			
							SBE	No-No Available CBE			
199353726	BUTLER, JONATHAN R	**********0182	11/02/2017	11/06/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$54.42	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	8L220			
							SBE	Yes			
199523366	BUTLER, JONATHAN R	**********0182	11/06/2017	11/08/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$91.28	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	8L220			
							SBE	Yes			
199784856	BUTLER, JONATHAN R	**********0182	11/09/2017	11/13/2017	Unknown	ACCESS INTELLIGENCE	8887075807, MD	5331	$0.00	$1,950.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
							Index Code	81080			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
199930990	BUTLER, JONATHAN R	**********0182	11/14/2017	11/15/2017	Unknown	GOLDSTARTOOL.COM	02136238805, CA	5949	$0.00	$270.89	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	No-Explain in Notes			
200002320	BUTLER, JONATHAN R	**********0182	11/15/2017	11/16/2017	Unknown	TYRRELLTECH	LAUREL, MD	5111	$0.00	$434.28	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	No-Explain in Notes			
200002321	BUTLER, JONATHAN R	**********0182	11/15/2017	11/16/2017	Unknown	SMK*WUFOO.COM CHARGE	813-4213676, CA	5968	$0.00	$99.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81080			
							SBE	No-Explain in Notes			
200077365	BUTLER, JONATHAN R	**********0182	11/16/2017	11/17/2017	Unknown	HOOTSUITE MEDIA INC.	778-588-9767, CA	7399	$0.00	$114.21	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81080			
							SBE	No-Explain in Notes			
200185482	BUTLER, JONATHAN R	**********0182	11/17/2017	11/20/2017	Unknown	ARTGRAFIX	02037292846, CT	5199	$0.00	$989.28	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	No-Explain in Notes			
200287164	BUTLER, JONATHAN R	**********0182	11/20/2017	11/21/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	5968	$0.00	$157.25	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	No-No Available CBE			
200539767	BUTLER, JONATHAN R	**********0182	11/27/2017	11/28/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$4,145.48	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	Yes			
200740056	BUTLER, JONATHAN R	**********0182	11/28/2017	12/01/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$83.40	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	8L220			
							SBE	Yes			
200979980	BUTLER, JONATHAN R	**********0182	12/05/2017	12/06/2017	Unknown	SIGNARAMA OF GERMANTOW	GERMANTOWN, MD	5099	$0.00	$916.77	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	No-Explain in Notes			
200979981	BUTLER, JONATHAN R	**********0182	12/05/2017	12/06/2017	Unknown	TOTAL AUDIO VISUAL SYS	SILVER SPRING, MD	7372	$0.00	$425.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	Yes			
201070882	BUTLER, JONATHAN R	**********0182	12/06/2017	12/07/2017	Unknown	GRAMMARLY 888-318-6146	8883186146, CA	5734	$0.00	$139.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L220			
							SBE	No-No Available CBE			
201454088	BUTLER, JONATHAN R	**********0182	12/08/2017	12/13/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$89.05	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L2200			
		Object Code	0210		GENERAL		Index Code	8L220			
							SBE	Yes			
201590914	BUTLER, JONATHAN R	**********0182	12/14/2017	12/15/2017	Unknown	PAYPAL *MAHLOE	4029357733, CA	8999	$0.00	$1,200.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	No-Explain in Notes			
201679995	BUTLER, JONATHAN R	**********0182	12/15/2017	12/18/2017	Unknown	SMK*WUFOO.COM CHARGE	813-4213676, CA	5968	$0.00	$99.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81080			
							SBE	No-No Available CBE			
201817353	BUTLER, JONATHAN R	**********0182	12/19/2017	12/20/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$28.96	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	No-No Available CBE			
201871447	BUTLER, JONATHAN R	**********0182	12/20/2017	12/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$827.20	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	Yes			
201871448	BUTLER, JONATHAN R	**********0182	12/20/2017	12/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$827.20	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	Yes			
201871449	BUTLER, JONATHAN R	**********0182	12/20/2017	12/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$827.20	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	Yes			
201871450	BUTLER, JONATHAN R	**********0182	12/20/2017	12/21/2017	Unknown	MIDTOWN PERSONNEL INC	2028874747, DC	7361	$0.00	$330.88	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	Yes			
201871451	BUTLER, JONATHAN R	**********0182	12/20/2017	12/21/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	5968	$0.00	$161.50	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10800			
		Object Code	0408		PROF SERVICE FEES		Index Code	81080			
							SBE	No-No timely deliver			
201925490	BUTLER, JONATHAN R	**********0182	12/21/2017	12/22/2017	Unknown	VSA INC - HEARTLAND HO	04024673668, NE	5946	$0.00	$2,920.55	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10800			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	81080			
							SBE	No-No Available CBE			
201925491	BUTLER, JONATHAN R	**********0182	12/21/2017	12/22/2017	Unknown	GRAMMARLY 888-318-6146	8883186146, CA	5734	$0.00	$139.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L2200			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L220			
							SBE	No-No Available CBE			
201988735	BUTLER, JONATHAN R	**********0182	12/22/2017	12/26/2017	Unknown	AMZ*S&D PRINT	AMZN.COM/PMTS, WA	7399	$0.00	$397.79	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10300			
		Object Code	0408		PROF SERVICE FEES		Index Code	81030			
							SBE	No-No Available CBE			
201988736	BUTLER, JONATHAN R	**********0182	12/24/2017	12/26/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$19.55	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10800			
		Object Code	0210		GENERAL		Index Code	81080			
							SBE	No-No Available CBE			
202340677	BUTLER, JONATHAN R	**********0182	01/02/2018	01/05/2018	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$370.79	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L2200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	8L220			
							SBE	Yes			
176710390	DAVIS, DENNIS	**********7288	10/08/2016	10/10/2016	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$53.72	Purchase
		NOTES		Order for Lami for IT Staff Reference Collection							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7l380			
							SBE	No-Explain in Notes			
176793790	DAVIS, DENNIS	**********7288	10/10/2016	10/12/2016	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$323.78	Purchase
		NOTES		processing supplies spine label protectors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-No Available CBE			
176862189	DAVIS, DENNIS	**********7288	10/12/2016	10/13/2016	Unknown	SHOWCASES	3217835586, FL	5099	$0.00	$1,191.02	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-No Available CBE			
176934079	DAVIS, DENNIS	**********7288	10/13/2016	10/14/2016	Unknown	THE GREEN BOOK	02025363872, MD	5192	$0.00	$270.00	Purchase
		NOTES		ANNUAL PUBLICATION RELEASE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-No Available CBE			
176934080	DAVIS, DENNIS	**********7288	10/13/2016	10/14/2016	Unknown	COMPUTYPE	651-6332921, MN	5111	$0.00	$156.00	Purchase
		NOTES		ANNUAL SUDSCRIPTION FEE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-No Available CBE			

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177355288	DAVIS, DENNIS	**********7288	10/20/2016	10/21/2016	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$49.41	$35.31	Purchase

NOTES monthly subscription fee

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	
Object Code	0708		LIBRARY BOOKS	Index Code	7L380
				SBE	No-Explain in Notes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178157811	DAVIS, DENNIS	**********7288	11/03/2016	11/03/2016	Unknown	R&L PUBLISHING GROUP	717-794-3800, PA	2741	$1.96	$196.92	Purchase

NOTES ANNUAL PUBLICATION RELEASE

Tax entry is not taxes - but a code from the publisher [note; no taxes posted on invoice]

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	
Object Code	0708		LIBRARY BOOKS	Index Code	7L380
				SBE	No-Explain in Notes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178385604	DAVIS, DENNIS	**********7288	11/04/2016	11/07/2016	Unknown	CONSUMERS CHECKBOOK.OR	202-3479612, DC	7399	$0.00	$283.50	Purchase

NOTES Direct order for 2017 Health Plans for Federal Employees annual Publication.

Specialized government materials/booklets

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	
Object Code	0708		LIBRARY BOOKS	Index Code	7L380
				SBE	No-Explain in Notes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178788052	DAVIS, DENNIS	**********7288	11/14/2016	11/15/2016	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$1,213.59	Purchase

NOTES Annual standing order release - book collection

CHART OF ACCOUNT DC Gov **CUSTOM FIELD** **VALUE**

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
178891028	DAVIS, DENNIS	**********7288	11/15/2016	11/16/2016	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
		NOTES		Monthly subscription fee - Collections Department							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
179287559	DAVIS, DENNIS	**********7288	11/22/2016	11/23/2016	Unknown	REI*MATTHEW BENDER &CO	800-833-9844, OH	5969	$0.00	$100.08	Purchase
		NOTES		Annual standing order release title.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
179557574	DAVIS, DENNIS	**********7288	11/28/2016	11/30/2016	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$193.82	Purchase
		NOTES		Processing supplies Book jackets							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
179728552	DAVIS, DENNIS	**********7288	12/01/2016	12/02/2016	Unknown	TAYLOR & FRANCIS BOOKS	05613616000, KY	8299	$0.00	$1,061.24	Purchase
		NOTES		Annual standing order title release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
179866673	DAVIS, DENNIS	**********7288	12/02/2016	12/05/2016	Unknown	SHOWCASES	3217835586, FL	5099	$0.00	$1,191.02	Purchase
		NOTES		Processing Supplies Label protectors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
179866674	DAVIS, DENNIS	**********7288	12/02/2016	12/05/2016	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$315.49	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	Yes			
180068283	DAVIS, DENNIS	**********7288	12/07/2016	12/08/2016	Unknown	REI*MATTHEW BENDER &CO	800-833-9844, OH	5969	$0.00	$210.18	Purchase
		NOTES		Annual title release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
180469480	DAVIS, DENNIS	**********7288	12/14/2016	12/15/2016	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
		NOTES		monthly subscription fee							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	L7380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
180839802	DAVIS, DENNIS	**********7288	12/22/2016	12/23/2016	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$27.08	Purchase
		NOTES		TITLE NOT AVAILABLE THUR RGULAR BOOK VENDORS.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
180909293	DAVIS, DENNIS	**********7288	12/27/2016	12/27/2016	Unknown	AMAZON.COM	AMZN.COM/BIL L, WA	5942	$0.00	$96.81	Purchase
		NOTES		DIRECT ORDER NOT AVAIALBE THRU REGULAR BOOK VENDORS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No			
181341689	DAVIS, DENNIS	**********7288	01/07/2017	01/09/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$57.33	Purchase
		NOTES		materials not available thru regular book vendors.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
181760439	DAVIS, DENNIS	**********7288	01/17/2017	01/18/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
		NOTES		monthly subscription charges							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
182296894	DAVIS, DENNIS	**********7288	01/26/2017	01/27/2017	Unknown	MERGENT INC	07045596934, SC	5192	$0.00	$1,000.00	Purchase
		NOTES		Online subscription renewal							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
183028667	DAVIS, DENNIS	**********7288	02/07/2017	02/09/2017	Unknown	UNIVERSAL MAP/MAPSCO	386-8733010, FL	7399	$0.00	$512.50	Purchase
		NOTES		Direct order DC Maps							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
183028668	DAVIS, DENNIS	**********7288	02/08/2017	02/09/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$81.79	Purchase
		NOTES		direct order for DVD							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
184529918	DAVIS, DENNIS	**********7288	03/06/2017	03/08/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$1,073.63	Purchase
		NOTES		processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
184600602	DAVIS, DENNIS	**********7288	03/08/2017	03/09/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$47.75	Purchase
	NOTES			Direct order not available from our book vendors							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
	Object Code	0708			LIBRARY BOOKS		Index Code		7L380		
							SBE		No-Explain in Notes		
184932448	DAVIS, DENNIS	**********7288	03/14/2017	03/15/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$8.63	$286.62	Purchase
	NOTES			Monthly subscription cost and standing order release.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
	Object Code	0708			LIBRARY BOOKS		Index Code		7L380		
							SBE		No-Explain in Notes		
187455247	DAVIS, DENNIS	**********7288	04/26/2017	04/27/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
	NOTES			monthly charges							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
	Object Code	0708			LIBRARY BOOKS		Index Code		7L380		
							SBE		No-Explain in Notes		
187540095	DAVIS, DENNIS	**********7288	04/27/2017	04/28/2017	Unknown	CHICAGO BOOKS & JOU	800-6212736, IL	8220	$0.00	$75.51	Purchase
	NOTES			Standing order title release							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
	Object Code	0708			LIBRARY BOOKS		Index Code		7L380		
							SBE		No-Explain in Notes		
188566884	DAVIS, DENNIS	**********7288	05/15/2017	05/16/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		monthly subscription fee							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code				
		Object Code	0708			LIBRARY BOOKS	Index Code		7L380		
							SBE		No-Explain in Notes		
190543266	DAVIS, DENNIS	**********7288	06/15/2017	06/19/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$487.67	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code				
		Object Code	0210			GENERAL	Index Code		7L380		
							SBE		No-Explain in Notes		
190543267	DAVIS, DENNIS	**********7288	06/16/2017	06/19/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$404.05	Purchase
		NOTES		Standing order title annual release.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code				
		Object Code	0708			LIBRARY BOOKS	Index Code		7L380		
							SBE		No-Explain in Notes		
190833194	DAVIS, DENNIS	**********7288	06/22/2017	06/23/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
		NOTES		Monthly subscription charge							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code				
		Object Code	0708			LIBRARY BOOKS	Index Code		7L380		
							SBE		No-Explain in Notes		
191109974	DAVIS, DENNIS	**********7288	06/27/2017	06/28/2017	Unknown	THE LIBRARY STORE INC.	TREMONT, IL	5943	$0.00	$397.25	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
191278117	DAVIS, DENNIS	**********7288	06/29/2017	06/30/2017	Unknown	SHOWCASES	3217835586, FL	5099	$0.00	$881.28	Purchase
		NOTES		Processing supplies label protectors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No			
191437772	DAVIS, DENNIS	**********7288	07/03/2017	07/04/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$184.95	Purchase
		NOTES		Office supplies for printing location labels for Library materials							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
192912619	DAVIS, DENNIS	**********7288	07/25/2017	07/28/2017	Unknown	THE LIBRARY STORE INC.	TREMONT, IL	5943	$0.00	$230.20	Purchase
		NOTES		processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
193508210	DAVIS, DENNIS	**********7288	08/02/2017	08/07/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$638.73	Purchase
		NOTES		GENERAL OFFICE SUPPLIES							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7l380			
							SBE	No-Explain in Notes			
193571207	DAVIS, DENNIS	**********7288	08/07/2017	08/08/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$35.31	Purchase
		NOTES		Monthly subscription fee							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
194069472	DAVIS, DENNIS	**********7288	08/15/2017	08/16/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$37.78	Purchase
		NOTES		monthly subscription fee							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
194633838	DAVIS, DENNIS	**********7288	08/23/2017	08/24/2017	Unknown	SHEETMUSICPLUS.COM	800-7433868, CA	5733	$0.00	$2,294.62	Purchase
		NOTES		special sheet music order							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No			
194898271	DAVIS, DENNIS	**********7288	08/25/2017	08/28/2017	Unknown	SHEETMUSICPLUS.COM	800-7433868, CA	5733	$0.00	$11.02	Purchase
		NOTES		Sheet music order							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No			
195245664	DAVIS, DENNIS	**********7288	08/31/2017	09/01/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$301.05	Purchase
		NOTES		Annual release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No			
196017220	DAVIS, DENNIS	**********7288	09/12/2017	09/13/2017	Unknown	PAYPAL *METRICS	4029357733, CA	7375	$0.00	$200.00	Purchase
		NOTES		PLAMETRIC Subscription renewal							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
196214186	DAVIS, DENNIS	**********7288	09/14/2017	09/15/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$37.96	Purchase
		NOTES		not available thru regular book vendors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No			
196214187	DAVIS, DENNIS	**********7288	09/14/2017	09/15/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$69.99	Purchase
		NOTES		Not available thru regular book vendors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE				
196392617	DAVIS, DENNIS	**********7288	09/15/2017	09/18/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$37.78	Purchase
		NOTES		monthly subscription							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No			
196392618	DAVIS, DENNIS	**********7288	09/14/2017	09/18/2017	Unknown	THE LIBRARY STORE INC.	TREMONT, IL	5943	$0.00	$759.87	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No			
196550477	DAVIS, DENNIS	**********7288	09/19/2017	09/20/2017	Unknown	ALIBRIS BOOKS	05105944586, CA	5969	$0.00	$30.88	Purchase
		NOTES		out of print materials vendor							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
196550478	DAVIS, DENNIS	**********7288	09/19/2017	09/20/2017	Unknown	COMPUTYPE	651-6332921, MN	5111	$0.00	$156.00	Purchase
		NOTES		Processing							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7380			
							SBE	No			
196639275	DAVIS, DENNIS	**********7288	09/21/2017	09/21/2017	Unknown	BRODART SUPPLIES	570-326-2461, PA	5943	$0.00	$600.03	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L380			
							SBE	No-Explain in Notes			
196739908	DAVIS, DENNIS	**********7288	09/21/2017	09/22/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$75.02	Purchase
		NOTES		Materials wasn't available thru regular book vendors							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
196916428	DAVIS, DENNIS	**********7288	09/23/2017	09/25/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$16.38	Purchase
		NOTES		Play not available thru regular book vendor							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	7L380			
							SBE	No-Explain in Notes			
199495570	DAVIS, DENNIS	**********7288	11/06/2017	11/07/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$37.78	Purchase
		NOTES		monthly subscription							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8L380			
							SBE	No-Explain in Notes			
199584310	DAVIS, DENNIS	**********7288	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$13.98	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199584311	DAVIS, DENNIS	**********7288	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$79.34	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199584312	DAVIS, DENNIS	**********7288	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$23.97	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199584313	DAVIS, DENNIS	**********7288	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$12.98	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199584314	DAVIS, DENNIS	**********7288	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$10.98	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199584315	DAVIS, DENNIS	**********7288	11/08/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$32.99	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199664137	DAVIS, DENNIS	**********7288	11/08/2017	11/09/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$18.99	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199664138	DAVIS, DENNIS	**********7288	11/08/2017	11/09/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$12.34	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199664139	DAVIS, DENNIS	**********7288	11/09/2017	11/09/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$41.10	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199745828	DAVIS, DENNIS	**********7288	11/09/2017	11/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$28.99	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199745829	DAVIS, DENNIS	**********7288	11/09/2017	11/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$43.64	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8l380			
							SBE	No-Explain in Notes			
199745830	DAVIS, DENNIS	**********7288	11/10/2017	11/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$44.98	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8l380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
199745831	DAVIS, DENNIS	**********7288	11/10/2017	11/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$43.99	Purchase
		NOTES		WEE ODC materials for display not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8l380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
199745832	DAVIS, DENNIS	**********7288	11/10/2017	11/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$13.71	Purchase
		NOTES		WEE ODC DISPLAY MATERIAL NOT AVAILABLE THRU REGULAR BOOK JOBBERS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
199853184	DAVIS, DENNIS	**********7288	11/13/2017	11/13/2017	Unknown	AMAZON.COM	AMZN.COM/BIL L, WA	5942	$0.00	$55.21	Purchase
		NOTES		WEE ODC display material not available thru regular book jobbers.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
199975861	DAVIS, DENNIS	**********7288	11/14/2017	11/15/2017	Unknown	AMAZON.COM	AMZN.COM/BIL L, WA	5942	$0.00	$21.98	Purchase
		NOTES		WEE ODC Display materials, not available thru regular book jobbers							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200264800	DAVIS, DENNIS	**********7288	11/17/2017	11/20/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$57.98	Purchase
		NOTES		WEE ODC Display materials							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200264801	DAVIS, DENNIS	**********7288	11/18/2017	11/20/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$21.70	Purchase
		NOTES		WEE ODC Display materials							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200264802	DAVIS, DENNIS	**********7288	11/17/2017	11/20/2017	Unknown	REI*MATTHEW BENDER &CO	800-833-9844, OH	5969	$0.00	$217.20	Purchase
		NOTES		Standing order release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200264803	DAVIS, DENNIS	**********7288	11/17/2017	11/20/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$1,299.09	Purchase
		NOTES		Standing order release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200463245	DAVIS, DENNIS	**********7288	11/21/2017	11/24/2017	Unknown	CONSUMERS CHECKBOOK.OR	202-3479612, DC	7399	$0.00	$301.40	Purchase
		NOTES		ANNUAL HEALTH INSURNACE GUIDES							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8L380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
200896463	DAVIS, DENNIS	**********7288	11/30/2017	12/04/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$479.14	Purchase
		NOTES		Processing supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	8L380			
							SBE	No			
201849129	DAVIS, DENNIS	**********7288	12/19/2017	12/20/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$37.78	Purchase
		NOTES		monthly subcription							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	8l380			
		Object Code	0708		LIBRARY BOOKS		SBE	No-Explain in Notes			
201849130	DAVIS, DENNIS	**********7288	12/19/2017	12/20/2017	Unknown	THE GREEN BOOK	02025363872, MD	5192	$0.00	$270.00	Purchase
		NOTES		annual publication release							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0708		LIBRARY BOOKS		Index Code	8L380			
							SBE	No-Explain in Notes			
176636534	GIVENS, CEDRIC	**********1953	10/07/2016	10/10/2016	Unknown	APL*APPLEONLINE STOREUS	800-676-2775, CA	5732	$0.00	$399.95	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No Available CBE			
176636535	GIVENS, CEDRIC	**********1953	10/07/2016	10/10/2016	Unknown	APL*APPLEONLINE STOREUS	800-676-2775, CA	5732	$0.00	$49.00	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No Available CBE			
176724557	GIVENS, CEDRIC	**********1953	10/10/2016	10/11/2016	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
176980457	GIVENS, CEDRIC	**********1953	10/14/2016	10/17/2016	Unknown	CDW GOVERNMENT	800-750-4239, IL	5964	$0.00	$302.37	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No Available CBE			
176980458	GIVENS, CEDRIC	**********1953	10/16/2016	10/17/2016	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
176980459	GIVENS, CEDRIC	**********1953	10/14/2016	10/17/2016	Unknown	BROOKSTONE 203	866-5767337, NH	5947	$0.00	$73.60	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No Available CBE			
177143479	GIVENS, CEDRIC	**********1953	10/18/2016	10/19/2016	Unknown	MVS INC	02027227981, DC	5045	$0.00	$384.10	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
177302070	GIVENS, CEDRIC	**********1953	10/20/2016	10/21/2016	Unknown	CAPITOL CABLE & TECHNO	03018405700, MD	5065	$0.00	$1,258.96	Purchase
		NOTES		Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No Available CBE			
177753508	GIVENS, CEDRIC	**********1953	10/27/2016	10/28/2016	Unknown	SIGNERA - 301-714-0110	3017140110, MD	5734	$0.00	$683.98	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
177862436	GIVENS, CEDRIC	**********1953	10/28/2016	10/31/2016	Unknown	RADIOSHACK COR00129387	WASHINGTON, DC	5732	$0.00	$55.98	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
178290555	GIVENS, CEDRIC	**********1953	11/03/2016	11/07/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$475.59	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
178408825	GIVENS, CEDRIC	**********1953	11/07/2016	11/08/2016	Unknown	MVS INC	02027227981, DC	5045	$0.00	$342.20	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
178616117	GIVENS, CEDRIC	**********1953	11/10/2016	11/11/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$396.05	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
178616118	GIVENS, CEDRIC	**********1953	11/10/2016	11/11/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$396.05	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
178616119	GIVENS, CEDRIC	**********1953	11/10/2016	11/11/2016	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
178843987	GIVENS, CEDRIC	**********1953	11/14/2016	11/16/2016	Unknown	EVANCED SOLUTIONS LLC	317-3522188, IN	5111	$0.00	$3,087.00	Purchase
		NOTES		Explanation forthcoming - cardholder out on leave							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
179204433	GIVENS, CEDRIC	**********1953	11/22/2016	11/22/2016	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
179204434	GIVENS, CEDRIC	**********1953	11/21/2016	11/22/2016	Unknown	CDW GOVERNMENT	800-750-4239, IL	5964	$0.00	$745.08	Purchase
		NOTES		checked with PPM & MVS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No timely deliver			
179249950	GIVENS, CEDRIC	**********1953	11/22/2016	11/23/2016	Unknown	MVS INC	02027227981, DC	5045	$0.00	$330.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
179249951	GIVENS, CEDRIC	**********1953	11/22/2016	11/23/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$168.77	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
179320081	GIVENS, CEDRIC	**********1953	11/23/2016	11/25/2016	Unknown	CDW GOVERNMENT	800-750-4239, IL	5964	$0.00	$224.96	Purchase
		NOTES		checked with PPM & MVS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No timely deliver			
179512271	GIVENS, CEDRIC	**********1953	11/29/2016	11/30/2016	Unknown	SQ *SQ *GENIUS FIX LLC	WASHINGTON, DC	7379	$0.00	$220.00	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
179581579	GIVENS, CEDRIC	**********1953	11/30/2016	12/01/2016	Unknown	CDW GOVERNMENT	800-750-4239, IL	5964	$0.00	$16.96	Purchase
		NOTES		checked with PPM & MVS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No timely deliver			
179581580	GIVENS, CEDRIC	**********1953	11/30/2016	12/01/2016	Unknown	CDW GOVERNMENT	800-750-4239, IL	5964	$0.00	$278.99	Purchase
		NOTES		checked with PPM & MVS							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No timely deliver			
179581581	GIVENS, CEDRIC	**********1953	11/30/2016	12/01/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$191.50	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
180096920	GIVENS, CEDRIC	**********1953	12/07/2016	12/09/2016	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$575.00	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
180096921	GIVENS, CEDRIC	**********1953	12/08/2016	12/09/2016	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$664.98	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No Available CBE			
180199647	GIVENS, CEDRIC	**********1953	12/10/2016	12/12/2016	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Sole source from Mfr.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
180309261	GIVENS, CEDRIC	**********1953	12/13/2016	12/13/2016	Unknown	DMI* DELL BUS ONLINE	800-456-3355, TX	5045	$174.70	$3,212.70	Purchase
	NOTES			sole source vendor. Purchased direct from mfr.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code		L4500		
							Index Code		7L450		
	Object Code		0704			PURCHASE - OTHER EQUIP	SBE		No-No Available CBE		
180708829	GIVENS, CEDRIC	**********1953	12/21/2016	12/21/2016	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
	NOTES			Sole source from Mfr.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040			OTHER SERVICES AND CHARGES	PCA Code		10400		
							Index Code		71040		
	Object Code		0408			PROF SERVICE FEES	SBE		No-No Available CBE		
180856797	GIVENS, CEDRIC	**********1953	12/23/2016	12/26/2016	Unknown	PAYPAL *COSUGI	8012266054, CA	8641	$0.00	$100.00	Purchase
	NOTES			Direct from MFR							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040			OTHER SERVICES AND CHARGES	PCA Code		10400		
							Index Code		71040		
	Object Code		0408			PROF SERVICE FEES	SBE		No-No Available CBE		
181044868	GIVENS, CEDRIC	**********1953	12/30/2016	01/02/2017	Unknown	APL*APPLEONLINE STOREUS	800-676-2775, CA	5732	$0.00	$104.69	Purchase
	NOTES			Direct from MFR							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040			OTHER SERVICES AND CHARGES	PCA Code		10400		
							Index Code		71040		
	Object Code		0408			PROF SERVICE FEES	SBE		No-No Available CBE		
181111203	GIVENS, CEDRIC	**********1953	01/03/2017	01/04/2017	Unknown	ATLANTIC ELECTRIC SUPP	202-5261300, DC	5065	$0.00	$767.15	Purchase

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	Yes			
181402417	GIVENS, CEDRIC	**********1953	01/10/2017	01/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Direct from Mfr							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
181464502	GIVENS, CEDRIC	**********1953	01/12/2017	01/12/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	($77.90)	Purchase
		NOTES		Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No			
181464503	GIVENS, CEDRIC	**********1953	01/11/2017	01/12/2017	Unknown	RADIOSHACK COR00129387	WASHINGTON, DC	5732	$0.00	$24.99	Purchase
		NOTES		Emergency supply pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
181614271	GIVENS, CEDRIC	**********1953	01/16/2017	01/16/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		DIRECT FROM mfr Software							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
182084030	GIVENS, CEDRIC	**********1953	01/24/2017	01/25/2017	Unknown	BEST BUY 00010926	WASHINGTON, DC	5732	$0.00	$215.88	Purchase
		NOTES		Emergency supply pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
182244375	GIVENS, CEDRIC	**********1953	01/26/2017	01/27/2017	Unknown	DRI*VMWARE	MY.VMWARE.COM, MN	5734	$3.91	$71.90	Purchase
		NOTES		Direct from MFR Taxes will be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
182344595	GIVENS, CEDRIC	**********1953	01/26/2017	01/30/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$510.00	Purchase
		NOTES		Direct from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
182344596	GIVENS, CEDRIC	**********1953	01/27/2017	01/30/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$3,032.00	Purchase
		NOTES		Needed immediately for project							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	No-No timely deliver			
182344597	GIVENS, CEDRIC	**********1953	01/27/2017	01/30/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$792.64	Purchase
		NOTES		Direct from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
182344598	GIVENS, CEDRIC	**********1953	01/29/2017	01/30/2017	Unknown	RADIOSHACK COR00129387	WASHINGTON, DC	5732	$0.00	$17.99	Purchase
		NOTES		Emergency supply pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
182652412	GIVENS, CEDRIC	**********1953	02/02/2017	02/03/2017	Unknown	RADIOSHACK COR00129387	WASHINGTON, DC	5732	$0.00	$104.96	Purchase
		NOTES		needed items same day							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
183153396	GIVENS, CEDRIC	**********1953	02/10/2017	02/13/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
183257317	GIVENS, CEDRIC	**********1953	02/13/2017	02/14/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$2,074.35	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
183372195	GIVENS, CEDRIC	**********1953	02/16/2017	02/16/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		MFR direct software							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
183372196	GIVENS, CEDRIC	**********1953	02/15/2017	02/16/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,782.53	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
183440397	GIVENS, CEDRIC	**********1953	02/17/2017	02/17/2017	Unknown	DMI* DELL BUS ONLINE	800-456-3355, TX	5045	($174.70)	($174.70)	Purchase
		NOTES		Tax Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-Explain in Notes			
183707916	GIVENS, CEDRIC	**********1953	02/22/2017	02/23/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$195.47	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0407		MAINTENANCE/REPAIRS - OTHER		SBE	No-No Available CBE			
184127503	GIVENS, CEDRIC	**********1953	02/28/2017	03/02/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$396.05	Purchase
		NOTES		MFR Repair							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
184629513	GIVENS, CEDRIC	**********1953	03/09/2017	03/10/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$2,037.69	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
184730010	GIVENS, CEDRIC	**********1953	03/10/2017	03/13/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR DIRECT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
184953785	GIVENS, CEDRIC	**********1953	03/16/2017	03/16/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		MFR DIR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
185115178	GIVENS, CEDRIC	**********1953	03/17/2017	03/20/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$149.00	Purchase
		NOTES		MFR Repair							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
185341863	GIVENS, CEDRIC	**********1953	03/21/2017	03/23/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$44.91	Purchase
		NOTES		Needed for emergency project							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
185418487	GIVENS, CEDRIC	**********1953	03/21/2017	03/24/2017	Unknown	U-HAUL-CAPITOL-HIL #81	WASHINGTON, DC	7513	$0.00	$39.90	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0706		RENTALS - MACHINERY AND EQUIP		Index Code	7L450			
							SBE	No-No Available CBE			
185418488	GIVENS, CEDRIC	**********1953	03/23/2017	03/24/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,025.70	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
185521268	GIVENS, CEDRIC	**********1953	03/24/2017	03/27/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	($360.30)	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
185779720	GIVENS, CEDRIC	**********1953	03/29/2017	03/30/2017	Unknown	BIBLIOTHECA, LLC	08772073127, GA	5045	$0.00	$4,844.32	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
185779721	GIVENS, CEDRIC	**********1953	03/29/2017	03/30/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,684.54	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
185856006	GIVENS, CEDRIC	**********1953	03/29/2017	03/31/2017	Unknown	WWW.CALLFIRE.COM	213-221-8829, CA	7399	$0.00	$25.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
186072697	GIVENS, CEDRIC	**********1953	04/03/2017	04/04/2017	Unknown	PREY, INC.	4157809090, CA	5045	$0.00	$4,309.20	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
186277094	GIVENS, CEDRIC	**********1953	04/07/2017	04/07/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$1,899.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	No-No Available CBE			
186487593	GIVENS, CEDRIC	**********1953	04/10/2017	04/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
186540455	GIVENS, CEDRIC	**********1953	04/11/2017	04/12/2017	Unknown	WEB*NETWORKSOLUTIONS	888-642-9675, FL	5968	$0.00	$184.95	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
186747288	GIVENS, CEDRIC	**********1953	04/16/2017	04/17/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
187036095	GIVENS, CEDRIC	**********1953	04/20/2017	04/21/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$911.07	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
187119283	GIVENS, CEDRIC	**********1953	04/23/2017	04/24/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$99.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No Available CBE			
187119284	GIVENS, CEDRIC	**********1953	04/23/2017	04/24/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$1,699.00	Purchase

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code	10400			
		Object Code	0704			PURCHASE - OTHER EQUIP	Index Code	71040			
							SBE	No-No Available CBE			
187119285	GIVENS, CEDRIC	**********1953	04/23/2017	04/24/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$129.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code	10400			
		Object Code	0210			GENERAL	Index Code	71040			
							SBE	No-No Available CBE			
187119286	GIVENS, CEDRIC	**********1953	04/23/2017	04/24/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$38.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code	10400			
		Object Code	0210			GENERAL	Index Code	71040			
							SBE	No-No Available CBE			
187119287	GIVENS, CEDRIC	**********1953	04/23/2017	04/24/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$79.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code	10400			
		Object Code	0210			GENERAL	Index Code	71040			
							SBE	No-No Available CBE			
187248178	GIVENS, CEDRIC	**********1953	04/24/2017	04/25/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$61.19	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
187304633	GIVENS, CEDRIC	**********1953	04/24/2017	04/26/2017	Unknown	WWW.CALLFIRE.COM	213-221-8829, CA	7399	$0.00	$50.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
187472754	GIVENS, CEDRIC	**********1953	04/27/2017	04/28/2017	Unknown	SIRSIDYNIX	08012235382, UT	7379	$0.00	$1,200.00	Purchase
		NOTES		MFr Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
187694615	GIVENS, CEDRIC	**********1953	05/01/2017	05/02/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,797.24	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
187748187	GIVENS, CEDRIC	**********1953	05/02/2017	05/03/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$3,485.36	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	Yes			
187820260	GIVENS, CEDRIC	**********1953	05/03/2017	05/04/2017	Unknown	BEST BUY 00002766	ARLINGTON, VA	5732	$0.00	$249.87	Purchase
		NOTES		emergency repairs							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
187986834	GIVENS, CEDRIC	**********1953	05/08/2017	05/08/2017	Unknown	DMI* DELL K-12/GOVT	800-981-3355, TX	5045	$0.00	$1,365.70	Purchase
		NOTES		mfr direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10400			
							Index Code	71040			
		Object Code	0704		PURCHASE - OTHER EQUIP						
							SBE	No-No Available CBE			
188165416	GIVENS, CEDRIC	**********1953	05/09/2017	05/10/2017	Unknown	LOGAN HARDWARE	WASHINGTON, DC	5251	$0.00	$378.94	Purchase
		NOTES		emergency repair							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
188236831	GIVENS, CEDRIC	**********1953	05/10/2017	05/11/2017	Unknown	WEB*NETWORKSOLUTIONS	888-642-9675, FL	5968	$0.00	$109.96	Purchase
		NOTES		mfr direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
188236832	GIVENS, CEDRIC	**********1953	05/10/2017	05/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
188313216	GIVENS, CEDRIC	**********1953	05/11/2017	05/12/2017	Unknown	BEST BUY 00002766	ARLINGTON, VA	5732	$0.00	$59.97	Purchase
		NOTES		emergency supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
188313217	GIVENS, CEDRIC	**********1953	05/12/2017	05/12/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$1,166.72	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10400			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	No-No Available CBE			
188313218	GIVENS, CEDRIC	**********1953	05/11/2017	05/12/2017	Unknown	MACSALES.COM	08002754576, IL	5732	$0.00	$469.70	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No Available CBE			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
188528172	GIVENS, CEDRIC	**********1953	05/16/2017	05/16/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$96.59	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188579006	GIVENS, CEDRIC	**********1953	05/15/2017	05/17/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$405.04	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
189222113	GIVENS, CEDRIC	**********1953	05/26/2017	05/29/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,156.97	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
189488190	GIVENS, CEDRIC	**********1953	06/01/2017	06/02/2017	Unknown	INTERFACE FIRE ALARMS-	02025442638, DC	1731	$0.00	$1,010.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	Yes			
189756443	GIVENS, CEDRIC	**********1953	06/06/2017	06/07/2017	Unknown	SOLARWINDS	866-530-8100, TX	5734	$0.00	$642.00	Purchase

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10400		
		Object Code	0408		PROF SERVICE FEES		Index Code		71040		
							SBE		No-No Available CBE		
189906500	GIVENS, CEDRIC	**********1953	06/09/2017	06/09/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$303.58	Purchase
		NOTES		Dir from Mfr							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		10400		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		71040		
							SBE		No-No Available CBE		
190001509	GIVENS, CEDRIC	**********1953	06/10/2017	06/12/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Dir from mfr							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		10400		
		Object Code	0408		PROF SERVICE FEES		Index Code		71040		
							SBE		No-No Available CBE		
190001510	GIVENS, CEDRIC	**********1953	06/12/2017	06/12/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$3,008.36	Purchase
		NOTES		Dir from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		10400		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		71040		
							SBE		No-No Available CBE		
190255829	GIVENS, CEDRIC	**********1953	06/14/2017	06/15/2017	Unknown	MVS INC	02027227981, DC	5045	$0.00	$1,874.41	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
190255830	GIVENS, CEDRIC	**********1953	06/15/2017	06/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		Dir from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
190858104	GIVENS, CEDRIC	**********1953	06/23/2017	06/26/2017	Unknown	APPLE STORE #R129	ARLINGTON, VA	5732	$0.00	$58.00	Purchase
		NOTES		Dir from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
190992155	GIVENS, CEDRIC	**********1953	06/26/2017	06/27/2017	Unknown	SIRSIDYNIX	08012235382, UT	7379	$0.00	$1,200.00	Purchase
		NOTES		Direct from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
191299712	GIVENS, CEDRIC	**********1953	06/30/2017	07/03/2017	Unknown	BEST BUY 00002766	ARLINGTON, VA	5732	$0.00	$299.88	Purchase
		NOTES		Emergency Supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
191538290	GIVENS, CEDRIC	**********1953	07/06/2017	07/07/2017	Unknown	STAPLES 00102186	WASHINGTON, DC	5943	$0.00	$254.89	Purchase
		NOTES		Emergency Supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
191726758	GIVENS, CEDRIC	**********1953	07/10/2017	07/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		Direct from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
192028930	GIVENS, CEDRIC	**********1953	07/15/2017	07/17/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		Dir from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	71040			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
192161869	GIVENS, CEDRIC	**********1953	07/18/2017	07/18/2017	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$1,719.00	Purchase
		NOTES		Direct from MFR							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	10400			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	No-No Available CBE			
192216690	GIVENS, CEDRIC	**********1953	07/18/2017	07/19/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$705.75	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	Yes			
192368505	GIVENS, CEDRIC	**********1953	07/19/2017	07/21/2017	Unknown	DATAPRISE INC	301-945-0680, MD	7372	$0.00	$597.40	Purchase
		NOTES		Emergency Support							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No timely deliver			
193390670	GIVENS, CEDRIC	**********1953	08/03/2017	08/07/2017	Unknown	GOVERNMENT RETIREMENT	703-4619100, VA	7392	$0.00	$2,300.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0711		IT SOFTWARE ACQUISITIONS		Index Code	7L450			
							SBE	No-No Available CBE			
193584557	GIVENS, CEDRIC	**********1953	08/08/2017	08/09/2017	Unknown	PUBLIC PERFORMANCE	02027358899, DC	8299	$132.85	$2,443.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	Yes			
193584558	GIVENS, CEDRIC	**********1953	08/08/2017	08/09/2017	Unknown	PUBLIC PERFORMANCE	02027358899, DC	8299	$79.12	$1,455.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code				
							SBE	Yes			
193740775	GIVENS, CEDRIC	**********1953	08/10/2017	08/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	No-No Available CBE			
193841564	GIVENS, CEDRIC	**********1953	08/11/2017	08/14/2017	Unknown	WIRELESS COMMUNICATION	02025261080, DC	5072	$0.00	$420.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
		Object Code	0408		PROF SERVICE FEES		Index Code	71040			
							SBE	Yes			
193981748	GIVENS, CEDRIC	**********1953	08/15/2017	08/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		mfr direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
194114622	GIVENS, CEDRIC	**********1953	08/16/2017	08/17/2017	Unknown	CVS/PHARMACY #01839	WASHINGTON, DC	5912	$1.51	$27.78	Purchase
		NOTES		Emergency need - CVS on-site at library							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
194114623	GIVENS, CEDRIC	**********1953	08/16/2017	08/17/2017	Unknown	CVS/PHARMACY #01839	WASHINGTON, DC	5912	$0.00	($27.78)	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
194114624	GIVENS, CEDRIC	**********1953	08/16/2017	08/17/2017	Unknown	CVS/PHARMACY #01839	WASHINGTON, DC	5912	$0.00	$26.27	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	71040			
							SBE	No-No timely deliver			
194654945	GIVENS, CEDRIC	**********1953	08/25/2017	08/25/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$4,709.31	Purchase
		NOTES		MFR DIRECT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0710		IT HARDWARE ACQUISITIONS		SBE	No-No Available CBE			
195270011	GIVENS, CEDRIC	**********1953	09/02/2017	09/04/2017	Unknown	WEB*NETWORKSOLUTIONS	888-642-9675, FL	5968	$0.00	$39.99	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
195517879	GIVENS, CEDRIC	**********1953	09/06/2017	09/07/2017	Unknown	OTHER WORLD COMPUTING	8002754576, IL	5999	$0.00	$66.84	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	7L450			
							SBE	No-No Available CBE			
195716441	GIVENS, CEDRIC	**********1953	09/07/2017	09/11/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$88.26	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
							Index Code	7L450			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
195716442	GIVENS, CEDRIC	**********1953	09/08/2017	09/11/2017	Unknown	PUBLIC PERFORMANCE	02027358899, DC	8299	$49.41	$908.68	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	Yes			
195716443	GIVENS, CEDRIC	**********1953	09/10/2017	09/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
196031867	GIVENS, CEDRIC	**********1953	09/13/2017	09/14/2017	Unknown	INT*IN *SENSOURCE, INC	800-2391226, OH	5065	$0.00	$2,627.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	No-No Available CBE			
196127389	GIVENS, CEDRIC	**********1953	09/13/2017	09/15/2017	Unknown	ACADEMY OF COMPUTER ED	CCPROCESSIN G@, MD	8249	$0.00	$4,595.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
196127390	GIVENS, CEDRIC	**********1953	09/15/2017	09/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	No-No Available CBE			
196411792	GIVENS, CEDRIC	**********1953	09/18/2017	09/19/2017	Unknown	PUBLIC PERFORMANCE	02027358899, DC	8299	$60.36	$1,110.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L450			
							SBE	Yes			
196565719	GIVENS, CEDRIC	**********1953	09/21/2017	09/21/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$4,709.31	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L4500			
		Object Code	0710		IT HARDWARE ACQUISITIONS		Index Code	7L450			
							SBE	No-No Available CBE			
198647850	GIVENS, CEDRIC	**********1953	10/24/2017	10/25/2017	Unknown	PUBLIC PERFORMANCE MAN	02027358899, DC	7392	$13.60	$250.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	81040			
							SBE	Yes			
198647851	GIVENS, CEDRIC	**********1953	10/24/2017	10/25/2017	Unknown	SIGNERA - 301-714-0110	3017140110, MD	5734	$0.00	$748.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	No-No Available CBE			
198724056	GIVENS, CEDRIC	**********1953	10/25/2017	10/26/2017	Unknown	INTERFACE FIRE ALARMS-	02025442638, DC	1731	$0.00	$3,500.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	Yes			
198724057	GIVENS, CEDRIC	**********1953	10/25/2017	10/26/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$2,610.30	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10400			
		Object Code	0210		GENERAL		Index Code	81040			
							SBE	Yes			
198896156	GIVENS, CEDRIC	**********1953	10/28/2017	10/30/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$612.84	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0219		IT SUPPLIES		Index Code	8L450			
							SBE	No-No Available CBE			
199031234	GIVENS, CEDRIC	**********1953	10/30/2017	10/31/2017	Unknown	WEB*NETWORKSOLUTIONS	888-642-9675, FL	5968	$0.00	$142.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	8L450			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
199031235	GIVENS, CEDRIC	**********1953	10/30/2017	10/31/2017	Unknown	WEB*NETWORKSOLUTIONS	888-642-9675, FL	5968	$0.00	$225.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	8L450			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
199031236	GIVENS, CEDRIC	**********1953	10/31/2017	10/31/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$601.56	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
199448436	GIVENS, CEDRIC	**********1953	11/07/2017	11/07/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
							Index Code	8L450			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
199596848	GIVENS, CEDRIC	**********1953	11/08/2017	11/09/2017	Unknown	BESTBUYCOM805504722669	888-BESTBUY, MN	5732	$6.82	$105.99	Purchase
		NOTES		Emergency Purchase Taxes to be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
199677101	GIVENS, CEDRIC	**********1953	11/09/2017	11/10/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$1,685.40	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	Yes			
199761664	GIVENS, CEDRIC	**********1953	11/10/2017	11/13/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$1,018.44	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	Yes			
199761665	GIVENS, CEDRIC	**********1953	11/10/2017	11/13/2017	Unknown	BESTBUYCOM805504722669	888-BESTBUY, MN	5732	$95.47	$1,483.99	Purchase
		NOTES		Emergency Purchase Taxes to be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
199761666	GIVENS, CEDRIC	**********1953	11/10/2017	11/13/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR DIRECT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10400			
							Index Code	81040			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		SBE	No-No Available CBE			
199761667	GIVENS, CEDRIC	**********1953	11/11/2017	11/13/2017	Unknown	ACCU-TECH CORPORATION	ALPHARETTA, GA	5065	$0.00	$376.50	Purchase
		NOTES		emergency pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
199861794	GIVENS, CEDRIC	**********1953	11/13/2017	11/14/2017	Unknown	BESTBUYCOM805504722669	888-BESTBUY, MN	5732	($6.82)	($106.00)	Purchase
		NOTES		MFR Direct							
				Credit Receipt is forthcoming							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
199861795	GIVENS, CEDRIC	**********1953	11/13/2017	11/14/2017	Unknown	BESTBUYCOM805504722669	888-BESTBUY, MN	5732	($5.79)	($90.00)	Purchase
		NOTES		Emergency Purchase							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
199916369	GIVENS, CEDRIC	**********1953	11/15/2017	11/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	($1.58)	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	No-No Available CBE			
199916370	GIVENS, CEDRIC	**********1953	11/15/2017	11/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	No-No Available CBE			
200148152	GIVENS, CEDRIC	**********1953	11/17/2017	11/20/2017	Unknown	SQ *SQ *HH LOGISTICS P	WASHINGTON, DC	7392	$0.00	$950.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L450			
							SBE	Yes			
200529836	GIVENS, CEDRIC	**********1953	11/27/2017	11/28/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$1,995.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	Yes			
200649355	GIVENS, CEDRIC	**********1953	11/29/2017	11/30/2017	Unknown	BESTBUYCOM805515799485	888-BESTBUY, MN	5732	$13.61	$211.49	Purchase
		NOTES		Order cancelled. see 12/6/17 credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
200649356	GIVENS, CEDRIC	**********1953	11/29/2017	11/30/2017	Unknown	BESTBUYCOM805515799485	888-BESTBUY, MN	5732	$115.65	$1,797.74	Purchase
		NOTES		Emergency Pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
200810197	GIVENS, CEDRIC	**********1953	12/01/2017	12/04/2017	Unknown	INT*IN *SENSOURCE, INC	800-2391226, OH	5065	$0.00	$1,400.14	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
200810198	GIVENS, CEDRIC	**********1953	12/01/2017	12/04/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$2,230.81	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	Yes			
200810199	GIVENS, CEDRIC	**********1953	12/02/2017	12/04/2017	Unknown	DMI* DELL HLTHCR/REL	800-274-1550, TX	5045	$0.00	$1,203.12	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
200960979	GIVENS, CEDRIC	**********1953	12/05/2017	12/06/2017	Unknown	APPLE STORE #R287	WASHINGTON, DC	5732	$0.00	$139.90	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
201061953	GIVENS, CEDRIC	**********1953	12/06/2017	12/07/2017	Unknown	BESTBUYCOM80551 5799485	888-BESTBUY, MN	5732	($13.61)	($211.49)	Purchase
		NOTES		Order cancelled. see 11/29/17 charge							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201232720	GIVENS, CEDRIC	**********1953	12/10/2017	12/11/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$12.50	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No Available CBE			
201439322	GIVENS, CEDRIC	**********1953	12/12/2017	12/13/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$4,987.80	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	Yes			
201575444	GIVENS, CEDRIC	**********1953	12/14/2017	12/15/2017	Unknown	INTERFACE FIRE ALARMS-	02025442638, DC	1731	$0.00	$5,000.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	Yes			
201575445	GIVENS, CEDRIC	**********1953	12/13/2017	12/15/2017	Unknown	THE HOME DEPOT #2583	WASHINGTON, DC	5200	$0.00	$98.56	Purchase
		NOTES		Emergency pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201575446	GIVENS, CEDRIC	**********1953	12/15/2017	12/15/2017	Unknown	HTTP://WEBEX.COM	916-861-3174, CA	7399	$0.00	$49.00	Purchase
		NOTES		MFR Direct							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L4500			
		Object Code	0409		CONTRACTUAL SERVICES - OTHER		Index Code	8L450			
							SBE	No-No Available CBE			
201575447	GIVENS, CEDRIC	**********1953	12/14/2017	12/15/2017	Unknown	BESTBUYCOM805519947900	888-BESTBUY, MN	5732	$1.64	$25.41	Purchase
		NOTES		Emergency Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201652684	GIVENS, CEDRIC	**********1953	12/15/2017	12/18/2017	Unknown	BESTBUYCOM805520214892	888-BESTBUY, MN	5732	$13.64	$211.99	Purchase
		NOTES		Emergency Pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201652685	GIVENS, CEDRIC	**********1953	12/15/2017	12/18/2017	Unknown	BESTBUYCOM805520214892	888-BESTBUY, MN	5732	$40.92	$635.99	Purchase
		NOTES		Emergency Pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201652686	GIVENS, CEDRIC	**********1953	12/15/2017	12/18/2017	Unknown	BESTBUYCOM805520254643	888-BESTBUY, MN	5732	$0.35	$5.29	Purchase
		NOTES		Emergency Pickup							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201763153	GIVENS, CEDRIC	**********1953	12/18/2017	12/19/2017	Unknown	BESTBUYCOM805520254643	888-BESTBUY, MN	5732	$3.41	$52.98	Purchase
		NOTES		Emergency Pickup. Order to be cancelled.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L4500			
		Object Code	0210		GENERAL		Index Code	8L450			
							SBE	No-No timely deliver			
201859200	GIVENS, CEDRIC	**********1953	12/20/2017	12/21/2017	Unknown	BESTBUYCOM805520542400	888-BESTBUY, MN	5732	$1.03	$15.89	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201970972	GIVENS, CEDRIC	**********1953	12/22/2017	12/26/2017	Unknown	BESTBUYCOM805520254643	888-BESTBUY, MN	5732	($0.35)	($5.29)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202112555	GIVENS, CEDRIC	**********1953	12/28/2017	12/29/2017	Unknown	BESTBUYCOM805520254643	888-BESTBUY, MN	5732	($3.41)	($52.98)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202112556	GIVENS, CEDRIC	**********1953	12/28/2017	12/29/2017	Unknown	BESTBUYCOM805520542400	888-BESTBUY, MN	5732	($1.03)	($15.89)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202152929	GIVENS, CEDRIC	**********1953	12/31/2017	01/02/2018	Unknown	APL*APPLE ONLINE STORE	800-676-2775, CA	5732	$0.00	$104.69	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
176635399	JOHNSON, MICHELLE	**********8203	10/07/2016	10/10/2016	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
176635400	JOHNSON, MICHELLE	**********8203	10/06/2016	10/10/2016	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$400.00	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
176724282	JOHNSON, MICHELLE	**********8203	10/11/2016	10/11/2016	Unknown	PB SUBSCRIP/SERVICE	800-228-1071, CT	5111	$0.00	$10.56	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety Specialized Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
177861548	JOHNSON, MICHELLE	**********8203	10/28/2016	10/31/2016	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized service for DCPL Passport Office- mailing mandatory requirements to State Department							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
177861549	JOHNSON, MICHELLE	**********8203	10/28/2016	10/31/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$272.37	Purchase
		NOTES		Gail Avery's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
178616069	JOHNSON, MICHELLE	**********8203	11/10/2016	11/11/2016	Unknown	PB SUBSCRIP/SERVICE	800-228-1071, CT	5111	$0.00	$10.56	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized service for DCPL Passport Office- mailing mandatory requirements to State Department							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
179320035	JOHNSON, MICHELLE	**********8203	11/22/2016	11/25/2016	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$400.00	Purchase
		NOTES		Gail Avery's Card Public Safety							
				Security service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No			
179320036	JOHNSON, MICHELLE	**********8203	11/23/2016	11/25/2016	Unknown	PB SUBSCRIP/SERVICE	800-228-1071, CT	5111	$0.00	($10.56)	Purchase
		NOTES		Gail Avery's Card Public Safety							
				Security service CREDIT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No			
179320037	JOHNSON, MICHELLE	**********8203	11/23/2016	11/25/2016	Unknown	PB SUBSCRIP/SERVICE	800-228-1071, CT	5111	$0.00	($10.56)	Purchase
		NOTES		Gail Avery's Card Public Safety							
				Security service CREDIT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No			
179457305	JOHNSON, MICHELLE	**********8203	11/28/2016	11/29/2016	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Security service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No			
180018763	JOHNSON, MICHELLE	**********8203	12/06/2016	12/08/2016	Unknown	MPD-CUSTOMER SERVICE	WASHINGTON, DC	9399	$0.00	$35.00	Purchase
		NOTES		Gail Avery's Card Public Safety Security service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
180952736	JOHNSON, MICHELLE	**********8203	12/28/2016	12/29/2016	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Passport Office Service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
181781565	JOHNSON, MICHELLE	**********8203	01/18/2017	01/19/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$106.09	Purchase
		NOTES		Gail Avery's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
181781566	JOHNSON, MICHELLE	**********8203	01/18/2017	01/19/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$44.26	Purchase
		NOTES		Michelle Johnson" Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
181848443	JOHNSON, MICHELLE	**********8203	01/18/2017	01/20/2017	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$400.00	Purchase
		NOTES		Gail Avery's Card Public Safety Passport Office Service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
182343066	JOHNSON, MICHELLE	**********8203	01/28/2017	01/30/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized for Passport Office							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
183256771	JOHNSON, MICHELLE	**********8203	02/13/2017	02/14/2017	Unknown	COMPETITIVE EDGE	4144239800, WI	5734	$0.00	$750.00	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
183256772	JOHNSON, MICHELLE	**********8203	02/13/2017	02/14/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$966.15	Purchase
		NOTES		Gail Avery's Card Information Technology							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	Yes			
183308214	JOHNSON, MICHELLE	**********8203	02/14/2017	02/15/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$295.94	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
183873179	JOHNSON, MICHELLE	**********8203	02/24/2017	02/27/2017	Unknown	USPS POSTAGE STAMPSQQQ	WASHINGTON, DC	9402	$0.00	$400.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety USPS Stamps for Pass Port Office							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7420		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
184053311	JOHNSON, MICHELLE	**********8203	02/28/2017	03/01/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Stamps for Pass Port Office							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES		SBE		No-Explain in Notes		
184309407	JOHNSON, MICHELLE	**********8203	03/03/2017	03/06/2017	Unknown	BALTIMORE SUN MEDIA GR	08443482438, TX	7311	$10.29	$135.02	Purchase
		NOTES		Gail Avery's Card Procurement Legal Notice Taxes will be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		41020		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
184890787	JOHNSON, MICHELLE	**********8203	03/14/2017	03/15/2017	Unknown	NYT*ADV BILLING	212-556-5851, NY	7311	$0.00	$998.40	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Procurement Classified Ad for services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		71020		
							SBE		No-Explain in Notes		
185020558	JOHNSON, MICHELLE	**********8203	03/15/2017	03/17/2017	Unknown	THE BUSINESS JOURNALS	CHARLOTTE, NC	5192	$0.00	$250.00	Purchase
		NOTES		Gail Avery's Card Procurement Classified Ad for services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		71020		
							SBE		No-Explain in Notes		
185692533	JOHNSON, MICHELLE	**********8203	03/28/2017	03/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Postage for Passport Office business							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		7L420		
							SBE		No-Explain in Notes		
187562861	JOHNSON, MICHELLE	**********8203	04/28/2017	05/01/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety DCPL Passport Office Postal Fee							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES						
							SBE		No-Explain in Notes		
188164824	JOHNSON, MICHELLE	**********8203	05/09/2017	05/10/2017	Unknown	SQ *SQ *SOLAR ECLIPSE	WOODBRIDGE, VA	1520	$0.00	$2,425.00	Purchase
		NOTES		Gail Avery's Card Public Safety							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code		7L420		
		Object Code	0408		PROF SERVICE FEES						
							SBE		No-No Available CBE		
188236214	JOHNSON, MICHELLE	**********8203	05/11/2017	05/11/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$366.70	Purchase
		NOTES		Gail Avery's Card Procurement							
				Items needed not available at Standard or Al's Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		71020		
							SBE		No-Explain in Notes		
188236215	JOHNSON, MICHELLE	**********8203	05/11/2017	05/11/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$149.95	Purchase
		NOTES		Gail Avery's Card Business Operations							
				Items needed not available at Standard or Al's Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0710		IT HARDWARE ACQUISITIONS		Index Code	71030			
							SBE	No-Explain in Notes			
188939018	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirment							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939019	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939020	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939021	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939022	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939023	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939024	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939025	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188939026	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
188939027	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
188939028	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
188939029	JOHNSON, MICHELLE	**********8203	05/22/2017	05/23/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
188991635	JOHNSON, MICHELLE	**********8203	05/24/2017	05/24/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$170.83	Purchase
		NOTES		Gail Avery's Card Business Operations Items needed not found at prices at or under 12%							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71030			
							SBE	No-Price over 12%			
189221011	JOHNSON, MICHELLE	**********8203	05/28/2017	05/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety Postage for PassPort Office							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
189417038	JOHNSON, MICHELLE	**********8203	05/31/2017	06/01/2017	Unknown	VUE*DC OPLA LIC	610-617-9300, MN	8299	$0.00	$84.00	Purchase
		NOTES		Gail Avery's Card Public Safety OPLA License Renewal Public Safety Officers requirement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	7L420			
							SBE	No-Explain in Notes			
189487531	JOHNSON, MICHELLE	**********8203	06/01/2017	06/02/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$77.52	Purchase
		NOTES		Michelle Johnson"s Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
189755805	JOHNSON, MICHELLE	**********8203	06/06/2017	06/07/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$891.65	Purchase
		NOTES		Gail Avery's Card Information Technology							
				Items needed not found at prices at or under 12%							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	71040			
							SBE	No-Explain in Notes			
190612658	JOHNSON, MICHELLE	**********8203	06/12/2017	06/21/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($57.54)	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
190685319	JOHNSON, MICHELLE	**********8203	06/22/2017	06/22/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$11.51	Purchase
		NOTES		Gail Avery's Card Procurement							
				Not available at Standard nor AOP Business Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		71020		
							SBE		No-Explain in Notes		
190685320	JOHNSON, MICHELLE	**********8203	06/21/2017	06/22/2017	Unknown	COMPETITIVE EDGE	4144239800, WI	5734	$0.00	$1,645.00	Purchase
		NOTES		Gail Avery's Card Information Technology							
				Costs / Prices at Standard and AOP Business was more than 12%							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		71040		
							SBE				
190856955	JOHNSON, MICHELLE	**********8203	06/23/2017	06/26/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$54.36	Purchase
		NOTES		Gail Avery's Card Procurement							
				Not available at Standard nor AOP Business Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		71020		
							SBE		No-No Available CBE		
191122022	JOHNSON, MICHELLE	**********8203	06/28/2017	06/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety Postage for PassPort Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code				
		Object Code	0408			PROF SERVICE FEES	Index Code		7L420		
							SBE		No-Explain in Notes		
192216043	JOHNSON, MICHELLE	**********8203	07/18/2017	07/19/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$299.49	Purchase
		NOTES		Gail Avery's Card Business Operations Cost / Price at Standard and AOP Business was more than 12%							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070			EQUIPMENT & EQUIPMENT RENTAL	PCA Code				
		Object Code	0704			PURCHASE - OTHER EQUIP	Index Code		71030		
							SBE		No-Price over 12%		
192659263	JOHNSON, MICHELLE	**********8203	07/26/2017	07/26/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	($5.33)	Purchase
		NOTES		Gail Avery's Card Procurement Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code				
		Object Code	0210			GENERAL	Index Code		71020		
							SBE		No-No Available CBE		
192935457	JOHNSON, MICHELLE	**********8203	07/28/2017	07/31/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety Proprietary - Postage							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		7L420		
							SBE		No-No Available CBE		
193659969	JOHNSON, MICHELLE	**********8203	08/09/2017	08/10/2017	Unknown	BEST BUY MHT 00002832	FALLS CHURCH, VA	5732	$0.00	$299.99	Purchase
		NOTES		Gail Avery's Card Information Technology Emergency replacement monitor for Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L450		
							SBE		No-No timely deliver		
193840291	JOHNSON, MICHELLE	**********8203	08/11/2017	08/14/2017	Unknown	GOEDEKER'S	06362077277, MO	5722	$0.00	$1,108.00	Purchase
		NOTES		Gail Avery's Card Information Technology							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L450		
							SBE		No-No Available CBE		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
193840292	JOHNSON, MICHELLE	**********8203	08/10/2017	08/14/2017	Unknown	B&W STAT LABORATORY IN	02027260842, DC	8071	$0.00	$60.00	Purchase

NOTES

Gail Avery's Card
Public Safety

Officer Testing Services

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	
Object Code	0408		PROF SERVICE FEES	Index Code	7L420
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
193840293	JOHNSON, MICHELLE	**********8203	08/11/2017	08/14/2017	Unknown	ALLEN, MAXWELL & SILVE	02018710044, NJ	7399	$0.00	$529.63	Purchase

NOTES

Gail Avery's Card
Public Safety

Postage Service for Passport Services - final payment

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	
Object Code	0408		PROF SERVICE FEES	Index Code	7L420
				SBE	No-Explain in Notes

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
193840294	JOHNSON, MICHELLE	**********8203	08/11/2017	08/14/2017	Unknown	V.H. BLACKINTON CO	ATTLEBORO FAL, MA	5099	$0.00	$385.00	Purchase

NOTES

Gail Avery's Card
Public Safety

Specialized engraved police badges

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	
Object Code	0408		PROF SERVICE FEES	Index Code	
				SBE	No-No Available CBE

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
194081420	JOHNSON, MICHELLE	**********8203	08/15/2017	08/16/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$370.76	Purchase
		NOTES		Gail Avery's Card Legal Services Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		7L1060		
							SBE		No-No Available CBE		
194081421	JOHNSON, MICHELLE	**********8203	08/15/2017	08/16/2017	Unknown	THOMSON WEST*TCD	800-328-4880, MN	8999	$0.00	$185.38	Purchase
		NOTES		Gail Avery's Card Legal Services Proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		71060		
							SBE		No-No Available CBE		
194081422	JOHNSON, MICHELLE	**********8203	08/15/2017	08/16/2017	Unknown	IDENTISYS INC.	EDEN PRAIRIE, MN	5072	$26.72	$394.00	Purchase
		NOTES		Gail Avery's Card Public Safety Specialized security ID services Taxes paid will be refunded							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-No timely deliver			
194435046	JOHNSON, MICHELLE	**********8203	08/22/2017	08/22/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$65.99	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	No-Price over 12%			
194489519	JOHNSON, MICHELLE	**********8203	08/22/2017	08/23/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$301.24	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	No-Price over 12%			
194563974	JOHNSON, MICHELLE	**********8203	08/23/2017	08/24/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$11.94	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71120			
							SBE	No-Explain in Notes			
194563975	JOHNSON, MICHELLE	**********8203	08/21/2017	08/24/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$532.62	Purchase
		NOTES		Michelle Johnson's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
194563976	JOHNSON, MICHELLE	**********8203	08/22/2017	08/24/2017	Unknown	NIGP - IWEB	JDEARING@NIGP, VA	8699	$0.00	$350.00	Purchase
		NOTES		Gail Avery's Card Procurement							
				Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	71020			
		Object Code	0408		PROF SERVICE FEES		SBE	No-Explain in Notes			
194914722	JOHNSON, MICHELLE	**********8203	08/28/2017	08/29/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$15.99	Purchase
		NOTES		Gail Avery's Card Public Safety							
				Postal Service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
195715085	JOHNSON, MICHELLE	**********8203	09/09/2017	09/11/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$570.00	Purchase
		NOTES		Gail Avery's Card Procurement							
				Specialized equipment							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	71030			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-Explain in Notes			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
195715086	JOHNSON, MICHELLE	**********8203	09/11/2017	09/11/2017	Unknown	WASHPOST *ADVERTISI	202-334-4875, DC	7311	$0.00	$352.60	Purchase
		NOTES		Gail Avery's Card Procurement Advertising for Construction							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code	71020			
							SBE	No-No Available CBE			
196031265	JOHNSON, MICHELLE	**********8203	09/10/2017	09/14/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$1,064.29	Purchase
		NOTES		Gail Avery's Card Procurement							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71020			
							SBE	Yes			
196031266	JOHNSON, MICHELLE	**********8203	09/13/2017	09/14/2017	Unknown	800-781-2677*ATLANTCTC	08007812677, PA	5137	$0.00	$1,963.23	Purchase
		NOTES		Gail Avery's Card Public Safety Safety Supplies - $566.19 Safety Equipment - $1,397.04							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L420			
							SBE	No-No Available CBE			
196126653	JOHNSON, MICHELLE	**********8203	09/12/2017	09/15/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$1,099.65	Purchase
		NOTES		Gail Avery's Card Business Operations - $780.48 IT - 7L450 - 319.17 - 704 Object							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	71130			
							SBE	Yes			
196126654	JOHNSON, MICHELLE	**********8203	09/14/2017	09/15/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$107.09	Purchase
		NOTES		Gail Avery's Card Public Safety							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code	7L420			
							SBE	No-No Available CBE			
196126655	JOHNSON, MICHELLE	**********8203	09/15/2017	09/15/2017	Unknown	TRIJICON, INC.	248-960-7700, MI	5099	$0.00	$4,480.00	Purchase
		NOTES		Gail Avery's Card Business Operations - $849.78 IT - 91.96 IT -							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	71030			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
196126656	JOHNSON, MICHELLE	**********8203	09/15/2017	09/15/2017	Unknown	TRIJICON, INC.	248-960-7700, MI	5099	$0.00	$3,150.00	Purchase
		NOTES		Gail Avery's Card Business Operations - $849.78 IT - $91.96 - Gail's Card IT - $2,208.26 - Gail's Card Security Equipment - proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L420			
							SBE	No-No Available CBE			
196243664	JOHNSON, MICHELLE	**********8203	09/13/2017	09/18/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$1,208.47	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	Yes			
196243665	JOHNSON, MICHELLE	**********8203	09/14/2017	09/18/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$2,745.41	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	Yes			
196411282	JOHNSON, MICHELLE	**********8203	09/18/2017	09/19/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$241.89	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L450			
							SBE	No-No Available CBE			
196411283	JOHNSON, MICHELLE	**********8203	09/18/2017	09/19/2017	Unknown	UNIQUE PEST MANAGEMENT	07034927834, VA	7342	$0.00	$956.25	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Gail Avery's Card Public Safety							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
							Index Code	7L420			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
196480696	JOHNSON, MICHELLE	**********8203	09/18/2017	09/20/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$177.33	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	Yes			
196480697	JOHNSON, MICHELLE	**********8203	09/18/2017	09/20/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$20.13	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L450			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	Yes			
196480698	JOHNSON, MICHELLE	**********8203	09/20/2017	09/20/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$112.99	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code	7L450			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
196565148	JOHNSON, MICHELLE	**********8203	09/20/2017	09/21/2017	Unknown	BEST BUY MHT 00002832	FALLS CHURCH, VA	5732	$14.23	$369.98	Purchase
		NOTES		Gail Avery's Card IT Taxes to be credited							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code		7L450		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-No Available CBE		
196655930	JOHNSON, MICHELLE	**********8203	09/20/2017	09/22/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$163.05	Purchase
		NOTES		Gail Avery's Card IT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code		7L450		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		Yes		
197000095	JOHNSON, MICHELLE	**********8203	09/26/2017	09/27/2017	Unknown	TRIJICON, INC.	248-960-7700, MI	5099	$0.00	($4,455.00)	Purchase
		NOTES		Michelle Johnson's Card Public Safety Credit requested due to dispute billing							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
							Index Code		8L420		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-Explain in Notes		
197000096	JOHNSON, MICHELLE	**********8203	09/15/2017	09/27/2017	Unknown	TEMPORARY DISPUTE CRDT DH	COLUMBUS, OH	5099	$0.00	($4,480.00)	Purchase
		NOTES		Michelle Johnson Public Safety Credit granted due to dispute billing							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		8L420		
							SBE		No-Explain in Notes		
198802976	JOHNSON, MICHELLE	**********8203	10/26/2017	10/27/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$34.40	Purchase
		NOTES		Michelle Johnson Business Operations							
				Specialized charger							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81030		
							SBE		No-No Available CBE		
198895843	JOHNSON, MICHELLE	**********8203	10/25/2017	10/30/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$1,331.75	Purchase
		NOTES		Michelle Johnson Budget/Finance							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		8110F		
							SBE		Yes		
198895844	JOHNSON, MICHELLE	**********8203	10/26/2017	10/30/2017	Unknown	STOCKBRIDGE CONSULTING	WASHINGTON, DC	5732	$0.00	$5,000.00	Purchase
		NOTES		Michelle Johnson Information Technology							
				Software for CBE tracking - proprietary							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0711		IT SOFTWARE ACQUISITIONS		Index Code		8L450		
							SBE		No-Explain in Notes		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
198895845	JOHNSON, MICHELLE	**********8203	10/27/2017	10/30/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$41.57	Purchase
		NOTES		Michelle Johnson Business Operations Specialized charger							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81030		
							SBE		No-No Available CBE		
198895846	JOHNSON, MICHELLE	**********8203	10/27/2017	10/30/2017	Unknown	PSI DC OPLA	913-8954600, KS	8999	$0.00	$500.00	Purchase
		NOTES		Michelle Johnson Public Safety Licensing services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		8L420		
							SBE		No-No Available CBE		
198895847	JOHNSON, MICHELLE	**********8203	10/28/2017	10/30/2017	Unknown	STAMPS.COM	855-608-2677, CA	7399	$0.00	$31.98	Purchase
		NOTES		Specialized service - stamps							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code		8L420		
							SBE		No-No Available CBE		
199152610	JOHNSON, MICHELLE	**********8203	11/01/2017	11/02/2017	Unknown	WASHINGTON POLICE SUPP	202-462-4532, DC	5999	$0.00	$1,182.75	Purchase
		NOTES		Specialized police supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		8L420		
							SBE		No-No Available CBE		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
199317291	JOHNSON, MICHELLE	**********8203	11/04/2017	11/06/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$5.99	Purchase
		NOTES		Michelle Johnson Procurement Expense a lot less at this vendor than CBEs							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81020		
							SBE		No-Explain in Notes		
199448335	JOHNSON, MICHELLE	**********8203	09/15/2017	11/07/2017	Unknown	CREDIT ADJUSTMENT RT	COLUMBUS, OH	5099	$0.00	($25.00)	Purchase
		NOTES		Public Safety Credit for Trijicon							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code				
		Object Code	0408		PROF SERVICE FEES		Index Code				
							SBE		No		
199448336	JOHNSON, MICHELLE	**********8203	11/07/2017	11/07/2017	Unknown	DISPUTE REBILL	CHICAGO, IL	5099	$0.00	$4,480.00	Purchase
		NOTES		Michelle Johnson's Card Public Safety Credit requested due to dispute billing							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code				
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		8L420		
							SBE		No-Explain in Notes		
199448337	JOHNSON, MICHELLE	**********8203	11/06/2017	11/07/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$332.37	Purchase
		NOTES		Michelle Johnson's Card Procurement Item Returned / Credit requested							

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		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81020		
							SBE		No-Explain in Notes		
199507125	JOHNSON, MICHELLE	**********8203	11/03/2017	11/08/2017	Unknown	STOCKBRIDGE CONSULTING	WASHINGTON, DC	5732	$0.00	$320.00	Purchase
		NOTES		Michelle Johnson's Card Procurement							
				Specialized monster cable power hook-up needed for Software							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81020		
							SBE		No-No Available CBE		
199507126	JOHNSON, MICHELLE	**********8203	11/07/2017	11/08/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$65.57	Purchase
		NOTES		Michelle Johnson's Card Procurement							
				Merchandise not available at lowest pricing							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81020		
							SBE		No-Explain in Notes		
200322881	JOHNSON, MICHELLE	**********8203	11/16/2017	11/22/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$104.82	Purchase
		NOTES		Michelle Johnson's Card Legal Services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code				
		Object Code	0210		GENERAL		Index Code		81060		
							SBE		Yes		

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200386378	JOHNSON, MICHELLE	**********8203	11/22/2017	11/24/2017	Unknown	GLOCK STORE	08585694000, CA	5999	$0.00	$987.37	Purchase

NOTES Specialized purchase germane to Public Safety Dept.

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	
				Index Code	8L420
Object Code	0704		PURCHASE - OTHER EQUIP	SBE	No-No Available CBE

200722695	JOHNSON, MICHELLE	**********8203	11/30/2017	12/01/2017	Unknown	AMERICAN LIBRARY ASSN	866-746-7252, IL	5192	$0.00	$69.16	Purchase

NOTES

CHART OF ACCOUNT				CUSTOM FIELD	VALUE
				PCA Code	
				Index Code	
				SBE	

200960790	JOHNSON, MICHELLE	**********8203	12/05/2017	12/06/2017	Unknown	CVS/PHARMACY #01839	WASHINGTON, DC	5912	$0.00	$79.29	Purchase

NOTES Michelle Johnson's Card Information Technology

Emergency equipment batteries needed for projector for community meeting presentation

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0020		SUPPLIES AND MATERIALS	PCA Code	
Object Code	0210		GENERAL	Index Code	8L450
				SBE	No-Price over 12%

201439191	JOHNSON, MICHELLE	**********8203	12/12/2017	12/13/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$44.94	Purchase

NOTES

CHART OF ACCOUNT				CUSTOM FIELD	VALUE
				PCA Code	
				Index Code	
				SBE	

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
201505297	JOHNSON, MICHELLE	**********8203	12/14/2017	12/14/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$231.65	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201652426	JOHNSON, MICHELLE	**********8203	12/15/2017	12/18/2017	Unknown	BEST BUY MHT 00004937	ALEXANDRIA, VA	5732	$0.00	$310.99	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201805492	JOHNSON, MICHELLE	**********8203	12/15/2017	12/20/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$253.44	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201859095	JOHNSON, MICHELLE	**********8203	12/20/2017	12/21/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	($44.94)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202077683	JOHNSON, MICHELLE	**********8203	12/27/2017	12/28/2017	Unknown	EB AMERICAN UNIVERSIT	8014137200, CA	7399	$0.00	$314.12	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202152777	JOHNSON, MICHELLE	**********8203	12/29/2017	01/02/2018	Unknown	SIRSIDYNIX	08012235382, UT	7379	$0.00	$1,224.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202222897	JOHNSON, MICHELLE	**********8203	01/02/2018	01/03/2018	Unknown	ISC2	7272015749, FL	8299	$0.00	$2,795.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202470851	JOHNSON, MICHELLE	**********8203	01/08/2018	01/09/2018	Unknown	PAYPAL *SAFETYFIRST	4029357733, CA	8244	$0.00	$300.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
176833684	MIDDLETON, AUDREY R	**********5032	10/12/2016	10/13/2016	Unknown	TIFFIN METAL PRODUCTS	419-4478414, OH	1761	$0.00	$88.80	Purchase
		NOTES		Special Collections Parts for Machinery MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L320			
							SBE	No-No Available CBE			
177014395	MIDDLETON, AUDREY R	**********5032	10/14/2016	10/17/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$45.14	Purchase
		NOTES		MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	Yes			
177601105	MIDDLETON, AUDREY R	**********5032	10/25/2016	10/26/2016	Unknown	PAYPAL *TGPSALES	4029357733, CA	5969	$0.00	($16.96)	Purchase
		NOTES		Shipping overcharge - Credit $16.96 MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L320			
							SBE	No-No Available CBE			
177601106	MIDDLETON, AUDREY R	**********5032	10/25/2016	10/26/2016	Unknown	PAYPAL *TGPSALES	3309484421, CA	7399	$0.00	$89.36	Purchase
		NOTES		Digital Commons Machine Maintenance Services. MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L320			
							SBE	No-No Available CBE			
178484051	MIDDLETON, AUDREY R	**********5032	11/08/2016	11/09/2016	Unknown	STAPLES DIRECT	800-3333330, MA	5111	$0.00	$263.88	Purchase
		NOTES		Digital Commons supplies needed ASAP. Espresso Machine ink. MLK Funds Specialized							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No timely deliver			
178934094	MIDDLETON, AUDREY R	**********5032	11/16/2016	11/17/2016	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$219.72	Purchase
		NOTES		Special order Books for giveaways for the Adult Literacy Dept. LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3500			
		Object Code	0210		GENERAL		Index Code	F7L16			
							SBE	No-No Available CBE			
179010348	MIDDLETON, AUDREY R	**********5032	11/18/2016	11/18/2016	Unknown	ULINE *SHIP SUPPLIES	800-295-5510, WI	5964	$0.00	$608.88	Purchase
		NOTES		Metropolitan and Standard did not have the following items. MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L3200			
							SBE	No-No timely deliver			
179010349	MIDDLETON, AUDREY R	**********5032	11/17/2016	11/18/2016	Unknown	MEDI	410-7124141, MD	8999	$0.00	$1,095.00	Purchase
		NOTES		Annual Agreement for Special Collections Spec. Col. LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
179010350	MIDDLETON, AUDREY R	**********5032	11/17/2016	11/18/2016	Unknown	MEDI	410-7124141, MD	8999	$0.00	$1,095.00	Purchase
		NOTES		Annual Agreement for Special Collections LSTA Funds							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0408		PROF SERVICE FEES		Index Code		F7L16		
							SBE		No-No Available CBE		
179010351	MIDDLETON, AUDREY R	**********5032	11/16/2016	11/18/2016	Unknown	TALKSOFT CORPORATION	866-9664700, NJ	7399	$0.00	$38.45	Purchase
		NOTES		Special Services needed for the Blind in Center for Accessibility. Adaptive Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3400		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L3400		
							SBE		No-No Available CBE		
179010352	MIDDLETON, AUDREY R	**********5032	11/16/2016	11/18/2016	Unknown	TALKSOFT CORPORATION	866-9664700, NJ	7399	$0.00	$10.41	Purchase
		NOTES		Special Services needed for the Blind in Center for Accessibility. Adaptive Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3400		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L340		
							SBE		No-No Available CBE		
179343966	MIDDLETON, AUDREY R	**********5032	11/22/2016	11/25/2016	Unknown	TYPEFORM	34933184607, ESP	5734	$0.00	$240.00	Purchase
		NOTES		Yearly Renewal Plan MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3200		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L320		
							SBE		No-No Available CBE		

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
179965049	MIDDLETON, AUDREY R	**********5032	12/06/2016	12/07/2016	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$804.02	Purchase
		NOTES		Special needs items for Adaptive Services MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		7L320		
							SBE		No-No timely deliver		
180037147	MIDDLETON, AUDREY R	**********5032	12/06/2016	12/08/2016	Unknown	TALKSOFT CORPORATION	866-9664700, NJ	7399	$0.00	$19.22	Purchase
		NOTES		Broadcast Services for Adaptive Services Adaptive Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3400		
							Index Code		7L340		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
180116469	MIDDLETON, AUDREY R	**********5032	12/07/2016	12/09/2016	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$1,991.09	Purchase
		NOTES		Special order for MLK Circ. Desk MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		7L320		
							SBE		No-Explain in Notes		
180235720	MIDDLETON, AUDREY R	**********5032	12/10/2016	12/12/2016	Unknown	TYRRELLTECH	LAUREL, MD	5111	$0.00	$1,471.00	Purchase
		NOTES		Special order for Digital Commons MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		7L320		
							SBE		No-No Available CBE		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
180606251	MIDDLETON, AUDREY R	**********5032	12/17/2016	12/19/2016	Unknown	ULINE *SHIP SUPPLIES	800-295-5510, WI	5964	$0.00	$765.16	Purchase
		NOTES		Rush order for MLK Circ. MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No timely deliver			
180675371	MIDDLETON, AUDREY R	**********5032	12/19/2016	12/20/2016	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$972.00	Purchase
		NOTES		Special order for Adult Literacy LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3500			
		Object Code	0210		GENERAL		Index Code	F7L16			
							SBE	No-No Available CBE			
180675372	MIDDLETON, AUDREY R	**********5032	12/19/2016	12/20/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$71.92	Purchase
		NOTES		MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	Yes			
180963965	MIDDLETON, AUDREY R	**********5032	12/28/2016	12/29/2016	Unknown	ALPHABET SIGNS	8005826366, PA	5099	$0.00	$797.20	Purchase
		NOTES		Special Order Sign Holders for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
181011572	MIDDLETON, AUDREY R	**********5032	12/28/2016	12/30/2016	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	($729.80)	Purchase
		NOTES		DEMCO Credit (-729.80) returned product NLS Funds -							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-No Available CBE		
181011573	MIDDLETON, AUDREY R	**********5032	12/28/2016	12/30/2016	Unknown	LUCAS COLOR CARD	405-524-1811, OK	7399	$0.00	$2,873.33	Purchase
		NOTES		DCPL Library Cards NLS Funds Specialized service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
181056885	MIDDLETON, AUDREY R	**********5032	12/30/2016	01/02/2017	Unknown	OFFICE DEPOT #5910	800-463-3768, PA	5965	$0.00	$3,999.90	Purchase
		NOTES		Desk Top Label Printers for NLS NLS Funds Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-Price over 12%		
181364311	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/10/2017	Unknown	RUGSUSA.COM	800-982-7210, NY	5712	$0.00	$698.00	Purchase
		NOTES		Purchase for WOD Library NLS Funds Specialized for New Opening							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
181415184	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$75.98	Purchase
		NOTES		Tool Kit for NLS NLS Funds Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
181415185	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	STAPLES DIRECT	800-3333330, MA	5111	$0.00	$177.44	Purchase
		NOTES		Standard / Metropolitan out of Stock NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
181415186	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	BAR*BARCODES INC	800-351-9962, IL	5045	$0.00	$95.00	Purchase
		NOTES		Cable Cords for NLS Services NLS Funds Specialized need							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
181415187	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	VERNON LIBRARY SUPPLIE	07704461128, GA	5199	$0.00	$156.82	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Special Labels for Collections NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
181415188	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$847.99	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
181415189	MIDDLETON, AUDREY R	**********5032	01/10/2017	01/11/2017	Unknown	CAPITAL SERVICES AND S	202-635-0400, DC	5111	$0.00	$112.19	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
181546700	MIDDLETON, AUDREY R	**********5032	01/11/2017	01/13/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$313.88	Purchase
		NOTES		NLS Special Item for CCH NLS Funds Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-Price over 12%			
181546701	MIDDLETON, AUDREY R	**********5032	01/11/2017	01/13/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$104.20	Purchase

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Special sign Holders for NLS NLS Funds Checked with Standard and Metropolitan Office products							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
181546702	MIDDLETON, AUDREY R	**********5032	01/12/2017	01/13/2017	Unknown	CASAS	08582922900, CA	5942	$0.00	$920.70	Purchase
		NOTES		Adult Literacy Special Book Order LSTA Funds for ALRC							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3500			
		Object Code	0210		GENERAL		Index Code	F7L16			
							SBE	No-No Available CBE			
181546703	MIDDLETON, AUDREY R	**********5032	01/12/2017	01/13/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$81.72	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
181643274	MIDDLETON, AUDREY R	**********5032	01/14/2017	01/16/2017	Unknown	WWW.MAKERBOT.COM	347-457-5757, NY	5085	$0.00	$25.30	Purchase
		NOTES		3D Part for printing MLK Funds Specialized services							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
181740612	MIDDLETON, AUDREY R	**********5032	01/17/2017	01/18/2017	Unknown	BAR*BARCODE GIANT	888-8757170, IL	5045	$0.00	$186.88	Purchase

NOTES

Special Sign Holders for NLS
NLS Funds
Checked with Standard and Metropolitan Office products

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL	PCA Code	L3300
Object Code	0704		PURCHASE - OTHER EQUIP	Index Code	7L330
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
181740613	MIDDLETON, AUDREY R	**********5032	01/17/2017	01/18/2017	Unknown	PAYPAL *HINDENBURG	4029357733, CA	7372	$0.00	$2,363.00	Purchase

NOTES

Service Licensing for Adaptive Services
Adaptive Service Funds

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0040		OTHER SERVICES AND CHARGES	PCA Code	L3400
Object Code	0408		PROF SERVICE FEES	Index Code	7L340
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
181794490	MIDDLETON, AUDREY R	**********5032	01/18/2017	01/19/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$162.07	Purchase

NOTES

Special Items for NLS Programs
NLS Funds

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE
Comptroller Source	0020		SUPPLIES AND MATERIALS	PCA Code	L3300
Object Code	0210		GENERAL	Index Code	7L330
				SBE	No-No Available CBE

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
182176405	MIDDLETON, AUDREY R	**********5032	01/25/2017	01/26/2017	Unknown	STAPLES DIRECT	800-3333330, MA	5111	$0.00	$798.63	Purchase

NOTES

Special Order for Digital Commons Printers
MLK Funds

CHART OF ACCOUNT		DC Gov		CUSTOM FIELD	VALUE

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No			
182176406	MIDDLETON, AUDREY R	**********5032	01/24/2017	01/26/2017	Unknown	SPACESAVER SYSTEMS INC	301-933-9390, MD	7399	$0.00	$700.00	Purchase
		NOTES		Special Collection Maintenance Agreement LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	7FL16			
							SBE	No			
182263673	MIDDLETON, AUDREY R	**********5032	01/25/2017	01/27/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$1,704.26	Purchase
		NOTES		Special need orders for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L3300			
							SBE	No			
182263674	MIDDLETON, AUDREY R	**********5032	01/25/2017	01/27/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$4,500.00	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	Yes			
182593677	MIDDLETON, AUDREY R	**********5032	02/01/2017	02/02/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$699.50	Purchase
		NOTES		No Available CBE for items needed. Special Order for NLS Program NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No			
182932040	MIDDLETON, AUDREY R	**********5032	02/07/2017	02/08/2017	Unknown	VSA INC - HEARTLAND HO	04024673668, NE	5946	$114.70	$2,867.55	Purchase
		NOTES		Special Order for NLS NLS Funds Taxes paid to be refunded							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No			
183075751	MIDDLETON, AUDREY R	**********5032	02/09/2017	02/10/2017	Unknown	VELOCITEACH LIVE TRAIN	177-04243535, GA	8244	$0.00	$1,957.00	Purchase
		NOTES		Project Management Training/April King MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3200			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L320			
							SBE	No			
183075752	MIDDLETON, AUDREY R	**********5032	02/09/2017	02/10/2017	Unknown	VELOCITEACH LIVE TRAIN	177-04243535, GA	8244	$0.00	$1,957.00	Purchase
		NOTES		Project Management Training /Rachel Meit NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE	No			
183075753	MIDDLETON, AUDREY R	**********5032	02/09/2017	02/10/2017	Unknown	KIMBALL OFFICE	08124828701, IN	5021	$0.00	$2,420.40	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Special order for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No			
183188437	MIDDLETON, AUDREY R	**********5032	02/10/2017	02/13/2017	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$1,108.55	Purchase
		NOTES		Adult Literacy Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L350			
							SBE	Yes			
183796656	MIDDLETON, AUDREY R	**********5032	02/23/2017	02/24/2017	Unknown	HOLLINGER METAL EDGE I	05408987300, VA	5999	$0.00	$4,998.50	Purchase
		NOTES		Special Request for Special Collections LSTA Funds Spec. Col.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3500			
		Object Code	0210		GENERAL		Index Code	F7L16			
							SBE	No-No Available CBE			
183916581	MIDDLETON, AUDREY R	**********5032	02/24/2017	02/27/2017	Unknown	LUCAS COLOR CARD	405-524-1811, OK	7399	$0.00	$2,998.34	Purchase
		NOTES		Special Order DCPL Library Cards NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE	No-No Available CBE			
184009624	MIDDLETON, AUDREY R	**********5032	02/28/2017	02/28/2017	Unknown	ULINE *SHIP SUPPLIES	800-295-5510, WI	5964	$0.00	$212.80	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Special order for Library Program MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020			SUPPLIES AND MATERIALS	PCA Code	L3200			
		Object Code	0210			GENERAL	Index Code	7L320			
							SBE	No-No timely deliver			
184228544	MIDDLETON, AUDREY R	**********5032	03/02/2017	03/03/2017	Unknown	PMI - CERTIFICATION	610-3564600, PA	8299	$0.00	$405.00	Purchase
		NOTES		Member Exam for Librarian MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3200			
		Object Code	0408			PROF SERVICE FEES	Index Code	7L320			
							SBE	No			
184228545	MIDDLETON, AUDREY R	**********5032	03/02/2017	03/03/2017	Unknown	PMI - MEMBERSHIP	610-3564600, PA	8299	$0.00	$139.00	Purchase
		NOTES		Membership Fee for Exam for Librarian MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3200			
		Object Code	0408			PROF SERVICE FEES	Index Code	7L320			
							SBE	No			
184570403	MIDDLETON, AUDREY R	**********5032	03/08/2017	03/09/2017	Unknown	PAYPAL *MARCUS	4029357733, CA	8999	$0.00	$300.00	Purchase
		NOTES		Performance DCPL Program LSTA Funds - Special Collections							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040			OTHER SERVICES AND CHARGES	PCA Code	L3500			
		Object Code	0408			PROF SERVICE FEES	Index Code	F7L16			
							SBE	No			
184648542	MIDDLETON, AUDREY R	**********5032	03/09/2017	03/10/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$395.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		NLS Equipment sent to PKL NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No			
184765391	MIDDLETON, AUDREY R	**********5032	03/09/2017	03/13/2017	Unknown	SAFETYSIGN.COM	GARFIELD, NJ	7333	$0.00	$21.49	Purchase
		NOTES		Sign for NLS Building NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No timely deliver			
184765392	MIDDLETON, AUDREY R	**********5032	03/10/2017	03/13/2017	Unknown	WWW.NEWEGG.COM	800-390-1119, CA	5732	$0.00	$139.90	Purchase
		NOTES		Quick order for MLK NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No timely deliver			
184765393	MIDDLETON, AUDREY R	**********5032	03/09/2017	03/13/2017	Unknown	TALKSOFT CORPORATION	866-9664700, NJ	7399	$0.00	$9.52	Purchase
		NOTES		Adaptive Services Broadcast Services Adapt. Serv. Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3400			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L3400			
							SBE	No-No Available CBE			

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184765397	MIDDLETON, AUDREY R	**********5032	03/10/2017	03/13/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$975.48	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
184765398	MIDDLETON, AUDREY R	**********5032	03/10/2017	03/13/2017	Unknown	EASY CLOCKING	MIRAMAR, FL	7399	$0.00	$3,020.29	Purchase
		NOTES		Finger Print Time Clock NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No			
184765399	MIDDLETON, AUDREY R	**********5032	03/11/2017	03/13/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$395.00	Purchase
		NOTES		NLS Equipment for SOW NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No timely deliver			
184904650	MIDDLETON, AUDREY R	**********5032	03/14/2017	03/15/2017	Unknown	AMAZON MKTPLACE PMTS	AMAZON MKTPLA, WA	5942	$0.00	$177.99	Purchase
		NOTES		Special Purchase for ANA Library NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No timely deliver			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
184904651	MIDDLETON, AUDREY R	**********5032	03/13/2017	03/15/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$276.75	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L330		
							SBE		Yes		
184904652	MIDDLETON, AUDREY R	**********5032	03/14/2017	03/15/2017	Unknown	AMERICAN LIBRARY ASSN	866-746-7252, IL	5192	$0.00	$33.30	Purchase
		NOTES		Library Program Items NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		7L330		
							SBE		No-No Available CBE		
184904653	MIDDLETON, AUDREY R	**********5032	03/13/2017	03/15/2017	Unknown	DATA2 CORPORATION	TEL6362788888, MO	5999	$0.00	$119.96	Purchase
		NOTES		Adaptive Service Special Needs Adaptive Service Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3400		
		Object Code	0408		PROF SERVICE FEES		Index Code		7L3400		
							SBE		No-No Available CBE		
184904654	MIDDLETON, AUDREY R	**********5032	03/13/2017	03/15/2017	Unknown	WAYFAIR*WAYFAIR	WAYFAIR.COM, MA	5965	$0.00	$134.01	Purchase
		NOTES		Special Order for WOD Library NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L330		
							SBE		No		

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
185040518	MIDDLETON, AUDREY R	**********5032	03/15/2017	03/17/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$2,056.49	Purchase
		NOTES		Special Request for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		7L330		
							SBE		No-No Available CBE		
185040519	MIDDLETON, AUDREY R	**********5032	03/16/2017	03/17/2017	Unknown	INTUIT *IN *ARTEX, INC	301-3505500, MD	4214	$0.00	$150.00	Purchase
		NOTES		Special Order for DCPL NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
185144634	MIDDLETON, AUDREY R	**********5032	03/19/2017	03/20/2017	Unknown	GAYLORD BROS INC	800-7821397, NY	5964	$0.00	$191.48	Purchase
		NOTES		Special Order for MLK MLK funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		7L320		
							SBE		No-No Available CBE		
185646370	MIDDLETON, AUDREY R	**********5032	03/27/2017	03/28/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$1,890.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3400		
							Index Code		7L340		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-No Available CBE		

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
185716807	MIDDLETON, AUDREY R	**********5032	03/28/2017	03/29/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$209.62	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		7L320		
							SBE		Yes		
185875439	MIDDLETON, AUDREY R	**********5032	03/29/2017	03/31/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$537.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-No Available CBE		
185992880	MIDDLETON, AUDREY R	**********5032	03/30/2017	04/03/2017	Unknown	SAFETYSIGN.COM	GARFIELD, NJ	7333	$0.00	$29.58	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		7L7L330		
							SBE		No-No Available CBE		
185992881	MIDDLETON, AUDREY R	**********5032	03/31/2017	04/03/2017	Unknown	HERMAN MILLER	08774644681, MI	5021	$0.00	$1,486.22	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
							Index Code		7L330		
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE		No-No Available CBE		
186414070	MIDDLETON, AUDREY R	**********5032	04/08/2017	04/10/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$395.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-No Available CBE			
186414071	MIDDLETON, AUDREY R	**********5032	04/07/2017	04/10/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$3,628.14	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	FL330			
							SBE	No-No Available CBE			
186622570	MIDDLETON, AUDREY R	**********5032	04/12/2017	04/13/2017	Unknown	EB DESIGNING A PEOPLE	8014137200, CA	7399	$0.00	$277.13	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE	No-No Available CBE			
186923545	MIDDLETON, AUDREY R	**********5032	04/18/2017	04/19/2017	Unknown	JOANN STORES*JOANN.COM	888-739-4120, OH	5949	$0.00	$368.07	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
187063478	MIDDLETON, AUDREY R	**********5032	04/20/2017	04/21/2017	Unknown	JOANN STORES*JOANN.COM	888-739-4120, OH	5949	$0.00	$90.79	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
187412124	MIDDLETON, AUDREY R	**********5032	04/24/2017	04/27/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$156.94	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L320			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
198962046	MIDDLETON, AUDREY R	**********5032	10/26/2017	10/30/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$280.58	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	Yes			
199050607	MIDDLETON, AUDREY R	**********5032	10/30/2017	10/31/2017	Unknown	BADGE A MINIT	800-2234103, IL	5072	$0.00	$349.85	Purchase
		NOTES		Special Needs for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No-No Available CBE			
199112142	MIDDLETON, AUDREY R	**********5032	11/01/2017	11/01/2017	Unknown	DISCOUNT THERMAL LABEL	631-338-5766, NY	2741	$0.00	$645.00	Purchase
		NOTES		Special Labels for NLS NLS Funds							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		8L330		
							SBE		No-No Available CBE		
199112143	MIDDLETON, AUDREY R	**********5032	10/31/2017	11/01/2017	Unknown	DNH*MEDIA TEMPLE INC	877-5784000, CA	5968	$0.00	$660.00	Purchase
		NOTES		Prescription Renewal NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L330		
							Index Code		8L330		
		Object Code	0408		PROF SERVICE FEES		SBE		No-No Available CBE		
199112144	MIDDLETON, AUDREY R	**********5032	10/31/2017	11/01/2017	Unknown	FORMS+SURFACES	04122825253, PA	5021	$0.00	$3,468.00	Purchase
		NOTES		Special Order for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		8L330		
							SBE		No-No Available CBE		
199262234	MIDDLETON, AUDREY R	**********5032	10/31/2017	11/03/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$63.59	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3200		
		Object Code	0210		GENERAL		Index Code		8L3200		
							SBE		Yes		
199380226	MIDDLETON, AUDREY R	**********5032	11/03/2017	11/06/2017	Unknown	JETCREATION	7038236225, VA	5999	$0.00	$51.52	Purchase
		NOTES		ALRC Special Order MLK Funds							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	No-No Available CBE			
199629845	MIDDLETON, AUDREY R	**********5032	11/07/2017	11/09/2017	Unknown	KI	920-406-3376, WI	5021	$0.00	$288.00	Purchase
		NOTES		Table for WEE New Library NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	8L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
199629846	MIDDLETON, AUDREY R	**********5032	11/08/2017	11/09/2017	Unknown	WWW.NEWEGG.COM	800-390-1119, CA	5732	$0.00	$1,239.80	Purchase
		NOTES		Library Supplies for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No-No Available CBE			
199629847	MIDDLETON, AUDREY R	**********5032	11/09/2017	11/09/2017	Unknown	BARCODESINC	312-588-5960, IL	5045	$0.00	$2,823.80	Purchase
		NOTES		Library Special Labels for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No-No Available CBE			
199711766	MIDDLETON, AUDREY R	**********5032	11/10/2017	11/10/2017	Unknown	DISPLAYS2GO	401-247-0333, MA	5099	$0.00	$1,438.39	Purchase
		NOTES		Library Special Order for NLS NLS Funds							

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No			
199807401	MIDDLETON, AUDREY R	**********5032	11/12/2017	11/13/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$294.97	Purchase
		NOTES		Special Order for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No-No Available CBE			
199945272	MIDDLETON, AUDREY R	**********5032	11/13/2017	11/15/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$3,846.56	Purchase
		NOTES		Special Order for NLS NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	No-No timely deliver			
200017792	MIDDLETON, AUDREY R	**********5032	11/13/2017	11/16/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$42.55	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	Yes			
200017793	MIDDLETON, AUDREY R	**********5032	11/14/2017	11/16/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$5.85	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	Yes			
200211725	MIDDLETON, AUDREY R	**********5032	11/16/2017	11/20/2017	Unknown	STRIPE	BARCELONA, ESP	5734	$0.00	$240.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
200547271	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *HAJAZZ251	4029357733, CA	8999	$0.00	$300.00	Purchase
		NOTES		Jazz in the Basemwnt NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
							Index Code	8L330			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200547272	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *JUANAMEDINA	4029357733, CA	8999	$0.00	$100.00	Purchase
		NOTES		Summer Reading Program Teen Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	8L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200547273	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *LEGGETT	4029357733, CA	8999	$0.00	$100.00	Purchase
		NOTES		Summer Reading Program Teen Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	3100			
							Index Code	8L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200547274	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *LEMINH	4029357733, CA	8999	$0.00	$100.00	Purchase
		NOTES		Summer Reading Program Teen services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	8L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200547276	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *RAYCEEN11	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		Banned Book Week NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
							Index Code	8L330			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200547277	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/28/2017	Unknown	PAYPAL *RUXU23	4029357733, CA	8999	$0.00	$100.00	Purchase
		NOTES		Summer Reading Program Teen services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	8L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200608462	MIDDLETON, AUDREY R	**********5032	11/27/2017	11/29/2017	Unknown	COLLABRATIVE SUMMER LI	MASON CITY, IA	8398	$0.00	$117.00	Purchase
		NOTES		Summer Reading Program Teen servoces Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L310			
							SBE	No-No Available CBE			
200678614	MIDDLETON, AUDREY R	**********5032	11/28/2017	11/30/2017	Unknown	KI	920-406-3376, WI	5021	$0.00	$225.00	Purchase
		NOTES		Furniture for the New WEE Library NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	8L330			
							SBE	No-No Available CBE			
200678615	MIDDLETON, AUDREY R	**********5032	11/29/2017	11/30/2017	Unknown	PAYPAL *INFO	4029357733, CA	8999	$0.00	$100.00	Purchase
		NOTES		Summer Reading Program Teen Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	8L310			
							SBE	No-No Available CBE			
200757021	MIDDLETON, AUDREY R	**********5032	11/16/2017	12/01/2017	Unknown	DISPUTE CREDIT RT	COLUMBUS, OH	5734	$0.00	($240.00)	Purchase
		NOTES		Dispute Transaction NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	8L330			
							SBE	No-No Available CBE			
200757022	MIDDLETON, AUDREY R	**********5032	11/30/2017	12/01/2017	Unknown	PAYPAL *HOLACULTURA	4029357733, DC	8641	$0.00	$300.00	Purchase
		NOTES		Hola Cultura Panel Disussion Teen Services Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	8L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
200757023	MIDDLETON, AUDREY R	**********5032	11/30/2017	12/01/2017	Unknown	METROPOLITAN OFFICE PR	02025622320, DC	5045	$0.00	$550.53	Purchase
		NOTES		NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L330			
							SBE	Yes			
200853765	MIDDLETON, AUDREY R	**********5032	11/30/2017	12/04/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$117.36	Purchase
		NOTES		MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	Yes			
201075043	MIDDLETON, AUDREY R	**********5032	12/06/2017	12/07/2017	Unknown	KNOLL, INC	02156791576, PA	5021	$0.00	$3,038.85	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201464164	MIDDLETON, AUDREY R	**********5032	12/13/2017	12/13/2017	Unknown	USSLATWALL.COM	512-310-7560, TX	7399	$0.00	$516.96	Purchase
		NOTES		Finish Alumun Inserts for the New CAV Library NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	8L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No timely deliver			
201534891	MIDDLETON, AUDREY R	**********5032	12/12/2017	12/14/2017	Unknown	SIGN A RAMA SILVER SPR	SILVER SPRING, MD	5099	$0.00	$1,598.47	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
201704419	MIDDLETON, AUDREY R	**********5032	12/13/2017	12/18/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$66.90	Purchase
		NOTES		MLK Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	8L320			
							SBE	Yes			
202090050	MIDDLETON, AUDREY R	**********5032	12/27/2017	12/28/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$117.79	Purchase
		NOTES		Better Price for this item NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	8L3300			
							SBE	No-No Available CBE			
202090051	MIDDLETON, AUDREY R	**********5032	12/27/2017	12/28/2017	Unknown	PAYPAL *2GETHERINTE	4029357733, CA	8244	$0.00	$2,400.00	Purchase
		NOTES		DCPL Workshop NLS Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
							Index Code	8L330			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
202126087	MIDDLETON, AUDREY R	**********5032	12/28/2017	12/29/2017	Unknown	CAPITAL SERVICES AND S	202-635-0400, DC	5111	$0.00	$239.45	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202183865	MIDDLETON, AUDREY R	**********5032	12/29/2017	01/02/2018	Unknown	HERMAN MILLER	08774644681, MI	5021	$0.00	$1,122.10	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202183866	MIDDLETON, AUDREY R	**********5032	12/29/2017	01/02/2018	Unknown	STAPLES DIRECT	800-3333330, MA	5111	$0.00	$237.93	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202183867	MIDDLETON, AUDREY R	**********5032	12/31/2017	01/02/2018	Unknown	JET.COM	855-538-4323, NJ	5310	$0.00	$139.27	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202235623	MIDDLETON, AUDREY R	**********5032	01/02/2018	01/03/2018	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$57.37	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202425028	MIDDLETON, AUDREY R	**********5032	01/06/2018	01/08/2018	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	($46.35)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
196174674	O'CONNOR, MEAGHAN	**********4922	09/14/2017	09/15/2017	Unknown	AMERICAN THERMOFORM CO	09099628825, CA	5047	$0.00	$71.98	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE				
196328993	O'CONNOR, MEAGHAN	**********4922	09/16/2017	09/18/2017	Unknown	GIH*GLOBALINDUSTRIALEQ	800-645-2986, FL	5085	$0.00	$177.21	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
196328994	O'CONNOR, MEAGHAN	**********4922	09/14/2017	09/18/2017	Unknown	TALKSOFT CORPORATION	866-9664700, NJ	7399	$0.00	$28.04	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE				
196328995	O'CONNOR, MEAGHAN	**********4922	09/17/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$1,835.64	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L37L330300			
		Object Code	0210		GENERAL		Index Code				
							SBE	No			
196328996	O'CONNOR, MEAGHAN	**********4922	09/14/2017	09/18/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$644.35	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE				
196328997	O'CONNOR, MEAGHAN	**********4922	09/16/2017	09/18/2017	Unknown	KAPLAN EARLY LEARNING	336-6766737, NC	8299	$0.00	$128.48	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
196328998	O'CONNOR, MEAGHAN	**********4922	09/16/2017	09/18/2017	Unknown	STAPLES DIRECT	800-3333330, MA	5111	$0.00	$260.26	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
196328999	O'CONNOR, MEAGHAN	**********4922	09/18/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$267.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No			
196329000	O'CONNOR, MEAGHAN	**********4922	09/18/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$25.73	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No			
196329001	O'CONNOR, MEAGHAN	**********4922	09/16/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$29.80	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE				
196329002	O'CONNOR, MEAGHAN	**********4922	09/16/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$32.04	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No			
196329003	O'CONNOR, MEAGHAN	**********4922	09/17/2017	09/18/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$16.86	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No			
196442982	O'CONNOR, MEAGHAN	**********4922	09/19/2017	09/19/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$47.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE				
196518937	O'CONNOR, MEAGHAN	**********4922	09/19/2017	09/20/2017	Unknown	DISPLAYS2GO	401-247-0333, MA	5099	$0.00	$1,703.80	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0214		PHOTO SUPPLIES		Index Code	7L330			
							SBE	No-No Available CBE			
196518938	O'CONNOR, MEAGHAN	**********4922	09/19/2017	09/20/2017	Unknown	AMAZON.COM	AMZN.COM/BIL L, WA	5942	$0.00	$9.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
196605863	O'CONNOR, MEAGHAN	**********4922	09/19/2017	09/21/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$2,017.69	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No			
196605864	O'CONNOR, MEAGHAN	**********4922	09/20/2017	09/21/2017	Unknown	4IMPRINT	877-4467746, WI	5969	$0.00	$728.75	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No			
196702387	O'CONNOR, MEAGHAN	**********4922	09/20/2017	09/22/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$2,250.00	Purchase
		NOTES		confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			

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196702388	O'CONNOR, MEAGHAN	**********4922	09/20/2017	09/22/2017	Unknown	SIGN A RAMA SILVER SPR	SILVER SPRING, MD	5099	$0.00	$323.10	Purchase
	NOTES			confirmed as not available through DCSS or a CBE.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040		OTHER SERVICES AND CHARGES		PCA Code		L3300		
							Index Code		7L330		
	Object Code		0408		PROF SERVICE FEES		SBE		No-No Available CBE		
196851370	O'CONNOR, MEAGHAN	**********4922	09/22/2017	09/25/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$25.92	Purchase
	NOTES			confirmed as not available through DCSS or a CBE.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
	Object Code		0210		GENERAL		Index Code		7L330		
							SBE		No-No Available CBE		
196964656	O'CONNOR, MEAGHAN	**********4922	09/25/2017	09/26/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$12.74	Purchase
	NOTES			confirmed as not available through DCSS or a CBE.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0020		SUPPLIES AND MATERIALS		PCA Code		L330		
	Object Code		0210		GENERAL		Index Code		7L330		
							SBE		No-No Available CBE		
197035524	O'CONNOR, MEAGHAN	**********4922	09/26/2017	09/27/2017	Unknown	STAPLES DIRECT	FRAMINGHAM, MA	5111	$0.00	($9.99)	Purchase
	NOTES			confirmed as not available through DCSS or a CBE.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
	Object Code		0210		GENERAL		Index Code		7L330		
							SBE		No-No Available CBE		
176551979	SCOTT, MARLENE	**********9311	10/06/2016	10/07/2016	Unknown	NATIONAL CTR FOR FAMIL	LOUISVILLE, KY	8398	$0.00	$1,000.00	Purchase

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
176762300	SCOTT, MARLENE	**********9311	10/12/2016	10/12/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
176887092	SCOTT, MARLENE	**********9311	10/14/2016	10/14/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
177142651	SCOTT, MARLENE	**********9311	10/18/2016	10/19/2016	Unknown	SOCIETY FOR HUMAN RESO	703-5483440, VA	8299	$0.00	$190.00	Purchase
		NOTES		Membership renewal							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
177142652	SCOTT, MARLENE	**********9311	10/18/2016	10/19/2016	Unknown	HR CERTIFICATION INSTI	866-8984724, VA	8398	$0.00	$150.00	Purchase
		NOTES		HR Recertification Fee							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No			
177214235	SCOTT, MARLENE	**********9311	10/19/2016	10/20/2016	Unknown	VUE*PEARSON VUE STORE	800-511-3478, MN	8299	$0.00	$75.00	Purchase
		NOTES		Learning materials (training)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
178106905	SCOTT, MARLENE	**********9311	11/02/2016	11/03/2016	Unknown	ESI INTERNATIONAL	08666878082, CO	7392	$0.00	$1,995.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
178541243	SCOTT, MARLENE	**********9311	11/08/2016	11/10/2016	Unknown	AMER LIB ASSOC-CAREER	03122804237, IL	5969	$0.00	$215.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L15			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
178615784	SCOTT, MARLENE	**********9311	11/10/2016	11/11/2016	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$225.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
178615785	SCOTT, MARLENE	**********9311	11/10/2016	11/11/2016	Unknown	SHRM	8002761332, CA	7399	$0.00	$395.00	Purchase
		NOTES		Membership dues							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
178700706	SCOTT, MARLENE	**********9311	11/11/2016	11/14/2016	Unknown	BUS MGMT DAILY	8005432055, VA	2741	$0.00	$100.00	Purchase
		NOTES		Training-Webinar							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
178806065	SCOTT, MARLENE	**********9311	11/14/2016	11/15/2016	Unknown	BUS MGMT DAILY	8005432055, VA	2741	$0.00	$197.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
178843722	SCOTT, MARLENE	**********9311	11/15/2016	11/16/2016	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$150.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
178915873	SCOTT, MARLENE	**********9311	11/15/2016	11/17/2016	Unknown	VISTELAR LLC	MILWAUKEE, WI	7392	$0.00	$1,016.95	Purchase
		NOTES		Receipt pending							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
179401337	SCOTT, MARLENE	**********0312	11/25/2016	11/28/2016	Unknown	INTERNATIONAL TRANSACTION	FEE, N/A	0000	$0.00	$4.92	Fees
		NOTES		Fraud Charges. Please do not Pay.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE				
179401338	SCOTT, MARLENE	**********0312	11/25/2016	11/28/2016	Unknown	WWW.NEARBUY.COM	MUMBAI, IND	5310	?0.00	$492.28	Purchase
		NOTES		Fraud Charges. Please do not Pay.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE				
179907113	SCOTT, MARLENE	**********0312	11/25/2016	12/06/2016	Unknown	FRAUD CREDIT HN	ELGIN, IL	0000	$0.00	($4.92)	Purchase
		NOTES		Credit for Fraud Charges.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE				
179907114	SCOTT, MARLENE	**********0312	11/25/2016	12/06/2016	Unknown	FRAUD CREDIT HN	ELGIN, IL	5310	$0.00	($492.28)	Purchase
		NOTES									

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
180240067	SCOTT, MARLENE	**********0312	12/09/2016	12/12/2016	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$150.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
180381850	SCOTT, MARLENE	**********0312	12/12/2016	12/14/2016	Unknown	IDEALIST.ORG	NEW YORK, NY	8398	$0.00	$90.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
							Index Code	71010			
		Object Code	0414		ADVERTISING		SBE	No-Explain in Notes			
180445899	SCOTT, MARLENE	**********0312	12/14/2016	12/15/2016	Unknown	MWW*MONSTER.COM	800-MONSTER, MA	7399	$0.00	$299.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
							Index Code	71010			
		Object Code	0414		ADVERTISING		SBE	No-Explain in Notes			
180513725	SCOTT, MARLENE	**********0312	12/14/2016	12/16/2016	Unknown	PRO RHETORIC LLC	CHICAGO, IL	8699	$0.00	$995.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
180725572	SCOTT, MARLENE	**********0312	12/21/2016	12/21/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
180725573	SCOTT, MARLENE	**********0312	12/21/2016	12/21/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
180725574	SCOTT, MARLENE	**********0312	12/21/2016	12/21/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$20.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71015			
							SBE	No-Explain in Notes			
180725575	SCOTT, MARLENE	**********0312	12/21/2016	12/21/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
180725576	SCOTT, MARLENE	**********0312	12/21/2016	12/21/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
180775900	SCOTT, MARLENE	**********0312	12/22/2016	12/22/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
180775901	SCOTT, MARLENE	**********0312	12/22/2016	12/22/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
180824467	SCOTT, MARLENE	**********0312	12/23/2016	12/23/2016	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
180876693	SCOTT, MARLENE	**********0312	12/23/2016	12/26/2016	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
181085542	SCOTT, MARLENE	**********0312	01/02/2017	01/03/2017	Unknown	INDEED	203-564-2400, CT	5969	$0.00	$45.08	Purchase
		NOTES		Job ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
181225800	SCOTT, MARLENE	**********0312	01/05/2017	01/06/2017	Unknown	SOCIETY FOR HUMAN RESO	703-5483440, VA	8299	$0.00	$199.00	Purchase
		NOTES		Membership dues							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
181307405	SCOTT, MARLENE	**********0312	01/07/2017	01/09/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71010			
							SBE	No			
181307406	SCOTT, MARLENE	**********0312	01/07/2017	01/09/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
181369152	SCOTT, MARLENE	**********0312	01/09/2017	01/10/2017	Unknown	EB URBAN LIBRARIANS C	8014137200, CA	7399	$0.00	$30.00	Purchase
		NOTES		Employee Training (LSTA Funds)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No			
181422610	SCOTT, MARLENE	**********0312	01/10/2017	01/11/2017	Unknown	KNOWLEDGECONFERENCES	05127031549, TX	7399	$0.00	$400.95	Purchase
		NOTES		Employee's Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
181746132	SCOTT, MARLENE	**********0312	01/18/2017	01/18/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
181746133	SCOTT, MARLENE	**********0312	01/18/2017	01/18/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$16.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
181746134	SCOTT, MARLENE	**********0312	01/18/2017	01/18/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
181801986	SCOTT, MARLENE	**********0312	01/19/2017	01/19/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE				
181970267	SCOTT, MARLENE	**********0312	01/19/2017	01/23/2017	Unknown	CAREERBUILDER	800-861-4182, IL	7311	$0.00	$335.20	Purchase
		NOTES		Job ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
182043726	SCOTT, MARLENE	**********0312	01/23/2017	01/24/2017	Unknown	SQ *LUMA INSTITUTE	PITTSBURGH, PA	5399	$0.00	$1,600.00	Purchase
		NOTES		Employee Training (LSTA Funds)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No			
182182187	SCOTT, MARLENE	**********0312	01/26/2017	01/26/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$16.00	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
182470651	SCOTT, MARLENE	**********0312	01/30/2017	01/31/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$137.71	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
182470652	SCOTT, MARLENE	**********0312	01/31/2017	01/31/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
182597970	SCOTT, MARLENE	**********0312	02/01/2017	02/02/2017	Unknown	INDEED	203-564-2400, CT	5969	$0.00	$7.74	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
182677481	SCOTT, MARLENE	**********0312	02/01/2017	02/03/2017	Unknown	AIA PRODUCTS / DUES	800-242-3837, DC	8699	$0.00	$505.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
182793566	SCOTT, MARLENE	**********0312	02/03/2017	02/06/2017	Unknown	HUMAN RESOURCE ASSOC	07034510222, VA	8699	$0.00	$75.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
182793567	SCOTT, MARLENE	**********0312	02/03/2017	02/06/2017	Unknown	HUMAN RESOURCE ASSOC	07034510222, VA	8699	$0.00	$75.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
182793568	SCOTT, MARLENE	**********0312	02/03/2017	02/06/2017	Unknown	HUMAN RESOURCE ASSOC	07034510222, VA	8699	$0.00	$75.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
182793569	SCOTT, MARLENE	**********0312	02/03/2017	02/06/2017	Unknown	EB URBAN LIBRARIANS C	8014137200, CA	7399	$0.00	$30.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
182793570	SCOTT, MARLENE	**********0312	02/04/2017	02/06/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
182793571	SCOTT, MARLENE	**********0312	02/03/2017	02/06/2017	Unknown	CHESAPEAKE HR 00 OF 00	410-7523318, MD	8699	$0.00	$55.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
183080785	SCOTT, MARLENE	**********0312	02/09/2017	02/10/2017	Unknown	VELOCITEACH LIVE TRAIN	177-04243535, GA	8244	$0.00	$1,957.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
183329856	SCOTT, MARLENE	**********0312	02/15/2017	02/15/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
183329857	SCOTT, MARLENE	**********0312	02/15/2017	02/15/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$12.50	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
183462359	SCOTT, MARLENE	**********0312	02/16/2017	02/17/2017	Unknown	SOCIETY FOR HUMAN RESO	703-5483440, VA	8299	$0.00	$199.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
183801832	SCOTT, MARLENE	**********0312	02/24/2017	02/24/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$17.50	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
							Index Code	71010			
		Object Code	0408		PROF SERVICE FEES		SBE				
184016317	SCOTT, MARLENE	**********0312	02/27/2017	02/28/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
							Index Code	71010			
		Object Code	0414		ADVERTISING		SBE	No			
184150888	SCOTT, MARLENE	**********0312	03/01/2017	03/02/2017	Unknown	ACT*NAPEEF	877-996-2267, CA	8299	$0.00	$1,103.30	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
							Index Code	71015			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
184353495	SCOTT, MARLENE	**********0312	03/03/2017	03/06/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$325.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184353496	SCOTT, MARLENE	**********0312	03/03/2017	03/06/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$499.00	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184353497	SCOTT, MARLENE	**********0312	03/04/2017	03/06/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree Verifivation							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
184504967	SCOTT, MARLENE	**********0312	03/07/2017	03/08/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$325.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184504968	SCOTT, MARLENE	**********0312	03/07/2017	03/08/2017	Unknown	INFORMATION TODAY	MEDFORD, NJ	5192	$0.00	$375.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184574791	SCOTT, MARLENE	**********0312	03/08/2017	03/09/2017	Unknown	ACT*COSUGI	877-551-5560, TX	7399	$0.00	$400.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184654196	SCOTT, MARLENE	**********0312	03/09/2017	03/10/2017	Unknown	CHESAPEAKE HR ASSOC	FOREST HILL, MD	8699	$0.00	$250.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184654197	SCOTT, MARLENE	**********0312	03/09/2017	03/10/2017	Unknown	FREDPRYOR CAREERTRACK	800-5563012, KS	8299	$0.00	$149.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184654198	SCOTT, MARLENE	**********0312	03/08/2017	03/10/2017	Unknown	ATD	7036838100, VA	8299	$0.00	$229.00	Purchase
		NOTES		Membership							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
184769647	SCOTT, MARLENE	**********0312	03/10/2017	03/13/2017	Unknown	ACT*COSUGI	877-551-5560, TX	7399	$0.00	$400.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
184769648	SCOTT, MARLENE	**********0312	03/11/2017	03/13/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
184974735	SCOTT, MARLENE	**********0312	03/16/2017	03/16/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
185152931	SCOTT, MARLENE	**********0312	03/17/2017	03/20/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$111.89	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
185295493	SCOTT, MARLENE	**********0312	03/22/2017	03/22/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
185363872	SCOTT, MARLENE	**********0312	03/23/2017	03/23/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
185443686	SCOTT, MARLENE	**********0312	03/23/2017	03/24/2017	Unknown	SHRM	8002761332, CA	7399	$0.00	$395.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
185443687	SCOTT, MARLENE	**********0312	03/23/2017	03/24/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$79.99	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
185722463	SCOTT, MARLENE	**********0312	03/28/2017	03/29/2017	Unknown	WPC*ONLINEJOBSADS	202-334-4397, DC	7311	$0.00	$250.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
185722464	SCOTT, MARLENE	**********0312	03/29/2017	03/29/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
185801752	SCOTT, MARLENE	**********0312	03/29/2017	03/30/2017	Unknown	INT*IN *PRECISION TACT	202-5609199, MD	8299	$0.00	$475.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
186151519	SCOTT, MARLENE	**********0312	03/27/2017	04/05/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($6.99)	Purchase
		NOTES		Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
186151520	SCOTT, MARLENE	**********0312	04/04/2017	04/05/2017	Unknown	EB URBAN LIBRARIANS C	8014137200, CA	7399	$0.00	$35.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
186222469	SCOTT, MARLENE	**********0312	04/05/2017	04/06/2017	Unknown	EB URBAN LIBRARIANS C	8014137200, CA	7399	$0.00	$35.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
186222470	SCOTT, MARLENE	**********0312	04/05/2017	04/06/2017	Unknown	EVENTBRITE	8014137200, CA	7399	$0.00	($35.00)	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		SBE	No-Explain in Notes			
186626722	SCOTT, MARLENE	**********0312	04/12/2017	04/13/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$271.75	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
186699769	SCOTT, MARLENE	**********0312	04/13/2017	04/14/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$32.60	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
186699770	SCOTT, MARLENE	**********0312	04/13/2017	04/14/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$29.48	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
186802760	SCOTT, MARLENE	**********0312	04/14/2017	04/17/2017	Unknown	BLR/HCPRO	615-661-0249, TN	7311	$0.00	$449.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
186996774	SCOTT, MARLENE	**********0312	04/18/2017	04/20/2017	Unknown	SHENANDOAH UNIVERSITY-	540-665-4533, VA	8220	$0.00	$495.00	Purchase
		NOTES		Employee training (LSTA Funds)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No			
186996775	SCOTT, MARLENE	**********0312	04/20/2017	04/20/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
187182235	SCOTT, MARLENE	**********0312	04/21/2017	04/24/2017	Unknown	AMER LIB ASSOC-CAREER	03122804237, IL	5969	$0.00	$400.00	Purchase
		NOTES		Employee training-LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-Explain in Notes			
187418432	SCOTT, MARLENE	**********0312	04/18/2017	04/27/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($75.85)	Purchase
		NOTES		Credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
187510315	SCOTT, MARLENE	**********0312	04/26/2017	04/28/2017	Unknown	AMER LIB ASSOC-CAREER	03122804237, IL	5969	$0.00	$400.00	Purchase
		NOTES		Employee training-LSTA Funds							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-Explain in Notes			
187718844	SCOTT, MARLENE	**********0312	05/01/2017	05/02/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$370.77	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
187853206	SCOTT, MARLENE	**********0312	05/04/2017	05/04/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
187933390	SCOTT, MARLENE	**********0312	05/04/2017	05/05/2017	Unknown	CHRONICLEHI	2024661006, DC	2741	$0.00	$180.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
188136232	SCOTT, MARLENE	**********0312	05/08/2017	05/09/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$328.05	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	Yes			
188466431	SCOTT, MARLENE	**********0312	05/12/2017	05/15/2017	Unknown	CONFERTEL WEBINARS	2036181811, CA	4816	$0.00	$309.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
188610065	SCOTT, MARLENE	**********0312	05/17/2017	05/17/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$24.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
188681239	SCOTT, MARLENE	**********0312	05/18/2017	05/18/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
189173253	SCOTT, MARLENE	**********0312	05/25/2017	05/26/2017	Unknown	IDEALIST.ORG	6467866886, NY	8398	$0.00	$90.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No			
189173254	SCOTT, MARLENE	**********0312	05/24/2017	05/26/2017	Unknown	DRI*KORN FERRY	ORDERFIND.COM, MN	5734	$21.99	$404.40	Purchase
		NOTES		Please pay only $382.41. Tax will be refunded by vendor.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
189449929	SCOTT, MARLENE	**********0312	05/31/2017	06/01/2017	Unknown	TRAININGCENTER/HRCERTI	06783663959, GA	7392	$0.00	$1,495.00	Purchase
		NOTES		Employee Training.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
189635792	SCOTT, MARLENE	**********0312	06/03/2017	06/05/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
189725114	SCOTT, MARLENE	**********0312	06/05/2017	06/06/2017	Unknown	CTELWEBINAR	2036181811, CA	4816	$0.00	($309.00)	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
189944661	SCOTT, MARLENE	**********0312	06/09/2017	06/09/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
190924467	SCOTT, MARLENE	**********0312	06/23/2017	06/26/2017	Unknown	DRI*KORN FERRY	ORDERFIND.COM, MN	5734	$0.00	($21.99)	Purchase
		NOTES		Credit for taxes that was charged to the card.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
191082449	SCOTT, MARLENE	**********0312	06/27/2017	06/28/2017	Unknown	ORBITZ*7276040185547	ORBITZ.COM, WA	4722	$0.00	$1,502.38	Purchase
		NOTES		Please deduct from Legal's Budget							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191082450	SCOTT, MARLENE	**********0312	06/27/2017	06/28/2017	Unknown	ORBITZ*7276041141073	ORBITZ.COM, WA	4722	$0.00	$1,502.38	Purchase
		NOTES		Please deduct from Legal's Budget.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191082451	SCOTT, MARLENE	**********0312	06/27/2017	06/28/2017	Unknown	TRAVELOCITY*7276 048701	WWW.TVLY.C OM, WA	4722	$0.00	$1,502.38	Purchase
		NOTES		Please deduct from Legal's travel budget.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191163308	SCOTT, MARLENE	**********0312	06/27/2017	06/29/2017	Unknown	SOUTHWES 5268537460412	800-435-9792, TX	3066	$0.00	$1,748.88	Purchase
		NOTES		Please deduct from Legal's Budget							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191163309	SCOTT, MARLENE	**********0312	06/28/2017	06/29/2017	Unknown	ROADRUNNER CHARTER	5054243367, NM	4789	$0.00	$151.13	Purchase
		NOTES		Please deduct from Legal Fund's .							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191163310	SCOTT, MARLENE	**********0312	06/29/2017	06/29/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
191248701	SCOTT, MARLENE	**********0312	06/28/2017	06/30/2017	Unknown	SANDIA SHUTTLE EXPRESS	RICHMOND, VA	4789	$0.00	$99.00	Purchase
		NOTES		Travel Funds are coming out of Legal's Budget.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10600			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71060			
							SBE	No			
191362039	SCOTT, MARLENE	**********0312	06/30/2017	07/03/2017	Unknown	LINKEDIN	LINKEDIN.COM , CA	5968	$0.00	$1,674.95	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
191420370	SCOTT, MARLENE	**********0312	06/30/2017	07/04/2017	Unknown	PRAETORIAN GROUP INC	415-9628327, CA	7311	$0.00	$2,012.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
191420371	SCOTT, MARLENE	**********0312	07/04/2017	07/04/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
191571257	SCOTT, MARLENE	**********0312	07/06/2017	07/07/2017	Unknown	INTERNATIONAL PUBLIC M	703-549-7100, VA	8699	$0.00	$397.00	Purchase
		NOTES		Membership							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71010			
							SBE	No-Explain in Notes			
191672555	SCOTT, MARLENE	**********0312	07/08/2017	07/10/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
191672556	SCOTT, MARLENE	**********0312	07/08/2017	07/10/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.70	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-No Available CBE			
192249246	SCOTT, MARLENE	**********0312	07/19/2017	07/19/2017	Unknown	DC BAR	02027374700, DC	8699	$0.00	$316.00	Purchase
		NOTES		Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
192322958	SCOTT, MARLENE	**********0312	07/20/2017	07/20/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
192322959	SCOTT, MARLENE	**********0312	07/20/2017	07/20/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
192531961	SCOTT, MARLENE	**********0312	07/20/2017	07/24/2017	Unknown	SOUTHWES 5268545076737	800-435-9792, TX	3066	$0.00	$428.00	Purchase
		NOTES		Travel- Flight							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	7105			
							SBE	No-Explain in Notes			
192531962	SCOTT, MARLENE	**********0312	07/20/2017	07/24/2017	Unknown	JETBLUE 27921801084071	08005382583, UT	3174	$0.00	$304.38	Purchase
		NOTES		Travel-Flight							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71015			
							SBE	No-Explain in Notes			
192531963	SCOTT, MARLENE	**********0312	07/21/2017	07/24/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
192701491	SCOTT, MARLENE	**********0312	07/25/2017	07/26/2017	Unknown	WPC*ONLINEJOBSADS	202-334-4397, DC	7311	$0.00	$100.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
192701492	SCOTT, MARLENE	**********0312	07/25/2017	07/26/2017	Unknown	SHRM	8002761332, CA	7399	$0.00	$395.00	Purchase
		NOTES		Job ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
192792220	SCOTT, MARLENE	**********0312	07/26/2017	07/27/2017	Unknown	J J KELLER & ASSOCIATE	08005585011, WI	5085	$0.00	$995.00	Purchase
		NOTES		Membership							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
192880265	SCOTT, MARLENE	**********0312	07/27/2017	07/28/2017	Unknown	PAYPAL *IPMAHR PSC	4029357733, VA	8398	$0.00	$400.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
193004961	SCOTT, MARLENE	**********0312	07/28/2017	07/31/2017	Unknown	AMER LIB ASSOC-IMIS	03122804237, IL	5969	$0.00	$350.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
193098393	SCOTT, MARLENE	**********0312	08/01/2017	08/01/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
193164912	SCOTT, MARLENE	**********0312	08/02/2017	08/02/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$24.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
193164913	SCOTT, MARLENE	**********0312	08/01/2017	08/02/2017	Unknown	HARVARD SQUARE HOTEL	ROWLEY, MA	7011	$0.00	$1,254.35	Purchase
		NOTES		Travel-Out of city							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71010			
							SBE	No-Explain in Notes			
193334451	SCOTT, MARLENE	**********0312	08/03/2017	08/04/2017	Unknown	HARVARD SQUARE HOTEL	ROWLEY, MA	7011	$0.00	$1,254.35	Purchase
		NOTES		Travel-Out of city Hotel							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71010			
							SBE	No-Explain in Notes			
193553129	SCOTT, MARLENE	**********0312	08/08/2017	08/08/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.70	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
193620171	SCOTT, MARLENE	**********0312	08/04/2017	08/09/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$152.90	Purchase
		NOTES		Office supplies							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	71010			
							SBE	No-Explain in Notes			
193620172	SCOTT, MARLENE	**********0312	08/08/2017	08/09/2017	Unknown	ACT*MID-ATLANTIC ADA	877-551-5560, TX	7399	$0.00	$425.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
193783260	SCOTT, MARLENE	**********0312	08/02/2017	08/11/2017	Unknown	HARVARD SQUARE HOTEL	ROWLEY, MA	7011	$0.00	($342.20)	Purchase
		NOTES		Travel out of city-Hotel credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71010			
							SBE	No-Explain in Notes			
193783261	SCOTT, MARLENE	**********0312	08/09/2017	08/11/2017	Unknown	MARYLAND LIBRARY ASSOC	BALTIMORE, MD	7399	$0.00	$25.00	Purchase
		NOTES		Job ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	71010			
							SBE	No-Explain in Notes			
193783262	SCOTT, MARLENE	**********0312	08/11/2017	08/11/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No			
193912702	SCOTT, MARLENE	**********0312	08/03/2017	08/14/2017	Unknown	HARVARD SQUARE HOTEL	ROWLEY, MA	7011	$0.00	($912.15)	Purchase
		NOTES		Hotel credit							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	71010			
							SBE	No			
193912703	SCOTT, MARLENE	**********0312	08/12/2017	08/14/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$17.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0408		PROF SERVICE FEES		Index Code	71015			
							SBE	No-Explain in Notes			
193912704	SCOTT, MARLENE	**********0312	08/12/2017	08/14/2017	Unknown	INTERNATIONAL PUBLIC M	703-549-7100, VA	8699	$0.00	$795.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
194008443	SCOTT, MARLENE	**********0312	08/15/2017	08/15/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.70	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0408		PROF SERVICE FEES		Index Code	71015			
							SBE	No-Explain in Notes			
194041899	SCOTT, MARLENE	**********0312	08/15/2017	08/16/2017	Unknown	SQU*SQ *FEDORA OUTLIER	ATLANTA, GA	7392	$0.00	$897.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No			
194367416	SCOTT, MARLENE	**********0312	08/19/2017	08/21/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
194460878	SCOTT, MARLENE	**********0312	08/21/2017	08/22/2017	Unknown	NCARB RENEWAL	2028790553, DC	8999	$0.00	$225.00	Purchase
		NOTES		Employee Training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
194524711	SCOTT, MARLENE	**********0312	08/23/2017	08/23/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
194946392	SCOTT, MARLENE	**********0312	08/29/2017	08/29/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
195027645	SCOTT, MARLENE	**********0312	08/30/2017	08/30/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$24.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
195557662	SCOTT, MARLENE	**********0312	09/07/2017	09/07/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
195557663	SCOTT, MARLENE	**********0312	09/07/2017	09/07/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
195910088	SCOTT, MARLENE	**********0312	09/12/2017	09/12/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$27.45	Purchase
		NOTES		Degree verificaion							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	71010			
							SBE	No-Explain in Notes			
196520561	SCOTT, MARLENE	**********0312	09/19/2017	09/20/2017	Unknown	PENN STATE	814-8674973, PA	8220	$0.00	$450.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
196520562	SCOTT, MARLENE	**********0312	09/19/2017	09/20/2017	Unknown	THE ASSOCIATION FOR TH	202-2385910, DC	8699	$0.00	$695.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	71015			
							SBE	No-Explain in Notes			
198683399	SCOTT, MARLENE	**********0312	10/25/2017	10/25/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$17.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
198683400	SCOTT, MARLENE	**********0312	10/25/2017	10/25/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.45	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
198683401	SCOTT, MARLENE	**********0312	10/25/2017	10/25/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
198683402	SCOTT, MARLENE	**********0312	10/25/2017	10/25/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
198761406	SCOTT, MARLENE	**********0312	10/25/2017	10/26/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
198761407	SCOTT, MARLENE	**********0312	10/25/2017	10/26/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
198761408	SCOTT, MARLENE	**********0312	10/26/2017	10/26/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
198761409	SCOTT, MARLENE	**********0312	10/25/2017	10/26/2017	Unknown	SOCIETY FOR HUMAN RESO	703-5483440, VA	8299	$0.00	$199.00	Purchase
		NOTES		Membership							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
198843417	SCOTT, MARLENE	**********0312	10/26/2017	10/27/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$262.50	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
198843418	SCOTT, MARLENE	**********0312	10/26/2017	10/27/2017	Unknown	PRSA-NCC	07036919212, VA	8641	$0.00	$50.00	Purchase
		NOTES		Job Ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE				
198966731	SCOTT, MARLENE	**********0312	10/26/2017	10/30/2017	Unknown	FLASH DELIVERY SERVICE	ARLINGTON, VA	4215	$0.00	$16.74	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	Yes			
199116426	SCOTT, MARLENE	**********0312	11/01/2017	11/01/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
199116427	SCOTT, MARLENE	**********0312	11/01/2017	11/01/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
199477479	SCOTT, MARLENE	**********0312	11/07/2017	11/07/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
199477480	SCOTT, MARLENE	**********0312	11/06/2017	11/07/2017	Unknown	RAGAN COMMUNICATIONS	312-960-4319, IL	5968	$0.00	$1,395.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
199477481	SCOTT, MARLENE	**********0312	11/06/2017	11/07/2017	Unknown	RAGAN COMMUNICATIONS	312-960-4319, IL	5968	$0.00	$50.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
199634791	SCOTT, MARLENE	**********0312	11/07/2017	11/09/2017	Unknown	AMER LIB ASSOC-IMIS	03122804237, IL	5969	$0.00	$178.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No			
199634792	SCOTT, MARLENE	**********0312	11/07/2017	11/09/2017	Unknown	AMER LIB ASSOC-IMIS	03122804237, IL	5969	$0.00	$178.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
199716838	SCOTT, MARLENE	**********0312	11/09/2017	11/10/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$350.00	Purchase
		NOTES		Job Ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
199716839	SCOTT, MARLENE	**********0312	11/09/2017	11/10/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
199814168	SCOTT, MARLENE	**********0312	11/09/2017	11/13/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$124.97	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	10100			
		Object Code	0210		GENERAL		Index Code	81010			
							SBE	Yes			
199888301	SCOTT, MARLENE	**********0312	11/13/2017	11/14/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$350.00	Purchase
		NOTES		Job ads							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
200022511	SCOTT, MARLENE	**********0312	11/16/2017	11/16/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200022512	SCOTT, MARLENE	**********0312	11/16/2017	11/16/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200022513	SCOTT, MARLENE	**********0312	11/16/2017	11/16/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200022514	SCOTT, MARLENE	**********0312	11/16/2017	11/16/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200098169	SCOTT, MARLENE	**********0312	11/16/2017	11/17/2017	Unknown	SP * BUSINESS 21 PUBLI	4844909200, PA	5734	$0.00	$219.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
200098170	SCOTT, MARLENE	**********0312	11/16/2017	11/17/2017	Unknown	PRSA-NCC	07036919212, VA	8641	$0.00	$255.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
200216184	SCOTT, MARLENE	**********0312	11/18/2017	11/20/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$26.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200216185	SCOTT, MARLENE	**********0312	11/18/2017	11/20/2017	Unknown	ACCESS INTELLIGENCE	8887075807, MD	2741	$0.00	$2,039.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
200300053	SCOTT, MARLENE	**********0312	11/21/2017	11/21/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No-Explain in Notes			
200352921	SCOTT, MARLENE	**********0312	11/21/2017	11/22/2017	Unknown	YOURMEMBER-CAREERS	7274976573, CT	7361	$0.00	$325.00	Purchase
		NOTES		Job ad							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0414		ADVERTISING		Index Code	81010			
							SBE	No-Explain in Notes			
200612844	SCOTT, MARLENE	**********0312	11/28/2017	11/29/2017	Unknown	SOFTEK SERVICES INC	202-7475000, DC	8999	$0.00	$325.00	Purchase
		NOTES		Employee training							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No			
200683212	SCOTT, MARLENE	**********0312	11/29/2017	11/30/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
200683213	SCOTT, MARLENE	**********0312	11/29/2017	11/30/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$18.45	Purchase
		NOTES		Degree Verification.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
200683214	SCOTT, MARLENE	**********0312	11/30/2017	11/30/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
201010996	SCOTT, MARLENE	**********0312	12/05/2017	12/06/2017	Unknown	ASM EDUCATIONAL CENTER	ROCKVILLE, MD	8299	$178.66	$2,977.69	Purchase
		NOTES		Employee Training.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10150			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	81015			
							SBE	No-Explain in Notes			
201077822	SCOTT, MARLENE	**********0312	12/07/2017	12/07/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.95	Purchase
		NOTES		Degree Verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
201539446	SCOTT, MARLENE	**********0312	12/14/2017	12/14/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
201539447	SCOTT, MARLENE	**********0312	12/14/2017	12/14/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.95	Purchase
		NOTES		Degree verification							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	10100			
		Object Code	0408		PROF SERVICE FEES		Index Code	81010			
							SBE	No			
202012436	SCOTT, MARLENE	**********0312	12/21/2017	12/26/2017	Unknown	ONLC TRAINING CENTERS	302-225-4470, DE	8299	$0.00	$695.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202049198	SCOTT, MARLENE	**********0312	12/27/2017	12/27/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202049199	SCOTT, MARLENE	**********0312	12/27/2017	12/27/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$17.95	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202049200	SCOTT, MARLENE	**********0312	12/27/2017	12/27/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$19.95	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202049201	SCOTT, MARLENE	**********0312	12/27/2017	12/27/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$14.95	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
							PCA Code				
							Index Code				
							SBE				
202094897	SCOTT, MARLENE	**********0312	12/28/2017	12/28/2017	Unknown	NATL STDNT CLEARINGHOU	703-742-4200, VA	8699	$0.00	$22.95	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202188950	SCOTT, MARLENE	**********0312	01/01/2018	01/02/2018	Unknown	INDEED	203-564-2400, CT	5969	$0.00	$425.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
202356566	SCOTT, MARLENE	**********0312	01/04/2018	01/05/2018	Unknown	AMERICAN LIBRARY ASSN	866-746-7252, IL	5192	$0.00	$309.85	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
176634996	SHANNON, LAVIETRA	**********6140	10/09/2016	10/10/2016	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$72.25	Purchase
		NOTES		Books from Birth - Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
177522204	SHANNON, LAVIETRA	**********6140	10/24/2016	10/25/2016	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$129.99	Purchase
		NOTES		CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
177522205	SHANNON, LAVIETRA	**********6140	10/24/2016	10/25/2016	Unknown	PAYPAL *AARONHAMBUR	4029357733, CA	8999	$0.00	$75.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
177582318	SHANNON, LAVIETRA	**********6140	10/24/2016	10/26/2016	Unknown	CSLP SUMMER LIBR PROGR	MASON CITY, IA	8299	$0.00	$117.00	Purchase
		NOTES		No available CBE. Library partnership with the Collaborative Summer Library program-Specialized service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
177752596	SHANNON, LAVIETRA	**********6140	10/27/2016	10/28/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$144.18	Purchase
		NOTES		CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
178541246	SHANNON, LAVIETRA	**********6140	11/09/2016	11/10/2016	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$80.75	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
178615787	SHANNON, LAVIETRA	**********6140	11/10/2016	11/11/2016	Unknown	PAYPAL *ALANSORLOFF	4029357733, CA	8999	$0.00	$150.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
179457117	SHANNON, LAVIETRA	**********6140	11/28/2016	11/29/2016	Unknown	BADGE A MINIT	815-8838822, IL	5999	$0.00	$1,659.10	Purchase
		NOTES		No available CBE. Contacted CBE's and informed "We do not carry this item. I can purchase it as a "pass through" purchase with a 15% handling fee from the vendor." MDM Office Systems, Inc; Al's Office Products; LT Printing and Promotion							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
179511403	SHANNON, LAVIETRA	**********6140	11/28/2016	11/30/2016	Unknown	CSLP SUMMER LIBR PROGR	MASON CITY, IA	8299	$0.00	$256.00	Purchase
		NOTES		No available CBE. Specialized library service in conjunction with Collaborative Summer Library Program.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
179946991	SHANNON, LAVIETRA	**********6140	12/06/2016	12/07/2016	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$152.43	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
180198015	SHANNON, LAVIETRA	**********6140	12/09/2016	12/12/2016	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$85.00	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
180708243	SHANNON, LAVIETRA	**********6140	12/19/2016	12/21/2016	Unknown	DC GOV PARKS & REC	02026737651, DC	9399	$0.00	($190.00)	Purchase
		NOTES		Permit Refundable Fees from DPR for previous program.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-Explain in Notes			
181003554	SHANNON, LAVIETRA	**********6140	12/22/2016	12/30/2016	Unknown	BADGE A MINIT	815-8838822, IL	5999	$0.00	($459.90)	Purchase
		NOTES		No available CBE. Merchandise credit for returned item.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	6L310			
							SBE	No-No Available CBE			
181355416	SHANNON, LAVIETRA	**********6140	01/09/2017	01/10/2017	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$89.25	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
181730435	SHANNON, LAVIETRA	**********6140	01/17/2017	01/18/2017	Unknown	PAYPAL *NICOLESAPHO	8182707052, CA	5815	$0.00	$400.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
181730436	SHANNON, LAVIETRA	**********6140	01/17/2017	01/18/2017	Unknown	PAYPAL *GOLDFERNPRE	4029357733, CA	5942	$0.00	$206.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
182651703	SHANNON, LAVIETRA	**********6140	02/02/2017	02/03/2017	Unknown	PAYPAL *JAZZ-ENT	4029357733, CA	7929	$0.00	$400.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	7L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
182651704	SHANNON, LAVIETRA	**********6140	02/02/2017	02/03/2017	Unknown	PAYPAL *AGITARTE	4029357733, CA	8999	$0.00	$350.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	7L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
182982052	SHANNON, LAVIETRA	**********6140	02/08/2017	02/09/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$1,897.06	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
183056381	SHANNON, LAVIETRA	**********6140	02/09/2017	02/10/2017	Unknown	VELOCITEACH LIVE TRAIN	177-04243535, GA	8244	$0.00	$1,957.00	Purchase
		NOTES		No available CBE. Project management training.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	7L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
183056382	SHANNON, LAVIETRA	**********6140	02/09/2017	02/10/2017	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$93.50	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
183528943	SHANNON, LAVIETRA	**********6140	02/17/2017	02/20/2017	Unknown	BLUEBAY OFFICE INC	202-3371003, DC	5943	$0.00	$152.04	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
183776798	SHANNON, LAVIETRA	**********6140	02/23/2017	02/24/2017	Unknown	PAYPAL *UNRULYHIPPI	4029357733, CA	5611	$0.00	$120.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
183776799	SHANNON, LAVIETRA	**********6140	02/23/2017	02/24/2017	Unknown	PAYPAL *IAMLUKESTEW	4029357733, CA	8999	$0.00	$500.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
184125853	SHANNON, LAVIETRA	**********6140	03/01/2017	03/02/2017	Unknown	CAPITAL PRIDE ALLIANCE	07032444474, DC	8398	$0.00	$1,170.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
184310658	SHANNON, LAVIETRA	**********6140	03/02/2017	03/06/2017	Unknown	PAYPAL *MICHAELFORM	4029357733, CA	5735	$0.00	$500.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
184552765	SHANNON, LAVIETRA	**********6140	03/08/2017	03/09/2017	Unknown	PAYPAL *AFROFUTURIS	4029357733, CA	8299	$0.00	$350.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
184628218	SHANNON, LAVIETRA	**********6140	03/09/2017	03/10/2017	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$97.75	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
185113697	SHANNON, LAVIETRA	**********6140	03/17/2017	03/20/2017	Unknown	VOLGISTICS INC	06164565388, MI	7399	$0.00	$1,632.00	Purchase
		NOTES		No available CBE. Specialized software for volunteer records.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3700			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L370			
							SBE	No-No Available CBE			
185693169	SHANNON, LAVIETRA	**********6140	03/28/2017	03/29/2017	Unknown	PAYPAL *BAR C RANCH	4029357733, CA	7929	$0.00	$900.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
186375753	SHANNON, LAVIETRA	**********6140	04/09/2017	04/10/2017	Unknown	MAILCHIMP	MAILCHIMP.COM, GA	7399	$0.00	$102.00	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
187119497	SHANNON, LAVIETRA	**********6140	04/21/2017	04/24/2017	Unknown	TOUCAN	ANNAPOLIS, MD	5399	$0.00	$737.50	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	Yes			
187694676	SHANNON, LAVIETRA	**********6140	05/01/2017	05/02/2017	Unknown	PAYPAL *OMESCAPEROO	4029357733, CA	5945	$0.00	$223.92	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	7L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
187987009	SHANNON, LAVIETRA	**********6140	05/05/2017	05/08/2017	Unknown	NRA SERVSAFE	CHICAGO, IL	7399	$0.00	$915.00	Purchase
		NOTES		Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	7L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188165506	SHANNON, LAVIETRA	**********6140	05/09/2017	05/10/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	7399	$0.00	$127.50	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	NL310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188405508	SHANNON, LAVIETRA	**********6140	05/12/2017	05/15/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$400.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	7L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
188939536	SHANNON, LAVIETRA	**********6140	05/23/2017	05/23/2017	Unknown	ULINE *SHIP SUPPLIES	800-295-5510, WI	5964	$0.00	$527.57	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
188939537	SHANNON, LAVIETRA	**********6140	05/22/2017	05/23/2017	Unknown	WWW.EASYBOTICS.COM	7078611117, HI	5734	$0.00	$558.85	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
188992287	SHANNON, LAVIETRA	**********6140	05/23/2017	05/24/2017	Unknown	SPARKFUN ELECTRONICS	03032840979, CO	5732	$0.00	$84.00	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
189138623	SHANNON, LAVIETRA	**********6140	05/25/2017	05/26/2017	Unknown	LT PRINTING PROMOTION	202-4527620, DC	7399	$0.00	$145.92	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
189417628	SHANNON, LAVIETRA	**********6140	05/31/2017	06/01/2017	Unknown	BLUEBAY OFFICE INC	202-3371003, DC	5943	$0.00	$993.61	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
189417629	SHANNON, LAVIETRA	**********6140	05/30/2017	06/01/2017	Unknown	ADAFRUIT INDUSTRIES	646-465-3692, NY	5732	$0.00	$126.14	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
189417630	SHANNON, LAVIETRA	**********6140	06/01/2017	06/01/2017	Unknown	LEGO *SHOP@HOME	800-835-4386, CT	5965	$0.00	$599.90	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
189417631	SHANNON, LAVIETRA	**********6140	05/31/2017	06/01/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$95.25	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
189488270	SHANNON, LAVIETRA	**********6140	06/01/2017	06/02/2017	Unknown	DISCOUNT SCHOOL SUPPLY	800-482-5846, CA	5943	$0.00	$175.75	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
189576654	SHANNON, LAVIETRA	**********6140	06/02/2017	06/05/2017	Unknown	BARNES&NOBLE.COM-BN	800-843-2665, NY	5192	$0.00	$1,500.00	Purchase
		NOTES		No available CBE. Specialized order for promotional giveaway books.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
189576655	SHANNON, LAVIETRA	**********6140	06/02/2017	06/05/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	7L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
189906616	SHANNON, LAVIETRA	**********6140	06/08/2017	06/09/2017	Unknown	BADGE A MINIT	815-8838822, IL	5999	$0.00	$39.95	Purchase
		NOTES		No available CBE. Specialized library supply.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
189906617	SHANNON, LAVIETRA	**********6140	06/08/2017	06/09/2017	Unknown	PAYPAL *DAKSHINADAN	4029357733, CA	8398	$0.00	$400.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
189906618	SHANNON, LAVIETRA	**********6140	06/08/2017	06/09/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$92.29	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
190001679	SHANNON, LAVIETRA	**********6140	06/09/2017	06/12/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	7399	$0.00	$127.50	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
190132126	SHANNON, LAVIETRA	**********6140	06/12/2017	06/13/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
190185414	SHANNON, LAVIETRA	**********6140	06/09/2017	06/14/2017	Unknown	S&S WORLDWIDE-ONLINE	COLCHESTER, CT	5199	$0.00	$209.80	Purchase
		NOTES		No CBE available. Specialized Maker Camp supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
190185415	SHANNON, LAVIETRA	**********6140	06/13/2017	06/14/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BIL L, WA	5942	$0.00	$95.88	Purchase
		NOTES		Specialized Maker Camp supply. CBE price over 12% (Standard Office Supply $7.55 per pack of 4; Al's Office Product $7.37 per pack of 4)							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-Price over 12%			
190429665	SHANNON, LAVIETRA	**********6140	06/15/2017	06/19/2017	Unknown	NRA SERVSAFE	CHICAGO, IL	7399	$0.00	$150.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
190613283	SHANNON, LAVIETRA	**********6140	06/05/2017	06/21/2017	Unknown	S&S WORLDWIDE-ONLINE	COLCHESTER, CT	5199	$0.00	$760.55	Purchase
		NOTES		No available CBE. Specialized maker month supplies.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			
191299895	SHANNON, LAVIETRA	**********6140	06/30/2017	07/03/2017	Unknown	INTUIT *IN *SCOMM INC	816-3507008, MO	5047	$0.00	$2,070.00	Purchase
		NOTES		No available CBE. Specialized technology for the deaf to enable communication in customer service setting.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L320			
							SBE	No-No Available CBE			
191299896	SHANNON, LAVIETRA	**********6140	06/30/2017	07/03/2017	Unknown	NRA SERVSAFE	CHICAGO, IL	7399	$0.00	$45.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
191299897	SHANNON, LAVIETRA	**********6140	06/30/2017	07/03/2017	Unknown	RIT FINAN SRVS ONLINE	ROCHESTER, NY	8220	$0.00	$2,114.00	Purchase
		NOTES		No available CBE. Specialized instrument to measure and log climate in areas that house Special Collections.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	F7L16			
							SBE	No-No Available CBE			
191422653	SHANNON, LAVIETRA	**********6140	07/03/2017	07/04/2017	Unknown	ACCESS	09255830100, CA	5999	$0.00	$636.27	Purchase
		NOTES		No available CBE. Specialized storage for unique historical material.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	F7L16			
							SBE	No-No Available CBE			
191487785	SHANNON, LAVIETRA	**********6140	06/26/2017	07/06/2017	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	($63.59)	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
191538361	SHANNON, LAVIETRA	**********6140	07/06/2017	07/07/2017	Unknown	PAYPAL *NATIONALCOA	4029357733, CA	8398	$0.00	$75.00	Purchase
		NOTES		Direct payment for program services. No available CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	7L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
191538362	SHANNON, LAVIETRA	**********6140	07/06/2017	07/07/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
							Index Code	L335			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
191617434	SHANNON, LAVIETRA	**********6140	07/07/2017	07/10/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$267.50	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
191617435	SHANNON, LAVIETRA	**********6140	07/09/2017	07/10/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	7399	$0.00	$204.00	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
191782835	SHANNON, LAVIETRA	**********6140	07/11/2017	07/12/2017	Unknown	PAYPAL *JONESALLEN0	4029357733, CA	8999	$0.00	$300.00	Purchase
		NOTES		Direct payment for program services. No available CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
191933955	SHANNON, LAVIETRA	**********6140	07/11/2017	07/14/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$102.99	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	Yes			
192287967	SHANNON, LAVIETRA	**********6140	07/18/2017	07/20/2017	Unknown	NRA SERVSAFE	CHICAGO, IL	7399	$0.00	$60.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
192660115	SHANNON, LAVIETRA	**********6140	07/25/2017	07/26/2017	Unknown	BADGE A MINIT	800-2234103, IL	5072	$0.00	$379.90	Purchase
		NOTES		No available CBE. Specialized library supply no reseller available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3100			
		Object Code	0210		GENERAL		Index Code	7L310			
							SBE	No-No Available CBE			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
192754523	SHANNON, LAVIETRA	**********6140	07/26/2017	07/27/2017	Unknown	LT PRINTING AND PROMOT	202-4527620, DC	2741	$0.00	$2,475.00	Purchase
	NOTES										
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040		OTHER SERVICES AND CHARGES		PCA Code		L3350		
							Index Code		7L335		
	Object Code		0408		PROF SERVICE FEES		SBE		Yes		
193129145	SHANNON, LAVIETRA	**********6140	08/01/2017	08/02/2017	Unknown	SMK*WUFOO.COM CHARGE	813-4213676, CA	5968	$0.00	$69.95	Purchase
	NOTES			No available CBE. Specialized bulk email service.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040		OTHER SERVICES AND CHARGES		PCA Code		L3100		
							Index Code		7L310		
	Object Code		0408		PROF SERVICE FEES		SBE		No-No Available CBE		
193129146	SHANNON, LAVIETRA	**********6140	08/01/2017	08/02/2017	Unknown	SIMONSSTAMP	4138636800, MA	5943	$0.00	$37.03	Purchase
	NOTES			No available CBE. Specialized library supply, no reseller available.							
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0020		SUPPLIES AND MATERIALS		PCA Code		L3100		
	Object Code		0210		GENERAL		Index Code		7L310		
							SBE		No-No Available CBE		
193584693	SHANNON, LAVIETRA	**********6140	08/08/2017	08/09/2017	Unknown	TOUCAN	3018586020, MD	5399	$0.00	$1,421.00	Purchase
	NOTES										
	CHART OF ACCOUNT			DC Gov			**CUSTOM FIELD**		**VALUE**		
	Comptroller Source		0040		OTHER SERVICES AND CHARGES		PCA Code		L3700		
							Index Code		7L370		
	Object Code		0408		PROF SERVICE FEES		SBE		Yes		
193660696	SHANNON, LAVIETRA	**********6140	08/07/2017	08/10/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMS TAN, DC	5046	$0.00	$102.08	Purchase
	NOTES										

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3700			
		Object Code	0210		GENERAL		Index Code	7L370			
							SBE	Yes			
193660697	SHANNON, LAVIETRA	**********6140	08/09/2017	08/10/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	7399	$0.00	$153.00	Purchase
		NOTES		No available CBE. Specialized bulk email services in conjunction with the Dolly Parton's Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	NL310			
							SBE	No-No Available CBE			
193981834	SHANNON, LAVIETRA	**********6140	08/14/2017	08/15/2017	Unknown	PAYPAL *RYEQUANMIDD	4029357733, CA	8999	$0.00	$250.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
194114753	SHANNON, LAVIETRA	**********6140	08/16/2017	08/17/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
194197544	SHANNON, LAVIETRA	**********6140	08/17/2017	08/18/2017	Unknown	PAYPAL *PAYMENT	4029357733, CA	1520	$0.00	$250.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
194297141	SHANNON, LAVIETRA	**********6140	08/18/2017	08/21/2017	Unknown	PAYPAL *SESNDSETLER	4029357733, CA	7929	$0.00	$250.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
194297142	SHANNON, LAVIETRA	**********6140	08/18/2017	08/21/2017	Unknown	PAYPAL *POETIK	4029357733, CA	8999	$0.00	$850.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
194297143	SHANNON, LAVIETRA	**********6140	08/18/2017	08/21/2017	Unknown	PAYPAL *YOLANDABENJ	4029357733, CA	8999	$0.00	$250.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
194915283	SHANNON, LAVIETRA	**********6140	08/28/2017	08/29/2017	Unknown	PAYPAL *SECRETSOCIE	4029357733, CA	5735	$0.00	$150.00	Purchase
		NOTES		LSTA - Special Collections - Digitization No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	F7L16			
							SBE	No-No Available CBE			
194915284	SHANNON, LAVIETRA	**********6140	08/28/2017	08/29/2017	Unknown	PAYPAL *TMOTTGOGO	4029357733, CA	7311	$0.00	$150.00	Purchase
		NOTES		LSTA - Special Collections - Digitization							
				No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	F7L16			
							SBE	No-No Available CBE			
194915285	SHANNON, LAVIETRA	**********6140	08/28/2017	08/29/2017	Unknown	PAYPAL *HOLSISTAH28	4029357733, CA	8999	$0.00	$150.00	Purchase
		NOTES		LSTA - Special Collections - Digitization							
				No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	F7L16			
							SBE	No-No Available CBE			
195168802	SHANNON, LAVIETRA	**********6140	08/31/2017	09/01/2017	Unknown	PAYPAL *AEARCHIBALD	4029357733, CA	8999	$0.00	$200.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
195168803	SHANNON, LAVIETRA	**********6140	08/31/2017	09/01/2017	Unknown	PAYPAL *POETIK	4029357733, CA	8999	$0.00	$300.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
195168804	SHANNON, LAVIETRA	**********6140	08/31/2017	09/01/2017	Unknown	PAYPAL *TRUTHSEEKER	4029357733, CA	8999	$0.00	$300.00	Purchase
		NOTES		No available CBE. Direct payment for program services.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3350			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L335			
							SBE	No-No Available CBE			
195270235	SHANNON, LAVIETRA	**********6140	08/31/2017	09/04/2017	Unknown	CASAS	8582922900, CA	5942	$0.00	$480.00	Purchase
		NOTES		LSTA - Adult Literacy - A Feel For Books No available CBE. Specialized library equipment. No reseller available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	F7L16			
							SBE	No-No Available CBE			
195270236	SHANNON, LAVIETRA	**********6140	09/01/2017	09/04/2017	Unknown	SMK*WUFOO.COM CHARGE	813-4213676, CA	5968	$0.00	$69.95	Purchase
		NOTES		No available CBE. Bulk email service direct payment.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L310			
							SBE	No-No Available CBE			
195455137	SHANNON, LAVIETRA	**********6140	09/05/2017	09/06/2017	Unknown	PAYPAL *JOCQUELYN	4029357733, CA	8999	$0.00	$750.00	Purchase
		NOTES		No available CBE. Direct payment for program services. TRANSACTION CANCELLED AND PAID TO CORRECTED PAYAPL ACCOUNT							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	7L310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
195716743	SHANNON, LAVIETRA	**********6140	09/09/2017	09/11/2017	Unknown	MAILCHIMP *MONTHLY	MAILCHIMP.COM, GA	5968	$0.00	$153.00	Purchase
		NOTES		No available CBE. Specialized bulk email service in conjunction with the Dolly Parton Imagination Library contract.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
							Index Code	NL310			
		Object Code	0408		PROF SERVICE FEES		SBE	No-No Available CBE			
195877740	SHANNON, LAVIETRA	**********6140	09/11/2017	09/12/2017	Unknown	MVS INC	02027227981, DC	7399	$0.00	$2,707.54	Purchase
		NOTES		LSTA - Alternative Services - Mobile Maker Space No available CBE. Direct payment for program equipment.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
196031988	SHANNON, LAVIETRA	**********6140	09/13/2017	09/14/2017	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$208.53	Purchase
		NOTES		LSTA - Adult Literacy - A Feel For Books No available CBE. Specialized library equipment. No reseller available.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3500			
		Object Code	0210		GENERAL		Index Code	F7L16			
							SBE	No-No Available CBE			
196127545	SHANNON, LAVIETRA	**********6140	09/14/2017	09/15/2017	Unknown	PAYPAL *JOCQUELYN	4029357733, CA	5969	$0.00	($750.00)	Purchase
		NOTES									

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
196127546	SHANNON, LAVIETRA	**********6140	09/14/2017	09/15/2017	Unknown	PAYPAL *WRITOPIALAB	4029357733, NY	8398	$0.00	$750.00	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
178128512	SHORR, MANYA	**********9117	11/02/2016	11/03/2016	Unknown	HOTELS.COM133623370212	HOTELS.COM, WA	4722	$0.00	$147.13	Purchase
		NOTES		Travel service							
				Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0402		TRAVEL - OUT OF CITY		SBE	No-No Available CBE			
178208768	SHORR, MANYA	**********9117	11/02/2016	11/04/2016	Unknown	AMTRAK .CO3070662078997	08008727245, DC	4112	$0.00	$180.00	Purchase
		NOTES									
				Travel Service							
				Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	f7l16			
		Object Code	0402		TRAVEL - OUT OF CITY		SBE	No-No Available CBE			

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178819592	SHORR, MANYA	**********9117	11/14/2016	11/15/2016	Unknown	SOUTHWES 5262463983870	800-435-9792, TX	3066	$0.00	$167.96	Purchase
		NOTES		Travel Service Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
179346869	SHORR, MANYA	**********9117	11/22/2016	11/25/2016	Unknown	SOUTHWES 5262466162597	800-435-9792, TX	3066	$0.00	$392.96	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-Explain in Notes			
179531159	SHORR, MANYA	**********9117	11/29/2016	11/30/2016	Unknown	DELTA 00623641967745	DELTA.COM, CA	3058	$0.00	$292.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
187197378	SHORR, MANYA	**********6435	04/21/2017	04/24/2017	Unknown	SOUTHWES 5268516542430	800-435-9792, TX	3066	$0.00	$377.96	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
187520635	SHORR, MANYA	**********6435	04/26/2017	04/28/2017	Unknown	UNITED 01686157274443	800-932-2732, TX	3000	$0.00	$316.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code		F7L16		
							SBE		No-No Available CBE		
188967209	SHORR, MANYA	**********6435	05/22/2017	05/23/2017	Unknown	PMI - CERTIFICATION	610-3564600, PA	8299	$0.00	$405.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0408		PROF SERVICE FEES		Index Code		F7L16		
							SBE		No-No Available CBE		
188967210	SHORR, MANYA	**********6435	05/22/2017	05/23/2017	Unknown	PMI - MEMBERSHIP	610-3564600, PA	8299	$0.00	$139.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0408		PROF SERVICE FEES		Index Code		F7L16		
							SBE		No-Explain in Notes		
189396090	SHORR, MANYA	**********6435	05/30/2017	05/31/2017	Unknown	LIBRARYWORKS.COM	2403541281, MD	5734	$0.00	$49.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3500		
		Object Code	0408		PROF SERVICE FEES		Index Code		F7L16		
							SBE		No-Explain in Notes		
189455834	SHORR, MANYA	**********6435	05/31/2017	06/01/2017	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$250.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
							Index Code	F7L16			
		Object Code	0408		PROF SERVICE FEES						
							SBE	No-Explain in Notes			
189455835	SHORR, MANYA	**********6435	05/31/2017	06/01/2017	Unknown	RR DONNELLEY	08009820002, NV	2741	$0.00	$499.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3400			
							Index Code	7L340			
		Object Code	0408		PROF SERVICE FEES						
							SBE				
189535440	SHORR, MANYA	**********6435	06/02/2017	06/02/2017	Unknown	E3 DIAGNOSTICS, INC	847-459-7646, IL	5047	$0.00	$3,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
189535441	SHORR, MANYA	**********6435	06/01/2017	06/02/2017	Unknown	WWW.NEWEGG.COM	800-390-1119, CA	5732	$0.00	$173.10	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
189535442	SHORR, MANYA	**********6435	06/01/2017	06/02/2017	Unknown	ALPHABET SIGNS	8005826366, PA	5099	$0.00	$410.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
189535443	SHORR, MANYA	**********6435	06/01/2017	06/02/2017	Unknown	KINGSLEY COMPANIES	9094451240, CA	5099	$0.00	$2,337.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-No Available CBE			
189535444	SHORR, MANYA	**********6435	06/01/2017	06/02/2017	Unknown	MEGACHESS/LAWN GAMES	9496300606, TX	5941	$0.00	$658.00	Purchase
		NOTES		Confirmed as not available through DSCC or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
189650180	SHORR, MANYA	**********6435	06/02/2017	06/05/2017	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$395.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L3300			
							SBE	No-Explain in Notes			
189650181	SHORR, MANYA	**********6435	06/03/2017	06/05/2017	Unknown	SUSTAINABLESUPPLY.COM	888-207-3005, CO	5039	$0.00	$37.09	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
189872616	SHORR, MANYA	**********6435	06/07/2017	06/08/2017	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$639.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-Explain in Notes			
189955765	SHORR, MANYA	**********6435	06/07/2017	06/09/2017	Unknown	UNITED 01623514035990	800-932-2732, TX	3000	$0.00	$364.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-Explain in Notes			
190081566	SHORR, MANYA	**********6435	06/08/2017	06/12/2017	Unknown	UNITED 01623515336402	800-932-2732, TX	3000	$0.00	$286.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
190081567	SHORR, MANYA	**********6435	06/08/2017	06/12/2017	Unknown	AMER LIB ASSOC-CAREER	03122804237, IL	5969	$0.00	$175.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-Explain in Notes			
190081568	SHORR, MANYA	**********6435	06/09/2017	06/12/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	$95.92	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	Yes			
190160594	SHORR, MANYA	**********6435	06/12/2017	06/13/2017	Unknown	POLITICS AND PROSE, IN	WASHINGTON, DC	5942	$0.00	$203.76	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-Explain in Notes			
190160595	SHORR, MANYA	**********6435	06/12/2017	06/13/2017	Unknown	PAYPAL *GAILARNALL	4029357733, CA	8999	$0.00	$500.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3400			
		Object Code	0408		PROF SERVICE FEES		Index Code				
							SBE	No-Explain in Notes			
190299139	SHORR, MANYA	**********6435	06/13/2017	06/15/2017	Unknown	THE WEBSTAURANT STORE	717-392-7472, PA	5046	$0.00	$872.93	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L350			
							SBE	No			
190508044	SHORR, MANYA	**********6435	06/17/2017	06/19/2017	Unknown	TARGET.COM *	800-591-3869, MN	5310	$0.00	$159.84	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-Explain in Notes			
190508045	SHORR, MANYA	**********6435	06/17/2017	06/19/2017	Unknown	TARGET.COM *	800-591-3869, MN	5310	$0.00	$39.96	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-No Available CBE			
190508046	SHORR, MANYA	**********6435	06/16/2017	06/19/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$367.01	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L300			
							SBE	No-No Available CBE			
190587570	SHORR, MANYA	**********6435	06/19/2017	06/20/2017	Unknown	WWW.NEWEGG.COM	800-390-1119, CA	5732	$0.00	$346.20	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-Explain in Notes			
190729225	SHORR, MANYA	**********6435	06/20/2017	06/22/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$716.26	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
190729226	SHORR, MANYA	**********6435	06/21/2017	06/22/2017	Unknown	HILTON HOTELS CHICAGO	312-9224400, IL	3504	$0.00	$488.38	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
191022422	SHORR, MANYA	**********6435	06/26/2017	06/27/2017	Unknown	LOEWS HOTELS	888-3206065, IL	3654	$0.00	$764.28	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
191377370	SHORR, MANYA	**********6435	06/30/2017	07/03/2017	Unknown	ORBITZ*7276725740936	ORBITZ.COM, WA	4722	$0.00	$1,031.12	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	7L310			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
191377371	SHORR, MANYA	**********6435	06/30/2017	07/03/2017	Unknown	ACUITYSCHEDULING.COM	8778877815, NY	5734	$0.00	$374.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0000		FRAUD/INCORRECT CHARGE		PCA Code				
		Object Code	0001		FRAUD/INCORRECT CHARGE		Index Code				
							SBE				
191377372	SHORR, MANYA	**********6435	06/30/2017	07/03/2017	Unknown	SPIRIT AI 48701539037260	MIRAMAR, FL	3260	$0.00	$224.19	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3100		
							Index Code		7L310		
		Object Code	0402		TRAVEL - OUT OF CITY		SBE		No-No Available CBE		
191377373	SHORR, MANYA	**********6435	06/30/2017	07/03/2017	Unknown	UNITED 01686845305246	800-932-2732, TX	3000	$0.00	$639.80	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code		L3100		
							Index Code		7L310		
		Object Code	0402		TRAVEL - OUT OF CITY		SBE		No-No Available CBE		
191430812	SHORR, MANYA	**********6435	07/03/2017	07/04/2017	Unknown	WWW.NEWEGG.COM	800-390-1119, CA	5732	$0.00	$139.98	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		7L330		
							SBE		No-Explain in Notes		
191471949	SHORR, MANYA	**********6435	07/03/2017	07/05/2017	Unknown	SPIRIT AI 48701540581560	MIRAMAR, FL	3260	$0.00	$15.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	7L310			
							SBE	No-No Available CBE			
191687980	SHORR, MANYA	**********6435	07/07/2017	07/10/2017	Unknown	THE FAIRMONT HOTEL CHI	CHICAGO, IL	3590	$0.00	$771.33	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
191687981	SHORR, MANYA	**********6435	07/07/2017	07/10/2017	Unknown	SPIRIT AI 48701543943910	MIRAMAR, FL	3260	$0.00	$42.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3100			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	7L310			
							SBE	No-Explain in Notes			
191757406	SHORR, MANYA	**********6435	07/11/2017	07/11/2017	Unknown	SSI*SCHOOL SPECIALTY	888-388-3224, WI	5969	$0.00	$32.19	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
191825570	SHORR, MANYA	**********6435	07/11/2017	07/12/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$16.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
191899803	SHORR, MANYA	**********6435	06/30/2017	07/13/2017	Unknown	TEMPORARY DISPUTE CRDT LW	COLUMBUS, OH	5734	$0.00	($374.00)	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0000		FRAUD/INCORRECT CHARGE		PCA Code				
		Object Code	0001		FRAUD/INCORRECT CHARGE		Index Code				
							SBE				
191899804	SHORR, MANYA	**********6435	07/11/2017	07/13/2017	Unknown	SOUTHWES 5268541805531	800-435-9792, TX	3066	$0.00	$213.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-No Available CBE			
192111179	SHORR, MANYA	**********6435	07/14/2017	07/17/2017	Unknown	INT*IN *DC TOURS & TRA	202-2569719, DC	4789	$0.00	$1,275.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0408		PROF SERVICE FEES		Index Code	F7L16			
							SBE	No-No Available CBE			
192191968	SHORR, MANYA	**********6435	07/17/2017	07/18/2017	Unknown	DISCOUNT SCHOOL SUPPLY	800-482-5846, CA	5943	$0.00	$131.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

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Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
192191969	SHORR, MANYA	**********6435	07/17/2017	07/18/2017	Unknown	DISCOUNT SCHOOL SUPPLY	800-482-5846, CA	5943	$0.00	$207.96	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
192258395	SHORR, MANYA	**********6435	07/18/2017	07/19/2017	Unknown	KIMBALL OFFICE	08124828701, IN	5021	$0.00	$4,108.00	Purchase
		NOTES		confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0704		PURCHASE - OTHER EQUIP		SBE	No-No Available CBE			
192419866	SHORR, MANYA	**********6435	07/20/2017	07/21/2017	Unknown	AOP BUSINESS SERVICES	02025260586, DC	5111	$0.00	($95.92)	Purchase
		NOTES		Credit to account.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
192547844	SHORR, MANYA	**********6435	07/21/2017	07/24/2017	Unknown	WHENTOWORK INC	07143899695, CA	5734	$0.00	$1,650.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE	No-No Available CBE			
192632182	SHORR, MANYA	**********6435	07/25/2017	07/25/2017	Unknown	DISPLAYS2GO	401-247-0333, MA	5099	$0.00	$175.89	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
192632183	SHORR, MANYA	**********6435	07/25/2017	07/25/2017	Unknown	AMAZON.COM	AMZN.COM/BILL, WA	5942	$0.00	$267.06	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
192714738	SHORR, MANYA	**********6435	07/24/2017	07/26/2017	Unknown	VFO FREEDOM OPTELEC	727-299-6113, FL	5047	$0.00	$75.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3300			
		Object Code	0408		PROF SERVICE FEES		Index Code	7L330			
							SBE	No-No Available CBE			
192714739	SHORR, MANYA	**********6435	07/24/2017	07/26/2017	Unknown	DYNAMISM, INC.	CHICAGO, IL	5045	$0.00	$4,998.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3500			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	F7L16			
							SBE	No-No Available CBE			
192714740	SHORR, MANYA	**********6435	07/25/2017	07/26/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$162.51	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3200			
		Object Code	0210		GENERAL		Index Code	7L320			
							SBE	No-No Available CBE			
192803010	SHORR, MANYA	**********6435	07/26/2017	07/27/2017	Unknown	EB FUNDAMENTALS OF IN	8014137200, CA	7399	$0.00	$1,600.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
192803011	SHORR, MANYA	**********6435	07/26/2017	07/27/2017	Unknown	EB FUNDAMENTALS OF IN	8014137200, CA	7399	$0.00	$1,600.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
192803012	SHORR, MANYA	**********6435	07/26/2017	07/27/2017	Unknown	EB WORLD MAKER FAIRE	8014137200, CA	7399	$0.00	$58.15	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
192891849	SHORR, MANYA	**********6435	07/26/2017	07/28/2017	Unknown	BROOKSTONE 203	866-5767337, NH	5947	$0.00	$797.95	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	3200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L320			
							SBE	No-No Available CBE			
192891850	SHORR, MANYA	**********6435	07/27/2017	07/28/2017	Unknown	NATIONAL CTR FOR FAMIL	LOUISVILLE, KY	8398	$0.00	$1,000.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193021292	SHORR, MANYA	**********6435	07/27/2017	07/31/2017	Unknown	AMERICAN 00121407451233	08004337300, TX	3001	$0.00	$346.41	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0402		TRAVEL - OUT OF CITY		Index Code	F7L16			
							SBE	No-Explain in Notes			
193021293	SHORR, MANYA	**********6435	07/28/2017	07/31/2017	Unknown	OFFICESMART	8772512288, CA	5943	$0.00	$168.29	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	3300			
		Object Code	0210		GENERAL		Index Code	FL330			
							SBE	No-No Available CBE			
193103229	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$445.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193103230	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$445.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193103231	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$445.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193103232	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	PAYPAL *PNC ENG	4029357733, CA	4812	$0.00	$486.68	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L320			
							SBE	No-No Available CBE			
193103233	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	EB WORLD MAKER FAIRE	8014137200, CA	7399	$0.00	$58.15	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193103234	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	EB WORLD MAKER FAIRE	8014137200, CA	7399	$0.00	$32.40	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193103235	SHORR, MANYA	**********6435	07/31/2017	08/01/2017	Unknown	EB WORLD MAKER FAIRE	8014137200, CA	7399	$0.00	$58.15	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	7L16			
							SBE	No-No Available CBE			
193175135	SHORR, MANYA	**********6435	08/01/2017	08/02/2017	Unknown	URBAN LIBRARIES COUNCI	202-7508650, DC	8398	$0.00	$445.00	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	L3500			
		Object Code	0419		TUITION FOR EMPLOYEE TRAINING		Index Code	F7L16			
							SBE	No-No Available CBE			
193175136	SHORR, MANYA	**********6435	08/01/2017	08/02/2017	Unknown	PAYPAL *PNC ENG	4029357733, CA	5969	$0.00	($486.68)	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	3200			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L320			
							SBE	No-No Available CBE			
193255644	SHORR, MANYA	**********6435	08/01/2017	08/03/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$702.36	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	No-No Available CBE			
193255645	SHORR, MANYA	**********6435	08/01/2017	08/03/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$2,250.00	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	L3300			
		Object Code	0210		GENERAL		Index Code	7L330			
							SBE	Yes			
193472602	SHORR, MANYA	**********6435	08/04/2017	08/07/2017	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$556.69	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code	7L330			
							SBE	No-No Available CBE			

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
193472603	SHORR, MANYA	**********6435	08/04/2017	08/07/2017	Unknown	FASTSIGNS OF DC	WASHINGTON, DC	7333	$0.00	$743.06	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3300		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L330		
							SBE		Yes		
193629808	SHORR, MANYA	**********6435	08/07/2017	08/09/2017	Unknown	STANDARD OFFICE SUPPLY	DROSE@MDMSTAN, DC	5046	$0.00	$145.79	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		l3300		
		Object Code	0210		GENERAL		Index Code		7L330		
							SBE		Yes		
193706005	SHORR, MANYA	**********6435	08/09/2017	08/10/2017	Unknown	AMAZON MKTPLACE PMTS	AMZN.COM/BILL, WA	5942	$0.00	$470.25	Purchase
		NOTES		Confirmed as not available through DCSS or a CBE.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code		L3200		
		Object Code	0704		PURCHASE - OTHER EQUIP		Index Code		7L320		
							SBE		No-No Available CBE		
194251080	SHORR, MANYA	**********6435	08/17/2017	08/18/2017	Unknown	METROPOLITAN OFFICE PR	02025622320, DC	5045	$0.00	$299.98	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**		**VALUE**		
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code		L3300		
		Object Code	0210		GENERAL		Index Code		7L330		
							SBE		Yes		
195996940	SHORR, MANYA	**********6435	06/30/2017	09/13/2017	Unknown	REVERSE DISPUTE CRDT NN	COLUMBUS, OH	5734	$0.00	$374.00	Purchase

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Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
197346306	SHORR, MANYA	**********6435	09/29/2017	10/02/2017	Unknown	NATIONAL CTR FOR FAMIL	LOUISVILLE, KY	8398	$0.00	($450.00)	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
198854025	SHORR, MANYA	**********6435	10/26/2017	10/27/2017	Unknown	AMAZONPRIME MEMBERSHIP	AMZN.COM/PRME, WA	5968	$0.00	$10.99	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
199958921	SHORR, MANYA	**********6435	11/14/2017	11/15/2017	Unknown	AMAZONPRIME MEMBERSHIP	AMZN.COM/PRME, WA	5968	$0.00	$10.99	Purchase
		NOTES									
		CHART OF ACCOUNT					**CUSTOM FIELD**	**VALUE**			
							PCA Code				
							Index Code				
							SBE				
176816320	WHARTON, TAMARA	**********6926	10/11/2016	10/13/2016	Unknown	DEMCO INC	800-9624463, WI	5111	$0.00	$2,558.20	Purchase
		NOTES		Standard nor Metropolitan carry the specified items.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0701		PURCHASE - FURN AND FIXTURES		SBE	No-No Available CBE			
178464309	WHARTON, TAMARA	**********6926	11/08/2016	11/09/2016	Unknown	BERNHARDT FURNITURE CO	828-7596462, NC	5712	$0.00	$699.94	Purchase
		NOTES		This is a table ordered for Anacostia Library. the table had to match the existing décor and fit the specified area so we used the same vendor that was used for similar items. No CBE performs this work.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	L3300			
							Index Code	7L330			
		Object Code	0701		PURCHASE - FURN AND FIXTURES		SBE	No-Explain in Notes			
178915828	WHARTON, TAMARA	**********6926	11/16/2016	11/17/2016	Unknown	NAME TAG	801-9315000, UT	5099	$0.00	$2,845.19	Purchase
		NOTES		No CBE provides the needed service with the library imprint.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L330			
							Index Code	L3300			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
179249633	WHARTON, TAMARA	**********6926	11/21/2016	11/23/2016	Unknown	LUCAS COLOR CARD	405-524-1811, OK	7399	$0.00	$2,097.77	Purchase
		NOTES		Pembrooke nor Standard provide the needed the service							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0040		OTHER SERVICES AND CHARGES		PCA Code	7L3300			
							Index Code	L3300			
		Object Code	0408		PROF SERVICE FEES		SBE	No			
179457099	WHARTON, TAMARA	**********6926	11/28/2016	11/29/2016	Unknown	METROPOLITAN OFFICE PR	02025622320, DC	5045	$0.00	$204.64	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			

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Transaction Detail with Accounting Codes and Notes

DCPCARD

Date/Time Printed: 01/10/2018 03:47:35 PM

Orientation: Landscape

Selection Criteria: Transaction Date Is Between '10/1/2016' AND '1/10/2018'

Tran ID	Name	Account Number	Tran Date	Post Date	Purchase Method	Merchant Name	Merchant City, State	MCC	Tax	Tran Amount	Tran Type
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	7L330			
		Object Code	0201		OFFICE SUPPLIES		Index Code	L330			
							SBE	Yes			
179672018	WHARTON, TAMARA	**********6926	12/01/2016	12/02/2016	Unknown	VARIDESK	08002072587, TX	5399	$0.00	$395.00	Purchase
		NOTES		No Capital nor Metropolitan carry the specified item							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0070		EQUIPMENT & EQUIPMENT RENTAL		PCA Code	7L3300			
		Object Code	0701		PURCHASE - FURN AND FIXTURES		Index Code	L330			
							SBE	No			
179672019	WHARTON, TAMARA	**********6926	12/02/2016	12/02/2016	Unknown	GIH*GLOBALINDUSTRIALEQ	800-645-2986, FL	5085	$0.00	$76.03	Purchase
		NOTES		Metropolitan nor Standard carry the specified item.							
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	7L330			
		Object Code	0201		OFFICE SUPPLIES		Index Code	L330			
							SBE	No			
179672020	WHARTON, TAMARA	**********6926	12/01/2016	12/02/2016	Unknown	STANDARD OFFICE SUPPLY	202-8294820, DC	5943	$0.00	$42.10	Purchase
		NOTES									
		CHART OF ACCOUNT		DC Gov			**CUSTOM FIELD**	**VALUE**			
		Comptroller Source	0020		SUPPLIES AND MATERIALS		PCA Code	7L3300			
		Object Code	0201		OFFICE SUPPLIES		Index Code	L3300			
							SBE	Yes			
Grand Totals						**Total Transactions**	**1327**	**Mixed Currency**		**$735,760.85**	

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