



Criminal Justice Coordinating Council

March 4, 2015

The Honorable Kenyan McDuffie
Chair
Committee on the Judiciary
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
Suite 109
Washington, DC 20004

Re: Fiscal Years 2014-2015 Performance Oversight
Hearing

Dear Chairman McDuffie,

Enclosed please find responses to questions requested by the Committee on the Judiciary for the public oversight hearing on the Criminal Justice Coordinating Council (CJCC).

Please feel free to contact me if you have any additional questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mannone A. Butler", with a long horizontal line extending to the right.

Mannone A. Butler
Executive Director

Enclosure

COMMITTEE ON THE JUDICIARY
Performance Oversight Questions
March 4, 2015

1. Please provide, as an attachment to your answers, a current organizational chart for the agency with the number of vacant, frozen, and filled FTEs marked on each box. Include the names of all senior personnel, if applicable. Also include the effective date on the chart.

Response: *See Attachment A.*

2. Please provide, as an attachment, a Schedule A for the agency, which identifies all employees by title/position, current salaries, fringe benefits, and program office, as of January 27, 2015. This Schedule A should also indicate any vacant or frozen positions in the agency.

Response: *See Attachment B.*

3. (a) For fiscal year 2014, please list each employee whose salary was \$110,000 or more. Provide the name, position title, and salary. Also, state the amount of any overtime and also any bonus pay for each employee on the list.

Response:

Name	Position Title	Salary	Overtime	Bonus
Butler, Mannone A	Executive Director	158,620	-	-
Chaudhry, Imran	INFO TECH SPEC	104,030	-	-
Howell, Charisma X.	Deputy Executive Director	110,210	-	-
Jackson, Robin Y	SPECIAL ASST	109,695	-	-
Kaye, Keith D	Policy Analyst	101,000	-	-
Khan, Mohammad H	IT Spec. (Enterprise Arch.)	101,970	-	-

- (b) For fiscal year 2015, please list each employee whose salary was \$110,000 or more. Provide the name, position title, and salary. Also, state the amount of any overtime and also any bonus pay for each employee on the list.

Response:

Name	Title/Position	Salary	Overtime	Bonus
Butler, Mannone A	Executive Director	163,379	-	-
Howell, Charisma X.	Deputy Executive Director	113,516	-	-
Jackson, Robin Y	SPECIAL ASST	112,986	-	-
Chaudhry, Imran	INFO TECH SPEC	107,151	-	-
Khan, Mohammad H	IT Spec. (Enterprise Arch.)	105,029	-	-
Kaye, Keith D	Policy Analyst	104,030	-	-

4. Please list in descending order the top 25 overtime earners in your agency in fiscal year 2014. For each, state the employees name, position or title, salary, and aggregate overtime pay.

Response: There was no overtime earned during fiscal year 2014.

5. For fiscal years 2013, 2014, and 2015 (to date), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

Response: There were no employee bonuses or special award payments made during fiscal years 2013, 2014 or 2015.

6. For fiscal years 2014 and 2015 (to date), please list all intra-District transfers to or from the agency.

Response:

FY 2013 List of Intra-District Transfers - CJCC as Buyer (TRANSFERS OUT)					
Selling Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
TO0	3DNTFJ	FY13 - DCNET SWEEP	\$ 2,937	10/1/2012	9/30/2013
TO0	3SVOFJ	WEB OPS MOU SWEEP	6,797	10/1/2012	9/30/2013
TO0	3WMBFJ	FY13 - WEB MAINTENANCE SWEEP	5,477	10/1/2012	9/30/2013
AA0	AA13FJ	SUPPORT SERVICE	6,000	10/1/2012	9/30/2013
AM0	FJOJSC	RENOVATION OF SUITES 727N&711N OJS CJCC	400,000	10/1/2012	9/30/2013
PO0	PC3FJ0	PURCHASE/TRAVEL CARD - FJ0	70,702	10/1/2012	9/30/2013
TOTAL			\$ 491,913		

FY 2013 List of Intra-District Transfers - CJCC as Seller (TRANSFERS IN)					
Buying Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
FQ0	CMIP13	COMPLIANCE MONITORING/DMC	\$ 18,713	10/1/2012	9/30/2013
TOTAL			\$ 18,713		

FY 2014 List of Intra-District Transfers - CJCC as Buyer (TRANSFERS OUT)					
Selling Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
AA0	4AA0FJ	SUPPORT SERVICES-CJCC	\$ 6,000	10/1/2013	9/30/2014
TO0	4APPFJ	FY14 - FILNET SWEEP	550	10/1/2013	9/30/2014
TO0	4DNTEJ	FY14 - DCNET SWEEP	44,206	10/1/2013	9/30/2014
TO0	4SVOFJ	FY14 - SERVER OPS SWEEP	7,896	10/1/2013	9/30/2014
TO0	4SVSFJ	FY14 - IT SERVUS SWEEP	4,748	10/1/2013	9/30/2014
TO0	4WMBFJ	FY14 - WEB MAINTENANCE SWEEP	4,046	10/1/2013	9/30/2014
PO0	PC4FJ0	PURCHASE/TRAVEL CARD - FJ0	103,933	10/1/2013	9/30/2014
TOTAL			\$ 171,378		

FY 2014 List of Intra-District Transfers - CJCC as Seller (TRANSFERS IN)					
Buying Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
FQ0	COM14N	MOU W/JGA: COMPLIANCE MONITORING	\$ 60,000	10/1/2013	9/30/2014
TOTAL			\$ 60,000		

FY 2015 List of Intra-District Transfers - CJCC as Buyer (TRANSFERS OUT)					
Selling Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
TO0	5APPFJ	FY15 - FILENET SWEEP	\$ 550	10/1/2014	9/30/2015
TO0	5DNTEJ	FY15 - DC NET SWEEP	\$ 105	10/1/2014	9/30/2015
TO0	5SVSFJ	FY15 - IT SERVUS SWEEP	\$ 3,538	10/1/2014	9/30/2015
TO0	5WMBFJ	FY15 - WEB MAINTENANCE SWEEP	3,500	10/1/2014	9/30/2015
PO0	PC5FJ0	PURCAHSE/TRAVEL CARD- FJ0	47,546	10/1/2014	9/30/2015
TOTAL			\$ 55,239		

FY 2015 List of Intra-District Transfers - CJCC as Seller (TRANSFERS IN)					
Buying Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date
FQ0	COM15N	MOU W/JGA: COMPLIANCE MONITORING	\$ 75,000	10/1/2014	9/30/2015
FQ0	RED15N	MOU W/JGA: RACIAL AND ETHNIC DISPARITY	45,000	10/1/2014	9/30/2015
TOTAL			\$ 120,000		

7. For fiscal years 2014 and 2015 (to date), please identify any special purpose revenue funds maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated by each source or program; and (5) expenditures of funds, including the purpose of each expenditure.

Response: For fiscal years 2014 and 2015, the agency had no special purpose revenue funds.

8. Please list all memoranda of understanding (MOU) entered into by your agency during fiscal years 2013, 2014, and 2015 (to date). For each, indicate the date entered, and the termination date.

Response: See response to Question # 6.

9. Please provide, as an attachment, a list of all budget enhancement requests (including, but not limited to capital improvement needs) for fiscal years 2014 and 2015 (to date). For each, include a description of the need and the amount of funding requested.

Response:

FY 2014 Enhancement Requests		
Description	Amount of Request (\$)	FTE Request
Increase JUSTIS Infrastructure Support Funding (Operating)	\$ 134,301	0.0

10. Please list in chronological order every reprogramming in fiscal year 2014 and fiscal year 2015 (to date) of funds into and out of the agency. Include a “bottom line” – the revised, final budget for your agency. For each reprogramming, list the date, the amount, the rationale, and the reprogramming number.

Response:

Fund	Fund Title	Date	SOAR Doc #	Description	Amount
FY 2014					
0100	Local			Starting Budget	\$515,568
		11/26/13	BJCOLAFJ	Reprogrammed from UPO to cover FY14 COLA	\$6,122
				Final Budget	\$521,690
FY 2015					
0100	Local			Starting Budget	\$526,107
		-	-	-	\$0
				Final Budget	\$526,107

11. (a) Please list each grant or sub-grant received by your agency in fiscal year 2014 and FY 2015 (to date). List the date, amount, and purpose of the grant or sub-grant received.

Response:

FY 2014 List of Grants/Sub-grants and Number of FTEs Supported					
Grant/Project Number	Grant Description/Purpose	Amount	No. of FTEs	Start Date	End Date
SYD14F/14	Synthetic Drugs in the District of Columbia	\$60,000	0	10/1/2013	9/30/2014
MAR14F/14	Mid-Atlantic Regional Information Sharing	\$87,920	0	4/1/2014	3/31/2015
COM14N	Compliance Monitoring Subgrant from JGA	\$60,000	0.40	10/1/2013	9/30/2014
TOTAL		\$207,920	0.40		

FY 2015 List of Grants/Sub-grants and Number of FTEs Supported					
Grant/Project Number	Grant Description	Amount	No. of FTEs	Start Date	End Date
MHR15F/15	Mental Health Records Sharing	\$60,000	0	10/1/2014	9/30/2015
COM15N	Compliance Monitoring Subgrant from JGA	\$75,000	0.74	10/1/2014	9/30/2015
RED15N	Racial and Ethnic Disparity Subgrant from JGA	\$45,000	0	10/1/2014	9/30/2015
TOTAL		\$180,000	0.74		

(b) How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans (if any) are in place to continue funding?

Response: The Juvenile Justice Compliance Monitor position is supported by the Compliance Monitor/DMC grant. The grant, which is provided pursuant to an intra-District transfer from the Justice Grant Administration (JGA), covers salary and fringe benefits. This position is required to monitor the District's compliance with the Juvenile Justice Delinquency Prevention Act (JJDP A).

- Please provide a detailed description for each open capital project (including, but not limited to projects within the master equipment lease and projects that are managed or overseen by another agency or entity), from fiscal year 2015, or prior. Also include the budgeted funds and the funds spent by fiscal year. Please also provide the timeline for each project.

Response: CJCC has no capital projects.

- Please list all capital projects completed in fiscal year 2014, including whether each project was completed on-time and within budget.

Response: CJCC did not have any capital projects in fiscal year 2014.

- Please list all pending lawsuits that name the agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices and their current status. We are not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those identified, please include an explanation about the issues for each case.

Response: A former CJCC employee filed a civil action in the U.S. District Court (Washington, DC) alleging discrimination in 2012. CJCC has denied the charges.

15. Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency, or any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed during fiscal years 2014 and 2015 (to date).

Response: There are no ongoing investigations, audits or reports concerning CJCC or any of its employees.

16. Please list the following information in table format regarding the agency's use of SmartPay (credit) cards for agency purchases: individuals (by name) authorized to use the cards in fiscal years 2014 and 2015 to date; purchase limits (per person, per day, etc.); total spent in fiscal years 2014, and 2015 to date (by person and for the agency).

Response:

FY 2014			
1	Rosa Burch	Single: \$2,500; Daily: \$2,500; Monthly \$10,000	\$1,538.67
2	Robin Y. Jackson	Single: \$2,500; Daily: \$2,500; Monthly \$10,000	\$88,738.42
FY 2014 TOTAL:			\$90,277.09
FY 2015			
1	Rosa Burch	Single: \$5,000; Monthly \$20,000	\$0.00
2	Robin Y. Jackson	Single: \$5,000; Monthly \$20,000	\$30,878.92
FY 2015 TOTAL (to 1.27.2015):			\$30,878.92

17. (a) What procedures are in place to track individuals or units assigned to possess mobile communications and mobile devices (including, but not limited to smartphones, laptops, and tablet computers)? Please include how the usage of these devices is controlled.

Response:

All employees who are assigned a mobile device must meet with Juliette Tarrance, OCTO's DC Net Telecommunications Specialist (or her designee), to sign an Equipment Agreement Form containing the device's IMEI number, SIM card number, and the approximate value of the equipment. By signing the form, the employee agrees to personally replace any lost or damaged equipment. The new employee will receive the mobile device once the form is signed.

When an employee separates from the agency, he or she must return the mobile device to Juliette Tarrance. Ms. Tarrance inspects the device for damages and/or lost accessories. Damage and lost accessories, if any, are assessed for cost which must be paid by the employee.

CJCC laptops are only assigned to employees for work-related assignments. Each employee is required to sign out a laptop for the duration of their assignment/project. Upon completion, the employee is required to return the laptop to CJCC's IT department for inspection.

(b) How does your agency manage and limit its mobile communications and devices costs?

Response:

CJCC monitors monthly telecommunication invoices through the Fixed Cost Management System (FCMS).

(c) For fiscal years 2013 and 2014 (to date), what was the total cost (including, but not limited to equipment and service plans), for mobile communications and devices?

Response:

The total cost -- including service plans and equipment -- for FY 2014 (10/1/2013 – 9/30/2014) was \$10,273.34.

The total cost -- including service plans and equipment -- for FY 2015 (10/1/2014 – 1/13/2015) was \$2,678.19

18. In table format, please provide the following information for fiscal years 2013, 2014, and 2015 (to date) regarding your agency's authorization of employee travel: (1) individuals (by name and title/position) authorized to travel outside the District; (2) total expense for each trip (per person, per trip, etc.); and (3) justification for the travel (per person).

Response: See Attachment C.

19. Please provide, as of January 27, 2015, the current number of WAE contract, and term personnel within your agency. If your agency employs WAE contract, or term personnel, please provide, in table format, the name of each employee, position title, the length of their term or contract, the date on which they first started with your agency, and the date on which their term or contract expires.

Response: CJCC does not employ any WAE contract or term employees.

20. Please provide your anticipated spending pressures for fiscal year 2015. Include a description of the pressure, the estimated amount, and any proposed solutions.

Response: There are currently no anticipated spending pressures for fiscal year 2015.

21. (a) Please provide, as an attachment, a copy of your agency's fiscal year 2014 performance plan. Please explain which performance plan objectives were completed

and whether or not they were completed on-time and within budget. If they were not, please provide an explanation.

Response: See Attachment D.

All of CJCC's performance plan objectives were completed on-time and within budget.

(b) Please provide, as an attachment, a copy of your agency's fiscal year 2015 performance plan as submitted to the Office of the City Administrator.

Response: See Attachment E.

22. Please provide the number of FOIA requests for fiscal years 2014 and 2015 (to date). Include, the number granted, partially granted, denied, pending, average response time, the estimated number of FTE's processing requests, and the estimated hours spent responding to these requests.

Response:

Number of FOIA Requests for FY 2014 and 2015 (to date): 0

Granted: 0

Partially granted: 0

Denied: 0

Pending: 0

Average response time: N/A

Estimated number of FTEs processing requests: 1

Estimated hours spent responding to the requests: 0

23. Please provide an update on the work of the Statistical Analysis Center.

Response:

The Statistical Analysis Center (SAC) is a unit within CJCC responsible for independent research, statistical analyses, data collection and program evaluation. During 2014, the SAC was engaged in the following activities:

Publications:

- BJS Report: The SAC published the Synthetic Drug Report, a Statistical Analysis Center study funded by the Bureau of Justice Statistics (BJS) to assess the prevalence of synthetic drugs in the District of Columbia.
- Public Safety and Justice Report: The SAC published the Public Safety and Justice in the District 2005-2011 report in February 2014. The SAC contacted CJCC partners and submitted data requests for Public Safety and Justice in the District version of the report.

JDAI Data Reports: The SAC continued to complete a monthly report on the status of juvenile detention alternatives in the District.

Truancy Data: In 2014, the SAC and the ODME facilitated meetings held by the Truancy Data Committee charged with collecting, analyzing and disseminating data on truancy city-wide.

Mental Health Records Sharing in the District of Columbia: The SAC is collaborating with the justice partners and Department of Behavioral Health on a project that seeks to address the gaps, inefficiencies and other challenges to sharing mental health information across the criminal justice and behavioral health systems. In 2014, CJCC was awarded a \$60,000 Bureau of Justice Statistics grant to support this effort.

GunStat: The SAC continued to conduct regular analyses of arrest, charge and conviction histories of specific GunStat candidates for the purpose of identifying trends, policies and initiatives that impact gun-related offenses.

NICS: The SAC created a self-assessment survey that was circulated to the workgroup members to determine the District's compliance regarding records submissions to the FBI. A summary of the survey results will serve as the basis for establishing a baseline, identifying technical, and resource challenges and the next steps.

IRAC: The SAC finalized the mission, structure and processes of the Interagency Research Advisory Committee (IRAC). The IRAC serves as an advisory body to the SAC and supports the SAC in its efforts to collect and analyze data effectively. In addition, the IRAC helps the SAC address research, policy and program evaluation questions of importance to the District's juvenile justice and criminal justice systems. The SAC collaborated with the Interagency Research Advisory Committee (IRAC) to prioritize research efforts.

24. Please provide an update on the Justice Information Center, including the 12.1 project, the operations, the efforts for cross-jurisdictional cooperation, and any other recent or pending enhancements.

Response:

The JUSTIS system is composed of two modules, an information portal and a system-to-system exchange (aka data feed) component. The CJCC incorporated data within the information portal from the Federal Bureau of Prisons (BOP) allowing for users to identify individuals being held within the federal system. Two new data feeds were also implemented, including:

- (a) The electronic transfer of Pretrial Services Reports (PSRs) from the Pretrial Services Agency for the District of Columbia (PSA) to the Superior Court for the District of Columbia (DCSC); and
- (b) The Alleged Violation Reports (AVRs) from the Court Services and Offender Supervision Agency (CSOSA) to the U.S. Parole Commission (USPC).

The PSR is prepared by PSA and presented to DCSC as it decides releasing options of the accused until the next hearing date. The AVR is prepared by CSOSA for individuals

released into the community upon returning from prison and who commit a violation of their conditions of release. The pipeline for the electronic transfers of a response to the AVR from USPC to CSOSA was also established.

JUSTIS was previously designated by DCSC as the sole distributor of its data feed containing adult criminal updates. This feed, referred to as the DCSC IJIS Outbound feed, was provided the past year to two new agencies, namely the U.S. Attorney's Office (USAO) and the D.C. Sentencing and Criminal Code Revision Commission (SCCRC).

CJCC also procured hardware and software for the JUSTIS Recovery Site (DR) which will serve as a key resource for partner agencies during a disaster.

The Mid Atlantic Regional Information Sharing (MARIS) initiative is a joint venture between the District of Columbia, Maryland, Pennsylvania and Delaware which aims to enhance inter-state information sharing, and improve public safety in a secure, convenient and simple process. With funding awarded from BJA, CJCC purchased the hardware and software required for JUSTIS to participate in this initiative. A participation agreement was drafted establishing the general governance framework for MARIS, and a technology strategic design framework was developed outlining the information exchange process among the four IJIS systems. During 2015, CJCC will continue its design, development and testing efforts with the other three jurisdictions.

25. Please describe your efforts regarding your juvenile papering project and coordination with District agencies.

Response:

The Juvenile Papering Project (JPP) was initiated in 2014 with the objective of creating an electronic exchange which automatically sends juvenile case information via the CJCC's JUSTIS system from the DC Metropolitan Police Department (MPD) to the Office of the Attorney General (OAG) and then from OAG to the Superior Court for the District of Columbia (DCSC). During the summer of 2014, the multiagency project was convened with representatives from all four agencies and developed the general scope of the project and began outlining the steps in the papering process. This collective review examines the specific data points that will be shared, and with whom, taking care to share data only between the authorized agencies. In 2015, the project team plans to solidify the exact data elements and documents to be shared as well as the associated business rules and establish the requirements. The technology implementation of the JPP has been targeted for FY 2016.

26. Please describe your efforts regarding examining the issue of synthetic drugs.

Response:

At a meeting of the Substance Abuse Treatment and Mental Health Services Integration Taskforce (SATMHSIT) in the Fall of 2012, CJCC stakeholders raised concerns about

the emergence of synthetic drug use in the District. The SATMHSIT is dedicated to improving treatment options for criminal justice-involved individuals in the District of Columbia who have mental health, substance abuse, or co-occurring disorders, through interagency collaboration.

On February 19, 2013, the SATMHSIT presented Synthetic Drugs: Myths, Facts, and Strategies, a day-long symposium that brought law enforcement, criminal justice, health, human services, and business leaders together to raise awareness about the proliferation of synthetic drug use in the District of Columbia. Beyond raising awareness and given the public health and public safety concerns related to the emergence of synthetic drug use in the community, the aim of that symposium was also to generate a dialogue geared toward engineering a comprehensive and coordinated approach to address the issue.

The CJCC Synthetic Drugs Workgroup, chaired by Dr. Max Houck, Director of the Department of Forensic Sciences was established under the auspices of the CJCC's SATMHSIT subsequent to the symposium. The workgroup was formed to tackle the issues arising from the emergence of synthetic drug use in the District of Columbia and is comprised of representatives from eighteen (18) local and federal agencies operating in the District. The workgroup has three main areas of focus: (1) legislation—working to ensure that legislation and regulations keep pace with the rapidly changing synthetic drugs landscape; (2) testing and research; and (3) coordination of information among local and federal agencies. Relationships between agencies participating in the workgroup have facilitated the coordination of community educational events, training, and proposed regulations to help control the use and distribution of synthetic drugs.

CJCC convened a second symposium, The Real Deal on Synthetic Drugs on July 17, 2014. Subject matter experts described the innovative approaches under way both nationally and locally to address this issue; reported on the progress that has been made locally since the previous year's symposium; and continued the dialogue on comprehensive and coordinated local response strategies.

In October 2014, CJCC held a public meeting, Synthetic Drugs – Confronting the Challenges to Public Health and Safety, at Calvary Baptist Church. During this time period, CJCC also launched a sharepoint site, a secure website, which serves as a mechanism for workgroup members to share information.

The Bureau of Justice Statistics awarded the CJCC Statistical Analysis Center (SAC) a State Justice Statistics grant to assess the state of synthetic drugs in the District. Program Research & Analysis, LLC was engaged to conduct the study and to gain perspective about the prevalence of synthetic drug usage, sales, and manufacturing within the District. The findings will be used to support efforts to address distribution and use of synthetic drugs.

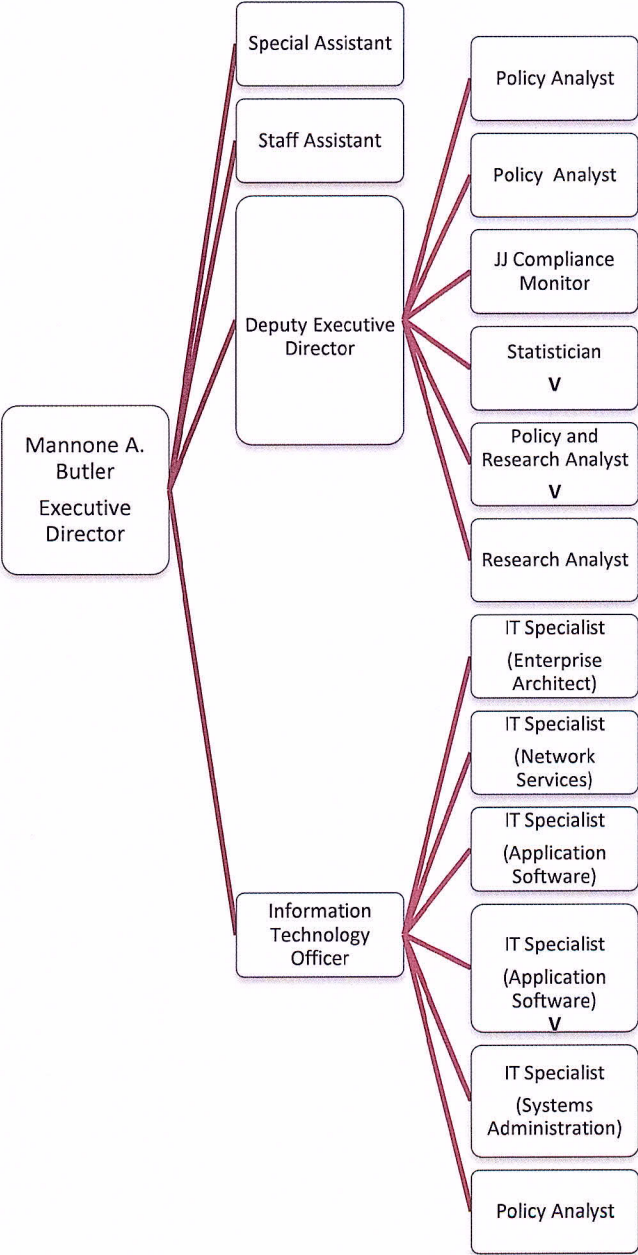
27. What are your top five priorities for the agency? Please provide a detailed explanation for how the agency expects to achieve or work toward these priorities in fiscal years 2015 and 2016.

Response:

CJCC's members annually convene a strategic planning session to establish the agency's strategic priority areas. During CJCC's November 2014 annual strategic planning meeting, priority areas were established. They include: (a) Substance Abuse/Mental Health Services Integration; (b) Reentry; (c) Truancy (d) Juvenile Justice (JDAI); (e) Juvenile Justice; (f) Juvenile Detention Alternative Initiative (JDAI); (g) Compliance Monitoring and Disproportionate Minority Contact; (h) Gunstat; (i) Combating Gun Violence; (j) Justice Information System Enhancements (JUSTIS); (k) Warrants; (l) Continuity of Operations Planning (COOP); and (m) Exploring the Feasibility of a New Jail.

The agency will work in tandem with the members and other stakeholders to address each of the priorities.

ORGANIZATIONAL CHART
(as of January 27, 2015)



SCHEDULE A
(as of January 27, 2015)

Name	Title/Position	Salary	Fringe	Program
Butler,Mannone A	Executive Director	163,379	27,546	TOPICAL WORK GROUPS (FED)
Howell,Charisma X.	Deputy Executive Director	113,516	19,139	OPERATIONAL INFRUSTRUCTURE (FED)
Jackson,Robin Y	SPECIAL ASST	112,986	19,049	OPERATIONAL INFRUSTRUCTURE
Chaudhry,Imran	INFO TECH SPEC	107,151	18,066	OPERATIONAL INFRUSTRUCTURE (FED)
Khan,Mohammad H	IT Spec. (Enterprise Arch.)	105,029	17,708	JUSTIS (FED)
Kaye,Keith D	Policy Analyst	104,030	17,539	RESEARCH AND ANALYSIS (FED)
Hussain,Safdar	IT Spec. (Applic. Software)	99,395	16,758	OPERATIONAL INFRUSTRUCTURE
Munir,Khalil	Policy Analyst	93,533	15,770	TOPICAL WORK GROUPS (FED)
Tah,Michen M.	Policy Analyst	91,085	15,357	JUSTIS (FED)
Colbert,Machah V	IT Spec. (Systems Admin.)	88,000	14,837	RESEARCH AND ANALYSIS (FED)
Moses,Colleen A	IT Specialist (Network Svcs.)	85,402	14,399	JUSTIS (FED)
Villalobos-Agudelo,Sandra	Research Analyst	78,845	13,293	JUSTIS (FED)
Vann,Diamond	Juvenile Justice Compl Monitor	76,397	12,881	RESEARCH AND ANALYSIS (FED)
Treece,Victoria	Staff Assistant	55,846	9,416	TOPICAL WORK GROUPS (FED)
<i>Vacant</i>	Statistician	90,292	15,223	RESEARCH AND ANALYSIS (FED)
<i>Vacant</i>	Policy and Research Analyst	90,292	15,223	RESEARCH AND ANALYSIS
<i>Vacant</i>	IT Spec. (Applic. Software)	95,614	16,121	JUSTIS (FED)

AUTHORIZED EMPLOYEE TRAVEL
[FY 2013, 2014 and 2015 (to date)]

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Public Safety and Justice Cluster

Travel Expense Report

For travel that occurred between: 10/1/2012 - 2/9/2015

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
1	2013	Butler, Mannone A.	Executive Director	Reimbursement for Parking at Reentry Center Press Briefing - Washington, DC	1/30/2013 - 1/30/2013	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$15.00 \$0.00 \$0.00 \$15.00	0100
2	2013	Butler, Mannone A.	Executive Director	Full Participant Registration for the National Consortium on Racial and Ethnic Fairness in the Courts - Sterling, VA	3/20/2013 - 3/23/2013	Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$0.00 \$0.00 \$0.00	
3	2013	Butler, Mannone A.	Executive Director	Mid-Atlantic Information Sharing Meeting - Baltimore, MD	6/3/2013 - 6/4/2013	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$112.50 \$0.00 \$0.00 \$112.50	0100
4	2013	Butler, Mannone A.	Executive Director	2013 National Forum on Criminal Justice Conference - Chicago, IL	8/4/2013 - 8/6/2013	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$148.80 \$0.00 \$0.00 \$148.80	0100
5	2013	Butler, Mannone A.	Executive Director	2013 National Association for Justice Information Systems Conference - San Diego, CA	9/10/2013 - 9/11/2013	Travel Advance Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$113.60 \$42.90 \$0.00 \$0.00 \$156.50	0100 8110

For travel that occurred between: 10/1/2012 - 2/9/2015

Criminal Justice Coordinating Council - CCJC - FJO - FJO

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
6	2014	Butler, Mannone A.	Executive Director	2014 American Probation and Parole Association 39th Annual Training Institute - New Orleans, LA	8/3/2014 - 8/6/2014	Travel Reimbursement Travel Advance Adjustments	\$93.90 \$227.20 \$0.00	8110 8110
						Total Other Related Exp by Trip Total Expenses by Trip	\$1,220.79 \$1,541.89	
7	2014	Butler, Mannone A.	Executive Director	32nd National Association for Justice Information Systems Annual Conference - Salt Lake City, UT	9/22/2014 - 9/25/2014	Travel Reimbursement Travel Advance Adjustments	\$47.80 \$195.20 \$0.00	8110 8110
						Total Other Related Exp by Trip Total Expenses by Trip	\$1,635.30 \$1,878.30	
8	2013	Douglas, Jr., Lewis	Captain	FY 2013 JDAI Inter-site Conference - Meal advance request is for travel days only (max. amount is 75% of \$56.00 which is \$42.00 each day). - Unable to attend Trip Cancelled, check voided. - Atlanta, GA	4/16/2013 - 4/18/2013	Travel Advance Adjustments	\$67.20 \$0.00	0200
						Total Other Related Exp by Trip Total Expenses by Trip	\$0.00 \$0.00	
9	2013	Goliday, Sean	Statistician	2013 National Forum on Criminal Justice Conference - Chicago, IL	8/3/2013 - 8/6/2013	Travel Reimbursement Adjustments	\$248.50 \$0.00	0100
						Total Other Related Exp by Trip Total Expenses by Trip	\$0.00 \$248.50	
10	2014	Goliday, Sean	Statistician	Training in Data Presentation at Georgetown University 06/07 & 8, 2014 and 07/09 - 10, 2014 - Washington, DC	6/7/2014 - 6/8/2014	Adjustments	\$0.00	
						Total Other Related Exp by Trip Total Expenses by Trip	\$3,000.00 \$0.00	
11	2014	Goliday, Sean	Statistician	2014 National Forum on Criminal Justice - Trip cancelled. Travel advance check returned on July 29, 2014. - Breckenridge, CO	8/10/2014 - 8/12/2014	Travel Advance Adjustments	\$134.40 \$0.00	8110
						Total Other Related Exp by Trip Total Expenses by Trip	\$765.79 \$0.00	

For travel that occurred between: 10/1/2012 - 2/9/2015

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
12	2014	Hayes, Dionne	General Council	Attend NACo Conference in Chicago, IL 5/7 - 9/2014 - Chicago, IL	5/7/2014 - 5/9/2014	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$229.50 \$0.00 \$824.00 \$1,053.50	8110
13	2013	Howell, Charisma X.	Deputy Executive Director	FY 2013 JDAL Inter-site Conference - Atlanta, GA	4/16/2013 - 4/18/2013	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$101.30 \$67.20 \$0.00 \$0.00 \$168.50	0200 0200
14	2014	Howell, Charisma X.	Deputy Executive Director	Criminal Intelligence Sharing: Protecting Privacy, Civil Rights and Civil Liberties Training - Concord, NH	3/19/2014 - 3/20/2014	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$183.25 \$81.60 \$0.00 \$351.92 \$616.77	8110 8110
15	2014	Kaye, Keith D.	IT Policy Analyst	Criminal Intelligence Sharing: Protecting Privacy, Civil Rights and Civil Liberties Training - Concord, NH	3/19/2014 - 3/20/2014	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$44.90 \$81.60 \$0.00 \$391.92 \$518.42	8110 8110
16	2014	Kaye, Keith D.	IT Policy Analyst	32nd Annual National Association for Justice Information Systems Conference - Salt Lake City, UT	9/22/2014 - 9/25/2014	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$70.02 \$195.20 \$0.00 \$1,635.50 \$1,900.72	8110 8110
17	2014	Mazeika, David	Research Analyst	Training in Data Presentation at Georgetown University 06/07 & 8, 2014 and 07/09 - 10/2014 - Washington, DC	6/7/2014 - 6/8/2014	Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$0.00 \$3,000.00 \$0.00	

For travel that occurred between: 10/1/2012 - 2/9/2015

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
18	2013	Moses, Colleen	Systems Engineer	Success for Meeting the 2013 FISMA Requirements - Falls Church, VA	6/4/2013 - 6/5/2013	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$47.84 \$0.00 \$895.00 \$942.84	0100
19	2013	Odom, Terri	Director - DCSC Court Social Services Division	FY 2013 JDAI Inter-site Conference - Meal adv req is for travel days only (max. amount is 75% of \$56.00 which is \$42.00 each day). On 04-09-13 an adj was made to the Meals and Mileage(\$631.28). - Atlanta, GA	4/16/2013 - 4/18/2013	Travel Advance Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$564.08 \$67.20 \$0.00 \$0.00 \$698.48	0200 0200
20	2014	Piehl, Debra	Research and Policy Analyst	Training in Data Presentation at Georgetown University 06/07 & 8, 2014 and 07/09 & 10, 2014. - Washington, DC	6/7/2014 - 6/8/2014	Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$0.00 \$3,000.00 \$0.00	
21	2013	Stanley, Neil	Director - Dept. of Youth Rehabilitation Services	FY 2013 JDAI Inter-site Conference - Meal advance request is for travel days only (max. amount is 75% of \$56.00 which is \$42.00 each day). - Atlanta, GA	4/16/2013 - 4/18/2013	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$72.80 \$67.20 \$0.00 \$0.00 \$140.00	0200 0200
22	2014	Tah, Michen	Policy Analyst	Attend Justice-Involved Service Members and Veterans Implementation Academy 04/24 - 25/2014 - Baltimore, MD	4/23/2014 - 4/25/2014	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$177.50 \$0.00 \$339.58 \$517.08	8110
23	2014	Tah, Michen	Policy Analyst	SAMHSA Conference 9/17 - 18/2014 - Rockville, MD	9/17/2014 - 9/18/2014	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$39.65 \$0.00 \$0.00 \$39.65	8110

For travel that occurred between: 10/1/2012 - 2/9/2015

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
24	2014	Villalobos Agudelo, Sandra	Research Analyst	SAMHSA Conference - Rockville, MD	9/17/2014 - 9/18/2014	Travel Reimbursement Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$60.04 \$0.00 \$0.00 \$60.04	8110
25	2014	White, Tony	Juvenile Justice Compliance Monitor	2014 JDAI Inter-Site Conference - Philadelphia, PA	6/2/2014 - 6/4/2014	Travel Reimbursement Travel Advance Adjustments Total Other Related Exp by Trip Total Expenses by Trip	\$16.60 \$158.40 \$0.00 \$0.00 \$175.00	8110 8110
Total for: Criminal Justice Coordinating Council - CCJC - FJ0							\$10,932.49	

**PERFORMANCE PLAN
(FY 2014)**



FY 2014 PERFORMANCE PLAN Criminal Justice Coordinating Council

MISSION

The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

SUMMARY OF SERVICES

Provide a forum for effective collaboration and problem solving among criminal and juvenile justice agencies. Identify, develop and coordinate innovative interagency solutions to address District of Columbia public safety challenges. Research and analyze critical issues identified by the criminal and juvenile justice system. Facilitate and provide long-term performance monitoring of collaborative solutions to public safety and criminal justice challenges.

AGENCY WORKLOAD MEASURES

Measure	FY 2011 Actual	FY 2012 Actual	FY 2013* YTD
# of GunStat sessions held	12	11	12
# of Partnership for Success Sessions	12	12	12
# of Juvenile Detention Alternative Initiative sessions held	12	12	11
# of JUSTIS trainings	NA	NA	23

N/A: not applicable (new measure for FY 2013)

*Updated September 30th, 2013

OBJECTIVE 1: Improve multi-agency collaboration and planning and encourage data-driven decision making by providing CJCC members with updated information and analysis.

INITIATIVE 1.1: Provide analytical reports in support of Partnership for Success sessions.

FY 2013 Achievements: Over the past year Partnership for Success (P4S) Stat stakeholders convened each month to establish goals and objectives for reducing juvenile violence in the District, improve case management services to high risk youth, enhance coordination among partners for those youth who are jointly supervised by adult and juvenile agencies, and to provide additional programming and supports for youth under P4S Stat. Measures were installed to provide better tracking and follow-up for the youth whose cases were reviewed. Greater emphasis was given to developing case management plans that addressed barriers to successful reintegration.



During the latter part of 2012 partners from multiple agencies met to discuss youth who were connected to both a juvenile and adult criminal justice agency, also known as jointly supervised cases. The agencies involved in these quarterly reviews included DYRS, CSS, the Pre-Trial Services Agency (PSA), and the Court Services and Offender Supervision Agency (CSOSA).

FY 2014 Plan: Partnership for Success will continue to work with stakeholders to develop policies and procedures that improve interagency coordination, reduce inefficiencies in service provision and improve outcomes. **Projected Completion Monthly: FY14 date: 9/2014.**

INITIATIVE 1.2: Provide research and data analysis in support of the Juvenile Detention Alternatives Initiative (JDAI) in the District of Columbia.

FY 2013 Achievements: The JDAI Committee produced 11 monthly reports shedding light on the diversion, secure detention, and alternative to secure detention populations. These reports help track changes in these populations, recidivism rates for youth diverted and placed in alternatives, as well as the types of cases which are bringing youth in the juvenile justice system. At the end of FY 2013, the Committee was able to document the role abscondence has played in the increasing secure detention population, and is working on developing recommendations for reducing these occurrences.

FY 2014 Plan: The Juvenile Detention Alternatives Initiative (JDAI) provides a comprehensive service continuum for juveniles to decrease their failure to appear for court hearings and to strengthen community supervision options. Participating agencies have agreed to provide new data elements that correspond with a guiding protocol to the CJCC to generate reports. The reports will be used by the interagency JDAI Workgroup and Juvenile Justice Committee to evaluate progress. CJCC will track JDAI's progress in accordance with the agreed upon goals and objectives to measure success and to guide the work of the committees as they implement new components of JDAI, including identification, collection and analysis of new data elements of detention alternatives and diversion options. **Projected Completion: Ongoing FY14 date: 9/2014.**

OBJECTIVE 2: Provide a multi-agency structure to facilitate strategic planning, tracking priorities, evaluating progress, generating reports and implementing pilot projects.

INITIATIVE 2.1: Provide a public safety strategic planning session for identifying citywide priorities.

FY 2013 Achievements: The Criminal Justice Coordinating Council for the District of Columbia ("CJCC") convened the CJCC principals for the Annual Strategic Planning Meeting on December 10, 2012. The purpose of the meeting was to assess the CJCC's progress on the 2012 Strategic Priorities and to develop and revise recommendations for the 2013 Strategic Priorities.



The 2012 Strategic Priorities were clustered around several key areas organized under two umbrella goals designed to further the overarching goal of reducing violent crime through interagency collaboration:

Goal One: Improve data-driven services by increasing effective interagency collaboration and planning.

- (1) Juvenile Justice
- (2) Truancy
- (3) Juvenile Detention Alternatives Initiative
- (4) Juvenile Stat (Partnership for Success Stat)
- (5) Compliance Monitoring
- (6) Reentry
- (7) GunStat
- (8) In-Custody Treatment Programs

Goal Two: Improve criminal justice system operations requiring interagency cooperation and information sharing.

- (1) JUSTIS (Justice Information System) Enhancements
- (2) Central Booking
- (3) Papering Reform
- (4) Substance Abuse/Mental Health Services Integration
- (5) Warrants
- (6) Continuity of Operations Planning

FY 2014 Plan: CJCC will convene its principal members on a regular basis to address criminal justice and public safety issues. CJCC will conduct a strategic planning session that provides the justice and public safety agencies (local and federal) an opportunity to reach consensus on priorities the CJCC will address over the course of the year. In addition to its regular meetings, CJCC will convene a forum in the spring and fall of the criminal and juvenile justice leaders to inform stakeholders of the progress on the identified public safety priorities. **Projected Completion: Strategic Planning: Forum FY14: 9/2014.**

INITIATIVE 2.2: Technical assistance and training.

FY 2013 Achievements: During FY 2013 CJCC held four brown-bags on research and statistics (See initiative 2.3), 23 trainings to use JUSTIS, our information sharing portal, one Juvenile Justice Summit, and one Synthetic Drug Symposium. More specifically, the third annual Juvenile Justice Summit was held in September of 2012. The summit is a training and collaboration opportunity for juvenile justice workers. The 3rd Annual Juvenile Justice Summit focused on the myriad of issues facing youth (and by extension their families) returning to their communities after secure or non-secure confinement. Topics included: school reengagement, employment as a recidivism tool, unpacking the interstate compacts, the status of deinstitutionalization of status offenders in the District, reconnecting returning teen parents, integrated case management and a discussion with



successfully returning youth. These sessions highlighted critical issues that affect returning youth, while also providing a forum for collaborative resolutions.

FY 2014 Plans: CJCC will facilitate technical assistance/training, host site visits to model programs or those that exemplify best practices and to bring technical advisors to DC to work with stakeholders on evidenced-based practices.

Projected Completion: Ongoing. FY14: 9/2014.

INITIATIVE 2.3: Research and analysis.

FY 2013 Achievements: During this past FY, the CJCC Statistical Analysis Center (SAC) has accomplished a number of activities directed towards this initiative. The SAC held four (4) professional development brown-bags on the latest tools and methods for criminal justice research. The SAC also worked with the Office of Grants Partnership and Services to host a presentation on where agencies and community based organizations can find data to support their grant applications. Finally, the SAC oversaw the efforts of the Truancy Data committee which focused primarily on identifying baseline and secondary measures to measure the District's truancy reduction efforts.

FY 2014 Plans CJCC, through the work of the SAC, will support the District on key research priorities set by its members including, but not limited to GunStat, truancy, juvenile justice, the prevalence of synthetic drugs and recidivism.

Projected Completion: Ongoing FY14 9/2014.

OBJECTIVE 3: Assist member agencies with information sharing across the federal and local criminal justice system.

INITIATIVE 3.1: Enhance existing and develop new architecture in JUSTIS to support user requests and needs.

FY 2013 Achievements: FY 2013 Achievements: The CJCC continued leveraging its integrated justice information system, JUSTIS, to facilitate the electronic exchange of information exchange among partner agencies. The various projects were a combination of new tasks as well as enhancements to existing exchanges. Among the new tasks, the agency established the first electronic exchange between CSOSA and the USPC whereby Alleged Violation Reports are transmitted via JUSTIS. The CJCC also completed a coordinated transition to JUSTIS, of users from various agencies who previously accessed DCSC information from CourtView. Additionally, three new agencies namely MPD, SCCRC and USAO each established an initial system-to-system data feed with JUSTIS and began receiving DCSC adult criminal data which they shall now begin analyzing. This activity builds upon the engagement last fiscal year with PSA and PDS which began consuming the same feed. Finally, the CJCC developed a database for ORCA to help track resource allocation for clients.



FY 2014 Plans The CJCC members are committed to share criminal justice information among public safety agencies using the *Justice Information System (JUSTIS)*. CJCC's JUSTIS FY14 projects include: (a) utilizing the system to system electronic exchange infrastructure to establish information sharing feeds (b) facilitating the system to system distribution of court data from JUSTIS to partner agencies via the mechanism established by CJCC (c) incorporating new agency data for display within the JUSTIS web portal (d) maintaining the JUSTIS information portal and (e) facilitating regional public safety agency JUSTIS partnerships. **Projected Completion: Ongoing: FY14 date: 9/2014.**

INITIATIVE 3.2: GunStat Sessions.

FY 2013 Achievements: Each GunStat session identified and reviewed repeat offenders. In addition, USAO, CJCC, PSA made a presentation on a retroactive analysis of hold decisions among GunStat candidates. CJCC also worked with stakeholders to develop a GunStat theory of change, and logic model.

FY 2014 Plans: GUNSTAT is a District-wide effort to track gun cases (particularly repeat gun offenders) as they progress through the criminal justice system for the purpose of identifying trends, strengths and weaknesses. JUSTIS will continue to help accomplish this through the compilation of a collaborative report of gun-related data to support the missions of criminal justice-related participating agencies both District and Federal. CJCC will facilitate the enhancement/ development of interagency business protocols that are refined or emerge during the sessions. Periodic presentations will be held to educate, present findings and trend analysis of emerging areas that have been identified. **Projected Completion. Monthly. FY14: 9/2014.**



KEY PERFORMANCE INDICATORS - Criminal Justice Coordinating Council

Measure	FY 2012 Actual	FY 2013 Target	FY 2013 YTD**	FY 2014 Projection	FY 2015 Projection	FY 2016 Projection
Number of strategic planning sessions held	100%	100%	11	100%	100%	100%
Issue research reports within the agreed-upon timeframe	100%	100%	1	100%	100%	100%
Release of Policy guidance reports in a timely manner	100%	100%	0	100%	100%	100%
Surveyed users who “agree” or “strongly agree” that they are satisfied with their JUSTIS experience*	98.4%	95%	94.01%***	95%	95%	95%
Surveyed users respond that JUSTIS is easy to navigate, user-friendly ”Agreed” or “Strongly Agreed”**	95.2%	95%	90.15%***	95%	95%	95%
JUSTIS training sessions	New Measure	100% (new measure)	23	100%	100%	100%
JUSTIS audits	New Measure	100% (new measure)	8	100%	100%	100%
Periodic Reports on GUNSTAT sessions produced timely	100%	100%	12	100%	100%	100%
Analytical reports produced timely to support Juvenile Stat	91.6%%	100%	11	100%	100%	100%
JDAI Reports and Evaluations Produced timely	91.6%	100%	91.6%	100%	100%	100%

* Measure collected annually

** Updated Sept 30th, 2013

*** These figures reflect changes made during FY 2013, which made JUSTIS the primary source of data for the District of Columbia Superior Court. It is believed that reductions in the positive responses during this year are a result of these changes.

**PERFORMANCE PLAN
(FY 2015)**



**FY 2015 PERFORMANCE PLAN
Criminal Justice Coordinating Council**

MISSION

The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

SUMMARY OF SERVICES

Provide a forum for effective collaboration and problem solving among criminal and juvenile justice agencies. Identify, develop and coordinate innovative interagency solutions to address District of Columbia public safety challenges. Research and analyze critical issues identified by the criminal and juvenile justice system. Facilitate and provide long-term performance monitoring of collaborative solutions to public safety and criminal justice challenges.

The FY 14 ACCOMPLISHMENTS:

(1) JUSTIS Exchange Project: The Alleged Violation Report (AVR). The AVR Project consists of an electronic transaction being sent from CSOSA to the USPC and a response transaction being sent from USPC to CSOSA. Data is now flowing in both directions.

(2) Synthetic Drug Symposium: On July 17, 2014, the Criminal Justice Coordinating Council’s Substance Abuse Treatment and Mental Health Services Integration Taskforce brought behavioral health, medical, legislative, criminal justice, social services, and business leaders together for *the Real Deal on Synthetic Drugs* to examine the current landscape of synthetic drugs in the District of Columbia.

(3) Published the *Public Safety and Justice Report*. This report provides an overview of crime and the administration of justice in the District between 2005 and 2011.

(4) In June, the CJCC in partnership with DBH, hosted a mental health training titled, *UnCovering Crisis Care: Identification, Options and Outcomes* at the Washington Convention Center. This half-day training was designed to improve the way juvenile justice practitioners respond to young people and families experiencing a mental health crisis.

AGENCY WORKLOAD MEASURES

Measure	FY 2012 Actual	FY 2013 Actual	FY 2014 YTD¹
Number of GunStat sessions held	11	12	12
Number of Partnership for Success Sessions	12	12	3
Number of Juvenile Detention Alternative Initiative reports produced	12	11	11
Number of JUSTIS trainings	NA	23	14

¹ A specific date was not given at the time this report was published



² Number of JUSTIS projects completed	N/A	N/A	N/A
Number of Active CJCC Committees	N/A	N/A	N/A
Number of technical assistance and training sessions	N/A	N/A	N/A
Number of SAC reports completed	N/A	N/A	N/A

OBJECTIVE 1: Assist member agencies with information sharing across the federal and local criminal justice system.

INITIATIVE 1.1: Enhance existing and develop new architecture in JUSTIS to support user requests and needs.

FY 2014 Achievements: The CJCC members are committed to share criminal justice information among public safety agencies using the Justice Information System (JUSTIS). Achievements include: (1) CJCC is becoming the sole distributor of the DC Superior Court adult criminal data; (2) the JUSTIS infrastructure was upgraded; (3) CJCC IT staff conducted 22 training sessions for designated agency trainers and JUSTIS users.

FY 2015 Plan:

CJCC's JUSTIS FY15 projects include: (a) expanding access to the DC Superior Court IJIS outbound project (12.1) (b) participating in MARIS (c) providing JUSTIS training and performing regular audits of JUSTIS (d) upgrading the JUSTIS infrastructure (e) facilitating JUSTIS security enhancements.

Completion: Ongoing; FY15 date: 9/2015.

OBJECTIVE 2: Improve multi-agency collaboration and planning and encourage data-driven decision making by providing CJCC members with relevant and timely research and analysis that includes tracking priorities, evaluating progress, and generating reports analysis.

INITIATIVE 2.1: Research and analysis.

FY2014 Achievements: The Statistical Analysis Center (SAC) is a unit of the CJCC responsible for independent research, statistical analyses, data collection and program evaluation. The mission of the SAC is to apply the highest level of scientific rigor and objectivity in the study of criminal justice policies, programs and practices, and to identify activities that improve the administration of justice. The SAC aims to produce empirical research and analysis that informs stakeholders and enhances policy decision-making in the District. The CJCC members established the Interagency Research Advisory Committee (IRAC) through a memorandum of agreement. The IRAC serves as an advisory body that supports the SAC in an effort to collect and analyze data. In addition, the SAC held two (2) professional development brown-bags on the latest tools and methods for criminal justice research and facilitated the City-Wide Truancy Taskforce, Truancy Data Committee. This committee focused primarily on identifying baseline and secondary measures to measure the District's truancy reduction efforts.

² New workload measures for 2015



Partnership for Success will continue to work with stakeholders to develop policies and procedures that improve interagency coordination, reduce inefficiencies in service provision and improve outcomes. In addition, pursuant to an MOU, multiple agencies will convene to identify and discuss youth who were connected to both a juvenile and adult criminal justice agency, also known as jointly supervised cases. The agencies involved in these quarterly reviews included DYRS, CSS, the Pre-Trial Services Agency (PSA), and the Court Services and Offender Supervision Agency (CSOSA). Over the past year Partnership for Success (P4S) expanded to include other district agencies that impact District involved youth. This concerted effort allowed for the pooling of resources and a comprehensive, holistic strategy to address the needs of high risk youth. These included providing housing, education and employment options to P4S partners.

The Juvenile Detention Alternatives Initiative (JDAI) provides a comprehensive service continuum for juveniles to decrease their failure to appear for court hearings and to strengthen community supervision and diversion options. Participating agencies have agreed to provide new data elements that correspond with a guiding protocol to the CJCC to generate reports. The reports will be used by the interagency Juvenile Justice Committee to evaluate progress and make recommendations for system improvement. The JDAI Committee produced 12 monthly reports shedding light on the diversion, secure detention, and alternative to secure detention populations. These reports help track changes in these populations, recidivism rates for youth diverted and placed in alternatives, as well as the types of cases which are bringing youth in the juvenile justice system.

GUNSTAT is a District-wide effort to track gun cases (particularly repeat gun offenders) as they progress through the criminal justice system for the purpose of identifying trends, strengths and weaknesses. JUSTIS will continue to help accomplish this through the compilation of a collaborative report of gun-related data to support the missions of criminal justice-related participating agencies both District and Federal. CJCC will facilitate the enhancement/ development of interagency business protocols that are refined or emerge during the sessions. Periodic presentations will be held to educate, present findings and trend analysis of emerging areas that have been identified. Each GunStat session identified and reviewed repeat offenders. In addition, an annual presentation was made by USAO, CJCC, PSA on hold decisions among GunStat candidates.

FY 2015 Plan: CJCC, through the work of the SAC, will support the District on key research priorities set by its members including, but not limited to GunStat, truancy, juvenile justice, the prevalence of synthetic drugs and recidivism.

Projected Completion: Ongoing FY2015 Date 9/2015.

OBJECTIVE 3: Provide a multi-agency structure to facilitate strategic planning, information sharing, cross systems collaboration, research and analysis.

The 2014 Strategic Priorities were clustered around several key areas organized under two umbrella goals designed to further the overarching goal of reducing violent crime through interagency collaboration:



Goal One: Improve data-driven services by increasing effective interagency collaboration and planning.

1. JUSTIS (Justice Information System) Enhancements
2. Reentry
3. GunStat
4. Juvenile Justice
5. Truancy
 - a. Juvenile Detention Alternatives Initiative
 - b. Partnership for Success Stat
 - c. Compliance Monitoring and Disproportionate Minority Contact

Goal Two: Improve criminal justice system operations requiring interagency cooperation and information sharing.

1. Substance Abuse/Mental Health Services Integration
2. Papering Reform
3. Warrants
4. Continuity of Operations Planning

INITIATIVE 3.1: Provide a public safety strategic planning session for identifying citywide priorities.

FY 2014 Achievements: The CJCC convened the CJCC principals for the Annual Strategic Planning Meeting in January, 2014. The purpose of the meeting was to assess the CJCC's progress on the 2013 Strategic Priorities and to develop and revise recommendations for the 2014 Strategic Priorities.

FY 2015 Plan: CJCC will convene its principal members on a regular basis to address criminal justice and public safety issues and conduct a strategic planning session that provides the justice and public safety agencies (local and federal) an opportunity to reach consensus on priorities the CJCC will address over the course of the year. Strategic planning session to be completed by 12/15.

Completion Date: Strategic Planning: Forum FY15: 12/2014.

INITIATIVE 3.2: Technical assistance and training.

FY 2014 Achievements: During FY 2014, CJCC held multiple interagency, cross-systems trainings that included two brown-bags on research and statistics (See initiative 2.1), 22 JUSTIS user trainings, our information sharing portal, one mental health training and one Synthetic Drug Symposium (200 attendees). More specifically, the 5th annual Juvenile Justice Summit will be held in September of 2014. The summit is a training and collaboration opportunity for juvenile justice workers. The 5th Annual Juvenile Justice Summit The goal of the Juvenile Justice Summit is to use information sharing, evidence based training and collaboration to (1) reduce the incidence of juvenile delinquency and recidivism, (2) restore youth, families and communities impacted by crime, and (3)



preserve the effective administration of justice. The Summit will provide training for 700 juvenile justice practitioners.

In April 2014, the CJCC Substance Abuse Treatment and Mental Health Services Integration Taskforce (SATMHSIT) in partnership with Public Welfare Foundation presented *Implications of Implementation* a forum that focused on strategies for bridging healthcare gaps to ensure continuous healthcare for the criminal justice-involved population. National and local experts discussed best practices, strategies, enrollment, and a breakdown of the numbers.

FY 2015 Plans: The CJCC will convene training, educational, and information sharing forums for criminal and juvenile justice leaders to keep stakeholders abreast of emerging best practices, significant policy changes and identified public safety priorities.

Completion Date: Ongoing. FY15: 9/2015.



KEY PERFORMANCE INDICATORS - Criminal Justice Coordinating Council

Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD	FY 2015 Projections	FY 2016 Projections	FY 2017 Projections
Percentage Satisfaction with JUSTIS experience	94.01%	95%	96.5% ³	95%	95%	95%
JUSTIS user friendliness	100%	90%	90% ⁴	90%	90%	90%
Number of JUSTIS training sessions held timely	100%	2	14	14	10	10
Number of JUSTIS data audits held timely	2	2	2	2	2	2
JUSTIS System availability	N/A	N/A	N/A	99.4%	95%	95%
Issue research and policy guidance reports within the agreed-upon timeframe	100%	100%	100%	100%	100%	100%
Release of policy guidance reports in a timely manner ⁵	100%	100%	100%	N/A	N/A	N/A
JDAI Reports and Evaluations Produced	12	11	11	11	11	11

³ Measure collected annually.

⁴ Measure collected annually.

⁵ This performance measure is duplicative and will be removed from future performance plans.



Measure	FY 2013 Actual	FY 2014 Target	FY 2014 YTD⁶	FY 2015 Projections	FY 2016 Projections	FY 2017 Projections
Number of strategic planning sessions held	1	1	1	1	1	1
Number of forums and trainings held	3	3	4	3	3	3
Resource locator trainings	N/A	2	2	2	2	2
Resource locator audit	N/A	N/A	N/A	1	1	1
Number of JUSTIS projects completed	N/A	N/A	N/A	4	TBD*	TBD*
Number of Active CJCC Committees	N/A	N/A	N/A	15	TBD*	TBD*

*The number and scope of the committees are contingent upon the decisions made by the CJCC members at the annual strategic priority planning meeting.

⁶ A specific date was not given at the time this report was published