

1. Please provide, as an attachment to your answers, a current organizational chart for the delegation with the number of vacant and filled FTEs marked in each box. Include the names of all personnel. Also include the effective date on the chart.

ANSWER: See Attachment #1

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees by title/position, current salary, fringe benefits, and program office as of January 31, 2019. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.

ANSWER: See Attachment #2

3. Please list, as of February 1, all employees detailed to or from your agency, if any, anytime this fiscal year (up to the date of your answer). For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee's actual or projected date of return.

ANSWER: None

4. For fiscal years 2018 and 2019, please list each employee whose salary was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and/or bonus pay.

ANSWER: None

5. Please list the overtime earners in your agency for fiscal year 2018. For each, state the employee's name, position or title, salary, and aggregate overtime pay.

ANSWER: None

6. For fiscal years 2018 and 2019 (through January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

ANSWER: None

7. For fiscal years 2018 and 2019 (through January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

ANSWER: None

8. For fiscal years 2018 and 2019 (through January 31), please state the total number of employees receiving worker's compensation payments.

ANSWER: None

9. Please provide the name of each employee who was or is on administrative leave in fiscal years 2018 and 2019 (through January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31, 2019).

ANSWER: None

10. For fiscal years 2018 and 2019 (through January 31), please list, in chronological order, all intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.

ANSWER: None

11. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2018 and 2019 (through January 31). Include a "bottom line" that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

**ANSWER: Fiscal Year 2018: \$65,000 from AI 0 – See Attachment #3
Fiscal Year 2019 - None**

12. Please list, in chronological order, every reprogramming *within* your agency during fiscal year 2019 to date. Include known, anticipated interagency reprogrammings. For each, give the date, amount, and rationale.

ANSWER: None

13. For fiscal years 2018 and 2019 (through January 31), please identify each fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the program that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) provide specific data for fiscal years 2017, 2018, and 2019 (as of January 31) and give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

ANSWER: See Attachment #4

14. Please provide a table showing your agency Council-approved original budget, revised budget (after reprogrammings, etc.) for fiscal years 2017, 2018, and the first quarter of 2019. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2017 and 2018.

ANSWER: See Attachment #5

15. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2018 and 2019 (through January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

ANSWER: None

16. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, including the "Form B" for all District agencies (See D.C. Code § 47-318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2018 and 2019.

ANSWER: See Attachment #6

17. Please list all pending lawsuits that name your agency as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

ANSWER: None

18. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2018 or 2019 (through January 31).

ANSWER: OIO Report No. 18-02-03 NCF

(b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

ANSWER: The OIO 2019 Audit of the New Columbia Statehood Fund is ongoing.

19. How many grievances have been filed by employees or labor unions against agency management? Please list each of them by year for fiscal years 2017, 2018, and 2019 (through January 31). Give a brief description of each grievance, and the outcome as of January 31, 2019. Include on the chronological list any earlier grievance that is still pending in any judicial forum.

ANSWER: None

20. (a) Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees.

ANSWER: **The Commission follows the same procedures as other independent DC Government agencies, including Mayor's Order 2017-313**

- (b) List and describe each allegation received by the agency in FY18 and FY19, to date, and the resolution of each as of the date of your answer.

ANSWER: **None**

21. In table format, please list the following for fiscal years 2018 and 2019 (through January 31, 2019) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).

<i>Name</i>	<i>Title</i>	<i>Fiscal year</i>	<i>Total Spent</i>	<i>Purchase Limit</i>
Rema Wahabzadah	Legislative Counsel	FY2018 Total	\$165,328.93	\$20,000 / Month
Agency total	One Card only	FY2018 Total	\$165,328.93	\$20,000 / Month

<i>Name</i>	<i>Title</i>	<i>Fiscal year</i>	<i>Total Spent</i>	<i>Purchase Limit</i>
Rema Wahabzadah	Legislative Counsel	FY2019 To Date	\$25,644.10	\$20,000 / Month
Agency total	One Card only	FY2019 To Date	\$25,644.10	\$20,000 / Month

22. Please provide a list of all procurements for goods or services for use by your agency over \$10,000 for fiscal years 2017 and 2018 (through January 31). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.

ANSWER: **None.**

23. In table format, please provide the following information for fiscal years 2018 and 2019 (through January 31) regarding your agency's authorization of employee travel: (1) each trip outside the region; (2) individuals (by name and title/position) authorized to travel outside the region; (3) total expense for each trip (per person, per trip, etc.); and (4) justification for the travel (per person and trip).

1. Trips Taken Outside the Region

Event	Location	Dates
Opal Public Funds Summit	Scottsdale, Arizona	January 7- January 10 2018
Louisiana Trustee Education Council (LATEC)	New Orleans, Louisiana	February 7- February 12 2018
UNPO 26 th Presidency Meeting	Belgium, Brussels	March 20- March 25 2018
UNPO 27 th Presidency Meeting	Barcelona, Catalon Spain	June 20- June 24 2018
Exchange of Views EP	Brussels, Belgium	June 24-June 28 2018
Opal Cybersecurity Summit	Newport, Rhode Island	July 18-July 20 2018
UNPO Extraordinary GA	Savoy, France and Geneva, Switzerland	September 12- September 16
70th Anniversary of Universal Declaration of Human Rights	San Jose, California	December 7- December 9 2018
2019 Sundance Film Festival	Park City, Utah	January 24– January 26 2019
2018 Horasis Meeting	Cascais, Portugal	May 5 – 8 2018
National Council for Social Studies Conference	Chicago, Illinois	November 30 – December 2, 2019

2. Individuals Authorized to Travel Outside the Region

Particulars	Title
A. Mayor Muriel Bowser	Co-Chair New Columbia Statehood Commission
B. Chairman Phil Mendelson	Co-Chair New Columbia Statehood Commission
C. Senator Paul Strauss	Ranking Member, Office of Statehood Delegation
D. Senator Michael D. Brown	Junior Senator, Office of Statehood Delegation
E. Rep. Franklin Garcia	U.S. Representative, Office of Statehood Delegation
F. Angely Sema	Legislative Assistant, Office of Statehood Delegation
G. Rema Wahabzadah	Legislative Counsel, Office of Statehood Delegation
H. Karen Szulgit	Staff Assistant, Office of Statehood Delegation (* FY'19 Only)

3. Total Expenses for Each Trip

Event	Expenses
Opal Public Funds Summit	\$ 1,022.85
Louisiana Trustee Education Council	\$ 1,189.68
UNPO 26 th Presidency Meeting	\$ 2,890.11
UNPO 27 th Presidency Meeting	\$ 1,928.61
Exchange of Views European Parliament (EP)	\$ 3,252.43
Opal Cybersecurity Summit	\$ 207.07
UNPO 14 th General Assembly	\$ 8,120.91
70 th Anniversary of Universal Declaration of Human Rights Commemoration	\$ 1,030.96
2018 Horasis International Meeting	\$ 1,183.91
National Council for Social Studies Conference	\$ 2,392.06
Sundance Film Festival	\$ 2,859.53

4. Justification for the Travel

Event	Justification	Attendees
Opal Public Funds Summit	Senator Strauss was invited to be a Keynote Speaker where he spoke about DC Statehood at the Public Funds Summit, sponsored by the OPAL Group in Scottsdale, AZ. While in Scottsdale, Sen. Strauss met with Mayor Jim Lane (R) and other regional political figures.	Senator Paul Strauss
Louisiana Trustee Education Council	Senator Strauss was invited to be a Keynote Speaker for remarks featuring DC Statehood at the Louisiana Trustee Educational Counsel Investment Symposium in New Orleans, Louisiana.	Senator Paul Strauss
UNPO 26 th Presidency Meeting	The UNPO held its 26 th Presidency Meeting. The District of Columbia is a Voting Member of the UNPO, and elected member of the Presidency.	Senator Paul Strauss
UNPO 27 th Presidency Meeting	The UNPO held its 27 th Presidency Meeting. The District of Columbia is a Voting Member of the UNPO, and elected member of the Presidency.	Senator Paul Strauss
Exchange of Views at the European Parliament	Senator Strauss was invited by Member of the European Parliament's Delegation for Relations with the United States (D-US) for an exchange of views on the struggle for the democratic recognition of DC as a federal state of the US at Brussels, Belgium.	Senator Paul Strauss
Opal Cybersecurity Summit	Senator Strauss was invited to be a Keynote Speaker where he spoke about DC Statehood at the Cybersecurity Summit, sponsored by the OPAL Group in Newport, RI.	Senator Paul Strauss
UNPO 14th General Assembly	The District of Columbia is a Voting Member of the UNPO, which makes it eligible to send a delegation to the UNPO General Assembly.	Rep. Franklin Garcia Senator Paul Strauss Angely Sema, Leg. Assistant Senator Paul Strauss Senator Michael Brown Karen Szulgit, Staff Assistant Senator Michael Brown
70 th Anniversary of Universal Declaration of Human Rights	Senator Strauss was invited as a Guest Speaker at a Meeting Commemorating the 70 th Anniversary of Universal Declaration of Human Rights in San Jose, CA and spoke about the issue of DC Statehood and human rights.	
National Council for Social Studies Conference	Senator Brown was invited as a Guest Speaker at the National Council for Social Studies Conference	
Horasis Meeting	Senator Brown was invited to be a panelist at a plenary session on "The American Dream".	
Sundance 2019 Film Festival	Senator Strauss shot multiple PSA's for the successful 51 Stars Initiative, and spoke to multiple cultural and thought leaders about the District of Columbia's quest for Statehood	

24. Please provide and itemize, as of January 31, 2019, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE or term personnel, please provide, in table format, the name of each employee, position title, the length of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

Title	Name	Hire Date	Expire Date
Legislative Assistant	Sema, Angely	12/14/2016	09/30/2019
LEGISLATIVE COUNSEL	Wahabzadah, Rema	6/11/2015	09/30/2019
SENIOR LEGISLATIVE ANALYST	Fleming, Myron	5/19/2015	09/30/2019

25. Did your agency receive any FOIA requests in fiscal year 2018? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment.

ANSWER: **None**

26. Does your “agency” have key performance indicators? If yes, list them.

ANSWER: **The Commission has not formally adopted key performance indicators on an agency wide basis.**

Attachment #1

New Columbia Statehood
Commission†

Office of the Statehood
Delegation

Attachment #2

Statehood Initiative Agency (ARO)

Posn Nbr	Title	Name	Hire Date	Vac Stat	Grade	Step	Salary	FTE: 11.2%	Fringe Rate	Combo Cd	Agency	Index	PCA	Term
00086132	Staff Assistant	Szulgit, Karen	12/14/2015	F	9	5	\$ 55,910.00	1	\$ 12,942.92	111043	ARO	20100	20100	Term
00086162	Legislative Assistant	Serna, Angeley	12/14/2016	F	4	0	\$ 54,806.65	1	\$ 6,138.34	111043	ARO	20100	20100	Temp
00086155	SENIOR LEGISLATIVE ANALYST	Fleming, Myron	5/19/2015	F	12	10	\$ 11,817.88	1	\$ 1,323.60	111043	ARO	20100	20100	Temp
00086156	LEGISLATIVE COUNSEL	Wahabzadah, Rema	6/11/2015	F	12	10	\$ 23,635.75	1	\$ 2,647.20	111043	ARO	20100	20100	Temp
00086159	Clerical Assistant	Michael Arnold	2/4/2019	F	4	3	\$ 35,321.00	1	\$ 3,955.95	111043	ARO	20100	20100	Temp

Attachment #3

SOAR Reprogramming Entry Form

Attachment A -- Local Funds (0100)

Attachment A -- Local Funds (0100)

OPERATING BUDGET REPROGRAMMING REQUEST										Budget Fiscal Year:
						Original Agency Name and Code: Government of the District of Columbia Office of the Senior Advisor (A0)			2018	
APPROVAL REQUIRED FOR THE FOLLOWING:						APPROVAL LEVEL:				
X	Shift Between Agencies					Agency Director:	(signature)			
	Shift Between Activities					Agency CFO:	<i>Cynthia Nunez</i>			
	Shift Between Programs					Associated CFO:	<i>Mickie Anderson</i>			
	Shift Within Programs					Budget Reprogramming Amount Requested: \$		65,000		
							Prepared By: Christine Mahone			
								DATE	08/08/18	
								Total # of Pages	1 of 1	

Agency Code	Program Code	Activity Code	Program Name	Agency Fund	Index	PCA	Object	Object Class	Approved Budget Amount	Current Budget Amount	Amount of Decrease (+)	Amount of Increase (+)	Revised Budget Amount
A00	10900	10900	ALP - Performance Management	0100	10900	10900	0409	0409	\$ 856,000.00	\$ 856,000.00	\$ (65,000.00)		\$ 791,000.00
A00	3010	3010	New Columbia Statehood Commission	0100	30100	30100	0408	0408	\$ 73,323.15	\$ 73,323.15		\$ 65,000.00	\$ 138,323.15
													\$ -
													\$ -
													\$ -
TOTAL									\$ 929,323.15	\$ 929,323.15	\$ (65,000.00)	\$ 65,000.00	\$ 929,323.15

Justification of Reprogramming Proposal: Please see attached

The purpose of the Reprogramming is for the continuation of the Statehood advertisements

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
GOVERNMENT OPERATIONS CLUSTER
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



MEMORANDUM

To: Deborah George Johnson,
Office of Legislative Support, EOM

From: Angelique Rice, Associate Chief Financial Officer
for Government Operations Cluster
Beverly Perry, Senior Advisor
Office of the Senior Advisor

Date: August 8, 2018

Subject: Request for Reprogramming of \$65,000 for Statehood Initiatives

The Office of the Senior Advisor is requesting to reprogram funds to the Statehood Initiatives Agency for the continuation of Statehood advertisements. The agency will purchase additional advertising to further the goal of the District obtaining statehood.

Why are the funds needed?

The requested funds are needed to cover additional advertising costs.

Is this a reprogramming to restore a budget cut authorized by the Mayor and/or Council?

The reprogramming is not a restoration of a budget cut authorized by the Mayor and/or Council.

How will the funds be reprogrammed?

The funds will be reprogrammed as follows:

FROM:

Comp Source Group 0041: \$65,000, Contractual Services index: 10900, PCA: 10900

TO:

Statehood Initiatives Agency (AR0)

Comp Source Group 0040: \$65,000, 0408 Professional Services Index: 30100 PCA: 30100

Why are the funds available?

The funds are available as a result of unanticipated cost savings in the personal services portion of the budget.

What hardship will the District face if the action is postponed until the subsequent fiscal year?

Without the proposed budget reprogramming, the agency will not be able fulfill its current programmatic goals with current resources.

What program will be delayed as a result of the action, and impact on the program or agency?

There will be no adverse impact on the agency's programs and activities as a result of the reprogramming.

Should you have any questions, please feel free to contact Christine Mukolwe (202) 727-0333.

Attachment

Cc: Gordon McDonald, Deputy CFO for Budget and Planning

Attachment #4

Question 13

FY18

Revenue	Source	Budget	Expenditures	Remaining Balance
\$323,831.07	Local Funds (0100)	\$323,831.07	\$323,831.07	\$0.00
\$44,927.90	Donations (0450)	\$21,000.00	\$21,000.00	\$23,927.90
\$3,997.49	Interest (1137)	\$0	\$0.00	\$3,997.49
\$372,756.46	Total	\$344,831.07	\$344,831.07	\$27,925.39

FY19

Revenue	Source	Budget	Expenditures	Remaining Balance
\$244,594.93	Local Funds (0100)	\$244,594.93	\$82,755.39	\$161,839.54
\$1,565.10	Donations (0450)	\$0.00	\$0.00	\$0.00
\$0.00	Interest (1137)	\$0.00	\$0.00	\$0.00
\$372,756.46	Total	\$344,831.07	\$344,831.07	\$27,925.39

Attachment #5

Statehood Initiative (ARO)

Third Detail Title	Activity	Comp Source Group	Comp Object	FY 2017 Approved Budget	FY 2017 Revised Budget	FY 2017 Expenditures	Variance	Explanation	FY 2018 Approved Budget	FY 2018 Revised Budget	FY 2018 Expenditures	Variance	Explanation	FY 2019 Approved Budget	FY 2019 Revised Budget	FY 2019 Expenditures	Explanation
LOCAL FUNDS	2010	0040 0 OTHER SERVICES AND CHARGES	0000			0			0	0	0			0	0	0	Current Year to date Spending
		0011 0 REGULAR PAY - COAST FULL TIME	0111	113,300	113,300	24,379	88,921	Funds were used for Temp Employees	0	0	0			0	2,141	0	
		0012 0 REGULAR PAY - OTHER	0123			0	0		120,335	147,595	0	147,255	Funds to cover temp employees	0	0	0	
			0124		40,656.12	103,562	-62,906	Funds were used for Temp Employees	0	0	101,077	-101,077	Funds were used for Temp Employees	0	0	0	25,425 Current Year to date Spending
			0125			28,655	-28,655	Funds were used for Temp Employees	0	0	54,964	-54,964	Funds were used for Temp Employees	0	0	0	19,161 Current Year to date Spending
		0013 0 ADDITIONAL GROSS PAY	0134			0	0		0	0	0	0		0	0	0	206 Current Year to date Spending
		0014 0 FRINGE BENEFITS - CLERK PERSONNEL	0141			35	-35	Fringe	0	0	29	-29	Fringe	0	0	0	9 Current Year to date Spending
			0142		3,745	0	-3,745	Fringe	0	0	3,708	-3,708	Fringe	0	0	0	1,154 Current Year to date Spending
			0143	20,734	20,734	0	20,734	Fringe	13,327	13,327	0	12,127	Fringe	14,314	14,314	0	2,703 Current Year to date Spending
			0144			9,388	-9,388	Fringe	0	0	9,481	-9,481	Fringe	0	0	0	16 Current Year to date Spending
			0145			47	-47	Fringe	0	0	53	-53	Fringe	0	0	0	50 Current Year to date Spending
			0155			150	-150	Fringe	0	0	170	-170	Fringe	0	0	0	632 Current Year to date Spending
			0156			2,196	-2,196	Fringe	0	0	2,217	-2,217	Fringe	0	0	0	958 Current Year to date Spending
			0157			2,039	-2,039	Fringe	0	0	2,248	-2,248	Fringe	0	0	0	51 Current Year to date Spending
			0161			135	-135	Fringe	0	0	169	-169	Fringe	0	0	0	
		0015 0 OVERTIME PAY	0133			255	-255	overtime pay	0	0	0	0		0	0	0	
		0020 0 SUPPLIES AND MATERIALS	0201	45,132	33,132	6,704	26,428	Funds were used to cover other charges and travel	27,017	27,017	14,559	12,458	Funds available to cover PS cost	15,340	15,340	0	1,599 Current Year to date Spending
		0040 0 OTHER SERVICES AND CHARGES	0402			1,552	-1,552	Travel	30,000	30,000	36,151	-6,151	travel	25,000	25,000	-1,651	Current Year to date Spending
			0406	45,132	45,132	57,794	-12,662	Order changes	43,323	106,162	34,123	72,039	Funds used for travel and office support charges	50,000	50,000	6,480	Current Year to date Spending
		0050 0 SUBSIDIES AND TRANSFERS	0507		10,000	0	0		0	0	64,286	-64,286	Office Support	0	0	0	14,676 Current Year to date Spending
		0014 0 FRINGE BENEFITS - CLERK PERSONNEL	0161			0	10,000	Funds were used to cover other charges and travel	0	0	0	0		10,000	10,000	0	Current Year to date Spending
Total						-18	18		233,612	323,631	323,631	0		242,454	244,595	71,540	0 Current Year to date Spending
Private Commitments	1010	0050 0 SUBSIDIES AND TRANSFERS	0507	124,298	242,994	239,617	23,377		0	21,000	21,000	0		0	0	0	

Attachment #6

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of the City Administrator



Office of Budget and Performance Management

FY 2020 PROGRAM ENHANCEMENT - FORM 2

Agency Program Enhancement Request Details

This form enables agencies to submit a budget enhancement request with supporting details, as part of the budget formulation process led by the Office of Budget and Performance Management.

Enhancement requests should be for innovative, evidence-based ideas around new spending that will improve the quality and efficiency of city services provided to District residents, or for additional resources needed to support substantial volume increases in services provided.

IMPORTANT NOTES ABOUT SUBMITTING AN ENHANCEMENT REQUEST:

- Sections I and II are required for all enhancement requests.
- Sections III and IV are required for enhancement requests \$400,000 or larger.
- When submitting your enhancement request(s), submit only to two people: Saesha Carlile, Deputy Budget Director, and your OCA budget analyst. Please submit each unique enhancement request on a fresh instance of this document.

I. Request Snapshot

Agency Name: Statehood Initiatives

Agency Code: AR 0

Enhancement title: Restoration of Prior Year Spending Levels

This request is priority #_1_ out of _1_ for this agency.

Agency Point of Contact: Senator Paul Strauss, Ranking Member

Date: October, 31 2018

What is the amount of Local funds requested?

Total Funds: \$98,000

Personal Services (PS) Funds: \$68,000.00

Non-Personal Services (NPS) Funds: \$30,000

FTEs: 2.5

What type of cost will this enhancement be? (select one)

One-time / Partially recurring / Recurring

If it is a recurring, or partially recurring cost, what do you estimate to be the costs in each of the following years?

FY 2021: \$99,715

FY 2022: \$101,460

FY 2023: \$103,236

Please summarize this enhancement in two sentences, where the first sentence tells us what the enhancement is, and the second sentence tells us what the expected impact of the enhancement would be:

Historic Spending patters for the agency have traditionally resulted in expenditure balances which have exceeded the appropriated amount balances by the amount of the requested enhancement. The enhancement would allow us to avoid cutting personnel and services.

II. Rationale

What problem for the District are you aiming to address?

The Agency's mission is to support Statehood for the District of Columbia.

What are the reasons why this problem exists?

The Congress of the United States denies Statehood to Washington DC

How does this enhancement address this problem and its underlying reasons?

It allows the District's Statehood Initiatives to continue being funded at the actual spending levels.

Cost-Benefit Analysis

(if relevant, please also submit a supporting Excel sheet)

Forcing us to lay-off, or cut the hours of existing staff will reduce the agency's effectiveness.

Will legislative support be required? (Yes/No – If Yes, please submit BSA form)

No.

The purpose of this form is to help the CA's Office of Budget and Performance Management to review:
- A summary view of all enhancements submitted by your agency
Please sort each table by your enhancement ranking.

Agency Code	AR 0
Agency Name	Statehood Initiatives
Agency Point of Contact	Sen. Paul Strauss, Ranking Member

Note: Please add additional lines as necessary.

Enhancement Title	Summary Description 2 sentence description. In the first sentence, describe the enhancement; in the second, describe the likely impact	Total amount requested	PS amount requested	NPS amount requested	FTEs requested	FY21	FY22	FY23	If recurring, amount needed in out-years? (if in doubt, use a multiplier of 1.75%)	Agency's priority ranking of this enhancement
Restoration of Prior Year Spending Levels	Historic Spending patters for the agency have traditionally resulted in expenditure balances which have exceeded the appropriated amount balances by the amount of the requested enhancement. The enhancement would allow us to avoid cutting personnel and services.	\$98,000	\$68,000	\$30,000	2.5	\$99,715	\$101,460	\$103,236		1 of 1
Total		\$98,000			2.5					