# **GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of Labor Relations and Collective Bargaining**



## Responses to Fiscal Year 2018-2019 Performance Oversight Questions

## Lindsey Maxwell Director

#### **Submission to**

Committee on Labor and Workforce Development Council of the District of Columbia The Honorable Elissa Silverman, Chairperson

February 8, 2019

John A. Wilson Building 1350 Pennsylvania Ave. NW Washington, DC 20004

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#### OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING

### FY18-19 Performance Oversight Questions Committee on Labor and Workforce Development Councilmember Elissa Silverman (At-Large), Chair

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#### **I.** Agency Priorities, Performance, and Evaluation

- 1. Please discuss OLRCB's **top five priorities**.
  - a. How did the agency address its top five priorities in FY2018?
  - b. What are the agency's top five priorities in FY2019? Please explain how the agency expects to address these priorities in FY2019.

**Response:** OLRCB's top priority for FY18 was continuing to reduce litigation costs. OLRCB achieved its priority by prevailing in or successfully mediating cases. As the protection of public funds remains important, the reduction of litigation costs will remain a top priority for FY19. OLRCB will continue to address this by working with the employing agency and the Office of the City Administrator (OCA) to determine the wisest course of action (i.e., mediate, settle, or proceed to hearing) that best serves the public interest and taxpayer funds.

OLRCB's second priority for FY18 was the integration of raw data into our new data management system, Time Matters. OLRCB currently maintains hard copies of certifications issued by the Public Employee Relations Board (PERB), as most of these certifications were issued prior to OLRCB's implementation of Time Matters. In achieving its priority, OLRCB digitized all certifications into the centralized data management system. This allowed for better recordkeeping and allowed OLRCB to more quickly address questions regarding the bargaining unit status of employees at agencies. OLRCB also integrated existing new case data into the system, which will allow OLRCB to track frequent issues that agencies face in labor litigation. For FY19, OLRCB will continue integrating raw data into the new data management system.

OLRCB's third priority for FY18 was the development of a training curriculum based upon litigation case data. OLRCB held quarterly labor liaison forums in FY18 and

conducted a case study based upon litigation case data. The case study training was very well received by District Government management officials and labor law practitioners, so OLRCB will maintain its development of training curriculum based upon litigation case data as a top priority for FY19. In addition, the "total number of employees trained in labor relations and collective bargaining," 241 in FY18, served as an FY18 workload measure for OLRCB.

OLRCB's fourth priority for FY18 was the promotion of employee growth. OLRCB achieved this priority by encouraging all its attorney employees to attend training relating to legal writing and labor and employment law. Moreover, OLRCB worked with its non-supervisory attorney employees to give each an opportunity to serve as a management representative in conducting impact and effects bargaining. OLRCB also provided these employees opportunities to participate in the management's bargaining team and eventually serve as lead negotiator for a compensation collective bargaining agreement (CBA) and a working conditions CBA, to the extent possible. This allowed the employees to gain hands-on negotiation skills and litigation skills through the filing pleadings with PERB. OLRCB will maintain the promotion of employee growth as a top priority for FY19. OLRCB will address this priority by encouraging employees to attend more relevant training, conducting its own training on litigation and bargaining, and having more employees serve as the lead negotiator for management teams in collective bargaining on working conditions agreements.

OLRCB's fifth top priority for FY18 was the development of stronger relations with labor leaders. Each OLRCB Director has maintained an open door policy for any labor president who wishes to discuss the status of bargaining, any matter covered by a CBA, or the labor-management relations section the Comprehensive Merit Personnel Act. These relationships have led to the resolution or withdrawal of unfair labor practice complaints and, coupled with actions taken consistent with OLRCB's other top priorities, has led to more successful mediations of cases with labor unions. Continued development and maintenance of strong relationships with labor leaders will remain a top priority for OLRCB in FY19. OLRCB will lead quarterly labor relations roundtables in partnership with OCA, focused on partnership and process improvement.

2. Please list each **program** or body of work operated or administered by the OLRCB during FY2018 and FY2019, to date. Highlight any programs new in FY2018 or FY2019. For each program, please provide a description of the program, the office that carries out the program, activities in FY18 and FY19, and any documented results of the program.

**Response:** OLRCB consists of four major program units: (1) the Negotiations and Contract Administration Unit, (2) the Litigation Unit, (3) the Training, Research and Citywide Initiatives Unit and (4) the Administrative and Program Support Unit.

The Negotiations and Contract Unit is responsible for negotiating CBAs; the process by which wages, benefits, and other terms and conditions of employment for unionized employees is established; training management representatives on the provisions of each CBA applicable to their agency; and conducting "impact and effects" bargaining

necessitated by new policies, programs and initiatives, or changes to existing policies and programs prior to decision making and implementation.

The Litigation Unit is focused on initiating, prosecuting, defending, and monitoring a wide range of litigation activity; primarily for and on behalf of agencies under the personnel authority of the Mayor. This litigation activity consists primarily of grievance arbitrations, unfair labor practice complaints, enforcement actions, and arbitration review requests before PERB.

The Research, Training and Citywide Initiatives Unit is responsible for conducting research and analysis necessary to support management's position during substantive negotiations or impact and effects bargaining. Furthermore, the Unit supports the Negotiated Employee Assistance Home Purchase Program (NEAHP) and the Commuter Benefit Program.

The Administrative and Program Support Unit is responsible for program support to the other units. The unit also provides human resources, contracting and procurement, and other related customer and operational services for OLRCB personnel and the office.

During FY18 and FY19, to date, each of these units has worked in close coordination to administer a comprehensive and effective citywide labor relations program on behalf of the District. The result has been the completion, implementation, and administration of a number of significant labor contracts. Some very significant ones have been with Compensation Units 1 & 2, with the D.C. Police Union at MPD, and with the Firefighters at FEMS.

OLRCB did not implement any new program during FY18 or FY19, to date.

3. Please describe any **initiatives** that the OLRCB implemented in FY2018 or FY2019, to date, to improve the internal operations of the agency or the interaction of the agency with external parties. Please describe the results, or expected results, of each initiative.

Response: In late FY18 into early FY19, OLRCB initiated the Innovation Taskforce. This six-member taskforce assesses the best use of District funds for legal research resources to be utilized by OLRCB. For the remainder of FY19, the Taskforce will focus on innovative approaches for assessing the efficacy of the current case management platform, while also considering more cost-effective and robust alternatives to better streamline litigation and negotiations activities of the office. Additionally, OLRCB has worked closely with its labor partners to streamline the manual dues enrollment process. In FY18 and FY19, to date, OLRCB has processed a record number of dues forms (more than 6,200) in a timely manner. Furthermore, OLRCB has been a key partner with OCA and various labor leaders in participating on a project team to provide automated forms processing.

4. Please provide a copy of the OLRCB's FY2018 performance accountability report.

- a. Please explain which performance plan strategic objectives and key performance indicators (KPIs) were met or completed in FY18 and which were not.
- b. For any met or completed objective, also note whether they were completed by the project completion date of the objective and/or KPI and within budget. If they were not on time or within budget, please provide an explanation.
- c. For any objective not met or completed, please provide an explanation.

**Response:** Please see Attachment Q4.

- 5. Regarding the OLRCB's FY2019 performance plan:
  - a. Please provide a copy of the OLRCB's FY2019 performance plan as submitted to the Office of the City Administrator.
  - b. Discuss any changes to any outcomes measurements in FY2018 or FY2019, including the outcomes to be measured or changes to the targets or goals of outcomes; list each specifically and explain why it was dropped, added, or changed.

**Response:** Currently OLRCB's FY2019 performance plan is contained within the overall OCA performance plan. Please see Attachment Q5.

- 6. Please provide a list of all **studies**, **research papers**, **reports**, **evaluations**, **and analyses**, including those provided by contractors or consultants that the OLRCB prepared or contracted for during FY2018 and FY2019, to date.
  - a. For each study, paper, report, or analysis, please include:
    - 1. Report name;
    - 2. Author name, whether the agency or an outside party;
    - 3. Status, including actual or expected completion date;
    - 4. Purpose and description of contents; and
    - 5. Contract number or grant name if the report was produced by a contractor or grantee.
  - b. Please attach a copy if the study, research paper, report, or analysis is complete.

**Response:** OLRCB contracted for reports and analyses in the context of compensation bargaining. Those reports and analyses are protected under the attorney work-product doctrine and D.C. Official Code § 1-617.17(h), which provides that "[c]ompensation negotiations pursuant to this section shall be confidential among the parties [and that] . . . [a]ll information concerning negotiations shall be considered confidential until impasse resolution proceedings have been concluded or upon settlement."

7. Please list and describe any **investigations**, **audits**, **or reports by outside entities** that involve the OLRCB or any employee that were conducted during FY2018 and FY2019, to date, or that are ongoing. *Attach copies* of any such document. Include any routine or ad hoc monitoring, site reviews, desk audits, or other reviews or audits by federal agencies, the District Inspector General, the DC Auditor, or *any other* local or federal governmental entity.

**Response:** There are no ongoing investigations or audits of or reports involving OLRCB or any OLRCB employee. There were no investigations or audits of or reports on OLRCB or any OLRCB employee that were completed during FY18 or FY19, to date.

8. Please list all **recommendations identified by the Office of the Inspector General, D.C. Auditor, or other federal or local oversight entities** during FY2017, FY2018, or FY2019, to date about the OLRCB. Please provide an update on what actions have been taken to address each recommendation. If the recommendation has not been implemented, please explain why.

**Response:** There were no recommendations identified by the Office of the Inspector General, D.C. Auditor, or other federal or local oversight entity about OLRCB during FY17, FY18, or FY19, to date.

- 9. Please list all **reports or reporting** currently required of the agency in federal law, the District of Columbia Code, or Municipal Regulations. For each, include
  - a. The statutory code or regulatory citation;
  - b. Brief description of the requirement;
  - c. Any report deadlines;
  - d. Most recent submission date: and
  - e. A description of whether the agency is in compliance with these requirements, and if not, why not.

**Response:** OLRCB's only statutory or other reporting requirement relates to Freedom of Information Act (FOIA) requests and is set forth in D.C. Official Code § 2–538. OLRCB is in compliance with the aforementioned statute.

10. Please attach a copy the agency's **FOIA disclosure reports** for FY2017 and FY2018.

**Response:** Please see the copies of OLRCB's FOIA Disclosure Reports for FY17 and FY18 attached both marked as Attachment Q10.

11. Regarding **FOIA requests** for FY2018 and FY2019, as of Feb. 1, 2019, that were submitted to your agency, please complete the following table.

**Response:** Please see the completed table below.

FOIA Requests, FY18 and FY19

	FY18	FY19, as of Feb. 1, 2019
Total FOIA requests received	0	0
Number of requests granted in full (no	1	0
exemptions claimed)		
Number of requests granted but which	0	0
redacted or omitted some material		
according to FOIA exemptions		
Number of requests denied in full (i.e., all	0	0
requested material exempt from		

disclosure)		
Number of requests for which the	0	0
agency identified no responsive		
documents or records		

12. Please attach a **log of all FOIA requests** received in FY2017, FY2018, and FY2019 with the request number, the name of the requestor, and a brief description of the information requested. Alternatively, if this information is hosted online, please provide the Committee the URL and, if necessary, a login to the relevant website.

**Response:** Please see the updated table below.

Request No.	Requestor	Description
2017-1	Yeetta Ward	(1) A list of names and dates of unions, locals, and collective bargaining units that went into impact and effect on the new Chapter 16 corrective and adverse; enforced leave; and grievances.
		(2) A list of unions, local, and collective bargaining units that have not went into impact and effect on the new Chapter 16 corrective and adverse; enforced leave; and grievances.
		(3) A list of names and dates of unions, locals, and collective bargaining units that are scheduled to go into impact and effect on the new Chapter 16 corrective and adverse; enforced leave; and grievances.
		(4) A list of unions, locals, and collective bargaining units that are operating under the old Chapter 16 General Discipline and Grievances.
2017-2	LeAnne Funk	A current list of all OLRCB employees.
2017-3	Brian Lynch	The current labor agreement and pay scale that FEMS uniform employees represented by IAFF Local 36 work under.
2017-4	Zach Rausnitz	All emails and attachments in inboxes related to Lionel Sims (Director, Office of Labor Relations and Collective Bargaining) that were sent to or received from the email account

	awashington@districtcouncil20.org
	between July 20, 2015, and July 31, 2017.

13. Please confirm whether OLRCB posts all FOIA requests and responses on the DC Government FOIA Reading Room, at <a href="https://foia-dc.gov/App/ReadingRoom.aspx">https://foia-dc.gov/App/ReadingRoom.aspx</a>. If OLRCB does not post all FOIA requests on the DC Government FOIA Reading Room, explain why OLRCB does not post.

**Response:** OLRCB is in the process of securing a FOIA Express license in order to post all its FOIA requests and responses on the DC Government FOIA Reading Room. OLRCB only recently became eligible to secure this license. Once secured, OLRCB's requests and responses for FY17, FY18 and FY19, to date, if any, will be posted.

#### **II. Budget and Expenditures**

### **Budget**

14. **Budget.** Please create a table in Excel showing your agency's budget, including Councilapproved original budget, revised budget (after reprogrammings, etc.), and actual expenditures, by program and activity, for fiscal years 2018, and the first quarter of 2019. For each activity, please include total amount budgeted and break down the budget by funding source (federal, local, special purpose revenue, or intra-district funds). Include any over- or under-spending. Explain any variances between the revised budget and actual expenditures for fiscal year 2018 for each program and activity code.

**Response:** Please see Attachment Q14.

- 15. Please provide the following information for all **intra-District memoranda of understanding (MOUs)** for FY2018 and FY2019 to date, *including anticipated MOUs* for the remainder of FY2019.
  - a. Attach copies of all intra-district MOUs.
  - b. For each MOU, including anticipated MOUs, *complete the attached table* in Excel.

**Response:** Please see the attached MOUs (Attachments Q15a) and table (Attachment Q15b).

- 16. Please provide the following information for all **intra-District memoranda of agreement (MOAs)** for FY2018 and FY2019 to date, including anticipated MOAs for the remainder of FY2019.
  - a. *Attach copies* of all intra-district MOAs, other than those for overhead or logistical services, such as routine IT services or security.
  - b. For each MOA, including anticipated MOAs, complete the table below; add rows as necessary.

**Response:** OLRCB had no intra-District MOAs for FY18 or FY19, to date.

- 17. Please provide the following information for each **interagency reprogramming** of funds into and out of the agency for FY2018 and FY2019, to date, including anticipated interagency reprogrammings for the remainder of FY2019.
  - a. Please *attach copies* of the reprogramming documents, including the Agency Fiscal Officer's request memo and the attached reprogramming chart.
  - b. For each reprogramming, including anticipated reprogrammings, complete the attached chart in Excel.

**Response:** Please see the attached updated chart information in the format provided by the Labor & Workforce Development Committee and copies of the reprogramming documents marked as Attachment Q17.

- 18. Please provide the following for each **intra-agency reprogramming** *within* your agency during FY2018 and FY2019, to date, as well as any anticipated intra-agency reprogrammings for the remainder of FY2019.
  - a. Please attach copies of any reprogramming documents.
  - b. For each reprogramming, including anticipated reprogrammings, *complete the attached chart* in Excel.

**Response:** Please see the attached updated chart information in the format produced by the Labor & Workforce Development Committee and copies of the reprogramming documents marked as Attachment Q18.

- 19. For FY18 and FY19, to date, please identify any **special purpose revenue funds** maintained by, used by, or available for use by the agency. For each fund identified, provide:
  - a. The revenue source name and fund code;
  - b. A description of the program that generates the funds;
  - c. The revenue funds generated annually by each source or program;
  - d. An itemized list of each expenditure showing the recipient (if an outside vendor) and specific purpose; and
  - e. The fund balance at the end of FY18, the current fund balance as of Feb. 1, 2019, and the expected balance at the end of FY19.

**Response:** Please see the attached chart information marked as Attachment Q19 Parts 1 and 2.

20. Please attach all **budget enhancement requests** submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for previous fiscal years of FY2017, FY2018, and FY2019.

**Response:** Budget enhancement requests submitted by the Agency to the Mayor and Chief Financial Officer are privileged as part of the deliberative process.

### **Expenditures**

21. Please *complete the attached table* in Excel with the following information on each **contract, procurement, and lease** leveraged in FY2018 and FY2019 as of Feb. 1, 2019, with a value amount of \$10,000 or more. "Leveraged" includes any contract, procurement, or lease used by the agency as a new procurement, contract extension, or contract option year execution. This also includes direct payments, if applicable. Treat Human Care Agreements as a contract—aggregating information by vendor for all task orders under the HCA, where relevant.

**Response:** OLRCB has had only one contract, procurement, or lease leveraged in FY2018 and FY2019 as of Feb. 1, 2019, with a value amount of \$10,000 or more. It relates to a requisition for economic benchmarking services under an existing pool contract with PFM Group Consulting LLC for \$65,000.00.

Please see Attachment Q21.

22. Please complete the following table with information on all **credit card**, **p-card**, **or purchase card purchases and expenditures** for FY2018 and 2019, to date; add rows as necessary. Alternatively, you may attach monthly statements with this same information; however, please name the ultimate vendor and specific purpose of the purchase for any Pay Pal or other transaction with an indirect payment service like Pay Pal.

**Response:** Please see the updated tables for FY18 & FY19 respectively attached (rather than inserted below) both marked as Attachment Q22.

Credit and purchase card expenditures, FY2018 and FY2019

			,	
Employee name	Date of purchase	Vendor name (do not list "Pay Pal;" name the ultimate vendor)	Dollar amount	Purpose of expenditure

23. Were any complaints filed with the **Contract Appeals Board** in FY2018 or 2019 to date, against or involving your agency or any employee of the agency? If so, please complete the following table with information on each complaint; add rows as necessary.

**Response:** OLRCB had no Contract Appeals Board complaints filed against or involving it, nor did any employee of the agency, in FY18 and FY19, to date.

#### **III.** Agency Organization and Personnel

- 24. Please provide a current **organizational chart** for the agency, arranged by division and subdivision, as of Feb. 1, 2019.
  - a. Show for each division and subdivision:

- 1. The names and titles of all personnel;
- 2. The number of vacant, frozen, and filled positions;
- b. Note on the chart the date of the information.

**Response:** Please see OLRCB's current organizational chart attached as Attachment Q24.

25. Please *complete the attached table* in Excel with a **chart of all positions** (i.e. **Schedule A**) at the agency, as of February 1, 2019.

**Response:** Please see OLRCB's current Schedule A table attached as Attachment Q25.

- 26. Regarding **term and temp employees**:
  - a. For each term employee included in the schedule A who started in the position in FY2018 or FY2019, please provide a brief narrative to specify why the hire was done on a term or basis and not on a continuing basis.
  - b. For each term or temp employee included in the schedule A, indicate the start date of the position and the expected end date; and
  - c. For each term employee employed during FY2018 or FY2019 whose hire date is before FY2015, please explain why the employee is term and has not been converted to a permanent employee.

**Response:** OLRCB has had no term or temp employees or positions during the covered period.

27. Please complete the following table on **contract workers** who worked from the agency (e.g. embedded contract workers) during FY2018 or FY2019; add rows as necessary.

Contract Workers who worked from an agency location, FY18 and FY19

Contract	Contracting	Contract	Job title	Hourly	Name of project
worker's	company	number	or	rate	assigned to and type
name (e.g.,	(vendor)		position		of work duties
John Smith)	name		name		

**Response:** OLRCB did not employ any contract workers during the period covered by this question.

28. How many and what percentage of employees at the agency as of Feb. 1, 2019, were **District residents**?

**Response:** Please see the updated chart information inserted below.

Employees' DC Residency in FY 2019, as of Feb. 1, 2019

Position Type	Total Number	Number who are District Residents	Percent of total who are District residents
Continuing	14	7	50%
Term	N/A		
Temporary	N/A		
WAE	N/A		

29. Please complete the following charts about the **residency of new hires** in FY18 and FY19, to date:

**Response:** Please see the updated chart information inserted below.

DC Residency of Employees Hired in FY 2018

<u> </u>					
Position Type	Total Number	Number who are District Residents	Percent of total who are District residents		
Continuing	5	4	80%		
Term	N/A				
Temporary	N/A				
WAE	N/A				

DC Residency of Employees Hired in FY 2019, as of Feb. 2019

Position Type	Total Number	Number who are District Residents	Percent of total who are District residents
Continuing	1	1	100%
Term	N/A		
Temporary	N/A		
WAE	N/A		

#### IV. OLRCB-led Litigation and Arbitration

33. In its FY 18 Performance Oversight responses, OLRCB listed the reduction of litigation costs as its top priority. What progress has the agency made in reducing litigation costs? Please list total litigation costs for FY 2018 and FY 2019 (to date).

**Response:** OLRCB has made significant progress in reducing litigation costs. The total litigation costs for FY18 and FY19 (to date) are as follows:

FY18: - \$4,027.20FY19 (to date): - \$0.00

34. In its FY 18 Performance Oversight responses, OLRCB's second priority was to continue to integrate raw data regarding the District agencies' bargaining units into its data management system and in its response to Question 55, OLRCB stated that it integrated data into its new data management system and that it has provided training based on recent litigation that has been inputted into the new data management system. What is the status of this training development? Has the data been fully integrated into the new data management system? Please provide the date of completion or expected completion.

Response: In late FY18 into early FY19, OLRCB formed an internal initiative called the OLRCB Innovation Taskforce. This taskforce has been assessing, as part of its mandate, the efficacy of continuing to utilize the current case management platform while considering more cost-effective and robust alternatives to better streamline both litigation and negotiations activities. This assessment is expected to be completed during late FY19. As a result, the full integration of the current system, while approximately 80 percent complete, is being reviewed as a part of a larger analysis of what the best tool for this purpose will be moving forward. While it has been useful in helping identify issues for training, it has been found somewhat deficient in providing access to historical legal case research to the attorneys who primarily utilize it. Notwithstanding that, during FY18 and FY19, to date, at least 241 employees have been trained to some degree on labor relations related topics based on data extracted from the case management system.

#### V. Collective Bargaining

35. Please provide a current union contact list of all unions representing District employees. Please include the name of the union; and the names, titles, and contact information of the union's local leadership.

**Response:** Please see the attached chart marked as Attachment Q35.

36. Please list in a searchable Excel table format (in its original form and not a scanned copy), and alphabetized by agency, every operative collective bargaining agreement the District government has entered into. Since bargaining units typically have two agreements (wages and working conditions), there will be two lines in the table, together, for those agencies. Include the following information: agency name, union ID, type of agreement (e.g., wages, or working conditions), terms of the agreement, (e.g., 1/1/13 – 1/1/16), approximate number of employees covered, current status of agreement and a column for any comments. For the several agreements covering multiple agencies, list those first in the table.

**Response:** Please see the attached table marked as Attachment Q36.

37. Please list in table format, every collective bargaining agreement (same order as question #36) that has expired. Identify the agreement, the expiration date, and explain its current situation regarding that agreement or the negotiation of a new agreement.

**Response:** No collective bargaining agreement has expired, but, by operation of each respective agreement, has continued in effect since the stated expiration date.

38. Please provide a brief explanatory paragraph of every agreement that is under negotiation but at impasse. Order these paragraphs as in question #36.

Response: The District of Columbia Public Schools, the Office of the State Superintendent of Education and the American Federation of State, County and Municipal Employees (AFSCME), District Council 20, and Local Union 2921 are at an impasse in its negotiations over a successor compensation agreement. The parties reached agreement on all working conditions provisions. Also, the National Association of Government Employees (NAGE) R3-09 and the Department of Forensic Sciences (DFS) are at an impasse in its negotiations over a successor working conditions agreement. D.C. Official Code § 1-617.17(h) prohibits OLRCB from any further explanation regarding any of these negotiations at impasse. It states that "[a]ll information concerning negotiations shall be considered confidential until impasse resolution proceedings have been concluded or upon settlement."

39. State the length of time taken to complete negotiations for all CBAs that were entered into in FY18. For each CBA, include the date on which the previous CBA expired, if applicable; the date negotiations started; the date negotiations were completed; the effective date of the newly negotiated contract; and the number of days from the date of the previous CBA's expiration and the date of the newly negotiated CBA's effective date. For all CBAs, provide the average number of days from the date of the previous CBA's expiration and the date of the newly negotiated CBA's effective date.

**Response:** Please see the chart inserted below.

CBA entered	Stated	Starting Date	Completion	Effective	Number of
into in FY 18	Expiration	of	Date of	Date of New	Days from
(October 2017	Date	Negotiations	Negotiations	CBA	expiration
<ul><li>September</li></ul>					date and new
30, 2018)					effective
					date
District and	9/30/2017	6/26/17	12/21/17	10/1/2017	0
Comp Units 1				(FY 2018-	
and 2				FY 2021)	
Agreement					
(Compensation)					
FEMS and	9/30/14	5/6/2016	4/5/2018	10/01/14	0
IAFF 36 (Comp			(Date of	(FY 2015-	
Unit 4)			Arbitrator's	FY 2020)	
(Compensation			Award)		
and WC)					
OSSE and	9/30/19	12/5/17	5/1/18	10/1/17	0

Teamsters 639 (Compensation and WC)		Reopener for Wages/other Comp for FY			
		18-FY 20			_
DCPS and	9/30/2017	8/4/2017	5/1/18	10/1/2017	0
Teamsters 639					
(Compensation					
and WC)					
MPD and	9/30/2017	9/28/17	8/24/18	10/1/2017	0
FOP/MPD LC					
- Comp Unit 3					
(Compensation					
and WC)					
DBH and	9/30/2017	12/14/17	6/26/18	10/1/2017	0
WAMTC,					
Public Service					
Employees,					
LIUNA					
(Compensation)					
OSSE and	9/30/2017	9/12/2017	9/6/18	10/1/2017	0
AFSCME 1959					
(Compensation					
and WC)					

#### VI. Agency Operations and Disputes

- 40. Please list in chronological order any **grievances filed** *by labor unions* against the agency or any employee of the agency in FY17, FY18, or FY19, to date. Include on the list any earlier grievance that is still pending in any forum. Also include any grievances filed by unions about a current employee of the agency that is related to a matter that arose at previous District government employment of the employee at another agency. For each grievance:
  - a. Provide the union name and local number, a brief description of the matter, and the current status.
  - b. Describe the response to each complaint or grievance and any change to agency policies or procedures as a result.
  - c. For any complaint or grievance that was resolved in FY18 or FY19, to date, describe the resolution or outcome.

**Response:** There were no grievances filed by labor unions against OLRCB or any OLRCB employee in FY17, FY18, or FY19, to date, nor are there any earlier grievances pending against OLRCB or any OLRCB employee.

41. Please list in chronological order any other (non-union) grievances or complaints against or regarding the agency or any of its personnel, filed by any District

government employee, that were filed or pending in FY18 or FY19. Include complaints filed in any forum, including with other District agencies; complaints on any matter, including human resources, personnel, sexual harassment, financial, or other matters; and complaints filed against a current agency employee related to their employment at the agency, or related to any previous employment at another District agency. Include on the list any earlier grievance that is still pending in any forum, including review by another District agency. For each grievance or complaint:

- a. Provide the agency name and office of the complainant at the time the matter occurred.
- b. Provide the name of the forum or agency to which the complaint was filed.
- c. Specify if the complaint concerns a colleague or supervisor.
- d. Provide a brief description of the matter and the current status.
- e. Describe the response to the complaint or grievance, including any disciplinary action taken and any changes to agency policies or procedures
- f. For any complaint or grievance that was resolved in FY18 or FY19, to date, describe the resolution or outcome.

**Response:** OLRCB did not receive any grievances or complaints against or regarding the agency or any of its personnel by any District government employee that was filed or is pending in FY18 or FY19, nor are there any earlier grievances or complaints pending against OLRCB or any OLRCB employee, as required by this question.

- 42. Please list in chronological order all **administrative grievances or complaints filed by** *parties outside District government* against the agency regarding services provided by or actions of the agency or any employee of the agency in FY2018 or FY2019, to date. Include on the chronological list any earlier grievance that is still pending in any forum.
  - a. Describe the complainant (e.g. [Program name] customer)
  - b. For each grievance or complaint, give a brief description of the matter as well as the current status.
  - c. Please describe the process utilized to respond to the complaint or grievance and any changes to agency policies or procedures as a result.
  - d. For any complaints or grievances that were resolved in FY2018 or FY2019, to date, describe the resolution.

**Response:** There are no administrative grievances or complaints filed by parties outside District Government against OLRCB or any employee of the agency regarding services provided by or actions of the agency in FY18 or FY19, to date, nor are there any earlier administrative grievances or complaints pending against OLRCB or any OLRCB employee, as required by this question.

- 43. Please list all **lawsuits** that name or are concerned with the agency, division, or employee of the agency (related to the employee's work) as a party, which are pending or which concluded in FY2018 or FY2019, to date.
  - a. Provide the case name, court, where claim was filed, case docket number, current status of case, and a description of all causes of action, counts, and/or allegations in the filed complaint.
  - b. Attach a copy of each complaint and any response filed by the agency or its legal representative.

**Response:** There are no pending lawsuits that name or are concerned with the agency, division, or employee of the agency (related to the employee's work) as a party, which are pending or which concluded in FY18 or FY19, to date.

- 44. Please list all **settlements** entered into by the agency or by the District on behalf of the agency in FY2018 or FY2019, to date, including any covered by D.C. Code § 2-402(a)(3), which requires the Mayor to pay certain settlements from agency operating budgets if the settlement is less than \$10,000 or results from an incident within the last two years. For each, provide
  - a. The parties' names,
  - b. The date the settlement was entered into;
  - c. The amount of the settlement, and
  - d. If related to litigation, the case name, court where claim was filed, case docket number, and a description of the case, or
  - e. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. Administrative complaint related to sexual harassment, etc.).

**Response:** There are no settlements entered into by the agency or by the District on behalf of the agency in FY18 or FY19, to date.

45. Does your agency prepare a **legislative agenda**? If so, please attach a copy. Please discuss any legislation your agency plans to submit to the Council in FY2019 or FY2020.

**Response:** No. OLRCB works with the Office of the City Administrator and the Office of Policy and Legislative Affairs to determine whether legislation is necessary. None is planned at this time.

## Office of the City Administrator FY2018

## FY2018 Performance Accountability Report

The Performance Accountability Report (PAR) measures each agency's performance for the fiscal year against the agency's performance plan and includes major accomplishments, updates on initiatives, and key performance indicators (KPIs).

#### Mission

The mission of the Office of the City Administrator (OCA) is to facilitate the effective and efficient implementation of the Mayor's policies by providing leadership, support, and oversight of District government agencies.

## Summary of Services

The OCA provides oversight and support to the Deputy Mayors and District Agencies by increasing government effectiveness through cross-agency and targeted improvement initiatives, including the integration of strategic policy priorities, budgetary planning, and operational directives. The City Administrator manages the District's performance management activity and organizes multi-agency accountability sessions with the Mayor. OCA also includes the Office of Public Private Partnerships; Resilient DC; The Lab@DC; and the Office of Labor Relations and Collective Bargaining (OLRCB), which represents the District of Columbia as the principal management advocate during labor negotiations and in administering the District's Labor Relations activities.

## FY18 Top Accomplishments

What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
DC's Credit Rating Upgraded to Highest Level	In July 2018, Moody's Investors Service upgraded DC's credit rating to the highest possible level, Aaa. In a press release, the credit-rating service cited DC's exemplary fiscal governance and low expenses for public-employee pensions as part of the rationale behind the upgrade. Practically, this upgrade means that it will be less expensive for the District to finance capital projects because we are a more attractive investment for borrowers and the result will be more funding available to build on our progress in funding much needed capital improvements across the city.	An excellent credit rating demonstrates the District's strong fiscal governance structures. In July 2018, Moody's Investors Service upgraded the District of Columbia's General Obligation (GO) bond rating to Aaa. This provides the District with the highest possible credit rating for all outstanding General Obligation Bonds. In addition, Tax Increment Financing bonds were upgraded from Aa3 to Aa2.
Kids Ride Free	This year, Washington Metropolitan Area Transit Authority (WMATA) requested that students participating in the Kids Ride Free program receive and use traditional SmarTrip cards in place of DC One Cards to ride Metrobus, Metrorail, and the DC Circulator. In years past, eligible students used their DC One Cards for transportation by loading a Kids Ride Free pass onto the card. District agencies (Office of the Chief Technology Officer, Office of the City Administrator, District Department of Transportation, Office of the Deputy Mayor for Education, District of Columbia Public Schools, and the Public Charter School Board) worked to distribute the new Kids Ride Free SmarTrip cards to eligible students before school started and throughout the school year. So far, the number of Kids Ride Free SmarTrip cards issued this school year has passed the number of Kids Ride Free passes loaded onto DC One Cards last year (already 12,000 more users of the program in SY1819 than SY17-18). The Kids Ride Free SmarTrip card is easier to use because it requires	This was a major programmatic change that the Office of the City Administrator was able to execute through the coordination of various agencies (Office of the Chief Technology Officer, District Department of Transportation, Office of the Deputy Mayor for Education, District of Columbia Public Schools, and the Public Charter School Board). OCA hosted eight successful summer distribution events, one in each Ward, to ensure as many students as possible could receive their SmarTrip card prior to the school year starting. From these events, 11,720 students received a Kids Ride Free SmarTrip card (nearly half the number of Kids Ride Free participants from the entire previous school year).

What is the accomplishment that your agency wants to highlight?	How did this accomplishment impact residents of DC?	How did this accomplishment impact your agency?
	no activation.  This accomplishment impacts many residents throughout the District. It provides eligible students a free and easy to use way to get to and from school and school-related activities. Students who do not have the option to be taken to school can access the Kids Ride Free program to ensure they are at school every day and on-time.	
Three Major Labor Collective Bargaining Agreements - (1) Comps 1 & 2, (2) MPD & (3) FEMS (via arbitration).	The Administration's recent collective bargaining agreements completed with the sworn Police Officers at the Metropolitan Police Department (MPD) and the Firefighters at the Fire and Emergency Medical Services Department (FEMS) [achieved through arbitration] demonstrate a strong commitment to providing meaningful wage and benefits increases to the District's primary first responders. This is evidence of the Mayor's ongoing commitment to building a safer, stronger Washington, DC. These agreements ensure that the District attracts and retains engaged first responders who ensure the safety and welfare of the residents of the District on a daily basis. Similarly, the Compensation Units 1 & 2 agreement covers the largest single block of unionized District employees (over 9,000) who offer a wide range of services to the District's residents across the entire city.	The successor agreement between the District of Columbia and Compensation Units 1 &2, which represents the largest compensation unit in the District, was negotiated and ratified by the participating unions in January 2018.  The successor agreement with the DC Police Union - Fraternal Order of Police/Metropolitan Police Department (MPD) Labor Committee-represented the first mutually agreed upon collective bargaining agreement in almost 20 years, as prior agreements were not reached without impasse and interest arbitration.  The impact of these successful negotiations cannot be overstated, as they help ensure employee productivity and satisfaction.

## 2018 Strategic Objectives

Objective Number	Strategic Objective
1	Coordinate multi-agency projects, implement District-wide initiatives, and provide agencies with guidance and support to achieve progress on the Mayor's priorities
2	Advance efficient and effective DC government services by developing a priority driven budget process informed by scientific research and performance management practices.
3	Expand and enhance the use of public-private partnerships to revitalize and expand the District's infrastructure
4	Foster strong labor relations through good faith engagement with duly elected and authorized employee labor representatives
5	Create and maintain a highly efficient, transparent and responsive District government.**

## 2018 Key Performance Indicators

Measure	Freq	Target	Q1	Q2	Q3	Q4	FY2018	KPI Status	Explanation
1 - Coordinate multi-a on the Mayor's priori	agency pro ties (2 Me	ojects, imple asures)	ement Dist	rict-wide ir	nitiatives, a	nd provide	e agencies w	ith guidanc	e and support to achieve progress
Percentage of fiscal year key performance indicators either fully or partially achieved	Annually	88%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	76.3%	Unmet	OCA assisted DC agencies with setting ambitious targets. Although OCA did not meet this established target, we will continue to coordinate with agencies to meet this target annually.
Percentage of fiscal year agency initiatives either fully or partially achieved	Annually	95%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	77.6%	Unmet	DC agencies set an ambitious number of initiatives to achieve in FY18, and there are a number of initiatives that are multi-year projects OCA will continue to strive for full completion of achievable initiatives annually.
2 - Advance efficient performance manage				rvices by d	eveloping	a priority o	driven budge	et process i	nformed by scientific research and
Percent of District agencies completing a fiscal year performance plan	Annually	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	
Percent of District agencies participating in the performance management program completed training	Annually	95%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	
3 - Expand and enha	nce the use	of public-p	orivate part	nerships to	o revitalize	and expan	nd the Distric	ct's infrastr	ucture (1 Measure)
Number of procurements initiated for new P3 projects	Annually	3	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1	Unmet	The time and resources required to complete the current projects have prevented a larger number of new projects from moving forward. However, it is expected that more projects will be moved into procurement in FY19.
4 - Foster strong labo Measures)	r relations	through go	ood faith er	ngagemen	t with duly	elected an	d authorized	d employee	labor representatives (4
Number of collective bargaining agreements reached without arbitration	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	7	No Target Set	

Measure	Freq	Target	Ql	Q2	Q3	Q4	FY2018	KPI Status	Explanation
Number of collective bargaining agreements reached with arbitration	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3	No Target Set	
Number of collective bargaining negotiations without an agreement reached	Annually	New Measure	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4	No Target Set	
Number of cases where litigation resulted in lawyer fees being awarded to opposing counsel	Quarterly	New Measure	0	0	0	0	0	No Target Set	

<sup>\*\*</sup>We've revisited a project to standardize District wide measures for the Objective "Create and maintain a highly efficient, transparent and responsive District government." New measures will be tracked in FY18 and FY19 and published starting in the FY19 Performance Plan.

## 2018 Workload Measures

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
1 - Agency Operations (1 Measure)	•	1	,	,	,	,
Number of annual multiagency and cross cluster projects coordinated by OCA	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	34
1 - Grants Management (3 Measures)						
Total dollar amount of Federal grant money given to DC	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Waiting on Data
Number of Single Audit Findings	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Waiting on Data
Number of single audit repeat findings	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Waiting on Data
2 - CapSTAT (1 Measure)						
Total number of CapStat meetings held	Quarterly	2	1	2	2	7
2 - Developing the Mayor's Budget (1 Measure)						
Number of budget engagement forums hosted	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3

Measure	Freq	Q1	Q2	Q3	Q4	FY 2018
2 - Performance Management & Strategic Planning (1 Measure	e)					
Number of cluster meetings held to review progress on FY annual performance plans	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	9
2 - The Lab@DC (3 Measures)						
Number of Rapid Randomized Control Trials (RCTs) completed	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5
Number of Randomized Control Trials (RCTs) completed	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1
Number of applied analytics projects completed	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	9
3 - Public Private Partnerships (1 Measure)						
Number of meetings with impacted ANC's held	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	10
4 - Collective Bargaining (6 Measures)						
Number of non-compensation collective bargaining agreements currently under negotiation	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	1
Total compensation collective bargaining agreements currently under negotiation	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	4
Number of cases pending at the start of year	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	146
Number of cases referred to OLRCB during the fiscal year	Quarterly	10	15	14	14	53
Number of cases closed (withdrawn, settled, or reached udgement)	Quarterly	11	7	20	12	50
Number of union dues applications received	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	5091
4 - Training (1 Measure)						
Fotal number of employees trained in labor relations and collective pargaining	Annually	Annual Measure	Annual Measure	Annual Measure	Annual Measure	241

2018 Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation				
GRANTS MANAGEMENT (2 Strategic initiatives)								
Annual Grants Conference	In FY18, OCA will host an Annual Grants Conference and launch a new survey of participants to assess the quality of the annual training.	Complete	The Grants Management Division hosted the 2nd Annual Grants Management Conference on Thursday, July 19th at Georgetown School of Continuing Education. 187 District of Columbia Grant Managers attended the Conference.					
Grants Management Policy	In FY18, OCA will finalize and issue a policy for grants management district-wide.	Complete	This has been finalized and completed. Our goal is to send it to the print and have it ready for distribution at the Annual Grants Conference training on July 19, 2018.					
OFFICE OF AGE	NCY OPERATIONS (1 Strategic Init	iative)						
Coordination of short-term family housing plans	In FY18, OCA will support DMHHS in implementing the Mayor's plan to close and replace DC General with dignified, short-term housing for families experiencing homelessness. The FY18 implementation activities will include overseeing coordination between DGS and DHS to deliver new short-term family housing facilities and programs, and to execute the closure of DC General.	Complete	The interagency leadership team has worked together consistently throughout FY18 to coordinate the closure of DC General and the construction and opening of the replacement short term family housing units. The interagency team has successfully coordinated to address internal logistics and communications issues in a timely manner. As of the end of the fiscal year, the Mayor has opened 2 of the 6 short term family housing units. DHS has implemented its strategy to reduce the number of families staying in DC General by identifying permanent housing options. Deconstruction and abatement of several buildings on the site is already underway.					
OFFICE OF BUD	GET AND PERFORMANCE MANAG	EMENT (7 Strat	tegic initiatives)					
Identity 5 new "Lab Affiliates" at DC agencies and local universities	In FY18, The Lab @ DC will identity 5 new "Lab Affiliates" at DC agencies and local universities who will join the The Lab part time, for at least one define project in their area of interest.	Complete	The Lab finalized an onboarding process for affiliates that requires data security and confidentiality paperwork. To date, it has entered affiliate agreements with researchers at University of Virginia, American University, The George Washington University, OCTO, MPD, Department of Defense, University of the District of Columbia and the Association for Psychological Science.					
Establish two new partnerships with local universities	In FY18, The Lab @ DC will establish 2 new partnerships with local universities to share staff and collaborate on research projects to benefit District residents.	75-99%	The Lab has built and maintained successful partnerships with American University and University of the District of Columbia. The Lab has also formalized a pipeline for Lab projects to feed into The George Washington University Masters in Data Science Program, but our goal is to establish a more robust partnership that includes exchange of faculty members and	The Lab focused on developing The Forum, a full-day conference for area researchers in February 2018. This led to new inroads with local universities, but formal partnerships require a longer development period.				

Title	Description	Complete to Date	Status Update	Explanation
			research assistants, so this initiative is not fully complete.	
Form-a-Palooza TWO!	As a followup to the successful and first ever "Form-A-Palooza" held in FY17, The Lab@DC will coordinate a second "Form-A-Palooza," wherein we use insights from the behavioral sciences and rapid A/B testing to systematically improve the quality of District form processes. A set of the highest priority forms will be selected in the opening year and targeted for improvement.	Complete	The second Form-a-Palooza was hosted on June 30, 2018 bringing together the public and DC government to rework challenging forms. In the following months, forms were further refined, tested, and finalized for public use. The event was highlighted, in both the Washington Post and the New York Times in November 2018, in articles discussing the revision of school enrollment forms.	
Paid Leave Implementation	In FY 2018, OCA will assist DOES in the implementation of the paid leave act, including coordinating the vital program start-up work streams of technology procurement and development and securing space for the new program. Additionally, OCA will support the Mayor in evaluating paid leave amendments put forth by Council. OCA will ensure DOES is well supported in its endeavor to establish a paid leave program that collects the employer tax and administers the benefits provided for in the Act.	Complete	DOES, at the direction of OCA, is pushing forward with four primary implementation works streams, including human resources, communications and outreach, legislation and policy, and technology procurement. As of the end of the fiscal year, 22 positions have been filled, 17 on the program implementation team, three on the IT team, and two on the contracting side. Communication and outreach activities have commenced and DOES will host additional events in Q1 of FY19. Program rules and regulations - for both tax collection and benefits - have been drafted. The Paid Family Leave Tax System (PFLTS) Request for Proposal (RFP) was publicly released on August 10, 2018, and closed on September 21, 2018. The tax rules are in the final phases prior to publication will be submitted to OPLA by October 26, 2018.	This is a multi-year project.
Core Business Function Measures Implementation	In FY18, OCA intends to develop and track 6-10 initial KPIs across all agencies in the following functional areas: Human Resource Management, Financial Management, Contracts and Procurement, Knowledge Management, and Customer Service. While many of these functions have an "agency owner", there is utility in tracking measures across all agencies to help the CA identify "challenge areas" on a quarterly basis.	Complete	OCA has successfully started tracking a variety of "good government" KPIs in the Human Resource Management, Financial Management, Contracts and Procurement, IT and FOIA requests. The systems setup are designed to pull from centralized databases on a quarterly basis as a means to report out to agencies and the City Administrator on progress and challenges in these areas. Since starting the program, OCA has identified nine measures to begin publicly reporting in FY19 performance plans.	

Title	Description	Complete	Status Update	Explanation
	2 30011011	to Date		
311 System Improvements	In FY18, OCA will: hold at least one 311 CapSTAT; integrate DCRA into the 311 system (including vacant property and illegal construction service requests); and integrate at least one more agency into the 311 service request system.	50-74%	During FY18, OUC and DCRA worked together to incorporate two new service requests to 311: vacant properties and illegal construction. The 311 working group continued to work on additional projects, including resident communication, photo integration, and improving user experience by reducing duplicate requests and the improving the process to transfer requests from one agency to another.	Due to OUC's planned upgrades to the 311 system, OCA did not host a 311 CapSTAT in FY18 and did not integrate a second agency into 311. The 311 upgrade is anticipated to be completed in FY19. Once complete, OCA will coordinate with OUC to integrate another agency into 311.
Customer Service Initiative	In FY18, OCA will continue to host Customer Care working group meetings; will launch at least two multi-agency customer care projects, and will pursue the issuance of a Mayoral Memo on Customer Service for the entire district.	50-74%	The customer care working group (a) developed a number of draft materials, such as a guidance framework and proposed measures for agencies to adopt for high-volume service, (b) pilot tested a kiosk feedback system with the support of The Lab@DC, (c) setup an established forum for ongoing crossagency discussions on customer care, and (d) Form-a-Palooza was successful in the major re-formation of six forms used by residents/businesses for District services using design thinking processes.	The customer care working group meetings served as a community of interest forum to share best practices. Midyear the group was canvassed on the usefulness of the sessions and the participants reaffirmed their interest in the forum. We faced several challenges launching multi-agency customer care projects that were longer-term endeavors. Furthermore, upon evaluation it was determined that a Mayoral Memo on customer service may not serve as the best means to communicate administrative improvements and processes at this juncture.
OFFICE OF PUB	LIC PRIVATE PARTNERSHIPS (2	Strategic initia	atives)	
Street Lighting/Wi-Fi Project	In FY18 the OP3 will reach commercial close on this innovative and environmentally beneficial project. With commercial close achieved the private partner should be able to reach financial close soon after with design and construction underway.	50-74%	The smart street lighting project, "Safer. Smarter. Greener." is being procured through a solicited procurement process under the P3 Act. A Request for Qualifications (RFQ) was issued in Summer 2017 and Statements of Qualification (SOQs) were received from 11 teams in Fall 2017. OP3 anticipates announcing a shortlist of bidders in Fall 2018 that will be able to response to the Request for Proposals (RFP) that will be issued in Winter of 2018/2019.	OP3's Street Lighting project required a re-evaluation of the responses to the RFQ. OP3 is still in the re-evaluation period, with a goal to short list in the second quarter of FY19.
Henry J. Daly Building Project:	In FY18 the OP3 will select the preferred bidder for this important project to safe one of the District's most historic	50-74%	The renovation of the Daly Building is being procured through the Unsolicited Proposal process under the P3 Act. A Request for Alternative Proposals-	The OP3, along with DGS and MPD have been evaluating the qualifications received from three

Title	Description	Complete to Date	Status Update	Explanation
	facilities. By that point in the procurement the District will have a clear idea as to what the interior of a renovate Daly Building will look like.		Qualifications (RFAP-Q) was released in spring 2018 and Statements of Qualifications were received in July 2018 and are currently being evaluated. The Project team is also currently drafting the full Request for Alternative Proposals (RFAP), Project Agreement and Project Technical Specifications for release to shortlisted bidders after proposal evaluations are completed.	additional proposal teams. During this evaluation, additional design and environmental review work has been taking place to ensure that, once a short list of bidding teams is selected, the District will be able to issue a draft RFP and project agreement quickly.
Resilient DC (2	Strategic initiatives)			
Generate a Preliminary Resilience Assessment & Discovery Areas	Resilient DC will perform detailed analysis and extensive stakeholder outreach to develop a baseline assessment of DC's resilience and to identify opportunities for further discovery. This analysis will include a resilience perceptions assessment; shocks, stresses, and risk assessment; and inventory of existing and planned actions/initiatives. Findings will be synthesized into a Preliminary Resilience Assessment, which will also identify 4-5 key areas for further analysis in the resilience strategy.	Complete	Resilient DC completed a Preliminary Resilience Assessment, identifying key focus areas including: governance, climate action, economic mobility, technological change, the Anacostia River, and inequality. These were accepted and approved by the CA, Mayor's Resilience Cabinet and Commission on Climate Change and Resiliency in early March 2018.	
Publish Resilience Strategy	Resilient DC will identify and validate DC's key resilience goals and initiatives in a public and inspirational document. The Resilience Strategy will be the result of detailed analysis, research, and outreach into 4-5 key discovery areas (each with their own inter-agency and stakeholder working group). Findings will be synthesized and presented to the Resilience Cabinet to identify agreed upon resilience goals and initiatives.	75-99%	In FY18, Resilient DC staff produced a Preliminary Resilience Assessment summarizes that work and provides a high-level assessment of DC's threats, strengths and weaknesses, capacity, and challenges and opportunities for building greater resilience. The assessment was reviewed by the City Administrator, the Mayor's Resilience Cabinet, and the Commission on Climate Change and Resiliency, and approved by 100 Resilient Cities in March 2018. During Q3 and Q4, staff convened 100+ individuals from multiple areas of government and sectors of society to form working groups around five focus areas to better understand DC's critical issues	Resilient DC is a multi-year engagement. Staff and working groups have laid the foundation of the strategy throughout FY18, which will ultimately lead to a published strategy in March 2019.

Title	Description	Complete to Date	Status Update	Explanation
			and identify ways to increase urban resilience.	

## Office of the City Administrator FY2019

**Agency** Office of the City Administrator

Agency Code AEO

Fiscal Year 2019

Mission The mission of the Office of the City Administrator (OCA) is to facilitate the effective and efficient implementation of the Mayor's policies by providing leadership, support, and oversight of District government agencies.

## 2019 Strategic Objectives

Objective Number	Strategic Objective
1	Coordinate multi-agency projects, implement District-wide initiatives, and provide agencies with guidance and support to achieve progress on the Mayor's priorities
2	Advance efficient and effective DC government services by developing a priority driven budget process informed by scientific research and performance management practices.
3	Expand and enhance the use of public-private partnerships to revitalize and expand the District's infrastructure
4	Foster strong labor relations through good faith engagement with duly elected and authorized employee labor representatives
5	Create and maintain a highly efficient, transparent and responsive District government.

## 2019 Key Performance Indicators

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
1 - Coordinate multi-agency projects, implement District-wide initiatives, and Mayor's priorities (2 Measures)	d provide agencie	s with guidanc	e and support	to achieve pro	ogress on the
Percent of fiscal year agency initiatives either fully or partially achieved	Up is Better	84.2%	90%	77.6%	90%
Percent of fiscal year key performance indicators either fully or partially achieved	Up is Better	74.7%	75%	76.3%	80%
2 - Advance efficient and effective DC government services by developing a performance management practices. (5 Measures)	priority driven bud	dget process in	nformed by sci	entific researc	:h and
Percent of executive agencies completing a fiscal year performance plan (excludes independent agencies)	Up is Better	100%	100%	100%	100%
independent agencies)  Percent of executive agencies participating in the annual performance training	Up is Better Up is Better	100% 71.6%	100%	100%	100%
	Up is Better		1.5.5.5		

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
		Not Available	Not Available	Not Available	New Measure
Percent of all current core business measures with data reported	Up is Better	Not Available	Not Available	Not Available	New Measure
3 - Expand and enhance the use of public-private partnerships to revita	lize and expand t	he District's in	nfrastructure	(1 Measure)	
Number of procurements initiated for new P3 projects	Up is Better	Not Available	3	1	3
4 - Foster strong labor relations through good faith engagement with d Measures)	luly elected and a	uthorized em	ployee labor r	epresentatives	s (4
Number of collective bargaining agreements reached without arbitration	Up is Better	Not Available	Not Available	7	3
Number of collective bargaining agreements reached with arbitration	Down is Better	Not Available	Not Available	3	2
Number of collective bargaining negotiations without an agreement reached	Down is Better	Not Available	Not Available	4	4
Number of cases where litigation resulted in lawyer fees being awarded to opposing counsel	Down is Better	Not Available	Not Available	0	0
5 - Create and maintain a highly efficient, transparent and responsive D	District governme	nt. (9 Measur	es)		
HR MANAGEMENT - Percent of eligible employees completing and finalizing a performance plan in PeopleSoft (Updated by OCA)	Up is Better	Not Available	Not Available	30.2%	90%
HR MANAGEMENT - Percent of eligible employee performance evaluations completed and finalized in PeopleSoft (Updated by OCA)	Up is Better	Not Available	22.2%	Waiting on Data	90%
FINANCIAL MANAGEMENT - Quick Payment Act Compliance - Percent of QPA eligible invoices paid within 30 days (Updated by OCA)	Up is Better	Not Available	Not Available	Waiting on Data	100%
FINANCIAL MANAGEMENT - Percent of local budget de-obligated to the general fund at the end of year (Updated by OCA)	Down is Better	0.4%	1.9%	Waiting on Data	1.5%
CONTRACTS AND PROCUREMENT - Average number of calendar days between requisition and purchase orders issued (Updated by OCA)	Down is Better	Not Available	16.9	Waiting on Data	14
CONTRACTS AND PROCUREMENT - Percent of Small Business Enterprise SBE) annual goal spent (Updated by OCA)	Up is Better	81.5%	123.2%	Waiting on Data	100%
T POLICY AND FOIA COMPLIANCE - Percent of "open" data sets identified by the annual Enterprise Dataset Inventory published on the Open Data Portal - (Updated by OCA)	Up is Better	Not Available	Not Available	0%	100%
	Down is Better	20%	9.5%		5%

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
IT POLICY AND FOIA COMPLIANCE - Percent of FOIA Requests Processed in more than 25 business days - statute requirements allow 15 business days and a 10 day extension - (Updated by OCA)				Waiting on Data	
HR MANAGEMENT - Average number of days to fill vacancy from post to offer acceptance (Updated by OCA)	Down is Better	Not Available	Not Available	No data available	60

## 2019 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Coordinate multi-agency Mayor's priorities (4 Activit		District-wide initiatives, and provide agencies with guidance and support to achieve p	rogress on the
OFFICE OF AGENCY OPERATIONS	Agency Operations	Provides support to the City Administrator and District agencies in the areas of management and policy.	Daily Service
GOVERNMENT OPERATIONS	Government Operations	Lead the Government Operations cluster and Government Operations agencies by driving high-quality performance, continuous improvement, innovation, and cost-effective solutions.	Daily Service
GRANTS MANAGEMENT	Grants Management	The Division of Grants Management is charged with providing guidance on grants management issues and is tasked with fostering collaboration among agencies who receive federal grant funds. The Division develops and maintains Grants Management policies and procedures and provides training opportunities for internal employees managing grants and all grant related programs.	Daily Service
Resilient DC	Resilient DC	Help to stand up the 100 Resilient Cities effort in DC. The District was selected as one of the final 37 cities to be inducted into Rockefeller Foundation's 100 Resilient Cities (100 RC) – a prestigious global network. Membership in the network establishes the District as a leader in the movement toward urban resilience, which challenges government to find new ways to learn and adapt, girding the city against likely shocks and lessening its susceptibility to chronic stresses.	Key Project
2 - Advance efficient and eff performance management	ective DC governmen practices. (5 Activities	nt services by developing a priority driven budget process informed by scientific resear s)	ch and
GOVERNMENT OPERATIONS	Government Operations	Lead the Government Operations cluster and Government Operations agencies by driving high-quality performance, continuous improvement, innovation, and cost-effective solutions.	Daily Service
OFFICE OF BUDGET AND PERFORMANCE MANAGEMENT	CapSTAT	CapSTAT takes a deep-dive into important issues facing DC, and works with all stakeholders to develop recommendations to improve programs and services.	Daily Service
OFFICE OF BUDGET AND PERFORMANCE MANAGEMENT	The Lab@DC	The Lab uses scientific insights and methods to test and improve policies and provide timely, relevant, and high-quality analysis to inform the District's most important decisions. Research teams provide additional capacity to agencies to run Randomized Control Trials (RCTs), rapid RCTs, and applied analytics projects.	Daily Service

Operations Header	Operations Title	Operations Description	Type of Operations
OFFICE OF BUDGET AND PERFORMANCE MANAGEMENT	Performance Management and Strategic Planning	The Office of Performance Management uses data, strategic planning and innovation to continuously improve the programs and services that DC government delivers. OPM produces a weekly dashboard of key data trends for the Mayor, works with agencies and Deputy Mayor to develop specific initiatives to help move the needle on District priority goals and agency objectives. We also look for innovative ways to make improvements to key programs and services in DC.	Daily Service
OFFICE OF BUDGET AND PERFORMANCE MANAGEMENT	Budget Formulation and Execution	Design an operating budget and capital budget for future fiscal years by allocating scarce resources in an efficient manner aligned with the Mayor's priorities.	Daily Service
3 - Expand and enhance th	e use of public-private	e partnerships to revitalize and expand the District's infrastructure (1 Activity)	
OFFICE OF PUBLIC PRIVATE PARTNERSHIPS	Public Private Partnerships	The Office of Public-Private Partnerships (OP3) is charged with building collaborations between private sector businesses and District government to support large-scale projects such as infrastructure development and enhancements.	Daily Service
4 - Foster strong labor rela Activities)	tions through good fa	ith engagement with duly elected and authorized employee labor representativ	res (2
.abor relations/collective bargaining	Training	OLRCB provides training to labor liaisons, managers, supervisors and management officials concerning their rights and obligations under the CMPA and applicable labor law, policies and procedures.	Daily Service
Labor Relations/Collective Bargaining	Collective Bargaining	OLRCB effectively represents the District as the principal management advocate in the administration of a comprehensive labor management program.	Daily Service

## 2019 Workload Measures

Measure	FY 2016	FY 2017	FY 2018	
1 - Agency Operations (1 Measure)				
Number of annual multiagency and cross cluster projects coordinated by OCA	26	22	34	
1 - Government Operations (3 Measures)				
Number of investments reviewed by the Investment Review Boards	Not Availab	e Not Available	Not Available	
Number of investments referred for incorporation into the Capital Investment Plan	Not Availab	e Not Available	Not Available	
Number of Investment Review Board meetings	Not Availab	e Not Available	Not Available	
1 - Grants Management (3 Measures)				

Measure	FY 2016	FY 2017	FY 2018
Total dollar amount of Federal grant money given to DC	3,878,087,444	4,087,558,417	Waiting on Data
Number of single audit findings	26	26	Waiting on Data
Number of single audit repeat findings	18	18	Waiting on Data
2 - Budget Formulation and Execution (1 Measure)			
Number of budget engagement forums hosted	3	3	3
2 - CapSTAT (2 Measures)			
Total number of CapSTAT meetings held	9	14	7
Number recommendations made with closeout deadlines within the fiscal year	Not Available	Not Available	Not Available
2 - Performance Management and Strategic Planning (4 Measures)			
Number of cluster meetings held to review progress on FY annual performance plans	Not Available	13	9
Number of executive agencies or offices participating in performance plans	Not Available	52	52
Number of independent (non-executive) agencies or offices participating in performance plans	Not Available	17	22
Number of agencies that send a representative to the annual OBPM training on performance management	Not Available	65	60
2 - The Lab@DC (3 Measures)			
Number of Rapid Randomized Control Trials (RCTs) completed	Not Available	Not Available	8
Number of Randomized Control Trials (RCTs) completed	Not Available	Not Available	4
Number of applied analytics projects completed	Not Available	Not Available	6
3 - Public Private Partnerships (1 Measure)			
Number of meetings with impacted ANC's held	Not Available	23	10
4 - Collective Bargaining (6 Measures)			
Number of non-compensation collective bargaining agreements currently under negotiation	Not Available	Not Available	1
Total compensation collective bargaining agreements currently under negotiation	Not Available	Not Available	4
Number of cases pending at the start of year	Not Available	Not Available	146

Measure	FY 2016	FY 2017	FY 2018		
Number of cases referred to OLRCB during the fiscal year	Not Available	Not Available	53		
Number of cases closed (withdrawn, settled, or reached judgement)		Not Available	50		
Number of union dues applications received		Not Available	5091		
4 - Training (1 Measure)					
Total number of employees trained in labor relations and collective bargaining	549	244	241		

## 2019 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Budget Formulati	on and Execution (2 Strategic initiatives)	
Investment Review Boards	As part of the broader effort to infuse data analytics into Government decision-making, GovOps will work with OBPM, OCFO and relevant agencies to stand up Investment Review Boards. These Boards will provide year-round vetting and oversight of major capital investments to ensure the Government understands the multi-year business case for capital proposals and monitors the performance of those investments. In FY19, these Boards will be set up to focus on District facilities and IT systems. The intent is to have these Boards work alongside the traditional budget committees to formulate the FY20 budget, providing oversight and ongoing monitoring of the District's significant investments.	09-30-2019
mproved Capital Budget Monitoring Mechanism	In FY19, OBPM will work to introduce an improved capital budget monitoring mechanism that will enhance strategic level oversight with updates that combine project management, contracts/procurement, and financial/accounting functions.	09-30-2019
Government Ope	rations (6 Strategic initiatives)	
Customer Experience Transformation	The Customer Experience Transformation is a cross-agency effort focused on improving the customer experience to achieve Government goals. Using fact-based analysis and focus on stakeholder engagement and enablement, we are working with agencies to make DC government more delightful for residents. The foundation for this work will come from conducting a Listening Tour (meeting with customer experience stakeholders to collect insights, ideas and context), reinvigorating the Working Group (a monthly interagency meeting focused on sharing best practices and providing feedback on the initiative), and increasing touchpoints and relevance of this critical area.	09-30-2019
Customer Experience Transformation	The Customer Experience Transformation is a cross-agency effort focused on improving the customer experience to achieve Government goals. Using fact-based analysis and focus on stakeholder engagement and enablement, we are working with agencies to make DC government more delightful for residents. The foundation for this work will come from conducting a Listening Tour (meeting with customer experience stakeholders to collect insights, ideas and context), reinvigorating the Working Group (a monthly interagency meeting focused on sharing best practices and providing feedback on the initiative), and increasing touchpoints and relevance of this critical area.	09-30-2019
Investment Review Boards	As part of the broader effort to infuse data analytics into Government decision-making, GovOps will work with OBPM, OCFO and relevant agencies to stand up Investment Review Boards. These Boards will provide year-round vetting and oversight of major capital investments to ensure the Government understands the multi-year business case for capital proposals and monitors the performance of those investments. In FY19, these Boards will be set up to focus on District	09-30-2019

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
	facilities and IT systems. The intent is to have these Boards work alongside the traditional budget committees to formulate the FY20 budget, providing oversight and ongoing monitoring of the District's significant investments.	
Mayor's Management Agenda	The goal of this initiative is to develop a Mayor's Management Agenda (MMA) that would focus the aims of operations improvement initiatives across Government support services. The MMA will draw on and inform the Mayor's broader set of Priority Goals and budget priorities, and would be refreshed periodically.	09-30-2019
Core Business Measures	GovOps will work with OBPM to improve the reporting of existing core business measures. Additionally, refinements will be made to ensure measures align with the Mayor's Management Agenda and FY20 budget priorities.	09-30-2019
Cybersecurity	GovOps will continue to promote and build on the District's cybersecurity strategy. Improvements to the strategy will be pursued across multiple domains including governance, legislation, technology and training. This will include supporting OCTO in its goals to better track critical systems, monitor threats, and mitigate attacks, as well as ensure further integration of the strategy across Government.	09-30-2019
Performance Mar	nagement and Strategic Planning (5 Strategic initiatives)	
Core Business Measures	GovOps will work with OBPM to improve the reporting of existing core business measures. Additionally, refinements will be made to ensure measures align with the Mayor's Management Agenda and FY20 budget priorities.	09-30-2019
Oata Governance	In FY19 in collaboration with OCA, OCTO will (a) establish an e-Data Sharing Agreement Tool and Process that will include standard data sharing agreements and will be tied to the Enterprise Dataset Inventory; (b) issue data submission guidelines for District agencies; (c) migrate at least one agency's data sets into the Data Lake; (d) undertake at least one joint project with The Lab @ DC leveraging OCTO's searchable "Data Lake"; (e) in collaboration with OSSE and DCPS, develop a multi-agency data sharing requirements checklist for the Family Educational Rights and Privacy Act of 1974 (FERPA) (a federal law that protects the privacy of student education records).	09-30-2019
nventory of Agency Dashboards	In FY19, OBPM will complete an inventory of internal and external data dashboards across all executive agencies in the district. The inventory will help OCA understand (a) which agencies are leveraging dashboards to understand their data, and (b) which data sets are being automatically updated to inform decision-makers. OBPM hopes to leverage existing dashboards to liberate data and utilize the information for decision-making.	09-30-2019
What Works Cities	Achieve gold certification in data-driven governance, by demonstrating the District's ability to understand data, track progress, and use data and evidence to inform decisions.	09-30-2019
Customer Experience Fransformation	The Customer Experience Transformation is a cross-agency effort focused on improving the customer experience to achieve Government goals. Using fact-based analysis and focus on stakeholder engagement and enablement, we are working with agencies to make DC government more delightful for residents. The foundation for this work will come from conducting a Listening Tour (meeting with customer experience stakeholders to collect insights, ideas and context), reinvigorating the Working Group (a monthly interagency meeting focused on sharing best practices and providing feedback on the initiative), and increasing touchpoints and relevance of this critical area.	09-30-2019
Public Private Par	tnerships (2 Strategic initiatives)	
Issuance of final streetlight RFP by end of FY19	In FY19, the OP3 will issue the final RFP for this performance based and environmentally beneficial project. This will allow the OP3 to select a preferred bidder and reach commercial close shortly thereafter.	09-30-2019

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Issuance of final Daly building RFAP	In FY19, the OP3 will issue the final RFAP to completely renovate and maintain the historic Daly building. This will allow the OP3 to select a preferred bidder and reach commercial close shortly thereafter.	09-30-2019
Resilient DC (1 St	rategic Initiative)	
Publish the Resilient DC Strategy	In FY18, Resilient DC conducted detailed analysis, research, and outreach into 4-5 key discovery areas (each with their own inter-agency and stakeholder working group). In FY19, Resilient DC will identify and validate DC's key resilience goals and initiatives in a public and inspirational document. The strategy will identify a number of actions that various District agencies will have the responsibility to execute.	03-04-2019
The Lab@DC (2 S	trategic initiatives)	
Innovation Fund	The Lab will run an innovation competition within DC government for agencies to propose research projects they would like to conduct. The Lab will award \$150,000 worth of work across 2-5 projects.	09-30-2019
Agency Fellowships	The Lab will identify 8 new Lab Fellows at DC agencies who will join The Lab part time for at least one defined project in their area of expertise.	09-30-2019
Training (1 Strate	gic Initiative)	
Rolling Out Training Citywide	OLRCB will ramp up its dynamic outreach to agencies Districtwide to provide targeted, critical training in "Managing Strategically in a Unionized Environment" and "Progressive Discipline" in order to equip Agency Directors, senior leaders and managers to manage the labor relations efforts within their agencies in the most effective manner possible with a view to limiting unnecessary litigation and the attendant costs. These efforts will involve taking the trainings to the agencies themselves and hosting others at One Judiciary Square.	09-30-2019

#### **Agency Name**

#### **OLRCB**

### Annual Freedom of Information Act Report for Fiscal Year 2017 October 1, 2016 through September 30, 2017

FOIA Officer Reporting Kevin Stokes

PROCESSING OF FOIA REQUESTS		
		4
1.	Number of FOIA requests received during reporting period	
2.	Number of FOIA requests pending on October 1, 2016	0
3.	Number of FOIA requests pending on September 30, 2017	
4.	The average number of days unfilled requests have been pending before each public b	ody as
	of September 30, 2017	
DISPOSITION OF FOIA REQUESTS		
5.	Number of requests granted, in whole	3
6.	Number of requests granted, in part, denied, in part	
7.	Number of requests denied, in whole	
8.	Number of requests withdrawn.	0
9.	Number of requests referred or forwarded to other public bodies	0
10.	Other disposition	.0
NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION		
11.	Exemption 1 - D.C. Official Code § 2-534(a)(1)	.0
12.	Exemption 2 - D.C. Official Code § 2-534(a)(2)	0
	Exemption 3 - D.C. Official Code § 2-534(a)(3)	2
	Subcategory (A)	0
	Subcategory (B)	
	Subcategory (C)	
	Subcategory (D)	0
	Subcategory (E)	
	Subcategory (F)	0
14.	Exemption 4 - D.C. Official Code § 2-534(a)(4)	4
15.	Exemption 5 - D.C. Official Code § 2-534(a)(5)	

# **Agency Name**

Annual Freedom of Information Act Report for Fiscal Year 2018 October 1, 2017 through September 30, 2018

	FOIA Officer Reporting
	PROCESSING OF FOIA REQUESTS
1.	Number of FOIA requests received during reporting period
2.	Number of FOIA requests pending on October 1, 2017
3.	Number of FOIA requests pending on September 30, 2018
4.	The average number of days unfilled requests have been pending before each public body as of September 30, 2018
	DISPOSITION OF FOIA REQUESTS
5.	Number of requests granted, in whole
6.	Number of requests granted, in part, denied, in part.
7.	Number of requests denied, in whole
8.	Number of requests withdrawn
9.	Number of requests referred or forwarded to other public bodies
10.	Other disposition
	NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION
11.	Exemption 1 - D.C. Official Code § 2-534(a)(1).
12.	Exemption 2 - D.C. Official Code § 2-534(a)(2)
13.	Exemption 3 - D.C. Official Code § 2-534(a)(3)
	Subcategory (A)
	Subcategory (B)
	Subcategory (C)
	Subcategory (D)
	Subcategory (E)
	Subcategory (F)
14.	Exemption 4 - D.C. Official Code § 2-534(a)(4)
15.	Exemption 5 - D.C. Official Code § 2-534(a)(5)

16.	Exemption 6 - D.C. Official Code § 2-534(a)(6)
	Subcategory (A)
	Subcategory (B)
17.	Exemption 7 - D.C. Official Code § 2-534(a)(7)
18.	Exemption 8 - D.C. Official Code § 2-534(a)(8)
19.	Exemption 9 - D.C. Official Code § 2-534(a)(9)
20.	Exemption 10 - D.C. Official Code § 2-534(a)(10)
21.	Exemption 11 - D.C. Official Code § 2-534(a)(11)
22.	Exemption 12 - D.C. Official Code § 2-534(a)(12)
	TIME-FRAMES FOR PROCESSING FOIA REQUESTS
23.	Number of FOIA requests processed within 15 days
24.	Number of FOIA requests processed between 16 and 25 days
25.	Number of FOIA requests processed in 26 days or more
26.	Median number of days to process FOIA Requests
	RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS
27.	Number of staff hours devoted to processing FOIA requests
28.	Total dollar amount expended by public body for processing FOIA requests
	FEES FOR PROCESSING FOIA REQUESTS
29.	Total amount of fees collected by public body
	PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA
20	Number of ampleyees found quilty of a misdemeaner for arbitrarily or comisionally violating
<i>5</i> 0.	Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating
	any provision of the District of Columbia Freedom of Information Act
11	OHALITATIVE DECODIDITION OD CHMMADV CTATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

# Office of The City Administrator (AE0) - Office of Labor Relations and Collective Bargaining

Office of The Oily F	tor (/tLo)	Office of E	abor Itolu	tions and	concentre bar	gannig	
Comp Source Group	Comp Object	FY 2018 Approved Budget	FY 2018 Revised Budget	FY 2018 Expenditures	Variance	FY 2019 approved Budget	FY 2019 Expenditures
0020 0 SUPPLIES AND MATERIALS	0201	9,216	9,216	6,267	2,949	9,216	8,000
0041 0 CONTRACTUAL SERVICES - OTHER	0409	30,000	30,000	17,591	12,409	30,000	12,000
0040 0 OTHER SERVICES AND CHARGES	0401			218	-218		
0011 0 REGULAR PAY - CONT FULL TIME	0111	1,607,094	1,589,578	1,134,913	454,664	1,843,931	133,084
0012 0 REGULAR PAY - OTHER	0126	31,823	31,823	673	31,150	0	0
0013 0 ADDITIONAL GROSS PAY	0134	0	0	35,869	-35,869		
0014 0 FRINGE BENEFITS - CURR PERSONNEL	0147	314,710	314,710	234,554	80,156	359,336	25,550
0015 0 OVERTIME PAY	0133	0	0	533	-533		
Total Local '0100		1,992,843	1,975,327	1,430,618	544,708	2,242,483	178,634
0011 0 REGULAR PAY - CONT FULL TIME	0111		128,084	128,084	0		
0014 0 FRINGE BENEFITS - CURR PERSONNEL	0147		21,440	21,440	0		
0040 0 OTHER SERVICES AND CHARGES	0408	0	100,000	64,804	35,196		
0020 0 SUPPLIES AND MATERIALS	0201		23,062	0	23,062		
0041 0 CONTRACTUAL SERVICES - OTHER	0409	30,000	30,000	27,885	2,115		
0070 Equipment	0701		27,414	0	27,414		
Total SPR '0600		30,000	330,000	242,213	87,786.9		
0011 0 REGULAR PAY - CONT FULL TIME	0111	0	0	210,852	-210,852		
0012 0 REGULAR PAY - OTHER	0125	0	241,411	0	241,411	106,364	
0014 0 FRINGE BENEFITS - CURR PERSONNEL	0147	0	44,492	44,221	271	20,209	
0013 0 ADDITIONAL GROSS PAY	0134	0		30,831	-30,831		
0020 0 SUPPLIES AND MATERIALS	0201	0	3,000	3,000	0		
0040 0 OTHER SERVICES AND CHARGES	0408	0	4,449	4,449	0	98,427	
0041 0 CONTRACTUAL SERVICES - OTHER	0409	0	41,000	41,000	0		
Total Intra-District '0700		0	334,352	334,352	0	225,000	0

1

# MEMORANDUM OF UNDERSTANDING BETWEEN THE

# OFFICE OF THE CITY ADMINISTRATOR/ OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE DISTRICT OF COLUMBIA PUBLIC LIBRARY

# I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the District of Columbia Public Library ("DCPL"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

# II. PROGRAM GOALS AND OBJECTIVES

- A. DCPL employs approximately three hundred and ninety-five (395) unionized employees who are covered by the Compensation Units 1 and 2 collective bargaining agreement.
- B. DCPL has authority to negotiate all working conditions collective bargaining agreements that cover DCPL employees; however, it has requested to be included in two master working conditions collective bargaining agreements that OLRCB negotiates with the American Federation of Government Employees and with the American Federation of State, County, and Municipal Employees.
- C. OLRCB in fiscal year 2017 represented DCPL in third party cases, grievances, and dispute resolutions and has provided labor relations and collective bargaining advice, consultation, and training services to DCPL managers, supervisors, and employees.
- D. DCPL has requested that OLRCB continue to provide its expertise and assistance to handle these matters in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- E. Pursuant to D.C. Official Code §1-531.01, "any agency that is represented by the Office of Labor Relations and Collective Bargaining ("OLRCB") in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB".
- F. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to DCPL and the responsibilities of each Party, including the obligation of DCPL to compensate OLRCB for the provision of these services.

# III. SCOPE OF SERVICES

In furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, DCPL and OLRCB agree as follows:

# A. OBLIGATIONS OF DCPL

# DCPL shall:

- 1. Ensure that payment in the amount set forth in section IV.A.1 of this MOU is made to OLRCB as provided in section IV.B.1 of this MOU;
- 2. Promptly provide OLRCB with all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- 3. Designate a labor liaison and when necessary other appropriate management representatives to ensure effective performance by OLRCB of the services contemplated under this MOU;
- 4. Ensure timely responses to requests for information from OLRCB;
- 5. Ensure effective administration of the collective bargaining agreements and implementation of collective bargaining and labor relations advice and counsel provided by OLRCB; and
- 6. Be responsible for all costs incurred by OLRCB under this MOU, including third-party costs.

# B. OBLIGATIONS OF OLRCB

- 1. Ensure that all third-party cases and matters for dispute resolution are timely prepared and relevant filings submitted to DCPL for vetting before the relevant hearing or filing deadline;
- 2. Provide training to DCPL managers and supervisors on all current and new collective bargaining agreements applicable to DCPL which were negotiated by OLRCB; and
- 3. Coordinate other training as may be necessary based on OLRCB's interaction with DCPL as a result of this MOU.

# IV. FUNDING PROVISIONS

# A. COST OF SERVICES/PAYMENT

1. The total costs for goods and services under this MOU shall not exceed seventy thousand dollars and no cents (\$70,000.00) for fiscal year 2018

(FY 2018). The Parties understand that depending on the number of arbitrations and dispute resolutions that arise, the number of trainings and consultations that are needed, and the number of requests for advice and counsel that are made, this MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to DCPL under this MOU to more than seventy thousand dollars and no cents (\$70,000.00). Costs billed for goods services shall not exceed actual costs:

The estimated cost of this MOU is based upon the number of DCPL
personnel covered by the subject collective bargaining agreements and the
number of current (and estimated for FY 2018) grievances, arbitrations,
and related labor relations matters that OLRCB will be required to handle
on behalf of DCPL.

# B. PAYMENT

- 1. Payment for all of the goods and services to be provided pursuant to this MOU shall be made through an intra-District transfer of funds by DCPL to OLRCB for the total amount of this MOU, as set forth in section IV.A.1 of this MOU. DCPL shall make the intra-District transfer no later than ten (10) business days after the effective date of this MOU.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.
- Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

# V. RESOLUTION OF DISPUTES

The Executive Director of DCPL and the Director of OLRCB or their designees shall resolve all disputes arising under this MOU. If the Executive Director of DCPL and the Director of OLRCB or their designees are unable to resolve such a dispute, the dispute shall be referred to the City Administrator for resolution.

# VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

# VII. MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed to by the Parties in writing.

# VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

# IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017, to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

# X. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); and D.C. Official Code § 1-531.01.

# XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB shall be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

# XII. RECORDS AND REPORTS

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years after the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DCPL and other officials as may be specified by the District of Columbia at its sole discretion.

# XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and District statues, regulations, and policies.

# XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

For DCPL:

Grace Perry-Gaiter General Counsel

District of Columbia Public Library

1990 K. St. NW, Suite 500 Washington, DC 20006

Phone: 202-727-1134

Email: Gperry-gaither@dcpl.gov

Barbara Kirven

Director of Human Resources District of Columbia Public Library

1990 K St. NW, Suite 500 Washington, DC 20006 Phone: 202-727-5275

Email: Barbara.kirven@dc.gov

For OLRCB: Repunzelle Bullock

Interim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite 820 North Washington, DC 20001

Phone: 202-724-4953

Email: Repunzelle.Bullock@dc.gov

Paul Blake

OCA Agency Fiscal Officer

Office of the Chief Financial Officer

441 4th Street, NW

Suite 890-N

Washington, DC 20001 Phone: 202-727-9833 Email: Paul.Blake@dc.gov

# XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving no less than ninety (90) calendar days advance notice to the other Party.

[Signatures follow on next page]

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING:

Date: 12/5/20/

Repurzelle R. Bullock
Interim Director

DISTRICT OF COLUMBIA PUBLIC LIBRARY:

Date: 12/14/17

Richard Reyes Javilan
Executive Director

OFFICE OF THE CITY ADMINISTRATOR:

Date: 12 2217

City Administrator

# MEMORANDUM OF UNDERSTANDING BETWEEN THE

# OFFICE OF THE CITY ADMINISTRATOR/ OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE

# OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION/ DIVISION OF STUDENT TRANSPORTATION

# I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the Office of the State Superintendent for Education/Division of Student Transportation ("OSSE"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

# II. PROGRAM GOALS AND OBJECTIVES

- A. OSSE employs approximately one thousand eight hundred (1,800) unionized employees who are represented by three (3) international labor organizations, inclusive of six (6) local unions. These employees are covered by collective bargaining agreements with the American Federation of State, County, and Municipal Employees, the American Federation of Government Employees, and the International Brotherhood of Teamsters and by the Compensation Units 1 and 2 collective bargaining agreement.
- B. OLRCB in fiscal year 2018 represented OSSE in third party cases, grievances, and dispute resolutions and has provided labor relations and collective bargaining training to OSSE managers, supervisors, and employees.
- C. OSSE has requested that OLRCB continue to provide its expertise and assistance to handle these matters in fiscal year 2019, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C. Code § 1-531.01, "any agency that is represented by [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB."
- E. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to OSSE and the responsibilities of each Party, including the obligation of OSSE to compensate OLRCB for the provision of these services.

# III. SCOPE OF SERVICES

In furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, OSSE and OLRCB agree as follows:

# A. OBLIGATIONS OF OSSE

# OSSE shall:

- 1. Ensure that payment in the amount set forth in section IV.A.1 of this MOU is made to OLRCB as provided in section IV.B.1 of this MOU:
- 2. Promptly provide OLRCB with all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- 3. Designate a Labor Liaison and other appropriate management representatives to ensure effective performance by OLRCB under this MOU;
- 4. Ensure timely responses to requests for information from OLRCB;
- 5. Ensure effective administration of the collective bargaining agreements and implementation of advice and counsel, at the agency level;
- 6. Provide training to managers, supervisors and employees on the collective bargaining agreements, grievances, and arbitration and effective processing of disciplinary actions; and
- 7. For all arbitration hearings that may arise as a result of the collective bargaining agreements covered by this MOU, be responsible for all costs, including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and expert witnesses as specified in the applicable collective bargaining agreement.

# B. OBLIGATIONS OF OLRCB

# OLRCB shall:

- 1. Ensure that all third-party cases and matters for dispute resolution impacting OSSE are timely prepared and relevant filings are submitted to OSSE for vetting before the relevant hearing or filing deadline;
- 2. Provide training to OSSE managers and supervisors on all current and new collective bargaining agreements applicable to OSSE, including the agreements with the American Federation of State, County, and Municipal Employees, the American Federation of Government Employees, and the International Brotherhood of Teamsters and the Compensation Units 1 and 2 agreement;

- 3. Coordinate other training as may be necessary based on OLRCB's interaction with OSSE as a result of this MOU;
- 4. Provide relevant information to the Department of Human Resources (DCHR) and the Office of Pay and Retirement Services (OPRS) on new wages and benefits required by collective bargaining agreements or as a result of the resolution of labor disputes, to help ensure that such wages and benefits are implemented in a timely manner; and
- 5. Establish an agency internal service fund with a corresponding index that ties to the fund and agency organization structure.

# IV. FUNDING PROVISIONS

# A. COST OF SERVICES/PAYMENT

- 1. The total costs for goods and services under this MOU shall not exceed two hundred and twenty-five thousand dollars and no cents (\$225,000.00) for Fiscal Year (FY) 2019. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise and the number of trainings needed, this MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to OSSE under this MOU to more than two hundred and twenty-five thousand dollars and no cents (\$225,000.00). Costs billed for goods and services shall not exceed actual costs.
- 2. The estimated cost of this MOU is based upon the number of OSSE personnel covered by the subject collective bargaining agreements and the number of current (and estimated for FY 2019) grievances, arbitrations, and related labor relations matters that OLRCB will be required to handle on behalf of OSSE.

# B. PAYMENT

- Payment for all of the goods and services provided pursuant to this MOU shall be made through an Intra-District transfer of funds by OSSE to OLRCB for the total amount of this MOU, as set forth in section IV.A.1 of this MOU. OAH shall make the intra-District transfer no later than ten (10) business days after the effective date of this MOU.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.

3. Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

# V. RESOLUTION OF DISPUTES

The State Superintendent of Education and the Director of OLRCB or their designees shall resolve all disputes arising under this MOU. If the State Superintendent of Education and the Director of OLRCB or their designees are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

# VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

# VII. MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed by the Parties. All of the parties to this MOU agree to work together as appropriate in good faith to make any conforming changes to this MOU, as may be necessary.

# VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

# IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2018, to September 30, 2019, unless earlier terminated as provided in section XV of this MOU.

# X. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); and D.C. Official Code § 1-531.01.

# XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

#### RECORDS AND REPORTS XII.

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years after the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of OSSE and other officials as may be specified by the District of Columbia at its sole discretion.

# XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided under this MOU in accordance with all relevant federal and District statues, regulations, and policies.

# XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

For OSSE:

Hanseul Kang

Superintendent

Office of the State Superintendent for Education

1050 First Street, NE

3rd Floor

Washington, DC 20002 Phone: 202-727-6436

Email: Hanseul.Kang@dc.gov

Paris Saunders

OSSE Agency Fiscal Officer

Office of the Chief Financial Officer

1050 First Street, NE

3rd Floor

Washington, DC 20002Phone: 202-727-3457

Email: Paris.Saunders2@dc.gov

For OLRCB: Michael D. Levy

Interim Director

Office of Labor Relations and Collective Bargaining

441 Fourth Street, NW

Suite 820 North

Washington, DC 20001 Phone: 202-724-4953

Email: Michael.Levy@dc.gov

James Hurley OCA Agency Fiscal Officer Office of the Chief Financial Officer 441 4th Street, NW Suite 890-N Washington, DC 20001

Phone: 202-727-9833

Email: James.Hurley@dc.gov

# XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

Office of Labor Relations and Collectiv	
	Date: 11/26/17
Michael D. Levy	
Interim Director	
	To all the
Office of the State Superintendent of Ed	ducation:
Hanseul Kang Superintendent	Date: 1/01/18
Office of the City Administrator:	
	Date:
Rashad Young	*
City Administrator	

# MEMORANDUM OF UNDERSTANDING BUTWEEN THE OFFICE OF THE CITY ADMINISTRATOR OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE NOT-FOR-PROFIT HOSPITAL CORPORATION

# I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the Not-For-Profit Hospital Corporation ("NFPHC"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

# II. PROGRAM GOALS AND OBJECTIVES

- A. NFPHC employs approximately nine hundred and twenty-one (921) unionized employees who are represented by four (4) international labor organizations, inclusive of four (4) local unions. These employees are covered by collective bargaining agreements with the District of Columbia Nurses Association (DCNA), 1199 Service International Union, Healthcare Workers East MD/DC Region, International Union of Operating Engineers, Local 99-99a, AFL-CIO, and the United Federation of Special Police and Security Officers (UFSPO).
- B. OLRCB in fiscal year 2017 represented NFPHC in third party cases, grievances, and dispute resolutions and has provided labor relations and collective bargaining training to NFPHC managers, supervisors, and employees.
- C. NIPHC has requested that OLRCB continue to provide its expertise and assistance to handle those matters in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C. Code §1-531.01, "any agency that is represented by the [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB".
- F. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to NFPHC and the responsibilities of each Party, including the obligation of NFPHC to compensate OLRCB for the provision of these services.

#### III. SCOPE OF SERVICES

In the furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, NFPHC and OLRCB agree as follows:

# A. OBLIGATIONS OF NFPHC

# NFPHC shall:

- Ensure that the payments required by section IV.A.3 of this MOU are made in full by the dates set forth in that section;
- Promptly provide OLRCB with all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- Designate a labor liaison and other appropriate management representatives to ensure effective performance by OLRCB under this MOU;
- Ensure timely responses to requests for information;
- Ensure effective administration of the collective bargaining agreements and implementation of OLRCB advice and counsel, at the agency level;
- 6. For all arbitration hearings that may arise as a result of the collective bargaining agreements covered by this MOU, be responsible for all costs, including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and export witnesses as specified in the applicable collective bargaining agreements.

# B. OBLIGATIONS OF OLRCB

# OLRCB shall:

- Ensure that all third-party cases and matters for dispute resolution impacting NFPHC are timely propared and all relevant filing are submitted to NFPHC for vetting before the relevant hearing or filing deadline;
- Assist the NPPHC in providing training on all agreements resulting from the labor and collective bargaining negotiations contemplated by this MOU;
- Assist the NFPHC with implementation of agreements resulting from the services provided under this MOU;
- Coordinate training as may be necessary based on the OLRCB's interaction with NFPHC as a result of this MOU; and
- Establish an agency internal service fund with a corresponding index that lies to the fund and agency organization structure.

# IV. FUNDING PROVISIONS

# A. COST OF SERVICES/PAYMENT

- 1. The total costs for goods and services under this MOU shall not exceed three hundred thousand dollars and no cents (\$300,000.00) for Fiscal Year (FY) 2018. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise and the number of trainings needed, the MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to NFPHC under this MOU to more than three hundred thousand dollars and no cents (\$300,000,00). Costs billed for goods and services shall not exceed actual costs.
- The estimated cost of this MOU is based upon the number of NFPHC personnel
  covered by the subject collective bargaining agreements and the number of
  current (and estimated for FY 2018) grievances, arbitrations, and related labor
  relations matters the OLRCB will be required handle on behalf of NFPHC.
- 3. NFPHC shall make the following intra-District payments to OLRCB by the dates indicated:

Amount	Payment Due Date
One hundred and fifty thousand dollars and no cents (\$150,000.00)	April 15, 2018
Seventy-five thousand dollars and no cents (\$75,000.00)	May 15, 2018
Seventy-five thousand dollars and no cents (\$75,000.00)	July 1, 2018

# B. PAYMENT

- Payment for all of the goods and services shall be made through intra-District transfers of funds by NFPHC to OLRCB for the total amount of this MOU. NFPHC shall make the intra-District transfers in the amounts set forth in section IV.A.3 of this MOU by the dates set forth in that section.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.
- Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

# V. RESOLUTION OF DISPUTES

The CEO of NFPHC and the Director of OLRCB or their designces shall resolve all disputes arising under this MOU. If the CEO of NIPHC and the Director of OLRCB are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

# VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

# VIL MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed by the Parties.

# VIIL ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

# IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017, to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

# X. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); and D.C. Official Code § 1-531.01.

# XL COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

# XII. RECORDS AND REPORTS

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years after the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of NFPHC and other officials as may be specified by the District of Columbia at its sole discretion.

# XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and local statues, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU remain the property of the buyer.

# XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

# For NFPHC:

Chief Executive Officer
Not-For-Profit Hospital Curporation
1310 Southern Avenue, SE
Washington, DC 20032
Phone: 202-574-6611
Email:

Lilian Chukwuma
Chief Pinancial Officer
Not-For-Profit Hospital Corporation
1310 Southern Avenue, SE
Washington, DC 20032
Phone: 202-574-6008
Email: LChukwuma@United-MedicalCenter.com

# For OLRCB: Repunzelle Bullock

Inferim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite 820 North Washington, DC 20001 Phone: 202-724-4953

Email: Repunzelle, Bullock@dc,gov

Paul Blake
OLRCB Agency Fiscal Officer
Office of the Chief Financial Officer
441 4th Street, NW
Suite 890-N
Washington, DC 20001
Phone: 202-727-9833
Email: Paul.Blake@dc.goy

# XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

OF LABOR RELATIONS AND COLLECTIVE BARGAINING:

Interior Director

NOT-FOR-PROFIT HOSPITAL CORPORATION:

Htth, Drie 4/24/18

Chief Executive Officer

OFFICE OF THE CITY ADMINISTRATOR:

Reshad M. Young City Administrator Date: 5,9.2018

# MEMORANDUM OF UNDERSTANDING BETWEEN THE

# OFFICE OF THE CITY ADMINISTRATOR/ OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE

# OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION/ DIVISION OF STUDENT TRANSPORTATION

# I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the Office of the State Superintendent for Education/Division of Student Transportation ("OSSE"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

# II. PROGRAM GOALS AND OBJECTIVES

- A. OSSE employs approximately one thousand eight hundred (1,800) unionized employees who are represented by three (3) international labor organizations, inclusive of six (6) local unions. These employees are covered by collective bargaining agreements with the American Federation of State, County, and Municipal Employees, the American Federation of Government Employees, and the International Brotherhood of Teamsters and by the Compensation Units 1 and 2 collective bargaining agreement.
- B. OLRCB in fiscal year 2017 represented OSSE in third party cases, grievances, and dispute resolutions and has provided labor relations and collective bargaining training to OSSE managers, supervisors, and employees.
- C. OSSE has requested that OLRCB continue to provide its expertise and assistance to handle these matters in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C. Code § 1-531.01, "any agency that is represented by [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB."
- E. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to OSSE and the responsibilities of each Party, including the obligation of OSSE to compensate OLRCB for the provision of these services.

# III. SCOPE OF SERVICES

In furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, OSSE and OLRCB agree as follows:

# A. OBLIGATIONS OF OSSE

# OSSE shall:

- 1. Ensure that payment in the amount set forth in section IV.A.1 of this MOU is made to OLRCB as provided in section IV.B.1 of this MOU:
- 2. Promptly provide OLRCB with all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- 3. Designate a Labor Liaison and other appropriate management representatives to ensure effective performance by OLRCB under this MOU;
- 4. Ensure timely responses to requests for information from OLRCB;
- 5. Ensure effective administration of the collective bargaining agreements and implementation of advice and counsel, at the agency level;
- Provide training to managers, supervisors and employees on the collective bargaining agreements, grievances, and arbitration and effective processing of disciplinary actions; and
- 7. For all arbitration hearings that may arise as a result of the collective bargaining agreements covered by this MOU, be responsible for all costs, including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and expert witnesses as specified in the applicable collective bargaining agreement.

# B. OBLIGATIONS OF OLRCB

# OLRCB shall:

- 1. Ensure that all third-party cases and matters for dispute resolution impacting OSSE are timely prepared and relevant filings are submitted to OSSE for vetting before the relevant hearing or filing deadline;
- Provide training to OSSE managers and supervisors on all current and new collective bargaining agreements applicable to OSSE, including the agreements with the American Federation of State, County, and Municipal Employees, the American Federation of Government Employees, and the International Brotherhood of Teamsters and the Compensation Units 1 and 2 agreement;

- 3. Coordinate other training as may be necessary based on OLRCB's interaction with OSSE as a result of this MOU;
- 4. Provide relevant information to the Department of Human Resources and the Office of Pay and Retirement Services on new wages and benefits required by collective bargaining agreements or as a result of the resolution of labor disputes, to help ensure that such wages and benefits are implemented in a timely manner; and
- 5. Establish an agency internal service fund with a corresponding index that ties to the fund and agency organization structure.

# IV. FUNDING PROVISIONS

# A. COST OF SERVICES/PAYMENT

- 1. The total costs for goods and services under this MOU shall not exceed two hundred and twenty-five thousand dollars and no cents (\$225,000.00) for Fiscal Year (FY) 2018. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise and the number of trainings needed, this MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to OSSE under this MOU to more than two hundred and twenty-five thousand dollars and no cents (\$225,000.00). Costs billed for goods and services shall not exceed actual costs.
- 2. The estimated cost of this MOU is based upon the number of OSSE personnel covered by the subject collective bargaining agreements and the number of current (and estimated for FY 2018) grievances, arbitrations, and related labor relations matters that OLRCB will be required to handle on behalf of OSSE.

# B. PAYMENT

- 1. Payment for all of the goods and services provided pursuant to this MOU shall be made through an Intra-District transfer of funds by OSSE to OLRCB for the total amount of this MOU, as set forth in section IV.A.1 of this MOU. OAH shall make the intra-District transfer no later than ten (10) business days after the effective date of this MOU.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.

3. Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

# V. RESOLUTION OF DISPUTES

The State Superintendent of Education and the Director of OLRCB or their designees shall resolve all disputes arising under this MOU. If the State Superintendent of Education and the Director of OLRCB or their designees are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

# VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

# VII. MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed by the Parties. All of the parties to this MOU agree to work together as appropriate in good faith to make any conforming changes to this MOU, as may be necessary.

# VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

# IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017, to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

# X. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); and D.C. Official Code § 1-531.01.

# XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

#### XII. **RECORDS AND REPORTS**

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years after the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of OSSE and other officials as may be specified by the District of Columbia at its sole discretion.

# XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided under this MOU in accordance with all relevant federal and District statues, regulations, and policies.

# XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

For OSSE:

Hanscul Kang

Superintendent

Office of the State Superintendent for Education

810 1st Street, NE

9th Floor

Washington, DC 20002 Phone: 202-727-6436

Email: Hanscul.Kang@dc.gov

Paris Saunders

OSSE Agency Fiscal Officer

Office of the Chief Financial Officer

810 1st Street, NE

9th Floor

Washington, DC 20002Phone: 202-727-3457

Email: Paris saunders 2@dc.gov

For OLRCB: Repunzelle Bullock

Interim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite 820 North

Washington, DC 20001

Phone: 202-724-4953

Email: Repunzelle.Bullock@de.gov

Paul Blake

OCA Agency Fiscal Officer

Office of the Chief Financial Officer

441 4th Street, NW Suite 890-N Washington, DC 20001 Phone: 202-727-9833 Email: Paul.Blake@dc.gov

# XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

Office of Labor Relations and Confective Bar	gaining:
Reputzelle R. Bullock Interim Director	Date: 12/18/201-
Office of the State Superintendent of Educat	ion:
Hanseul Kang Superintendent	Date: 12/18/17
Office of the City Administrator:	
12 Out 1	Date:
Rashad ir oung	
City Administrator	

# Frazier, Tonya (OFRM)

From:

Reiter, Andrew (OCFO)

Sent:

Thursday, January 04, 2018 11:21 AM

To:

Frazier, Tonya (OFRM)

Cc:

Blake, Paul (OFRM); Moureview (OCFO)

Subject:

RE: AEO mou with OSSE \$225K FY18

ΑII,

This MOU is approved.

Regards,

**Andrew Reiter** Assistant General Counsel Office of Tax and Revenue 1101 4th Street, S.W. Suite W750 Washington, D.C. 20024 202-727-7696 (office) 202-442-6479 (fax) Andrew.Reiter@dc.gov

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is intended only for the person or entity to which it is addressed and contains information which may be confidential, legally privileged, proprietary in nature, or otherwise protected by law from disclosure. If you received this message in error, you are hereby notified that reading, sharing, copying, or distributing this message, or its contents, is prohibited. If you have received this message in error, please telephone or reply to me immediately and delete all copies of the message.

From: Frazier, Tonya (OFRM)

Sent: Wednesday, January 3, 2018 3:05 PM To: Moureview (OCFO) <Ocfo.moureview@dc.gov> Cc: Blake, Paul (OFRM) <Paul.Blake@dc.gov> Subject: AEO mou with OSSE \$225K FY18

Please review for legal sufficiency.

# MEMORANDUM OF UNDERSTANDING BETWEEN THE OFFICE OF THE CITY ADMINISTRATOR/ OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE UNIVERSITY OF THE DISTRICT OF COLUMBIA

# I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the University of the District of Columbia ("UDC"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

# II. PROGRAM, GOALS AND OBJECTIVES

- A. UDC employs approximately one hundred and seventy-eight (178) unionized employees who are represented by the American Federation of State, County, and Municipal Employees, Local 2087. These employees are covered under the Compensation Units 1 and 2 collective bargaining agreement.
- B. UDC is in need of OLRCB's expertise and assistance to provide consultation and counseling services regarding a number of labor issues arising out of the Compensation Units 1 and 2 collective bargaining agreements, including labor matters related to specific University personnel covered by those agreements.
- C. UDC has requested that OLRCB provide its expertise and assistance to handle a number of labor relations issues arising out of the matters described in paragraph B of this section in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C, Code §1-531.01, "any agency that is represented by the [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB".
- E. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to UDC and the responsibilities of each Party, including the obligation of UDC to compensate OLRCB for the provision of these services.

# III. SCOPE OF SERVICES

In furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, UDC and OLRCB agree as follows:

# A. OBLIGATIONS OF UDC

# UDC shall:

- 1. Ensure that the payment required by section IV.A.1 of this MOU is made as provided in section IV.B.1 of this MOU;
- Promptly provide OLRCB all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- Designate a labor liaison and, as issues arise, identify other appropriate
  management representatives to engage with OLRCB to ensure timely responses to
  requests for information, participate in advice and counsel meetings, and engage
  as otherwise necessary to allow OLRCB to provide the services contemplated by
  this MOU;
- Ensure effective administration of the collective bargaining agreement negotiated by OLRCB as applicable to UDC employees; and
- 5. For all arbitration hearings that may arise as a result of the Compensation Units 1 and 2 collective bargaining agreements, be responsible for all costs including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and expert witnesses as specified in the applicable collective bargaining agreement.

# B. OBLIGATIONS OF OLRCB

# OLRCB shall:

- Ensure that all third-party cases and matters for dispute resolution impacting UDC
  are timely prepared and filings are submitted to UDC for vetting before the
  relevant hearing or filing deadline;
- Establish an agency internal service fund with a corresponding index that ties to the fund and agency organization structure;
- When necessary, provide training on the interpretation and proper administration of the Compensation Units 1 and 2 collective bargaining agreements; and
- 4. Recommend other training as may be necessary based on OLRCB's interaction with UDC as a result of this MOU.

# IV. FUNDING PROVISIONS

# A. COST OF SERVICES/PAYMENT

- The total costs for goods and services under this MOU shall not exceed thirty thousand dollars and no cents (\$30,000.00) for Fiscal Year (FY) 2018. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise out of the Compensation Units I and 2 collective bargaining agreements and the number of training sessions and consultations needed, the MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to UDC under this MOU to more than thirty thousand dollars and no cents (\$30,000.00). Costs for goods and services shall not exceed actual costs.
- The estimated cost of this MOU is based upon the number of UDC personnel
  covered by the subject collective bargaining agreements and the average of the
  number of advice and consultations requested by UDC in previous years as well
  as an estimate of labor matters the OLRCB will be required to handle on behalf of
  UDC.

# B. PAYMENT

- Payment for all of the goods and services shall be made by UDC to OLRCB for the total amount of this MOU, as set forth in section IV.A.1 of this MOU. UDC shall pay OLRCB no later than ten (10) business days after the effective date of this MOU.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.
- Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

# V. RESOLUTION OF DISPUTES

The President of UDC and the Director of OLRCB or their designees shall resolve all disputes arising from services performed under this MOU. If the President of UDC and the Director of OLRCB are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

# VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

# VII. MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed by the Parties.

# VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§47-355,01-355,08 (2001), (iii) D.C. Official Code §47-105 (2001), and (iv) D.C. Official Code §1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned,

# IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017 to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

# X. AUTHORITY FOR MOU

D.C. Official Code §1-301,01(k); and D.C. Official Code §1-531.01.

# XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

# XII. RECORDS AND REPORTS

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of UDC and other officials as may be specified by the District of Columbia at its sole discretion.

# XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and District statutes, regulations, and policies.

# XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

For UDC:

Ronald Mason, Jr., J.D.

President

University of the District of Columbia

4200 Connecticut Avenue, NW

Washington, DC 20008 Phone: 202-274-5212

Email: Ronald.Mason@udc.edu

Shaina Cooper

Chief Financial Officer

University of the District of Columbia

4200 Connecticut Avenue, NW

Washington, DC 20008 Phone: 202-274-6410

Emoil: Shaina.cooper@udc.edu

For OLRCB: Repunzelle R. Bullock

Interim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite #20 North Washington, DC 20001 Phone: 202-724-4953

Email: Repunzelle.Bullock@dc.gov

Paul Blake

**OLRCB Agency Fiscal Officer** Office of the Chief Financial Officer

441 4th Street, NW

Suite 890-N

Washington, DC 20001 Phone: 202-727-9833 Email: Paul.Blake@dc.gov

# XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

OFFIGE OF LABOR RELATIONS AND COL	LECTIVE BARGAINING:
Republic R. Bullock Interim Director	Date: 1/4/20/2
UNIVERSITY OF THE DISTRICT OF COLU	MBLA:
Ronald Mason, Jr.	Date: 12.22.17
University President	
OFFICE OF THE CITY ADMINISTRATOR:  Rashad M. Young	Date: 1/8/18
City Administrator	

List of Memoranda									
Transferor	Transferee	Amount of MOU	Dates	Purpose of Reprogramming					
Fiscal Year 2018									
Not-For-Profit Hospital Corporation	Office of Labor Relations and Collective Bargaining	\$300,000	10/1/2016-9/30/2017	Intra-District for collective bargaining negotiations					
Office of State Superintendent of Education	Office of Labor Relations and Collective Bargaining	\$225,000	10/1/2016-9/30/2017	Intra-District for collective bargaining negotiations					
District of Columbia Public Library	Office of Labor Relations and Collective Bargaining	\$70,000	10/1/2016-9/30/2017	Intra-District for collective bargaining negotiations					
University of the District of Columbia	Office of Labor Relations and Collective Bargaining	\$30,000	10/1/2016-9/30/2017	Intra-District for labor relations related work.					
Fiscal Year 2019									
Office of State Superintendent of Education  District of Columbia	Office of Labor Relations and Collective Bargaining Office of Labor Relations	\$225,000	10/1/2017- 9/30/2018 10/1/2017-	Intra-District for collective bargaining negotiations  Letter of Intent. MOU pending for collective bargaining					
Public Library University of the	and Collective Bargaining Office of Labor Relations	\$70,000	9/30/2018	negotiations  Intra-District for labor relations					
District of Columbia	and Collective Bargaining	\$30,000	9/30/2018	related work					

# Office of Public and Private Partnerships (OP3) FY 17 and FY18 Reprogramming Summary

No.	Description	FY	,	Amount	Fund	Submitted	Date Completed
1							
	The Cty Administrator reprogrammed \$100,00 SPR Budget authority from Office of Finance and Resource Management (ASO) to non personal services to cover supplies travel and equipment.		\$	100,000	0600	5/21/2018	5/31/2018
	Total Funds Reprogrammed		\$	100,000	3330	-,,	-,,

# Office of Public and Private Partnerships (OP3) FY 17 and FY18 Reprogramming Summary

No.	Description	FY	Amount	Fund	Submitted	Date Completed
1						
	N/A					
	Total Funds Reprogrammed		\$ -			

### GOVERNMENT OF THE DISTRICT OF COLUMBIA OFFICE OF THE CHIEF FINANCIAL OFFICER GOVERNMENT OPERATIONS CLUSTER OFFICE OF FINANCE AND RESOURCE MANAGEMENT



### MEMORANDUM

To:

Deborah George-Johnson

Director, Office of Legislative Support

mabolder Angelique Rice, Associate Chief Financial Officer

Government Operations Cluster

Rashad Young, City Administrator

Office of the Administrator

Date

August 1, 2018

Subject: Request for Reprogramming of \$200,000.00 of Special Purpose Revenue Budget Authority within the Office of the City Administrator

The Office of the City Administrator (OCA) is requesting a reprogramming of \$200,000.00 in Special Purpose Revenue Budget Authority within the Office of the City Administrator (AE0).

### Why are the funds needed?

The reprogramming of budget authority will allow the Office of Labor Relations and Collective Bargaining (OLRCB) which is a program within the Office of the City Administrator (AE0) to expend the funds from MOU with United Medical Center.

### Is this a reprogramming to restore a budget cut authorized by the Mayor and/or Council?

No, this reprogramming does not restore a budget cut authorized by the Mayor nor Council.

# What hardship will the District face if the action is postponed until the subsequent fiscal

If the reprogramming is not approved the Office of the Administrator would not be able to spend the Special Purpose Revenue they have collected from MOU with United Medical Center.

### How will the funds be reprogrammed?

See the attached worksheet for details.

# GOVERNMENT OF THE DISTRICT OF CULUMBIA OFFICE OF THE CHIEF FINANCIAL OFFICER GOVERNMENT OPERATIONS CLUSTER OFFICE OF FINANCE AND RESOURCE MANAGEMENT



### Why are the funds available?

The budget authority is available because revenue generation is less than projected for the Office of Public Private Partnerships (AE0).

What programs, services, or other purchases will be delayed as a result of the action, and impact on the program or agency?

We do not anticipate a negative impact as a result of the reprogramming.

Should you have any questions, please feel free to contact James Hurley, Agency Fiscal Officer at 202-727-3605.

Attachment

### **SOAR Reprogramming Entry Form**

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### **BOARD CHAIR CONTRACT APPROVAL COVER SHEET**



### **NOT-FOR-PROFIT HOSPITAL CORPORATION**

The Hospital shall not execute any contracts or modifications without approval by the Chair of the Board if the amount exceeds \$200,000. Contract Number: MOU Date: April 24, 2018 Vendor: OLRCB Capital Expenditure: Scope: Collective Bargaining NTE Amount: \$300,000.00 Previous NTE Amount: Contract Length: Fiscal Year 2018 (October 1, 2017 -**Option Periods Remaining:** September 30, 2018) Office of Labor Relations Collective Bargaining represents NFPHC in third party cases, grievances & dispute resolutions. Eric J. Janson Legal Sufficiency by Counsel: 4/24/18 Certification of Funds by CFO: Approved by CEO or designed Approved by Board Chair or designs

Contracting Officer may not execute the above-referenced contract until all signatures above have been obtained.

1310 Southern Avenue, S.E. Woshington, DC 20032-4623 - 202 574 6000 www.United-Medical Center.com

# MEMORANDUM OF UNDERSTANDING BETWEEN THE OFFICE OF THE CITY ADMINISTRATOR OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE NOT-FOR-PROFIT HOSPITAL CORPORATION

### I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the Not-For-Profit Hospital Corporation ("NFPHC"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

### II. PROGRAM GOALS AND OBJECTIVES

- A. NFPHC employs approximately nine hundred and twenty-one (921) unionized employees who are represented by four (4) international labor organizations, inclusive of four (4) local unions. These employees are covered by collective bargaining agreements with the District of Columbia Nurses Association (DCNA), 1199 Service International Union, Healthcare Workers East MD/DC Region, International Union of Operating Engineers, Local 99-99a, AFL-CIO, and the United Federation of Special Police and Security Officers (UFSPO).
- B. OLRCB in fiscal year 2017 represented NFPHC in third party cases, grievances, and dispute resolutions and has provided labor relations and collective bargaining training to NFPHC managers, supervisors, and employees.
- C. NFPHC has requested that OLRCB continue to provide its expertise and assistance to handle those matters in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C. Code §1-531.01, "any agency that is represented by the [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB".
- F. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to NFPHC and the responsibilities of each Party, including the obligation of NFPHC to compensate OLRCB for the provision of these services.

### III. SCOPE OF SERVICES

In the furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, NFPHC and OLRCB agree as follows:

### A. OBLIGATIONS OF NFPHC

### NFPHC shall:

- 1. Ensure that the payments required by section IV.A.3 of this MOU are made in full by the dates set forth in that section;
- 2. Promptly provide OLRCB with all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- 3. Designate a labor liaison and other appropriate management representatives to ensure effective performance by OLRCB under this MOU:
- 4. Ensure timely responses to requests for information;
- 5. Ensure effective administration of the collective bargaining agreements and implementation of OLRCB advice and counsel, at the agency level;
- 6. For all arbitration hearings that may arise as a result of the collective bargaining agreements covered by this MOU, be responsible for all costs, including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and export witnesses as specified in the applicable collective bargaining agreements.

### B. OBLIGATIONS OF OLRCB

### **OLRCB** shall:

- Ensure that all third-party cases and matters for dispute resolution impacting NFPHC are timely propared and all relevant filling are submitted to NFPHC for vetting before the relevant hearing or filing deadline;
- 2. Assist the NPPHC in providing training on all agreements resulting from the labor and collective bargaining negotiations contemplated by this MOU;
- 3. Assist the NFPHC with implementation of agreements resulting from the services provided under this MOU;
- 4. Coordinate training as may be necessary based on the OLRCB's interaction with NFPHC as a result of this MOU; and
- 5. Establish un agency internal service fund with a corresponding index that ties to the fund and agency organization structure.

### IV. FUNDING PROVISIONS

### A. COST OF SERVICES/PAYMENT

- 1. The total costs for goods and services under this MOU shall not exceed three hundred thousand dollars and no cents (\$300,000.00) for Fiscal Year (FY) 2018. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise and the number of trainings needed, the MOU may be modified by mutual agreement of the Parties to reflect un increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide my goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to NFPHC under this MOU to more than three hundred thousand dollars and no cents (\$300,000.00). Costs billed for goods and services shall not exceed actual costs.
- 2. The estimated cost of this MOU is based upon the number of NFPHC personnel covered by the subject collective bargaining agreements and the number of current (and estimated for FY 2018) grievances, arbitrations, and related labor relations matters the OLRCB will be required handle on behalf of NFPHC.
- NFPHC shall make the following intra-District payments to OLRCB by the dates indicated:

Amount	Payment Due Date
One hundred and fifty thousand dollars and no cents (\$150,000.00)	April 15, 2018
Seventy-five thousand dollars and no cents (\$75,000.00)	May 15, 2018
Seventy-five thousand dollars and no cents (\$75,000.00)	July 1, 2018

### B. PAYMENT

- 1. Payment for all of the goods and services shall be made through intra-District transfers of funds by NFPHC to OLRCB for the total amount of this MOU. NFPHC shall make the intra-District transfers in the amounts set forth in section IV.A.3 of this MOU by the dates set forth in that section.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.
- 3. Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

### V. RESOLUTION OF DISPUTES

The CEO of NFPHC and the Director of OLRCB or their designces shall resolve all disputes arising under this MOU. If the CEO of NFPHC and the Director of OLRCB are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

### VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

### VII. MODIFICATIONS

The terms and conditions of this Agreement may be medified as mutually agreed by the Parties.

### VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

### IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017, to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

### X. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); and D.C. Official Code § 1-531.01.

### XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

### XII. RECORDS AND REPORTS

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years after the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of NFPHC and other officials as may be specified by the District of Columbia at its sole discretion.

### XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and local statues, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU remain the property of the buyer.

### XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

### For NFPHC:

Chief Executive Officer Not-For-Profit Hospital Corporation 1310 Southern Avenue, SE Washington, DC 20032 Phone: 202-574-6611

Email:

Lilian Chukwump
Chief Financial Officer
Not-For-Profit Hospital Corporation
1310 Southorn Avenue, SE
Washington, DC 20032
Phone: 202-574-6008
Email: LChukwuma@United-MedicalCenter.com

For OLRCB: Repunzelle Bullock

Interim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite 820 North Washington, DC 20001 Phone: 202-724-4953

Emsil: Repunzelle, Bullack@dc,gov

Paul Blake
OLRCB Agency Fiscal Officer
Office of the Chief Financial Officer
441 4th Street, NW
Suite 890-N
Washington, DC 20001

Phone: 202-727-9833
Email: Paul.Blake@dc.gov

### XV. TERMINATION

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

OF LABOR RELATIONS AND COLLECTIVE BARGAINING:

1.ABOR RELATIONS AND COLLECTIVE BARGAINING:

Interin Director

NOT-FOR-PROFIT HOSPITAL CORPORATION:

Matthe Date: 4/24/18

Chief Executive Officer

OFFICE OF THE CITY ADMINISTRATOR:

Reshad M. Young City Administrator Date: 5, 9. 2018

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# MEMORANDUM OF UNDERSTANDING BETWEEN THE OFFICE OF THE CITY ADMINISTRATOR/ OFFICE OF LABOR RELATIONS AND COLLECTIVE BARGAINING AND THE UNIVERSITY OF THE DISTRICT OF COLUMBIA

### 1. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered by the Office of the City Administrator, Office of Labor Relations and Collective Bargaining ("OLRCB") and the University of the District of Columbia ("UDC"), collectively referred to in this MOU as the "Parties" and each individually referred to in this MOU as a "Party".

### II. PROGRAM. GOALS AND OBJECTIVES

- A. UDC employs approximately one hundred and seventy-eight (178) unionized employees who are represented by the American Federation of State, County, and Municipal Employees, Local 2087. These employees are covered under the Compensation Units 1 and 2 collective bargaining agreement.
- B. UDC is in need of OLRCB's expertise and assistance to provide consultation and counseling services regarding a number of labor issues arising out of the Compensation Units 1 and 2 collective bargaining agreements, including labor matters related to specific University personnel covered by those agreements.
- C. UDC has requested that OLRCB provide its expertise and assistance to handle a number of labor relations issues arising out of the matters described in paragraph B of this section in fiscal year 2018, and OLRCB has agreed to provide the requested services.
- D. Pursuant to D.C, Code §1-531.01, "any agency that is represented by the [OLRCB] in third-party cases, grievances, and dispute resolution shall pay the cost of representation established through an intra-district agreement with the OLRCB".
- E. This MOU establishes the terms and conditions under which OLRCB will provide labor relations and collective bargaining services to UDC and the responsibilities of each Party, including the obligation of UDC to compensate OLRCB for the provision of these services.

### III. SCOPE OF SERVICES

In furtherance of the shared goals of the Parties and in consideration of the mutual premises contained herein, UDC and OLRCB agree as follows:

### A. OBLIGATIONS OF UDC

### UDC shall:

- 1. Ensure that the payment required by section IV.A.1 of this MOU is made as provided in section IV.B.1 of this MOU;
- 2. Promptly provide OLRCB all information that is relevant and necessary to allow OLRCB to effectively perform the services outlined in this MOU;
- 3. Designate a labor liaison and, as issues arise, identify other appropriate management representatives to engage with OLRCB to ensure timely responses to requests for information, participate in advice and counsel meetings, and engage as otherwise necessary to allow OLRCB to provide the services contemplated by this MOU:
- 4. Ensure effective administration of the collective bargaining agreement negotiated by OLRCB as applicable to UDC employees; and
- 5. For all arbitration hearings that may arise as a result of the Compensation Units 1 and 2 collective bargaining agreements, be responsible for all costs including costs incurred by OLRCB and including costs for court reporters and transcripts, arbitrators, and expert witnesses as specified in the applicable collective bargaining agreement.

### B. OBLIGATIONS OF OLRCB

### **OLRCB** shall:

- 1. Ensure that all third-party cases and matters for dispute resolution impacting UDC are timely prepared and filings are submitted to UDC for vetting before the relevant hearing or filing deadline;
- 2. Establish an agency internal service fund with a corresponding index that ties to the fund and agency organization structure;
- 3. When necessary, provide training on the interpretation and proper administration of the Compensation Units 1 and 2 collective bargaining agreements; and
- 4. Recommend other training as may be necessary based on OLRCB's interaction with UDC as a result of this MOU.

### IV. FUNDING PROVISIONS

### A. COST OF SERVICES/PAYMENT

- 1. The total costs for goods and services under this MOU shall not exceed thirty thousand dollars and no cents (\$30,000.00) for Fiscal Year (FY) 2018. The Parties understand that depending on the number of arbitrations and dispute resolutions that arise out of the Compensation Units 1 and 2 collective bargaining agreements and the number of training sessions and consultations needed, the MOU may be modified by mutual agreement of the Parties to reflect an increased cost associated with providing goods and services under this MOU. OLRCB shall not be required to provide any goods or services under this MOU if the costs of providing those goods or services would increase the total costs chargeable to UDC under this MOU to more than thirty thousand dollars and no cents (\$30,000.00). Costs for goods and services shall not exceed actual costs.
- The estimated cost of this MOU is based upon the number of UDC personnel covered by the subject collective bargaining agreements and the average of the number of advice and consultations requested by UDC in previous years as well as an estimate of labor matters the OLRCB will be required to handle on behalf of UDC.

### B. PAYMENT

- 1. Payment for all of the goods and services shall be made by UDC to OLRCB for the total amount of this MOU, as set forth in section IV.A.1 of this MOU. UDC shall pay OLRCB no later than ten (10) business days after the effective date of this MOU.
- OLRCB shall ensure that the revenues for the goods and services required under this MOU are reflected in the budget entry/budget line item detail screen and the appropriate accumulators.
- Advances to OLRCB for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

### V. RESOLUTION OF DISPUTES

The President of UDC and the Director of OLRCB or their designees shall resolve all disputes arising from services performed under this MOU. If the President of UDC and the Director of OLRCB are unable to resolve a dispute, the matter shall be referred to the City Administrator for resolution.

### VI. EFFECTIVE DATE

This MOU shall be effective upon the signature of the Parties.

### VII. MODIFICATIONS

The terms and conditions of this Agreement may be modified as mutually agreed by the Parties.

### VIII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§47-355,01-355,08 (2001), (iii) D.C. Official Code §47-105 (2001), and (iv) D.C. Official Code §1-204.46 (2006 Supp.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned,

### IX. DURATION OF MOU

The period of this MOU shall be from October 1, 2017 to September 30, 2018, unless earlier terminated as provided in section XV of this MOU.

### X. AUTHORITY FOR MOU

D.C. Official Code §1-301.01(k); and D.C. Official Code §1-531.01.

### XI. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, OLRCB will be subject to scheduled monitoring reviews to ensure compliance with all applicable requirements.

### XII. RECORDS AND REPORTS

OLRCB shall maintain records and receipts for the expenditure of all funds provided under this MOU for a period of no less than three (3) years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of UDC and other officials as may be specified by the District of Columbia at its sole discretion.

### XIII. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and District statutes, regulations, and policies.

### XIV. NOTICE

The following individuals are the contact points for each Party under this MOU:

IN WITNESS WHEREOF, the Parties have executed this MOU as follows:

OFFICE OF LABOR RELATIONS AND COL	LECTIVE BARGAINING:
Republic R. Bullock	Date: 1/4/2018
Intefim Director	
UNIVERSITY OF THE DISTRICT OF COLU	MBIA:
Ronald Mason, Jr. University President	Date: 12, 22, 17
Rashad M. Young City Administrator	Date: 1/8/18

For UDC:

Ronald Mason, Jr., J.D.

President

University of the District of Columbia

4200 Connecticut Avenue, NW

Washington, DC 20008 Phone: 202-274-5212

Email: Ronald.Mason@udc.edu

Shaina Cooper

Chief Financial Officer

University of the District of Columbia

4200 Connecticut Avenue, NW

Washington, DC 20008 Phone: 202-274-6410

Email: Shaina.cooper@udc.edu

For OLRCB: Repunzelle R. Bullock

Interim Director

Office of Labor Relations and Collective Bargaining

441 4th Street, NW Suite 820 North Washington, DC 20001 Phone: 202-724-4953

Email: Repunzelle.Bullock@dc.gov

Paul Blake

**OLRCB Agency Fiscal Officer** Office of the Chief Financial Officer

441 4th Street, NW

Suite 890-N

Washington, DC 20001 Phone: 202-727-9833 Email: Paul.Blake@dc.gov

### XV. **TERMINATION**

Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance notice to the other Party.

S061 V2.1 LINK TO:		STRICT OF COI NCY BUDGET FI			08/16/	18 12:04 PM DSNF
AP FUND: COMP SRC/GRP: ORG LEVEL:	FUN 1138 O 03 LABOR RE	ORG CODE: 3 D: 0602 GRA BJ/COBJ/AGY C LATIONS/COLLE LATIONS/COLLE	NT/PH: BJ: CCTIVE BARO	AINING	B005 FUNC PROJECT/PH: AGY OBJ	
ING TYPE: ING TYPE: ING YEAR: BUDGET AVAIL EXPEND/BUDG & ALLOTHENUT BAL BT TIPLE 12 CASE REVENT 14 ACCORDERED	18   INQ   :   :   :	.00	ADJUSTEI BUDG % ALLOT/I UNEXPND	BUDG: AVAIL: BUDG %:	/SUMMARY: D	.00 .00 0.00 .00 <b>TUUOMA</b>

F1-HHH FM-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

DISTRICT OF COLUMBIA R\*STARS 2.1 08/16/18 12:04 PM S084 V2.1 PRD ACCOUNTING EVENT RECORD INQUIRY DSNF LINK TO:

ACTIVE

BATCH: AGENCY ATC DATE 070618 TYPE Y NO 645 SEQ NO 00001 REC TYPE: A STATUS: A

DR3 CR3 GL: DR1 0076 CR1 3100 DR2 CR2 DR4 CR4

DOC AGY: ATC DOC DATE: 070618 EFF DATE: 070618 DUE DATE:

BANK ID: SERV DATE: CUR DOC/SFX/CLASS: DP059586 001 MOD:

AGENCY: AEO TRANS CODE: 733 REF DOC/SFX/CLASS:

INDEX: HEPHX PCA: 30050 AY: 18 COMP/AGY/GRANT OBJ: 6111 6111

FO: PDT: AMOUNT: 300000.00 RVS: DISCOUNT: .00

CI: PROP #: 1099: INV-NO: 0000000056564 DT: 070618

DESC: OFT INOVAH CASHIERING SYSTEM VEND/MC:

CONT NO: NAME:

ST: ZIP: CTRY: CITY: DT: AP NO: 10000 2000 SUB GRANTEE: 2: 3: PMT-NO: AP NO: 16000 FUND: 0602 GL AC/AGY: 0076 PROJ NO/PH:

GRANT NO/PH: SUB GRANTEE:
MPCD: AGY CD-1: 2: CASH FUND: 00100 MPCD:

DEBT/INCOMEST ISSUE #: PMT TYPE: INT TM: 0.000 BANK:
DISC-DT: TM: PEN-DT: TM: PEN AMT:

LAST PROC - DT: 07072018 TIME: 0138 ORIG SEQ NO: APPROVAL DT: 070618

Z06 RECORD SUCCESSFULLY RECALLED

F1-HALL F2-85 F3-PRIOR INQ F4-PRIOR F5-NEXT F7-86 F9-INT ENTER-INQ

S061 V2.1 LINK TO:	PRD DISTRICT OF COL AGENCY BUDGET FI	UMBIA R*STARS 2.1 NANCIAL INQUIRY	08/16/18 12:04 PM DSNF
AP FUND: COMP SRC/GRP: ORG LEVEL:	AEO AY: 18 ORG CODE: 3 FUND: 0602 GRA 0040 OBJ/COBJ/AGY O 03 LABOR RELATIONS/COLLE 02 LABOR RELATIONS/COLLE	NT/PH: BJ: CTIVE BARGAINING	005 FUNC CODE: PROJECT/PH: AGY OBJ GROUP:
INQ TYPE: INQ YEAR: BUDGET AVAIL EXPEND/BUDG % ALLOTMENT BAL BT TITLE 10 EXP BUD RE 18 EMCUMB OUT 19 PRE-ENCUM (	18   INQ MONTH: 11   27,630.98   0.00     8,016.01     AMOUNT     100,000.00     S   8,016.01	BUDG % AVAIL: ALLOT/BUDG %: UNEXPND ALLOT:	SUMMARY: D 100,000.00 27.63 0.00 .00 AMOUNT

F1-HELP F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

S061 V2.1 I	PRD DISTRICT OF COLU AGENCY BUDGET FIN	MBIA R*STARS 2.1 NANCIAL INQUIRY	08/16/18 12:04 PM DSNF
AP FUND:	AEO AY: 18 ORG CODE: 30 FUND: 0602 GRAN 0041 OBJ/COBJ/AGY OF 03 LABOR RELATIONS/COLLECT	NT/PH: PROJ BJ: CTIVE BARGAINING	
INQ TYPE: M INQ YEAR: 1 BUDGET AVAIL: EXPEND/BUDG %: ALLOTMENT BAL: BT TITLE 09 OFFG EXP BU 19 PFE-ENCUM O	INQ MONTH: 11 2,586.36	MC, YC) DETAIL/SUMM ADJUSTED BUDG: BUDG % AVAIL: ALLOT/BUDG %: UNEXPND ALLOT: BT TITLE	30,000.00 8.62 0.00 .00 AMOUNT

F1-HETF F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

# Ofice of the City Administrator ( AE0)

### **OLRCB**

### Question 19

APPROPRIATED FUND 0600
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	ENCY ODE	AGENCY FUND	DESCRIPTION	DC CODE/ OTHER AUTHORIZATION	How is Amount Collected Determined	TYPE OF REVENUE TRANSACTION	WHO MAKES PAYMENT	REVENUE IN FY	Expenditure FY 18	REVENUE IN FY 19	Expenditure FY 19	FUND BALANCE
AE0		600	Office of Labor Relations and Collective Bargaining recieves revenue from UDC for labor relations services it conducts.	None	The revenue is determined from checks and is collected via the Executive Assistant of OLRCB.	Fee	The University	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -	\$ -
AE0			Office of Labor Relations and Collective Bargaining recieves revenue from the Not-For-Profit-Hospital Corporation for labor relations services it conducts.	None	The revenue is determined from checks and is collected via the Executive Assistant of OLRCB.	Fee	Not for profit Hospital	\$ 300,000.00	\$ 182,214.00	\$ -	\$ -	\$ 117,786.00

	Office of the	City Administrato	or (AE0)QUESTION 1	.9
OBJ	Budget	Revised Budget		Expenditure
0011	\$ -	\$ 128,084.00	Payrll 9302018	\$ 128,084.00
0014	\$ -	\$ 21,440.00	Payrll 9302018	\$ 21,440.00
	Total E	xpenditure 0011		\$ 149,524.00
0040	\$ -	\$ 100,000.00	TPW Consultant	\$ 7,100.00
			MDM Office System	\$ 16,818.05
			Total Office Product	\$ 5,148.00
			Standard Office Supply	\$ 8,016.01
			Standard Office Supply	\$ 2,244.60
			MVS Inc	\$ 13,122.00
			Reclass of Pcard	\$ 1,435.46
	Total e	expenditure 0040		\$ 53,884.12
41	\$ 30,000.00	\$ 30,000.00	MVS Inc	\$ 27,885.06
	Total e	expenditure 0041		\$ 27,885.06

### **OLRCB Response to Question 21**

Contract Name	Contract Number	Contract Type	Description of Goods and services	Contract outputs and deliverable	Status of deliverables	Copies of deliverables	Subcontracting status	Total Contract value FY19	Total contract or procurement value FY19	Period of Performance	Current year of contract
PFM Group Consulting	CFOPD 14-A-021	BPA	Financial Advisory Services	Collective Bargaining Analysis	In Progress	N/A	N/A	Not to exceed \$65,000	Not to exceed \$65,000	February 1 <sup>st</sup> thru September31 <sup>st</sup> 2019	Option year 4

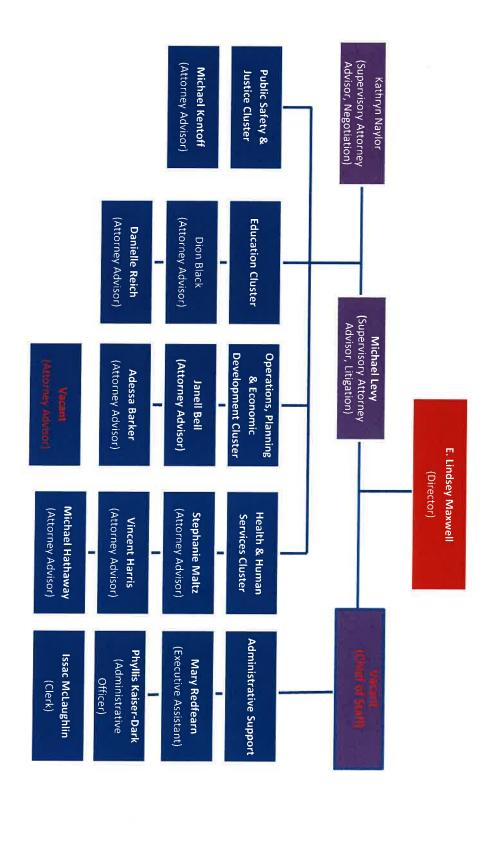
### OLRCB P-CARD REPORT FY18 (q22)

	IND INEL OILL	(9/												
Transaction Date	Transaction Amount	Cardholder Last Name	Cardholder First Name	Original Merchant Name	Merchant Type	Merchant Address 1	Merchant Address 2	Merchant City	Merchant State/Province	•	Merchant Postal Code	Transaction Code	Transaction Code Reason	Original Amount Transaction Notes
05/09/2018	1,824.95	REDFEARN	MARY	STANDARD OFFICE SUPPLY	Maintenance Repair	35 SHERIDAN ST NW		WASHINGTON	DC	USA	20011-1413	3001	NU	1,824.95 Office Supplies
05/14/2018	2,224.54	REDFEARN	MARY	SOFTWARE INFORMATION R	Professional Services	730 24TH ST NW, APT 3		WASHINGTON	DC	USA	20037-2500	3001	NU	2,224.54 Time Matters Software
05/17/2018	2,224.54	REDFEARN	MARY	SOFTWARE INFORMATION R	Professional Services	730 24TH ST NW, APT 3		WASHINGTON	DC	USA	20037-2500	3001	NU	2,224.54 Time Matters Software
05/26/2018	28.48	REDFEARN	MARY	COMCAST	Utilities			800-COMCAST	MD	USA	21236	3001	NU	28.48 Comcast Invoice
05/31/2018	99.95	REDFEARN	MARY	METROPOLITAN OFFICE PR	Computer, Hardware,			2025622320	DC	USA	200030000	3001	NU	99.95 Office door plates
06/22/2018	10.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW		WASHINGTON	DC	USA	20001	3001	NU	10.00 funds added to smart trip
06/22/2018	10.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW		WASHINGTON	DC	USA	20001	3001	NU	10.00 Funds added to smart trip
06/21/2018	1,056.46	REDFEARN	MARY	STANDARD OFFICE SUPPLY	Maintenance Repair	35 SHERIDAN ST NW		WASHINGTON	DC	USA	20011-1413	3001	NU	1,056.46 Office Supplies
06/28/2018	600.00	REDFEARN	MARY	DOCUMENT MANAGERS	Professional Services	510 FLORIDA AVE NW		WASHINGTON	DC	USA	20001-1851	3001	NU	600.00 Business Cards
07/25/2018	7.20	REDFEARN	MARY	FEDEX 99101170	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	7.20 Fedex delivery brief to
07/25/2018	5.95	REDFEARN	MARY	FEDEX 99101173	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	5.95 Fedex delivery brief to
07/25/2018	33.83	REDFEARN	MARY	FEDEX 99101176	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	33.83 Fedex delivery brief to
07/25/2018	13.99	REDFEARN	MARY	FEDEX 99101177	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	13.99 Fedex delivery brief to
07/25/2018	5.95	REDFEARN	MARY	FEDEX 99101180	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	5.95
07/25/2018	9.99	REDFEARN	MARY	FEDEX 99101181	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	9.99 Fedex delivery brief to
07/25/2018	5.95	REDFEARN	MARY	FEDEX 99101183	Warehousing, Freight and	3865 AIRWAYS BLVD, # I	H3	MEMPHIS	TN	USA	38116-5070	3001	NU	5.95 Fedex delivery brief to
08/17/2018	7.95	REDFEARN	MARY	COA*CHEAPOAIR.COM AIR	Professional Services			CHEAPOAIR.COM	NY	USA	100200000	3001	NU	7.95 M.Levy travel fee
08/16/2018	1,270.75	REDFEARN	MARY	ILR EXT WEB REG	Education			06072552759	NY	USA	14853	3001	NU	1,270.75 M.Levy - Cornell University
08/16/2018	135.40	REDFEARN	MARY	JETBLUE 27971261238454	Airline			SALT LAKE CIT	UT	USA	841210000	3001	NU	135.40 Air Fare for M.Levy travel to
08/20/2018	594.56	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and			202-836-7810	DC	USA	200110000	3001	NU	594.56 4- travel brief cases for
08/24/2018	21.36	REDFEARN	MARY	COMCAST	Utilities			800-COMCAST	MD	USA	21236	3001	NU	21.36 Comcast invoice
08/28/2018	25.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW		WASHINGTON	DC	USA	20001	3001	NU	25.00 funds added to smartrip
08/28/2018	25.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW		WASHINGTON	DC	USA	20001	3001	NU	25.00 Funds added to smartrip
08/28/2018	25.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW		WASHINGTON	DC	USA	20001	3001	NU	25.00 funds added to smartrip
08/30/2018	118.78	REDFEARN	MARY	INT*IN *PRECISION CAPI	Office Equipment and			202-4200224	DC	USA	200090000	3001	NU	118.78 Office supplies
09/11/2018	939.94	REDFEARN	MARY	INT*IN *PRECISION CAPI	Office Equipment and			202-4200224	DC	USA	200090000	3001	NU	939.94 Office Supplies
09/17/2018	2,977.00	REDFEARN	MARY	BUR*BNA BOOKS	Professional Services			800-960-1220	VA	USA	222020000	3001	NU	2,977.00 BNA Books-Attorney
09/17/2018	1,879.00	REDFEARN	MARY	BUR*BNA BOOKS	Professional Services			800-960-1220	VA	USA	222020000	3001	NU	1,879.00 BNA Books-Attorney
09/18/2018	1,346.26	REDFEARN	MARY	INT*IN *PRECISION CAPI	Office Equipment and			202-4200224	DC	USA	200090000	3001	NU	1,346.26 Office Supplies
09/18/2018	569.25	REDFEARN	MARY	SOFTWARE INFORMATION R	Professional Services			2025362800	DC	USA	200370000	3001	NU	569.25 Time Matters Training-
09/21/2018	876.35	REDFEARN	MARY	FRONTIER LABEL INC	Professional Services			08643318701	SC	USA	296150000	3001	NU	876.35 Kids Ride free stickers
09/21/2018	301.00	REDFEARN	MARY	AMTRAK TEL2645467090775	Transportation - Other			08008727245	DC	USA	200020000	3001	NU	301.00 OCA travel
09/21/2018	226.00	REDFEARN	MARY	AMTRAK TEL2645467091609	Transportation - Other			08008727245	DC	USA	200020000	3001	NU	226.00 OCA Travel
09/24/2018	(22.50)	REDFEARN	MARY	AMTRAK 2645467090775	Transportation - Other			WASHINGTON D	DC	USA	200020000	3006	NU	(22.50) OCA Travel-credit
09/26/2018	767.78	REDFEARN	MARY	INTERCONTINENTAL	Lodging			NEW ORLEANS	LA	USA	701300000	3001	NU	767.78 OCA Travel
09/26/2018	682.53	REDFEARN	MARY	INTERCONTINENTAL	Lodging			NEW ORLEANS	LA	USA	701300000	3001	NU	682.53 OCA Travel
09/26/2018	390.44	REDFEARN	MARY	BELLAGIO - ADV DEP	Lodging	7		08552755733	NV	USA	89109	3001	NU	390.44 OCA Travel
09/26/2018	390.44	REDFEARN	MARY	BELLAGIO - ADV DEP	Lodging	7		08552755733	NV	USA	89109	3001	NU	390.44 OCA Travel
09/26/2018	390.44	REDFEARN	MARY	BELLAGIO - ADV DEP	Lodging	=		08552755733	NV	USA	89109	3001	NU	390.44 OCA Travel

### OLRCB P-CARD REPORT FY19 (q22)

	_		\ ·   /						
Transaction Date	Transaction Amount	Cardholder Last Name	Cardholder First Name	Original Merchant Name	Merchant Type	Merchant Address 1	Merchant City	Merchant	Original Amount Transaction Notes
09/29/2018	6.12	REDFEARN	MARY	FEDEX 30129699	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	6.12 Fedex delivery service
09/29/2018	5.03	REDFEARN	MARY	FEDEX 30129781	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	5.03 Fedex delivery
09/29/2018	10.53	REDFEARN	MARY	FEDEX 30129800	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	10.53 Fedex delivery charge
09/29/2018	12.20	REDFEARN	MARY	FEDEX 30129810	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	12.20 Fedex delivery
09/29/2018	4.20	REDFEARN	MARY	FEDEX 30129819	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	4.20 Fedex delivery
09/29/2018	4.20	REDFEARN	MARY	FEDEX 30129831	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	4.20 Fedex Delivery
09/29/2018	7.20	REDFEARN	MARY	FEDEX 30129835	Warehousing, Freight and Delivery	3865 AIRWAYS BLVD, # H3	MEMPHIS	TN	7.20 Fedex delivery
09/28/2018	787.32	REDFEARN	MARY	AVALON HOTEL	Lodging		NEW YORK	NY	787.32 Director Levy.travel
09/28/2018	105.09	REDFEARN	MARY	AMERICAN 00106332947464	Airline		08004337300	TX	105.09 OCA Travel
10/03/2018	3,252.00	REDFEARN	MARY	STANDARD OFFICE SUPPLY	Maintenance Repair Operation	35 SHERIDAN ST NW	WASHINGTON	DC	3,252.00 furniture for the library (chairs)
10/05/2018	500.00	REDFEARN	MARY	STANDARD OFFICE SUPPLY	Maintenance Repair Operation	35 SHERIDAN ST NW	WASHINGTON	DC	500.00 furniture removal
10/16/2018	768.00	REDFEARN	MARY	LAW360	Professional Services		16467837100	NY	768.00 subscription to LAW360
10/23/2018	20.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	20.00 funds added to smartrip
10/23/2018	19.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	19.00 funds added to smartrip
10/23/2018	20.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	20.00 FUNDS ADDED TO SMARTRII
10/23/2018	17.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	17.00 FUNDS ADDED TO SMARTRII
10/30/2018	359.76	REDFEARN	MARY	ADOBE INC	Computer, Hardware, Software and Peripherals		8008336687	CA	359.76 Adobe licenses
11/27/2018	52.28	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and Supplies		202-836-7810	DC	52.28 Supplies
11/27/2018	126.17	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and Supplies		202-836-7810	DC	126.17 Supplies
12/04/2018	18.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	18.00 Funds added to smartrip
12/04/2018	17.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	17.00 Funds added to smartrip
12/04/2018	20.00	REDFEARN	MARY	METRO 023-JUDICIARY SQ	Transportation - Other	400 BLK F STREET NW	WASHINGTON	DC	20.00 Funds added to smartrip
12/05/2018	346.00	REDFEARN	MARY	PAYPAL *NORTHAMERIC	Education		8103482557	CA	346.00 NEAN Annual Membership
12/08/2018	152.91	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and Supplies		202-836-7810	DC	152.91 Office Supplies
12/08/2018	1,384.00	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and Supplies		202-836-7810	DC	1,384.00 Desk Furniture
12/21/2018	143.48	REDFEARN	MARY	INT*IN *PRECISION CAPI	Office Equipment and Supplies		202-4200224	DC	143.48 Office Supplies
12/31/2018	474.89	REDFEARN	MARY	AMAZON.COM*M265O9Y20	Retail		AMZN.COM/BIL	WA	474.89 Staff material
01/10/2019	20.00	REDFEARN	MARY	METRO FARE AUTOLOAD	Transportation - Other		202-962-5711	DC	20.00
01/25/2019	249.00	REDFEARN	MARY	BLR/HCPRO	Media and Advertising Services		615-661-0249	TN	249.00
01/27/2019	508.12	REDFEARN	MARY	TOTAL OFFICE PRODUCTS	Office Equipment and Supplies		202-836-7810	DC	508.12

# Office of Labor Relations & Collective **Bargaining (OLRCB)**



### DC GOVERNMENT AGENCY

### LABOR ORGANIZATION

Eugene A. Adams, Chief Judge

Office of Administrative Hearings (FS)

441 4<sup>th</sup> St., NW, Suite 450N

Washington, DC 20001

(202) 442-9094 (o) (202) 442-5823 (Direct)

(202) 442-4789 (f)

Eugene.Adams@dc.gov

### **Labor Liaison:**

Vanessa Natale 441 4<sup>th</sup> St., NW, Suite 450N Washington, DC 20001 (202) 442-9094 (o) (202) 724-7024 (Direct) (202) 442-4789 (f) Vanessa.natale2@dc.gov William L. England Jr., Acting President
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<u>Agency</u>	<u>Union</u>	Comp Unit	Length of Compensation	Negotiations Status of	Stated Exp.	Working Conditions	Length of Working	Negotiation Status of	# of_
<del></del>			CBA	Compensation CBA	Date of	CBA	Conditions CBA	Working Conditions CBA	Emplo
					Compensatio				<u>yees</u>
					n CBA				, <u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>
Various - See Below	Various - AFSCME, AFGE,	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	Various - See Below	Various - See Below	Various - See Below	9,831
	FOP, NAGE, 1199 SEIU, 1199	-		1					,
	NUHHCE								
CFSA, DDS, DHCF,	DCNA	Comp Unit 13	10/01/17 - 9/30/2020	Completed	9/30/2020	DCNA and the	FY 2018 - FY 2020	Completed	79
DOH, DYRS, DHS,				_		District		_	
OCME, DOC. FEMS									
DPR, DFS, DOES,	AFGE 383, 1000, 2737, 2725,	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition -	1,433
DOH, MPD, DGS	2741, 2978, 3444	Units 1 and 2		_				pending bargaining	
, ,	, ,								
OAG and Various	AFGE 1403	Compensation Unit	10-01-17 - 9/30/20	Completed	9/30/2020	AFGE 1403 CBA	10-01-17 - 9/30/20	Completed	292
Agencies		33				with OAG and			
						District			
ABRA	AFSCME 2743	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	37
		Units 1 and 2		1				pending bargaining	
								1	
CFSA	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	546
		Units 1 and 2		r				pending bargaining	
		2 1 4 1 4 1 4 1 4 1						ponding surguining	
DBH	Psychologists 1199 NUHHCE	Compensation Unit	04/01/13 - 09/30/17	In bargaining	9/30/2017	DBH negotiates	DBH negotiates	DBH negotiates Working	31
	3758	3758				Working Conditions	Working Conditions	Conditions CBA	
	3730	3730				CBA independently	CBA independently	independently of OLRCB	
DBH	1199 SEIU	Compensation Unit	10/01/16 - 09/30/19	Completed; Union has	9/30/2019	DBH negotiates	DBH negotiates	DBH negotiates Working	72
	1177 5210	1199E	10/01/10 05/20/15	filed PERB Modification	7/30/2019	Working Conditions	Working Conditions	Conditions CBA	, =
		11//L		Petition to Comp Unit 1		CBA independently	CBA independently	independently of OLRCB	
DBH	Washington Area Metal Trades	Compensation Unit	10/01/17 - 09/30/20	Completed	9/30/2020	DBH negotiates	DBH negotiates	DBH negotiates Working	20
	Council, Public Service	WAMTC	10,01,1, 09,00,20	Compieted	3,00,2020	Working Conditions	Working Conditions	Conditions CBA	
	Employees LIUNA 572	WINNIE				CBA independently	CBA independently	independently of OLRCB	
	Employees Elowa 572					of OLRCB	of OLRCB	independently of OEREB	
DBH	DCNA	Compensation Unit	10/01/17 - 9/30/20	Completed	9/30/2020	DBH negotiates	DBH negotiates	DBH negotiates Working	211
		13(B) - DBH				Working Conditions	Working Conditions	Conditions CBA	
		Nurses only				CBA independently	CBA independently	independently of OLRCB	
						of OLRCB	of OLRCB		
DBH	Committee of Interns &	Comp Unit 29	10/01/16 - 09/30/19	Completed	9/30/2019	DBH negotiates	DBH negotiates	DBH negotiates Working	39
	Residents					Working Conditions	Working Conditions	Conditions CBA	
						CBA independently	CBA independently	independently of OLRCB	
						of OLRCB	of OLRCB		
DBH	Doctors' Council	Compensation Unit	10/01/16 - 09/30/2020	Completed	9/30/2020	DBH negotiates	DBH negotiates	DBH negotiates Working	50
		19 (B)				Working Conditions	Working Conditions	Conditions CBA	
						CBA independently	CBA independently	independently of OLRCB	
						of OLRCB	of OLRCB		
DBH	AFGE 383, NUHHCE 2095	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DBH negotiates	DBH negotiates	DBH negotiates Working	571
		Units 1 and 2				Working Conditions	Working Conditions	Conditions CBA	
						CBA independently	CBA independently	independently of OLRCB	
						of OLRCB	of OLRCB	' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' ' '	
DCPL	AFGE 383	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DCPL & AFGE 383	Through 9/30/1990	AFGE MASTER/Coalition -	20
		Units 1 and 2		•				pending bargaining	
DCPL	AFSCME Locals 877, 1808	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DCPL & AFSCME	Through 9/30/2000	In AFSCME Master -	383
	, , , , , , , , , , , , , , , , , , , ,	Units 1 and 2		_		DC 20, Locals 877		pending bargaining	

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Agency	Union	Comp Unit	Length of Compensation	Negotiations Status of	Stated Exp.	Working Conditions	Length of Working	Negotiation Status of	<u># of</u>	
<u>-</u>		<u> </u>	CBA	Compensation CBA		CBA	Conditions CBA	Working Conditions CBA	<u>Emplo</u>	
					Compensatio				<u>yees</u>	
					n CBA					
DCPS, OSSE	AFSCME 2921	<u> </u>	10/01/13 - 09/30/17	Impasse	9/30/2017	AFSCME 2921 -	10/01/13 - 09/30/17	Impasse	1,441	
		(2921)				Compensation and				
						Working Conditions				
						CBA				
DCPS	Council of School Officers	Compensation Unit	10/01/13 - 09/30/17	In bargaining	9/30/2017	Council of School	10/01/13 - 09/30/17	In bargaining	747	
		6 & 17				Officers -				
						Compensation and				
						Working Conditions				
						CRA				
DCPS	Teamsters 639	DCPS-Teamsters	10/01/17 - 09/30/2020	Completed	9/30/2020	DCPS-Teamsters 639	10/01/17 -	Completed	531	
		639					09/30/2020			
DCPS	WTU 6	Compensation Unit	10/01/16 - 09/30/19	Pending Bargaining -	9/30/2019	WTU 6 -	10/01/16 - 09/30/19	Pending Bargaining- DCPS	4,820	
		5 & 16	10,01,10 0,700,15	DCPS will Negotiate		Compensation and		will negotiate	1,525	
						Working Conditions				
						CBA				
DCPS	AFSCME 2401	Commonation	10/01/2017- 09/30/2021	Commisted	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	10	
DCPS	AFSCME 2401	Compensation Units 1 and 2	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	pending bargaining	10	
DCRA, DOEE, DOH	AFGE 2725	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DCRA & AFGE 2725	Through 9/30/1990	AFGE Local 2725 is	502	
Delta, Bolle, Boll	7 H GL 2723	Units 1 and 2	10/01/2017 09/30/2021	Completed	7/30/2021	Delara in GE 2723	Timough 9/30/1990	moving to AFGE Master	302	
								Coalition - pending		
DDOT	AFGE 1975	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	District & AFGE	11/20/07 - 09/30/10	Bargaining Pending -	477	
		Units 1 and 2				1975		Tentative Agreement Not		
								Ratified by the Union;		
DDOT	AFSCME 709	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021		01/01/02 - 12/31/05	In AFSCME Master -	211	
		Units 1 and 2				20, Local 709; School		pending bargaining		
DDC	AECE 292	Commonation	10/01/2017 00/20/2021	Commisted	0/20/2021	Crossing Guards	Theoret 0/20/05	A ECE MACTED (Coalition	140	
DDS	AFGE 383	Compensation Units 1 and 2	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE MASTER	Through 9/30/95	AFGE MASTER/Coalition - pending bargaining	149	
DDS	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	127	
	IN SCIVIL 2-101	Units 1 and 2	10/01/2017 07/30/2021	Completed	7/30/2021	THE SCHILL WIRSON	1 2007 11 2010	pending bargaining	121	
DFS	NAGE R3-05	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	MPD & NAGE	3/08/07 - 09/30/10	Impasse	103	
		Units 1 and 2						1		
DGS	Teamsters 639 & 730	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DGS & Teamsters	04/01/13 - 9/30/17	No reopener requested	171	
		Units 1 and 2				639 & 730 (Wage				
7.00	1.000 40110000		10/04/2015		0.400.1500	Grade employees)				
DGS	AFGE 631/3871	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE 631 with	Through 9/30/13	No reopener requested	67	
DGS	AECE 2741	Units 1 and 2	10/01/2017 00/20/2021	Completed	0/20/2021	District Government	Through 00/20/05	AECE MACTED/Caalidian	60	
מטעו	AFGE 2741	Compensation Units 1 and 2	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition - pending bargaining	09	
DGS	FOP/PSDLC	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DGS & FOP/PSDLC	10/01/16 - 09/30/20	Completed	60	
200		Units 1 and 2	10,01/2017 07/30/2021		7,33,2021	2 35 & 1 31/1 55 EC	10,01,10 07,50,20	- Compieted		
DGS	AFSCME 2091	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	31	
		Units 1 and 2		•				pending bargaining		

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Agency	Union	Comp Unit	Length of Compensation	Negotiations Status of	Stated Exp.	Working Conditions	Length of Working	Negotiation Status of	# of	
Agency	<u>Union</u>	Comp Onu	CBA	Compensation CBA	Date of	CBA	Conditions CBA	Working Conditions CBA	<u># 0]</u> Emplo	
			CDA	Compensation CDA	<u>Compensatio</u>	CDA	Conditions CDA	Working Conditions CBA	yees	
					n CBA				<u>yees</u>	
DHCD	AFGE 2725	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE & DHCD	Through 09/30/90	AFGE Local 2725 is	86	
		Units 1 and 2		1				moving to AFGE Master		
								agreement - pending		
DHCF	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	117	
		Units 1 and 2						pending bargaining		
DHS	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	818	
		Units 1 and 2						pending bargaining		
DHS	AFSCME 2092	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	3	
		Units 1 and 2						pending bargaining		
DISB	AFSCME 2743	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	72	
DOG	EOD/DOGLG	Units 1 and 2	10/01/2017 00/20/2021	G 1 . 1	0/20/2021	DOG A FOR/DOGLG	ENVIC ENVIO	pending bargaining	0.41	
DOC	FOP/DOCLC	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DOC & FOP/DOCLC	FY16 - FY19	Completed	941	
DOEE	AFGE 631/3871	Units 1 and 2	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE 631 with	Through 9/30/13	No reopener requested	43	
DOEE	AFGE 031/38/1	Compensation Units 1 and 2	10/01/2017-09/30/2021	Completed	9/30/2021	District Government	11110ugii 9/30/13	No reopener requested	43	
DOEE	AFGE 2725	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DCRA & AFGE 2725	Through 9/30/1990	AFGE Local 2725 is	180	
DOLL	M GL 2725	Units 1 and 2	10/01/2017-09/30/2021	Completed	7/30/2021	DCKA & AI GL 2723	11110dgii 7/30/1770	moving to AFGE Master	100	
		Omits 1 and 2						agreement - pending		
DOEE	AFGE 2978	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DHS & AFGE 2978	FY88 - FY90	AFGE Local 2978 is	8	
	11 32 23 73	Units 1 and 2	10/01/201/ 05/00/2021	Compieted	<i>5,00,</i> 2021	2112 00 111 01 2,70	1 100 1170	moving to AFGE Master		
								agreement - pending		
DOES	AFGE Local 1000	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DOES & AFGE 1000	FY95 - FY98	AFGE Local 1000 is	356	
		Units 1 and 2						moving to AFGE Master		
								agreement - pending		
DOH	SEIU 1199	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DOH & 1199 SEIU	Through 9/30/2020	Completed	16	
		Units 1 and 2								
DOH	AFGE 2978	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DHS & AFGE 2978	FY88 - FY90	AFGE Local 2978 is	179	
		Units 1 and 2						moving to AFGE Master		
2011	1.707.454	ļ	10/01/2015 00/20/2021		0.400.400.4	D CD + 0 + D CD 4545		agreement - pending	101	
DOH	AFGE 2725	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DCRA & AFGE 2725	Through 9/30/1990	AFGE Local 2725 is	134	
		Units 1 and 2						moving to AFGE Master		
DHS, DOH	AFGE 383/2737	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	agreement - pending AFGE MASTER/Coalition -	1.1	
Dus, Don	AFGE 363/2/3/	Units 1 and 2	10/01/2017-09/30/2021	Completed	9/30/2021	AFGE Master	1 1110ugii 09/30/93	pending bargaining	11	
DHS, DOH, DYRS,	Doctors' Council	Compensation Unit	10/01/16 - 9/30/20	Completed	9/30/2020	District & Doctors	Through 9/30/09	pending bargaining	6	
OCME	Doctors Council	10	10/01/10 - 3/30/20	Completed	7/30/2020	Council	Tillough 7/30/07			
DPR, DOES, DHS,	AFGE 383, 1000, 2737, 2725,	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition -	1,433	
DOH, MPD, DGS	2741, 2978, 3406, 3444	Units 1 and 2	10/01/201/ 05/00/2021	Compieted	<i>5,00,</i> 2021	11 02 1/10/01		pending bargaining	1,.00	
DOII, MI D, DOS	2711, 2970, 3100, 3111	Cinto i una 2								
										1
DYRS	FOP/DYRSLC	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	DHS & FOP/DHSLC	10/1/17 - 9/30/21	Completed	252	
		Units 1 and 2								
DYRS	AFGE 383	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition -	56	1
		Units 1 and 2						pending bargaining		
DYRS	AFSCME 2092	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	30	1
D.D.D.	1. EGD 4541	Units 1 and 2	10/01/2015 00/20/2055		0/20/5051	A DOD NO	TTI 1.00/20/05	pending bargaining	10.4	
DPR	AFGE 2741	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition -	404	
		Units 1 and 2						pending bargaining		

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Agency	Union	Comp Unit	Length of Compensation	Negotiations Status of	Stated Exp.	Working Conditions	Length of Working	Negotiation Status of	# of
<u>Ingency</u>	<u>Onton</u>	Comp Onti	CBA	Compensation CBA		CBA	Conditions CBA	Working Conditions CBA	Emplo
					Compensatio				yees yees
					n CBA				
DPW	AFGE 631	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	District &AFGE 631	Through 9/30/13	No reopener requested	94
		Units 1 and 2							
DPW, DDOT, DMV,	AFGE 1975	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	District & AFGE	11/20/07 - 09/30/10	Bargaining Pending -	980
DFHV	APGE 1973	Units 1 and 2	10/01/2017-09/30/2021	Completed		1975	11/20/07 - 09/30/10	Tentative Agreement Not	980
Diliv		Chits I and 2				1975		Ratified by the Union.	
DPW, DGS, OCP at	AFGE 631/3871	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	District &AFGE 631	05/13/10 - 09/30/13	No reopener requested	277
DDOT, DOEE,		Units 1 and 2							
Planning, Zoning									
FEMSD	AFGE 3721	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	FEMS&AFGE 3721	Through 09/30/90	In bargaining	132
21,122	220,21	Units 1 and 2	0,01,201, 0,700,2021	Compresses	3,00,2021	21	I mough oyreory	in ourguning	
FEMSD	IAFF 36	Compensation Unit	10/01/14 - 09/30/20	Completed	9/30/2020	FEMS&IAFF36 -	10/01/14 - 09/30/20	Completed	1,721
		4				Comp Unit 4			
HSEMA	NAGE R3-08	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	HSEMA & NAGE R3	Through 9/30/2020	MOU signed extending WC	69
		Units 1 and 2				08		CBA through 9/30/2020	
MPD	NAGE R3-05	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	MPD & NAGE	Through 09/30/10	MPD negotiates the	481
		Units 1 and 2						successor agreement	
MPD	FOP/MPDLC	Componentian Unit	10/01/17 - 09/30/2020	Completed	9/30/2020	MPD & MPD/FOP	Effective through	Completed	3,608
MILD	POP/MPDLC	compensation out	10/01/17 - 09/30/2020	Completed	9/30/2020	LC	9/30/20	Completed	3,008
MPD	AFGE 3444	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE Master	Through 09/30/95	AFGE MASTER/Coalition -	24
		Units 1 and 2			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			pending bargaining	
OAH	AFSCME 2776	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	Will be under	Will be under	Will be under AFSCME	25
		Units 1 and 2			1	AFSCME Master -	AFSCME Master -	Master - pending bargaining	
OAH	FALJ-DC	Comp Unit 35	10-01-15 - 9/30/19	Pending Bargaining	9/30/2019	FALJ-DC & OAH	10-01-15 - 9/30/19	Pending Bargaining	31
OAG and Various	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	269
Agencies	I I DOME 2701	Units 1 and 2	10,01,201, 0),30,2021	Completed	7/30/2021	THE DOMESTICE INTROSECT	1 2007 1 1 2010	pending bargaining	
1 -20110100		omes i una z						r - maning our guilling	
OAG and Various	AFGE 1403	Compensation Unit	10-01-17 - 9/30/20	Completed	9/30/2020	AFGE 1403 CBA	10-01-17 - 9/30/20	Completed	292
Agencies	A FORCE OF CORE	33	10/01/2015 00/20/2055		0./20./2021	with OAG and	EN 2005	T. A FOOD FF 3.5	1000
OCFO	AFSCME 2776	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	377
		Units 1 and 2	<u> </u>	<u> </u>	1			pending bargaining	<u> </u>

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<u>Agency</u>	<u>Union</u>	Comp Unit	Length of Compensation	Negotiations Status of	Stated Exp.	Working Conditions	Length of Working	Negotiation Status of	# of	
			<u>CBA</u>	Compensation CBA	Date of	<u>CBA</u>	Conditions CBA	Working Conditions CBA	<u>Emplo</u>	
					Compensatio				<u>yees</u>	
					n CBA					
OCFO	AFSCME 1200	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	88	
OCME	1100 NUMBER A ECOME	Units 1 and 2	10/01/2017 00/20/2021	C 1 - 4 - 4	0/20/2021	1199 NUHHCE,	4/20/04 5/20/07	pending bargaining In AFSCME Master -	11	
OCME	1199 NUHHCE, AFSCME	Compensation Units 1 and 2	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME & OCME	4/28/04-5/30/07	pending bargaining	11	
ОСР	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME & OCME AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	100	
		Units 1 and 2						pending bargaining		
OCP (at DDOT)	AFGE 631	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE 631 with	Through 9/30/13	No reopener requested	8	
		Units 1 and 2				District Government				
OCTFME	AFSCME 2091	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	20	
	150000000000000000000000000000000000000	Units 1 and 2	10/01/2015 00/20/2021		0.420.42024	1 DG G1 (D 1 (		pending bargaining		
OHR	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	5	
Office of Planning	AFGE 631/3871	Units 1 and 2 Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	District &AFGE 631	Through 9/30/13	pending bargaining No reopener requested	52	
Office of Flaming	AFGE 031/38/1	Units 1 and 2	10/01/2017-09/30/2021	Completed	9/30/2021	DISUICI &AFGE 031	11110ugii 9/30/13	No reopener requested	32	
		Onits 1 and 2								
ORM	AFSCME 2401	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFSCME Master	FY 2007 - FY 2010	In AFSCME Master -	13	
		Units 1 and 2						pending bargaining		
OSSE	AFSCME 1959	OSSE - AFSCME	10/01/17 - 09/30/2020	Completed	9/30/2020	OSSE-AFSCME	10/01/17 -	Completed	1,127	
		1959				1959	09/30/2020			
OSSE	Teamsters 639	OSSE - Teamsters	10/01/16 - 09/30/2020	Completed-Reopener for	9/30/2020	OSSE DOT &	10/01/16 -	Completed	110	
		639		FY 18-FY 20 Wages and		Teamsters 639	09/30/2020			
0.110	11. GD D0.05		10/01/2015 00/20/2021	other compensation	0.420.420.24	0.110 0.111 0.5 5.4 0.5			200	
OUC	NAGE R3-07	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	OUC & NAGE R3-07	Through 9/30/2020	MOU signed extending WC	300	
		Units 1 and 2						CBA through 9/30/2020		
PSC	AFGE 1403	Compensation Unit		PSC bargains independent	PSC bargains	PSC bargains	PSC bargains	PSC bargains independently		
		34	independently of OLRCB	of OLRCB	_	independently of	independently of	of OLRCB	bargain	
					of OLRCB	OLRCB	OLRCB		S	
PSC	AFSCME 2776	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	PSC bargains	PSC bargains	PSC bargains independently		
		Units 1 and 2				independently of	independently of	of OLRCB	bargain	
						OLRCB	OLRCB		S	
Office of Zoning	AFGE 631/3871	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	AFGE 631 with	Through 9/30/13	No reopener requested	13	
		Units 1 and 2				District Government				
UDC	AFSCME 2087	Compensation	10/01/2017- 09/30/2021	Completed	9/30/2021	UDC & AFSCME	UDC bargains WC	UDC bargains WC CBA	179	
		Units 1 and 2				District Council 20,	CBA independently	independently of OLRCB		
						Local 2087	of OLRCB			

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