



DC public library
check it out!

District of Columbia Public Library

Performance Oversight Hearing
FY2012 and FY2013 YTD

February 27, 2013



February 7, 2013

Councilmember David A. Catania
Chairperson, Committee on Education
Council of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 404
Washington, DC 20004

Dear Councilmember Catania,

Thank you for the courtesy of making your questions available in advance of the Library Performance Oversight Hearing scheduled for 10:00 a.m. on Wednesday, February 27, 2013 in Room 500 of the John A. Wilson Building.

Responses to the questions are enclosed in this booklet and divided into sections for ease in reading. I look forward to meeting with you and other members of the Committee on Education to respond to these and any other questions you may have.

Together with John Hill, President of the Board of Library Trustees, and all members of the Board, thank you for your support. We look forward to working with you and all members of the Committee to make the District's Libraries the very best!

Sincerely,

A handwritten signature in blue ink that reads 'Ginnie Cooper'. The signature is fluid and cursive, with the first name 'Ginnie' being more prominent.

Ginnie Cooper
Chief Librarian



DISTRICT OF COLUMBIA PUBLIC LIBRARY
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A. GENERAL QUESTIONS

1. Please provide a current organization chart for DCPL. Please provide information to the activity level. In addition, please identify the number of full time equivalents for each organizational level and the name of the employee responsible for the management of each program and activity. If applicable, please provide a narrative explanation of any organizational changes made during FY12 or to date in FY13.

TAB A – 1

2. Please provide the performance plan for FY12. Did DCPL meet the objectives set forth in the performance plan for FY12? Please provide a narrative description of what actions the management of DCPL undertook to meet the key performance indicators, including any reasons why such indicators were not met.

TAB A – 2

3. What are the objectives set forth for DCPL in the performance plan for FY13? Please provide a narrative description of the progress made by DCPL to date to meet the objectives of the FY13 performance plan. Please describe any legislative goals or initiatives for FY13.

TAB A – 3

4. Please provide an updated list of each branch library within DCPL that includes the following, if available:
 - Name of the library;
 - Head Librarian;
 - Hours of Operation;
 - Unique programs, offers, or collections;
 - Contact information; and,
 - President of the Friends Group

TAB A – 4

5. How does the library solicit feedback from customers? In your response, please include the most frequent feedback that was received by the library and how that feedback facilitated a change in programs or practices.

TAB A – 5

6. How does the library use social media to reach District residents and encourage the use of, and involvement with, the Library?

TAB A-6

7. Please provide a list of all regulated processes under DCPL’s authority for which DCPL is responsible for drafting, updating, or reviewing DCMR regulations. Please include the date of the last major review/update of each regulatory scheme. Please provide any schedule the Library has for review of these regulations. What regulations does the Library anticipate will be re-reviewed or redrafted in FY13?

TAB A – 7

8. Please identify any statutory or regulatory impediments to the Library’s operations.

TAB A – 8

9. Does the Library recommend any particular legislative measures that would better enable it to perform its function or clarify its role?

TAB A – 9

10. Please provide a narrative description of the security personnel and procedures currently utilized by the Library. At a minimum, please include:
 - The number of library security guards currently employed by DCPL;
 - The number of vehicles associated with DCPL security;
 - New security initiatives or technologies instituted in FY12 and to date in FY13; and,
 - Any areas of concern as it relates to library security.

TAB A – 10

11. Please discuss how the Library receives information from the District and/or the Homeland Security and Emergency Management Agency following emergencies to help guide emergency response activities and resource support requests.

TAB A – 11

12. Has the Library been invited to participate in city-wide emergency response drills? If yes, has the Library participated? If no, please discuss the Library's own plans, if any, to conduct drills or exercises to test DCPL emergency plans.

TAB A – 12

13. How would the Library system be able to provide the anticipated support to the community (provision of computers and internet access) in the event of a power outage or facility damage disallowing access to DCPL library locations(s)?

TAB A – 13

14. Please explain the impact on your agency of any legislation passed at the federal level during FY12 or FY13 to date.

TAB A – 14

15. Please list all regulations for which the agency is responsible for oversight or implementation. Please list by chapter and subject heading, including the date of the most recent revision.

TAB A – 15

B. BUDGET

16. Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

TAB B – 16

17. Please provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

TAB B – 17

18. Please provide a complete accounting of all reprogrammings received by or transferred from the DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the DCPL the reprogramming affected.

TAB B – 18

19. Please provide DCPL's fixed costs budget and actual dollars spent for FY11, FY12 and to date in FY13. Include the source of funding and the percentage of these costs assigned to each DCPL program. Please provide the percentage change between DCPL's fixed costs budget for these years and a narrative explanation for any changes.

TAB B – 19

20. Please identify potential areas where spending pressures may exist in FY13? Please provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY13 budget.

TAB B – 20

21. Please provide a current list of all properties supported by the DCPL budget. Please indicate whether the property is owned by the District or leased. If the property is leased, please provide the terms of the lease. For all properties please provide an accounting of annual costs (i.e. rent, security, janitorial services).

TAB B – 21

22. Please provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY12 and to date in FY13. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, please provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

TAB B – 22

C. PERSONNEL

23. Please provide a list of all FY12 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position please note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, please indicate the source of funds for each FTE (local, federal, special purpose, etc.) and whether the position is associated with a union.

TAB C – 23

24. How many vacancies were posted for DCPL during FY12? To date in FY13? Which positions? Why was the position vacated? In addition, please note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

TAB C – 24

25. How many employee performance evaluations were completed in FY12 and how was performance measured against position descriptions? To date in FY13? What steps are taken to correct poor performance and how long does an employee have to correct their performance?

TAB C – 25

26. Please provide the Committee with the following:
- A list of all employees who receive cellphones, personal digital assistants, or similar communication devices at agency expense;
 - A list of employee receiving bonuses, special pay, additional compensation, or hiring incentives in FY12 and to date in FY13, and the amount;
 - A list of travel expenses for FY12 and to date in FY13, arranged by employee; and

TAB C – 26

27. What is the typical staffing at a branch library?
- Please provide the number of staff assigned to each library, including job title;
 - Please provide a description of the type of duties assigned to each position.

TAB C – 27

28. Are all branch libraries currently sufficiently staffed to accommodate staff absences due to illness, vacation, or extended leaves of absence? How does DCPL position or reposition staff in the event of illness, vacation, or extended leaves of absence?

TAB C – 28

29. How many employees, including seasonal, have been hired, reassigned, or separated from the library due to resignation, retirement, or reduction in force in FY12 and to date in FY13?

TAB C – 29

30. Please list all employee(s) detailed to or from the Library, if any. Please provide the reason for the detail, the agency to which the employee(s) are detailed to or detailed from, and the dates of the detail.

TAB C – 30

31. How much has been expended in support of overtime in FY12? How much has been expended, to date, in FY13? What is the budgeted amount for overtime for FY12 and FY13?

TAB C – 31

32. Please identify any special purpose revenue accounts maintained by, used by, or available for use by the Library during FY12 or FY13 to date. For each account, please explain its purpose and list the following:
- The revenue source name and code;
 - The source of funding;
 - A description of the program that generates the funds;
 - The amount of funds generated by each source or program in FY12 and FY13, to date;
 - Expenditures of funds, including the purpose of each expenditure for FY12 and FY13, to date.

TAB C – 32

33. How much money was raised or received through private donors and donations in FY12 and to date in FY13? Please provide a breakdown of those donations including the source of the donation, total donation value, and intended purpose for each, if specified by the donor.

TAB C – 33

34. What existing bequests, trusts, or other gifts does the Library have? Please provide details about the creation, status, and use of such monies.

TAB C – 34

35. Please discuss efforts undertaken by DCPL in FY12 and to date in FY13 to try and expand the hours of operation at branch libraries. What are the costs associated with expanding the hours of different branch libraries? Please provide a breakdown of these costs, including a narrative description of why they are needed.

TAB C – 35

D. CAPITAL PROJECTS

36. Please provide the DCPL capital budgets for FY12 and FY13, including amount budgeted and actual dollars spent. In addition, please provide an update on all capital projects undertaken in FY12 and FY13. Did any of the capital projects undertaken in FY12 or FY13 have an impact on the operating budget of DCPL? If so, please provide an accounting of such impact.

TAB D – 36

37. Please provide a list of all projects for which the Library currently has capital funds available. Please include the following:

- A description of each project
- The amount of capital funds available for each project
- A status report on each project, including how much has been expended and what progress has been realized to date
- A timeframe for completion
- Planned remaining spending on the project

TAB D – 37

38. How many employees, and at what rate, are charged to your Capital Budget? Please provide a list of all employees charged to the Capital Budget by name, title, grade, step and salary.

TAB D – 38

39. Please describe the Library's efforts regarding hiring of District residents.

TAB D – 39

40. How does the Library involved the community in planning for capital projects? What is the process for soliciting input on a proposed project?

TAB D – 40

41. Please list the branch libraries that have not yet been renovated or rebuilt. What are the current plans regarding the remaining branch libraries? How are library renovations prioritized? Are there any additional capital improvement needs of the DCPL?

TAB D – 41

42. Please provide an update on the plans to renovate the main library, MLK Jr. Where is the library currently in the process for developing this project? What are the estimated costs of this project, and what avenues is the library pursuing, outside of city funding, to help support this project?

TAB D – 42

E. FEES, FINES, AND COLLECTIONS

43. Please describe the current fee and fine structure being implemented by the library. In your response, please indicate where any changes to this structure were made in FY11, FY12, or to date in FY13.

TAB E – 43

44. How much money was collected for fees charged in FY12? How much has been collected for fees to date in FY13? How are the fees budgeted?

TAB E – 44

45. Please describe any amnesty programs implemented by the library in FY12 or to date in FY13 including:

- The amount of money collected or forgiven in outstanding fees;
- The impact of the amnesty program on budget projections for the Library;
- The impact of the amnesty program on usage and circulation; and
- The number of users estimated to have returned to the Library as a result of amnesty.

TAB E – 45

F. GRANTS, SUBGRANTS, CONTRACTS, AND PURCHASE ORDERS

46. Please provide the following information for all grants awarded to DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Grant Number/Title;
- Approved Budget Authority;
- Expenditures (including encumbrances and pre-encumbrances);
- Purpose of the grant;
- Grant deliverables;
- Grant outcomes, including grantee performance;
- Any corrective actions taken or technical assistance provided;
- DCPL program and activity supported by the grant;
- DCPL employee responsible for grant deliverables; and
- Source of funds

TAB F – 46

47. Please provide a complete accounting of all grant lapses in FY12, including a detailed statement on why the lapse occurred and corrective action taken by DCPL. Please also indicate if the funds can still be used and/or whether they carried over into FY13.

TAB F – 47

48. Please provide the following information for all grants/subgrants awarded by DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Grant Number/Title;
- Approved Budget Authority;
- Expenditures (including encumbrances and pre-encumbrances);
- Purpose of the grant;
- Grant deliverables;
- Grant outcomes, including grantee/subgrantee performance;
- Any corrective actions taken or technical assistance provided;
- DCPL employee/s responsible for overseeing the grant; and
- Source of funds.

TAB F – 48

49. Please provide the following information for all contracts awarded by the DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Contract number;
- Approved Budget Authority;
- Funding Source;
- Whether it was competitively bid or sole sourced;
- Expenditures (including encumbrances and pre-encumbrances);
- Purpose of the contract;
- Name of the vendor;
- Contract deliverables;
- Contract outcomes;
- Any corrective actions taken or technical assistance provided; and
- DCPL employee/s responsible for overseeing the contract.

TAB F – 49

50. Please provide the following information for all contract modifications made by DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Name of the vendor;
- Purpose and reason of the contract modification;
- DCPL employee/s responsible for overseeing the contract;
- Modification cost, including budgeted amount and actual spent; and
- Funding source

TAB F – 50

51. Does DCPL use purchase orders and purchase cards to acquire supplies or services?

If so:

- What safeguards has your agency put in place to prevent waste, fraud, and abuse of purchase cards and purchase orders;
- How many purchase orders were received, completed, for how much, and to whom in FY12 and to date in FY13;
- How many purchase cards were issued, to whom, and for how much in FY12 and to date in FY13;
- What is the maximum amount that can be spent with a purchase card;
- What limitations are placed on the items that can be purchased with a purchase card; and,
- What has been purchased using these methods in FY12 or to date in FY13?

TAB F – 51

G. BOARD OF TRUSTEES

52. Please provide a list of the Board of Library Trustees' current members. For each member, please provide the following:

- The member's name;
- When the member's term expires; and,
- Attendance record.

TAB G – 52

53. Are there any vacancies on the Board? If yes, for how long?

TAB G – 53

54. Please provide a list of the Board's meeting dates, times, and locations for FY12 and FY13 to date. If accessible, please provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

TAB G – 54

55. How does the Board solicit feedback from residents?

TAB G – 55

H. LIBRARY PROGRAMMING

56. Please provide a description of all programs currently offered by the Library. In your response, please include the following:

- A narrative description of each program;
- A list of the libraries in which the program is offered;
- The number of sessions of each program that were held, if applicable, broken down by library;
- The number of individuals enrolled in each program, or the number of individuals that took part in each session of a program; and,
- The employee responsible for the implementation and oversight of the program.

TAB H – 56

57. How does the library develop and implement programs geared specifically toward seniors and older District residents? How does the library conduct outreach to promote and encourage participation in these programs? Does the library partner with any District nursing home or other long-term care facilities?

TAB H – 57

58. Please provide an update on the Teens of Distinction program run by the DCPL. In your response, please include the number of individuals enrolled in the program in FY12 and to date in FY13, any changes made to the program in FY12 or to date in FY13, and the results/outcomes from the program.

TAB H – 58

59. Please provide an update on the summer reading program run by the DCPL. In your response, please include the number of individuals enrolled in the program in FY12, any changes made to the program in FY12 or to date in FY13, and the results/outcomes from the program.

TAB H – 59

60. What is the process for groups, individuals, or organization to reserve and use meeting rooms? Who are the most common users? Are rooms in new or renovated libraries set up so that they could be used when the library is closed? If so, how is this use accomplished?

TAB H – 60

61. What initiatives has DCPL undertaken in FY12 and to date in FY13 to encourage use of library space and amenities by individuals, groups, or outside organizations? What initiatives has DCPL undertaken in FY12 and to date in FY13 to encourage other District agencies to utilize available library space? What have been the results of these initiatives?

TAB H – 61

I. CIRCULATION AND ACQUISITION

62. What are current circulation statistics? Please provide FY10, FY11, FY12 and to date in FY13, in a comparison chart, by type and by location.

TAB I – 62

63. How does the Library's circulation rates compare to library systems in comparable jurisdictions?

TAB I – 63

64. What trends do you see in circulation changes? How is the Library adapting to those changes?

TAB I – 64

65. Please describe the changes in the materials acquisition budget over the last 5 years.

- How does this compare to library systems in comparable jurisdictions?
- How has this impacted the services provided by the library?

TAB I – 65

66. Please identify all electronic databases maintained by the Library, including the following:

- A detailed description of the information tracked within each system
- The age of the system and any discussion of substantial upgrades that have been made or are planned to the system
- Whether the public can be granted access to all or part of each system

TAB I – 66

67. What are the barriers faced by DCPL in expanding the availability of electronic materials? What are the barriers to expanding the use of the electronic materials system? What outreach or trainings are provided by DCPL to educate residents on the availability and use of electronic materials?

TAB I – 67

J. PARTNERSHIP AND COLLABORATIONS

68. Please describe any partnerships or collaborations currently underway between DCPL and other District government agencies. Specifically, please include the following agencies:

- DC Public Schools
- DC Public Charter Schools
- DC Department of Parks and Recreation

GENERAL QUESTIONS

Question Number 1

Please provide a current organization chart for DCPL. Please provide information to the activity level. In addition, please identify the number of full time equivalents for each organizational level and the name of the employee responsible for the management of each program and activity. If applicable, please provide a narrative explanation of any organizational changes made during FY12 or to date in FY13.

A Chief of Staff was hired in July 2012. This position oversees the Library Business Operations and the State Library Agency.

The Facilities & Asset Management Division and the 21st Capital Projects Division have been consolidated into the Capital Projects & Facility Management Division.

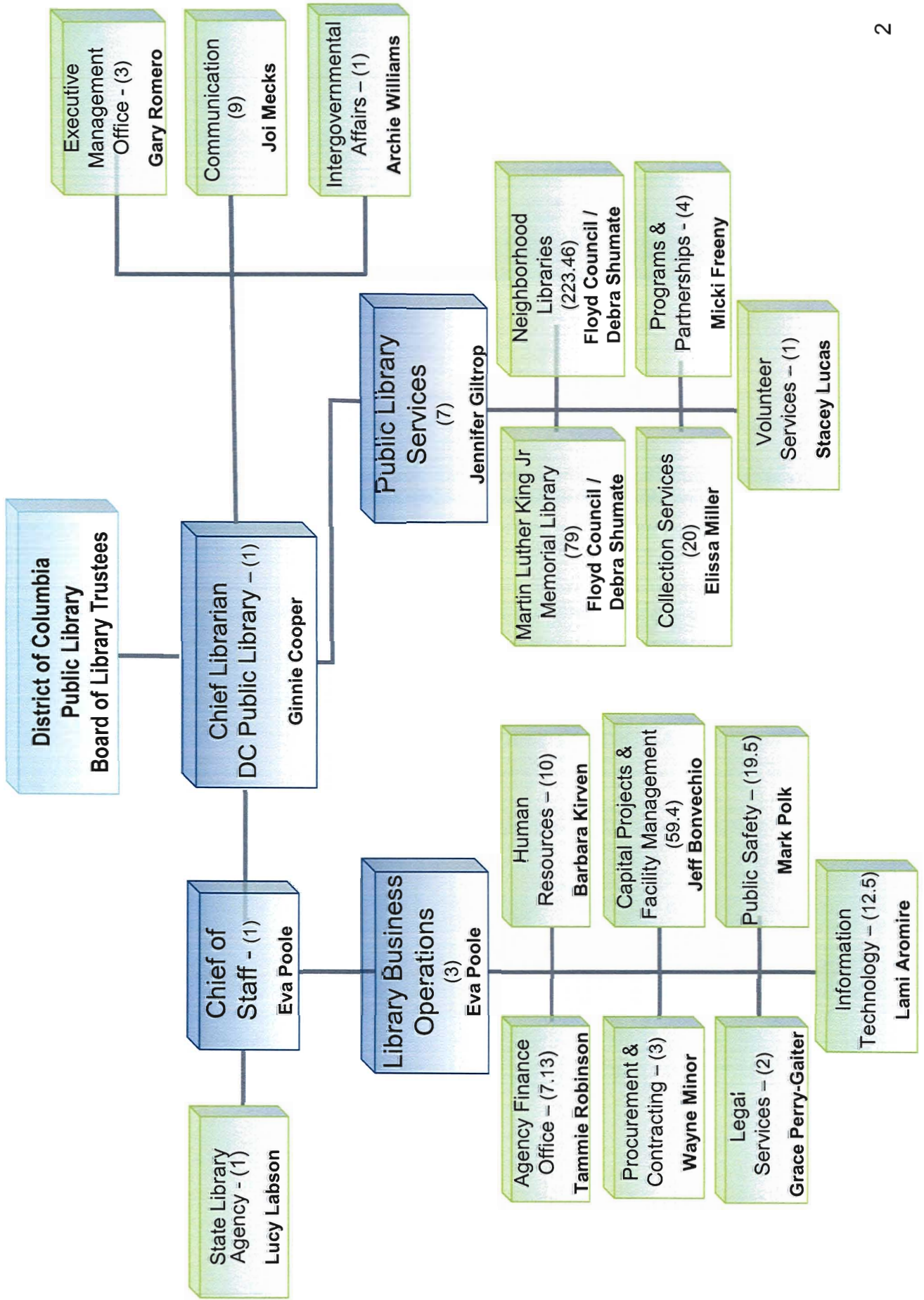
Information Technology is now part of the Library Business Operations, and had previously reported directly to the Chief Librarian.

The Library Services and Public Services administrative function was consolidated in Public Library Services. Public Services included Martin Luther King Jr Memorial Library and the Neighborhood Libraries, which are now articulated more clearly on the organizational chart.

Children & Young Adult Services, which was a system-wide administrative group focused on programs and services, has been expanded to Programs and Partnerships Division serving all age groups.

Adaptive Services and Literacy Resources now fall under the Martin Luther King Jr. Memorial Library.

DC PUBLIC LIBRARY ORGANIZATION CHART



GENERAL QUESTIONS

Question Number 2

Please provide the performance plan for FY12. Did DCPL meet the objectives set forth in the performance plan for FY12? Please provide a narrative description of what actions the management of DCPL undertook to meet the key performance indicators, including any reasons why such indicators were not met.

See pages that follow for FY2012 Performance Plan, FY2012 Performance Accountability Report and FY2012 Year-End Performance Measure Report to the Board of Library Trustees.



FY12 PERFORMANCE PLAN District of Columbia Public Library

MISSION

The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

SUMMARY OF SERVICES

The District of Columbia Public Library supports children and adults with books and other library materials that foster success in school, reading and personal growth. The Library system includes a Central Library, 24 Neighborhood Libraries providing services to children, youth, teens, and adults. “Library as community space” provides clean, safe and available places for community use. “Library resources” provides books and other library materials, programs and special services for children and adults. “Library technology” helps bridge the digital divide with public access computers and free WiFi at all libraries as well as data bases, downloadable books and music, and library information via the library’s website (dclibrary.org).

PERFORMANCE PLAN DIVISIONS

- Library Services Division
- Business Operations Division

AGENCY WORKLOAD MEASURES

Metric	FY2010 Actual	FY2011 Actual	FY2012 YTD
Number of books and other Library materials checked out	2,712,775	3,0059,432	793,702
Attendees at Library Programs for Children, Teens and Adults	197,282	228,836	55,756
Library Programs offered to Children, Teens and Adults	8,574	8,833	2,421
Number of Public Computer Sessions	670,359	940,418	256,755



Library Services Division

SUMMARY OF SERVICES

The Library Services Division selects all the materials available in libraries, conducts story hours, summer reading and book clubs; provides information and research to residents, provides training to use library resources and technology; and communicates programs and news to the residents and the elected leadership of the District.

OBJECTIVE 1: Library as community space:

DCPL will create and sponsor programs at the Martin Luther King Jr. Memorial Library and neighborhood libraries to welcome residents to the libraries. The Library is committed to clean and safe buildings and a place of community pride as well as greater participation by members of the community at library sponsored programs and community meetings. Key indicators are meetings and programs as well as schedules for capital projects.

INITIATIVE 1.1: Open 3 new libraries in the District of Columbia in FY2012. (QUALITY EDUCATION)

The Library will hire and train 9 new staff and design programs for the community as it prepares for 3 new libraries at Bellevue, Mount Pleasant and Francis A. Gregory Neighborhood Libraries. The Library will hold special opening celebrations at Bellevue, Mount Pleasant and Francis A. Gregory Neighborhood Libraries. Completion date: September 2012.

INITIATIVE 1.2: Renovate the Business Science and Technology (BST) Reading Room and Great Hall at the Martin Luther King, Jr. Memorial Library.

This project is focused on interior work that will provide more space for public access computers and easier access to the libraries book collection on the library's main floor, specifically the rehabilitation of the Great Hall and BST Reading Room, and relocation of the Enhanced Business Information Center (eBIC) center now housed within the BST Reading Room. Completion date: September 2012.

OBJECTIVE 2: Library resources for the public:

The Library will buy books and other library materials to meet the needs of all District residents as funds are available. The investment of the last several years will continue to lead to increased library use. The key indicator for this objective is use of library materials.

INITIATIVE 2.1: Provide DC school teachers easier access to library services and library materials. (QUALITY EDUCATION)

Offer Educator Cards to all schoolteachers in the District. The cards permit each teacher to check out up to 50 books and to keep them for 9 weeks – the length of a grading period. Completion date: September 2012.



INITIATIVE 2.2: Manage the Library's book budget to provide maximum access to new books and electronic materials. (FISCAL STABILITY)

In FY2012, the Library's budget for books and other materials is 40% lower than in FY2011. DC Public Library will assess which books and other library materials are of most interest to users by analyzing circulation, hold reports, and customer comments. Staff will then prioritize purchases to minimize the impact of budget constraints. These actions will result in continued increase in books and other library materials being checked out. Completion date: September 2012.

OBJECTIVE 3: Technology: Access to the online world is critical in the 21st century.

The Library provides access to computers and to information and entertainment using technology. The Library will use technology to connect more District residents to Internet based resources. The key indicators for this objective are the number of sessions on library computers and use of digital resources.

INITIATIVE 3.1: Provide city residents with computer access.

DC Public Library is the largest provider of free public computers and Internet access in the District of Columbia. The Library will continue to make progress on its goal of having 30 public access computers in every library. Completion date: September 2012.

INITIATIVE 3.2: Use Technology to assist DC job seekers to find employment. (JOB CREATION)

The Library has become a destination for job seekers looking for information about available positions and where they are located. To assist them, the Library has built a jobs portal on the web that pulls together information on jobs available and strategies for applying and interviewing successfully for positions. The Library will develop and offer job clinics at Martin Luther King, Jr. Memorial Library and at neighborhood libraries. Completion date: September 2012.



Business Operations Division

SUMMARY OF SERVICES

The Business Operations Division oversees sound fiscal accountability, fiscal procurement of materials and resources, manages capital construction projects/schedule, and provides facility management services and security to 25 libraries, information technology to District residents and human resource administration for all library staff.

OBJECTIVE 1: Library as community space:

The Library is committed to clean and safe buildings and a place of community pride as well as greater participation by members of the community at library sponsored programs and community meetings. Key indicators are meetings and programs as well as schedules for capital projects.

INITIATIVE 1.1: Open 3 new libraries in the District of Columbia in FY2012. (QUALITY EDUCATION, SUSTAINABILITY)

DCPL's capital work group is responsible for delivering two libraries – Bellevue and Francis A. Gregory Neighborhood Libraries – and one renovated historic library – Mount Pleasant Neighborhood Library. These three building will achieve LEED Silver certification at a minimum. The Library will fulfill its responsibility to create a public awareness program on energy conservation at all green buildings. Completion date: September 2012.

INITIATIVE 1.2: Business Science and Technology (BST) Reading Room and Great Hall renovations at the Martin Luther King, Jr. Memorial Library.

Make improvements to heating and cooling systems. Great Hall improvements will return to the original layout, bringing this space in line with the building's 2007 National Historic Landmark Designation. Completion date: September 2012.

INITIATIVE 1.3: Begin design of new library at Woodridge and major interior renovation at the Northeast Neighborhood Library. (JOB CREATION, SUSTAINABILITY)

The Library will begin the design of the major interior work at Northeast and a new library replacing Woodridge. The design work will commence in the first quarter of FY2012 on Northeast and in the second quarter of FY2012 on Woodridge. Completion date: September 2012.

OBJECTIVE 2: Technology: Access to the online world is critical in the 21st century.

The Library provides access to computers and to information and entertainment using technology. The Library will use technology to connect more District residents to Internet based resources. The key indicators for this objective are the number of sessions on library computers and use of digital resources.

INITIATIVE 2.1: Provide additional computers for city residents.



The Library will install 40 new computers at Bellevue, Mount Pleasant and Francis A. Gregory Neighborhood Libraries during FY2012. Completion date: September 2012

INITIATIVE 2.2: Provide new laptops for city residents.

The Library will provide additional laptops for all 25 library locations in the District during FY2012. Completion date: September 2012.



**PROPOSED KEY PERFORMANCE INDICATORS - Library Services and Business
Operations Divisions**

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 YTD	FY 2013 Projection	FY 2014 Projection	FY 2015 Projection
Annual circulation of books and other library materials	3,059,432	3,365,375	793,702	3,701,912	4,072,103	4,479,314
Cardholders as a % of total population	50.43%	50%	N/A	50%	50%	50%
Number of Card Holders	329,313	305,00	335,092	310,000	310,000	310,000
Number of website user visits	2,210,325	2,276,634	744,172	2,344,933	2,415,281	2,487,740
Number of attendees at Library sponsored programs	228,836	235,701	55,756	242,772	250,055	257,556
Number of participants at community sponsored meetings	180,905	186,332	47,804	191,922	197,679	203,610
Circulation of children's materials	889,477	916,161	259,794	943,646	971,955	1,001,114
Number of new Library Cards for Children	6,274	4,510	1,171	6,656	6,855	7,061
Participation and completion rates in summer reading for pre-school and elementary school age children	14,126	14,549	N/A	14,986	15,435	15,898
Attendance at programs for children in their 1st five years	115,058	118,509	29,346	122,065	125,726	129,498
Number of story hours for children	2,800	2,884	925	2,970	3,059	3,151
Number of people using on-line homework help	3,452	3,555	1,081	3,662	3,772	3,885
Participation in teen summer reading programs	707	1,000	N/A	1,250	1,500	1,750
Number of new library cards for teens	11,096	11,428	2,363	11,771	12,124	12,488
Number of books downloaded	59,955	61,753	28,057	63,606	65,514	67,479
Number of adult learners seeking assistance	3,189	3,284	582	3,383	3,484	3,589
Number of GED practice tests administered	957	1,000	221	1,000	1,000	1,000
Circulation per capita	5.08	5.25	N/A	5.50	5.75	6.00
Number of sessions on public access computers by children	225,326	232,085	57,532	239,048	246,219	253,606
Number of sessions on public access computers by teens and adults	715,092	736,544	199,223	736,544	758,641	781,400
Number of sessions of remote access to Library's electronic resources	292,601	301,379	110,414	310,420	319,733	329,325

N/A – Not Applicable as the number is calculated at year's end.



District of Columbia Public Library DCPL (CE)

MISSION

The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

SUMMARY OF SERVICES

The District of Columbia Public Library supports children and adults with books and other library materials that foster success in school, reading and personal growth. The Library system includes a Central Library, 24 Neighborhood Libraries providing services to children, youth, teens, and adults. "Library as community space" provides clean, safe and available places for community use. "Library resources" provides books and other library materials, programs and special services for children and adults. "Library technology" helps bridge the digital divide with public access computers and free WiFi at all libraries as well as data bases, downloadable books and music, and library information via the library's website (dclibrary.org).

THREE MAJOR ACCOMPLISHMENTS:

- ✓ Circulation – DC Public Library increased circulation by 10% in FY2012. Library users borrowed 3,363,313 books and other library materials in FY2012 compared to 3,059,432 in FY2011. Overall, the number of books checked out has tripled since 2006.
- ✓ Opened 3 Libraries – DC Public Library opened two new libraries and renovated and expanded a historic library during FY2012. The new William O. Lockridge/Bellevue Library opened on June 13 and the new Francis A. Gregory Library opened on June 19. The Library also renovated and expanded the historic Mount Pleasant Library and it opened on September 12, 2012. Each library is larger than the libraries they replaced with about 20-24,000 sq. ft. each.
- ✓ Technology – DC Public Library continues to be the largest provider of free public computers (900) and Internet access in the District of Columbia. The Library's virtual library resulted in a quarter of a million books, music and other library materials being downloaded. New to the Library's digital offerings in FY12, is the very popular Freegal music collection. Library users can keep the music they download from the collection. The Library's website had 2,953,234 visitors in FY2012 compared to 2,210,325 hits in FY2011.

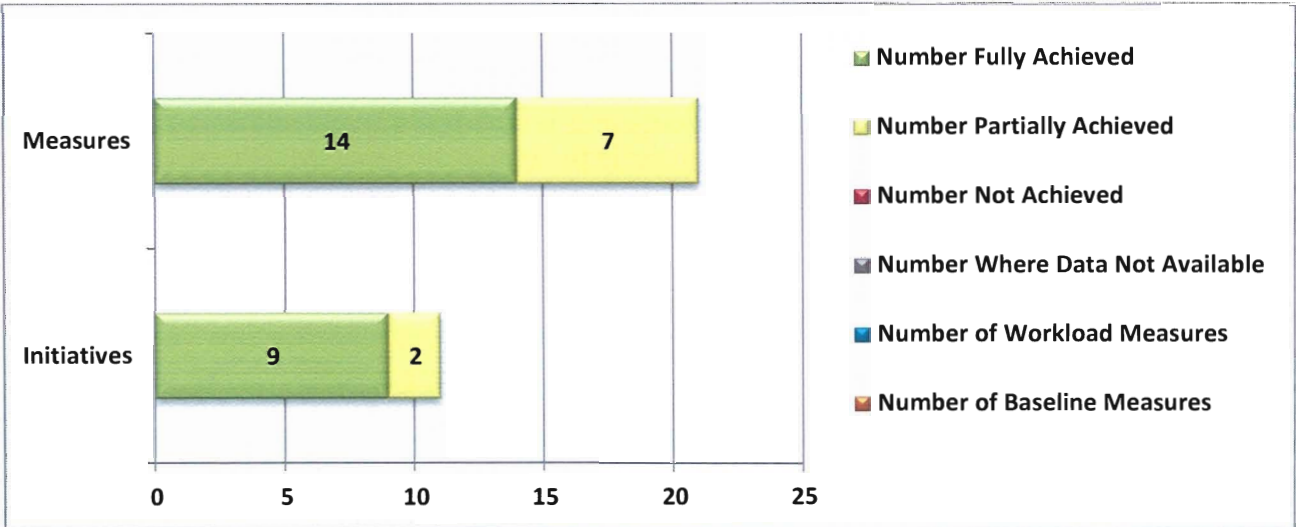
In addition, the Library has expanded its social media presence and reaches customers through Facebook, Twitter and Foursquare. The Library uses social media to connect with customers and to live stream activities such as the Morehouse College Glee Club



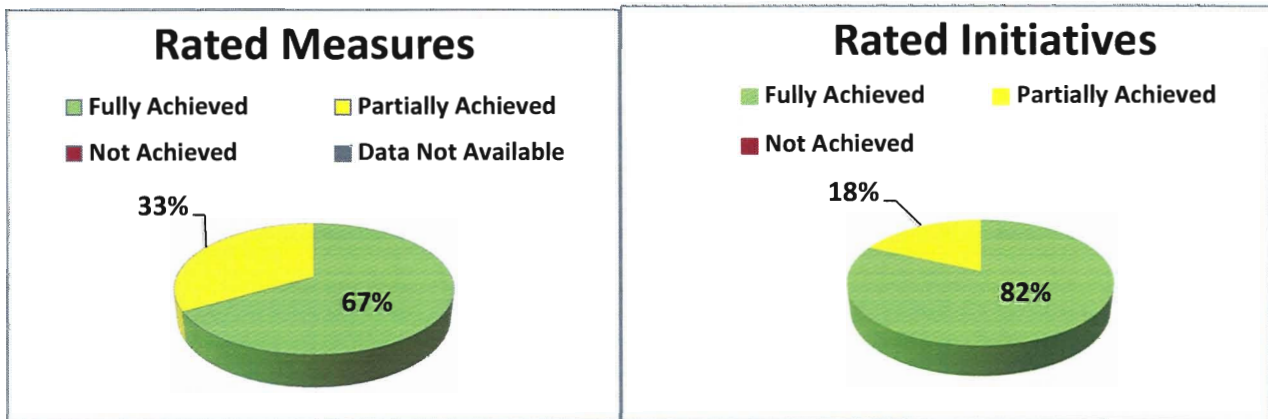
performance and the Future of the Martin Luther King Jr. Memorial Library discussion held at the September library board meeting.

OVERALL OF AGENCY PERFORMANCE

TOTAL MEASURES AND INITIATIVES



RATED MEASURES AND INITIATIVES



Note: Workload and Baseline Measurements are not included

Default KPI Rating:	
>= 100%	Fully Achieved
75 - 99.99%	Partially Achieved
< 75%	Not Achieved

Performance Initiatives – Assessment Details

Performance Assessment Key:

- Fully achieved
 Partially achieved
 Not achieved
 Data not reported

Business Operations Division

OBJECTIVE 1: Library as community space.

INITIATIVE 1.1: Open 3 new libraries in the District of Columbia in FY2012.

Fully Achieved. DC Public Library opened two new buildings and renovated a historic library during FY2012. The new William O. Lockridge/Bellevue Library located at 115 Atlantic Street, SW opened on June 13 and the new Francis A. Gregory Library located at 3660 Alabama Avenue, SE opened on June 19. The Library also renovated the historic Mount Pleasant Library which is located at 3160 16th Street, NW and it opened on September 12, 2012. The three buildings are on track to receive LEED Silver certification at a minimum. The certification process is underway and the final rating is determined 8 to 12 months after the US Green Building Council completes their project review. The Library informs the community of the elements and benefits of all the green buildings and awards received from the 14 new libraries constructed and renovated since 2009. The Library also provides signage that describes the various sustainable features at each LEED certified building including energy conservation. To date, the Library has received LEED Gold certification for four of its new libraries, Watha T. Daniel/Shaw, Dorothy I. Height/Benning, Tenley-Friendship and Anacostia libraries.

INITIATIVE 1.2: Business Science and Technology (BST) Reading Room and Great Hall renovations at the Martin Luther King, Jr. Memorial Library.

Partially Achieved. The Library began this project through a phased delivery approach. The first phase was selective demolition and removal of the Book Store Plus and the Enhanced Business Information Center (eBIC). This phase of the project was completed in February 2012. The 9 month design phase of the project resulted in a redesign of the project. The Business, Science and Technology and Reading Room is now being transformed into a Digital Commons room and part of this work includes improvements to the heating and cooling systems. This project is scheduled for completion in FY2013.

INITIATIVE 1.3: Begin design of new library at Woodridge and major interior renovation at the Northeast Neighborhood Library.

Fully Achieved. DC Public Library began design work for Northeast Library in February 2012 and Northeast Library closed in September 2012 to begin renovations of the historic building. The design work of the Woodridge Library began in May 2012. The design phase will continue through the spring of 2013 with a new library opening by early 2015.



OBJECTIVE 2: Technology: Access to the online world is critical in the 21st century.

- **INITIATIVE 2.1: Provide additional computers for city residents.**
Fully Achieved. DC Public Library opened two new buildings and renovated a historic library during FY2012. The new William O. Lockridge/Bellevue Library opened on June 13 and the new Francis A. Gregory Library opened on June 19. The Library also renovated the historic Mount Pleasant Library and it opened on September 12, 2012. All three locations have free Wi-Fi and 40 new computers including Mac computers for teens.
- **INITIATIVE 2.2: Provide new laptops for city residents.**
Fully Achieved. DC Public Library purchased new laptop computers for all 25 locations during FY2012.

Library Services Division

OBJECTIVE 1: Library as community space:

- **INITIATIVE 1.1: Open 3 new libraries in the District of Columbia in FY2012.**
Fully Achieved. DC Public Library opened two new buildings and renovated a historic library during FY2012. The new William O. Lockridge/Bellevue Library located at 115 Atlantic Street, SW opened on June 13 and the new Francis A. Gregory Library located at 3660 Alabama Avenue, SE opened on June 19. The Library also renovated the historic Mount Pleasant Library which is located at 3160 16th Street, NW and it opened on September 12, 2012. The Library held special opening celebrations at all three libraries. The Library hired and trained over 9 new staff to design programs and serve the community.
- **INITIATIVE 1.2: Renovate the Business Science and Technology (BST) Reading Room and Great Hall at the Martin Luther King, Jr. Memorial Library.**
Partially Achieved. The Library began this project through a phased delivery approach. The first phase was selective demolition and removal of the Book Store Plus and the relocation of the Enhanced Business Information Center (eBIC). This phase of the project was completed in February 2012. The 9 month design phase of the project resulted in a redesign of the project. The Business, Science and Technology and Reading Room is now being transformed into a Digital Commons room and this project is scheduled for completion in FY2013.

In preparation for the construction of the Digital Commons library staff moved all non-fiction materials to the 2nd floor of Martin Luther King Jr. Memorial Library. The collection is now in continuous Dewey Decimal order and library users can now find books easier since the collection is based on catalog number.

The Digital Commons will provide more space for public access computers as the Business Science and Technology (BST) Reading Room was 12,000 square feet. The new Digital Commons space will have room for 70 public access computers and 50 laptop users.



OBJECTIVE 2: Library resources for the public.

● **INITIATIVE 2.1: Provide DC school teachers easier access to library services and library materials.**

Fully Achieved. DC Public Library made efforts during the 2011-2012 school year to inform teachers about the benefits of the DCPL educator card, both at the system level and the school level. All schools (DCPS, charter and independent and private schools) are assigned to a DCPL library, and staff reached out to all the schools to inform them of the services available at the public library, including the educator card privilege. Library staff attend back-to-school nights and special events. In the school year that closed in June 2012, 530 teachers took advantage of the benefit, which allows them to have up to 100 materials checked out at one time for an extended 9 week period. Additionally, the Library worked with principals and teachers at nine D.C. Public Schools as part of a pilot program for Summer Reading to ensure students in those schools read over the summer.

● **INITIATIVE 2.2: Manage the Library's book budget to provide maximum access to new books and electronic materials.**

Fully Achieved. DC Public Library monitored demand and trends to supply new, popular and in demand materials. The Library responds to media, programs, city and neighborhood activities and purchases material accordingly. Opening day collections of new books and other library materials were purchased for new libraries at William O. Lockridge/Bellevue, Francis A. Gregory, and Mount Pleasant. The new collections and purchases system wide helped increase usage of electronic resources (licensed databases such as Tutor.Com) by 49.1%. High demand for digital content even with limited funding showed a 91.5% increase in number of digital downloads. Overall, circulation of library print and digital materials increased by 10%.

OBJECTIVE 3: Technology: Access to the online world is critical in the 21st century.

● **INITIATIVE 3.1: Provide city residents with computer access.**

Fully Achieved. DC Public Library continues to be the largest provider of free public computers and Internet access in the District of Columbia. The Library has over 900 public access computers available for District residents and averages 30 public access computers per library.

● **INITIATIVE 3.2: Use Technology to assist DC job seekers to find employment.**

Fully Achieved. During FY 2012, weekly drop-in clinics were established at 14 neighborhood libraries – more than half the location in the system, for a total of 22.5 hours of one-on-one job seeker support each week. On average, these served about 4-5 job seekers per session, for a total of around 60-80 per week. The Library provided one on one help to approximately 2,500 job seekers during the year at neighborhood libraries. The monthly Martin Luther King Jr. Memorial Library job clinic, now in its second year, provided 500 additional custom support sessions for job seekers. The Library also partnered with DOES to host job clinics and register District residents for the Mayor's One City, One Hire Initiative.



Performance Initiatives – Assessment Details

Performance Assessment Key:

● Fully achieved
 ● Partially achieved
 ● Not achieved
 ● Data not reported

		Measure Name	FY2011 YE Actual	FY2012 YE Target	FY2012 YE Revised Target	FY2012 YE Actual	FY2012 YE Rating	Budget Program
Library Services and Business Operations Divisions								
●	1.1	Annual circulation of books and other library materials	3,059,432	3,365,375		3,363,313	99.94%	Books and Media
●	1.2	Cardholders as a % of total population	50.43%	50%		49.97%	99.94%	Library Services
●	1.3	Number of Card Holders	329,313	305,000		321,544	105.42%	Library Materials and their use
●	1.4	Number of website user visits	2,210,325	2,276,634		2,953,234	129.72%	Library Materials and their use
●	1.5	Number of attendees at Library sponsored programs	228,836	235,701		259,320	110.02%	Outreach Services
●	1.6	Number of participants at community sponsored meetings	180,905	186,332		198,641	106.61%	Outreach Services
●	1.7	Circulation of children's materials	889,477	916,161		1,087,107	118.66%	Library Services
●	1.8	Number of new Library Cards for Children	6,274	4,510*		4,530	100.44%	Library Services
●	1.9	Participation and completion rates in summer reading for pre-school and elementary school age children	14,126	14,549		13,641	93.76%	Library Services
●	1.1	Attendance at programs for children in their 1st five years	115,058	118,509		130,804	110.37%	Library Services



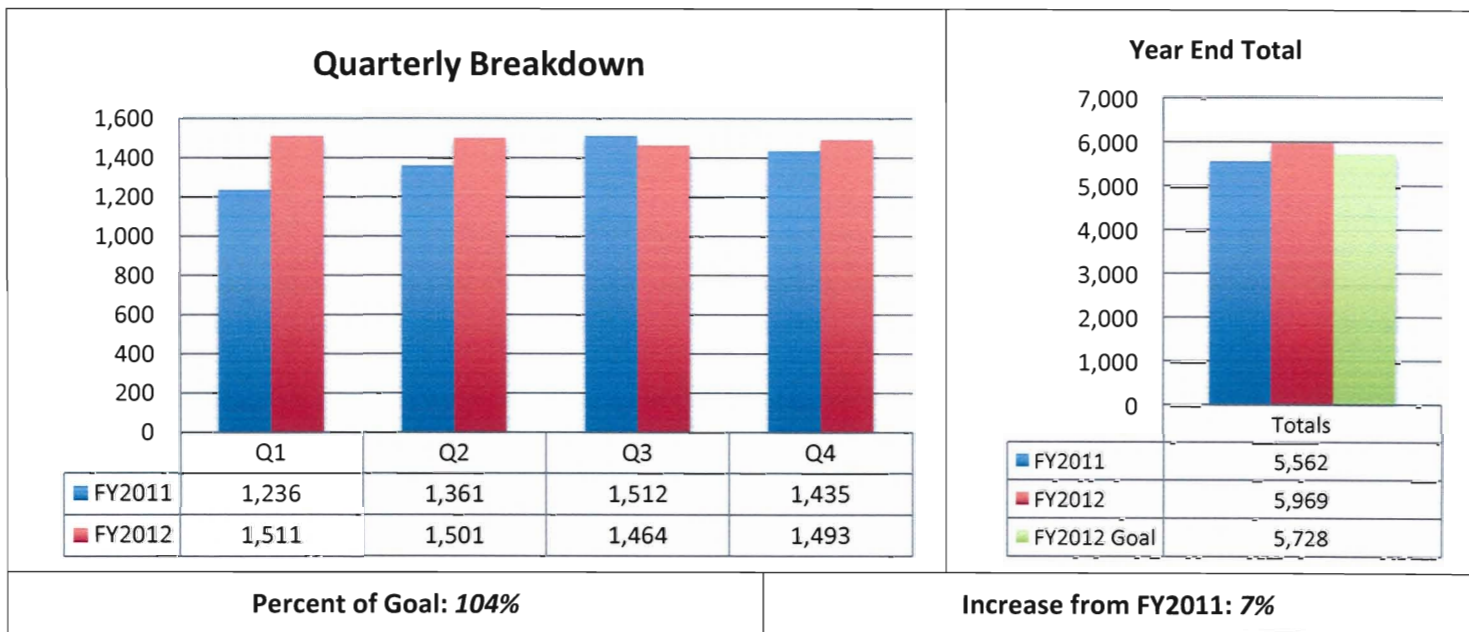
		Measure Name	FY2011 YE Actual	FY2012 YE Target	FY2012 YE Revised Target	FY2012 YE Actual	FY2012 YE Rating	Budget Program
●	1.11	Number of story hours for children	2,800	2,884		3,463	120.08%	Library Services
●	1.12	Number of people using on-line homework help	3,452	3,555		3,946	111%	Library Services
●	1.13	Participation in teen summer reading programs	707	1,000		1,571	157.10%	Library Services
●	1.14	Number of new library cards for teens	11,096	11,428		10,628	93%	Library Materials and their use
●	1.15	Number of books downloaded	59,955	61,753		140,413	227.38%	LIBRARY SERVICES
●	1.16	Number of adult learners seeking assistance	3,189	3,284		2,852	86.85%	Outreach Services
●	1.17	Number of GED practice tests administered	957	1,000		936	93.60%	Outreach Services
●	1.18	Circulation per capita	5.08	5.25		5.44	103.66%	Books and Media
●	1.19	Number of sessions on public access computers by children	225,326	232,085		100,590	43%	Library Services
●	1.2	Number of sessions on public access computers by teens and adults	715,092	736,544		705,617	95%	Library Services
●	1.21	Number of sessions of remote access to Library's electronic resources	292,601	301,379		544,701	180.74%	Books and Media

**KPI 1.8 – Number of new Library Cards for Children was adjusted mid-year to reflect a new year-end target. New libraries were scheduled to open earlier in the fiscal year and their delayed opening to the 2nd half of FY2012 resulted in an adjustment to the new library cards for children performance indicator.*

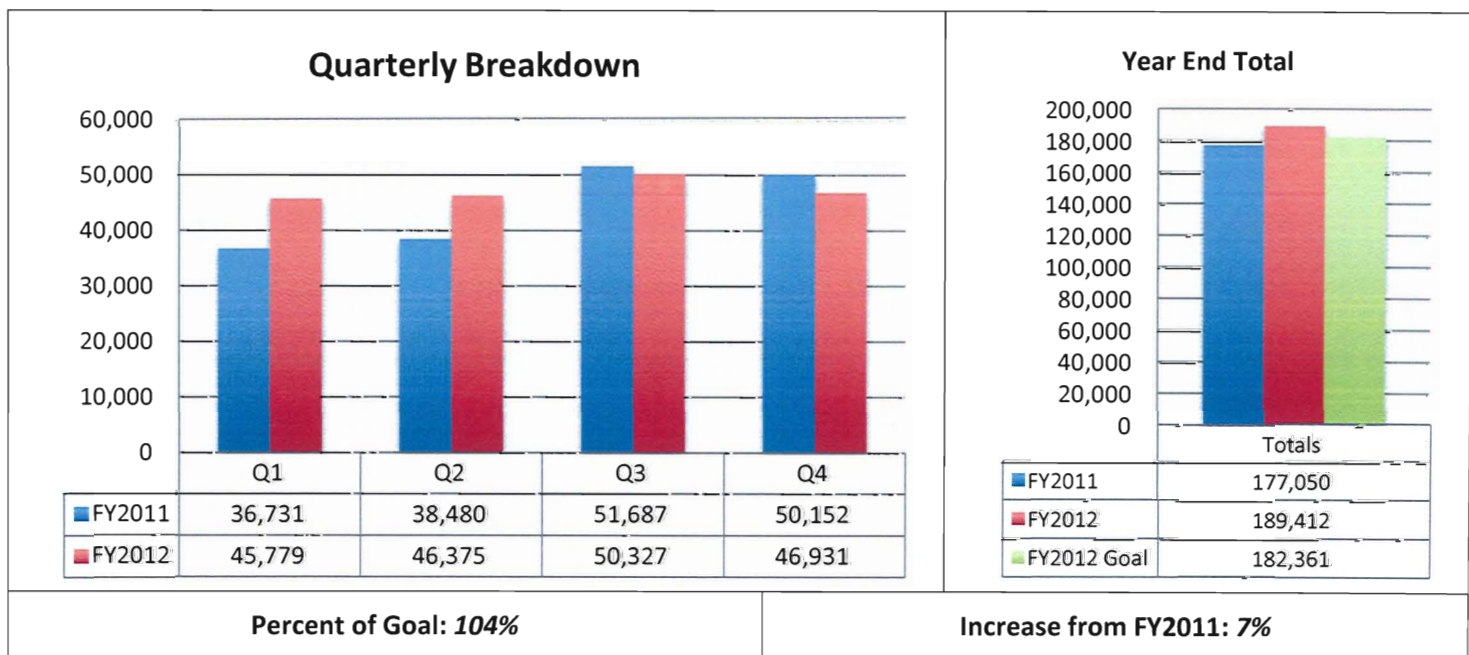
FOCUS ON CHILDREN YOUTH AND TEENS

Children – 0-5 Years, Youth – 5-12 Years, Teens – 13-19 Years

Number of Programs – Children and Youth



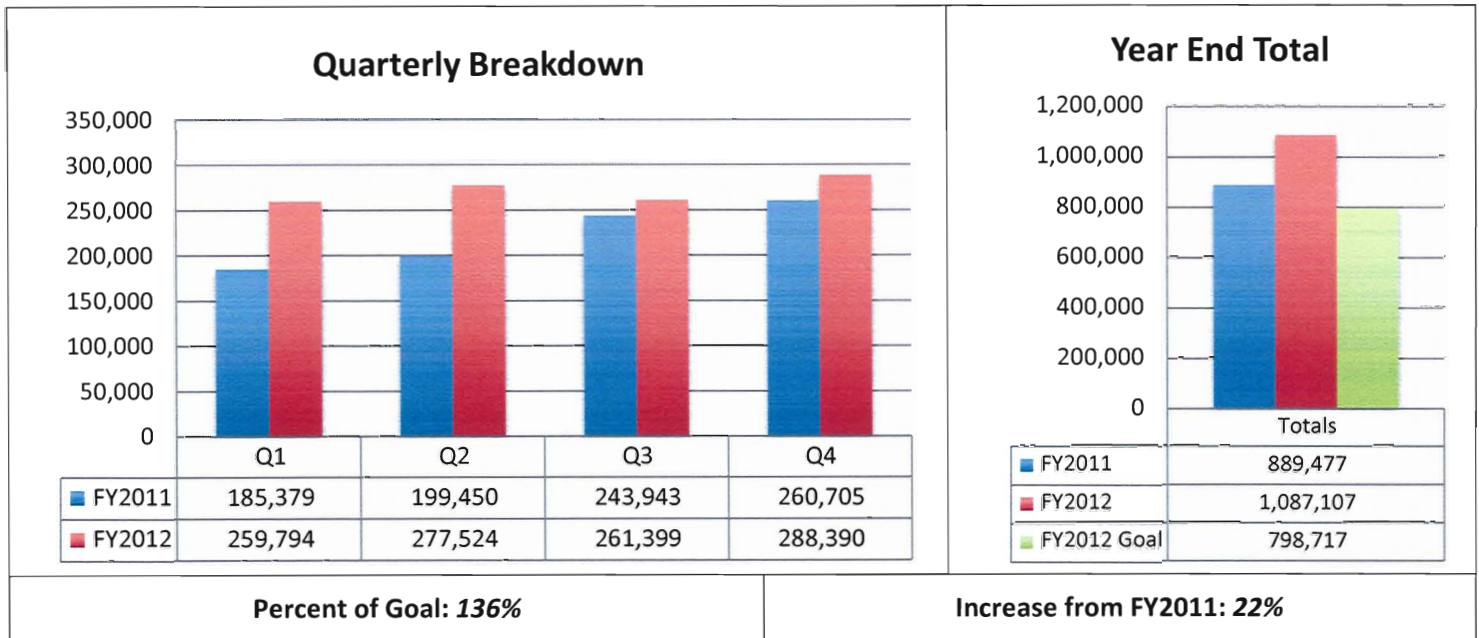
Program Attendance – Children and Youth



FOCUS ON CHILDREN YOUTH AND TEENS

Children – 0-5 Years, Youth – 5-12 Years, Teens – 13-19 Years

Circulation - Children



Q4 Library Happenings for Children and Youth

All Kids Can Create

The Kennedy Center, VSA - The International Organization on Arts and Disability, and CVS Caremark partnered with the Martin Luther King, Jr. Memorial Library to present *All Kids Can Create: A National Children's Art Exhibition* this past August. 3,100 young artists of all abilities submitted work from all over the country. Two were chosen from each state and the District of Columbia. On August 8th the Martin Luther King Jr. Memorial Library hosted a reception and ribbon-cutting ceremony where many of the artists were able to see their works of art on display.

DC Hunger Solutions, Free Summer Meals

DC Public Library teamed up with DC Hunger Solutions again this year to offer free summer meals to children in the District. Eleven libraries participated in the program offering fresh and nutritious lunches as well as creative reading and literacy programs to neighborhood children. The summer youth employees played a huge role in making sure the meals were served and that the programs were carried out smoothly. The Summer Meals are an incredibly important program and DC Public Library is grateful to be able to a part of it.

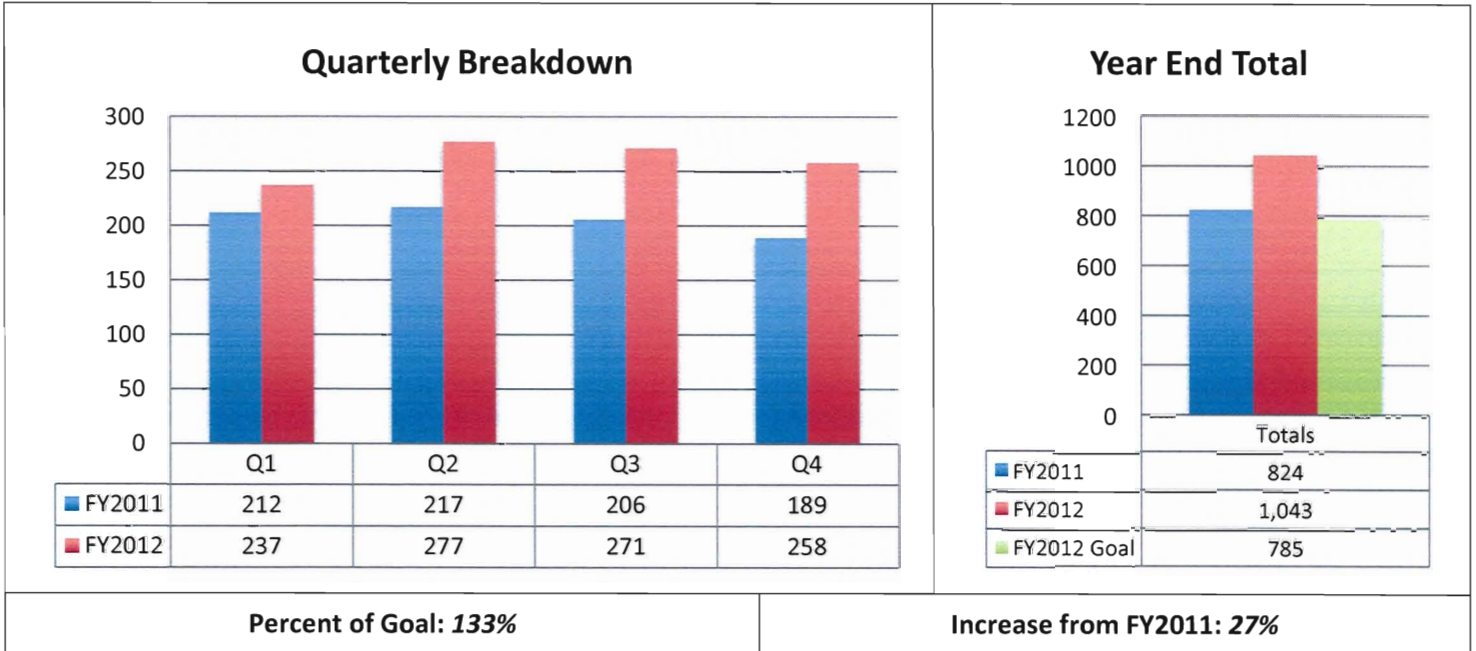
National Night Out

The National Night Out celebration hosted at the Anacostia Library was a perfect example of an urban public library connecting to the community and other governmental agencies. Local government entities, citizens associations and non-profit organizations partnered and worked together to host the evening. Hundreds of children played games and rode carnival rides while parents and families visited informational tables to learn about community services, listened to local music groups perform, and snacked on refreshments.

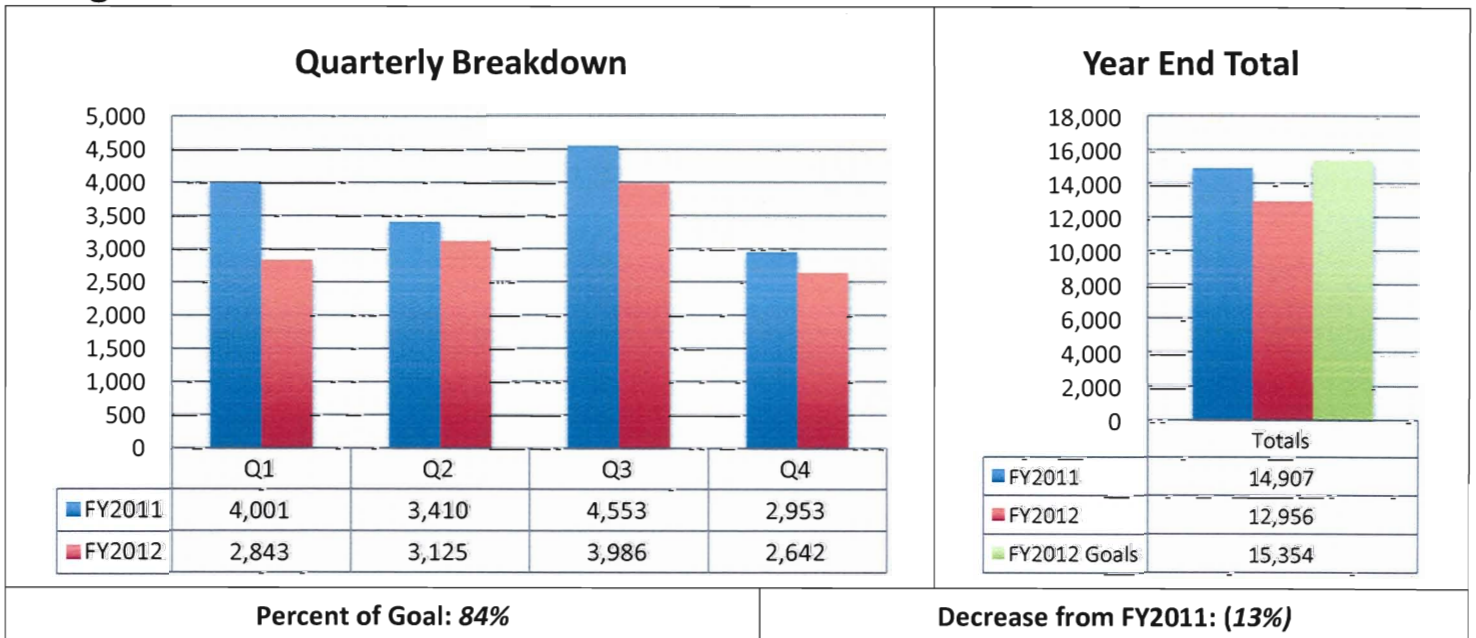
FOCUS ON CHILDREN YOUTH AND TEENS

Children, 0-5 Years – Youth, 5-12 Years – Teens, 13-19 Years

Number of Programs - Teens



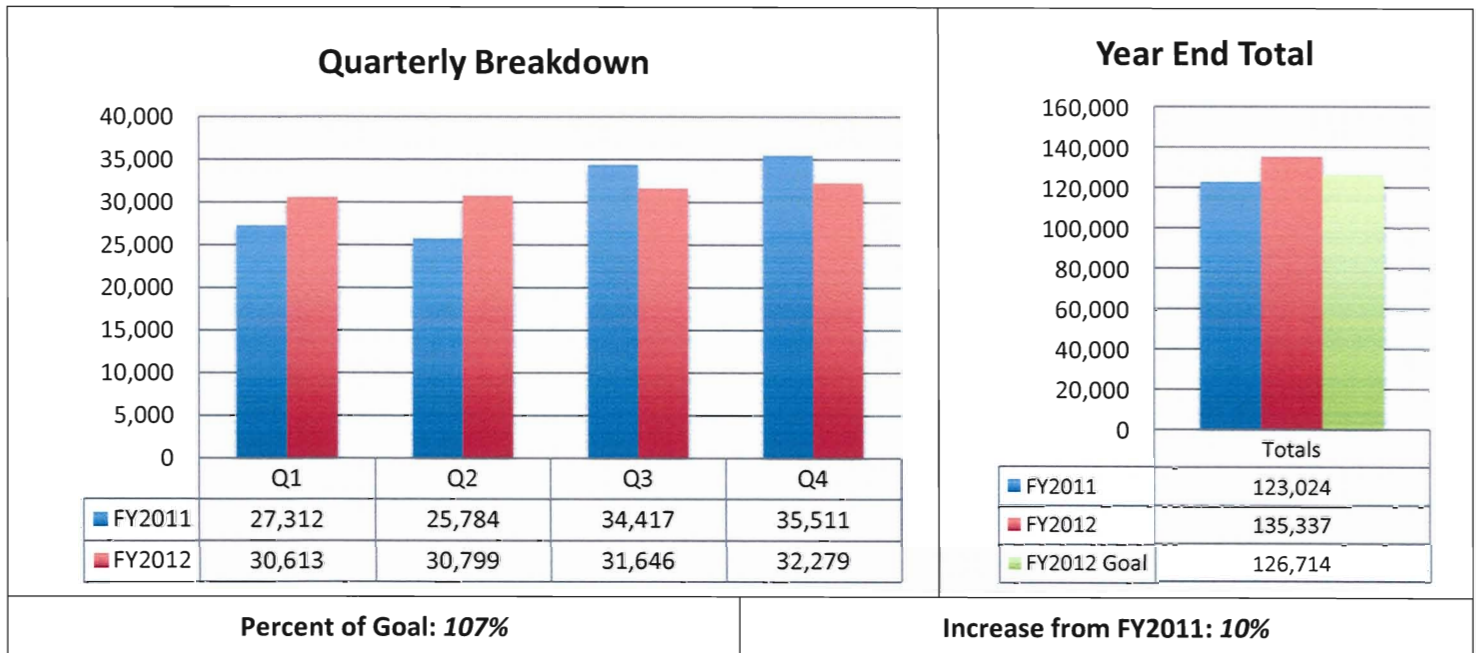
Program Attendance - Teens



FOCUS ON CHILDREN YOUTH AND TEENS

Children, 0-5 Years – Youth, 5-12 Years – Teens, 13-19 Years

Circulation - Teens



Library Happenings for Teens

Byte Back Summer Youth Technology Training

Teens were able to attend a four-day training program at Bellevue, Capitol View, Francis Gregory, and Woodridge Libraries to gain basic experience working in IT including experience in webpage building, graphic design, and intermediate Microsoft Office Suite skills. Upon completion the students received a computer, an Internet modem, and one year of free Internet connection. Byte Back was thrilled to help these students gain valuable job experience.

Summer Youth Employment Program

DCPL employed 86 teens this summer through the Summer Youth Employment Program. The teens worked in all locations including the Collections, Budget, Communications, and The General Counsel Offices. The teens chose to work in one of three tracks: Youth Services, Technology, and Collections Marketing, in addition to their general work with helping customers, shelving materials, and other projects. Each teen created and maintained a blog of their experience in the program.

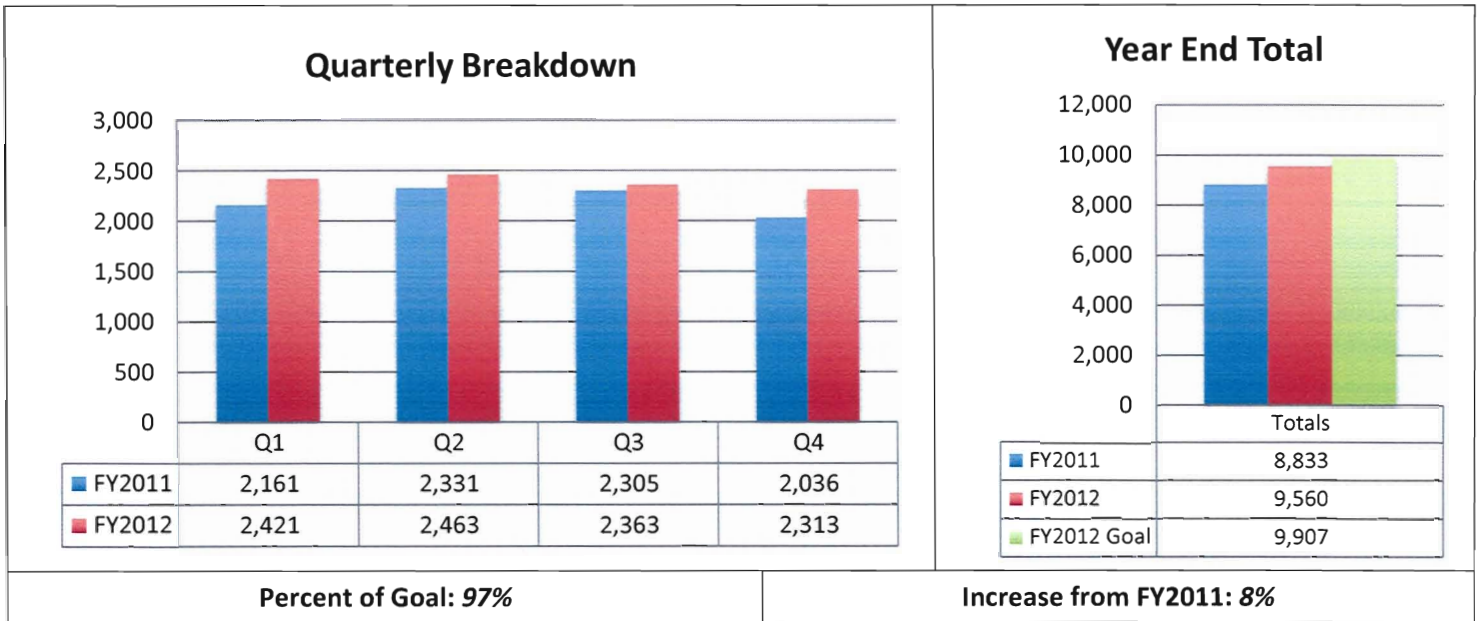
Photo Story Workshop

Librarian Eric White held a Photo Story Workshop at Woodridge Library that showed teens how to create a Book Trailer by stitching together pictures, audio, and special effects to create a visual story using the Microsoft Application Photo Story. All of the teens chose their favorite book to turn into a trailer and once they were complete they all learned how to upload them to YouTube. It was a great way to combine reading, creativity, and technology.

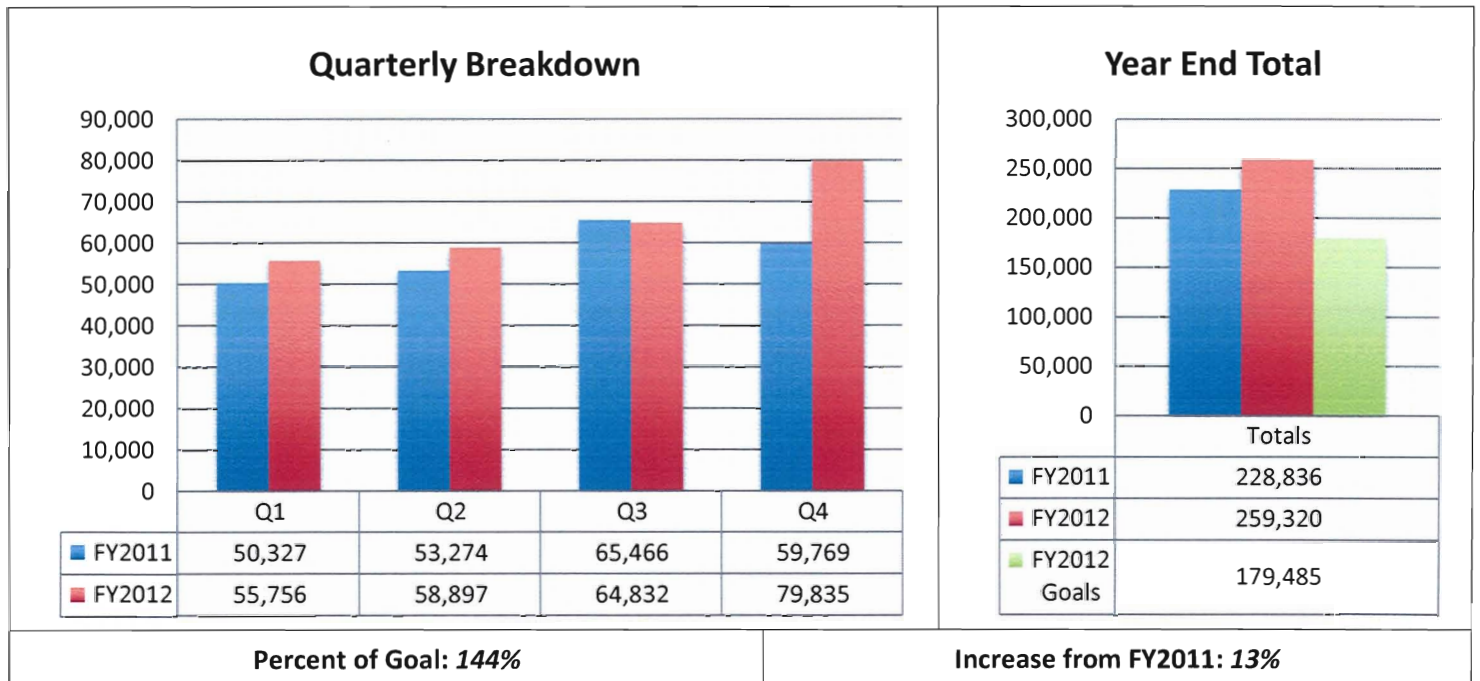
LIBRARY AS COMMUNITY PLACE

Programming and Community Meetings

Number of Library Program –All Ages



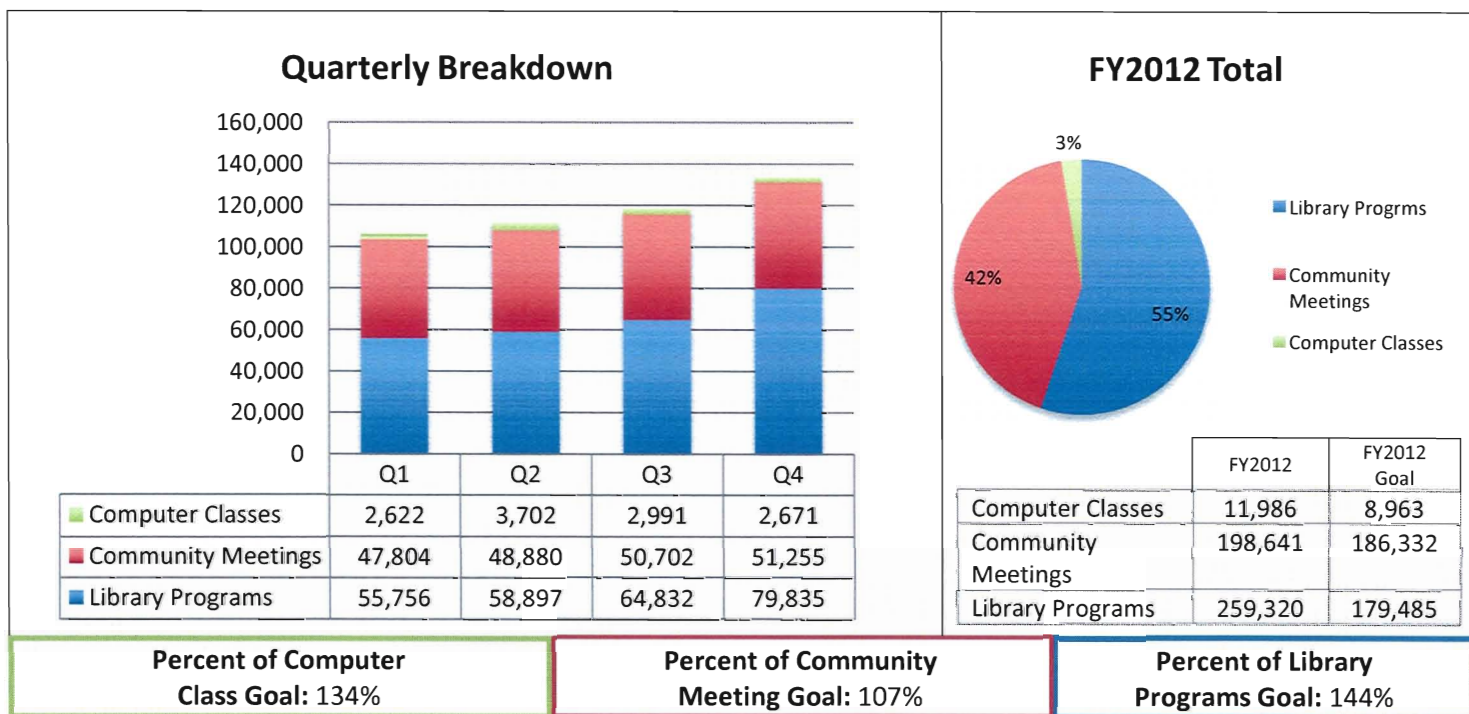
Library Program Attendance –All Ages



LIBRARY AS COMMUNITY PLACE

Programming and Community Meetings

Library Event Attendance – Event Type



Q4 – Friends Activity Highlights

- Watha T. Daniel Friends for partnering with Language Etc. to host ESL programming for adults.
- Capitol View Friends for helping with a Back-To-School Supply Drive for area students.
- Chevy Chase Friends for donating display shelving to help highlight our collection.
- Northeast Friends for all of their help and input as Northeast prepared to close for renovation

Q4 – Community Activity Highlights

- Petworth - Columbia Heights – Family Support Collective, Let’s Cook, Eat, and Grow Together
- Watha T. Daniel – Empower DC, ANC Campaign Workshop
- Northwest One – National Gallery of Art, High School Summer Institute Mobile Donation
- Georgetown – American University, Discover DC Program
- Cleveland Park – Posse Foundation, Program Orientation

Q4 - Fun Fact

The Martin Luther King Jr. Memorial Library marked its 40th Anniversary on August 21st. Staff organized a series of events to recognize the day. These events included a talk with Washington Post Columnist Courtland Milloy, a performance by the Herman Burney Trio, and a 70’s themed family block party with music, games, and giveaways. There was also a special exhibit showcasing photos and documents from the design, construction, and opening of the library,



FY 2012 Performance Report
 End of Year Report –October 2011-September 2012

COLLECTIONS

Books and other Library Materials

Circulation By Library

	Q1	Q2	Q3	Q4	FY2012 TOTAL
MLK. JR. MEMORIAL LIBRARY	179,825	190,062	194,391	189,109	753,387
ADAPTIVE SERVICES	8,706	7,708	8,299	8,432	33,145
MLKML TOTAL	188,531	197,770	202,690	197,541	786,532
NEIGHBORHOOD LIBRARIES					
ANACOSTIA	15,305	11,810	10,616	12,174	49,905
BELLEVUE (William O. Lockridge)	6,863	6,868	6,455	13,603	33,789
BENNING (Dorothy I. Height)	12,834	13,537	13,179	16,489	56,039
CAPITOL VIEW	10,465	9,335	10,044	8,538	38,382
CHEVY CHASE	48,765	52,159	44,879	51,183	196,986
CLEVELAND PARK	45,541	47,541	48,705	53,798	195,585
DEANWOOD	9,737	9,380	8,422	10,273	37,812
FRANCIS A. GREGORY	7,009	7,565	6,728	19,992	41,294
GEORGETOWN	35,102	38,002	36,586	40,351	150,041
LAMOND RIGGS	16,157	17,948	16,228	16,372	66,705
MT PLEASANT	31,016	32,337	30,707	31,129	125,189
NORTHEAST	34,826	37,971	35,456	32,954	141,207
NORTHWEST ONE	9,254	10,207	8,577	9,484	37,522
PALISADES	27,068	28,767	27,885	29,736	113,456
PARKLANDS-TURNER	12,404	12,541	11,107	11,554	47,606
PETWORTH	32,911	34,264	30,261	35,230	132,666
SHAW (WATHA T. DANIEL)	29,695	31,175	31,374	35,269	127,513
SHEPHERD PARK (JUANITA E. THORNTON)	13,546	14,461	15,380	17,413	60,800
SOUTHEAST	26,168	30,132	28,636	33,406	118,342
SOUTHWEST	13,354	14,318	12,426	15,609	55,707
TAKOMA PARK	23,375	24,591	24,265	26,134	98,365
TENLEY-FRIENDSHIP	57,069	60,053	57,457	66,575	241,154
WEST END	21,146	22,853	24,193	28,010	96,202
WOODRIDGE	13,161	13,442	13,418	18,902	58,923
TOTAL	552,771	581,257	552,984	634,178	2,321,190
DIGITAL LIBRARY	50,749	64,886	67,111	72,845	255,591
SYSTEM TOTAL	792,051	843,913	822,785	904,564	3,363,313

	TOTAL	Q1	Q2	Q3	Q4	YTD
FY 2012	792,051	843,913	822,785	904,564	3,363,313	
FY 2011	753,288	756,192	747,782	802,170	3,059,432	
% Chg	5.15%	11.60%	10.03%	12.76%	9.93%	



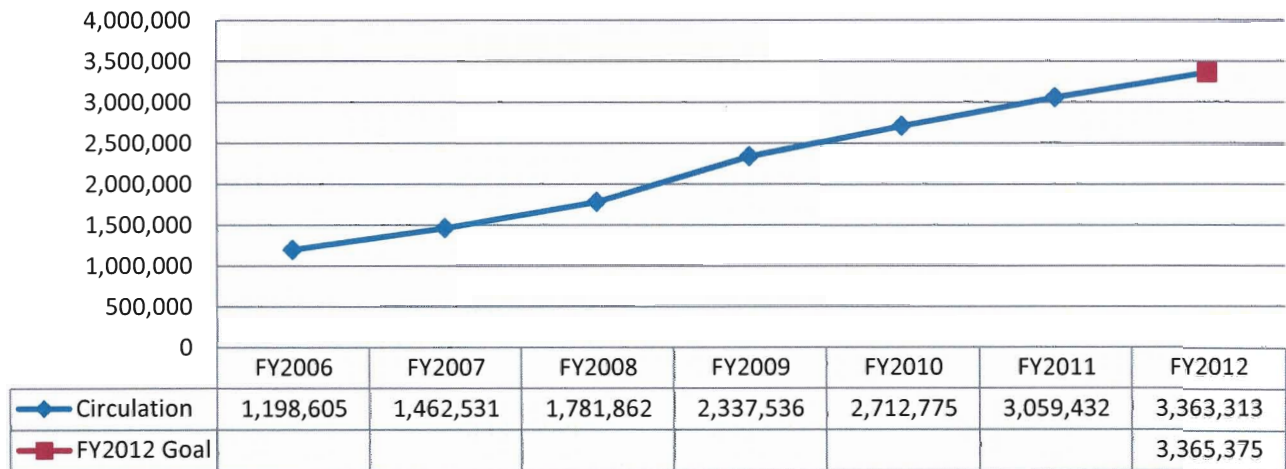
FY 2012 Performance Report
 End of Year Report –October 2011-September 2012

COLLECTIONS

Books, DVD, Audio Books, and other Library Materials

Number of Library Materials Circulated

FY2006-FY2012



Percent of Goal: 99.94%

Q4 – Top Adult Reads

- *Casual Vacancy*, by J.K. Rowling
- *Gone Girl*, by Gillian Flynn
- *This is How You Lose Her*, by Junot Diaz
- *Rocketeer*, by John Grisham
- *Cloud Atlas*, by David Mitchell

Q4 – Top Children and Teen Reads

- *Mark of Athena*, by Rick Riordan
- *Mr. Penumbra's 24-Hour Bookstore*, by Robin Sloan
- *Perks of Being a Wallflower*, by Stephen Chbosky
- *Diary of a Wimpy Kid*, by John Grisham
- *Naruto*, by Masahi Kishimoto

Q4 – Top Audiobooks

- *Bossypants*, by Tina Fey
- *Harry Potter and the Sorcerer's Stone*, by J.K. Rowling
- *State of Wonder*, by Ann Patchett
- *Help*, by Kathryn Stockett
- *The Tiger's Wife*, by Tea Obreht

Q4 – Top Movies

- Downton Abbey
- Marvel's The Avengers
- Best Exotic Marigold Hotel
- Snow White and The Huntsman
- Hunger Games

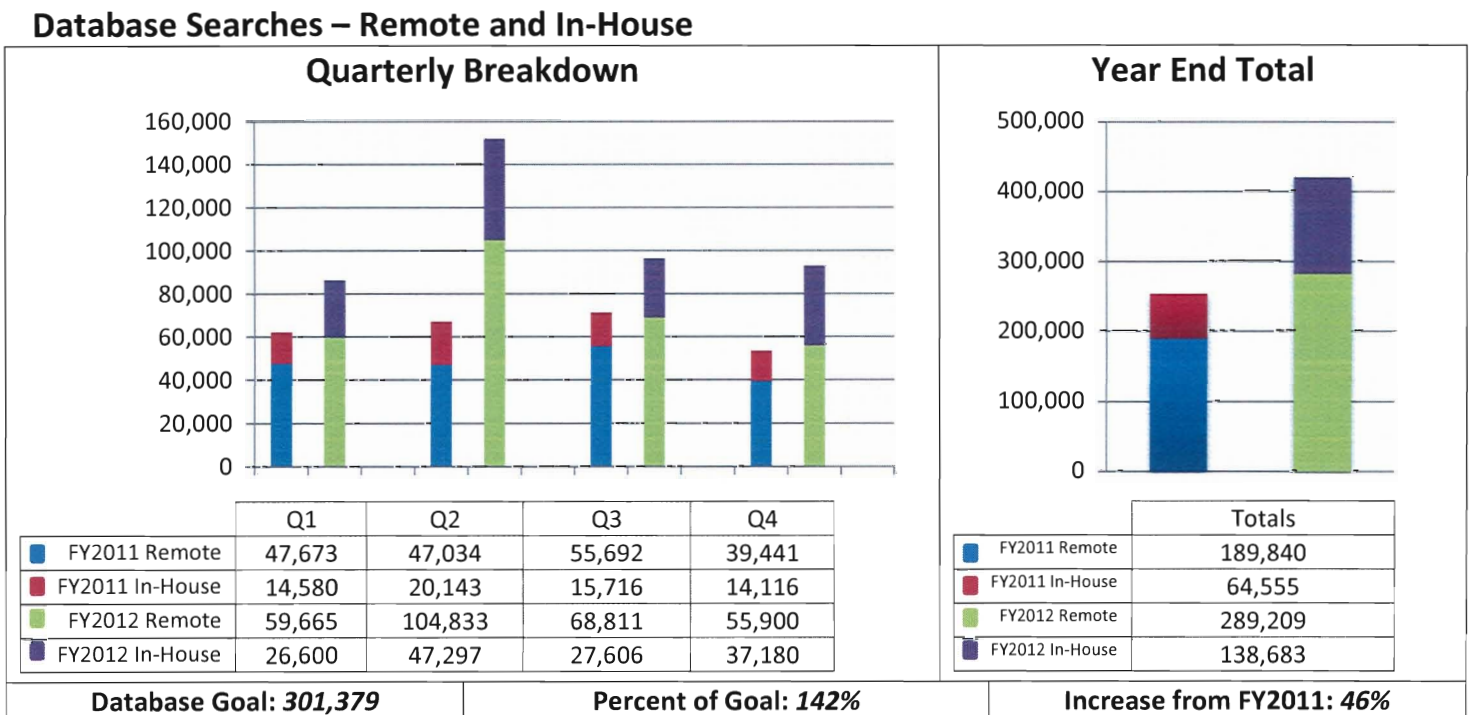
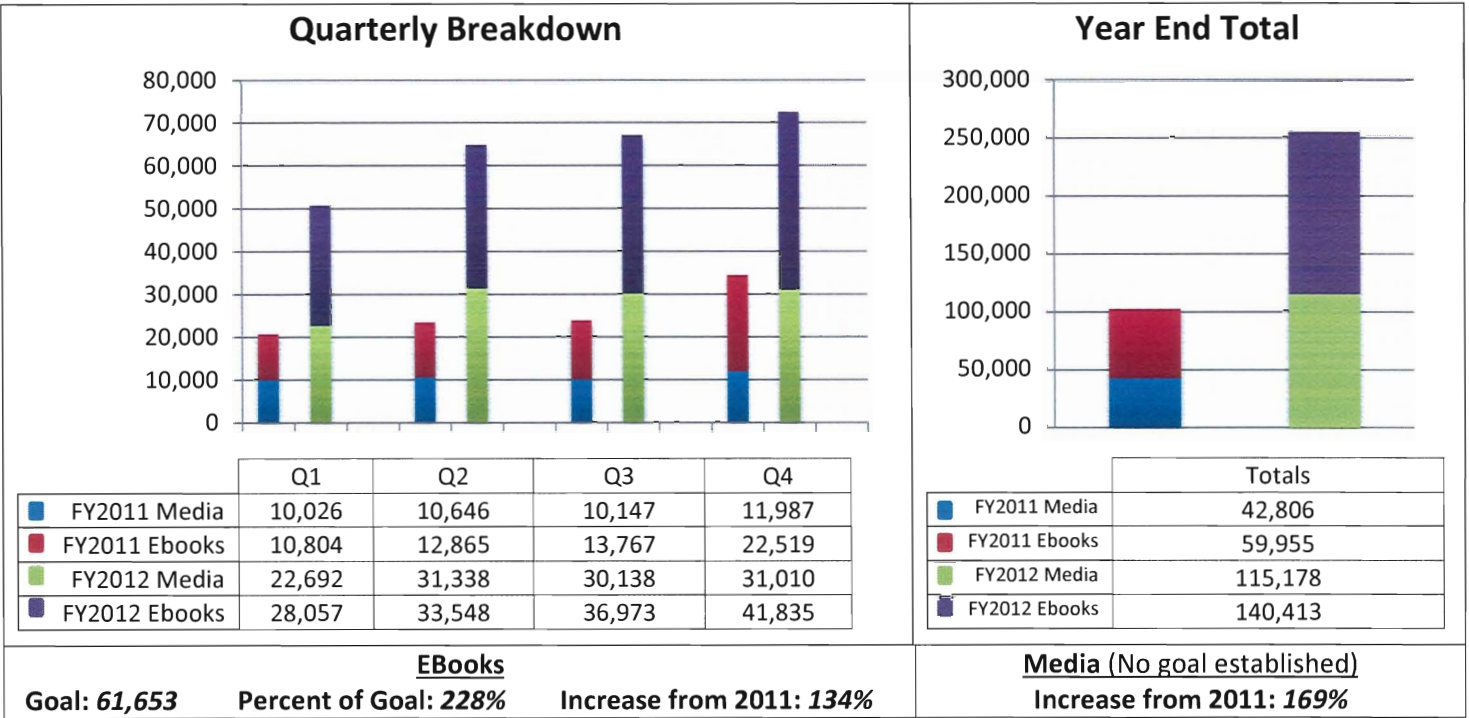
Q4 – Top Downloads

- *Fifty Shades of Grey*, by E.L. James
- *The Sense of an Ending*, by Julian Barnes
- *The Tiger's Wife*, by Tea Obreht
- *Games of Thrones*, by George R. R. Martin
- *Girl with the Dragon Tattoo*, by Steig Larsson

TECHNOLOGY

Computer, Database, and Website Use

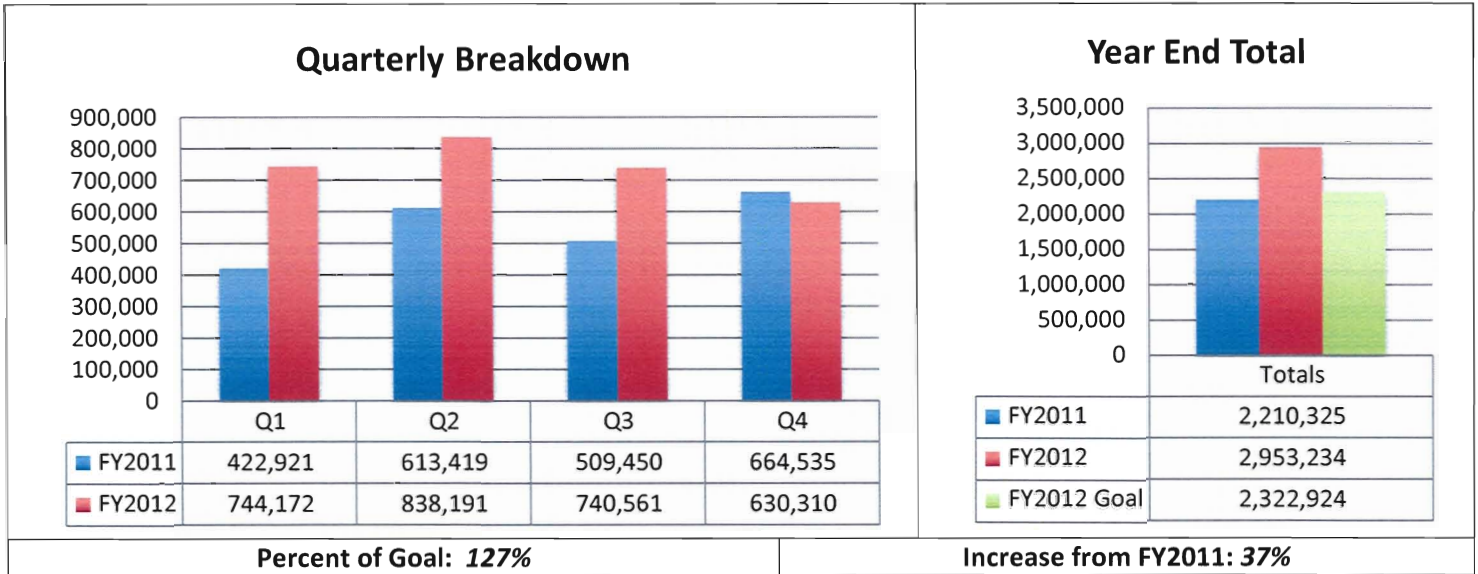
Digital Library – Downloadable Material



TECHNOLOGY

Computer, Database, and Website Use

Website Visits



Note: The numbers that are pulled to report public computer use have some discrepancies that are under review. As soon as accurate numbers are available they will be provided.

LITERACY AND LEARNING

Service to Adults, Adult Literacy, and Adaptive Services

Adaptive Services

National Forum on Disability Issues

The 2012 National Forum on Disability Issues was webcast at the Martin Luther King Jr. Memorial Library on September 28th. Edward M. Kennedy Jr. and Representative Cathy McMorris Rodgers (WA) spoke on behalf of the Democratic and Republican parties to present their campaign’s positions on matters relating to Americans with disabilities. This forum allowed people to gather and become more informed about their voting choices.

DC – Rwanda

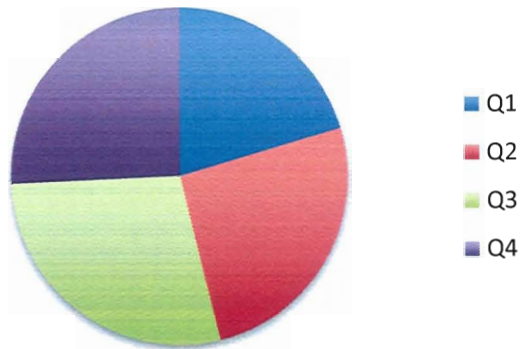
On Wednesdays in July and August, eight sighted teens from DC – Rwanda and their mentors took weekly field trips to the Adaptive Services Library at the Martin Luther King Jr. Memorial Library to conduct research on Rwandan history and blindness and to learn Braille and sighted guide techniques. DC-Rwanda is a nonprofit that focuses on innovative programming to create social links between youth with visual impairments and their sighted peers. Through their work they were able to learn about the violence in Rwanda in an entirely different context. It was a powerful learning experience for all of the teens.

LITERACY AND LEARNING

Service to Adults, Adult Literacy, and Adaptive Services

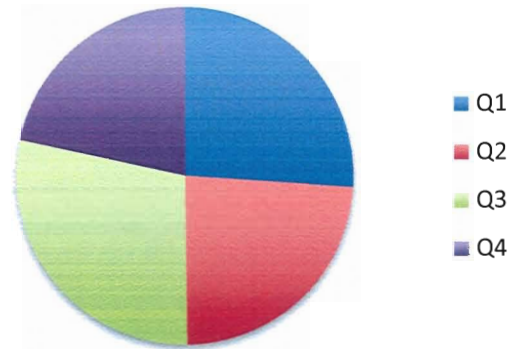
Adult Literacy

Literacy Program Referrals



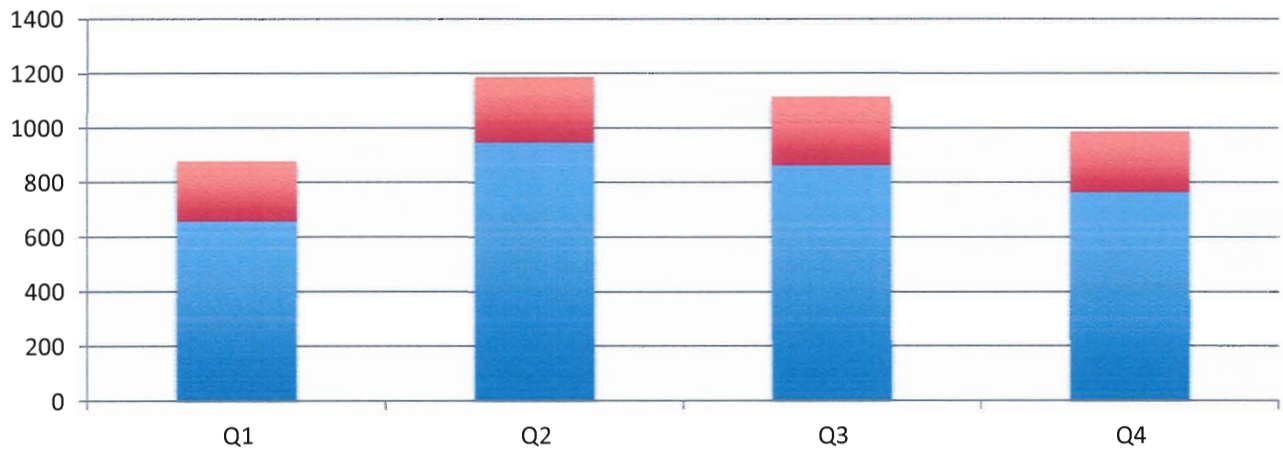
	Number of Referrals
Q1	582
Q2	736
Q3	801
Q4	733
Total FY2012	2,852
Total FY2011	3,189
Increase form FY2011	11%

Tutoring Room Reservations



	Number of Reservations
Q1	485
Q2	443
Q3	532
Q4	733
Total FY2012	2,193
Total FY2011	2,296
Decrease from FY2011	(4%)

GED Questions and Practice Tests



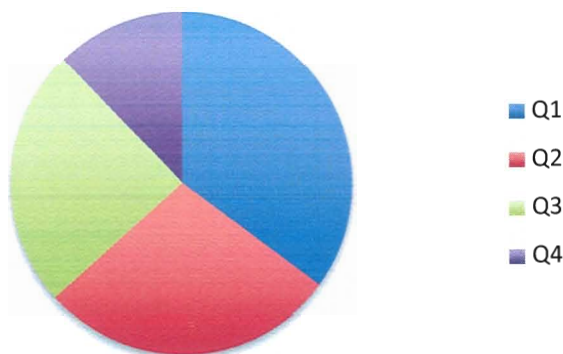
	Q1	Q2	Q3	Q4	Total FY2012	Total FY2011	Percent Change
GED Questions	658	948	863	765	3,234	3,007	8%
GED Practice Tests	221	240	252	223	936	957	(2%)

LITERACY AND LEARNING

Service to Adults, Adult Literacy, and Adaptive Services

Adult Literacy

Proctored Tests Administered



	Number of Tests
Q1	96
Q2	77
Q3	67
Q4	33
Total FY2012	273
Total FY2011	275
Percent Decrease	1%

Q4 Book Club Highlights

- **MLKML – Adult Literacy Book Club**
 - *A Feel for Books*, Diane Macklin
- **Takoma Park - Club de Lectura en Español/Spanish Book Club**
 - *Cronica de una muerte anunciada*, Gabriel Garcia Marquez
- **DCPL Goodreads – Goodreads Book Club**
 - Short Stories
 - Celebrity Memoirs
 - Retelling the Classics
- **Georgetown – Graphic Novels Book Club**
 - *From Hell*, Alan Moore
 - Greek Myths
- **Tenley – Young Professionals Book Club**
 - *Swamplandia!*, Karen Russell
 - *In the Garden of Beasts*, Erik Larson
 - *Norwegian Wood*, Haruki Murakami

Q4 Library Happenings for Adults

Job Seekers

- **Building Futures:** Deanwood Library partnered with the Community Services Agency of the Metropolitan Washington Council, AFL-CIO, and United Way to host *Building Futures*. Parole officers from Court Services brought their supervisees for testing and information about the construction industry. Those that successfully completed the program were counseled about opportunities to apprentice or work in different areas in the industry.
- **Georgia Avenue Family Support Collaborative (GAFSC):** Petworth Library worked with the GAFSC to put on a resume workshop that included an interactive presentation on how to develop a quality resume and one-on-one consultations with library and GAFSC staff.

Lifelong Learning

- **The Creative Class:** The Creative Class held a Decoupage Workshop at Francis Gregory Library as a part of their series of workshops. Each class involves creating handmade projects using library materials as inspiration. In this class people created items for their home using text and images copied from DCPL Library Materials.
- **Creating a Wildlife Habitat Workshop:** Takoma Park Library and the District Department of the Environment hosted a free hands-on workshop to help local homeowners create unique and important habitat for wildlife on their land. They learned about landscaping and plant selection and they helped to plant a demonstration garden in the library's backyard. In addition each person who attended received a habitat kit to help them begin their journey to creating a more sustainable landscape.

GENERAL QUESTIONS

Question Number 3

What are the objectives set forth for DCPL in the performance plan for FY13? Please provide a narrative description of the progress made by DCPL to date to meet the objectives of the FY13 performance plan. Please describe any legislative goals or initiatives for FY13.

The pages that follow are the Library's FY2013 Performance Plan as submitted to the Mayor's Office for approval. The library is not pursuing legislative goals and the Library's initiatives are submitted in the FY2013 Performance Plan.



FY13 PERFORMANCE PLAN District of Columbia Public Library

MISSION

The District of Columbia Public Library (DCPL) supports children, teens and adults with services and materials that promote reading, success in school, lifelong learning and personal growth.

SUMMARY OF SERVICES

The District of Columbia Public Library supports children and adults with books and other library materials that foster success in school, reading and personal growth. DC Public Library includes a Central Library, 25 Neighborhood Libraries providing services to children, youth, teens, and adults. “Library as community space” provides clean, safe and available places for community use. “Library resources” provides books and other library materials, programs and special services for children and adults. “Library technology” helps bridge the digital divide with public access computers and free WiFi at all libraries as well as data bases, downloadable books and music, and library information via the library’s website (dclibrary.org).

The Library’s budget consists of five divisions: Office of the Chief Librarian, Library Services, Business Operations, Agency Management and Agency Financial Operations. The administrative and support role of each division contributes to every objective and initiative by the library. For this reason, DC Public Library has developed an agency level plan.

AGENCY WORKLOAD MEASURES

Metric	FY2010 Actual	FY2011 Actual	FY2012 Actual
Library Programs offered to Children, Teens and Adults	8,574	8,833	9,560
New Library Cards Issued	82,635	73,135	64,436
Number of Hours at Martin Luther King Jr. Memorial Library	54 hours total/ 7 days a week	54 hours total/ 7 days a week	54 hours total/ 7 days a week
Number of Hours at Neighborhood Libraries	48 hours total/ 6 days a week	48 hours total/ 6 days a week	48 hours total/ 6 days a week
Local Book Budget	\$2,841,527	\$3,011,447	\$1,686,447



OBJECTIVE 1: Library as Community Space: Enhance the community experience with new buildings and community space (including One City Action Plan Action 3.4.4).

DC Public Library will enhance the community experience with new buildings and renovated space at the Martin Luther King Jr. Memorial Library. DCPL is committed to clean and safe buildings and providing a place of community pride as well as encouraging greater participation by members of the community.

Public libraries throughout the District should be open and inviting, clean and stocked with books and offer Wi-Fi Internet access and public computers. DCPL's goal is to ensure that all public libraries will receive improvements, renovations or be rebuilt by the end of 2015 for a total of 25 new, rebuilt or significantly enhanced libraries.

INITIATIVE 1.1: Open 2 new interim libraries in the District of Columbia in FY2013.

In FY2013, DCPL will open two new interim libraries at West End and Woodridge. These interim libraries will provide library services while the new libraries are under construction. Completion date: September 2013.

INITIATIVE 1.2: Begin construction of new libraries at Woodridge and West End and major interior renovation at the Northeast Neighborhood Library.

DC Public Library will begin construction of the major interior work at Northeast and a new library replacing Woodridge and West End. Construction will begin and continue throughout FY2013 and beyond. As with all libraries, these will be built, at a minimum, to be LEED certified. Completion date: September 2013.

INITIATIVE 1.3: Create "Digital Commons" at the Martin Luther King, Jr. Memorial Library and make improvements to the Great Hall.

DC Public Library will complete the transformation of the Business, Science and Technology (BST) Reading Room into a "Digital Commons" space during FY2013. New computers will be purchased and over 70 public access computers will be available and there will be room for 50 laptop users. In the Great Hall, DCPL will restore the Circulation and Information desk and will install audio visual equipment. Completion date: September 2013.

INITIATIVE 1.4: Prepare children to be ready to read when they enter kindergarten.

DC Public Library will develop workshops to teach parents the STAR program (Sing, Talk, and Read) which provides techniques that lay the foundation for early literacy skills. This new program for parents will target the Kenilworth Parkside neighborhood and offer workshops to parents to help them serve as "first teachers" for their children. Completion date: September 2013.



OBJECTIVE 2: Library Resources for the Public: Enhance community satisfaction by providing resources to the public.

DC Public Library will buy books and other library materials to meet the needs of all District residents as funds are available. The investment of the last several years will continue to lead to increased library use. The key indicator for this objective is use of library materials.

INITIATIVE 2.1: Manage the Library's book budget to provide maximum access to new books and electronic materials.

In FY2013, the DCPL's budget for books and other materials increased from \$1.6M to \$3.8M. DCPL will strategically purchase books and media to meet customer demand, address expressed and anticipated needs. Staff will maintain library collections with system wide focus, as well as grow collections for all age levels, neighborhoods and other interests. The Library will update collections with new titles and replacement of older, missing and worn materials. The Library will also make available more copies of items in demand which will result in reduced wait periods for popular books, DVDs and audiobooks. These actions will result in increased circulation of books and media system wide. Completion date: September 2013.

INITIATIVE 2.2: Manage the DCPL's electronic and digital resources.

DC Public Library will purchase and promote access to new electronic and digital resources.

Enhanced digital collections will provide a broader selection of titles and more copies. Demand for digital materials (eBooks, eAudio, downloadable and streaming video and music) continues to increase with new electronic readers like iPad, Kindle and Nook. Because of this the Library will add digital magazines and enhanced downloadable music for library users.

New databases will result in increased searches on electronic databases for research, homework help, business, job searching and general life-long learning. These include titles such as Universal.Com, Valueline and Zinio Digital Magazines.

These actions will result in increased checkouts; reducing wait periods for popular titles on hold and increase in downloads of digital materials and searches of electronic resources. Completion date: September 2013.

INITIATIVE 2.3: Expand collections at newly opened libraries.

DC Public Library will expand opening day collections in newly opened libraries: Rosedale (opened with 15,000 books, DVDs, CDs and other library materials), Mount Pleasant, Francis A. Gregory, and William O. Lockridge/Bellevue Library (opened with 40,000 books, DVDs, CDs and other library materials). Completion date: September 2013.



OBJECTIVE 3: Technology: DCPL will provide access to the digital world for the public.

DC Public Library provides access to computers and to information and entertainment using technology. DCPL will use technology to connect more District residents to Internet based resources. The key indicators for this objective are the number of sessions on library computers and use of digital resources.

INITIATIVE 3.1: Provide additional computers for city residents.

DC Public Library is the largest provider of free public access computers and Internet access in the District of Columbia. The Library will increase from 900 to 1,000 public access computers for District residents by the end of FY2013. In addition, the Library will start a computer replacement program and 25% of the public access computers will be replaced. Completion date: September 2013.

INITIATIVE 3.2: Provide city residents with faster internet access by increasing bandwidth at all locations.

DCPL will increase bandwidth at all 25 locations from 200 to 300 megabits per second. Completion date: September 2013.

INITIATIVE 3.3: Use Technology to assist DC job seekers to find employment.

DC Public Library has become a destination for job seekers looking for information about available positions and where they are located. Job seekers use the library for all aspects of their job search. To assist them, the DCPL has built a jobs portal on the web that pulls together information on jobs available and strategies for applying and interviewing successfully for positions. DCPL offers job seeking clinics at neighborhood libraries plus programs on resume writing and computer courses at Martin Luther King Jr. Memorial Library.

In FY2013, the Library will further institutionalize the program by hiring an Adult Partnerships and Programs Coordinator. The Coordinator will create a centralized operation between neighborhood libraries and the central library. The new position will also focus on quality control, data tracking and long term program sustainability. The Coordinator will also implement a staff training program that will ensure hands on job skill training for public service staff. Completion date: September 2013.

INITIATIVE 3.4: Provide technology training to public service staff.

DC Public Library will train staff on Drupal, Windows Publisher, Social Media and how to download material onto multiple devices like the iPad, Kindle and Nook. This will provide staff with the means to help close the digital divide in the District and improve service to District residents. Completion date: September 2013.



PROPOSED KEY PERFORMANCE INDICATORS

Measure	FY 2011 Actual	FY 2012 Target	FY 2012 Actual	FY2013 Target	FY 2013 YTD	FY2014 Projection	FY2015 Projection
Annual circulation of books and other library materials	3,059,432	3,365,375	3,363,313	3,632,378	796,753	3,922,968	4,236,805
Cardholders as a % of total population	50.43	50%	49.97%	50%	N/A*	50%	50%
Number of Card Holders	329,313	305,000	321,544	331,190	341,772	341,125	351,358
Number of website user visits	2,210,325	2,276,634	2,953,234	3,041,831	494,714	3,133,085	3,227,077
Number of attendees at Library sponsored programs	228,836	235,701	259,320	267,099	60,841	275,111	283,364
Number of community sponsored meetings*	12,401	N/A	16,844	17,349	4,791	17,869	18,405
Number of participants at community sponsored meetings	180,905	186,332	198,641	204,600	64,045	210,738	217,060
Circulation of children's materials	889,477	916,161	1,087,107	1,174,075	266,696	1,268,001	1,369,441
Attendance at programs for children in their 1st five years	115,058	118,509	130,804	134,728	34,662	138,769	142,932
Number of people using on-line homework help	3,452	3,555	3,946	4,064	1,262	4,185	4,310
Number of books and other library materials downloaded* ¹	59,955	61,753	140,413	276,038	73,224	298,121	321,970
Circulation per capita	5.08	5.25	5.44	5.50	N/A*	5.75	6.00
Number of sessions of access to Library's electronic resources ²	N/A	N/A	427,892	440,728	99,213	453,949	467,567
Number of sessions on public access computers by children ³	225,326	232,085	100,590	103,607	22,840	106,715	109,916
Number of sessions on public access computers by teens and adults ³	715,092	736,544	705,617	726,785	180,873	748,588	771,045
Number of New Library Cards for Children	6,274	4,510	4,530	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of E-Books Downloaded	59,955	61,753	140,413	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of sessions of remote access to Library's Electronic	292,601	301,379	544,701	Not Applicable	Not Applicable	Not Applicable	Not Applicable



Resources							
Participation and completion rates in summer reading for pre-school and elementary school age children [†]	14,126	14,549	13,641	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of story hours for children [†]	2,800	2,884	3,463	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Participation in teen summer reading programs [†]	707	1,000	1,571	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of new library cards for teens [†]	11,096	11,428	10,628	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of adult learners seeking assistance [†]	3,189	3,284	2,852	Not Applicable	Not Applicable	Not Applicable	Not Applicable
Number of GED practice tests administered [†]	957	1,000	936	Not Applicable	Not Applicable	Not Applicable	Not Applicable

N/A – Not Applicable as the Key Performance Indicator is new in FY2013.

N/A* – Not Applicable as the number is calculated at year's end.

*New Key Performance Indicator

¹ Key Performance Indicator previously called for number of books downloaded. FY2013 projections are based on the addition of other library materials downloaded.

² Key Performance Indicator previously called for number of remote sessions. FY2012 actual and projections are based on the addition of in-house sessions.

³ Due to issues with the database that holds the information regarding this Key Performance Indicator a new baseline had to be established. The new baseline is the FY2012 actual. FY2013 target and projections are based on that number.

[†] Key Performance Indicators removed are number of new library cards for children, summer reading participation and completion for children and teens, number of story hours for children, number of adult learners seeking assistance, and number of GED practice tests administered. Key performance indicators that have been altered are Number of E-Books Downloaded and Number of Remote Sessions to Library's Electronic Resources. These key performance indicators are not the best measures of the Library's success.

NOTE: The Library's budget consists of five divisions: Office of the Chief Librarian, Library Services, Business Operations, Agency Management and Agency Financial Operations. The administrative and support role of each division contributes to every objective and initiative by the library. For this reason, DC Public Library has developed an agency level plan.

GENERAL QUESTIONS

Question Number 4

Please provide an updated list of each branch library within DCPL that includes the following if available:

- Name of the library;
- Head Librarian;
- Hours of Operation;
- Unique programs, offers, or collections;
- Contact information; and,
- President of the Friends Group.

ANACOSTIA	<p>Branch Manager: Yvette Davis Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 715-7707 President of the Friend's Group: Pat Jones</p>
CAPITOL VIEW	<p>Branch Manager: Paul Mills Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 645-0755 President of the Friend's Group: Kirk Adair</p>
CHEVY CHASE	<p>Branch Manager: Tracy Myers Hours of Operation: M,W - 1-9 and Tu,Th,F,Sa - 9:30-5:30 Unique Programs, Offers, or Collections: NA Contact Information: (202) 282-0021 President of the Friend's Group: Ellen Epstein</p>
CLEVELAND PARK	<p>Branch Manager: Barbara Gauntt (Acting) Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 282-3080 President of the Friend's Group: Jill Bogard</p>
DEANWOOD	<p>Branch Manager: Bettye Smith Hours of Operation: M,W - 1-9 and Tu,Th,F - 9:30-5:30; Sa - 9-5 Unique Programs, Offers, or Collections: NA Contact Information: (202) 698-1175 President of the Friend's Group: NA</p>

<p>DOROTHY I. HEIGHT/BENNING</p>	<p>Branch Manager: Winnell Montague Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 281-2583 President of the Friend's Group: Louise V. Gray</p>
<p>FRANCIS A. GREGORY</p>	<p>Branch Manager: Kerby Valladares Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 698-6373 President of the Friend's Group: Miles Steele III</p>
<p>GEORGETOWN</p>	<p>Branch Manager: Lucy Thrasher Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 727-0232 President of the Friend's Group: Amy Anderson</p>
<p>LAMOND-RIGGS</p>	<p>Branch Manager: Angelisa Hawes Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 541-6255 President of the Friend's Group: Lillian Huff</p>
<p>JUANITA E. THORNTON/ SHEPHERD PARK</p>	<p>Branch Manager: Emilie Lamb Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 541-6100 President of the Friend's Group: Mark Pattison</p>
<p>MARTIN LUTHER KING JR. MEMORIAL LIBRARY</p>	<p>Department Managers Adaptive Services: Venetia Demson Adult Literacy: Marcia Harrington Children and Teen Services Manager: Brijin Boddy Circulation Services Manager: Helen Hiltz Information Services Manager: Michele Sellars Popular Services Manager: Michele Sellars (Acting) Special Collections: Kim Zablud Hours of Operation: M,Tu: 12-9pm, W, Th, F, Sa: 9:30am-5:30pm and Sun: 1-5pm Unique Programs, Offers, or Collections: Black Studies Collection, Washingtoniana, Adaptive Services, Adult Literacy Contact Information: (202) 727-0321 President of the MLKML Friend's Group: LaToya Thomas President of Washingtoniana Friend's Group: Mary Ternes</p>

<p>MT. PLEASANT</p>	<p>Branch Manager: Robin Imperial Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: Spanish Language Collection Contact Information: (202) 671-3122 President of the Friend's Group: Lucy Barber</p>
<p>NORTHEAST CLOSED FOR RENOVATIONS</p>	<p>Branch Manager: Vacant Hours of Operation: NA Unique Programs, Offers, or Collections: NA Contact Information: NA President of the Friend's Group: Vince Morris</p>
<p>NORTHWEST ONE</p>	<p>Branch Manager: Kathy Jenkins Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: Contact Information: (202) 939-5946 President of the Friend's Group: NA</p>
<p>PALISADES</p>	<p>Branch Manager: Leslie Griffin Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 282-3139 President of the Friend's Group: Peter Lynch</p>
<p>PARKLANDS-TURNER</p>	<p>Branch Manager: Margaret Dorsey-Jones Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 645-4532 President of the Friend's Group: Mitchell Hawkins</p>
<p>PETWORTH</p>	<p>Branch Manager: LeoNard Thompson Hours of Operation: M,W: 1-9pm and Tu, Th, F, Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: Spanish Language Collection Contact Information: (202) 243-1188 President of the Friend's Group: Carol Herwig</p>
<p>ROSEDALE</p>	<p>Branch Manager: Deena Marie-Beresford Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 727-5012 President of the Friend's Group: NA</p>

SOUTHEAST	<p>Branch Manager: Laura Gonzales Hours of Operation: Expanded hours during Northeast Renovation: M,W,F,Sa: 9:30am-5:30pm and Tu, Th: 9:30am-9pm (Regular Hours--M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 9:30am-9pm) Unique Programs, Offers, or Collections: NA Contact Information: (202) 698-3377 President of the Friend's Group: Neal Gregory</p>
SOUTHWEST	<p>Branch Manager: Andrea Akiti Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 724-4752 President of the Friend's Group: Elizabeth Lindsey</p>
TAKOMA PARK	<p>Branch Manager: Rachel Meit Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: Spanish Language Collection Contact Information: (202) 576-7252 President of the Friend's Group: Catherine Stratton-Treadway</p>
TENLEY-FRIENDSHIP	<p>Branch Manager: Nicholas Kerelchuk Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 727-1488 President of the Friend's Group: Mary Alice Levine</p>
WATHA T. DANIEL/SHAW	<p>Branch Manager: Eric Riley Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: Spanish Language Collection Contact Information: (202) 727-1288 President of the Friend's Group: Alexander M. Padro</p>
WEST END	<p>Branch Manager: Karen Blackman-Mills Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 724-8707 President of the Friend's Group: Susan B. Haight</p>
WILLIAM O. LOCKRIDGE/ BELLEVUE	<p>Branch Manager: Maria Perry Hours of Operation: M,W,F, Sa: 9:30am-5:30pm and Tu, Th: 1-9pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 243-1184 President of the Friend's Group: NA</p>

WOODRIDGE	<p>Branch Manager: Janette Graham Hours of Operation: M,W: 1-9pm and Tu, Th, F Sa: 9:30am-5:30pm Unique Programs, Offers, or Collections: NA Contact Information: (202) 541-6226 President of the Friend's Group: Sharon Turner</p>
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GENERAL QUESTIONS

Question Number 5

How does the library solicit feedback from customers? In your response, please include the most frequent feedback that was received by the library and how that feedback facilitated a change in programs or practices.

The DC Public Library uses a number of mediums to solicit feedback from library customers. Some mechanisms are intended to capture ongoing feedback from customers and are continual in nature. Others are designed to capture feedback on a specific program and service and tend to be more sporadic. All customer feedback portals are intended to gain valuable feedback from library customers to improve service delivery, programs and the overall experience for customers.

Ongoing feedback

- Website -- The library's website (dclibrary.org) features a contact us page that solicits feedback from customers. Customers are able to submit their comment or concern directly through the website. The library responds to customer comments in 24-48 hours.
- Social media – The library's social media platforms are also used to solicit feedback from customers. Customers post comments on Facebook and Twitter and receive responses within minutes or hours of their post.
- Grade DC – Grade DC is an initiative launched by Mayor Vincent C. Gray in summer 2012 as a way to better connect District residents with their government. The DC Public Library started participating in Grade DC in October 2012. Residents complete a brief survey on grade.dc.gov about their experience with an agency in the areas of customer service, agency policies, agency building facilities and the agency's online services. Each agency is issued a grade based on customer feedback. To date, the Library's average grade has been an A-minus.

Solicited feedback for program or service

- Pop-up surveys – The library occasionally garners feedback from customers through brief pop-up surveys (usually no more than five or six questions) on the library's website. These surveys have been mostly designed around a specific online service. Ex: In calendar year 2011, the library conducted an online pop-up survey on customers' experience using the library's online catalog.
- Secret shopper – For the first time in many years, the library recruited volunteers in summer 2011 to pose as customers to visit libraries across the District. The volunteers provided their feedback on all aspects of library operations including physical appearance of the exterior and interior of buildings; interaction with library staff; ease of finding books and other library materials; and appearance of directional and informational signage. Volunteers were recruited to do a similar "shopping" experience on the library's website.

Feedback resulting in change in program/practice

- Recently, the library received feedback from customers concerned that the number of email notices they receive prior to their book due date was excessive. As a result, we decreased the number of notices sent from four to one.
- The library receives regular feedback from customers on the poor condition of some aging library buildings. Though we look forward to when we are able to rebuild or renovate the remainder of the libraries, we have made it a priority to improve existing libraries that are not yet scheduled for rebuilding or renovation.

GENERAL QUESTIONS

Question Number 6

How does the library use social media to reach District residents and encourage the use of, and involvement with, the Library?

The library takes advantage of several social media platforms to get the word out about programs and services available at the library and to engage current and potential library customers. These platforms include: Facebook, Twitter, Foursquare, YouTube, GoodReads and Pinterest. Through all of these platforms, we aim to create ongoing conversations with District residents to keep current customers interested, involved and aware of the library and its services. Some of the most common ways we use these social mediums include:

- Customer Service – the library responds to questions, comments and concerns from customers through Facebook and Twitter.
- Customer Experience – the library uses social media to enhance the customer's experience. Ex: during Hurricane Sandy, while many District businesses and District/Federal agencies were closed, the library tweeted out book suggestions available for download online through the library's website. Many residents took advantage and downloaded 2,633 books.
- Community Engagement – the library uses social media to engage the community in conversation. Ex: the library hosted live stream and live tweet of the Library Board of Trustees special meeting about the renovation ideas for the Martin Luther King Jr. Memorial Library. Residents who couldn't attend the board meeting, could watch the live stream on Facebook or the library's website, or participate in the live tweet. Residents could also submit questions to the presenters and library board/staff through Twitter.
- Programs – the library uses social media to host programs. Ex: Monthly online book discussions are held on GoodReads. Additionally, librarians offer suggestions for books for parents and teachers as part of a Readers' Advisory on GoodReads.

GENERAL QUESTIONS

Question 7

Please provide a list of all regulated processes under DCPL's authority for which DCPL is responsible for drafting, updating, or reviewing DCMR regulations. Please include the date of the last major review/update of each regulatory scheme. Please provide any schedule the Library has for review of these regulations. What regulations does the Library anticipate will be re-reviewed or redrafted in FY-13?

The DC Public Library (DCPL) has no authority over regulated processes. Therefore has no scheduled timetable for reviewing or redrafting DCMR regulations. However, DCPL does amend library regulations when needed. The DCPL amends its regulations pursuant to revised rulemaking approval procedures, Mayor's Memorandum 2011-2. The dates of the last major review/update of regulatory scheme are as follows:

- Procurement Revisions/Update ----- 04/06/2012
- Library Fines & Penalties ----- 04/06/2012

The library will review various policies/guidelines in February through June of FY13 to determine if modifications are needed. It is anticipated that the Library will review and revise the Customer Behavior Guidelines and update its policy as to signage for single occupancy restrooms, pursuant to District law.

GENERAL QUESTIONS

Question 8

Please identify any statutory or regulatory impediments to the Library's operations.

The Office of the Mayor has implemented a new legislation process, see Mayor's Memorandum 2011-2 (Oct. 19, 2011). The DC Public Library at this time does not see any impediments to the new legislation process.

GENERAL QUESTIONS

Question 9

Does the Library recommend any particular legislative measures that would better enable it to perform its function or clarify its role?

The DC Public Library does not recommend any additional legislative measures at this time.

GENERAL QUESTIONS

Question 10

Please provide a narrative description of the security personnel and procedures currently utilized by the Library. At a minimum, please include:

- **The number of library security guards currently employed by DCPL**
- **The number of vehicles associated with DCPL security**
- **New security initiative or technologies instituted in FY12 and to date in FY13; and,**
- **Any areas of concerns as it relates to Library security.**

The DC Public Library currently has 19 FTEs responsible for the safety and security of 26 libraries. Additionally, all new libraries have technology installed that assist security staff in monitoring libraries. More details about this technology are provided below. The officers provide a high visibility presence to aid our customers and to deter criminal activity at the Martin Luther King Jr. Memorial Library and in and around the neighborhood libraries.

Number of Staff

19 FTEs as follows:

Director -1

Lieutenant – 1 Special Police Officer

Sergeants – 3 Special Police Officers

Lead Officers – 2 Special Police Officers

Officers – 11*

Security Guard – 1

* One officer is out on Workers Compensation

There are currently eight (8) Special Police Officers deployed at various neighborhood libraries across the District. Those libraries are:

Dorothy I. Height/ Benning & Capitol View *

Anacostia

Francis A. Gregory

Mt. Pleasant

Southwest

Watha T Daniel/Shaw

West End & Georgetown *

William O. Lockridge/Bellevue

*Several officers are responsible for two neighborhood libraries.

Number of Vehicles Associated with DCPL Security

There are a total of two vehicles used by officers who are deployed at various locations.

Security Systems

The library currently has two security systems contractors - Sonitrol and Tyco, formerly ADT. DCPL is transitioning to one vendor to provide a universal system to better coordinate security response at neighborhood libraries. Below are brief descriptions of each security contractor:

Sonitrol Security

Sonitrol has a perimeter based security system that, once the alarm is set, detects intruders inside the building if they gain entry, once the alarm is set. Sonitrol has a 24-hour security monitoring station that monitors the alarm systems at nine (9) libraries. As we transition to a universal system, Sonitrol security

systems will be phased out and replaced by Tyco/ADT systems. This will allow for greater operational efficiency for DCPL, as it allows one vendor to be able to repair and maintain the security systems.

Tyco

Tyco uses a perimeter-based system along with a real time video surveillance system that allows security staff to monitor libraries from a central location. Additionally, the system is supported by Digital Video Recorders (DVRs) to capture and store video for several weeks. The system can capture, record and download video of incidents in and around the library. This video can be shared with Metropolitan Police Department (MPD) to assist them with investigations.

Tyco System Upgrades FY13

DCPL received \$800,000.00 in the FY13 capital budget to upgrade security systems at all library locations that have not yet been rebuilt or renovated. All new and renovated libraries are equipped with upgraded security systems. These upgrades will be implemented in a multi-phased approach with priority given to locations that are more vulnerable to risks and threats. This project should be complete in August 2013.

The system includes: Intrusion Detection System with Alarm Monitoring, Analog Color Video Cameras with a Digital Video Recording System, Local Duress alarm systems, and in some locations where necessary, an access control ingress and egress system.

The upgrades will occur at the following library locations:

Capitol View
Chevy Chase
Cleveland Park
Juanita E. Thornton – Shepherd Park
Lamond-Riggs
Palisades
Southeast
Southwest
Takoma Park

The DC Public Library will be installing computer tracking and disabling software on all public computers. This software will allow us to locate a computer if stolen from a library. It also allows the “bricking” of a stolen computer so that it is no longer useable outside of the library.

Area of Concern

An area of concern is the number of library security personnel. We strive everyday to make sure that library staff and customers feel comfortable in the library. Along with our current security personnel and MPD, all library staff work to create this environment. However, we would like, for example, more security officers to give us the flexibility to deploy them to trouble spots. We need to cover times of the day when incidents may more likely happen, after or before hours, late afternoon or evening.

GENERAL QUESTIONS

Question 11

Please discuss how the Library receives information from the District and/or the Homeland Security and Emergency Management Agency following emergencies to help guide emergency response activities and resource support requests.

The District and/or the Homeland Security and Emergency Management Agency provides information about emergencies to the Chief Librarian or her designee. Based on the information, the DC Public Library activates its internal emergency response process. This includes, but is not limited to, notification of library staff, news media, and library customers – through the news media, the library website and social media. The library may also activate its evacuation procedures if the emergency happens during library hours. Additionally, the library may deploy response teams of facility personnel and engineers to evaluate and assess library-building conditions. Regular two-way communication between the library and the District/HSEMA take place throughout the emergency to ensure resources are deployed effectively.

GENERAL QUESTIONS

Question 12

Has the Library been invited to participate in city-wide emergency response drills? If yes, has the Library participated? If no, please discuss the Library's own plans, if any, to conduct drills or exercises to test DCPL emergency plans.

The library is often invited to participate in city-wide emergency response activities. In Spring 2012, we participated in a cyber attack exercise. In 2011, we participated in the Incident Command System Senior Leaders Seminar, Severe Weather Summer Symposium and Table Top Exercise, and the City-Wide Functional Exercise.

Additionally, the library has an Emergency Response Plan and a Continuity of Operations Plan (COOP). The library conducts emergency evacuation drills and has emergency evacuation plans in place. Staff, including the Building Emergency Response Team (BERT) members, are trained on building evacuation procedures.

GENERAL QUESTIONS

Question Number 13

How would the Library system be able to provide the anticipated support to the community (provision of computers and internet access) in the event of a power outage or facility damage disallowing access to DCPL library location(s)?

DC Public Library locations are only operational, so long as they have power. DC Public Library locations are not equipped with backup generators. As such, the library's ability to offer services during a widespread power outage is limited. However, if there are library locations with power, DCPL can provide Internet access and computers for customer use at those locations. In the case of facility damage, customers can access computers and other services if power is available and the building is safe to open to the public. Ex. During the Derecho in June 2012, several libraries that had power and no or limited damage, were open extended hours to serve as cooling centers and allow District residents to use public computers and charge their mobile devices.

In the event of long-term power outages/damages at a particular location(s), public access computers/laptops could be relocated from the affected library to another library with power to accommodate increased use. The number of available data and power connections at each facility varies, with limited ability to add any more computers at our older facilities. Library and customer laptops or other electronic devices used to access the Internet could do so on the library's wireless networks across the system, but again power supplies for charging the laptops would be limited to what exists.

GENERAL QUESTIONS

Question Number 14

Please explain the impact on your agency of any legislation passed at the federal level during FY12 or FY13, to date.

There was no significant bill enacted from the 112th Congress that affected the DC Public Library during FY12. However, H.R.5949 – FISA Amendments Act Reauthorization Act of 2012 which was signed by the President became Public Law No. 112-238 on December 30, 2012 has become a concern for privacy advocates.

H.R.5949 amended the Foreign Intelligence Surveillance Act of 1978 to add more procedures for acquiring the communications of persons outside the United States. It reauthorized the 2008 FAA law and allows the wiretapping of phone conversations between an American on U.S. soil and another non-U.S. person without a warrant. This issue is particularly important to the DC Public Library because of our long-standing principles of customer privacy and more recent concerns about online privacy and Internet freedoms for customers and the general public.

GENERAL QUESTIONS

Question Number 15

Please list all regulations for which the agency is responsible for oversight or implementation. Please list by chapter and subject heading, including the date of the most recent revision.

The Library is responsible for oversight and implementation of the following three regulations:

- D.C. Official Code, Title 39-101 *et seq.*
Title: Libraries (Title 39, subtitle I)
Date of most recent revision: September 14, 2011 (Title 39-105, Board of Trustees-Duties)
- D.C. Municipal Regulations
Procurement Regulations
Title 19, Chapter 43
Date of most recent revision: April 06, 2012
- D.C. Municipal Regulations
Title: Public Libraries
Title 19, Chapter 8
Date of most recent revision: April 06, 2012

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY12 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group (CSG)	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By CSG)
0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY	0111 CONTINUING FULL TIME	20,849,438.61	19,537,528.80	1,311,909.81	See 0012 explanation
			REGULAR PAY - CONT FULL TIME Total	20,849,438.61	19,537,528.80	1,311,909.81	
		0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	419,966.50	161,336.26	258,630.24	
			0122 CONTINUING PART-TIME	419,981.08	344,457.23	75,523.85	
			0123 TEMPORARY PART-TIME	398,060.28	0.00	398,060.28	
			0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	476,141.29	(476,141.29)	
	0125 TERM FULL-TIME	191,729.79	1,811,517.45	(1,619,787.66)			
	0126 TERM PART-TIME	0.00	23,198.26	(23,198.26)			
	0012 REGULAR PAY - OTHER Total	1,429,737.65	2,816,650.49	(1,386,912.84)	New program staff hired as Full-Time Term; after probation period, they are converted to Continuing Full-Time positions.		
	0013 ADDITIO	0128 ADDITIONAL INCOME ALLOWANCE	0.00	51,071.74		(51,071.74)	
	0013 ADDITIONAL GROSS PAY Total	0131 SHIFT DIFFERENTIAL	125,600.00	181,772.31		(56,172.31)	
		0132 ADMINISTRATIVE PREMIUM	26,000.00	0.00		26,000.00	
		0134 TERMINAL LEAVE	24,020.00	132,242.34		(108,222.34)	
		0135 HOLIDAY PAY	42,800.00	15,503.78		27,296.22	
		0136 SUNDAY PAY	378,025.00	53,400.41		324,624.59	
		0137 SPECIAL AWARDS PAY	0.00	3,441.47		(3,441.47)	
0171 EASY OUT INCENTIVE PAY		33,461.00	96,676.25	(63,215.25)			
0172 EARLY OUT INCENTIVE PAY		0.00	(40,717.00)	40,717.00			
0174 SEVERANCE PAY		0.00	48,804.03	(48,804.03)			
0013 ADDITIONAL GROSS PAY Total		629,906.00	542,195.33	87,710.67			
0014 FRINGE	0141 GROUP LIFE INSURANCE	0.00	18,889.07	(18,889.07)			
	0142 HEALTH BENEFITS	0.00	2,274,539.17	(2,274,539.17)			
	0147 MISC FRINGE BENEFITS	5,186,713.93	0.00	5,186,713.93			
	0148 RETIREMENT CONTRIBUTION - FICA	0.00	1,144,228.55	(1,144,228.55)			
	0149 RETIREMENT CONTRIBUTION - TEACHERS	0.00	0.00	0.00			
	0152 RETIREMENT CONTRIBUTION - CIVIL SERV	0.00	252,399.58	(252,399.58)			
	0154 OPTICAL PLAN	0.00	29,313.66	(29,313.66)			
	0155 DENTAL PLAN	0.00	78,687.95	(78,687.95)			
	0157 PREPAID LEGAL	0.00	17,865.19	(17,865.19)			
	0158 MEDICARE CONTRIBUTION	0.00	281,981.82	(281,981.82)			
0159 RETIREMENT	0.00	799,115.84	(799,115.84)				
0160 DC METRO BENEFITS	0.00	37,063.03	(37,063.03)				
0161 DC HEALTH BENEFIT FEES	0.00	100,050.84	(100,050.84)				

FY12 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group (CSG)	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By CSG) Varies according to benefit plans chosen or discontinued by employees hired or separated
		0014	FRINGE BENEFITS - CURR PERSONNEL Total	5,186,713.93	5,034,134.70	152,579.23	
		0015	OVERTIME	246,505.11	343,533.27	(97,028.16)	
			OVERTIME PAY Total	246,505.11	343,533.27	(97,028.16)	Overtime associated with opening 3 new libraries in FY12 and other special projects
	01 PERSONNEL SERVICES Total			28,342,301.30	28,274,042.59	68,258.71	
	02 NON-PERSONNEL SERVICES	0200	BUDGET ONLY - SUPPLY AND MATERIALS	0.00	0.00	0.00	
		0201	OFFICE SUPPLIES	148,826.93	3,038.82	145,788.11	
		0202	CUSTODIAL AND MAINTENANCE	157,116.00	153,609.93	3,506.07	
		0204	EDUCATIONAL	1,610.00	0.00	1,610.00	
		0209	FOOD PROVISIONS	7,500.00	3,969.34	3,530.66	
		0210	GENERAL	108,706.00	283,820.40	(175,114.40)	
		0219	IT SUPPLIES	38,355.00	16,000.00	22,355.00	
		0230	MERCHANDISE FOR RESALE	659.02	0.00	659.02	
			SUPPLIES AND MATERIALS Total	462,772.95	460,438.49	2,334.46	Unexpended balances
	0400	OTHER SERV	BUDGET ONLY - OTHER SERV CHARGES	0.00	0.00	0.00	
		0401	TRAVEL - LOCAL	798.00	2,777.70	(1,979.70)	
		0402	TRAVEL - OUT OF CITY	2,833.00	25,472.31	(22,639.31)	
		0403	TRANS CHARGES - MATERIALS	0.00	364.97	(364.97)	
		0404	MAINTENANCE AND REPAIRS - AUTO	92,534.13	65,931.50	26,602.63	
		0405	MAINTENANCE AND REPAIRS - MACH	117,024.00	0.00	117,024.00	
		0406	MAINTENANCE AND REPAIRS - LAND, BU	1,375,806.67	1,221,161.33	154,645.34	
		0408	PROF SERVICE FEES AND CONTR	1,133,400.21	1,401,401.81	(268,001.60)	
		0410	OFFICE SUPPORT	0.00	2,958.00	(2,958.00)	
		0411	PRINTING, DUPLICATING, ETC	15,668.00	41,055.47	(25,387.47)	
		0414	ADVERTISING	26,161.00	51,371.30	(25,210.30)	
		0419	TUITION FOR EMPLOYEE TRAINING	32,466.00	7,640.00	24,826.00	
		0425	PAYMENT OF MEMBERSHIP DUES	1,918.00	18,055.00	(16,137.00)	
		0494	OCTO IT ASSESSMENT	9,294.00	7,614.27	1,679.73	
			OTHER SERVICES AND CHARGES Total	2,807,903.01	2,845,803.66	(37,900.65)	Accrued Year End Liabilities
	0409	CONTRACTUAL SERVICES - OTHER		39,722.00	92,112.23	(52,390.23)	
		0417	IT CONSULTANT CONTRACTS	567,586.00	0.00	567,586.00	
		0459	CONTRACTUAL SERVICES - IT	331,534.00	844,439.20	(512,905.20)	
			CONTRACTUAL SERVICES - OTHER Total	938,842.00	936,551.43	2,290.57	Unexpended balances
	0700	EQUIPM	BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00	
		0701	PURCHASES - FURNITURE AND FIXTURES	46,787.00	19,490.52	27,296.48	
		0702	PURCHASES - EQUIPMENT AND MACHIN	74,575.00	0.00	74,575.00	
		0704	PURCHASES - OTHER EQUIPMENT	171,871.75	350,960.19	(179,088.44)	
		0705	RENTALS - AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	
		0706	RENTALS - MACHINERY AND EQUIPMENT	0.00	314,828.80	(314,828.80)	
		0708	LIBRARY BOOKS	1,911,447.00	1,878,658.31	32,788.69	
		0710	IT HARDWARE ACQUISITIONS	592,097.00	101,734.71	490,362.29	
		0711	IT SOFTWARE ACQUISITIONS	0.00	126,920.04	(126,920.04)	
			EQUIPMENT & EQUIPMENT RENTAL Total	2,796,777.75	2,792,592.57	4,185.18	
	0700	EQUIPMENT & EQUIPMENT RENTAL Total		7,006,295.71	7,035,386.15	(29,090.44)	
	02 NON-PERSONNEL SERVICES Total			35,348,597.01	35,309,428.74	39,168.27	
0100 LOCAL FUND Total				0.00	0.00	0.00	
0200 FEDERAL	01 PERSONNEL	0011	REGULAR	0.00	12,705.86	(12,705.86)	
		0011	REGULAR PAY - CONT FULL TIME Total	0.00	12,705.86	(12,705.86)	
		0012	REGULAR	0.00	1,045.33	(1,045.33)	
		0012	REGULAR PAY - TEMPORARY FULL-TIME	0.00	1,045.33	(1,045.33)	

FY12 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group (CSG)	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By CSG)
			0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	14,310.98	(14,310.98)	
			0125 TERM FULL-TIME	233,032.00	222,671.18	10,360.82	
		0012	REGULAR PAY - OTHER Total	233,032.00	235,936.83	(2,904.83)	
		0013	ADDITIONAL SHIFT DIFFERENTIAL	1,925.00	1,549.74	375.26	
			0136 SUNDAY PAY	0.00	189.07	(189.07)	
			0137 SPECIAL AWARDS PAY	4,334.00	0.00	4,334.00	
		0013	ADDITIONAL GROSS PAY Total	6,259.00	1,738.81	4,520.19	
		0014	FRINGE GROUP LIFE INSURANCE	0.00	125.43	(125.43)	
			0142 HEALTH BENEFITS	0.00	23,983.61	(23,983.61)	
			0147 MISC FRINGE BENEFITS	56,166.00	0.00	56,166.00	
			0148 RETIREMENT CONTRIBUTION - FICA	0.00	14,266.90	(14,266.90)	
			0154 OPTICAL PLAN	0.00	290.70	(290.70)	
			0155 DENTAL PLAN	0.00	707.25	(707.25)	
			0157 PREPAID LEGAL	0.00	240.57	(240.57)	
			0158 MEDICARE CONTRIBUTION	0.00	3,336.64	(3,336.64)	
			0159 RETIREMENT	0.00	10,967.01	(10,967.01)	
			0160 DC METRO BENEFITS	0.00	391.40	(391.40)	
			0161 DC HEALTH BENEFIT FEES	0.00	1,280.65	(1,280.65)	
		0014	FRINGE BENEFITS - CURR PERSONNEL Total	56,166.00	55,590.16	575.84	
		01 PERSONNEL SERVICES Total		295,457.00	305,971.66	(10,514.66)	
		02 NON-PERSONNEL SERVICES	BUDGET ONLY - SUPPLY AND MATERIALS	0.00	0.00	0.00	
			0201 OFFICE SUPPLIES	4,908.70	0.00	4,908.70	
			0210 GENERAL	0.00	4,908.70	(4,908.70)	
		0020	SUPPLIES AND MATERIALS Total	4,908.70	4,908.70	0.00	
		0040	OTHER SUPPLIES	0.00	0.00	0.00	
			0402 TRAVEL - OUT OF CITY	0.00	34,624.73	(34,624.73)	
			0408 PROF SERVICE FEES AND CONTR	269,270.10	230,710.96	38,559.14	
		0040	OTHER SERVICES AND CHARGES Total	269,270.10	265,335.69	3,934.41	
		0041	CONTRACTUAL SERVICES - OTHER	6,075.00	0.00	6,075.00	
			0459 CONTRACTUAL SERVICES - IT	0.00	6,075.00	(6,075.00)	
		0041	CONTRACTUAL SERVICES - OTHER Total	6,075.00	6,075.00	0.00	
		0050	SUBSIDIES AND GRATUITIES	52,001.62	48,675.47	3,326.15	
		0050	SUBSIDIES AND TRANSFERS Total	52,001.62	48,675.47	3,326.15	
		0070	EQUIPMENT	0.00	0.00	0.00	
			0702 PURCHASES - EQUIP AND RENTAL	94,127.00	0.00	94,127.00	
			0704 PURCHASES - EQUIPMENT AND MACHIN	37,629.58	92,667.15	(55,037.57)	
			0708 LIBRARY BOOKS	167,000.00	202,729.20	(35,729.20)	
			0710 IT HARDWARE ACQUISITIONS	367,124.66	325,592.82	41,531.84	
			0711 IT SOFTWARE ACQUISITIONS	0.00	41,637.97	(41,637.97)	
		0070	EQUIPMENT & EQUIPMENT RENTAL Total	665,881.24	662,627.14	3,254.10	
		02 NON-PERSONNEL SERVICES Total		998,136.66	987,622.00	10,514.66	
		0200 FEDERAL GRANT FUND Total		1,293,593.66	1,293,593.66	0.00	
		0450 PRIVATE	EQUIPMENT LIBRARY BOOKS	200,000.00	160,950.18	39,049.82	
			EQUIPMENT & EQUIPMENT RENTAL Total	200,000.00	160,950.18	39,049.82	
		02 NON-PERSONNEL SERVICES Total		200,000.00	160,950.18	39,049.82	
		0250 PRIVATE DONATION FUND Total		200,000.00	160,950.18	39,049.82	
		0600 SPECIAL FUND PERSONNEL	REGULAR CONTINUING FULL TIME	0.00	0.00	0.00	

PS expenditure for grant admin services

Inability of vendors to deliver goods and services by year end - expended by shifting PS expenditure for grant admin services

DCPL Foundation donation
Unexpended balance will be re-budgeted in FY13

FY12 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group (CSG)	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By CSG)
	01 PERSONNEL SERVICES Total	0011 REGULAR PAY - CONT FULL TIME Total		0.00	0.00	0.00	
	02 NON-PERSONNEL SERVICES Total	0200 SUPPLIES BUDGET ONLY - SUPPLY AND MATERIALS		0.00	0.00	0.00	
		0210 GENERAL		3,000.00	0.00	3,000.00	
	0200 SUPPLIES AND MATERIALS Total			3,000.00	0.00	3,000.00	
	0041 CONTRA	0409 CONTRACTUAL SERVICES - OTHER		0.00	0.00	0.00	
		0459 CONTRACTUAL SERVICES - IT		217,244.19	208,452.00	8,792.19	
	0041 CONTRACTUAL SERVICES - OTHER Total			217,244.19	208,452.00	8,792.19	
	0070 EQUIPM	0700 BUDGET ONLY - EQUIP AND RENTAL		0.00	0.00	0.00	
		0704 PURCHASES - OTHER EQUIPMENT		1,000.00	0.00	1,000.00	
	0070 EQUIPMENT & EQUIPMENT RENTAL Total			1,000.00	0.00	1,000.00	
	02 NON-PERSONNEL SERVICES Total			221,244.19	208,452.00	12,792.19	
0600 SPECIAL PURPOSE REVENUE FUNDS Total				221,244.19	208,452.00	12,792.19	
0700 INTRADISTRICT	01 PERSONNEL	0015 OVERTIME	0133 OVERTIME PAY	9,099.45	9,099.45	0.00	
		0015 OVERTIME PAY Total		9,099.45	9,099.45	0.00	
	01 PERSONNEL SERVICES Total			9,099.45	9,099.45	0.00	
	02 NON-PERSONNEL SERVICES Total	0200 SUPPLIES	0201 OFFICE SUPPLIES	0.00	0.00	0.00	
		0200 SUPPLIES AND MATERIALS Total		0.00	0.00	0.00	
	0040 OTHER S	0401 TRAVEL - LOCAL		0.00	0.00	0.00	
		0408 PROF SERVICE FEES AND CONTR		16,800.00	15,400.00	1,400.00	
	0040 OTHER SERVICES AND CHARGES Total			16,800.00	15,400.00	1,400.00	
	0041 CONTRA	0409 CONTRACTUAL SERVICES - OTHER		469,339.20	9,672.00	459,667.20	
		0459 CONTRACTUAL SERVICES - IT		0.00	419,984.35	(419,984.35)	
	0041 CONTRACTUAL SERVICES - OTHER Total			469,339.20	429,656.35	39,682.85	
	0070 EQUIPM	0701 PURCHASES - FURNITURE AND FIXTURES		0.00	0.00	0.00	
		0708 LIBRARY BOOKS		229,881.00	185,203.50	44,677.50	
		0710 IT HARDWARE ACQUISITIONS		32,500.00	93,573.39	(61,073.39)	
		0711 IT SOFTWARE ACQUISITIONS		173,416.56	0.00	173,416.56	
	0070 EQUIPMENT & EQUIPMENT RENTAL Total			435,797.56	278,776.89	157,020.67	
	02 NON-PERSONNEL SERVICES Total			921,936.76	723,833.24	198,103.52	
0700 INTRADISTRICT FUNDS Total				931,036.21	732,932.69	198,103.52	
Grand Total				37,994,471.07	37,705,357.27	289,113.80	

MOU for National Foundation for the Blind-Newsline Services (ONFBNS) balance returned to Department of Disability Services (DDS)

\$9,993 of BTOP Sustainable Broadband Adoption grant (OSTSBA) will be re-budgeted in FY13; \$29,639.85 of RTOP State Broadband Data and Development (OSTBDD) was returned to OCTO and will not continue in FY13.

OSTSBA balance will be re-budgeted in FY13

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY12 by Program (DC Public Library (CEO))

Program Code	Approp Fund	GAAP Category	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Program)
MANGEMENT	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR	0111 CONTINUING FULL-TIME	2,603,204.19	2,516,038.08	87,166.11	
			0011 REGULAR	0111 CONTINUING FULL-TIME Total	2,603,204.19	2,516,038.08	87,166.11	
			0012 REGULAR	0121 TEMPORARY FULL-TIME	348,578.00	78,080.07	270,497.93	
				0122 CONTINUING PART-TIME	0.00	53,937.59	(53,937.59)	
				0123 TEMPORARY PART-TIME	39,085.40	0.00	39,085.40	
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	94,247.39	(94,247.39)	
				0125 TERM FULL-TIME	79,959.00	338,180.96	(258,221.96)	
			0012 REGULAR	0125 TERM FULL-TIME	79,959.00	338,180.96	(258,221.96)	
				0125 TERM FULL-TIME - OTHER Total	467,622.40	564,446.01	(96,823.61)	
			0013 ADDITIONAL	0128 ADDITIONAL INCOME ALLOWANCE	0.00	51,071.74	(51,071.74)	
				0131 SHIFT DIFFERENTIAL	2,000.00	1,103.07	896.93	
				0132 ADMINISTRATIVE PREMIUM	26,000.00	0.00	26,000.00	
				0134 TERMINAL LEAVE	0.00	23,236.47	(23,236.47)	
				0135 HOLIDAY PAY	3,500.00	0.00	3,500.00	
				0136 SUNDAY PAY	23,200.00	0.00	23,200.00	
				0137 SPECIAL AWARDS PAY	0.00	3,441.47	(3,441.47)	
				0171 EASY OUT INCENTIVE PAY	0.00	25,000.00	(25,000.00)	
				0172 EARLY OUT INCENTIVE PAY	0.00	(10,715.00)	10,715.00	
				0174 SEVERANCE PAY	0.00	47,092.03	(47,092.03)	
			0013 ADDITIONAL	0174 SEVERANCE PAY Total	54,700.00	140,229.78	(85,529.78)	
			0014 FRINGE	0141 GROUP LIFE INSURANCE	0.00	2,661.80	(2,661.80)	
				0142 HEALTH BENEFITS	0.00	230,854.99	(230,854.99)	
				0147 MISC FRINGE BENEFITS	761,216.01	0.00	761,216.01	
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	153,039.64	(153,039.64)	
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	35,296.38	(35,296.38)	
				0154 OPTICAL PLAN	0.00	2,878.14	(2,878.14)	
				0155 DENTAL PLAN	0.00	8,085.02	(8,085.02)	
				0157 PREPAID LEGAL	0.00	584.43	(584.43)	
				0158 MEDICARE CONTRIBUTION	0.00	39,138.17	(39,138.17)	
				0159 RETIREMENT	0.00	116,350.91	(116,350.91)	
				0160 DC METRO BENEFITS	0.00	1,200.64	(1,200.64)	
				0161 DC HEALTH BENEFIT FEES	0.00	9,132.18	(9,132.18)	
			0014 FRINGE	0161 DC HEALTH BENEFIT FEES	0.00	9,132.18	(9,132.18)	
				0161 DC HEALTH BENEFIT FEES - CURR PERSONNEL Total	761,216.01	599,222.30	161,993.71	
			0015 OVERTIME	0133 OVERTIME PAY	62,291.63	79,828.20	(17,536.57)	
				0133 OVERTIME PAY Total	62,291.63	79,828.20	(17,536.57)	
			0015 OVERTIME	0133 OVERTIME PAY Total	3,949,034.23	3,899,764.37	49,269.86	
			01 PERSONNEL	SERVICES Total	38,062.93	2,902.82	35,160.11	
			02 NON-PERSONNEL	0201 OFFICE SUPPLIES	0.00	0.00	0.00	
				0202 CUSTODIAL AND MAINTENANCE	0.00	0.00	0.00	
				0204 EDUCATIONAL	0.00	0.00	0.00	
				0207 CLOTHING AND UNIFORMS	0.00	0.00	0.00	
				0209 FOOD PROVISIONS	7,500.00	3,969.34	3,530.66	
				0210 GENERAL	71,798.00	132,513.77	(60,715.77)	
				0213 SECURITY SUPPLIES	0.00	0.00	0.00	
				0218 CLEANING SUPPLIES	0.00	0.00	0.00	
				0219 IT SUPPLIES	38,355.00	16,000.00	22,355.00	
				0230 MERCHANDISE FOR RESALE	659.02	0.00	659.02	
			0020 SUPPLIES	AND MATERIALS Total	156,374.95	155,385.93	989.02	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less l- D Adv)	Variance	Description of Variances (By Program)
			0030 ENERGY,	0301 FUEL AUTOMOTIVE	0.00	0.00	0.00	
				0304 GAS	0.00	0.00	0.00	
				0305 ELECTRICITY	0.00	0.00	0.00	
				0306 STEAM	0.00	0.00	0.00	
				0307 WATER	0.00	0.00	0.00	
			0030 ENERGY, COMM. AND BLDG RENTALS Total		0.00	0.00	0.00	
			0031 TELEPHONE,	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	0.00	0.00	0.00	
				RENTALS, TELEGRAPH, TELEGRAM, ETC Total	0.00	0.00	0.00	
			0032 RENTALS - LAND AND STRUCTURES		0.00	0.00	0.00	
			0032 RENTALS - LAND AND STRUCTURES Total		0.00	0.00	0.00	
			0033 JANITORIAL SERVICES		0.00	0.00	0.00	
			0033 JANITORIAL SERVICES Total		0.00	0.00	0.00	
			0034 SECURITY SERVICES		0.00	0.00	0.00	
			0034 SECURITY SERVICES Total		0.00	0.00	0.00	
			0035 OCCUPANCY FIXED COSTS		0.00	0.00	0.00	
			0035 OCCUPANCY FIXED COSTS Total		0.00	0.00	0.00	
			0040 OTHER \$	0401 TRAVEL - LOCAL	798.00	75.00	723.00	
				0402 TRAVEL - OUT OF CITY	2,710.00	19,516.51	(16,806.51)	
				0403 TRANS CHARGES - MATERIALS	0.00	149.43	(149.43)	
				0403 TRANSPORTATION CHARGES - MATERIALS	0.00	0.00	0.00	
				0404 MAINTENANCE AND REPAIRS - AUTO	92,534.13	65,931.50	26,602.63	
				0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00	
				0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	399,623.67	148,265.53	251,358.14	
				0407 MAINTENANCE AND REPAIRS - OTHER	0.00	0.00	0.00	
				0408 PROF SERVICE FEES AND CONTR	226,923.62	572,753.02	(345,829.40)	
				0410 OFFICE SUPPORT	0.00	0.00	0.00	
				0411 PRINTING, DUPLICATING, ETC	10,688.00	236.01	10,431.99	
				0414 ADVERTISING	16,161.00	14,849.05	1,311.95	
				0416 POSTAGE	0.00	0.00	0.00	
				0418 IT TRAINING AND EDUCATION	0.00	0.00	0.00	
				0419 TUITION FOR EMPLOYEE TRAINING	30,001.00	7,640.00	22,361.00	
				0424 CONFERENCE FEES LOC OUT OF CITY	0.00	0.00	0.00	
				0425 PAYMENT OF MEMBERSHIP DUES	1,918.00	7,055.00	(5,137.00)	
				0426 AUDIT COSTS	0.00	0.00	0.00	
				0441 IT HARDWARE MAINTENANCE	0.00	0.00	0.00	
				0442 IT SOFTWARE MAINTENANCE	0.00	0.00	0.00	
				0493 PROCUREMENT ASSESSMENT	0.00	0.00	0.00	
				0494 OCTO IT ASSESSMENT	9,294.00	7,614.27	1,679.73	
			0040 OTHER SERVICES AND CHARGES Total		790,631.42	844,085.32	(53,453.90)	
			0041 CONTRACTUAL SERVICES - OTHER		36,172.00	49,017.78	(12,845.78)	
				0417 IT CONSULTANT CONTRACTS	367,586.00	0.00	367,586.00	
				0459 CONTRACTUAL SERVICES - IT	62,913.00	415,454.02	(352,541.02)	
			0041 CONTRACTUAL SERVICES - OTHER Total		466,671.00	464,471.80	2,199.20	
			0070 EQUIPMENT	0701 PURCHASES - FURNITURE AND FIXTURES	8,344.00	9,152.12	(808.12)	
				0702 PURCHASES - EQUIPMENT AND MACHINERY	40,946.00	0.00	40,946.00	
				0703 PURCHASES - AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	
				0704 PURCHASES - OTHER EQUIPMENT	11,950.00	91,907.08	(79,957.08)	
				0705 RENTALS - AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00	
				0706 RENTALS - MACHINERY AND EQUIPMENT	0.00	34,828.80	(34,828.80)	
				0708 LIBRARY BOOKS	0.00	0.00	0.00	
				0710 IT HARDWARE ACQUISITIONS	100,000.00	24,302.48	75,697.52	
				0711 IT SOFTWARE ACQUISITIONS	0.00	0.00	0.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		161,240.00	160,190.48	1,049.52	
			02 NON-PERSONNEL SERVICES Total		1,574,917.37	1,624,133.53	(49,216.16)	
0100 LOCAL FUND Total					5,523,951.60	5,523,897.90	53.70	
0200 FEDERAL			0040 OTHER \$	0408 PROF SERVICE FEES AND CONTR	0.00	0.00	0.00	

Description of Variances (By Program)

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less: D Adv)	Variance
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER		0.00	0.00	0.00
			0041 CONTRACTUAL SERVICES - OTHER Total		0.00	0.00	0.00
			02 NON-PERSONNEL SERVICES Total		0.00	0.00	0.00
0200 FEDERAL GRANT FUND Total					0.00	0.00	0.00
0600 SPECIAL P			0011 REGULAR P	0111 CONTINUING FULL TIME	0.00	0.00	0.00
			0011 REGULAR PAY - CONT FULL TIME Total		0.00	0.00	0.00
			0014 FRINGE BENEFITS	0141 GROUP LIFE INSURANCE	0.00	0.00	0.00
				0142 HEALTH BENEFITS	0.00	0.00	0.00
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	0.00
				0154 OPTICAL PLAN	0.00	0.00	0.00
				0155 DENTAL PLAN	0.00	0.00	0.00
				0158 MEDICARE CONTRIBUTION	0.00	0.00	0.00
				0159 RETIREMENT	0.00	0.00	0.00
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	0.00
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		0.00	0.00	0.00
01 PERSONNEL SERVICES Total					0.00	0.00	0.00
02 NON-PERSONNEL SERVICES			0201 OFFICE SUPPLIES		0.00	0.00	0.00
			0210 GENERAL		0.00	0.00	0.00
			0230 MERCHANDISE FOR RESALE		0.00	0.00	0.00
			0020 SUPPLIES AND MATERIALS Total		0.00	0.00	0.00
			0040 OTHER \$	0408 PROF SERVICE FEES AND CONTR	0.00	0.00	0.00
				0411 PRINTING, DUPLICATING, ETC	0.00	0.00	0.00
				0419 TUITION FOR EMPLOYEE TRAINING	0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00
			0070 EQUIPMENT	0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		0.00	0.00	0.00
02 NON-PERSONNEL SERVICES Total					0.00	0.00	0.00
0600 SPECIAL PURPOSE REVENUE FUNDS Total					0.00	0.00	0.00
0700 INTRADISTRICT FUNDS Total					0.00	0.00	0.00
1000 AGENCY MANAGEMENT PROGRAM					5,523,951.60	5,523,897.90	53.70
100F AGENCY F			0011 REGULAR P	0111 CONTINUING FULL TIME	520,317.30	530,440.07	(10,122.77)
			0011 REGULAR PAY - CONT FULL TIME Total		520,317.30	530,440.07	(10,122.77)
			0013 ADDITIO	0134 TERMINAL LEAVE	0.00	8,363.17	(8,363.17)
				0171 EASY OUT INCENTIVE PAY	33,461.00	25,097.25	8,363.75
			0013 ADDITIONAL GROSS PAY Total		33,461.00	33,460.42	0.58
			0014 FRINGE BENEFITS	0141 GROUP LIFE INSURANCE	0.00	671.19	(671.19)
				0142 HEALTH BENEFITS	0.00	57,491.24	(57,491.24)
				0147 MISC-FRINGE BENEFITS	123,250.63	0.00	123,250.63
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	17,337.75	(17,337.75)
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	16,154.89	(16,154.89)
				0154 OPTICAL PLAN	0.00	498.87	(498.87)
				0155 DENTAL PLAN	0.00	1,638.14	(1,638.14)
				0158 MEDICARE CONTRIBUTION	0.00	4,054.80	(4,054.80)
				0159 RETIREMENT	0.00	12,742.45	(12,742.45)
				0161 DC HEALTH BENEFIT FEES	0.00	2,533.74	(2,533.74)
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		123,250.63	113,123.07	10,127.56
01 PERSONNEL SERVICES Total					677,028.93	677,023.56	5.37
02 NON-PERSONNEL SERVICES			0201 OFFICE SUPPLIES		1,619.00	0.00	1,619.00
			0210 GENERAL		402.00	1,113.54	(711.54)

Very small surplus for the AMP Program

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less D Adv)	Variance
			0020	SUPPLIES AND MATERIALS Total	2,021.00	1,113.54	907.46
			0031	TELEPHONE, TELETYPE, TELEGRAM, ETC	0.00	0.00	0.00
			0031	TELEPHONE, TELEGRAM, TELEGRAM, ETC Total	0.00	0.00	0.00
			0040	OTHER SERVICES	0.00	0.00	0.00
			0401	TRAVEL - LOCAL	123.00	0.00	123.00
			0402	TRAVEL - OUT OF CITY	0.00	0.00	0.00
			0405	MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00
			0408	PROF SERVICE FEES AND CONTR	29,000.00	16,240.82	12,759.18
			0410	OFFICE SUPPORT	0.00	0.00	0.00
			0416	POSTAGE	0.00	0.00	0.00
			0419	TUITION FOR EMPLOYEE TRAINING	2,465.00	0.00	2,465.00
			0426	AUDIT COSTS	0.00	0.00	0.00
			0040	OTHER SERVICES AND CHARGES Total	31,588.00	16,240.82	15,347.18
			0041	CONTRACTUAL SERVICES - OTHER	3,550.00	3,548.63	1.37
			0041	CONTRACTUAL SERVICES - OTHER Total	3,550.00	3,548.63	1.37
			0070	EQUIPMENT PURCHASES - FURNITURE AND FIXTURES	0.00	0.00	0.00
			0701	PURCHASES - EQUIPMENT AND MACHINERY	0.00	0.00	0.00
			0704	PURCHASES - OTHER EQUIPMENT	8,913.00	8,913.00	0.00
			0710	IT HARDWARE ACQUISITIONS	0.00	0.00	0.00
			0070	EQUIPMENT & EQUIPMENT RENTAL Total	8,913.00	8,913.00	0.00
				02 NON-PERSONNEL SERVICES Total	46,072.00	29,815.99	16,256.01
0100	LOCAL FUND Total				723,100.93	706,839.55	16,261.38
100F	AGENCY FINANCIAL OPERATIONS				723,100.93	706,839.55	16,261.38
L200	CHIEF LIBR0100 LOCAL FUJ01 PERSONNEL				222,610.00	224,901.15	(2,291.15)
			0011	REGULAR 0111 CONTINUING FULL TIME	222,610.00	224,901.15	(2,291.15)
			0011	REGULAR PAY - CONT FULL TIME Total	222,610.00	224,901.15	(2,291.15)
			0013	ADDITIONAL TERMINAL LEAVE	24,020.00	9,756.12	14,263.88
			0013	ADDITIONAL GROSS PAY Total	24,020.00	9,756.12	14,263.88
			0014	FRINGE BENEFITS	0.00	75.91	(75.91)
			0141	GROUP LIFE INSURANCE	0.00	18,010.31	(18,010.31)
			0142	HEALTH BENEFITS	0.00	0.00	0.00
			0147	MISC FRINGE BENEFITS	51,556.48	0.00	51,556.48
			0148	RETIREMENT CONTRIBUTION - FICA	0.00	13,024.74	(13,024.74)
			0154	OPTICAL PLAN	0.00	149.02	(149.02)
			0155	DENTAL PLAN	0.00	387.16	(387.16)
			0158	MEDICARE CONTRIBUTION	0.00	3,300.96	(3,300.96)
			0159	RETIREMENT	0.00	11,074.58	(11,074.58)
			0161	DC HEALTH BENEFIT FEES	0.00	1,000.58	(1,000.58)
			0014	FRINGE BENEFITS - CURR PERSONNEL Total	51,556.48	47,023.26	4,533.22
			01 PERSONNEL SERVICES Total	298,186.48	281,680.53	16,505.95	
			02 NON-PERSONNEL SERVICES	0.00	0.00	0.00	
			0201	OFFICE SUPPLIES	7,568.00	7,568.00	0.00
			0210	GENERAL	0.00	0.00	0.00
			0020	SUPPLIES AND MATERIALS Total	7,568.00	7,568.00	0.00
			0040	OTHER SERVICES	0.00	5,955.80	(5,955.80)
			0402	TRAVEL - OUT OF CITY	0.00	0.00	0.00
			0403	TRANS CHARGES - MATERIALS	0.00	0.00	0.00
			0408	PROF SERVICE FEES AND CONTR	92,195.00	63,943.20	28,251.80
			0414	ADVERTISING	0.00	11,296.00	(11,296.00)
			0425	PAYMENT OF MEMBERSHIP DUES	0.00	11,000.00	(11,000.00)
			0040	OTHER SERVICES AND CHARGES Total	92,195.00	92,195.00	0.00
			0070	EQUIPMENT PURCHASES - FURNITURE AND FIXTURES	6,570.00	0.00	6,570.00
			0702	PURCHASES - EQUIPMENT AND MACHINERY	0.00	0.00	0.00
			0704	PURCHASES - OTHER EQUIPMENT	0.00	6,570.00	(6,570.00)
			0710	IT HARDWARE ACQUISITIONS	0.00	0.00	0.00
			0711	IT SOFTWARE ACQUISITIONS	0.00	0.00	0.00
			0070	EQUIPMENT & EQUIPMENT RENTAL Total	6,570.00	6,570.00	0.00
			02 NON-PERSONNEL SERVICES Total	106,333.00	106,333.00	0.00	
0100	LOCAL FUND Total				404,519.48	388,013.53	16,505.95

Reprogramming during FY to increase budget authority in CSG 40 for office rehabilitation, expenditures less than anticipated.

FY12 by Program (DC Public Library (CE0))

Program Code	Approp Fund	GAAP Category 1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Program)
L200 CHIEF LIBRARIAN					404,519.48	388,013.53	16,505.95	Surplus in PS due to attrition
L300 LIBRARY SERVICES	01000 LOCAL FU	01 PERSONNEL			14,278,383.82	13,195,728.44	1,082,655.38	
					71,388.50	83,256.19	(11,867.69)	
					397,729.58	289,841.15	107,888.43	
					152,531.74	0.00	152,531.74	
					0.00	344,075.49	(344,075.49)	
					0.00	1,238,263.74	(1,238,263.74)	
					0.00	23,198.26	(23,198.26)	
					621,649.82	1,978,634.83	(1,356,985.01)	
					78,900.00	131,761.09	(52,861.09)	
					0.00	54,208.30	(54,208.30)	
					17,300.00	839.28	16,460.72	
					332,125.00	31,664.55	300,460.45	
					0.00	46,579.00	(46,579.00)	
					0.00	(30,002.00)	30,002.00	
					428,325.00	236,762.22	191,562.78	
					0.00	12,751.09	(12,751.09)	
					0.00	1,596,015.08	(1,596,015.08)	
					3,469,151.71	0.00	3,469,151.71	
					0.00	784,529.74	(784,529.74)	
					0.00	151,906.25	(151,906.25)	
					0.00	20,754.01	(20,754.01)	
					0.00	54,578.71	(54,578.71)	
					0.00	14,126.95	(14,126.95)	
					0.00	193,501.08	(193,501.08)	
					0.00	540,390.67	(540,390.67)	
					0.00	31,236.10	(31,236.10)	
					0.00	71,781.34	(71,781.34)	
					3,469,151.71	3,471,571.02	(2,419.31)	
					113,459.75	25,054.79	88,404.96	
					113,459.75	25,054.79	88,404.96	
					18,910,970.10	18,907,751.30	3,218.80	
					101,577.00	136.00	101,441.00	
					1,610.00	0.00	1,610.00	
					15,000.00	117,613.02	(102,613.02)	
					118,187.00	117,749.02	437.98	
					0.00	0.00	0.00	
					0.00	0.00	0.00	
					0.00	2,702.70	(2,702.70)	
					0.00	215.54	(215.54)	
					389,382.59	332,254.57	57,128.02	
					0.00	2,958.00	(2,958.00)	
					5,000.00	40,819.46	(35,819.46)	
					10,000.00	25,226.25	(15,226.25)	
					0.00	0.00	0.00	
					404,382.59	404,176.52	206.07	
					31,873.00	10,338.40	21,534.60	
					33,629.00	0.00	33,629.00	
					117,009.00	198,022.32	(81,013.32)	
					0.00	0.00	0.00	
					1,911,447.00	1,878,658.31	32,788.69	
					0.00	1,874.00	(1,874.00)	
					0.00	2,580.58	(2,580.58)	
					2,093,958.00	2,091,473.61	2,484.39	

Program Code	Approp Fund	GAAP Category	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Program)
0100 LOCAL FUND Total					2,616,527.59	2,613,399.15	3,128.44	
0200 FEDERAL	01 PERSONNEL			0111 REGULAR 0111 CONTINUING FULL TIME	21,527,497.69	21,521,150.45	6,347.24	Small surplus from both PS and NPS
				0011 REGULAR PAY - CONT FULL TIME Total	0.00	12,705.86	(12,705.86)	
				0012 REGULAR 0121 TEMPORARY FULL-TIME	0.00	1,045.33	1,045.33	
				0124 WHEN ACTUALLY EMPLOYED - WAE	0.00	14,310.98	(14,310.98)	
				0125 TERM FULL-TIME	233,032.00	222,671.18	10,360.82	
				0012 REGULAR PAY - OTHER Total	233,032.00	235,936.83	(2,904.83)	
				0013 ADDITIO 0131 SHIFT DIFFERENTIAL	1,925.00	1,549.74	375.26	
				0136 SUNDAY PAY	0.00	189.07	(189.07)	
				0137 SPECIAL AWARDS PAY	4,334.00	0.00	4,334.00	
				0013 ADDITIONAL GROSS PAY Total	6,259.00	1,738.81	4,520.19	
				0014 FRINGE B 0141 GROUP LIFE INSURANCE	0.00	125.43	(125.43)	
				0142 HEALTH BENEFITS	0.00	23,983.61	(23,983.61)	
				0147 MISC FRINGE BENEFITS	56,166.00	0.00	56,166.00	
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	14,266.90	(14,266.90)	
				0154 OPTICAL PLAN	0.00	290.70	(290.70)	
				0155 DENTAL PLAN	0.00	707.25	(707.25)	
				0157 PREPAID LEGAL	0.00	240.57	(240.57)	
				0158 MEDICARE CONTRIBUTION	0.00	3,336.64	(3,336.64)	
				0159 RETIREMENT	0.00	10,967.01	(10,967.01)	
				0160 DC METRO BENEFITS	0.00	391.40	(391.40)	
				0161 DC HEALTH BENEFIT FEES	0.00	1,280.65	(1,280.65)	
				0014 FRINGE BENEFITS - CURR PERSONNEL Total	56,166.00	55,590.16	575.84	
				0015 OVERTIME 0133 OVERTIME PAY	0.00	0.00	0.00	
				0015 OVERTIME PAY Total	0.00	0.00	0.00	
				01 PERSONNEL SERVICES Total	295,457.00	305,971.66	(10,514.66)	
				02 NON-PERSON 0201 OFFICE SUPPLIES	4,908.70	0.00	4,908.70	
				0210 GENERAL	0.00	4,908.70	(4,908.70)	
				0219 IT SUPPLIES	0.00	0.00	0.00	
				0020 SUPPLIES AND MATERIALS Total	4,908.70	4,908.70	0.00	
				0040 OTHER S 0401 TRAVEL - LOCAL	0.00	0.00	0.00	
				0402 TRAVEL - OUT OF CITY	0.00	34,624.73	(34,624.73)	
				0408 PROF SERVICE FEES AND CONTR	269,270.10	230,710.96	38,559.14	
				0425 PAYMENT OF MEMBERSHIP DUES	0.00	0.00	0.00	
				0040 OTHER SERVICES AND CHARGES Total	269,270.10	265,335.69	3,934.41	
				0050 SUBSIDIE 0506 GRANTS AND GRATUITIES	52,001.62	48,675.47	3,326.15	
				0050 SUBSIDIES AND TRANSFERS Total	52,001.62	48,675.47	3,326.15	
				0070 EQUIPM 0701 PURCHASES - FURNITURE AND FIXTURES	0.00	0.00	0.00	
				0702 PURCHASES - EQUIPMENT AND MACHINERY	94,127.00	0.00	94,127.00	
				0704 PURCHASES - OTHER EQUIPMENT	37,629.58	92,667.15	(55,037.57)	
				0706 RENTALS - MACHINERY AND EQUIPMENT	0.00	0.00	0.00	
				0708 LIBRARY BOOKS	167,000.00	202,729.20	(35,729.20)	
				0710 IT HARDWARE ACQUISITIONS	0.00	0.00	0.00	
				0711 IT SOFTWARE ACQUISITIONS	0.00	106.13	(106.13)	
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	298,756.58	295,502.48	3,254.10	
				02 NON-PERSONNEL SERVICES Total	624,937.00	614,422.34	10,514.66	
0200 FEDERAL GRANT FUND Total					920,394.00	920,394.00	0.00	
0450 PRIVATE	0070 EQUIPM 0708 LIBRARY BOOKS				200,000.00	160,950.18	39,049.82	
	0070 EQUIPMENT & EQUIPMENT RENTAL Total				200,000.00	160,950.18	39,049.82	
	02 NON-PERSONNEL SERVICES Total				200,000.00	160,950.18	39,049.82	
0450 PRIVATE DONATIONS Total					200,000.00	160,950.18	39,049.82	
0600 SPECIAL P	0200 SUPPLIES 0210 GENERAL				3,000.00	0.00	3,000.00	
	0020 SUPPLIES AND MATERIALS Total				3,000.00	0.00	3,000.00	
	0070 EQUIPM 0704 PURCHASES - OTHER EQUIPMENT				1,000.00	0.00	1,000.00	
	0708 LIBRARY BOOKS				0.00	0.00	0.00	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Description of Variances (By Program)	Sum of Current AY Expenditures (less I- D Adv)		Sum of Appropriation	Variance
			0070	EQUIPMENT & EQUIPMENT RENTAL Total		1,000.00	0.00	1,000.00	
		02 NON-PERSONNEL		SERVICES Total		4,000.00	0.00	4,000.00	
	0600 SPECIAL PURPOSE REVENUE FUNDS Total					4,000.00	0.00	4,000.00	
	0700 INTRADISTRICT	02 NON-PERSONNEL	0020	SUPPLIES AND MATERIALS Total		0.00	0.00	0.00	
			0020	SUPPLIES AND MATERIALS Total		0.00	0.00	0.00	
			0040	OTHER SERVICE FEES AND CONTR		16,800.00	15,400.00	1,400.00	
			0040	OTHER SERVICES AND CHARGES Total		16,800.00	15,400.00	1,400.00	
			0070	EQUIPMENT & EQUIPMENT RENTAL Total		0.00	0.00	0.00	
			0070	EQUIPMENT & EQUIPMENT RENTAL Total		0.00	0.00	0.00	
			0070	EQUIPMENT & EQUIPMENT RENTAL Total		16,800.00	15,400.00	1,400.00	
				02 NON-PERSONNEL SERVICES Total		16,800.00	15,400.00	1,400.00	
	0700 INTRADISTRICT FUNDS Total					16,800.00	15,400.00	1,400.00	
L300 LIBRARY SERVICES				Total		22,668,691.69	22,617,894.63	50,797.06	
L400 BUSINESS	0100 LOCAL FUNDS	01 PERSONNEL	0011	REGULAR - CONTINUING FULL TIME		3,224,923.30	3,070,421.06	154,502.24	
			0011	REGULAR PAY - CONT FULL TIME Total		3,224,923.30	3,070,421.06	154,502.24	
			0012	REGULAR - CONTINUING PART-TIME		22,251.50	678.49	21,573.01	
			0123	TEMPORARY PART-TIME		206,443.14	0.00	206,443.14	
			0124	WHEN ACTUALLY EMPLOYED - WAE		0.00	37,818.41	(37,818.41)	
			0125	TERM FULL-TIME		111,770.79	235,072.75	(123,301.96)	
			0012	REGULAR PAY - OTHER Total		340,465.43	273,569.65	66,895.78	
			0013	ADDITIO - SHIFT DIFFERENTIAL		44,700.00	48,908.15	(4,208.15)	
			0134	TERMINAL LEAVE		0.00	36,678.28	(36,678.28)	
			0135	HOLIDAY PAY		22,000.00	14,664.50	7,335.50	
			0136	SUNDAY PAY		22,700.00	21,735.86	964.14	
			0013	ADDITIONAL GROSS PAY Total		89,400.00	121,986.79	(32,586.79)	
			0014	FRINGE - GROUP LIFE INSURANCE		0.00	2,729.08	(2,729.08)	
			0142	HEALTH BENEFITS		0.00	372,167.55	(372,167.55)	
			0147	MISC FRINGE BENEFITS		781,539.10	0.00	781,539.10	
			0148	RETIREMENT CONTRIBUTION - FICA		0.00	176,296.68	(176,296.68)	
			0152	RETIREMENT CONTRIBUTION - CIVIL SERVICE		0.00	49,042.06	(49,042.06)	
			0154	OPTICAL PLAN		0.00	5,033.62	(5,033.62)	
			0155	DENTAL PLAN		0.00	13,998.92	(13,998.92)	
			0157	PREPAID LEGAL		0.00	3,153.81	(3,153.81)	
			0158	MEDICARE CONTRIBUTION		0.00	41,986.81	(41,986.81)	
			0159	RETIREMENT		0.00	118,557.23	(118,557.23)	
			0160	DC METRO BENEFITS		0.00	4,626.29	(4,626.29)	
			0161	DC HEALTH BENEFIT FEES		0.00	15,603.00	(15,603.00)	
			0014	FRINGE BENEFITS - CURR PERSONNEL Total		781,539.10	803,195.05	(21,655.95)	
			0015	OVERTIME - OVERTIME PAY		70,753.73	238,650.28	(167,896.55)	
			0015	OVERTIME PAY Total		70,753.73	238,650.28	(167,896.55)	
			01 PERSONNEL SERVICES Total		4,507,081.56	4,507,822.83	(741.27)		
	02 NON-PERSONNEL	0200	SUPPLIES AND MATERIALS	CUSTODIAL AND MAINTENANCE		157,116.00	153,609.93	3,506.07	
			0207	CLOTHING AND UNIFORMS		0.00	0.00	0.00	
			0210	GENERAL		21,506.00	25,012.07	(3,506.07)	
			0020	SUPPLIES AND MATERIALS Total		178,622.00	178,622.00	0.00	
	0031 TELEPHONE	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC				0.00	0.00	0.00	
	0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total					0.00	0.00	0.00	
	0040 OTHER	0401 TRAVEL - LOCAL				0.00	0.00	0.00	
		0405 MAINTENANCE AND REPAIRS - MACH				117,024.00	0.00	117,024.00	
		0406 MAINTENANCE AND REPAIRS - LAND, BUILDING				976,183.00	1,072,895.80	(96,712.80)	
		0408 PROF SERVICE FEES AND CONTR				395,899.00	416,210.20	(20,311.20)	
		0419 TUITION FOR EMPLOYEE TRAINING				0.00	0.00	0.00	
	0040 OTHER SERVICES AND CHARGES Total					1,489,106.00	1,489,106.00	0.00	
	0041 CONTRACTUAL SERVICES - OTHER					0.00	39,545.82	(39,545.82)	
	0417 IT CONSULTANT CONTRACTS					200,000.00	0.00	200,000.00	
	0459 CONTRACTUAL SERVICES - IT					268,621.00	428,985.18	(160,364.18)	

Most of this surplus (\$39K) comes from Private Donations that will be re-budgeted in FY13

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Description of Variances (By Program)	Sum of		Sum of Current AY Expenditures (less: D Adv)	Variance
						Appropriation	Expenditures (less: D Adv)		
			0041 CONTRACTUAL SERVICES - OTHER Total			468,621.00	468,531.00	90.00	
			0070 EQUIPMENT PURCHASES - EQUIPMENT AND MACHINERY			0.00	0.00	0.00	
			0704 PURCHASES - OTHER EQUIPMENT			33,999.75	45,547.79	(11,548.04)	
			0706 RENTALS - MACHINERY AND EQUIPMENT			0.00	280,000.00	(280,000.00)	
			0708 LIBRARY BOOKS			0.00	0.00	0.00	
			0710 IT HARDWARE ACQUISITIONS			492,097.00	75,558.23	416,538.77	
			0711 IT SOFTWARE ACQUISITIONS			0.00	124,339.46	(124,339.46)	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			526,096.75	525,445.48	651.27	
			02 NON-PERSONNEL SERVICES Total			2,662,445.75	2,661,704.48	741.27	
0100	LOCAL FUND Total					7,169,527.31	7,169,527.31	0.00	
0200	FEDERAL		0041 CONTRACTUAL SERVICES - OTHER			6,075.00	6,075.00	0.00	
			0459 CONTRACTUAL SERVICES - IT			0.00	6,075.00	(6,075.00)	
			0041 CONTRACTUAL SERVICES - OTHER Total			6,075.00	6,075.00	0.00	
			0070 EQUIPMENT IT HARDWARE ACQUISITIONS			367,124.66	325,592.82	41,531.84	
			0711 IT SOFTWARE ACQUISITIONS			0.00	41,531.84	(41,531.84)	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			367,124.66	367,124.66	0.00	
			02 NON-PERSONNEL SERVICES Total			373,199.66	373,199.66	0.00	
0200	FEDERAL GRANT FUND Total					373,199.66	373,199.66	0.00	
0600	SPECIAL P		0041 CONTRACTUAL SERVICES - OTHER			217,244.19	208,452.00	8,792.19	
			0041 CONTRACTUAL SERVICES - OTHER Total			217,244.19	208,452.00	8,792.19	
			0070 EQUIPMENT IT HARDWARE ACQUISITIONS			0.00	0.00	0.00	
			0711 IT SOFTWARE ACQUISITIONS			0.00	0.00	0.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			0.00	0.00	0.00	
			02 NON-PERSONNEL SERVICES Total			0.00	0.00	0.00	
0600	SPECIAL PURPOSE REVENUE FUNDS Total					217,244.19	208,452.00	8,792.19	
0700	INTRADISTRICT		0015 OVERTIME PAY			9,099.45	9,099.45	0.00	
			0015 OVERTIME PAY Total			9,099.45	9,099.45	0.00	
			01 PERSONNEL SERVICES Total			9,099.45	9,099.45	0.00	
			02 NON-PERSONNEL SERVICES - OTHER			469,339.20	9,672.00	459,667.20	
			0459 CONTRACTUAL SERVICES - IT			0.00	419,984.35	(419,984.35)	
			0041 CONTRACTUAL SERVICES - OTHER Total			469,339.20	429,656.35	39,682.85	
			0070 EQUIPMENT PURCHASES - OTHER EQUIPMENT			0.00	0.00	0.00	
			0706 RENTALS - MACHINERY AND EQUIPMENT			0.00	0.00	0.00	
			0708 LIBRARY BOOKS			229,881.00	185,203.50	44,677.50	
			0710 IT HARDWARE ACQUISITIONS			32,500.00	93,573.39	(61,073.39)	
			0711 IT SOFTWARE ACQUISITIONS			173,416.56	0.00	173,416.56	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total			435,797.56	278,776.89	157,020.67	
			02 NON-PERSONNEL SERVICES Total			905,136.76	708,433.24	196,703.52	
			0700 INTRADISTRICT FUNDS Total			914,236.21	717,532.69	196,703.52	
L400	BUSINESS OPERATIONS		Total			8,674,207.37	8,468,711.66	205,495.71	
	Grand Total					37,994,471.07	37,705,357.27	289,113.80	

\$196K for this surplus comes from unspent Intra-Districts: OSTSB, OSTBDD, ONFBNS.

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY12 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AV Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
1010 PERSONNEL	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	335,215.80	331,990.40	3,225.40	
			REGULAR PAY - OTHER	104,211.40	119,469.64	(15,258.24)	
			ADDITIONAL GROSS PAY	1,000.00	0.00	1,000.00	
			FRINGE BENEFITS - CURR PERSONNEL	117,983.35	78,276.93	39,706.42	
			PERSONNEL SERVICES Total	558,410.55	529,736.97	28,673.58	
		02 NON-PERSONNEL	SUPPLIES AND MATERIALS	10,280.00	10,263.88	16.12	
			TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			OTHER SERVICES AND CHARGES	15,671.00	15,671.00	0.00	
			CONTRACTUAL SERVICES - OTHER	36,172.00	33,972.80	2,199.20	
			EQUIPMENT & EQUIPMENT RENTAL	2,400.00	2,400.00	0.00	
			NON-PERSONNEL SERVICES Total	64,523.00	62,307.68	2,215.32	
0100 LOCAL FUND Total		Total		622,933.55	592,044.65	30,888.90	Salary Lapse from unfilled positions
1015 TRAINING	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	61,458.75	95,452.21	(33,993.46)	
			FRINGE BENEFITS - CURR PERSONNEL	14,232.85	21,892.92	(7,660.07)	
			PERSONNEL SERVICES Total	75,691.60	117,345.13	(41,653.53)	
		02 NON-PERSONNEL	OTHER SERVICES AND CHARGES	30,001.00	29,055.64	945.36	
			NON-PERSONNEL SERVICES Total	30,001.00	29,055.64	945.36	
0100 LOCAL FUND Total		Total		105,692.60	146,400.77	(40,708.17)	Workforce Training & Dev position under-budgeted
1015 TRAINING & EMPLOYEE DEVELOPMENT			Total	105,692.60	146,400.77	(40,708.17)	
1020 CONTRACTING	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	318,489.00	325,138.09	(6,649.09)	
			REGULAR PAY - OTHER	0.00	51,127.21	(51,127.21)	
			FRINGE BENEFITS - CURR PERSONNEL	74,388.53	55,902.82	18,485.71	
			PERSONNEL SERVICES Total	392,877.53	432,168.12	(39,290.59)	
		02 NON-PERSONNEL	SUPPLIES AND MATERIALS	4,590.00	4,590.00	0.00	
			TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			OTHER SERVICES AND CHARGES	16,064.00	16,064.00	0.00	
			NON-PERSONNEL SERVICES Total	20,654.00	20,654.00	0.00	
0100 LOCAL FUND Total		Total		413,531.53	452,822.12	(39,290.59)	0.5 FTE for Expert Procurement Specialist needed
1020 CONTRACTING & PROCUREMENT			Total	413,531.53	452,822.12	(39,290.59)	
1030 PROPERTY	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	263,052.88	268,526.81	(5,473.93)	
			FRINGE BENEFITS - CURR PERSONNEL	60,923.05	50,236.58	10,686.47	
			OVERTIME PAY	30,400.00	0.00	30,400.00	
			PERSONNEL SERVICES Total	354,375.93	318,763.39	35,612.54	
		02 NON-PERSONNEL	SUPPLIES AND MATERIALS	76,335.93	76,335.93	0.00	
			OTHER SERVICES AND CHARGES	536,420.49	536,420.49	0.00	

FY12 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Description of Variances (By Activity)	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance
	0100 LOCAL FUND Total			Salary lapse from unfilled positions	1,019,132.35	983,519.81	35,612.54
1030 PROPERTY MANAGEMENT			Total		1,019,132.35	983,519.81	35,612.54
1040 INFORMATION TECHNOLOGY	01 PERSONNEL		0011 REGULAR PAY - CONT FULL TIME		268,635.00	214,511.07	54,123.93
			0012 REGULAR PAY - OTHER		79,959.00	137,876.20	(57,917.20)
			0013 ADDITIONAL GROSS PAY		10,500.00	(6,547.96)	17,047.96
			0014 FRINGE BENEFITS - CURR PERSONNEL		98,104.36	86,084.58	12,019.78
			0015 OVERTIME PAY		31,891.63	70,211.51	(38,319.88)
			01 PERSONNEL SERVICES Total		489,089.99	502,135.40	(13,045.41)
	02 NON-PERSONNEL		0020 SUPPLIES AND MATERIALS		38,355.00	38,355.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC		0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES		9,294.00	11,370.02	(2,076.02)
			0041 CONTRACTUAL SERVICES - OTHER		430,499.00	430,499.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL		100,000.00	100,000.00	0.00
			02 NON-PERSONNEL SERVICES Total		578,148.00	580,224.02	(2,076.02)
	0100 LOCAL FUND Total			Additional Overtime needed to open three (3) new buildings in FY12	1,067,237.99	1,082,359.42	(15,121.43)
1040 INFORMATION TECHNOLOGY			Total		1,067,237.99	1,082,359.42	(15,121.43)
1060 LEGAL SERVICES	01 PERSONNEL		0011 REGULAR PAY - CONT FULL TIME		133,238.00	136,019.58	(2,781.58)
			0012 REGULAR PAY - OTHER		0.00	161.33	(161.33)
			0013 ADDITIONAL GROSS PAY		0.00	579.37	(579.37)
			0014 FRINGE BENEFITS - CURR PERSONNEL		30,857.92	14,754.73	16,103.19
			01 PERSONNEL SERVICES Total		164,095.92	151,515.01	12,580.91
	02 NON-PERSONNEL		0020 SUPPLIES AND MATERIALS		656.00	656.00	0.00
			0040 OTHER SERVICES AND CHARGES		39,348.00	28,571.24	10,776.76
			0041 CONTRACTUAL SERVICES - OTHER		0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL		844.00	400.00	444.00
			02 NON-PERSONNEL SERVICES Total		40,848.00	29,627.24	11,220.76
	0100 LOCAL FUND Total			Surplus in object 40 due to MOUs (Drug & Alcohol Testing, Criminal Background check & Fitness Duty) coming in lower than expected.	204,943.92	181,142.25	23,801.67
1060 LEGAL SERVICES			Total		204,943.92	181,142.25	23,801.67
1070 FLEET MANAGEMENT	01 PERSONNEL		0011 REGULAR PAY - CONT FULL TIME		238,857.97	216,000.32	22,857.65
			0012 REGULAR PAY - OTHER		0.00	23,369.56	(23,369.56)
			0014 FRINGE BENEFITS - CURR PERSONNEL		55,319.51	55,025.03	294.48
			0015 OVERTIME PAY		0.00	9,593.21	(9,593.21)
			01 PERSONNEL SERVICES Total		294,177.48	303,988.12	(9,810.64)
	02 NON-PERSONNEL		0030 ENERGY, COMM. AND BLDG RENTALS		0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES		95,701.93	161,633.43	(65,931.50)
			0041 CONTRACTUAL SERVICES - OTHER		0.00	0.00	0.00
			02 NON-PERSONNEL SERVICES Total		95,701.93	161,633.43	(65,931.50)
	0100 LOCAL FUND Total			MOU for Fleet inadvertently charged to the incorrect fund (1000 instead of 0100); what was thought to be available funds was required to accrue FY12 liabilities	389,879.41	465,621.55	(75,742.14)
1070 FLEET MANAGEMENT			Total		389,879.41	465,621.55	(75,742.14)

FY12 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
1080 COMMUN	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	528,098.79	510,532.85	17,565.94	
			0012 REGULAR PAY - OTHER	0.00	82,906.44	(82,906.44)	
			0013 ADDITIONAL GROSS PAY	5,200.00	45,801.07	(40,601.07)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	126,946.17	142,698.29	(15,752.12)	
			0015 OVERTIME PAY	0.00	23.48	(23.48)	
			01 PERSONNEL SERVICES Total	660,244.96	781,962.13	(121,717.17)	
			02 NON-PERSONNEL SERVICES AND MATERIALS	17,829.02	17,343.01	486.01	
			0040 OTHER SERVICES AND CHARGES	26,863.00	26,532.10	330.90	
			0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL	5,450.00	5,390.48	59.52	
			02 NON-PERSONNEL SERVICES Total	50,142.02	49,265.59	876.43	
	0100 LOCAL FUND Total			710,386.98	831,227.72	(120,840.74)	
1080 COMMUNICATIONS			Total	710,386.98	831,227.72	(120,840.74)	Easy Out Retirement Incentive
1085 CUSTOMER	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	268,114.00	187,985.02	80,128.98	
			0012 REGULAR PAY - OTHER	0.00	71,455.56	(71,455.56)	
			0013 ADDITIONAL GROSS PAY	12,000.00	0.00	12,000.00	
			0014 FRINGE BENEFITS - CURR PERSONNEL	62,095.20	48,186.15	13,909.05	
			01 PERSONNEL SERVICES Total	342,209.20	307,626.73	34,582.47	
	0100 LOCAL FUND Total			342,209.20	307,626.73	34,582.47	
1085 CUSTOMER SERVICE			Total	342,209.20	307,626.73	34,582.47	Salary lapse from unfilled positions
1087 LANGUAGE	0100 LOCAL FU	02 NON-PERSONNEL SERVICES AND MATERIALS	0020 SUPPLIES AND MATERIALS	710.00	392.93	317.07	
			0040 OTHER SERVICES AND CHARGES	4,925.00	2,425.00	2,500.00	
			0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00	
			02 NON-PERSONNEL SERVICES Total	5,635.00	2,817.93	2,817.07	
	0100 LOCAL FUND Total			5,635.00	2,817.93	2,817.07	
1087 LANGUAGE ACCESS			Total	5,635.00	2,817.93	2,817.07	
1090 PERFORMANCE	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	188,044.00	229,881.73	(41,837.73)	
			0012 REGULAR PAY - OTHER	283,452.00	78,080.07	205,371.93	
			0013 ADDITIONAL GROSS PAY	26,000.00	100,397.30	(74,397.30)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	120,365.07	46,164.27	74,200.80	
			01 PERSONNEL SERVICES Total	617,861.07	454,523.37	163,337.70	
			02 NON-PERSONNEL SERVICES AND MATERIALS	7,619.00	7,449.18	169.82	
			0040 OTHER SERVICES AND CHARGES	16,343.00	16,342.40	0.60	
			0070 EQUIPMENT & EQUIPMENT RENTAL	546.00	0.00	546.00	
			02 NON-PERSONNEL SERVICES Total	24,508.00	23,791.58	716.42	
	0100 LOCAL FUND Total			642,369.07	478,314.95	164,054.12	
1090 PERFORMANCE MANAGEMENT			Total	642,369.07	478,314.95	164,054.12	Salary lapse from unfilled positions
1100 BUDGET OPERATIONS	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	245,100.50	245,460.94	(360.44)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	55,626.96	55,266.12	360.84	
			01 PERSONNEL SERVICES Total	300,727.46	300,727.06	0.40	
			02 NON-PERSONNEL SERVICES AND MATERIALS	946.00	946.00	0.00	
			0040 OTHER SERVICES AND CHARGES	808.00	704.33	103.67	
			0070 EQUIPMENT & EQUIPMENT RENTAL	1,200.00	1,200.00	0.00	
			02 NON-PERSONNEL SERVICES Total	2,954.00	2,850.33	103.67	
	0100 LOCAL FUND Total			303,681.46	303,577.39	104.07	
1100 BUDGET OPERATIONS			Total	303,681.46	303,577.39	104.07	
1200 ACCOUNTING	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	275,216.80	284,979.13	(9,762.33)	
			0013 ADDITIONAL GROSS PAY	33,461.00	33,460.42	0.58	

FY12 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
		01 PERSONNEL SERVICES Total	0014 FRINGE BENEFITS - CURR PERSONNEL	67,623.67	57,856.95	9,766.72	
		02 NON-PERSONNEL SERVICES Total	0020 SUPPLIES AND MATERIALS	376,301.47	376,296.50	4.97	
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	1,075.00	167.54	907.46	
			0040 OTHER SERVICES AND CHARGES	0.00	0.00	0.00	
			0041 CONTRACTUAL SERVICES - OTHER	30,780.00	15,536.49	15,243.51	
			0070 EQUIPMENT & EQUIPMENT RENTAL	3,550.00	3,548.63	1.37	
		02 NON-PERSONNEL SERVICES Total	0070 EQUIPMENT & EQUIPMENT RENTAL	7,713.00	7,713.00	0.00	
	0100 LOCAL FUND Total			43,118.00	26,965.66	16,152.34	
				419,419.47	403,262.16	16,157.31	
120F ACCOUNTING OPERATIONS		Total		419,419.47	403,262.16	16,157.31	
L210 INTERGOV	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	94,175.00	96,132.41	(1,957.41)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	21,810.93	26,087.45	(4,276.52)	
		01 PERSONNEL SERVICES Total		115,985.93	122,219.86	(6,233.93)	
	0100 LOCAL FUND Total			115,985.93	122,219.86	(6,233.93)	
L210 INTERGOVERNMENTAL AFFAIRS		Total		115,985.93	122,219.86	(6,233.93)	
L220 EXECUTIV	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	128,435.00	128,768.74	(333.74)	
			0013 ADDITIONAL GROSS PAY	24,020.00	9,756.12	14,263.88	
			0014 FRINGE BENEFITS - CURR PERSONNEL	29,745.55	20,935.81	8,809.74	
		01 PERSONNEL SERVICES Total		182,200.55	159,460.67	22,739.88	
	02 NON-PERSON	0020 SUPPLIES AND MATERIALS		7,568.00	7,568.00	0.00	
		0040 OTHER SERVICES AND CHARGES		92,195.00	92,195.00	0.00	
		0070 EQUIPMENT & EQUIPMENT RENTAL		6,570.00	6,570.00	0.00	
	02 NON-PERSONNEL SERVICES Total			106,333.00	106,333.00	0.00	
	0100 LOCAL FUND Total			288,533.55	265,793.67	22,739.88	
L220 EXECUTIVE MANAGEMENT OFFICE		Total		288,533.55	265,793.67	22,739.88	
L310 CHILDREN	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	559,960.25	585,564.20	(25,603.95)	
			0012 REGULAR PAY - OTHER	0.00	143,871.90	(143,871.90)	
			0013 ADDITIONAL GROSS PAY	99,800.00	6,519.26	93,280.74	
			0014 FRINGE BENEFITS - CURR PERSONNEL	130,301.70	112,591.53	17,710.17	
			0015 OVERTIME PAY	11,123.50	927.54	10,195.96	
		01 PERSONNEL SERVICES Total		801,185.45	849,474.43	(48,288.98)	
	02 NON-PERSON	0020 SUPPLIES AND MATERIALS		54,627.00	54,627.00	0.00	
		0040 OTHER SERVICES AND CHARGES		311,599.59	311,599.59	0.00	
		0070 EQUIPMENT & EQUIPMENT RENTAL		86,717.00	86,717.00	0.00	
	02 NON-PERSONNEL SERVICES Total			452,943.59	452,943.59	0.00	
	0100 LOCAL FUND Total			1,254,129.04	1,302,418.02	(48,288.98)	
L310 CHILDREN & YOUNG ADULT SERVICES		Total		1,254,129.04	1,302,418.02	(48,288.98)	
L320 MARTIN L	0100 LOCAL FU	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	3,107,378.53	2,475,321.03	632,057.50	
			0012 REGULAR PAY - OTHER	63,499.57	403,071.23	(339,571.66)	
			0013 ADDITIONAL GROSS PAY	185,412.50	64,072.56	121,339.94	
			0014 FRINGE BENEFITS - CURR PERSONNEL	731,027.82	619,625.38	111,402.44	
			0015 OVERTIME PAY	71,190.44	3,542.50	67,647.94	
		01 PERSONNEL SERVICES Total		4,158,508.86	3,565,632.70	592,876.16	
	02 NON-PERSON	0020 SUPPLIES AND MATERIALS		19,717.00	19,717.00	0.00	

Reprogramming during FY to increase budget authority in CSG 40 for office rehabilitation, expenditures less than anticipated

PS actual budget

Positions vacated during the year, replacements had lower salaries, thereby providing a PS surplus

PS actuals over budget

FY12 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
		02 NON-PERSONNEL	EQUIPMENT & EQUIPMENT RENTAL	29,568.00	29,568.00	0.00	
	0100 LOCAL FUND Total			58,490.00	58,490.00	0.00	Salary lapse from unfilled positions
	0600 SPECIAL FUND	0200 SUPPLIES AND MATERIALS		3,000.00	0.00	3,000.00	
		0070 EQUIPMENT & EQUIPMENT RENTAL		1,000.00	0.00	1,000.00	
	0600 SPECIAL PURPOSE REVENUE FUNDS Total			4,000.00	0.00	4,000.00	
				4,000.00	0.00	4,000.00	
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY			Total	4,220,998.86	3,624,122.70	596,876.16	PS actuals below budget- DCPL was working to realign positions for optimum impact and efficiency in MLK and the neighborhood libraries
L330 NEIGHBORHOOD LIBRARIES	0100 LOCAL FUND	0011 REGULAR PAY - CONT FULL TIME		9,114,422.09	8,660,926.62	453,495.47	
		0012 REGULAR PAY - OTHER		367,536.25	1,311,958.40	(944,422.15)	
		0013 ADDITIONAL GROSS PAY		110,812.50	162,166.47	(51,353.97)	
		0014 FRINGE BENEFITS - CURR PERSONNEL		2,206,636.02	2,395,168.25	(188,532.23)	
		0015 OVERTIME PAY		26,696.41	18,675.37	8,021.04	
	01 PERSONNEL SERVICES Total			11,826,103.27	12,548,895.11	(722,791.84)	
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS		7,637.00	7,635.19	1.81	
		0040 OTHER SERVICES AND CHARGES		1,400.00	1,356.93	43.07	
	0070 EQUIPMENT & EQUIPMENT RENTAL			24,176.00	23,343.40	832.60	
	02 NON-PERSONNEL SERVICES Total			33,213.00	32,335.52	877.48	
	0100 LOCAL FUND Total			11,859,316.27	12,581,230.63	(721,914.36)	PS actual budget - DCPL was working to realign positions for optimum impact and efficiency in MLK and neighborhood libraries
L330 NEIGHBORHOOD LIBRARIES			Total	11,859,316.27	12,581,230.63	(721,914.36)	
L340 ADAPTIVE SERVICES	0100 LOCAL FUND	0011 REGULAR PAY - CONT FULL TIME		390,522.27	401,431.69	(10,909.42)	
		0013 ADDITIONAL GROSS PAY		7,800.00	1,455.45	6,344.55	
		0014 FRINGE BENEFITS - CURR PERSONNEL		90,444.97	99,848.18	(9,403.21)	
		0015 OVERTIME PAY		2,224.70	245.40	1,979.30	
	01 PERSONNEL SERVICES Total			490,991.94	502,980.72	(11,988.78)	
	02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS		700.00	700.00	0.00	
		0040 OTHER SERVICES AND CHARGES		15,850.00	15,850.00	0.00	
	0070 EQUIPMENT & EQUIPMENT RENTAL			23,350.00	23,205.91	144.09	
	02 NON-PERSONNEL SERVICES Total			39,900.00	39,755.91	144.09	PS actuals over budget
	0100 LOCAL FUND Total			530,891.94	542,736.63	(11,844.69)	PS actuals over budget
0700 INTRADISTRICT SERVICES	02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES		16,800.00	15,400.00	1,400.00	
	02 NON-PERSONNEL SERVICES Total			16,800.00	15,400.00	1,400.00	
	0700 INTRADISTRICT FUNDS Total			16,800.00	15,400.00	1,400.00	
L340 ADAPTIVE SERVICES			Total	547,691.94	558,136.63	(10,444.69)	PS actuals over budget
L350 LITERACY	0100 LOCAL FUND	0011 REGULAR PAY - CONT FULL TIME		210,460.02	214,848.20	(4,388.18)	
		0013 ADDITIONAL GROSS PAY		0.00	1,464.57	(1,464.57)	
		0014 FRINGE BENEFITS - CURR PERSONNEL		48,742.54	41,812.36	6,930.18	
		0015 OVERTIME PAY		0.00	889.42	(889.42)	
	01 PERSONNEL SERVICES Total			259,202.56	259,014.55	188.01	
	02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES		15,000.00	15,000.00	0.00	
	0070 EQUIPMENT & EQUIPMENT RENTAL			5,000.00	5,000.00	0.00	
	02 NON-PERSONNEL SERVICES Total			20,000.00	20,000.00	0.00	
	0100 LOCAL FUND Total			279,202.56	279,014.55	188.01	

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
	0200 FEDERAL	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	0.00	12,705.86	(12,705.86)	
		0012	REGULAR PAY - OTHER	233,032.00	235,936.83	(2,904.83)	
		0013	ADDITIONAL GROSS PAY	6,259.00	1,738.81	4,520.19	
		0014	FRINGE BENEFITS - CURR PERSONNEL	56,166.00	55,590.16	575.84	
		0015	OVERTIME PAY	0.00	0.00	0.00	
			PERSONNEL SERVICES Total	295,457.00	305,971.66	(10,514.66)	
	02 NON-PERSONNEL		SUPPLIES AND MATERIALS	4,908.70	4,908.70	0.00	
		0040	OTHER SERVICES AND CHARGES	269,270.10	265,335.69	3,934.41	
		0050	SUBSIDIES AND TRANSFERS	52,001.62	48,675.47	3,326.15	
		0070	EQUIPMENT & EQUIPMENT RENTAL	298,756.58	295,502.48	3,254.10	
			NON-PERSONNEL SERVICES Total	624,937.00	614,422.34	10,514.66	
	0200 FEDERAL GRANT FUND Total			920,394.00	920,394.00	0.00	
			Total	1,199,596.56	1,199,408.55	188.01	Slight surplus
L350 LITERACY RESOURCES							
	0100 LOCAL FUND	01 PERSONNEL SERVICES					
		0011	REGULAR PAY - CONT FULL TIME	61,344.03	64,861.84	(3,517.81)	
		0012	REGULAR PAY - OTHER	101,928.00	103,972.90	(2,044.90)	
		0013	ADDITIONAL GROSS PAY	0.00	1,053.80	(1,053.80)	
		0014	FRINGE BENEFITS - CURR PERSONNEL	37,813.86	21,191.60	16,622.26	
		0015	OVERTIME PAY	0.00	774.56	(774.56)	
			PERSONNEL SERVICES Total	201,085.89	191,854.70	9,231.19	
	02 NON-PERSONNEL SERVICES						
		0040	OTHER SERVICES AND CHARGES	5,000.00	5,000.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	600.00	600.00	0.00	
			NON-PERSONNEL SERVICES Total	5,600.00	5,600.00	0.00	
	0100 LOCAL FUND Total			206,685.89	197,454.70	9,231.19	Benefit rate surplus since WAE receiving lower then budgeted Fringe Rate
L360 TEENS OF DISTINCTION PROGRAM							
			Total	206,685.89	197,454.70	9,231.19	
L370 VOLUNTEERS							
	0100 LOCAL FUND	01 PERSONNEL SERVICES					
		0011	REGULAR PAY - CONT FULL TIME	47,283.00	18,392.98	28,890.02	
		0014	FRINGE BENEFITS - CURR PERSONNEL	10,950.74	2,862.85	8,087.89	
			PERSONNEL SERVICES Total	58,233.74	21,255.83	36,977.91	
	02 NON-PERSONNEL SERVICES						
		0040	OTHER SERVICES AND CHARGES	2,000.00	2,000.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	1,200.00	1,200.00	0.00	
			NON-PERSONNEL SERVICES Total	3,200.00	3,200.00	0.00	
	0100 LOCAL FUND Total			61,433.74	24,455.83	36,977.91	Volunteer Coordinator position vacant first half of the FY
L370 VOLUNTEERS							
			Total	61,433.74	24,455.83	36,977.91	
L380 COLLECTIONS							
	0100 LOCAL FUND	01 PERSONNEL SERVICES					
		0011	REGULAR PAY - CONT FULL TIME	787,013.63	774,381.88	12,631.75	
		0012	REGULAR PAY - OTHER	88,686.00	15,760.40	72,925.60	
		0013	ADDITIONAL GROSS PAY	24,500.00	30.11	24,469.89	

FY12 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
		0014	FRINGE BENEFITS - CURR PERSONNEL	213,234.06	178,470.87	34,763.19	
		0015	OVERTIME PAY	2,224.70	0.00	2,224.70	
			PERSONNEL SERVICES Total	1,115,658.39	968,643.26	147,015.13	
		02 NON-PERSONNEL SERVICES					
		0020	SUPPLIES AND MATERIALS	35,506.00	35,069.83	436.17	
		0040	OTHER SERVICES AND CHARGES	28,728.00	28,565.00	163.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	1,914,947.00	1,914,947.00	0.00	
			NON-PERSONNEL SERVICES Total	1,979,181.00	1,978,581.83	599.17	
	0100 LOCAL FUND Total			3,094,839.39	2,947,225.09	147,614.30	Position vacancies created salary lapse
	0450 PRIVATE DONATIONS						
		02 NON-PERSONNEL SERVICES					
		0070	EQUIPMENT & EQUIPMENT RENTAL	200,000.00	160,950.18	39,049.82	
			NON-PERSONNEL SERVICES Total	200,000.00	160,950.18	39,049.82	
	0450 PRIVATE DONATIONS Total			200,000.00	160,950.18	39,049.82	Private Donation balance will be re-budgeted in FY13
			Total	3,294,839.39	3,108,175.27	186,664.12	Local PS Salary Lapse and Private Donation balance
L380 COLLECTIONS							
	0100 LOCAL FUND	02 NON-PERSONNEL SERVICES					
		0031	TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
		0040	OTHER SERVICES AND CHARGES	15,600.00	15,600.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	8,400.00	6,892.30	1,507.70	
			NON-PERSONNEL SERVICES Total	24,000.00	22,492.30	1,507.70	
	0100 LOCAL FUND Total			24,000.00	22,492.30	1,507.70	Slight surplus
L390 LIBRARY PROGRAM INFORMATION							
	0100 LOCAL FUND	01 PERSONNEL SERVICES					
		0011	REGULAR PAY - CONT FULL TIME	2,109,344.13	1,930,536.80	178,807.33	
		0012	REGULAR PAY - OTHER	0.00	52,846.29	(52,846.29)	
		0013	ADDITIONAL GROSS PAY	36,200.00	68,757.93	(32,557.93)	
		0014	FRINGE BENEFITS - CURR PERSONNEL	444,756.39	508,183.57	(63,427.18)	
		0015	OVERTIME PAY	70,753.73	175,054.45	(104,300.72)	
			PERSONNEL SERVICES Total	2,661,054.25	2,735,379.04	(74,324.79)	
		02 NON-PERSONNEL SERVICES					
		0020	SUPPLIES AND MATERIALS	178,622.00	178,622.00	0.00	
		0040	OTHER SERVICES AND CHARGES	1,135,207.00	1,135,207.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	0.00	0.00	0.00	
			NON-PERSONNEL SERVICES Total	1,313,829.00	1,313,829.00	0.00	
	0100 LOCAL FUND Total			3,974,883.25	4,049,208.04	(74,324.79)	Overtime associated with opening three (3) new buildings in FY12
L410 CUSTODIAL AND MAINTENANCE							
			Total	3,974,883.25	4,049,208.04	(74,324.79)	

FY12 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)			
L420 PUBLIC SAFETY	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	798,295.08	770,614.22	27,680.86				
			0012 REGULAR PAY - OTHER	40,095.00	52,487.91	(12,392.91)				
			0013 ADDITIONAL GROSS PAY	47,200.00	31,316.05	15,883.95				
			0014 FRINGE BENEFITS - CURR PERSONNEL	194,268.37	192,704.21	1,564.16				
			0015 OVERTIME PAY	0.00	30,433.29	(30,433.29)				
			01 PERSONNEL SERVICES Total	1,079,858.45	1,077,555.68	2,302.77				
			02 NON-PERSONNEL SERVICES							
			0020 SUPPLIES AND MATERIALS	0.00	0.00	0.00				
			0040 OTHER SERVICES AND CHARGES	94,899.00	94,899.00	0.00				
			0070 EQUIPMENT & EQUIPMENT RENTAL	33,999.75	33,348.48	651.27				
			02 NON-PERSONNEL SERVICES Total	128,898.75	128,247.48	651.27				
			0100 LOCAL FUND Total	1,208,757.20	1,205,803.16	2,954.04				
		0700 INTRADISTRICT FUNDS	01 PERSONNEL SERVICES							
			0015 OVERTIME PAY	9,099.45	9,099.45	0.00				
			01 PERSONNEL SERVICES Total	9,099.45	9,099.45	0.00				
		0700 INTRADISTRICT FUNDS Total	9,099.45	9,099.45	0.00					
L420 PUBLIC SAFETY		Total	1,217,856.65	1,214,902.61	2,954.04	Slight surplus				
L430 ASSET MANAGEMENT	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0.00	54,053.33	(54,053.33)				
			0014 FRINGE BENEFITS - CURR PERSONNEL	0.00	4,564.07	(4,564.07)				
			0015 OVERTIME PAY	0.00	609.20	(609.20)				
					01 PERSONNEL SERVICES Total	0.00	59,226.60	(59,226.60)		
					02 NON-PERSONNEL SERVICES					
			0040 OTHER SERVICES AND CHARGES	15,000.00	15,000.00	0.00				
			02 NON-PERSONNEL SERVICES Total	15,000.00	15,000.00	0.00				
			0100 LOCAL FUND Total	15,000.00	74,226.60	(59,226.60)				
			Total	15,000.00	74,226.60	(59,226.60)	Property Management Specialist hired after funds were reprogrammed from the activity			
	L440 21ST CENTURY CAPITAL PROJECTS	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	6,827.00	19,616.40	(12,789.40)			
				0012 REGULAR PAY - OTHER	188,599.64	65,009.95	123,589.69			
				0014 FRINGE BENEFITS - CURR PERSONNEL	44,726.36	17,137.56	27,588.80			
						01 PERSONNEL SERVICES Total	240,153.00	101,763.91	138,389.09	
						02 NON-PERSONNEL SERVICES				
			0040 OTHER SERVICES AND CHARGES	244,000.00	244,000.00	0.00				
		02 NON-PERSONNEL SERVICES Total	244,000.00	244,000.00	0.00					
		0100 LOCAL FUND Total	484,153.00	345,763.91	138,389.09					
L440 21ST CENTURY CAPITAL PROJECTS		Total	484,153.00	345,763.91	138,389.09	PS Salary Lapse				

FY12 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Activity)
L450 PUBLIC SERVICE TECHNOLOGY	0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	310,457.09	295,600.31	14,856.78	
			0012 REGULAR PAY - OTHER	111,770.79	103,225.50	8,545.29	
			0013 ADDITIONAL GROSS PAY	6,000.00	21,912.81	(15,912.81)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	97,787.98	80,605.64	17,182.34	
			0015 OVERTIME PAY	0.00	32,553.34	(32,553.34)	
		01 PERSONNEL SERVICES Total		526,015.86	533,897.60	(7,881.74)	
		02 NON-PERSONNEL SERVICES	0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			0041 CONTRACTUAL SERVICES - OTHER	468,621.00	468,531.00	90.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL	492,097.00	492,097.00	0.00	
		02 NON-PERSONNEL SERVICES Total		960,718.00	960,628.00	90.00	
	0100 LOCAL FUND Total			1,486,733.86	1,494,525.60	(7,791.74)	Over time associated with opening three (3) new buildings in FY12
	0200 FEDERAL GRANT FUND	02 NON-PERSONNEL SERVICES	0041 CONTRACTUAL SERVICES - OTHER	6,075.00	6,075.00	0.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL	367,124.66	367,124.66	0.00	
		02 NON-PERSONNEL SERVICES Total		373,199.66	373,199.66	0.00	
	0200 FEDERAL GRANT FUND Total			373,199.66	373,199.66	0.00	
	0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES	0041 CONTRACTUAL SERVICES - OTHER	217,244.19	208,452.00	8,792.19	
			0070 EQUIPMENT & EQUIPMENT RENTAL	0.00	0.00	0.00	
		02 NON-PERSONNEL SERVICES Total		217,244.19	208,452.00	8,792.19	
	0600 SPECIAL PURPOSE REVENUE FUNDS Total			217,244.19	208,452.00	8,792.19	
	0700 INTRADISTRICT T FUNDS	02 NON-PERSONNEL SERVICES	0041 CONTRACTUAL SERVICES - OTHER	469,339.20	429,656.35	39,682.85	
			0070 EQUIPMENT & EQUIPMENT RENTAL	435,797.56	278,776.89	157,020.67	
		02 NON-PERSONNEL SERVICES Total		905,136.76	708,433.24	196,703.52	
	0700 INTRADISTRICT FUNDS Total			905,136.76	708,433.24	196,703.52	\$167K from BTOP Sustainable Broadband Adoption (OSTSBA) will be re-budgeted in FY13; \$30K from BTOP State Broadband Data and Development (OSTBDD) was returned to OCTO; and \$1.4K was returned to Department of Disability Services (DDS) for National Foundation for the Blind-Newsline Services (ONFBNS)
L450 PUBLIC SERVICE TECHNOLOGY			Total	2,982,314.47	2,784,610.50	197,703.97	
Grand Total				37,994,471.07	37,705,357.27	289,113.80	

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY13 by Agency (DC Public Library (GE0))

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Fund)
0100 LOCAL FUND	01 PERSONNEL SERVICES	0011 REGULAR PAY - CONT FULL TIME	0111 CONTINUING FULL TIME	21,519,905.11	5,100,290.83	16,419,614.28	Please note that all variances at this time are due to the fact that only 1/4 of the FY has elapsed. However, noteworthy variances are explained.
		0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME	304,182.00	0.00	304,182.00	
			0122 CONTINUING PART-TIME	1,413,647.75	417,820.92	995,826.83	
			0123 TEMPORARY PART-TIME	252,556.65	38,323.30	214,233.35	
			0124 WHEN ACTUALLY EMPLOYED - WAE	415,063.93	85,177.98	329,885.95	
			0125 TERM FULL-TIME	774,273.08	157,522.23	616,750.85	
			0126 TERM PART-TIME		0.00	0.00	
		0012 REGULAR PAY - OTHER Total		3,159,723.41	698,844.43	2,460,878.98	
		0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL	261,300.00	40,149.97	221,150.03	
			0134 TERMINAL LEAVE	21,000.00	13,521.30	7,478.70	
			0135 HOLIDAY PAY	239,025.00	31,528.70	207,496.30	
			0136 SUNDAY PAY	51,100.00	587.52	50,512.48	
		0137 SPECIAL AWARDS PAY		0.00	6,332.43	(6,332.43)	
		0013 ADDITIONAL GROSS PAY Total		572,425.00	92,119.92	480,305.08	
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE	63,481.62	12,638.41	50,843.21	
			0142 HEALTH BENEFITS		0.00	0.00	
			0147 MISC FRINGE BENEFITS	3,246,433.38	697,957.58	2,548,475.80	
			0148 RETIREMENT CONTRIBUTION - FICA	595,732.64	100,925.22	494,807.42	
			0149 RETIREMENT CONTRIBUTION - TEACHERS SERVICE	0.00	0.00	0.00	
			0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE		0.00	0.00	
			0154 OPTICAL PLAN	240,248.32	57,404.87	182,843.45	
			0155 DENTAL PLAN	795,080.33	153,016.81	642,063.52	
			0157 PREPAID LEGAL	513,145.24	126,269.70	386,875.54	
			0158 MEDICARE CONTRIBUTION	262,195.54	56,459.64	205,735.90	
			0159 RETIREMENT	277,554.47	63,650.82	213,903.65	
			0160 DC METRO BENEFITS	0.00	20.60	(20.60)	
			0161 DC HEALTH BENEFIT FEES	175,731.05	30,347.79	145,383.26	
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		6,169,602.59	1,298,691.44	4,870,911.15	
		0015 OVERTIME PAY	0133 OVERTIME PAY	306,858.66	143,639.78	163,218.88	
		0015 OVERTIME PAY Total		306,858.66	143,639.78	163,218.88	
		01 PERSONNEL SERVICES Total		31,728,514.77	7,333,586.40	24,394,928.37	
	02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	0200 BUDGET ONLY - SUPPLY AND MATERIALS	0.00	0.00	0.00	
			0201 OFFICE SUPPLIES	92,894.56	0.00	92,894.56	
			0202 CUSTODIAL AND MAINTENANCE	0.00	0.00	0.00	
			0209 FOOD PROVISIONS	0.00	0.00	0.00	

Annual Income Allowance as part of the Chief Librarian's contract.

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (By Fund)
			0210 GENERAL	375,874.00	45,430.43	330,443.57	
			0213 SECURITY SUPPLIES	77,862.65	5,474.19	72,388.46	
			0214 PHOTO SUPPLIES	0.00	0.00	0.00	
			0218 CLEANING SUPPLIES	0.00	0.00	0.00	
			0219 IT SUPPLIES	0.00	0.00	0.00	
			0020 SUPPLIES AND MATERIALS Total	546,631.21	50,904.62	495,726.59	
		0030 ENERGY, COMM. AND BLDG RENTALS	0300 BUDGET ONLY - ENERGY, BLDG RENT	0.00	0.00	0.00	
			0301 FUEL AUTOMOTIVE	0.00	0.00	0.00	
			0302 FUEL - HEATING	0.00	0.00	0.00	
			0304 GAS	0.00	0.00	0.00	
			0305 ELECTRICITY	0.00	0.00	0.00	
			0306 STEAM	0.00	0.00	0.00	
			0307 WATER	0.00	0.00	0.00	
			0030 ENERGY, COMM. AND BLDG RENTALS Total	366,500.00	0.00	366,500.00	
		0040 OTHER SERVICES AND CHARGES	0400 BUDGET ONLY - OTHER SERV CHARGES	0.00	0.00	0.00	
			0401 TRAVEL - LOCAL	66,423.56	1,102.97	65,320.59	
			0402 TRAVEL - OUT OF CITY	7,983.00	0.00	7,983.00	
			0403 TRANSPORTATION CHARGES - MATERIALS	15,984.42	1,329.10	14,655.32	
			0404 MAINTENANCE AND REPAIRS - AUTO	0.00	0.00	0.00	
			0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00	
			0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	1,453,198.63	142,932.72	1,310,265.91	
			0407 MAINTENANCE AND REPAIRS - OTHER	572,387.63	93,331.82	479,055.81	
			0408 PROF SERVICE FEES AND CONTR	884,787.74	96,790.28	787,997.46	
			0410 OFFICE SUPPORT	0.00	0.00	0.00	
			0411 PRINTING, DUPLICATING, ETC	25,301.10	6,816.50	18,484.60	
			0414 ADVERTISING	94,038.90	3,455.00	90,583.90	
			0416 POSTAGE	28,180.88	1,665.27	26,515.61	
			0419 TUITION FOR EMPLOYEE TRAINING	330,601.02	5,162.52	325,438.50	
			0425 PAYMENT OF MEMBERSHIP DUES	16,669.86	395.00	16,274.86	
			0040 OTHER SERVICES AND CHARGES Total	3,495,556.74	352,981.18	3,142,575.56	
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	518,713.86	154,342.05	364,371.81	
			0417 IT CONSULTANT CONTRACTS	440,419.98	57,778.76	382,641.22	
			0459 CONTRACTUAL SERVICES - IT	0.00	0.00	0.00	
			0041 CONTRACTUAL SERVICES - OTHER Total	959,133.84	212,120.81	747,013.03	
		0070 EQUIPMENT & RENTAL	0700 BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00	
			0701 PURCHASES - FURNITURE AND FIXTURES	109,599.00	13,260.97	96,338.03	
			0702 PURCHASES - EQUIPMENT AND MACHINERY	174,148.18	5,045.86	169,102.32	
			0703 PURCHASES - AUTOMOTIVE EQUIPMENT	92,857.09	760.92	92,096.17	
			0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00	
			0705 RENTALS - AUTOMOTIVE EQUIPMENT	24,558.50	212.45	24,346.05	
			0706 RENTALS - MACHINERY AND EQUIPMENT	4,475,141.12	322,884.73	4,152,256.39	
			0708 LIBRARY BOOKS	54,208.92	354.32	53,854.60	
			0710 IT HARDWARE ACQUISITIONS	0.00	0.00	0.00	
			0711 IT SOFTWARE ACQUISITIONS	4,930,512.81	342,519.25	4,587,993.56	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total	4,930,512.81	342,519.25	4,587,993.56	

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance
02 NON-PERSONNEL SERVICES Total						
0100 LOCAL FUND Total				42,026,849.37	8,292,112.26	33,734,737.11
0200 FEDERAL GRANT FUND				10,298,334.60	958,525.86	9,339,808.74
	01 PERSONNEL SERVICES	0012 REGULAR PAY - OTHER	0121 TEMPORARY FULL-TIME 0124 WHEN ACTUALLY EMPLOYED - WAE 0125 TERM FULL-TIME	286,330.60	71,183.61	215,146.99
		0013 ADDITIONAL GROSS PAY	0131 SHIFT DIFFERENTIAL 0136 SUNDAY PAY	286,330.60	71,183.61	215,146.99
		0014 FRINGE BENEFITS - CURR PERSONNEL	0141 GROUP LIFE INSURANCE 0142 HEALTH BENEFITS 0147 MISC FRINGE BENEFITS 0148 RETIREMENT CONTRIBUTION - FICA 0154 OPTICAL PLAN 0155 DENTAL PLAN 0157 PREPAID LEGAL 0158 MEDICARE CONTRIBUTION 0159 RETIREMENT 0160 DC METRO BENEFITS 0161 DC HEALTH BENEFIT FEES	70,970.40	14,656.45	56,313.95
		0014 FRINGE BENEFITS - CURR PERSONNEL Total		70,970.40	14,656.45	56,313.95
	0200 SUPPLIES AND MATERIALS	0200 BUDGET ONLY - SUPPLY AND MATERIALS		0.00	0.00	0.00
		0210 OFFICE SUPPLIES		0.00	0.00	0.00
		0210 GENERAL		0.00	0.00	0.00
		0220 SUPPLIES AND MATERIALS Total		0.00	0.00	0.00
	0400 OTHER SERVICES AND CHARGES	0400 BUDGET ONLY - OTHER SERV CHARGES				
		0401 TRAVEL - LOCAL				
		0402 TRAVEL - OUT OF CITY				
		0403 TRANS CHARGES - MATERIALS				
		0405 MAINTENANCE AND REPAIRS - MACH				
		0408 PROF SERVICE FEES AND CONTR				
		0411 PRINTING, DUPLICATING, ETC				
		0414 ADVERTISING				
		0416 POSTAGE				
		0419 TUITION FOR EMPLOYEE TRAINING				
		0424 CONFERENCE FEES/LOC OUT OF CITY				
		0425 PAYMENT OF MEMBERSHIP DUES				
		0428 PERSONAL SERVICES CONTRACTS				
		0440 OTHER SERVICES AND CHARGES Total		381,602.00	16,810.00	364,792.00
	0401 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER		0.00	0.00	0.00
		0459 CONTRACTUAL SERVICES - IT		6,009.40	0.00	6,009.40
		0441 CONTRACTUAL SERVICES - OTHER Total		6,009.40	0.00	6,009.40
	0050 SUBSIDIES AND TRANSFERS	0506 GRANTS AND GRATUITIES		59,468.00	0.00	59,468.00

One Quarter of the fiscal year has passed - DCPL is on track to fully expend its local budget

FY13 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances (by Fund)
		0050	SUBSIDIES AND TRANSFERS Total	59,468.00	0.00	59,468.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL				
			0700 BUDGET ONLY - EQUIP AND RENTAL			0.00	
			0701 PURCHASES - FURNITURE AND FIXTURES			0.00	
			0702 PURCHASES - EQUIPMENT AND MACHIN	0.00	0.00	0.00	
			0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00	
			0706 RENTALS - MACHINERY AND EQUIPMENT			0.00	
			0708 LIBRARY BOOKS	123,252.00	0.00	123,252.00	
			0710 IT HARDWARE ACQUISITIONS	75,004.67	0.00	75,004.67	
			0711 IT SOFTWARE ACQUISITIONS	0.00	0.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL Total	198,256.67	0.00	198,256.67	
			02 NON-PERSONNEL SERVICES Total	645,336.07	16,810.00	628,526.07	
			0200 FEDERAL GRANT FUND Total	1,002,637.07	103,197.54	899,439.53	
		02 NON-PERSONNEL SERVICES	EQUIPMENT & EQUIPMENT RENTAL				
			0708 LIBRARY BOOKS	0.00	0.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL Total	0.00	0.00	0.00	
			02 NON-PERSONNEL SERVICES Total	0.00	0.00	0.00	
			0450 PRIVATE DONATIONS				
		02 NON-PERSONNEL SERVICES	SUPPLIES AND MATERIALS				
			0200 BUDGET ONLY - SUPPLY AND MATERIALS			0.00	
			0201 OFFICE SUPPLIES	0.00	0.00	0.00	
			0209 FOOD PROVISIONS	0.00	0.00	0.00	
			0210 GENERAL	5,000.00	0.00	5,000.00	
			0219 IT SUPPLIES	0.00	0.00	0.00	
			0230 MERCHANDISE FOR RESALE	0.00	0.00	0.00	
		0020	SUPPLIES AND MATERIALS Total	5,000.00	0.00	5,000.00	
		0041	CONTRACTUAL SERVICES - OTHER				
			0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00	
			0417 IT CONSULTANT CONTRACTS			0.00	
			0459 CONTRACTUAL SERVICES - IT	360,000.00	0.00	360,000.00	
		0041	CONTRACTUAL SERVICES - OTHER Total	360,000.00	0.00	360,000.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL				
			0700 BUDGET ONLY - EQUIP AND RENTAL	0.00	0.00	0.00	
			0701 PURCHASES - FURNITURE AND FIXTURES			0.00	
			0702 PURCHASES - EQUIPMENT AND MACHIN	0.00	0.00	0.00	
			0704 PURCHASES - OTHER EQUIPMENT	5,000.00	0.00	5,000.00	
			0706 RENTALS - MACHINERY AND EQUIPMENT			0.00	
			0708 LIBRARY BOOKS	0.00	0.00	0.00	
			0710 IT HARDWARE ACQUISITIONS	150,000.00	0.00	150,000.00	
			0711 IT SOFTWARE ACQUISITIONS	0.00	0.00	0.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL Total	155,000.00	0.00	155,000.00	
			02 NON-PERSONNEL SERVICES Total	520,000.00	0.00	520,000.00	
			0600 SPECIAL PURPOSE REVENUE FUNDS Total	520,000.00	0.00	520,000.00	

One Quarter of the fiscal year has passed, DCPL will fully expend its federal budget by fiscal year end

\$39K will be re-budgeted from FY12 carry forward of Private Donations

E-Rate (\$400K) will not be encumbered until revenue is collected. Only the \$101,109 collected to date can be obligated at this time.

FY13 by Agency (DC Public Library (CE0))

Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance
0700 INTRADISTRICT FUNDS	01 PERSONNEL SERVICES	0015 OVERTIME PAY	0133 OVERTIME PAY	9,099.45	0.00	9,099.45
		0015 OVERTIME PAY Total		9,099.45	0.00	9,099.45
	01 PERSONNEL SERVICES Total			9,099.45	0.00	9,099.45
	02 NON-PERSONNEL SERVICES	0020 SUPPLIES AND MATERIALS	0201 OFFICE SUPPLIES	0.00	0.00	0.00
		0220 SUPPLIES AND MATERIALS Total	0210 GENERAL	0.00	0.00	0.00
			0401 TRAVEL - LOCAL	0.00	0.00	0.00
			0408 PROF SERVICE FEES AND CONTR	17,300.00	0.00	17,300.00
			0410 OFFICE SUPPORT	0.00	0.00	0.00
			0411 PRINTING, DUPLICATING, ETC	0.00	0.00	0.00
			0414 ADVERTISING	0.00	0.00	0.00
			0416 POSTAGE	0.00	0.00	0.00
			0040 OTHER SERVICES AND CHARGES Total	17,300.00	0.00	17,300.00
		0041 CONTRACTUAL SERVICES - OTHER	0409 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
			0459 CONTRACTUAL SERVICES - IT	64,160.00	0.00	64,160.00
		0041 CONTRACTUAL SERVICES - OTHER Total		64,160.00	0.00	64,160.00
	0070 EQUIPMENT & EQUIPMENT RENTAL		0701 PURCHASES - FURNITURE AND FIXTURES	0.00	0.00	0.00
			0702 PURCHASES - EQUIPMENT AND MACHINERY	0.00	0.00	0.00
			0703 PURCHASES - AUTOMOTIVE EQUIPMENT	0.00	0.00	0.00
			0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00
			0706 RENTALS - MACHINERY AND EQUIPMENT	0.00	0.00	0.00
			0708 LIBRARY BOOKS	0.00	0.00	0.00
			0710 IT HARDWARE ACQUISITIONS	0.00	0.00	0.00
			0711 IT SOFTWARE ACQUISITIONS	0.00	0.00	0.00
		0070 EQUIPMENT & EQUIPMENT RENTAL Total		0.00	0.00	0.00
	02 NON-PERSONNEL SERVICES Total			81,460.00	0.00	81,460.00
	0700 INTRADISTRICT FUNDS Total			90,559.45	0.00	90,559.45
Grand Total				43,640,045.89	8,395,309.80	35,244,736.09

Description of Variances (By Fund)

MOU from Board of Elections for use of libraries as voting sites in November. Upon receipt of paperwork, overtime expenditures will be moved from Library Police (Activity 1420)

MOU from Department of Disability Services (DDS) for Newsline Services

BTOP State Broadband Data and Development (OSTBDD) will be returned to OCTO and they will be responsible for executing the remaining spending plan.

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY13 by Program (DC Public Library (CEO))

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
1000 AGENCY	0100 LOCAL	FU01 PERSONNEL	0011 REGULAR	0111 CONTINUING FULL-TIME	2,725,190.00	683,508.36	2,041,681.64	
			0012 REGULAR	0121 CONTINUING FULL-TIME	2,725,190.00	683,508.36	2,041,681.64	
			0012 REGULAR	0122 CONTINUING PART-TIME	304,182.00	0.00	304,182.00	
			0012 REGULAR	0123 TEMPORARY PART-TIME	40,094.00	14,698.25	25,395.75	
			0012 REGULAR	0124 WHEN ACTUALLY EMPLOYED - WAE	101,011.00	21,125.65	79,885.35	
			0012 REGULAR	0125 TERM FULL-TIME	212,473.54	65,703.07	146,770.47	
			0012 REGULAR	OTHER Total	657,760.54	101,526.97	556,233.57	
			0013 ADDITIO	0131 SHIFT DIFFERENTIAL			0.00	
			0013 ADDITIO	0134 TERMINAL LEAVE	10,000.00	11,885.93	(1,885.93)	
			0013 ADDITIO	0135 HOLIDAY PAY			0.00	
			0013 ADDITIO	0136 SUNDAY PAY	45,100.00	242.19	44,857.81	
			0013 ADDITIO	0137 SPECIAL AWARDS PAY		0.00	(6,332.43)	
			0013 ADDITIO	GROSS PAY Total	55,100.00	18,460.55	36,639.45	
			0014 FRINGE	0141 GROUP LIFE INSURANCE			0.00	
			0014 FRINGE	0142 HEALTH BENEFITS			0.00	
			0014 FRINGE	0147 MISC FRINGE BENEFITS	316,030.28	37,841.29	278,188.99	
			0014 FRINGE	0148 RETIREMENT CONTRIBUTION - FICA	250,506.04	52,482.66	198,023.38	
			0014 FRINGE	0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE			0.00	
			0014 FRINGE	0154 OPTICAL PLAN	79,571.56	14,414.67	65,156.89	
			0014 FRINGE	0155 DENTAL PLAN			0.00	
			0014 FRINGE	0157 PREPAID LEGAL			0.00	
			0014 FRINGE	0158 MEDICARE CONTRIBUTION			0.00	
			0014 FRINGE	0159 RETIREMENT	23,360.11	5,579.64	17,780.47	
			0014 FRINGE	0160 DC METRO BENEFITS			0.00	
			0014 FRINGE	0161 DC HEALTH BENEFIT FEES	175,731.05	30,347.79	145,383.26	
			0014 FRINGE	CURR PERSONNEL Total	845,199.04	140,666.05	704,532.99	
			0015 OVERTIME	0133 OVERTIME PAY	58,100.37	37,466.70	20,633.67	
			0015 OVERTIME	OVERTIME PAY Total	58,100.37	37,466.70	20,633.67	
			0015 OVERTIME	SERVICES Total	4,341,349.95	981,628.63	3,359,721.32	
			02 NON-PERSONNEL	0201 OFFICE SUPPLIES	35,340.52	0.00	35,340.52	
			0202 CUSTODIAL AND MAINTENANCE				0.00	
			0204 EDUCATIONAL				0.00	
			0207 CLOTHING AND UNIFORMS				0.00	
			0209 FOOD PROVISIONS				0.00	
			0210 GENERAL				0.00	
			0213 SECURITY SUPPLIES				0.00	
			0218 CLEANING SUPPLIES				0.00	
			0219 IT SUPPLIES				0.00	
			0220 SUPPLIES AND MATERIALS				0.00	
			0220 SUPPLIES AND MATERIALS	Total	165,522.65	12,184.73	153,337.92	
			0300 ENERGY	0301 FUEL AUTOMOTIVE		0.00	0.00	
			0304 GAS				0.00	
			0305 ELECTRICITY				0.00	
			0306 STEAM				0.00	
			0307 WATER				0.00	
			0300 ENERGY, COMM. AND BLDG RENTALS	Total	366,500.00	0.00	366,500.00	
			0303 TELEPHONE				0.00	
			0303 TELEPHONE	TELETYPE, TELEGRAM, ETC			0.00	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less: D Adv)	Variance	Description of Variances
			0031	TELEPHONE, TELEGRAPH, TELEGRAM, ETC Total	0.00	0.00	0.00	
			0032	RENTALS - LAND AND STRUCTURES	0.00	0.00	0.00	
			0033	JANITORIAL SERVICES	0.00	0.00	0.00	
			0034	JANITORIAL SERVICES Total	0.00	0.00	0.00	
			0035	SECURITY SERVICES	0.00	0.00	0.00	
			0036	SECURITY SERVICES Total	0.00	0.00	0.00	
			0037	OCCUPANCY FIXED COSTS	0.00	0.00	0.00	
			0038	OCCUPANCY FIXED COSTS Total	0.00	0.00	0.00	
			0040	TRAVEL - LOCAL	66,423.56	1,102.97	65,320.59	
			0401	TRAVEL - OUT OF CITY	7,983.00	0.00	7,983.00	
			0402	TRANS CHARGES - MATERIALS	15,984.42	1,329.10	14,655.32	
			0403	TRANSPORTATION CHARGES - MATERIALS				
			0404	MAINTENANCE AND REPAIRS - AUTO				
			0405	MAINTENANCE AND REPAIRS - MACH	72,377.49	0.00	72,377.49	
			0406	MAINTENANCE AND REPAIRS - LAND, BUILDING				
			0407	MAINTENANCE AND REPAIRS - OTHER	572,387.63	93,331.82	479,055.81	
			0408	PROF SERVICE FEES AND CONTR	30,134.96	0.00	30,134.96	
			0410	OFFICE SUPPORT				
			0411	PRINTING, DUPLICATING, ETC				
			0414	ADVERTISING				
			0416	POSTAGE	26,365.28	1,665.27	24,700.01	
			0418	IT TRAINING AND EDUCATION				
			0419	TUITION FOR EMPLOYEE TRAINING				
			0424	CONFERENCE FEES LOC OUT OF CITY	330,601.02	5,162.52	325,438.50	
			0425	PAYMENT OF MEMBERSHIP DUES				
			0426	AUDIT COSTS	16,669.86	395.00	16,274.86	
			0441	IT HARDWARE MAINTENANCE				
			0442	IT SOFTWARE MAINTENANCE				
			0493	PROCUREMENT ASSESSMENT				
			0494	OCTO IT ASSESSMENT				
			0040	OTHER SERVICES AND CHARGES Total	1,138,927.22	102,986.68	1,035,940.54	
			0041	CONTRACTUAL SERVICES - OTHER	36,895.44	0.00	36,895.44	
			0417	IT CONSULTANT CONTRACTS	440,419.98	57,778.76	382,641.22	
			0459	CONTRACTUAL SERVICES - IT				
			0041	CONTRACTUAL SERVICES - OTHER Total	477,315.42	57,778.76	419,536.66	
			0070	EQUIPMENT PURCHASES - FURNITURE AND FIXTURES	107,559.00	13,260.97	94,298.03	
			0702	PURCHASES - EQUIPMENT AND MACHINERY				
			0703	PURCHASES - AUTOMOTIVE EQUIPMENT				
			0704	PURCHASES - OTHER EQUIPMENT				
			0705	RENTALS - AUTOMOTIVE EQUIPMENT				
			0706	RENTALS - MACHINERY AND EQUIPMENT				
			0708	LIBRARY BOOKS				
			0710	IT HARDWARE ACQUISITIONS	3,308.88	0.00	3,308.88	
			0711	IT SOFTWARE ACQUISITIONS	53,596.92	354.32	53,242.60	
			0070	EQUIPMENT & EQUIPMENT RENTAL Total	164,464.80	13,615.29	150,849.51	
			02	NON-PERSONNEL SERVICES Total	2,312,730.09	186,565.46	2,126,164.63	
0100	LOCAL FUND Total				6,654,080.04	1,168,194.09	5,485,885.95	
0200	FEDERAL (02 NON-PERSONNEL SERVICES AND CHARGES Total				0.00	0.00	0.00	
			0040	OTHER SERVICE FEES AND CONTR	0.00	0.00	0.00	
			0041	CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00	
			0041	CONTRACTUAL SERVICES - OTHER Total	0.00	0.00	0.00	
			02	NON-PERSONNEL SERVICES Total	0.00	0.00	0.00	
0200	FEDERAL GRANT FUND Total				0.00	0.00	0.00	
0600	SPECIAL P (02 NON-PERSONNEL SERVICES AND CHARGES Total				0.00	0.00	0.00	
			0201	OFFICE SUPPLIES				
			0210	GENERAL	0.00	0.00	0.00	
			0230	MERCHANDISE FOR RESALE				
			0020	SUPPLIES AND MATERIALS Total	0.00	0.00	0.00	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
			0040 OTHER \$	0408 PROF SERVICE FEES AND CONTR	0.00	0.00	0.00	
				0411 PRINTING, DUPLICATING, ETC	0.00	0.00	0.00	
				0419 TUITION FOR EMPLOYEE TRAINING	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00	
			0070 EQUIPMENT	0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00	
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	0.00	0.00	0.00	
			02 NON-PERSONNEL SERVICES Total		0.00	0.00	0.00	
			0600 SPECIAL PURPOSE REVENUE FUNDS Total		0.00	0.00	0.00	
			0700 INTRADIST	02 NON-PERSONNEL SERVICES - OTHER	0.00	0.00	0.00	
				0309 RENTALS - LAND AND STRUCTURES	0.00	0.00	0.00	
				0032 RENTALS - LAND AND STRUCTURES Total	0.00	0.00	0.00	
			0040 OTHER \$	0408 PROF SERVICE FEES AND CONTR	0.00	0.00	0.00	
				0410 OFFICE SUPPORT	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00	
			02 NON-PERSONNEL SERVICES Total		0.00	0.00	0.00	
			0700 INTRADISTRICT FUNDS Total		0.00	0.00	0.00	
1000 AGENCY MANAGEMENT PROGRAM			Total		6,654,080.04	1,168,194.09	5,485,885.95	
100F AGENCY FUND	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR	0111 CONTINUING FULL TIME	609,610.62	146,381.25	463,229.37	
				0011 REGULAR PAY - CONT FULL TIME Total	609,610.62	146,381.25	463,229.37	
			0014 FRINGE	0141 GROUP LIFE INSURANCE	0.00	0.00	0.00	
				0142 HEALTH BENEFITS	0.00	0.00	0.00	
				0147 MISC FRINGE BENEFITS	90,946.59	19,321.14	71,625.45	
				0148 RETIREMENT CONTRIBUTION - FICA	0.00	0.00	0.00	
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE	0.00	0.00	0.00	
				0154 OPTICAL PLAN	61,359.04	14,348.29	47,010.75	
				0155 DENTAL PLAN	0.00	0.00	0.00	
				0158 MEDICARE CONTRIBUTION	0.00	0.00	0.00	
				0159 RETIREMENT	0.00	0.00	0.00	
				0161 DC HEALTH BENEFIT FEES	0.00	0.00	0.00	
			0014 FRINGE BENEFITS - CURR PERSONNEL Total		152,305.63	33,669.43	118,636.20	
			01 PERSONNEL SERVICES Total		761,916.25	180,050.68	581,865.57	
			02 NON-PERSONNEL	0201 OFFICE SUPPLIES	1,096.50	0.00	1,096.50	
				0210 GENERAL	964.92	800.40	164.52	
			0020 SUPPLIES AND MATERIALS Total		2,061.42	800.40	1,261.02	
			0031 TELEPHONE	0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	0.00	0.00	0.00	
				0031 TELEPHONE, TELEGRAM, ETC Total	0.00	0.00	0.00	
			0040 OTHER \$	0401 TRAVEL - LOCAL	0.00	0.00	0.00	
				0402 TRAVEL - OUT OF CITY	0.00	0.00	0.00	
				0405 MAINTENANCE AND REPAIRS - MACH	0.00	0.00	0.00	
				0408 PROF SERVICE FEES AND CONTR	824.16	575.87	248.29	
				0410 OFFICE SUPPORT	0.00	0.00	0.00	
				0416 POSTAGE	1,815.60	0.00	1,815.60	
				0419 TUITION FOR EMPLOYEE TRAINING	0.00	0.00	0.00	
				0425 PAYMENT OF MEMBERSHIP DUES	0.00	0.00	0.00	
				0426 AUDIT COSTS	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES Total		2,639.76	575.87	2,063.89	
			0041 CONTRACTUAL	0409 CONTRACTUAL SERVICES - OTHER	3,825.00	0.00	3,825.00	
			0041 CONTRACTUAL SERVICES - OTHER Total		3,825.00	0.00	3,825.00	
			0070 EQUIPMENT	0701 PURCHASES - FURNITURE AND FIXTURES	0.00	0.00	0.00	
				0702 PURCHASES - EQUIPMENT AND MACHINERY	3,787.26	0.00	3,787.26	
				0704 PURCHASES - OTHER EQUIPMENT	0.00	0.00	0.00	
				0710 IT HARDWARE ACQUISITIONS	0.00	0.00	0.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL Total		3,787.26	0.00	3,787.26	
			02 NON-PERSONNEL SERVICES Total		12,313.44	1,376.27	10,937.17	
			0100 LOCAL FUND Total		774,229.69	181,426.95	592,802.74	
			Total		774,229.69	181,426.95	592,802.74	
100F AGENCY FINANCIAL OPERATIONS			0011 REGULAR	0111 CONTINUING FULL TIME	224,448.00	50,730.14	173,717.86	
L200 CHIEF LIBR	0100 LOCAL FUND	01 PERSONNEL		0011 REGULAR PAY - CONT FULL TIME Total	224,448.00	50,730.14	173,717.86	
			0014 FRINGE	0141 GROUP LIFE INSURANCE	0.00	0.00	0.00	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
				0142 HEALTH BENEFITS			0.00	
				0147 MISC FRINGE BENEFITS			0.00	
				0148 RETIREMENT CONTRIBUTION - FICA	32,088.30	4,733.95	27,354.35	
				0154 OPTICAL PLAN			0.00	
				0155 DENTAL PLAN			0.00	
				0158 MEDICARE CONTRIBUTION			0.00	
				0159 RETIREMENT	23,987.96	6,782.94	17,205.02	
				0161 DC HEALTH BENEFIT FEES			0.00	
			0014	FRINGE BENEFITS - CURR PERSONNEL Total	56,076.26	11,516.89	44,559.37	
			0014	FRINGE BENEFITS - CURR PERSONNEL Total	280,524.26	62,247.03	218,277.23	
			0201	OFFICE SUPPLIES			0.00	
			0201	GENERAL	7,719.36	0.00	7,719.36	
			0020	SUPPLIES AND MATERIALS Total	7,719.36	0.00	7,719.36	
			0040	OTHER SUPPLIES			0.00	
			0403	TRAVEL - OUT OF CITY			0.00	
			0403	TRANS CHARGES - MATERIALS			0.00	
			0408	PROF SERVICE FEES AND CONTR			0.00	
			0414	ADVERTISING	94,088.90	3,455.00	90,583.90	
			0425	PAYMENT OF MEMBERSHIP DUES			0.00	
			0040	OTHER SERVICES AND CHARGES Total	94,088.90	3,455.00	90,583.90	
			0070	EQUIPMENT PURCHASES - FURNITURE AND FIXTURES			0.00	
			0702	PURCHASES - EQUIPMENT AND MACHINERY	6,701.40	0.00	6,701.40	
			0704	PURCHASES - OTHER EQUIPMENT			0.00	
			0710	IT HARDWARE ACQUISITIONS			0.00	
			0711	IT SOFTWARE ACQUISITIONS			0.00	
			0070	EQUIPMENT & EQUIPMENT RENTAL Total	6,701.40	0.00	6,701.40	
			0200	NON-PERSONNEL SERVICES Total	108,459.66	3,455.00	105,004.66	
			0200	NON-PERSONNEL SERVICES Total	388,983.92	65,702.03	323,281.89	
			0200	NON-PERSONNEL SERVICES Total	388,983.92	65,702.03	323,281.89	
			0011	REGULAR PAY - CONTINUING FULL TIME	14,735,432.82	3,492,519.15	11,242,913.67	
			0011	REGULAR PAY - CONTINUING FULL TIME	14,735,432.82	3,492,519.15	11,242,913.67	
			0012	REGULAR PAY - TEMPORARY FULL-TIME			0.00	
			0122	CONTINUING PART-TIME	1,373,553.75	378,335.46	995,218.29	
			0123	TEMPORARY PART-TIME	252,556.65	38,323.30	214,233.35	
			0124	WHEN ACTUALLY EMPLOYED - WAE	198,984.10	39,040.46	159,943.64	
			0125	TERM FULL-TIME	314,819.04	72,583.78	242,235.26	
			0126	TERM PART-TIME			0.00	
			0012	REGULAR PAY - OTHER Total	2,139,913.54	528,283.00	1,611,630.54	
			0013	ADDITIONAL GROSS PAY Total	133,600.00	12,427.49	121,172.51	
			0134	TERMINAL LEAVE	11,000.00	1,635.37	9,364.63	
			0135	HOLIDAY PAY	239,025.00	31,528.70	207,496.30	
			0136	SUNDAY PAY			0.00	
			0013	ADDITIONAL GROSS PAY Total	383,625.00	45,591.56	338,033.44	
			0014	FRINGE BENEFITS - GROUP LIFE INSURANCE	63,481.62	12,638.41	50,843.21	
			0142	HEALTH BENEFITS			0.00	
			0147	MISC FRINGE BENEFITS	2,839,456.51	640,795.15	2,198,661.36	
			0148	RETIREMENT CONTRIBUTION - FICA	206,125.23	31,927.41	174,197.82	
			0152	RETIREMENT CONTRIBUTION - CIVIL SERVICE			0.00	
			0154	OPTICAL PLAN	99,317.72	28,641.91	70,675.81	
			0155	DENTAL PLAN	781,186.97	151,872.76	629,314.21	
			0157	PREPAID LEGAL			0.00	
			0158	MEDICARE CONTRIBUTION			0.00	
			0159	RETIREMENT	230,206.40	51,288.24	178,918.16	
			0160	DC METRO BENEFITS			0.00	
			0161	DC HEALTH BENEFIT FEES			0.00	
			0014	FRINGE BENEFITS - CURR PERSONNEL Total	4,219,774.45	917,163.88	3,302,610.57	
			0015	OVERTIME PAY	10,689.96	3,968.22	6,721.74	
			0015	OVERTIME PAY Total	10,689.96	3,968.22	6,721.74	
			01	PERSONNEL SERVICES Total	21,489,435.77	4,987,525.81	16,501,909.96	

Program Code	Approp Fund	GAAP Category 1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
		02 NON-PERSONNEL	0200 SUPPLIES	0201 OFFICE SUPPLIES	56,457.54	0.00	56,457.54	
				0204 EDUCATIONAL			0.00	
				0210 GENERAL	122,675.80	6,613.05	116,062.75	
		0020 SUPPLIES AND MATERIALS Total			179,133.34	6,613.05	172,520.29	
		0031 TELEPHONE		0308 TELEPHONE, TELETYPE, TELEGRAM, ETC	0.00	0.00	0.00	
		0040 OTHER SERVICES		0401 TRAVEL - LOCAL	0.00	0.00	0.00	
				0403 TRANS CHARGES - MATERIALS			0.00	
				0408 PROF SERVICE FEES AND CONTR	352,361.64	4,621.50	347,740.14	
				0410 OFFICE SUPPORT			0.00	
				0411 PRINTING, DUPLICATING, ETC	25,301.10	6,816.50	18,484.60	
				0414 ADVERTISING			0.00	
				0418 IT TRAINING AND EDUCATION			0.00	
		0040 OTHER SERVICES AND CHARGES Total			377,662.74	11,438.00	366,224.74	
		0070 EQUIPMENT		0701 PURCHASES - FURNITURE AND FIXTURES	2,040.00	0.00	2,040.00	
				0702 PURCHASES - EQUIPMENT AND MACHINERY	169,659.52	5,045.86	158,613.66	
				0704 PURCHASES - OTHER EQUIPMENT	88,777.34	0.00	88,777.34	
				0706 RENTALS - MACHINERY AND EQUIPMENT			0.00	
				0708 LIBRARY BOOKS	24,558.50	212.45	24,346.05	
				0710 IT HARDWARE ACQUISITIONS	3,890,393.30	322,884.73	3,567,508.57	
				0711 IT SOFTWARE ACQUISITIONS	612.00	0.00	612.00	
		0070 EQUIPMENT & EQUIPMENT RENTAL Total			4,170,040.66	328,143.04	3,841,897.62	
		02 NON-PERSONNEL SERVICES Total			4,726,836.74	346,194.09	4,380,642.65	
0100 LOCAL FUND Total					26,216,272.51	5,333,719.90	20,882,552.61	
0200 FEDERAL	01 PERSONNEL		0012 REGULAR	0121 TEMPORARY FULL-TIME	286,330.60	71,183.61	215,146.99	
				0124 WHEN ACTUALLY EMPLOYED - WAE			0.00	
				0125 TERM FULL-TIME			0.00	
		0012 REGULAR PAY - OTHER Total			286,330.60	71,183.61	215,146.99	
		0013 ADDITIONAL		0131 SHIFT DIFFERENTIAL	0.00	547.48	(547.48)	
				0136 SUNDAY PAY			0.00	
		0013 ADDITIONAL GROSS PAY Total			0.00	547.48	(547.48)	
		0014 FRINGE BENEFITS		0141 GROUP LIFE INSURANCE			0.00	
				0142 HEALTH BENEFITS			0.00	
				0147 MISC FRINGE BENEFITS	70,970.40	14,656.45	56,313.95	
				0148 RETIREMENT CONTRIBUTION - FICA			0.00	
				0154 OPTICAL PLAN			0.00	
				0155 DENTAL PLAN			0.00	
				0157 PREPAID LEGAL			0.00	
				0158 MEDICARE CONTRIBUTION			0.00	
				0159 RETIREMENT			0.00	
				0160 DC METRO BENEFITS			0.00	
				0161 DC HEALTH BENEFIT FEES			0.00	
		0014 FRINGE BENEFITS - CURR PERSONNEL Total			70,970.40	14,656.45	56,313.95	
01 PERSONNEL SERVICES Total					357,301.00	86,387.54	270,913.46	
02 NON-PERSONNEL	0200 SUPPLIES		0201 OFFICE SUPPLIES				0.00	
			0210 GENERAL				0.00	
			0219 IT SUPPLIES		0.00	0.00	0.00	
		0020 SUPPLIES AND MATERIALS Total			0.00	0.00	0.00	
		0040 OTHER SERVICES		0401 TRAVEL - LOCAL			0.00	
				0402 TRAVEL - OUT OF CITY			0.00	
				0408 PROF SERVICE FEES AND CONTR	381,602.00	16,810.00	364,792.00	
				0425 PAYMENT OF MEMBERSHIP DUES			0.00	
		0040 OTHER SERVICES AND CHARGES Total			381,602.00	16,810.00	364,792.00	
0050 SUBSIDIES		0506 GRANTS AND GRATUITIES			59,468.00	0.00	59,468.00	
0050 SUBSIDIES AND TRANSFERS Total					59,468.00	0.00	59,468.00	
0070 EQUIPMENT		0701 PURCHASES - FURNITURE AND FIXTURES					0.00	
		0702 PURCHASES - EQUIPMENT AND MACHINERY					0.00	
		0704 PURCHASES - OTHER EQUIPMENT					0.00	

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
				0706 RENTALS - MACHINERY AND EQUIPMENT				
				0708 LIBRARY BOOKS	123,252.00	0.00	123,252.00	0.00
				0710 IT HARDWARE ACQUISITIONS				0.00
				0711 IT SOFTWARE ACQUISITIONS				0.00
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	123,252.00	0.00	123,252.00	
				02 NON-PERSONNEL SERVICES Total	564,322.00	16,810.00	547,512.00	
0200 FEDERAL GRANT FUND Total				0070 EQUIPMENT & EQUIPMENT RENTAL Total	921,623.00	103,197.54	818,425.46	
0450 PRIVATE				0070 EQUIPMENT & EQUIPMENT RENTAL Total	0.00	0.00	0.00	
				02 NON-PERSONNEL SERVICES Total	0.00	0.00	0.00	
0450 PRIVATE DONATIONS Total				0020 SUPPLIES AND MATERIALS Total	0.00	0.00	0.00	
0600 SPECIAL P				0020 SUPPLIES AND MATERIALS Total	5,000.00	0.00	5,000.00	
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	5,000.00	0.00	5,000.00	
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	5,000.00	0.00	5,000.00	
				02 NON-PERSONNEL SERVICES Total	10,000.00	0.00	10,000.00	
0600 SPECIAL PURPOSE REVENUE FUNDS Total				0020 SUPPLIES AND MATERIALS Total	10,000.00	0.00	10,000.00	
0700 INTRADISTRICT				0020 SUPPLIES AND MATERIALS Total	0.00	0.00	0.00	
				0040 OTHER SERVICES AND CHARGES Total	17,300.00	0.00	17,300.00	
				0070 EQUIPMENT & EQUIPMENT RENTAL Total	17,300.00	0.00	17,300.00	
				02 NON-PERSONNEL SERVICES Total	0.00	0.00	0.00	
0700 INTRADISTRICT FUNDS Total				0070 EQUIPMENT & EQUIPMENT RENTAL Total	17,300.00	0.00	17,300.00	
				02 NON-PERSONNEL SERVICES Total	17,300.00	0.00	17,300.00	
L300 LIBRARY SERVICES				0011 REGULAR PAY - CONTINUING FULL TIME	27,165,195.51	5,436,917.44	21,728,278.07	
L400 BUSINESS				0011 REGULAR PAY - CONT FULL TIME Total	3,225,223.67	727,151.93	2,498,071.74	
				0012 REGULAR PAY - OTHER Total	3,225,223.67	727,151.93	2,498,071.74	
				0123 TEMPORARY PART-TIME	0.00	24,787.21	(24,787.21)	
				0124 WHEN ACTUALLY EMPLOYED - WAE				0.00
				0125 TERM FULL-TIME	115,068.83	25,011.87	90,056.96	
				0012 REGULAR PAY - OTHER Total	246,980.50	19,235.38	227,745.12	
				0013 ADDITIONAL GROSS PAY Total	362,049.33	69,034.46	293,014.87	
				0134 TERMINAL LEAVE	127,700.00	27,722.48	99,977.52	
				0135 HOLIDAY PAY				0.00
				0136 SUNDAY PAY	6,000.00	345.33	5,654.67	
				0013 ADDITIONAL GROSS PAY Total	133,700.00	28,067.81	105,632.19	
				0014 FRINGE BENEFITS				0.00
				0142 HEALTH BENEFITS				0.00
				0147 MISC FRINGE BENEFITS				0.00
				0148 RETIREMENT CONTRIBUTION - FICA	107,013.07	11,781.20	95,231.87	
				0152 RETIREMENT CONTRIBUTION - CIVIL SERVICE				0.00
				0154 OPTICAL PLAN				0.00
				0155 DENTAL PLAN	13,893.36	1,144.05	12,749.31	
				0157 PREPAID LEGAL	513,145.24	126,269.70	386,875.54	
				0158 MEDICARE CONTRIBUTION	262,195.54	56,459.64	205,735.90	
				0159 RETIREMENT				0.00
				0160 DC METRO BENEFITS				0.00
				0161 DC HEALTH BENEFIT FEES				0.00
				0014 FRINGE BENEFITS - CURR PERSONNEL Total	896,247.21	195,654.59	700,592.62	
				0015 OVERTIME PAY Total	238,068.33	102,204.86	135,863.47	
				0015 OVERTIME PAY Total	238,068.33	102,204.86	135,863.47	
				01 PERSONNEL SERVICES Total	4,855,288.54	1,122,113.65	3,733,174.89	
02 NON-PERSONNEL SERVICES				0207 CLOTHING AND UNIFORMS				0.00
				0207 CLOTHING AND UNIFORMS				0.00

FY13 by Program (DC Public Library (CEO))

Program Code	Approp Fund	GAAP Category1	Comp Source Group	Comp Object	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
			0020 SUPPLIES AND MATERIALS Total		192,194.44	31,306.44	160,888.00	
			0031 TELEPHONE, TELEGRAPH, ETC Total		192,194.44	31,306.44	160,888.00	
			0040 OTHER SERVICES AND CHARGES Total		0.00	0.00	0.00	
			0401 TRAVEL - LOCAL					
			0405 MAINTENANCE AND REPAIRS - MACH					
			0406 MAINTENANCE AND REPAIRS - LAND, BUILDING		1,380,821.14	142,932.72	1,237,888.42	
			0408 PROF SERVICE FEES AND CONTR		501,466.98	91,592.91	409,874.07	
			0419 TUITION FOR EMPLOYEE TRAINING					
			0409 CONTRACTUAL SERVICES - OTHER		1,882,288.12	234,525.63	1,647,762.49	
			0459 CONTRACTUAL SERVICES - IT		477,993.42	154,342.05	323,651.37	
			0409 CONTRACTUAL SERVICES - OTHER Total		477,993.42	154,342.05	323,651.37	
			0702 PURCHASES - EQUIPMENT AND MACHINERY					
			0704 PURCHASES - OTHER EQUIPMENT		4,079.75	760.92	3,318.83	
			0706 RENTALS - MACHINERY AND EQUIPMENT					
			0708 LIBRARY BOOKS					
			0710 IT HARDWARE ACQUISITIONS		581,438.94	0.00	581,438.94	
			0711 IT SOFTWARE ACQUISITIONS					
			0700 EQUIPMENT & EQUIPMENT RENTAL Total		585,518.69	760.92	584,757.77	
			0409 CONTRACTUAL SERVICES - OTHER		3,137,994.67	420,935.04	2,717,059.63	
			0459 CONTRACTUAL SERVICES - IT		7,993,283.21	1,543,048.69	6,450,234.52	
			0409 CONTRACTUAL SERVICES - OTHER Total		6,009.40	0.00	6,009.40	
			0710 IT HARDWARE ACQUISITIONS		6,009.40	0.00	6,009.40	
			0711 IT SOFTWARE ACQUISITIONS		75,004.67	0.00	75,004.67	
			0700 EQUIPMENT & EQUIPMENT RENTAL Total		75,004.67	0.00	75,004.67	
			0409 CONTRACTUAL SERVICES - OTHER		81,014.07	0.00	81,014.07	
			0459 CONTRACTUAL SERVICES - IT		81,014.07	0.00	81,014.07	
			0409 CONTRACTUAL SERVICES - OTHER Total		360,000.00	0.00	360,000.00	
			0710 IT HARDWARE ACQUISITIONS		360,000.00	0.00	360,000.00	
			0711 IT SOFTWARE ACQUISITIONS		150,000.00	0.00	150,000.00	
			0700 EQUIPMENT & EQUIPMENT RENTAL Total		150,000.00	0.00	150,000.00	
			0409 CONTRACTUAL SERVICES - OTHER		510,000.00	0.00	510,000.00	
			0459 CONTRACTUAL SERVICES - IT		510,000.00	0.00	510,000.00	
			0409 CONTRACTUAL SERVICES - OTHER Total		9,099.45	0.00	9,099.45	
			0015 OVERTIME PAY		9,099.45	0.00	9,099.45	
			0015 OVERTIME PAY Total		9,099.45	0.00	9,099.45	
			0409 CONTRACTUAL SERVICES - OTHER		64,160.00	0.00	64,160.00	
			0459 CONTRACTUAL SERVICES - IT		64,160.00	0.00	64,160.00	
			0409 CONTRACTUAL SERVICES - OTHER Total		73,259.45	0.00	73,259.45	
			0700 INTRADISTRICT FUNDS Total		8,657,556.73	1,543,048.69	7,114,508.04	
			Total		43,640,045.89	8,395,289.20	35,244,756.69	
L400 BUSINESS OPERATIONS								
Grand Total								

BUDGET

Question Number 16

Please provide the following budget information for DCPL, including the amount budgeted and actually spent, for FY12 and to date in FY13. In addition, please describe any variance between the amount budgeted and actually spent for FY12 and to date FY13:

- At the agency level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the program level, please provide the information broken out by source of funds and by Comptroller Source Group and Comptroller Object.
- At the activity level, please provide the information broken out by source of funds and by Comptroller Source Group.

FY13 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
1010 PERSONNEL	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	407,739.50	81,217.54	326,521.96	
			0012 REGULAR PAY - OTHER	101,011.00	18,153.08	82,857.92	
			0013 ADDITIONAL GROSS PAY	3,600.00	0.00	3,600.00	
			0014 FRINGE BENEFITS - CURR PERSONNEL	127,106.63	15,107.61	111,999.02	
			0015 OVERTIME PAY	6,252.15	0.00	6,252.15	
			01 PERSONNEL SERVICES Total	645,709.28	114,478.23	531,231.05	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	10,485.60	0.00	10,485.60	
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES	15,984.42	1,329.10	14,655.32	
			0041 CONTRACTUAL SERVICES - OTHER	36,895.44	0.00	36,895.44	
			0070 EQUIPMENT & EQUIPMENT RENTAL	2,448.00	0.00	2,448.00	
			02 NON-PERSONNEL SERVICES Total	65,813.46	1,329.10	64,484.36	
	0100 LOCAL FUND	Total		711,522.74	115,807.33	595,715.41	
1010 PERSONNEL				711,522.74	115,807.33	595,715.41	
1015 TRAINING	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	93,500.00	23,632.15	69,867.85	
			0014 FRINGE BENEFITS - CURR PERSONNEL	23,360.11	5,579.64	17,780.47	
			01 PERSONNEL SERVICES Total	116,860.11	29,211.79	87,648.32	
		02 NON-PERSONNEL	0040 OTHER SERVICES AND CHARGES	330,601.02	5,162.52	325,438.50	
			02 NON-PERSONNEL SERVICES Total	330,601.02	5,162.52	325,438.50	
	0100 LOCAL FUND	Total		447,461.13	34,374.31	413,086.82	
1015 TRAINING & EMPLOYEE DEVELOPMENT				447,461.13	34,374.31	413,086.82	
1020 CONTRACTING	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	318,489.00	80,498.10	237,990.90	
			0012 REGULAR PAY - OTHER	0.00	2,972.57	(2,972.57)	
			0013 ADDITIONAL GROSS PAY	0.00	12,068.46	(12,068.46)	
			0014 FRINGE BENEFITS - CURR PERSONNEL	79,571.56	14,414.67	65,156.89	
			01 PERSONNEL SERVICES Total	398,060.56	109,953.80	288,106.76	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	4,701.80	174.88	4,526.92	
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES	26,365.28	1,665.27	24,700.01	
			02 NON-PERSONNEL SERVICES Total	31,067.08	1,840.15	29,226.93	
	0100 LOCAL FUND	Total		429,127.64	111,793.95	317,333.69	
1020 CONTRACTING & PROCUREMENT				429,127.64	111,793.95	317,333.69	
1030 PROPERTY	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	263,950.10	66,520.11	197,429.99	

Please note that all variances at this time are due to the fact that only 1/4 of the FY has elapsed.

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures		Variance
					(less I-D Adv)		
			0013 ADDITIONAL GROSS PAY	8,500.00	1,025.54		7,474.46
			0014 FRINGE BENEFITS - CURR PERSONNEL	65,945.51	11,187.20		54,758.31
			01 PERSONNEL SERVICES Total	338,395.61	78,732.85		259,662.76
			0200 SUPPLIES AND MATERIALS	77,862.65	5,474.19		72,388.46
			0030 ENERGY, COMM. AND BLDG RENTALS	366,500.00	0.00		366,500.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00		0.00
			0032 RENTALS - LAND AND STRUCTURES	0.00	0.00		0.00
			0033 JANITORIAL SERVICES	0.00	0.00		0.00
			0034 SECURITY SERVICES	0.00	0.00		0.00
			0035 OCCUPANCY FIXED COSTS	0.00	0.00		0.00
			0040 OTHER SERVICES AND CHARGES	572,387.63	93,331.82		479,055.81
			0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00		0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	53,040.00	354.32		52,685.68
			02 NON-PERSONNEL SERVICES Total	1,069,790.28	99,160.33		970,629.95
			0100 LOCAL FUND Total	1,408,185.89	177,893.18		1,230,292.71
1030 PROPERTY MANAGEMENT			Total	1,408,185.89	177,893.18		1,230,292.71
1040 INFORMATIONAL	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	286,676.50	54,639.42		232,037.08
			0012 REGULAR PAY - OTHER	141,125.04	20,209.58		120,915.46
			0013 ADDITIONAL GROSS PAY	10,000.00	(182.53)		10,182.53
			0014 FRINGE BENEFITS - CURR PERSONNEL	106,882.27	17,657.86		89,224.41
			0015 OVERTIME PAY	46,119.41	32,371.97		13,747.44
			01 PERSONNEL SERVICES Total	590,803.22	124,696.30		466,106.92
			0200 SUPPLIES AND MATERIALS	39,122.10	5,515.89		33,606.21
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00		0.00
			0040 OTHER SERVICES AND CHARGES	7,983.00	0.00		7,983.00
			0041 CONTRACTUAL SERVICES - OTHER	440,419.98	57,778.76		382,641.22
			0070 EQUIPMENT & EQUIPMENT RENTAL	102,000.00	13,260.97		88,739.03
			02 NON-PERSONNEL SERVICES Total	589,525.08	76,555.62		512,969.46
			0100 LOCAL FUND Total	1,180,328.30	201,251.92		979,076.38
1040 INFORMATION TECHNOLOGY			Total	1,180,328.30	201,251.92		979,076.38
1060 LEGAL SERVICES	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	133,238.00	33,675.90		99,562.10
			0012 REGULAR PAY - OTHER	0.00	17,891.81		(17,891.81)
			0014 FRINGE BENEFITS - CURR PERSONNEL	33,288.28	6,308.38		26,979.90
			01 PERSONNEL SERVICES Total	166,526.28	57,876.09		108,650.19
			0200 SUPPLIES AND MATERIALS	669.12	0.00		669.12
			0040 OTHER SERVICES AND CHARGES	30,134.96	0.00		30,134.96
			0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00		0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	860.88	0.00		860.88
			02 NON-PERSONNEL SERVICES Total	31,664.96	0.00		31,664.96
			0100 LOCAL FUND Total	198,191.24	57,876.09		140,315.15
1060 LEGAL SERVICES			Total	198,191.24	57,876.09		140,315.15
1070 FLEET MAINTENANCE	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	279,889.18	60,668.91		219,220.27
			0012 REGULAR PAY - OTHER	0.00	9,843.74		(9,843.74)
			0014 FRINGE BENEFITS - CURR PERSONNEL	69,927.72	14,439.62		55,488.10

Description of Variances

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Description of Variances		
				Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance
		01 PERSONNEL SERVICES Total	0015 OVERTIME PAY	4,017.69	5,007.79	(990.10)
		02 NON-PERSONNEL SERVICES Total	0030 ENERGY, COMM. AND BLDG RENTALS	353,834.59	89,960.06	263,874.53
		02 NON-PERSONNEL SERVICES - OTHER	0040 OTHER SERVICES AND CHARGES	72,377.49	0.00	72,377.49
		02 NON-PERSONNEL SERVICES Total	0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
	0100 LOCAL FUND Total			72,377.49	0.00	72,377.49
	0100 LOCAL FUND Total			426,212.08	89,960.06	336,252.02
1070 FLEET MANAGEMENT		Total		426,212.08	89,960.06	336,252.02
1080 COMMUNICATIONS	0100 LOCAL FUND	0011 PERSONNEL	REGULAR PAY - CONT FULL TIME	549,441.60	133,682.74	415,758.86
		0012 PERSONNEL	REGULAR PAY - OTHER	40,094.00	14,698.25	25,395.75
		0013 PERSONNEL	ADDITIONAL GROSS PAY	32,000.00	(783.35)	32,783.35
		0014 PERSONNEL	FRINGE BENEFITS - CURR PERSONNEL	147,290.04	31,734.66	115,555.38
		0015 PERSONNEL	OVERTIME PAY	1,711.12	86.94	1,624.18
		01 PERSONNEL SERVICES Total		770,536.76	179,419.24	591,117.52
		02 NON-PERSONNEL SERVICES	SUPPLIES AND MATERIALS	24,185.80	0.00	24,185.80
		02 NON-PERSONNEL SERVICES	OTHER SERVICES AND CHARGES	61,400.06	1,102.97	60,297.09
		02 NON-PERSONNEL SERVICES - OTHER	CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
		02 NON-PERSONNEL SERVICES	EQUIPMENT & EQUIPMENT RENTAL	5,559.00	0.00	5,559.00
		02 NON-PERSONNEL SERVICES Total		91,144.86	1,102.97	90,041.89
	0100 LOCAL FUND Total			861,681.62	180,522.21	681,159.41
1080 COMMUNICATIONS		Total		861,681.62	180,522.21	681,159.41
1085 CUSTOMER SERVICE	0100 LOCAL FUND	0011 PERSONNEL	REGULAR PAY - CONT FULL TIME	204,222.12	63,532.85	140,689.27
		0012 PERSONNEL	REGULAR PAY - OTHER	71,348.50	17,757.94	53,590.56
		0013 PERSONNEL	ADDITIONAL GROSS PAY	1,000.00	0.00	1,000.00
		0014 PERSONNEL	FRINGE BENEFITS - CURR PERSONNEL	68,848.78	12,689.93	56,158.85
		01 PERSONNEL SERVICES Total		345,419.40	93,980.72	251,438.68
		02 NON-PERSONNEL SERVICES	SUPPLIES AND MATERIALS	345,419.40	93,980.72	251,438.68
		02 NON-PERSONNEL SERVICES	OTHER SERVICES AND CHARGES	724.20	0.00	724.20
		02 NON-PERSONNEL SERVICES - OTHER	CONTRACTUAL SERVICES - OTHER	5,023.50	0.00	5,023.50
		02 NON-PERSONNEL SERVICES Total		5,747.70	0.00	5,747.70
	0100 LOCAL FUND Total			5,747.70	0.00	5,747.70
1087 LANGUAGE ACCESS		Total		5,747.70	0.00	5,747.70
1090 PERFORMANCE	0100 LOCAL FUND	0011 PERSONNEL	REGULAR PAY - CONT FULL TIME	188,044.00	85,440.64	102,603.36
		0012 PERSONNEL	REGULAR PAY - OTHER	304,182.00	0.00	304,182.00
		0013 PERSONNEL	ADDITIONAL GROSS PAY	0.00	6,332.43	(6,332.43)
		0014 PERSONNEL	FRINGE BENEFITS - CURR PERSONNEL	122,978.14	11,546.48	111,431.66
		01 PERSONNEL SERVICES Total		615,204.14	103,319.55	511,884.59
		02 NON-PERSONNEL SERVICES	SUPPLIES AND MATERIALS	7,771.38	1,019.77	6,751.61
		02 NON-PERSONNEL SERVICES	OTHER SERVICES AND CHARGES	16,669.86	395.00	16,274.86
		02 NON-PERSONNEL SERVICES - OTHER	EQUIPMENT & EQUIPMENT RENTAL	556.92	0.00	556.92
		02 NON-PERSONNEL SERVICES Total		24,998.16	1,414.77	23,583.39
	0100 LOCAL FUND Total			640,202.30	104,734.32	535,467.98

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
1090 PERFORMANCE MANAGEMENT			Total	640,202.30	104,734.32	535,467.98	
1100 BUDGET	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	245,592.52	60,707.07	184,885.45	
			0014 FRINGE BENEFITS - CURR PERSONNEL	61,359.04	14,348.29	47,010.75	
			01 PERSONNEL SERVICES Total	306,951.56	75,055.36	231,896.20	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	964.92	800.40	164.52	
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES	824.16	575.87	248.29	
			0070 EQUIPMENT & EQUIPMENT RENTAL	1,224.00	0.00	1,224.00	
			02 NON-PERSONNEL SERVICES Total	3,013.08	1,376.27	1,636.81	
	0100 LOCAL FUND	Total		309,964.64	76,431.63	233,533.01	
1100 BUDGET OPERATIONS			Total	309,964.64	76,431.63	233,533.01	
1200 ACCOUNT	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	364,018.10	85,674.18	278,343.92	
			0014 FRINGE BENEFITS - CURR PERSONNEL	90,946.59	19,321.14	71,625.45	
			01 PERSONNEL SERVICES Total	454,964.69	104,995.32	349,969.37	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	1,096.50	0.00	1,096.50	
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	0.00	0.00	0.00	
			0040 OTHER SERVICES AND CHARGES	1,815.60	0.00	1,815.60	
			0041 CONTRACTUAL SERVICES - OTHER	3,825.00	0.00	3,825.00	
			0070 EQUIPMENT & EQUIPMENT RENTAL	2,563.26	0.00	2,563.26	
			02 NON-PERSONNEL SERVICES Total	9,300.36	0.00	9,300.36	
	0100 LOCAL FUND	Total		464,265.05	104,995.32	359,269.73	
1200 ACCOUNTING OPERATIONS			Total	464,265.05	104,995.32	359,269.73	
L210 INTERGOV	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	96,013.00	24,267.23	71,745.77	
			0014 FRINGE BENEFITS - CURR PERSONNEL	23,987.96	6,782.94	17,205.02	
			01 PERSONNEL SERVICES Total	120,000.96	31,050.17	88,950.79	
	0100 LOCAL FUND	Total		120,000.96	31,050.17	88,950.79	
L210 INTERGOVERNMENTAL AFFAIRS			Total	120,000.96	31,050.17	88,950.79	
L220 EXECUTIVE	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	128,435.00	26,462.91	101,972.09	
			0014 FRINGE BENEFITS - CURR PERSONNEL	32,088.30	4,733.95	27,354.35	
			01 PERSONNEL SERVICES Total	160,523.30	31,196.86	129,326.44	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	7,719.36	0.00	7,719.36	
			0040 OTHER SERVICES AND CHARGES	94,038.90	3,455.00	90,583.90	
			0070 EQUIPMENT & EQUIPMENT RENTAL	6,701.40	0.00	6,701.40	
			02 NON-PERSONNEL SERVICES Total	108,459.66	3,455.00	105,004.66	
	0100 LOCAL FUND	Total		268,982.96	34,651.86	234,331.10	
L220 EXECUTIVE MANAGEMENT OFFICE			Total	268,982.96	34,651.86	234,331.10	
L310 CHILDREN	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	626,042.17	136,138.56	489,903.61	
			0012 REGULAR PAY - OTHER	198,984.10	39,040.46	159,943.64	
			0013 ADDITIONAL GROSS PAY	26,300.00	1,481.29	24,818.71	
			0014 FRINGE BENEFITS - CURR PERSONNEL	206,125.23	31,927.41	174,197.82	
			0015 OVERTIME PAY	0.00	59.67	(59.67)	
			01 PERSONNEL SERVICES Total	1,057,451.50	208,647.39	848,804.11	
		02 NON-PERSONNEL	0020 SUPPLIES AND MATERIALS	55,719.54	0.00	55,719.54	
			0040 OTHER SERVICES AND CHARGES	177,831.58	0.00	177,831.58	

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Description of Variances	Sum of Current	
					Sum of Expenditures (less I+D Adv)	Variance
			02 NON-PERSONNEL SERVICES Total		88,451.34	88,451.34
0100 LOCAL FUND Total				322,002.46	0.00	322,002.46
L310 CHILDREN & YOUNG ADULT SERVICES			Total	1,379,453.96	208,647.39	1,170,806.57
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY			0111 REGULAR PAY - CONT FULL TIME	2,807,455.90	618,295.42	2,189,160.48
			0012 REGULAR PAY - OTHER	314,819.04	72,583.78	242,235.26
			0013 ADDITIONAL GROSS PAY	102,300.00	9,858.61	92,441.39
			0014 FRINGE BENEFITS - CURR PERSONNEL	781,186.97	151,872.76	629,314.21
			0015 OVERTIME PAY	3,341.48	1,321.04	2,020.44
			01 PERSONNEL SERVICES Total	4,009,103.39	853,931.61	3,155,171.78
			02 NON-PERSON SUPPLIES AND MATERIALS	20,111.34	323.63	19,787.71
			0040 OTHER SERVICES AND CHARGES	9,389.10	500.00	8,889.10
			0070 EQUIPMENT & EQUIPMENT RENTAL	26,079.36	0.00	26,079.36
			02 NON-PERSONNEL SERVICES Total	55,579.80	823.63	54,756.17
0100 LOCAL FUND Total				4,064,683.19	854,755.24	3,209,927.95
0600 SPECIAL PURPOSE REVENUE FUNDS Total				5,000.00	0.00	5,000.00
0600 SPECIAL PURPOSE REVENUE FUNDS Total				5,000.00	0.00	5,000.00
0600 SPECIAL PURPOSE REVENUE FUNDS Total				10,000.00	0.00	10,000.00
L320 MARTIN LUTHER KING JR MEMORIAL LIBRARY			Total	10,000.00	0.00	10,000.00
L330 NEIGHBORHOOD LIBRARIES			0011 REGULAR PAY - CONT FULL TIME	4,074,683.19	854,755.24	3,219,927.95
			0012 REGULAR PAY - OTHER	9,795,820.20	2,310,985.23	7,484,834.97
			0013 ADDITIONAL GROSS PAY	1,331,630.75	378,335.46	953,295.29
			0014 FRINGE BENEFITS - CURR PERSONNEL	239,025.00	31,528.70	207,496.30
			0015 OVERTIME PAY	2,782,600.43	637,057.77	2,145,542.66
			01 PERSONNEL SERVICES Total	6,316.22	2,385.30	3,930.92
			02 NON-PERSON SUPPLIES AND MATERIALS	14,155,392.60	3,360,292.46	10,795,100.14
			0040 OTHER SERVICES AND CHARGES	80,648.34	4,386.73	76,261.61
			0070 EQUIPMENT & EQUIPMENT RENTAL	36,428.00	3,233.00	33,195.00
			02 NON-PERSONNEL SERVICES Total	163,659.52	5,045.86	158,613.66
0100 LOCAL FUND Total				280,735.86	12,665.59	268,070.27
L330 NEIGHBORHOOD LIBRARIES			Total	14,436,128.46	3,372,958.05	11,063,170.41
L340 ADAPTIVE			0011 REGULAR PAY - CONT FULL TIME	14,436,128.46	3,372,958.05	11,063,170.41
			0013 ADDITIONAL GROSS PAY	397,524.03	115,632.13	281,891.90
			0014 FRINGE BENEFITS - CURR PERSONNEL	3,500.00	810.42	2,689.58
			01 PERSONNEL SERVICES Total	99,317.72	28,641.91	70,675.81
			02 NON-PERSON SUPPLIES AND MATERIALS	500,341.75	145,084.46	355,257.29
			0040 OTHER SERVICES AND CHARGES	1,000.00	0.00	1,000.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	15,139.50	1,388.50	13,751.00
			02 NON-PERSONNEL SERVICES Total	24,558.50	212.45	24,346.05
0100 LOCAL FUND Total				40,698.00	1,600.95	39,097.05
0700 INTRADISTRICT FUNDS Total				541,039.75	146,685.41	394,354.34
0700 INTRADISTRICT FUNDS Total				17,300.00	0.00	17,300.00
0700 INTRADISTRICT FUNDS Total				17,300.00	0.00	17,300.00

FY13 by Activity (DC Public Library (CEO))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance	Description of Variances
L340 ADAPTIVE SERVICES		Total		558,339.75	146,685.41	411,654.34	
L350 LITERACY	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	212,165.23	53,426.61	158,738.62	
		0013	ADDITIONAL GROSS PAY	1,500.00	277.17	1,222.83	
		0014	FRINGE BENEFITS - CURR PERSONNEL	53,007.54	10,514.52	42,493.02	
			PERSONNEL SERVICES Total	266,672.77	64,218.30	202,454.47	
		02 NON-PERSON	OTHER SERVICES AND CHARGES	18,360.00	0.00	18,360.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	2,040.00	0.00	2,040.00	
			NON-PERSONNEL SERVICES Total	20,400.00	0.00	20,400.00	
	0100 LOCAL FUND Total			287,072.77	64,218.30	222,854.47	
	0200 FEDERAL	01 PERSONNEL	REGULAR PAY - OTHER	286,330.60	71,183.61	215,146.99	
		0013	ADDITIONAL GROSS PAY	0.00	547.48	(547.48)	
		0014	FRINGE BENEFITS - CURR PERSONNEL	70,970.40	14,656.45	56,313.95	
			PERSONNEL SERVICES Total	357,301.00	86,387.54	270,913.46	
		02 NON-PERSON	SUPPLIES AND MATERIALS	0.00	0.00	0.00	
		0040	OTHER SERVICES AND CHARGES	381,602.00	16,810.00	364,792.00	
		0050	SUBSIDIES AND TRANSFERS	59,468.00	0.00	59,468.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	123,252.00	0.00	123,252.00	
			NON-PERSONNEL SERVICES Total	564,322.00	16,810.00	547,512.00	
	0200 FEDERAL GRANT FUND Total			921,623.00	103,197.54	818,425.46	
L350 LITERACY		Total		1,208,695.77	167,415.84	1,041,279.93	
L360 TEENS OF	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	61,878.00	3,569.95	58,308.05	
		0012	REGULAR PAY - OTHER	165,691.65	38,468.10	127,223.55	
		0013	ADDITIONAL GROSS PAY	0.00	418.57	(418.57)	
		0014	FRINGE BENEFITS - CURR PERSONNEL	56,856.08	3,737.38	53,118.70	
		0015	OVERTIME PAY	579.37	(101.99)	681.36	
			PERSONNEL SERVICES Total	285,005.10	46,092.01	238,913.09	
		02 NON-PERSON	OTHER SERVICES AND CHARGES	5,100.00	0.00	5,100.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	612.00	0.00	612.00	
			NON-PERSONNEL SERVICES Total	5,712.00	0.00	5,712.00	
	0100 LOCAL FUND Total			290,717.10	46,092.01	244,625.09	
L360 TEENS OF DISTINCTION PROGRAM		Total		290,717.10	46,092.01	244,625.09	
L370 VOLUNTEERS	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	0.00	12,628.20	(12,628.20)	
		0012	REGULAR PAY - OTHER	41,923.00	0.00	41,923.00	
		0014	FRINGE BENEFITS - CURR PERSONNEL	10,474.08	2,123.89	8,350.19	
		0015	OVERTIME PAY	281.72	0.00	281.72	
			PERSONNEL SERVICES Total	52,678.80	14,752.09	37,926.71	
		02 NON-PERSON	SUPPLIES AND MATERIALS	738.00	0.00	738.00	
		0040	OTHER SERVICES AND CHARGES	2,200.00	0.00	2,200.00	
		0070	EQUIPMENT & EQUIPMENT RENTAL	326.00	0.00	326.00	
			NON-PERSONNEL SERVICES Total	3,264.00	0.00	3,264.00	
	0100 LOCAL FUND Total			55,942.80	14,752.09	41,190.71	
L370 VOLUNTEERS		Total		55,942.80	14,752.09	41,190.71	
L380 COLLECTIVE	0100 LOCAL FU	01 PERSONNEL	REGULAR PAY - CONT FULL TIME	834,547.29	241,843.05	592,704.24	
		0012	REGULAR PAY - OTHER	86,865.00	(144.80)	87,009.80	

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Description of Variances	Sum of Current	
					Sum of Appropriation	Sum of Expenditures (less I-D Adv) Variance
			0013 ADDITIONAL GROSS PAY		11,000.00	9,783.20
			0014 FRINGE BENEFITS - CURR PERSONNEL		230,206.40	178,918.16
			0015 OVERTIME PAY		171.17	(133.03)
			01 PERSONNEL SERVICES Total		1,162,789.86	868,282.37
			02 NON-PERSONNEL SERVICES AND MATERIALS		20,916.12	19,013.43
			0040 OTHER SERVICES AND CHARGES		97,302.56	97,302.56
			0070 EQUIPMENT & EQUIPMENT RENTAL		3,855,745.94	3,532,861.21
			02 NON-PERSONNEL SERVICES Total		3,973,964.62	3,649,177.20
	0100 LOCAL FUND Total				5,136,754.48	4,517,459.57
			Total		5,136,754.48	4,517,459.57
L380 COLLECTIONS			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC		0.00	0.00
L390 LIBRARY P			0040 OTHER SERVICES AND CHARGES		15,912.00	9,595.50
			0070 EQUIPMENT & EQUIPMENT RENTAL		8,568.00	8,568.00
			02 NON-PERSONNEL SERVICES Total		24,480.00	18,163.50
	0100 LOCAL FUND Total				24,480.00	18,163.50
L390 LIBRARY PROGRAM INFORMATION			Total		24,480.00	18,163.50
L410 CUSTODIA			0011 REGULAR PAY - CONT FULL TIME		2,053,888.65	1,589,495.87
			0012 REGULAR PAY - OTHER		0.00	(24,787.21)
			0013 ADDITIONAL GROSS PAY		74,000.00	56,996.27
			0014 FRINGE BENEFITS - CURR PERSONNEL		513,145.24	386,875.54
			0015 OVERTIME PAY		202,578.09	133,170.48
			01 PERSONNEL SERVICES Total		2,843,611.98	2,141,750.95
			0020 SUPPLIES AND MATERIALS		182,194.44	150,888.00
			0040 OTHER SERVICES AND CHARGES		1,380,821.14	1,237,888.42
			02 NON-PERSONNEL SERVICES Total		1,563,015.58	1,388,776.42
	0100 LOCAL FUND Total				4,406,627.56	3,530,527.37
L410 CUSTODIAL AND MAINTENANCE			Total		4,406,627.56	3,530,527.37
L420 PUBLIC SA			0011 REGULAR PAY - CONT FULL TIME		802,470.00	598,846.85
			0012 REGULAR PAY - OTHER		108,402.50	89,167.12
			0013 ADDITIONAL GROSS PAY		53,700.00	42,981.25
			0014 FRINGE BENEFITS - CURR PERSONNEL		227,573.10	176,889.58
			0015 OVERTIME PAY		26,882.07	3,496.66
			01 PERSONNEL SERVICES Total		1,219,027.67	911,381.46
			0020 SUPPLIES AND MATERIALS		10,000.00	10,000.00
			0040 OTHER SERVICES AND CHARGES		65,376.98	64,148.18
			0070 EQUIPMENT & EQUIPMENT RENTAL		4,079.75	3,318.83
			02 NON-PERSONNEL SERVICES Total		79,456.73	77,467.01
	0100 LOCAL FUND Total				1,298,484.40	988,848.47
0700 INTRADISTRICT FUNDS			0015 OVERTIME PAY		9,099.45	9,099.45
			01 PERSONNEL SERVICES Total		9,099.45	9,099.45
	0700 INTRADISTRICT FUNDS Total				9,099.45	9,099.45
L420 PUBLIC SAFETY			Total		1,307,583.85	997,947.92
L430 ASSET MA			0011 REGULAR PAY - CONT FULL TIME		55,608.87	42,021.52
			0014 FRINGE BENEFITS - CURR PERSONNEL		13,893.36	12,749.31

FY13 by Activity (DC Public Library (CE0))

Activity Code	Approp Fund	GAAP Category1	Comp Source Group	Description of Variances		
				Sum of Appropriation	Sum of Current AY Expenditures (less I-D Adv)	Variance
			0015 OVERTIME PAY	0.00	108.01	(108.01)
			01 PERSONNEL SERVICES Total	69,502.23	14,839.41	54,662.82
			02 NON-PERSONNEL SERVICES AND CHARGES	15,300.00	0.00	15,300.00
			02 NON-PERSONNEL SERVICES Total	15,300.00	0.00	15,300.00
	0100 LOCAL FUND Total			84,802.23	14,839.41	69,962.82
L430 ASSET MANAGEMENT			Total	84,802.23	14,839.41	69,962.82
L440 21ST CENTURY CAPITAL PROJECTS	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	0.00	17,267.66	(17,267.66)
			0012 REGULAR PAY - OTHER	138,578.00	0.00	138,578.00
			0014 FRINGE BENEFITS - CURR PERSONNEL	34,622.44	5,776.12	28,846.32
			01 PERSONNEL SERVICES Total	173,200.44	23,043.78	150,156.66
			02 NON-PERSONNEL SERVICES AND CHARGES	155,040.00	4,608.23	150,431.77
			02 NON-PERSONNEL SERVICES Total	155,040.00	4,608.23	150,431.77
	0100 LOCAL FUND Total			328,240.44	27,652.01	300,588.43
L440 21ST CENTURY CAPITAL PROJECTS			Total	328,240.44	27,652.01	300,588.43
L450 PUBLIC SERVICE TECHNOLOGY	0100 LOCAL FUND	01 PERSONNEL	0011 REGULAR PAY - CONT FULL TIME	313,256.15	28,280.99	284,975.16
			0012 REGULAR PAY - OTHER	115,068.83	25,011.87	90,056.96
			0013 ADDITIONAL GROSS PAY	6,000.00	345.33	5,654.67
			0014 FRINGE BENEFITS - CURR PERSONNEL	107,013.07	11,781.20	95,231.87
			0015 OVERTIME PAY	8,608.17	9,303.83	(695.66)
			01 PERSONNEL SERVICES Total	549,946.22	74,723.22	475,223.00
			02 NON-PERSONNEL SERVICES AND CHARGES	0.00	0.00	0.00
			0031 TELEPHONE, TELEGRAPH, TELEGRAM, ETC	265,750.00	85,755.88	179,994.12
			0040 OTHER SERVICES AND CHARGES	477,993.42	154,342.05	323,651.37
			0070 EQUIPMENT & EQUIPMENT RENTAL	581,438.94	0.00	581,438.94
			02 NON-PERSONNEL SERVICES Total	1,325,182.36	240,097.93	1,085,084.43
	0100 LOCAL FUND Total			1,875,128.58	314,821.15	1,560,307.43
0200 FEDERAL	02 NON-PERSONNEL SERVICES AND CHARGES			6,009.40	0.00	6,009.40
			0041 CONTRACTUAL SERVICES - OTHER	75,004.67	0.00	75,004.67
			0070 EQUIPMENT & EQUIPMENT RENTAL	81,014.07	0.00	81,014.07
			02 NON-PERSONNEL SERVICES Total	81,014.07	0.00	81,014.07
0200 FEDERAL GRANT FUND			Total	81,014.07	0.00	81,014.07
0600 SPECIAL PURPOSE REVENUE FUNDS	02 NON-PERSONNEL SERVICES AND CHARGES			360,000.00	0.00	360,000.00
			0041 CONTRACTUAL SERVICES - OTHER	150,000.00	0.00	150,000.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	510,000.00	0.00	510,000.00
			02 NON-PERSONNEL SERVICES Total	510,000.00	0.00	510,000.00
0600 SPECIAL PURPOSE REVENUE FUNDS			Total	510,000.00	0.00	510,000.00
0700 INTRADISTRICT FUNDS	02 NON-PERSONNEL SERVICES AND CHARGES			64,160.00	0.00	64,160.00
			0041 CONTRACTUAL SERVICES - OTHER	0.00	0.00	0.00
			0070 EQUIPMENT & EQUIPMENT RENTAL	64,160.00	0.00	64,160.00
			02 NON-PERSONNEL SERVICES Total	64,160.00	0.00	64,160.00
	0700 INTRADISTRICT FUNDS Total			64,160.00	0.00	64,160.00
L450 PUBLIC SERVICE TECHNOLOGY			Total	2,530,302.65	314,821.15	2,215,481.50
Grand Total				43,640,045.89	8,395,289.20	35,244,756.69

BUDGET

Question Number 17

Please provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

FY 2012 Year End Intra-Districts - DCPL as Seller

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE / PHASE	Program/Activity	FY12 Expenditures	Purpose
BD0	0300	0FPLAN/01	1000/(CAPITAL)	0.00	Capital Funds - Facilities & Services Plan project from Office of Planning
AM0	0301	0GEOHP	1000/(CAPITAL)	45,832.89	Capital Funds - Georgetown Historical Pool from Office of Property Management
DB0	0300	0WAHHD	1000/(CAPITAL)	4,801.97	Capital Funds - William O. Lockridge/Bellevue Library project from Office of Planning
KG0	0356	0STTEG	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - GREEN ROOF - Tenley from the DC Dept of the Environment
KG0	0356	0STRCC	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Chevy Chase from the DC Dept of the Environment
KG0	0356	0STRCP	1000/(CAPITAL)	2,800.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Cleveland Park from the DC Dept of the Environment
KG0	0356	0STRCV	1000/(CAPITAL)	2,222.82	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Capitol View from the DC Dept of the Environment
KG0	0356	0STRKL	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Martin Luther King from the DC Dept of the Environment
KG0	0356	0STRLR	1000/(CAPITAL)	47,800.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Lamond Riggs from the DC Dept of the Environment
KG0	0356	0STRNE	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Northeast from the DC Dept of the Environment
KG0	0356	0STRPL	1000/(CAPITAL)	47,800.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Palisades from the DC Dept of the Environment
KG0	0356	0STRSW	1000/(CAPITAL)	5,998.80	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Southwest from the DC Dept of the Environment
KG0	0356	0STRTP	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Takoma Park from the DC Dept of the Environment
KG0	0356	0STRWD	1000/(CAPITAL)	8,900.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - Woodridge from the DC Dept of the Environment
KG0	0356	0STRWE	1000/(CAPITAL)	0.00	Capital Funds - DDOE STIMULUS - ENERGY EFFCY - West End from the DC Dept of the Environment
Capital Sub-total				\$ 166,056.48	
TO0	0200	0STSBA	L400/L450	489,526.89	BTOP - SBA Stimulus Funds from Office of the Chief Technology Officer
TO0	0200	0STBDD	L400/L450	218,906.35	NTIA - SBDD Stimulus Funds from Office of the Chief Technology Officer
JM0	0200	0NFBS	L300/L340	15,400.00	National Foundation for the Blind Newsline Services from DDS/RSA
Operating Sub-Total				\$ 723,833.24	

FY 2012 Intra-Districts - DCPL as Buyer

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE / PHASE	Program/Activity	FY12 Expenditures	Purpose
CE0	0100	7ACCE1/12	100F/120F	2,591.44	Armored Car Service to OCFO (AT0)
CE0	0100	2SVCE0/01	1000/1040	7,614.27	IT Assessment to OCTO (TO0)
CE0	0100	C308CE/03	L400/L450	26,347.82	RTS for phones to OFRM (AS0)
CE0	0100	2FMCE0/12	1000/1070	65,931.56	Automotive Maintenance to Dept of Public Works (KT0)
CE0	0100	CEBE02/01	1000/1060	752.16	Drug & Alcohol and Criminal Background Check (BE0)
CE0	0100	PLB12N/12	L300/L310	4,696.00	Fitness for Duty (FA0)
CE0	0100	8SACE2/12	100F/120F	1,250.00	Single Audit (AT0)
CE0	0200	8SACE2/12	L300/L350	1,250.00	Single Audit (AT0)
CE0	0100	PC2CE0/01	Various	336,176.77	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0200	PC2CE0/01	Various	51,664.31	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0600	PC2CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0700	PC2CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0200	TOTBAB/12	L300/L350	6,742.84	LSTA Grant - Sub grant to Banneker (GA0)
Operating Sub-Total				\$ 504,419.05	
CE0	0300	PC2CE0/01	Capital/Various	15,809.30	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0300	DCPL06&DCPL09	Capital/Various	350,800.00	Building Permits (CR0)
CE0	0300	SEASCL	Capital/Various	50,000.00	Soil Erosion and Sediment Control (KG0)
Capital Sub-total				\$ 416,609.30	

FY 2013 1ST QTR Intra-Districts - DCPL as Seller

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE / PHASE	Program/Activity	FY12 1st QTR Budget Available	Purpose
BD0	0300	0FPLAN/01	1000/(CAPITAL)	178,815.00	Capital Funds - Facilities & Services Plan project from Office of Planning
AM0	0301	0GEOHP	1000/(CAPITAL)	21,252.06	Capital Funds - Georgetown Historical Pool from Office of Property Management
DB0	0300	0WAHHD	1000/(CAPITAL)	9,803.00	Capital Funds - William O. Lockridge/Bellevue Library project from Office of Planning
Capital Sub-total				\$ 209,870.06	
TO0	0200	0STSBA	L400/L450	0.00	BTOP - SBA Stimulus Funds from Office of the Chief Technology Officer (Re-budget \$212,043.67)
TO0	0200	0STBDD	L400/L450	64,160.00	NTIA - SBDD Stimulus Funds from Office of the Chief Technology Officer (Authority will be decreased)
JM0	0200	0NFBS	L300/L340	17,333.33	National Foundation for the Blind Newsline Services from DDS/RSA
OS0	0200	0SSELC	1000/1080	3,333.33	OSSE - Marketing/Outreach for Early Literacy Campaign - \$250,000 not yet advance
Operating Sub-Total				\$ 81,493.33	

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BUDGET

Question Number 17

Please provide a complete accounting of all intra-district transfers received by or transferred from DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose of the transfer and which programs, activities, and services within DCPL the transfer affected.

FY 2013 Intra-Districts - DCPL as Buyer

ADVANCED FROM AGENCY	BUYER APPROPRIATED FUND	PROJECT CODE / PHASE	Program/Activity	FY12 1st QTR Budget Available	Purpose
CE0	0100	7ACCE1/13	100F/120F	3,825.00	Armored Car Service to OCFO (AT0)
CE0	0100	3SVSCE/01	1000/1040	7,983.00	IT Assessment to OCTO (TO0)
CE0	0100	C308CE/03	1000/1030	15,000.00	RTS for phones to OFRM (AS0)
CE0	0100	2FMCE0/13	1000/1070	0.00	Automotive Maintenance to Dept of Public Works (KT0) - projected \$72,377.49 not yet advanced
CE0	0100	CEBE02/01	1000/1060	0.00	Drug & Alcohol and Criminal Background Check (BE0) - Amounts still being negotiated
CE0	0100	PLB12N/13	L300/L310	0.00	Fitness for Duty (FA0) - projected \$7,000 not yet advanced
CE0	0200	8SACE2/13	L300/L350	0.00	Single Audit (AT0) - projected \$2,500 not yet advanced
CE0	0100	PC2CE0/01	Various	341,905.79	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0200	PC2CE0/01	Various	5,827.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0600	PC2CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0700	PC2CE0/01	Various	0.00	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
Operating Sub-Total				\$ 374,540.79	
CE0	0300	PC2CE0/01	Capital/Various	7,134.56	Purchase Card Payments to JPMorgan to Office of Contracts and Procurement (PO0)
CE0	0300	DCPL06&DCPL09	Capital/Various	0.00	Building Permits (CR0)
CE0	0300	SEASCL	Capital/Various	0.00	Soil Erosion and Sediment Control (KG0)
Capital Sub-total				\$ 7,134.56	

BUDGET

Question Number 18

Please provide a complete accounting of all reprogrammings received by or transferred from the DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the DCPL the reprogramming affected.

FY12 Reprogrammings

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Local	316,000.00	Personnel costs associated with re-opening the MLK Jr. Memorial Library (MLKML) on Sundays for four hours.	From: Debt Service - Repayment of Loans and Interest (DSO) To: L300 - Library Services Program / L320 - Martin Luther King Jr. Memorial Library Activity
Local	(50,000.00)	Mayoral reprogramming needed to support truancy prevention.	From: 1000 - AMP Program / 1010 - Personnel (\$20K) & L300 - Library Services Program / L320 - Martin Luther King Jr. Memorial Library (\$30K) To: Office of the Deputy Mayor for Public Safety and Justice
Local	21,385.00	Additional resources needed to mount an effective community marketing campaign; increased advertising of solicitations in newspapers by the contracting department; and to provide increased accessibility by providing adaptive and information technology services to the disabled community.	Within Programs & Activities: 1000 - AMP Program / 1020 - Contracts & Procurement (\$1K) & 1080 - Communications (\$8,810); and L300 - Library Services Program / L340 - Adaptive Services (\$11,575)
Local	200,000.00	Reprogramming to address requirements for the three new libraries opening; install security cameras; remediate specific sustainable landscaping deficiencies; and repair and abate electrical and other hazards at existing libraries.	From: PS - 1000 - AMP Program / 1010 - Personnel & 1040 - Information Technology; and L300 - Library Services Program / L320 - Martin Luther King Jr. Memorial Library & L380 - Collections To: NPS - L300 - Library Services Program / L380 - Collections (\$15K); L400 - Business Operations Program / L410 - Custodial and Maintenance (\$42K) & L420 - Public Safety (\$51K) & L440 - 21st Century Capital Projects (\$92K)
Local	67,661.00	Reprogramming to properly align budget authority with projected PS expenditures and address needed rehabilitation, restoration, and reconfiguration of the DC Public Library's Budget and Finance Office.	Within: 100F - Agency Financial Operations / 120F - Accounting Operations
Local	48,215.00	Year End Adjustments to ensure that the DC Public Library (DCPL) is in compliance with the District's Anti-Deficiency Act.	From: 1000 - AMP Program / 1090 - Performance Management To: 100F - Agency Financial Operations / 120F - Accounting Operations (\$160); L200 - Chief Librarian Program / L220 - Executive Management Office (\$24,020); and L400 - Business Operations Program / L410 - Custodial and Maintenance (\$24,035)
Federal	96,845.58	To ensure that funds are correctly allocated among the objects in both Personal Services (PS) and Non-Personal Services (NPS). This reallocation of grant funding was submitted in accordance with the Grantor's terms and conditions.	Realignment of LSTA Grants (12LSTA/11) within L300 - Library Services Program / L350 - Literacy Resources Activity
Federal	52,671.59	To ensure that funds are correctly allocated among the objects in both Personal Services (PS) and Non-Personal Services (NPS). This reallocation of grant funding was submitted in accordance with the Grantor's terms and conditions.	Realignment of LSTA Grants (12LSTA/11) within L300 - Library Services Program / L350 - Literacy Resources Activity

BUDGET

Question Number 18

Please provide a complete accounting of all reprogrammings received by or transferred from the DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the DCPL the reprogramming affected.

Federal	2,755.00	This request is necessary to ensure that funds are correctly allocated among the objects in both Personal Services (PS) and Non-Personal Services (NPS). This request for the reallocation of grant funding is submitted in accordance with the Grantor's terms and conditions.	Realignment of LSTA Grants (12LSTA/11) within L300 - Library Services Program / L350 - Literacy Resources Activity
Capital	830,000.00	To support the costs of circulation and reference library materials necessary for newly opened library facilities.	From: Department of Parks and Recreation To: Capital - General Improvements - Libraries (LB310C), Francis A Gregory Library (FGR37C), Mt. Pleasant Library (LB337C), and William O. Lockridge/Bellevue (WAH38C)
Capital	204,000.00	To support a change order in the contract (DCPL-2009-C-0012) between the DCPL and the African American Civil War Museum and Freedom Foundation (the Museum).	From: WMATA Fund Project To: Capital - African American Civil War Records & Art (CWM01C)
Capital	(95,343.04)	From DCPL to Department of General Services (DGS) - part of a \$900,000 reprogramming to support the cost of capital improvements, including essential upgrades to fire alarm systems in various public facilities outside of DCPL.	From: Capital - African American Civil War Records & Art (CWM01C), and Renovation at Georgetown Library (FS337C) To: Department of General Services
Capital	(40,515.69)	From DCPL to Department of General Services (DGS) - part of a \$531,000 reprogramming to support the costs of necessary upgrades to the sewer system at the Central Detention Facility, located at 1901 D Street SE.	From: Capital - Temp Space for DC Public Library (TPL01C) To: Department of General Services
Capital	211,966.42	To purchase opening day collections for Bellevue, Francis Gregory, and Mount Pleasant Neighborhood Libraries.	DCPL Capital - from Anacostia Neighborhood Library (ANL01C) to General Improvements - Libraries (LB310C)
Capital	7,332,206.04	To close-out the Petworth Neighborhood Library project, continue construction of the Bellevue (Washington Highlands), Mt. Pleasant, and Francis Gregory neighborhood libraries, and begin design of the Woodridge and Northeast neighborhood libraries.	DCPL Capital - from General Improvements - Libraries (LB310C), Africa American Civil War Records & Art (CWM01C), Northeast Library (NEL38C), Dorothy I. Height/Benning Library (BEN37C), Renovation/Reconstruction Neighborhood Library (NL637C), and Temp Space for DC Public Library (TPL01C) to Northeast Library (NEL38C), Woodridge Library (WOD37C), Petworth Library (FS237C), William O. Lockridge/Bellevue Library (WAH38C), Francis Gregory Library (FGR37C), and Mt. Pleasant Library (LB337C).
Capital	314,000.00	To close-out all work associated with the construction of the Watha T. Daniel/Shaw Library.	DCPL Capital - from Anacostia Neighborhood Library (ANL01C) to Watha T. Daniel/Shaw Renovation (WTD37C)
Capital	300,596.82	To increase available construction funds for the Mt. Pleasant Library Project.	DCPL Capital - from Tenley-Friendship Branch Library (TEN37C) to Tenley-Friendship Branch Library (TEN37C) and Mt. Pleasant Library (LB337C)

BUDGET

Question Number 18

Please provide a complete accounting of all reprogrammings received by or transferred from the DCPL during FY12 and to date in FY13. For each, please provide a narrative description as to the purpose and reason of the transfer and which programs, activities, and services within the DCPL the reprogramming affected.

Capital	580,167.54	Capital reprogramming to meet budget needs for Francis Gregory and Mount Pleasant neighborhood libraries.	DCPL Capital - from General Improvements - Libraries (LB310C), Watha T. Daniel/Shaw Renovation (WTD37C), Anacostia Neighborhood Library (ANL01C), William O. Lockridge/Benning Branch Library (BEN37C), and Petworth Renovation (FS237C) to Francis Gregory Library (FGR37C) and Mt. Pleasant Library (LB337C)
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FY13 Reprogrammings as of 12/31/12

Fund Type	Reprogramming Amount	Purpose / Reason	Programs / Activities Affected
Local	Pending \$249,000	Early Literacy Campaign	From: Non-Public Tuition To: 1000 - AMP Program / 1080 - Communications
Local	8,930.00	Since development of the budget, over a year ago, DCPL's priorities have changed and the openings of the new libraries require additional resources to mount an effective campaign for the community's patronage of and participation in its new facilities and programs. DCPL, through its outreach programs, will also seek volunteers to help with the implementation of various programs. Additionally, Adult Literacy will provide more English conversation circle programs for "English as Second Language Learners". This reprogramming is also needed to provide adaptive and information technology services to increase accessibility for the disabled community. These services include Braille services and Adaptive Technology software and equipment.	Within Programs & Activities: 1000 - AMP Program / 1080 - Communications (\$4,176); and L300 - Library Services Program / L340 - Adaptive Services (\$796), L350 - Literacy Resources (\$3,060), & L370 - Volunteers (\$898)
Federal	63,488.08	This request is necessary to ensure that funds are correctly allocated among the objects in both Personal Services (PS) and Non-Personal Services (NPS). This request for the reallocation of grant funding is submitted in accordance with the Grantor's terms and conditions.	Realignment of LSTA Grants (22LSTA/12) within L300 - Library Services Program / L350 - Literacy Resources Activity
Capital	(244.79)	From DCPL to Office of Planning (OP) - part of a \$490,000 reprogramming to support the costs of feasibility studies to assess the potential of sites to be included in the open-space plan or the NoMa neighborhood.	From: Capital - Temp Space for DC Public Library (TPL01C) and Tenley-Friendship Library (TEN37C) To: Office of Planning
Capital	Pending \$2,025,554.67	To meet budget needs for the Mount Pleasant, Bellevue, and Francis Gregory capital building projects.	DCPL Capital - from General Improvements - Libraries (LB310C) to William O. Lockridge/Bellevue Library (WAH38C), Francis Gregory Library (FGR37C), and Mt. Pleasant Library (LB337C).

BUDGET

Question Number 19

FY12 and to date in FY13? Include the source of funding and the percentage of these costs assigned to each DCPL program. Please provide the percentage change between DCPL's fixed costs budget for these years and a narrative explanation for any changes.

In FY 2011, the library's budget for fixed costs (\$4,056,000) was transferred to a new citywide fixed costs agency. Of the transfer, \$3,962,000 was transferred for facility and telecommunications fixed costs (now managed by the Department of General Services (DGS) and the Office of the Chief Technology Officer (OCTO). The remaining \$94,000 was transferred to the Office of Contracting and Procurement for the Library's procurement assessment. Since then, all electricity, water, steam, gas, telecom and most lease costs for buildings wholly occupied by DCPL are covered by this budget transfer. Lease and buildout space for interim libraries, security, and custodial and maintenance were retained within DCPL's budget. However, security, custodial and maintenance are not budgeted by location. Actual spending for these commodities are provided on the following pages. In FY13, additional funding was provided to DCPL to cover utility costs of the co-located facilities where the Library is housed with either the DC Public Schools (DCPL) or the Department of Parks and Recreation (DPR). In the detail schedules, costs of properties that were never operated by DCPL have been excluded. Because there is no estimate for the first year of a negotiated lease, a gross comparison between budget and actual rent is not made.

Please see the following attachments for the Library's fixed costs.

DC Public Library Fixed Costs
Budget vs Actuals

	FY11 Budget	FY11 Actuals	Variance
Electricity	1,669,442.74	2,308,469.50	(639,026.76)
Water	131,313.76	206,656.08	(75,342.32)
Steam	196,285.64	460,516.51	(264,230.88)
Gas	217,847.70	215,434.44	2,413.26
TeleComm	343,773.18	320,950.50	22,822.68
Lease/Rent	1,153,091.40	602,988.56	550,102.84
Subtotal - DGS/OCCTO	3,711,854.41	4,115,015.59	(403,161.18)

	FY12 Budget	FY12 Actuals	Variance
Electricity	1,939,336.58	2,369,140.74	(429,804.16)
Water	120,216.84	247,744.12	(127,527.28)
Steam	196,285.64	254,062.64	(57,776.91)
Gas	149,939.69	173,717.28	(23,777.59)
TeleComm	293,869.50	309,269.24	(15,399.74)
Lease/Rent	379,101.93	466,307.17	(107,205.24)
Subtotal - DGS/OCCTO	3,078,750.17	3,640,241.09	(561,490.93)

	FY13 Budget	FY 2013 - 1st Qtr.	Available Balance
Electricity	1,829,201.00	\$ 577,166.54	\$ 1,252,034.46
Water	241,377.00	\$ 67,089.87	\$ 174,287.13
Steam	202,174.00	\$ 67,234.76	\$ 134,939.24
Gas	108,189.00	\$ 36,127.27	\$ 72,061.73
TeleComm	307,601.01	\$ 76,900.26	\$ 230,700.75
Lease/Rent	183,930.00	\$ 60,530.40	\$ 123,399.60
Subtotal - DGS/OCCTO	2,872,472.01	\$ 885,045.10	\$ 1,987,426.91

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

DC Public Library Fixed Costs
Budget vs Prior Year Budget

	FY11 Budget	FY12 Budget	Variance	% Change
Electricity	1,669,442.74	1,939,336.58	269,893.83	16.2%
Water	131,313.76	120,216.84	(11,096.92)	-8.5%
Steam	196,285.64	196,285.64	0.00	0.0%
Gas	217,847.70	149,939.69	(68,008.01)	-31.2%
TeleComm	343,773.18	293,869.50	(49,903.68)	-14.5%
Lease/Rent	1,153,091.40	379,101.93	(773,989.47)	-67.1%
Subtotal - DGS/OCCTO	3,711,854.41	3,078,750.17	(633,104.25)	-17.1%

	FY11 Budget	FY12 Budget	Variance	% Change
Electricity	1,669,442.74	1,939,336.58	269,893.83	16.2%
Water	131,313.76	120,216.84	(11,096.92)	-8.5%
Steam	196,285.64	196,285.64	0.00	0.0%
Gas	217,847.70	149,939.69	(68,008.01)	-31.2%
TeleComm	343,773.18	293,869.50	(49,903.68)	-14.5%
Lease/Rent	1,153,091.40	379,101.93	(773,989.47)	-67.1%
Subtotal - DGS/OCCTO	3,711,854.41	3,078,750.17	(633,104.25)	-17.1%

	FY11 Budget	FY12 Budget	Variance	% Change
Electricity	1,669,442.74	1,939,336.58	269,893.83	16.2%
Water	131,313.76	120,216.84	(11,096.92)	-8.5%
Steam	196,285.64	196,285.64	0.00	0.0%
Gas	217,847.70	149,939.69	(68,008.01)	-31.2%
TeleComm	343,773.18	293,869.50	(49,903.68)	-14.5%
Lease/Rent	1,153,091.40	379,101.93	(773,989.47)	-67.1%
Subtotal - DGS/OCCTO	3,711,854.41	3,078,750.17	(633,104.25)	-17.1%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

	FY12 Budget	FY13 Budget	Variance	% Change
Electricity	1,939,336.58	1,829,201.00	(110,135.58)	-5.7%
Water	120,216.84	241,377.00	121,160.16	100.8%
Steam	196,285.64	202,174.00	5,888.36	3.0%
Gas	149,939.69	108,189.00	(41,750.69)	-27.8%
TeleComm	293,869.50	307,601.01	13,731.51	4.7%
Lease/Rent	379,101.93	183,930.00	(195,171.93)	-51.5%
Subtotal - DGS/OCCTO	3,078,750.17	2,872,472.01	(206,278.16)	-6.7%

Major Budgetary Changes Between DGS FY11 Budget and FY12 Budget - Decrease of \$773,989 or -67.1% in rent primarily due to the expiration of two short term leases for Georgetown (3307 M St) and Tenley (4200 Wisconsin Ave) of \$290,717 and \$361,093 respectively in 2011 and the removal of erroneous occupancy charge.
 Major Budgetary Changes Between DCPL FY11 Budget and FY12 Budget - Increase in of \$610,279 or 18.1% for custodial and maintenance for new buildings. Security increase of \$63,022 or 5.5% represents step increases and allocation of overtime.
 Major Budgetary Changes Between DCPL FY12 Budget and FY13 Budget - Increase in of \$431,744 or 10.9% for custodial and maintenance for new buildings. Increase of \$366,500 to cover utility costs for co-located (shared) facilities; Northwest One, Deanwood and Rosedale. Security increase of \$63,022 or 5.5% represents step increases and allocation of overtime. All other fixed costs budget variances based on changes in DGS utility assumptions.

Note: For DCPL budget, Energy, Telecom and Rent budgeted in the Local Fund/Program 1000 - Agency Management/Activity 1030 - Property Management/CSG 30
 Lease/Rent budgeted in Capital Fund/Project FGR37C - Francis Gregory/CSG 41 and LB310C - General Improvements/Libraries/CSG 41
 Custodial and Maintenance budgeted in the Local Fund/Program L400 - Business Services/Activity L410 - Custodial and Maintenance
 Security budgeted in the Local Fund/Program L400 - Business Services/Activity L420 - Public Safety

Note: For DCPL budget, Energy, Telecom and Rent budgeted in the Local Fund/Program 1000 - Agency Management/Activity 1030 - Property Management/CSG 30
 Lease/Rent budgeted in Capital Fund/Project FGR37C - Francis Gregory/CSG 41 and LB310C - General Improvements/Libraries/CSG 41
 Custodial and Maintenance budgeted in the Local Fund/Program L400 - Business Services/Activity L410 - Custodial and Maintenance
 Security budgeted in the Local Fund/Program L400 - Business Services/Activity L420 - Public Safety

Note: For DCPL budget, Energy, Telecom and Rent budgeted in the Local Fund/Program 1000 - Agency Management/Activity 1030 - Property Management/CSG 30
 Lease/Rent budgeted in Capital Fund/Project FGR37C - Francis Gregory/CSG 41 and LB310C - General Improvements/Libraries/CSG 41
 Custodial and Maintenance budgeted in the Local Fund/Program L400 - Business Services/Activity L410 - Custodial and Maintenance
 Security budgeted in the Local Fund/Program L400 - Business Services/Activity L420 - Public Safety

DC Public Library - Electricity Data

BUILDING NAME	ADDRESS	FY11 Budget	FY11 Actuals	FY12 Budget	FY12 Actuals	FY13 Budget	FY13 Actuals	FY13 Budget	FY13: 1st QTR.
Anacostia Library	1800 Good Hope Rd SE	\$ -	\$ 48,826.83	\$ 78,710.87	\$ -	\$ 79,577.00	\$ -	\$ -	\$ 15,566.64
Benning Interim	4101 Benning Rd NE	\$ 11,275.49	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Library	3935 Benning Rd NE	\$ -	\$ 147,723.44	\$ 86,513.93	\$ 87,295.59	\$ 76,547.00	\$ -	\$ -	\$ 24,583.81
Capitol View Branch	5001 Central Ave SE	\$ 27,774.92	\$ 29,262.21	\$ 27,054.47	\$ 33,318.80	\$ -	\$ -	\$ -	\$ 7,274.47
Chevy Chase Library	5625 Conn Ave NW	\$ 36,973.11	\$ 42,395.13	\$ 66,015.98	\$ 46,136.49	\$ 66,742.00	\$ -	\$ -	\$ -
Cleveland Park Library	3310 Conn Ave NW	\$ 24,261.94	\$ 27,155.67	\$ 23,788.10	\$ 24,155.93	\$ 24,050.00	\$ -	\$ -	\$ 6,979.96
Deanwood	1350 49th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Interim Library	2100-T 36th Pl SE	\$ -	\$ 15,749.20	\$ 11,160.00	\$ 9,849.46	\$ 11,283.00	\$ -	\$ -	\$ -
Francis A Gregory Neighborhood Library	3600 Alabama Ave SE	\$ -	\$ -	\$ 33,409.95	\$ 27,416.83	\$ 33,777.00	\$ -	\$ -	\$ 15,125.20
Georgetown Interim		\$ 17,385.69	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Library	3260 R St NW	\$ 20,283.32	\$ 74,345.76	\$ -	\$ 60,265.63	\$ -	\$ -	\$ -	\$ 4,461.77
Lamond Riggs Library	5401 S Dakota Ave NE	\$ 27,617.48	\$ 33,110.54	\$ 28,940.19	\$ 33,637.44	\$ 29,259.00	\$ -	\$ -	\$ 8,972.38
Langston Library	100 26th Benning Rd NE	\$ 10,137.44	\$ 2,794.84	\$ 7,436.28	\$ -	\$ -	\$ -	\$ -	\$ -
M.L. King Jr. Library	901 G St NW	\$ 1,208,985.56	\$ 1,349,988.34	\$ 1,159,432.79	\$ 1,396,700.74	\$ 1,172,187.00	\$ -	\$ -	\$ 5,926.56
Mt. Pleasant Interim Library	3162 Mount Pleasant St NW	\$ -	\$ 7,545.11	\$ 13,803.85	\$ 9,798.66	\$ 13,956.00	\$ -	\$ -	\$ 332,501.24
Mt. Pleasant Library	3160 16th St NW	\$ 19,744.55	\$ 20,157.45	\$ 17,928.36	\$ 28,201.83	\$ 18,126.00	\$ -	\$ -	\$ 18,618.70
Northeast Library	3307 7th St NE	\$ 21,581.72	\$ 27,635.48	\$ 24,672.99	\$ 28,088.45	\$ -	\$ -	\$ -	\$ 7,940.62
Northwest One	155 L Street NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Palisades Library	4901 V St NW	\$ 24,811.14	\$ 28,516.22	\$ 23,832.08	\$ 31,250.36	\$ 24,084.00	\$ -	\$ -	\$ 16,116.02
Parkland Turner Library	1547 Alabama AveSe	\$ -	\$ 11,418.31	\$ 9,283.76	\$ 8,400.30	\$ 3,889.00	\$ -	\$ -	\$ 1,622.90
Petworth Interim Library	4200 Kansas Ave NW	\$ -	\$ 7,941.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Library	4200 Kansas Ave NW	\$ 51,291.41	\$ 11,118.77	\$ 35,619.51	\$ 34,609.34	\$ 36,011.00	\$ -	\$ -	\$ 13,223.72
R.L. Christian Library	1300 H St NE	\$ 7,851.75	\$ -	\$ 6,270.86	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale	1701 Gales St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shepherd Park Library (Juanita E. Thornton)	7420 Georgia Ave NW	\$ 26,575.78	\$ 38,647.69	\$ 28,940.19	\$ 42,412.76	\$ 29,259.00	\$ -	\$ -	\$ 8,734.69
Southeast Branch	403 7th St SE	\$ 18,592.17	\$ 16,730.83	\$ 17,303.34	\$ 25,148.51	\$ 17,484.00	\$ -	\$ -	\$ 4,303.25
Southwest Branch	900 Wesley Place SW	\$ -	\$ 38,169.63	\$ 27,170.41	\$ 39,513.27	\$ 27,469.00	\$ -	\$ -	\$ 6,208.61
Takoma Park Library	100 5th and Cedar St NW	\$ 12,139.09	\$ 16,056.77	\$ 10,727.97	\$ 14,131.43	\$ 10,846.00	\$ -	\$ -	\$ 11,210.17
Tenley Interim	4200 Wisconsin Ave	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Library	4450 Wisconsin Ave NW	\$ -	\$ 49,087.24	\$ -	\$ 53,583.80	\$ 25,122.00	\$ -	\$ -	\$ 12,708.41
Waltha T Daniels/Shaw Interim	1701 8th St NW	\$ 12,727.96	\$ -	\$ 11,010.49	\$ -	\$ -	\$ -	\$ -	\$ -
Waltha T Daniels/Shaw Library	1630 7th St NW	\$ -	\$ 175,810.27	\$ 68,550.00	\$ 179,838.03	\$ 69,304.00	\$ -	\$ -	\$ 36,564.96
West End Library	1101 24th St NW	\$ 33,083.14	\$ 40,292.96	\$ 32,756.95	\$ 35,770.52	\$ 33,117.00	\$ -	\$ -	\$ 7,548.34
Wm. O Lockridge/Bellevue	115 Atlantic St.SW	\$ 25,691.23	\$ -	\$ 10,176.00	\$ 11,043.78	\$ -	\$ -	\$ -	\$ 3,521.07
Wm. O Lockridge/Bellevue Interim	4037 South Cap St SW	\$ -	\$ 18,963.81	\$ 26,797.26	\$ 13,716.78	\$ 27,092.00	\$ -	\$ -	\$ -
Woodridge Library	1801 Hamlin St ME	\$ 30,657.86	\$ 29,025.02	\$ 52,030.00	\$ 32,229.56	\$ -	\$ -	\$ -	\$ 7,453.05
GRAND TOTAL		\$ 1,669,442.74	\$ 2,308,469.50	\$ 1,939,336.58	\$ 2,369,140.74	\$ 1,829,201.00	\$ -	\$ -	\$ 577,166.54

DC Public Library - Water & Sewer Data

BUILDING NAME	ADDRESS	FY11 Budget	FY11 Actuals	FY12 Budget	FY12 Actuals	FY13 Budget	FY13 Actuals	FY13 Budget	FY13: 1st QTR.
Anacostia Library	1800 Good Hope Rd SE	\$ -	\$ 3,099.96	\$ -	\$ 4,848.80	\$ -	\$ -	\$ -	\$ 1,201.42
Benning Interim	4101 Benning Rd NE	\$ 3,056.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Library	3935 Benning Rd NE	\$ -	\$ -	\$ 3,056.30	\$ 6,653.00	\$ -	\$ -	\$ -	\$ 1,630.09
Capitol View Branch	5001 CENTRAL AVE SE	\$ 2,516.95	\$ 6,398.23	\$ 2,516.95	\$ 6,578.44	\$ -	\$ -	\$ -	\$ 1,394.87
Chevy Chase Library	5625 Connecticut Ave NW	\$ 5,608.59	\$ 6,961.87	\$ 5,608.59	\$ 10,025.16	\$ 12,619.00	\$ 10,025.16	\$ 12,619.00	\$ 2,499.40
Cleveland Park Library	3310 Conn Ave NW	\$ 9,454.08	\$ 4,385.82	\$ 9,454.08	\$ 3,710.40	\$ 21,272.00	\$ 3,710.40	\$ 21,272.00	\$ 1,131.70
Deanwood	1350 49th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Interim Library	2100-T 36th Pl SE	\$ -	\$ -	\$ -	\$ 381.76	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Neighborhood Library	3600 Alabama Ave SE	\$ -	\$ 366.98	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 161.78
Georgetown Interim	2,083.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Library	3260 R St NW	\$ 8,877.54	\$ 1,737.29	\$ 2,083.00	\$ 2,607.36	\$ -	\$ -	\$ -	\$ 850.50
Lamond-Riggs Library	5401 S Dakota Ave NE	\$ 2,101.60	\$ 6,654.28	\$ 2,101.60	\$ 7,114.20	\$ 4,729.00	\$ 7,114.20	\$ 4,729.00	\$ 7,153.25
Langston Library	2500 BENNING RD NE	\$ 210.78	\$ 38,995.48	\$ 210.78	\$ 56,720.28	\$ -	\$ -	\$ -	\$ 18,642.75
M.L. King Jr. Library	901 G ST NW	\$ 70,914.90	\$ 98,831.30	\$ 70,914.90	\$ 96,681.60	\$ 159,559.00	\$ 96,681.60	\$ 159,559.00	\$ 21,926.95
Mt Pleasant Interim Library	3162 Mt Pleasant St NW	\$ -	\$ 825.64	\$ -	\$ 1,984.28	\$ -	\$ -	\$ -	\$ -
Mt. Pleasant Library	3160 16th St NW	\$ 4,023.41	\$ 978.05	\$ 4,023.41	\$ 1,270.72	\$ 9,053.00	\$ 1,270.72	\$ 9,053.00	\$ 285.25
Northeast Library	330 7th St NE	\$ 4,196.99	\$ 8,115.08	\$ 4,196.99	\$ 7,527.64	\$ -	\$ -	\$ -	\$ (1,117.08)
Northwest One	155 L Street NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Palisades Library	4901 V ST NW	\$ 1,401.06	\$ 4,064.67	\$ 1,401.06	\$ 5,023.00	\$ 3,152.00	\$ 5,023.00	\$ 3,152.00	\$ 1,795.96
Parklands Turner Library	Alabama & Stanton Rd SE	\$ -	\$ -	\$ 198.38	\$ 4,925.64	\$ -	\$ -	\$ -	\$ -
Petworth Interim Library	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Library	4200 Kansas Ave NW	\$ 564.15	\$ 2,849.64	\$ 564.15	\$ 1,807.76	\$ 1,269.00	\$ 1,807.76	\$ 1,269.00	\$ 790.10
R.L. Christian Library	1300 H ST NE	\$ 154.98	\$ 8.65	\$ 154.98	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale	1701 Gales St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shepherd Park Library (Juanita E. Thornton)	7420 GEORGIA AVE NW	\$ 1,773.03	\$ 3,557.83	\$ 1,773.03	\$ 3,306.72	\$ 3,989.00	\$ 3,306.72	\$ 3,989.00	\$ 950.61
Southeast Branch	7TH & D STS SE	\$ 1,537.45	\$ 1,725.26	\$ 1,537.45	\$ 1,671.16	\$ 3,459.00	\$ 1,671.16	\$ 3,459.00	\$ 534.45
Southwest Branch	900 Wesley Place SW	\$ 2,417.76	\$ 4,627.47	\$ -	\$ 6,098.40	\$ -	\$ -	\$ -	\$ 1,562.27
Takoma Park Library	416 Cedar St NW	\$ 5,598.05	\$ 2,348.26	\$ 5,598.05	\$ 2,286.08	\$ 12,596.00	\$ 2,286.08	\$ 12,596.00	\$ 446.86
Tenley Interim	4200 Wisconsin Ave	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Library	4450 Wisc Ave NW	\$ -	\$ 1,704.10	\$ -	\$ 2,907.16	\$ 8,397.00	\$ 2,907.16	\$ 8,397.00	\$ 697.43
Watha T Daniel/ Shaw Interim	1701 8th St NW	\$ 3,056.30	\$ 227.00	\$ 3,056.30	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T Daniel/ Shaw Library	1630 7th St NW	\$ -	\$ 3,160.18	\$ -	\$ 3,673.08	\$ -	\$ -	\$ -	\$ -
West End Library	1101 24th St NW	\$ 458.76	\$ 1,673.00	\$ 458.76	\$ 4,451.16	\$ -	\$ -	\$ -	\$ 2,019.94
Wm. O Lockridge/BelleVue Interim	115 ATLANTIC ST SW	\$ 570.34	\$ 1,327.55	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm. O Lockridge/BelleVue	115 ATLANTIC ST SW	\$ -	\$ -	\$ 570.34	\$ 2,022.12	\$ 1,283.00	\$ 2,022.12	\$ 1,283.00	\$ 664.65
Woodridge Library	18th & Rhode Island Ave NE	\$ 737.73	\$ 2,032.49	\$ 737.73	\$ 3,488.20	\$ -	\$ -	\$ -	\$ 909.14
GRAND TOTAL		\$ 131,313.76	\$ 206,656.08	\$ 120,216.84	\$ 247,744.12	\$ 241,377.00	\$ 247,744.12	\$ 241,377.00	\$ 67,089.87

DC Public Library - Steam Data

BUILDING NAME	ADDRESS	FY11 Budget	FY11 Actuals	FY12 Budget	FY12 Actuals	FY13 Budget	FY13: 1st QTR.
Anacostia Library	1800 Good Hope Rd SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Interim		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Library	3935 Benning Rd NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capitol View Branch	5001 CENTRAL AVE SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chevy Chase Library	5625 Connecticut Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cleveland Park Library	3310 Conn Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dearwood	1350 49th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Interim Library	2100-T 36th Pl SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Neighborhood Library	3600 Alabama Ave SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Interim		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Library	3260 R St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lamond-Riggs Library	5401 S Dakota Ave NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Langston Library	2500 BENNING RD NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M.L. King Jr. Library	901 G ST NW	\$ 196,285.64	\$ 460,516.51	\$ 196,285.64	\$ 254,062.54	\$ 202,174.00	\$ 67,234.76
Mt. Pleasant Interim Library	3162 Mt Pleasant St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mt. Pleasant Library	3160 16th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Northeast Library	330 7th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Northwest One	155 L Street NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Palisades Library	4901 V ST NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parklands Turner Library	Alabama & Stanton Rd SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Interim Library	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Library	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R.L. Christian Library	1300 H ST NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale	1701 Gales St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shepherd Park Library (Juanita E. Thornton)	7420 GEORGIA AVE NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Southeast Branch	7TH & D STS SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Southwest Branch	900 Wesley Place SW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Takoma Park Library	416 Cedar St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Interim	4200 Wisconsin Ave	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Library	4450 Wisc Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T Daniel/ Shaw Interim	1701 8th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T Daniel/ Shaw Library	1630 7th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
West End Library	1101 24th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm. O Lockridge/Bellevue Interim	115 ATLANTIC ST SW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm. O Lockridge/Bellevue	115 ATLANTIC ST SW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Woodridge Library	18th & Rhode Island Ave NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 196,285.64	\$ 460,516.51	\$ 196,285.64	\$ 254,062.54	\$ 202,174.00	\$ 67,234.76

DC Public Library - Washington Gas

BUILDING NAME	ADDRESS	FY11 Budget	FY11 Actuals	FY12 Budget	FY12 Actuals	FY13 Budget	FY13 Actuals	FY13 Budget	FY13: 1st QTR.
Anacostia Library	1800 Good Hope Rd SE	\$ -	\$ 8,498.15	\$ -	\$ 9,852.18	\$ -	\$ 9,852.18	\$ -	\$ 7,15.44
Benning Interim		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Library	3935 Benning Rd NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capitol View Branch	5001 Central Ave SE	\$ 22,461.03	\$ 14,098.41	\$ 13,688.23	\$ 14,692.35	\$ -	\$ -	\$ -	\$ 3,756.10
Chevy Chase Library	5625 Conn Ave NW	\$ 22,610.37	\$ 21,684.45	\$ 14,091.70	\$ 19,669.38	\$ 14,979.00	\$ 19,669.38	\$ 14,979.00	\$ 3,421.20
Cleveland Park Library	3310 Conn Ave NW	\$ 10,323.45	\$ 11,650.31	\$ 7,001.77	\$ 9,029.99	\$ 7,443.00	\$ 9,029.99	\$ 7,443.00	\$ 837.47
Deanwood	1350 49th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Interim Library	3660 ALA Ave SE	\$ -	\$ 15,089.68	\$ -	\$ 628.48	\$ -	\$ 628.48	\$ -	\$ -
Francis A Gregory Library	3660 Alabama Ave SE	\$ -	\$ -	\$ 7,851.17	\$ 2,238.53	\$ 8,346.00	\$ 2,238.53	\$ 8,346.00	\$ 3,003.58
Georgetown Interim		\$ 1.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Library	3260 R St NW	\$ -	\$ 15,894.10	\$ -	\$ 12,336.80	\$ -	\$ 12,336.80	\$ -	\$ 1,976.22
Lamond-Riggs Library	5401 S Dakota Ave NE	\$ 10,237.26	\$ 9,934.22	\$ 6,602.67	\$ 13,207.96	\$ 7,019.00	\$ 13,207.96	\$ 7,019.00	\$ 3,535.70
Langston Library	2500 BENNING RD NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M.L. King Jr. Library	901 G ST NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mt. Pleasant Interim Library	3162-3164 Mt Pleasant St NW	\$ -	\$ 623.31	\$ -	\$ 234.85	\$ -	\$ 234.85	\$ -	\$ -
Mt. Pleasant Library	3160 16th St NW	\$ 14,190.97	\$ 665.83	\$ 8,228.35	\$ 74.96	\$ 8,747.00	\$ 74.96	\$ 8,747.00	\$ -
Northeast Library	330 7th St NE	\$ 12,932.43	\$ 12,789.28	\$ 8,481.21	\$ 15,479.79	\$ -	\$ 15,479.79	\$ -	\$ 326.67
Northwest One	155 L Street NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Palisades Library	4901 V St NW	\$ 16,608.70	\$ 14,715.71	\$ 10,650.82	\$ 15,759.82	\$ 11,322.00	\$ 15,759.82	\$ 11,322.00	\$ 2,368.81
Parklands-Turner Library	1547-1549 Ala Ave SE	\$ -	\$ 3,922.78	\$ -	\$ 1,854.80	\$ -	\$ 1,854.80	\$ -	\$ 443.96
Petworth Interim	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Library	4200 Kansas Ave NW	\$ 18,340.80	\$ 7,537.48	\$ 11,658.13	\$ 1,338.40	\$ 12,393.00	\$ 1,338.40	\$ 12,393.00	\$ 119.52
R.L. Christian Library	1300 H ST NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale	1701 Gales St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shepherd Park (Juanita E. Thornton) Library	7420 Georgia Ave NW	\$ 7,252.86	\$ 5,489.29	\$ 4,783.86	\$ 4,363.61	\$ 5,085.00	\$ 4,363.61	\$ 5,085.00	\$ 1,078.32
Southeast Branch	403 7th St SE	\$ 1,926.14	\$ 2,200.81	\$ 1,171.64	\$ 1,282.14	\$ 1,245.00	\$ 1,282.14	\$ 1,245.00	\$ 216.72
Southwest Branch	900 Wesley Pl SW	\$ 18,753.57	\$ 15,945.44	\$ 12,254.72	\$ 15,227.82	\$ 13,027.00	\$ 15,227.82	\$ 13,027.00	\$ 2,782.04
Takoma Park Library	416 Cedar St NW	\$ 15,420.18	\$ 15,304.90	\$ 9,010.52	\$ 10,749.41	\$ 9,578.00	\$ 10,749.41	\$ 9,578.00	\$ 4,332.73
Tenley Interim	4200 Wisconsin Ave	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Library	4450 Wisc Ave NW	\$ -	\$ 5,387.72	\$ -	\$ 3,697.96	\$ -	\$ 3,697.96	\$ -	\$ 1,979.32
Watha T. Daniel (Shaw) Interim	1701 8th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T. Daniel (Shaw) Library	1630 7th St NW	\$ -	\$ 427.03	\$ -	\$ 389.44	\$ -	\$ 389.44	\$ -	\$ 262.74
West End Library	1101 24th St NW	\$ 9,477.81	\$ 9,974.77	\$ 11,205.00	\$ 7,160.19	\$ -	\$ 7,160.19	\$ -	\$ 1,740.80
Wm. O Lockridge/Bellevue Interim	4035 S Capitol St SW	\$ 11,539.55	\$ 1,456.01	\$ -	\$ 984.08	\$ -	\$ 984.08	\$ -	\$ -
Wm. O Lockridge/Bellevue Library	115 Atlantic St SW	\$ -	\$ -	\$ 8,471.39	\$ 114.83	\$ 9,005.00	\$ 114.83	\$ 9,005.00	\$ 78.88
Woodridge Library	1801 Hamlin St NE	\$ 25,871.17	\$ 22,144.76	\$ 14,788.50	\$ 13,349.51	\$ -	\$ 13,349.51	\$ -	\$ 3,151.05
GRAND TOTAL		\$ 217,947.70	\$ 215,434.44	\$ 149,939.69	\$ 173,717.28	\$ 108,189.00	\$ 173,717.28	\$ 108,189.00	\$ 36,127.27

DC Public Library - Rent/Lease

BUILDING NAME	ADDRESS	FY11 Budget	FY11 Actuals	FY12 Budget	FY12 Actuals	FY13 Budget	FY13 Actuals	FY13: 1st QTR.
Anacostia Library	1800 Good Hope Rd SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Interim		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Benning Library	3935 Benning Rd NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capitol View Branch	5001 Central Ave SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Chevy Chase Library	5625 Conn Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cleveland Park Library	3310 Conn Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deanwood	1350 49th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Interim Library	3660 ALA Ave SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Francis A Gregory Library	3660 Alabama Ave SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Interim	3307 M Street NW	\$ 290,717.00	\$ 24,836.33	\$ -	\$ -	\$ -	\$ -	\$ -
Georgetown Library	3260 R St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lamond-Riggs Library	5401 S Dakota Ave NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Langston Library	2500 BENNING RD NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M.L. King Jr. Library	901 G ST NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mt. Pleasant Interim Library	3162-3164 Mt Pleasant St NW	\$ -	\$ 165,592.18	\$ 172,811.52	\$ -	\$ -	\$ 186,395.21	\$ -
Mt. Pleasant Library	3160 16th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Northeast Library	330 7th St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Northwest One	155 L Street NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Palisades Library	4901 V St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parklands-Turner Library	1547-1549 Ala Ave SE	\$ 501,281.40	\$ 173,614.75	\$ 178,976.35	\$ -	\$ 183,930.00	\$ 163,341.69	\$ 60,530.40
Petworth Interim	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petworth Library	4200 Kansas Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
R.L. Christian Library	1300 H ST NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rosedale	1701 Gales St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Shepherd Park (Juanita E. Thornton) Library	7420 Georgia Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Southeast Branch	403 7th St SE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Southwest Branch	900 Wesley Pl SW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Takoma Park Library	416 Cedar St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Interim	4200 Wisconsin Ave	\$ 361,093.00	\$ 96,904.38	\$ -	\$ -	\$ -	\$ -	\$ -
Tenley Library	4450 Wisc Ave NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T. Daniel (Shaw) Interim	1701 8th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Watha T. Daniel (Shaw) Library	1630 7th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
West End Library	1101 24th St NW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Wm. O Lockridge/Bellevue Interim	4035 S Capitol St SW	\$ -	\$ 142,040.92	\$ 27,314.06	\$ -	\$ -	\$ 136,570.27	\$ -
Wm. O Lockridge/Bellevue Library	115 Atlantic St SW	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Woodridge Library	1801 Hamlin St NE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 1,153,091.40	\$ 602,988.56	\$ 379,101.93	\$ 486,307.17	\$ 183,930.00	\$ 183,930.00	\$ 60,530.40

Note: For FY11, Parklands Turner budget includes rent of \$219,174 and occupancy of \$282,108. The occupancy charge was a vestige of when Parklands Turner was in District owned property and was an erroneous charge once the lease began.

Service Type	Vendor Name	FY13			FY12			FY11			
		Invoice Received/ Expenditure + RTS *	Monthly Burn Rate	Estimated FY Expenditure **	Invoice Received/ Expenditure + RTS	Monthly Burn Rate	Estimated FY Expenditure	Invoice Received/ Expenditure + RTS	Monthly Burn Rate	Estimated FY Expenditure	
Landline Voice & Data	DC NET	\$25,246.20	\$7,790.24	\$93,482.87	\$88,616.17	\$7,384.68	\$88,616.17	\$80,346.51	\$7,250.58	\$87,007.00	
	VERIZON CUSTOM CONTRACT	\$30,595.88	\$10,078.74	\$120,944.90	\$120,288.68	\$10,024.06	\$120,288.68	\$124,200.91	\$11,236.22	\$134,834.66	
	Above.Net	\$765.10	\$382.55	\$4,590.58	\$4,590.58	\$382.55	\$4,590.58	\$1,096.46	\$91.37	\$1,096.46	
	AT&T FEDERAL SYSTEMS - CSC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,327.72	\$814.19	\$9,770.30	
	GSA Networx - Long Distance	\$0.00	\$13.19	\$158.24	\$112.71	\$10.59	\$127.10	\$1,048.09	\$102.05	\$1,224.59	
	LANGUAGE LINE SERVICES	\$145.00	\$41.88	\$502.60	\$901.10	\$75.09	\$901.10	\$654.40	\$54.53	\$654.40	
	QWEST/ CenturyLink Other Vendor	\$2,145.00	\$574.00	\$6,888.00	\$9,883.74	\$823.65	\$9,883.74	\$7,425.77	\$825.09	\$9,901.03	
	Subtotal	\$58,897.18	\$18,880.60	*****	\$224,392.99	\$18,700.61	\$224,407.38	\$238,555.85	\$22,169.90	\$266,038.75	
	Wireless	SPRINT/ NEXTEL	\$4,544.07	\$1,478.18	\$17,738.16	\$13,163.86	\$1,096.99	\$13,163.86	\$4,830.46	\$440.83	\$5,289.95
		VERIZON WIRELESS	\$9,953.66	\$3,297.85	\$39,574.19	\$33,858.62	\$2,821.55	\$33,858.62	\$48,216.15	\$4,266.27	\$51,195.23
AT&T Mobility - GSM		\$5,873.03	\$1,976.79	\$23,721.47	\$22,439.64	\$1,869.97	\$22,439.64	\$19,571.43	\$1,770.77	\$21,249.25	
Subtotal	\$20,370.76	\$6,752.82	\$81,033.82	\$69,462.12	\$5,788.51	\$69,462.12	\$72,618.04	\$6,477.87	\$77,734.43		
RTS	RTS Spending ***	\$11,131.29	\$0.00	\$0.00	\$15,414.13	\$0.00	\$0.00	\$9,776.61	\$0.00	\$0.00	
	Subtotal	\$11,131.29	\$0.00	\$0.00	\$15,414.13	\$0.00	\$0.00	\$9,776.61	\$0.00	\$0.00	
Total Projection for Fiscal Year		\$90,399.23	\$25,633.42	*****	\$309,269.24	\$24,489.12	\$293,869.50	\$320,950.50	\$28,647.77	\$343,773.18	

Footnotes:

- * = Total amount billed (to date) + RTS funds requested.
 - ** = Total amount billed + forecasted amount for the remaining the FY based on current burn rate.
 - *** = For most vendors, RTS issued will be billed as part of the vendor regular monthly invoice along with the current Fixed Cost. The new spend will appear in FCMS once it is billed.
- DC Government (OFRM) should use RTS amounts displayed to pay for the new spend that is included in the vendor's regular monthly invoices.

BUDGET

Question Number 20

Please identify potential areas where spending pressure may exist in FY13? Please provide a detailed narrative of the spending pressure, including any steps that are being taken to minimize the impact on the FY13 budget.

At this time, there are no potential spending pressures in FY13. As with other agencies, a possible Federal sequestration may require budget reductions to ensure the District balances its overall budget, as a whole.

BUDGET

Question Number 21

Please provide a current list of all properties supported by the DCPL budget. Please indicate whether the property is owned by the District or leased. If the property is leased, please provide the terms of the lease. For all properties please provide an accounting of annual costs (i.e. rent, security, janitorial services).

Count	Building Name	Address	Leased/Owned	Lease Terms	Annual Costs
1	Anacostia	1800 Good Hope Rd SE	Owned		See Q19 for
2	Dorothy Height/Benning	3935 Benning Rd NE	Owned		all allocated
3	Capitol View	5001 Central Ave SE	Owned		fixed costs
4	Chevy Chase	5625 Conn Ave NW	Owned		" "
5	Cleveland Park	3310 Conn Ave NW	Owned		" "
6	Deanwood	1350 49th St NE	Owned		" "
7	Francis A Gregory	3600 Alabama Ave SE	Owned		" "
8	Georgetown	3260 R St NW	Owned		" "
9	Lamond Riggs	5401 S Dakota Ave NE	Owned		" "
10	M.L. King Jr. Library	901 G St NW	Owned		" "
11	Mt. Pleasant	3160 16th St NW	Owned		" "
12	Northeast	330 7th St NE	Owned		" "
13	Northwest One	155 L Street NW	Owned		" "
14	Palisades	4901 V St NW	Owned		" "
15	Parklands Turner	1547 Alabama Ave SE	Leased	Seven (7) years with 2 one-year options Lease Commencement Date - May 14, 2009 Lease cost - \$34.35 per square foot Total Square Feet - 4,925 Annual Amount (First Year) - \$169,180. Lease is subject to an annual 2.5% increase	" "
16	Petworth	4200 Kansas Ave NW	Owned		" "
17	Rosedale	1701 Gales St NE	Owned		" "
18	Shepherd Park/Juanita E. Thornton	7420 Georgia Ave NW	Owned		" "
19	Southeast	403 7th St SE	Owned		" "
20	Southwest	900 Wesley Place SW	Owned		" "
21	Takoma Park	100 5th and Cedar St NW	Owned		" "
22	Tenley-Friendship	4450 Wisconsin Ave NW	Owned		" "
23	Watha T Daniels/Shaw	1630 7th ST NW	Owned		" "
24	West End Library	1101 24th St NW	Owned		" "
25	Wm. O Lockridge/Bellevue	115 Atlantic St SW	Owned		" "
26	Woodridge	1801 Hamlin St NE	Owned		" "

BUDGET

Question Number 22

Please provide copies of any investigations, reviews or program/fiscal audits completed on programs and activities within DCPL during FY12 and to date in FY13. This includes any reports of the DC Auditor or the Office of the Inspector General. In addition, please provide a narrative explanation of steps taken to address any issues raised by the program/fiscal audits.

Response:

The DC Public Library (DCPL) has undergone the following audits:

- FY-12 District's Comprehensive Annual Financial Report (CAFR) Audit, of which there were no findings;
- FY-12 Purchase Card Audit, which was cited for untimely review of some transactions. DCPL responded with corrective actions, which were accepted by OCP and all issues have been resolved to date; and
- FY-12 Audit of DCPL's procurement actions by the Office of Contracting & Procurement, Office of Procurement Integrity and Compliance (OPIC). OPIC cited DCPL with two (2) Notifications of Findings and Recommendations, which are attached. Notifications were noted and recommendations were made. DCPL has implemented the recommendations made.



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT**
Office of Procurement Integrity and Compliance (OPIC)

Agency: DC Public Library (DCPL)

Overall Compliance Rating:

95%	Satisfactory
-----	--------------

Results Legend	
≥95%	Satisfactory
80%≥X≤94%	Needs Improvement
≤79%	Unsatisfactory

Notification of Findings and Recommendations (NFRs)

Condition: During our limited testing of seven procurements, we noted the following:

1. 2 sole source POs out of the 7 procurements selected (PO391736 and PO391737) did not reflect a Sole Source Notice of Intent posting in their corresponding files.

Criteria:

1. PPRA § 404 (c) states, "Notice of Intent to enter into a sole source contract shall be posted on the Internet at least 10 days prior to award..."

Cause:

1. The contracting officer (CO) did not verify that the posting requirements for a sole source procurement were being met prior to award.

Effect:

1. Non-compliance with the District's procurement regulations.

Recommendations:

1. The Agency should ensure that, consistent with PPRA § 404 (c), a Notice of Intent to enter into a sole source contract is posted on the internet prior to awarding a contract.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT
Office of Procurement Integrity and Compliance (OPIC)


Other Observations and Recommendations:

During our review, OPIC noted that the Excluded Parties List Site (EPLS) verification was not implemented for small purchase transactions. Whereas this has not been clearly mandated through District laws or internal operating procedures; a number of Federal and District criteria, i.e. Title 29 Code of Federal Regulations (CFR) Part 97.35, July 1, 2009, PPRA § 301, 27 DCMR 2204.5 etc., have either made it a requirement or highlighted the fact that the District should be doing business with a contractor that has a satisfactory record of compliance with the law. Furthermore, ensuring that prospective vendors, for all types of procurements, are not debarred, suspended or excluded is a sound business practice and serves protect the District's best interests. In lieu of this, we encourage DCPL to implement EPLS verification for all procurements across the board.

Management Response/Action Plan:

1. DCPL shall implement the recommendation as directed.


6/4/12
Yinka T. Alao
Director, OPIC


Wayne Roland Minor
Chief Procurement Officer, DCPL
6/04/12



GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT
Office of Procurement Integrity and Compliance (OPIC)

Agency: District of Columbia Public Library (DCPL)

Overall Compliance Rating:

96%	Satisfactory
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Results Legend	
≥95%	Satisfactory
80% ≤ X < 94%	Needs Improvement
≤79%	Unsatisfactory

Notification of Findings and Recommendations (NFRs)

Condition: During our limited testing of six procurements, we noted the following:

1. One (PO312240-V8), out of the 6 procurements selected for review did not include evidence of compliance with District labor and civil rights laws and rules; and the assurance that the vendor did not have an outstanding debt (in a delinquent status) with the District or federal government.

Criteria:

1. PPRA, §301 (5) requires ...the prospective contractor "has a satisfactory record of compliance with the law, including labor and civil rights laws and rules...", also, (9) outlines ..."does not have an outstanding debt with the District or the federal government in a delinquent status..."
2. Also, 27 DCMR, §2204.7 states that "before making an affirmative determination of responsibility for any contract exceeding one hundred thousand dollars (\$100,000), the contracting officer shall obtain certification from the Office of Tax and Revenue that the prospective contractor has complied with the filing requirements of District of Columbia tax laws, and that the prospective contractor has paid taxes due to the District of Columbia..."



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT**
Office of Procurement Integrity and Compliance (OPIC)

Cause:

1. The CO did not ensure the responsibility of the prospective contractor by certifying compliance with the District's standards, laws and rules.

Effect:

1. Non-compliance with the District's procurement regulations. This also leads to breakdowns in internal controls.

Recommendation:

1. Consistent with PPRA §301 and 27 DCMR 2204.7, the Agency should ensure that all contractors have a satisfactory record of compliance with the law.

Management Response/Action Plan:

- 1.
- 2.

 8/2/12

Yinka T. Alao
Director, OPIC



Wayne Roland Minor
Chief Procurement Officer, DCPL

PERSONNEL

Question Number 23

Please provide a list of all FY12 full-time equivalent positions for DCPL, broken down by program and activity. In addition, for each position please note whether the position is filled (and if filled, the name of the employee) or whether it is vacant. Finally, please indicate the source of funds for each FTE (local, federal, special purpose, etc.) and whether the position is associated with a union.

FY12 FTE Count as of 9/30/12

	Local	Federal	Capital	Total	
FTEs Filled	409.55	4	5	418.55	*Note: FY12 Year End FTE count for Local was increased by 6 FTEs for Rosedale positions.
FTEs Vacant	18.925	2	2	22.925	
Total FTE Count*	428.475	6	7	441.475	

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count	
1000 - AMP	1010 - Personnel	Director of Human Resources	Ford-Kirven, Barbara L	Local	Non-Union	1	
		Human Resources Specialist	Byrd, Delores Patricia	Local	Non-Union	1	
		Human Resources Specialist	Vacant	Local	Non-Union	1	
		Human Resources Assistant	Wynter, Marlene James	Local	Non-Union	1	
		Human Resources Assistant	Ceasar, Jacqueline Ann	Local	Non-Union	1	
		Human Resources Assistant	Wilson, Tahlita Lynn	Local	Non-Union	0.6	
		Office Manager	Vines, Tamara L	Local	Non-Union	0.4	
		Personnel Staffing Specialist	Vacant	Local	Non-Union	1	
	1010 - Personnel Total						7
		1015 - Training and Employee Development	Workforce Training & Development	Simpson, Angela Rena	Local	Non-Union	1
	1015 - Training and Employee Development Total						1
	1020 - Contracting and Procurement		Contract Specialist/Procurement	Abdullah Sr., Ameer M	Local	Non-Union	1
			Contract Specialist/Procurement	Ragins, Delorise P	Local	Non-Union	1
			Expert Procurement Specialist	Moorman, Wanda E	Local	Non-Union	1
			Supervisory Contract Specialist	Minor, Wayne R	Local	Non-Union	1

Program Name	Activity Name	Title	Union Status	FTE Count		
1000 - AMP	1020 - Contracting and Procurement Total				4	
	1030 - Property Management	Facilities Management Officer	Hampton,Edward A	Local	Non-Union	1
		Risk Manager	Williams,Sonya N	Local	Non-Union	1
		Staff Assistant	Dasai,Bridgette	Local	Non-Union	1
	1030 - Property Management Total				3	
	1040 - Information Technology	Computer Specialist	Vacant	Local	Non-Union	1
		Computer Specialist	Vacant	Local	Union	1
		IT Specialist	Cruz,Ian	Local	Non-Union	1
		IT Specialist (Customer Support)	Jackson,Elizabeth Anne	Local	Union	1
		IT Specialist (Customer Support)	Sydnor,Barry C	Local	Union	1
		IT Specialist (Network)	Busby,Michael B	Local	Union	1
	1040 - Information Technology Total				6	
	1060 - Legal Services	General Counsel	Perry Gaiter,Grace	Local	Non-Union	1
		Paralegal Specialist	Dobbs,Monika M	Local	Non-Union	1
	1060 - Legal Services Total				2	
	1070 - Fleet Management	Fleet Manager	Williams,George M	Local	Non-Union	1
		Motor Vehicle Operator	Fuller,Paul L	Local	Union	1
		Motor Vehicle Operator	Graham,Byron E	Local	Union	1
		Motor Vehicle Operator	Haley,Ricardo S	Local	Union	1
		Motor Vehicle Operator	Perry,Shonpaul	Local	Union	1
		Motor Vehicle Operator	Tabron,Antonio N	Local	Union	1
	1070 - Fleet Management Total				6	
	1080 - Communications & Intergovernmental Relations	Audiovisual Mechanic	Vacant	Local	Union	1
		Book Store Manager	Schneider,Robert J	Local	Non-Union	1
		Computer Assistant (Duplication)	Williams,Michael Thaddeus	Local	Non-Union	1
		Office Manager	Mitchell,Deborah A	Local	Non-Union	1
Public Affairs Specialist (Media)		Williams,George A	Local	Non-Union	1	
Senior Graphic Designer		Greaves,George F	Local	Union	1	
Supervisory Public Affairs Specialist		Foreman,Kandace Larue	Local	Non-Union	1	
Supervisory Public Affairs Specialist		Mecks,Joilette Michelle	Local	Non-Union	1	
Web and Social Media Specialist	James-Daley,Maryann V.	Local	Non-Union	1		
1080 - Communications & Intergovernmental Relations Total				9		
1085 - Customer Service	Administrative Support Assistant	Rooks Dimps,Linda Darnell	Local	Non-Union	1	
	Compliance Analyst	Johnson,Michelle	Local	Non-Union	1	

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
1000 - AMP	1085 - Customer Service	Executive Assistant	Thomas,Katherine A	Local	Non-Union	1
		Grants Specialist	Labson,Lucy H	Local	Non-Union	1
	1085 - Customer Service Total					4
	1090 - Performance Management	Chief of Staff	Poole,Eva D	Local	Non-Union	1
		Executive Director	Cooper,Ginnie	Local	Non-Union	1
	1090 - Performance Management Total					2
1000 - AMP Total						44
100F - Agency Financial Operations	110F - Budget Operations	Agency Fiscal Officer	Robinson,Tammie L	Local	CFO-Non-Union	0.5
		Budget Analyst	Bartholomew, Raphael	Local	CFO-Non-Union	1
		Budget Officer	Pacana,Rosemarie	Local	CFO-Non-Union	1
	110F - Budget Operations Total					2.5
	120F - Accounting Operations	Accountant Manager	Woods,Kimberly S	Local	CFO-Non-Union	1
		Accounts Payable Supervisor	Butler,Cynthia	Local	CFO-Non-Union	1
		Accounts Payable Technician	Dargan,Cherie N	Local	CFO-Non-Union	1
		Agency Fiscal Officer	Robinson,Tammie L	Local	CFO-Non-Union	0.5
		Financial Specialist	Williams,Takia L	Local	CFO-Non-Union	1
	120F - Accounting Operations Total					4.5
	100F - Agency Financial Operations Total					
L200 - Chief Librarian	L210 - Intergovernmental Affairs	Intergovernmental Affairs Spec	Williams,Archie D	Local	Non-Union	1
		L210 - Intergovernmental Affairs Total				
	L220 - Executive Management Office	Executive Management Officer	Romero,Gary A	Local	Non-Union	1
		L220 - Executive Management Office Total				
L200 - Chief Librarian Total						2
L300 - Library Services	L310 - Children and Young Adult Services	Coordinator, Juvenile and Specialist Collections	Lukehart,Wendy B	Local	Non-Union	1
		Coordinator of Children's Services	Freeny,Maralita L	Local	Non-Union	1
		Human Resources Specialist	Minor,Erica T	Local	Non-Union	1
		Librarian	Curry,Eboni R	Local	Union	1
		Librarian	Fields,Audrey	Local	Union	1
		Librarian	Keren,Susan G	Local	Union	1
		Librarian	Edmonds,David Lionel	Local	Union	1
		Librarian	Jones,Wanda Elaine	Local	Union	1
		Library Associate	Wisgerhof,Maria N	Local	Union	1
		Supervisory Librarian	Boddy,Brijin L	Local	Non-Union	1

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L310 - Children and Young Adult Services	Supervisory Librarian	Dorsey Jones, Margaret F	Local	Non-Union	1
	L310 - Children and Young Adult Services Total					11
	L320 - Martin Luther King Jr Memorial Library (MLKML)	Administrative Librarian	Avery, Gail W	Local	Non-Union	1
		Administrative Librarian	Casto, Susan Michele	Local	Non-Union	1
		Administrative Support Assistant	Middleton, Audrey R	Local	Non-Union	1
		Archivist	Greek, Mark	Local	Union	1
		Circulation Services	Hiltz, Helen Ann	Local	Non-Union	1
		Collections Librarian	Navies, Kelly	Local	Union	1
		Librarian	Arcan, Pinar	Local	Union	1
		Librarian	Babel, Elisa A	Local	Union	1
		Librarian	Biggins, Megan E	Local	Union	1
		Librarian	Brown, Dunnell O	Local	Union	1
		Librarian	Cheney, Andrea B	Local	Union	1
		Librarian	Desperrt Jr., Kenneth R	Local	Union	1
		Librarian	Digwood, Brandon E	Local	Union	1
		Librarian	Freeman, Sheldon T	Local	Union	1
		Librarian	Golden, Dennis V	Local	Union	1
		Librarian	Harper, Cassandra Yvonne	Local	Union	1
		Librarian	Haskins, Faye P	Local	Union	1
		Librarian	Hopwood, Alice B	Local	Union	1
		Librarian	Maurer, Annelise J	Local	Union	1
		Librarian	Mccoy, Jerry A	Local	Union	1
		Librarian	Mcdermott, Shawn J	Local	Union	1
		Librarian	Mckinlay, Patricia Anne	Local	Union	1
		Librarian	Mohr, Diane L	Local	Non-Union	1
		Librarian	Rosen, Janice Faye	Local	Union	1
		Librarian	Rosenblatt, Liane S	Local	Union	1
		Librarian	Vacant	Local	Union	1
		Librarian	Wood, Patricia	Local	Union	1
		Library Associate	Childs, Solangel T	Local	Union	1
		Library Associate	Dyer, Katherine E	Local	Union	1
	Library Associate	Hawthorne, Racheal	Local	Union	1	
	Library Associate	Mann, Matthew Jay	Local	Union	1	
	Library Associate	Martin, Russell W	Local	Union	1	
	Library Associate	Mulattu, Worku T	Local	Union	1	
	Library Associate	Quarles, Alana Rae	Local	Union	1	
	Library Associate	Ramos, Patricia M.	Local	Union	0.5	
	Library Associate	Sigler, Kathryn I	Local	Union	1	

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count		
L300 - Library Services	L320 - Martin Luther King Jr Memorial Library (MLKML)	Library Associate	Stallworth,Jo	Local	Union	1		
		Library Technician	Akins,Renee	Local	Union	1		
		Library Technician	Allen,Glenn Austin	Local	Union	1		
		Library Technician	Angall,Francine M	Local	Union	0.5		
		Library Technician	Belle,Deshawn Theresa	Local	Union	1		
		Library Technician	Herring,Sheneka	Local	Union	1		
		Library Technician	Hunter,Antonia	Local	Union	1		
		Library Technician	Jordan,Tawnya D	Local	Union	1		
		Library Technician	Kenlaw,Perdita J	Local	Union	1		
		Library Technician	Lewis,Detric	Local	Union	1		
		Library Technician	McCrimmon,Linda Louise	Local	Union	1		
		Library Technician	Moffitt,Reginald G	Local	Union	1		
		Library Technician	Peters,Carlton F	Local	Union	1		
		Library Technician	Sellars,Verneder D	Local	Union	1		
		Library Technician	Sylvester,Allison C	Local	Union	1		
		Library Technician	Wells,Glen A	Local	Union	1		
		Special Collections Manager	Zablud,Kimberly E	Local	Non-Union	1		
		Supervisory Librarian	Jenkins,Kathy I	Local	Non-Union	1		
		Supervisory Librarian	Sellars,Michele McSween	Local	Non-Union	1		
		Supervisory Librarian	Vacant	Local	Non-Union	1		
		Supervisory Library Technician	Greenwood,Monica R	Local	Non-Union	1		
		Supervisory Library Technician	Harris,Ronald E	Local	Non-Union	1		
		Supervisory Library Technician	Sampson,Eliza M	Local	Non-Union	1		
		L320 - Martin Luther King Jr Memorial Library (MLKML) Total						58
		L330 - Neighborhood Libraries	Administrative Librarian	Ross,Anthony G	Local	Non-Union	1	
			Administrative Support Assistant	King,Kia N	Local	Non-Union	0.125	
			Administrative Support Assistant	Vacant	Local	Non-Union	1	
			Director, Public Services	Giltrop,Jennifer L	Local	Non-Union	1	
			Librarian	Agarwalla,Matadin	Local	Union	1	
Librarian	Akunwafor,Daniel Dominic		Local	Union	1			
Librarian	Allen,Cheryl O		Local	Union	1			
Librarian	Armstrong,Virgil		Local	Union	1			
Librarian	Arnold,Claire O'Leary		Local	Union	1			
Librarian	Boston,Carmen L		Local	Union	1			

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Librarian	Boyd,Lorraine Mary	Local	Union	1
		Librarian	Bridges,Cheryl Diane	Local	Union	1
		Librarian	Burrows,Martin V jr	Local	Union	1
		Librarian	Coburn,Benjamin David	Local	Union	1
		Librarian	Ertel,Anina Sarah	Local	Union	1
		Librarian	Felton,Jamila Zahra	Local	Union	1
		Librarian	Fitzgerald,Kathleen R	Local	Union	1
		Librarian	Fontem,Oliver	Local	Union	1
		Librarian	Fowler,Betsy G	Local	Union	1
		Librarian	Fritz,Rebecca B	Local	Union	1
		Librarian	Gantt,David G	Local	Union	1
		Librarian	Gauntt,Barbara	Local	Union	1
		Librarian	Greer,Doris Lee	Local	Union	1
		Librarian	Griffin,Leslie K	Local	Union	1
		Librarian	Grisa,Gregg R	Local	Union	1
		Librarian	Harris,Maria C	Local	Union	1
		Librarian	Hussain,Ariana A	Local	Union	1
		Librarian	Krell,June Renee	Local	Union	1
		Librarian	Kulikowski,Julie A	Local	Union	1
		Librarian	Lauber,Jeanne A	Local	Union	1
		Librarian	MacFarlane,Kady Y	Local	Union	1
		Librarian	Mangan,Bridgid R	Local	Union	1
		Librarian	Mason,Lesley C	Local	Union	1
		Librarian	Mckinney,Tamara Marea	Local	Union	1
		Librarian	Menchal,Emily Nicole	Local	Union	1
		Librarian	Morris,Meredith Anne	Local	Union	1
		Librarian	Ndaka,Jane M	Local	Union	1
		Librarian	Nolan,Elizabeth A	Local	Union	1
		Librarian	Oliver,Judith E	Local	Union	1
		Librarian	Pelton,Elaine Gabrielle	Local	Union	1
		Librarian	Perrigo,Grant M	Local	Union	1
		Librarian	Petsche,Heather R	Local	Union	1
Librarian	Phelan,Mary F	Local	Union	1		
Librarian	Pryor,Christy A	Local	Union	1		
Librarian	Purdy,Elsbeth H	Local	Union	1		
Librarian	Quash, Karen	Local	Union	1		
Librarian	Reeber,Patricia Ruthanne	Local	Union	1		
Librarian	Rosensweig,Maria Teresa	Local	Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Librarian	Ross,Iris G	Local	Union	1
		Librarian	Sambasivan, Jayanthi	Local	Union	1
		Librarian	Santillan,Roman A	Local	Union	1
		Librarian	Semitekol,Colleen Cecilia	Local	Union	1
		Librarian	Shaknovich, Rebecca S	Local	Union	1
		Librarian	Smith,Marilyn D	Local	Union	1
		Librarian	Snyder,Bruce E	Local	Union	1
		Librarian	Sweeney,Paul Joseph	Local	Union	1
		Librarian	Tiffany,Christina Anne	Local	Union	1
		Librarian	Towles,Karen Beverly	Local	Union	1
		Librarian	Turner,Deborah P	Local	Union	1
		Librarian	Turner,William L Jr	Local	Union	1
		Librarian	White,Eric H	Local	Union	1
		Library Associate	Bakare,Olunmi Viola	Local	Union	1
		Library Associate	Beale,Khendall Donnese	Local	Union	1
		Library Associate	Bishop,Celeste Monique	Local	Union	1
		Library Associate	Bush,Erin L	Local	Union	1
		Library Associate	Carter,Ciera Shante	Local	Union	1
		Library Associate	Coleman,Jamilla Leta	Local	Union	1
		Library Associate	Danielson,Casey S	Local	Union	1
		Library Associate	De Campos Salles,Ana Elisa	Local	Union	1
		Library Associate	Dougherty,Barbara F	Local	Union	1
		Library Associate	Fitts,Ruth Withnell	Local	Union	1
		Library Associate	Glicoes,Jessica Stork	Local	Union	1
		Library Associate	Green,Ashley A	Local	Union	1
		Library Associate	Hadder,Brooke Emily	Local	Union	1
		Library Associate	Hook,Lisa L	Local	Union	1
		Library Associate	Itson Scurry,Tammeric M	Local	Union	1
		Library Associate	Johnson,William Samuel	Local	Union	1
		Library Associate	Kellar,Wendell	Local	Union	1
		Library Associate	Knight,Arven Allen	Local	Union	1
		Library Associate	Lacey,Brittany	Local	Union	1
Library Associate	Mcdaniel,Odell R	Local	Union	1		
Library Associate	McIntyre,Michelle L	Local	Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Library Associate	McNitt, Megan E	Local	Union	1
		Library Associate	Mendez, Manuel J	Local	Union	1
		Library Associate	Mendez, Renee Elizabeth	Local	Union	1
		Library Associate	Mey, Timothy J	Local	Union	1
		Library Associate	Mikolaski, Marie Jacqueline	Local	Union	0.5
		Library Associate	Nguyen, My Thuy	Local	Union	1
		Library Associate	Pair, Charles J	Local	Union	1
		Library Associate	Phillips, Vanessa J	Local	Union	1
		Library Associate	Price Jr., Michael L	Local	Union	1
		Library Associate	Remigio-Leonard, Myra D	Local	Union	0.5
		Library Associate	Rosser, Vanette S	Local	Union	1
		Library Associate	Ruiz, Veronica Vivian	Local	Union	1
		Library Associate	Sewell, Thomas Edward	Local	Union	1
		Library Associate	Simon Jr., Mack	Local	Union	1
		Library Associate	Waller, Solomon E	Local	Union	1
		Library Technician	Akyeampomah, Qual itress	Local	Union	1
		Library Technician	Nixon, Gina	Local	Union	1
		Library Technician	Williams, Shahida	Local	Union	1
		Library Technician	Andrews, Gloria A	Local	Union	1
		Library Technician	Baker-Brown, Francia M	Local	Union	1
		Library Technician	Bargeman, Roy Lemonds	Local	Union	1
		Library Technician	Barnes, Denise F	Local	Union	1
		Library Technician	Belsky, David	Local	Union	1
		Library Technician	Blades May, Navette D	Local	Union	0.5
		Library Technician	Boone-Harris, Graemme Denyce	Local	Union	1
		Library Technician	Bratcher, Ashley N	Local	Union	1
		Library Technician	Britton, Kandace K	Local	Union	1
		Library Technician	Brock, Shilaina C	Local	Union	1
		Library Technician	Brown, Fayeth P	Local	Union	1
		Library Technician	Campbell, Nikita M	Local	Union	1
		Library Technician	Conry, Hanife O	Local	Union	1
		Library Technician	Conway, Rochelle	Local	Union	1
		Library Technician	Dada, Olabajo O	Local	Union	1
		Library Technician	Davis, Tonya R	Local	Union	0.5
Library Technician	Deadwyler, Stephen David	Local	Union	1		
Library Technician	Evans, Latecia	Local	Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Library Technician	Ferguson, Dolores Lachay	Local	Union	0.125
		Library Technician	Ferrell, Carmelia Yvette	Local	Union	1
		Library Technician	Ferris, TaChalla J	Local	Union	1
		Library Technician	Ferrufino, Nancy	Local	Union	1
		Library Technician	Fields, Tenethia D	Local	Union	1
		Library Technician	Fonseca, Marina Isabel	Local	Union	1
		Library Technician	Gaines, Shaun V	Local	Union	0.5
		Library Technician	Gravitt, Towanda A	Local	Union	1
		Library Technician	Green, Elizabeth M	Local	Union	1
		Library Technician	Gross, Jennifer E	Local	Union	1
		Library Technician	Guerrier, Andre Reynolds	Local	Union	1
		Library Technician	Hargett, Tavon Mcneal	Local	Union	1
		Library Technician	Henry, Marc Anthony	Local	Union	0.5
		Library Technician	Hook Jr., Anthony David	Local	Union	1
		Library Technician	Hungate, Ellen M	Local	Union	1
		Library Technician	Johnson 5th, J Edwards	Local	Union	1
		Library Technician	Johnson, Darryl Dwight	Local	Union	1
		Library Technician	Johnson, Tawanda Deshawn	Local	Union	1
		Library Technician	Jones, MacArthur	Local	Union	1
		Library Technician	Jones, Michael D	Local	Union	1
		Library Technician	Jones, Pauline P	Local	Union	1
		Library Technician	Kiflu, Eden M	Local	Union	1
		Library Technician	Kundu, Ranjit K	Local	Union	1
		Library Technician	Lemus Pena, Maria Isabel	Local	Union	1
		Library Technician	Little, Andrea P	Local	Union	1
		Library Technician	Little, Jestine S	Local	Union	0.5
		Library Technician	Lucas, Tracy A	Local	Union	1
		Library Technician	Mayo, Stacey Denice	Local	Union	1
		Library Technician	Miller, Anita M	Local	Union	1
		Library Technician	Minson, Brandon A	Local	Union	1
		Library Technician	Myrie, Alesha A	Local	Union	0.5
		Library Technician	Nova, Vitalina A	Local	Union	1
		Library Technician	Ortiz, Janelle Nicole	Local	Union	1
		Library Technician	Pena, Jocelyn V	Local	Union	1
Library Technician	Penny, Kendra Andreia	Local	Union	1		
Library Technician	Perry, Darnelle D	Local	Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Library Technician	Proctor,William Percy	Local	Union	1
		Library Technician	Rafael,Angelina T	Local	Union	1
		Library Technician	Rembert,Courtney F	Local	Union	1
		Library Technician	Rivera,Michael Alexander	Local	Union	1
		Library Technician	Robinson,LaToya Donise	Local	Union	1
		Library Technician	Robinson,Martha Dolford	Local	Union	1
		Library Technician	Sealey,Pauline	Local	Union	1
		Library Technician	Simmons,Michael A	Local	Union	1
		Library Technician	Simpson II,Rodney Fritz	Local	Union	1
		Library Technician	Smith,Tiffany Michelle	Local	Union	1
		Library Technician	Smothers,Darryl J	Local	Union	1
		Library Technician	Thomas-Roots,Pamela M	Local	Union	1
		Library Technician	Thompson,Lashon R	Local	Union	1
		Library Technician	Toms,Chanel C	Local	Union	1
		Library Technician	Vacant	Local	Non-Union	0.125
		Library Technician	Vacant	Local	Union	1
		Library Technician	Vollin,Angela M	Local	Union	1
		Library Technician	Washington,Jonee S	Local	Union	1
		Library Technician	Wheelwright, Amanda	Local	Union	1
		Library Technician	Williams,Felicia B	Local	Union	1
		Library Technician	Williams,Mathew James	Local	Union	1
		Library Technician	Wilson,Darryl K	Local	Union	1
		Library Technician	Wilson,Taylor Nicole	Local	Union	1
		Library Technician	Wolfe,Jasmine T	Local	Union	1
		Outreach Specialist	Strickland,Jonas N	Local	Union	1
		Outreach Specialist	Waters,Monisa Loretta	Local	Union	1
		Senior Librarian	Stokes,Eboni M	Local	Union	1
		Supervisory Librarian	Akiti,Andrea P	Local	Non-Union	1
		Supervisory Librarian	Beresford,Deena-Marie A	Local	Non-Union	1
		Supervisory Librarian	Blackman Mills,Karen R	Local	Non-Union	1
		Supervisory Librarian	Dahma,Jameely M	Local	Non-Union	1
		Supervisory Librarian	Davis,Yvette F	Local	Non-Union	1
		Supervisory Librarian	Gonzales,Laura O	Local	Non-Union	1
Supervisory Librarian	Graham,Janette	Local	Non-Union	1		
Supervisory Librarian	Hawes,Angelisa	Local	Non-Union	1		
Supervisory Librarian	Imperial,Robin Marie	Local	Non-Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L330 - Neighborhood Libraries	Supervisory Librarian	Kerelchuk,Nicholas Thomas	Local	Non-Union	1
		Supervisory Librarian	King, April S	Local	Non-Union	1
		Supervisory Librarian	Lamb, Emilie N S	Local	Non-Union	1
		Supervisory Librarian	Meit, Rachel Evangeline	Local	Non-Union	1
		Supervisory Librarian	Mills, Paul T	Local	Non-Union	1
		Supervisory Librarian	Montague, Winnell M	Local	Non-Union	1
		Supervisory Librarian	Myers, Tracy D	Local	Non-Union	1
		Supervisory Librarian	Perry, Maria J	Local	Non-Union	1
		Supervisory Librarian	Riley, Eric S	Local	Non-Union	1
		Supervisory Librarian	Shumate, Debra J	Local	Non-Union	1
		Supervisory Librarian	Smith, Bettye L	Local	Non-Union	1
		Supervisory Librarian	Thompson, LeoNard T.	Local	Non-Union	1
		Supervisory Librarian	Thrasher, Lucy Wise	Local	Non-Union	1
		Supervisory Librarian	Vacant	Local	Non-Union	2
		Supervisory Librarian	Valladares, Kerby	Local	Non-Union	1
		Supervisory Library Technician	Johnson, Irene Elizabeth	Local	Non-Union	1
		L330 - Neighborhood Libraries Total				
L340 - Adaptive Services		Administrative Librarian	Demson, Venetia V	Local	Non-Union	1
		Librarian	Mcguire, Serena Esther	Local	Union	1
		Librarian (Adaptive Technology)	Timony, James Patrick	Local	Union	1
		Library Associate	Corrigan, Christopher John	Local	Union	1
		Library Technician	Asuquo, Rose Maurice	Local	Union	1
			Wayne, Michael Anthony	Local	Union	1
		Tape Technician	Harrison, Bernard Jr	Local	Union	1
L340 - Adaptive Services Total						7
L350 - Literary Resources		Administrative Assistant	Randall, Elaine Williams	Federal	Union	1
		Archivist	Gray, Derek Mitchell	Federal	Union	1
		Computer Lab Coordinator	Gray, Stephon	Federal	Union	1
		Computer Lab Outreach Specialist	Maye, Maxine M	Local	Union	1
		Educational Specialist	Merrion, Benjamin Thomas	Federal	Union	1
		Educational Specialist	White Richardson, Anntoin ett	Local	Union	1
		Outreach Specialist	Vacant	Federal	Union	1
		Project Coordinator	Vacant	Federal	Non-Union	1
		Supervisory Education Specialist	Harrington, Marcia Lorraine	Local	Non-Union	1

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
	L350 - Literary Resources Total					9
L300 - Library Services	L360 - Teens of Distinction Program	Teen Aide	Austin,Briana A	Local	Non-Union	0.3
		Teen Aide	Chase,Kera A	Local	Non-Union	0.3
		Teen Aide	Clark,Adasia D	Local	Non-Union	0.3
		Teen Aide	Codore,Stephanie M	Local	Non-Union	0.3
		Teen Aide	Dohawk,Cheyenne L	Local	Non-Union	0.3
		Teen Aide	Elbert,Makiyah Y	Local	Non-Union	0.3
		Teen Aide	Gardiner,Taylor R	Local	Non-Union	0.3
		Teen Aide	Gore,Medasi S	Local	Non-Union	0.3
		Teen Aide	Hampton,Jasmine M	Local	Non-Union	0.3
		Teen Aide	Jenkins,Antonio D	Local	Non-Union	0.3
		Teen Aide	Jones,Arnasha R	Local	Non-Union	0.3
		Teen Aide	Jones,Nehemiah A	Local	Non-Union	0.3
		Teen Aide	Matthews,Darnell R	Local	Non-Union	0.3
		Teen Aide	Meltsner,Amanda R	Local	Non-Union	0.3
		Teen Aide	Middleton,Ryequan A	Local	Non-Union	0.3
		Teen Aide	Murray,Danielle S	Local	Non-Union	0.3
		Teen Aide	Obodo,Chinwe C	Local	Non-Union	0.3
		Teen Aide	Vacant	Local	Non-Union	1.8
		Teen Aide	Washington,Ryan A	Local	Non-Union	0.3
		Teen Aide	Williams,Daisia M	Local	Non-Union	0.3
		Teen Aide	Williams,Deja E	Local	Non-Union	0.3
		Teen Aide	Williams,Mariama S	Local	Non-Union	0.3
			Teen Program Coordinator	Renard,Rebecca Hope	Local	Non-Union
	L360 - Teens of Distinction Program Total					9.1
	L370 - Volunteers	Volunteer Coordinator	Lucas,Stacey B	Local	Non-Union	1
	L370 - Volunteers Total					1
	L380 - Collections	Associate Director (Collections)	Miller,Elissa Ruth	Local	Non-Union	1
		Assistant Chief Acquisitions	Davis,Dennis L	Local	Non-Union	1
		Audiovisual Mechanic	Smith,Maurice	Local	Union	1
		Catalog Support Technician	Aycox,Janice E	Local	Union	1
		Librarian	Gibson,William A	Local	Union	1
		Librarian	Vacant	Local	Non-Union	1
		Library Associate	Day,Pamela Islar	Local	Union	1
		Library Associate	Levesque,Suzanne R	Local	Union	1
		Library Technician	Chappell,Orlanzo F	Local	Union	1
		Library Technician	Huger,Carolyn	Local	Union	1
		Library Technician	Nesbit,Ricardo	Local	Union	1

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L300 - Library Services	L380 - Collections	Library Technician	Newman,Ethel Shirlene	Local	Union	1
		Library Technician	Sorrell,Tyrone V	Local	Union	1
		Library Technician	Thornton,Ricardo	Local	Union	1
		Library Technician	Walker,Glendora	Local	Union	1
		Library Technician	Proctor,Marvin L	Local	Union	1
		Receiving Unit Technican	Mcfadden,Randolph	Local	Union	1
		L380 - Collections Total				
L300 - Library Services Total						312.475
L400 - Business Operations	L410 - Custodial and Maintenance	A/C Equipment Mechanic	Abouelmagd, Mostafa A	Local	Union	1
		A/C Equipment Mechanic	Blackman,David	Local	Union	1
		A/C Equipment Mechanic	James,Daniel A	Local	Union	1
		A/C Equipment Mechanic	Johnson,Michael J	Local	Union	1
		A/C Equipment Mechanic	Pimble,Edward F	Local	Union	1
		A/C Equipment Supervisor	Banks,Jonathan Richard	Local	Non-Union	1
		Building Engineer Helper	Brown,Andre P	Local	Union	1
		Carpenter	Roach,Darrin C	Local	Union	1
		Custodial Worker Leader	Burr,Anthony Jesse	Local	Union	1
		Custodial Worker Leader	Richardson,Anita O	Local	Union	1
		Custodial Worker Leader	Taylor,Richard Ravon	Local	Union	1
		Custodial Worker Supervisor	Daniels,Arthur Leroy	Local	Non-Union	1
		Custodial Worker/Laborer	Bacon,Franklin L	Local	Union	1
		Custodial Worker/Laborer	Barnes,Michael H	Local	Union	1
		Custodial Worker/Laborer	Carvo,Carlos Aurelio	Local	Union	1
		Custodial Worker/Laborer	Carvo,Jacinta R	Local	Union	1
		Custodial Worker/Laborer	Davis,Brian C	Local	Union	1
		Custodial Worker/Laborer	Fisher,Helen L	Local	Union	1
		Custodial Worker/Laborer	Flood,Calvin H	Local	Union	1
		Custodial Worker/Laborer	Foxworth,Cornelia	Local	Union	1
Custodial Worker/Laborer	Gray,Darryl Romont	Local	Union	1		
Custodial Worker/Laborer	Gray,Deborah S	Local	Union	1		

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L400 - Business Operations	L410 - Custodial and Maintenance	Custodial Worker/Laborer	Gross,Lamont	Local	Union	1
		Custodial Worker/Laborer	Hamilton,Cary Grant	Local	Union	1
		Custodial Worker/Laborer	McElrath,Tamara C	Local	Union	1
		Custodial Worker/Laborer	Queen,Sr Gregory I	Local	Union	1
		Custodial Worker/Laborer	Slade,Clifton M	Local	Union	1
		Custodial Worker/Laborer	Smith,Edgar Arlester	Local	Union	1
		Custodial Worker/Laborer	Vacant	Local	Union	1
		Custodial Worker/Laborer	Wayns Jr.,Carrol Stricklin	Local	Union	1
		Custodial Worker/Laborer	Wells,Paul Lawrence	Local	Union	1
		Custodial Worker/Laborer	Whitfield,Richard	Local	Union	1
		Custodial Worker/Laborer	Williams Jr.,Robert Lee	Local	Union	1
		Custodial Worker/Laborer	Williams,Dennis Calvin	Local	Union	1
		Custodial Worker/Laborer	Williams,Melvin Jerrod	Local	Union	1
		Electrician	Livingston,Steven D	Local	Union	1
		Maintenance Worker	Grays,Darrell M	Local	Union	1
		Maintenance Worker	Hyatt Jr.,John M	Local	Union	1
		Maintenance Worker	Vacant	Local	Union	2
		Maintenance Worker	Ward,Darell C	Local	Union	1
		Painter	Frazier Jr.,Charles E	Local	Union	1
		Painter	Luckett,Daryl Leroy	Local	Union	1
Support Services Supervisor	Mitchell,Reginald M	Local	Non-Union	1		
L410 – Custodial and Maintenance Total						44
L420 – Public Safety	Public Safety Manager	Polk,Mark A	Local	Non-Union	1	
	Sergeant	Murray,Darrell E	Local	Non-Union	1	
	Sergeant	Scott,Garrett	Local	Non-Union	1	
	Sergeant	Wallace,Latione Young	Local	Non-Union	1	
	Special Police Officer	Anderson,Thomas H	Local	Union	1	
	Special Police Officer	Barnes,Melba	Local	Union	1	
	Special Police Officer	Carter II,AnceI Arthur	Local	Union	1	
	Special Police Officer	Chaney,Jurgen	Local	Union	1	
	Special Police Officer	Coley,Derrick	Local	Union	1	
	Special Police Officer	Drew,Ervin	Local	Union	1	
	Special Police Officer	Edmonds Leach,Karen	Local	Union	1	
	Special Police Officer	Hicks,Terry L	Local	Union	1	

Program Name	Activity Name	Title	Name	Fund Source	Union Status	FTE Count
L400 - Business Operations	L420 – Public Safety	Special Police Officer	Martin,Alan L	Local	Union	1
		Special Police Officer	Mickens,Anthony Thomas	Local	Union	1
		Special Police Officer	Mobley,Regina Anita	Local	Union	1
		Special Police Officer	Smith,John W	Local	Union	1
		Special Police Officer	Smith,Vernon	Local	Non-Union	0.5
		Special Police Officer	Vacant	Local	Union	1
		Supervisory Special Police Officer	Pittman,Janelle S	Local	Non-Union	1
L420 - Public Safety Total						18.5
L430 - Asset Management	Property Management Specialist	Crayton,Deborah L	Local	Non-Union	1	
L430 - Asset Management Total						1
L440 - 21st Century Capital Projects	Public Affairs Specialist	Saccocio,Martha N	Local	Non-Union	1	
L440 - 21st Century Projects Total						1
L450 - Public Service Technology	Information Technology Officer	Vacant	Local	Non-Union	1	
	Information Technology Specialist	Potts,Ian K	Local	Non-Union	0.5	
	Information Technology Specialist	Wann,Boubacar	Local	Non-Union	1	
	Information Technology Specialist (Network)	Powell,Michael Leon	Local	Non-Union	1	
	Patron Trainer Coordinator	Grogan,Desire P	Local	Union	1	
L450 - Public Service Technology Total						4.5
L400 - Business Operations Total						69
9990 - Capital Projects	CAPTL - Capital Projects	Director of Capital Construction	Bonvechio,Jeffrey D	Capital	Non-Union	1
		Project Manager (Capital Projects)	Vacant	Capital	Non-Union	1
		Project Manager (Capital Projects)	Fuller,Kim Sebrena	Capital	Non-Union	1
		Project Manager (Capital Projects)	Wright,Christopher J	Capital	Non-Union	1
		Project Manager (Capital Projects)	Deanes,Lisa Barnett	Capital	Non-Union	1
		Senior Librarian (Building Program)	Norland,Barbara J	Capital	Non-Union	1
		Senior Project Manager (Capital Projects)	Vacant	Capital	Non-Union	1
		CAPTL - Capital Projects Total				
9990 - Capital Projects Total						7
Grand Total						441.475

PERSONNEL

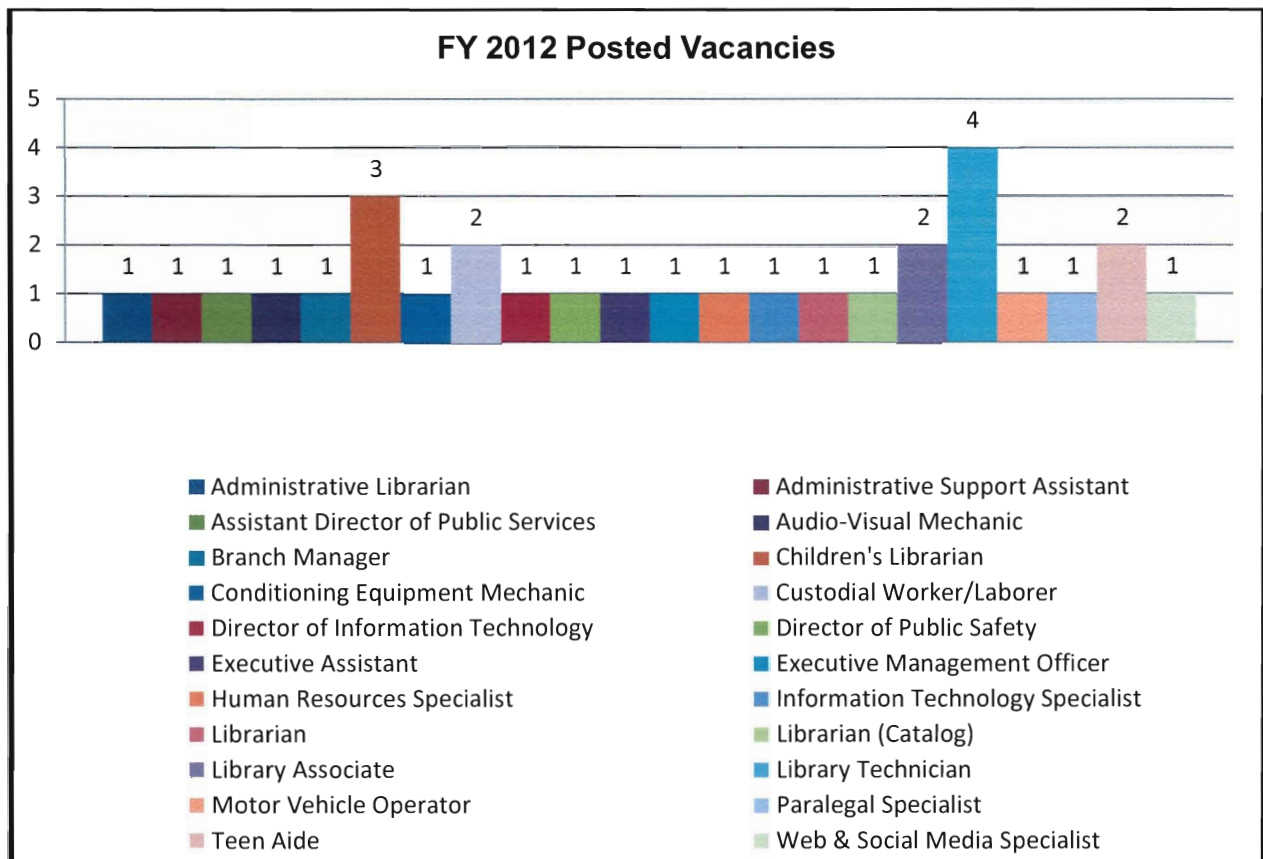
Question Number 24

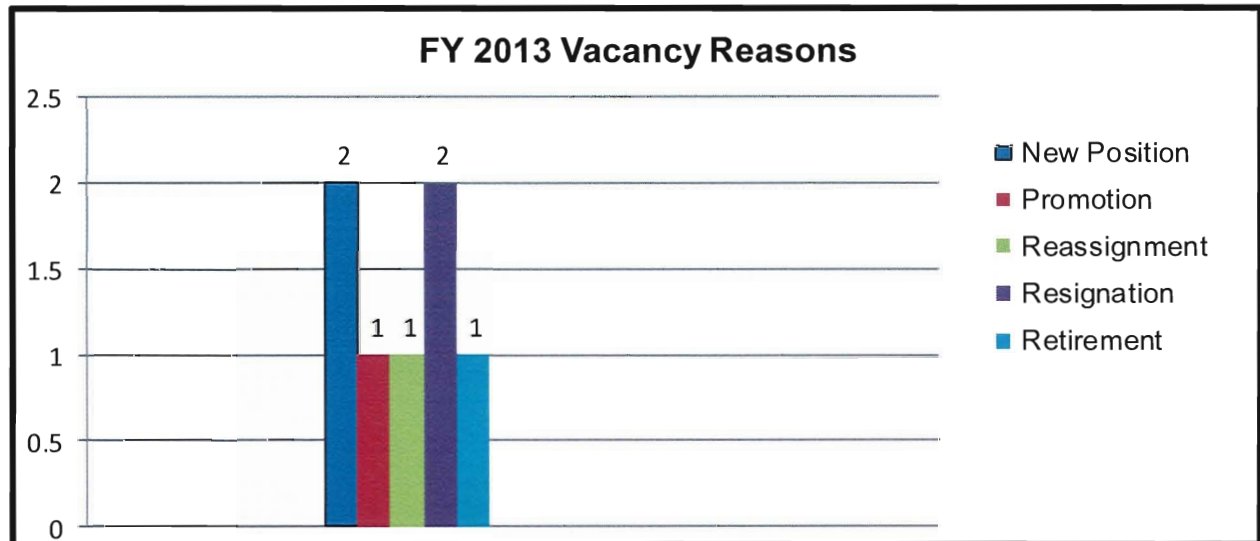
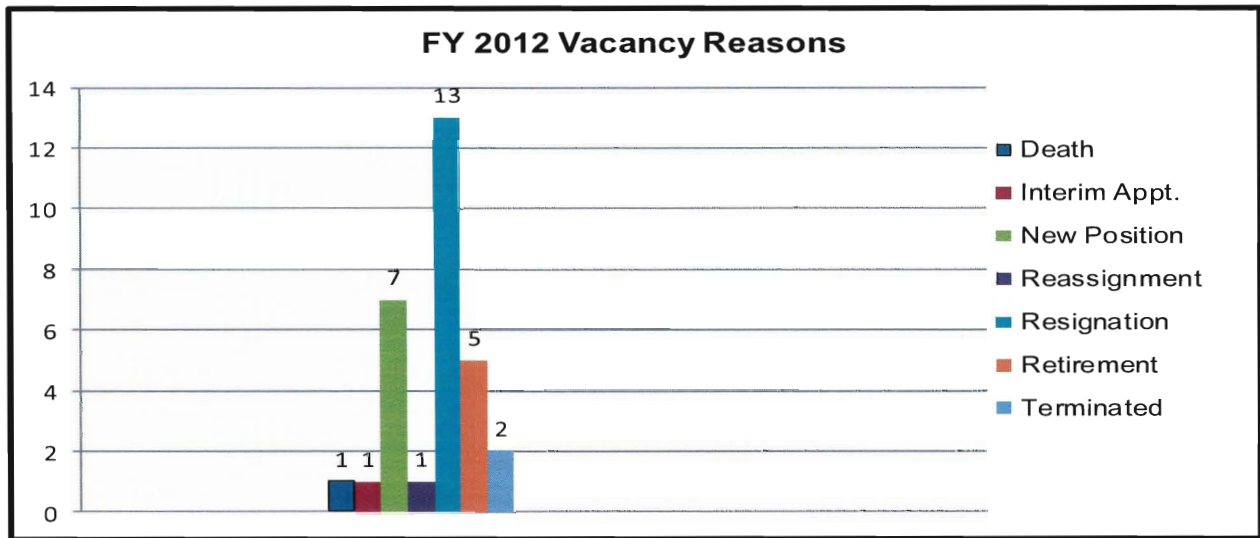
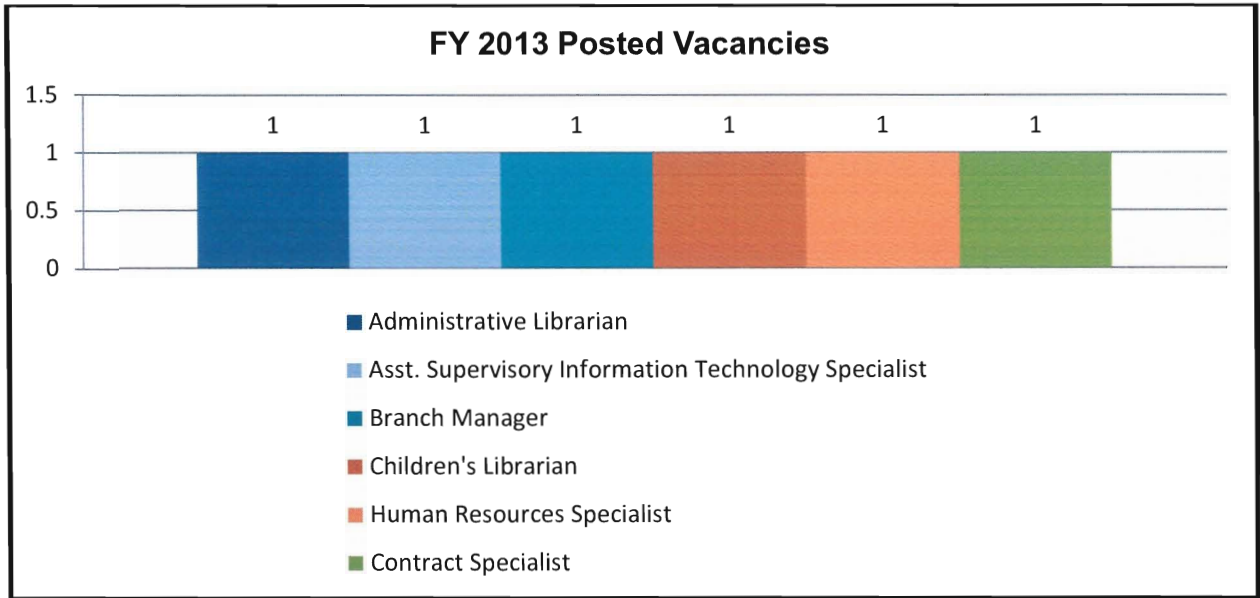
How many vacancies were posted for DCPL during FY12? To date in FY13? Which positions? Why was the position vacated? In addition, please note how long the position was vacant, what steps have been taken to fill the position, whether or not the position has been filled, and the source of funding for the position.

The DC Public Library posted 30 vacancies in FY12 and six (6) to date in FY13. Once a new position is created or a resignation is pending, the library posts the position on the library's and District Government's websites and advertise on washingtonpost.com, Washington Hispanic magazine and Library Journal, Library Hotline, American Library Association Joblist, and DC Library Association, where appropriate. Positions can remain vacant from one (1) week to more than two months. Many positions (librarian, library associate and librarian technician) are hired from a list of "certified" candidates which can shorten the length of time a position is vacant. Positions that take longer to fill are typically those that require classification because the position is new or the current position description is outdated. Once classified and posted, the position is generally filled in less than two months.

Three (3) FY12 and four (4) FY13 posted vacancies remain unfilled. All posted vacancies in FY12 and FY13 to date were local funded positions.

The charts below capture the posted vacancies and the reason for the vacancy, by fiscal year:





PERSONNEL

Question Number 25

How many employee performance evaluations were completed in FY12 and how was performance measured against position descriptions? To date in FY13? What steps are taken to correct poor performance and how long does an employee have to correct their performance.

Performance evaluations were completed for 353 (97.5%) of DC Public Library employees for FY12. Performance is measured against goals established early in the fiscal year. The goals are based on position duties for each job classification, as they relate to agency priorities/focus areas. The FY13 goal setting process is currently underway. Goals are mandatory for all staff and FY13 goals must be determined by January 31, 2013 for current staff and within 30 days for new hires or position changes. Supervisors monitor achievement of individual goals throughout the year including the completion of a mid-year evaluation review for each employee.

If, after 90 days from the time goals are established, an employee is performing below satisfactory level on any goal, a Performance Improvement Plan (PIP) is created. The plan is established for 60 – 90 days and is monitored by the manager through regular status meetings with the employee. If the employee is not successful in completing the PIP, progressive discipline steps are taken, consistent with the collective bargaining agreement.

PERSONNEL

Question Number 26

Please provide the Committee with the following:

- A list of all employees who receive cell phones, personal digital assistants, or similar communication devices, at agency expense
- A list of employees receiving bonuses, special pay, additional compensation, or hiring incentives in FY12 and to date in FY13, and the amount
- FY2012 Travel Expenditures

Communication Devices Issued

Below is a list of employees who have cell phones. Included in the list are employees who received cell phones in FY 2012 and to date in FY2013 at the agency's expense as well as those who received cell phones in prior fiscal years at the Office of the Chief Technology Officer's (OCTO) expense.

Abdullah	Ameer
Akiti	Andrea *
Aromire	Odunlami *
Avery	Gail *
Banks	Jonathan *
Blackman-Mills	Karen *
Boddy	Brijin *
Bonvechio	Jeffrey
Busby	Michael *
Coard	Eric *
Cooper	Ginnie
Council	Floyd
Crayton	Deborah
Daniels	Arthur *
Davis	Yvette *
Deanes	Lisa
Demson	Venetia *
Dorsey-Jones	Margaret *
Foreman	Kandace
Freeny	Micki *
Fuller	Kim
Gauntt	Barbara *
Giltrop	Jennifer
Gonzales	Laura *

Graham	Janette *
Harrington	Marcia *
Hawes	Angelisa *
Hiltz	Helen *
Hyatt	John
Imperial	Robin *
Harrington	Marcia
Jackson	Elizabeth
Jenkins	Kathy *
Johnson	Michelle
Kerelchuk	Nicholas *
King	April *
Kirven	Barbara
Lamb	Emile *
Lucas	Stacey
Mecks	Joilette *
Meit	Rachel *
Mickens	Anthony
Miller	Elissa
Mills	Paul *
Minor	Wayne *
Montague	Winnell *
Murray	Darryl
Myers	Tracy *
Noel	Robert
Pacana	Cherylle
Perry	Maria *
Perry-Gaiter	Grace
Pittman	Janelle
Poole	Eva
Polk	Mark
Potts	Ian
Powell	Michael *
Riley	Eric *
Roach	Darrin
Robinson	Tammie
Ross	Anthony
Saccocio	Martha *
Scott	Garrett
Shumate	Debra *
Simpson	Angela
Smith	Bettye *
Sydnor	Barry *

Thrasher	Lucy *
Valladares	Kerby *
Wallace	Latione
Wann	Boubacar
Williams	Archie
Williams	George
Williams	George M.
Williams	Sonya
Woods	Kimberly
Wright	Chris
Zablud	Kimberly *

*Employees who have cell phones at agency expense.

Additional Compensation Paid

No DC Public Library employee received a bonus, special pay, hiring incentives or additional compensation in FY12 or to date in FY13.

Travel Expenditures

FY 2012 Travel Expenditures		
Employee Name	Name of Course	Amt Paid
Akiti, Andrea	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	1,000.00
	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Akiti, Andrea Total		2,000.00
Blackman-Mills, Karen	ALA Annual Conference 2012 (Anaheim, CA)	820.00
Blackman-Mills, Karen Total		820.00
Byrd, Delores	2012 SHRM Conference (Atlanta, GA)	3,032.25
Byrd, Delores Total		3,032.25
Cooper, Ginnie	Capital Projects Study Tour of Bing Thom's Surrey City Centre Library and Vancouver Library (Vancouver, BC, Canada)	1,386.77
Cooper, Ginnie Total		1,386.77
Curry, Eboni	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Curry, Eboni Total		1,000.00
Demson, Venetia	DC/MD AER Annual Conference 2012 (Ocean City, MD)	520.57
	Mid-Atlantic ADA Update Conference	199.00
	National Library Service for the Blind and Physically Handicapped 2012 National Conference (New Port, RI)	1,332.67
Demson, Venetia Total		2,052.24
Desperth, Kenneth	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00

Desperth, Kenneth Total		1,000.00
Dorsey-Jones, Margaret	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Dorsey-Jones, Margaret Total		415.00
Ertel, Anina	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Ertel, Anina Total		415.00
Felton, Jamila	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	1,000.00
Felton, Jamila Total		1,000.00
Fontem, Oliver	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Fontem, Oliver Total		1,000.00
Freeny, Maralita	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Freeny, Maralita Total		1,000.00
Fuller, Kim	Capital Projects Study Tour of Bing Thom's Surrey City Centre Library and Vancouver Library (Vancouver, BC, Canada)	1,413.93
Fuller, Kim Total		1,413.93
Giltrop, Jennifer	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
	Capital Projects Study Tour of Bing Thom's Surrey City Centre Library and Vancouver Library (Vancouver, BC, Canada)	1,312.20
	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Giltrop, Jennifer Total		2,727.20
Gonzales, Laura	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Gonzales, Laura Total		415.00
Greek, Mark	Archives Leadership Institute	670.00
Greek, Mark Total		670.00
Harper, Cassandra	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Harper, Cassandra Total		1,000.00
Hussain, Ariana	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	1,000.00
Hussain, Ariana Total		1,000.00
Jones, Wanda	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Jones, Wanda Total		415.00
Kirven, Barbara Ford	2012 SHRM Conference (Atlanta, GA)	985.18
	2012 SHRM Conference (Atlanta, GA)	406.60
Kirven, Barbara Ford Total		1,391.78
Kulikowski, Julie	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Kulikowski, Julie Total		415.00
Lukehart, Wendy	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Lukehart, Wendy Total		1,000.00
Martin, Russell	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00

	PA)	
Martin, Russell Total		415.00
McGuire, Serena	American Council of the Blind, Audio Description Institute (Louisville, KY)	1,228.70
	National Library Service for the Blind and Physically Handicapped 2012 National Conference (New Port, RI)	1,284.38
McGuire, Serena Total		2,513.08
McKinney, Tamara	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
McKinney, Tamara Total		1,000.00
McNeal, Tyrone	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
McNeal, Tyrone Total		1,000.00
Mecks, Joilette	Public Library Association (PLA) Conference (Philadelphia, PA)	212.00
Mecks, Joilette Total		212.00
Merrion, Ben	COABE (Commission on Adult Basic Education) Conference (Norfolk, VA)	875.40
Merrion, Ben Total		875.40
Mickens, Anthony	FLETC State & Local Law Enforcement Training Symposium	541.70
Mickens, Anthony Total		541.70
Mikolaski, Jackie	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Mikolaski, Jackie Total		415.00
Miller, Elissa	ALA Annual Conference 2012 (Anaheim, CA)	976.72
	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Miller, Elissa Total		1,391.72
Mills, Paul	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Mills, Paul Total		1,000.00
Mohr, Diane	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Mohr, Diane Total		1,000.00
Myers, Tracy	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Myers, Tracy Total		415.00
Navies, Kelly	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	500.00
	Public Library Association (PLA) Conference (Philadelphia, PA)	125.00
Navies, Kelly Total		625.00
Norland, Barbara	Capital Projects Study Tour of Bing Thom's Surrey City Centre Library and Vancouver Library (Vancouver, BC, Canada)	1,085.77
Norland, Barbara Total		1,085.77
Poole, Eva	Relocation expenses offered when accepted Chief of Staff position	2,054.26
	Public Library Association (PLA) Conference (Philadelphia, PA)	941.12
Poole, Eva Total		2,995.38

Purdy, Elsbeth	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Purdy, Elsbeth Total		415.00
Randall, Elaine	COABE (Commission on Adult Basic Education) Conference (Norfolk, VA)	436.61
Randall, Elaine Total		436.61
Renard, Rebecca	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
	IFLA World Library and Information Congress 2012 (Helsinki, Finland)	2,000.00
	Joint Conference for Librarians of Color 2012 (Kansas City, MO)	960.25
Renard, Rebecca Total		3,960.25
Rosen, Janice	ALA Webinar Serving Deaf Patrons in the Library	71.38
	National Association of the Deaf Conference (Louisville, KY)	1,005.50
Rosen, Janice Total		1,076.88
Rosenweig, Maria	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Rosenweig, Maria Total		415.00
Ross, Anthony	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Ross, Anthony Total		415.00
Sambasivan, Jayanthi	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Sambasivan, Jayanthi Total		415.00
Schneider, Robert	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Schneider, Robert Total		415.00
Shaknovich, Rebecca	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Shaknovich, Rebecca Total		415.00
Shumate, Debra	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Shumate, Debra Total		415.00
Sigler, Kathryn	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Sigler, Kathryn Total		415.00
Simon Jr., Mack	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Simon Jr., Mack Total		415.00
Smith, Bettye	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Smith, Bettye Total		1,415.00
Smith, Marilyn	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	1,000.00
Smith, Marilyn Total		1,000.00
Stokes, Eboni	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	1,000.00
	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00

Stokes, Eboni Total		2,000.00
Thrasher, Lucy	Public Library Association (PLA) Conference (Philadelphia, PA)	415.00
Thrasher, Lucy Total		415.00
Tonjes, Chris	Customers of SirsiDynix Users Conference (COSUGI) (Orlando, FL)	1,350.27
Tonjes, Chris Total		1,350.27
Turner, William	ALA Annual Conference 2012 (Anaheim, CA)	1,000.00
Turner, William Total		1,000.00
Wann, Boubacar	Customers of SirsiDynix Users Conference (COSUGI)	308.00
	Customers of SirsiDynix Users Conference (COSUGI) (Orlando, FL)	1,350.27
Wann, Boubacar Total		1,658.27
White, Eric	2nd National Joint Conference of Librarians of Color (Kansas City, MO)	995.55
White, Eric Total		995.55
Grand Total		60,097.04

FY 2013 Travel Expenditures - 1st Quarter

As of 12-31-12, there were no expenditures against Travel (object 0402) for DC Public Library.

DCPL has authorized approximately \$44K in training obligations.

PERSONNEL

Question Number 27

What Is The Typical Staffing At A Branch Library?

- Please provide the number of staff assigned to each library, including job title.
- Please provide a description of the type of duties assigned to each position.

Location	Job Title	FTE
Anacostia	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	2.0
	Library Technician	3.0
	Teen Aide	0.6
	Anacostia Total Staff	9.6
Capitol View	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.0
	Library Technician	2.0
	Capitol View Total Staff	7.0
Chevy Chase	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	1.0
	Library Technician	5.0
	Teen Aide	0.6
	Chevy Chase Total Staff	11.1
Cleveland Park	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	2.0
	Library Technician	4.0
	Teen Aide	0.6
	Cleveland Park Total Staff	10.6
Deanwood <i>Mixed Use Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	1.0

	Library Technician	2.0
	Deanwood Total Staff	6.0
Dorothy I. Height/ Benning	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	3.0
	Library Technician	4.0
	Teen Aide	0.6
	Benning Total Staff	11.6
Francis Gregory	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	1.0
	Library Technician	3.5
	Teen Aide	0.6
	Francis Gregory Total Staff	10.1
Georgetown	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	3.5
	Library Technician	4.0
	Teen Aide	0.3
	Georgetown Total Staff	11.8
Juanita Thornton/ Shepherd Park	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	1.0
	Library Technician	3.0
	Teen Aide	0.3
	Shepard Park Total Staff	7.3
Lamond-Riggs	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	1.0
	Library Technician	2.5
	Teen Aide	0.3
	Lamond-Riggs Total Staff	6.8
Mt. Pleasant	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	3.0

	Library Technician	5.0
	Teen Aide	0.6
	Mt. Pleasant Total Staff	12.6
Northeast <i>Closed for renovation</i>	<i>Northeast Staff (8.6 FTE) detailed to other DCPL locations.</i>	
	Northeast Total Staff	NA
Northwest One <i>Mixed Use Facility</i>	Supervisory Librarian	1.0
	Librarian	1.0
	Library Associate	1.0
	Library Technician	2.5
	Northwest One Total Staff	5.5
Palisades	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	1.0
	Library Technician	3.0
	Teen Aide	0.3
	Palisades Total Staff	8.3
Parklands-Turner <i>Store Front Facility</i>	Supervisory Librarian	1.0
	Librarian	2.0
	Library Technician	2.0
	Teen Aide	0.3
	Parklands-Turner Total Staff	5.3
Petworth	Supervisory Librarian	1.0
	Librarian	3.0
	Library Associate	2.0
	Library Technician	4.0
	Teen Aide	0.6
	Petworth Total Staff	10.6
Rosedale	Supervisory Librarian	1.0
	Librarian	1.0
	Library Associate	2.0
	Library Technician	2.0
	Rosedale Total Staff	6.0

Southeast	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician	3.5
	Teen Aide	0.3
	Southeast Total Staff	9.3
Southwest	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	2.5
	Library Technician	2.0
	Teen Aide	0.3
	Southwest Total Staff	7.8
Takoma Park	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	1.0
	Library Technician	3.0
	Teen Aide	0.3
	Takoma Park Total Staff	7.3
Tenley-Friendship	Supervisory Librarian	1.0
	Librarian	5.0
	Library Associate	1.0
	Library Technician	6.0
	Teen Aide	0.6
	Tenley-Friendship Total Staff	13.6
Watha T. Daniel/Shaw	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	2.0
	Library Technician	4.0
	Teen Aide	0.3
	Watha T. Daniel/Shaw Total Staff	11.3
West End	Supervisory Librarian	1.0
	Librarian	2.0
	Library Associate	1.0
	Library Technician	3.5
	Teen Aide	0.3

	West End Total Staff	7.8
William O. Lockridge/Bellevue	Supervisory Librarian	1.0
	Librarian	4.0
	Library Associate	2.0
	Library Technician	5.0
	Teen Aide	0.3
	William O. Lockridge/ Bellevue Staff	12.3
Woodridge	Supervisory Librarian	1.0
	Librarian	3.0
	Library Technician	2.0
	Teen Aide	0.3
	Woodridge Total Staff	6.3
Total NLS Staff		216.4
Martin Luther King Jr. Memorial Library	Supervisory Librarian	6.0
	Librarian	24.0
	Library Associate	15.0
	Library Technician	19.5
	Circulation Services Supervisor	2.0
	Teen Aide	1.5
	Archivist	2.0
	Tape Technician	1.0
	Supervisory Education Specialist	1.0
	Administrative Assistant	1.0
	Educational Specialist	2.0
	Computer Lab Coordinator	1.0
	Computer Lab Outreach Specialist	1.0
	Customer Training Coordinator	1.0
MLK Total Staff		78
Public Services Total Staff		294.4

Supervisory Librarian:

Responsible for the efficient and customer service oriented operation of a neighborhood library or central library service area; plays a leadership role in system-wide projects; interprets and assists with the development of DC Public Library policies in managing a branch or service area; supervises, trains, develops and evaluates staff; builds community partnerships; develops services and programs; maintains a reference and circulating collection of books and other materials to meet the needs and interests of customers; evaluates community use of services; and submits reports on services.

Archivist:

Surveys, appraises, and describes archival collections; prepares finding aids and special guides to the collections; assists customers in the use of archival collections, and is responsible for seeking new donations to the DC Community Archives through community contacts. Assists in forming preservation and access plans for the archives and Washington Star photo collection. Serves as the records manager for the DC Public Library Archives. Provides direct reference service in Washingtoniana.

Librarian:

Provides reference and advisory services to customers; guides customers in the use of on-line catalog, reference and circulation collections, etc.; provides assistance in study-oriented activities and in developing children's reading interests; assists customers in locating library resources; locates and selects appropriate material to answer a wide range of general reference questions. Compiles reading lists on subjects assigned; merchandises the collection. Works with community groups and/or schools to plan programs, plans and conducts programs such as computer training classes, class visits, book discussions etc. Assists in developing the book and other library collections; recommends titles for purchase.

Library Associate:

Provides basic reference and reader's advisory services to customers in the area of children, teen, and/or adult literature using both print and electronic resources; plans and presents library programs and events; arranges programs and schedules class visits; assists customers with directional inquiries and instruction in the use of the library; instructs customers in the use of computers; assists in monitoring and troubleshooting on-line systems; assists the Librarian with overall maintenance of library collections.

Library Technician:

Delivers direct customer service by greeting customers, answering their questions, checking in and out library materials, registering customers, resolving account issues, etc. Performs a variety of duties to ensure the smooth operation of the library, such as searching, shelving, shelf-reading, and sorting of library materials; performs a variety of other detailed, non-routine or clerical duties.

Teen Aide:

Responsible for welcoming library users; sorting, organizing and shelving books, magazines and other materials; assist library users by checking in and checking out books; answer telephones and provide basic information to library users; assist with library programs and events by helping with registration, crafts and activities and distribution of handouts and materials; and participate in special projects or focus group discussion designed to explore such areas as library service to teens.

PERSONNEL

Question Number 28

Are branch libraries adequately staffed so that customers can still be served in the event of illness, vacation, or extended leave of absence? How does DCPL position or reposition staff in the event of illness, vacation, or extended leave of absence?

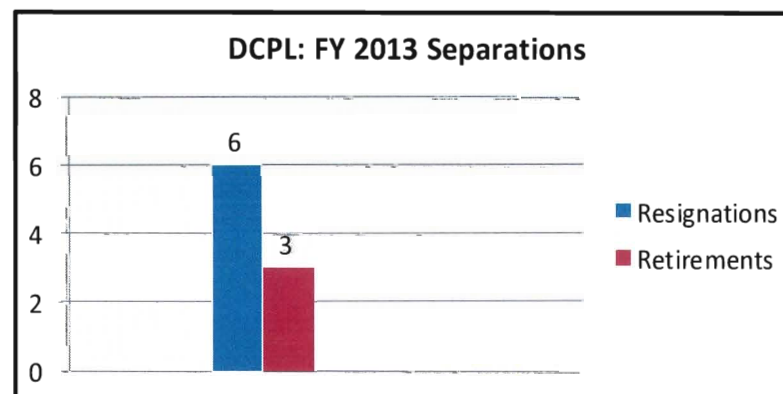
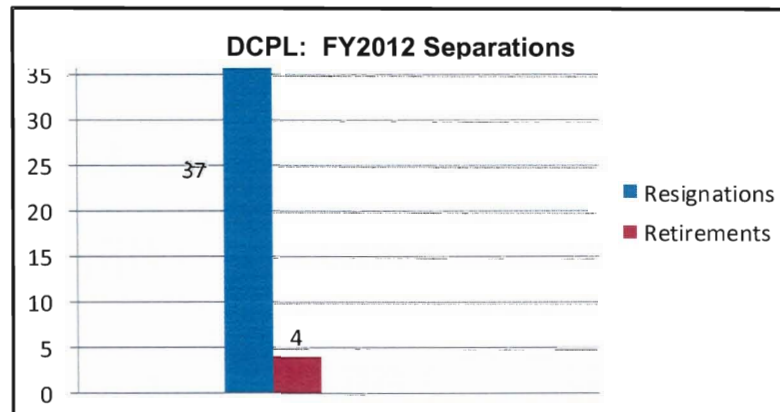
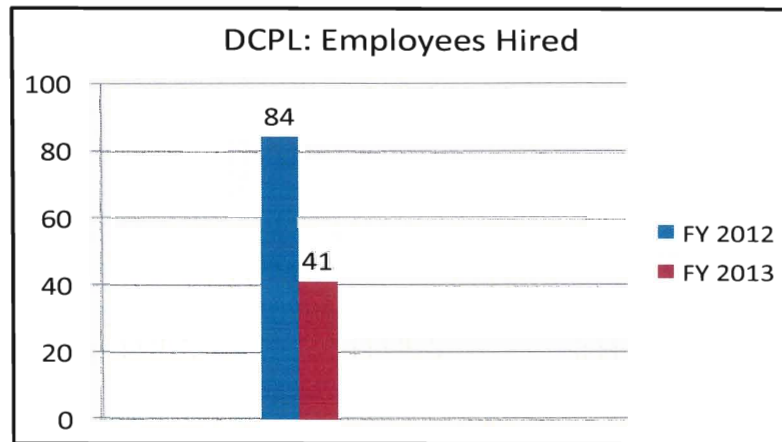
The neighborhood libraries are staffed at a minimum level to meet the customer service needs. When staff members are out due to illness, vacation, or extended leaves of absence, there is an impact on the service and materials movement (e.g. checking in books and other materials; shelving; sending books to other libraries for checkout) which the customer experiences. Staff members are moved amongst locations whenever necessary to ensure that at a minimum locations are able to remain open for service when staff shortages are experienced. The current level of staffing combined with the continued increase in library use means that staff has to remain focused on day-to-day operations and tasks with limited ability and capacity to address long term planning and innovation of services.

PERSONNEL

Question Number 29

How many employees, including seasonal, have been hired, reassigned, or separated from the library due to resignation, retirement, or reduction in force, in FY12 and to date in FY13?

There were 84 hires in FY12 and 41 hires YTD in FY13. There were 41 separations from the library due to resignation (37) and retirement (4) in FY12 and 9 separations due to resignation (6) and retirement (3), to date in FY13. There were no RIFs in FY12 or to date in FY13.



PERSONNEL

Question Number 30

Please list all employee(s) detailed to or from the Library, if any. Please provide the reason for the detail, the agency to which the employee(s) are detailed to or detailed from, and the dates of the detail.

No DC Public Library employees were detailed to or from another agency in FY12 or FY13 year-to-date.

PERSONNEL

Question Number 31

How much has been expended in support of overtime in FY12? How much has been expended, to date, in FY13. What is the budgeted amount for overtime in FY12 and FY13?

FY 2012

<i>Comp Source Group</i>	<i>Fund</i>	<i>Appropriation</i>	<i>Expenditures</i>	<i>Available Balance</i>
0015 – Overtime Pay	0100 - Local	246,505.11	343,533.27	(97,028.16)
	0700- Intra-District	9,099.45	9,099.45	0.00
TOTAL		255,604.56	352,632.72	(97,028.16)

FY 2013 – as of December 31, 2012

<i>Comp Source Group</i>	<i>Fund</i>	<i>Appropriation</i>	<i>Expenditures</i>	<i>Available Balance</i>
0015 – Overtime Pay	0100 - Local	306,858.66	143,639.78	163,218.88
	0700 - Intra-District	9,099.45	0.00	9,099.45
TOTAL		315,958.11	143,639.78	172,318.33

PERSONNEL

Question Number 32

Please identify any special purpose revenue accounts maintained by, used by, or available for use by the Library during FY12 or FY13, to date.
 For each account, please explain its purpose and list the following:

- The revenue source name and code;
- The source of funding;
- A description of the program that generates the funds;
- The amount of funds generated by each source or program in FY12 and FY13, to date; and
- Expenditures of funds, including the purpose of each expenditure, for FY12 and FY13, to date.

Special Purpose Revenue Collections for FY 2012

Revenue Source Name	Revenue Source Code	Source of Funding	Program Description	FY 2012 Revenue	FY 2012 Budget	FY12 Expenditures	Variance - Budget vs Expend	Purpose
Copies and Printing	6108	Library customers	Fees for copying and printing services	108,395.40	84,000.00	75,000.00	9,000.00	To supplement the Agency-wide Xerox contract and Washingtoniana Images Collection
SLD - E-Rate Reimbursement	6150	Telecommunications vendors	Universal Service Order Issued May 7, 1997 (by FCC implementing the Telecommunications Act of 1996)	137,244.19	137,244.19	133,452.00	3,792.19	Network engineering and support for new buildings, additions, technology training for customers, upgrades to catalog system and public access laptops
TOTAL				245,639.59	221,244.19	208,452.00	12,792.19	

Special Purpose Revenue Collections for FY 2013 (as of 12-31-12)

Revenue Source Name	Revenue Source Code	Source of Funding	Program Description	FY 2013 Revenues-to-Date	FY 2013 Budget	FY 2013 Expend-to-Date	FY13 Available Balance	Purpose
Copies and Printing	6108	Library customers	Fees for copying and printing services	38,384.82	120,000.00	0.00	38,384.82	To supplement the Agency-wide Xerox contract and Washingtoniana Images Collection
SLD - E-Rate Reimbursement	6150	Telecommunications vendors	Universal Service Order Issued May 7, 1997 (by FCC implementing the Telecommunications Act of 1996)	101,108.80	400,000.00	0.00	104,900.99 *	Network engineering and support for new buildings, additions, technology training for customers, upgrades to catalog system and public access laptops
TOTAL				139,493.62	520,000.00	0.00	143,285.81	

*FY 13 SLD E-Rate Reimbursement Available Balance = FY12 Variance (unspent balance) of \$3,792.19 plus FY13 Revenue to Date of \$101,108.80.

NOTE: In FY13, a new fund entitled "Books and Other Library Materials Account" was created by the Mayor and Council. That fund will receive revenue from: 1) all receipts from the sale of used books and other library materials; 2) proceeds from the sale of library-related merchandise; 3) gifts, grants and donations; and 4) any amounts that may be appropriated for books and other library materials.

PERSONNEL

Question Number 33

How much money was raised or received through private donors and donations in FY12 and to date in FY13? Please provide a breakdown of those donations including the source of the donation, total donation value, and intended purpose for each, if specified by the donor.

FY2012 Private Donations

<i>Donor</i>	<i>Amount</i>	<i>Purpose</i>
DC Public Library Foundation (Holden Bequest)	\$200,000	The donation will be used to augment the books and other materials budget of the DCPL. Specifically it will be used to reimburse the DCPL for books and other materials purchased for the new Francis A. Gregory Neighborhood Library. The donation is for an authorized purpose because it is consistent with the functions and purposes of the agency.

FY2013 Private Donations (as of First Quarter)

So far, no private donations have been received in FY2013. The remaining unspent balance of the DC Public Library Foundation donation (above) of \$39,049.82 will be re-budgeted in FY13.

PERSONNEL

Question Number 34

What existing bequests, trusts, or other gifts does the Library have? Please provide details about the creation, status and use of such monies.

The Library has 15 trust funds with a value, as of December 31, 2012, of \$1,550,591.33. All accounts are held by the Office of Finance and Treasury (OFT). (OFT is researching whether these funds can be transferred to the DC Public Library Foundation.) These trust funds represent the Library's endowment. Currently, the endowment's withdrawal policy is to only spend the interest earned on the original principle (as most funds require spending against earned interest only). Thus, over the last few years, DCPL has only budgeted \$17,000 under Agency UW0/Trust Funds for spending purposes. The FY13 budget is again \$17,000, with \$7,000 budgeted from the Theodore Noyes Trust Fund and \$10,000 budgeted from the Peabody Trust Funds. The budget is allocated as follows: \$8,000 for supplies, \$6,000 for services and charges and \$3,000 for equipment. There is no FY13 spending to date.

#	Title	Trusts Bequests/ Gifts	Creation Date	Use	Balance as of 12/31/2012
1	Georgetown Peabody*	Gift	1979	Peabody Room in the Georgetown Library, the Georgetown Library and \$1,500 for any Library purpose at the discretion of the Chief Librarian.	1,180,124.61
2	Miscellaneous Trust Fund*	Various	Varied	Discretion and direction of Board of Library Trustees	1,904.49
3	Albert Atwood Memorial Fund	Bequest	1975	Discretion and direction of Board of Library Trustees	5,310.00
4	Thomas J. Brown Memorial Fund	Bequest	1915	Support and maintenance of Science and Technology Division	4,903.95
5	Kathleen DillionFraze Memorial Trust Fund	Gift	1978	Purchase of books for the Cleveland Park Branch Library	3,743.50
6	Frederick McReynolds Trust Fund	Gift	1954	Purchase books in memory of Fredrick W. McReynolds	637.48
7	Marion F. Rockefeller Gift	Gift	Unknown	Discretion and direction of Board of Library Trustees	369.87
8	Miner Trust Fund	Gift	1940	Duplicating materials in regard to the history of the African American in the District of Columbia	2,501.92
9	Theodore W. Noyes Trust Fund	Bequest	1947	Discretion and direction of Board of Library Trustees	23,702.51
10	Henry Pastor Memorial Trust Fund	Gift	1912	Purchase of scientific periodicals	143.45
11	Sophy Carr Stanton Memorial Trust Fund	Bequest	1956	Purchase materials on the Near and Far East	16,345.96
12	Hattie M Strong Trust Fund	Gift	1942	Purchase materials for service to handicapped children	2,785.97

13	Women's Anthropological Society Fund	Gift	1903	Works relating to anthropology	22,007.60
14	Miscellaneous Trust Fund	Various	Varied	Discretion and direction of Board of Library Trustees	281,110.04
15	Henrietta Winant Trust Fund	Bequest	2003	Discretion and direction of Board of Library Trustees	5,000.00

*Because Merrill Lynch discontinued public funds investment, transferred to OFT on December 31, 2012.

The following bequests are held by the DC Public Library Foundation:

In 2000, Elizabeth Holden made two bequests to the DC Public Library, to be used by and for the exclusive benefit of Francis A. Gregory and Woodridge Neighborhood Libraries. Originally, each fund was in the amount of \$800,000. As of September 30, 2012, there was \$548,858.45 in the account for Francis A. Gregory and \$1,242,194.88 for Woodridge.

In 2000, Lawrence G. Bloch made a bequest to the DC Public Library, to be used for the general enhancement of public libraries in the District of Columbia. The original amount was \$523,628.53. As of September 30, 2012, there were \$30,622.38 remaining funds in the bequest.

PERSONNEL

Question Number 35

Please discuss efforts undertaken by DCPL in FY12 and to date in FY13 to try and expand the hours of operation at branch libraries. What are the costs associated with expanding the hours of different branch libraries? Please provide a breakdown of costs, including a narrative description of why they are needed.

Being open as many hours as possible is a priority for the DC Public Library. The number of hours the libraries are open has a direct correlation to the number of personnel needed to fully staff the building. The correct number of staff is a requirement to provide the service that District residents have come to expect and deserve from their library. Of course the number of hours our libraries are open increases the opportunities for DC residents and others to utilize the many services being offered.

Over the past few years, budget reductions have led to reductions in staff. As a result, library hours have been reduced. Currently, neighborhood libraries are open 48 hours per week down from 59 hours per week in FY2009 and the Martin Luther King Jr. Memorial Library is open 54 hours per week down from 66 hours per week in FY2009. The Martin Luther King Jr. Memorial Library is the only District public library open on Sundays.

Legislation was introduced at City Council in June 2012 to increase hours at neighborhood libraries and Martin Luther King Jr. Memorial Library. After a Council Committee public hearing was held legislation to increase hours if funding were made available do so, was passed by Council in December 2012. The legislation was for all neighborhood libraries and the Martin Luther King Jr. Memorial Library to be open 66 hours per week. Under the legislation, the hours would be Monday – Thursday 9:30 a.m. – 9 p.m.; Friday and Saturday 9:30 a.m. – 5:30 p.m.; and Sunday 1 p.m. – 5 p.m. This represents a 37 percent increase in the library's service hours every week.

It will cost \$10.5 million to support expanded hours at all libraries. The majority of the costs, \$9.5 million, is for staff, adding 150 FTEs in Public Services, Security, Facilities, and IT positions in order to provide the expected level of service during all hours. The remaining costs, \$1 million, are for non-personnel services for additional janitorial services, maintenance, equipment upkeep and replacement, and supplies.

CAPITAL PROJECTS

Question Number 36

Please provide the DCPL capital budgets for FY12 and FY13, including amount budgeted and actual dollars spent. In addition, please provide an update on all capital projects undertaken in FY12 and FY13. Did any of the capital projects undertaken in FY12 or FY13 have an impact on the operating budget of DCPL? If so, please provide an accounting of such impact.

DC Public Library's Capital Budget Allotment for FY 2012 was \$12,814,530. The total Capital Expenditures for FY 2012, including previous allocated funds was \$27,736,215. This amount was not the result of going over budget, but was additional spending funding that was allotted and under contract from previous fiscal years.

The library's Capital Budget Allotment for FY 2013 is \$23,036,103. As of January 29, 2013, the library has expended \$1,854,507. Based on our current projects, the library should spend approximately \$26,400,000, which includes prior year funding already tied to existing active contracts.

\$3,961,000 was part of the FY13 Operating Budget to account for the openings of William O. Lockridge/Bellevue, Francis Gregory and Mount Pleasant libraries. It is anticipated that projects undertaken in FY12 and FY13 will have an operating impact on the FY14 and FY15 operating budgets. Two projects, Northeast and Woodridge libraries will open in FY14 and FY15 and their operating impact is estimated at \$2,200,000. This amount is based on moving from a smaller interim facility in the new or newly renovated facility. The account breaks out as follows:

Line Item	Northeast	Woodridge
Contractual Services	\$235,000	\$150,000
Equipment	\$125,000	\$125,000
Fixed Costs	\$98,000	\$115,000
IT	\$100,000	\$100,000
Materials/Supplies	\$15,000	\$150,000
Personal Services	\$245,700	\$750,000

CAPITAL PROJECTS

Question Number 37

Please provide a list of all projects for which the Library currently has capital funds available. Please include the following:

- **A description of each project**
- **The amount of capital funds available for each project**
- **A status report on each project, including how much has been expended and what progress has been realized to date**
- **A timeframe for completion**
- **Planned remaining spending on the project**

The table on the following page provides information on current DC Public Library projects as of January 29, 2013.

Project Description	Capital Funds Available as of 01/29/13	Project Status	Expended as of 01/29/13	Progress Realized	Timeframe for Completion	Planned Spending
<u>Francis Gregory Library</u> – Construction of a new 22,500 Square Foot Library	\$142,326	Building Commissioning	\$17,812,103	Library opened to the public on June 19, 2012	Commissioning work will be completed by the end of February, 2013	\$142,326
<u>General Library Improvements</u> - The Library's general improvement fund will be utilized to improve those facilities not receiving major capital improvements. Work under this fund includes: elevator modernizations, roof replacements	\$4,375,383	Ongoing	\$10,812,094	Projects underway at Takoma Park, Chevy Chase and MLK. Security Upgrades are in the design phase at 8 locations	September 2013	\$3,000,000
<u>Mount Pleasant Library</u> – Major renovation and expansion of 1930's Carnegie Library.	\$168,053	Building Commissioning	\$15,867,465	Library opened to the public on Sept 12, 2012	April 1, 2013	\$168,053
<u>MLK Jr. Memorial Library</u> – This fund is used to undertake improvements to the MLK Library, projects include HVAC upgrades as well as renovations to reading rooms and other public areas	\$854,117	Digital Commons Project is underway HVAC projects are ongoing	\$1,911,329	1 st phase of Digital Commons work has been completed (Demo and Haz-Mat)	May 10, 2013	\$2,200,000
<u>Northeast Library</u> – Major renovation and small addition to 1930's era library. Project will fully modernize the Library.	\$211,752	Under Construction	\$1,784,125	Selective Demolition and Haz Mat work complete	December 2013	\$8,500,000
<u>Temporary Space for West End Library</u> – Interim Library design and fit-out is funded from the project	\$330,000	Design Phase – West End Library	\$0	Design Build contract award. DGS finalizing lease.	April 30, 2013	\$330,000
<u>William O. Lockridge/Belleuve Library</u> – New construction of 22,500 SF state of the art LEED Gold rated library	\$33,539	Building Commissioning	\$15,789,455	Library opened to the public on Jun 13, 2013	Commissioning work will be completed by the end of February, 2013	\$33,539
<u>Woodridge Library</u> – New construction of a 22,500 SF state of the art library.	\$12,150,000	Design Development 50% complete	\$494,458	Mentor-Protégé Construction Manager contract awarded	1 st Quarter of FY 2015	\$12,000,000

CAPITAL PROJECTS

Question Number 38

How many employees, and at what rate, are charged to your Capital Budget? Please provide a list of all employees charged to the Capital Budget by name, title, grade, step and salary.

FY 2012 Capital Positions						
Name	Title	Position No.	FTE	Grade	Step	Annual Salary
Bonvechio, Jeffrey D	Director of Capital Construction	00013427	1.0	15	0	135,000
Fuller, Kim Sebrena	Project Manager (Capital Projects)	00034022	1.0	13	6	83,550
Wright, Christopher J	Project Manager (Capital Projects)	00043111	1.0	13	4	78,934
Norland, Barbara J	Senior Librarian (Building Projects)	00044482	1.0	14	0	106,205
Deanes, Lisa Barnett	Project Manager (Capital Projects)	00046403	1.0	13	10	92,782
Vacant	Project Manager (Capital Projects)	00047900	1.0	13	1	72,010
			6.0			568,481

Note: In FY 2012, two capital positions were moved to Local: Coordinator of Library Moving and Public Affairs Specialist.

FY 2013 Capital Positions as of 1/29/13						
Name	Title	Position No.	FTE	Grade	Step	Annual Salary
Bonvechio, Jeffrey D	Director of Capital Construction	00013427	1.0	16	0	143,000
Fuller, Kim Sebrena*	Project Manager (Capital Projects)	00034022	0.4	13	10	92,782
Wright, Christopher J	Project Manager (Capital Projects)	00043111	1.0	13	4	78,934
Norland, Barbara J	Senior Librarian (Building Projects)	00044482	1.0	14	0	106,205
Deanes, Lisa Barnett	Project Manager (Capital Projects)	00046403	1.0	13	10	92,782
Vacant	Project Manager (Capital Projects)	00047900	1.0	13	1	72,010
			5.4			585,713

Note: For the first quarter of FY 2013, Kim Fuller was charged 100% to capital. Beginning in January, 60% of her salary will be charged to Local and 40% to capital, since she will be taking on more of the operating responsibilities of library facilities.

CAPITAL PROJECTS

Question Number 39

Please describe the Library's efforts regarding hiring of District residents.

All DCPL solicitations stipulate a requirement that 51% of the new hires on a DCPL capital project be District of Columbia residents.

DCPL's Compliance Unit, Procurement and Capital Projects & Facilities Management departments all work closely with its contractors and the Department of Employment Services to ensure conformity with *First Source* and *Apprenticeship* program requirements regarding the hiring of DC residents for construction projects. We monitor *First Source* compliance to confirm that contractors are meeting the applicable hiring rules for DC residents, within the law. Exceptions to the law are scrutinized for conformity as well.

Through conscientious oversight, to date, DCPL has 100% compliance with the filing of First Source agreements. The Compliance Unit continuously works in tandem with the DOES *First Source* Office, through site visits, monthly compliance reports and monthly conference correspondence to ensure contractors are sustaining the hiring of DC residents as written in their submitted and certified agreement packages.

DCPL is also mindful of *Act: A-19-0244*, which put into place reforms for First Source requirements: "*Workforce Intermediary Establishment and Reform of First Source Amendment Act of 2011*".

CAPITAL PROJECTS

Question Number 40

How does the Library involve the community in planning for capital projects? What is the process for soliciting input on a proposed project?

The decisions on whether and the order in which libraries are renovated or rebuilt are made during the Mayor and City Council budgeting process. Once a decision is made to renovate or rebuild a library, the community has the opportunity to provide input throughout the architect selection, design and construction phases in a number of ways.

- Community residents participate in the selection of the architectural team to design the new library.
- Community residents have the opportunity to review and/or provide feedback numerous times throughout the design process for the library. These opportunities include:
 - Community meetings where residents can see and comment on the progression of the library design and plans for construction.
 - Regularly updated designs on display at the library. Final designs on display at the interim library during construction.
 - Website and/or blogs that are regularly updated with the latest library designs and construction information. People are encouraged to provide feedback through these portals.
 - Updates posted on social media (Facebook and Twitter)

It is important to note that the library's community engagement process has evolved over time. The library takes advantage of social media more than it did when DCPL first started community engagement around our new libraries in 2006. For example, the library created a blog for the Woodridge library construction project where the latest designs, background on the project and information about the design team and contractor are housed. Stakeholders are able to post comments on the blog. For the Northeast renovation project, the library created a Twitter account for residents to follow during construction. Construction-related news is tweeted, including anything that might affect traffic patterns or parking. Additionally, the community meeting process has evolved to the library meeting residents and stakeholders where they customarily meet rather than sponsor meetings at the library. The library has made presentations at meetings of the "Friends" of the respective library, Advisory Neighborhood Commission meetings, Parent-Teacher Association meetings and other community forums.

The engagement by community residents and stakeholders has generally resulted in better library projects.

CAPITAL PROJECTS

Question Number 41

Please list the branch libraries that have not yet been renovated or rebuilt. What are the current plans regarding the remaining branch libraries? How are the Library renovations prioritized? Are there any other additional capital improvement needs of the Library?

There are currently eight (8) libraries that have not been renovated:

- Capitol View
- Chevy Chase
- Cleveland Park
- Juanita E. Thornton/Shepherd Park
- Lamond Riggs
- Palisades
- Southeast
- Southwest

The library projects were prioritized by City Council. During the budget formulation cycle for the FY 2006 Capital Improvement Plan (CIP), City Council allocated close to \$180 Million for renovation or new construction for all neighborhood libraries. The order by which the libraries would be renovated was established during the FY06 CIP, as well. At the time, the only projects that had funding were Anacostia, Dorothy I. Height/Benning, Tenley-Friendship and Watha T. Daniel/Shaw. During the FY 2010 budget, all "out-year" funding was swept. The library plans to renovate or rebuild the remaining libraries over the next three years and has attempted during the last two budget cycles (FY12 and FY13) to fully fund the remaining projects. The Library will have small capital needs over the next several years for general improvements, such as restroom renovations (ADA Compliant), elevator modernizations, and roof replacements, especially if the remaining eight libraries are not funded for major renovations.

CAPITAL PROJECTS

Question Number 42

Please provide an update on the plans to renovate the main library, MLK Jr. Where is the Library currently in the process for developing this project? What are the estimated costs of this project, and what avenues is the Library pursuing, outside of city funding, to help support this project?

The DC Public Library has taken several steps in the planning for a renovated Martin Luther King Jr. Memorial Library. In November 2011, the library began exploring possible improvements to the building when we commissioned the Urban Land Institute to organize an advisory panel of experts to look at the future of the Martin Luther King Jr. Memorial Library building. The ULI interviewed more than 70 community, civic, elected and business leaders and outlined several scenarios including renovating the building for the sole use of the Library, and renovating the building as a shared occupancy space with the Library and another entity.

The Library, with funding from the Mayor's Office, further studied and tested these scenarios. This funding allowed DCPL to engage The Freelon Group to identify a concept for a complete renovation of the Martin Luther King Jr. Memorial Library. Library planning consultants and cost consultants were also engaged. The results of this work were presented to the Library Board of Trustees at a well-attended public meeting in September 2012. This study presented one idea, with two variations, of what the Martin Luther King Jr. Memorial Library could be: essentially a new building within the historically-designated Mies van der Rohe exterior and first floor.

This work also determined that library services, which currently occupy five floors, could be accommodated on four floors including an atrium to provide natural light into the building. Engineering studies also verified that the building could accommodate two additional floors above ground.

The total project cost estimate for a completely renovated Martin Luther King Jr. Memorial Library is \$220 million. Sources of funding for this project are being explored. One funding alternative is to utilize Historic Tax Credits; initial estimates indicate that approximately \$25 million - \$30 million could be realized through Historic Tax Credits. The District could sell unused building envelope or floor to area ratio (FAR) that is estimated to yield between \$16 million - \$18 million. Transfer of the building's total density rights (TDR) could yield \$3 million - \$4.5 million. Revenue for redeveloped additional floors is estimated at \$4 million to \$5 million a year, while leasing space in the two below grade levels could generate between \$500,000 to \$1 million annually.

FEES, FINES, AND COLLECTIONS

Question Number 43

Please describe the current fee and fine structure being implemented by the library. In your response, please indicate where any changes to this structure were made in FY11, FY12, or to date in FY13.

Below is a matrix of the library's fine and fee structure. A new fee structure took effect in Spring 2012. New fees are denoted in the Note section of the grid. There are no changes to the fee structure in FY13 to date.

Fee Description	Fee	Unit	Note
Library cards			
Individuals who live, work or attend school in the District, with spouse & minor children	\$0.00	Per Card	
Residents of adjacent counties of Maryland or Virginia, with immediate family	\$12.00	Per Card, Per Year	
Replacement of lost library card	\$1.00	Per New Card	
Non-reciprocal fee for library card for non-residents of DC or adjacent counties in Maryland (Montgomery and Prince Georges County) or Virginia (Arlington, Fairfax, Loudoun, Prince William, Alexandria and Falls Church)	\$20	Per Card, Per Year	
Overdue, Lost, and Damaged Item Fees			
Long overdue fee for items more than 30 days overdue - only adult borrowers	\$5.00	Per Item	New fee policy effective Friday, April 6, 2012.
Lost & damaged fee for items more than 60 days overdue - all materials (adult, children & teen): Hardcover books	\$20.00	Per Item	New fee policy effective Friday, April 6, 2012.
Lost & damaged fee for items more than 60 days overdue - all materials (adult, children & teen): Paperback books, CDs, DVDs & Audiobooks	\$15.00	Per Item	New fee policy effective Friday, April 6, 2012.
Lost & damaged fee for items more than 60 days overdue - all materials (adult, children & teen): Magazines	\$8.00	Per Item	New fee policy effective Friday, April 6, 2012.
Library accounts with more than \$40 outstanding fees	Borrowing Blocked	Per Account	New fee policy effective Friday, April 6, 2012.
Printing and Copying			
Scanned photo image from the Washingtoniana Division - 5x7 size	\$10.00	Per Image	
Scanned photo image from the Washingtoniana Division - 8x10 size	\$15.00	Per Image	
Scanned photo image from the Washingtoniana Division - 11x14 size	\$20.00	Per Image	
User fees for commercial use of scanned images from DCPL Washingtoniana Division - Washington Star Photo, Washington Historical Image, and Community Archives Collections (certain identified materials)	No fee for personal use, research, scholarly publications and papers, educational media, government publications		

	and papers, and exhibitions at cultural institutions		
Published Book	\$35-\$100	Per Book	
Newspaper or magazine article	\$20.00	Per Article	
Magazine article cover	\$100.00	Per Image	
Print advertisement	\$100.00	Per Image	
Posters, postcards, pamphlets, flyers, calendars	\$35.00	Per Image	
Commercial Décor (images used for decorating for commercial purposes)	\$50.00	Per Image	
Website	\$20.00	Per Image	
Exhibitions at commercial venues	\$20.00	Per Image	
Local or public TV broadcast	\$20.00	Per Video	
Cable or network TV broadcast	\$50.00	Per Video	
Video	\$50.00	Per Video	
Motion picture	\$100.00	Per Video	
Photocopies - black & white	\$0.15	Per Sheet	
Photocopies - color	\$0.35	Per Sheet	
Miscellaneous			
Miscellaneous (Parking) Revenue	\$100.00	Monthly - Employee Parking at MLK Library	

FEES, FINES, AND COLLECTIONS

Question Number 44

How much money was collected for fees charged in FY12? How much has been collected for fees to date in FY13? How are the fees budgeted?

Effective FY12, four Library Special Purpose Revenue funds, also called "Other" or "O" Type Revenue, were converted to General Fund Revenue: 1) Bookstore; 2) Fines and Fees; 3) Miscellaneous Customer Service; and 4) Miscellaneous. In FY13, book and merchandise sales have reverted back to a new SPR Fund. Thus, with the exception of Bookstore revenue, DCPL no longer budgets these funds for its use; instead, the District includes these receipts in "General Fund - Non-Tax Revenue" and they are a part of the overall revenue stream that supports the annual Local budget.

General Fund Collections for FY 2012 and FY 2013

Revenue Source Name	Revenue Source Code*	Source of Funding	Purpose/Program Description	FY 2012	FY 2013 as of 12-31-12
Bookstore	0100	Library customers	Bookstore and online sales of books and materials*	\$ 33,859.88	\$ 10,086.17
Fines (and Fees)	0100	Library customers	Late fees for overdue/lost books and materials and Fees for lost library cards	\$ 71,380.28	\$ 13,245.87
Miscellaneous Customer Service	0100	Library customers	Inter-Library Loans	\$ 383.40	\$ 72.60
Miscellaneous	0100	Employees	Parking (MLK)	\$ 81,400.00	\$ 10,850.00
TOTAL FY REVENUE COLLECTIONS				\$187,023.56	\$ 34,254.64

*In FY13, revenue will be moved to new Special Purpose Revenue fund entitled "Books and Other Library Materials Account".

FEES, FINES, AND COLLECTIONS

Question Number 45

Please describe any amnesty programs implemented by the library in FY12 or to date in FY13 including:

- The amount of money collected or forgiven in outstanding fees;**
- The impact of the amnesty program on budget projections for the Library;**
- The impact of the amnesty program on usage and circulation; and**
- The number of users estimated to have returned to the Library as a result of amnesty.**

Beginning Monday, December 5th 2011, the DC Public Library held a 60-day campaign called “Check It In: Fine Forgiveness Campaign.” The campaign was an effort to encourage DC Public Library cardholders who avoided using the library because of overdue, lost or damaged books and other library materials to return to the library. The DC Public Library forgave all fines and fees on any overdue, lost or damaged item. A key goal of the campaign was to get back as many overdue library materials as possible to benefit more District residents. The library also used the campaign as an opportunity to update customer records.

The library forgave \$103,302.23 in fees and fines and helped 16,463 customers clear their customer records of overdue, lost, and damaged materials. DC Public Library customers returned 21,075 books and other library materials during the 60-day campaign. The library saw an increase in circulation with 746,083 books and other library materials checked out during the campaign. This represents an 8 percent increase in circulation over the same three-month period (December, January, February) the previous year. There wasn't an impact of the amnesty program on budget projections for the Library as library fees and fines collected go to the District's general fund.

GRANTS, SUBGRANTS, CONTRACTS, AND PURCHASE ORDERS

Question Number 46

Please provide the following information for all grants awarded to DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Grant Number/Title;
- Approved Budget Authority;
- Expenditures (including encumbrances and pre-encumbrances);
- Purpose of the grant;
- Grant deliverables;
- Grant outcomes, including grantee performance;
- Any corrective actions taken or technical assistance provided;
- DCPL program and activity supported by the grant;
- DCPL employee responsible for grant deliverables; and
- Source of funds.

Grant Number/Title: 04STCC/10 – ARRA – PCC – DC Community Computing Resources

FY12 Approved Budget Authority: \$373,199.66

FY12 Expenditures (including encumbrances and pre-encumbrances): \$373,199.66

Purpose of the grant: The DC-CCR grant proposes to: 1) Reduce waiting time for computers by deploying as many as 1,070 new workstations at public computing centers, while upgrading 30 of the 603 computers currently available to the targeted population; 2) Serve as many as an additional 52,900 users every week and increase broadband speeds at participating computer centers from 10 Mbps to 1 Gbps; and 3) Train 8,000 people, including the unemployed and people with disabilities, in computer, Internet, and job search skills, by using up to 24,000 hours of training offered over the life of the project.

Grant deliverables: The grant has helped improve access to the Internet, provided classes to teach residents how to effectively use computers and the Internet and has reduced the digital divide in underserved populations. The grant has so far provided for the installation of a total of 913 new computers at 26 library locations, 3 public schools, 3 community centers, and the UDC-CC. Network bandwidth was increased at 21 locations. Training, on a variety of computer and Internet classes from basic computer skills to classes for job seekers, to date has reached 29,693 participants. Under the grant, over 100,000 hours of classes has been provided.

Grant outcome, including grantee performance: All projects/programs listed were completed on schedule.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant: The budget is loaded under Program L400 – Business Operations / Activity L450 – Public Services Technology.

DCPL employee responsible for grant deliverables: CIO Odunlami Aromire (202) 727-5725

Source of funds: US Department of Commerce – National Telecommunication & Information Administration.

Grant Number/Title: 04STCC/10 – ARRA – PCC – DC Community Computing Resources

FY13 Approved Budget Authority: \$81,014.07

FY13 Expenditures (including encumbrances and pre-encumbrances – as of 12/31/12):\$0.00

Purpose of the grant: The DC-CCR grant proposes to: 1) Reduce waiting time for computers by deploying as many as 1,070 new workstations at public computing centers, while upgrading 30 of the 603 computers currently available to the targeted population; 2) Serve as many as an additional 52,900 users every week and increase broadband speeds at participating computer centers from 10 Mbps to 1 Gbps; and 3) Train 8,000 people, including the unemployed and people with disabilities, in computer, Internet, and job search skills, by utilizing up to 24,000 hours of teacher-led training offered over the life of the project.

Grant deliverables: The grant has helped improve access to the Internet, provided classes to teach residents how to effectively use computers and the Internet and has reduced the digital divide in underserved populations. The grant has so far provided for the installation of a total of 913 new computers at 26 library locations, 3 public schools, 3 community centers, and the UDC-CC. Network bandwidth was increased at 21 locations. Training, on a variety of computer and Internet classes from basic computer skills to classes for job seekers, to date has reached 29,693 participants. Under the grant, over 100,000 hours of classes has been provided.

Grant outcome, including grantee performance:All projects and programs listed completed on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance has been needed.

DCPL program and activity supported by the grant:The budget is loaded under L400 – Business Operations / L450 – Public Services Technology.

DCPL employee responsible for grant deliverables: CIO Odunlami Aromire (202) 727-5725

Source of funds: US Department of Commerce – National Telecommunication & Information Administration

GRANTS, SUBGRANTS, CONTRACTS, AND PURCHASE ORDERS

Question Number 47

Please provide a complete accounting of all grant lapses in FY12, including a detailed statement on why the lapse occurred and corrective action taken by DCPL. Please also indicate if the funds can still be used and/or whether they carried over into FY13.

DC Public Library had no grant lapses in FY 2012.

GRANTS, SUBGRANTS, CONTRACTS, AND PURCHASE ORDERS

Question Number 48

Please provide the following information for all grants/subgrants awarded by DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- **Grant Number/Title;**
- **Approved Budget Authority;**
- **Expenditures (including encumbrances and pre-encumbrances);**
- **Purpose of the grant;**
- **Grant deliverables;**
- **Grant outcomes, including grantee performance;**
- **Any corrective actions taken or technical assistance provided;**
- **DCPL employee responsible for grant deliverables; and**
- **Source of funds.**

DC Public Library, in its capacity as a "city" library system, does not have grant-making authority.

In its capacity as a "state" library, the following sub-grants were awarded:

[FY2012 Federal Sub-grants as "State Library" from the Library Services and Technology Act \(LSTA\) Grant – 2011 Award](#)

Grant Number/Title:Youth202 (MLK Library)

FY12 Approved Budget Authority: \$18,361.32

FY12 Expenditures (including encumbrances and pre-encumbrances): \$18,361.62

Purpose of the grant: The purpose of this grant was to enlist teens who wanted to learn how to create a digital radio program, blog, and Twitter account on news, information, and entertainment of interest to teens across the city, and to use "new" media to disseminate information.

Grant deliverables:Youth202 teens (20) were trained in digital audio production, research, and online writing and web design. They learned to identify issues, ideas, and events of interest, and to find factual information and distill it for presentation in "new" media.

Grant outcome, including grantee performance:Youth202 met or exceeded all of its stated goals. By the end of the project, Youth 202 had 700 followers on its Twitter page, and that included youth-serving organizations in the city.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance was needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:Train of Thought (Banneker High School)

FY12 Approved Budget Authority: \$7,980.02

FY12 Expenditures (including encumbrances and pre-encumbrances): \$6,742.84

Purpose of the grant: The purpose of Train of Thought was to teach high school students how to select and assign stories, and how to research, write, publish, manage, and critique six issues of their new newspaper, *Train of Thought*.

Grant deliverables: The newspaper team consisted of 30 students, and the newspaper's reach was school-wide (419). The newspaper was published on paper and electronically on the school's website.

Grant outcome, including grantee performance:All projects and programs listed were completed on schedule. In addition, the newspaper generated conversation among all students and the faculty. Student reporters learned a great deal about the time needed to separate facts from opinion or rumor.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance were needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:Door-to-Door (Petworth Library)

FY12 Approved Budget Authority: \$17,390.00

FY12 Expenditures (including encumbrances and pre-encumbrances): \$16,277.60

Purpose of the grant: The purpose was to capture oral stories of Washington DC residents in the neighborhood they call "home," and to present them regularly on WAMU 88.5's "Metro Connection" The oral histories would then become part of the DC Public Library's Washingtoniana Division, the Library's repository of historical information about the city.

Grant deliverables:Forty neighborhoods were visited to generate the oral histories, including Crestwood, Barry Farm, Truxton Circle, Edgewood, 16th Street Heights, Foxhall, Deanwood, LeDroit Park, Bellevue, Takoma, Burleigh Heights, Hillbrook, Kingman Park, and Marbury Plaza.

Grant outcome, including grantee performance:All projects and programs listed were completed on-schedule.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance were needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:Sewing with SiNGA (Watha T. Daniel/Shaw Library)

FY12 Approved Budget Authority: \$6,000.00

FY12 Expenditures (including encumbrances and pre-encumbrances): \$6,000.00

Purpose of the grant: The purpose was to prepare high school students at Watha T. Daniel/Shaw Library for careers in retail, with particular emphasis on the clothing and textile industries. It was a sewing entrepreneurship program, and the side benefits were to build reading and math skills, business skills, and the ability to make presentations with substance and confidence.

Grant deliverables: The program included 15 teen participants. Instruction was provided by experienced instructors. Participants learned about the sewing machine, about fabric selection, and the rudiments of writing a business plan and the meaning of "merchandising."

Grant outcome, including grantee performance:All projects and programs listed were completed on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance were needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:STAR Program (DC LEARNS)

FY12 Approved Budget Authority: \$16,250.00

FY12 Expenditures (including encumbrances and pre-encumbrances): \$14,036.25

Purpose of the grant: The purpose of the Sing, Talk, and Read (STAR) program is to work with parents and caregivers of young children to develop pre-literacy skills and enjoyment that will prepare children to learn before they start school.

Grant deliverables: STAR was conducted at three libraries—Capitol View, Petworth, and MLK Library—and at City Gate-Atlantic Gardens and Southeast ministries. About 72 adults participated. At the beginning of the program, about 30% of adults said they read to their children every day. That rose to 66% through STAR, which, on follow-up, was maintained several weeks after the program had ended.

Grant outcome, including grantee performance:All projects and programs listed were completed on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance was needed.

DCPL employee responsible for grant deliverables: Lucy Labson (202) 727-1204

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

[FY2013 Federal Sub-grants as “State Library” from the Library Services and Technology Act \(LSTA\) Grant – 2012 Award](#)

Grant Number/Title:Young Playwrights' Theater

FY13 Approved Budget Authority: \$20,000.00

FY13 Expenditures (including encumbrances and pre-encumbrances – as of 12/31/12): \$20,000.00

Purpose of the grant: The purpose is to hold interactive, creative workshops to explore local history and present free performances at libraries in 5 DC wards—3, 4, 6, 7, and 8.

Grant deliverables: Roughly 200 local community members of all ages will be included as writers, artists and performers. An additional 800 community members will come to the performances at Petworth, Dorothy I. Height/Benning, Anacostia, Tenley-Friendship and Southeast libraries.

Grant outcome, including grantee performance:All projects and programs listed are on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance has been needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:DC By the Book

FY13 Approved Budget Authority: \$20,000.00

FY13 Expenditures (including encumbrances and pre-encumbrances – as of 12/31/12): \$0.00

Purpose of the grant: The purpose is to build a website centered on a custom Google map that will allow people to explore the landscape of Washington, DC, as it has been represented in fiction. It will be a collaborative effort among librarians, experts in local fiction, local history organizations, and the general public.

Grant deliverables: The website will be developed. There will be map-a-thons, author-led discussions, and librarian-led discussions at libraries throughout the system. Website use will be tracked and measured.

Grant outcome, including grantee performance:All projects and program pieces listed are on-schedule.

Any corrective actions taken or technical assistance provided: Neither corrective action nor technical assistance has been needed.

DCPL employee responsible for grant deliverables: Lucy Labson (202) 727-1204

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:STAR Program (DC LEARNS)

FY13 Approved Budget Authority: \$19,468.00

FY13 Expenditures (including encumbrances and pre-encumbrances – as of 12/31/12): \$19,468.00

Purpose of the grant: The purpose of the Sing, Talk, and Read (STAR) program is to engage parents and caregivers of young children in sharing books to build pre-literacy skills that will prepare children to learn before they start school.

Grant deliverables: The STAR program will be hosted at Anacostia, Capitol View, MLK, Mt. Pleasant, Petworth, and Bellevue libraries. A pre-STAR program survey and a post-STAR program survey will be conducted among the adults to determine whether the program has given them tools and approaches to reading with their children that makes reading together a fun, regular activity.

Grant outcome, including grantee performance:All projects and programs listed are proceeding on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance has been needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

Grant Number/Title:Reading for College (TMAPCHS)

FY13 Approved Budget Authority: \$20,000.00

FY13 Expenditures (including encumbrances and pre-encumbrances – as of 12/31/12): \$20,000.00

Purpose of the grant: The purpose is to familiarize high school seniors with college-level libraries and research practices that will improve their readiness for the academic demands of college, thereby reducing the college drop-out rate.

Grant deliverables: High school seniors will visit local college campuses through the Reach for College! Foundation. The curriculum is highly structured and designed to measure and build success along the way.

Grant outcome, including grantee performance:All projects and programs listed are on-schedule.

Any corrective actions taken or technical assistance provided:Neither corrective action nor technical assistance has been needed.

DCPL employee responsible for grant deliverables: Lucy Labson

Source of funds: Institute of Museum and Library Services under the Library Services and Technology Act (LSTA) Grant

GRANTS, SUBGRANTS, CONTRACTS, AND PURCHASE ORDERS

Question Number 49

Please provide the following information for all contracts awarded by the DCPL during FY12 and to date in FY13, broken down by DCPL program and activity.

Contract Number DCPL-2011-C-0004B	
Approved Budget Authority	\$3,172,159.00 FY13
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$180,000.00
Purpose of Contract	Interior improvements at MLK
Name of Vendor	MCN Build, LLC
Contract Deliverables	Improvement of 1 st floor at MLK Digital Commons
Contract Outcomes	Improvements of 1 st floor at MLK Digital Commons
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2011-C-0006B	
Approved Budget Authority	\$863,726.36 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$841,077.17
Purpose of Contract	Furniture, Fixtures & Equipment at Mt. Pleasant, Francis Gregory, Bellevue
Name of Vendor	Bialek Corporation of Maryland
Contract Deliverables	Furniture, Fixtures & Equipment
Contract Outcomes	Acceptable Furniture, Fixtures & Equipment
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2011-C-0008	
Approved Budget Authority	\$39,000.00 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$39,000.00
Purpose of Contract	Roof repair at Shepherd Park
Name of Vendor	ARJ Group, Inc.
Contract Deliverables	Repaired Roof
Contract Outcomes	Repaired Roof

Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Ed Hampton
Program	Facilities

Contract Number DCPL-2011-C-0007	
Approved Budget Authority	\$10,199,995.00 FY13
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$1,735,388.00
Purpose of Contract	Design/Build of Northeast Library
Name of Vendor	Whiting-Turner Contracting Company
Contract Deliverables	Design/Construction of Northeast Library
Contract Outcomes	Design/Construction of Northeast Library
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2012-C-0001	
Approved Budget Authority	\$1,458,710.00 FY13
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$463,211.55
Purpose of Contract	Architectural & Engineering Services
Name of Vendor	Wieneck & Associates
Contract Deliverables	A&E Services for New Woodridge Library
Contract Outcomes	A&E Services for New Woodridge Library
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2012-C-0002	
Approved Budget Authority	\$55,000.00 FY12
Funding Source	Local
Competitively Bid or Sole Source	Competitive
Expenditures	\$33,000.00
Purpose of Contract	Lawn Maintenance & Snow Removal
Name of Vendor	R&R Janitorial Painting
Contract Deliverables	Maintained Lawn
Contract Outcomes	Maintained Lawn
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Ed Hampton
Program	Facilities

Contract Number DCPL-2012-C-0006	
Approved Budget Authority	\$155,000.00 FY13
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	Zero to date
Purpose of Contract	Construction of West End Interim Library
Name of Vendor	GCS, Inc.
Contract Deliverables	Interim West End Library
Contract Outcomes	Interim West End Library
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number PO440924	
Approved Budget Authority	\$165,000.00 FY13
Funding Source	Local
Competitively Bid or Sole Source	Sole Source
Expenditures	\$44,919.00
Purpose of Contract	Consultant Services
Name of Vendor	Coard Consulting, LLC
Contract Deliverables	Operations, and Business Services
Contract Outcomes	Operations, and Business Services
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Ginnie Cooper
Program	Agency

Contract Number DCPL-2012-C-0007	
Approved Budget Authority	\$492,817.00 FY13
Funding Source	Local
Competitively Bid or Sole Source	Competitive
Expenditures	\$41,068.08
Purpose of Contract	Janitorial Services
Name of Vendor	R&R Janitorial Painting
Contract Deliverables	Clean Facilities
Contract Outcomes	Clean Facilities
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Ed Hampton
Program	Facilities

Contract Number DCPL-2011-C-0006A	
Approved Budget Authority	\$216,081.00 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$215,275.00
Purpose of Contract	Furniture, Fixtures & Equipment for Francis Gregory, Bellevue
Name of Vendor	Georgetown Design Group
Contract Deliverables	Furniture, Fixtures & Equipment
Contract Outcomes	Acceptable Furniture, Fixtures & Equipment
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2012-C-0008A	
Approved Budget Authority	\$52,000.00 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	Zero to date
Purpose of Contract	General Construction Services
Name of Vendor	Coakley & Williams Construction
Contract Deliverables	Pre-construction Services at Woodridge
Contract Outcomes	Pre-construction Services
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number PO396779	
Approved Budget Authority	\$145,000.00 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Sole Source
Expenditures	\$75,986.00
Purpose of Contract	Consultant Services
Name of Vendor	Library Strategies Inter LLC
Contract Deliverables	Library Program Study and Analysis of MLK
Contract Outcomes	Library Program Study and Analysis of MLK
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCAM-2011-C-0149	
Approved Budget Authority	\$185,000 FY12
Funding Source	Local

Competitively Bid or Sole Source	Competitive
Expenditures	\$185,000.00
Purpose of Contract	Elevator Maintenance and Repairs
Name of Vendor	Collins Elevator Service Inc.
Contract Deliverables	Elevator Maintenance and Repair
Contract Outcomes	Elevator Maintenance and Repair
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Ed Hampton
Program	Facilities

Contract Number PO438641	
Approved Budget Authority	\$143,670.00 FY13
Funding Source	Private Donations
Competitively Bid or Sole Source	Sole Source
Expenditures	\$143,670.00
Purpose of Contract	Database Renewal
Name of Vendor	Proquest, LLC
Contract Deliverables	Renewal of Database
Contract Outcomes	Renewal of Database
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Gail Avery
Program	IT

Contract Number DCPL-2010-C-004	
Approved Budget Authority	\$203,108.00 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	\$203,108.00
Purpose of Contract	Signage for Anacostia, Benning, Tenley, and WTD/Shaw Libraries
Name of Vendor	Gelberg Signs
Contract Deliverables	Library Signage
Contract Outcomes	Library Signage
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCPL-2013-C-0001	
Approved Budget Authority	\$107,271.00 FY13
Funding Source	Capital
Competitively Bid or Sole Source	Competitive
Expenditures	Zero to date
Purpose of Contract	Site improvement at 41 st and Benning Rd NE –

	Benning Interim site
Name of Vendor	HR General Maintenance Corporation
Contract Deliverables	Site restoration
Contract Outcomes	Site restoration
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number DCKT-2008-CC-0136	
Approved Budget Authority	\$381,667.00 FY12
Funding Source	Local
Competitively Bid or Sole Source	Competitive
Expenditures	\$37,796.00
Purpose of Contract	Repair, Maintenance and Emergency Services for Water Treatment, Boiler, HVAC Controls, Air Conditioning and Chillers
Name of Vendor	RSC Electrical & Mechanical Company
Contract Deliverables	Repair, Maintenance and Emergency Services
Contract Outcomes	Repair, Maintenance and Emergency Services
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jonathan Banks
Program	Facilities

Contract Number PO385706	
Approved Budget Authority	\$361,447.35 FY12
Funding Source	Capital
Competitively Bid or Sole Source	Sole Source
Expenditures	\$284,460.75
Purpose of Contract	Shelving for Bellevue, Mt. Pleasant and Francis Gregory Libraries
Name of Vendor	Spacesaver Storage Systems
Contract Deliverables	Library Shelving
Contract Outcomes	Shelving for Bellevue, Mt. Pleasant and Francis Gregory Libraries
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Jeff Bonvechio
Program	Capital

Contract Number PO382260	
Approved Budget Authority	\$210,750.00 FY12
Funding Source	Federal ARRA
Competitively Bid or Sole Source	Sole Source
Expenditures	\$210,750.00

Purpose of Contract	SBA Funded DC Beta Classes
Name of Vendor	Byte Back Inc.
Contract Deliverables	SBA Funded DC Beta Classes
Contract Outcomes	SBA Funded DC Beta Classes
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Chris Tonjes
Program	IT

Contract Number PO388569	
Approved Budget Authority	\$89,218.01 FY12
Funding Source	Local
Competitively Bid or Sole Source	Sole Source
Expenditures	\$89,218.01
Purpose of Contract	Sirsidynix Annual Maintenance
Name of Vendor	SIRSI Corp.
Contract Deliverables	Sirsidynix Annual Maintenance
Contract Outcomes	Sirsidynix Annual Maintenance
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Chris Tonjes
Program	IT

Contract Number PO391736	
Approved Budget Authority	\$68,500.00 FY13
Funding Source	Local
Competitively Bid or Sole Source	Sole Source
Expenditures	\$68,500.00
Purpose of Contract	OCLC Cataloguing Service
Name of Vendor	OCLC Online
Contract Deliverables	OCLC Cataloguing Services
Contract Outcomes	OCLC Cataloguing Service
Corrective Action Taken or Technical Assistance Provided	None to date
Contract Administrator	Elissa Miller
Program	Collections

GRANTS, SUBGRANTS, CONTRACTS AND PURCHASE ORDERS

Question Number 50

Please provide the following information for all contract modifications made by DCPL during FY12 and to date in FY13, broken down by DCPL program and activity:

- Name of the vendor;
- Purpose and reason of the contract modification;
- DCPL employee/s responsible for overseeing the contract;
- Modifications cost, including budgeted amount and actual spent; and
- Funding source.

NAME OF VENDOR	PURPOSE OF CONTRACT MODIFICATION	CONTRACT ADMINISTRATOR	MODIFICATION COST	FUNDING SOURCE	Program
Xerox	Exercise of Option	Gail Avery	\$666,843.24	Local Funds	IT
Baker & Taylor	Exercise of Option	Elissa Miller	\$240,000.00	Local Funds	Collection
Ingram Library Services	Exercise of Option	Elissa Miller	\$200,000.00	Local Funds	Collection
Overdrive, Inc.	Exercise of Option	Elissa Miller	\$200,000.00	Local Funds	Collection
ADT	Security System Washington Highlands	Mark Polk	\$30,535.00	Capital Funds	Security
ADT	Security System Mt. Pleasant	Mark Polk	\$70,196.00	Capital Funds	Security
Gale Group	Exercise of Option	Elissa Miller	\$254,861.84	Local Funds	Collection
BWI	Exercise of Option	Elissa Miller	\$300,000.00	Local Funds	Collection
EBSCO	Exercise of Option	Elissa Miller	\$117,110.00	Local Funds	Collection
Lynch Development	Exercise of Option	Jeff Bonvechio	\$225,000.00	Capital Funds	Capital
Smoot Corporation	Exercise of Option	Jeff Bonvechio	\$10,000	Capital Funds	Capital

GRANTS, SUBGRANTS, CONTRACTS AND PURCHASE ORDERS

Question Number 51

Does DCPL use purchase orders and purchase cards to acquire supplies or services?

The DC Public Library uses both purchase orders and purchase cards to acquire supplies and services. DCPL established an automated centralized supply order process that makes it easier for staff to acquire supplies. The online system provides significant cost-savings to DCPL for its general supply needs as it allows the library to purchase supplies in bulk.

If so:

- **What safeguards has your agency put in place to prevent waste, fraud, and abuse of purchase cards and purchase orders;**

Purchase Cards: DCPL's regulatory Agency Review Team [ART] meets monthly to review all purchase card transactions for all agency cardholders. Cardholders are required to submit monthly logs, accompanied by corresponding monthly bank statements and original receipts. Also, cardholder transactions are both reviewed and approved monthly in the banking system's database.

Purchase Orders: The DCPL Budget/ Finance Team, the DCPL Compliance Unit and the DCPL Procurement Department frequently monitor all purchase order transactions. Trainings are held for all program managers and requisitioners at least once per fiscal year.

- **How many purchase orders were received, completed, for how much, and to whom in FY12 and to date in FY13;**

See attached tables: FY12 purchase orders and FY13 purchase orders, to-date.

- **How many purchase cards were issued, to whom, and for how much in FY12 and to date in FY13;**

In FY2012, there were 11 purchase cards issued to cardholders. Currently, there are nine [9] purchase cardholders. All cardholders have a maximum \$10,000 per monthly cycle spending limit: \$120,000 annually. For FY2013, the maximum amount for spending through January 20, 2013 is \$40,000. Below is a list of FY2012 cardholders and FY2013 cardholders:

FY2012 CARDHOLDERS	FY2013 CARDHOLDERS
Avery, Gail	Avery, Gail
Casto, Michelle	Casto, Michelle**
Coard, Eric	Coard, Eric
Davis, Dennis	Davis, Dennis
Davis, Yvette	Davis, Yvette**
Fuller, Kim	Fuller, Kim
Hampton, Edward	Hampton, Edward**
Johnson, Michelle	Johnson, Michelle
Thomas, Katherine	Thomas, Katherine
Tonjes, Christopher	Wynter, Marlene
Wynter, Marlene	Coleman, Jamilla***
	Middleton, Audrey***

**These employees are no longer cardholders, effective January 2013.

***These are the [2] NEW replacement cardholders, effective January 2013.

- **What is the maximum amount that can be spent with a purchase card;**

Purchase cards are restricted to transactions in the amount of \$3,000.00 or less.

- **What limitations are placed on the items that can be purchased with a purchase card; and,**

Purchase cards are subject to the District of Columbia Procurement Regulations. See DCMR: *Chapter 43: Section 4306* for laws applicable specifically to DC Public Library. [2] attachments

- **What has been purchased using these methods in FY12 or to date in FY13?**

DCPL uses the purchase cards to purchase library supplies, services, equipment, software and hardware. All purchase card purchases are available for public review on the Internet through the OCP: JPMorgan Chase Bank portal.

Reporting
Field Browser
Page

Copy of DCPL 2012
Pivot table

Applied Filters
+45,989,760 Ordered Date Spent on: 1 Oct-12 -- 31 Jan-13
Agency DC PUBLIC LIBRARY
Display Options Edit
Max/Min rows 3/5
Summary counts: Hidden

Detail View

Amount Range	Agency	PO Id	Ordered Date	Requester	Account Id	ERP Supplier	Comptroller Object	Agency	Org Code	PO Spend (USD) ▲	PO Count
Total										46,989,760	146
\$5,000,000.01 to \$10,000,000	DC PUBLIC LIBRARY	PO263431-V6	8-Nov-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	9,578,412	0
		PO386599-V3	23-Oct-12	Chris Wright	0409	WHITING-TURNER CONTRACTING CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	7,949,487	0
		PO330716-V5	1-Nov-12	Lisa Deanes	0409	HESS CONSTRUCTION CO. INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	7,325,902	0
\$100,000.01 to \$1,000,000	DC PUBLIC LIBRARY	PO386599-V3	23-Oct-12	Chris Wright	0409	WHITING-TURNER CONTRACTING CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,239,117	1
		PO330716-V5	1-Nov-12	Lisa Deanes	0409	HESS CONSTRUCTION CO. INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,437,524	0
		PO394500-V2	8-Nov-12	Fuller, Kim	0409	WIENCEK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,421,330	1
		PO263431-V6	8-Nov-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,174,330	0
		PO333045-V4	5-Nov-12	Chris Wright	0409	GCS-SIGAL, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	776,872	0
		PO446747	18-Oct-12	Michelle Johnson	0706	XEROX CORPORATION	0706 RENTALS - MACHINERY AND EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	416,843	0
		PO449214	2-Nov-12	Bridgette Dasa	0406	R&R JANITORIAL PAINTING	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	410,681	0
		PO455005	23-Jan-13	Elissa Miller	0708	BAKER & TAYLOR INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	400,000	1
		PO387679-V5	14-Jan-13	Fuller, Kim	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	385,078	0
		PO445635-V2	19-Nov-12	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	381,667	1
		PO347424-V3	6-Dec-12	Chris Wright	0409	RUGO STONE, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	326,582	0
		PO455004	23-Jan-13	Elissa Miller	0708	INGRAM LIBRARY SERVICES	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	300,000	1
		PO446747	18-Oct-12	Michelle Johnson	0409	XEROX CORPORATION	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	250,000	0
		PO440923	1-Oct-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	242,800	1
		PO440936	1-Oct-12	Elissa Miller	0708	BAKER & TAYLOR INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	240,000	1
		PO440935	1-Oct-12	Elissa Miller	0708	INGRAM LIBRARY SERVICES	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	200,000	1
		PO443569	9-Oct-12	Elissa Miller	0708	OVERDRIVE INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	200,000	1
		PO452805	20-Dec-12	Fuller, Kim	0409	GCS, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	155,000	1
		PO371038-V2	10-Oct-12	JEFFREY BONVECHIO	0409	URBAN LAND INSTITUTE	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	119,500	1

							OTHER	LIBRARY			
		PO450179	16-Nov-12	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	108,333	1
		PO453291	31-Dec-12	JEFFREY BONVECCHIO	0409	HR GENERAL MAINTENANCE CORP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	107,274	1
\$1,000,000.01 to \$5,000,000	DC PUBLIC LIBRARY	PO330716-V5	1-Nov-12	Lisa Deanes	0409	HESS CONSTRUCTION CO. INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	4,374,715	0
		PO387679-V5	14-Jan-13	Fuller, Kim	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,638,881	0
\$25,000.01 to \$100,000	DC PUBLIC LIBRARY	PO330716-V5	1-Nov-12	Lisa Deanes	0409	HESS CONSTRUCTION CO. INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	397,323	0
		PO449893	13-Nov-12	Avery, Gail	0409	ALLIED TELECOM GROUP, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	139,332	1
		PO387679-V5	14-Jan-13	Fuller, Kim	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	135,300	0
		PO440924	1-Oct-12	Avery, Gail	0408	COARD CONSULTING, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	115,000	0
		PO394500-V2	8-Nov-12	Fuller, Kim	0409	WIENCEK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	114,380	0
		PO333045-V4	5-Nov-12	Chris Wright	0409	GCS-SIGNAL, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	110,343	0
		PO448746-V2	26-Dec-12	Michelle Johnson	0408	MIDTOWN PERSONNEL, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	99,145	1
		PO449215	2-Nov-12	Michelle Johnson	0409	SIRSI CORPORATION	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	97,993	1
		PO444552-V2	4-Dec-12	Bridgette Desai	0406	RWD CONSULTING, LLC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	96,000	0
		PO452196	13-Dec-12	Bridgette Desai	0408	CENTURY ELEVATOR INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	89,000	1
		PO449214	2-Nov-12	Bridgette Desai	0406	R&R JANITORIAL PAINTING	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	82,136	0
		PO444345	10-Oct-12	Bridgette Desai	0210	GENERAL MERCHANDISE	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	66,364	1
		PO444090-V2	18-Oct-12	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	65,000	0
		PO449233	2-Nov-12	Bridgette Desai	0409	FLASH GLASS & MIRROR CO., INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	65,000	1
		PO450049	15-Nov-12	JEFFREY BONVECCHIO	0409	A.H. JORDAN PLUMBING & MECHANICAL	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	65,000	1
		PO442770	5-Oct-12	Elissa Miller	0708	RECORDED BOOKS, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	60,000	1
		PO451814	10-Dec-12	Avery, Gail	0409	E-RATE ELITE SERVICES INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	56,995	1
		PO450262	19-Nov-12	Avery, Gail	0409	BYTE BACK INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	56,629	1
		PO441317	2-Oct-12	Bridgette Desai	0408	R&R JANITORIAL PAINTING	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	55,000	1
		PO452141	12-Dec-12	Fuller, Kim	0409	COAKLEY & WILLIAMS CONST.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	52,000	1
		PO444089	10-Oct-12	Jonathan R. Banks	0406	UNITED GENERAL CONTRACTOR	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	50,000	1

PO Number	Date	Buyer	Vendor	Category	Description	Code	Agency	Classification	Amount	Quantity
PO449640	8-Nov-12	Bridgette Dosal	0406 COLLINS ELEVATOR SERVICE INC	0406	BUILDING MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	50,000	1	
PO452278	14-Dec-12	Bridgette Dosal	0408 BATES TRUCKING COMPANY, INC	0408	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	50,000	1	
PO263431-V6	8-Nov-12	JEFFREY BONVECCHIO	0409 FORRESTER CONSTRUCTION CO	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	48,098	0	
PO445420	15-Oct-12	Michelle Johnson	0408 THE TRIAGE GROUP, LLC	0408	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	40,183	1	
PO449312	5-Nov-12	Michelle Johnson	0409 THE RAO GROUP	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	37,500	1	
PO314442-V6	2-Nov-12	Fuller, Kim	0409 CREATIVE SIGNS & GRAPHICS LLC	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	37,313	0	
PO455006	23-Jan-13	Eissa Miller	0708 THE GALE GROUP	0708	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	30,000	1	
PO454430	15-Jan-13	Michelle Johnson	0210 MDM OFFICE SYSTEMS DBA	0210	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	28,074	0	
PO445876	16-Oct-12	Michelle Johnson	0409 CAPITOL OFFICE SOLUTIONS	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	27,900	1	
PO453105	27-Dec-12	Harrington, Marcia	0408 LIVING WAGES OF WASHINGTON	0408	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	26,375	1	
PO444096-V2	25-Oct-12	Mark Polk	0409 TYCO FIRE & SECURITY (US), INC	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	25,051	1	
PO330716-V5	1-Nov-12	Lisa Deanes	0409 HESS CONSTRUCTION CO. INC.	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	187,767	0	
PO347424-V3	6-Dec-12	Chris Wright	0409 RUGO STONE, LLC	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	99,476	1	
PO333045-V4	5-Nov-12	Chris Wright	0409 GCS-SIGAL, LLC	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	64,568	1	
PO387897-V2	18-Oct-12	Lisa Deanes	0409 THE SIGN MAKERS	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	46,828	0	
PO263431-V6	8-Nov-12	JEFFREY BONVECCHIO	0409 FORRESTER CONSTRUCTION CO	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	40,000	0	
PO447573-V2	2-Jan-13	Avery, Gail	0409 LANCE MURTY	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	34,500	1	
PO444092	10-Oct-12	Eissa Miller	0708 SCHOLASTIC LIBRARY PUBLISHING	0708	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	32,957	1	
PO440924	1-Oct-12	Avery, Gail	0408 COARD CONSULTING, LLC	0408	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	28,000	0	
PO440924	1-Oct-12	Avery, Gail	0409 COARD CONSULTING, LLC	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	25,000	0	
PO447146	19-Oct-12	Michelle Johnson	0409 LAURA BROWN	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	25,000	1	
PO449668	8-Nov-12	Jonathan R. Banks	0406 UNITED GENERAL CONTRACTOR	0406	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	25,000	1	
PO444090-V2	18-Oct-12	Jonathan R. Banks	0409 RSC ELECTRICAL & MECHANICAL CO	0409	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	23,000	0	
PO442474	4-Oct-12	Deborah Crayton	0408 MIGUEL D. TARVER DBA/MDT RUSH	0408	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	20,000	1	
PO444742	11-Oct-12	Lucy Labson	0506 THURGOOD MARSHALL ACADEMY	0506	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	20,000	1	
PO444743	11-Oct-12	Lucy Labson	0506 YOUNG PLAYWRIGHTS THEATRE	0506	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	20,000	1	

\$1,500.01 to \$25,000

DC PUBLIC LIBRARY

PO449458	6-Nov-12	Jonathan R. Banks	0406	CENTURY ELEVATOR INC.	MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	20,000	1
PO453116	27-Dec-12	Bridgette Dasal	0406	INTERFACE FIRE ALARMS & ELECTR	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	20,000	1
PO453857	8-Jan-13	Bridgette Dasal	0408	DIXON'S PEST CONTROL INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	20,000	1
PO444741-V2	11-Jan-13	Lucy Labson	0506	DC LEARNS, INC.	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	19,468	1
PO447574-V2	15-Nov-12	Avery, Gail	0409	TRAVIS HUDNALL	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	18,540	1
PO455124	25-Jan-13	Venetia Demson	0408	KATHLEEN E. GOSSELIN	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	17,300	1
PO450273	19-Nov-12	Etissa Miller	0708	CHIVERS NORTH AMERICA DBA	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	17,000	1
PO451896	10-Dec-12	Etissa Miller	0708	VALUE LINE PUBLISHING, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	17,000	1
PO453288	31-Dec-12	Kimberly Zabrud	0408	BEEKEEPER GROUP, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	16,000	1
PO387679-V5	14-Jan-13	Fuller, Kim	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	15,900	0
PO444093	10-Oct-12	Etissa Miller	0409	LECTORUM PUBLICATIONS, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO444094	10-Oct-12	Etissa Miller	0409	LINDA GOODMAN DBA THE BIL	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO444355	10-Oct-12	Jonathan R. Banks	0210	GENERAL MERCHANDISE	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO444559	11-Oct-12	Bridgette Dasal	0408	CAROLINA DOOR CONTROLS, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO444739	11-Oct-12	Bridgette Dasal	0459	ZIPCAR, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	15,000	0
PO451212	3-Dec-12	Bridgette Dasal	0704	GENERAL MERCHANDISE	0704 PURCHASES- OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	14,976	1
PO444095	10-Oct-12	Pitman, Janelle	0408	TYCO FIRE & SECURITY (US), INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	14,890	0
PO449150-V2	9-Jan-13	JEFFREY BONVECHIO	0408	UNITED GENERAL CONTRACTOR	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	14,750	0
PO442264	4-Oct-12	Katherine Thomas	0408	WORDS BEATS AND LIFE, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	14,000	1
PO440921-V2	23-Jan-13	Venetia Demson	0408	STUART B. CONSULTANTS, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	12,880	1
PO447608	22-Oct-12	Harrington, Marcia	0408	VALERIE C. COX	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	12,800	1
PO442263	4-Oct-12	Rebecca Remard	0408	RADIO ROOTZ DC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	12,000	1
PO455250	28-Jan-13	Etissa Miller	0708	ENCYCLOPAEDIA BRITANNICA, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	12,000	1
PO447575	22-Oct-12	Michelle Johnson	0408	PHAROS SYSTEMS INTER	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	11,840	1
PO386599-V3	23-Oct-12	Chris Wright	0409	WHITING-TURNER CONTRACTING CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	11,391	0
PO444091	10-Oct-12	Nesbit, Ricardo	0708	THE WASHINGTON POST	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	10,800	1
PO444735	11-Oct-12	Bridgette Dasal	0406	VERTICAL TRANSPORTATION SPECIA	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	10,590	1
PO455119	25-Jan-13	Deborah Mitchell	0414	WASHINGTON CITY PAPER	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	10,200	1
PO441306	2-Oct-12	Bridgette Dasal	0408	BATES TRUCKING COMPANY, INC.	0408 PROF SERVICE FEES	DC PUBLIC LIBRARY	Unclassified	10,000	1

PO Number	Date	Vendor Name	PO Amt	Item Description	Item Code	Category	Classification	Amount	Quantity
PO444131	10-Oct-12	Bridgette Dasai	0210	GENERAL MERCHANDISE	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	10,000	1
PO448168	24-Oct-12	Michelle Johnson	0408	THE WASHINGTON POST	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	10,000	1
PO452388	17-Dec-12	Jonathan R. Banks	0406	MONTGOMERY-KONE INC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	10,000	1
PO455007	23-Jan-13	Elissa Miller	0708	MULTI CULTURAL BOOKS&VIDEOS	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	10,000	1
PO455249	28-Jan-13	Elissa Miller	0708	RECORDED BOOKS, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	10,000	1
PO455120	25-Jan-13	Deborah Mitchell	0414	THE WASHINGTON POST	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	9,966	1
PO452387	17-Dec-12	Elissa Miller	0708	RECORDED BOOKS, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	9,000	1
PO455123	25-Jan-13	Deborah Mitchell	0414	RADIO ONE INC.	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	9,000	1
PO445421	15-Oct-12	Michelle Johnson	0408	PHAROS SYSTEMS INTER	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	8,180	1
PO442052	3-Oct-12	Jonathan R Banks	0210	ATLANTIC ELECTRIC SUPPLY CORP	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	7,500	1
PO442307	4-Oct-12	Jonathan R Banks	0210	GENERAL MERCHANDISE	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	7,500	1
PO445422	15-Oct-12	Bridgette Dasai	0408	SIMPLEX GRINNELL LP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	6,560	1
PO447609	22-Oct-12	Harrington, Marcia	0408	CARA FULTON	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	5,880	1
PO445877	16-Oct-12	Lisa Deanes	0409	MONTGOMERY-KONE INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	5,649	1
PO452544	18-Dec-12	Bridgette Dasai	0406	ROJANI FAC MANAGEMENT, LLC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	5,500	1
PO451211	3-Dec-12	Michelle Johnson	0710	FIRST TIME COMPUTER, INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	5,184	1
PO444739	11-Oct-12	Bridgette Dasai	0408	ZIPCAR, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	5,000	0
PO453648	4-Jan-13	Michelle Johnson	0710	DOCUMENT SYSTEMS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	4,988	0
PO452695	19-Dec-12	Bridgette Dasai	0408	THE TRIAGE GROUP, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	4,600	1
PO314442-V6	2-Nov-12	Fuller, Kim	0408	CREATIVE SIGNS & GRAPHICS LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	4,563	0
PO454890	22-Jan-13	Fuller, Kim	0409	THE ARGOS GROUP, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	4,200	1
PO314442-V6	2-Nov-12	Fuller, Kim	0409	CREATIVE SIGNS & GRAPHICS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	4,147	0
PO453492	3-Jan-13	Fuller, Kim	0409	GALAXY GLASS & ALUMINUM, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	3,380	1
PO441530	2-Oct-12	Venetta Demson	0704	DUARTEK INC	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	3,252	0
PO442771-V2	15-Nov-12	Nesbit, Ricardo	0708	THE WASHINGTON TIMES LLC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	3,200	1
PO449890	13-Nov-12	Harrington, Marcia	0408	JANET BLACKWELL	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	3,000	1
PO452226	13-Dec-12	Rooks-Dimps, Linde	0425	CHIEF OFFICER OF STATE LIBRARY	0425 PAYMENT OF MEMBERSHIP DUES	DC PUBLIC LIBRARY	Unclassified	3,000	1
PO449576	7-Nov-12	Elissa Miller	0708	BOOK WHOLESALERS, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,996	1
71-Nov-12	Bridgette	GENERAL			0704				

	PO450545	12	Dasal	0704	MERCHANDISE	OTHER EQUIPMENT	PUBLIC LIBRARY	Unclassified	2,920	1
	PO450276	19-Nov-12	Bridgette Dasal	0406	OVERHEAD DOOR COMPANY	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,900	1
	PO444745-V2	18-Oct-12	Michelle Johnson	0408	E-RATE ELITE SERVICES INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,800	0
	PO455121	25-Jan-13	Davis, Dennis	0210	BRODART CO	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,670	1
	PO444088	10-Oct-12	Jonathan R. Benks	0406	W.L. GARY COMPANY, INC.	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,600	1
\$0 to \$2,500	DC PUBLIC LIBRARY									
	PO444095	10-Oct-12	Pitman, Janelle	0408	TYCO FIRE & SECURITY (US), INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	21,533	1
	PO347424-V3	6-Dec-12	Chris Wright	0409	RUGO STONE, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	6,600	0
	PO447152	19-Oct-12	Angela Simpson	0408	LIFE INFINITE LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	6,316	1
	PO330716-V5	1-Nov-12	Lisa Deanes	0409	HESS CONSTRUCTION CO. INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	6,120	0
	PO387897-V2	18-Oct-12	Lisa Deanes	0409	THE SIGN MAKERS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	3,212	0
	PO444321	10-Oct-12	Bridgette Dasal	0406	OVERHEAD DOOR COMPANY	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,744	1
	PO440691	1-Oct-12	Davis, Dennis	0708	AMERICAN LIBRARY ASSOCIATION	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,500	1
	PO452543	18-Dec-12	Bridgette Dasal	0210	BLAYDES INDUSTRIES, INC.	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,500	1
	PO451809	10-Dec-12	Bridgette Dasal	0704	GENERAL MERCHANDISE	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	2,200	1
	PO449318	5-Nov-12	Rebecca Renard	0408	WORDS BEATS AND LIFE, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,000	1
	PO454430	15-Jan-13	Michelle Johnson	0210	MDM OFFICE SYSTEMS DBA	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,000	0
	PO453784	8-Jan-13	Deborah Mitchell	0414	CAPITAL COMMUNITY NEWS INC	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	1,840	1
	PO333045-V4	5-Nov-12	Chris Wright	0409	GCS-SIGAL, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,720	0
	PO441305	2-Oct-12	Hesbit, Ricardo	0708	SOUTHWEST DISTRIBUTION, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,670	1
	PO444552-V2	4-Dec-12	Bridgette Dasal	0406	RWD CONSULTING, LLC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	1,636	0
	PO440922	1-Oct-12	Venetia Demson	0408	20-20 CAPTIONING & REPORTING	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,600	1
	PO441039	1-Oct-12	Bridgette Dasal	0408	UNITED PARCEL SERVICE	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,500	1
	PO448908-V2	19-Nov-12	Bridgette Dasal	0408	MICHAEL WANAMAKER	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,500	1
	PO449350	5-Nov-12	Bridgette Dasal	0210	GALLIHER & HUGUELY ASSO. INC	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	1,500	1
	PO441064	1-Oct-12	Bridgette Dasal	0408	NATIONAL MAILING SYSTEMS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,456	1
	PO444745-V2	18-Oct-12	Michelle Johnson	0408	E-RATE ELITE SERVICES INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,400	0
	PO441065	1-Oct-12	Bridgette Dasal	0408	HASLER MAILING SYSTEMS INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,242	1
	PO453788	8-Jan-13	Deborah Mitchell	0414	THE WASHINGTON INFORMER	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	1,142	1

PO453786	8-Jan-13	Mitchell	0414	NEWSPAPERS INC	ADVERTISING	PUBLIC LIBRARY	Unclassified	1,125	1
PO441530	2-Oct-12	Venetia Demson	0408	DUARTEK INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,090	0
PO441037	1-Oct-12	Bridgette Desei	0408	FEDERAL EXPRESS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,000	1
PO449573	7-Nov-12	Elissa Miller	0708	RANDOM HOUSE INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,000	1
PO449150-V2	9-Jan-13	JEFFREY BONVECCHIO	0408	UNITED GENERAL CONTRACTOR	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	900	0
PO440934	1-Oct-12	Venetia Demson	0408	PERKINS SCHOOL FOR THE BLIND	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	750	1
PO440933	1-Oct-12	Pittman, Janale	0408	B & W STAT LABORATORY	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	600	1
PO447572	22-Oct-12	Venetia Demson	0408	URBAN ALLIANCE FOUNDATION	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	525	1
PO449641	8-Nov-12	Katherine Thomas	0408	CAROLYN BLACK SOTIR	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	500	1
PO450344	20-Nov-12	Harrington, Marcia	0408	JESSICA WABLER	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	350	1
PO453648	4-Jan-13	Michelle Johnson	0710	DOCUMENT SYSTEMS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	340	0
PO454873	22-Jan-13	Katherine Thomas	0408	MICHAEL WAYNE BROOKINS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	300	1
PO449587	7-Nov-12	Harrington, Marcia	0408	LINDSEY FOSS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	250	1
PO453800	8-Jan-13	Katherine Thomas	0408	URBAN ALLIANCE FOUNDATION	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	250	1
PO448779	25-Oct-12	Rooks-Dimps, Linda	0425	PENNSYLVANIA QUARTER	0425 PAYMENT OF MEMBERSHIP DUES	DC PUBLIC LIBRARY	Unclassified	225	1
PO452295	14-Dec-12	Rooks-Dimps, Linda	0425	AMERICAN LIBRARY ASSOCIATION	0425 PAYMENT OF MEMBERSHIP DUES	DC PUBLIC LIBRARY	Unclassified	205	1
PO444125	10-Oct-12	Venetia Demson	0408	INTEGRATION TECH GRP, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	201	1
PO454558	16-Jan-13	Katherine Thomas	0408	SHONDA BUCHANAN	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	200	1
PO451468	5-Dec-12	Rooks-Dimps, Linda	0425	AMERICAN LIBRARY ASSOCIATION	0425 PAYMENT OF MEMBERSHIP DUES	DC PUBLIC LIBRARY	Unclassified	60	1
PO323218-V2	18-Oct-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	0	1
PO373577-V2	9-Jan-13	Fuller, Kim	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	0	1
PO445406-V2	25-Oct-12	Michelle Johnson	0408	MB STAFFING SERVICES LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	0	1
PO451806-V2	22-Jan-13	Fuller, Kim	0409	THE ARGOS GROUP, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	0	1

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Applied Filters
 Ordered Date: Spanning 1 Oct-11 to Sep-12
 Agency: DC PUBLIC LIBRARY
 Display options: See
 Available count: 5/8
 Summary columns: Hidden

Amount Range	Agency	PO Id	Ordered Date	Requester	Account Id	ERP Supplier	Comptroller Object	Agency	Org Code	PO Spend (USD) +	PO Count
Total										81,358,836	458
\$198,000.01 to \$1,000,000	DC PUBLIC LIBRARY	PO249736-V6	25-May-12	JEFFREY BONVECHIO	0409	MARTINEZ & JOHNSON ARCHITECTUR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,753,162	1
		PO320085-V6	28-Mar-12	Fuller, Kim	0409	THE GEORGETOWN DESIGN GROUP, IN	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,727,830	0
		PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,626,631	0
		PO333641-V4	6-Apr-12	Chris Wright	0409	AES ELECTRICAL INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,112,256	0
		PO263430-V6	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,073,311	0
		PO364310-V2	15-Aug-12	Chris Wright	0409	HR GENERAL MAINTENANCE CORP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	946,244	0
		PO252905-V4	30-Jul-12	Chris Wright	0409	CORE GROUP, PC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	926,328	0
		PO228446-V3	26-Mar-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	922,882	0
		PO392332	6-Apr-12	Lisa Deanes	0409	THE BIALEK CORP OF MARYLAND	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	807,188	1
		PO385291	11-Jan-12	Chris Wright	0409	SMOOT CORPORATION OF WDC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	708,941	1
		PO332553-V3	27-Aug-12	Chris Wright	0409	CRYSTAL STEEL FABRICATORS, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	678,000	0
		PO293181-V5	24-Apr-12	Fuller, Kim	0409	A-1 CONSTRUCTION	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	661,615	1
		PO296622-V4	20-Aug-12	Lisa Deanes	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	617,353	0
		PO130561-V2	20-Jan-12	Chris Wright	0409	FITO CONTRACTORS INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	581,890	0
		PO304381-V4	26-Mar-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	507,302	0
		PO325891-V2	19-Jul-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	482,845	1
		PO387273	2-Feb-12	Chris Wright	0409	GCS-SIGAL, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	478,778	1
		PO330524-V3	11-Jun-12	Chris Wright	0409	BAKER DC, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	440,170	0
		PO318938-V3	18-May-12	Lisa Deanes	0409	WILLIAMS SCOTSMAN, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	431,999	0
		PO228448-V5	25-May-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	416,362	0
		PO385746-V3	18-Jul-12	Elissa Miller	0708	BARBER & TAYLOR INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	400,000	1

PO377177-V4	4-Sep-12	Bridgette Dasal	0406	RWD CONSULTING, LLC	MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	388,016	0
PO336480-V4	4-Sep-12	Chris Wright	0409	KEYSTONE PLUS CONSTRUCTION COR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	380,000	0
PO267963-V3	13-Aug-12	Lisa Deanes	0409	LYRCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	373,303	0
PO317285-V2	19-Dec-11	Fuller, Kim	0409	SPACESAVER STORAGE SYSTEMS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	342,026	0
PO333253-V3	20-Jan-12	Chris Wright	0409	ARC CONSULTANTS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	302,208	0
PO385745-V4	18-Jul-12	Elesa Miller	0708	DIGRAM LIBRARY SERVICES	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	300,000	1
PO385706-V2	31-May-12	Lisa Deanes	0409	SPACESAVER STORAGE SYSTEMS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	283,297	0
PO397334	30-Apr-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	280,400	1
PO336464-V2	3-Aug-12	Chris Wright	0409	MCKISSACK & MCKISSACK OF WASH	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	266,139	0
PO337294-V3	25-Oct-11	JEFFREY BONVECHIO	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	255,062	0
PO379433-V3	20-Jul-12	Avery, Gail	0706	XEROX CORPORATION	0706 RENTALS - MACHINERY AND EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	250,000	0
PO272608-V10	23-Apr-12	Lisa Deanes	0409	WIENCK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	246,379	0
PO379433-V3	20-Jul-12	Avery, Gail	0459	XEROX CORPORATION	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	245,000	0
PO382260	8-Dec-11	Michelle Johnson	0459	BYTE BACK INC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	210,750	1
PO333758-V3	6-Jun-12	Chris Wright	0409	W.L. GARY COMPANY, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	201,360	0
PO376439-V2	4-Jan-12	Elesa Miller	0708	BOOK WHOLESALERS, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	200,000	0
PO228445-V13	16-Jul-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	194,924	0
PO337346-V5	27-Oct-11	JEFFREY BONVECHIO	0409	DEVROUX & PURNELL ARCHITECT/PL	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	189,000	0
PO330867-V4	5-Sep-12	Chris Wright	0409	HR GENERAL MAINTENANCE CORP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	189,744	0
PO298342-V2	1-Dec-11	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	164,165	1
PO389753	5-Mar-12	Elesa Miller	0708	THE GALE GROUP	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	154,862	0
PO375249-V2	15-Feb-12	Elesa Miller	0708	BAKER & TAYLOR INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	150,000	1
PO375930-V6	24-Sep-12	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	150,000	0
PO382605	12-Dec-11	Michelle Johnson	0710	CRICKET COMMUNICATIONS, INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	145,823	1
PO396779	27-Apr-12	JEFFREY BONVECHIO	0409	LIBRARY STRATEGIES INTER LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	148,000	1
PO385744	18-Jan-12	Elesa Miller	0409	BAKER & TAYLOR INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	135,000	1

PO364610-V3	11-Sep-12	Lisa Deanes	0409	ADT SECURITY SERVICES	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	125,378	0		
PO357308-V2	13-Oct-11	Chris Wright	0409	SHOOT CORPORATION OF WDC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	122,855	1		
PO392333	6-Apr-12	Lisa Deanes	0409	THE GEORGETOWN DESIGN GROUP, IN	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	120,852	0		
PO405357	29-May-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	117,863	0		
PO384683	4-Jan-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	113,270	1		
PO384682	4-Jan-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	113,020	1		
PO421924	27-Jul-12	Elsza Miller	0708	INGRAM LIBRARY SERVICES	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	113,000	1		
PO421925	27-Jul-12	Elsza Miller	0708	BAKER & TAYLOR INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	110,000	1		
PO228400-V8	16-Jul-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	109,390	0		
PO376269-V3	24-Aug-12	Bridgette Doss	0406	COLLINS ELEVATOR SERVICE INC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	105,000	0		
PO438641	21-Sep-12	Avery, Gail	0708	PROQUEST LLC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	100,568	0		
\$8,000,000.01 to \$10,000,000	DC PUBLIC LIBRARY	PO263430-V6	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	9,534,842	0
		PO304381-V4	26-Mar-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	7,233,738	0
		PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	6,101,994	0
\$1,000,000.01 to \$5,000,000	DC PUBLIC LIBRARY	PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	5,308,891	0
		PO304381-V4	26-Mar-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	3,628,719	0
		PO272608-V10	23-Apr-12	Lisa Deanes	0409	WIENCK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,544,285	0
		PO337294-V3	25-Oct-11	JEFFREY BONVECHIO	0409	MCM BULD. LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,789,742	0
		PO333758-V3	6-Jun-12	Chris Wright	0409	W.L. GARY COMPANY, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,585,830	0
		PO252905-V4	30-Jul-12	Chris Wright	0409	CORE GROUP, PC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,403,541	0
		PO228446-V3	26-Mar-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,336,437	0
		PO228448-V5	25-May-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,287,891	0
		PO228400-V8	16-Jul-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,238,600	0
		PO228445-V13	16-Jul-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,207,112	0
\$25,000.01 to \$100,000	DC PUBLIC LIBRARY	PO272608-V10	23-Apr-12	Lisa Deanes	0409	WIENCK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	576,240	0

PO333641-V4	6-Apr-12	Chris Wright	0409	AES ELECTRICAL INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	364,566	1
PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	306,481	0
PO328377-V3	15-May-12	Fuller, Kim	0409	GILBERG SIGNS	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	188,008	1
PO228448-V5	25-May-12	JEFFREY BONVECHID	0409	THE FREELON GROUP, INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	183,935	0
PO377182-V4	6-Aug-12	Jonathan R Banks	0406	RSC ELECTRICAL & MECHANICAL CO	MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	175,030	0
PO320085-V6	28-Mar-12	Fuller, Kim	0409	THE GEORGETOWN DESIGN GROUP, IN	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	168,977	0
PO375931-V2	5-Apr-12	Elissa Miller	0708	OVERDRIVE INC	LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	160,000	1
PO249736-V6	25-May-12	JEFFREY BONVECHID	0409	MARTINEZ & JOHNSON ARCHITECTUR	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	158,526	0
PO228445-V13	16-Jul-12	JEFFREY BONVECHID	0409	DAVIS BRUDY BOND, LLP	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	157,581	0
PO438428	20-Sep-12	Elissa Miller	0409	BAKER & TAYLOR INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	150,000	1
PO370282-V2	11-Sep-12	Lisa Deanes	0409	ADT SECURITY SERVICES	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	140,393	1
PO358525-V2	26-Oct-11	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	131,809	1
PO336490-V4	4-Sep-12	Chris Wright	0409	KEYSTONE PLUS CONSTRUCTION COR	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	129,486	0
PO382298	8-Dec-11	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	126,082	1
PO375261-V4	21-Aug-12	Avery, Gad	0408	COARD CONSULTING, LLC	PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	114,000	0
PO382299	8-Dec-11	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	112,662	1
PO376439-V3	4-Jan-12	Elissa Miller	0708	BOOK WHOLESALERS, INC	LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	100,000	0
PO389753	5-Mar-12	Elissa Miller	0708	THE GALE GROUP	LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	100,000	0
PO228446-V3	26-Mar-12	JEFFREY BONVECHID	0409	THE FREELON GROUP, INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	99,318	0
PO402339-V4	10-Sep-12	Mirshella Johnson	0459	ALLIED TELECOM GROUP, LLC	CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	98,834	0
PO336464-V2	3-Aug-12	Chris Wright	0409	MCKISSACK & MCKISSACK OF WALSH	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	98,028	0
PO356604-V2	8-Feb-12	JEFFREY BONVECHID	0409	HILL OPERATIONAL INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	97,257	0
PO392333	6-Apr-12	Lisa Deanes	0409	THE GEORGETOWN DESIGN GROUP, IN	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	95,829	0
PO423163-V2	19-Sep-12	Elissa Miller	0708	EBSCD INDUSTRIES INC	LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	92,945	0
PO390177-V2	4-Sep-12	Bridgette Dasa	0408	RRR JANITORIAL PAINTING	PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	89,779	1
PO388569	17-Feb-12	Michelle Johnson	0711	SIRSI CORPORATION	IT SOFTWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	89,218	1
PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	87,862	0

V4	11	BONVECHIO	CORPORATION	SERVICES - OTHER	LIBRARY				
PO394306	18-Apr-12	Elizabeth Jackson	0459	THE TRIAGE GROUP, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	86,250	1
PO397929	2-May-12	JEFFREY BONVECHIO	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	89,000	1
PO405357	29-May-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	82,117	0
PO376269-V3	24-Aug-12	Bridgette Dasal	0406	COLLINS ELEVATOR SERVICE INC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	80,000	1
PO379433-V3	20-Jul-12	Avery, Gail	0706	XEROX CORPORATION	0706 RENTALS - MACHINERY AND EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	80,000	0
PO387273	2-Feb-12	Chris Wright	0409	GCS-SIGAL, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	80,000	0
PO384768	4-Jan-12	Chris Wright	0409	W L GARY COMPANY, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	79,947	0
PO312240-V8	4-Jun-12	Fuller, Kim	0409	POTOMAC ELECTRIC POWER COMPANY	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	79,462	0
PO406112	31-May-12	Bridgette Dasal	0202	GENERAL MERCHANDISE	0202 CUSTODIAL AND MAINTENANCE	DC PUBLIC LIBRARY	Unclassified	78,612	1
PO368225	14-Feb-12	Michelle Johnson	0710	DOCUMENT SYSTEMS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	77,600	1
PO387917	10-Feb-12	Michelle Johnson	0710	DOCUMENT SYSTEMS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	77,500	1
PO385706-V2	31-May-12	Lisa Deanes	0409	SPACESAVER STORAGE SYSTEMS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	76,987	0
PO252905-V4	30-Jul-12	Chris Wright	0409	CORE GROUP, PC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	75,000	0
PO376226	12-Oct-11	Jonathan R. Banks	0406	A.H. JORDAN PLUMBING & MECHANICAL	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	75,000	1
PO379433-V3	20-Jul-12	Avery, Gail	0459	XEROX CORPORATION	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	75,000	0
PO380721	22-Nov-11	Bridgette Dasal	0202	GENERAL MERCHANDISE	0202 CUSTODIAL AND MAINTENANCE	DC PUBLIC LIBRARY	Unclassified	74,998	1
PO380732	22-Nov-11	Lisa Deanes	0409	CUSTOM INTEGRATED SOLUTIONS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	74,385	1
PO318938-V3	18-May-12	Lisa Deanes	0409	WILLIAMS SCOTSMAN, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	71,782	0
PO391736	30-Mar-12	Eissa Miller	0408	OCLC ONLINE/AKA OCLA EASTERN	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	68,500	1
PO366486-V2	3-Apr-12	Michelle Johnson	0409	CUSTOM INTEGRATED SOLUTIONS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	66,341	0
PO381418	30-Nov-11	Elizabeth Jackson	0459	E-RATE ELITE SERVICES INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	65,000	1
PO333758-V3	6-Jun-12	Chris Wright	0409	W L GARY COMPANY, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	63,609	0
PO392332	6-Apr-12	Lisa Deanes	0409	THE BIALEX CORP OF MARYLAND	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	62,558	0
PO256704-V4	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	60,000	0
PO385407	12-Jan-12	Bridgette Dasal	0409	FLASH GLASS & MIRROR CO., INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	60,000	0

PO430860	27-Aug-12	Elissa Miller	0708	EBSCO PUBLISHING	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	58,600	0
PO431264	29-Aug-12	Avery, Gail	0710	MVS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	52,480	1
PO384788	4-Jan-12	Lisa Deanes	0409	CUSTOM INTEGRATED SOLUTIONS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	52,248	1
PO424378	6-Aug-12	Elissa Miller	0708	OVERDRIVE INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	52,000	1
PO377177-V4	4-Sep-12	Bridgette Dasai	0406	RWD CONSULTING, LLC	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	51,648	0
PO392373	9-Apr-12	Fulter, Kim	0409	BI&LITHTECA ITG, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	51,012	0
PO267965-V3	13-Aug-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	50,501	0
PO375938-V2	18-Oct-11	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	50,900	1
PO376228-V2	27-Sep-12	Bridgette Dasai	0408	BATES TRUCKING COMPANY, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	50,000	0
PO386326	24-Jan-12	Elissa Miller	0708	RECORDED BOOKS, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	50,000	1
PO399437	8-May-12	Bridgette Dasai	0409	R&R JANITORIAL PAINTING	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	49,800	1
PO375930-V6	24-Sep-12	Jonathan R. Banks	0406	RSC ELECTRICAL & MECHANICAL CO	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	48,514	0
PO424966	7-Aug-12	Chris Wright	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	47,063	0
PO350595-V2	3-Aug-12	Lisa Deanes	0409	FNC & ASSOCIATES, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	46,682	1
PO385178-V3	3-Jul-12	Lisa Deanes	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	43,562	0
PO391919	2-Apr-12	Lisa Deanes	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	43,562	1
PO410917	19-Jun-12	Michelle Johnson	0711	BELL TECHNOLOGX	0711 IT SOFTWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	41,532	1
PO375468	5-Oct-11	Elissa Miller	0708	RANDOM HOUSE, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	40,000	1
PO376267	12-Oct-11	Jonathan R. Banks	0406	UNITED GENERAL CONTRACTOR	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	39,804	1
PO380115	16-Nov-11	Michelle Johnson	0459	BYTE BACK INC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	39,750	1
PO385704-V3	25-Sep-12	Michelle Johnson	0459	MIDTOWN PERSONNEL, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	39,486	0
PO387007	1-Feb-12	Lisa Deanes	0409	ARJ GROUP INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	39,000	1
PO352853-V2	15-May-12	JEFFREY BONVECHID	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	38,891	1
PO261095-V5	3-Aug-12	Lisa Deanes	0409	COOI, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	37,150	0
PO419850	20-Jul-12	Michelle Johnson	0408	THE TRIAGE GROUP, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	36,000	1
PO385951	19-Jan-12	JEFFREY BONVECHID	0409	THE LEOX GROUP, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	35,976	1
PO263430-V6	25-May-12	JEFFREY BONVECHID	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	35,879	0

						OTHER			
PO375013-V4	4-Sep-12	Veneba Demson	0408	GRAHAM STAFFING SERVICES INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	35,000	0
PO376270	12-Oct-11	Lucy Labson	0408	HEHREL & WILSON LIBRARY CONSULT	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	35,000	1
PO380642	21-Nov-11	Michelle Johnson	0459	DIGICOM, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	35,000	1
PO438427	29-Sep-12	Elissa Miller	0409	INGRAM LIBRARY SERVICES	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	35,000	0
PO422923	31-Jul-12	Michelle Johnson	0459	THE TRIAGE GROUP, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	34,990	1
PO378886-V2	26-Jan-12	Elizabeth Jackson	0459	SOFTWARE INFORMATION RESOURCE	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	34,875	1
PO377502-V2	20-Dec-11	Michelle Johnson	0459	MIDTOWN PERSONNEL, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	34,848	1
PO431260	29-Aug-12	Kimberly Zabrud	0704	NATIONAL MICROGRAPHICS SYSTEMS	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	34,503	0
PO430420	27-Aug-12	Yvette Davis	0704	ALTERNATIVE WORK ENVIRONMENTS,	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	34,116	0
PO404040	24-May-12	Elissa Miller	0708	INFOUSA	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	33,600	1
PO363845-V2	18-Nov-11	Lisa Deanes	0409	BOTA CONSULTING ENG INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	33,500	0
PO408603	11-Jun-12	Michelle Johnson	0708	TUTOR.COM INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	32,340	0
PO392515-V3	18-Jul-12	Michelle Johnson	0459	MIDTOWN PERSONNEL, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	31,980	1
PO376441-V4	4-Sep-12	Bridgette Dessal	0408	R&R JANITORIAL PAINTING	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	30,000	0
PO377182-V4	6-Aug-12	Jonathan R. Banks	0409	RSC ELECTRICAL & MECHANICAL CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	30,000	0
PO414110	29-Jun-12	Fuller, Kim	0408	OUTSIDE UNLIMITED, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	30,000	0
PO305155-V2	25-May-12	JEFFREY BONVECHIO	0409	ANDERSON KRYGIER, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	30,000	1
PO380722	22-Nov-11	Avery, Gad	0459	BOSCOPI, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	29,999	1
PO348550-V4	29-May-12	Fuller, Kim	0409	THE SIGN MAKERS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	29,375	0
PO342608-V6	12-Oct-11	Veneba Demson	0408	GRAHAM STAFFING SERVICES INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	29,000	0
		Others (5)						138,522	4
\$2,900.01 to \$29,000		DC PUBLIC LIBRARY							
PO272608-V10	23-Apr-12	Lisa Deanes	0409	WIENCK & ASSOCIATES ARCHITECT	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	262,341	1
PO331707-V4	3-Jul-12	Lisa Deanes	0409	COAKLEY & WILLIAMS CONST.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	92,200	0
PO402339-V4	10-Sep-12	Michelle Johnson	0459	ALLIED TELECOM GROUP, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	81,286	1
PO256704-V4	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	72,390	1
PO228445-V13	16-Jun-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	72,261	0
PO356604-V2	8-Feb-12	JEFFREY BONVECHIO	0409	HILL INTERNATIONAL INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	68,496	1
PO317285-V2	19-Dec-11	Fuller, Kim	0409	SPACESAVER STORAGE SYSTEMS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	60,511	0

PO318938-V3	18-May-12	Lisa Deanes	0409	WILLIAMS SCOTSMAN, INC	CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	58,637	0
PO263430-V6	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	56,071	0
PO228400-V8	16-Jul-12	JEFFREY BONVECHIO	0409	DAVIS BRODY BOND, LLP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	49,493	1
PO252543-V3	25-May-12	Fuller, Kim	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	49,109	1
PO375930-V6	24-Sep-12	Jonathan R Banks	0409	RSC ELECTRICAL & MECHANICAL CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	46,500	1
PO377177-V4	4-Sep-12	Bridgette Dasal	0408	RWD CONSULTING, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	46,099	1
PO228448-V5	25-May-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	44,318	0
PO364319-V2	15-Aug-12	Chris Wright	0409	HR GENERAL MAINTENANCE CORP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	43,237	1
PO438641	21-Sep-12	Avery, Gal	0708	PROQUEST LLC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	43,102	1
PO418611	17-Jul-12	Avery, Gal	0409	LANCE MURTY	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	40,000	1
PO320085-V6	28-Mar-12	Fuller, Kim	0409	THE GEORGETOWN DESIGN GROUP, IN	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	39,814	0
PO392373	9-Apr-12	Fuller, Kim	0409	BIBLIOTHECA ITG, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	39,780	1
PO332553-V3	27-Aug-12	Chris Wright	0409	CRYSTAL STEEL FABRICATORS, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	39,450	1
PO375455-V2	19-Dec-11	Michelle Johnson	0459	SOFTWARE INFORMATION RESOURCE	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	38,962	1
PO408598	11-Jun-12	Michelle Johnson	0708	LEARNING EXPRESS LLC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	38,506	1
PO312240-V8	4-Jun-12	Fuller, Kim	0409	POTOMAC ELECTRIC POWER COMPANY	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	33,155	0
PO337346-V5	27-Oct-11	JEFFREY BONVECHIO	0409	DEVROUX & PURNELL ARCHITECT/PL	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	30,329	1
PO438427	20-Sep-12	Elesa Miller	0409	INGRAM LIBRARY SERVICES	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	30,000	1
PO414524-V2	9-Jul-12	Mark Polk	0704	ADT SECURITY SERVICES	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	29,826	0
PO392524-V2	24-Jul-12	Bridgette Dasal	0406	HALSLIP CORPORATION	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	29,454	1
PO401949	16-May-12	Michelle Johnson	0710	MVS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	28,670	0
PO385244-V3	1-Mar-12	Lisa Deanes	0409	THE LEXO GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	27,827	1
PO366486-V2	3-Apr-12	Michelle Johnson	0409	CUSTOM INTEGRATED SOLUTIONS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	27,242	1
PO330867-V4	5-Sep-12	Chris Wright	0409	HR GENERAL MAINTENANCE CORP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	26,923	1
PO330524-V3	11-Jun-12	Chris Wright	0409	BAKER DC, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	26,813	1
PO384768	4-Jan-12	Chris Wright	0409	W L GARY COMPANY, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	25,000	0

PO385747	18-Jan-12	Elissa Miller	0708	THE GALE GROUP	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	25,000	1
PO405357	29-May-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	25,000	0
PO419210	18-Jul-12	Fuller, Kim	0409	GATEKEEPERS INTERNET MARKETING	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	24,746	1
PO293181-V5	24-Apr-12	Fuller, Kim	0409	A-1 CONSTRUCTION	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	24,300	0
PO423163-V2	19-Sep-12	Elissa Miller	0708	EBSCO INDUSTRIES INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	24,166	0
PO337294-V3	25-Oct-11	JEFFREY BOWVECHIO	0409	MCN BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	24,152	0
PO400806	11-May-12	Chris Wright	0409	THE SIGN MAKERS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	24,033	1
PO379244	7-Nov-11	Elizabeth Jackson	0459	LAURA BROWN	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	24,000	1
PO379915	15-Nov-11	Michelle Johnson	0459	THE RAO GROUP	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	24,000	1
PO381313	29-Nov-11	Michelle Johnson	0459	THE TRIAGE GROUP, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	24,000	1
PO383739	20-Dec-11	Michelle Johnson	0459	THE RAO GROUP	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	24,000	1
PO388558	17-Feb-12	Michelle Johnson	0459	BOSCOP, INC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	24,000	1
PO381006-V2	26-Sep-12	Michelle Johnson	0210	MDM OFFICE SYSTEMS DBA	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	23,827	0
PO414688	2-Jul-12	Michelle Johnson	0708	WORLD BOOK INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	23,604	1
PO333253-V3	20-Jan-12	Chris Wright	0409	ARC CONSULTANTS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	23,018	1
PO392560	11-Apr-12	Michelle Johnson	0459	ASK TECHNOLOGY SOLUTIONS, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	22,790	1
PO410526	18-Jun-12	Rebecca Renard	0408	THE POSSE FOUNDATION, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	22,000	1
PO384681	4-Jan-12	Fuller, Kim	0409	LOGAN ELECTRIC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	21,485	1
PO438642	21-Sep-12	Elissa Miller	0708	WORLD BOOK INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	20,970	1
PO414524-V2	9-Jul-12	Mark Polk	0408	ADT SECURITY SERVICES	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	20,815	0
PO434511	10-Sep-12	Michelle Johnson	0708	RIVET LOGIC CORPORATION	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	20,760	1
PO436789	17-Sep-12	Elissa Miller	0708	NEWS BANK, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	20,600	1
PO412159	22-Jun-12	Michelle Johnson	0710	MVS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	20,495	1
PO375930-V6	24-Sep-12	Jonathan R Banks	0408	RSC ELECTRICAL & MECHANICAL CO	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	20,438	0
PO334441-V2	19-Dec-11	Fuller, Kim	0409	PORTLAND COLOR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	20,369	1
PO377182-V4	6-Aug-12	Jonathan R. Banks	0408	RSC ELECTRICAL & MECHANICAL CO	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	20,000	0
PO377182-V4	6-Aug-12	Jonathan R. Banks	0409	RSC ELECTRICAL & MECHANICAL CO	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	20,000	0
PO389677	2-Mar-12	Lisa Deanes	0409	LYNCH DEVELOPMENT PARTNERS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	20,000	1
PO399272	7-May-12	Michelle Johnson	0459	LAURA BROWN	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	20,000	1

PO438430	20-Sep-12	Elsa Miller	0409	MULTI CULTURAL BOOKS&VIDEOS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	20,000	1
PO388969-V2	14-Jun-12	Michelle Johnson	0459	SOFTWARE INFORMATION RESOURCE	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	19,902	1
PO370282-V2	11-Sep-12	Lisa Deanes	0409	ADT SECURITY SERVICES	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	19,542	0
PO249736-V6	25-May-12	JEFFREY BONVECHIO	0409	MARTINEZ & JOHNSON ARCHITECTUR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	19,458	0
PO333641-V4	6-Apr-12	Chris Wright	0409	AES ELECTRICAL INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	19,076	0
PO228446-V3	26-Mar-12	JEFFREY BONVECHIO	0409	THE FREELON GROUP, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	19,052	0
PO434540	10-Sep-12	Fuller, Kim	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	18,674	0
PO378274-V2	23-Jul-12	Lucy Labson	0506	FUND FOR THE CITY OF NY	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	18,362	1
PO422308	30-Jul-12	Katherine Thomas	0408	SUSAN BAERG EPSTEIN, LTD	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	18,000	1
PO408418	8-Jan-12	Bridgetta Desai	0409	UNITED GENERAL CONTRACTOR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	17,800	1
PO296622-V4	20-Aug-12	Lisa Deanes	0409	MCM BULD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	17,776	0
PO333758-V3	6-Jun-12	Chris Wright	0409	W.L GARY COMPANY, INC.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	17,880	0
PO375261-V4	21-Aug-12	Avery, Gail	0408	COARD CONSULTING, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	17,000	0
PO360299	17-Nov-11	Michelle Johnson	0710	IME SERVICES	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	16,800	1
PO429581-V2	21-Sep-12	Bridgetta Desai	0704	MDM OFFICE SYSTEMS DBA	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	16,424	0
PO378275-V2	13-Sep-12	Lucy Labson	0506	AMERICAN UNIVERSITY	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	16,278	1
PO378273-V2	22-Aug-12	Lucy Labson	0506	DC LEARNS, INC.	0506 GRANTS AND GRATUITIES	DC PUBLIC LIBRARY	Unclassified	16,280	1
PO379259	7-Nov-11	Avery, Gail	0219	CAPITOL OFFICE SOLUTIONS	0219 IT SUPPLIES	DC PUBLIC LIBRARY	Unclassified	16,000	0
PO411561	20-Jun-12	Davis, Dennis	0210	BRODART CO	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	15,660	0
PO388696	21-Feb-12	Michelle Johnson	0710	DOCUMENT SYSTEMS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	15,413	1
PO375743-V2	12-Dec-11	Vaneta Demson	0408	KATHLEEN E. GOSSELIN	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	15,400	0
PO391737-V2	3-Aug-12	Pittman, Janelle	0408	WATKINS SECURITY AGENCY OF DC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	15,288	0
PO408040-V2	24-Jul-12	Michelle Johnson	0459	MIDTOWN PERSONNEL, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	15,230	1
PO376441-V4	4-Sep-12	Bridgetta Desai	0408	R&R JANITORIAL PAINTING	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	15,000	0
PO377948	25-Oct-11	Jonathan R. Banks	0210	RSC ELECTRICAL & MECHANICAL CO	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO378276	27-Oct-11	Bridgetta Desai	0408	MIGUEL D. TARVER DBA/MDT RUSH	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO385407	12-Jan-12	Bridgetta Desai	0409	FLASH GLASS B MIRROR CO., INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	15,000	0
PO389092	24-Feb-12	Jonathan R. Banks	0210	ATLANTIC ELECTRIC SUPPLY CORP	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	15,000	1
PO399271	7-May-12	Rooks-Dimps, Linda	0425	URBAN LIBRARIES COUNCIL	0425 PAYMENT OF	DC PUBLIC LIBRARY	Unclassified	15,000	1

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		PO438429	20-Sep-12	Elissa Miller	0409	THE GALE GROUP	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	15,000	1
		PO391992-V2	19-Jun-12	Michelle Johnson	0408	BOSCOB, INC.	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	14,800	1
		PO328377-V3	15-May-12	Fuller, Kim	0409	GELBERG SIGNS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	14,500	0
		PO430660	27-Aug-12	Elissa Miller	0708	EBSCO PUBLISHING	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	13,979	0
		PO408603	11-Jun-12	Michelle Johnson	0408	TUTOR.COM INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	13,880	0
		PO379656	10-Nov-11	Harrington, Marcie	0408	VALERIE C. COX	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	13,540	1
		PO391093	22-Mar-12	Michelle Johnson	0711	RUMARA SOFTWARE, INC	0711 IT SOFTWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	13,370	1
		PO388180	13-Feb-12	Bridgette Dasal	0408	MODERN CONSTRUCTION	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	13,137	1
		PO385111	10-Jan-12	JEFFREY BONVECHIO	0409	TITO CONTRACTORS INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	13,009	1
		Others (153)								981,640	124
\$0 to \$2,500	DC PUBLIC LIBRARY	PO380242	17-Nov-11	Pitman, Janelle	0408	STANLEY SECURITY SOLUTIONS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	18,291	1
		PO379381-V2	24-Jul-12	Pitman, Janelle	0408	ADT SECURITY SERVICES	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	17,303	1
		PO401949	16-May-12	Michelle Johnson	0710	HVS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	9,635	1
		PO318938-V3	18-May-12	Lisa Deanes	0409	WILLIAMS SCOTSMAN, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	8,300	0
		PO296622-V4	20-Aug-12	Lisa Deanes	0409	MCM BUILD, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	7,782	0
		PO408431	8-Jun-12	Michelle Johnson	0710	HVS INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	5,799	1
		PO381096-V2	26-Sep-12	Michelle Johnson	0210	NDM OFFICE SYSTEMS DBA	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	5,673	1
		PO420248	23-Jul-12	Davis, Dennis	0708	A M BEST COMPANY INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	4,758	1
		PO380698	22-Nov-11	Bridgette Dasal	0704	GENERAL MERCHANDISE	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	4,080	1
		PO332553-V3	27-Aug-12	Chris Wright	0409	CRYSTAL STEEL FABRICATORS, INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	4,050	0
		PO434535	10-Sep-12	Avery, Gail	0408	TRAVIS HUDNALL	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	4,000	0
		PO330561-V2	20-Jan-12	Chris Wright	0409	TITO CONTRACTORS INC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	3,988	0
		PO320085-V6	28-Mar-12	Fuller, Kim	0409	THE GEORGETOWN DESIGN GROUP, IN	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	3,887	0
		PO429153	22-Aug-12	Fuller, Kim	0701	THE GEORGETOWN DESIGN GROUP, IN	0701 PURCHASES - FURNITURE AND FIXTURES	DC PUBLIC LIBRARY	Unclassified	3,462	1
		PO402336	17-May-12	Pitman, Janelle	0408	WATKINS SECURITY AGENCY OF DC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	3,230	1
		PO437597	19-Sep-12	Deborah Mitchell	0710	CDW GOVERNMENT INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	2,998	1
		PO415938	6-Jul-12	Deborah Mitchell	0408	TOUCAN PRINTING & PROMO PROD	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,974	1
		PO430030	24-Aug-12	Deborah Mitchell	0408	TOUCAN PRINTING & PROMO PROD	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,974	1
		PO404220-V3	9-Aug-12	Deborah Mitchell	0414	NATIONAL CINEMEDIA, LLC	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	2,960	1

PO411561	20-Jun-12	Davis, Dennis	0210	BRODART CO	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,909	1
PO423169	1-Aug-12	Bridgette Dasai	0704	GENERAL MERCHANDISE	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	2,900	1
PO429152	22-Aug-12	Davis, Dennis	0210	JOHN MESKILL/DBA LIBRARY ADVAN	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,900	1
PO431260	29-Aug-12	Kimberly Zabrud	0704	NATIONAL MICROGRAPHICS SYSTEMS	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	2,898	0
PO375489	5-Oct-11	Bridgette Dasai	0406	OVERHEAD DOOR COMPANY	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,744	1
PO434723	10-Sep-12	Eissa Miller	0708	CENTER FOR STUDY OF SERVICES	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,689	1
PO384065	4-Jan-12	Bridgette Dasai	0406	STANLEY SECURITY SOLUTIONS	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,500	1
PO384680	5-Jan-12	Bridgette Dasai	0210	BLAYDES INDUSTRIES, INC.	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,500	1
PO391992-V2	19-Jun-12	Michelle Johnson	0459	BOSCO, INC.	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	2,500	0
PO392051	4-Apr-12	Eissa Miller	0708	EBSCO INDUSTRIES INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,500	1
PO422705-V2	9-Aug-12	Deborah Mitchell	0411	HUNT GRAPHICS/SIGN BY TOMORROW	0411 PRINTING, DUPLICATING, ETC	DC PUBLIC LIBRARY	Unclassified	2,498	1
PO375013-V4	4-Sep-12	Venetia Demson	0408	GRAHAM STAFFING SERVICES INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,492	1
PO348550-V4	29-May-12	Fuller, Kim	0409	THE SIGN MAKERS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,482	0
PO379657	10-Nov-11	Harrington, Marcia	0408	LOLITA DA COSTA	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,460	1
PO416708	10-Jul-12	Yvette Davis	0408	MARGARET M. LYNCH	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,456	1
PO415562	5-Jul-12	Rebecca Renard	0408	FUND FOR THE CITY OF NY	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,420	1
PO424966	7-Aug-12	Chris Wright	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,399	0
PO389061	24-Feb-12	Rozals-Dings, Linda	0209	LEAH TODD, FEAST IN A BASKET	0209 FOOD PROVISIONS	DC PUBLIC LIBRARY	Unclassified	2,398	1
PO373159-V2	5-Oct-11	Deborah Mitchell	0408	MILLER LITTLEJOHN MED GRP LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,320	1
PO436800	17-Sep-12	Davis, Dennis	0210	BRODART CO	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	2,282	1
PO402339-V4	10-Sep-12	Michelle Johnson	0459	ALLIED TELCOM GROUP, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	2,274	0
PO359272-V3	25-Jun-12	Bridgette Dasai	0408	NATIONAL MAILING SYSTEMS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,256	1
PO375326-V2	27-Jun-12	Bridgette Dasai	0408	NATIONAL MAILING SYSTEMS	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,256	1
PO333253-V3	20-Jan-12	Chris Wright	0409	ARC CONSULTANTS LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,235	0
PO375330-V2	9-Jul-12	Bridgette Dasai	0408	UNITED PARCEL SERVICE	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,200	1
PO391954	3-Apr-12	Elizabeth Jackson	0459	M JONES COMPANIES, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	2,200	1
PO378005	26-Oct-11	Davis, Dennis	0708	AMERICAN LIBRARY ASSOCIATION	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,180	1
PO407085	5-Jun-12	Yvette Davis	0408	ANDRES M SALGUERO	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,100	1
PO383937	22-Dec-11	Bridgette Dasai	0406	OVERHEAD DOOR COMPANY	0406 MAINTENANCE AND REPAIRS - LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	2,079	1

										BUILDING	
PO417106	11-Jul-12	Davis, Dennis	0708	HAINES AND COMPANY INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,078	1		
PO330524-V3	11-Jun-12	Chris Wright	0409	BAKER DC, LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	2,037	0		
PO418410-V2	4-Sep-12	Bridgette Dasal	0408	STORMWATER MAINTENANCE, LLC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,029	0		
PO435141	11-Sep-12	Elissa Miller	0708	RECORDED BOOKS, INC	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,023	1		
PO342608-V6	12-Oct-11	Venetia Demson	0408	GRAHAM STAFFING SERVICES INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,000	1		
PO385178-V3	3-Jul-12	Lisa Deanes	0408	TYSON PROJECT MANAGEMENT GROUP	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,000	0		
PO421926	27-Jul-12	Elissa Miller	0708	THE GALE GROUP	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	2,000	1		
PO433235-V2	7-Sep-12	Deborah Mitchell	0408	POWER JAM MUSIC ALLIANCE, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	2,000	1		
PO426303	13-Aug-12	Venetia Demson	0408	THE ABLEGAMERS FOUNDATION, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,960	0		
PO428716-V2	21-Aug-12	Katherine Thomas	0704	DEMCO INC	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,925	1		
PO427064	15-Aug-12	Bridgette Dasal	0409	AMERICAN OFFICE SUPPLIES LLC	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,922	1		
PO432803	4-Sep-12	Venetia Demson	0704	FREEDOM SCIENTIFIC BLV.	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,921	1		
PO353834-V3	5-Oct-11	Deborah Mitchell	0411	VINCENT PRINTING COMPANY, INC.	0411 PRINTING, DUPLICATING, ETC	DC PUBLIC LIBRARY	Unclassified	1,900	1		
PO390989	21-Mar-12	Michelle Johnson	0710	COW GOVERNMENT INC	0710 IT HARDWARE ACQUISITIONS	DC PUBLIC LIBRARY	Unclassified	1,895	1		
PO386827	30-Jan-12	Deborah Mitchell	0704	TOTAL AUDIO-VISUAL SYSTEMS, IN	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,804	1		
PO439039	24-Sep-12	Elissa Miller	0708	TUMBLEWEED PRESS INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,800	0		
PO379243	7-Nov-11	Elizabeth Jackson	0459	M JONES COMPANIES, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	1,789	1		
PO404038-V2	30-Jul-12	Deborah Mitchell	0411	AD BOX PROMO AGENCY, LLC	0411 PRINTING, DUPLICATING, ETC	DC PUBLIC LIBRARY	Unclassified	1,625	1		
PO404469	25-May-12	Bridgette Dasal	0704	GENERAL MERCHANDISE	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,620	1		
PO336490-V4	4-Sep-12	Chris Wright	0409	KEYSTONE PLUS CONSTRUCTION COR	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,612	0		
PO423167-V2	17-Aug-12	Deborah Mitchell	0414	AD BOX PROMO AGENCY, LLC	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	1,610	1		
PO263430-V8	25-May-12	JEFFREY BONVECHIO	0409	FORRESTER CONSTRUCTION CO.	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,586	0		
PO383524	19-Dec-11	Deborah Mitchell	0408	WASHINGTON CITY PAPER	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,589	1		
PO377049	18-Oct-11	Pittman, Janelle	0408	CAPITOL CARD SYSTEMS INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,540	1		
PO430453	27-Aug-12	Davis, Dennis	0210	CAPITAL SERVICES AND SUPPLIES	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	1,534	1		
PO375014	3-Oct-11	Venetia Demson	0408	FRANCISCO X STORK	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,500	1		
PO380697-V2	6-Jul-12	Bridgette Dasal	0210	GENERAL MERCHANDISE	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	1,500	0		
PO381314	29-Nov-11	Michelle Johnson	0408	DUN & BRADSTREET	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,500	0		
PO380666	12-Jul-12	Bridgette Dasal	0210	GALLINER & MURPHY ASSOC	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	1,500	1		

V2	12	Dasai	INC	LIBRARY					
PO389156	27-Feb-12	Nichelle Johnson	0459	M JONES COMPANIES, LLC	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	1,500	1
PO395424	23-Apr-12	Davis, Dennis	0708	AMERICAN LIBRARY ASSOCIATION	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,500	1
PO422482-V2	7-Aug-12	Deborah Mitchell	0414	CBS OUTDOOR	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	1,500	1
PO438644	21-Sep-12	Elissa Miller	0708	THE ROSEN PUBLISHING GROUP	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,500	0
PO376647-V2	24-Apr-12	Jonathan R. Banks	0406	JOHNSON CONTROLS INC	0406 MAINTENANCE AND REPAIRS LAND, BUILDING	DC PUBLIC LIBRARY	Unclassified	1,485	1
PO422307	30-Jul-12	Fuller, Kim	0704	AMERICAN OFFICE	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,468	1
PO381141	28-Nov-11	Avery, Gail	0408	MULTICULTURAL COMMUNITY SERVIC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,440	1
PO376225-V2	17-Oct-11	Nesbit, Ricardo	0708	SOUTHWEST DISTRIBUTION, INC.	0708 LIBRARY BOOKS	DC PUBLIC LIBRARY	Unclassified	1,430	1
PO394131	18-Apr-12	Venetia Demson	0408	MARYLAND BUSINESS FORMS, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,414	1
PO386155	23-Jan-12	Rebecca Renard	0408	WASH METRO AREA TRANSIT AUTH	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,404	1
PO375743-V2	12-Dec-11	Venetia Demson	0408	KATHLEEN E. GOSSELIN	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,400	0
PO429151	22-Aug-12	Davis, Dennis	0210	WEB COMMERCE PARTNERS INC	0210 GENERAL	DC PUBLIC LIBRARY	Unclassified	1,391	1
PO428300	20-Aug-12	Mark Polk	0704	ADT SECURITY SERVICES	0704 PURCHASES - OTHER EQUIPMENT	DC PUBLIC LIBRARY	Unclassified	1,367	0
PO433222	5-Sep-12	Deborah Mitchell	0408	PENBROKE WEST ASSOCIATES INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,350	1
PO434534	10-Sep-12	Rocks-Dimp, Linda	0209	GIANT FOOD, INC.	0209 FOOD PROVISIONS	DC PUBLIC LIBRARY	Unclassified	1,273	1
PO379148	4-Nov-11	Bridgetta Dasai	0408	HASLER MAILING SYSTEMS INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,242	1
PO375456-V2	16-Jul-12	Venetia Demson	0408	20-20 CAPTIONING & REPORTING	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,235	1
PO383537-V3	8-Jun-12	Deborah Mitchell	0408	VINCENT PRINTING COMPANY, INC	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,227	0
PO392376	9-Apr-12	Yvette Davis	0408	ANDRES M. SALGUERO	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,200	1
PO404455	25-May-12	Nichelle Johnson	0459	SIRSI CORPORATION	0459 CONTRACTUAL SERVICES - IT	DC PUBLIC LIBRARY	Unclassified	1,200	1
PO385706-V2	31-May-12	Lisa Deanes	0409	SPACESAVER STORAGE SYSTEMS	0409 CONTRACTUAL SERVICES - OTHER	DC PUBLIC LIBRARY	Unclassified	1,164	0
PO426484	13-Aug-12	Yvette Davis	0408	JOSEPH T. SMITH	0408 PROF SERVICE FEES AND CONTR	DC PUBLIC LIBRARY	Unclassified	1,150	1
PO422483	30-Jul-12	Deborah Mitchell	0414	CREATIVE SIGNS & GRAPHICS LLC	0414 ADVERTISING	DC PUBLIC LIBRARY	Unclassified	1,137	1
Others (105)								48,886	83

BOARD OF TRUSTEES

Question Number 52

Please provide a list of the Board of Library Trustees' current members. For each member, please provide the following:

- The member's name;
- When the member's term expires; and,
- Attendance record.

Current Members of the Library Board of Trustees and Terms:

<u>Board Member</u>	<u>Term Expires(d)</u>
John Hill, President	January 5, 2009
Donald Richardson	January 5, 2010
Bonnie Cohen	January 5, 2011
Richard Levy	January 5, 2009
Myrna Peralta	January 5, 2009
Brenda Richardson	January 5, 2011
Kelley Smith	January 5, 2010
Valerie Mallett	January 5, 2015
Gregory McCarthy	January 5, 2016

Our Board members attend Board Meetings and Board Committee meetings regularly.

BOARD OF TRUSTEES

Question Number 53

Are there any vacancies on the Board? If yes, for how long?

There are no vacancies on the Board.

BOARD OF TRUSTEES

Question Number 54

Please provide a list of the Board's meeting dates, times and locations for FY12 and FY13 to date. If accessible, please provide a copy of the minutes from each meeting, any presentations or documents that were presented and discussed, and any current pending action items.

According to its bylaws, the Board of Trustees meet six (6) times each year.

Date	Time	Location
2013		
January 16, 2013	6 p.m.	Mount Pleasant Library
2012		
January 25, 2012	6 p.m.	Martin Luther King Jr. Memorial Library
March 28, 2012	6 p.m.	Chevy Chase Library
May 23, 2012	6 p.m.	Woodridge Library
July 25, 2012	6 p.m.	Francis A. Gregory Library
September 19, 2012	6 p.m.	Martin Luther King Jr. Memorial Library
November 28, 2012	6 p.m.	William O. Lockridge/Bellevue Library

Minutes from each Board of Library Trustees meeting follow.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, January 25, 2012**

The regular meeting of the Board of Library Trustees was held at 6:00 pm, Wednesday, January 25, 2012 at the Martin Luther King Jr. Memorial Library, 901 G Street, NW, John W. Hill, Jr., President, presiding.

Present: John W. Hill, Jr., President, Donald Richardson, Vice President, Bonnie Cohen, Richard Levy, James Lewis, Myrna Peralta, Brenda Richardson, Kelley Smith, Ginnie Cooper, Chief Librarian and Secretary-Treasurer.

Guests at the Board Table: Susan Haight, President, Federation of Friends and Linnea Hegarty, Executive Director, DCPL Foundation.

The meeting was called to order at 6:04 pm.

Adoption of the Agenda

The motion to adopt the agenda was approved.

Approval of Minutes

There was a request that the record reflect that Myrna Peralta was in attendance at the November 16, 2011 Board of Library Trustees Meeting. A motion to approve the minutes of the November 16, 2011 meeting as amended was approved.

Nominating Committee Report

Chair of the Nominating Committee, Donald Richardson, presented the Committee's slate: John Hill for President and Donald Richardson for Vice President. There were no additional nominations from the floor. A motion to accept the slate was made and seconded. The motion passed unanimously. Mr. James Lewis was designated as the senior board member. Mr. Richardson thanked committee members John Hill and Brenda Richardson for their work and Mr. Hill thanked all Board members for the high standards they have set while on the Board.

Public Comments

Mr. Hill stated the practice of the DCPL Board of Library Trustees to entertain public comments at this time. He explained that people who signed their names to the sign-in sheet near the entrance to the library would have three minutes to address the Board. Three members of the public came forward to make comments or ask questions. There was a question about the ULI study and Mr. Hill said that would be addressed later on the agenda. There was a question about whether there were any plans for a maintenance endowment and Mr. Hill replied that when a decision is made to renovate a building, funds to maintain it should always be included; there is no need for an endowment for maintenance. Another person had a question about West End Library air rights. The Library does not own the buildings, Mr. Hill responded. A third person thanked the Board for renaming the Washington Heights Library the Bellevue Library. Mr. Hill said that the Board stands by its decision to name libraries after communities and to follow its policy.

The order of the agenda was changed to receive the **Chief Librarian's Report**. Ms. Cooper highlighted items in her report, specifically recognizing Venetia Demson, head of DCPL's Adaptive Services Division, for her achievement and honor in being the first librarian in the Washington region to be given the Carnegie Corporation of New York and *New York Times* "I Love My Librarian" award. Ms Demson is one of only 10 librarians in the country to receive this prestigious award. Venetia Demson then gave a brief summary of the types of services and programs the Adaptive Services Division provides. Ms. Cooper spoke about a few other items in the report and asked that Jennifer Giltrop, Director of Public Services, provide a report on the **Martin Luther King Jr. Memorial Library**. Ms. Giltrop gave a report and introduced staff present.

The order of the agenda was changed again to accept the report and vote on the **Proposed Modifications to the District of Columbia Public Library Procurement Regulations**. Myrna Peralta, Chair of the Contracts Review Committee, said that these modifications had been reviewed and approved by the Contracts Review Committee and made a motion that the Board accepts approval. The motion was seconded and carried.

Martin Luther King Jr. Celebration and Black History Month Plans and Other Special Programs

Paul Mills provided information on a number of programs and events that have been held in honor of Martin Luther King Jr. and that are scheduled in February for Black History Month. He encouraged people to attend programs and events held at MLKML and other neighborhood libraries.

John Hill then gave his **President's Report**. Mr. Hill gave background on the ULI report on the MLKML. He said that the final report from ULI will be posted to the DCPL web-site soon. He also made a recommendation and read from a DRAFT resolution recommending that the Library Board request that at least \$1M be allocated by the District of Columbia as soon as possible for an exploration of MLKML needs, funding options and more. There was much discussion. It was determined that the Board should send this request to the Facilities Committee for review before the March Board Meeting where it can be discussed further. Mr. Hill then spoke about the library budget and that it is hard to know what the city may have available in surplus funds and how they will be used. He said that as a Board, the Trustees should push for what the library needs, and provide clear information about what we can do with additional funding – including more money for staff training, books and other materials.

Finance Committee Report

Eric Coard, Chief Business Officer, and Tammie Robinson, Agency Fiscal Officer, reported on the FY 2011 Year-End, the FY 2012 Year-to-Date, and the FY 2013 Budget Timeline. The Library remains within spending limits this year and Sunday hours are now officially in the FY 2012 budget. Mr. Hill stated that there do not seem to be incentives to spend carefully within the city and that it is unfair that unlike the Library, which manages its resources and budget well, other agencies that do not manage well get rewarded for overspending. He suggested that in planning to present the FY 2013 budget needs, staff talk about the percent of change from our highest FY instead of the most recent one. We are essentially lower on resources and higher on usage than ever before, plus there are new libraries to operate and maintain.

Amnesty Program Follow-Up and New Fee Proposal

Ginnie Cooper explained that DCPL is in the midst of an amnesty program designed to encourage library users who have not used the Library because of outstanding fines and fees to return to the Library. She said the program has been successful both in having materials returned and more importantly, in having customers return to the Library as active users. The goal, after the Amnesty Program is over, is to see as

many of these newly returned customers as possible continue to use the full array of library services. To support this goal, the Library is requesting that the Board adopt a New Fee Policy. Upon adoption of this policy by the Board, the following fees will be in effect:

Long Overdue Fee: \$5.00 per item will be charged for each item overdue for 30 or more days.

Lost or Damaged Fee: This fee will be assessed on items that are overdue 60 or more days. This fee will be imposed in addition to the Long Overdue Fee. The Lost or Damaged Fee amounts are:

- Hardcover books - \$20.00
- Paperback books, CDs, DVDs, and audio books - \$15.00
- Magazines - \$8.00

Library accounts with fees totaling \$40 or more will be blocked from checking out or renewing books and other library materials. This policy eliminates daily fines on overdue materials and continues the practice that fees will not be applied to children's material – with the exception of the Lost or Damaged fee. This proposal was reviewed and approved by the Finance Committee at their January meeting. During discussion, one Board member suggested that a quarterly report about how this new fee structure is working would be a good idea. A motion to accept the proposal was made and seconded. Motion carried unanimously. It was noted that this new program will be implemented after an overhaul of the current catalog is completed within the next months, and the new fee structure will be published as required in the DC Register.

Facilities Committee Report

Mr. Hill requested that this report be moved to the next Board meeting.

Public Services Report

Mr. Hill requested that the **Library Performance Measures – First Quarter FY 2012** report be tabled until the next Board meeting and that it be the first item for that meeting.

Foundation President's Report

New DCPL Foundation Executive Director Linnea Hegarty reported that as the next phase in the Foundation's strategic growth, plans are to add several new Board members this year. Another key goal is to expand outreach into the community, promoting the Library's progress over the last five years and asking for support for further transformation. Ms. Hegarty said that votes on the FY 2012 Foundation budget, approving revised bylaws, appointing new Board members, and reviewing plans to increase development and fundraising efforts in 2012 are all slated to take place at the next Foundation Board meeting on Thursday, February 2.

Federation of Friends' Report

Friends President Susan Haight reported on Council Member Tommy Wells' "Tommy's Traveling Book Club". This new partnership between the Council Member and the Friends launched in December and will take place quarterly. She said that the Friends website has been revamped; that there is a budget review scheduled for February 2 with Library staff and Friends members to gear up for testifying at the February 15 Oversight Hearing; that Friends plan to attend the Mayor's One City Summit on February 11; and that by-laws are being amended to better define membership criteria.

New Business

There being no new business, the meeting was adjourned at 8:42 pm.

Document #5
Board of Library Trustees Meeting
March 28, 2012

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Chevy Chase Neighborhood Library
Wednesday, March 28, 2012**

The regular meeting of the Board of Library Trustees was held at 6:00 pm, Wednesday, March 28, 2012 at the Chevy Chase Neighborhood Library, 5625 Connecticut Avenue, NW, John W. Hill, Jr., President, presiding.

Present: John W. Hill, Jr., President, Bonnie Cohen, Richard Levy, James Lewis, Myrna Peralta, Kelley Smith, Ginnie Cooper, Chief Librarian and Secretary-Treasurer. Not in attendance: Brenda Richardson and Donald Richardson.

Guests at the Board Table: Susan Haight, President, Federation of Friends and Linnea Hegarty, Executive Director, DCPL Foundation.

The meeting was called to order at 6:07 pm.

Adoption of the Agenda

The motion to adopt the agenda was approved.

Approval of Minutes

The motion to approve the minutes of the Wednesday, January 25, 2012 meeting was approved.

Public Comments

Mr. Hill stated the practice of the DCPL Board of Library Trustees to entertain public comments at this time. He explained that people who signed their names to the sign-in sheet would have three minutes to address the Board. Two members of the public came forward to make comments. Both requested that the Board consider renaming the new Rosedale Library, to be opened later this year, in honor of R.L. Christian and Mercer Langston. Mr. Hill said that the Board would follow the library naming policy in addressing this request and he accepted the materials provided by the two speakers as the formal request for the re-naming of the Rosedale Library.

President's Report

Mr. Hill centered his remarks around the FY 2013 budget and budget process. He invited and encouraged people to come to the FY 2013 Budget Hearing on Thursday, March 29 in Council Chambers to show support for the Library. He said that it is not too late to continue the discussion with Council members and to make sure the Library is not forgotten if additional funds become available.

Chief Librarian's Report

Ms. Cooper introduced staff members Emilie Lamb, new manager at the Shepherd Park Neighborhood Library and Mark Polk, new security chief. She highlighted items in her report specifically the special appearance of Olympic Gold Medalist Kristi Yamaguchi at MLK Library for the second annual DC Read-In. Ms. Cooper noted that the Anacostia and Watha T. Daniel/Shaw Neighborhood Libraries are the 10th and 11th District government buildings to receive Gold Leadership in Energy and Environmental Design (LEED) certification. She said that to date every new building constructed by DCPL and reviewed by the U.S. Green Building Council has received a Gold certification. Ms. Cooper asked if there were any

questions and Chair Hill said that he wanted to mention how wonderful the recent Morehouse College concert was and that there was standing room only at the concert.

All present then received a report on the Chevy Chase Neighborhood Library by the manager, Tracy Myers. This was followed by a report on DC Reads by DC Reads Chair, Jameely Dahma.

Public Services Report

Jennifer Giltrop, Director of Public Services, presented the **Library Performance Measures – First Quarter FY 2012 Report** which was tabled, due to time restraints, at the January Board Meeting. Ms. Giltrop reviewed the document, explained that this was a new format, and asked if there were questions. Members said that this is a good snapshot of what happens in our libraries and had questions about adding prior year figures and several other suggestions which will be incorporated in future reports. There was the recommendation that at a future meeting a focus on IT, how we assess which are the best computers to use, and computer use system-wide, be addressed.

Finance Committee Report

Tammie Robinson, Agency Fiscal Officer, reported on the FY 2012 Year-to-Date and said that the Library is on track and remains within spending limits for FY 2012. Eric Coard, Chief Business Officer, reported on the FY 2013 Operating Budget and said that there was an increase from the prior year of \$5M but that there are big holes and concerns about this budget as proposed. There is no additional money for books and other materials for instance, and funding for this has declined significantly in the last four years. Nor is there any money allocated for staff training. He and Jeff Bonvechio reported on the FY 2013 Capital Budget and said at this time there are no new library projects funded and that there is no real new money for the general improvements budget. All these items will be addressed at the Budget Hearing on Thursday, March 29.

Facilities Committee Report

Richard Levy, Chair for the Facilities Committee, commended Edward Hampton and the Facilities staff for the wonderful work that has been done at the Chevy Chase Neighborhood Library. Mr. Levy then moved the Resolution re the Urban Land Institute (ULI) Report Follow-Up and Martin Luther King Jr. Memorial Library. The move was seconded and passed unanimously. Resolution entered for the record:

The DCPL Board of Library Trustees believes that given the success of its 14 new and substantially renovated neighborhood libraries, this is now the time to explore what a 21st Century central library should be to meet the needs of both the overall library system and the increased demands from the growing downtown neighborhood. The work of a panel convened by the Urban Land Institute (ULI) in November 2011 was an excellent first step in this process.

To that end we respectfully request \$1 million of new capital money from the Mayor to explore further the alternatives and assumptions of the ULI Study.

A second motion to approve the request to name the large community meeting room at the Francis Gregory Neighborhood Library the Elizabeth Holden Meeting Room to honor Ms. Holden for her significant contributions to the Francis Gregory Neighborhood Library was made, seconded and passed

unanimously. It was further resolved that a plaque with this information be installed in the meeting room.

Jeff Bonvechio, Director, Capital Construction, provided the Capital Construction Report and the Neighborhood Library Openings Report and said that the Francis Gregory and Bellevue Neighborhood Libraries are now scheduled to open in June.

Foundation President's Report

Linnea Hegarty, Executive Director of the DC Public Library Foundation, reported that the Foundation has expanded its Board, and two new Board members, Susan Haight and Neil Albert, have joined the Board. The Foundation has also acquired a new logo that purposefully connects the Foundation strongly with DCPL. She also reported that development and fund raising efforts for 2012 have been prioritized.

Federation of Friends Report

Federation of Friends President Susan Haight reported that Councilmember Tommy Wells' "Tommy's Traveling Book Club" had a successful "pee wee" edition with the reading of *The Snowy Day* by the Councilmember on February 11 at Deanwood. Ms. Haight said that Friends members testified at the February Library Committee Oversight Hearing and will testify at the Budget Review Hearing on Thursday, March 29. Friends also attended the Mayor's One City Summit and met with the Mayor's Chief of Staff, Chris Murphy, to advocate for more funding for DCPL. The Executive Committee of the Federation of Friends is enlisting pro-bono legal and accounting help as they continue to grow and mature as an organization, Ms. Haight said.

New Business

There being no new business, the meeting was adjourned at 8:20 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Woodridge Neighborhood Library
Wednesday, May 23, 2012**

The regular meeting of the Board of Library Trustees was held at 6:30 pm, Wednesday, May 23, 2012 at the Woodridge Neighborhood Library, 1801 Hamlin Street, NE, John W. Hill, Jr., President, presiding. Immediately before the Board Meeting, the Friends of Woodridge Library hosted a "Meet and Greet the Architect" with Bing Thom, the architect who will design the new Woodridge Library.

Present: John W. Hill, Jr., President, Donald Richardson, Vice-President, Bonnie Cohen, Richard Levy, James Lewis, Myrna Peralta, Brenda Richardson, Ginnie Cooper, Chief Librarian and Secretary-Treasurer. Not in attendance: Kelley Smith

Guests at the Board Table: Susan Haight, President, Federation of Friends and Linnea Hegarty, Executive Director, DCPL Foundation.

The meeting was called to order at 6:31 pm.

Adoption of the Agenda

The motion to adopt the agenda was approved.

Approval of Minutes

There was a request that the record reflect that Finance Committee Chair Bonnie Cohen introduced Agency Fiscal Officer, Tammie Robinson, at the beginning of the Finance Committee report. A motion to approve the minutes of the Wednesday, March 28, 2012 meeting as amended was approved.

Public Comments

Mr. Hill stated the practice of the DCPL Board of Library Trustees to entertain public comments at this time. He explained that people who signed their names to the sign-in sheet would have three minutes to address the Board. Eight members of the public came forward to make comments. Four requested that the Board consider renaming the new Rosedale Library, to be opened later this year, in honor of R.L. Christian and Mercer Langston. Two spoke about the re-naming of the Bellevue Library and the change in name made by the Mayor and City Council. Two others spoke about retro-fitting and/or enlarging the footprint of the Woodridge Library during the planned re-design.

President's Report

Mr. Hill centered his remarks around the FY 2013 budget and thanked Councilmember Tommy Wells, Chair of the Committee on Libraries, Parks, Recreation and Planning, and Council for increasing the size of the DC Public Library's budget for FY 2013.

Chief Librarian's Report

Ms. Cooper welcomed and introduced staff members Maryann James-Daley, new web and social media specialist for the DC Public Library, LeoNard Thompson, new manager at the Petworth Neighborhood Library, Michelle Sellars, a former DCPL staff member who is returning as manager of the Northeast Neighborhood Library, and Stacey Lucas, new Volunteer Program Coordinator for the Library.

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July 25, 2012

All present then received a report on the Woodridge Neighborhood Library by the manager, Janette Graham. Ms. Graham gave special thanks to Sharon Turner and the Friends of Woodridge Library for the reception provided for Architect Bing Thom immediately before the Board Meeting.

Finance Committee Report

Finance Committee Chair, Bonnie Cohen asked Tammie Robinson, Agency Fiscal Officer, to come forward. Ms. Robinson reported on the FY 2012 Year-to-Date and said that the Library is on track and remains within spending limits for FY 2012. Eric Coard, Chief Business Officer, reported on the FY 2013 Operating and Capital Budgets. He said that the Mayor's proposed budget for the Library included a \$5M increase to primarily fund staff needed for the three new libraries opening this spring and summer. City Council retained this funding and further increased the Library's operating budget by \$2.5M and the capital budget by \$2.7M. He also noted that the book budget was made non-lapsing. Mr. Coard said that the operating budget for FY 2012 is \$34M and the operating budget for FY 2013 looks like it will be about \$42M pending approval by Council on June 5.

Facilities Committee Report

Richard Levy, Facilities Committee Chair thanked Edward Hampton and facilities staff for the good work at Woodridge. Ginnie Cooper then spoke about the Rosedale Library. Ms. Cooper said that although the Rosedale Library funding was included in the Mayor's Supplemental Budget which was rejected two times by City Council, there is hope that the library will be funded and opened by the time school starts, but there is no money at this time. She also said that the Facilities Committee will meet in June or early July. One item on the agenda will be the naming of the Rosedale Library.

Jeff Bonvechio, Director, Capital Construction, provided the **Capital Construction Report** and the **Neighborhood Library Openings Report** and said that the Francis Gregory Library is scheduled to open on June 19 and the Bellevue Neighborhood Library is scheduled to open on June 13. The Woodridge Library will have a 15 to 18 month construction schedule.

Public Services Report

Director of Public Services, Jennifer Giltrop, presented the **Library Performance Measures – Second Quarter 2012 Report**. She reviewed the document and talked about further refinements that had been made to the document since the first quarter report had been submitted. There was the suggestion that in six months or so a report on how we use volunteers be presented, and that perhaps for a future meeting that circulation by library, including circulation from previous years be presented. There was also a question about what thought had been given to bring more teens into the library. Ms. Giltrop responded that bringing in Teens of Distinction to help develop programs and developing community partnerships were two methods being used.

Foundation President's Report

Linnea Hegarty, Executive Director of the DC Public Library Foundation, reported that the Foundation has added two new members to the Board - Jennifer Hemingway and Harry Wingo. The Foundation continues to develop partnerships with organizations, businesses and individuals throughout the city in order to build a large community of people around DC who care about and support DCPL. Ms. Hegarty also invited all present to attend the "preview celebration" at the new Francis Gregory Neighborhood Library on Monday, June 18 between 6:30 – 9:00 pm.

Federation of Friends Report

Federation of Friends President Susan Haight reported that the Federation continues to raise money for the Summer Reading program and members are optimistic that they will meet the goal of \$27,000. She thanked Federation members for their face-to-face advocacy on many levels city-wide which helped to bring about an increase in the proposed FY2013 budget. She said that the next Federation meeting is June 21 with Chris Murphy, Chief of Staff for Mayor Gray, as the special guest speaker. Ms. Haight also said the Friends Executive Committee supports naming Rosedale for the two individuals the kiosks previously honored.

New Business

John Hill introduced for discussion the issue of the naming of the Bellevue Library. There was much discussion. John Hill said that this was a difficult issue for him since he absolutely believes in due process. But the new name is law now and even though we could change the name, Council could and likely will, change it back. It is likely that the next Council vote would be even stronger and would affirm the Council's right to name any building in the city. Council ignored its own policy for naming buildings in this case. Several Board members supported the original decision to follow the library's naming policy and to retain the Bellevue name since it is the community in which the library sits and supports the community process. Yet some had reservations because of the financial and political ramifications of overturning the decision by City Council and the Mayor to name the library the William O. Lockridge Library.

A motion to reaffirm the prior decision to name this library the Bellevue Library was made by Jim Lewis and seconded by Myrna Peralta. There was one abstention – Richard Levy. Board member Brenda Richardson had left the meeting before the vote was taken. Motion carried.

At this time Roslyn Christian asked that the record reflect that the request to re-name the Rosedale Library after R.L. Christian and Mercer Langston is being made to memorialize the 40 years that those two named library kiosks were in existence.

There being no further business, the meeting was adjourned at 8:45 pm.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Francis Gregory Neighborhood Library
Wednesday, July 25, 2012**

The regular meeting of the Board of Library Trustees was held at 6:00 pm, Wednesday, July 25, 2012 at the Francis Gregory Neighborhood Library, 3660 Alabama Avenue, SE, John W. Hill, Jr., President, presiding.

Present: John W. Hill, Jr., President, Donald Richardson, Vice-President, James Lewis, Myrna Peralta, Brenda Richardson, Kelley Smith, Ginnie Cooper, Chief Librarian and Secretary-Treasurer. Not in attendance: Bonnie Cohen and Richard Levy.

Guests at the Board Table: Susan Haight, President, Federation of Friends and Linnea Hegarty, Executive Director, DCPL Foundation.

The meeting was called to order at 6:03 pm.

Adoption of the Agenda

A motion to adopt the agenda was approved.

Approval of Minutes

There was a request from the floor that the full name John Mercer Langston be added to the Public Comments section of the minutes. A motion to approve the minutes of the Wednesday, May 23, 2012 meeting as amended was approved.

Public Comments

Mr. Hill stated the practice of the DCPL Board of Library Trustees to entertain public comments at this time. He explained that people who signed their names to the sign-in sheet would have three minutes to address the Board. Six members of the public signed up to make comments. Five came forward to do so with the sixth stating that others had already made the comments he intended to make about the naming of the Rosedale Library. Four people stated their unhappiness at the decision to maintain the Rosedale Library name rather than to rename the library in honor of R.L Christian and James Mercer Langston and had questions about the process for making that decision and whether all Facilities Committee members were in agreement on the naming issue. Another asked that audio tapes of meetings be made available and had a question about follow-up on construction and maintenance issues in the new library buildings.

President's Report

Mr. Hill said that at no point was he in disagreement with Chief Librarian Cooper on the naming of the Rosedale Library and he was sorry if that was not clear at the Facilities Committee meeting. It was suggested that people in the audience at Committee Meetings be allowed to ask questions and that formal requests from the community be reported by Committee Chairs at Board Meetings. This suggestion was taken under advisement by Mr. Hill. Chief Librarian Cooper asked that Jeff Bonvechio, Director of Capital Construction, answer the question about the new buildings during his presentation later on the agenda.

Document #5.1
Board of Library Trustees Meeting
November 28, 2012

Chief Librarian's Report

Ms. Cooper announced that funding for the Rosedale Library had just been received. The library will open in mid-October. John Hill reminded those present that the Board did not support the opening of the Rosedale Library because it was not as large as the square footage recommendations for neighborhood libraries, but the Board would fully support this library now that it has been funded.

Chief Librarian Cooper then welcomed new Chief of Staff, Eva Poole and new interim IT Director, Lance Murty and said farewell and thanks to outgoing staffers Chris Tonjes, IT Director, and Bridget Bradley, Executive Officer. She introduced Francis Gregory Neighborhood Library Manager, Kerby Valladeres who reported on the library and introduced staff present.

Finance Committee Report

Agency Fiscal Officer, Tammie Robinson, reported that in addition to funding for the Rosedale Library, in acknowledgement of the importance of materials (books and electronic) in the opening of new libraries, the District has implemented a new policy, effective immediately, that allows for funding of "Opening Day" collections from the capital fund. Up to \$400,000 of a capital project's Furnishings, Fixtures and Equipment for a new or renovated library can fund "Opening Day" collections. Ms. Robinson also reported that the DC Public Library Foundation presented the Library with a \$200,000 check from the Elizabeth Holden Bequest in support of library materials at the new Francis Gregory Neighborhood Library. Chief Business Officer Eric Coard then reported on the FY 2013 budget. John Hill thanked Councilmember Wells, Chair of the Committee on Libraries, Parks and Recreation and his staff for their support through the budget process.

Facilities Committee Report

Jeff Bonvechio, Director, Capital Construction, provided the **Capital Construction Report** and the **Neighborhood Library Openings Report** and responded to the question about care for the new and renovated buildings asked earlier during Public Comments. Mr. Bonvechio said that there are many standards set in the library's building program including but not limited to types of lighting and light bulbs, bathroom fixtures, carpeting, other flooring and HVAC systems which allow for consistency in the maintenance of the buildings.

Public Services Report

Director of Public Services, Jennifer Giltrop, thanked and recognized the staff at the Francis Gregory Library for their good work in opening the library. She also thanked all staff who helped keep DCPL libraries open during the recent storm. She then presented the **Library Performance Measures – Third Quarter 2012 Report**. She said that the Library is hitting set targets in most instances and highlighted a special program "Science in the Summer", a partnership with GlaxoSmithKline that is proving to be very popular and where students learn about the wonders of chemistry through hands on projects.

Foundation President's Report

DC Public Library Foundation Executive Director, Linnea Hegarty, reported that the Foundation's first fundraising event at the Francis Gregory Neighborhood Library was a great success with over 140 people in attendance and that \$15,000 was raised at this event. The Foundation is also working to fund an expansion of the DC Public Library early literacy programs including the "Sing, Talk and Read (STAR) program that teaches parents and caregivers how to engage their birth to 5 year-olds in reading and

preschool story times, Ms. Hegarty said. This fall, DCPL and DCPL Foundation will place an advertorial pullout in *The Washington Post* to highlight the new libraries and the Library's transformation. The pullout will feature color photos of the new buildings, editorial content about the Library's transformation, and information about how to access the Library's services.

Federation of Friends Report

Federation of Friends President Susan Haight reported that the Federation has in hand or is in the final stages of collecting \$22,750 for the 2012 Summer Reading program. On September 20, a representative of each Friends group will attend a work session at the DCRA to make sure all groups have proper certification to operate as a non-profit in the District. Councilmember Tommy Wells' traveling book club will meet from 6-8 pm on October 23rd at Cleveland Park Neighborhood Library. Barbara Kingsolver's Animal, Vegetable, Miracle will be discussed. Each Friends group is creatively engaging their membership this summer. An example of that is the MLKML Friends hosting a Books & Brew book discussion at Bistro D'Oc near the central library.

New Business

Ginnie Cooper provided information about the September Board Meeting and a preview of the agenda for that meeting. She said that the focus of this meeting, scheduled for Wednesday, September 19 at the MLKML Library in the Great Hall, will be the future of the Martin Luther King Memorial Library.

Venetia Demson, Chief of the Adaptive Services department at the Library, introduced college intern, Melissa Gurman, who has worked with Adaptive Services this summer and highlighted projects the intern participated in. Ms. Gurman thanked the staff for this opportunity.

There being no further new business, a motion to adjourn was made and seconded. The meeting was adjourned at 8:13 pm. A tour of the new Francis Gregory Library took place immediately after the meeting.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
Martin Luther King Jr. Memorial Library
Wednesday, September 19, 2012**

This special focus meeting of the Board of Library Trustees was held at 6:00 pm, Wednesday, September 19, 2012 at the Martin Luther King Jr. Memorial Library, 901 G Street NW, John W. Hill, Jr., President, presiding.

Present: John W. Hill, Jr., President, Donald Richardson, Vice-President, Ginnie Cooper, Chief Librarian and Secretary – Treasurer, James Lewis, Myrna Yvette Peralta, Brenda Richardson, Kelley Smith. Not in attendance: Bonnie Cohen, Richard H. Levy

Guests at the Board Table: Linnea Hegarty, Executive Director, DCPL Foundation

The meeting was called to order at 6:05 pm.

Ms. Cooper began the meeting by introducing the 2012 DC Reads title, *Reading Lolita in Tehran* by Azar Nafisi. The Board all received a copy of the title and Ms. Cooper urged those attending the meeting to check www.dclibrary.org for upcoming DC Reads events.

Mr. Hill then explained why we were filming and live streaming the event. He said that this meeting was different from a regular board meeting, in that we were hosting a special session designed to foster communication about the Martin Luther King Jr. Memorial Library. The board felt that it was important to begin this type of conversation once again after many years of silence on the matter. He expressed that no decisions would be made at this meeting and the information presented would simply be ideas to be mulled over for the future.

Introduction/Brief Overview

Ms. Cooper introduced the presentation stating that this special meeting focused on the future of the Martin Luther King Jr. Memorial Library building. Ms. Cooper also expressed how grateful the Library is to Mayor Gray for the funding of the consultants and the Council for approving the Capital Project funds. Last year DC Public Library hired the Urban Land Institute to assess the current status and the future of this building. The next step in the process was answering a simple question; can the MLK Library in this building be a world class central library for the world class city of Washington, DC? The Freelon Group will address the question. Ms. Cooper said we don't want a library that is merely adequate. We have worked hard to respect this building and we have improved it so that it can better provide library services today, but there are serious issues that need to be dealt with including HVAC, plumbing, and code issues. Even small renovations like replacing the windows to lower energy consumption would cost \$12 million. It would cost \$3 million to repaint the building, the first repainting in 40 years. Through Freelon's work we will see if the building can become the world class library that the city deserves. We have asked them to give us very broad estimates for several alternatives. What would it cost if the library remained in this building and only did needed repairs? What about a major overhaul and giving it the potential to be used as a mixed use facility? What real estate options do we have?

Ms. Cooper explained that after the presentation we will have comments and questions from the board and from the public. The Freelon Group will have the opportunity to respond to the questions. The future of this building is a major decision and the public will have many opportunities to comment and have their input.

Councilmember Wells then addressed the audience saying that he is very excited about the project and that with our new neighborhood libraries we have set a high standard for libraries, not only in the District, but around the country. Our central library should do the same. He urged the board to shoot for the stars, to set a vision and challenge the Council to make that vision a reality.

Presentations

Central Libraries Today and Tomorrow - Susan Kent and June Garcia

Ms. Susan Kent and Ms. June Garcia spoke first about central libraries today and tomorrow. They explained it has changed, it is different and it should be an inspiring place. They gave an overview of what other libraries have done all over the world. They see five (5) key issues facing modern libraries.

- Collections: Libraries need to have physical and digital collections, they need to live together
- Technology: A huge impact on libraries, many people even ask why we need libraries in the information age
- Library Users: The impact of how people use libraries and continue to use libraries and in what way
- Library Staff: Need to be innovative, excited and motivated to learn and to keep moving forward
- We want libraries where the public can explore, connect, participate, and create.

Showing all of these ideas that have been adopted by other libraries is meant to provoke conversation about what libraries are, what they can be, and what we want the Martin Luther King Jr. Memorial Library to be.

Freelon Group – Martin Luther King Jr. Memorial Library – a Mies Van Der Rohe building – Phil Freelon

Mr. Phil Freelon addressed the current conditions of Martin Luther King Jr. Memorial Library and discussed the existing opportunities: central location, access to transportation, space, designed flexibility, visual transparency and iconic architecture. He also addressed existing challenges: code deficiencies, accessibility compliance, deferred maintenance, aging systems, energy performance, fragmented interior and iconic architecture.

Mr. Freelon then discussed options available at Martin Luther King Jr. Memorial Library. Some of the options are:

- Extend the current Mies design; the building could contain two (2) more floors.
 - Provide a rooftop garden would have access where people could meet up there as program space. Whether it is a tenant sharing the space, or the library's a green roof is important
 - Change the current profile having the addition could be discernible from the existing. It would be a complementary architectural treatment, not identical.

- Preserve the current profile having the first of two additional levels be the Mies design, but the third removed from the road so that it would not be seen from the ground level.
- The addition could be tenant space of some sort. In that case, they would suggest that we add an elevator tower with contrasting architectural styles on the back of the building. There would be the suggestion of the entry off of 9th Street. It would also allow separate building functions so that the library and the tenants would not have to share security.
- Parking modernization on the A and B levels
- Loggia Café, the current loggia area provides cover and shelter but it is lacking in activity. A small jewel box café would enliven the space beyond just passersby. It would create a more welcoming entrance to draw the public in.
- In the interior we need to think about how we share knowledge today. How do we use the space, how can we open it up visually? We have the floor space to be able to open up the core of the building to let light in, create a donut hole, a vertical shaft in the middle of the building.

Jair Lynch Development Partners – Cost and possible other locations – Jair Lynch

Mr. Jair Lynch was hired to help price real estate possibilities for the Martin Luther King Jr. Memorial Library building. He addressed several questions: stay at the current location and only do needed repairs, full renovation of the library space with some renovation with below grade level, real estate-finance options to offset costs, sell MLK Library and purchase land for new building and lease parking facility to a private operator.

Questions from the Board

The Library Board of Trustees had several questions for the presenters including: likelihood of being able to sell the property? How many buyers? How long would the process take if the board made a quick decision? What needs to be added to the plans? What would we be leaving out? What would the challenges be going with renovations? What about the fact that it will be more than a library? Because the process is just beginning, many questions would continue to be addressed on an on-going basis.

Public Comments

Seven members of the public addressed the Library Board of Trustees and presenters with public comments. The Library Board and presenters also received three comments from the on-line conversation as the program was being streamed live.

The full presentation of the special Library Board of Trustees meeting on the future of Martin Luther King Jr, Memorial Library can be found on the Library’s website at <http://www.dclibrary.org/MLKFuture> .

Meeting adjourned at 8:00PM. Next meeting will be held on November 28th at 6:00PM at the William O. Lockridge/Bellevue Neighborhood Library.

**The Public Library of the District of Columbia
Board of Library Trustees Meeting
Minutes
William O. Lockridge/Bellevue Neighborhood Library
Wednesday, November 28, 2012**

The regular meeting of the Board of Library Trustees was held at 6:00 pm, Wednesday, November 28, 2012 at the William O. Lockridge/Bellevue Neighborhood Library, 115 Atlantic St. SW, John W. Hill, Jr., President, presiding.

Present: John W. Hill, Jr., President, Ginnie Cooper, Chief Librarian and Secretary – Treasurer, Valerie Mallet, Gregory McCarthy, Bonnie Cohen, Kelley Smith, Myrna Peralta, Brenda Richardson.

Absent: Donald Richardson, Vice President and Richard Levy.

Guests at the Board Table: Linnea Hegarty, Executive Director, DCPL Foundation and Susan Haight, President, Federation of Friends.

The meeting was called to order at 6:04 pm.

Mr. Hill stated that he was happy to see the William O. Lockridge/Bellevue Neighborhood Library for the first time since its opening. He said that every time he visits one of the libraries he is impressed with how much each one has been improved and he thanked the staff for all the hard work they put into the buildings each day.

Adoption of the Agenda

The motion to adopt the agenda was approved.

Approval of Minutes

The motion to approve the minutes of both the July 25, 2012 and September 19, 2012 Board Meetings was approved.

Adoption of 2013 Board of Library Trustees Meeting Schedule

The motion to adopt the 2013 Board of Library Trustees meeting schedule was approved.

Public Comments

Mr. Hill stated the practice of the DCPL Board of Library Trustees to entertain public comments at this time. He explained that people who signed their names to the sign-in sheet would have three minutes to address the Board. Two members of the public came forward to make comments. One requested that the library board meetings be advertised so that the public is aware of when they are occurring. Mr. Hill stated that the meetings were posted on the library's website but that signage could be discussed. The other stated that he was excited about the new William O. Lockridge/Bellevue Library and as a local business owner looked forward to being able to work with the library in the future.

President's Report

Mr. Hill thanked the community for their extensive input and assistance with the design and development of this and every other library. He thanked Ms. Cooper for her strong and clear leadership. He noted that Board Member James Lewis had reached the end of his term. He said that Mr. Lewis had

been one of the most active and committed members for more than a decade and he thanked him for all of his time and service. As a parting gift, Mr. Hill presented him with an engraved glass book and he asked if Mr. Lewis would like to speak.

Mr. Lewis said that he decided ten years ago to offer his service to the library. He said that it had been a labor of love and he was very proud to never have missed a meeting. He will be continuing his role as an advocate of the library on the board of the DC Public Library Foundation.

Mr. Hill then welcomed the two new Board Members, Valerie Mallet and Gregory McCarthy. Both Ms. Mallet and Mr. McCarthy are long time library supporters.

Ms. Mallet stated that she was very happy to join the Board of Library Trustees and that she is thrilled to see the community investment in the library.

Mr. McCarthy said that he feels that the library is an essential part of the educational system in our community. He is excited to be able to contribute in any way to this institution.

Mr. Hill then introduced a resolution stating that the Board of Library Trustees recommends and urges the Mayor and the Council of the District of Columbia to fully fund the major renovation of the Martin Luther King Jr. Memorial Library. Ms. Cooper, Ms. Cohen, and Ms. Richardson all expressed their support of this resolution. Mr. McCarthy asked several questions about the history behind the resolution, how the Board came to support the renovation, how the Board planned to move forward with funding, and when the Board anticipated to secure funding and start with the renovations. After discussion the resolution was passed.

Chief Librarian's Report

Ms. Cooper discussed the resolution signed by Councilmember Evans that suggested that all library locations extend their hours to M-Th 9:30AM-9:00PM, F-S 9:30AM-5:30PM, Sun 1:00PM-5:00PM. She expressed that the Library will only be moving forward with this as long as funding has been secured for adequate staffing.

She then introduced Mr. Floyd Council Sr. and Ms. Debra Shumate who have both been hired as Assistant Directors of Public Services. They work with Jennifer Giltrop, Director of Public Services to manage the Public Services staff at all library locations.

She highlighted the Chief Librarian's Report specifically mentioning the significant use of DCPL's e-collection during Hurricane Sandy.

Ms. Cooper then introduced Maria Perry, the Branch Manager from the William O. Lockridge/Bellevue Library who introduced her staff and highlighted the library's features and programming.

Finance Committee Report

Eric Coard, Senior Executive Business Management Consultant, Tammie Robinson, Agency Fiscal Officer, and Jeff Bonvechio, Director of Capital Construction presented the Finance Committee Report. Ms. Robinson covered the budget for Fiscal Year 2013 and reported on the closing of Fiscal Year 2012 stating that DC Public Library spent 97.5% of its local budget in FY2012. Mr. Coard discussed the funds that DCPL is hoping to secure in future budget years in the proposed budget including capital requests to finance the remaining libraries that have not been rebuilt or undergone renovations and an increase in

the collections budget. Mr. Bonvechio discussed the approved funds from the FY13-18 Capital Budget Request.

Capital Construction Report

Mr. Bonvechio moved from the Finance Committee Report into the Capital Construction Report. He discussed the team's reviews of recently opened buildings including the William O. Lockridge/Bellevue Library and their efforts to ensure that any issues in the buildings were solved before the warranties expired. He also talked about the progress in the demolition of Northeast Library's interior as well as the design progress for West End Library, Woodridge Library, and the Martin Luther King Jr. Memorial Library's First Floor Digital Commons. He explained that the next libraries that the team will be looking to work on will be Capitol View Library, Cleveland Park Library, and Chevy Chase Library.

Library Performance Report

Jennifer Giltrop, Director of Public Services presented the Year End Library Performance Report for FY2012. Highlights from the report included a 13% increase in Library Program Attendance from FY2011, and a 9.93% increase in overall Circulation from FY2011 with the highest increase in circulation being our Digital Library which saw a 144% increase in FY2012. A request was made that the statistical report includes circulation comparison numbers from the previous year for each library location. There was some discussion among the Board Members about how they would like Public Services to explore how to capture more outcome based statistics and stories and Ms. Giltrop agreed that there have been discussions about this and will be looked into for future reports.

Online Resources Report

Eva Poole, Chief of Staff shared a Power Point presentation with the Board discussing the variety of resources the library has to offer and the increasing popularity of these resources with customers. She highlighted Tutor.com which allows students to connect to a live tutor for homework help via the Internet.

Summer Reading Report

Ms. Poole continued her presentation with her Summer Reading Report. She shared the importance of summer reading programs for children and how the library plays a significant role in helping students avoid summer learning loss.

Library Foundation Report

Linnea Hegarty, Executive Director of the DC Public Library Foundation talked about current events surrounding the Foundation. Linnea said that the Foundation has been successful in recruiting two new board members including Board of Library Trustees member Bonnie Cohen and Former Mayor Anthony Williams. Additionally, she advertised the upcoming Foundation event at Georgetown Library featuring Author Kitty Kelly as well as the new Ex Libris Society, a Foundation high-level donor group.

Federation of Friends' Report

Susan Haight, President of the Federation of Friends talked about the Friends groups activities. Many groups are preparing for year-end book sales and are also having winter themed discussion groups. They are also planning programs and workshops for the next calendar year. They are hoping to do a city-wide membership drive during National Library Week in April.

New Business

There being no new business, the meeting was adjourned at 9:05PM.

BOARD OF TRUSTEES

Question Number 55

How does the Board solicit feedback from residents?

There are several ways that the Board receives feedback from residents:

- At every Board Meeting, there is a time set aside for Public Comments where members of the public can speak and ask questions of the Board.
- Residents are able to submit comments to the Board through the library's website that delivers the comment to a specially created Library Board email address - boardoflibrarytrustees@dc.gov
- In the months between board meetings, there are regularly scheduled board committee meetings that are posted on the library's website and are open to the public. While there is no formal time for comments or questions by residents at these meetings, Board Committee Chairs and Board Committee Members usually ask those present if they have questions.

LIBRARY PROGRAMMING

Question Number 56

Please provide a description of all programs currently offered by the Library. In your response, please include the following:

- A narrative description of each program;
- A list of the libraries in which the program is offered;
- The number of sessions of each program that were held, if applicable, broken down by library;
- The number of individuals enrolled in each program, or the number of individuals that took part in each session of a program; and,
- The employee responsible for the implementation and oversight of the program.

DC Public Library supports children, teens, and adults with services and materials that foster success in school, reading, lifelong learning, and personal growth. The Library serves its customers through services and programming from the Martin Luther King Jr. Memorial Library and 25 neighborhood libraries, as well as virtually through dclibrary.org and other social media platforms, with focus on five priority areas: Services to Children, Youth and Teens; Books and other Library Materials; Library Technology; Library as Community Space and Adult Literacy and Learning. In FY2012 the library offered 9,560 programs attended by 259,320 customers.

DC Public Library tracks program offerings based on these five focus areas and not by individual programs offered. All library programs are planned and implemented through the Public Services Division, directed by Jennifer Giltrop.

Service to Children, Youth and Teens

The most important service the DC Public Library provides is to children, youth and teens. The library holds programs for children birth – 19 years old and their parents and caregivers. The library's programs and services help develop important early literacy skills that prepare children to enter school ready to learn and entices them to read; and help youth and teens achieve success in school in many ways, including partnering with schools and other youth-serving organizations. Below are some key statistics from FY2012 and select highlights from some of our core programs for children, youth and teens.

Program Statistics – FY2012

Program Type	Number of Programs	Program Attendance
Children and Youth <i>Ages birth-12 Years</i>	5,969	189,412
Teens <i>Ages 13-19 Years</i>	1,043	12,956

Program Highlights

- **Sing, Talk, and Read (STAR):** STAR is a program for parents, caregivers, librarians, teachers, and anyone who is interested in helping children from birth to 5 years of age get ready to learn to read using six early literacy skills to lay a strong foundation for learning. Early literacy is what children know about reading and writing before they can actually read and write. STAR helps caregivers expand their child's learning ability by helping increase their phonological awareness, their vocabulary, their narrative skills, their print awareness, their letter knowledge, and their print motivation.
- **DC Hunger Solutions, Free Summer Meals:** During the school year, many children receive free and reduce-price meals through the School Breakfast and National School Lunch Programs. When school is out during the summer many families have difficulty covering the cost of those extra meals. DC Public Library teamed up with DC Hunger Solutions, the D.C. Department of Parks and Recreation and the Office of the State Superintendent of Education to offer free summer meals to children in the District. Fresh and nutritious lunches are served while library staff offer reading and literacy programs helping to feed both the body and mind of participating children.
- **Summer Reading:** The Summer Reading Program at DC Public Library is a key program and long-time tradition. The program encourages students to read for pleasure while also helping to avoid summer learning loss/slide. Children and youth participate by signing up at their local library. They record the titles they read over the summer in log books. Teens sign up for the program online through dclibrary.org. Children, youth and teens all attend special themed programs. In recent years participating children, youth and teens have received incentives for signing up and completing the program. More about Summer Reading is available in response to question number 59.
- **SYEP:** DC Public Library participates in the Summer Youth Employment Program employing teens in all library locations and the Collections, Budget, Communications, and General Counsel departments. The teens choose one of three tracks: Youth Services, Technology, Collections and Marketing in addition to their general work with helping customers, shelving materials, and other projects. Teens create and maintain a blog of their experience in the library. The program helps teens to gain valuable work skills and professional habits and helps them learn about the Library Sciences profession.
- **Youth 202:** Youth 202 is Washington DC's first youth-led, youth-maintained new media source for news, information, and entertainment for teens with a digital radio program, a website, and a Twitter feed. Youth 202 fills an information gap for teens and those who serve them by sharing opportunities and events in the city meant specifically for teens. The teens receive training on researching, writing, and sharing information via the web. Members meet twice a week after school at the Martin Luther King Jr. Memorial Library in the Teen Space.
- **Teens of Distinction:** The Teens of Distinction Program is DC Public Library's year-round employment program for DC teens. The goals of the program are for the teens to attract and introduce more teens to the library's vast resources, to help keep the library abreast of the needs of teens, and to inspire youth workers to consider working in the library profession. Teens learn how to perform research, cultivate their customer service and communication skills, and learn how to operate in a work environment. To date, the library has hired four former Teens of Distinction as library technicians. More about Teens of Distinction is available in response to question number 58.

Library As Community Space

DC Public Library is a true community place and plays a fundamental role in creating safer communities. The library is a place where residents can meet, interact, and learn together in a clean and safe environment. The democratic nature of libraries and its books and other library materials ensure that residents are able to access and share information from various points of view without judgment. It is a place where residents can engage with each other to improve their communities. Below are some key statistics from FY2012 and select highlights showcasing how the library serves as a community space.

Community Meeting Statistics – FY2012

Number of Meetings	Meeting Attendance
5,969	189,412

Community Meeting Highlights

- **Stand Up For Kids:** Twice a week the non-profit Stand Up For Kids meets in the Teen Space at the Martin Luther King Jr. Memorial Library. The group reaches out to homeless youth who come to the library. They help teens locate resources, look for jobs, and have been able to provide them with basic necessities including food and clothing.
- **Beyond Access Conference:** Watha T. Daniel/Shaw Neighborhood Library was host to the Beyond Access conference that brought librarians, politicians, and international development specialists together to discuss the role of libraries in economic development. More than 80 participants attended the discussions.
- **Columbia Heights Family Support Collaborative:** The Columbia Heights Family Support Collaborative met at the Lamond-Riggs Neighborhood Library to offer the program "Let's Cook, Eat, and Grow Together: Cultural Awareness through Food." The Collective, whose mission is to break down barriers between immigrants and long-term residents in the Columbia Heights Area held cooking demonstrations of food from different nationalities and discussed how residents can be better neighbors to one another over samples of the food that was produced.
- **Summer Camp Preparation:** A group of mothers at Francis Gregory Neighborhood Library set up a series of informational meetings to give local parents and caregivers information about different options for childcare during the summer months. As summers can be a difficult time for many working families with summer programs filling up quickly the series was well attended and received great reviews from those who participated.
- **Quiet Homework Café:** The Tenley-Friendship Neighborhood Library large meeting room is available weekly for students from Kindergarten to 8th Grade to do homework in a quiet environment. Students meet in individual study groups and library staff help the students with locating resources to help them complete their assignments.

Books and Other Library Materials

DC Public Library offers an assortment of programs for all ages to showcase the books and other library materials in the library's collection from book clubs to author talks to e-reader clinics. These programs help to foster readership in the community. Below are some program highlights.

Book Club Highlights

- **Juanita E. Thornton/Shepherd Park Kids Book Club:** Children and youth from the Shepherd Park neighborhood meet at the library once a month to discuss that month's title and important lessons they can learn from each book they read.
- **Virtual Banned Books Week Book Club:** Teens participated in a virtual book club sponsored by the Southwest Neighborhood Library during banned books week where teens read their favorite banned or challenged book and created a video talking about their experience reading it and how it made them feel. The videos were featured on DC Public Library's You Tube channel.
- **Young Prose Book Club:** Tenley-Friendship Neighborhood Library has a popular book club for young professionals that are held in different hotspots in the Tenley-Friendship area. Each month participants gather and share food and drinks and thoughts on the book they chose to read that month.

Author Talk Highlights

- **Ambassador Jean M. Wilkowski:** Ambassador Wilkowski was the very first woman Ambassador in the Foreign Service. Appointed as the Ambassador Extraordinary and Plenipotentiary to Zambia in 1972 she paved the way for many women hoping to rise in the ranks at the State Department. She visited the Martin Luther King Jr. Memorial Library to discuss her memoirs *Abroad For Her Country* which detailed the highs and lows of her diplomatic career.
- **Marc Nobleman:** Author of more than 70 titles including the children's title *Boys of Steel: The Creators of Superman*, acclaimed author Marc Nobleman visited DC Public Library locations during the Summer Reading Program to talk about being a writer and cartoonist and how the creators of some of the most famous characters in comic book history had to fight through rejection after rejection before they finally found success.
- **Mark Horowitz:** Author Mark Horowitz visited Tenley-Friendship Neighborhood Library to discuss his title *Sondheim on Music: Minor Details and Major Decisions*. The talk co-sponsored by the Friends of the Tenley Library and a local music store was a tour de force with video clips of interviews with Mr. Sondheim himself and live musical performances.

E-Reader Clinics

Almost all DC Public Library Locations host e-reader/downloadable media clinics weekly or monthly. At these clinics customers can bring in their devices and learn from library staff how to log into their account, browse the library's e-collection, check out items, and download the materials. These clinics have been incredibly successful in spreading the word about our ever expanding e-collection.

Computer Classes/Technology

The library provides training and access to technology. The library is important in the City's work to bridge the digital divide as the largest supplier of free computer and Internet access including WiFi. Below are some key statistics from FY2012 and program highlights.

Computer Training Statistics – FY2012

Number of Computer Classes	Computer Class Attendance
1,264	11,986

Computer Training Highlights

- **Job Seekers Training:** 17 DC Public Library locations offered specific job seekers training offering 339 training courses and servicing 2,272 customers. One of the main goals of the job seekers program is to address the reality that many unemployed and underemployed residents do not have the technological skills to compete for employment. By offering trainings that cover everything from basic computer skills to how to format a resume and search for and fill out applications for jobs on the Internet the library is able to help prepare District residents for finding employment.
- **Digital Media Arts Club:** The National Black Public Media Corporation partnered with the Anacostia Neighborhood Library to put on the six week Digital Media Arts Club workshop series. The program enabled middle and high school students to produce audio and video content, create websites and blogs and, most importantly, expand their use of online technologies.
- **Health Literacy:** The William O. Lockridge/Bellevue Neighborhood Library and the Martin Luther King Jr. Memorial Library offer classes on health literacy helping individuals navigate medical websites, research personal health issues online, and make informed decisions about their health. The classes, which are sponsored by the National Library of Medicine of the National Institute of Health and the DC Department of Health's HIV/AIDS Administration is presented by representatives from the Project for Intermediate Advocates.

Adult Literacy and Learning

DC Public Library offers a variety of programs for adults to increase their literacy skills and promote a lifetime of learning from GED assistance and practice testing to crafting workshops for customers who would like to learn a new skill. Below are some key statistics from FY2012 and some program highlights.

Adult Programming Statistics – FY2012

Number of Programs for Adults	Program Attendance
36,379	259,320

Adult Programming Highlights

- **The Creative Class:** The Creative Class is a series of workshops that tours different DC Public Library locations. Each workshop teaches participants to create a handmade project using books and other library materials in the library's collection as inspiration. Each class features a different theme and a specific craft project or art technique.
- **DC Reads:** DC Reads is an annual citywide book club that promotes reading for pleasure. Each year one title is chosen and celebrations are held throughout the city to honor the title and the author with special visits by the book's author to select library locations.
- **Discover Your Neighborhood Roots:** The Washingtoniana Department of the Martin Luther King Jr. Memorial Library offers neighborhood specific programming to show residents of different communities how they can learn more about their history. Participants are led through the history of their neighborhood with materials from the Washingtoniana Archives and learn the skills to perform further research on their own.

LIBRARY PROGRAMMING

Question Number 57

How does the library develop and implement programs geared specifically to seniors and older District residents? How does the library conduct outreach to promote and encourage participation in these programs? Does the library partner with any District nursing home or other long-term care facilities?

The DC Public Library has several programs and services for adults, including seniors. Many seniors are served through the library's Adaptive Services Department at the Martin Luther King Jr. Memorial Library. Adaptive Services helps the deaf community, visually impaired, older adults, veterans and injured service people better use the library. This Department serves as the Library for the Blind and Physically Handicapped, as part of our status as a state library. Seniors take advantage of the library's large print books, audio books, and Closed Caption TVs or magnification devices on the public computers.

In the past, the Library partnered with nursing homes to provide service to seniors and homebound residents, including a mailing service to seniors for books and other library materials. This program was eliminated as a result of budget reductions. We are currently in conversations with the D.C. Office on Aging to provide library service in nursing homes. A task force is being formed to determine how the library can resume this service within the current resources available.

Seniors participate in book clubs, knitting groups, computer classes, author visits, lectures and panel discussions at their libraries. Seniors also participate as volunteers with the Library's Volunteer Services Programs, or as members of Friends of the Library groups throughout the District. Additionally, library staff do outreach in communities across the District by attending festivals, area neighborhood council meetings, and community and civic group meetings to promote library services for adults and seniors.

In 2009 and 2010, the library conducted computer classes for seniors where participants learned how to navigate a mouse, establish email addresses, search websites, and create documents. Many participants also received a free, refurbished computer and Internet access for a year for completing the training class.

LIBRARY PROGRAMMING

Question Number 58

Please provide an update on the Teens of Distinction program run by DCPL. In your response, please include the number of individuals enrolled in the program in FY12 and to date in FY13, any changes made to the program in FY12, and the results/outcomes from the program.

The Teens of Distinction Program serves D.C. youth ages 16-20 with a good school record and recommendations from teachers, clergy, or other significant adults in their lives. The award-winning program began in 2008 with 24 teens. The program currently has 33 teens. It had 27 teens in FY2012 and at its height had 85 teens. Participation in the program fluctuates based on available funding. The program is managed by a full-time Teen Services Coordinator who also oversees the library's Summer Youth Employment Program which employed about 90 teens in Summer 2012.

This Program allows D.C. teens to have a meaningful employment experience while giving the DC Public Library the benefit of hearing from teens about programs and services the library can provide that will be useful for teens. Teens are placed throughout the library system, and engage in a range of tasks to strengthen the library's service to the public and build their skills. The work includes direct customer service, maintenance of the collection of books and other library materials, and assisting with programs and services for the public. To help bolster their professional and personal skills, the Teens of Distinction attend workshops on financial literacy, college preparation, communication, and conflict resolution. They also gain project management skills by planning a large-scale program with their peers.

The teens, as well as the Library, have seen the direct impact of their work. The teens organized a Teen Night in partnership with the D.C. Department of Parks and Recreation; they planned a city-wide kick-off event for the Teen Summer Reading Program; teens have testified before City Council as advocates for the library; they documented personal struggles and stories of D.C.'s homeless through a video oral history project; the teens taught senior citizens computer literacy skills; and they organized college panels to help their peers learn about the college experience.

LIBRARY PROGRAMMING

Question Number 59

Please provide an update on the summer reading program run by the DCPL. In your response, please include the number of individuals enrolled in the program in FY12, any changes made to the program in FY12 or to date in FY13, and the results/outcomes from the program.

The Summer Reading Program at DC Public Library is a key program and long-time tradition. The program encourages students to read for pleasure while also helping them to avoid summer learning loss/slide. Below you will find information and statistics from Summer Reading FY2012 and planned changes for Summer Reading FY2013.

FY2012

Children and Youth

Theme

The theme for Summer Reading for Children and Youth was "Dream Big, READ!" The program ran from May 14th through August 24th. Children signed up at their local library and completed logs recording the titles they read. Schools were also encouraged to have students sign up for Summer Reading.

Incentives

Children received night lights and book lights. Preschoolers received books. At the end of the program there was a drawing for a Kindle Fire at all library locations.

Programs and Events

DC Public Library hosted a number of programs as part of Summer Reading:

- An essay contest co-sponsored with the Library of Congress.
- Free summer meals in partnership with DC Hunger Solutions with the book buddy program run by DC Public Library Summer Youth Employees.
- DC Homeless shelter events sponsored by the DC Public Library Foundation.
- Science in the Summer program sponsored by GlaxoSmithKline.

Teens

Theme

The theme for Summer Reading for Teens was "Own the Night." The program ran from May 14th through August 24th. Teens registered for summer reading and recorded the titles they read online through the DC Public Library website.

Incentives

Teens received headphones for registering and at the end of the program there was a drawing for iPads, Kindle Fires, and iPods.

Programs and Events

DC Public Library hosted a number of programs as part of Summer Reading.

- Kick-off event at MLK Library
- Book review contest

Key Statistics for Children, Youth and Teens – FY2012

Children and Youth Participation	Teen Participation	Number of Programs	Program Attendance
8,601	1,571	318	11,460

FY2013

The theme for Summer Reading 2013 is “Dig Into Reading.” The major change to summer reading in FY2013 will be the addition of an adult summer reading program. The purpose for introducing an adult summer reading program is twofold. First, it promotes readership and literacy among adults across the district. Second, parents and caregivers who participate in the program will be modeling positive reading behaviors for their children.

LIBRARY PROGRAMMING

Question Number 60

What is the process for groups, individuals, or organizations to reserve and use meeting rooms? Who are the most common users? Are rooms in new or renovated libraries set up so that they could be used when the library is closed? If so, how is this accomplished?

All the libraries have at least one meeting room and most have two that may be reserved by the public. The DC Public Library has a policy about use of the meeting rooms available on its website: <http://www.dclibrary.org/services/meetingrooms> All events in meeting rooms must be free and open to the public.

The online reservation system shows the capacity and availability for all the meeting rooms in the library system. The rooms may be reserved by phone or online: <http://host4.evanced.info/dclibrary/evanced/roomrequest.asp>

There are two principal sets of users: small community groups for which the library room is the only community space available and other D.C. agencies. The following are examples groups that have used meeting rooms in 2012:

Advocates for Better Children's Diets	Greater DC Cares
African American Woman's Association	Hilltop Terrace
Chesapeake Bay Network	Knowledge Commons
Concerned Neighbors Inc.	MacUser's Group
DC Board of Elections and Ethics	Metro Teen AIDS
DC Chamber of Commerce	Metropolitan Police Department
DC Child Care Connections	Movement for Loge
DC Commission on the Arts and Humanities	New Family Child Care Providers Association
DC Department of Health	Peace Through Culture
DC Public Schools	Planned Parenthood of DC
District Alliance for Safe Housing	River East Emerging Leaders
	Stand Up For Kids
District for Safe Housing Clinic	<i>The Nation</i> Discussion Group
Fairlawn Association, Inc.	Unity Yoga
Georgetown Center for Social Justice	WMATA
Girl Scouts of America	Yaro Collective

The new facilities are designed to allow for use of the meeting rooms after the library is closed. Minimal library staffing is required for access. The Library has allowed some groups to host meetings at several neighborhood libraries after hours this past year. In order to accomplish, two library staff, including security, must be present. Library staff ensure that the facility is open for the meeting, address any facility or room use needs for the group, and ensure the facility is secured after the meeting.

LIBRARY PROGRAMMING

Question Number 61

What initiatives has DCPL undertaken in FY12 and to date in FY13 to encourage use of library space and amenities by individuals, groups, or outside organizations? What initiatives has DCPL undertaken in FY12 and to date in FY13 to encourage other District agencies to utilize available library space? What have been the results of these initiatives?

A key area of focus for the library is making library space and amenities available to the public. Information on available meeting space is on the library's website. In FY11, the library implemented an online reservation system that allows people to see what rooms are available at their libraries, the capacity of the rooms and submit a request online to reserve a room.

Meeting rooms at libraries across the District continue to be popular with 198,641 people attending community meetings in FY2012 and 64,045 people attending community meetings in the first quarter of FY2013.

A snapshot of some of the community groups and District agencies that use meeting rooms can be found in the response to question number 60.

CIRCULATION AND ACQUISITION

Question Number 62

What are the current circulation statistics? Please provide FY10, FY11, FY12, and to date in FY13, in a comparison chart, by type and by location.

Circulation By Location	FY2010	FY2011	FY2012	YTD FY2013 (Oct-Dec 2012)
MLK. JR. MEMORIAL LIBRARY	601,037	543,470	753,387	189,697
ADAPTIVE SERVICES	28,349	35,264	33,145	7,780
MLKML TOTAL	629,386	578,734	786,352	197,477
NEIGHBORHOOD LIBRARIES				
ANACOSTIA	58,159	66,684	49,905	11,723
BELLEVUE (William O. Lockridge)	30,144	31,512	33,789	11,591
BENNING (Dorothy I. Height)	65,776	73,855	56,039	13,435
CAPITOL VIEW	30,914	28,210	38,382	9,502
CHEVY CHASE	219,738	229,589	196,986	39,428
CLEVELAND PARK	238,121	218,329	195,585	43,098
DEANWOOD	13,342	218,329	37,812	7,578
FRANCIS A. GREGORY	35,717	38,068	41,294	14,815
GEORGETOWN	80,051	166,520	150,041	32,681
LAMOND RIGGS	59,197	63,558	66,705	14,685
MT. PLEASANT	109,849	104,468	125,189	46,612
NORTHEAST (closed for renovation 9/2012)	121,566	142,038	141,207	0
NORTHWEST ONE	34,793	42,379	37,522	8,849
PALISADES	144,822	133,245	113,456	24,481
PARKLANDS-TURNER	45,442	37,966	47,606	9,123
PETWORTH	68,323	102,854	132,666	28,490
ROSEDALE (Opened 10/2012)	0	0	0	9,945
SHAW (Watha T. Daniel)	74,612	157,130	127,513	26,493
SHEPHERD PARK (Juanita E. Thornton)	77,502	68,411	60,800	13,318
SOUTHEAST	118,164	118,411	118,342	38,396
SOUTHWEST	55,432	49,535	55,707	15,285
TAKOMA PARK	84,650	88,109	98,365	22,434
TENLEY-FRIENDSHIP	133,887	220,637	241,154	54,319
WEST END	120,317	110,626	96,202	23,680
WOODRIDGE	62,871	57,406	58,923	14,250
TOTAL	2,083,389	2,377,937	2,321,190	530,192
DIGITAL LIBRARY	61,146	102,761	255,591	73,224
SYSTEM TOTAL	2,773,921	3,059,432	3,363,313	800,893

CIRCULATION AND ACQUISITION

Question Number 63

How does the Library's circulation rates compare to library systems in comparable jurisdictions?

DC Public Library has identified the following library systems as best comparative urban libraries relative to population; Enoch Pratt Free Library – Baltimore, MD, Boston Public Library, Seattle Public Library, Nashville Public Library, and Columbus Public Library - Columbus, OH.

Jurisdiction	2010	2011
Enoch Pratt Free Library – Baltimore, MD <i>Population – 637,455</i>	1,326,736	1,252,996
Boston Public Library <i>Population – 617,594</i>	3,400,976	3,615,923
Seattle Public Library <i>Population – 608,660</i>	11,914,050	11,163,292
Nashville Public Library <i>Population – 635,710</i>	4,144,734	4,148,419
Columbus Public Library – Columbus, OH <i>Population – 850,213</i>	16,526,936	14,600,437
District of Columbia Public Library <i>Population – 601,723</i>	2,773,921	3,059,432

*Data from Public Library Data Service: FY2010 and FY2011, FY2012 data is not yet available.

CIRCULATION and ACQUISITION

Question Number 64

What changes do you see in circulation trends? How is the Library adapting to those changes?

Between FY2006 and FY2012 annual circulation has tripled, growing from 1,198,605 to 3,363,313 items checked out. This increase is due to the transformation of collections, services, new buildings, and enhancement of digital and downloadable items. DCPL is providing District residents with the books and other library materials they want and need from their library. While this growth is substantial, it is still below the circulation levels of our library peers (see response to Question 63). The pace of circulation growth has also been impacted by the reductions in the library's book budget with fewer copies of items that can be purchased.

Circulation growth in the digital library has been significant with a 148 percent increase in FY2012. This is due, in part, to more e-reader devices that can be used to download books from the library. Kindle is the latest device to be compatible with library e-materials. Kindle remains the most popular e-reader and is a key reason for the spike in the library's digital circulation. As demand and use grows, the library continues to focus on ways to enhance this offering.

We have also seen a surge in circulation as new libraries opened. We opened 14 new or renovated libraries in the last seven years. From FY2006 – FY2010, we have seen between 16 percent – 31 percent increase in circulation. Those increases have since leveled off and are now is at about a 10 percent increase annually.

The DC Public Library continues to be strategic in selecting books and other materials, including how much is allocated for various formats from print to electronic. When the library's book budget was reduced by more than 40 percent in FY2012, we prioritized purchases on items that would mitigate the impact on our circulation and meet customer demand. Even with attention and focus on strategic purchasing, the impact of the reduced budget was still felt with FY2012 which resulted in the lowest circulation increase we had in the last seven years. We are pleased that the FY2013 budget included a \$2 million increase in the library's book budget and included language in the Budget Support Act that allows the library's book budget to be non-lapsing. This gives us the flexibility needed to purchase new titles when they are released so we can better offer District residents what they want and need, when they want it. However, the addition of the \$2 million in the FY13 is one time funding only.

CIRCULATION AND ACQUISITION

Question Number 65

Please describe the changes in the materials acquisition budget over the last 5 years.

- How does this compare to library systems in comparable jurisdictions?
- How has this impacted the services provided by the Library?

Library Materials Acquisition Budget – 5 Year Comparison

Fiscal Year	Local Collections Budget	Variance	% Variance	Notes
FY2008	\$3,904,789			
FY2009	\$4,269,061	\$364,272	9.33%	
FY2010	\$3,023,061	(\$1,246,000)	(29.19%)	
FY2011	\$3,011,447	(\$11,614)	(0.38%)	
FY2012	\$1,686,447	(\$1,325,000)	(44.00%)	
FY2013	\$3,852,176	\$2,165,729	128.42%	\$2,200,000 is One-Time Funding

Library Materials Acquisition Budget – Comparable Jurisdictions

Jurisdiction	2009	2010	2011	2012	2013
Enoch Pratt Baltimore	\$4,246,900	\$3,453,000	\$2,855,390	\$2,995,151	\$2,852,976
Boston	\$4,414,340	\$3,896,474	\$4,500,000	\$4,300,000	\$4,500,000
Seattle	\$5,960,001	\$5,960,001	\$5,763,275	\$5,947,655	\$6,397,969
Nashville	\$4,629,968	\$2,804,593	\$2,015,404	\$3,000,000	\$2,835,758
Columbus	\$3,738,991	\$5,356,540	\$8,000,000	\$8,001,000	\$7,400,000
Washington DC	\$4,269,061	\$3,023,061	\$3,011,447	\$1,686,447	\$3,852,176

Library Materials Acquisitions Budget – Impacts of changes over the past 5 years

Increased Budget:

- Increased circulation and usage for all facets of the collection.
- Build and sustain collections at 8 Interim Libraries and 14 New Libraries
- Build and redevelop collections at existing libraries throughout the system
- Replace worn, lost and missing items
- Purchase new, popular and in demand materials – anticipating and satisfying interests: reduced wait periods

- Expand Electronic Resources for in library and home/office use – General Reference, Business, Legal, Homework Help, Online Tutoring, Current Events and Historical Newspapers, African-American, Multiethnic, Literature, Consumer, Health, Science and Self paced courses for lifelong learning.
- Build Digital Collections – ebooks, eaudiobooks, evideo and emusic
- Purchase Adult Literacy, Job Seekers and College and Career books, media and electronic resources.
- Support DC Reads, Author programs, Book Discussions and Reading Promotion.
- Expand World Language Collections – Spanish, Chinese, Vietnamese, Arabic, Urdu, French and Multilingual Children’s
- Add new formats – Playaways, downloadable ebooks, music, etc.
- Sustain robust children and teen collections throughout the city.
- Support Collections at MLKML – focus on Washingtoniana, Black Studies through active purchasing of special archival materials.

Reduced Budget:

- Reduce Electronic Resources
- Suspension of purchasing in select areas: Music CDs, DVDs, World Languages
- Reduce periodical subscriptions
- Higher demand and longer waits for new materials, bestsellers, digital formats
- Unable to anticipate and meet demand for new digital collections
- Curtailed consideration of new formats and digital content
- Reduced spending for redeveloping collections and replacing items throughout the system.
- Reduced purchasing for “special collections”
- Unable to meet demand at new libraries.

CIRCULATION AND ACQUISITION

Question Number 66

Please identify all electronic databases maintained by the Library, including the following:

- A detailed description of the information tracked within each system
- The age of the system and any discussion of substantial upgrades that have been made or are planned to the system
- Whether the public can be granted access to all or part of each system

DC Public Library has 66 databases, the largest of which is the integrated library management system (ILS) - SirsiDynix.

SirsiDynix

The SirsiDynix ILS is the library's bibliographic and customer database, which catalogs and tracks books and other library materials, makes them accessible through catalog searching, and provides customer library account information. The ILS is a mission critical system. The library migrated to the SirsiDynix ILS in FY1999. The last substantial upgrade to the system was in FY2012. The library has an annual maintenance contract with SirsiDynix and the system is upgraded in accordance with the maintenance schedule. The public has two levels of access to this database. Everyone has access to the online public access catalog to search for books and other library materials regardless of whether or not they have an active library card. An individual must have an active library card to put items from the catalog on hold, access account information, renew materials, download materials from the e-collection, and access the information in the library's e-resources.

P=Available to the Public

DATABASE VENDOR	DATABASE PRODUCT	YEARS	IN-LIBRARY ACCESS	REMOTE ACCESS	FY12 USAGE	COMMENTS
CONSUMERS' CHECKBOOK	Washington Consumers' Checkbook	2008-2013	P		412	Only In House Use per vendor license.
DUN & BRADSTREET - MERGENT	D & B Global Reach	2009-2013	P	P	24	Expanded service and improved links.
EBSCO	Art Full Text	2008-2013	P	P	437	
EBSCO	History Reference Center	2012-2013	P	P	2,671	New resource in FY12
EBSCO	Novelist	2008-2013	P	P	1,946	
EBSCO	Novelist K-8	2008-2013	P	P	2,551	

EBSCO	Science Reference Center	2008-2013	P	P	1,767	
EBSCO	Social Sciences Full Text	2008-2013	P	P	873	
EBSCO Greenwood (ABC-Clio)	African American Experience	2009-2013	P	P	2,807	
EBSCO Greenwood (ABC-Clio)	Latin American Experience	2009-2013	P	P	559	
ENCYLOPAEDIA BRITANNICA	Britannica Online	2008-2013	P	P	1,740	Staff training planned for March 2013
GALE CENGAGE	Biography in Context	2008-2013	P	P	2,497	Gale Cengage products - extensive staff training FY12
GALE CENGAGE	Books and Authors	2008-2013	P	P	330	
GALE CENGAGE	Business Insights Global	2008-2013	P	P	189	New expanded resource in June 2012
GALE CENGAGE	Expanded Academic ASAP	2008-2013	P	P	3,803	
GALE CENGAGE	Gale Virtual Reference Library	2008-2013	P	P	2,869	
GALE CENGAGE	General OneFile	2008-2013	P	P	1,976	
GALE CENGAGE	General Ref Center Gold	2008-2013	P	P	3,518	
GALE CENGAGE	Global Issues in Context	2011-2013	P	P	1,423	
GALE CENGAGE	Informe	2008-2013	P	P	149	
GALE CENGAGE	Junior Edition-K12	2008-2013	P	P	186	
GALE CENGAGE	Literature Resource Cntr	2008-2013	P	P	1,758	
GALE CENGAGE	Opposing Viewpoints Cntxt	2008-2013	P	P	1,971	

GALE CENGAGE	Science in Context	2011-2013	P	P	621	New resource for FY12
GALE CENGAGE	Student Edition	2008-2013	P	P	111	
GALE CENGAGE	Student Resources in Cntxt	2008-2013	P	P	743	
GALE CENGAGE	Legal Forms Online	2008-2013	P	P	1,399	
GALE CENGAGE	PowerSpeak	2011-2013	P	P	733	
GALE CENGAGE	TERC Test Educ Res Ctr	2008-2013	P	P	1,852	
INFOUSA	Reference USA	2009-2013	P	P	7,565	Training for staff and public.
LEARNING EXPRESS	Job & Career Accelerator	2013	P	P	62	New resource added in July 2012
LEARNING EXPRESS	Learn-a-Test	2008-2013	P	P	1,692	
MORNINGSTAR	Morningstar Library Edition	2008-2013	P	P	1,068	
NEWSBANK	Wash Times, 1990 – Crnt	2008-2013	P	P	621	
NEWSBANK	Obits & Pubs	2008-2013	P	P	248	
OXFORD UNIV PRESS	African Amer Studies Cntr	2008-2013	P	P	1,846	
OXFORD UNIV PRESS	Grove Dictionary of Art	2008-2013	P	P	1,437	
OXFORD UNIV PRESS	Grove Dictionary of Music	2008-2013	P	P	1,880	
OXFORD UNIV PRESS	Oxford English Dictionary	2013	P	P	N/A	New resource FY13

PROQUEST	eLibrary	2008-2013	P	P	1,268	
PROQUEST	Ethnic Newswatch	2008-2013	P	P	10,535	
PROQUEST	Heritage Quest	2008-2013	P	P	20,509	
PROQUEST	Black Studies Ctr & Moduls	2010-2013	P	P	511	
PROQUEST	Atlanta Daily World	2008-2013	P	P	23,893	
PROQUEST	Baltimore Afro-American	2010-2013	P	P	25,877	
PROQUEST	Chicago Defender	2008-2013	P	P	24,044	
PROQUEST	New York Amsterdam Nws	2008-2013	P	P	23,744	
PROQUEST	Historic Baltimore Sun	2011-2013	P	P	24,780	
PROQUEST	Historic Wash Post 1877 - 1997	2008-2013	P	P	56,972	
PROQUEST	Wash Post, 1997 – Current	2008-2013	P	P	38,835	
PROQUEST	L.A. TIMES	2008-2013	P	P	16,669	
PROQUEST	WALL STREET JOURNAL	2008-2013	P	P	15,315	
PROQUEST	NY TIMES	2008-2013	P	P	15,855	
PROQUEST	National Newspaper Core - General	2008-2013	P	P	26,565	
RECORDED BOOKS	Universal Class	2013	P	P	N/A	New resource in FY13
ROSEN	Teen Health & Wellness	2010-2013	P	P	203	
SCHOLASTIC	Bookflix	2008-2013	P	P	15,159	
SCHOLASTIC	FreedomFlix	2013	P	P	N/A	New resource in FY13
SCHOLASTIC	Truflux	2013	P	P	N/A	New resource in FY13
TUMBLEBOOKS	Tumblebooks	2008-2013	P	P	16,316	

TUTOR.COM	Tutor.com Homework Help	2008-2013	P	P	3,951	
VALUELINE	ValueLine	2013	P	P	N/A	New resource in FY13
WORLD BOOK	World Book - Eng & Span	2008-2013	P	P	3,876	
OVERDRIVE	eBooks eAudio eVideo eMusic	2008-2013	P	P	192,147	Steady increase in use and demand
FREEGAL	Downloadable Music	2012-2013	P	P	59,804	New Resource in FY12 - 10 months of access
TOTAL FY2012 E-RESOURCE UTILIZATION					675,162	

CIRCULATION AND ACQUISITION

Question Number 67

What are the barriers faced by DCPL in expanding the availability of electronic materials? What are the barriers to expanding the use of the electronic materials system? What outreach or trainings are provided by DCPL to educate residents on the availability and use of electronic materials?

DCPL provides a growing offering of electronic materials with more than 37,000 offerings including e-books, audiobooks, music and videos, in addition to electronic databases which are outlined in Question 66. Customer use for downloadable materials grew by 148% in FY12.

Libraries have a responsibility to ensure that customers have the same free access to e-books that they have come to rely on with physical books. The barriers to ensuring this access and expanding the use of electronic materials include:

- Unlike print books, publishers are not required to sell e-books to libraries -- and many do not. This is a complex and evolving issue.
- The products currently offered by e-content distributors create a fragmented, disjointed and cumbersome user experience.
- Public awareness of the digital content availability
- Growing Digital Divide

The library markets its electronic materials through the library's website, monthly newsletter, social media, and through point of service exchanges with library staff. The library distributes print collateral (brochure, product bookmarks, table tents, etc.) for many of our products. Some of the library vendors also advertise on media on behalf of public libraries. Each year at the National Book Festival held on the National Mall, Overdrive (the library's main electronic content provider) brings its Digital Bookmobile, featuring DCPL, to promote library lending programs for ebooks, eaudio, evideo and emusic.

The library provides staff training regularly in using our electronic products in order for them to assist customers. These trainings are often provided by the vendor in person or through online trainings. Staff also hold workshops for the public on Electronic offerings. Following is a sample of those offered in the 4th quarter of 2012:

- **MLKML:** Monthly e-reader demonstrations, assisting patrons with downloading media via Overdrive and demonstrating how to access databases and newspapers.
- **Deanwood:** Student training on the new Scholastic databases Trueflix and Freedomflix. Training students from Muhammad University.
- **Georgetown:** Twice a month Freegal workshops, showing customers how to access and download tracks from Freegal.
- **Shepherd Park:** Weekly digital media (e-downloads, databases, any digital offering people have questions about) on Wednesdays.
- **Rosedale:** Weekly digital drop in clinic, helping customers learn how to use their e-readers to access all of the content we have to offer via our digital library and through our databases.
- **Woodridge:** Monthly e-book clinic

PARTNERSHIP AND COLLABORATIONS

Question Number 68

Please describe any partnerships or collaborations currently underway between DCPL and other District government agencies. Specifically, please include the following agencies:

- **DC Public Schools**
- **DC Public Charter Schools**
- **DC Department of Parks and Recreations**
- **DC Department of Employment Services**
- **DC Office on Aging**

A key priority for the DC Public Library is service to children, youth and teens. As such, much of the library's work with children is to support student success and encourage a love of reading and life-long learning. The library provides many programs and services to help meet the needs of young people and partner with many organizations, particularly District government agencies, to help accomplish this mission.

Student Learning and Enrichment

The DC Public Library teamed up with the **DC Public Schools** to create reading lists for every grade that aligns with the school district's curriculum. The Library is currently in conversation with the **DC Public Schools** to identify ways to support the school district's 40 under 40 schools – a group of 40 schools identified to receive additional academic support to improve math and reading test scores.

The library's Summer Reading program is designed to combat summer learning loss while students are out of school and encourage students to read for fun. We partner with the **DC Public Schools, DC Public Charter Schools and DC Department of Parks and Recreation** on Summer Reading. Library staff work with **D.C. public and public charter schools** to sign up students for Summer Reading prior to the end of the school year. In Summer 2012, the library worked closed with nine D.C. public schools to support the schools' efforts to track students' summer reading success. As part of the partnership, librarians visited each school to sign up students for Summer Reading; a library was matched with each school to provide support; and principals held story times at their partner libraries.

In partnership with the **DC Department of Parks and Recreation**, the library hosted a Teen Book Buddies program as part of the Summer Youth Employment Program. Children participating in summer recreation programs were registered for summer reading and teens visited recreation centers to read with children.

The Library partners with the **Office of the State Superintendent of Education, DC Hunger Solutions, and DC Department of Parks and Recreation** to serve lunches to families and encourage children to read over the summer at libraries across the city. The goal is to help combat childhood hunger and summer learning loss. In Summer 2012, 11,550 lunches were served at 11 District libraries. Also, in partnership with **DC General Shelter**, the library brought storytellers to the shelter and registered students for Summer Reading.

As part of a multi-agency team, lead by the D.C. Office of Human Rights, the library is assisting in the development of guidelines to implement the District's Anti-Bullying legislation.

Additionally, we have promoted the library's services (Summer Reading, Homework Help, Library Cards for teachers and students, Back-to-School student and teacher support) in the **DC Public**

Charter School Board's Tuesday Bulletin that's distributed to every charter school and **DC Public School's** annual Back-to-School calendar.

At co-located facilities, libraries have teamed up with recreation centers and schools to provide student learning and enrichment opportunities. Ex. The **Northwest One Library, co-located with Walker Jones School and a recreation center** (Ward 6) partnered with the recreation center to hold story times for young campers, and currently hold monthly Youth Service Providers meetings where staff from nearby Perry School, Walker Jones School and the recreation center are invited to discuss programming and service ideas for students. At **Rosedale Library and Recreation Center** (Ward 6), the two agencies work together to host monthly teen game nights and will hold a Teen Info Fair on Feb. 25.

Adult Support and Enrichment

The library also collaborates with District agencies to support adult enrichment programs and services.

In partnership with the **DC Department of Employment Services**, the library hosts One City, One Hire workshops where DOES and library staff lead trainings for District residents on job interviewing skills, resume writing and other job readiness skills. The library, with support from the DC Department of Employment Services, developed an online job portal that houses information for job seekers including popular job search sites, resume writing exercises and templates, interviewing tips and resources available in the library that can assist residents with their job search. We continue to have conversations with DOES on ways we can expand our partnership.

In a multi-agency partnership, the **DC Public Library, DC Office of the Chief Technology Office, DC Public Schools, Community Colleges of DC, and DC Office on Returning Citizens Affairs**, installed public computing centers at two recreation centers, three public schools and a community college library; conducted computer classes for residents and increase Internet speeds at libraries and other public computer centers across the District. This initiative, funded by an American Reinvestment and Recovery Act broadband grant, is designed to narrow the digital divide across the District.

In addition to computer classes funded through the broadband grant, the DC Public Library has held computer classes targeting seniors. And is currently in conversations with the DC Office on Aging about ways to expand programs for seniors by providing services in District nursing homes.

PARTNERSHIP AND COLLABORATIONS

Question Number 69

What is the role of the "Friends of the Library" and how do you work together?

The Friends of the Library serve a distinct and important role. They contribute to the library by offering support for programs and services beyond what public funding can support. Friends provide financial support to the library through membership fees, donations, book sales and special events. Friends also volunteer in the library. There are Friends' groups for neighborhood libraries and the Martin Luther King Jr. Memorial Library. The Friends work closely with the manager of their particular library and often sponsor or assist with library programs and events and partner with the DC Public Library Foundation in fundraising.

The DC Public Library Federation of Friends is an umbrella organization established by the Friends of the Library. The Federation assists the Friends by providing support to address common and shared issues. The Federation meets quarterly at the Martin Luther King, Jr. Memorial Library and the Library presents an annual orientation on its budget to them. The President of the Federation sits at the table with the DC Public Library Board of Library Trustees meetings and attends and participates in other meetings that may impact the Library.

The Intergovernmental Affairs Specialist is the liaison to the Friends and the Federation.

PARTNERSHIP AND COLLABORATIONS

Question Number 70

What is the role of the “DC Public Library Foundation” and how do you work together? How much funding from the Foundation did DCPL receive in FY12 and FY13, to date? For what purpose were those funds used?

The DC Public Library Foundations provides support to the DC Public Library to expand and enhance programs and services to District residents beyond what the District government resources can provide. By bringing private philanthropy together with government support, the Foundation aims to ensure the DC Public Library can deliver the highest quality service to the District’s residents. Here are some highlights of how the DC Public Library Foundation supports the DC Public Library:

- Donates books and other materials to the library
- Provides learning opportunities to children, teens and adults, such as:
 - Sing, Talk and Read (STAR) – a program for children birth to age 5 to help them get ready to learn to read
 - Computer classes and Drop-In Job Clinics – offers assistance in searching and applying for jobs and helps residents gain computer skills
 - Summer Reading – an initiative designed to combat summer learning loss by encouraging students to read during summer vacation
 - Access to media and technology
- Supports library-sponsored cultural events in and outside of the library

The Foundation’s fiscal year is the calendar year. In CY2011, the Foundation contributed \$163,932 towards library services and programs. In CY2012, the Foundation contributed \$144,097 towards library programs and services, and \$650,000 from the Holden Bequest to support the build out of the conference and children’s areas and the acquisition of books and other library materials at the new Francis Gregory Library. The majority of the support was for Library programs and classes, such as Summer Reading, chess classes and crochet classes; books and other library materials; conservation of materials in the Washingtoniana and Peabody special collections; and arts & craft materials for library programs.

PARTNERSHIP AND COLLABORATIONS

Question Number 71

How does the Library utilize volunteers?

- **How many does the Library currently have?**
- **What training does the Library provide for volunteers?**
- **What is the process for becoming a volunteer and are there any associated costs?**

The library welcomes volunteers and has many of them. In FY2012, 1,498 volunteers worked 13,244 hours throughout the neighborhood libraries and Martin Luther King, Jr. Memorial Library. Volunteers do not replace staff – they are an extension to the staff, helping with shelving, providing job readiness coaching, teaching computer classes, helping with author events, and children's activities.

The volunteers receive an orientation to the library, its priorities and values. The majority of volunteer training is offered at the library where they volunteer. For that reason, it is the repeat volunteer from whom we benefit the most as they are already trained.

To become a volunteer at the library, one must be at least 14 years of age or older, complete an application, an interview, and pass a criminal background check, the cost of which is covered by the library.

PARTNERSHIP AND COLLABORATIONS

Question Number 72

Please describe any efforts undertaken by DCPL in FY12 and to date in FY13 to identify and engage corporate partnerships to enhance the operations and collections of the library? In your response, please identify any corporations that DCPL believes could or should be approached for potential partnerships. Does DCPL have a strategic plan with regard to soliciting corporate donations? If so, please provide the plan. If not, why not?

As a key part of the mission of the DC Public Library Foundation, they work to identify and engage corporate partners to support the programs and services of the DC Public Library. The DC Public Library Foundation works collaboratively with the DC Public Library to identify and reach out to corporations that might be interested in supporting the library. Here are some examples of partnerships:

Comcast – In 2012, Comcast contributed \$10,000 to support computer classes at the library such as Email Basics and PC Basics for Job Seekers. We are planning to continue this partnership in 2013. The Foundation is also exploring with Comcast their support of the library's Summer Reading program in 2013.

Turner Construction Company – Turner Construction provided funding in support of the library's Summer Reading initiative at the D.C. General Hospital Shelter. Turner Construction's \$2,000 contribution supported storytellers who visited the shelter, and books that were distributed to the children living in the shelter. Additionally, Turner Construction provided volunteers to support the program.

Washington Post Advertising Supplement – The Foundation secured \$15,500 from various corporate sponsors to publish an advertising supplement in the Washington Post that showcased the library's beautiful new buildings and included information about the library's programs and services. Corporate sponsors included construction companies, architectural firms and developers.

When identifying potential corporate partners, the Foundation looks first at those whose corporate philanthropic mission is aligned with the library's five areas of focus. While there is a lengthy list of potential partners, they are prioritized based on the location of their corporate headquarters or presence in the District, philanthropic history in the area and relationships the Foundation or Library may have with executives at the corporation. Some we are interested in targeting or expanding our relationship include:

- AOL
- Abdo Development
- Bank of America
- Bank of Georgetown
- Best Buy
- BET Networks
- Chipotle
- Clyde's Restaurant Group
- Comcast
- Forever 21
- H & M
- HSBC Bank (now Capital One)

- Living Social
- Macy's
- Marriott Hotels & Resorts
- Mars, Inc.
- Pepco
- PN Hoffman
- PNC Bank
- Safeway
- Target
- Wal-Mart
- Washington Capitals
- Washington Gas
- Washington Nationals
- Washington Redskins
- Washington Post
- Washington Wizards
- Whole Foods
- Verizon

The Foundation's corporate outreach strategy is still developing. FY2012 marked the beginning of formal outreach to corporations that began with a significant expansion of and strategic approach to board development. As such, the Foundation is enhancing its board to include more members with corporate connections.