By-Laws of the Common Lottery Board

Article I—Name and Purpose

Section A. Name

The official name of this body shall be the Common Lottery Board ("Board").

Section B. Purposes and Duties

In accordance with D.C. Official Code § 38-194, the purposes and duties of the Board shall be to:

1. Adopt policies and procedures to govern school participation in the common lottery system, to be implemented by the Department of Education;

2. Develop a 5-year strategic plan for the continuous improvement of the common lottery system;

3. Develop an annual budget for the common lottery system;

4. Promote participation of local educational agencies in the common lottery system;

5. Identify critical entities with which to partner that will enable the CLB to further develop the common lottery system; and

6. Solicit input from a Parent Advisory Council.

Article II—Membership
Section A. Membership

The Board will consist of ten (10) members who shall serve as provided in D.C. Official Code § 38-194. The seven (7) voting members shall be:

A. The Deputy Mayor for Education, or designee, who shall serve as Chairperson of the Board;
B. The Chancellor of the District of Columbia Public Schools ("DCPS") or designee;

C. Two representatives from DCPS, as appointed by the Chancellor;
D. Three representatives from public charter schools, each appointed by a vote among charter schools as organized by the Public Charter School Board ("PCSB");

The PCBS shall organize a vote to select representatives to fill any open seats for public charter school representatives on the Common Lottery Board by each July.

The three (3) non-voting members shall be:
A. The State Superintendent of Education, or designee;
B. The Chair of the PCSB or designee; and
C. The Executive Director of the Board, appointed by the Deputy Mayor for Education subject to Board approval;

Article III – Meetings

1. All meetings of the Board shall be open to the public, unless permitted to be closed by section 405(b) of the Open Meetings Amendment Act of 2011, effective March 31, 2011 (D.C. Law 18-350: D.C. Official Code § 2-575(b)).

2. Meetings will be held quarterly, unless otherwise specified, and notice of meeting agenda, time and location provided to the public in advance. The exact number of meetings will be determined by the anticipated workload of the Board.

3. The Chairperson may call special meetings of the Board, with advance notice of meeting agenda, time and location.

Article IV—Officer and Member Responsibilities

Section A. Officer Responsibilities

1. The Chairperson shall be responsible for the development of the agenda and preside at all meetings of the Board.

2. The Chairperson may establish committees or subcommittees when necessary to accomplish the work of the Board.

3. The Executive Director, in the absence or disability of the Chairperson, shall preside at all meetings of the Board.

Section B. Member Responsibilities

1. Each member is expected to attend each quarterly meeting, review materials,

and participate in Board activities.

Article V-- Agenda, Order of Business, and Quorum

1. Agendas for all regular meetings of the Board shall be prepared by the Chairperson, taking into consideration the recommendations of the Members.

2. A majority of the voting members, including at least one representative from DCPS and at least one charter representative, constitutes a quorum for the convening of a meeting and the transaction of business.

Article VI-- Rules of Procedure

1. In order for a measure to be adopted, it must have at least one affirmative vote from a representative of DCPS, and at least one affirmative vote from a representative of a charter school.

2. Rules of procedure not specifically addressed in the Bylaws will follow the current edition of Roberts' Rules of Order.

Article VII-- Adoption and Amendment of Bylaws

These Bylaws shall be adopted by two-thirds of the voting membership of the Board. Proposed Amendments to the Bylaws shall also be adopted by two-thirds of the voting membership of the Board.