

PERFORMANCE OVERSIGHT REPORT Fiscal Year 2019 – 2020

February 7, 2020
District of Columbia
Board of Elections
1015 Half Street, SE
Suite 750
Washington, DC 20003



District of Columbia
Board of elections
WASHINGTON, D.C. 20003



February 7, 2020

Councilmember Charles Allen
Chair, Committee on the Judiciary and Public Safety
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W.
Washington, D.C. 20004

Dear Councilmember Allen,

Please find enclosed the responses to your questions for the upcoming Performance Oversight Hearing for the District of Columbia Board of Elections. Please contact me if you require additional information.

Sincerely,

A handwritten signature in blue ink that reads "Alice P. Miller".

Alice P. Miller
Executive Director

Enclosures

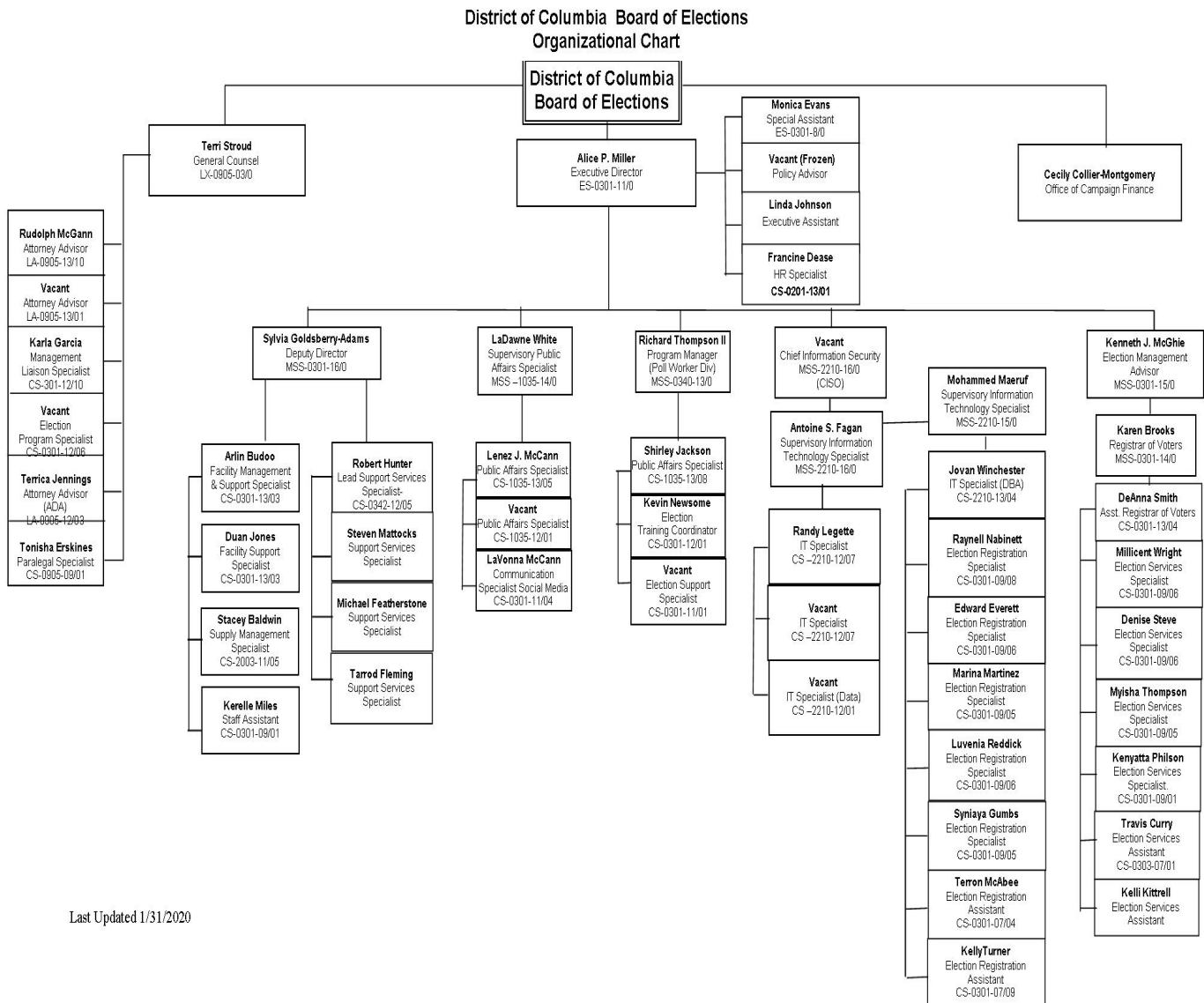
District of Columbia Board of Elections

FY 2019-20 Performance Oversight Responses

General Questions

- Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel, and note the date that the information was collected on the chart.

RESPONSE: Please see the chart, below.



- a. Please provide an explanation of the roles and responsibilities of each division and subdivision.

RESPONSE: Please see the listing, below.

OFFICE OF THE EXECUTIVE DIRECTOR

BRIEF DESCRIPTION OF DUTIES: Serves as the Board of Elections' primary management official in directing program operations and support activities. Provides high level leadership and guidance and direction to subordinate divisions in the areas of voter registration and services, and administration, IT and outreach and training. Develops and directs the organizational machinery and procedures necessary to ensure the effective and efficient administration and execution of the election statutes of the District of Columbia. Reviews all agency programs, plans and operations for adequacy and conformance with the policies of the Board. Assists the Board and the General Counsel in the review of legislative proposals and development of agency regulations affecting agency operations in the delivery of election services. Serves as the primary point of contact, on behalf of the Board, for other government agencies, oversight committee and federal partners.

OFFICE OF THE GENERAL COUNSEL

BRIEF DESCRIPTION OF DUTIES: The Office of the General Counsel represents the Board in all judicial and administrative proceedings relating to elections, voter registration, and campaign finance; proposes and drafts regulations consistent with legislation; researches, reviews, analyzes, and interprets pertinent court decisions, District and federal laws, rules, and regulations, and other legal resources; ensures agency compliance with all relevant District and federal laws, including reporting requirements; discusses with public officials, candidates, attorneys, members of the public, and other interested parties legal questions involving the application of election laws, and gives guidance where appropriate; responds to Freedom of Information Act requests; and reviews all agency publications to ensure legal accuracy.

VOTER SERVICES DIVISION

BRIEF DESCRIPTION OF DUTIES: Supervises management and maintenance of the District's voter registry, including all aspects of voter qualification and document management. Also, development and maintenance of the National Voter Registration Act (NVRA) manuals to assist with training. Also responsible for various election-related functions such as ballot requests, post random audits, and recounts. This division also hosts brown bag training for candidates, processes all initiative, referendum and recall petitions to determine sufficiency and oversees challenges associated with any petition filing.

The Voter Services Division is the first point of contact for most residents entering in the election process either by registering as a first time voter, seeking ballot access, or interested in filing any citizen petition for presentation before the voters. This unit is a key source for voter information.

PUBLIC AFFAIRS & VOTER EDUCATION & OUTREACH DIVISION

BRIEF DESCRIPTION OF DUTIES: The Public Affairs and Voter Education and Outreach Division (PA/VEOD) serves as the centralized resource for public information about the DC Board of Elections to the community through the news media, social media, agency website, and public events. The PA/VEOD is responsible for communication services, reputational management, branding, and facilitating interviews, briefings or press conference for members of the media. Additionally, this division coordinates and conducts a variety of engagement opportunities for the public, to include education on voter’s rights and responsibilities, voting equipment demonstration, voter registration drives and recruitment of poll workers and ward coordinators. The goal of this office is to provide the most accurate and timely information to the public and to ensure that all eligible voters in the District are provided with accurate information and access to the Board’s services with respect to outreach activities.

INFORMATION TECHNOLOGY DIVISION

BRIEF DESCRIPTION OF DUTIES: The Information Technology Division (IT Division) provides both strategic IT vision and cost-effective technology solutions for accomplishing BOE’s mission of enfranchising eligible residents, conducting elections and assuring the integrity of the electoral process.

The IT Division is responsible for continued development and maintenance of technology policies, network management, software upgrades, and website enhancements. It is the responsibility of this division to enhance the level of training necessary to maintain the highest level of competency. Further, the division works to ensure that IT staff is properly trained to achieve the optimal level of competency in managing the current and evolving business technology and election technological initiatives.

In addition, the IT division oversees mobile and online technology and provides accurate information to BOE stakeholders. The IT division continuously monitors and improves BOE’s security posture by maintaining up-to-date security solutions for all information systems, collaborates with OCTO’s Security Division and federal partners to remain abreast of Advanced Persistent Threats and other critical infrastructure possible vulnerabilities.

DATA SERVICES DIVISION

BRIEF DESCRIPTION OF DUTIES: The Data Services division qualifies voter registration applications received from multiple sources such as DMV with processing registration through Automatic Voter Registration (AVR), Online, mobile app, by mail, NVRA agencies, over the counter, public and charter schools, as well as libraries to determine applicants are eligible to register and vote. As part of the voter list maintenance of the voter roll, during an election off year, BOE conducts biennial voter maintenance and sends address confirmation cards to voters who did not vote in General

Election and process correspondence received and acts accordingly to maintain the voter roll. In addition to regular voter maintenance, this division processes voter ID cards, Electronic Registration Information Center (ERIC) in state and cross state mailings, deceased verification mailings list, polling place relocation notifications, cancellations notices in other states, and provides direct mail services to voters for registration application, absentee ballot for local and military and overseas requests. The division processes vote by mail for military and overseas voters by processing absentee request and voting transactions, including data entry for ballot mailing/tracking. It determines voter registration status for processing ballot measure petitions, special/challenged ballots and candidate challenges. Maintains and manages voter history, master street index, creates elections and assigns appropriate ballot style, responds to data request and produces multiple reports required by the agency.

ELECTION WORKER RECRUITMENT & TRAINING DIVISION

BRIEF DESCRIPTION OF DUTIES: The Election Worker Recruitment and Training Division (Election Worker Division) recruits DC residents from all eight wards within the District of Columbia who will work on Election Day for all upcoming elections. The Division identifies election workers on a continuing basis by recruiting workers at community events held throughout DC and throughout the year. The goal and mission is to adequately staff 144 polling places by recruiting, training, and deploying 3,000 election workers to work for Primary and General Elections. The Division is also responsible for operating and staffing 16 polling places that operate for two weeks prior to the Primary and General Elections.

Another responsibility of the Election Worker Division is to effectively operate the agency's call center that is staffed with a seasonal workforce that begins operating thirteen weeks in advance of an election. Call center operators are responsible for contacting and scheduling over 3,000 election workers in a mandatory four-hour training class. The division identifies and trains instructors to conduct ten weeks of training for over 200 classes to be held Monday-Saturday prior to every election. The Election Worker Division ensures each election worker receives detailed hands-on instruction and training tailored to one of the four different roles that must be performed in each polling place on Election Day. The division also prepares a polling place operations manual that is given to each election worker.

During non-election years, the Division makes adjustments to the election process based upon lessons learned, survey feedback, and evaluations of election workers. The Election Worker

Division conducts Continuing Poll Worker training for Precinct Captains, Special Ballot Clerks and Check-in Clerks. As part of the continuous improvement process, the Division implements new developments and best practices identified in the election community.

WAREHOUSE OPERATIONS & LOGISTICS DIVISION

BRIEF DESCRIPTION OF DUTIES: The Warehouse Operations & Logistical Division is responsible for the maintenance of equipment and voting systems, conducting inventory of election materials for all polling sites; for property disposal efforts; for ballot distribution and security; for identifying and conducting site surveys to ensure adequacy, accessibility and availability of polling sites; for coordinating Intra-District agency support; for packing and assembly of election materials for distribution to polling places; and for assisting with the programming, coding and testing of voting systems.

- b. Please provide a narrative explanation of any changes to the organizational chart made during the previous year.

RESPONSE: In FY 19-20, BOE established six (6) full-time positions. Those positions include two (2) Supervisory Program Managers; a Social Media Communications Specialist; Chief Information Security Officer (CISO); an Information Technology (IT) Specialist; and a Human Resources (HR) Specialist position. These positions were added to the Board's organizational structure.

One of the Program Manager's position is located in the Poll Worker division and will manage and coordinate the recruitment and selection of polling officials; develop and establish a comprehensive and quality training program for polling officials; evaluate training and produce training materials for election workers.

There was also a Program Manager Position created for the Voter Education and Outreach Division. (VEOD) The responsibilities associated with this position include coordinating all activities related to voter outreach and community engagement. The Program Manager (VEOD) will oversee the development of and produce election information and voter education materials, prepare and disseminate information to educate and encourage citizen participation in the electoral process. Also, oversees the targeted registration efforts directed at specific resident populations, and assists with poll worker recruitment.

The Social Media Communications Specialist is responsible for the successful planning and implementation of digital and external communications; for driving users to BOE's website; to enhance the BOE brand; for promoting events and programs which connect BOE with the community; ensures that communications are aligned with BOE's brand messaging and policies.

The IT Specialist position was created to help strengthen the division with technical research and development; to implement innovative ideas; and to ensure that system hardware, operating

systems, and software systems are operational. The IT Specialist will also develop, establish, and enforce the quality assurance measures and testing standards for new applications, products, and/or enhancements to existing applications, products, and/or enhancements throughout their development/product lifecycles.

The Chief Information Security Officer (CISO) position was created in response to elections being designated as a critical infrastructure under the Department of Homeland Security. The CISO will execute the Agency’s cyber security infrastructure strategy and vision. The responsibilities of the position also include identifying risks, and ensuring the successful development, implementation, management, and maintenance of the information security systems, processes and policies that are required to protect the breadth of BOE’s enterprise systems and data.

Finally, BOE added a Human Resources (HR) Specialist position to its organizational structure. The HR Specialist is responsible for a full range of human resource management services including recruitment, staffing, position classification, record management, training, performance evaluations, leave and pay administration and other HR matters. The HR Specialist will also assist with the processing of temporary workers during each election cycle.

2. Please provide a current Schedule A for the agency which identifies each **position by program and activity, with the employee’s title/position, salary, fringe benefits, and length of time with the agency.** Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please separate salary and fringe and indicate whether the position must be filled to comply with federal or local law.

RESPONSE: See Q2 (Schedule A) table, below. BOE currently has 44 full-time employees (“FTEs”) on board. Our temporary work force expands to 30 or more “When Actually Employed” employees—commonly referred to as “WAEs”—during each scheduled and unscheduled election event. There are currently five (5) permanent vacant positions, and their statuses are as indicated below.

POSITION	STATUS
Policy Advisor	Vacant. (frozen)
Chief Information Security Officer (CISO)	Vacant. BOE will recruit and fill this position in FY 2020.
IT Specialist (Data)	Vacant. Employee resigned in December 2019. BOE will recruit and fill this position in FY 20.
Attorney Advisor	Vacant. Employee resigned in June 2019. BOE will recruit and fill this position in FY 2020.
Election Program Specialist (Compliance)	Vacant. Employee resigned on January 31, 2020. BOE will recruit and fill this position in FY 2020.

Question 2												
Board of Elections (DLO)												
As of January 8, 2020												
No	Title	Name	Posn Nbr	Hire Date	Vac Stat	Grade	Step	Salary	Fringe 18.1%	Prgm Code	Activity	Reg/Temp/ Term
1	EXECUTIVE ASST	Johnson,Linda J	00020540	9/7/1993	F	12	10	\$ 97,375.00	\$ 17,624.88	1010	1010	Reg
2	Managment Liaison Specialist	Garcia,Karla D	00042605	4/21/1997	F	12	10	\$ 97,375.00	\$ 17,624.88	1010	1010	Reg
3	Lead Support Services Speciali	Hunter,Robert Thomas	00086208	11/10/1973	F	12	5	\$ 85,570.00	\$ 15,488.17	1010	1010	Reg
4	Supply Management Specialist	Baldwin,Stacey A	00037352	8/13/2001	F	11	5	\$ 69,429.00	\$ 12,566.65	1020	1020	Reg
5	IT Specialist	Legette,Randy	00008446	8/2/2010	F	12	7	\$ 90,292.00	\$ 16,342.85	1040	1040	Reg
6	Election Registration Speciali	Everett,Edward R	00017038	7/17/2000	F	9	6	\$ 59,219.00	\$ 10,718.64	1040	1040	Reg
7	Election Registration Assistan	Turner,Kelly Anne	00024001	6/2/2014	F	7	9	\$ 54,017.00	\$ 9,777.08	1040	1040	Reg
8	Supvy Info Tech Spec	Fagan,Antoine	00071838	6/8/2009	F	16	0	\$ 154,902.20	\$ 28,037.30	1040	1040	Reg
9	Supervisory IT Specialist	Maeruf,Mohammed	00071839	7/5/2016	F	15	0	\$ 150,468.51	\$ 27,234.80	1040	1040	Reg
10	ATTORNEY ADVISOR	Mcgann Jr.,Rudolph M d	00001216	9/8/1998	F	13	10	\$ 133,510.00	\$ 24,165.31	1060	1060	Reg
11	GEN COUNSEL	Stroud,Terri D	00002061	10/26/1998	F	3	0	\$ 194,330.10	\$ 35,173.75	1060	1060	Reg
12	Attorney Advisor	Jennings,Terrica Racquel	00094988	5/3/2015	F	12	3	\$ 92,126.00	\$ 16,674.81	1060	1060	Reg
13	Public Affairs Specialist	Jackson,Shirley A	00009282	7/8/1996	F	13	8	\$ 107,380.00	\$ 19,435.78	1080	1080	Reg
14	Program Manager	Thompson II,Richard	00038706	6/11/2018	F	13	0	\$ 94,127.00	\$ 17,036.99	1080	1080	Reg
15	Public Affairs Specialist	McCann,Lenez Juadette	00099748	3/5/2018	F	13	5	\$ 98,947.00	\$ 17,909.41	1080	1080	Reg
16	Communications Specialist	McCann,Lavonna Lynnette	00100030	12/9/2019	F	11	4	\$ 67,452.00	\$ 12,208.81	1080	1080	Reg
17	Election Support Specialist	NEWSOME Jr.,KEVIN A	00010745	4/2/2007	F	11	2	\$ 63,498.00	\$ 11,493.14	1085	1085	Reg
18	Staff Assistant	Miles,Kerelle R.	00043653	12/10/2019	F	9	1	\$ 51,059.00	\$ 9,241.68	1085	1085	Reg
19	Human Resources Specialist	Dease,Francine	00099347	10/14/2008	F	13	1	\$ 87,703.00	\$ 15,874.24	1085	1085	Reg
20	Executive Director	Miller,Alice P	00021388	1/3/2017	F	11	0	\$ 194,331.13	\$ 35,173.93	1090	1090	Reg
21	Election Management Advisor	Mcghie,Kenneth J	00033693	2/21/2017	F	15	0	\$ 154,500.00	\$ 27,964.50	1090	1090	Reg
22	Special Assistant	Evans,Monica H	00046577	3/4/2019	F	8	0	\$ 154,500.00	\$ 27,964.50	1090	1090	Reg
23	Program Manager	White,Ladawne L	00099751	4/18/2017	F		0	\$ 118,118.00	\$ 21,379.36	1090	1090	Reg
24	Election Registration Speciali	Nabinett,Raynell D	00022211	9/5/1995	F	9	8	\$ 62,483.00	\$ 11,309.42	4001	4001	Reg
25	Election Registration Speciali	Reddick,Luvenia M	00025504	5/15/2000	F	9	6	\$ 59,219.00	\$ 10,718.64	4001	4001	Reg
26	Election Registration Assistan	McAbee,Terron	00033584	10/13/2015	F	7	4	\$ 46,677.00	\$ 8,448.54	4001	4001	Reg
27	Election Services Specialist	Green Wright,Millicent	00094828	4/18/2016	F	9	6	\$ 59,219.00	\$ 10,718.64	4001	4001	Reg
28	Election Registration Speciali	Martinez,Marina R	00094829	12/8/2003	F	9	5	\$ 57,587.00	\$ 10,423.25	4001	4001	Reg
29	Election Registration Speciali	Gumbs,Syniaya	00094830	11/29/2015	F	9	5	\$ 57,587.00	\$ 10,423.25	4001	4001	Reg
30	REGISTRAR OF VOTERS	Brooks, Karen F	00016854	6/28/1982	F	14	0	\$ 113,233.69	\$ 20,495.30	4002	4002	Reg
31	Election Services Specialist	Steve,Denise A	00017317	7/6/1998	F	9	6	\$ 59,219.00	\$ 10,718.64	4002	4002	Reg
32	Election Services Specialist	Thompson,Myisha	00038652	5/12/2008	F	9	5	\$ 57,587.00	\$ 10,423.25	4002	4002	Reg
33	Support Services Specialist	Mattocks,Steven A	00036506	8/18/2003	F	11	3	\$ 65,475.00	\$ 11,850.98	4004	4004	Reg
34	Facility Management & Support	Jones,Duan	00037446	3/19/2007	F	13	3	\$ 93,325.00	\$ 16,891.83	4004	4004	Reg
35	Facility Management & Support	Budoo,Arlin Jerome	00043652	7/16/2001	F	13	3	\$ 93,325.00	\$ 16,891.83	4004	4004	Reg
36	Election Program Specialist	Joiner,Amanda Stevens	00075227	2/20/2017	F	12	6	\$ 87,931.00	\$ 15,915.51	4004	4004	Reg
37	Election Services Specialist	Philson,Kenyatta D	00085684	4/2/2018	F	9	1	\$ 51,059.00	\$ 9,241.68	4004	4004	Reg
38	Assistant Registrar of Voters	Smith,DeAnna	00091419	12/12/2016	F	13	4	\$ 96,136.00	\$ 17,400.62	4004	4004	Reg
39	Deputy Director	Goldsberry Adams,Sylvia	00091420	4/18/2017	F	16	0	\$ 173,679.63	\$ 31,436.01	4004	4004	Reg

3. Please list all employees detailed to or from your agency during FY19 and FY20, to date. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

RESPONSE: There are no employees detailed either to or from the BOE.

4. Please provide the Committee with:
- A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle collisions involving the agency's vehicles in FY19 and FY20, to date; and

RESPONSE: BOE currently has three (3) leased vehicles: a 2018 Dodge Caravan; a 2018 Ford CG (Transit 350) van; and a 2007 Chevrolet Express passenger van. BOE also owns a 2012 Mitsubishi Duonic box truck. All the vehicles are used for a variety of tasks, including delivery of election equipment and supplies; to move inventory

between BOE's warehouse and outreach locations; to identify and survey polling places; for the disposal of election materials and for travel to and from designated voter registration agencies, correctional facilities, and other public and private facilities. All vehicles are maintained at the warehouse and are utilized only by warehouse employees. These vehicles are not assigned to any one employee.

There were no accidents involving the agency's vehicle in FY 19 and 20, to date.

- b. A list of travel expenses, arranged by employee for FY19 and FY20, to date, including justification for travel.

RESPONSE: Please see the table, below.

DC Board of Elections
Travel Summary
FY 2019 (October 2018 - September 2019)

NAME	POSITION	DATE(s)	EVENT	LOCATION	EXPENSES	JUSTIFICATION
Bryan, Raymond	IT Specialist	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 569.00	Training
		2/23/19 - 2/26/19	The Election Center Workshop - Registration Fee	Birmingham, AL	\$ 918.00	Training
			The Election Center Workshop - Travel Expenses		\$ 1,496.81	
Budoo, Arlin	Facility Management & Support Specialist	3/5/19 - 3/7/19	Runbeck Election Services Conference - Travel Expenses	Phoenix, AZ	\$ 1,195.57	Election Services Observation
		4/24/19 - 4/28/19	The Election Center Special Workshop - Registration Fee	Virginia Beach, VA	\$ 918.00	Training
			The Election Center Special Workshop - Travel Expenses		\$ 1,289.94	
		8/17/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 489.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,498.21	
Christensen, Renee	Attorney/Advisor	4/24/19 - 4/28/19	The Election Center Special Workshop - Registration Fee	Virginia Beach, VA	\$ 918.00	Training
			The Election Center Special Workshop - Travel Expenses		\$ 1,220.36	
Coll, Rachel	Supervisory Public Affairs Specialist	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
Evans, Monica	Special Assistant	7/14/19 - 7/17/19	National Association of State Election Directors (NASSED) 2019 Summer Conference / ERIC - Travel Expenses	Austin, TX	\$ 1,291.53	Training
Fagan, Antoine	Supervisory IT Specialist	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
		4/28/19 - 5/1/19	The Multi-State Information Sharing and Analysis Center Annual Meeting - Travel Expenses	Denver, CO	\$ 402.77	
		8/15/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training

DC Board of Elections
Travel Summary
FY 2019 (October 2018 - September 2019)

NAME	POSITION	DATE(s)	EVENT	LOCATION	EXPENSES	JUSTIFICATION
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 2,419.19	
Garcia, Karla	Management Liaison Specialist	8/15/19 - 8/2/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,812.75	
Goldsberry-Adams, Sy	Deputy Director	7/14/19 - 7/16/19	National Association of State Election Directors (NASED) 2019 Summer Conference - Registration Fee	Austin, TX	\$ 525.00	
			National Association of State Election Directors (NASED) 2019 Summer Conference - Travel Expenses		\$ 1,475.43	
		8/16/19 - 8/22/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 449.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 2,300.37	
Jackson, Shirley	Public Affairs Specialist	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
		8/17/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 2,144.77	
Jennings, Terrica	Attorney Advisor / ADA Coordinator		The ADA and Other Access Standards For Public and Private Non-Residential Facilities and Programs - Registration Fee	Cambridge, MA	\$ 1,400.00	ADA Training
			The ADA and Other Access Standards For Public and Private Non-Residential Facilities and Programs -Travel Expenses		\$ 1,620.52	
Jones, Duan	Facility Management and Support Specialist	7/5/19 - 7/14/19	The Election Center Professional Education Program - Registration Fee	Milwaukee, WI	\$ 1,845.00	Training
			The Election Center Professional Education Program - Travel Expenses		\$ 2,305.75	
		8/16/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,801.89	

DC Board of Elections
Travel Summary
FY 2019 (October 2018 - September 2019)

NAME	POSITION	DATE(s)	EVENT	LOCATION	EXPENSES	JUSTIFICATION
Legette, Randy	IT Specialist	8/16/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$1,963.98	
Maeruf, Mohammed	Supervisory IT Specialist	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
			Runbeck Election Services Conference - Travel Expenses		Phoenix, AZ	
		4/24/19 - 4/28/19	The Election Center Special Workshop - Registration Fee	Virginia Beach, VA	\$ 918.00	Training
			The Election Center Special Workshop - Travel Expenses		\$ 1,294.49	
		8/18/19 - 8/22/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 489.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,574.30	
McCann, Lenez	Public Affairs Specialist	8/17/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 489.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,411.07	
McGhie, Kenneth	Election Management Advisor	12/9/18 - 12/12/18	Council on Governmental Ethics Laws (COGEL) 2018 Conference - Registration Fee	Philadelphia, PA	\$ 600.00	Training
			Council on Governmental Ethics Laws (COGEL) 2018 Conference - Travel Expenses		Philadelphia, PA	
		8/18/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 289.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,336.38	
Miller, Alice P.	Executive Director	7/13/19 - 7/16/19	National Association of State Election Directors (NASSED) 2019 Summer Conference - Registration Fee	Austin, TX	\$ 525.00	Training
			National Association of State Election Directors (NASSED) 2019 Summer Conference - Travel Expenses		\$ 1,301.31	

DC Board of Elections
Travel Summary
FY 2019 (October 2018 - September 2019)

NAME	POSITION	DATE(s)	EVENT	LOCATION	EXPENSES	JUSTIFICATION
Stroud, Terri	General Counsel	3/5/19 - 3/8/19	Runbeck Election Services Conference - Travel Expenses	Phoenix, AZ	\$ 1,277.83	Election Services Observation
		7/16/19 - 7/18/19	National Association of State Election Directors (NASSED) 2019 Summer Conference / ERIC - Travel Expenses	Austin, TX	\$ 1,291.53	Training
		8/16/19 - 8/21/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 1,770.95	
Thompson, Richard	Program Manager	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
White, LaDawne	Program Manager	1/10/19 - 1/11/19	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Pentagon City, VA	\$ 469.00	Training
		2/23/19 - 2/26/19	The Election Center 2019 Workshop - Registration Fee	Birmingham, AL	\$ 918.00	Training
			The Election Center 2019 Workshop - Travel Expenses		\$ 1,299.26	
		4/24/19 - 4/28/19	The Election Center Special Workshop - Registration Fee	Virginia Beach, VA	\$ 918.00	Training
			The Election Center Special Workshop - Travel Expenses		\$ 1,196.94	
		7/5/19 - 7/13/19	The Election Center Professional Education Program - Registration Fee	Milwaukee, WI	\$ 1,845.00	Training
			The Election Center Professional Education Program - Travel Expenses		\$ 2,138.56	
		8/16/19 - 8/22/19	The Election Center 35th National Annual Conference - Registration Fee	Orlando, FLA	\$ 938.00	Training
			The Election Center 35th National Annual Conference - Travel Expenses		\$ 2,209.46	
TOTAL EXPENSES:					\$ 71,242.13	

DC Board of Elections
Travel Summary
FY 2020 (October 2019 - January 2020)

NAME	POSITION	DATE(s)	EVENT	LOCATION	EXPENSES	JUSTIFICATION
Legette, Randy	IT Specialist	1/9/20 - 1/10/20	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Washington, DC	\$ 479.00	Training
McCann, Lenez	Public Affairs Specialist	10/12/19 - 10/16/19	The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Registration Fee	Auburn, AL	\$ 100.00	Training
			The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Travel Expenses		\$ 1,348.69	
		12/3/19 - 12/4/19	DC Court Services and Offender Supervision Agency (CSOSA) Outreach Event - Travel Expenses	Roanoke Rapids, NC	\$ 203.08	Voter Outreach Service
McGhie, Kenneth	Election Management Advisor	12/15/19 - 12/18/19	Council on Governmental Ethics Laws (COGEL) 2019 Conference - Registration Fee	Chicago, IL	\$ 1,300.00	Training
			Council on Governmental Ethics Laws (COGEL) 2019 Conference - Travel Expenses	Chicago, IL	\$ 1,271.66	Training
Stroud, Terri	General Counsel	10/13/19 - 10/16/19	The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Registration Fee	Auburn, AL	\$ 100.00	Training
			The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Travel Expenses		\$ 1,059.67	
White, LaDawne	Public Affairs Specialist	10/13/19 - 10/16/19	The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Registration Fee	Auburn, AL	\$ 100.00	Training
			The Election Center Seminar on Inclusion and Integrity II: Innovation, Investment and Critical Conversations - Travel Expenses		\$ 683.97	
		1/9/20 - 1/10/20	Joint Election Officials Liaison Committee (JEOLC) Conference - Registration Fee only	Washington, DC	\$ 579.00	Training
				TOTAL EXPENSES:	\$ 7,225.07	

5. Please list all memoranda of understanding (“MOU”) entered into by the agency during FY19 and FY20, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

RESPONSE: Please see the table, below.

Question 5					
MOU					
FY2019					
Buyer	Seller	Purpose	FY2019 Amount of Transfer	Entered Date of MOU	Termination Date of MOU
Board of Elections	DC Public Library	To utilize DCPL Facilities	\$ 23,953.12	10/18/2018	11/7/2018
Board of Elections	Department of General Services	For Security Service	\$ 100,287.53	10/18/2018	9/30/2019
Board of Elections	Department of General Services	Parking Space	\$ 3,360.00	11/7/2018	9/30/2019
Board of Elections	Department of Public Works	To provide transportation services	\$ 4,414.60	12/4/2018	12/14/2018
Board of Elections	DC Public Schools	To utilize ten (10) DC Public School Facilities	\$ 6,807.00	1/18/2019	9/30/2019
Board of Elections	DC Public Schools	To utilize fifty-six (56) DC Public School Facilities	\$ 47,344.81	3/27/2019	9/30/2019
FY2020					
Buyer	Seller	Purpose	FY2020 Budgeted Amount of	Entered Date of MOU	Termination Date of MOU
Board of Elections	DC Public Schools	To utilize DC Public School Facilities	\$ 48,000.00		
Board of Elections	Department of Public Works Fleet Management	To provide fuel cards	\$ 3,500.00		
Board of Elections	Department of Public Works Sweep Transportation Services	To provide transportation services	\$ 15,000.00		
Board of Elections	Department of General Services	For Security Service	\$ 105,000.00		
Board of Elections	Metropolitan Police Department	To provide ballot box security detail	\$ 65,000.00		
Board of Elections	DC Department of Parks & Recreation	To utilize facilities for election day and early voting sites	\$ 15,000.00		
Board of Elections	DC Public Library	To utilize DCPL Facilities for election day and early voting sites	\$ 24,000.00		
Board of Elections	DC NET/OCTO	To provide connectivity of voting equipment at polling sites	\$ 25,000.00		
Board of Elections	Department of General Services	To provide accessibility at government sites	\$ 10,000.00		

6. Please list the ways, other than MOU, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY19 and FY20, to date.

BOE RESPONSE: The BOE works and collaborates with state and local elections offices through its participation in national organizations including the Election Center, the

National Association of State Election Directors (NASED), and the National Association of Secretaries of State (NASS). BOE also interacts with the Election Assistance Commission (EAC), the Council of State Governments (COG), the Federal Voting Assistance Program (FVAP), the Department of Justice Voting Rights Division, and the National Association of County Clerks (NACO). BOE engages with state election officials in other states to determine best practices, and reviews election-related research and studies from other sources including the General Accounting Office (GAO) and the National Conference of State Legislatures, (NCSL) to name a few.

BOE is also a member of the Electronic Registration Information Center (ERIC), an interstate voter information exchange program in which participating jurisdictions upload anonymized voter registration, voter history, and Department of Motor Vehicles (DMV) data into a single database. Data-matching software compares the data, and facilitates the issuance of list maintenance reports back to the member jurisdictions, allowing them to identify and take the appropriate action with respect to duplicate voter registrations, voters who are deceased, and voters who have moved within or outside of their jurisdictions. ERIC also allows BOE to identify individuals within the District of Columbia who are eligible to vote but are unregistered to vote.

BOE has a good working relationship with the DMV and Department of Corrections (DOC). Each agency performs its individual mandates and both share a common component in voter registration. More effort is being made by both agencies to coordinate voter registration services.

Further, the BOE collaborated with the Federal Voting Assistance Program, a division in the Department of Defense, to implement an online voter registration and absentee ballot request system for military and overseas citizens.

BOE spends considerable time and resources to ensure accessibility at all of its polling locations. BOE has collaborated with the Mayor's Office of Disability Rights, the Department of General Services (DGS), University Legal Services (ULS), the National Federation of the Blind, the National Disability Rights Network, and other disability rights organizations to assist in surveying and addressing the accessibility concerns in the polling sites.

In addition, BOE continues to utilize Electronic Registration Information Center (ERIC) and the State and Territorial Exchange of Vital Events ("STEVE") to identify and take appropriate action with respect to duplicate voter registrations, voters who are deceased, and voters who have moved within or outside of their jurisdiction.

7. For FY19 and FY20, to date, please list all intra-District transfers to or from the agency, and include a narrative description of the purpose of each transfer.

RESPONSE: Please see the table, below.

Question 7			
Intra-District Transfers			
FY2019			
From Agency	To Agency	Purpose	FY2019 Amount of Transfer
Board of Elections	DC Public Library	To utilize DCPL Facilities	\$ 23,953.12
Board of Elections	Department of General Services	For Security Service	\$ 100,287.53
Board of Elections	Department of General Services	Parking Space	\$ 3,360.00
Board of Elections	Department of Public Works	To provide transportation services	\$ 4,414.60
Board of Elections	DC Public Schools	To utilize ten (10) DC Public School Facilities	\$ 6,807.00
Board of Elections	DC Public Schools	To utilize fifty-six (56) DC Public School Facilities	\$ 47,344.81
FY2020			
Buyer	Seller	Purpose	FY2020 Budgeted Amount of
Board of Elections	DC Public Schools	To utilize DC Public School Facilities	\$ 48,000.00
Board of Elections	Department of Public Works Fleet Management	To provide fuel cards	\$ 3,500.00
Board of Elections	Department of Public Works Sweep Transportation Services	To provide transportation services	\$ 15,000.00
Board of Elections	Department of General Services	For Security Service	\$ 105,000.00
Board of Elections	Metropolitan Police Department	To provide ballot box security detail	\$ 65,000.00
Board of Elections	DC Department of Parks & Recreation	To utilize facilities for election day and early voting sites	\$ 15,000.00
Board of Elections	DC Public Library	To utilize DCPL Facilities for election day and early voting sites	\$ 24,000.00
Board of Elections	DC NET/OCTO	To provide connectivity of voting equipment at polling sites	\$ 25,000.00
Board of Elections	Department of General Services	To make govt sites accessible	\$ 10,000.00

8. For FY19 and FY20, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:
- a. The revenue source name and code;
 - b. The source of funding;
 - c. A description of the program that generates the funds;
 - d. The amount of funds generated by each source or program;
 - e. Expenditures of funds, including the purpose of each expenditure;
 - f. Whether expenditures from the fund are regulated by statute or policy; and
 - g. The current fund balance.

RESPONSE: The BOE did not maintain, use, or have available for use any special purpose revenue accounts during FY 19 or FY 20 to date.

9. For FY19 and FY20, to date, please list all purchase card spending by the agency, the employee making each expenditure, and the general purpose of each expenditure.

RESPONSE: Please see the listing, below.

Question 9 Employee Purchase Card Spending								
FY19								
Cardholder Last Name	Cardholder First Name	Transaction Date	Post Date	Transaction Amount	Merchant Name	MCC Description	Merchant Type	Hierarchy Description
BALDWIN	STACEY	10/5/2018	10/5/2018	204.56	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/6/2018	10/8/2018	372.06	DMIP DELL HLTHCR/REL	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/5/2018	10/8/2018	1,980.00	CRADLEPOINT	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/9/2018	10/10/2018	1,000.00	INT*IN *THE WASHINGTON	NEWS DEALERS AND NEWSSTANDS	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/9/2018	10/10/2018	2,163.00	INT*IN *CAPITAL COMMUN	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/9/2018	10/10/2018	600.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/10/2018	10/10/2018	105.00	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/10/2018	10/10/2018	304.97	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/10/2018	10/10/2018	105.00	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/10/2018	10/11/2018	1,200.00	RADIO ONE, INC.	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/11/2018	10/12/2018	1,260.00	PUBLIC ACCESS CORP OF	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/11/2018	10/12/2018	3,132.00	MDE CTY PAPER HOLDING	BOOKS PERIODICALS AND NEWSPAPERS	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/14/2018	10/15/2018	(27.11)	ADOBE *CREATIVE CLOUD	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/13/2018	10/15/2018	635.87	ADOBE *CREATIVE CLOUD	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/16/2018	10/16/2018	2,290.79	ULINE	DIRECT MARKETING-CATALOG MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/16/2018	10/17/2018	1,772.40	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/18/2018	10/18/2018	235.92	AMAZON.COM*M83NN2CP1	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/18/2018	10/22/2018	403.61	A RIFKIN CO	MISCELLANEOUS AND SPECIALTY RETAIL STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/19/2018	10/22/2018	36.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/29/2018	10/31/2018	124.80	ROK BROTHERS, INC.	AUTOMOTIVE PARTS ACCESSORIES STORES	Vehicle Maintenance and Fuel Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/5/2018	11/6/2018	219.00	ELECTION ADMINISTRATIO	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/9/2018	11/12/2018	2,500.00	TIEMPOLATINO/PLANETA	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/13/2018	11/15/2018	400.00	MANAGEMENT OFFICE	BOOKS PERIODICALS AND NEWSPAPERS	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/14/2018	11/15/2018	699.00	INT*IN *FB SECURITY GR	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/20/2018	11/20/2018	415.03	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/19/2018	11/20/2018	1,008.00	NEW COLUMBIA SOLUTIONS	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/27/2018	11/28/2018	750.00	NEW COLUMBIA SOLUTIONS	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/6/2018	12/7/2018	795.00	WEBB SIGNS INC	DURABLE GOODS NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/10/2018	12/10/2018	170.15	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/10/2018	12/11/2018	900.00	INT*IN *ACSI TRANSLATI	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS

BALDWIN	STACEY	12/10/2018	12/11/2018	2,740.52	LANGUAGE LINE	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/11/2018	12/11/2018	673.08	PT*PEAKTECH TELPAR	ELECTRONIC SALES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/12/2018	12/13/2018	1,650.00	INT*N *CAPITAL RAMP L	ACCOUNTING AUDITING AND BOOKKEEPING SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	1/30/2019	1/31/2019	670.00	THE HAMILTON GROUP	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	2/8/2019	2/11/2019	2,388.14	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	2/20/2019	2/21/2019	1,654.80	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	2/21/2019	2/22/2019	111.24	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/12/2019	3/13/2019	1,487.20	RR DONNELLEY-PAYMETRIC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/15/2019	3/18/2019	90.79	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/15/2019	3/18/2019	5.15	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/21/2019	3/21/2019	48.06	AMAZON.COM*MW3GW3EQ0	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/28/2019	3/29/2019	626.16	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/29/2019	4/1/2019	60.10	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	3/29/2019	4/1/2019	(10.99)	CROWN AWARDS INC	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	4/8/2019	4/9/2019	1,450.00	PAYPAL	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	4/18/2019	4/19/2019	1,082.00	SOLARWINDS	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	5/1/2019	5/2/2019	945.00	USPS PO 1049740101	POSTAL SERVICES-GOVERNMENT ONLY	Government	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	5/17/2019	5/20/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	5/20/2019	5/21/2019	1,378.65	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	5/24/2019	5/27/2019	201.28	VISTAPR*VISTAPRINT.COM	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	5/24/2019	5/27/2019	1,719.00	ZOHO CORPORATION	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/3/2019	6/4/2019	1,037.00	ZOHO CORPORATION	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/6/2019	6/7/2019	470.00	USPS PO 1049740101	POSTAL SERVICES-GOVERNMENT ONLY	Government	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/8/2019	6/10/2019	(1,037.00)	DISPUTE CREDIT	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/13/2019	6/14/2019	425.00	HSTREETMAIN	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/17/2019	6/18/2019	315.00	MULTICULTURAL COMMUNIT	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/25/2019	6/26/2019	489.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/26/2019	6/27/2019	1,465.67	PRESIDIO NETWORKED SOL	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	6/29/2019	7/1/2019	104.94	APL*APPLE ONLINE STORE	ELECTRONIC SALES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/22/2019	7/24/2019	2,934.30	INTAB LLC	DIRECT MARKETING-OTHER DIRECT MARKETERS-NOT ELSEW.	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/22/2019	7/24/2019	1,698.30	INTAB LLC	DIRECT MARKETING-OTHER DIRECT MARKETERS-NOT ELSEW.	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/24/2019	7/25/2019	24.96	MULTICULTURAL COMMUNIT	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/25/2019	7/26/2019	(1,037.00)	ZOHO CORPORATION	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/31/2019	7/31/2019	1,037.00	DISPUTE REBILL	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/30/2019	7/31/2019	50.00	PAYPAL	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS

BALDWIN	STACEY	7/30/2019	7/31/2019	250.00	INT*IN *TECKNOMIC LLC	COMP PROGRAMING DATA PRCSNG INTGRTD SYS DSGN SRVS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	7/30/2019	7/31/2019	39.22	SMK	DIRECT MARKETING-CONTINUITY- SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	8/30/2019	9/2/2019	39.22	SMK	DIRECT MARKETING-CONTINUITY- SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/3/2019	9/4/2019	300.00	PAYPAL	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/4/2019	9/5/2019	50.00	PAYPAL	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/11/2019	9/12/2019	2,361.68	THOMSON WEST	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/13/2019	9/16/2019	52.98	DICK'SSPORTINGGOODS.C	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/13/2019	9/16/2019	116.56	DICK'SSPORTINGGOODS.C	SPORTING GOODS STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/19/2019	9/20/2019	4.42	MULTICULTURAL COMMUNIT	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/19/2019	9/20/2019	1,969.68	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/19/2019	9/20/2019	2,307.56	THE HAMILTON GROUP	STATIONERY-OFFICE SUPPLIES-PRINTING + WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/20/2019	9/23/2019	581.95	NEAL R. GROSS & CO., I	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/24/2019	9/25/2019	509.75	MSFT * E050096JMF	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/24/2019	9/25/2019	100.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/26/2019	9/27/2019	100.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	9/27/2019	9/30/2019	576.30	NEAL R. GROSS & CO., I	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	10/25/2018	10/26/2018	255.00	INT*IN *DAILY WASHINGT	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	10/25/2018	10/26/2018	11.25	USPS.COM POSTAL STORE	POSTAL SERVICES-GOVERNMENT ONLY	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	10/26/2018	10/29/2018	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	10/29/2018	10/30/2018	59.98	STAPLES 00107417	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	1/11/2019	1/11/2019	36.00	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	1/11/2019	1/11/2019	68.97	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	1/30/2019	1/30/2019	89.96	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	1/31/2019	2/1/2019	152.93	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	2/1/2019	2/4/2019	36.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	2/5/2019	2/6/2019	(18.99)	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	2/11/2019	2/12/2019	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	2/12/2019	2/13/2019	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	2/27/2019	2/28/2019	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	5/3/2019	5/6/2019	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	5/15/2019	5/17/2019	71.45	METRO STAMP AND SEAL C	STATIONERY-OFFICE SUPPLIES-PRINTING + WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	5/21/2019	5/22/2019	1,400.00	HARVARD EVENT MANAGEME	COLLEGES UNIV PRO SCHOOLS JUNIOR COLLEGES	Education	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	5/23/2019	5/24/2019	289.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	5/23/2019	5/24/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS

GARCIA	KARLA	6/17/2019	6/18/2019	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	7/3/2019	7/4/2019	79.81	EB 2019 ADA CELEBRATI	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	7/19/2019	7/22/2019	85.83	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	7/30/2019	7/31/2019	50.00	MULTICULTURAL COMMUNIT	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	8/9/2019	8/12/2019	289.00	DC BAR	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	8/31/2019	9/2/2019	1,075.00	MULTICULTURAL COMMUNIT	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	9/28/2018	10/1/2018	1,569.00	INT*IN *THE BEACON NEW	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	9/28/2018	10/1/2018	1,250.00	TIEMPOLATINO/PLANETA	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/3/2018	10/4/2018	1,679.60	SQ	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/3/2018	10/4/2018	1,569.00	INT*IN *THE BEACON NEW	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/5/2018	10/8/2018	56.04	ADOBE *CREATIVE CLOUD	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/7/2018	10/8/2018	1,857.90	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/9/2018	10/10/2018	35.94	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/9/2018	10/10/2018	20.38	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/10/2018	10/11/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/13/2018	10/15/2018	345.64	STAPLES DIRECT	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/16/2018	10/17/2018	31.99	STAPLES DIRECT	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/16/2018	10/17/2018	17.37	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/16/2018	10/17/2018	4,239.83	PRESIDIO NETWORKED SOL	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/17/2018	10/18/2018	39.95	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/17/2018	10/18/2018	25.98	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/19/2018	10/22/2018	64.34	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/19/2018	10/22/2018	91.30	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/21/2018	10/22/2018	3,036.50	GIH*GLOBALINDUSTRIALEQ	INDUSTRIAL SUPPLIES NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/20/2018	10/22/2018	179.85	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/20/2018	10/22/2018	19.95	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/21/2018	10/22/2018	500.97	MSFT * E05006UP38	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/19/2018	10/22/2018	2,120.00	WASHINGTON BLADE	NEWS DEALERS AND NEWSSTANDS	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/19/2018	10/24/2018	750.59	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/23/2018	10/24/2018	287.94	STAPLES DIRECT	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYADAM	SYLVIA	10/23/2018	10/24/2018	46.75	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS

GOLDSBERRYAD AM	SYLVIA	10/25/2018	10/26/2018	156.49	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/25/2018	10/26/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/28/2018	10/29/2018	26.89	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/29/2018	10/30/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/30/2018	10/31/2018	302.79	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/30/2018	10/31/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/31/2018	11/1/2018	60.48	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/31/2018	11/1/2018	64.97	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	10/31/2018	11/1/2018	1,653.72	SQ	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/1/2018	11/2/2018	407.75	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/1/2018	11/5/2018	3,831.00	FORMOST ADVANCED CRE	COMMERCIAL ART GRAPHICS PHOTOGRAPHY	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/3/2018	11/5/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/6/2018	11/7/2018	37.97	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/6/2018	11/7/2018	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/8/2018	11/8/2018	989.32	QUEST EVENTS, LLC	CONTRACTORS SPECIAL TRADE-NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/7/2018	11/8/2018	512.00	CARROLL PUBLISHING CO	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/8/2018	11/9/2018	1,000.00	INT*N *THE WASHINGTON	NEWS DEALERS AND NEWSSTANDS	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/9/2018	11/12/2018	358.52	SPECTRUM MANAGEMENT LL	REAL ESTATE AGENTS AND MANAGERS- RENTALS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/12/2018	11/12/2018	3,115.20	WASHPOST	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/9/2018	11/14/2018	792.72	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/12/2018	11/14/2018	155.07	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/13/2018	11/14/2018	16.43	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/13/2018	11/14/2018	2,740.00	INT*N *CAPITAL RAMP L	ACCOUNTING AUDITING AND BOOKKEEPING SERVICES	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/14/2018	11/15/2018	(287.94)	STAPLES DIRECT	STATIONERY-OFFICE SUPPLIES-PRINTING WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/15/2018	11/16/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/15/2018	11/16/2018	1,237.91	SQ	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/17/2018	11/19/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/19/2018	11/20/2018	469.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/20/2018	11/21/2018	513.11	MSFT * E050071SRT	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/20/2018	11/21/2018	469.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	11/29/2018	11/30/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS

GOLDSBERRY AD AM	SYLVIA	11/29/2018	11/30/2018	37.00	SMK	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/3/2018	12/4/2018	469.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/6/2018	12/7/2018	49.60	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/6/2018	12/7/2018	469.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/7/2018	12/10/2018	74.87	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/7/2018	12/11/2018	361.99	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/10/2018	12/11/2018	4,998.50	THE HAMILTON GROUP	STATIONERY-OFFICE SUPPLIES-PRINTING-WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/12/2018	12/13/2018	7.89	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/12/2018	12/13/2018	469.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/17/2018	12/18/2018	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	12/21/2018	12/21/2018	498.61	MSFT * E0500790RZ	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/3/2019	1/4/2019	725.50	NEW COLUMBIA SOLUTIONS	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/3/2019	1/4/2019	569.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/4/2019	1/7/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/9/2019	1/9/2019	214.94	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/8/2019	1/10/2019	320.12	OTC BRANDS, INC.	DIRECT MARKETING-CATALOG MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/8/2019	1/10/2019	24.04	OTC BRANDS, INC.	DIRECT MARKETING-CATALOG MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/14/2019	1/16/2019	(19.48)	OTC BRANDS, INC.	DIRECT MARKETING-CATALOG MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/15/2019	1/16/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/17/2019	1/18/2019	72.00	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/18/2019	1/21/2019	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/21/2019	1/21/2019	512.90	MSFT * E05007G9L0	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/24/2019	1/25/2019	91.62	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/29/2019	1/30/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/29/2019	1/30/2019	125.54	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/29/2019	1/30/2019	131.61	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/29/2019	1/30/2019	56.19	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/30/2019	1/30/2019	219.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/31/2019	2/1/2019	114.99	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	1/31/2019	2/1/2019	4,999.06	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AD AM	SYLVIA	2/1/2019	2/4/2019	107.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS

GOLDSBERRYAD AM	SYLVIA	2/2/2019	2/4/2019	27.90	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/2/2019	2/4/2019	26.60	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/4/2019	2/5/2019	89.00	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/5/2019	2/6/2019	201.59	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/8/2019	2/11/2019	17.06	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/8/2019	2/11/2019	59.07	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/14/2019	2/15/2019	28.85	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/15/2019	2/18/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/15/2019	2/18/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/21/2019	2/22/2019	506.49	MSFT * E05007NV7A	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/21/2019	2/22/2019	60.74	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/21/2019	2/22/2019	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/21/2019	2/22/2019	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/26/2019	2/26/2019	105.43	AMAZON.COM*MI7F2961	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/1/2019	3/1/2019	219.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/1/2019	3/4/2019	70.00	METRO WASHINGTON COUNC	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	2/28/2019	3/4/2019	317.41	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/1/2019	3/4/2019	4.78	PENSKE TRK LSG 042810	TRUCK RENTAL	Car Rental	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/11/2019	3/12/2019	210.00	METRO WASHINGTON COUNC	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/13/2019	3/14/2019	70.00	METRO WASHINGTON COUNC	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/21/2019	3/21/2019	47.95	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/21/2019	3/22/2019	464.10	MSFT * E05007V9J5	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/27/2019	3/27/2019	225.63	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/29/2019	3/29/2019	76.75	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/29/2019	4/1/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	3/31/2019	4/1/2019	99.78	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	4/2/2019	4/3/2019	918.00	THE ELECTION CENTER CA	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	4/4/2019	4/5/2019	1,845.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	4/21/2019	4/22/2019	512.42	MSFT * E050082TG8	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	4/22/2019	4/23/2019	1,845.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	4/24/2019	4/25/2019	25.31	DPW/SOLID WASTE MGMT	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS

GOLDSBERRYAD AM	SYLVIA	5/7/2019	5/7/2019	219.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/16/2019	5/17/2019	449.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/22/2019	5/22/2019	496.11	MSFT * E05008APXM	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/22/2019	5/23/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/23/2019	5/24/2019	525.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/25/2019	5/27/2019	169.99	DNH*GODADDY.COM	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/30/2019	5/31/2019	489.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	5/31/2019	6/3/2019	61.98	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/2/2019	6/3/2019	201.14	AMAZON.COM*MN9Q12H0 A	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/3/2019	6/4/2019	25.31	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/3/2019	6/4/2019	525.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/6/2019	6/7/2019	489.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/7/2019	6/10/2019	449.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/12/2019	6/12/2019	219.65	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	6/21/2019	6/24/2019	515.88	MSFT * E05008KZM	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/3/2019	7/4/2019	29.99	DNH*GODADDY.COM	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/9/2019	7/10/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/10/2019	7/11/2019	489.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/12/2019	7/12/2019	219.65	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/14/2019	7/15/2019	625.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/19/2019	7/22/2019	7.89	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/19/2019	7/22/2019	25.31	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/22/2019	7/22/2019	496.14	MSFT * E05008QELO	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/23/2019	7/24/2019	1,200.00	DROPTBOX VM1KP1M7F2LT	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/24/2019	7/26/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/25/2019	7/26/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	7/29/2019	7/30/2019	938.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/1/2019	8/2/2019	1,875.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/12/2019	8/12/2019	219.65	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/12/2019	8/13/2019	25.31	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/15/2019	8/16/2019	170.96	DIY AWARDS	GIFT CARD NOVELTY AND SOUVENIR SHOPS	Retail	BOARD OF ELECTIONS AND ETHICS

GOLDSBERRYAD AM	SYLVIA	8/27/2019	8/28/2019	514.86	MSFT * E05008YIE2	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/29/2019	8/30/2019	35.00	CRAIGSLIST.ORG	ADVERTISING SERVICES	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	8/31/2019	9/2/2019	649.00	GOANIMATE.COM	Applications - Excludes Games	Media and Advertising Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/3/2019	9/4/2019	1,341.00	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/10/2019	9/11/2019	74.92	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/12/2019	9/12/2019	239.62	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/12/2019	9/13/2019	100.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/15/2019	9/16/2019	98.45	AMAZON.COM*TOULISS3	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRYAD AM	SYLVIA	9/25/2019	9/26/2019	30.37	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	10/3/2018	10/4/2018	600.00	COUNCIL ON GOVERNMENTA	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	10/10/2018	10/11/2018	99.00	DROPBOX*4H3W877RJDM	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	10/30/2018	10/31/2018	99.99	STAPLES 00101592	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	12/3/2018	12/4/2018	36.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	12/3/2018	12/4/2018	36.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	12/10/2018	12/11/2018	16.38	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	12/19/2018	12/20/2018	295.00	DC BAR	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	BOARD OF ELECTIONS AND ETHICS
MCGHIE	KENNETH	12/26/2018	12/27/2018	118.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS

FY20

Cardholder Last Name	Cardholder First Name	Transaction Date	Post Date	Transaction Amount	Merchant Name	MCC Description	Merchant Type	Hierarchy Description
BALDWIN	STACEY	10/13/2019	10/14/2019	635.87	ADOBE CREATIVE CLOUD	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/21/2019	10/22/2019	499.08	MSFT * E05009EY9A	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	10/25/2019	10/25/2019	2,013.00	PTI*PEAKTECH TELPAR	ELECTRONIC SALES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/05/2019	11/06/2019	68.75	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/05/2019	11/07/2019	462.49	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/14/2019	11/15/2019	190.08	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/14/2019	11/15/2019	20.78	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/14/2019	11/15/2019	240.57	AMZN MKTP US	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/15/2019	11/15/2019	105.00	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/15/2019	11/15/2019	105.00	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/15/2019	11/15/2019	105.00	PITNEY BOWES PI	STATIONERY-OFFICE SUPPLIES-PRINTING WRITING PAP.	Office Equipment and Supplies	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/15/2019	11/18/2019	711.73	XEROX CORPORATION/RBO	OFFICE PHOTOGRAPHIC PHOTOCOPY + MICROFILM EQUIPMT.	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	11/21/2019	11/22/2019	511.24	MSFT * E05009N9LA	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS

BALDWIN	STACEY	12/12/2019	12/16/2019	2,752.16	PREMIER SUPPLIERS	DENTAL-LAB-MED-OPHTHALMIC HOSP EQUIP + SUPPLIES	Healthcare	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/17/2019	12/18/2019	3,773.81	NFF	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/20/2019	12/23/2019	1,132.08	FS *WINAUTO	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/20/2019	12/23/2019	(64.08)	FS *WINAUTO	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	12/21/2019	12/23/2019	497.91	MSFT * E05009VQZF	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	01/06/2020	01/07/2020	1,251.23	ABC TECHNICAL SOLUTION	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	01/08/2020	01/09/2020	2,646.55	U.S. OFFICE SOLUTIONS	OFFICE PHOTOGRAPHIC PHOTOCOPY + MICROFILM EQUIPMT.	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
BALDWIN	STACEY	01/10/2020	01/13/2020	577.47	U.S. OFFICE SOLUTIONS	OFFICE PHOTOGRAPHIC PHOTOCOPY + MICROFILM EQUIPMT.	Print and Duplicating Services	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	10/23/2019	10/24/2019	79.00	DC BAR	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	11/22/2019	11/25/2019	36.88	CC DC COURT EFILE- NIC	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	11/27/2019	11/29/2019	145.00	SP * PROLAWCLE	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	12/17/2019	12/18/2019	479.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GARCIA	KARLA	12/19/2019	12/20/2019	150.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	10/02/2019	10/03/2019	31.38	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	10/05/2019	10/07/2019	26.39	FREECONFERENCECALL.COM	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	10/12/2019	10/14/2019	231.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	10/17/2019	10/18/2019	25.31	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	10/24/2019	10/25/2019	48.60	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/04/2019	11/05/2019	39.74	AMAZON.COM*FH9H71EU3	BOOK STORES	Retail	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/04/2019	11/06/2019	2,510.16	STANLEY CONVERGENT SEC	HARDWARE EQUIPMENT AND SUPPLIES	Maintenance Repair Operation	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/06/2019	11/07/2019	219.00	ELECTION ADMINISTRATIO	DIRECT MARKETING-CONTINUITY- SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/07/2019	11/11/2019	1,300.00	COUNCIL ON GOVT ETHICS	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/12/2019	11/12/2019	231.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/19/2019	11/20/2019	44.25	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/25/2019	11/26/2019	37.58	DC GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	11/25/2019	11/26/2019	600.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/04/2019	12/05/2019	189.74	B2B PRIME*PI52W8TC3	DIRECT MARKETING-CONTINUITY- SUBSCRIPTION MERCHANTS	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/05/2019	12/05/2019	7.97	FREECONFERENCECALL.COM	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/06/2019	12/09/2019	150.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/12/2019	12/12/2019	231.64	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/12/2019	12/13/2019	750.00	INT*IN *FB SECURITY GR	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	BOARD OF ELECTIONS AND ETHICS
GOLDSBERRY AM	SYLVIA	12/12/2019	12/13/2019	479.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS

OLDSBERRYAD M	SYLVIA	12/13/2019	12/16/2019	150.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	12/18/2019	12/19/2019	55.77	DC GOV'T PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	12/18/2019	12/19/2019	25.31	DC GOV'T PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	12/30/2019	12/31/2019	579.00	ELECTION CENTER	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	01/05/2020	01/06/2020	31.04	FREECONFERENCECALL.COM	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	01/08/2020	01/09/2020	525.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	01/08/2020	01/09/2020	525.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	01/08/2020	01/09/2020	525.00	NASED	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	BOARD OF ELECTIONS AND ETHICS
OLDSBERRYAD M	SYLVIA	01/12/2020	01/13/2020	231.83	COMCAST	CABLE SATELLITE OTHER PAY TELEVISION RADIO SVCS	Utilities	BOARD OF ELECTIONS AND ETHICS

10. Please list all capital projects in the financial plan for the agency or under the agency's purview in FY19 and FY20, to date, and provide an update on each project, including the amount budgeted, actual dollars spent, and any remaining balances. In addition, please provide:

- a. An update on all capital projects begun, in progress, or concluded in FY18, FY19, and FY20, to date, including the amount budgeted, actual dollars spent, and any remaining balances.
- b.

RESPONSE: In May 2017, the Council approved a reprogramming of \$3 million in capital funds for BOE to procure a new voter registration and elections management database system. On February 14, 2019, the contract was awarded to VR Systems, Inc. in Tallahassee, Florida. The total award was approximately \$2.1 million (Base period total price-\$845,279.00; Option Period One (1) total price - \$311,918.00 for Maintenance & Support); Option Period Two (2) \$306,084.00 for Maintenance & Support; Option Period Three (3) \$318,563.00 for Maintenance & Support; and Option Period Year Four (4) \$323,468.00 for Maintenance & Support. To date, the Board has spent \$633,958.00.

Based on the current status with full implementation of the system and the status of the user acceptance testing, we anticipate that the VR System will be deployed after the 2020 elections.

- c. An update on all capital projects planned for the four-year financial plan;
- d. A description of whether the capital projects begun, in progress, or concluded in FY18, FY19, and FY20, to date, had an impact on the operating budget of the agency. If so, please provide an accounting of such impact; and
- e. A description and the fund balance for each existing allotment in each capital project under the agency's purview.

11. Please provide a list of all budget enhancement requests (including capital improvement needs) for FY19 and FY20, to date. For each, include a description of the need and the amount of funding requested.

RESPONSE: Please see the table, below.

Question 11		
Budget Enhancement Request		
Fiscal Year 2019		
Date	Description	Amount Requested
10/1/2018	To cover the cost associated with the December Special Election	\$290,000.00
Fiscal Year 2020		
Date	Description	Amount Needed
10/1/2019	Poll Workers pay increase	\$60,000.00
10/1/2019	Establish Absentee Ballot Processing Center/Hire 10 Temporary/Seasonal Workers	\$100,000.00
10/1/2019	Proposed (2) New FTE (IT Specialist) Positions	\$250,000.00
10/1/2019	Election Network Security	\$100,000.00

12. Please list, in chronological order, each reprogramming in FY19 and FY20, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, or within the agency. Include known, anticipated reprogramming, as well as the revised, final budget for your agency after the reprogramming. For each reprogramming, list the date, amount, rationale, and reprogramming number.

RESPONSE: Please see the table, below.

Question 11			
Budget Reprogramming			
Fiscal Year 2019			
Date	Amount	Rationale	Reprogramming Number
8/31/2018	\$1,500,000	Technological needs including maintenance and software upgrades, cyber security monitoring, and voting equipment needs for FY19	BA083018
Fiscal Year 2020			
Date	Amount	Description	Reprogramming Number
None YTD			

13. Please list each grant or sub-grant **received by** your agency in FY19 and FY20, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount expended.

RESPONSE: Please see the table, below.

- a. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

Question 13 Grant Funding Fiscal Year 2019					
Start/End Date	Amount	Amount Expended	Source	Purpose of Grant	13a. FTEs Grant Funded
10/01/2018 - 09/30/2019	\$ 2,600,600.00	\$ 515,297.97	Help America Vote Act (HAVA)	The purpose of the Help America Vote Act is to improve the administration of elections for Federal Office, to enhance election technology and to make election security improvements to the systems, equipment and processes used in federal elections.	0

14. Please list each grant or sub-grant **granted by** your agency in FY19 and FY20, to date. List the date, amount, source, and purpose of the grant or sub-grant granted.

RESPONSE: None.

15. Please list each contract, procurement, and lease, entered into or extended and option years exercised by your agency during FY19 and FY20, to date. For each contract, procurement, or lease, please provide the following information, where applicable:

- a. The name of the party;
- b. The nature of the contract, procurement, or lease, including the end product or service;
- c. The dollar amount of the contract, procurement, or lease, including amount budgeted and amount actually spent;
- d. The term of the contract, procurement, or lease;
- e. Whether it was competitively bid;
- f. The name of the agency's contract monitor(s) and the results of any monitoring activity; and
- g. The funding source.

RESPONSE: Please see the listing, below.

Purchase Orders

FY19 Purchase Order Payments

Vendor Name	Invoice Date	Purchase Order	Payment Date	FY	Trans Amt
CITY AND COUNTY OF DENVER	9/4/2018	PO564936	11/20/2018	2019	\$ 6,379.28
CITY AND COUNTY OF DENVER	9/4/2018	PO564936	11/20/2018	2019	\$ 33,000.00
CITY AND COUNTY OF DENVER	9/4/2018	PO564936	11/20/2018	2019	\$ 5,330.13
CITY AND COUNTY OF DENVER Total					\$ 44,709.41
MOUNT BETHEL BAPTIST CHURCH	3/12/2019	PO583687	3/25/2019	2019	\$ 499.00
MOUNT BETHEL BAPTIST CHURCH	3/12/2019	PO583687	3/25/2019	2019	\$ 1.00
MOUNT BETHEL BAPTIST CHURCH Total					\$ 500.00
ALLEN CHAPEL A.M.E.CHURCH	11/13/2018	PO583732	11/20/2018	2019	\$ 500.00
ALLEN CHAPEL A.M.E.CHURCH Total					\$ 500.00
FOUNDRY UNITED METHODIST CHURC	4/8/2019	PO584222	5/6/2019	2019	\$ 2,250.00
FOUNDRY UNITED METHODIST CHURC Total					\$ 2,250.00
BETHESDA BAPTIST CHURCH	4/19/2019	PO584223	5/6/2019	2019	\$ 100.00
BETHESDA BAPTIST CHURCH Total					\$ 100.00
EUPHEMIA L. HAYNES PCS	4/8/2019	PO584696	5/6/2019	2019	\$ 360.00
EUPHEMIA L. HAYNES PCS Total					\$ 360.00
COVENANT BAPTIST UNITED CHURCH	4/5/2019	PO584697	5/6/2019	2019	\$ 500.00
COVENANT BAPTIST UNITED CHURCH Total					\$ 500.00
FIRST CONGREGATIONAL UNITED	4/5/2019	PO584822	5/6/2019	2019	\$ 1,500.00
FIRST CONGREGATIONAL UNITED Total					\$ 1,500.00
ENTERPRISE HOLDINGS, INC.	12/18/2018	PO590670	1/14/2019	2019	\$ 23,115.17
ENTERPRISE HOLDINGS, INC. Total					\$ 23,115.17
CAPITAL SERVICES AND SUPPLIES	11/13/2018	PO590715	11/23/2018	2019	\$ 31,000.00
CAPITAL SERVICES AND SUPPLIES Total					\$ 31,000.00
ELECTION MGMT CONSULTING SVC	10/8/2018	PO591038	10/25/2018	2019	\$ 75,361.39
ELECTION MGMT CONSULTING SVC	11/20/2018	PO591038	12/3/2018	2019	\$ 10,069.25
ELECTION MGMT CONSULTING SVC	2/8/2019	PO591038	2/26/2019	2019	\$ 8,497.50
ELECTION MGMT CONSULTING SVC	3/8/2019	PO591038	3/28/2019	2019	\$ 10,990.86
ELECTION MGMT CONSULTING SVC	4/3/2019	PO591038	4/12/2019	2019	\$ 10,990.86
ELECTION MGMT CONSULTING SVC	5/9/2019	PO591038	5/20/2019	2019	\$ 10,990.86
ELECTION MGMT CONSULTING SVC	6/3/2019	PO591038	6/14/2019	2019	\$ 10,990.86
ELECTION MGMT CONSULTING SVC	7/3/2019	PO591038	7/23/2019	2019	\$ 10,990.86
ELECTION MGMT CONSULTING SVC	8/1/2019	PO591038	8/16/2019	2019	\$ 10,990.83
ELECTION MGMT CONSULTING SVC Total					\$ 159,873.27
ELECTION SYSTEMS & SOFTWARE IN	11/19/2018	PO591376	12/4/2018	2019	\$ 173,737.56
ELECTION SYSTEMS & SOFTWARE IN	1/16/2019	PO591376	1/23/2019	2019	\$ 16,912.80
ELECTION SYSTEMS & SOFTWARE IN Total					\$ 190,650.36
TOUCAN PRINTING AND PROMO	11/13/2018	PO591409	11/26/2018	2019	\$ 36,286.60
TOUCAN PRINTING AND PROMO	12/18/2018	PO591409	1/14/2019	2019	\$ 3,044.00
TOUCAN PRINTING AND PROMO	2/5/2019	PO591409	2/27/2019	2019	\$ 1,470.00
TOUCAN PRINTING AND PROMO	2/27/2019	PO591409	3/26/2019	2019	\$ 295.00
TOUCAN PRINTING AND PROMO	5/21/2019	PO591409	5/28/2019	2019	\$ 1,470.00
TOUCAN PRINTING AND PROMO	8/27/2019	PO591409	9/16/2019	2019	\$ 1,040.00

TOUCAN PRINTING AND PROMO	9/3/2019	PO591409	9/23/2019	2019	\$	990.00
TOUCAN PRINTING AND PROMO	9/13/2019	PO591409	10/7/2019	2019	\$	5,100.00
TOUCAN PRINTING AND PROMO	9/29/2019	PO591409	10/11/2019	2019	\$	4,905.00
TOUCAN PRINTING AND PROMO Total					\$	54,600.60
VRS COMPANY, INC.	10/17/2018	PO591411	10/26/2018	2019	\$	4,187.00
VRS COMPANY, INC.	10/17/2018	PO591411	10/26/2018	2019	\$	48,794.00
VRS COMPANY, INC.	12/30/2018	PO591411	1/14/2019	2019	\$	8,869.00
VRS COMPANY, INC.	2/21/2019	PO591411	3/19/2019	2019	\$	23,613.00
VRS COMPANY, INC.	8/15/2019	PO591411	8/30/2019	2019	\$	14,126.00
VRS COMPANY, INC. Total					\$	99,589.00
FEDEX CORP	11/6/2018	PO591523	1/17/2019	2019	\$	183.87
FEDEX CORP	11/13/2018	PO591523	1/28/2019	2019	\$	82.44
FEDEX CORP	11/20/2018	PO591523	1/28/2019	2019	\$	70.14
FEDEX CORP	11/27/2018	PO591523	1/28/2019	2019	\$	30.60
FEDEX CORP	12/4/2018	PO591523	1/28/2019	2019	\$	48.35
FEDEX CORP	12/11/2018	PO591523	1/28/2019	2019	\$	14.20
FEDEX CORP	1/29/2019	PO591523	2/12/2019	2019	\$	6.79
FEDEX CORP Total					\$	436.39
FEDERAL EXPRESS CORPORATION	3/26/2019	PO591523	6/13/2019	2019	\$	6.79
FEDERAL EXPRESS CORPORATION	4/23/2019	PO591523	6/13/2019	2019	\$	16.98
FEDERAL EXPRESS CORPORATION	6/11/2019	PO591523	6/24/2019	2019	\$	4.73
FEDERAL EXPRESS CORPORATION	10/1/2019	PO591523	10/18/2019	2019	\$	16.71
FEDERAL EXPRESS CORPORATION Total					\$	45.21
COMCAST SPOTLIGHT LLC	10/28/2018	PO591586	1/14/2019	2019	\$	6,375.25
COMCAST SPOTLIGHT LLC	11/25/2018	PO591586	1/14/2019	2019	\$	3,601.25
COMCAST SPOTLIGHT LLC Total					\$	9,976.50
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,958.42
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,666.69
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,612.00
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,642.42
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,335.36
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	793.10
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	744.03
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	1,558.98
XEROX CORPORATION	2/4/2019	PO592044	2/25/2019	2019	\$	763.64
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/5/2019	PO592044	2/25/2019	2019	\$	118.17
XEROX CORPORATION	2/11/2019	PO592044	2/27/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/19/2019	2019	\$	716.50
XEROX CORPORATION	3/22/2019	PO592044	4/19/2019	2019	\$	717.10
XEROX CORPORATION	3/22/2019	PO592044	4/19/2019	2019	\$	715.21
XEROX CORPORATION	3/22/2019	PO592044	4/19/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	118.17

XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	720.61
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	719.04
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	118.17
XEROX CORPORATION	3/22/2019	PO592044	4/23/2019	2019	\$	820.00
XEROX CORPORATION	4/3/2019	PO592044	4/30/2019	2019	\$	723.25
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	118.17
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	713.47
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	118.17
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	708.15
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	717.40
XEROX CORPORATION	4/18/2019	PO592044	5/6/2019	2019	\$	118.17
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	118.17
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	719.99
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	722.08
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	716.71
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	118.17
XEROX CORPORATION	5/16/2019	PO592044	5/28/2019	2019	\$	118.17
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	719.20
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	118.17
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	727.54
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	118.17
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	716.17
XEROX CORPORATION	6/13/2019	PO592044	7/1/2019	2019	\$	118.17
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	118.17
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	716.66
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	118.17
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	718.56
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	118.17
XEROX CORPORATION	7/18/2019	PO592044	8/12/2019	2019	\$	716.68
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	720.93
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	711.25
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	722.36
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	118.17
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	118.17
XEROX CORPORATION	8/23/2019	PO592044	9/16/2019	2019	\$	118.17
XEROX CORPORATION	9/18/2019	PO592044	10/7/2019	2019	\$	725.76
XEROX CORPORATION	9/18/2019	PO592044	10/7/2019	2019	\$	746.71
XEROX CORPORATION	9/18/2019	PO592044	10/7/2019	2019	\$	118.17
XEROX CORPORATION	9/18/2019	PO592044	10/7/2019	2019	\$	118.17
XEROX CORPORATION	9/18/2019	PO592044	10/7/2019	2019	\$	118.17
XEROX CORPORATION Total					\$	33,345.58
KNOWINK LLC	1/24/2019	PO592045	1/30/2019	2019	\$	10,000.00
KNOWINK LLC Total					\$	10,000.00
PAXTON VAN LINES	1/28/2019	PO592048	2/20/2019	2019	\$	71,112.56
PAXTON VAN LINES	1/31/2019	PO592048	2/20/2019	2019	\$	20,272.42
PAXTON VAN LINES Total					\$	91,384.98

SKY,LLC DBA/US OFFICE SOLUTION	10/22/2018	PO592213	11/5/2018	2019	\$	33,258.88
SKY,LLC DBA/US OFFICE SOLUTION	10/31/2018	PO592213	11/5/2018	2019	\$	7,562.59
SKY,LLC DBA/US OFFICE SOLUTION	12/14/2018	PO592213	1/11/2019	2019	\$	2,735.55
SKY,LLC DBA/US OFFICE SOLUTION	12/20/2018	PO592213	1/11/2019	2019	\$	3,236.57
SKY,LLC DBA/US OFFICE SOLUTION	2/7/2019	PO592213	2/26/2019	2019	\$	26,955.19
SKY,LLC DBA/US OFFICE SOLUTION	3/7/2019	PO592213	3/29/2019	2019	\$	587.50
SKY,LLC DBA/US OFFICE SOLUTION Total					\$	74,336.28
OUTFRONT MEDIA INC.	11/8/2018	PO592214	11/21/2018	2019	\$	15,659.00
OUTFRONT MEDIA INC.	11/8/2018	PO592214	11/21/2018	2019	\$	1,595.00
OUTFRONT MEDIA INC. Total					\$	17,254.00
NASH HOLDINGS LLC	11/1/2018	PO592215	11/13/2018	2019	\$	5,940.00
NASH HOLDINGS LLC Total					\$	5,940.00
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	189.22
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC.	6/3/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC.	6/4/2019	PO592301	6/17/2019	2019	\$	277.32
THE GOODE COMPANIES, INC. Total					\$	1,853.14
NEAL R GROSS & CO INC	11/2/2018	PO592518	11/16/2018	2019	\$	305.10
NEAL R GROSS & CO INC	12/4/2018	PO592518	12/18/2018	2019	\$	333.35
NEAL R GROSS & CO INC	2/11/2019	PO592518	2/26/2019	2019	\$	565.00
NEAL R GROSS & CO INC	2/11/2019	PO592518	2/26/2019	2019	\$	565.00
NEAL R GROSS & CO INC	2/11/2019	PO592518	2/26/2019	2019	\$	565.00
NEAL R GROSS & CO INC	2/11/2019	PO592518	2/26/2019	2019	\$	565.00
NEAL R GROSS & CO INC	2/27/2019	PO592518	3/25/2019	2019	\$	565.00
NEAL R GROSS & CO INC	3/25/2019	PO592518	4/22/2019	2019	\$	983.10
NEAL R GROSS & CO INC	4/19/2019	PO592518	5/3/2019	2019	\$	587.60
NEAL R GROSS & CO INC	6/11/2019	PO592518	6/28/2019	2019	\$	717.55
NEAL R GROSS & CO INC	6/12/2019	PO592518	6/28/2019	2019	\$	694.95
NEAL R GROSS & CO INC	6/21/2019	PO592518	7/9/2019	2019	\$	966.15
NEAL R GROSS & CO INC	8/6/2019	PO592518	8/26/2019	2019	\$	565.00
NEAL R GROSS & CO INC Total					\$	7,977.80
PREMIER OFFICE & MEDICAL SUPPL	3/5/2019	PO592519	4/1/2019	2019	\$	10,006.15
PREMIER OFFICE & MEDICAL SUPPL	3/5/2019	PO592519	4/1/2019	2019	\$	2,221.08
PREMIER OFFICE & MEDICAL SUPPL	4/17/2019	PO592519	5/6/2019	2019	\$	1,713.26
PREMIER OFFICE & MEDICAL SUPPL	6/19/2019	PO592519	7/8/2019	2019	\$	6,624.32
PREMIER OFFICE & MEDICAL SUPPL	6/19/2019	PO592519	7/8/2019	2019	\$	1,075.00
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	3,485.74
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	1,204.38
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	3,935.29
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	1,570.84
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	1,476.01
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	336.72
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	1,942.29
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	1,583.36
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	7/10/2019	2019	\$	553.97
PREMIER OFFICE & MEDICAL SUPPL	6/21/2019	PO592519	8/12/2019	2019	\$	103.37

PREMIER OFFICE & MEDICAL SUPPL	8/2/2019	PO592519	8/26/2019	2019	\$	550.98
PREMIER OFFICE & MEDICAL SUPPL	8/2/2019	PO592519	8/30/2019	2019	\$	975.07
PREMIER OFFICE & MEDICAL SUPPL	8/6/2019	PO592519	8/26/2019	2019	\$	2,097.15
PREMIER OFFICE & MEDICAL SUPPL	8/22/2019	PO592519	9/3/2019	2019	\$	11,223.68
PREMIER OFFICE & MEDICAL SUPPL	8/22/2019	PO592519	9/3/2019	2019	\$	959.92
PREMIER OFFICE & MEDICAL SUPPL	8/22/2019	PO592519	9/3/2019	2019	\$	19,778.21
PREMIER OFFICE & MEDICAL SUPPL	9/27/2019	PO592519	10/7/2019	2019	\$	1,583.20
PREMIER OFFICE & MEDICAL SUPPL Total					\$	74,999.99
KAARI HUGHS DBA/ THE HAMILTON	10/31/2018	PO592698	11/7/2018	2019	\$	21,557.50
KAARI HUGHS DBA/ THE HAMILTON Total					\$	21,557.50
PEAK-RYZEX, INC	11/1/2018	PO592705	11/7/2018	2019	\$	1,974.96
PEAK-RYZEX, INC Total					\$	1,974.96
ELECTION SYSTEMS & SOFTWARE IN	11/19/2018	PO592760	12/4/2018	2019	\$	2,300.00
ELECTION SYSTEMS & SOFTWARE IN	1/16/2019	PO592760	1/23/2019	2019	\$	9,050.00
ELECTION SYSTEMS & SOFTWARE IN	1/16/2019	PO592760	1/23/2019	2019	\$	32,625.00
ELECTION SYSTEMS & SOFTWARE IN Total					\$	43,975.00
DEMOCRACY LIVE INC.	1/18/2019	PO592800	1/28/2019	2019	\$	29,925.00
DEMOCRACY LIVE INC. Total					\$	29,925.00
TRANSPERFECT TRANSLATIONS,INC.	12/10/2018	PO592958	12/18/2018	2019	\$	28,480.00
TRANSPERFECT TRANSLATIONS,INC.	12/12/2018	PO592958	12/28/2018	2019	\$	1,290.00
TRANSPERFECT TRANSLATIONS,INC. Total					\$	29,770.00
INTAB LLC	11/12/2018	PO593106	12/3/2018	2019	\$	14,998.38
INTAB LLC Total					\$	14,998.38
WASHINGTON OVERHEAD DOOR	3/8/2019	PO593222	4/2/2019	2019	\$	245.19
WASHINGTON OVERHEAD DOOR	3/8/2019	PO593222	4/2/2019	2019	\$	505.75
WASHINGTON OVERHEAD DOOR	7/17/2019	PO593222	8/12/2019	2019	\$	412.50
WASHINGTON OVERHEAD DOOR	7/17/2019	PO593222	8/12/2019	2019	\$	247.50
WASHINGTON OVERHEAD DOOR	7/17/2019	PO593222	8/12/2019	2019	\$	1,673.49
WASHINGTON OVERHEAD DOOR Total					\$	3,084.43
MOUNT BETHEL BAPTIST CHURCH	3/12/2019	PO593981	4/1/2019	2019	\$	1.00
MOUNT BETHEL BAPTIST CHURCH	3/12/2019	PO593981	4/1/2019	2019	\$	499.00
MOUNT BETHEL BAPTIST CHURCH Total					\$	500.00
ST JOHNS COLLEGE HIGH SCHOOL	12/4/2018	PO593984	12/28/2018	2019	\$	1.00
ST JOHNS COLLEGE HIGH SCHOOL	12/4/2018	PO593984	12/28/2018	2019	\$	1,599.00
ST JOHNS COLLEGE HIGH SCHOOL Total					\$	1,600.00
15TH STREET PRESBYTERIAN CHURC	12/11/2018	PO593985	12/21/2018	2019	\$	2,500.00
15TH STREET PRESBYTERIAN CHURC Total					\$	2,500.00
UNION TEMPLE BAPTIST CHURCH	8/29/2019	PO593986	9/16/2019	2019	\$	1,500.00
UNION TEMPLE BAPTIST CHURCH Total					\$	1,500.00
ALLEN CHAPEL A.M.E.CHURCH	11/5/2018	PO593987	11/16/2018	2019	\$	1,000.00
ALLEN CHAPEL A.M.E.CHURCH Total					\$	1,000.00
UKRAINECTHLC NTNL SHRINE HOLY	11/30/2018	PO593988	12/21/2018	2019	\$	2,200.00
UKRAINECTHLC NTNL SHRINE HOLY Total					\$	2,200.00
MATHEMATICAL ASSOC OF AMERICA	4/5/2019	PO593995	5/1/2019	2019	\$	4,350.00
MATHEMATICAL ASSOC OF AMERICA Total					\$	4,350.00
ELECTION SYSTEMS & SOFTWARE IN	6/20/2019	PO594121	7/9/2019	2019	\$	24,000.00
ELECTION SYSTEMS & SOFTWARE IN Total					\$	24,000.00
EASTERN LIFT TRUCK CO. INC.	5/29/2019	PO594352	6/17/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	5/29/2019	PO594352	6/17/2019	2019	\$	80.00

EASTERN LIFT TRUCK CO. INC.	5/29/2019	PO594352	6/17/2019	2019	\$	75.00
EASTERN LIFT TRUCK CO. INC.	5/29/2019	PO594352	6/17/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	5/29/2019	PO594352	6/17/2019	2019	\$	100.00
EASTERN LIFT TRUCK CO. INC.	7/24/2019	PO594352	8/8/2019	2019	\$	100.00
EASTERN LIFT TRUCK CO. INC.	7/24/2019	PO594352	8/12/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	7/24/2019	PO594352	8/12/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	7/24/2019	PO594352	8/12/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	9/16/2019	PO594352	10/7/2019	2019	\$	75.00
EASTERN LIFT TRUCK CO. INC.	9/25/2019	PO594352	10/7/2019	2019	\$	75.00
EASTERN LIFT TRUCK CO. INC.	9/25/2019	PO594352	10/7/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	9/25/2019	PO594352	10/7/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC.	9/25/2019	PO594352	10/7/2019	2019	\$	100.00
EASTERN LIFT TRUCK CO. INC.	9/25/2019	PO594352	10/7/2019	2019	\$	80.00
EASTERN LIFT TRUCK CO. INC. Total					\$	1,245.00
MT. MORIAH BAPTIST CHURCH	4/2/2019	PO594414	4/30/2019	2019	\$	400.00
MT. MORIAH BAPTIST CHURCH Total					\$	400.00
BETHESDA BAPTIST CHURCH	4/19/2019	PO594454	5/6/2019	2019	\$	100.00
BETHESDA BAPTIST CHURCH Total					\$	100.00
ALL SOULS MEMORIAL EPISCOPAL	3/12/2019	PO594455	4/1/2019	2019	\$	1,000.00
ALL SOULS MEMORIAL EPISCOPAL Total					\$	1,000.00
ST. TIMOTHY'S EPISCOPAL CHURCH	12/5/2018	PO594456	12/27/2018	2019	\$	250.00
ST. TIMOTHY'S EPISCOPAL CHURCH Total					\$	250.00
MOUNT HOREB BAPTIST CHURCH	12/4/2018	PO594457	12/28/2018	2019	\$	400.00
MOUNT HOREB BAPTIST CHURCH Total					\$	400.00
CAPITAL MEMORIAL CHURCH	3/12/2019	PO594935	4/1/2019	2019	\$	1,395.00
CAPITAL MEMORIAL CHURCH Total					\$	1,395.00
ST. COLUMBA'S CHURCH	4/24/2019	PO595790	5/6/2019	2019	\$	750.00
ST. COLUMBA'S CHURCH Total					\$	750.00
METROPOLITAN AME CHURCH	11/30/2018	PO595830	12/21/2018	2019	\$	5,795.00
METROPOLITAN AME CHURCH Total					\$	5,795.00
FIRST CONGREGATIONAL UNITED	4/3/2019	PO595855	4/30/2019	2019	\$	1,500.00
FIRST CONGREGATIONAL UNITED Total					\$	1,500.00
FOUNDRY UNITED METHODIST CHURCH	3/19/2019	PO595865	4/22/2019	2019	\$	2,250.00
FOUNDRY UNITED METHODIST CHURCH Total					\$	2,250.00
SAINT FRANCIS XAVIER CHURCH	3/20/2019	PO596303	4/18/2019	2019	\$	250.00
SAINT FRANCIS XAVIER CHURCH Total					\$	250.00
MARY MCLEOD BETHUNE DAY ACAD.	12/5/2018	PO596306	12/28/2018	2019	\$	300.00
MARY MCLEOD BETHUNE DAY ACAD. Total					\$	300.00
COVENANT BAPTIST UNITED CHURCH	4/1/2019	PO596307	4/23/2019	2019	\$	500.00
COVENANT BAPTIST UNITED CHURCH Total					\$	500.00
CHINESE COMMUNITY CHURCH OF WA	2/22/2019	PO596309	3/12/2019	2019	\$	2,025.00
CHINESE COMMUNITY CHURCH OF WA Total					\$	2,025.00
RECOVERY POINT SYSTEMS, INC.	12/6/2018	PO596414	12/27/2018	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC.	12/6/2018	PO596414	12/27/2018	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC.	1/7/2019	PO596414	1/16/2019	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC.	2/5/2019	PO596414	2/27/2019	2019	\$	233.58
RECOVERY POINT SYSTEMS, INC.	3/6/2019	PO596414	4/1/2019	2019	\$	233.58
RECOVERY POINT SYSTEMS, INC.	4/4/2019	PO596414	4/30/2019	2019	\$	212.03
RECOVERY POINT SYSTEMS, INC.	5/6/2019	PO596414	5/28/2019	2019	\$	187.70

RECOVERY POINT SYSTEMS, INC.	6/6/2019	PO596414	6/27/2019	2019	\$	209.25
RECOVERY POINT SYSTEMS, INC.	7/5/2019	PO596414	8/1/2019	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC.	8/7/2019	PO596414	8/30/2019	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC.	9/6/2019	PO596414	9/23/2019	2019	\$	212.03
RECOVERY POINT SYSTEMS, INC.	10/3/2019	PO596414	10/11/2019	2019	\$	187.70
RECOVERY POINT SYSTEMS, INC. Total					\$	2,414.37
VOTEM CORP	12/13/2018	PO596841	1/4/2019	2019	\$	85,000.00
VOTEM CORP Total					\$	85,000.00
NETWORKING FOR FUTURE INC	3/20/2019	PO596981	4/19/2019	2019	\$	8,750.00
NETWORKING FOR FUTURE INC Total					\$	8,750.00
RR DONNELLEY	3/12/2019	PO597667	4/15/2019	2019	\$	10,895.00
RR DONNELLEY	3/18/2019	PO597667	4/17/2019	2019	\$	28,442.70
RR DONNELLEY Total					\$	39,337.70
EUPHEMIA L. HAYNES PCS	3/11/2019	PO597709	4/5/2019	2019	\$	240.00
EUPHEMIA L. HAYNES PCS Total					\$	240.00
KNOWINK LLC	1/23/2019	PO597908	1/30/2019	2019	\$	37,500.00
KNOWINK LLC Total					\$	37,500.00
ELECTION SYSTEMS & SOFTWARE IN	1/16/2019	PO598007	1/23/2019	2019	\$	999,995.00
ELECTION SYSTEMS & SOFTWARE IN Total					\$	999,995.00
DATA NET SYSTEMS CORP	4/19/2019	PO598266	5/6/2019	2019	\$	17,988.20
DATA NET SYSTEMS CORP	5/9/2019	PO598266	5/28/2019	2019	\$	64,421.36
DATA NET SYSTEMS CORP Total					\$	82,409.56
KNOWINK LLC	1/24/2019	PO598983	1/30/2019	2019	\$	5,000.00
KNOWINK LLC Total					\$	5,000.00
BUILDING BRIDGES ACROSS RIVER	1/29/2019	PO599094	2/6/2019	2019	\$	4,325.00
BUILDING BRIDGES ACROSS RIVER Total					\$	4,325.00
VR SYSTEMS, INC.	7/30/2019	PO600256	8/20/2019	2019	\$	422,639.60
VR SYSTEMS, INC. Total					\$	422,639.60
RR DONNELLEY	5/21/2019	PO600611	6/11/2019	2019	\$	10,895.00
RR DONNELLEY Total					\$	10,895.00
KNOWINK LLC	4/23/2019	PO600889	5/6/2019	2019	\$	81,000.00
KNOWINK LLC Total					\$	81,000.00
QLESS INC.	4/10/2019	PO601905	5/6/2019	2019	\$	6,300.00
QLESS INC. Total					\$	6,300.00
ELECTION SYSTEMS & SOFTWARE IN	4/5/2019	PO602086	5/6/2019	2019	\$	150,375.00
ELECTION SYSTEMS & SOFTWARE IN Total					\$	150,375.00
CORPORATE SYSTEMS RESOURCES	4/17/2019	PO602327	5/6/2019	2019	\$	9,440.00
CORPORATE SYSTEMS RESOURCES Total					\$	9,440.00
JOHN LINDBACK	5/20/2019	PO602483	6/10/2019	2019	\$	3,276.00
JOHN LINDBACK	6/21/2019	PO602483	7/10/2019	2019	\$	4,914.00
JOHN LINDBACK	7/26/2019	PO602483	8/23/2019	2019	\$	7,182.00
JOHN LINDBACK	8/30/2019	PO602483	9/16/2019	2019	\$	6,090.00
JOHN LINDBACK	9/30/2019	PO602483	10/11/2019	2019	\$	7,938.00
JOHN LINDBACK Total					\$	29,400.00
BRIAR PATCH SHREDDING AND R	10/1/2019	PO603154	10/11/2019	2019	\$	267.50
BRIAR PATCH SHREDDING AND R Total					\$	267.50
ST JOHNS COLLEGE HIGH SCHOOL	6/17/2019	PO605213	7/8/2019	2019	\$	1,600.00
ST JOHNS COLLEGE HIGH SCHOOL Total					\$	1,600.00
WASHINGTON OVERHEAD DOOR	9/27/2019	PO608008	10/7/2019	2019	\$	4,812.61

WASHINGTON OVERHEAD DOOR Total					\$	4,812.61
RR DONNELLEY	9/27/2019	PO608009	10/21/2019	2019	\$	10,895.00
RR DONNELLEY Total					\$	10,895.00
SYDAR OF DC LLC	9/9/2019	PO608219	10/4/2019	2019	\$	18,775.00
SYDAR OF DC LLC Total					\$	18,775.00
STAR OFFICE PRODUCTS INC	9/9/2019	PO608220	10/7/2019	2019	\$	11,807.00
STAR OFFICE PRODUCTS INC Total					\$	11,807.00
KAARI HUGHS DBA/ THE HAMILTON	9/27/2019	PO608953	10/7/2019	2019	\$	51,168.76
KAARI HUGHS DBA/ THE HAMILTON Total					\$	51,168.76
DUPONT COMPUTERS	9/20/2019	PO608994	10/3/2019	2019	\$	43,914.38
DUPONT COMPUTERS Total					\$	43,914.38
SKY,LLC DBA/US OFFICE SOLUTION	9/6/2019	PO608996	9/20/2019	2019	\$	23,209.30
SKY,LLC DBA/US OFFICE SOLUTION Total					\$	23,209.30
ELECTION SYSTEMS & SOFTWARE IN	9/25/2019	PO609034	10/7/2019	2019	\$	139,480.00
ELECTION SYSTEMS & SOFTWARE IN	10/7/2019	PO609034	10/21/2019	2019	\$	139,480.00
ELECTION SYSTEMS & SOFTWARE IN Total					\$	278,960.00
HI-TECH SOLUTION INC.	9/26/2019	PO609278	10/7/2019	2019	\$	7,048.43
HI-TECH SOLUTION INC. Total					\$	7,048.43
ABC TECHNICAL SOLUTIONS INC	10/1/2019	PO609494	10/11/2019	2019	\$	12,703.65
ABC TECHNICAL SOLUTIONS INC Total					\$	12,703.65
RUNBECK ELECTION SERVICES INC	10/7/2019	PO610338	10/21/2019	2019	\$	188,000.00
RUNBECK ELECTION SERVICES INC	10/18/2019	PO610338	10/28/2019	2019	\$	900.00
RUNBECK ELECTION SERVICES INC Total					\$	188,900.00
NETWORKING FOR FUTURE INC	10/7/2019	PO610351	10/21/2019	2019	\$	19,674.06
NETWORKING FOR FUTURE INC Total					\$	19,674.06
MULTICULTURAL COMMUNITY SERVIC	10/10/2019	PO610352	10/21/2019	2019	\$	5,450.64
MULTICULTURAL COMMUNITY SERVIC Total					\$	5,450.64
RUNBECK ELECTION SERVICES INC	10/7/2019	PO610400	10/21/2019	2019	\$	147,800.00
RUNBECK ELECTION SERVICES INC Total					\$	147,800.00
INCLUSION SOLUTIONS LLC	10/8/2019	PO610749	10/21/2019	2019	\$	38,600.00
INCLUSION SOLUTIONS LLC Total					\$	38,600.00
Grand Total					\$	3,978,500.51

FY20 Purchase Order Payments

Vendor Name	Invoice Date	Purchase Order	Payment Date	FY	Trans Amt
THE GOODE COMPANIES, INC.	10/21/2019	PO592301	11/15/2019	2020	\$ 173.25
THE GOODE COMPANIES, INC. Total					\$ 173.25
VR SYSTEMS, INC.	10/25/2019	PO600256	11/25/2019	2020	\$ 211,319.80
VR SYSTEMS, INC. Total					\$ 211,319.80
KNOWINK LLC	11/19/2019	PO610386	12/16/2019	2020	\$ 176,000.00
KNOWINK LLC Total					\$ 176,000.00
ELECTION MGMT CONSULTING SVC	10/2/2019	PO612171	10/10/2019	2020	\$ 75,361.39
ELECTION MGMT CONSULTING SVC	11/20/2019	PO612171	12/11/2019	2020	\$ 7,752.25
ELECTION MGMT CONSULTING SVC	12/4/2019	PO612171	12/13/2019	2020	\$ 9,196.00
ELECTION MGMT CONSULTING SVC Total					\$ 92,309.64
VOTEM CORP	10/18/2019	PO613021	10/31/2019	2020	\$ 42,500.00
VOTEM CORP Total					\$ 42,500.00

WASHINGTON OVERHEAD DOOR	11/7/2019	PO613024	12/6/2019	2020	\$	3,881.22
WASHINGTON OVERHEAD DOOR Total					\$	3,881.22
NEAL R GROSS & CO INC	10/24/2019	PO613027	11/7/2019	2020	\$	672.35
NEAL R GROSS & CO INC	12/10/2019	PO613027	12/27/2019	2020	\$	565.00
NEAL R GROSS & CO INC Total					\$	1,237.35
RECOVERY POINT SYSTEMS I	11/6/2019	PO613029	12/6/2019	2020	\$	187.70
RECOVERY POINT SYSTEMS I	12/6/2019	PO613029	12/16/2019	2020	\$	187.70
RECOVERY POINT SYSTEMS I Total					\$	375.40
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	748.53
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	767.43
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	715.55
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	727.35
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	754.25
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	737.22
XEROX CORPORATION	12/10/2019	PO614926	12/30/2019	2020	\$	118.17
XEROX CORPORATION Total					\$	5,159.35
JOHN LINDBACK	12/5/2019	PO617608	12/16/2019	2020	\$	4,074.00
JOHN LINDBACK	12/10/2019	PO617608	12/30/2019	2020	\$	11,718.00
JOHN LINDBACK Total					\$	15,792.00
Grand Total					\$	548,748.01

16. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to significant financial liability or will result in a change in agency practices, and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

RESPONSE: Please see the listing, below.

- a. William V. Hunt v. Alice Miller, et al.
This matter, which was filed in the United States District Court for the District of Columbia on October 18, 2018, is a complaint regarding the counting of the write-in votes cast in the November 6, 2018 General Election. Mr. Hunt, who was a write-in candidate for Mayor, filed the complaint prior to the General Election to request that the Board count the write-in votes cast in the Mayoral contest. Because the number of write-in votes cast in the Mayoral contest was not sufficient to elect a write-in candidate, the Board was not required to tabulate the write-in votes cast in that contest. Rather, the Board reported the number of write-in votes cast in the aggregate and provided that number in the certified election results which are posted on the Board's website.

While the complaint was filed on October 18, 2018, the Board was not made aware of the complaint until April 15, 2019 due to filing and service errors on the Plaintiff's part, and was not formally served until April 26, 2019. The Board had filed a motion to dismiss on Wednesday, April 24, 2019. Mr. Hunt filed a motion in opposition to the Board's motion to dismiss on August 20, 2019. On August 27, 2019, the Board filed a reply to Mr. Hunt's

opposition to its motion to dismiss. Briefing is complete and the Board is awaiting the court's ruling. This case does not expose the District to significant financial liability.

b. James Butler v. D.C. Board of Elections

This matter, which Mr. Butler filed in the D.C. Superior Court on April 15, 2019, is an action for a writ in the nature of mandamus to compel the Board to accept the D.C. Term Limits Campaign Initiative as a proper subject. The proposed measure was found to be an improper subject of initiative because it conflicts with the District Charter by adding a term limits requirement to the qualifications for certain elected offices. The Board filed a motion for summary judgment on November 21, 2019. Mr. Butler, to date, has not filed any pleadings. The Court scheduled a decision on dispositive motions for December 23, 2019, but has not yet issued a ruling. This case does not expose the District to significant financial liability.

c. Graham v. D.C. Board of Elections

This matter involves the Board's appeal of a permanent injunction entered by the Superior Court on December 12, 2018, which prohibits the Board from taking any action on the Referendum 008 petition. (Referendum 008 sought to subject Section 2 of D.C. Law 22-489, the Tipped Wage Workers Fairness Amendment Act of 2018 to referendum. The Tipped Wage Workers Fairness Amendment Act of 2018 had repealed Initiative 77, the Minimum Wage Amendment Act of 2018.) The permanent injunction was entered on the basis that the Board had failed to provide adequate public notice of the meeting at which the Board formulated the Referendum's short title and summary statement.

The proposer of the Referendum is also appealing the preliminary injunction, and that appeal is consolidated with the Board's appeal. The Board and the proposer filed a joint brief and appendix on June 26, 2019. The appellees filed their brief on September 10, 2019. The Court of Appeals has ordered the case be scheduled for consideration before a Merits Division as soon as its calendar permits. This case does not expose the District to significant financial liability.

d. Phillip Hammond v. D.C. Board of Elections

This matter, which was filed in the D.C. Court of Appeals on Friday, July 19, 2019 is an appeal of Board order #19-032 upholding the Resolution of ANC 7B finding no vacancy in SMD 7B04 on the basis that Mr. Hammond did not meet the burden of proving that Commissioner Nicole Smith-McDermott did not meet residency qualifications necessary to serve as ANC Commissioner for SMD 7B04. This case has been consolidated with Robin Marlin v. DCBOE (see below) and the procedural posture is the same for both matters. The Board filed the administrative record with the court on September 30, 2019. The Petitioners filed their brief on December 16, 2019, and must file a joint appendix on January 21, 2020 or face the possibility of dismissal without further notice. This case does not expose the District to significant financial liability.

e. Robin Marlin v. D.C. Board of Elections

This matter, which was filed in the D.C. Court of Appeals, is an appeal of Board order # 19-033 upholding the Resolution of ANC 7B finding no vacancy in SMD 7B05 on the basis that Ms. Marlin did not meet the burden of proving that Commissioner Villarreal Johnson did not meet residency qualifications necessary to serve as ANC Commissioner for SMD 7B05.

f. Ameer Flippin v. Chex Systems, Inc. et, al.
In a complaint filed in federal district court, the plaintiff claimed that the Board and other DC government agencies filed erroneous negative credit information against him resulting in a negative credit rating. The case was summarily dismissed, and Mr. Flippin is currently seeking appeal before the Supreme Court. The Board is only peripherally involved with this matter and is seeking to be removed from the case. This case does not expose the District to significant financial liability.

17. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY19 or FY20, to date, and provide the parties' names, the date the settlement was entered into, the amount of the settlement, and if related to litigation, the case name, docket number, and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, excessive use of force, etc.).

RESPONSE: The Board of Elections did not enter into any settlements, and the District did not enter into any settlements on behalf of the agency in FY19 or FY20, to date.

18. Did the agency use outside counsel in FY19 and FY20, to date? If so, for what matter(s) and in what amount(s)?

RESPONSE: The agency did not use outside counsel in FY19 or FY20 to date.

19. Please list the administrative complaints or grievances that the agency received in FY19 and FY20, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY19 or FY20, to date, describe the resolution.

RESPONSE: The agency did not receive any administrative complaints or grievances in FY19 and FY20.

20. Please describe the agency's procedures for investigating allegations of sexual harassment, sexual misconduct, or discrimination committed by or against agency employees. List and describe any allegations relating to the agency or its employees in FY19 and FY20, to date, and whether and how those allegations were resolved (e.g. a specific disciplinary action, such as re-training, employee transfer, suspension, or termination).

a. Please also identify whether the agency became aware of any similar matters in FY19 or FY20, to date, through means other than an allegation, and if so, how the matter was resolved (e.g. sexual harassment was reported to the agency, but not by the victim).

RESPONSE: The Board of Elections investigates allegations of sexual harassment, sexual misconduct, or discrimination in compliance with the Mayor's Order 2017-313 and all applicable District laws. As required by the Order, the Board designated a Sexual Harassment Officer who

investigates allegations within the agency. To date, the Board received no allegations of sexual harassment or other forms of sexual misconduct in FY19 and FY20.

21. Please provide the Committee with a list of the total workers' compensation payments paid by the agency or on the agency's behalf in FY19 and FY20, to date, including the number of employees who received workers' compensation payments, in what amounts, and for what reasons.

RESPONSE: The agency did not pay any worker's compensation payments in FY19 and FY 20, to date.

22. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY19 and FY20, to date.

RESPONSE: There are no current or ongoing investigations, audits, or reports concerning the Board of Elections or any of its employees. There were no completed investigations, studies, audits or reports concerning the Board of Elections or any of its employees during FY19 and FY20 to date.

23. Please describe any spending pressures the agency experienced in FY19 and any anticipated spending pressures for the remainder of FY20. Include a description of the pressure and the estimated amount. If the spending pressure was in FY19, describe how it was resolved, and if the spending pressure is in FY20, describe any proposed solutions.

RESPONSE: Please see the table, below. A request was sent to the Mayor's budget officials for \$220,000 in local funding to conduct the Ward 2 Special Election to fill the Ward 2 Council seat vacancy. On January 30, 2020, the Board received the funds to cover the unscheduled Ward 2 Special Election.

Question 23 Spending Pressures Fiscal Year 2019			
Date	Description	Amount	Resolution
11/17/2018	The Agency spending pressure due to 1 inability of FY2019 budget to fully fund the Budget Panel mandates and the Special Election mandates.	\$290,000.00	Received \$290,000 in Contingency Cash for the December 2018 Special Election
Fiscal Year 2020			
Date	Description	Amount	Resolution
1/15/2020	Special Election to fill Ward 2 Council seat vacancy	\$220,000.00	Request additional funds to cover the cost of the Special Election

24. Please provide a copy of the agency's FY19 performance plan. Please explain which performance plan objectives were completed in FY19, and whether they were completed on time and within budget. If they were not, please provide an explanation.

RESPONSE: Please see the report, below. The Board successfully accomplished several objectives in FY19 which improved service to District residents. Those objectives include continuing poll worker education, the successful execution of the 2018 General and Special Elections, and the procurement of a new voter registration system. The Board also increased polling location accessibility and increased the number of voters who registered or updated their voter registration information electronically through the Board's mobile registration application.

The Board ambitiously set a goal of registering 4,000 new voters each month in FY19. The actual number of registered voters monthly was an average of 3,179, which is a total more consistent with previous fiscal years. The Board also endeavored to improve recruitment and training of poll workers to provide excellent customer service to voters for FY19, but encountered some obstacles in achieving the specific objectives. Despite those issues as outlined in the accompanying report, the Board still nearly met those performance plan objectives.

Board of Elections FY2019

Agency Board of Elections

Agency Code DLO

Fiscal Year 2019

Mission The Board's mission is to enfranchise eligible residents, conduct elections, and assure the integrity of the electoral process.

Summary of Services

- The operation of the District's voter registration system
- Administration of the ballot access process for candidates and measures
- The delivery of comprehensive public, media, and voter information services
- Maintenance of technical systems to support voting and ballot tabulation
- The planning and implementation of each District of Columbia election
- The performance of legal counsel, rulemaking, and adjudication functions

2019 Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
Continuing Poll Worker Education. During the Summer and Fall of 2019, the Board brought in 496 Precinct Captains, Special Ballot Clerks, and Check-in Clerks for refresher hands-on training and to introduce them to enhancements in procedures that will be used for the 2020 election cycle.		In the 2020 election cycle, the District's voters will be served by election workers who have undergone additional and more intensive training than in previous cycles.
The successful execution of the 2018 General and Special Elections.		Voters had the opportunity to register and vote with relative ease in a variety of manners. They were apprised of all aspects of the registration and voting process through timely and effective messaging, including the publication of a comprehensive Voter Guide.
The Board procured a new voter registration system. The solution will securely manage the entire election administration process, including voter registration, candidate/measure ballot access, election worker and facilities management, etc, in a more intuitive and user-friendly manner for all end users.		We are currently at the end stages of implementation. Therefore, while we fully expect the procurement to have a significant positive impact on the Board's operations and the District's electorate, we have no meaningful information in this regard at this juncture.

2019 Key Performance Indicators

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual	KPI Status	Explanation
1 - Increase the percentage of District of Columbia residents registered to vote. (1 Measure)											
Number of District of Columbia residents who are registered to vote each month	Up is Better	Not Available	3144	4000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	3179	Unmet	It appears that a KPI target of 4000 may be too high. The number for the last fiscal year was 3100. Accordingly, 3100 - 3200 might be the most appropriate range for this voter registration-related KPI.
3 - Increase accessibility, public awareness, and knowledge of the electoral process (1 Measure)											
Percent of polling places that are operationally accessible in FY 2018 elections	Up is Better	Not Available	100%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	Met	
4 - Leverage technology to improve the efficiency of Board operations (1 Measure)											

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual	KPI Status	Explanation
Number of voters who register or update their voter registration information electronically through the Board's mobile registration application	Up is Better	Not Available	9461	12,000	Annual Measure	Annual Measure	Annual Measure	Annual Measure	15,703	Met	
5 - Recruit and train poll workers adequately to fulfill duties and provide excellent customer service to voters (5 Measures)											
Percent of polling places open on time on Election Day	Up is Better	Not Available	94.3%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	97.9%	Nearly Met	Three polling places opened late.
Percent of voting equipment open on time on Election Day	Up is Better	Not Available	84.3%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	97.1%	Nearly Met	Although the tabulation equipment at four precincts was not open on time, voters at these locations were still able to cast ballots.
Percent of special ballots processed correctly in elections held in FY2018	Up is Better	Not Available	97.4%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	94.9%	Nearly Met	Although the Board trains its election workers to ensure that voters complete the Special Ballot Envelopes (SBEs) entirely, in some instances, particularly during heavy traffic, incomplete envelopes are submitted. The Board will continue to emphasize that all SBEs must be thoroughly reviewed to ensure completion.
Percent of poll workers who complete and submit required post-election documentation in FY2018	Up is Better	Not Available	95.7%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	96.4%	Nearly Met	Ninety-six percent of all poll workers completed and returned post-election documentation to the Board.

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual	KPI Status	Explanation
Percent of precincts that successfully electronically transmit election results to Board headquarters on election night in FY2018	Up is Better	Not Available	89.3%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	93%	Nearly Met	The results from the ten precincts that did not successfully modem were uploaded using USB Backup Memory Devices which are stored within each DS200 and contain results data. All USB Backup Memory Devices are to be returned to BOE headquarters on election night in accordance with established BOE practice.

▼ 2019 Workload Measures

Measure	FY 2017 Actual	FY 2018 Actual	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Actual
2 - Processing voter registration information received (6 Measures)							
Number of voter registration applications and updates submitted online	Waiting on Data	9461	4458	6665	896	1342	13,361
Number of deceased voters removed from the voter registry	Waiting on Data	2585	209	2303	1209	772	4493
Number of duplicate voters removed from the voter registry	Waiting on Data	2591	1333	3054	687	859	5933
Number of non-resident voters removed from the voter registry	Waiting on Data	3657	1288	1511	3343	7417	13,559
Number of incarcerated voters removed from the voter registry	Waiting on Data	630	305	135	114	31	585
Number of voter registration records with legacy birth dates (12/31/1800) corrected	Waiting on Data	2191	6	5	9	59	79

▼ 2020 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
2 - Maintain an accurate and up-to-date voter registry. (1 Activity)			
VOTER SERVICES	Processing voter registration information received	Updating voter registry based upon information from voters and other sources	Daily Service
3 - Increase accessibility, public awareness, and knowledge of the electoral process (2 Activities)			
COMMUNICATION	Voter Education and Outreach Program	Enhancing the effectiveness and inclusiveness of our public messaging.	Key Project
ELECTION OPERATIONS	Feasibility Study	Exploring ways to enhance the election administration process while simultaneously implementing cost-saving measures	Key Project
4 - Leverage technology to improve the efficiency of Board operations (3 Activities)			
INFO TECH	Enhancement of IT Infrastructure	Undertaking comprehensive program to ensure the currency and security of our IT infrastructure so as to protect the security and integrity of voter registration and other data.	Key Project
INFO TECH	Records Conversion	Conservation of Space and Data	Key Project

Operations Header	Operations Title	Operations Description	Type of Operations
ELECTION OPERATIONS	Procurement	Procurement of equipment that will introduce efficiencies into the Board's election administration program	Key Project

▼ 2019 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Completion to Date	Status Update	Explanation for Incomplete Initiative
Enhancement of IT Infrastructure (1 Strategic Initiative)				
Information Technology Modernization	For FY19, BOE seeks to modernize its Information Technology (IT) infrastructure through the upgrading or replacement of computers, servers, routers, switches, desk- and lap-tops, communication devices, tablets, scanners, firewalls, IT data storage, and data recovery solutions.	Complete	As part of the FY 2019 initiative to modernize the Board's IT infrastructure, the IT Division has purchased new Windows 10 workstation computers and laptops, tablets (for eSign mobile application), scanners, servers, communication devices, firewall, and IT storage and data recovery technology.	
Feasibility Study (1 Strategic Initiative)				
Vote-by-Mail Study Update	For FY19, the Board will build upon a previous BOE-issued mail ballot study to evaluate the feasibility of all-mail ballot elections for specific elections.	0-24%	The study was put on indefinite hold as there is no current movement on proposals for all-mail ballots in specific elections.	The initiative has been put on indefinite hold.
Processing voter registration information received (1 Strategic Initiative)				
Registration Modernization	For FY19, BOE seeks to install tablets loaded with the Board's mobile registration application at the customer service counters at designated voter registration agencies to facilitate increased and more efficient and accurate voter registration at these locations.	0-24%	This initiative is being tabled until after the 2020 election cycle.	Budgetary restraints and more pressing priorities.
Procurement (1 Strategic Initiative)				
Voting Equipment Procurement	For FY19, BOE seeks to purchase the voting equipment it procured in 2016 through a leasing agreement. In addition, BOE seeks to purchase additional voting equipment in order to expand early voting from nine early voting centers up to 16.	Complete	The procurement is complete.	
Records Conversion (1 Strategic Initiative)				
Digitization of Voter Records	For FY19, BOE seeks to digitize approximately 1,000,000 voter registration records which contain Personally Identifiable Information (PII) for space and security purposes.	50-74%	All records since 2000 have been scanned, and we are continuing to scan older documents on a daily basis	We have copious amounts of documents, and the scanning process is extremely time-consuming. We are also processing new voter registrations and updates on daily, and must prioritize that activity.
Voter Education and Outreach Program (1 Strategic Initiative)				
Expansion of Voter Education and Outreach Division	For FY19, BOE seeks to add an additional FTE that will be tasked primarily with providing voter registration outreach services to students and inmates.	Complete	The FTE was hired and has implemented a comprehensive voter education and outreach directed at students and incarcerated persons.	

Board of Elections FY2019

Agency Board of Elections

Agency Code DLO

Fiscal Year 2019

Mission The Board of Elections, a Charter independent agency, mission is to enfranchise eligible residents, conduct elections, and assure the integrity of the electoral process as mandated by both federal and local laws.

2019 Strategic Objectives

Objective Number	Strategic Objective
1	Increase the percentage of District of Columbia residents registered to vote.
2	Maintain an accurate and up-to-date voter registry.
3	Increase accessibility, public awareness, and knowledge of the electoral process
4	Leverage technology to improve the efficiency of Board operations
5	Recruit and train poll workers adequately to fulfill duties and provide excellent customer service to voters

2019 Key Performance Indicators

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
1 - Increase the percentage of District of Columbia residents registered to vote. (1 Measure)					
Number of District of Columbia residents who are registered to vote each month	Up is Better	4000	Not Available	3144	4000
3 - Increase accessibility, public awareness, and knowledge of the electoral process (1 Measure)					
Percent of polling places that are operationally accessible in FY 2018 elections	Up is Better	Not Available	Not Available	100%	100%
4 - Leverage technology to improve the efficiency of Board operations (1 Measure)					
Number of voters who register or update their voter registration information electronically through the Board's mobile registration application	Up is Better	Not Available	Not Available	9461	12,000
5 - Recruit and train poll workers adequately to fulfill duties and provide excellent customer service to voters (5 Measures)					
Percent of polling places open on time on Election Day	Up is Better	97.2%	Not Available	94.3%	100%
Percent of voting equipment open on time on Election Day	Up is Better	92.9%	Not Available	84.3%	100%
Percent of special ballots processed correctly in elections held in FY2018	Up is Better	Not Available	Not Available	97.4%	100%

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
Percent of poll workers who complete and submit required post-election documentation in FY2018	Up is Better	Not Available	Not Available	95.7%	100%
Percent of precincts that successfully electronically transmit election results to Board headquarters on election night in FY2018	Up is Better	Not Available	Not Available	89.3%	100%

2019 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
2 - Maintain an accurate and up-to-date voter registry. (1 Activity)			
VOTER SERVICES	Processing voter registration information received	Updating voter registry based upon information from voters and other sources	Daily Service
3 - Increase accessibility, public awareness, and knowledge of the electoral process (2 Activities)			
COMMUNICATION	Voter Education and Outreach Program	Enhancing the effectiveness and inclusiveness of our public messaging.	Key Project
ELECTION OPERATIONS	Feasibility Study	Exploring ways to enhance the election administration process while simultaneously implementing cost-saving measures	Key Project
4 - Leverage technology to improve the efficiency of Board operations (3 Activities)			
INFO TECH	Enhancement of IT Infrastructure	Undertaking comprehensive program to ensure the currency and security of our IT infrastructure so as to protect the security and integrity of voter registration and other data.	Key Project
INFO TECH	Records Conversion	Conservation of Space and Data	Key Project
ELECTION OPERATIONS	Procurement	Procurement of equipment that will introduce efficiencies into the Board's election administration program	Key Project

2019 Workload Measures

Measure	FY 2016	FY 2017	FY 2018
2 - Processing voter registration information received (6 Measures)			
Number of voter registration applications and updates submitted online	Not Available	Not Available	9461
Number of deceased voters removed from the voter registry	Not Available	Not Available	2585

Measure	FY 2016	FY 2017	FY 2018
Number of duplicate voters removed from the voter registry	Not Available	Not Available	2591
Number of non-resident voters removed from the voter registry	Not Available	Not Available	3657
Number of incarcerated voters removed from the voter registry	Not Available	Not Available	630
Number of voter registration records with legacy birth dates (12/31/1800) corrected	Not Available	Not Available	2191

▼ 2019 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Enhancement of IT Infrastructure (1 Strategic Initiative)		
Information Technology Modernization	For FY19, BOE seeks to modernize its Information Technology (IT) infrastructure through the upgrading or replacement of computers, servers, routers, switches, desk- and lap-tops, communication devices, tablets, scanners, firewalls, IT data storage, and data recovery solutions.	09-30-2019
Feasibility Study (1 Strategic Initiative)		
Vote-by-Mail Study Update	For FY19, the Board will build upon a previous BOE-issued mail ballot study to evaluate the feasibility of all-mail ballot elections for specific elections.	09-30-2019
Processing voter registration information received (1 Strategic Initiative)		
Registration Modernization	For FY19, BOE seeks to install tablets loaded with the Board's mobile registration application at the customer service counters at designated voter registration agencies to facilitate increased and more efficient and accurate voter registration at these locations.	09-30-2019
Procurement (1 Strategic Initiative)		
Voting Equipment Procurement	For FY19, BOE seeks to purchase the voting equipment it procured in 2016 through a leasing agreement . In addition, BOE seeks to purchase additional voting equipment in order to expand early voting from nine early voting centers up to 16.	12-31-2018
Records Conversion (1 Strategic Initiative)		
Digitization of Voter Records	For FY19, BOE seeks to digitize approximately 1,000,000 voter registration records which contain Personally Identifiable Information (PII) for space and security purposes.	09-30-2019
Voter Education and Outreach Program (1 Strategic Initiative)		

Page 3 of 4

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Expansion of Voter Education and Outreach Division	For FY19, BOE seeks to add an additional FTE that will be tasked primarily with providing voter registration outreach services to students and inmates.	09-30-2019

25. Please provide a copy of your agency's FY20 performance plan as submitted to the Office of the City Administrator.

RESPONSE: Please see the report, below.

Board of Elections FY2020

Agency Board of Elections

Agency Code DLO

Fiscal Year 2020

Mission

The Board's mission is to enfranchise eligible residents, conduct elections, and assure the integrity of the electoral process.

Strategic Objectives

Objective Number	Strategic Objective
1	Increase the percentage of District of Columbia residents registered to vote.
2	Maintain an accurate and up-to-date voter registry.
3	Increase accessibility, public awareness, and knowledge of the electoral process
4	Leverage technology to improve the efficiency of Board operations
5	Recruit and train poll workers adequately to fulfill duties and provide excellent customer service to voters

Key Performance Indicators

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target
1 - Increase the percentage of District of Columbia residents registered to vote. (1 Measure)					
Number of District of Columbia residents who are registered to vote each month	Up is Better	New in 2018	3144	3179	3000
3 - Increase accessibility, public awareness, and knowledge of the electoral process (1 Measure)					
Percent of polling places that are operationally accessible in FY 2018 elections	Up is Better	New in 2018	100%	100%	100%
4 - Leverage technology to improve the efficiency of Board operations (1 Measure)					
Number of voters who register or update their voter registration information electronically through the Board's mobile registration application	Up is Better	New in 2018	9461	15,703	12,000
5 - Recruit and train poll workers adequately to fulfill duties and provide excellent customer service to voters (5 Measures)					
Percent of polling places open on time on Election Day	Up is Better	New in 2018	94.3%	97.9%	100%
Percent of voting equipment open on time on Election Day	Up is Better	New in 2018	84.3%	97.1%	100%
Percent of special ballots processed correctly in elections held in FY2018	Up is Better	New in 2018	97.4%	94.9%	100%
Percent of poll workers who complete and submit required post-election documentation in FY2018	Up is Better	New in 2018	95.7%	96.4%	100%
Percent of precincts that successfully electronically transmit election results to Board headquarters on election night in FY2018	Up is Better	New in 2018	89.3%	93%	100%

Operations

Operations Header	Operations Title	Operations Description	Type of Operations
2 - Maintain an accurate and up-to-date voter registry. (1 Activity)			
VOTER SERVICES	Processing voter registration information received	Updating voter registry based upon information from voters and other sources	Daily Service
3 - Increase accessibility, public awareness, and knowledge of the electoral process (2 Activities)			
COMMUNICATION	Voter Education and Outreach Program	Enhancing the effectiveness and inclusiveness of our public messaging.	Key Project
ELECTION OPERATIONS	Feasibility Study	Exploring ways to enhance the election administration process while simultaneously implementing cost-saving measures	Key Project
4 - Leverage technology to improve the efficiency of Board operations (3 Activities)			
INFO TECH	Enhancement of IT Infrastructure	Undertaking comprehensive program to ensure the currency and security of our IT infrastructure so as to protect the security and integrity of voter registration and other data.	Key Project
INFO TECH	Records Conversion	Conservation of Space and Data	Key Project
ELECTION OPERATIONS	Procurement	Procurement of equipment that will introduce efficiencies into the Board's election administration program	Key Project

▼ Workload Measures

Measure	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual
2 - VOTER SERVICES (6 Measures)			
Number of voter registration applications and updates submitted online	New in 2018	9461	13,361
Number of deceased voters removed from the voter registry	New in 2018	2585	4493
Number of duplicate voters removed from the voter registry	New in 2018	2591	5933
Number of non-resident voters removed from the voter registry	New in 2018	3657	13,559
Number of incarcerated voters removed from the voter registry	New in 2018	630	585
Number of voter registration records with legacy birth dates (12/31/1800) corrected	New in 2018	2191	79

▼ Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Feasibility Study (3 Strategic initiatives)		
Increase number of voting precincts to accommodate larger electorate	The Board plans to create additional precincts by splitting some of those that currently contain, or are projected to contain, significant numbers of registered voters, thereby providing for more effective and efficient service to voters on Election Day.	10-31-2019
Increase Number of Early Voting Centers	The Board will increase the number of Early Voting Centers so that there are two in each of the District's eight wards.	02-01-2020

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Post-Election Audit Feasibility Analysis	The Board will research the various types of post-election risk-limiting audit to determine whether that method of auditing will introduce efficiencies and other benefits into the Board's operations	09-30-2020
Procurement (3 Strategic initiatives)		
Procurement of Early Voting Equipment	The Board will implement a Ballot-on-Demand solution at each Early Voting Center (EVC) that will allow voters to cast pre-printed ballots at all EVCs, as opposed to solely at the One Judiciary Square EVC.	03-02-2020
Automated Petition Processing	The Board will utilize petition management software that will streamline the petition verification process by providing automated counting and verification while providing full auditability.	01-01-2020
Accessible Absentee Voting	The Board plans to provide a fully-accessible online absentee ballot marking system that will allow voters with visual impairments to vote in secrecy and mail their ballots to the Board.	03-01-2020

26. Please describe any regulations promulgated by the agency in FY19 or FY20, to date, and the status of each.

RESPONSE: Please see the table, below.

Affected Chapters and Brief Summary of Rulemaking Action	Status
Chapters 3, 37, 42, and 43 The amendments conform the Board's regulations with the Campaign Finance Reform and Conflict of Interest Public Disclosure Amendment Act of 2011, as amended by the Fair Election Act of 2017.	Notice of Final Rulemaking at 66 DCR 6632 (May 31, 2019); Rules codified on dcregs.dc.gov
Chapters 30, 34, 37, and 99	
The amendments conform the existing regulations to the Fair Elections Emergency Act of 2019.	Notice of Final Rulemaking at 66 DCR 8118 (July 12, 2019); Rules codified on dcregs.dc.gov
Chapter 5	
The amendment to Chapter 5 clearly enumerates the agencies that serve as voter registration agencies in the District of Columbia.	Notice of Final Rulemaking at 66 DCR 8116 (July 12, 2019); Rules codified on dcregs.dc.gov

Chapter 5	
The amendments conform the Board's regulations with the protections provided for program participants of the Address Confidentiality Program as established by the Address Confidentiality Act of 2018.	Notice of Final Rulemaking at 66 DCR 8113 (July 12, 2019); Rules codified on dcregs.dc.gov
Chapters 42 and 43	
The amendments conform the Board's regulations with the Fair Elections Emergency Amendment Act of 2019	Notice of Final Rulemaking at 66 DCR 13373 (October 11, 2019); Rules codified on dcregs.dc.gov
Chapters 30, 37, 38, 39, 40, 41, 99	
The amendments conform the Board's regulations with the Campaign Finance Reform and Conflict of Interest Public Disclosure Amendment Act of 2011, as amended by the Fiscal Year 2020 Budget Support Act of 2019.	Notice of Final Rulemaking at 66 DCR 15416 (November 22, 2019); Rules codified on dcregs.dc.gov

27. Please provide the number of FOIA requests for FY19 and FY20, to date, that were submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

RESPONSE: Please see the table, below.

Number of FOIA requests received during FY19 and FY20	264
Number of FOIA requests pending on January 9, 2020	5
Number of requests granted	226
Number of requests granted in part, denied in part	5
Number of requests denied in whole	2
Number of requests withdrawn	1
Number of requests referred to other public bodies	1
Other disposition	24
Average response time	7 Days
Estimated number of hours spent responding to FOIA requests	60 hours
Estimated cost of compliance	\$3,120

28. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or contracted for during FY19 and FY20, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee if the study, research paper, report, or analysis is complete.

RESPONSE: Please see Attachment (Q28 After Action Report). On February 2, 2019, the Board posted the 2018 General Election After-Action Report containing certain data and information concerning the 2018 General Election pursuant to D.C. Official Code § 1-100 1.05(K) and 3 DCMR § 817. The report contained, among other things, the following information:

- The total number of ballots cast and counted, with subtotals for each type of ballot;
- The total number of spoiled and special ballots not counted;
- The total number of persons registered to vote more than thirty (30) days preceding the election, broken down by party, ward, and precinct;
- The number of persons who registered to vote between thirty (30) days preceding the election and the date of the election;
- The number of persons who registered to vote at an early voting center;
- The number of persons who registered to vote on Election Day;
- The number of polling place officials at each precinct, broken down by position title;
- Copies of any unofficial summary reports generated by the Board on election night;
- A summary of issues identified in Precinct Captain or Area Representative reports; and
- Performance measurement data of polling place officials.

Also on February 1, 2019, the Board submitted an initial data set regarding voter registration and election administration in the District of Columbia from November 2016 through November 2018 for inclusion in the 2018 Election Administration and Voting Survey (EAVS). EAVS contains the most comprehensive nationwide data about election administration in the United States. Through the submission of data to EAVS, the Board fulfilled its data collection requirements under the Uniformed and Overseas Citizens Absentee Voting Act (UOCA VA) and the National Voter Registration Act (NVRA), and related provisions of the D.C. Official Code.

EAVS includes information related to:

- Voter registration;
- Military and overseas voters;
- Early and absentee voting;

The 2018 EAVS may be found here: www.eac.gov.

Summary of Federal Election Administration Activities and Use of Help America Vote Act (HAVA) Funds (Expenditures) for Fiscal Year (FY) 2019

In December 2019, and in compliance with Title II Section 251 of HAVA, the Board submitted a report detailing expenditures made during FY 2019. The summary illustrates that the expenditures listed were consistent with the proposed use of HAVA funds as set forth in the District's HAVA plan as filed with the Election Assistance Commission and made in

accordance with the provisions of Title II of HAVA. The report, which consists of a narrative report as well as a Federal Financial Report Form (SF 425), shows the total FY 2019 HAVA Title II, Section 251 expenditures and the total undisputed balance of Federal funds.

RESPONSE: Please see the reports, below.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



**PROGRAM NARRATIVE SUMMARY OF THE USE OF 2018 HAVA ELECTION
SECURITY GRANT**

Submitted To: U.S. Election Assistance Commission

Purpose: As authorized under Section 101 of the Help America Vote Act of 2002 (P.L. 107-252) (HAVA) and provided for in the Consolidated Appropriations Act, 2018 (Public Law 115-141), the purpose of this award is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements” to the systems, equipment and processes used in federal elections.

This report reflects the proposed use of the HAVA Election Security Grant.

OPERATING ACTIVITIES AND PROPOSED USE OF HAVA FUNDS

VOTING EQUIPMENT REPLACEMENT AND UPGRADES..... \$1,500,000.00

**a. Purchase of Election Systems & Software (ES&S) accessible Express Vote
Ballot Marking Devices/Precinct Scanners**

The District of Columbia Board of Elections (BOE) is requesting the use of the HAVA grant to increase the number of accessible Express Vote ballot Marking Devices in each voting precinct by 2020, as well as acquire additional DS 200 Precinct Scanners to be distributed across our precincts on an as-needed basis.

The acquisition of additional voting equipment which uses cellular/modem connectivity will streamline the closing/tabulation process and allow for the wireless transmission of election results, as well as allow poll workers the ability to operate the voting equipment and close the polls at the end of the night, through an expedited process which will generate faster results of the election night totals.

b. Voting equipment maintenance & support.....\$ 450,000.00

The acquisition of additional voting equipment will require BOE to acquire a service and maintenance agreement. BOE would also need to purchase Port Cool fans for proper maintenance and protection of the equipment from dust and debris. This will keep the equipment operational which will extend the life cycle of the equipment.

CYBER VULNERABILITIES \$ 450,000.00

The Board will seek to hire a full time Cyber Security expert /CIO to carry out the agency's operations effectively; to implement and establish cyber security best practices for election systems; security training; and to upgrade and monitor election related computer systems to address cyber vulnerabilities.

TEMPORARY ELECTION WORKERS.....\$ 150,000.00

Funding for additional poll workers, ADA Compliant workers & election technicians to work at the new Early Voting centers. BOE believes that voters will continue to seek out the opportunity to vote early. Expanding early voting centers is a crucial way to modernize the system. It adds important flexibility and convenience, reduces the administrative burdens of the Election day rush, keeps elections safe and secure, reduces stress on the voting systems on Election Day, improves poll worker performance, decreases lines on Election day and provides for greater access to voting and customer service.

ELECTION OFFICIAL TRAINING \$ 20,000.00

The Board continues its commitment to providing significant resources towards the training for improving election staff performances. A knowledgeable election staff is as vital to the conduct of fair, open, and efficient elections as competent poll workers. Accordingly, several of the Board's full-time staff will attend election officials training including cyber security training at various seminars, workshops and conferences throughout the year.

COMMUNICATION.....\$ 120,000.00

Continued Voter Education and Outreach and Poll Worker Recruitment & Training Efforts

- a. Deploy Ward Outreach Coordinators throughout the District of Columbia to raise awareness about voter registration, upcoming elections, voting equipment, and the opportunity to serve as poll workers.
- b. BOE plans to better advertise the primary and general elections to the electorate, and specifically for communities that are not particularly knowledgeable about elections. The Board's Voter Education and Outreach Division (VEOD) teams will target local public, private and charter high schools to encourage District students to participate in the election process, to work in the precincts on Election Day and to see the importance of civic engagement first hand.
- c. To create and implement online training modules for use by the poll worker training division during upcoming elections. If funds allow, BOE would like to

supplement training with online courses tailored to each election worker position and the Ward Coordinator program.

- d. Language Access; Polling place accessibility. BOE will spend considerable time and resources to ensure accessibility at all of its polling locations. BOE will need to collaborate with other district agencies and disability rights organizations to assist in surveying and addressing the accessibility concerns in the polling sites. BOE would like to expand translation services and the printing of vital election documents to individuals who are limited and Non-English proficient.

As the nation's capital, the District of Columbia is a hub for immigration. Many of the constituents are foreign-born, and they come from countries all around the world. As a result, district agencies encounter a wide variety of languages, with the top six being Amharic, Chinese, French, Korean, Spanish and Vietnamese. BOE would like to make vital election documents available in all of their threshold languages.

LEVERAGE TECHNOLOGY TO IMPROVE ALL ASPECTS OF VOTER REGISTRATION AND ELECTION ADMINISTRATION

DIGITIZATION OF VOTER REGISTRATION RECORDS.....\$ 270,000.00

BOE will continue to intensify its efforts to improve the Voter Registration Database and streamline its operations to ensure a clean and accurate voter registration list. The Board's voter registration database will be replaced during FY 19 and the voter registration cards, (about 1 million) which contain Personally Identifiable Information (PII) will need to be digitized for space and security purposes. HAVA funds will assist with this project.

INSTALLATION OF TABLETS AT DISTRICT'S VOTER REGISTRATION AGENCIES..... \$ 10,000.00

BOE would like to install tablets at the District's Voter Registration Agencies (VRA) loaded with the mobile registration application at the counters of certain voter registration agencies to facilitate increased-and electronic- registration at these locations. BOE expects that the successful deployment of such an initiative would result in both an increase in voter registration at VRAs, and the collection of more accurate voter registration data.

DEMOCRACY LIVE.....\$ 30,000.00

BOE would like to provide an accessible, audio-enabled sample ballot and voter guide lookup tool for the District of Columbia registered voters to use during the election cycle. The accessible sample ballot and voter guide will be multilingual, and compatible with all major screen readers, tactile switches, closed captioning and sip-and-puff systems. The site will be accessed by any voter from any device through any web browser.

2018 HAVA ELECTION SECURITY GRANT

Budget Information		Non-Construction Program
Name of Organization:	District of Columbia Board of Elections	
Budget Period Start:	3/23/2018	SECTION A - BUDGET SUMMARY
Budget Period End:	3/22/2021	FEDERAL & NON-FEDERAL FUNDS (Match)

BUDGET CATEGORIES	PROGRAM CATEGORIES					TOTALS	% Fed Total
	(a) Voting Equipment	(b) Election Auditing	(c) Voter Registration Systems	(d) Cyber Security	(e) Communications		
1. PERSONNEL (including fringe)	\$ 150,000.00			\$ 450,000.00		\$ 600,000.00	20%
2. EQUIPMENT	\$ 1,500,000.00					\$ 1,500,000.00	50%
3. SUBGRANTS- to local voting jurisdictions							
4. TRAINING					\$ 20,000.00	\$ 20,000.00	1%
5. All OTHER COSTS	\$ 450,000.00		\$ 310,000.00		\$ 120,000.00	\$ 880,000.00	29%
6. TOTAL DIRECT COSTS (1-6)	\$ 2,100,000.00		\$ 310,000.00	\$ 450,000.00	\$ 140,000.00	\$ 3,000,000.00	
7. INDIRECT COSTS (if applied)							0%
8. Total Federal Budget	\$ 2,100,000.00		\$ 310,000.00	\$ 450,000.00	\$ 140,000.00	\$ 3,000,000.00	
9. Non-Federal Match	\$ 150,000.00					\$ 150,000.00	
10. Total Program Budget	\$ 2,250,000.00		\$ 310,000.00	\$ 450,000.00	\$ 140,000.00	\$ 3,150,000.00	
11. Percentage By Category	70%	0%	10%	15%	5%		

Proposed State Match	5.0%
A. Do you have an Indirect Cost Rate Agreement approved by the Federal government or some other non-federal entity? If yes, please provide the following information:	No
B. Period Covered by the Indirect Cost Rate Agreement (mm/dd/yyyy-mm/dd/yyyy)	
C. Approving Federal agency:	
D. If other than Federal agency, please specify:	
E. The Indirect Cost Rate is:	

FEDERAL FINANCIAL REPORT

(Follow form instructions)


1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency Help America Vote ACT Fund (HAVA) Title II, Sections 251 0348-0039			Page 1	of 1	
3. Recipient Organization (Name and complete address including Zip code) District of Columbia Board of Elections, 441 4th Street NW, Washington DC 20001							
4a. DUNS Number	4b. EIN	5. Recipient Account Number or Identifying Number 90.404		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period From: (Month, Day, Year) 3/23/2018		To: (Month, Day, Year) Until Disbursed		9. Reporting Period End Date (Month, Day, Year) 9/30/2018			
10. Transactions					Cumulative		
<i>(Use lines a-c for single or multiple grant reporting)</i>							
Federal Cash							
a. Cash Receipts							
b. Cash Disbursements							
c. Cash on Hand (line a minus b)							
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized					\$	3,000,000.00	
e. Federal share of expenditures						399,400.00	
f. Federal share of unliquidated obligations						-	
g. Total Federal share (sum of lines e and f)						399,400.00	
h. Unobligated balance of Federal funds (line d minus g)						\$2,600,600.00	
Recipient Share:							
i. Total recipient share required						-	
j. Recipient share of expenditures						\$0.00	
k. Remaining recipient share to be provided (line i minus j)						\$0.00	
Program Income:							
l. Total Federal program income earned					\$	14,349.51	
m. Program income expended in accordance with the deduction alternative						\$0.00	
n. Program income expended in accordance with the addition alternative						\$0.00	
o. Unexpended program income (line l minus line m or line n)						\$14,349.51	
11. Indirect Expense							
	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	g. Totals:						
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation. Please see the attachment for adjustments related to federal share expenditures and recipient share expenditures reported in prior fiscal years.							
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official				c. Telephone (Area code, number and extension)			
b. Signature of Authorized Certifying Official <i>Alice P Miller</i>				d. Email address			
				e. Date Report Submitted (Month, Day, Year) 12/14/2018			
14. Agency use only:							

Standard Form 425
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement
According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted U.S. Election Assistance Commission		2. Federal Grant or Other Identifying Number Assigned by Federal Agency 2018 HELP AMERICA VOTE ACT ELECTION SECURITY GRANT			Page 1	of 1	pages
3. Recipient Organization (Name and complete address including Zip code) District of Columbia Board of Elections, 1015 Half street SE, Suite 750, Washington, DC 20003							
4a. DUNS Number	4b. EIN 53-6001131	5. Recipient Account Number or Identifying Number 90.404		6. Report Type <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annual <input checked="" type="checkbox"/> Annual <input type="checkbox"/> Final	7. Basis of Accounting <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual		
8. Project/Grant Period From: (Month, Day, Year) 3/23/2018		To: (Month, Day, Year) Until Disbursed		9. Reporting Period End Date (Month, Day, Year) 9/30/2019			
10. Transactions						Cumulative	
<i>(Use lines a-c for single or multiple grant reporting)</i>							
Federal Cash							
a. Cash Receipts							
b. Cash Disbursements							
c. Cash on Hand (line a minus b)							
<i>(Use lines d-o for single grant reporting)</i>							
Federal Expenditures and Unobligated Balance:							
d. Total Federal funds authorized				\$	3,000,000.00		
e. Federal share of expenditures					914,697.97		
f. Federal share of unliquidated obligations					-		
g. Total Federal share (sum of lines e and f)					\$914,697.97		
h. Unobligated balance of Federal funds (line d minus g)					\$2,085,302.03		
Recipient Share:							
i. Total recipient share required					-		
j. Recipient share of expenditures					\$0.00		
k. Remaining recipient share to be provided (line i minus j)					\$0.00		
Program Income:							
l. Total Federal program income earned				\$	66,863.99		
m. Program income expended in accordance with the deduction alternative					\$0.00		
n. Program income expended in accordance with the addition alternative					\$0.00		
o. Unexpended program income (line l minus line m or line n)					\$66,863.99		
11. Indirect Expense	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share
	g. Totals:						
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: Please see the attachment for adjustments related to federal share expenditures and recipient share expenditures reported in prior fiscal years.							
13. Certification: By signing this report, I certify that it is true, complete, and accurate to the best of my knowledge. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)							
a. Typed or Printed Name and Title of Authorized Certifying Official Alice P. Miller				c. Telephone (Area code, number and extension) 202-727-6511			
				d. Email address apmiller@dcboe.org			
b. Signature of Authorized Certifying Official 				e. Date Report Submitted (Month, Day, Year) December 31, 2019			
14. Agency use only:							

Standard Form 425
OMB Approval Number: 0348-0061
Expiration Date: 10/31/2011

Paperwork Burden Statement
According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0060), Washington, DC 20503.

Government of the District of Columbia

District of Columbia Board of Elections

**SUMMARY OF FEDERAL ELECTION ADMINISTRATION ACTIVITIES AND USE OF
HAVA FUNDS (EXPENDITURES)**

Submitted To: U.S. Election Assistance Commission

Reporting Period End Date: September 30, 2019

In compliance with Title II Section 251 of the Help America Vote Act (HAVA) the District of Columbia Board of Elections (hereinafter "the Board") submits the following expenditure report for Fiscal Year (FY) 2019. This report reflects the expenditures for the period beginning October 1, 2018 through September 30, 2019. These expenditures are consistent with the proposed use of HAVA funds as set forth in the DC State HAVA Plan filed with the Election Assistance Commission and as allowed by the provisions of Title I and II.

FISCAL YEAR 2019 OPERATING ACTIVITIES AND USE OF HAVA FUNDS

Title 1, Section 101 Election Security Grant Fund Expenditures

1.1 Election Equipment

The Board utilized HAVA grant funds to purchase 200 DS200 Plastic Ballot Box Bottoms with steel doors, e-Bins, and 200 plastic rolling carrying cases. The Board also used funds to purchase new modems, batteries, and other equipment with security updates for existing voting equipment. The additional and updated voting equipment is necessary for improved execution of early voting and Election Day operations.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$439,250.00**

1.2 Contractual Services and Professional Service Fees

The Board utilized HAVA grant funds to pay the annual maintenance fee for electronic poll pads. Annual maintenance fees are necessary to ensure poll pads are working properly, efficiently, and in compliance with required security specifications.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$76,047.97**

Total FY2019-HAVA Title I, Section 101 Election Security Grant Funds.....\$ 515,297.97

1.3 Interest Accrued on Federal Fund in 2019

The total interest accrued on Title 1, section 101 funds in FY2019 is **\$4,481.32**

HAVA Program Interest Expenditures

2.1 Election Official Training

Election staff must stay informed and knowledgeable of election law, procedures, and best practices. Accordingly, several of the Board's full-time staff attended election officials training at seminars, workshops and conferences held locally and across the country.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$22,257.53**

2.2 Election Equipment and Contractual Services

The Board utilized HAVA funds to upgrade firmware, hardware, and election management systems. The Board also purchased 200 new electronic poll pads which are necessary for optimal execution of early voting and Election Day operations. All purchases for equipment, software, and hardware will allow the Board to provide voters with confidential, independent, and verifiable voting opportunities in the District of Columbia.

FY2019-HAVA Title II, Section 251 Fund Expenditures.....**\$185,163.95**

Total FY2019-HAVA Program Interest Expenditures.....\$ 207,421.48

2.3 Interest Accrued on Federal Fund in 2019

The total interest accrued on Title II, Section 251 funds in FY2019 is **\$52,514.47**

2.4 Interest Accrued on State Match Fund

There is no accrued interest on the required state match fund for FY2019.

29. Please list in descending order the top 25 overtime earners in your agency in FY19 and FY20, to date, if applicable. For each, state the employee's name, position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned. Please describe the process the agency uses to determine which employees are granted overtime.

RESPONSE: Please see the listing, below.

EARNINGS DETAIL REPORT - FY 2019
 Report ID : Overtime - FT and WAE - TOP 25
 Pay Begin Dt : 16-Sep-18
 Pay End Dt : 28-Sep-19
 AGENCY : Board of Elections

	EMPLOYEE ID	EMPLOYEE NAME	TITLE	GRADE	AMOUNT	PAY PLAN
1	00023064	Mattocks,Steven A	Support Services Specialist	9	\$ 22,193.22	DS
2	00024784	Hunter,Robert Thomas	Facility Operations Specialist	11	\$ 22,057.22	DS
3	00023994	Budoo,Arlin Jerome	Facility Management & Support	12	\$ 20,736.75	DS
4	00035134	Jones,Duan	Facility Management & Support	12	\$ 18,297.85	DS
5	00032482	Fleming,Tarrold	SUPPLY CLERK	1	\$ 15,448.78	WS
6	00103251	Thompson II,Richard	Election Training Coordinator	12	\$ 14,838.71	DS
7	00079762	Jordan,Bernard Michael	SUPPLY CLERK	1	\$ 11,617.50	WS
8	00025518	Jackson,Shirley A	Public Affairs Specialist	13	\$ 11,143.27	DS
9	00024162	Garcia,Karla D	Managment Liaison Specialist	12	\$ 10,054.10	DS
10	00032611	Mayes,David U	ELECTION TECHNICIAN	1	\$ 9,922.50	WS
11	00034998	DeBose,Jason M.	SUPPLY CLERK	1	\$ 9,870.00	WS
12	00083057	Knox,Terence J.	ELECTION TECHNICIAN	1	\$ 9,810.00	WS
13	00090237	McCoy,Rodney Tim	SUPPLY CLERK	1	\$ 9,810.00	WS
14	00032655	Vieira,Osvaldo	ELECTION TECHNICIAN	1	\$ 9,540.00	WS
15	00070156	Turkes Jr.,Michael	SUPPLY CLERK	1	\$ 9,307.50	WS
16	00027237	Baldwin,Stacey A	Staff Assistant	9	\$ 9,286.36	DS
17	00035151	Newsome Jr., Kevin A	Election Support Specialist	9	\$ 8,918.18	DS
18	00102404	Brown,Jason Derek	ELECTION TECHNICIAN	1	\$ 8,850.00	WS
19	00102391	Curry-Walker,Cedric Harvey	ELECTION TECHNICIAN	1	\$ 8,850.00	WS
20	00022107	Featherstone Jr.,Michael	SUPPLY CLERK	0	\$ 8,212.50	WS
21	0006349	White,Ladawne L	Public Affairs Specialist	13	\$ 6,668.84	DS
22	00017174	Lesesne Horton,Darlene R	VOTER REGISTRATION CLERK	1	\$ 6,648.75	WS
23	00079893	Ennis,Jermaine Alexander	ELECTION TECHNICIAN	1	\$ 6,615.00	WS
24	00026669	Steve,Denise A	Election Services Specialist	9	\$ 6,123.15	DS
25	00037559	Key,Dante Rasha	ELECTION TECHNICIAN	1	\$ 5,985.00	WS

EARNINGS DETAIL REPORT - FY 2020

Report ID : Overtime- FT and WAE - TOP 25

Pay Begin Dt : 29-Sep-19

Pay End Dt : 4-Jan-20

AGENCY : Board of Elections

	<u>EMPLOYEE ID</u>	<u>EMPLOYEE NAME</u>	<u>TITLE</u>	<u>GRADE</u>	<u>AMOUNT</u>	<u>PAY PLAN</u>
1	00023064	Mattocks,Steven A	Support Services Specialist	11	\$2,669.91	DS
2	00032482	Fleming,Tarrod	Support Services Specialist	9	\$2,044.08	DS
3	00091177	Offor,Chinyere Tamunotonye	VOTER REGISTRATION CLERK	1	\$1,875.00	WS
4	00103251	Thompson II,Richard	Election Training Coordinator	12	\$1,213.22	DS
5	00026669	Steve,Denise A	Election Services Specialist	9	\$1,163.07	DS
6	00090895	Green Wright,Millicent	Election Services Specialist	9	\$1,092.33	DS
7	00033105	Thompson,Myisha	Election Services Specialist	9	\$1,032.44	DS
8	00105153	Alexander,Melissa	VOTER REGISTRATION CLERK	1	\$877.50	WS
9	00025518	Jackson,Shirley A	Public Affairs Specialist	13	\$827.00	DS
10	00095470	Smith,DeAnna	Assistant Registrar of Voters	13	\$717.88	DS
11	00024162	Garcia,Karla D	Managment Liaison Specialist	12	\$678.82	DS
12	00102412	Philson,Kenyatta D	Election Service Assistant	7	\$569.63	DS
13	00080969	Bryan,Raymond Whitfield	IT Specialist	12	\$561.78	DS
14	00089434	Gumbs,Syniaya	Election Registration Speciali	9	\$533.83	DS
15	0006349	White,Ladawne L	Program Manager	13	\$511.09	DS
16	00062417	Legette,Randy	IT Specialist	12	\$507.30	DS
17	00035151	NEWSOME Jr.,KEVIN A	Election Support Specialist	11	\$488.44	DS
18	00070561	Turner,Kelly Anne	Election Registration Assistan	7	\$434.99	DS
19	00025664	Reddick,Luvenia M	Election Registration Speciali	9	\$332.23	DS
20	00102030	McCann,Lenez Juadette	Public Affairs Specialist	13	\$323.53	DS
21	00022107	Featherstone Jr.,Michael	SUPPLY CLERK	0	\$270.00	WS
22	00024174	Martinez,Marina R	Election Registration Speciali	9	\$249.17	DS
23	00102843	Williams,Antoinette Marie	ELECTION TECHNICIAN	1	\$220.00	WS
24	00079762	Jordan,Bernard Michael	SUPPLY CLERK	1	\$67.50	WS
25						

Typically, during an election season, which is an exceptionally busy period, the Board has a need to pay overtime to its employees. Due to the workload demands and the tight deadlines, there is always a need to authorize overtime. Oftentimes, election-related tasks cannot be done during normal work hours.

30. For FY19 and FY20, to date, please provide a list of employee bonuses or special pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

RESPONSE: During FY 19, the employees listed below received bonuses or special pay awards.

Name	Position/Grade	Amount	Reason
Gumbs, Syniaya	Election Registration Specialist – CS-09	\$ 3,170.00	Quality Step Increase (Rating Period)10/1/17-9/30/18
Nabinett, Raynell	Election Registration Specialist – CS -09	\$ 3,170.00	Quality Step Increase (Rating Period)10/1/17-9/30/18
Jackson, Shirley	Public Affairs Specialist – CS 13	\$10,425.00	Outstanding (Rating Period)10/1/17-9/30/18
Miller, Alice	Executive Director- ES 10	\$ 5,981.00	Statutory allowance
Budoo, Arlin	Facility Support Manger – CS-12	\$ 5,236.00	Quality Step Increase (Rating Period)10/1/17-9/30/18
Jones, Duan	Facility Support Manger – CS-12	\$ 5,236.00	Quality Step Increase (Rating Period)10/1/17-9/30/18
Garcia, Karla	Mgmt Liaison Spec – CS 12	\$ 9,454.00	Outstanding Performance (Rating Period)10/1/17-9/30/18
Goldsberry-Adams, Sylvia	Deputy Director- MS-16	\$11,031.00	Role Model Performance (Rating Period)10/1/17-9/30/18
Mattocks, Steven	Support Services Specialist – CS-09	\$ 4,487.00	Quality Step Increase (Rating Period)10/1/17-9/30/18

There have been no employee bonuses/special pay awards granted by the Board of Elections in FY 20, to date.

31. For FY19 and FY20, to date, please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

RESPONSE: There was no separation/severance pay given to any employees.

32. Please provide the name of each employee who was or is on administrative leave in FY19 and FY20, to date. In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status.

RESPONSE: There were no employees on administrative leave in FY 19, and FY 20, to date.

33. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and its anticipated completion.

RESPONSE: The majority of BOE staff is Non-Union (XAA) employees except a few who are Managerial Supervisory Service (MSS). Therefore, the Board is not under any collective bargaining agreement.

34. If there are any boards, commissions, or task forces associated with your agency, please provide a chart listing the names, number of years served agency affiliation, and attendance of each member. Include any vacancies. Please also attach agendas and minutes of each board, commission, or task force meeting in FY19 or FY20, to date, if minutes were prepared. Please inform the Committee if the board, commission, or task force did not convene during any month.

RESPONSE: Please see Attachment Q.34 (After Action Report/Board Minutes & Agendas) and table, below.

Board Member	Confirmation Date	Term Expiration	Ward of Residence	Regular Board Meeting Attendance
Michael Bennett	10/2/2018	7/7/2021	4	13
Dionna Lewis	1/5/2016	7/7/2019	7	6
Michael Gill	12/5/2017	7/7/2020	4	13
Karyn Greenfield	1/7/2020	7/7/2022	4	0

The Board did not meet in the month of June. The Board held the regular meeting for June on May 29, 2019.

The D.C. Council confirmed new Board Member Ms. Karyn Greenfield on January 7, 2020. Ms. Greenfield is expected to attend her first Board meeting on February 5, 2020.

35. Please list all reports or reporting currently required of the agency in the District of Columbia Code or Municipal Regulations. Provide a description of whether the agency is in compliance with these requirements, and if not, why not (e.g. the purpose behind the requirement is moot, etc.).

RESPONSE: Please see the listing, below.

Election Administration and Voting Survey (EAVS)

- Submitted to the Election Assistance Commission (EAC) and to the Mayor.
- Report due by February 1 of each odd-number year.
- Report is required under federal and District law. DC Official Code § 1-1001.05 (j).
- Currently in compliance; report submitted on February 1, 2019.

After Action Report

- Posted on Board’s website.
- Report due within 90 days following a general election.
- Report is required under District law; DC Official Code § 1-1001.05 (k).
- The After Action Report from the 2018 General Election was posted on the Board’s website within the required 90-day period.

New Employee Salary and Residence Reports

- Submitted to the Mayor and Council.
- Report due annually, typically submitted in the Performance Oversight Hearing Responses.
- Report is required under District law. DC Official Code § 1-1001.05 (e)(1)(C) (“The Board shall submit to the Mayor and Council annual reports detailing the names of all new employees, their pay schedules, titles, and place of residence.”).
- Currently in compliance.

Manual Audit Report

- Posted on Board’s website.
- Report due before certification of election results.
- Report required under District law. DC Official Code § 1-1001.09a (j) (“The Board shall publish on its website and make available for public inspection a report of results of the manual audit before certification of the official election results.”).
- Currently in compliance; last report posted on November 15, 2018.

Voter Registration Activity Report

- Published in the DC Register.
- Report is due monthly, on the 3rd Friday of each month.
- Report is required under District law. DC Official Code § 1-1001.05 (a)(7) (The Board shall “[p]ublish in the District of Columbia Register on the 3rd Friday of every

month, the total number of qualified electors registered to vote in the District as of the last day of the month preceding publication. Such notice shall be broken down by ward and political party affiliation, where applicable, and shall list the total number of new registrants, party changes, cancellations, changes of names, and/or addresses processed under each category.”).

- Currently in compliance; last report submitted to the DC Register on January 9, 2020 and the next report will be submitted to the DC Register on February 13, 2020.

Freedom of Information Act Report

- Submitted to the Mayor’s Office of Legal Counsel.
- Report is due after the close of each fiscal year.
- Report is required under District law. DC Official Code § 2-538 (a).
- Currently in compliance, the FY2019 report was timely submitted on December 5, 2019.
-

Annual Agency Accountability Report

- Submitted to the Office of the City Administrator.
- Report is due before January 15 of each year.
- Report is required under District law. DC Official Code § 1-614.13.
- Currently in compliance.

36. Please provide a list of any additional training or continuing education opportunities made available to agency employees. For each additional training or continuing education program, please provide the subject of the training, the names of the trainers, and the number of agency employees that were trained.

BOE RESPONSE: Several members of the BOE staff have completed, or are in the process of completing, the coursework necessary to receive the Certified Elections/Registration Administrator (CERA) designation, the highest elections professional achievement. The CERA designation, which is offered through The Election Center’s Professional Education Program, is achieved through a multi-year course of study which entails completion of twelve core courses taught by the Master's in Public Administration faculty of Auburn University. The coursework includes topics such as ethics, voter registration, elections law, planning, communications, and voter participation, among others. The intent of the program is to professionalize the management of voter registration and elections administration in promoting and preserving public trust in the democratic process.

Additionally, the BOE encourages and provides staff with opportunities to participate in DCHR’s Center for Workforce Development program which provides training opportunities and skill development programs to increase an individual staff member’s skills, software education and general customer service awareness.

37. Please describe any initiatives that the agency implemented in FY19 or FY20, to date, to improve the internal operations of the agency or the interaction of the agency with outside parties. Please describe the results, or expected results, of each initiative.

RESPONSE: The BOE instituted a new program with poll workers during FY 19. Returning poll workers were invited to participate in two (2) four-hour training sessions conducted by the staff. This off-cycle training provided an opportunity for Captains, Special Ballot Clerks, and Check-In Clerks to receive focused hands-on training dedicated to recurring problems and challenges found by the Precinct team. The refresher hands-on training was beneficial to all participants and was also an avenue to introduce poll workers to enhancements in procedures that will be used during the upcoming election cycle. Voters will be served by election workers who have undergone additional and more intensive training than in previous cycles.

For the first time since the implementation of Early Voting, all Early Voting centers will offer the option of a paper ballot in addition to the Ballot Marking Device (BMD). BOE has purchased equipment to accommodate “Ballots on Demand” in every early voting site. This will enhance the early voting process for voters. In the past, traditional paper ballots were only available at One Judiciary Square (OJS) during Early Voting.

BOE also developed a training manual for the Voter Registration Agencies (VRA) required to offer voter registration (VR) to their customers. With this manual, BOE will train staff at all of the agencies of the requirement and the process of offering voter registration. Training will begin in February and will be conducted on a continuous basis. This will standardize the process for each Voter Registration Agency (VRA).

38. What are the agency’s top five priorities? Please explain how the agency expects to address these priorities in FY20. How did the agency address its top priorities listed for this question last year?

RESPONSE: BOE's high-level priority continues to be the successful administration of elections, achieved through comprehensive efforts to engender an informed electorate, maintain a secure, accurate, and up-to-date voter registry, and administer efficient, inclusive, and accessible elections. To achieve that end, BOE plans to:

- Intensify our efforts to maintain an accurate and up-to-date voter registry through consistent use of data yielded from the Electronic Registration Information Center (ERIC) and the State and Territorial Exchange of Vital Events (STEVE) database.
- Develop engaging and targeted voter education and outreach programs and materials that will educate all potential and existing voters - including the youth, senior citizens, people with disabilities, people with language access needs, returning citizens, underrepresented populations, *etc.* - not only about BOE programs and processes, but also about their rights and responsibilities in the electoral process, and how they can contribute to the successful administration of elections.

- Leverage technology to improve all aspects of voter registration and election administration. For example, we are exploring the feasibility of launching a web-based ballot access program similar to Cook County, Illinois’ Running for Office Starter Kit (<https://www.cookcountyclerk.com/service/running-office-starter-kit>) here in the District.
- Partner with federal and local agencies to enhance the security of all election systems.
- Enhance the IT Division with high-level staff to assist with the Board’s mission and maintain security of the infrastructure.

39. Please list each new program implemented by the agency during FY19 and FY20, to date. For each initiative, please provide:

- a. A description of the initiative;
- b. The funding required to implement the initiative; and
- c. Any documented results of the initiative.

RESPONSE: For the 2018 General Election, (FY 19) BOE partnered with five community groups and organizations. There were two groups – the Federal Alumnae Chapter of Delta Sigma Theta Sorority, Inc. and the 801 East Men’s Shelter – that were each able to provide approximately 12 participants. These groups “adopted” two precincts each for the Election. A total of seven target precincts were adopted for the General Election.

2018 Adopt-A-Precinct - Target Precincts (General Election)

Precinct Number	Ward	Name of Location	Address	Organization
19	5	Dunbar High School	101 N Street, N.W.	Delta Sigma Theta Sorority, Inc. – Federal City Alumnae Chapter
10	3	Horace Mann Elementary School	4430 Newark Street, NW	Delta Sigma Theta Sorority, Inc. – Federal City Alumnae Chapter
31	3	St. Columba’s Episcopal Church	4201 Albemarle Street, NW	Salvation Army
102	7	Dorothy Height Public Library	3935 Benning Road, NE	St. Luke’s Catholic Church
140	8	Anacostia High School	1601 16 th Street, SE	801 Men’s Shelter
28	3	Annunciation Parish	3810 Massachusetts Avenue, NW	Salvation Army & Ron Brown College Preparatory High School Parent-Teacher Organization
122	8	Ballou High School	3401 4 th Street, SE	801 Men’s Shelter

BOE collaborated with the Bipartisan Policy Center on Erase the Line, a program that trained poll workers to evaluate precinct crowds on an hourly schedule on Election Day so as to assess the causes of any crowd or line delays. This initiative was free of charge.

The Board also undertook a new initiative with returning Poll Workers by implementing a new program that was identified as Continuing Poll Worker Training. This project invited precinct workers in during the spring and summer to focus on aspects of the polling place operation that require specific attention based on recurring issues that occur during the election cycle. Precinct Captains, Special Ballot Clerks and Check-in Clerks were scheduled for two four-hour training sessions. This provided an opportunity for staff to provide focused training outside of the election year. The training was part of the continuous effort to improve the election experience by ensuring poll workers are properly trained.

BOE will continue to use Democracy Live's accessible, audio-enabled sample ballot and voter guide lookup tool for the 2020 elections. BOE was pleased with the results. BOE will also deploy the fully accessible absentee ballot tool this election year.

40. How does the agency measure programmatic success? Please discuss any changes to outcomes measurement in FY19 and FY20, to date.

BOE RESPONSE: Broadly speaking, BOE considers its programs to be successful when:

- All eligible individuals who wish to participate in the electoral process through registering and voting are able to do so simply, efficiently, and without barriers, and with confidence that their votes will be counted as they intended;
- The voter registry is as accurate and complete as possible;
- Individuals who wish to run for office are fully informed regarding how to achieve ballot access; and
- All stakeholders have confidence in the management of the process and the result.

These key outcomes are reflected in the recommendations set forth in “The American Voting Experience: Report and Recommendations of the Presidential Commission on Election Administration (PCEA Report).” (Released January 2014). The Presidential Commission on Election Administration (the PCEA) was established by a presidential Executive Order in 2013 to identify best practices in election administration and to propose “common sense, non-partisan solutions that would prove useful to state and local officials in administering successful elections that meet the needs and legitimate expectations of voters.” As stated in the past, BOE gauges its growth and progress as the entity responsible for administering elections in the District of Columbia by the extent to which its programs conform to those recommendations outlined in the PCEA Report that are suitable for the District. These recommendations include, among others, deployment of online voter registration, utilization of interstate data-sharing tools, and enhancing the accessibility of polling places.

BOE also uses its annual performance plan and performance accountability report as a vehicle to develop objectives and goals and to assess its performance against those measures.

41. What are the top metrics and KPIs regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.

RESPONSE: After each election held in the District since 2010, the Board has published an after-action report containing the data listed in the response to General Question #28.

A section of the after-action report is dedicated to the performance of polling place workers and other election officials. This section contains data on the following key performance indicators:

- Percent of Election Day polling places opened on time
- Percent of voting equipment opened on time
- Percent of polling places with voting data returned to headquarters by midnight on Election Night
- Percent of poll workers who properly returned ballots and other key elections materials (delivery confirmation forms, ballot accounting forms, captain's notebooks, etc.) to headquarters by midnight on Election Night

Additionally, the Board includes in its performance plans figures related to its ongoing list maintenance activities, which are undertaken to ensure an accurate voter registry. Specifically, the Board monitors the number of deceased, duplicate, incarcerated felons, and out-of-District movers it removes from the registry on a quarterly basis, as well as the number of legacy birthdates it corrects and 657 are still remaining on the system.

42. Please identify whether, and if so, in what way, the agency engaged The Lab @ DC in FY19 or FY20, to date.

RESPONSE: The Board has not engaged The Lab@ DC nor have we been contacted by its leadership. However, we welcome the opportunity to work with The Lab @ DC in the future. Specifically, The Lab's work in the areas of customer service and form management could potentially be beneficial to the Board.

43. Please list the task forces and organizations of which the agency is a member.

RESPONSE: Staff of the agency belongs to The Election Center, The National Association of State Election Directors (NASSED), Electronic Registration Information Center, Inc. (ERIC), the US Election Assistance Commission (EAC) Standards Board, the National Association of Secretaries of State (NASS) Elections Committee, the US Department of Homeland Security (DHS) Election Infrastructure Subsector 44 Coordinating Council and the Multi-State Information Sharing and Analysis Center (MS-ISAC).

44. Please explain the impact on your agency of any legislation passed at the federal level during FY19 and FY20, to date, which significantly affected agency operations.

RESPONSE: No federal legislation passed in FY19 and FY20 to date has significantly affected Board of Elections operations.

45. Please describe any steps the agency took in FY19 and FY20, to date, to improve the transparency of agency operations, including any website upgrades or major revisions.

RESPONSE: BOE worked closely with the Board of Ethics and Government Accountability (BEGA) Office to ensure website transparency and compliance with the Open Government Act. With this, following a few suggestions and modifications, BOE received assurance that the website was in compliance with both the Open Government Act and accessibility requirements for the appropriate communities. BOE will continue to work with BEGA.

In terms of accessibility, during FY 2019, alternative text (alt text) was added to all pictures on BOE's website and social media platforms to ensure that voters with visual disabilities have equal access to our information, text written across pictures (text embedded in pictures) was removed from our website to ensure that the information could be accessed by screen readers, and several outdated PDF forms and applications were replaced with new accessible options.

Social media presence was magnified with the addition of staff to focus on this aspect. BOE will be hosting podcasts throughout the election cycle.

BOE also holds public meetings every month. At these meetings, the Board's Executive Director and General Counsel, along with the Director of the Office of Campaign Finance, present reports on agency activities and operations. BOE posts the notice for these meetings on its website no later than 48 hours in advance, a meeting agenda no later than 24 hours in advance, and meeting transcripts and minutes as soon after the meeting as possible.

BOE's website offers a great deal of information on the BOE's operations. Postings include election calendars, monthly voter registration statistics, candidate filings, administrative orders (organized by both date and subject), budget information, performance oversight reports, election after-action reports, and audit-related reports. BOE makes extensive use of its Twitter and Face Book accounts to keep the public apprised of its activities and respond to specific voter inquiries. BOE also responds to inquiries through the "Ask the Director" module of its website.

During the November 2018 General election (FY 19) cycle, BOE provided for interested parties, including the media, poll watchers, election observers, and members of the general public, to observe election administration activities such as logic and accuracy testing, voting on Election Day and during early voting, the uploading of election results, recounts, and post-election audits. BOE also hosted events to inform elected officials and members of the media of BOE's voting technology and the status of its election preparations.

BOE has an active Voter Education and Outreach Division (VEO Division). In advance of the November 2018 General (FY 19) election cycle, the VEO Division launched the Ward Outreach Coordinator program to ensure that essential information regarding both 2018 elections was disseminated throughout the city. BOE also published and mailed Voter's Guides and postcards regarding the elections to each District of Columbia household, and placed informational advertisements on buses and in Metro stations.

In conjunction with the VEO Division, BOE's Americans with Disabilities Act (ADA) Compliance Division hosted disability rights advocates and lawyers, senior citizens, voters with disabilities, and other interested groups at two voter access events designed to provide information regarding BOE's efforts to enhance the accessibility of its voting program for voters with disabilities.

46. Please identify all electronic databases maintained by your agency, including the following:

- a. A detailed description of the information tracked within each system;
- b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system; and
- c. Whether the public can be granted access to all or part of each system.

RESPONSE: See table, below.

Databases	Information Tracked	Public Access	Age of System	Completed and Upcoming Upgrades
Integrity (Voter Registration Database)	Registered voters, pertinent, registration data elements, and voter history.	The public can access certain portions of Integrity to obtain publicly available voter registration data elements, polling place locations, etc.	23 years old.	BOE is in the process of replacing the legacy Voter Registration System (VRS).
ElectionWare (Election Management System Database)	Builds and manage elections and tabulates election results. Tracks ballots, candidates, offices, precincts, and elections media.	No	2 ½ years	BOE and ES&S will be upgrading this spring to the latest version of ElectionWare. This version provides the ability to have very long candidate text displayed; ability to scan a barcode from printed poll book receipts; and to select proper ballot style number on equipment instead of manually entering ballot style number. The new version also includes support for Verizon and AT&T 4G modems and upgrades for all COTS software and cryptographic libraries used in the hardware to the latest NIST standards.
eSign (Digital Petition)	Registered voters, petition data, and signatures of those voters who have signed the tablet.	The end users (circulator & Voter) can only view their specific information before signing a petition.	1 ½ years	BOE has acquired eSign Digital Petition Solution. This Software as a Service (SaaS) resides on a FEDRAMP Azure platform. This Digital solution, using iPads, allows BOE to leverage technology for end users to search for, find voter individual records, and use petition eligibility logic, to

				further pre-qualify signees.
VRS Registration Database	Registered voter information and voter history	Information maintained by the database will be made available to the public via web services	1 year	Ongoing Project – completion schedule TBD This system will replace the current VRS, “Integrity”, when implemented.

Agency Operations

47. Please provide a detailed description of all existing technology and any new technology acquired or leased in FY19 and FY20, to date, including the age, cost, where it is used, and what it does. Please describe the technology’s projected lifespan and explain if there have there been any issues with implementation.

Fiscal Year Acquired	Cost	Technology	Purpose
FY 20	\$15,000.00	Microsoft 2016	BOE is upgrading desktops and server operating systems to Windows 10 and Server 2016.
FY 20	\$48,635.00	Network backup and storage solution	BOE to back up network in support of its Business Continuity and Disaster Recovery Plans.
FY 19	\$188,900.00	Ballot on Demand Ballot printing solution	Allows BOE to print paper ballots at each Early Voting center during any election cycle
FY 19	\$50,000.00	Agilis - Absentee Ballot Signature Verification	Automation hardware and software that allows BOE to scan and verify voter’s signature on returned absentee ballot envelope.

		System	
FY 19	\$97,800.00	Vocem – Petition Signature Verification System	Automation hardware and software that allows BOE to scan and verify voter signatures captured on candidate petitions.
FY 20	\$3,200.00	SIEM – Security Information and Event Management software	Allows BOE to monitor network traffic for network security and systems protection.

- a. For any elections technology purchased or leased in FY19 and FY20, please specifically provide the total cost for the purchase or lease and the source of the funds utilized (*e.g.* HAVA funds).

Fiscal Year Acquired	Cost	Technology	Purpose
FY18	\$29,925.00	Democracy Live	BOE will renew its license fees and services with Democracy Live to provide an ADA Compliant Accessible Sample Ballot solution and ADA compliant Accessible Absentee System (Remote Ballot Marking) tool for the District of Columbia elections in 2020.
FY 20	\$53,000.00		The service provides an audio-enabled function and is compatible with all major screen readers, tactile switches, closed captioning and sip and puff systems. District voters can save, download or print their ballot choices using their computer, tablet or smart phone.

FY19	\$2,000.00 Local funds	Cradle point Enterprise Wireless Routers	BOE purchased 10 enterprise routers to assist with the expansion of Early Voting Centers. The enhanced enterprise routers provide enhance data security, connection flexibility & multi-carrier failover for ePollbook communications functionality.
FY19 FY 20	\$50,000.00 for initial set-up and configuration ("Help America Vote Act" (HAVA) funds Renewal of license, maintenance & support – Cost TBD	eSign – Mobile Petition Application	BOE has acquired eSign Digital Petition Solution. This Software as a Service (SaaS) resides on a FEDRAMP Azure platform and operates on iPad and other PDA devices. This Digital solution allows Candidates and campaigns to retrieve voter registration information on each voter to determine eligibility for signing a candidate petition.
FY18-20	\$9,500.00 Local funds	QLESS Software as services- Queue-line management solution	A Customer service portal that allows all visitors to check-in to a queue using our on-site kiosk for services.
FY 19	\$176,000.00 (HAVA) funds	Purchase of additional Poll Pads	Epollbook solution used at early voting centers and polling places.
FY20	\$30,100.00 (HAVA)	iTrack Issue / Asset tracking	iTrack provides a comprehensive issue tracking system for the Call Center and

	funds	Associated to Epollbook solution	Election Techs.
FY 20	\$85,000.00 (Local funds)	ABVote	Mobile App
FY 20	\$168,000.00 (Local funds)	“Integrity” VR	Voter Registration Database renewal
FY 20	\$84,000.00 (Local funds)	Website	Website Hosting & Support

48. Please provide the amount of any Help America Vote Act funds expended in FY19 and FY20, to date, the purpose for the expenditures, and the Board’s projected use for any remaining funds.

RESPONSE: Please see response to Question #28 and table below.

Question 48 Help America Vote Act Fiscal Year 2019		
Funds Expended	Purpose for Expenditures	Projected Use
\$515,297.97	Purchased election equipment; paid for annual maintenance fees for electronic poll pads.	Purchased and updated voting equipment to help improve execution of Early Voting and Election Day operations.
\$207,421.48	Paid for election staff election official training; Upgraded firmware, hardware, and election management systems; purchased new electronic poll pads.	Allows the election staff to remain informed and knowledgeable of election law, procedures, and best practices. All purchases for equipment, software, and hardware will allow the Board to provide voters with confidential, independent, and verifiable voting opportunities in the District of Columbia.

49. Please provide an update on the procurement and implementation of a new voter registration system.

RESPONSE: The new voter registration system is still going through user acceptance testing and will not be deployed for the 2020 election cycle.

50. How does the Board plan to advertise the 2020 primary and general elections to the electorate, specifically for communities that are not particularly knowledgeable about local elections? Does the Board intend to survey other jurisdictions' elections agencies for innovative communications and outreach strategies?

RESPONSE: Through the use of:

1. Newspaper advertising
2. Television and radio advertising and public service announcements
3. Press releases posted to the website
4. Social media posting (Twitter, Facebook, Instagram, Nextdoor)
5. Information sharing via the DCBOE website
6. Voter Outreach Events and Voter Registration Drives
7. Mailers to Eligible but Unregistered Voters
8. Voter Guide (Available by mail and on website)
9. Advertising on metro buses and in metro stations
10. Podcasting and video blogging (“vlogging”)
11. Postcards with pertinent information to voters and eligible residents

DCBOE staff regularly attends Election Center workshops, and conferences, National Association of State Election Directors (NASSED) conferences, EAC Standards Board conferences, and other election-related meetings where election officials from across the country and from varying types of jurisdictions share and exchange information, and where outreach strategies and voter education are frequently discussed. Through the Executive Director’s membership on the Election Center’s Board of Directors, BOE has firsthand access nationwide to outreach strategies and innovations as well as initial results to survey requests. The Board is regularly considering new strategies and is open to new ideas that are recommended by other jurisdictions.

RESPONSE: In addition to a robust social media presence (Twitter, Face book, and Instagram), BOE proposes advertisements and PSA’s in both District-wide and local neighborhood media outlets such as the Washington Post/El Tiempo Latino. BOE will also publish sample ballots in at least one newspaper with District-wide circulation. BOE typically publishes voter information in Community papers including The Current, Washington Blade, East of the River, The Informer, and the Afro. BOE will also use Broadcast outlets including CBS Radio, Comcast and Verizon and public and private radio stations for election messaging.

As with past elections, the public affairs and VEOD teams will target local public, private, and charter high schools to encourage District students to participate in the Student Election Worker Program, which gives 16-year-olds and above the opportunity to work in precincts on Election Day and see the importance of civic engagement first-hand.

51. Please describe the Board’s voter registration activities during FY19 and FY20, to date.

- a) How, specifically, does the Board focus its registration efforts on areas of the District or particular populations (*e.g.*, students, young people, or residents in Wards 7 and 8) that have low registration rates?

RESPONSE: BOE engages in many registration activities that focus on populations that have low registration rates. In this regard, BOE has conducted a number of registration events in Wards 7 and 8. During the week of National Voter Registration Day, one of BOE’s signature events was held at Anacostia Library in Ward 8. BOE also participated in a number of senior events and several block parties in Wards 7 and 8. BOE also took part in Beat the Streets events, Community Days, and Teen Nights within Wards 7 and 8. During FY20, we will continue these efforts and expand the outreach to these communities.

- b. How many applications and changes of address were transmitted to the Board by voter registration agencies in FY19 and FY20, to date? Please list the number by agency.

QUESTION #51 B		
NVRA AGENCY	New Applications FY19	CHANGES OF ADDRESS FY19
DEPARTMENT OF MOTOR VEHICLE	29,945	63,276
DEPARTMENT OF HUMAN SERVICES' (DHS) ECONOMIC SECURITY ADMINISTRATION (ESA)	167	257
DEPARTMENT ON DISABILITY SERVICES	21	18
OFFICE OF AGING	1	1
DEPARTMENT OF PARKS AND RECREATION	0	0
DEPARTMENT OF YOUTH REHABILITATION SERVICES	14	8
DEPARTMENT OF CORRECTIONS	33	13
DC PUBLIC SCHOOLS	88	19
DEPARTMENT OF HEALTH (DOH)'S SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR WOMEN, INFANTS, AND CHILDREN (WIC)	1	0
DC PUBLIC LIBRARY	59	20
NVRA AGENCY	NEW Applications FY20	Changes of Address FY20

DEPARTMENT OF MOTOR VEHICLES	8,001	20,780
DEPARTMENT OF HUMAN SERVICES' (DHS) ECONOMIC SECURITY ADMINISTRATION (ESA)	13	40
DEPARTMENT ON DISABILITY SERVICES	12	4
OFFICE OF AGING	2	0
DEPARTMENT OF PARKS AND RECREATION	0	0
DEPARTMENT OF YOUTH REHABILITATION SERVICES	2	4
DEPARTMENT OF CORRECTIONS	29	10
DC PUBLIC SCHOOLS	20	5
DEPARTMENT OF HEALTH (DOH)'S SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR WOMEN, INFANTS, AND CHILDREN (WIC)	0	0
DC PUBLIC LIBRARY	58	43

c. What measures is the Board taking to increase voter registration at designated voter application distribution agencies? Has the Board conducted a review of voter registration at these locations?

RESPONSE: The Board has completed a training manual, which will standardize the process for each Voter Registration Agency. The Board is working with each agency to train their staff to assist customers in downloading and using the Vote4DC mobile app, so that users may confirm and update their registration status. Training and technical assistance will also be provided upon request. The Board will review voter registration activities on a continual basis to evaluate the training sessions and use of the manuals.

d. How does the Board measure the success of its Ward Outreach Coordinators?

RESPONSE: The 32 members of the Ward Outreach Coordinator team were assessed for their ability to quickly master election law and BOE procedures, and in turn, to communicate the procedures effectively and accurately to diverse audiences. Successful Coordinators also provided important feedback regarding best practices and the best locations and groups to target for voting services.

Are these permanent positions?

No, Ward Outreach Coordinators are temporary election support, with the duration of the assignment lasting typically from April – December of an election year. In addition to

staffing outreach events, Coordinators also assisted with post-election activities such as inventorying supplies and administrative support.

52. Please provide voter registration data for all eligible voters by age and Ward.

a. What percentages of eligible voters are registered to vote?

RESPONSE: Please see the table, below.

WARD	VOTERS	18 to 24	25 to 34	35 to 44	45 to 54	55 to 64	65 and Over
1	62129	4770	23506	14465	7180	5683	6524
2	47862	3419	17439	9689	5231	5095	6989
3	56002	4095	12271	9910	8562	7623	13540
4	61434	4188	12050	12943	9802	8983	13468
5	67425	4716	18038	14590	8960	8989	12132
6	80709	4232	28249	20012	10235	8476	9505
7	58965	5781	13552	10687	8785	9588	10570
8	58264	6274	15407	11239	9102	8640	7601
Total	492790	37475	140512	103535	67857	63077	80329
%	100%	7.60%	28.51%	21.01%	13.77%	12.80%	16.30%

b. What percentage of registered voters (by Ward and age) actually voted in the 2018 District elections? How do these percentages compare to the last three elections?

RESPONSE: Please see the table, below.

AGE GROUP	WARD 1	WARD 2	WARD 3	WARD 4	WARD 5	WARD 6	WARD 7	WARD 8
18 - 24	2475	1834	1708	1448	1529	1891	1329	1149
25 - 34	12549	8534	6046	5766	7894	14745	4165	3798
35 - 44	6571	4056	5273	6444	6200	9486	4109	3519
45 - 54	3486	2473	5191	5081	4310	5315	3956	3406
55 - 64	2780	2668	4806	5175	4400	4409	4629	3495
65 - 74	2078	2270	5331	4530	3608	3313	3121	2175
75-OVER	1099	1403	3332	3158	2350	1843	2093	1165
Total Voted By Ward	31038	23238	31687	31602	30291	41002	23402	18707
Total Registered	65689	51588	59697	63636	69891	84126	60218	59909
Percentage %	47.25%	45.05%	53.08%	49.66%	43.34%	48.74%	38.86%	31.23%

Voters Cast and Counted by Type- Comparison to Past General Elections

Election	Absentee voters	% of Overall Turnouts	Election Day Voters	% of Overall Turnout	Early Voters	% of Overall Turnout	Overall Turnout	Total Registered Voters	Turnout Percentage %
11/6/12	11,588	3.93	191,166	64.84	57,053	19.35	294,814	483,775	60.94
11/4/14	5,989	3.38	125,807	70.9	26,660	15.03	177,377	461,325	38.45
11/8/16	20,781	6.6	186,326	59.6	101,077	32.3	312,575	478,688	65.20
11/6/18	9,667	4.17	168,546	72.7	52,512	22.66	231,700	500,511	46.29

53. Please list the top ten voting precincts by growth in the last five years.

RESPONSE: The ten top precincts by growth within the last five years are 1, 11, 17, 18, 19, 74, 81, 83, 89 and 131.

Precinct #	Precinct Name _Polling place	Ward
1	Walker-Jones Education Campus	6
11	Guy Mason Recreation Center	3
17	Metropolitan AME Church	2
18	Kennedy Recreation Center	6
19	Dunbar Senior High School	5
74	Noyes Education Campus	5
81	Miner Elementary School	6
83	J.O. Wilson Elementary School	6
89	Eastern Market	6
131	Arthur Capper Community Center	6

54. How many DCPS and public charter students and DYRS youth were registered to vote in FY19 and FY20, to date? How, specifically, does the Board work with the relevant agencies to ensure that these individuals are registered to vote?

RESPONSE: A total of 1,410 students and DYRS youth were registered to vote in FY 19 and FY20, to date. The Board establishes partnerships with agencies to ensure students are registered to vote. As it pertains to schools, a letter is sent to the principal to gain buy-in and in most cases, a contact person is assigned to work with BOE. BOE has also established a relationship at the administrative level, with the DCPS Director of Social Studies. This helps ensure the approach for communicating voter registration information to DCPS students is performed in a consistent manner. BOE has scheduled registration drives during Back to School events, Senior Class meetings, lunch periods and in classrooms. In addition to attempting to reach students in schools, BOE has worked with other agencies, such as Community of Hope and the Department of Human Services. The intent is to work with agencies that engage sizeable numbers of youth.

55. What protocols are in place to pre-register students and youth in DYRS custody?

RESPONSE: Education is a major factor in pre-registering youth to vote. Some youth and many adults are under the impression that youth have to be 18 years of age to register. BOE has developed a flyer which is customized for each school and sent prior to every scheduled registration drive. The flyer articulates the fact that 16 and 17-year-old students can pre-register. School contacts are asked to share the flyer with students prior to the drive as a way to promote the drive and educate the students on their rights with respect to registration and voting. As with any other student, the expectation is for the Board to engage youth in DYRS custody for the purpose of voter registration. To this end, the Board has developed a relationship with DYRS as well. Voter registration has occurred with DYRS students in the classroom as well as at DYRS-sponsored events. The Inspiring Youth Program and Youth Services Center are examples of classroom settings for DYRS youth. Although these are alternative learning centers, they have DCPS principals and therefore, a relationship has been established with the principal to engage these students. In the case of the Inspiring Youth Program, DCBOE also works with a contact at the DC Jail, as these students are located on the DC Jail campus and coordination is required for access.

56. How many schools did the Board visit in FY19 and FY20, to date? How many schools does the Board plan to visit prior to the 2020 primary and general elections?

RESPONSE: In FY19, the Board contacted every DCPS and DCPCS high school to conduct a voter registration drive. Each school that responded was visited. The Board visited 14 schools in FY19. Seven schools have been visited in FY20. Coordinating availability with the school schedule was a challenge during FY19. As to FY 20 every DCPS has responded, provided contact information and dates for BOE to conduct registration drives at most of the schools have been scheduled.

57. How is the Board actively recruiting Student Election Workers?

RESPONSE: The Board routinely recruits Student Election Workers at outreach events, particularly school registration drives. In addition, recruitment is facilitated via regular social media posts and online advertisements, through press releases, and on the Board's website. Through each of these methods, the Board emphasizes that Student Election Workers can receive compensation, community service credit hours, or a combination of both for their time on Election Day. The Board also reminds the public that election workers are always needed for Election Day by way of TV commercials, radio interviews and PSAs, and banner advertising in local papers.

a. How many Student Election Workers participated in the 2018 elections?

RESPONSE: 125

58. In the FY19 budget, the Committee funded an FTE for year-round voter outreach to students, returning citizens, and inmates. Please describe the staff member's activities since their hire date.

RESPONSE: The staff member funded to conduct year-round voter outreach to students and returning and incarcerated citizens has been fully engaged in promoting education and voter registration for these populations. Relationships with schools and community partners in support of returning and incarcerated citizens continue to be established and cultivated. Some highlights of the efforts of this individual follow:

Population	Outreach Activities
Incarcerated	<ul style="list-style-type: none"> • Works with the Department of Corrections (DOC) to conduct education and registration drives. • Have established a partnership with the Office of Human Rights (OHR) to ensure the rights of Returning Citizens. A joint education/registration session at the DC Jail was held in conjunction with OHR to educate the Incarcerated Citizens of their rights upon release. OHR often requests the help of the Board with events where Returning Citizens are likely to be in attendance. • Created posters that articulate the rights of incarcerated and returning citizens which were posted in the DC jail in strategic high traffic areas. • Works with Court Services and Offender Supervision Agency (CSOSA) to present at the quarterly CSOSA Community Resource Video Conference. The audience is DC residents incarcerated in federal prisons that are scheduled for release. Also works with CSOSA on various community related events designed for the success of Returning Citizens. • Attended CSOSA Federal Bureau of Prisons (FBoP) 2-day trip to visit DC residents incarcerated at federal prisons, who were scheduled for release.
Returning Citizens	<ul style="list-style-type: none"> • Attended multiple events hosted by Community Partners committed to the support of Returning Citizens. Examples include, but are not limited to: CSOSA Mass Orientations for Returning Citizens (recently discontinued), CSOSA sponsored community education/resource fair, MORCA's Returning Citizen Cookout, National Reentry Network for Returning Citizens education session, Catholic Charities Men's Shelter registration drive. All events have included an element of education by BOE and voter registration. Recent events also include Election Worker recruitment for the upcoming 2020 elections. • Posters were placed at half-way houses to educate/remind

	<p>returning citizens of their right to vote post incarceration, regardless of their offense.</p> <ul style="list-style-type: none"> • Established relationship with MORCA. Continued discussions on how best to partner in support of Returning and Incarcerated Citizen populations.
Students	<ul style="list-style-type: none"> • Establish contacts at DCPS and DCPCS high schools. • Attends various school events to conduct education and voter registration (e.g., lunch periods, classrooms, Back to School events, Senior Class meetings, Homecoming). • Created brochures to promote registration drives, articulate who can register, provide info to ensure readiness for the drive. • Recruits Student Election Workers <p>Established relationship with DYRS. Have participated in DYRS-sponsored events to perform education and voter registration and have on-going drives scheduled rotating between the DYRS locations</p>

59. Please describe the Board’s work with incarcerated individuals and returning citizens in FY19 and FY20, to date.

RESPONSE: See response to # 58

- a. How many incarcerated individuals at the D.C. Jail were registered to vote in FY19 and FY20 to date?

RESPONSE: During FY19, 47 incarcerated individuals were registered to vote and to date in FY20 39 have been registered.

- b. How did the Board work with the Department of Corrections in FY19 and FY20, to date, to improve voter registration at the D.C. Jail beyond the initial intake stage?

RESPONSE: The Board has been very engaged with the Department of Corrections. During the intake process, incarcerated citizens are often not focused on voter registration. Therefore, BOE worked with the Department of Corrections (DOC) and Office of Human Rights to create posters (English and Spanish) that were placed throughout the jail and which articulate voting rights for Incarcerated and Returning Citizens. Also, periodic voter registration drives have been held and will be scheduled at least once every other month (sometime monthly). See Response to Question #58.

- c. What is the Board's plan for conducting the 2020 primary and general elections in the D.C. Jail?

RESPONSE: The Board will continue to educate incarcerated citizens about their voting rights and explain the absentee voting process. BOE will provide voter registration applications and absentee ballot requests to the DC Jail. Absentee voting will be available to all eligible incarcerated citizens and they will have the ability to vote just as any other citizen. Incarcerated citizens will be allowed to request an absentee ballot. For each absentee ballot requested, BOE will hand-deliver an absentee ballot to the requestor and be onsite to administer the ballot completion by explaining the process and assisting the voter as necessary. After ballots have been cast, BOE will hand-carry them back to the BOE office. BOE will return to the DC jail to retrieve any ballots left behind for completion. All activities will be conducted in accordance with the dates posted on the BOE website.

- d. How has the Board worked with MORCA to improve inmate registration?

RESPONSE: The Board has not specifically worked with MORCA related to inmate registration activities. However, the Board has developed a relationship with MORCA. In addition to direct communication, the board has encountered MORCA due to attending several of the same events geared toward returning citizens. BOE and MORCA have discussed possibilities for working together as it relates to both Returning and Incarcerated Citizens. The Board has however worked with the DC Jail, The Office of Human Rights, and The DC Ready Center with respect to voter registration for Incarcerated Citizens.

- e. How many incarcerated individuals voted in the 2018 primary and general elections?

RESPONSE: According to our records, 73 incarcerated individuals voted in the 2018 Primary and 127 voted in the 2018 General Election.

- f. How has the Board worked to combat misinformation about the voting rights of incarcerated individuals and returning citizens in the District?

RESPONSE: The Board has worked to combat misinformation about the voting rights of incarcerated individuals. BOE takes advantage of opportunities to remind people of the voting rights of Returning Citizens. The Board has developed a brochure (Voting Guide for Incarcerated and Returning Citizens) that is specifically designed to share the voting rights for those populations. The brochure has been shared with Incarcerated Citizens as well as Returning Citizens in both the federal prisons and the DC Jail. It is available for in-jail registration drives and community events. The Board has also created posters that articulate the rights of Incarcerated and Returning Citizens. These posters are placed in the DC Jail, the Hope Village Halfway House, and are used in general outreach activities.

60. How has the Electronic Registration Information Center enabled the Board to maintain accurate voter rolls? How did the Board use ERIC in FY19 and FY20, to date?

RESPONSE: The Board routinely provides data from the voter registry and the Department of Motor Vehicles to ERIC, a data-sharing program that allows participating jurisdictions to identify voters who are deceased, or have moved within or outside of the jurisdiction, and to take action on that information. ERIC also identifies individuals who have moved from one participating jurisdiction to another, enabling the jurisdictions to contact these individuals and address their voter registration status/inform them of their potential eligibility to register to vote. States currently participating in ERIC in addition to the District of Columbia include Alaska, Alabama, Arizona, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Iowa, Kentucky, Louisiana, Maryland, Michigan, Minnesota, Missouri, Nevada, New Mexico, Ohio, Oregon, Pennsylvania, Rhode Island, South Carolina, Utah, Vermont, Virginia, Washington, West Virginia, and Wisconsin. The more jurisdictions that join ERIC, the greater the accuracy of each jurisdiction's voter registry, and the lower the cost of membership.

The Board has used ERIC to:

From October 1, 2018 thru September 30, 2019:

- eliminate 125 duplicate voter registration records
- remove 716 registered voters determined to be deceased
- remove 2,235 voters determined to have moved outside of the District;^[1] and
- update the addresses of 212 voters determined to have moved within the District.

From October 1, 2019 to the present, the Board has used ERIC to:

- eliminate 0 duplicate voter registration records
- remove 75 registered voters determined to be deceased
- remove 1,832 voters determined to have moved outside of the District;^[1] and
- update the addresses of 61 voters determined to have moved within the District.

How much did the Board pay in dues to ERIC during that period?

Question 60		
Electronic Registration Information Center		
Fiscal Year 2019		
Funds Expended	Membership Dates	Has the Membership enabled the board to maintain accurate voter rolls?
\$16,788.00	July 2019 – June 2020 (2019-20)	

61. Please describe the Board’s efforts to increase poll accessibility in advance of the 2020 primary and general elections. How many polls remain structurally or operationally inaccessible?

RESPONSE: In advance of the 2020 Primary and General Elections, the Board will collaborate with the Department of General Services (DGS), the Department of Transportation (DDOT), and the Office of Disability Rights (ODR) to ensure that polling places are structurally accessible. ODR will help us to identify accessibility issues at government facilities, DGS will once again provide a team of facility managers, building managers, and engineers to correct structural issues at government buildings that serve as polling places. Modifications will include installing automatic door openers, temporarily removing narrow doors, adding temporary ramps, and removing center poles that obstruct narrow doorways. DDOT will also be responsible for removing offensive signs such as “handicap parking” and paving uneven sidewalk/road surfaces. The following modifications will be made to several polling sites:

PRECINCT #	PRECINCT NAME	CORRECTIVE ACTION FOR THE 2020 ELECTIONS CYCLE
4	School Without Walls (Francis Stevens High School)	Install temporary ramp
8	Palisades Recreation Center	New permanent ramp and ADA compliant front door installed *Temporary ramp no longer required
13	St Margaret’s Episcopal Church	Threshold will be installed at the accessible entrance
37	Banneker Community Recreation Center	Temporary curb cut ramp will be installed at sidewalk
54	St Luke’s Baptist Church	Two temporary ramps will be installed
57	Washington Latin Public Charter School	The parking lot needs to be restriped
60	St John United Baptist Church	Install temporary ramp
67	Bunker Hill Elementary School	Temporary ramp will be installed

69	Perry Street Preparatory PCS @ Taft	Install temporary flat ramp to cover uneven surface. Since 2015, BOE has made several requests to have the parking lot resurfaced at the school.
81	Miner Elementary School	Install temporary ramp
83	J.O. Wilson Elementary School	Install temporary ramp and the center bar will need to be removed at the side entrance. A permanent ramp was installed in 2016, but it does not comply with ADA standards.
98	Smothers Elementary School	The main door's center bar will need to be removed.
105	Benning Road Recreation Center	*The push to open door system is often inoperable- need to ensure that it is in working condition throughout the election season.
106	Ridge Road Recreation Center	Install temporary ramp
120	Malcolm X Elementary School	Install temporary ramp at the back entrance closest to the accessible parking spaces
121	Ferebee-Hope Recreation Center	Remove the center bar from the main entrance

Steps taken by BOE to make our polling sites operationally accessible, as well as improve overall voter and language access for voters with disabilities and limited English proficient voters:

- Translated all BOE brochures and voter registration applications into all six (6) languages required under the DC Language Access Act;
- Redesigned several voting signs to make them more user-friendly and added multiple languages to them;
- Collaborated with the American Association of People with Disabilities (AAPD) to promote their Register! Educate! Vote! Use your Power! (REV UP) Campaign during National Disability Voter Registration Week (NDVRW) July 15-19, 2019; which aims to increase the political participation of the disability community while also engaging candidates and the media on disability issues. The Board hosted two REV UP/ NDVRW voting drives at our main office;
- Participated in several outreach events coordinated by VEOD to inform senior citizens, people with disabilities, and people with Limited English proficiency (LEP) voters about the Board's accessible voting technology, language access services, and other accommodations available to voters on Election Day.

Some of these events included:

EVENT	NUMBER OF PEOPLE REGISTERED TO VOTE	VOTER OR LANGUAGE ACCESS SERVICE PROVIDED
Mary's Center May 29, 2019	0	Translated voting information and voter registration application (Spanish)
Chinatown Community Festival June 15, 2019	1	Translated voting information and voter registration application (Mandarin)
Unity Health Care August 8, 2019	6	Translated voting information and voter registration application (Spanish)
Adams Morgan Day Festival September 8, 2019	71	Translated voting information and voter registration application (Spanish)
Hispanic Heritage Celebration September 12, 2019	2	Translated voting information and voter registration application (Spanish)
Carlos Rosario Family Day September 21, 2019	9	Translated voting information and voter registration application (Spanish)
Carlos Rosario Student Education Day September 25, 2019	9	Translated voting information and voter registration application (Spanish)
NDVRW, the Mayor's Annual Disability Awareness Expo October 24, 2019	9	Documents in alternative format (braille etc.)
DC Commission on Persons with Disabilities Monthly meetings	N/A	Documents in alternative format (braille etc.)

- Hosted the annual Voter Access Forum on October 3, 2019, to engage the disability community. Several disability rights advocates, lawyers, senior citizens, voters with disabilities, and other interested groups and individuals attended in the events;
- Updated the ADA section of the Polling Place Operations Manual to include an updated accessibility symbol, pictures and charts concerning the proper way to setup the voting equipment, and more information on how to make the polling place accessible;
- Revamped the election worker training class to include more practical exercises and simulated polling place exercises involving people with various disabilities, seniors, and LEPs;
- Made additional changes to the Frequently Asked Questions (FAQ) document with information on reasonable accommodations, voter access, accessible polling sites, ballot transfer requests, *etc.* for senior citizens, people with disabilities, and LEP voters;

- Placed the accessible versions of the ADA Compliance Assistant application and Election Worker Request for Reasonable Accommodations forms on the website;
- Provided voter and language training to local government and nonprofit organizations, including the DC Department of Disability Services and the National Center for Learning Disability;
- Partnered with ODR to successfully petition for a proclamation from the Executive Office of the Mayor declaring the third week of July 2019 as *National Disability Voter Registration Week* in the District of Columbia;
- Participated in the U.S. Election Assistance Commission’s (EAC) 2020 all-day summit to promote the voter and language access services offered by the Board. Also, discussed other issues related to voters with disabilities, senior citizens, and LEPs; and
- Procured an accessible, audio-enabled absentee balloting tool for voters with disabilities and senior citizens.

Interpreting Services

The Board provided interpreting services and collected voter registration applications at the following Naturalization Ceremonies:

- October 8, 2019 – 84 voter registration applications collected
- December 10, 2019 – 89 voter registration applications collected

The U.S. Election Assistance Commission (EAC) recently awarded the DC Board of Elections with the 2019 Clearinghouse (“Clearie”) Award for Improving Accessibility for Voters with Disabilities and for BOE’s overall commitment to accessibility.

62. How many polling places for the 2020 primary and general elections are also MPD or other law enforcement agency buildings?

RESPONSE: During the 2020 election cycle, there will be two (2) MPD stations that serve as polling places – Precinct #58-Fourth District Police Station located at 6001 Georgia Avenue, NW(Ward 4) and Precinct #115-Seventh District Police Station located at 2455 Alabama Avenue, SE (Ward 8). Also, there is one sub-station that serves as a polling place, Precinct #45-MPD Regional Operation Command North located at 801 Shepherd Street, NW (Ward 4).

63. Please provide an update on the Ballot Access Modernization Amendment Act of 2016, effective October 8, 2016 (D.C. Law 21-160).

a. How many candidates used the technology in the 2018 primary and general elections?

RESPONSE: Ten (10) candidates used the technology in the 2018 Primary and four (4) candidates use the technology in the 2018 General election.

b. How does the Board plan to encourage more candidates to utilize the program?

RESPONSE: Everyone picking up nominating petitions is encouraged to use eSign as a way to collect and verify their nominating petitions. Training on the iPad is offered on a one-on-one bases at the time the petitions are picked up. Additional training on the iPad is available on request.

- c. Does the Board allow candidates to securely download the application at home or using their own tablets?

RESPONSE: The Board has implemented a mobile application that can be downloaded by the user once credentials are created by BOE. This includes a secure link to BOE's network to download the mobile application and with the ability to print petitions.

- 64. Please provide an update on Board's implementation of the Automatic Voter Registration Amendment Act, effective February 18, 2017 (D.C. Law 21-208).

How many voters have been registered as a result of the law?

RESPONSE: The number of voters registered as a result of the law is 43,394.

How many voters who were registered as a result of the law have voted?

RESPONSE: The number of voters who voted as a result of the law is 4,405.

How many voters updated their addresses as a result of this law?

RESPONSE: 123,519.

- 65. What measures is BOE taking in preparation of the 2020 elections to secure the District's election infrastructure and voting equipment against potential cyber-attacks?

RESPONSE: BOE is taking the following efforts as set forth in response to the subcategory questions listed below to secure its infrastructure and voting equipment for the 2020 election cycle. (Please see www.dcboe.org for more detailed information on how BOE is securing DC elections).

- a. How does the agency utilize HSEMA's expertise and resources, particularly regarding cybersecurity?

RESPONSE: BOE continues to communicate with the HSEMA experts including participating in the Cyber Hygiene program since 2016 General Election.

- b. How does BOE partner with federal entities to protect the integrity of our elections?

RESPONSE: BOE receives regular cyber security threat notifications from the Center for Internet Security (CIS) and the Multi-State Information Sharing and Analysis Center (MS-

ISAC). These entities monitor systems nationwide and share intelligence with all sectors of the United States Critical Infrastructure.

BOE receives regular cyber security notifications and updates from the CIS's Elections Infrastructure Information Sharing and Analysis Center (EI- ISAC). The EI-ISAC focuses specifically on election related monitoring and communicates directly to Secretaries of State and State Election Directors. The EI_ISAC conducts security monitoring and offers free support and resources including forensic analyses and emergency response teams.

BOE has established Points of Contact with the DHS, DC Homeland Security Emergency Management Agency (DC HSEMA), The Office of the Chief Technology Officer (OCTO), the Department of Justice (DOJ), and the FBI in preparation for coordinated responses to a cyber-threat or emergency incident.

- c. Has the Board applied for federal grants for cybersecurity initiatives or assistance?

RESPONSE: Please see Response to Question #28. In FY 18, BOE applied for and received Section 101, Help America Vote Act of 2202 (P.L. 107-252) (HAVA) Election Security grant funds, in the amount of \$3 million. The purpose of the grant award is to “improve the administration of elections for Federal office, including to enhance election technology and make election security improvements” to the systems, equipment and processes used in federal elections.

On December 20, 2019, the President signed the Consolidated Appropriations Act of 2020 into law. The Act includes \$425 million in new HAVA funds, made available to states and the District of Columbia to improve the administration of elections for Federal office, including enhancing technology and making election security improvements.

The US EAC issued a grant award notification to BOE on January 16, 2020. BOE is in the process of developing a program narrative, funding request letter, required certifications, and a summary of anticipated expenditures for deposit of the grant award. BOE will be authorized to incur costs against the grant no earlier than December 1, 2019. In addition funds, the District request and EAC disburses, must be spent by the end of the 5-year budget period. BOE will be required to match 20 percent of the amount within two years of receiving the federal funds. BOE’s match is \$600,000.00 and the match must be different from funds used to meet the match associated with the 2018 HAVA grant. BOE may need to seek supplemental local funds to meet the 20 percent match.

- d. What training, if any, are BOE staff given regarding cybersecurity?

DCBOE staff regularly participates in Election Cyber Security Training Exercises (Tabletop exercises) conducted by the Cybersecurity and Infrastructure Security Agency (CISA) of DHS, the OCTO Fusion Center operated by DC OCTO, and other Tabletops conducted by state and NGO entities. These exercises are simulated threat scenarios and are equivalent to train the trainer activities that helps identify best practices and procedures to incorporate into office response plans.

66. In the 2018 primary and general elections, how many voters voted early, by early voting center and by day? Was this an increase or decrease from prior elections? By how much?

RESPONSE: See the tables, below.

PRIMARY ELECTION

Ward EV 1: Columbia Heights Community Center, 1480 Girard St., NW

Date	Turnout
Friday, June 8	211
Saturday, June 9	125
Sunday, June 10	141
Monday, June 11	114
Tuesday, June 12	201
Wednesday, June 13	159
Thursday, June 14	258
Friday, June 15	560
	Total: 1,769

Ward EV 2: One Judiciary Square, 441 4th Street, NW

Date	Turnout
Monday, June 4	371
Tuesday, June 5	271
Wednesday, June 6	348
Thursday, June 7	244
Friday, June 8	226
Saturday, June 9	89
Sunday, June 10	70
Monday, June 11	190
Tuesday, June 12	231
Wednesday, June 13	308
Thursday, June 14	427
Friday, June 15	672
	Total: 3,447

Ward EV 3: Chevy Chase Community Center, 5601 Connecticut Ave., NW

Date	Turnout
Friday, June 8	263
Saturday, June 9	334
Sunday, June 10	237
Monday, June 11	186
Tuesday, June 12	280
Wednesday, June 13	246
Thursday, June 14	357
Friday, June 15	549
	Total: 2,452

Ward EV 4: Takoma Park Recreation Center 300 Van Buren Street, NW

Date	Turnout
Friday, June 8	128
Saturday, June 9	167
Sunday, June 10	84
Monday, June 11	109
Tuesday, June 12	174
Wednesday, June 13	154
Thursday, June 14	192
Friday, June 15	462
	Total: 1,470

Ward EV 5: Turkey Thicket Recreation Center, 1100 Michigan Ave., NE

Date	Turnout
Friday, June 8	243
Saturday, June 9	1678
Sunday, June 10	117
Monday, June 11	174
Tuesday, June 12	247
Wednesday, June 13	231
Thursday, June 14	310
Friday, June 15	601
	Total: 2,091

Ward EV 6: King Greenleaf Recreation Center, 201 N Street, SW

Date	Turnout
Friday, June 8	91
Saturday, June 9	84
Sunday, June 10	57
Monday, June 11	53
Tuesday, June 12	87
Wednesday, June 13	79
Thursday, June 14	95
Friday, June 15	248
	Total: 794

Ward EV 7: Sherwood Recreation Center, 640 10th Street, NE

Date	Turnout
Friday, June 8	114
Saturday, June 9	131
Sunday, June 10	124
Monday, June 11	80
Tuesday, June 12	128
Wednesday, June 13	121
Thursday, June 14	196
Friday, June 15	389
	Total: 1,283

Ward EV 8: Deanwood Recreation Center, 1350 49th Street, NE

Date	Turnout
Friday, June 8	99
Saturday, June 9	85
Sunday, June 10	20
Monday, June 11	47
Tuesday, June 12	65
Wednesday, June 13	58
Thursday, June 14	93
Friday, June 15	150
	Total: 617

Ward EV 9: Malcolm X Elementary School, 1351 Alabama Avenue, SE

Date	Turnout
Friday, June 8	103
Saturday, June 9	48
Sunday, June 10	29
Monday, June 11	36
Tuesday, June 12	67
Wednesday, June 13	62
Thursday, June 14	73
Friday, June 15	151
	Total: 569

GENERAL ELECTION

Monday October 22, 2018 — Friday, November 2, 2018 (8:30 a.m. to 7:00 p.m.)

Ward EV 2A: One Judiciary Square, 441 4th Street, NW
 Equipment Deployed: 10 ExpressVotes; 4 DS200s; 6 Poll Pads

Date	Turnout
Monday, October 22	1,012
Tuesday, October 23	777
Wednesday, October 24	673
Thursday, October 25	663
Friday, October 26	571
Saturday, October 27	317
Sunday, October 28	354
Monday, October 29	677
Tuesday, October 30	907
Wednesday, October 31	1,007
Thursday, November 1	1,329
Friday, November 2	2,128
	Total: 10,415

Friday, October 26, 2018 — Friday, November 4, 2018 (8:30 a.m. to 7:00 p.m.)

Ward EV - 1A: Columbia Heights Community Center, 1480 Girard St., NW
 Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	503
Saturday, October 27	566
Sunday, October 28	570
Monday, October 29	494
Tuesday, October 30	684
Wednesday, October 31	741
Thursday, November 1	1,052
Friday, November 2	2,015
	Total: 6,625

Ward EV3A: Chevy Chase Community Center, 5601 Connecticut Ave., NW
 Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	667
Saturday, October 27	682
Sunday, October 28	532
Monday, October 29	629
Tuesday, October 30	613
Wednesday, October 31	587
Thursday, November 1	688
Friday, November 2	1,084
	Total: 5,482

Ward EV - 3B: Cleveland Park Neighborhood Library, 3310 Conn. Ave., NW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	502
Saturday, October 27	492
Sunday, October 28	498
Monday, October 29	391
Tuesday, October 30	469
Wednesday, October 31	493
Thursday, November 1	581
Friday, November 2	1,070
	Total: 4,496

Ward EV - 4A: Takoma Park Recreation Center 300 Van Buren Street, NW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	465
Saturday, October 27	280
Sunday, October 28	216
Monday, October 29	441
Tuesday, October 30	409

Wednesday, October 31	422
Thursday, November 1	564
Friday, November 2	856
	Total: 3,653

Ward EV - 4B: Emery Heights Community Center, 5801 Georgia Ave., NW
Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	181
Saturday, October 27	114
Sunday, October 28	64
Monday, October 29	153
Tuesday, October 30	176
Wednesday, October 31	152
Thursday, November 1	279
Friday, November 2	493
	Total: 1,612

Ward EV - 5A: Turkey Thicket Recreation Center, 1100 Michigan Ave., NE
Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	778
Saturday, October 27	490
Sunday, October 28	422
Monday, October 29	747
Tuesday, October 30	779
Wednesday, October 31	747
Thursday, November 1	967
Friday, November 2	1,494
	Total: 6,424

Ward EV - 5B: Trinidad Recreation Center 1310 Childress Street, NE
Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	83
Saturday, October 27	63
Sunday, October 28	46
Monday, October 29	69
Tuesday, October 30	88
Wednesday, October 31	110
Thursday, November 1	154
Friday, November 2	336
	Total: 949

Ward EV - 6A: King Greenleaf Recreation Center, 201 N Street, SW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	268
Saturday, October 27	214
Sunday, October 28	242
Monday, October 29	217
Tuesday, October 30	288
Wednesday, October 31	276
Thursday, November 1	422
Friday, November 2	752
	Total: 2,679

Ward EV - 6B: Sherwood Recreation Center, 640 10th Street, NE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	374
Saturday, October 27	369
Sunday, October 28	428
Monday, October 29	374
Tuesday, October 30	389
Wednesday, October 31	388
Thursday, November 1	478
Friday, November 2	984
	Total: 3,784

Ward EV-7A: Deanwood Recreation Center, 1350 49th Street, NE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	271
Saturday, October 27	106
Sunday, October 28	73
Monday, October 29	224
Tuesday, October 30	221
Wednesday, October 31	257
Thursday, November 1	262
Friday, November 2	490
	Total: 1,904

Ward EV- 7B: Benning Stoddert Community Center, 100 Stoddert Place, SE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	163
Saturday, October 27	79
Sunday, October 28	58
Monday, October 29	146
Tuesday, October 30	148

Wednesday, October 31	183
Thursday, November 1	242
Friday, November 2	433
	Total: 1,452

Ward EV- 8A: Malcolm X Elementary School, 1351 Alabama Avenue, SE
Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	305
Saturday, October 27	133
Sunday, October 28	108
Monday, October 29	237
Tuesday, October 30	267
Wednesday, October 31	254
Thursday, November 1	377
Friday, November 2	581
	Total: 2,262

Ward EV – 8B: Barry Farm Recreation Center, 1230 Sumner Road, SE
Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

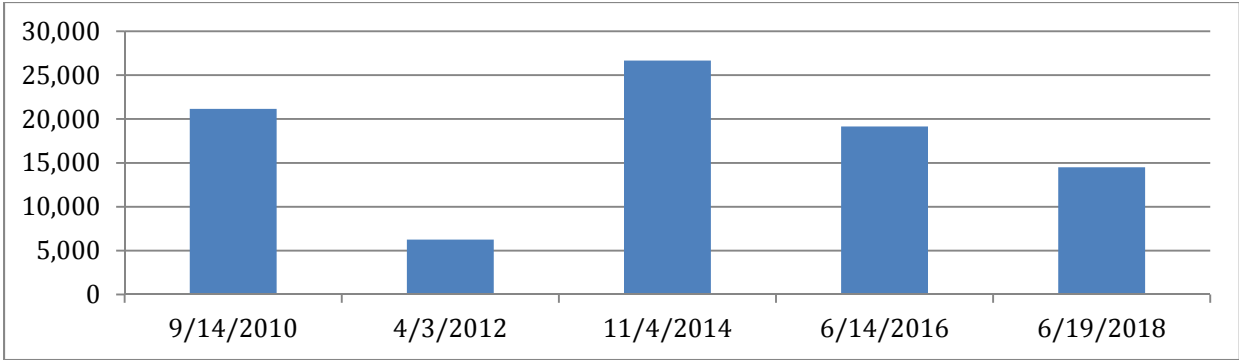
Date	Turnout
Friday, October 26	108
Saturday, October 27	25
Sunday, October 28	32
Monday, October 29	80
Tuesday, October 30	78
Wednesday, October 31	70
Thursday, November 1	160
Friday, November 2	222
	Total: 775

Was the percentage of voters who voted early in the 2018 election cycle] an increase or decrease from prior elections? By how much?

See the chart below for percentages of early voting turnout for primary and general elections since 2010.

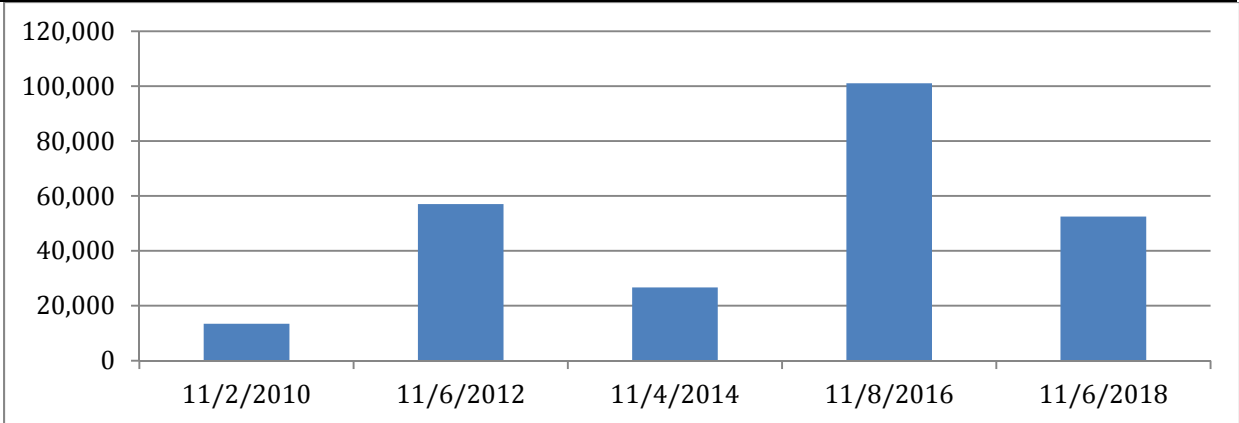
Percentages of early voting turnout for Primary Elections

Election _date	Early Voters	Overall Turnout	% of Early Voting Overall Turnout	Election
9/14/10	21,163	137,586	15.4	Mayoral
4/3/12	6247	64,361	9.7	Presidential
11/4/14	26,660	177,377	15.0	Mayoral
6/14/16	19,153	100,423	19	Presidential
6/19/18	14,492	89,513	16.2	Mayoral



Percentages of early voting turnout for General Elections

Election_Date	Early Voters	Overall Turnout	% of Early Voting Overall Turnout	Election
11/2/10	13,415	135,846	9.9	Mayoral
11/6/12	57,053	294,814	19.4	Presidential
11/4/14	26,660	177,377	15	Mayoral
11/8/16	101,077	312,575	32.3	Presidential
11/6/18	52,512	231,700	22.7	Mayoral



67. Does the Board plan to continue to expand early voting in the District?

RESPONSE: The Board plans to expand early voting to 2 precincts per Ward; for a total of 16 Early Voting locations.

68. How many voters voted absentee in the 2018 primary and general elections?

RESPONSE: There were 3,777 absentee votes cast and counted during the 2018 Primary Election, and 9,667 absentee votes cast and counted during the 2018 General Election.

69. In what form does the Board report election day results? Would it be possible for the Board to report results by precinct name rather than by precinct number in the 2020 elections?

RESPONSE: BOE uses an Election Night Reporting module, which is part of our Website to display election night results. Yes, it is possible for BOE to display results by precinct names. The precinct names will be displayed on the results page beginning with the 2020 June Primary.

70. During the 2018 general election season, there were numerous issues with the Board's website, including with the poll locator function. How does the Board plan to prevent such issues from occurring again during the 2020 election season? How can the Board better communicate to the public when issues such as these do occur?

RESPONSE: The DC Board of Elections experienced a technical issue with the poll locator application used in the mobile app in 2018. The mobile app address locator was connected to an outdated Google Direction API, which subsequently displayed incorrect polling place locations. The mobile app itself was working properly, however the source data was outdated.

Once this error was reported, the Board enabled a secondary locator source by switching the mobile app link to our web services locator app. The Web Services locator app receives location feeds from the Voting Information Project (VIP) locator tool.

To avoid this type of issue in the future, the Board has implemented a failover system to ensure accurate data is being displayed at all times. Additionally, the BOE will review in greater detail the data imports for the mobile app and the web services locator. These improvements will allow the Board to ensure data received from third party sources is the latest and most accurate information for mapping in the District.

Prior to each Election, the Board will:

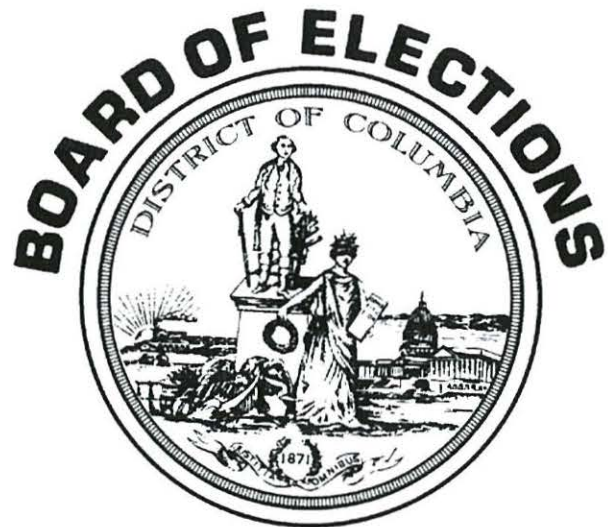
1. Verify and validate that mapping sources are using the latest Google Direction API for all embedded web location services that we provide to the public,
2. Verify and validate that the vendor is testing a larger sample of the Districts addresses to ensure that the Google API is working properly, and
3. Investigate incorporating geocoding from OCTO / GIS Division into our poll locator services to reinforce the accuracy of all locations throughout the District.

For communication purposes, the Board has incorporated into its communication strategy the use of social media, such as, Twitter and Facebook, to provide real-time updates to the public in the event corrective or updated information needs to be communicated on an expedited basis.

71. During the 2018 general election, numerous residents reported delays with voting at several large polling places due to lack of staff and additional resources. How can the Board prevent this type of issue from occurring in the 2020 elections?

RESPONSE: The Board is currently in the process of recruiting over 3,000 poll workers to assist with Election Day operations. It is our hope that all poll workers recruited and trained will be available to support the Election Day operation. Currently, each precinct has two (2) Ballot Marking Devices (BMD) and one (1) DS-200 tabulator in place on Election Day. On review of the designated equipment, BOE will augment those precincts with additional

equipment where needed. With the additional federal funding provided through HAVA, BOE will be able to purchase more equipment. The Presidential election is anticipated to be a high turnout election day. BOE will also work to encourage voters to take advantage of Early Voting during the relevant period. No Excuse Absentee voting is also another avenue available to voters. Since the Council has funded postage for returned ballots by mail, hopefully this will assist with mail ballots being returned. While we work to encourage voters to vote, when most of our residents prefer to vote on the last day, Election Day, lines cannot be avoided in some cases. We hope to move lines, and will work hard to properly staff and train workers to move voters through expeditiously. In the Presidential Commission on Elections Report (PCEA), the Commission's recommendation was that the wait for voting should be no more than one hour. It is our hope that voters will be processed in less than an hour and with the appropriate level of expertise and professionalism that each voter should be greeted with. Election Day is the Last Day To Vote, and in some cases lines cannot be avoided.



**NOVEMBER 6, 2018
GENERAL ELECTION
AFTER-ACTION REPORT**

I. INTRODUCTION

Under D.C. Official Code §1-1001.05(K) and 3 DCMR § 817, within 90 days following a general election, the District of Columbia Board of Elections (“the Board”) must publish on its website an after-action report containing certain data and information concerning the election. The report must contain the following information:

- The total number of ballots cast and counted, with subtotals for each type of ballot;
- The total number of spoiled and special ballots not counted;
- The total number of persons registered to vote at the “close” of registration for the election, broken down by party, ward, and precinct;
- The number of persons who registered to vote between the “close” of registration for the election and the date of the election;
- The number of persons who registered to vote at an early voting center;
- The number of persons who registered to vote on Election Day;
- The number of polling place officials at each precinct, broken down by position title;
- Copies of any unofficial summary reports generated by the Board on election night;
- A summary of issues identified in Precinct Captain or Area Representative reports;
- Performance measurement data of polling place officials;
- A description of any irregularities experienced on Election Day;
- Recommendation for means by which the efficiency, accuracy, and speed of counting and reporting election results can be improved, including equipment or technology and an estimate of associated costs; and
- Any other relevant information.

Accordingly, the Board presents this after-action report on the November 6, 2018 General Election (“the Election”).

II. D.C. OFFICIAL CODE §1-1001.05(K)/ 3 DCMR § 817 DATA

A. Ballot Data

1. Total number of votes cast and counted, broken down by type of ballot, including the number of spoiled and special ballots that were not counted:
 - a. Total Number of Ballots Cast: **231,700**
 - b. Total Number of Ballots Cast on Election Day: **168,546¹**
 - c. Total Number of Ballots Cast during Early Voting: **52,512**

The Board operated **14** Early Voting Centers during the Election – two in each of the District’s eight wards, with the exception of Wards 1 and 2, which each had one. Early voting commenced on Monday, October 22, 2018 and concluded on Friday, November 2, 2018. There were 12 days of early voting in all, including Sundays.

A total of **601** election workers worked **3,296** early voting shifts. The Early Voting Centers were generally staffed by **9-12** workers at any given time based on the day of the week and traffic at the site. The One Judiciary Square Early Voting Center averaged **13-16** workers due to the availability of paper ballots at that site.

The location, dates and hours of operation, voting equipment deployment numbers, and daily and cumulative turnout figures for each Early Voting Center for the Election were as follows:

Monday, October 22, 2018 — Friday, November 2, 2018 (8:30 a.m. to 7:00 p.m.)

Ward EV 2A: One Judiciary Square, 441 4th Street, NW

Equipment Deployed: 10 ExpressVotes; 4 DS200s; 6 Poll Pads²

Date	Turnout
Monday, October 22	1,012
Tuesday, October 23	777
Wednesday, October 24	673
Thursday, October 25	663
Friday, October 26	571
Saturday, October 27	317
Sunday, October 28	354
Monday, October 29	677
Tuesday, October 30	907
Wednesday, October 31	1,007
Thursday, November 1	1,329
Friday, November 2	2,128
	Total: 10,415

¹ This number includes 1,957 curbside ballots cast on Election Day.

² On Election Day, each of the 140 polling places was equipped with one DS200 and two ExpressVotes except for Precinct #83, which had two DS200s and 4 ExpressVotes. Seven hundred and twenty-five Poll Pads were distributed among the polling places based upon anticipated turnout. (For Poll Pad distribution by precinct, see Attachment #10.)

Friday, October 26, 2018 — Friday, November 4, 2018 (8:30 a.m. to 7:00 p.m.)

Ward EV - 1A: Columbia Heights Community Center, 1480 Girard St., NW
 Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	503
Saturday, October 27	566
Sunday, October 28	570
Monday, October 29	494
Tuesday, October 30	684
Wednesday, October 31	741
Thursday, November 1	1,052
Friday, November 2	2,015
	Total: 6,625

Ward EV3A: Chevy Chase Community Center, 5601 Connecticut Ave., NW
 Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	667
Saturday, October 27	682
Sunday, October 28	532
Monday, October 29	629
Tuesday, October 30	613
Wednesday, October 31	587
Thursday, November 1	688
Friday, November 2	1,084
	Total: 5,482

Ward EV - 3B: Cleveland Park Neighborhood Library, 3310 Conn. Ave., NW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	502
Saturday, October 27	492
Sunday, October 28	498
Monday, October 29	391
Tuesday, October 30	469
Wednesday, October 31	493
Thursday, November 1	581
Friday, November 2	1,070
	Total: 4,496

Ward EV - 4A: Takoma Park Recreation Center, 300 Van Buren Street, NW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	465
Saturday, October 27	280
Sunday, October 28	216
Monday, October 29	441
Tuesday, October 30	409
Wednesday, October 31	422
Thursday, November 1	564
Friday, November 2	856
	Total: 3,653

Ward EV - 4B: Emery Heights Community Center, 5801 Georgia Ave., NW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	181
Saturday, October 27	114
Sunday, October 28	64
Monday, October 29	153
Tuesday, October 30	176
Wednesday, October 31	152
Thursday, November 1	279
Friday, November 2	493
	Total: 1,612

Ward EV - 5A: Turkey Thicket Recreation Center, 1100 Michigan Ave., NE
 Equipment Deployed: 12 ExpressVotes; 3 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	778
Saturday, October 27	490
Sunday, October 28	422
Monday, October 29	747
Tuesday, October 30	779
Wednesday, October 31	747
Thursday, November 1	967
Friday, November 2	1,494
	Total: 6,424

Ward EV - 5B: Trinidad Recreation Center, 1310 Childress Street, NE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	83
Saturday, October 27	63
Sunday, October 28	46
Monday, October 29	69
Tuesday, October 30	88
Wednesday, October 31	110
Thursday, November 1	154
Friday, November 2	336
	Total: 949

Ward EV - 6A: King Greenleaf Recreation Center, 201 N Street, SW
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	268
Saturday, October 27	214
Sunday, October 28	242
Monday, October 29	217
Tuesday, October 30	288
Wednesday, October 31	276
Thursday, November 1	422
Friday, November 2	752
	Total: 2,679

Ward EV - 6B: Sherwood Recreation Center, 640 10th Street, NE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	374
Saturday, October 27	369
Sunday, October 28	428
Monday, October 29	374
Tuesday, October 30	389
Wednesday, October 31	388
Thursday, November 1	478
Friday, November 2	984
	Total: 3,784

Ward EV-7A: Deanwood Recreation Center, 1350 49th Street, NE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	271
Saturday, October 27	106
Sunday, October 28	73
Monday, October 29	224
Tuesday, October 30	221
Wednesday, October 31	257
Thursday, November 1	262
Friday, November 2	490
	Total: 1,904

Ward EV- 7B: Benning Stoddert Community Center, 100 Stoddert Place, SE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	163
Saturday, October 27	79
Sunday, October 28	58
Monday, October 29	146
Tuesday, October 30	148
Wednesday, October 31	183
Thursday, November 1	242
Friday, November 2	433
	Total: 1,452

Ward EV- 8A: Malcolm X Elementary School, 1351 Alabama Avenue, SE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	305
Saturday, October 27	133
Sunday, October 28	108
Monday, October 29	237
Tuesday, October 30	267
Wednesday, October 31	254
Thursday, November 1	377
Friday, November 2	581
	Total: 2,262

Ward EV – 8B: Barry Farm Recreation Center, 1230 Sumner Road, SE
 Equipment Deployed: 10 ExpressVotes; 2 DS200s; 6 Poll Pads

Date	Turnout
Friday, October 26	108
Saturday, October 27	25
Sunday, October 28	32
Monday, October 29	80
Tuesday, October 30	78
Wednesday, October 31	70
Thursday, November 1	160
Friday, November 2	222
	Total: 775

d. Total Number of Absentee Ballots Sent/Counted: **13,673/9,667³**

The Board sent **12,400** absentee ballots to civilian voters, and **1,273** absentee ballots to voters covered by the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA). In addition, the Board received **6** Federal Write-in Absentee Ballots (FWABs) from UOCAVA voters.

Of the 12,400 civilian absentee ballots transmitted:

- 9,019 were returned and counted;
- 332 were returned and rejected
- 367 were returned as undeliverable;
- 1 was spoiled; and
- 2,681 were neither returned by the voter nor returned as undeliverable.

Of the 1,273 UOCAVA ballots transmitted:

- 642 were returned and counted;
- 18 were rejected;
- 3 were returned as undeliverable; and
- 610 were neither returned by the voter nor returned as undeliverable.

Of the 6 FWABs received from UOCAVA voters, all were counted.

In all, the Board counted **9,667** absentee ballots.

³ This number includes the 6 FWABs that were mailed to the Board.

Table 1. Absentee Ballots – Comparison to Past General Elections

Election	Absentee Ballots Transmitted by Board (Civilian/UOCAVA)	Absentee Ballots Returned/ Counted	Absentee Ballot Return Rate	Returned Absentee Ballot Acceptance Rate
11/6/12	17,362 (14,378/2,984)	13,121/11,588	75.6%	88.3%
11/4/14	8,535 (7,705/830)	6,367/5,989	74.5%	94.1%
11/8/16	25,520 (21,362/4,158)	20,991/20,781	78.3%	99.3%
11/6/18	13,673 (12,400/1,273)	10,011 ⁴ /9661 ⁵	73.22%	96.5%

Table 2. Votes Cast and Counted by Type - Comparison to Past General Elections

Election	Absentee Voters	% of Overall Turnout	Election Day Voters	% of Overall Turnout	Early Voters	% of Overall Turnout	Overall Turnout	Total Registered Voters	Turnout Percentage
11/6/12	11,588	3.93	191,166	64.84	57,053	19.35	294,814	483,775	60.94
11/4/14	5,989	3.38	125,807	70.9	26,660	15.03	177,377	461,325	38.45
11/8/16	20,781	6.6	186,326	59.6	101,077	32.3	312,575	478,688	65.2
11/6/18	9,667	4.17	168,546 ⁶	72.7	52,512	22.66	231,700	500,511	46.29

- e. Total Number of Provisional Ballots Voted: **2,406**
- f. Total Number of Provisional Ballots Counted: **975**
- g. Total Number of Provisional Ballots Rejected: **1,431**

Of the 1,431 special ballots rejected:

- 986 were rejected because the voter voted out-of-precinct;
- 260 were rejected because the voter was either a same day registrant or a first-time voter who registered to vote by mail and failed to provide sufficient identification;
- 105 were rejected because the special ballot envelope was materially incomplete;
- 73 were rejected because the voter had already cast an absentee ballot or voted early; and
- 7 were rejected because the special ballot envelope lacked the voter’s signature.

Table 3. Special Ballots – Comparison to Past General Elections

Election	Special Ballots Cast	Special Ballots Accepted	Special Ballot Acceptance Rate
11/6/12	38,636	33,894	91.6%
11/4/14	18,921	17,726	93.7%
11/8/16	3,447	1,990	57.7%
11/6/18	2,406	975	40.5%

⁴ This number does not include the 6 FWABs that were received from UOCAVA voters.

⁵ This number does not include the 6 FWABs that were received from UOCAVA voters and counted.

⁶ This number includes the 1,957 that voted curbside on Election Day.

- h. Total Number of Curbside Ballots: **1,957**
- i. Total Number of Spoiled Ballots: **2,260**

B. Registration Activity Data

- 1. The Number of Persons Registered:
 - a. More than 21 days preceding the election, broken down by party, ward, and precinct: **495,531 (See Attachment #1)**
 - b. Between 21 days preceding the election and Election Day:
 - i. October 16, 2018 through October 21, 2018: **1,827**
 - ii. October 22, 2018 through November 2, 2018 (Early Voting): **1,066**
 - c. On Election Day: **10,056**

C. Election Worker Data

- 1. The number of polling place officials by precinct, broken down by position title: **(See Attachment #2)**
- 2. Number of Student Election Workers on Election Day: **125**
- 3. A synopsis of any issues identified in Precinct Captain or Area Representative logs:

These issues were cited most frequently by Precinct Captains and Area Representatives:

- Many campaign workers were overly aggressive and, because they had not been given sufficient information regarding their actual roles at the precincts, told election workers that they had been assigned to work at the precincts (as poll workers) which led to confusion;
- Insufficient number of DS200s and ExpressVotes at certain precincts, and DS200s took too long to process ballots;
- Certain voting locations were too small to accommodate voter volume or were otherwise not conducive to an efficient voting program;

- Insufficient number of election workers and Poll Pads available to process same day registrants and special ballot voters; and
- Election workers forgot how to perform duties of the positions they were trained in due to length of time between training and Election Day, but they failed to consult the poll worker manuals they were given at training and on Election Day in the equipment bins.

4. Performance Measurement Data of Polling Place Officials: (See Attachment #3)

D. Election Night Reporting Information and Data

1. Delivery of Election Results

On the night of the Election, the results from all but ten precincts were successfully transmitted to the Board via the DS200's wireless modem.⁷

As the Election Night Summary Results Reports indicate:

- Results from 108 of 143 precincts were received by 8:36 p.m.
- Results from 13 additional precincts were received by 9:12 p.m. (121 precincts total)
- Results from 12 additional precincts were received by 9:42 p.m. (133 precincts total)
- Results from nine additional precincts were received by 10:47 p.m. (142 precincts total)
- Results from the last precinct was received at 10:26 a.m. on November 7, 2018 (143 precincts total)⁸

Results from 133 precincts (93% of all precincts) were received within an hour and a half after the polls closed on Election Day. The majority of the remaining precincts could not produce results until after that time because they were still processing voters who were in line at 8:00 p.m. (and thus entitled to cast a ballot), and could not “close out” their machines and produce results until the last voter had voted.

2. Copies of Any Unofficial Summary Reports Generated by BOE on Election Night: (See Attachment #4 - #9)

⁷ The results from the remaining ten precincts were uploaded using USB Backup Memory Devices which are stored within each DS200 and contain results data. All USB Backup Memory Devices are to be returned to BOE headquarters on election night in accordance with established BOE practice.

⁸ The Board was not able to retrieve the results for the last precinct until the day after the Election due to transmission difficulties and the fact that the USB Backup Memory Device that should have been returned to BOE headquarters on election night was inadvertently left in the DS200 overnight. The facility where the DS200 was located was locked and secure at all times, so the results media remained safe until Board staff was able to retrieve it the following morning.

E. A Description of Irregularities Experienced on Election Day

1. Incorrect Ballot Distribution

On Election Day, the Board received reports that election workers at a few precincts were not issuing the correct ballot style to voters. The specific concern was that voters who resided in one Advisory Neighborhood Commission (ANC) Single-Member Districts (SMD) were given ballots that corresponded to another SMD serviced at the same polling place. In response to each such report, the Board contacted the Precinct Captain at the precinct involved and instructed him or her to ensure that each voter received the appropriate ballot.

Despite the fact that poll workers are specifically trained on the proper issuance of ballots, incorrect ANC ballot distribution continues to be a problem in general elections. This is attributable to election workers having to manage multiple unique ballot styles within a single precinct due to the presence of ANC SMD contests on the ballot. (For example, Precinct #129 has nine different ballots styles: SMDs 2A01, 2C01, 2C03, 2F04, 2F05, 2F06, 2F07, 2F08, and 6D04. Another precinct, #17, also has nine.) In addition, voters often do not recognize that they have received an incorrect ballot and cast it, at which point it is too late to correct the matter.

The Board took several steps to address this issue in advance of the Election. First, when establishing the ballot layout, the Board designed the ballot so that the ANC SMD number was prominently displayed three times on the top of the ballot. Second, the Board updated the Voter Rights and Responsibilities section of the Voter Guide, which is mailed to every household, posted on the Board's website, and included in the supply bins delivered to each voting location for use by voters, to include an instruction to voters to make sure they have received the correct ballot before they vote. Third, the Board's election worker training team stressed the need for correct ballot distribution in each class, and designed hands-on exercises for all election workers that focused on correct ballot distribution. For example, election workers were given sample ballot tickets and tasked with matching the tickets with the correct sample ballots. The Board will continue to explore ways to address this issue.

F. OTHER RELEVANT INFORMATION

1. Election Workers and Support Network

In light of anticipated turnout for the Election, the Board set a staffing goal of 1,960 election workers to ensure adequate and timely customer service across the city's 143 voting precincts (14 workers per precinct). This goal took into account data the Board reviewed from past elections, including the number of workers who complete training but drop out either before or after being assigned to polling places, as well as the number of workers who fail their training classes.

The Board ultimately deployed 1,694 workers on Election Day. In all, 1,939 workers were trained. Of these, 33 failed their training classes, and 212 either dropped out before voting began, or were "no-shows" on Election Day.

Table 4. Election Worker Positions

Position	Number per Precinct	Total	Position Description
Precinct Captain	1	140 (Three precincts were combined)	Responsible for the overall management of the polling place, monitoring all election workers to ensure they are performing duties in accordance with DCBOE policies and procedures
Assistant Precinct Captain	1	23	Assist Precinct Captain with the performance of their duties
Check-in Clerk	2-9	405	Check voters in and direct to appropriate clerk
Special Ballot Clerk	1-4	282	Process all voters whose eligibility to vote a regular ballot is in question
Ballot Clerk/Voter Assistant Clerk	2-7	719	Ensure voters are given the correct ballots, and assist voters with disabilities, senior citizens, curbside voters, and other voters as necessary
Youth Election Workers	2-6	125	Assisted election workers with their duties.
	8-24	1,694	

Table 5. Election Worker Age Breakdown

Election Worker Age Range	Number of Election Workers
Under 18 years old	93
18 to 25	91
26 to 40	238
41 to 60	528
61 to 70	500
71 years old and over	244
	1,694

Election workers were supported on Election Day by a multi-tiered network of trained individuals and election professionals that consisted of the following components:

- **Area Representatives.** The Board deployed 30 area representatives to provide roving supply support and assistance to polling places on Election Day. Each area representative supported four to six polling places. Area representatives also assisted in setting up polling places the day prior to Election Day.
- **Information Technology (IT) Rovers.** Eighteen IT Rovers provided support to three to five polling places each, in an effort to ensure that the voting equipment was opened properly and on time, and closed properly after the last voter voted. IT Rovers were responsible for repairing and replacing equipment as needed, and otherwise assisted

with troubleshooting technical or connectivity issues that precinct-based tech-certified election workers (see below) could not solve.

- **Precinct-based tech-certified election workers.** Ninety-seven (97) election workers received additional training to serve as precinct-based technicians. They assisted Precinct Captains with opening and closing the voting equipment and troubleshooting basic problems as needed.
- **Americans with Disabilities Act (ADA) Compliance Assistants.** The Board deployed 35 ADA Compliance Assistants throughout the city on Election Day. Each was assigned four to five polling places to visit throughout Election Day in order to identify and address any correctable issues that presented barriers to voting for senior citizens and people with disabilities. ADA Compliance Assistants were tasked with several duties, including: completing a precinct operational accessibility survey; posting directional signage along routes to the polling place's accessible entrance and the voting area itself; propping doors open where possible; assisting election workers with assigning accessible parking spaces where possible; placing the accessible entrance bells at the appropriate places; and ensuring that auxiliary aids, including magnifying glasses, Language Access kits, and headphones, were available and prominently displayed so that voters were aware of their availability.
- **Foreign Language and American Sign Language (ASL) Interpreters.** Thirty-one Spanish, 5 Mandarin, 1 Vietnamese, 2 Amharic, and 6 ASL interpreters were deployed to 52 polling places to enable limited English proficient (LEP) voters and voters with auditory disabilities to participate meaningfully in the electoral process.
- **Election Help Desk.** The Board operated an 18-person Help Desk (Call Center) to field calls from Precinct Captains regarding supplies, technical issues, voter questions, and election worker personnel issues. The Help Desk contacted tech rovers and area representatives when an issue could not be resolved over the phone. The Help Desk staff included members of the election worker training team, temporary election workers, technical experts from the BOE's equipment vendors, and election staff.

2. Facilities

The Board operated 143 precincts at 140 polling places on Election Day (three polling places housed two precincts each). The Board collaborated with the Department of General Services (DGS), the Department of Transportation (DDOT) and the Office of Disability Rights (ODR) to ensure that polling places were both structurally and operationally accessible for the General Election. DGS provided a team of facility managers, building managers, and engineers to correct structural issues at government buildings that serve as polling places. Modifications included installing automatic door openers, temporarily removing narrow doors, providing temporary ramps, and removing center poles that were obstructing narrow doorways.

Table 6. Polling Place Modifications

Precinct #	Precinct Name	November- General Election
4	School Without Walls (Francis Stevens High School)	Temporary ramp installed
8	Palisades Recreation Center	New permanent ramp and ADA compliant from door installed
13	St Margaret’s Episcopal Church	Threshold installed at accessible entrance
37	Banneker Community Recreation Center	Temporary ramp installed
45	Metropolitan Police Department - Regional Operation Command (North)	Permanent ramp installed at rare entrance, parking lot restriped to meet ADA standards, and sidewalk (front to back) completely repaved for the general election.
60	St John United Baptist Church	Temporary ramp installed
67	Bunker Hill Elementary School	Temporary ramp installed
69	Perry Street Preparatory PCS @ Taft	Temporary ramp installed
81	Miner Elementary School	Temporary ramp installed
82	Sherwood Recreation Center	New door installed
83	J.O. Wilson Elementary School	Temporary ramp installed
98/99	Smothers Elementary School	Center bar removed
120	Malcolm X Elementary School	Temporary ramp installed
106	Ridge Road Recreation Center	Temporary ramp installed
121	Ferebee-Hope Recreation Center	Center bar removed

The following precincts were relocated between the end of the 2016 election cycle and the General Election:

Ward 1

Precinct 24:

New location: Marie Reed Elementary School, 2201 18th Street, NW

Old location: Mary’s Center, 2355 Ontario Road, NW

Reason for Relocation: The precinct had been relocated from Marie Reed to Mary’s Center for the 2016 election cycle due to renovations.

Ward 2

Precinct 6:

New location: Duke Ellington High School, 3500 R Street, NW

Old location: Georgetown Community Library, 3260 R Street, NW

Reason for Relocation: The precinct had been relocated from Duke Ellington to Georgetown Community Library for the 2016 election cycle due to renovations.

Precinct 14:

New location: MAA Carriage House, 1781 Church Street, NW

Old location: The Whittimore House, 1526 New Hampshire Avenue, NW

Reason for Relocation: MAA Carriage House was not available for the 2018 Primary Election, but became available for the General Election.

Precinct 129:

New location: First Congregational United Church of Christ, 945 G Street, NW

Old location: Martin Luther King, Jr. Library, 901 G Street, NW

Reason for Relocation: Renovations at Martin Luther King, Jr. Library.

Ward 3

Precinct 8:

New location: Palisades Recreation Center, 5200 Sherier Place, NW

Old location: Palisades Neighborhood Library, 4901 V Street, NW

Reason for Relocation: The precinct had been relocated from Palisades Recreation Center to Palisades Neighborhood Library for the 2018 Primary Election due to renovations.

Precinct 29:

New location: Washington Hebrew Congregation, 3935 Macomb Street, NW

Old location: Second District Police Station, 3320 Idaho Avenue, NW

Reason for Relocation: The precinct had been relocated from the Second District Police Station to Washington Hebrew Congregation for the 2018 Primary Election due to renovations.

Precinct 33:

New location: Murch Elementary School (Cafeteria), 4810 36th Street, NW

Old location: St. Paul's Lutheran Church (Church Hall/Multi-Purpose Room), 4900 Connecticut Avenue, NW

Reason for Relocation: The precinct had been relocated from Murch Elementary School to St. Paul's Lutheran Church for the 2016 election cycle due to renovations.

Precinct 136:

New location: All Souls Episcopal Church, 2300 Cathedral Avenue, NW

Old location: Leading Age, 2519 Connecticut Avenue, NW

Reason for Relocation: The precinct had been relocated to Leading Age due to Americans with Disabilities Act (ADA) compliance issues; it was relocated back after modifications at All Souls Episcopal resolved the ADA issues.

Ward 4

Precinct 59:

New location: Takoma Community Center, 300 Van Buren Street, NW

Old location: Coolidge Senior High School, 6315 5th Street, NW

Reason for Relocation: The precinct was relocated due to renovations occurring at Coolidge Senior High School.

Precinct 60:

New location: St. John United Baptist Church (Church Hall) 6343 13th Street, NW

Old location: Nativity Catholic Church (Gymnasium), 6000 Georgia Avenue, NW

Reason for Relocation: The precinct was relocated to St. John United Baptist Church due to accessibility concerns at Nativity Catholic Church.

Ward 6

Precinct 86:

New location: Mount Moriah Baptist Church (Multi-Purpose Room), 1636 East Capitol Street, NE

Old location: Eliot-Hine Middle School (Multi-Purpose Room), 1830 Constitution Avenue, NE

Reason for Relocation: The precinct was relocated to Mount Moriah Baptist Church because Eliot-Hine Middle School was unavailable.

Precinct 91:

New location: Watkins Elementary School, 420 12th Street, SE

Old location: Friendship PCS Chamberlain Campus, 1345 Potomac Avenue, SE

Reason for Relocation: The precinct had been relocated from Watkins Elementary School to Friendship PCS Chamberlain Campus for the 2016 election cycle due to renovations.

Ward 7

Precinct 92:

New location: Kenilworth Recreation Center, 4321 Ord Street, NE

Old location: Zion Baptist Church-Eastland, 1234 Kenilworth Avenue, NE

Reason for Relocation: The precinct had been relocated from Kenilworth Recreation Center to Zion Baptist Church Eastland for the 2016 election cycle due to renovations.

Precinct 93:

New location: Deanwood Recreation Center (Multi-Purpose Room), 1350 49th Street, NE

Old location: Houston Elementary School (Multi-Purpose Room), 1100 50th Place, NE

Reason for Relocation: The precinct was relocated to Deanwood Recreation Center for the 2018 General Election due to renovations occurring at Houston Elementary School.

Precinct 105:

New location: Benning Park Recreation Center (Multi-Purpose Room), 5100 Southern Avenue, SE

Old location: C.W. Harris Elementary School (Multi-Purpose Room), 301 53rd Street, SE

Reason for Relocation: The precinct was relocated to Benning Park Recreation Center for the 2018 General Election due to renovations occurring at C.W. Harris Elementary.

Precinct 113:

New location: Hillcrest Recreation Center, 3100 Denver Street, SE

Old location: East River Washington Senior Wellness Center, 3001 Alabama Avenue, SE

Reason for Relocation: The precinct was relocated to Hillcrest Recreation Center for the 2018 Primary Election due to ADA compliance issues at East River Washington Senior Wellness Center.

Ward 8

Precinct 116:

New location: THEARC West (Black Box Theater), 1801 Mississippi Avenue, SE

Old location: THEARC East (Community Room/Auditorium), 1901 Mississippi Avenue, SE

Reason for Relocation: The precinct was relocated to THEARC West for the 2018 General Election because that facility offered a larger space and more fully met the Board's ADA compliance needs.

3. Voter Education and Outreach

Prior to the November 6, 2018 General Election, the Board's Voter Education and Outreach Division (VEOD) once again utilized the Ward Outreach Coordinator Program (WOC Program), which the Board implemented in 2016. The WOC Program was established to assist VEOD with conducting voter registration drives, recruiting election workers, and educating District of Columbia residents about all aspects of the voting process.

Twelve Ward Outreach Coordinators were recruited, trained, and assigned to visit nursing homes, assisted living residences, and rehabilitation facilities to offer residents the opportunity to register to vote and to vote by absentee ballot in the Election. As designated ambassadors of the Board, the Ward Outreach Coordinators were divided into two groups, based on the geographical landscape of the city. A team of Ward Outreach Coordinators was assigned to facilities located in Wards one through four, and the other team supported facilities located in Wards five through eight.

Between the dates of the Primary Election and the Election, Ward Outreach Coordinators and VEOD staff registered voters and administered absentee voting at a total of 28 nursing homes/senior living facilities citywide. Additionally, VEOD staff participated in 42 community events, meetings, and special presentations.

In preparation for the Election, VEOD conducted "Lunchtime Drives" at 10 public schools. The Board also partnered with Mikva Challenge, an organization dedicated to developing civic engagement in the District's youth, to register new voters and recruit student poll workers. As a result of VEOD's student outreach efforts prior to the Election:

- **241** students in the District of Columbia were registered to vote;
- **129** students submitted applications to serve as Student Election Workers, and **125** students served in that capacity on Election Day.

VEOD attended monthly naturalization ceremonies at the United States District Court for the District of Columbia. As a result of VEOD’s outreach efforts at these events prior to the General Election, **393** new citizens registered to vote. The table below breaks down the number of registrations received on each date.

Table 7. Voter Registration at Naturalization Ceremonies.

Date	Number of Attendees	Number of New Voter Registration Applications
July 10, 2018	116	75
August 14, 2018	116	58
September 11, 2018	126	77
September 28, 2018	118	91
October 9, 2018	118	92
TOTAL	594	393

VEOD’s outreach efforts yielded 900 absentee ballots cast by residents at nursing homes and senior living facilities, and 127 absentee ballots cast at the D.C. Central Correctional and Central Treatment facilities by individuals serving sentences for misdemeanors or awaiting trial.

The VEOD launched and implemented the Adopt-A-Precinct pilot program prior to the June 19, 2018 Primary Election. Adopt-A-Precinct is a partnership program intended to increase civic involvement and community participation. Through this program, the Board developed new partnerships with several community groups and organizations based in the District. Participating groups and organizations “adopted” polling places in Wards one through eight, and provided volunteers to serve as poll workers on Election Day. The Board secured nine community partners to adopt a total of 13 target precincts on Election Day (**Table 8**).

For the Election, DCBOE partnered with five community groups and organizations. There were two groups – the Federal Alumnae Chapter of Delta Sigma Theta Sorority, Inc. and the 801 East Men’s Shelter – that were each able to provide approximately 12 participants. These groups “adopted” two precincts each for the Election. A total of seven target precincts were adopted for the Election (**Table 9**).

In recognition of National Voter Registration Day, which was September 25, 2018, VEOD and the Board partnered with the Washington Nationals to hold a game-night registration drive. Staff from the Board operated several registration tables where game attendees could register to vote, update their registration, and get registration and election-related educational materials.

In an effort to keep the general public informed about all matters related to District elections, the Board published a shorter, more streamlined Voter’s Guide, which was mailed to each District of Columbia household. The Voter’s Guide included the names of the candidates that would appear on the ballot, voter registration and absentee voting information, polling place relocations, and other helpful information. The Board also mailed a postcard to each District of Columbia household informing voters of contests on the ballot, the locations, dates, and hours of operation for the Early Voting Centers, and the hours of operation for polling places on Election Day. The Board also kept voters apprised of Early Voting and Election Day hours and locations by placing

advertisements in local papers, running 30-second commercials on Comcast Spotlight and DC Cable 13, and advertising in Metro stations and on the back of Metro buses. The Board also created three new educational videos which were available on the DCBOE YouTube channel, and developed a suite of six new educational brochures with a user-friendly design, to provide voters with specific and clear information.

The Board maximized use of its website and its social media accounts (Twitter, Facebook, Instagram, and Nextdoor) to provide followers with comprehensive information about the Board’s activities and important dates and deadlines, as well as to address individual voters’ specific questions and concerns.

Table 8. 2018 Adopt-A-Precinct - Target Precincts (Primary Election)

Precinct Number	Ward	Name of Location	Address	Organization
8	3	Palisades Community Library	4901 V Street, NW	National Football League Players Association
19	5	Dunbar High School	101 N Street, N.W.	Delta Sigma Theta Sorority – Federal City Alumnae Chapter
10	3	Horace Mann Elementary School	4430 Newark Street, NW	Delta Sigma Theta Sorority – Federal City Alumnae Chapter
65	4	LaSalle Elementary School	501 Riggs Road, NE	Sigma Gamma Rho Sorority – Phi Sigma Chapter
74	5	Noyes Education Campus	2725 10 th Street, NE	Friends of the Woodridge Library
78	5	Trinidad Recreation Center	1310 Childress Street, NE	Second Church of God
89	6	Eastern Market	225 7 th Street, SE	Voices for a Second Chance
91	6	Watkins Elementary School	420 12 th Street, SE	Voices for a Second Chance
83	6	J.O. Wilson School	660 K Street, NE	Voices for a Second Chance
31	3	St. Columba’s Episcopal Church	4201 Albemarle Street, NW	Voices for a Second Chance
102	7	Dorothy Height Public Library	3935 Benning Road, NE	St. Luke’s Catholic Church
116	8	The ARC	1901 Mississippi Avenue, SE	Matthew’s Memorial Baptist Church
140	8	Anacostia High School	1601 16 th Street, SE	National Association for the Advancement of Returning Citizens

Table 9. 2018 Adopt-A-Precinct - Target Precincts (General Election)

Precinct Number	Ward	Name of Location	Address	Organization
19	5	Dunbar High School	101 N Street, N.W.	Delta Sigma Theta Sorority, Inc. – Federal City Alumnae Chapter
10	3	Horace Mann Elementary School	4430 Newark Street, NW	Delta Sigma Theta Sorority, Inc. – Federal City Alumnae Chapter
31	3	St. Columba’s Episcopal Church	4201 Albemarle Street, NW	Salvation Army
102	7	Dorothy Height Public Library	3935 Benning Road, NE	St. Luke’s Catholic Church
140	8	Anacostia High School	1601 16 th Street, SE	801 East Men’s Shelter
28	3	Annunciation Parish	3810 Massachusetts Avenue, NW	Salvation Army & Ron Brown College Preparatory High School Parent-Teacher Organization
122	8	Ballou High School	3401 4 th Street, SE	801 East Men’s Shelter

4. Accessibility and Language Access

During the 2018 election cycle, the Board’s Americans with Disabilities Act (ADA) Compliance/Language Access Coordinator (ADA/LAC):

- Worked with ODR and the Executive Office of the Mayor to have Mayor Muriel Bowser proclaim the 3rd week in July of 2018 National Disability Voter Registration Week (NDVRW) in the District of Columbia;
- Collaborated with the American Association of People with Disabilities (AAPD) to promote NDVRW and the Register! Educate! Vote! Use your Power! (REV UP) Campaign, which aims to increase the political participation of the disability community while also engaging candidates and the media on disability issues. The Board hosted two REV UP/ NDVRW voting drives at our main office (July 16, 2018) and at the Center for Independent Living (July 18, 2018);
- Hosted two Voter Access Forums (April 26, 2018 and October 10, 2018) to engage the disability community. Several disability rights advocates, lawyers, senior citizens, voters with disabilities, and other interested groups and individuals attended these events;
- Participated in several outreach events coordinated by VEOD to inform senior citizens, people with disabilities, and LEP voters about the Board’s accessible voting technology, language access services, and other accommodations available to voters on Election Day. These events included participation in National Disability Voter Registration Day, the Mayor’s Annual Disability Awareness Expo, and the National Federation of the Blind local conference (see chart below for events the ADA/LAC participated in with VEOD);

Table 10. Joint VEOD/ADA Outreach Events

List of outreach events and meetings VEOD/ADA Team Members participated in during calendar year 2018	Date
Department on Disability Services Voter Registration Drive and Training	February 16, 2018
Voter Access Forum	April 26, 2018
Terrific Inc. Older Americans Mental Health and Wellness Fair	May 19, 2018
10 th Annual Olmstead Conference	August 20, 2018
National Disability Voter Registration Week	July 16-20, 2018
REV Up Voter Registration Drive at BOE	July 16, 2018
REV Up Voter Registration Drive at The Center for Independent Living	July 18, 2018
Disability Community Outreach Collaborative Meeting	September 20, 2018
Voter Access Forum	October 10, 2018
National Federation of the Blind Conference	October 12, 2018
Mayor’s Disability Rights Expo	October 23, 2018

- Deployed 35 ADA Compliance Assistants throughout the city on Election Day. Each ADA Compliance Assistant was assigned four to five polling places to visit throughout Election Day in order to identify and address any operational accessibility issues that presented barriers to voting for senior citizens and people with disabilities;
- Deployed thirty-one Spanish, 5 Mandarin, 1 Vietnamese, 2 Amharic, and 6 ASL interpreters to 52 polling places to enable limited English proficient (LEP) voters and voters with auditory disabilities to participate meaningfully in the electoral process;
- Prepared and distributed 190 Spanish and Mandarin Language Access kits that contained translated election-related materials (ballots, forms, voter access signs, ExpressVote screenshots, etc.) to accommodate LEP voters;
- Redesigned the Election Day voter access signs to include Amharic and Vietnamese (Previously, the voter access sign included only English, Spanish, and Mandarin);
- Updated the ADA section of the Polling Place Operations Manual to include more pictures and charts concerning the proper way to setup the voting equipment and how to make the polling place accessible;

- Revamped the election worker training class to include more practical exercises and simulated polling place exercises involving people with various disabilities;
- Trained early voting staff, Voter Assistance Clerks, Ballot Clerks and ADA Compliance Assistants extensively regarding Title II of the ADA, compliance, awareness, and disability etiquette;
- Attended monthly meetings/training hosted by the DC Commission on Persons with Disabilities and the Office of Disability Rights;
- Updated the Frequently Asked Questions (FAQ) document with information on reasonable accommodations, voter access, accessible polling sites, ballot transfer requests, *etc.* for senior citizens, people with disabilities, and LEP voters;
- Created electronic and accessible versions of the ADA Compliance Assistant application and Election Worker Request for Reasonable Accommodations forms; and
- Created several new signs to make it easier for senior citizens, people with disabilities, and LEP voters to navigate our polling sites. The new signs included detailed instructions on how to contact the ADA Coordinator and/or precinct captain on Election Day, and how to quickly identify the in-person interpreters inside the polling places.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, October 3, 2018 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
 - Regular Board Meeting - Wednesday, September 5, 2018
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. Emergency Polling Place Relocation for Precinct No. 60
 - B. Identification of New Early Voting Sites:
 1. Ward 3 - Cleveland Park Neighborhood Library, 3310 Connecticut Avenue, NW
 2. Ward 4 - Emery Heights Community Center, 5801 Georgia Avenue, NW
 3. Ward 5 - Trinidad Recreation Center, 1310 Childress Street, NE
 4. Ward 7 - Benning Stoddert Community Center, 100 Stoddert Place, SE
 5. Ward 8 - Barry Farm Recreation Center, 1230 Sumner Road, SE
 - C. General Matters
- 6) General Counsel’s Report – Kenneth J. McGhie
 - A. OCF Petitions for Enforcement
 - B. Litigation Status:
 - DCBOE v. Gaston 2014, DCBOE v. Carter At-Large, DCBOE v. Bruce Majors, DCBOE v. Nyasha Harley, DCBOE v. Christy Love Davis, DCBOE v. Walter Garcia
 - DCBOE v. Flanders Sharp, DCBOE v. Milton Bell, DCBOE v. Robert Whitaker, DCBOE v. Bruce Majors II, DCBOE v. Christian Carter, and DCBOE v. Joe Davis
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Thursday, November 15, 2018 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, October 3, 2018
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Executive Director's Report – Alice P. Miller
 - A. Certification of the November 6, 2018 General Election Results
 - B. Preparations for the December 4, 2018 Special Election for the Ward 4 Member of the State Board of Education
 - C. General Matters
- 5) General Counsel's Report – Kenneth J. McGhie
 - A. Final Rulemaking - Amendments to Chapter 30 "Campaign Finance Operations", Section 3014, "Constituent-Service Programs"
 - B. Litigation Status:
Ameer Flippin v. D.C. Board of Elections
- 6) Campaign Finance Report – Cecily Collier-Montgomery
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Friday, December 14, 2018 1:30 pm
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Thursday, November 15, 2018
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. Certification of the December 4, 2018 Special Election Results
 - B. Updates to November 6, 2018 General Election results Subsequent to Recounts
 - C. General Matters
- 6) General Counsel’s Report – Kenneth J. McGhie
 - A. OCF Petitions for Enforcement
 - B. Emergency and Proposed Rulemaking, 3 DCMR Chapter 5, “Voter Registration”
 - C. Proposed Rulemaking to Amend Title 3, DC Municipal Regulations Chapters 42 and 43
 - D. Litigation Status:
Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, January 9, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Friday, December 14, 2018
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
A. General Matters
- 6) General Counsel’s Report – Kenneth J. McGhie
A. Proposed Rulemaking to Amend Title 3 DCMR Chapter 10, “Initiative and Referendum”

B. Litigation Status:
Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, February 6, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, January 9, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Executive Director's Report – Alice P. Miller
A. General Matters
- 5) Campaign Finance Report – Cecily Collier-Montgomery
- 6) General Counsel's Report – Kenneth J. McGhie
A. Proposed Rulemaking to Amend Title 3 DCMR Chapter 4 "Hearings" and Chapter 5 "Voter Registration"

B. Litigation Status:
Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
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D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, March 6, 2019, 10:00 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, February 6, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. General Matters
- 6) General Counsel’s Report – Kenneth J. McGhie
 - A. Proper Subject Matter Determination – “District of Columbia Term Limits Campaign (DC TLC)” Initiative
 - B. Proposed Rulemaking to Amend Title 3 DCMR Chapter 3, “Advisory Opinions of the Board”, Chapter 37, “Investigations and Hearings”, Chapter 42, “The Fair Elections Program”, and Chapter 43, “The Verification Process”
 - C. Litigation Status:
Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, April 3, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, March 6, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. General Matters
- 6) General Counsel’s Report – Kenneth J. McGhie
 - A. Adoption of Petition to Recall Jack Evans, Ward 2 Councilmember
 - B. Proposed Rulemaking to Amend Chapter 5 “Voter Registration” of the DCMR
 - C. Second Emergency and Proposed Rulemaking to Amend Chapter 5 “Voter Registration” of the DCMR
 - D. Proposed Rulemaking to Amend Chapters 30, 34, 37, and 99 of the DCMR
 - E. Litigation Status:
Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
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WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, May 1, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, April 3, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Executive Director's Report – Alice P. Miller
 - A. Recognition of Poll workers for Their Dedicated Service to the DC Board of Elections
 - B. Proposed Establishment of Precinct for Precinct #144
 - C. General Matters
- 5) Campaign Finance Report – Cecily Collier-Montgomery
- 6) General Counsel's Report – Kenneth J. McGhie
 - A. Litigation Status:
William V. Hunt v. DC Board of Elections
James Butler v. DC Board of Elections
Graham v. DC Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
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D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Wednesday, May 29, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, May 1, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. General Matters
- 6) General Counsel’s Report
 - A. Litigation Status
 1. William V. Hunt v. D.C. Board of Elections
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
 - B. Final Rulemaking
 1. Final Rulemaking to Amend Title 3 DCMR Chapter 5, “Voter Registration” (Regulations in Support of the Address Confidentiality Act of 2018)
 2. Final Rulemaking to Amend Title 3 DCMR Chapter 5, “Voter Registration” (Regulations Listing the District’s National Voter Registration Agencies)
 3. Final Rulemaking to Amend Title 3 DCMR Chapter 30, “Campaign Finance Operations: Committees, Candidates, Constituent Service Programs, Statehood Funds,” Chapter 34, “Campaign Finance Recordkeeping and Audits,” Chapter 37, “Investigations and Hearings,” and Chapter 99, “Definitions.” (Regulations in support of the Campaign



DISTRICT OF COLUMBIA
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D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Special Board Meeting
Monday, May 20, 2019, 11:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Final Rulemaking, Title 3, D.C. Municipal Regulations, Chapter 3, "Advisory Opinions of the Board," Chapter 37, "Investigations and Hearings," Chapter 42, "The Fair Elections Program," and Chapter 43 "The Verification Process"
- 3) Challenge to the eligibility of Adam Eiding to properly propose a recall measure of Jack Evans, Ward 2 Member of the Council of the District of Columbia
- 4) Issuance and formal adoption of a petition to Adam Eiding for the proposed recall of Jack Evans, Ward 2 Member of the Council of the District of Columbia
- 5) Next Meeting – Wednesday, May 29, 2019, 10:30 AM (Regular June Meeting)
- 6) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
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D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER
DIONNA M. LEWIS, MEMBER

Regular Board Meeting
Tuesday, July 2, 2019, 11:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Adoption of Agenda
- 2) Adoption of Minutes:
Regular Board Meeting - Wednesday, May 29, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 3) Board Matters
 - A. Board Orders Issued
 1. Hammond v. Smith-McDermott, 19-032 (June 21, 2019)
 2. Marlin v. Johnson, 19-033 (June 21, 2019)
- 4) Campaign Finance Report – Cecily Collier-Montgomery
- 5) Executive Director’s Report – Alice P. Miller
 - A. General Matters
- 6) General Counsel’s Report – Terri D. Stroud
 - A. Litigation Status:
 1. William V. Hunt v. D.C. Board of Elections
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
- 7) Public Affairs
- 8) Adjournment



DISTRICT OF COLUMBIA
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D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Regular Board Meeting
Thursday, September 5, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Call to Order
- 2) Ascertainment of Quorum
- 3) Adoption of Agenda/Approval of Minutes
Regular Board Meeting – Wednesday, August 7, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 4) Board Matters
- 5) Identification of Public Matters
- 6) Campaign Finance Report – Cecily Collier-Montgomery
- 7) Executive Director’s Report – Alice P. Miller
 - A. General Matters
- 8) General Counsel’s Report – Terri D. Stroud
 - A. Litigation Status:
 1. William V. Hunt v. D.C. Board of Election
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
 4. Hammond v. D.C. Board of Elections
 5. Marlin v. D.C. Board of Elections
 - B. Petitions for Enforcement of Office of Campaign Finance Orders
- 9) Public Matters
- 10) Adjournment

MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
October 3, 2018

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday October 3, 2018 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally, present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:45 a.m.

The meeting agenda was approved and adopted.

The minutes of the last regular meeting on Wednesday, September 5, 2018 were moved for approval and adopted without objection.

Chairman Bennett last month we had a pretty contentious matter regarding the ballot access for potential council race of Ms. Allen. I wanted to thank the entire Board of Elections and all those who participated on the administrative aspect and the law department with the effort.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- There were five new candidates and committees who registered: Kerry Heim, Education Tomorrow's Leaders, Ward 4, State Board of Education, registered on August the 29th, 2018; Ameer Flippin, Ameer Flippin for Mayor 2018, registered on August the 31st, 2018; Frazier O'Leary, Frazier O'Leary for Ward 4 State Board of Education, September the 7th, 2018; Joe Henchman, Attorney General, September the 13th, 2018; and Ethan Bishop-Henchman, Council Chair, September the 13th, 2018.
- OCF conducted two entrance conferences last month. There were 12 participants:
 - On September the 6th, there were seven participants, Violet J. Harris, Treasurer, Seniors United PAC, George Jackson, Candidate Mayor, Ryan Tauriainen, Candidate, Ryan for Ward 4 State Board of Education, Chris Smith, Treasurer, Ryan for Ryan for Ward 4 State Board of Education, Elani Lawrence, Candidate, Elani for State Board, Sekou Biddle, Treasurer, Elani for State Board, Rhonda Henderson, Candidate, Rhonda Henderson for State Board of Education.
 - September the 25th, 2018, there were five participants, Ralph Chittams, Sr., Candidate, Committee to Elect Ralph J. Chittams, Sr., Gregori Stewart, Treasurer, Committee to Elect Ralph J. Chittams, Sr., Frazier O'Leary, Jr., Candidate, Frazier O'Leary for Ward 4 State Board of Education, Frazier O'Leary, IV, Treasurer, Frazier O'Leary for Ward 4 State Board of Education, Mary "Gail" Gottlieb, Candidate, Committee Women at Large Democratic State Committee.

- The Audit Division conducted 38 desk reviews of the political action committees that filed with the Agency, as well as principle campaign committees as well as constituent service funds as well as reports by candidates for the Office of Attorney General.
- We have a full field audit of the Sheika Reid 4 Ward 1, which was initiated on August 29, 2018. We have periodic random audits of the candidates in the 2018 election of their January 31, 2018 filing. Kenyon McDuffy, 2018, which was initiated on March 22, 2018.
- Candidates in the upcoming 2018 election of the June 10th, 2018 filing, Anita Bonds 2018. The periodic random audit was initiated on September the 11th. Elissa 2018, the periodic random audit was initiated on September 10th.
- OCF issued several final audit reports during the month of September, and they are available at our website for review:
 - D.C. Political Action Committee was issued on September the 7th.
 - Professional Insurance Agents was issued on September the 7th.
 - Lawyers for Better Government Fund D.C. was also issued on September the 7th.
 - And, BB&T District of Columbia PAC was issued on September the 7th.
 - With principle campaign committees, we issued a final audit report of the Re-Elect Muriel Bowser Our Mayor and that was issued on September the 18th, 2018.

William SanFord presented the report of the General Counsel.

- During the month of August, the Office of the General Counsel received 1 referral, from the Reports, Analysis, and Audit Division.
- The Office of the General Counsel conducted eight informal hearings and issued eight orders including six orders regarding failure to timely file reports of receipts and expenditures were issued in which no fines were imposed; and, two orders were issued regarding failure to timely file reports of receipts and expenditures in which a total of \$3,100 in fines were imposed. (\$1,550 was imposed against Melik for At-Large Council. \$1,550 was imposed against Holmes for D.C.)

Ms. Miller presented the report of the Executive Director

- Mr. Budoo, facilities manager, made a request to permanently relocate from Nativity Catholic Church which has served as Precinct 60 in the past to St. John United Baptist Church located at 6343 13th Street, Northwest. The site needs a slight modification, we will have to place a ramp at the side door entrance. There's a one-step up into the facility. it is approximately three blocks from the current voting place.
 - **BOARD ACTION:** move to approve the emergency permanent relocation of precinct 60 by unanimous vote.
- Mr. Budoo noted additional Early Voting Sites:
 - with Ward 3, We'll be using the Cleveland Park Neighborhood Library located at 3310 Connecticut Avenue, Northwest. We'll be using a multipurpose room there. That is a newly renovated library and it is a large space that we'll be using at the library.
 - In Ward 4, we'll be using the Emery Heights Community Center located at 5801 Georgia Avenue, Northwest.

- At Ward 5, we'll be using Trinidad Recreation Center located at 1310 Childress Street, Northeast.
- In Ward 7, we'll be using Benning Stoddert Community Center located at 100 Stoddert Place, Southeast.
- Ward 8, we'll be using the Barry Farms Recreation Center located at 1230 Sumner Road, Southeast
- We've filmed a couple of short videos with DC Media Connection. The video featuring Chairman Bennett was played.
- The staff has been doing a lot of accuracy testing on the voting machines. We are scheduled to do acceptance testing this weekend and hopefully that will go well.
- Poll worker training, early voting training was completed in September. We trained 701 early poll workers.
- we have a number of mailers that also are either gone out or in the process of going out.
 - The first one is we identify individuals who are eligible but not registered to vote and that's this mailer here that has been sent out to 8,500 individuals.
 - The next item that we will be sending out is, of course, our voter guide. We're finalizing and putting the final touches on that today. And, it should be ready to hit in the mail hopefully early next week.
 - And then, finally, about a week or so out from the election, we do like to remind people of election day. We will send out a postcard to, again, all households that talks about early voting beginning on October 22 through November 2nd at 1 GS Square and then the satellite locations for Friday, October 26th through the 2nd.
- As you all know, we will have a special election for the Ward 4 State Board of Education vacancy. That election will be December 4th, so we're overlapping wards right now with preparing for that election and finalizing the plans for the November general election. We did a ballot lottery on Friday, past Friday. That is up on the website, it shows the order of the ballot for that. We will have 20 precincts in Ward 4 that we will open and it will be open on election day from 7:00 a.m. to 8:00 p.m.

Mr. McGhie presented the General Counsel's report.

- Office of Campaign Finance Petition for Enforcements. And, I'll ask Mr. McGann of my office to make the presentation on that matter.
 - Docket Number 17A-016. The Respondent's name is Mr. Keith Cohen. He's a Treasurer for his campaign of an advisory neighborhood summary financial statement which is the missing document. And the fine is for \$2,000.
 - Docket Number 17A-021. And, Respondent's name is Kendall Simmons, another Commissioner. He failed to file his summary financial statement and the fine is assessed at \$2,100
 - 17a-024, Monica Watts, another advisory neighborhood Commissioner who failed to file her summary financial statement. The amount of the fine is \$2,100.
 - 17A-028, Maurice Dickens, candidate for ANC failed to file his summary financial statement and the fine is in the amount of \$2,100.

- 17A-029, Travon Hawkins, failure to file a summary financial statement. And, the amount of the fine is \$2,100.
- 17A-033, Joshua Johnson, failed to file an advisory summary financial statement. The amount of the fine is \$2,250.
- 17A-035, Davina Callahan, the amount of the fine is \$1,450 for failure to file ANC summary financial statement.
- 17A-041, Ms. Inez Johnson, failure to file a summary financial statement. The amount of the fine is \$2,250.
- 17A-049, Tyrell Holcomb, failure excessive contributions totaling \$470. The amount of that fine is \$4,500.
- 17C-007, report of receipts and expenditures failure to file. And, the Respondent's name is Natalie Williams. And the amount of the fine is \$1,600.
- 17C-008, Committee to Elect Khaleed Hicks, failure to file a report of receipts and expenditures and the amount of the fine is \$1,600.
- 17C-009, Carter At-Large 2014, failure to file a report of receipts and expenditures and the amount of the fine is \$1,600.
- 17R-001, Sheets for Council 2016, request for additional information that was failed to be filed. The amount of that fine is \$2,850.
 - **BOARD ACTION:** move to issue a Board Order in each one of these matters so that the General Counsel office can present that to the D.C. Superior Court for a judgment.
- 12 matters filed in court last month all involved petitions for enforcement of Office of Campaign Finance funds. A hearing has been scheduled for October 4th with certified copies of the record of the proceedings below
 - Gaston 2014, that was for \$1,900. The board against Carter-at-large, that was for \$2,000. The board against Bruce Majors, \$2,000; Harley, \$2,000; Davis, \$2,000; Garcia, \$2,000; Sharp, \$2,000; Bell, \$2,000; Whitaker, \$2,000; Majors, \$1,400; Carter, \$1,400; and Davis \$2,000.
- Ameer Flippin v. the Board. Mr. Flippin filed for a preliminary injunction against the Board.
 - Mr. Flippin would like to be a write-in candidate or initiate some kind of write-in effort to be a mayoral candidate. And, he wants to have his name also included on the Board's website as a write-in candidate.
 -

Mr. Michael Sindram presented public matters:

- Board Chair explained to Mr., Sindram the reasoning behind not publicizing Mr. Flippin's write-in candidacy: the process of getting on the ballot, anybody that's on the ballot, has to follow that. You know, they've got to get signatures and do that in a tablet way and make sure the signatures are valid. If they haven't done that and gone through that process, it wouldn't be fair to those candidates who have followed the process and certainly would not be lawful for us to include someone even though they haven't followed the process.
- Ms. Miller explained that the vacancy was declared too late for it to be consolidated with

the November election. Based on the requirements in terms of the signature requirements and the filing deadlines, there was no way to accommodate that for the November election.

There being no further business before the Board, the meeting adjourned at 11:27 a.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
November 15, 2018

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Thursday November 15, 2018 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Member Dionna Lewis also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 11:04 a.m.

We have another Board Member, which I need in order to conduct the business officially. I'm going to open up the meeting, our November meeting now, and go through the various agenda items.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- On November 2, the Office of Campaign Finance visited at least 12 of the 14 early voting sites, and on November 6, we visited 98 of the 143 precincts. We did not observe any infractions of the campaign finance laws.
- The Fair Elections Amendment Act of 2018 became effective on May 5, 2018. In addition, the provisions of the Act became effective on November 7, 2018.
 - The Office of Campaign Finance is developing information to inform the public of the requirements of the Act, and the fact that the Fair Elections Amendment Act provides for the public financing of campaign operations in the District of Columbia.
 - OCF met with a planning committee for having the public involved in the process, in terms of trying to determine the best way to do outreach to the public.
 - Approximately eight members of the public from various organizations in the District of Columbia appeared, and I would like to thank those members of the public.
- On October 1, 2018, the reports of receipts of expenditures were due in the Constituent Service Program. There are nine required filers. In addition, all nine timely filed their reports, as well as electronically filed their reports.
- October 1st was also the deadline for the filing of the report from the Senator, Representatives, with respect to the statehood funds. There are three required filers. All three filed.
- October the 10th was the deadline for the filing of reports of receipts and expenditures by principle campaign committees, and political action committees who were participating in the 2018 election cycle.
 - 117 required filers; 95 timely filers; 8 late filers; 14 failures to file. 22 referrals to the Office of the General Counsel for enforcement.

- October the 10th was also the deadline for the filing of the reports of receipts and expenditures by our independent expenditure committee. We have five required filers, and four timely files, and one late filer, who was referred to the Office of the General Counsel for the enforcement process.
- There was also an eight day pre-general election report of receipts and expenditures, which was due on October the 29th.
 - 97 required filers; 76 timely filers; 3 late filers; 18 failures to file. 21 referrals to the Office of the General Counsel for enforcement.
 - Also, the independent expenditure committees were requires to file an eight day pre-general election report of receipts and expenditures. 5 required filers; 4 timely; 1 late.
-
- There were seven new candidates and committees who registered: Kerry Heim, Education Tomorrow's Leaders, Ward 4, State Board of Education, registered on August the 29th, 2018; Ameer Flippin, Ameer Flippin for Mayor 2018, registered on August the 31st, 2018; Frazier O'Leary, Frazier O'Leary for Ward 4 State Board of Education, September the 7th, 2018; Joe Henschman, Attorney General, September the 13th, 2018; and Ethan Bishop-Henschman, Council Chair, September the 13th, 2018.
- Our Audit Branch during the month of October conducted 131 desk reviews. Also in our Audit Branch, our ongoing audits, we have one full field audit, Sheika Reid for Ward 1, which was initiated on August 29, 2018.
- Periodic random audits of candidates in the 2018 election with respect to the January 31, 2018 filing would be the Kenyan McDuffie 2018, initiated on March 22, 2018.
- The continuing committees in the 2018 election of the June 10, 2018 filing. Anita Bonds, 2018, initiated September 11, 2018.
- We have periodic random audits in the Constituent Service Program of the October 1, 2018 filing. Mayor Bowser's Service Fund, Our Ward 5 Citizens Outreach Fund. the audit notification letters were issued on October the 22nd. The records reviewed to the audit staff by November 4, 2018.
- We issued an audit during the month of October. That was a list of 2018, which was issued on October the 22nd, 2018.
- We did have a new candidate committee that registered during October 2018. Asar Mustafa, Shadow Senator, who registered on October 11, 2018.

William SanFord presented the report of the General Counsel.

- During the month of October 2018, the Office of the General Counsel received 23 referrals. Twenty-two of the referrals were from the public information in the records management division. Three of those referrals were withdrawn before they were scheduled for hearings. The remaining one referral was received from the Reports Analysis and Audit Division.
- During the month of October 2018 the Office of the General Counsel completed 17 informal hearings, and issued 17 orders, which included the following: Six orders regarding failure to timely file reports of receipts and expenditures were issued, which

imposed fines that totaled \$4,350 dollars. And 11 orders regarding failures to timely file reports of receipts and expenditures in which no fines were imposed were also issued.

- During the month of October 2018 the Office of the General Counsel imposed fines against the following respondents: A fine of \$1,850 dollars was imposed against Ambrose Lane, Jr., candidate for Council-at-Large. A fine of \$500 dollars was imposed against University Start Up Incubator Committee. A fine of \$500 dollars was imposed against the Committee to Elect Natalie Williams. A fine of \$500 dollars was imposed against the Committee to Elect Khalid Pitts, 2014. A fine of \$500 dollars was imposed against Carter at Large, 2014. Finally, a fine of \$500 dollars was imposed against Paterson for Ward 8.
- Office of the General Counsel collected a total of \$1,700 dollars in fines, which included a fine of \$1,500 dollars from Jeffrey Thompson, which is in installment payment. That was part of an agreement that was reached between Mr. Thompson and the Office of the General Counsel in December of 2017. A fine of \$200 dollars was paid by Sheila Bunn, a candidate for Ward 8 in 2016 election.
- The Office of the General Counsel received one complaint filed by Craig Holman, PhD on October 24, 2018 against the Re-Elect Muriel Bowser Principle Campaign Committee. The alleged infraction was campaign contribution violation. That complaint was dismissed, and the order was issued on October 31, 2018. The complaint alleged that the Re-Elect Bowser Principle Campaign Committee had made an excessive in-kind contribution to the Dionne Reeder campaign, by inviting Ms. Reeder to attend as a guest at a get out the vote rally that was being sponsored by the Re-Elect Bowser Campaign.

Mr. McGhie presented the General Counsel's report.

- Emergency and proposed rulemaking to amend Chapters 30, campaign finance operation, Section 3014, constituent services program.
 - **MS. COLLIER-MONTGOMERY:** The purpose of the rule is to increase the amount of expenditures that can be made from constituent service programs which are established by the mayor, and also by members of the Council from 40,000 in any one calendar year to 60,000.
 - **BOARD ACTION:** a motion to approve the regulation as final was tabled until quorum was reached.
- Litigation status update. Ameer Flippin v. D.C. Board of Elections. Mr. Flippin filed a complaint in Superior Court. He was a write in candidate, and he wanted his name to appear on the Board's website as a write in candidate. He filed a complaint in Court on August 31. We filed a motion to dismiss. It was argued on October 5. The Court dismissed the complaint on November 1st.
- I would like to do at this time if I may, is that there is a new employee in the Office of the General Counsel. Ken Strickland, and he will be serving as an intern.
-

Chairman Bennett Okay. We're going to take about a 30 second stop here, and ask Ms. Lewis to come in. And then what I'd like to do is to certify the election, attend to the other three matters.

Ms. Miller gave the Executive Director's report.

- We conducted the November 6th general election a couple of weeks ago. We had 500,511 registered voters of that time. The total ballots cast for the election was 231,700.
- The turnout was 46.12 percent of registered voters, as compared to the last light election, which was the 2014 general election for the mayoral general. It was 38.45 percent.
- Early voting for this election that was 22.6 percent of the total ballots cast. This in comparison to the 2014 early voting, we saw 15.3 percent of the total ballots cast.
- The December 4th special election. We will do that with respect to the State Board of Education, for that ward.
- We will have 20 precincts open for that election. Because we have the equipment available we will have two, quote, ballot boxes per precinct.
- One of the things I think that we need to do, and this is putting the Council on public record, on notice, is that we really need more money to get more ballot counting machines.
- Board member Lewis: And let me also just apologize for my delay this morning. I was on a pre-conference call with a judge.
- CHAIRMAN BENNETT: Okay. What I'd like to do now then is, let me start at the top. And we need to adopt the agenda. Although we've been, I skipped around on the agenda. But I want to adopt the agenda, as we have moved so far.
- I want to adopt the minutes from the last time. We have a regulation that Mr. McGhie needs to get a motion for, and for us to adopt. And then also, we need to certify the election. So, let me start out by getting a motion to adopt the agenda as we have modified this morning.
 - **BOARD ACTION:** agenda and minutes from last meeting were adopted.
- We have a file and rulemaking to amend Chapter 30, Campaign Finance Operations, Section 3014, Constituent Services Program. The Board adopted that as emergency in proposed rulemaking on September 5th, at its regular scheduled Board Meeting. It was published in the D.C. Register on September 14th. The 30 days for comment expired. No comments are received. And I would like the Board to entertain a motion at this time to adopt it as final.
 - **BOARD ACTION:** regulations adopted as final.
- MS. MILLER: Thank you. I'm going to read the names of the winners into the record, and ask the Board to certify the following winners of the election from the November 6th general election for the following offices.
 - All winning candidates were named into the record and the results can be found on the Board website and the transcript of this meeting (pgs. 30-33).
 - **BOARD ACTION:** The Board certified the results of the November 6th General Election.
- I can imagine 2020 is going to be a huge election, both the primary and the general, with a huge voter turnout for both of those elections. Something like maybe we've never seen nationally and locally. And we absolutely need to be prepared for it.
- I would also like to recognize the fact that you have the best staff ever, as it relates to performing the functions needed for this election. They worked their fingers to the bone. And I mean it.

Mr. Michael Sindram presented public matters:

- I took advantage of early voting at 441 Judiciary Square. However, I don't recall an Advisory Neighborhood Commission election for 4B02. Is that because there were no candidates, or not open? Or was that maybe just an omission? Or anybody know? 4B02.
 - If there were no candidates listed on your ballot then that means that no one filed to be a candidate. Let me see what our results show for 4B02.
- The upcoming Ward 4 education election. My question is, the precincts in Ward 4, will each of them have paper and touch tone available for the voters?
 - MS. MILLER: Yes. We'll have paper and touch screen ballots available. Both will be available.
- What preparation in addition is being done to alert voters in Ward 4 that this crucial, critical election, Board of Education, is taking place December 4th?
 - MS. MILLER: December 4th. Everyone will receive a notice in the mail for the December 4th election. I know you do not have access to the internet. But it's also on the website. We will do everything in our power to make certain that everybody knows, which was part of the reason why we were passing out flyers at every Ward 4 precinct on Election Day.

Mr. Benjamin Crane presented public matters:

- My name is Benjamin Crane. I live in the single member district of ANC 7B03. I mounted a write in campaign for that office. I don't believe I heard my name in the write in list.
 - MS. MILLER: Yes. There were only write in candidates for that. Let me check into it and follow up. Okay. There's only write ins.
- MR. SINDRAM: And that is, I took, with early voting, 441. So, on November 4th will that be available? Or we will be relegated to our assigned voting precinct?
 - MS. MILLER: December 4th the precincts will only be open in the wards. We will not have any early voting.

There being no further business before the Board, the meeting adjourned at 11:55 p.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
December 14, 2018

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Friday December 14, 2018 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 1:52 p.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- The first thing I would like to report is that the Office of Campaign Finance has been reorganized, consistent with the enactment of D.C. Law 22-94, the Fair Elections Amendment Act of 2018. As you know, the law became effective on May 5, 2018, and the provisions of the law became applicable on November 7, 2018.
- The Council, in the budget for the Office of Campaign Finance for fiscal year '19, also included three audit positions for the division, as well as an information technology specialist. The Fair Elections Program will be responsible for providing for the public financing to candidate who are deemed eligible to participate in the program.
- During the month of November, there was one filing date. That date was the 8th day pre-special election report of receipts and expenditures for candidates who participated in the Ward 4 State Board of Education election. All of the participating committees timely filed their reports, as well as electronically filed their reports.
- Referrals to the Office of the General Counsel with respect to the October 10th Report of Receipts and Expenditures include the following:
 - Melik for At-Large, Melik Ahmir Abdul, treasurer; Friends of Traci Hughes, Traci Hughes, treasurer; Rosenberg for Ward 6, Clayton Rosenberg, treasurer; Dibinga for D.C., Omekongo Dibinga, treasurer; Committee to Elect James Butler for Mayor 2018, Terrence Jordan, treasurer; George Jackson for D.C. Mayor, George Jackson, treasurer; The Committee to Elect Professor Alpha Bah, Esq., MBA, Alpha Bah, treasurer; Dustin DC Canter for Mayor, Tabitha Zimmerman, treasurer; Nate Brown Mr. Ward 6, Christina Brown, treasurer; Wreh for Council, Chayanne Tweh, treasurer; Friends to Elect Calvin H. Gurley, Calvin Gurley, treasurer; Ameer Flippin, Ameer Flippin, treasurer; Citizens to Elect Bill Lewis, Charlotte Lewis, treasurer.
 - The political action committees which were referred for the failure to timely file the 8th day pre-general report were DC Choice, David Pope, treasurer; DC Democratic State Committee, John Hugh Allen, treasurer; Foodservice PAC, Sam LeBlanc, treasurer; Metro DC Democratic Socialists of America, Solidarity DC

PAC, Gabriel Rodriguez, treasurer; Ward One Democrats, Daniel Orlaskey, treasurer; DC for Democracy PAC, Vasudevan Abhiraman; Economic and Protection Party, Margaret Smith, treasurer; Holland & Knight DC PAC, Dennis Horn, treasurer; Ward 5 Democrats, William Lewis, treasurer.

- New candidates and committees who registered with the Agency include: Save our Votes, no D.C. Council repeal of Initiative 77 referendum, registered on November 1, 2018; and D.C. Proud 2019 Inaugural Committee, registered on November 14, 2018.
- The audit branch conducted 133 desk reviews. Those were desk reviews of political action committees, our constituent service funds, as well as our principal campaign committees.
 - The full field audit of Sheika Reed for Ward 1, which was initiated on August 29, 2018.
 - The periodic random audits include: Kenyon McDuffie, 2018, which was initiated March 22, 2018; the June 10, 2018 filing, Anita Bonds, 2018, initiated September 11, 2018; a periodic random audit of a constituent service program for the October 1, 2018 filing, Mayor Bowser's Constituent Service Fund.
- OCF issued two audit reports, our Ward 5, which was issued on December 5, 2018, and the Citizens Outreach Fund, which was issued on November 7, 2018.

William SanFord presented the report of the General Counsel.

- During the month of November 2018, the Office of the General Counsel received 29 referrals. Twenty-two of the referrals were from the Public Information and Records Management Division, and seven referrals were transmitted from the Reports Analysis and Audit Division.
- During the month of November 2018 the Office of the General Counsel completed 10 informal hearings, and issued 6 orders, which included the following: 2 orders regarding failure to timely file reports of receipts and expenditures were issued, which imposed fines that totaled \$2,350 dollars. And 4 orders regarding failures to timely file reports of receipts and expenditures in which no fines were imposed were also issued.
- During the month of November 2018 the Office of the General Counsel imposed fines against the following respondents A fine of \$1,650 was imposed against Justin Green, a candidate for the at-large council position. A fine of \$700 was imposed against Dustin DC Canter for Mayor, who ran for mayor in 2018 election cycle.
- Office of the General Counsel collected a total of \$3,000 dollars in fines, from Jeffrey Thompson, which is in installment payment. That was part of an agreement that was reached between Mr. Thompson and the Office of the General Counsel in December of 2017.

Ms. Miller gave the Executive Director's report.

- The Board conducted the December 4th special election for the Ward 4 State Board of Education member.
 - I would request that the Board certify the winner of that election, who is Frazier O'Leary who won that election, so we need a motion to certify Frazier O'Leary as the winner of the Ward 4 State Board of Education.

- **BOARD ACTION:** The Board certified Mr. Frazier O'Leary as the winner of the Ward 4 School Board seat.
- Subsequent to the November 6th general election, we had several requests for recounts that were filed. Because of those recounts, we have a new certification for 4C08, Leah Anderson, 8E01, Oye Owolewa, and that's it.
 - **BOARD ACTION:** The Board certified 4C08 and 8E01, Leah Anderson and Oye Owolewa respectively as the winners of the ANC contests.

Mr. McGhie presented the General Counsel's report.

- There are 15 petitions for enforcement that we would like to have the Board address, so that we can have orders, in order to file them in D.C. Superior Court for enforcement.
 - Docket No. 15C-067, respondent's name is Patterson for Ward 8. The amount of the fine is \$1,650, and the missing filing is the August 17th filing from 2015; 16C-003, again Patterson for Ward 8. The amount of the fine is \$1,600, and the missing filing is the February 17 2016; 16C-040, again Patterson for Ward 8. The fine amount is \$1,500, and the missing filing is the March 30th filing; 17C-001, Toliver for Ward 4. The fine amount is \$1,750, and the missing filing is reports of receipts and expenditures from February 17; 17C-003 the amount of the fine is \$850, and the missing filing is the reports of receipts and expenditures from February 17, 2017; 17C-006, Holmes for Ward 8. The fine amount is \$1,450, and the missing filing is a report of receipts and expenditures from February 17, 2017; 17C-011, Toliver for Ward 4. The amount of the fine is \$2,650, and the missing report is the report of receipts and expenditures from August 16, 2017; 17C-014, again, Patterson for Ward 8 the fine amount is \$1,700, and the missing report is the August 16, 2017; 17C-017, Committee to Elect Natalie Williams. The amount of the fine is \$2,650, and the missing report is the report of receipts and expenditures from August 16, 2017; Justin Green at large, 17C-019. The fine amount is \$2,650, and the missing report is, again, the August 16, 2017 report of receipts and expenditures; 17C-020, Sheila Bunn for Ward 8. Fine amount is \$1,700. Missing report is the August 16, 2017 report of receipts and expenditures; 17C-021, Carter at large, 2014. The fine amount is \$1,700, and it's the August 16, 2017; 17C-023, Lannette Woodruff for School Board. The fine amount is \$200; 17C-024, Committee to elect Jacque Patterson, 2016. The amount of the fine is \$200. It's a report of receipts and expenditures from August 16, 2017; the final matter is 17P-008, D.C. Recovery Act for Living Descendants. The fine amount is \$1,800, and the missing report is the report of receipts and expenditures from August 16, 2017.
 - **BOARD ACTION:** The Board accepted Mr. McGann's report and resolved to issue orders on each one of the petitions for enforcement before the D.C. Superior Court for an order of enforcement.
- I have emergency and proposed rulemaking to amend Title 3, DCMR, Chapter 5, Voter Registration. The purpose of the amendment is to provide means for voters who are victims of covered offenses or covered employees, as defined in the Address Confidentiality Act of 2018, to make their voter records confidential.
 - **BOARD ACTION:** The Board accepted the emergency rulemaking.

- A proposed rulemaking to amend Title 3, DCMR, Municipal Regulations, Chapter 42. Those are Office of Campaign Finance regulations. I will defer to Ms. Montgomery to explain the nature of that proposed rulemaking.
 - The amendment would amend Title 3 of District of Columbia Municipal Regulations to include two new chapters. Those chapters are designed for the implementation of the Fair Elections Program.
 - Chapter 42 includes the general provisions of the program, including registration, mandatory filing, contribution limits, etc. Chapter 43 only covers disclosure information and, also, the disposal of surplus property.
 - **BOARD ACTION:** The Board accepted the proposed rulemaking.
- Litigation status update. The Board is in court on Graham v. D.C. Board of Elections. That was a case dealing with the referendum measure. Proponents of the referendum filed a referendum on October 31st to suspend an act of the Council.
 - The plaintiffs alleged that there was not proper notice by the Board in its initial meeting, when it decided on the proper subject and when it made the formulation of the language. They also alleged that the formulation of the Board's language was improper or was misleading. Finally, they challenged the Board's determination that it was a proper subject for a referendum. Judge Kravitz ruled in favor of the plaintiffs on the notice issue. directed that the Board could take no further action on processing the referendum.

Ms. Dorothy Brizill presented public matters:

- On Mr. McGhie's last item regarding the litigation that was filed in Graham v. The Board of Elections concerning Referendum 008, I would like a better sense of where the Board is on its belief regarding the requirement of notice.
 - What troubled me is Paragraph 9 of the Board of Elections' Motion to Dismiss, where it states -- your attorney has written prior to the discussion of the subject matter at your November 9th Board of Elections public hearing, the Board addressed the procedural issue of whether the hearing was properly noticed.
 - As you know, the public notice of a hearing scheduled by the Board of Elections did not appear in the D.C. Register until November 9th, the very day of the public hearing.
 - CHAIR BENNETT: Right now, what I can refer you to is simply what you read and what you already have. After we finish our analysis and make some assessments, Mr. McGhie indicated earlier that we were considering appealing. We'd be happy to share our rationale with you. Right now, anything I give you is simply stream of consciousness and part of our thought process.
- In your filings in the court, you make a big issue of indicating that the notice and the language of the referendum was published on your website. It was not, and I have email exchanges with your public information officer because it was not there. There was a banner headline saying it was supposed to be there, but the language, itself, was not there.

- The final thing I would ask about is the extent to which you're using closed-door meetings.
- This Voter Confidentiality Act. What are its implications for those who are trying to verify whether or not someone is a registered voter? Are those records going to be redacted, so that we won't be able to find out, or how is it going to work?
 - They're going to be treated like any other confidential voter. We have Supreme Court individuals that have confidential voters. We have judges that are confidential voters. I believe that it's just that no individual that's looking at the voter roll will be able to look at what their actual address is.

Mr. Gottlieb Simon presented public matters:

- Over the most recent decade, we have had that issue come up more than once. In fact, almost every election since -- to me, it might be 19, but actually since 2008, a person who has withdrawn gets more votes than somebody else.
- I would like to suggest that we do something so that the confusion, and sometimes the embarrassment for all parties involved, could be mitigated. I would suggest that we perhaps put something into the regulations that would make this clear.
- So a suggestion that we need to do something so that when people look at the regulations -- and I tried to find a clear statement in the regulations that would tell somebody that just because you're the runner up, you don't get to be the person who takes the seat.
- CHAIR BENNETT: So what you're asking us to do is to clarify the regs to make it clear that there is a vacancy that has occurred in those cases where the winner cannot be seated.

There being no further business before the Board, the meeting adjourned at 2:44 p.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
January 9, 2019

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday January 9, 2019 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:50 a.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- the selection has been made for Fair Elections Manager of the Fair Elections Program Division. The person selected is Erick L. Jackson, and he has served as a senior auditor in the Office of Campaign Finance as well a supervisory auditor, since 2014.
- December 10 report of receipts and expenditures filed by principal campaign committees and PACs independent expenditure committees, as well as inaugural committees.
 - The total number of required filers was 113. There were 101 timely filers. Two requested extensions. There were 12 failures to file – those 12 were referred to the Office of the General Counsel for the initiation of the enforcement proceedings
 - With the Independent Expenditure Committee, four out of five required filers timely filed. There was one failure to file
 - With respect to the Inaugural Committee, there was one required filer. The required filer late-filed.
- One new candidate committee that registered on December 3, 2018, and that was Protecting Restaurant Workers Committee (Referendum).
- held one entrance conference during December, and that was on December 18, 2018, with Trupti J. Patel, treasurer, Save Our Voices No DC Council Repeal of Initiative 77.
- The audit branch conducted 119 desk reviews. Those were desk reviews of political action committees, our constituent service funds, as well as our principal campaign committees.
 - The full field audit of Sheika Reed for Ward 1, which was initiated on August 29, 2018.
 - The periodic random audits include: Mayor Bowser's Constituent Service Fund, initiated in November of 2018; Anita Bonds, 2018, initiated September 11, 2018.
- OCF issued one audit report with respect to Kenyan McDuffie issued on December 7, 2018.

William SanFord presented the report of the General Counsel.

- During the month of December 2018, the Office of the General Counsel received 19 referrals. 14 of the referrals were from the Public Information and Records Management Division, and 5 referrals were transmitted from the Reports Analysis and Audit Division.
- During the month of December 2018 the Office of the General Counsel completed 11 informal hearings, and issued 11 orders, which included the following: 8 orders regarding failure to timely file reports of receipts and expenditures were issued, reports in which no fines were imposed. And 3 orders regarding failures to timely file reports of receipts and expenditures in which fines that totaled \$6,150.00 were imposed.
 - A fine of \$2050.00 against the candidate and committee Justin Green At-Large; a fine of \$2050.00 against the candidate and committee Holmes for D.C.; and a fine of \$2050.00 against the candidate and the committee of Melik for At-Large.
- During the month of December 2018, the Office of the General Counsel collected \$1,500.00 in fines from Jeffrey Thompson Office of the General Counsel collected a total
- During the month of 2018, the Office of the General Counsel opened one full investigation. The investigation docket number is LCF FY2018-002 and the complainant is Emily Naden. Filed December 4, 2018. The respondent is Council Member Brandon Todd and the alleged infraction is the inappropriate use of government sources.

Ms. Miller gave the Executive Director's report.

- We will begin our canvass shortly by sending to registered voters, who did not vote or file a change of address at the polls at the general election, a first-class non-forwardable post card sent out to the address that we have on record. The Board then changes the address on its records and mails to both the old and new address of the registrant a formal notification that the address has been changed to reflect the information that came from the post office.
- The After Action report is the information that provides registration information, and performance information, as it relates to the November 6 election. This report should be finished no later than the second week in February.
- The Office of Contracting and Procurement is finally ready to award a contract for our voter registration system. We are doing final details now to get it awarded. We believe that should happen prior to the end of this month if not sooner.
- 2020 election calendars are in draft form, about to be placed on the website. I will just state that the 2020 elections for the primary will be June 16, the primary for the -- party primary, those candidates will be the presidential nominee, delegate to the U.S. House of Representatives, At-Large members of the council, ward members of the councils for 2, 4, 7 and 8, U.S. Senator, U.S. Representative and the non-party committee person
 - the November 2020 general election will be November 3. The ballot will include: candidates for president-electors, delegate to the House of Representatives At-Large members of the Council, Ward members to the councils Wards 4, 7 and 8, U.S. Senator, Representative At-Large members of State Board of Education, Ward members of State Board for 2, 4, 7 and 8, and our ANCs.

Mr. McGhie presented the General Counsel's report.

- Proposed Rulemaking to amend Title 3, DCMR Chapter 10, "Initiatives and Referendums." These amendments clarify the various filing requirements at multiple stages of the Initiative and Referendum process. They specify the bulletin notice requirements for a proper subject matter review hearing on both initiatives and referendums and expand the types of documents that non-resident circulators may submit as valid proof of residence when registering with the Board, and clarify the rules concerning signature defects on initiative or referendum petitions. The requirement of notice for DC Register will stand for initiatives, but will change for referendums because of the need to handle that on an expedited basis to notice being posted on the Board's website at least 48 hours in advance.
 - **Board Action:** The Board accepted the proposed rulemaking.
- Litigation status update. The Board is in court on Graham v. D.C. Board of Elections. That was a case dealing with the referendum measure. Proponents of the referendum filed a referendum on October 31st to suspend an act of the Council.
 - On December 4 the Court entered in a letter modifying a summary statement of referendum 008. On December 12 the Court entered an order permanently enjoining the Court from taking any action on the referendum. On December 13 the interveners filed a notice of appeal to the Court of Appeals seeing permanent injunction that was entered by the Court on December 12 and on December 17 the Board also filed its notice of appeal seeking review of the permanent injunction.
 - There is a matter still pending in Superior Court in reference to Count 2, which is the proper subject matter determination the Court did not rule on. That matter is currently scheduled for a status hearing on Friday, January 18 at 10:00

Mr. Michael Sindram presented public matters:

- Mr. Sindram sought clarification with respect to the litigation involving Initiative 77.
 - MR. MCGHIE: Initiative 77 is the underlying matter, but it's Referendum 008 which deals with the repeal of Initiative 77.
- The special election of Ward 4, State Board of Education went well and I applaud you guys sending out that postcard additionally following the election to alert us. I hope that bolstered the turnout.
- There was mention made about Brandon Todd, inappropriate use of resources. It's clearly extremely unfair when you have everybody following the rules except for one, who gets the nod of the incumbent councilmen. That ought not be, and I would dare say that's happening because the enforcement at you all's end is not being enforced, or vigorously enough.
 - CHAIRMAN BENNETT: Well, we're doing an investigation and I'm sure that once that's concluded that I have faith that our executives will recommend the proper order.
- What's happening with Jack Evans? There was a number of allegations and I haven't heard. What's the status?
 - MEMBER GILL: Michael, I think that's a matter that didn't involve a campaign and didn't involve elections that the Council was looking at, so it's not in our jurisdiction.

- I wanted to give hats off to Ms. Jennings. She does a yeoman's job. Actually, she deserves a raise. You know, good help is hard to find.

Ms. MILLER: the Joint Elected Officials Committee for the Election Center Conference is this week, and is comprised of state and local officials from across the nation. They will be visiting the Board's office for a tour on Friday, so I just wanted to put that on the record because it's significant that we'll have so many people from out of town that are election officials coming to look and observe our offices on Friday beginning at 2:00. Thank you.

There being no further business before the Board, the meeting adjourned at 11:20 a.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
February 6, 2019

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday February 6, 2019 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:51 a.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted.

Ms. Miller gave the Executive Director’s report.

- The Board is required to conduct a canvass of every registered voter who did not confirm their address by voting in the November general election. The process takes about six months to go through and we will be doing that from now until like the middle of the year until we get all the information updated.
- The Board did submit the Election Administration Voting Survey e-survey to the U.S. Election Assistance Commission. That survey was required to be submitted by February 1. The survey requests information of election data from nearly 6,500 local election jurisdictions across 50 states, the District of Columbia and U.S. territories.
- I want to report that we did place on our website as we are required to do within 90 days following a general election the after action report which is a report that contains information from -- of data from the general election.
- The After Action report is the information that provides registration information, and performance information, as it relates to the November 6 election. This report should be finished no later than the second week in February.
- The number of election workers that we had for the general election was 1,694. That number is down. We should have targeted and had about 2,000 which is what we were targeted to have in place. So while we aimed to have about 2,000 workers I think it was actually 1,994.
- We need to look at having folks who are available to pull and to send them out to different precincts and have them available when others don't show up.
- relative to training though is that it's actually going to cost us more. We'll end up having to have more sessions right if we have more people.
- I want to put in place and recommending training to start this year and to continue training with some of the positions that are a little bit more challenging such as our special ballot clerks and our captains.
- I think you get more quality people when you pay them more money. And we need quality folks to do this. This is not an easy job. It's become more and more difficult.

- Our early voting stats showed that for -- like election the general election this time was the highest early voting turnout that we had with 46 percent of our voters voting early.
- We did send out 12,400 absentee ballots and 9,000 of those were returned. The problem is that a voter can request their absentee ballot to be sent up until seven days before the election. But it has to be back by Election Day. There's not enough turnaround time there.
- We will on the seventh day get like requests in the hundreds. We can't turn that around that quickly. We don't have the staff or the mechanism to turn 300 ballots around to get them out by the seventh day before the election. Either the cutoff has to be sooner or there has to be a longer return date on the back end.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- the Office of Campaign Finance by statute is required to prepare a biennial report every other year which basically reports the contributions and the expenditures of the principal campaign committees, the political action committees, the independent expenditure committees and any other of our committees for the prior two-year period. Our biennial report was published on January 31, 2019
- January 1 report by our citizen service programs which was due on Wednesday, January 2, 2019 because the first was a holiday. We had nine required filers all timely filed and they all electronically filed their reports.
- January 1 report by the Senator and Representative Statehood Funds. All three timely filed and also electronically filed their reports.
- January 31, 2019 was the due date for the report of the receipts and expenditures by our principal campaign committees and PACs as well as our independent expenditure committees, our inaugural committee and also initiative referendum committees. principal campaign committees and the PACs there were 144 required filers, 103 timely filed and they electronically filed their reports. We had 41 failures to file and with respect to be referred to the Office of the General Counsel's office.
- We also with the independent expenditure committees there were four required filers. All timely filed.
- With our initiative referendum committees the report was due on January 31 again. There were seven required filers. Three timely filed. Four failed to file and those four again it's to be determined when they will be referred to the Office of the General Counsel.
- Advisory Neighborhood Commission candidates always occurs after the certification by the board of the election results and the due date is 60 days after that date. There were 401 required filers. Three hundred and nine timely filed and in terms of the failures to file there were 92.
- With new candidates and committees who registered during the month of January we had one, the Urban Red Political Action Committee and they registered on January 24, 2019.
- The audit branch conducted 128 desk reviews of the reports of receipts and expenditures filed by our political action committees, our Constituent Service Fund, and our U.S. Senator and Representative Statehood Fund as well as our principal campaign committees.

- There is one full field audit which is ongoing that is Sheika Reid 4 Ward 1 and that particular audit was initiated August 29, 2018.
- We have two ongoing periodic random audits: the Anita Bonds 2018 Principal Campaign Committee and the audit was initiated on September 11, 2018; and Mayor Bowser's Constituent Service Fund.

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William SanFord presented the report of the General Counsel.

- During the month of January 2019, the Office of the General Counsel received four referrals from the Reports, Analysis and Audit Division.
- The Office of the General Counsel completed 29 hearings and issued 29 orders which included the following: 15 orders for failure to timely file reports in which no fines were imposed, and issued 14 orders for failure to timely file reports in which fines totaled \$19,700 were imposed against the respondents.
 - A fine of \$550 was imposed against Melik At-Large. A fine of \$1,800 was imposed against James Butler for Mayor. Another fine of \$1,800 was imposed against James Butler for Mayor. A fine of \$150 was imposed against Franklin for D.C. 2018. A fine of \$300 was imposed against Ameer Flippin for Mayor. A fine of \$1,900 was imposed against D.C. Recovery Act Initiative Committee. A fine of \$1,950 was imposed against James Butler for Mayor. Another fine of \$1,950 was imposed against James Butler for Mayor. A fine of \$1,850 was imposed against Lannette Wood for School Board. A fine of \$1,850 was imposed against Karen for Ward 7 State Board of Education. A fine of \$1,850 was imposed against the Committee to Elect Jacque Patterson. A fine of \$1,600 was imposed against George Jackson for D.C. Mayor. A fine of \$1,600 was imposed against the Committee to Elect Alpha Bah, Esq. And a fine of \$550 was imposed against DC Choice.
- During the month of January the Office of the General Counsel received \$3,000 in fines. That was a result of two transmissions of \$1,500 installments from Jeffrey Thompson.
- During the month of January 2019, the Office of the General Counsel maintained one full investigation. The investigation docket number is LCF FY2018-002 and the complainant is Emily Naden. Filed December 4, 2018. The respondent is Councilmember Brandon Todd and the alleged infraction is the inappropriate use of government sources.
- The board adopted the notice of proposed rulemaking for those rules which were proposed to the board by the Office of Campaign Finance. And the rules were published in the D.C. Register for public comment. We did in fact receive comments from members of the public and so those are being considered.

Mr. McGhie presented the General Counsel's report.

- Proposed rulemaking to amend Title 3 DCMR Chapter 4 which is entitled Hearings and Chapter 5 which is entitled Voter Registration. The purpose of the amendment to Chapter 4 is to clarify the board's hearing procedures including those concerning challenges to petitions. The amendments mandate the use of a board form for the proper submission and adjudication of petition challenges and establishing clarified deadlines for filing of various pleadings in petition challenge cases. The purpose of the amendments to Chapter 5 is to codify the board's longstanding practice of not committing a power of attorney to effectuate a voter registration application or voter registration update notification, and two, clarify that applicants who are unable to affix their own signature to a voter registration application or voter registration update notification and call upon an assistant to complete their application or notification must also submit an affidavit of assistant form.
 - **Board Action:** The Board accepted the proposed rulemaking.
- Litigation status update. The Board is in court on Graham v. D.C. Board of Elections. That was a case dealing with the referendum measure. Proponents of the referendum filed a referendum on October 31st to suspend an act of the Council.
 - On December 4 the Court entered in a letter modifying a summary statement of referendum 008. On December 12 the Court entered an order permanently enjoining the Court from taking any action on the referendum. On December 13 the interveners filed a notice of appeal to the Court of Appeals seeing permanent injunction that was entered by the Court on December 12 and on December 17 the Board also filed its notice of appeal seeking review of the permanent injunction, and all parties are just waiting for the court's briefing schedule. .

There being no further business before the Board, the meeting adjourned at 11:25 a.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
March 6, 2019

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday March 6, 2019 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:51 a.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- On February 19th, 2019, the Office appeared before the Council's Committee on the Judiciary and Public Safety to present the Fiscal Year 18 performance report for the Agency as well as the Fiscal Year 19 performance plan.
- On February the 28th, 2019, the Agency met with the planning committee that was organized for the purpose of assisting the Agency with the implementation of the Fair Elections Program.
 - The purpose of that meeting was to discuss comments received on the proposed regulations to implement the Fair Elections Program.
- February the 27th, 2019, OCF had a meeting with Gottlieb Simon, Executive Director of the Office of the Advisory Neighborhood Commission.
 - the purpose of that meeting was to confirm the public outreach that the Agency has proposed in terms of meeting with the ANC commissions from April of 2019 through October 2019, basically for at least twice weekly.
- The Fair Elections Program will provide a match for the contribution that residents of the District of Columbia may make to candidates who are participating in the program by matching it in a match of public funds five to one to every contribution that is made from a member of the public up to a certain limit.
 - In the process of developing a temporary site for the e-filing system to provide for the e filing of financial reports from prospective candidates. That temporary site will be presented to us before the end of this month. And hopefully, administratively, it will be completed during the month of April.
- During the month of February, however, the reports, the summary financial statements were due from the ANC candidates who participated in the 2018 election cycle.
 - There were 401 required filers, 370 of the candidates timely filed their reports. There were 31 who failed to file, and those candidates have been referred to the Office of the General Counsel for the initiation of the enforcement process.
- One committee registered during the month of February, the DC Term Limits Campaign, that is an initiative committee and they registered with our office on February 4th, 2019.

- Conducted an entrance conference on February the 28th, 2019. There were two participants Corina Hernandez, the Treasurer of the DC Young Democrats and Vanessa J. Robinson, the Treasurer of the DC Term Limits Campaign.
- The audit branch conducted 445 desk reviews. Those were desk reviews of political action committees, our constituent service funds, as well as our principal campaign committees.
 - The full field audit of Sheika Reed for Ward 1, which was initiated on August 29, 2018.
 - We have also initiated four full field audits of newly elected officials to the School Board as a result of the 2018 election. They are Frazier O'Leary from Ward 4, Committee to Elect Zachary Parker 2018, Jessica Sutter for School Board, and Emily for Education. The audit notification letters were issued on February the 12th, 2019.
 - AFSCME PAC, Economic and Protection Party, Ward 7 Democrats, and ABC of Metro Washington DC PAC. Those audit letters were issued on February the 26th, 2018. And the audit records are due in the Office of Campaign Finance on March the 11th, 2019.
 - Issued two audits during the month of February. The first was Anita Bonds 2018, which was issued on February the 28th, 2019, and Muriel Bowser's Constituent Service Fund which was issued on February the 4th, 2019. .

William Sanford presented the report of the General Counsel.

- During the month of February 2019, the Office of the General Counsel received 14 referrals.
- The Office of the General Counsel completed 19 informal hearings, and issued 19 orders, which included the following: 10 orders regarding failure to timely file reports of receipts and expenditures were issued, reports in which no fines were imposed. Two orders were issued, a failure to respond to request for additional information, which were dismissed, and 7 orders regarding failures to timely file reports of receipts and expenditures in which fines that totaled \$10,050.00 were imposed.
 - A fine of \$750 was imposed against DC Choice. A fine of \$1,750 was imposed against Melik At Large. A fine of \$1,750 was imposed against Holmes for DC. A fine of \$1,750 was imposed against Dustin Canter for Mayor. A fine of \$1,750 was imposed against Justin Green At Large. A fine of \$600 was imposed against Nate Brown Mr. Ward 6. And a fine of \$700 was imposed against Committee to Elect Alpha Bah, Esquire.
- During the month of 2018, the Office of the General Counsel opened one full investigation. The investigation docket number is LCF FY2018-002 and the complainant is Emily Naden. Filed December 4, 2018. The respondent is Council Member Brandon Todd and the alleged infraction is the inappropriate use of government sources.

Ms. Alice Miller presented the Executive Director's report.

- Taking a moment to recognize the Board's social media postings, just because we did it a little differently this past month and I want to give all the credit to the staff, primarily LaVonna McCann who is sitting out there and Rachel Coll.

- LaVonna who is primarily assigned to our voter registration services came to me and asked if she could take a stab at doing something with social media with the posting since our social media person had resigned in December.
- With Rachel's oversight and in recognition of Black History Month, LaVonna drafted a post for all three social media accounts, Facebook, Twitter, and Instagram with information on the Voting Rights Act and included a photograph of the actual document which you see up there portraying the declaration.
- As we move into March, LaVonna is working on similar posts highlighting prominent women in history who supported the intersection of women's rights and civil rights.
- Our final EAVS report for DC was due to the EAC on March 1st. We submitted the report on February 26th. It's the final draft from the initial one that we submitted last month. The EAC reviews the drafts and follows up with the Agency with any questions or information that may seem inconsistent.
 - The information collected on the report consists of data from across the nation on the state of American elections made public through the federal government through the EAC's website.
- We've been working with the new VR system vendor, VRS, and data conversion process has begun. They've received our voter registration data.
- We have a lot intradistrict voters who worked with us during the election. And we could not get things done without their work. So, what we have done, is we got these little plaques made for them.

Mr. McGhie presented the General Counsel's report.

- a proper subject matter determination on proposed initiative, it's entitled, District of Columbia Term Limits Campaign DC TLC initiative.
 - The proponent properly filed all of the documentation that was necessary with the Office of Campaign Finance.
 - Zach Walter, and I'm Assistant General Counsel to the Council of the District of Columbia. I'm here today on behalf of Phil Mendelson, Chairman of the Council of the District of Columbia to request that the Board find that the District of Columbia Term Limits Campaign initiative is not a proper subject matter for initiative in the District of Columbia because the proposed initiative is contrary to the terms of Home Rule Act.
 - Mr. McGhie read a paragraph from the Attorney General's Opinion: Section 402 and 421(c)(1) of the charter provide an exhaustive list of qualifications for serving as the mayor or a member of the council. Because these qualifications are exclusive, they cannot be altered either by the council or by the electors without amending the charter first. Therefore, we conclude that the measure is not a proper subject for an initiative because it violates the Home Rule Act by seeking to alter these fixed qualifications through normal legislation.
 - Mr. Rudolph McGann staff attorney for the Board summarized the General Counsel's Opinion: The summary statement would make certain positions eligible for a two consecutive term limitation on elected offices that are part of the charter.

And as such, they would be in conflict with the charter, because the charter does not have any type of restrictions upon the amount of times you can run for office for the positions of mayor, councilmembers, and school board members. DC TLC presents an improper subject for initiative, because it improperly attempts to amend the charter by implementing an additional qualification that an individual has not served two consecutive terms immediately preceding the election.

- **Virgil J. Young, Jr.** I'm a native Washingtonian, current District resident. So just because something is the law currently, doesn't make it right. We're going to overturn this stuff. We're going to put in who care about this city. Take care of poor people, step one.
- **Dorothy Davis** at 1416 Saratoga Avenue NE, Apartment 2, Washington, DC 20018. It's time for them to move after two years. It's bad enough that we've got the Supreme Court, they stay there until they die. Nobody moves them, and some of them need to be gone. Like my partner said, low income housing is being taken out of the city. Our large families don't have anywhere to go once they do. They let these contractors come in here, and they buy them out, and they kick us out. They forgot that they work for us. We don't work for them. And it's time for them to get up off of their rumps and let some young people come in, people that have been through something, know how to get up and help our constituents.
- **Michael Sindram**, disabled veteran, served our country more than most. This is not a case of first impression, and all this gobbledygook of hyper technicality, initiative versus resolution versus initiative, that's hyper technical. And it's making for we the people taking our authority away. There are a number of cases that are right on point to indicate term limits are very much an issue for us to be deliberated by we the people in the District of Columbia.
- **Vanessa Robinson.** I live at 4635 6th St SE, Washington, DC. people of Ward 8, some of the people who are incumbent and have been in the office for a term, don't feel the importance of going across the Anacostia to see what the constituents over there need. We need to not allow people to sit in a position that you're being paid. This is not a volunteer job, wherein you will be able to step out and see what the people need. It's not fair to them.
- **Michael Clark.** I'm a Washington, DC, resident. I live at 105 Seaton Place NW. I'm a proud resident of Ward 5 in the Bloomingdale neighborhood. I think that the passion that we just heard from those DC residents says that the voters of DC believe it is an appropriate subject matter, and that they want to have a say in whether we impose term limits on certain elected offices. I think that the board itself has in 1994 said that this is something that we should put towards the voters of DC. In a previous decision, we had term limits. The DC City Council in 2001 came back and repealed the will of the voters.
- **MEMBER LEWIS:** Yes, I just want to take a point of personal privilege for a moment and just speak on behalf of the entire Board when I say we hear you. We hear you. I think we care very much on this Board about the issues that you have expressed. We care very much about seeing fruitful changes in this city and making sure that all of our constituents are represented. Unfortunately, we only have but so much ability, if you will, to do certain things. And here today, one of the things

that we are listening for is certain criteria quite frankly. And those are just the things that we're hampered by, unfortunately.

- **MR. JAMES BUTLER measure proponent:** as much as you feel emotional about some of these things that come before you, you're still bound by the law. And I respect that. I respect the position of the General Counsel's office too that came through Mr. McGann, that stated that they believe essentially the vehicle to get to this to voters is improper. I was hesitant to make a friendly acquiescence or amendments to this because in 1994 we had a prior opinion of the General Counsel or the Corporate Counsel at that time that indicated opposition to term limits, yet in 1994, it made its way all the way through. I want the proponents of this law to be very clear, voters in DC will get to vote on whether they want to see term limits.
- **CHAIR BENNETT:** Yeah, so what we have to make a decision on today or at some point in the near future unless you withdraw it is what we have before us. the Board will deliberate on this after this meeting is concluded. And I'm not quite sure when we'll actually come out with a decision, but it will be forthcoming shortly.
- Proposed Rulemaking to amend Title 3, DCMR Chapter 3, Advisory Opinions of the Board, Chapter 37, Investigations and Hearings, Chapter 42, The Fair Elections Program, and Chapter 43, The Verification Process. the majority of the regulations are related to the Fair Elections Program. And as the Board knows, on the December board meeting, the Board did approve proposed regulations, they were published in the DC Register, January 4th, 2019. And we were soliciting comments from a group that has been assembled that's known affectionately as the Fair Elections Coalition. And we received numerous comments that were significant. the new newly proposed regulations to include those comments as well as some significant recommendations that came from the Office of the General Counsel for the Board of Elections. The significant changes are in Chapter 42 and 43 which were the additional chapters that specifically address the Fair Elections Program.
 - **Board Action:** The Board to adopted this as proposed rulemaking to be sent to the DC Register for a 30 day comment period..
- Litigation status update. The Board is in court on Graham v. D.C. Board of Elections. That was a case dealing with the referendum measure. Proponents of the referendum filed a referendum on October 31st to suspend an act of the Council.
 - On December 4 the Court entered in a letter modifying a summary statement of referendum 008. On December 12 the Court entered an order permanently enjoining the Court from taking any action on the referendum. On December 13 the interveners filed a notice of appeal to the Court of Appeals seeing permanent injunction that was entered by the Court on December 12 and on December 17 the Board also filed its notice of appeal seeking review of the permanent injunction.
 - On February 25th, the parties filed a joint motion to extend the initial scheduling conference, which the clerk granted on February 27th. So the parties are currently scheduled to appear at the conference on April 5th.

Ms. Robin Marlin presented public matters:

- I'm going to present some findings, but at the conclusion of my findings I want to request that a hearing be held in the matter that I'm going to discuss briefly with you.

- She was informed on November 25th that Villareal D. Johnson, a candidate in the general election 2018, did not reside at 2411 33rd Street within the 60 day period mandated for a person to reside in SMD 7D05. That would enable him to qualify for candidacy for the ANC seat. I was challenging specifically his qualifications of being a candidate in an election. And the 60 day requirement
- **Mr. McGann:** you submitted a challenge to Mr. Johnson's qualifications after the election was held. Mr. Johnson did not respond to queries regarding the discrepancy raised by Ms. Marlin. The reason why Mr. Johnson did not respond is because the Board sent it by email, and he didn't receive the email. While you did raise a discrepancy with respect to Mr. Johnson signing a lease in June for a residence, he claims he lived in since May, his former residence was also located in the same single member district. The registrar forwarded your concerns to the ANC to proceed with presenting the evidence to the body, to initiate removal proceedings pursuant to D.C. Code 1-309.11(e)(2). Not the vacancy proceedings, the removal proceedings that are within the providence of the ANC. The advisory neighborhood commission will proceed de novo. Meaning that you and Mr. Johnson are able to submit evidence in support of your positions. That process is governed by the bylaws of the ANC.

Mr. Michael Sindram presented public matters:

- The proposed regulations, would you do the kindness to send them to me? I have to be certain that they be challenged so I'd like to peruse them and receive a hard copy.
- Term limits, res judicata collateral estoppel decided 1994 et al. That should be the end of it. But, be that as it may, you can res judicata collateral estoppel, very weighty legal issues.
- Last, but not least, in light of Black History month, Rosa Parks is the face of the Montgomery County, excuse me, the Montgomery, Alabama Bus Boycott. Who was the initial selectee and why was Rosa Parks selected, any idea? It was a young lady named Claudette Colvin who was initially selected

Mr. Phillip Hammond presented public matters

- I am a former ANC commissioner for ANC 7D04, and I too have submitted a challenge about residency. About Nicole Smith-McDermott.
- I think it's obvious the ANC is not going to take a position. However, if Ms. McDermott refuses to resign, then a resolution should be adopted by the Commission to vacate the ANC 7D04C before others are implicated in this very serious matter. I think there should be some reform actually in the Board of Elections process, regards to residency.
- What should I do next if the Board does not take the position on the residency?
- **MEMBER LEWIS:** Well, I guess my thought is this. Everything requires administrative procedure, right, at an administrative agency level. And so, here today we don't have anything formal from either commission indicating that they're not going to hold a hearing, which is what the expectation and the requirement for them to do is when these type of matters arise.

There being no further business before the Board, the meeting adjourned at 12:55 p.m.

MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
April 3, 2019

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday April 3, 2019 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:58 a.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- OCF has added the Fair Elections Program Division to our monthly report so that, in the future, I will be reporting each month on the activity of the Fair Elections Program Division.
 - The Division met with the Public Finance Planning Committee on March the 14th, 2019. The purpose of that meeting was to introduce the Fair Elections Program manager, Erick Jackson, to the members of the Planning Committee and discuss proposed rule changes to the Fair Elections Amendment Act.
 - The Fair Elections Division, conducted training for our trainers involving 12 members of our staff on March 21, 2019.
 - Also met with the Executive Director of the Office of Advisory Neighborhood Commissions to seek the agreement of coordination with Mr. Simon with respect to the Advisory Neighborhood Commissions outreach planned beginning in April through October of 2019.
 - On March 18, OCF completed the selection process for the new positions for the Fair Elections Program the Fair Elections program manager, the information technology specialist and three auditor positions.
- OCF anticipates that the system will be available for public use by June the 3rd. And that will be in time for the first filing, which would occur on July the 31st 2019, assuming that anyone registers for the program.
- On March 18, OCF completed the the recruitment process for the new audit positions in the division. The Council included 5 new positions for the Fair Elections Program.
- OCF also met with our vendor on March 27 to view the interim e-filing system for the Fair Elections Program scheduled for testing on May 15. We anticipate that the system will be available for public use by June the 3rd. And that will be in time for the first filing, which would occur on July the 31st 2019.
- The proposed Chapters 43 and 44 of the Board's regulations adopted by the Board, as proposed, at the last Board meeting, were published in The Register on March 22 for public

comment. Those regulations are the chapters that will implement the Fair Elections Program.

- There were 26 referrals which were made to the general counsel for failure to file the January 31st report of receipts and expenditures.
- During the month of March one new committee registered with the Office, the Recall Committee for Jack Evans, and they registered on March 18, 2019.
- The audit branch conducted 51 desk reviews. Those were desk reviews of political action committees, and principal campaign committees.
 - The full field audit of Sheika Reed for Ward 1, which was initiated on August 29, 2018.
 - The D.C. Proud 2019 Inaugural Committee. The audit notification letter was issued on March the 27th '19. And the financial records are due from the committee on April 22, 2019.
 - four full field audits which we initiated of newly elected officials and those officials were elected to the School Board during the 2018 election.
 - Frazier O'Leary, for Ward 4, initiated 3/4/19
 - The Committee to Elect Zachary Parker 2018, initiated 3/5/19
 - Jessica Sutter for School Board, SBOE, initiated 3/5/ 2019.
 - Emily for Education initiated 3/4/ 2019.
 - The periodic random audits include: Economic and Protection Party -- we're waiting for the records; the Ward 7 Democrats, which was initiated on March 11, 2019 and ABC of Metro Washington DC PAC, was initiated on March 5, 2019.
 - OCF issued one audit of the AFSCME PAC on February 21, 2019.

William SanFord presented the report of the General Counsel.

- During the month of March 2019, the Office of the General Counsel received 30 referrals. 26 of the referrals were from the Public Information and Records Management Division, and 4 referrals were transmitted from the Reports Analysis and Audit Division.
- The Office of the General Counsel completed 6 informal hearings, and issued 7 orders, which included the following: 4 orders regarding failure to timely file reports of receipts and expenditures were issued, reports in which no fines were imposed. 2 orders regarding failures to timely file reports of receipts and expenditures in which fines that totaled \$3,500.00 were imposed. One order which was issued arising from an investigation in which a fine of \$4,000 was imposed. However, that fine is subject to a reduction of \$2,000 in the event that the respondent in this case attends ethics training within the prescribed time period.
 - \$1,600 was imposed against George Jackson for Mayor; A fine of \$1,900 was imposed against the D.C. Recovery Act. A fine of \$4,000 was imposed against council member Brandon Todd.
- During the month of March 2019, the Office of the General Counsel completed OCF formal investigation 2018-002. The Complainant in this matter was Emily Naden. The complaint was filed on December 4, 2018. The Respondent was Brandon Todd, council member. The infraction was inappropriate use of government resources, and the order was issued on March 18th, 2019.

Ms. Miller presented the Executive Director's Report.

- We are well underway with the information and implementation of our new voter registration System. We held a kickoff meeting on March 26 for our senior staff and Board members.
- We participated in several outreach activities over the past month and engaged a few new partners with registration activities. Those partners include So Others May Eat; the Salvation Army Turning Point Center for women and children; Goodwill Excel Center, a center for adult students and the Court Services and Offender Supervision Agency, CSOSA.
- The outreach division also works with the League of Women Voters and attends our naturalization -- the naturalization ceremonies monthly at the United States District Court. This month, we have been asked by Judge Sullivan to deliver the welcome address to the incoming citizens. Rachel Coll will represent the Board.
- CHAIRMAN BENNETT: For the record, with regard to the new voter registration system, in the process of implementing the new system, one of the things we want to do is make sure we clean up the database that currently exists, but at the same time we got to make sure that we don't lose any critical data or any voters' registration in the process of cleaning out those records. When the new voter registration comes online, it will be run concurrently with the old system to ensure that we don't lose any critical data.

Mr. McGhie presented the General Counsel's report.

- The first thing I have on my agenda is adoption of petition to recall the Jack Evans Ward 2 council member.
 - Adam Eidinger is the proposer of the recall, Donald Dinan represents council member Jack Evans' matter.
 - Sherri Kimbel. She is the Director of Constituent Services. And she writes, "I am greatly disturbed by the wording in the recall petition by Jack Evan stating that Evans' staff is corrupt and insinuating that we solicited funds for him. "This besmirched my reputation. I have done anything remotely corrupt. I understand that this is the statement of those soliciting signatures and I am concerned that if it goes out from BOE there is a complicit perception that BOEE approves this statement.
 - MR. EIDINGER: Okay, well for starters, we don't mean any specific staffer and their language. This is clearly, as it's written, this statement I've proposed here is not the Board of Elections. There's ample evidence that staff was directed by Jack Evans to solicit employment by workers for the DC government that actually sent these emailed which had been FOIA'd and had been in The Washington Post.
 - CHAIRMAN BENNETT: Just for the record, let the record reflect, though, that while the Board had no control over what you put in your documents and, in particular, this petition, as you indicated in your, I think, very first couple sentences, this is not a statement that we adopt in any way. We also don't have the authority to control nor to strike, whatever you happened to put in the petition.

- MR. DINAN: His staff would lose their jobs the same day he loses his job. The office would be shut down. So to recall him is to remove him and his staff from their current positions. The vast majority of the people are completely, completely innocent. These people, most of whom are young, look, they're -- they don't want their careers destroyed.
- MS. DIENER: Good morning. Thank you. My name is Robin Diener. I'm a teacher of adult literacy. And I'm very interested in words and how things are written. This statement that we wrote says, he, Jack Evans, has corrupted his office and his staff by using them. So they're not saying the staff is corrupt or has done anything independently on their own as individual workers.
- MR. DINAN: we want it on the record that we totally and adamantly object and remark those statements that were just made. This notice of intent to recall, must be dismissed. We say that for the following reasons. It is clear, under D.C. law, that the petitioner, the person who file the Notice of Intent has to be a registered voter in the Ward for which the council member is to be recalled, in this case, Ward 2. Mr. Eidinge has listed his address in his notice as 2448 Massachusetts Avenue, NW, which is in Ward 2. However, Mr. Eidinge owns a home at 1858 Mintwood Place, NW. Mr. Eidinge also, at the Office of Tax and Revenue, has claimed and is receiving the homestead deduction. Of course, it would be illegal for someone to take a homestead deduction if they didn't live there. Therefore, on the face of these two documents, the one claiming the homestead deduction at the house that he owns and presumably lives, which is in Ward 1, contrasted with the petition, we would submit on just these two documents that there is a severe, severe issue as to whether the petitioner is a registered voter in Ward 2.
- MR. EIDINGER: Well, I would like to respond about a couple of them, at least, because I have my voter registration card right here and it says 2448. And I think there are some really simple explanations to these outrageous allegations that I am doing something incorrect here.
- CHAIRMAN BENNETT: But let me state -- hold -- if you could stop one second. And what the concern is, is to make sure -- I mean, he made some significant allegations relative to your petition and to your -- not just your credibility, but to a number of different areas where there are issues associated with your -- with the legality of your activities. Our General Counsel is concerned about is just to make sure that you're aware that whatever you say today is, indeed, on the record.
- MR. EIDINGER: So, yes, I was a Ward 1 voter until April of 2018 when I started renting a house in Salisbury, Maryland to do political work. And I was not employed in Maryland. I am still employed in the District of Columbia. I never gave up two residences in D.C. One is 1858, which is where many of these documents are listed because I've owned the property since 1999 -- 1858 Mintwood Place. And then, since 2013, I've rented a house, which was used as a home office, on Massachusetts Avenue, 2448. Well, on the question of the homestead deduction, I have not filed my 2018 taxes yet. So I haven't actually made this transition to the 2448. At least for tax purposes, it has not been filed yet. I have a renter's insurance

- policy here for 2448 Massachusetts Avenue, NW. I have a have a water bill for 2448 Massachusetts Avenue, NW. I'm in the process of changing my ID right now.
- MS. COLLIER-MONTGOMERY: Yes, I asked Wesley Williams, who is the manager of our public information records division to come to the meeting. And basically, they did, in fact, register. The committee registered, filed the statement of organization, but they have not filed the verified statement of contributions.
 - CHAIRMAN BENNETT: Okay we are back in session from the adjournment. We had opportunity to discuss this carefully. And so at this point, we're going to have to reject the petition because you just haven't met the Office of Campaign Finance filing requirements.
 - MR. EIDINGER: I just want to say, for the record, the Board didn't do anything wrong here, okay? This was a matter, a life and death matter that Robin was going through and was unavailable at this time.
 - MS. DIENER: Well, for my part I acknowledge I did wrong here. And thank you for your indulgence and the fact that we can move forward. We'll just do that. So thank you.
 - So the petition is rejected based on the failure to properly file with the Office of Campaign Finance.
- Proposed rulemaking to amend the Chapter 5 voter registration. The purpose of the amendment to subsection 511.2 is to enumerate the agencies that serve as voter registration agencies in the District of Columbia.
 - **BOARD ACTION:** The Board accepted the proposed rulemaking.
 - Emergency of proposed ruling. It's a Chapter 5 administration. The first notice of emergency of proposed rulemaking to adopt the minutes to Chapter 5 on the registration. It was published in the DC Register on December 28th. The purpose of the proposed amendment was to provide means for voters who are victims of covered offenses or covered employees as defined in the Address Confidentiality Act of 2018 to make their voter records confidential. Initially had proposed this as an emergency of proposed rulemaking. During the comment period, we received comments from the mayor's newly created office dealing with Address Confidentiality. They requested that some additional provisions be put in.
 - **BOARD ACTION:** The Board accepted the proposed rulemaking.
 - Proposed rulemaking to amend Chapters 30, 34, 37, and 99 of DCMR, and these are the proposed rulemaking as promulgated by the Office of Campaign Finance. That chapter is amended to include Fair Elections Committees and their requirements, just like all these chapters are taking amended to cover the provisions of the Fair Elections Program.
 - **BOARD ACTION:** The Board accepted the proposed rulemaking.
 - Litigation status update. The Board is in court on Graham v. D.C. Board of Elections. That was a case dealing with the referendum measure. Proponents of the referendum filed a referendum on October 31st to suspend an act of the Council.
 - On December 4 the Court entered in a letter modifying a summary statement of referendum 008. On December 12 the Court entered an order permanently enjoining the Court from taking any action on the referendum. On December 13 the interveners filed a notice of appeal to the Court of Appeals seeing permanent

injunction that was entered by the Court on December 12 and on December 17 the Board also filed its notice of appeal seeking review of the permanent injunction.

- There is a matter still pending in Superior Court in reference to Count 2, which is the proper subject matter determination the Court did not rule on. All the parties agreed voluntarily to dismiss that matter. There is no more issue in Superior Court dealing with whether or not it's a proper subject for an initiative. Still understanding are the issues before the Court of Appeals that deal with the notice and standing.

Ms. Dorothy Brizill presented public matters:

- I have reviewed the order that your office issued regarding Brandon Todd, OCF 2018-002, in which you have made a determination that he used government or council resources to assist a political campaign in Ward 4.
 - Do you know whether or not Mr. Todd has agreed to pay the fine, whether or not he's appealing and whether or not he plans to take ethics training?
 - MR. SANFORD: The respondent in this matter, council member Todd, has 15 days from the date of receipt of the order to appeal the decision of the Office of Campaign Finance. And he has an additional ten days from that date to pay any outstanding fines. Those periods are still pending and so we would have, I believe, until the end of this week to file his appeal and possibly an additional ten days from this Friday to pay the fine.
 - With respect to his responding to the order, which was entered by the Office of Campaign Finance and whether he was inappropriately using staff to respond to questions about that order.
 - MS. COLLIER-MONTGOMERY: Okay, so what I was indicating was that our statute addresses the use of government resources to support candidates or to oppose candidates for office. And so I was saying that I didn't think that that conduct would necessarily -- or that act -- would fall within the parameters of our statute.

There being no further business before the Board, the meeting adjourned at 1:02 p.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
May 1, 2019

The District of Columbia Board of Elections (“the Board”) held its Regular Monthly Meeting on Wednesday May 1, 2019 in the Board’s Hearing Room, located in Suite 750, 1015 Half Street, S.E., Washington, D.C. 20003. The Board’s Chairman Michael Bennett was present, and Board Members Dionna Lewis and Michael Gill also attended. Additionally, present on the dais were Kenneth McGhie, the Board’s General Counsel; Cecily Collier-Montgomery, Director of the Office of Campaign Finance; and Alice Miller, the Board’s Executive Director.

Chairman Bennett called the meeting to order at 10:51 a.m.

- **BOARD ACTION:** agenda and minutes from last meeting were adopted with a correction noted on the record that the Board took no action in the Jack Evans recall matter due to a lack of proper filing with the Office of Campaign Finance.
- We will actually hold our June meeting on May 29. We are also going to shift our July meeting to try to avoid July 4th as much as possible. That will be shifted to July 2nd. That rescheduling information will be on the website.
- The recall of Jack Evans, it will be on the website today, to make sure we have proper notice. That special meeting is scheduled for May 20th at 11:30 am, so we have a full complement of the Board and have an opportunity to give that a fair and appropriate hearing to consider that matter.

Ms. Miller presented the Executive Director’s Report.

- The first item on our agenda is the **RECOGNITION OF OUR POLL WORKERS** for their dedicated service to the Board.
 - We are very happy they were able to be here with us today, and we wanted to take a minute to formally recognize them, to thank them for their continued service. None of our elections would work without them.
 - Actually, the Board members wanted you all to know that. They asked that we do this and to formally recognize you.
 - MEMBER LEWIS: Yes, I just want to say that I've been doing this for about three years now, and you all really are the unsung heroes, quite frankly. I really just wanted to express my personal gratitude, and gratitude, of course, on behalf of the Board. You all are amazing. You're steadfast; you're diligent, and you're loyal.
 - MEMBER GILL: I am just amazed, walking into the different precincts, talking to the poll workers and talking to voters. This is a really complicated, but important function in our society. So, thank you very much for making the Board of Elections look good and D.C. look good.
 - CHAIR BENNETT: the way that you manage and deal with the voters of the District of Columbia in a calm and focused way, even when people get excited about things, I'm always impressed by that, because sometimes folks get really

bent out of shape when they have to stand in line or there are other issues going on. Therefore, I compliment you on that. If we don't focus on and if we don't make sure that the voting process works well for the citizens of this country, we don't have an America. And that's a big deal. That is the tip of the spear of American democracy. It just doesn't get any more basic than voting.

- MS. MILLER: One of the things that we did do during the budget process was we requested that the Council put more money in our budget to increase the poll worker payments specifically for the Captains from \$250 to \$300. It is now pending full Council approval. I don't have any reason to think that that will not happen.
- We're going to do some early training and we're going to start that this month, in fact. We're going to start the end of this month. We're going to do two trainings for our Precinct Captains and two trainings for our Special Ballot Clerks. We have training scheduled beginning May 22nd and it will go through June 26. The election is set for June 2nd 2020 for the primary.
- CHAIR BENNETT: Just on this one, I want the record to reflect that the D.C. Board of Elections is officially in great appreciation for the hard work and the activities and support that our poll workers provide to the citizens of the District of Columbia.
- The next item on the agenda is the **PROPOSED ESTABLISHMENT OF NEW PRECINCT**. It would be Precinct 144. As you know, we now have 143 precincts. We are trying to establish a precinct which would be Precinct 144.
 - We would like to amend the lines precinct-wise within the District of Columbia. We did have to send that over to the Council. And the Council approves whether or not these are the lines that are drawn, and they do it, in whole or in part, by resolution. This is just proposed. This is not final.
 - Arlin Budoo, Facility Manager for the Board of Elections: Due to the large turnout in the 2018 General Election and the fact that registered voters in Precinct No. 83 now number over 9,000, and because the facility they used was the J.O. Wilson Elementary School, located at 660 K Street, Northeast, the Board was asked to establish an additional voting place for the rest of the voters living in the area known as NoMa.
 - The number of registered voters in Precinct No. 83, as of February 28, 2019, is 9,000, with approximately half on the west side of 3rd Street, as well as half on the east side of 3rd Street.
 - I propose that we establish a new Precinct 144 where I have identified a potential voting place site at the Hilton Garden Inn, which is located at 12225 1st Street, Northeast, within the new boundaries that I have drawn for your approval, which are as follows: as you can see, the syllabus where I wrote out the creation of the new boundary for Precinct 144, and I've also attached a map where the boundaries were redrawn, identifying the large populations that you can see in the large circle of black spots on

- the map, which is where the residents resided within Precinct 83 and who will reside, if the proposal is approved for the creation of Precinct 144.
- I also want to just introduce Mr. Mark Eckenwiler. He is the ANC Commissioner for 6C04. I have been transparent throughout the process with the ANCs, as well as Council Member Charles Allen, and asked for all feedback. And Mr. Eckenwiler was one of the residents who gave me feedback with regards to the redrawing of the boundaries.
 - MR. ECKENWILER: Sure. I reside at 312 E, like Edward, Street, Northeast. I want to commend Mr. Budoo for the excellent work that he's done on this. As he said, he's been very open and transparent, in regular contact with me and a number of my colleagues on the ANC6C, and I'm very appreciative of that. I do want to suggest a couple of ways in which I think this proposal can be tweaked in order to make it even better. My recommendation would be to move square 752 -- that's the one outlined in pink at the very bottom of that map extract -- retain that in Precinct 83. I've actually talked to a number of residents who live on that square. The east half of that square is all rowhouses, and those folks are perfectly happy voting at J.O. Wilson Elementary. Conversely, the area at the northern portion of this map, outlined in yellow, I would recommend that the Board move into Precinct 144. I'm only giving testimony in my individual capacity today because, obviously, the ANC has not met since this proposal first came out. We will be meeting on May 8th, so a week from today, and I do intend to bring this before my colleagues to seek their concurrence.
 - MR. BUDOO: That would be the new potential polling place, the Hilton Garden Inn, and the polling place for 83 will remain the same. It will be J.O. Wilson yes, sir.
 - MS. MILLER: We send the recommendation over to the Council. The Council makes the final determination on what the boundaries will be. They have to adopt/approve the boundaries. This is just the very first step. I did speak with them on Monday when I was over there. And quite honestly, they admitted this is the first time they have done this as well.
 - MS. BRIZILL: My name is Dorothy Brizill. I'm Executive Director at DC Watch. Our address is 1327 Girard Street, Northwest. When was the issue of creating a new precinct first given birth and who did you inform and contact for input on this issue?
 - MR. BUDOO: It's been discussed with Council Member Allen and all of the affected ANCs within Precinct 83.
 - MS. BRIZILL: Okay. I have no doubt that that's the policy for, you know, procedure, but I'm not saying that that is the best or the right way to go. The agenda for today's Board meeting just appears on your website usually 24 hours in advance. On this particular matter, all it says is, "Proposed Establishment of Precinct for Precinct 144". So, even if you were trying to be a concerned and informed citizen, there's no way you could have known about this proposal.

- MS. MILLER: This is just a first step on the discussion. It would, then, go in the Register for the 30-day period, review period.
- MS. BRIZILL: Okay. This is just an editorial comment from me. I'm increasingly concerned about the information that should be on the website that's not on the website. For example, you used to be able to go on the website and see past cases that had been decided by the Board of Elections or that had been litigated involving the Board of Elections.
- CHAIR BENNETT: I would like to stay focused on where we are with regard to this. I appreciate your comments regarding the information. I'm personally very comfortable that we are providing information. This is just the beginning of the process.
- MR. ECKENWILER: Thank you, Mr. Chairman. Yes, I just did want to allay if there are any concerns on the part of the Board about this. I communicated by email, not just the fact of this being under consideration, but I sent the constituents of mine who live within the southern portion of Precinct 83 the literal documents that Mr. Budoo has created.
- MR. BUDOO: I just want to put on the record that it does go in The Register today. It will be submitted for The Register today of the proposed boundaries being redrawn.
- MR. ECKENWILER: And if I can, I think it might be useful for a couple of reasons. One, the full ANC has not yet weighed-in on this. I have discussed it with our Chairman, Karen Wirt, and she concurs in my views. Right now, the ANC most affected on this new precinct has a vacant ANC Commissioner seat. So, it might be useful, being that that person is going to be a brand-new person, just to give a little more time, so that whoever does fill that seat can also offer his or her views.
- CHAIR BENNETT: Great. Thank you. So, unless other Board members have an objection, I'd recommend that you work with the ANC and make sure that they have an opportunity to give additional comments. The more data we can have relative to the impact on the voters, the better off we are.
- MEMBER GILL: I do think getting to this issue, the public comment part of this issue is probably important. I'm going to ask you to come back.
- MS. MILLER: And the other thing that we're concerned about is making the numbers as equal as possible for each precinct. And if you have information that there's going to be new construction coming up that may be residential, that would be very helpful as well.
- Ms. Miler presented testimony on April 29th before the Committee on the Judiciary and Public Safety regarding a proposal for moving the June primary to June 2nd, which is the first Tuesday in June, for presidential election years. We requested the Council consider a similar period to receive mail ballots from Election Day to seven days after the election, as long as the ballots were postmarked or otherwise indicated that it had been mailed by Election Day, so that we could have the ample time that we need for processing ballots.

Ms. Collier-Montgomery gave the Director of Campaign Finance report:

- Report on the activity in the Fair Elections Program (FEP) Division of the Office of Campaign Finance.
 - The first candidate registered to participate in this program on April 8, 2019, and that individual is Patrick Kennedy, who registered his committee, Patrick Kennedy for Ward 2, City Council, on April the 8th, 2019.
 - Held a Public Finance Planning Committee meeting on April 25, 2019, to discuss the status of several projects in the Fair Elections Program Division.
 - FEP conducted training for our new members of the staff in the Fair Elections Program Division on April 8, 2019.
 - On April 4, FEP met with the Mayor concerning the status of the Fair Elections Program
 - FEP conducted a seminar with the D.C. Latino Caucus on April the 18th, 2019.
 - The FEP staff visited several ANCs during the month of April. On April 8, 2019, they presented at ANC6D. On April 16, 2019, they presented at ANC7F. On April 24, 2019, at ANC5A, and on April 25, 2019, at ANC8D.
 - An Information Technology Specialist for the FEP program was selected March 28, 2019, and he started his employment with the agency on April 29, 2019. His name is Mr. Paul Anwar.
 - On April 30, FEP viewed certain modules with the Fair Elections Program efilng system, in particular, and our target date for the efilng system to be available for members of the public for the July 31, 2019 first filing date.
- The proposed rulemaking that the Board adopted on April 4: Chapter 30, which is the Campaign Finance Operations Chapter; Chapter 34, Recordkeeping and Audits Chapter; Chapter 37, which basically addresses our investigative process, and Chapter 99, Definitions; these proposed regulations were published in The D.C. Register on April 19, 2019, and there is a 30-day period when members of the public can submit comments on those regulations.
- In our Public Information and Records Management Division, there were two reporting dates during the month of April.
 - April 1st, 2019, reporting date for the filing of a Report of Receipts and Expenditures in our Constituent Service Program. There are nine required filers, and all nine filers filed their reports timely.
 - April the 1st was also the deadline for the filing of the Report of Receipts and Expenditures for our Senator/Representative Statehood Funds. We have three required filers. All timely filed.
- April 10th was the filing deadline for the filing of the Reports of Receipts and Expenditures for our Political Action Committees and our Independent Expenditure Committees. There are 57 required filers. Fifty-three of those are PACs and four are Independent Expenditure Committees. Fifty-four timely filed, and that breaks down to 51 of our PACs and three of our Independent Expenditure Committees.

- Three committees were referred to the General Counsel - two PACs and one Independent Expenditure Committee - for the initiation of the enforcement process.
- Two new candidates and committees who registered with the Office of Campaign Finance, Patrick Kennedy, Patrick Kennedy for Ward 2, City Council, registered on April 8, 2019. The Committee to Hold Jack Evans Accountable, which is a recall committee, registered on April 12, 2019.
- OCF held entrance conferences during the month of April:
 - April 9, 2019: Gregory Steward, who is the Treasurer of the Urban Red Political Action Committee.
 - April 7, 2019: Patrick Kennedy, Candidate, Patrick Kennedy for Ward 2, and Mary Steznewsky, Treasurer, Patrick Kennedy for Ward 2.
- The Audit Branch conducted 82 desk reviews of the reports filed by Political Action Committees, Constituent Service Fund, Statehood Fund, and 13 reports of Political Campaign Committees as well as Independent Expenditures Committees and Initiative and Referendum Committees.
 - The full field audit of Sheika Reed for Ward 1, which was initiated on August 29, 2018.
 - The D.C. Proud 2019 Inaugural Committee, initiated on April 22, 2019.
 - Four full field audits which we initiated of newly elected officials who were elected to the School Board during the 2018 election.
 - Frazier O'Leary, for Ward 4, initiated 3/4/19
 - The Committee to Elect Zachary Parker 2018, initiated 3/5/19
 - Emily for Education initiated 3/4/19.
 - The periodic random audits include: the Ward 4 Constituent Service Fund; the Ward 7 Constituent Service Fund; and the Do Something Constituent Service Fund from Ward 8. With respect to those three audits, the audit records were due on April 29, 2019.
 - OCF issued four audits: the Economic and Protection Party issued on April 29, 2019; the Ward 7 Democrats, issued on April 29, 2019; ABC of Metro Washington, D.C., PAC, issued on April the 2nd, 2019; and Jessica Seller for School Board, State Board of Education, issued on April 19, 2019.
- There were several legislative amendment recommendations made by the Board regarding the Fair Elections Act. It is my understanding that what will be presented before the Council at the May 7th legislative session is an emergency piece which will address several of these recommendations.

William SanFord presented the report of the General Counsel.

- During the month of April 2019, the Office of the General Counsel received 3 referrals.
- The Office of the General Counsel completed 26 informal hearings, and issued 20 orders, which included the following: 10 orders regarding failure to timely ANC Summary Financial Statements and which accounts for \$24,450 in fines that were imposed. 10 orders were issued for failure to timely file reports against principal campaign

committees, in which a total of \$17,750 in fines were imposed. The Office of the General Counsel imposed a total of \$42,200 in fines, and the Office imposed fines against the following respondents:

- Mary Cuthbert \$2,950. Charlene Exum \$700. Regina Pixley \$2,850. DeJuan George \$2,850. Joseph Johnson \$2,950. Alvin Judd \$2,950. Anthony Muhammad \$400. Kendall Simmons \$2,950. Jewell Stroman \$2,950. Takiya Tate \$2,950. Those individuals were all ANC candidates.
- Melik for At-Large Council \$1,750. Dustin Canter for D.C. Mayor \$1,750. Justin Green At-Large \$1,750. Holmes for DC \$1,750. Nate Brown Mr. Ward 6 \$1,750. Committee to Elect Professor Alpha Bah \$1,750. Committee to Elect Anne Wilcox \$1,800. Lannette Woodruff for School Board \$1,800. Committee to Elect Jacque Patterson 2016 \$1,800. Patterson for Ward 8 \$1,800.
- The Office of the General Counsel collected a total of \$3,500 in fines;
 - \$1,500 in fines from Jeffrey Thompson
 - \$2,000 in fines from Council Member Brandon Todd. The Council Member did attend the ethics training on April 1st. In fact, he took his entire staff through that training on that date. And as a result, he lived up to his agreement and paid the reduced fine that had been imposed.

Mr. McGhie presented the General Counsel's report.

- Litigation status update. We have two new cases that appeared since the last Board meeting.
 - William Hunt v. the D.C. Board of Elections. Mr. Hunt was under the impression that we were not going to count the write-in votes from the election, and he was running as a candidate for Mayor. He filed a complaint in federal court a month before the November election to require us to count the write-in votes. We did count the write-in votes, like we are required to do. We filed a Motion to Dismiss on Wednesday, and we're just waiting for the Court to respond to our Motion to Dismiss.
 - James Butler v. the D.C. Board of Elections. He filed a complaint in Superior Court for a Writ of Mandamus to compel the Board to accept the initiative, the D.C. Term Limits Initiative. That matter was filed on April 15. The Board will be entering its appearance today and file a Motion for Summary Judgment later this week. The initial scheduling conference for this matter is set for July 19.
 - Graham v. the D.C. Board of Elections. That dealt with Referendum 008. We're in the Court of Appeals on the issue of notice and standing. The Court of Appeals consolidated the appeals of the Interveners and the Board. And we're just still waiting for the Court's briefing schedule.
- CHAIR BENNETT: Okay. Just to add to what I stated earlier, the matter regarding the Jack Evans recall petition will have a separate special meeting. The date will go on the website today, and it will be on May 20th.

Mr. Sindram presented public matters:

- Ms. Jennings, hands-down, is ADA accommodating, compliant. She knows the nightmare of dealing with WMATA and others, and she goes above and beyond the call of duty. She just follows the law, and that's all we/I ask, and for the most part, and other entity/agencies don't.
- Jack Evans, you indicate May 20th, and I didn't mean to interrupt, because, initially, no time was listed, but now I understand it's 11:30 a.m. I'll be able to weigh-in and observe or listen minimally by phone, yes? CHAIR BENNETT: Yes, sir.
- With regard to term limits, we weighed-in on that issue, Mr. Chair, in 1992. The Butler Mandamus should not be necessary. We've already voted on it.
- The point is that outside employment should not happen for the Council. For the Chair, by law, it's intact, but for the rest of the motley crew it's not.
- So, again, the June meeting will be held May 29th, 10:30. And then, if I understand you correctly, the July meeting -- you said you wanted to distance it from July 4th -- will be July 2nd at 10:30, correct? CHAIR BENNETT: That's correct.

Ms. Debby Hanrahan presented public matters:

- I'm seeking clarification on the recall petition for Jack Evans. The meeting for a hearing is scheduled on the 20th of this month at 11:30 in the morning? What outcome can we expect from that meeting, if anything, other than just exchange of information?
 - CHAIR BENNETT: We hope to actually be able to come up with a decision on that day after we conclude the matter, and then, actually have the procedures to issue, to allow those to go forth at that time.
 - MR. McGHIE: The initial matter is the challenge to the proposer's residency. If that gets resolved in the favor of the proposer, then I believe it's the intention of the Board to issue the recall petition at that time.
 - CHAIR BENNETT: -- for the record. And our intent is to resolve this matter as soon as possible. We're not trying to give anybody an advantage. That is not our role.
 - MR. McGHIE: to your question about whether or not the attorney can raise new matters, no, he cannot. He filed his complaint. He only raised one issue. That one issue was to the residency. And so, he will be precluded from raising any new issues at the hearing.

Dorothy Brizill presented public matters:

- No. 1, first and foremost, the website and the fact that basic information that should be available to the general public is not there or, if it is there, you have to play 20 minutes of hunt and peck to find it.
- The second thing is information that used to be on the website until recently is no longer there.
 - I challenge you, Mr. Chairman, to go on the Board's website and find where you post notice of the meetings. It's under a section, "About Us," mainly about the Board. the problem there, also, is that it is impossible to plan to attend a Board meeting because, at best -- and I stress "at best" -- you posted the notice of this

meeting 24 hours in advance.

- I have had conversations with the Open Government Office of the Board of Government, BEGA, about the manner in which decisions are made and the public is excluded from knowing the deliberative process of the Board.
- In the past when past decisions by either the Board and/or Superior Court and/or the Court of Appeals on Board of Elections matters were posted on the website. Those postings are gone, and I don't know why and I don't know when they disappeared.
 - The only thing that you have on your website under the section "About Us" is you have administrative orders.
 - MS. Rachel COLL: My understanding from all of the members of the Office of General Counsel is that nothing has changed in terms of the substance of what's on the website.
 - MR. McGANN: the case in the past was that all administrative orders were listed by number as well. There was no search function with respect to looking at administrative orders in the past. with respect to the cases, litigation matters, we have had briefly cases in the past that were high-profile cases, such as the ones that you were involved in with respect to the Mayor and having the order from the Court with respect to the Mayor in that case. But, typically, we didn't have litigation on the website.
- MS. MILLER: I did want to put on the record that we, unfortunately, lost another member of our staff on Easter Sunday. Berlinda Steinbeck, who began working with us in 2008 died of cancer. She just actually recently formally retired in January of 2019. She struggled with cancer for the past five years. She worked with Procurement, a division of the agency. We were able to get her to do just about anything that we needed to do. She was a very hard worker. Her funeral services will be held on Friday, and I'm sure many members of the staff will be in attendance at her funeral.

There being no further business before the Board, the meeting adjourned at 12:52 p.m.



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
May 29, 2019

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Wednesday, May 29, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Dionna Lewis were present (Ms. Lewis participated telephonically for the initial portion of the meeting), and Board Member Michael Gill participated telephonically. Also present on the dais were Alice Miller, the Board's Executive Director, and Cecily Collier-Montgomery, the Director of the Office of Campaign Finance (OCF).

Call to Order (10:43 a.m.)

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting.

OCF MAY 2019 REPORT (DIRECTOR COLLIER-MONTGOMERY)

- **Fair Elections Program (FEP)**
 - Jordan Grossman for Ward 2, Ward 2 City Council, registered to participate in the Fair Elections Program on May 16, 2019.
 - The FEP program conducted training for its new staff on May 7, 2019.
 - On May 10, 2019, OCF provided a 30-second PSA on the FEP to WTOP-FM Radio for dissemination for six months, and forwarded the FEP brochures to DCTV. The FEP brochures will air throughout the remainder of the 2020 election cycle.
 - On May 20, 2019, the Board adopted final rulemaking to Chapters 3, 37, 42, and 43 of the DCMR to take into account the FEP. Proposed rulemaking to Chapters 42 and 43 have been submitted to the Board for adoption at today's meeting.
 - FEP staff visited the following ANCs during the month of May as part of its ANC Outreach program to provide information on the FEP: 8C, 7B, 7C, and 8D.
 - On May 13, 2019, two auditors were hired onto the FEP staff; their start date is June 9, 2019.
 - FEP is on schedule for the electronic filing system to be available for the filing of reports by the public on July 31, 2019.
- **Public Information and Records Management Division (PIRM)**
 - There were no filing dates during the month of May.
 - New candidates and committees who registered:
 - Recall Jack Evans Now, a Recall Committee, registered on May 8, 2019.
 - Jordan Grossman, Jordan Grossman for Ward 2 City Council, registered on May 15, 2019.

- Brandon Todd, Re-Elect Brandon Todd 2020, Ward 4 City Council, registered on May 15, 2019.
- James Jennings, Vote Jennings Ward 7 DC Council 2020, Ward 7 City Council, registered on May 16, 2019.

- **Reports Analysis and Audit Division (RAAD)**

- Conducted desk reviews of ten reports
- There are five ongoing full field audits:
 - Sheika Reid for Ward 1, initiated August 29, 2018
 - DC Proud 2019 Inaugural Committee, initiated April 22, 2019
 - Frazier O'Leary for Ward 4, initiated March 4, 2019
 - Committee to Elect Zachary Parker 2018, initiated March 5, 2019
 - Emily for Education, initiated March 4, 2019
- There is one ongoing periodic random audit:
 - Ward 4 Constituent Service Fund, initiated April 1, 2019
- Two audits issued:
 - Do Something Constituent Service Fund, Ward 8, issued May 15, 2019
 - The Ward Seven Constituent Service Fund, issued May 15, 2019

- **OCF Office of the General Counsel (OCF OGC)**

- Received 2 referrals from RAAD
- Conducted 1 informal hearing, and issued 5 orders:
 - Three orders regarding failure to timely ANC Summary Financial Statements in which no fines were imposed or issued
 - One order for failure to timely file regarding a Principal Campaign Committee in which no fine was imposed or issued
 - One order for failure to timely file a report regarding a Political Action Committee in which a \$1,500 fine was imposed against the SEIU Political Action Committee
- Collected \$1,500 in fines as part of an installment payment plan that was agreed upon between OCF and Jeffrey Thompson
- Transmitted 20 petitions for enforcement to the Office of the General Counsel for the Board of Elections (BOE OGC)

EXECUTIVE DIRECTOR'S MAY 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Implementation of New Voter Registration System**

- The contract was awarded to implement the Board's new voter registration system, Voter Focus, in late February or late March. The implementation of Voter Focus, which will replace the Board's old voter registration system (Integrity), is underway. The target date for completion is late October 2019.

- **Canvass Report**

- 218,000 voters who did not vote in the November 2018 General Election were canvassed beginning in January 2019.
- As of May 22, 2019, 25,952 (16%) of the canvassed voters responded.
- We will be sending a second mailer to approximately 17,618 registered voters whose mail was returned undeliverable.
- The remaining 182,000 voters from whom we did not get a response will remain on the voter registry.

- **Poll Worker Training**

- On May 22, 2019, we began refresher course training for Precinct Captains and Special Ballot Clerks.
- This 1st round of training for these positions will end in June, and the 2nd round will begin in September.
- Trovonder Wray, who worked with us for a number of years, recently succumbed to breast cancer. She most recently assisted with training for our last election cycle. Her funeral was on May 20, 2019. She will be missed by this agency.
MR. BENNETT: And we certainly, on behalf of the Board and the City for that matter, we certainly want to express condolences and thank her for all the services she provided for all her years.

- **Berlinda Stanback**

- The Board collected \$1000 in donations in memory of Berlinda Stanback, a Board employee who recently succumbed to cancer. The donation was presented to Ms. Stanback's church, Antioch Baptist Church.

BOE OGC MAY 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Litigation Status**

- ***William Hunt v. the D.C. Board of Elections.*** Mr. Hunt filed a complaint in federal court on October 18, 2018, asking that the court require the Board to count the write-in votes cast in the November 2018 mayoral contest. Because the number of write-in votes cast in the mayoral contest was not sufficient to elect a write-in candidate, the Board was not required to tabulate the votes cast in that contest.

The Board was not made aware of the complaint until April 25, 2019 due to filing and service errors on the Plaintiff's part. The Board was not formally served until April 26, 2019. The Board filed a motion to dismiss on Wednesday, April 24, 2019. We are awaiting the Court's decision in that matter.

- ***James Butler v. the D.C. Board of Elections.*** Mr. Butler filed a complaint in Superior Court on April 15, 2019 for a Writ of Mandamus to compel the Board to

accept the D.C. Term Limits Initiative. The scheduling conference for this matter is set for July 19, 2019.

- ***Graham v. the D.C. Board of Elections***. This matter involves the Board's appeal of a permanent injunction issued in the D.C. Superior Court on December 12, 2018 preventing the Board from taking any action on Referendum 008. The permanent injunction was entered on the basis that the Board had failed to provide adequate public notice of the meeting at which the Board formulated Referendum 008's short title and summary statement. The proposer of Referendum 008 also appealed, and our appeals were consolidated. The Court of Appeals issued a scheduling order, requiring that our brief be filed on June 26th.

- **Rulemaking**

- **Final Rulemaking**

- To amend 3 DCMR, Chapter 5, Voter Registration (Regulations in support of the Address Confidentiality Act of 2018) The purpose of this rulemaking is to provide a means for voters who are victims of covered offenses to make their voter registration records confidential.

BOARD ACTION: The Board unanimously adopted the rules as final.

- To amend 3 DCMR Chapter 5, Voter Registration (Regulations listing the District's National Voter Registration Agencies) The purpose of this rulemaking is to enumerate the agencies designated as voter registration agencies in the District of Columbia.

BOARD ACTION: The Board unanimously adopted the rules as final.

- To amend 3 DCMR, Chapter 30, Campaign Finance Operations, Committees, Candidates, Constituent Service Programs, Statehood Funds; Chapter 34, Campaign Finance Recordkeeping and Audits; Chapter 37, Investigations and Hearings; and Chapter 99, Regulations (Regulations in support of the Campaign Finance Reform and Transparency Amendment Act of 2016 and the Campaign Finance Reform and Transparency Temporary Amendment Act of 2016)

BOARD ACTION: The Board unanimously adopted the rules as final.

- **Emergency and Proposed Rulemaking**

- To amend Title 3 DCMR Chapter 42, "The Fair Elections Program," and Chapter 43, "The Verification Process" (Regulations in Support of the Fair Elections Emergency Amendment Act of 2019).

OCF requested that the Council amend the Fair Elections Act for operational purposes, and the Council complied through the emergency legislation, which the proposed regulations support.

BOARD ACTION: The Board approved the emergency and proposed rulemaking.

- **Issuance of Petition to Recall Jack Evans, Ward 2 Member of the Council of the District of Columbia**
 - Don Dinan appeared on behalf of Evans in opposition to the issuance of the petition
 - Grounds for opposition:
 - Issuance of another recall petition is a redundancy, and could create confusion among the electorate
 - The statement in support of the recall contains false statements, and inappropriate accusations of corruption against Evans' staff
 - Kerry Kemp, Proponent of the Recall
 - Filed petition out of concern that 1st petition might not get through
 - Stated that the petition would not be circulated, but would be held as a backup in the event of a challenge to the Board's order regarding the 1st petition
 - Ms. Kemp opted to amend the statement in support of the recall to exclude the language regarding Evans' staff, as it is not essential to the larger purpose of the recall effort.
 - Comments in support of the Proponent
 - John Hanrahan: Asked what the timeframe was regarding an appeal of the Board order regarding the issuance of the 1st petition. Executive Director Miller responded that Evans had 30 days from the date the order is issued to appeal the Board's order to the court, and that there is no way to determine when the matter would be resolved
 - Debby Hanrahan: Asked if Evans could raise issues in the appeal that had not been before the Board. Executive Director Miller responded that Evans could not. Hanrahan also asked if Evans had to have a committee, a treasurer, and a bank account to show how he is defending himself concerning the recall. Director Collier-Montgomery responded that if Evans collects contributions to oppose the recall, or makes expenditures to oppose the recall, he would be required to register as a committee with OCF.
 - Michael Sindram: Expressed his concern with Evans, and asked the Board to look at the matter very closely.
 - Matter was temporarily tabled so that the recall petition could be amended as the Proponent indicated.
- **Appeals from Advisory Neighborhood Commission 7B Resolutions**
 - Appeal by Phillip Hammond from Resolution issued by Advisory Neighborhood Commission 7B regarding Nicole Smith-McDermott, ANC Commissioner for ANC SMD 7B04

- **Challenger Hammond** is appealing the Resolution of ANC 7B which found that there is no vacancy in the office of ANC Commissioner for ANC SMD 7B04 because Smith-McDermott meets the residency qualifications necessary to serve in that office
- **Challenger Hammond:**
 - Submitted the following documents in support of his claim that Smith-McDermott does not reside at 3525 Highwood Drive SE in ANC SMD 7B04 (documents are indicated below as Challenger Hammond characterized them):
 - His statement from ANC 7B meeting on April 4, 2019
 - Voting history for Lester Cameron, the individual Mr. Hammond claims lives at 3525 Highwood Drive SE
 - Photographs that show Mr. Cameron moving from 3525 Highwood Drive SE on March 30, 2019
 - Letters from residents and the Penn Branch Citizen's Civic Association (PBCCA)
 - Smith-McDermott's Office of Tax and Revenue Tax and Revenue homestead exemption at 4011 Clay Place NE
- Testimony in support of Mr. Hammond's appeal:
 - Jacqueline Cannon, Vice President of the PBCCA:
 - Several residents attest that Smith-McDermott did not reside at 3525 Highwood Drive SE during the 60-day period before the election, and did not reside at that address until April 2019
 - PBCCA records contain no indication that Smith-McDermott resides in the community
 - 3525 Highwood Drive SE had been rented Mr. Cameron
 - Board should disqualify election of Smith-McDermott
- **Smith-McDermott, Respondent**
 - Submitted the following documents in support of her residency:
 - D.C.-issued identification
 - W-4 tax document
 - D.C. government personnel action paperwork
 - Work paystubs listing
 - Testified that:
 - 3525 Highland Drive SE has been her primary residence since 1987, although she was away at school from 2003 through 2008
 - Up until approximately 2 years ago, she co-resided at 59 Hawthorne Court NE, but she primarily resided at 3525 Highland Drive SE more than 50% of the time during that period
 - Lester Cameron is a family friend who also resided at 3525 Highwood Drive SE until he moved to take care of his sick mother in February or March of 2019.

60-day period by way of an affidavit from Mr. Johnson's now deceased landlord that was previously submitted to the Board

▪ **Villareal Johnson, Respondent**

• Testified that:

- He has not seen any evidence that he did not reside at 2411 33rd Street 60 days prior to submitting his petition
- He has lived at 2411 33rd Street SE from May of 2018 to the present

• Submitted the following documents in support of his residency:

- Driver's license with 2411 33rd Street SE address (issue date September 1, 2016)
- Pepco Notice to Start Utility Services with 2411 33rd Street SE address dated May 21, 2018.

- **BOARD ACTION:** The Board took the matter under advisement.

• **Public Matters**

○ **Michael Sindram**

- Asked if both Evans recall petitions were similarly worded. Chairman Bennett indicated that they would be in light of the amendment
- Expressed concerns with Jack Evans
- Asked that, going forward, if the ADA Coordinator was not in the office, someone else contact him to notify him of Board meetings
- In light of Memorial Day, acknowledged veterans and thanked them for their service

Adjournment (1:11 p.m.)



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
July 2, 2019

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Tuesday, July 2, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett was present, and Board Member Michael Gill participated telephonically. Also present on the dais were Monica Evans for Alice Miller, the Board's Executive Director, Terri D. Stroud, the Board's General Counsel, and Cecily Collier-Montgomery, the Director of the Office of Campaign Finance (OCF).

Call to Order (11:34 a.m.)

BOARD MATTERS (CHAIRMAN MICHAEL BENNETT)

- **Appointment of Terri Stroud, General Counsel**
 - The Chairman announced the appointment of Ms. Terri D. Stroud as the new General Counsel for the Board of Elections.
- **Monica Evans acting on behalf of the Executive Director**
 - Ms. Monica Evans is acting on behalf of Ms. Alice Miller who is on vacation.
- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on May 29, 2019.
- **The resignation of Board Member Dionna Lewis**
 - Ms. Lewis recently submitted her resignation as a Board Member because she has been nominated to the Office of Employee Appeals Board.
 - She passed the committee vote, and she is waiting for the full Council's vote on her nomination for that board.
 - The Mayor nominated Ms. Karen Greenfield to replace Ms. Lewis on this board.
 - MR. GILL: I would like to remark that our loss will be the Labor Board's gain. It was a real pleasure to have served with Dionna.
 - MR. BENNETT: I echo that sentiment as well.
- **Statement regarding Board hearings or matters decided during the previous month**

- *Hammond v. Smith-McDermott*— Philip Hammond appealed a resolution issued by Advisory Neighborhood Commission 7B that found no vacancy existed in the Office of the Advisory Neighborhood Commissioners for Single Member District 7B04. The Board determined that challenger Hammond did not meet the burden of proving that Commissioner Nicole Smith-McDermott did not meet residency qualifications necessary to serve as ANC Commissioner for SMD 7B04.
- *Marlin v. Johnson*— Robin Marlin appealed a resolution issued by Advisory Neighborhood Commission, ANC 7B finding no vacancy existed in the Office of Advisory Neighborhood Commissions for Single Member District 7B05. The Board determined that challenger Marlin did not meet the burden of proving that Commissioner Villareal Johnson did not meet the residency qualifications necessary to serve as ANC Commissioner of SMD 7B05.
- The Board issued both orders on June 21, 2019, and they are posted on the Board’s website in the administrative order section; *Hammond v. Smith-McDermott* is Order No. 19-032, and *Marlin v. Johnson* is Order No. 19-033.

OCF JUNE 2019 REPORT (DIRECTOR COLLIER-MONTGOMERY)

- **OCF Participation in Voter Registration Drives**

- OCF partnered with the Board of Elections to conduct community outreach at three sites during the month of June.
- Deloris Ramsey, Supervisory Training Officer, accompanied the Board to these sites.
- The purpose was to provide information on the OCF and the new Fair Elections Program (FEP), and the dates and locations were as follows:
 - June 15, the Mayor's Office on Asian and Pacific Islanders Festival
 - June 19, the Metropolitan Police Department Beat the Streets kickoff event at MPD 1st District in Ward 6, 201 M Street, Southwest, in the Greenleaf Housing Community
 - June 26, the Metropolitan Police Department Beat the Streets event held in the 7th District in Ward 8 at 1300 Congress Street, Southeast, in Congress Heights

- **Fair Elections Program (FEP)**

- Four new candidates registered to participate in the program.
 - John J. Fanning for Ward 2, City Council registered on June 3, 2019.
 - Daniel Hernandez for Ward 2, City Council registered on June 4, 2019.
 - Kishan Putta for Ward 2, City Council registered on June 26, 2019.
 - Anthony Lamount Dale for D.C. At-Large City Council on June 28, 2019.

- FEP also conducted outreach in the community by visiting the following ANCs:
 - June 5, ANC SMD 1C
 - June 6, ANC SMD 1B
 - June 12, ANC SMD 6B02
 - June 24, ANC SMD 4B
 - June 26, ANC SMD 5B
- FEP met with our vendor on June 19 to view the interim FEP e-filing system and we are still on target to be ready for the July 31 filing date, which will be the first filing date for FEP candidates.

- **Public Information and Records Management Division (PIRM)**

- There were no filing dates during the month of June.
- New candidates and committees who registered:
 - John Fanning, John Fanning for Ward 2 City Council in the FEP, June 3
 - Daniel Hernandez, Daniel Hernandez for Ward 2 City Council in the FEP, June 4
 - Barbara Summers, Candidate for Mayor 2022, June 25
 - Veda Rasheed, D.C. Council Ward 7 Exploratory Committee, June 25
 - Kishan Putta, Kishan for D.C. 2020, Ward 2 City Council in the FEP, June 26
 - Anthony L. Dale, Dale for D.C. At-large City Counsel in the FEP, June 28
 - Save Our Votes DC, a political action committee, registered June 28
 - Save Our Votes DC Independent Expenditure Committee registered June 28
- Conducted entrance conferences on June 10 with the following participants:
 - James Jennings, Candidate, Vote Jennings, Ward 7, DC Council 2020
 - Robin Salas, Treasurer, Vote Jennings, Ward 7 D.C. Counsel 2020
 - Eleanor Ory, Treasurer, Committee to Hold Jack Evans Accountable and Recall Jack Evans Now
 - Robert Diener, Treasurer, Jan Spanning for Ward 2, and Ward 2 Citizens Recall
 - John Fanning, Candidate, John Fanning for Ward 2
 - Jordan Grossman, Candidate, Jordan Grossman for Ward 2
 - Jonah Perlin, Treasurer; Jordan Grossman for Ward 2
 - Daniel Hernandez, Candidate, Daniel Hernandez for Ward 2
 - Brandon T. Todd, Candidate, Re-Elect Brandon Todd 2020
 - Adam Hunter, Treasurer, Re-Elect Brandon Todd 2020

- **Reports Analysis and Audit Division (RAAD)**

- Conducted seven desk reviews of Principal Campaign Committee reports
- There are four ongoing full field audits:
 - Sheika Reid for Ward 1, initiated August 29, 2018
 - DC Proud 2019 Inaugural Committee, initiated April 22, 2019
 - Committee to Elect Zachary Parker 2018, initiated March 5, 2019
 - Emily for Education, initiated March 4, 2019
- There are no ongoing periodic random audits.
- Two audits issued:
 - Frazier O'Leary for Ward 4, issued on June 7.
 - Ward 4 Constituent Service Fund, issued on June 4.

- **OCF Office of the General Counsel (OCF OGC)**

- No referrals
- Conducted 20 informal hearings, and issued 20 orders:
 - Ten orders for failure to timely file ANC Summary Financial Statements; no fines were imposed or issued.
 - Two orders for failure to timely file regarding Political Action Committees; no fines were imposed or issued.
 - One order for failure to timely file regarding a Principal Campaign Committee; no fine was imposed or issued.
 - Seven failure to timely file orders; \$20,550 in fines were imposed or issued against the following committees:
 - \$1,650 Carley for Ward 5
 - \$3,150 Kenyan McDuffie 2018
 - \$4,000 Kenyan McDuffie 2018
 - \$4,000 Reid 4 Ward 1
 - \$4,000 D.C. Recovery Act
 - \$2,350 D.C. Bike Life Campaign
 - \$1,300 D.C. Choice IEC
- No requests for interpretive opinions
- No new investigations opened
- No show cause proceedings

EXECUTIVE DIRECTOR'S MAY 2019 REPORT (MONICA EVANS)

- **Canvass Report**

- The process is still on going and usually takes about eight months to complete.
- 218,000 voters were canvassed, and we are in the process of beginning to send forwardable cards to approximately 17,600 registered who had mailers identified as undeliverable; these voters will remain on the registry through two additional federal elections as required by law.
- 181,000 voters provided no response to a canvass; no action is required on those voters

- **Continuing Poll Worker Training**
 - On June 27 we completed the first round of poll worker refresher training with the captains and special ballot clerks.
 - We held 9 captain sessions and 14 special ballot sessions; 251 individuals participated in those refresher trainings, the purpose of which was to increase the quality of poll workers and to address concerns and discrepancies identified during the 2018 election cycle.
- **Council Testimony**
 - The Board submitted testimony before the Council of the District of Columbia Committee on the Judiciary on Public Safety regarding three pieces of legislation introduced for the purpose of increasing voter registration and turnout. The three pieces of legislations, respectively, would:
 - Provide employees with up to two hours of paid leave in order to vote in District elections.
 - Require housing providers and title companies to give voter registration packets to new tenants and homeowners requiring the Board to create a voter registration packet to provide to the Office of the Tenant Advocate and post on our website.
 - Require the Board to solicit opinions from the Attorney General for the District of Columbia and the General Counsel of the Council of the District of Columbia on whether the subject matter of a proposed initiative or referendum measure is a proper subject matter before the Board accepts the proposed measure.

BOE OGC MAY 2019 REPORT (TERRI STROUD)

- **Litigation Status**
 - *William Hunt v. the D.C. Board of Elections*. Mr. Hunt filed a complaint in federal court on October 18, 2018, asking that the court require the Board to count the write-in votes cast in the November 2018 mayoral contest. Because the number of write-in votes cast in the mayoral contest was not sufficient to elect a write-in candidate, the Board was not required to tabulate the votes cast for individual write-in candidates in that contest.

The Board was not made aware of the complaint until April 15, 2019 due to filing and service errors on the Plaintiff's part. The Board was not formally served until April 26, 2019. The Board filed a motion to dismiss on Wednesday, April 24, 2019. We are awaiting the Court's decision in that matter.

- *James Butler v. the D.C. Board of Elections*. Mr. Butler filed a complaint in Superior Court on April 15, 2019 for a Writ of Mandamus to compel the Board to accept the D.C. Term Limits Initiative as a proper subject. The scheduling conference for this matter is set for July 19, 2019.
- *Graham v. the D.C. Board of Elections*. This matter involves the Board's appeal of a permanent injunction issued in the D.C. Superior Court on December 12, 2018 preventing the Board from taking any action on the Referendum 008 petition. The permanent injunction was entered on the basis that the Board had failed to provide adequate public notice of the meeting at which the Board formulated Referendum 008's short title and summary statement. The proposer of Referendum 008 also appealed, and our appeals were consolidated. The Board and the proposer filed a joint brief and appendix on June 26, and the appellee's brief is due on July 26.

- **Rulemaking**

- The three final rulemakings that the Board acted on during its regular meeting on May 29 were sent to the D.C. Register on May 29 after the board's meeting. However, they have not yet been published because they were not accompanied by rulemaking transmittal forms. The rulemaking transmittal forms have been sent, and the three rulemakings will be published in next week's D.C. Register.

- **Public Matters**

- **Dorothy Brizill**

- **Board's Council Testimony**

Ms. Brizill said that the Board of Elections did not present testimony at the hearing referenced by Mrs. Evans, and requested a copy of the Board's testimony.

Mrs. Evans responded that the Board did not provide in-person testimony at the Council hearing, but did provide written testimony. Mr. Bennett indicated that we would provide the testimony to Ms. Brizill.

- **Telephonic Participation by Board Members**

Ms. Brizill asked about the rules regarding Board Members participating on the telephone at Board meetings.

Ms. Stroud responded that 3 DCMR 102.3 provides that, at the discretion of the Chairperson, any Board member may participate in a meeting of the Board by means of a video conference, telephone conference, or by any means of communication by which all persons

participating in the meeting are able to hear one another, and such participation shall constitute presence in person at the meeting.

- **Website Improvements**

Ms. Brizill asked if there has been any effort to improve the website in terms of information that is posted on it.

Ms. Stroud responded that the Board has been making improvements to the website, taking into account some of the suggestions Ms. Brizill has made, particularly with respect to administrative orders, which can now be sorted by date, number, or subject.

- **New General Counsel**

Ms. Brizill asked what the board's process was for Mr. McGhie no longer being the General Counsel and for Ms. Stroud being appointed General Counsel.

Mr. Bennett responded that the Board made the determination that it was time to make a change, that Mr. McGhie moved on to another position, and that the Board decided to appoint Ms. Stroud as the General Counsel. Mr. Bennett further stated that the Board did not post the General Counsel position for filling, but rather acted under its authority to appoint the General Counsel and Executive Director of the Board of Elections, as well as the Director of OCF.

Mr. Gill stated that the full Board was involved in the decision making process, and fully supports Ms. Stroud as General Counsel.

- **Michael Sindram**

- **FEP**

Mr. Sindram was concerned that Deloris Ramsey, who was listed on the agenda for the June 24th ANC 4B meeting agenda as the FEP Manager, did not appear at that meeting, and was therefore unable to respond to questions he had concerning the FEP.

Director Montgomery explained that Erick Jackson is the FEP Manager. Tamika Hayes of the FEP staff explained that the FEP staff did not receive confirmation from the ANC that FEP would be placed on the agenda until after 4 p.m. on the day of the meeting, which was too short of a notice for FEP staff to adjust to make sure that they could attend. Ms. Hayes indicated that FEP staff would more than likely be at the next ANC 4B meeting to field questions about the FEP.

Mr. Sindram also asked what the FEP was about. Mr. Bennett gave a brief explanation of the FEP, stating that the FEP allows persons running for certain offices to receive public funds. FEP Manager Jackson added that the FEP is a publicly-funded program that allows the District of Columbia to provide public funding for people running for elections.

- **La Roya Huff**

Mr. Sindram expressed his belief that a conflict of interest is presented by Ms. Huff serving both as ANC Commissioner for SMD 4B09 and as Councilmember Brandon Todd's constituent services person.

- **Term Limits for Elected Officials/Outside Employment for Councilmembers**

Mr. Sindram expressed his support for term limits, and his disapproval of Councilmembers having outside employment.

Adjournment (12:31 p.m.)

MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
August 7, 2019

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Wednesday, August 7, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Michael Gill were present. Also present on the dais were the Board's Executive Director, Alice Miller, the Board's General Counsel, Terri D. Stroud, and the Director of the Office of Campaign Finance (OCF), Cecily Collier-Montgomery.

CALL TO ORDER (10:30 a.m.)

ASCERTAINMENT OF QUORUM

- Board Member Michael Gill and Board Chairman Michael Bennett constitute a two-member quorum until the Council moves forward with their previous nomination or the Mayor makes a new nomination.

ADOPTION OF AGENDA/APPROVAL OF MINUTES

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on July 2, 2019.

BOARD MATTERS

- **ORDERS AND ISSUANCES:** Chairman Michael Bennett announced a new agenda item to apprise the public of any orders issued by the Board during the previous month. There were no issuances during the month of July.

IDENTIFICATION OF PUBLIC MATTERS

- Chairman Michael Bennett announced a new agenda item to raise any public matters identifiable from information available to the public in order to provide the Board an opportunity to get additional information during the presentation of Department reports if necessary. After the presentation of the Department reports, the Board will address public matters identified and any other matters that the public has based on the Department reports.
- **Dorothy Brizill**
 - **Board's Independent Agency Status**
Ms. Brizill seeks clarification regarding the Board's relevant authority, with respect to the applicability of the District's open meetings law, procurement laws, and personnel rules and regulations.

- **The Board's Preparations for 2020 Elections**
Ms. Brizill would like information from the Executive Director regarding preparations for the 2020 election cycle, including specific matters that have been in the media.
- **Michael Sindram**
 - **Update on Jack Evans Recall petitions**
Mr. Sindram asked about the recall efforts against Councilmember Evans.

OCF JULY 2019 REPORT (DIRECTOR COLLIER-MONTGOMERY)

- **Budget Support and Emergency Act of 2019**
 - The Budget Support and Emergency Act of 2019 (DC Act 23-91) became effective on July 22, 2019 and expires on October 20, 2019.
 - Title I, Subtitle E, the Fair Elections and Campaign Finance Reform Amendment, amends the applicability clause of the Fair Elections Act and incorporates Fair Elections Act recommendations from the Board that are due to expire on August 20.
 - The Emergency Act amends those provisions of the act that address the establishment of a new Campaign Finance board, and those particular provisions will not be applicable until the funding for them is included in a fiscal act of the Council.
 - There is a permanent Act that will incorporate the amendments to the Fair Elections Act, as well as the amendments to the Campaign Finance Reform Act, and that is currently under Congressional review and expected to become law during the month of October.
- **Fair Elections Program (FEP)**
 - On July 17, 2019, OCF partnered with the Board of Elections and attended the MPD Ward 5 Beat the Streets community outreach event. FEP staff provided information on the OCF and the new Fair Elections Program (FEP).
 - The FEP contacted the DC Federation of Citizens and the DC Federation of Civic Associations to advise them of the FEP and the office's availability to conduct informational sessions for their community groups.
 - On July 16, 2019, a seventh candidate, Green for Ward 7, registered for the FEP.
 - As part of its ANC outreach project, FEP staff visited ANC 3G on July 8, 2019, and ANC 3E on July 11, 2019
 - On July 26, 2019, the FEP e-filing system was made available for candidates. Currently, seven candidates are registered, and two candidates requested extensions to register.
 - Threshold requirements for entry into the FEP for Ward candidates are as follows:
 - A candidate must present 150 qualified small dollar contributions from individual District residents with a minimum aggregate total of \$5,000.00.
 - The individual contribution limit for candidates seeking Ward Councilmember seats is \$50.
 - The new candidates for the FEP are as follows:

- Jordan Grossman for Ward 2 filed on July 31, 2019 with 427 qualified contributions totaling \$17,501.02.
 - Kishan Putta for DC 2020, filed on July 31 with 270 qualified contributions totaling \$8,943.
 - Patrick Kennedy for Ward 2 filed on July 31 with 211 qualified contributions totaling \$8,515.
 - John Fanning for Ward 2 filed on July 31 with 155 qualified contributions totaling \$6,165.
 - Green for Ward 7 filed on July 31 with 57 qualified contributions totaling \$1,906.
 - FEP began verifying the reports submitted and forecasts completion on August 14, 2019.
 - Verification entails ensuring the donors have the required documentation and are residents of the District.
- **Public Information and Records Management Division (PIRM)**
 - Filings in the month of July:
 - Constituent service programs reports were due July 1.
 - 9 required filers
 - All filed timely
 - The Senator Representative Statehood Fund reports were due July 1.
 - 3 required filers
 - All filed timely
 - Principal campaign and political action committees' reports were due July 31.
 - 134 required filers (82 principal campaign committees (PCCs) and 52 political action committees (PACs))
 - 95 timely filers (47 PCCs 48 PACs)
 - 39 failures to file (35 PCCs 4 PACs)
 - FEP reports were due July 31.
 - 7 required filers
 - 5 timely filed
 - 2 extensions requested
 - Independent expenditure committee reports were due July 31
 - 4 required filers
 - 2 filed timely
 - 2 failures to file
 - Inaugural committee reports were due July 31.
 - 1 required filer
 - 1 failure to file
 - Initiative and referendum committee reports were due July 31.
 - 8 required filers (5 Initiative Committees and 3 Referendum Committees)
 - 3 timely filed (1 Initiative and 2 Referendums)
 - 5 failures to file (4 Initiatives and 1 Referendum)
 - Recall committee reports were due July 31.
 - 3 required filers
 - 2 timely filed

- 1 failure to file
 - New candidates and committees who registered during July:
 - Anthony Green, Green for Ward 7, City Council, registered in the FEP on July 16, 2019.
 - Rosenberg for Ward 7 City Council, registered on July 31, 2019.
 - Entrance conferences were on July 16, 2019 and July 26, 2019.
 - Participants in the July 16, 2019 conference were:
 - ❖ Melanie Clark, Treasurer, Dale for DC
 - ❖ Anthony Dale, Candidate, Dale for DC
 - ❖ Sean Watson, Treasurer, Veda Rasheed, DC Council, Ward 7
 - ❖ Kishan Putta, Candidate Kishan for DC 2020
 - ❖ Sigute Melus, Treasurer, Save Our Votes, PAC DC
 - ❖ Graylan S. Hagler, Treasurer, Save Our Votes, DC Independent Expenditure Committee
 - Participants in the July 26, 2019 entrance conference were:
 - ❖ Robert T. Schreiber, Treasurer, Kishan for DC 2020
 - ❖ Yuri Fuchs, Treasurer, Daniel Hernandez for Ward 2
- **Reports Analysis and Audit Division (RAAD)**
 - Conducted 29 desk reviews of reports that were filed during the month.
 - There are four ongoing field audits:
 - DC Proud 2019 Inaugural Committee, initiated April 22, 2019.
 - The Committee to Elect Zachary Parker 2018, initiated on March 5, 2019.
 - Emily for Education, initiated on March 4, 2019.
 - Sheika Reid 4 Ward 1, initiated on July 12, 2019.
 - There are no periodic random audits.
- **OCF Office of the General Counsel (OCF OGC)**
 - There is one referral for a non-compliant audit from the RAAD regarding Sheika Reid, a Ward 4 candidate.
 - There were three informal hearings and three orders issued:
 - Three orders for failure to timely file Advisory Neighborhood Commission Summary financial statements—no fines were imposed.
 - There was \$3050 in fines collected:
 - \$3,000 in fines were paid by Jeffrey Thompson for settlement.
 - A fine of \$50 was paid by the Economic Protection Party for failure to timely file a report.
 - No active investigations, no requests for interpretive opinions, and no show-cause proceedings
 - DIRECTOR COLLIER-MONTGOMERY: FEP staff has worked tirelessly to ensure that the e-filing system for the FEP was up and running, and available to the candidates who registered to participate in the program. OCF Staff Attorney Austin Franklin also assisted the Division with advice.

EXECUTIVE DIRECTOR'S JULY 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Precinct Boundary Changes**
 - Facility Operations Manager Arlin Budoo related that slight changes to the growing number of NoMa residents call for the establishment of Precinct 144.
 - **BOARD ACTION:** There was unanimous approval of the proposal for a new precinct. Notice of the Board's final consideration of the new precinct at an upcoming Board meeting will be posted in the D.C. Register for review by affected ANCs and the public.
 - The Board will utilize two additional early voting sites for next year's elections. The Board has already tentatively identified an additional site in Ward 1 at Masonic Temple at Taj Mahal, located at 1000 D Street, NW.
 - Early voting sites will have paper ballots for all contests through the ballot on demand process for the 2020 elections.
 - The Board conducted a survey with all digital subscribers regarding the utility of the Board's website. The survey indicated a 90% positive response rate.
 - Subscribers requested more detailed application instructions for poll workers.
 - Subscribers also requested ADA compliance, which we are currently working on with our vendor.
 - The Board of Ethics and Government Accountability (BEGA) certified that the Board's website is in compliance with the Open Government Act, but requested that the Board list the name and email address of its FOIA officer on the main page and place the meeting minutes near the FOIA page.
 - We have procured "I Voted" stickers with the overlay of Frederick Douglass, who was one of the first advocates for DC voting rights and one of the first ones to work with the DC Suffrage Petition Association.

BOE OGC JULY 2019 REPORT (GENERAL COUNSEL STROUD)

- **Litigation Status**
 - **William Hunt v. the D.C. Board of Elections.** This matter was filed in the US District Court for DC on October 18, 2018 and is a complaint regarding the counting of write-in votes cast in the November 6, 2018 General Election. Mr. Hunt was a Mayoral write-in candidate in that election, and he filed a complaint asking the court to require the Board to count the write-in votes cast in the Mayoral contest.

On July 10, Mr. Hunt filed a Motion for an Extension of Time to respond to the Board's Motion to Dismiss, which was filed on April 24, 2019, as well as a Motion to Amend the Complaint.

The Board filed an opposition to Mr. Hunt's Motion to Extend Time on July 18. On July 26, the court denied Mr. Hunt's Motion to Amend, but granted his motion

to enlarge his time to file his opposition to August 23. On July 29, Mr. Hunt filed an additional Motion for Extension of Time to respond to the Board's Motion to Dismiss, as well as a motion to amend his complaint.

- **James Butler v. the D.C. Board of Elections.** This is an action to compel the Board to accept the DC Term Limits Campaign Initiative and treat it as a proper subject. A conference for this matter took place on July 19. Dispositive motions are due on November 21, 2019, at which time both parties will file cross-motions for summary judgment.
- **Graham v D.C. D.C. Board of Elections.** This involves the Board's appeal of a permanent injunction entered by the Superior Court. The Board and the proposer filed a Joint Brief and Appendix on June 26. On July 16, the appellees filed a Motion to Dismiss for mootness. On July 23, the Board and the proposer filed a Joint Opposition to the Motion to Dismiss. We are awaiting the court's ruling on the motion. The appellees had a brief due on July 26. To date, it has not been filed.
- **Phillip Hammond v. the D.C. Board of Elections.** This is an appeal of Board Order 19-32, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B04. The Court of Appeals has given petitioner 20 days to show why the petition should not be dismissed due to being filed late.
- **Robin Marlin v. the D.C. Board of Elections.** This is an appeal of Board Order 19-33, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B05. The Court of Appeals has given petitioner 20 days to show why the petition should not be dismissed due to being filed late.
- **Rulemaking**
 - Emergency and Proposed Rulemaking to amend Title 3 of the Board's regulations, Chapters 42 (The Fair Elections Program), and Chapter 43 (The Verification Process)
 - To amend regulations consistent with changes recommended by the Board and OCF such as increasing the number of candidate certificate dates to enable a candidate who may not qualify for certification initially on July 31, to have a subsequent opportunity to achieve certification. and changes regarding the most practicable way to implement the FEP statute.
 - **BOARD ACTION:** A motion to adopt the rulemaking as Emergency and Proposed Rulemaking was unanimously approved.

PUBLIC MATTERS

- **Dorothy Brizill**

- **Board Authority as Independent Agency**

Ms. Brizill asked about the Board's authority as an independent agency in the areas of public meetings, procurement, and personnel.

Ms. Stroud responded that 1-1001.05(e) generally discusses the Board's the personnel authority and other sections of the DC Code outside of the election certain sections refer to independent agencies generally.

In terms of the public meeting law, Section 5(a)-1, governs the Board's meetings.

- **Precinct 144 Planning**

Ms. Brizill asked how the request for a new Precinct 144 came about considering similar population growth is occurring in other areas.

Mrs. Miller responded that she was not aware of the impetus to begin considering the new precinct, but this is not the only area where the Board is considering additional voting precincts.

- **Website Survey**

Ms. Brizill asked why the website survey was conducted in July when participation would be lower because people are on vacation.

Mrs. Miller responded that the survey was an ongoing practice, and this was an effort to poll the digital email subscribers in an effort to make the website better.

- **Preparations for 2020 Election**

Ms. Brizill asked about preparations for the upcoming election season generally and with respect to security and suggested that the Board provides insufficient information on this topic.

Chairman Bennett responded that the Board frequently reports on election preparations, and cited as examples discussions on the FEP and Board's new voter registration system. Chairman Bennett noted Executive Director Miller's involvement with several entities, including the FBI, that focus on election security, and discussed his heightened personal interest in the Board's efforts regarding the security of the Board's election administration and voter registration programs given his background in information management and cybersecurity strategy and execution. Finally, Chairman Bennett indicated that the Board's voting and tabulation systems are closed and secure, and offered Ms. Brizill the opportunity to discuss these matters with him in the future.

- **Michael Sindram**

- **FEP**

Mr. Sindram sought clarification regarding whether small donors were limited to only donating to candidates from their ward. Ms. Montgomery explained that donors are not limited to their ward of residence.

- **Butler Initiative**

Mr. Sindram asked about term limits and voter and campaign fairness. He suggested the Board introduce legislation to reinstate term limits.

Chairman Bennett responded that introducing legislation is beyond the capacities of the Board.

- **Jack Evans Recall**

Mr. Sindram asked about the status of the Evans recall efforts.

Chairman Bennett explained that two recall petitions have been approved by the Board for circulation. Adam Eiding's petition is due November 18, 2019 and Kerry Kemp's petition is due November 25, 2019.

Chairman Bennett noted for the record that Ms. Brizill's comments about this being the worst Board ever is simply her position and not the position of the Board, and certainly does not reflect the Board's view of either OCF staff or the Board's administrative staff.

- Adjournment (12:20 p.m.)

MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
September 5, 2019

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Thursday, September 5, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Michael Gill were present. Also present on the dais were the Board's Executive Director, Alice Miller, the Board's General Counsel, Terri D. Stroud, and the Director of the Office of Campaign Finance (OCF), Cecily Collier-Montgomery.

CALL TO ORDER (10:48 a.m.)

ASCERTAINMENT OF QUORUM

- Board Member Michael Gill and Board Chairman Michael Bennett constitute a two-member quorum until the Council moves forward with the Mayor's previous nomination or the Mayor makes a new nomination.

ADOPTION OF AGENDA/APPROVAL OF BOARD MINUTES

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on August 7, 2019.

BOARD MATTERS

- **ORDERS AND ISSUANCES:** None.

IDENTIFICATION OF PUBLIC MATTERS

- **Michael Sindram**
 - Requested an update on the status of the confirmation of the third Board member.

OCF AUGUST 2019 REPORT (DIRECTOR COLLIER-MONTGOMERY)

- **Community Outreach**
 - On August 10, OCF attended the National Capital Collaborative Back to School Festival.
 - On August 14, OCF attended the Metropolitan Police Department (MPD) Beat the Streets community outreach finale event at Bellevue.
- **Fair Elections Program (FEP)**
 - New Registrants:
 - Committee to Elect Janeese Louis George, August 5
 - Kelvin Brown for Ward 7, August 13
 - Rosenberg 2020, August 14
 - July 31 was the first filing deadline for FEP
 - Two candidates requested extensions.

- The committees that filed FEP reports are as follows:
 - Jordan Grossman for Ward 2 filed on July 31 with 427 qualified contributions totaling \$7,501.02.
 - Kishan Putta for DC 2020 filed on July 31 with 270 qualified contributions totaling \$8,943.
 - Patrick Kennedy for Ward 2 filed on July 31 with 211 qualified contributions totaling \$8,515.
 - John Fanning Ward 2 filed on July 31 with 155 qualified contributions totaling \$6,165.
 - Green for Ward 7 filed on July 31 with 57 qualified contributions totaling \$1,906.
 - Dale for DC At-Large filed on July 31 with 26 qualified contributions totaling \$1,400.
- The FEP verification process ran from August 1, through August 14. At the end of that process, OCF determined that the following three candidates: 1) met the threshold requirements for receiving base payments and having their qualified small dollar contributions matched five-to-one in public payments; and 2) submitted the required affidavit verifying that they would continue to comply with the requirements of the Fair Elections Act:
 - Jordan Grossman for Ward 2: \$87,930.10 matching funds + \$20,000 base payment
 - Kishan Putta for DC 2020: \$44,715 matching funds + \$20,000 base payment
 - Patrick Kennedy Ward 2: \$42,570 matching funds + \$20,000 base payment
- The total amount disbursed to the three certified FEP candidates on August 20, 2019 was \$235,215.
- John Fanning for Ward 2 sought certification into FEP with the July 31 submission, but he did not meet the threshold requirements and did not submit an affidavit of the treasurer and the candidate promising to comply with the requirements of the FEP. He was sent a denial letter on August 14.
- FEP compliance status reports were sent on the dates indicated to the following parties who did not seek certification:
 - Daniel Hernandez for Ward 2, August 14
 - Green for Ward 7, August 14
 - Dale for DC, August 28
- Further comments made about the FEP:
 - Base payments are only authorized in contested elections; ½ of the base payment is distributed at the point of certification as an FEP candidate, and the other ½ is distributed upon qualification for ballot access. In contrast, matching payments are available for all certified FEP candidates, contested race or not.
 - Ward candidates must present 150 qualified small dollar contributions from individual District residents with a minimum aggregate total of \$5,000.00.
 - At-large candidates must present 250 qualified small dollar contributions from individual District residents with a minimum aggregate total of \$12,000.00.
 - FEP candidates must comply with Board ballot access requirements; accordingly, the FEP is not available to write-in candidates.
 - The FEP is distinguishable from the traditional program in that FEP can contribute up to \$5000 to their campaigns, but traditional program candidates may

give unlimited amounts of money to their campaigns. When the Campaign Finance Reform Act becomes effective, however, traditional program participants will only be able to reimburse themselves a maximum of \$25,000 when their campaigns close.

- The launch of the electronic filing system was successful, particularly with respect to FEP candidates, who were able to utilize the system for the first filing deadline on July 31, 2019. The system was also helpful with the intensive FEP verification process.
 - Board Member Gill observed that the funds disbursed from the FEP were, per the statute, going to individuals who have not yet qualified as candidates. He expressed his view that using funds to facilitate gathering signatures from the community in order to qualify as a candidate may strike some as odd. Board Member Gill further expressed his view that the traditional signature-gathering model of ballot access, as currently structured, is not as conducive to promoting the dissemination of contrasting ideas/points of view in the public marketplace as it is to subsidizing the signature-gathering process and creating a cottage signature-gathering industry. A potential response could be to lower the bar for ballot access and allow resources to instead be directed toward facilitating a more robust competition of ideas.
- **Public Information and Records Management Division (PIRM)**
 - Filings in the month of August:
 - Report of receipts and expenditures for Principle Campaign Committees (PCCs) and Political Action Committees (PACs) were due July 31
 - 132 required filers
 - 110 timely filed
 - 22 failures to file
 - FEP Principal Campaign Committee reports were due July 31
 - 7 required filers
 - 7 timely filed
 - Independent Expenditure Committee reports were due July 31
 - 4 required filers
 - 3 timely filed
 - 1 failure to file
 - Inaugural Committee reports were due July 31
 - 1 required filer
 - 1 timely filer
 - Initiative and Referendum Committee reports were due July 31
 - 7 required filers
 - 3 timely filed
 - 4 failures to file
 - Recall Committees reports were due July 31
 - 3 required filers
 - 3 timely filed
 - In all, there were 27 referrals to the Office of the General Counsel with respect to the failures to file the July 31 Reports of Receipts and Expenditures.
 - New candidates and committees who registered during August:

- Robert White, Friends of Robert White, City Council at-large, registered on August 1.
 - Kelvin Brown, Kelvin Brown for D.C. Council, Ward 7, registered on August 2.
 - Janeese L. George, Committee to Elect Janeese Lewis George, City Council, Ward 4, registered as an FEP candidate on August 5.
 - Robert Lee, Candidate for Mayor, registered on August 20.
 - Entrance conferences for new candidates and committees were held on the following dates with the participants indicated:
 - August 5, 2019:
 - Barbara Celeste Summers, Candidate, Mayor
 - August 14, 2019:
 - Anthony Lorenzo Green, Candidate, Green for Ward 7
 - Ajoke Williams, Treasurer, Green for Ward 7
 - Mitchell Tropin, Treasurer, SEIU, Local 500 PAC
 - Clayton Rosenberg for Ward 7, Candidate, Rosenberg 2020
 - Nathaniel H. Moone, Treasurer, Rosenberg 2020
 - Kelvin Earl Brown, Candidate, Treasurer, Kelvin Brown for D.C. Council Ward 7
 - Janeese Lewis George, Candidate, Committee to Elect Janeese Lewis George
 - Latifa Lyles, Treasurer, Committee to Elect Janeese Lewis George
 - August 28, 2019:
 - Arrus Von Grill, Treasurer, Friends of Robert White
- **Reports Analysis and Audit Division (RAAD)**
 - Conducted 119 desk reviews of reports filed during the month.
 - There are two ongoing field audits:
 - The Committee to Elect Zachary Parker 2018, initiated on March 5
 - Emily for Education, initiated on March 4
 - There are three periodic random audits of July 31, 2019 filings submitted by the following:
 - Reelect Brandon Todd 2020 PCC, initiated September 4
 - Gertrude Stein PAC
 - D.C. Democratic State Committee PAC
 - There were three audits issued in the month of August that are now available for review on our website:
 - The D.C. Young Democrats PAC, initiated on August 15
 - The D.C. First PAC, initiated on August 14
 - The D.C. Proud 2019 Inaugural Committee, initiated on August 30
- **OCF Office of the General Counsel (OCF OGC)**
 - There were 27 referrals from PIRM and two referrals from RAAD.
 - There were two informal hearings and seven orders issued:
 - Three orders were for failure to timely file \$500 exemption confirmations; no fines were imposed.
 - Two orders were for failure to timely file ANC summary financial reports; no fines were imposed.

- Two orders were issued granting motions or reconsiderations; no fines were imposed.
- \$300 in fines were collected:
 - \$50 was collected from the Economic Protection Party.
 - \$250 was collected from Ambrose Jr., At-large candidate.
- There were no open investigations.
- There was a request on August 6, 2019 for an interpretative opinion by Jordan Grossman for clarification on the amount that immediate family members are permitted to donate to candidates who are registered in the FEP. The interpretive opinion, which was issued on August 12, clarified that immediate family members of FEP candidates may collectively contribute a maximum of \$2500 to said candidates.
- There were no show cause proceedings.

EXECUTIVE DIRECTOR'S AUGUST 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Continuing Poll Worker Training (CPT)**
 - Phase 1 of training Precinct Captains (PCs) and Special Ballot Clerks (SBCs) took place in June, and Phase 2 began in August. To date, 97 PCs and 136 SBCs participated in CPT. A total of 27 more individuals are scheduled to be trained across both classes this coming weekend.
 - Ballot clerks will be brought in for training by the end of the year; we will target 500 clerks for CPT.
- **Voter Education and Outreach Division (VEOD)**
 - In the month of August, VEOD staff coordinated and attended 26 outreach events (including four on August 24) which were designed to identify and register eligible voters, including high school students and eligible incarcerated voters.
- **Website**
 - The Board is continuing to incorporate feedback received in response to a survey on the effectiveness of the Board's website conducted in July 2019. Specifically, the Board will implement a FAQ in the "Voters" section of the website concerning voter registration for students, eligible incarcerated persons, and returning citizens.
 - As indicated in the Board's previous monthly meeting, the Board of Ethics and Government Accountability (BEGA) has indicated that the Board's website is compliant with relevant District law. However, BEGA did provide suggestions that will enhance the website's accessibility features, and the Board is working to incorporate those suggestions.
- **Partnership with the Department of Motor Vehicles (DMV)**
 - Executive Director Miller and General Counsel Stroud met with the DMV Director and DMV senior staff to ensure that there is no disruption to the District's automatic voter registration program as the Board transitions to its new voter registration system.

- **Implementation of New Voter Registration System**
 - Executive Director Miller pointed out that the Board is on a timeline that has been pushed back two weeks to the end of October in terms of bringing the new system online. In light of potential recall elections, the Board would rather have the system online sooner, but prioritizes accuracy and preciseness over speed with respect to the implementation of the new system.
- **New Staff Member**
 - Executive Director Miller introduced the Board's new Human Resources specialist, Ms. Francine Dease.

BOE OGC AUGUST 2019 REPORT (GENERAL COUNSEL STROUD)

- **New Staff Member**
 - General Counsel Stroud introduced the Board's new law clerk, Ms. Victoria Gray. Ms. Gray is here with us pursuant to an externship at the Georgetown University Law Center where she is a third-year law student.
- **Litigation Status**
 - **William Hunt v. the D.C. Board of Elections.** This matter was filed in the US District Court for DC on October 18, 2018 and is a complaint regarding the counting of write-in votes cast in the November 6, 2018 General Election. Mr. Hunt was a Mayoral write-in candidate in that election, and he filed a complaint asking the court to require the Board to count the write-in votes cast in the Mayoral contest.

On July 10, Mr. Hunt filed a Motion for an Extension of Time to respond to the Board's Motion to Dismiss, which was filed on April 24, 2019, as well as a Motion to Amend the Complaint. The Board filed a reply to Mr. Hunt's motions on August 27. We are now awaiting the court's ruling.

- The Board filed an opposition to Mr. Hunt's Motion to Extend Time on July 18. On July 26, the court denied Mr. Hunt's Motion to Amend, but granted his motion to enlarge his time to file his opposition to August 23. On July 29, Mr. Hunt filed an additional Motion for Extension of Time to respond to the Board's Motion to Dismiss, as well as a motion to amend his complaint.
- **James Butler v. the D.C. Board of Elections.** This is an action to compel the Board to accept the DC Term Limits Campaign Initiative and treat it as a proper subject. A conference for this matter took place on July 19. Dispositive motions are due on November 21, 2019, at which time both parties will file cross-motions for summary judgment.
- **Graham v. the D.C. Board of Elections.** This matter involves the Board's appeal of a permanent injunction that was entered by the D.C. Superior Court on December 12

prohibiting the Board from taking any action on Referendum 8. There were mishaps with respect to the e-filing in the D.C. Court of Appeals, so opposing counsel did not receive Board and intervener filings. Opposing counsel therefore filed a motion for extension of time to file a reply to the Board's joint brief. We are awaiting the court's ruling with respect to that motion.

- **Phillip Hammond v. the D.C. Board of Elections.** This is an appeal of Board Order 19-32, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B04. The Court of Appeals has given petitioner 20 days to show why the petition should not be dismissed due to being filed late. The petitioner filed a response on August 13, and the OGC is preparing a response that will be filed this week.
- **Robin Marlin v. the D.C. Board of Elections.** This is an appeal of Board Order 19-33, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B05. The Court of Appeals has given petitioner 20 days to show why the petition should not be dismissed due to being filed late. The petitioner filed a response on August 13, and the OGC is preparing a response that will be filed this week.
- **OCF PETITIONS FOR ENFORCEMENT**
 - The OGC brings these eight OCF petitions for enforcement before the Board:
 - Justin Greene At-Large, (OCF Docket #17C-027) was fined \$1650 for failure to file the October 10, 2017 Report of Receipts and Expenditures (R & E Report). Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.
 - Justin Greene At-Large, (OCF Docket #18C-002) was fined \$1400 for failure to file the January 31, 2018 R & E Report. Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.
 - Toliver for Ward 4, (OCF Docket #18C-003) was fined \$2150 for failure to file the February 16, 2018 R & E Report. Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.
 - Committee to Elect Khalid Pitts, (OCF Docket #18C-005) was fined \$2150 for failure to file the February 16, 2018 R & E Report. Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.
 - Patterson for Ward 8, (OCF Docket #18C-007) was fined \$2150 for failure to file the February 16, 2018 R & E Report. Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.

- Justin Greene At-Large, (OCF Docket #18C-018) was fined \$1,000 for failure to file the May 10, 2018 R & E Report. Relevant individuals failed to appear at either of two prehearing conferences scheduled for July 11 and August 9. The party was notified of this hearing by mail on August 30, but is not present today.
- MMC Foundation, (OCF Docket #18C-021) was fined \$500 for failure to file the March 10, 2018 R & E Report. Mr. Manley is now in compliance with his filings, and he attended a scheduled pre-hearing conference on July 11, 2019, but noted that he could only afford payments of around \$5 a month.
- MMC Foundation, (OCF Docket #18C-001) was fined \$1050 for failure to file the January 31, 2018 R & E Report. Mr. Manley is now in compliance with his filings, and he attended a scheduled pre-hearing conference on July 11, 2019, but noted that he could only afford payments of around \$5 a month.
- Chairman Bennett noted for the record these individuals received notice less than a week before the proceeding. He encouraged the Office of the General Counsel to be flexible relative to giving folks an opportunity to be heard if they so choose.
- **BOARD ACTION:** The Board moved that the OGC could proceed with the petitions to D.C. Superior Court for enforcement provided that the individuals are given an opportunity to appear before the Board if they so choose.

PUBLIC MATTERS

- **Michael Sindram**
 - Requested clarification regarding Mr. Gill's earlier comments on the ballot access process, *i.e.*, nominating petition signature gathering.
 - Board Member Gill stated that he was merely observing that the current ballot access process is problematic in that it does not encourage candidates to actively campaign for widespread, grass roots support as much as it encourages them to enhance their organizational signature gathering capabilities. Chairman Bennett further stated that the FEP might provide a more efficient means of determining support and getting more ideas out into the public sphere.
 - Requested update on status of third Board member
 - Chairman Bennett responded that Mayoral nominee Karen Greenfield had a confirmation hearing on July 2 in the D.C. Council Committee on the Judiciary and Public Safety (headed by Councilmember Charles Allen), and that her nomination was in a pending status. Chairman Bennett further noted that the Council returns to session September 16.
 - Requested clarification on the amount of funding available to candidates under the FEP.
 - OCF Director Montgomery explained that amounts paid out vary depending upon the office sought, and that there is a cap on the amount of matching fund payments that can be disbursed which is determined by a formula set forth in the governing statute.

- Read an article in the Washington Examiner discussing how the phasing out of Windows 7 might impact voting machines and the 2020 elections.
 - Chairman Bennett responded that the Board is preparing a response to an inquiry from Councilmember Mary Cheh regarding the Board's efforts to ensure that the Board's electoral process is safe from attempts by foreign powers to influence the outcome of American elections which will be posted on the Board's website once completed. Chairman Bennett also indicated that the Board's voting machines are closed, *i.e.*, not connected to the internet and do not run on Windows 7. He also noted that because the Board uses all paper ballots, there is a paper audit trail which further buttresses the security and integrity of the Board's process.

Adjournment (12:23 p.m.)



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Regular Board Meeting
Wednesday, October 2, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Call to Order
- 2) Ascertainment of Quorum
- 3) Adoption of Agenda/Approval of Minutes
Regular Board Meeting – Thursday, September 5, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 4) Board Matters
- 5) Identification of Public Matters
- 6) Campaign Finance Report – Cecily Collier-Montgomery
- 7) Executive Director’s Report – Alice P. Miller
 - A. Proposed Polling Place Relocations:
 - a. Precinct 14: FROM: M.A.A. Carriage House Meeting Space
TO: St. Thomas Episcopal Church Parish
 - b. Precinct 27: FROM: Eaton Elementary School
TO: Cleveland Park Library
 - c. Precinct 40: FROM: Mt. Pleasant Neighborhood Library
TO: Bancroft Elementary School
 - d. Precinct 54: FROM: West Education Campus
TO: St. Luke Baptist Church
 - e. Precinct 57: FROM: Hattie Holmes Senior Wellness Center
TO: Washington Latin Public Charter School
 - f. Precinct 89: FROM: Eastern Market
TO: Capitol Hill United Methodist Church
 - g. Precinct 99: FROM: Smothers Elementary School
TO: Ward Memorial AME Church

- B. Creation of Precinct No. 144
- C. General Matters

8) General Counsel's Report – Terri D. Stroud

- A. Petitions for Enforcement
- B. Litigation Status

- 1. William V. Hunt v. D.C. Board of Elections
- 2. James Butler v. D.C. Board of Elections
- 3. Graham v. D.C. Board of Elections
- 4. Hammond v. D.C. Board of Elections
- 5. Marlin v. D.C. Board of Elections

C. Rulemaking

1. Final Rulemaking to Amend Title 3 DCMR Chapter 42, "The Fair Elections Program", and Chapter 43, "The Verification Process" (Regulations in Support of the Fair Elections Amendment Act of 2019)

2. Emergency and Proposed Rulemaking to Amend Title 3 DCMR Chapter 30, "Campaign Finance Operations: Committees, Candidates, Constituent Service Programs, Statehood Funds," Chapter 37, "Investigations and Hearings," Chapter 38, "Legal Defense Committees," Chapter 39, "Campaign Finance Operations: Inaugural Committees," Chapter 40, "Campaign Finance Operations: Transition Committees," Chapter 41, "Campaign Finance Operations: Exploratory Committees," and Chapter 99, "Definitions." (Regulations in Support of the Campaign Finance Reform Act)

9) Public Matters

10) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Regular Board Meeting
Thursday, November 14, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Call to Order
- 2) Ascertainment of Quorum
- 3) Adoption of Agenda/Approval of Minutes
Regular Board Meeting – Wednesday, October 2, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 4) Board Matters
- 5) Identification of Public Matters
- 6) Campaign Finance Report – Cecily Collier-Montgomery
- 7) Executive Director’s Report – Alice P. Miller
 - A. Proposed Polling Place Relocation Update: Re-Submission of Precinct 14 and Precinct 54 to the D.C. Register for Public Review and Comments
 - B. General Matters
- 8) General Counsel’s Report – Terri D. Stroud
 - A. Litigation Status
 1. William V. Hunt v. D.C. Board of Elections
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
 4. Hammond v. D.C. Board of Elections
 5. Marlin v. D.C. Board of Elections
 - B. Rulemaking
 1. Final Rulemaking to Amend Title 3 DCMR Chapter 30, “Campaign Finance Operations: Committees, Candidates, Constituent Service Programs, Statehood Funds,” Chapter 37, “Investigations and Hearings,” Chapter 38, “Legal Defense Committees,” Chapter 39, “Campaign Finance Operations: Inaugural Committees,” Chapter 40, “Campaign Finance Operations: Transition Committees,” Chapter 41, “Campaign Finance Operations: Exploratory Committees,” and Chapter 99, “Definitions.” (Regulations in Support of the Campaign Finance Reform Act)
- 9) Public Matters
- 10) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Regular Board Meeting
Thursday, December 5, 2019, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Call to Order
- 2) Ascertainment of Quorum
- 3) Adoption of Agenda/Approval of Minutes
Regular Board Meeting – Thursday, November 14, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 4) Board Matters
- 5) Campaign Finance Report – Cecily Collier-Montgomery
- 6) Executive Director’s Report – Alice P. Miller
 - A. Final Approval of Polling Place Relocations for Precinct No. 14 and Precinct No. 54
 - B. Proposed Polling Place Relocation
 1. Precinct 105: FROM: Benning Park Recreation Center
5100 Southern Avenue, SE
TO: St. John Baptist Church
5228 Call Place, SE
 - C. Certification of Petition Verification Results for the Recall Measure of Jack Evans, Ward 2
Member of the Council of the District of Columbia
 - D. General Matters
- 7) General Counsel’s Report – Terri D. Stroud
 - A. Litigation Status
 - 1 William V. Hunt v. D.C. Board of Elections
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
 4. Hammond v. D.C. Board of Elections
 5. Marlin v. D.C. Board of Elections
 - B. Review of Notice of Intention to Recall Advisory Neighborhood Commissioner Villareal Johnson (Single Member District 7B05), filed by Donna M. Robinson/Issuance and Adoption of Original Petition Form, if Applicable
- 8) Public Matters
- 9) Adjournment



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Special Board Meeting
Monday, December 16, 2019 10:00 AM
1015 Half Street, SE Suite 750

AGENDA

- A) Consideration of the Results of the Challenge to the Recall Measure of Jack Evans, Ward 2 Member of the Council
- B) Other Matters



DISTRICT OF COLUMBIA
BOARD OF ELECTIONS
WASHINGTON, D.C. 20003-4733



D. MICHAEL BENNETT, CHAIRMAN
MICHAEL D. GILL, MEMBER

Regular Board Meeting
Wednesday, January 8, 2020, 10:30 am
1015 Half Street, SE Suite 750

AGENDA

- 1) Call to Order
- 2) Ascertainment of Quorum
- 3) Adoption of Agenda/Approval of Minutes
Regular Board Meeting – Thursday, December 5, 2019
(Transcripts are available for review in the Office of the General Counsel)
- 4) Board Matters
- 5) Campaign Finance Report – Cecily Collier-Montgomery
- 6) Executive Director’s Report – Alice P. Miller
 - A. Certification of Vacancy in the Office of Ward 2 Member of the Council of the District of Columbia
 - B. Final Polling Place Relocation
 1. Precinct 105: FROM: Benning Park Recreation Center
5100 Southern Avenue, SE
TO: St. John Baptist Church
5228 Call Place, SE
 - C. General Matters
- 7) General Counsel’s Report – Terri D. Stroud
 - A. Litigation Status
 1. William V. Hunt v. D.C. Board of Elections
 2. James Butler v. D.C. Board of Elections
 3. Graham v. D.C. Board of Elections
 4. Hammond v. D.C. Board of Elections
 5. Marlin v. D.C. Board of Elections
- 8) Public Matters
- 9) Adjournment

**MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
October 2, 2019**

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Wednesday, October 2, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Michael Gill were present. Also present on the dais were the Board's Executive Director, Alice Miller, the Board's General Counsel, Terri D. Stroud, and the General Counsel of the Office of Campaign Finance (OCF), William O. SanFord, who was standing in for OCF Director Cecily Collier-Montgomery.

CALL TO ORDER (10:55 a.m.)

ASCERTAINMENT OF QUORUM

- Board Member Michael Gill and Board Chairman Michael Bennett constitute a two-member quorum until the Council moves forward with the Mayor's previous nomination or the Mayor makes a new nomination.

ADOPTION OF AGENDA/APPROVAL OF BOARD MINUTES

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on September 5, 2019.

BOARD MATTERS

- **ORDERS AND ISSUANCES:** None
- Member Gill asked General Counsel Stroud for clarification regarding the two recall efforts concerning Councilman Jack Evans that are currently circulating. Specifically, he asked if the two petitions could be combined so as to achieve ballot access if neither petition met the minimum signature requirement for ballot access, either because of not meeting the requirement initially or failing to meet it after the challenge period and/or verification process.

General Counsel Stroud advised that the two recall petitions represent unique efforts that could not be combined in order to meet the minimum signature requirement in the event that both individually failed to get the requisite number of signatures.

- The Board and staff recognized former Board Member Dionna Maria Lewis for her service to the Board.
 - Chairman Bennett noted that Ms. Lewis had served with distinction, brilliance, and commitment, that she is one of the young bright minds in our community, and that her input was invaluable to the Board when difficult issues arose.

- Member Gill noted his appreciation for Ms. Lewis' legal mind and her commitment to and passion for the city, and stated that it was a pleasure to have had her as a colleague and an honor to call her friend.
- Executive Director Miller stated that she has known Ms. Lewis since she was a rising collegiate at the University of Virginia, and that, having been a witness to all she has accomplished since then, she is not at all surprised by Ms. Lewis' onward/upward mobility.
- General Counsel Stroud stated that Ms. Lewis was a model for attorneys of any age, and that it was an honor to have met and worked with her.
- OCF General Counsel Sanford concluded by stating that Ms. Lewis is a great attorney, a great legal mind, and was a fantastic Board Member with whom it has been an honor and a privilege to work.
- Ms. Lewis said that she appreciated the familial relationships and collegial relationships that she enjoyed, and will continue to enjoy, while serving on the Board. She further stated that it was an honor to have had the privilege to see the hard work that the Members and the Board's staff do every day to ensure that voters are enfranchised.

IDENTIFICATION OF PUBLIC MATTERS

- **Dorothy Brizill**
 - Requested an update on the Board's preparations for the 2020 election cycle, particularly with respect to election security and federal funding
 - Requested information regarding the status of any settled lawsuits against OCF
 - Requested clarification on OCF's recent hire of an attorney in the Fair Elections Program (FEP)
 - Inquired as to Kenneth McGhie's current position and pay grade
- **Michael Sindram**
 - Requested clarification regarding the Board's ability to ensure that the two Evans recall efforts are not duplicative

OCF SEPTEMBER 2019 REPORT (GENERAL COUNSEL SANFORD)

- **Fair Elections Program (FEP)**
 - New Registrants:
 - Committee to Elect Taurus Phillips, September 11
 - Yilin Zhang from Ward 2, September 12
 - Markus for DC Council At-Large, September 13
 - Boston for State Board of Education, September 14
 - New Certifications:
 - John Fanning, 163 contributions totaling \$6,390
 - Janeese Lewis George, 307 contributions totaling \$12,290

- **Community Outreach**
 - On September 3, OCF attended the ANC 4A02 meeting at the Metropolitan Police Department.
 - On September 4, OCF attended the ANC 3D meeting at Wesley Theological Seminary.
 - On September 14, OCF participated in a forum for DC Women in Politics at the Greater Washington Urban League Building.

- **Public Information and Records Management (PIRM)**
 - New candidates and committees who registered during the month of September:
 - Veda Rasheed for Ward 7 registered on September 9
 - Taurus Phillips, Committee to Elect Taurus Phillips, City Council, Ward 8, registered as an FEP candidate on September 11
 - Yilin Zhang, Yilin Zhang for Ward 2, City Council, registered as an FEP candidate on September 12
 - Markus Batchelor, Markus for DC City Council At-Large, registered as an FEP candidate on September 13
 - Charles Boston for the State Board of Education for Ward 7 registered as an FEP candidate on September 19
 - D.C. Legal Defense Committee for Jack Evans registered on September 23
 - Entrance conferences for new candidates and committees were held on the following dates with the participants indicated:
 - September 11, 2019:
 - Taurus Phillips, Candidate for Ward 8 Council
 - September 25, 2019:
 - Charles Boston, Candidate for State Board of Education
 - Robert Lee, Candidate for City Council Ward 2
 - Leola Jenkins, Treasurer, D.C. Political Action Candidate Election
 - Robert White, Friends of Robert White, Candidate for At-Large Council
 - Veda Rasheed, Candidate for Ward 7
 - Sean Watson, Treasurer, Veda Rasheed for Ward 7
 - Donald Dinan, Treasurer for D.C. Legal Defense Committee for Jack Evans

- **Reports Analysis and Audit Division (RAAD)**
 - Reviewed reports from five political action committees (PACs)
 - Reviewed and amended 16 reports from principal campaign committees (PCCs)
 - Issued 19 audit letters or requests for additional information
 - Resolved nine cases
 - Referred five cases to the OCF Office of the General Counsel
 - Terminated 15 cases
 - Conducted three in-house training seminars
 - Conducted two full field audits:
 - The Committee to Elect Zachary Parker 2018, initiated on March 5
 - Emily for Education, initiated on March 4

- There are three ongoing periodic random audits:
 - Reelect Brandon Todd 2020 PCC, initiated September 4
 - Gertrude Stein PAC, initiated September 10
 - D.C. Democratic State Committee PAC, initiated September 10
- **OCF Office of the General Counsel (OCF OGC)**
 - There were five referrals from RAAD
 - There were 11 informal hearings and 11 orders issued:
 - One order for failure to timely file an ANC Summary Financial Report
 - Six orders for failure to timely file the FEP \$500 exemption confirmations; no fines were imposed
 - Two orders denying Motions for Reconsideration
 - Two orders in which a total of \$3,300 in fines were issued for failure to timely file reports:
 - \$2,300 against the Karen for the Ward 7 State Board of Education.
 - \$1,000 against DC Bike Life Campaign.
 - \$1,550 in fines were collected:
 - \$1,500 from Jeffrey Thompson; this was the final installment payment concluding his obligation to pay \$80,000
 - \$50 from the Economic Protection PAC
 - OCF conducted one full investigation into a complaint filed by ANC Commissioner Edward Hanlon on September 5 alleging that the following ANC Commissioners used the government ANC Twitter account to promote the candidacy of a candidate for Ward 2, City Council:
 - Daniel Warwick, SMD 2B02
 - Aaron Landry, SMD 2B04
 - Randy Downs, SMD 2B05
 - Matthew Sampson, SMD 2B01
 - Mike Silverstein, SMD 2B06
 - Kari Cunningham, SMD 2B07
 - There were no requests for opinions.
 - There were no show cause proceedings.

EXECUTIVE DIRECTOR'S SEPTEMBER 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Proposed polling place relocations/Final approval of creation of precinct (Mr. Arlin Budoo)**
 - Precinct No. 14 had been relocated from St. Thomas Episcopal Church to the M.A.A. Carriage House meeting space due to construction. We propose relocating back to the multipurpose room at St. Thomas (1517 18th Street, NW). The building is accessible with slight modifications. There is no push-button door to enter the facility, but that can be addressed through poll worker training.
 - Precinct No. 27 must be relocated from Eaton Elementary School due to renovations. We propose relocating to the multipurpose room at Cleveland Park Library (3310 Connecticut Avenue, NW). The facility is accessible.

- Precinct No. 40. Bancroft Elementary School. We propose relocating back to the gymnasium at Bancroft Elementary School (1755 Newton Street, NW), now that scheduled renovations are complete. The site is accessible with some slight paving modifications at the entrance.
 - Precinct No. 54 must be relocated from West Education Campus due to construction. We propose relocating to the church hall at St. Luke's Baptist Church (1415 Gallatin Street, NW). It is accessible with a few modifications.
 - Precinct No. 57 must be relocated from the Hattie Holmes Senior Wellness Center due to construction. We propose relocating to the gymnasium at Washington Latin Public Charter School (5200 Second Street, NW). It is accessible with slight modifications. The double door entrance requires temporary removal of the center bar for accessible access.
 - Precinct No. 89 had been combined with Precinct No. 88 at Eastern Market because no location in the latter precinct meets the Board's polling place requirements. We propose relocating Precinct No. 89 to the fellowship hall at Capitol Hill United Methodist Church (421 Seward Square, SE).
 - Chairman Bennett noted the need for additional equipment and resources for Precinct No. 89, as well as the need for messaging to inform the affected voters of the new site. Ms. Miller noted that all voters affected by each of the relocations will be informed of the new sites.
 - Precinct No. 99 had been combined with Precinct No. 98 at Smothers Elementary School due to reconstruction after the 2011 earthquake. We propose relocating back to the fellowship hall at Ward Memorial AME Church (241 42nd Street, NE).
 - The new proposed Precinct 144, which was submitted for the Board's review at the August 7 Board meeting, has approval from ANC Commissioners. Thus, Board staff requests that the Board take final action to create the new precinct.
 - **BOARD ACTION** All proposed polling place relocations and the creation of Precinct No. 144 were approved unanimously.
- **National Voter Registration Act (NVRA) Training Manual**
 - Twelve District government agencies are designated as Voter Registration Agencies (VRAs). This means that they are required to offer voter registration services as part of their core duties. The Board developed a training manual to instruct staff at these VRAs on how to comply with District and federal law as they carry out their responsibilities under the NVRA.
 - **Continuing Poll Worker Training (CPT)**
 - Stipends were distributed to poll workers who attended the two CPT sessions for Precinct Captains and Special Ballot Clerks.
 - The first session had 251 participants and the second had 276 participants.
 - Each participant received a stipend of \$80 per session attended.
 - CPT sessions for Check-in Clerks began on October 1, and training sessions will be held twice daily for this position for the next two weeks.

- **Voter Education and Outreach Division (VEOD)**
 - In the month of September, VEOD staff coordinated and attended 37 events, including 19 events during National Voter Registration Week, which was the last week in September. VEOD events are designed to identify and register eligible voters, recruit poll workers, and provide targeted outreach to underrepresented populations including returning citizens, incarcerated eligible voters, and high school students.
- **Voter Registration System Training**
 - Staff training on the Board's new voter registration system began this past Monday.

BOE OGC SEPTEMBER 2019 REPORT (GENERAL COUNSEL STROUD)

- **OCF PETITIONS FOR ENFORCEMENT (Senior Staff Attorney Rudolph McGann)**
 - **Justin Greene At-Large**, (OCF Docket #17C-027) was fined \$1650 for failure to file the October 10, 2017 Report of Receipts and Expenditures (R & E Report).
 - **Justin Greene At-Large**, (OCF Docket #18C-002) was fined \$1400 for failure to file the January 31, 2018 R & E Report.
 - **Toliver for Ward 4**, (OCF Docket #18C-003) was fined \$2150 for failure to file the February 16, 2018 R & E Report.
 - **Committee to Elect Khalid Pitts**, (OCF Docket #18C-005) was fined \$2150 for failure to file the February 16, 2018 R & E Report.
 - **Patterson for Ward 8**, (OCF Docket #18C-007) was fined \$2150 for failure to file the February 16, 2018 R & E Report.
 - **Justin Greene At-Large**, (OCF Docket #18C-018) was fined \$1,000 for failure to file the May 10, 2018 R & E Report.
 - **MMC Foundation**, (OCF Docket #18C-021) was fined \$500 for failure to file the March 10, 2018 R & E Report. Mr. Manley is now in compliance with his filings, and he attended a scheduled pre-hearing conference on July 11, 2019, but noted that he could only afford payments of around \$5 a month.
 - **MMC Foundation**, (OCF Docket #18C-001) was fined \$1050 for failure to file the January 31, 2018 R & E Report. The Respondent has filed his report and is in compliance with the statute. He offered to pay \$5 a month for a \$ \$1,050 fine.
 - **BOARD ACTION:** The Board moved that the OGC could proceed with filing the petitions in the D.C. Superior Court.
- **LITIGATION STATUS**
 - General Counsel Stroud noted for the record that there are no current cases involving OCF, and that the Board's OGC handles such litigation on behalf of OCF.
 - **William Hunt v. the D.C. Board of Elections.** This matter was filed in US District Court on October 18, 2018 and is a complaint regarding the counting of write-in votes cast in the November 6, 2018 General Election. Mr. Hunt was a

Mayoral write-in candidate in that election, and he filed a complaint asking the court to require the Board to count the write-in votes cast in the Mayoral contest.

The Board filed a Motion to Dismiss on April 24, 2019. Mr. Hunt has filed various motions, including several motions to amend his complaint and several motions to extend the time to respond to the Board's Motion to Dismiss, all of which the Board has responded to. At this point, we are awaiting the Court's decision.

- **James Butler v. the D.C. Board of Elections.** This is an action to compel the Board to accept the DC Term Limits Campaign Initiative and treat it as a proper subject. Dispositive motions are due on November 21, 2019, at which time both parties will file cross-motions for summary judgment.
- **Graham v. the D.C. Board of Elections.** This matter involves the Board's appeal of a permanent injunction that was entered by the D.C. Superior Court on December 12, 2018 prohibiting the Board from taking any action on Referendum 008. Briefing in this matter is complete, and the D.C. Court of Appeals has ordered that the case be scheduled for consideration before its Merit Division as soon as the calendar permits.
- **Phillip Hammond v. the D.C. Board of Elections.** This is an appeal of Board Order 19-32, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B04. On September 6, the D.C. Court of Appeals consolidated this case with **Robin Marlin v. the D.C. Board of Elections** (an appeal of Board Order 19-33, which upheld the resolution issued by ANC 7B which found no vacancy in the office of ANC Commissioner for ANC SMD 7B05), and directed the Board to file the designations of record in these matters on or before September 30. The Board complied on September 30.
- **Robin Marlin v. the D.C. Board of Elections.**
(See **Phillip Hammond v. the D.C. Board of Elections.**)
- **RULEMAKING**
 - Final Rulemaking
 - To amend Title 3 DCMR Chapter 42, "The Fair Elections Program," and Chapter 43, "The Verification Process" (Regulations in Support of the Fair Elections Amendment Act of 2019)
 - Emergency and Proposed Rulemaking
 - To amend Title 3 DCMR Chapter 30, "Campaign Finance Operations: Committees, Candidates, Constituent Service Programs, Statehood Funds," Chapter 37, "Investigations and Hearings," Chapter 38, "Legal Defense Committees," Chapter 39, "Campaign Finance Operations: Inaugural Committees," Chapter 40, "Campaign Finance Operations:

Transition Committees,” Chapter 41, “Campaign Finance Operations: Exploratory Committees,” and Chapter 99, “Definitions.” (Regulations in Support of the Campaign Finance Reform Act)

- OCF General Counsel SanFord explained the need for and impact of the two rulemakings and, in response to questions from Ms. Brizill, General Counsel Stroud briefly explained the process for combined emergency and proposed rulemaking.

BOARD ACTION: The Board unanimously moved to approve both rulemakings and have them sent to the D.C. Register for publication.

PUBLIC MATTERS

- **Michael Sindram**

- Asked if there was a mechanism for merging the two recall petitions so that the objectives of the recall could be achieved.
 - Board Member Gill offered that he would rather keep the rules as they are and encourage people that have the same objective to join forces before they put together two separate petitions.

- **Dorothy Brizill**

- In response to Ms. Brizill’s request for information concerning the Board’s preparations for the 2020 election cycle as they pertained to election security:
 - Chairman Bennett offered to share the Board’s letter to Councilmember Mary Cheh which addressed those issues.
 - Executive Director Miller further explained that all District voters use paper ballots on which voters mark their ballots using either pens or ballot marking devices.
 - Member Gill clarified that the fact that the results from the DS200s are modemed to Board headquarters on Election Night does not mean that the District’s voting equipment is connected to the internet.
- In response to Ms. Brizill’s inquiry as to whether the Board received federal funding, Executive Director Miller stated that the Board received a \$3 million grant from the Election Assistance Commission (EAC) in Fiscal Year 2018 for election administration that will be used in the four areas indicated by the Board to the EAC: cybersecurity, voting equipment, voter registration, and communication.
- In response to Ms. Brizill’s inquiry regarding Kenneth McGhie’s current position and salary, Executive Director Miller replied that Mr. McGhie currently holds the title of Election Management Advisor, and General Counsel Stroud stated that the salaries of all government employees can be found on the Public Employee Salary Information listing on the D.C. Human Resources agency website, a listing that is referenced on all District government agency websites.
 - Member Gill objected to members of the public being permitted to air grievances about Board personnel matters during Board meetings.

- In response to Ms. Brizill’s inquiry as to the name of the “new attorney who was hired in [OCF] to oversee the [FEP],” OCF General Counsel SanFord stated that no new attorney had been hired by OCF to oversee the FEP.
- In response to Ms. Brizill’s inquiry regarding “the status of the lawsuit that was just completed regarding [OCF] and the charge that was upheld in Superior Court regarding discrimination against an employee by the [OCF Director],” OCF General Counsel SanFord responded that he was not aware of the matter and that OCF had not been served with that information.

Adjournment (12:31 p.m.)

**MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
November 14, 2019**

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Thursday, November 14, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Michael Gill were present. Also present on the dais were the Board's Executive Director, Alice Miller, the Board's General Counsel, Terri D. Stroud, and the Director of the Office of Campaign Finance (OCF), Cecily Collier-Montgomery.

CALL TO ORDER (10:52 a.m.)

ASCERTAINMENT OF QUORUM

- Board Member Michael Gill and Board Chairman Michael Bennett constitute a two-member quorum to conduct business.

ADOPTION OF AGENDA/APPROVAL OF BOARD MINUTES

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on October 2, 2019.

BOARD MATTERS

- **ORDERS AND ISSUANCES:** The Board issued nine orders over the last month concerning Petitions for Enforcement of OCF orders; those orders are posted on the Board's website.

IDENTIFICATION OF PUBLIC MATTERS

- There were no public matters identified.

OCF OCTOBER 2019 REPORT (DIRECTOR COLLIER_MONTGOMERY)

- **Community Outreach**
 - On October 12, 2019, supervisory training officer Deloris Ramsey, attended the Petworth Community Advisory Neighborhood Commission meeting, and the ANC 4D fall festival located at 9th and Illinois Avenue, NW.
 - At these events, OCF distributes information about OCF, its mission, and the new Fair Elections Program (FEP).
- **Fair Elections Program (FEP)**
 - New Registrants:
 - Gaston 2020, October 9.
 - Committee to Elect Stuart Anderson 2020, October 10.
 - Holcomb for State Board of Education, October 18.
 - Chandler for Council At-Large, October 18.

- Christopher Cole Ward 8, October 30.
 - There is a listing of all FEP registrants on the OCF website. The reports can be accessed on the registration disclosure search tab.
 - Eighteen Reports were filed in the FEP program during the month of October; those statistics will be posted to the website by the close of business.
 - Issuance of matching payments:
 - John Fanning, \$750 issued on October 9.
 - Jordan Grossman, \$1,425 issued on October 9.
 - Janeese Lewis George, \$3,720 issued on October 17.
 - Jordan Grossman, \$6,993 issued on October 17.
 - Patrick Kennedy, \$5,210 issued on October 17.
 - Kishan for DC 2020, \$4,361 issued on October 17.
 - FEP Outreach
 - On October 1, staff attended the ANC 4A02 meeting held at the 4th District Community Room at 6001 Georgia Avenue NW.
 - On October 8, staff attended the ANC 2C01 meeting held at the John Wilson Building, 1350 Pennsylvania Avenue NW.
 - On October 10, staff attended the ANC 3B meeting held at Stoddert Elementary School at 4001 Calvert Street NW.
- **Public Information and Records Management (PIRM)**
 - Filings in the month of October:
 - Constituent Service Programs October 1 Report of Receipts and Expenditures (R&E Report)
 - 9 filers, all filed timely
 - Senator and Representative Statehood Fund October 1 R&E Report
 - 3 filers, all filed timely
 - Principal Campaign Committees October 10 R&E Report
 - 15 filers, 13 filed timely, 2 late filers
 - 5 extensions requested and granted
 - 2 referrals to the Office of General Counsel
 - Independent Expenditure Committees (IEC) & Political Action Committees October 10 R&E Report
 - 59 filers, 53 filed timely, 4 filed late, 2 failed to file
 - No extensions requested
 - 6 referrals to the Office of the General Counsel (OCF OGC)
 - 8 referrals to the OCF OGC
 - FEP
 - Dale for DC, Anthony Dale, Treasurer.
 - Rosenberg 2020, Nathaniel Moone, Treasurer.
 - PAC
 - Gertrude Stein Democratic Club Political Account, Earl Fowlkes, Treasurer.
 - Ward One Democrats, Daniel Orlaskey, Treasurer,
 - Save Our Votes, Sigute Melius, Treasurer.
 - Seniors United PAC, Violet Harris, Treasurer.

- IEC
 - DC Choice, Daye Pope, Treasurer.
 - Save Our Votes, an IEC, Gaylan Hagler, Treasurer.
- 7 New Candidates and Committees registered with OCF on October:
 - DC Libertarian Party on October 1, 2019,
 - Darrell Gaston, Gaston 2020, State Board of Education Ward 8, on October 9, 2019.
 - Stuart Anderson, Committee to Elect Stuart Anderson 2020, City Council Ward 8, October 10, 2019.
 - Chandler Jayaraman, Chandler for Council, City Council At-Large, October 18, 2019.
 - Tyrell Holcomb, Holcomb for State Board of Education, State Board of Education Ward 7, October 22, 2019.
 - Richard Campbell, Richard Campbell Ward 8 City Council, October 29, 2019.
 - Christopher Cole, Christopher Cole for Ward 8, City Council Ward 8, October 30, 2019.
- Entrance conferences for new candidates and committees were held on the following dates with the participants indicated:
 - October 9, 2019:
 - Michael Talley, Treasurer Ward 5 Democrat's Committees.
 - Ethan Bishop, Treasurer of DC, Libertarian Party.
 - Ylin Zhang, Candidate, Ylin Zhang for Ward 2.
 - October 23, 2019:
 - Edward Ertel, Treasurer of Chandler for Council.
 - Dawn Slonnezer, Assistant Treasurer, Chandler for Council.
 - Chandler Jayaraman, Candidate, Chandler for Council.
 - William A. Martin, Jr., Treasurer of Food Service, Political Action Committee.
 - Stuart Anderson, Candidate Committee to Elect Stuart Anderson.
 - Regina Summers, Treasurer of Committee to Elect Stuart Anderson.
- **Reports Analysis and Audit Division (RAAD)**
 - Conducted 88 desk reviews of financial reports.
 - Two ongoing full field audits:
 - The Committee to Elect Zachary Parker 2018, initiated on March 5.
 - Emily for Education, initiated on March 4.
 - There are five periodic random audits of the following:
 - Re-elect Brandon Todd 2020 PCC, initiated September 4.
 - D.C. Democratic State Committee PAC, initiated September 10.
 - Phil's Fund Constituent Service Fund, initiated November 7.
 - Ward 3 Constituent Service Fund, initiated October 7.
 - Evans Constituent Service Fund, initiated October 25.
 - One audit report issued:
 - Gertrude Stein PAC, issued October 24.

- **OCF Office of the General Counsel (OCF OGC)**
 - There were 8 referrals from PIRM.
 - There were 6 hearings and 6 orders issued:
 - 3 orders for failure to timely file reports; no fines were imposed.
 - 3 orders vacated notices of hearings and statements of violations.
 - \$100 in fines was collected.
 - \$100 from Gayle Carley.
 - OCF retained one open investigation into a complaint filed by ANC Commissioner Edward Hanlon on September 5 alleging that the following ANC Commissioners used the government ANC Twitter account to promote the candidacy of a candidate for Ward 2, City Council:
 - Daniel Warwick, SMD 2B02
 - Aaron Landry, SMD 2B04
 - Randy Downs, SMD 2B05
 - Matthew Sampson, SMD 2B01
 - Mike Silverstein, SMD 2B06
 - Kari Cunningham, SMD 2B07
 - There were no requests for opinions.
 - There were no show cause proceedings.

- **Fair Elections Program (FEP cont'd)**
 - 21 of the 28 candidates who are registered to participate in the 2020 Election cycle are registered in the FEP.
 - The FEP has initiated a requisition for the second phase of the Fair Elections E-Filing System, E-Filing and Disclosure System, and the second phase will focus on the public reports as well as other administrative reports.
 - Ms. Collier-Montgomery will provide a status update on the procurement process during the December Meeting.
 - Chairman Bennett complimented OCF leadership and staff for their work to ensure the success of the FEP.

EXECUTIVE DIRECTOR'S OCTOBER 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Report of proposed polling relocations for final approval (Mr. Arlin Budoo)**
 - Precinct No. 14 had been relocated from St. Thomas Episcopal Church to the M.A.A. Carriage House meeting space due to construction. We propose relocating back to the multipurpose room at St. Thomas (1517 18th Street, NW). The building is accessible with slight modifications. There is no push-button door to enter the facility, but that can be addressed through poll worker training.
 - Precinct No. 27 must be relocated from Eaton Elementary School due to renovations. We propose relocating to the multipurpose room at Cleveland Park Library (3310 Connecticut Avenue, NW). The facility is accessible.
 - Precinct No. 40. Bancroft Elementary School. We propose relocating back to the gymnasium at Bancroft Elementary School (1755 Newton Street, NW), now that

scheduled renovations are complete. The site is accessible with some slight paving modifications at the entrance.

- Precinct No. 54 must be relocated from West Education Campus due to construction. We propose relocating to the church hall at St. Luke's Baptist Church (1415 Gallatin Street, NW). It is accessible with a few modifications. Mr. Budoo noted that ULS visited Precinct 54 and has concerns with the proposed site with which BOE ADA Coordinator Terrica Jennings concurs. However, there are no other public buildings in the area suitable for the voting program, and the site can be improved with some modifications. He also noted that the affected ANC Commissioners approve of the proposed location.
 - Precinct No. 57 must be relocated from the Hattie Holmes Senior Wellness Center due to construction. We propose relocating to the gymnasium at Washington Latin Public Charter School (5200 Second Street, NW). It is accessible with slight modifications. The double door entrance requires temporary removal of the center bar for accessible access.
 - Precinct No. 89 had been combined with Precinct No. 88 at Eastern Market because no location in the latter precinct meets the Board's polling place requirements. We propose relocating Precinct No. 89 to the fellowship hall at Capitol Hill United Methodist Church (421 Seward Square, SE)
 - The notices regarding Precincts 14 and 54 were resubmitted to the D.C. Register due to typographical errors in the previous publication.
 - Notices of the relocations will be sent to all affected voters.
 - **BOARD ACTION** All relocations of precincts and proposed polling places were approved unanimously. The proposed relocation of precincts 14 and 54 were resubmitted for public comment for an additional 30 days.
 - The Board commended Mr. Budoo for his diligent work with regard to polling place maintenance.
- **Continuing Poll Worker Training (CPT)**
 - We have completed continuing poll worker training for this year and all stipends have been processed for the second round of training.
 - **Voter Education and Outreach Division (VEOD)**
 - In the month of October, VEOD staff coordinated and attended 14 events including:
 - Ballou High School Homecoming
 - DC Office of Youth Programs
 - Disability Diversity Expo at UDCVEOD events are designed to identify and register eligible voters, recruit poll workers, and provide targeted outreach to underrepresented populations including returning citizens, incarcerated eligible voters, and high school students.
 - **Voter Registration List Maintenance**
 - The Board mailed 2,788 ERIC cross-state match letters to determine eligibility of those voters who remain on our rolls.

- We also mailed 833 letters to individuals who remain registered on the rolls with a birth year of 1800 requesting that they update their date of birth.
- **Voter Registration System Update**
 - The staff has completed training on how to perform the various functions that they will be responsible for completing with the new upgrades with the new system.
 - Staff has begun user acceptance testing to verify compliance of features with the RFP with respect to functionality and readiness.
- **Ward 2 recall updates**
 - Carrie Kemp has withdrawn her recall effort, and the remaining petition proposed by Mr. Adam Eiding is due Monday, November 18, 2019 by 5 p.m.
- **Board testimony before the Council regarding legislation**
 - Ms. Miller provided testimony regarding 2 pieces of legislation
 - Restore the Vote Amendment Act (giving incarcerated felons the right to vote)
 - Vote by Mail Amendment Act (requires Board to mail ballots to all eligible voters)

BOE OGC OCTOBER 19 REPORT (GENERAL COUNSEL STROUD)

- **LITIGATION STATUS**
 - **William Hunt v. the D.C. Board of Elections.** This matter was filed in US District Court on October 18, 2018 and is a complaint regarding the counting of write-in votes cast in the November 6, 2018 General Election. Mr. Hunt was a Mayoral write-in candidate in that election, and he filed a complaint asking the court to require the Board to count the write-in votes cast in the Mayoral contest.

Briefing in the case is complete and we are awaiting the court's order on the Board's motion to dismiss.
 - **James Butler v. the D.C. Board of Elections.** This is an action to compel the Board to accept the DC Term Limits Campaign Initiative and treat it as a proper subject. A conference for this matter took place on July 19. Dispositive motions are due on November 21, 2019, at which time both parties will file cross-motions for summary judgment.
 - **Graham v. the D.C. Board of Elections.** This matter involves the Board's appeal of a permanent injunction that was entered by the D.C. Superior Court on December 12, 2018 prohibiting the Board from taking any action on Referendum 8. Briefing in the case is complete, and the Court of Appeals has ordered the case be scheduled for oral argument as soon as the calendar permits.

- **Phillip Hammond v. the D.C. Board of Elections.** This is an appeal of Board Order 19-32, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B04. On September 6th, the Court of Appeals consolidated this case with **Robin Marlin v. the D.C. Board of Elections** (see below). On October 9, 2019, the Court issued a briefing schedule ordering the Appellants to file the appendix and their brief on November 18th, and the Board's response would be due on December 18th in both of these matters.
- **Robin Marlin v. the D.C. Board of Elections.** This is an appeal of Board Order 19- 33, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B05.
- **RULEMAKING**
 - **Final Rulemaking**
 - To amend Title 3 DCMR Chapter 30, "Campaign Finance Operations: Committees, Candidates, Constituent Service Programs, Statehood Funds," Chapter 37, "Investigations and Hearings," Chapter 38, "Legal Defense Committees," Chapter 39, "Campaign Finance Operations: Inaugural Committees," Chapter 40, "Campaign Finance Operations: 8 Transition Committees," Chapter 41, "Campaign Finance Operations: Exploratory Committees," and Chapter 99, "Definitions." (Regulations in Support of the Campaign Finance Reform Act)

BOARD ACTION: The Board adopted the rulemaking as final.

BOARD MATTERS

- Chairman Bennett announced that the Board would set a time limit for persons to speak on public matters in future meetings, and would also likely respond to questions raised in meetings in writing rather than during meetings so as to allow for more thorough responses.

Adjournment (11:36 a.m.)

**MINUTES OF THE BOARD OF ELECTIONS REGULAR MEETING
December 5, 2019**

The District of Columbia Board of Elections (the Board) held its Regular Monthly Meeting on Thursday, December 5, 2019 in the Board's Hearing Room, located in Suite 750, 1015 Half Street, SE, Washington, D.C. 20003. Board Chairman Michael Bennett and Board Member Michael Gill were present. Also present on the dais were the Board's Executive Director, Alice Miller, the Board's General Counsel, Terri D. Stroud, and the Director of the Office of Campaign Finance (OCF), Cecily Collier-Montgomery.

CALL TO ORDER (10:53 a.m.)

ASCERTAINMENT OF QUORUM

- Board Member Michael Gill and Board Chairman Michael Bennett constitute a two-member quorum to conduct business.

ADOPTION OF AGENDA/APPROVAL OF BOARD MINUTES

- **BOARD ACTION:** The Board unanimously adopted the agenda and minutes from the last meeting held on November 14, 2019.

BOARD MATTERS

- No Board matters.

IDENTIFICATION OF PUBLIC MATTERS

- Moved by Chairman Bennett to the end of the agenda.

OCF NOVEMBER 2019 REPORT (DIRECTOR COLLIER-MONTGOMERY)

- **Fair Elections Program (FEP)**
 - New Registrants:
 - Committee to Elect Renee Bowser, Ward 4, November 7.
 - Friends of Christina Henderson, Council Member at Large, November 8.
 - Lance Reid 2020, Ward 8, State Board of Education, November 14.
 - There is a listing of all FEP registrants on the OCF website. There currently are 22 candidates registered in the FEP and 9 candidates registered to participate in the traditional program.
 - Issuance of Matching Payments:
 - John Fanning, \$4,200, issued November 5.
 - Jordan Grossman, \$572.55, issued November 5.
 - Patrick Kennedy, \$2,505, issued November 15.
 - Green for Ward 7, \$20,000 base payment and \$25,065 matching payment, issued November 22.

- FEP issued four status reports for candidates who have indicated an attempt to seek certification in the program, but who have to date not met the threshold requirements.
- FEP Outreach
 - On November 20, 2019, the FEP staff appeared at a meeting of the D.C. Federation of Civic Associations.
- FEP Statistics
 - In Fiscal Year 2019, five candidates were FEP-certified, and FEP authorized the issuance of matching payments and one-half of base payments totaling \$368,615.00.
 - To date in Fiscal Year 2020, there are six candidates who are certified in the program, and FEP has issued a total of \$73,901.55.
- Interpretive Opinions
 - On November 21, FEP issued an interpretative opinion concerning the eligibility of candidates who have unresolved fines and penalties in the OCF.
- **Public Information and Records Management (PIRM)**
 - Filings in the month of November:
 - November 1 Reports of Receipts and Expenditures (R&E) due for newly-registered Legal Defense Committee
 - 1 filer, filed timely
 - One referral to the OCF OGC
 - Six new Candidates and Committees registered with OCF in November:
 - Dr. Pauline Reid, Let's Reid 2020, Ward 8 State Board of Education, November 5;
 - Renee Bowser, Committee to elect Renee Bowser, Ward 4 City Council, November 6;
 - Christina Henderson, Friends of Christina Henderson, At Large City Council, November 8;
 - Eric Rogers, Committee to Elect Eric Rogers, At Large City Council, November 14;
 - Vincent Gray, Vincent Gray 2020, Ward 7 City Council, November 14;
 - Paul Strauss, Paul Strauss Committee for U.S. Shadow Senator, November 26.
 - Entrance conferences for new candidates and committees were held on November 7 & November 20 with 11 participants whose names will be posted at the OCF website by close of business today.
- **Reports Analysis and Audit Division (RAAD)**
 - Conducted 11 desk reviews of financial reports.
 - One referral to the OCF OGC
 - Two ongoing full field audits:
 - The Committee to Elect Zachary Parker 2018, initiated on March 5.
 - Emily for Education, initiated on March 4.

- Two ongoing periodic random audits:
 - Re-elect Brandon Todd 2020 PCC, initiated September 4;
 - Phil's Fund Constituent Service Fund, initiated November 11.
- Three audits issued during November:
 - D.C. Democratic State Committee PAC, issued November 15;
 - Ward 3 Constituent Service Fund, issued November 22;
 - Evans Constituent Service Fund, issued November 22.
- RAAD issued the audit report of the Gertrude Stein PAC on October 24.
- **OCF Office of the General Counsel (OCF OGC)**
 - Received two referrals
 - Completed eight informal hearings
 - Issued eight orders:
 - Six orders for failure to timely file R&E reports; no fines were imposed.
 - Two orders that vacated notices of hearings, and statements of violations.
 - During the month of November 2019, OCF OGC collected a total of \$7,450 in fines.
 - \$7,150, McDuffie 2018 PCC;
 - \$200, Renee Bowser for Ward 4 Council Committee;
 - \$100, Gayle Carley for Ward 5 PCC.
 - OCF retained one open investigation into a complaint filed by ANC Commissioner Edward Hanlon on September 5 alleging that the following ANC Commissioners used the government ANC Twitter account to promote the candidacy of a candidate for Ward 2, City Council:
 - Daniel Warwick, SMD 2B02
 - Aaron Landry, SMD 2B04
 - Randy Downs, SMD 2B05
 - Matthew Sampson, SMD 2B01
 - Mike Silverstein, SMD 2B06
 - Kari Cunningham, SMD 2B07
 - OGC issued 2 interpretive opinions:
 - **Opinion Number 2019-02**—Requested by Erik Jackson, program manager of FEP. The issue was whether applicants for the FEP with unresolved fines were eligible for certification. The determination based upon the law was that those applicants who had unresolved fines and penalties could not achieve certification until those fines and penalties are resolved.
 - **Opinion Number 2019-033**—Requested by Mark Rodeffer, Chair of the Sierra Club. The issue was whether the Sierra Club could sponsor one or more forums with candidates for public office in the District of Columbia. Based upon the information provided, they were free to host those forums.
 - There were no show cause proceedings.

EXECUTIVE DIRECTOR'S NOVEMBER 2019 REPORT (EXECUTIVE DIRECTOR MILLER)

- **Polling Place Relocations (Mr. Arlin Budoo)**
 - **Proposed**
 - Precinct No. 105, Benning Park Recreation Center will be unavailable due to extensive renovations for the upcoming 2020 presidential primary election. We propose relocating to St. John's Baptist Church located at 5228 Call Place S.E.
 - **Final Approval**
 - Precinct No. 14, St. Thomas Episcopal Church relocated to the M.A.A. Carriage House meeting space due to construction to the church. We propose relocating back to the church, located at 1517 18th Street, Northwest using the multipurpose room.
 - Precinct No. 54, West Education Campus is undergoing construction. We propose relocating to St. Luke's Baptist Church, located at 1415 Gallatin Street, Northwest using the fellowship hall. It is accessible with a few modifications.
 - **BOARD ACTION:** The proposed relocation of precinct 105 was approved unanimously, and notice will be published in the D.C. Register for a 30-day comment period. The proposed relocation of precincts 14 and 54 were approved as final.
- **Certification of Petition Verification Results for Recall measure of Jack Evans, Ward 2 Member of the Council District of Columbia**
 - The Board conducted its verification process and determined that the petition did not contain a sufficient number of verified voters for the measure to achieve ballot access.
 - Executive Director Alice Miller recommended that the Board reject the petition because it does not contain the minimum requirement of valid registered voters' signatures from Ward Two; it contained 3,385 valid signatures - 1064 below the minimum requirement of 4,949.
 - Board Member Gill made a motion to accept the Executive Director's recommendation.
 - Recall proposer Adam Eiding stated that he believed that there are significantly less registered voters in Ward Two than the 49 thousand plus indicated on the Board's voter rolls, so the petition should not have been required to contain 4,949 valid signatures to be deemed numerically sufficient for ballot access. He asked the Board not to certify the petition's insufficiency at this time, but to allow him to present more evidence that the minimum signature requirement for the petition was too high.
 - Mr. Eiding also indicated that he should have been allowed the opportunity to cure address mismatch issues as is the case with nominating petitions.
 - Board Member Gill expressed his viewpoint that, while the concerns raised regarding the petition circulation process may be valid, it would be unfair to all parties involved to depart from the rules and process at this

uncture, particularly in light of the fact that the proposer was aware of the numerical requirement at the onset of the process.

- **BOARD ACTION:** The Board unanimously approved the Executive Director's recommendation to reject the recall petition as numerically insufficient.
- Ms. Miller acknowledged the staff who worked tirelessly on this verification process during the Thanksgiving Holiday.
- **Voter Education and Outreach Division (VEOD)**
 - In the month of November, VEOD staff participated in ten outreach events
- **Voter Registration List Maintenance**
 - Board processed 7,297 updates and new registrations.
 - Board mailed 64 letters to individuals who remained registered on the rolls with an 1800 date of birth. In response, 52 individuals provided their correct dates of birth. The Board received information that the remaining 12 individuals were deceased.
- **Voter Registration System Update**
 - Staff is still conducting user acceptance testing to verify compliance of features with the RFP with respect to functionality and readiness.

BOE OGC NOVEMBER 2019 REPORT (GENERAL COUNSEL STROUD)

- **Litigation Status**
 - **William Hunt v. the D.C. Board of Elections.** This matter was filed in US District Court on October 18, 2018 and is a complaint regarding the counting of write-in votes cast in the November 6, 2018 General Election. Mr. Hunt was a Mayoral write-in candidate in that election, and he filed a complaint asking the court to require the Board to count the write-in votes cast in the Mayoral contest.

Briefing in the case is complete and we are awaiting the court's order on the Board's motion to dismiss.
 - **James Butler v. the D.C. Board of Elections.** This is an action to compel the Board to accept the DC Term Limits Campaign Initiative and treat it as a proper subject. A conference for this matter took place on July 19. Dispositive cross-motions for summary judgment were due on November 21, 2019, at which time the Board filed its motion for summary judgment, but Mr. Butler did not.
 - **Graham v. the D.C. Board of Elections.** This matter involves the Board's appeal of a permanent injunction that was entered by the D.C. Superior Court on December 12, 2018 prohibiting the Board from taking any action on Referendum 8. Briefing in the case is complete, and the Court of Appeals has ordered the case be scheduled for oral argument as soon as the calendar permits.

- **Phillip Hammond v. the D.C. Board of Elections.** This is an appeal of Board Order 19-32, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B04. On September 6th, the Court of Appeals consolidated this case with **Robin Marlin v. the D.C. Board of Elections** (see below). On October 9, 2019, the Court issued a briefing schedule ordering the Appellants to file the appendix and their brief on November 18th, and the Board's response would be due on December 18th in both of these matters. The Appellants have not filed their briefs, and have been ordered by the Court to do so by no later than December 16.
- **Robin Marlin v. the D.C. Board of Elections.** This is an appeal of Board Order 19-33, upholding the resolution issued by ANC 7B which found no vacancy in the office of Advisory Neighborhood Commissioner for ANC SMD 7B05.
- **Review of Notice of Intent to Recall ANC Villareal Johnson, ANC SMD 7B05**
 - Filed by Ms. Donna M. Robinson on November 13.
 - Commissioner Johnson timely filed a response on November 21.
 - The proposer has 60 days to circulate the petition and must file it no later than 5:00 pm on February 3, 2020.
 - The petition must include signatures of 10% of the registered voters pursuant to the official count of registered voters in the SMD issued 30 or more days prior to submission of the petition.
 - The most recent count indicates that the petition would require 161 signatures.
 - Ms. Robinson adopted the petition.
 - **BOARD ACTION:** The motion to accept the recall petition as written was unanimous.

PUBLIC MATTERS

- **Michael Sindram**
 - Raised the rejection of the recall petition of Councilmember Evans. He expressed a desire to get the recall effort back on track.
- **Dorothy Brizill**
 - Sought clarification of Board Member Gill's comments during the discussion on the certification of the Jack Evans recall petition. She asserted that the Board's role is to implement and uphold existing election and campaign finance law, and not to make election law policy.
 - Mr. Gill thanked Ms. Brizill for her comments and assured her that his comments regarding the petition circulation process were only his personal viewpoints.
- **Nikolas Schiller**
 - Served as the Director of the Committee to Hold Jack Evans Accountable.
 - Stated that the Board is open to lawsuits from the disability community due to there being no forms for an affidavit of attestation for petition signers with disabilities. Any person unable to sign a petition cannot file a form granting a third party power to act on their behalf.

- The Board's ADA Coordinator, Ms. Terrica Jennings, stated that there is an all-purpose affidavit of assistant form on the website, and that the Board is in the process of reviewing all forms on the website to make them more accessible.
 - Stated that the voter rolls for students at Georgetown and George Washington Universities are woefully inadequate. He asserted that he has a list of 1,122 "ghost voters" that cannot be found by any campaign. These voters, according to Mr. Schiller are all former students who have since graduated and moved out of the area but are still on the voter roll, which inflates the voter roll and thus the number required to meet the 10% threshold.
- **John Capozzi**
 - Attested that as a circulator he documented how many registered voters no longer live at the largest building in the ward, 450 Massachusetts Avenue NW.
 - Contends that the number of signatures submitted on the Evans recall petition would constitute 10% of voters in the ward absent this excess of registered voters who no longer live there.
 - Mr. Gill encouraged Mr. Capozzi to follow up with a written response so the Board.
- **Kristin Furnish**
 - Stated that she knocked on numerous doors as a petition circulator only to find the residences were AirBnB addresses where the owner no longer lived on the premises.
- **Robin Diener**
 - Served as Treasurer for the recall effort, and sought clarification of Mr. Gill's comments regarding FEP funds going to circulators. He wanted to assure Mr. Gill that no money went to circulators.
 - Mr. Gill clarified that he was not referring to this recall effort when making his comments.
 - Commended the staff of the Board for their exquisite performance in processing the recall effort.
- **Eleanor Ory**
 - Expressed concern regarding the accuracy of the voter roll. She believes that her signature was challenged and fears mistakes happened in verification due to mismatched addresses on the voter roll.
 - Requested that the Board include information about the petitioning process in all voter outreach.
- **Adrian Salsgiver**
 - Asserted that the recall committee did collect signatures from 10% of the voters in the ward.
- **Chris Otten**
 - Questioned the Board's standard for reviewing signatures, stating that, with respect to illegibility, signatories could possibly not write as clearly as possible outside in the cold on a clipboard as they could at a desk.
 - Took umbrage to being accused of forgery on some of his petitions.
 - Stated that many deceased spouses were still on the voter roll.

- **Allen Roth**
 - Expressed concern for the amount of resident turnover in English-basement style apartments. He asserted the number of duly registered voters is lower because former residents no longer live at their registered addresses.
- **Debby Hanrahan**
 - She believes the problem is an inflated voter roll.
 - Updating the voting rolls is a very important function of the Board.
- Chairman Bennett acknowledged that maintenance of the voter roll is a front-burner issue for the Board, and indicated that the Board's newly-acquired voter registration system will provide an additional opportunity to do a better job of maintaining the voter roll.
- Chairman Bennett announced the proponents of the recall have a verbal order that was issued by the Board, and that the written order with the memorandum supporting the decision and the order will be issued on or before December 18.

Adjournment (12:55 p.m.)