GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Planning

Responses to Questions for the Agency Performance Oversight Hearing on FY 2016-2017

Eric Shaw
Director, Office of Planning

Submission to

Committee of the Whole
Chairman Phil Mendelson

March 6, 2017

John A. Wilson Building
1350 Pennsylvania Ave., NW
Room 500
Washington, DC 20004

Office of Planning
FY 16-17 Performance Oversight
Responses to Pre-Hearing Questions
February 15, 2017

1. **Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.**

A current organizational chart is attached.

2. **Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 31, 2017. The Schedule A also should indicate any vacant positions in the agency. Please do not include Social Security numbers.**

Please see a Schedule A for the Office of Planning, dated February 5, 2017, attached.

3. **Please list all employees detailed to or from your agency, if any. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.**

Edward Estes is currently detailed to the planning office at the Department of General Services (DGS). He is working to develop scopes of work, design concepts, and other tasks aimed at injecting stronger design earlier in the development process for DGS's capital projects. He is also assisting DGS with the development of proposed Comp Plan amendments. The detail ends on March 12, 2017. However, the detail arrangement has been beneficial for both agencies and may be extended.

Nick Kushner, an employee of the Office of the Deputy Mayor for Health and Human Services, is working part-time to support the Comp Plan amendment process and to coordinate Age-Friendly DC policies with Comp Plan updates. While it is not an official detail, Mr. Kushner sometimes works directly at OP.

4. **(a) For fiscal year 2016, please list each employee whose salary was $110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.**

Employee Name	Position Title	Salary	Overtime	Bonus Pay
Alemayehu Anna	Information Technology Specialist	$119,923	$173	
Melissa Bird	Community Planner	$116,700	$168	
Maxine Brown-Roberts	Development Review Specialist	$116,700		
Stephen Callcott	Dep. State Historic Preservation Officer	$112,129		
Stephen Cochran	Community Planner	$119,923	$173	
Deborah Crain	Community Planner	$116,700	$224	
Christopher Delfs	Chief of Staff	$123,600		
Rogelio Flores	Community Planner	$113,477	$327	
Tracy Gabriel	Assoc. Director Neighborhood Planning	$121,968		
Edward Giefer	Assist Director, Strategic Ops & Finance	$128,291		
Evelyn Kasongo	Community Planner	$110,254	$1,272	

Sakina Khan	Community Planner	$113,477		
Joel Lawson	Senior Dev Zoning Planning	$124,925		
Andrew Lewis	Historic Preservation Specialist	$116,700		
David Maloney	State Historic Preservation Officer	$119,447		
Stephen Mordfin	Development Review Specialist	$116,700		
Joy Phillips	Assoc. Director State Data Center	$121,967		
Charlie Richman	Assoc. Director of GIS & IT	$142,842		
Arthur Rodgers	Community Planner	$113,477		
Eric Shaw	Director	$162,740		
Jennifer Steingasser	Dep Director, Development Review	$146,342		
Tanya Stern	Dep Dir., Planning, Engagement & Design	$133,900		
Karen Thomas	Development Review Specialist	$116,700		
Patricia Zingsheim	Assoc. Director, Design	$127,542		

5. **(b) For fiscal year 2017, please list each employee whose salary is or was $110,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay as of the date of your response.**

Employee Name	Position Title	Salary	Overtime*	Bonus Pay
Alemayehu Anna	Information Technology Specialist	$123,519	$505	
Melissa Bird	Community Planner	$120,200		
Maxine Brown-Roberts	Development Review Specialist	$120,200		
Stephen Callcott	Dep. State Historic Preservation Officer	$115,493		
Laine Cidlowski	Director, Food Policy Council	$112,551		
Stephen Cochran	Community Planner	$123,519		
Deborah Crain	Community Planner	$120,200		
Christopher Delfs	Chief of Staff	$127,308		
Brandice Elliott	Development Review Specialist	$110,243		
Daniel Emerine	Community Planner (Transportation)	$110,243		
Rogelio Flores	Community Planner	$116,881		
Tracy Gabriel	Assoc. Director Neighborhood Planning	$125,627		
Edward Giefer	Assist Director, Strategic Ops & Finance	$132,140		
Evelyn Kasongo	Community Planner	$116,881	$2,023	
Sakina Khan	Dep Dir., Citywide Strategy & Analysis	$133,900		
Joel Lawson	Senior Dev Zoning Planning	$128,673		
Andrew Lewis	Historic Preservation Specialist	$120,200		
David Maloney	State Historic Preservation Officer	$123,030		
Stephen Mordfin	Development Review Specialist	$120,200		
Joy Phillips	Assoc. Director State Data Center	$125,626		
Charlie Richman	Assoc. Director of GIS & IT	$147,127		
Arthur Rodgers	Community Planner	$116,881		
Eric Shaw	Director	$167,622		
Jennifer Steingasser	Dep Director, Development Review	$150,733		
Tanya Stern	Dep Dir., Planning, Engagement & Design	$137,917		
Karen Thomas	Development Review Specialist	$120,200		
Elisa Vitale	Development Review Specialist	$113,562		
Patricia Zingsheim	Assoc. Director, Design	$131,368		

*Note: * - Through 1/31/17*

6. **Please list, in descending order, the top 25 overtime earners in your agency for fiscal year 2016. For each, state the employee's name, position or title, salary, and aggregate overtime pay.**

Employee Name	Position Title	Salary	Overtime
Andrea Limauro	Community Planner	$90,562	$1,510
Thomas Allen	Community Planner (Beautification)	$78,453	$1,301
Evelyn Kasongo	Community Planner	$110,254	$1,272
Ryan Hand	Community Planner	$78,453	$926
Ashley Stephens	Staff Assistant	$59,698	$445

Rogelio Flores	Community Planner	$113,477	$327
Brandon Perez	Community Planner (Beautification)	$59,698	$301
Joyetta Delaney	Executive Assistant	$67,374	$267
Malaika Abernathy	Lead Community Planner	$103,808	$225
Deborah Crain	Community Planner	$116,700	$224
Edward Estes	Community Planner	$98,749	$214
Kimberly Elliott	Historic Preservation Specialist	$96,020	$208
Alemayehu Anna	Information Technology Specialist	$119,923	$173
Stephen Cochran	Community Planner	$119,923	$173
Melissa Bird	Community Planner	$116,700	$168
Minwuyelet Azimeraw	Demographic Specialist	$67,374	$146
Dennis Waardenburg	Cartographer	$101,478	$73

Note: OP had fewer than 25 overtime earners in FY 2016.

7. **For fiscal years 2016 and 2017 (to date), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.**

No OP employees received bonuses or special award pay in FY 2016 or in 2017 to date.

8. **For fiscal year 2016 and 2017 (to date), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.**

No employees separated from the agency with separation pay in FY 2016 or in 2017 to date.

9. **For fiscal years 2016 and 2017 (to date), please state the total number of employees receiving worker's compensation payments.**

No employees received worker's compensation payments for FY 2016 or 2017, to date.

10. **Please provide the name of each employee who was or is on administrative leave in fiscal years 2016 and 2017 (to date). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31, 2017).**

There were no OP employees placed on administrative leave in FY 2016 or 2017.

11. **How many grievances have been filed by labor unions against agency management? Please list each of them by year for fiscal years 2014, 2015, 2016, and 2017 (to date). Give a brief description of each grievance, and the outcome as of January 31, 2017.**

During this time period, a labor union filed one grievance, in FY 2014. The grievance filed was alleged harassment and issuance of 2nd performance improvement plan for one OP employee. For the alleged harassment, OP was in compliance with the collective bargaining agreement and the District Personnel Manual, and the union did not show evidence that the employee had been harassed. For the performance improvement plan, OP withdrew the 2nd performance improvement plan and deferred further evaluation of the employee's performance until the end of the performance year when all OP employees were evaluated.

12. **For fiscal years 2016 and 2017 (to date), please list, in chronological order, all intra-District transfers to or from the agency.**

FY 2016

OP IS THE BUYER		
OCTO	Pay for FY 2016 Requests for Telephone Service	$1,000
OZ	Broadcast and archive HPRB hearings	$20,024
DPW	Pay for fleet costs	$5,061
OCFO	Pay for costs associated with Purchase Card purchases	$121,527
DCHR	Fees associated with hosting Leadership Interns at OP	$63,222
OCFO	OP share of citywide grants audit	$2,500
OFTME	OP support of Youth Media Initiative's "48 Hour Film Project"	$20,000
ODR	Sign language interpretation services for public meetings	$6,040
OP IS THE SELLER		
DDOT	Planning support for federal Historic Preservation requirements	$140,000

FY 2017*

OP IS THE BUYER		
OCTO	Pay for FY 2017 Requests for Telephone Service	$1,000
OZ	Broadcast and archive HPRB hearings	$19,642
DPW	Pay for fleet costs	$13,883
OCFO	Pay for costs associated with Purchase Card purchases	$30,000
DCHR	Fees associated with hosting Leadership Interns at OP	$51,010
OP IS THE SELLER		
DDOT	Planning support for federal Historic Preservation requirements	$140,000

*Note: * - Through 1/31/17*

13. **Please list, in chronological order, every reprogramming of funds into and out of the agency for fiscal years 2016 and 2017 (to date). Include a "bottom line" that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number, the date, the amount, and the rationale.**

Date	Repro #	Amount	Rationale
2016			
LOCAL			
12/1/2015	BJBD0NHP	$644,284	Unspent FY 2015 Historic Homeowner grant funds into OP's FY 2016 budget.
1/26/16	BJLJ0127	$368,000	Additional funds for OP contracts in FY 2016
8/1/2016	BJSUPBD0	($110,000)	Funds from OP's Personal Services to help fund Mayor's supplemental FY 2016 budget
9/30/16	BDPAAGCY	($195,007)	Funds from OP's Personal Services and contracts for year-end sweep
			Revised FY 2016 Local budget: $9,613,276
CAPITAL			
10/1/2015	BLJW0715	$140,000	Support from DDOT for HP planning review.
			New FY 2015 capital project: $140,000

2017*			
LOCAL			
12/1/2016	BJBD0456	$456,368	Unspent FY 2016 Historic Homeowner grant funds into OP's FY 2017 budget.
			Revised FY 2017 Local budget: $9,915,616
CAPITAL			
10/1/2016	BHLJW16	$140,000	Support from DDOT for HP planning review.
			New FY 2017 capital project: $140,000

*Note: * - Through 1/31/17*

14. **Please list, in chronological order, every reprogramming within your agency during fiscal year 2017 to date. Also, include known, anticipated intraagency reprogrammings. For each, give the date, amount, and rationale.**

Date	Repro #	Amount	Rationale
2016			
LOCAL			
2/1/2016	BJBDSLCP	$441,778	Aligned salaries after formulation and provided funding to support staff training/ travel. Also necessary to provide contracting budget to support the Cultural Plan, which was originally loaded as "subsidies & transfers" instead of "contracts."
9/30/2016	BJBD0179	$179,310	Aligned budget with anticipated year-end salaries, terminal leave, and overtime. Also aligned budget with travel and professional and contractual services.
2017			
None			

15. **For fiscal years 2016 and 2017 (to date), please identify any special purpose revenue funds maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) provide specific data for FY 2015, 2016, and 2017.**

OP has one special purpose revenue account: Historic Landmark & Historic District Application Fees (O2001). This is a non-lapsing revolving fund established within the General Fund of the District for the purpose of paying the costs of repair work necessary to prevent demolition by neglect, or for the costs of carrying out any other historic preservation program. Sources of funding are fees collected for historic landmark and historic district nominations, fees paid by developers for historic preservation mitigation (such as from a builder for work done at a property without permission), and fees paid for violations on historic properties or other properties in historic districts.

FY	Revenue	Uses	Description
2015	$140,734	$19,100	▪ Payment to the Office of Zoning for broadcasting and archiving all hearings of the Historic Preservation Review Board.
		$20,975	▪ Stipends to HPRB members
		$5,000	▪ Mayor's Agent services
		$45,300	▪ Archaeological services
		$90,375	
2016	$108,300	$20,024	▪ Payment to the Office of Zoning for broadcasting and archiving all hearings of the Historic Preservation Review Board.
		$13,944	▪ Stipends to HPRB members
		$5,000	▪ Mayor's Agent services
		$9,600	▪ Archaeological services
		$38,560	▪ Historic preservation outreach services
		$87,128	
2017*	$14,200	$4,969	▪ Stipends to HPRB members
		$3,920	▪ Archaeological services
		$8,889	

*Note: * - Through 1/31/17*

16. **Please provide a table showing your agency Council-approved original budget, revised budget (after reprogrammings, etc.), and actual spending, by program, for fiscal years 2015, 2016, and the first quarter of 2017. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2015 and 2016.**

Please see the attachment "FY 2015-2017 Budgets and Expenditures".

17. **Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2016 and 2017 (to date). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.**

Buyer	Seller	Purpose	Amount
2016			
OP	OZ	Broadcast and archive hearings of the HPRB (start 10/1/15, end 9/30/16)	$20,024
OP	DCHR	District Leadership Program year-round intern and summer intern fees (start 10/1/15, end 9/30/16)	$63,222
DDOT	OP	Historic Preservation planning support for transportation projects (start 10/1/15, end 9/30/16)	$140,000
OP	OCTFME	OP support of Youth Media Initiative's "48 Hour Film Project" (start 5/23/16, end 9/30/16)	$20,000
2017*			
OP	OZ	Broadcast and archive hearings of the HPRB (start 10/1/16, end 9/30/17)	$19,642
OP	DCHR	District Leadership Program year-round intern and summer intern fees (start 10/1/16, end 9/30/17)	$51,010
DDOT	OP	Historic Preservation planning support for transportation projects (start 10/1/16, end 9/30/17)	$140,000

*Note: * - Through 1/31/17*

18. **D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, including the "Form B" for all District agencies (See D.C. Code § 47-318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2016 and 2017.**

OP is working with the Mayor's Budget Office and the Deputy Mayor for Planning and Economic Development on developing our budget. Budget enhancement requests for recent past fiscal years are being reviewed as part of this process. We will be happy to share the Mayor's FY18 budget once it has been submitted to the Council.

19. **Please list each grant or sub-grant received by your agency in fiscal years 2016 and 2017 (to date). List the date, amount, purpose of the grant or sub-grant received, and explain how the grant is allocated if it is a multi-year grant.**

FY 2016			
Grant	**Date**	**Amount**	**Purpose**
Historic Preservation Fund grant	10/1/15-9/30/17	$525,363	Annual grant from the National Park Service available for two years to support historic preservation activities such as staff salaries, preservation studies, and educational materials. OP allocates roughly half of the grant in the first year and the other half in the second year.
FY 2017			
Historic Preservation Fund grant	10/1/16-9/30/18	$500,000 *(estimate; waiting for final word from federal gov't)*	Annual grant from the National Park Service available for two years to support historic preservation activities such as staff salaries, preservation studies, and educational materials. OP allocates roughly half of the grant in the first year and the other half in the second year.
American Civil Rights grant program	12/1/16-11/30/19	$37,000	Grant from the National Park Service available for three years to develop an online 20th Century Civil Rights Heritage Trail. The project will create the nucleus of a website that can be expanded later to include the District's entire African American Heritage Trail.
Underrepresented Communities Fund	12/1/16-11/30/18	$50,000	Grant from the National Park Service available for two years to increase public awareness by developing a historic context framework for identifying sites associated with the District's LGBTQ communities. Two new or amended National Register nominations will also be produced.
Eisenhower Memorial Commission	10/1/16- [no end date cited in agreement]	$50,000	Grant to develop an updated National Register Nomination for the L'Enfant Plan, pursuant to a 2012 Section 106 Memorandum of Agreement for construction of the Eisenhower Memorial. OP will use the grant to update the 1997 National Register documentation to provide

			better public information and support potential designation as a National Historic Landmark (an honorary distinction bestowed by the Secretary of the Interior). OP anticipates applying to the National Trust for Historic Preservation this year for a supporting grant of about $10,000 to prepare public informational materials on the L'Enfant Plan, as a complement to this project.

20. **Please describe every grant your agency is, or is considering, applying for this fiscal year.**

OP will apply this spring to the National Park Service (NPS) for the annual grant available each year to the State Historic Preservation Office (HPO). This grant from the federal Historic Preservation Fund was $525,363 in FY 2016, the same amount as in FY 2015. The FY 2016 grant was used as follows: salaries and staff expenses, community education programs, and research, documentation, and distribution of information about historic properties. Level funding is expected for the FY 2017 grant.

OP is considering applying for additional funds from the Kresge Foundation, to continue our work in promoting civic collaboration and conversation through place-making. OP's current program has been a success, and the Kresge Foundation has been pleased with our work. A second phase will depend on whether OP has staff capacity in light of other commitments, and the funding priorities of Kresge under a new federal Administration.

21. **Please list all currently open capital projects for your agency as of the date of your response, including those projects that are managed or overseen by another agency or entity. Include a brief description of each, the total estimated cost, expenditures to date, the start and completion dates, and the current status of the project. Also, indicate which projects are experiencing delays and which require additional funding.**

Name	Description	Total cost	Expenditures	Dates
Sustainable DC (PLN38)	Competition fund for District agencies to do feasibility studies, demonstration projects, etc., to jump start District sustainability efforts	$877,031	$796,501	Funded in FY 2013 through 2016. Note that for the FY 2017 budget, Council removed $2.7M from this account. All unspent funds are with DDOT, which is completing a kinetic pavers project and spending down the funds.
Ward 8 Citizens' Summit Challenge (PLN39)	Competition fund for District agencies to develop and implement projects in support of Ward 8 Citizens' Summit	$1,750,000	$1,624,900	Funded in FY 2013 through 2016. All unspent funds are with DGS, which is completing an innovation hub project at St. E's and spending down the funds.

22. **Please list all pending lawsuits that name your agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.**

In response to a 2014 historic landmark designation of their property, the owners of 3020 Albemarle Street, NW, have sued the District and three of its employees, in the case *Gordon, Peter, et al. v. D.C., et al., 2016 CA 004493 B (Super. Ct.).* The lawsuit alleges that the designation was arbitrary and capricious, and that OP employees were part of a conspiracy that reduced the value of their property by about $300,000. The plaintiffs seek actual and punitive damages of $1.1 million against the District and $2.1 million against the three employees, plus court costs. In August 2016, OAG moved to dismiss the case as without valid basis. The court has not yet responded, but a status conference is scheduled for February 24, 2017.

In the appeal of the McMillan Reservoir case, *Friends of McMillan Park v. District of Columbia Zoning Commission*, the District of Columbia Court of Appeals remanded the case to the Zoning Commission and Mayor's Agent for historic preservation, for further consideration of a limited scope of issues in the project approvals (balancing special merit against the harm to historic preservation values, and consideration of reasonable alternatives). The Mayor's Agent Hearing Officer scheduled an additional public hearing on March 10, 2017, but the parties have requested a deferral until after the zoning remand has been considered.

23. **(a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2016 or 2017 (to date).**
(b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

No investigations of the Office of Planning were completed in fiscal years 2016 or 2017.

OCFO began one investigation in January, which affects the Office of Planning. A check intended for another agency was sent mistakenly to the Office of Planning. This error caused an accounting discrepancy in OP's Imprest Fund. The investigation is currently evaluating what missteps occurred and how to correct them.

24. **Please list, in chronological order, all employee grievances filed against your agency in fiscal years 2016 and 2017 (to date). Also, list any earlier grievance that is still pending in any judicial forum. For each, give a brief description of the matter as well as the current status.**

If the entirety of your answer was covered by question no. 11, indicate that here and do not repeat the answer.

No employee grievances were filed against OP in FY 2016 or FY 2017, to date. No earlier grievances are still pending.

25. **In table format, please list the following for fiscal years 2016 and 2017 (through January 31, 2017) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).**

Cardholder	Limits	Spent FY 2016	Spent FY 2017*
Edward Giefer Assoc. Director	$10,000 per day/$20,000 per month	$118,425.89	$39,472.58
Rita Poindexter Staff Assistant	$10,000 per day/$20,000 per month	$36.00	$98.06
Total		$118,461.89	$39,570.64

*Note: * - Through 1/31/2017*

26. **Please provide a list of all procurements for goods or services for use by your agency over $10,000 for fiscal years 2016 and 2017 (to date). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.**

Please see the attachment "Purchase Order Summary/Contracts, >$10K".

27. **(a) Please describe how your agency manages and limits its mobile, voice, and data costs, including cellular phones and mobile devices.**

OP pays for mobile phones for a limited number of employees with jobs that require immediate availability and/or frequent off-site communications. These employees have reviewed and signed the "DC Government Landline and Cell Phone User Agreement." OP's Agency Telephone Coordinator monitors the bills monthly for OP's mobile phone users.

(b) In table format, please provide the following information for fiscal years 2016 and 2017 (to date), regarding your agency's use of cellular phones and mobile devices: (1) individuals (by name and title/position) authorized to carry and use such devices; (2) total annual expense (FY) for each individual's use; and (3) justification for such use (per person). If the list is more than one page in length, you may provide it as an attachment.

Name	Position	Annual Expense		Justification
		FY 2016	FY 2017*	
Eric Shaw	Director	$1134.63	$262.89	Agency head; duties require frequent off-site meetings and ability to communicate immediately. Mayor, Council, and others.
	Chief of Staff	$265.43	--	Disconnected service in March 2016.
		$485.80	$118.80	Backup tablet on hand for senior staff or other personnel for off-site mobile access.
Tanya Stern	Deputy Director, Planning, Engagement & Design	$601.44	$145.02	Reports to the Director; duties require immediate availability and frequent off-site communications.

David Maloney	State Historic Preservation Officer	$601.44	$145.02	Duties require immediate availability and frequent off-site communications
Keith Lambert	Historic Preservation Inspector	$601.44	$145.02	Duties require substantial off-site work in the field
Toni Cherry	Senior HP Inspector	$601.55	$145.02	Duties require substantial off-site work in the field
Tracy Gabriel	Associate Director, Neighborhood Planning	$601.44	$145.02	Duties require immediate availability and frequent off-site communications
Joel Lawson	Assoc. Director, Development Review	$601.44	$145.02	Duties require immediate availability and frequent off-site communications
Jennifer Steingasser	Deputy Director, Development Review and HP	$601.44	$145.02	Duties require immediate availability and frequent off-site communications

*Note: * - Through December 2016*

28. **(a) Does your agency have or use one or more government vehicle? If so, for fiscal years 2016 and 2017 (to date), please list any vehicle the agency owns. You may group the vehicles by category (e.g., 15 sedans, 33 pick-up trucks, three transport buses, etc.).**

OP owns two government vehicles: one Dodge Caravan and one Toyota Corolla.

(b) Please list all vehicle accidents involving your agency's vehicles for fiscal years 2015, 2016, and 2017 (to date). Provide: (1) a brief description of each accident; (2) the type of vehicle involved; (3) the justification for using such vehicle; (4) the name and title/position of the driver involved; and (5) whether there was a finding of fault and, if so, who was determined to be at fault.

No OP employees were involved in accidents in FY 2015, FY 2016, or FY 2017 (to date).

29. **D.C. Law requires the Mayor to pay certain settlements from agency operating budgets if the settlement is less than $10,000 or less than two years old (see D.C. Code § 2-402(a)(3)). Please itemize each charge-back to your agency for a settlement or judgment pursuant to D.C. Code § 2-402.**

There have been no charge-backs.

30. **(a) D.C. Law prohibits chauffeurs, take-home vehicles, and the use of SUVs (see D.C. Code §§ 50-203 and 50-204). Is your agency in compliance with this law?**
(b) Please explain any exceptions, if any, and provide the following: (1) type of vehicle (make, model, year); (2) individuals (name/position) authorized to have the vehicle; (3) jurisdictional residence of the individual (e.g., Bowie, MD); and (4) justification for the chauffer or take-home status.

OP is in compliance with this law.

31. **In table format, please provide the following information for fiscal years 2016 and 2017 (to date) regarding your agency's authorization of employee travel: (1) individuals (by name and title/position) authorized to travel outside the District; (2) total expense for each trip (per person, per trip, etc.); and (3) justification for the travel (per person and trip).**

Employee	Cost	Justification
FY 2016		
Eric Shaw	$2,626	Attend the Urban Land Institute's fall meeting (San Francisco, CA)
Eric Shaw	$750	Attend the Blacks in Design conference (Boston, MA)
Eric Shaw	$230	Attend the Big City Directors conference (Boston, MA)
Tanya Stern	$1,910	Attend the Urban Land Institute's fall meeting (San Francisco, CA)
Evelyn Kasongo	$173	Attend the EcoDistrict workshop (Cambridge, MA)
Joshua Ghaffari	$806	Attend the Rail~Volution conference (Dallas, TX)
Andrea Limauro	$1,788	Attend the American Society of Landscape Architects' conference (Chicago, IL)
Timothy Maher	$311	Attend meetings with the New York City Department of Parks and Recreation (New York, NY)
Tracy Gabriel	$1,483	Attend the American Society of Landscape Architects' conference (Chicago, IL)
Tanya Stern	$1,281	Attend the American Planning Association's National Planning Conference (Phoenix)
Dennis Waardenburg	$1,965	Attend annual ESRI International User Conference re: geographic information systems (GIS) (San Diego).
Dan Emerine	$1,675	Attend the New Partners for Smart Growth conference (Portland)
Josh Silver	$1,547	Attend the New Partners for Smart Growth conference (Portland)
Sakina Khan	$578	Attend the American Institute of Architects national conference (Philadelphia)
Thomas Allen	$900	Attend the National Main Street Center's national conference (Milwaukee)
Brandon Perez	$752	Attend the National Main Street Center's national conference (Milwaukee)
Charlie Richman	$1,550	Attend an ESRI Developer Summit (Palm Springs, CA)
Brandice Elliott	$885	Attend the American Planning Association's National Planning Conference (Phoenix)
Sakina Khan	$1,183	Attend the National Main Street Center's national conference (Milwaukee)
Melissa Bird	$566	Attend the American Institute of Architects national conference (Philadelphia)
Ryan Hand	$1,515	Attend the American Planning Association's National Planning Conference (Phoenix)
Thor Nelson	$230	Attend the "Action Urban: Public Life-Everyone's Business" conference (Philadelphia)
Dan Emerine	$1,511	Attend CNU 24 (Congress for New Urbanism) conference (Detroit)
Laine Cidlowski	$713	Attend the US Conference of Mayors annual conference with the Mayor (Indianapolis)
Thor Nelson	$1,062	Attend a "Tools for Change" master class at the Gehl Institute (NYC)
Stephen Gyor	--	Attend C40 (climate conference) (Johannesburg, South Africa; donated)
Tracy Gabriel	$411	Attend the Cities of Tomorrow conference (NYC)
Evelyn Kasongo	$242	Attend the EcoDistricts Summit (Denver; partially donated)
Laine Cidlowski	$721	Attend the New York Times Future of Food conference (Pedantic Hills, NY)

Eric Shaw	$1,966	Attend the American Planning Association's National Planning Conference (Phoenix)
Eric Shaw	$640	Attend an LGBT Executive Leadership program (Stanford, CA)
FY 2017*		
Josh Ghaffari	$1,598	Attend the Rail~Volution conference (San Francisco)
Toni Cherry	$1,418	Attend American Association of Code Enforcement conference
Thor Nelson	$364	Attend a final jury of the "New Chocolate City: Hip-Hop Architecture in Washington, DC" studio (Syracuse)
Thor Nelson	$671	Attend Design For Equity 2.0 conference (Boston)
Patricia Zingsheim	$578	Attend Design For Equity 2.0 conference (Boston)
Evelyn Kasongo	$154	Attend "The Modernity of Work and Place: Jane Jacobs and the Design of the 21st Century City" conference (Charlottesville)
Eric Shaw	$310	Attend the Rose Fellowship Retreat (Pittsburgh)
Eric Shaw	--	Attend the Rose Fellowship Study Tour (New Orleans; donated)
Dan Emerine	$2,293	Attend the Rail~Volution conference (San Francisco)
Eric Shaw	--	Attend the 2016 Big City Planning Directors Institute (Cambridge, MA; donated)
Andrea Limauro	$510	Attend a regional forum on "Connecting Senior Health and Housing" (Miami)
Tanya Stern	$932	Attend Design For Equity 2.0 conference (Boston)
Eric Shaw	$473	Attend a final jury of the "New Chocolate City: Hip-Hop Architecture in Washington, DC" studio (Syracuse)

**Note: Through 1/31/17*

32. **Please provide and itemize, as of January 31, 2017, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term, the date on which he or she first started with your agency, and the date on which his or her current term expires.**

Name	Position Title	Length of Term	Hire Date	Term Expires	Term Appt.
Brockett, Anne	Historic Pres. Specialist	12 months	10/01/16	09/30/17	X (MOU)

33. **What efforts has your agency made in the past year to increase transparency? Explain.**

Comprehensive Plan Amendment Cycle

As part of public outreach and engagement for the Comprehensive Plan Amendment cycle, OP has accomplished:

- Created a project website: PlanDC.dc.gov, created a dedicated project email (PlanDC@dc.gov) to receive community input and created an email distribution list that community members can sign up for on the PlanDC website;
- Released a press release announcing the project and series of seven PlanDC citywide community meetings in October and November 2016;
- Conducted an advertising campaign to promote the project and PlanDC community meetings through WMATA (bus, bus shelter and Metro station) advertising & print advertising (citywide & targeted community media outlets);
- Hosted seven Citywide Public Kickoff Meetings with 500+ participants (Oct/Nov 2016). After the meetings, posted all meeting materials on the PlanDC website and prepared and posted

online meeting summaries transcribing public comments received for each of the seven meetings;
- Held 2 ANC Workshops (Sept/Oct 2016);
- Conducted data and analysis about the District's population and demographic trends & hosted a Data Roundtable (Sept 2016) with data experts;
- Gathered input through a survey with 800+ respondents (summer 2016-January 2017);
- Held 50+ early engagement meetings with key agency and organization stakeholders;
- Presentations before groups such as the National Capital Planning Commission, Federal City Council, Committee of 100, Coalition for Nonprofit Housing & Economic Development, Capitol Hill Village (CHV) Designed for Longevity Symposium and Brookland Neighborhood Civic Association;
- Convened key District, federal and regional agency partners and held two Comprehensive Plan Resilience Advisory Group workshops to advise OP as it develops a new Resilience Element and other resilience policies to integrate into other areas of the Comp Plan.

Neighborhood Planning and Design

OP's neighborhood planning division has achieved the following:
- ***OurRFP:*** OP assisted the Office of the Deputy Mayor for Planning and Economic Development (DMPED) in their goal to increase public transparency and community involvement in the development of Requests for Proposals (RFPs) by serving as DMPED's partner and engagement partner for the Mayor's "OurRFP" initiative. OP collaborated with DMPED on the implementation of the OurRFP initiative, through community engagement and/or developer selection tasks, for the following sites during FY16 and FY17 to date: Parcel 42; Hebrew Home; R.H. Terrell Recreation Center; NW1 and the Boys and Girls Club in Ward 6. OP was responsible for: preparing planning analysis; developing outreach materials; designing, staffing and facilitating workshops and open houses to gather community input and educate the public on the development process and the specific planning and market analysis of the respective sites; and assisting DMPED in the selection of development teams.
- ***Vision Frameworks***: The Neighborhood Planning Division completed and released to the public two neighborhood-level Vision Frameworks in FY16: the Adams Morgan Vision Framework and the Van Ness Commercial District Action Strategy. Both Vision Framework plans reference specific Comprehensive Plan policies that provided guidance for those areas as part of the final plans in order to demonstrate how the Vision Framework recommendations support policies in the Comprehensive Plan.

Information Technology

OP continues to refine its IT and GIS tools to increase transparency for internal and external customers. PropertyQuest is an interactive Internet application, http://PropertyQuest.dc.gov, now rebuilt by our in-house staff to work effortlessly on smartphones and tablets as well as from traditional computer browsers. It leverages web services and other data provided by OCTO to provide a simple and attractive access to information for the public and professionals alike, and it has become increasingly popular. PropertyQuest was used to answer key questions about sites in DC 84,738 times during the past fiscal year – at DC's Permit Center, from agencies all across the city, by citizens and by businesses. This number is an increase of 15% from the previous fiscal year. Recently we've improved how we track PropertyQuest searches, and we

now know that it answers questions 2,500 to 3,000 times a day. This has helped OP provide a level of customer service that it could not possibly provide any other way.

OP's system for tracking agency performance on actions in the Comprehensive Plan and small area plans continues to create the updates located on the OP website.

- ***What's My Ward?*:** This may be the simplest question that a DC resident can ask about where they live, but until this year there was no really simple way to get the answer. OP developed a simple tool that does exactly that and embedded it on web pages including http://planning.dc.gov/page/wards-district-columbia. It is OP's hope that simple tools like this will make it easier for citizens to find the information they need easily and directly.

- ***Historic Preservation Enforcement, Inspection and Permitting Tracking* Systems:** OP's in-house IT staff has continued to expand web-based workflow tracking systems to help the State Historic Preservation Office better manage the work of its inspectors and professional staff. These systems formalize the process through which inspection and enforcement tasks are assigned to staff, routed through our office for review as needed, and finally completed. OP is expanding the scope of those systems to include Large Tract Review processes specifically, and to include historic permitting information generally.

- ***Improved GIS* Tools:** OP's planners depend on professional mapping and analysis software to visualize and communicate key information about the District. Out-of-the-box software proved cumbersome and inefficient to use, so OP developed the District's first customized Geographic Information Systems tools (which were ultimately the basis for the streamlined version distributed citywide by OCTO.) OP's in-house staff developed a second generation of these customized tools and rolled them out this year. They are now working to extend them to the latest generation of GIS Tools ("ArcGIS Professional") and plan to roll them out this year. OP expects them to become the basis for productive mapping and analysis work with the new generation of GIS tools.

- ***Improved map request* tracking:** OP has long tracked the requests it receives for maps, spatial data, and analysis, in addition to tracking the individual maps that produced by our staff. This year we plan to replace our current tracking tools with more efficient ones linking requests for maps to the delivery of those maps and to customer feedback on the service we are delivering.

Historic Preservation

- ***HistoryQuest DC and GIS for Historic Preservation:*** In November 2016, OP culminated 15 years of data collection and GIS work by launching *HistoryQuest DC*, an interactive online map that provides immediate public access to basic historical data on most of the city's buildings (see https://planning.dc.gov/node/1203082). The app allows residents to explore information about their homes and neighborhoods, improves the ability of developers to anticipate potential historic preservation issues, and gives OP a new tool for preservation planning. OP has received many positive comments from the public, and the launch has earned favorable attention on social media, including from City Lab, Greater Greater Washington, Curbed DC, Technical.ly DC, and the Maps Division of the New York Public Library.

http://www.citylab.com/design/2016/12/interactive-map-of-dc-historic-buildings/509360/
https://ggwash.org/view/61696/this-great-tool-will-teach-you-about-historic-buildings
http://dc.curbed.com/2016/11/28/13763532/history-quest-dc-washington
http://technical.ly/dc/2016/11/30/history-quest-dc-map/

- ***Ward Heritage Guides:*** OP continued to expand its series of Ward Heritage Guides, which include a community history and information about historic properties and other sites of cultural interest. The guides are prepared in consultation with community input, and aim to promote awareness of community heritage, support preservation planning, and encourage development consistent with neighborhood character. In FY 2016, guides for Wards 1 and 6 were completed, and Ward 3 was begun. Guides for Wards 1, 4, 5, 7 and 8 are posted on the OP website; Ward 6 will follow by spring 2017, and Wards 3 and 2 by the end of 2017.

- ***Website Information****:* OP completed a reorganization and substantial improvement of its website information on how to participate in the preservation review process.

- ***ANC Communications and Great Weight:*** OP continued to meet with ANCs and other community organizations on specific issues, to understand specific concerns and discuss ways to address them. OP provided technical input on proposed ANC legislation, and worked closely with the new Historic Preservation Review Board chair and members to ensure that HPRB considers ANC comments fully and gives its responses as required.

- ***Public Notice:*** OP began to implement the Notice Requirements for Historic Properties Amendment Act of 2014 (DC Law 20-0249), whose provisions became effective with the inclusion of an administrative staff position for historic preservation in the FY 2017 budget. In January 2017, OP implemented the new placarding requirements for Old Georgetown reviews by the Commission of Fine Arts, and added supporting information on the OP website. OP has advertised and expects to fill the administrative position by March 31, which will enable implementation of the remaining requirements.

- ***Access to Archaeological Collections****:* OP concluded a Memorandum of Agreement (MOA) with the DC Public Library and other parties, providing for permanent storage of DC archaeological collections at the modernized Martin Luther King Library. This creates a foundation for making the collections available for public access. OP also continued to prepare the collections for archiving and online public access.

Food Policy Council

OP launched the DC Food Policy Council, an official Board and Commission of the District government this August. The board has met in public meetings, promoting all events and policy and research work on open-dc.gov as well as at www.dcfoodpolicy.org. Meetings of the full DC Food Policy Council are help completely open to the public and more than 500 community members have participated already. Additionally, all meetings a livestreamed over periscope and posted for viewing afterwards online.

34. **What efforts will your agency be making to increase transparency? Explain.**

Comprehensive Plan Amendment Evaluation Framework

In an effort to increase transparency, OP is preparing an Evaluation Framework that will detail the criteria that the interagency amendment review team will use to evaluate proposed amendments. The framework will be based on the public input that takes place during the amendment process, data analysis and the foundational Comp Plan Vision and Guiding Principles. Looking ahead, OP will also:

- Engage with the public in early to spring 2017 through meetings with residents, community organizations, subject matter experts and other stakeholders.
- Prepare and release in Spring 2017 additional materials to provide further information to support the amendment process.
- Launch public Open Call for Proposed Amendments in Spring 2017 and host a citywide meeting and "Office Hours" to support the Open Call.
- Release a Draft Amendment Report of evaluated proposed amendments for public feedback to inform OP's final decision-making and development of a final set of Comp Plan amendments for submission to the DC Council in early 2018.

Neighborhood Planning and Design

The Design Division recently completed and will shortly release the final Downtown East Reurbanization Strategy and Buzzard Point Vision Framework. Both plans involved community engagement and reference specific Comp Plan policies as well as other relevant approved plans, which provided guidance for Vision Framework recommendations.

In 2017, OP will once again host workshops for ANCs on District Planning 101. The workshops consist of presentations and basic training on planning tools, the development process, data resources, historic preservation, public space and design.

Development Review

OP continues to use a blog (www.ZoningDC.org) to increase access to updates, and encourage interactive communications with OP about the newly enacted 2016 zoning regulations. Development Review reports and recommendations are posted to the OP website within three days of their issuance project-review.

HPO Outreach to ANCs and "Great Weight"

With a new administrative position, OP will increase its efforts to improve access to project information in the preservation review process, ensure full "great weight" consideration in cooperation with ANCs, and develop methods to ensure that communities can monitor design changes as projects move from concept approval to building permit issuance.

35. **Please identify any legislative requirements that your agency lacks sufficient resources to properly implement. Explain.**

There are no legislative requirements for which the agency lacks sufficient resources to fully implement.

36. **Please identify any statutory or regulatory impediments to your agency's operations.**

There are no statutory or regulatory impediments to OP's operations.

37. **Did your agency receive any FOIA requests in fiscal year 2016? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment.**

Please see attachment "Q37 FOIA report 2016."

38. **(a) Please attach copies of the required annual small business enterprise (SBE) expenditure reports for your agency for fiscal years 2015 and 2016.**

Please see attachment "SBE Spending Report – FY 2015" and "SBE Spending Report – FY 2016".

(b) D.C. Official Code § 2-218.53(b) requires each District agency to submit supplemental information with their annual SBE expenditure report, including: a description of the activities the agency engaged in to achieve their fiscal year SBE expenditure goal; and a description of any changes the agency intends to make during the next fiscal year to achieve their SBE expenditure goal. Has your agency submitted the required information for fiscal year 2016? Please provide a copy as an attachment.

The Office of Planning will submit this information to the Department of Small and Local Business Development when they request city agencies to submit it, and provide a copy to the committee.

39. **Please provide, as an attachment, a copy of your agency's current annual performance plan as submitted to the Office of the City Administrator.**

Please see the Office of Planning's FY 2017 Performance Plan attached.

40. **(a) What are your agency's key performance indicators and what has been your agency's performance (per these KPIs) in fiscal year (or calendar year) 2015, 2016, and 2017 (through the first quarter).**

KPI	FY 2015	FY 2016	FY 2017*
Develop facility plans, identify public-private partnerships or co-location opportunities, and conduct demographic analyses for targeted agencies (# of agencies)	2	2	[dropped FY 17]
% of OP-responsible Comp Plan implementation items from the current plan and future amendments that are newly achieved during the fiscal year	21%	22%	[dropped FY 17]
Change in retail indicators relative to the baseline, as measured by change in Gross Sales and Use Tax	+8.4%	+3.8%	[dropped FY 17]
Change in retail indicators relative to the baseline, as measured by change in Retail Trade Employment	+5.8%	+5.5%	[dropped FY 17]
Use Walkscore to compare DC's walkability to other US cities (remain in top ten)	#7	[dropped FY 16]	[dropped FY 16]
Positive change, in Change in District population	+1.9%	+1.6%	[dropped FY 17]
% of GIS and State Data customers who have the data and analysis needed to fulfill their role in planning the city & influencing quality neighborhood outcomes	96.3%	98.3%	98.7%
# of users of OP spatial applications for accessing maps and data	--	23,255	[dropped FY 17]
Satisfaction rating given by the Director of the Capital Improvements Program re: the consistency and quality of OP's contribution	--	--	New FY 17
% of OP small area plans approved by the Council	100%	[no SAPs submitted]	[dropped FY 17]
% of OP small area plans approved by the Council or other neighborhood plans supported by the relevant ANCs	--	--	[no plans submitted]
Satisfaction rating given by head of Public Space Commission re: the consistency and quality of OP's contribution	--	--	New FY 17
% of stakeholder requests for planning assistance fulfilled	--	--	New FY 17
% of OP's neighborhood plans that receive recognition from professional associations (APA, ULI, etc.)	--	--	New FY 17

KPI	FY 2015	FY 2016	FY 2017*
% of developments/projects initiated that are guided by OP's neighborhood plans	--	--	New FY 17
% of relevant ANCs that OP engages in major planning initiatives	--	--	New FY 17
% of plans completed in 18 months or less	100%	100%	[dropped FY 17]
Cost of consultant services per plan completed	$289,140	$140,077	[dropped FY 17]
% of historic property permit applications reviewed over the counter	95.5%	96.7%	97.0%
$ of historic homeowner grants issued	$84,583	$187,916	$15,421
% of historic landmark designations without owner objection	75.0%	100%	100%
% of DC government project reviews concluded with adverse effects resolved by consensus	100%	100%	97.2%
% of Development Review reports that meet the expectations of boards/commissions	93.2%	94.0%	95.2%
Average cases reviewed per zoning review staff	37.6	39.9	13.0
Average cases reviewed per historic preservation staff.	797.5	870.2	223.4
% of PUDs that exceed minimum requirements to further the Sustainable DC plan including the provision of green roofs or other features to help reduce storm water runoff, electric car charging stations or bike share facilities.	100%	82.4%	66.7%
% of historic preservation projects properly noticed after implementation of new regulations.	--	--	New FY 17
# of affordable housing units approved by the Zoning Commission through Planned Unit Developments.	--	--	New FY 17
% of subgrantees' budgets spent on programmatic costs	89.3%	85.7%	[citywide measure; dropped FY 17]
% of scheduled monitoring reports as defined in agency monitoring plan completed for each grant award	100%	100%	[citywide measure; dropped FY 17]

*Note: * - Through 1Q*

(b) What KPIs have been dropped (or changed) since 2014? List each specifically and explain why it was dropped or changed.

In FY 2015, OP dropped a KPI on "% change in transit ridership," due to the difficulty in collecting from WMATA and Capital Bikeshare; a KPI on "Change in median single family home sales price," due to the limited effect OP had on the measure; a KPI on "% change to citizens' access to grocery stores and farmers markets, due to the difficulty in tracking data.

In FY 2016, OP dropped a KPI on "Use Walkscore to compare DC's walkability to other US cities (remain in top ten)," due to the limited effect OP had on the measure.

For FY 2017, the Performance Team at the Office of the City Administrator advised OP to utilize KPIs that clearly demonstrate a *direct* impact or measureable outcome for immediate customers. OP has revised many KPIs in response.

OP dropped several KPIs due to the limited effect OP had on the measures: "Change in retail indicators relative to the baseline, as measured by change in Gross Sales and Use Tax," "Change in retail indicators relative to the baseline, as measured by change in Retail Trade Employment," and "Positive change, in Change in District population." OP also dropped two KPIs due to the difficulty in tracking data: "# of users of OP spatial applications for accessing maps and data," and "% of OP-responsible Comp Plan implementation items from the current plan and future amendments that are newly achieved during the fiscal year." Finally, OP dropped the following KPIs due to the unpredictable variability from year-to-year and plan-to-plan that causes the results to not be as meaningful as intended: "Develop facility plans, identify public-private partnerships or co-location opportunities, and conduct demographic analyses for targeted agencies (# of agencies)," "% of OP small area plans approved by the Council," "% of plans completed in 18 months or less," and "Cost of consultant services per plan completed."

Please note OP has also added several new KPIs, captured in the table above.

41. **What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2017 and 2018.**

1. <u>Comprehensive Plan Amendment</u>

The Office of Planning (OP) began the second amendment of the District Elements of the Comprehensive Plan in the spring of 2016. Over the past year, OP has launched an engagement process (including seven major public meetings, two ANC workshops, and many meetings with stakeholders at OP and across the District) and has completed a preliminary analysis of the Area Elements and Citywide Elements for potential updates.

As a whole, the amendment process is scheduled to take approximately 18-24 months, and represents the agency's most significant endeavor in terms of scope and resource demands. The process will seek to integrate planning and policy work done in the District since the last Amendment cycle was completed in 2011, as well as new ideas from community stakeholders and government agencies. Using an evaluation framework for proposed amendments and a robust public process, OP will ultimately submit to the DC Council for approval a set of

Comprehensive Plan amendments to the text and maps that guide land use in the District of Columbia.

OP has identified a cross-divisional team within the agency to staff the Comp Plan Amendment project, as well as day-to-day project managers. OP has also procured a professional consultant team to support the agency and assist with aspects of the work. Following additional community engagement, an open call for amendments, further plan analysis, interagency coordination, and legal review, OP will aim to submit a legislative package to Council in late 2017 or early 2018.

2. Cultural Plan

Per the "Cultural Plan for the District Act of 2015," DC Council directed the Office of Planning (OP) to develop a comprehensive Cultural Plan for the District. The Cultural Plan will lay out a vision and recommendations on how the government and its partners can build upon, strengthen and invest in the people, places, communities and ideas that define culture in the District.

OP procured a professional consultant team to assist with developing the plan, and formally began the project in April 2016. The project is being managed by OP's senior economic planner and overseen by OP's Deputy Director for Citywide Strategy and Analysis. The final Cultural Plan is due to Council on April 30, 2017.

The Plan was introduced to the public in July 2016 with a large event, entitled INTERMISSIONDC, featuring learning and listening stations that allowed more than 500 attendees to provide feedback on their vision for arts and culture in the city. Since that time OP has convened interagency meetings and a series of conversations with over 300 artists, neighborhood representatives, and representatives from arts and humanities organizations across the city.

Currently, the consultant team is drafting the content of the Cultural Plan for review by OP. OP will then produce a draft plan including strategies for public comment. OP plans to hold a final citywide INTERMISSIONDC event to obtain feedback on the Plan and its recommendations. Following completion of the Cultural Plan final report, OP will serve on a steering committee being formed to assist with plan implementation.

3. Creative Place-making Interventions

OP received a grant from the Kresge Foundation to undertake creative placemaking and civic engagement activities. OP's program, "Crossing the Street: Building DC's Inclusive Future through Creative Placemaking" rolled out in early 2016 with a focus on creating fun and inclusive experiences in neighborhoods across the city. The projects—involving techniques such as storytelling, visual and performing arts, and temporary design improvements—are designed to build community in areas that are experiencing rapid change, using arts and culture as a way to activate space and foster conversation and collaboration.

This is OP's most ambitious creative placemaking initiative to-date, funded by the largest grant that OP has ever received ($650,000 in foundation funding), which enabled OP to bring on a diverse set of curators who have designed and delivered hyper-local projects in all eight wards

of the city. OP has completed 11 of 14 pilot projects in its placemaking portfolio. These projects staged a total of 32 final events, which attracted more than 6,000 people. Each project included substantial pre-event engagement with hundreds of community stakeholders, using a variety of outreach approaches. OP and its curators worked with 94 community organizations across the city. OP encouraged curators and community stakeholders to help promote events, which received 38 press mentions.

In FY 2017, OP intends to complete the remaining placemaking projects and link what we have learned through this innovative form of engagement to Cultural Plan recommendations and Comprehensive Plan amendments. Looking ahead to FY 2018, OP will share this successful model and our pilot findings with other District agencies.

4. Urban Design Analyses

Though a series of partnerships, plans, and project reviews the Office of Planning is strengthening its use of urban design analysis to achieve better building design outcomes, higher functioning park and streetscape designs, and in-depth site planning on large planning projects. Key projects include forming partnerships with the Department of Transportation on Vision Zero to enhance place-making in roadway design, performing scenario planning Poplar Point to maximize the District's investment and growth, and providing in-depth analysis of pedestrian life on retail corridors—such as local Main Streets and Downtown Pennsylvania Avenue—to improve strategies for enhancing their sales and vibrancy.

5. Affordable Housing Production and Preservation

The production and preservation of affordable housing is one of the most important aspects of fostering equitable and inclusive growth within the District of Columbia. Continuing in fiscal years 2017 and 2018, OP will work closely with the Executive Office of the Mayor to formulate and hone affordable housing policy.

First, OP will continue to support the outcomes of the Mayor's interagency "DC Housing Preservation Strike Force," providing data, analysis, and technical support in the implementation of existing or new programs aimed at increasing the preservation of affordable housing units.

Second, OP will continue to support the Executive Office of the Mayor and partner agencies in implementing revisions to the District's Inclusionary Zoning (IZ) program, in accordance with the DC Zoning Commission decision rendered in October 2016. Recently OP worked with OAG to help develop amendments to the IZ Act and with DHCD to prepare a notice of rulemaking for the associated administrative regulations. Legislative and regulatory changes are currently on track to be completed by the June 5, 2017, target set by the Zoning Commission.

Third, OP will continue to push for the maximum creation of affordable housing units through its development review work with discretionary zoning cases, particularly Planned Unit Developments. In 2016, OP managed 43 Planned Unit Developments (PUDs) with a residential component, including cases in all 8 wards. At least 18% of the residential units proposed through these PUDs will be affordable units, adding up to about 2,500 units in total, of which almost half were at 60% AMI or less. OP will continue to emphasize affordability, deeper levels

of affordability, and the provision of family-sized affordable units as key components of developers' amenity packages.

Organization Chart
Office of Planning
February 2017

Executive Assistant to Director
Jennifer Barber

Director
Eric Shaw

Food Policy Director
Laine Cidlowski

Chief of Staff
Chris Delfs

Management Liaison Specialist/HR
Sandra Harp

Associate Director Operations
Edward Giefer

Staff Assistant
Rita Poindexter

Office of the Director

1 Executive Assistant to the Director
1 Chief Of Staff
1 Management Liaison Specialist/HR
1 Assoc. Director, Operations
1 Staff Assistant
1 Food Policy Director

Deputy Director
Development Review, Zoning and Historic Preservation
Jennifer Steingasser

Executive Assistant to Deputy Director
Joyetta Delaney

Associate Director
Development Review
Joel Lawson

Development Review Specialist
Brandice Elliott

Development Review Specialist
Steve Cochran

Development Review Specialist
Crystal Myers

Development Review Specialist
Maxine Brown-Roberts

Development Review Specialist
Bryan Golden

Development Review Specialist
Anne Fothergill

Development Review Specialist
Karen Thomas

Development Review Specialist
Stephen Mordfin

Development Review Specialist
Elisa Vitale

Development Review Specialist
Matt Jesick

Development Review and Zoning

1 Associate Director
10 Development Review Specialists
1 Executive Assistant

Staff Assistant
(Vacant)

Associate Director
Historic Preservation
David Maloney

Sr. Hist Preservation Specialist
Stephen Callcott

Archeologist
Ruth Trocolli

Historic Preservation Specialist
Tim Dennee

Historic Preservation Inspector
Toni Cherry

Historic Preservation Specialist
Anne Brockett

Historic Preservation Inspector
R. Keith Lambert

Historic Preservation Specialist
Imania Price

Historic Preservation Specialist
Michael Robb

Historic Preservation Specialist
Kimberly Elliott

Grants Manager
Bruce Yarnall

Historic Preservation Specialist
C. Andrew Lewis

Architectural Historian
Kim Williams

Historic Preservation Specialist
Gabriela Gutowski

Historic Preservation Specialist
Brendan Meyer

Historic Preservation

1 Associate Director
1 Sr. Hist Preservation Specialist
8 Historic Preservation Specialists
1 Archaeologist
2 Historic Preservation Inspectors
1 Education Outreach Coordinator
1 Architectural Historian
1 Staff Assistant

Deputy Director
Deputy Director Citywide Strategy and Analysis
Sakina Khan

Associate Director
State Data Center
Joy Phillips

Associate Director
IT/GIS
Charlie Richman

Demographic Specialist
Travis Pate

IT Specialist
Alemayehu Anna

Demographic Specialist
Azimeraw Minwuyelet

Cartographer
Dennis Waardenburg

Demographic Specialist
Coleen Duncan

GIS Specialist
Eddie Luthy

Visual Information Specialist
Rishawna Gould

Community Planner
Rogelio Flores

Community Planner
Ryan Hand

Community Planner
[Transportation]
Dan Emerine

Community Planner
Art Rodgers

Lead Community Planner
Stephen Gyor

Strategy and Analysis

2 Associate Directors
4 Community Planners
1 Lead Community Planner(Sustainability)
3 Demographic Specialist
1 IT Specialist
1 Cartographer
1 GIS Specialist
1 Visual Information Specialist

Deputy Director
Long Range Planning
Tanya Stern

Community Planner
(Facilities Planning]
Josh Ghaffari

Executive Assistant to Deputy Director
(Vacant)

Associate Director
Neighborhood Planning
Tracy Gabriel

Associate Director
Revitalization/Design
Patricia Zingsheim

Staff Assistant
Ashley Stephens

Community Planner
Ward 8
Evelyn Kasongo

Revitalization Program Manager
Chris Shaheen

Community Planner
Ward 1
(Vacant)

Community Planner
Erkin Ozberk

Community Planner
Timothy Maher

Community Planner
Ward 2
Andrea Limauro

Community Planner
Edward Estes

Community Planner
Ward 3
(Vacant)

Community Planner
[Urban Design]
Thor Nelson

Lead Community Planner
& Ward 4
Joshua Silver

Community Planner
Ward 5
Colleen Willger

Community Planner
Ward 6
Melissa Bird

Community Planner
Ward 7
Deborah Crain

Neighborhood Planning & Revitalization/Design

2 Associate Directors
13 Community Planners
1 Revitalization Program Manager
1 Executive Assistant
1 Staff Assistant

Office of Planning FY2017

Agency Office of Planning **Agency Acronym** OP **Agency Code** BD0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Christopher Delfs; Edward Giefer **Agency Budget POCs** Edward Giefer **Fiscal Year** 2017

When you believe you are finished with this phase of your Performance Plan, press edit in the upper right, check this box, and then press save.

2017 Strategic Objectives

Objective Number	Strategic Objective
1	Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life.
2	Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans.
3	Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics.
4	Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design.
5	Create and maintain a highly efficient, transparent and responsive District government.**

2017 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
1 - Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life. (2 Measures)										
Percent of GIS and State Data customers (internal and external) who are satisfied with the maps and demographic data they received from OP staff, and that it will enable them to fulfill their role in planning the city & influencing quality neighborhood outcomes.	☐	Quarterly		Not available	90%	96.28%	92%	98.29%	92%	98.66%
Satisfaction rating given by the Director of the Capital Improvements Program re: the consistency and quality of OP's contribution.	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	90%	No applicable incidents
2 - Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans. (5 Measures)										
Percent of OP small area plans approved by the Council or other neighborhood plans supported by the relevant ANC(s)	☐	Quarterly		Not available	90%	100%	92%	No applicable incidents	92%	No applicable incidents
Satisfaction rating given by head of Public Space Commission re: the consistency and quality of OP's contribution.	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	90%	No applicable incidents
Percent of stakeholder requests for planning assistance fulfilled	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	80%	No applicable incidents
Percent of OP's neighborhood plans that receive recognition from professional associations (APA, ULI, etc.).	✔	Annually		Not available	Not available	Not available	Not available	New Measure	50%	Annual Measure
Percent of developments/projects initiated that are guided by OP's neighborhood plans.	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	95%	No applicable incidents
3 - Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics. (2 Measures)										
Percent of relevant ANCs that OP engages in major planning initiatives	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	90%	No applicable incidents
Percent of customers OP engages who rate	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	75%	No applicable incidents

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
their interaction with OP as satisfactory or higher										
4 - Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design. (11 Measures)										
Percent of historic property permit applications reviewed over the counter.	☐	Quarterly		Not available	90%	95.46%	90%	96.72%	90%	96.97%
Dollar amount of historic homeowner grants issued.	☐	Quarterly		Not available	$180000	$84583	$180000	$187916	$250000	$15421
Percent of historic landmark designations without owner objection.	☐	Quarterly		Not available	85%	75%	85%	100%	85%	100%
Percent of DC government project reviews concluded with adverse effects resolved by consensus.	☐	Quarterly		Not available	90%	100%	90%	100%	90%	97.22%
Percent of Development Revenue reports that meet the expectations of boards/commissions.	☐	Quarterly		Not available	90%	93.2%	92%	93.98%	92%	95.19%
Average number of cases reviewed per zoning review staff.	☐	Quarterly		Not available	35	37.56	35	39.9	35	13
Average number of cases reviewed per historic preservation staff.	☐	Quarterly		Not available	600	797.5	600	870.2	600	223.7
Percent of Planning Unit Developments (PUDs) that exceed minimum requirements to further the Sustainable DC plan including the provision of green roofs or other features to help reduce storm water runoff, electric car charging stations or bike share facilities.	☐	Quarterly		Not available	60%	100%	60%	82.4%	65%	66.67%
Percent of Historic Preservation staff reports that meet the expectations of the Historic Preservation Review Board Chair and the Mayor's Agent	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	92%	100%
Number of affordable housing units approved by the Zoning Commission through Planned Unit Developments	✔	Annually		Not available	Not available	Not available	Not available	New Measure	700	Annual Measure
Percent of historic preservation projects properly noticed after implementation of new regulations	✔	Quarterly		Not available	Not available	Not available	Not available	New Measure	90%	0%
5 - Create and maintain a highly efficient, transparent and responsive District government. (9 Measures)**										
Contracts/Procurement-Expendable Budget spent on Certified Business Enterprises	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Contracts/Procurement-Contracts lapsed into retroactive status	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Local funds unspent	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Budget- Federal Funds returned	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Customer Service-Meeting Service Level Agreements	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Vacancy Rate	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
	✔									

Measure	New Measure/ Benchmark Year	Frequency of Reporting	Add Data Fields (if applicable)	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Quarter 1
Human Resources-Employee District residency				Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Human Resources-Employee Onboard Time	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017
Performance Management-Employee Performance Plan Completion	✔			Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017	Forthcoming October 2017

2017 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
1 - Provide data and analysis to support sound and integrated policy decisions that strengthen the District's fiscal stability, sustainability, and quality of life. (8 Activities)					
GIS & IT	Mapping services.	Provide mapping services to District agencies and the public.	Daily Service	1	0
STATE DATA CENTER	Demographic services.	Provide U.S. Census population and demographic data to District agencies and the public.	Daily Service	1	0
STATE DATA CENTER	Growth forecasts.	Provide District of Columbia Growth Forecasts on population, households, and employment.	Key Project	0	0
STATE DATA CENTER	INDICES.	Produce INDICES, a 300-page snapshot of District government operations, every other year.	Key Project	0	0
Agencywide	Policy and regulation support.	Provide policy assistance and regulation support to the Mayor's Office and partner agencies in key sectors such as housing, transportation, economic development, and public space.	Daily Service	1	2
Agencywide	Planning pilots.	Pilot planning tools to demonstrate the feasibility of new ideas or strategies in OP reports.	Daily Service	0	0
CITYWIDE PLANNING	Capital planning.	Provide long-range capital planning services for schools, parks, and other public facilities.	Key Project	0	0
Agencywide	Citywide planning.	Create studies and provide programmatic support to District agencies for citywide issues such as affordable housing, arts and culture, urbanism, industrial lands, sustainability, health, and the creative economy.	Key Project	2	1
TOT				5	3
2 - Catalyze improvements in the urban design, economic vitality, and livability of District neighborhoods by creating excellent, context-sensitive plans. (7 Activities)					
REVITALIZATION AND DESIGN	Design support.	Provide design services to OP divisions and District agencies and undertake analysis to provide design decision-making frameworks.	Daily Service	0	2
CITYWIDE PLANNING	Comprehensive Plan.	Monitor and update the city's Comprehensive Plan to establish land uses and other overarching policies that guide growth and development.	Daily Service	0	0
NEIGHBORHOOD PLANNING	Neighborhood plans.	Develop small area plans or other customized planning tools to address challenges and manage change at the neighborhood scale.	Daily Service	2	0
CITYWIDE PLANNING	Comp Plan updates and amendments.	Produce a full update to the Comp Plan every 12 years and an amendment every four years.	Key Project	0	1
NEIGHBORHOOD PLANNING	Poplar Point redevelopment.	Produce a Small Area Plan and work with the National Park Service to facilitate the transfer and improvement of Poplar Point.	Key Project	0	1
Agencywide	Placemaking	Undertake placemaking projects to enliven and enrich properties, streets, neighborhoods, waterfronts, and the District.	Key Project	0	0
REVITALIZATION AND DESIGN	Partner on planning and implementation efforts for Center City, coordinating with District and Federal Partners, businesses, and resident groups.		Key Project	0	1
TOT				2	5
3 - Increase the transparency and predictability of the planning process to better engage stakeholders and to enrich the dialogue around key planning tools and topics. (3 Activities)					
Agencywide	Engagement.	Conduct meaningful public engagement through active projects and ongoing community conversations in all eight wards.	Daily Service	0	2
Agencywide	Education.	Educate residents and other stakeholders regarding current planning policies and zoning regulations.	Daily Service	0	1
Agencywide	Best practices.	Develop and adopt new and effective methods to improve the quality of public participation and input.	Daily Service	0	0
TOT				0	3
4 - Enhance the District's built environment by promoting high quality development through clarified regulations, mandatory and discretionary zoning reviews, historic preservation review processes, and technical assistance in planning and design. (9 Activities)					
HISTORIC PRESERVATION	HPRB staff reports.	Produce a staff report on each case before the Historic Preservation Review Board.	Daily Service	1	1

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
HISTORIC PRESERVATION	Homeowner grants.	Award targeted grants to help low and moderate-income homeowners with the cost of preserving their historic homes.	Daily Service	0	0
HISTORIC PRESERVATION	Historic landmark designations.	Evaluate and recognize significant properties eligible for historic landmark designation.	Daily Service	1	0
HISTORIC PRESERVATION	Historic preservation reviews.	Review conceptual design and permit applications for work on historically designated properties, or properties in historic districts, as an over-the-counter service.	Daily Service	1	0
DEVELOPMENT/ZONING REVIEW	Zoning staff reports.	Produce a staff reports on each case before the Zoning Commission and Board of Zoning Adjustment.	Daily Service	2	0
HISTORIC PRESERVATION	Historic preservation planning	Produce and update short- and long-term, comprehensive historic preservation plans and studies, including the DC Historic Preservation Plan and Historic Preservation Element of the DC Comprehensive Plan, to guide efforts, preserve history and heritage, and establish goals.	Key Project	0	3
DEVELOPMENT/ZONING REVIEW	Zoning regulations update.	Work with the Office of Zoning, Office of the Attorney General, and the Department of Consumer and Regulatory Affairs (DCRA) to implement the new zoning regulations, and provide clarification through technical corrections and text amendments as necessary.	Key Project	0	1
HISTORIC PRESERVATION	Government project reviews	Review conceptual design and permit applications for District and federal government undertakings for compatibility with historic work on historically designated or eligible properties, or properties in historic districts.	Daily Service	1	0
DEVELOPMENT/ZONING REVIEW	Planned Unit Developments (PUDs)	Emphasize the provision of housing affordability, environmental sustainability, and design excellence for projects requesting additional density or development flexibility through the PUD process, while reviewing all proposed PUDs against the Comprehensive Plan, small area plans, and major policy initiatives.	Daily Service	0	0
TOT				6	5
TOT				**13**	**16**

2017 Workload Measures

All Workload Measures must be linked to a specific Operation. If Workload Measures are already in the system but not yet linked, email the Office of Performance Management with a spreadsheet that identifies to which Operation each Workload Measure belongs.

Workload Measures - Operations

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual	FY 2017 Quarter 1
1 - Citywide planning. (2 Measures)									
Number of analsyes conducted and studies produced	☑		reports	reports	Quarterly	Not available	Not available	New Measure	0
Number of District agencies that have used OP research and analysis products to effectively support their work.	☑		agencies	agencies	Quarterly	Not available	Not available	New Measure	0
1 - Demographic services. (1 Measure)									
Number of requests for Census or other demographics information	☐		requests	requests	Quarterly	Not available	Not available	302	92
1 - Mapping services. (1 Measure)									
Number of requests for mapping or geospatial services	☐		requests	requests	Quarterly	Not available	Not available	223	57
1 - Policy and regulation support. (1 Measure)									
Number of public space applications submitted to OP for review	☑		applications	applications	Quarterly	Not available	Not available	New Measure	0
2 - Neighborhood plans. (2 Measures)									
Number of requests for planning assistance or information received from civic organizations or other stakeholders	☑		requests	requests	Quarterly	Not available	Not available	New Measure	0
Number of neighborhood plans produced	☑		plans	plans	Quarterly	Not available	Not available	New Measure	0
4 - Government project reviews (1 Measure)									
Number of historic preservation cases regarding District and federal government undertakings filed for State Historic Preservation Office review	☑		cases	cases	Quarterly	Not available	Not available	New Measure	145
4 - Historic landmark designations. (1 Measure)									
Number of cases filed for historic landmark designation	☑		cases	cases	Quarterly	Not available	Not available	New Measure	4
4 - Historic preservation reviews. (1 Measure)									
	☐		applications	applications	Quarterly			5221	1130

Measure	New Measure/ Benchmark Year	Add Historical and Target Data (FY17)	Numerator Title	Units	Frequency of Reporting	FY 2014	FY 2015	FY 2016 Actual	FY 2017 Quarter 1
Number of permit applications submitted to Historic Preservation Office staff						Not available	Not available		
4 - HPRB staff reports. (1 Measure)									
Number of historic preservation cases submitted for Historic Preservation Review Board or U.S. Commission of Fine Arts review	✔		cases	cases	Quarterly	Not available	Not available	New Measure	71
4 - Zoning staff reports. (2 Measures)									
Number of cases filed for Zoning Commission review	✔		Cases	Cases	Quarterly	Not available	Not available	New Measure	13
Number of cases filed for Board of Zoning Adjustment review	✔		Cases	Cases	Quarterly	Not available	Not available	New Measure	70

2017 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
Agencywide (6 Strategic initiative-operation links)					
Incorporate food policy principles into District budget and operations	Complete the District Food Assessment and use it to propose legislative and policy amendments to incorporate food access, food business, and food production principles through the Food Policy Council to the DC Council and the Executive Office of the Mayor.	09-30-2017		1	
Educate and involve stakeholders in their community heritage	In partnership with the Humanities Council of Washington DC, OP will complete a year-long DC Community Heritage program by September 2017 by holding two community symposiums and providing small grant awards to community organizations for historic heritage projects emphasizing grass-roots participation and youth involvement.	09-30-2017		1	
Develop a citywide cultural plan	In FY17, OP will complete a citywide Cultural Plan intended to increase participation in cultural activities and policies, estimate the economic benefits of the arts and cultural sector, support community decision-making with regards to investments, analyze the extent to which neighborhoods are underserved, review the needs of artists, and make recommendations to support arts and culture in the District and its neighborhoods, including strengthening community and economic development planning and processes.	04-30-2017		1	
Promote robust community participation through the Comprehensive Plan amendment process.	Conduct robust citywide public engagement and a transparent amendment process as part of the Comprehensive Plan Second Amendment Cycle. During FY17, OP will conduct a series of public engagement activities, in-person and online, as part of the formal public kickoff of the second amendment cycle for the District's Comprehensive Plan. OP will engage residents, ANCs, businesses and other employers, commuters, institutions, and other stakeholders. The goal is to ensure the public has an opportunity to share thoughts and ideas about change in the District and its future. This feedback will inform possible amendments to the Comp Plan and OP's creation of an Evaluation Framework, a document that will be released to the public in early 2017, presenting the criteria OP will use to evaluate proposed amendments submitted by agencies and the public. The amendment process also will be transparent and open to the public. Any member of the public will have the opportunity to propose amendments. OP will launch an Open Call for amendments in early 2017 accompanied by the release of the Evaluation Framework. OP will lead an interagency Evaluation Team to screen draft amendments, which will result in a Draft Amendment Report to be released by summer 2017 for official public comment. OP also will hold additional public engagement at that time to receive feedback on the Draft Amendment Report.	09-30-2017		1	
Plan and execute a network of creative place-making interventions in collaboration with District communities.	In FY17, OP, with support from a grant from the Kresge Foundation, will complete its Crossing the Street initiative of 15 pilot projects that aim to promote community engagement and cohesion through creative placemaking in neighborhoods across the District. OP will focus on neighborhoods that are experiencing rapid demographic and social change and will demonstrate or test select placemaking recommendations articulated in OP's neighborhood plans and the District Department of Transportation's transit corridor studies and livability studies. A key goal is to engage residents in a conversation on the future of the District as OP embarks on the next amendment cycle of DC's Comprehensive Plan. Specific projects may entail storytelling, visual and performing arts, and temporary placemaking interventions.	06-30-2017		1	
IZ update	During FY17, OP will work with DMPED, DHCD, DCRA, and OPLA to implement IZ changes adopted by the DC Zoning Commission. OP will contribute expertise in housing policy and development review to support any amendments to the IZ Act of 2006 as well as the issuance of subsequent administrative regulations and the Maximum Purchase Price/Rent Schedule for IZ housing units.	09-30-2017		1	
TOT				6	
CITYWIDE PLANNING (1 Strategic Initiative-Operation Link)					
Conduct amendment for the Comp Plan	Conduct the second amendment cycle of the 2006 Comprehensive Plan for the National Capital: District Elements. In FY 2017 OP will continue this major project, and we anticipate completion by early 2018 when we submit final amendments for DC Council and federal approval. During FY17, in partnership with District agencies and other key stakeholders, OP will draft amendments to incorporate policies and other key content from District agency plans and major initiatives completed or underway since 2010, when amendments to the Plan were last submitted for approval. Six Council-approved Small Area Plans, other OP plans and recent major District government plans and initiatives such as moveDC, Sustainable DC, Age-Friendly DC and others will be incorporated as amendments. OP, in coordination with the District's 100 Resilient Cities program and in partnership with District and federal agencies, the public and other stakeholders, also will develop a new Resilience Element (chapter) and amendments to integrate resilience policies to relevant Citywide and Area Elements in FY17 to help make the District of Columbia more resilient to hazards and other major shocks.	09-30-2017		1	

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
TOT				1	
DEVELOPMENT/ZONING REVIEW (1 Strategic Initiative-Operation Link)					
Bring clarity and cohesiveness to the District's zoning regulations	In FY 2017 OP will work with communities, the Office of Zoning, Office of Attorney general, and Department of Consumer and Regulatory Affairs to identify and clarify technical corrections to the city's zoning regulations and prepare amendments to the text as needed to implement the Comprehensive Plan. Throughout 2017, OP will also attend community and agency meetings to explain the new regulations, as invited.	09-30-2017		1	
TOT				1	
HISTORIC PRESERVATION (4 Strategic initiative-operation links)					
Complete LGBTQ historical report	By September 30, 2017, OP will support the National Park Service's "Lesbian, Gay, Bisexual, Transgender and Queer Heritage Initiative" by completing a detailed historic context for the District's LGBTQ heritage and resources, provided NPS grant funding is obtained.	09-30-2017		1	
Complete a 2020 DC Historic Preservation Plan	By March 31, 2017, OP will complete an updated 2020 DC Historic Preservation Plan for the years 2017 through 2020, building on the accomplishments and initiatives in the 2016 Preservation Plan.	03-31-2017		1	
Implement new requirements for public notice	By June 30, 2017, OP will implement new legislative requirements for increased public notice of historic preservation applications submitted to the Historic Preservation Review Board and Commission of Fine Arts for review.	06-30-2017		1	
Support developers seeking federal historic preservation tax credits	On at least five affordable housing projects, OP will provide technical support to developers seeking the federal historic tax credit for certified rehabilitation, through assistance with the identification and designation of eligible structures and the processing of applications for project certification, by September 30, 2017.	09-30-2017		1	
TOT				4	
NEIGHBORHOOD PLANNING (1 Strategic Initiative-Operation Link)					
Advance the planning of Anacostia Waterfront development efforts	Lead an inter-agency working group on the Anacostia Waterfront and convene it on a quarterly basis to enhance coordination and identify planning opportunities across agencies. Complete and publish the Buzzard Point Design Guidelines for the river walk, and apply the guidelines to the review of development applications. Initiate the public process for the Poplar Point Environment Impact Statement and Small Area Plan. Refine Poplar Point alternatives for site development and further discussion with the National Park Service around potential relocation sites for their facilities.	09-30-2017		1	
TOT				1	
REVITALIZATION AND DESIGN (3 Strategic initiative-operation links)					
Complete a small parks strategy	Develop and create a Small Parks Vision and Management Strategy in cooperation with the District Department of Parks and Recreation, District Department of General Services, District Department of Transportation, and District Department of Energy and Environment. The strategy will include a vision for making the most of District-owned small parks so they contribute to the growing recreational and environmental needs of the District and its residents, investigate coordinated approaches to maintain the parks, and explore opportunities for partnerships that can improve programming and management of small parks.	09-30-2017		1	
Study pedestrian life to support DDOT	Undertake a pedestrian life study for key streets in partnership with DDOT. OP will analyze study in detail the use and functionality of public spaces and sidewalks along important neighborhood streets, to better understand the way the community uses them and the cultural and economic patterns of activity. These studies are designed to complement the District's Vision ZERO initiative and the District Department of Transportation's pedestrian safety projects by exploring ways to enhance the economic diversity, opportunity, and cultural appeal of public sidewalks to better serve both merchants and users.	09-30-2017		1	
Support the revitalization of Downtown Pennsylvania Avenue	OP will partner with the NCPC to develop Square Guidelines for the redevelopment of the current FBI headquarters site (Hoover Building). OP will participate as a steering member of the Pennsylvania Avenue Initiative led by the National Capital Planning Commission and including GSA, DDOT, NPS, and the Downtown BID. The initiative will study the near- and long-term opportunities of the Avenue to achieve improved connectivity to surrounding neighborhoods, better governance and greater vitality and real estate value.	09-30-2017		1	
TOT				3	
TOT				**16**	

2017 Initiative Updates

Initiative Updates

Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
Advance the planning of Anacostia Waterfront development efforts (1 Initiative Update)							
Advance the planning of Anacostia Waterfront development efforts	AWG Working Group: With DMPED, OP created this group in Q1. OP is leading the group, which is designed to enhance coordination and identify planning opportunities across agencies. There were 23 participants from 13 agencies at first meeting. Poplar Pt.: While the public process for the Poplar Point Environment Impact Statement and Small Area Plan has yet to be initiated, OP has been working closely with DMPED and NPS to devise a strategy that would allow for greater	0-24%	High	Incremental	To be determined		FY17Q1

Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
	opportunity to refine alternatives for site development and enhance resilience.						
Bring clarity and cohesiveness to the District's zoning regulations (1 Initiative Update)							
Bring clarity and cohesiveness to the District's zoning regulations	The Office of Planning has filed two technical correction reports in consultation with DCRA, OAG, and OZ. And OP has filed one new text case to allow continuing case residential facilities consistent with the Comp Plan and with the support of the Office on Aging.	0-24%	High	Incremental	To be determined		FY17Q1
Complete a 2020 DC Historic Preservation Plan (1 Initiative Update)							
Complete a 2020 DC Historic Preservation Plan	OP has received 428 responses so far in its constituent survey. Discussion drafts for key parts of the HP Plan and HP element of the Comp Plan are 80% complete.	0-24%	High	None	None		FY17Q1
Complete a small parks strategy (1 Initiative Update)							
Complete a small parks strategy	Project underway. This report is planned to set a broad framework for District agencies and other partners to address park issues and opportunities. Work to date includes introduction and summaries of historic context that will provide the basis for developing strategies. OP has substantially completed an inventory of small parks and is working with other District agencies to finalize it.	0-24%	High	None	None yet		FY17Q1
Complete LGBTQ historical report (1 Initiative Update)							
Complete LGBTQ historical report	OP was awarded a $50,000 grant from the National Park Service in January 2017. OP is now preparing an RFP for consultant services.	0-24%	High	None	None		FY17Q1
Conduct amendment for the Comp Plan (1 Initiative Update)							
Conduct amendment for the Comp Plan	OP is developing amendments to the Comp Plan to reflect OP plans and update data. OP is working with District agencies to review policies and begin drafting amendments to reflect those agencies' plans. OP will launch a public Open Call for Proposed Amendments in spring and develop an Evaluation Framework to release to the public the evaluation criteria OP will use to evaluate all proposed amendments. OP and OCA are working on the District's 100 Resilient Cities initiative and serving on the planning team for the Feb. Agenda Setting Workshop.	0-24%	High	Incremental	To be determined		FY17Q1
Develop a citywide cultural plan (1 Initiative Update)							
Develop a citywide cultural plan	Following a public kick-off event in July 2016, OP completed a series of cultural conversations with the public in the Fall, with meetings in each quadrant of the city. OP also held a large convening with Arts Action DC and held a youth-focused meeting. OP has now engaged more than 1,000 stakeholders for this project. Concurrently, OP and its consultant have been analyzing the cultural sector in terms of entrepreneurship, identity, arts space, and partnerships.	25-49%	High	None	None		FY17Q1
Educate and involve stakeholders in their community heritage (1 Initiative Update)							
Educate and involve stakeholders in their community heritage	OP's Historic Preservation Office held the first community symposium on Dec 8, 2016. OP Director Eric Shaw was the keynote speaker.	25-49%	High	Incremental	To be determined		FY17Q1
Implement new requirements for public notice (1 Initiative Update)							
Implement new requirements for public notice	OP has implemented the requirement to post notice placards of Commission on Fine Arts reviews in Georgetown, and all HP cases going to the Historic Preservation Review Board and CFA are now noticed by placard. OP has not yet completed the other part of this requirement: noticing affected parties by mail.	25-49%	High	Incremental	OP is hopeful that the new noticing requirements will provide necessary information to stakeholders on HPRB and CFA cases.		FY17Q1

Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
Incorporate food policy principles into District budget and operations (1 Initiative Update)							
Incorporate food policy principles into District budget and operations	OP is outlining and gathering data and maps for the assessment and preparing to draft the report. OP is collaborating with GW University, FreshFarm, and MWCOG to collect data for the assessment. The report will be shared with the members of the DC Food Policy Council before submitting to the Mayor and Council.	0-24%	High	None	None		FY17Q1
IZ update (1 Initiative Update)							
IZ update	OP has provided its expertise and knowledge of national best practices as part of this multi-agency effort. Legislative and regulatory changes are on track to be completed by a June 2017 target set by the Zoning Commission. OP worked with the Zoning Commission's OAG rep regarding necessary amendments to the Act and has worked with DHCD's interagency working group to prepare a notice of proposed rulemaking for the Administrative Regulation(s).	0-24%	High	None	None		FY17Q1
Plan and execute a network of creative place-making interventions in collaboration with District communities. (1 Initiative Update)							
Plan and execute a network of creative place-making interventions in collaboration with District communities.	OP has completed 11 of 14 projects in its placemaking portfolio. These projects have staged 32 events, attracting almost 6,000 people. Each project included substantial pre-event engagement with hundreds of community stakeholders, using a variety of outreach approaches. OP and its curators worked with more than 100 community organizations across the city. OP encouraged curators and community stakeholders to help promote events, which received 39 press mentions thus far.	50-74%	High	Incremental	OP is pleased with the community engagement on these projects so far, and is hopeful that the "placemaking" projects are catalysts for real change in neighborhoods across the city.		FY17Q1
Promote robust community participation through the Comprehensive Plan amendment process. (1 Initiative Update)							
Promote robust community participation through the Comprehensive Plan amendment process.	Public outreach Included: Launched project website: PlanDC.dc.gov, Conducted Metro ad campaign in targeted communities and on citywide bus routes, Placed print advertising (English and Spanish) in several neighborhood and citywide newspapers, and Deployed street teams to distribute Citywide Kickoff Meeting flyers. Engagement efforts included: Held 2 ANC Workshops, Hosted 7 Citywide Public Kickoff meetings, Gathered input through a survey, and Continued holding engagement meetings with key stakeholders	0-24%	High	Incremental	This major effort has brought stakeholders together since spring 2016, with more outreach and engagement in the future.		FY17Q1
Study pedestrian life to support DDOT (1 Initiative Update)							
Study pedestrian life to support DDOT	Did not start study.	0-24%	High	None	None yet		FY17Q1
Support developers seeking federal historic preservation tax credits (1 Initiative Update)							
Support developers seeking federal historic preservation tax credits	In Q1, the Historic Preservation Review Board designated the Glade Apartments in Brightwood as a historic structure, making it eligible for the credits. It is one of six active affordable projects OP is currently monitoring (five in Brightwood and one in Columbia Heights).	0-24%	Medium	Incremental	To be determined		FY17Q1
Support the revitalization of Downtown Pennsylvania Avenue (1 Initiative Update)							
Support the revitalization of Downtown Pennsylvania Avenue	The Square Guidelines for the FBI HQ site redevelopment were completed in January 2017, just after this reporting time period. Following a productive year-long process with continuous District	75-99%	High	None	None yet		FY17Q1

Strategic Initiative-Operation Link - Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY2017 Quarters
	input, the National Capital Planning Commission unanimously approved on January 5, 2017, the final Square Guidelines, which were then transmitted to the General Services Administration.						

2017 Special Mayoral Plans

Strategic Initiative Header	Strategic Initiative Title	Special Mayoral Plan	Mayoral Plan Domain	Mayoral Plan Goal	Mayoral Plan Action
Cultural plan	Develop a citywide cultural plan	SustainableDC	Food	Develop the food industry into a strong and viable economic sector.	

Administrative Information

FY Performance Plan Office of Planning FY2017 **Record ID#** 294

Created on Dec. 15, 2015 at 4:14 PM (EST). Last updated by Fowler-Finn, MeghanMarie (OSSE) on Dec. 18, 2015 2:29 PM at 2:29 PM (EST). Owned by Fowler-Finn, MeghanMarie (OSSE).

OFFICE OF PLANNING (BD0) - FY 2017 SCHEDULE-A

Position Number	Position Title	Vac Stat	Grade	Step	Salary	Fringe	FTE	Program Code	Department Name
00000013	Revitalization Prog Mgr	F	15	0	$106,740	$23,483	1.0	3020	Revitalization Planning
00000408	Deputy Director for Citywide S	F	16	0	$133,900	$29,458	1.0	7010	Comprehensive Plan
00000558	Dep Dir, Long Range Planning	F	16	0	$137,917	$30,342	1.0	3020	Long Range Planning
00000851	Historic Preservation Specialist	F	13	8	$107,334	$23,613	1.0	2020	Historic Preservation
00001011	Associate Director, GIS & IT	F	15	0	$147,127	$32,368	1.0	7020	Geographic Information System
00001352	Geograph. Info Syst (GIS) Spec	F	12	6	$87,892	$19,336	1.0	7020	Geographic Information System
00002648	Cartographer	F	13	7	$104,523	$22,995	1.0	7020	Geographic Information System
00003097	Development Review Specialist	F	13	1	$87,657	$19,285	1.0	2010	Zoning
00003343	Inspector	F	11	10	$79,275	$17,441	1.0	2020	Historic Preservation
00003682	Development Review Specialist	F	14	6	$120,200	$26,444	1.0	2010	Zoning
00004851	Development Review Specialist	F	14	6	$120,200	$26,444	1.0	2010	Zoning
00005490	Director	F	E4	0	$167,622	$36,877	1.0	1090	Office of the Director
00006113	Lead Community Planner	F	14	1	$103,605	$22,793	1.0	3020	Revitalization Planning
00006591	Community Planner	F	12	2	$78,444	$17,258	1.0	3010	Neighborhood Planning
00007074	Education Outreach Program Man	F	13	4	$96,090	$21,140	1.0	2020	Historic Preservation
00007224	Community Planner	F	14	7	$123,519	$27,174	1.0	2010	Zoning
00007225	Community Planner	F	12	5	$85,530	$18,817	1.0	3020	Revitalization Planning
00007251	Historic Preservation Specialist	F	14	6	$120,200	$26,444	1.0	2020	Historic Preservation
00008309	Associate Director, Neighborhood Plng	F	15	0	$125,627	$27,638	1.0	3010	Neighborhood Planning
00009026	Architectural Historian	F	13	5	$98,901	$21,758	1.0	2020	Historic Preservation
00009682	Development Review Specialist	F	14	2	$106,924	$23,523	1.0	2010	Zoning
00010668	Staff Assistant	F	11	6	$71,371	$15,702	1.0	1030	Office of the Director
00011485	Community Planner	F	14	1	$103,605	$22,793	1.0	7010	Comprehensive Plan
00011534	Community Planner	F	13	3	$93,279	$20,521	1.0	3010	Neighborhood Planning
00011623	Community Planner(Transportati	F	14	3	$110,243	$24,253	1.0	7010	Long Range Planning
00012143	Community Planner	F	13	5	$98,901	$21,758	1.0	3020	Revitalization Planning
00012275	Associate Director, Design	F	15	0	$131,368	$28,901	1.0	3020	Revitalization Planning
00012317	Historic Preservation Specialist	F	12	4	$83,168	$18,297	1.0	2020	Historic Preservation
00012718	Community Planner	F	14	5	$116,881	$25,714	1.0	3010	Neighborhood Planning
00013303	Dep Dir, Dev Review	F	16	0	$150,733	$33,161	1.0	2010	Zoning
00013568	Demographic Specialist	F	13	2	$90,468	$19,903	1.0	7030	Long Range Planning
00013721	Associate Director, Development Rev.	F	15	0	$128,673	$28,308	1.0	2010	Zoning
00013794	Associate Director, Historic Preserv.	F	15	0	$123,030	$27,067	1.0	2020	Historic Preservation
00013907	Community Planner	F	14	6	$120,200	$26,444	1.0	3010	Neighborhood Planning
00020855	Visual Information Specialist	F	13	3	$93,279	$20,521	1.0	1080	Long Range Planning
00023408	Inspector	F	12	10	$97,340	$21,415	1.0	2020	Historic Preservation
00024021	Community Planner	F	13	4	$96,090	$21,140	1.0	3010	Neighborhood Planning
00025734	Development Review Specialist	F	14	6	$120,200	$26,444	1.0	2010	Zoning
00028203	Associate Director, State Data Center	F	15	0	$125,626	$27,638	1.0	7030	Long Range Planning
00028204	Information Technology Specialist	F	14	7	$123,519	$27,174	1.0	7020	Geographic Information System
00028207	Community Planner	F	14	6	$120,200	$26,444	1.0	3010	Neighborhood Planning
00033982	Community Planner	F	14	5	$116,881	$25,714	1.0	7010	Long Range Planning
00033984	Community Planner	F	13	7	$104,523	$22,995	1.0	3020	Neighborhood Planning
00044137	Senior Historic Preservation S	F	15	0	$115,493	$25,408	1.0	2020	Historic Preservation
00044358	Asst Dir Strategic Ops & Finan	F	15	0	$132,140	$29,071	1.0	1050	Finance
00044749	Management Liaison Specialist	F	14	5	$108,063	$23,774	1.0	1010	Office of the Director
00045300	Development Review Specialist	F	13	3	$93,279	$20,521	1.0	2010	Zoning
00045308	Demographic Specialist	F	11	5	$69,395	$15,267	1.0	7030	Long Range Planning
00045312	Historic Preservation Specialist	F	13	5	$98,901	$21,758	1.0	2020	Historic Preservation
00045315	DevelopDevelopment Review Spec	F	14	4	$113,562	$24,984	1.0	2010	Development Review
00045817	Executive Assistant	F	13	1	$81,050	$17,831	1.0	1090	Office of the Director
00046042	Development Review Specialist	F	13	8	$107,334	$23,613	1.0	2010	Development Review
00046052	DevelopDevelopment Review Spec	F	14	3	$110,243	$24,253	1.0	2010	Development Review
00038608	Historic Preservation Specialist	F	11	1	$61,491	$13,528	1.0	2020	Historic Preservation
00046299	Historic Preservation Specialist	F	11	1	$61,491	$13,528	1.0	2020	Historic Preservation
00047083	Community Planner	F	14	5	$116,881	$25,714	1.0	3010	Long Range Planning
00050762	Demographic Specialist	F	11	5	$69,395	$15,267	1.0	7030	Long Range Planning
00073571	Chief of Staff	F	14	0	$127,308	$28,008	1.0	1060	Office of the Director
00075019	Executive Assistant	F	11	5	$69,395	$15,267	1.0	2010	Revitalization Planning
00075020	Archeologist	F	12	6	$87,892	$19,336	1.0	2020	Historic Preservation
00075157	Historic Preservation Specialist	F	11	5	$69,395	$15,267	1.0	2020	Historic Preservation
00075185	Community Planner	F	13	5	$98,901	$21,758	1.0	3010	Long Range Planning
00076754	Staff Assistant	F	11	1	$61,491	$13,528	1.0	2010	Neighborhood Planning
00087515	Food Policy Director	F	8	0	$112,551	$24,761	1.0	3020	Office of the Director
00028205	Lead Community Planner	F	14	1	$103,605	$22,793	1.0	3010	Neighborhood Planning
00009997	Executive Assistant	V	11	1	$61,491	$13,528	1.0	3010	Revitalization Planning
00015509	Community Planner	V	12	0	$76,082	$16,738	1.0	3010	Neighborhood Planning
00045311	Community Planner	V	13	3	$93,279	$20,521	1.0	3010	Neighborhood Planning
00000000	Staff Assistant (new FY 2017)	V	11	0	$61,491	$13,528	0.5	2020	Historic Preservation
00091978	Staff Assistant (new FY 2017)	V	11	0	$61,491	$13,528	1.0	2020	Historic Preservation
	Total Agency				**$7,181,894**	**$1,580,017**	**69.5**		
Technical Adjustment- Redirected from Intra-District to Capital									
00085618	*Historic Preservation Spec.*	*F*	*13*	*5*	*$98,901*	*$21,758*	*1.0*	*3010*	*Historic Preservation*

2/5/2017

Total OP FTE **70.5**

OFFICE OF PLANNING

FY 2015 - 2017 Budgets & Expenditures

Through January 2017

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
LOCAL															
0011 - REGULAR PAY - CONT FULL TIME	$5,989,306	$5,879,568	($109,738)	$5,799,341	1) Reduction in Feb 2015 ($14,207); 2) Reduction identified as year-end surplus ($24,641); 3) Part of $871,641 reprogramming Aug 2015 to align salaries and PCard expenses ($70,891)	$6,498,826	$6,289,116	($209,710)	$6,132,536	1) Part of $441,778 reprogramming Feb 2016 to align forecasted salaries, staff training, Summer Leadership Institute, and Cultural Plan ($80,178); 2) Part of $56,962 reprogramming in Apr 2016 decrease salaries ($49,532); 3) Part of $179,310 reprogramming in Sep 2016 ($80,000).	$6,643,464	$6,643,464	$0	$1,580,447	
0012 - REGULAR PAY - OTHER	$238,710	$147,372	($91,337)	$145,211	1) Part of $871,641 reprogramming Aug 2015 to align salaries and PCard expenses ($84,800); 2) Reduction identified as year-end surplus ($6,537)	$170,208	$189,410	$19,203	$71,669	1) Part of $441,778 reprogramming in Feb 2016 to align forecasted term salaries (+$671); 2) Part of $56,962 reprogramming in Apr 2016 (+$49,532); 3) Part of $179,310 reprogramming ($+84,000); 4) Identified as year-end surplus decrease (-$115,000)	$180,499	$180,499	$0	$164	
0013 - ADDITIONAL GROSS PAY	$0	$76,691	$76,691	$82,780	Part of $871,641 reprogramming Aug 2015 to support annual leave for separating staff	$0	$10,312	$10,312	$9,359	1) Part of $441,778 reprogramming Feb 2016 to support additional gross pay for separating staff ($2,755); 2) Part of $179,310 reprogramming for additional gross pay and separating staff ($7,556).	$0	$0	$0	$3,066	

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
0014 - FRINGE BENEFITS - CURR PERSONNEL	$1,286,562	$1,199,488	($87,074)	$1,187,948	1) Reduction of $3,205 Feb 2015; 2) Reduction of $91,869, year-end surplus; 3) Part of $871,641 reprogramming Aug 2015 (+$8,000)	$1,374,908	$1,314,459	($60,448)	$1,265,585	1) Part of $441,778 reprogramming Feb 2016 (+$26,500); 2) Supplemental Aug 2016 (-$20,000); 3) Year-end surplus (-$25,000); 4) Part of $179,310 reprogramming (-$41,948)	$1,489,729	$1,489,729	$0	$304,014	
0015 - OVERTIME PAY	$0	$0	$0	$437		$71,000	$15,993	($55,007)	$8,202	1) Part of $441,778 reprogramming Feb 2016 to provide OT budget for 2 activities (+$252); 2) Supplemental, ID'd as year-end surplus (-$50,000); 3) Add'l identified as surplus (-$5,007); 4) Part of $179,310 reprogramming to realign OT (-$252)	$71,000	$71,000	$0	$9,330	
PERSONNEL SERVICES Total	**$7,514,578**	**$7,303,119**	**($211,459)**	**$7,215,716**		**$8,114,941**	**$7,819,291**	**($295,651)**	**$7,487,352**		**$8,384,692**	**$8,384,692**	**$0**	**$1,897,021**	
0020 - SUPPLIES AND MATERIALS	$37,500	$47,500	$10,000	$47,700	Part of $871,641 reprogramming to support PCard expenses	$37,500	$37,500	$0	$37,364		$37,500	$37,500	$0	$0	
0031 - TELEPHONE, TELEGRAPH, TELEGRAM	$0	$1,000	$1,000	$1,000	Part of $871,641 reprogramming Aug 2015 for RTS expenses	$0	$1,000	$1,000	$1,000	Part of $441,778 reprogramming Feb 2016 to provide budget for RTS expenses	$0	$0	$0	$500	
0040 - OTHER SERVICES AND CHARGES	$122,037	$162,037	$40,000	$162,010	Part of $871,641 reprogramming Aug 2015 to support PCard expenses	$129,273	$208,917	$79,644	$125,370	1) Part of $441,778 reprogramming Feb 2016 ($49,000), 2) Part of $179,310 reprogramming to align other services ($30,644)	$143,883	$143,883	$0	$104,303	

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
0041 - CONTRACTUAL SERVICES - OTHER	$1,450,677	$1,777,855	$327,177	$1,765,087	1) Reverse PAYGO April 2015 from capital budget to support a DCHA Sustainable DC project that was deemed to be a non-capital project (design of renewable energy measures for Langston Dwellings) (+$575,000); 2) Year-end surplus (-$247,823)	$827,152	$1,305,152	$478,000	$1,229,512	1) Workforce Investment Transfer (+$368,000); 2) Part of $441,778 reprogramming Feb 2016 for Cultural Plan (+$200,000); 3) Year-end surplus (-$90,000)	$839,673	$839,673	$0	$78,450	
0050 - SUBSIDIES AND TRANSFERS	$180,535	$84,583	($95,952)	$84,583	1) Historic homeowner grant program rollover (+$548,332); 2) Grant program close-out at year-end (-$644,284)	$200,000	$187,916	($12,084)	$187,916	1) Historic homeowner grant program rollover (+$644,284), 2) Part of $441,778 reprogramming Feb 2016 - funds reallocated to contracts line item for Cultural Plan (-$200,000); 3) Grant program close-out at	$0	$456,368	$456,368	$15,421	Historic homeowner grant carryover
0070 - EQUIPMENT & EQUIPMENT RENTAL	$53,500	$73,500	$20,000	$53,182	Part of $871,641 reprogramming Aug 2015 to support PCard expenses	$53,500	$53,500	$0	$47,637		$53,500	$53,500	$0	$0	
NON-PERSONNEL SERVICES Total	**$1,844,249**	**$2,146,475**	**$302,226**	**$2,113,563**		**$1,247,425**	**$1,793,985**	**$546,560**	**$1,628,799**		**$1,074,556**	**$1,530,924**	**$456,368**	**$198,674**	
LOCAL FUND Total	**$9,358,827**	**$9,449,593**	**$90,767**	**$9,329,279**		**$9,362,367**	**$9,613,276**	**$250,909**	**$9,116,151**		**$9,459,248**	**$9,915,616**	**$456,368**	**$2,095,695**	
FEDERAL GRANT															
0011 - REGULAR PAY - CONT FULL TIME	$308,424	$311,038	$2,614	$311,017	1) Grant award adjustment (+$28,086; 2) Reprogramming Mar 2015 from salaries to contracts (-$30,000); 3) Reprogramming Sep 2015 from contracts (+$32,764); 4) Year-end grant reduction/close-out (-	$322,090	$322,090	$0	$322,090		$350,905	$350,905	$0	$86,660	
0012 - REGULAR PAY - OTHER	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0013 - ADDITIONAL GROSS PAY	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
0014 - FRINGE BENEFITS - CURR PERSONNEL	$63,844	$72,033	$8,189	$72,033	1) Grant award adjustment (+$8,522); 2) Part of $34,522 reprogramming from contracts to align with spending (+$1,737); 3) Year-end grant reduction/closing (-$2,071)	$66,350	$66,350	$0	$66,344		$76,146	$76,146	$0	$19,857	
0015 - OVERTIME PAY	$0	$21	$21	$42	Part of reprogramming from contracts to align with spending	$0	$0	$0	$0		$0	$0	$0	$0	
PERSONNEL SERVICES Total	**$372,268**	**$383,092**	**$10,824**	**$383,092**		**$388,440**	**$388,440**	**$0**	**$388,434**		**$427,051**	**$427,051**	**$0**	**$106,517**	
0020 - SUPPLIES AND MATERIALS	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0031 - TELEPHONE, TELEGRAPH,	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0040 - OTHER SERVICES AND	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0041 - CONTRACTUAL SERVICES - OTHER	$136,732	$134,599	($2,133)	$134,599	1) Grant award adjustment (+$47,704); 2) Reprogramming from salaries (+$30,000); 3) Reprogramming to PS to align with spending (-$34,522); 4) Year-end grant reduction/closing (-$45,314)	$136,560	$118,556	($18,004)	$118,309	Year-end grant reduction/close-out	$97,949	$147,394	$49,445	$13,990	Historic Preservation Fund grant - unspent FY 2016 carryover
0070 - EQUIPMENT & EQUIPMENT RENTAL	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
NON-PERSONNEL SERVICES Total	$136,732	$134,599	($2,133)	$134,599		**$136,560**	**$118,556**	**($18,004)**	**$118,309**		**$97,949**	**$147,394**	**$49,445**	**$13,990**	
Federal Grant Funds Total	**$509,000**	**$517,691**	**$8,691**	**$517,691**		**$525,000**	**$506,996**	**($18,004)**	**$506,742**		**$525,000**	**$574,445**	**$49,445**	**$120,507**	
PRIVATE GRANT															
0041 - CONTRACTUAL SERVICES - OTHER	$1,000	$10,000	$9,000	$10,000	1) ArtPlace grant (+$239,000); 2) Kresge grant (+$325,000); 3) Kresge grant year-end reduction/close-out ($-315,000); 4) ArtPlace grant year-end reduction/close-out (-$240,000)	$325,000	$217,525	($107,475)	$217,525	1) ArtPlace grant carryover (+$240,000); 2) Kresge grant carryover (+$315,000); 3) Kresge grant year-end reduction/close-out (-$422,475); 4) ArtPlace grant expiration (-$240,000)	$10,000	$422,475	$412,475	$78,695	Kresge grant carryover
0070 - EQUIPMENT & EQUIPMENT	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
NON-PERSONNEL SERVICES Total	$1,000	$10,000	$9,000	$10,000		**$325,000**	**$217,525**	**($107,475)**	**$217,525**		**$10,000**	**$422,475**	**$412,475**	**$78,695**	
Private Grant Funds Total	**$1,000**	**$10,000**	**$9,000**	**$10,000**		**$325,000**	**$217,525**	**($107,475)**	**$217,525**		**$10,000**	**$422,475**	**$412,475**	**$78,695**	
SPECIAL PURPOSE REVENUE															

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
0020 - SUPPLIES AND MATERIALS	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0031 - TELEPHONE, TELEGRAPH,	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0040 - OTHER SERVICES AND CHARGES	$80,000	$130,000	$50,000	$90,375	Increase in budget authority Jun 2015	$100,000	$100,000	$0	$87,128		$100,000	$100,000	$0	$24,910	
0041 - CONTRACTUAL SERVICES -	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0050 - SUBSIDIES AND TRANSFERS	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0070 - EQUIPMENT & EQUIPMENT	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
NON-PERSONNEL SERVICES Total	**$80,000**	**$130,000**	**$50,000**	**$90,375**		**$100,000**	**$100,000**	**$0**	**$87,128**		**$100,000**	**$100,000**	**$0**	**$24,910**	
SPECIAL PURPOSE REVENUE FUNDS Total	**$80,000**	**$130,000**	**$50,000**	**$90,375**		**$100,000**	**$100,000**	**$0**	**$87,128**		**$100,000**	**$100,000**	**$0**	**$24,910**	
INTRA-DISTRICT															
0011 - REGULAR PAY - CONT FULL TIME	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0012 - REGULAR PAY - OTHER	$0	$0	$0	$0		$0	$0	$0	$0		$98,901	$0	($98,901)	$0	All part of a $140,000 reprogramming Oct 2016 reclass intra-district budget authority to capital. Includes 1 FTE, PS, and NPS, via MOU from DDOT
0013 - ADDITIONAL GROSS PAY	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0014 - FRINGE BENEFITS - CURR	$0	$0	$0	$0		$0	$0	$0	$0		$21,461	$0	($21,461)	$0	
0015 - OVERTIME PAY	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
PERSONNEL SERVICES Total	**$0**	**$0**	**$0**	**$0**		**$0**	**$0**	**$0**	**$0**		**$120,362**	**$0**	**($120,362)**	**$0**	
0020 - SUPPLIES AND MATERIALS	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0031 - TELEPHONE, TELEGRAPH, TELEGRAM, ETC	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0040 - OTHER SERVICES AND CHARGES	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
0041 - CONTRACTUAL SERVICES - OTHER	$0	$250,000	$250,000	$219,725	Transfer from DGS to support OP's West VA Ave/DPW Campus study May 2015	$0	$0	$0	$0		$19,638	$0	($19,638)	$0	
0070 - EQUIPMENT & EQUIPMENT RENTAL	$0	$0	$0	$0		$0	$0	$0	$0		$0	$0	$0	$0	
NON-PERSONNEL SERVICES Total	$0	$250,000	$250,000	$219,725		**$0**	**$0**	**$0**	**$0**	**$0**	**$19,638**	**$0**	**($19,638)**	**$0**	
INTRA-DISTRICT FUNDS Total	**$0**	**$250,000**	**$250,000**	**$219,725**		**$0**	**$0**	**$0**	**$0**	**$0**	**$140,000**	**$0**	**($140,000)**	**$0**	

Comp Source Group	FY 2015 Original Budget	FY 2015 Revised Budget	Budget Variance	FY 2015 Expenditures	Comments	FY 2016 Original Budget	FY 2016 Revised Budget	Budget Variance	FY 2016 Expenditures	Comments	FY 2017 Original Budget	FY 2017 Revised Budget	Budget Variance	FY 2017 Year-to-Date Expenditures	Comments
TOTAL OFFICE OF PLANNING	$9,948,827	$10,357,285	$408,458	$10,167,069		$10,312,367	$10,437,797	$125,430	$9,927,546		$10,234,248	$11,012,535	$778,287	$2,319,807	

OFFICE OF PLANNING Council questions, #26

PURCHASE ORDER SUMMARY/CONTRACTS, >$10K

FY 2016 AND 2017

Through January 31, 2017 (report from PASS)

Supplier	Description	Order Date	Amount
Olender Reporting	Transcription services for HPRB mtgs. and Mayor's Agent hearings (FY16)	10/1/15	$25,000
Patsy M. Fletcher dba T.H.R.E.A.D.	Historic preservation community outreach services (FY16)	10/6/15	$70,000
MB Staffing Services	Temp admin contract for reception desk (FY16)	10/7/15	$45,718
Ayers/Saint/Gross	West Virginia Avenue/DPW study (year 2 of 2)	11/4/15	$34,346
Beyer Blinder Belle	Downtown East study (year 2 of 2)	11/14/15	$50,504
LaMarise C. Reid, LLC	Archaeology services (FY16)	11/18/15	$48,000
Johnson, Mirmiran and Thompson	Research & fill gaps in OP permit database re: historic property data (FY16)	12/18/15	$283,761
Dell Computer Corp.	Replacement PCs and monitors	2/9/16	$19,969
Howard Theatre Entertainment	Space rental for "Preserving and Planning for Progress" event	2/23/16	$25,500
Raimi + Associates	Updating DC's Comprehensive Plan	3/9/16	$396,758
HR&A Advisors	Creating a Cultural Plan for the District	3/23/16	$111,165
MB Staffing Services	Temp admin contract for reception desk (FY17)	10/6/16	$46,453
Patsy M. Fletcher dba T.H.R.E.A.D.	Historic preservation community outreach services (FY17)	10/14/16	$35,040
Neal R Gross & Co	Transcription services for HPRB mtgs. and Mayor's Agent hearings (FY17)	10/20/16	$20,000
HR&A Advisors	Creating a Cultural Plan for the District (year 2 of 2)	10/28/16	$100,165
LaMarise C. Reid, LLC	Archaeology services (FY17)	12/2/16	$47,992
Raimi + Associates	Updating DC's Comprehensive Plan (year 2 of 2)	12/12/16	$445,000

Q37 FOIA Report 2016

Agency Name

Office of Planning

Annual Freedom of Information Act Report for Fiscal Year 2016
October 1, 2015 through September 30, 2016

FOIA Officer Reporting Edward Giefer

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period 45
2. Number of FOIA requests pending on October 1, 2015..... 22
3. Number of FOIA requests pending on September 30, 2016..... 3
4. The average number of days unfilled requests have been pending before each public body as of September 30, 2016 15

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole..... 0
6. Number of requests granted, in part, denied, in part..... 6
7. Number of requests denied, in whole..... 0
8. Number of requests withdrawn..... 58
9. Number of requests referred or forwarded to other public bodies..... 0
10. Other disposition .....

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)..... 6
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
    - Subcategory (A).....
    - Subcategory (B).....
    - Subcategory (C) .....
    - Subcategory (D) .....
    - Subcategory (E) .....
    - Subcategory (F) .....
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

    Subcategory (A).....

    Subcategory (B).....

17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....

18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....

19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....

20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....

21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....

22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days..... 36

24. Number of FOIA requests processed between 16 and 25 days..... 8

25. Number of FOIA requests processed in 26 days or more..... 20

26. Median number of days to process FOIA Requests..... 10

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests..... 180

28. Total dollar amount expended by public body for processing FOIA requests... $10,000

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body..... $0

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act 0

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

OFFICE OF PLANNING
SBE SPENDING REPORT
FY 2015

Council questions, #38a

Vendor Name	CBE Number	CSBE Status	P-Card Purchase (Y/N)	Expenditure Amount	CBE Expenditure Amount
Central Parking		No	No	$1,109.46	$0.00
Canon Solutions		No	No	$599.84	$0.00
Olender Reporting	LSV82915062015	Yes	No	$4,450.00	$4,450.00
SmithGroup JJR		No	No	$5,347.75	$0.00
T.H.R.E.A.D		No	No	$5,000.00	$0.00
MB Staffing	LSDZR10975112015	Yes	No	$3,980.03	$3,980.03
Andrew Aurbach		No	No	$937.50	$0.00
DG Davidson		No	No	$931.25	$0.00
Gretchen Pfaehler		No	No	$775.00	$0.00
Joseph Taylor		No	No	$931.25	$0.00
Maria Cunningham		No	No	$725.00	$0.00
Nancy Metzger		No	No	$956.25	$0.00
Rauzia Ally		No	No	$643.75	$0.00
Joseph Allen Wohlmuth		No	No	$3,000.00	$0.00
Sylvia Draper		No	No	$7,983.00	$0.00
Preservation Officers		No	No	$4,355.00	$0.00
Cynthia Jane Gentry		No	No	$2,500.00	$0.00
Issue Media Group		No	No	$12,000.00	$0.00
Beyer Blinder Belle		No	No	$6,583.20	$0.00
SmithGroup JJR		No	No	$10,308.75	$0.00
Johnson, Mirmiran and Thompson		No	No	$29,075.50	$0.00
Joseph Taylor		No	No	$575.00	$0.00
Rauzia Ally		No	No	$487.50	$0.00
Humanities Council of DC		No	No	$10,622.78	$0.00
Lamarise Charde Reid		No	No	$12,025.00	$0.00
Maria Cunningham		No	No	$525.00	$0.00
Beyer Blinder Belle		No	No	$12,355.59	$0.00
Goody Clancy Associates		No	No	$3,971.20	$0.00
Streetsense Consulting		No	No	$31,126.09	$0.00
Streetsense Consulting		No	No	$988.00	$0.00
Canon Solutions		No	No	$899.76	$0.00
T.H.R.E.A.D		No	No	$21,000.00	$0.00
Andrew Aurbach		No	No	$662.50	$0.00
Central Parking		No	No	$1,515.36	$0.00
DG Davidson		No	No	$762.50	$0.00
Gretchen Pfaehler		No	No	$743.75	$0.00
MB Staffing	LSDZR10975112015	Yes	No	$12,243.32	$12,243.32
Nancy Metzger		No	No	$800.00	$0.00
Olender Reporting	LSV82915062015	Yes	No	$9,821.00	$9,821.00
Olin Partnership		No	No	$23,694.77	$0.00
Dell Computer Corp		No	No	$24,354.24	$0.00
Lamarise Charde Reid		No	No	$4,475.00	$0.00
inGAGE Networks		No	No	$6,975.00	$0.00
Olin Partnership		No	No	$33,465.60	$0.00

SmithGroup JJR		No	No	$1,129.00	$0.00
Dell Computer Corp		No	No	$18,700.48	$0.00
Johnson, Mirmiran and Thompson		No	No	$23,154.50	$0.00
J. Peter Byrne		No	No	$2,500.00	$0.00
Humanities Council of DC		No	No	$13,925.38	$0.00
Cynthia Jane Gentry		No	No	$8,000.00	$0.00
Streetsense Consulting		No	No	$7,866.00	$0.00
Streetsense Consulting		No	No	$970.00	$0.00
Beyer Blinder Belle		No	No	$101,177.52	$0.00
Danielle Ricks		No	No	$7,791.00	$0.00
Joseph Taylor		No	No	$806.25	$0.00
Lamarise Charde Reid		No	No	$8,325.00	$0.00
Maria Cunningham		No	No	$750.00	$0.00
Sylvia Draper		No	No	$7,984.00	$0.00
Andrew Aurbach		No	No	$800.00	$0.00
Gretchen Pfaehler		No	No	$1,068.75	$0.00
Rauzia Ally		No	No	$825.00	$0.00
Angelis Hunter		No	No	$5,432.00	$0.00
Beyer Blinder Belle		No	No	$14,569.56	$0.00
DG Davidson		No	No	$1,093.75	$0.00
Linda Killian		No	No	$8,750.00	$0.00
MB Staffing	LSDZR10975112015	Yes	No	$10,039.41	$10,039.41
Nancy Metzger		No	No	$1,087.50	$0.00
Canon Solutions		No	No	$907.03	$0.00
T.H.R.E.A.D		No	No	$17,760.00	$0.00
Ayers/Saint/Gross		No	No	$115,866.27	$0.00
Central Parking		No	No	$757.68	$0.00
Olender Reporting	LSV82915062015	Yes	No	$5,562.00	$5,562.00
Joseph Taylor		No	No	$200.00	$0.00
Rauzia Ally		No	No	$350.00	$0.00
Central Parking		No	No	$1,136.52	$0.00
Danielle Ricks		No	No	$14,143.00	$0.00
Olin Partnership		No	No	$13,944.00	$0.00
Osceola Bedney		No	No	$8,800.00	$0.00
Canon Solutions		No	No	$899.76	$0.00
J. Peter Byrne		No	No	$2,500.00	$0.00
Andean Consulting Solutions	LSD4423012016	Yes	No	$5,000.00	$5,000.00
Andrew Aurbach		No	No	$993.75	$0.00
Ayers/Saint/Gross		No	No	$231,923.97	$0.00
Beyer Blinder Belle		No	No	$22,575.22	$0.00
Beyer Blinder Belle		No	No	$161,190.20	$0.00
Bluebay Office	LS53580102015	Yes	No	$9,325.00	$9,325.00
Cynthia Gentry		No	No	$13,899.00	$0.00
DC Housing Authority		No	No	$209,559.47	$0.00
DC Preservation League		No	No	$27,000.00	$0.00
DG Davidson		No	No	$587.50	$0.00
Gretchen Pfaehler		No	No	$837.50	$0.00
Humanities Council of Washington DC		No	No	$51,781.84	$0.00
Johnson Mirmiran & Thompson		No	No	$150,049.50	$0.00
LaMarise C. Reid LLC		No	No	$20,475.00	$0.00
Linda Killian		No	No	$14,700.00	$0.00

Louis Berger & Assoc		No	No	$19,005.84	$0.00
Maria Casarella		No	No	$300.00	$0.00
MB Staffing	LSDZR10975112015	Yes	No	$14,685.48	$14,685.48
Nancy Metzger		No	No	$850.00	$0.00
Olender Reporting	LSX71868062018	Yes	No	$9,297.00	$9,297.00
Olin Partnership		No	No	$20,000.00	$0.00
Patsy Fletcher dba THREAD		No	No	$23,840.00	$0.00
Streetsense Consulting		No	No	$159,717.00	$0.00
Streetsense Consulting		No	No	$12,353.91	$0.00
FedEx		No	Yes	$46.05	$0.00
WordPress		No	Yes	$18.00	$0.00
Al's Office Products	LSZRV93853072016	Yes	Yes	$1,390.71	$1,390.71
MailChimp		No	Yes	$10.00	$0.00
MEI Computer		No	Yes	$150.00	$0.00
Midtown Personnel	LSZX4737102016	Yes	Yes	$423.04	$423.04
Urban Land Institute		No	Yes	$300.00	$0.00
Hover.com		No	Yes	$15.17	$0.00
FedEx		No	Yes	$297.31	$0.00
Midtown Personnel	LSZX4737102016	Yes	Yes	$1,903.68	$1,903.68
Standard Office Supply	LSX87779102016	Yes	Yes	$1,920.17	$1,920.17
Supretech	LSDR25904042016	Yes	Yes	$772.45	$772.45
Mailchimp		No	Yes	$10.00	$0.00
Senoda	LS17288092016	Yes	Yes	$100.00	$100.00
Thomson West		No	Yes	$76.58	$0.00
Multicultural Community Svcs		No	Yes	$200.00	$0.00
NCSHPO		No	Yes	$200.00	$0.00
Al's Office Products	LSZRV93853072016	Yes	Yes	$2,497.83	$2,497.83
Cam Physical Therapy		No	Yes	$1,012.50	$0.00
American Planning Association		No	Yes	$172.78	$0.00
Dupont Computers	LSDX74802092015	Yes	Yes	$131.48	$131.48
Things Remembered		No	Yes	$235.00	$0.00
Toucan	LSZ61508082015	Yes	Yes	$1,790.00	$1,790.00
Utrecht		No	Yes	$20.60	$0.00
Wash DC Economic Partnership		No	Yes	$500.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$3,148.49	$3,148.49
Midtown Personnel	LSZX4737102016	Yes	Yes	$482.53	$482.53
Mailchimp		No	Yes	$10.00	$0.00
National Development Council		No	Yes	$225.00	$0.00
Wordpress		No	Yes	$59.00	$0.00
Thomson West		No	Yes	$38.29	$0.00
WMATA		No	Yes	$2,340.00	$0.00
Supretech	LSDR25904042016	Yes	Yes	$343.57	$343.57
Al's Office Products	LSZRV93853072016	Yes	Yes	$1,791.95	$1,791.95
Dupont Computers	LSDX74802092015	Yes	Yes	$155.00	$155.00
Historical Society of Washington		No	Yes	$135.00	$0.00
Multicultural Community Services		No	Yes	$200.00	$0.00
FedEx		No	Yes	$146.56	$0.00
Mailchimp		No	Yes	$10.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$1,802.96	$1,802.96
Hover.com		No	Yes	$15.17	$0.00
PastPerfect Software		No	Yes	$432.00	$0.00

Standard Office Supply	LSX87779102016	Yes	Yes	$385.00	$385.00
Thomson West		No	Yes	$38.29	$0.00
Jetbrains		No	Yes	$99.00	$0.00
Metropolitan Office Supply	LSDZR44646042015	Yes	Yes	$1,347.79	$1,347.79
Washington Business Journal		No	Yes	$222.00	$0.00
FedEx		No	Yes	$96.04	$0.00
Uline		No	Yes	$105.43	$0.00
Nitro		No	Yes	$118.99	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$3,659.20	$3,659.20
Wash DC Economic Partnership		No	Yes	$2,250.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$21.85	$21.85
Bluehost		No	Yes	$99.94	$0.00
National Trust for Historic Preservation		No	Yes	$250.00	$0.00
Amazon		No	Yes	$56.50	$0.00
FedEx		No	Yes	$4.44	$0.00
American Planning Association		No	Yes	$175.00	$0.00
National Trust for Historic Preservation		No	Yes	$250.00	$0.00
National Trust for Historic Preservation		No	Yes	$250.00	$0.00
American Planning Association		No	Yes	$730.00	$0.00
American Planning Association		No	Yes	$730.00	$0.00
American Planning Association		No	Yes	$730.00	$0.00
American Planning Association		No	Yes	$730.00	$0.00
American Planning Association		No	Yes	$730.00	$0.00
FedEx		No	Yes	$4.55	$0.00
godaddy.com		No	Yes	$16.04	$0.00
Urban Land Institute		No	Yes	$150.00	$0.00
Green Festivals		No	Yes	$70.00	$0.00
Senoda, Inc.	LS17288092016	Yes	Yes	$210.00	$210.00
Management		No	Yes	$190.00	$0.00
Washington DC Economic Partnership		No	Yes	$2,250.00	$0.00
FedEx		No	Yes	$63.27	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$3,597.56	$3,597.56
Twilio		No	Yes	$10.57	$0.00
Dupont Computers	LSDX74802092015	Yes	Yes	$215.84	$215.84
Amazon		No	Yes	$189.00	$0.00
Jim Nuttle		No	Yes	$1,500.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$431.99	$431.99
Pedometers USA		No	Yes	$71.95	$0.00
Multicultural Community Services		No	Yes	$900.00	$0.00
Comprehensive Language Services		No	Yes	$1,211.72	$0.00
Wordpress		No	Yes	$30.00	$0.00
Comprehensive Language Services		No	Yes	$1,204.24	$0.00
American Planning Association		No	Yes	$730.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$3,487.41	$3,487.41
Congress Heights CTDC		No	Yes	$25.00	$0.00
Amazon		No	Yes	$198.90	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$655.39	$655.39
City Parks Alliance		No	Yes	$450.00	$0.00
CVS		No	Yes	$14.78	$0.00
Multicultural Community Services		No	Yes	$400.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	-$14.63	-$14.63

Bed Bath & Beyond		No	Yes	$42.27	$0.00
Supretech	LSDR25904042016	Yes	Yes	$742.25	$742.25
FedEx		No	Yes	$4.44	$0.00
Women in Code Enforcem. & Devel.		No	Yes	$25.00	$0.00
FedEx		No	Yes	$89.30	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$2,507.83	$2,507.83
Mailchimp		No	Yes	$50.00	$0.00
Senoda, Inc.	LS17288092016	Yes	Yes	$494.00	$494.00
FedEx		No	Yes	$4.44	$0.00
WMATA		No	Yes	$2,340.00	$0.00
Senoda, Inc.	LS17288092016	Yes	Yes	$105.00	$105.00
MEI Computers		No	Yes	$404.90	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$4,322.62	$4,322.62
International Code Council		No	Yes	$251.94	$0.00
Urban Land Institute		No	Yes	$115.00	$0.00
Senoda, Inc.	LS17288092016	Yes	Yes	$105.00	$105.00
Wash DC Economic Partnership		No	Yes	$2,250.00	$0.00
Mailchimp		No	Yes	$50.00	$0.00
FedEx		No	Yes	$147.52	$0.00
Al's Office Products	LSZRV93853072016	Yes	Yes	$3,027.45	$3,027.45
Senoda, Inc.	LS17288092016	Yes	Yes	$442.00	$442.00
FedEx		No	Yes	$8.99	$0.00
Supretech	LSDR25904042016	Yes	Yes	$978.27	$978.27
The Washington Post		No	Yes	$302.45	$0.00
CustomInk		No	Yes	$3,359.99	$0.00
Microtech		No	Yes	$1,694.12	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$2,159.46	$2,159.46
Amer Assn for State & Local History		No	Yes	$115.00	$0.00
Customink		No	Yes	$1,530.00	$0.00
Senoda, Inc.	LS17288092016	Yes	Yes	$105.00	$105.00
Steve Brigham		No	Yes	$2,500.00	$0.00
Historical Society of DC		No	Yes	$50.00	$0.00
Kaplan Clean Tech		No	Yes	$595.00	$0.00
Scrubnik Lawn Care		No	Yes	$595.00	$0.00
FedEx		No	Yes	$28.49	$0.00
Healthy Back Stores		No	Yes	$67.00	$0.00
Mailchimp		No	Yes	$50.00	$0.00
Metropolitan Office Supply	LSDZR44646042015	Yes	Yes	$2,192.26	$2,192.26
ProQuest		No	Yes	$120.00	$0.00
Dell		No	Yes	$600.00	$0.00
MOI Inc.		No	Yes	$180.25	$0.00
MicroTech		No	Yes	$154.00	$0.00
Amazon		No	Yes	$173.97	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$2,605.73	$2,605.73
Urban Land Institute		No	Yes	$350.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$42.99	$42.99
Hover		No	Yes	$113.40	$0.00
Urban Land Institute		No	Yes	$350.00	$0.00
Multicultural Community Services		No	Yes	$735.00	$0.00
BlueBoy Printing	LSZ84548052017	Yes	Yes	$140.00	$140.00
3Eyes Printing		No	Yes	$254.20	$0.00

FedEx		No	Yes	$160.89	$0.00
Senoda	LS17288092016	Yes	Yes	$670.00	$670.00
Mailchimp		No	Yes	$50.00	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$2,721.00	$2,721.00
Georgetown University Law Library		No	Yes	$1,250.00	$0.00
FedEx		No	Yes	$32.84	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$113.40	$113.40
WordPress		No	Yes	$99.00	$0.00
ULINE		No	Yes	$75.53	$0.00
DCRA - DC gov't		No	Yes	$444.01	$0.00
Architectural Record		No	Yes	$26.38	$0.00
International Code Council		No	Yes	$547.04	$0.00
Mailchimp		No	Yes	$50.00	$0.00
Senoda	LS17288092016	Yes	Yes	$192.00	$192.00
American Planning Association		No	Yes	$515.00	$0.00
FedEx		No	Yes	$4.47	$0.00
Standard Office Supply	LSX87779102016	Yes	Yes	$2,812.92	$2,812.92
Mindmixer		No	Yes	$2,499.00	$0.00
Dell		No	Yes	$1,850.06	$0.00
Al's Office Products	LSZRV93853072016	Yes	Yes	$859.12	$859.12
FedEx		No	Yes	$4.22	$0.00
Urban Land Institute		No	Yes	$1,195.00	$0.00
American Planning Association		No	Yes	$95.00	$0.00
American Planning Association		No	Yes	$95.00	$0.00
Toucan Printing	LSZ4330082017	Yes	Yes	$1,268.75	$1,268.75
Dell		No	Yes	$1,800.00	$0.00
Georgetown University Law Library		No	Yes	$1,250.00	$0.00
DDOT - DC gov't		No	Yes	$34.50	$0.00
Senoda	LS17288092016	Yes	Yes	$1,933.00	$1,933.00
Supretech	LSDR25904042016	Yes	Yes	$1,276.48	$1,276.48
International Code Council		No	Yes	$122.84	$0.00
FedEx		No	Yes	$95.31	$0.00
MailChimp		No	Yes	$55.00	$0.00
MEI Computer		No	Yes	$750.00	$0.00
Supretech	LSDR25904042016	Yes	Yes	$1,027.30	$1,027.30
Amazon		No	Yes	$18.38	$0.00
Hightail Inc.		No	Yes	$2,499.75	$0.00
MEI Computer		No	Yes	$2,500.00	$0.00
Senoda	LS17288092016	Yes	Yes	$2,828.00	$2,828.00
Senoda	LS17288092016	Yes	Yes	$2,157.00	$2,157.00
Supretech	LSDR25904042016	Yes	Yes	$2,331.54	$2,331.54
WMATA		No	Yes	$1,950.00	$0.00
International Code Council		No	Yes	$79.00	$0.00
Supretech	LSDR25904042016	Yes	Yes	$3,133.60	$2,715.24
FedEx		No	Yes	$4.22	$0.00
Metropolitan Office Products	LSDZR5567062018	Yes	Yes	$4,508.06	$4,508.06
Supretech	LSDR25904042016	Yes	Yes	$2,804.85	$2,804.85
					$167,243.02
				SBE spending goal:	$144,230.30

OFFICE OF PLANNING
SBE SPENDING REPORT
FY 2016

Council questions, #38b

Vendor Name	CBE Number	CSBE Status	P-Card Purchase (Y/N)	Expenditure Amount	CBE Expenditure Amount
Canon Solutions America		N	N	$710.57	$0.00
Central Parking System		N	N	$1,136.52	$0.00
MB Staffing Services	LSDZR517112018	Y	N	$4,396.00	$4,396.00
Olender Reporting	LSX71868062018	Y	N	$2,392.75	$2,392.75
Patsy Fletcher d/b/a T.H.R.E.A.D.		N	N	$6,080.00	$0.00
Ayers/Saint/Gross		N	N	$32,193.53	$0.00
Beyer Blinder Belle		N	N	$16,741.46	$0.00
Canon Solutions America		N	N	$541.48	$0.00
Central Parking System		N	N	$1,194.90	$0.00
Funk Parade, LLC		N	N	$10,480.00	$0.00
Howard Theatre Entertainment, LLC		N	N	$25,500.00	$0.00
LaMarise C. Reid, LLC		N	N	$12,275.00	$0.00
MB Staffing Services	LSDZR517112018	Y	N	$9,473.38	$9,473.38
National Conf of State Hist Pres Off.		N	N	$4,355.00	$0.00
Olender Reporting	LSX71868062018	Y	N	$1,547.00	$1,547.00
Patsy Fletcher d/b/a T.H.R.E.A.D.		N	N	$10,800.00	$0.00
Urban Land Institute		N	N	$7,500.00	$0.00
Beyer Blinder Belle		N	N	$33,005.14	$0.00
Canon Solutions America		N	N	$2,292.39	$0.00
Central Parking System		N	N	$2,389.80	$0.00
DC Public Library Foundation		N	N	$19,260.00	$0.00
Dell Computer Corp		N	N	$19,969.00	$0.00
Dell Computer Corp		N	N	$9,588.96	$0.00
Dell Computer Corp		N	N	$9,893.96	$0.00
Dupont Computers	LSDX59723102018	Y	N	$3,017.96	$3,017.96
HR&A Advisors		N	N	$111,000.00	$0.00
Humanities Council of DC		N	N	$49,500.00	$0.00
Ingage Networks		N	N	$3,487.50	$0.00
J. Peter Byrne		N	N	$5,000.00	$0.00
Johnson, Mirmiran and Thompson		N	N	$278,063.50	$0.00
LaMarise C. Reid, LLC		N	N	$35,725.00	$0.00
MB Staffing Services	LSDZR517112018	Y	N	$28,793.80	$28,793.80
Microtech		N	N	$6,085.77	$0.00
Olender Reporting	LSX71868062018	Y	N	$6,885.00	$6,885.00
Patsy Fletcher d/b/a T.H.R.E.A.D.		N	N	$53,120.00	$0.00
Raimi + Associates		N	N	$318,613.79	$0.00
The Historical Society of Washington		N	N	$15,000.00	$0.00
Urban Land Institute		N	N	$3,750.00	$0.00
WordPress		N	Y	$18.00	$0.00
Shutterstock		N	Y	$29.00	$0.00
ACSI Translations		N	Y	$198.00	$0.00
Fedex		N	Y	$4.22	$0.00
Hover.com		N	Y	$46.12	$0.00
Lulzbot		N	Y	$74.85	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$263.97	$263.97
US Green Building Council		N	Y	$40.00	$0.00
National Trust for Historic Preservation		N	Y	$375.00	$0.00
National Trust for Historic Preservation		N	Y	$375.00	$0.00

Waterfront Clearners		N	Y	$36.00	$0.00
Fedex		N	Y	$54.02	$0.00
Supretech	LSDR25904042016	Y	Y	$251.32	$251.32
MailChimp		N	Y	$50.00	$0.00
Amazon		N	Y	$67.97	$0.00
FedEx		N	Y	$7.85	$0.00
Capital Services & Supplies	LSZX21748122016	Y	Y	$3,232.83	$3,232.83
US Green Building Council		N	Y	$59.02	$0.00
Ergo Depot		N	Y	$900.90	$0.00
Canon Solutions America		N	Y	$80.00	$0.00
Urban Land Institute		N	Y	$75.00	$0.00
Uline		N	Y	$206.94	$0.00
Amazon		N	Y	$100.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$4,498.85	$4,498.85
House Industries		N	Y	$299.00	$0.00
Women In Code Enforcement		N	Y	$25.00	$0.00
Capital Services & Supplies	LSZX21748122016	Y	Y	$390.00	$390.00
Miles Away Charter	LSR49347092018	Y	Y	$450.00	$450.00
Fedex		N	Y	$43.59	$0.00
Selling Point Software		N	Y	$62.00	$0.00
Al's Office Products	LSZRV93853072016	Y	Y	$1,021.75	$1,021.75
LPS Computer Services		N	Y	$424.66	$0.00
MailChimp		N	Y	$50.00	$0.00
Fedex		N	Y	$11.08	$0.00
Commissions		N	Y	$150.00	$0.00
Society for Historical Archaeology		N	Y	$180.00	$0.00
Senoda	LS17288092016	Y	Y	$100.00	$100.00
American University		N	Y	$38.50	$0.00
Fedex		N	Y	$3.63	$0.00
CVS Pharmacy		N	Y	$40.00	$0.00
WMATA		N	Y	$200.00	$0.00
Amazon		N	Y	$39.90	$0.00
WordPress		N	Y	$59.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$1,484.60	$1,484.60
FedEx		N	Y	$4.28	$0.00
WMATA		N	Y	$100.00	$0.00
Lulzbot		N	Y	$32.38	$0.00
American Planning Association		N	Y	$300.00	$0.00
WMATA		N	Y	$200.00	$0.00
Fedex		N	Y	$104.01	$0.00
Amazon		N	Y	$17.97	$0.00
Senoda	LS17288092016	Y	Y	$194.00	$194.00
MailChimp		N	Y	$50.00	$0.00
Fedex		N	Y	$17.05	$0.00
WMATA		N	Y	$150.00	$0.00
Twilio		N	Y	$10.32	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$3,291.12	$3,291.12
Hover.com		N	Y	$15.17	$0.00
Amazon.com		N	Y	$38.62	$0.00
Custom Ink		N	Y	$4,999.30	$0.00
Senoda	LS17288092016	Y	Y	$100.00	$100.00
FedEx		N	Y	$60.28	$0.00
MailChimp		N	Y	$50.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	-$80.31	-$80.31
Al's Office Products	LSZRV93853072016	Y	Y	$1,330.77	$1,330.77

FedEx		N	Y	$35.92	$0.00
New Partners Conference		N	Y	$488.00	$0.00
Lulzbot		N	Y	$619.75	$0.00
PastPerfect Software		N	Y	$432.00	$0.00
Microtech		N	Y	$685.22	$0.00
National Trust for Historic Preservation		N	Y	$250.00	$0.00
American Planning Association		N	Y	$735.00	$0.00
American Planning Association		N	Y	$735.00	$0.00
Dell Computers		N	Y	$1,059.08	$0.00
Food Research & Action		N	Y	$412.00	$0.00
Food Policy Conference		N	Y	$125.00	$0.00
WMATA		N	Y	$100.00	$0.00
Senoda	LS17288092016	Y	Y	$100.00	$100.00
FedEx		N	Y	$15.79	$0.00
WordPress		N	Y	$26.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$4,949.35	$4,949.35
Metropolitan Office Products	LSDZR5567062018	Y	Y	$1,167.10	$1,167.10
FedEx		N	Y	$8.68	$0.00
Amazon.com		N	Y	$28.70	$0.00
ACSI Translations		N	Y	$300.00	$0.00
Global Industrial		N	Y	$28.52	$0.00
FedEx		N	Y	$42.80	$0.00
Cort Furniture Rental		N	Y	$1,394.75	$0.00
WMATA		N	Y	$250.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$1,974.37	$1,974.37
digitalbuyer.com		N	Y	$1,730.00	$0.00
Uline		N	Y	$96.89	$0.00
Hotel Lombardy		N	Y	$753.42	$0.00
Senoda	LS17288092016	Y	Y	$194.00	$194.00
DC Building Industry Association		N	Y	$109.00	$0.00
FedEx		N	Y	$41.45	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$42.82	$42.82
American Planning Association		N	Y	$1,050.00	$0.00
Management		N	Y	$190.00	$0.00
Supretech	LSDR25904042016	Y	Y	$688.00	$688.00
Cort Furniture Rental		N	Y	-$100.00	$0.00
FedEx		N	Y	$11.94	$0.00
Al's Office Products	LSZRV93853072016	Y	Y	$335.45	$335.45
Amazon.com		N	Y	$155.76	$0.00
Standard Office Supply	LSX87779102016	Y	Y	-$24.66	-$24.66
FedEx		N	Y	$9.93	$0.00
American Planning Association		N	Y	$1,050.00	$0.00
Built For Women event		N	Y	$53.49	$0.00
Amazon.com		N	Y	$79.94	$0.00
International Code Council		N	Y	$199.00	$0.00
Star Office Products	LSD61097012019	Y	Y	$1,327.50	$1,327.50
FedEx		N	Y	$110.79	$0.00
Supretech	LSDR25904042016	Y	Y	$75.00	$75.00
WMATA		N	Y	$300.00	$0.00
State of Maryland		N	Y	$300.00	$0.00
WordPress		N	Y	$30.00	$0.00
Nitro		N	Y	$45.49	$0.00
Global Industrial		N	Y	$389.38	$0.00
FedEx		N	Y	$15.65	$0.00
Supretech	LSDR25904042016	Y	Y	$692.52	$692.52

Georgetown U Law Library		N	Y	$1,250.00	$0.00
Senoda Inc	LS17288092016	Y	Y	$376.00	$376.00
WMATA		N	Y	$250.00	$0.00
Capital Services & Supplies	LSZX17481122019	Y	Y	$1,044.51	$1,044.51
WMATA		N	Y	$50.00	$0.00
Fedex		N	Y	$4.28	$0.00
Al's Office Products	LSZRV93853072016	Y	Y	$4,497.17	$4,497.17
Supretech	LSDR25904042016	Y	Y	$4,187.59	$4,187.59
National Main Street Center		N	Y	$595.00	$0.00
National Main Street Center		N	Y	$595.00	$0.00
Olin Studio		N	Y	$775.00	$0.00
Blick Art Materials		N	Y	$204.70	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$1,141.03	$1,141.03
Fontspring.com		N	Y	$105.00	$0.00
Senoda Inc	LS17288092016	Y	Y	$664.00	$664.00
Fedex		N	Y	$74.05	$0.00
Blue Boy Blueprinting	LSZ84548052018	Y	Y	$595.00	$595.00
Historical Society of DC		N	Y	$258.00	$0.00
Amazon		N	Y	$99.64	$0.00
Blick Art Materials		N	Y	($7.54)	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$450.00	$450.00
Taylor Gourmet		N	Y	$784.85	$0.00
B&H Photo		N	Y	$279.74	$0.00
Pembroke West	LSDX36347062019	Y	Y	$932.50	$932.50
Amazon		N	Y	$95.00	$0.00
DC Shirt & Print Co.	LS59005092019	Y	Y	$460.80	$460.80
Senoda Inc	LS17288092016	Y	Y	$2,039.00	$2,039.00
Amazon		N	Y	($53.94)	$0.00
Great Streets Honors		N	Y	$64.29	$0.00
ProQuest		N	Y	$120.00	$0.00
University of the District of Columbia		N	Y	$500.00	$0.00
American Planning Association		N	Y	$195.00	$0.00
Simply Hired		N	Y	$100.00	$0.00
Planetizen		N	Y	$149.95	$0.00
Supretech	LSDR25904042016	Y	Y	$502.00	$502.00
Taylor Gourmet		N	Y	($69.53)	$0.00
UPS		N	Y	$5.90	$0.00
FedEx		N	Y	$110.25	$0.00
Harvard Graduate School of Design		N	Y	$1,980.00	$0.00
Yakima Supplies	LSDR91775112018	Y	Y	$4,710.72	$4,710.72
WMATA		N	Y	$250.00	$0.00
FedEx		N	Y	$11.64	$0.00
The Washington Post		N	Y	$371.18	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$1,466.25	$1,466.25
International Downtown Association		N	Y	$480.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$39.99	$39.99
FedEx		N	Y	$95.49	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$16.42	$16.42
WMATA		N	Y	$200.00	$0.00
FedEx		N	Y	$12.87	$0.00
Uline		N	Y	$43.81	$0.00
Bed Bath & Beyond		N	Y	$67.67	$0.00
New York Times Conference Services		N	Y	$950.00	$0.00
FedEx		N	Y	$15.32	$0.00
Annie's Ace Hardware	LSDZR84586062018	Y	Y	$885.79	$885.79

Senoda Inc	LS17288092016	Y	Y	$100.00	$100.00
Amazon		N	Y	$143.92	$0.00
WMATA		N	Y	$350.00	$0.00
Frager's Hardware	LSZR78088112019	Y	Y	$522.50	$522.50
Al's Office Products	LSZRV93853072016	Y	Y	$3,076.93	$3,076.93
WMATA		N	Y	$200.00	$0.00
American Planning Association		N	Y	$595.00	$0.00
WordPress		N	Y	$26.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$1,927.73	$1,927.73
Occasions Caterers		N	Y	$2,245.00	$0.00
Simply Hired		N	Y	($35.00)	$0.00
FedEx		N	Y	$14.35	$0.00
International Code Council		N	Y	$199.00	$0.00
Olender Reporting	LSX71868062018	Y	Y	$551.49	$551.49
Amer Assn for State & Local History		N	Y	$115.00	$0.00
Metropolitan Office Products	LSDZR5567062018	Y	Y	$3,135.77	$3,135.77
Urban Land Institute		N	Y	$300.00	$0.00
Hightail		N	Y	$3,000.00	$0.00
Senoda Inc	LS17288092016	Y	Y	$200.00	$200.00
The Atlantic Monthly		N	Y	$350.00	$0.00
WMATA		N	Y	$100.00	$0.00
FedEx		N	Y	$107.92	$0.00
Senoda Inc	LS17288092016	Y	Y	$180.00	$180.00
WordPress		N	Y	$99.00	$0.00
Amazon		N	Y	$62.97	$0.00
Farmplast		N	Y	$930.00	$0.00
Dell Computers		N	Y	$1,267.43	$0.00
Senoda Inc	LS17288092016	Y	Y	$1,592.00	$1,592.00
Walmart.com		N	Y	$41.74	$0.00
Amazon		N	Y	$19.25	$0.00
FedEx		N	Y	$13.56	$0.00
Nationbuilder		N	Y	$29.00	$0.00
Amazon		N	Y	$333.83	$0.00
FedEx		N	Y	$4.28	$0.00
Amazon		N	Y	$50.97	$0.00
New York Times Conference Services		N	Y	$1,550.00	$0.00
Recreation.gov		N	Y	$97.50	$0.00
WMATA		N	Y	$150.00	$0.00
Amazon		N	Y	$219.01	$0.00
Amer Assn for Code Enforcement		N	Y	$425.00	$0.00
Standard Office Supply	LSX87779102016	Y	Y	$2,364.55	$2,364.55
DDOT Permits		N	Y	$23.00	$0.00
Urban Land Institute		N	Y	$50.00	$0.00
SENODA INC	LS17288092016	Y	Y	$100.00	$100.00
FedEx		N	Y	$101.37	$0.00
Gala Hispanic Theatre		N	Y	$1,004.00	$0.00
Ledet Training		N	Y	$1,795.00	$0.00
Senoda Inc	LS17288092016	Y	Y	$620.00	$620.00
FedEx		N	Y	$3.83	$0.00
Georgetown U Law Library		N	Y	$1,250.00	$0.00
WordPress		N	Y	$18.00	$0.00
Sonco Crowd Control		N	Y	$1,680.00	$0.00
					$122,935.98
				SBE Spending goal:	$79,125.00