

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER



OCFO User's Guide

A Handbook for Utilizing the Support and Guidance of the Office of the Chief Financial Officer

February 2016

Muriel Bowser
Mayor

Jeffrey S. DeWitt
Chief Financial Officer

For more information regarding this directory, contact the OCFO Office of Communications at (202) 727-0058.

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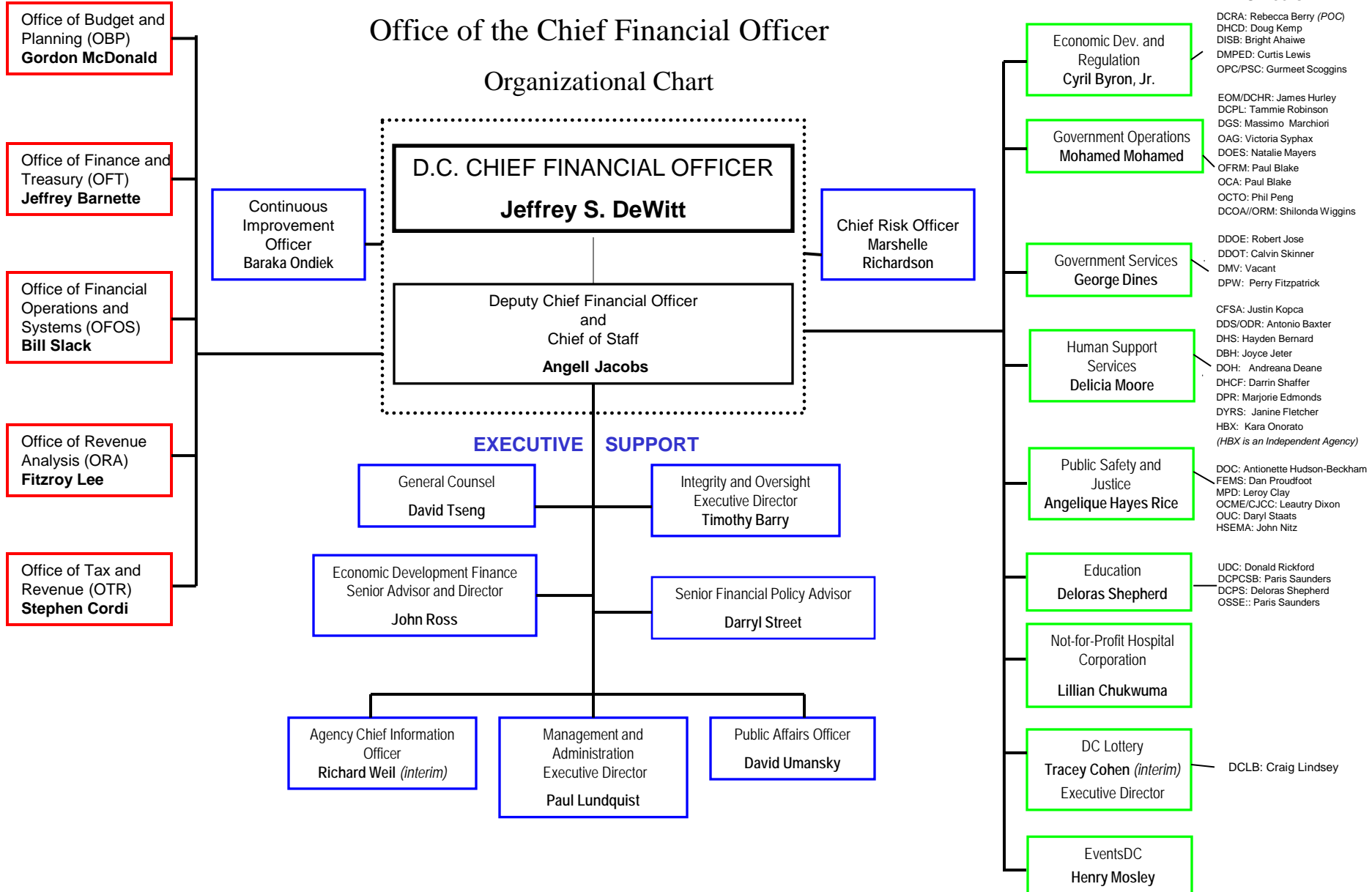
CENTRAL FINANCIAL OPERATIONS - Deputy CFOs

AGENCY FINANCIAL OPERATIONS - Associate CFOs

Agency Fiscal Officers

Government of the District Columbia

Office of the Chief Financial Officer
Organizational Chart



“WHOM DO I CALL?”

Quick Reference List for OCFO Employees

CFO Internet: www.cfo.dc.gov

CFO Intranet: www.ocfo.in.dc.gov

Issue	Contact Office*	Contact Name	Phone Number
Accounting			
• Closing packages/instructions	OFOS	Cassandra Butler	442-8310
• SOAR training/ CFO\$olve training	OFOS	Deborah Smith	442-8899
Budget			
• Financial Review Process	OBP	Tayloria Stroman	724-4745
• Intra-Districts	OBP	Cynthia Holman	724-3745
• Reprogrammings	OBP	Lee Hayward	727-1788
• Federal Stimulus and Federal Payments	OBP	SebleWengle Mulaw	741-5287
• Grants Management and Reporting	OBP	Ernest Chukwuma	727-1747
	OBP	Melissa LaVasani	727-0921
Fiscal Impact Statements	ORA	Yesim Taylor	741-8695
Human Resources			
• Employee account changes (address, direct deposit, etc.)	OMA	Human Resources Specialists	442-6523
• Labor relations	OMA	Paul Lundquist	442-8068
• Recruiting	OMA	Human Resources Specialists	442-6523
Information Systems			
• Network connection problems	OCIO	OCFO Help Desk	442-7000
• PC troubleshooting	OCIO	OCFO Help Desk	442-7000
• SHARE connection/password	OCIO	OCTO Data Center 2 (ODC2)	727-6785
• SOAR	OCIO	SOAR Help Desk	442-8885
• PeopleSoft / PASS	OCIO	PeopleSoft / PASS Help Desk	727-8700
Legislative Schedule/Issues			
• Council	OGC	Patricia Gracyalny	727-0871
• Congress	OGC	Patricia Gracyalny	727-0871
Paychecks			
• Office of Pay & Retirement	OPRS	Main Line	741-8600
• Incorrect information on stub	OMA	Human Resources Specialists	442-6523
Media / Press Inquiries	COMM	David Umansky	727-0058
Contracts	OC	Dorothy Fortune	442-8078
Retirement/Savings			
• Civil Service Plans	OFOS	Retirement Unit	741-8660
• 401(a) Defined Contribution Pension Plan	OFT	Edward Obaza	727-2959
• 457 Deferred Compensation Plan	OFT	Brenda Mathis	727-0780
• D.C. College Savings Plan	OFT	Brenda Mathis	727-0780
Taxes			
• Real Property	OTR	Customer Service Center	727-4829
• Refunds	OTR	Customer Service Center	727-4829
Training	OMA	LaSharn Moreland	442-6961
Vendor Payments			
• To OCFO suppliers	OMA	Michell Johnson	442-7120
• To agency suppliers	OFT	Vendor Information Center	727-0718

**See next page for legend.*

*** Legend:**

OBP Office of Budget and Planning
OC Office of Contracts
OCIO Office of the Chief Information Officer
COMM Office of Communications
OFOS Office of Financial Operations and Systems
OFT Office of Finance and Treasury
OGC Office of General Counsel
OMA Office of Management and Administration
ORA Office of Revenue Analysis
OTR Office of Tax and Revenue

OCFO USER'S GUIDE

A Handbook for Utilizing the Support and Guidance of the Office of the Chief Financial Officer

The mission of the Office of the Chief Financial Officer (OCFO) is to enhance the fiscal and financial stability, accountability and integrity of the Government of the District of Columbia.

The OCFO is responsible for:

- Oversight and direct supervision of the financial and budgetary functions of the District government;
- Operating and maintaining a coordinated financial management system to budget, collect, control, and properly account for more than \$7 billion in annual operating and capital funds;
- Preparing the District's annual budget, representing the District in the Federal appropriations process, and monitoring budget performance during the fiscal year;
- Borrowing on behalf of the District, collecting receipts, payments, and transactions for the District, and investing the District's funds;
- Administering and enforcing the District's tax laws, collecting revenue for the city, and recording deeds and other written instruments affecting a right, title, or interest in real or personal property in the District;
- Developing, implementing and monitoring the District's accounting policies and systems and producing the audited Comprehensive Annual Financial Report for the city; and
- Forecasting revenue for the District government, developing fiscal impact statements for proposed legislation, performing tax expenditure analysis, and providing advice on economic development matters.

Executive Office of the OCFO

Contact: **Jeff DeWitt**
Chief Financial Officer

Telephone: 727-2476 office
727-1643 fax

Address: 1350 Pennsylvania Avenue, NW, Suite 203
Washington, DC 20004

Assistant: Lynnette Jones (727-0064)

Key Staff:

Deputy CFO and Chief of Staff	Angell Jacobs	727-0049
Senior Financial Policy Advisor	Darryl Street	727-1768
Executive Assistant	Traci Fuller	727-0049
Office Manager	Tanya High	727-9610

Key Functions:

1. Provides leadership and support to deputy chief financial officers, associate chief financial officers, and staff.
2. Ensures the agency and its partners mobilize all available resources to protect the financial integrity of the government.

Office of the Chief Risk Officer (CRO)

Contact: **Marshelle Richardson**
Chief Risk Officer

Telephone: 442-6543 office

Address: 1100 4th Street, SW, Suite 770E
Washington, DC 20024

Assistant: Mary Beale (442-6281)

Key Staff:

Internal Controls Manager	Vacant	
Internal Controls Specialist	Ronald Peterson	727-4955
Internal Controls Specialist	Lataisha Fleming-Burford	442-8882

Key Functions:

1. Ensuring the governance of risks and opportunities for the Office of the Chief Financial Officer (OCFO).
2. Confirming that the organization is in complete compliance with District of Columbia (DC) government's regulations and guidelines.
3. Identifying, assessing and mitigating risks across the OCFO, including financial, regulatory, operational, technology, emerging, implementation and fiduciary risks.
4. Developing risk policies and initiatives across the OCFO to strengthen and improve the operations to minimize risks.
5. Developing and managing a comprehensive process for assessing, identifying, monitoring, and reducing pertinent business risks that could interfere with the OCFO's objectives and goals.
6. Ensuring that the organization is fully prepared for regulatory examinations including risk mitigation policies, procedures and practices.
7. Establishing and institutionalizing an integrated risk management framework.

Continuous Improvement Officer

Contact: **Baraka Ondiek**
Continuous Improvement Officer

Telephone: 442-9585 office

Address: 1100 4th Street, SW, Suite 770E
Washington, DC 20024

Key Functions:

1. Collaborate with management and employees throughout the OCFO to identify initiatives aimed at improving the quality and efficiency of business processes.
2. Develop change strategies that ensure strategic initiatives are integrated and aligned with business strategy and coordinated with the appropriate process owners to accomplish key goals.
3. Assist project teams in prioritizing initiatives, developing methodologies, determining work scope and identifying change agents.
4. Develop training plans and apply adult learning principles to employ process improvement methodologies such as Six Sigma, Design for Six Sigma, Lean, Total Quality Management, Statistical Process Control, or Total Predictive Maintenance.
5. Manage project activities, ensuring projects are meeting or exceeding timelines and expectations enabling successful implementation.
6. Estimate budget requirements to deliver and execute change strategy (e.g., additional people, professional services or consulting, etc.).

EXECUTIVE SUPPORT

Office of General Counsel (OGC)

Contact: **David Tseng**
General Counsel

Telephone: 727-9528 office
724-4217 fax

Address: 1350 Pennsylvania Avenue, NW, Suite 200
Washington, DC 20004

Assistant: LaVerne Lee (727-9528)

OGC Central Staff:

Deputy General Counsel	Steve Lyons	727-4219
Senior Legal Advisor	Charles Barbera	727-1711
Assistant General Counsel	Ching Hua	727-4221
Assistant General Counsel	Patricia Gracyalny	727-0871
Assistant General Counsel	Aaron Droller	727-1713

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Associate General Counsel for Personnel and Procurement	Treva Saunders	442-7127
Assistant General Counsel	Chaia Odom	442-8073
Executive Assistant	Mary Beale	442-6281

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Ethics Officer	Treva Saunders	442-7127
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D.C. Tobacco Settlement Financing Corporation	Charles Barbera	727-9528
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Office of General Counsel (OGC) continued

Office of the Tax and Revenue Staff
1101 4th Street, SW, Suite 750W
Washington, DC 20024

Chief Counsel	Alan Levine	442-6510
Executive Assistant	Marisa Dunmore	442-6500
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Deputy Chief Counsel	Robert McKeon	442-6513
Senior Legal Advisor	William Bowie	442-6512
Senior Legal Advisor	Edward Blick	442-6509
Assistant General Counsel	Rosalie Alligood	442-6680
Assistant General Counsel	Aaishah Hashmi	442-6508
Assistant General Counsel	Sonia Kamboh	442-4063
Assistant General Counsel	Bazil Facchina	442-6371
Assistant General Counsel	Jessica Brown	442-6462
Senior Tax Advisor	Nirmail Dhaliwal	442-6632
Paralegal/FOIA Officer/ Federal State Coordinator	Tracye Peters	442-6515
Paralegal Specialist	Yolanda Maiben	442-7014
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DC Lottery & Charitable Game Control Board Staff
2010 Martin Luther King, Jr., Avenue, SE, 5th Floor
Washington, DC 20020

Chief Counsel	Ridgely Bennett	645-8031
Senior Legal Advisor	Antar Johnson	645-8040
Assistant General Counsel	Mark Elion	645-9011
Legal Specialist	Christina Harris	645-8026
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Key Functions:

1. Directs the legal resources of the OCFO with respect to Federal and District appropriations, contracting and procurement, and accounting and financial transactions.
2. Represents the Chief Financial Officer in litigation and in other legal matters in which the CFO is a party or has legal interest.
3. Supervises and manages outside counsel in all legal matters.
4. Assures the legal sufficiency of the OCFO's programs and policies.

Office of the Chief Information Officer (OCIO)

Contact: **Richard Weil**
***Interim Agency Chief Information Officer**

Telephone: 741-8700 office
442-6373 and 442-7076 fax

Address: 1101 4th Street, SW, Suite 350W
Washington, DC 20024

Assistant: Judy Cofield (741-8700)

Key Staff: (** indicates interim or acting appointments*)

Acting, Deputy CIO*	James Snight	442-6345
Director of Enterprise Resource Planning	James Snight	442-6345
Director of Tax Systems	Satya Kommuri	442-7031
Director of Technical Infrastructure	Charelle Brown	442-7039
Director of Data Systems	Sandra Pinder	727-9150
Director of Project Management	Stacey Chisholm	478-9221
Operations Manager	Lenia Cash	727-8775
OCFO Help Desk		442-7000
Help Desk Fax		442-7076

Key Function:

1. Acquires, enhances and maintains financial systems and tools that help to enforce the financial policies and laws that govern the District and enable timely and accurate reporting of the District's financial status.

Office of Management and Administration (OMA)

Contact: **Paul Lundquist**
Executive Director

Telephone: 442-6523 office
442-6327 fax – executive director
442-6454 fax – contracts & procurement
442-6411 fax – financial operations
442-6413 fax – human resources
442-6506 fax – logistics & support services
442-6415 fax – training

Address: 1101 4th Street, SW, Suite 770E
Washington, DC 20024

Assistant: Patricia Cooks (442-8068)

Key Staff:

Budget Director	Ofelia Cuesta	442-6447
Controller	Michell Johnson	442-7120
Director, Contracts	Dorothy Whisler Fortune	442-6428
Director, Human Resources	LaSharn Moreland	442-9587
Director, Logistics/Support Services	Brenda Proctor	442-6932

Key Functions:

1. Develops and implements annual OCFO budget and financial plan.
2. Contracts for commodities and services in support of the OCFO.
3. Maintains position and fund controls to assure that agency spending remains within authorized limits; tracks agency spending.
4. Processes agency vendor payments and employee reimbursements.
5. Recruits personnel for the OCFO and manages OCFO human resource issues .
6. Links OCFO employees to a variety of educational resources and programs to help them advance academically and professionally.
7. Administers the Performance Management Program to ensure effective planning, job development, and evaluation of employee job performance within all levels of the OCFO.
8. Manages agency logistical needs, including space planning, fleet management, mailings, transportation of staff and documents, and building maintenance.

Office of Communications (COMM)

Contact: **David Umansky**
Public Affairs Officer

Telephone: 727-0058 office
727-1643 fax

Address: 1350 Pennsylvania Avenue, NW, Suite 203
Washington, DC 20004

Key Functions:

1. Develops and implements plans for public outreach of OCFO program initiatives, including coordinating press conferences, developing news releases and other press materials, providing design direction, and performing press outreach.
2. Provides information and assistance in understanding the District's financial operations to news media and members of the public.
3. Coaches agency officials on how best to present themselves and their messages.
4. Coordinates the internal communications program for agency employees, including *The Bottom Line* print newsletter, *CFO News* e-mail newsletter, daily News Clips and weekly Trends Clips, and the OCFO Intranet.
5. Maintains and updates the agency Internet site.
6. Drafts and/or edits agency testimonies and other official correspondence.

Office of Integrity and Oversight (OIO)

Contact: **Timothy Barry**
Executive Director

Telephone: 442-6433 office
442-6453 fax – Executive Director/Internal Security
535-1390 fax – Internal Audit

Address: 1100 4th Street, SW, Suite 750E
Washington, DC 20024

Assistant: Takiea Ferguson (442-6433)

Key Staff:

Interim Director, Internal Audit	Tisha Edwards	442-6446
Director, Internal Security	James Glymph	442-8280

Key Function:

1. Ensures that accountability, integrity and efficiency are maintained in activities of the OCFO by assisting management with independent and professional audit and investigative products and reports.

Office of Economic Development Finance (EDF)

Contact: **John Ross**
Senior Advisor and Director

Telephone: 727-9635 office
727-9459 fax

Address: 1101 4th Street, SW, Suite 772W
Washington, DC 20024

Key Staff:

Deputy Director	Betsy Keeler	727-4077
Senior Policy Analyst	Sarah Goss	727-7698
Senior Policy Analyst	Nate Cruz	727-4364
Policy Analyst	Tiffanie Horsley	727-6193

Key Functions:

1. Provides sophisticated analysis of fiscal, economic and/or administrative impacts of proposed projects to the CFO, Mayor, Deputy Mayor for Planning and Economic Development, and Council so they can appropriately assess economic development initiatives and ensure maximum economic benefit to the District.
2. Examines the financing of many of the major economic development projects in the District, including the baseball stadium, the convention center headquarters hotel and a number of large-scale mixed use developments.
3. Advises the CFO on tax-increment-financed and payment-in-lieu-of-taxes financing deals entered into by the District.
4. Provides reports to the Council on the need for tax abatements or exemptions included in proposed legislation.
5. Advises the CFO and Mayor, as needed, on alternative financing models for government projects.
6. Represents the OCFO on the boards of the Washington Convention and Sports Authority and Destination DC.

CENTRAL FINANCIAL OPERATIONS

Office of Budget and Planning (OBP)

Contact: **Gordon McDonald**
Deputy Chief Financial Officer

Telephone: 727-6234 office
724-5222 fax

Address: 1350 Pennsylvania Avenue, NW, Suite 229
Washington, DC 20004

Assistant: Lakeia Williams (727-1239)

Key Staff:

Associate Deputy CFO	James Spaulding	727-1782
Budget Administration	Eric Cannady	727-1072
Capital Improvements Program	David Clark	727-2055
Financial Planning, Analysis and Management Services	Leticia Stephenson	727-1036
Office/Production Manager	Margaret Myers	727-0890

Key Functions:

1. Provides the framework for formulation of the District's annual operating and 6-year capital budgets.
2. Publishes the operating and capital budgets on behalf of the Mayor and the District.
3. Monitors and analyzes budgetary activity and coordinates and monitors the Financial Review process. Processes budget revisions.
4. Prepares and posts on the web monthly/quarterly operating and capital financial status reports for stakeholder use.
5. Provides support for the development of the District's Comprehensive Annual Financial Report.
6. Provides technical support to the District's Anti-Deficiency Board.
7. Prepares labor compensation cost analysis for Labor Relations and Collective Bargaining.
8. Provides other financial and budgetary services to the Mayor, Council, and other stakeholders.

Office of Finance and Treasury (OFT)

Contact: **Jeffrey Barnette**
Deputy Chief Financial Officer and Treasurer

Telephone: 727-6055 office
727-6963 fax

Address: 1101 4th Street, SW, Suite 800W
Washington, DC 20024

Assistant: LaShanda Talbert (727-0846)

Key Staff: (* indicates interim or acting appointments)

Management and Administration

Chief, Management Operations	Jeanne Hoover	727-0911
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Cash Management and Investments

Associate Treasurer, Asset Management*	John Henry	727-6288
Program Director, 401(a), 457, and 529 Plans	Brenda Mathis	727-0780
Cash and Investments Manager	Guiliano Camargos	727-2469

Debt and Grants Management

Associate Treasurer, Debt and Grants	Carmen Pigler	727-7209
Debt Manager	Debra Taylor	724-0774
Grants Manager	Angela Toles	727-7203
Master Lease Program Manager	Paula Keys	727-7201

Payments/Banking/Cashiering

Associate Treasurer, Operations and Banking	Clarice Wood	727-0760
Revenue Operations Manager	Donna McKenzie	727-0805
Banking Relations Manager	Gloria Vines	727-0824
Payment Operations Manager (Disbursing)	Joseph Cobb	727-0939
Central Collections Unit Manager	Marc Aronin	442-8897

Unclaimed Property

Director, Unclaimed Property	Gracie Musher	442-8195
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Key Functions:

1. Manages the District's cash resources and banking relationships.
2. Coordinates payments to vendors and service providers.
3. Receives payments for services and taxes.
4. Manages District borrowings and debt repayment.
5. Invests cash not needed for immediate disbursement.
6. Maintains relationships with the financial marketplace.
7. Manages the 529 College Savings Plan, 457 Deferred Compensation Plan, and 401(a) Defined Contribution Plan.
8. Manages the District's unclaimed property.
- 9.

Office of Financial Operations and Systems (OFOS)

Contact: **Bill Slack**
Deputy Chief Financial Officer

Telephone: 442-8200 office
442-8201 fax

Address: 1100 4th Street SW, Suite 800E
Washington, DC 20024

Assistant: Onzenetta Sanders (442-8209)

Key Staff:

Deputy Controller	Diji Omisore	442-8302
Director, Financial Operations	Cassandra Alexander	442-8314
Director, Financial Control and Reporting	Tong Yu	442-8301
Deputy Director, Accounting Systems Administration	Cassandra Butler	442-8310
Director, Accounting Policies and Procedures	Wilma Mathias	478-1437
Director, Accounting Operations	Dave Pivec	478-1424
Manager, Cash Reconciliation	Ranjan Raval	442-8215
Accounting Officer, Accounting Operations	Deborah Bacon	442-8259
Director, Pay and Retirement Services	Chris LaCour	741-8621
Deputy Dir., Pay and Retirement Services	Keely Williams	741-8622
Senior Manager, Operations and Admin.	Vanessa Jackson	442-8220

Key Functions:

1. Maintains accountability, discipline and integrity within the District's financial processes by ensuring that standardized accounting practices, procedures, systems, and internal controls are embedded throughout the District's financial operations.
2. Produces the Comprehensive Annual Financial Report.
3. Administers the District's payroll and retirement systems.

Office of Revenue Analysis (ORA)

Contact: **Fitzroy Lee**
Deputy Chief Financial Officer and Chief Economist

Telephone: 727-7775 office
727-9010 fax

Address: 1101 4th Street, SW, Suite 770W
Washington, DC 20024

Assistant: Dora Dickerson (727-7658)

Key Staff:

Director, Economic Affairs	Farhad Niami	727-3897
Director, Fiscal and Legislative Analysis	Yesim Taylor	741-8695
Director, Revenue Estimation	Steven Giachetti	442-8242

Key Functions:

1. Prepares the revenue chapter for the annual proposed budget and financial plan.
2. Provides a month-by-month update on the District's economic and revenue outlook and quarterly estimates of all local revenues.
3. Prepares and publishes monthly *DC Economic Indicators* and monthly cash reports and narratives.
4. Produces congressionally mandated fiscal impact statements on all legislative proposals.
5. Certifies selected tax increment districts.
6. Prepares and publishes special studies, including *D.C. Tax Facts*, *Comparative Tax Burdens in the DC-MD-VA Metropolitan Area*, *50 State Study Tax Burden in the Largest Cities*, *Economic Report of the District of Columbia*, and *Tax Expenditures*.
7. Prepares technical briefing notes and other studies on revenues and fiscal affairs as directed by the CFO.

Office of Tax and Revenue (OTR)

Contact: **Stephen Cordi**
Deputy Chief Financial Officer

Telephone: 442-6200 office
442-6477 fax

Address: 1101 4th Street, SW, Suite 750W
Washington, DC 20024

Assistant: Christina Simms (442-6383)

Key Staff:

Director of Operations	Glen Groff	442-6383
Chief Counsel	Alan Levine	442-6500
Director, Compliance	Bedell Terry	442-6854
Director, Customer Service	Eva Liggins	442-6700
Interim Director, Real Property	Robert McKeon	442-6685
Chief Appraiser	Stephen Cappello	442-6738
Director, Returns Processing	Joseph Parran	442-6205
Director, Revenue Accounting	Bert Molina	442-6451
Public Affairs Specialist	Natalie Wilson	442-8072

Key Functions:

1. Administers and enforces the District's tax laws, collecting revenues for the city.
2. Records deeds and other written instruments affecting a right, title, or interest in real or personal property.

AGENCY FINANCIAL OPERATIONS

Associate Chief Financial Officers (ACFO), who report directly to the District's CFO, represent the major appropriation titles in the District's annual budget and manage agency financial operations. Agency fiscal officers report to their respective ACFO, and the ACFOs serve as the CFO's key representatives to the city administrator and the deputy mayors in managing the District's finances and the government's programmatic priorities.

ACFOs manage the following financial clusters:

ECONOMIC DEVELOPMENT AND REGULATION

Contact: **Cyril Byron, Jr.**
 Associate Chief Financial Officer

Telephone: 442-8684 - office
 478-9261 fax – main office
 442-6881 fax – accounting

Address: 1100 4th Street, SW, Suite 450E
 Washington, DC 20024

Assistant: Barbara D. Bailey (442-9540)

Key Staff:

Budget Director	Abukar Abdirahman	442-9541
Chief Operations Manager	Joscaira Akhran	442-8923
Controller	Dennis Ramprashad	442-6349
Budget Officer	Doris Benson	442-8678
Financial Manager	Lorrelle Parker	442-8679

Agencies/Funds Reporting to ACFO:

Reporting to Doris Benson:

- D.C. Taxicab Commission
- Office of Cable Television, Film, Music and Entertainment

Reporting to Lorrelle Parker:

- Office of Planning
- Office of Zoning
- Real Property Tax Appeals Commission

(continued)

Agency Fiscal Officers in this Cluster:

Department of Consumer and Regulatory Affairs (DCRA)

Contact: **Rebecca Berry**
Agency Fiscal Officer

Telephone: 442-8682 office
442-9442 fax

Address: 1100 4th Street, SW, Suite 5166
Washington, DC 20024

Agencies/funds also reporting to Agency Fiscal Officer:

- Alcohol Beverage and Regulation Administration
- Office of the Tenant Advocate

Key Staff:

Budget Officer	Shannon Spence	442-8681
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Department of Housing and Community Development (DHCD)

Contact: **Doug Kemp**
Agency Fiscal Officer

Telephone: 442-7173 office
645-5884 fax

Address: 1800 Martin Luther King Jr. Avenue, SE, Suite 230
Washington, DC 20020

Agencies/funds also reporting to Agency Fiscal Officer:

- Housing Project Trust Fund

Key Staff:

Budget Officer	Eden Teklebrhane	442-7262
Grants Manager	Patricia Hagans	442-7265
Financial Manager	Honor Sylvester	442-7177

Department of Insurance, Securities and Banking / Shared Service Center (DISR/SSC)

Contact: **Bright Ahaiwe**
Agency Fiscal Officer

Telephone: 442-7822 office
535-1207fax

Address: 810 First Street, NE, Suite 701
Washington, DC 20002

Agencies/funds also reporting to Agency Fiscal Officer:

- Commission on Arts and Humanities
- Health Benefit Exchange Authority

Key Staff:

Budget Officer Enyew Godie 442-7803

Deputy Mayor for Planning and Economic Development (DMPED)

Contact: **Curtis Lewis**
Agency Fiscal Officer

Telephone: 724-7206 office
724-9006 fax

Address: 1015 Half Street, SE, Suite 675
Washington, DC 20003

Agencies/funds also reporting to Agency Fiscal Officer:

- Department of Small and Local Business Development

Key Staff:

Financial Manager Ana Reyes 724-8119

Office of the People's Counsel (OPC) / Public Service Commission (PSC)

Contact: **Gurmeet Scoggins**
Agency Fiscal Officer

Telephone: 626-5133 office
626-9174 fax

Address: 1325 G Street, NW, 8th Floor
Washington, DC 20005

Key Staff:

Budget Analyst Vanetta Wells 626-9173

GOVERNMENT OPERATIONS

Contact: **Mohamed Mohamed**
Associate Chief Financial Officer

Telephone: 727-0333 office
727-1115 fax

Address: 441 4th Street, NW, Suite 890-N
Washington, DC 20001

Assistant: Anita Patterson (727-9491)
(727-2202 Fax)

Key Staff:

Chief Management Operations	Rhonda Woods	727-1011
Director, Financial Operations	Michael Bolden	727-6534

Agencies/Funds Reporting to ACFO:

*** Provides Financial Oversight*

- Office of the D.C. Auditor **
- Office of the Inspector General **

Agency Fiscal Officers in this Cluster:

Office of the Attorney General (OAG)

Contact: **Victoria Syphax**
Agency Fiscal Officer

Telephone: 724-5570 office
727-6329 fax

Address: 441 4th Street, NW, Suite 1130-N
Washington, DC 20001

Agencies/funds also reporting to Agency Fiscal Officer:

- Settlements and Judgments

Office of the Chief Technology Officer (OCTO)

Contact: **Phil Peng**
Agency Fiscal Officer

Telephone: 727-8472 office
727-1216 fax

Address: 441 4th Street, NW, Suite 930-S
Washington, DC 20001

(continued)

Office of Contracts and Procurement (OCP)

Contact: **Shilonda Wiggins**
Agency Fiscal Officer

Telephone: 727-6535 office
727-2202 fax

Address: 441 4th Street, NW, 890-N
Washington, DC 20001

Agencies/funds also reporting to Agency Fiscal Officer:

- Office of Risk Management
- Office of Employee Appeals
- Office on Aging
- Advisory Neighborhood Commission
- Disability Compensation Fund
- Medical Liability Captive Insurance Agency

Executive Office of the Mayor (EOM)

Contact: **James Hurley**
Agency Fiscal Officer

Telephone: 727-3605 office
727-2202 fax

Address: 441 4th Street, NW, Suite 890-N
Washington, DC 20001

Agencies/funds also reporting to Agency Fiscal Officer:

- Department of Human Resources
- Contract Appeals Board
- Office of Veteran Affairs
- Council of the District of Columbia
- DC Board of Ethics, Government and Accountability
- Office of Cable Television
- Asian & Pacific Islander Affairs
- Office of Campaign Finance
- Office of the Mayor

Office of the City Administrator (OCA)

Contact: **Paul Blake**
Agency Fiscal Officer

Telephone: 727-9833 office
727-2202 fax

Address: 441 4th Street, NW, Suite 890-N
Washington, DC 20001

Agencies/funds also reporting to Agency Fiscal Officer:

- Office of the Secretary
- Board of Elections
- Public Employee Relations Board
- Office of the City Administrator
- Contract Appeals Board

(continued)

D.C. Public Library (DCPL)

Contact: **Tammie Robinson**
Agency Fiscal Officer

Telephone: 727-5520 office
727-4725 fax

Address: 901 G Street, NW, Suite 441
Washington, DC 20001

Department of General Services (DGS)

Contact: **Massimo Marchiori**
Agency Fiscal Officer

Telephone: 698-7476 office
442-9506 fax

Address: 2000 14th Street, NW, 5th Floor
Washington, DC 20009

Office of Finance and Resource Management (OFRM)

Contact: **Paul Blake**
Agency Fiscal Officer

Telephone: 671-1603 office
671-2930 fax

Address: 441 4th Street, NW, Suite 890-N
Washington, DC 20001

Agencies/funds also reporting to Agency Fiscal Officer:

- Wilson Building Fund
- Office of Latino Affairs
- Department of General Services – Fixed Cost

(continued)

Department of Employment Services (DOES)

Contact: **Natalie Mayers**
Agency Fiscal Officer

Telephone: 727-5145 office
727-2202 fax

Address: 4058 Minnesota Avenue, NE, Suite 5700
Washington, DC 20019

Agencies/funds also reporting to Agency Fiscal Officer:

- Unemployment Compensation Fund
- Unemployment Compensation Trust Fund

Key Staff: (* indicates interim or acting appointments)

Senior Manager

Bryan Goodluck

671-1546

GOVERNMENT SERVICES

Contact: **George Dines**
Associate Chief Financial Officer

Telephone: 671-2201 office
671-0626 fax

Address: 2000 14th Street, NW, 6th floor
Washington, DC 20009

Assistant: Lisa W. Smith (671-2551)

Key Staff:

Budget Director	Ulysses Glen	671-2414
Chief, Management Operations	Hillary Ferguson	671-2366
Controller	Ginny Brant	671-1561

Agencies/Funds Reporting to ACFO:

- School Transit Subsidy
- Storm Water
- Washington Aqueduct
- Washington Metropolitan Area Transit Commission

Agency Fiscal Officers in this Cluster:

District Department of the Environment (DDOE)

Contact: **Robert Jose**
Agency Fiscal Officer

Telephone: 535-2512 office
535-2881 fax

Address: 1200 1st Street, NE, 7th floor
Washington, DC 20002

Key Staff:

Budget Officer	Meg Moga	673-6710
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(continued)

Department of Motor Vehicles (DMV)

Contact: **Vacant**
Agency Fiscal Officer

Telephone: 729-7010 office
729-7152 fax

Address: 95 M Street, SW
Washington, DC 20024

Department of Public Works (DPW)

Contact: **Perry Fitzpatrick**
Agency Fiscal Officer

Telephone: 671-2111 office
671-1760 fax

Address: 2000 14th Street, NW, 6th floor
Washington, DC 20009

Department of Transportation (DOT)

Contact: **Calvin Skinner**
Agency Fiscal Officer

Telephone: 671-1374 office
671-0661 fax

Address: 55 M Street, SE, 7th floor
Washington, DC 20024

Key Staff:

Budget Officer	Kathryn Valentine	671-2522
Budget Officer	Angela Gray	671-2733
Budget Officer	Tracey Medley	671-1562

(continued)

HUMAN SUPPORT SERVICES

Contact: **Delicia Moore**
Associate Chief Financial Officer

Telephone: 671-4220 office
671-4203 fax

Address: 64 New York Avenue, NE, 4th floor
Washington, DC 20002

Assistant: Airka Moore (671-4215)

Key Staff:

Budget Director	Vernessa Thompson	671-4217
Chief, Management Operations	Mike Richard	671-4214
Controller	Morris Thorpe	671-4466
Special Assistant	Deloras Millhouse	671-4722

Agencies/Funds Reporting to ACF

- Children and Youth Investment Fund
- Office of Human Rights
- Medicaid Reserve

Agency Fiscal Officers in this Cluster:

Child and Family Services Agency (CFSA)

Contact: **Justin Kopca**
Agency Fiscal Officer

Telephone: 727-7676 office
727-6033 fax

Address: 200 I Street, NW
Washington, DC 20002

Assistant: Gloria Yates (727-7383)

Key Staff:

Budget Officer	Stephanie Robinson	727-8002
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Department of Disabilities Services / Office of Disability Rights (DDS/ODR)

Contact: **Antonio Baxter**
Agency Fiscal Officer

Telephone: 730-1551 office
730-1811 fax
Address: 1125 15th Street, NW, 4th Floor
Washington, DC 20005
Assistant: Charlisa Payne (730-1561)

Key Staff:
Budget Officer Janice Walker 730-1567

Department of Health (DOH)

Contact: **Adreana Deane**
Interim, Agency Fiscal Officer

Telephone: 442-9222 office
442-4811 fax
Address: 899 North Capitol Street, NE, 9th Floor
Washington, DC 20002
Assistant: Milena Acevedo (442-9108)

Key Staff:
Accounting Officer Joseph Schmitz 442-9229
Budget Officer Adreana Deane 442-9222

Department of Healthcare Finance (DHCF)

Contact: **Darrin Shaffer**
Agency Fiscal Officer

Telephone: 442-9079 office
478-1373 fax
Address: 441 4th Street, NW, 9th Floor
Washington, DC 20001
Assistant: Kim Lorick (442-9118)

Key Staff:
Accounting Officer Thomas Kennedy 442-9232
Budget Officer vacant 442-9061

(continued)

Department of Human Services (DHS)

Contact: **Hayden Bernard**
Agency Fiscal Officer

Telephone: 671-4242 office
671-4201 fax

Address: 64 New York Avenue, NE, 6th floor
Washington, DC 20002

Assistant: Christina Lyon (671-4490)

Key Staff:

Budget Officer	Dionne Rutherford-Felix	671-4242
Accounting Officer	Vacant	671-4231

Department of Mental Health (DMH)

Contact: **Joyce Jeter**
Agency Fiscal Officer

Telephone: 671-3168 office
671-2981 fax

Address: 64 New York Avenue, NE, 2nd floor
Washington, DC 20002

Assistant: Laquita Howard (671-2913)

Key Staff:

Budget Officer	Anthony Jefferson	671-3393
Supervisory Accountant	Kelvin Esters	671-4212
Acct. Payable Manager	Catrina Alston	671-4270

Department of Parks and Recreation (DPR)

Contact: **Marjorie Edmunds**
Agency Fiscal Officer

Telephone: 673-2032 office
673-4358 fax

Address: 1250 U Street, NW, 2nd Floor
Washington, DC 20010

Key Staff:

Budget Officer	Lorraine Coleman-Williams	673-7652
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Department of Youth Rehabilitation Services (DYRS)

Contact: **Janine Fletcher**
Agency Fiscal Officer

Telephone: 202-727-1721 office
240-727-9934 fax

Address: 1000 Mt. Olivet Road, NE, 3rd Floor
Washington, DC 20002

Key Staff:

Senior Budget Analyst	Vacant	299-5675
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Health Benefits Exchange Authority (HBX)

Contact: **Kara Onorato**
Agency Fiscal Officer

Telephone: 741-0930 Office
741-1658 Fax

Address: 1225 Eye Street, NW, Suite 400
Washington, DC 20005

Key Staff:

Budget Officer	Jilu Lenji	741-8868
Accounting Officer	Sam Ince	741-0943

PUBLIC SAFETY AND JUSTICE

Contact: **Angelique Hayes**
Associate Chief Financial Officer

Telephone: 673-3347 office
673-3734 fax

Address: 1100 4th Street, SW, Suite 730E
Washington, DC 20024

Assistant: Milissa Penn (673-3347)

Key Staff:

Budget Director	Shelly Graham	673-3374
Controller	Loretta Walker	727-4317
Chief, Management Operations	Sharon Gilchrist	673-3340

Agencies/Funds Reporting to ACFO:

- Office of Police Complaints
- Judicial Nominations Commission
- Commission on Judicial Disabilities and Tenure

Agency Fiscal Officers in this Cluster:

Department of Corrections (DOC)

Contact: **Antionette Hudson-Beckham**
Agency Fiscal Officer

Telephone: 671-3030 office
671-3274 fax

Address: 2000 14th Street, NW, 7th Floor
Washington, DC 20009

Agencies/funds also reporting to Agency Fiscal Officer:

- Corrections Information Council
- Office of Victim Services
- Justice Grants Administration

(continued)

Fire and Emergency Medical Services Department (FEMS)

Contact: **Dan Proudfoot**
Agency Fiscal Officer

Telephone: 673-3343 office
Address: 2000 14th Street, NW, Room 414
Washington, DC 20009

Agencies/funds also reporting to Agency Fiscal Officer:

- Advisory Commission on Sentencing
- Office of Administrative Hearings

Metropolitan Police Department (MPD)

Contact: **Leroy Clay**
Agency Fiscal Officer

Telephone: 727-4317 office
727-4320 fax
Address: 300 Indiana Avenue, NW, Room 4136
Washington, DC 20001

Assistant: vacant (727-4317)

Agencies/funds also reporting to Agency Fiscal Officer:

- Criminal Justice Coordinating Council

Key Staff:

Budget Officer	Vacant	727-1636
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Office of the Chief Medical Examiner (OCME)

Contact: **Leautry Dixon**
Agency Fiscal Officer

Telephone: 202-673-3338 office
Address: 401 E Street, SW
Washington, DC 20024

Agencies/funds also reporting to Agency Fiscal Officer:

- Department of Forensic Science

(continued)

D.C. Homeland Security & Emergency Management Agency (HSEMA)

Contact: **John Nitz**
Agency Fiscal Officer

Telephone: 202-442-8308 office
202-673-3734 fax

Address: 1100 4th Street, SW, Suite 730E
Washington, DC 20024

Agencies/funds also reporting to Agency Fiscal Officer:

- D.C. National Guard

Office of Unified Communications (OUC)

Contact: **Daryl Staats**
Agency Fiscal Officer

Telephone: 202-730-0519 office
202-715-7572 fax

Address: 2720 Martin Luther King Jr. Avenue, SE, 2nd Floor
Washington, DC 20032

(continued)

Education

District of Columbia Public Schools (DCPS)

Contact: **Deloras Shepherd**
Associate Chief Financial Officer

Telephone: 442-6078 office
299-2174 fax

Address: 1200 First Street, NE, 11th Floor
Washington, DC 20002

Assistant: Rae Smith (741-0620)

Key Staff:

Agency Fiscal Officer	Vacant	
Office Manager	Tiesha Henson	442-5252
Budget Officer	Donald Sink	442-5249
Budget Officer	Seema Taneja	442-5293
Controller	Munetsi Musara	442-5280
Budget Director	Romaneir Johnson	274-6217
Accounts Payable Mgr.	Anetria Smart	741-0633
Accounting Officer	Leslie West	442-5296
Payroll Supervisor	Glendell Bailey	442-5333
Chief, Mgt. Operations	Kayleen Irizarry	741-0631

Key Function:

1. The Office of the Chief Financial Officer for DCPS works to enhance the fiscal and financial stability and accountability of D.C. Public Schools, by preparing, monitoring, analyzing, and overseeing budget and accounting operations, implementing best practices related to financial management and school budgeting.

Office of the State Superintendent of Education (OSSE)

Contact: **Paris Saunders**
Agency Fiscal Officer

Telephone: 727-3450 office
724-7664 fax

Address: 810 1st Street, NE, 4th Floor
Washington, DC 20001

Assistant: Laquaina Washington (727-4565)

Key Staff:

Accounting Officer	Alemayehu Awas	442-6143
Budget Officer	Jacques Harley	741-5536

University of the District of Columbia (UDC)

Contact: **Donald Rickford**
Chief Financial Officer

Telephone: 274-5415 office
274-5611 fax

E-mail: donald.rickford@udc.edu

Address: 4200 Connecticut Avenue, NW
Building 39, Room 234
Washington, DC 20009

Assistant: Corrie Welch (274-5203)

Key Staff: (* indicates interim or acting appointments)

Acctg. Officer	Shaina Cooper	274-6410
Budget Officer	David Franklin	274-5706
Director, Student Account	David Garnet	274-5838

DC Public Charter School Board (DCPCSB)

Contact: **Paris Saunders**
Interim Agency Financial Officer

Telephone: 727-3450 office
724-7664 fax

Address: 810 1st Street, NE, 4th Floor
Washington, DC 20001

Assistant: Laquaina Washington (727-4565)

Key Staff:

Financial Analyst	Alonso Montalvo	727-5044
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CHIEF FINANCIAL OFFICERS FOR INDEPENDENT AGENCIES

Chief financial officers for the following agencies report directly to the District's Chief Financial Officer:

D.C. Lottery & Charitable Games Control Board

Contact: **Tracey Cohen**
Interim Executive Director

Telephone: 645-8010 office
645-3683 fax

Address: 2235 Shannon Place, SE, 5th floor
Washington, DC 20020

Assistant: Keona Ellerbe (645-8010)

Key Staff:

Interim Chief Operating Officer and Agency Fiscal Officer	Craig Lindsey	645-8064
Chief Counsel	Ridgely Bennett	645-8031

EventsDC

Contact: **Henry Mosley**
Agency Chief Financial Officer

Telephone: 249-3053 Office
249-3113 fax

Email: hmosley@eventsdc.com

Address: 801 Mount Vernon Place, NW
Washington, DC 20001

Assistant: Shea Jones (249-3008)

Not-for-Profit Hospital Corporation

Contact: **Lillian Chukwuma**
Agency Chief Financial Officer

Email: lchukwuma@united-medicalcenter.com

Telephone: 574-6008 Office
373-5986 Fax

Address: 1310 Southern Avenue, SE, Room 2022
Washington, DC 20032

Assistant: Mary Jo Raley (574-6993)
mraley@united-medicalcenter.com