

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Mayor's Office of LGBTQA Affairs**



**Responses to Fiscal Year 2018-2019
Performance Oversight Questions**

**Sheila Alexander-Reid
Director**

Submission to

**Committee on Government Operations
Council of the District of Columbia
The Honorable Brandon T. Todd, Chairperson**

February 8, 2019

John A. Wilson Building
1350 Pennsylvania Ave. NW
Washington, DC 20004

1. Please provide the legislative history for the creation of the Office, which includes the following information:

- a. The legislative vehicle by which the Office was created (Mayor’s Order, Resolution, or Statute).

The Mayor’s Office of Gay, Lesbian, Bisexual, and Transgender Affairs (MOGLBTA) was first established by Mayor’s Order 2004-148 in September 2004. The Office was made a permanent cabinet-level office through the Office of Gay, Lesbian, Bisexual and Transgender Affairs Act of 2005. In 2015, as an amendment to the FY16 budget, the name of the office was permanently changed to the Mayor’s Office of Lesbian, Gay, Bisexual, Transgender and Questioning Affairs (MOLGBTQA).

- b. What powers the Office has been delegated through Mayor’s Order?

MOLGBTQA is tasked with providing the Mayor, Council, and District government agencies with technical assistance and subject matter expertise to better serve the District of Columbia’s lesbian, gay, bisexual, transgender, and questioning populations.

- c. The legislative vehicle by which the Director was appointed (Mayor’s Order, Resolution, Statute).\

The Director of the Mayor’s Office of LGBTQ Affairs, Sheila Alexander-Reid, was appointed by public resolution R21-0080, which was approved by the Council on April 14, 2015.

2. Please explain the mission of your Office.

The mission of the MOLGBTQA is to address the important concerns of the District’s lesbian, gay, bisexual, transgender, and questioning residents. The District of Columbia has one of the highest concentrations of LGBTQ residents ([over 10 percent of residents identify](#)). To continue fulfilling its mission, the Office is focused on empowering young LGBTQ community leaders, removing barriers for LGBTQ business owners, building a cohesive LGBTQ community across all eight wards, and providing resources for at-risk LGBTQ populations.

3. Please provide a complete, up-to-date organizational chart for each division within the office, including an explanation of the roles and responsibilities for each division and subdivision.

Director Sheila Alexander-Reid
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Community Outreach Specialist
Thomas Yabroff

Housing Specialist
LeAndrea Gilliam

- a. Please provide a list of all employees (name and title) for each subdivision and the number of vacant positions.
- **Director, Sheila Alexander-Reid**
 - **Community Outreach Specialist, Thomas Yabroff**
 - **Housing Specialist, LeAndrea Gilliam**
- b. Please provide a narrative explanation of any organizational changes made during the previous year.

MOLGBTQA has no organizational changes.

4. Please provide a complete position listing for your office for fiscal year 2019 to date, including the following information.
- a. Name of employee.
 - b. Title of position.
 - c. Grade, series, and step of position.
 - d. Date employee began.
 - e. Salary and fringe benefits.
 - f. Job status (continuing, term, temporary or contract).

Office of the Mayor (AA0) Schedule A-OFFICE of LGBTQ AFFAIRS										
Posn Nbr	Title	Name	Hire Date	Vac S	Grade	Step	Salary	Fringe 20.4%	FTE	Reg/Temp /Term
00045858	Director	Alexander-Reid,Sheila A	1/26/2015	F	E2	0	\$ 109,834.98	\$ 22,406.34	1	Reg
00086300	Outreach and Services Speciali	Yabroff,Thomas Robert	1/14/2019	F	5	0	\$ 67,402.21	\$ 13,750.05	1	Reg
00087410	Program Support Specialist	Gilliam,Leandrea D.	1/11/2016	F	11	2	\$ 61,647.00	\$ 12,575.99	1	Term

5. Does the office conduct annual performance evaluations of all its employees? If so, who conducts such evaluations? What steps are taken to ensure that all office employees are meeting individual job requirements?

On a weekly basis, all employees work to set goals and deliverables. Progress towards these goals are measured and tracked by the Director. In addition, a performance evaluation is conducted annually with each employee.

6. Please provide a list of employees detailed to, or from your office. Provide the reason for the detail, the detailed employee's date of detail, and the detailed employee's projected date of return.

Detailee: Dane Ray

Reason for Detail: On detail from the Department of Health as an impact specialist on a part-time basis.

Date of Detail: January 14, 2019

Projected Return Date: September 30, 2019

7. Please provide the Committee with:

- a. A list of all employees who receive cellphones, personal digital assistants, or similar communications devices at the Office's expense.

Sheila Alexander-Reid, Cellphone

Thomas Yabroff, Cellphone

Leandrea Gilliam, Cellphone

- b. A list of all vehicles owned, leased, or otherwise used by the Office and to whom the vehicle is assigned.

The Mayor's Office of LGBTQ Affairs does not own or lease any vehicles.

- c. A list of employee bonuses or special award pay granted in FY18 and FY19, to date.

No employees in the Mayor's Office of LGBTQ Affairs were granted bonuses or special award pay in FY17 or FY18.

- d. A list of travel expenses itemized by employee.

There were no travel expenses incurred by any employees in the Mayor's Office of LGBTQ Affairs.

- e. A list of the total overtime and workman's compensation payments paid in FY18 and FY19 to date.

There were no overtime or workman's compensation payments paid in FY17 or FY18 to date to any employees in the Mayor's Office of LGBTQ Affairs.

8. Please provide a chart showing your office's approved budget and actual spending, by division, for FY18 and FY19 to date. In addition, please describe any variance between fiscal year appropriations and actual expenditures.

FY 18 19 PERFORMANCE HEARING					
LOCAL					
Comp Object	FY 2018 BUDGET	FY 2018 Actual Expenditures	Variance Budget VS. Actual Expenditures	FY 2019 Budget	FY 2019 YTD Expenditures
0011-REGULAR PAY - CONT FULL TIME	181,463.50	162,493.98	18,969.52	176,554.98	49,605.00
0012-REGULAR PAY - OTHER		-	-		
0013-ADDITIONAL GROSS PAY			-		
0014-FRINGE BENEFITS - CURR PERSONNEL	37,200.02	31,137.06	6,062.96	36,017.22	8,913.35
0015-OVERTIME			-		
Personal Services	218,663.52	193,631.04	25,032.48	212,572.20	58,518.35
0020-SUPPLIES AND MATERIALS	2,000.00	-	2,000.00	2,000.00	-
0030 -ENERGY	-		-		
0031-TELEPHONE, TELEGRAPH, TELEGRAM, ETC	-		-		
0040-OTHER SERVICES AND CHARGES	4,000.00	5,533.44	(1,533.44)	4,000.00	-
0041-CONTRACTUAL SERVICES - OTHER			-		
0050-SUBSIDIES AND TRANSFERS	-	-	-	50,000.00	50,000.00
0070-EQUIPMENT & EQUIPMENT RENTAL	-		-		
Non-Personal Services	6,000.00	5,533.44	466.56	56,000.00	50,000.00
Gross	224,663.52	199,164.48	25,499.04	268,572.20	108,518.35

FY 18 19 PERFORMANCE HEARING						
INTRA-DISTRICT						
Comp Object	FY 2018 BUDGET	FY 2018 Actual Expenditures	Variance Budget VS. Actual Expenditures	FY 2019 Budget	FY 2019 YTD Expenditures	Comments
0011-REGULAR PAY - CONT FULL TIME	-	-	-			
0012-REGULAR PAY - OTHER	59,000.00	60,605.28	(1,605.28)	63,497.00	18,755.86	MOU W/DHS and DOC
0013-ADDITIONAL GROSS PAY	-				-	
0014-FRINGE BENEFITS - CURR PERSONNEL	10,000.00	11,702.94	(1,702.94)	12,750.00	3,479.47	
0015-OVERTIME	-		-			
Personal Services	69,000.00	72,308.22	(3,308.22)	76,247.00	22,235.33	
0020-SUPPLIES AND MATERIALS	3,308.00	-	3,308.00	1,500.00	-	
0030 -ENERGY	-	-	-	-	-	
0031-TELEPHONE, TELEGRAPH, TELEGRAM, ETC	-	-	-	-	-	
0040-OTHER SERVICES AND CHARGES	17,676.00	17,676.00	-	23,500.00	-	
0041-CONTRACTUAL SERVICES - OTHER	-	-	-		-	
0050-SUBSIDIES AND TRANSFERS	75,000.00	75,000.00	-	75,000.00		
0070-EQUIPMENT & EQUIPMENT RENTAL	-		-			
Non-Personal Services	95,984.00	92,676.00	3,308.00	100,000.00	-	
Gross	164,984.00	164,984.22	(0.22)	176,247.00	22,235.33	

9. Please list any reprogramming, in or out, which occurred in FY18 or FY19 to date. For each reprogramming, please list the total amount of the reprogramming, the original purposes for which the funds were dedicated, and the reprogrammed use of funds.

MOLGBTQA does not have any reprogramming's in or out of the agency.

10. Please provide a complete accounting for all intra-District transfers received by or transferred from the office during FY18 or FY19 to date.

OFFICE OF THE MAYOR/ OFFICE of COMMUNITY AFFAIRS						
OFFICE OF GLBTQ AFFAIRS						
FY 18 19 PERFORMANCE HEARING						
INTRA-DISTRICT						
Comp Object	FY 2018 BUDGET	FY 2018 Actual Expenditures	Variance Budget VS. Actual Expenditures	FY 2019 Budget	FY 2019 YTD Expenditures	Comments
0011-REGULAR PAY - CONT FULL TIME	-	-	-			
0012-REGULAR PAY - OTHER	59,000.00	60,605.28	(1,605.28)	63,497.00	18,755.86	MOU W/DHS
0013-ADDITIONAL GROSS PAY	-				-	
0014-FRINGE BENEFITS - CURR PERSONNEL	10,000.00	11,702.94	(1,702.94)	12,750.00	3,479.47	
0015-OVERTIME	-					
Personal Services	69,000.00	72,308.22	(3,308.22)	76,247.00	22,235.33	
0020-SUPPLIES AND MATERIALS	3,308.22	-	3,308.22	4,753.00	-	
0030 -ENERGY	-	-	-	-	-	
0031-TELEPHONE, TELEGRAPH, TELEGRAM, ETC	-	-	-	-	-	
0040-OTHER SERVICES AND CHARGES	-	-	-	-	-	
0041-CONTRACTUAL SERVICES - OTHER	-	-	-	-	-	
0050-SUBSIDIES AND TRANSFERS	75,000.00	75,000.00	-	75,000.00		
0070-EQUIPMENT & EQUIPMENT RENTAL	-	-	-	-	-	
Non-Personal Services	78,308.22	75,000.00	3,308.22	79,753.00	-	
Gross	147,308.22	147,308.22	-	156,000.00	22,235.33	Office of LGBT Affairs

OFFICE OF THE MAYOR/ OFFICE of COMMUNITY AFFAIRS						
OFFICE OF GLBTQ AFFAIRS						
FY 18 19 PERFORMANCE HEARING						
INTRA-DISTRICT						
Comp Object	FY 2018 BUDGET	FY 2018 Actual Expenditures	Variance Budget VS. Actual Expenditures	FY 2019 Budget	FY 2019 YTD Expenditu	Comments
0011-REGULAR PAY - CONT FULL TIME	-	-	-			
0012-REGULAR PAY - OTHER						MOU W/DOC
0013-ADDITIONAL GROSS PAY						
0014-FRINGE BENEFITS - CURR PERSONNEL						
0015-OVERTIME						
Personal Services	-	-	-	-	-	
0020-SUPPLIES AND MATERIALS	1,580.00		1,580.00	1,500.00	-	
0030 -ENERGY	-	-	-	-	-	
0031-TELEPHONE, TELEGRAPH, TELEGRAM, ETC	-	-	-	-	-	
0040-OTHER SERVICES AND CHARGES	23,420.00	8,836.00	14,584.00	23,500.00	-	
0041-CONTRACTUAL SERVICES - OTHER	-	-	-	-	-	
0050-SUBSIDIES AND TRANSFERS	-	-	-	-	-	
0070-EQUIPMENT & EQUIPMENT RENTAL	-	-	-	-	-	
Non-Personal Services	25,000.00	8,836.00	16,164.00	25,000.00	-	
Gross	25,000.00	8,836.00	16,164.00	25,000.00	-	

11. Please identify any special purpose revenue accounts maintained by, used by, or available for use by your office during FY18 or FY19 to date. For each account, please list the following:

- a. The revenue source name and code.
- b. The source of funding.
- c. A description of the program that generates the funds.
- d. The amount of funds generated by each source or program in FY18 and FY19 to date.
- e. Expenditures of funds, including the purpose of each expenditure, for FY18 and FY19 to date.

MOLGBTQA does not have any special purpose revenue accounts.

12. Did the Office participate in any ethics trainings in FY 2018 and FY 2019 to date?

MOLGBTQA participated in Ethics Training, Open Meetings Training, Hatch Act Training, Cyber Security, and Sexual Harassment Prevention Training.

13. Please provide a list of types and dates of training/information sessions the Office has planned for FY19.

MillenniaLGBTQ Hiring Event

In partnership with DOES, the Mayor’s Office of LGBTQ Affairs will host a hiring event for LGBTQ youth in the District. We will screen applicants with a first-round interview, and then work with DOES to provide free trainings on interview readiness, resume skills, and other professional trainings. We will then host local businesses in a hiring fair for our screened applicants.

Public Safety Meetings

As needed, the Mayor’s Office of LGBTQ Affairs provides public information sessions in partnership with the Metropolitan Police Department’s Lesbian, Gay, Bisexual, and Transgender Liaison Unit (LGBTLU) and community organizations. These sessions focus on preventing crimes and disrupting crime patterns that target LGBTQ residents. In FY17, these public meetings focused on hate-bias crimes against transgender residents and intimate partner violence in same-sex couples.

LGBTQ Cultural Competency Trainings

Upon request, the Mayor’s Office of LGBTQ Affairs will continue to provide LGBTQ Cultural Competency trainings that educate participants about the DC Human Rights Act and other civil rights protections for residents based on sexual orientation, gender identity or expression.

LGBTQ Business Series

In partnership with the Department of Small and Local Business Development and the Capital Area Gay and Lesbian Chamber of Commerce, the Mayor’s Office of LGBTQ Affairs hosts quarterly information sessions for LGBTQ business owners to strength the relationship between LGBTQ entrepreneurs and District government agencies.

14. What are the top challenges the Office is presently facing?

The Mayor's Office of LGBTQ Affairs will continue its efforts to identify corporate and nonprofit partners to work on the Mayor's new initiatives and to help expand current ones.

15. What areas (e.g., financial training, procedural training, etc.) do you think the Office needs assistance with?

With the support of the Mayor's Office of Community Affairs, the Mayor's Office of LGBTQ Affairs has sufficient assistance to continue its efforts to support the LGBTQ community in the District.

16. Please provide a complete list of the Office's current programs, community events, and initiatives. Include a brief description and general time frame for each item.

One of the key functions of MOLGBTQA is to provide technical assistance to District government agencies, capacity building for non-profit organizations, and public education. In FY18 and FY19, to date, the Office served as a resource and provided assistance to government agencies and LGBTQ non-profits to obtain funding and strengthen their programs that serve LGBTQ residents. The Office is always available upon request to assist with these initiatives and will continue to work with all parties to continue to do that work.

32nd Annual High Heel Race

In October 2018, Mayor Bowser hosted the 32nd Annual High Heel Race. This event is a parade, performance, and festival on 17th Street NW that highlights LGBTQ artists and businesses. Like the years before it, event attendance was in the thousands.

District of Pride

The first District of Pride event was an evening that featured 15 LGBTQ performing artists celebrating Pride Month in the District of Columbia. District of Pride featured music, dance, spoken word, drag performances, and more. This was the Mayor's Office of LGBTQ Affairs', in collaboration with the DC Commission on the Arts and Humanities and DC Health, first Pride performance event. . The event was produced and curated by local District residents, bringing together the best our community has to offer.

LGBTQ Senior Splash

The second June event celebrated Pride for LGBTQ Seniors by hosting the first annual Senior Splash at Turkey Thicket Recreation Center. In conjunction with DC Department of Parks and Recreation (DPR) and the Office on Aging, this event focused on LGBTQ seniors and provided a way for them to exercise, network, and find out about the resources that the Office on Aging, DPR, and other agencies offer

to seniors. This particular location was selected because it had a whirlpool as well as a pool, and offered a wide array of health benefits, including relaxation, improved blood circulation, and sore muscle and joint relief.

Public Safety Meetings

As needed, MOLGBTQA will provide information sessions in partnership with the MPD's LGBTLU and community organizations that will focus on preventing crimes and disrupting crime patterns that target LGBTQ residents. In FY16, these public meetings focused on hate-bias crimes against transgender residents and intimate partner violence in same-sex couples.

LGBTQ Cultural Competency Training

Upon request, MOLGBTQA will continue to provide LGBTQ Cultural Competency trainings that educate participants about the DC Human Rights Act and other civil rights protections for residents based on sexual orientation, gender identity or expression.

Violence Prevention and Response Team (VPART)

As needed, the Office facilitates meetings between the MPD's LGBTLU and community organizations to address crime patterns affecting LGBTQ residents. Current members of VPART include DC Trans Coalition, Rainbow Response, SMYAL, HIPS, and Casa Ruby.

Department of Corrections' Lesbian, Gay, Bisexual, Transgender, and Intersex Inmate Competency Training for Correctional Officers

In partnership with the DC Department of Corrections (DOC), MOLGBTQA will continue to oversee training of correctional staff on the safe detention and respectful treatment of LGBTQ Inmates. Additionally, the Office maintains a seat on the DOC Housing Committee that helps to determine the appropriate housing for transgender inmates

LGBT Business Matters Series

In partnership with the Department of Small and Local Business Development and the Capital Area Gay and Lesbian Chamber of Commerce the Office will host quarterly information sessions for LGBTQ business owners to strength the relationship LGBTQ entrepreneurs have with District government agencies.

LGBTQ Employment Readiness Sessions

Assisting the District's LGBTQ residents in finding a pathway to the middle class by preparing them for gainful employment is a key FY19 priority for the Office. The Office is conducting an employee readiness program, the Pathways Project, focused on strengthening the skills and preparing LGBTQ candidates for employment opportunities.

LGBTQ Homeless Youth Service Provider Capacity Building Grants

In FY18, in partnership with the Department of Human Services, with funds made available by the LGBTQ Homeless Youth Reform Act, the Office has provided \$75,000 to service providers to increase their capacity to serve homeless LGBTQ youth. Anacostia Coordinating Council, Metro DC Community Center Inc., the Wanda Alston Foundation, Total Family Care Coalition, Us Helping Us: People Into Living, Inc., and Young Playwrights' Theater.

Interagency Council on Homelessness

The Office will continue to serve on the DC Interagency Council on Homelessness to advocate for the District's LGBTQ homeless population.

17. What has the Office done in the past year to make the activities of the Office more transparent to the public? In addition, please identify ways in which the activities of the Office and information retained by the Office could be made more transparent.

The Mayor's Office of LGBTQ Affairs engages the public through a variety of platforms to ensure that they are kept abreast of the activities of the Office. At each meeting of the Mayor's Advisory Committee on LGBTQ Affairs, the Director presents a report on all the activities of the office.

These reports are available via the minutes of each Advisory Committee meeting. On a daily basis, the Office maintains social media accounts on Twitter and Facebook, both reaching thousands of residents, to make them aware of events or programs. On a monthly basis, MOLGBTQA publishes a newsletter on its website, which lists any opportunities the public has to engage with the Office in the upcoming month.

Additionally, MOLGBTQA is located at 2000 14th St. NW in the Reeves Municipal Center and is open Monday through Friday from 9:00am – 5:00pm. Residents are encouraged to visit and meet with members of our staff to get involved and to access resources provided to residents.

18. What collaborations, initiatives, or programs have been successful in FY18 and FY19 to date? Why were they successful?

In FY18, MOLGBTQA co-hosted:

District of Pride

The event described above (see Question 16) was put on with help from the DC Commission on the Arts and DC Health. The combined resources and perspectives of our departments allowed for a successful event.

Senior Splash

The event described above (see Question 16) was co-hosted with the DPR and the Office of Aging. We brought our unique experiences and resources from our respective departments to make the event more fun and impactful for all.

32nd Annual High Heel Race

The event described above (see Question 16) was collaboratively put on with help from DDOT, DPR, FEMS, and MPD to ensure a safe and fun event for everyone.

VPART Public Safety Meetings

As needed, MOLGBTQA facilitates meetings between MPD’s LGBTLU and community organizations to address crime patterns affecting LGBTQ residents. Current members of VPART include (DC Trans Coalition, Rainbow Response, SMYAL, HIPS and Casa Ruby)

Pathways Project with the Department of Employment Services

In FY18, the Mayor’s Office of LGBTQ Affairs expanded the Pathways Project, an employment readiness program in conjunction with the Department of Employment Services’ (DOES) American Job Center to provide resources to LGBTQ residents in preparation of taking advantage of employment opportunities. Our office had a Workforce Employment Specialist detailed from the DOES American Jobs Center to address employment disparities. As a result of this partnership, over 64 percent of the participants in the program found meaningful employment and remain employed. We expect to expand these types of employment readiness programs with DOES in FY19.

In FY 19, MOLGBTQA hosted:

Long March to Equality: An LGBTQ Faith Event

This was an LGBTQ faith event in partnership with the Mayor’s Office of Religious Affairs and the Mayor’s Office of Women’s Policy and Initiatives to highlight trailblazers in the faith community serving the LGBTQ population. It was successful in bringing together members from ostensibly disparate communities from across all eight wards to a faith event.

19. How does the Office solicit feedback from customers? Please describe.

The Mayor’s Office of LGBTQ Affairs engages residents through a variety of social media platforms, email, and the Office’s website. Residents frequently provide feedback on events, programs, and other issues via these platforms.

a. What has the Office learned from this feedback?

Based on that feedback, the Office has learned that housing, employment, and creating more economic opportunities for members of the community will continue to be top priorities.

b. How has the Office changed its practices as a result of such feedback?

In FY19, the Mayor’s Office of LGBTQ Affairs continued the variety of programs and other initiatives created in FY18 focused on bringing more opportunities to the community, such as the LGBTQ Business Series and the LGBTQ Employment Readiness Series. We are also hosting an LGBTQ hiring event and a coding camp for LGBTQ youth.

20. Please provide a list of all studies, research papers, and analyses (“studies”) the Office requested, prepared, or contracted for FY18 and FY19 to date. Please state the status and purpose of each study.

The Mayor’s Office of LGBTQ Affairs has not requested, prepared, or contracted for any studies, research, or analyses in FY17 and FY18 to date.

21. How many community-based grants were awarded in FY 2018?

The Mayor’s Office of LGBTQ Affairs awarded six community-based grants in FY18.

22. How many community-based grants have been or will be awarded in FY 2019?

The Mayor’s Office of LGBTQ Affairs awarded eight community-based grants in FY19.

23. Please list each contract, procurement, lease, and grant (contract) awarded or entered into by your office during FY 2018 – FY 2019 to date. For each contract, please provide the following information where applicable.

- a. The nature of the contracting party.
- b. The nature of the contract, including the end product or service.
- c. The dollar amount of the contract, including the budgeted amount and the amount actually spent.
- d. The term of the contract.
- e. Whether the contract was competitively bid or not.
- f. Funding source.

FY18Homeless LGBTQ Homeless Youth Empowerment & Self-Sufficiency Grant- YESS

Organization Contracting Party	Nature of Contract	End Product or Service	Dollar amount of Contract	Budgeted Amount Spent	Term of Contract	Competitive Bid- Y/N	Funding Source
<u>Ancostia Coordinating Council</u>	8 Outreach Events Attended/ hosted, 160 Youth connections made 138 Youth attending CIE events, 12 Youth Peer Mentors Trained	Provider referrals made, Provider referrals in hard confirmation of services received.	\$15,000.00	\$15,000.00 1 Yr	Y	DHS	
<u>Total Family Care Coalition</u>	75% Youth reconnected with family or connect to adult ally for support, 100% of youth improve their health and wellness, 100% of youth will be enrolled in GED program and/or work readiness program, 80% will strengthen their parenting skills	100% LGBTQ homeless youth will learn skills to interact safely with peers and in the community.	\$7,500.00	\$7,500.00 1 Yr	Y	DHS	
<u>Us Helping Us People Into Living, Inc.</u>	Identify and recruit 5 transgender youth and mature transgender mentors, conduct bi-monthly TransDimensional support group, host a mentor-mentee pairing ceremony and graduation ceremony, host three arts and cultural activities.	Host bi-monthly mentor-mentee check-in calls, bi-monthly TransDimensional Support Group Meeting	\$15,000.00	\$15,000.00 1 Yr	Y	DHS	
<u>Metro DC CommunityCenter</u>	Conduct 1 LGBTQ competency trainings by the DC Center staff or volunteers, 12 LGBTQ Youth Working group meetings, 2 foster care and adoption events.	Engage at least 15 homeless LGBTQ youth to securely store documents needed for employment in storage lockers, assist at least 15 LGBTQ youth in obtaining identification documentation to eliminate barriers to employment, conduct 15 homeless LGBTQ youth social work intakes/consultations, conduct 15 homeless LGBTQ youth career attire consultations	\$7,500.00	\$7,500.00 1 Yr	Y	DHS	
<u>WAF-Wanda Alston Foundation</u>	The Development of trauma informed approach curriculum, training, monitor, and evaluation tools for LGBTQ youth clients.	Identifying and sharing best practice to trauma informed care approach to other LGBTQ homeless youth service organizations.	\$15,000.00	\$15,000.00 1 Yr	Y	DHS	
<u>Young Playwrights Theater</u>	Hire and trian teaching artist to lead the SMAL Playwriting Program during 2018, recruit LGBTQ+ students in partnership with SMAL to Playwrighting Program, demonstrate measurable improvements in student literacy.	Present one public performance of student work featuring professional actors and showcasing LGBTQ+ voices in partnership with Rayceen Pendarvis and Team Rayceen at Ask Rayceen.	\$15,000	\$15,000 1 Yr	Y	DHS	
			Dollar Amount Total- \$75,000.00	Amount Spent Total- \$75,000.00			

FY19 LGBTQ Homeless Youth Empowerment & Self-Sufficiency Grant YESS

Organization Contracting Party	Nature of Contract	End Product or Service	Dollar amount of Contract	Budgeted Amount	Term of Contract	Competitive Bid-V/N	Funding Source
Casa Ruby	Work with Casa Ruby Staff and Volunteers and provide training on creating safe space when needed, meet with approximately 15 of them and form an advisory board of 12 members from the target population. Staff, volunteers, and advisory board will assist with recruitment of at least 20 women from the target population.	Casa Ruby will plan and execute a community meeting to make them aware of the project development, plan and implementation, lessons learned, and next steps. Approximately 20 team members will be involved in the preparation, and we will present it to ~60 participants and community members.	\$5,000.00	N/A	1 yr	Y	DHS
Metro DC Community Center Inc.	Adoption Info Night, survivor Art Expression Night, Provide a meal once a month to Casa Ruby, deliver monthly meals to Homeless or the Wanda Alston House, conduct 15 homeless LGBTQ youth social work intake/consultation, purchase and distribute metro coards to 10 youth, provide 1 job skills seminar to homeless LGBTQ youth	Will continue to support LGBTQ Youth they encounter in the community and at the center	\$5,000.00	N/A	1 yr	Y	DHS
WAF-Wanda Alston Foundation	Will have updated referral protocols for each residents, establish individual extensive mental health and behavioral health treatment, establish achievable and measurable long-term individual objectives for each resident	Bolster the behavioral health and mental health services provided to our residents	\$15,000.00	N/A	1 yr	Y	DHS
YPT-Young Playwright's Theater	Implement program to reach at-risk LGBTQ+ students, demonstrate measurable improvements in student literacy in creative thinking and language usage, showcasing LGBTQ+ voices and stories	Youth will have access to high-quality arts education that centers their experience and is culturally competent and affirming for all young people.	\$10,000.00	N/A	1 yr	Y	
TFCC-Total Family Care Coalition	24 comprehensive mental health and substance use intake for each participant, will do street outreach to locate 24 youth for services, pro-active family reconciliation by providing peer supportive services for 19 youth and families.	Will provide an array of programs and services, create healthy relationships for building effective voices of engagements and reconnection to their families.	\$10,000.00	N/A	1 yr	Y	DHS
Breaking Ground	Engage our network of youth to recruit 15-20 participants, establish community agreements to establish a safe space amongst the group, participants will focus on LGBTQ youth issues	Educated LGBTQ youth and young adults about the challenges, including homelessness and areas of support for LGBTQ people of color.	\$7,500.00	N/A	1 yr	Y	DHS
Latin American Youth Center	150 youth contacts made during Street Outreach, 100 resources provided during outreach, 33% of contacted youth are connected to Drop-In Center from SOP, 33% of contacted youth will be engaged in a deliberate plan or client assessment.	Prevent and end youth homelessness is to outreach to vulnerable RHW bring them into services	\$15,000.00	N/A	1 yr	Y	DHS
Latino GLBT History Project	Monthly haircuts, monthly job attainment workshops, bi-annual job resource fair, clothing drive festival 2x per year	Educate through bilingual monthly job-search workshops, communication and interpersonal skills development, and other hands-on activities that gives students a thorough and practical understanding of the job market and workplace.	\$7,500.00	N/A	1 yr	Y	DHS
		Dollar Amount Total-	\$75,000.00				

24. Did the Office conduct oversight of the organization to which it awards grants to ensure funds are used as intended? If so, how many oversights?

Yes. The Mayor's Office of LGBTQ Affairs conducted quarterly site visits and requests quarterly reports from grantees.

25. Of the organizations that received a community-based grant in FY 2019, how many also received community-based grants in FY 2018?

Four of the organizations that received a community-based grant in FY19 also received community-based grants in FY18. They are the Wanda Alston Foundation, Total Family Care, Young Playwrights Theater, Inc., and Metro DC Community Center Inc.

26. Please describe how an organization is selected to receive a community-based grant.

MOLGBTQA publishes a Notice of Funds Available (NOFA), which solicited Requests for Funds Available (RFA). RFAs are reviewed by a Peer Review Panel and scored appropriately based on the criteria outlined in the NOFA.

27. Did the Office receive any grants in FY 2018? If so, what was the source and duration of the grant(s), and what was it used to accomplish?

No, the Mayor's Office of LGBTQ Affairs did not receive any grants in FY 2018.

28. Has the Office sought any grant opportunities in FY 2019?

Mayor's Office of LGBTQ Affairs is always looking for opportunities to expand its reach to District residents; however, it has not sought any specific grant opportunities in FY19 to date.

29. Does the Office ever request internal or external audits to be conducted on the operation of your office as a precautionary tool?

The Mayor's Office of LGBTQ Affairs has not requested an internal or external audit to be conducted for the Office. MOLGBTQA adheres to all recordkeeping standards set forth and will participate in in any audits that may be required

30. What are the Office's goals going forward in FY2019?

The Mayor's Office of LGBTQ Affairs is looking for more significant partnerships that can build on the work that we have already started. We also look to engage more LGBTQ community members through new communication methods, both online and in person. In addition, our initiatives for FY19 are to build networks for LGBTQ residents to highlight our District's diversity and inclusivity, enable all DC residents to be housing secure, provide a pathway to middle income for DC residents, and support LGBTQ-owned business growth.

Advisory Committee to the Mayor's Office of Lesbian, Gay, Bisexual, Transgender, and Questioning Affairs

31. Has the Advisory Committee to the MOLGBTQA been active? If so, when was the last meeting?

The Advisory Committee to the Mayor's Office of LGBTQ Affairs last met on February 5, 2019. The Committee meets quarterly and members of the Committee regularly host community events and attend events on behalf of the Committee. The minutes and agenda of each meeting can be found on our website, [here](#).

32. In what capacity has the Committee worked with the MOLGBTQA?

The Advisory Committee is instrumental in keeping the LGBTQ community engaged and aware of all the Administration's resources, initiatives, and programs.

33. How has the Committee helped enhance the capacity of government agencies and other organizations to secure resources?

The Advisory Committee provides feedback to DC Government agency leaders on their programs.

34. What are your top five priorities for the Committee? Please provide a detailed explanation for how the Committee expects to achieve or work toward these priorities in FY19.

The Mayor's Office of LGBTQ Affairs top five priorities for the Advisory Committee are as follows:

(1) The first goal for the Advisory Board is to hold a quarterly meeting every three months during the fiscal year. The Mayor's Office of LGBTQ Affairs has worked with the leadership of the Advisory Committee to identify the first Tuesday of every third month as the meeting date for the board. The Mayor's Office of LGBTQ Affairs has published notice of the meeting in the D.C. Register, on our website, and posted the notice in our office.

(2) The second goal for the Advisory Committee is to drive more community engagement around the Board's monthly meetings. While the Advisory Committee's quarterly meetings have become an event that has continued to garner significant interest from the community, more public attendance is always welcome. The Mayor's Office of LGBTQ Affairs is working with the Chairman of the Advisory Committee to identify ways in which the Advisory Committee can foster more community participation. The Mayor's Office of LGBTQ Affairs has published notice of the meeting in the D.C. Register, on our website, and posted the

notice in our office. Moreover, the Office publishes notice of the quarterly meetings in our monthly newsletters.

(3) The third goal for the Advisory Committee is to use the monthly meetings as a platform to highlight the service of our partner organizations and to engage new community partners to support our collective work in the District to serve LGBTQ residents. Often, members of the Advisory Committee and MOLGBTQA invite community partners to give a presentation to the Advisory Committee and members of the public in attendance. This has been a successful engagement tool and one that we are working to formalize. Our goal is host at least one partner organization or potential partner organization at every meeting. MOLGBTQA and the leadership of the Advisory Committee are actively working to recruit organizations to join the monthly meeting.

(4) The fourth goal for the Advisory Committee is to encourage Board members to continue developing their personal networks to disseminate information on services, benefits, events, and programs available for the LGBTQ community in Washington D.C.

(5) The fifth goal for the Advisory Committee is to become more transparent and public about the programs MOLGBTQA is leading and participating in. We hope that this priority will strengthen the mission of the Committee and help us achieve our other priorities.

35. Please provide a list of all current Advisory Committee to MOLGBTQ vacancies and an estimated timeline to fill those vacancies.

There is one vacancy at this time. We expect to fill it in the next 60 days.

36. Please describe the training and informational sessions you provide and/or coordinate for the Advisory Committee to MOLGBTQA? What is the frequency of these sessions?

Members of the Advisory Committee are required to complete Ethics Training, Open Meetings Act Trainings, Hatch Act Trainings, and Sexual Harassment Prevention Trainings.

37. Please provide a list of types and dates of training/information sessions for the Advisory Committee to MOLGBTQA you have planned for FY19.

The Committee met on December 4, 2018 and February 5, 2019. The Committee will meet on May 7, 2019 and September 10, 2019. Agendas for both those meetings will be made public prior to the meeting. Information about the meetings, including notes from previous meetings are posted on our website.

38. What areas (e.g., financial training, procedural training) do you think the Advisory Committee to MOLGBTQA needs the most assistance with?

The Mayor's Office of LGBTQ Affairs Advisory Committee would like to engage more LGBTQ residents and reach out to networks to connect more of this community to the Administration's resources and the Mayor's programs and initiatives.