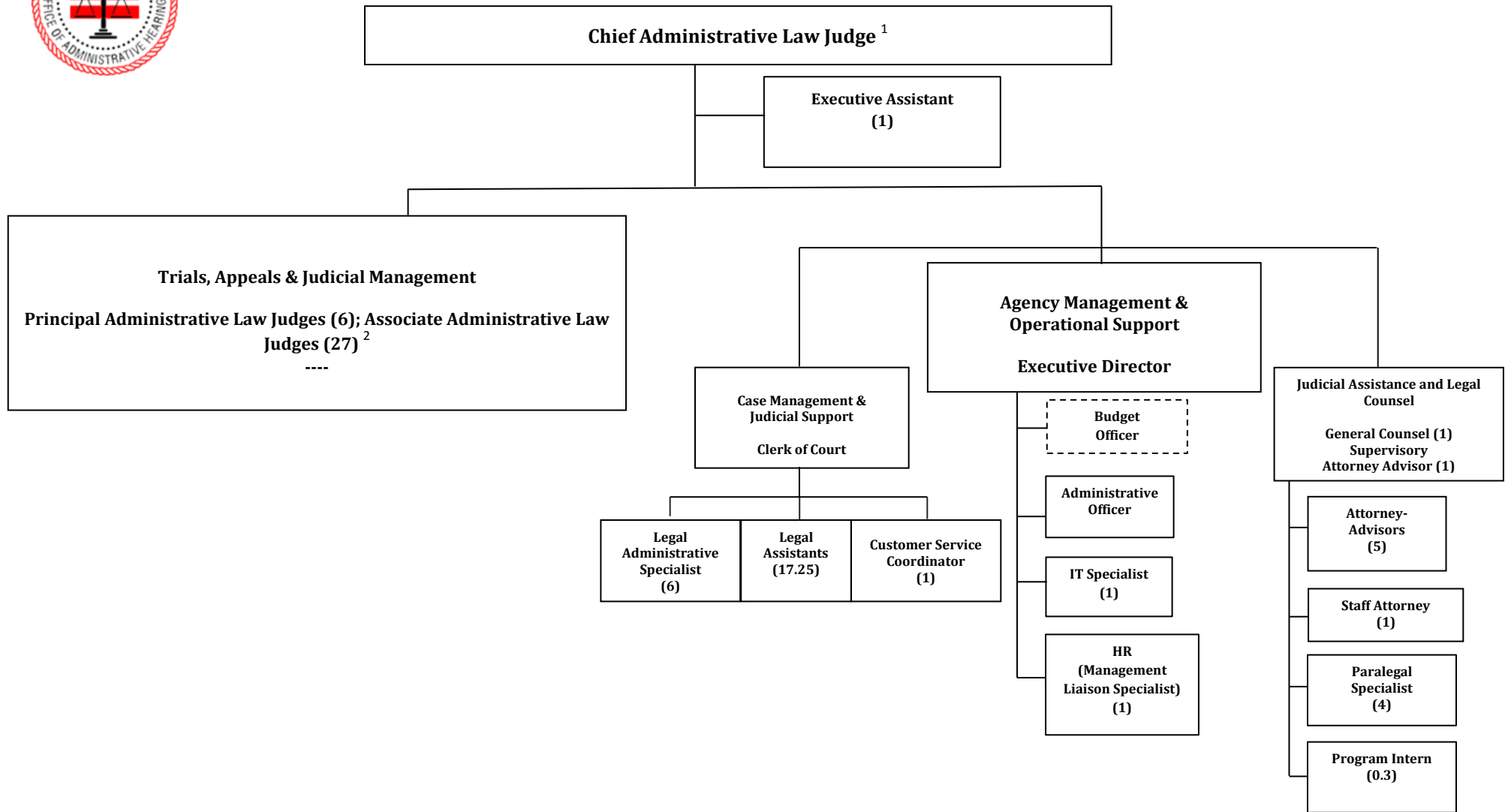


Attachment Listing

Attachment #1	Organizational Chart
Attachment #2	List of Employees
Attachment #3	Position Listing
Attachment #4	Approved Budget and Actual Spending
Attachment #5	Reprogramming
Attachment #6	Intra-District Transfers
Attachment #7	Special Purpose Revenue Accounts
Attachment #8	Federal Grants
Attachment #9	Performance Plan
Attachment #10	Contracts, Procurements, Leases and Grants
Attachment #11	FY15 Spending Pressures



OFFICE OF ADMINISTRATIVE HEARINGS ORGANIZATION CHART



1. The Chief administrative Law Judge (CALJ) is appointed by the Mayor with the advice and consent of the Council of the District of Columbia. D.C. Official Code §2-1831.04(b).

2. The Commission on Selection and Tenure of Administrative Law Judges of the Office of Administrative Hearings (COST) is charged with appointing, reappointing, disciplining, and removing Administrative Law Judges, except the CALJ. D.C. Official Code § 2-1831.06(a), (b).

• *The Advisory Committee to the Office of Administrative Hearings (Advisory Committee) is charged with advising the CALJ in the discharge of his or her duties, identifying issues of importance to Administrative Law Judges and agencies that should be addressed by OAH, reviewing and commenting on policies and rules proposed by the CALJ, and making recommendations for statutory and regulatory changes consistent with advancing the purposes of the OAH Establishment Act. D.C. Official Code § 2-1831(e).*

**OFFICE OF ADMINISTRATIVE HEARINGS (FS0)
FY 2015 SCHEDULE A BY ACTIVITY**

Agency Code	Fiscal Year	Program Code	Activity Code	Vacancy Status	Position Number	Employee Name	Position Title	Salary	FTE
PERSONNE MASTER - 1010									
FS0	15	1010	1010	V	00012480		Human Resources Specialist II	53,585	1
FS0	15	1010	1010	V	00029154		Program Intern	8,998	0.3
INFORMATION TECHNOLOGY - 1040									
FS0	15	1040	1040	F	00035289	Fontanez,Kevier A	Inform Tech Specialist	86,189	1
BUDGET OPERATIONS - 110F									
FS0	15	110F	100F	F	00029143	Iwobi,Anthony	Budget Officer	113,301	1
TRIALS/APPEALS & JUSTICE MANAGEMENT - 020A									
FS0	15	020A	020A	F	00000164	Beatty-Arthur,Sherri M	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00001237	Dean,John P	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00003085	Weberman,Bernard H	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00004256	Handy,Paul Brooks	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00009722	Mcdonald,Calonette M	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00010722	Wilson Taylor,N Denise	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00011806	Sharkey,Robert E	Administrative Law Judge	147,518	1
FS0	15	020A	020A	F	00013470	Harmon,James C	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00015529	Little,Elsie S	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00029157	Meek,Leslie A	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00032337	Yahner,Ann Catherine	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00033120	England Jr.,William Luke	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00036381	Welner,Steven M	Administrative Law Judge	147,518	1
FS0	15	020A	020A	F	00036518	Crichlow,Claudia A.	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00036519	Hines,Caryn L	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00036958	Goode,Jesse Paul	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037494	Barber,Claudia A	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037495	Jenkins,Audrey	Administrative Law Judge	144,176	1
FS0	15	020A	020A	V	00037496		Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037498	Masulla,Mary	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037499	Davenport,Joan	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037907	Harvey,Scott A.	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037909	Cobbs,Nicholas	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037910	Goodie,Sharon E	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037911	Rooney,John T	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00037912	Teal,Arabella W.	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00038309	Bruch,Eli B	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00042505	McClendon,Samuel	Administrative Law Judge	147,518	1
FS0	15	020A	020A	F	00042506	Pierson,Erika L	Administrative Law Judge	147,518	1
FS0	15	020A	020A	F	00042508	Mangan,Margaret A.	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00042509	Figueroa,Elizabeth D	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00047933	Nash,Beverly	Administrative Law Judge	144,176	1
FS0	15	020A	020A	F	00077959	Vergeer,Vytas V	Administrative Law Judge	144,176	1
JUDICIAL ASSISTANCE & LEGAL COUNSEL - 030A									
FS0	15	030A	030A	V	00012447		General Counsel	122,932	1
FS0	15	030A	030A	F	00029149	Lukens,Rachel R	Supervisory Attorney Advisor	101,528	1
FS0	15	030A	030A	F	00032455	Torrez,Marya G	Attorney-Advisor (General)	76,491	1
FS0	15	030A	030A	F	00033051	Dhami,Dajit K	Attorney-Advisor (General)	76,491	1
FS0	15	030A	030A	F	00036334	Gurkin,Danielle M	Attorney-Advisor	76,491	1
FS0	15	030A	030A	V	00037946		Attorney-Advisor (General)	95,614	1
FS0	15	030A	030A	F	00037949	Stearns,Wendy	Staff Attorney	62,285	1
FS0	15	030A	030A	V	00073636		Paralegal Specialist	44,478	1
FS0	15	030A	030A	F	00073637	Neal Jr.,Louis L	Attorney-Advisor (General)	76,491	1
FS0	15	030A	030A	F	00073638	Heltzel,Emily J	Paralegal Specialist	50,162	1
FS0	15	030A	030A	F	00073639	Harrison,Joseph P	Paralegal Specialist	48,741	1
FS0	15	030A	030A	F	00073640	Thomas,Jamarie K	Paralegal Specialist	47,320	1
CASE MANAGEMENT & JUDICIAL SUPPORT SERVICES - 040A									
FS0	15	040A	040A	F	00002582	Gantt,Starr T	Legal Assistant (Court)	47,053	1
FS0	15	040A	040A	F	00007142	Campbell,Tanya L	Legal Administrative Specialis	57,267	1
FS0	15	040A	040A	F	00011339	Williams,Evelyn	Supvy Clerk of Court	113,300	1
FS0	15	040A	040A	F	00011946	Bussey,Linda	Legal Administrative Specialist	60,477	1
FS0	15	040A	040A	F	00012735	Wess,Elizabeth J	Legal Assistant (Court)	44,495	1
FS0	15	040A	040A	F	00013817	Jones,Ricky L	Legal Assistant (Court)	38,100	1
FS0	15	040A	040A	F	00018397	Dawson,Anita C	Customer Service Coordinator	91,085	1
FS0	15	040A	040A	F	00029176	Watson,Ashley Marie	Legal Assistant (Court)	40,658	1
FS0	15	040A	040A	F	00032358	Williams,Tyrone A	Legal Administrative Specialist	50,162	1
FS0	15	040A	040A	F	00032429	Cash,Darrell A	Legal Assistant (Court)	47,053	1
FS0	15	040A	040A	F	00032497	Sigler,Amber M	Legal Administrative Specialis	51,583	1
FS0	15	040A	040A	F	00032818	Mangan,Joseph L	Legal Administrative Specialis	44,478	1
FS0	15	040A	040A	F	00033013	Britt,Cynthia M	Legal Assistant (Court)	41,937	1
FS0	15	040A	040A	F	00034302	Johnson,Lura J.	Legal Assistant	8,998	0.25

FS0	15	040A	040A	F	00035361	Lassiter,Sheila L	Legal Assistant (Court)	39,379	1
FS0	15	040A	040A	F	00036285	Jackson,Lateefah N	Legal Assistant (Court)	48,332	1
FS0	15	040A	040A	F	00036383	Johnson,Charlotte M	Legal Assistant (Court)	48,332	1
FS0	15	040A	040A	F	00038311	Crumpley,Steve	Legal Administrative Specialis	50,162	1
FS0	15	040A	040A	F	00038312	Harrington,Lolitha F	Legal Assistant (Court)	41,937	1
FS0	15	040A	040A	F	00046150	Rhames,Beneddta A	Legal Assistant (Court)	40,658	1
FS0	15	040A	040A	F	00073631	Okoye,Chinwe P	Legal Assistant (Court)	39,379	1
FS0	15	040A	040A	F	00073632	Sinclair,Letitia D	Legal Assistant (Court)	38,100	1
FS0	15	040A	040A	F	00073633	Harris,Arelette E	Legal Assistant (Court)	41,937	1
FS0	15	040A	040A	V	00073634		Legal Assistant (Court)	36,821	1
FS0	15	040A	040A	F	00073635	Ramirez,Kenneth E	Legal Assist (Court, Bilingual)	40,658	1
FS0	15	040A	040A	F	00077960	Gebrehiwot,Sophia A	Legal Assistant (Court)	40,658	1
PROGRAM DIRECTION & OVERSIGHT - 050A									
FS0	15	050A	050A	F	00000844	Tucker,Wanda R	Acting Chief Administrative La	170,739	1
FS0	15	050A	050A	F	00009163	Steele,Shauntinique P.	Executive Assistant	66,306	1
FS0	15	050A	050A	F	00032804	Rice,Eric	Administrative Officer	88,637	1
FS0	15	050A	050A	F	00038215	Haggerty,Kathleen	Executive Director	123,600	1
								7,604,564	77.55

Agency Activity Name/Code	Fill	Vacant
Personnel Master - 1010	0	1.3
Information Technology - 1040	1	0
Budget Operations - 110F	1	0
Trials/Appeals & Justice - 020A	31	1
Judicial Assist & Legal Counsel - 030A	9	3
Clerk of Court - 040A	25.25	1
Program Direction & Oversight - 050A	4	0
Total	71.25	6.3

Note:
Agency Schedule A is as of January 30, 2015

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)
FY 2014 Approve Budget Versus FY 2014 Expenditures
By Funds, Activity, Comptroller Source Group (CSG), and Comptroller Objects.

Agy	Fund	Activity Code	Activity Name	Comp Source Group	Comp Source Group Title	FY 2014 Approve Budget	FY 2014 Expenditures	Variance
FS0	0100	020A	TRIALS/APPEALS & JUSTICE MANAGEMENT	0011	REGULAR PAY - CONT FULL TIME	3,618,677	3,328,955	289,722
				0013	ADDITIONAL GROSS PAY	0	9,085	(9,085)
				0014	FRINGE BENEFITS - CURR PERSONNEL	781,058	501,433	279,625
				0020	SUPPLIES AND MATERIALS	25,648	25,092	556
				0041	CONTRACTUAL SERVICES - OTHER	60,000	40,155	19,845
					Trials, Appeals & Justice Management Total	4,485,383	3,904,720	580,663
		030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0011	REGULAR PAY - CONT FULL TIME	974,223	588,261	385,962
				0012	REGULAR PAY - OTHER	8,657	16,737	(8,081)
				0013	ADDITIONAL GROSS PAY	54,038	29,676	24,362
				0014	FRINGE BENEFITS - CURR PERSONNEL	258,662	123,158	135,504
				0020	SUPPLIES AND MATERIALS	50,000	50,000	0
				0040	OTHER SERVICES AND CHARGES	159,230	155,630	3,600
				0041	CONTRACTUAL SERVICES - OTHER	62,846	61,652	1,194
					Judicial Assistance & Legal Support Total	1,567,655	1,025,114	542,541
		040A	CASE MANAGEMENT & JUDICIAL SUPPORT SE	0011	REGULAR PAY - CONT FULL TIME	945,644	964,369	(18,725)
				0012	REGULAR PAY - OTHER	0	6,335	(6,335)
				0013	ADDITIONAL GROSS PAY	0	8,650	(8,650)
				0014	FRINGE BENEFITS - CURR PERSONNEL	219,311	221,430	(2,119)
				0020	SUPPLIES AND MATERIALS	50,000	42,802	7,198
				0070	EQUIPMENT & EQUIPMENT RENTAL	59,295	56,304	2,991
					Case Management & Judicial Support Total	1,274,251	1,299,889	(25,639)
		050A	PROGRAM DIRECTION AND OVERSIGHT	0011	REGULAR PAY - CONT FULL TIME	409,597	352,724	56,873
				0012	REGULAR PAY - OTHER	0	(4,342)	4,342
				0013	ADDITIONAL GROSS PAY	0	36,967	(36,967)
				0014	FRINGE BENEFITS - CURR PERSONNEL	94,617	80,140	14,477
				0020	SUPPLIES AND MATERIALS	55,100	47,850	7,250
					Program Direction & Oversight Total	559,314	513,339	45,975
		1010	PERSONNEL-MASTER	0011	REGULAR PAY - CONT FULL TIME	86,058	86,292	(235)
				0012	REGULAR PAY - OTHER	8,803	0	8,803
				0014	FRINGE BENEFITS - CURR PERSONNEL	22,535	17,900	4,635
				0020	SUPPLIES AND MATERIALS	2,000	2,000	0
				0040	OTHER SERVICES AND CHARGES	0	0	0
				0041	CONTRACTUAL SERVICES - OTHER	0	66	(66)
				0070	EQUIPMENT & EQUIPMENT RENTAL	0	0	0
					Personnel Total	119,395	106,258	13,137
		1040	INFORMATION TECHNOLOGY	0011	REGULAR PAY - CONT FULL TIME	86,117	57,012	29,104
				0012	REGULAR PAY - OTHER	0	4,368	(4,368)
				0014	FRINGE BENEFITS - CURR PERSONNEL	16,255	11,061	5,194
				0020	SUPPLIES AND MATERIALS	2,059	2,059	0
				0040	OTHER SERVICES AND CHARGES	110,000	25,878	84,122
				0041	CONTRACTUAL SERVICES - OTHER	29,096	25,676	3,420
				0070	EQUIPMENT & EQUIPMENT RENTAL	77,608	75,285	2,323
					Information Technology Total	321,134	201,338	119,796
		110F	BUDGET OPERATIONS	0011	REGULAR PAY - CONT FULL TIME	103,490	103,774	(284)
				0014	FRINGE BENEFITS - CURR PERSONNEL	23,906	28,494	(4,588)
				0020	SUPPLIES AND MATERIALS	0	0	0
					Budget Operations Total	127,396	132,268	(4,872)
					Agency Total Local Fund	8,232,367	7,182,926	1,271,602
0250		030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0041	CONTRACTUAL SERVICES - OTHER	60,000	71,544	(11,545)
					Judicial Assistance & Legal Support Total	60,000	71,544	(11,545)
					Agency Total Grant Fund	60,000	71,544	(11,545)
0700		020A	TRIALS/APPEALS & JUSTICE MANAGEMENT	0011	REGULAR PAY - CONT FULL TIME	842,069	842,069	0
				0014	FRINGE BENEFITS - CURR PERSONNEL	104,802	137,312	(32,510)
				0041	CONTRACTUAL SERVICES - OTHER	54,220	23,862	30,358
					Trials, Appeals & Justice Management Total	1,001,091	1,003,242	(2,151)
		030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0011	REGULAR PAY - CONT FULL TIME	81,112	49,457	31,655
				0014	FRINGE BENEFITS - CURR PERSONNEL	18,737	5,245	13,492
				0040	OTHER SERVICES AND CHARGES	69,793	98,204	(28,411)
					Judicial Assistance & Legal Support Total	169,642	152,906	16,736
		040A	CASE MANAGEMENT & JUDICIAL SUPPORT SE	0011	REGULAR PAY - CONT FULL TIME	43,505	46,378	(2,873)
				0014	FRINGE BENEFITS - CURR PERSONNEL	10,050	19,814	(9,764)
					Case Management & Judicial Support Total	53,555	66,192	(12,637)
					Agency Total Intra-District Funds	1,224,288	1,222,341	1,947
					Agency Total Gross Funds	9,516,654	8,476,811	1,262,004

OFFICE OF ADMINISTRATIVE HEARINGS (FS0)
FY 2015 Approve Budget Versus FY 2015 Expenditures Through January 30, 2015
By Funds, Activity, Comptroller Source Group (CSG), and Comptroller Objects.

Agy	Fund	Activity Code	Activity Name	Comp Source Group	Comp Source Group Title	FY 2015 Approve Budget	FY 2015 Expenditures	Variance			
FS0	0100	020A	TRIALS/APPEALS & JUSTICE MANAGEMENT	0011	REGULAR PAY - CONT FULL TIME	3,926,818	1,341,410	2,585,408			
				0014	FRINGE BENEFITS - CURR PERSONNEL	757,876	179,328	578,548			
				0020	SUPPLIES AND MATERIALS	10,000	0	10,000			
				0041	CONTRACTUAL SERVICES - OTHER	152,500	15,427	137,073			
							Trials, Appeals & Justice Management Total	4,847,194	1,536,164	3,311,029	
		030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0011	REGULAR PAY - CONT FULL TIME	707,060	195,695	511,366			
				0012	REGULAR PAY - OTHER	39,854	1,154	38,700			
				0013	ADDITIONAL GROSS PAY	54,038	883	53,155			
				0014	FRINGE BENEFITS - CURR PERSONNEL	136,463	39,348	97,115			
				0020	SUPPLIES AND MATERIALS	40,000	12,837	27,163			
				0040	OTHER SERVICES AND CHARGES	182,029	36,620	145,410			
				0041	CONTRACTUAL SERVICES - OTHER	60,000	123	59,877			
									Judicial Assistance & Legal Support Total	1,219,444	286,659
		040A	CASE MANAGEMENT & JUDICIAL SUPPORT SE	0011	REGULAR PAY - CONT FULL TIME	1,077,749	377,918	699,831			
				0012	REGULAR PAY - OTHER	9,050	16,041	(6,990)			
				0013	ADDITIONAL GROSS PAY	0	598	(598)			
				0014	FRINGE BENEFITS - CURR PERSONNEL	209,752	86,988	122,764			
				0020	SUPPLIES AND MATERIALS	40,000	12,837	27,163			
				0070	EQUIPMENT & EQUIPMENT RENTAL	70,000	23,333	46,667			
									Case Management & Judicial Support Total	1,406,551	517,715
		050A	PROGRAM DIRECTION AND OVERSIGHT	0011	REGULAR PAY - CONT FULL TIME	542,423	146,845	395,578			
				0012	REGULAR PAY - OTHER	0	2,011	(2,011)			
				0013	ADDITIONAL GROSS PAY	0	0	0			
				0014	FRINGE BENEFITS - CURR PERSONNEL	104,688	21,142	83,546			
				0020	SUPPLIES AND MATERIALS	50,082	0	50,082			
							Program Direction & Oversight Total	697,193	169,998	527,195	
		1010	PERSONNEL-MASTER	0011	REGULAR PAY - CONT FULL TIME	91,059	14,959	76,100			
				0012	REGULAR PAY - OTHER	8,998	0	8,998			
				0013	ADDITIONAL GROSS PAY	0	10,203	(10,203)			
				0014	FRINGE BENEFITS - CURR PERSONNEL	19,311	3,012	16,299			
				0020	SUPPLIES AND MATERIALS	2,500	0	2,500			
				0040	OTHER SERVICES AND CHARGES	0	162	(162)			
				0041	CONTRACTUAL SERVICES - OTHER	0	0	0			
				0070	EQUIPMENT & EQUIPMENT RENTAL	0	0	0			
							Personnel Total	121,868	28,336	93,532	
		1040	INFORMATION TECHNOLOGY	0011	REGULAR PAY - CONT FULL TIME	87,860	29,925	57,934			
				0012	REGULAR PAY - OTHER	0	0	0			
				0013	ADDITIONAL GROSS PAY	0	0	0			
				0014	FRINGE BENEFITS - CURR PERSONNEL	16,957	5,893	11,064			
				0020	SUPPLIES AND MATERIALS	5,000	0	5,000			
				0040	OTHER SERVICES AND CHARGES	90,400	15,000	75,400			
				0041	CONTRACTUAL SERVICES - OTHER	23,500	5,019	18,481			
				0070	EQUIPMENT & EQUIPMENT RENTAL	56,000	9,497	46,503			
							Information Technology Total	279,717	65,334	214,382	
		110F	BUDGET OPERATIONS	0011	REGULAR PAY - CONT FULL TIME	108,944	40,382	68,562			
				0014	FRINGE BENEFITS - CURR PERSONNEL	21,026	10,697	10,329			
				0020	SUPPLIES AND MATERIALS	1,100	0	1,100			
							Budget Operations Total	131,070	51,079	78,991	
							Agency Total Local Fund	8,703,036	2,655,285	6,046,651	
		0250	030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0041	CONTRACTUAL SERVICES - OTHER	60,000	0	60,000		
							Judicial Assistance & Legal Support Total	60,000	0	60,000	
							Agency Total Grant Fund	60,000	0	60,000	
		0700	020A	TRIALS/APPEALS & JUSTICE MANAGEMENT	0011	REGULAR PAY - CONT FULL TIME	869,697	309,864	559,833		
					0014	FRINGE BENEFITS - CURR PERSONNEL	168,557	48,839	119,717		
					0041	CONTRACTUAL SERVICES - OTHER	64,657	0	64,657		
										Trials, Appeals & Justice Management Total	1,102,911
			030A	JUDICIAL ASSISTANCE & LEGAL COUNSEL	0011	REGULAR PAY - CONT FULL TIME	60,471	21,955	38,516		
					0014	FRINGE BENEFITS - CURR PERSONNEL	11,671	2,755	8,916		
					0040	OTHER SERVICES AND CHARGES	441,875	0	441,875		
								Judicial Assistance & Legal Support Total	514,017	24,710	489,307
			040A	CASE MANAGEMENT & JUDICIAL SUPPORT SE	0011	REGULAR PAY - CONT FULL TIME	47,580	17,281	30,299		
					0014	FRINGE BENEFITS - CURR PERSONNEL	9,183	7,065	2,118		
							Case Management & Judicial Support Total	56,763	24,346	32,417	
							Agency Total Intra-District Funds	1,673,691	407,760	1,265,931	
							Agency Total Gross Funds	10,436,727	3,063,046	7,372,582	

**OFFICE OF ADMINISTRATIVE HEARINGS (OAH)
FY 2014 REPROGRAMMING LIST**

LOCAL				Starting Budget	\$8,232,367
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2014	0100	11/26/13		FY 2014 COLA ALLOCATION - \$222,161.00	444,322.00
2014	0100	11/27/13	BJCOLAFA	CORRECT DUPLICATE BATCH	(216,257.45)
2014	0100	11/27/13	BJCOLAFO	REVERSE DUPLICATE ENTRY	(5,903.55)
2014	0100	7/11/14		REPROGRAM TO FK0: YouChallenGe Program	(490,935.00)
				Final Budget	7,963,593

INTRA-DISTRICT				Starting Budget	\$1,224,288
FISCAL YEAR	FUND	DATE	SOAR DOC #	DESCRIPTION	AMOUNT
2014	0701	1/31/14	14-0341	ALIGN BUDGET WITH MOU AMOUNT (DOES)	23,519.06
2014	0701	2/6/14	14-0359	ESTABLISH BUDGET (DHCD)	20,000.00
2014	0701	2/14/14	14-0369	ESTABLISH BUDGET (DISB)	48,000.00
2014	0701	9/25/14	14-1163	DECREASE BUDGET	(21,437.00)
				Final Budget	1,294,370

FY 2014 Intra-District Summary - SELLER

Agency Name: Office of Administrative Hearings: OAH

BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FTE
Dept. of Employment Services (DOES) - CF0	UI appeal cases referred by DOES.	1,100,275	8
DC Public Schools (DCPS) - GA0	Student Disciplinary cases.	39,014	0
Dept. of the Environment (DDOE) - KG0	Environmental enforcement.	23,861	0
Health Benefit Exchange Authority - HI0	Affordable Healthcare (OBAMA Care) cases.	0	0
Dept. of Housing and Comm Develop. (DHCD) - DB0	Residents condominium conversion appeals.	11,191	0
Office of the State Superintendent of Education (OSSE) - GD0	(1) Civil infractions and licensing matters; (2) OSSE vendor appeals related to education expenses; and (3) appeals by DHS/OSSE to terminate low-income child care benefits to individuals.	0	0
Office of the Attorney General (OAG) - CB0	Child Support Division; cases on child support and appeals of child support financial seizure cases.	0	0
Dept. of Insurance, Securities, and Banking (DISB) - SR0	Insurance, securities and banking cases.	48,000	0
TOTAL		1,222,340	

FY 2014 Intra-District Summary - BUYER

Agency Name: Office of Administrative Hearings: OAH

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FTE
Dept. of Motor Vehicles (DMV) - KV0	DC Taxi Cab violations	28,224.00	0
Office of the Chief Technology Officer (OCTO) - TO0	IT Professional services	28,566.00	0
Office of the Chief Technology Officer (OCTO) - TO0	Tier 1 IT support services	30,658.00	0
Office of Contracting and Procurement (OCP) - PO0	Pcard Payments	35,000.00	0
Office of Finance and Resource Management (OFRM) - AS0	Various services	2,500.00	0
Office of Disability Rights	District-wide Language Access	2,000.00	0
Office of the Chief Technology Officer (OCTO) - TO0	RTS Payments	4,087.68	0
Office of the Chief Technology Officer (OCTO) - TO0	Various services	24,185.44	0
			0
			0
			0
TOTAL		155,221.12	

FY 2015 Intra-District Summary - SELLER

Agency Name: Office of Administrative Hearings: OAH

BUYING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING RECEIVED	FTE
Department of Employment Services (DOES) - CF0	UI appeal cases referred by DOES.	291,790	8
DC Public Schools (DCPS) - GA0	Student Disciplinary cases.	0	0
Dept. of the Environment (DDOE) - KG0	Environmental enforcement.	45,000	0
Health Benefit Exchange Authority - H10	Affordable Healthcare (OBAMA Care) cases.	0	0
Dept. of Housing and Comm Develop. (DHCD) - DB0	Residents condominium conversion appeals.	0	0
Office of the State Superintendent of Education (OSSE) - GD0	(1) Civil infractions and licensing matters; (2) OSSE vendor appeals related to education expenses; and (3) appeals by DHS/OSSE to terminate low-income child care benefits to individuals.	0	0
Office of the Attorney General (OAG) - CB0	Child Support Division; cases on child support and appeals of child support financial seizure cases.	0	0
Dept. of Insurance, Securities, and Banking (DISB) - SR0	Insurance, securities and banking cases	24,000	0
TOTAL		360,790	

FY 2015 Intra-District Summary - BUYER

Agency Name: Office of Administrative Hearings: OAH

SELLING AGENCY	DESCRIPTION OF SERVICES PROVIDED	FUNDING SENT	FTE
Office of Labor Relations and Collective Bargaining (OLRCB)	Represent OAH - IFPTE and AFSCME	50,000	0
Office of Contracting and Procurement (OCP) - PO0	Pcard Payments	35,000	0
DC Office of Human Resources (DCHR) - BE0	Recruitment and staffing services	25,000	0
Office of the Chief Technology Officer (OCTO) - TO0	RTS Payments	4,000	0
Dept of Public Works (DPW) - KT0	Archive - documentation	974	0
Office of Finance and Resource Management (OFRM) - AS0	Various services	500	0
Office of the Chief Technology Officer (OCTO) - TO0	Various services	7,000	0
			0
			0
			0
			0
TOTAL		122,474	

**OFFICE OF ADMINISTRATIVE HEARINGS
SPECIAL PURPOSE REVENUE
FY 2014 FUND DESCRIPTION, REVENUE AND EXPENDITURES TABLE**

FUND DETAIL	FUND DETAIL TITLE	DESCRIPTION	FEE AND HOW IT IS SET	WHO PAYS?	FY 2014 REVENUE COLLECTED	FY 2014 EXPENDITURES
6106	General Fund	Fees for copying, cds, transcripts, etc	Fee is based on the number of copies of cd, xerox, and transcript request prizes.	General Public	1,612.00	0.00
				AGENCY TOTAL	1,612.00	0.00

**OFFICE OF ADMINISTRATIVE HEARINGS
SPECIAL PURPOSE REVENUE
FY 2015 FUND DESCRIPTION, REVENUE AND EXPENDITURES TABLE**

FUND DETAIL	FUND DETAIL TITLE	DESCRIPTION	FEE AND HOW IT IS SET	WHO PAYS?	FY 2015 REVENUE COLLECTED	FY 2015 EXPENDITURES
6106	General Fund	Fees for copying, cds, transcripts, etc	Fee is based on the number of copies of cd, xerox, and transcript request prizes.	General Public	620.00	0.00
				AGENCY TOTAL	620.00	0.00

Medicaid Reimbursement Fund (8250)

Office of Administrative Hearings (FS0)					
FY	Received	Expenditures	FTEs	Grant#/Ph.	Service
2014	71,544	71,544	0	MEDICD/14	Adjudication of TANF and Medicaid related cases
Total	71,544	71,544	0		

Office of Administrative Hearings (FS0)					
FY	Received	Expenditures	FTEs	Grant#/Ph.	Service
2015	36,630	0	0	MEDICD/15	Adjudication of TANF and Medicaid related cases
Total	36,630	0	0		

Note:

FY 2015 Budget is established at \$60,000.00



FY 2015 PERFORMANCE PLAN Office of Administrative Hearings

MISSION

The mission of the Office of Administrative Hearings (OAH) is to provide a fair, efficient, and effective forum to manage and resolve administrative disputes.

SUMMARY OF SERVICES

OAH is an impartial, independent, executive branch agency that adjudicates cases for over 40 District of Columbia agencies, boards, and commissions. OAH holds hearings and provides other adjudication services and conducts mediations to resolve disputes arising under District law and rules.

PERFORMANCE PLAN DIVISIONS

- Executive¹
- Judicial
- Court Counsel
- Clerk of Court

AGENCY WORKLOAD MEASURES

Measure	FY 201 Actual	FY 2013 Actual	FY 2014 YTD ²
Number of Cases Filed	16,064	24,221	14,607
Number of Hearings Held	6,642	6,681	4,648
Number of Final Orders Issued	20,762	19,123	11,895
Number of Appeals to DC Court of Appeals (by Calendar Year)	193	120	65
Number of Cases Dismissed (including voluntary dismissals)	3,057	3,384	1,834
Percentage of Notice of Infraction/Notice of Violation cases in which the District government prevails	76.6%	82%	NA

¹ For the purposes of the FY15 Performance Plan, the (500A) Executive program includes (100A) Agency Management and (100F) Agency Financial Operations.

² The data are accurate through June 30, 2014.

*Executive*³

SUMMARY OF SERVICES

The Executive program includes Agency Management and Agency Financial Operations. The program provides administrative and operational support and tools required to achieve programmatic results. The program is standard for all performance-based budgeting agencies,

OBJECTIVE 1: Oversee and facilitate the coordination of interagency activities and initiatives between OAH and other District agencies.

INITIATIVE 1.1: Ensure the update of OAH's website to facilitate the payment of Notice of Infraction tickets for DCTC.

The OAH Act gave OAH authority to adjudicate all District of Columbia Taxicab Commission (DCTC) cases as of October 1, 2004. See D.C. Official Code § 2-1831.03(b)(3). Despite this authority, only 181 DCTC cases have been filed at OAH since FY05. The vast majority of DCTC cases continued to be heard by Department of Motor Vehicles (DMV) pursuant to a Memorandum of Understanding between DMV and DCTC. In FY13, due to concerns about its on-going authority to adjudicate DCTC cases as well as resource limitations, the OCA directed that all DCTC cases be heard by OAH consistent with the OAH Act. The Office will also update its website in FY14 by placing links to the DMV website for payment of taxicab tickets. In addition, information directing litigants to OAH's website will be included on the newly printed Notice of Infraction tickets for DCTC. In FY14, the expected outcome will be a reduction in the number of backlogged cases and user friendly access for litigants in the payment of taxicab tickets by way of OAH's website.

Completion Date: September 2015.

INITIATIVE 1.2: Train OAH staff on use of eTims, the case management system for DC Taxicab Commission cases.

OAH will train support staff and Administrative Law Judges staff in the use of eTims, the new case management system for these cases. **Completion Date: September 2015.**

INITIATIVE 1.3: Collaborate with District government stakeholder agencies to project caseload changes and to ensure the maintenance and development of an appropriate supportive infrastructure.

The OAH Establishment Act at D.C. Official Code § 2-1831.13(e) requires the OAH Chief Administrative Law Judge to transmit to the Mayor, the Council, and each agency for whom OAH adjudicates cases (stakeholder agencies), a written summary of OAH's caseload during the previous fiscal year that is attributable to any provision of law administered by or under the jurisdiction of each stakeholder agency. The summary must include comparative caseload data from prior fiscal years. In response, the stakeholder agency must provide OAH a written statement as to whether the agency knows or believes there is a reasonable possibility that the caseload attributable to the agency will

³ For the purposes of the FY15 Performance Plan, the (500A) Executive program includes (100A) Agency Management and (100F) Agency Financial Operations.

increase or decrease by more than 10% in the current or following fiscal year based on any planned or ongoing agency actions, or any other reason, and specifying the anticipated amount of and reason for the increase or decrease. Accordingly, OAH Rule 2839.1, requires each stakeholder agency to compare the number of cases reported in the OAH summary to the number of cases it anticipates filing at OAH in the following fiscal year. To comply with the statutory mandates, OAH will identify stakeholder agency contacts; collaborate with the stakeholder agencies to develop a stakeholder agency reporting tool with timelines for submission to OAH; create an analytical framework for determining the need for any change in OAH resources, and a tool for communicating the need for any change in OAH resources to the Mayor and the Council.

Completion Date: September 2015.

KEY PERFORMANCE INDICATORS – Executive

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ⁴	FY 2015 Projection	FY 2016 Projection	FY2017 Projection
Percentage of OAH staff trained in eTims, the case management system for DCTC cases	NA	NA	NA	5%	10%	15%
Percentage of stakeholder agency contacts identified for caseload projection ⁵	NA	NA	NA	75%	85%	90%
Percentage of stakeholder agencies collaborating with caseload projection	NA	NA	NA	65%	75%	80%
Percentage of tasks completed toward the development of caseload projection reporting tool.	NA	NA	NA	75%	95%	95%
Percentage of tasks completed toward development of analytical framework for determining need for any change in OAH resources	NA	NA	NA	75%	95%	95%

⁴ Data are accurate as of June 30, 2014.

⁵ Since the number of stakeholder agencies may change during a fiscal year or from year to year based on amendments to the OAH Establishment Act or agreements between OAH and District agencies, stakeholder agency percentages referenced in the measures will be calculated based on the number of actual stakeholder agencies in the fiscal year.



Judicial

SUMMARY OF SERVICES

The Judicial program ensures due process and is charged with improving the quality, efficiency, and efficacy of justice management. This program provides pre-trial management, adjudication, and mediation services.

OBJECTIVE 1: Increase the clearance rate of cases disposed

INITIATIVE 1.1: Increase the disposition rate of older cases

Clearance rate was a new proposed performance measure for OAH in FY14, which was modeled on one adopted by the DC Court System. A measure of court efficiency, the clearance rate is the total number of cases disposed of (*i.e.*, final orders issued) divided by the total number of cases added to the caseload (*i.e.* opened and re-opened) during a given time period. Rates of over 100% indicate that the court disposed of more cases than were added, thereby reducing the pending caseload. In the second quarter of FY14, OAH implemented an interim performance objective to dispose of the oldest cases ripe for disposition first. In FY15, the expected outcome will be an increase in court efficiency and an overall reduction of the pending caseload.

Completion Date: September 2015.

INITIATIVE 1.2: Begin to re-engineer case management

Some, but not all, of OAH cases are mandated by statute or inter-agency agreement to meet a specific deadline by which a final order must be issued. In the 4th quarter of FY14, OAH hired a new Clerk of Court, who is expected (see Clerk of Court portion of this plan) to re-engineer operations under the Clerk of Court's supervision, including establishing benchmarks for case processing and improving how OAH schedules hearings. Over the last several FYs, mediation has been successful in reducing by 50% the number of complex cases requiring hearings and decisions by an ALJ. In future FYs, OAH will need to undertake a major project to integrate case management, case allocation, and performance management. In FY15, the expected outcome of case management efforts will be an increase in court efficiency by reducing the pending caseload, and collecting data about the resources necessary to dispose of cases within target timeframes. **Completion Date: September 2015.**

INITIATIVE 1.3: Increase efficiency of post-trial procedures

As part of OAH's mission to provide fair, efficient, and effective administrative adjudication, it has established procedural rules which allow litigants to request changes to the final order or a new hearing. The legal grounds for these requests vary in complexity and validity. Most OAH litigants are self-represented and are unaware of the factual framework and circumstances which might meet the legal standards for granting such requests. OAH will develop forms to capture relevant information from litigants who request new hearings or changes to the final order so that the need to conduct additional hearings to obtain this information is reduced, and more of these requests can be resolved without the need for a hearing. In addition, OAH will develop tools for ALJs to decide these requests, including template orders that reduce writing time without sacrificing sound legal analysis. **Completion Date: September 2015.**



KEY PERFORMANCE INDICATORS – Judicial ⁶

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 ⁷ YTD	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Percentage of the total number of cases disposed of (final order issued) within 365 days of close of the record or less	NA	NA	NA	50%	75%	85%
Percentage of all unemployment insurance cases resolved within 90 days of filing in a given month ⁸	97%	99.6%	99%	99.5%	95%	95%
Percentage of hearings reduced due to mediation	8.3%	4.9%	4.5%	1.9%	5.5%	6.5%
Percentage of non-unemployment insurance cases resolved within 120 days of filing ⁹	65%	82.9%	60%	81.2%	65%	70%
Percentage of post-trial motions decided within 75 days in accordance with OAH Rules	NA	NA	NA	75%	85%	95%

⁶ Data are accurate as of June 30, 2014.

⁷ The Judicial Division includes the functions of Trial Appeals and Judicial Management.

⁸ The U.S. Department of Labor industry standard is 95% of cases in a given month resolved within 90 days of filing.

⁹ This indicator includes cases opened and disposed of in the same fiscal year only.

*Court Counsel*¹⁰

SUMMARY OF SERVICES

The Court Counsel Division supports the Chief Administrative Law Judge's efforts to ensure agency compliance with applicable laws; it assists key management staff by, among other things, tracking legislative and regulatory initiatives, and supports the administrative court's judicial function by assisting Administrative Law Judges with legal research and analysis and the drafting of orders.

OBJECTIVE 1: Improve the experience of participants who are limited or non-English proficient.

INITIATIVE 1.1: Increase the number of OAH forms translated into foreign languages, enhancing access to information and services for participants who are limited or non-English proficient.

The OAH Resource Center provides self-represented litigants with information and assistance concerning their OAH cases. An Attorney Advisor supervises the Resource Center and oversees OAH's access to justice and language access initiatives. During walk-in interview hours, self-represented litigants can meet with Resource Center staff or supervised attorney volunteers to receive legal information and other informational brochures, many of which are available in multiple languages. In addition, OAH's website provides access to information, case materials, and forms in multiple languages. This initiative is designed to provide core information about the agency in all six primary languages listed in the Language Access Act. Translated versions of vital documents will also be available on the appropriate language page, so as to make access to this information easier for users who are not proficient in English (limited or not proficient).

Completion Date: September 30, 2015.

OBJECTIVE 2: Provide legal research and advice to the Chief Administrative Law Judge, key management staff, and the Administrative Law Judges.

INITIATIVE 2.1: Improve OAH efficiency and responsiveness by having all agency attorneys trained in the District of Columbia's rulemaking process.

The rulemaking process can be difficult to navigate in a timely manner without proper training. This impacts OAH because agencies enact rules that affect our cases and we have to enact procedural rules governing OAH's cases. As in years past, in FY2015, the Office of Attorney General, Legal Counsel Division will conduct training sessions that examine rulemaking mechanics and procedures, explaining the substantive legal review procedure, the policy review process, the statutory requirements of the District's Administrative Procedures Act, and emerging issues. This initiative will be considered successful if, by the end of the fiscal year, all agency attorneys have completed the training. **Completion Date: September 30, 2015.**

¹⁰ The Court Counsel Division includes the functions of Judicial Assistance and Legal Counsel.

INITIATIVE 2.2: Coordinate with the Board of Ethics and Government Accountability (BEGA) to obtain ethics training and, where necessary, provide timely and reliable oral and written ethics advice.

In FY2015, the Court Counsel Division will coordinate with BEGA to train all agency employees, and organize a special training with an emphasis on ethical obligations for attorneys. The Court Counsel Division will also coordinate with BEGA, where necessary, to obtain timely, reliable oral and written advice on government ethics to those agency employees who request it, and assist agency employees to comply with the new financial disclosures requirements enforced by BEGA. This initiative will be considered successful if the Court Counsel Division arranges BEGA training for all agency staff by the end of the fiscal year and provides responses to ethics and financial disclosure inquiries orally or in writing within 21 days of the request.

Completion Date: September 30, 2015.

INITIATIVE 2.3: Complete legal research assignments timely.

In FY2105, the Court Counsel Division will, hopefully, be fully staffed. Accordingly, it will coordinate with the Chief Administrative Law Judge, key management staff, and the Administrative Law Judges to provide timely, reliable oral and written advice on legal research assignments in order to meet agency-wide needs and case-specific requirements. The Court Counsel Division will also provide expedited review and drafting assistance for any emergency project. This initiative will be considered successful if the Court Counsel Division provides responses within 30 days of the request (if no other deadline exists). **Completion Date: September 30, 2015.**

KEY PERFORMANCE INDICATORS – Court Counsel Division

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Number of attorneys who complete rulemaking training	NA	NA	5	4	7	7
Number of ethics/financial disclosure opinions issued within 21 days of request	NA	NA	NA	Baseline Year	5	5
Percentage of non-expedited legal research projects completed within 30 days of request	NA	NA	NA	Baseline Year	80	85
Percentage of expedited legal research projects completed within deadline provided	NA	NA	NA	Baseline Year	80	90
Number of translated versions of vital documents available to public	NA	NA	5	8	25	30
Percentage of staff trained in Language Access	NA	NA	10%	90%	90%	90%



*Clerk of Court*¹¹

SUMMARY OF SERVICES

The Clerk of Court program provides an efficient intake of cases and supports the agency's case management system and caseload reporting; maintains forms and documentation; and serves as the primary customer service interface.

OBJECTIVE 1: Improve the experience of participants in administrative hearings through quality customer service.

INITIATIVE 1.1: Roll out specialized customer service training to all Clerk of Court staff that serve as OAH's primary customer service interface.

In FY12, OAH revised its Customer Service Survey with the goal of measuring the satisfaction of litigants coming before OAH in four general areas: 1) hearing facilities; 2) the Clerk's Office; 3) Administrative Law Judges; and 4) the hearing process. And, in FY12, the Clerk's Office also increased its efforts to circulate the revised survey, which yielded a better data capture for that fiscal year. But in FY13, OAH disseminated fewer surveys than in the previous fiscal year and there was a corresponding decline in the number of Customer Service Surveys received. In response, OAH provided Clerk of Court staff specialized customer service training, focused on the importance of customer service; and OAH placed signs throughout high traffic areas of the agency encouraging customers to complete a survey; 2) changed the color of the surveys to increase their visibility; and 3) increased the accessibility of the surveys by placing them in various locations throughout the agency. The revised effort should result in a better data capture for FY15 and beyond. **Completion Date: September 2015**

OBJECTIVE 2: Increase the efficiency and integrity of case intake through the creation and use of improved intake forms.

INITIATIVE 2.1: Develop improved intake forms for various kinds of cases

Most of OAH's litigants are self-represented and have little experience providing legally relevant facts to adjudicators. In certain types of public benefit cases, the law requires OAH to process verbal requests for appeal over the telephone. For the convenience of litigants, requests for appeal in any case in OAH's jurisdiction may be made by email or fax. Many of the OAH intake forms currently used by the Clerk's office do not elicit relevant or complete information. Therefore, Clerks who take requests for appeal do not collect accurate and complete information concerning the reason for the appeal. The absence of such information at the intake stage of a case may negatively impact and delay the Judicial Division's adjudication of the case, since additional information may be needed from the litigants before case complexity can be determined and resources marshaled to dispose of the case. In conjunction with the Judicial Division, the OAH Clerk of Court will develop and test new intake forms. Implementation of the improved forms is expected to educate self-represented litigants about the factual framework and legal issues relevant to their cases and, in turn, expedite disposition of the cases in FY15 and beyond. **Completion Date: September 2015**

¹¹ The Clerk of the Court Division includes the functions of Case Management and Judicial Support.



INITIATIVE 2.2: Train Clerk of Court staff on the use of the revised intake forms.

Clerk of Court staff, especially staff serving in the OAH Resource Center, must be trained on the structure and content of the forms. The Clerk of Court will monitor implementation to ensure that forms are capturing the required information.

Completion Date: September 2015

INITIATIVE 2.3: Evaluate the effectiveness of the revised intake forms.

The Clerk of Court will review case files and information from the OAH electronic case management system to determine whether proper and complete information is captured through use of the revised intake forms and whether use of the forms has improved case processing efficiency. The Clerk of Court will also survey form users to ensure that the forms are maximally informative. **Completion Date: September 2015**

OBJECTIVE 3: Improve case file processing.

INITIATIVE 3.1: Develop tracking methodology for case files.

OAH maintains information concerning each case in a case file, which is a collection of legally significant documents (for example, requests for hearing and appeal, exhibits, and orders) created by OAH and the litigants relating to a particular legal case. OAH maintains the case files as part of the official record of proceedings in the case. Case files for a particular case can be traditional paper files, electronic files, or both. OAH now relies primarily on its electronic case management system to determine the location of a case file, but case files cannot always be retrieved readily. Case files are maintained (either on- or off-site) even after a case is closed, in compliance with OAH's retention policies. A reliably accurate and consistent case file retrieval system ensures efficient case processing and use of Clerk of Court staff time. To improve efficiency, the Clerk of Court will develop and implement tracking methods for case files and establish a schedule for periodically auditing the efficiency of the new case tracking methodology.

Completion Date: September 2015

OBJECTIVE 4: Increase the integrity and consistency of case files.

INITIATIVE 4.1: Develop and implement uniform case file organization standards for different case types.

OAH cases are organized by administrative agency, subject matter, and governing law and rules (i.e. cases arising under the Litter Control Act, the housing code, licensing rules, or public benefits legislation). OAH adopted inconsistent standards for determining the required contents and organization of files for various case types. Inconsistent standards create inefficiencies in case processing and impede cross-training of Clerk of Court staff. The Clerk of Court will develop and implement uniform case file organization standards and monitor compliance with the standards. **Completion Date: September 2015.**

KEY PERFORMANCE INDICATORS - Clerk of the Court

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD ¹²	FY 2015 Projection	FY 2016 Projection	FY 2017 Projection
Percentage of consumer satisfaction surveys with a rating of at least "Agree" regarding the level of quality of	95%	92%	92%	96%	97%	97%
Complete development and implementation of new intake forms by case	NA	NA	NA	70%	80%	95%
Percent compliance with established time frames for case file retrieval	NA	NA	NA	65%	80%	95%
Percent compliance with uniform case file organization standards by different case types	NA	NA	NA	50%	75%	100%

¹² Data are accurate as June 30, 2014.

FY14 All Contracts/Procurements/Leases/Grants								
Contract Name	Description	Amount of Contract	Actual Expenditure	Term of Contract	Option Year	Competitively bid?	Admin. Officer FY14	Funding Source
Ernesto Luna	Court Certified Interpretation/Translation	\$24,500.00	\$24,108.00	10/1/13-9/30/14		Small Purchase	Owens, Jennifer	Medicaid, local
Carlos Wesley	Court Certified Interpretation/Translation	\$15,000.00	\$13,746.00	10/1/13-9/30/14		Small Purchase	Owens, Jennifer	Local
Rene Costales	Court Certified Interpretation/Translation	\$10,592.00	\$10,812.00	10/1/13-9/30/14		Small Purchase	Owens, Jennifer	DOH Medicaid, local
Multicultural Community Service	Court Certified Interpretation/Translation	\$19,211.00	\$19,211.00	10/1/13-9/30/14	Year 2	Competitive Sealed Bid	Owens, Jennifer	Local
Neal R. Gross & Co, Inc.	Court Transcription Services (DC Court of Appeals Compliance)	\$50,000.00	\$67,991.00	10/1/13-9/30/14		Small Purchase	Owens, Jennifer	Medicaid, local
Pitney Bowes	Postage only	\$25,000.00	\$25,000.00	10/1/13-9/30/14		Exempt from competition	Owens, Jennifer	Local
Capital Services & Supplies	Office Supplies and Related Equipment	\$80,035.00	\$80,000.00	10/1/13-9/30/14	Year 2	Competitive Sealed Bid	Owens, Jennifer	Local
MVS/DigiDocs	Photocopier Machine Lease & Maintenance	\$52,799.37	\$16,723.00	10/1/13-9/30/14	36 month lease	DC Supply Schedule	Owens, Jennifer	Local
Sustain Technologies	Case Management License, Upgrades and Maint.	\$103,229.00	\$99,629.00	11/19/13-9/30/14		Competitive Sealed Bid	Owens, Jennifer	Local
Pitney Bowes	Mailing Meter Rental and Maintenance	\$5,231.00	\$5,231.00	10/1/13-9/30/14		Small Purchase	Owens, Jennifer	Local
Lexis Nexis	Legal research	\$15,096.00	\$12,960.00	10/1/13-9/30/15		Federal Supply Schedule	Owens, Jennifer	Local
Westlaw (West Publishing)	Legal research	\$10,000.00	\$6,776.00	11/1/13-10/31/14		Competitive Sealed-RFP	Owens, Jennifer	Local
Video Communications Corp.	Audio Visual Support Services, Warranty, Maint, Repair; purchases/equipment	\$35,000.00	\$33,012.00	10/1/13-9/30/14		Small Purchase; exempt from bid	Owens, Jennifer	Medicaid, 0701DOH; Local
Innovative Costing Solutions	Indirect Cost Rate Services-Medicaid	\$48,000.00	\$48,720.00	5/21/14-5/20/15	Base Year	Small Purchase	Owens, Jennifer	0701-DOH, Local
Arbee Associates	Furniture: Office expansion/remodel	\$18,807.34	\$16,655.00	complete	n/a	Exempt from competition	Owens, Jennifer	8250 Medicaid
Consys Inc	Office Remodel: Construction (walls, doors)	\$54,786.00	\$54,786.00	8/20/14-9/30/14	n/a	Competitive Sealed RFP	Owens, Jennifer	Medicaid; Local
Dell Computer Corp	Computers/Upgrade switch equipment	\$30,000.00	\$15,047.00	10/1/2013-9/30/2014		Cooperative Agreements	Owens, Jennifer	Local
Dell Marketing LP	Adobe Acrobat X1 Pro Software License	\$4,401.46	\$4,401.00	complete		Cooperative Agreements	Owens, Jennifer	Local
John A. Powell	Trainer for All Staff: Implicit Bias	\$7,250.00	\$7,250.00	complete		Exempt from competition	Owens, Jennifer	Local
Rachel Godsil	Trainer for All Staff: Implicit Bias	\$2,250.00	\$2,250.00	complete		Exempt from competition	Owens, Jennifer	Local
Midtown Personnel	Temporary staffing services: Executive Assistant	\$22,960.00	\$6,378.00	complete		Single Quote	Owens, Jennifer	DOH Medicaid, 0701
Venable, Baetjer & Howard, LLP	PERB/Union matters	\$75,000.00	\$38,403.00	complete		Small Purchase	Owens, Jennifer	Medicaid:8250, 0701
Joan Davenport, ALJ	Reimbursement for training - per diem		\$424.00	complete	n/a	n/a	Owens, Jennifer	Local
Paul Handy, ALJ	Reimbursement for training - per diem		\$276	complete	n/a	n/a	Owens, Jennifer	Local
Elizabeth Figueroa, ALJ	Reimbursement for training - per diem		\$178	complete	n/a	n/a	Owens, Jennifer	Local
Mary Oates Walker, Former CALJ	Unknown reimbursement		\$14	complete	n/a	n/a	Owens, Jennifer	Local
National Judicial College	Administrative Law Judge training		12,245	complete	n/a	Exempt from competition	Owens, Jennifer	0201 Office Supplies;Local

FY15 All Contracts/Procurements/Leases/Grants								
Contract Name	Description	Amount of Contract	Actual Expenditure	Term of Contract	Option Year	Competitively bid?	Admin. Officer FY14	Funding Source
Ernesto Luna	Court Certified Interpretation/Translation	\$24,500.00	\$6,768.00	10/1/14-9/30/15		Small Purchase	Eric Rice	Local
Carlos Wesley	Court Certified Interpretation/Translation	\$13,750.00	\$3,384.00	10/1/14-9/30/15		Small Purchase	Eric Rice	Local
Rene Costales	Court Certified Interpretation/Translation	\$11,720.00	\$4,136.00	10/1/14-9/30/15	Year 1	Small Purchase	Eric Rice	Local
Multicultural Community Service	Court Certified Interpretation/Translation	\$20,000.00	\$7,150.00	10/1/14-9/30/15	Year 2	Competitive Sealed Bid	Eric Rice	Local
Neal R. Gross & Co, Inc.	Court Transcription Services (DC Court of Appeals Compliance)	\$40,000.00	\$7,928.13	10/1/14-9/30/15		Small Purchase	Eric Rice	Local
Pitney Bowes	Postage only	\$30,000.00	\$15,000.00	10/1/14-9/30/15		Exempt from competition	Eric Rice	Local
Capital Services & Supplies	Office Supplies and Related Equipment	\$80,000.00	\$25,674.83	10/1/14-9/30/15	Year 3	Competitive Sealed Bid	Eric Rice	Local
DigiDocs	Photocopier Machine Lease & Maintenance	\$73,648.08	\$18,412.02	10/1/14-9/30/15	36 month lease	DC Supply Schedule	Eric Rice	Local
Sustain Technologies	Case Management License, Upgrades and Maint.	\$103,229.00		11/18/14-11/17/15	Year 3	Competitive Sealed Bid	Eric Rice	Local
Pitney Bowes	Mailing Meter Rental and Maintenance	\$7,924.93	\$7,924.93	10/1/14-9/30/15		Small Purchase	Eric Rice	Local
Lexis Nexis	Legal research	\$19,200.00	\$4,280.00	10/1/14-9/30/15		Federal Supply Schedule	Eric Rice	Local
Westlaw (West Publishing)	Legal research	\$7,355.00	\$1,263.41	11/1/14-10/31/15		Competitive Sealed-RFP	Eric Rice	Local
Video Communications Corp.	Audio Visual Support Services, Warranty, Maint, Repair; purchases/equipment	\$35,000.00		annual		Small Purchase; exempt from bid	Eric Rice	Local
Innovative Costing Solutions	Indirect Cost Rate Services-Medicaid	\$48,000.00		10/1/14-9/30/15	Year 2	Small Purchase	Eric Rice	701
Midtown Personnel	Temporary staffing services: Executive Assistant	\$10,255.00	\$10,255.00	ended 11/30/14			Eric Rice	Local
Orion Systems, LLC	Resource Center door, electric strike, security	\$3,142.62	\$3,142.62	complete		Small Purchase	Eric Rice	Local
Sustain Technologies	on-site training for Administrators	\$6,900.00	\$6,900.00	complete		Exempt from competition	Eric Rice	Local

**OFFICE OF ADMINISTRATIVE HEARINGS (OAH)
FY 2015 SPENDING PRESSURE LIST**

DESCRIPTION	AMOUNT
Potential legal settlement costs related to wrongful termination of employees and retroactive pay for payroll parity disputes against the Department.	0.00
Union Contract Agreement	0.00
TOTAL SPENDING PRESSURE	0.00