## GOVERNMENT OF THE DISTRICT OF COLUMBIA

Office of the Inspector General

**Inspector General** 



#### VIA HARD COPY AND ELECTRONIC MAIL DELIVERY

April 22, 2016

The Honorable Jack Evans Chairperson Committee on Finance and Revenue The John A. Wilson Building 1350 Pennsylvania Avenue, N.W., Suite 106 Washington, D.C. 20004

Dear Chairperson Evans:

Pursuant to your letter dated April 6, 2016, I am forwarding responses to the ten (10) questions asked in advance of the Office of the Inspector General's (OIG) Fiscal Year (FY) 2017 Budget Oversight Hearing.

I look forward to sharing the OIG's FY 2017 budget request with the Committee during this hearing. FYs 2015 and 2016 have been transformative years for the OIG. To get new initiatives under way, the OIG has repurposed both Personal Services (PS) and Non Personal Services (NPS) resources from other OIG activities in order to implement new programs and stand up two new divisions. The OIG's FY 2017 budget request has been carefully prepared to ensure the OIG continues its transformation, which will move us towards becoming a more versatile oversight agency that can address corruption, fraud, waste, abuse, and mismanagement risks facing the District.

The OIG's budget submission process and review by the Mayor and Council is outlined in D.C. Code § 1-301.115a (a)(2)(A) (Supp. 2015). The Mayor forwards the OIG's budget request to the Council without revision, but subject to recommendations. The Council may also comment and make recommendations to the OIG's budget, but cannot revise our budget estimates.

I exercise the OIG's budget independence with considerable care. Prior to submitting the FY 2017 budget request, I worked with both the Executive Office of the Mayor (EOM) and Council to ensure that they were fully aware of the OIG's planned budget enhancement requests. These enhancement requests include both PS and NPS resources that will improve the OIG's ability to meet its legislative mandate.

Chairperson Evans FY 2017 Budget Oversight Hearing Responses April 22, 2016 Page 2 of 2

Following our budget submittal, the EOM executed its statutory authority and initially recommended that the OIG *only* receive a one-time \$1,000,000 NPS increase in lieu of the OIG's three enhancement requests. The OIG's *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor reflects this one-time recommendation.<sup>1</sup>

Subsequently, after working with both the Mayor and the City Administrator, the EOM was able to identify additional resources to supplement its initial budget recommendation. It is our understanding that this revised budget recommendation will be transmitted to the Council in an errata letter and will include the following:

- \$326 thousand in recurring PS funds to support the OIG's first enhancement request, which will address salary compression for our Management Supervisory Service (MSS) and Excepted Service (ES) staff, the conversion of attorneys from Excepted Service (ES) to Legal Service (LS) pay schedules, and provide a Cost of Living Adjustment (COLA) for MSS and ES staff; and
- \$137,726 thousand in nonrecurring PS funds to partially support the OIG's second enhancement request for eight additional FTEs for the Medicaid Fraud Control Unit (six FTEs that will 75 percent federally funded and two FTEs that will be 100 percent federally funded).

In closing, I want to emphasize that resources recommended by the EOM will substantially benefit the OIG in FY 2017. However, I ask that the Committee carefully consider our original three enhancement requests in their entirety. If you have additional questions, please contact me at 202-727-2540.

Sincerely,

Daniel W. Lucas Inspector General DWL/mnw

Enclosures

cc: Ms. Ruth Werner, Committee Director

<sup>&</sup>lt;sup>1</sup> The OIG's *FY 2017 Proposed Budget and Financial Plan* is available at <a href="http://cfo.dc.gov/sites/default/files/dc/sites/ocfo/publication/attachments/ad">http://cfo.dc.gov/sites/default/files/dc/sites/ocfo/publication/attachments/ad</a> oig chapter 2017m.pdf.

 Please list all <u>program enhancements</u>, technical adjustments, and reductions within the FY 2017 budget. Please break down these costs by program. In addition, please provide a narrative description and rationale for each, along with associated dollar amounts and FTEs (if applicable). Please include in your response increases in property management, information technology, and customer service. And, please explain the activities, vision and expected goals for the Risk Assessment and Future Planning and for the Quality Management programs.

#### **Agency Response:**

Please see Attachment A for all <u>program enhancements</u>, <u>technical</u> <u>adjustments</u>, <u>and reductions</u> related to the OIG's FY 2017 Budget. Please note the *FY 2017 Proposed Budget and Financial* submitted by the Mayor <u>does not</u> include the OIG's three enhancement requests.

As background, the OIG submitted three separate enhancement requests for the FY 2017 Budget. Specifically, these enhancements included:

**PS** Adjustments (hereafter Enhancement 1): \$326,282 to provide salary adjustments for managerial staff (33 FTEs): Management Supervisory Service (MSS) and Excepted Service (ES) 5 percent pay increase to address salary compression; conversion of attorneys from ES to Legal Service (LS) pay schedules; and flully fund a 3 percent Cost of Living Adjustment (COLA) for MSS and ES staff.

The OIG's salary and Personal Services (PS) enhancement is three-fold.

First, since 2010, OIG has not unilaterally provided salary increases to FTEs in managerial positions; this includes MSS and ES employees. Because of this, OIG is facing a workforce whereby some Career Service (CS) employees make as much as MSS and ES supervisors. If MSS and ES salaries continue to stagnate, it will be difficult for the OIG to keep its current MSS and ES supervisors, promote from within, and attract talented and experienced OIG managerial staff.

Second, OIG has 10 legal staff under the ES pay scale, 4 attorneys in the Office of General Counsel and 6 attorneys in the Medicaid Fraud Control Unit. Generally, these attorneys are paid below other attorneys in the District Government's LS pay schedules. Because of this, it will be difficult for the OIG to retain seasoned attorneys and attract new talent.

Finally, the District has approved a 3 percent COLA for its employees; however, COLA adjustments were auto-populated for CS employees into the OIG's FY 2017 Budget Formulation Application (BFA). However, neither the current PS nor the Non-Personnel Services (NPS) allocation for FY 2017 would cover the COLA for our MSS and ES staff.

Additional FTEs (hereafter Enhancement 2): \$1,029,607 to provide an additional 18 FTEs: Business Management Division (1 FTE); Office of General Counsel (1 FTE); Audit Unit (5 FTEs); Quality Management Division (3 FTEs); and Medicaid Fraud Control Unit (8 FTEs – 6 would be 75 percent federally funded, and 2 would be 100 percent federally funded).

**NPS** (hereafter Enhancement 3): \$2,516,795 to provide NPS increases to complete these necessary goals and mandates:

- Complete statutorily required annual audit of District procurement practices.
- Upgrade OIG Information Technology infrastructure and security.
- Initiate NPS funding for two new divisions Risk Assessment and Future Planning (RAFP) and Quality Management (QM).
- Increase training to meet job requirements.
- Address safety and security improvements as outlined under DGS' OIG safety assessment from FY 2015.

The OIG has requested these three enhancements following our FY 2016 internal evaluation and subsequent realignment, which resulted in the creation of two additional divisions, RAFP and QM. The OIG's realignment repurposed both PS and NPS resources from other OIG activities.

Starting with the FY 2017 budget, the OIG added additional activity codes and corresponding comptroller objects codes to accurately budget for all activities. We believe these additional activity codes will result in greater transparency of how the OIG dollars are spent, and will afford OIG leadership the ability to better plan and execute its budget.

Most of the budget enhancements, adjustments, and reductions found in the OIG's FY 2017 Proposed Budget and Financial Plan were due to the OIG's internal evaluation and realignment. The OIG shifted both dollars and FTEs among our activity codes to reflect each activity's spending more accurately. The table on the following page describes increases in OIG program enhancements. Note: Question #4 discusses OIG FTE reallocations.

Program	Δ from 2016 –	Δ from 2016 -	Description
(1030) Property Management	\$ in thousands 162	<b>FTE(s)</b> 1.0	Previously, the (1040) Information Technology and (2030) Inspections and Evaluations activities contained all resources to support the management of OIG facilities. Program (1030) now captures all costs and FTE(s) needed to maintain OIG facilities.
(1040) Information Technology (IT)	461	-0.4	Previously, several activity codes contained OIG wide IT costs. OIG IT requirements are now captured in this program category to reflect initiatives and infrastructure upgrades that encompass overall OIG-wide IT needs. Program (1040) now captures all OIG-wide IT costs and FTEs.
(1085) Customer Service	667	5.7	Previously, OIG administrative support personnel were included as costs within several activities.  Program (1085) now combines all administrative staff costs and FTEs into one activity.
(3001) Executive	1,293	4.0	Previously, OIG leadership costs and FTEs were disbursed across several activities. Program (3001) now contains all the costs and FTEs associated with the OIG leadership.
(4011) Risk Assessment and Future Planning	1,024	8.0	The OIG stood up the Risk Assessments and Future Planning (RAFP) Division in FY 2015 through FY 2016. Program (4011) now contains all the costs and FTEs that have been realigned from other OIG programs to support the stand- up of RAFP.
(5001) Quality Management	436	3.0	The OIG stood up the Quality Management (QM) Division in FY 2015 through FY 2016. Program (5001) now contains all the costs and FTEs that have been realigned from other OIG programs to support the stand-up of QM.

<u>Risk Assessment and Future Planning</u>: RAFP continually surveils and evaluates the District landscape for anomalies that suggest a risk of corruption, fraud, waste, abuse, or mismanagement in District programs or operations, and provides this information to the OIG leadership team to make proactive, data-driven, fact-based decisions to direct resources. Activities for RAFP include continuous open-source data analysis, on-demand data analytic support for OIG operational units, and management of the OIG's hotline program.

Expected goals for RAFP include the ability to proactively identify corruption, fraud, waste, abuse, and mismanagement risks within the District. In doing so, the OIG can more precisely apply its finite operational unit resources.

Quality Management: QM ensures all OIG audit, inspection, evaluation, and investigation products comply with OIG policies, professional standards, and best practices. QM oversees all OIG activities needed to maintain a desired level of excellence, while ensuring the OIG's long-term success through customer satisfaction, innovation, and continuous quality improvement. QM tracks the implementation status of OIG recommendations made to District agencies. Expected goals for QM include implementation of a continuous process improvement program, combining functions normally housed across multiple operational units (i.e., recommendation tracking), and providing OIG-wide training and development related to enhancing the quality of OIG activities and processes.

2. Please provide a list of all space used by the Agency, including: facility name, location, square footage, description, leased/owned designation, rent, and other fixed costs included in the cost of rent (utilities, security, etc.). Please note any space changes.

### **Agency Response:**

(1) Facility name and location:

717 14th Street, N.W., Washington, D.C. 20005-3211 c/o
Washington Capitol Partners, LLC (Recorded Owner)
1101 30th Street, N.W., Suite 210
Washington, D.C. 20007

- (2) Square footage: 34,171 rentable square feet (rsf).
- (3) Facility description: Building is general purpose (office). The OIG occupies the 2nd, 4th, and 5th floors.
- (4) Leased/owned designation and rent: The Department of General Services (DGS) leases the office space in 717 14th Street, N.W. for the OIG. Square foot rate per year is \$44.00 (2011). Square foot rate per year increases each year at 2.5 percent. In year six of the lease, the square foot lease increases at 2.5 percent plus \$4.00/rentable square foot. For FY 2016, the total annual amount is \$1,659,609.00.

Other fixed costs included in the cost of rent (utilities, security, etc.):

- (5) Operating cost (services cost): \$9.41/square foot per year, a total annual amount of \$321,549.11.
- (6) Real Estate Taxes: \$4.06/square foot per year, a total annual amount of \$138,734.26.

- (7) Net rental (on a net basis): \$30.53/square foot per year, a total annual amount \$1,043,240.67.
- (8) HVAC outside normal working hours: \$125.00 per hour, per zone / floor.
- (9) Parking: \$295.00 per month per space. Parking increases at 3 percent each year. For FY 2016, the total parking amount was \$47,406.00.

In Q3 of FY 2016, the OIG plans to obtain additional tenant improvements for the 4<sup>th</sup> and 2<sup>nd</sup> floors. This will include new carpet and paint. The OIG is currently coordinating these improvements with DGS and the landlord.

3. Will the proposed FY 2017 budget allow the agency to meet all <u>statutory mandates</u>? If not, please explain.

**Agency Response:** D.C. Code §§ 1-301.115a (a)(3)(a)-(j) (Supp. 2015) outlines the 10, broadly-defined, OIG statutory mandates. This includes the responsibility to independently conduct "audits, inspections and investigations that are necessary or desirable in the Inspector General's judgment . . . ." Additionally, several additional D.C. Code sections mandate specific OIG engagements.

As presented, the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor would not allow the OIG to accomplish all of the statutory mandates as effectively and efficiently as possible. Our mandates extends beyond our enabling legislation to include statutorily required projects codified elsewhere (e.g., Highway Trust Fund Audit and Five-Year Forecast). Additionally, the OIG would have less capacity to address projects that are "necessary or desirable" in the OIG's judgment, to include addressing stakeholder requests, emergent issues, or identified risk areas. Without receiving the entirety of our enhancement requests, OIG would be limited in its ability to accomplish our statutory mandates. Specifically:

- If unable to secure the second enhancement request, FTEs will not be backfilled and the number of audits completed during the fiscal year will be reduced. Additionally, the MFCU will have less capacity to address fraud committed against the District's Medicaid program. Finally, the capacity of the Business Management and General Counsel to support the OIG will be diminished.
- If unable to secure the third enhancement request, the opportunity to identify risk areas and offer recommendations to improve the District's procurement continuum would be adversely impacted. The OIG is statutorily required to conduct an operational audit of all procurement activities.<sup>2</sup> To date, this statutory mandate has not been fulfilled.

<sup>&</sup>lt;sup>2</sup> D.C. Code D.C. Code §§ 1-301.115a (a)(3)(E) (Supp. 2015)

The third enhancement request contains the resources required to conduct this audit. Similar to the OIG's contracting and administration of the District's Comprehensive Annual Financial audit, market research shows that the cost to conduct a District-wide procurement audit would be about \$2.0 million per year.

- 4. Based upon your agency budget chapter, there appears to be a significant amount of fluctuation of FTEs within the Office. Please explain to where the FTEs from the following Programs and Activities are being reallocated:
  - (1010) Personnel (-0.4 FTEs);
  - (1020) Contracting and Procurement (-0.4 FTEs);
  - (1040) Information Technology (-0.4 FTEs);
  - (1050) Financial Management (-1.4 FTEs);
  - (1060) Legal (-0.5 FTEs);
  - (2010) Audit (-9.5 FTEs);
  - (2030) Inspections and Evaluations (-2.5 FTEs); and
  - (3010) Investigations (-6.5 FTEs).

**Agency Response:** To improve OIG budget transparency, the the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor does not distribute FTEs across multiple programs and activities. With the creation of RAFP and QM, the OIG has realigned FTEs from other programs. The chart below identifies OIG FTE realignment between FY 2016 and FY 2017.

FY 2016 Budget			FY 2017 Budget	
Activity Code	FTE		Activity Code	FTE
(1010) Personnel	-0.4	→	(1085) Customer Service	0.1
(1010) reisonnei	-0.4		(3001) Executive	0.3
(1020) Contracting and Procurement	-0.4	<b>→</b>	(1085) Customer Service	0.1
1020) Contracting and Procurement	-0.4		(3001) Executive	0.3
(1040) Information Technology	-0.4	<b>→</b>	(1085) Customer Service	0.1
1040) Information reclinology	-0.4		(3001) Executive	0.3
(1050) Financial Management	-0.4	<b>→</b>	(1085) Customer Service	0.1
1030) i manciai Management	-0.4		(3001) Executive	0.3
(1060) Legal	-0.5	<b>→</b>	(1085) Customer Service	0.1
	-0.5		(3001) Executive	0.4
			(1030) Property Management	1
			(1085) Customer Service	1.1
(2010) Audit	-9.5	$\rightarrow$	(3001) Executive	0.4
			(4011) Risk Assessment and Future Planning	4
			(5001) Quality Management	3
(2030) Inspections and Evaluations	-2.5	<b>→</b>	(1085) Customer Service	1.2
(2000) http://doi.org/10.10010	2.3		(3001) Executive	1.3
			(1085) Customer Service	1.1
(3010) Investigations	-6.5	→	(3001) Executive	1.4
(3020) III CSUBUUOIIS	0.5	,	(4011) Risk Assessment and Future Planning	3
			(5001) Quality Management	1

5. The Committee acknowledges that the Office recently restructured and modified its approach to reviewing and completing audits through four new programs: (1) Operations; (2) Risk Assessments and Future Planning; (3) Quality Management; and (4) Agency Management. Please explain how the proposed FY 2017 budget enables the Office to implement this agency structure.

**Agency Response:** The OIG underwent an internal realignment and is currently working with the Department of Human Resources (DCHR) to submit its realignment package. The OIG's restructured and modified approach is directly represented in our budget realignment seen in the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor.

The OIG uses a systems approach to conducting its oversight activities. A request or a risk area is identified by RAFP; then moves into the Operational Division resulting in an audit, inspection, evaluation, or investigation; and finally goes through a quality assurance process in QM to include the tracking and implementation of recommendations. This structure is supported by the agency management components (Business Management and General Counsel). We aligned our budget to match this structure, enabling the OIG to directly align resources with programmatic outputs.

6. At first glance, your agency budget chapter suggests a substantial decrease in funding and FTEs for the purposes of preparing and completing audits. Please explain how this proposed budget enables the OIG to complete audits in a timely manner and in accordance with statutory requirements.

**Agency Response:** As presented, the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor ("budget chapter") would not allow the OIG to accomplish all of its statutory mandates as effectively and efficiently as possible, which include audits.

As discussed in Question #1, the FY 2017 Proposed Budget and Financial Plan submitted by the Mayor does not reflect the OIG's three enhancement requests. The second enhancement request would add additional FTEs to replace positions realigned from the Audit Unit during FY 2016. The third enhancement request provide the OIG with the resources needed to conduct the statutorily required annual audit of District procurement practices.

For those projects started, the OIG has taken a leaner and more focused approach in conducting the audits. As discussed in Question #5, both RAFP and QM will support the OIG in completing its oversight work in a timely manner in accordance with all applicable statutory requirements.

In order to free up capacity during FY 2016, the OIG identified ongoing projects started prior to November 2014 and made the decision to continue or cancel projects based on potential value the projects would provide to the District. In addition, as stated for Question #12 in the *OIG's FY 2015 and FY 2016 Performance Hearing Responses*, the OIG has identified those statutorily-required projects that may provide

limited value to the District.<sup>3</sup> These efforts balanced the needs of the District against OIG resources. Going forward, under new leadership, the OIG anticipates that all projects will be completed within an agreed-to timeframe and will meet all statutory requirements.

7. I noticed a substantial increase in Comptroller Source Group 20 – "Supplies and Materials." Please explain how the Office intends to expend this 1,655% increase over its FY 2016 approved budget.

**Agency Response:** For Comptroller Source Group 0201 – Office Supplies, the OIG has budgeted \$30,960.00 across the entire agency. Within 0219 – IT Supplies, the OIG has budgeted \$645,384.47.

The Office supplies have remained constant from FY 2016. IT supplies were increased by \$638K due to IT infrastructure improvements and software/hardware upgrades for FY 2017. These IT infrastructure costs are primarily due to IT budget increases for OIG-wide technology improvements, the MFCU IT requirements (25% local funds match), and IT supplies for RAFP and QM.

To ensure the OIG is prudent in spending its IT dollars, during Q3 of FY 2016, the OIG will undergo an IT assessment designed to assess the current infrastructure, identify future needs, and assist the OIG in planning for IT independence. This assessment will help the OIG identify specific infrastructure improvements, hardware and software needs, and functionalities that would benefit the OIG in accomplishing its mission.

8. As the Office of the Inspector General seeks independence, please inform the Committee how this proposed budget assists your agency in operating as an independent entity. Please explain the additional needs of the Office, through its budget, to function as an independent agency.

**Agency Response:** The OIG's movement towards greater independence will be a multi-year process, with the goal of obtaining full independence in FY 2018. As presented, the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor is not reflective of our move towards independence. However, some of our enhancements would support this move towards independence. The table on the following page presents the OIG's plan to obtain full independence. Included are estimated resources required to function with complete independence.

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http://dccouncil.us/files/user\_uploads/budget\_responses/OIGResponses20152016PerformanceOversight.pdf. Last accessed April 18, 2016.

<sup>&</sup>lt;sup>3</sup> See

Activity	Estimated	Notes and Estimated Costs
Activity	Completio	Titles and <u>Estimated</u> Costs
	n Date	
OIG, in coordination with the EOM and Committee on	Q4 FY 2016	
Finance and Revenue staff, will		
draft legislation to support the		
OIG's full independence from		
the D.C. Department of Human		
Resources (DCHR), the Office		
of the Chief Technology Officer (OCTO), and the Office of		
Contracting and Procurement		
(OCP).		
2. Bill amending the OIG's	Q1 FY	
independence is introduced.	2017	
3. OIG establishes Memorandums	Q1 FY	
of Understanding with DCHR,	2017	
OCTO, and OCP to provide continuity of services.		
4. Upon successful legislative	Q1 FY	This will ensure that the OIG is fiscally prudent
changes, the OIG will work	2017	in preparing its FY 18 budget request.
with OCFO to identify all		
resources needed to obtain full		
independence.	00 100	D. I. I. III. (OCTO)
5. OIG prepares its FY 2018	Q2 and Q3 FY 2017	Replacing IT support services (OCTO):
budget request to obtain all resources required to function	F1 2017	• Cloud services/internet access – \$450,000 (ongoing)
as an independent agency.		Website Services – \$20,000 (ongoing)
		<ul> <li>Voice Over Internet Protocol (VoIP)</li> </ul>
		telephone services/cellphones – \$50,000
		(ongoing)
		• 2 additional FTE(s) – \$250,000 (ongoing)
		o database administrator
		o network security
		Replacing contracting and procurement
		services (OCP):
		• 3 additional FTE(s) – \$ 350,000 (ongoing)  o contract officer
		o contract specialist
		o contract attorney
		Penlaging human resource services (DCIIP):
		Replacing human resource services (DCHR):  • 3 additional FTE(s) – \$ 350,000 (ongoing)
		o policy specialist
		o classification specialist
		o human resources attorney
		Replacing general services (DGS):
		OIG office space lease/utilities/parking –
		\$2,500,000 (additional cost/ongoing)
		• OIG fleet maintenance – \$150,000
		(additional cost/ongoing)
6. OIG gains full independence.	Q1 FY	Additional hires would be made Q1-Q2 FY
	2018	2018.

9. Are there any items or requests regarding agency budget, legislation, or otherwise that you made which are not included in this proposed budget that would be helpful if included? If so, please explain in priority order. Are there items that were included in this proposed budget that should be considered for removal? If so, please explain.

#### **Agency Response:**

<u>Budget</u>: As described in Question #1, the OIG submitted a budget that included three enhancement requests. These enhancements include both one-time and recurring resource requirements. Subsequently, the EOM recommended the OIG receive a one-time \$1.0 million NPS enhancement. While the OIG welcomes any additional resources, the three enhancements would afford the OIG with the resources needed to increase its oversight activities and sustain its operations in FY 2017. There are no items presented in the *FY 2017 Proposed Budget and Financial Plan* submitted by the Mayor that should be removed.

<u>Legislation</u>: The OIG would like to work with the EOM and Council in seeking two legislative changes. First, the OIG would like to work with the Council in obtaining independence as described in Question #8. Second, the OIG would like current legislation amended to afford its special agents with the same authorities as special agents within federal Offices of Inspectors General. The OIG plans to work with both the EOM and the Committee on drafting these legislative changes beginning in Q4 of FY 2016.

As previously discussed, the OIG has identified those statutorily required projects that may provide limited value to the District (see FN 3). Following the completion of these statutorily-required audits, the OIG will engage District stakeholders to assess the value received by these audits and request the Committee to consider legislative changes in line with the outcome of these assessments.

10. The enhancement recommendations described on page A-184 of your agency budget chapter includes reference to a one-time increase of \$1,000,000 across multiple programs, with the most money going to "Other Services and Charges primarily for audit costs, office support and IT hardware maintenance." Please list and explain which/what "audit costs" are being referred to and what "office support" is being referred to.

**Agency Response:** The one-time \$1,000,000 NPS increase was recommended by the Mayor in lieu of the OIG's three separate enhancement requests. Due to the timing of the Mayor's recommended supplement, the OIG assessed which initiatives this increase would be in furtherance of, given it was for only 1 year.

The table on the following page outlines how the OIG anticipates using this one-time enhancement.

Activity Code and Title	Amount	Description
		Funds would be used to incorporate additional
		safety and security measures identified in DGS' FY
(1030) Property Management	\$25,000.00	2015 assessment.
		Funds would be used to support the OIG's agency-
(1040) Information Technology	\$165,000.00	wide IT infrastructure improvements.
		Funds would be used to contract for additional
(2010) Audit	\$483,205.00	external audit services.
		Funds would be used to support leadership training
(3001) Executive	\$44,300.00	and development.
		Funds would be used to replace equipment and
(3010) Investigations	\$40,000.00	supplies used by the IU and MFCU special agents.
(4011) Risk Assessment and Future Planning	\$169,255.00	Funds would be used to support additional IT requirements required for RAFP's data analysis unit.
(5001) Quality Management	\$73,240.00	Funds would be used to support QM's NPS requirements that was repurposed from other OIG activities in FY 2016.
Total	\$1,000,000.00	

# Attachment A – OIG FY 2017 Program Enhancements, Technical Adjustments, and Reductions

			FY 2017			FY 2017	FY 2016	FY 2017 OIG		
nd tail	Activity Code and Title	Comp Obj and Title	Proposed Budget	FY 2016 Approved Budget	Crosswalk Variance	Proposed FTEs	Approved FTEs	Enhancement Request	Cost Allocation	NOTES
										Enhancement 1: MSS and ES pay compression and LS
	1010 - PERSONNEL	0111 - CONTINUING FULL TIME	\$95,790	\$159,332	-\$63,54	2 1	. 1		\$326,282.00	Conversion; ongoing
										Enhancement 1: MSS and ES pay compression and LS
		0147 - MISC FRINGE BENEFITS	\$21,074	\$32,663	-\$11,58	9 0	0		\$71,782.04	Conversion; ongoing
		0201 - OFFICE SUPPLIES	\$0		-\$60		0			1
		0219 - IT SUPPLIES	\$0	\$172	-\$17	) (	0			
		0401 - TRAVEL - LOCAL	\$0				0			
		0410 - OFFICE SUPPORT	\$0		-\$3,36		0			
		0411 - PRINTING, DUPLICATING, ETC	\$0		-\$5		0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$0		-\$6,00		0			
		0441 - IT HARDWARE MAINTENANCE	\$0		-\$68		0			
		0442 - IT SOFTWARE MAINTENANCE	\$0							
	1010 - PERSONNEL	Total	\$116,864		-\$87,484		-		\$398,064.04	
	1020 - CONTRACTING AND PROCUREMENT	0111 - CONTINUING FULL TIME	\$201,495		-\$42,81			1		Enhancement 2: FTE; ongoing
	1020 CONTINCTENO AND TROCOREMENT	0147 - MISC FRINGE BENEFITS	\$44,329		-\$5,75					Enhancement 2: FTE; ongoing
		0201 - OFFICE SUPPLIES	\$77,329						\$10,575.00	Emilancement 2. 1 TE, origonig
		0219 - IT SUPPLIES	\$550		\$24					
		0401 - TRAVEL - LOCAL	\$900	1	-\$14					
		0405 - MAINTENANCE AND REPAIRS - MACH	\$900		-\$52,40					
		0410 - OFFICE SUPPORT	\$0		-\$32,40					
		0411 - PRINTING, DUPLICATING, ETC	\$0		-\$9:					
		0411 - FRINTING, DOFLICATING, ETC	\$4,500		-\$7,70	,				
		0419 - TOTTION FOR EMPLOYEE TRAINING 0441 - IT HARDWARE MAINTENANCE	\$4,500		-\$7,70					
	-	0442 - IT SOFTWARE MAINTENANCE	\$0 \$0		-\$75					
	1020 - CONTRACTING AND PROCUREMENT		\$252,493		-\$114,86	-		1	\$105,217,68	
	1030 - PROPERTY MANAGEMENT	0111 - CONTINUING FULL TIME	\$97,311		\$97,31			-	\$105,217.00	
	1030 - PROPERTI MANAGEMENT	0147 - MISC FRINGE BENEFITS								
			\$21,408							
		0201 - OFFICE SUPPLIES	\$240							
		0219 - IT SUPPLIES	\$959							
		0401 - TRAVEL - LOCAL	\$300	\$44,027	-\$43,72	′	0			
										Enhancement 3: Maintaining Safety and Security System
		0410 - OFFICE SUPPORT	\$72,962	\$0	\$72,96	2 0	0		\$25,000.00	covered by EOM's enhancement; needs to be ongoing
		0419 - TUITION FOR EMPLOYEE TRAINING	\$13,000	\$0	\$13,00	) (	0			
	1030 - PROPERTY MANAGEMENT	Total	\$206,181		\$162,15		. 0		\$25,000.00	
	1040 - INFORMATION TECHNOLOGY	0111 - CONTINUING FULL TIME	\$333,795		-\$50,43					
		0147 - MISC FRINGE BENEFITS	\$73,435	\$78,768	-\$5,33	3 (	0			
		0201 - OFFICE SUPPLIES	\$720	\$1,618	-\$89	3 (	0			
		0219 - IT SUPPLIES	\$351,301	\$440	\$350,86		0			
		0401 - TRAVEL - LOCAL	\$900	\$0	\$90	) (	0			
		0402 - TRAVEL - OUT OF CITY	\$6,240	\$0	\$6,24	) (	0			
		0410 - OFFICE SUPPORT	\$61,474	\$39,703	\$21,77		0			
		0411 - PRINTING, DUPLICATING, ETC	\$0	\$142	-\$14	2 (	0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$7,500	\$13,621	-\$6,12		0			
		1	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	, .,	,					Enhancement 3: Upgrading OIG IT systems; covered by
		0441 - IT HARDWARE MAINTENANCE	\$165,000	\$1,325	\$163,67	5 (	0		\$165,000 00	enhancement; needs to be ongoing
		0442 - IT SOFTWARE MAINTENANCE	\$105,000		-\$19,75				<i>4205,000.00</i>	I see the see of the s
		0494 - OCTO IT ASSESSMENT	\$0							
	1040 - INFORMATION TECHNOLOGY	Total	\$1,000,366		\$460,66				\$165,000.00	

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			FY 2017				FY 2016	FY 2017 OIG		
			Proposed	FY 2016	Crosswalk	Proposed	Approved	Enhancement		
	Activity Code and Title	Comp Obj and Title	Budget	Approved Budget	Variance	FTEs	FTEs	Request	Cost Allocation	NOTES
	1050 - FINANCIAL MANAGEMENT	0111 - CONTINUING FULL TIME	\$123,405	\$264,677	-\$141,27	2	1 2			
		0147 - MISC FRINGE BENEFITS	\$27,149	\$54,259	-\$27,11	) (	0 0			
		0201 - OFFICE SUPPLIES	\$240	\$1,188	-\$94	3 (	0 0			
		0219 - IT SUPPLIES	\$959	\$304	\$65	5 (	0 0			
		0401 - TRAVEL - LOCAL	\$300	\$1,044	-\$74	4 (	0 0			
		0410 - OFFICE SUPPORT	\$0	\$11,024	-\$11,02	4 (	0 0			
		0411 - PRINTING, DUPLICATING, ETC	\$0	\$98	-\$9	3 (	0 0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$1,500	\$6,521	-\$5,02	1 (	0			
		0441 - IT HARDWARE MAINTENANCE	\$0	\$759	-\$75	9 (	0 0			
		0442 - IT SOFTWARE MAINTENANCE	\$0	\$677	-\$67	7 (	0 0			
	1050 - FINANCIAL MANAGEMENT	Total	\$153,554	\$340,551	-\$186,998	3 1	L 2			
	1060 - LEGAL	0111 - CONTINUING FULL TIME	\$552,316	\$584,019	-\$31,70	3 !	5 5	1	\$88,265.00	Enhancement 2: FTE; ongoing
		0147 - MISC FRINGE BENEFITS	\$121,510		\$1,78		0 0			Enhancement 2: FTE; ongoing
		0201 - OFFICE SUPPLIES	\$1,440		\$53	7 (	0 0			1
		0219 - IT SUPPLIES	\$5,754		\$4,89		0			
		0401 - TRAVEL - LOCAL	\$1,800		\$40	) (	0 0			
		0402 - TRAVEL - OUT OF CITY	\$24,960		\$24,96	) (	0 0			
		0410 - OFFICE SUPPORT	\$7,367		\$2,27		0 0			
		0411 - PRINTING, DUPLICATING, ETC	\$0		-\$27		0 0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$19,450	\$9,844	\$9,60	5 (	0 0			
		0441 - IT HARDWARE MAINTENANCE	\$0		-\$1,05		0			
		0442 - IT SOFTWARE MAINTENANCE	\$0		-\$76		0			
	1060 - LEGAL	Total	\$734,596	\$723,936	\$10,66	L S	5 5		\$107,683.30	
	1070 - FLEET MANAGEMENT	0404 - MAINTENANCE AND REPAIRS - AUTO	\$40,720		\$29,47		0		,	
	1070 - FLEET MA NA GEMENT	Total	\$40,720		\$29,470		) 0			
	1085 - CUSTOMER SERVICE	0111 - CONTINUING FULL TIME	\$497,022		\$395,63		7 1			
		0147 - MISC FRINGE BENEFITS	\$109,345		\$88,56		0 0			
		0201 - OFFICE SUPPLIES	\$2,160		\$1,23		0			
		0219 - IT SUPPLIES	\$11,131		\$10,89		0			
		0401 - TRAVEL - LOCAL	\$5,400		\$4,45		0 0			
		0402 - TRAVEL - OUT OF CITY	\$4,160		\$4,16		0			
		0410 - OFFICE SUPPORT	\$23,100		\$15,30		0			
		0411 - PRINTING, DUPLICATING, ETC	\$0		-\$14		0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$14,500		\$8,37		0			
		0441 - IT HARDWARE MAINTENANCE	\$0		-\$72		0			
		0442 - IT SOFTWARE MAINTENANCE	\$0		-\$71		0			
	1085 - CUSTOMER SERVICE	Total	\$666,818		\$527,04		7 1			
	2010 - AUDIT	0111 - CONTINUING FULL TIME	\$1,933,592		-\$1,018,34			5	\$332,408.00	Enhancement 2: FTE; ongoing
		0125 - TERM FULL-TIME	\$1,933,392		\$132,10		1 0	J		Enhancement 2: FTE; ongoing
		0147 - MISC FRINGE BENEFITS	\$454,453		-\$150,69		0 0		ψ, 5,125.70	
		0201 - OFFICE SUPPLIES	\$6,240		-\$130,09		0 0			
		0219 - IT SUPPLIES	\$0,240		-\$2,49		0			
		0401 - TRAVEL - LOCAL	\$31,200		\$26,03		) 0			
	-	0402 - TRAVEL - OUT OF CITY	\$10,400		\$10,09		0 0			
		0410 - OFFICE SUPPORT	\$10,400		-\$22,23		) 0			
	-	0 110 OFFICE SUFFORT	, pt	, φε2,234	- \$22,23	1	, 0			
		0411 - PRINTING, DUPLICATING, ETC	\$0	\$853	-\$85	,	0			
		0411 - PRINTING, DUPLICATING, ETC 0419 - TUITION FOR EMPLOYEE TRAINING	\$55,250		-\$85. \$2,69		) 0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$55,250	\$52,560	\$2,69	, (	0			Enhancement 2. Audit of District Programs at Day to
		0436 AUDIT COCTS	#2 F02 205	#2.000.070	*F6F 77	,	0		#1 F16 70F 00	Enhancement 3: Audit of District Procurement Practices;
		0426 - AUDIT COSTS	\$2,503,205		-\$565,77				\$1,510,795.00	covered partially by EOM's enhancement; needs to be or
		0441 - IT HARDWARE MAINTENANCE	\$0		-\$2,31		0			
		0442 - IT SOFTWARE MAINTENANCE	\$0		-\$91		0		** ***	
	2010 - AUDIT	Total	\$5,126,442	\$6,719,231	-\$1,592,789	22	2 31	5	\$1,922,332.76	

		Office of the	THORC	CLUI UC	ııcıaı			I TO CIO	<b>33 11 GII</b>	
			FY 2017			FY 2017	FY 2016	FY 2017 OIG		
il	Authority Code and This	Commodel and This	Proposed	FY 2016	Crosswalk		Approved	Enhancement	Cook Allocation	
	Activity Code and Title	Comp Obj and Title	Budget	Approved Budget			FTEs	Request	Cost Allocation	NOTES
	2030 - INSPECTIONS AND EVALUATIONS	0111 - CONTINUING FULL TIME 0147 - MISC FRINGE BENEFITS	\$1,040,029							
		0201 - OFFICE SUPPLIES	\$228,806 \$2,640							
		0219 - IT SUPPLIES	\$6,485							
		0401 - TRAVEL - LOCAL	\$6,600				_			
		0402 - TRAVEL - OUT OF CITY	\$8,320							
		0410 - OFFICE SUPPORT	\$0,520							
		0411 - PRINTING, DUPLICATING, ETC	\$0							
		0419 - TUITION FOR EMPLOYEE TRAINING	\$36,250				0			
		0441 - IT HARDWARE MAINTENANCE	\$0				0			
		0442 - IT SOFTWARE MAINTENANCE	\$0				0			
	2030 - INSPECTIONS AND EVALUATIONS	Total	\$1,329,130	\$1,555,299	-\$226,169	9 11	13			
	3001 - EXECUTIVE	0111 - CONTINUING FULL TIME	\$429,510	\$0			0			
		0125 - TERM FULL-TIME	\$195,703							
		0147 - MISC FRINGE BENEFITS	\$137,547							
		0201 - OFFICE SUPPLIES	\$960							
		0219 - IT SUPPLIES	\$2,200							
		0401 - TRAVEL - LOCAL	\$2,400							
		0402 - TRAVEL - OUT OF CITY	\$24,960							
		0410 - OFFICE SUPPORT	\$455,000	\$0	\$455,000	0 0	0			L
		0.440 TUTTON FOR FURN OVER TRANSPOR								Enhancement 3: Increased staff training; covered by EOM's
	DOOL FAFOUETHE	0419 - TUITION FOR EMPLOYEE TRAINING	\$44,300				1			enhancement; needs to be ongoing
	3001 - EXECUTIVE 3010 - INVESTIGATIONS	Total 0111 - CONTINUING FULL TIME	\$1,292,579				_		\$44,300.00	
	3010 - INVESTIGATIONS	0125 - TERM FULL-TIME	\$1,933,475 \$123,438							
		0147 - MISC FRINGE BENEFITS	\$452,521							
		0201 - OFFICE SUPPLIES	\$4,560							
		0219 - IT SUPPLIES	\$1,852							
		0401 - TRAVEL - LOCAL	\$22,800							
		0402 - TRAVEL - OUT OF CITY	\$17,960				0	t e	1	
										Enhancement 3: Increased safety of Special Agents (materi and tools; fortifying the Armory); covered by EOM's
		0410 - OFFICE SUPPORT	\$124,450	\$65,810	\$58,640	0 0	0		\$40,000.00	enhancement; needs to be ongoing
		0411 - PRINTING, DUPLICATING, ETC	\$0							
		0419 - TUITION FOR EMPLOYEE TRAINING	\$36,370							
		0420 - UNAUDITED DISCRETIONARY AMTS	\$0	1,7						
		0441 - IT HARDWARE MAINTENANCE	\$(						-	
		0442 - IT SOFTWARE MAINTENANCE	\$(							
	3010 - INVESTIGATIONS	Total	\$2,717,426						\$40,000.00	
	3020 - MFCU 25% MATCH	0111 - CONTINUING FULL TIME	\$546,358							B Enhancement 2: FTE; ongoing
		0147 - MISC FRINGE BENEFITS 0201 - OFFICE SUPPLIES	\$120,199 \$1,860						\$24,840.86	Enhancement 2: FTE; ongoing
		0211 - OFFICE SUPPLIES 0219 - IT SUPPLIES	\$65,426					1		
	-	0308 - TELEPHONE, TELETYPE, TELEGRAM, ETC								
		0309 - RENTALS - LAND AND STRUCTURES	\$56,945						+	
		0310 - OCCUPANCY FIXED COSTS	\$30,943							
		0401 - TRAVEL - LOCAL	\$9,300							
		0402 - TRAVEL - OUT OF CITY	\$21,250							
		0404 - MAINTENANCE AND REPAIRS - AUTO	\$2,121				0			
		0405 - MAINTENANCE AND REPAIRS - MACH	\$0			1 0	0			
		0410 - OFFICE SUPPORT	\$21,330				0			
		0411 - PRINTING, DUPLICATING, ETC	\$0			8 0	0			
		0419 - TUITION FOR EMPLOYEE TRAINING	\$7,750	\$7,015	\$735	5 0	0			
		0441 - IT HARDWARE MAINTENANCE	\$0							
		0442 - IT SOFTWARE MAINTENANCE	\$0							
		0702 - PURCHASES - EQUIPMENT AND MACHINE								
	3020 - MFCU 25% MATCH	Total	\$856,193	\$727,663	\$128,530	0 6	6	6	\$137,753.86	5

			FY 2017				FY 2016	Y16 Cros		
nd			Proposed	FY 2016 (	Crosswalk		d Approved	Enhancement		
tail	Activity Code and Title	Comp Obj and Title	Budget	Approved Budget \		FTEs	FTEs	Request	Cost Allocation	NOTES
	4011 - RISK ASSESSMENT AND FUTURE PLAN	0111 - CONTINUING FULL TIME	\$700,801	\$0	\$700,80	1	8 0	•		
		0147 - MISC FRINGE BENEFITS	\$154,176	\$0	\$154,170	5	0 0			
										Enhancement 3: Operational budget (0201-0442); covered
		0201 - OFFICE SUPPLIES	\$1,920	\$0	\$1,920	)	0 0		\$1,920.00	EOM's enhancement; needs to be ongoing
		0219 - IT SUPPLIES	\$1,100	\$0	\$1,100	)	0 0		\$1,100.00	7
		0401 - TRAVEL - LOCAL	\$4,800	\$0	\$4,800	)	0 0		\$4,800.00	)
		0402 - TRAVEL - OUT OF CITY	\$18,720	\$0	\$18,720	)	0 0		\$18,720.00	7
		0410 - OFFICE SUPPORT	\$6,000	\$0	\$6,000	ו	0 0		\$6,000.00	)
		0419 - TUITION FOR EMPLOYEE TRAINING	\$19,250	\$0	\$19,250	)	0 0		\$1,925.00	7
		0442 - IT SOFTWARE MAINTENANCE	\$117,465	\$0	\$117,46	5	0 0		\$117,465.00	7
	4011 - RISK ASSESSMENT AND FUTURE PL	A NNING Total	\$1,024,232	\$0	\$1,024,232	2	8 0		\$151,930.00	
	5001 - QUALITY MANAGEMENT	0111 - CONTINUING FULL TIME	\$297,578	\$0	\$297,578	3	3 0	3	\$224,133.00	Enhancement 2: FTE; ongoing
		0147 - MISC FRINGE BENEFITS	\$65,467	\$0	\$65,46	7	0 0		\$49,309.26	Enhancement 2: FTE; ongoing
										Enhancement 3: Operational budget (0201-0419); covered
		0201 - OFFICE SUPPLIES	\$1,680	\$0	\$1,680	)	0 0		\$1,680,00	EOM's enhancement; needs to be ongoing
		0219 - IT SUPPLIES	\$1,390	\$0	\$1,390	)	0 0		\$1,390.00	
		0401 - TRAVEL - LOCAL	\$4,200	\$0	\$4,200	)	0 0		\$4,200.00	
		0402 - TRAVEL - OUT OF CITY	\$14,560		\$14,560		0 0		\$14,560.00	
		0410 - OFFICE SUPPORT	\$34,160		\$34,160		0 0		\$34,160.00	
		0419 - TUITION FOR EMPLOYEE TRAINING	\$17,250		\$17,250		0 0		\$17,250.00	
	5001 - OUALITY MANAGEMENT	Total	\$436,285		\$436,28		3 0	3	\$346,682.26	
			7 100,200	1	7,				70.10,100	Enhancement 2: FTE; ongoing; NOTE: 2 of these will be for
)	3030 - MEDICAID FRAUD CONTROL UNIT	0111 - CONTINUING FULL TIME	\$1,639,074	\$1,575,744	\$63,330	) 1	17 17	8	\$516,353.00	federally funded with no local match
			, , , .	1,7-1,	, ,				, ,	Enhancement 2: FTE; ongoing; NOTE: 2 of these will be fi
		0147 - MISC FRINGE BENEFITS	\$360,596	\$323,027	\$37,569	9	0 0		\$113,597.66	federally funded with no local match
		0201 - OFFICE SUPPLIES	\$5,580		\$2,160		0 0		, .,	,
		0219 - IT SUPPLIES	\$196,277		\$189,43		0 0			
		0308 - TELEPHONE, TELETYPE, TELEGRAM, ETC			-\$3,282		0 0			
		0309 - RENTALS - LAND AND STRUCTURES	\$170,834		-\$56,94		0 0			
		0310 - OCCUPANCY FIXED COSTS	\$1,116		-\$372		0 0			
		0401 - TRAVEL - LOCAL	\$27,900		\$15,41		0 0			
		0402 - TRAVEL - OUT OF CITY	\$63,750		-\$48		0 0			
		0404 - MAINTENANCE AND REPAIRS - AUTO	\$6,364		\$30		0 0			
	1	0405 - MAINTENANCE AND REPAIRS - MACH	\$0		-\$5,919		0 0			
	1	0410 - OFFICE SUPPORT	\$63,990		-\$14,27		0 0			
		0411 - PRINTING, DUPLICATING, ETC	\$03,330		-\$95		0 0			
	1	0419 - TUITION FOR EMPLOYEE TRAINING	\$23,250		\$1,210		0 0			
		0441 - IT HARDWARE MAINTENANCE	\$0		-\$2,51		0 0			
	1	0442 - IT SOFTWARE MAINTENANCE	\$0		-\$25,168		0 0			
		0523 - AGENCY INDIRECT COST	\$0		-\$235,839		0 0			
		0702 - PURCHASES - EOUIPMENT AND MACHINE			-\$15.31		0 0			
	3030 - MEDICAID FRAUD CONTROL UNIT	Total	\$2,568,578		-\$51,913		7 17	8	\$629,950.66	
nd To		Total	\$18,522,457		\$1,307,24			130	\$2,671,051.64	
0	10		<del></del>	<b>417,213,212</b>	<b>41,507,24</b>		112	130	ψ <u>2</u> ,07 1,031.04	
	1			\$18,522,457		1			\$21,193,508.38	
				#10,322, <del>1</del> 37					Ψ£1,193,300.30	J