Office of Councilmember David A. Catania
Council of the District of Columbia
1350 Pennsylvania Ave., NW, Suite 404, Washington, DC 20004

MEMORANDUM – Follow-up FY12 Performance Oversight Questions for DCPS

1) Please provide examples of a Principal performance plan for an Elementary, Middle School, Education Campus, and Senior High School principal.
   As we discussed, each principal meets with the chancellor at the beginning of the school year to set specific targets for their work over the coming year. Attached are two documents key to this process:
   - BOY Performance Conversation Guidelines – this document includes guidelines for the conversations that instructional superintendents have with their principals at the beginning of the year, including talking to them about development; and
   - LD Course Catalog describes the professional development we offered for principals & APs this year, that supts could direct principals to in their BOY conversations.

2) What did the agency do in FY 12 to increase and support student learning? In addition, please describe how the agency uses data to drive instruction.
   DCPS's teaching and learning initiatives fall into four core competencies: curriculum, professional learning, formative assessment, and intervention and enrichment. In FY 12 (SY11-12):
   - DCPS supported implementation of core curriculum programs in reading/language arts, mathematics, social studies, science, art, music and PE. Notably, the school system invested in a core phonics/phonemic awareness program and content-based units of study aligned to the Common Core reading standards.
   - For professional learning, DCPS reinvested in a school-based coaching program to provide targeted pedagogical support to teachers and to support the use of high-quality instructional practices during literacy instruction (e.g. text-dependent questioning, evidence-based writing, shared reading, academic vocabulary instruction).
   - DCPS uses a robust set of literacy data, including results of the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) and Text Reading Comprehension (TRC) assessments, the Scholastic Reading Inventory (SRI), and our Common Core Aligned Paced Interim Assessments (PIA) to monitor and respond to students' needs.
   - Finally, DCPS uses the annual DC CAS results to determine additional resources and support needs for specific schools (literacy coaches, turnaround support, intervention programs, and enrichments).

3) Please provide specific details on the lease terms for each charter operator that is identified in Q10/12 of the original Committee submission.
   DCPS will submit this information to the Committee prior to our agency performance hearing.

4) For the Proving What's Possible Grant, please provide specific details regarding the amount of money allocated to each school and the specific programs that were funded under each grant SY 12-13.
   See Attached, PWP Grant Summaries_08 24 12_Focus and Priority

5) Please identify how the agency has worked to receive its maximum allowable Medicaid reimbursements. Please also share any challenges to receiving reimbursements from the total amount billed.
   For every dollar that is claimed, the maximum Federal Medicaid reimbursement is 70 cents on that dollar for the District. Therefore, taking into consideration this "Federal Financial Participation Rate" (FFP), the estimated maximum possible net revenue for FY12 was $3.5M, versus the pre-FFP total of $5M.

   Looking at FY12 claiming data, DCPS successfully billed and received payment for 76.5% of claims, or roughly $2.5M. The 23.5% of claims denied totaled $1.2M. The reasons for these denials are broken out in a table and graph below:

Denial Code	Denial Reason Description	Sum of Service Units	Sum of Denied Service Amount	% of Denied Total
B7	This provider was not certified/eligible to be paid for this procedure/service on this date of service.	39,864	$ 444,582.42	35.41%
18	Duplicate Claim/Service	43,110	$ 436,348.94	34.76%
(blank)	#N/A	11,756	$ 114,337.41	9.11%
18-1	Duplicate claim/service.	8,901	$ 106,775.11	8.51%
38	Services not provided or authorized by designated	2,872	$ 66,808.34	5.32%
16	Claim/Service Lacks Information Needed For Adjudication	4,508	$ 43,445.91	3.46%
31-1	Member Not Eligible	1,588	$ 20,198.86	1.61%
181	Procedure Code Was Invalid On The Date Of Service.	564	$ 9,485.35	0.76%
B5	Coverage-program guidelines were not met or were exceeded.	491	$ 5,660.69	0.45%
197	IEP authorization absent	252	$ 3,082.84	0.25%
222	Exceeds the contracted maximum number of hours/days/units by this provider for this period.	314	$ 2,677.39	0.21%
6-5	#N/A	31	$ 591.80	0.05%
31	Claim Denied As Patient Cannot Identified As Our Insured	73	$ 548.27	0.04%
125	Submission/Billing Error(S). At Least One Remark Code Must Be Provided	70	$ 436.02	0.03%
29	The Time Limit For Filing Has Expired	66	$ 383.48	0.03%
11	The diagnosis is inconsistent with the procedure	6	$ 54.18	0.00%
Grand Total		**114,466**	**$ 1,255,417.01**	**100.00%**

FY12 Claim Denials by Adjudication Code
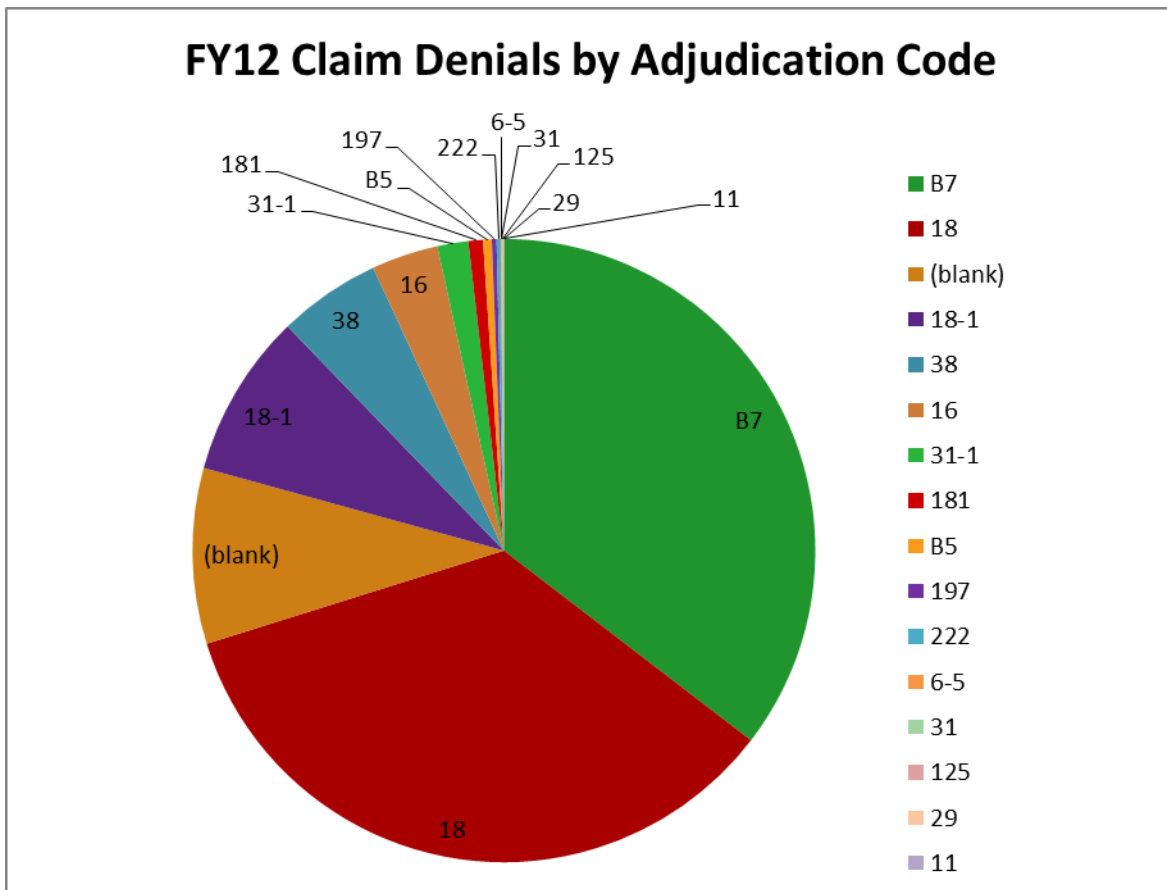
The leading causes of denials in FY12 were provider credentialing errors and duplicate claims. OSE Medicaid has addressed both of these issues head on in FY13. Curation and upkeep of the provider credentialing data has been overhauled and streamlined, greatly reducing errors in the billing process. In FY12 DCPS was billing

retroactively for services 2-years prior while simultaneously billing for current school year services, and because of this the duplicate claims rate was higher than average. DCPS's billing vendor, Accelify, has modified their billing platform to prevent this degree of duplicate claiming going forward. The "blank" or uncoded denials are being investigated with the ASO to determine adjudication reason.

The current rate of paid claims for current FY13 is 83.5%, a 9.2 percent increase from FY12. OSE Medicaid's FY13 goal is to hit 90% paid claim rate.

DCPS has extensively researched the "billability" of services rendered in schools vs. those on the DC Medicaid Fee Schedule. OSE Medicaid currently bills for twenty unique SBHS services and assessments across Psychology, Speech Language Therapy, Social Work, Physical Supports, and Audiology disciplines.

Although DCPS includes Personal Care providers in the Random Moment Time Study (RMTS), as currently required by DHCF, narrow District regulations defining what constitutes "medical" services, along with costly training and supervision requirements, make this category of SBHS services cost-prohibitive. DCPS is in the midst of conducting a time-use survey to better apprehend the total billable personal care population and how much time, on average, is devoted to medical services. OSE Medicaid will present its findings to DCPS leadership in March 2013.

6) Does DCPS track FTE vacancy fill time? If not, why not? If so, please provide the average vacancy fill time for each category of FTE.
We do not currently calculate time-to-fill for position vacancies; however, our new system (TSHO), which is not yet fully implemented, will enable us to do calculate vacancy fill time beginning in the spring of 2013.

7) Please provide summer school enrollment by grade for FY 12.
The following chart reports our summer school enrollment, by grade, for FY12:

Summer School Enrollment 2012	
Grade Level	Enrollment
K	258
1	320
2	281
3	373
4	273
5	213
6	109
7	130
8	342
9	604
10	295
11	247
12	223
Other (e.g., evening)	82
Total	3750

8) Please supply any reports from DCPS' Office of Data and Accountability on class size.

The Office of Data and Accountability (ODA) calculated the attached report on school size, not class size, illustrating correlations between school size and CAS performance.