

List of Electronic Databases - Attachment 42 (as of 12/18/2019)

Division	Dataset Name	Age of Data Sets (In-Years)	Dataset Summary	Any discussion of substantial upgrades that have been made or are planned to the system	Public Access
FSA/OIS	Emergency Rental Assistance Program (ERAP)	6	DHS ERAP tracks the disbursement of funds to approved housing sources. The system enables Providers representatives to create, view and accept rental assistance applications.	No	No
FSA/OIS	Housing the Homeless	7	The HTH application tracks individuals and families with histories of homelessness to ensure housing stabilization, maximum levels of self-sufficiency and an overall better quality of life.	No	No
FSA/OIS	Refugee and Resettlement	6	Refugee and Resettlement captures registered refugees and tracks their benefits, services, and health assessments.	No	No
FSA/OIS	Strong Families	6	Strong Families tracks heads of household service referrals for subsidized housing, mental health, special education, and information on their children.	No	No
FSA/OIS	Virginia Williams Family Resource Center (VWFRC)	2	The Virginia Williams Family Resource Center provides an opportunity for DHS to better serve the District's families experiencing homelessness by several critical services, Homeless Services, TANF Assistance and Child Care Services, all within one service location	No	No

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FSA/OIS	Strengthening Teens Enriching Parents (STEP) Program	1	STEP is committed to understand why youth end up running away from home, help youth and their families' access appropriate services, and provide appropriate support as they navigate these challenging times. DHS STEP Program application captures Youth's and Parents information, Missing youths Case details and follow-up information.	No	No
OD/OIS	Office of Program Review Monitoring and Investigation Correspondence	7	The application captures DHS program and homeless shelter allegations and complaints.	No	No
OD/OIS	Call Center Analytics	6	The Call Center Customer Service Log captures telephone inquiries for the Economic Security Administration. Call center agents log the nature of the phone calls and the activity associated with handling the call's effectiveness and resolution.	No	No
OIS	Document Imaging Management System (DIMS)	7	Document Imaging Management System (DIMS) is a secure management system for scanned documents processed at service centers. The index converts documents to digital images for future reference.	Yes, several parts of the system have been upgraded and FileNet is currently being upgraded. Orphan and default documents have been updated.	No

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OIS	FRSP - Payment Tracking Application	Less than 1 year	DHS, DCHA, & the Community Partnership accounting application for tracking Family Rehousing & Stabilization Program (FRSP) Payments to landlords and FRSP Payment disputes/challenges.	No	No
OIS	DHS HSP Day Center	3	Adams Day Center Application used to track all client walk-ins, length of stay (LOS), referred services, client contacts, and unusual incident reporting.	No	No
OIS	DHS FSA/OIS Supplies Inventory Management	2.5	Internal Supplies Inventory Application used to track supplies in storage rooms and the disbursement of items to FSA/OIS program staff	No	No
OIS	DC Flex	1	Four-year “shallow subsidy” program, where participants are given access to a checking account managed by a private Administrative Agent who leads money from a linked escrow account every month to help the individual family cover a portion of rental expenses	No	No
OIS	DHS Rapid Re-Housing	1	The purpose of RRH is for individuals to exit homelessness and return to permanent housing in a timely fashion with the use of time-limited case management assistance, with co-occurring financial assistance as needed.	No	No
OIS	FSA/OIS Gift Card Tracking	4	Disbursement of giftcards to clients in various DHS programs.	No	No

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OIS	DHS Youth Services Division	9	The DHS YSD App store data for STEP, PCAST, TPAP, ACE, PASS components in Quickbase. Each component store data for youth referred to one of the DHS programs. Some of the details captured include the youth and parent demographics, trauma assessment, CAFAS assessments, academic information, attendance, Service Provider details and documentation of meetings with youth as case notes.	Yes. All the programs under YSD have been combined into a single application.	No
	DHS Americans with Disabilities Act	10	This application is to assist the Department of Human Services and it's Partners in keeping track of shelter Americans with Disabilities Act (ADA) compliance requests and issues.	No	No
OIS	DHS Emergency Management		currently n/a	No	No
OIS	DHS Radio Inventory		currently n/a	No	No
OIS	DHS Building Services		currently n/a	No	No
OIS	DHS IT Inventory		currently n/a	No	No
OIS	DIMS Dashboard	1	Tool used by Service Center managers to review reports from DIMS such as pending or orphaned documents in DIMS	No	No

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OIS	DHS Policy and Program Directories	1	This application serves as a directory for all policies and programs in DHS	No	No
DHS	Knowledge Center	2	The Knowledge Center library gives DHS employees easy access to Release Notes, Job Aids, DCAS newsletters, DCAS training, agency enterprise software training, and a growing library of documents, webinars, and recordings all here to help empower DHS employees.	No	No
OIS	DHS Intranet Application	2	HR and related Information portal for DHS employees		
FSA/OIS	Short Term Family Housing	1	This portal contains information related to the Short-Term Family Housing program to provide service-enriched emergency shelter for families experiencing homelessness.	No	No
OD/OIS	DHS Conference Engagement	1	The DHS Conference Engagement website tracks conferences attended by DHS representatives.	No	No
FSA/OIS	The Family Rehousing and Stabilization Program Landlords Portal	1	This portal serves as a resource for landlords who are interested in or are in active partnership with FRSP, which is a time limited 12 month rent subsidy program for families in the District of Columbia	No	No
ESA	ESA Policy Manual	2	This is a Web Application that makes the ESA Policy Manual available on the web for multiple stakeholders	No	No

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FSA/OIS	Functional Family Therapy Log	7	This program offers in-home family counseling designed specifically to address status-offending behaviors in Dc Youth. The dataset include client demographics, reason for referral, academic information, attendance, participation information.	No	No
ESA	Customer Assessment Tracking and Case History 3 (CATCH 3)	8	Customer Assessment Tracking and Case History (CATCH 3) is a case management application that tracks and records customers' participation in work activities and generates monthly invoices (reimbursement payments to service providers) based on participation. The system provides access to customers' engagement information for purposes of policy development, program enhancement, and resource allocation. The application provides visibility for the services TANF customers receive from assessment to the moment they are ready to transition from welfare to self-sufficiency.	Yes planning to work on bringing PITCH into CATCH and also automation of Vendor assignments /reassignments	No

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ESA	TANF Comprehensive Assessment (TCA)	6	"The TANF Comprehensive Assessment (TCA) formerly the Online Work Readiness Assessment (OWRA) created by the Federal Office of Family Assistance (OFA) is a comprehensive online resource used to improve the assessment of TANF participants. TCA is a critical tool in helping to meet the primary objectives of TANF to promote stronger families, increase employment, and improve self-sufficiency among the most vulnerable DC populations. This database contains information relating to participants such as barriers to employment, household, demographic, housing, and health. "	Yes plans to improve performance and usability.	No
ESA	SNAP Comprehensive Assessment (SCA)	4	"The SNAP Comprehensive Assessment (SCA) is a comprehensive online resource used to improve the assessment of SNAP participants. SCA is a critical tool in helping to meet the primary objectives OF SNAP to help income eligible residents and families buy food, p increase employment, and improve self-sufficiency among the most vulnerable DC populations. This database contains information relating to participants such as barriers to employment, household, demographic, housing, and health. "	No	No

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OIS	DHS Refugee and Resettlement	8	This application is to assist the processing of Registered Refugees in the District of Columbia.	None	No