



Criminal Justice Coordinating Council

February 14, 2020

The Honorable Charles Allen
Chair
Committee on the Judiciary and
Public Safety
Council of the District of Columbia
1350 Pennsylvania Avenue, NW
Suite 109
Washington, DC 20004

Re: Performance Oversight Pre-Hearing Questions
Fiscal Years 2019-2020 (to date)

Dear Chairman Allen,

Enclosed please find responses to questions forwarded by the Committee on the Judiciary and Public Safety for the performance oversight hearing on the Criminal Justice Coordinating Council (CJCC).

Please feel free to contact me if you have any additional questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mannone A. Butler", with a long horizontal flourish extending to the right.

Mannone A. Butler
Executive Director

Enclosure

**PERFORMANCE OVERSIGHT HEARING QUESTIONS
FISCAL YEARS 2019-2020 (TO DATE)**

General Questions

1. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel and note the date that the information was collected on the chart.

Response: *See Attachment A.*

- a. Please provide an explanation of the roles and responsibilities of each division and subdivision.

Response: CJCC is a small independent agency that includes: (a) an Information Technology division, which is responsible for managing the Justice Information System (JUSTIS) program, the District of Columbia's integrated justice information system that operates on a 24/7 basis and serves as a one-stop shop for justice system-wide information for authorized law enforcement and criminal justice agency users; (b) the Statistical Analysis Center (SAC), which is responsible for independent research, statistical analyses, data collection and program evaluation; and (c) the Policy division, responsible for managing key priority areas established by CJCC members.

- b. Please provide a narrative explanation of any changes to the organizational chart made during the previous year.

Response: No changes were made to CJCC's organizational chart during FY19.

2. Please provide a current Schedule A for the agency which identifies each **position by program and activity, with the employee's title/position, salary, fringe benefits, and length of time with the agency.** Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please separate salary and fringe and indicate whether the position must be filled to comply with federal or local law.

Response:

Schedule A

(as of 1.15.2020)

Title	Name	Posn Nbr	Status	Grade	Step	Salary	Fringe	Prgm	Act	Type	Length of Service
Policy Analyst	Munir, K	00006387	Filled	13	10	113,002	15,594	2000	2120	Reg	5.8 yrs
Special Asstant	Jackson, RY	00024737	Filled	7	0	131,939	18,208	2000	2110	Reg	15 yrs
Statistician	Sfecla, E	00032347	Filled	14	9	130,217	17,970	1000	1110	Reg	4.4 yrs
Staff Assistant	Vines, TL	00033752	Filled	9	10	65,747	9,073	2000	2010 2110	Reg	4.1 yrs
Info Tech Spec	Chaudhry, I	00036326	Filled	9	0	126,912	17,514	3000	3110	Reg	14.8 yrs
Policy and Research Analyst	Marimon, D	00039221	Filled	14	5	116,937	16,137	1000	1010	Reg	4.7 yrs
Juvenile Justice Compl Monitor	Hasan-Towery, KR	00039629	Filled	13	6	101,758	14,043	1000	1110	Term	1.5 yrs
Executive Director	Butler, MA	00040860	Filled	11	0	187,562	25,884	2000	2010	Reg	13.4 yrs
Policy Analyst	Diaz, L	00046507	Filled	13	4	96,136	13,267	2000	2120	Reg	3.8 yrs
IT Specialist (Network Svcs.)	Moses, CA	00046508	Filled	7	0	100,273	13,838	3000	3110	Reg	10.3 yrs
IT Spec. (Applic. Software)	Hussain, S	00046511	Filled	7	0	114,107	15,747	3000	3110	Reg	5.9 yrs
IT Spec. (Enterprise Arch.)	Khan, MH	00046539	Filled	7	0	124,476	17,178	3000	3110	Reg	9.6 yrs
Research Analyst	Vacant	00063282	Vacant	13	0	87,703	12,103	1000	1110	Reg	120 yrs
Deputy Executive Director	Love, K	00063470	Filled	9	0	156,907	21,653	2000	2120	Reg	2.6 yrs
Strategic Analysis Specialist	Jones, C	00082640	Filled	6	0	71,505	9,868	3000	3110	Reg	4 yrs
IT Spec. (Systems Admin.)	Colbert, MV	00085640	Filled	7	0	101,026	13,942	3000	3110	Reg	4.9 yrs
Policy and Research Analyst	Robinson, CS	00088679	Filled	14	4	113,617	15,679	1000	1010	Reg	12.2 yrs
Statistician (Social Science)	Sill, KL	00093790	Filled	14	6	120,257	16,595	1000	1110	Reg	2 yrs
Public Affairs Specialist	Mikhaylova, MA	00094711	Filled	13	10	90,402	12,475	2000	2110	Reg	1.5 yrs
Information Technology Special	Vincent, D	00097464	Filled	13	2	90,514	12,491	3000	3110	Reg	0.6 yrs

3. Please list all employees detailed to or from your agency during FY19 and FY20, to date. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

Response: During FY19 and FY20, to date, there have not been employees detailed to or from CJCC.

4. Please provide the Committee with:

- a. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned, as well as a description of all vehicle collisions involving the agency's vehicles in FY19 and FY20, to date.

Response: No vehicles were assigned to CJCC in FY19 nor FY20, to date.

- b. A list of travel expenses, arranged by employee for FY19 and FY20, to date, including the justification for travel.

Response: See Attachment B.

5. Please list all memoranda of understanding ("MOU") entered into by the agency during FY19 and FY20, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

Response:

List of Memoranda of Understanding (MOUs)				
<i>(as of 1.15.2020)</i>				
Fiscal Year	Description of MOU	Start Date	End Date	MOU Currently in Force
2017	Intra-District Seller MOU w/MPD for National Criminal History Improvement Program Sub-grant (NCH17N)	12/8/16	3/31/19	
2019	Intra-District Buyer MOU w/EOM for Support Services	10/1/18	9/30/19	
2019	Intra-District Seller MOU w/OVSJG for Compliance Monitoring Sub-grant	10/1/18	9/30/19	
2019	Intra-District Seller MOU w/MPD for National Criminal History Improvement Program Sub-grant (NCH19N)	5/2/19	12/31/19	
2020	Intra-District Buyer MOU w/EOM for Support Services	10/1/19	9/30/20	✓
2020	Intra-District Seller MOU w/OVSJG for Compliance Monitoring Sub-grant	10/1/19	9/30/20	✓

6. Please list the ways, other than MOU, in which the agency collaborated with analogous agencies in other jurisdictions, with federal agencies, or with non-governmental organizations in FY19 and FY20, to date.

Response: CJCC’s Executive Director and agency staff participate as panelists, moderators and attendees at several criminal justice and juvenile justice convenings nationally and locally, which affords CJCC the opportunity to collaborate with analogous agencies in other jurisdictions, as well as non-governmental organizations. CJCC also convenes more than 15 committees and workgroups in a given year, which are comprised of District and federal agency representatives, as well as non-governmental organizations whose missions intersect with criminal and juvenile justice issues. Finally, CJCC convenes two public meetings and several training and technical assistance events annually, which provide a forum for District, federal, and non-governmental entities, as well as the general public, to become more informed about relevant criminal justice issues and to identify solutions.

7. For FY19 and FY20, to date, please list all intra-District transfers to or from the agency and include a narrative description of the purpose of each transfer.

Response:

List of Intra-District Transfers - CJCC as Buyer (Transfers Out) <i>(as of 1.15.2020)</i>							
Fiscal Year	Selling Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date	MOU
2019	AA0	N/A	EOM: Support Services (Admin, Courier, Transport, & Telecom)	7,000	10/1/18	9/30/19	✓
2019	PX0	N/A	OCP: PCard	90,148	10/1/18	9/30/19	
2019	TO0	N/A	OCTO: IT Assessment	29,190	10/1/18	9/30/19	
2019 Total				126,338			
2020	AA0	N/A	EOM: Support Services (Admin, Courier, Transport, & Telecom)	10,000	10/1/19	9/30/20	✓
2020	PX0	N/A	OCP: PCard	31,706	10/1/18	9/30/19	
2020	TO0	N/A	OCTO: IT Assessment	19,697	10/1/18	9/30/19	
2020 Total				61,403			

List of Intra-District Transfers - CJCC as Seller (Transfers In)							
<i>(as of 1.15.2020)</i>							
Fiscal Year	Buying Agency	Project Code	Description of Services Provided	Amount	Start Date	End Date	MOU
2019	FO0	COM19N	OVSJG: Compliance Monitoring Sub-grant	85,538	10/1/18	9/30/19	✓
2019	FA0	NCH17N	MPD: National Criminal History Improvement Program Sub-grant	20,882	12/8/16	3/31/19	✓
2019	FJ0	NCH19N	MPD: National Criminal History Improvement Program Sub-grant	64,584	5/2/19	12/31/19	✓
2019 Total				171,003			
2020	FJ0	NCH19N	MPD: National Criminal History Improvement Program Sub-grant	35,416	5/2/19	12/31/19	✓
2020 Total				35,416			

8. For FY19 and FY20, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:
- The revenue source name and code;
 - The source of funding;
 - A description of the program that generates the funds;
 - The amount of funds generated by each source or program;
 - Expenditures of funds, including the purpose of each expenditure;
 - Whether expenditures from the fund are regulated by statute or policy; and
 - The current fund balance.

Response: In FY19 and FY20, to date, CJCC did not maintain any special purpose revenue funds.

9. For FY19 and FY20, to date, please list all purchase card spending by the agency, the employee making each expenditure, and the general purpose of each expenditure.

Response: During FY19 and FY20 to date, CJCC's authorized purchase cardholders were RYJackson and KLove. The Central Bill Reconciliation Reports listing the goods and services purchased during FY19 and FY20, to date, are included in **Attachment C**.

10. Please list all capital projects in the financial plan for the agency or under the agency's purview in FY19 and FY20, to date, and provide an update on each project, including the amount budgeted, actual dollars spent and any remaining balances. In addition, please provide:
- An update on all capital projects begun, in progress, or concluded in FY18, FY19, and FY20, to date, including the amount budgeted, actual dollars spent, and any remaining balances;

- b. An update on all capital projects planned for the four-year financial plan;
- c. A description of whether the capital projects begun, in progress, or concluded in FY18, FY19, and FY20, to date, had an impact on the operating budget of the agency. If so, please provide an accounting of such impact; and
- d. A description and the fund balance for each existing allotment in each capital project under the agency's purview.

Response: In FY19 and FY20, to date, CJCC did not have any capital projects under its purview.

11. Please provide a list of all budget enhancement requests (including capital improvement needs) for FY19 and FY20, to date. For each, include a description of the need and the amount of funding requested.

Response:

Year	Description	Amount
2019	JUSTIS Infrastructure Upgrade	No amount listed on enhancement
2019	Justice Statistical Analysis Tool (JSAT)	\$200,000.00
2019	Public Information Officer and Personnel Services Adjustment	\$88,958.00
2019	Legislatively Mandated Police-Community Survey	\$75,000.00
2020	Justis - Data Center	\$19,000.00
2020	JSAT	\$300,000.00
2020	Legal Counsel	\$125,000.00
2020	Personnel (COLA)	\$58,000.00

12. Please list, in chronological order, each reprogramming in FY19 and FY20, to date, that impacted the agency, including those that moved funds into the agency, out of the agency, or within the agency. Include known, anticipated reprogrammings, as well as the revised, final budget for your agency after the reprogrammings. For each reprogramming, list the date, amount, rationale, and reprogramming number.

Response:

Reprogrammings								
Fiscal Year	Fund		Date	Amount	Activity	Description	Reprgm. Number	
2019	Federal Payment	Original Budget		\$ 2,150,000.00				
			2/25/19	150,000.00	3000 - Intergrated Information System	Federal Payment Adjustment	BJFPCORR	
				(150,000.00)	3000 - Intergrated Information System	Federal Payment Adjustment	BJFJFPCA	
			3/12/19		1110 - Research and Analysis and Evaluation(Federal)/2120 - Topical Work Groups (Federal)/3110 - JUSTIS (Federal)	Per enacted Continuing Resolution Legislation	BAFJDVD1	
				300,000.00	1110 - Research and Analysis and Evaluation(Federal)/2120 - Topical Work Groups (Federal)/3110 - JUSTIS (Federal)	Per enacted Continuing Resolution Legislation	BAFJDVD1	
				(300,000.00)				
		Revised Budget			\$ 2,150,000.00			
	intra - District	Original Budget			\$ 171,003.99			
			9/25/19		74,318.00	1000 - Research and Analysis and Evaluation	Budget Authority Reprogramming moving between CSG 11 and CSG 12	APEH0002
					(74,318.00)	1000 - Research and Analysis and Evaluation	Budget Authority Reprogramming moving between CSG 11 and CSG 12	APEH0002
			Revised Budget			171,003.99		
	Local Funds	Original Budget			\$ 1,654,929.66			
			9/30/19		(40,000.00)	1010 - Research and Analysis and Evaluation	To support cluster agency FBO and DQO Year - End PS Costs	BJFBDQ12
		Revised Budget			\$ 1,614,929.66			
2020	<i>No Reprogrammings as of 1.15.2020</i>						Response:	

13. Please list each grant or sub-grant **received by** your agency in FY19 and FY20, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount expended.

Response:

List of Grants & Sub-grants									
<i>(as of 1.15.2020)</i>									
Fiscal Year	Grant/	Grant/ Project Number	Purpose	Source	Award Amount	Amount Expended in FY	# of	Start	End
	Subgrant						FTEs	Date	Date
2019	Grant	AJR16F	Automation of Justice Reporting	USDOJ - Bureau of Justice Stats.	\$509,375.00	\$158,700.00	-	10/1/2015	9/30/2019
2019	Sub-grant	COM19N	Compliance Monitoring	OVSJG (USDOJ Grant)	\$86,050.00	\$85,538.00	0.75	10/1/2018	9/30/2019
2019	Sub-grant	NCH17N	National Criminal History Improvement Program	MPD (USDOJ Grant)	\$152,304.00	\$20,882.00	-	12/8/2016	3/31/2019
2019	Sub-grant	NCH19N	National Criminal History Improvement Program	MPD (USDOJ Grant)	\$100,000.00	\$64,584.00	-	5/2/2019	12/31/2019
2019 Total					\$847,729.00	\$329,703.00	0.75		

List of Grants & Sub-grants									
Fiscal Year	Grant/	Grant/ Project Number	Purpose	Source	Award Amount	Amount Expended in FY	# of	Start	End
	Subgrant						FTEs	Date	Date
2020	Grant	BSJ20N	DC Statistical Analysis	USDOJ - Bureau of Justice Stats.	\$75,000.00	-	-	10/1/2019	9/30/2020
2020	Sub-grant	COM20N	Compliance Monitoring and RED Coordination	OVSJG (USDOJ Grant)	\$99,000.00	-	0.7	10/1/2019	9/30/2020
2020	Sub-grant	NCH19N	National Criminal History Improvement Program	MPD (USDOJ Grant)	\$100,000.00	\$35,390.00	-	5/2/2019	12/31/2019
2020 Total					\$274,000.00	\$35,390.00	0.7		

- a. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

Response: In FY19, 0.75 of CJCC's Juvenile Justice Specialist/Compliance Monitor (JJS/CM) salary was covered by OJJDP's Compliance Monitoring award to the District via the Office of Victims Services and Justice Grants. In FY20, 0.70 of the salary was covered. The District has remained committed to supporting the four corners of the OJJDP's Juvenile Justice Delinquency and Prevention Act. CJCC anticipates this funding will continue.

14. Please list each grant or sub-grant **granted by** your agency in FY19 and FY20, to date. List the date, amount, source, and purpose of the grant or sub-grant granted.

Response: CJCC does not have grant-making authority.

15. Please list each contract, procurement, and lease, entered into or extended and option years exercised by your agency during FY19 and FY20, to date. For each contract, procurement, or lease, please provide the following information, where applicable:

- a. The name of the party;
- b. The nature of the contract, procurement, or lease, including the end product or service;
- c. The dollar amount of the contract, procurement, or lease, including amount budgeted and amount actually spent;
- d. The term of the contract, procurement, or lease;
- e. Whether it was competitively bid;
- f. The name of the agency's contract monitor(s) and the results of any monitoring activity; and
- g. The funding source.

Response: See Attachment D.

16. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to significant financial liability or will result in a change in agency practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success. For those identified, please include an explanation about the issues involved in each case.

Response: CJCC is not a party to any pending lawsuits.

17. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY19 or FY20, to date, and provide the parties' names, the date the settlement was entered into, the amount of the settlement, and if related to litigation, the case name, docket number, and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, excessive use of force, etc.).

Response: No settlements were entered into by the agency, or by the District on behalf of the agency, in FY19 or FY20, to date.

18. Please list the administrative complaints or grievances that the agency received in FY19 and FY20, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY19 or FY20, to date, describe the resolution.

Response: No administrative complaints or grievances were filed, received or resolved by the agency in FY19 or FY20, to date. In addition, no changes have been made to the agency's policies or procedures since no complaints or grievances were received.

19. Please describe the agency's procedures for investigating allegations of sexual harassment, sexual misconduct, or discrimination committed by or against agency employees. List and describe any allegations relating to the agency or its employees in FY19 and FY20, to date, and whether and how those allegations were resolved (e.g. a specific disciplinary action, such as re-training, employee transfer, suspension, or termination).
 - a. Please also identify whether the agency became aware of any similar matters in FY19 or FY20, to date, through means other than an allegation, and if so, how the matter was resolved (e.g. sexual harassment was reported to the agency, but not by the victim).

Response: No sexual harassment or misconduct allegations were received or investigated by the agency in FY19 or FY20, to date.

20. Please provide the Committee with a list of the total workers' compensation payments paid by the agency or on the agency's behalf in FY19 and FY20, to date, including the number

of employees who received workers' compensation payments, in what amounts, and for what reasons.

Response: No workers' compensation payments were paid by the agency or on the agency's behalf in FY19 and FY20, to date

21. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency, or any investigations, studies, audits, or reports on the agency or any employee of the agency that were completed during FY19 and FY20, to date.

Response: During FY19, DOJ's Office of the Chief Financial Officer, Grants Financial Management Division, completed an enhanced financial monitoring desk review (#GMOC ID#29767) for grant award #2015-BJ-CX-K014 to determine whether the agency's financial system was adequate for monitoring compliance and expenditures. No negative findings were reported, and the agency received an Enhanced Desk Review Closure Letter on November 20, 2019.

22. Please describe any spending pressures the agency experienced in FY19 and any anticipated spending pressures for the remainder of FY20. Include a description of the pressure and the estimated amount. If the spending pressure was in FY19, describe how it was resolved, and if the spending pressure is in FY20, describe any proposed solutions.

Response: There were no spending pressures in FY19 and none anticipated for FY20.

23. Please provide a copy of the agency's FY19 performance plan. Please explain which performance plan objectives were completed in FY19, and whether they were completed on time and within budget. If they were not, please provide an explanation.

Response: *See Attachment E.*

CJCC identified four **Strategic Objectives** in its FY19 performance plan. The objectives are listed below, along with key metrics that we used to assess progress in achieving the objectives.

(a) **Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia**

- CJCC developed, operates and maintains JUSTIS, which is the Integrated Justice Information System for the District of Columbia. JUSTIS is available 24 hours a day, 7 days a week, and enables authorized agencies to contribute criminal justice information through an automated data feed. The information is made available to authorized viewing agencies through an information portal, as well as through a system-to-system exchange.
- At the completion of FY19:

- More than 30 local and federal criminal justice agencies in the District contribute to and/or view information in JUSTIS
- JUSTIS was available to users nearly 100% of the time
- 97% of users reported that JUSTIS provides necessary and important information for carrying out their duties
- 90% of users reported that they find JUSTIS to be user-friendly
- 85% of users reported being satisfied with their JUSTIS experience
- 84% of users identified JUSTIS as a primary source of information for them

(b) Facilitate collaboration among criminal justice and juvenile justice partners for efforts that require participation and input from multiple agencies.

- During FY19, CJCC facilitated 145 meetings across 18 committees and workgroups to address a range of system-wide criminal justice and juvenile justice issues with respect to Information Technology, Research and Analysis, Combating Violent Crime, Juvenile Justice, Substance Abuse and Mental Health, Adult Reentry, and Grants Planning.
 - 9 multi-agency efforts were supported by committees and workgroups, including: (1) Warrant Exchange Project; (2) Disposition Modernization Project; (3) Mid-Atlantic Regional Information Sharing (MARIS); (4) Evaluation of the National Institute of Standards and Technology (NIST) Cybersecurity Framework; (5) MPD System Synching; (6) Evaluation of opportunities to standardize tracking of race/ethnicity to support Disproportionately Minority Contact (DMC); (7) Consideration of establishing an Institutional Review Board (IRB) in the District; (8) Revision of GunStat format and criteria; and (9) Public Messaging Campaign to reduce gun violence
 - 7.3 agencies, on average, were represented at committee and workgroup meetings
 - 40 analytical products were generated by CJCC to inform the efforts of the committees and workgroups
- Based on survey responses, the chairs of the various committees all agreed that (1) collaboration is necessary to address the criminal justice and juvenile justice issues covered by their committee and (2) participation in and information sharing through the committee is important to their agencies' ability to address criminal and juvenile justice issues.

(c) Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal justice and juvenile justice partners.

CJCC is the home of the District's Statistical Analysis Center (SAC), which produces empirical research and analysis to inform and enhance criminal and juvenile justice policy making. During FY19, the SAC generated 45 research and analytical products and conducted 12 presentations to share the preliminary and

final results of its analysis. A detailed listing of the analytical products is included in response to Question 52.

In addition, CJCC's analytical products, including those completed in prior fiscal years, have impacted policy and programmatic decisions made by CJCC partner agencies. Examples include: the Department of Youth Rehabilitation Services (DYRS) enhanced its Abscondence Team efforts in response to trends observed in the monthly Juvenile Justice Data Committee report generated by the SAC; and the SAC's Risk Terrain Modeling of shootings in the District helped to inform MPD's selection of Fall Crime Initiative locations.

(d) Provide training and technical assistance to assist partners in making informed decisions

CJCC hosts a number of training and technical assistance events to inform justice, public health, and community partners and stakeholders on emerging criminal justice and juvenile justice issues in the District of Columbia and nationwide. In addition, CJCC monitors the District's compliance with federal juvenile justice laws and assists partner agencies with completing applications for local and federal grant funding.

During FY19, the CJCC convened 6 training and technical assistance sessions, where an average of 90% of participants reported that the session increased their knowledge about the subject matter and an average of 90% reported that they will be able to use the information they learned during the session.

CJCC also convened two Public Meetings. The theme of the Fall Public Meeting (October 2018) was "Violence Prevention - Creating the New Normal: A Community Conversation Examining Patterns of Thought and Action to Prevent Violence." The theme of the Spring Public Meeting (April 2019), which was held at Anacostia High School, was "Building the New Normal: I Am the Solution." An average of 87 individuals attended the Public Meetings.

In addition, the Juvenile Justice Compliance Monitor conducted inspections of 14 facilities. The Compliance Monitor did not provide formal technical assistance during FY19, however, given the following: the Office of Juvenile Justice and Delinquency Prevention (OJJDP) had rescinded most of its guidance materials; the Juvenile Justice and Delinquency Prevention Act (JJDP Act) was reauthorized in December 2018, resulting a change in compliance requirements for Title II; and OJJDP did not release new guidance until September 2019.

Additionally, five (5) **Strategic Initiatives** were identified in CJCC's FY19 performance plan, four of which were completed. Below is a description of each initiative and the status.

- **Warrant Exchange Project (WEP)** – COMPLETED - WEP automated the exchange of warrant-related information between the Metropolitan Police Department and the

District of Columbia Superior Court through JUSTIS. This project also enhanced MPD's ability to submit warrant information to federal criminal justice databases.

- Review of System Security Plan – COMPLETED - To help ensure that JUSTIS continues to be a secure and reliable system, the CJCC enlisted an external evaluator to assess the current system security plan for JUSTIS and identify opportunities for updates and improvements. As a result of the evaluator's positive assessment, an Authorization to Operate (ATO) for JUSTIS was issued.
- Risk Terrain Modeling (Phase II) – COMPLETED - Risk Terrain Modeling is a predictive crime modeling tool, which, based on mathematical relationships between places (e.g., gas stations, blighted properties, parks, etc.) and past crime patterns, identifies where a crime is most likely to happen in the future. During Phase I, which was implemented in FY18, CJCC applied RTM to identify spatial factors associated with robberies in the District. CJCC then implemented Phase II during FY19, which identified spatial factors associated with shootings in the District. Also, during Phase II, the CJCC validated the robbery model that was generated the previous year.
- Justice Statistical Analysis Tool (JSAT) Phase II – COMPLETED – JSAT is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis. It will also increase transparency regarding activity across the entire criminal justice system in the District from arrest through disposition, as well as probation and incarceration. During Phase I, CJCC hired a contractor to develop a minimum viable product consisting of the Enterprise Portal (available only to criminal justice agencies) and the Public Portal. During Phase II, CJCC facilitated a soft launch of the Enterprise Portal and the Public Portal, and eight (8) local and federal justice system agencies in the District signed Memoranda of Agreement to participate in JSAT.
- Survey on Police-Community Relations – COMPLETED - The Neighborhood Engagement Achieves Results (NEAR) Act required CJCC to conduct a survey of District residents to obtain their perspectives on police-community relations. The final report and summary document were submitted to the D.C. Council and the Mayor in March 2019.
- Mid-Atlantic Regional Information Sharing (MARIS) Phase II – ONGOING – CJCC's JUSTIS is connected with the equivalent Integrated Justice Information Systems (IJIS) for Maryland, Pennsylvania, and Delaware, which facilitates not just local, but regional, information sharing across criminal justice agencies. Phase I of MARIS enabled authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region so that users can obtain permissible details of an arrest, warrant, probation, or court involvement in another Mid-Atlantic jurisdiction.

Additional funding is required and being pursued by MARIS partners for completion of Phase II.

24. Please provide a copy of your agency's FY20 performance plan as submitted to the Office of the City Administrator.

Response: See Attachment F.

25. Please describe any regulations promulgated by the agency in FY19 or FY20, to date, and the status of each.

Response: CJCC did not promulgate any regulations during FY19 and has not done so during FY20, to date.

26. Please provide the number of FOIA requests for FY19 and FY20, to date, that were submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

Response: CJCC did not receive any FOIA requests during FY19 and has not received any during FY20, to date.

27. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or contracted for during FY19 and FY20, to date. Please state the status and purpose of each. Please submit a hard copy to the Committee if the study, research paper, report, or analysis is complete.

Response: The following CJCC studies, research papers, reports and analyses were **completed** during FY19 and FY20, to date:

General Analysis

- Police-Community Relations Survey
 - Purpose: Legislatively mandated representative sample of DC residents and their opinions of police departments operating in the District of Columbia.
 - Status: Completed March 2019 and published on CJCC website and JSAT Public Portal (www.dcjsat.net).
- Human Trafficking Report (CY2017)
 - Purpose: As required by the Prohibition of Human Trafficking Amendment Act of 2010, this study was to determine the number and nature of human trafficking investigations, prosecutions and convictions in the District during calendar year 2016, and the number and characteristics of human trafficking offenders and victims.

- Status: Completed in March 2019 and published on CJCC website and JSAT Public Portal (www.dcjsat.net).

Combating Violent Crime Analysis

- 2020 Risk Terrain Model: Shootings and Robberies (For Official Use)
 - Purpose: To identify spatial attractors for shootings and robberies and predict where shootings and robberies will occur in 2020.
 - Status: Completed February 2020
- 2018-2019 Hot Neighborhoods and Hot Blocks: Maps and Data Tables (For Official Use)
 - Purpose: The purpose of this analysis was to identify the DC neighborhoods and blocks which had the most shootings in 2018-2019.
 - Status: Completed February 2020
- 2016 – 2019 Shooting Incident Analysis (For Official Use)
 - Purpose: To provide partner agencies with a historical look at shooting trends. The examination looked at lethality, seasonality, location and time-based factors.
 - Status: Completed February 2020
- Shooters and Case Processing Analysis for 2016-2018 Shooting Incidents (For Official Use)
 - Purpose: The purpose of this research was to examine the criminal histories and case outcomes associated with those arrested for a 2016-2018 shooting. Findings will be leveraged to enhance our understanding of shooters, their criminal histories and to inform GunStat criteria conversations.
 - Status: Completed November 2019
- Summary of Evidence-Based Practices for Reducing Gun Violence and Violent Crime
 - Purpose: To inform CJCC members about effective strategies for reducing gun violence and violent crime in other jurisdictions.
 - Status: Completed November 2019
- Violent Crime Counts and Weapon Trends: 2011-2019 (For Official Use)
 - Purpose: Provide partners with a historical perspective on violent crime and gun crime.
 - Status: Completed July 2019
- Cluster-Level Analysis (2011 – 2018) (For Official Use)

- Purpose: To inform the CVC Committee about trends in gun crimes (i.e., homicides, assaults with a dangerous weapon (ADW), and robberies) within the District's 39 Neighborhood Clusters.
- Status: Completed January 2019, March 2019, and July 2019
- Project Safe Neighborhoods: District of Columbia Strategic Action Plan
 - Purpose: Multi-agency initiative led by the U.S. Attorney's Office for the District of Columbia focused on addressing violent crime through focused enforcement and prevention strategies with local and federal partner agencies. The strategic action plan was drafted by the CJCC in concert with partner agencies.
 - Status: Completed July 2019
- 2018 DCSC Warrant Snapshot (For Official Use)
 - Purpose: To provide partners with an update on where the District is with respect to open bench warrants.
 - Status: Completed June 2019
- 2019 Risk Terrain Model: Shootings and Robberies (For Official Use)
 - Purpose: To identify spatial attractors for shootings and robberies and predict where shootings and robberies will occur in 2019.
 - Status: Completed March 2019
- GunStat: A Historical Examination and Comparative Models (For Official Use)
 - Purpose: This analysis looked at the progression of the GunStat initiative over the last 10 years. This information was paired with an environmental scan related to outside GunStat initiatives.
 - Status: Completed December 2018
- Violent Crime Counts and Weapon Trends: 2008 -2018 (For Official Use)
 - Purpose: Provide partners with a historical perspective on violent crime and gun crime.
 - Status: Completed November 2018

Juvenile Justice Analysis

- Analysis of Runaway Youth and PINS Absconders (For Official Use)
 - Purpose: To inform PINS/Runaway workgroup members about the demographic characteristics and current involvement in the juvenile, public health, and neglect systems for youth who were reported missing and PINS youth who absconded from their placements.

- Status: Completed October 2018
- Research Brief, Volume 3, Issue 1: Runaway Youth as Status Offenders
 - Purpose: To provide an overview of how runaway youth in the District become involved in the juvenile justice system and identify best practices for serving runaway and at-risk youth.
 - Status: Completed December 2018 and posted on CJCC's website
- Runaway Population Estimate (For Official Use)
 - Purpose: To estimate the PINS-runaway youth population to serve as the basis for identifying service and resource needs.
 - Status: Completed June 2019
- Juvenile Recidivism Analysis
 - Purpose: To determine the recidivism rate (i.e., new arrest, new court filing, new conviction) of juveniles who completed an intervention (i.e., ACE diversion, probation, commitment) during 2015 and 2016
 - Status: Completed May 2019 and posted on CJCC's website and JSAT (dcjsat.net)
- Juvenile Justice Data Committee: Monthly Report (For Official Use per Administrative Order 17-04)
 - Purpose: Monthly tracking of trends across all phases of the juvenile justice system.
 - Status: Reports generated on a monthly basis
- Juvenile Justice Data Committee: Simple Assault Analysis (For Official Use per Administrative Order 17-04)
 - Purpose: To understand trends with respect to juvenile simple assaults.
 - Status: Completed March 2019
- Juvenile Justice Data Committee: Weapon Arrest Analysis (For Official Use per Administrative Order 17-04)
 - Purpose: To understand trends with respect to juvenile weapon-related arrests.
 - Status: Completed July 2019
- Restorative Justice in the District of Columbia

- Purpose: To inform Restorative Justice Workgroup member about the balanced and restorative justice practices underway at youth-serving serving agencies in the District
- Completed: July 2019
- Joint Supervision Quarterly Report and Dashboard (For Official Use per MOA)
 - Purpose: To assist Joint Supervision Workgroup members in identifying system-involved youth in the District who are being supervised by more than one agency (CFSA, CSOSA, CSSD, DYRS, PSA). To inform workgroup members about trends with respect to jointly supervised youth.
 - Status: Reported generated on a quarterly basis
- Juvenile Justice Compliance Monitoring Report (for FY18)
 - Purpose: To determine the extent to which the District complied with the core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP) in order to qualify for federal Title II grant funding.
 - Completed: April 2019
- Every Day Counts! Data Committee Quarterly Reports
 - Purpose: To determine trends in truancy, chronic absenteeism, and in-seat attendance at DC Public Schools and Public Charter Schools, as well as truancy referrals made to CFSA, CSSD, and OAG.
 - Status: Three quarterly reports were generated during FY19 and one end-of-year report and one quarterly report was generated FY20 to-date.

Substance Abuse and Mental Health Analysis

- D.C. Criminal Justice System and Behavioral Health Services: Gaps and opportunities for Improvement (For Internal Use)
 - Purpose: To identify current gaps and opportunities with respect to sharing mental health and substance abuse information on justice-involved persons.
 - Status: Completed December 2018

Adult Reentry Analysis

- Housing Availability for Returning Citizens
 - Purpose: To identify available housing options in the District for returning citizens.
 - Status: Completed August 2019

Grants Planning Analysis

- FY19 Federally Funded Public Safety Formula and Discretionary Awards
 - Purpose: To monitor the number, types and amounts of Department of Justice grants awarded to District government and non-profit agencies working to improve public safety.
 - Status: Completed December 2019

The following CJCC studies, research papers, reports and analyses are **pending** during FY20, to date:

General Analysis

- Human Trafficking Report (CY2018)
 - Purpose: Purpose: As required by the Prohibition of Human Trafficking Amendment Act of 2010, this study was to determine the number and nature of human trafficking investigations, prosecutions and convictions in the District during calendar year 2016, and the number and characteristics of human trafficking offenders and victims.
 - Status: Expected completion date: March 2020
- Research Brief, Volume 3, Issue 2: Sealings and Expungements in the District
 - Purpose: To describe the processes by which cases are sealed and expunged in the District and the number of sealing and expungement requests that were granted and denied.
 - Status: Expected completion date: October 2020

Juvenile Justice Analysis

- Root Causes of Juvenile Crime
 - Purpose: As required by the Comprehensive Youth Justice Amendment Act (CYJAA), this report will present the results of a voluntary survey of currently committed and incarcerated youth will and examine the root causes leading to juvenile justice system involvement, including the prevalence and impact of adverse childhood experiences.
 - Status: Expected completion date: Spring 2020. (Expect to receive OSSE discipline data in February 2020. Continuing to negotiate data sharing agreement with DHCF for mental health and substance abuse data.)
- Juvenile Justice Data Committee Monthly Reports (For Official Use per Administrative Order 17-04)
 - Purpose: Monthly tracking of trends across all phases of the juvenile justice system.
 - Status: Reports generated on a monthly basis
- Every Day Counts! Data Committee Quarterly Reports

- Purpose: To determine trends in truancy, in-seat attendance and chronic absenteeism at DC Public Schools and Public Charter Schools, as well as truancy referrals made to CFSA, CSSD, and OAG.
- Status: Reports generated at the end of each school quarter
- Juvenile Justice Compliance Monitoring Report (for FY19)
 - Purpose: To determine the extent to which the District complied with the core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP) in order to qualify for federal Title II grant funding.
 - Status: Expected completion date: March 2020

Adult Reentry Analysis

- White Paper on Innovative Approaches for Improving Housing Availability for Returning Citizens
 - Purpose: To identify innovative approaches for improving housing availability for returning citizens, particularly in jurisdictions that similarly situated to the District.
 - Status: Expected completion date: August 2019

28. Please list in descending order the top 25 overtime earners in your agency in FY19 and FY20, to date, if applicable. For each, state the employee's name, position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned. Please describe the process the agency uses to determine which employees are granted overtime.

Response: No CJCC employees received overtime in FY19 and FY20, to date.

29. For FY19 and FY20, to date, please provide a list of employee bonuses or special pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

Response: Effective October 1, 2018, MHKhan, CJCC's Enterprise Architect, began receiving an additional income allowance of \$12,085.05 for his superior service. No employee has received an additional income allowance in FY20 to date.

30. For FY19 and FY20, to date, please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

Response: No employee separated from the agency received separation pay during FY19 or FY20 to date.

31. Please provide the name of each employee who was or is on administrative leave in FY19 and FY20, to date. In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status.

Response: SVillalobos-Agudelo, CJCC's former Research Analyst, received paid administrative leave during the pendency of a personnel matter.

32. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and its anticipated completion.

Response: There are no CJCC employees covered by a collective bargaining agreement.

33. If there are any boards, commissions, or task forces associated with your agency, please provide a chart listing the names, number of years served, agency affiliation, and attendance of each member. Include any vacancies. Please also attach agendas and minutes of each board, commission, or task force meeting in FY19 or FY20, to date, if minutes were prepared. Please inform the Committee if the board, commission, or task force did not convene during any month.

Response: There are no boards, commissions or task forces associated with the CJCC.

34. Please list all reports or reporting currently required of the agency in the District of Columbia Code or Municipal Regulations. Provide a description of whether the agency is in compliance with these requirements, and if not, why not (e.g. the purpose behind the requirement is moot, etc.).

Response:

The "Criminal Justice Coordinating Council Restructuring Act of 2002" (Pub. L. No. 107-180; May 20, 2002) requires CJCC to submit an annual report to the President, Congress and each CJCC member no later than sixty (60) days after the end of each calendar year. The agency is currently in compliance with the requirement.

The "Criminal Justice Coordinating Council for the District of Columbia Establishment Act of 2001" (D.C. Law 14-28; D.C. Official Code § 22-4231) requires CJCC to report, on an annual basis, on the status and progress of the goals and objectives referenced in the Act, including any recommendations made by the CJCC and its subcommittees to the membership of the CJCC, the public, the Mayor, and the Council. The report shall be submitted 90 days after the end of each fiscal year and shall be the subject of a public hearing before the Council during the annual budget process. The CJCC complies with the intent of this requirement, along with the aforementioned Congressional requirement for reporting, by submitting the annual report following the completion of each calendar year.

The Prohibition Against Human Trafficking Amendment Act of 2010 (D.C. Law 18-239; effective October 23, 2010) requires that a report on human trafficking-related investigations, arrests, prosecutions and convictions in the District of Columbia, as well as demographic information on human trafficking offenders and victims, be published at least every thirty-six (36) months. In 2017, CJCC was formally enlisted to prepare the report. CJCC provided the first two reports to the DC Council in February 2018 and February 2019, and expects to complete the third report in February 2020. [See District of Columbia Official Code §22-1841.]

The Neighborhood Engagement Achieves Results (NEAR) Act of 2015 (D.C. Law 21-356) requires the CJCC to conduct a public opinion survey of police-community relations in the District of Columbia and submit an analysis of the results in a report to the Mayor and the Council by January 31, 2017. The CJCC obtained intra-District funding from the Deputy Mayor for Public Safety and Justice (DMPSJ) in fiscal year 2018 to conduct the survey. The CJCC provided the final report to the Mayor and Council in March 2019.

The Comprehensive Youth Justice Amendment Act of 2016 (Law 21-238; effective April 4, 2017) requires the agency to submit an annual report to the Council every two (2) years by October 1st regarding the root causes leading to the incarceration of current committed and incarcerated youth, including a voluntary survey of all current committed and incarcerated youth and any self-reported adverse childhood experiences. [See District of Columbia Official Code § 22-4234 (b-2) and (b-3).] The CJCC has conducted the requisite survey, collected additional qualitative data and most of the quantitative data that will enable CJCC to generate a statistical model of the root causes of juvenile justice involvement. During 2019, Council helped to alleviate legislative barriers to information sharing for the purpose of this study by passing the Criminal Justice Coordinating Council Information Sharing Emergency Amendment Act of 2019 (D.C. Law 23-106) and the Criminal Justice Coordinating Council Information Sharing Congressional Review Emergency Amendment Act of 2019 (D.C. Law 23-138). CJCC expects to submit the report to Council and the Mayor by spring 2020.

The Youth Rehabilitation Amendment Act of 2018 (D.C. Law 22-0197) requires the CJCC, starting on October 1, 2022, and every two (2) years thereafter, to analyze and submit to the Mayor and Council a report on the following: (1) the number of cases and persons eligible for and who received sentencing and set asides per the Act; (2) factors that affected the likelihood of receiving a sentence per the Act; (3) the extent to which cases eligible for a sentence per the Act were subject to mandatory minimum terms; (4) comparison of the types and lengths of cases that were and were not sentenced under the Act; (5) the factors that affected the likelihood that those sentenced under the Act would have their convictions set aside; (6) a comparison of the recidivism of those who were sentenced under the Act and did and did not have their convictions set aside; (7) a comparison of recidivism of similarly situated persons who were and were not convicted under the Act; and (8) the impact of programming provided to youth offenders under the Act. CJCC will begin data collection for the first iteration of this study during FY20.

35. Please provide a list of any additional training or continuing education opportunities made available to agency employees. For each additional training or continuing education program, please provide the subject of the training, the names of the trainers, and the number of agency employees that were trained.

Response: CJCC provided the following training opportunities to agency employees during FY19 and FY20, to date:

Subject of the Training	Training Provider	Training Date	# of Employees Trained
Business Writing	TrainUp	April 10, 2019	19
MicroStrategy	OCTO	April 29 – May 1, 2019	4
Code for America Summit (addressing criminal justice/social services information sharing barriers)	The Arnold Foundation	May 29-31, 2019	1
SharePoint Training	Microsoft	July 15, 2019	19
Data Visualization	Evergreen Evaluation & Data, LLC	Sept. 11, 2019	12
NCJA Forum on Criminal Justice	National Criminal Justice Association	Sept. 15 – 18, 2019	2
Budget Camp	OBPM	September 17, 2019	3
OJJDP SRAD National Training Conference	Office of Juvenile Justice and Delinquency Prevention	Nov. 27-30, 2018 and Sept. 24 – 26, 2019	2
NAJIS Annual Conference	National Association of Justice Information Systems	Sept. 30 – Oct. 3, 2019	3
FISMA Information Security Training	Digital Government Institute	Nov. 5 -6, 2019	2
ASC Annual Meeting	American Society of Criminology	Nov. 13-16, 2019	2

ASUCRP/JRSA Annual Conference	Justice Research and Statistics Association	Nov. 19-21, 2019	1
Active Shooter/CPR Training	ServeDC and FEMS	Dec. 17, 2019 and January 16, 2020	9
HR Certification Program (Tier 1)	DCHR	January 2020 – June 2020 (2 days per month)	2

In addition to training opportunities provided by the agency, employees have also taken advantage of free webinars and information sessions provided by the following organizations to enhance their technical and subject matter knowledge: the Substance Abuse and Mental Health Services Agency (SAMHSA); the Office of Justice Programs (OJP); the National Academies of Science; the George Mason Center for Evidence-Based Crime Policy; DCHR and OCTO, among others.

36. Please describe any initiatives that the agency implemented in FY19 or FY20, to date, to improve the internal operations of the agency or the interaction of the agency with outside parties. Please describe the results, or expected results, of each initiative.

Response: During FY19, to help ensure that JUSTIS continues to be a secure and reliable system, the CJCC enlisted an external evaluator to assess the current system security plan for JUSTIS and identify opportunities for updates and improvements. As a result of the evaluator’s assessment, an Authorization to Operate (ATO) for JUSTIS was issued.

37. What are the agency’s top five priorities? Please explain how the agency expects to address these priorities in FY20. How did the agency address its top priorities listed for this question last year?

Response: The CJCC Principals identified the following strategic goals for the District’s criminal justice system for 2018-2020: (a) Prevent and Reduce Violent Crime; (b) Limit Criminal and Juvenile Justice Exposure; and (c) Improve the Quality and Availability of Timely Information and Data. These were CJCC’s top priorities for FY18 and FY19, and they continue to be the top priorities for FY20.

Also, for FY19, and continuing into FY20, the CJCC Principals identified a focus goal of reducing shootings in the District. During the 2020 Strategic Planning Meeting, CJCC engaged Thomas Abt, a subject matter expert, who presented evidence-based strategies for reducing urban gun violence for the Principals’ consideration. CJCC stands ready to support the Principals and their respective agencies in implementing one or more of these strategies by facilitating information sharing, conducting research and analysis, facilitating interagency collaboration, and providing training and technical assistance.

38. Please list each new program implemented by the agency during FY19 and FY20, to date. For each initiative, please provide:

- a. A description of the initiative;

- b. The funding required to implement the initiative; and
- c. Any documented results of the initiative.

Response: In August 2019, CJCC conducted a soft launch of the Justice Statistical Analysis Tool (JSAT), which will automate and enhance criminal justice information sharing in the District for the purpose of research and analysis and to enhance justice system agencies' and the public's knowledge, as appropriate, of the state of the District's criminal and juvenile justice systems. JSAT is comprised of the Enterprise Portal, which is only accessible to authorized users from justice system agencies in the District, and the Public Portal, which is accessible to the general public. Since FY2017, a blend of grant, local and appropriated funding totaling \$730,000 has supported the planning, development and launch of JSAT.

In keeping with the CJCC Principals' focus goal of reducing shootings, CJCC developed and maintains an Executive Dashboard in the Indicators of Success section of the Enterprise Portal to assist the CJCC Principals with monitoring gun-related incidents. The Executive Dashboard displays timely data regarding shooting incidents, arrests, and victims, as well as papering decisions and outcomes for gun-related cases.

39. How does the agency measure programmatic success? Please discuss any changes to outcomes measurement in FY19 and FY20, to date.

Response: CJCC measures programmatic success and outcomes during the annual meeting process with CJCC members and by monitoring the key performance indicators (KPI) associated with the agency's four strategic objectives, as described in the response to question 40.

40. What are the top metrics and KPIs regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.

Response: CJCC identified the following key workload measures and KPIs to monitor the agency's performance during FY19 and FY20.

Automated Information Sharing through JUSTIS

Workload Measures

- Number of JUSTIS training sessions conducted
- Number of JUSTIS audits conducted (agencies audited)
- Number of cybersecurity information sessions conducted

KPIs

- Percent of users who reported being satisfied with their JUSTIS experience
- Percent of users who find JUSTIS to be user-friendly
- Percent of time JUSTIS is available to users
- Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities
- Percent of users who reported that JUSTIS is a primary source of information for them

Interagency Collaboration

Workload Measures

- Number of multi-agency efforts supported by committees and workgroups
- Average number of agencies that participated in committee and workgroup meetings
- Number of analytical products generated to inform the efforts of the committees and workgroups
- Number of committee and workgroup meetings conducted
- Average number of hits per month on the Resource Locator
- Average number of hits per month on the New Psychoactive Substances (NPS) Database

KPIs

- Percent of CJCC committee chairs who agree that collaboration is necessary to address the criminal and juvenile justice system issues covered by their committee
- Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal or juvenile justice issues

Research and Analysis

Workload Measures

- Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports
- Number of research and analytical reports completed at the request of the Mayor, DC Council or other CJCC Partners
- Number of analytical products completed to help inform efforts across CJCC priority areas

KPIs

- Number of research and analytical reports that informed policies or practices

Training and Technical Assistance

Workload Measures

- Number of training and technical assistance sessions conducted
- Number of people who participated in training and technical assistance events
- Number of District agency grant applications that CJCC reviewed or helped to prepare
- Number of Justice Statistical Analysis Tool (JSAT) training sessions conducted
- Number of Public Meetings held
- Number of people who attended the Public Meetings
- Number of juvenile facilities visited by the Compliance Monitor
- Number of juvenile facilities for which the Compliance Monitor provided technical assistance

KPIs

- Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal or juvenile justice issues
- Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session

41. Please identify whether, and if so, in what way, the agency engaged The Lab @ DC in FY19 or FY20, to date.

Response: Representatives from The Lab @ DC are invited to participate on CJCC's Interagency Research Advisory Committee (IRAC), which convenes bi-monthly. The purpose of the IRAC is to advise and support the CJCC's Statistical Analysis Center (SAC) in its efforts to effectively collect and analyze data and address research, policy, and program evaluation questions of importance to the District's criminal justice and juvenile justice systems.

The SAC also regularly engages with fellows from The Lab who are detailed to MPD when requesting arrest and incident data and when embarking upon complex, multi-agency analytical projects, such as the analysis of shooting incidents, suspects, and cases to inform GunStat criteria and interventions.

42. Please list the task forces and organizations of which the agency is a member.

Response:

CJCC participates in the following task forces and workgroups:

- Every Day Counts! Task Force
- Juvenile Justice Advisory Group
- Opioid Task Force
- Grants Management Council (OCA)
- CIO Monthly Roundtable (OCTO)
- D.C. Epidemiological Outcomes Workgroup
- R User Group (OCTO)
- Privacy Group (OCTO)

CJCC is a member of the following associations:

- Justice Research and Statistics Association (JRSA)
- National Criminal Justice Association (NCJA)
- National Association for Justice Information Systems (NAJIS)
- SEARCH

43. Please explain the impact on your agency of any legislation passed at the federal level during FY19 and FY20, to date, which significantly affected agency operations.

Response: The Juvenile Justice Reform Act of 2018 was enacted in December 2018. The Act amended the Juvenile Justice and Delinquency Prevention Act of 1974 (JJDP) and modified requirements for information that must be included in states' juvenile justice and

delinquency prevention state plans; modified the core requirements that states must meet to qualify to receive funding under the JJDP; and now requires that states have an effective (previously adequate) system of monitoring compliance with the core requirements. The CJCC employs the District's Juvenile Justice Compliance Monitor, who is responsible for drafting the District's plan for reducing Disproportionate Minority Contact (DMC) and for ensuring the District is compliant with the core requirements of the JJDP. The revisions take effect October 1, 2019. While the Office of Juvenile Justice and Delinquency Prevention (OJJDP) issued updated guidance in September 2019, this guidance does not address changes made per the JJRA. We continue to await guidance from OJJDP with respect to complying with the JJRA.

44. Please describe any steps the agency took in FY19 and FY20, to date, to improve the transparency of agency operations, including any website upgrades or major revisions.

Response: CJCC launched JSAT (see question 38) and made the following changes to the agency's website:

- Updated the list of CJCC members
- Updated the list of CJCC strategic priority areas;
- Included brief descriptions of the committees and workgroups associated with each of the strategic priority areas;
- Posted summaries and/or videos of CJCC's public meetings and training and technical assistance sessions
- Organized analytical products published by the Statistical Analysis Center by topic area

CJCC has established a LinkedIn account, which the agency has used alongside its' Facebook and Twitter accounts to publicize public meetings and training and technical assistance events that are open to the general public.

45. Please identify all electronic databases maintained by your agency, including the following:
- a. A detailed description of the information tracked within each system.

Response:

CJCC maintains the Justice Information System ("JUSTIS"), which has been designated as the District of Columbia's Integrated Justice Information System ("IJIS"). JUSTIS relies upon the voluntary contribution of information via data sets provided by CJCC partner agencies. These data sets include the following types of information: arrest, incarceration, prosecution, supervision, pretrial, court and motor vehicle.

CJCC also continues to develop the Justice Statistical Analysis Tool (JSAT), which is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis and to enhance justice system agencies' and the public's knowledge, as appropriate, of the state of the District's criminal and juvenile

justice systems. The JSAT platform is divided into two segments—the JSAT Enterprise, which will only be available to authorized users at criminal justice agencies in the District, and the JSAT Public Portal, which will be available to the general public. The JSAT Enterprise and JSAT Public Portal will both include the following three (3) analytical elements:

- Justice System At-a-Glance, which will include year-to-date or point-in-time data on number of arrests, filings, convictions, persons under supervision, and persons incarcerated in the District’s criminal and juvenile justice system;
- Vital Statistics Analysis (formerly CJCC’s Public Safety and Justice Report), which will include an analysis of the level of activity and trends at each stage of the District’s criminal justice and juvenile justice processes, from arrest through post-sentencing; and
- Research and Analytical Products, which will be a catalogue of completed research and analytical products generated by the CJCC and the research and analytical division of the District’s justice system agencies.

The JSAT Enterprise includes include two (2) additional analytical elements:

- System-wide Indicators of Success, which will include analysis of the progress that has been made towards achieving the system-wide goals established by the CJCC Principals.
- Record-Level De-identified Data, which will include individual level data, excluding personally identifiable information, on persons involved in the District’s criminal and juvenile justice systems.

- b. The age of the system and any discussion of substantial upgrades that have been made or are planned to the system.

Response: The JUSTIS system has been in production for 19 years. The JUSTIS system hardware and software was upgraded in 2019. These upgrades were necessary to replace components which had reached end-of-life and for which vendor support was no longer available.

With respect to the JSAT Platform, the JSAT Enterprise was deployed in September 2018 while the JSAT Public Portal went live in August 2019. The CJCC, in collaboration with the contractor, will continue to make modifications and enhancements to the system as necessary to include but not limited to establishing new data feeds where appropriate, automating processes and analytical products, and developing an Information Security and Privacy Program (ISPP) to help ensure compliance with FISMA (Federal Information Security Modernization Act of 2002).

- c. Whether the public can be granted access to all or part of each system.

Response: The JUSTIS system is not available to the public.

The JSAT Platform has a public-facing component referred to as the *JSAT Public Portal* where the general public can find year-to-date or point-in-time data on number of arrests, filings, convictions, persons under supervision, and persons incarcerated in the District's criminal and juvenile justice systems (Justice System At-a-Glance); analyses of the level of activity and trends at each stage of the District's criminal justice and juvenile justice processes, from arrest through post-sentencing (Vital Statistics Analysis); and a catalogue of completed research and analytical products generated by the CJCC and the research and analytical division of the District's justice system agencies (Research and Analytical Products/Publications). This information can be accessed through the following link: www.DCJSAT.net.

46. Please provide a detailed description of any new technology acquired in FY19 and FY20, to date, including the cost, where it is used, and what it does. Please explain if there have been any issues with implementation.

Response:

JUSTIS

New technology acquisitions in FY19 and FY20, to date, have been related to the JUSTIS system upgrade. The acquisitions include: DELL PowerEdge servers; a DELL Storage Array(s); Brocade fiber switches; Blancco drive eraser software, and Microsoft External Connectors. The DELL servers, DELL Storage Array(s) and Brocade fiber switches were purchased to replace the hardware that has reached end-of-life. The Microsoft External Connector licenses ensure that CJCC is in compliance with Microsoft's licensing model.

The cost for the hardware purchased in FY 2019 and FY 2020, to date: \$116,049.76
The cost for the software purchased in FY 2019 and FY 2020, to date: \$16,655.74

JSAT

The Justice Statistical Analysis Tool (JSAT), is a new technology system that is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis and to enhance justice system agencies' and the public's knowledge, as appropriate, of the state of the District's criminal and juvenile justice systems.

New technology acquisitions in FY19 and FY20, to date, for JSAT, includes the following: NetIQ AppManager Microsoft Windows Standard Edition Licenses and Support, WS FTP Secure Server, and GRID™ server software – Yearly Enterprise License.

The cost for the hardware purchased in FY 2019 and FY 2020, to date: \$0
The cost for the software purchased in FY 2019 and FY 2020, to date: \$74,474.91

CJCC Agency

New technology acquisitions in FY19 and FY20, to date, for the agency includes the following: DELL PowerEdge server and Stata/IC 16 Statistical Software. The agency's file server was replaced and is utilized by CJCC staff to create and maintain documents as part of their professional responsibilities. The Stata software was purchased to assist the SAC with their research duties.

The cost for the hardware purchased in FY 2019 and FY 2020, to date: \$12,270.66
The cost for the software purchased in FY 2019 and FY 2020, to date: \$595.00

Agency Operations

47. Please explain the current criminal justice information sharing process between local and federal partners.

Response: CJCC maintains the JUSTIS system, which enables information sharing among Federal and District government partners and the judiciary with respect to arrest, incarceration, prosecution, supervision, pretrial, court and motor vehicle information. Agencies sign MOAs to view and contribute information to JUSTIS, and contributing agencies determine which partner agencies may access their data through JUSTIS. The CJCC interacts with its partners on an ongoing basis to identify their current and future information needs and then plans initiatives accordingly.

During FY19 and FY20 to date, the following initiatives were completed:

- The CJCC continued to work with partner jurisdictions in Phase 1 of the Mid-Atlantic Regional Information Sharing (MARIS) initiative, which serves to connect JUSTIS to the respective IJIS systems of Delaware, Maryland and Pennsylvania. During FY19 and FY20, to date, the CJCC has continued assisting partners in their efforts to develop and test user interfaces for their perspective systems. Phase 1 allows JUSTIS users to determine if individuals have arrest, court, warrant or probation/parole records within any of the other three jurisdictions' systems.
- During FY19 and FY20 to date, CJCC worked with partner agencies to go live with the Warrant Exchange Project (WEP). Through the implementation of this project, warrant-related information is now automatically being transmitted among agency partners, and ultimately, onto Federal entities.
- The CJCC worked with partner agencies to implement the Disposition Modernization Project (DMP). The objective of this project is to increase the number and accuracy of records submitted by MPD to the FBI's Interstate Identification Index (III).

Through the implementation of DMP, the project team is leveraging existing Court and no-paper data feeds to automate the submission of arrest disposition information to the FBI.

Starting in FY19, CJCC also began facilitating information sharing among District and Federal justice system agencies through the Justice Statistical Analysis Tool (JSAT). Whereas JUSTIS facilitates automated information sharing for operational purposes, JSAT automates and enhances criminal justice information sharing for the purpose of research and analysis and to enhance justice system agencies' and the public's knowledge of the state of the District's criminal and juvenile justice systems.

In addition, CJCC convened 17 committees and workgroups during FY19 to allow for information sharing and interagency collaboration among the District's justice system agencies, as well as public health and education agencies and nonprofit organizations whose missions intersect with criminal and juvenile justice issues.

- a. What have been the challenges associated with system-wide information sharing in FY19 and FY20, to date?
- b. How did CJCC work with local and federal partners in FY19 and FY20, to date, to address these challenges and increase interagency planning and collaboration?

Response: CJCC employs a common project management methodology when implementing technology-based information sharing initiatives. This consists of formulating multi-agency project teams and ensuring that each agency identifies its key business and technical personnel who will participate in the implementation process.

The technology-based initiatives that the CJCC endeavors to facilitate involve the planning and execution of multi-agency information sharing projects. Some of the most common challenges faced in this process include the following:

- Ensuring that each partner agency identifies individuals who are empowered to make key decisions on its behalf and, if there is any turnover within the agency, that the necessary transfer of knowledge occurs internally.
- Involving all relevant parties from the beginning of a project to make fully informed decisions regarding what each partner is capable of committing to within the project.
- Attaining agreement among all involved partner agencies on the actual scope of a given information sharing project.
- Ensuring that each partner agency provides a commitment to allocate the resources and personnel required to successfully complete the project within the agreed upon timeframe.

There are also information sharing challenges posed by several federal and local statutes and regulations that have affected CJCC's ability to obtain data for analytical purposes. These statutes and regulations may also hinder information sharing in support of the District's efforts to implement a public health approach to reducing violent crime.

Federal Statute: Privacy Act

The Federal Privacy Act restricts federal agencies (as defined by 5 U.S.C. §552e, which includes PSA, CSOSA, USAO, USMS, and BOP) from sharing personally identifying data except under narrowly defined exceptions, which largely preclude data sharing for research and analysis.

Federal agencies can work within the confines of the Privacy Act to provide data to further system-wide efforts through the creation of a "routine use." For instance, federal agencies created a routine use that enables them to contribute data to JUSTIS and share that data with specified partners. Thus, data sharing between local and federal partners is viable if federal partners create routine uses in accordance with 5 U.S.C §552a(e)(4)(d).

Local Regulations: Duncan Ordinance

In 2019, the CJCC and several partner agencies (DBH, DHCF, FEMS, and MPD) suspended their Data Driven Justice (DDJ) efforts as a result of information sharing challenges. The goal of DDJ is to stem the cycle of incarceration by identifying "high-utilizers" of both criminal justice and public health systems and developing interventions to connect them to treatment, thus helping them to avoid future touches with the justice system. In order to identify these individuals, data must be shared across criminal justice and public health agencies to, for example, identify individuals who have both multiple arrests and multiple emergency room visits. However, the Duncan Ordinance, found in the DC Municipal Regulations (Section 1-1004), prohibits MPD from sharing any identifying information regarding arrests with public health agencies. Similarly, public health agencies raised concerns that, per HIPAA, they would not be able to share protected health information with MPD, or any other entity, that was not in full compliance with HIPAA's Privacy and Security Rules.

Similarly, the Duncan Ordinance may also limit the District's ability to implement effective violence reduction strategies, such as focused deterrence, which requires law enforcement to share information on high-risk individuals with social service providers.

Data Sharing and Information Coordination Amendment Act

In FY19, the CJCC worked with the DC Council to amend the language of the Data Sharing and Information Coordination Amendment Act to permit disclosure of health and human services information for the CJCC's analysis of the root causes

of youth crime (mandated by D.C. Official Code § 22-4234(b-3). The modification does not permit broader data sharing beyond the scope of the root cause analysis, however.

48. Please list all local and federal agency partners from whom your agency collected data in FY18, FY19, and FY20, to date. For each agency, please detail:
- a. The categories of data that CJCC collected from the agency;
 - b. The frequency with which CJCC collected that category of data (i.e., one-time, weekly, monthly, etc.);
 - c. The reason why CJCC collected that category of data from the agency;
 - d. The titles of reports, evaluations, analyses, white papers, or briefs created by CJCC using the data requested; and
 - e. A summary of any data requests that were made but not obtained, as well as why they were not obtained.

Response:

Child and Family Services Agency (CFSA)

- FY18
 - Human Trafficking in the District of Columbia: An Analysis (CY2016) – data on youth determined to be at risk of Commercial Sexual Exploitation of Children (CSEC)
 - Every Day Counts! Data Report - quarterly and year end data on referrals for child neglect
- FY19
 - Every Day Counts! Data Report - quarterly and year end data on referrals for child neglect
 - Root Causes of Juvenile Crime - maltreatment data on all clients with substantiated or inconclusive allegations of abuse or neglect and family assessments
 - Human Trafficking in the District of Columbia: An Analysis (CY2017) – data on youth determined to be at risk of CSEC
- FY20
 - Every Day Counts! Data Report - quarterly and year end data on referrals for child neglect
 - Human Trafficking in the District of Columbia: An Analysis (CY2018) – data on youth determined to be at risk of CSEC

Department of Corrections (DOC)

- FY18
 - The District's Justice Involved Population - data on unique releases and unique persons released to the community in the last 10 years with status of release

- The District's Criminal and Juvenile Justice Trends (2009-2017) - data on incarcerated population
- Juvenile Justice Compliance Monitoring – data on Title 16 youth in custody during FY17
- JSAT Platform - Annual DC Jail Admissions, releases and average daily population Automation of Public Safety and Justice in the District of Columbia (CY 2017) – incarcerated population data (JSAT)
- FY19
 - Juvenile Justice Compliance Monitoring – data on Title 16 youth in custody during FY18
 - JSAT Platform - Annual DC Jail Admissions, releases and average daily population (Automation of Public Safety and Justice in the District of Columbia (CY 2018) – incarcerated population data (JSAT)
 - Monthly Principals' Report – number of individuals participating in the Young Men Emerging (YME) program

Department of Health Care Finance (DHCF)

- FY19
 - Root Causes of Juvenile Crime – Medicaid enrollment and claims data (requested but still negotiating data sharing agreements)
- FY20
 - Root Causes of Juvenile Crime – Medicaid enrollment and claims data (requested but still negotiating data sharing agreements)

Department of Human Services (DHS)

- FY19
 - Juvenile Recidivism Analysis cohort data
 - Juvenile Data Committee – Monthly Diversion Data
 - Analysis of Runaway Youth and PINS Absconders – data on whether Runaway Youth and PINS Absconders were currently receiving services from DHS, DBH, CFSA, DYRS, and CSSD
 - Restorative Justice Workgroup Report – information on the agency's restorative justice program and practices
- FY20
 - Root Causes of Juvenile Crime – TANF enrollment data on all clients between May 31, 2016 and May 31, 2017

- Juvenile Data Committee – Monthly Diversion Data

Department of Youth Rehabilitative Services (DYRS)

- FY18
 - Human Trafficking in the District of Columbia: An Analysis – CY 2016 annual data on committed or detained youth determined to be at risk of Commercial Sexual Exploitation of Children (CSEC)
- FY19
 - Juvenile Recidivism Analysis cohort data
 - Juvenile Data Committee – Monthly detained youth data
 - Juvenile Data Committee – Monthly committed youth data
 - Human Trafficking in the District of Columbia: An Analysis – CY 2017 annual data on committed or detained youth determined to be at risk of Commercial Sexual Exploitation of Children (CSEC)
 - JSAT Platform - Juvenile Justice System at-a-Glance committed and detained youth admissions for CY 2018
 - Monthly Principals’ Report – data on number of persons arrested for and victims of gun-related offenses while under DYRS supervision
- FY20
 - Juvenile Data Committee – Monthly detained youth data
 - Juvenile Data Committee – Monthly committed youth data
 - Human Trafficking in the District of Columbia: An Analysis – CY 2018 annual data on committed or detained youth determined to be at risk of Commercial Sexual Exploitation of Children (CSEC)

District of Columbia Public Schools (DCPS)

- FY18
 - Every Day Counts! Data Reports – quarterly and year end data on truancy and in-seat attendance
- FY19
 - Every Day Counts! Data Reports – quarterly and year end data on truancy referrals
- FY20
 - Every Day Counts! Data Reports – quarterly and year end data on truancy referrals

Metropolitan Police Department (MPD)

- FY18
 - Human Trafficking in the District of Columbia: An Analysis (CY2016) – data on human trafficking investigations, arrests, offenders, and victims
 - JSAT Platform - CY 2017 annual crime counts by offense type and location; and, annual arrest totals for adults and juveniles.
 - The District’s Justice Involved Population – data on unique persons arrested in 10 years with PDID and DC residents, annual counts, averages
 - Understanding Where Defendants Live vs. Offend: A Spatial Analysis of Solved Gun Crimes 2010-2016) – information on location of event, location of arrest, and home address of suspect for all homicides, robberies, and assaults with a dangerous weapon (ADW) that occurred during the time period
 - The District’s Criminal and Juvenile Justice Trends (2009-2017) – data on reported crimes, adult and juvenile arrests, and juvenile diversions
 - Juvenile Recidivism Analysis (2015 cohort) – juvenile arrests and diversions, and subsequent adult arrests
 - Juvenile Justice Monthly Data Reports – bimonthly data on diversions and juvenile arrests
 - Risk Terrain Modeling – data on robberies from CY2017 and CY2018 (Q1-Q2)
 - Juvenile Justice Compliance Monitoring – juvenile arrest data
 - Automation of Public Safety and Justice in the District of Columbia (FY 2017-2018) – crime and arrest data

- FY19:
 - Human Trafficking in the District of Columbia: An Analysis (CY2017) – data on human trafficking investigations, arrests, offenders, and victims

 - JSAT Platform - CY 2018 annual crime counts by offense type and location; and, annual arrest totals for adults and juveniles; and, illegal firearms recovered.

 - 2016-2018 Shooting: Arrestees
 - Frequency: Once
 - Reports/Analysis: Shooters and Case Processing Research: 2016-2018 Shootings & 2018-2019 Hot Neighborhoods and Hot Blocks: Maps and Data Tables

 - 2016-2018 Shooting: Arrestees Gang, Victimization and JJ Arrest Histories
 - Frequency: Once
 - Reports/Analysis: Shooters and Case Processing Research: 2016-2018 Shootings

 - 2016-2019 Shootings: Incidents
 - Frequency: 2016-2018 Once, 2019 – Three Times
 - Reports/Analysis: 2016-2018 Shootings and 2016-2019 Shootings & 2016-2019 Shootings: Counts Trends and Visualizations

- 2019 Juvenile Arrest and Juvenile Diversion Referral Data
 - Frequency: Monthly
 - Reports/Analysis: Recidivism analysis, Monthly Juvenile Data Committee Analyses.
- Monthly Principals' Report – number of shooting incidents; number of persons arrested for a shooting; number gunshot wound victims (fatal and nonfatal); and number of illegal firearms recovered
- Root Causes of Juvenile Crime – juvenile arrest data
- Analysis of Runaway Youth and PINS Absconders – data on youth who were reported missing
- Juvenile Recidivism Analysis (2015 and 2016 cohorts) – juvenile arrests and diversions, and subsequent adult arrests
- Risk Terrain Modeling – data on robberies from CY2018 (Q3 - Q4)
- Juvenile Justice Monthly Data Reports – bimonthly data on diversions and juvenile arrests
- Juvenile Justice Compliance Monitoring – detailed juvenile arrest data, including arrest, booking, and transport time stamps
- FY20:
 - Human Trafficking in the District of Columbia: An Analysis (CY2018) – data on human trafficking investigations, arrests, offenders, and victims
 - Monthly Principals' Report – number of shooting incidents; number of persons arrested for a shooting; number gunshot wound victims (fatal and nonfatal); and number of illegal firearms recovered

Office of the Attorney General (OAG)

- FY18
 - Every Day Counts! Data Report – quarterly and year end data on referrals for prosecution and recommendations
 - Research in Brief, Volume 2: Issue 1 – Diversion and Deflection Programs – information on diversion programs
 - Juvenile Recidivism Analysis (2015 cohort) – diversions and papering decisions
- FY19

- Every Day Counts! Data Report – quarterly and year end data on referrals for prosecution and recommendations
- Juvenile Justice Data Committee – monthly data on alternatives to prosecution data
- JSAT Platform/Monthly Principals’ Report – CY 2019 to date cases papered vs. no-papered by case type, charge and no-papered reason.
- FY20
 - Every Day Counts! Data Report – quarterly and year end data on referrals for prosecution and recommendations
 - Juvenile alternatives to prosecution data, monthly
 - Juvenile Recidivism Analysis (2015 and 2016 cohorts) – diversions and papering decisions
 - Juvenile Justice Monthly Data Report – data on deferred prosecution agreements, deferred sentencing agreements, and consent decrees for juveniles

Office of the State Superintendent of Education (OSSE)

- FY19
 - Every Day Counts! Data Report – quarterly and year end data on in-seat attendance, truancy, and chronic absenteeism
 - Root Causes of Juvenile Crime – demographic data on all students in grades 6 – 12 in SY2016 – 2017, data on student achievement, attendance, and homeless for a selected sample of students
- FY20
 - Every Day Counts! Data Report – quarterly and year end data on in-seat attendance, truancy, and chronic absenteeism
 - Root Causes of Juvenile Crime – data on student discipline for a selected sample of students in grades 6 – 12 in SY2016 – 2017

Public Charter School Board (PCSB)

- FY18
 - Every Day Counts! Data Reports – quarterly and year end data on truancy and in-seat attendance
- FY20
 - Every Day Counts! Data Reports – year end data on truancy referrals

Federal Agencies

Court Services and Offender Supervision Agency (CSOSA)

- FY18
 - The District's Criminal and Juvenile Justice Trends (2009-2017) - data on parole, supervised release, and probation population
 - Automation of Public Safety and Justice in the District of Columbia (FY 2017-2018) – data on supervised population
- FY19
 - 2016-2018 Shooters and Case Pressing Analysis – data on supervision status and violations for persons arrested for shootings (Not provided)
 - Monthly Principals' Report – data on number of persons arrested for and victims of shootings while under CSOSA supervision (Not provided)

DC Superior Court - Court Social Services Division (CSSD)

- FY18
 - Every Day Counts! Data Report - quarterly and year end data on truancy referrals and recommendations for prosecution
- FY19
 - Every Day Counts! Data Report - quarterly and year end data on truancy referrals and recommendations for prosecution
 - Juvenile Data Committee – adjudications and dispositions; probation supervision data; juvenile court intake data
 - Juvenile Compliance Monitoring – court orders for detained youth with open PINS cases (to determine if they also have open DEL cases)
- FY20
 - Every Day Counts! Data Report - quarterly and year end data on truancy referrals and recommendations for prosecution
 - Juvenile Justice Data Committee – monthly juvenile court intake data
 - Juvenile Compliance Monitoring – court orders for detained youth with open PINS cases (to determine if they also have open DEL cases)

DC Superior Court - Strategic Management Division (SMD)

- FY18
 - JSAT Platform - CY 2017 Court case activity (e.g., court cases filed, court cases disposed) by case type, case disposition method, and case disposition detail.

- FY19
 - Juvenile Recidivism Analysis cohort data
 - Juvenile Justice Data Committee – monthly adjudications and dispositions; monthly probation supervision data
 - JSAT Platform - CY 2018 Court case activity (e.g., court cases filed, court cases disposed) by case type, case disposition method, and case disposition detail.
 - Joint Supervision Workgroup – monthly data on juveniles who have open cases for which they are being supervised by two or more of the following agencies: CFSA, CSOSA, CSSD, DYRS, or PSA
 - Monthly Principals’ Report – data on outcomes for disposed gun-related cases; data on number of persons arrested for and victims of gun-related offenses while under CSSD supervision
- FY20
 - Juvenile Justice Data Committee – monthly adjudications and dispositions; monthly probation supervision data

Federal Bureau of Investigation (FBI)

- FY18
 - Human Trafficking in the District of Columbia: An Analysis (CY2016) – data on human trafficking investigations, arrests, offenders, and victims
- FY19
 - Human Trafficking in the District of Columbia: An Analysis (CY2017) – data on human trafficking investigations, arrests, offenders, and victims
- FY20
 - Human Trafficking in the District of Columbia: An Analysis (CY2018) – data on human trafficking investigations, arrests, offenders, and victims

Federal Bureau of Prisons (BOP)

- FY18
 - JSAT Platform - Annual Bureau of Prisons Admissions, releases and average daily population for persons sentenced in the District (Automation of Public Safety and Justice in the District of Columbia CY 2017) – incarcerated population data)
- FY19
 - JSAT Platform - Annual Bureau of Prisons Admissions, releases and average daily population for persons sentenced in the District (Automation

of Public Safety and Justice in the District of Columbia CY 2018) – incarcerated population data)

Pretrial Services Agency (PSA)

- FY18
 - JSAT Platform - CY 2017 Annual number of defendants under Pretrial Supervision including demographic information such as age range, race, ethnicity, and sex.

- FY19
 - 2016-2018 Shooting Arrestees: III Arrest and Supervision Data
 - Reports/Analysis: Shooters and Case Processing Research: 2016-2018 Shootings
 - JSAT Platform - CY 2018 Annual number of defendants under Pretrial Supervision including demographic information such as age range, race, ethnicity, and sex.
 - Monthly Principals' Report – data on stay-away order violations for high-risk offenders reported to MPD (Provided); data on number of persons arrested for and victims of shootings while under PSA supervision (Not provided)

United States Attorney's Office for the District of Columbia (USAO)

- FY19
 - Monthly Principals' Report – data on number of gun-related matters that were papered/no-papered and no-paper reasons (Not provided); data on number of felon-in-possession cases filed in U.S. District Court and case outcomes (Not provided)

49. Please provide an update on CJCC's strategic priority areas, including any anticipated programmatic changes and associated funding (and funding needs) in FY19, FY20, and FY21.

Response: For FY19 and continuing for FY20, CJCC will focus on seven Strategic Priorities: Automated Information Sharing; Research and Analysis; Combating Violent Crime; Substance Abuse Treatment and Mental Health Services Integration; Juvenile Justice; Adult Reentry; and Grants Planning. Information on the FY19 accomplishments and FY20 key initiatives for each strategic priority is provided below.

Automated Information Sharing

● FY19 Accomplishments

JUSTIS Information Portal

- For MARIS
 - Completed work with Delaware and Pennsylvania to establish user interface functionalities within the partner jurisdictions'

respective systems. This will allow for users to log into Delaware or Pennsylvania's systems and perform MARIS searches. These users will then be able to determine whether individuals have arrest, warrant, court, or parole or probation records in the other jurisdictions.

JUSTIS System-to-System Exchange

- Completed the Warrant Exchange Project. This initiative has automated the exchange of bench warrant and protection order information (through JUSTIS) between DC Superior Court and the Metropolitan Police Department (MPD) and enabled MPD to electronically submit warrant information to federal databases, which previously had been done manually.
- Completed the Disposition Modernization Project, which was a collaboration between the Metropolitan Police Department (MPD), DC Superior Court (DCSC), OAG, USAO and the CJCC. The project leverages existing data feeds to automate the movement of arrest disposition information from the court and prosecutors via CJCC's Justice Information System (JUSTIS) to MPD for submission to the FBI's Interstate Identification Index (III).
- Completed the JUSTIS infrastructure upgrade, which is crucial in maintaining the 24/7 environment in which JUSTIS operates. The CJCC replaced and upgraded its necessary hardware and software components, which had reached end-of-life. Throughout this update, JUSTIS remained operable and available with no interruptions in services.

Governance

- Convened the fourth annual Information Sharing Forum for which the theme was "Leveraging Information Sharing to Reduce Gun Violence in the District." The forum focused on the District's information sharing efforts to tackle gun violence and the existing data repositories which can be used to draw important conclusions on how and why these violent crimes occur.

Key Initiatives for FY20

- Completion of Arrest Feed Enhancement 2.0, which will see additional NEAR Act and drug charge-related fields added to MPD's current data feed. MPD is

making these additions after taking into consideration data field requests from its recipient agencies.

- Completion of DCSC effort to include warrant-related fields available through their Adult Criminal Outbound data feed (aka “12.1) and distribution via JUSTIS, to court-authorized recipient agencies.
- Initiation of MARIS Phase II, which will enable authorized users to obtain details about an individual’s arrest, warrant, court, probation, and parole activity in neighboring jurisdictions. This initiative is subject to a funding source being available.
- Convene the Sealing, Expungement, and Set Aside (SES) Working Group with the goal of improving information and data quality, particularly related to court-ordered actions performed on specific records by individual agencies receiving affected arrest and case records.

Research and Analysis

FY19 Accomplishments

- Justice Statistical Analysis Tool (JSAT)
 - Awarded \$75,000 in BJS grant funding to establish a System Security Plan.
 - Conducted a soft launch of the JSAT Enterprise Portal (available only to justice system agencies in the District) and Public Portal
 - Entered into agreements with eight local and federal justice system agencies that will participate in JSAT as contributing and/or viewing agencies
- Gun Violence Analysis
 - Risk Terrain Modeling
 - Updated robbery and shootings models to include information at the Ward and District levels
 - Shooters and Shootings Analysis
 - Analyzed shooting incidents, characteristics of shooters, and shooting case processing for shootings that took place during 2016 – 2018 to inform decisions with respect to GunStat selection criteria and interventions
 - Evidence-based practices for reducing urban gun violence
 - Conducted research to identify various practices across the nation that have demonstrated success in abating urban gun violence.
 - Among these practices were: focused deterrence, hot spots policing, cognitive behavioral therapy, family-based programming, street

outreach, blight and nuisance property abatement, and risk terrain modeling-based interventions

- Police Community Survey, per the NEAR Act
 - Partnered with a vendor to conduct the survey and complete analysis of police-community relations in the District
 - Final report was completed and provided to the Mayor and Council in March 2019
- Root Causes of Juvenile Crime, per the CYJAA
 - Worked with the Committee on the Judiciary and Public Safety to obtain legislative relief in order to obtain substance abuse, mental health, school discipline, and poverty data required to complete the study
 - Entered into data use agreements with CFSA, DHS, and OSSE
- Convened a Bridging Research to Practice session on “The Continuum of Care for Justice-Involved Veterans in the District of Columbia”

FY20 Key Initiatives

- Gun Violence Analysis: Engage with contractor to conduct an independent problem analysis to understand the drivers and context for gun violence in the District and to inform implementation of systemwide violence reduction strategies.
- Risk Terrain Modeling: Engage with justice and non-justice system partners to identify interventions, based on Risk Terrain Modeling analysis, to help reduce violent crime.
- JSAT: Develop a System Security Plan for JSAT; enter into agreements with additional agencies that seek to participate in JSAT; ingest additional data into JSAT; provide training for new authorized users.
- Root Cause Analysis of Juvenile Crime: Complete the first report and initiate data collection for the second report (to be completed once every 2 years).

Combating Violent Crime

FY19 Accomplishments

- Gun Violence Analysis (see FY19 Accomplishments for Research and Analysis)
- CJCC Monthly Principals’ Report
 - Provided monthly updates to CJCC members on shooting incidents, shootings arrests, shooting victims, and shooting cases, year-to-date, as well as information on CJCC partner efforts to reduce gun violence.
- JSAT Executive Dashboard

- Generated an Executive Dashboard in the Indicators of Success section of the JSAT that displays year-to-date data on shooting incidents, arrest, victims, and case outcomes.
- Criminal Justice Summit
 - Convened the Third Annual Criminal Justice Summit on March 27, 2019. The theme was “Paving the Way to the New Normal: Violence Prevention Strategies that Work.”
- Information Sharing Forum
 - Convened the annual Information Sharing Forum on November 12, 2019, where participants heard strategies for addressing gun violence within a public health-based framework, as well as successes and challenges experienced by criminal justice agencies with respect to information sharing to reduce gun violence.
- Public Meetings
 - Spring 2019: Convened a public meeting at Anacostia High School with a panel of student and community-based participants who explored the theme “I Am the Solution – Creating the New Normal: A Community Conversation on Gun Violence”
 - Fall 2019: Held a public meeting at Thurgood Marshall Academy Public Charter High School that focused on “Safe Should Be Normal—Safe Passage in the District of Columbia”

FY20 Key Initiatives

- Gun Violence Analysis: Engage with contractor to conduct an independent problem analysis to understand the drivers and context for gun violence in the District and to inform implementation of systemwide violence reduction strategies.
- Risk Terrain Modeling: Engage with justice and non-justice system partners to identify interventions, based on Risk Terrain Modeling analysis, to help reduce violent crime.
- Monthly Principals’ Report: Continue to provide CJCC members with monthly updates on shootings, arrests, victims, cases, and firearm recoveries to help inform their violence reduction efforts.
- Support implementation of a citywide violence reduction strategy

Substance Abuse Treatment and Mental Health Services Integration

FY19 Accomplishments

- Contributed to the development and initial implementation of “Live. Long. DC. Washington, DC’s Strategic Plan to Reduce Opioid Use, Misuse, and Related Deaths.”
- Led efforts to implement Goal 6 of the strategic plan: “Develop and implement a shared vision between Washington, DC’s justice and public health agencies to address the needs of individuals who come in contact with the criminal justice system to promote a culture of empathy for their families and residents.”
 - Efforts to accomplish this goal include: expansion of Drug Court and ensuring that incarcerated individuals continue to receive treatment
- Contributed to efforts to implement Goal 7 of the strategic plan: “Develop effective law enforcement strategies that reduce the supply of illegal opioids in the District of Columbia”
- Participated in the Communications Workgroup of the Opioid Task Force to lend expertise and support in developing message, including education and awareness campaigns
- Surveyed and consulted with the District’s justice system and public health agencies to identify gaps and opportunities for improvement with respect to behavioral health services for justice-involved persons. Results were summarized and distributed to CJCC members.

FY20 Key Initiatives

- Opioid Task Force: Continue to lead and support efforts to implement interdiction strategies (Goals 6 and 7 of the strategic plan), as well as communication efforts.
- Work with SATMHSIT members to enhance information sharing with respect to justice-involved individuals with persistent mental illnesses and/or co-occurring mental health and substance use disorders for the purpose of enhancing treatment and care.
- In collaboration with DBH, convene a conference to educate criminal justice partners on the District’s opioid misuse, overdose and death prevention strategies and initiatives, about medically assisted treatment (MAT), options for diversion from incarceration, and where to access services and supports.

Juvenile Justice

FY19 Accomplishments

- Convened two Juvenile Justice Technical Assistance workshops regarding the intent and implementation of the CYJAA and protocols, challenges, and solutions for engaging police to address student conduct issues in schools.

- Expanded the data collection and analysis for the Juvenile Justice Data Committee, which enables the committee to review trends regarding arrests and pre-trial detention, as well as adjudication, disposition, commitment and probation
- Completed a report that describes the various Restorative Justice (RJ) and Balanced and Restorative Justice (BARJ) practices and initiatives implemented by juvenile justice and other youth-serving agencies in the District.
- Enhanced information sharing among Joint Supervision Workgroup agencies by analyzing data on jointly supervised youth provided by DC Superior Court and making the data available through a secure SharePoint site.
- The District was deemed compliant with core requirements of the Juvenile Justice and Delinquent Prevention Act (JJDP Act) and is therefore eligible to continue receiving Title II grant funding.
- Revised the District's Compliance Monitoring Policies and Procedures Manual, which now includes helpful tools such as inspection checklists and answers to frequently asked questions.
- Completed the second iteration of the Juvenile Recidivism Study (for 2015 and 2016 cohorts).

FY20 Key Initiatives

- Convene the 9th Juvenile Justice Summit in September 2020, which will focus on addressing root causes of juvenile crime and stemming violent crime among youth.
- Complete the first iteration of the study on the Root Causes of Juvenile Crime

Adult Reentry

FY19 Accomplishments

- Supported implementation of DOC's Statewide Recidivism Reduction (SRR) Strategic Plan by providing foundational research and grant writing support and assigning staff to the SRR Reentry Task Force and related workgroups.
- Reviewed housing availability options for returning citizens in the District, which highlighted a severe shortage.
- Supported MORCA's annual women's reentry conference.

FY20 Key Initiatives

- Work with partners to increase housing options for returning citizens in the District
- Complete an white paper that identifies successful efforts implemented by other jurisdictions to increase housing for returning citizens.
- Continue to support DOC's SRR implementation efforts.

Grants Planning

FY19 Accomplishments

- Drafted the District's Project Safe Neighborhood strategic action plan, which received great acclaim from DOJ officials and will be posted as an example on OJP's website.
- Provided three grant writing trainings to help ensure that District government and nonprofit partners were prepared to respond to federal grant solicitations.
- Regularly promoted open federal and local funding solicitations.
- Tracked the number and type of applications submitted for federal funding by partners in the public safety cluster.

FY20 Key Initiatives

- Conduct trainings designed to help partners prepare to respond to local and federal funding solicitations.
- Continue promoting open funding solicitation and work with partners to track applications and awards.
- Support District entities in their efforts to seek federal and local justice funding by assisting with grant writing and/or providing letters of support.

50. How many working groups or task forces were convened within the CJCC in FY19 and FY20, to date?
- a. What topics did these working groups or task forces address?
 - b. How does CJCC determine working group membership? What changes have been made to working group membership in FY19 and FY20, to date?
 - c. Is the agency website's list of working groups up to date?
 - d. To what extent is the work conducted by CJCC working groups self-determined by the working group membership, as opposed to being set by CJCC staff?

- e. How does CJCC measure the success of its working groups?

Response: The CJCC convened 145 meetings across 17 committees and workgroups during FY19. (The Warrants Workgroup and Grants Planning Workgroup did not convene during FY19.)

a. What topics did these working groups or task forces address?

The topics addressed by each committee and workgroup are listed below:

1. Information Technology Advisory Committee (ITAC)
 - Policy issues: Project prioritization and methodology, system-wide strategic planning, cybersecurity framework, uniform methods for handling sealings/expungements/set asides throughout the system and privacy.
 - JUSTIS projects: JUSTIS Infrastructure Upgrade, Arrest Feed Enhancement Project 2.0, Phase II of the Mid-Atlantic Regional Information Sharing (MARIS) Initiative, Warrant Exchange Project, Disposition Modernization Project
2. Information Security Workgroup (ISW)
 - Identified and developed a baseline set of recommended controls from the federal NIST Cybersecurity Framework for voluntary implementation by partner agencies
3. Inter-Agency Workgroup
 - Oversaw implementation of the information-sharing initiatives approved by the ITAC (see above).
 - Addressed issues related to information exchanges through JUSTIS.
4. Inter-Agency Data Quality Workgroup
 - Supported MPD's system synching initiative, which will streamline the process by which updates are communicated between each internal MPD system, which are ultimately be fed to partner agencies' systems.
 - Through the DQA Module in JUSTIS, identified data quality issues and request and monitor corrective actions.
5. Interagency Research Advisory Committee (IRAC)
 - Development of the Justice Statistical Analysis Tool (JSAT).
 - Metrics to assess progress towards reducing shootings.
 - Evaluation of Strategic Recidivism Reduction plan implementation efforts.

- Consideration of a Research Review Committee or an Institutional Review Board.
6. Combating Violent Crime Committee
 - Risk Terrain Modeling (Robberies and Shootings).
 - Analysis of Shooting Incidents (Time, Seasonality, Neighborhoods, Blocks, Fatality).
 - Shot Spotter Analysis.
 - Eligibility for NARIP Funding.
 - Support agency efforts to improve submissions to NICS, III, and NCIC
 7. GunStat
 - Incorporating agency presentations into GunStat meetings
 - Shootings, Shooters, and Case Processing Analysis
 - Mechanism to remove individuals from the GunStat list
 - Revision to GunStat criteria.
 8. Juvenile Justice Committee
 - CYJAA Implementation
 - JJDPa Title II Compliance
 - Reducing Disproportionate Minority Contact (DMC)
 - Understanding why youth carry guns and engage in gun violence
 9. Juvenile Justice Data Committee
 - Monthly review of juvenile justice system activity
 - Expanded scope beyond pre-adjudication to include the full spectrum of the juvenile justice system
 - Special analysis regarding simple assaults
 - Special analysis regarding weapons offenses
 - Initiated special analysis juveniles detained prior to initial court appearance (overnighters)

10. Restorative Justice

- Finalized guiding philosophy and principles for juvenile justice agencies engaging in RJ/BARJ
- Finalized report describing each agency's RJ/BARJ approach
- Facilitated exercises to assist agencies with identifying similarities and differences across their RJ/BARJ goals, activities, and metrics

11. Joint Supervision

- Quarterly meetings to discuss particularly at-risk youth who are supervised by multiple agencies
- Continued to work with DCSC to provide data that enables agencies to more efficiently identify jointly supervised youth
- Developed secure SharePoint site that included information on jointly supervised youth; contact information for the youth's case workers, social workers, and probation officers; and dashboards that identify joint supervision trends

12. Every Day Counts! Data Committee

- Quarterly review of chronic absenteeism, truancy and in-seat-attendance data, as well as truancy referrals to OAG, CFSA, and CSSD.

13. PINS/Runaway Youth (ad hoc)

- Provided analysis to help inform Juvenile Justice Advisory Group (JJAG) recommendations with respect to removing persons in need of supervision (PINS) from the juvenile justice system and diverting them to social service programming.

14. Adult Reentry

- Supported DOC efforts to implement District-wide Framework for Reducing Recidivism, which was funded by the BJA Second Chance Act Statewide Recidivism Reduction Grant program
- Explored options for increasing housing opportunities for returning citizens
- Supported MORCA in developing its Strategic Plan

15. SATMHSIT

- Support implementation of "Live. Long. DC. Washington, DC's Strategic Plan to Reduce Opioid Use, Misuse, and Related Deaths"

16. New Psychoactive Substances Workgroup

- Supported implementation of “Live. Long, DC. Washington, DC’s Strategic Plan to Reduce Opioid Use, Misuse, and Related Deaths”
- Maintained and updated NPS Information Clearinghouse
- Maintained and updated the NPS Crosswalk

17. Public Information Officers Workgroup

- Reviewed successful media and public messaging campaigns with respect to gun violence

b. How does CJCC determine working group membership? What changes have been made to working group membership in FY18 and FY19, to date?

Response: No changes were made to the agencies represented on each of the committees and workgroups during FY19 or FY20, to date. As the roles and responsibilities of staff at partner agencies has changed, there have been changes in the specific individuals who participate in the workgroups.

c. Is the agency website’s list of working groups up to date?

Response: CJCC updated its website in January 2020 to reflect the current Strategic Priorities and the associated committees and workgroup.

d. To what extent is the work conducted by CJCC working groups self-determined by the working group membership, as opposed to being set by CJCC staff?

Response: The CJCC aligns the charge for each committee and workgroup with the goals and objectives established by the CJCC members. Once this is done, the CJCC staff responsible for supporting the committee or workgroup works with the committees to establish the actual work to be accomplished.

e. How does CJCC measure the success of its working groups?

Response CJCC identified the following workload measures and KPIs related to its workgroups:

Workload Measures

- Number of committee and workgroup meetings conducted
- Average number of agencies that participated in committee and workgroup meetings

- Number of analytical products generated to inform the efforts of the committees and workgroups
- Number of multi-agency efforts supported by committees and workgroups

KPIs

- Percent of CJCC committee chairs who agree that collaboration is necessary to address the criminal and juvenile justice system issues covered by their committee
- Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal or juvenile justice issues

51. Please discuss any legislative priorities for CJCC in the remainder of FY20 and FY21.

Response: Below are the legislative priorities for CJCC for the remainder of FY20 and FY21.

In order to obtain the data necessary to complete the Root Cause Analysis, Council passed emergency and temporary legislation that required certain District agencies to provide CJCC with information. The legislation also amended the Data-Sharing and Information Coordination Amendment Act of 2010 and the Mental Health Information Act of 1978 to allow the disclosure of health and human services data, including mental health information. The legislation is set to expire August 22, 2020 (B23-0389); however, because this analysis is part of a biennial reporting requirement, CJCC will need the legislation to be made permanent if it is to continue meeting its mandate under the CYJAA.

During FY20, the agency will coordinate with CJCC members, their respective staffs, Council and other stakeholders to identify and address barriers that the Duncan Ordinance poses with respect to the following:

- implementation of a violence reduction strategy that involves collaboration among criminal justice and public health agencies;
- implementation of the Data Driven Justice initiative to break the cycle of incarceration for high-utilizers of both criminal justice and public health systems.

52. Please discuss the reports and analyses conducted by the Statistical Analysis Center in FY19 and FY20, to date. Please discuss the progress of any outstanding reports or requests, including their anticipated dates of completion.

Response:

The following CJCC studies, research papers, reports and analyses were completed by the Statistical Analysis Center during FY19 or FY20, to date:

General Analysis

- Police-Community Relations Survey – March 2019

- Human Trafficking Report (CY2017) – March 2019

Combating Violent Crime Analysis

- 2020 Risk Terrain Model: Shootings and Robberies (For Official Use) – February 2020
- 2018-2019 Hot Neighborhoods and Hot Blocks: Maps and Data Tables (For Official Use) - February 2020
- 2016 – 2019 Shooting Incident Analysis (For Official Use) - February 2020
- Shooters and Case Processing Analysis for 2016-2018 Shooting Incidents (For Official Use) - November 2019
- Violent Crime Counts and Weapon Trends: 2011-2019 (For Official Use) – July 2019
 - Purpose: Provide partners with a historical perspective on violent crime and gun crime.
 - Status: Completed July 2019
- Cluster-Level Analysis (2011 – 2018) (For Official Use) - January 2019, March 2019, and July 2019
- 2018 DCSC Warrant Snapshot (For Official Use) - June 2019
- 2019 Risk Terrain Model: Shootings and Robberies (For Official Use) - March 2019
- GunStat: A Historical Examination and Comparative Models (For Official Use) - December 2018
- Violent Crime Counts and Weapon Trends: 2008 -2018 (For Official Use) - November 2018

Juvenile Justice Analysis

- Analysis of Runaway Youth and PINS Absconders (For Official Use) – October 2018
- Research Brief, Volume 3, Issue 1: Runaway Youth as Status Offenders – December 2018
- Runaway Population Estimate (For Official Use) – June 2019
- Juvenile Recidivism Analysis (2015 and 2016 Cohorts) – May 2019
- Juvenile Justice Data Committee Report (For Official Use per Administrative Order 17-04) - Monthly

- Juvenile Justice Data Committee: Simple Assault Analysis (For Official Use per Administrative Order 17-04) - March 2019
- Juvenile Justice Data Committee: Weapon Arrest Analysis (For Official Use per Administrative Order 17-04) - July 2019
- Every Day Counts! Data Committee Quarterly Reports
 - Purpose: To determine trends in truancy, chronic absenteeism, and in-seat attendance at DC Public Schools and Public Charter Schools, as well as truancy referrals made to CFSA, CSSD, and OAG
 - Status: Three quarterly reports were generated during FY19 and one end-of-year report and one quarterly report was generated FY20 to-date.

Grants Planning Analysis

- FY19 Federally Funded Public Safety Formula and Discretionary Awards
 - Purpose: To monitor the number, types and amounts of Department of Justice grants awarded to District government and non-profit agencies working to improve public safety.
 - Status: Completed December 2019

The following CJCC studies, research papers, reports and analyses from the Statistical Analysis Center are pending during FY20, to date:

General Analysis

- Human Trafficking Report (CY2018) - Expected completion date: February 2020
- Research Brief, Volume 3, Issue 2: Sealings and Expungements in the District - Expected completion date: October 2020

Juvenile Justice Analysis

- Root Causes of Juvenile Crime - Expected completion date: Spring 2020 (in process of negotiating data sharing agreements and receiving data)
- Juvenile Justice Data Committee Reports (For Official Use per Administrative Order 17-04) - Monthly
- Every Day Counts! Data Committee Reports - Quarterly

53. Please provide an update on the development and implementation of the Justice Statistical Analysis Tool (“JSAT”).

Response: As of the end of FY19, eight local and federal justice system agencies in the District have agreed to participate in JSAT as either a contributing agency, viewing agency, or both. In August 2019, the CJCC launched the JSAT Public Portal as well as the Executive Dashboard, which is a new feature in the JSAT Enterprise that provides monthly updates for CJCC members on shootings and other gun-related offenses in the District. The CJCC continues to ingest data from agencies that have signed agreements and will work with additional justice system agencies with respect to their participation in JSAT.

During FY20, the CJCC will work in collaboration with a contractor to make modifications and enhancements to the system as necessary to include, but not limited to, establishing new data feeds, automating processes and analytical products, and developing an Information Security and Privacy Program (ISPP) which is compliant with FISMA (Federal Information Security Modernization Act of 2002).

54. What public meetings does CJCC plan to convene in the remainder of FY20 and in FY21?

Response: CJCC will conduct a public meeting in April 2020, fall 2020, spring 2021, and fall 2021. The themes for the FY20 and FY21 public meetings have yet to be determined.

55. What training workshops and other programs does CJCC plan to hold in the remainder of FY20 and in FY21?

Response: Each fiscal year, the CJCC conducts the following training workshops:

- Criminal Justice Summit
- Information Sharing Form
- Bridging Research to Practice Series
- Juvenile Justice Workshops and/or Juvenile Justice Summit
- Grants Training

The CJCC has conducted the following training workshops during FY20, to date:

- Information Sharing Forum – “Leveraging information sharing to reduce gun violence in the District” – November 2019

The CJCC is finalizing planning for the following workshops, which have already been scheduled for FY20:

- Criminal Justice Summit – March 25, 2020
- Juvenile Justice Summit – September 9, 2020
- Information Sharing Forum – Fall 2020

56. Please provide an update on the survey and report required of CJCC by Section 304 of the Comprehensive Youth Justice Amendment Act of 2016 (D.C. Law 21-0238).

- a. Are there any legislative barriers to information sharing that remain after passage of the Criminal Justice Coordinating Council Information Sharing Emergency Amendment Act of 2019 (D.C. Law 23-106) and the Criminal Justice Coordinating Council Information Sharing Congressional Review Emergency Amendment Act of 2019 (D.C. Law 23-138)?

Response: The research plan developed to fulfill section 304 of the Comprehensive Youth Justice Amendment Act of 2016 (D.C. Law 21-0238) involved three components: a) conducting a statistical analysis of a sample of justice-involved and non-justice-involved youth to examine how factors (including childhood maltreatment, school performance, school attendance, housing instability, and substance abuse and mental illness) affect the likelihood a youth becomes involved in the juvenile justice system; (b) interviewing representatives from government agencies and youth-serving nonprofits to obtain expert opinions on the causes of juvenile justice system involvement; and (c) conducting surveys and focus groups with committed and incarcerated youth under age 21 to determine the prevalence of adverse childhood experiences and obtain the youths' perspective on the causes of justice system involvement.

During FY19, CJCC completed components (b) and (c) by analyzing interview, survey, and focus group data collected from September through December 2018.

Towards the completion of component (a), by June 2019, CJCC had matched, cleaned, and coded data received by OSSE, CFSA, DCSC, and MPD to create a dataset of a representative sample of public school and public charter school enrollees, which includes information on maltreatment, school performance, juvenile arrest, and juvenile adjudication.

In July 2019, CJCC received legislative relief to obtain data on poverty, student discipline, and mental health and substance abuse.

By January 2020, CJCC had entered into new or amended data sharing agreements with DHS and OSSE and received data on TANF eligibility and student discipline. It is currently working to establish a data sharing agreement with DHCF to obtain Medicaid eligibility, mental health, and substance abuse data.

57. Please provide an update on the report required of CJCC by the Prohibition Against Human Trafficking Act of 2010.

Response: The Act requires that a report on human trafficking in the District of Columbia be issued at least once every 36 months. CJCC issued the first two reports in February 2018 and March 2019, respectively, which included information on human trafficking cases and associated offenders and victims that were identified during calendar years 2016 and 2017.

CJCC plans to issue the third report with information on cases from calendar year 2018 in March 2019.

- a. What data has CJCC gathered about human trafficking in the District in FY20, to date?

Response: The human trafficking report is based on calendar years and, to date, data has only been collected for calendar years 2016, 2017, and 2018. CJCC will begin collecting data on calendar year 2019 in summer 2020. Data includes information on human trafficking investigations underway and completed by MPD and the FBI, including number of suspects and victims associated with the cases; number of human trafficking cases prosecuted locally and federally by USAO, including number of convictions and acquittals; and number of human trafficking victims who sought services from District grant-funded non-governmental organizations.

58. What goals for CY19 were set by CJCC members during the December 2018 Strategic Planning Session?

Response: During the December 2018 Strategic Planning Session, the CJCC members identified a focus goal for CY19: to reduce the number of shootings in the District of Columbia.

- a. Were those goals met in CY19?

Response: The goal was not met.

59. What goals for CY20 were set by CJCC members during the November and December 2019 Strategic Planning Sessions?

Response: CJCC members agreed to maintain the goal of reducing shootings for CY20. During the November 2019 Strategic Planning Meeting, and the subsequent monthly Principals' meetings, CJCC members were provided with information on comprehensive gun violence reduction strategies that have been successfully implemented in other jurisdictions throughout the country. CJCC members, along with District leaders, will decide which, if any, of these gun violence reduction strategies the District will pursue.

- a. How will CJCC measure its success?

Response: CJCC will continue to monitor a set of indicators relative to shootings to determine whether the CY20 goal has been met. Additional measures will be determined once the CJCC members determine the role to be undertaken by CJCC in the city's efforts to reduce gun violence.

60. During the CY19 Strategic Planning Session, CJCC invited Thomas Abt to speak about the model for reducing firearm violence discussed in his book *Bleeding Out*. How will CJCC

continue to promote discussion of this firearm violence prevention and intervention model during the remainder of FY20 and in FY21?

Response: CJCC has provided members with several informational materials to further inform and educate members about the strategies included in the gun violence reduction framework proposed by Thomas Abt. For example, CJCC provided members with information on “hot people” and “hot places” based on an analysis of shooting incidents from January 2016 – June 2019. CJCC also invited Thomas Abt to the December Principals’ Meeting to describe, in detail, the process for conducting a problem analysis, which can be used to identify the drivers of gun violence in a jurisdiction. In addition, the CJCC engaged representatives from Oakland, California, to participate in the January Principals’ Meeting to describe implementation of Oakland Ceasefire (a focused deterrence strategy which yielded a 49% reduction in gun violence over 6 years). Oakland representatives shared successes, challenges and lessons learned from their experience. CJCC also provided members with written summaries of Oakland’s problem analysis and Ceasefire strategy.

CJCC will continue to promote discussion of prevention, intervention, and enforcement efforts focused on high-risk people and high-risk places by having standing agenda items for the Principals’ meetings and various CJCC committees and workgroups that address different aspects of the gun violence reduction framework. CJCC will also incorporate this framework into training and information sessions, such as the Criminal Justice Summit, Juvenile Justice Summit, Information Sharing Forum and Bridging Research to Practice series, as well as the Spring and Fall Public Meetings.

61. What is the status of the CJCC’s public information campaign designed to reduce gun violence?

Response: During 2019, CJCC’s Public Affairs Specialist canvassed the anti-violence public messaging campaigns implemented in other cities throughout the country while also conducting research to identify the key components of an effective anti-violence messaging campaign. Based on her canvassing and research, the Public Affairs Specialist found that an anti-violence messaging campaign is only successful when it is designed to promote and publicize an existing anti-violence strategy that is being implemented in the jurisdiction. Although CJCC partner agencies each have individual efforts underway to reduce gun violence, at the time, partners had not yet identified a systemwide strategy for reducing gun violence. If CJCC members choose to implement a systemwide strategy, CJCC’s Public Affairs Specialist stands ready to shepherd the development of an accompanying public messaging campaign.

Also, during 2019, the Public Affairs Specialist convened a Public Information Officer (PIO) Workgroup, comprised of public affairs specialists and public information officers employed by CJCC member agencies. The workgroup met on a monthly basis to offer perspectives on a systemwide anti-violence public messaging campaign. Workgroup members also identified anti-violence efforts underway at their own agencies for which

they would like to increase the public's awareness. They discussed how agencies could help support each other in communicating this information to broader audiences. For example, the workgroup discussed opportunities for broadening communications regarding the District's "red flag" law, which is part of the Firearms Safety Omnibus Amendment Act of 2018. Several agencies, including the CJCC, have agreed to post the Frequently Asked Questions document on their websites.

62. Please describe CJCC's development of a risk terrain model.

Response: Risk Terrain Modeling (RTM) is a predictive crime modeling tool which, based on mathematical relationships between places (e.g., gas stations, blighted properties, parks, etc.) and past crime patterns, identifies where a crime is most likely to happen in the future, even if crime has not occurred in those places in the past. This is a key distinguishing factor between RTM and other place-based analyses. This cutting-edge approach utilizes known data to model future risk and alleviate uncertainty regarding key policy decisions and crime abatement efforts.

a. For which offenses has CJCC completed a risk terrain model?

Response: The CJCC has conducted Risk Terrain Modeling for robberies and shootings in the District.

b. How has CJCC publicized information related to its risk terrain models for the District?

Response: The CJCC has briefed the CJCC Principals, Combating Violent Crime Committee members, GunStat workgroup members, and Council staff on the Risk Terrain Modeling results.

c. Is CJCC aware of any District agency using CJCC's risk terrain model to inform that agency's work?

Response: As part of the Fall Crime Initiative, the Metropolitan Police Department focused patrols in close proximity to some of the spatial factors associated with an increased risk of shootings.

d. How does CJCC intend to push its risk terrain modeling work out to District agencies for implementation purposes?

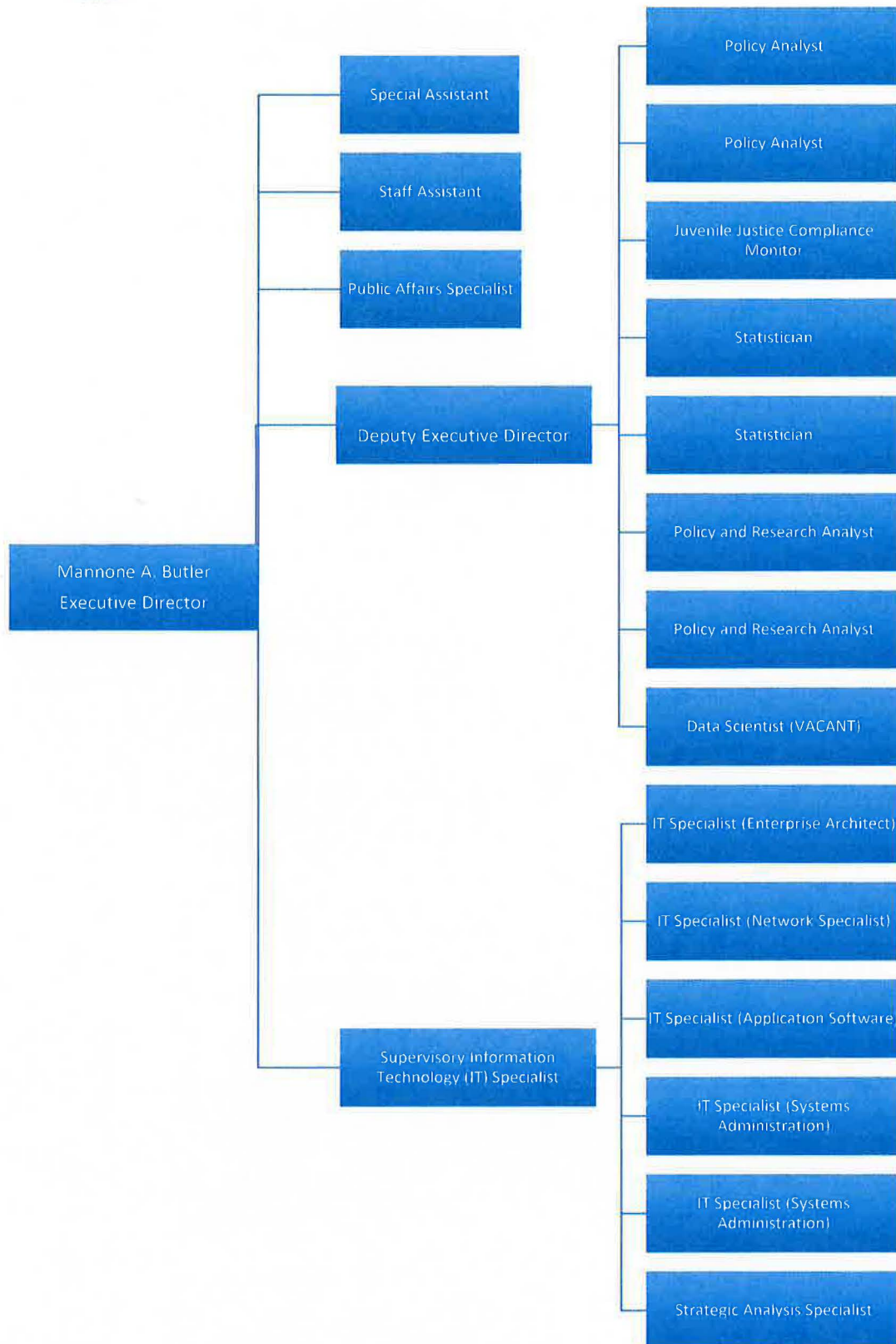
Response: Several of the spatial factors associated with an increased risk of robberies and shootings in the District pertain to planning and economic development issues and are beyond the purview of the criminal justice system. Therefore, will work in concert with the Council and District leadership, to identify the most effective ways to share results of CJCC's Risk Terrain Modeling analyses. results.

ORGANIZATIONAL CHART





CRIMINAL JUSTICE COORDINATING COUNCIL ORGANIZATIONAL CHART



ATTACHMENT B

AUTHORIZED EMPLOYEE TRAVEL
(FY 2019 and FY 2020)

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Public Safety and Justice Cluster**

Travel Expense Report

For travel that occurred between: 10/1/2018 - 9/30/2019

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
1	2019	Butler, Mannone A.	Executive Director	Re-Entry Ready: Improving Incarceration's Contribution To Successful Reentry - Washington, DC	10/2/2018 - 10/3/2018	Travel Reimbursemen Adjustments Total Other Related Exp by Tri Total Expenses by Tri	\$32.00 \$0.00 \$0.00 \$32.00	8110
2	2018	Butler, Mannone A.	Executive Director	36th Annual NAJIS Conference - Boulder Co	10/8/2018 - 10/12/2018	Travel Reimbursemen Travel Advance Adjustments Total Other Related Exp by Tri Total Expenses by Tri	\$28.85 \$238.00 \$0.00 \$488.80 \$998.60	8110 8110
3	2019	Butler, Mannone A.	Executive Director	ASC Conference - Atlanta, GA	11/14/2018 - 11/18/2018	Travel Reimbursemen Adjustments Total Other Related Exp by Tri Total Expenses by Tri	\$80.00 \$0.00 \$187.91 \$544.91	8110
4	2019	Butler, Mannone A.	Executive Director	JRSA-Eastern Regional Meeting - Atlanta, GA	12/3/2018 - 12/6/2018	Travel Reimbursemen Adjustments Total Other Related Exp by Tri Total Expenses by Tri	\$42.53 \$0.00 \$0.00 \$42.53	8110
5	2019	Butler, Mannone A.	Executive Director	2019 Search Winter Membership Group - San Diego, CA	1/8/2019 - 1/10/2019	Travel Reimbursemen Adjustments Total Other Related Exp by Tri Total Expenses by Tri	\$28.04 \$0.00 \$0.00 \$188.54	8110

For travel that occurred between: 10/1/2018 - 9/30/2019

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
6	2019	Butler, Mannone A.	Executive Director	Hart Center Office Meeting - Washington, DC	3/13/2019 - 3/13/2019	Travel Reimbursemen	\$7.42	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$0.00	
						Total Expenses by Trif	\$7.42	
7	2019	Butler, Mannone A.	Executive Director	Wilson Building Meeting - Washington, D	4/3/2019 - 4/3/2019	Travel Reimbursemen	\$9.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$0.00	
						Total Expenses by Trif	\$9.20	
8	2019	Butler, Mannone A.	Executive Director	National Network of Criminal Justice Coordinating Councils Meeting - Portland OR	6/19/2019 - 6/22/2019	Travel Reimbursemen	\$62.43	8110
						Travel Advance	\$211.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$1,200.65	
						Total Expenses by Trif	\$1,474.28	
9	2019	Butler, Mannone A.	Executive Director	American Probation and Parole Association (APPA) Conference Plenary Planning Meeting - San Francisco, CA	8/19/2019 - 8/22/2019	Travel Reimbursemen	\$152.34	8110
						Travel Advance	\$243.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$1,421.83	
						Total Expenses by Trif	\$1,817.37	
10	2019	Butler, Mannone A.	Executive Director	37th Annual National Association for Justice Information Systems (NAJIS) Conference - Baltimore, MD	9/30/2019 - 10/3/2019	Travel Reimbursemen	\$67.48	8110
						Travel Advance	\$277.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$1,139.05	
						Total Expenses by Trif	\$1,433.73	
11	2019	Diaz, Luis	Policy Analyst	2019 Code for America Summit - Oakland, CA	5/28/2019 - 5/31/2019	Travel Reimbursemen	\$281.11	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trif	\$1,463.08	
						Total Expenses by Trif	\$1,734.19	

For travel that occurred between: 10/1/2018 - 9/30/2019

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
12	2019	Jones, Christine	Strategic Analysis Specialist	37th Annual National Association for Justice Information Systems (NAJIS) Conference - Baltimore, MD	9/30/2019 - 10/3/2019	Travel Reimbursemen	\$58.55	8110
						Travel Advance	\$227.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trf	\$1,169.05	
						Total Expenses by Trf	\$1,454.80	
13	2019	Love, Kristy	Deputy Executive Director	2019 OJJDP SRAD's National Training Conference - Kansas City, MO	9/23/2019 - 9/26/2019	Travel Reimbursemen	\$88.96	0700
						Travel Advance	\$158.40	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trf	\$843.80	
						Total Expenses by Trf	\$1,123.96	
14	2019	McCann Sfecla, Ellen	Statistician	74th American Society of Criminology Annual Meeting - Atlanta, GA	11/14/2018 - 11/17/2018	Travel Reimbursemen	\$49.80	8110
						Travel Advance	\$211.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trf	\$1,087.80	
						Total Expenses by Trf	\$1,348.80	
15	2019	McCann Sfecla, Ellen	Statistician	2019 NIH Human Research Reviews: Mastering the Process Workshop - Baltimore, MD	5/15/2019 - 5/15/2019	Travel Reimbursemen	\$43.54	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trf	\$0.00	
						Total Expenses by Trf	\$43.54	
						16	2019	Towery, Keith
Travel Advance	\$158.40	8110						
Adjustments	\$0.00							
Total Other Related Exp by Trf	\$818.50							
Total Expenses by Trf	\$1,106.56							
17	2019	Vincent, Daniel	IT Specialist	37th Annual National Association for Justice Information Systems (NAJIS) Conference - Baltimore, MD	9/30/2019 - 10/3/2019	Travel Reimbursemen	\$21.30	8110
						Travel Advance	\$227.20	8110
						Adjustments	\$0.00	
						Total Other Related Exp by Trf	\$1,169.05	
						Total Expenses by Trf	\$1,417.55	

For travel that occurred between: 10/1/2018 - 9/30/2019

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund	
Total for: Criminal Justice Coordinating Council - CCJC - FJ0								\$14,775.98	

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Public Safety and Justice Cluster**

Travel Expense Report

For travel that occurred between: 10/1/2019 - 2/1/2020

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
1	2020	Butler, Mannone A.	Executive Director	DBH and Council on Criminal Justice Summit - Washington, DC	10/17/2019 - 10/17/2019	Travel Reimbursemen Adjustments Total Other Related Exp by Trij Total Expenses by Trij	\$35.00 \$0.00 \$0.00 \$35.00	0200
2	2020	Butler, Mannone A.	Executive Director	DBH Summit Meeting - Washington, DC	10/23/2019 - 10/23/2019	Travel Reimbursemen Adjustments Total Other Related Exp by Trij Total Expenses by Trij	\$24.00 \$0.00 \$0.00 \$24.00	0200
3	2020	Butler, Mannone A.	Executive Director	American Society of Criminology 75th Annual Meeting - San Francisco, CA	11/13/2019 - 11/16/2019	Travel Advance Travel Reimbursemen Adjustments Total Other Related Exp by Trij Total Expenses by Trij	\$243.20 \$147.99 \$0.00 \$451.99 \$843.18	0200 8110
4	2020	Butler, Mannone A.	Executive Director	2020 SEARCH Winter Membership Group Meeting - Columbia, SC	1/27/2020 - 1/30/2020	Travel Advance Adjustments Total Other Related Exp by Trij Total Expenses by Trij	\$195.20 \$0.00 \$0.00 \$195.20	8110
5	2020	Chaudhry, Imran	Chief Information Officer	37th Annual National Association for Justice Information Systems (NAJIS) Conference - Baltimore, MD	10/1/2019 - 10/3/2019	Travel Reimbursemen Adjustments Total Other Related Exp by Trij Total Expenses by Trij	\$243.94 \$0.00 \$595.00 \$838.94	8110

For travel that occurred between: 10/1/2019 - 2/1/2020

Criminal Justice Coordinating Council - CCJC - FJ0 - FJ0

No.	FY	Employee Name	Title	Travel Description and Destination	Travel Period	Expense Items	Amount	Fund
6	2020	McCann Sfecla, Ellen	Statistician	American Association of Criminology 75th Annual Meeting - San Francisco, CA	11/13/2019 - 11/16/2019	Travel Reimbursemen	\$217.55	0200
						Travel Advance	\$243.20	0200
						Adjustments	\$0.00	
						Total Other Related Exp by Trip	\$1,511.29	
						Total Expenses by Trip	\$1,972.04	
7	2020	Robinson, Charlea	Policy and Research Analyst	2019 ASUCRP/JRSA Annual Conference - Hilton Head, SC	11/18/2019 - 11/21/2019	Travel Reimbursemen	\$273.50	0200
						Adjustments	\$0.00	
						Total Other Related Exp by Trip	\$381.96	
						Total Expenses by Trip	\$655.46	
						Total for: Criminal Justice Coordinating Council - CCJC - FJ0		

ATTACHMENT C

PURCHASE CARD PURCHASES
(FY 2019 and FY 2020, as of 2.12.2019)

Central Bill Reconciliation

DCPCARD

Date/Time Printed: 10/04/2019 04:31:34 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2018' AND '09/30/2019' AND Transaction Type <> 'Payment'

Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
Billed to Account: *****3431										
JACKSON, ROBIN				Account Number: *****7940			Central Bill Account: *****3431			
09/28/2018	10/01/2018	2680534319001	85431548273701262342737	AMERITEL COMMUNICATION	5044	GAITHERSBU MD		20877-2142	USA	\$43.93
09/28/2018	10/01/2018	2680534318001	55506298271014000625851	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	(\$1,748.91)
09/28/2018	10/01/2018	2680534317001	55506298271014000625836	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	\$1,748.91
09/28/2018	10/01/2018	2680534316001	55432868271200017237918	SQ *SQ *ISRAEL MANOR I	8398	WASHINGTON	DC	20018-0000	USA	\$536.00
10/02/2018	10/03/2018	2682139826001	85431548275701392160627	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	(\$1,196.31)
10/03/2018	10/05/2018	2683992781001	85134258277900012700010	OBVERSE CORPORATION	7392	WASHINGTON	DC	20012-2165	USA	\$800.00
10/09/2018	10/11/2018	2687565654001	55417348283872832967685	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$389.30
10/09/2018	10/11/2018	2687565655001	55417348283872833344082	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
10/12/2018	10/12/2018	2688478812001	55432868285200793446455	WEBEX *WEBEX.COM	7399	916-861-3157			USA	\$1.44
10/17/2018	10/18/2018	2692191522001	75337008290485700055628	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$753.25
10/17/2018	10/18/2018	2692191523001	55457028290286774800012	DIGITAL GOV. INSTITUTE	7399	7037526243	VA	22182-0000	USA	\$995.00
10/17/2018	10/18/2018	2692191524001	55457028290286774800020	DIGITAL GOV. INSTITUTE	7399	7037526243	VA	22182-0000	USA	\$995.00
10/17/2018	10/18/2018	2692191525001	55457028290286774800038	DIGITAL GOV. INSTITUTE	7399	7037526243	VA	22182-0000	USA	\$995.00
10/19/2018	10/22/2018	2694322891001	55432868292200372302989	INT*IN *ACSI TRANSLATI	7399	202-5998456	MD	20852-0000	USA	\$800.00
10/22/2018	10/23/2018	2695071713001	05227028296500221705543	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$200.00
10/23/2018	10/25/2018	2696862704001	55417348297872974173732	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$298.40
10/23/2018	10/25/2018	2696862705001	55417348297872973386004	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
10/25/2018	10/25/2018	2696862706001	55432868298200432644382	DMI* DELL HLTHCR/REL	5045	800-274-1550			USA	\$1,066.28
10/30/2018	10/31/2018	2700546657001	05134378304600035634615	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/30/2018	10/31/2018	2700546656001	55432868303200552943013	INT*IN *OPTION TECHNOL	7399	407-8723333	FL	32811-0000	USA	\$792.00
10/30/2018	10/31/2018	2700546655001	75337008303488000074237	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$678.50

Central Bill Reconciliation

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
10/30/2018	10/31/2018	2700546654001	75337008303488000074229	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$198.50
10/30/2018	10/31/2018	2700546658001	05134378304600035634797	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/30/2018	10/31/2018	2700546659001	05134378304600035634870	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/31/2018	11/01/2018	2701379572001	05134378305600034202587	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/31/2018	11/01/2018	2701379573001	05134378305600034202660	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/31/2018	11/01/2018	2701379574001	05134378305600034202744	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
10/31/2018	11/01/2018	2701379575001	05134378305600034202827	FBI IDENTIFICATION REC	9399	304-625-5590	WV	26306	USA	\$18.00
11/06/2018	11/07/2018	2704927687001	55432868310200010068776	INT*IN *CHANGING TECHN	7392	202-6883631	DC	20010-0000	USA	\$2,535.00
11/07/2018	11/09/2018	2706792456001	55417348312873123437201	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$15.00
11/12/2018	11/13/2018	2708684752001	55432868316200175466686	MARRIOTT ATLANTA MARQU	3509	866-435-7627	GA	30303	USA	\$716.40
11/13/2018	11/14/2018	2709534109001	55429508317894383879494	JRSA	8398	2028429330	DC	20001-0000	USA	\$475.00
11/16/2018	11/19/2018	2712619220001	55436878320263203834977	WESTIN PEACHTREE PLAZA	3513	404-6591400	GA	30303-0000	USA	\$206.07
11/20/2018	11/23/2018	2714666966001	55310208325708428650059	HOTEL INDIGO DOWNTOWN	3813	ATLANTA	GA	30303-1568	USA	\$502.47
11/21/2018	11/23/2018	2714666967001	55432868325200164504876	INT*IN *CHANGING TECHN	7392	202-6883631	DC	20010-0000	USA	\$1,792.43
11/21/2018	11/23/2018	2714666969001	55417348326873263243215	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
11/21/2018	11/23/2018	2714666968001	55417348326873263899115	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$564.41
11/27/2018	11/28/2018	2716576019001	55429508331894961793903	JRSA	8398	2028429330	DC	20001-0000	USA	\$17.00
12/03/2018	12/04/2018	2720355679001	55429508337894243233946	PAYPAL	8999	4029357733	CA	95131-0000	USA	\$200.00
12/14/2018	12/17/2018	2728798127001	55417348349873492557982	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$467.10
12/14/2018	12/17/2018	2728798128001	55417348349873492839018	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
12/18/2018	12/20/2018	2730998993001	75337008353487500063095	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$473.25
12/20/2018	12/21/2018	2731756542001	55432868354200065604464	THOMSON WEST	8999	SAINT PAUL	MN	55123-1340	USA	\$48.36
12/20/2018	12/21/2018	2731756541001	55432868354200065604175	THOMSON WEST	8999	SAINT PAUL	MN	55123-1340	USA	\$48.36
12/20/2018	12/21/2018	2731756543001	55432868354200140305988	THOMSON WEST	8999	SAINT PAUL	MN	55123-1340	USA	\$1,350.00

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
01/08/2019	01/09/2019	2738017316001	55446419009200343100041	NATIONAL CRIMINAL JUST	8699	02026288550	DC	20001-0000	USA	\$500.00
01/16/2019	01/18/2019	2744298542001	85431549017701392161386	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	\$2,456.55
01/24/2019	01/28/2019	2749751454001	85134259025900012800011	OBVERSE CORPORATION	7392	WASHINGTON	DC	20012-2165	USA	\$90.00
02/12/2019	02/13/2019	2760449713001	05227029044500220235222	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$165.00
02/13/2019	02/14/2019	2761351531001	05227029045500258462838	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$125.00
02/14/2019	02/15/2019	2762262789001	55432869045100880087809	THOMSON WEST	8999	SAINT PAUL	MN	55123-1340	USA	\$48.36
02/20/2019	02/20/2019	2764776893001	55432869051100212156604	COMCAST	4899	800-COMCAST	MD	21236	USA	\$300.00
02/25/2019	02/26/2019	2768597077001	55432869056200077378619	AMZN MKTP US	5942	AMZN.COM/BILL	WA	98109-0000	USA	\$56.95
02/25/2019	02/26/2019	2768597078001	55500369056083724148017	PUBLIC PM.COM	8299	2027358899	DC	20009-0000	USA	\$1,786.18
02/26/2019	02/26/2019	2768597079001	55432869057200133452811	AMZN MKTP US	5942	AMZN.COM/BILL	WA	98109-0000	USA	\$29.99
02/26/2019	02/27/2019	2769475293001	75337009057489900050984	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$140.00
02/27/2019	02/28/2019	2770412947001	55500369058083000939475	PUBLIC PM.COM	8299	2027358899	DC	20009-0000	USA	(\$1,786.18)
03/01/2019	03/04/2019	2772672566001	55432869060200006825254	AMZN MKTP US	5942	AMZN.COM/BILL	WA	98109-0000	USA	\$56.95
02/28/2019	03/04/2019	2772672567001	85140519060900014000037	STAR OFFICE PRODUCTS	5044	WASHINGTON	DC	20007-3552	USA	\$979.68
03/06/2019	03/07/2019	2775320916001	55432869065200217270931	SQ *SQ *SEARCH GROUP,	8699	GOSQ.COM	CA	95815-0000	USA	\$5,250.00
03/07/2019	03/08/2019	2776289052001	55506299067690871429105	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$1,788.00
03/08/2019	03/11/2019	2777515571001	55506299068690876649128	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$476.62
03/12/2019	03/13/2019	2779130622001	25247809071001095164048	FAITH MANAGEMENT CONSU	5111	WASHINGTON	DC	20019-0000	USA	\$168.15
03/18/2019	03/19/2019	2782898512001	55446419078400785000016	CHAMPION AWARDS	5999	WASHINGTON	DC	20001-0000	USA	\$780.00
03/19/2019	03/20/2019	2783739985001	75337009078480400059653	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$140.00
03/19/2019	03/20/2019	2783739986001	75337009078480400059679	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$443.75
03/20/2019	03/21/2019	2784653168001	75337009079482300055053	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$46.25
03/21/2019	03/22/2019	2785589518001	55432869080200565040093	SQ *SQ *SOFTWARE INFOR	7372	GOSQ.COM	VA	20175-0000	USA	\$1,749.76
03/26/2019	03/27/2019	2788364554001	75337009085483700051512	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$522.50

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
03/27/2019	03/28/2019	2789280826001	75337009086485700056481	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$167.50
04/05/2019	04/08/2019	2796142548001	55488729095083314773400	BLS*NIHREGIONALSEMI NAR	7399	800-277-5708	MD	20850-0000	USA	\$110.00
04/07/2019	04/08/2019	2796142549001	75418239097071099048545	SMK	5968	971-2445555	CA	94301	USA	\$432.48
04/11/2019	04/12/2019	2799726826001	25247709102010356129181	TRAINUP.COM	8299	PLANO	TX	75093-2453	USA	\$4,895.00
04/15/2019	04/17/2019	2802595860001	85431549106701392162204	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	\$529.59
04/18/2019	04/19/2019	2804422747001	55429509108894385680263	PAYPAL	7392	4104991209	CA	95131-0000	USA	\$1,277.00
05/01/2019	05/03/2019	2813620686001	55417349122871225238681	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$448.01
05/01/2019	05/03/2019	2813620687001	55417349122871224236900	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
05/03/2019	05/06/2019	2814834500001	55417349124871243640668	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
05/03/2019	05/06/2019	2814834501001	55432869124200438130590	UNITED AIRLINES	3000	800-932-2732	TX	77002-0000	USA	\$643.99
05/06/2019	05/08/2019	2816520473001	55417349127871273547475	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$387.00
05/03/2019	05/08/2019	2816520476001	55432869127200104741297	UNITED AIRLINES	3000	713-324-5000	TX	77002	USA	(\$643.99)
05/06/2019	05/08/2019	2816520475001	55432869127200104500115	UNITED AIRLINES	3000	800-932-2732	TX	77002-0000	USA	\$387.00
05/06/2019	05/08/2019	2816520474001	55417349127871273942205	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
05/14/2019	05/15/2019	2821302136001	55429509134894389529357	DBH CONFERENCE	7299	2024985738	DC	20011	USA	\$25.00
05/15/2019	05/16/2019	2822265242001	55446419136200343600020	NATIONAL CRIMINAL JUST	8699	02026288550	DC	20001-0000	USA	\$435.00
05/17/2019	05/20/2019	2824424330001	55417349138871383639342	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
05/17/2019	05/20/2019	2824424331001	55432869138200603024846	SOUTHWEST	3066	800-435-9792	TX	75235-0000	USA	\$635.49
05/21/2019	05/22/2019	2826068489001	55432869141200239194513	OAKLAND MARRIOTT CITY	3509	OAKLAND	CA	94607-460	USA	\$1,453.08
05/22/2019	05/24/2019	2827944764001	75337009143300001721710	EXPRESS DRYCLEANING	7211	3014697444	VA	22030-0000	USA	\$624.00
05/23/2019	05/24/2019	2827944765001	55506299144690213437060	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$180.00
05/29/2019	05/30/2019	2830730543001	55506299149014000601702	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	\$1,581.92
05/30/2019	05/31/2019	2831604216001	55506299151690245620337	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$508.21
06/06/2019	06/07/2019	2836319295001	85189939157980000927449	NFF	4816	WASHINGTON	DC	20005-2602	USA	\$2,983.51

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
06/11/2019	06/12/2019	2839126697001	75337009162480000039987	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$630.00
06/14/2019	06/17/2019	2842209067001	05436849166200052171443	METRO 023-JUDICIARY	4111	WASHINGTON	DC	20001	USA	\$20.00
06/14/2019	06/17/2019	2842209068001	05436849166200052171518	METRO 023-JUDICIARY	4111	WASHINGTON	DC	20001	USA	\$20.00
06/17/2019	06/20/2019	2844748572001	75337009170480000044698	OFFICE CATERING	5811	3017722323	MD	20743-0000	USA	\$259.25
06/21/2019	06/24/2019	2846870816001	75418239172075095572067	SMK	5968	971-2445555	CA	94301	USA	\$408.00
06/21/2019	06/24/2019	2846870817001	75418239172075095572075	SMK	5968	971-2445555	CA	94301	USA	(\$432.48)
06/22/2019	06/25/2019	2847627828001	25247809175002141002617	JUPITER HOTEL	7011	PORTLAND	OR	97214-1221	USA	\$549.99
06/28/2019	07/01/2019	2851467899001	6523097918000000519118	RU CONT STUDIES	8220	7329324700	NJ	08901-0000	USA	\$1,950.00
07/13/2019	07/15/2019	2858898048001	55432869194200332697764	MARRIOTT HOTELS	3509	KANSAS CITY	MO	64105-1638	USA	\$448.20
07/13/2019	07/15/2019	2858898049001	55432869194200332697772	MARRIOTT HOTELS	3509	KANSAS CITY	MO	64105-1638	USA	\$448.20
07/16/2019	07/17/2019	2860528732001	55429509197894740092420	JRSA	8398	2028429330	DC	20001-0000	USA	\$475.00
07/17/2019	07/19/2019	2862405929001	55417349199871993869533	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$190.30
07/17/2019	07/19/2019	2862405930001	55417349199871993874798	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$365.60
07/17/2019	07/19/2019	2862405931001	55417349199871995241665	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$150.00
07/17/2019	07/19/2019	2862405932001	55417349199871994327952	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
07/17/2019	07/19/2019	2862405933001	55417349199871994328067	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
07/23/2019	07/24/2019	2865168080001	55432869204200735500670	INT*IN *CHANGING	7392	202-6883631	DC	20010-0000	USA	\$1,922.80
07/29/2019	07/30/2019	2868826286001	55500369210083384940458	STATACORP LP	7372	COLLEGE STATION	TX	77845-4512	USA	\$595.00
07/29/2019	07/31/2019	2869656410001	55506299211690534297357	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$130.00
07/31/2019	08/01/2019	2870554708001	55432869212200534188305	MARRIOTT SN FRAN	3509	866-435-7627	CA	94103-0000	USA	\$943.82
08/07/2019	08/08/2019	2875083313001	55429509219894611898743	PAYPAL	8641	4029357733	OR	97068-0000	USA	\$595.00
08/07/2019	08/08/2019	2875083314001	55429509219894612757583	PAYPAL	8641	4029357733	OR	97068-0000	USA	\$595.00
08/07/2019	08/08/2019	2875083315001	55429509219894607565850	PAYPAL	8641	4029357733	OR	97068-0000	USA	\$595.00
08/07/2019	08/08/2019	2875083316001	55429509219894607855814	PAYPAL	8641	4029357733	OR	97068-0000	USA	\$595.00
08/13/2019	08/14/2019	2878720875001	55432869225200570786579	SQ *SQ *BPM BI INC	7372	GOSQ.COM	DC	20003-0000	USA	\$1,876.02

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 Central Bill Reconciliation

Central Bill Reconciliation

DCPCARD

Date/Time Printed: 10/04/2019 04:31:34 PM

Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2018' AND '09/30/2019' AND Transaction Type <> 'Payment'

Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
08/12/2019	08/14/2019	2878720876001	55499679225823897330905	AMTRAK .CO22	4112	08008727245	DC	20002-0000	USA	\$30.00
08/13/2019	08/15/2019	2879635633001	55499679226823898663667	AMTRAK .CO22	4112	08008727245	DC	20002-0000	USA	\$30.00
08/16/2019	08/19/2019	2881704209001	85431549228701392162983	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	\$1,902.28
08/16/2019	08/19/2019	2881704210001	55506299228014000545929	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	\$680.78
08/21/2019	08/22/2019	2884262463001	55506299234690638015674	BLUEBAY OFFICE INC	5943	2023371003	DC	20016-0000	USA	\$2,500.00
08/21/2019	08/22/2019	2884262464001	05227029234500257584211	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$150.00
08/21/2019	08/22/2019	2884262465001	05227029234500257584393	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$150.00
08/25/2019	08/26/2019	2886378264001	85493349237933096025302	PIKTOCHARTCO	5817	BAYAN BARU	MYS	119500000	MYS	\$290.00
08/26/2019	08/27/2019	2887131035001	55506299238014000608592	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	(\$680.78)
08/26/2019	08/27/2019	2887131036001	55506299238014000608618	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	\$674.38
08/30/2019	09/02/2019	2890922370001	85431549242701392163090	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	\$2,393.03
09/04/2019	09/05/2019	2892710027001	55420599247630126732977	USM BUSINESS OFFICE	8220	GORHAM	ME	04038-1016	USA	\$250.00
09/05/2019	09/06/2019	2893606083001	55310209248026929988197	CISCO SYSTEMS INC	5732	08005536387			USA	\$468.00
09/10/2019	09/11/2019	2896554565001	55506299253014000622700	AOP BUSINESS SERVICES	5111	02025260586	DC	94043-0000	USA	\$2,840.45
09/11/2019	09/12/2019	2897575699001	55436879254172549234610	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	\$544.05
09/11/2019	09/12/2019	2897575700001	55436879254172549234941	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	\$544.05
09/11/2019	09/12/2019	2897575701001	55436879254172549235294	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	\$544.05
09/12/2019	09/13/2019	2898608144001	55429509255637933258178	EVERGREEN EVALUATION & EMERGENCY 911 SECURITY	7372	2694251650	MI	49001-0000	USA	\$5,000.00
09/12/2019	09/13/2019	2898608145001	55457029255083770696465	ALTOVA	5065	WASHINGTON	DC	20019-3823	USA	\$1,358.99
09/13/2019	09/16/2019	2899884032001	82306069256900019505490	INT*IN *SUPRETECH, INC	5045	BEVERLY	MA	01915-6196	USA	\$249.75
09/13/2019	09/16/2019	2899884031001	55432869256200901754694	BLUEBAY OFFICE INC	7372	202-7267200	DC	20011-0000	USA	\$1,429.20
09/16/2019	09/17/2019	2900706813001	55506299260690762879892	METRO 023-JUDICIARY SQ	5943	2023371003	DC	20016-0000	USA	\$57.00
09/18/2019	09/20/2019	2903689113001	05436849262200058635410	UNITED AIRLINES	4111	WASHINGTON	DC	20001	USA	\$40.00
09/18/2019	09/20/2019	2903689112001	55432869262200257506757		3000	800-932-2732	TX	77002-0000	USA	\$356.60

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Central Bill Reconciliation

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Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2018' AND '09/30/2019' AND Transaction Type <> 'Payment'

Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount	
09/19/2019	09/20/2019	2903689114001	75306379262174200497300	CARAHSOFT TECHNOLOGY C	5045	703-8718500	VA	20191-0000	USA	\$1,500.00	
09/18/2019	09/20/2019	2903689111001	55417349262872623890750	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00	
JACKSON, ROBIN *****7940 Sub-Total:				144 Transaction(s)						\$88,217.97	
LOVE, KRISTY				Account Number: *****7200				Central Bill Account: *****3431			
02/05/2019	02/06/2019	2755810814001	05410199037105005339475	STAPLES	00102186	5943	WASHINGTON	DC	20005-0000	USA	\$245.00
03/23/2019	03/25/2019	2786757833001	55432869082200970038797	SQ *SQ *REESE'S CATERI	5811	GOSQ.COM	DC	20003-0000	USA	\$2,265.00	
LOVE, KRISTY *****7200 Sub-Total:				2 Transaction(s)						\$2,510.00	
*****3431 Sub-Total:				146 Transaction(s)						\$90,727.97	
Grand Total:				146 Transaction(s)						\$90,727.97	

Central Bill Reconciliation

DCPCARD

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Orientation: Landscape

Selection Criteria: Post Date Is Between '10/01/2019' AND '02/12/2020' AND Transaction Type <> 'Payment'

Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
Billed to Account: *****3431										
JACKSON, ROBIN				Account Number: *****7940			Central Bill Account: *****3431			
10/02/2019	10/03/2019	2912760653001	55429509275894873470018	COAST2COAST	4722	5555555555	DC	20018-0000	USA	\$452.00
10/02/2019	10/03/2019	2912760652001	55436879275262757048532	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	(\$377.63)
10/04/2019	10/07/2019	2915030492001	55436879277262779353678	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	(\$8.46)
10/08/2019	10/09/2019	2916774760001	05227029282600027235796	THURGOOD MARSHALL ACAD	8220	202-563-6862	DC	20020-0000	USA	\$320.00
10/07/2019	10/09/2019	2916774758001	55436879281172817733480	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	(\$11.59)
10/08/2019	10/09/2019	2916774759001	55432869281200807840026	INT*IN *OPTION TECHNOL	7399	407-8723333	FL	32811-0000	USA	\$891.00
10/10/2019	10/11/2019	2918759112001	55432869283200211584820	SQ *SQ *BPM BI INC	7372	GOSQ.COM	DC	20003-0000	USA	\$3,460.84
10/09/2019	10/11/2019	2918759113001	55436879283172838841500	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	\$544.05
10/09/2019	10/11/2019	2918759114001	55436879283172838841831	HILTON BALTIMORE	7011	BALTIMORE	MD	21201-0000	USA	(\$166.42)
10/15/2019	10/16/2019	2922056358001	55429509288852431698897	JRSA	8398	2028429330	DC	20001-0000	USA	\$550.00
10/18/2019	10/21/2019	2925681820001	55460299291036014116633	PARK CENTRAL SAN FRANC	7011	SAN FRANCISCO	CA	94103-3106	USA	\$974.69
10/18/2019	10/21/2019	2925681819001	55460299291036014116617	PARK CENTRAL SAN FRANC	7011	SAN FRANCISCO	CA	94103-3106	USA	\$974.69
10/18/2019	10/21/2019	2925681821001	55429509291852573793055	COAST2COAST	4722	5555555555	DC	20018-0000	USA	\$403.00
10/10/2019	10/21/2019	2925681822001	85175309291980000437638	RAPIDSUPPLIES.COM	5943	RYE	NY	10580-0000	USA	\$295.28
10/21/2019	10/22/2019	2926543059001	55432869294200837853036	THOMSON WEST	8999	SAINT PAUL	MN	55123-1340	USA	\$1,890.00
10/22/2019	10/22/2019	2926543062001	55436879295152952802047	WESTIN (WESTIN HOTELS)	3513	HILTON HEAD I	SC	29928-0000	USA	\$127.32
10/22/2019	10/22/2019	2926543061001	55436879295152952802039	WESTIN (WESTIN HOTELS)	3513	HILTON HEAD I	SC	29928-0000	USA	\$254.64
10/22/2019	10/22/2019	2926543060001	55432869295200957504426	COMCAST	4899	800- COMCAST	MD	21236	USA	\$335.00
10/21/2019	10/23/2019	2927487224001	55417349295872953728886	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
10/21/2019	10/23/2019	2927487223001	55417349295872954464945	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$347.00
10/23/2019	10/24/2019	2928515408001	55432869296200357888931	INT*IN *SUPRETECH, INC	7372	202-7267200	DC	20011-0000	USA	\$432.57
10/28/2019	10/30/2019	2933281449001	55417349302873023055277	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$116.60

Central Bill Reconciliation

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount
10/28/2019	10/30/2019	2933281450001	55417349302873023444265	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
10/30/2019	10/31/2019	2934255903001	55432869303200963337746	SQ *SQ *SEARCH GROUP,	8699	GOSQ.COM	CA	95815-0000	USA	\$9,450.00
10/30/2019	10/31/2019	2934255904001	55432869303200973991524	INT*IN *CHANGING TECHN	7392	202-6883631	DC	20010-0000	USA	\$2,485.62
10/31/2019	11/04/2019	2936335413001	55500369305036118189640	THE WINK HOTEL	7011	WASHINGTON	DC	20037-1522	USA	\$170.95
11/06/2019	11/07/2019	2939447285001	55446419311400787000052	CHAMPION AWARDS	5999	WASHINGTON	DC	20001-0000	USA	\$189.00
11/07/2019	11/08/2019	2940482246001	55432869311200852139062	MARRIOTT COLUMBIA	3509	COLUMBIA	SC	29201-0000	USA	\$386.93
11/06/2019	11/08/2019	2940482244001	55417349311873114670488	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$138.00
11/06/2019	11/08/2019	2940482245001	55417349311873113889238	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
11/06/2019	11/08/2019	2940482243001	55417349311873113457705	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$94.30
11/13/2019	11/14/2019	2944759301001	55432869317200266994486	INT*IN *CHANGING TECHN	7392	202-6883631	DC	20010-0000	USA	\$3,682.48
11/15/2019	11/18/2019	2947077641001	55432869319200724442613	SQ *SQ *BPM BI INC	7372	GOSQ.COM	DC	20003-0000	USA	\$712.75
11/22/2019	11/25/2019	2952429797001	55429509326852053316731	PAYPAL	8999	4029357733	CA	95131-0000	USA	\$2,500.00
11/25/2019	11/26/2019	2953436806001	55310209329026470975736	CISCO SYSTEMS INC	5732	08005536387			USA	\$1.32
12/03/2019	12/05/2019	2958489323001	75265869338762500153232	HACHETTE BOOK GROUP	2741	617-2631962	MA	02108	USA	\$450.00
12/04/2019	12/05/2019	2958489324001	05410199338105037099754	STAPLES DIRECT	5111	EUREKA	CA	95503-0000	USA	\$22.89
12/05/2019	12/06/2019	2959524038001	55446419339207439700015	GTU-SCH OF CONT STUDIE	4816	WASHINGTON	DC	20057-0001	USA	\$3,300.00
12/09/2019	12/10/2019	2962030544001	55432869343200884816960	EXPEDIA 7501996940360	4722	EXPEDIA.COM	WA	98004-0000	USA	\$165.53
12/09/2019	12/11/2019	2962976761001	55417349344873443971996	DELTA	3058	ATLANTA	GA	30354-0000	USA	\$348.30
12/09/2019	12/11/2019	2962976762001	55417349344873443338295	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00
12/10/2019	12/11/2019	2962976763001	55310209344091376000014	DUPONT COMPUTERS	7392	WASHINGTON	DC	20009-0000	USA	\$310.00
12/09/2019	12/11/2019	2962976760001	55417349344873442963168	AMERICAN AIRLINES	3001	LAGRANGE	GA	85034-0000	USA	\$133.30
12/11/2019	12/12/2019	2963996401001	55432869345200424786663	EXPEDIA 7501996940360	4722	EXPEDIA.COM	WA	98004-0000	USA	(\$165.53)
12/13/2019	12/16/2019	2966263146001	55499679348823042821966	AMTRAK .CO34	4112	08008727245	DC	20002-0000	USA	\$98.00

Central Bill Reconciliation

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Transaction Date	Post Date	Transaction ID	Reference Number	Merchant Name	MCC	Merchant City	Merchant State/Province	Merchant ZIP/Postal	Merchant Country	Transaction Amount	
12/19/2019	12/23/2019	2971027071001	55310209354722041690063	GRAND HYATT WASHINGTON	3640	8558690846	DC	20001-0000	USA	\$194.27	
12/20/2019	12/23/2019	2971027072001	55429509354852440828013	PAYPAL	8999	4029357733	CA	95131-0000	USA	\$2,500.00	
12/24/2019	12/26/2019	2972164340001	85431549358701392164007	MVS INC	7379	WASHINGTON	DC	20036-3856	USA	\$2,488.89	
12/26/2019	12/27/2019	2972543870001	05227029360200031245579	TM TECHNOLOGIES	5732	202-393-1096	DC	20005	USA	\$349.99	
01/06/2020	01/09/2020	2978358939001	85431540008701408700078	BIZTECH FUSION LLC	5045	443-360-0959	DC	20005-0000	USA	\$332.05	
01/14/2020	01/16/2020	2983584236001	55310200015331901227774	ALASKA A 02	3256	08006545669	WA	98168-0000	USA	\$366.80	
01/14/2020	01/16/2020	2983584235001	55417340015870154108195	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00	
01/16/2020	01/17/2020	2984602745001	05227020017500231947510	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$165.00	
01/16/2020	01/17/2020	2984602746001	05227020017500231947692	AMERICAN SOCIETY OF CR	8299	614-292-9207	OH	43212-0000	USA	\$145.00	
JACKSON, ROBIN *****7940 Sub-Total:				54 Transaction(s)						\$42,970.42	
LOVE, KRISTY				Account Number: *****7200				Central Bill Account: *****3431			
01/16/2020	01/20/2020	2985850545001	55310200017331901139399	ALASKA A 02	3256	08006545669	WA	98168-0000	USA	\$198.40	
01/16/2020	01/20/2020	2985850544001	55417340017870174264588	AGENT FEE 89	4511	DIRECT TRAVEL	NJ	22201-0000	USA	\$30.00	
02/07/2020	02/10/2020	3001769153001	85140510040900016700018	STAR OFFICE PRODUCTS	5044	WASHINGTON	DC	20007-3552	USA	\$1,129.25	
LOVE, KRISTY *****7200 Sub-Total:				3 Transaction(s)						\$1,357.65	
*****3431 Sub-Total:				57 Transaction(s)						\$44,328.07	
Grand Total:				57 Transaction(s)						\$44,328.07	

ATTACHMENT D

CJCC PROCUREMENTS
(FY 2019 and FY 2020, as of 2.12.2020)

CJCC PURCHASE ORDERS (FY 2019)

VENDOR	PO #	BASE or OPTION YEAR	SUBJECT/END PRODUCT or SERVICE	PO TOTAL	AMOUNT SPENT	CONTRACT TERM	COMPETITION (Yes or No)	CONTRACT ADMINISTRATOR	FUNDING SOURCE
Blueprint Consulting Services	PO591616-V2	OY1	IT Consultant (Option Year 1)(re JSAT - Phase 3 - FY 2019)	\$398,895.20	\$398,895.16	3.5.18 to 9.30.19	Yes	RYJackson	Federal and Grant
CRP, Inc.	PO591617	N/A	Continuation of FY 2018 PO584839-V2 re the Police-Community Relations Survey (FY 2019)	\$74,988.46	\$74,988.46	6.11.18 to 6.11.19	Yes	RYJackson	Local
Enlightened, Inc.	PO591618-V2	OY1	Continuation of FY 2018 PO578497-V3 re CJCC IT Development Services Contract (CW4922 - Option Year 1)(FY 2019)	\$119,200.00	\$118,080.00	2.7.17 to 2.6.20	Yes	RYJackson	Federal, Local and intra-District
Obverse, Inc.	PO593710	N/A	Web Server and Hosting Services Agreement (re Resource Locator and JSAT)(FY 2019)	\$8,800.00	\$8,800.00	11.1.18 to 9.30.19	Yes	RYJackson	Federal
Senoda, Inc.	PO595491	N/A	Annual Report (2018)	\$6,602.00	\$6,602.00	11.20.18 to 3.20.19	Yes	RYJackson	Federal
The Clearing, Inc.	PO595750	N/A	Strategic Planning Meeting Facilitator (FY 2019)	\$13,120.00	\$13,120.00	11.27.18 to 11.21.19	Yes	RYJackson	Local
Public Performance Management	PO596055	OY1	JUSTIS Infrastructure Upgrade (Software)(FY 2019 - Option Year 1)	\$13,194.90	\$13,194.90	8.1.18 to 9.30.20	Yes	RYJackson	Local
Changing Technologies	PO596927	Base	CJCC File Server Replacement (FY 2019)	\$12,270.66	\$12,270.66	11.1.18 to 10.31.23	Yes	RYJackson	Local
Changing Technologies	PO598159	Base	JUSTIS System-To-System Exchange Upgrade (Hardware) (FY2019)	\$91,219.75	\$91,219.75	12.1.18 to 11.30.23	Yes	RYJackson	Local Funds
Enlightened, Inc.	PO599528-V2	OY2	CJCC IT Development Services Contract (CW4922 - Option Year 2)(FY 2019)	\$332,800.00	\$232,000.00	2.7.17 to 2.6.20	Yes	RYJackson	Federal, Local and intra-District
IClickSecurity, LLC	PO603906	N/A	JUSTIS Independent Information Security Assessment (FY 2019)	\$22,982.00	\$22,177.63	5.15.19 to 9.30.19	Yes	RYJackson	Federal
Microsoft	PO608957	N/A	Microsoft Premier Support Services Contract Renewal (FY 2019)	\$69,160.00	\$69,160.00	8.22.19 to 8.21.20	No	RYJackson	Local

VENDOR	PO #	BASE or OPTION YEAR	SUBJECT/END PRODUCT or SERVICE	PO TOTAL	AMOUNT SPENT	CONTRACT TERM	COMPETITION (Yes or No)	CONTRACT ADMINISTRATOR	FUNDING SOURCE
Dell	PO610581	N/A	CJCC Office365 Enterprise User Licenses (FY 2019)	\$74.44	\$74.44	10.1.19 to 11.30.19	No	RYJackson	Local
Dell	PO610910	N/A	JUSTIS System Memory Upgrade (Sever Memory Modules)(FY 2019)	\$10,184.00	\$10,184.00	N/A	Yes	RYJackson	intra-District

CJCC PURCHASE ORDERS (FY 2020)

(as of 1.16.20)

VENDOR	PO #	BASE or OPTION YEAR	SUBJECT/END PRODUCT or SERVICE	PO TOTAL	AMOUNT SPENT	CONTRACT TERM	COMPETITION (Yes or No)	CONTRACT ADMINISTRATOR	FUNDING SOURCE
Enlightened, Inc.	PO613317	OY2	Continuation of FY 2019 PO599528-V2 re CJCC IT Development Services Contract (CW4922 - Option Year 2)(FY 2020)	\$100,800.00	\$80,320.00	2.7.17 to 2.6.20	Yes	RYJackson	Federal and Local
Public Performance Management	PO613450-V2	OY2	JUSTIS Infrastructure Upgrade (Software)(FY 2020 - Option Year 2)	\$13,194.90	\$13,194.90	10.1.19 to 9.30.20	Yes	RYJackson	Local
Obverse, Inc.	PO614829	N/A	Web Server and Hosting Services Agreement (re Resource Locator and JSAT)(FY 2020)	\$9,600.00	\$3,200.00	10.1.19 to 9.30.20	Yes	RYJackson	Local
SupreTech, Inc.	PO615083	N/A	Warranty Renewals for MARIS and Disaster Recovery Hardware (JUSTIS)(FY 2020)	\$7,124.89	\$7,124.89	10.1.19 to 9.30.20	Yes	RYJackson	Local
Mindcubed	PO619951	Base	Information Technology Consultant (JSAT Development Continuation)(FY 2020)	\$399,993.00	\$0.00	1.16.20 to 1.15.23	No	RYJackson	Federal and Local
Changing Technologies, Inc.	PO617160	Base	JUSTIS Disposition Modernization Project (NCHIP)(FY 2020)	\$24,830.01	\$24,830.01	11.26.19 to 9.30.24	Yes	RYJackson	Federal
Senoda, Inc.	PO617662-V2	N/A	2019 Annual Report Design and Publication (FY 2020)	\$6,500.00	\$0.00	12.18.19 to 2.14.20	Yes	RYJackson	Local
Renaissance Hotel (aka The Mayflower Hotel)	PO619903	N/A	9th Annual Juvenile Justice Summit (Venue, Catering and Audio Visual Services)(FY 2020)	\$67,470.00	\$0.00	1.16.20 to 9.9.20	Yes	RYJackson	Federal & Local
Enlightened, Inc.	PO621147	OY3	CJCC IT Development Services Contract (CW4922 - Option Year 3)(FY 2020)	\$332,800.00	N/A	2.7.17 to 2.6.20	Yes	RYJackson	Federal

ATTACHMENT E

**CJCC PERFORMANCE PLAN
(FY 2019)**

Criminal Justice Coordinating Council FY2019

Agency Criminal Justice Coordinating Council

Agency Code FJO

Fiscal Year 2019

Mission The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

2019 Strategic Objectives

Objective Number	Strategic Objective
1	Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia.
2	Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies.
3	Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners.
4	Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues.

2019 Key Performance Indicators

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (5 Measures)					
Percent of users who reported being satisfied with their JUSTIS experience	Up is Better	97%	87%	87%	90%
Percent of users who find JUSTIS to be user-friendly	Up is Better	92%	91%	90%	94%
Percent of time JUSTIS is available to users	Up is Better	99%	100%	99%	99%
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	Up is Better	Not Available	Not Available	97%	100%
Percent of users who reported that JUSTIS is a primary source of information for them	Up is Better	Not Available	Not Available	85%	88%
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Measures)					
Percent of CJCC committee chairs who agree that collaboration is necessary to address the criminal and juvenile justice issues covered by their committee	Up is Better	Not Available	Not Available	100%	100%
	Up is Better			100%	100%

Measure	Directionality	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target
Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal or juvenile justice issues		Not Available	Not Available		
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (1 Measure)					
Number of research and analytical reports that informed policies or practices	Up is Better	Not Available	Not Available	3	4
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (2 Measures)					
Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal or juvenile justice issue	Up is Better	Not Available	Not Available	85%	90%
Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session	Up is Better	Not Available	Not Available	89%	90%

2019 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (1 Activity)			
JUSTIS	JUSTIS facilitates electronic information sharing among local and federal criminal justice partners.	CJCC operates and maintains JUSTIS, which is the Integrated Justice Information System (IJIS) for the District of Columbia. JUSTIS is available 24 hours a day, 7 days a week, and enables authorized agencies to contribute criminal justice information through an automated data feed. The information is made available to authorized viewing agencies through an information portal, as well as, through a system-to-system exchange.	Daily Service
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Activities)			
TOPICAL WORK GROUPS (FED)	Interagency Committees and Workgroups	CJCC facilitates and supports the efforts of more than 20 committees and workgroups, which include representatives from public safety and justice, education and health and human services agencies in the District, as well as federal criminal justice agencies. The committees and workgroups convene to address a range of system-wide criminal justice and juvenile justice issues with respect to Information Technology, Research and Analysis, Combating Violent Crime, Juvenile Justice, Substance Abuse and Mental Health Services, Adult Reentry, and Grants Planning.	Daily Service
TOPICAL WORK GROUPS (FED)	Databases to Support Committees and Workgroups	CJCC maintains two databases that help support the work of several of the CJCC committees and workgroups. The Resource Locator is a searchable, online database of more than 750 service providers in the Washington, D.C. metropolitan area, that are equipped to assist returning citizens and others with housing, substance abuse, mental health, social services, medical, and legal needs,	Daily Service

Operations Header	Operations Title	Operations Description	Type of Operations
		among others. The New Psychoactive Substances (NPS) Database provides a consolidated list of all chemicals that are currently being used to manufacture NPS, including formal and common names, as well as classification information, where available. Use of the database is restricted to local, regional and federal law enforcement partners.	
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (2 Activities)			
RESEARCH AND ANALYSIS	Research Requested by the Mayor, Council, and Partners	CJCC's Statistical Analysis Center (SAC) conducts research and analysis in response to inquiries from the Mayor, DC Council, and other Partners to help increase their knowledge and inform their decisions about criminal and juvenile justice issues.	Key Project
RESEARCH AND ANALYSIS	Research and Analysis to Support CJCC Work Groups	CJCC's Statistical Analysis Center (SAC) collects and analyzes data to help inform interagency efforts across several of the CJCC work groups and priority areas (combating violent crime, substance abuse and mental health, juvenile justice, and adult reentry).	Key Project
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (3 Activities)			
OPERATIONAL INFRASTRUCTURE	Public Meetings	CJCC hosts Public Meetings, where community members have the opportunity to engage with partners on relevant criminal and juvenile justice issues that affect District residents.	Key Project
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Compliance Monitoring	CJCC's Juvenile Justice Compliance Monitor ensures the District's compliance with four core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP): (1) deinstitutionalization of status offenders; (2) separation of juveniles from adults in secure facilities; (3) removal of juveniles from adult jails and lockups; and (4) reduction of disproportionate minority contact within the juvenile justice system. Noncompliance would result in a reduction of grant funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The Compliance Monitor receives and reviews annual admissions reports from all DC juvenile correctional and detention facilities and conducts site visits at each of these facilities. The Compliance Monitor investigates presumptive violations and recommends corrective actions, as needed.	Daily Service
OPERATIONAL INFRASTRUCTURE	Training and Technical Assistance	CJCC hosts a number of training and technical assistance events to equip District and federal partners with tools for addressing timely and relevant criminal justice and juvenile justice issues. The training events include the annual Criminal Justice Summit, annual Information Sharing Forum, Juvenile Justice Technical Assistance Workshops, Bridging Research to Practice series, and Grants Planning workshops.	Daily Service

2019 Workload Measures

Measure	FY 2016	FY 2017	FY 2018
1 - JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (3 Measures)			
Number of JUSTIS training sessions conducted	10	29	25
Number of JUSTIS audits conducted	1	3	2

Measure	FY 2016	FY 2017	FY 2018
Number of security-related information sessions conducted	Not Available	Not Available	Not Available
2 - Databases to Support Committees and Workgroups (2 Measures)			
Average number of hits per month on the Resource Locator	Not Available	Not Available	95
Average number of hits per month on the New Psychoactive Substances (NPS) Database	Not Available	Not Available	Not Available
2 - Interagency Committees and Workgroups (4 Measures)			
Number of committee and workgroup meetings conducted	Not Available	Not Available	Not Available
Average number of agencies that participated in committee and workgroup meetings	Not Available	Not Available	Not Available
Number of analytical products generated to inform the efforts of the committees and workgroups	Not Available	Not Available	Not Available
Number of multi-agency efforts supported by committees and workgroups	Not Available	Not Available	Not Available
3 - Research and Analysis to Support CJCC Work Groups (1 Measure)			
Number of analytical products completed to help inform efforts across CJCC priority areas	Not Available	Not Available	29
3 - Research Requested by the Mayor, Council, and Partners (2 Measures)			
Number of research and analytical reports completed at the request of the Mayor, DC Council, or other CJCC Partners	Not Available	Not Available	2
Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports	Not Available	Not Available	18
4 - Juvenile Justice Compliance Monitoring (2 Measures)			
Number of juvenile facilities visited by the Compliance Monitor	Not Available	Not Available	19
Number of juvenile facilities for which the Compliance Monitor provided technical assistance	Not Available	Not Available	12
4 - Public Meetings (2 Measures)			
Number of Public Meetings held	Not Available	Not Available	2

Measure	FY 2016	FY 2017	FY 2018
Average number of people who attended the Public Meetings	Not Available	Not Available	Not Available
4 - Training and Technical Assistance (3 Measures)			
Average number of people who participated in training and technical assistance events	Not Available	Not Available	Not Available
Number of District agency grant applications that CJCC reviewed or helped to prepare	Not Available	Not Available	Not Available
Number of Justice Statistics Analysis Tool (JSAT) training sessions conducted	Not Available	Not Available	Not Available

2019 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Interagency Committees and Workgroups (1 Strategic Initiative)		
Risk Terrain Modeling (Phase II)	o In FY18, at the request of the Combating Violent Crime Committee, CJCC applied Risk Terrain Modeling to identify locations in the District where serious crimes frequently occur and determine specific characteristics of those locations that may draw criminal activity. During FY19, CJCC will work with representatives from public safety and justice agencies, and other relevant agencies, to identify interventions to mitigate the risk of serious crime in targeted areas throughout the District.	06-30-2019
JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (3 Strategic initiatives)		
Warrant Exchange Project	The Warrant Exchange Project will automate the exchange of warrant-related information between the Metropolitan Police Department and the District of Columbia Superior Court. This project will also enhance MPD's ability to submit warrant information to federal criminal justice databases.	03-31-2019
Mid-Atlantic Regional Information Sharing Initiative (Phase II)	CJCC will connect JUSTIS with the equivalent Integrated Justice Information Systems (IJIS) for Maryland, Pennsylvania, and Delaware, which will facilitate not just local, but regional, information sharing across criminal justice agencies. Phase I of MARIS enabled authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region so that users can obtain the details of an arrest, warrant, probation, or court involvement in another Mid-Atlantic jurisdiction.	09-30-2019
Review of System Security Plan	To help ensure that JUSTIS continues to be a secure and reliable system, the CJCC will enlist an external evaluator to assess the current system security plan for JUSTIS and identify opportunities for updates and improvements.	09-30-2019
Research and Analysis to Support CJCC Work Groups (1 Strategic Initiative)		
	The Justice Statistical Analysis Tool (JSAT) is intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis. It will also increase transparency regarding activity across the entire	09-30-2019

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Justice Statistical Analysis Tool (JSAT) (Phase II)	criminal justice system in the District from arrest through disposition, as well as probation and incarceration. During Phase I, CJCC finalized Memoranda of Agreement with participating agencies and hired a contractor to develop a minimum viable product consisting of the Enterprise Portal (available only to criminal justice agencies) and the Public Portal. During Phase II, CJCC will, among other things, work with agencies to increase partner agencies' contributions to and participation in the Enterprise Portal.	
Research Requested by the Mayor, Council, and Partners (1 Strategic Initiative)		
Survey on Police-Community Relations	The Neighborhood Engagement Achieves Results (NEAR) Act requires CJCC to conduct a survey of District residents to obtain their perspectives of police-community relations. During FY18, CJCC procured a contractor to develop the survey instrument and carry out survey functions. During FY19, the contractor will administer the survey to a generalizable sample of District residents, analyze the results of the survey, and generate a comprehensive report and summary document that describes the survey results. The final report and summary document will be made available to the D.C. Council and the Mayor.	04-30-2019

ATTACHMENT F

**CJCC PERFORMANCE PLAN
(FY 2020)**

Criminal Justice Coordinating Council FY2020

Agency Criminal Justice Coordinating Council

Agency Code FJO

Fiscal Year 2020

Mission The mission of the Criminal Justice Coordinating Council (CJCC) is to serve as the forum for identifying issues and their solutions, proposing actions, and facilitating cooperation that will improve public safety and the criminal and juvenile justice system of the District of Columbia for its residents, visitors, victims and offenders.

Strategic Objectives

Objective Number	Strategic Objective
1	Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia.
2	Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies.
3	Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners.
4	Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues.

Key Performance Indicators

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (5 Measures)					
Percent of users who reported being satisfied with their JUSTIS experience	Up is Better	87%	87%	85%	90%
Percent of users who find JUSTIS to be user-friendly	Up is Better	91%	90%	90%	94%
Percent of time JUSTIS is available to users	Up is Better	100%	99%	99%	99%
Percent of users who reported that JUSTIS provides necessary and important information for carrying out roles and responsibilities	Up is Better	New in 2018	97%	97%	100%
Percent of users who reported that JUSTIS is a primary source of information for them	Up is Better	New in 2018	85%	84%	88%
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Measures)					
Percent of CJCC committee chairs who agree that collaboration is necessary to address the criminal and juvenile justice issues covered by their committee	Up is Better	New in 2018	100%	100%	100%
Percent of CJCC committee chairs who agree that participation in and information sharing through the committee is important to their agencies' ability to address particular criminal or juvenile justice issues	Up is Better	New in 2018	100%	100%	100%
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (1 Measure)					
Number of research and analytical reports that informed policies or practices	Up is Better	New in 2018	3	2	4
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (2 Measures)					

Measure	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target
Percent of participants who stated they will be able to use the information they learned during the training/technical assistance session	Up is Better	New in 2018	89%	93%	90%
Percent of participants who reported that participation in the training/technical assistance session increased their knowledge about a particular criminal or juvenile justice issue	Up is Better	New in 2018	85%	96%	90%

Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Provide a reliable mechanism for electronic information sharing among local and federal criminal justice partners to enhance public safety in the District of Columbia. (1 Activity)			
JUSTIS	JUSTIS facilitates electronic information sharing among local and federal criminal justice partners.	CJCC operates and maintains JUSTIS, which is the Integrated Justice Information System (IJIS) for the District of Columbia. JUSTIS is available 24 hours a day, 7 days a week, and enables authorized agencies to contribute criminal justice information through an automated data feed. The information is made available to authorized viewing agencies through an information portal, as well as, through a system-to-system exchange.	Daily Service
2 - Facilitate collaboration among criminal and juvenile justice partners for efforts that require participation and input from multiple agencies. (2 Activities)			
TOPICAL WORK GROUPS (FED)	Interagency Committees and Workgroups	CJCC facilitates and supports the efforts of more than 20 committees and workgroups, which include representatives from public safety and justice, education and health and human services agencies in the District, as well as federal criminal justice agencies. The committees and workgroups convene to address a range of system-wide criminal justice and juvenile justice issues with respect to Information Technology, Research and Analysis, Combating Violent Crime, Juvenile Justice, Substance Abuse and Mental Health Services, Adult Reentry, and Grants Planning.	Daily Service
TOPICAL WORK GROUPS (FED)	Databases to Support Committees and Workgroups	CJCC maintains two databases that help support the work of several of the CJCC committees and workgroups. The Resource Locator is a searchable, online database of more than 750 service providers in the Washington, D.C. metropolitan area, that are equipped to assist returning citizens and others with housing, substance abuse, mental health, social services, medical, and legal needs, among others. The New Psychoactive Substances (NPS) Database provides a consolidated list of all chemicals that are currently being used to manufacture NPS, including formal and common names, as well as classification information, where available. Use of the database is restricted to local, regional and federal law enforcement partners.	Daily Service
3 - Conduct research and analysis to enhance data-driven and evidence-based decision-making among criminal and juvenile justice partners. (2 Activities)			
RESEARCH AND ANALYSIS	Research and Analysis to Support CJCC Work Groups	CJCC's Statistical Analysis Center (SAC) collects and analyzes data to help inform interagency efforts across several of the CJCC work groups and priority areas (combating violent crime, substance abuse and mental health, juvenile justice, and adult reentry).	Key Project
RESEARCH AND ANALYSIS	Research Requested by the Mayor, Council, and Partners	CJCC's Statistical Analysis Center (SAC) conducts research and analysis in response to inquiries from CJCC members, the Mayor, DC Council, and other justice system partners to help increase their knowledge and inform their decisions about criminal and juvenile justice issues.	Key Project
4 - Provide training and technical assistance to assist partners in making informed decisions when addressing criminal and juvenile justice issues. (3 Activities)			

Operations Header	Operations Title	Operations Description	Type of Operations
OPERATIONAL INFRASTRUCTURE	Public Meetings	CJCC hosts Public Meetings, where community members have the opportunity to engage with partners on relevant criminal and juvenile justice issues that affect District residents.	Key Project
OPERATIONAL INFRASTRUCTURE	Training and Technical Assistance	CJCC hosts a number of training and technical assistance events to equip District and federal partners with tools for addressing timely and relevant criminal justice and juvenile justice issues. The training events include the annual Criminal Justice Summit, annual Information Sharing Forum, Juvenile Justice Technical Assistance Workshops, Bridging Research to Practice series, and Grants Planning workshops.	Daily Service
OPERATIONAL INFRASTRUCTURE	Juvenile Justice Compliance Monitoring	CJCC's Juvenile Justice Compliance Monitor ensures the District's compliance with four core requirements of the Juvenile Justice and Delinquency Prevention Act (JJDP): (1) deinstitutionalization of status offenders; (2) separation of juveniles from adults in secure facilities; (3) removal of juveniles from adult jails and lockups; and (4) reduction of disproportionate minority contact within the juvenile justice system. Noncompliance would result in a reduction of grant funding from the Office of Juvenile Justice and Delinquency Prevention (OJJDP). The Compliance Monitor receives and reviews annual admissions reports from all DC juvenile correctional and detention facilities and conducts site visits at each of these facilities. The Compliance Monitor investigates presumptive violations and recommends corrective actions, as needed.	Daily Service

Workload Measures

Measure	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual
1 - JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (3 Measures)			
Number of JUSTIS training sessions conducted	29	25	35
Number of security-related information sessions conducted	New in 2019	New in 2019	1
Number of JUSTIS audits conducted (agencies audited)	New in 2020	New in 2020	New in 2020
2 - Databases to Support Committees and Workgroups (2 Measures)			
Average number of hits per month on the Resource Locator	Not Available	95	77
Average number of hits per month on the New Psychoactive Substances (NPS) Database	New in 2019	New in 2019	4
2 - Interagency Committees and Workgroups (4 Measures)			
Number of multi-agency efforts supported by committees and workgroups	New in 2019	New in 2019	9
Average number of agencies that participated in committee and workgroup meetings	New in 2019	New in 2019	7.3
Number of analytical products generated to inform the efforts of the committees and workgroups	New in 2019	New in 2019	40
Number of committee and workgroup meetings conducted	New in 2019	New in 2019	145
3 - Research and Analysis to Support CJCC Work Groups (1 Measure)			
Number of analytical products completed to help inform efforts across CJCC priority areas	New in 2018	29	45
3 - Research Requested by the Mayor, Council, and Partners (2 Measures)			

Measure	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual
Number of briefings and presentations CJCC provided to partner agencies and other stakeholders pertaining to the research and analytical reports	New in 2018	18	12
Number of research and analytical reports completed at the request of the Mayor, DC Council, or other CJCC Partners	New in 2018	2	2
4 - Juvenile Justice Compliance Monitoring (2 Measures)			
Number of juvenile facilities for which the Compliance Monitor provided technical assistance	New in 2018	12	0
Number of juvenile facilities visited by the Compliance Monitor	New in 2018	19	14
4 - Public Meetings (2 Measures)			
Number of people who attended the Public Meetings	New in 2020	New in 2020	New in 2020
Number of Public Meetings held	New in 2018	2	2
4 - Training and Technical Assistance (4 Measures)			
Number of people who participated in training and technical assistance events	New in 2020	New in 2020	New in 2020
Number of District agency grant applications that CJCC reviewed or helped to prepare	New in 2019	New in 2019	0
Number of Justice Statistics Analysis Tool (JSAT) training sessions conducted	New in 2019	New in 2019	4
Number of training and technical assistance events conducted	New in 2020	New in 2020	New in 2020

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
JUSTIS facilitates electronic information sharing among local and federal criminal justice partners. (2 Strategic initiatives)		
Disposition Modernization Project	This project will automate the movement of case disposition information from D.C. Superior Court, the U.S. Attorney's Office, and the Office of the Attorney General through CJCC's Justice Information System (JUSTIS) to the Metropolitan Police Department (MPD). MPD will then be able to electronically submit disposition information associated with an arrest to the FBI's Interstate Identification Index (III) system. This will replace the current manual transmission of disposition information from to III, and it will expand the type of information shared, including no-papered cases and cases handled by OAG.	12-31-2019
Mid-Atlantic Regional Information Sharing Initiative (MARIS) - Phase II	Through MARIS-Phase II, CJCC will connect JUSTIS with the equivalent Integrated Justice Information Systems (IJS) for Maryland, Pennsylvania, and Delaware, which will facilitate not just local, but regional, information sharing across criminal justice agencies. Phase I of MARIS enabled authorized users to conduct searches on particular individuals to determine if they have been arrested, have an outstanding warrant, are under probation, or have any court involvement in jurisdictions throughout the Mid-Atlantic region. Phase II will allow for automated system-to-system exchanges between criminal justice agencies in the Mid-Atlantic region so that users can obtain the details of an arrest, warrant, probation, or court involvement in another Mid-Atlantic jurisdiction.	09-30-2020
Research and Analysis to Support CJCC Work Groups (2 Strategic initiatives)		
Gun Violence Research	CJCC will conduct quantitative and qualitative analyses on shooting incidents and persons associated with those incidents. The results of the analyses will inform CJCC's GunStat efforts as well as CJCC partner efforts with respect to addressing gun violence.	09-30-2020

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Risk Terrain Modeling (Phase III)	CJCC has applied Risk Terrain Modeling to predict where shootings and robberies are likely to occur based on correlations between prior occurrences of those crimes and certain spatial factors. During FY20, CJCC will continue to refine the model and work with representatives from public safety and justice agencies, and other relevant agencies, to identify interventions to mitigate the risk of gun violence and robberies in targeted areas throughout the District.	09-30-2020
Research Requested by the Mayor, Council, and Partners (1 Strategic Initiative)		
System Security Plan for the Justice Statistical Analysis Tool (JSAT)	The JSAT Enterprise and JSAT Public Portal, which were launched in FY18 and FY19 respectively, are intended to automate and enhance criminal justice information sharing in the District for the purpose of research and analysis and increase transparency regarding activity across the District's criminal justice system. During FY20, given the inclusion of data provided by federal agencies, the CJCC will develop a System Security Plan to help ensure JSAT is operating in accordance with National Institute of Standards in Technology (NIST) and Federal Information Security Management Act (FISMA) requirements.	09-30-2020