

---

**Government of the District of Columbia**



**Child and Family Services Agency**

---

*Performance Oversight Hearing Fiscal Year 2019-2020*

*“Child and Family Services Agency*

Responses to Hearing Questions

**Brenda Donald**

Director

Council of the District of Columbia

Committee on Human Services

Brianne Nadeau, Chair

January 31, 2020

John A. Wilson Building  
1350 Pennsylvania Avenue, NW ■ Room 123  
Washington, DC 20510-6250

## TABLE OF CONTENTS

<b>1. BACKGROUND .....</b>	<b>3</b>
Agency Organization .....	3
Spending .....	6
Contracting and Procurement .....	12
Internal Operations, Analysis, and Performance .....	13
<b>2. SERVICES.....</b>	<b>14</b>
Child Protection Investigations and Differential Response .....	14
Health and Mental Health Care.....	46
Identifying, Documenting, and Providing Services to Trafficked Victims .....	65
Education .....	73
<b>3. IN-HOME SERVICES &amp; PREVENTION .....</b>	<b>79</b>
Family First Prevention Services Act .....	83
Families First DC.....	95
Specific Programs and Services.....	97
<b>4. PLACEMENT AND PERMANENCY .....</b>	<b>98</b>
Kinship Care .....	98
CFSA’s Partnership with NCCF.....	107
Placements & Providers .....	114
Implementation of Standby Guardian Legislation .....	164
Permanency.....	165
Private Agency Performance .....	171
<b>5. OLDER YOUTH ISSUES.....</b>	<b>174</b>
Education .....	176
Employment.....	193
Youth Aftercare Program.....	198
Pregnant/Parenting Youth.....	203
<b>6. MISCELLANEOUS .....</b>	<b>209</b>
Housing & Rapid Housing.....	209
LaShawn A. v. Bowser .....	216
Budget and Policy Directives.....	221

## BACKGROUND

### Agency Organization

- 1. Provide a current organizational chart for CFSA and NCCF. Provide a narrative explanation of any organizational changes made during FY19 and to date in FY20.**

*See Attachment Q1, CFSA & NCCF Organization Charts.*

During FY19, CFSA determined that CPS Investigations would absorb CPS Family Assessment and become one Division of only investigations. CFSA eliminated family assessments services as of April 1, 2019. The Educational Neglect and Institutional Abuse units, two units within CPS Investigations, were transitioned to CPS Support Services and Hotline.

- 2. With respect to employee evaluations, goals, responsibilities, and objectives in FY19 and to date in FY20, describe:**
  - a. The process for establishing employee goals, responsibilities, and objectives;**

CFSA uses the performance management standards in Chapter 14 of the District Personnel Regulations to establish employee performance plans for each fiscal year. The plans encompass competencies, S.M.A.R.T. (Specific, Measurable, Achievable, Realistic, Timely) goals, and individual development plans (IDPs), each geared toward aiding the direction and accomplishment of key functions and tasks assigned to the employee. In addition, the CFSA management team works collaboratively across program administrations to ensure that employee goals align with the organization's strategic goals and mandates under District law.

- b. The steps taken to ensure that all CFSA employees are meeting individual job requirements; and**

Managers conduct supervision with direct reports to assess current performance. In these discussions, managers and employees review clinical and administrative practice. In addition, managers and staff identify opportunities for improved performance and prioritize key targets, initiatives, and goals. Performance plans and mid-year evaluations are tools we use to assess how well employees are meeting their respective job requirements.

- c. The remedial actions taken for employees who failed to meet employee goals, responsibilities, and objectives.**

If an employee demonstrates sub-optimal performance, managers address this by use of a Performance Improvement Plan (PIP). This performance management tool is designed to assist the employee in improving performance. The Agency can also offer training in the areas of identified deficiencies through CFSA, DCHR, Skillport, and external vendors. Human Resources and management can

also provide verbal counseling. Where the matter is not performance related (stress, drug and alcohol, domestic matters) employees are referred to the Employee Assistance Program (EAP).

Alternatively, management may also follow corrective and/or adverse action as deemed appropriate for conduct or performance-based deficiencies, under Chapter 16 of the District's Personnel Regulations.

**3. With respect to employee's ability to file anonymous internal complaints through the Agency's Human Resources department, describe:**

**a. The process by which these complaints are made.**

The Labor Management Partnership Council (LMPC) of CFSA formed an "Employee Feedback Committee" (EFC) comprised of equal labor and management team members from across the agency. The goal of the EFC was to create a feedback system so that all of CFSA could voice their opinions, concerns, suggestions, and acknowledgements to the respective units and administrations throughout CFSA.

Employees can file anonymous internal complaints through the Employee Feedback Portal. The portal is located on CFSA's intranet site. All-staff e-mails are also sent to employees reminding them about the portal and how to access it.

Staff can also contact the Human Resources Administration directly (via telephone, e-mail, etc.) to file anonymous internal complaints.

Additionally, staff may contact CFSA's Ombudsman with an anonymous internal complaint. If staff contact's CFSA's Ombudsman, CFSA's Ombudsman will refer the complaint to CFSA's Human Resources Administration.

**b. The process by which these complaints are reviewed.**

Complaints that are received via the Employee Feedback Portal are sent directly to an HR MSS staff member and an AFSCME union shop steward. Once the complaint is received and reviewed, it is sent to the Deputy Director over the specific program for review and follow-up. A newsletter is also sent out that addresses anonymous complaints and/or concerns. A member of the Human Resources team also works directly with staff to address complaints and come to a resolution.

If a sexual harassment allegation/complaint is made, those are handled directly by the Sexual Harassment Officer (SHO).

**c. The types of complaints received in FY19 and to date in FY20.**

CFSA received the following types of complaints in FY19 and FY20

- Hostile Work Environment
- Sexual Harassment
- ADA
- Retaliation
- Bullying
- Workplace Violence

**d. The actions taken to address those complaints.**

CFSA takes all complaints seriously. Once a complaint is received, it is assigned to an HR Specialist or Generalist. The complaint is investigated, and disciplinary action is taken, if needed. Other courses of action include the following:

- Training (Child Welfare Training Academy, DCHR, SkillPort and/or external training)
- Verbal Counseling
- Mediation
- Employee Reassignment within the agency

**4. Provide the job description for family support workers and elaborate on their day-to-day functions and responsibilities to the Agency's resource families.**

*See Attachment Q4, Family Support Worker Job Description.*

The following are some of the duties performed by a family support worker on a daily basis:

- Transportation of youth or parents to school, visits, and other appointments
- Coordination of placements to include transportation of youth, gathering and delivery of belongings, accompanying youth to screenings
- Documentation of all duties and observations into FACES

**5. List all reports (annual or otherwise) published by CFSA, citing statutory authority. Highlight the report deadline as well as the date of actual submission by CFSA for FY19 and to date in FY20.**

The following required reports are submitted annually to the D.C. Council. All reports reflect program activity for the previous year.

- *The Newborn Safe Haven Program Report* is due annually on January 31, as a result of the Newborn Safe Haven Act of 2010 (D.C. Law 18-158; D.C. Code § 4-1451.01 *et seq.*). The law requires an annual status report on the number of newborns in the District surrendered under the law within the year. The 2018

Report was transmitted to the D.C. Council on January 11, 2019. The 2019 Report is expected to be transmitted to the D.C. Council on January 31, 2020.

- *The Grandparent Caregivers Program Report* is due annually on February 28, under the Grandparent Caregivers Pilot Program Establishment Act of 2005 (D.C. Law 16-69; D.C. Code § 4–251.01 *et seq.*). The law requires an annual report that includes a statistical overview of the number of children and families receiving a monthly subsidy through the Grandparent Caregivers Program. The 2018 Report was transmitted to the D.C. Council on March 7, 2019. The 2019 Report is expected to be transmitted to the D.C. Council by February 28, 2020.
- *Child and Family Services Youth Ombudsman Annual Status Report* is due annually on February 28, under the Foster Youth Statement of Rights and Responsibilities Amendment Act of 2012 (D.C. Law 19-276; D.C. Code § 4–1303.71 *et seq.*) and the Foster Parents Statement of Rights and Responsibilities Amendment Act of 2016 (D.C. Law 21-217; D.C. Official Code § 4-1303.81 *et seq.*). The report reflects concerns reported by foster youth, resource parents, and concerned parties; outcomes of the investigations; and trends and issues. The 2018 Foster Youth Ombudsman Annual Status Report was transmitted to the D.C. Council on March 7, 2019. The 2019 Report is expected to be transmitted to the D.C. Council by February 28, 2020.
- *Child and Family Services Agency’s Annual Public Report* is due annually on February 1, under the DC Adoption and Safe Families Act (ASFA) of 2000 (D.C. Law 13-136; D.C. Code § 4–1303.01 *et seq.*). CFSA is required to provide an annual public report (APR) to the Executive Office of the Mayor, the Council of the District of Columbia, and the general public. Each APR must describe the ongoing and specific actions CFSA has taken to implement the federal Adoption and Safe Families Amendment Act of 2000 (ASFA). The 2018 Report was transmitted to the D.C. Council on March 21, 2019. The 2019 Report is expected to be transmitted to the D.C. Council by February 1, 2020.

## Spending

6. **Provide the amount budgeted and actually spent in FY19 and to date in FY20 for the agency and its programs and activities, broken out by source of funds, Comptroller Source Group, and Comptroller Object. The Committees preference is to receive this as an excel spreadsheet.**

*See Attachments Q6, CFSA Budget and Expenditures FY19 and FY20.*

7. List any reprogramming, in or out of CFSA, which occurred in FY19 and FY20, to date. For each reprogramming, list the total amount of reprogramming, the original purposes for which funds were dedicated, and the reprogrammed use of the funds.

<b>FY19 Reprogrammings</b>				
<b>Name of Reprogramming</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Original Purpose of Funds</b>	<b>Reprogrammed Use of Funding</b>
City Wide Reprogramming	890,821.00	Local (0100)	Originally budgeted in Prevention services (8030), object 0050.	To support City Wide reprogramming.
Supplies Purchase	5,500.00	Federal (8200)	For other services.	To purchase supplies supporting the trauma training practice for the victims of human trafficking.
Kinship Reprogramming	11,260.80	Federal (8200)	For other services.	To provide prevention services and assistance to families.
Promote Kinship Navigator program	11,940.00	Federal (8200)	For contracts, and maintenance of persons within the Kinship Navigator program.	To purchase a web-based directory to link kinship caregivers to resources.
Youth Empowerment	20,000.00	Federal (8200)	for maintenance of persons.	To support training and travel in preparation for services provided by the New Youth Villages Life-Set unit.
Adoption and Guardianship Reprogramming	56,691.00	Federal (8200)	For contractual services.	To support the Post Permanency Family Center.
Kinship Reprogramming	75,000.00	Federal (8200)	For contractual support for the Kinship Diversion program to include structural and helpline support, targeted	To support direct services to the children and families of the district under the Kinship Diversion Program.

<b>FY19 Reprogrammings</b>				
<b>Name of Reprogramming</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Original Purpose of Funds</b>	<b>Reprogrammed Use of Funding</b>
			informational materials and training.	
Zip Car	100,230.00	Federal (8200)	For contracts in Agency management.	To support increase in Zip Car program.
CISA Reprogramming	139,299.00	Federal (8200)	For IT contractual support for FACES and IT contractors	To secure software products to maintain business applications.
Facilities Upgrade & Maintenance	163,000.00	Federal (8200)	For IT contractual support.	To support upgrading of the facilities.
Maintain business applications.	224,249.00	Federal (8200)	For IT contractual support.	To secure software products to maintain business applications.
CISA Reprogramming	1,151,163.19	Federal (8200)	For IT contractual support for FACES and IT contractors	To secure need hardware update, CPR Training and replace an expired fingerprinting station.
<b>Total</b>	<b>2,849,153.99</b>			

<b>FY20 Reprogrammings</b>				
<b>Name of Reprogramming</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Original Purpose of Funds</b>	<b>Reprogrammed Use of Funding</b>
LaShawn V. Bowser Compliance	449,782.00	Local (0100)	For Teen youth services	Support of the oversight monitor (CSSP)
Kinship Support	75,000.00	Local (0100)	Kinship support services	Licensure of kinship homes.
Child Welfare Social Services program	324,541.00	Federal (8200)	For contractual services.	For subsidies and transfers within child placement.
Business Services Administration	3,500.00	Federal (8200)	For office supplies.	For training to assist families that



FY20 Reprogrammings				
Name of Reprogramming	Amount	Funding Source	Original Purpose of Funds	Reprogrammed Use of Funding
				suffer maltreatment from abuse.
Maintain Business Applications	306,000.00	Federal (8200)	For rentals-machinery equipment.	For securing software to maintain business applications.
<b>Total</b>	<b>755,782.00</b>			

8. For any program code, explain any year to date expenditures that are equal to or greater than 50 percent of the revised budget amount allotted or under 10 percent of the revised budget amount allotted?

Program	Total Budget	Total Expenditures	Available Budget	Percent
1000	\$ 41,683,061.46	\$ 5,284,594.38	\$ 36,398,467.08	87%
2000	\$ 72,432,563.17	\$ 14,713,998.43	\$ 57,718,564.74	80%
3000	\$ 30,659,324.51	\$ 6,399,238.32	\$ 24,260,086.19	79%
4000	\$ 32,339,546.29	\$ 7,521,958.76	\$ 24,817,587.53	77%
6000	\$ 6,152,286.12	\$ 1,308,986.13	\$ 4,843,299.99	79%
7000	\$ 6,950,365.16	\$ 672,044.10	\$ 6,278,321.06	90%
8000	\$ 27,849,377.33	\$ 4,161,334.02	\$ 23,688,043.31	85%
100F	\$ 2,912,253.22	\$ 634,227.58	\$ 2,278,025.64	78%
<b>RL0 Total</b>	<b>\$ 220,978,777.26</b>	<b>\$ 40,696,381.72</b>	<b>\$ 180,282,395.54</b>	

9. Provide a list of every purchase order in place for FY19 and FY20. For each purchase order, detail the amount that has been paid against it, to date.

*See Attachments Q9, FY19 and FY20 CFSA Purchase Orders.*

10. For Activities 4010 (Adoption and Guardianship) and 4011 (Guardianship Subsidy Activity), provide the following:
- How much is budgeted in FY20;
  - How much has been obligated and spent in FY20, to date; and

Program Name	Activity	Supply Item Description	FY20 Budget Request	FY20 Obligation & Expenses	Balance
4000: Caretaker Subsidies	4010	Adoption Subsidies	\$16,580,101.67	\$4,339,258.50	\$12,240,843.17
		<b>TOTAL</b>	<b>16,580,101.67</b>	<b>4,339,258.50</b>	<b>12,240,843.17</b>

Program Name	Activity	Supply Item Description	FY20 Budget Request	FY20 Obligation & Expenses	Balance
4000: Caretaker Subsidies	4011	Guardianship Subsidies	\$9,375,215.75	\$2,160,399.51	\$7,214,816.24
		<b>TOTAL</b>	<b>9,375,215.75</b>	<b>2,160,399.51</b>	<b>7,214,816.24</b>

- c. Does CFSA believe that it will fully spend the amount budgeted to these activities? Explain.

At this point in time, CFSA believes it will spend the full amounts budgeted in Activities 4010 and 4011 based on CFSA's current rate of spending.

11. Provide the amount the agency spent per child in foster care on placement during FY18, FY19, and FY20, to date. Explain your calculations, and include the amounts spent on each of the following:
- Allowance;
  - Transportation; and
  - Room & board.

Description	FY18 Expenses	FY19 Expenses	FY20 Expenses	Calculations explanation
<b>(A) Allowance</b>	\$ -	\$ -	\$ -	CFSA assumes this category refers to youth allowances paid by the resource parents. These expenditures are not tracked by the agency. Allowances to youth are governed by CFSA policy and administrative issuance. Funding is included in the resource parent subsidy.
<b>(B) Transportation</b>	\$ 1,138,637.54	\$ 1,313,653.05	\$ -	FY18 & FY19 expenses are based on cost reimbursement invoicing from NCCF for these services and expenditures posted against the Intra-district agreement between CFSA and the District's Department of For-Hire Vehicles. FY20 expenditures for this service have not yet been posted.
<b>(C) Room &amp; Board</b>	\$15,917,806.00	\$ 17,023,816.00	\$ 1,124,097.27	FY20 represents expenditures as of October 31, 2019.

**12. Flex Funds**

- a. How much of the available Flex Funds were spent in FY19?
- b. How much is currently budgeted for Flex Funds in FY20 and how much has been spent in FY20, to date?

Description	FY 2019 Expenses	FY 2020 Approved Budget	FY 2020 to-date Expenses.	FY 2020 Available Budget
Child Care - Other Services	\$ 343,833.42	\$ 689,677.83	\$ 412.00	\$ 689,265.83
Clinical Health Services	\$ 394,466.53	\$ -	\$ -	\$ -
Emergency Funds	\$ 47,965.13	\$ 400,000.00	\$ 2,524.00	\$ 397,476.00
Food Vouchers	\$ 131,275.00	\$ 115,000.00	\$ 8,000.00	\$ 107,000.00
Flexible Family Services	\$ 11,411.44	\$ 18,000.00	\$ -	\$ 18,000.00
Kinship Support Bridge	\$ -	\$ 10,000.00	\$ -	\$ 10,000.00
Child Care - Clothing	\$ 278,056.25	\$ 141,918.00	\$ 37,000.00	\$ 104,918.00
Child Care - Furniture	\$ 205,245.64	\$ 227,583.36	\$ 17,060.00	\$ 210,523.36
<b>Total</b>	<b>\$ 1,412,253.41</b>	<b>\$ 1,602,179.19</b>	<b>\$ 64,996.00</b>	<b>\$ 1,537,183.19</b>

**Contracting and Procurement**

- 13. List each contract, grant, and procurement (“contract”) awarded or entered into by CFSA during FY19 and FY20, to date. For each contract, provide the following information, where applicable:**
- a. Name of the provider;
  - b. Approved and actual budget;
  - c. Funding source(s);
  - d. Whether it was competitively bid or sole sourced;
  - e. Purpose of the contract;
  - f. The term of the contract;
  - g. Contract deliverables;
  - h. Contract outcomes;
  - i. Any corrective action taken, or technical assistance provided;
  - j. Program and activity supported by the contract;
  - k. Employee responsible for overseeing the contract; and
  - l. Oversight/Monitoring plan for the contract.

*See Attachments Q13, Grants Reports FY19 and Grants Report FY20; Q13 Contracts Report FY19 and Contracts Report FY20; and Q13(l), Contracts and Grants Oversight/Monitoring Plan*

**14. List the providers responsible for any CFSA-funded counseling services for foster, adoptive or kin families that require the provider to allow CFSA open access to the therapeutic record.**

**a. Explain the reasoning behind requiring this open access.**

Adoptions Together/Family Works, Center for Adoption Support and Education (CASE) and MBI, LLC are contracts maintained by CFSA that may provide counseling services to foster, adoptive, or kin families. There are no requirements in the contracts that require the provider to allow open access to the therapeutic record. CFSA does not require open access to records for MBI, LLC, but the provider may be required to produce reports, treatment plans and updates on progress regarding the provision of services.

**b. Explain how many instances CFSA has reviewed these types of records in FY19 and to date in FY20?**

For MBI, LLC, in FY19, the contractual relationship had not been established. In FY20 to date, there were no instances in which CFSA had access to an open therapeutic record. There are times that therapeutic records are asked for in discovery for a Court proceeding (most often, neglect, adoption, or guardianship trial). There are also times where a mental health evaluation is ordered by the Court and conducted by the Department of Behavioral Health (DBH), in these cases the subject of the evaluation signs a release acknowledging the report will be shared with all parties to the neglect case.

**15. Provide the following information for all contract modifications made during FY19 and to date in FY20:**

- a. Name of the vendor;**
- b. Purpose of the contract;**
- c. Modification term;**
- d. Modification cost, including budgeted amount and actual spent;**
- e. Narrative explanation of the reason for the modification; and**
- f. Funding source.**

*See Attachment Q15, FY19 Contracts Modifications Report; and FY20 Contracts Modifications Report*

**Internal Operations, Analysis, and Performance**

**16. Provide a list of all MOUs currently in place and any MOUs planned for the coming year. Provide copies of all such MOUs.**

*See Attachment Q16, Memorandum of Understandings*

- 17. Provide a list of all studies, research papers, and analyses (“studies”) the agency prepared, or contracted for, during FY19 and FY20, to date. State the status and purpose of each study.**

*See Attachment Q17, List of all studies, research papers, and analyses (“studies”) the agency prepared, or contracted for, during FY19 and FY20, to date. State the status and purpose of each study.*

## **SERVICES**

### **Child Protection Investigations and Differential Response**

- 18. Regarding calls to the Child Abuse Hotline, provide the following for FY19 and for FY20, to date:**

- a. Total number of Hotline calls received;**

In FY19 a total of 28,561 Hotline calls were received. In FY20 to date, a total of 7,157 Hotline calls were received.

- b. Total number of Hotline calls resulting in a referral for Family Assessment, by type of allegation (e.g. educational neglect, parental substance abuse, trafficking, etc.);**

In FY19, a total of 1,844 Hotline calls resulted in a referral for family assessments. CFSA eliminated family assessments services as of April 1, 2019.

#### **FY19 Family Assessments**

<b>Allegation Type Category</b>	<b>Total FA Hotline Calls</b>
Educational Neglect	594
Physical Abuse	428
Substance Abuse	407
Inadequate Supervision	343
Domestic Violence	248
Neglect	235
Inadequate Housing	166
Medical Neglect	154
Caregiver incapacity (due to incarceration, hospitalization, or physical or mental incapacity)	77
Mental abuse	77
Caregiver discontinues or seeks to discontinue care	35
Medical abuse	1
<b>Total FA Hotline Calls</b>	<b>1,844</b>

In FY20, there were no Hotline calls that resulted in a referral for family assessments (FAs) because CFSA eliminated FAs from its clinical practice as of April 1, 2019.

- c. **Total number of Hotline calls concerning children who are wards of CFSA, by type of allegation;**

**FY19**

<b>Allegation Type Category</b>	<b>Total Referrals</b>
Child Fatality	1
Inadequate Housing	2
Inadequate Supervision	8
Medical Neglect	1
Mental abuse	4
Neglect	1
Physical Abuse	32
Sexual Abuse	5
Substance Abuse	2
<b>Total</b>	<b>46</b>

**FY20**

<b>Allegation Type Category</b>	<b>Total Referrals</b>
Inadequate Supervision	2
Physical Abuse	3
Sexual abuse	2
Substance Abuse	1
<b>Total</b>	<b>6</b>

- d. Total number of Hotline calls resulting in the opening of an investigation, broken down by type of allegation;

**FY19 Investigations**

<b>Allegation Type Category</b>	<b>Total Investigation Hotline Calls</b>
Physical Abuse	1,993
Substance Abuse	1,475
Inadequate Supervision	1,227
Domestic Violence	657
Sexual abuse	643
Educational Neglect	631
Neglect	571
Inadequate Housing	532
Caregiver incapacity (due to incarceration, hospitalization, or physical or mental incapacity)	436
Medical Neglect	393
Caregiver discontinues or seeks to discontinue care	237
Mental abuse	221
Sex Trafficking	92
Child Fatality	18
Imminent danger of being abused and another child in the home has been abused or is alleged to have been abused	13
Medical abuse	11
<b>Total Investigation Hotline Calls<sup>1</sup></b>	<b>5,005</b>

---

<sup>1</sup> The totals may not add up because a child may be associated with multiple allegations.



**FY20 Investigations**

<b>Allegation Type Category</b>	<b>Total Investigation Hotline Calls</b>
Physical Abuse	533
Substance Abuse	378
Inadequate Supervision	281
Domestic Violence	211
Educational Neglect	166
Neglect	141
Sexual Abuse	134
Inadequate Housing	128
Caregiver incapacity (due to incarceration, hospitalization, or physical or mental incapacity)	100
Medical Neglect	87
Mental abuse	44
Caregiver discontinues or seeks to discontinue care	39
Sex Trafficking	26
Child Fatality	5
Imminent danger of being abused and another child in the home has been abused or is alleged to have been abused	1
<b>Total Investigation Hotline Calls<sup>2</sup></b>	<b>1,412</b>

**e. Total number of Hotline calls resulting in the agency providing information and referral;**

In FY19, a total of 599 Hotline calls resulted in the agency providing information and referral. In FY20 to date, a total of 130 Hotline calls resulted in the agency providing information and referral.

**f. Total number of Hotline calls screened out; and**

In FY19, a total of 11,768 Hotline calls were screened out. In FY20 to date, a total of 2,603 Hotline calls were screened out.

---

<sup>2</sup> The totals may not add up because a child may be associated with multiple allegations.

- g. How calls to the hotline are categorized if there is more than one allegation concerning one child.**

The Structured Decision Making tool provides guidance to determine allegation type.

- 19. In April 2019, CFSA merged CPS-FA with CPS-I. Provide a detailed update regarding the merger of these two units.**

CFSA’s Family Assessment unit was sunset on April 1, 2019 and merged into the CPS Investigations Unit. Prior to the merger of the two units, 53 family assessment social workers were provided training to successfully and safely complete a child protective services investigation. There was an identified and completed supplemental training regarding the investigative process with a focus on sexual and physical abuse, timeframes, and response times.

- 20. Regarding CPS, provide the following for FY19 and FY20, to date:**  
**a. The number of CPS investigations for child abuse and neglect by ward;**

Fiscal Year	Ward of Origin									Total Investigations
	1	2	3	4	5	6	7	8	No Ward	
FY19	294	44	75	354	676	372	1,081	1,594	298	<b>4,788</b>
FY20	57	11	12	87	125	79	192	280	67	<b>910</b>

- b. The number of investigations substantiated by ward;**

Fiscal Year	Ward of Origin									Total Substantiated Investigations
	1	2	3	4	5	6	7	8	No Ward	
FY19	76	8	20	81	157	100	278	436	48	<b>1,204</b>
FY20	9	1	0	11	36	20	39	62	7	<b>185</b>

- c. The number of investigations that were not substantiated by ward;**

FY	Ward of Origin									Total Investigations
	1	2	3	4	5	6	7	8	No Ward	
FY19	218	36	55	273	519	272	803	1,158	250	<b>3,584</b>
FY20	48	10	12	76	89	59	153	218	60	<b>725</b>

**d. Identify the top ten factors that led to an investigation being substantiated;**

<b>FY19</b>	
<b>Allegation Type Category</b>	<b># of Investigations</b>
Substance Abuse	297
Educational Neglect	257
Physical Abuse	232
Inadequate Supervision	223
Domestic Violence	184
Caregiver incapacity (due to incarceration, hospitalization, or physical or mental incapacity)	132
Medical Neglect	98
Inadequate Housing	69
Caregiver discontinues or seeks to discontinue care	68
Neglect	49

<b>FY20</b>	
<b>Allegation Type Category</b>	<b># of Investigations</b>
Substance Abuse	50
Physical Abuse	39
Inadequate Supervision	37
Domestic Violence	34
Educational Neglect	25
Caregiver incapacity (due to incarceration, hospitalization, or physical or mental incapacity)	14
Medical Neglect	14
Neglect	10
Inadequate Housing	9
Sexual abuse	6

**e. The services and interventions available to families who have had an investigation substantiated and a list of vendors who directly provide these services and interventions;**

See response to question 20(g).

**f. For each specific service listed in (e), above, the number of families referred for services in FY19, and in FY20, to date;**

See response to question 20(g).

**g. For each specific service listed in (e), above, the number of families served in FY19, and in FY20, to date;**

The tables below display services and interventions available to all families with an open investigation, In-Home case, out-of-home case, or no CFSA involvement (walk-in). CFSA administration referral source was not collected for FY19 or FY20 to date to separate data by CPS only. While numbers are not available by referral source, each intervention has a specified target population. Service/Intervention Target populations are as follows:

- Parent Education and Supportive Services - Families with an open Collaborative case, CFSA Investigation, In-Home case, or Out-of-Home case.
- Project Connect - Families with an open CFSA investigation, In-Home case, or Out-of-Home case with a goal of reunification.
- Parent and Adolescent Support Services – families with an open CFSA investigation or In-Home case (specific cases).
- Family Peer Coaches- Families with an open In-Home case.
- Mobile Crisis Stabilization Services – For FY19, families with open In-Home cases and resource parents.
- Neighborhood Legal Services- Families with an open Collaborative Case, CFSA Investigation, In-Home case, or Out-of-Home case

<b>Service/Intervention</b>	<b>Vendor/Provider</b>	<b>FY19 # of Families Referred</b>
Parent Education & Supportive Services	Collaborative Solutions for Communities	64
	East River Family Strengthening Collaborative	21
Project Connect	Child and Family Services Agency	35
Parent and Adolescent Support Services	Department of Human Services	90
Family Peer Coaches	Community Connections	52
Mobile Crisis Stabilization Services	Catholic Charities	53
Neighborhood Legal Services	Neighborhood Legal Services	127

<b>Service/Intervention</b>	<b>Provider</b>	<b>FY20 # of Families Referred</b>
Parent Education & Supportive Services	Collaborative Solutions for Communities	2
	East River Family Strengthening Collaborative	35
Project Connect	Child and Family Services Agency	22
Parent and Adolescent Support Services	Department of Human Services	20
Family Peer Coaches	Community Connections	7
Neighborhood Legal Services	Neighborhood Legal Services	28
YVLifeset*	DC Child and Family Services Agency	Unavailable
Transition to Independence (TIP) *	Department of Behavioral Health	Unavailable
Adolescent Community Reinforcement Approach (A-CRA)*	Department of Behavioral Health	Unavailable
Multi-Systemic Therapy (MST)*	Department of Behavioral Health	Unavailable
Trauma-Focused Cognitive Behavioral Therapy*	Department of Behavioral Health	Unavailable
Parent Child Interaction Therapy (PCIT)*	Department of Behavioral Health	Unavailable

\*CFSA has requested the data and will incorporate it as soon as it is available.

The Collaborative Agency Tables below specify all CPS referrals made to the Healthy Families Thriving Communities Collaborative agencies, including the number of families referred and served by each Collaborative.

<b>Collaborative Agency</b>	<b>FY19 # of Families Referred from CPS-I</b>
East River Family Strengthening Collaborative	78
Far Southeast Family Strengthening Collaborative	122
Georgia Avenue Family Support Collaborative	28
Edgewood/Brookland Family Support Collaborative	41
Collaborative Solutions for Communities	33

Collaborative Agency	FY20 # of Families Referred from CPS-I
East River Family Strengthening Collaborative	12
Far Southeast Family Strengthening Collaborative	11
Georgia Avenue Family Support Collaborative	0
Edgewood/Brookland Family Support Collaborative	7
Collaborative Solutions for Communities	4

- h. The total number of families and the total number of children who were referred to services listed in (e), above, broken down by type of allegation;**

CFSA does not have the ability to report on allegation data by intervention/service referrals.

- i. Of the total number of families and the total number of children who were referred to services listed in (e), above, how many cases were closed in FY19 and FY20, to date, by reason for closure (e.g. case objective achieved, family refused services, etc.);**

The Services and Intervention tables below display the FY19 and FY20 Services and Interventions provided to CFSA-involved families and their children, inclusive of CPS investigations, by case closure reason.

The Collaborative Activity tables specify all CPS referrals made to the Healthy Families Thriving Communities Collaborative agencies, by case closure reason.

**FY19 Services and Intervention Case Closure Reasons**

<b>Service/Intervention</b>	<b>Provider</b>	<b># Of Cases Closed</b>	<b># Withdrew or Disengaged from Services</b>	<b># Completed Services</b>
Parent Education & Supportive Services	Collaborative Solutions for Communities	62	0	62
	East River Family Strengthening Collaborative	21	4	17
Project Connect	DC Child and Family Services Agency	37	13	24
Parent and Adolescent Support Services	Department of Human Services	86	47	39
Family Peer Coaches	Community Connections	38	22	16
Mobile Crisis Stabilization Services	Catholic Charities	53	0	53
Neighborhood Legal Services <sup>1</sup>	Neighborhood Legal Services	N/A	N/A	85
<b>Total</b>		<b>349</b>	<b>120</b>	<b>296</b>

Notes: Closure reasons are not captured by NLSP because reason for case closure is not disclosed to CFSA by NLSP due to Attorney-Client privilege. The number provided reflects the ineligible cases (conflict of interest, outside NLSP's purview, failure to follow up, inability to contact client, and no longer seeking assistance. The number of completed referrals is not limited to CPS and In-Home cases, and is reflective of all the cases NLSP reports on.

**FY20 Services and Interventions. Case Closure Reasons**

Service/Intervention	Provider	# Of Cases Closed	# Withdrew or Disengaged from Services	# Completed Services
Parent Education & Supportive Services	Collaborative Solutions for Communities	62	0	62
	East River Family Strengthening Collaborative	21	4	17
Project Connect	DC Child and Family Services Agency	0	0	0
Parent and Adolescent Support Services	Department of Human Services	9	5	4
Family Peer Coaches	Department of Human Services	3	3	0
YVLifeset*	DC Child and Family Services Agency	Unavailable	Unavailable	Unavailable
Transition to Independence (TIP)*	Department of Behavioral Health	Unavailable	Unavailable	Unavailable
Adolescent Community Reinforcement Approach (A-CRA)*	Department of Behavioral Health	Unavailable	Unavailable	Unavailable
Multi-Systemic Therapy (MST)*	Department of Behavioral Health	Unavailable	Unavailable	Unavailable
Trauma-Focused Cognitive Behavioral Therapy*	Department of Behavioral Health	Unavailable	Unavailable	Unavailable
Parent Child Interaction Therapy (PCIT)*	Department of Behavioral Health	Unavailable	Unavailable	Unavailable
Neighborhood Legal Services <sup>1</sup>	Neighborhood Legal Services	N/A	N/A	19

Note: Closure reasons are not captured by NLSP because reason for case closure is not disclosed to CFSA by NLSP due to Attorney-Client privilege; the number provided reflects the ineligible cases (conflict of interest, outside NLSP’s purview, failure to follow up, inability to contact client, and no longer seeking assistance. The number of completed referrals is not limited to CPS and In Home cases and is reflective of all the cases NLSP reports on.

\* CFSA has requested the data and will incorporate it as soon as it is available.



<b>FY19 Collaborative Activity. Case Closure Reasons (CPS)</b>								
<b>Collaborative Agency</b>	<b>Number of Closures</b>	<b>Family Goals Addressed</b>	<b>Requested Services Provided</b>	<b>Unresponsive</b>	<b>Family Withdrew</b>	<b>Transferred /Moved to Another Area</b>	<b>Ineligible</b>	<b>Safety Concerns</b>
East River Family Strengthening	92	56	14	14	3	3	2	0
Far Southeast Family Strengthening	140	11	53	55	21	0	0	0
Georgia Avenue Family Support	34	14	8	6	3	2	0	1
Edgewood/Brookland Family Support	65	33	8	19	5	0	0	0
Collaborative Solutions for Communities	30	9	9	10	2	0	0	0

<b>FY20 Collaborative Activity. Case Closure Reasons (CPS)</b>						
<b>Collaborative Agency</b>	<b>Number of Closures</b>	<b>Family Goals Addressed</b>	<b>Requested Services Provided</b>	<b>Unresponsive</b>	<b>Family Withdrew</b>	<b>Transferred to Another Collaborative/ Program</b>
East River Family Strengthening Collaborative	8	5	0	2	1	0
Far Southeast Family Strengthening Collaborative	13	2	5	2	4	0
Georgia Avenue Family Support Collaborative	1	0	0	1	0	0
Edgewood/Brookland Family Support Collaborative	8	5	0	2	1	0
Collaborative Solutions for Communities	4	0	2	2	0	0

**j. How many investigations closed because relatives stepped forward to care for the child and prevent the child from entering the system?**

Investigations are closed once safety has been assessed and allegations of abuse and neglect are addressed. No investigation is closed solely because a relative steps forward to care for a child.

**k. The current number of open investigations by ward;**

FY	Ward of Origin									Total Investigations
	1	2	3	4	5	6	7	8	No Ward	
FY 2019	24	5	6	32	77	35	113	156	27	<b>475</b>
FY 2020	37	6	6	34	63	32	98	163	25	<b>464</b>

**l. The total number of backlogged investigations by ward;**

FY	Ward of Origin									Total Investigations
	1	2	3	4	5	6	7	8	No Ward	
FY 2019	1	0	0	0	3	2	3	6	1	<b>16</b>
FY 2020	5	1	1	4	8	4	9	18	2	<b>52</b>

**m. For the backlogged investigations, the length of time each has remained open, and the reasons for the backlog;**

**FY19**

Total Number of Backlogged Investigations = 16

Length of Time of Backlogged Investigations: 36-60 Days = 14

Length of Time of Backlogged Investigations: 61+ Days = 2

Extension	Extension Reason	Length of Time		Total Backlogged
		36-60 Days	61+ Days	
With Extension	Delay in receipt of critical information	1	1	2
	Law Enforcement	1	0	1
	Links	3	1	4
	Referral Reassignment	1	0	1
	Unable to contact client	1	0	1
	Uncooperative client	2	0	2
	<b>Subtotal</b>		<b>9</b>	<b>2</b>
Without Extension	N/A	5	0	5
<b>Total</b>		<b>14</b>	<b>2</b>	<b>16</b>

Note: Institutional Abuse and Family Assessments are not included

**FY20**

Total Number of Backlogged Investigations = 52

Length of Time of Backlogged Investigations: 36-60 Days = 44

Length of Time of Backlogged Investigations: 61+ Days = 8

Extension	Extension Reason	Length of Time		Total Backlogged
		36-60 Days	61+ Days	
With Extension	Delay in receipt of critical information	11	1	12
	Links	5	4	9
	Out of jurisdiction	1	0	1
	Unable to contact client	8	1	9
	Uncooperative client	1	1	2
	<b>Subtotal</b>		<b>26</b>	<b>7</b>
Without Extension	N/A	18	1	19
<b>Total</b>		<b>44</b>	<b>8</b>	<b>52</b>

Note: Institutional Abuse and Family Assessments are not included

**n. The number of children being removed by ward;**

Fiscal Year	Ward of Origin									
	1	2	3	4	5	6	7	8	No Ward	Total Children Removed
FY19	7	3	5	24	38	33	59	84	4	<b>257</b>
FY20	3	0	0	1	3	6	11	5	0	<b>29</b>

**o. The total number of FTEs allocated for CPS;**

<b>FY19</b>	204
<b>FY20</b>	209

**p. The total number of workers assigned to the CPS;**

<b>FY19</b>	114
<b>FY20</b>	119

**q. The total number of vacancies in CPS; and**

<b>FY19</b>	14
<b>FY20</b>	10

**r. The number of vacancies the agency plans to fill and the plan for filling these vacancies.**

CFSA plans to fill all vacant positions by March 2020.

**21. Regarding caseload requirements under *LaShawn A. v. Bowser*:**

**a. What is the required investigation/caseload for CPS-Investigations Workers?**

The *LaShawn* Exit and Sustainability Plan standard is 90 percent of investigators and social workers will have caseloads less than or equal to 12. No individual investigator shall have a caseload greater than 15 cases.

**b. Provide for FY19 and FY20, to date (organized by the unit each worker is assigned):**

**i. The average current caseload per worker;**

Social Worker	FY19 Average Caseload per worker
Social Worker 1	6.18
Social Worker 2	7.42
Social Worker 3	1.00
Social Worker 4	8.18
Social Worker 5	8.52

<b>Social Worker</b>	<b>FY19 Average Caseload per worker</b>
Social Worker 6	6.56
Social Worker 7	4.24
Social Worker 8	6.44
Social Worker 9	9.22
Social Worker 10	7.00
Social Worker 11	3.17
Social Worker 12	7.81
Social Worker 13	8.76
Social Worker 14	8.97
Social Worker 15	6.32
Social Worker 16	8.13
Social Worker 17	10.21
Social Worker 18	1.63
Social Worker 19	6.45
Social Worker 20	8.18
Social Worker 21	8.49
Social Worker 22	5.87
Social Worker 23	9.63
Social Worker 24	6.70
Social Worker 25	9.50
Social Worker 26	3.70
Social Worker 27	7.23
Social Worker 28	7.76
Social Worker 29	7.03
Social Worker 30	6.35
Social Worker 31	4.10
Social Worker 32	7.54
Social Worker 33	7.22
Social Worker 34	8.42
Social Worker 35	8.53
Social Worker 36	2.78
Social Worker 37	2.81
Social Worker 38	7.90
Social Worker 39	6.05
Social Worker 40	6.76
Social Worker 41	7.53
Social Worker 42	6.14
Social Worker 43	5.39
Social Worker 44	8.42
Social Worker 45	8.64
Social Worker 46	7.04
Social Worker 47	7.21
Social Worker 48	5.63

<b>Social Worker</b>	<b>FY19 Average Caseload per worker</b>
Social Worker 49	7.88
Social Worker 50	6.85
Social Worker 51	7.83
Social Worker 52	2.58
Social Worker 53	4.23
Social Worker 54	2.86
Social Worker 55	5.05
Social Worker 56	6.93
Social Worker 57	1.00
Social Worker 58	4.30
Social Worker 59	4.45
Social Worker 60	4.08
Social Worker 61	5.72
Social Worker 62	7.98
Social Worker 63	6.14
Social Worker 64	4.58
Social Worker 65	7.11
Social Worker 66	7.73
Social Worker 67	5.76
Social Worker 68	8.85
Social Worker 69	3.28
Social Worker 70	5.84
Social Worker 71	8.87
Social Worker 72	6.57
Social Worker 73	6.97
Social Worker 74	3.25
Social Worker 75	2.65
Social Worker 76	7.92
Social Worker 77	8.89
Social Worker 78	9.12
Social Worker 79	7.82
Social Worker 80	5.02
Social Worker 81	7.02
Social Worker 82	2.85
Social Worker 83	8.72
Social Worker 84	6.82
Social Worker 85	7.83
Social Worker 86	5.20
Social Worker 87	6.54
Social Worker 88	1.54
Social Worker 89	8.08
Social Worker 90	3.80
Social Worker 91	9.47

<b>Social Worker</b>	<b>FY19 Average Caseload per worker</b>
Social Worker 92	7.75
Social Worker 93	4.82
Social Worker 94	7.42
Social Worker 95	7.21
Social Worker 96	8.27
Social Worker 97	7.72
Social Worker 98	7.57
Social Worker 99	7.25
Social Worker 100	6.28
Social Worker 101	7.31
Social Worker 102	4.87
Social Worker 103	1.00
Social Worker 104	5.52
Social Worker 105	6.49
Social Worker 106	9.14
Social Worker 107	3.76
Social Worker 108	6.42
Social Worker 109	2.21
Social Worker 110	7.39
Social Worker 111	5.44
Social Worker 112	2.44
Social Worker 113	5.78
Social Worker 114	4.41
Social Worker 115	8.83
Social Worker 116	6.88
Social Worker 117	9.13
Social Worker 118	3.62
Social Worker 119	7.29
Social Worker 120	6.45
Social Worker 121	8.17
Social Worker 122	7.26
Social Worker 123	5.05
Social Worker 124	2.68
Social Worker 125	7.92
Social Worker 126	8.13
Social Worker 127	6.85

<b>Social Worker</b>	<b>FY20 Average Caseload per worker</b>
Social Worker 1	5.20
Social Worker 2	7.45
Social Worker 3	1.03
Social Worker 4	5.67
Social Worker 5	6.99
Social Worker 6	6.38
Social Worker 7	1.63
Social Worker 8	6.32
Social Worker 9	5.54
Social Worker 11	2.89
Social Worker 12	6.06
Social Worker 13	7.21
Social Worker 16	3.09
Social Worker 22	7.58
Social Worker 24	7.76
Social Worker 27	5.87
Social Worker 28	8.13
Social Worker 29	6.05
Social Worker 30	3.73
Social Worker 31	8.41
Social Worker 32	8.07
Social Worker 33	7.03
Social Worker 36	5.85
Social Worker 37	7.45
Social Worker 38	6.71
Social Worker 39	6.77
Social Worker 43	5.64
Social Worker 44	7.08
Social Worker 45	4.76
Social Worker 46	7.08
Social Worker 47	5.76
Social Worker 48	4.89
Social Worker 49	8.18
Social Worker 52	4.58
Social Worker 53	3.27
Social Worker 54	3.48
Social Worker 55	3.49
Social Worker 56	9.01
Social Worker 57	2.31
Social Worker 58	4.97
Social Worker 61	4.12
Social Worker 62	8.11



<b>Social Worker</b>	<b>FY20 Average Caseload per worker</b>
Social Worker 63	5.55
Social Worker 64	4.12
Social Worker 65	8.41
Social Worker 66	7.23
Social Worker 67	8.78
Social Worker 69	6.36
Social Worker 72	7.08
Social Worker 73	6.46
Social Worker 74	3.62
Social Worker 75	5.01
Social Worker 77	8.84
Social Worker 128	1.00
Social Worker 79	6.93
Social Worker 129	1.87
Social Worker 83	8.50
Social Worker 130	1.00
Social Worker 85	6.45
Social Worker 86	7.03
Social Worker 87	3.81
Social Worker 88	1.00
Social Worker 89	4.44
Social Worker 90	3.83
Social Worker 92	6.79
Social Worker 93	6.87
Social Worker 94	8.42
Social Worker 95	7.83
Social Worker 96	7.86
Social Worker 98	7.00
Social Worker 99	8.22
Social Worker 100	5.50
Social Worker 101	7.93
Social Worker 102	5.96
Social Worker 103	1.36
Social Worker 105	6.92
Social Worker 108	7.95
Social Worker 109	8.28
Social Worker 110	6.25
Social Worker 111	1.75
Social Worker 112	7.39
Social Worker 113	3.85
Social Worker 115	6.14
Social Worker 118	3.65

<b>Social Worker</b>	<b>FY20 Average Caseload per worker</b>
Social Worker 119	6.63
Social Worker 120	4.64
Social Worker 121	4.29
Social Worker 122	7.88
Social Worker 123	2.59
Social Worker 124	8.01
Social Worker 125	9.15
Social Worker 126	6.30
Social Worker 127	5.92

- ii. **The total number of instances (this could be multiple times in a year per worker) that the caseload has been between 13 and 15;**

<b>Social Worker</b>	<b>FY19 Total Number of Instances</b>
Social Worker 2	2
Social Worker 4	2
Social Worker 5	6
Social Worker 6	3
Social Worker 7	1
Social Worker 9	5
Social Worker 10	2
Social Worker 12	2
Social Worker 13	4
Social Worker 14	1
Social Worker 16	5
Social Worker 17	6
Social Worker 20	2
Social Worker 21	6
Social Worker 23	1
Social Worker 25	2
Social Worker 27	3
Social Worker 28	1
Social Worker 29	1
Social Worker 32	2
Social Worker 33	1
Social Worker 35	1
Social Worker 38	1
Social Worker 46	2
Social Worker 47	1
Social Worker 48	1
Social Worker 49	6
Social Worker 50	1

Social Worker	FY19 Total Number of Instances
Social Worker 51	4
Social Worker 56	2
Social Worker 62	3
Social Worker 63	3
Social Worker 66	5
Social Worker 71	1
Social Worker 76	3
Social Worker 77	4
Social Worker 78	2
Social Worker 79	1
Social Worker 81	4
Social Worker 83	8
Social Worker 87	1
Social Worker 89	1
Social Worker 91	2
Social Worker 92	1
Social Worker 94	5
Social Worker 95	2
Social Worker 96	3
Social Worker 97	5
Social Worker 98	3
Social Worker 101	2
Social Worker 115	1
Social Worker 117	8
Social Worker 119	1
Social Worker 121	6
Social Worker 125	5
Social Worker 126	5
Social Worker 127	1

Social Worker	FY20 Total Number of Instances
Social Worker 125	1

- iii. **The total number of instances (this could be multiple times in a year per worker) that the caseload has been 16 or more; and**

Social Worker	FY19 Total Number of Instances
Social Worker 63	1

In FY20, there have been zero instances where the caseload has been 16 or more.

- iv. **The average length of time caseloads exceeded the required number. The average length of time caseloads has been between 13 and 15:**

<b>FY19 Average Instance Duration (in days)</b>
6.09

<b>FY20 Average Instance Duration (in days)</b>
1.00

**The average length of time caseloads has been 16 and more:**

<b>FY19 Average Instance Duration (in days)</b>
8.00

In FY20, there have been zero instances where caseload has been 16 or more.

- c. **For each of the units, provide a monthly breakdown of each worker that exceeded a caseload of 12 with the following information:**
  - i. **The number of days that the case load was between 13 and 15; and**

<b>Social Worker</b>	<b>In Days</b>									<b>FY19 Total Number of Days</b>
	<b>Oct-18</b>	<b>Nov-18</b>	<b>Dec-18</b>	<b>Jan-19</b>	<b>Feb-19</b>	<b>Mar-19</b>	<b>Apr-19</b>	<b>May-19</b>	<b>Jun-19</b>	
Social Worker 2	0	0	2	2	0	0	0	0	0	4
Social Worker 4	0	0	0	0	11	0	0	0	0	11
Social Worker 5	0	6	0	15	9	0	4	0	0	34
Social Worker 6	0	0	0	0	3	6	0	0	0	9
Social Worker 7	0	0	0	0	1	3	0	0	0	4
Social Worker 9	0	4	3	0	7	11	0	0	0	25
Social Worker 10	0	0	0	0	0	0	7	0	0	7
Social Worker 12	0	0	0	0	0	0	0	14	0	14
Social Worker 13	0	0	0	0	11	0	18	2	0	31
Social Worker 14	0	0	0	0	4	21	0	0	0	25
Social Worker 16	0	0	0	1	1	14	5	0	0	21
Social Worker 17	0	0	0	9	11	21	14	2	0	57
Social Worker 20	0	0	0	0	18	18	7	0	0	43
Social Worker 21	0	0	0	0	8	9	1	0	0	18
Social Worker 23	0	0	0	0	1	0	0	0	0	1

Social Worker	In Days									FY19 Total Number of Days
	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Social Worker 25	0	0	0	0	1	18	2	0	0	21
Social Worker 27	0	0	0	0	0	5	4	0	0	9
Social Worker 28	0	0	0	0	5	0	0	0	0	5
Social Worker 29	0	0	0	0	0	0	0	0	2	2
Social Worker 32	0	0	0	0	0	0	4	0	0	4
Social Worker 33	0	0	0	0	3	0	0	0	0	3
Social Worker 35	0	0	0	0	0	0	2	0	0	2
Social Worker 38	0	1	0	0	0	0	0	0	0	1
Social Worker 46	0	3	2	0	0	0	0	0	0	5
Social Worker 47	1	0	0	0	0	0	0	0	0	1
Social Worker 48	0	0	1	0	0	0	0	0	0	1
Social Worker 49	0	0	0	0	5	24	1	0	0	30
Social Worker 50	0	0	0	0	0	1	0	0	0	1
Social Worker 51	0	0	0	0	19	0	0	0	0	19
Social Worker 56	0	0	0	1	28	5	0	0	1	35
Social Worker 62	0	0	0	0	7	11	0	0	0	18
Social Worker 63	0	0	10	2	0	0	0	0	0	12
Social Worker 66	0	0	0	0	15	15	0	0	0	30
Social Worker 71	0	0	0	0	6	0	0	0	0	6
Social Worker 76	0	0	0	0	0	6	1	0	0	7
Social Worker 77	0	0	3	0	15	10	0	0	0	28
Social Worker 78	0	0	0	0	2	15	0	0	0	17
Social Worker 79	0	0	0	0	3	0	0	0	0	3
Social Worker 81	0	0	0	0	13	4	1	0	0	18
Social Worker 83	0	1	5	0	18	23	5	0	0	52
Social Worker 87	0	0	5	0	0	0	0	0	0	5
Social Worker 89	2	0	0	0	0	0	0	0	0	2
Social Worker 91	0	0	0	0	1	19	0	0	0	20
Social Worker 92	0	0	6	8	0	0	0	0	0	14
Social Worker 94	0	0	0	10	1	1	0	1	0	13
Social Worker 95	1	0	0	0	8	13	0	0	0	22
Social Worker 96	0	0	0	2	25	13	2	0	0	42
Social Worker 97	0	0	0	0	0	0	23	4	0	27

Social Worker	In Days									FY19 Total Number of Days
	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	
Social Worker 98	0	0	0	0	20	15	0	0	0	35
Social Worker 101	0	0	0	0	0	14	0	0	0	14
Social Worker 115	1	0	0	0	0	0	0	0	0	1
Social Worker 117	0	0	6	17	10	11	7	0	0	51
Social Worker 119	4	0	0	0	0	0	0	0	0	4
Social Worker 121	0	0	5	0	4	17	0	0	0	26
Social Worker 125	0	0	0	0	4	20	8	0	0	32
Social Worker 126	0	0	0	0	20	21	8	0	0	49
Social Worker 127	0	0	0	0	0	0	0	0	1	1
<b>Total</b>	<b>9</b>	<b>15</b>	<b>48</b>	<b>67</b>	<b>318</b>	<b>384</b>	<b>124</b>	<b>23</b>	<b>4</b>	<b>992</b>

Social Worker	Dec-19	FY20 Total Number of days
Social Worker 125	1	1

ii. The number of days that the case load was 16 or more.

Social Worker	Dec-18	Jan-19	FY19 Total Number of days
Social Worker 63	6	2	8

In FY20, there are zero days that the case load was 16 or more.

iii. Anytime the caseload is 16 or more, provide the maximum number of cases that worker had at one time.

Social Worker	16th Caseload Start Date	16th Caseload End Date	Total Caseload
Social Worker 63	12/26/2018	01/02/2019	16

See response to question 21(c)(ii) for FY20 which is zero.

22. In FY19 and in FY20, to date, how many child protection reports has the Agency received alleging educational neglect of youth in CFSA custody and not in CFSA custody? Break down the response for reports involving (i) children with 0-9 cumulative unexcused absences, (ii) children with 10-19 cumulative unexcused absences, (iii) children with 20-25 cumulative unexcused absences; and (iv) 26 or more cumulative unexcused absences.

Referral Status	Custody Type	Cumulative Unexcused Absences	SY2018 - 2019 (August 20, 2018 - July 31, 2019)	SY2019 - 2020 (August 01, 2018 - December 31, 2019)
Accepted	CFSA Custody	10 – 19	1	0
		26 or more	1	0
		Not Recorded	2	0
		<b>Subtotal</b>	<b>4</b>	<b>0</b>
	Non CFSA Custody	0 – 9	51	11
		10 – 19	617	110
		20 – 25	193	28
		26 or more	296	27
		Not Recorded	128	50
		<b>Subtotal</b>	<b>1,199</b>	<b>215</b>
	<b>Subtotal*</b>	<b>1,203</b>	<b>215</b>	
Screened Out	CFSA Custody		21	2
	Non CFSA Custody		4,435	622
		<b>Subtotal*</b>	<b>4,455</b>	<b>624</b>
Other	Non CFSA Custody	<b>Subtotal</b>	2	2

a. How many of these reports were substantiated? Break down the answer by the categories (i), (ii), (iii) and (iv) listed above.

Custody Type	Cumulative Unexcused Absences	SY2018 - 2019 (August 20, 2018 - July 31, 2019)	SY2019 - 2020 (August 01, 2018 - December 31, 2019)
Non CFSA Custody	0 – 9	7	5
	10 - 19	98	24
	20 - 25	46	5
	26 or more	114	8
	Not Recorded	34	9

- b. Of the reports that were substantiated, how many led to a child’s removal from their home? Break down the answer by the categories (i), (ii), (iii) and (iv) listed above.

Custody Type	Cumulative Unexcused Absences	SY2018 - 2019 (August 20, 2018 - July 31, 2019)		SY2019 - 2020 (August 01, 2018 - December 31, 2019)	
		# of Investigations	# of Children	# of Investigations	# of Children
Non CFSA Custody	0 – 9	1	2	0	0
	10 – 19	5	9	2	3
	26 or more	4	4	1	1
	Not Recorded	3	4	0	0
<b>Total*</b>		<b>12</b>	<b>19</b>	<b>2</b>	<b>4</b>

- c. How many reports were received from DCPS? From charter schools? Provide the number of reports attributable to each LEA.

School Year	School Type	
	DCPS	DCPCS
SY2018 - 2019 (August 20, 2018 - July 31, 2019)	3,105	2,122
SY2019 - 2020 (August 01, 2018 - December 31, 2019)	491	242

23. Provide an update on the status of implementing the new practice model that includes creating a social work unit dedicated to educational neglect triage and responding to accepted educational neglect referrals.
- a. Provide a detailed explanation of this organizational change.

Due to the increase of educational neglect and chronic absenteeism, CFSA and its education and community partners have collaborated to address this issue. CFSA created a specialized social work unit to respond to allegations of educational neglect. CFSA and DCPS are currently testing this model at Moten Elementary and Excel Academy to better support families by providing community-based services through early intervention.

- b. How has the agency adjusted its approach to investigating truancy and educational neglect?

The specialized social work unit is also staffed by family support workers who also serve as points of contact to a cluster of schools. They provide additional support to school counselors and attendance coordinators on matters of educational neglect and prevention.



- c. In what ways has CFSA worked with DCPS and other LEAs to address concerns around truancy and educational neglect?**

If a family requires support through the prevention track, CFSA will complete triage and teaming within five days, to include the school, the Show Up Stand Out program (if applicable), and other community-based providers to ensure the family is supported in addressing concerns to reduce absenteeism.

- 24. Regarding the Cross-Connect Program for families served by multiple agencies including CFSA, DHS, and DBH:**

- a. How many children and how many families are currently being served by Cross-Connect?**

As CFSA reported in 2019, in consultation with DHS and DBH, CFSA eliminated the Cross Connect program at the end of FY17.

- b. How many children and how many families were served by Cross-Connect in FY19? FY20, to date?**

See response to question 24(a).

- c. How many children and families were eligible for the Cross-Connect Program in FY19?**

See response to question 24(a).

- d. Provide an update on the FY19 outcomes of the Cross-Connect Program.**

See response to question 24(a).

- 25. How many children did CFSA remove, by age and reason for removal, in FY19? In FY20, to date?**

In FY19, CFSA removed a total of 378 children (387 removals). In FY20, CFSA has removed 67 children (67 removals).

FY2019 Entries & Re-entries																					
Removal Reason	Age																			Total Removals	
	<1 Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	19		
Abandonment	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9
Alcohol Abuse (Parent)	2	4	0	0	0	2	1	0	0	0	0	0	1	0	0	0	1	1	2	0	12
Caretaker ILL/ Unable to Cope	2	0	1	1	2	0	2	1	0	0	1	0	3	2	3	3	3	3	0	0	27
Child's Behavior Problem	0	0	0	0	0	0	0	0	0	1	1	1	4	0	3	4	4	2	0	0	20
Child's Disability	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1
Death of Parent(s)	0	0	0	0	0	0	0	0	0	1	0	0	1	0	1	1	0	1	0	0	5
Drug Abuse (Child)	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Drug Abuse (Parent)	9	4	0	3	1	1	4	2	2	1	0	0	0	1	2	2	1	1	0	0	34
Inadequate Housing	1	2	0	1	0	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	6
Incarceration of Parent(s)	2	2	0	2	2	1	1	1	2	2	2	1	1	3	0	0	1	1	0	0	24
Neglect (Alleged/Reported)	39	26	19	18	15	17	14	15	18	17	12	11	7	16	16	13	11	19	1	0	304
Non-Committed Child of Teen	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1
Physical Abuse (Alleged/Reported)	3	2	3	3	2	3	3	2	6	4	2	3	0	3	3	2	1	1	1	0	47
Relinquishment	1	0	0	1	0	0	0	0	1	0	0	0	1	0	0	1	1	1	0	0	7
Sexual Abuse (Alleged/Reported)	0	0	0	0	0	0	0	0	0	2	1	2	0	2	0	2	0	0	0	0	9
Voluntary	0	0	0	1	0	0	0	0	0	0	0	0	1	1	0	0	0	0	0	0	3
<b>Total</b>	<b>47</b>	<b>30</b>	<b>21</b>	<b>22</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>17</b>	<b>22</b>	<b>21</b>	<b>15</b>	<b>15</b>	<b>13</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>17</b>	<b>26</b>	<b>1</b>	<b>0</b>	<b>387</b>

FY2020 Entries & Re-entries																					
Removal Reason	Age																			Total Removals	
	<1 Year	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	19		
Abandonment	2	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3
Caretaker ILL/ Unable to Cope	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1
Child's Behavior Problem	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	3
Drug Abuse (Parent)	5	0	1	0	1	0	0	1	1	0	0	0	1	1	0	1	0	0	0	0	12
Inadequate Housing	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
Incarceration of Parent(s)	1	0	1	0	0	1	0	1	0	0	0	0	0	1	0	0	0	0	0	0	5
Neglect (Alleged/Reported)	11	2	2	4	4	3	1	3	2	2	0	3	0	4	4	3	4	2	0	0	54
Physical Abuse (Alleged/Reported)	1	0	1	0	0	1	0	2	1	1	0	3	0	2	2	2	1	0	0	0	17
Relinquishment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1
Sexual Abuse (Alleged/Reported)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Voluntary	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
<b>Total</b>	<b>15</b>	<b>2</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>1</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>67</b>

a. How many of these children had a family team meeting held before removal?

<b>FY19</b>	39
<b>FY20</b>	14

b. How many of these children had a family team meeting held within 72 hours of removal?

<b>FY19</b>	209
<b>FY20</b>	44

c. How many of these children had a non-custodial parent identified prior to removal?

CFSA does not currently track this data. However, in the case of all removals, CFSA requests the name and contact information of all non-custodial parents and submits a mandatory referral to the Diligent Search Unit requesting information on all respective parents/kin.

**d. How many of these children had kinship resources identified prior to removal?**

<b>FY19</b>	195
<b>FY20</b>	19

**e. How many of these children were removed after CFSA received just one hotline call regarding the child? After 2-3 calls? After 4-5 calls? After more than 5 calls?**

<b>Hotline Calls<sup>3</sup></b>	<b>FY19</b>	<b>FY20</b>
0 <sup>4</sup>	39	5
1	109	19
2 – 3	144	26
4 – 5	60	11
6+	35	5
<b>Total No. of Removals</b>	<b>387</b>	<b>67</b>

**f. How many pre-removal family team meetings were held in FY19? In FY20 to date?**

See response to question 25(a).

**g. How many of these children were placed in emergency or short-term placements in FY19? FY20, to date?**

In FY19, there were 387 removals. Twenty-nine (29) of those children went into an emergency short-term placement. In FY20 to date, there were 67 removals. Fifteen (15) of those children went into an emergency or short-term placement

**h. What is voluntary removal and relinquishment? Identify the statutory authority for removal on these bases.**

CFSA refers to this term as a “voluntary placement agreement” whereby a parent temporarily relinquishes physical care and control of their child to the public child welfare agency.

There are two statutes that provide authority for CFSA regarding “voluntary removal” also known as a “voluntary placement agreement,” D.C. Code §4-1303.03(a)(2) and D.C. Code §4-1304.04(c)(1). CFSA has the ability to take a child into (temporary) foster care, if agreed to by a parent, guardian or person

<sup>3</sup> Hotline calls include Investigations, FA’s and Screened Out calls that came for the child within 12 months prior to his/her entry into care.

<sup>4</sup> Removals with no Hotline Calls are due to referrals not being counted if they fall under the following scenarios: 1. Client ID in the Referral and Case are different; 2. No allegations are entered in the referral for the child that was removed; 3. Investigations that were opened subsequent to a closed FA with a reason of “Open CPS Referral” are not being counted.

acting *in loco parentis* without seeking a removal through the court. CFSA is permitted to do so for less than 90 days because on the 90<sup>th</sup> day CFSA must file a petition with the court for removal.

There is one statute that permits CFSA to take custody of a child after a relinquishment, D.C. Code §4-1406(i). The statute gives CFSA the “permanent care and guardianship of any child by a legally executed relinquishment of parental rights...”.

**26. How many neglect petitions did CFSA file in Family Court in FY19? FY20, to date?**

**a. How many children were the subject of a neglect petition filed by CFSA in Family Court in FY19 and in FY20 to date?**

In FY19, there was a total of 387 and in FY20 to date, there was a total of 56.

**b. How many of the children subject to those petitions were removed by CFSA prior to the filing of those petitions?**

In FY19, there was a total of 282 and in FY20 to date, there was a total of 38.

**c. How many of the children subject to those petitions were community papered?**

In FY19, there was a total of 104 and in FY20 to date, there was a total of 18.

**d. What, if any, data does CFSA collect on outcomes for children whose cases are no-papered?**

In FY19, there were 17 children (from 16 families) that were no-papered.

For all of the 17 children, CFSA collects data to know whether there were subsequent hotline calls, removals, or open In-Home cases. Nine children have not had any further calls to the hotline or any removals.

**e. What, if any, data does CFSA collect on outcomes for children where the allegations do not result in removal or court involvement?**

When a screened-in allegation results in an investigation but does not result in removal or court involvement, the family may be referred to their local Collaborative for services or to the In-Home administration for services. For families referred to the Collaboratives, CFSA tracks whether they started services, have additional substantiated reports during Collaborative involvement or within six months of Collaborative case closure, and whether they entered care during Collaborative involvement or within six months of Collaborative case closure. For In-Home cases CFSA tracks the families, the average amount of time In-Home cases remains open, repeat maltreatment on open In-Home cases and whether the

families receive court involvement after the In-Home case opening through community papering or a removal. This allows CFSA to better understand contributing factors that may lead to re-maltreatment and ways to prevent maltreatment from reoccurring.

**27. Regarding Early Interventions for At-Risk Newborns, provide an update on the Agency’s policies for newborns with positive toxicology results.**

**a. Total number of Hotline calls received regarding newborn toxicology in FY19 and FY20, to date;**

<b>Fiscal Year</b>	<b>Total number of hotline calls received regarding newborn toxicology (a)</b>	<b>Number of calls that resulted in an In-Home wellness visit (b)(ii)</b>	<b>Number of calls that resulted in an investigation (b)(iii)</b>	<b>Total number of Hotline calls resulting in the agency providing information and referral (d)</b>	<b>The number of these Hotline calls that resulted in removal (e)</b>
FY19	233	202	161	0	12
FY20	61	45	61	0	7

**b. The number of calls that resulted in (i) no in-person follow-up; (ii) an in-home wellness visit; (iii) an investigation; (iv) other;**

See response to question 27(a).

**c. The most prevalent reasons for in-home visits and full investigations;**

CFSA currently requires that all positive toxicology reports for newborns be screened in to determine if there is a need to open a child protective services (CPS) investigation.

All reports require a referral to the CFSA Office of Well Being for intervention by the CFSA nursing staff; development of an intervention plan; completion of home visits to ensure a safe environment; establishing contact with the parent, caregivers, siblings, and other household members to assess safety and risk; and the submission of other referrals as needed.

All newborn positive toxicology referrals are required to have a Plan of Safe Care in accordance with the federal Comprehensive Addiction and Recovery Act (CARA). The Plan of Safe Care includes provision of services and supports that address the infant’s and affected caregiver’s physical and social-emotional health and safety needs.

- d. **Total number of Hotline calls resulting in the agency providing information and referral;**

See response to question 27(a).

- e. **The number of these Hotline calls that resulted in removal.**

See response to question 27(a).

**Health and Mental Health Care**

28. **Provide the following information regarding medical and dental screenings for children entering foster care or are wards of CFSA:**
- a. **The number and percentage of children who entered foster care in FY19 that received health screenings prior to placement. In FY20, to date;**

<b>Fiscal Year</b>	<b># of Removals</b>	<b># of Youth Requiring Health Screening Prior to Placement</b>	<b># and percent of Youth Receiving a Health Pre-Placement Screening</b>
<b>FY19</b>	387	352	337 (96%)
<b>FY20</b>	67	59	57 (97%)

Note: Children who are hospitalized do not require a screening prior to placement; they are medically cleared by the hospital attending physician upon discharge.

- b. **The number and percentage of children who entered foster care in FY19 that received medical and dental evaluations within 30 days of placement. In FY20, to date;**

<b>Fiscal Year</b>	<b># of Removals</b>	<b># of Youth Requiring Medical Evaluation within 30 days of Placement</b>	<b># and percent of Youth Receiving a Medical Evaluation within 30 days of Placement</b>
<b>FY19</b>	387	337	305 (91%)
<b>FY20</b>	67	47	40 (85%)

<b>Fiscal Year</b>	<b># of Removals</b>	<b># of Youth Requiring Dental Evaluation within 30 days of Placement</b>	<b># and percent of Youth Receiving a Dental Evaluation within 30 days of Placement</b>
<b>FY19</b>	387	287	62 (22%)
<b>FY20</b>	67	24	11 (46%)

- c. **The number and percentage of children who were in foster care in FY19 that received health screenings within one year of their most recent screening;**

CFSA tracks the number and percentage of children in foster care who receive health screenings before placement. For ongoing medical examinations, children with significant medical needs are referred to the Nurse Care Management Program (NCMP), based on medical necessity criteria via the Healthy Horizons Assessment Center or by team members identifying a need for intensive medical case management services. For children/youth not eligible for the NCMP, the assigned social worker takes the lead in coordinating routine medical care for the child/youth, in cooperation with the resource parent and with consultation from Healthy Horizons as needed.

- d. **The number and percentage of children who were in foster care in FY19 that received at least one medical evaluation with a physician every 132 days**

See response to question 28(c).

- e. **The number and percentage of children who were in foster care in FY19 that received at least one dental evaluation with a dentist every 132 days.**

CFSA tracks the number and percentage of children in foster care who receive dental evaluations commencing from 30 days after entry through 90 days after entry into care. For ongoing dental needs, the assigned social worker takes the lead in coordinating all routine dental care in partnership with resource parents.

**29. For FY19 and FY20 to date:**

- a. **How many medically fragile and developmentally delayed children and youth have entered care?**

In FY19, one child/youth met the criteria for a medically fragile diagnosis; and twenty-two children/youth met the criteria for a diagnosis of developmental delay. In FY20 to date, zero children/youth met the criteria for a medically fragile diagnosis; and three children/youth met the criteria for a diagnosis of developmental delay.

<b>Fiscal Year</b>	<b>Medically Fragile</b>	<b>Developmentally Delayed</b>
<b>FY19</b>	1	22
<b>FY20</b>	0	3

- b. How many medically fragile and developmentally delayed children and youth have been identified in in-home cases?

Fiscal Year	Medically Fragile	Developmentally Delayed
FY19	24	34
FY20	2	4

These data represent children that were referred to CFSA community nurses. CFSA will be working on a plan to expand tracking of all In-Home children that may fall into these categories.

30. For FY19 and FY20, to date, regarding screening and referral of children age birth to three involved in substantiated cases of abuse and neglect for IDEA Part C/Strong Start/DC Early Intervention Program:

- a. How many children age birth to three were involved in substantiated cases of abuse and neglect?

Fiscal Year	Total Children
FY19	502
FY20	90

- b. How many of these children did not enter foster care?

Fiscal Year	Total Children
FY19	410
FY20	74

- c. How many of these children age birth to three not entering foster care were screened for developmental delays and using what instrument?

Fiscal Year	Children Screened Using the Ages and Stages Questionnaire
FY19	43
FY20	4



- d. How many of these children were referred to Strong Start/DC Early Intervention Program (DC’s IDEA Part C program)?

Fiscal Year	Children Screened and Referred to Strong Start
FY19	1
FY20	3

31. Provide the following information regarding mental health services for children in foster care:

- a. CFSA uses a quarterly tracking report reflecting the timeliness of service inception following a documented referral for services. Provide all quarterly reports for each Choice Provider for the entirety of FY19 and all reports completed thus far in FY20.

In FY19, CFSA referred 175 children and youth for mental health assessments and treatment. The Department of Behavioral Health (DBH) staff co-located at CFSA connects children directly with DBH Core Service Agency (CSA) Choice Providers and other CSAs within the DBH network. This electronic access ensures referrals are sent quickly to the CSAs. Enrollment with the provider occurred within an average of one day. Enrollment does not indicate receipt of services, but rather that the child has been connected to a CSA for further evaluation to determine the need for services. The remaining children were referred and connected to private providers.

In FY20 to date, CFSA referred 30 children for mental health assessment and treatment. Enrollment with the provider occurred within an average of one day.

<b>CFSA REFERRALS FOR MENTAL HEALTH DIAGNOSTIC ASSESSMENT AND AVERAGE DAYS FOR LINKAGE</b>					
<b>FY19</b>	<b>Community Connections</b>	<b>MD Family</b>	<b>Other Providers (Non-Choice)</b>	<b>Total</b>	<b>AVG Days from Referral to Linkage</b>
Oct-18	4	5	9	18	0
Nov-18	8	6	13	27	0
Dec-18	1	1	7	9	0
<b>Q1 Total</b>	<b>13</b>	<b>12</b>	<b>29</b>	<b>54</b>	<b>0</b>
Jan-19	2	6	15	23	1
Feb-19	1	6	6	13	1
Mar-19	1	6	5	12	0

<b>Q2 Total</b>	<b>4</b>	<b>18</b>	<b>26</b>	<b>48</b>	<b>1</b>
Apr-19	2	6	7	15	1
May-19	0	1	6	7	0
Jun-19	0	3	7	10	0
<b>Q3 Total</b>	<b>2</b>	<b>10</b>	<b>20</b>	<b>32</b>	<b>0</b>
July-19	1	3	8	12	0
Aug-19		8	7	15	0
Sep-19	3	5	6	14	0
<b>Q4-Total</b>	<b>4</b>	<b>16</b>	<b>21</b>	<b>41</b>	<b>0</b>
<b>FYTD</b>	<b>23</b>	<b>56</b>	<b>96</b>	<b>175</b>	<b>0</b>
<p><b>DEFINITIONS/IDENTIFICATION:</b> Children and Youth referred for mental health services via DMH are children/youth who are involved with the Child and Family services Agency (CFSA) ages 0 to 21 who were referred to a Core Service Agency (CSA) through CFSA's Clinical Health Services Administration.</p> <p><b>INTERPRETATION:</b> This table shows the number of CFSA children/youth linked to a DMH CSA and the average number of days between CFSA referral and linkage to CSA.</p>					

<b>CFSA REFERRALS FOR MENTAL HEALTH DIAGNOSTIC ASSESSMENT AND AVERAGE DAYS FOR LINKAGE</b>					
<b>FY20</b>	<b>Community Connections</b>	<b>MD Family</b>	<b>Other Providers (Non-Choice)</b>	<b>Total</b>	<b>AVG Days from Referral to Linkage</b>
Oct-19	2	5	6	13	1
Nov-19	0	2	5	7	0.2
Dec-19	0	0	10	10	0.3
<b>Q1 Total</b>	<b>2</b>	<b>7</b>	<b>21</b>	<b>30</b>	<b>0.5</b>
<p><b>DEFINITIONS/IDENTIFICATION:</b> Children and Youth referred for mental health services via DMH are children/youth who are involved with the Child and Family services Agency (CFSA) ages 0 to 21 who were referred to a Core Service Agency (CSA) through CFSA's Clinical Health Services Administration.</p> <p><b>INTERPRETATION:</b> This table shows the number of CFSA children/youth linked to a DMH CSA and the average number of days between CFSA referral and linkage to CSA.</p>					

**b. What percentage of children entering foster care in FY19 received a mental health screening within 30 days of entry? In FY20, to date?**

**DBH**

In FY19, co-located DBH clinicians administered mental health/trauma screenings for children entering care ages 3 months – 17 years of age from October 1, 2018 – February 28, 2019. CFSA Therapists assumed the role of mental health screenings and diagnostic assessments for children entering care beginning March 1, 2019. In FY19, of the 160 eligible children, 145 children received a mental health screening of which 74 percent (117) were conducted within 30 days of entry. FY20 to date is not applicable.

**CFSA**

Initial Mental Health Screenings: In FY19, of the 135 eligible children, 92 children received a mental health screening of which 100 percent (92) were conducted within 30 days of entry. In FY20 to date, of the 35 eligible children, 6 children received an initial screening of which 100 percent (seven) were conducted within 30 days of entry.

Mental Health Evaluations: In FY19, of the 280 eligible children, 159 children received a mental health evaluation of which 86 percent (137) were conducted within 30 days of entry. In FY20, of the 37 eligible children, 32 children received a mental health evaluation of which 54 percent (17) were conducted within 30 days of entry.

Eligible children represent children, ages 3 and over, who entered care Monday-Friday, 9:30am-8:00pm.

**i. As a result of these screenings, how many of these children were referred for further mental health evaluations with a mental health professional?**

DBH: In FY19, 67 children were referred for further mental health evaluations. FY20 to date is not applicable.

CFSA: In FY19, no children were referred for further mental health evaluations because CFSA therapists conduct mental health evaluations on-site. In FY20, no children were referred for further mental health evaluations because CFSA therapists conduct mental health evaluations on-site.

**ii. How many of these children completed the additional evaluations with a mental health professional?**

DBH: In FY19, 38 children completed a Diagnostic/Intake Assessment through DBH. FY20 to date is not applicable.

CFSA: In FY19 and FY20 to date, no children completed additional evaluations with a mental health professional. CFSA therapists conduct mental health evaluations on-site.

**c. What percentage of children who were in foster care in FY19 received the CAFAS/PECFAS every 90 days? In FY20, to date?**

In FY19, 78 percent of children who were in foster care received the CAFAS/PECFAS assessment every 90 days. In FY20 to date, 66 percent of children in foster care have received the CAFAS/PECFAS assessment every 90 days.

**d. For children who received mental health services in each of these time periods, what is the average time between the mental health screening and delivery of services?**

DBH: In FY19, the average time between the mental health screening and intake was 50 days. The average time between mental health screening and delivery of service was 75 days. FY20 to date is not applicable.

CFSA: In FY19, the average time between initial mental health screenings and mental health evaluations was 20 days. The average time between mental health evaluations and the delivery of services was 15 days.

In FY20 to date, the average time between initial mental health screenings and mental health evaluations was 22 days. The average time between mental health evaluations and the delivery of therapy services was 17.5 days.

**e. In FY19, and in FY20, to date, how many children, broken down by age and gender, had an episode of psychiatric hospitalization?**

In FY19, 102 children (47 males and 55 females) had an episode of psychiatric hospitalization. In FY20 to date, 18 children (12 males and six females) had an episode of psychiatric hospitalization.

**FY19**

Age	1 Episode	2 Episodes or More	Total
6	2	0	2
7	4	0	4
8	8	2	10
9	5	3	8
10	9	0	9
11	8	0	8
12	19	2	21

13	13	3	16
14	10	2	12
15	8	2	10
16	7	0	7
17	3	1	4
18	3	1	4
19	1	0	1
20	2	0	2
<b>Total</b>	<b>102</b>	<b>16</b>	<b>118</b>

**FY19**

<b>Gender</b>	<b>1 Episode</b>	<b>2 Episodes or More</b>	<b>Total</b>
Male	47	7	54
Female	55	9	64
<b>Total</b>	<b>102</b>	<b>16</b>	<b>118</b>

**FY20**

<b>Age</b>	<b>1 Episode</b>	<b>2 Episodes or More</b>	<b>Total</b>
6	0	0	0
7	0	0	0
8	1	0	1
9	3	1	4
10	1	0	1
11	0	0	0
12	4	0	4
13	4	1	5
14	1	0	1
15	1	0	1
16	2	0	2
17	1	0	1
18	0	0	0
19	0	0	0
20	0	0	0
<b>Total</b>	<b>18</b>	<b>2</b>	<b>20</b>

**FY20**

<b>Gender</b>	<b>1 Episode</b>	<b>2 Episodes or More</b>	<b>Total</b>
Male	12	1	13
Female	6	1	7
<b>Total</b>	<b>18</b>	<b>2</b>	<b>20</b>

- f. During each fiscal year, how many hospitalized children had more than one episode of psychiatric hospitalization?

<b>FY</b>	<b>Total Unique Children</b>
<b>FY19</b>	16
<b>FY20</b>	2

- g. What percentage of children in foster care spent time at a Psychiatric Residential Treatment Facility (PRTF) in FY19? In FY20, to date? Break down by age.

In FY19, two percent of children in foster care spent time at a PRTF. In FY20 to date, three percent of children in foster care spent time at a PRTF.

<b>Age</b>	<b>FY19 Children placed at a Psychiatric Residential Treatment Facility (PRTF)</b>
9	1
10	1
11	3
12	4
13	3
14	2
15	2
16	5
17	2
18	0
<b>Total</b>	<b>23</b>

<b>Age</b>	<b>FY20 Children placed at a Psychiatric Residential Treatment Facility (PRTF)</b>
9	2
10	1
11	2
12	4
13	1
14	4
15	2
16	2
17	1
18	0
<b>Total</b>	<b>19</b>

- h. How many referrals for evidence-based, specialized services (Multi-Systemic Therapy, Functional Family Therapy, Trauma-Focused Cognitive Behavioral Therapy, Child Parent Psychotherapy for Family Violence, and Parent Child Interaction Therapy) did CFSA make in FY19? How many referrals has CFSA made in FY20, to date? For each fiscal year, identify how many referrals were made for cases in which children:**
- i. Had not been removed at the time of referral;**
  - ii. Were in foster care at the time of the referral; and**
  - iii. Were living under protective supervision following a period in foster care at the time of referral.**

DBH: In FY19, CFSA made 52 referrals for evidence-based, specialized services to DBH. In FY2020, CFSA made 11 referrals for evidence-based, specialized services to DBH. All of the children were in foster care at the time of the referral.

CFSA: In FY19, CFSA therapists provided 29 children with evidence-based specialized services. In FY20 to date, CFSA therapists provided five children with evidence-based specialized services; and CFSA made eight referrals for evidence-based specialized services to MBI. All of the children were in foster care at the time of the referral.

- i. In FY19 and FY20, to date, how many diagnostic assessments were completed for youth who had open an open investigation, family assessment, or abuse and neglect case with CFSA? How many of these assessments resulted in a recommendation for therapy**

DBH: In FY19, 125 children completed diagnostic assessments, of which 57 children received a therapeutic service (therapy or Community Based Intervention). In FY20 to date, eight children completed a diagnostic assessment, of which one child received a therapeutic service (therapy or Community Based Intervention).

CFSA: In FY19, 159 children completed diagnostic assessments (mental health evaluations), of which 94 were recommended for therapy. In FY20 to date, 32 children completed diagnostic assessments (mental health evaluations), of which 19 were recommended for therapy.

- j. What treatment resources does CFSA offer for children who have attachment disorders? What training, if any, does CFSA provide to social workers and foster parents regarding attachment disorders?**

Children with attachment disorders are able to be treated by DBH clinicians, a private counseling agency under a contract with CFSA, or internal CFSA mental health therapists. CFSA therapists have training in Trauma Focused Cognitive

Behavioral Therapy (TF-CBT), Grief and Loss and Trauma System Therapy (TST) treatment modalities.

CFSA’s Child Welfare Training Academy (CWTA) offers a quarterly six-hour course, “Attachment, Grief, and Loss,” as an in-service training for social workers and resource parents. CWTA also integrated information about attachment and attachment disorders throughout the new social worker pre-service and ongoing social worker in-service training curricula.

**k. Describe the Agency’s efforts to improve access to mental health services for children living in Maryland.**

Children in foster care placed in Maryland foster homes continue to be eligible for services in DC; in addition, CFSA contracts with Maryland providers on an as-needed basis for to address distance and other specialized needs.

**l. What treatment resources does CFSA offer for children who have an autism spectrum disorder? What training, if any, does CFSA provide to social workers and foster parents regarding autism spectrum disorders?**

Children who are diagnosed with Autism Spectrum Disorder(ASD) are enrolled with Health Services for Children with Special Needs (HSCSN) to receive treatment, including behavioral therapy services and medication management. Children diagnosed with ASDs may also receive speech, language, and occupational therapy, and social skills through education programming as indicated on their Individual Education Plan (IEP).

CWTA offers a four-hour in-service training course about ASD to social workers and resource parents. It provides social workers and resource parents with a review of the diagnosis of autism and its associated symptoms along the spectrum, with a focus on specific interventions and best practices for children and youth diagnosed with ASD.

**32. Provide a detailed update regarding the Agency’s implementation of mobile crisis stabilization services for youth in foster care, including the following information:**  
**a. During FY19, how many calls for crisis mobilization services has CFSA and/or its vendors received? FY20, to date?**

<b>FY19</b>	42
<b>FY20</b>	26



- i. **How many of these calls have been from foster parents and providers located in DC?**

<b>FY19</b>	22
<b>FY20</b>	17

- ii. **How many of these calls have been from foster parents and providers located in Maryland?**

<b>FY19</b>	20
<b>FY20</b>	9

- iii. **How many of these calls resulted in a dispatch of services to the youth’s location?**

<b>FY19</b>	16
<b>FY20</b>	8

- iv. **How many of these calls resulted in the youth being hospitalized?**

<b>FY19</b>	0
<b>FY20</b>	0

- b. **How has the Agency evaluated the effectiveness of mobile crisis stabilization services?**

- i. **If an evaluation has been done, provide a summary of the results and attach a copy of the composite results.**

CFSA evaluates Mobile Crisis Stabilization Services (MCSS) by monitoring outcomes within their contractual agreement. CFSA also tracks monthly client utilization and whether stabilization services prevented placement disruptions and entry into foster care.

**ii. If no evaluation has been done, describe the Agency’s plans to evaluate the effectiveness of this program, including timelines for evaluation, methods of evaluation, and the types of data that will be collected.**

In previous fiscal years, the program supported the biological and resource parent populations, however, the FY20 scope of work was modified based on an in-depth analysis of disruptions. Based on the analysis, CFSA and Catholic Charities re-focused the program, MCSS, to solely provide services to the resource parent population. MCSS services are available via direct call from social workers, resource parent support workers, and resource parents.

While previous scopes of work focused on providing crisis support, the program has expanded, and will provide stabilization support as well. CFSA believes this targeted approach, to provide families with crisis, stabilization, and supportive services will:

- prevent placement disruptions of children/youth in resource homes
- provide stabilization supportive services to youth transitioning to, and stepping down from residential to include discharge planning and transition back into the community

CFSA will utilize the program’s administrative data, and data collected through FACES, to monitor the programs impact as it relates to decreasing disruptions.

**c. Are there any other mental health/crisis supports and services available?**

Resource parents are able to access mental health/crisis supports through the Foster Parent Support Line and also through Children and Adolescent Mobile Psychiatric Services (ChAMPS), a local DBH funded resource that responds to crisis situations.

**d. What hours of the day/days of the week are each of the services available and how are they accessed?**

<b>Service</b>	<b>Days</b>	<b>Hours of Operation</b>
Foster Parent Support Line	M-F Weekend and holidays	5:00PM-1:00AM 9:00AM-1:00AM
Mobile Crisis Stabilization Services	M-Sun	9:00AM-10:00PM
ChAMPS	M-Sun	24 hours a day

33. Provide the number of youth served by the in-house mental health providers hired by CFSA in FY19 and FY20, to date. Include the following information for each youth:
- Length of service;
  - Type of service; and
  - Whether service was transitioned to an external provider, and if so, what the time between cessation of treatment by the CFSA mental health provider and the new provider was.

FY19								
Child	Start of service	End of service	Length of service (days)	Type of service	Transitioned to external provider	Transfer Date	External Provider	Length of time between transition (days)
1	6/4/19	8/28/19	85	Individual Therapy	No			
2	3/6/19	N/A	Active	Individual Therapy	No			
3	11/13/18	12/17/19	399	Individual Therapy	Yes	12/18/2019	MBI	1
4	11/13/18	12/10/19	392	Individual Therapy	Yes	12/11/2019	MBI	1
5	8/7/19	N/A	Active	Individual Therapy	No			
6	1/3/19	6/28/19	176	Individual Therapy	No			
7	8/1/19	11/21/19	112	Individual Therapy	No			
8	4/9/19	N/A	Active	Individual Therapy	No			
9	9/12/19	10/31/19	49	Individual Therapy	No			
10	3/5/19	N/A	Active	Individual Therapy	No			
11	9/10/19	N/A	Active	Individual Therapy	No			
12	5/21/19	12/11/19	204	Individual Therapy	No			
13	3/12/19	6/7/19	87	Individual Therapy	No			

14	2/4/19	6/3/19	119	Individual Therapy	No			
15	6/4/19	N/A	Active	Individual Therapy	No			
16	12/20/18	10/29/19	313	Individual Therapy	No			
17	2/15/19	8/28/19	194	Individual Therapy	No			
18	2/15/19	8/28/19	194	Individual Therapy	No			
19	3/11/19	8/20/19	162	Individual Therapy	No			
20	9/20/19	N/A	Active	Individual Therapy	No			
21	2/6/19	5/9/19	92	Individual Therapy	No			
22	6/18/19	N/A	Active	Individual Therapy	No			
23	4/25/19	N/A	Active	Individual Therapy	No			
24	4/25/19	5/2/19	7	Individual Therapy	No			
25	7/16/19	N/A	Active	Individual Therapy	No			
26	8/8/19	N/A	Active	Individual Therapy	No			
27	3/11/19	N/A	Active	Individual Therapy	No			
28	9/23/19	N/A	Active	Individual Therapy	No			
29	4/1/19	12/16/19	259	Individual Therapy	Yes	12/17/2019	MBI	1
30	8/27/19	12/13/19	108	Individual Therapy	No			
31	8/19/19	N/A	Active	Individual Therapy	No			
32	7/1/19	10/28/19	119	Individual Therapy	No			
33	6/19/19	12/11/19	175	Individual Therapy	No			
34	3/27/19	N/A	Active	Individual Therapy	No			
35	6/10/19	11/18/19	161	Individual Therapy	No			
36	4/29/19	8/21/19	114	Individual Therapy	No			

37	6/6/19	N/A	Active	Individual Therapy	No			
38	4/22/19	12/11/19	233	Individual Therapy	No			
39	5/14/19	N/A	Active	Individual Therapy	No			
40	11/29/18	2/25/19	88	Individual Therapy	No			
41	2/28/19	N/A	Active	Individual Therapy	No			
42	4/11/19	N/A	Active	Individual Therapy	No			
43	6/13/19	N/A	Active	Individual Therapy	No			
44	12/10/18	N/A	Active	Individual Therapy	No			
45	3/6/19	3/26/19	20	Individual Therapy	No			
46	1/7/19	1/28/19	21	Individual Therapy	No			
47	5/30/19	N/A	Active	Individual Therapy	No			
48	3/7/19	N/A	Active	Individual Therapy	No			
49	4/2/19	8/13/19	133	Individual Therapy	No			
50	4/2/19	N/A	Active	Individual Therapy	No			
51	3/19/19	N/A	Active	Individual Therapy	No			
52	5/1/19	N/A	Active	Individual Therapy	No			
53	12/26/18	N/A	Active	Individual Therapy	No			
54	2/7/19	N/A	Active	Individual Therapy	No			
55	1/11/19	N/A	Active	Individual Therapy	No			
56	9/9/19	N/A	Active	Individual Therapy	No			
57	1/8/19	1/7/20	364	Individual Therapy	No			
58	8/27/19	N/A	Active	Individual Therapy	No			

59	6/14/19	N/A	Active	Individual Therapy	No			
60	6/6/19	N/A	Active	Individual Therapy	No			
61	1/17/19	12/16/19	333	Individual Therapy	Yes	12/17/2019	MBI	1
62	1/17/19	12/16/19	333	Individual Therapy	Yes	12/17/2019	MBI	1
63	1/23/19	12/16/19	327	Individual Therapy	Yes	12/17/2019	MBI	1
64	11/8/18	12/26/18	48	Individual Therapy	No			
65	11/8/18	12/26/18	48	Individual Therapy	No			
66	7/16/19	11/4/19	111	Individual Therapy	No			
67	12/12/18	N/A	Active	Individual Therapy	No			
68	12/5/18	6/28/19	205	Individual Therapy	No			
69	1/10/19	7/15/19	186	Individual Therapy	No			
70	6/5/19	N/A	Active	Individual Therapy	No			
71	3/14/19	7/11/19	119	Individual Therapy	No			
72	3/13/19	6/5/19	84	Individual Therapy	No			
73	1/7/19	1/28/19	21	Individual Therapy	No			

FY20								
Child	Start of service	End of service	Length of service (days)	Type of service	Transitioned to external provider	Transfer Date	External Provider	Length of time between transition (days)
1	12/2/19	N/A	Active	Individual Therapy	No			
2	10/28/19	12/2/19	35	Individual Therapy	No			
3	11/8/19	N/A	Active	Individual Therapy	No			
4	11/14/19	N/A	Active	Individual Therapy	No			
5	10/1/19	10/31/19	30	Individual Therapy	No			
6	10/24/19	N/A	Active	Individual Therapy	No			
7	11/14/19	N/A	Active	Individual Therapy	No			
8	10/9/19	N/A	Active	Individual Therapy	No			
9	11/1/19	N/A	Active	Individual Therapy	No			

**34. There are many parents with in-home cases who need immediate mental health services in order to comply with their case plans, as well as their children. What is CFSA doing to increase the supply of needed mental health services for parents and children with in-home cases?**

CFSA In-Home families access mental health services through DBH. CFSA and DBH work collaboratively to address families' immediate and on-going mental health needs to achieve better outcomes for families.

**35. Provide the number youth who changed mental health care providers as a result of contractual or administrative changes during FY19 and FY20, to date.**

In FY19 and FY20 to date, no youth changed mental health care providers as a result of contractual or administrative changes.

**36. Last year, the agency stated that CFSA was onboarding a Psychiatric Mental Health Nurse Practitioner in 2019 to develop and manage a psychotropic medication management program. Provide a status update on this initiative.**

In October 2019, CFSA hired a Psychiatric Mental Health Nurse Practitioner. The development of the psychotropic medication management program is in the initial stages. The next stages will include examining the volume of youth to be served (data), capacity (staffing), and a clinical protocol based on industry standards and best practice.

**37. Provide the following responses for FY19 and FY20, to date:**

**a. Of the number of youth who entered foster care, how many received substance abuse screenings through the Healthy Horizon's Clinic? Based on the screenings administered, what are the most commonly used drugs?**

In FY19, 387 youth entered foster care and 90 of those youth were eligible for a substance abuse screening. Of those 90 eligible youth, 81 youth consented to a substance abuse screening. Based on the screening administered, the most commonly used drug was THC (marijuana).

In FY20 to date, 67 youth entered foster care and 11 of those youth were eligible for and consented to a substance abuse screening. Based on the screening administered, the most commonly used drug was THC (marijuana).

**b. How many youth were referred to an Adolescent Substance Abuse Treatment Expansion Program (ASTEP) provider for treatment? Of the youth referred, how many were no shows?**

In FY19, 116 youth were referred for an assessment by an ASTEP provider. Of the 116 youth, 18 agreed to an assessment, of which 14 were no shows. In FY20 to date, seven youth were referred to OWB for an assessment by an ASTEP provider. Of the seven youth, no youth agreed to an assessment; and there were zero no shows.

**c. What if any common themes did the youth provide in their explanations of not showing up to their assessment appointments?**

Themes for not attending assessments include:

- Denial of substance use/abuse
- Logistics – transportation, location and/or times of provider availability
- Lack of daycare accommodations



**d. Of the youth assessed, how many successfully linked to services?**

In FY19, four youth were assessed and linked to services. In FY20 to date, there have been no youth assessed and linked to services.

**38. Provide the number of children who suffered fatal incidents while in CFSA care with a breakdown of whether the child was in -home, in foster care, reunified, or otherwise placed.**

During FY19, there were eight children and youth fatalities while in CFSA care. Four families had open Foster Care/Permanency cases, three had open In-Home cases, and one not in care had an open Family Assessment as well as an open CPS investigation at the time of the child's death. No children or youth have suffered fatal incidents while in CFSA care during FY20.

**Identifying, Documenting, and Providing Services to Trafficked Victims**

**39. Under the "Sex Trafficking of Minors Prevention Amendment Act of 2014", the Metropolitan Police Department is required to refer children and families to CFSA when there is a suspicion that children might be involved in trafficking. The federal "Preventing Sex Trafficking and Strengthening Families Act of 2014" requires that CFSA identify, document, and determine services for children and youth under the care or supervision of the state, who the state has reasonable cause to believe are victims, or are at risk of becoming a victim, of sex trafficking or a severe form of trafficking in persons. The "Justice for Victims of Trafficking Act of 2015" requires that CFSA provide services to children known or suspected to be victims of sex trafficking. Lastly, the Child Neglect and Sex Trafficking Amendment Act of 2017 (now known as the Omnibus Public Safety and Justice Amendment Act of 2018) went into effect on May 24, 2019.**

**a. In light of the passage of the Omnibus Public Safety and Justice Amendment Act of 2018, provide an update on protocols to screen and accept all referrals for minor sex trafficking without regard to the identity of the maltreater, with special attention to any changes and a copy thereof.**

There have not been any changes to the protocols to screen and accept all referrals for minor sex trafficking.

- b. How many referrals did CFSA receive from MPD regarding minors who were alleged commercially and sexually exploited or sex trafficked in FY19 and in FY20, to date? Provide the outcome of these calls and their corresponding referrals.

Fiscal Year	Accepted						Accepted Linked	Total # of Calls
	Incomplete	Inconclusive	Open	Substantiated	Unfounded	Subtotal		
FY19	1	2	0	6	3	12	2	14
FY20	0	0	1	3	0	4	2	6

- c. How many referrals did CFSA receive in FY19 and FY20, to date where the alleged trafficker was a parent, guardian, or legal custodian? Provide the outcome of these calls and their corresponding referrals.

Fiscal Year	Allegation Type	Accepted							Accepted Linked	Screened Out	Total # of Calls
		Incomplete	Inconclusive	Linked Investigation	Open	Substantiated	Unfounded	Subtotal			
FY19	Failure to protect against human sex trafficking	1	0	0	0	4	1	6	1	0	7
	Sexual exploitation of a child by a caregiver (c)	1	0	1	0	7	5	14	0	0	14
	Sexual exploitation/sex trafficking of a child (by a non-caregiver) (d)	4	16	2	0	27	31	80	11	3	94
	<b>Total Hotline Calls</b>	<b>5</b>	<b>16</b>	<b>3</b>	<b>0</b>	<b>33</b>	<b>35</b>	<b>92</b>	<b>11</b>	<b>3</b>	<b>106</b>
FY20	Failure to protect against human sex trafficking	0	0	0	1	0	0	1	0	0	1
	Sexual exploitation of a child by a caregiver (c)	0	0	0	0	1	0	1	1	0	2
	Sexual exploitation/sex trafficking of a child (by a non-caregiver) (d)	4	1	0	7	7	6	25	2	0	27
	<b>Total Hotline Calls</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>7</b>	<b>8</b>	<b>6</b>	<b>26</b>	<b>3</b>	<b>0</b>	<b>29</b>

- d. How many referrals did CFSA receive in FY19 and FY20, to date where the alleged trafficker was not a parent, guardian, or legal custodian? Provide outcomes for these calls and their corresponding referrals.**

See response to question 39(c).

- e. What is the Agency's plan for handling referrals made to CFSA where the alleged trafficker is a parent, guardian, or legal custodian? How will CFSA ensure that a referred child receives proper services?**

CFSA Hotline workers process referrals using the CFSA Hotline Structured Decision-Making Screening and Assessment Tool. An investigation will occur if the referring source suggests sexual exploitation by a parent, guardian, or legal custodian. For those youth who are CFSA-involved, regardless of whether the alleged trafficker is a parent, guardian, or legal custodian, there is an internal CFSA Commercial Sexual Exploitation of Children (CSEC) case review that is held weekly. CSEC case reviews have a multidisciplinary team approach that includes the social work team, mental health provider, anti-trafficking agencies, caregiver, GAL, and MPD (if appropriate). The purpose of these reviews is to discuss the identified risks associated with CSEC, the child's overall functioning and health, and to develop a plan of care to address any barriers such as mental health, substance abuse, domestic violence, safety, and placement. A representative from Fair Girls or Courtney House participates in CFSA CSEC case reviews to provide updates regarding their contact with the youth and the status of services which are tracked by the youth's social work team.

- f. What is the Agency's plan for handling referrals made to CFSA where the alleged trafficker is not a parent, guardian, or legal custodian? How will CFSA ensure that a referred child receives proper services? Provide a copy of all internal guidance on handling such referrals to ensure referred children receive proper services.**

See Attachments, *Q39f\_AI Commercial Sexual Exploitation and Sex Trafficking Identification and Response*; *Q39f\_CSEC CPS Response to Child Sex Trafficking*; and *Q39f\_Human Trafficking Guide Updated November 17, 2019*.

- g. What kind of screening for sex trafficking will occur? Provide a copy of the screening tool and who will conduct the screenings?**

There are a number of assessment approaches used by CFSA to identify victims of sex trafficking. Preliminarily, the social worker uses key indicators and red flags<sup>5</sup> to determine whether a further assessment is needed. If the child is the subject of a Child Protective Services report and the preliminary assessment suggests that child has been sexually exploited, a referral is made to one of the

---

<sup>5</sup> Attachment Q39f\_AI Commercial Sexual Exploitation and Sex Trafficking Identification and Response (pages 2-3)

designated community resources specializing in commercial sexual exploitation/sex trafficking assessment and intervention.

**h. How is CFSA coordinating with other sister Agencies to properly screen and provide services to these youth? Did CFSA work with other agencies to develop their screening tool?**

CFSA worked with the Court Social Services Division to develop our screening tool. In addition, CFSA coordinates with the following agencies to screen and provide services to youth impacted or thought to be impacted by sex trafficking:

Metropolitan Police Department (MPD): CFSA and MPD have reciprocal agreements regarding screening and the provision of services to this population. CFSA’s procedures require all reports that allege sex trafficking to be reported to MPD immediately and no later than 24-hours after the information is received. MPD is required to report to CFSA when MPD has knowledge, information, or suspicion that a child is engaging in behaviors related to sex trafficking. CFSA collaborates with MPD to ensure the child is referred to one of the designated community resources specializing in sex trafficking assessment and intervention, runaway and homeless youth programs, and other identified resources.

Department of Behavioral Health (DBH): If the initial medical screening indicates evidence of sex trafficking, the nurse practitioner may confer with the DBH co-located staff for service referrals.

Court Social Services Division (CSSD): The Child Guidance Clinic of the CSSD developed the Sex-trafficking Assessment Review (STAR), a brief, objective, non-intrusive, quantitative decision-making system for determining a youth’s amount of commercial sexual exploitation of children (CSEC) risk. The STAR is intended to screen and triage children’s needs therefore, the STAR is typically not used to confirm a CSEC suspicion, but rather to assess whether or not a youth should be provided with a thorough CSEC assessment.

Office of the Attorney General (OAG): The CFSA social worker coordinates with the assigned assistant attorney general (AAG) from the Office of the Attorney General regarding legal matters involving a youth impacted or thought to be impacted by sex trafficking.

**i. In FY19 and FY20, to date, how many CFSA staff members have been trained on human trafficking issues?**

<b>Fiscal Year</b>	<b>Staff Count</b>
<b>FY19</b>	181
<b>FY20</b>	41

**How frequently do CFSA staff attend these trainings?**

Staff attend one of the two trainings annually. The curricula is updated annually.

**What is covered in the training?**

The Understanding and Preventing Human Trafficking in Child Welfare course introduces participants to current federal and local laws and policies regarding CSEC; terminology related to CSEC; best practice guidelines for identifying and preventing CSEC; and provides participants the opportunity to explore cultural considerations as it relates to CSEC as well as their own beliefs and values. The course also covers ethical considerations.

The Human Trafficking Volume II: Recognizing and Responding to Indicators of Commercial Sexual Exploitation in Child Welfare course builds on information from the previous course and includes information on ways to recognize the risk factors and conditions that place children and youth at heightened risk; best practice to reduce these risks; how to identify, report and respond to children and youth who are victims of CSEC; current services available to meet the holistic and specialized needs of children and youth who have experienced CSEC; and strategies for cross-collaboration to address these needs in a trauma-informed way that promotes safety and resilience.

**What additional trainings are planned for FY20?**

These two trainings will continue to be offered on a monthly basis throughout FY20 with annual updates to the content.

- j. Of the youth in CFSA’s care that the agency has identified as being survivors of commercial sexual exploitation or sex trafficking, how many youth have been sexually exploited or trafficked in another jurisdiction? Specify which jurisdictions the youth have been exploited in.**

CFSA is not able to aggregate data on youth who have been exploited or trafficked in other jurisdictions.

- k. Describe how the Agency is coordinating with law enforcement and child welfare agencies in other jurisdictions when youth in foster care are suspected to be trafficked outside of the District. Identify the number of cases where CFSA engaged in such coordination in FY19 and FY20, to date.**

CFSA does not track the coordination of these types of cases in the aggregate.

**40. Provide an update on the placement options CFSA currently has to house youth who have been identified as or are at-risk of being trafficked.**

**a. How many of these placements currently exist and what is the capacity of each existing placement?**

CFSA has no specific placements for youth who have who have been identified as or are at-risk of being trafficked. The Agency continues to work with the community partners who have expertise in this area to provide support in the youth’s existing foster home or congregate placement.

**b. What plans does CFSA have to increase placement options?**

CFSA continues to recruit resource parents who have the ability to meet the needs of youth in care. The Agency continues to recruit individuals who may be interested in working with this specific population.

**c. Provide an update on CFSA’s Placement Administration’s efforts to identify resource families with special training as placement options for youth who have been identified or are at-risk of being trafficked.**

Resource parent support workers, in conjunction with CWTA, continue to engage resource parents in discussion about the need for placements for these youth and to support and encourage resource parents to take the trainings provided. When it is suspected youth are at-risk, or identified as having been trafficked, information is shared with both the youth and the resource parents on community partners they can access for support.

**41. In FY19 and FY20, to date, how many children and youth under the care or supervision of the state has CFSA identified as being sex trafficked or at-risk of being sex trafficked?**

<b>Fiscal Year</b>	<b>Foster Care</b>	<b>In-Home</b>	<b>Total # of Children</b>
<b>FY19</b>	7	4	<b>11</b>
<b>FY20</b>	3	1	<b>4</b>

**42. What efforts are CFSA making to prevent youth under the care or supervision of the state (including in foster care) from being sex trafficked or commercially and sexually exploited?**

**a. Has CFSA contracted with any community-based service providers to offer services to survivors of child sex trafficking and children at risk of being sex trafficked? Identify the providers that CFSA has and plans to contract with as well as the services they offer.**

CFSA contracts with Courtney's House to provide trauma recovery services to survivors of child sex trafficking and children at risk of being sex trafficked. In addition, Courtney's House provides 24-hour crisis intervention services through its Survivor Hotline.

**b. What services can CFSA provide to parents, guardians and caregivers who want assistance addressing a child's risk for sex-trafficking?**

Courtney's House provides support groups to parents, guardians and caregivers who want assistance addressing a child's risk for sex-trafficking. Courtney's House offers tips for parents, guardians, caregivers and children on what to look for and how to prevent sex trafficking.

**c. Provide an update on how CFSA collaborated with DCPS and DCPCS to raise students' awareness of the signs and risk factors of the commercial sexual exploitation in elementary, middle, and high schools?**

The Child Welfare Training Academy (CWTA) provides in-person training session to the District of Columbia Public School System, Office of the State Superintendent of Education, Department of Human Services, Department of Youth Rehabilitation Services, and any other youth serving agency that requests training. The online mandated reporter training is currently in the process of being updated to align with the new in-person training session.

**43. CFSA has implemented a Multi-Disciplinary Team to review cases that have a trafficking component.**

**a. List all MOAs, MOUs and statutes guide the agency's information sharing practices during these meetings? Have there been any changes in the past year?**

There have been no changes in the past year. CFSA's case review is an internal meeting comprised of the social work team and clinical support through the Office of Well-Being. On occasion, the youth's GAL attends as has the co-located DBH staff and OAG representative attend these meetings. The GAL and AAG are permitted to attend and hear information based on the attorney-client relationship and there is an MOU in process which governs DBH co-located staff.

There are no other MOAs or MOUs currently in affect for the Multi-Disciplinary Team. A MOA is in process with associated agencies and is under review for approval.

- b. List all memoranda of understanding (MOU) entered into by CFSA during FY19 and FY20, to date concerning the sharing of personal information of children who have been allegedly commercially sexually exploited, as well as any memoranda of understanding currently in force.**

CFSA and Court Social Services entered into a MOA in FY18 regarding CFSA's use of the Sex-trafficking Assessment Review (STAR) assessment tool developed by Child Guidance clinic. No other MOUs have been entered regarding sharing of personal information specific to this population.

*See Attachment Q43(a), CFSA\_CSSD STAR Agreement*

**44. Describe the involvement that CFSA has had in DC Superior Court's HOPE Court.**

- a. How many cases did the Hope Court hear in FY19 and in FY20, to date?**

In FY19, Hope Court had 12 cases (six neglect only and six neglect and Person in Need of Supervision (PINS)). In FY20, Hope Court had 13 cases (seven neglect only and six neglect and Person in Need of Supervision (PINS)).

- b. What resources does CFSA need in order to effectively implement its role in the HOPE Court?**

CFSA has provided training to its staff on recognizing and identifying sex trafficking and has offered that training to resource parents as well. In addition, CFSA has a contract with Courtney's House to provide direct intervention for youth at risk for or confirmed victims of sex trafficking. CFSA has also partnered with DBH to ensure that staff are trained on the dynamics of sex trafficking and can incorporate that into the service delivery. Lastly, CFSA maintains ongoing communication with MPD regarding investigations to ensure that prosecution of the traffickers occurs when possible.



## Education

**45. Provide the following information regarding foster youth school stability and continuity:**

**a. How many children who were removed and entered foster care during FY19 changed schools within 1 month of their removal? 3 months? 6 months? 1 year?**

Of the 249 compulsory school-aged youth (ages 5-18) who entered care during FY19, a total of nine children changed schools subsequent to their removal and entry to care:

- Two youth changed schools within one month of entering care
- Six youth changed schools within three months of entering care
- One youth changed schools within six months of entering care

**b. How many children who changed foster care placements during FY19 changed schools within 1 month of the placement change? 3 months? 6 months? 1 year?**

CFSA tracks its statistics on school changes of foster youth by academic year. Of the 556<sup>1</sup> children in foster care who were enrolled in K-12<sup>th</sup> grade or a school-based pre-K (preschool) program at the end of the 2018-2019 school year, 42 (8 percent) experienced a change of school during the academic year. Of the 42 youth who changed schools, 18 (43 percent) changed schools subsequent to a foster care placement change. The other 24 youth changed schools due to residential placement/detention, service needs, or child/guardian school choice or election.

**c. How many foster children who were removed and entered foster care during FY19 requested school stability transportation? How many children received the requested transportation? For each child who received school stability transportation, for how long was transportation provided? For each child who did not receive requested transportation, explain why not.**

In FY19, there were 124 youth referred for school stability transportation. Of that total, 99 children received the requested transportation. School stability transportation was provided for an average of 144 days.

For the 25 youth who did not receive school stability transportation, the reasons are as follows:

- Eight youth changed placements and no longer required support
- Seven youth were transported to the school by the resource parents
- Four youth accessed public transportation
- Three youth returned home
- Two youth moved to the neighborhood schools near their placement
- One youth was in abscondence at the time of service

**d. How does the Agency inform foster parents and other stakeholders of the availability of school stability transportation?**

CFSA's Office of Well Being partners with our internal and external partners to ensure that transportation to support school stability is a priority. We offer informational forums to stakeholders and provide resource information. In addition, CFSA has a school transportation tip sheet that reviews specific criteria to qualify for and receive school transportation. The tip sheet is available on the CFSA website as a resource for foster parents and other stakeholders.

Lastly, the transportation program specialist provides ongoing support to social workers and resource parents to notify them of changes, answer questions, or address concerns about transportation services. We also discuss school stability transportation options in Removal R.E.D. team meetings and other planning meetings in which resource needs for youth are identified.

**e. How does the Agency train CFSA social workers regarding the availability of school stability transportation? How does it train private agency social workers regarding this topic?**

In addition to the individual case outreach to social workers regarding school stability transportation services, OWB participates in staff and management team meetings to provide training about the resource.

The agency also has Education Tip Sheets and FAQs including one specifically on the School Stability and School Transportation Services provided by the agency. These tip sheets have been distributed at trainings and staff meetings and are accessible on the Education and Child Care Resources page on CFSA's website at <http://cfsa.dc.gov/page/educationresources>.

**f. Describe the agency's efforts in FY19 and FY20, to date, to improve school stability and continuity for youth who enter foster care or change foster care placements while in care.**

In FY19, CFSA maintained its commitment to improve school stability and continuity for the youth in its care. CFSA continues to collaborate with our state education agency and various local education agencies to implement the provisions of the Every Student Succeeds Act (ESSA) that support foster youth's school stability. In September 2019, CFSA began participating in monthly meetings convened by the Prince George's County schools to review services for DC foster youth enrolled in its schools to promote better coordination of services and ensure legal compliance with ESSA school stability provisions.

- 46. Provide a copy of the agreements negotiated by CFSA with the Office of the State Superintendent (OSSE) and Prince George’s County Public Schools (PGPCS) to access the standardized test scores of all District foster youth attending DC Public Schools (DCPS), Public Charter Schools (DCPCS) and PGPCS who are required to take standardized test. Indicate whether any of these agreements are new or have been altered since last year’s performance oversight.**

*See Attachments Q46, FY20 MOA CFSA-OSSE Data Sharing Agreement; and Q46\_ MOA CFSA-PGCPS*

CFSA attached its current data-sharing agreements with OSSE and the Prince George’s County Public Schools (PGCPS) for accessing the standardized test scores of all District foster youth attending DC Public Schools (DCPS), Public Charter Schools (DCPCS) and PGPCS who are required to take standardized tests. The standardized test scores provide an indicator of each youth’s reading and math proficiency levels.

CFSA updated its agreement with OSSE this Fall to better describe its current purpose and each agencies’ responsibilities with respect to the usage and security maintenance of the data exchanged. The data-sharing agreement with PGPCS remain the same.

- a. Provide any aggregate data the agency has available regarding the percentage of children in foster care who are at, above, or below grade level in math.**

The following chart provides a breakdown of the standardized test scores of youth enrolled in DC Public Schools, DC Public Charter Schools, and Prince George’s County Public Schools for SY 2018-2019. The chart was submitted to CFSA by the Office of the State Superintendent for Education and PG County Public schools.

MATH PERFORMANCE	Grades 3-8		Grades 9-12	
	Number of Youth with Score	Percent of Youth with Score	Number of Youth with Score	Percent of Youth with Score
Level 1: Did not meet expectations	79	40%	32	50%
Level 2: Partially met expectations	78	39%	26	41%
Level 3: Approached expectations	34	17%	5	8%
Level 4: Met expectations	9	5%	1	2%
Level 5: Exceeded expectations	0	0%	0	0%
<b>TOTAL</b>	200	100%	64	100%

Note: Due to rounding the totals may not add up to 100 percent. This data represents only school aged youth in care in grades 3–8 that were enrolled in Algebra I, Geometry, and English I and II who took PARCC test. As such, the numbers of youth with results for Math performance and English and literacy performance are not the same. Youth took the tests based on which course they were enrolled in last school year.

- b. Provide any aggregate data the agency has available regarding the percentage of children in foster care who are at, above, or below grade level in reading.

The following chart provides a breakdown of the standardized test scores of youth enrolled in DC Public Schools, DC Public Charter Schools, and Prince George’s County Public Schools for SY 2018-2019. The chart was submitted to CFSA by the Office of the State Superintendent for Education and PG County Public schools.

ENGLISH AND LITERACY PERFORMANCE	Grades 3-8		Grades 9-12	
	Number of Youth with Score	Percent of Youth with Score	Number of Youth with Score	Percent of Youth with Score
<b>Overall Performance Score</b>				
<b>Level 1: Did not meet expectations</b>	94	46%	40	63%
<b>Level 2: Partially met expectations</b>	56	27%	9	14%
<b>Level 3: Approached expectations</b>	29	14%	11	17%
<b>Level 4: Met expectations</b>	23	11%	2	3%
<b>Level 5: Exceeded expectations</b>	2	1%	1	2%
<b>TOTAL</b>	<b>204</b>	<b>100%</b>	<b>63</b>	<b>100%</b>

Note: Due to rounding the totals may not add up to 100 percent. This data represents only school aged youth in care in grades 3–8 that were enrolled in Algebra I, Geometry, and English I and II who took PARCC test. As such, the numbers of youth with results for Math performance and English and literacy performance are not the same. Youth took the tests based on which course they were enrolled in last school year.

The performance results are attributable to many factors including the significant number of youth in care who have cognitive or other disabilities that impact their learning; have experienced periods of missed or fragmented instruction due to periods of instability or educational neglect; and present with a number of at-risk indicators such as poor attendance, mental health concerns, and trauma which impacts academic performance. To address the factors above, CFSA offers tutoring services to youth in care with academic deficits and intensive direct supports and interventions to youth in care meeting at-risk indicators in the areas of attendance behavior and coursework.

**47. How many youth received tutoring in FY19 and to date in FY20?**

<b>FY19</b>	209
<b>FY20</b>	110

- a. **What is the total funding in the FY20 budget for tutoring? Explain any variance from FY19?**

CFSA's FY20 tutoring budget is \$500,000. There is no budget variance from FY19.

- b. **Identify each tutoring provider and the amount allocated in FY20? Explain any variance from FY19?**

CFSA has a contract with A Plus Success, LLC, an In-Home tutoring provider. The FY20 contract allocation is \$500,000. There is no budget variance from FY19.

- c. **What have been the outcomes of youth in tutoring?**

CFSA is able to measure a student's progress from its In-Home tutoring service by comparing the students' pre-service assessment diagnostic test results with the students' post-service assessment (a re-assessment of the student using the same diagnostic tool) results. The post-service assessments are generally administered every six months.

A comparison of the pre-service assessment and post-service assessment for 127 of the youth that have received tutoring service from our tutoring vendor for six months to a year during FY19 revealed the following measures of improvement in student's academic skills:

**Reading Skills Outcomes after at least 6 months of tutoring service:**

**TOTAL = 68 percent have improved their Reading Skills:**

- 8 percent improved their reading by two or more full grade levels
- 20 percent improved their reading by a grade to 2 grade levels
- 20 percent improved their reading by a ½ grade to full grade level
- 20 percent improved their reading by a ½ grade level or less

**Math Skills Outcomes after at least 6 months of tutoring service:**

**TOTAL = 73 percent have improved their Math Skills:**

- 18 percent improved their math skills by two or more grade levels
- 22 percent improved their math skills by a grade to 2 grade levels
- 18 percent improved their math skills by a ½ grade to grade level
- 15 percent improved their math skills by ½ grade

For children who have received tutoring for a year or more, a second post-service assessment is given to the youth. For the current monitoring period, CFSA has 51 youth who fall in that category and have received scores which revealed the following results:

**Reading Skills Outcomes after 1 year, or more, of tutoring service:**

**TOTAL = 86 percent have improved their Reading Skills:**

- 15 percent improved their reading by two or more grade levels
- 34 percent improved their reading by a grade to 2 grade levels
- 22 percent improved their reading by a ½ grade to grade level
- 15 percent improved their math skills by ½ grade or less

**Math Skills Outcomes after 1 year, or more, of tutoring service:**

**TOTAL = 84 percent have improved their Math Skills:**

- 15 percent improved their reading by two or more grade levels
- 35 percent improved their reading by a grade to 2 grade levels
- 22 percent improved their reading by a ½ grade to grade level
- 12 percent improved their math skills by ½ grade or less

**48. How many youth received mentoring services in FY19 and to date in FY20?**

<b>FY19</b>	118
<b>FY20</b>	20

**a. What is the total funding in the FY20 budget for mentoring? Explain any variance from FY19?**

CFSA's FY20 mentoring budget is \$500,000. There is no budget variance from FY19.

**b. Identify each mentoring provider and the amount allocated in FY20? Explain any variance from FY19?**

Best Kids, Inc. is CFSA's mentoring provider. The FY20 mentoring service contract is for \$500,000. There is no budget variance from FY19.

**c. What have been the outcomes of youth in mentoring?**

The following outcomes are based on 46 surveyed youth and 25 surveyed parents.

- **Cognitive Functioning:**  
75 percent of surveyed youth increased their scholastic competence and educational expectations.
- **Emotional/Behavioral Functioning:**  
75 percent of surveyed caregivers report youth increased their feelings of empowerment.
- **Social Functioning:**  
54 percent of surveyed youth report increased feelings of parental trust.

- Risky Behaviors:  
16 percent of surveyed youth report increased feelings of risk avoidance.

Involvement of caregiver: The caregiver has an intricate role in the mentoring relationship. They provide support and encouragement to the youth as well as insight to the mentor with regards to issues and behaviors.

### IN-HOME SERVICES & PREVENTION

**49. Provide a detailed update regarding the Agency’s in-home cases:**

**a. The number of staff currently serving in-home cases;**

A total of 45 social workers, 10 family support workers, 10 supervisory social workers, two program managers, and one administrator serve In-Home cases.

**b. The services and interventions available to families who have in-home cases and a list of vendors who directly provide these services and interventions;**

See response to question 20.

**c. The additional services and interventions that have been or will be made available in FY20 under the Family First Prevention Services Act and Families First DC;**

See response to question 20.

**d. For each specific service listed in (b), above, the number of families referred for services in FY19 and in FY20, to date;**

See response to question 20.

The number of families referred to and served by the Healthy Families Thriving Communities Collaborative agencies are shown in the tables below displaying FY19 and FY20 Services and Interventions. Families Referred and Served:

**FY19 Collaborative Activity. Families Referred and Served (In-Home Only):**

Collaborative Agency	FY19 # of Families Referred from In-Home	FY19 # of Families Served from In-Home*
East River Family Strengthening Collaborative	29	41
Far Southeast Family Strengthening Collaborative	67	83
Georgia Avenue Family Support Collaborative	10	14
Edgewood/Brookland Family Support Collaborative	18	27
Collaborative Solutions for Communities	25	37
Total	149	202

**FY20 Collaborative Activity. Families Referred and Served (In-Home Only):**

<b>Collaborative Agency</b>	<b>FY19 # of Families Referred from In-Home</b>	<b>FY20 # of Families Served from In-Home*</b>
East River Family Strengthening Collaborative	8	22
Far Southeast Family Strengthening Collaborative	6	15
Georgia Avenue Family Support Collaborative	0	2
Edgewood/Brookland Family Support Collaborative	1	8
Collaborative Solutions for Communities	1	3
<b>Total</b>	<b>16</b>	<b>50</b>

\*Notes:

- 1) East River Family Strengthening Collaborative Served count is higher than Families Referred because 12 cases from FY18 rolled over to FY19 and are included in the FY19 Families Served calculation. East River Family Strengthening Collaborative Served count is higher than Families Referred because 14 cases from FY19 rolled over to FY20 and are included in the FY20 Families Served calculation.
- 2) Far Southeast Family Strengthening Collaborative Served count is higher than Families Referred because 16 cases from FY18 rolled over to FY19 and are included in the FY19 Families Served calculation. Far Southeast Family Strengthening Collaborative Served count is higher than Families Referred because 9 cases from FY19 rolled over to FY20 and are included in the FY20 Families Served calculation.
- 3) Georgia Avenue Family Support Collaborative Served count is higher than Families Referred because four cases from FY18 rolled over to FY19 and are included in the FY19 Families Served calculation. Georgia Avenue Family Support Collaborative Served count is higher than Families Referred because two cases from FY19 rolled over to FY20 and are included in the FY20 Families Served calculation. Georgia Avenue Family Support Collaborative's monthly reports do not include any families referred from In-Home in FY20.
- 4) Edgewood/Brookland Family Support Collaborative Served count is higher than Families Referred because nine cases from FY18 rolled over to FY19 and are included in the FY19 Families Served calculation. Edgewood/Brookland Family Support Collaborative Served count is higher than Families Referred because seven cases from FY19 rolled over to FY20 and are included in the FY20 Families Served calculation.
- 5) Collaborative Solutions for Communities Served count is higher than Families Referred because 12 cases from FY18 rolled over to FY19 and are included in the FY19 Families Served calculation. Collaborative Solutions for Communities Served count is higher than Families Referred because cases from FY19 rolled over to FY20 and are included in the FY20 Families Served calculation.

**e. The total number of families with new in-home cases in FY19 and in FY20, to date, by type of allegation;**

<b>Fiscal Year</b>	<b>Abuse</b>	<b>Child Fatality</b>	<b>Neglect</b>	<b>Sex Trafficking</b>	<b>Sexual Abuse</b>	<b>Total Cases Assigned to In-home Units A2/D2</b>
FY19	159	2	425	3	29	<b>618</b>
FY20	49	1	137	1	7	<b>195</b>



- f. **The number of in-home cases closed in FY19 and in FY20, to date, broken down by reason for closure;**

<b>Closure Reason</b>	<b>FY19</b>	<b>FY20</b>
Cannot locate	1	1
Child aged out	1	0
Child Welfare services not needed	331	252
Client's failure to cooperate	4	2
Client's Request	5	4
Completion of Treatment Plan	89	73
Court Action	12	11
Death of Client	2	2
Guardianship Disruption	1	0
Moved out of state	38	32
Other	28	22
Services to be given by others	24	22
Services/Service Plan Completed	126	109
<b>Total Cases Closed</b>	<b>662</b>	<b>530</b>

- g. **Provide any evaluations or assessments that have been conducted to assess the effectiveness of its efforts with families with in-home cases. Describe what efforts the agency is making to assess the effectiveness of its efforts with families with in-home cases; including the timelines for any evaluation(s), the methods that will be used, and an explanation of the types of data that will be collected as part of the evaluation process;**

CFSA uses the Quality Service Review (QSR) process to assess the effectiveness of practice with families receiving either In-Home or out-of-home services. The QSR is a case-based qualitative review process that requires interviews with all the key people familiar with the child and/or family whose case is under review. Using a structured protocol, trained QSR reviewers synthesize the information gathered and rate how well the child is functioning and how well the system is performing to support the child, family, and foster family (as applicable). Reviewers provide direct feedback to social workers and supervisors as well as a written summary of findings.

In addition to the QSR process, outcomes of FY19 services (Safe and Stable Families services) provided to In-Home families were evaluated under the Title IV-E Waiver Demonstration Project (Waiver). The Waiver evaluation assessed In-Home families' reports of maltreatment and entries into foster care following the provision of services. Please see response to Question 63a for additional details about the evaluation of Waiver programs and services. In FY20, CFSA began the use of Motivational Interviewing (MI) to enhance case practice across the Agency. All In Home staff were trained in MI throughout the Q4 of FY19. As an evidence-based program, MI, is designed to motivate and engage individuals to

change behaviors and successfully participate in more intensive evidence-based services. As part of FY20 evaluation and continuous quality improvement (CQI) activities in alignment with the Family First Prevention Services Act, Community Partnerships' Evaluation and Data Analytics (EDA) team will be working closely with the In-Home Administration and the agency at large to assess key factors contributing to the overall effectiveness of the MI model for prevention-eligible (candidate) families, including families receiving In-Home services. CFSA's In-Home supervisory staff, and supervisory staff across the agency, will be responsible for conducting quarterly reviews of the use of MI in case practice to ensure fidelity. The EDA team will be assessing key outcome measures related to the effectiveness of MI and all other prevention services within CFSA's prevention services array. Outcome measures are in the process of being refined and will continue to include reports of maltreatment and entries into foster care following the provision of services.

**h. Provide an update on Community Partnerships' "Frontline Practice Continuous Quality Improvement Plan" referenced in the agency's response to Question 14(g) in the FY19 Performance Oversight Pre-Hearing Questions and Response.**

In-Home established an enhanced Frontline Practice Continuous Quality Improvement (CQI) plan to help evaluate performance, make ongoing decisions and analyze clinical practice with In-Home cases. These plan included: Case Plan Reviews, One-Year-Plus Case Reviews, Supervisory Log Reviews, and Case Presentations. The data, information, and/or results from these processes coupled with weekly check-ins with the In-Home supervisors and program managers have been used to affect positive changes in policy, process, and case practice.

In FY20, the In-Home administration scaled back on the number of Case Plan Reviews, One-Year Plus Case Reviews and Supervisory Log Reviews conducted, however periodic reviews in these areas will continue. Case Presentations have been embedded in In-Home supervisory units' regularly scheduled group supervision and the In-home supervisors and program managers check-ins now occur bi-weekly, instead of weekly. The In-Home administration will continue to utilize these strategies, as they target a variety of practice areas and contribute to case level progress using clinical feedback.

**50. How will FY20 Community Based Child Abuse Prevention (CBCAP) funding be allocated?**

The FY20 CBCAP funding will be allocated across the following programs to provide primary prevention supports to District children and their families.

<b>Program Name</b>	<b>Provider(s)</b>	<b>Amount</b>
Functional Family Therapy	DBH providers: <ul style="list-style-type: none"> <li>• Hillcrest Children &amp; Family Center</li> <li>• Department of Human Services (DHS) Parent Adolescent Support Services (PASS) program</li> </ul>	\$90,150
CBCAP Capacity Building Provider	DC Children’s Trust (DCCT)	\$200,000
<b>Total</b>		<b>\$290,150</b>

**Family First Prevention Services Act**

**51. Explain any budgetary changes that the agency made in FY19 and FY20 in anticipation of funding from the Family First Prevention Services Act.**

No federal funds were made available in FY19 under the Family First Prevention Services Act (Family First). Family First was in effect nationally on October 1, 2019.

The extension CFSA received on its Title IV-E Waiver allowed for the seamless continuation of existing services through the close of FY19. In order to plan for FY20 budgetary changes in anticipation of Family First, CFSA staff submitted a complete Title IV-E Prevention Plan to the Children’s Bureau in April of 2019. Because CFSA did not hear back from the Children’s Bureau with an approved plan until October 22, 2019, budget decisions were made in FY19 to assume the Agency would not receive substantial funding from Family First in FY20.

Now that CFSA has the first national approved plan, and confirmation of the ability to claim reimbursement for 50 percent of the costs of Parents As Teachers, the one well-supported program that CFSA is currently spending local funds to provide, CFSA anticipates \$80,000 in revenue. Additionally, since Motivational Interviewing (MI) has recently been rated by the Title IV-E Clearinghouse, CFSA will submit an amendment to its Title IV-E Prevention Plan to seek reimbursement for MI-based case management services provided by CFSA and Collaborative staff.

**52. In October 2019, CFSA had its title IV-E Prevention Program Five-Year Plan (“Prevention Plan”) for fiscal years (FYs) 2020-2024 approved by the Children’s Bureau.**

**a. What is the current status of the Prevention Plan?**

The federally approved Five Year Prevention Plan is being implemented at this time. Now that Motivational Interviewing (MI) has been rated on the Title IV-E Prevention Services Clearinghouse (Clearinghouse) CFSA is planning an amendment to seek reimbursement for this now allowable evidence-based practice.

- b. Explain in detail CFSA’s timeline for implementing the various elements of the Prevention Plan, including:**
- i. Information about the specific programs that will be rolled out.**

CFSA took a comprehensive approach to detailing the array of services included in our Five Year Prevention Plan. Not all services that are listed in the plan are currently funded by CFSA, nor eligible for reimbursement under Family First. CFSA is currently paying directly for the implementation of the Parents As Teachers (PAT) (40 slots) – in partnership with DC Health through a Memorandum of Understanding (MOU).

All other services identified in the Five Year Prevention Plan are offered in the District, but are not necessarily funded by CFSA, and are not currently eligible for reimbursement under Family First. As the Title IV-E Prevention Services Clearinghouse (Clearinghouse) rates additional evidence-based programs, and CFSA and its partners assess the need for additional service capacity to meet the support prevention-eligible (candidate) target populations, CFSA may submit additional amendments to its approved five-year Prevention Plan to seek additional Title IV-E reimbursement.

- ii. The timing for implementing each program/aspect of the Prevention Plan;**

Through the child-specific prevention planning process with each eligible family, CFSA is currently making referrals to a number of programs listed in its approved Title IV-E Prevention Plan, where existing capacity is available.

CFSA is preparing an amendment to its approved Prevention Plan to include Motivational Interviewing (MI) and Healthy Families America (HFA) as allowable services for Title IV-E reimbursement, as they were recently rated as Well-Supported programs on the Title IV-E Clearinghouse (Clearinghouse) and are both implemented in the District.

CFSA staff, private-agency contractors, and Collaboratives staff are currently receiving training and are utilizing MI in case management practice in anticipation of being able to claim for MI services dating to the start of the quarter in which the amendment is approved.

*See Attachment Q52b, Family First Prevention Services Act Title IV-E Prevention Plan: Putting Families First in DC Approved<sup>6</sup>*

---

<sup>6</sup> List of all services included in CFSA’s five- year plan.

**iii. The anticipated number of participants for each aspect of the plan;**

CFSA conducted a cohort and slot analysis in partnership contracted community-based providers and sister agency partners (DBH and DC Health) in FY19 to estimate the capacity needed to serve the identified Family First target populations (candidates) with the services identified in our Prevention Plan. Initial projections for Family First participation are based on a total projected universe.

*See Attachment Q52(b)(iii), Cohort Analysis*

**iv. The projected amount of federal and local dollars allocated to each aspect of the plan.**

In year one, CFSA anticipates 50 percent federal reimbursement of the \$160,471 for the locally funded Parents As Teachers program implemented in partnership with DC Health for a total of \$80,000.

*See attached approved Title IV-E Prevention Plan: Putting Families First in DC*

**c. What aspects of the Prevention Plan still require clarification from the Children’s Bureau? What steps are CFSA taking to clarify those aspects?**

CFSA has been a vocal advocate for clarification on all aspects of the Family First legislation’s Program Instructions and Technical Bulletins. Key areas that CFSA, as well as other jurisdictions feel still require clarification are:

- Reporting on CQI processes and rigorous evaluations of EBPs.
- The timeline for conducting independent systematic reviews (ISRs) while waiting for the Clearinghouse to rate additional programs.
- How to effectively set up Title IV-E claiming infrastructure for preventative services not historically tied to a per child-rate (traditional IV-E foster-care claiming).
- How to implement the spirit of the legislation (to allow for children and families to access ongoing community-based prevention services) without keeping families tied unnecessarily to the child-welfare agency for federal compliance purposes.

To clarify these aspects, CFSA has been in close communication with its Children’s Bureau regional office staff, Chapin Hall, American Public Human Services Association (APHSA), and Casey Family Programs, who has regularly facilitated a Learning Collaborative with “early adopter” states to discuss a range of topics needing clarification. In addition, CFSA staff joined APHSA and met with congressional staffers in person and by phone, and authored materials in

support of clarifications to vague/absent guidance as well as the need for additional funding under the, now approved, Transition Act.

**53. What is the estimated number of children who will have an FFA prevention plan in FY20, 2021, and 2022?**

While the Agency conducted a cohort analysis (see Q52(b)(iii) attachment for cohort analysis) for each of the Family First target populations identified in CFSA's Title IV-E Prevention Plan during the planning phase of CFSA's Family First implementation (FY19), it is hard to estimate the number of children who will have a prevention plan. It is the agency's expectation that all children served by the In-Home units at CFSA and by the Collaboratives will have prevention plans; however, prevention plans are voluntary and thus not all children who may be a part of the identified target populations will require/need a child-specific prevention plan. Family First prevention planning and referrals to evidence-based services became effective on October 1, 2019, and data from the first two quarters will be used to project the estimated number of children who will receive a prevention plan in FY20 quarters 3 and 4, FY21, and FY22. CFSA's Community Partnerships Administration's new Evaluation and Data Analytics (EDA) unit is working closely with the technical assistance provider, Chapin Hall (in partnership with Casey Family Programs) to assess overall service array, including EBP service utilization/reach and appropriateness/fit of each service for the target populations identified. As more data becomes available during FY20 about the number of children and their families who actually needed/participated in a prevention plan's activities, better projections will be made about how many children will have a prevention plan in FY21-22, and inform evidence-based program service capacity needed to support these children and their families.

**54. Does CFSA estimate that the number of referrals to the Collaboratives will increase, decrease, or stay the same under the Prevention Plan? Will the amount CFSA pays to the Collaboratives reflect this? Explain.**

CFSA used the target population analysis discussed in Question 53 to inform FY20 contract negotiations with each of the five Collaborative agencies in the spring/summer of FY19. CFSA used FY19 Q1 and Q2 data to form annualized projections for total FY19 service utilization and plan for the number of anticipated referrals in FY20. CFSA identified that at many of the Collaboratives service utilization was on track with FY20 projections; and in some areas of the contracts there were increased or decreased service targets to align with Family First projections. The amount paid to the Collaboratives in FY20 reflects the analysis of targets vs. actual utilization in FY19 and will continue to be refined in partnership with the Collaboratives each fiscal year to support Family First implementation under the approved Prevention Plan.

*See Attachment Q54, Collaboratives Referrals Summary*

**55. Will the types of referrals (such as the issues involved, complexity of those issues, etc.) to the Collaboratives under the FFA Plan be any different than the referrals CFSA has historically made to the Collaboratives prior to implementation of the Prevention Plan?**

In Table 1, Target sub-population groups of Family First Prevention-Eligible Children, population #1, in CFSA's approved Prevention Plan, pages 7-8, attached, CFSA defines all "Children served through the Healthy Families/Thriving Communities Collaboratives (the Collaboratives) following a CPS investigation or closed CFSA case" as prevention-eligible candidates for foster care. In defining all children and their families referred to the Collaboratives as candidates under Family First, CFSA anticipates continuity between the types of referrals previously submitted to the Collaboratives and those referred as of the start of FY20 (Family First implementation). CFSA has placed a new emphasis on the additional target populations noted in Table 1 mentioned above, which may ultimately increase referrals to the Collaboratives, and further supporting families with community-based resources.

*See Attachment Q52b, Family First Prevention Services Act Title IV-E Prevention Plan: Putting Families First in DC Approved*

**56. Do the current providers listed as furnishing services under the Prevention Plan have the capacity to provide the amount and array of services necessary for the Prevention Plan as a whole to work, or will more providers be needed? If more providers are needed, what is the plan for onboarding them in DC and/or Maryland?**

It is too soon to tell if the existing service array outlined in CFSA's Prevention Plan will be adequate to meet the needs of all prevention eligible-children and their families. At this time, CFSA anticipates the available capacity in the District will meet the immediate needs of prevention-eligible families in year one of implementation. This information will be assessed through quarterly CQI cycles with the Family First Prevention Work Group and CFSA Implementation Team. If more capacity is assessed to be needed to support successful service delivery under the Prevention Plan, CFSA will a) assess if existing service capacity is needed in the District or Maryland, b) determine the most appropriate procurement vehicle to create more capacity, and c) work with relevant partners and CFSA staff to create the procurement vehicle and onboard additional capacity. At the same time, if determined the service capacity is appropriate for claiming under Family First, CFSA will also submit an amendment, as needed, to the approved Prevention Plan with the Children's Bureau to allow for federal Title IV-E claiming for services not currently allowable or approved for claiming under the Prevention Plan.

**57. Why did CFSA choose Parents as Teachers but not Healthy Families America to receive Family First Funding when they are both determined to be “Allowable” and “Well Supported” by the Title IV-E Clearinghouse, and neither is funded by Medicaid?**

Due to the fact that the Department of Health (DOH) had existing HFA capacity funded under MIECHV, and CFSA did not need to procure any additional slots for HFA in year one of implementation, CFSA did not prioritize seeking approval for this service in the initial approval process. PAT was prioritized because it was the single service within CFSA’s Prevention Plan that had been a) rated on the Clearinghouse as Well Supported and b) was being funded by CFSA using local dollars, and thus could be claimed under Family First. As noted in earlier responses, CFSA will be amending its Prevention Plan to add HFA so any future local expenditures (in years one through five) can be more readily claimed for using Title IV-E.

**58. When an FFA prevention plan provides for a child to remain with the parent:**  
**a. Who needs to agree to and/or sign the prevention plan?**

The family needs to agree to participate in the services listed within the prevention plan and is required to sign a release of authorization form allowing CFSA to make referrals to outside programs. Under the Family First, families are not required to sign their prevention plan.

**b. Is the prevention plan voluntary?**

The prevention plan is voluntary.

**c. What happens if a parent does not comply with the plan?**

If a parent fails to comply with the plan and all efforts to engage have been exhausted, and child safety is a concern, then court-ordered oversight, to include Community Papering or out-of-home care may be warranted. If child safety is not a concern, the prevention plan will be modified to address the child(ren) and their family’s needs. If there are no safety or risk concerns and the family does not wish to engage in services, no further action would be taken, and the prevention plan would be closed out.

Under Family First, CFSA and its contractors (NCCF and Collaboratives) are required to assess risk, formally or informally, and determine if changes to a Prevention Plan are needed. If so, the prevention plan will be amended to address the child(ren) and their family’s needs. If safety is determined to be a concern, all normal CFSA policies and practices to address safety concerns will be implemented.



- d. What happens at the end of the 12-month period of services pursuant to the child’s prevention plan if it is not safe for the child to remain in the home?**

As described above regular risk assessments are required. At any point if a child is unsafe in the home at any time, and a safety plan would not address the concerns, then an out-of-home placement plan would be necessary.

- e. How will CFSA handle a situation in which an FFA prevention plan provides that the child remains in the home, but a judge in a custody case orders that the child live with a relative instead?**

Services in a prevention plan are designed to prevent a child’s entry into foster care, and services identified are designed to meet the specific needs of the child and/or their caregivers. If custody of a child changes, the prevention plan would be reviewed and changed accordingly.

**59. When an FFA prevention plan provides for a child to live with a relative:**

- a. Who needs to agree to and/or sign the prevention plan?**
- b. Is the prevention plan voluntary?**
- c. What legal rights will that relative have to care for the child?**
- d. What happens if the relative and/or parents do not comply with the plan?**
- e. What happens at the end of the 12-month period of services pursuant to the child’s prevention plan if it is not safe for the child to return home?**
- f. Can a prevention plan provide for a child to live permanently with a relative? If so, when would that occur?**
- g. How will CFSA handle a situation in which an FFA prevention plan provides for a child to live permanently with a relative, but a judge in a custody case orders that the child must live with the parent instead?**

A prevention plan is not designed to indicate where a child resides. Prevention plans are designed to identify a prevention-eligible child and the specific evidence-based services that will be provided to address the needs of the child(ren) within the family and their caregivers. A child-specific prevention plan is active for a 12-month period. Services can be redetermined at any point during the 12-month period to meet the needs of the children and their caregivers. A prevention plan can be continued to provide prevention services for additional 12-month periods.

**60. How will FFA Plan outcomes be measured and reported?**

*See Attachment Q52b, Title IV-E Prevention Plan, Section 4: Evaluation Strategy and Waiver Request of our approved Prevention Plan (pages 31-44).*

- 61. Family First dollars are limited to 12 months of preventative care. However, it is common knowledge that all of the District’s youth and families require services for far more than 12 months. Explain how CFSA will handle the continuation of services to youth and families after the 12 months expire.**

Not all of the District’s youth and families require services for more than 12 months. CFSA will redetermine the need for continued prevention services on a case-by-case basis in partnership with the staff listed as the designated case manager for the eligible candidate and their family (see Section 3: Monitoring Child Safety and Risk on pages 28-30 of CFSA’s Approved Prevention Plan.

*See Attachment Q61, ACYF-CB-PL 18-09; and Attachment Q52b, Families First Prevention Services Act Title IV-E Prevention Plan: Putting Families First in DC Approved*

- 62. As the first jurisdiction to have a Prevention Plan approved, CFSA is truly leading on this issue. This also means that there continues to be a level of unknown about the parameters of Family First.**

- a. Does the federal legislation and DC’s Prevention Plan have room to be altered, expanded, or adapted?**

CFSA believes that as more states submit and receive approval on their Prevention Plans, the Children’s Bureau will further define and refine the parameters of Family First and provide more guidance around implementation and reporting requirements. While CFSA has set the tone in the field for how to submit a Prevention Plan and for what is currently acceptable within a five-year plan, the Agency is already seeing the Children’s Bureaus’ need for more time to assess programs, vet plans, and create more guidance. This is evidenced by the recent passing of the Family First Transition Act of 2019, which allows states more flexibility to implement Family First, claim for services not currently rated as Well-Supported, and using flexible funding to continue supporting prevention programs while the Title IV-E Clearinghouse rates additional services. This track record points to the federal government’s responsiveness to states’ requests for additional flexibility.

- b. How would CFSA go about doing that?**

CFSA will continue to work with national leaders, Congressional staff, advocacy organizations, the Children’s Bureau, and partners to advocate for flexibility and the ability to implement Family First in accordance with the intent of the legislation, to prevent families from foster care entry by accessing quality preventative services in their communities. Where expansion and adaptability are not possible, CFSA will continue to explore additional funding opportunities to continue providing a comprehensive array of prevention services that go beyond the limitations of the law.

**c. Are there types of programs/services that CFSA would like to fund with Family First dollars that were not initially included in the approved Prevention Plan?**

Ideally, CFSA would like to expand the Family First prevention eligible-target populations to include families not known to the Agency (Front Yard) and expand allowable prevention services to include programs not currently rated on the Clearinghouse. CFSA's approved Prevention Plan, Table 4 Overview of Other District Prevention Services – CFSA's Additional Suite of Prevention Services and Partnerships on pages 20-21 outlines services the Agency believes are valuable, but do not currently meet the standards to be rated on the Clearinghouse. These programs may be "hybrids" of multiple evidence-based models or have been modified from the original model to better meet the needs of the District's residents. The flexibility to fund programs that do not meet the stringent Clearinghouse criteria, as well as offer prevention services further upstream by expanding our candidate definition would be optimal.

*See Attachment Q52b, Family First Prevention Services Act Title IV-E Prevention Plan: Putting Families First in DC, Approved*

**d. What steps is CFSA taking to advocate for the funding of these programs?**

As noted in responses to Questions 52c and 62b, CFSA has been active in all national forums to discuss changes to Family First, and as the first jurisdiction in the country to submit and receive an approved Prevention Plan, participated in multiple conversations with Associate Commissioner Jerry Milner, Children's Bureau staff (participated in all organized phone calls for program instruction questions and feedback) and written substantially about the need for more upstream (i.e. primary prevention) services. CFSA's participation in activities to support the passing of the Transition Act also speaks to the level of advocacy and action taken to see Family First expanded as described in the response to question 62(c).

**63. Provide an update on CFSA's Safe and Stable Families program, including:**

**a. Any evaluations or assessments that have been conducted regarding the effectiveness of individual Safe and Stable Families programs/services or the Safe and Stable Families initiative as a whole.**

CFSA evaluated Safe and Stable Families programs a.k.a. Waiver programs through the Title IV-E Waiver evaluation required by the Children's Bureau and monitored programs on a monthly basis. Findings were submitted to the Children Bureau in the Fall Semi-Annual Progress Report (report covering March 1, 2018 – August 30, 2018) and the Final Evaluation Report (report covering April 25, 2014 – September 30, 2019).

*See Attachments Q63, Title IV-E Waiver Demonstration Project Final Evaluation Report; Safe and Stable Families Semi-Annual Progress Report Fall 2018; Significant Evaluation Finding to Date; and Attachment 2: Tables and Charts*

**b. A description of how the transition from the IV-E Waiver Demonstration Project to the implementation of Family First Prevention Services Act will affect these programs and services**

CFSA was granted a no-cost extension of the Title IV-E Waiver (Waiver) until September 30th, 2019, allowing CFSA to continue to implement the evidence-based service interventions that were originally slated to end on April 25, 2019. CFSA has been able to leverage local and other federal funding in FY20 to continue supporting services that were previously implemented under the Waiver, and not currently funded using Title IV-E under Family First. CFSA did not terminate any direct services that were previously funded under the Waiver in FY19.

A number of programs in CFSA's prevention service array have existing capacity in the District and are funded by other federal sources (Medicaid and the Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV)). Due to the existing federal funding mechanisms in place to support current services, CFSA may determine it is necessary to use local dollars to support adding capacity to existing programs in the future, or fund new programs to meet the needs of CFSA involved families. CFSA will assess program utilization and outcomes over the course of FY20 to assess if additional capacity is needed, and if Title IV-E dollars can be used to fund these programs.

- 64. Provide a list of all programs that will no longer receive federal funding as CFSA stops using Title IV-E Waiver funders. For each program, provide the following:**
- a. All vendors/providers;**
  - b. A description of the service/program;**
  - c. When the service/program concluded or will conclude;**
  - d. The purpose of the service/program;**
  - e. The amount of funding allocated to the service/program in FY19 and FY20, to date;**
  - f. The reason for not renewing the service/program using local dollars and/or other federal dollars.**

CFSA did not terminate any programs that were previously funded under the Title IV-E Waiver in FY19; however, as a result of the end of the Title IV-E Waiver funding, CFSA has been able to fund prevention services using other federal and local sources. See Table 1 below for full list of FY19 Title IV-E Waiver funded programs.

See response to 63b for additional details about the transition from Waiver to Family First.

**Table 1: FY19 Title IV-E Waiver Services**

<b>FY2019 IV-E Waiver Program</b>	<b>Description/Purpose</b>	<b>FY20 Funding Status</b>
<b>Coordinated Care Services (CCSI) Title IVE Evaluators</b>	Title IV-E Waiver evaluators	Contract ended, Waiver evaluation completed
<b>Community Connections, Inc Family PEER Coaching Services</b>	The Family Peer Coaches focus on families impacted by serious mental illness, substance abuse, and trauma. This program is built on the belief that families who receive coaching services from the Family Peers will be more likely to engage in treatment, to decrease their isolation and increase their supports to be better able to help their children with emotional and behavior problems, and to learn and practice skills that strengthen relationships within the family. The program uses the Strengthening Families Coping Resources (SFCR) model.	Funded using federal grant
<b>Catholic Charities (Mobile Crisis Stabilization Services)</b>	Services are designed to provide children and youth in resource parent homes with stabilization services and crisis intervention, to ensure safety and maintain the children/youth in their placements. MCSS provides families with crisis management and stabilization and supportive services to prevent placement disruptions of children/youth in resource homes, and to provide stabilization supportive services to youth transitioning to, and stepping down from, residential to include discharge planning and transition back into the community.	Funded using federal grants
<b>Project Connect (Progressive Life Center)</b>	Program supporting parents to achieve a substance-free lifestyle. Project Connect team members, including social workers, a registered nurse, parent educator, and clinical manager; provide services to the family for one year.	Services provided in-house by CFSA staff
<b>Wayne Place (Bradley and Associates LLC)</b>	Partnership between CFSA and the Department of Behavioral Health, Wayne Place is designed to support young men and women aging out of foster care,	Funded using local dollars

FY2019 IV-E Waiver Program	Description/Purpose	FY20 Funding Status
	between the ages of 18-24, who might otherwise be homeless build the skills they need to be self-sufficient.	
<b>The Art of Successful Parenting (TASP)</b>	Program provided peer-navigation services to families in which parents have intellectual and other learning difficulties.	Services ended in FY19, transitioned to Department of Disability Services.
<b>Collaborative Services</b>	Community-based case management services and supports. Serve families with primary, secondary, and tertiary prevention services.	Funded using local dollars.
<b>Neighborhood Legal Services Program</b>	NLSPP offers free legal advice and/or possible representation regarding: sub-standard living conditions, evictions, housing subsidy defense, and other landlord-tenant issues. Termination or denial of public benefits, such as financial assistance, food stamps, disability payments, and more. Child custody, guardianship, divorce, paternity, child support, and domestic violence, and assistance with completing basic documents such as standby guardianship of terminally ill parents, advance health care directives, and custodial powers of attorney.	Funded using local dollars.
<b>Genesis Intergenerational Program (Mi Casa)</b>	Intergenerational project-based voucher program. CFSA has worked with program to fill dedicated unit for CFSA pregnant or parenting youth aging out of foster care.	Funded using local dollars.
<b>Elizabeth Ministries</b>	Transitional housing program for youth aging out of foster care. The Mary Elizabeth House serves pregnant or parenting single mothers who are currently in or have aged-out of the foster care system. All have experienced trauma, family disruptions, instability and a host of other challenges that have substantially impacted their lives.	Funded using local dollars.
<b>DCHA MOU (Rapid Housing)</b>	Housing subsidy program designed to support families (preservation and reunification cases) and youth aging out	Funded using local dollars.

FY2019 IV-E Waiver Program	Description/Purpose	FY20 Funding Status
	of care with short-term rental assistance (one-time or ongoing subsidy).	
<b>DHS MOU (PASS)</b>	Program designed for CFSA-involved youth between the ages of 10-17 who are committing status offenses (truancy, running away, curfew violations, and extreme disobedience) or identified for truancy. The program is often the last resort before young people are referred to the juvenile justice system, or the family faces child welfare involvement. PASS offers intensive case management by a non-CFSA case manager to youth and their families. The case manager conducts regular face-to-face meetings with the families, closely monitors service implementation and coordinates team meetings involving the family, providers, teachers, and others assisting with the family. PASS offers Functional Family Therapy (FFT), a cognitive-behavioral therapeutic intervention delivered by non-CFSA case managers during conjoint sessions with youth and their families.	Funded using local dollars.

**Families First DC**

**65. Despite Council reducing the FY20 budget for Families First DC by \$1 million, does CFSA still plan to issue grants for ten Success Centers?**

The first phase of Families First DC (FFDC) is for planning, which will go from January – September 2020, allowing us to fund all ten Family Success Centers.

**a. Provide the names of the organizations receiving grants to operate the Success Centers, and the locations of each.**

The following organizations received grants to operate the Family Success Centers (FSC).

Ward 7

East River Family Strengthening Collaborative - Benning Terrace/Benning Park

- Sasha Bruce – Clay Terrace
- North Capital Collaborative – Mayfair/Paradise
- Life Deeds – Stoddart Terrace/37<sup>th</sup> Street
- East River Family Strengthening Collaborative – Benning Road & Minnesota Avenue

Ward 8

- Smart from the Start – Woodland Terrace
- Martha’s Table – Anacostia
- Far Southeast Family Strengthening Collaborative – Congress Heights
- A Wider Circle – Washington Highlands
- Community of Hope – Bellevue

- b. When will the \$250,000 grants be issued to each of the Success Centers? Will it be in a lump sum or in installments?**

The grants are currently being issued. The grants will be issued in a lump sum.

- 66. When will the Success Centers be fully operational (post assessment phase)?**

The FSCs will be fully operational on October 1, 2020.

- a. What types of services does CFSA expect will be provided at the Success Centers?**

The types of services to be provided will be decided by the community during FY20 planning process. Providers will work closely with Community Advisory Councils to determine which services benefit the community’s needs.

- b. Will government agencies, such as CFSA and DHS, be able to co-locate in the Success Centers so that their services can be provided on-site?**

Government agencies will be able to potentially co-locate in the FSC to facilitate access to services, depending on the needs identified by the communities.

- 67. How much of the funds budgeted for Families First will be required to administer the program versus being allocated directly to success centers? Break down the total budget for this program.**

The majority of the funds are allocated for the FSC.



<b>Fiscal Year 2020</b>	<b>Budget</b>
10 sites (planning/community engagement, start-up)	\$2,800,000
Central Office/CFSA Staff	\$350,000
Evaluation	\$100,000
Community Outreach Technical Assistance	\$100,000
Cross-site convenings	\$100,000
Peer site visits	\$50,000
<b>Total</b>	<b>\$3,500,000</b>

**68. How is CFSA avoiding redundancy between the Success Centers and existing programs?**

CFSA is avoiding redundancy between the FSCs and existing programs by conducting a full gap analysis and community resource mapping. CFSA is also collaborating and partnering with other agencies to integrate services (not duplicate). CFSA is also requiring the grantees to partner with other community-based organizations, businesses, etc. to unify and empower using a holistic approach.

**69. How will CFSA measure success of the program overall and more specifically, performance of each individual Success Center?**

CFSA is working with the Lab DC to develop an evaluation framework that will measure the success of the program overall and performance of each individual FSC by using the Standards of Quality for Family Strengthening Collaborate and Support (including the Protective Factors), two-generation approach. The evaluation framework is a key component of the planning phase.

**Specific Programs and Services**

**70. Provide an update on the Successful Parenting-DC program and any other services CFSA provides to families with intellectual or cognitive disabilities.**

CFSA and the DC Department of Disability Services (DDS) entered into a joint venture to meet the needs of parents with intellectual disabilities who are involved with CFSA and with either the Rehabilitation Services Agency (RSA) or the Developmental Disabilities Administration (DDA) in FY16. Funded by DDS, CFSA contracted with The Association for Successful Parenting (TASP) to provide home-based instruction in parenting, life skills, and peer navigation for parents. With its waiver renewal in FY18, DDS added these services to its array for payment through Medicaid. CFSA and DDS continued to fund through FY18 in order to allow providers to become certified under the DDS waiver. In FY19, CFSA ended its contract with TASP for these services and began referring eligible families to DDS-waiver certified programs to meet their needs.

**PLACEMENT AND PERMANENCY**

**Kinship Care**

**71. CPS started to track kinship diversions and “informal arrangements” for kinship arrangements through its shift-to-shift report in the second half of FY19. Explain what information is captured in the shift-to-shift report on this issue.**

The shift-to-shift report contains information regarding outstanding investigative assignments that the next shift may need to pick up to complete the investigation or if an investigative assignment involves a kinship diversion.

**a. When did CPS start capturing this information in the shift-to-shift report;**

CPS began tracking this information in June 2018.

**b. How many youth were placed through a kinship diversion in FY19 (provide the relevant timeframe) and FY20, to date?**

<b>Fiscal Year</b>	<b># of Informal Arrangements (by identified caretaker)</b>	<b># of Children</b>
<b>FY19</b>	11	13
<b>FY20</b>	2	2
<b>Total</b>	<b>13</b>	<b>15</b>

**c. How many youth were placed through an “informal arrangement” in FY19 (provide the relevant timeframe) and FY20, to date?**

CFSA currently does not track this information.

**d. Does CFSA track how many of the youth identified in (c) and (d):**

**i. Were returned to the parent within three months, six months, and one year after the relative took custody of the youth (and/or the safety plan was signed);**

CFSA does not track youth returned to parents as there is no formal involvement or open case.

**ii. Had a hotline call within three months, six months, and one year after the relative took custody of the youth (and/or the safety plan was signed)?**

Of the 13 families who experienced kinship diversion in FY19, six (46 percent) of families had reports to the hotline within three months of the

diversion. Seven (54 percent) families did not have reports to the hotline, post diversion.

**72. Describe CFSA’s policies and practices with respect to allowing relatives to serve as guardians of children either through a kinship diversion or an “informal arrangement”.**

**a. Are there different policies and practices if an investigation has been completed or not? Explain.**

CFSA is currently in the process of developing a kinship diversion policy.

**b. Are there different policies and practices if an investigation determines that the report of abuse and neglect was substantiated, unfounded, or inconclusive? Explain.**

CFSA is currently in the process of developing a kinship diversion policy.

**73. AS CFSA works to update its CCWIS system, what steps are being taken to capture aggregate data on kinship diversions and “informal arrangements”?**

Once the policy is finalized, the data elements required to capture it will be included in CCWIS.

**74. With respect to safety plans that prevent children from entering care, describe:**

**a. How many individual safety plans were developed in FY19 and to date in FY20?**

CFSA does not currently track the number of safety plans developed.

**b. How does the Agency manage safety plans once a child has been rerouted to a home?**

CFSA does not currently track the number of safety plans developed.

**c. What kind of supports do individuals caring for children under a safety plan receive?**

Families have access to any number of supports such as being linked to a Collaborative, DBH core service agency, emergency assistance to support concrete needs, and housing assistance.

**d. For children who remain long-term with the caregiver under the safety plan, what steps are taken to assist these caregivers with facilitating medical and education rights without a formal custody arrangement?**

CFSA has a current contract with Neighborhood Legal Services that provides pro-bono legal assistance to help facilitate medical and educational rights.

- e. **For children who are placed with a kin caregiver under the safety plan, what are their options should they feel in the future that they need assistance?**

As with any kin caregivers in the District, these families can access the Grandparent Caregivers program, the Close Relative Caregiver pilot program, the Kinship Navigator program, and emergency flex funds. In addition, they can access services through the Collaboratives and through other government agencies.

- 75. **In FY19 and to date in FY20, how many children placed with resource families were returned to a kin placement after 6 months? After 9 months? After 12 months? After 18 months? After 2 years? After 3 years or more?**

There were 454 children who entered or re-entered foster care during FY19 to FY20. Out of that number, 53 children were placed immediately with kin. The time-frame for the children who were initially placed with a resource family and then placed in a kin placement are listed below:

<b>Timeframe</b>	<b>Children</b>
< 1 month	52
1-3 months	54
4-6 months	16
7-9 months	4
10-12 months	2

- 76. **In each instance in FY19 and to date, in FY20, that a youth was transferred to a non-biological “Kin” from a resource parent, identify the type of non-biological relationship between the kin caregiver and the youth.**

The Agency has a broad definition of kin and does not track information in this way.

- 77. **In FY19 and to date in FY20, provide the number of children transferred from a resource family placement to kin care whose placement disrupted and they returned to care. Provide the following:**
  - a. **How long the child was in the resource home;**
  - b. **How many months after transfer to kin the placement disrupted;**
  - c. **How many of those children were returned to the resource home they were in previously and how many were placed in a new home.**

All kin care providers are licensed providers. CFSA does not currently track disruptions by kin versus non-kin provider.

78. In FY19, what percentage of District children living in foster care (both in Maryland and in DC) were in kinship foster care and what percentage were in foster homes without a relative caretaker?

**FY19**

Placement Type	Total Children	Percent
Kinship Foster Homes	223	28%
Non-Kinship Foster Homes	422	53%
Group Settings	87	11%
Other	64	8%
<b>Total</b>	<b>796</b>	<b>100%</b>

**FY20**

Placement Type	Total Children	Percent
Kinship Foster Homes	218	28%
Non-Kinship Foster Homes	405	53%
Group Settings	80	10%
Other	65	8%
<b>Total</b>	<b>768</b>	<b>100%</b>

Notes: "Non-Kinship" Foster Family" includes 'Pre-Adoptive', 'OTI', 'Traditional' and 'Traditional Foster Family Emergency' foster homes. "Group Settings" includes 'Diagnostic and Emergency Care', 'Group Homes', 'Independent Living' and 'Residential Treatment'. "Other" includes 'Abscondance', 'College/Vocational', 'Correctional Facility', 'Developmentally Disabled', 'Hospitals', 'Not in Legal Placement'.

- a. How do these number compare to the national percentages?

CFSA had 28 percent of children placed in kinship homes. The national average is 32 percent.

- b. How does CFSA account for the difference between the local and national percentages?

Many identified kin reside in Maryland and do not meet the Code of Maryland Regulations (COMAR) requirements for licensing. CFSA does not have authority to utilize waivers in that jurisdiction as it does in the District.

Additionally, lack of affordable housing continues to be an issue for the families CFSA serves.

**c. What efforts did CFSA make to increase the percentage of foster children placed with kin?**

In addition to continuing to maintain two units who solely support the identification and licensing of kin, the following efforts were made to increase the percentage of kin:

- Contingency planning (CPS)
- Concurrent kin planning (In-Home)
- Permanency focused meetings for on-going cases
- A webinar and subsequent materials on how to engage kin was produced to support all social workers
- Internal kin licensing webinar to educate social workers on the process.

**d. In the February 2019 response to prehearing questions, the Agency cited lack of housing as an issue resulting in lower rates of kinship placements. Is this still an issue? How does the Agency help kin with appropriate housing?**

Yes, CFSA provides support through its Rapid Housing Program and through Kinship flex funds.

**e. What percentage of foster children does the agency project will be placed with kin by the end of FY20?**

CFSA projects 35 percent of children will be placed with kin by the end of FY20.

**79. Describe the policies and procedures with respect to how the Agency decides:**

**a. When kin may go through the expedited licensing process, and when they must go through the full licensing process?**

In most cases when a child enters foster care, CFSA seeks to find a kinship placement through the expedited process and is able to issue a temporary kinship license after assessing the home. Once a temporary kinship license is issued, the child can be placed and the full licensing process begins. However, there are times when during the course of the CPS investigation, safety or capacity concerns are such that placing a child with identified kin immediately following removal is not in the best interest of the child until kin are engaged/trained to address trauma or other clinical issues. In these cases, the kin are engaged, and asked to attend pre-service training and to begin full licensure process prior to placement.

**b. If adoption planning with a foster parent is in process, at what point does the agency stop searching for kin?**

The agency believes that early identification of kin is crucial to child well being and permanency planning. The agency has a Resource Development Specialist (RDS) assigned to search and engage kin for the first 30 days of a case. After that

time, the engagement of kin is the responsibility of the ongoing social worker as a part of their case planning with parents. The agency asks parents about their familiar supports, and who they would want to care for their children if reunification does not occur. Nine months after entering care, there is an internal review to assess progress towards reunification, status of kin involvement, and how the child is doing in their current placement. There are situations where relatives present themselves “late” (more than 12 months after the child’s removal) and these are closely monitored and decisions are made in the best interest of the child.

**c. How the relationship/attachment a child has with a non-relative placement is weighed when there is late-arriving kin?**

Every case is different and a child’s bonding and attachment is always considered. In many cases, the Court will order an Interaction Study through the DBH Assessment Center. This assessment addresses the attachment, impact of separation from current caregiver, and impact of severing birth family connections.

**80. Provide a detailed report on the Grandparent Caregiver Program, including:**

**a. In FY19 and FY20, to date, how many families were and are in the program?**

<b>FY19</b>	521 Families
<b>FY20</b>	524 Families

**b. In FY19 and FY20, to date, how many children were and are served by the program?**

<b>FY19</b>	822 Children
<b>FY20</b>	823 Children

**c. In FY19 and FY20, to date, what is the average benefit received?**

	<b>Average Daily Rate</b>	<b>Average Monthly Rate</b>
<b>FY19</b>	\$38.17	\$1,145.24
<b>FY20</b>	\$38.34	\$1,150.08

**d. In FY19, were any families turned away from the program or removed from the program?**

Yes, families were turned away or removed from the program in FY19.

**i. How many?**

138 families were turned away or removed from the program.

**ii. For What reason?**

<b>Failure to Recertify</b>	42
<b>Aged Out</b>	50
<b>Waitlisted<sup>7</sup></b>	46

**e. What specific efforts are CFSA engaged in to ensure affected community members know about the Grandparent Caregiver Program?**

CFSA continues to partner with OSSE and AARP to share information on the Grandparent Caregiver Program. CFSA has also fostered a relationship with Plaza West Grandfamily Housing Facility that has allowed for information to be distributed to caregivers that apply for housing. Members of the Kinship Programming Advisory Committee (KinPAC) will also aid in connecting community members to the program.

**81. Provide a detailed report on the Close Relative Caregiver program, including:**

**a. Status of the administrative issuance, application, and FAQ (provide copies);**

*See Attachments Q81, AI Close Relative Caregiver Subsidy; FAQ Close Relative Caregiver Subsidy Program; and Application – Close Relative Caregiver Subsidy.*

**b. Number of families on the list of families interested in receiving a program application once available;**

There were three families who expressed interest in the program prior to its implementation. Currently, CFSA has 12 caregivers and 22 children enrolled in the program.

**c. Status of hiring a FTE to administer the program;**

The FTE was filled as of November 25, 2019.

---

<sup>7</sup> The waitlist is established to track interested families once the GCP budget is exhausted and new clients can not be accepted. Once on the waitlist new clients can be enrolled as children age-out of the program, families fail to re-certify or the GCP receives additional funding.



**d. Date that the program will be fully operational (including when applications will be made available and when grants will be issued);**

CRC became fully operational on October 14, 2019 when CFSA enrolled the first client from the list of inquiring families.

**e. Estimated number of families that will benefit from the program in FY20;**

The budget for FY20 is \$394,408; at a monthly rate of \$533 per child will equal approximately 61 families being served in FY20.

**f. Estimated average benefit provided per family in FY20; and**

The estimated average benefit is \$553 per child per month.

**g. What specific efforts is CFSA engaged in to ensure affected community members know about the Close Relative Caregiver Program?**

CFSA held an official roll-out and information session for Close Relative Caregiver. The Agency presented information on CRC at a Kinship Programming Advisory Committee (KinPAC) meeting, at a Monthly Community Partnership Collaborative Meeting and at CFSA's Parent Advisory Committee. At each presentation the FAQs and applications were distributed. CFSA also plans to partner with the 10 Families First DC Success Centers to share program information.

**82. CFSA's Kinship Navigator Program.**

**a. What is the status of CFSA's Kinship Navigator Program?**

The Kinship Navigator Program had a soft launch in the fourth quarter of FY19 and the first meeting of the Kinship Programming Advisory Committee (KinPAC) was held on September 24, 2019. KinPAC consists of a cross-system team that includes kinship caregivers.

In FY20 Q1, an agency-wide kick-off was held introducing the various components of the kinship navigator program. In addition to KinPAC, the program consists of the following:

- A helpline (1-866-FAM-KIN1) which went live in FY20 Q1 and is supported by the resource directory NOWPOW.
- Kinship Whole Family Enrichment Events which are taking place throughout the year. The first event was held on December 20, 2019.
- Kinship Flex Funds are in place to support kin caregivers with one-time and/or short-term supports.
- Educational groups will begin later in FY20.

- b. When was it activated and how many staff (or staff hours) are dedicated to its operation?**

The Kinship Navigator Program had a soft launch in the fourth quarter of FY19. The Kinship Resource Development Specialist unit is being trained to serve as kinship navigators. There are six (6) staff dedicated to its operation.

- c. Is there publicly available information about the program including a helpline number or a website? Please describe.**

Yes, the helpline is available to the public and is located on the CFSA website.

- d. What specific efforts are CFSA engaged in to ensure affected community members know about the Kinship Navigator Program?**

The members of the KinPAC communicate and share this information. Additionally, CFSA is in the process of developing marketing tools for wider dissemination.

- e. How much federal funding did CFSA receive in FY19 for the Kinship Navigator Program? How much does it expect to receive in FY20?**

In FY19, CFSA received \$219,700 in federal funding for the Kinship Navigator Program. CFSA expects to receive \$219,707 in FY20.

- f. What is the amount expended in FY19 and FY20, to date to establish and operate the Kinship Navigator Program?**

<b>FY19</b>	\$219,700
<b>FY20</b>	\$63,200

- g. What services are provided through the Kinship Navigator Program?**

See response to question 82(a)

- i. What is the status of the online Community Services Resource Directory?**

NOWPOW has been operational since FY20 Q1.

**ii. What is the status of the partnerships with community-based partners to staff and facilitate emotional support groups in the neighborhoods where kinship caregivers reside?**

CFSA is working with KinPac to plan for this service and anticipates beginning support groups in FY20 Q4.

**iii. What is the status of Kinship Advisory Committee?**

The KinPac Advisory Committee is fully operational, and the next quarterly meeting is scheduled for January 28, 2020.

**h. Are there any plans to expand the types of services offered? Explain.**

There are no plans to expand services at this time. However, CFSA hopes that our current contact with kin caregivers through the helpline and other events and activities will better inform the agency of the needs of this population so programming can be developed based on the information obtained.

**i. To date, how many persons (youth, families, or most appropriate metric) have contacted the Kinship Navigator Program, and how many have participated in its programming?**

- 24 kin caregivers have contacted the program for support
- Three (3) kin caregivers attended the first KinPAC meeting
- 16 families/39 children attended the first Whole Family Enrichment Event
- 10 families attended the reduced rate fair for summer camp sessions

**j. How does the Kinship Navigator Program interact with the Close Relative Caregiver and Grandparent Caregiver Programs?**

The Kinship Navigator Program is in the early stages of its launch. To date the focus has been on serving those in CRC and those newly enrolled in GCP as they have not had the benefit of receiving a subsidy for a long period of time. Participants of both programs, however, have access to all of the resources that the Kinship Navigator Program offers.

### **CFSA's Partnership with NCCF**

**83. Has CFSA created or amended any procedures and policies in order to ensure parity between CFSA and NCCF?**

CFSA has not created or amended any policy to specifically address parity between the two agencies. CFSA promulgates policy to ensure consistent application of procedure for children/families regardless of where they receive services.

**84. Does CFSA plan to create or amend any policies or procedures in FY20 in order to achieve parity between CFSA and NCCF?**

There are no current policies or practice under review for this purpose. Should an issue arise which needs policy, or should a process need revision CFSA will follow the established process of working with the stakeholders to review and develop content which is then vetted on several levels before final approval by the Director.

**85. How many Maryland foster families connected to NCCF are currently licensed to provide placement to DC children and youth?**

There are 246 Maryland resource families currently licensed with NCCF.

**86. Describe status of collaboration with NCCF, including the following information**  
**a. How many children have been placed with NCCF?**

<b>Fiscal Year</b>	<b>Total Unique Children Placed with NCCF</b>
<b>FY19</b>	537
<b>FY20</b>	368

**b. How do NCCF and CFSA ensure consistent practices between CFSA and NCCF?**

In FY19 and FY20 (first quarter), CFSA and NCCF have had weekly partnership calls to (1) assess the placement array and availability of resource homes, (2) assess placement needs and challenges among foster parents and youth, (3) update and/or develop placement protocols, (4) facilitate clinical staffing's for youth who exhibit needs beyond the foster home setting, as well as (5) participate in daily information sharing and problem solving. These calls include Deputy Director for Programs Operations, Contract Monitoring, OAG, and NCCF leadership to include program directors. Further, to ensure consistent practices between the agencies, NCCF and CFSA facilitate routine collaborative meetings (monthly joint placement meetings).

**c. How do CFSA and NCCF coordinate placement?**

CFSA and NCCF have a structured referral process. Daily communication occurs between the two placement teams to discuss the best placement to meet a child's individual needs. Additionally, the two teams have a formal monthly meeting to discuss any barriers to placement.

**d. What are the performance metrics CFSA applies to NCCF?**

The *LaShawn* metrics, contract provisions, and the Four Pillars are used to measure performance.

**e. How does CFSA monitor NCCF's performance?**

The Contracts Monitoring Division is responsible for assessing the delivery of contract requirements that includes personnel matters, placement capacity, licensing and training of resource parents, delivery of case management services to children, youth, and families, follow up with unusual incidents and child protection services reports, COMAR compliance maintenance, and address resource parent and community provider concerns. Program Operations assesses NCCF *LaShawn* metrics assessing compliance with and barriers to meeting the remaining exit standards. Performance Accountability and Quality Improvement Administration (PAQIA) conducts Quality Services Reviews assessing a sample of cases through review of case documentation and interviews with multiple stakeholders involved in cases. QSR findings inform CFSA and NCCF of challenges and strengths to support individual and systemic case practice.

**f. How has NCCF performed in FY19, and in FY20, to date?**

FY19 Performance:

Personnel reviews consistently demonstrate that NCCF hires a competent workforce that has the experience to manage the needs of the child welfare population and primarily meets staff security and background requirements. Resource parent reviews have shown increased compliance with resource parent licensure requirements. Case reviews completed during FY19 demonstrated NCCF strengths in addressing safety issues as they occur and justifying permanency goals. Increased efforts to follow up when permanency barriers arise was noted as an area needing greater case management attention.

NCCF experienced an increased number of Special Corrective Actions during FY19 in the areas of children and youth placed in foster homes without valid licenses, more than four placement moves within the last 12 months, homes that were above their licensed capacity, reunification exceeding 18 months to complete, and children with a goal of adoption not placed in an adoptive home for more than a year. In each of these areas of concern, NCCF documented a detailed plan for each child and youth to address areas of non-compliance.

During FY19, NCCF was issued a corrective action by the State of Maryland and CFSA due to non-compliance with COMAR placement ratios. This issue has since been resolved.

FY20 performance has not been measured yet.

- 87. Last year, CFSA responded that they were analyzing and working to resolve cashflow issues resulting in late payments to NCCF-licensed foster parents.**
- a. Provide an update on this issue.**

This issue has been resolved. NCCF foster parents were paid on time for the calendar year 2019.

- b. What was the specific cause of the issue?**

This was due to the unbilled case management expenses we reported to the Council last year. The contract was modified by CFSA and the issue has been resolved.

- c. Has the issue been resolved?**

Yes, the issue has been resolved.

- d. If not, what work is ongoing to ensure timely payments?**

See response to question 87(c).

- 88. CFSA's contract with NCCF to serve as the near sole provider as part of the Temporary Safe Haven Redesign took effect January 2018.**

- a. What have been the pros and cons of working with a sole provider for these services?**

The biggest pro to working with one provider is it is easier to manage consistency of practice. Both teams meet regularly to ensure parity across the board. The biggest con to working with one provider is being limited in the available services provided.

- b. Explain all of the ways that CFSA's contract with NCCF has changed or has been altered since it was first signed. Provide explanations for each of these changes and when the changes were made.**

There have been 13 modifications to the contract since being awarded. The modifications are listed below:

- Modification No. 1 dated 12/22/17, clarified the price schedule and room and board rates and incorporated the Living Wage rate effective 1/1/18. The Contract amount decreased from \$23,551,853.69 to \$23,460,186.54
- Modification No. 2 dated 1/24/18, amended the price schedule and contract amount decreased from \$23,460,186.54 to \$23,028,428.33.
- Modification No. 3 dated 4/10/18, increased the contract amount from \$23,028,428.33 to \$23,140,871.26.

- Modification No. 4 dated 8/16/18, increased the contract for reimbursement for expansion of Greenbelt office in the amount of \$3,291.96 and incorporated increase to base rent for Greenbelt office in the amount of \$3,382.49 per month.
- Modification No. 5 dated 9/28/18, updated the Wage Determination and revised the order of precedence to incorporate updated budget.
- Modification No. 6 dated 11/13/18, incorporated the cost for year two of the base term in the amount of \$24,166,260.19. Clarified incentive payments for: Pre-existing clients, Placement Stability, Positive Permanence for new entries and existing clients, added an Economic Price Adjustment clause, and incorporated updated Wage Determination.
- Modification No. 7 dated 12/14/18, incorporated updated living wage effective 1/1/19
- Modification No. 8 dated 1/24/19, incorporated language to allow NCCF to bill for case management personnel that have been hired but are in training; full payment for entries and exit.
- Modification No. 9 dated 1/31/19, updated the budget schedules and increased cost from \$24,166,260.19 to \$24,216,260.19, incorporated update Wage Determination.
- Modification No. 10 dated 2/28/19, updated the budget.
- Modification No. 11 dated 5/20/2019, updated Placement Stability Incentive Payment language.
- Modification No. 12 dated 9/26/19, incorporated updated budget and Wage Determination.
- Modification No. 13 dated 11/8/19, incorporated the cost for year 3 of the base term in the amount of \$21,934,452.31, updated Wage Determination.

**c. How much more time is left on CFSA’s contract with NCCF?**

The contract expires on 9/30/2020.

**d. Has CFSA started to do advanced planning for when the contract ends?**

The replacement solicitation was issued on 1/17/2020.

**e. Does CFSA plan to maintain one provider in Maryland? Explain.**

CFSA entered into a contract with the Maryland provider Children’s Choice in December 2019 to provide intensive support to foster care children with high end needs. See response to question 106(d) for further information on the targeted population.

**89. Youth placed in foster homes contracted with NCCF in Maryland still, in many cases, come to DC for school and other services and activities.**

**a. In FY18, FY19, and FY20, to date, who was responsible for paying for transporting youth placed in Maryland?**

In FY18, FY19 and FY20 to date, CFSA and NCCF were responsible for paying for transporting youth in Maryland.

**b. If there was a change, explain why the change was made.**

Due to a request from NCCF, and a plan to attempt to reduce costs, transportation was centralized through the Office of Well-Being as initially planned from the Temporary Safe Haven Redesign.

The cost of transportation became too costly and challenged NCCF's monthly cash expenditure, and the time lag in certifying the related cost reimbursables. Currently, NCCF provides only emergency transportation to students who fall within one of the following categories:

- Awaiting School IEP/OSSE Transportation
- Awaiting CFSA approval and transportation start date
- Short term/emergency respite when the foster parent is unable to transport due to work schedule
- Highly unstable NCCF youth that have frequent moves that last for a short period of time due to pressing clinical needs.

**c. How many youth placed in NCCF Foster Homes were receiving transportation services that were funded by NCCF or CFSA in FY18, FY19, and FY20, to date?**

The number of youth placed in NCCF Foster Homes that received transportation services are as follows:

- FY18: 191 youth
- FY19: 199 youth
- FY20 to date: 110 youth

**d. How much was spent on transporting youth in NCCF Foster Homes in FY18, FY19, and FY20, to date? Include the total amount spent as well as the average amount spent per youth.**

<b>Fiscal Year</b>	<b>Total Spent</b>	<b>Average Per Youth</b>
FY18	\$559,308.00	\$2,928.32
FY19	\$1,310,966.00	\$6,586.41
FY20	\$14,555.36	\$578.21



Data represents youth placed in NCCF homes with transportation services arranged by NCCF. CFSA does not track expenditures or youth in NCCF homes and youth placed in CFSA homes separately.

<b>Client Transportation Expenditure</b>	
<b>Fiscal Year</b>	<b>Amount</b>
FY18	\$559,308.29
FY19	\$1,310,965.56
FY20 (10/01/2019-01/10/2020)	\$14,455.36

Average amount spent per youth:

FY18 - \$2,928.32  
 FY19 - \$6,586.41  
 FY20 - \$578.21

Please consider the following factors:

Although the amount of youth who received service in FY18 is similar to FY19, youth in FY19 received transportation services for more days. Taking this fact into consideration, the average amount spent per day, per youth for FY18 and FY19 is similar. See breakdown below:

FY18 – 191 Total youth  
 5892 Total days of travel for all youth  
 \$559,308.29 Total spent  
 \$94.93 Average spent per day per youth

FY19 – 199 Total youth  
 13,231 Total days of travel for all youth  
 \$1,310,695.56 Total spent  
 \$99.06 Average spent per day per youth

FY20 – 25 Total youth  
 253 Total days of travel for all youth  
 \$14,455.36 Total spent  
 \$57.13 Average spent per day per youth (due to the decrease in number of youth requiring transportation support we were able to use a smaller cost effective vendor)

**90. What is CFSA’s policy about investigating reports of abuse and neglect at foster homes managed by NCCF?**

CFSA is only authorized to investigate reports of abuse or neglect within the District of Columbia. Abuse or neglect allegations in the state of Maryland are investigated by the individual County CPS office. NCCF is required to report all allegations to CFSA through the unusual incident process.

**a. Are there ever instances in which CFSA will receive a report of abuse and neglect and permit NCCF to investigate the issue and close the complaint? Explain.**

No, NCCF does not investigate reports of abuse and neglect in their foster homes. As stated above, reports of abuse and neglect of a NCCF foster home are reported to the Maryland Child Protective Services by NCCF, CFSA or any other entity with a report of suspected child abuse and neglect and to CFSA throughout the unusual incident process.

**b. If there are written procedures in place to handle these situations, provide them. If there are not, explain why not?**

The District of Columbia Code and the Code of Maryland Regulations speak to the jurisdictional limitations surrounding CPS investigations.

**Placements & Providers**

**91. Provide the following by age, gender, race, provider, location, daily rate and time in care during FY19 and FY20, to date:**

- a. Total number of foster children and youth;**
- b. Total number of foster children and youth living in foster homes;**
- c. Total number of foster children and youth living in group homes;**
- d. Total number of foster children and youth living in independent living programs;**
- e. Total number of foster children and youth living in residential treatment centers; and**
- f. Total number of foster children and youth in abscondence, and the length of time they have been in abscondence.**

Age	Foster Homes			Group Settings					Other*	FY19 Total Children
		Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment		
<1 year	12	10	22	0	0	0	0	0	1	23
1	16	28	44	0	0	0	0	0	2	46
2	24	25	49	0	0	0	0	0	1	50
3	13	31	44	0	0	0	0	0	0	44
4	14	13	27	0	0	0	0	0	0	27
5	13	22	35	0	0	0	0	0	0	35
6	15	22	37	0	0	0	0	0	1	38
7	11	23	34	0	0	0	0	0	0	34
8	13	25	38	0	0	0	0	0	0	38
9	9	23	32	0	0	0	0	0	2	34
10	13	20	33	0	0	0	3	3	0	36
11	13	16	29	0	0	0	2	2	1	32
12	8	11	19	3	1	0	3	7	0	26
13	8	15	23	1	1	0	3	5	2	30
14	8	14	22	0	3	0	2	5	3	30
15	8	20	28	0	5	0	5	10	6	44
16	5	20	25	0	7	0	3	10	7	42
17	6	17	23	2	11	0	2	15	8	46
18	7	27	34	0	5	1	1	7	14	55
19	4	21	25	0	8	4	1	13	4	42
20	3	19	22	0	6	3	0	9	12	43
21	0	0	0	0	0	0	1	1	0	1
<b>Total</b>	<b>223</b>	<b>422</b>	<b>645</b>	<b>6</b>	<b>47</b>	<b>8</b>	<b>26</b>	<b>87</b>	<b>64</b>	<b>796</b>

Age	Foster Homes			Group Settings					Other*	FY20 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
<1 year	10	18	28	0	0	0	0	0	2	30
1	17	21	38	0	0	0	0	0	1	39
2	25	21	46	0	0	0	0	0	0	46
3	8	19	27	0	0	0	0	0	0	27
4	18	18	36	0	0	0	0	0	0	36
5	14	22	36	0	0	0	0	0	1	37
6	13	22	35	0	0	0	0	0	0	35
7	11	19	30	0	0	0	0	0	1	31
8	13	24	37	0	0	0	0	0	0	37
9	8	21	29	0	0	0	1	1	0	30
10	9	17	26	0	0	0	2	2	0	28
11	15	20	35	0	0	0	2	2	0	37
12	8	8	16	2	2	0	2	6	0	22
13	7	17	24	0	2	0	4	6	0	30
14	11	16	27	1	1	0	3	5	5	37
15	7	20	27	0	3	0	5	8	7	42
16	6	18	24	0	9	0	3	12	6	42
17	5	16	21	0	10	0	1	11	13	45
18	7	28	35	0	7	1	0	8	10	53
19	4	15	19	0	6	3	1	10	9	38
20	2	25	27	0	6	3	0	9	10	46
<b>Total</b>	<b>218</b>	<b>405</b>	<b>623</b>	<b>3</b>	<b>46</b>	<b>7</b>	<b>24</b>	<b>80</b>	<b>65</b>	<b>768</b>

Gender	Foster Homes			Group Settings					Other*	FY19 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
Female	107	211	318	3	19	6	12	40	29	387
Male	116	211	327	3	28	2	14	47	35	409
<b>Total</b>	<b>223</b>	<b>422</b>	<b>645</b>	<b>6</b>	<b>47</b>	<b>8</b>	<b>26</b>	<b>87</b>	<b>64</b>	<b>796</b>

Gender	Foster Homes			Group Settings					Other*	FY20 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
Female	98	215	313	2	18	6	11	37	29	379
Male	120	190	310	1	28	1	13	43	36	389
<b>Total</b>	<b>218</b>	<b>405</b>	<b>623</b>	<b>3</b>	<b>46</b>	<b>7</b>	<b>24</b>	<b>80</b>	<b>65</b>	<b>768</b>

Race	Foster Homes			Group Settings					Other*	FY19 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
Asian	0	6	6	0	0	0	0	0	0	6
Black or African American	199	323	522	6	41	8	20	75	52	649
Hispanic	20	85	105	0	5	0	6	11	12	128
White	0	1	1	0	0	0	0	0	0	1
Unable to Determine /Unknown	0	1	1	0	0	0	0	0	0	1
No Race Data Reported	4	6	10	0	1	0	0	1	0	11
<b>Total</b>	<b>223</b>	<b>422</b>	<b>645</b>	<b>6</b>	<b>47</b>	<b>8</b>	<b>26</b>	<b>87</b>	<b>64</b>	<b>796</b>

Race	Foster Homes			Group Settings					Other*	FY20 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
Asian	0	5	5	0	0	0	0	0	0	5
Black or African American	194	310	504	3	42	7	18	70	55	629
Hispanic	22	79	101	0	3	0	6	9	9	119
White	0	1	1	0	0	0	0	0	0	1
Unable to Determine/Unknown	0	1	1	0	0	0	0	0	0	1
No Race Data Reported	2	9	11	0	1	0	0	1	1	13
<b>Total</b>	<b>218</b>	<b>405</b>	<b>623</b>	<b>3</b>	<b>46</b>	<b>7</b>	<b>24</b>	<b>80</b>	<b>65</b>	<b>768</b>

Provider Location	Foster Homes			Group Settings					Other*	FY19 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
DC	104	167	271	4	45	7	0	56	55	382
MD	118	244	362	0	2	1	5	8	4	374
VA	0	7	7	2	0	0	7	9	2	18
Other States	1	4	5	0	0	0	14	14	3	22
<b>Total</b>	<b>223</b>	<b>422</b>	<b>645</b>	<b>6</b>	<b>47</b>	<b>8</b>	<b>26</b>	<b>87</b>	<b>64</b>	<b>796</b>

Provider Location	Foster Homes			Group Settings					Other*	FY20 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
DC	106	166	272	2	44	7	0	53	59	384
MD	112	230	342	0	2	0	5	7	1	350
VA	0	6	6	1	0	0	5	6	1	13
Other States	0	3	3	0	0	0	14	14	4	21
<b>Total</b>	<b>218</b>	<b>405</b>	<b>623</b>	<b>3</b>	<b>46</b>	<b>7</b>	<b>24</b>	<b>80</b>	<b>65</b>	<b>768</b>

Time in Care	Foster Homes			Group Settings					Other*	FY19 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
0 - 3 Months	17	39	56	3	5	0	2	10	4	70
4 - 6 Months	23	54	77	0	4	0	3	7	4	88
7 - 12 Months	57	78	135	0	7	1	4	12	13	160
13 - 24 Months	72	88	160	1	13	0	5	19	9	188
25+ Months	54	163	217	2	18	7	12	39	34	290
<b>Total</b>	<b>223</b>	<b>422</b>	<b>645</b>	<b>6</b>	<b>47</b>	<b>8</b>	<b>26</b>	<b>87</b>	<b>64</b>	<b>796</b>

Time in Care	Foster Homes			Group Settings					Other*	FY20 Total Children
	Kinship	Non-Kinship Foster Family**	Subtotal	Diagnostic and Emergency Care	Group Homes	Independent Living	Residential Treatment	Subtotal		
0 - 3 Months	23	42	65	1	7	0	1	9	5	79
4 - 6 Months	15	31	46	0	1	0	3	4	3	53
7 - 12 Months	49	81	130	1	5	1	5	12	10	152
13 - 24 Months	87	96	183	0	11	0	4	15	13	211
25+ Months	44	155	199	1	22	6	11	40	34	273
<b>Total</b>	<b>218</b>	<b>405</b>	<b>623</b>	<b>3</b>	<b>46</b>	<b>7</b>	<b>24</b>	<b>80</b>	<b>65</b>	<b>768</b>

<b>Time in Abscondance (As of September 30,2019)</b>	<b>FY19 Total Children</b>
0 - 3 Months	19
4 - 6 Months	3
7 - 12 Months	1
13 - 24 Months	2
25+ Months	3
<b>Total</b>	<b>28</b>

<b>Time in Abscondance (As of December 31, 2019)</b>	<b>FY19 Total Children</b>
0 - 3 Months	24
4 - 6 Months	5
7 - 12 Months	2
13 - 24 Months	1
25+ Months	3
<b>Total</b>	<b>35</b>

\* Other includes 'Abscondance', 'College/Vocatonal', 'Correctional Facility', 'Developmentally Disabled', 'Hospitals', 'Not in Legal Placement'.

\*\* Non-Kinship Foster Family includes 'Pre-Adoptive', 'OTI', 'Traditional' and 'Traditional Foster Family Emergency' Foster Homes.

92. How many placement changes did youth in CFSA care experience in FY19 and FY20, to date, including:
- a. The total number of unique children who experienced placement changes in FY19 and FY20, to date;

Age at End of FY19	Placement Episodes				Total
	1	2	3-4	5+	
<1 Year	13	7	3	0	23
1	29	9	8	0	46
2	36	12	1	1	50
3	28	10	6	0	44
4	14	7	6	0	27
5	23	9	3	0	35
6	24	10	4	0	38
7	21	10	2	1	34
8	17	16	4	1	38
9	20	11	2	1	34
10	13	16	5	2	36
11	19	5	7	1	32
12	12	4	4	6	26
13	13	5	7	5	30
14	10	10	6	4	30
15	11	16	9	8	44
16	23	7	7	5	42
17	22	10	8	6	46
18	24	17	9	5	55
19	16	13	10	3	42
20	19	8	13	3	43
21	1	0	0	0	1
<b>Total</b>	<b>408</b>	<b>212</b>	<b>124</b>	<b>52</b>	<b>796</b>
<b>Percentage</b>	<b>51.26%</b>	<b>26.63%</b>	<b>15.58%</b>	<b>6.53%</b>	<b>100.00%</b>



Age at End of FY20	Placement Episodes				Total
	1	2	3-4	5+	
<1 Year	28	2	0	0	30
1	36	2	1	0	39
2	40	6	0	0	46
3	24	3	0	0	27
4	35	1	0	0	36
5	33	4	0	0	37
6	31	4	0	0	35
7	28	3	0	0	31
8	31	5	1	0	37
9	26	2	1	1	30
10	26	2	0	0	28
11	34	1	2	0	37
12	18	2	2	0	22
13	19	4	4	3	30
14	26	4	5	2	37
15	28	9	3	2	42
16	33	7	2	0	42
17	38	5	1	1	45
18	45	6	2	0	53
19	34	3	1	0	38
20	43	3	0	0	46
<b>Total</b>	<b>656</b>	<b>78</b>	<b>25</b>	<b>9</b>	<b>768</b>
<b>Percentage</b>	<b>85.42 %</b>	<b>10.16%</b>	<b>3.26%</b>	<b>1.17%</b>	<b>100.00%</b>

**Notes:** 1. The universe of this report is all children who were in placement on the last day of the fiscal year. 2. Number of placement episodes is calculated between start of the fiscal year or date entered care whichever is later and the last day of the fiscal year. 3. Placements starting and ending same day are not counted as placements. 4. Placement types of Hospital (Non-Paid), Abscondance, College and Respite Care are not included in the count of placements.

**b. The total number of placement changes by age of the child;**

See response to question 92(a).

**c. The total number of placement changes by agency (CFSA/NCCF);**

CFSA does not track information in this way.

**d. Describe the agency's analysis on root causes and evidence, and steps the agency is taking to reduce the number of placement changes youth in case experience.**

Placement moves are not always negative and many times, occur when a child is moving towards their permanency goal. Several factors attribute to placement moves and when moves must occur, the Agency makes every attempt to preserve a placement.

The Agency tracks every placement move and the reason for the move in FACES. When a re-placement is necessary, the Agency works through clinically how to address the challenges that surfaced with both the provider and the youth to ameliorate in order for the circumstances to not reoccur. After a placement disrupts (i.e. abrupt need for placement change), a meeting is conducted with the youth and their team members to discuss and to problem-solve. Prior to disruption, there are services to support placements that the Agency offers through Mobile Crisis Stabilization (MSS) services through a contract with Catholic Charities and 1:1 behavioral support services through a contract with MECCA. Additionally, each resource parent has a Resource Parent Support Worker assigned to support any issues that may arise in their home. Resource parents are also able to access community supports (i.e. ChAMPS and services through the Department of Behavioral Health

Both CFSA and NCCF facilitate “meet and greets”, when appropriate, between the resource family and youth; this allows the foster child and resource parent the opportunity to acclimate themselves with each other prior to solidifying the placement

In addition, NCCF and CFSA work collaboratively to implement Joint Placement protocols and establish best practices for foster care placements. Also, NCCF holds weekly meetings to review all placement disruptions; the review includes demographic information of the youth (name, age, gender, behaviors, diagnosis etc.), disrupting resource parent, current resource parent/placement, reason for current disruption, number of disruptions the youth experienced within a 12-month period, assessment of youth’s needs, and strategies to prevent future disruptions.

**93. Regarding the availability of beds/placements for children and youth in foster care, provide the following for FY19 and FY20, to date:**

**a. The current number of foster home beds available in the District and in Maryland**

As of FY20 to date, there are 941 beds available for placement in the District of Columbia and Maryland. Maryland has 526 beds available for placement, while the District of Columbia has 415 beds.

**b. The number of foster home beds that are currently vacant in the District and in Maryland**

In FY20 to date, there are 327 beds vacant in the District and in Maryland. This number fluctuates on a daily basis and includes beds that are unavailable for placement due to COMAR requirements, respite, vacations etc.

**c. The current total number of group home beds in the District and in Maryland**

As of January 15, 2020:

Jurisdiction	Group Homes Beds
District	61
Maryland	6
<b>Total</b>	<b>67</b>

**d. The total number of group home beds that are currently vacant in the District and in Maryland**

Jurisdiction	Vacant Group Homes Beds <sup>[1]</sup>
District	13
Maryland	4
<b>Total</b>	<b>17</b>

**e. The current total number of independent living program beds in the District's foster care system**

<b>FY19</b>	10
<b>FY20</b>	0

**f. The number of independent living program beds that are currently vacant**

CFSA no longer supports an independent living program due to underutilization.

---

<sup>[1]</sup> As of January 15, 2019.

- g. The current total number of teen parent program beds in the District’s foster care system**

<b>FY19</b>	12
<b>FY20</b>	12

- h. The number of teen parent program beds that are currently vacant in the District and in Maryland**

There are currently seven vacant beds.

- i. The total number of beds in the District’s foster care system that do not fall into any of the above categories**

All available beds fall into the above categories.

- j. Of the beds described in (i), above, how many are vacant?**

See response to Question 93(b).

- k. The current total number of foster home beds in the District’s foster care system [DC and Maryland] that have expressed a willingness to accept teens**

In FY20 to date, 461 beds within the District of Columbia were willing to accept teens.

- l. The current total number of foster home beds in the District’s foster care system [DC and Maryland] that that have expressed a willingness to accept children between the ages of zero and five**

In FY20 to date, there were 387 beds within the District of Columbia and Maryland that were willing to accept children aged 0-5.

- 94. Describe CFSA’s placement matching process:**
- a. Provide a list of the child-specific and foster parent-specific factors taken into consideration when:**
    - i. A child is initially removed from their home of origin.**

<b>Child-Specific Factors</b>	<b>Resource Parent-Specific Factors</b>
Current school location	Location of the foster home
Birth family residential home/ward	Availability and capacity for placement
Proximity to family/lifelong connections	Ability to support/parent older teens
Siblings in care	Availability and capacity for placement, willingness to take sibling of children currently in placement
Medical/health/allergies/behavioral issues	Ability and willingness to support special needs and take child to multiple appointments
Age/Gender	Open to accepting all ages
Sexual/Gender Identity	Open to accepting all sexual/gender identities

Note: When a child is initially removed, limited medical and behavioral information may be available about the child and the family. CFSA works to acquire this information as quickly as possible to aid in compatible family placements.

- ii. A child is moved from one foster home to another foster home.**

The same matching factors outlined above are used to identify a new home with the additional knowledge of the child’s strengths, behavior patterns, and any other needs. Where possible, the former and current resource parents have the opportunity to meet and share information regarding the child.

- iii. A child is moved from a congregate/group home setting to a foster home.**

Moving from congregate/group care to a foster home generally indicates a positive move for a child. CFSA strives for all youth to be in family-based care whenever possible and appropriate for the needs of the youth. The same factors are considered that are considered for the initial matching process listed above.

- b. Explain what steps CFSA is taking to ensure that the number of available beds in the District’s foster care system are appropriately matched to the number of children in need of placement, and that vacant beds are appropriately utilized.**

CFSA monitors bed utilization on a daily basis. This information is used to determine trends and predict needs. This is clearly impacted by the numbers and needs of children who enter the system which are subject to change. CFSA, working with NCCF, matches children with the best placements available through a joint placement matching process, the placement matching system continues to improve to ensure best and most appropriate matches are solicited from such. CFSA and NCCF collaborate in recruitment planning to match bed capacity to need. CFSA and NCCF placement teams, including management, meet monthly to ensure proper review of array and placement needs.

- c. Describe the joint placement matching activities that NCCF and CFSA engaging during the placement matching process.**

The placement matching process starts with the full universe of available homes and uses the aforementioned factors to match a child or youth to a placement. Once a match is confirmed, both CFSA and NCCF verify that the matching results are valid through direct confirmation with the resource parent. The agencies also provide additional information to the resource parents while asking questions to determine the best option for placement. CFSA and NCCF speak daily on placement needs and the placement management teams meet monthly for formal review of youth; referral processes; and information on any challenges/strengths recently discovered in the resource family array.

**95. Provide an update on the status of the redesign of the CWISS system.**

- a. Where in the redesign process is the agency? Explain.**

CFSA is currently engaged in procurement for CCWIS technology and system implementation as well as working on multiple tracks to prepare for the new system. The request for proposals (RFP) for a system integrator was submitted to the Office of Attorney General (OAG) in January 2019. While under review by the OAG, the draft RFP was released as a request for information (RFI) in April of 2018. The RFI process was utilized to a) inform the marketplace of CFSA functional and technical requirements and b) obtain feedback on the draft RFP from the vendor community to ensure the document is clear and provides sufficient details. Comments from vendors were incorporated into the RFP and shared with OAG. The RFP was approved for release and submission to the Administration for Children and Families (ACF) in August 2019. The RFP as approved by ACF was provided back to OAG in October 2019 and released to the public on November 1, 2019. The proposal are due back to CFSA on February 7, 2020.

Other procurement activity includes a RFP for independent verification and validation vendor to monitor the implementation of CCWIS. This RFP is currently under review by ACF and should be released in late Spring 2020.

CFSA in parallel is building the oversight team and project management office (PMO) to participate in the design, development and testing of the new system. The non-procurement related work currently underway by the initial skeleton team includes:

- Data Quality Improvement
- Business Process Leaning (redesign)
- Security Policy Development
- Software Development – Community provider portal

**b. Is the redesign on schedule? If not, explain why and what steps are being taken to ensure delays are kept to a minimum.**

The implementation was delayed due to multiple procurement timelines being impacted by extensive reviews of the request for proposals (RFP) by the OAG and the federal Administration for Children and Families. To reduce the impact on the procurement timeline, as stated earlier, CFSA alerted the vendor community that a procurement is imminent by releasing the program and contracting requirements in the form of a non-binding RFI. This process generated interest in the vendor community and resulted in questions that improved the final quality of the RFP.

**c. Does CFSA still plan to have the full redesign completed by FY2024?**

CFSA is still planning on completing the development of the system by FY24, with some residual activities including knowledge transfer and initial operations and maintenance to be completed in FY25.

**d. Have any aspects of the redesign been completed? If so, explain them and how they help CFSA staff better perform their jobs.**

The accomplishments to date in the implementation of CCWIS include:

- Improvements to data quality including merging duplicate files;
- Creation of new business processes for community referrals, family team meetings, licensing processes;
- Completion of data access and incident management security policies;
- Deployment of a portal for community service providers to receive prevention service cases.

- 96. The Committee's FY20 budget report recommended that the agency: (1) expand the data inputs about youth and out-of-home care providers to ensure successful matches and (2) develop data inputs to be tracked in aggregate for all instances in which youth interact with the District's child welfare system, including instances in which youth are connected with kin instead of being placed in out-of-home care.**
- a. Have either of these recommendations been implemented? Explain.**

CFSA implemented system changes in our current system to improve placement matching in FY19.

- b. Does CFSA intend to implement either of these recommendations as they update the CWISS system? Explain.**

Yes, the first recommendation has already been implemented and the second will be with the final implementation of CCWIS.

**97. Regarding the retention and recruitment of foster parents:**

- a. What is the agency's foster parent yearly retention rate in FY18, FY19, and FY20, to date?**

CFSA:

On October 1, 2018, CFSA had 158 licensed traditional/adopt foster homes. CFSA licensed 34 new foster homes between October 1, 2018 and September 30, 2019. Of those 192 homes, 142 remained licensed and 50 were closed, for a retention rate of 90 percent.

Additionally, 22 adoptive homes were converted to traditional licenses for a total of 164 homes by the end of FY19.

NCCF:

On October 1, 2017, NCCF began this new one provider contract. At the beginning of FY18, NCCF had a total of 79 licensed foster homes. NCCF began the transition and consolidation of foster parents from 5 provider agencies to NCCF. During this transition process, NCCF licensed all foster parents who agreed to transition with their exiting children in order to minimize placement disruptions while ensuring child safety and compliance with COMAR regulations in Maryland. NCCF closed 25 homes during the year. 54 of these homes remained licensed at the end of FY18, for a total retention rate of 68 percent.

At the beginning of FY19 (October 1, 2018), NCCF had a total of 215 licensed foster homes. During this fiscal year, NCCF completed the transition of all remaining agencies. During this year, NCCF closed 75 homes during the year. 140 of these homes remained licensed at the end of FY19, for a total retention rate of 65 percent.



At the beginning of FY20 (October 1, 2019), NCCF had a total of 271 licensed foster homes. To date, NCCF has closed 17 of these homes thus far. 254 of these homes remained licensed for a current retention rate of 94 percent.

**b. What are the agency’s recruitment targets for increasing the total number of foster homes in the District’s foster care system (i) in general and (ii) geographically within the District? What strategies have been implemented to reach these targets?**

CFSA’s priority continues to be to increase the overall number of foster homes within the District of Columbia, with an emphasis on increasing the number of homes within the communities of origin from which children were removed. CFSA’s FY20 target is to create 40 new beds within our array of traditional foster homes. At the end of FY19, 32 new homes were licensed and 40 beds were created for youth in foster care.

To date, our strategies have been a combination of the following:

- During FY19, CFSA partnered again with the marketing firm, LINK Strategic Partners, to conduct an environmental scan. The purpose of the environmental scan was to help the Agency take a high-level look at the population, demographics, and housing trends in the District. The environmental scan captured valuable data on the neighborhoods that comprise each of the Wards in the District. By examining the data provided on each of the Wards, recruitment strategies can be tailored to achieve the desired outcomes.
- Sponsored four “Fireside Chats” at restaurants in Wards 4, 5, 6, 7
- Facilitated five “Information Sessions” at Libraries in Wards 7 and 8 and DCPS
- Presented and tabled information at over 100 events in the community including Churches, DCPS, DMV, MPD, Civic Associations, AARP, Health Alliance, Retired Nurses, DC State Athletic Association, Rainbow Families, etc.
- Partnered with current foster parents to host three “Open House” with their network of friends, family, neighbors.
- Partnered with Mayor Bowser to host a “Recruitment Tea” at her home.
- Conducted over 50 “At-Home” consultations with prospective foster parents.
- Posted promotional information about upcoming informational and orientation sessions in 100 newsletters and/or community calendars within the District including the Mayor’s Office of Latino Affairs, LGBTQ and Volunteerism, Anacostia Council Committee, Georgia Avenue Collaborative, My Community Listserv, etc.
- A campaign to increase advertisement in social media has been developed in FY20 to target LGBT, Latino, and professionals in the District of Columbia to support teenagers, LGBTQ youths, and siblings.

- c. **What percentage of current foster homes are located geographically within the District? What percentage of youth are placed geographically within the District?**

Foster Home Location	# of Licensed Homes	Percentage of Overall Foster Homes	# of Foster Youth Placed	Percentage of Foster Youth Placed
District	268	49%	272	44%

- d. **What has been the agency's progress in identifying homes and placements that will provide an appropriate setting for teenagers? What have been the barriers? Did the Agency achieve its target for FY19? What are the agency's targets for FY20?**

See chart below in question 97(g).

- e. **What has been the agency's progress in identifying homes and placements that will provide an appropriate setting for pregnant and parenting youth? What have been the barriers? Did the Agency achieve its target for FY19? What are the agency's targets for FY20?**

See chart below in question 97(g).

- f. **What has been the agency's progress in identifying homes and placements that will provide an appropriate setting for children with special needs? What have been the barriers? Did the Agency achieve its target for FY19? What are the agency's targets for FY20?**

See chart below in question 97(g).

- g. **What has been the agency's progress in identifying homes and placements that will provide a safe and positive space for LGBTQ foster youth? What have been the barriers? Did the Agency achieve its target for FY19? What are the agency's targets for FY20?**

Agency	Identification	Barriers	FY19 Targets	FY20 Targets
<b>d. Teenagers</b>				
<b>CFSA</b>	CFSA in cooperation with NCCF continues to work strategically using national best practices and targeted recruitment strategies to cultivate new resources for teenagers.	The primary barrier with recruiting for this population is the continuous fear and belief that a teenager would not do well in their homes. CFSA’s foster parent training program, New Generation PRIDE speaks specifically to the challenges of working with teens and provides additional resources for parents to support them.	15 new foster beds for teenagers including youth meeting the Specialized Opportunity for Youth (SOY) criteria. Achieved.	In FY20, 15 additional beds will be developed for teens.
<b>NCCF</b>	This past year, the Recruitment Team focused its recruitment efforts specifically on foster parents who have the interest and ability to provide an appropriate setting for teenagers and/or pregnant and parenting youth. During the year the team recruited 57 foster parents total. The team hosted numerous recruitment “mixers” to bring together current foster parents with prospective foster parents, to learn more about the needs of these populations and what makes an ideal foster parent. NCCF also produced a video of exceptional foster parents as a recruitment tool. Foster parents shared their experiences with teenagers and tips for success.	Barriers to recruiting placements for teenagers are primarily fear of adolescent behaviors that may be risky or unmanageable. These behaviors include: fear of physical aggression towards the foster parent, defiance, disregard for adult authority, verbal aggression and being “cursed out”, especially publicly. The information sessions and mixers allowed foster parents to learn effective strategies for fostering teens and provided an opportunity to dispel myths.	NCCF exceeded the FY19 goal of licensing ten homes to specifically serve teenagers. And recruited and licensed a total of 22 who agreed to specifically to serve youth.	NCCF will target an additional 10 foster families to serve teenagers in FY20.

**e. Pregnant and Parenting Youth**

<p><b>CFSA</b></p>	<p>CFSA has been deliberate in developing an array of placement options for parenting youth including a group home and professional foster parents. Due to the decrease in pregnant and parenting youth, the agency did not set a specific target for FY20 as we believe the current placement array is sufficient for the number of youth in care.</p>	<p>Recruiting individuals willing to act in this capacity.</p>	<p>In FY19, the agency achieved its target goal of developing three additional homes for teen mothers and their children.</p>	<p>The recruitment team will continue to recruit resource parents for this population through its community outreach efforts listed above.</p>
<p><b>NCCF</b></p>	<p>With an intentional focus on recruitment of foster families to serve teenager and pregnant and parenting youth, NCCF successfully licensed 3 foster families specifically to serve pregnant and parenting youth. NCCF also hired a professional foster parent to serve an appropriate setting for a teenage parent who presents with high risk behaviors. NCCF hosted information sessions which allowed current and prospective foster parents to learn effective strategies for fostering pregnant and parenting youth. NCCF has learned that foster parents who wish to foster an infant had a tendency to consider pregnant and parenting youth.</p>	<p>One of the main barriers to recruiting foster parents for pregnant and parenting youth is space in the home. Due to COMAR regulations, the parent and baby must be in separate rooms. Another barrier is the time and energy required to not only meet the needs of a teenager but to also support the teens ability to parent, at times filling in that role for a very young child/baby.</p>		<p>NCCF will target 5 foster families to serve pregnant and parenting youth in FY20.</p>

**f. Children with Special Needs**

<p><b>CFSA</b></p>	<p>Children who have been diagnosed as medically fragile continue to comprise a small number of the foster care population, those who do come into care will always require specialized attention to those medical needs, which may include resource parent training in special equipment, feeding tubes, etc. Development of foster and adoptive homes for these children remains a steady priority in FY19. Both CFSA and NCCF recruit continually for parents who can meet the needs of these youth.</p>	<p>Recruiting individuals with the desire/capacity to serve these children/youth.</p>	<p>In FY19, CFSA continued to contract with a small group home for five youth with developmental disabilities – this was with a provider who has expertise in this area. The Agency also continues to contract with Children’s Guild who specialize in serving this population. We partner with various providers including nurses, teachers, and civic associations, mental health providers, and current resource parents, has resulted in three out of the 32 homes developed in FY19, for children with special needs including medically fragile, intellectually delayed (ID), and children on the autism spectrum.</p>	<p>In FY20, the recruitment teams will continue to target, outreach and partner with groups and organizations that serve this population of children including Children's Hospital, National Alliance on Mental Illness, Psychiatric Institute of Washington DC, DC Chapter of Retired Nurses, and other organizations serving this population. The partnerships will continue to include providing information in their newsletter, presentation at community events, hosting a lunch and learn for their staff, and emailing individuals/families on their listserve. Utilizing social media such as advertising on Facebook and Google will also be part of the agency’s strategy for targeting resources for this population.</p>
--------------------	---	---	--	---

NCCF	During FY19, NCCF provided in-service training on fostering children with special needs to equip parents with knowledge, skills, and awareness to foster youth with special needs. During training sessions, foster parents are encouraged to consider placement for this population. NCCF currently has 9 children in care who are special needs and they remain in stable placements.	Barriers include lack of understanding of the specific needs of children with special needs and lack of time to devote to the care these children need due to demanding schedules.	NCCF's goal for FY19, was to provide training on fostering children with special needs to heighten awareness and encourage more foster parents to accept these placements. NCCF met this goal.	In FY20, NCCF will assess the training needs of foster parents serving children with special needs and provide additional trainings centered around special needs.
------	---	--	--	--

**g. LBGQT Foster Youth**

CFSA	CFSA has made steady progress in identifying homes and placements that will provide a safe and positive space for LGBTQ youth. In FY19, the CFSA recruitment team continued using those strategies that have been effective in generating LGBT resource parents and allies. Paid advertisement on Facebook targeting LGBT professionals, word of mouth from existing LGBT resource parents, and partnering with LGBTQ community providers have contributed to the increase in homes for this population of youth.	Due to the discrimination experienced by this population, CFSA must continue to reinforce and demonstrate to the LGBTQ community that CFSA is an affirming, inclusive, and accepting agency of LGBT individuals and families. In addition, developing homes for transgender youth have proven challenging due to individuals/families indicating that they do not have the skills to adequately to serve this population of youth.	The agency did achieve its target for FY19 since it continued to make developing homes and resources for this population a priority. In FY19, we were able to develop 7 new homes that list wanting to serve this population of youth and 2 new homes were willing to work exclusively with transgender youth. In addition, more than 35 percent of the resource parents are either LGBT and/or allies of LGBTQ youth.	In FY20, maintaining and increasing the pool of resource parents for this population will continue to be a priority, especially for transgender youth. Training on understanding and working with LGBTQ youth along with a new policy for gender expression youth will be offered to the entire pool of resource parents to increase awareness and encourage more resource parents to accept placement for this population of youth.
------	---	--	--	--

NCCF	The Recruitment Team engaged in targeted recruitment efforts to increase	Barriers include foster parents moral value and religious beliefs, misconception on	NCCF's FY19 goal was to recruit 10 foster parents specifically to	In FY20, NCCF will offer additional trainings to foster
------	--	---	---	---

<p>awareness of the needs of LGBTQ youth in care and recruit foster parents to care for these youth. These activities include: (1) participation in Capital PRIDE DC weekend,(2) foster parent recruitment ad published in Gay Parent Magazine, and (3) recruitment mixer for current foster parents held at Fish Market which included a training to provide awareness and knowledge regarding LGBTQ youth. A recruitment event was also held at two local faith based institutions (Unitarian and All Souls).</p>	<p>myths and stereotypes associated with this population.</p>	<p>care for LGBTQ youth while also increasing training opportunities. NCCF recruited three foster families who attended an orientation session. One of these families has completed pre-service to date. During FY19 NCCF increased its training opportunities specific to LGBTQ populations, providing four trainings on this topic</p>	<p>parents specific to sexual minority youth which includes understanding current related to sexual orientation, gender identity, and gender expression; addressing myths and stereotypes; dispelling myths; and reinforcing culturally competent, trauma informed best practices to support the healthy development of youth regardless of sexual orientation or gender identity.</p>
---	---	--	--

**h. What percentage of current foster homes licensed by CFSA and NCCF have adults who have received trauma informed training?**

Each training course offered by CWTA is trauma-informed. This includes both CFSA pre-service and in-service offerings. NCCF foster parents receive the same pre-service training as CFSA foster parents and are invited to attend CWTA in-service trainings. Therefore, 100 percent of both CFSA and NCCF foster parents have been exposed to trauma-informed concepts and techniques. Specifically, in 2017, CWTA launched a four-part series titled Trauma-Informed Caregiving, as an in-service training for our foster parents. Specifically, in FY17-18, 215 foster parents completed the training. In FY19, 25 parents completed the training. In FY20 first quarter, 14 parents have completed. CWTA has offered this training for three years and it remains on the calendar quarterly.

- i. What percentage of current foster homes licensed by CFSA and NCCF have adults who speak Spanish and are culturally competent to care for Latinx children and youth? What percentage of Hispanic foster youth live in foster homes where the adults speak Spanish?**

CFSA:

Two percent (five foster homes) of homes in our system have adults who speak Spanish and are culturally competent to care for Latinx children and youth. CFSA contracts with LAYC for placement of Spanish speaking youth.

NCCF:

Two percent of NCCF foster homes have adults who speak Spanish and are culturally competent to care for Latinx children and nine percent Hispanic youth live in foster homes where adults speak Spanish. It should be noted that all the Hispanic youth placed in our foster homes are bilingual.

- j. What are the Agency's recruitment targets for increasing the total number of foster homes where the adults speak Spanish and the other frequently spoken non-English languages amongst children in foster care? What have been the barriers? What strategies have been implemented to reach these targets for FY19? What are the Agency's targets for FY20?**

In FY19, both CFSA continued to recruit for parents who represented the children served in care. Latinx children comprise approximately 16 percent of the District's foster care population. CFSA recognizes the importance of placing these children with families who share their language and cultural identity. To meet the needs of this population, CFSA to contract with the Latin American Youth Center (LAYC). There are also ongoing community-based outreach efforts to increase the pool of Hispanic and Spanish-speaking resource families.

The barriers in recruiting prospective resource families has been getting them to start the licensing process, completing the licensing process with the required official documentation, and recruiting Spanish speaking foster parents to diversify available foster homes.

NCCF:

During FY20, NCCF plans to recruit three additional Spanish speaking foster parents to care for youth.



- k. What are the Agency’s recruitment targets for increasing the total number of foster homes where the adults are experienced with caring for children who are medically fragile or have serious developmental or physical disabilities? What have been the barriers? What strategies have been implemented to reach these targets in FY19? What are the Agency’s targets for FY20?**

CFSA:

In FY20 to date, CFSA only has 34 children who are medically fragile. Therefore there are no specific recruitment targets for this population. When a child with serious developmental or physical disabilities does present, CFSA assesses their level of need and seeks child specific placement slots to address them.

The recruitment team continues to partner with groups and organizations that serve this population. Outreaching to providers such as to DC Autism Parents, One World Center for Autism, Children’s Hospital National Alliance on Mental Illness, Psychiatric Institute of Washington, DC, and DCPS organization has helped in increasing awareness and attracting prospective foster parents. One home was licensed in FY19 that emphasized their desire to work with youth on the spectrum.

The barriers in recruiting perspective foster parents are the high demands, responsibly, and skills required to work with this population.

NCCF:

Recruitment efforts in FY19 have not focused specifically on children with medically fragile or have serious developmental or physical disabilities, although the need for parents to care for these populations is discussed at each Foster Parent Orientation. During FY20, NCCF plans to assess the need for homes to serve medically fragile and recruit accordingly.

- l. What are the Agency’s recruitment targets for increasing the total number of foster homes where the adults are experienced with caring for children after diagnostic and emergency care? What have been the barriers? What strategies have been implemented to reach these targets? What are the Agency’s targets for FY20?**

CFSA:

In FY19, CFSA assembled a workgroup to assess the placement array and determine additional needs. The workgroup recommended that resources be developed for youth requiring intensive foster care. In December of 2019, CFSA developed a contract with Children’s Choice to develop 36 foster homes to serve this population. Additionally, two professional foster parents (with the capacity of four) were added to the placement array to meet this need.

NCCF:

Recruitment efforts in FY19 have not focused specifically on children after diagnostic and emergency care, although the need for parents to care for these populations is discussed at each Foster Parent Orientation.

During FY20, NCCF plans to assess the need for homes to serve children after diagnostic and emergency care and recruit accordingly.

**m. What supports do you have in place to help foster families and encourage them to continue to serve in that role?**

CFSA:

CFSA's Resource Parent Support Unit (RPSU) is a vital and valuable partner in the recruitment and retention process. RPSU provides on-going support to licensed resource family providers with the goal of viable long-term retention. Included in these efforts is the collaborative relationship between RPSU workers and resource families in which both parties can address issues that impact a resource family's ability to provide optimal foster care services. RPSU workers also make an effort to reduce stress and frustration for resource parents by providing assistance for navigating both internal and external systems. Further, they educate and empower resource parents to effectively advocate on behalf of children while working in partnership with all team members.

All RPSU support staff are professionals who receive a minimum of 30-annual hours of continuing education training hours that help keep them abreast of social, cultural, and child welfare trends relevant to the District's child welfare population. Training opportunities are offered internally via CWTA and approved external resources.

RPSU also employ tools and strategies to help the Agency in its mission to maintain and grow a capable network of resource family homes for District wards. In FY19, there were two networks of support offered to resource parents; the *Mockingbird* and *Family Connections*' programs, both of which provide peer support and services, respite care, and support groups to over 200 resource parents.

In FY20, the Agency made the decision to replace the *Mockingbird* and *Family Connections* programs with the BOND program (Bridge, Organize, Nurture, and Develop), which is a more enhanced, single, and cohesive program that will provide resource parents with strong, consistent, support; including reliable respite opportunities, socializing and network-building, and peer-to-peer guidance and help during difficult moments. All of these are critical components of a robust Resource Parent support system.

### Daycare

CFSA understands the unique challenges that come with recruiting homes for children under school age due to the need for daycare for working resource families. In order to recruit and support families for these children, the RPSU supports resource families early on in the development of a daycare plan prior to accepting any placements. Included in the plan is the identification of a back-up person who can provide temporary assistance in the event of a daycare start delay or an emergency. Moreover, the back-up person may provide supports when the family needs short-term respite. The RPSU further collaborates with social workers to assist with connecting families to the early education specialist who will aid in identifying daycare services.

### Peer Support

Every Foster Parent Support Worker identifies one family from their cases to provide an additional layer of support to families. Newly licensed families are connected an experienced resource parent who can address questions from a parent's prospective. The mentors have experience both in fostering and in navigating internal and external systems. Each mentor is a volunteer who has committed their time and availability to new resource parents via phone or face-to-face contacts, providing insights that include but are not limited to fostering, working with social workers, engaging service providers, and sharing community resource information.

### Annual Retention Activities

RPSU hosts several annual events that promote retention and recruitment of new resource parents. These events allow children and families to engage in fun and relaxing activities, including the Foster Care Month celebration (Odyssey cruise boat ride on the Potomac River) and an annual back-to-school event. to it annually.

### Linkage with Community Supports

CFSA encourages all resource families to become active participants in community organizations such as the DC Metropolitan Foster Adoptive Parent Association and the Foster Adoptive Parent Advocacy Center.

### Weekly/Monthly Benchmark Review

CFSA tracks progress on key benchmarks for supports to resource parents. Via weekly and monthly summary reports, leadership and management analyze certain process-specific benchmarks, such as the number of home visits, phone calls, and emails exchanged between resource parents and their assigned family support workers. These data often have a direct correlation on the resource parent

experience and subsequently, overall retention. If contact is made regularly, attrition becomes less likely. RPSU documents and tracks every instance where CFSA provided a resource parent with a supportive service, such as respite care. This monitoring allows the Agency to assess utilization, to identify service gaps, to project future needs, and to plan for future allocation of Agency resources accordingly.

NCCF:

NCCF foster parent receive numerous supports which encourages them to continue to serve in their role. NCCF foster parents receive monthly check- in phone calls from members of the Foster Parent Advisory Board. This gives the foster parents an opportunity to talk about any concerns, specialized training opportunities, networking, or highlights in their families. NCCF Licensing Specialists also serve as a support to foster parent as a listening ear and provider of direction to get questions answered. The Foster Parents are invited to participate in fun bi –monthly appreciation engagement mixers. These activities provide foster parents with time to get to know each other, enjoy each other, engage with staff, and feel appreciated. Events this year include: Paint and Sip, All White Soiree, Fishing Trip, Crab Feast, Cinco De Mayo and Annual Appreciation banquet. Foster Care Appreciation month offered activities on: self-care, yoga, and Zumba. NCCF foster parent receive a monthly newsletter that reminds them who the contact if they need support. It also highlights families and their success as a foster parent. NCCF offers support groups as well.

- n. **What is budgeted for resource parent (1) recruitment and (2) retention) in FY19 and FY20? How much was spent on (1) recruitment and (2) retention) in FY19 and FY20, to date?**

CFSA:

	<b>Budgeted</b>	<b>Expended</b>
<b>FY19</b>	\$462,705	\$462,705
<b>FY20</b>	\$683,329	\$191,393

NCCF:

**FY19**

	<b>Budgeted</b>	<b>Expended</b>
<b>FY19</b>	\$365,002	\$365,002
<b>FY20</b>	\$410,239	\$137,955

- o. How may foster families closed their homes in FY19 and FY20, to date? What are the reasons given for closing their homes?

CFSA:

<b>FY19</b>	<b>Home Closure Reason</b>
Permanency	10
Moved out of DC	3
Refusing Placements	2
Clinical Issues	1
Regulatory	11
Resource Parent Requests	23
<b>Total</b>	<b>50</b>

<b>FY20</b>	<b>Home Closure Reason</b>
Permanency	3
Moved out of DC	0
Refusing Placements	2
Clinical Issues	0
Regulatory	1
Resource Parent Requests	3
<b>Total</b>	<b>9</b>

NCCF:

For FY19, there were 28 closed kinship homes

- 8 closed after kin placements reunified with birth parent(s)
- 5 closed after adopting kin placements
- 7 closed after attaining guardianship of kin placements
- 1 closed after moving to DC
- 1 closed due to CPS investigation
- 4 closed because they were no longer interested in fostering/taking a break
- 1 requirement for full licensure (parent had a temp kinship license)
- 1 closed after the kinship placement transitioned to a higher level of care.

For FY19, there were 45 closed traditional homes

- 4 closed after placements reunified with birth parent(s)
- 7 closed after adopting foster youth
- 2 closed after moving to DC
- 3 closed because they were not accepting placements
- 2 closed due to CPS investigation
- 14 closed due to either expired clearances and due to licensing standards 1 closed due to the health challenge
- 4 closed due to family changes
- 6 closed because they were no longer interested in fostering/taking a break
- 3 closed for 'other' reasons (1 license revoked due to safety concern as she had protective order against ex-husband; 1 closed after foster youth transitioned to kin; 1 closed because foster parent passed away)

For FY20, there were 11 closed kinship homes

- 6 closed after adopting kin placements
- 3 closed after attaining guardianship of kin placements
- 1 closed after moving to DC
- 1 closed after they were evicted from home and kinship placement was replaced

For FY20, there were 14 closed traditional homes

- 2 closed after adopting foster youth
- 1 closed due to substantiated CPS investigation
- 10 closed because they were no longer interested in fostering/taking a break
- 1 requested to have pre-adopt placement removed and became unresponsive

**98. Provide an update on the implementation of the Foster Parent Training Regulation Amendment Act of 2018.**

- a. In CFSA’s oversight responses from February 2019, CFSA noted their intention to comply with the legislation by March 1, 2019. Was this target met?**

The development of a business process and compliance tracking system occurred by March 1, 2019. CFSA began tracking compliance under the law on October 1, 2019.

- b. Has CFSA made trainings available to foster parents at regular intervals and at times that reasonably accommodate foster parents’ schedules?**

The Child Welfare Training Academy (CWTA) continues to offer training sessions on the weekdays and the weekend from 9:00 a.m.-4:30 p.m. to reasonably accommodate the schedules of resource parents. In addition, CFSA has a partnership with the Child Welfare League of America to offer online training to CFSA resource parents via FosterParentCollege.com. This allows CFSA resource parents to access training related to the Foster Parent Training Regulation Amendment Act of 2018 at their convenience.

- c. List the dates, times, and locations of all trainings since implementing the legislation. Provide a list of all upcoming trainings and describe any plans for future trainings.**

CWTA has consistently offered training sessions for specialized populations identified in the legislation. These trainings are offered as a part of both pre-service and in-service training.

*See Attachment Q98(c): Training Courses Addressing Foster Parent Training Regulation Amendment Act of 2018.*

**Upcoming Trainings**

CWTA will continue to offer and develop courses specific to the legislation and based upon feedback from resource parents. Training sessions are developed quarterly.

*Parenting Specialized Populations*

Training Length: 6 hours

Course Description:

This six-hour session is designed to provide resource parents with information on ensuring the safety, permanency, and well-being of children in foster care who have been identified as part of a specialized population in the Foster Parent Training Regulation Amendment Act of 2018. Participants will receive information regarding the unique development needs, parenting practice, and

ways to best support children who may be LGBTQ, a victim of sex trafficking, a child with a disability, pregnant and parenting, has a history of violent behavior, or is 16 years of age or older. Participants will be also be provided a list of both in-person and online training sessions that will provide more in-depth and detailed information for each of these populations. The training will be offered quarterly.

COURSE	DATE	TIME	LOCATION
PARENTING SPECIALIZED POPULATIONS	1/25/2020	9am-4:30pm	200 I Street SE

The six-hour training format follows CWTA’s current training format for resource parents. These sessions will be offered on Saturdays, but there are times we will offer this session on two weekday evenings for three hours in length on each day. Additionally, resource parents will have the option of either completing the full six-hour course or completing shorter online courses with the expectation that the online courses address each of the specialized categories.

*See Attachment Q98c, Training Courses Addressing Foster Parent Training Regulation Amendment Act of 2018 for courses offered through FosterParentCollege.com.*

**d. How is CFSA planning to monitor compliance with the legislation? If there is any aggregate data about compliance available at this time, please provide it.**

CWTA measures the trainings a parent is obligated to take to meet the requirements of the law against the children who are in their homes. Simultaneously, a six-hour training is being built into the regular training curriculum to ensure all parents have foundational knowledge that will inform them should they, at some point, foster a child who falls into these categories. Completion of all resource parent training coursework is monitored by CWTA, Licensing and Relicensing. At this time, there are no aggregate compliance data to report.



- 99. During FY19, how many youth in out-of-home care stayed in a hotel while awaiting a licensed placement? FY20, to date? For each youth who stayed in a hotel, provide:**
- a. The age of the youth;**
  - b. The length of the youth's stay in a hotel;**
  - c. The efforts made to identify a licensed placement;**
  - d. The type of placement the youth was moved to following his/her hotel stay;**
  - e. Steps the agency took to provide supervision for the youth.**
  - f. The factors that led to youth staying in hotels; and**
  - g. Steps the agency has taken to ensure that no youth in out-of-home care will stay in a hotel during the remainder of FY20.**

There were no youth reported as staying in a hotel during FY19 or FY20 to date.

- 100. During FY19, how many youth in out-of-home care stayed overnight at CFSA's offices while awaiting a licensed placement? FY20, to date? For each youth who stayed at CFSA, provide:**
- a. The age of the youth;**
  - b. The length of the youth's stay at CFSA's office;**
  - c. The efforts made to identify a licensed placement;**
  - d. The type of placement the youth was in before staying at CFSA's offices and following the stay at CFSA's offices.**
  - e. Steps the agency took to provide supervision for the youth;**
  - f. The factors that led to youth staying in the CFSA office overnight; and**
  - g. Steps the agency has taken to ensure that no youth in out-of-home care will stay in a CFSA office overnight during the remainder of FY20?**

In FY19, 31 unique children remained overnight at CFSA's offices while awaiting a licensed placement. In FY20, 10 unique youth stayed overnight at CFSA's offices while awaiting a licensed placement. The efforts for each youth to identify a placement included contacting the pool of licensed resource homes, conversations with the both the CPS and Permanency Social Worker when possible to identify an approved relative, researching and vetting Kin, and contacting Congregate Care Providers and/or an emergency shelter (as necessary). The matching tool in FACES has been essential as well and, despite youth who refuse, there has been a reduction in youth staying in the building due to unavailability of a licensed provider. Each youth who experienced an overnight stay at CFSA was monitored by CFSA staff to ensure the youth's safety.

The factors that led to youth who stayed at CFSA's offices overnight during FY19 and FY20

- Placement disruptions occurring late in the evening or early morning hours
- Youth who present with significant mental health and behavioral issues and not having mental health resources such as sub-acute psychiatric beds and partial hospitalization programs

- Youth escorted to the building by MPD/parent/foster parent
- Youth who have been offered placement and they refuse to leave the building

CFSA continues to provide and strengthen our provision of support to resource parents to enhance their capacity to parent all youth in care, including youth with extreme behaviors, to avoid youth disrupting and potentially staying overnight. It is anticipated that the expansion the placement array at the end of FY19 will assist in the reduction of overnight stays.

Age of Youth	Length of Time (days)	FY19 Type of Placement After Overnight
16	1	SOY Home
11	1	Reunification
19	1	Group Home
13	1	Therapeutic Group Home
12	1	Therapeutic Foster Home
8	1	Foster Home
13	1	Foster Home
11	1	Foster Home
11	1	Foster Home
17	1	SOY Home
16	1	Foster Home
16	3	Foster Home
9	4	Residential Treatment Facility
17	1	SOY Home
10	9	Residential Treatment Facility
13	1	Abscondance
12	2	Group Home
11	2	Foster Home
17	1	Foster Home
17	1	Foster Home
11	1	Foster Home
14	1	Abscondance
14	1	Abscondance
14	1	Group Home
12	1	Residential Treatment Facility
15	1	Abscondance
14	1	Abscondance
16	1	SOY Home
8	1	Foster Home
9	1	Kinship Home
15	1	Foster Home
13	1	SOY Home
13	1	Psychiatric Hospital
18	1	Professional Foster Parent
13	1	Therapeutic Foster Home
14	1	Reunification
12	1	NCCF Resource Home
10	1	NCCF Foster Home
9	1	NCCF Foster Home

18	1	CFSA Resource Home
9	4	Residential Treatment Facility

Age of Youth	Length of Time (Days)	FY20 Type of Placement After Overnight
11	1	Therapeutic Foster Care
16	1	Emergency Shelter
18	1	Kinship Provider
13	2	Professional Foster Parent
16	1	Foster Home
15	1	SOY Home
14	1	Intensive Foster Care
14	3	SOY Home
12	1	Foster Home
9	11	Residential Treatment Facility

**101. During FY19, how many youth in out-of-home care stayed in an emergency, short-term, respite, or otherwise temporary placement while awaiting a long-term placement? FY20, to date? For each youth, provide:**

**a. The age of the youth;**

Age	FY 19 Total Unique Children
0	7
1	7
2	4
3	1
4	2
5	2
6	3
8	3
9	1
10	6
11	2
12	11
13	9
14	8
15	11
16	9
18	7

<b>Age</b>	<b>FY 19 Total Unique Children</b>
19	5
20	2
<b>Total</b>	<b>100</b>

<b>Age*</b>	<b>FY20 Total Unique Children</b>
1	0
2	0
3	1
4	0
6	0
9	1
11	1
12	3
13	4
14	8
15	1
16	4
17	2
<b>Total</b>	<b>25</b>

**b. A description of the type of placement;**

<b>Placement Category</b>	<b>FY19 Total Unique Children</b>
Emergency Placement	53
Respite Placement	55
<b>Total</b>	<b>100</b>

<b>Placement Category</b>	<b>FY20 Total Unique Children</b>
Emergency Placement	20
Respite Placement	8
<b>Total</b>	<b>25</b>

Note: Totals may not add up as a child could have multiple placements within the reporting period

- c. **The length of the youth’s stay in the emergency, short-term, respite, or otherwise temporary placement;**

<b>Length of Stay in Emergency/Respite Placements</b>	<b>FY19 Total Unique Children</b>
0-2 days	8
3-5 days	36
6-10 days	27
11-20 days	19
21-30 days	15
31+ days	13
<b>Total</b>	<b>100</b>

<b>Length of Stay in Emergency/Respite Placements</b>	<b>FY20 Total Unique Children</b>
0-2 days	3
3-5 days	6
6-10 days	7
11-20 days	7
21-30 days	6
31+ days	1
<b>Total</b>	<b>25</b>

- d. **The circumstances under which each youth is placed in an emergency placement;**

Youth who entered emergency, short-term placement, were placed due to a few circumstances but generally, the focus was to stabilize and assess their needs. The youth either disrupted quickly from a provider; was new to foster care and circumstances related to their removal stemmed from an unwilling caregiver due to the youth’s behavioral and mental health challenges; the youth returned from missing child status, or they truly needed a respite from current family situation in order to preserve the placement.

- e. **The efforts made to identify an appropriate placement;**

CFSA makes the same efforts for any youth requiring a placement, whether it be an initial entry or a re-placement. When a youth is placed in an emergency setting, the placement worker continues to work with the team to seek the best match across the range of placement options.

- f. The barriers that exist to placing youth into traditional foster homes immediately after they are in emergency, short-term, respite, or otherwise temporary placement; and

As noted above, there is an overall intention of assessment and stabilization for majority of youth placed in this setting. At times, a traditional foster home may not be clinically appropriate and the decision is made to place in a group home setting.

- g. The type of placement the youth was moved to following his/her stay in the emergency, short-term, respite, or otherwise temporary placement.

Home Type	FY19 Subsequent Placements			No Subsequent Placements
	Foster Homes	Group Homes	Other	
Foster Homes	70	0	2	1
Group Settings	30	12	21	2
<b>Total</b>	<b>100</b>	<b>12</b>	<b>23</b>	<b>3</b>

Home Type	FY20 Subsequent Placements			No Subsequent Placements
	Foster Homes	Group Homes	Other	
Foster Homes	7	0	0	2
Group Settings	7	4	9	3
<b>Total</b>	<b>14</b>	<b>4</b>	<b>9</b>	<b>5</b>

Note: Foster Homes include Kinship, Traditional, and Traditional Foster Family Emergency (STAR Homes). Group Settings include Diagnostic and Emergency Care, Group Homes and Residential Treatment Facilities. Other includes Abscondance, Correctional Facilities, Hospitals and Not in a Legal Placement.

**102. During FY19, how many youth in out-of-home care stayed at Sasha Bruce shelter beds while awaiting a non-short-term placement? FY20 to date? For each youth, provide:**

**a. The age of the youth;**

**FY19**

<b>Age*</b>	<b>Total Unique Children</b>
11	9
12	6
13	8
14	9
15	8
16	6
17	3
<b>Total</b>	<b>49</b>

\*Age is calculated as of the start of the reporting fiscal year (10/1/18)

**FY20**

<b>Age*</b>	<b>Total Unique Children</b>
12	3
13	3
14	5
15	1
16	4
17	2
<b>Total</b>	<b>18</b>

\*Age is calculated as of the start of the reporting fiscal year (10/1/19)

**b. A description of the type of placement;**

<b>Placement Category</b>	<b>FY19 Total Unique Children</b>
Emergency Placement	<b>49</b>



<b>Placement Category</b>	<b>FY20 Total Unique Children</b>
Emergency Placement	<b>18</b>

**c. The length of the youth’s stay in a Sasha Bruce shelter bed;**

<b>Length of Stay in Emergency/Respite Placements</b>	<b>Total Unique Children</b>
0-2 days	6
3-5 days	8
6-10 days	12
11-20 days	11
21-30 days	13
31+ days	10
<b>Total</b>	<b>49</b>

<b>Length of Stay in Emergency/Respite Placements</b>	<b>Total Unique Children</b>
0-2 days	1
3-5 days	5
6-10 days	2
11-20 days	6
21-30 days	6
<b>Total</b>	<b>18</b>

**d. The efforts made to identify a non-short-term placement;**

CFSA makes the same efforts for any youth requiring a placement, whether an initial entry or re-placement. CFSA seeks the best match across the range of options available. However, there are occasions that short term placements are supported depending on the youth and what truly needs to be assessed in order to find the best match in family based care.

- e. **The type of placement the youth was moved to following his/her stay at Sasha Bruce;**

Home Type	Subsequent Placements			No Subsequent Placements
	Foster Homes	Group Homes	Other	
Group Settings	30	12	20	1

Note: Foster Homes include Kinship, Traditional, and Traditional Foster Family Emergency (STAR Homes). Group Settings include Diagnostic and Emergency Care, Group Homes and Residential Treatment Facilities. Other includes Abscondance, Correctional Facilities, Hospitals and Not in a Legal Placement.

Home Type	Subsequent Placements			No Subsequent Placements
	Foster Homes	Group Homes	Other	
Group Settings	7	3	8	3

Note: Foster Homes include Pre-Adoptive and Traditional; Group Settings include Group Homes; Other includes Abscondance and Hospitals.

- f. **Steps the agency took to provide supervision for the youth;**

CFSA does not provide supervision at Sasha Bruce as they have staff on site to provide services. The assigned social worker continues to work with the youth while in placement.

- g. **The factors that led to youth staying at Sasha Bruce; and**

Sasha Bruce is a short-term emergency placement and continues to be utilized for assessment and stabilization to ensure best match in family based care when factors exist requiring this service (i.e. youth who are returning from missing child status; youth are removed from their families due to the caretaker being unwilling due to significant mental health and behavioral challenges; and youth who are having extreme difficulties in families and need a respite for preservation of the family).

- h. **Steps the agency has taken to ensure that no youth in out-of-home care will stay in Sasha Bruce during the remainder of FY20.**

Sasha Bruce is a valuable part of CFSA's placement array and the provider assists with decreasing the number of youth who remain at CFSA for extended hours and overnight. They also are a great support in preparing youth for family-based care in order for the next placement to be sustainable.

**103. During FY19, how many youth in out-of-home care stayed in a STAR home placement while awaiting a non-short-term placement? FY20 to date? For each youth, provide:**

**a. The age of the youth**

Age	FY19 Total Unique Children
9	1
12	1
20	1
<b>Total</b>	<b>3</b>

STAR homes are no longer available. STAR homes are foster homes that receive a daily rate even when children are not placed in the home, in order to have the placement available 24/7 for emergencies. The program was discontinued because resource parents often refused youth being placed in their home and it was not cost effective to continue to the program.

**b. A description of the type of placement**

Placement Category	FY19 Total Unique Children
Emergency Placement	3

**c. The length of the youth's stay in the STAR home;**

Length of Stay in Emergency/Respite Placements	FY19 Total Unique Children
0-2 days	1
6-10 days	1
21-30 days	1
<b>Total</b>	<b>3</b>

**d. What efforts were made to identify a non-short-term placement; and**

CFSA makes the same effort for any youth requiring a placement, whether an initial entry or re-placement. The Agency seeks the best match across the range of options available.

- e. The type of placement the youth was moved to following his/her stay in the STAR home.

Home Type	Subsequent Placements		Total Placement Episodes
	Foster Homes	Other	
Foster Homes	1	2	3

104. During FY19, how many youth in out-of-home care stayed in an Interval home placement while awaiting a non-short-term placement? FY20, to date? For each youth, provide:

- The age of the youth;
- A description of the type of placement;
- The length of the youth's stay in the Interval home;
- The efforts made to identify a non-short-term placement; and
- The type of placement the youth was moved to following his/her stay in the Interval home.

Placement	FY19	FY20
Interval <sup>8</sup>	10	1

**FY19 Interval Home**

Age	Length of Stay (Days)	Placement
14	3	Hospital
16	2	Abscondence
12	1	Emergency Group Home
17	3	SOY Foster Home
15	2	CFSA Foster Home
12	3	CFSA Foster Home
18	3	Traditional

<sup>8</sup> Interval Homes provide an immediate placement in a family-based home to a child entering foster care or needing an unplanned replacement in a different setting. The homes provide a short-term placement (no more than 72 hours) with stabilization services and intervention to the child while the Agency is assessing kin or another long-term, more permanent and appropriate placement setting is secured.

Age	Length of Stay (Days)	Placement
20	1	Group Home
18	3	LAYC Foster Home
13	3	SOY Foster Home

**FY20 Interval Home**

Age	Length of Stay (Days)	New Placement
15	1	CFSA Foster Home

CFSA makes the same efforts for any youth requiring a placement, whether an initial entry or re-placement. CFSA seeks the best match across the range of options available.

**105. Provide the number of unusual incident reports in foster homes, group homes and residential treatment facilities by category of report and by each specific provider for FY19 and FY20 to date.**

FY19	Congregate Care Provider Programs										
	Boys Town TGH	CGuild Thr GH	FMatters TPP	G.A.N.G	G.A.N.G ILP	I.L.S	Maximum Quest	Sasha Bruce	T.E.M	Umbrella TGH	Annual Aggregate
<b>Abscendence</b>	45	5	0	19	0	14	117	8	12	97	<b>315</b>
<b>Abuse**</b>	3	0	0	0	0	0	0	0	0	0	<b>3</b>
<b>Abuse/Misuse of Resident's Funds</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Alcohol</b>	0	0	0	0	1	0	0	0	0	0	<b>1</b>
<b>Arrest of child</b>	8	0	0	3	2	3	1	3	2	6	<b>28</b>
<b>Automobile Accident (Resident or staff on duty)</b>	2	0	0	0	0	0	0	0	1	0	<b>3</b>
<b>Communicable Disease Outbreak</b>	0	0	0	0	0	0	0	0	0	0	<b>1</b>
<b>Contraband</b>	4	3	0	5	6	5	2	1	2	14	<b>42</b>

<b>FY19</b>	<b>Congregate Care Provider Programs</b>										
<b>Category</b>	<b>Boys Town TGH</b>	<b>CGuild Thr GH</b>	<b>FMatters TPP</b>	<b>G.A.N.G</b>	<b>G.A.N.G ILP</b>	<b>I.L.S</b>	<b>Maximum Quest</b>	<b>Sasha Bruce</b>	<b>T.E.M</b>	<b>Umbrella TGH</b>	<b>Annual Aggregate</b>
<b>Destruction of Property</b>	16	0	1	7	11	14	5	6	1	0	<b>59</b>
<b>Drugs</b>	9	0	0	3	13	1	0	0	1	0	<b>27</b>
<b>Fatality</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Fatality (Staff) at facility or while on duty</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Fire Hazard</b>	0	0	0	0	1	0	0	0	3	0	<b>4</b>
<b>Hospitalization (Resident)</b>	10	0	0	1	2	4	4	1	1	0	<b>22</b>
<b>Loss of any utilities (power, water, sewage, etc.)</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Medical</b>	11	2	2	6	8	5	7	14	9	0	<b>64</b>
<b>Media/High-Level Government Official(s) Visit</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Misconduct or fraud (staff)</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Neglect</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>
<b>Personal Injury</b>	3	0	0	2	0	0	0	0	0	0	<b>5</b>
<b>Physical Assault</b>	42	6	0	8	1	3	0	18	5	0	<b>83</b>
<b>School Suspension/Expulsion/other School Incident</b>	24	0	0	0	0	2	0	2	0	0	<b>28</b>
<b>Sexual Assault</b>	1	0	0	0	0	0	0	0	0	0	<b>1</b>
<b>Sexualized Behavior</b>	1	0	0	0	0	1	1	1	0	0	<b>4</b>
<b>Suicidal</b>	7	0	0	5	1	1	0	1	0	0	<b>15</b>
<b>Theft</b>	4	0	0	1	2	2	2	6	0	0	<b>16</b>
<b>Unauthorized Guest</b>	0	0	0	1	0	1	0	0	0	0	<b>2</b>
<b>Use of restraint</b>	0	0	0	0	0	2	0	0	0	0	<b>2</b>
<b>Verbal Threat (Resident)</b>	27	0	0	4	2	1	3	7	5	1	<b>50</b>
<b>Verbal Threat (Staff)</b>	0	1	0	0	0	2	0	2	0	0	<b>5</b>
<b>Victim of Delinquent Behavior</b>	0	0	0	0	0	0	0	0	0	0	<b>0</b>

FY19	Congregate Care Provider Programs										
Category	Boys Town TGH	CGuild Thr GH	FMatters TPP	G.A.N.G	G.A.N.G ILP	I.L.S	Maximum Quest	Sasha Bruce	T.E.M	Umbrella TGH	Annual Aggregate
Victim of Physical Assault	0	0	0	4	0	1	0	0	0	0	5
Violation of Resident's rights	0	0	0	0	0	0	1	0	0	0	1
<b>Provider Totals</b>	<b>217</b>	<b>17</b>	<b>3</b>	<b>69</b>	<b>49</b>	<b>62</b>	<b>143</b>	<b>70</b>	<b>42</b>	<b>118</b>	<b>785</b>

FY20	Congregate Care Provider Programs									
Category	BTown TGH	CGuild Thr GH	G.A.N.G	I.L.S	Maximum Quest	Sasha Bruce	T.E.M	Umbrella TGH	Quarter Aggregate	
Absent/Missing Persons <i>*Abscondence*</i>	9	0	2	0	0	6	0	26	43	
Abuse**	0	0	0	0	0	0	0	0	0	
Abuse/Misuse of Resident's Funds	0	0	0	0	0	0	0	0	0	
Alcohol	0	0	0	0	0	0	0	0	0	
Arrest of child	0	0	2	0	1	0	1	1	5	
Automobile Accident (Resident or staff on duty)	0	0	0	0	0	0	0	0	0	
Communicable Disease Outbreak	0	0	0	0	0	0	0	0	0	
Contraband	2	0	0	0	0	0	0	0	2	
Destruction of Property	3	0	2	0	2	3	0	0	10	
Drugs	0	0	0	0	0	0	0	0	0	
Fatality	0	0	0	0	0	0	0	0	0	
Fatality (Staff) at facility or while on duty	0	0	0	0	0	0	0	0	0	
Fire Hazard	0	0	0	0	0	0	0	0	0	
Hospitalization (Resident)	0	0	0	0	0	0	0	0	0	

<b>FY20</b>	<b>Congregate Care Provider Programs</b>								
<b>Category</b>	<b>BTown TGH</b>	<b>CGuild Thr GH</b>	<b>G.A.N.G</b>	<b>I.L.S</b>	<b>Maximum Quest</b>	<b>Sasha Bruce</b>	<b>T.E.M</b>	<b>Umbrella TGH</b>	<b>Quarter Aggregate</b>
<b>Loss of any utilities (power, water, sewage, etc.)</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Medical</b>	0	0	1	0	1	6	0	0	<b>8</b>
<b>Media/High-Level Government Official(s) Visit</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Misconduct or fraud (staff)</b>	0	0	0	0	0	1	0	0	<b>1</b>
<b>Neglect</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Personal Injury</b>	1	0	2	0	0	0	0	0	<b>3</b>
<b>Physical Assault</b>	4	0	2	1	0	3	0	1	<b>11</b>
<b>School Suspension/Expulsion/other School Incident</b>	0	0	1	0	0	0	0	0	<b>1</b>
<b>Sexual Assault</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Sexualized Behavior</b>	1	0	0	0	0	0	0	0	<b>1</b>
<b>Suicidal</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Theft</b>	0	0	1	0	0	0	0	0	<b>1</b>
<b>Unauthorized Guest</b>	0	0	0	0	1	0	0	0	<b>1</b>
<b>Use of restraint</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Verbal Threat (Resident)</b>	0	0	4	0	0	0	0	3	<b>7</b>
<b>Verbal Threat (Staff)</b>	0	0	0	0	1	0	0	0	<b>1</b>
<b>Victim of Delinquent Behavior</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Victim of Physical Assault</b>	2	0	0	0	0	0	0	0	<b>2</b>
<b>Violation of Resident's rights</b>	0	0	0	0	0	0	0	0	<b>0</b>
<b>Provider Totals</b>	<b>22</b>	<b>0</b>	<b>17</b>	<b>1</b>	<b>6</b>	<b>19</b>	<b>1</b>	<b>31</b>	<b>97</b>



<b>Family Based Providers</b>								
<b>FY19 Unusual Incidents Reports</b>								
	<b>Abuse</b>	<b>Child Fatality</b>	<b>Contraband</b>	<b>Medical/ Hospitalization</b>	<b>Neglect</b>	<b>Sexual Assault</b>	<b>Suicidal</b>	<b>TOTAL</b>
Latin American Youth Center	1	0	0	1	0	0	0	2
Lutheran Social Services	0	0	0	2	0	0	1	3
National Center for Children and Families	33	0	0	35	9	4	3	72
<b>TOTAL</b>	<b>34</b>	<b>0</b>	<b>0</b>	<b>38</b>	<b>9</b>	<b>4</b>	<b>4</b>	<b>89</b>

<b>Family Based Providers</b>								
<b>FY20 Unusual Incidents Reports</b>								
	<b>Abuse</b>	<b>Child Fatality</b>	<b>Contraband</b>	<b>Medical/ Hospitalization</b>	<b>Neglect</b>	<b>Sexual Assault</b>	<b>Suicidal</b>	<b>TOTAL</b>
Latin American Youth Center	0	0	0	0	0	0	0	0
Lutheran Social Services	0	0	0	0	0	0	0	0
National Center for Children and Families	10	0	0	3	5	2	1	21
<b>TOTAL</b>	<b>10</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>21</b>

**106. How has the agency's placement array changed in DC and in Maryland since CFSA has moved to a singular Maryland provider?**

See response to question 106(c)

**a. How many agencies are part of the placement array outside of CFSA and NCCF?**

For family-based care there are currently three (3) agencies that are a part of the placement array outside of CFSA and NCCF.

**b. How many placements are available by agency (CFSA/NCCF).**

Agency	Available Slots
Children’s Choice	36
Latin American Youth Center	20
Lutheran Social Services*	30

\*LSS is exclusively for Unaccompanied Refugee Minors

**c. What plans are there to expand the placement array in FY20, generally? Specifically, for high-needs children?**

By FY19 Q4, CFSA made several enhancements to the placement array to meet high-needs children:

Placement Array Enhancements
Added two Stabilization Observation Assessment Respite (SOAR) Professional Foster Parents, with a total of four beds, to serve high-needs children.
Entered into a contract with Children’s Choice to provide Intensive Foster Care Beds for 36 children.
Secured six additional Congregate Care beds for children with Autism Spectrum Disorder.
Secured six additional behavioral/therapeutic beds for children.

In FY20, CFSA will continue to focus on the identification of kin as the first placement. Recruitment strategies will be focused on targeted areas in the District that have housing to accommodate foster care youth.

**d. Describe the population intended to be served by any new contracted agency in FY20.**

The Agency has entered into a new contract with Children’s Choice for 36 beds of Intensive Foster Care services. The intention is to serve children and youth from birth through 21 years of age who are appropriate for a family-based setting but are experiencing (or are likely to experience) placement instability, as indicated by, but not limited to:

- A history of multiple incidents of physical or verbal aggression; persistent failure to follow household rules; destruction or stealing of property; pending criminal charges
- A history of “place” instability prior to entering foster care, i.e., frequent moves among relatives, kin or friends; repeated placement in juvenile, congregate or residential treatment settings
- Stepping up/down from diagnostic or PRTF
- Current mental health diagnosis
- Documented significant behavioral health diagnosis
- History of multiple placements (four or more in the last 6 months)
- History of documented substance abuse impacting daily functioning
- Autism Spectrum Disorder
- Victims of Commercially Sexually Exploited Children

**107. Explain how the Foster Parent Bill of Rights legislation is currently being distributed and implemented at both CFSA and NCCF.**

CFSA:

CFSA requires prospective resource parents to sign an acknowledgement form confirming they have reviewed and understand the Foster Parent Bill of Rights and Responsibilities. During the licensing stage, all parents are required to sign the acknowledgement form which is then placed in the parent’s file. In addition, an overview of the Foster Parent Rights and Responsibilities document is included in the Resource Parent Handbook (*Chapter 11, page 84*) and the document is accessible on the CFSA website. NCCF distributes the Foster Parent Bill of Rights and Responsibilities as part of the licensing packet and the document is disseminated during their annual resource parent meeting.

NCCF:

NCCF distributes the Foster Parents Bill of Right at the following junctures:

- Annual Foster Parent meeting
- Licensure of new families
- At the time of license renewal

**108. In recent years, the country has seen a large number of youth entering the United States alone - Unaccompanied Refugee Minors (URM) – or with parents and then being separated. Provide an update on the following:**

- a. How many youth separated from their parents at the border entered CFSA’s care in FY19 and FY20, to date?**

None of the children who entered CFSA’s care through the URM program are children who were separated from their parents at the border.

**b. How many URM children entered CFSA’s care in FY19 and FY20, to date?**

In FY19, Seven URM children entered CFSA care. In FY20, no URM children entered CFSA care.

**c. Provide any additional relevant detail.**

No relevant detail to report.

**109. In 2019, Maryland-based Dynamic Service Solutions applied to open a temporary 200-bed District shelter to house unaccompanied migrant children on behalf of the federal government. Soon after, the District drafted emergency and permanent regulations prohibiting the licensure of facilities housing more than 15 residents.**

**a. What is the status of the permanent regulation?**

Final rulemaking was finalized on November 8, 2019 amending 29 DCMR § 6219.12 to restrict the capacity of CFSA licensed facilities to 15 residents.

**b. What is the current status of the federal government’s efforts to open a shelter for URM children in the District?**

To clarify, the shelter in question is designated as a shelter for unaccompanied alien children or “UACs” rather than unaccompanied refugee minors or “URMs”. The UAC Program is managed by the Office of Refugee Resettlement (ORR) within the Administration for Children and Families, an operational division of the U.S. Department of Health and Human Services (HHS).

Dynamic Services Solutions, Inc. – Children First Residential Care (DSS) responded to a Request for Applications for Residential (Secure) Services for Unaccompanied Alien Children and subsequently received a federal grant to establish and operate a shelter for unaccompanied alien children, ages 13-17, in the DC Metropolitan area.

Currently, the Office of Facility Licensing is not in receipt of a new application in compliance with the new regulations regarding facility size.

**Implementation of Standby Guardian Legislation**

**110. What steps have CFSA taken to educate families about the right to designate a standby guardian?**

CFSA is currently in the process of developing collateral materials to assist in educating families about the right to designate a standby guardian.

**Permanency**

**111. Provide the total number of youth, by age and gender, who in FY19 and FY20, to date, have a permanency goal of:**

- a. Adoption;**
- b. Guardianship;**
- c. Custody;**
- d. Another Planned Permanent Living Arrangement (APPLA).**

Age	Permanency Goal						FY19 Total
	Adoption	APPLA	Guardianship	Legal Custody	Reunification	No Goal	
<b>0</b>	3	0	0	0	19	1	<b>23</b>
<b>1</b>	13	0	0	0	32	1	<b>46</b>
<b>2</b>	20	0	0	0	29	1	<b>50</b>
<b>3</b>	18	0	2	0	24	0	<b>44</b>
<b>4</b>	11	0	2	0	14	0	<b>27</b>
<b>5</b>	13	0	3	0	19	0	<b>35</b>
<b>6</b>	12	1	2	0	23	0	<b>38</b>
<b>7</b>	10	0	5	0	19	0	<b>34</b>
<b>8</b>	12	0	6	0	20	0	<b>38</b>
<b>9</b>	13	0	5	0	16	0	<b>34</b>
<b>10</b>	13	0	4	0	19	0	<b>36</b>
<b>11</b>	13	0	7	0	12	0	<b>32</b>
<b>12</b>	8	0	3	0	15	0	<b>26</b>
<b>13</b>	6	1	7	0	16	0	<b>30</b>
<b>14</b>	7	2	7	0	14	0	<b>30</b>
<b>15</b>	13	2	9	0	19	1	<b>44</b>
<b>16</b>	5	2	17	0	17	1	<b>42</b>
<b>17</b>	8	4	22	0	12	0	<b>46</b>
<b>18</b>	3	13	25	0	14	0	<b>55</b>
<b>19</b>	3	28	10	0	1	0	<b>42</b>
<b>20</b>	0	35	5	1	2	0	<b>43</b>
<b>21</b>	0	1	0	0	0	0	<b>1</b>
<b>Total</b>	<b>204</b>	<b>89</b>	<b>141</b>	<b>1</b>	<b>356</b>	<b>5</b>	<b>796</b>

Gender	Permanency Goal						FY19 Total
	Adoption	APPLA	Guardianship	Legal Custody	Reunification	No Goal	
<b>Female</b>	96	43	70	1	175	2	<b>387</b>
<b>Male</b>	108	46	71	0	181	3	<b>409</b>
<b>Total</b>	<b>204</b>	<b>89</b>	<b>141</b>	<b>1</b>	<b>356</b>	<b>5</b>	<b>796</b>

Age	Permanency Goal					FY20 Total
	Adoption	APPLA	Guardianship	Reunification	No Goal	
0	2	0	0	28	0	30
1	10	0	0	29	0	39
2	12	0	0	34	0	46
3	6	0	1	20	0	27
4	12	0	1	23	0	36
5	11	0	2	24	0	37
6	12	0	2	21	0	35
7	9	1	4	17	0	31
8	11	0	5	21	0	37
9	9	0	5	16	0	30
10	9	0	5	14	0	28
11	15	0	6	15	1	37
12	6	0	5	11	0	22
13	8	1	8	12	1	30
14	6	2	11	18	0	37
15	11	2	8	21	0	42
16	7	2	18	15	0	42
17	6	4	18	17	0	45
18	4	13	27	9	0	53
19	3	22	12	1	0	38
20	0	37	7	2	0	46
<b>Total</b>	<b>169</b>	<b>84</b>	<b>145</b>	<b>368</b>	<b>2</b>	<b>768</b>

Gender	Permanency Goal					FY20 Total
	Adoption	APPLA	Guardianship	Reunification	No Goal	
Female	86	44	74	173	2	379
Male	83	40	71	195	0	389
<b>Total</b>	<b>169</b>	<b>84</b>	<b>145</b>	<b>368</b>	<b>2</b>	<b>768</b>

**112. The federal Sex Trafficking and Strengthening Families Act of 2014 allows children ages 14 and older to participate in transition planning for successful adulthood.**

- a. Describe CFSA’s efforts to expand its current transition planning efforts to begin at age 14.**

CFSA develops case plans for all youth in care; these plans are updated every six months and regular case planning meetings are held between the social worker, Guardian Ad Litem, Assistant Attorney General, resource parent, birth parents and service providers.

- b. How many children ages 14 and older had monthly team meetings in FY19? [If CFSA still only starts tracking age 15, answer the question for children ages 15 and older.]**

Federal legislation requires a Youth Transition Planning (YTP) Team Meeting is held every 90 days for children 15 and older. As of December 31, 2019, 134 out of 169 youth aged 15 and older were in compliance.

- c. If CFSA does not start tracking this at age 14, explain why.**

While team meetings and case plans are occurring for 14 year olds; the logic for the YTP management report only captured 15 and older. CFSA is working on updating the logic to include 14 year olds.

- 113. How many adoptions were finalized in FY19 and FY20, to date? What was the average length of time from filing of an adoption petition to finalization of such adoptions?**

<b>FY19</b>	<b>FY20</b>
101	44

<b>Fiscal Year</b>	<b>Foster Care Adoptions Finalized</b>
<b>FY19</b>	14 Months
<b>FY20</b>	8 Months

**114. For FY19 and FY20, to date, provide the number of children who have a permanency goal of adoption and were placed in an approved adoption placement within:**

- a. 9 months of the goal being set**
- b. 12 months of the goal being set**
- c. 18 months of the goal being set**
- d. 24 months or longer of the goal being set**

<b>Months</b>	<b>FY19</b>	<b>FY20</b>
0 – 9	91	72
10 – 12	2	1
13 - 18	4	2
19 - 23	2	3
24+	4	0
<b>Total Children</b>	<b>103</b>	<b>78</b>

**115. Regarding guardianships:**

- a. How many guardianships were finalized in FY19? FY20, to date?**

<b>Fiscal Year</b>	<b>Total Children</b>
<b>FY19</b>	40
<b>FY20</b>	6

- b. Provide the STAT review results for FY19 and FY20, to date, including:**
  - i. Average time between being placed in a home and finalizing the guardianship; and**

<b>Fiscal Year</b>	<b>Average time between being placed in a home and finalizing the guardianship</b>
<b>FY19</b>	19 Months
<b>FY20</b>	44 Months <sup>9</sup>

Note: that for the FY20 finalizations all children achieved guardianship in the home they were placed in upon entering foster care. Therefore, the average of 44 months represents their length of stay in care.”

---

<sup>9</sup> For the FY20 finalizations, all children achieved guardianship in the home they were placed upon entering foster care. Therefore, the average of 44 months represents their length of stay in care.



- ii. Average time between establishing a goal of guardianship and finalizing the guardianship.

Fiscal Year	Average time between establishing a goal of guardianship and finalizing the guardianship
FY19	18 Months
FY20	7 Months

116. For FY19 and FY20, to date, provide the number of children who have a permanency goal of guardianship and were placed with an identified candidate for guardianship within:

- a. 9 months of the goal being set;
- b. 12 months of the goal being set;
- c. 18 months of the goal being set;
- d. 24 months or longer of the goal being set; and

Months	FY19	FY20
0 – 9	30	27
10 – 12	3	4
13 - 18	1	1
19 - 23	3	1
24 or more	7	8
<b>Total Children</b>	<b>44</b>	<b>41</b>

- e. The number of children with a permanency goal of guardianship that are not currently placed with an identified candidate for guardianship.

Fiscal Year	Number of Children
FY19	97
FY20	104

- 117. How many children remain in foster care after being the subject of a termination of parental rights (TPR) order? How many of such children have stayed in foster care for:**
- a. 6 months following a TPR;**
  - b. 12 months following a TPR;**
  - c. 18 months following a TPR; and**
  - d. 24 months or longer following a TPR?**

<b>Months</b>	<b>FY19 Total Children</b>
0 – 6	10
7 – 12	1
13 – 18	0
19 – 23	0
24+	1
<b>Total</b>	<b>12</b>

<b>Months</b>	<b>FY20 Total Children</b>
0 – 6	0
7 – 12	0
13 – 18	0
19 – 23	0
24+	1
<b>Total</b>	<b>1</b>

- 118. How many guardianships were disrupted in FY19 and FY20, to date? Provide a breakdown of whether the permanency provider was kin or non-kin.**

<b>Guardianship Disruptions</b>	<b>Total</b>	<b>Kin</b>	<b>Non-Kin</b>
FY19	17	9	8
FY20	1	0	1

119. How many adoptions were disrupted in FY19 and FY20, to date? Provide a breakdown of whether the permanency provider was kin or non-kin.

Adoption Disruptions	Total	Kin	Non-Kin
FY19	2	0	2
FY20	1	0	1

**Private Agency Performance**

120. For each private agency that places and/or case manages youth in foster care, provide the following for FY19 and FY20, to date:

- a. The most current data on the average time a child remains in foster care when his/her case is managed by that agency. How does this data compare to children whose cases are managed by CFSA?

Agency	Total Children	FY19 Average Length of Stay with Agency (in Months)
Latin American Youth Center	14	16
Lutheran Social Services	22	29
NCCF	321	10
<b>Private Agency</b>	<b>357</b>	<b>11</b>
<b>CFSA</b>	<b>439</b>	<b>12</b>
<b>Total</b>	<b>796</b>	<b>12</b>

Agency	Total Children	FY20 Average Length of Stay with Agency (in Months)
Latin American Youth Center	13	16
Lutheran Social Services	21	30
NCCF	315	11
<b>Private Agency</b>	<b>349</b>	<b>12</b>
<b>CFSA</b>	<b>419</b>	<b>12</b>
<b>Total</b>	<b>768</b>	<b>12</b>

- b. Data on the timely achievement of permanency outcomes for each private agency. How does this data compare to children whose cases are managed by CFSA?

Agency	Permanency Outcome	Total Children	FY19 Average Length of Stay with Agency (in Months)
Latin American Youth Center	Adoption	2	20
	Reunification	1	19
	<b>Subtotal</b>	<b>3</b>	<b>20</b>
National Center for Children and Family	Adoption	30	10
	Guardianship	13	11
	Reunification	85	7
	<b>Subtotal</b>	<b>128</b>	<b>8</b>
CFSA	Adoption	68	26
	Guardianship	27	20
	Reunification	140	9
	<b>Subtotal</b>	<b>235</b>	<b>15</b>
<b>Total</b>		<b>363</b>	<b>12</b>

Agency	Exit Reason	Total Children	FY20 Average Length of Stay with Agency (in Months)
NCCF	Adoption	18	13
	Guardianship	5	12
	Reunification	5	14
	<b>Subtotal</b>	<b>28</b>	<b>13</b>
Latin American Youth Center	Adoption	1	32
	<b>Subtotal</b>	<b>1</b>	<b>32</b>
CFSA	Adoption	25	21
	Guardianship	2	35
	Reunification	26	9
	<b>Subtotal</b>	<b>53</b>	<b>16</b>
<b>Total</b>		<b>82</b>	<b>15</b>

- c. For each private agency, the number and percentage of foster homes in D.C. versus Maryland and Virginia. How does this data compare with CFSA foster homes?

Non Contracted Homes	FY19 Licensed Homes									
	State									
	DC		MD		VA		Other		Total	
CFSA Foster Homes	252	46.4%	15	2.8%	8	1.5%	9	1.7%	284	52.30%
Contracted Homes	Licensed Homes									
	State									
	DC		MD		VA		Other		Total	
Latin American Youth Center (Program)	11	2.0%	0	0.0%	0	0.0%	0	0.0%	11	2.03%
Lutheran Social Services	4	0.7%	13	2.4%	0	0.0%	0	0.0%	17	3.13%
Natl Center/Children&Families (Baptist Home)	0	0.0%	233	42.9%	0	0.0%	0	0.0%	233	42.91%
<b>Private Agencies Subtotal</b>	<b>15</b>	<b>2.8%</b>	<b>244</b>	<b>44.9%</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0.0%</b>	<b>259</b>	<b>47.70%</b>
<b>Total</b>	<b>267</b>	<b>49.2%</b>	<b>259</b>	<b>47.7%</b>	<b>8</b>	<b>1.5%</b>	<b>9</b>	<b>1.7%</b>	<b>543</b>	<b>100.00%</b>

Note: Foster Homes that are licensed and with or without children placed, are included in the total.

Non Contracted Homes	FY20 Licensed Homes									
	State									
	DC		MD		VA		Other		Total	
CFSA Foster Homes	252	47.4%	10	1.9%	8	1.5%	9	1.7%	279	52.44%
Contracted Homes	Licensed Homes									
	State									
	DC		MD		VA		Other		Total	
Latin American Youth Center (Program)	10	1.9%	0	0.0%	0	0.0%	0	0.0%	10	1.88%
Lutheran Social Services	4	0.8%	12	2.3%	0	0.0%	0	0.0%	16	3.01%
Natl Center/Children&Families (Baptist Home)	0	0.0%	228	42.9%	0	0.0%	1	0.2%	229	43.05%
<b>Private Agencies Subtotal</b>	<b>14</b>	<b>2.6%</b>	<b>238</b>	<b>44.7%</b>	<b>0</b>	<b>0.0%</b>	<b>1</b>	<b>0.2%</b>	<b>253</b>	<b>47.56%</b>
<b>Total</b>	<b>266</b>	<b>50.0%</b>	<b>248</b>	<b>46.6%</b>	<b>8</b>	<b>1.5%</b>	<b>10</b>	<b>1.9%</b>	<b>532</b>	<b>100.00%</b>

Note: Foster Homes that are licensed and with or without children placed, are included in the total.

- d. Describe CFSA's outreach and training for private agency social workers regarding changes in CFSA policy. What data does CFSA collect regarding private agency compliance with CFSA policy?

CFSA published two Policy Presses in FY19, and one in FY20 Q1 that are sent to private agencies. CFSA also presents information about policies at private agency meetings. In addition, CWTA sends a quarterly publication of training opportunities for both CFSA and provider agency social workers where policies are included in the training. Private agency representation may be included on CFSA's programmatic workgroups when developing or updating policies.

Private agencies are assessed as compliant with CFSA policy through contract monitoring, qualitative and quantitative performance reviews, and administrative data.

### **OLDER YOUTH ISSUES**

**121. In FY19 and FY20, to date, provide the number of youth, by age, who are enrolled in youth development enrichment programming provided by CFSA through OYE.**

<b>Support and Enrichment Programming</b>	<b>FY19</b>	<b>FY20</b>	<b>Age Range</b>
Education Units	123	85	14 to 23
Career Pathways	113	N/A	18 to 21
Making Money Grow (MMG)	121	122	15 to 21
Rapid Housing	21	3	21 to 23
YVLifeSet	32	32	17-21

**122. What positions in OYE specifically support youth exiting care who express housing needs?**

CFSA does not have any positions dedicated solely to addressing housing needs. CFSA believes that all children in care deserve a family. The Agency continues to focus on permanency for all youth which relieves the need to focus on independent housing at 21. It is the responsibility of the OYE, Permanency, NCCF, and LAYC social workers to assess youth housing needs while they are in care. Housing is discussed in all Youth Transition Planning (YTP) meetings. In addition, the OYE Aftercare Services supervisor is responsible for Jump Start meetings and tracks those youth who have housing instability closely between 20.5 years old and 21 years old.

**a. When do these staff start working with youth on their housing needs?**

Staff begin working with the youth on their housing needs as soon as it is identified as a need, and during each Youth Transition Planning meeting (YTP), which happens every 90 days. Housing is further explored at the 21 JumpStart review that is held when a youth turns 20.5 years old.

**b. How many youth did this position(s) assist in FY19 and FY20, to date?**

<b>FY19</b>	55
<b>FY20</b>	10

**c. What other responsibilities do these positions have?**

Case carrying social workers are responsible for case management and transition planning for all youth on their assigned caseload. The two Aftercare Services workers and one supervisor, however, support all youth exiting care through the 21 Jump Start team transition planning process.

**123. How many youth are currently in care between the ages of 13 and 20 (by age)?  
And by gender?**

<b>Age</b>	<b>Female</b>	<b>Male</b>	<b>FY19 Total Children</b>
13	17	13	30
14	16	14	30
15	27	17	44
16	25	17	42
17	28	18	46
18	32	23	55
19	19	23	42
20	16	27	43
21	0	1	1
<b>Total Children</b>	<b>180</b>	<b>153</b>	<b>333</b>

<b>Age</b>	<b>Female</b>	<b>Male</b>	<b>FY20 Total Children</b>
13	20	10	30
14	18	19	37
15	26	16	42
16	25	17	42
17	25	20	45
18	34	19	53
19	14	24	38
20	24	22	46
<b>Total Children</b>	<b>186</b>	<b>147</b>	<b>333</b>

**124. What is the number of youth in CFSA’s care who are DYRS/juvenile justice system involved? Provide a breakdown by age and gender.**

CFSA currently does not have a formal tracking system for DYRS/juvenile justice involved youth. CFSA manages these youth on a case by case basis.

**125. Explain what steps CFSA, is taking to obtain feedback regarding OYE Programming directly from youth who are engaged in those services?**

During FY19, youth focus groups were conducted as a part of CFSA’s Needs Assessment. Additionally, YV LifeSet was implemented in April 2019. The program conducts monthly surveys focused on youth feedback. Out of 40 surveys, the open response to the question “Do you feel YV LifeSet is helping you with your independent living goals?” was answered satisfactorily by 100 percent of youth surveyed. The CFSA Ombudsman held weekly office hours at the Office of Youth Empowerment (OYE) in order to be more accessible to youth and co-facilitated youth focus groups.

**Education**

**126. Regarding college preparation and college attendance, provide:**

- a. The number of youth currently participating in OYE’s pre-college services program, the number of youth served by this program in FY19, and the number served to date in FY20; and**

Pre-college services provide preparation needed by our youth for college entry including, but not limited to, summer school enrollments, connectivity to the summer bridge program, vocational training, SAT/ACT training and completion of college applications.

<b>Fiscal Year</b>	<b>9<sup>th</sup> Grade</b>	<b>10<sup>th</sup> Grade</b>	<b>11<sup>th</sup> Grade</b>	<b>12<sup>th</sup> Grade</b>	<b>Total</b>
<b>FY19</b>	9	11	9	4	33
<b>FY20</b>	11	10	7	0	28

\*This data only accounts for services provided to youth identified in the Office of Youth Empowerment. There are youth managed by Permanency, NCCF and LAYC whose information is not captured here, if they are assigned to an OWB Education specialist.

- b. Any changes to CFSA’s college preparation programming.**

In FY19, in an effort to take full advantage of resources and maximize the impact on our youth’s educational outcomes, CFSA modified and streamlined educational support services. The educational team uses the Check and Connect assessment tool to provide guidance around youth experiencing behavioral and academic challenges and to assist in determining school stability, best interest determinations, IEP review, and follow up and tutoring services.



**127. Regarding enrollment in 4-year college, provide:**

- a. The number of youth who were enrolled at a 4-year college during the 2018-2019 academic year, broken down by year (freshman, sophomore, junior, and senior);

School Year	Freshman	Sophomore	Junior	Senior	Total
2018-2019	17	12	7	4	40

- b. The number of youth described in (a) who enrolled in summer classes during the summer of 2019, broken down by year (freshman, sophomore, junior, senior);

Summer	Freshman	Sophomore	Junior	Senior	Total
2019	1	1	3	0	5

- c. The number of youth described in (a) who dropped out of college at any point prior to the start of the 2019-2020 academic year, broken down by last year (freshman, sophomore, junior, and senior), if any, completed;

Summer	Freshman	Sophomore	Junior	Senior	Total
2019	6	1	0	0	7

- d. The number of youth who were enrolled at a 4-year college during the fall semester of the 2019-2020 academic year; and

School Year	Freshman	Sophomore	Junior	Senior	Total
2019-2020	12	6	10	8	36

- e. The number of youth who received a bachelor's degree during or at the end of the 2018-2019 academic year.

School Year	Bachelor's Degree
2019	3

**128. Regarding college preparation and college attendance, provide the following for the 2018-2019 school year and the 2019-2020 school year to date:**

- a. The number of youth enrolled in graduate school;

School Year	Graduate Degree
2018-2019	1
2019-2020	2

- b. The number of youth who received an associate degree, bachelor's degree, or master's degree;

Fiscal Year	Associate Degree	Bachelor's degree	Master's Degree
<b>FY19</b>	0	3	0
<b>FY20</b>	0	0	0

- c. Number of youth who dropped out of college. If known, provide the reasons that youth did not stay in school and the highest level the youth completed;

FY19 Reason Youth Left College	# of Youth
Mental Health Issues	1
Employment	10
Parenting	1
Academic Probation/Dismissal	2
Housing Issues/Relocation	3
Judicial	1
Miscellaneous	1
<b>Total</b>	<b>19</b>

FY20 Reason Youth Left College	# of Youth
Employment Verification	5
Academic suspension/probation/dismissal	2
<b>Total</b>	<b>7</b>

- i. The number of youth who took college remedial classes; and

<b>FY19</b>	15
<b>FY20</b>	4
<b>Total</b>	19

ii. The number of youth who received ETV funding.

<b>FY19</b>	50
<b>FY20</b>	39
<b>Total</b>	89

129. Regarding enrollment in 2-year college, provide:

- a. The number of youth who were enrolled in a 2-year college during the 2018-2019 academic year, broken down by year;

<b>Fiscal Year</b>	<b># of Youth Enrolled in a two-year college</b>
<b>FY19</b>	22

- b. The number of youth described in (a) who enrolled in summer classes during the summer of 2019;

<b>Fiscal Year</b>	<b># of Youth enrolled in summer school</b>
<b>FY19</b>	2

- c. The number of youth described in (a) who dropped out of college at any point prior to the start of the 2019-2020 academic year. How many of these students completed their first year;

<b>Fiscal Year</b>	<b># of youth who completed their first year of college</b>
<b>FY19</b>	15 (of the 15, two completed their first year)
<b>FY20</b>	N/A

- d. The number of youth who were enrolled at a 2-year college during the fall semester of the 2019-2020 academic year;

<b>Fiscal Year</b>	<b># of youth enrolled in a two year college</b>
<b>FY20</b>	11

- e. The number of youth who received an associate degree during or at the end of the 2018-2019 academic year.

There were no youth who received associate degrees during this period.

**130. Regarding youth in high school and GED programs, provide the following for the 2018-2019 school year and the 2019-2020 school year to date:**

**a. The number of youth in foster care currently attending high school by grade (9th, 10th, 11th, 12th);**

<b>Grade</b>	<b># of Youth school Year 2018-19</b>	<b># of Youth school Year 2019-2020</b>
9 <sup>th</sup>	72	62
10 <sup>th</sup>	52	50
11 <sup>th</sup>	30	28
12 <sup>th</sup>	32	37
Total	186	177

**b. The number of youth in foster care who graduated high school in FY19;**

<b>Fiscal Year</b>	<b># of youth who graduated</b>
FY19	18

**c. The number of youth who received their GED;**

<b>Fiscal Year</b>	<b># of youth who received their GED</b>
FY19	1
FY20	0

**d. The number of youth who received graduation certificates;**

<b>Fiscal Year</b>	<b># of youth who received graduation certificates</b>
FY19	0
FY20	0

**e. The median grade point average for youth ages 15-21;**

Based on its data-sharing agreements, CFSA has access to grade point average (GPA) information for DCPS and PGCPS high school. For the 2018-2019 school year, CFSA had access to grade point average (GPA) for 84 youth in grades 9-12 enrolled in DCPS and PGCPS schools as of the last day of the school year. The range of GPAs included a low of 0 to a high of 4.42, with an average GPA of 1.69 and a median GPA of 1.61.

**f. The number of youth who dropped out;**

Grade	# of Youth
9 <sup>th</sup> grade	3
10 <sup>th</sup> grade	6
11 <sup>th</sup> grade	3
12 <sup>th</sup> grade	3
Unknown	1
GED	1

**g. The high school graduation rate for youth in foster care as of the end of the 2018-2019 school year, including an explanation of how this rate was calculated; and**

Fiscal Year	Graduation Rate
FY19	73%

**h. A list of schools attended by foster youth, by ward, and the number of youth in each school.**

CFSA has 514 youth in care enrolled in K-12 or in a school-based Pre-K Program across several jurisdictions and states beyond the District of Columbia. The breakdown of location or school type is included below, with the specific school breakdown following.

School Type/Location	Number of Youth
District of Columbia Public Schools	218
District of Columbia Public Charter Schools	107
Prince Georges County Public Schools	73
Other Surrounding Counties Public Or Charter Schools (Anne Arundel, Baltimore, Charles, Montgomery County, Virginia, Howard, Other	44
Private Schools	5
Residential Programs	28
Non-Public Special Education Schools	39
<b>Total Youth in K-12 or School Based Pre-K Program</b>	<b>514</b>

**CFSA Youth Enrolled in DCPS and DC Charter Schools by Ward**

Ward	# of Youth	Percent of Youth
One	32	9.8%
Two	5	1.5%
Three	2	0.6%
Four	34	10.5%
Five	61	18.8%
Six	48	14.8%
Seven	65	20.0%
Eight	78	24.0%
<b>Total</b>	<b>354</b>	

<b>District of Columbia Public Schools</b>	<b># of Youth</b>	<b>Ward</b>
Aiton ES	2	7
Anacostia HS	2	8
Ann Beers ES	2	7
Ballou HS	7	8
Ballou STAY	6	8
Barnard ES	2	7
Bell Multicultural HS @ CHEC	3	1
Boone ES	1	8
Brookland MS	3	5
Browne EC	6	5
Burroughs EC	2	5
Burrville ES	4	7
C W Harris ES	1	7
Cardozo EC	4	1
Coolidge HS	2	4
Dorothy I. Height ES	3	4
Dunbar HS	5	5
Eastern HS	10	6
Eliot Hines MS	3	6
Garrison ES	1	2
Harriet Tubman ES	4	1
Hardy MS	1	2
Hart MS	4	8
HD Cooke ES	1	1
HD Woodson HS	3	7
Hearst ES	1	3
Houston ES	3	7
Hyde-Addison ES	1	2
JC Nalle ES	4	7
Jefferson MS	1	6
JO Wilson ES	3	6
Johnson MS	5	8
Kelly Miller MS	2	7
Ketcham ES	3	8
Kimball ES	3	7
Kramer MS	1	8
Langdon ES	4	5
Langley ES	4	5

<b>District of Columbia Public Schools</b>	<b># of Youth</b>	<b>Ward</b>
LaSalle Backus EC	1	4
Leckie ES	1	8
Lincoln Multicultural MS @ CHEC	1	1
Luke C Moore HS	10	5
Malcolm X ES	4	8
Marie Reed ES	2	1
Martin Luther King, Jr. ES	1	8
Maury ES	1	6
McKinley MS	2	5
McKinley Tech HS	1	5
Miner ES	3	6
Moten ES	1	8
Noyes ES	3	5
Patterson ES	6	8
Payne ES	3	6
Plummer ES	2	7
Randall Highland ES	6	7
Raymond EC	5	4
River Terrace EC	3	7
Ron Brown College Preparatory HS	1	7
Roosevelt HS	7	4
Roosevelt STAY HS	4	4
Savoy ES	2	8
School Without Walls at Francis Stevens	1	2
Smothers ES	2	7
Sousa MS	3	7
Stanton ES	2	8
Stoddert ES	1	3
Stuart Hobson MS	1	6
Takoma EC	3	4
Thomas ES	2	7
Truesdale EC	2	4
Turner ES	3	8
Tyler ES	6	6
Washington Metropolitan HS	1	1
Wheatley EC	1	5
Youth Services Center	3	5
<b>Grand Total</b>	<b>218</b>	



<b>District of Columbia Public Charter Schools</b>	<b># of Youth</b>	<b>Ward</b>
Achievement Prep Academy PCS	2	8
Bridges PCS	1	5
Carlos Rosario PCS	1	1
Cesar Chavez Parkside MS	1	7
Children's Guild PCS	4	6
DC Prep Benning Rd Elementary Campus	2	7
DC Prep Edgewood Elementary Campus	1	5
DC Prep Benning Rd Middle School Campus	1	7
DC Scholars PCS	1	7
Eagle Academy PCS - Congress Heights	1	8
E.L. Haynes PCS	3	4
Elsie Whitlow Stokes Community Freedom PCS	1	7
Excel Academy PCS	4	8
Friendship PCS - Armstrong Elementary	2	5
Friendship PCS - Chamberlain Middle School	1	6
Friendship PCS - Collegiate Academy	1	7
Friendship Blow Pierce PCS Elementary & Middle	1	7
Friendship PCS – Southeast Academy	2	1
Friendship PCS – Tech Prep	1	8
Goodwill EXCEL	6	8
Harmony PCS	1	5
IDEA PCS	1	7
Ingenuity Prep	5	8
Kingsman Academy PCS	1	6
KIPP DC Benning Rd.	1	7
KIPP DC Lead Academy	2	6
KIPP DC Arts & Technology Academy	1	7
KIPP DC College Preparatory	3	5
KIPP DC Spring Academy	1	5
KIPP DC Quest Academy	3	7
KIPP DC Connect Academy	3	5
Latin American Montessori Bilingual PCS	1	4
LAYC Youth Build PCS	1	1
Mary McLeod Bethune Day Academy PCS	2	5
Maya Angelou PCS – Evans Campus	5	1
Maya Angelou PCS – Adult Learning Center	3	1
Meridian PCS	4	1
Monument Academy PCS	1	6

<b>District of Columbia Public Charter Schools</b>	<b># of Youth</b>	<b>Ward</b>
Next Step PCS	1	2
Paul PCS	3	4
Perry Street Prep PCS	1	5
Phelps Architecture Construction & Engineering PCS	1	5
Richard Wright PCS	2	6
Rocketship PCS – Legacy Prep	2	7
Rocketship PCS – Rise Academy	5	8
SEED PCS	2	7
Somerset Preparatory Academy PCS	1	8
St. Coletta Special Education PCS	6	6
Statesman College Preparatory Academy PCS	1	8
Thurgood Marshall Academy PCS	2	8
Washington Leadership Academy PCS	2	5
Youthbuild PCS	3	2
<b>Grand Total</b>	<b>107</b>	

<b>PG County Public Schools</b>	<b># of Youth</b>
Allenwood ES	1
Applegrove ES	2
Avalon ES	1
Benjamin Stoddert MS	1
Bowie HS	1
Bowie HS Transition Program	1
Brandywine ES	4
C. Elizabeth Rieg School	1
Central HS	1
Chapel Forge ECC	1
Community Based Classroom	1
Crossland HS	4
Doswell Brooks ES	2
DuVal HS	1
Eleanor Roosevelt HS	2
Ernest Everett Just MS	1
Friendly HS	1
G. James Gholson MS	1
Greenbelt MS	2
Gwynn Park MS	2
Indian Queen ES	2

<b>PG County Public Schools</b>	<b># of Youth</b>
International HS @ Langley Park	1
Isaac Gourdine MS	2
Kettering MS	1
Lake Harbor ES	1
Largo HS	2
Magnolia ES	1
Melwood ES	3
Northview ES	1
Northwestern HS	2
Oxon Hill HS	3
Panorama ES	1
Patuxent ES	1
Potomac HS	1
Potomac Landing ES	3
Princeton ES	1
Robert Frost ES	1
Robert Gray ES	3
Rosaryville ES	1
Samuel Chase ES	2
Stephen Decatur MS	1
Suitland ES	1
Thurgood Marshall MS	1
Whitehall ES	1
William Wirt MS	1
Wise HS	3
<b>Grand Total</b>	<b>72</b>

<b>Other Surrounding Counties Public or Charter Schools</b>	<b># of Youth</b>
<b>Anne Arundel County</b>	<b>1</b>
Eastport ES	
<b>Charles</b>	<b>19</b>
Arthur Middleton ES	3
C. Paul Barnhart	2
Dr. Gustavaus Brown ES	4
Jenifer ES	1
Malcolm ES	2
Mattawoman MS	1
Maurice J. McDonough HS	2
Somers MS	2
William Diggs ES	1
William Wade ES	1
<b>Howard</b>	<b>2</b>
Bellows Spring ES	2
<b>Montgomery</b>	<b>14</b>
Cashell ES	4
Clarksburg HS	1
Greenbelt MS	1
John F. Kennedy HS	1
Montgomery Blair HS	2
Redland MS	1
Richard Montgomery HS	1
Rockville HS	1
Walt Whitman HS	1
Woodlin ES	1
<b>Other</b>	<b>3</b>
Broad Ford ES (Garrett County, MD)	1
Trenton 9 <sup>th</sup> Grade Academy (Trenton, NJ)	1
Maple ES (Dorchester County, MD)	1
<b>Virginia</b>	<b>5</b>
Chris Yung ES	3
Glenkirk ES	1
Marshall HS	1
<b>Grand Total</b>	<b>44</b>

<b>Private Schools</b>	<b># of Youth</b>
Archbishop Carroll High School	1
Model Secondary School for the Deaf	1
Rosemount Center	2
Shabach Christian Academy	1
<b>Total</b>	<b>5</b>

<b>Residential Treatment/PRTF Programs</b>	<b># of Youth</b>
Boys Town Nebraska	1
Cumberland Hospital for Children and Adolescents	2
Devereux Advanced Behavioral Health – Georgia	5
Devereux Advanced Behavioral Health – Florida	4
Florida Institute for Neurological Rehabilitation	1
Harbor Point Behavioral Healthcare	1
Kids Peace Athlete Center School	2
Kids Peace Diagnostic Assessment Center	1
Liberty Point Health Care	1
Midlantic Youth Services	1
Millcreek Education Center	1
New Beginnings Vocational Program	5
Newport News Behavioral Health	1
Woodbourne Residential Treatment Center	1
Youth for Tomorrow	1
<b>Grand Total</b>	<b>28</b>

<b>Non-Public Special Education Schools</b>	
Accotink Academy	6
High Road of Maryland Upper School	3
New Visions Academy of Baltimore	1
Pathways School Edgewood	1
Pathways School Horizons	1
Phillips School Annandale	3
Phillips School Fairfax	1
Phillips School Laurel	4
The Children's Guild Chillum	2
The Children's Guild Baltimore	2
The Community School of Maryland	1
The Foundations School Largo	3
The Foundation School Montgomery County	3
The Frost School	2
The Kennedy School	1
The Monroe School	2
The Village Academy of Maryland	2
The Village Academy of Washington	1
<b>Grand Total</b>	<b>39</b>

**131. Regarding vocational programs, provide the following for FY19 and FY20, to date:**

**a. The number of youth participating in OYE's Career Pathways program;**

In FY19, Career Pathways was sunset because the approach taken to educational and vocational needs was not yielding the positive outcomes that CFSA wanted and youth deserved. CFSA searched for an evidence-based program to address this issue. In April 2019, CFSA became the first public agency to be awarded a three-year grant from the nationally recognized Youth Villages agency to implement the YV LifeSet program. This model of practice comes with intensive consultative support from Youth Villages and allows CFSA to not only track incremental outcomes but to create youth driven, individualized, plans. The program systemically focuses on unique barriers that may be hindering a young person's employability, educational attainment and ability to communicate thoughts, needs and concerns as they move towards independence. Through taking a comprehensive approach to the individual, career goals become more attainable and long-lasting for the youth served in this program.

Career Pathways

<b>FY19</b>	<b>FY20</b>	<b>Age Range</b>
113	N/A	16-21

YV LifeSet

<b>FY19</b>	<b>FY20</b>	<b>Age Range</b>
37	49	17-21

**b. The number of youth enrolled in vocational programs;**

<b>FY19</b>	18
<b>FY20</b>	6

**c. The names of vocational programs in which youth are enrolled;**

<b>Vocational Training Program Names</b>	<b># of Youth Enrolled FY19</b>	<b># of Youth Enrolled FY20</b>
Bennett Make-Up/Cosmetology	1	1
Aveda Institute	1	1
DC-CC/DOES	1	0
Hair Academy II	3	1
UDCC/CNA	1	0
GSSC SO Training	2	0
YEALP/DOES	5	0
DYRS Music and DJ Engineering	1	0
UDC/Cadet Program	1	0
Goodwill Security	1	0
Maya Angelou Cosmetology	0	1
UDCC/Medical Assistant	0	1
VMT	0	1
SE Welder	1	0
<b>Total</b>	<b>18</b>	<b>6</b>

d. The number of youth who successfully completed vocational programs;

Vocational Training Program Name	FY19 # of Successful completion
Bennett Make-Up	1
UDCC/CNA	1
YEALP/DOES	3
Goodwill Security	1
Hair Academy II	1
SE Welder	1
<b>Total</b>	<b>8</b>

e. The number of youth who enrolled but failed to complete vocational programs; and

Vocational Training Program Name	FY19 # of Youth failing to complete programs
Hair Academy II	1
YEALP	1
GSSC Security	1
DYRS Music and DJ Engineering	1
Aveda Institute	1
UDC/Cadet Program	1
<b>Total</b>	<b>6</b>

f. For youth who failed to complete vocational programs, what reasons were provided for not completing programs.

Reasons for failing to complete programs	FY19 # of Youth	FY20 # of youth
Mental Health Concerns	1	0
Lack of Interest	2	0
Attendance Issues	2	0
Behavioral Issues	1	0
<b>Total</b>	<b>6</b>	<b>0</b>



**132. How many youth receive education support and services through the Department of Disability Services?**

<b>FY19</b>	2
<b>FY20</b>	6

**133. How many youth in 2019 participated in the Bank on DC financial literacy program? How many youth created matched saving accounts?**

CFSA contracts with Capital Area Asset Builder (CAAB) to implement Making Money Grow, a financial literacy program. Below are the number of youth who were enrolled.

<b>Fiscal Year</b>	<b>Financial Literacy Program</b>	<b>Match Savings Accounts</b>
FY19	112	112
FY20	121	121

**Employment**

**134. How many youth participated in OYE’s subsidized employment program in FY19 and FY20, to date? Provide the employers with which CFSA partnered for this program, and the number of youth who took part in an internship with each provider.**

In FY19, 22 youth participated in subsidized internship programs whereby youth were paid directly by CFSA/OYE. For FY20, there are five youth enrolled in programs. CFSA continues to seek partners willing to provide service and mentorship to youth in the area of employment and career exposure.

<b>FY19</b>	22
<b>FY20</b>	5

**135. Regarding youth employment and training, provide the following for FY19 and FY20, to date:**

- a. How much funding (local and federal) is the agency spending on training and employment opportunities for foster youth?**

<b>Fiscal Year</b>	<b>Local (Subsidized Employment Dollars)</b>	<b>Federal (CHAFEE Grant Dollars)</b>
<b>FY19</b>	\$47,968	\$33,567
<b>FY20</b>	\$11,662	\$7,597.50

- b. The names of organizations receiving funding from the agency to provide employment training to foster youth, the amount of funding allocated to each organization, and the number of youth served by each organization.**

<b>FY19</b>	<b># of Youth</b>	<b>Expenditures</b>
Aveda Institute	1	\$5,000
Bennett Career Institute	2	\$6,600
GSSC	2	\$2,600
Hair Academy	2	\$15,000
Salon Professional	1	\$3,470
VMT	1	897.50
<b>Total</b>	<b>9</b>	<b>\$33,567.50</b>

Note: Funding was allocated to these providers at the cost listed above once the youth selected the vocational site.

<b>FY20</b>	<b># of Youth</b>	<b>As of 01/08/20</b>
Hair Academy	1	5,000.00
Bennett Career Institute	1	1,600.00
VMT	1	897.50
Aveda Institute	1	100.00
<b>Total</b>	<b>4</b>	<b>\$7,597.50</b>

Note: Funding was allocated to these providers at the cost listed above once the youth selected the vocational site.

- c. Number of youth who are age 21 and are employed or enrolled in a vocational program.

Fiscal Year	Employed	Vocational Program
FY19	17	4
FY20	1	0

136. Regarding youth in foster care between the ages of 18 and 21, indicate the following for FY19 and FY20, to date:

- a. The number of youth between the ages of 18 and 21;

FY19	141
FY20	137

- b. The number of youth between the ages of 18 and 21 who are employed full-time and part-time;

Fiscal Year	Total Full-Time
FY19	17
FY20	4

Fiscal Year	Total Part-Time
FY19	8
FY20	22

c. The types of jobs that have been obtained;

Job Type	FY19	FY20
Security	1	0
Childcare	2	3
Construction	1	0
Retail	4	5
Food Service	13	13
Customer Service	3	3
Entertainment	0	1
Other	1	1

d. Of the youth ages 18 to 21 who are not employed, how many are currently attending high school? A GED program? College? A vocational program? None of these?

Status FY19	# of Youth
Enrolled in HS	51
Enrolled in College	18
Enrolled in GED	0
Enrolled in Vocational/Technical Program	6
Participating in Internship	0
<b>Total</b>	<b>69</b>

e. The number of youth between the ages of 18 and 21 who are enrolled in a 4-year college full-time and part-time;

FY19	Full-Time	Part-Time
<b>Total: 19</b>	19	0

FY20	Full-Time	Part-Time
<b>Total: 15</b>	15	0

f. The number of youth between the ages of 18 and 21 who are enrolled in a 2-year college full-time and part-time;

FY19	Full-Time	Part-Time
<b>Total: 13</b>	6	7

FY20	Full-Time	Part-Time
<b>Total: 3</b>	1	2

- g. The number of youth between the ages of 18 and 21 who are enrolled in vocational training;

<b>FY19</b>	18
<b>FY20</b>	6

- h. The number of youth between the ages of 18 and 21 who are attending high school;

<b>FY19</b>	42
<b>FY20</b>	51

- i. The number of youth between the ages of 18 and 21 who are enrolled in a GED program;

<b>FY19</b>	1
<b>FY20</b>	0

- j. Number of youth participating in Urban Alliance internship program;

<b>FY19</b>	0
<b>FY20</b>	0

- k. Number of youth participating in the Summer Youth Employment Program (SYEP);

<b>FY19</b>	95
<b>FY20</b>	N/A

- l. Number of youth participating in Department of Employment Services (DOES) year round programs (including Career Connections); and

<b>Fiscal Year</b>	<b>Program Type</b>	<b># of Youth</b>
<b>FY19</b>	DC Career Connections	9
<b>FY19</b>	YEALP	5
<b>FY19</b>	1K	11
<b>Total</b>		<b>25</b>

- m. Number of youth participating in Career Pathways training and programs.

The Career Pathways program discontinued in FY19.

**Youth Aftercare Program**

**137. Regarding youth aftercare services, indicate the following:**

**a. The number of youth who turned age 20 ½ during FY19 and FY20, to date.**

<b>FY19</b>	52
<b>FY20</b>	11

**b. Of the youth who turned 20 ½ during FY19, how many were referred for aftercare services? How many were referred within 1 month of turning 20 ½? Within 2 months? 3 months? 6 months? 9 months? 12 months? Longer than 12 months?**

	<b>Referred within 1 month of turning 20½ years</b>	<b>Referred within 3 month of turning 20½ years</b>	<b>Referred within 6 month of turning 20½ years</b>	<b>Referred within 9 month of turning 20½ years</b>	<b>Referred longer than 12 months of turning 20 ½</b>	<b>Total referred for Youth Aftercare Services</b>
<b>FY19</b>	1	21	6	0	0	0
<b>FY20</b>	0	5	0	0	0	0

**c. How many of the youth described in (b), above, have been assigned an aftercare provider?**

All referred youth referred were assigned to the provider in FY19.

**d. Of the youth who turned 20 ½ during FY20 to date, how many were referred for aftercare services? How many were referred within 1 month of turning 20 ½? Within 2 months? 3 months? 6 months? 9 months? 12 months? Longer than 12 months?**

See response to question 137(b).

**e. How many of the youth described in (d), above, have been assigned an aftercare provider?**

All youth referred in FY20, were assigned to an OYE aftercare specialist.

- f. **What data does CFSA collect regarding the aftercare services provided to youth after they turn 21, the effectiveness of these services, and the outcomes for youth who receive aftercare services?**

In FY19, CFSA collected qualitative and quantitative data regarding aftercare services directly from the provider, the Young Women’s Project (YWP), to determine outcomes and to track progress. In addition to capturing the total number of youth aftercare clients served, YWP also captured data related to housing, vocational, educational, training, and employment skills. All data was validated during quarterly reviews using a sample of open and closed case records.

In FY20, CFSA will continue to collect qualitative and quantitative data regarding the aftercare services to determine outcomes and track youth progress. OYE will also capture data related to housing, education/vocational training, employment, medical/mental health, and parenting support.

**138. Regarding youth who aged out of foster care, indicate the following for FY19 and FY20, to date:**

- a. **The number of youth who aged out of foster care;**

<b>FY19</b>	53
<b>FY20</b>	10

- b. **The number of youth who were employed full-time at the time they aged out. Employed part-time. For those youth who were not employed, what was the reason?**

<b>FY19</b>	
Full-Time	8
Part-Time	9
Unemployed	32
<b>Total</b>	<b>49</b>

<b>FY20</b>	
Full-Time	1
Part-Time	0
Unemployed	7
<b>Total</b>	<b>8</b>

<b>Reasons for not working</b>	<b>FY19</b>	<b>FY20</b>
Abscondence	0	0
College	3	1
DDS	6	1
Incarceration	2	1
Pregnant/New Mother	1	0
Not engaged	4	0
Seeking Employment	9	4
In HS/GED/Vocational	7	0
<b>Total</b>	<b>32</b>	<b>7</b>



- c. Among youth who aged out, at the time of their 21st birthday, how many had stable post-emancipation housing in place? Provide a breakdown of the types of anticipated living arrangements (e.g. own apartment, apartment with roommate, college dorm, staying with former foster parent, staying with biological parent, staying with other family member, staying with friends, absence, incarcerated, shelter system, no housing identified, etc.);

Type of Living Arrangements	FY19	FY20
<b>Stable Housing</b>		
College Dorm/Job Corps	2	1
DDS Placement	9	1
Family	6	1
Former Resource Parent	5	0
Own Apartment	6	0
Staying with Mentor/friend	2	2
Transitional Housing	15	1
<b>Unstable Housing</b>		
Abscondence	0	1
Shelter/homeless	2	0
Incarcerated	2	1
<b>Total</b>	<b>49</b>	<b>8</b>

- d. What resources, referrals, or support did CFSA offer when youth who aged out had no housing identified at the time of their 21st birthday?

CFSA makes referrals to transitional housing programs throughout the city which include Wayne Place, The Mary Elizabeth House transitional housing program, and DBH supportive housing. Youth are also referred to the Mayor’s Services Liaison Office and CFSA’s Rapid Housing program. The aftercare program plays a vital role in continuing to support youth in identifying stable housing options post 21.

- e. The total number of youth that transitioned to Virginia Williams for housing when they aged out of care; and

FY19	2
FY20	0

- f. **The number of youth that were homeless within a year of aging out of foster care.**

CFSA does not track this information. Data is maintained by DHS.

**139. With regard to the Young Women’s Project, provide the following:**

- a. **Provide a summary of the FY19 data CFSA acquired from the Young Women’s Project regarding youth aftercare clients’ housing, vocational, education, training, and employment skills**

In FY19, CFSA collected qualitative and quantitative data regarding aftercare services directly from the provider, the YWP, to determine outcomes and to track progress. In addition to capturing the total number of youth aftercare clients served, YWP also captured data related to housing, vocational, educational, training, and employment skills. All data was validated during quarterly reviews using a sample of open and closed case records.

- b. **How many youth who engaged with the Young Women’s Project needed assistance with housing?**

In FY19, 23 youth engaged with YWP needed assistance with housing.

- c. **How many youth who engaged with the Young Women’s Project were securely housed?**

In FY19, out of the youth engaged with YWP, six youth secured permanent housing and 4 youth secured temporary housing.

- d. **How many youth who engaged with the Young Women’s Project needed assistance with employment?**

In FY19, 23 youth engaged with YWP needed assistance with employment.

**140. In FY19, CFSA moved the Youth Aftercare program to within the agency. Describe the current program including the following information:**

- a. **The number of youth being served;**

The CFSA Aftercare program began on October 1, 2019. Seventy-eight (78) youth have been served in FY20.

- b. **Describe the services being offered;**

The Youth Aftercare program includes case management services centered on fostering independence by connecting youth with community resources. The Youth Aftercare program provides youth with both individual support and group opportunities that offer connections to the following supports: housing;

medical/mental health; education/vocational training preparation; employment assistance; budget & financial management; life-skills development; guidance on accessing public services and benefits; transportation stipend; and limited emergency support.

- c. Describe how CFSA is providing information about Youth Aftercare (the Youth Services webpage currently has a Youth Aftercare document posted that indicates that Young Women’s Project is the provider); and**

CFSA has sent the information via agency wide emails, including the information in the resource parent newsletters, and agency wide newsletters to all staff informing them of the new Youth Aftercare program. CFSA has also shared this information during informational sessions with the Citizen’s Review Panel as well as other community stakeholder meetings. The information is also provided to the youth and their team during the 21 JumpStart review that is held for each youth in care. The information about Young Women’s Project has been removed from CFSA’s website.

- d. Are any services being provided by outside contractors? If so, identify them.**

No. While there are no services currently contracted for Aftercare Services, the team works closely with various nonprofit and other government providers offering subsidies when applicable.

- 141. Explain what steps CFSA is taking to obtain feedback regarding Youth Aftercare Programming directly from youth who engaged and are engaging in those services?**

CFSA terminated contractual services with the Young Women’s Project in FY19. Moving forward, aftercare surveys will be instituted quarterly in order to extract essential data from youth allowing for implementing youth voices related to process improvement.

**Pregnant/Parenting Youth**

- 142. Regarding pregnant or parenting youth, provide the following for FY19 and FY20, to date:**

- a. The number of youth who are pregnant or who are parents**

**FY19**

Pregnant	5
Parenting	24
<b>Total</b>	<b>29</b>

**FY20**

Pregnant	3
Parenting	22
<b>Total</b>	<b>27</b>

b. A breakdown of the types of placements (e.g. foster homes, teen parent programs) in which known pregnant or parenting youth are placed and how many youth are placed in each type of placement.

Home Type	Placement Type	Service	FY19 Total Teen Mothers
Foster Homes	Kinship	Foster Care/Teen Parent + 1 Child/Kinship	1
		Subtotal	1
	Traditional	Refugee Minor Teen Parent - 2 or More Children	1
		Foster Care	1
		Foster Care (Temporary)	1
		Foster Care/Teen Parent + 1 Child	7
		Foster Care/Teen Parent + 2 or More	1
		Subtotal	11
	<b>Subtotal</b>		<b>12</b>
Group Settings		Transitional Living Services Program	2
		Subtotal	2
	Independent Living	Independent Living (Non Paid)	1
		Teen Parents Program	4
		Subtotal	5
	Residential Treatment	Residential Treatment Facility (Non-Paid)	1
		Subtotal	1
	<b>Subtotal</b>		<b>8</b>
Other	Abscondence	Abscondence	3
		Subtotal	3
	Correctional Facility/Non-Paid	1	
	Correctional Facility	Subtotal	1
	<b>Subtotal</b>		<b>4</b>
<b>Total</b>			<b>24</b>

Home Type	Placement Type	Service	FY20 Total Teen Mothers
Foster Homes		Foster Care/Teen Parent + 1 Child/Kinship	1
	Kinship	<b>Subtotal</b>	1
		Refugee Minor Teen Parent - 2 or More Children	1
		Foster Care	2
		Foster Care/Teen Parent + 1 Child	7
	Traditional	<b>Subtotal</b>	10
	<b>Subtotal</b>		<b>11</b>
Group Settings		Transitional Living Services Program	2
	Group Homes	<b>Subtotal</b>	2
		Independent Living (Non Paid)	1
		Teen Parents Program	4
	Independent Living	<b>Subtotal</b>	5
		Residential Treatment Facility (Non-Paid)	1
	Residential Treatment	<b>Subtotal</b>	1
	<b>Subtotal</b>		<b>8</b>
Other		Abscondence	3
	Abscondence	<b>Subtotal</b>	3
	<b>Subtotal</b>		<b>3</b>
<b>Total</b>			<b>22</b>

**143. Regarding teen parent programs, describe:**

**a. The training that program staff receive in order to work with teen parents;**

Program staff working with teen parents are required to meet the same training requirements as staff within other congregate care programs as outlined in Chapter 62, Licensing of Youth Shelters, Runaway Shelters, Emergency Care Facilities and Youth Group Homes. Program staff must complete at least 20 hours of pre-service training and 40 hours of annual in-service training. They have participated in training specific for PPY through the Effective Black Parenting Model which includes culturally sensitive parenting strategies and skills. Additionally, staff receive training that includes trauma informed practice, Sworking with LGBTQ youth, de-escalation of conflict, and ethics.

**b. How CFSA monitors teen parent programs to ensure the safety of and quality of services provided to pregnant and parenting youth;**

CFSA conducts monthly announced and unannounced visits, monthly physical facilities, youth record reviews, staff record reviews; and youth interviews to ensure the safety and quality of services for pregnant and parenting youth.

**c. The programming CFSA provides for teen mothers/fathers;**

Teen mothers in congregate care are offered substance abuse supports, financial literacy, sewing classes, nutritional and parenting classes, exposure opportunities offered through field trips and movie nights and parent child activities. Teen mothers and teen fathers are also eligible for linkage to all community resources pertaining to parenting youth such as Women, Infants & Children (WIC), Safe Sleep, Healthy Babies, Mary's Center, and the DC Diaper Bank. When a young man in care is identified as a father, he is eligible to receive the same supportive services afforded to teen mothers.

**d. The number of teen mothers/teen fathers that have participated in these programs;**

All teen mothers placed in congregate care have participated in one or more of the programs provided through their placements as it is a requirement for continued admission, individualized case management, and programming. A total of 22 teen mothers and eight fathers participated in parenting classes with a total of 12 participating in cooking/meal planning. A total of 25 youth participated in budgeting/financial literacy with a total of seven teen parents participating in substances abuse classes.

**e. The program outcomes.**

Overall program outcomes have a series of qualifying factors. These factors include reviewing school attendance/completion rates, vocational training involvement, mental health service engagement, apartment maintenance, independent parenting skills and non-CPS involvement. Outcomes are measured on an individual basis, as youth age ranges and functionality may differ. Outcomes are reviewed and discussed bi-annually through the Youth Transition Planning (YTP) process and monthly reporting. It should be noted that the number of teen parents and repeat births have decreased annually.

**144. For each teen parent program, describe or provide:**

- a. The program’s current capacity, the number of youth placed on average in FY19, and the number of youth currently placed there;**

The Mary Elizabeth House has a capacity of 11. The average number of youth paced in FY19 was 10. The number currently placed is five with two scheduled transitions.

- b. The program’s average FY19 and current staff –to-ward ratio, as well as the program’s staff-to-resident (including the children of wards) ratio;**

The staff-to-ward ratio in the program is according to the regulations set out in Title 29 Chapter 62 of the DC Municipal Regulations. The ratio required is 1:10 during daytime, 1:6 at evening and 15:1 for overnight hours. This ratio does not include the children of Wards.

- c. The total number of pregnant/parenting youth placed at the program in FY19, FY20, to date;**

<b>Fiscal Year</b>	<b>Pregnant/Parenting Youth</b>
<b>FY19</b>	15
<b>FY20</b>	6

- d. The number of unusual incident reports made during FY19 regarding youth placed at the program, FY20, to date;**

<b>Fiscal Year</b>	<b>Unusual Incident Reports (Mary Elizabeth House)</b>
<b>FY19</b>	21
<b>FY20</b>	0

- e. The number of placement disruptions during FY19, FY20, to date;**

<b>Fiscal Year</b>	<b># of Placement Disruptions</b>
<b>FY19</b>	1
<b>FY20</b>	0

- f. The number of hotline calls regarding teen parents and their children residing at the program in FY19, F20, to date; and**

<b>Fiscal Year</b>	<b># of Hotline calls regarding teen parents and their children</b>
<b>FY19</b>	6
<b>FY20</b>	1

- g. The number of removals by CPS of children from teen parents residing at the program in FY19, FY20, to date.**

<b>Fiscal Year</b>	<b># of removals by CPS of children from teen parents residing in the program</b>
<b>FY19</b>	2*
<b>FY20</b>	0

\*one removal of two children from a teen parent

- 145. What if any changes did the Agency makes to the supports offered to fathers of children born to young women in care? For young fathers who are in foster care?**

There are no changes in the supports offered to fathers of children born to young women in care and or of young fathers in foster care themselves. CFSA continues to be focused on permanency and family connections to increase the young parents natural supports. There remains a focus on identifying fathers and ensuring connectivity and access to available community resources. This includes linkage to the local Collaboratives for participation in the fatherhood initiative programs through the Family First program. Additionally, the Office of Youth Empowerment will be creating a support group for teens meeting quarterly.

- 146. Provide an update regarding CFSA’s progress in implementing the recommendations of its Youth Aftercare Workgroup. What if any recommendations remain to be implemented?**

There are no outstanding recommendations stemming from the Youth Aftercare Workgroup. This workgroup has not met in more than three years. The contract for aftercare ended in FY19 and an OYE unit managing aftercare went into effect on October 1, 2019.

- 147. What barriers exist to creating placement options for foster youth over the age of 18 who desire to cohabitate with their partners and children?**

Presently, the agency does not have a placement option for youth over the age of 18 who desire to cohabitate with their partners and children. While this is the case, co-parenting is encouraged and supported through the visitation process at all placement options.



## MISCELLANEOUS

### Housing & Rapid Housing

#### **148. How much is budgeted for housing in FY20?**

A total of \$810,000 is budgeted.

##### **a. How much has been spent on housing in FY20, to date?**

A total of \$121,689 has been spent.

##### **b. What vendors are receiving housing funds?**

- East River Family Strengthening Collaborative
- District of Columbia Housing Authority

##### **c. How does the agency plan to spend down these funds in FY20 including how much will be allocated to each vendor?**

CFSA allocated \$110,000 to East River Family Strengthening Collaborative to provide flexible financial assistance to families who are currently engaged with CFSA. CFSA has allocated \$700,000 to the DC Housing Authority (DCHA) to act as the fiscal manager for the Rapid Housing Assistance Program (RHAP). Through both vendors, CFSA will spend housing funds to provide emergency and short term rental assistance to prevent children from entering care, help families reunify when housing is a barrier or allow youth transitioning from foster care (or former foster youth) to establish a stable place to live after emancipation.

#### **149. Provide a detailed status report on the usage of Rapid Housing in FY19 and in FY20, to date, including:**

##### **a. The number of parents who applied for Rapid Housing to keep children out of foster care. How many children were within these families?**

See response below to question 149(f).

##### **b. The number of parents who received Rapid Housing to keep children out of foster care. How many children were within these families?**

See Rapid Housing Assistance Program Table below.

##### **c. The number of reunification cases in which families applied for Rapid Housing.**

See Rapid Housing Assistance Program Table below.

**The number of reunification cases in which families received Rapid Housing.**

See Rapid Housing Assistance Program Table below.

**d. The number of youth emancipating from care who applied for Rapid Housing.**

See Rapid Housing Assistance Program Table below.

**e. The number of youth emancipating from care who received Rapid Housing.**

**Table 1. Rapid Housing Assistance Program (RHAP) Status Report – FY19 and FY20 YTD**

Case Type	FY19			FY20		
	Applied	Received	# of Children	Applied	Received *	# of Children
<b>Preservation</b>	27	25	72	3	1	4
<b>Reunification</b>	36	30	115	14	12	19
<b>Exiting Youth</b>	31	21		5	3	

\*Families approved for assistance have 90 days from the date of approval to locate housing and submit documentation for assistance. Families and youth approved in FY20 to date may still be in the process of looking for housing to meet their family’s needs.

**f. Did the Rapid Housing program run out of funds at any time in FY19? If so, what was the reason for that?**

The Rapid Housing Assistance Program (RHAP) program did not run out of funds at any time in FY19.

**g. Were there any changes to the Rapid Housing program in FY19 or FY20, to date? If yes, what were the changes and the reasons for these changes?**

- In FY20, all RHAP requests are now completed using one unified *CFSA Housing Supports Request Form* (an online form) to increase the timeliness of application review and accurate connection to the best-fit housing resources. The unified screener is managed and reviewed by staff within CFSA’s Community Partnerships Administration.
- Beginning in FY19, once a RHAP request has been received, reviewed, and approved, all DC-based rental units are inspected by DCHA prior to lease-up under the RHAP program. This change is designed to ensure all DC landlords participating in the program comply with housing quality standards.

**h. What was the average award for each population of Rapid Housing recipients?**

Case Type	Fiscal Year 2019	Fiscal Year 2020
	Average per recipient award	Average per recipient award
Preservation	\$3,900	\$2,300
Reunification	\$7,200	\$6,500
Exiting Youth	\$6,861 - \$7,040	\$8,528 - \$9,643

**150. For FY19 and FY20, to date, how many of the youth, who (1) emancipated and (2) aged out of care, used Rapid Housing funding to:**

**a. Subsidize housing with relatives or former foster parents?**

Fiscal Year	Independent Housing	Relative/Former Foster Parent	College Housing	TOTAL
<b>FY19</b>	11	0	10	<b>21</b>
<b>FY20</b>	3	0	0	<b>3</b>

**b. To support independent housing?**

See response above to question 150(a).

**151. Other than Rapid Housing, what type of financial housing support does the agency provide youth who age out of care?**

**a. Describe the capacity of these supports to assist youth in foster care who haven't accessed them before.**

CFSA continues to offer three supportive housing programs specifically focused on youth who have transitioned out of the foster care system. These programs are outlined below and implemented in partnership with other District agencies and community partners.

The Wayne Place Project is a joint effort between CFSA and the DC Department of Behavioral Health to provide transitional supportive housing for youth aging out of the foster care system or youth transitioning from psychiatric residential centers and who require intensive services to stabilize them in a community environment. The program focus is to provide a real-life community experience, so the youth are prepared to positively and successfully engage and participate in the community environment. A major component of the program is the evidence-based model, Transition to Independence Program (TIP). The TIP model contains educational and employment preparation and supportive services.

There are two options available for pregnant and parenting youth that include Genesis and the Mary Elizabeth House Transitional living program. Genesis has 8 apartments in an inter-generational community and is currently full. The Mary Elizabeth House Transitional living program has 11 slots in 5 units.

- b. How many youth started accessing these supports in FY19 and in FY20, to date?**

<b>Program</b>	<b>FY19 Utilization</b>	<b>FY20 Utilization</b>
Wayne Place	56	29
The Mary Elizabeth House	13	8
Genesis	8	8

- c. For how long would youth access these supports (at least include the average length of time, and the two longest cases)?**

<b>Program</b>	<b>Program LOS FY19</b>	<b>Program LOS FY20</b>
Wayne Place	18 months	18 months
The Mary Elizabeth House	11 months	4 months
Genesis	3 years	3 years

No program participant has stayed beyond the allowable length of stay.

- 152. Are there special housing or financial programs for parenting youth? If yes, how many youth received the assistance? What was the total amount of assistance provided?**

In order to uniquely address the needs of pregnant and parenting youth, CFSA has developed a program solely focused on this population. Within the array of services offered, housing and financial programs are afforded to youth through referral services to community vendors and a contractual partnership with the Mary Elizabeth House. The Mary Elizabeth House transitional living program offers stipends to youth and case management services focused on educating young mothers in the areas of housing, financial literacy and parenting skills up to age 24. During FY19

and FY20, a total of 13 young mothers were placed at the Mary Elizabeth House to a total cost of \$643,059.

**153. Provide an update on CFSA’s “Front Yard Strategy” in partnership with DHS:**

CFSA continues to partner with the Department of Human Services (DHS) to allow community-based “Front Yard” referrals of young homeless families to be made directly from the Healthy Families Thriving Communities Collaboratives to improve family functioning and family stability.

**a. Provide a summary of the data CFSA has collected regarding referrals of families experiencing homelessness from Virginia Williams in FY19 and FY20, to date.**

In October of 2017, CFSA implemented a partnership with the Department of Human Services to allow community-based “Front Yard” referrals to be made directly from DC’s Department of Human Services (DHS) via the Virginia Williams Family Resource Center (VWFC) to CFSA’s five community-based prevention service providers, the Healthy Families Thriving Communities Collaboratives (Collaboratives) to improve family functioning and family stability. DHS and CFSA have continued the partnership to accept front yard referrals within the existing Front Yard category: Young Homeless Families. Young Homeless Families are defined in which the head of the household is between the ages of 18-25 years old with children under the age of 6 years old who are without a home or stable living condition. Young Homeless families are referred directly by DHS, and its contractors, to the Collaboratives to facilitate connection to case management and supportive services.

CFSA has expanded the partnership to include families who may fall outside of the target population age range, as well as include referrals of families who have accessed DHS’ Homeless Prevention Program (HPP) sites, are currently residing in DHS’ overflow shelters, or who have leased-up through DHS’s Rapid Re-Housing program but who are not yet currently connected to long-term case management supports.

***Definitions:***

Young Homeless families are defined as families with heads of household between the ages of 18-25, which children between the ages of 0-6)

- HPP Referral- Young Homeless families who are have sought services from one of DHS’s four (4) Homeless Prevention Programs (MBI, Wheeler Creek, Community of Hope, and Everyone Home DC).

- Overflow Shelter- Young Homeless families who are placed in one of DHS’s overflow hotel sites (Days Inn, Quality Inn, or the Howard Johnson).
- Unassigned Rapid Re-Housing - Young Homeless families who have since leased-up in the DHS Rapid Re-Housing program, but have not been assigned to a case management provider.

**FY19 “Young Homeless family” Referrals to the Healthy Families Thriving Communities Collaboratives (Collaboratives):**

<b>FY19 Referrals by Month</b>	<b>Count of Families</b>
March 2019	1
April 2019	37
May 2019	72
June 2019	11
July 2019	4
<b>Total</b>	<b>125</b>

**FY19 Referrals of “Young Homeless family” by DHS Referral Source:**

<b>FY19 Referrals by Referral Source</b>	<b>Count of Families</b>
Unassigned Rapid Re-Housing	56
Homeless Prevention Program (HPP) Sites	23
Overflow Shelter (Hotels)	46
<b>Total</b>	<b>125</b>

In FY20, CFSA and DHS staff have partnered to improve the referral processes and tracking systems to ensure families are quickly referred and connected to these voluntary case management services. DHS and CFSA have examined and updated forms, procedures, and tracking tools used by DHS and Collaborative workers to ensure families who have not yet connected to the Collaboratives receive any additional support as needed. DHS and CFSA/Collaborative staff are also conducting cross-system training to ensure staff have the best information possible to support families. Young Homeless referrals from all DHS referral sources will resume in January 2020.

- b. Is the agency collecting data regarding families experiencing homeless from homeless shelter providers other than Virginia Williams? If so, provide this data.**

CFSA’s Entry Services Administration works with DHS’s Virginia Williams Family Resource Center (VWFRC) to identify families experiencing homelessness who are also CFSA involved. Once a family is identified as CFSA involved, CFSA has a dedicated Resource Development Specialist responsible for coordinating service delivery and supporting teaming between case workers. CFSA’s Resource Development Specialist assists DHS and CFSA staff with case coordination, facilitation of Red Teams, and teaming of services across DHS’s homeless services continuum. CFSA’s Resource Development Specialist works with DHS staff across Housing Prevention Program sites, Virginia Williams Family Resource Center, short-term family housing locations, and overflow shelter sites (hotels).

In FY19, CFSA worked with 344 families experiencing homelessness who were identified through Virginia Williams Family Resources Center. In FY20 Q1, CFSA has worked with an additional 90 families.

The following chart represents the count of families who were identified as having CFSA involvement at the time that they sought services from the Virginia Williams Family Resource Center (VWFRC):

<b>Fiscal Year</b>	<b>Count of Families Seeking VWFRC services</b>
FY19	344
FY20	90
<b>Total</b>	<b>434</b>

**154. Pursuant to the Solid Foundations plan, CFSA and the Interagency Council on Homelessness entered into an MOU that expired in February 2019. Provide any update on the status of MOUs and data sharing agreements between DHS, ICH, and CFSA.**

The MOA between CFSA and the Interagency Council on Homelessness (ICH) is still in effect. While the term listed in the original signed MOA ended in February 2019, the next sentence in the “Duration and Renewal Section” section states that the MOA renews automatically each year and is only terminated when one of the parties gives notice of such. A copy of the agreement is attached.

*See Attachment Q154, Data Sharing MOA.*

Additional MOUs and data sharing agreements between DHS, ICH, and CFSA include: DHS, TCP, ICH, and CFSA are currently in the process of finalizing a new data sharing agreement to ensure the child welfare and the homeless services systems are coordinating and leveraging resources to support youth and families in real-time. This will also help both systems understand the number of youth and families accessing both systems which lead to resource planning and implementation efficiencies. The Data Sharing agreement will support both a one-time historical data match of families and unaccompanied youth and ongoing bi-direction data sharing on a quarterly basis.

**155. What tool does the agency use to assess youth housing needs?**

Currently, CFSA does not utilize a standardized tool to assess youth housing needs. Housing needs are assessed during each Youth Transition Planning meeting as well as during the 21 JumpStart review. In FY20, CFSA started using a housing supports scoring matrix to assess the type of housing supports needed for youth exiting foster care.

**156. Has the agency explored co-locating DHS services at CFSA?**

CFSA had DHS staff collocated in years past as part of the DC Cross Connect initiative. When DHS staff were collocated at CFSA, two Economic Security Administration (ESA) employees acted as liaisons and case-coordinators for cases where families were dually engaged with both DHS and CFSA. While this partnership was productive, it was determined that services could be coordinated using a teaming model and ongoing training without the need for staff to be physically located at CFSA. By having one CFSA social worker co-located at the Virginia Williams Family Resource Center, CFSA is ensuring that particularly vulnerable cases are monitored until housing instability has stabilized.

**LaShawn A. v. Bowser**

**157. In FY20, CFSA reduced the budget for the LaShawn Court Monitor. How much funding has been reprogrammed to fill the funding gap? How much is now allocated for the Court Monitor in FY20?**

Program Name	Activity	Supply Item Description	FY20 Approved Budget	FY20 Reprogramming	Allocated for LaShawn
1000: Agency Management	1099	LaShawn v. Bowser Compliance	\$ -	\$ 449,782.00	\$ 449,782.00
		<b>Total</b>	<b>0.00</b>	<b>449,782.00</b>	<b>449,782.00</b>



**158. In the new Exit and Sustainability Plan dated October 31, 2019, CFSA made a number of new commitments. Provide information on the following:**

**a. Under “Section III: Self-Regulation and Public Reporting Commitments” CFSA committed to finalizing a list of nine new or updated policies by December 31.**

**i. Provide an update on that status of each of these policies as well as a copy of the policies (or a hyperlink to the policies).**

Status of December 31 policies	Status
1. Safety Plans (New Policy)	Finalized (05/29/2019)
2. In-Home Services (Policy Update)	Finalized (05/30/2019)
3. Engaging Incarcerated Parents (Policy Update)	Finalized (09/17/2019)
4. Family Team Meeting (Policy and Business Process Update)	Finalized (10/10/2019)
5. Child Fatality Review (Policy Update)	Finalized (12/31/2019)
6. Placement Matching (Policy Update)	Submitted to CSSP for review on 12/11/2019 Finalization in Progress
7. Permanency Planning (Policy Update)	Submitted to CSSP for review on 12/11/2019 Finalization in Progress
8. Hotline (Policy Update)	Submitted to CSSP for review on 12/9/2019 Finalization in Progress
9. Investigations (Policy Update)	Submitted to CSSP for review on 12/9/19 Finalization in Progress

**ii. CFSA also committed to offer training on any training requiring it within 45 days of its issuance. Will any of the new or updated policies require training? What steps are CFSA taking to ensure that the training will commence within 45 days of issuance?**

Safety Plans (new policy)

- Management Team Presentation June 2019
- Policy Team Administration-specific training presentations June/July 2019
- Full integration into CWTA’s Danger and Safety Assessment Training

In-Home Services (policy update to reflect practice)

- Notice of finalization and weblink published in the Policy Press May 2019
- Policy Team Presentations to In-Home Team June 2019
- No additional training required

Engaging Incarcerated Parents (policy update):

- Notice of finalization and weblink published in the Policy Press November 2019
- Policy presentation to the Program Operations All Staff meeting and CWTA aligned the policy content within the training classes

Family Team Meetings (policy update to reflect practice)

- Notice of finalization and weblink published in the Policy Press November 2019.

Child Fatality Review: Implementation planning in progress

- b. Also, in Section III, CFSA committed to creating “a public reporting process by December 31, 2019,” and posting “quarterly and annual reports on the CFSA website.”**
- i. Provide a detailed description of the new reporting process as well as any supporting documents.**

CFSA, in partnership with OCTO, developed and launched the CFSA Data Dashboard on 12/31/19. This Dashboard provides user-friendly information in an interactive, easy-to-follow format. CFSA will update this information on a quarterly basis. The Data Dashboard provides data that corresponds with the Four Pillars, including the Four Pillars Quarterly and Annual Scorecard. Forthcoming iterations will include data about the Five-Year Family First Prevention Plan, Families First DC, and additional Four Pillars data. The CFSA Data Dashboard can be viewed by visiting <http://cfsadashboard.dc.gov>.

- ii. Where will CFSA post the quarterly and annual reports on its website?**

The reports are posted under the reports tab in the dashboard. Finalized reports are posted and upcoming reports will be posted once finalized.

- iii. When will the first quarterly and annual report be posted?**

The annual and quarterly reports for FY18 are posted, FY19 reports will be posted when completed.

- iv. What will be included in the quarterly and annual report?**

5-Year Child and Family Services Plan (CFSP)

The Administration on Children, Youth and Families (ACYF) requires state agencies to submit a strategic five-year Child and Family Services Plan (CFSP) that sets forth the state’s goals and vision for strengthening its child welfare system.

### Annual Progress and Services Report (APSR)

The federal Administration on Children, Youth and Families (ACYF), Program Instruction ACYFCB-PI-19-02, requires all states to submit an Annual Progress and Services Report (APSR) whenever state agencies administer or supervise the administration of child welfare programs under Title IV-B subparts 1 and 2, and Title IV-E of the Social Security Act. The District of Columbia's Child and Family Services Agency (CFSA or Agency) serves as both the local and the "state" agency charged with the legal authority and responsibility for those functions.

### Annual Public Report (APR)

The District of Columbia Child and Family Services Agency (CFSA) Establishment Act of 2001 requires CFSA to provide an annual public report (APR) to the Executive Office of the Mayor, the Council of the District of Columbia, and the general public. Each APR must describe the ongoing and specific actions CFSA has taken to implement the District of Columbia Adoption and Safe Families Amendment Act of 2000 (DC ASFA), which mirrors the federal Adoption and Safe Families Act (ASFA) of 1997.

### Annual Quality Service Review Report (QSR)

To gauge the positive outcomes and the success of service delivery and practice standards, the Child and Family Services Agency (CFSA) uses the nationally-recognized Quality Service Review (QSR) process. This process is one of CFSA's primary qualitative approaches for continuous quality improvement (CQI) of practice and service delivery. The QSR process assesses implementation of CFSA's Practice Model while also reviewing how system partners work together as a team to provide quality and effective services.

### Annual Child Fatality Report

Presents data and practice recommendations based on the internal child fatality reviews conducted by CFSA during a calendar year.

### Child and Family Services Review (CFSR) District of Columbia Final Report

This document presents the findings of the Child and Family Services Review (CFSR) for the District of Columbia.

Needs Assessment and Resource Development Plan

The Child and Family Services Agency (CFSA) has completed a comprehensive Needs Assessment that will directly inform CFSA’s Resource Development Plan. The Needs Assessment in particular is intended to assist decision-makers in developing those resources and services that are essential to improving the safety, permanency, and well-being of children in the District of Columbia’s child welfare system.

Performance Oversight Responses

Child and Family Services Agency’s responses Performance Oversight Hearing FY18 and FY19 (First Quarter) pre-hearing questions submitted to the Council of the District of Columbia, Committee on Human Services.

- c. In Section IV of the new Exit and Sustainability Plan, CFSA makes five specific commitments regarding its placement array. Provide an update on each of the five commitments.**

<b>Placement Array Commitment</b>	<b>Update as of November 15, 2019</b>
Recruit and license Stabilization Observation Assessment Respite (SOAR) Resource Parents for a total of four beds that will be available for placement by December 10, 2019.	The contract for two SOAR parents were executed on December 9, 2019 and beds are available for placement.
Issue Request for Proposal (RFP) and contract for Intensive Foster Care Beds by December 31, 2019 for 36 children. Placements will be available by January 31, 2020.	The contract for Intensive Foster Care was awarded to Children’s Choice on December 19, 2019 and beds are available for placement.
Secure six Congregate Care beds for children with Autism Spectrum Disorder. Placements will be available by December 10, 2019.	As of October 1, 2019, all six beds are available for placement.
Secure six Behavioral/Therapeutic beds for children. Placements will be available by December 10, 2019.	As of October 1, 2019, all six beds are available for placement.
Recruit and license 50 new family foster beds with necessary supportive services with a net increase of at least 25 family foster beds. Placements will be available by January 31, 2020.	These data will be provided in the next monitoring report.

## Budget and Policy Directives

**159. Provide a status update on the agency's compliance with the committee's FY20 budget and policy directives. When reports or other documents are indicated, provide those documents.**

### Policy Recommendations

**1) To facilitate continued improvement in placement stability, the agency should engage advocates early and often in the process of developing the new Comprehensive Child Welfare Information System. In particular, the Committee recommends that the Agency (1) expand the data inputs about youth and out-of-home care providers to ensure successful matches and (2) develop data inputs to be tracked in aggregate for all instances in which youth interact with the District's child welfare system, including instances in which youth are diverted from out-of-home care.**

CFSA has and will continue to engage community interests in the process of developing the new CCWIS. As part of implementing the federal Family First Prevention program, CFSA worked closely with community-based providers to design a portal to allow referrals and information tracking.

CFSA is also collecting and cataloguing data tracking requests needed to monitor and improve services to the District's families and children. This information will be shared with the CCWIS implementation team to ensure that the system is designed to efficiently collect information needed to evaluate policies and procedures employed to meet CFSA's mission.

**2) CFSA should continue to fully leverage all available federal resources and local funding to ensure the availability of robust prevention services. This includes ensuring that the extension of the Title IV-E Waiver funds be fully leveraged through the end of FY 2019.**

CFSA has ensured a robust prevention services array for FY20 by fully leveraging all available local and federal funding to support prevention services.

**4) For two years in a row, CFSA has added FTEs to entry services. Even so, CFSA has regularly had trouble maintaining caseloads at a permissible level. The Committee recommends that CFSA make every effort to fill all vacant entry services FTEs.**

CFSA has improved its compliance with caseload requirement standards. Although there are existing vacancies, Human Resources is making concerted efforts to diversify the workforce. On October 30, 2019, CFSA held a job fair to recruit new employees.

**5) Operating Budget Recommendations**

CFSA met the deadline for all local fund reductions and increases as identified in the FY19 Budget.

**160. The Council approved a one-time enhancement of \$200,000 in local funding in the FY20 budget to support the Family Preservation Project, administered by the Neighborhood Legal Services Program. Provide a status update on the issuance of the funds?**

Funds were issued to the Neighborhood Legal Services Program (NLSP) with the start of FY20.

**161. The Child and Family Services Agency Prevention Services Grants Act of 2019 (Fiscal Year 2020 Budget Support Act of 2019) established four one-time grants. Provide an update on each of the four grants including:**

**a. When a decision was made or will be made for the grant recipient;**

See Prevention Services Grants Table below.

**b. Which provider has been awarded the grant (if the decision has been made);**

See Prevention Services Grants Table below.

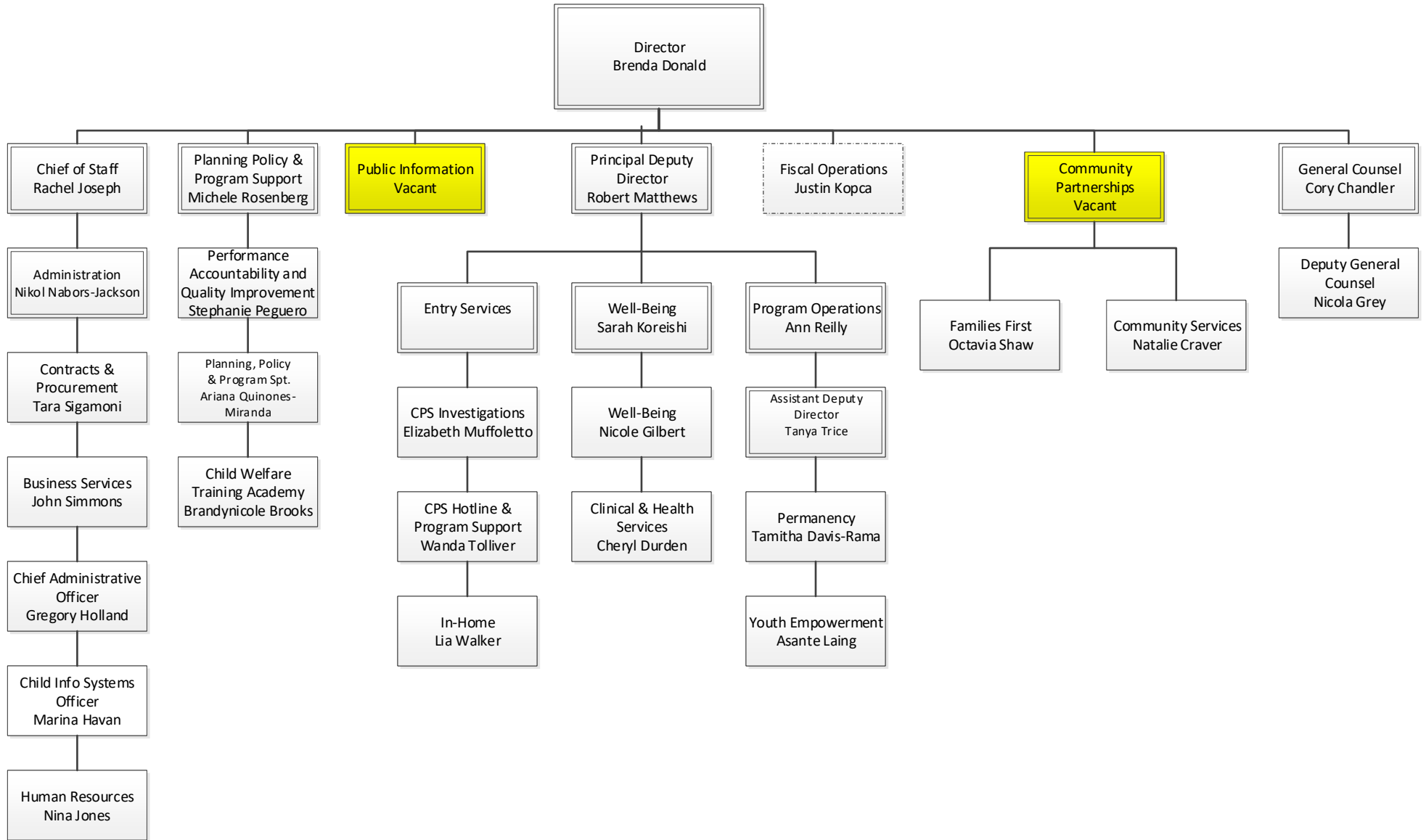
**c. When the grant will be issued to the awardee/provider.**

**Prevention Services Grants Act of 2019 Status Update**

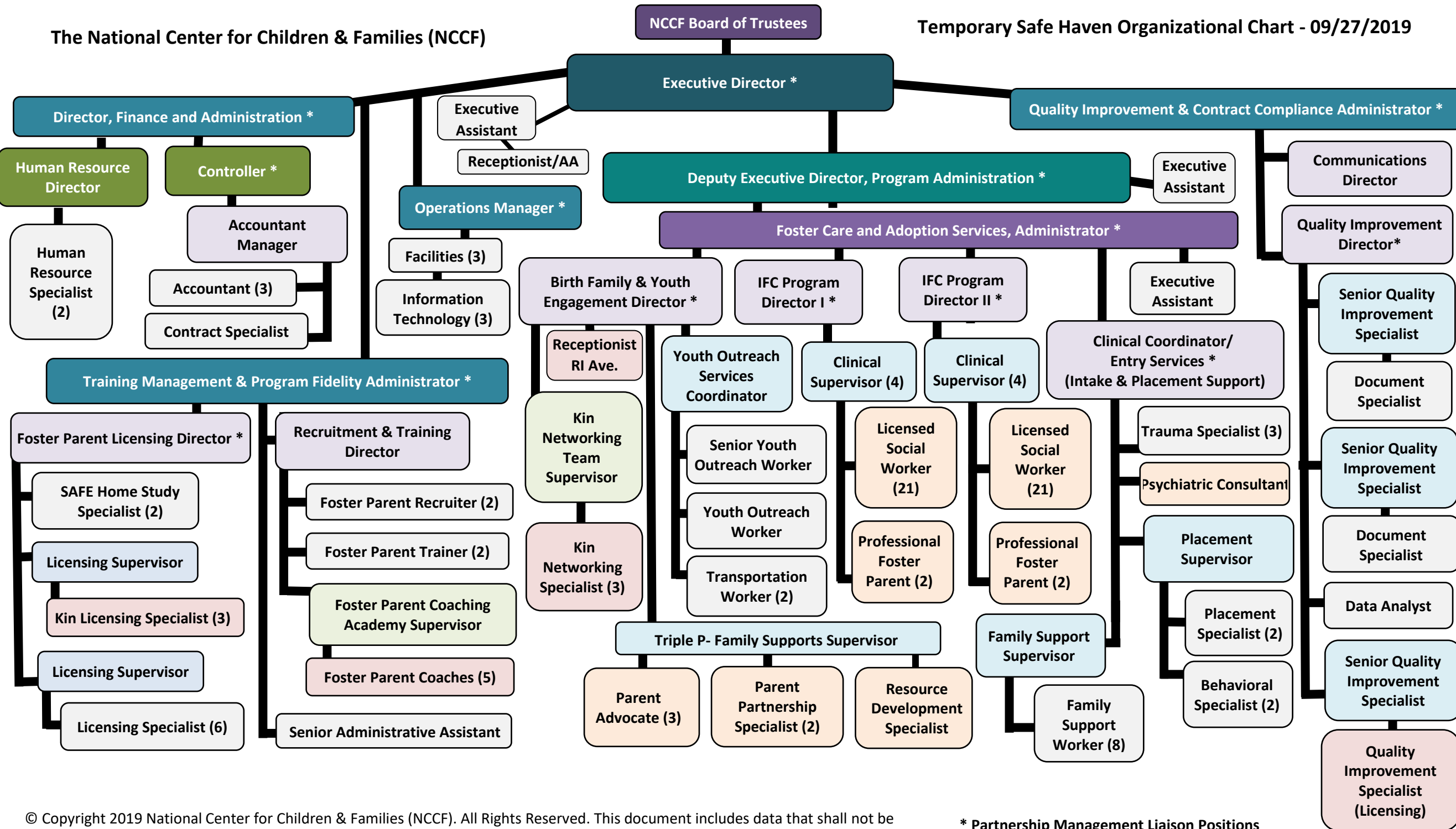
<b>Prevention Services Grant Description</b>	<b>Awarded Provider (b)</b>	<b>Decision Timeline/Status (a,c)</b>
(1) Support a program that provides targeted legal intervention services in matters involving child custody, child support, domestic violence, landlord-tenant issues, housing conditions, federally subsidized housing defense, and access to public benefits, for the purpose of preventing families from unnecessarily entering the child welfare system.	Neighborhood Legal Services	<ul style="list-style-type: none"> <li>• RFP released in July 2019.</li> <li>• Provider selected in August 2019.</li> <li>• Grant executed in September 2019.</li> </ul>
(2) Support a program that helps fathers gain the knowledge and skills necessary to improve their involvement and connection to their children through voluntary home visits, parenting support, child development information and activities, health education and support,	Mary’s Center	<ul style="list-style-type: none"> <li>• RFP released: N/A (sole source)</li> <li>• Provider selected in November 2019.</li> <li>• Grant executed in November 2019.</li> </ul>

Prevention Services Grant Description	Awarded Provider (b)	Decision Timeline/Status (a,c)
family goal planning, adult literacy, legal advocacy, access to community resources, and activities that promote bonding and healthy habits.		
(3) Support a program that provides services to youth between 11 and 24 years of age who have been, or are at risk of, becoming victims of sex trafficking, as that term is defined in section 103(12) of the Trafficking Victims Protection Act of 2000.	TBD	<ul style="list-style-type: none"> <li>• RFP released in November 2019.</li> <li>• Provider not yet selected.</li> <li>• Grant executed: Pending 2020.</li> </ul>
(4) Support a program that provides parenting group sessions and home visitation services to families, with an emphasis on services that assist mothers who are homeless, victims of domestic violence, and reuniting with their children following a period of incarceration.	Community Family Life Services	<ul style="list-style-type: none"> <li>• RFP released in September 2019.</li> <li>• Provider selected in January 2020.</li> <li>• Grant to be awarded in January 2020.</li> </ul>

# CHILD AND FAMILY SERVICES AGENCY-OVERVIEW







# **CHILD & FAMILY SERVICES AGENCY**

## **AGENCY-WIDE**

### **FAMILY SUPPORT WORKER, CS-301-9**

#### **MAJOR DUTIES:**

Works as a Family Support Worker (FSW), Child and Family Services Agency (CFSA), with primary responsibility for providing specialized support services the Agency.

- Performs casework, group work, and community organization work under direct supervision. Assists the social work team to assess the needs and strengths of families, investigates reports of child abuse and neglect.
- Participates in home visits and/or investigations to determine the needs of clients and/or gather pertinent information related to the child and/or family. Assists in locating the assessment sites; conducts unaccompanied home visits in safe situations; or facilitates visitations, arranging or transporting of children; assists with physical oversight of groups of children and enters observational information into FACES as appropriate.
- Provides a wide range of complex support social services for complicated cases. With guidance, develops plans for and provides appropriate assistance and services on a continuing basis to children and family members. Makes recommendations for planned use of agency resources and auxiliary services.
- Assists Social Workers by discussing and documenting clinically related information into the case record.
- Provides transportation assistance for clients to and from CFSA to court, service providers, and city hospitals and to other institutions at the request of the Social Worker or Supervisor; enters observational information into FACES as appropriate. Drives government provided vehicle as required.
- Coordinates or assists Social Workers to coordinate team meetings and/or supervisory conferences for case planning, developing specialized resources for clients, and to direct casework activities toward the permanency goal of the child and family. Clarifies the roles and responsibilities of all team members as necessary, i.e. family, child, kin, GAL, AAG, Social Worker and community organization representatives.
- Support social workers and supervisory social workers in implementing service plans by supervising/facilitating visits, making referrals or scheduling service with providers, or program specific administrative activities, depending upon assigned program area i.e. assist with ICPC or home study and Placement Packets.

- Assists Social Workers in the timely implementation of case plans; ensures all case work related documentation is entered into FACES within required time of the event, to include observations from parent-child and sibling visitations, foster parent-child interactions, medical and psychological information from health professionals/agencies. Assists in the preparation of pre-disposition reports and other periodic court reports, in compliance with the Prevention of Child Abuse and Neglect Law of 1977.
- Interviews children, families, neighbors, professional groups to obtain or provide information. Makes referral for assessments. Establishes and maintains linkages with community agencies and facilities that provide client services.
- Contacts collateral sources such as neighbors, landlords, schools, clinics, and other service providers in order to gather information necessary for the timely delivery of services. Prepares reports and findings on home visits and/or investigations.
- Assists the social worker in completing specified paper and record searches to locate hard-to-find families by engaging diligent search services or by searching and clarifying existing data, checking files and contacting other agencies as necessary.
- Provides services related to planned or emergency placement of children or other emergency assistance, under the direction of the social worker or supervisory social worker.
- Maintains statistical data regarding the number of children, family member or other group served and the types of services provided. Works with other Social Workers, professional staff to share knowledge of pertinent resources that affect children and/or families.
- Participates in educational training seminars, conferences and workshops.
- Performs other related duties as assigned.

**KNOWLEDGE REQUIRED:**

General knowledge of the principles and practices of social work as evidenced by a Bachelors Degree in Social Work or in a related social services field, i.e., psychology, sociology, to provide support services to Social Workers.

Knowledge of the structure, functions and mission of a child welfare agency to perform social services work.

General knowledge of pertinent resources, legal status and related policies and procedures as they affect children and families.

Skill in interviewing clients to gather and provide information.

Ability to communicate orally and in writing to provide assistance to clients, prepare reports and maintain contact with community resource groups and other outside groups and organizations.

Skill and knowledge of Microsoft Office for electronic case management data entry.

**SUPERVISORY CONTROLS:**

Works under the general supervision of a Supervisory Social Worker, who provides specific assignments, objectives and scope of responsibilities. The work is performed independently; however, the Family Support Worker may be teamed with a Licensed Independent Social Worker or Licensed Independent Clinical Social Worker, who, together with the supervisor, are available for consultation and guidance.

Work is performed in accordance with directions, standards, and established policies, practices, and procedures. The supervisor is informed of the progress of work and is advised of unusual developments, difficult cases, shifting trends, or matters not covered by precedents or established policies.

Performance is evaluated on the basis of timeliness, efficiency, effectiveness of support services provided, quality of work, and compliance with established guidelines.

**GUIDELINES:**

Guidelines include public laws, regulations, policies, procedures and directives issued by the U. S. Congress, Federal and local courts, Federal Government and the Director, as they relate to service delivery. Administrative polices and procedures are applicable but complex. The incumbent uses initiative and judgment to interpret the application of guidelines to the work.

**COMPLEXITY:**

Provides a range of support services to Social Workers; gathers and disseminates information; and contacts collateral sources to obtain information. Confers with officials of agencies, i.e., schools, community resources, professionals, clinics, and other service providers to participate in implementing a case plan.

**SCOPE AND EFFECT:**

The purpose of the work is to assist Social Workers by providing specified case management support services. The work has an impact on the overall service delivery capability of the Social Worker and on the children and families who need assistance.

The work affects agency officials, serviced District children and families, employers, clinics, school personnel, official in community resource agencies, and co-workers in public and private agencies, inter alia.

**PERSONAL CONTACTS:**

Contacts are with children, parents, foster parents, guardians, employers, clinics, school personnel, landlords, neighbors, and officials in community resource agencies, co-workers in public and private agencies.

**PURPOSE OF CONTACTS:**

The purpose of contacts is to obtain and provide information, assist in the execution of the teaming process and provide referral and follow-up services.

**PHYSICAL DEMANDS:**

The work is sedentary.

**WORK ENVIRONMENT:**

The work is performed in an office setting and in other community locations.

**OTHER SIGNIFICANT FACTORS:**

This position is deemed a safety sensitive position pursuant to DCMR 6B Section 410 and is subject to a criminal background check, traffic records check, and drug and alcohol testing as applicable.

Required to drive and maintain a current valid Driver's License.

## Child and Family Services

Y/E Close 2019

### LOCAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	1010	1010 - PERSONNEL SERVICES ACTIVITY	0020	0201	0	5,748	5,748	(5,748)
0100	NON-PERSONNEL SERVICES	1010		0040	0402	0	5,841	5,841	(5,841)
0100	NON-PERSONNEL SERVICES	1010		0040	0408	0	140,403	140,403	(140,403)
0100	NON-PERSONNEL SERVICES	1010		0040	0411	0	4,995	4,995	(4,995)
0100	NON-PERSONNEL SERVICES	1010		0040	0414	0	3,284	3,284	(3,284)
0100	NON-PERSONNEL SERVICES	1010		0040	0425	0	4,400	4,400	(4,400)
0100	NON-PERSONNEL SERVICES	1010		0040	0442	0	5,113	5,113	(5,113)
0100	NON-PERSONNEL SERVICES	1010		0041	0409	0	100,794	100,794	(100,794)
0100	NON-PERSONNEL SERVICES	1010		0070	0704	0	15,000	15,000	(15,000)
0100	NON-PERSONNEL SERVICES	1010		0070	0711	0	1,700	1,700	(1,700)
0100	PERSONNEL SERVICES	1010		0011	0111	739,461	959,079	959,079	(219,618)
0100	PERSONNEL SERVICES	1010		0012	0125	44,180	6,892	6,892	37,287
0100	PERSONNEL SERVICES	1010		0013	0134	0	2,914	2,914	(2,914)
0100	PERSONNEL SERVICES	1010		0013	0135	0	787	787	(787)
0100	PERSONNEL SERVICES	1010		0014	0141	0	4,870	4,870	(4,870)
0100	PERSONNEL SERVICES	1010		0014	0142	0	71,391	71,391	(71,391)
0100	PERSONNEL SERVICES	1010		0014	0147	190,425	0	0	190,425
0100	PERSONNEL SERVICES	1010		0014	0148	0	60,940	60,940	(60,940)
0100	PERSONNEL SERVICES	1010		0014	0154	0	805	805	(805)
0100	PERSONNEL SERVICES	1010		0014	0155	0	2,576	2,576	(2,576)
0100	PERSONNEL SERVICES	1010		0014	0158	0	14,458	14,458	(14,458)
0100	PERSONNEL SERVICES	1010		0014	0159	0	45,277	45,277	(45,277)
0100	PERSONNEL SERVICES	1010		0014	0161	0	4,656	4,656	(4,656)
0100	PERSONNEL SERVICES	1010		0015	0133	0	1,209	1,209	(1,209)
<b>1010 - PERSONNEL SERVICES ACTIVITY - Total</b>						<b>974,066</b>	<b>1,463,133</b>	<b>1,463,133</b>	<b>(489,067)</b>
0100	NON-PERSONNEL SERVICES	1015	1015 - TRAINING AND EMPLOYEE DEVELOPMENT	0020	0201	0	2,500	2,500	(2,500)
0100	NON-PERSONNEL SERVICES	1015		0040	0401	0	226	226	(226)
0100	NON-PERSONNEL SERVICES	1015		0040	0402	0	4,751	4,751	(4,751)
0100	NON-PERSONNEL SERVICES	1015		0040	0408	0	232,547	232,547	(232,547)
0100	NON-PERSONNEL SERVICES	1015		0040	0410	0	5,118	5,118	(5,118)
0100	NON-PERSONNEL SERVICES	1015		0040	0411	0	1,521	1,521	(1,521)
0100	NON-PERSONNEL SERVICES	1015		0040	0425	0	0	0	0

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	1015		0040	0499	0	4,401	4,401	(4,401)
0100	PERSONNEL SERVICES	1015		0011	0111	951,966	645,384	645,384	306,581
0100	PERSONNEL SERVICES	1015		0013	0128	0	3	3	(3)
0100	PERSONNEL SERVICES	1015		0013	0135	0	497	497	(497)
0100	PERSONNEL SERVICES	1015		0014	0141	0	10,839	10,839	(10,839)
0100	PERSONNEL SERVICES	1015		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	1015		0014	0147	231,328	0	0	231,328
0100	PERSONNEL SERVICES	1015		0014	0148	0	0	0	0
0100	PERSONNEL SERVICES	1015		0014	0154	0	923	923	(923)
0100	PERSONNEL SERVICES	1015		0014	0155	0	3,008	3,008	(3,008)
0100	PERSONNEL SERVICES	1015		0014	0157	0	1,770	1,770	(1,770)
0100	PERSONNEL SERVICES	1015		0014	0158	0	18,528	18,528	(18,528)
0100	PERSONNEL SERVICES	1015		0014	0159	0	41,414	41,414	(41,414)
0100	PERSONNEL SERVICES	1015		0014	0160	0	(25)	(25)	25
0100	PERSONNEL SERVICES	1015		0014	0161	0	6,341	6,341	(6,341)
0100	PERSONNEL SERVICES	1015		0015	0133	0	7,035	7,035	(7,035)
<b>1015 - TRAINING AND EMPLOYEE DEVELOPMENT - Total</b>						<b>1,183,293</b>	<b>986,782</b>	<b>986,782</b>	<b>196,512</b>
0100	NON-PERSONNEL SERVICES	1020	1020 - CONTRACTING AND PROCUREMENT ACTIVITY	0020	0201	0	906	906	(906)
0100	NON-PERSONNEL SERVICES	1020		0040	0401	0	556	556	(556)
0100	NON-PERSONNEL SERVICES	1020		0040	0402	0	7,310	7,310	(7,310)
0100	NON-PERSONNEL SERVICES	1020		0040	0408	1,731	4,132	4,132	(2,401)
0100	NON-PERSONNEL SERVICES	1020		0040	0414	0	945	945	(945)
0100	NON-PERSONNEL SERVICES	1020		0040	0442	0	6,018	6,018	(6,018)
0100	NON-PERSONNEL SERVICES	1020		0040	0499	0	82	82	(82)
0100	NON-PERSONNEL SERVICES	1020		0041	0409	0	34,379	34,379	(34,379)
0100	PERSONNEL SERVICES	1020		0011	0111	1,694,964	1,875,650	1,875,650	(180,686)
0100	PERSONNEL SERVICES	1020		0013	0134	0	6,094	6,094	(6,094)
0100	PERSONNEL SERVICES	1020		0014	0141	0	2,929	2,929	(2,929)
0100	PERSONNEL SERVICES	1020		0014	0142	0	138,209	138,209	(138,209)
0100	PERSONNEL SERVICES	1020		0014	0147	411,876	0	0	411,876
0100	PERSONNEL SERVICES	1020		0014	0148	0	60,378	60,378	(60,378)
0100	PERSONNEL SERVICES	1020		0014	0152	0	35,003	35,003	(35,003)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1020		0014	0154	0	1,176	1,176	(1,176)
0100	PERSONNEL SERVICES	1020		0014	0155	0	3,711	3,711	(3,711)
0100	PERSONNEL SERVICES	1020		0014	0157	0	2,675	2,675	(2,675)
0100	PERSONNEL SERVICES	1020		0014	0158	0	21,527	21,527	(21,527)
0100	PERSONNEL SERVICES	1020		0014	0159	0	134,098	134,098	(134,098)
0100	PERSONNEL SERVICES	1020		0014	0160	0	143	143	(143)
0100	PERSONNEL SERVICES	1020		0014	0161	0	4,966	4,966	(4,966)
0100	PERSONNEL SERVICES	1020		0015	0133	0	4,103	4,103	(4,103)
<b>1020 - CONTRACTING AND PROCUREMENT ACTIVITY - Total</b>						<b>2,108,571</b>	<b>2,344,990</b>	<b>2,344,990</b>	<b>(236,419)</b>
0100	NON-PERSONNEL SERVICES	1030	1030 - PROPERTY MANAGEMENT ACTIVITY	0020	0201	0	45,655	45,655	(45,655)
0100	NON-PERSONNEL SERVICES	1030		0030	0304	13,733	31	31	13,703
0100	NON-PERSONNEL SERVICES	1030		0030	0305	0	414,645	414,645	(414,645)
0100	NON-PERSONNEL SERVICES	1030		0030	0307	68,041	68,041	68,041	0
0100	NON-PERSONNEL SERVICES	1030		0030	0330	17,712	11,766	11,766	5,946
0100	NON-PERSONNEL SERVICES	1030		0031	0308	0	864,520	864,520	(864,520)
0100	NON-PERSONNEL SERVICES	1030		0032	0309	5,641,607	4,778,706	4,778,706	862,901
0100	NON-PERSONNEL SERVICES	1030		0033	0430	0	51,250	51,250	(51,250)
0100	NON-PERSONNEL SERVICES	1030		0034	0440	2,459,864	2,145,463	2,145,463	314,402
0100	NON-PERSONNEL SERVICES	1030		0035	0310	1,334,559	1,142,828	1,142,828	191,731
0100	NON-PERSONNEL SERVICES	1030		0040	0401	0	0	0	0
0100	NON-PERSONNEL SERVICES	1030		0040	0402	0	3,085	3,085	(3,085)
0100	NON-PERSONNEL SERVICES	1030		0040	0403	0	12,652	12,652	(12,652)
0100	NON-PERSONNEL SERVICES	1030		0040	0404	0	1,472	1,472	(1,472)
0100	NON-PERSONNEL SERVICES	1030		0040	0405	0	1,459	1,459	(1,459)
0100	NON-PERSONNEL SERVICES	1030		0040	0406	0	66,417	66,417	(66,417)
0100	NON-PERSONNEL SERVICES	1030		0040	0408	4,202	89,627	89,627	(85,424)
0100	NON-PERSONNEL SERVICES	1030		0040	0411	0	1,462	1,462	(1,462)
0100	NON-PERSONNEL SERVICES	1030		0040	0415	0	1,458	1,458	(1,458)
0100	NON-PERSONNEL SERVICES	1030		0040	0416	0	474	474	(474)
0100	NON-PERSONNEL SERVICES	1030		0040	0499	0	89	89	(89)
0100	NON-PERSONNEL SERVICES	1030		0041	0409	153,776	285,340	285,340	(131,564)
0100	NON-PERSONNEL SERVICES	1030		0041	0417	0	0	0	0



**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	1030		0050	0501	0	0	0	0
0100	NON-PERSONNEL SERVICES	1030		0070	0701	0	127,905	127,905	(127,905)
0100	NON-PERSONNEL SERVICES	1030		0070	0704	0	46,585	46,585	(46,585)
0100	NON-PERSONNEL SERVICES	1030		0070	0706	455,000	455,464	455,464	(464)
0100	NON-PERSONNEL SERVICES	1030		0080	0801	0	0	0	0
0100	NON-PERSONNEL SERVICES	1030		0080	0803	0	0	0	0
0100	NON-PERSONNEL SERVICES	1030		0080	0806	0	0	0	0
0100	NON-PERSONNEL SERVICES	1030		0080	0808	0	0	0	0
0100	PERSONNEL SERVICES	1030		0011	0111	1,192,005	838,367	838,367	353,638
0100	PERSONNEL SERVICES	1030		0013	0129	0	95	95	(95)
0100	PERSONNEL SERVICES	1030		0013	0134	0	4,270	4,270	(4,270)
0100	PERSONNEL SERVICES	1030		0013	0135	0	350	350	(350)
0100	PERSONNEL SERVICES	1030		0013	0136	0	348	348	(348)
0100	PERSONNEL SERVICES	1030		0013	0174	0	0	0	0
0100	PERSONNEL SERVICES	1030		0014	0141	0	6,403	6,403	(6,403)
0100	PERSONNEL SERVICES	1030		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	1030		0014	0147	289,657	0	0	289,657
0100	PERSONNEL SERVICES	1030		0014	0148	0	0	0	0
0100	PERSONNEL SERVICES	1030		0014	0152	0	5,457	5,457	(5,457)
0100	PERSONNEL SERVICES	1030		0014	0154	0	1,583	1,583	(1,583)
0100	PERSONNEL SERVICES	1030		0014	0155	0	4,953	4,953	(4,953)
0100	PERSONNEL SERVICES	1030		0014	0157	0	3,200	3,200	(3,200)
0100	PERSONNEL SERVICES	1030		0014	0158	0	0	0	0
0100	PERSONNEL SERVICES	1030		0014	0159	0	10,744	10,744	(10,744)
0100	PERSONNEL SERVICES	1030		0014	0161	0	5,736	5,736	(5,736)
0100	PERSONNEL SERVICES	1030		0015	0133	0	39,158	39,158	(39,158)
<b>1030 - PROPERTY MANAGEMENT ACTIVITY</b>		<b>- Total</b>				<b>11,630,158</b>	<b>11,537,057</b>	<b>11,537,057</b>	<b>93,101</b>
0100	NON-PERSONNEL SERVICES	1040	1040 - INFORMATION TECHNOLOGY ACTIVITY	0020	0201	0	2,206	2,206	(2,206)
0100	NON-PERSONNEL SERVICES	1040		0020	0219	0	42,835	42,835	(42,835)
0100	NON-PERSONNEL SERVICES	1040		0040	0402	0	3,509	3,509	(3,509)
0100	NON-PERSONNEL SERVICES	1040		0040	0441	0	21,000	21,000	(21,000)
0100	NON-PERSONNEL SERVICES	1040		0040	0442	0	430,395	430,395	(430,395)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	1040		0040	0494	0	710,758	710,758	(710,758)
0100	NON-PERSONNEL SERVICES	1040		0040	0499	0	3,179	3,179	(3,179)
0100	NON-PERSONNEL SERVICES	1040		0041	0409	(282,066)	566,213	566,213	(848,279)
0100	NON-PERSONNEL SERVICES	1040		0041	0417	3,312,668	1,329,934	1,329,934	1,982,734
0100	NON-PERSONNEL SERVICES	1040		0050	0599	0	1,792	1,792	(1,792)
0100	NON-PERSONNEL SERVICES	1040		0070	0704	0	1,391	1,391	(1,391)
0100	NON-PERSONNEL SERVICES	1040		0070	0706	0	0	0	0
0100	NON-PERSONNEL SERVICES	1040		0070	0710	0	1,014,512	1,014,512	(1,014,512)
0100	NON-PERSONNEL SERVICES	1040		0070	0711	0	82,747	82,747	(82,747)
0100	PERSONNEL SERVICES	1040		0011	0111	1,541,739	1,981,684	1,981,684	(439,945)
0100	PERSONNEL SERVICES	1040		0012	0125	48,246	89,503	89,503	(41,256)
0100	PERSONNEL SERVICES	1040		0013	0128	0	3,714	3,714	(3,714)
0100	PERSONNEL SERVICES	1040		0013	0134	0	5,147	5,147	(5,147)
0100	PERSONNEL SERVICES	1040		0013	0136	0	238	238	(238)
0100	PERSONNEL SERVICES	1040		0014	0141	0	10,859	10,859	(10,859)
0100	PERSONNEL SERVICES	1040		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	1040		0014	0147	386,367	0	0	386,367
0100	PERSONNEL SERVICES	1040		0014	0148	0	125,838	125,838	(125,838)
0100	PERSONNEL SERVICES	1040		0014	0152	0	6,651	6,651	(6,651)
0100	PERSONNEL SERVICES	1040		0014	0154	0	1,956	1,956	(1,956)
0100	PERSONNEL SERVICES	1040		0014	0155	0	6,324	6,324	(6,324)
0100	PERSONNEL SERVICES	1040		0014	0157	0	3,555	3,555	(3,555)
0100	PERSONNEL SERVICES	1040		0014	0158	0	36,031	36,031	(36,031)
0100	PERSONNEL SERVICES	1040		0014	0159	0	91,742	91,742	(91,742)
0100	PERSONNEL SERVICES	1040		0014	0160	0	525	525	(525)
0100	PERSONNEL SERVICES	1040		0014	0161	0	13,743	13,743	(13,743)
0100	PERSONNEL SERVICES	1040		0015	0133	0	3,783	3,783	(3,783)
<b>1040 - INFORMATION TECHNOLOGY ACTIVITY</b>			<b>- Total</b>			<b>5,006,954</b>	<b>6,591,763</b>	<b>6,591,763</b>	<b>(1,584,810)</b>
0100	NON-PERSONNEL SERVICES	1050	1050 - FINANCIAL MANAGEMENT ACTIVITY	0020	0201	0	7,000	7,000	(7,000)
0100	NON-PERSONNEL SERVICES	1050		0040	0401	0	0	0	0
0100	NON-PERSONNEL SERVICES	1050		0040	0499	0	22	22	(22)
0100	NON-PERSONNEL SERVICES	1050		0041	0409	280,309	499,410	499,410	(219,102)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1050		0011	0111	1,295,430	0	0	1,295,430
0100	PERSONNEL SERVICES	1050		0014	0141	0	2,359	2,359	(2,359)
0100	PERSONNEL SERVICES	1050		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0147	314,789	0	0	314,789
0100	PERSONNEL SERVICES	1050		0014	0148	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0152	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0154	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0155	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0157	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0158	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0159	0	0	0	0
0100	PERSONNEL SERVICES	1050		0014	0161	0	0	0	0
0100	PERSONNEL SERVICES	1050		0015	0133	0	518	518	(518)
<b>1050 - FINANCIAL MANAGEMENT ACTIVITY</b>		<b>- Total</b>				<b>1,890,528</b>	<b>509,310</b>	<b>509,310</b>	<b>1,381,218</b>
0100	NON-PERSONNEL SERVICES	1055	1055 - RISK MANAGEMENT ACTIVITY	0070	0704	0	3,200	3,200	(3,200)
0100	PERSONNEL SERVICES	1055		0011	0111	102,215	108,720	108,720	(6,505)
0100	PERSONNEL SERVICES	1055		0014	0141	0	61	61	(61)
0100	PERSONNEL SERVICES	1055		0014	0147	24,838	0	0	24,838
0100	PERSONNEL SERVICES	1055		0014	0148	0	6,554	6,554	(6,554)
0100	PERSONNEL SERVICES	1055		0014	0154	0	88	88	(88)
0100	PERSONNEL SERVICES	1055		0014	0155	0	306	306	(306)
0100	PERSONNEL SERVICES	1055		0014	0158	0	1,533	1,533	(1,533)
0100	PERSONNEL SERVICES	1055		0014	0159	0	5,436	5,436	(5,436)
<b>1055 - RISK MANAGEMENT ACTIVITY</b>		<b>- Total</b>				<b>127,054</b>	<b>125,898</b>	<b>125,898</b>	<b>1,156</b>
0100	NON-PERSONNEL SERVICES	1060	1060 - LEGAL AFFAIRS ACTIVITY	0020	0201	0	1,500	1,500	(1,500)
0100	NON-PERSONNEL SERVICES	1060		0040	0401	0	0	0	0
0100	NON-PERSONNEL SERVICES	1060		0040	0425	0	1,981	1,981	(1,981)
0100	NON-PERSONNEL SERVICES	1060		0041	0409	0	747,450	747,450	(747,450)
0100	PERSONNEL SERVICES	1060		0011	0111	1,103,700	994,390	994,390	109,310
0100	PERSONNEL SERVICES	1060		0012	0122	0	37,383	37,383	(37,383)
0100	PERSONNEL SERVICES	1060		0012	0126	49,915	7,711	7,711	42,204
0100	PERSONNEL SERVICES	1060		0013	0131	0	0	0	0

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1060		0013	0138	0	7,682	7,682	(7,682)
0100	PERSONNEL SERVICES	1060		0014	0141	0	672	672	(672)
0100	PERSONNEL SERVICES	1060		0014	0142	0	97,178	97,178	(97,178)
0100	PERSONNEL SERVICES	1060		0014	0147	280,328	0	0	280,328
0100	PERSONNEL SERVICES	1060		0014	0148	0	9,055	9,055	(9,055)
0100	PERSONNEL SERVICES	1060		0014	0154	0	690	690	(690)
0100	PERSONNEL SERVICES	1060		0014	0155	0	2,145	2,145	(2,145)
0100	PERSONNEL SERVICES	1060		0014	0158	0	17,005	17,005	(17,005)
0100	PERSONNEL SERVICES	1060		0014	0159	0	61,158	61,158	(61,158)
0100	PERSONNEL SERVICES	1060		0014	0160	0	225	225	(225)
0100	PERSONNEL SERVICES	1060		0014	0161	0	5,252	5,252	(5,252)
0100	PERSONNEL SERVICES	1060		0015	0133	0	194	194	(194)
<b>1060 - LEGAL AFFAIRS ACTIVITY - Total</b>						<b>1,433,943</b>	<b>1,991,670</b>	<b>1,991,670</b>	<b>(557,726)</b>
0100	NON-PERSONNEL SERVICES	1070	1070 - FLEET MANAGEMENT ACTIVITY	0030	0301	0	53,455	53,455	(53,455)
0100	NON-PERSONNEL SERVICES	1070		0040	0403	0	225,305	225,305	(225,305)
0100	NON-PERSONNEL SERVICES	1070		0040	0404	0	861,424	861,424	(861,424)
0100	NON-PERSONNEL SERVICES	1070		0040	0405	0	10,909	10,909	(10,909)
0100	NON-PERSONNEL SERVICES	1070		0040	0407	0	4,953	4,953	(4,953)
0100	NON-PERSONNEL SERVICES	1070		0040	0408	0	55,402	55,402	(55,402)
0100	NON-PERSONNEL SERVICES	1070		0050	0501	0	0	0	0
<b>1070 - FLEET MANAGEMENT ACTIVITY - Total</b>						<b>0</b>	<b>1,211,447</b>	<b>1,211,447</b>	<b>(1,211,447)</b>
0100	NON-PERSONNEL SERVICES	1080	1080 - COMMUNICATION ACTIVITY	0040	0401	0	2,373	2,373	(2,373)
0100	NON-PERSONNEL SERVICES	1080		0040	0410	0	21	21	(21)
0100	NON-PERSONNEL SERVICES	1080		0040	0411	0	7,889	7,889	(7,889)
0100	NON-PERSONNEL SERVICES	1080		0041	0409	0	0	0	0
0100	NON-PERSONNEL SERVICES	1080		0041	0417	0	0	0	0
0100	PERSONNEL SERVICES	1080		0011	0111	299,984	214,683	214,683	85,302
0100	PERSONNEL SERVICES	1080		0012	0125	0	12,042	12,042	(12,042)
0100	PERSONNEL SERVICES	1080		0014	0141	0	154	154	(154)
0100	PERSONNEL SERVICES	1080		0014	0142	0	37,077	37,077	(37,077)
0100	PERSONNEL SERVICES	1080		0014	0147	72,896	0	0	72,896
0100	PERSONNEL SERVICES	1080		0014	0148	0	769	769	(769)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1080		0014	0154	0	207	207	(207)
0100	PERSONNEL SERVICES	1080		0014	0155	0	649	649	(649)
0100	PERSONNEL SERVICES	1080		0014	0157	0	324	324	(324)
0100	PERSONNEL SERVICES	1080		0014	0158	0	3,666	3,666	(3,666)
0100	PERSONNEL SERVICES	1080		0014	0159	0	5,594	5,594	(5,594)
0100	PERSONNEL SERVICES	1080		0014	0161	0	1,855	1,855	(1,855)
<b>1080 - COMMUNICATION ACTIVITY - Total</b>						<b>372,880</b>	<b>287,302</b>	<b>287,302</b>	<b>85,578</b>
0100	NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0050	0501	5,000	0	0	5,000
0100	NON-PERSONNEL SERVICES	1085		0070	0706	0	125	125	(125)
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>						<b>5,000</b>	<b>125</b>	<b>125</b>	<b>4,875</b>
0100	NON-PERSONNEL SERVICES	1087	1087 - LANGUAGE ACCESS	0041	0409	0	67,444	67,444	(67,444)
0100	PERSONNEL SERVICES	1087		0011	0111	0	0	0	0
0100	PERSONNEL SERVICES	1087		0014	0147	0	0	0	0
<b>1087 - LANGUAGE ACCESS - Total</b>						<b>0</b>	<b>67,444</b>	<b>67,444</b>	<b>(67,444)</b>
0100	NON-PERSONNEL SERVICES	1090	1090 - PERFORMANCE MANAGEMENT ACTIVITY	0020	0201	0	236	236	(236)
0100	NON-PERSONNEL SERVICES	1090		0040	0401	0	177	177	(177)
0100	NON-PERSONNEL SERVICES	1090		0040	0402	0	4,162	4,162	(4,162)
0100	NON-PERSONNEL SERVICES	1090		0040	0408	0	12,563	12,563	(12,563)
0100	NON-PERSONNEL SERVICES	1090		0040	0410	0	250	250	(250)
0100	NON-PERSONNEL SERVICES	1090		0040	0499	0	8	8	(8)
0100	NON-PERSONNEL SERVICES	1090		0041	0409	0	0	0	0
0100	PERSONNEL SERVICES	1090		0011	0111	876,626	664,432	664,432	212,194
0100	PERSONNEL SERVICES	1090		0013	0134	0	24,178	24,178	(24,178)
0100	PERSONNEL SERVICES	1090		0013	0135	0	632	632	(632)
0100	PERSONNEL SERVICES	1090		0013	0174	0	34,295	34,295	(34,295)
0100	PERSONNEL SERVICES	1090		0014	0141	0	3,489	3,489	(3,489)
0100	PERSONNEL SERVICES	1090		0014	0142	0	32,709	32,709	(32,709)
0100	PERSONNEL SERVICES	1090		0014	0147	213,020	0	0	213,020
0100	PERSONNEL SERVICES	1090		0014	0148	0	0	0	0
0100	PERSONNEL SERVICES	1090		0014	0154	0	600	600	(600)
0100	PERSONNEL SERVICES	1090		0014	0155	0	1,871	1,871	(1,871)
0100	PERSONNEL SERVICES	1090		0014	0157	0	47	47	(47)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1090		0014	0158	0	7,094	7,094	(7,094)
0100	PERSONNEL SERVICES	1090		0014	0159	0	0	0	0
0100	PERSONNEL SERVICES	1090		0014	0161	0	2,643	2,643	(2,643)
<b>1090 - PERFORMANCE MANAGEMENT ACTIVITY - Total</b>						<b>1,089,646</b>	<b>789,385</b>	<b>789,385</b>	<b>300,261</b>
0100	NON-PERSONNEL SERVICES	1099	1099 - COURT SUPERVISION	0020	0201	0	2,500	2,500	(2,500)
0100	NON-PERSONNEL SERVICES	1099		0040	0402	0	1,867	1,867	(1,867)
0100	NON-PERSONNEL SERVICES	1099		0040	0408	0	566,206	566,206	(566,206)
0100	NON-PERSONNEL SERVICES	1099		0040	0410	0	136	136	(136)
0100	NON-PERSONNEL SERVICES	1099		0041	0409	0	12,130	12,130	(12,130)
0100	PERSONNEL SERVICES	1099		0011	0111	0	1	1	(1)
0100	PERSONNEL SERVICES	1099		0014	0141	0	0	0	(0)
0100	PERSONNEL SERVICES	1099		0014	0142	0	0	0	(0)
0100	PERSONNEL SERVICES	1099		0014	0148	0	0	0	(0)
0100	PERSONNEL SERVICES	1099		0014	0154	0	0	0	0
0100	PERSONNEL SERVICES	1099		0014	0155	0	0	0	0
0100	PERSONNEL SERVICES	1099		0014	0157	0	0	0	0
0100	PERSONNEL SERVICES	1099		0014	0158	0	0	0	(0)
0100	PERSONNEL SERVICES	1099		0014	0159	0	0	0	(0)
0100	PERSONNEL SERVICES	1099		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	1099		0014	0161	0	0	0	(0)
<b>1099 - COURT SUPERVISION - Total</b>						<b>0</b>	<b>582,840</b>	<b>582,840</b>	<b>(582,840)</b>
0100	PERSONNEL SERVICES	110F	110F - BUDGET OPERATIONS	0011	0111	325,893	344,813	344,813	(18,920)
0100	PERSONNEL SERVICES	110F		0014	0141	0	135	135	(135)
0100	PERSONNEL SERVICES	110F		0014	0142	0	35,844	35,844	(35,844)
0100	PERSONNEL SERVICES	110F		0014	0147	79,192	0	0	79,192
0100	PERSONNEL SERVICES	110F		0014	0148	0	20,088	20,088	(20,088)
0100	PERSONNEL SERVICES	110F		0014	0154	0	215	215	(215)
0100	PERSONNEL SERVICES	110F		0014	0155	0	709	709	(709)
0100	PERSONNEL SERVICES	110F		0014	0158	0	4,698	4,698	(4,698)
0100	PERSONNEL SERVICES	110F		0014	0159	0	12,117	12,117	(12,117)
0100	PERSONNEL SERVICES	110F		0014	0161	0	1,716	1,716	(1,716)
<b>110F - BUDGET OPERATIONS - Total</b>						<b>405,085</b>	<b>420,335</b>	<b>420,335</b>	<b>(15,250)</b>

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	120F	120F - ACCOUNTING OPERATIONS	0020	0201	0	2,224	2,224	(2,224)
0100	NON-PERSONNEL SERVICES	120F		0040	0402	0	4,490	4,490	(4,490)
0100	NON-PERSONNEL SERVICES	120F		0040	0408	0	1,000	1,000	(1,000)
0100	NON-PERSONNEL SERVICES	120F		0040	0414	0	1,308	1,308	(1,308)
0100	NON-PERSONNEL SERVICES	120F		0041	0409	0	88,331	88,331	(88,331)
0100	NON-PERSONNEL SERVICES	120F		0070	0710	0	11,151	11,151	(11,151)
0100	PERSONNEL SERVICES	120F		0011	0111	915,821	1,749,644	1,749,644	(833,823)
0100	PERSONNEL SERVICES	120F		0013	0134	0	2,242	2,242	(2,242)
0100	PERSONNEL SERVICES	120F		0013	0138	0	1,000	1,000	(1,000)
0100	PERSONNEL SERVICES	120F		0014	0141	0	8,997	8,997	(8,997)
0100	PERSONNEL SERVICES	120F		0014	0142	0	165,296	165,296	(165,296)
0100	PERSONNEL SERVICES	120F		0014	0147	222,544	22,713	22,713	199,832
0100	PERSONNEL SERVICES	120F		0014	0148	0	85,237	85,237	(85,237)
0100	PERSONNEL SERVICES	120F		0014	0152	0	10,863	10,863	(10,863)
0100	PERSONNEL SERVICES	120F		0014	0154	0	1,322	1,322	(1,322)
0100	PERSONNEL SERVICES	120F		0014	0155	0	4,201	4,201	(4,201)
0100	PERSONNEL SERVICES	120F		0014	0157	0	1,099	1,099	(1,099)
0100	PERSONNEL SERVICES	120F		0014	0158	0	21,794	21,794	(21,794)
0100	PERSONNEL SERVICES	120F		0014	0159	0	77,937	77,937	(77,937)
0100	PERSONNEL SERVICES	120F		0014	0160	0	123	123	(123)
0100	PERSONNEL SERVICES	120F		0014	0161	0	6,922	6,922	(6,922)
0100	PERSONNEL SERVICES	120F		0015	0133	0	0	0	0
<b>120F - ACCOUNTING OPERATIONS - Total</b>						<b>1,138,365</b>	<b>2,267,895</b>	<b>2,267,895</b>	<b>(1,129,529)</b>
0100	NON-PERSONNEL SERVICES	2012	2012 - PERMANENCY	0020	0201	0	7,624	7,624	(7,624)
0100	NON-PERSONNEL SERVICES	2012		0020	0204	0	2,376	2,376	(2,376)
0100	NON-PERSONNEL SERVICES	2012		0040	0401	0	3,278	3,278	(3,278)
0100	NON-PERSONNEL SERVICES	2012		0040	0402	0	4,759	4,759	(4,759)
0100	NON-PERSONNEL SERVICES	2012		0040	0408	0	9,061	9,061	(9,061)
0100	NON-PERSONNEL SERVICES	2012		0040	0425	0	680	680	(680)
0100	NON-PERSONNEL SERVICES	2012		0041	0409	0	10,870	10,870	(10,870)
0100	NON-PERSONNEL SERVICES	2012		0050	0501	1,109,992	804,270	801,504	308,488
0100	NON-PERSONNEL SERVICES	2012		0050	0507	60,000	262,826	265,592	(205,592)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	2012		0050	0599	0	66	66	(66)
0100	PERSONNEL SERVICES	2012		0011	0111	5,233,800	7,171,925	7,171,925	(1,938,125)
0100	PERSONNEL SERVICES	2012		0012	0125	0	12,395	12,395	(12,395)
0100	PERSONNEL SERVICES	2012		0013	0128	0	4,644	4,644	(4,644)
0100	PERSONNEL SERVICES	2012		0013	0131	0	942	942	(942)
0100	PERSONNEL SERVICES	2012		0013	0134	0	97,637	97,637	(97,637)
0100	PERSONNEL SERVICES	2012		0013	0135	0	322	322	(322)
0100	PERSONNEL SERVICES	2012		0013	0136	0	900	900	(900)
0100	PERSONNEL SERVICES	2012		0014	0141	0	18,962	18,962	(18,962)
0100	PERSONNEL SERVICES	2012		0014	0142	0	809,347	809,347	(809,347)
0100	PERSONNEL SERVICES	2012		0014	0147	1,142,716	0	0	1,142,716
0100	PERSONNEL SERVICES	2012		0014	0148	0	187,082	187,082	(187,082)
0100	PERSONNEL SERVICES	2012		0014	0152	0	12,920	12,920	(12,920)
0100	PERSONNEL SERVICES	2012		0014	0154	0	6,017	6,017	(6,017)
0100	PERSONNEL SERVICES	2012		0014	0155	0	18,947	18,947	(18,947)
0100	PERSONNEL SERVICES	2012		0014	0157	0	12,738	12,738	(12,738)
0100	PERSONNEL SERVICES	2012		0014	0158	0	100,222	100,222	(100,222)
0100	PERSONNEL SERVICES	2012		0014	0159	0	301,570	301,570	(301,570)
0100	PERSONNEL SERVICES	2012		0014	0160	0	81	81	(81)
0100	PERSONNEL SERVICES	2012		0014	0161	0	38,453	38,453	(38,453)
0100	PERSONNEL SERVICES	2012		0015	0133	310,095	80,085	80,085	230,011
<b>2012 - PERMANENCY</b>		<b>- Total</b>				<b>7,856,603</b>	<b>9,981,001</b>	<b>9,981,001</b>	<b>(2,124,398)</b>
0100	NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0050	0501	840,039	522,557	562,033	278,006
0100	NON-PERSONNEL SERVICES	2030		0050	0507	0	455,659	416,182	(416,182)
0100	NON-PERSONNEL SERVICES	2030		0050	0599	0	113	113	(113)
0100	PERSONNEL SERVICES	2030		0011	0111	2,390,330	237,021	237,021	2,153,310
0100	PERSONNEL SERVICES	2030		0013	0128	0	0	0	0
0100	PERSONNEL SERVICES	2030		0013	0134	0	13,118	13,118	(13,118)
0100	PERSONNEL SERVICES	2030		0013	0135	0	185	185	(185)
0100	PERSONNEL SERVICES	2030		0014	0141	0	1,369	1,369	(1,369)
0100	PERSONNEL SERVICES	2030		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	2030		0014	0147	529,177	0	0	529,177



**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	2030		0014	0148	0	0	0	0
0100	PERSONNEL SERVICES	2030		0014	0154	0	2,077	2,077	(2,077)
0100	PERSONNEL SERVICES	2030		0014	0155	0	6,696	6,696	(6,696)
0100	PERSONNEL SERVICES	2030		0014	0157	0	4,294	4,294	(4,294)
0100	PERSONNEL SERVICES	2030		0014	0158	0	36,506	36,506	(36,506)
0100	PERSONNEL SERVICES	2030		0014	0159	0	0	0	0
0100	PERSONNEL SERVICES	2030		0014	0160	0	201	201	(201)
0100	PERSONNEL SERVICES	2030		0014	0161	0	15,746	15,746	(15,746)
0100	PERSONNEL SERVICES	2030		0015	0133	0	9,863	9,863	(9,863)
<b>2030 - TEEN SERVICES ACTIVITY - Total</b>						<b>3,759,547</b>	<b>1,305,406</b>	<b>1,305,406</b>	<b>2,454,141</b>
0100	NON-PERSONNEL SERVICES	2045	2045 - FAMILY RESOURCES	0020	0201	0	670	670	(670)
0100	NON-PERSONNEL SERVICES	2045		0040	0402	0	2,472	2,472	(2,472)
0100	NON-PERSONNEL SERVICES	2045		0041	0409	0	183,778	183,778	(183,778)
0100	PERSONNEL SERVICES	2045		0011	0111	1,240,409	1,289,099	1,289,099	(48,690)
0100	PERSONNEL SERVICES	2045		0013	0128	0	0	0	0
0100	PERSONNEL SERVICES	2045		0013	0129	0	47,803	47,803	(47,803)
0100	PERSONNEL SERVICES	2045		0013	0131	0	703	703	(703)
0100	PERSONNEL SERVICES	2045		0013	0134	0	7,080	7,080	(7,080)
0100	PERSONNEL SERVICES	2045		0014	0141	0	21,557	21,557	(21,557)
0100	PERSONNEL SERVICES	2045		0014	0142	0	12,086	12,086	(12,086)
0100	PERSONNEL SERVICES	2045		0014	0147	254,232	0	0	254,232
0100	PERSONNEL SERVICES	2045		0014	0148	0	103,149	103,149	(103,149)
0100	PERSONNEL SERVICES	2045		0014	0154	0	1,129	1,129	(1,129)
0100	PERSONNEL SERVICES	2045		0014	0155	0	3,464	3,464	(3,464)
0100	PERSONNEL SERVICES	2045		0014	0157	0	2,581	2,581	(2,581)
0100	PERSONNEL SERVICES	2045		0014	0158	0	24,123	24,123	(24,123)
0100	PERSONNEL SERVICES	2045		0014	0159	0	81,865	81,865	(81,865)
0100	PERSONNEL SERVICES	2045		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	2045		0014	0161	0	7,030	7,030	(7,030)
0100	PERSONNEL SERVICES	2045		0015	0133	0	10,823	10,823	(10,823)
<b>2045 - FAMILY RESOURCES - Total</b>						<b>1,494,641</b>	<b>1,799,410</b>	<b>1,799,410</b>	<b>(304,769)</b>
0100	NON-PERSONNEL SERVICES	2055	2055 - FACILITY LICENSING	0020	0201	0	2,782	2,782	(2,782)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	2055		0041	0409	0	0	0	0
0100	NON-PERSONNEL SERVICES	2055		0050	0501	200,000	195,820	195,820	4,180
0100	PERSONNEL SERVICES	2055		0011	0111	2,282,369	1,887,101	1,887,101	395,268
0100	PERSONNEL SERVICES	2055		0012	0125	0	11,744	11,744	(11,744)
0100	PERSONNEL SERVICES	2055		0013	0134	0	10,842	10,842	(10,842)
0100	PERSONNEL SERVICES	2055		0014	0141	0	6,094	6,094	(6,094)
0100	PERSONNEL SERVICES	2055		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	2055		0014	0147	554,616	0	0	554,616
0100	PERSONNEL SERVICES	2055		0014	0148	0	149,242	149,242	(149,242)
0100	PERSONNEL SERVICES	2055		0014	0152	0	10,729	10,729	(10,729)
0100	PERSONNEL SERVICES	2055		0014	0154	0	2,238	2,238	(2,238)
0100	PERSONNEL SERVICES	2055		0014	0155	0	7,152	7,152	(7,152)
0100	PERSONNEL SERVICES	2055		0014	0157	0	4,679	4,679	(4,679)
0100	PERSONNEL SERVICES	2055		0014	0158	0	36,289	36,289	(36,289)
0100	PERSONNEL SERVICES	2055		0014	0159	0	123,470	123,470	(123,470)
0100	PERSONNEL SERVICES	2055		0014	0161	0	12,531	12,531	(12,531)
0100	PERSONNEL SERVICES	2055		0015	0133	0	36,286	36,286	(36,286)
<b>2055 - FACILITY LICENSING</b>		<b>- Total</b>				<b>3,036,984</b>	<b>2,497,000</b>	<b>2,497,000</b>	<b>539,984</b>
0100	NON-PERSONNEL SERVICES	2065	2065 - CONTRACT MONITORING	0020	0205	0	820	820	(820)
0100	NON-PERSONNEL SERVICES	2065		0040	0401	0	0	0	0
0100	NON-PERSONNEL SERVICES	2065		0041	0409	0	0	0	0
0100	PERSONNEL SERVICES	2065		0011	0111	1,194,013	1,777,998	1,777,998	(583,985)
0100	PERSONNEL SERVICES	2065		0013	0134	0	163	163	(163)
0100	PERSONNEL SERVICES	2065		0013	0136	0	61	61	(61)
0100	PERSONNEL SERVICES	2065		0014	0141	0	7,124	7,124	(7,124)
0100	PERSONNEL SERVICES	2065		0014	0142	0	187,185	187,185	(187,185)
0100	PERSONNEL SERVICES	2065		0014	0147	290,145	0	0	290,145
0100	PERSONNEL SERVICES	2065		0014	0148	0	99,218	99,218	(99,218)
0100	PERSONNEL SERVICES	2065		0014	0152	0	4,280	4,280	(4,280)
0100	PERSONNEL SERVICES	2065		0014	0154	0	1,360	1,360	(1,360)
0100	PERSONNEL SERVICES	2065		0014	0155	0	4,448	4,448	(4,448)
0100	PERSONNEL SERVICES	2065		0014	0157	0	2,622	2,622	(2,622)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	2065		0014	0158	0	24,061	24,061	(24,061)
0100	PERSONNEL SERVICES	2065		0014	0159	0	77,032	77,032	(77,032)
0100	PERSONNEL SERVICES	2065		0014	0160	0	250	250	(250)
0100	PERSONNEL SERVICES	2065		0014	0161	0	8,766	8,766	(8,766)
<b>2065 - CONTRACT MONITORING - Total</b>						<b>1,484,158</b>	<b>2,195,387</b>	<b>2,195,387</b>	<b>(711,230)</b>
0100	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0020	0201	0	2,766	3,284	(3,284)
0100	NON-PERSONNEL SERVICES	2066		0020	0204	0	519	0	0
0100	NON-PERSONNEL SERVICES	2066		0040	0402	0	2,673	2,673	(2,673)
0100	NON-PERSONNEL SERVICES	2066		0040	0408	0	39,269	39,269	(39,269)
0100	NON-PERSONNEL SERVICES	2066		0040	0410	0	370	370	(370)
0100	NON-PERSONNEL SERVICES	2066		0040	0425	0	30,568	30,568	(30,568)
0100	NON-PERSONNEL SERVICES	2066		0040	0442	0	0	0	0
0100	NON-PERSONNEL SERVICES	2066		0041	0409	0	0	0	0
0100	NON-PERSONNEL SERVICES	2066		0050	0501	29,409,479	25,904,875	25,911,800	3,497,679
0100	NON-PERSONNEL SERVICES	2066		0050	0507	0	6,925	0	0
0100	NON-PERSONNEL SERVICES	2066		0050	0599	0	713	713	(713)
0100	PERSONNEL SERVICES	2066		0011	0111	1,705,658	1,616,761	1,616,761	88,896
0100	PERSONNEL SERVICES	2066		0012	0125	0	0	0	(0)
0100	PERSONNEL SERVICES	2066		0013	0128	0	0	0	0
0100	PERSONNEL SERVICES	2066		0013	0129	0	158,401	158,401	(158,401)
0100	PERSONNEL SERVICES	2066		0013	0131	0	1,930	1,930	(1,930)
0100	PERSONNEL SERVICES	2066		0013	0134	0	1,015	1,015	(1,015)
0100	PERSONNEL SERVICES	2066		0013	0135	0	1,851	1,851	(1,851)
0100	PERSONNEL SERVICES	2066		0013	0136	0	387	387	(387)
0100	PERSONNEL SERVICES	2066		0013	0174	0	14,542	14,542	(14,542)
0100	PERSONNEL SERVICES	2066		0014	0141	0	25,228	25,228	(25,228)
0100	PERSONNEL SERVICES	2066		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	2066		0014	0147	414,475	0	0	414,475
0100	PERSONNEL SERVICES	2066		0014	0148	0	81,187	81,187	(81,187)
0100	PERSONNEL SERVICES	2066		0014	0152	0	13,336	13,336	(13,336)
0100	PERSONNEL SERVICES	2066		0014	0154	0	2,057	2,057	(2,057)
0100	PERSONNEL SERVICES	2066		0014	0155	0	6,247	6,247	(6,247)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	2066		0014	0157	0	3,782	3,782	(3,782)
0100	PERSONNEL SERVICES	2066		0014	0158	0	40,035	40,035	(40,035)
0100	PERSONNEL SERVICES	2066		0014	0159	0	115,295	115,295	(115,295)
0100	PERSONNEL SERVICES	2066		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	2066		0014	0161	0	13,271	13,271	(13,271)
0100	PERSONNEL SERVICES	2066		0015	0133	0	86,264	86,264	(86,264)
<b>2066 - CHILD PLACEMENT - Total</b>						<b>31,529,611</b>	<b>28,170,267</b>	<b>28,170,267</b>	<b>3,359,345</b>
0100	NON-PERSONNEL SERVICES	2067	2067 - KINSHIP SUPPORT	0020	0201	0	4,995	4,995	(4,995)
0100	NON-PERSONNEL SERVICES	2067		0040	0402	0	4,930	4,930	(4,930)
0100	NON-PERSONNEL SERVICES	2067		0040	0408	0	4,995	4,995	(4,995)
0100	NON-PERSONNEL SERVICES	2067		0041	0409	0	66,704	66,704	(66,704)
0100	NON-PERSONNEL SERVICES	2067		0050	0501	0	21,906	21,906	(21,906)
0100	NON-PERSONNEL SERVICES	2067		0070	0702	0	587	587	(587)
0100	NON-PERSONNEL SERVICES	2067		0070	0704	0	150	150	(150)
0100	PERSONNEL SERVICES	2067		0011	0111	2,341,306	1,995,718	1,995,718	345,589
0100	PERSONNEL SERVICES	2067		0013	0129	0	34,924	34,924	(34,924)
0100	PERSONNEL SERVICES	2067		0013	0134	0	18,430	18,430	(18,430)
0100	PERSONNEL SERVICES	2067		0013	0135	0	3,681	3,681	(3,681)
0100	PERSONNEL SERVICES	2067		0013	0136	0	238	238	(238)
0100	PERSONNEL SERVICES	2067		0014	0141	0	4,391	4,391	(4,391)
0100	PERSONNEL SERVICES	2067		0014	0142	0	191,548	191,548	(191,548)
0100	PERSONNEL SERVICES	2067		0014	0147	568,937	0	0	568,937
0100	PERSONNEL SERVICES	2067		0014	0148	0	149,372	149,372	(149,372)
0100	PERSONNEL SERVICES	2067		0014	0154	0	1,953	1,953	(1,953)
0100	PERSONNEL SERVICES	2067		0014	0155	0	6,394	6,394	(6,394)
0100	PERSONNEL SERVICES	2067		0014	0157	0	4,059	4,059	(4,059)
0100	PERSONNEL SERVICES	2067		0014	0158	0	34,934	34,934	(34,934)
0100	PERSONNEL SERVICES	2067		0014	0159	0	112,805	112,805	(112,805)
0100	PERSONNEL SERVICES	2067		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	2067		0014	0161	0	15,089	15,089	(15,089)
0100	PERSONNEL SERVICES	2067		0015	0133	0	105,275	105,275	(105,275)
<b>2067 - KINSHIP SUPPORT - Total</b>						<b>2,910,244</b>	<b>2,783,080</b>	<b>2,783,080</b>	<b>127,164</b>

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	3086	3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT	0020	0201	0	6,000	6,000	(6,000)
0100	NON-PERSONNEL SERVICES	3086		0040	0402	0	13,505	13,505	(13,505)
0100	NON-PERSONNEL SERVICES	3086		0040	0408	0	1,000	1,000	(1,000)
0100	NON-PERSONNEL SERVICES	3086		0041	0409	0	0	0	0
0100	NON-PERSONNEL SERVICES	3086		0050	0501	255,000	11,411	11,411	243,589
0100	PERSONNEL SERVICES	3086		0011	0111	4,434,523	3,515,164	3,515,164	919,359
0100	PERSONNEL SERVICES	3086		0013	0128	0	254,318	254,318	(254,318)
0100	PERSONNEL SERVICES	3086		0013	0129	0	1,097	1,097	(1,097)
0100	PERSONNEL SERVICES	3086		0013	0131	0	8,802	8,802	(8,802)
0100	PERSONNEL SERVICES	3086		0013	0134	0	100,711	100,711	(100,711)
0100	PERSONNEL SERVICES	3086		0013	0135	0	14,431	14,431	(14,431)
0100	PERSONNEL SERVICES	3086		0013	0136	0	23,269	23,269	(23,269)
0100	PERSONNEL SERVICES	3086		0013	0174	0	22,216	22,216	(22,216)
0100	PERSONNEL SERVICES	3086		0014	0141	0	20,156	20,156	(20,156)
0100	PERSONNEL SERVICES	3086		0014	0142	0	0	0	0
0100	PERSONNEL SERVICES	3086		0014	0147	1,077,589	0	0	1,077,589
0100	PERSONNEL SERVICES	3086		0014	0148	0	316,769	316,769	(316,769)
0100	PERSONNEL SERVICES	3086		0014	0154	0	4,617	4,617	(4,617)
0100	PERSONNEL SERVICES	3086		0014	0155	0	14,383	14,383	(14,383)
0100	PERSONNEL SERVICES	3086		0014	0157	0	10,054	10,054	(10,054)
0100	PERSONNEL SERVICES	3086		0014	0158	0	86,248	86,248	(86,248)
0100	PERSONNEL SERVICES	3086		0014	0159	0	240,359	240,359	(240,359)
0100	PERSONNEL SERVICES	3086		0014	0160	0	47	47	(47)
0100	PERSONNEL SERVICES	3086		0014	0161	0	30,475	30,475	(30,475)
0100	PERSONNEL SERVICES	3086		0015	0133	0	194,392	194,392	(194,392)
<b>3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT - Total</b>						<b>5,767,112</b>	<b>4,889,426</b>	<b>4,889,426</b>	<b>877,686</b>
0100	NON-PERSONNEL SERVICES	3087	3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS	0020	0201	0	3,827	3,827	(3,827)
0100	NON-PERSONNEL SERVICES	3087		0050	0501	1,150,000	1,150,000	1,150,000	0
0100	PERSONNEL SERVICES	3087		0011	0111	8,529,513	10,124,899	10,124,899	(1,595,387)
0100	PERSONNEL SERVICES	3087		0012	0125	0	0	0	(0)
0100	PERSONNEL SERVICES	3087		0013	0128	0	373,660	373,660	(373,660)
0100	PERSONNEL SERVICES	3087		0013	0129	0	71,498	71,498	(71,498)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	3087		0013	0131	0	181,049	181,049	(181,049)
0100	PERSONNEL SERVICES	3087		0013	0134	0	28,001	28,001	(28,001)
0100	PERSONNEL SERVICES	3087		0013	0135	0	80,891	80,891	(80,891)
0100	PERSONNEL SERVICES	3087		0013	0136	0	90,157	90,157	(90,157)
0100	PERSONNEL SERVICES	3087		0013	0137	0	500	500	(500)
0100	PERSONNEL SERVICES	3087		0013	0174	0	18,790	18,790	(18,790)
0100	PERSONNEL SERVICES	3087		0014	0141	0	33,445	33,445	(33,445)
0100	PERSONNEL SERVICES	3087		0014	0142	0	1,275,627	1,275,627	(1,275,627)
0100	PERSONNEL SERVICES	3087		0014	0147	2,072,672	0	0	2,072,672
0100	PERSONNEL SERVICES	3087		0014	0148	0	682,533	682,533	(682,533)
0100	PERSONNEL SERVICES	3087		0014	0152	0	3,908	3,908	(3,908)
0100	PERSONNEL SERVICES	3087		0014	0154	0	8,131	8,131	(8,131)
0100	PERSONNEL SERVICES	3087		0014	0155	0	25,860	25,860	(25,860)
0100	PERSONNEL SERVICES	3087		0014	0157	0	16,899	16,899	(16,899)
0100	PERSONNEL SERVICES	3087		0014	0158	0	160,469	160,469	(160,469)
0100	PERSONNEL SERVICES	3087		0014	0159	0	454,435	454,435	(454,435)
0100	PERSONNEL SERVICES	3087		0014	0160	0	247	247	(247)
0100	PERSONNEL SERVICES	3087		0014	0161	0	60,973	60,973	(60,973)
0100	PERSONNEL SERVICES	3087		0015	0133	0	741,383	741,383	(741,383)
<b>3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS</b>			<b>- Total</b>			<b>11,752,184</b>	<b>15,587,182</b>	<b>15,587,182</b>	<b>(3,834,997)</b>
0100	NON-PERSONNEL SERVICES	3090	3090 - CLINICAL HEALTH SERVICES	0020	0201	0	12,919	12,919	(12,919)
0100	NON-PERSONNEL SERVICES	3090		0020	0203	0	9,610	9,610	(9,610)
0100	NON-PERSONNEL SERVICES	3090		0040	0401	0	565	565	(565)
0100	NON-PERSONNEL SERVICES	3090		0040	0402	0	287	287	(287)
0100	NON-PERSONNEL SERVICES	3090		0040	0408	0	905	905	(905)
0100	NON-PERSONNEL SERVICES	3090		0041	0409	0	28,199	28,199	(28,199)
0100	NON-PERSONNEL SERVICES	3090		0050	0501	975,000	1,025,739	1,018,533	(43,533)
0100	NON-PERSONNEL SERVICES	3090		0050	0502	0	108,546	108,546	(108,546)
0100	NON-PERSONNEL SERVICES	3090		0050	0503	181,213	43,835	51,041	130,172
0100	NON-PERSONNEL SERVICES	3090		0050	0507	0	1,385	1,385	(1,385)
0100	NON-PERSONNEL SERVICES	3090		0070	0702	0	4,944	4,944	(4,944)
0100	PERSONNEL SERVICES	3090		0011	0111	294,918	613,502	613,502	(318,585)

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	3090		0012	0125	0	10,028	10,028	(10,028)
0100	PERSONNEL SERVICES	3090		0013	0129	0	20,231	20,231	(20,231)
0100	PERSONNEL SERVICES	3090		0014	0141	0	3,306	3,306	(3,306)
0100	PERSONNEL SERVICES	3090		0014	0142	0	53,942	53,942	(53,942)
0100	PERSONNEL SERVICES	3090		0014	0147	71,665	0	0	71,665
0100	PERSONNEL SERVICES	3090		0014	0148	0	36,389	36,389	(36,389)
0100	PERSONNEL SERVICES	3090		0014	0154	0	370	370	(370)
0100	PERSONNEL SERVICES	3090		0014	0155	0	1,112	1,112	(1,112)
0100	PERSONNEL SERVICES	3090		0014	0157	0	702	702	(702)
0100	PERSONNEL SERVICES	3090		0014	0158	0	8,841	8,841	(8,841)
0100	PERSONNEL SERVICES	3090		0014	0159	0	30,518	30,518	(30,518)
0100	PERSONNEL SERVICES	3090		0014	0161	0	2,636	2,636	(2,636)
0100	PERSONNEL SERVICES	3090		0015	0133	0	3,666	3,666	(3,666)
<b>3090 - CLINICAL HEALTH SERVICES</b>		<b>- Total</b>				<b>1,522,796</b>	<b>2,022,178</b>	<b>2,022,178</b>	<b>(499,382)</b>
0100	NON-PERSONNEL SERVICES	3091	3091 - NURSE CARE MANAGEMENT	0041	0409	0	156,166	156,166	(156,166)
0100	NON-PERSONNEL SERVICES	3091		0050	0501	110,000	0	0	110,000
0100	PERSONNEL SERVICES	3091		0011	0111	895,087	1,963,198	1,963,198	(1,068,111)
0100	PERSONNEL SERVICES	3091		0013	0129	0	55,797	55,797	(55,797)
0100	PERSONNEL SERVICES	3091		0013	0134	0	11,705	11,705	(11,705)
0100	PERSONNEL SERVICES	3091		0014	0141	0	14,485	14,485	(14,485)
0100	PERSONNEL SERVICES	3091		0014	0142	0	193,558	193,558	(193,558)
0100	PERSONNEL SERVICES	3091		0014	0147	217,506	0	0	217,506
0100	PERSONNEL SERVICES	3091		0014	0148	0	103,617	103,617	(103,617)
0100	PERSONNEL SERVICES	3091		0014	0152	0	14,592	14,592	(14,592)
0100	PERSONNEL SERVICES	3091		0014	0154	0	1,371	1,371	(1,371)
0100	PERSONNEL SERVICES	3091		0014	0155	0	4,156	4,156	(4,156)
0100	PERSONNEL SERVICES	3091		0014	0158	0	27,369	27,369	(27,369)
0100	PERSONNEL SERVICES	3091		0014	0159	0	81,111	81,111	(81,111)
0100	PERSONNEL SERVICES	3091		0014	0160	0	988	988	(988)
0100	PERSONNEL SERVICES	3091		0014	0161	0	8,663	8,663	(8,663)
0100	PERSONNEL SERVICES	3091		0015	0133	0	14,129	14,129	(14,129)
<b>3091 - NURSE CARE MANAGEMENT</b>		<b>- Total</b>				<b>1,222,593</b>	<b>2,650,907</b>	<b>2,650,907</b>	<b>(1,428,314)</b>

## Child and Family Services

Y/E Close 2019

### LOCAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	3092	3092 - HEALTHY HORIZON'S CLINIC	0040	0499	0	1,311	1,311	(1,311)
0100	NON-PERSONNEL SERVICES	3092		0041	0409	552,945	75,559	75,559	477,386
<b>3092 - HEALTHY HORIZON'S CLINIC - Total</b>						<b>552,945</b>	<b>76,870</b>	<b>76,870</b>	<b>476,075</b>
0100	NON-PERSONNEL SERVICES	4010	4010 - ADOPTION AND GUARDIANSHIP SUBSIDY	0050	0501	8,621,575	8,304,951	8,304,951	316,624
<b>4010 - ADOPTION AND GUARDIANSHIP SUBSIDY - Total</b>						<b>8,621,575</b>	<b>8,304,951</b>	<b>8,304,951</b>	<b>316,624</b>
0100	NON-PERSONNEL SERVICES	4011	4011 - GUARDIANSHIP SUBSIDY ACTIVITY	0050	0501	7,757,060	6,780,103	6,780,103	976,958
<b>4011 - GUARDIANSHIP SUBSIDY ACTIVITY - Total</b>						<b>7,757,060</b>	<b>6,780,103</b>	<b>6,780,103</b>	<b>976,958</b>
0100	NON-PERSONNEL SERVICES	4012	4012 - GRANDPARENT SUBSIDY ACTIVITY	0020	0201	0	3,500	3,500	(3,500)
0100	NON-PERSONNEL SERVICES	4012		0041	0409	0	55,681	55,681	(55,681)
0100	NON-PERSONNEL SERVICES	4012		0050	0501	5,789,229	5,162,713	5,162,713	626,516
<b>4012 - GRANDPARENT SUBSIDY ACTIVITY - Total</b>						<b>5,789,229</b>	<b>5,221,894</b>	<b>5,221,894</b>	<b>567,334</b>
0100	NON-PERSONNEL SERVICES	6010	6010 - POLICY	0020	0201	0	9,560	9,560	(9,560)
0100	NON-PERSONNEL SERVICES	6010		0041	0409	0	27,705	27,705	(27,705)
0100	NON-PERSONNEL SERVICES	6010		0050	0501	50,000	26,993	26,993	23,007
0100	PERSONNEL SERVICES	6010		0011	0111	563,307	449,158	449,158	114,149
0100	PERSONNEL SERVICES	6010		0014	0141	0	502	502	(502)
0100	PERSONNEL SERVICES	6010		0014	0142	0	14,531	14,531	(14,531)
0100	PERSONNEL SERVICES	6010		0014	0147	136,884	0	0	136,884
0100	PERSONNEL SERVICES	6010		0014	0148	0	27,625	27,625	(27,625)
0100	PERSONNEL SERVICES	6010		0014	0152	0	8,326	8,326	(8,326)
0100	PERSONNEL SERVICES	6010		0014	0154	0	334	334	(334)
0100	PERSONNEL SERVICES	6010		0014	0155	0	1,111	1,111	(1,111)
0100	PERSONNEL SERVICES	6010		0014	0157	0	538	538	(538)
0100	PERSONNEL SERVICES	6010		0014	0158	0	8,133	8,133	(8,133)
0100	PERSONNEL SERVICES	6010		0014	0159	0	23,772	23,772	(23,772)
0100	PERSONNEL SERVICES	6010		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	6010		0014	0161	0	2,498	2,498	(2,498)
<b>6010 - POLICY - Total</b>						<b>750,190</b>	<b>600,786</b>	<b>600,786</b>	<b>149,404</b>
0100	PERSONNEL SERVICES	6020	6020 - PLANNING AND DATA ANALYSIS	0011	0111	937,401	912,875	912,875	24,526
0100	PERSONNEL SERVICES	6020		0012	0125	47,121	0	0	47,121
0100	PERSONNEL SERVICES	6020		0014	0141	0	514	514	(514)
0100	PERSONNEL SERVICES	6020		0014	0142	0	98,178	98,178	(98,178)



## Child and Family Services

Y/E Close 2019

### LOCAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	6020		0014	0147	239,239	0	0	239,239
0100	PERSONNEL SERVICES	6020		0014	0148	0	53,733	53,733	(53,733)
0100	PERSONNEL SERVICES	6020		0014	0152	0	0	0	0
0100	PERSONNEL SERVICES	6020		0014	0154	0	663	663	(663)
0100	PERSONNEL SERVICES	6020		0014	0155	0	2,178	2,178	(2,178)
0100	PERSONNEL SERVICES	6020		0014	0157	0	1,076	1,076	(1,076)
0100	PERSONNEL SERVICES	6020		0014	0158	0	12,571	12,571	(12,571)
0100	PERSONNEL SERVICES	6020		0014	0159	0	45,643	45,643	(45,643)
0100	PERSONNEL SERVICES	6020		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	6020		0014	0161	0	4,833	4,833	(4,833)
0100	PERSONNEL SERVICES	6020		0015	0133	0	4,347	4,347	(4,347)
<b>6020 - PLANNING AND DATA ANALYSIS - Total</b>						<b>1,223,761</b>	<b>1,136,611</b>	<b>1,136,611</b>	<b>87,151</b>
0100	NON-PERSONNEL SERVICES	6030	6030 - QUALITY ASSURANCE	0041	0409	0	0	0	0
0100	PERSONNEL SERVICES	6030		0011	0111	2,029,935	1,877,444	1,877,444	152,491
0100	PERSONNEL SERVICES	6030		0013	0134	0	0	0	0
0100	PERSONNEL SERVICES	6030		0014	0141	0	4,760	4,760	(4,760)
0100	PERSONNEL SERVICES	6030		0014	0142	0	142,232	142,232	(142,232)
0100	PERSONNEL SERVICES	6030		0014	0147	493,274	0	0	493,274
0100	PERSONNEL SERVICES	6030		0014	0148	0	129,051	129,051	(129,051)
0100	PERSONNEL SERVICES	6030		0014	0154	0	1,580	1,580	(1,580)
0100	PERSONNEL SERVICES	6030		0014	0155	0	5,106	5,106	(5,106)
0100	PERSONNEL SERVICES	6030		0014	0157	0	3,247	3,247	(3,247)
0100	PERSONNEL SERVICES	6030		0014	0158	0	30,181	30,181	(30,181)
0100	PERSONNEL SERVICES	6030		0014	0159	0	108,706	108,706	(108,706)
0100	PERSONNEL SERVICES	6030		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	6030		0014	0161	0	12,238	12,238	(12,238)
0100	PERSONNEL SERVICES	6030		0015	0133	0	798	798	(798)
<b>6030 - QUALITY ASSURANCE - Total</b>						<b>2,523,209</b>	<b>2,315,342</b>	<b>2,315,342</b>	<b>207,867</b>
0100	NON-PERSONNEL SERVICES	7010	7010 - OFFICE OF CLINICL PRACTICE	0041	0409	0	0	0	0
0100	PERSONNEL SERVICES	7010		0011	0111	0	0	0	0
0100	PERSONNEL SERVICES	7010		0014	0147	0	0	0	0
<b>7010 - OFFICE OF CLINICL PRACTICE - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	7020	7020 - WELL BEING	0020	0201	0	1,967	1,967	(1,967)
0100	NON-PERSONNEL SERVICES	7020		0020	0204	0	2,648	2,648	(2,648)
0100	NON-PERSONNEL SERVICES	7020		0040	0401	0	69	69	(69)
0100	NON-PERSONNEL SERVICES	7020		0040	0402	0	3,404	3,404	(3,404)
0100	NON-PERSONNEL SERVICES	7020		0040	0408	0	4,577	4,577	(4,577)
0100	NON-PERSONNEL SERVICES	7020		0040	0499	0	0	0	0
0100	NON-PERSONNEL SERVICES	7020		0041	0409	27,331	144,957	144,957	(117,626)
0100	NON-PERSONNEL SERVICES	7020		0041	0417	0	0	0	0
0100	NON-PERSONNEL SERVICES	7020		0050	0501	2,488,000	847,914	847,914	1,640,086
0100	NON-PERSONNEL SERVICES	7020		0050	0507	965,000	362,477	362,477	602,524
0100	PERSONNEL SERVICES	7020		0011	0111	1,948,481	1,659,925	1,659,925	288,555
0100	PERSONNEL SERVICES	7020		0012	0125	84,771	9,095	9,095	75,677
0100	PERSONNEL SERVICES	7020		0013	0129	0	139	139	(139)
0100	PERSONNEL SERVICES	7020		0013	0131	0	0	0	0
0100	PERSONNEL SERVICES	7020		0013	0134	0	6,003	6,003	(6,003)
0100	PERSONNEL SERVICES	7020		0013	0135	0	653	653	(653)
0100	PERSONNEL SERVICES	7020		0014	0141	0	5,970	5,970	(5,970)
0100	PERSONNEL SERVICES	7020		0014	0142	0	68,606	68,606	(68,606)
0100	PERSONNEL SERVICES	7020		0014	0147	494,080	0	0	494,080
0100	PERSONNEL SERVICES	7020		0014	0148	0	76,609	76,609	(76,609)
0100	PERSONNEL SERVICES	7020		0014	0152	0	0	0	0
0100	PERSONNEL SERVICES	7020		0014	0154	0	1,899	1,899	(1,899)
0100	PERSONNEL SERVICES	7020		0014	0155	0	5,883	5,883	(5,883)
0100	PERSONNEL SERVICES	7020		0014	0157	0	3,256	3,256	(3,256)
0100	PERSONNEL SERVICES	7020		0014	0158	0	33,879	33,879	(33,879)
0100	PERSONNEL SERVICES	7020		0014	0159	0	113,400	113,400	(113,400)
0100	PERSONNEL SERVICES	7020		0014	0160	0	343	343	(343)
0100	PERSONNEL SERVICES	7020		0014	0161	0	12,298	12,298	(12,298)
0100	PERSONNEL SERVICES	7020		0015	0133	0	2,838	2,838	(2,838)
<b>7020 - WELL BEING - Total</b>						<b>6,007,663</b>	<b>3,368,809</b>	<b>3,368,809</b>	<b>2,638,854</b>
0100	NON-PERSONNEL SERVICES	8010	8010 - COMMUNITYPARTNERSHIP SERVICES	0020	0201	0	31	31	(31)
0100	NON-PERSONNEL SERVICES	8010		0050	0501	1,310,000	771,743	771,743	538,257

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	8010		0050	0507	0	0	0	0
0100	NON-PERSONNEL SERVICES	8010		0050	0599	0	105	105	(105)
0100	PERSONNEL SERVICES	8010		0011	0111	1,489,206	1,700,599	1,700,599	(211,393)
0100	PERSONNEL SERVICES	8010		0012	0125	147,642	10,427	10,427	137,215
0100	PERSONNEL SERVICES	8010		0013	0128	0	2,478	2,478	(2,478)
0100	PERSONNEL SERVICES	8010		0013	0131	0	248	248	(248)
0100	PERSONNEL SERVICES	8010		0013	0134	0	1,076	1,076	(1,076)
0100	PERSONNEL SERVICES	8010		0013	0135	0	264	264	(264)
0100	PERSONNEL SERVICES	8010		0013	0136	0	237	237	(237)
0100	PERSONNEL SERVICES	8010		0014	0141	0	24,815	24,815	(24,815)
0100	PERSONNEL SERVICES	8010		0014	0142	0	158,575	158,575	(158,575)
0100	PERSONNEL SERVICES	8010		0014	0147	397,754	0	0	397,754
0100	PERSONNEL SERVICES	8010		0014	0148	0	87,497	87,497	(87,497)
0100	PERSONNEL SERVICES	8010		0014	0154	0	1,092	1,092	(1,092)
0100	PERSONNEL SERVICES	8010		0014	0155	0	3,783	3,783	(3,783)
0100	PERSONNEL SERVICES	8010		0014	0157	0	1,932	1,932	(1,932)
0100	PERSONNEL SERVICES	8010		0014	0158	0	22,220	22,220	(22,220)
0100	PERSONNEL SERVICES	8010		0014	0159	0	72,096	72,096	(72,096)
0100	PERSONNEL SERVICES	8010		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	8010		0014	0161	0	7,704	7,704	(7,704)
0100	PERSONNEL SERVICES	8010		0015	0133	0	5,805	5,805	(5,805)
<b>8010 - COMMUNITYPARTNERSHIP SERVICES</b>			<b>- Total</b>			<b>3,344,601</b>	<b>2,872,729</b>	<b>2,872,729</b>	<b>471,873</b>
0100	NON-PERSONNEL SERVICES	8020	8020 - IN-HOME	0020	0201	0	5,001	5,001	(5,001)
0100	NON-PERSONNEL SERVICES	8020		0040	0408	0	600	600	(600)
0100	NON-PERSONNEL SERVICES	8020		0040	0425	0	3,360	3,360	(3,360)
0100	NON-PERSONNEL SERVICES	8020		0050	0501	420,000	23,126	23,126	396,874
0100	NON-PERSONNEL SERVICES	8020		0050	0507	140,000	120,282	120,282	19,718
0100	PERSONNEL SERVICES	8020		0011	0111	4,317,250	5,419,998	5,419,998	(1,102,748)
0100	PERSONNEL SERVICES	8020		0013	0131	0	7,543	7,543	(7,543)
0100	PERSONNEL SERVICES	8020		0013	0134	0	9,806	9,806	(9,806)
0100	PERSONNEL SERVICES	8020		0013	0135	0	1,108	1,108	(1,108)
0100	PERSONNEL SERVICES	8020		0013	0136	0	0	0	0

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	8020		0014	0141	0	17,056	17,056	(17,056)
0100	PERSONNEL SERVICES	8020		0014	0142	0	709,018	709,018	(709,018)
0100	PERSONNEL SERVICES	8020		0014	0147	1,049,092	0	0	1,049,092
0100	PERSONNEL SERVICES	8020		0014	0148	0	309,471	309,471	(309,471)
0100	PERSONNEL SERVICES	8020		0014	0152	0	10,914	10,914	(10,914)
0100	PERSONNEL SERVICES	8020		0014	0154	0	4,690	4,690	(4,690)
0100	PERSONNEL SERVICES	8020		0014	0155	0	15,184	15,184	(15,184)
0100	PERSONNEL SERVICES	8020		0014	0157	0	9,683	9,683	(9,683)
0100	PERSONNEL SERVICES	8020		0014	0158	0	73,714	73,714	(73,714)
0100	PERSONNEL SERVICES	8020		0014	0159	0	250,839	250,839	(250,839)
0100	PERSONNEL SERVICES	8020		0014	0160	0	129	129	(129)
0100	PERSONNEL SERVICES	8020		0014	0161	0	34,807	34,807	(34,807)
0100	PERSONNEL SERVICES	8020		0015	0133	0	22,313	22,313	(22,313)
<b>8020 - IN-HOME</b>		<b>- Total</b>				<b>5,926,342</b>	<b>7,048,643</b>	<b>7,048,643</b>	<b>(1,122,301)</b>
0100	NON-PERSONNEL SERVICES	8030	8030 - PREVENTION SERVICES	0040	0402	0	10,107	10,107	(10,107)
0100	NON-PERSONNEL SERVICES	8030		0040	0404	0	58,492	58,492	(58,492)
0100	NON-PERSONNEL SERVICES	8030		0040	0408	0	198,596	198,596	(198,596)
0100	NON-PERSONNEL SERVICES	8030		0040	0415	0	1,350	1,350	(1,350)
0100	NON-PERSONNEL SERVICES	8030		0041	0409	0	253,860	253,860	(253,860)
0100	NON-PERSONNEL SERVICES	8030		0050	0501	14,856,436	13,420,414	13,420,414	1,436,022
0100	NON-PERSONNEL SERVICES	8030		0050	0599	0	18,939	18,939	(18,939)
0100	PERSONNEL SERVICES	8030		0011	0111	0	71	71	(71)
0100	PERSONNEL SERVICES	8030		0014	0141	0	0	0	0
0100	PERSONNEL SERVICES	8030		0014	0142	0	0	0	(0)
0100	PERSONNEL SERVICES	8030		0014	0148	0	4	4	(4)
0100	PERSONNEL SERVICES	8030		0014	0154	0	0	0	0
0100	PERSONNEL SERVICES	8030		0014	0155	0	0	0	(0)
0100	PERSONNEL SERVICES	8030		0014	0158	0	1	1	(1)
0100	PERSONNEL SERVICES	8030		0014	0159	0	0	0	(0)
0100	PERSONNEL SERVICES	8030		0014	0160	0	0	0	0
0100	PERSONNEL SERVICES	8030		0014	0161	0	0	0	0
<b>8030 - PREVENTION SERVICES</b>		<b>- Total</b>				<b>14,856,436</b>	<b>13,961,834</b>	<b>13,961,834</b>	<b>894,602</b>

**Child and Family Services**  
**Y/E Close 2019**  
**LOCAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	9221	9221 - PURCHASE CARD - DUMMY ACCOUNT	0040	0410	0	0	0	0
<b>9221 - PURCHASE CARD - DUMMY ACCOUNT - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0100	PERSONNEL SERVICES	NA	NA - NO PROGRAM INFORMATION	0011	0111	0	0	0	0
0100	PERSONNEL SERVICES	NA		0013	0131	0	0	0	0
0100	PERSONNEL SERVICES	NA		0014	0141	0	0	0	0
0100	PERSONNEL SERVICES	NA		0014	0147	0	0	0	0
0100	PERSONNEL SERVICES	NA		0015	0133	0	0	0	0
<b>NA - NO PROGRAM INFORMATION - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0100 - Total</b>						<b>157,055,026</b>	<b>156,747,189</b>	<b>156,747,189</b>	<b>307,837</b>

Jan 8, 2020

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance	
0200	NON-PERSONNEL SERVICES	1010	1010 - PERSONNEL SERVICES ACTIVITY	0020	0201	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1010		0040	0401	0	0	26,200	26,200	(26,200)	
0200	NON-PERSONNEL SERVICES	1010		0040	0402	0	0	(4,470)	(4,470)	4,470	
0200	NON-PERSONNEL SERVICES	1010		0040	0408	0	0	(29,710)	(29,710)	29,710	
0200	NON-PERSONNEL SERVICES	1010		0040	0411	0	0	5	5	(5)	
0200	NON-PERSONNEL SERVICES	1010		0040	0414	0	0	8,716	8,716	(8,716)	
0200	NON-PERSONNEL SERVICES	1010		0040	0425	0	0	(2,015)	(2,015)	2,015	
0200	NON-PERSONNEL SERVICES	1010		0040	0442	0	0	1,275	1,275	(1,275)	
0200	NON-PERSONNEL SERVICES	1010		0041	0409	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1010		0070	0704	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1010		0070	0711	0	0	0	0	0	
0200	PERSONNEL SERVICES	1010		0011	0111	111,818	111,818	0	111,818	0	
0200	PERSONNEL SERVICES	1010		0012	0125	0	0	0	0	0	
0200	PERSONNEL SERVICES	1010		0013	0174	0	0	0	0	0	
0200	PERSONNEL SERVICES	1010		0014	0141	(4,281)	(4,263)	0	(4,263)	(18)	
0200	PERSONNEL SERVICES	1010		0014	0142	2,267	2,267	0	2,267	(0)	
0200	PERSONNEL SERVICES	1010		0014	0147	35,269	35,269	0	35,269	0	
0200	PERSONNEL SERVICES	1010		0014	0148	936	928	0	928	9	
0200	PERSONNEL SERVICES	1010		0014	0154	15	15	0	15	0	
0200	PERSONNEL SERVICES	1010		0014	0155	51	50	0	50	0	
0200	PERSONNEL SERVICES	1010		0014	0158	219	217	0	217	2	
0200	PERSONNEL SERVICES	1010		0014	0159	695	688	0	688	7	
0200	PERSONNEL SERVICES	1010		0014	0161	98	98	0	98	0	
0200	PERSONNEL SERVICES	1010		0015	0133	0	0	0	0	0	
<b>1010 - PERSONNEL SERVICES ACTIVITY - Total</b>						<b>147,086</b>	<b>147,086</b>	<b>0</b>	<b>147,086</b>	<b>(0)</b>	
0200	NON-PERSONNEL SERVICES	1015		1015 - TRAINING AND EMPLOYEE DEVELOPMENT	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1015	0040		0401	0	0	5,316	5,316	(5,316)	
0200	NON-PERSONNEL SERVICES	1015	0040		0402	0	0	892	892	(892)	
0200	NON-PERSONNEL SERVICES	1015	0040		0404	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1015	0040		0408	0	0	(3,347)	(3,347)	3,347	
0200	NON-PERSONNEL SERVICES	1015	0040		0410	0	0	(3,340)	(3,340)	3,340	
0200	NON-PERSONNEL SERVICES	1015	0040		0411	0	0	479	479	(479)	
0200	NON-PERSONNEL SERVICES	1015	0040		0425	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1015	0040		0499	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1015	0041		0409	0	0	0	0	0	

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	NON-PERSONNEL SERVICES	1015		0050	0501	0	0	0	0	0
0200	PERSONNEL SERVICES	1015		0011	0111	723,692	723,692	0	723,692	0
0200	PERSONNEL SERVICES	1015		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	1015		0014	0141	(4,618)	(4,611)	0	(4,611)	(7)
0200	PERSONNEL SERVICES	1015		0014	0142	2,074	2,074	0	2,074	(0)
0200	PERSONNEL SERVICES	1015		0014	0147	241,231	241,231	0	241,231	0
0200	PERSONNEL SERVICES	1015		0014	0148	1,152	1,148	0	1,148	4
0200	PERSONNEL SERVICES	1015		0014	0154	15	15	0	15	0
0200	PERSONNEL SERVICES	1015		0014	0155	51	51	0	51	(0)
0200	PERSONNEL SERVICES	1015		0014	0157	24	24	0	24	0
0200	PERSONNEL SERVICES	1015		0014	0158	269	269	0	269	1
0200	PERSONNEL SERVICES	1015		0014	0159	975	973	0	973	2
0200	PERSONNEL SERVICES	1015		0014	0161	58	58	0	58	(0)
0200	PERSONNEL SERVICES	1015		0015	0133	0	0	0	0	0
<b>1015 - TRAINING AND EMPLOYEE DEVELOPMENT - Total</b>						<b>964,923</b>	<b>964,923</b>	<b>(0)</b>	<b>964,923</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	1020	1020 - CONTRACTING AND PROCUREMENT ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1020		0040	0401	2	2	0	2	0
0200	NON-PERSONNEL SERVICES	1020		0040	0402	0	0	3,077	3,077	(3,077)
0200	NON-PERSONNEL SERVICES	1020		0040	0408	0	0	(4,132)	(4,132)	4,132
0200	NON-PERSONNEL SERVICES	1020		0040	0414	0	0	1,055	1,055	(1,055)
0200	NON-PERSONNEL SERVICES	1020		0040	0425	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1020		0040	0442	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1020		0041	0409	143	143	5,581	5,724	(5,581)
0200	NON-PERSONNEL SERVICES	1020		0041	0417	4,765	4,765	(5,581)	(816)	5,581
0200	PERSONNEL SERVICES	1020		0011	0111	80,074	80,074	0	80,074	0
0200	PERSONNEL SERVICES	1020		0014	0141	(1,540)	(1,534)	0	(1,534)	(7)
0200	PERSONNEL SERVICES	1020		0014	0142	568	566	0	566	2
0200	PERSONNEL SERVICES	1020		0014	0147	25,054	25,054	0	25,054	0
0200	PERSONNEL SERVICES	1020		0014	0148	268	266	0	266	2
0200	PERSONNEL SERVICES	1020		0014	0152	365	365	0	365	(0)
0200	PERSONNEL SERVICES	1020		0014	0154	5	5	0	5	0
0200	PERSONNEL SERVICES	1020		0014	0155	15	15	0	15	0
0200	PERSONNEL SERVICES	1020		0014	0157	16	16	0	16	0
0200	PERSONNEL SERVICES	1020		0014	0158	63	62	0	62	0
0200	PERSONNEL SERVICES	1020		0014	0159	228	227	0	227	2

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	1020		0014	0161	14	14	0	14	0
0200	PERSONNEL SERVICES	1020		0015	0133	0	0	0	0	0
<b>1020 - CONTRACTING AND PROCUREMENT ACTIVITY - Total</b>						<b>110,038</b>	<b>110,038</b>	<b>0</b>	<b>110,038</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	1030	1030 - PROPERTY MANAGEMENT ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0030	0305	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0031	0308	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0032	0309	790,022	790,022	0	790,022	0
0200	NON-PERSONNEL SERVICES	1030		0033	0430	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0035	0310	188,272	188,272	0	188,272	0
0200	NON-PERSONNEL SERVICES	1030		0040	0401	1	1	8,006	8,008	(8,006)
0200	NON-PERSONNEL SERVICES	1030		0040	0402	0	0	6,396	6,396	(6,396)
0200	NON-PERSONNEL SERVICES	1030		0040	0403	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0404	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0405	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0406	0	0	(14,829)	(14,829)	14,829
0200	NON-PERSONNEL SERVICES	1030		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0415	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0040	0416	0	0	427	427	(427)
0200	NON-PERSONNEL SERVICES	1030		0040	0425	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0041	0409	7,820	7,820	0	7,820	0
0200	NON-PERSONNEL SERVICES	1030		0041	0417	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0070	0701	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0070	0704	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1030		0070	0706	0	0	0	0	0
0200	PERSONNEL SERVICES	1030		0011	0111	1,072,205	1,072,205	0	1,072,205	0
0200	PERSONNEL SERVICES	1030		0013	0134	0	0	0	0	0
0200	PERSONNEL SERVICES	1030		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	1030		0014	0141	(5,274)	(5,270)	0	(5,270)	(4)
0200	PERSONNEL SERVICES	1030		0014	0142	1,468	1,469	0	1,469	(1)
0200	PERSONNEL SERVICES	1030		0014	0147	340,018	340,018	0	340,018	0
0200	PERSONNEL SERVICES	1030		0014	0148	1,869	1,865	0	1,865	3
0200	PERSONNEL SERVICES	1030		0014	0154	24	24	0	24	0
0200	PERSONNEL SERVICES	1030		0014	0155	78	78	0	78	0
0200	PERSONNEL SERVICES	1030		0014	0157	63	63	0	63	(0)



### Child and Family Services

Y/E Close 2019

#### FEDERAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	1030		0014	0158	437	436	0	436	1
0200	PERSONNEL SERVICES	1030		0014	0159	1,256	1,254	0	1,254	1
0200	PERSONNEL SERVICES	1030		0014	0161	80	80	0	80	(0)
0200	PERSONNEL SERVICES	1030		0015	0133	0	0	0	0	0
<b>1030 - PROPERTY MANAGEMENT ACTIVITY - Total</b>						<b>2,398,338</b>	<b>2,398,338</b>	<b>0</b>	<b>2,398,338</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	1040	1040 - INFORMATION TECHNOLOGY ACTIVITY	0020	0201	0	0	402	402	(402)
0200	NON-PERSONNEL SERVICES	1040		0020	0219	0	0	(402)	(402)	402
0200	NON-PERSONNEL SERVICES	1040		0040	0401	0	0	(4,777)	(4,777)	4,777
0200	NON-PERSONNEL SERVICES	1040		0040	0402	0	0	6,246	6,246	(6,246)
0200	NON-PERSONNEL SERVICES	1040		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0040	0410	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0040	0425	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0040	0441	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0040	0442	0	0	(1,469)	(1,469)	1,469
0200	NON-PERSONNEL SERVICES	1040		0040	0494	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0040	0499	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0041	0409	(35)	(35)	(8,621)	(8,656)	8,621
0200	NON-PERSONNEL SERVICES	1040		0041	0417	0	0	8,621	8,621	(8,621)
0200	NON-PERSONNEL SERVICES	1040		0070	0704	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0070	0706	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1040		0070	0710	0	0	1,066	1,066	(1,066)
0200	NON-PERSONNEL SERVICES	1040		0070	0711	0	0	(1,066)	(1,066)	1,066
0200	PERSONNEL SERVICES	1040		0011	0111	77,606	77,606	0	77,606	0
0200	PERSONNEL SERVICES	1040		0012	0125	0	0	0	0	0
0200	PERSONNEL SERVICES	1040		0013	0128	0	0	0	0	0
0200	PERSONNEL SERVICES	1040		0013	0134	0	0	0	0	0
0200	PERSONNEL SERVICES	1040		0013	0136	0	0	0	0	0
0200	PERSONNEL SERVICES	1040		0014	0141	(9,261)	(9,263)	0	(9,263)	1
0200	PERSONNEL SERVICES	1040		0014	0142	3,624	3,624	0	3,624	(0)
0200	PERSONNEL SERVICES	1040		0014	0147	25,978	25,946	0	25,946	32
0200	PERSONNEL SERVICES	1040		0014	0148	2,562	2,562	0	2,562	(1)
0200	PERSONNEL SERVICES	1040		0014	0154	28	28	0	28	0
0200	PERSONNEL SERVICES	1040		0014	0155	91	91	0	91	(0)
0200	PERSONNEL SERVICES	1040		0014	0157	71	71	0	71	(0)
0200	PERSONNEL SERVICES	1040		0014	0158	599	599	0	599	(0)

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	1040		0014	0159	2,098	2,099	0	2,099	(0)
0200	PERSONNEL SERVICES	1040		0014	0160	0	32	0	32	(32)
0200	PERSONNEL SERVICES	1040		0014	0161	188	188	0	188	(0)
0200	PERSONNEL SERVICES	1040		0015	0133	0	0	0	0	0
<b>1040 - INFORMATION TECHNOLOGY ACTIVITY - Total</b>						<b>103,550</b>	<b>103,550</b>	<b>0</b>	<b>103,550</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	1050	1050 - FINANCIAL MANAGEMENT ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1050		0040	0499	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1050		0041	0409	14,573	14,573	0	14,573	0
0200	PERSONNEL SERVICES	1050		0011	0111	2,018,656	2,018,656	0	2,018,656	0
0200	PERSONNEL SERVICES	1050		0014	0141	(1,254)	(1,254)	0	(1,254)	0
0200	PERSONNEL SERVICES	1050		0014	0142	515	515	0	515	(0)
0200	PERSONNEL SERVICES	1050		0014	0147	635,056	635,056	0	635,056	0
0200	PERSONNEL SERVICES	1050		0014	0148	240	240	0	240	(0)
0200	PERSONNEL SERVICES	1050		0014	0152	199	199	0	199	(0)
0200	PERSONNEL SERVICES	1050		0014	0154	5	5	0	5	0
0200	PERSONNEL SERVICES	1050		0014	0155	15	15	0	15	0
0200	PERSONNEL SERVICES	1050		0014	0157	16	16	0	16	0
0200	PERSONNEL SERVICES	1050		0014	0158	56	56	0	56	0
0200	PERSONNEL SERVICES	1050		0014	0159	197	198	0	198	(0)
0200	PERSONNEL SERVICES	1050		0014	0161	12	12	0	12	(0)
0200	PERSONNEL SERVICES	1050		0015	0133	0	0	0	0	0
<b>1050 - FINANCIAL MANAGEMENT ACTIVITY - Total</b>						<b>2,668,284</b>	<b>2,668,284</b>	<b>0</b>	<b>2,668,284</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	1055	1055 - RISK MANAGEMENT ACTIVITY	0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1055		0070	0702	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1055		0070	0704	0	0	0	0	0
<b>1055 - RISK MANAGEMENT ACTIVITY - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	1060	1060 - LEGAL AFFAIRS ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1060		0034	0440	174,297	174,297	0	174,297	0
0200	NON-PERSONNEL SERVICES	1060		0040	0401	2,476	2,476	0	2,476	0
0200	NON-PERSONNEL SERVICES	1060		0040	0425	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1060		0041	0409	19,259	19,259	0	19,259	0
0200	NON-PERSONNEL SERVICES	1060		0041	0417	174,693	174,693	0	174,693	0
0200	PERSONNEL SERVICES	1060		0011	0111	183,687	183,687	0	183,687	0
0200	PERSONNEL SERVICES	1060		0013	0128	0	(3)	0	(3)	3
0200	PERSONNEL SERVICES	1060		0013	0131	0	3	0	3	(3)

## Child and Family Services

Y/E Close 2019

### FEDERAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	1060		0014	0141	0	2	0	2	(2)
0200	PERSONNEL SERVICES	1060		0014	0147	58,991	58,991	0	58,991	0
0200	PERSONNEL SERVICES	1060		0014	0148	0	(2)	0	(2)	2
0200	PERSONNEL SERVICES	1060		0014	0154	0	0	0	0	0
0200	PERSONNEL SERVICES	1060		0014	0155	0	0	0	0	0
0200	PERSONNEL SERVICES	1060		0014	0157	0	0	0	0	0
0200	PERSONNEL SERVICES	1060		0014	0158	0	(0)	0	(0)	0
0200	PERSONNEL SERVICES	1060		0014	0159	0	0	0	0	(0)
0200	PERSONNEL SERVICES	1060		0015	0133	0	0	0	0	0
<b>1060 - LEGAL AFFAIRS ACTIVITY - Total</b>						<b>613,403</b>	<b>613,403</b>	<b>0</b>	<b>613,403</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	1070	1070 - FLEET MANAGEMENT ACTIVITY	0030	0301	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1070		0040	0403	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1070		0040	0404	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1070		0040	0405	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1070		0040	0407	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1070		0040	0408	0	0	0	0	0
<b>1070 - FLEET MANAGEMENT ACTIVITY - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	1080	1080 - COMMUNICATION ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1080		0040	0401	0	0	627	627	(627)
0200	NON-PERSONNEL SERVICES	1080		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1080		0040	0410	0	0	3,819	3,819	(3,819)
0200	NON-PERSONNEL SERVICES	1080		0040	0411	0	0	(4,929)	(4,929)	4,929
0200	NON-PERSONNEL SERVICES	1080		0040	0425	0	0	483	483	(483)
0200	NON-PERSONNEL SERVICES	1080		0041	0409	8	8	0	8	0
0200	NON-PERSONNEL SERVICES	1080		0041	0417	505	505	0	505	0
0200	NON-PERSONNEL SERVICES	1080		0070	0702	0	0	0	0	0
0200	PERSONNEL SERVICES	1080		0011	0111	46,368	46,368	0	46,368	0
0200	PERSONNEL SERVICES	1080		0014	0147	14,904	14,904	0	14,904	0
<b>1080 - COMMUNICATION ACTIVITY - Total</b>						<b>61,785</b>	<b>61,785</b>	<b>0</b>	<b>61,785</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1085		0020	0205	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1085		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1085		0070	0702	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1085		0070	0706	0	0	0	0	0
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance	
0200	NON-PERSONNEL SERVICES	1087	1087 - LANGUAGE ACCESS	0041	0409	0	0	0	0	0	
0200	PERSONNEL SERVICES	1087		0011	0111	105,884	105,884	0	105,884	0	
0200	PERSONNEL SERVICES	1087		0014	0147	33,405	33,405	0	33,405	0	
<b>1087 - LANGUAGE ACCESS - Total</b>						<b>139,289</b>	<b>139,289</b>	<b>0</b>	<b>139,289</b>	<b>0</b>	
0200	NON-PERSONNEL SERVICES	1090	1090 - PERFORMANCE MANAGEMENT ACTIVITY	0020	0201	856	856	0	856	0	
0200	NON-PERSONNEL SERVICES	1090		0040	0401	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1090		0040	0402	0	0	813	813	(813)	
0200	NON-PERSONNEL SERVICES	1090		0040	0408	0	0	(1,063)	(1,063)	1,063	
0200	NON-PERSONNEL SERVICES	1090		0040	0410	0	0	250	250	(250)	
0200	NON-PERSONNEL SERVICES	1090		0040	0499	0	0	0	0	0	
0200	NON-PERSONNEL SERVICES	1090		0041	0409	34,091	37,625	0	37,625	(3,534)	
0200	NON-PERSONNEL SERVICES	1090		0041	0417	430,945	430,945	0	430,945	0	
0200	PERSONNEL SERVICES	1090		0011	0111	406,505	406,505	0	406,505	0	
0200	PERSONNEL SERVICES	1090		0013	0134	0	0	0	0	0	
0200	PERSONNEL SERVICES	1090		0013	0174	0	0	0	0	0	
0200	PERSONNEL SERVICES	1090		0014	0141	(2,913)	(2,918)	0	(2,918)	5	
0200	PERSONNEL SERVICES	1090		0014	0142	1,257	1,262	0	1,262	(4)	
0200	PERSONNEL SERVICES	1090		0014	0147	130,338	130,338	0	130,338	0	
0200	PERSONNEL SERVICES	1090		0014	0148	711	712	0	712	(0)	
0200	PERSONNEL SERVICES	1090		0014	0154	6	6	0	6	(0)	
0200	PERSONNEL SERVICES	1090		0014	0155	21	21	0	21	(0)	
0200	PERSONNEL SERVICES	1090		0014	0157	0	0	0	0	0	
0200	PERSONNEL SERVICES	1090		0014	0158	189	189	0	189	(0)	
0200	PERSONNEL SERVICES	1090		0014	0159	670	670	0	670	(0)	
0200	PERSONNEL SERVICES	1090		0014	0161	58	59	0	59	(0)	
<b>1090 - PERFORMANCE MANAGEMENT ACTIVITY - Total</b>						<b>1,002,734</b>	<b>1,006,268</b>	<b>0</b>	<b>1,006,268</b>	<b>(3,534)</b>	
0200	NON-PERSONNEL SERVICES	1099		1099 - COURT SUPERVISION	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1099			0040	0402	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1099			0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1099			0040	0410	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	1099			0041	0409	3,534	0	0	0	3,534
0200	NON-PERSONNEL SERVICES	1099	0070		0710	0	0	0	0	0	
0200	PERSONNEL SERVICES	1099	0011		0111	0	0	0	0	0	
0200	PERSONNEL SERVICES	1099	0014		0141	0	(0)	0	(0)	0	
0200	PERSONNEL SERVICES	1099	0014		0142	0	0	0	0	(0)	

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	1099		0014	0148	0	0	0	0	(0)
0200	PERSONNEL SERVICES	1099		0014	0154	0	0	0	0	0
0200	PERSONNEL SERVICES	1099		0014	0155	0	0	0	0	0
0200	PERSONNEL SERVICES	1099		0014	0157	0	0	0	0	0
0200	PERSONNEL SERVICES	1099		0014	0158	0	0	0	0	(0)
0200	PERSONNEL SERVICES	1099		0014	0159	0	0	0	0	(0)
0200	PERSONNEL SERVICES	1099		0014	0161	0	0	0	0	0
<b>1099 - COURT SUPERVISION - Total</b>						<b>3,534</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,534</b>
0200	NON-PERSONNEL SERVICES	120F	120F - ACCOUNTING OPERATIONS	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	120F		0040	0401	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	120F		0040	0402	0	0	1,308	1,308	(1,308)
0200	NON-PERSONNEL SERVICES	120F		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	120F		0040	0414	0	0	(1,308)	(1,308)	1,308
0200	NON-PERSONNEL SERVICES	120F		0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	120F		0070	0702	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	120F		0070	0710	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0011	0111	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0013	0134	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0013	0138	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0014	0141	(7,757)	(7,775)	0	(7,775)	18
0200	PERSONNEL SERVICES	120F		0014	0142	4,021	4,030	0	4,030	(10)
0200	PERSONNEL SERVICES	120F		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	120F		0014	0148	1,133	1,136	0	1,136	(3)
0200	PERSONNEL SERVICES	120F		0014	0152	504	504	0	504	(0)
0200	PERSONNEL SERVICES	120F		0014	0154	27	27	0	27	(0)
0200	PERSONNEL SERVICES	120F		0014	0155	86	86	0	86	(0)
0200	PERSONNEL SERVICES	120F		0014	0157	24	24	0	24	(0)
0200	PERSONNEL SERVICES	120F		0014	0158	417	418	0	418	(1)
0200	PERSONNEL SERVICES	120F		0014	0159	1,400	1,403	0	1,403	(3)
0200	PERSONNEL SERVICES	120F		0014	0161	146	147	0	147	(0)
<b>120F - ACCOUNTING OPERATIONS - Total</b>						<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	2012	2012 - PERMANENCY	0020	0201	0	0	2,376	2,376	(2,376)
0200	NON-PERSONNEL SERVICES	2012		0020	0204	0	0	(2,376)	(2,376)	2,376
0200	NON-PERSONNEL SERVICES	2012		0032	0309	0	0	0	0	0

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200		NON-PERSONNEL SERVICES	2012		0040	0401	0	0	(1,052)	(1,052)	1,052
0200		NON-PERSONNEL SERVICES	2012		0040	0402	0	0	1,052	1,052	(1,052)
0200		NON-PERSONNEL SERVICES	2012		0040	0408	0	(161)	0	(161)	161
0200		NON-PERSONNEL SERVICES	2012		0040	0425	0	0	0	0	0
0200		NON-PERSONNEL SERVICES	2012		0040	4080	0	161	0	161	(161)
0200		NON-PERSONNEL SERVICES	2012		0041	0409	1,242	1,242	0	1,242	0
0200		NON-PERSONNEL SERVICES	2012		0041	0417	56,299	56,299	0	56,299	0
0200		NON-PERSONNEL SERVICES	2012		0050	0501	0	0	0	0	0
0200		NON-PERSONNEL SERVICES	2012		0070	0702	0	0	0	0	0
0200		PERSONNEL SERVICES	2012		0011	0111	73,090	73,090	0	73,090	0
0200		PERSONNEL SERVICES	2012		0013	0131	0	48	0	48	(48)
0200		PERSONNEL SERVICES	2012		0013	0134	0	(48)	0	(48)	48
0200		PERSONNEL SERVICES	2012		0013	0136	0	0	0	0	0
0200		PERSONNEL SERVICES	2012		0014	0141	(14,770)	(14,790)	0	(14,790)	20
0200		PERSONNEL SERVICES	2012		0014	0142	6,722	6,728	0	6,728	(6)
0200		PERSONNEL SERVICES	2012		0014	0147	24,105	24,105	0	24,105	0
0200		PERSONNEL SERVICES	2012		0014	0148	3,885	3,884	0	3,884	1
0200		PERSONNEL SERVICES	2012		0014	0154	55	55	0	55	(0)
0200		PERSONNEL SERVICES	2012		0014	0155	177	178	0	178	(0)
0200		PERSONNEL SERVICES	2012		0014	0157	111	111	0	111	(0)
0200		PERSONNEL SERVICES	2012		0014	0158	909	908	0	908	0
0200		PERSONNEL SERVICES	2012		0014	0159	2,592	2,595	0	2,595	(3)
0200		PERSONNEL SERVICES	2012		0014	0160	50	60	0	60	(10)
0200		PERSONNEL SERVICES	2012		0014	0161	320	320	0	320	(0)
0200		PERSONNEL SERVICES	2012		0015	0133	0	0	0	0	0
<b>2012 - PERMANENCY</b>			<b>- Total</b>				<b>154,785</b>	<b>154,785</b>	<b>0</b>	<b>154,785</b>	<b>(0)</b>
0200		NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0020	0201	6,013	5,236	777	6,013	0
0200		NON-PERSONNEL SERVICES	2030		0020	0205	0	777	(777)	0	0
0200		NON-PERSONNEL SERVICES	2030		0040	0401	0	0	(5,545)	(5,545)	5,545
0200		NON-PERSONNEL SERVICES	2030		0040	0402	20,103	20,807	2,545	23,352	(3,249)
0200		NON-PERSONNEL SERVICES	2030		0040	0408	0	2,296	0	2,296	(2,296)
0200		NON-PERSONNEL SERVICES	2030		0040	0411	3,000	0	3,000	3,000	0
0200		NON-PERSONNEL SERVICES	2030		0041	0409	15,718	15,718	0	15,718	0
0200		NON-PERSONNEL SERVICES	2030		0041	0417	1,117,546	1,117,546	0	1,117,546	0
0200		NON-PERSONNEL SERVICES	2030		0050	0501	392,757	207,722	12,599	220,321	172,436

### Child and Family Services

Y/E Close 2019

#### FEDERAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	NON-PERSONNEL SERVICES	2030		0050	0507	53,729	238,764	(12,599)	226,165	(172,436)
0200	NON-PERSONNEL SERVICES	2030		0070	0702	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2030		0070	0706	0	0	0	0	0
0200	PERSONNEL SERVICES	2030		0011	0111	2,705,787	2,705,787	0	2,705,787	0
0200	PERSONNEL SERVICES	2030		0014	0141	0	200	0	200	(200)
0200	PERSONNEL SERVICES	2030		0014	0142	0	54,855	0	54,855	(54,855)
0200	PERSONNEL SERVICES	2030		0014	0147	880,185	775,489	0	775,489	104,695
0200	PERSONNEL SERVICES	2030		0014	0148	0	21,272	0	21,272	(21,272)
0200	PERSONNEL SERVICES	2030		0014	0154	0	369	0	369	(369)
0200	PERSONNEL SERVICES	2030		0014	0155	0	1,171	0	1,171	(1,171)
0200	PERSONNEL SERVICES	2030		0014	0157	0	806	0	806	(806)
0200	PERSONNEL SERVICES	2030		0014	0158	0	4,975	0	4,975	(4,975)
0200	PERSONNEL SERVICES	2030		0014	0159	0	18,446	0	18,446	(18,446)
0200	PERSONNEL SERVICES	2030		0014	0161	0	2,602	0	2,602	(2,602)
0200	PERSONNEL SERVICES	2030		0015	0133	0	0	0	0	0
<b>2030 - TEEN SERVICES ACTIVITY - Total</b>						<b>5,194,838</b>	<b>5,194,838</b>	<b>0</b>	<b>5,194,838</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	2045	2045 - FAMILY RESOURCES	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2045		0040	0401	0	0	(2,000)	(2,000)	2,000
0200	NON-PERSONNEL SERVICES	2045		0040	0402	0	0	2,000	2,000	(2,000)
0200	NON-PERSONNEL SERVICES	2045		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2045		0041	0409	1,298	1,298	0	1,298	0
0200	NON-PERSONNEL SERVICES	2045		0041	0417	21,840	21,840	0	21,840	0
0200	PERSONNEL SERVICES	2045		0011	0111	423,259	423,259	0	423,259	0
0200	PERSONNEL SERVICES	2045		0013	0129	695	457	0	457	238
0200	PERSONNEL SERVICES	2045		0013	0131	(695)	(703)	0	(703)	8
0200	PERSONNEL SERVICES	2045		0013	0132	0	246	0	246	(246)
0200	PERSONNEL SERVICES	2045		0014	0141	(3,635)	(3,640)	0	(3,640)	5
0200	PERSONNEL SERVICES	2045		0014	0142	1,474	1,476	0	1,476	(2)
0200	PERSONNEL SERVICES	2045		0014	0147	133,340	133,340	0	133,340	0
0200	PERSONNEL SERVICES	2045		0014	0148	986	987	0	987	(1)
0200	PERSONNEL SERVICES	2045		0014	0154	12	12	0	12	(0)
0200	PERSONNEL SERVICES	2045		0014	0155	38	38	0	38	(0)
0200	PERSONNEL SERVICES	2045		0014	0157	32	32	0	32	(0)
0200	PERSONNEL SERVICES	2045		0014	0158	231	231	0	231	(0)
0200	PERSONNEL SERVICES	2045		0014	0159	794	795	0	795	(1)

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	2045		0014	0161	68	68	0	68	(0)
0200	PERSONNEL SERVICES	2045		0015	0133	0	0	0	0	0
<b>2045 - FAMILY RESOURCES</b>		<b>- Total</b>				<b>579,737</b>	<b>579,737</b>	<b>0</b>	<b>579,737</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	2055	2055 - FACILITY LICENSING	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2055		0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2055		0041	0417	21,081	21,081	0	21,081	0
0200	PERSONNEL SERVICES	2055		0011	0111	800,401	800,401	0	800,401	0
0200	PERSONNEL SERVICES	2055		0012	0125	0	0	0	0	0
0200	PERSONNEL SERVICES	2055		0014	0141	(4,553)	(4,549)	0	(4,549)	(4)
0200	PERSONNEL SERVICES	2055		0014	0142	2,537	2,536	0	2,536	2
0200	PERSONNEL SERVICES	2055		0014	0147	266,800	266,800	0	266,800	0
0200	PERSONNEL SERVICES	2055		0014	0148	928	927	0	927	1
0200	PERSONNEL SERVICES	2055		0014	0154	16	16	0	16	0
0200	PERSONNEL SERVICES	2055		0014	0155	52	52	0	52	0
0200	PERSONNEL SERVICES	2055		0014	0157	32	32	0	32	0
0200	PERSONNEL SERVICES	2055		0014	0158	217	217	0	217	0
0200	PERSONNEL SERVICES	2055		0014	0159	650	649	0	649	1
0200	PERSONNEL SERVICES	2055		0014	0161	120	120	0	120	0
0200	PERSONNEL SERVICES	2055		0015	0133	0	0	0	0	0
<b>2055 - FACILITY LICENSING</b>		<b>- Total</b>				<b>1,088,282</b>	<b>1,088,282</b>	<b>0</b>	<b>1,088,282</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	2065	2065 - CONTRACT MONITORING	0020	0201	0	0	820	820	(820)
0200	NON-PERSONNEL SERVICES	2065		0020	0205	0	0	(820)	(820)	820
0200	PERSONNEL SERVICES	2065		0011	0111	1,866	1,866	0	1,866	0
0200	PERSONNEL SERVICES	2065		0013	0136	0	0	0	0	0
0200	PERSONNEL SERVICES	2065		0014	0141	(6,138)	(6,169)	0	(6,169)	30
0200	PERSONNEL SERVICES	2065		0014	0142	2,616	2,618	0	2,618	(2)
0200	PERSONNEL SERVICES	2065		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	2065		0014	0148	1,452	1,454	0	1,454	(2)
0200	PERSONNEL SERVICES	2065		0014	0152	197	197	0	197	(0)
0200	PERSONNEL SERVICES	2065		0014	0154	22	22	0	22	0
0200	PERSONNEL SERVICES	2065		0014	0155	76	76	0	76	(0)
0200	PERSONNEL SERVICES	2065		0014	0157	47	47	0	47	(0)
0200	PERSONNEL SERVICES	2065		0014	0158	379	379	0	379	(0)
0200	PERSONNEL SERVICES	2065		0014	0159	1,239	1,240	0	1,240	(1)
0200	PERSONNEL SERVICES	2065		0014	0160	50	75	0	75	(25)



**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	2065		0014	0161	111	111	0	111	(0)
<b>2065 - CONTRACT MONITORING</b>						<b>1,916</b>	<b>1,916</b>	<b>0</b>	<b>1,916</b>	<b>(0)</b>
<b>- Total</b>										
0200	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2066		0040	0401	10	10	0	10	0
0200	NON-PERSONNEL SERVICES	2066		0040	0402	0	0	(1,062)	(1,062)	1,062
0200	NON-PERSONNEL SERVICES	2066		0040	0408	0	0	2,000	2,000	(2,000)
0200	NON-PERSONNEL SERVICES	2066		0040	0410	0	0	(370)	(370)	370
0200	NON-PERSONNEL SERVICES	2066		0040	0425	0	(18,500)	(568)	(19,068)	19,068
0200	NON-PERSONNEL SERVICES	2066		0040	4250	0	18,500	0	18,500	(18,500)
0200	NON-PERSONNEL SERVICES	2066		0041	0409	1,150	1,150	0	1,150	0
0200	NON-PERSONNEL SERVICES	2066		0041	0417	1,441,580	1,441,580	0	1,441,580	0
0200	NON-PERSONNEL SERVICES	2066		0050	0501	14,327,540	14,327,540	0	14,327,540	0
0200	PERSONNEL SERVICES	2066		0011	0111	1,109,144	1,109,144	0	1,109,144	0
0200	PERSONNEL SERVICES	2066		0013	0129	1,879	1,930	0	1,930	(51)
0200	PERSONNEL SERVICES	2066		0013	0131	(1,879)	(1,930)	0	(1,930)	51
0200	PERSONNEL SERVICES	2066		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	2066		0013	0136	0	0	0	0	0
0200	PERSONNEL SERVICES	2066		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	2066		0014	0141	(10,272)	(10,180)	0	(10,180)	(91)
0200	PERSONNEL SERVICES	2066		0014	0142	4,532	4,480	0	4,480	52
0200	PERSONNEL SERVICES	2066		0014	0147	368,526	368,526	0	368,526	0
0200	PERSONNEL SERVICES	2066		0014	0148	2,612	2,597	0	2,597	15
0200	PERSONNEL SERVICES	2066		0014	0152	315	315	0	315	(0)
0200	PERSONNEL SERVICES	2066		0014	0154	32	32	0	32	0
0200	PERSONNEL SERVICES	2066		0014	0155	91	91	0	91	1
0200	PERSONNEL SERVICES	2066		0014	0157	47	48	0	48	(0)
0200	PERSONNEL SERVICES	2066		0014	0158	673	670	0	670	3
0200	PERSONNEL SERVICES	2066		0014	0159	1,772	1,753	0	1,753	18
0200	PERSONNEL SERVICES	2066		0014	0161	198	195	0	195	3
0200	PERSONNEL SERVICES	2066		0015	0133	0	0	0	0	0
<b>2066 - CHILD PLACEMENT</b>						<b>17,247,950</b>	<b>17,247,950</b>	<b>0</b>	<b>17,247,950</b>	<b>0</b>
<b>- Total</b>										
0200	NON-PERSONNEL SERVICES	2067	2067 - KINSHIP SUPPORT	0020	0201	5,005	5,005	0	5,005	0
0200	NON-PERSONNEL SERVICES	2067		0040	0401	0	0	0	0	(0)
0200	NON-PERSONNEL SERVICES	2067		0040	0402	0	0	(0)	(0)	0
0200	NON-PERSONNEL SERVICES	2067		0040	0408	33,439	93,439	0	93,439	(60,000)

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	NON-PERSONNEL SERVICES	2067		0040	0414	60,000	0	0	0	60,000
0200	NON-PERSONNEL SERVICES	2067		0041	0409	68	68	0	68	0
0200	NON-PERSONNEL SERVICES	2067		0041	0417	844	844	0	844	0
0200	NON-PERSONNEL SERVICES	2067		0050	0501	109,321	109,321	0	109,321	0
0200	NON-PERSONNEL SERVICES	2067		0070	0701	10,000	0	3,645	3,645	6,355
0200	NON-PERSONNEL SERVICES	2067		0070	0702	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	2067		0070	0704	1,940	11,940	(3,645)	8,295	(6,355)
0200	PERSONNEL SERVICES	2067		0011	0111	393,788	393,788	0	393,788	0
0200	PERSONNEL SERVICES	2067		0013	0129	0	0	0	0	0
0200	PERSONNEL SERVICES	2067		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	2067		0014	0141	(3,097)	(3,093)	0	(3,093)	(4)
0200	PERSONNEL SERVICES	2067		0014	0142	1,552	1,551	0	1,551	2
0200	PERSONNEL SERVICES	2067		0014	0147	123,193	123,193	0	123,193	0
0200	PERSONNEL SERVICES	2067		0014	0148	690	689	0	689	1
0200	PERSONNEL SERVICES	2067		0014	0154	10	10	0	10	0
0200	PERSONNEL SERVICES	2067		0014	0155	34	34	0	34	0
0200	PERSONNEL SERVICES	2067		0014	0157	24	24	0	24	0
0200	PERSONNEL SERVICES	2067		0014	0158	161	161	0	161	0
0200	PERSONNEL SERVICES	2067		0014	0159	555	554	0	554	1
0200	PERSONNEL SERVICES	2067		0014	0161	71	71	0	71	0
0200	PERSONNEL SERVICES	2067		0015	0133	0	0	0	0	0
<b>2067 - KINSHIP SUPPORT</b>		<b>- Total</b>				<b>737,596</b>	<b>737,596</b>	<b>0</b>	<b>737,596</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	3086	3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	3086		0040	0401	0	0	500	500	(500)
0200	NON-PERSONNEL SERVICES	3086		0040	0402	0	0	(500)	(500)	500
0200	NON-PERSONNEL SERVICES	3086		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	3086		0041	0409	9	9	0	9	0
0200	PERSONNEL SERVICES	3086		0011	0111	2,151,889	2,151,889	0	2,151,889	0
0200	PERSONNEL SERVICES	3086		0013	0128	3,244	3,240	0	3,240	4
0200	PERSONNEL SERVICES	3086		0013	0131	(3,663)	(2,962)	0	(2,962)	(701)
0200	PERSONNEL SERVICES	3086		0013	0134	0	(688)	0	(688)	688
0200	PERSONNEL SERVICES	3086		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	3086		0013	0136	419	410	0	410	10
0200	PERSONNEL SERVICES	3086		0014	0141	(17,325)	(17,286)	0	(17,286)	(39)
0200	PERSONNEL SERVICES	3086		0014	0142	7,709	7,716	0	7,716	(7)

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	3086		0014	0147	673,420	673,420	0	673,420	0
0200	PERSONNEL SERVICES	3086		0014	0148	4,464	4,424	0	4,424	40
0200	PERSONNEL SERVICES	3086		0014	0154	54	54	0	54	(0)
0200	PERSONNEL SERVICES	3086		0014	0155	171	171	0	171	(0)
0200	PERSONNEL SERVICES	3086		0014	0157	119	119	0	119	(0)
0200	PERSONNEL SERVICES	3086		0014	0158	1,044	1,035	0	1,035	9
0200	PERSONNEL SERVICES	3086		0014	0159	3,382	3,384	0	3,384	(2)
0200	PERSONNEL SERVICES	3086		0014	0160	0	0	0	0	0
0200	PERSONNEL SERVICES	3086		0014	0161	382	382	0	382	(0)
0200	PERSONNEL SERVICES	3086		0015	0133	0	0	0	0	0
<b>3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT - Total</b>						<b>2,825,317</b>	<b>2,825,317</b>	<b>0</b>	<b>2,825,317</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	3087	3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS	0020	0201	0	0	0	0	0
0200	PERSONNEL SERVICES	3087		0011	0111	0	0	0	0	0
0200	PERSONNEL SERVICES	3087		0013	0128	3,021	3,031	0	3,031	(10)
0200	PERSONNEL SERVICES	3087		0013	0131	(5,201)	(5,192)	0	(5,192)	(9)
0200	PERSONNEL SERVICES	3087		0013	0134	1,728	1,728	0	1,728	0
0200	PERSONNEL SERVICES	3087		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	3087		0013	0136	452	433	0	433	20
0200	PERSONNEL SERVICES	3087		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	3087		0014	0141	(20,616)	(20,606)	0	(20,606)	(10)
0200	PERSONNEL SERVICES	3087		0014	0142	9,808	9,793	0	9,793	15
0200	PERSONNEL SERVICES	3087		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	3087		0014	0148	5,038	5,032	0	5,032	6
0200	PERSONNEL SERVICES	3087		0014	0152	179	179	0	179	(0)
0200	PERSONNEL SERVICES	3087		0014	0154	64	64	0	64	(0)
0200	PERSONNEL SERVICES	3087		0014	0155	207	207	0	207	(0)
0200	PERSONNEL SERVICES	3087		0014	0157	103	103	0	103	(0)
0200	PERSONNEL SERVICES	3087		0014	0158	1,213	1,212	0	1,212	1
0200	PERSONNEL SERVICES	3087		0014	0159	3,522	3,514	0	3,514	9
0200	PERSONNEL SERVICES	3087		0014	0160	0	21	0	21	(21)
0200	PERSONNEL SERVICES	3087		0014	0161	481	480	0	480	1
0200	PERSONNEL SERVICES	3087		0015	0133	0	0	0	0	0
<b>3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS - Total</b>						<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	3090	3090 - CLINICAL HEALTH SERVICES	0020	0201	0	0	(5,919)	(5,919)	5,919
0200	NON-PERSONNEL SERVICES	3090		0020	0203	0	0	5,919	5,919	(5,919)

### Child and Family Services

Y/E Close 2019

#### FEDERAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	NON-PERSONNEL SERVICES	3090		0040	0401	0	0	(565)	(565)	565
0200	NON-PERSONNEL SERVICES	3090		0040	0402	0	0	(287)	(287)	287
0200	NON-PERSONNEL SERVICES	3090		0040	0408	0	0	852	852	(852)
0200	NON-PERSONNEL SERVICES	3090		0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	3090		0050	0502	0	0	1,385	1,385	(1,385)
0200	NON-PERSONNEL SERVICES	3090		0050	0507	0	0	(1,385)	(1,385)	1,385
0200	NON-PERSONNEL SERVICES	3090		0070	0702	0	0	0	0	0
0200	PERSONNEL SERVICES	3090		0011	0111	0	0	0	0	0
0200	PERSONNEL SERVICES	3090		0012	0125	0	0	0	0	0
0200	PERSONNEL SERVICES	3090		0013	0129	0	0	0	0	0
0200	PERSONNEL SERVICES	3090		0014	0141	(2,956)	(2,956)	0	(2,956)	0
0200	PERSONNEL SERVICES	3090		0014	0142	1,221	1,221	0	1,221	0
0200	PERSONNEL SERVICES	3090		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	3090		0014	0148	784	784	0	784	0
0200	PERSONNEL SERVICES	3090		0014	0154	8	8	0	8	0
0200	PERSONNEL SERVICES	3090		0014	0155	25	25	0	25	0
0200	PERSONNEL SERVICES	3090		0014	0157	16	16	0	16	0
0200	PERSONNEL SERVICES	3090		0014	0158	183	183	0	183	0
0200	PERSONNEL SERVICES	3090		0014	0159	659	659	0	659	0
0200	PERSONNEL SERVICES	3090		0014	0161	60	60	0	60	0
0200	PERSONNEL SERVICES	3090		0015	0133	0	0	0	0	0
<b>3090 - CLINICAL HEALTH SERVICES - Total</b>						<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	3091	3091 - NURSE CARE MANAGEMENT	0041	0409	0	0	0	0	0
0200	PERSONNEL SERVICES	3091		0011	0111	0	0	0	0	0
0200	PERSONNEL SERVICES	3091		0013	0129	0	0	0	0	0
0200	PERSONNEL SERVICES	3091		0013	0134	0	0	0	0	0
0200	PERSONNEL SERVICES	3091		0014	0141	(11,899)	(11,899)	0	(11,899)	0
0200	PERSONNEL SERVICES	3091		0014	0142	5,959	5,959	0	5,959	0
0200	PERSONNEL SERVICES	3091		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	3091		0014	0148	2,251	2,251	0	2,251	0
0200	PERSONNEL SERVICES	3091		0014	0152	689	689	0	689	0
0200	PERSONNEL SERVICES	3091		0014	0154	34	34	0	34	0
0200	PERSONNEL SERVICES	3091		0014	0155	110	110	0	110	0
0200	PERSONNEL SERVICES	3091		0014	0158	664	664	0	664	0
0200	PERSONNEL SERVICES	3091		0014	0159	1,946	1,946	0	1,946	0

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	3091		0014	0160	100	100	0	100	0
0200	PERSONNEL SERVICES	3091		0014	0161	248	248	0	248	0
0200	PERSONNEL SERVICES	3091		0015	0133	0	0	0	0	0
<b>3091 - NURSE CARE MANAGEMENT - Total</b>						<b>100</b>	<b>100</b>	<b>0</b>	<b>100</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	3092	3092 - HEALTHY HORIZON'S CLINIC	0041	0409	300,000	300,000	0	300,000	0
<b>3092 - HEALTHY HORIZON'S CLINIC - Total</b>						<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	4010	4010 - ADOPTION AND GUARDIANSHIP SUBSIDY	0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	4010		0050	0501	9,154,192	9,154,192	0	9,154,192	0
<b>4010 - ADOPTION AND GUARDIANSHIP SUBSIDY - Total</b>						<b>9,154,192</b>	<b>9,154,192</b>	<b>0</b>	<b>9,154,192</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	4011	4011 - GUARDIANSHIP SUBSIDY ACTIVITY	0050	0501	2,501,061	2,501,061	0	2,501,061	0
<b>4011 - GUARDIANSHIP SUBSIDY ACTIVITY - Total</b>						<b>2,501,061</b>	<b>2,501,061</b>	<b>0</b>	<b>2,501,061</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	4012	4012 - GRANDPARENT SUBSIDY ACTIVITY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	4012		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	4012		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	4012		0041	0409	0	0	0	0	0
<b>4012 - GRANDPARENT SUBSIDY ACTIVITY - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	6010	6010 - POLICY	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	6010		0020	0205	3,296	3,296	0	3,296	0
0200	NON-PERSONNEL SERVICES	6010		0040	0401	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	6010		0040	0402	0	28,800	0	28,800	(28,800)
0200	NON-PERSONNEL SERVICES	6010		0040	0408	279,503	250,703	0	250,703	28,800
0200	NON-PERSONNEL SERVICES	6010		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	6010		0041	0409	738	738	0	738	0
0200	NON-PERSONNEL SERVICES	6010		0041	0417	11,335	11,335	0	11,335	0
0200	PERSONNEL SERVICES	6010		0011	0111	145,243	145,243	0	145,243	0
0200	PERSONNEL SERVICES	6010		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	6010		0014	0147	45,507	45,507	0	45,507	0
<b>6010 - POLICY - Total</b>						<b>485,623</b>	<b>485,623</b>	<b>0</b>	<b>485,623</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	6030	6030 - QUALITY ASSURANCE	0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	6030		0041	0409	35	35	0	35	0
0200	NON-PERSONNEL SERVICES	6030		0041	0417	2,176	2,176	0	2,176	0
0200	PERSONNEL SERVICES	6030		0011	0111	350,031	350,031	0	350,031	0
0200	PERSONNEL SERVICES	6030		0014	0141	(3,594)	(3,603)	0	(3,603)	9
0200	PERSONNEL SERVICES	6030		0014	0142	1,936	1,941	0	1,941	(5)
0200	PERSONNEL SERVICES	6030		0014	0147	112,398	112,398	0	112,398	0

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	6030		0014	0148	717	718	0	718	(1)
0200	PERSONNEL SERVICES	6030		0014	0154	10	10	0	10	(0)
0200	PERSONNEL SERVICES	6030		0014	0155	34	34	0	34	(0)
0200	PERSONNEL SERVICES	6030		0014	0157	24	24	0	24	(0)
0200	PERSONNEL SERVICES	6030		0014	0158	168	168	0	168	(0)
0200	PERSONNEL SERVICES	6030		0014	0159	614	616	0	616	(1)
0200	PERSONNEL SERVICES	6030		0014	0161	92	92	0	92	(0)
<b>6030 - QUALITY ASSURANCE - Total</b>						<b>464,640</b>	<b>464,640</b>	<b>0</b>	<b>464,640</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	7020	7020 - WELL BEING	0020	0201	0	0	2,648	2,648	(2,648)
0200	NON-PERSONNEL SERVICES	7020		0020	0204	0	0	(2,648)	(2,648)	2,648
0200	NON-PERSONNEL SERVICES	7020		0040	0401	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	7020		0040	0402	0	0	(1,950)	(1,950)	1,950
0200	NON-PERSONNEL SERVICES	7020		0040	0408	0	0	1,950	1,950	(1,950)
0200	NON-PERSONNEL SERVICES	7020		0041	0409	9,775	9,775	0	9,775	0
0200	NON-PERSONNEL SERVICES	7020		0041	0417	230,569	230,569	0	230,569	0
0200	NON-PERSONNEL SERVICES	7020		0050	0501	0	0	0	0	0
0200	PERSONNEL SERVICES	7020		0011	0111	817,882	817,882	0	817,882	0
0200	PERSONNEL SERVICES	7020		0012	0125	0	0	0	0	0
0200	PERSONNEL SERVICES	7020		0013	0129	0	(141)	0	(141)	141
0200	PERSONNEL SERVICES	7020		0013	0131	0	141	0	141	(141)
0200	PERSONNEL SERVICES	7020		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	7020		0014	0141	(4,551)	(4,606)	0	(4,606)	55
0200	PERSONNEL SERVICES	7020		0014	0142	1,986	1,990	0	1,990	(4)
0200	PERSONNEL SERVICES	7020		0014	0147	260,280	260,280	0	260,280	0
0200	PERSONNEL SERVICES	7020		0014	0148	1,167	1,185	0	1,185	(19)
0200	PERSONNEL SERVICES	7020		0014	0154	12	12	0	12	(0)
0200	PERSONNEL SERVICES	7020		0014	0155	38	39	0	39	(1)
0200	PERSONNEL SERVICES	7020		0014	0157	16	16	0	16	0
0200	PERSONNEL SERVICES	7020		0014	0158	273	277	0	277	(4)
0200	PERSONNEL SERVICES	7020		0014	0159	994	1,020	0	1,020	(26)
0200	PERSONNEL SERVICES	7020		0014	0161	66	66	0	66	(0)
0200	PERSONNEL SERVICES	7020		0015	0133	0	0	0	0	0
<b>7020 - WELL BEING - Total</b>						<b>1,318,505</b>	<b>1,318,505</b>	<b>0</b>	<b>1,318,505</b>	<b>(0)</b>
0200	NON-PERSONNEL SERVICES	8010	8010 - COMMUNITYPARTNERSHIP SERVICES	0020	0201	0	0	0	0	0
0200	PERSONNEL SERVICES	8010		0011	0111	17,947	17,947	0	17,947	0

### Child and Family Services

Y/E Close 2019

#### FEDERAL

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	8010		0012	0125	0	0	0	0	0
0200	PERSONNEL SERVICES	8010		0013	0128	247	247	0	247	0
0200	PERSONNEL SERVICES	8010		0013	0131	(247)	(247)	0	(247)	0
0200	PERSONNEL SERVICES	8010		0013	0134	0	0	0	0	0
0200	PERSONNEL SERVICES	8010		0013	0136	0	0	0	0	0
0200	PERSONNEL SERVICES	8010		0013	0174	0	0	0	0	0
0200	PERSONNEL SERVICES	8010		0014	0141	(3,711)	(3,706)	0	(3,706)	(5)
0200	PERSONNEL SERVICES	8010		0014	0142	2,163	2,156	0	2,156	7
0200	PERSONNEL SERVICES	8010		0014	0147	5,558	5,558	0	5,558	0
0200	PERSONNEL SERVICES	8010		0014	0148	665	666	0	666	(2)
0200	PERSONNEL SERVICES	8010		0014	0154	10	10	0	10	0
0200	PERSONNEL SERVICES	8010		0014	0155	34	34	0	34	0
0200	PERSONNEL SERVICES	8010		0014	0157	16	16	0	16	0
0200	PERSONNEL SERVICES	8010		0014	0158	155	156	0	156	(0)
0200	PERSONNEL SERVICES	8010		0014	0159	566	566	0	566	0
0200	PERSONNEL SERVICES	8010		0014	0161	102	102	0	102	0
0200	PERSONNEL SERVICES	8010		0015	0133	0	0	0	0	0
<b>8010 - COMMUNITYPARTNERSHIP SERVICES - Total</b>						<b>23,505</b>	<b>23,505</b>	<b>0</b>	<b>23,505</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	8020	8020 - IN-HOME	0020	0201	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	8020		0040	0401	0	0	360	360	(360)
0200	NON-PERSONNEL SERVICES	8020		0040	0408	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	8020		0040	0425	0	0	(360)	(360)	360
0200	NON-PERSONNEL SERVICES	8020		0070	0702	0	0	0	0	0
0200	PERSONNEL SERVICES	8020		0011	0111	0	0	0	0	0
0200	PERSONNEL SERVICES	8020		0013	0131	(7,543)	(7,543)	0	(7,543)	0
0200	PERSONNEL SERVICES	8020		0013	0134	7,543	7,543	0	7,543	0
0200	PERSONNEL SERVICES	8020		0013	0135	0	0	0	0	0
0200	PERSONNEL SERVICES	8020		0014	0141	(13,440)	(13,836)	0	(13,836)	396
0200	PERSONNEL SERVICES	8020		0014	0142	6,711	7,108	0	7,108	(397)
0200	PERSONNEL SERVICES	8020		0014	0147	0	0	0	0	0
0200	PERSONNEL SERVICES	8020		0014	0148	3,161	3,159	0	3,159	1
0200	PERSONNEL SERVICES	8020		0014	0154	42	42	0	42	0
0200	PERSONNEL SERVICES	8020		0014	0155	141	141	0	141	(0)
0200	PERSONNEL SERVICES	8020		0014	0157	103	103	0	103	0
0200	PERSONNEL SERVICES	8020		0014	0158	739	739	0	739	0

**Child and Family Services**  
**Y/E Close 2019**  
**FEDERAL**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	8020		0014	0159	2,180	2,181	0	2,181	(1)
0200	PERSONNEL SERVICES	8020		0014	0160	0	0	0	0	0
0200	PERSONNEL SERVICES	8020		0014	0161	363	363	0	363	(0)
0200	PERSONNEL SERVICES	8020		0015	0133	0	0	0	0	0
<b>8020 - IN-HOME - Total</b>						<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>0</b>
0200	NON-PERSONNEL SERVICES	8030	8030 - PREVENTION SERVICES	0040	0402	0	0	(1,443)	(1,443)	1,443
0200	NON-PERSONNEL SERVICES	8030		0040	0404	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	8030		0040	0408	0	(5,600)	670	(4,930)	4,930
0200	NON-PERSONNEL SERVICES	8030		0040	0411	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	8030		0040	0425	0	0	773	773	(773)
0200	NON-PERSONNEL SERVICES	8030		0040	4080	0	5,600	0	5,600	(5,600)
0200	NON-PERSONNEL SERVICES	8030		0041	0409	0	0	0	0	0
0200	NON-PERSONNEL SERVICES	8030		0050	0504	0	0	0	0	0
<b>8030 - PREVENTION SERVICES - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0200	PERSONNEL SERVICES			0014	0161	0	0	0	0	0
<b>- Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0200 - Total</b>						<b>50,291,013</b>	<b>50,291,013</b>	<b>0</b>	<b>50,291,013</b>	<b>0</b>

Jan 8, 2020



### Child and Family Services

Y/E Close 2019

#### PRIVATE

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0400	NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0040	0402	0	0	0	0
0400	NON-PERSONNEL SERVICES	2030		0040	0408	0	0	0	0
0400	NON-PERSONNEL SERVICES	2030		0050	0501	0	0	0	0
0400	PERSONNEL SERVICES	2030		0011	0111	62,616	62,616	62,616	0
0400	PERSONNEL SERVICES	2030		0014	0147	24,339	24,339	24,339	0
<b>2030 - TEEN SERVICES ACTIVITY - Total</b>						<b>86,955</b>	<b>86,955</b>	<b>86,955</b>	<b>0</b>
<b>0400 - Total</b>						<b>86,955</b>	<b>86,955</b>	<b>86,955</b>	<b>0</b>

Jan 8, 2020

## Child and Family Services

Y/E Close 2019

### PRIVATE DONATIONS

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Intra-District Balance	Total Obligations	Available Balance
0450	NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0020	0201	0	0	0	0	0
0450	NON-PERSONNEL SERVICES	1085		0020	0205	1,260	1,260	(3,437)	(2,177)	3,437
0450	NON-PERSONNEL SERVICES	1085		0020	0209	0	0	3,437	3,437	(3,437)
0450	NON-PERSONNEL SERVICES	1085		0040	0408	434	0	0	0	434
0450	NON-PERSONNEL SERVICES	1085		0040	0411	1,763	2,697	0	2,697	(934)
0450	NON-PERSONNEL SERVICES	1085		0040	0425	500	0	0	0	500
0450	NON-PERSONNEL SERVICES	1085		0041	0409	1,800	1,800	0	1,800	0
0450	NON-PERSONNEL SERVICES	1085		0050	0501	168	168	0	168	0
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>						<b>5,925</b>	<b>5,925</b>	<b>0</b>	<b>5,925</b>	<b>0</b>
0450	NON-PERSONNEL SERVICES	2045	2045 - FAMILY RESOURCES	0040	0408	0	0	0	0	0
<b>2045 - FAMILY RESOURCES - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0450	NON-PERSONNEL SERVICES	3020	3020 - FAMILY RESOURCES ACTIVITY	0020	0201	1,178	6	1,211	1,218	(39)
0450	NON-PERSONNEL SERVICES	3020		0020	0205	0	512	(551)	(39)	39
0450	NON-PERSONNEL SERVICES	3020		0020	0209	0	660	(660)	0	0
<b>3020 - FAMILY RESOURCES ACTIVITY - Total</b>						<b>1,178</b>	<b>1,178</b>	<b>0</b>	<b>1,178</b>	<b>0</b>
0450	NON-PERSONNEL SERVICES	6010	6010 - POLICY	0040	0408	291	291	0	291	0
0450	NON-PERSONNEL SERVICES	6010		0041	0409	0	0	0	0	0
<b>6010 - POLICY - Total</b>						<b>291</b>	<b>291</b>	<b>0</b>	<b>291</b>	<b>0</b>
<b>0450 - Total</b>						<b>7,394</b>	<b>7,394</b>	<b>0</b>	<b>7,394</b>	<b>0</b>

Jan 8, 2020

4

## Child and Family Services

Y/E Close 2019

### OTHER FUNDING

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0600	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0050	0501	932,853	932,853	932,853	0
<b>2066 - CHILD PLACEMENT - Total</b>						<b>932,853</b>	<b>932,853</b>	<b>932,853</b>	<b>0</b>
<b>0600 - Total</b>						<b>932,853</b>	<b>932,853</b>	<b>932,853</b>	<b>0</b>

Jan 8, 2020

5

## Child and Family Services

Y/E Close 2019

### INTRA- DISTRICT

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0700	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0050	0501	1,199,892	1,199,892	1,199,892	0
<b>2066 - CHILD PLACEMENT</b>						<b>1,199,892</b>	<b>1,199,892</b>	<b>1,199,892</b>	<b>0</b>
<b>- Total</b>									
0700	NON-PERSONNEL SERVICES	3092	3092 - HEALTHY HORIZON'S CLINIC	0041	0409	200,000	200,000	200,000	0
<b>3092 - HEALTHY HORIZON'S CLINIC</b>						<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>
<b>- Total</b>									
0700	NON-PERSONNEL SERVICES	7020	7020 - WELL BEING	0041	0409	53,542	53,542	53,542	0
<b>7020 - WELL BEING</b>						<b>53,542</b>	<b>53,542</b>	<b>53,542</b>	<b>0</b>
<b>- Total</b>									
0700	NON-PERSONNEL SERVICES	8030	8030 - PREVENTION SERVICES	0041	0409	422,018	422,018	422,018	0
<b>8030 - PREVENTION SERVICES</b>						<b>422,018</b>	<b>422,018</b>	<b>422,018</b>	<b>0</b>
<b>- Total</b>									
<b>0700 - Total</b>						<b>1,875,452</b>	<b>1,875,452</b>	<b>1,875,452</b>	<b>0</b>
<b>Summary</b>						<b>210,248,694</b>	<b>209,940,856</b>	<b>209,940,856</b>	<b>307,837</b>
<b>Overall - Total</b>						<b>210,248,694</b>	<b>209,940,856</b>	<b>209,940,856</b>	<b>307,837</b>
<b>Overall - Total</b>						<b>210,248,694</b>	<b>209,940,856</b>	<b>209,940,856</b>	<b>307,837</b>

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	1010	1010 - PERSONNEL SERVICES ACTIVITY	0040	0408	75,000	1,359	4,475	0	53,641	59,475	15,525
0100	NON-PERSONNEL SERVICES	1010		0040	0425	3,480	295	0	0	3,185	3,480	0
0100	NON-PERSONNEL SERVICES	1010		0041	0409	65,100	0	3,000	0	35,600	38,600	26,500
0100	PERSONNEL SERVICES	1010		0011	0111	874,097	194,054	0	0	0	194,054	680,043
0100	PERSONNEL SERVICES	1010		0012	0125	45,269	0	0	0	0	0	45,269
0100	PERSONNEL SERVICES	1010		0013	0131	0	(2,027)	0	0	0	(2,027)	2,027
0100	PERSONNEL SERVICES	1010		0013	0134	0	17,186	0	0	0	17,186	(17,186)
0100	PERSONNEL SERVICES	1010		0014	0141	0	130	0	0	0	130	(130)
0100	PERSONNEL SERVICES	1010		0014	0142	0	22,746	0	0	0	22,746	(22,746)
0100	PERSONNEL SERVICES	1010		0014	0147	249,148	(7,704)	0	0	0	(7,704)	256,852
0100	PERSONNEL SERVICES	1010		0014	0148	0	13,102	0	0	0	13,102	(13,102)
0100	PERSONNEL SERVICES	1010		0014	0154	0	173	0	0	0	173	(173)
0100	PERSONNEL SERVICES	1010		0014	0155	0	540	0	0	0	540	(540)
0100	PERSONNEL SERVICES	1010		0014	0158	0	3,519	0	0	0	3,519	(3,519)
0100	PERSONNEL SERVICES	1010		0014	0159	0	9,735	0	0	0	9,735	(9,735)
0100	PERSONNEL SERVICES	1010		0014	0161	0	1,023	0	0	0	1,023	(1,023)
<b>1010 - PERSONNEL SERVICES ACTIVITY - Total</b>						<b>1,312,093</b>	<b>254,132</b>	<b>7,475</b>	<b>0</b>	<b>92,426</b>	<b>354,033</b>	<b>958,060</b>
0100	NON-PERSONNEL SERVICES	1015	1015 - TRAINING AND EMPLOYEE DEVELOPMENT	0040	0408	135,160	18,750	10,500	0	0	29,250	105,910
0100	NON-PERSONNEL SERVICES	1015		0040	0425	0	0	0	3,000	250	3,250	(3,250)
0100	NON-PERSONNEL SERVICES	1015		0040	4080	0	200	0	0	0	200	(200)
0100	PERSONNEL SERVICES	1015		0011	0111	985,162	231,718	0	0	0	231,718	753,445
0100	PERSONNEL SERVICES	1015		0013	0134	0	6,288	0	0	0	6,288	(6,288)
0100	PERSONNEL SERVICES	1015		0014	0141	0	157	0	0	0	157	(157)
0100	PERSONNEL SERVICES	1015		0014	0142	0	28,952	0	0	0	28,952	(28,952)
0100	PERSONNEL SERVICES	1015		0014	0147	266,979	(9,503)	0	0	0	(9,503)	276,482
0100	PERSONNEL SERVICES	1015		0014	0148	0	16,508	0	0	0	16,508	(16,508)
0100	PERSONNEL SERVICES	1015		0014	0154	0	181	0	0	0	181	(181)
0100	PERSONNEL SERVICES	1015		0014	0155	0	565	0	0	0	565	(565)
0100	PERSONNEL SERVICES	1015		0014	0157	0	396	0	0	0	396	(396)
0100	PERSONNEL SERVICES	1015		0014	0158	0	4,074	0	0	0	4,074	(4,074)
0100	PERSONNEL SERVICES	1015		0014	0159	0	13,600	0	0	0	13,600	(13,600)
0100	PERSONNEL SERVICES	1015		0014	0161	0	1,453	0	0	0	1,453	(1,453)
0100	PERSONNEL SERVICES	1015		0015	0133	0	1,141	0	0	0	1,141	(1,141)
<b>1015 - TRAINING AND EMPLOYEE DEVELOPMENT - Total</b>						<b>1,387,301</b>	<b>314,479</b>	<b>10,500</b>	<b>3,000</b>	<b>250</b>	<b>328,229</b>	<b>1,059,072</b>
0100	NON-PERSONNEL SERVICES	1020	1020 - CONTRACTING AND PROCUREMENT ACTIVITY	0040	0408	11,154	0	0	0	0	0	11,154
0100	NON-PERSONNEL SERVICES	1020		0040	0425	605	0	0	0	0	0	605
0100	PERSONNEL SERVICES	1020		0011	0111	1,699,605	380,360	0	0	0	380,360	1,319,245
0100	PERSONNEL SERVICES	1020		0014	0141	0	375	0	0	0	375	(375)
0100	PERSONNEL SERVICES	1020		0014	0142	0	34,454	0	0	0	34,454	(34,454)
0100	PERSONNEL SERVICES	1020		0014	0147	460,593	(13,547)	0	0	0	(13,547)	474,139
0100	PERSONNEL SERVICES	1020		0014	0148	0	20,212	0	0	0	20,212	(20,212)
0100	PERSONNEL SERVICES	1020		0014	0152	0	7,437	0	0	0	7,437	(7,437)
0100	PERSONNEL SERVICES	1020		0014	0154	0	276	0	0	0	276	(276)
0100	PERSONNEL SERVICES	1020		0014	0155	0	858	0	0	0	858	(858)
0100	PERSONNEL SERVICES	1020		0014	0157	0	697	0	0	0	697	(697)

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1020		0014	0158	0	5,958	0	0	0	5,958	(5,958)
0100	PERSONNEL SERVICES	1020		0014	0159	0	13,279	0	0	0	13,279	(13,279)
0100	PERSONNEL SERVICES	1020		0014	0161	0	1,258	0	0	0	1,258	(1,258)
<b>1020 - CONTRACTING AND PROCUREMENT ACTIVITY - Total</b>						<b>2,171,957</b>	<b>451,617</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>451,617</b>	<b>1,720,340</b>
0100	NON-PERSONNEL SERVICES	1030	1030 - PROPERTY MANAGEMENT ACTIVITY	0020	0201	48,000	11,892	10,583	0	17,325	39,800	8,200
0100	NON-PERSONNEL SERVICES	1030		0030	0304	3,247	0	0	0	0	0	3,247
0100	NON-PERSONNEL SERVICES	1030		0030	0305	433,800	0	0	0	0	0	433,800
0100	NON-PERSONNEL SERVICES	1030		0030	0307	61,322	0	0	0	0	0	61,322
0100	NON-PERSONNEL SERVICES	1030		0030	0330	17,712	0	0	0	17,712	17,712	0
0100	NON-PERSONNEL SERVICES	1030		0031	0308	6,179	40,867	0	0	772,886	813,753	(807,574)
0100	NON-PERSONNEL SERVICES	1030		0032	0309	5,812,691	0	0	0	0	0	5,812,691
0100	NON-PERSONNEL SERVICES	1030		0033	0430	60,641	11,253	32,691	0	0	43,944	16,697
0100	NON-PERSONNEL SERVICES	1030		0034	0440	2,459,864	0	0	0	2,459,864	2,459,864	0
0100	NON-PERSONNEL SERVICES	1030		0035	0310	1,180,680	0	0	0	1,180,680	1,180,680	0
0100	NON-PERSONNEL SERVICES	1030		0040	0408	4,202	0	0	0	0	0	4,202
0100	PERSONNEL SERVICES	1030		0011	0111	1,330,725	317,352	0	0	0	317,352	1,013,373
0100	PERSONNEL SERVICES	1030		0013	0129	0	121	0	0	0	121	(121)
0100	PERSONNEL SERVICES	1030		0013	0131	0	(29)	0	0	0	(29)	29
0100	PERSONNEL SERVICES	1030		0014	0141	0	238	0	0	0	238	(238)
0100	PERSONNEL SERVICES	1030		0014	0142	0	26,314	0	0	0	26,314	(26,314)
0100	PERSONNEL SERVICES	1030		0014	0147	316,204	(11,450)	0	0	0	(11,450)	327,654
0100	PERSONNEL SERVICES	1030		0014	0148	0	21,701	0	0	0	21,701	(21,701)
0100	PERSONNEL SERVICES	1030		0014	0152	0	1,539	0	0	0	1,539	(1,539)
0100	PERSONNEL SERVICES	1030		0014	0154	0	309	0	0	0	309	(309)
0100	PERSONNEL SERVICES	1030		0014	0155	0	941	0	0	0	941	(941)
0100	PERSONNEL SERVICES	1030		0014	0157	0	597	0	0	0	597	(597)
0100	PERSONNEL SERVICES	1030		0014	0158	0	5,688	0	0	0	5,688	(5,688)
0100	PERSONNEL SERVICES	1030		0014	0159	0	17,553	0	0	0	17,553	(17,553)
0100	PERSONNEL SERVICES	1030		0014	0161	0	1,078	0	0	0	1,078	(1,078)
0100	PERSONNEL SERVICES	1030		0015	0133	0	7,307	0	0	0	7,307	(7,307)
<b>1030 - PROPERTY MANAGEMENT ACTIVITY - Total</b>						<b>11,735,268</b>	<b>453,269</b>	<b>43,274</b>	<b>0</b>	<b>4,448,468</b>	<b>4,945,011</b>	<b>6,790,257</b>
0100	NON-PERSONNEL SERVICES	1040	1040 - INFORMATION TECHNOLOGY ACTIVITY	0020	0219	50,000	1,069	0	0	48,932	50,000	0
0100	NON-PERSONNEL SERVICES	1040		0040	0442	6,200	0	0	6,200	0	6,200	0
0100	NON-PERSONNEL SERVICES	1040		0040	0494	10,814	0	0	0	10,814	10,814	0
0100	NON-PERSONNEL SERVICES	1040		0041	0409	0	0	0	32,835	0	32,835	(32,835)
0100	NON-PERSONNEL SERVICES	1040		0041	0417	1,281,875	0	784,465	250,763	0	1,035,228	246,647
0100	NON-PERSONNEL SERVICES	1040		0070	0711	74,000	0	0	0	68,289	68,289	5,711
0100	PERSONNEL SERVICES	1040		0011	0111	1,574,318	390,570	0	0	0	390,570	1,183,748
0100	PERSONNEL SERVICES	1040		0012	0125	49,210	0	0	0	0	0	49,210
0100	PERSONNEL SERVICES	1040		0014	0141	0	307	0	0	0	307	(307)
0100	PERSONNEL SERVICES	1040		0014	0142	0	52,497	0	0	0	52,497	(52,497)
0100	PERSONNEL SERVICES	1040		0014	0147	395,553	(18,123)	0	0	0	(18,123)	413,677
0100	PERSONNEL SERVICES	1040		0014	0148	0	23,796	0	0	0	23,796	(23,796)
0100	PERSONNEL SERVICES	1040		0014	0152	0	1,866	0	0	0	1,866	(1,866)
0100	PERSONNEL SERVICES	1040		0014	0154	0	316	0	0	0	316	(316)

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	1040		0014	0155	0	1,047	0	0	0	1,047	(1,047)
0100	PERSONNEL SERVICES	1040		0014	0157	0	488	0	0	0	488	(488)
0100	PERSONNEL SERVICES	1040		0014	0158	0	6,845	0	0	0	6,845	(6,845)
0100	PERSONNEL SERVICES	1040		0014	0159	0	19,676	0	0	0	19,676	(19,676)
0100	PERSONNEL SERVICES	1040		0014	0161	0	2,361	0	0	0	2,361	(2,361)
0100	PERSONNEL SERVICES	1040		0015	0133	0	238	0	0	0	238	(238)
<b>1040 - INFORMATION TECHNOLOGY ACTIVITY - Total</b>						<b>3,441,970</b>	<b>482,952</b>	<b>784,465</b>	<b>289,798</b>	<b>128,034</b>	<b>1,685,249</b>	<b>1,756,721</b>
0100	PERSONNEL SERVICES	1050	1050 - FINANCIAL MANAGEMENT ACTIVITY	0011	0111	1,242,716	233,105	0	0	0	233,105	1,009,611
0100	PERSONNEL SERVICES	1050		0014	0141	0	254	0	0	0	254	(254)
0100	PERSONNEL SERVICES	1050		0014	0142	0	25,740	0	0	0	25,740	(25,740)
0100	PERSONNEL SERVICES	1050		0014	0147	292,353	(12,233)	0	0	0	(12,233)	304,586
0100	PERSONNEL SERVICES	1050		0014	0148	0	13,781	0	0	0	13,781	(13,781)
0100	PERSONNEL SERVICES	1050		0014	0152	0	3,984	0	0	0	3,984	(3,984)
0100	PERSONNEL SERVICES	1050		0014	0154	0	221	0	0	0	221	(221)
0100	PERSONNEL SERVICES	1050		0014	0155	0	654	0	0	0	654	(654)
0100	PERSONNEL SERVICES	1050		0014	0157	0	387	0	0	0	387	(387)
0100	PERSONNEL SERVICES	1050		0014	0158	0	4,279	0	0	0	4,279	(4,279)
0100	PERSONNEL SERVICES	1050		0014	0159	0	11,545	0	0	0	11,545	(11,545)
0100	PERSONNEL SERVICES	1050		0014	0161	0	1,433	0	0	0	1,433	(1,433)
<b>1050 - FINANCIAL MANAGEMENT ACTIVITY - Total</b>						<b>1,535,069</b>	<b>283,148</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>283,148</b>	<b>1,251,921</b>
0100	NON-PERSONNEL SERVICES	1055	1055 - RISK MANAGEMENT ACTIVITY	0041	0409	4,500	0	0	0	0	0	4,500
0100	NON-PERSONNEL SERVICES	1055		0070	0702	500	0	0	0	0	0	500
0100	PERSONNEL SERVICES	1055		0011	0111	103,676	48,195	0	0	0	48,195	55,481
0100	PERSONNEL SERVICES	1055		0014	0141	0	19	0	0	0	19	(19)
0100	PERSONNEL SERVICES	1055		0014	0147	28,096	(665)	0	0	0	(665)	28,761
0100	PERSONNEL SERVICES	1055		0014	0148	0	3,259	0	0	0	3,259	(3,259)
0100	PERSONNEL SERVICES	1055		0014	0154	0	24	0	0	0	24	(24)
0100	PERSONNEL SERVICES	1055		0014	0155	0	82	0	0	0	82	(82)
0100	PERSONNEL SERVICES	1055		0014	0158	0	790	0	0	0	790	(790)
0100	PERSONNEL SERVICES	1055		0014	0159	0	2,668	0	0	0	2,668	(2,668)
<b>1055 - RISK MANAGEMENT ACTIVITY - Total</b>						<b>136,772</b>	<b>54,373</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>54,373</b>	<b>82,399</b>
0100	NON-PERSONNEL SERVICES	1060	1060 - LEGAL AFFAIRS ACTIVITY	0040	0425	2,150	0	0	0	2,150	2,150	0
0100	NON-PERSONNEL SERVICES	1060		0041	0409	250	0	0	0	0	0	250
0100	NON-PERSONNEL SERVICES	1060		0050	0501	20,000	0	0	0	0	0	20,000
0100	PERSONNEL SERVICES	1060		0011	0111	1,031,277	254,857	0	0	0	254,857	776,419
0100	PERSONNEL SERVICES	1060		0012	0126	49,839	0	0	0	0	0	49,839
0100	PERSONNEL SERVICES	1060		0014	0141	0	178	0	0	0	178	(178)
0100	PERSONNEL SERVICES	1060		0014	0142	0	26,608	0	0	0	26,608	(26,608)
0100	PERSONNEL SERVICES	1060		0014	0147	292,982	(11,272)	0	0	0	(11,272)	304,255
0100	PERSONNEL SERVICES	1060		0014	0148	0	13,778	0	0	0	13,778	(13,778)
0100	PERSONNEL SERVICES	1060		0014	0154	0	164	0	0	0	164	(164)
0100	PERSONNEL SERVICES	1060		0014	0155	0	489	0	0	0	489	(489)
0100	PERSONNEL SERVICES	1060		0014	0158	0	4,538	0	0	0	4,538	(4,538)
0100	PERSONNEL SERVICES	1060		0014	0159	0	15,438	0	0	0	15,438	(15,438)
0100	PERSONNEL SERVICES	1060		0014	0161	0	1,350	0	0	0	1,350	(1,350)

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
<b>1060 - LEGAL AFFAIRS ACTIVITY - Total</b>						<b>1,396,499</b>	<b>306,128</b>	<b>0</b>	<b>0</b>	<b>2,150</b>	<b>308,278</b>	<b>1,088,221</b>
0100	NON-PERSONNEL SERVICES	1070	1070 - FLEET MANAGEMENT ACTIVITY	0030	0301	74,828	0	0	0	0	0	74,828
0100	NON-PERSONNEL SERVICES	1070		0040	0404	469,654	0	0	0	0	0	469,654
<b>1070 - FLEET MANAGEMENT ACTIVITY - Total</b>						<b>544,482</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>544,482</b>
0100	NON-PERSONNEL SERVICES	1080	1080 - COMMUNICATION ACTIVITY	0040	0401	300	0	0	0	0	0	300
0100	NON-PERSONNEL SERVICES	1080		0040	0410	2,700	0	0	0	0	0	2,700
0100	PERSONNEL SERVICES	1080		0011	0111	202,756	69,265	0	0	0	69,265	133,491
0100	PERSONNEL SERVICES	1080		0012	0125	104,940	0	0	0	0	0	104,940
0100	PERSONNEL SERVICES	1080		0014	0141	0	48	0	0	0	48	(48)
0100	PERSONNEL SERVICES	1080		0014	0142	0	10,929	0	0	0	10,929	(10,929)
0100	PERSONNEL SERVICES	1080		0014	0147	83,385	(3,030)	0	0	0	(3,030)	86,416
0100	PERSONNEL SERVICES	1080		0014	0148	0	4,737	0	0	0	4,737	(4,737)
0100	PERSONNEL SERVICES	1080		0014	0154	0	60	0	0	0	60	(60)
0100	PERSONNEL SERVICES	1080		0014	0155	0	190	0	0	0	190	(190)
0100	PERSONNEL SERVICES	1080		0014	0157	0	108	0	0	0	108	(108)
0100	PERSONNEL SERVICES	1080		0014	0158	0	1,178	0	0	0	1,178	(1,178)
0100	PERSONNEL SERVICES	1080		0014	0159	0	1,762	0	0	0	1,762	(1,762)
0100	PERSONNEL SERVICES	1080		0014	0161	0	529	0	0	0	529	(529)
<b>1080 - COMMUNICATION ACTIVITY - Total</b>						<b>394,081</b>	<b>85,776</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>85,776</b>	<b>308,305</b>
0100	NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0020	0205	500	0	0	0	0	0	500
0100	NON-PERSONNEL SERVICES	1085		0050	0501	5,000	752	0	0	4,248	5,000	0
0100	NON-PERSONNEL SERVICES	1085		0070	0702	1,207	0	0	0	0	0	1,207
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>						<b>6,707</b>	<b>752</b>	<b>0</b>	<b>0</b>	<b>4,248</b>	<b>5,000</b>	<b>1,707</b>
0100	PERSONNEL SERVICES	1090	1090 - PERFORMANCE MANAGEMENT ACTIVITY	0011	0111	1,391,997	343,119	0	0	0	343,119	1,048,878
0100	PERSONNEL SERVICES	1090		0013	0129	0	6,183	0	0	0	6,183	(6,183)
0100	PERSONNEL SERVICES	1090		0014	0141	0	196	0	0	0	196	(196)
0100	PERSONNEL SERVICES	1090		0014	0142	0	19,897	0	0	0	19,897	(19,897)
0100	PERSONNEL SERVICES	1090		0014	0147	377,231	(6,666)	0	0	0	(6,666)	383,897
0100	PERSONNEL SERVICES	1090		0014	0148	0	15,452	0	0	0	15,452	(15,452)
0100	PERSONNEL SERVICES	1090		0014	0154	0	210	0	0	0	210	(210)
0100	PERSONNEL SERVICES	1090		0014	0155	0	658	0	0	0	658	(658)
0100	PERSONNEL SERVICES	1090		0014	0157	0	163	0	0	0	163	(163)
0100	PERSONNEL SERVICES	1090		0014	0158	0	5,850	0	0	0	5,850	(5,850)
0100	PERSONNEL SERVICES	1090		0014	0159	0	19,250	0	0	0	19,250	(19,250)
0100	PERSONNEL SERVICES	1090		0014	0161	0	808	0	0	0	808	(808)
0100	PERSONNEL SERVICES	1090		0015	0133	0	714	0	0	0	714	(714)
<b>1090 - PERFORMANCE MANAGEMENT ACTIVITY - Total</b>						<b>1,769,228</b>	<b>405,834</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>405,834</b>	<b>1,363,393</b>
0100	NON-PERSONNEL SERVICES	1099	1099 - COURT SUPERVISION	0040	0408	30,525	0	30,525	0	0	30,525	0
0100	NON-PERSONNEL SERVICES	1099		0040	0411	1,500	0	0	0	1,500	1,500	0
0100	NON-PERSONNEL SERVICES	1099		0041	0409	449,782	0	0	449,782	0	449,782	0
<b>1099 - COURT SUPERVISION - Total</b>						<b>481,807</b>	<b>0</b>	<b>30,525</b>	<b>449,782</b>	<b>1,500</b>	<b>481,807</b>	<b>0</b>
0100	PERSONNEL SERVICES	110F	110F - BUDGET OPERATIONS	0011	0111	330,142	78,857	0	0	0	78,857	251,286
0100	PERSONNEL SERVICES	110F		0014	0141	0	38	0	0	0	38	(38)
0100	PERSONNEL SERVICES	110F		0014	0142	0	9,801	0	0	0	9,801	(9,801)
0100	PERSONNEL SERVICES	110F		0014	0147	89,469	(3,320)	0	0	0	(3,320)	92,788



### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	110F		0014	0148	0	5,441	0	0	0	5,441	(5,441)
0100	PERSONNEL SERVICES	110F		0014	0154	0	60	0	0	0	60	(60)
0100	PERSONNEL SERVICES	110F		0014	0155	0	190	0	0	0	190	(190)
0100	PERSONNEL SERVICES	110F		0014	0158	0	1,354	0	0	0	1,354	(1,354)
0100	PERSONNEL SERVICES	110F		0014	0159	0	3,287	0	0	0	3,287	(3,287)
0100	PERSONNEL SERVICES	110F		0014	0161	0	461	0	0	0	461	(461)
<b>110F - BUDGET OPERATIONS - Total</b>						<b>419,611</b>	<b>96,169</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>96,169</b>	<b>323,442</b>
0100	NON-PERSONNEL SERVICES	120F	120F - ACCOUNTING OPERATIONS	0041	0409	5,000	0	0	0	0	0	5,000
0100	PERSONNEL SERVICES	120F		0011	0111	930,965	225,368	0	0	0	225,368	705,597
0100	PERSONNEL SERVICES	120F		0014	0141	0	155	0	0	0	155	(155)
0100	PERSONNEL SERVICES	120F		0014	0142	0	20,854	0	0	0	20,854	(20,854)
0100	PERSONNEL SERVICES	120F		0014	0147	207,869	(8,544)	0	0	0	(8,544)	216,412
0100	PERSONNEL SERVICES	120F		0014	0148	0	13,315	0	0	0	13,315	(13,315)
0100	PERSONNEL SERVICES	120F		0014	0154	0	196	0	0	0	196	(196)
0100	PERSONNEL SERVICES	120F		0014	0155	0	635	0	0	0	635	(635)
0100	PERSONNEL SERVICES	120F		0014	0157	0	163	0	0	0	163	(163)
0100	PERSONNEL SERVICES	120F		0014	0158	0	3,963	0	0	0	3,963	(3,963)
0100	PERSONNEL SERVICES	120F		0014	0159	0	13,412	0	0	0	13,412	(13,412)
0100	PERSONNEL SERVICES	120F		0014	0161	0	974	0	0	0	974	(974)
<b>120F - ACCOUNTING OPERATIONS - Total</b>						<b>1,143,833</b>	<b>270,492</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>270,492</b>	<b>873,342</b>
0100	NON-PERSONNEL SERVICES	2012	2012 - PERMANENCY	0020	0201	7,329	1,235	0	0	6,093	7,329	0
0100	NON-PERSONNEL SERVICES	2012		0040	0402	10,000	0	0	0	0	0	10,000
0100	NON-PERSONNEL SERVICES	2012		0040	0415	0	500	0	0	0	500	(500)
0100	NON-PERSONNEL SERVICES	2012		0040	0425	20,000	527	0	0	0	527	19,473
0100	NON-PERSONNEL SERVICES	2012		0041	0409	20,000	8,300	0	0	0	8,300	11,700
0100	NON-PERSONNEL SERVICES	2012		0050	0501	1,027,992	40,927	665,994	0	20,000	726,921	301,070
0100	NON-PERSONNEL SERVICES	2012		0050	0507	60,000	10,000	25,000	0	26,035	61,035	(1,035)
0100	NON-PERSONNEL SERVICES	2012		0050	0599	0	159	0	0	0	159	(159)
0100	PERSONNEL SERVICES	2012		0011	0111	6,361,851	1,275,881	0	0	0	1,275,881	5,085,970
0100	PERSONNEL SERVICES	2012		0013	0129	0	308	0	0	0	308	(308)
0100	PERSONNEL SERVICES	2012		0013	0131	0	1,729	0	0	0	1,729	(1,729)
0100	PERSONNEL SERVICES	2012		0013	0134	0	37,203	0	0	0	37,203	(37,203)
0100	PERSONNEL SERVICES	2012		0013	0135	0	890	0	0	0	890	(890)
0100	PERSONNEL SERVICES	2012		0013	0136	0	155	0	0	0	155	(155)
0100	PERSONNEL SERVICES	2012		0013	0174	0	44,193	0	0	0	44,193	(44,193)
0100	PERSONNEL SERVICES	2012		0014	0141	0	6,048	0	0	0	6,048	(6,048)
0100	PERSONNEL SERVICES	2012		0014	0142	0	162,567	0	0	0	162,567	(162,567)
0100	PERSONNEL SERVICES	2012		0014	0147	1,524,159	(60,011)	0	0	0	(60,011)	1,584,170
0100	PERSONNEL SERVICES	2012		0014	0148	0	92,428	0	0	0	92,428	(92,428)
0100	PERSONNEL SERVICES	2012		0014	0152	0	1,801	0	0	0	1,801	(1,801)
0100	PERSONNEL SERVICES	2012		0014	0154	0	1,190	0	0	0	1,190	(1,190)
0100	PERSONNEL SERVICES	2012		0014	0155	0	3,768	0	0	0	3,768	(3,768)
0100	PERSONNEL SERVICES	2012		0014	0157	0	3,010	0	0	0	3,010	(3,010)
0100	PERSONNEL SERVICES	2012		0014	0158	0	24,332	0	0	0	24,332	(24,332)
0100	PERSONNEL SERVICES	2012		0014	0159	0	62,072	0	0	0	62,072	(62,072)

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	2012		0014	0161	0	7,708	0	0	0	7,708	(7,708)
0100	PERSONNEL SERVICES	2012		0015	0133	615,188	42,318	0	0	0	42,318	572,870
<b>2012 - PERMANENCY - Total</b>						<b>9,646,518</b>	<b>1,769,238</b>	<b>690,994</b>	<b>0</b>	<b>52,128</b>	<b>2,512,360</b>	<b>7,134,157</b>
0100	NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0050	0501	440,257	27,038	0	0	0	27,038	413,220
0100	NON-PERSONNEL SERVICES	2030		0050	0507	0	11,867	0	0	(11,867)	0	0
0100	PERSONNEL SERVICES	2030		0011	0111	2,856,839	585,785	0	0	0	585,785	2,271,054
0100	PERSONNEL SERVICES	2030		0013	0129	0	42	0	0	0	42	(42)
0100	PERSONNEL SERVICES	2030		0013	0134	0	14,473	0	0	0	14,473	(14,473)
0100	PERSONNEL SERVICES	2030		0014	0141	0	5,835	0	0	0	5,835	(5,835)
0100	PERSONNEL SERVICES	2030		0014	0142	0	79,991	0	0	0	79,991	(79,991)
0100	PERSONNEL SERVICES	2030		0014	0147	774,203	(26,846)	0	0	0	(26,846)	801,050
0100	PERSONNEL SERVICES	2030		0014	0148	0	40,031	0	0	0	40,031	(40,031)
0100	PERSONNEL SERVICES	2030		0014	0154	0	516	0	0	0	516	(516)
0100	PERSONNEL SERVICES	2030		0014	0155	0	1,653	0	0	0	1,653	(1,653)
0100	PERSONNEL SERVICES	2030		0014	0157	0	1,223	0	0	0	1,223	(1,223)
0100	PERSONNEL SERVICES	2030		0014	0158	0	9,895	0	0	0	9,895	(9,895)
0100	PERSONNEL SERVICES	2030		0014	0159	0	28,077	0	0	0	28,077	(28,077)
0100	PERSONNEL SERVICES	2030		0014	0161	0	4,076	0	0	0	4,076	(4,076)
0100	PERSONNEL SERVICES	2030		0015	0133	0	3,417	0	0	0	3,417	(3,417)
<b>2030 - TEEN SERVICES ACTIVITY - Total</b>						<b>4,071,300</b>	<b>787,072</b>	<b>0</b>	<b>0</b>	<b>(11,867)</b>	<b>775,205</b>	<b>3,296,095</b>
0100	NON-PERSONNEL SERVICES	2045	2045 - FAMILY RESOURCES	0041	0409	50,000	0	50,000	0	0	50,000	0
0100	NON-PERSONNEL SERVICES	2045		0050	0501	176,004	0	0	0	0	0	176,004
0100	PERSONNEL SERVICES	2045		0011	0111	1,545,249	313,080	0	0	0	313,080	1,232,169
0100	PERSONNEL SERVICES	2045		0013	0129	0	6,495	0	0	0	6,495	(6,495)
0100	PERSONNEL SERVICES	2045		0013	0131	0	(3,305)	0	0	0	(3,305)	3,305
0100	PERSONNEL SERVICES	2045		0014	0141	0	214	0	0	0	214	(214)
0100	PERSONNEL SERVICES	2045		0014	0142	0	37,407	0	0	0	37,407	(37,407)
0100	PERSONNEL SERVICES	2045		0014	0147	418,762	(12,878)	0	0	0	(12,878)	431,640
0100	PERSONNEL SERVICES	2045		0014	0148	0	22,516	0	0	0	22,516	(22,516)
0100	PERSONNEL SERVICES	2045		0014	0154	0	229	0	0	0	229	(229)
0100	PERSONNEL SERVICES	2045		0014	0155	0	748	0	0	0	748	(748)
0100	PERSONNEL SERVICES	2045		0014	0157	0	542	0	0	0	542	(542)
0100	PERSONNEL SERVICES	2045		0014	0158	0	5,613	0	0	0	5,613	(5,613)
0100	PERSONNEL SERVICES	2045		0014	0159	0	18,484	0	0	0	18,484	(18,484)
0100	PERSONNEL SERVICES	2045		0014	0161	0	1,771	0	0	0	1,771	(1,771)
0100	PERSONNEL SERVICES	2045		0015	0133	0	161	0	0	0	161	(161)
<b>2045 - FAMILY RESOURCES - Total</b>						<b>2,190,015</b>	<b>391,076</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>441,076</b>	<b>1,748,939</b>
0100	NON-PERSONNEL SERVICES	2055	2055 - FACILITY LICENSING	0020	0201	996	0	0	0	996	996	0
0100	NON-PERSONNEL SERVICES	2055		0040	0402	5,000	0	0	0	760	760	4,240
0100	NON-PERSONNEL SERVICES	2055		0040	0416	501	0	0	0	0	0	501
0100	NON-PERSONNEL SERVICES	2055		0040	0425	36,950	0	3,400	0	0	3,400	33,550
0100	NON-PERSONNEL SERVICES	2055		0041	0409	100,000	9,834	0	0	50,166	60,000	40,000
0100	NON-PERSONNEL SERVICES	2055		0050	0501	200,000	126,750	73,250	0	0	200,000	0
0100	PERSONNEL SERVICES	2055		0011	0111	2,734,888	630,645	0	0	0	630,645	2,104,243
0100	PERSONNEL SERVICES	2055		0014	0141	0	449	0	0	0	449	(449)

### Child and Family Services

LOCAL

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	2055		0014	0142	0	71,878	0	0	0	71,878	(71,878)
0100	PERSONNEL SERVICES	2055		0014	0147	741,155	(21,738)	0	0	0	(21,738)	762,893
0100	PERSONNEL SERVICES	2055		0014	0148	0	42,640	0	0	0	42,640	(42,640)
0100	PERSONNEL SERVICES	2055		0014	0152	0	1,327	0	0	0	1,327	(1,327)
0100	PERSONNEL SERVICES	2055		0014	0154	0	565	0	0	0	565	(565)
0100	PERSONNEL SERVICES	2055		0014	0155	0	1,830	0	0	0	1,830	(1,830)
0100	PERSONNEL SERVICES	2055		0014	0157	0	1,310	0	0	0	1,310	(1,310)
0100	PERSONNEL SERVICES	2055		0014	0158	0	10,895	0	0	0	10,895	(10,895)
0100	PERSONNEL SERVICES	2055		0014	0159	0	35,474	0	0	0	35,474	(35,474)
0100	PERSONNEL SERVICES	2055		0014	0161	0	3,362	0	0	0	3,362	(3,362)
0100	PERSONNEL SERVICES	2055		0015	0133	0	9,493	0	0	0	9,493	(9,493)
<b>2055 - FACILITY LICENSING - Total</b>						<b>3,819,490</b>	<b>924,713</b>	<b>76,650</b>	<b>0</b>	<b>51,922</b>	<b>1,053,285</b>	<b>2,766,205</b>
0100	PERSONNEL SERVICES	2065	2065 - CONTRACT MONITORING	0011	0111	648,186	125,112	0	0	0	125,112	523,073
0100	PERSONNEL SERVICES	2065		0014	0141	0	86	0	0	0	86	(86)
0100	PERSONNEL SERVICES	2065		0014	0142	0	21,419	0	0	0	21,419	(21,419)
0100	PERSONNEL SERVICES	2065		0014	0147	175,658	(12,121)	0	0	0	(12,121)	187,779
0100	PERSONNEL SERVICES	2065		0014	0148	0	10,225	0	0	0	10,225	(10,225)
0100	PERSONNEL SERVICES	2065		0014	0154	0	120	0	0	0	120	(120)
0100	PERSONNEL SERVICES	2065		0014	0155	0	388	0	0	0	388	(388)
0100	PERSONNEL SERVICES	2065		0014	0157	0	304	0	0	0	304	(304)
0100	PERSONNEL SERVICES	2065		0014	0158	0	2,544	0	0	0	2,544	(2,544)
0100	PERSONNEL SERVICES	2065		0014	0159	0	7,997	0	0	0	7,997	(7,997)
0100	PERSONNEL SERVICES	2065		0014	0161	0	1,019	0	0	0	1,019	(1,019)
<b>2065 - CONTRACT MONITORING - Total</b>						<b>823,844</b>	<b>157,094</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>157,094</b>	<b>666,750</b>
0100	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0050	0501	25,796,754	7,936,394	131,344	42,887	347,221	8,457,845	17,338,908
0100	PERSONNEL SERVICES	2066		0011	0111	1,726,284	407,291	0	0	0	407,291	1,318,993
0100	PERSONNEL SERVICES	2066		0013	0129	0	27,281	0	0	0	27,281	(27,281)
0100	PERSONNEL SERVICES	2066		0013	0131	0	(3,199)	0	0	0	(3,199)	3,199
0100	PERSONNEL SERVICES	2066		0013	0135	0	253	0	0	0	253	(253)
0100	PERSONNEL SERVICES	2066		0013	0136	0	34	0	0	0	34	(34)
0100	PERSONNEL SERVICES	2066		0014	0141	0	7,528	0	0	0	7,528	(7,528)
0100	PERSONNEL SERVICES	2066		0014	0142	0	48,882	0	0	0	48,882	(48,882)
0100	PERSONNEL SERVICES	2066		0014	0147	467,823	(19,747)	0	0	0	(19,747)	487,570
0100	PERSONNEL SERVICES	2066		0014	0148	0	27,566	0	0	0	27,566	(27,566)
0100	PERSONNEL SERVICES	2066		0014	0152	0	1,778	0	0	0	1,778	(1,778)
0100	PERSONNEL SERVICES	2066		0014	0154	0	364	0	0	0	364	(364)
0100	PERSONNEL SERVICES	2066		0014	0155	0	1,108	0	0	0	1,108	(1,108)
0100	PERSONNEL SERVICES	2066		0014	0157	0	766	0	0	0	766	(766)
0100	PERSONNEL SERVICES	2066		0014	0158	0	7,355	0	0	0	7,355	(7,355)
0100	PERSONNEL SERVICES	2066		0014	0159	0	20,253	0	0	0	20,253	(20,253)
0100	PERSONNEL SERVICES	2066		0014	0161	0	2,216	0	0	0	2,216	(2,216)
0100	PERSONNEL SERVICES	2066		0015	0133	0	10,248	0	0	0	10,248	(10,248)
<b>2066 - CHILD PLACEMENT - Total</b>						<b>27,990,860</b>	<b>8,476,372</b>	<b>131,344</b>	<b>42,887</b>	<b>347,221</b>	<b>8,997,823</b>	<b>18,993,037</b>
0100	NON-PERSONNEL SERVICES	2067	2067 - KINSHIP SUPPORT	0040	0402	10,000	0	3,500	0	0	3,500	6,500
0100	NON-PERSONNEL SERVICES	2067		0041	0409	115,000	1,150	13,850	0	0	15,000	100,000

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	2067		0070	0702	2,000	0	0	0	0	0	2,000
0100	PERSONNEL SERVICES	2067		0011	0111	2,083,800	464,298	0	0	0	464,298	1,619,502
0100	PERSONNEL SERVICES	2067		0013	0129	0	6,366	0	0	0	6,366	(6,366)
0100	PERSONNEL SERVICES	2067		0013	0131	0	(848)	0	0	0	(848)	848
0100	PERSONNEL SERVICES	2067		0013	0135	0	582	0	0	0	582	(582)
0100	PERSONNEL SERVICES	2067		0013	0136	0	366	0	0	0	366	(366)
0100	PERSONNEL SERVICES	2067		0014	0141	0	309	0	0	0	309	(309)
0100	PERSONNEL SERVICES	2067		0014	0142	0	72,215	0	0	0	72,215	(72,215)
0100	PERSONNEL SERVICES	2067		0014	0147	564,710	(25,438)	0	0	0	(25,438)	590,148
0100	PERSONNEL SERVICES	2067		0014	0148	0	34,862	0	0	0	34,862	(34,862)
0100	PERSONNEL SERVICES	2067		0014	0154	0	440	0	0	0	440	(440)
0100	PERSONNEL SERVICES	2067		0014	0155	0	1,437	0	0	0	1,437	(1,437)
0100	PERSONNEL SERVICES	2067		0014	0157	0	1,024	0	0	0	1,024	(1,024)
0100	PERSONNEL SERVICES	2067		0014	0158	0	8,663	0	0	0	8,663	(8,663)
0100	PERSONNEL SERVICES	2067		0014	0159	0	27,019	0	0	0	27,019	(27,019)
0100	PERSONNEL SERVICES	2067		0014	0161	0	3,412	0	0	0	3,412	(3,412)
0100	PERSONNEL SERVICES	2067		0015	0133	0	19,109	0	0	0	19,109	(19,109)
<b>2067 - KINSHIP SUPPORT - Total</b>						<b>2,775,510</b>	<b>614,965</b>	<b>17,350</b>	<b>0</b>	<b>0</b>	<b>632,315</b>	<b>2,143,195</b>
0100	NON-PERSONNEL SERVICES	3086	3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT	0041	0409	18,000	0	0	0	0	0	18,000
0100	NON-PERSONNEL SERVICES	3086		0050	0501	734,797	0	0	0	0	0	734,797
0100	PERSONNEL SERVICES	3086		0011	0111	4,464,236	910,927	0	0	0	910,927	3,553,309
0100	PERSONNEL SERVICES	3086		0012	0125	84,090	0	0	0	0	0	84,090
0100	PERSONNEL SERVICES	3086		0013	0128	0	41,108	0	0	0	41,108	(41,108)
0100	PERSONNEL SERVICES	3086		0013	0131	0	(13,679)	0	0	0	(13,679)	13,679
0100	PERSONNEL SERVICES	3086		0013	0134	0	11,670	0	0	0	11,670	(11,670)
0100	PERSONNEL SERVICES	3086		0013	0135	0	2,574	0	0	0	2,574	(2,574)
0100	PERSONNEL SERVICES	3086		0013	0136	0	4,026	0	0	0	4,026	(4,026)
0100	PERSONNEL SERVICES	3086		0013	0174	0	3,475	0	0	0	3,475	(3,475)
0100	PERSONNEL SERVICES	3086		0014	0141	0	6,282	0	0	0	6,282	(6,282)
0100	PERSONNEL SERVICES	3086		0014	0142	0	115,575	0	0	0	115,575	(115,575)
0100	PERSONNEL SERVICES	3086		0014	0147	1,077,116	(38,721)	0	0	0	(38,721)	1,115,838
0100	PERSONNEL SERVICES	3086		0014	0148	0	68,091	0	0	0	68,091	(68,091)
0100	PERSONNEL SERVICES	3086		0014	0154	0	834	0	0	0	834	(834)
0100	PERSONNEL SERVICES	3086		0014	0155	0	2,643	0	0	0	2,643	(2,643)
0100	PERSONNEL SERVICES	3086		0014	0157	0	2,027	0	0	0	2,027	(2,027)
0100	PERSONNEL SERVICES	3086		0014	0158	0	17,188	0	0	0	17,188	(17,188)
0100	PERSONNEL SERVICES	3086		0014	0159	0	40,710	0	0	0	40,710	(40,710)
0100	PERSONNEL SERVICES	3086		0014	0161	0	5,648	0	0	0	5,648	(5,648)
0100	PERSONNEL SERVICES	3086		0015	0133	0	28,363	0	0	0	28,363	(28,363)
<b>3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT - Total</b>						<b>6,378,239</b>	<b>1,208,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,208,739</b>	<b>5,169,501</b>
0100	NON-PERSONNEL SERVICES	3087	3087 - CHILD PROTECTIVE SERVICES- INVESTIGATIONS	0020	0201	6,500	0	0	0	6,500	6,500	0
0100	NON-PERSONNEL SERVICES	3087		0050	0501	1,150,000	0	1,150,000	0	0	1,150,000	0
0100	PERSONNEL SERVICES	3087		0011	0111	8,779,301	1,957,209	0	0	0	1,957,209	6,822,092
0100	PERSONNEL SERVICES	3087		0012	0121	86,038	0	0	0	0	0	86,038
0100	PERSONNEL SERVICES	3087		0012	0125	67,328	0	0	0	0	0	67,328

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	3087		0013	0128	0	91,380	0	0	0	91,380	(91,380)
0100	PERSONNEL SERVICES	3087		0013	0129	0	20,365	0	0	0	20,365	(20,365)
0100	PERSONNEL SERVICES	3087		0013	0131	0	16,161	0	0	0	16,161	(16,161)
0100	PERSONNEL SERVICES	3087		0013	0134	0	18,724	0	0	0	18,724	(18,724)
0100	PERSONNEL SERVICES	3087		0013	0135	0	23,109	0	0	0	23,109	(23,109)
0100	PERSONNEL SERVICES	3087		0013	0136	0	23,207	0	0	0	23,207	(23,207)
0100	PERSONNEL SERVICES	3087		0014	0141	0	1,339	0	0	0	1,339	(1,339)
0100	PERSONNEL SERVICES	3087		0014	0142	0	292,011	0	0	0	292,011	(292,011)
0100	PERSONNEL SERVICES	3087		0014	0147	2,257,194	(98,604)	0	0	0	(98,604)	2,355,798
0100	PERSONNEL SERVICES	3087		0014	0148	0	159,724	0	0	0	159,724	(159,724)
0100	PERSONNEL SERVICES	3087		0014	0154	0	1,836	0	0	0	1,836	(1,836)
0100	PERSONNEL SERVICES	3087		0014	0155	0	5,839	0	0	0	5,839	(5,839)
0100	PERSONNEL SERVICES	3087		0014	0157	0	4,411	0	0	0	4,411	(4,411)
0100	PERSONNEL SERVICES	3087		0014	0158	0	39,949	0	0	0	39,949	(39,949)
0100	PERSONNEL SERVICES	3087		0014	0159	0	106,622	0	0	0	106,622	(106,622)
0100	PERSONNEL SERVICES	3087		0014	0161	0	13,588	0	0	0	13,588	(13,588)
0100	PERSONNEL SERVICES	3087		0015	0133	365,188	154,185	0	0	0	154,185	211,003
<b>3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS - Total</b>						<b>12,711,549</b>	<b>2,831,056</b>	<b>1,150,000</b>	<b>0</b>	<b>6,500</b>	<b>3,987,556</b>	<b>8,723,993</b>
0100	NON-PERSONNEL SERVICES	3090	3090 - CLINICAL HEALTH SERVICES	0020	0201	7,000	0	0	0	7,000	7,000	0
0100	NON-PERSONNEL SERVICES	3090		0020	0203	15,529	50	0	0	15,479	15,529	0
0100	NON-PERSONNEL SERVICES	3090		0041	0409	100,000	0	0	0	0	0	100,000
0100	NON-PERSONNEL SERVICES	3090		0050	0501	750,000	34,353	215,647	0	0	250,000	500,000
0100	NON-PERSONNEL SERVICES	3090		0050	0502	1,077,600	14,025	125,025	0	18,700	157,750	919,850
0100	NON-PERSONNEL SERVICES	3090		0050	0503	100,735	0	0	0	0	0	100,735
0100	PERSONNEL SERVICES	3090		0011	0111	372,882	94,477	0	0	0	94,477	278,405
0100	PERSONNEL SERVICES	3090		0014	0141	0	63	0	0	0	63	(63)
0100	PERSONNEL SERVICES	3090		0014	0142	0	10,447	0	0	0	10,447	(10,447)
0100	PERSONNEL SERVICES	3090		0014	0147	101,051	(3,111)	0	0	0	(3,111)	104,162
0100	PERSONNEL SERVICES	3090		0014	0148	0	5,630	0	0	0	5,630	(5,630)
0100	PERSONNEL SERVICES	3090		0014	0154	0	65	0	0	0	65	(65)
0100	PERSONNEL SERVICES	3090		0014	0155	0	197	0	0	0	197	(197)
0100	PERSONNEL SERVICES	3090		0014	0157	0	163	0	0	0	163	(163)
0100	PERSONNEL SERVICES	3090		0014	0158	0	1,598	0	0	0	1,598	(1,598)
0100	PERSONNEL SERVICES	3090		0014	0159	0	5,441	0	0	0	5,441	(5,441)
0100	PERSONNEL SERVICES	3090		0014	0161	0	493	0	0	0	493	(493)
<b>3090 - CLINICAL HEALTH SERVICES - Total</b>						<b>2,524,797</b>	<b>163,891</b>	<b>340,672</b>	<b>0</b>	<b>41,179</b>	<b>545,742</b>	<b>1,979,055</b>
0100	NON-PERSONNEL SERVICES	3091	3091 - NURSE CARE MANAGEMENT	0040	0408	0	2,340	0	0	(2,340)	0	0
0100	NON-PERSONNEL SERVICES	3091		0041	0409	12,750	1,020	0	0	11,730	12,750	0
0100	NON-PERSONNEL SERVICES	3091		0050	0501	110,000	0	0	0	0	0	110,000
0100	PERSONNEL SERVICES	3091		0011	0111	991,489	293,357	0	0	0	293,357	698,132
0100	PERSONNEL SERVICES	3091		0013	0129	0	7,747	0	0	0	7,747	(7,747)
0100	PERSONNEL SERVICES	3091		0013	0131	0	(3,273)	0	0	0	(3,273)	3,273
0100	PERSONNEL SERVICES	3091		0014	0141	0	164	0	0	0	164	(164)
0100	PERSONNEL SERVICES	3091		0014	0142	0	24,114	0	0	0	24,114	(24,114)
0100	PERSONNEL SERVICES	3091		0014	0147	268,693	(8,196)	0	0	0	(8,196)	276,890

### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	3091		0014	0148	0	20,125	0	0	0	20,125	(20,125)
0100	PERSONNEL SERVICES	3091		0014	0154	0	200	0	0	0	200	(200)
0100	PERSONNEL SERVICES	3091		0014	0155	0	569	0	0	0	569	(569)
0100	PERSONNEL SERVICES	3091		0014	0158	0	4,993	0	0	0	4,993	(4,993)
0100	PERSONNEL SERVICES	3091		0014	0159	0	16,479	0	0	0	16,479	(16,479)
0100	PERSONNEL SERVICES	3091		0014	0161	0	1,161	0	0	0	1,161	(1,161)
0100	PERSONNEL SERVICES	3091		0015	0133	0	1,078	0	0	0	1,078	(1,078)
<b>3091 - NURSE CARE MANAGEMENT - Total</b>						<b>1,382,932</b>	<b>361,878</b>	<b>0</b>	<b>0</b>	<b>9,390</b>	<b>371,268</b>	<b>1,011,664</b>
0100	NON-PERSONNEL SERVICES	3092	3092 - HEALTHY HORIZON'S CLINIC	0041	0409	593,248	16,382	335,671	0	2,000	354,053	239,195
<b>3092 - HEALTHY HORIZON'S CLINIC - Total</b>						<b>593,248</b>	<b>16,382</b>	<b>335,671</b>	<b>0</b>	<b>2,000</b>	<b>354,053</b>	<b>239,195</b>
0100	NON-PERSONNEL SERVICES	4010	4010 - ADOPTION AND GUARDIANSHIP SUBSIDY	0050	0501	7,731,890	2,194,552	0	0	0	2,194,552	5,537,339
<b>4010 - ADOPTION AND GUARDIANSHIP SUBSIDY - Total</b>						<b>7,731,890</b>	<b>2,194,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,194,552</b>	<b>5,537,339</b>
0100	NON-PERSONNEL SERVICES	4011	4011 - GUARDIANSHIP SUBSIDY ACTIVITY	0050	0501	6,918,101	2,160,400	0	0	0	2,160,400	4,757,702
<b>4011 - GUARDIANSHIP SUBSIDY ACTIVITY - Total</b>						<b>6,918,101</b>	<b>2,160,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,160,400</b>	<b>4,757,702</b>
0100	NON-PERSONNEL SERVICES	4012	4012 - GRANDPARENT SUBSIDY ACTIVITY	0050	0501	6,186,637	998,248	0	0	0	998,248	5,188,389
0100	PERSONNEL SERVICES	4012		0011	0111	0	6,923	0	0	0	6,923	(6,923)
0100	PERSONNEL SERVICES	4012		0012	0121	84,003	0	0	0	0	0	84,003
0100	PERSONNEL SERVICES	4012		0014	0141	0	4	0	0	0	4	(4)
0100	PERSONNEL SERVICES	4012		0014	0142	0	285	0	0	0	285	(285)
0100	PERSONNEL SERVICES	4012		0014	0147	21,589	0	0	0	0	0	21,589
0100	PERSONNEL SERVICES	4012		0014	0148	0	374	0	0	0	374	(374)
0100	PERSONNEL SERVICES	4012		0014	0154	0	4	0	0	0	4	(4)
0100	PERSONNEL SERVICES	4012		0014	0155	0	13	0	0	0	13	(13)
0100	PERSONNEL SERVICES	4012		0014	0157	0	16	0	0	0	16	(16)
0100	PERSONNEL SERVICES	4012		0014	0158	0	129	0	0	0	129	(129)
0100	PERSONNEL SERVICES	4012		0014	0159	0	346	0	0	0	346	(346)
<b>4012 - GRANDPARENT SUBSIDY ACTIVITY - Total</b>						<b>6,292,229</b>	<b>1,006,341</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,006,341</b>	<b>5,285,888</b>
0100	NON-PERSONNEL SERVICES	6010	6010 - POLICY	0020	0201	2,500	0	0	0	2,464	2,464	36
0100	NON-PERSONNEL SERVICES	6010		0040	0402	0	400	0	0	1,800	2,200	(2,200)
0100	NON-PERSONNEL SERVICES	6010		0040	0408	2,200	0	0	0	0	0	2,200
0100	NON-PERSONNEL SERVICES	6010		0041	0409	55,043	13,256	30,280	0	607	44,143	10,900
0100	NON-PERSONNEL SERVICES	6010		0070	0706	1,000	0	0	0	0	0	1,000
0100	PERSONNEL SERVICES	6010		0011	0111	923,667	155,346	0	0	0	155,346	768,321
0100	PERSONNEL SERVICES	6010		0014	0141	0	144	0	0	0	144	(144)
0100	PERSONNEL SERVICES	6010		0014	0142	0	16,503	0	0	0	16,503	(16,503)
0100	PERSONNEL SERVICES	6010		0014	0147	242,938	(5,893)	0	0	0	(5,893)	248,831
0100	PERSONNEL SERVICES	6010		0014	0148	0	8,732	0	0	0	8,732	(8,732)
0100	PERSONNEL SERVICES	6010		0014	0152	0	2,284	0	0	0	2,284	(2,284)
0100	PERSONNEL SERVICES	6010		0014	0154	0	115	0	0	0	115	(115)
0100	PERSONNEL SERVICES	6010		0014	0155	0	373	0	0	0	373	(373)
0100	PERSONNEL SERVICES	6010		0014	0157	0	292	0	0	0	292	(292)
0100	PERSONNEL SERVICES	6010		0014	0158	0	2,728	0	0	0	2,728	(2,728)
0100	PERSONNEL SERVICES	6010		0014	0159	0	6,626	0	0	0	6,626	(6,626)
0100	PERSONNEL SERVICES	6010		0014	0161	0	694	0	0	0	694	(694)
<b>6010 - POLICY - Total</b>						<b>1,227,348</b>	<b>201,602</b>	<b>30,280</b>	<b>0</b>	<b>4,871</b>	<b>236,753</b>	<b>990,595</b>

### Child and Family Services

LOCAL

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	6020	6020 - PLANNING AND DATA ANALYSIS	0011	0111	983,336	213,046	0	0	0	213,046	770,290
0100	PERSONNEL SERVICES	6020		0014	0141	0	146	0	0	0	146	(146)
0100	PERSONNEL SERVICES	6020		0014	0142	0	27,348	0	0	0	27,348	(27,348)
0100	PERSONNEL SERVICES	6020		0014	0147	266,484	(9,834)	0	0	0	(9,834)	276,318
0100	PERSONNEL SERVICES	6020		0014	0148	0	15,027	0	0	0	15,027	(15,027)
0100	PERSONNEL SERVICES	6020		0014	0154	0	183	0	0	0	183	(183)
0100	PERSONNEL SERVICES	6020		0014	0155	0	597	0	0	0	597	(597)
0100	PERSONNEL SERVICES	6020		0014	0157	0	334	0	0	0	334	(334)
0100	PERSONNEL SERVICES	6020		0014	0158	0	3,747	0	0	0	3,747	(3,747)
0100	PERSONNEL SERVICES	6020		0014	0159	0	12,566	0	0	0	12,566	(12,566)
0100	PERSONNEL SERVICES	6020		0014	0161	0	1,327	0	0	0	1,327	(1,327)
0100	PERSONNEL SERVICES	6020		0015	0133	0	2,555	0	0	0	2,555	(2,555)
<b>6020 - PLANNING AND DATA ANALYSIS - Total</b>						<b>1,249,820</b>	<b>267,040</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>267,040</b>	<b>982,780</b>
0100	PERSONNEL SERVICES	6030	6030 - QUALITY ASSURANCE	0011	0111	2,228,730	539,421	0	0	0	539,421	1,689,309
0100	PERSONNEL SERVICES	6030		0014	0141	0	332	0	0	0	332	(332)
0100	PERSONNEL SERVICES	6030		0014	0142	0	73,001	0	0	0	73,001	(73,001)
0100	PERSONNEL SERVICES	6030		0014	0147	559,563	(22,845)	0	0	0	(22,845)	582,408
0100	PERSONNEL SERVICES	6030		0014	0148	0	36,831	0	0	0	36,831	(36,831)
0100	PERSONNEL SERVICES	6030		0014	0154	0	445	0	0	0	445	(445)
0100	PERSONNEL SERVICES	6030		0014	0155	0	1,423	0	0	0	1,423	(1,423)
0100	PERSONNEL SERVICES	6030		0014	0157	0	976	0	0	0	976	(976)
0100	PERSONNEL SERVICES	6030		0014	0158	0	9,152	0	0	0	9,152	(9,152)
0100	PERSONNEL SERVICES	6030		0014	0159	0	31,588	0	0	0	31,588	(31,588)
0100	PERSONNEL SERVICES	6030		0014	0161	0	3,458	0	0	0	3,458	(3,458)
0100	PERSONNEL SERVICES	6030		0015	0133	0	1,503	0	0	0	1,503	(1,503)
<b>6030 - QUALITY ASSURANCE - Total</b>						<b>2,788,294</b>	<b>675,286</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>675,286</b>	<b>2,113,008</b>
0100	NON-PERSONNEL SERVICES	7020	7020 - WELL BEING	0020	0201	4,637	0	0	0	4,637	4,637	0
0100	NON-PERSONNEL SERVICES	7020		0040	0408	10,000	0	0	0	8,000	8,000	2,000
0100	NON-PERSONNEL SERVICES	7020		0041	0409	50,000	1,054	0	0	7,196	8,250	41,750
0100	NON-PERSONNEL SERVICES	7020		0050	0501	2,844,676	3,940	423,231	0	167,471	594,642	2,250,034
0100	NON-PERSONNEL SERVICES	7020		0050	0507	830,000	0	0	0	830,000	830,000	0
0100	PERSONNEL SERVICES	7020		0011	0111	1,815,040	343,100	0	0	0	343,100	1,471,940
0100	PERSONNEL SERVICES	7020		0013	0131	0	(2,836)	0	0	0	(2,836)	2,836
0100	PERSONNEL SERVICES	7020		0013	0134	0	17,994	0	0	0	17,994	(17,994)
0100	PERSONNEL SERVICES	7020		0014	0141	0	205	0	0	0	205	(205)
0100	PERSONNEL SERVICES	7020		0014	0142	0	42,945	0	0	0	42,945	(42,945)
0100	PERSONNEL SERVICES	7020		0014	0147	447,453	(20,380)	0	0	0	(20,380)	467,833
0100	PERSONNEL SERVICES	7020		0014	0148	0	26,268	0	0	0	26,268	(26,268)
0100	PERSONNEL SERVICES	7020		0014	0154	0	341	0	0	0	341	(341)
0100	PERSONNEL SERVICES	7020		0014	0155	0	1,060	0	0	0	1,060	(1,060)
0100	PERSONNEL SERVICES	7020		0014	0157	0	719	0	0	0	719	(719)
0100	PERSONNEL SERVICES	7020		0014	0158	0	6,508	0	0	0	6,508	(6,508)
0100	PERSONNEL SERVICES	7020		0014	0159	0	20,190	0	0	0	20,190	(20,190)
0100	PERSONNEL SERVICES	7020		0014	0161	0	2,066	0	0	0	2,066	(2,066)
<b>7020 - WELL BEING - Total</b>						<b>6,001,806</b>	<b>443,173</b>	<b>423,231</b>	<b>0</b>	<b>1,017,304</b>	<b>1,883,709</b>	<b>4,118,097</b>

### Child and Family Services

LOCAL

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	NON-PERSONNEL SERVICES	8010	8010 - COMMUNITYPARTNERSHIP SERVICES	0050	0501	810,000	0	0	700,000	0	700,000	110,000
0100	NON-PERSONNEL SERVICES	8010		0050	0599	0	7	0	0	0	7	(7)
0100	PERSONNEL SERVICES	8010		0011	0111	926,620	162,333	0	0	0	162,333	764,288
0100	PERSONNEL SERVICES	8010		0014	0141	0	123	0	0	0	123	(123)
0100	PERSONNEL SERVICES	8010		0014	0142	0	11,651	0	0	0	11,651	(11,651)
0100	PERSONNEL SERVICES	8010		0014	0147	251,114	(10,360)	0	0	0	(10,360)	261,474
0100	PERSONNEL SERVICES	8010		0014	0148	0	12,938	0	0	0	12,938	(12,938)
0100	PERSONNEL SERVICES	8010		0014	0154	0	132	0	0	0	132	(132)
0100	PERSONNEL SERVICES	8010		0014	0155	0	401	0	0	0	401	(401)
0100	PERSONNEL SERVICES	8010		0014	0157	0	271	0	0	0	271	(271)
0100	PERSONNEL SERVICES	8010		0014	0158	0	3,252	0	0	0	3,252	(3,252)
0100	PERSONNEL SERVICES	8010		0014	0159	0	8,967	0	0	0	8,967	(8,967)
0100	PERSONNEL SERVICES	8010		0014	0161	0	545	0	0	0	545	(545)
0100	PERSONNEL SERVICES	8010		0015	0133	0	510	0	0	0	510	(510)
<b>8010 - COMMUNITYPARTNERSHIP SERVICES - Total</b>						<b>1,987,734</b>	<b>190,771</b>	<b>0</b>	<b>700,000</b>	<b>0</b>	<b>890,771</b>	<b>1,096,963</b>
0100	NON-PERSONNEL SERVICES	8020	8020 - IN-HOME	0050	0501	400,000	639	5,999	0	19,361	25,999	374,001
0100	NON-PERSONNEL SERVICES	8020		0050	0507	140,000	5,880	0	0	0	5,880	134,120
0100	PERSONNEL SERVICES	8020		0011	0111	4,590,062	1,064,853	0	0	0	1,064,853	3,525,209
0100	PERSONNEL SERVICES	8020		0013	0128	0	240	0	0	0	240	(240)
0100	PERSONNEL SERVICES	8020		0013	0134	0	7,609	0	0	0	7,609	(7,609)
0100	PERSONNEL SERVICES	8020		0013	0135	0	1,385	0	0	0	1,385	(1,385)
0100	PERSONNEL SERVICES	8020		0013	0136	0	376	0	0	0	376	(376)
0100	PERSONNEL SERVICES	8020		0014	0141	0	3,883	0	0	0	3,883	(3,883)
0100	PERSONNEL SERVICES	8020		0014	0142	0	150,520	0	0	0	150,520	(150,520)
0100	PERSONNEL SERVICES	8020		0014	0147	1,243,907	(48,656)	0	0	0	(48,656)	1,292,562
0100	PERSONNEL SERVICES	8020		0014	0148	0	71,406	0	0	0	71,406	(71,406)
0100	PERSONNEL SERVICES	8020		0014	0152	0	3,012	0	0	0	3,012	(3,012)
0100	PERSONNEL SERVICES	8020		0014	0154	0	1,022	0	0	0	1,022	(1,022)
0100	PERSONNEL SERVICES	8020		0014	0155	0	3,238	0	0	0	3,238	(3,238)
0100	PERSONNEL SERVICES	8020		0014	0157	0	2,228	0	0	0	2,228	(2,228)
0100	PERSONNEL SERVICES	8020		0014	0158	0	18,416	0	0	0	18,416	(18,416)
0100	PERSONNEL SERVICES	8020		0014	0159	0	57,357	0	0	0	57,357	(57,357)
0100	PERSONNEL SERVICES	8020		0014	0161	0	7,033	0	0	0	7,033	(7,033)
0100	PERSONNEL SERVICES	8020		0015	0133	365,188	3,590	0	0	0	3,590	361,598
<b>8020 - IN-HOME - Total</b>						<b>6,739,157</b>	<b>1,354,034</b>	<b>5,999</b>	<b>0</b>	<b>19,361</b>	<b>1,379,393</b>	<b>5,359,764</b>
0100	NON-PERSONNEL SERVICES	8030	8030 - PREVENTION SERVICES	0041	0409	98,485	0	0	0	0	0	98,485
0100	NON-PERSONNEL SERVICES	8030		0050	0501	16,162,222	2,206,744	13,354,396	160,000	0	15,721,139	441,082
0100	NON-PERSONNEL SERVICES	8030		0050	0599	0	1,746	0	0	0	1,746	(1,746)
0100	PERSONNEL SERVICES	8030		0011	0111	264,562	44,125	0	0	0	44,125	220,437
0100	PERSONNEL SERVICES	8030		0014	0141	0	25	0	0	0	25	(25)
0100	PERSONNEL SERVICES	8030		0014	0142	0	3,699	0	0	0	3,699	(3,699)
0100	PERSONNEL SERVICES	8030		0014	0147	67,992	0	0	0	0	0	67,992
0100	PERSONNEL SERVICES	8030		0014	0148	0	2,607	0	0	0	2,607	(2,607)
0100	PERSONNEL SERVICES	8030		0014	0154	0	36	0	0	0	36	(36)
0100	PERSONNEL SERVICES	8030		0014	0155	0	112	0	0	0	112	(112)



### Child and Family Services

**LOCAL**

as of: Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0100	PERSONNEL SERVICES	8030		0014	0157	0	65	0	0	0	65	(65)
0100	PERSONNEL SERVICES	8030		0014	0158	0	676	0	0	0	676	(676)
0100	PERSONNEL SERVICES	8030		0014	0159	0	2,206	0	0	0	2,206	(2,206)
0100	PERSONNEL SERVICES	8030		0014	0161	0	43	0	0	0	43	(43)
<b>8030 - PREVENTION SERVICES - Total</b>						<b>16,593,260</b>	<b>2,262,083</b>	<b>13,354,396</b>	<b>160,000</b>	<b>0</b>	<b>15,776,479</b>	<b>816,782</b>
0100	NON-PERSONNEL SERVICES	9221	9221 - PURCHASE CARD - DUMMY ACCOUNT	0040	0410	0	0	0	0	0	0	0
<b>9221 - PURCHASE CARD - DUMMY ACCOUNT - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
0100	PERSONNEL SERVICES	NA	NA - NO PROGRAM INFORMATION	0011	0111	0	0	0	0	0	0	0
<b>NA - NO PROGRAM INFORMATION - Total</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0100 - Total</b>						<b>160,314,620</b>	<b>31,916,877</b>	<b>17,482,824</b>	<b>1,645,467</b>	<b>6,217,085</b>	<b>57,262,253</b>	<b>103,052,366</b>

Jan 8, 2020

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		NON-PERSONNEL SERVICES	1010	1010 - PERSONNEL SERVICES ACTIVITY	0020	0201	10,000	397	0	0	9,603	10,000	0
0200		NON-PERSONNEL SERVICES	1010		0040	0408	70,000	26,266	43,734	0	0	70,000	0
0200		NON-PERSONNEL SERVICES	1010		0040	0411	5,000	1,130	0	0	3,870	5,000	0
0200		NON-PERSONNEL SERVICES	1010		0040	0414	6,000	1,100	0	0	4,900	6,000	0
0200		NON-PERSONNEL SERVICES	1010		0070	0711	20,000	0	0	0	20,000	20,000	0
0200		PERSONNEL SERVICES	1010		0011	0111	348,277	104,779	0	0	0	104,779	243,498
0200		PERSONNEL SERVICES	1010		0013	0174	193,632	0	0	0	0	0	193,632
0200		PERSONNEL SERVICES	1010		0014	0141	0	60	0	0	0	60	(60)
0200		PERSONNEL SERVICES	1010		0014	0142	0	13,886	0	0	0	13,886	(13,886)
0200		PERSONNEL SERVICES	1010		0014	0147	94,383	0	0	0	0	0	94,383
0200		PERSONNEL SERVICES	1010		0014	0148	0	5,954	0	0	0	5,954	(5,954)
0200		PERSONNEL SERVICES	1010		0014	0154	0	93	0	0	0	93	(93)
0200		PERSONNEL SERVICES	1010		0014	0155	0	310	0	0	0	310	(310)
0200		PERSONNEL SERVICES	1010		0014	0158	0	1,484	0	0	0	1,484	(1,484)
0200		PERSONNEL SERVICES	1010		0014	0159	0	4,420	0	0	0	4,420	(4,420)
0200		PERSONNEL SERVICES	1010		0014	0161	0	597	0	0	0	597	(597)
0200		PERSONNEL SERVICES	1010		0015	0133	0	(213)	0	0	0	(213)	213
<b>1010 - PERSONNEL SERVICES ACTIVITY - Total</b>							<b>747,292</b>	<b>160,264</b>	<b>43,734</b>	<b>0</b>	<b>38,373</b>	<b>242,371</b>	<b>504,921</b>
0200		NON-PERSONNEL SERVICES	1015	1015 - TRAINING AND EMPLOYEE DEVELOPMENT	0020	0201	6,500	0	0	0	6,500	6,500	0
0200		NON-PERSONNEL SERVICES	1015		0040	0411	3,200	0	0	0	3,200	3,200	0
0200		PERSONNEL SERVICES	1015		0011	0111	430,592	122,329	0	0	0	122,329	308,263
0200		PERSONNEL SERVICES	1015		0014	0141	0	5,428	0	0	0	5,428	(5,428)
0200		PERSONNEL SERVICES	1015		0014	0142	0	11,503	0	0	0	11,503	(11,503)
0200		PERSONNEL SERVICES	1015		0014	0147	116,690	0	0	0	0	0	116,690
0200		PERSONNEL SERVICES	1015		0014	0148	0	5,377	0	0	0	5,377	(5,377)
0200		PERSONNEL SERVICES	1015		0014	0154	0	73	0	0	0	73	(73)
0200		PERSONNEL SERVICES	1015		0014	0155	0	240	0	0	0	240	(240)
0200		PERSONNEL SERVICES	1015		0014	0157	0	163	0	0	0	163	(163)
0200		PERSONNEL SERVICES	1015		0014	0158	0	1,332	0	0	0	1,332	(1,332)
0200		PERSONNEL SERVICES	1015		0014	0159	0	4,557	0	0	0	4,557	(4,557)
0200		PERSONNEL SERVICES	1015		0014	0161	0	290	0	0	0	290	(290)
<b>1015 - TRAINING AND EMPLOYEE DEVELOPMENT - Total</b>							<b>556,983</b>	<b>151,292</b>	<b>0</b>	<b>0</b>	<b>9,700</b>	<b>160,992</b>	<b>395,991</b>
0200		NON-PERSONNEL SERVICES	1020	1020 - CONTRACTING AND PROCUREMENT ACTIVITY	0020	0201	2,500	0	0	0	2,500	2,500	0
0200		NON-PERSONNEL SERVICES	1020		0040	0414	1,500	743	0	0	(743)	0	1,500
0200		NON-PERSONNEL SERVICES	1020		0041	0409	40,000	0	0	0	0	0	40,000
0200		PERSONNEL SERVICES	1020		0011	0111	219,021	61,441	0	0	0	61,441	157,580
0200		PERSONNEL SERVICES	1020		0014	0141	0	17	0	0	0	17	(17)
0200		PERSONNEL SERVICES	1020		0014	0142	0	3,478	0	0	0	3,478	(3,478)
0200		PERSONNEL SERVICES	1020		0014	0147	59,355	0	0	0	0	0	59,355
0200		PERSONNEL SERVICES	1020		0014	0148	0	1,694	0	0	0	1,694	(1,694)
0200		PERSONNEL SERVICES	1020		0014	0152	0	2,284	0	0	0	2,284	(2,284)
0200		PERSONNEL SERVICES	1020		0014	0154	0	28	0	0	0	28	(28)

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	1020		0014	0155	0	89	0	0	0	89	(89)
0200		PERSONNEL SERVICES	1020		0014	0157	0	108	0	0	0	108	(108)
0200		PERSONNEL SERVICES	1020		0014	0158	0	450	0	0	0	450	(450)
0200		PERSONNEL SERVICES	1020		0014	0159	0	1,440	0	0	0	1,440	(1,440)
0200		PERSONNEL SERVICES	1020		0014	0161	0	84	0	0	0	84	(84)
<b>1020 - CONTRACTING AND PROCUREMENT ACTIVITY - Total</b>							<b>322,376</b>	<b>71,859</b>	<b>0</b>	<b>0</b>	<b>1,757</b>	<b>73,615</b>	<b>248,761</b>
0200		NON-PERSONNEL SERVICES	1030	1030 - PROPERTY MANAGEMENT ACTIVITY	0031	0308	994,451	0	7,500	0	15,000	22,500	971,951
0200		NON-PERSONNEL SERVICES	1030		0040	0402	10,000	1,614	0	0	8,386	10,000	0
0200		NON-PERSONNEL SERVICES	1030		0040	0403	15,000	440	0	7,000	1,560	9,000	6,000
0200		NON-PERSONNEL SERVICES	1030		0040	0405	28,500	0	14,393	0	0	14,393	14,108
0200		NON-PERSONNEL SERVICES	1030		0040	0411	1,500	0	0	0	0	0	1,500
0200		NON-PERSONNEL SERVICES	1030		0040	0416	4,879	0	0	0	1,000	1,000	3,879
0200		NON-PERSONNEL SERVICES	1030		0041	0409	338,279	83,415	205,512	2,245	0	291,172	47,107
0200		NON-PERSONNEL SERVICES	1030		0070	0701	30,000	2,459	0	0	7,541	10,000	20,000
0200		NON-PERSONNEL SERVICES	1030		0070	0706	475,000	365	472,328	0	0	472,693	2,307
0200		PERSONNEL SERVICES	1030		0011	0111	667,422	191,348	0	0	0	191,348	476,074
0200		PERSONNEL SERVICES	1030		0013	0135	0	416	0	0	0	416	(416)
0200		PERSONNEL SERVICES	1030		0014	0141	0	99	0	0	0	99	(99)
0200		PERSONNEL SERVICES	1030		0014	0142	0	12,050	0	0	0	12,050	(12,050)
0200		PERSONNEL SERVICES	1030		0014	0147	180,871	0	0	0	0	0	180,871
0200		PERSONNEL SERVICES	1030		0014	0148	0	11,616	0	0	0	11,616	(11,616)
0200		PERSONNEL SERVICES	1030		0014	0154	0	151	0	0	0	151	(151)
0200		PERSONNEL SERVICES	1030		0014	0155	0	493	0	0	0	493	(493)
0200		PERSONNEL SERVICES	1030		0014	0157	0	418	0	0	0	418	(418)
0200		PERSONNEL SERVICES	1030		0014	0158	0	2,926	0	0	0	2,926	(2,926)
0200		PERSONNEL SERVICES	1030		0014	0159	0	7,893	0	0	0	7,893	(7,893)
0200		PERSONNEL SERVICES	1030		0014	0161	0	650	0	0	0	650	(650)
0200		PERSONNEL SERVICES	1030		0015	0133	0	1,862	0	0	0	1,862	(1,862)
<b>1030 - PROPERTY MANAGEMENT ACTIVITY - Total</b>							<b>2,745,903</b>	<b>318,218</b>	<b>699,733</b>	<b>9,245</b>	<b>33,486</b>	<b>1,060,681</b>	<b>1,685,221</b>
0200		NON-PERSONNEL SERVICES	1040	1040 - INFORMATION TECHNOLOGY ACTIVITY	0020	0201	10,000	0	0	0	10,000	10,000	0
0200		NON-PERSONNEL SERVICES	1040		0040	0402	12,470	0	0	0	0	0	12,470
0200		NON-PERSONNEL SERVICES	1040		0040	0441	21,000	0	0	0	0	0	21,000
0200		NON-PERSONNEL SERVICES	1040		0040	0442	196,675	42,578	81,263	70,438	(38)	194,241	2,434
0200		NON-PERSONNEL SERVICES	1040		0040	0494	676,732	262,017	0	0	414,715	676,732	0
0200		NON-PERSONNEL SERVICES	1040		0041	0409	0	38,203	135,964	0	0	174,167	(174,167)
0200		NON-PERSONNEL SERVICES	1040		0041	0417	6,387,946	382,244	1,078,602	5,978	0	1,466,823	4,921,122
0200		NON-PERSONNEL SERVICES	1040		0070	0706	50,000	0	0	0	0	0	50,000
0200		NON-PERSONNEL SERVICES	1040		0070	0710	52,500	0	0	37,800	0	37,800	14,700
0200		NON-PERSONNEL SERVICES	1040		0070	0711	256,000	0	0	0	0	0	256,000
0200		PERSONNEL SERVICES	1040		0011	0111	977,487	256,600	0	0	0	256,600	720,887
0200		PERSONNEL SERVICES	1040		0012	0125	100,277	13,420	0	0	0	13,420	86,858
0200		PERSONNEL SERVICES	1040		0013	0135	0	212	0	0	0	212	(212)

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	1040		0013	0136	0	194	0	0	0	194	(194)
0200		PERSONNEL SERVICES	1040		0014	0141	0	142	0	0	0	142	(142)
0200		PERSONNEL SERVICES	1040		0014	0142	0	23,214	0	0	0	23,214	(23,214)
0200		PERSONNEL SERVICES	1040		0014	0147	292,074	0	0	0	0	0	292,074
0200		PERSONNEL SERVICES	1040		0014	0148	0	16,365	0	0	0	16,365	(16,365)
0200		PERSONNEL SERVICES	1040		0014	0154	0	174	0	0	0	174	(174)
0200		PERSONNEL SERVICES	1040		0014	0155	0	578	0	0	0	578	(578)
0200		PERSONNEL SERVICES	1040		0014	0157	0	504	0	0	0	504	(504)
0200		PERSONNEL SERVICES	1040		0014	0158	0	4,099	0	0	0	4,099	(4,099)
0200		PERSONNEL SERVICES	1040		0014	0159	0	13,501	0	0	0	13,501	(13,501)
0200		PERSONNEL SERVICES	1040		0014	0161	0	1,206	0	0	0	1,206	(1,206)
0200		PERSONNEL SERVICES	1040		0015	0133	0	2,042	0	0	0	2,042	(2,042)
<b>1040 - INFORMATION TECHNOLOGY ACTIVITY - Total</b>							<b>9,033,160</b>	<b>1,057,292</b>	<b>1,295,828</b>	<b>114,216</b>	<b>424,677</b>	<b>2,892,012</b>	<b>6,141,148</b>
0200		NON-PERSONNEL SERVICES	1050	1050 - FINANCIAL MANAGEMENT ACTIVITY	0020	0201	7,000	0	0	0	3,500	3,500	3,500
0200		NON-PERSONNEL SERVICES	1050		0040	0402	3,500	0	0	0	0	0	3,500
0200		NON-PERSONNEL SERVICES	1050		0041	0409	517,886	37,572	480,314	0	0	517,886	0
0200		PERSONNEL SERVICES	1050		0011	0111	154,660	43,941	0	0	0	43,941	110,720
0200		PERSONNEL SERVICES	1050		0014	0141	0	14	0	0	0	14	(14)
0200		PERSONNEL SERVICES	1050		0014	0142	0	3,153	0	0	0	3,153	(3,153)
0200		PERSONNEL SERVICES	1050		0014	0147	41,913	0	0	0	0	0	41,913
0200		PERSONNEL SERVICES	1050		0014	0148	0	1,526	0	0	0	1,526	(1,526)
0200		PERSONNEL SERVICES	1050		0014	0152	0	1,317	0	0	0	1,317	(1,317)
0200		PERSONNEL SERVICES	1050		0014	0154	0	28	0	0	0	28	(28)
0200		PERSONNEL SERVICES	1050		0014	0155	0	89	0	0	0	89	(89)
0200		PERSONNEL SERVICES	1050		0014	0157	0	108	0	0	0	108	(108)
0200		PERSONNEL SERVICES	1050		0014	0158	0	396	0	0	0	396	(396)
0200		PERSONNEL SERVICES	1050		0014	0159	0	1,256	0	0	0	1,256	(1,256)
0200		PERSONNEL SERVICES	1050		0014	0161	0	74	0	0	0	74	(74)
<b>1050 - FINANCIAL MANAGEMENT ACTIVITY - Total</b>							<b>724,959</b>	<b>89,476</b>	<b>480,314</b>	<b>0</b>	<b>3,500</b>	<b>573,289</b>	<b>151,670</b>
0200		NON-PERSONNEL SERVICES	1055	1055 - RISK MANAGEMENT ACTIVITY	0070	0702	2,200	0	0	0	0	0	2,200
<b>1055 - RISK MANAGEMENT ACTIVITY - Total</b>							<b>2,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,200</b>
0200		NON-PERSONNEL SERVICES	1060	1060 - LEGAL AFFAIRS ACTIVITY	0020	0201	1,500	689	0	0	795	1,484	16
0200		NON-PERSONNEL SERVICES	1060		0040	0401	2,600	1,400	0	0	1,200	2,600	0
0200		NON-PERSONNEL SERVICES	1060		0041	0409	163,130	0	0	0	0	0	163,130
<b>1060 - LEGAL AFFAIRS ACTIVITY - Total</b>							<b>167,230</b>	<b>2,089</b>	<b>0</b>	<b>0</b>	<b>1,995</b>	<b>4,084</b>	<b>163,146</b>
0200		NON-PERSONNEL SERVICES	1070	1070 - FLEET MANAGEMENT ACTIVITY	0040	0403	201,965	3,710	172,990	0	0	176,701	25,264
0200		NON-PERSONNEL SERVICES	1070		0040	0404	66,516	142,617	10,948	0	340,097	493,662	(427,146)
0200		NON-PERSONNEL SERVICES	1070		0040	0407	114,812	10,401	96,193	0	0	106,594	8,218
<b>1070 - FLEET MANAGEMENT ACTIVITY - Total</b>							<b>383,292</b>	<b>156,728</b>	<b>280,132</b>	<b>0</b>	<b>340,097</b>	<b>776,957</b>	<b>(393,664)</b>
0200		NON-PERSONNEL SERVICES	1080	1080 - COMMUNICATION ACTIVITY	0020	0201	200	0	0	0	200	200	0
0200		NON-PERSONNEL SERVICES	1080		0040	0401	0	0	0	0	600	600	(600)
0200		NON-PERSONNEL SERVICES	1080		0040	0408	800	0	0	0	0	0	800

### Child and Family Services

**FEDERAL**

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		NON-PERSONNEL SERVICES	1080		0040	0411	10,000	475	0	0	125	600	9,400
0200		NON-PERSONNEL SERVICES	1080		0070	0702	1,300	0	0	0	0	0	1,300
<b>1080 - COMMUNICATION ACTIVITY - Total</b>							<b>12,300</b>	<b>475</b>	<b>0</b>	<b>0</b>	<b>925</b>	<b>1,400</b>	<b>10,900</b>
0200		NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0020	0201	2,000	0	0	0	2,000	2,000	0
0200		NON-PERSONNEL SERVICES	1085		0040	0411	2,150	0	0	0	0	0	2,150
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>							<b>4,150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>2,150</b>
0200		NON-PERSONNEL SERVICES	1087	1087 - LANGUAGE ACCESS	0041	0409	90,000	0	43,000	0	0	43,000	47,000
<b>1087 - LANGUAGE ACCESS - Total</b>							<b>90,000</b>	<b>0</b>	<b>43,000</b>	<b>0</b>	<b>0</b>	<b>43,000</b>	<b>47,000</b>
0200		NON-PERSONNEL SERVICES	1090	1090 - PERFORMANCE MANAGEMENT ACTIVITY	0020	0201	9,750	736	0	0	9,013	9,750	0
0200		NON-PERSONNEL SERVICES	1090		0040	0401	13,250	399	0	0	(399)	0	13,250
0200		NON-PERSONNEL SERVICES	1090		0040	0402	0	4,390	0	0	2,610	7,000	(7,000)
0200		NON-PERSONNEL SERVICES	1090		0040	0408	13,250	0	0	12,700	0	12,700	550
0200		PERSONNEL SERVICES	1090		0011	0111	425,393	121,998	0	0	0	121,998	303,395
0200		PERSONNEL SERVICES	1090		0014	0141	0	70	0	0	0	70	(70)
0200		PERSONNEL SERVICES	1090		0014	0142	0	11,586	0	0	0	11,586	(11,586)
0200		PERSONNEL SERVICES	1090		0014	0147	115,281	0	0	0	0	0	115,281
0200		PERSONNEL SERVICES	1090		0014	0148	0	5,068	0	0	0	5,068	(5,068)
0200		PERSONNEL SERVICES	1090		0014	0154	0	66	0	0	0	66	(66)
0200		PERSONNEL SERVICES	1090		0014	0155	0	216	0	0	0	216	(216)
0200		PERSONNEL SERVICES	1090		0014	0157	0	108	0	0	0	108	(108)
0200		PERSONNEL SERVICES	1090		0014	0158	0	1,819	0	0	0	1,819	(1,819)
0200		PERSONNEL SERVICES	1090		0014	0159	0	6,100	0	0	0	6,100	(6,100)
0200		PERSONNEL SERVICES	1090		0014	0161	0	537	0	0	0	537	(537)
<b>1090 - PERFORMANCE MANAGEMENT ACTIVITY - Total</b>							<b>576,924</b>	<b>153,095</b>	<b>0</b>	<b>12,700</b>	<b>11,224</b>	<b>177,019</b>	<b>399,905</b>
0200		NON-PERSONNEL SERVICES	1099	1099 - COURT SUPERVISION	0020	0201	2,000	0	0	0	2,000	2,000	0
<b>1099 - COURT SUPERVISION - Total</b>							<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>
0200		NON-PERSONNEL SERVICES	120F	120F - ACCOUNTING OPERATIONS	0020	0201	14,733	0	3,992	0	0	3,992	10,741
0200		NON-PERSONNEL SERVICES	120F		0040	0401	5,407	0	0	0	0	0	5,407
0200		NON-PERSONNEL SERVICES	120F		0040	0402	0	95	0	0	0	95	(95)
0200		NON-PERSONNEL SERVICES	120F		0041	0409	73,331	0	0	0	0	0	73,331
0200		NON-PERSONNEL SERVICES	120F		0070	0702	11,000	0	571	8,925	0	9,496	1,504
0200		PERSONNEL SERVICES	120F		0011	0111	826,676	220,766	0	0	0	220,766	605,910
0200		PERSONNEL SERVICES	120F		0013	0174	193,632	0	0	0	0	0	193,632
0200		PERSONNEL SERVICES	120F		0014	0141	0	192	0	0	0	192	(192)
0200		PERSONNEL SERVICES	120F		0014	0142	0	23,800	0	0	0	23,800	(23,800)
0200		PERSONNEL SERVICES	120F		0014	0147	224,029	0	0	0	0	0	224,029
0200		PERSONNEL SERVICES	120F		0014	0148	0	6,241	0	0	0	6,241	(6,241)
0200		PERSONNEL SERVICES	120F		0014	0152	0	3,154	0	0	0	3,154	(3,154)
0200		PERSONNEL SERVICES	120F		0014	0154	0	161	0	0	0	161	(161)
0200		PERSONNEL SERVICES	120F		0014	0155	0	519	0	0	0	519	(519)
0200		PERSONNEL SERVICES	120F		0014	0157	0	163	0	0	0	163	(163)
0200		PERSONNEL SERVICES	120F		0014	0158	0	2,816	0	0	0	2,816	(2,816)

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	120F		0014	0159	0	8,785	0	0	0	8,785	(8,785)
0200		PERSONNEL SERVICES	120F		0014	0161	0	874	0	0	0	874	(874)
<b>120F - ACCOUNTING OPERATIONS - Total</b>							<b>1,348,809</b>	<b>267,567</b>	<b>4,564</b>	<b>8,925</b>	<b>0</b>	<b>281,056</b>	<b>1,067,753</b>
0200		NON-PERSONNEL SERVICES	2012	2012 - PERMANENCY	0020	0201	7,671	0	0	0	7,671	7,671	0
0200		NON-PERSONNEL SERVICES	2012		0070	0702	500	0	0	0	0	0	500
0200		PERSONNEL SERVICES	2012		0011	0111	1,599,729	432,463	0	0	0	432,463	1,167,266
0200		PERSONNEL SERVICES	2012		0012	0125	60,965	0	0	0	0	0	60,965
0200		PERSONNEL SERVICES	2012		0013	0129	0	54	0	0	0	54	(54)
0200		PERSONNEL SERVICES	2012		0013	0131	0	144	0	0	0	144	(144)
0200		PERSONNEL SERVICES	2012		0013	0134	0	777	0	0	0	777	(777)
0200		PERSONNEL SERVICES	2012		0013	0136	0	32	0	0	0	32	(32)
0200		PERSONNEL SERVICES	2012		0014	0141	0	251	0	0	0	251	(251)
0200		PERSONNEL SERVICES	2012		0014	0142	0	45,156	0	0	0	45,156	(45,156)
0200		PERSONNEL SERVICES	2012		0014	0147	450,048	0	0	0	0	0	450,048
0200		PERSONNEL SERVICES	2012		0014	0148	0	25,873	0	0	0	25,873	(25,873)
0200		PERSONNEL SERVICES	2012		0014	0154	0	356	0	0	0	356	(356)
0200		PERSONNEL SERVICES	2012		0014	0155	0	1,144	0	0	0	1,144	(1,144)
0200		PERSONNEL SERVICES	2012		0014	0157	0	827	0	0	0	827	(827)
0200		PERSONNEL SERVICES	2012		0014	0158	0	6,423	0	0	0	6,423	(6,423)
0200		PERSONNEL SERVICES	2012		0014	0159	0	18,627	0	0	0	18,627	(18,627)
0200		PERSONNEL SERVICES	2012		0014	0161	0	2,156	0	0	0	2,156	(2,156)
0200		PERSONNEL SERVICES	2012		0015	0133	0	3,567	0	0	0	3,567	(3,567)
<b>2012 - PERMANENCY - Total</b>							<b>2,118,914</b>	<b>537,850</b>	<b>0</b>	<b>0</b>	<b>7,671</b>	<b>545,521</b>	<b>1,573,392</b>
0200		NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0020	0201	5,625	128	0	0	5,497	5,625	0
0200		NON-PERSONNEL SERVICES	2030		0040	0402	37,074	0	0	0	5,833	5,833	31,241
0200		NON-PERSONNEL SERVICES	2030		0040	0408	20,000	0	0	0	0	0	20,000
0200		NON-PERSONNEL SERVICES	2030		0040	0411	3,000	0	0	0	3,000	3,000	0
0200		NON-PERSONNEL SERVICES	2030		0041	0409	128,370	0	26,241	0	0	26,241	102,129
0200		NON-PERSONNEL SERVICES	2030		0050	0501	973,995	57,770	1,660	406	95,551	155,387	818,608
0200		NON-PERSONNEL SERVICES	2030		0050	0507	121,225	46,299	129,632	0	13,969	189,900	(68,675)
0200		NON-PERSONNEL SERVICES	2030		0070	0702	6,000	0	0	0	2,000	2,000	4,000
0200		PERSONNEL SERVICES	2030		0011	0111	477,820	119,667	0	0	0	119,667	358,153
0200		PERSONNEL SERVICES	2030		0014	0141	0	54	0	0	0	54	(54)
0200		PERSONNEL SERVICES	2030		0014	0142	0	18,780	0	0	0	18,780	(18,780)
0200		PERSONNEL SERVICES	2030		0014	0147	129,489	0	0	0	0	0	129,489
0200		PERSONNEL SERVICES	2030		0014	0148	0	6,832	0	0	0	6,832	(6,832)
0200		PERSONNEL SERVICES	2030		0014	0154	0	108	0	0	0	108	(108)
0200		PERSONNEL SERVICES	2030		0014	0155	0	361	0	0	0	361	(361)
0200		PERSONNEL SERVICES	2030		0014	0157	0	231	0	0	0	231	(231)
0200		PERSONNEL SERVICES	2030		0014	0158	0	1,696	0	0	0	1,696	(1,696)
0200		PERSONNEL SERVICES	2030		0014	0159	0	5,983	0	0	0	5,983	(5,983)
0200		PERSONNEL SERVICES	2030		0014	0161	0	866	0	0	0	866	(866)

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
<b>2030 - TEEN SERVICES ACTIVITY</b>						<b>1,902,598</b>	<b>258,775</b>	<b>157,533</b>	<b>406</b>	<b>125,850</b>	<b>542,565</b>	<b>1,360,033</b>
<b>- Total</b>												
0200	NON-PERSONNEL SERVICES	2045	2045 - FAMILY RESOURCES	0040	0402	0	1,824	0	0	(1,824)	0	0
0200	NON-PERSONNEL SERVICES	2045		0040	0411	7,500	0	0	0	0	0	7,500
0200	NON-PERSONNEL SERVICES	2045		0041	0409	30,000	0	0	0	2,824	2,824	27,176
0200	PERSONNEL SERVICES	2045		0011	0111	352,885	99,290	0	0	0	99,290	253,595
0200	PERSONNEL SERVICES	2045		0013	0129	0	3,788	0	0	0	3,788	(3,788)
0200	PERSONNEL SERVICES	2045		0014	0141	0	58	0	0	0	58	(58)
0200	PERSONNEL SERVICES	2045		0014	0142	0	9,031	0	0	0	9,031	(9,031)
0200	PERSONNEL SERVICES	2045		0014	0147	95,632	0	0	0	0	0	95,632
0200	PERSONNEL SERVICES	2045		0014	0148	0	6,246	0	0	0	6,246	(6,246)
0200	PERSONNEL SERVICES	2045		0014	0154	0	74	0	0	0	74	(74)
0200	PERSONNEL SERVICES	2045		0014	0155	0	235	0	0	0	235	(235)
0200	PERSONNEL SERVICES	2045		0014	0157	0	217	0	0	0	217	(217)
0200	PERSONNEL SERVICES	2045		0014	0158	0	1,550	0	0	0	1,550	(1,550)
0200	PERSONNEL SERVICES	2045		0014	0159	0	4,965	0	0	0	4,965	(4,965)
0200	PERSONNEL SERVICES	2045		0014	0161	0	415	0	0	0	415	(415)
0200	PERSONNEL SERVICES	2045		0015	0133	0	292	0	0	0	292	(292)
<b>2045 - FAMILY RESOURCES</b>						<b>486,017</b>	<b>127,985</b>	<b>0</b>	<b>0</b>	<b>1,000</b>	<b>128,985</b>	<b>357,031</b>
<b>- Total</b>												
0200	NON-PERSONNEL SERVICES	2055	2055 - FACILITY LICENSING	0020	0201	4,000	0	0	0	4,000	4,000	0
0200	PERSONNEL SERVICES	2055		0011	0111	382,823	105,041	0	0	0	105,041	277,782
0200	PERSONNEL SERVICES	2055		0013	0135	0	388	0	0	0	388	(388)
0200	PERSONNEL SERVICES	2055		0014	0141	0	87	0	0	0	87	(87)
0200	PERSONNEL SERVICES	2055		0014	0142	0	16,349	0	0	0	16,349	(16,349)
0200	PERSONNEL SERVICES	2055		0014	0147	103,745	0	0	0	0	0	103,745
0200	PERSONNEL SERVICES	2055		0014	0148	0	4,449	0	0	0	4,449	(4,449)
0200	PERSONNEL SERVICES	2055		0014	0152	0	1,969	0	0	0	1,969	(1,969)
0200	PERSONNEL SERVICES	2055		0014	0154	0	103	0	0	0	103	(103)
0200	PERSONNEL SERVICES	2055		0014	0155	0	306	0	0	0	306	(306)
0200	PERSONNEL SERVICES	2055		0014	0157	0	217	0	0	0	217	(217)
0200	PERSONNEL SERVICES	2055		0014	0158	0	1,501	0	0	0	1,501	(1,501)
0200	PERSONNEL SERVICES	2055		0014	0159	0	3,846	0	0	0	3,846	(3,846)
0200	PERSONNEL SERVICES	2055		0014	0161	0	601	0	0	0	601	(601)
0200	PERSONNEL SERVICES	2055		0015	0133	0	1,323	0	0	0	1,323	(1,323)
<b>2055 - FACILITY LICENSING</b>						<b>490,568</b>	<b>136,180</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>140,180</b>	<b>350,388</b>
<b>- Total</b>												
0200	NON-PERSONNEL SERVICES	2065	2065 - CONTRACT MONITORING	0020	0201	3,000	0	0	0	3,000	3,000	0
0200	PERSONNEL SERVICES	2065		0011	0111	355,553	101,819	0	0	0	101,819	253,734
0200	PERSONNEL SERVICES	2065		0014	0141	0	68	0	0	0	68	(68)
0200	PERSONNEL SERVICES	2065		0014	0142	0	12,461	0	0	0	12,461	(12,461)
0200	PERSONNEL SERVICES	2065		0014	0147	96,355	0	0	0	0	0	96,355
0200	PERSONNEL SERVICES	2065		0014	0148	0	4,935	0	0	0	4,935	(4,935)
0200	PERSONNEL SERVICES	2065		0014	0152	0	1,230	0	0	0	1,230	(1,230)
0200	PERSONNEL SERVICES	2065		0014	0154	0	85	0	0	0	85	(85)

### Child and Family Services

**FEDERAL**

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	2065		0014	0155	0	292	0	0	0	292	(292)
0200		PERSONNEL SERVICES	2065		0014	0157	0	163	0	0	0	163	(163)
0200		PERSONNEL SERVICES	2065		0014	0158	0	1,488	0	0	0	1,488	(1,488)
0200		PERSONNEL SERVICES	2065		0014	0159	0	4,212	0	0	0	4,212	(4,212)
0200		PERSONNEL SERVICES	2065		0014	0161	0	509	0	0	0	509	(509)
<b>2065 - CONTRACT MONITORING - Total</b>							<b>454,908</b>	<b>127,262</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>130,262</b>	<b>324,646</b>
0200		NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0041	0409	324,541	0	0	220,000	0	220,000	104,541
0200		NON-PERSONNEL SERVICES	2066		0050	0501	11,022,915	14,297	0	0	0	14,297	11,008,618
0200		PERSONNEL SERVICES	2066		0011	0111	887,061	249,384	0	0	0	249,384	637,677
0200		PERSONNEL SERVICES	2066		0013	0129	0	14,768	0	0	0	14,768	(14,768)
0200		PERSONNEL SERVICES	2066		0013	0135	0	405	0	0	0	405	(405)
0200		PERSONNEL SERVICES	2066		0013	0174	193,632	0	0	0	0	0	193,632
0200		PERSONNEL SERVICES	2066		0014	0141	0	2,329	0	0	0	2,329	(2,329)
0200		PERSONNEL SERVICES	2066		0014	0142	0	21,314	0	0	0	21,314	(21,314)
0200		PERSONNEL SERVICES	2066		0014	0147	240,393	0	0	0	0	0	240,393
0200		PERSONNEL SERVICES	2066		0014	0148	0	16,289	0	0	0	16,289	(16,289)
0200		PERSONNEL SERVICES	2066		0014	0154	0	165	0	0	0	165	(165)
0200		PERSONNEL SERVICES	2066		0014	0155	0	478	0	0	0	478	(478)
0200		PERSONNEL SERVICES	2066		0014	0157	0	312	0	0	0	312	(312)
0200		PERSONNEL SERVICES	2066		0014	0158	0	4,036	0	0	0	4,036	(4,036)
0200		PERSONNEL SERVICES	2066		0014	0159	0	12,085	0	0	0	12,085	(12,085)
0200		PERSONNEL SERVICES	2066		0014	0161	0	1,051	0	0	0	1,051	(1,051)
0200		PERSONNEL SERVICES	2066		0015	0133	0	15,827	0	0	0	15,827	(15,827)
<b>2066 - CHILD PLACEMENT - Total</b>							<b>12,668,542</b>	<b>352,740</b>	<b>0</b>	<b>220,000</b>	<b>0</b>	<b>572,740</b>	<b>12,095,802</b>
0200		NON-PERSONNEL SERVICES	2067	2067 - KINSHIP SUPPORT	0041	0409	5,000	0	0	0	0	0	5,000
0200		NON-PERSONNEL SERVICES	2067		0070	0702	4,000	0	0	0	0	0	4,000
0200		PERSONNEL SERVICES	2067		0011	0111	306,693	86,651	0	0	0	86,651	220,042
0200		PERSONNEL SERVICES	2067		0013	0129	0	1,221	0	0	0	1,221	(1,221)
0200		PERSONNEL SERVICES	2067		0014	0141	0	50	0	0	0	50	(50)
0200		PERSONNEL SERVICES	2067		0014	0142	0	11,049	0	0	0	11,049	(11,049)
0200		PERSONNEL SERVICES	2067		0014	0147	83,114	0	0	0	0	0	83,114
0200		PERSONNEL SERVICES	2067		0014	0148	0	5,596	0	0	0	5,596	(5,596)
0200		PERSONNEL SERVICES	2067		0014	0154	0	75	0	0	0	75	(75)
0200		PERSONNEL SERVICES	2067		0014	0155	0	254	0	0	0	254	(254)
0200		PERSONNEL SERVICES	2067		0014	0157	0	217	0	0	0	217	(217)
0200		PERSONNEL SERVICES	2067		0014	0158	0	1,391	0	0	0	1,391	(1,391)
0200		PERSONNEL SERVICES	2067		0014	0159	0	4,333	0	0	0	4,333	(4,333)
0200		PERSONNEL SERVICES	2067		0014	0161	0	510	0	0	0	510	(510)
0200		PERSONNEL SERVICES	2067		0015	0133	0	8,397	0	0	0	8,397	(8,397)
<b>2067 - KINSHIP SUPPORT - Total</b>							<b>398,807</b>	<b>119,743</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>119,743</b>	<b>279,064</b>
0200		NON-PERSONNEL SERVICES	3086	3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT	0020	0201	6,000	1,978	0	0	4,022	6,000	0
0200		NON-PERSONNEL SERVICES	3086		0040	0402	18,000	2,765	0	0	(1,725)	1,040	16,960



### Child and Family Services

**FEDERAL**

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	3086		0011	0111	1,681,000	407,135	0	0	0	407,135	1,273,865
0200		PERSONNEL SERVICES	3086		0013	0128	0	20,810	0	0	0	20,810	(20,810)
0200		PERSONNEL SERVICES	3086		0013	0131	0	1,727	0	0	0	1,727	(1,727)
0200		PERSONNEL SERVICES	3086		0013	0134	0	6,703	0	0	0	6,703	(6,703)
0200		PERSONNEL SERVICES	3086		0013	0135	0	2,584	0	0	0	2,584	(2,584)
0200		PERSONNEL SERVICES	3086		0013	0136	0	2,466	0	0	0	2,466	(2,466)
0200		PERSONNEL SERVICES	3086		0014	0141	0	179	0	0	0	179	(179)
0200		PERSONNEL SERVICES	3086		0014	0142	0	45,037	0	0	0	45,037	(45,037)
0200		PERSONNEL SERVICES	3086		0014	0147	455,551	0	0	0	0	0	455,551
0200		PERSONNEL SERVICES	3086		0014	0148	0	28,011	0	0	0	28,011	(28,011)
0200		PERSONNEL SERVICES	3086		0014	0154	0	318	0	0	0	318	(318)
0200		PERSONNEL SERVICES	3086		0014	0155	0	1,001	0	0	0	1,001	(1,001)
0200		PERSONNEL SERVICES	3086		0014	0157	0	797	0	0	0	797	(797)
0200		PERSONNEL SERVICES	3086		0014	0158	0	6,946	0	0	0	6,946	(6,946)
0200		PERSONNEL SERVICES	3086		0014	0159	0	20,190	0	0	0	20,190	(20,190)
0200		PERSONNEL SERVICES	3086		0014	0161	0	2,244	0	0	0	2,244	(2,244)
0200		PERSONNEL SERVICES	3086		0015	0133	0	28,527	0	0	0	28,527	(28,527)
<b>3086 - CHILD PROTECTIVE SVCS-FAMILY ASSESSMENT - Total</b>							<b>2,160,551</b>	<b>579,418</b>	<b>0</b>	<b>0</b>	<b>2,297</b>	<b>581,715</b>	<b>1,578,836</b>
0200		PERSONNEL SERVICES	3087	3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS	0011	0111	1,976,490	469,193	0	0	0	469,193	1,507,296
0200		PERSONNEL SERVICES	3087		0013	0128	0	16,539	0	0	0	16,539	(16,539)
0200		PERSONNEL SERVICES	3087		0013	0131	0	5,287	0	0	0	5,287	(5,287)
0200		PERSONNEL SERVICES	3087		0013	0134	0	1,512	0	0	0	1,512	(1,512)
0200		PERSONNEL SERVICES	3087		0013	0135	0	1,689	0	0	0	1,689	(1,689)
0200		PERSONNEL SERVICES	3087		0013	0136	0	3,190	0	0	0	3,190	(3,190)
0200		PERSONNEL SERVICES	3087		0013	0174	193,632	0	0	0	0	0	193,632
0200		PERSONNEL SERVICES	3087		0014	0141	0	237	0	0	0	237	(237)
0200		PERSONNEL SERVICES	3087		0014	0142	0	59,176	0	0	0	59,176	(59,176)
0200		PERSONNEL SERVICES	3087		0014	0147	535,629	0	0	0	0	0	535,629
0200		PERSONNEL SERVICES	3087		0014	0148	0	29,578	0	0	0	29,578	(29,578)
0200		PERSONNEL SERVICES	3087		0014	0152	0	1,122	0	0	0	1,122	(1,122)
0200		PERSONNEL SERVICES	3087		0014	0154	0	385	0	0	0	385	(385)
0200		PERSONNEL SERVICES	3087		0014	0155	0	1,254	0	0	0	1,254	(1,254)
0200		PERSONNEL SERVICES	3087		0014	0157	0	681	0	0	0	681	(681)
0200		PERSONNEL SERVICES	3087		0014	0158	0	7,553	0	0	0	7,553	(7,553)
0200		PERSONNEL SERVICES	3087		0014	0159	0	20,912	0	0	0	20,912	(20,912)
0200		PERSONNEL SERVICES	3087		0014	0161	0	2,903	0	0	0	2,903	(2,903)
0200		PERSONNEL SERVICES	3087		0015	0133	0	17,522	0	0	0	17,522	(17,522)
<b>3087 - CHILD PROTECTIVE SERVICES-INVESTIGATIONS - Total</b>							<b>2,705,750</b>	<b>638,733</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>638,733</b>	<b>2,067,017</b>
0200		NON-PERSONNEL SERVICES	3090	3090 - CLINICAL HEALTH SERVICES	0040	0408	2,000	150	0	0	1,850	2,000	0
0200		NON-PERSONNEL SERVICES	3090		0041	0409	207,184	16,325	186,675	0	0	203,000	4,184
0200		NON-PERSONNEL SERVICES	3090		0070	0702	5,000	0	0	0	5,000	5,000	0
0200		PERSONNEL SERVICES	3090		0011	0111	223,482	84,515	0	0	0	84,515	138,966

### Child and Family Services

**FEDERAL**

as of Jan 8, 2020

Approp	Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200		PERSONNEL SERVICES	3090		0012	0125	67,917	0	0	0	0	0	67,917
0200		PERSONNEL SERVICES	3090		0013	0129	0	6,193	0	0	0	6,193	(6,193)
0200		PERSONNEL SERVICES	3090		0014	0141	0	49	0	0	0	49	(49)
0200		PERSONNEL SERVICES	3090		0014	0142	0	7,477	0	0	0	7,477	(7,477)
0200		PERSONNEL SERVICES	3090		0014	0147	78,969	0	0	0	0	0	78,969
0200		PERSONNEL SERVICES	3090		0014	0148	0	5,422	0	0	0	5,422	(5,422)
0200		PERSONNEL SERVICES	3090		0014	0154	0	51	0	0	0	51	(51)
0200		PERSONNEL SERVICES	3090		0014	0155	0	153	0	0	0	153	(153)
0200		PERSONNEL SERVICES	3090		0014	0157	0	108	0	0	0	108	(108)
0200		PERSONNEL SERVICES	3090		0014	0158	0	1,383	0	0	0	1,383	(1,383)
0200		PERSONNEL SERVICES	3090		0014	0159	0	4,226	0	0	0	4,226	(4,226)
0200		PERSONNEL SERVICES	3090		0014	0161	0	370	0	0	0	370	(370)
0200		PERSONNEL SERVICES	3090		0015	0133	0	2,821	0	0	0	2,821	(2,821)
<b>3090 - CLINICAL HEALTH SERVICES - Total</b>							<b>584,552</b>	<b>129,242</b>	<b>186,675</b>	<b>0</b>	<b>6,850</b>	<b>322,767</b>	<b>261,785</b>
0200		PERSONNEL SERVICES	3091	3091 - NURSE CARE MANAGEMENT	0011	0111	1,115,426	366,191	0	0	0	366,191	749,235
0200		PERSONNEL SERVICES	3091		0013	0129	0	7,174	0	0	0	7,174	(7,174)
0200		PERSONNEL SERVICES	3091		0014	0141	0	271	0	0	0	271	(271)
0200		PERSONNEL SERVICES	3091		0014	0142	0	39,077	0	0	0	39,077	(39,077)
0200		PERSONNEL SERVICES	3091		0014	0147	302,280	0	0	0	0	0	302,280
0200		PERSONNEL SERVICES	3091		0014	0148	0	17,355	0	0	0	17,355	(17,355)
0200		PERSONNEL SERVICES	3091		0014	0152	0	5,180	0	0	0	5,180	(5,180)
0200		PERSONNEL SERVICES	3091		0014	0154	0	219	0	0	0	219	(219)
0200		PERSONNEL SERVICES	3091		0014	0155	0	720	0	0	0	720	(720)
0200		PERSONNEL SERVICES	3091		0014	0157	0	54	0	0	0	54	(54)
0200		PERSONNEL SERVICES	3091		0014	0158	0	5,424	0	0	0	5,424	(5,424)
0200		PERSONNEL SERVICES	3091		0014	0159	0	14,609	0	0	0	14,609	(14,609)
0200		PERSONNEL SERVICES	3091		0014	0161	0	1,642	0	0	0	1,642	(1,642)
0200		PERSONNEL SERVICES	3091		0015	0133	0	1,138	0	0	0	1,138	(1,138)
<b>3091 - NURSE CARE MANAGEMENT - Total</b>							<b>1,417,706</b>	<b>459,053</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>459,053</b>	<b>958,654</b>
0200		NON-PERSONNEL SERVICES	4010	4010 - ADOPTION AND GUARDIANSHIP SUBSIDY	0050	0501	8,848,211	2,144,707	0	0	0	2,144,707	6,703,504
<b>4010 - ADOPTION AND GUARDIANSHIP SUBSIDY - Total</b>							<b>8,848,211</b>	<b>2,144,707</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,144,707</b>	<b>6,703,504</b>
0200		NON-PERSONNEL SERVICES	4011	4011 - GUARDIANSHIP SUBSIDY ACTIVITY	0050	0501	2,457,114	0	0	0	0	0	2,457,114
<b>4011 - GUARDIANSHIP SUBSIDY ACTIVITY - Total</b>							<b>2,457,114</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,457,114</b>
0200		NON-PERSONNEL SERVICES	4012	4012 - GRANDPARENT SUBSIDY ACTIVITY	0040	0408	2,300	0	0	0	0	0	2,300
0200		NON-PERSONNEL SERVICES	4012		0040	0411	700	0	0	0	0	0	700
0200		NON-PERSONNEL SERVICES	4012		0041	0409	89,000	15,960	59,040	0	0	75,000	14,000
<b>4012 - GRANDPARENT SUBSIDY ACTIVITY - Total</b>							<b>92,000</b>	<b>15,960</b>	<b>59,040</b>	<b>0</b>	<b>0</b>	<b>75,000</b>	<b>17,000</b>
0200		NON-PERSONNEL SERVICES	6010	6010 - POLICY	0020	0201	10,325	0	0	0	10,325	10,325	0
0200		NON-PERSONNEL SERVICES	6010		0040	0402	0	676	0	0	(676)	0	0
0200		NON-PERSONNEL SERVICES	6010		0040	0408	20,000	390	0	0	9,610	10,000	10,000
0200		NON-PERSONNEL SERVICES	6010		0040	0411	1,254	0	0	0	0	0	1,254
0200		NON-PERSONNEL SERVICES	6010		0041	0409	70,000	0	16,979	23,823	0	40,802	29,199

### Child and Family Services

FEDERAL

as of Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	6010		0013	0174	193,632	0	0	0	0	0	193,632
<b>6010 - POLICY - Total</b>						<b>295,211</b>	<b>1,066</b>	<b>16,979</b>	<b>23,823</b>	<b>19,259</b>	<b>61,127</b>	<b>234,084</b>
0200	PERSONNEL SERVICES	6030	6030 - QUALITY ASSURANCE	0011	0111	465,471	130,966	0	0	0	130,966	334,505
0200	PERSONNEL SERVICES	6030		0014	0141	0	75	0	0	0	75	(75)
0200	PERSONNEL SERVICES	6030		0014	0142	0	13,874	0	0	0	13,874	(13,874)
0200	PERSONNEL SERVICES	6030		0014	0147	126,143	0	0	0	0	0	126,143
0200	PERSONNEL SERVICES	6030		0014	0148	0	7,777	0	0	0	7,777	(7,777)
0200	PERSONNEL SERVICES	6030		0014	0154	0	99	0	0	0	99	(99)
0200	PERSONNEL SERVICES	6030		0014	0155	0	336	0	0	0	336	(336)
0200	PERSONNEL SERVICES	6030		0014	0157	0	271	0	0	0	271	(271)
0200	PERSONNEL SERVICES	6030		0014	0158	0	1,922	0	0	0	1,922	(1,922)
0200	PERSONNEL SERVICES	6030		0014	0159	0	6,548	0	0	0	6,548	(6,548)
0200	PERSONNEL SERVICES	6030		0014	0161	0	657	0	0	0	657	(657)
0200	PERSONNEL SERVICES	6030		0015	0133	0	1,466	0	0	0	1,466	(1,466)
<b>6030 - QUALITY ASSURANCE - Total</b>						<b>591,614</b>	<b>163,992</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>163,992</b>	<b>427,622</b>
0200	PERSONNEL SERVICES	7020	7020 - WELL BEING	0011	0111	534,097	182,098	0	0	0	182,098	351,999
0200	PERSONNEL SERVICES	7020		0012	0125	59,867	0	0	0	0	0	59,867
0200	PERSONNEL SERVICES	7020		0013	0174	193,632	0	0	0	0	0	193,632
0200	PERSONNEL SERVICES	7020		0014	0141	0	143	0	0	0	143	(143)
0200	PERSONNEL SERVICES	7020		0014	0142	0	25,065	0	0	0	25,065	(25,065)
0200	PERSONNEL SERVICES	7020		0014	0147	160,964	0	0	0	0	0	160,964
0200	PERSONNEL SERVICES	7020		0014	0148	0	9,386	0	0	0	9,386	(9,386)
0200	PERSONNEL SERVICES	7020		0014	0154	0	122	0	0	0	122	(122)
0200	PERSONNEL SERVICES	7020		0014	0155	0	413	0	0	0	413	(413)
0200	PERSONNEL SERVICES	7020		0014	0157	0	163	0	0	0	163	(163)
0200	PERSONNEL SERVICES	7020		0014	0158	0	2,633	0	0	0	2,633	(2,633)
0200	PERSONNEL SERVICES	7020		0014	0159	0	7,757	0	0	0	7,757	(7,757)
0200	PERSONNEL SERVICES	7020		0014	0161	0	1,089	0	0	0	1,089	(1,089)
<b>7020 - WELL BEING - Total</b>						<b>948,559</b>	<b>228,871</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>228,871</b>	<b>719,689</b>
0200	NON-PERSONNEL SERVICES	8010	8010 - COMMUNITYPARTNERSHIP SERVICES	0020	0201	2,000	0	0	0	2,000	2,000	0
0200	PERSONNEL SERVICES	8010		0013	0174	193,632	0	0	0	0	0	193,632
<b>8010 - COMMUNITYPARTNERSHIP SERVICES - Total</b>						<b>195,632</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>193,632</b>
0200	NON-PERSONNEL SERVICES	8020	8020 - IN-HOME	0020	0201	5,000	0	0	0	5,000	5,000	0
0200	NON-PERSONNEL SERVICES	8020		0070	0702	5,000	0	0	0	0	0	5,000
0200	PERSONNEL SERVICES	8020		0011	0111	1,265,117	266,889	0	0	0	266,889	998,229
0200	PERSONNEL SERVICES	8020		0013	0134	0	6,600	0	0	0	6,600	(6,600)
0200	PERSONNEL SERVICES	8020		0014	0141	0	155	0	0	0	155	(155)
0200	PERSONNEL SERVICES	8020		0014	0142	0	42,850	0	0	0	42,850	(42,850)
0200	PERSONNEL SERVICES	8020		0014	0147	342,847	0	0	0	0	0	342,847
0200	PERSONNEL SERVICES	8020		0014	0148	0	15,890	0	0	0	15,890	(15,890)
0200	PERSONNEL SERVICES	8020		0014	0154	0	255	0	0	0	255	(255)
0200	PERSONNEL SERVICES	8020		0014	0155	0	856	0	0	0	856	(856)

### Child and Family Services

**FEDERAL**

as of Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0200	PERSONNEL SERVICES	8020		0014	0157	0	597	0	0	0	597	(597)
0200	PERSONNEL SERVICES	8020		0014	0158	0	3,948	0	0	0	3,948	(3,948)
0200	PERSONNEL SERVICES	8020		0014	0159	0	12,613	0	0	0	12,613	(12,613)
0200	PERSONNEL SERVICES	8020		0014	0161	0	2,301	0	0	0	2,301	(2,301)
0200	PERSONNEL SERVICES	8020		0015	0133	0	932	0	0	0	932	(932)
<b>8020 - IN-HOME - Total</b>						<b>1,617,964</b>	<b>353,884</b>	<b>0</b>	<b>0</b>	<b>5,000</b>	<b>358,884</b>	<b>1,259,080</b>
0200	NON-PERSONNEL SERVICES	8030	8030 - PREVENTION SERVICES	0040	0402	10,000	562	0	0	438	1,000	9,000
0200	NON-PERSONNEL SERVICES	8030		0040	0408	451,000	0	415,572	0	0	415,572	35,428
0200	NON-PERSONNEL SERVICES	8030		0040	0411	4,629	0	0	0	0	0	4,629
0200	NON-PERSONNEL SERVICES	8030		0040	0442	250,000	0	0	0	0	0	250,000
<b>8030 - PREVENTION SERVICES - Total</b>						<b>715,629</b>	<b>562</b>	<b>415,572</b>	<b>0</b>	<b>438</b>	<b>416,572</b>	<b>299,057</b>
<b>0200 - Total</b>						<b>57,868,424</b>	<b>8,804,377</b>	<b>3,683,103</b>	<b>389,314</b>	<b>1,047,100</b>	<b>13,923,893</b>	<b>43,944,531</b>

Jan 8, 2020

2

1:06:50 PM

**Child and Family Services**  
**January 2020**

**PRIVATE DONATIONS**

**as of Jan 8, 2020**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0450	NON-PERSONNEL SERVICES	1085	1085 - CUSTOMER SERVICES ACTIVITY	0040	0408	200	0	0	200
0450	NON-PERSONNEL SERVICES	1085		0040	0411	1,000	0	0	1,000
0450	NON-PERSONNEL SERVICES	1085		0040	0425	383	0	0	383
0450	NON-PERSONNEL SERVICES	1085		0041	0409	977	0	0	977
0450	NON-PERSONNEL SERVICES	1085		0050	0501	2,000	0	0	2,000
<b>1085 - CUSTOMER SERVICES ACTIVITY - Total</b>						<b>4,560</b>	<b>0</b>	<b>0</b>	<b>4,560</b>
<b>0450 - Total</b>						<b>4,560</b>	<b>0</b>	<b>0</b>	<b>4,560</b>

Jan 8, 2020

3

**Child and Family Services**  
**January 2020**

**OTHER FUNDING**

**as of Jan 8, 2020**

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Total Obligations	Available Balance
0600	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0050	0501	1,000,000	0	0	1,000,000
<b>2066 - CHILD PLACEMENT - Total</b>						<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>0600 - Total</b>						<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>

Jan 8, 2020

4

## Child and Family Services January 2020

**INTRA- DISTRICT**

as of Jan 8, 2020

Approp Fund	GAAP Category Title	Program Code 3	Program Code 3 with Title	CSG	Agy Object	Budget	YTD Expenditures	Act Encumbrance Bal	Pre Encumbrance Bal	Intra-District Balance	Total Obligations	Available Balance
0700	NON-PERSONNEL SERVICES	2030	2030 - TEEN SERVICES ACTIVITY	0041	0409	500,000	41,667	458,333	0	0	500,000	0
<b>2030 - TEEN SERVICES ACTIVITY - Total</b>						<b>500,000</b>	<b>41,667</b>	<b>458,333</b>	<b>0</b>	<b>0</b>	<b>500,000</b>	<b>0</b>
0700	NON-PERSONNEL SERVICES	2066	2066 - CHILD PLACEMENT	0050	0501	1,094,673	0	0	0	0	0	1,094,673
<b>2066 - CHILD PLACEMENT - Total</b>						<b>1,094,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,094,673</b>
0700	NON-PERSONNEL SERVICES	3092	3092 - HEALTHY HORIZON'S CLINIC	0041	0409	200,000	0	200,000	0	0	200,000	0
<b>3092 - HEALTHY HORIZON'S CLINIC - Total</b>						<b>200,000</b>	<b>0</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	<b>0</b>
<b>0700 - Total</b>						<b>1,794,673</b>	<b>41,667</b>	<b>658,333</b>	<b>0</b>	<b>0</b>	<b>700,000</b>	<b>1,094,673</b>
<b>Summary</b>						<b>220,982,277</b>	<b>40,762,920</b>	<b>21,824,260</b>	<b>2,034,782</b>	<b>7,264,184</b>	<b>71,886,146</b>	<b>149,096,131</b>
<b>Overall - Total</b>						<b>220,982,277</b>	<b>40,762,920</b>	<b>21,824,260</b>	<b>2,034,782</b>	<b>7,264,184</b>	<b>71,886,146</b>	<b>149,096,131</b>
<b>Overall - Total</b>						<b>220,982,277</b>	<b>40,762,920</b>	<b>21,824,260</b>	<b>2,034,782</b>	<b>7,264,184</b>	<b>71,886,146</b>	<b>149,096,131</b>

Jan 8, 2020

5

1:06:50 PM

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

## **All Purchase Order Report**

Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO590749	EASTBANC TECHNOLOGIES	0417	\$ 28,217.21	\$ (28,217.21)	\$ -
PO590966	MAGNIFICUS CORPORATION	0409	\$ 266,000.00	\$ (266,000.00)	\$ -
PO591089	TOTAL HEALTHCARE SOLUTIONS	0501	\$ 175,000.00	\$ (175,000.00)	\$ -
PO591116	SAFE SHORES	0501	\$ 1,150,000.00	\$ (1,150,000.00)	\$ -
PO591163	CHILDRENS CHOICE OF MD. INC.	0501	\$ 52,881.72	\$ (52,881.72)	\$ -
PO591264	SOUL SOURCE INC.	0501	\$ 88,138.38	\$ (88,138.38)	\$ -
PO592130	FOSTER & ADOPTIVE PARENT ADV	0501	\$ 200,000.00	\$ (200,000.00)	\$ -
PO592205	COMPUTER AID INC	0417	\$ 203,352.18	\$ (203,352.18)	\$ -
PO592229	COMPUTER AID INC	0417	\$ 186,882.60	\$ (186,882.60)	\$ -
PO592515	IKON OFFICE SOLUTIONS - BALTIM	0706	\$ 465,386.85	\$ (464,993.03)	\$ 393.82
PO592613	ARTISYS CORPORATION	0417	\$ 126,009.60	\$ (126,009.60)	\$ -
PO593150	COURAGE LLC	0417	\$ 72,413.50	\$ (72,413.50)	\$ -
PO593564	ADOPTIONS TOGETHER INC	0501	\$ 347,525.45	\$ (347,525.45)	\$ -
PO594181	SIVIC SOLUTIONS GROUP, LLC	0409	\$ 277,583.47	\$ (277,583.47)	\$ -
PO594188	DC. CHILDRENS TRUST FUND	0501	\$ 6,666.00	\$ (6,666.00)	\$ -
PO594591	GEORGIA AVE FAM SUPP COLLABOR	0501	\$ 1,758,768.44	\$ (1,724,379.67)	\$ 34,388.77
PO594592	COLLABORATIVE SOLUTIONS F	0501	\$ 2,202,711.51	\$ (2,174,287.43)	\$ 28,424.08
PO594593	EDGEWOOD/BROOKLAND FAM.SUPPORT	0501	\$ 2,353,896.92	\$ (2,219,106.10)	\$ 134,790.82
PO594594	EAST RIVER FAMILY STRENGTHENING	0501	\$ 3,361,769.82	\$ (2,914,312.48)	\$ 447,457.34
PO594595	FAR SOUTHEAST FAMILY	0501	\$ 2,943,066.11	\$ (2,302,851.75)	\$ 640,214.36
PO594887	COMPUTER AID INC	0417	\$ 50,358.96	\$ (50,358.96)	\$ -
PO594888	COMPUTER AID INC	0417	\$ 51,484.13	\$ (51,484.13)	\$ -
PO594983	COURTNEY S HOUSE INC	0501	\$ 93,786.08	\$ (93,786.08)	\$ -



**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO595087	WASH METRO AREA TRANSIT A	0507	\$ 45,000.00	\$ (42,289.80)	\$ 2,710.20
PO595088	BURLINGTON COAT FACTORY WAREHO	0507	\$ 107,985.00	\$ (107,985.00)	\$ -
PO595397	DOCUMENT SYSTEMS INC	0417	\$ 36,011.25	\$ (36,011.25)	\$ -
PO595398	THE FAMILY RECOVERY PROG, INC.	0409	\$ 5,194.72	\$ (5,194.72)	\$ -
PO595486	COMPUTER AID INC	0417	\$ 48,656.00	\$ (48,656.00)	\$ -
PO595499	RHG GROUP, INC.	0409	\$ 155,506.43	\$ (155,506.43)	\$ -
PO595799	MERIDIAN IMAGING SOLUTIONS	0706	\$ 472.50	\$ (472.50)	\$ -
PO596447	DR. ABYSSINIA WASHINGTON	0409	\$ 77,750.00	\$ (77,750.00)	\$ -
PO597218	FOSTER & ADOPTIVE PARENT ADV	0501	\$ 78,430.41	\$ (78,430.41)	\$ -
PO597660	YOUNG WOMEN S PROJECT	0507	\$ 359,994.83	\$ (304,078.81)	\$ 55,916.02
PO597706	DC. CHILDRENS TRUST FUND	0501	\$ 33,333.40	\$ (33,333.40)	\$ -
PO597733	CENTER FOR ADOPTION SUPPORT	0501	\$ 255,646.39	\$ (255,646.39)	\$ -
PO597773	BRADLEY AND ASSOCIATES LLC	0501	\$ 542,721.21	\$ (542,721.21)	\$ -
PO598112	DC HOUSING AUTHORITY	0501	\$ 350,000.00	\$ (350,000.00)	\$ -
PO598496	COMMUNITY FAMILY LIFE SERVICE,	0501	\$ 48,971.00	\$ (48,971.00)	\$ -
PO598497	MARY S CTR MATERNAL CHILD	0501	\$ 68,478.00	\$ -	\$ 68,478.00
PO598498	MARY S CTR MATERNAL CHILD	0501	\$ 77,739.00	\$ (77,739.00)	\$ -
PO598786	MULTI-HEALTH SYSTEMS INC	0409	\$ 33,390.45	\$ (33,390.45)	\$ -
PO599059	THE ELIZABETH MINISTRY	0501	\$ 213,161.98	\$ (213,161.98)	\$ -
PO599109	COMPUTER AID INC	0417	\$ 161,251.90	\$ (161,251.90)	\$ -
PO599247	THE ASSOCIATION FOR SUCCE	0501	\$ 8,000.00	\$ (8,000.00)	\$ -
PO599634	CHILDRENS CHOICE OF MD. INC.	0501	\$ 50,923.19	\$ (50,923.19)	\$ -
PO599934	DELOITTE CONSULTING LLP	0417	\$ 706,645.20	\$ (706,645.20)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO600199	DELOITTE CONSULTING LLP	0417	\$ 177,000.00	\$ (177,000.00)	\$ -
PO602264	COMPUTER AID INC	0417	\$ 83,790.00	\$ (83,790.00)	\$ -
PO602378	NEIGHBORHOOD LEGAL SERVICES	0501	\$ 100,000.00	\$ (100,000.00)	\$ -
PO602765	KONICA MINOLTA BUS SYS DBA MER	0706	\$ 567.00	\$ (567.00)	\$ -
PO603329	COMPUTER AID INC	0417	\$ 95,930.30	\$ (95,930.30)	\$ -
PO604284	DELOITTE CONSULTING LLP	0417	\$ 310,400.00	\$ (310,400.00)	\$ -
PO604523	PUBLIC CONSULTING GRP INC	0417	\$ 38,460.00	\$ (38,460.00)	\$ -
PO605168	YOUNG WOMEN S PROJECT	0501	\$ 279,578.46	\$ (207,751.76)	\$ 71,826.70
PO606061	MI CASA MY HOUSE INC.	0501	\$ 200,000.00	\$ (200,000.00)	\$ -
PO606150	COMPUTER AID, INC	0417	\$ 29,313.92	\$ (29,313.92)	\$ -
PO607239	DELOITTE CONSULTING, LLP	0417	\$ 499,392.00	\$ (499,392.00)	\$ -
PO607311	LEANOVATIONS, LLC	0417	\$ 16,044.07	\$ (16,044.07)	\$ -
PO608356	BURLINGTON COAT FACTORY WAREHO	0507	\$ 65,688.00	\$ (65,688.00)	\$ -
PO608887	THE ELIZABETH MINISTRY	0501	\$ 643,059.00	\$ (643,059.00)	\$ -
PO610521	EMERY ANALYTICS LLC	0502	\$ 900.00	\$ (900.00)	\$ -
PO610734	ABC TECHNICAL SOLUTIONS I	0704	\$ 3,865.90	\$ (3,865.90)	\$ -
PO611015	COLLABORATIVE SOLUTIONS F	0501	\$ 50,000.00	\$ (50,000.00)	\$ -
PO611030	FAR SOUTHEAST FAMILY	0501	\$ 95,000.00	\$ (95,000.00)	\$ -
PO611146	GEORGIA AVE FAM SUPP COLLABOR	0501	\$ 86,730.00	\$ (86,730.00)	\$ -
<b>Local Funds - RL0 - Total</b>			<b>\$ 22,702,880.44</b>	<b>\$ (21,218,280.33)</b>	<b>\$ 1,484,600.11</b>

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
 Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Intradistrict Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO590966	MAGNIFICUS CORPORATION	0409	\$ 94,583.97	\$ (94,583.97)	\$ -
PO599247	THE ASSOCIATION FOR SUCCE	0409	\$ 53,542.07	\$ (53,542.07)	\$ -
<b>Intradistrict Funds - RL0 - Total</b>			<b>\$ 148,126.04</b>	<b>\$ (148,126.04)</b>	<b>\$ -</b>

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO590749	EASTBANC TECHNOLOGIES	0417	\$ 62,400.00	\$ (62,400.00)	\$ -
PO590769	THE IQ BUSINESS GROUP IN	0417	\$ 92,469.90	\$ (92,469.90)	\$ -
PO590816	VALORIE V. GAINER	0409	\$ 62,982.40	\$ (54,170.92)	\$ 8,811.48
PO590870	MY SISTER'S PLACE	0409	\$ 50,000.00	\$ (50,000.00)	\$ -
PO590916	CHILDRENS NATIONAL MEDICAL CTR	0409	\$ 25,000.00	\$ -	\$ 25,000.00
PO591089	TOTAL HEALTHCARE SOLUTIONS	0409	\$ 151,016.56	\$ (151,016.56)	\$ -
PO591089	TOTAL HEALTHCARE SOLUTIONS	0502	\$ 70,244.75	\$ (68,446.97)	\$ 1,797.78
PO591183	SAUCE LABS INC	0442	\$ 16,068.00	\$ (16,068.00)	\$ -
PO591264	SOUL SOURCE INC.	0408	\$ 54,670.44	\$ (54,670.44)	\$ -
PO591303	WESTERN ILLINOIS UNIVERSITY	0409	\$ 16,979.00	\$ (16,979.00)	\$ -
PO591348	TOTAL HEALTHCARE SOLUTIONS	0409	\$ 96,408.00	\$ (93,766.50)	\$ 2,641.50
PO591402	ANALYTICA LLC	0417	\$ 202,599.96	\$ (202,599.96)	\$ -
PO591472	EMSL ANALYTICAL INC.	0409	\$ 15,000.00	\$ (3,140.04)	\$ 11,859.96
PO592126	AT&T MOBILITY	0507	\$ 735.00	\$ -	\$ 735.00
PO592128	CA INC.	0442	\$ 6,156.00	\$ (6,156.00)	\$ -
PO592129	LEXISNEXIS RISK SOLUTIONS	0417	\$ 11,582.42	\$ (11,582.42)	\$ -
PO592130	FOSTER & ADOPTIVE PARENT ADV	0408	\$ 6,495.00	\$ (6,495.00)	\$ -
PO592130	FOSTER & ADOPTIVE PARENT ADV	0409	\$ 40,000.00	\$ (40,000.00)	\$ -
PO592131	RJH AIR CONDITIONING	0406	\$ 5,532.00	\$ (5,532.00)	\$ -
PO592132	SIVIC SOLUTIONS GROUP, LLC	0409	\$ 136,999.92	\$ (136,999.92)	\$ -
PO592195	SQUEAKY CLEAN JANITORIAL SVCS	0430	\$ 38,834.20	\$ (38,834.20)	\$ -
PO592206	BARBARA C. MCINISS	0409	\$ 200.00	\$ (200.00)	\$ -
PO592207	MERRY C. HUDSON	0409	\$ 750.00	\$ (750.00)	\$ -
PO592208	HERBERT ST. CLAIR	0409	\$ 11,500.00	\$ (11,500.00)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO592210	A. S. ROBINSON & ASSOC., PLLC	0409	\$ 18,620.00	\$ (18,620.00)	\$ -
PO592216	ALICIA D. HUDSON	0409	\$ 4,800.00	\$ (4,800.00)	\$ -
PO592513	GOVERNMENT LEASING LLC	0405	\$ 1,459.20	\$ (1,459.20)	\$ -
PO592514	KDT HEALTHY OPTIONS LLC	0409	\$ 7,820.00	\$ (7,820.00)	\$ -
PO592515	RICOH USA INC.	0706	\$ 22,085.88	\$ (21,532.28)	\$ 553.60
PO592516	WASH METRO AREA TRANSIT A	0507	\$ 9,508.25	\$ (9,508.25)	\$ -
PO592573	ZIPCAR, INC.	0408	\$ 272,194.85	\$ (253,222.33)	\$ 18,972.52
PO592776	MULTICULTURAL COMMUNITY SERVIC	0409	\$ 16,365.08	\$ (16,365.08)	\$ -
PO592777	ANDEAN CONSULTING SOLUTIO	0409	\$ 17,040.56	\$ (17,040.56)	\$ -
PO593081	CLINICAL SOCIAL WORKS SVCS	0408	\$ 18,000.00	\$ (18,000.00)	\$ -
PO593087	NETSANITY, INC	0507	\$ 26,611.00	\$ (26,611.00)	\$ -
PO593476	TRANSPERFECT TRANSLATIONS,INC.	0409	\$ 15,965.24	\$ (15,965.24)	\$ -
PO593569	YELLOW CAB CO. OF DC, INC.	0408	\$ 36,000.00	\$ (35,538.48)	\$ 461.52
PO594173	FEDERAL EXPRESS CORPORATION	0409	\$ 940.02	\$ (940.02)	\$ -
PO594181	SIVIC SOLUTIONS GROUP, LLC	0409	\$ 119,302.33	\$ (82,812.39)	\$ 36,489.94
PO594183	CENTER FOR THE STUDY POLICY	0408	\$ 562,006.00	\$ (510,799.58)	\$ 51,206.42
PO594187	CAPITAL AREA ASSET BUILDING	0507	\$ 120,000.00	\$ (120,000.00)	\$ -
PO594188	DC. CHILDRENS TRUST FUND	0408	\$ 26,667.00	\$ (26,667.00)	\$ -
PO594596	GENERAL SERVICE ADMINISTRATION	0308	\$ 6,700.00	\$ (5,921.63)	\$ 778.37
PO594872	CAPITAL SERVICES AND SUPPLIES	0403	\$ 11,500.00	\$ (8,150.30)	\$ 3,349.70
PO595036	PREMIER OFFICE & MEDICAL SUPPL	0201	\$ 25,309.50	\$ (25,309.50)	\$ -
PO595036	PREMIER OFFICE & MEDICAL SUPPL	0411	\$ 1,461.50	\$ (1,461.50)	\$ -
PO595037	TYSON PROJECT MANAGEMENT	0409	\$ 5,449.60	\$ (5,449.60)	\$ -
PO595140	LANGUAGE LINE SERVICE INC	0409	\$ 18,380.93	\$ (18,380.93)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO595396	THOMSON REUTERS-WEST	0409	\$ 3,542.52	\$ (3,542.52)	\$ -
PO595397	DOCUMENT SYSTEMS INC	0409	\$ 82,534.97	\$ (63,972.47)	\$ 18,562.50
PO595398	THE FAMILY RECOVERY PROG, INC.	0409	\$ 159,867.75	\$ (159,867.75)	\$ -
PO595499	RHG GROUP, INC.	0409	\$ 73,786.84	\$ (73,786.84)	\$ -
PO595501	DISTRICT OF COLUMBIA CHILDRENS	0409	\$ 5,715.00	\$ (5,715.00)	\$ -
PO595572	CARMEN JEAN-BAPTISTE	0404	\$ 36,636.64	\$ (36,636.64)	\$ -
PO596042	TOUCAN PRINTING AND PROMO	0411	\$ 2,960.00	\$ (2,960.00)	\$ -
PO596173	CHAPIN HALL CENTER FOR CHILDRE	0408	\$ 35,000.00	\$ (35,000.00)	\$ -
PO596384	HI-TECH SOLUTION INC.	0441	\$ 21,000.00	\$ (21,000.00)	\$ -
PO596447	DR. ABYSSINIA WASHINGTON	0409	\$ 5,000.00	\$ (5,000.00)	\$ -
PO596603	THE IMPACT GROUP LLC	0409	\$ 9,360.00	\$ (9,360.00)	\$ -
PO596606	THE COLES GROUP, LLC	0408	\$ 44,916.00	\$ (39,462.00)	\$ 5,454.00
PO596606	THE COLES GROUP, LLC	0409	\$ 1,946.00	\$ (1,946.00)	\$ -
PO596686	PUBLIC PERFORMANCE MANAG.	0710	\$ 46,321.59	\$ (46,321.59)	\$ -
PO597207	CENTER FOR CHILD PROTECTION	0501	\$ 17,200.00	\$ (17,200.00)	\$ -
PO597706	DC. CHILDRENS TRUST FUND	0408	\$ 133,333.60	\$ (133,333.60)	\$ -
PO597808	SOFTWARE INFORMATION RESOURCE	0442	\$ 11,700.85	\$ (11,700.85)	\$ -
PO597809	COORDINATED CARE SVCS, INC.	0409	\$ 109,262.19	\$ (103,465.59)	\$ 5,796.60
PO597853	MVS INC	0710	\$ 305,352.50	\$ (305,352.50)	\$ -
PO597900	COMMUNITY CONNECTION	0409	\$ 183,199.50	\$ (145,417.37)	\$ 37,782.13
PO598410	STOCKBRIDGE CONSULTING LL	0442	\$ 18,575.00	\$ (18,575.00)	\$ -
PO598499	SUPRETECH INC.	0442	\$ 7,980.00	\$ (7,980.00)	\$ -
PO599156	DLT SOLUTIONS LLC	0442	\$ 23,823.02	\$ (23,823.02)	\$ -
PO599856	EXECUTIVE INFORMATION SYS LLC	0442	\$ 8,078.00	\$ (8,078.00)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO599933	DELOITTE CONSULTING LLP	0417	\$ 166,365.00	\$ (166,365.00)	\$ -
PO599934	DELOITTE CONSULTING LLP	0417	\$ 358,622.44	\$ (358,622.44)	\$ -
PO600023	THE IMPACT GROUP LLC	0704	\$ 3,865.00	\$ (3,865.00)	\$ -
PO600199	DELOITTE CONSULTING LLP	0417	\$ 135,500.00	\$ (135,500.00)	\$ -
PO600350	CHANGING TECHNOLOGIES INC	0442	\$ 4,912.55	\$ (4,912.55)	\$ -
PO600423	HI-TECH SOLUTION INC.	0710	\$ 3,871.80	\$ (3,871.80)	\$ -
PO600581	DELL MARKETING L.P.	0711	\$ 36,632.96	\$ (36,632.96)	\$ -
PO600596	AMERICAN SOCIETY FOR TRAINING	0425	\$ 3,248.00	\$ (3,248.00)	\$ -
PO600650	TRINITY COLLEGE OF DC	0408	\$ 8,060.00	\$ (8,060.00)	\$ -
PO601029	GALLAUDET UNIVERSITY	0409	\$ 24,833.50	\$ (24,833.50)	\$ -
PO601030	AMERICAN PUBLIC HUMAN SERVICES	0425	\$ 25,000.00	\$ (25,000.00)	\$ -
PO601032	CLINICAL SOCIAL WORKS SVCS	0408	\$ 42,330.00	\$ (27,030.00)	\$ 15,300.00
PO601033	DELL MARKETING L.P.	0442	\$ 63,626.50	\$ (63,626.50)	\$ -
PO601232	MVS INC	0219	\$ 5,099.00	\$ (5,099.00)	\$ -
PO601233	THE PITTMAN GROUP INC	0442	\$ 26,435.00	\$ (26,435.00)	\$ -
PO601234	LINKEDIN CORPORATION	0408	\$ 393.00	\$ (393.00)	\$ -
PO601234	LINKEDIN CORPORATION	0409	\$ 24,705.00	\$ (24,705.00)	\$ -
PO601253	AL S OFFICE PRODUCTS	0201	\$ 2,223.54	\$ (2,223.54)	\$ -
PO601259	MIDTOWN PERSONNEL INC	0409	\$ 698.50	\$ (698.50)	\$ -
PO601538	MVS INC	0442	\$ 57,653.92	\$ (57,653.92)	\$ -
PO602087	SOUL SOURCE INC.	0409	\$ 30,299.55	\$ (30,299.55)	\$ -
PO602633	CENTER FOR CHILD PROTECTION	0501	\$ 42,887.00	\$ (42,887.00)	\$ -
PO602952	EBSCO INDUSTRIES INC	0408	\$ 11,385.00	\$ (11,385.00)	\$ -
PO602953	SUPRETECH INC.	0710	\$ 5,124.00	\$ (5,124.00)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO603314	IDEMIA IDENTITY AND SECURIT	0442	\$ 4,263.00	\$ (4,263.00)	\$ -
PO603496	EXPERIAN MARKETING SOLUTI	0442	\$ 24,398.62	\$ (24,398.62)	\$ -
PO603496	EXPERIAN MARKETING SOLUTI	0417	\$ 5,105.00	\$ (5,105.00)	\$ -
PO603558	PMGL LLC	0406	\$ 58,500.00	\$ (58,500.00)	\$ -
PO603592	BE STRONG FAMILIES, NFP	0408	\$ 63,115.37	\$ (63,115.37)	\$ -
PO603710	ASSOCIATION OF ADMINISTRATORS	0425	\$ 6,500.00	\$ (6,500.00)	\$ -
PO603729	CHAPIN HALL CENTER FOR CHILDRE	0409	\$ 49,056.54	\$ (49,056.54)	\$ -
PO603822	CHILD WELFARE LEAGUE - AMERICA	0408	\$ 4,000.00	\$ (4,000.00)	\$ -
PO604523	PUBLIC CONSULTING GRP INC	0417	\$ 15,400.00	\$ (15,400.00)	\$ -
PO604720	CHILD WELFARE LEAGUE - AMERICA	0425	\$ 3,000.00	\$ (3,000.00)	\$ -
PO605184	AMERICAN BUSINESS SUPPLIE	0710	\$ 662,865.43	\$ (662,865.43)	\$ -
PO605194	CAREIT HEALTH LLC D/B/A NOWPOW	0408	\$ 167,379.96	\$ (133,100.00)	\$ 34,279.96
PO605756	MEDWAY AIR AMBULANCE	0502	\$ 18,900.00	\$ (18,900.00)	\$ -
PO605986	ABBY STAVITSKY	0408	\$ 5,000.00	\$ (5,000.00)	\$ -
PO605988	THE IQ BUSINESS GROUP IN	0417	\$ 95,566.78	\$ (95,566.78)	\$ -
PO606437	SOFTWARE INFORMATION RESOURCE	0442	\$ 3,990.00	\$ (3,990.00)	\$ -
PO606439	EASTBANC TECHNOLOGIES	0417	\$ 35,572.49	\$ (35,572.49)	\$ -
PO606455	MDM OFFICE SYSTEMS DBA	0408	\$ 17,999.10	\$ (17,999.10)	\$ -
PO606456	CHANGING TECHNOLOGIES INC	0442	\$ 16,295.36	\$ (16,295.36)	\$ -
PO606457	EMERY ANALYTICS LLC	0409	\$ 10,000.00	\$ (10,000.00)	\$ -
PO606624	AGILIAN LLC	0417	\$ 42,652.50	\$ (42,652.50)	\$ -
PO606625	PREMIER OFFICE & MEDICAL SUPPL	0408	\$ 10,758.00	\$ (10,758.00)	\$ -
PO606876	SHRED-IT USA LLC	0408	\$ 10,924.00	\$ (9,867.67)	\$ 1,056.33
PO607217	PMGL LLC	0430	\$ 12,416.00	\$ (8,045.00)	\$ 4,371.00



**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO607218	MDM OFFICE SYSTEMS DBA	0701	\$ 125,855.20	\$ (125,855.20)	\$ -
PO607239	DELOITTE CONSULTING, LLP	0417	\$ 116,067.00	\$ (116,067.00)	\$ -
PO607434	EAST RIVER FAMILY STRENGTHENG	0501	\$ 109,320.80	\$ (98,060.00)	\$ 11,260.80
PO607584	ASSOC. ADM. INTERSTATE COMPACT	0425	\$ 5,000.00	\$ (5,000.00)	\$ -
PO607841	PREDICT ALIGN PREVENT	0408	\$ 9,391.00	\$ (9,391.00)	\$ -
PO608065	THE PITTMAN GROUP INC	0442	\$ 12,575.00	\$ (12,575.00)	\$ -
PO608118	WASHINGTON OPPORTUNITY INSTITU	0408	\$ 5,600.00	\$ (5,600.00)	\$ -
PO608152	REINGOLD LINK LLC	0409	\$ 43,070.95	\$ (43,070.95)	\$ -
PO608363	RAVE WIRELESS, INC.	0442	\$ 7,255.00	\$ (7,255.00)	\$ -
PO608685	DELL COMPUTER CORP	0442	\$ 21,064.83	\$ (21,064.83)	\$ -
PO608764	COBER JOHNSON AND ROMNEY	0409	\$ 14,600.00	\$ (14,600.00)	\$ -
PO608886	FOSTER & ADOPTIVE PARENT ADV	0408	\$ 68,939.20	\$ (68,939.20)	\$ -
PO608924	TOTAL HEALTHCARE SOLUTIONS	0502	\$ 16,750.80	\$ (16,750.80)	\$ -
PO609453	CPRIME INC	0417	\$ 15,597.00	\$ (15,597.00)	\$ -
PO609455	CPRIME INC	0417	\$ 15,597.00	\$ (15,597.00)	\$ -
PO609934	DELOITTE CONSULTING, LLP	0417	\$ 56,832.00	\$ (56,832.00)	\$ -
PO610112	ABC TECHNICAL SOLUTIONS I	0219	\$ 25,333.58	\$ (25,333.58)	\$ -
PO610112	ABC TECHNICAL SOLUTIONS I	0710	\$ 54,648.45	\$ (54,648.45)	\$ -
PO610167	PAUL BROOKES PUBLISHING	0409	\$ 1,426.75	\$ (1,426.75)	\$ -
PO610168	FOSTER & ADOPTIVE PARENT ADV	0409	\$ 66,000.00	\$ (66,000.00)	\$ -
PO610181	ALIA	0402	\$ 4,000.00	\$ (4,000.00)	\$ -
PO610385	SUPRETECH INC.	0704	\$ 8,295.14	\$ (8,295.14)	\$ -
PO610412	MVS INC	0507	\$ 8,699.00	\$ (8,699.00)	\$ -
PO610501	HI-TECH SOLUTION INC.	0442	\$ 17,554.95	\$ (17,554.95)	\$ -

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**

Fiscal Year 2019 and Appropriation Year 2019 Only

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO610503	DUPONT COMPUTERS	0442	\$ 18,500.00	\$ (18,500.00)	\$ -
PO610519	CARASOFT TECHNOLOGY CORP	0442	\$ 2,515.00	\$ (2,515.00)	\$ -
PO610521	EMERY ANALYTICS LLC	0408	\$ 13,800.00	\$ (13,800.00)	\$ -
PO610734	ABC TECHNICAL SOLUTIONS I	0405	\$ 10,908.63	\$ (10,908.63)	\$ -
PO610734	ABC TECHNICAL SOLUTIONS I	0704	\$ 58,445.81	\$ (58,445.81)	\$ -
PO610810	TOTAL TRANSPORTATION TRAI	0408	\$ 5,400.00	\$ (5,400.00)	\$ -
PO610894	MVS INC	0442	\$ 21,183.00	\$ (21,183.00)	\$ -
PO610898	STOCKBRIDGE CONSULTING LL	0442	\$ 28,727.50	\$ (28,727.50)	\$ -
PO611135	YOUTH VILLAGES INC.	0408	\$ 46,788.00	\$ (46,788.00)	\$ -
<b>Federal Grants - RL0 - Total</b>			<b>\$ 7,349,073.46</b>	<b>\$ (7,052,552.35)</b>	<b>\$ 296,521.11</b>

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO611292	TOTAL HEALTHCARE SOLUTIONS	0501	\$ 250,000.00	\$ (34,353.44)	\$ 215,646.56
PO611380	WASH METRO AREA TRANSIT AUTH	0507	\$ 25,000.00	\$ -	\$ 25,000.00
PO611416	PUBLIC CONSULTING GRP INC	0417	\$ 22,250.00	\$ -	\$ 22,250.00
PO611449	DELOITTE CONSULTING, LLP	0417	\$ 1,107,878.27	\$ -	\$ 1,107,878.27
PO611465	EDGEWOOD/BROOKLAND FAM.SUPPORT	0501	\$ 2,464,755.43	\$ (430,158.43)	\$ 2,034,597.00
PO611470	MERRY C. HUDSON	0409	\$ 4,000.00	\$ (1,600.00)	\$ 2,400.00
PO611479	COLLABORATIVE SOLUTIONS F	0501	\$ 2,104,327.56	\$ (304,134.89)	\$ 1,800,192.67
PO611512	GEORGIA AVE FAM SUPP COLLABOR	0501	\$ 1,680,250.31	\$ (238,675.66)	\$ 1,441,574.65
PO611563	NORTHWEST MEDIA, INC.	0408	\$ 8,250.00	\$ (8,250.00)	\$ -
PO611566	ALICIA D. HUDSON	0409	\$ 6,000.00	\$ (5,600.00)	\$ 400.00
PO611571	PREMIER OFFICE & MEDICAL SUPPL	0201	\$ 19,800.00	\$ (9,217.50)	\$ 10,582.50
PO611579	CHILDRENS CHOICE OF MD. INC.	0501	\$ 40,000.00	\$ (18,090.00)	\$ 21,910.00
PO611585	A. S. ROBINSON & ASSOC., PLLC	0409	\$ 17,000.00	\$ (7,300.00)	\$ 9,700.00
PO611593	BEHAVIORAL AND EDUCATIONAL	0502	\$ 30,000.00	\$ -	\$ 30,000.00
PO611600	BARBARA C. MCINISS	0409	\$ 4,000.00	\$ (1,350.00)	\$ 2,650.00
PO611672	PMGL LLC	0430	\$ 43,944.00	\$ (11,253.00)	\$ 32,691.00
PO611672	PMGL LLC	0408	\$ 8,250.00	\$ (8,250.00)	\$ -
PO611711	EAST RIVER FAMILY STRENGTHENG	0501	\$ 3,686,030.85	\$ (188,969.73)	\$ 3,497,061.12
PO611763	TOTAL HEALTHCARE SOLUTIONS	0409	\$ 99,303.00	\$ (20,397.36)	\$ 78,905.64
PO611785	COURTNEY S HOUSE INC	0501	\$ 106,809.12	\$ -	\$ 106,809.12
PO611825	HERBERT ST. CLAIR	0409	\$ 12,000.00	\$ (2,250.00)	\$ 9,750.00
PO611890	FAR SOUTHEAST FAMILY	0501	\$ 2,891,625.18	\$ (621,968.45)	\$ 2,269,656.73
PO611930	THE COLES GROUP, LLC	0408	\$ 21,000.00	\$ (10,500.00)	\$ 10,500.00

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO611983	CHILDRENS NATIONAL MEDICAL CTR	0409	\$ 25,000.00	\$ -	\$ 25,000.00
PO612110	MULTI-HEALTH SYSTEMS INC	0502	\$ 35,025.00	\$ -	\$ 35,025.00
PO612488	COMPUTER AID, INC	0417	\$ 49,109.76	\$ -	\$ 49,109.76
PO612491	COMPUTER AID, INC	0417	\$ 49,109.76	\$ -	\$ 49,109.76
PO612978	FOSTER & ADOPTIVE PARENT ADV	0501	\$ 109,433.60	\$ -	\$ 109,433.60
PO613215	FOSTER & ADOPTIVE PARENT ADV	0402	\$ 3,500.00	\$ -	\$ 3,500.00
PO613215	FOSTER & ADOPTIVE PARENT ADV	0409	\$ 50,000.00	\$ -	\$ 50,000.00
PO613215	FOSTER & ADOPTIVE PARENT ADV	0501	\$ 200,000.00	\$ (126,750.00)	\$ 73,250.00
PO613349	DISTRICT OF COLUMBIA CHILDRENS	0501	\$ 1,150,000.00	\$ -	\$ 1,150,000.00
PO613706	EMSL ANALYTICAL INC.	0409	\$ 15,000.00	\$ (1,150.05)	\$ 13,849.95
PO613707	CHILDREN'S FRIEND AND SERVICE	0502	\$ 60,000.00	\$ -	\$ 60,000.00
PO615090	MEDWAY AIR AMBULANCE	0502	\$ 12,900.00	\$ (12,900.00)	\$ -
PO615092	CENTER FOR ADOPTION SUPPORT	0501	\$ 321,105.66	\$ (41,656.50)	\$ 279,449.16
PO615164	REINGOLD LINK LLC	0501	\$ 47,305.00	\$ (11,205.25)	\$ 36,099.75
PO615377	AMERICAN PUBLIC HUMAN SERVICES	0425	\$ 3,400.00	\$ -	\$ 3,400.00
PO616119	COBER JOHNSON AND ROMNEY	0409	\$ 3,000.00	\$ -	\$ 3,000.00
PO616863	MARY S CTR MATERNAL CHILD	0501	\$ 150,000.00	\$ -	\$ 150,000.00
PO616875	NEIGHBORHOOD LEGAL SERVICES	0501	\$ 200,000.00	\$ -	\$ 200,000.00
PO616890	COMMUNITY CAFE EXPRESS	0409	\$ 8,300.00	\$ (8,300.00)	\$ -
PO617008	DELOITTE CONSULTING, LLP	0417	\$ 107,300.00	\$ -	\$ 107,300.00
PO617143	ADOPTIONS TOGETHER INC	0501	\$ 383,655.71	\$ (49,559.50)	\$ 334,096.21
PO617171	CHAPIN HALL CENTER FOR CHILDRE	0408	\$ 35,000.00	\$ -	\$ 35,000.00
PO617363	BRADLEY AND ASSOCIATES LLC	0501	\$ 320,362.18	\$ (4,678.38)	\$ 315,683.80

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number - Local Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO618569	LIFE DEEDS, INC.	0501	\$ 280,000.00	\$ (280,000.00)	\$ -
PO618570	EAST RIVER FAMILY STRENGTHENG	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO618575	EAST RIVER FAMILY STRENGTHENG	0501	\$ 280,000.00	\$ (280,000.00)	\$ -
PO618578	NORTH CAPITOL COLLABORATIVE	0501	\$ 280,000.00	\$ (280,000.00)	\$ -
PO618660	SASHA BRUCE YOUTHWORK	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO618674	SMART FROM THE START, INC	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO618866	FAR SOUTHEAST FAMILY	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO618867	MARTHA'S TABLE INC	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO618875	COMMUNITY OF HOPE INC	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO619036	SKY LLC DBA/US OFFICE SOL	0501	\$ 5,999.00	\$ -	\$ 5,999.00
PO619041	MAGNIFICUS CORPORATION GOVERNMENT	0409	\$ 227,749.74	\$ -	\$ 227,749.74
PO619172	A WIDER CIRCLE	0501	\$ 280,000.00	\$ -	\$ 280,000.00
PO619415	COMPUTER AID, INC	0417	\$ 49,094.08	\$ -	\$ 49,094.08
PO619451	CENTER FOR THE STUDY	0409	\$ 449,782.00	\$ (31,272.90)	\$ 418,509.10
PO619607	CHILD WELFARE LEAGUE - AMERICA	0425	\$ 3,000.00	\$ -	\$ 3,000.00
<b>Local Funds - RL0 - Total</b>			<b>\$ 21,526,605.21</b>	<b>\$ (3,049,791.04)</b>	<b>\$ 18,476,814.17</b>

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

**All Purchase Order Report**  
 Fiscal Year 2020 and Appropriation Year 2020 Only  
 as of Jan 15, 2020

Purchase Order Number Intradistrict Funds	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO617363	BRADLEY AND ASSOCIATES LLC	0409	\$ 499,999.92	\$ (83,333.32)	\$ 416,666.60
PO619041	MAGNIFICUS CORPORATION GOVERNMENT	0409	\$ 200,000.00	\$ -	\$ 200,000.00
<b>Intradistrict Funds - RL0 - Total</b>			<b>\$ 699,999.92</b>	<b>\$ (83,333.32)</b>	<b>\$ 616,666.60</b>

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO611272	RICOH USA INC.	0405	\$ 13,920.00	\$ (5.86)	\$ 13,914.14
PO611272	RICOH USA INC.	0706	\$ 472,085.88	\$ (12,447.40)	\$ 459,638.48
PO611298	CRADLE SYSTEMS LLC	0417	\$ 186,450.00	\$ (186,450.00)	\$ -
PO611367	SIVIC SOLUTIONS GROUP, LLC	0409	\$ 137,000.00	\$ (22,833.32)	\$ 114,166.68
PO611375	THE FAMILY RECOVERY PROG, INC.	0409	\$ 203,000.00	\$ (27,171.86)	\$ 175,828.14
PO611437	EQUIFAX CREDIT INFO. SVCS.	0501	\$ 1,285.00	\$ -	\$ 1,285.00
PO611449	DELOITTE CONSULTING, LLP	0417	\$ 551,183.22	\$ -	\$ 551,183.22
PO611472	GENERAL SERVICE ADMINISTRATION	0308	\$ 7,500.00	\$ -	\$ 7,500.00
PO611513	RJH AIR CONDITIONING	0409	\$ 5,218.75	\$ -	\$ 5,218.75
PO611521	DC. CHILDRENS TRUST FUND	0408	\$ 200,000.00	\$ (100,000.00)	\$ 100,000.00
PO611548	MULTICULTURAL COMMUNITY SERVIC	0409	\$ 8,000.00	\$ -	\$ 8,000.00
PO611578	SOUL SOURCE INC.	0408	\$ 70,000.00	\$ (26,266.17)	\$ 43,733.83
PO611605	ANDEAN CONSULTING SOLUTIO	0409	\$ 8,000.00	\$ -	\$ 8,000.00
PO611612	CARMEN JEAN-BAPTISTE	0404	\$ 19,288.12	\$ (10,386.48)	\$ 8,901.64
PO611613	YELLOW CAB CO. OF DC, INC.	0404	\$ 4,720.00	\$ (2,673.45)	\$ 2,046.55
PO611698	RHG GROUP, INC.	0409	\$ 57,490.32	\$ (57,490.32)	\$ -
PO611704	KONICA MINOLTA BUS SYS DBA MER	0405	\$ 472.50	\$ -	\$ 472.50
PO611754	TRANSPERFECT TRANSLATIONS,INC.	0409	\$ 8,000.00	\$ -	\$ 8,000.00
PO611774	EXPERIAN INFORMATION SOLUTIONS	0501	\$ 375.00	\$ -	\$ 375.00
PO611787	WESTERN ILLINOIS UNIVERSITY	0409	\$ 16,979.00	\$ -	\$ 16,979.00
PO611817	THE IQ BUSINESS GROUP INC	0417	\$ 110,392.00	\$ (27,003.20)	\$ 83,388.80
PO611833	VALORIE V. GAINER	0409	\$ 75,000.00	\$ (15,960.00)	\$ 59,040.00
PO611861	LEANOVAIONS, LLC	0409	\$ 150,000.00	\$ (28,042.72)	\$ 121,957.28

**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO611889	PUBLIC PERFORMANCE MANAG.	0442	\$ 15,213.00	\$ (15,213.00)	\$ -
PO611891	SIVIC SOLUTIONS GROUP, LLC	0409	\$ 380,885.80	\$ (14,738.71)	\$ 366,147.09
PO611903	ZIPCAR INC.	0403	\$ 272,194.85	\$ (28,727.96)	\$ 243,466.89
PO611936	EASTBANC TECHNOLOGIES	0417	\$ 33,784.87	\$ (33,784.87)	\$ -
PO611958	TYSON PROJECT MANAGEMENT	0409	\$ 5,667.52	\$ -	\$ 5,667.52
PO611973	CARASOFT TECHNOLOGY CORP	0442	\$ 27,669.40	\$ -	\$ 27,669.40
PO611976	SHRED-IT USA LLC	0409	\$ 2,020.00	\$ (374.00)	\$ 1,646.00
PO612008	WASH METRO AREA TRANSIT A	0507	\$ 50,000.00	\$ (10,367.85)	\$ 39,632.15
PO612272	COMPUTER AID, INC	0417	\$ 193,840.00	\$ (45,940.08)	\$ 147,899.92
PO612486	COMPUTER AID, INC	0417	\$ 195,660.00	\$ (44,316.99)	\$ 151,343.01
PO612488	COMPUTER AID, INC	0417	\$ 15,033.60	\$ (13,780.80)	\$ 1,252.80
PO612490	COMPUTER AID, INC	0417	\$ 15,033.60	\$ (13,373.64)	\$ 1,659.96
PO612491	COMPUTER AID, INC	0417	\$ 15,033.60	\$ (12,026.88)	\$ 3,006.72
PO612975	FEDERAL EXPRESS CORPORATION	0409	\$ 1,090.30	\$ (163.53)	\$ 926.77
PO612976	ARTISYS CORPORATION	0417	\$ 128,505.60	\$ (34,535.88)	\$ 93,969.72
PO613348	DOCUMENT SYSTEMS INC	0409	\$ 44,561.97	\$ (44,561.97)	\$ -
PO614453	GOVERNMENT LEASING LLC	0706	\$ 608.00	\$ (364.80)	\$ 243.20
PO614454	LEXISNEXIS RISK SOLUTIONS FL	0417	\$ 2,901.87	\$ -	\$ 2,901.87
PO614746	YELLOW CAB CO. OF DC, INC.	0403	\$ 11,100.00	\$ (3,710.42)	\$ 7,389.58
PO615077	LANGUAGE LINE SERVICE INC	0409	\$ 28,999.68	\$ -	\$ 28,999.68
PO615166	MVS INC	0442	\$ 27,327.00	\$ (27,327.00)	\$ -
PO615864	AMERICAN BUSINESS SUPPLIE	0201	\$ 1,957.46	\$ -	\$ 1,957.46
PO615864	AMERICAN BUSINESS SUPPLIE	0702	\$ 275.25	\$ -	\$ 275.25



**Question 9: Provide a list of every purchase order in place for FY19 and FY 20. For each purchase order, detail the amount that has been paid against it, to date.**

### **All Purchase Order Report**

Fiscal Year 2020 and Appropriation Year 2020 Only  
as of Jan 15, 2020

Purchase Order Number Federal Grants	Vendor Name	Comp Source Group	PO Amount	PO Expenses	PO Balance
PO616110	NETSANITY INC	0501	\$ 26,611.00	\$ (26,611.00)	\$ -
PO616749	PREMIER OFFICE & MEDICAL SUPPL	0201	\$ 3,992.43	\$ (3,992.43)	\$ -
PO616749	PREMIER OFFICE & MEDICAL SUPPL	0702	\$ 571.11	\$ (571.11)	\$ -
PO616861	YOUTH VILLAGES INC.	0409	\$ 26,241.00	\$ -	\$ 26,241.00
PO616862	PREDICT ALIGN PREVENT	0408	\$ 215,572.00	\$ -	\$ 215,572.00
PO617577	CAPITAL AREA ASSET BUILDING	0507	\$ 120,000.00	\$ (60,000.00)	\$ 60,000.00
PO618577	SUPRETECH INC.	0442	\$ 33,330.11	\$ -	\$ 33,330.11
PO619202	RHG GROUP, INC.	0409	\$ 172,878.03	\$ -	\$ 172,878.03
PO619239	SOFTWARE INFORMATION RESOURCE	0442	\$ 12,185.60	\$ -	\$ 12,185.60
PO619240	EXECUTIVE INFORMATION SYS LLC	0442	\$ 8,078.00	\$ -	\$ 8,078.00
PO619430	SOFTWARE INFORMATION RESOURCE	0442	\$ 2,394.00	\$ -	\$ 2,394.00
<b>Federal Grants - RL0 - Total</b>			<b>\$ 4,397,576.44</b>	<b>\$ (951,213.70)</b>	<b>\$ 3,446,362.74</b>

## CFSA Contracts Report Q13 - FY19

Provider	Contract Amount	Funding Source	Procurement Method	Contract Title/Description	Start Date	Expiration Date	Contract Deliverables/Outcomes	Corrective Action/Technical Assistance	CFSA UNIT	Contract Specialist
A Plus Success LLC	\$500,000.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Tutoring Services	06/03/19	06/02/20	Submit tutoring recommendations, including results of pre-assessment; submit individual learning plan; submit a monthly tutoring progress report; submit monthly tutoring summary; submit an interim and post-assessment; submit a written unusual report; and submit a verbal unusual report.	None	Office of Well Being (OWB)	Calvin Mcfadden
ABB Enterprises, Inc.	\$10,500.00	FEDERAL 8200	Small Purchase	Maryland Risk Assessment / Lead Inspection Services	01/06/19	01/05/20	Provide Lead Inspection/Risk Assessments for CFSA's Kinship Maryland foster homes located in MD (Clients) and provide Analytical report and clearance inspection report	None	Program Operations (PO)	Pamela Glover
ABC Technical Solutions, Inc.	\$7,998,203.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	IT Supplies and Hardware Accessories Purchase for CISA staff with repair and replacement requests for FY-2019.	09/13/19	09/20/19	ABC Technical Solutions, Inc. shall deliver IT Supplies and Hardware Accessories as specified in the SOW.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Adoptions Together	\$215,976.97	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre & Post Permanency Services	10/01/18	03/31/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Adoptions Together	\$71,992.32	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre & Post Permanency Services	04/01/19	05/31/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Adoptions Together	\$143,984.64	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre and Post Permanency Services	06/01/19	09/30/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Adoptions Together	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre and Post Permanency Services	05/23/19	09/30/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Adoptions Together	\$2,891.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre and Post Permanency Services	06/01/19	09/30/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Adoptions Together	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre and Post Permanency Services	09/06/19	09/30/19	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Air Land and Water Engineering, Inc	\$10,500.00	LOCAL 0100	Small Purchase	Maryland Risk Assessment / Lead Inspection Services	01/06/19	01/05/20	Provide Lead Inspection/Risk Assessments for CFSA's Kinship Maryland foster homes located in MD (Clients) and provide Analytical report and clearance inspection report	None	Program Operations (PO)	Pamela Glover
Alia	\$4,000.00	LOCAL 0100	Single Quote	Kinship Training	09/16/19	09/15/20	The District of Columbia ("District"), Child and Family Services Agency ("CFSA"), on behalf of the Kinship Support Services Administration is seeking a contractor to provide a single four (4) hour in-service training session for thirty-two (32) kinship licensing staff, Resource Development Specialists, FTM Facilitators, and management staff on the topic "Building Our Resilience".	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Alicia Hudson	\$5,000.00	LOCAL 0100	Small Purchase	Hearing Examiner Services	09/16/19	09/15/20	Bi-weekly Timesheets	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
American Business Supplies	\$662,865.43	LOCAL 0100	Competitive Sealed Bid (IFB)	Purchasing of Lenovo Laptops	06/13/19	09/30/19	Agency is purchasing Lenovo ThinkPad A485 20MVCTO1WW Rx laptops to refresh computers for Agency Social Workers and staff.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
American Public Human Services Administration	\$25,000.00	FEDERAL 8200	Exempt from Competition	APHS/NIECE Annual Service Fee for 2019	03/11/19	03/10/20	APHS/NIECE Annual Service Fee for 2019	None	Program Operations (PO)	Pamela Glover

American Public Human Services Administration	\$25,000.00	FEDERAL 8200	Exempt from Competition	American Public Human Services Administration - NEICE 2019 - Access to the national database, which includes and annual user fee, to use the database created by APHSA for the implementation of the national electronic web-based system for administration of the Interstate Compact on the Placement of Children (ICPC) hereafter referred to as the National Electronic Interstate Compact Enterprise (NEICE).	03/11/19	03/10/20	APHSA/NEICE Annual Service Fee for FY2019	None	Program Operations (PO)	Pamela Glover
Andean Consulting Solutions International, LLC (ACSI)	\$8,000.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Document Translations and Face-to-Face Interpretation Services - Document Translation of Vital Documents and Face-to-Face Language Interpretation for Limited English Proficient (LEP) or Non English Proficient (NEP) individuals served by the District of Columbia.	02/01/19	01/31/20	Provide the District's limited and non-English proficient (LEP/NEP) populations served or encountered by District government agencies.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Angela Robinson	\$17,000.00	FEDERAL 8200	Small Purchase	Hearing Examiner	04/13/19	04/12/20	Bi-Weekly Time Sheets; and Unusual Incidents	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Angela Robinson	\$1,625.00	FEDERAL 8200	Small Purchase	Hearing Examiner	04/13/19	04/12/20	Bi-Weekly Time Sheets; and Unusual Incidents	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Artisys Corporation	\$126,585.60	LOCAL 0100	Sole Source	Oracle SQL Developer/Programmer & Software Tester	10/01/18	09/30/19	1. Approved Timesheet Report 2. Certified Payroll Report 3. Non-Disclosure Agreement (NDA) 4. Background Check	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Artisys Corporation	\$126,585.60	LOCAL 0100	Sole Source	Oracle SQL Developer/Programmer & Software Tester	10/01/18	09/30/19	1. Approved Timesheet Report 2. Certified Payroll Report 3. Non-Disclosure Agreement (NDA) 4. Background Check	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Artisys Corporation	\$0.00	LOCAL 0100	Sole Source	Oracle SQL Developer/Programmer & Software Tester	01/01/19	09/30/20	1. Approved Timesheet Report 2. Certified Payroll Report 3. Non-Disclosure Agreement (NDA) 4. Background Check	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala

AT&T Mobility	\$9,428.45	FEDERAL 8200	Small Purchase	Cell Phones	10/01/18	10/05/18	8.1 Documentation of a recommended technical solution for developing an integrated, end-to-end application solution that meets federal compliance under the Comprehensive Child Welfare Information System (CCWIS) requirements. 8.2 Documentation of comprehensive data quality plan for at least one (1) program area to reduce data duplication, integration of similar data elements, and streamline agency practice. 8.3 Documentation of all non-functional requirements and criteria for new CCWIS application including delivery methodology, high level IT architecture, testing strategy, and business imperatives. This documentation must provide sufficient detail to support the creation and release of an agency's contract and procurement document (i.e. Request for Proposal, Invitation for Bid). 8.4 Review and presentation of at least three (3) application prototypes that highlight optimized work flows improved data entry, and enhanced graphical	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Barbara McInnis	\$4,000.00	LOCAL 0100	Small Purchase	Hearing Examiner Services	09/18/19	09/17/20	Bi-weekly Timesheets	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Behavioral & Educational Solutions, PC	\$27,500.00	LOCAL 0100	Small Purchase	Bilingual Psych Evaluation	09/06/19	09/05/20	1. The contractor shall provide clinical interview of the clients; 2. The contractor shall review of all pertinent medical, mental health and social history documentation; 3. The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; 4. The Contractor shall provide a psychological report in English within 30 days of completing the assessment; 5. The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; 6. The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Office of Well Being (OWB)	Aaron Holland
BlueBay	\$39.00	LOCAL 0100	Small Purchase	Office Supplies	09/20/19	09/20/19	Office Supplies	None	CPA	Hubert King
Boys Town Washington DC, Inc.	\$102,899.70	LOCAL 0100	Competitive Sealed Proposals (RFP)	Girls Traditional Group Home	10/01/18	10/31/18	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Program Operations (PO)	Lisa Minor-Smith
Boys Town Washington DC, Inc.	\$347,326.83	LOCAL 0100	Competitive Sealed Proposals (RFP)	Girls Traditional Group Home	11/01/18	05/22/19	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Program Operations (PO)	Lisa Minor-Smith

Boystown	\$1,225,592.99	FEDERAL 8200	Human Care Agreement (HCA)	HCA - Traditional Group Home - Boys	10/01/18	05/22/19	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Boystown	\$988,654.89	FEDERAL 8200	Human Care Agreement (HCA)	HCA-Traditional Group Home - Boys	05/23/19	11/22/19	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Bradley & Associates, LLC	\$796,985.68	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Well Being (OWB)	Calvin Mcfadden
Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden

Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Bradley and Associates, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Bradley and Associates, LLC	\$11,739.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/18	10/23/19	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Brookes Publishing	\$1,426.75	FEDERAL 8200	Exempt from Competition	ASQ Service Agreement	09/14/19	09/13/20	1. Limited, non-exclusive, non-transferable license of rights to convert Ages and Stages Questionnaires (ASQ), in English, from print to electronic format to: a) Design and develop an adaptation in GAIN ABS that: (1) enables ASQ-3 (in English) questionnaire completion by Social Workers; (2) delivers, stores, and reports results from ASQ-3 questionnaires for Social Worker review; and (3) allows access to English-language Learning Activities content by Social Workers; b.Allow Brookes to review the Electronic Format prior to use by CFSA, as described in Paragraph 6; c.Limit access to the Electronic Format to no more than 300 Social Workers; and d.Ensure that access to ASQ content and the data gathered using ASQ-3 are kept secure within GAIN ABS.	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Burlington Coat Factory	\$65,688.00	LOCAL 0100	Small Purchase	2019 Burlington Gift cards	08/16/19	08/15/20	2019 Burlington Gift cards	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Capital Consulting LLC DBA Tharseo IT	\$7,667.93	LOCAL 0100	DC Supply Schedule	Oracle extended support renewal	04/10/19	02/01/20	The Contractor shall make electronic delivery to CA for maintenance licenses for Oracle Software Extended Support which provide maintenance assistance for current Oracle Database which is backend database for FACES.NET Application.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala

Carahsoft Technology Corp	\$0.00	LOCAL 0100	Small Purchase	AWS Subscriptions	09/06/19	09/05/20	<p>The Contractor shall make electronic delivery to CA for maintenance licenses for Amazon Web Services (AWS) Subscription which allow Agency to run mFaces Mobile Application, Foster Parent Mobile App and Youth Connect Mobile App Backend infrastructure.</p> <p>mFaces Mobile App is available to over 300 Social Workers and it allows staff to pull Client/Case related information on the phone. Staff can add contact notes using Mobile mFaces App as well. Foster Parent Mobile app is available to over 250 Foster Parents and provides a convenient way for Foster Parent to pull kids information such as Medicaid, School etc. Youth Connect App is rolled out to over 100 kids under Agency care and provides information related to appointments, job openings, trainings, events etc.</p>	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Carahsoft Technology Corp	\$0.00	LOCAL 0100	Small Purchase	AWS Subscriptions	09/06/19	09/05/20	<p>The Contractor shall make electronic delivery to CA for maintenance licenses for Amazon Web Services (AWS) Subscription which allow Agency to run mFaces Mobile Application, Foster Parent Mobile App and Youth Connect Mobile App Backend infrastructure.</p> <p>mFaces Mobile App is available to over 300 Social Workers and it allows staff to pull Client/Case related information on the phone. Staff can add contact notes using Mobile mFaces App as well. Foster Parent Mobile app is available to over 250 Foster Parents and provides a convenient way for Foster Parent to pull kids information such as Medicaid, School etc. Youth Connect App is rolled out to over 100 kids under Agency care and provides information related to appointments, job openings, trainings, events etc.</p>	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala

CareIT Health LLC d/b/a NowPow	\$201,200.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Community Resource Directory	06/13/19	06/12/20	<p>1Community Resource Application: §C.5.5.2.1Availability of application CFSA and NCCF staffPhone and Android mobile phones4 months from start of contracting periodIdentified CFSA and NCCF Staff</p> <p>2Referral Analytic Reports; §C.5.5.3.21EmailMonthly 15th of the following monthCA</p> <p>3Search Analytic Report; §C.5.5.3.21EmailMonthly 15th of the following monthCA</p> <p>4Start-up Plan; §C.5.21EmailWithin 30 days post-awardCA</p> <p>5Staff Training Plan; §C.5.21EmailWithin 2 months of application completion and ongoing for new staffIdentified CFSA and NCCF Staff</p> <p>6Monthly Report Template; §C.5.2 and §C.5.5.3.11EmailWithin 30 days post contract awardCA</p> <p>7Risk Management and Continuity of Operations Plan; §C.5.21EmailWithin 30 days post-awardCA</p> <p>9Training Materials; §H.12.31EmailWithin 30 days post contract awardCA</p> <p>10Report of Continuously maintained database of equipment; §C.5.5.2.2</p>	None	Office of the Director (OD)	Monica Brown
CareIT Health LLC d/b/a NowPow	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Community Resource Directory	06/13/19	06/12/20	<p>1Community Resource Application: §C.5.5.2.1Availability of application CFSA and NCCF staffPhone and Android mobile phones4 months from start of contracting periodIdentified CFSA and NCCF Staff</p> <p>2Referral Analytic Reports; §C.5.5.3.21EmailMonthly 15th of the following monthCA</p> <p>3Search Analytic Report; §C.5.5.3.21EmailMonthly 15th of the following monthCA</p> <p>4Start-up Plan; §C.5.21EmailWithin 30 days post-awardCA</p> <p>5Staff Training Plan; §C.5.21EmailWithin 2 months of application completion and ongoing for new staffIdentified CFSA and NCCF Staff</p> <p>6Monthly Report Template; §C.5.2 and §C.5.5.3.11EmailWithin 30 days post contract awardCA</p> <p>7Risk Management and Continuity of Operations Plan; §C.5.21EmailWithin 30 days post-awardCA</p> <p>9Training Materials; §H.12.31EmailWithin 30 days post contract awardCA</p> <p>10Report of Continuously maintained database of equipment; §C.5.5.2.2</p>	None	Office of the Director (OD)	Monica Brown
Carmen Jean Baptiste	\$36,718.82	LOCAL 0100	Small Purchase	Car Wash/Detailing Services	03/21/19	03/20/20	Clean CFSA Fleet Vehicles as request by the CA or his/her designee at 200 I Street SE	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Carmen Jean Baptiste	\$0.00	LOCAL 0100	Small Purchase	Car Wash/Detailing Services	03/21/19	03/20/20	Clean CFSA Fleet Vehicles as request by the CA or his/her designee at 200 I Street SE	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Carmen Jean Baptiste	\$14,358.73	LOCAL 0100	Small Purchase	Car Wash/Detailing Services	03/03/19	03/20/20	Clean CFSA Fleet Vehicles as request by the CA or his/her designee at 200 I Street SE	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden



CASA Furniture Inc	\$0.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Youth Furniture Supplies and Services	12/14/18	09/11/19	The Contractor shall provide furniture and furniture services from a site within 50 miles of Washington DC to CFSA clients. The services to be provided shall include but not limited to the selection of appropriate furniture items, the delivery and in-home installation of those items as applicable to CFSA families.	None	Program Operations (PO)	Robert Stona
CASA Furniture, Inc.	\$369,332.00	Local 0100 / Federal 8200	Competitive Sealed Bid (IFB)	Provide furniture and furniture supplies	09/12/19	09/11/20	The Contractor shall provide furniture and furniture services from a site within 50 miles of Washington DC to CFSA clients. The services to be provided shall include but not limited to the selection of appropriate furniture items, the delivery and in-home installation of those items as applicable to CFSA families.	None	Program Operations (PO)	Robert Stona
CELL CO PARTNERSHIP dba Verizon Wireless	\$4,000.00	LOCAL 0100	Exempt from Competition	Verizon - Backup telephone services for the Agency's use	03/18/19	03/17/20	Verizon - Backup telephone services for the Agency's use	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Center for the Study of Social Policy	\$449,782.00	LOCAL 0100	Sole Source	Court Monitor	10/01/18	09/30/19	Preparation of written progress reports. Reports on the status of the Monitor's progress shall be provided to the court, the parties to the LaShawn lawsuit, and shall be made available to the public. CSSP shall work closely with the Director of CFSA and CFSA staff in Assembling and assessing data and other information on management; budget and expenditures, program operation; progress against benchmark's and exit standards; progress in corrective action; progress in implementing community-based services; and will assess the status if and programmatic changes underway. The reports shall also identify barriers and obstacles to goal achievement.	None	Office Planning Policy & Program Support (OPPPS)	Calvin Mcfadden
Changing Technologies, Inc.	\$16,295.36	LOCAL 0100	DC Supply Schedule	SharePlex Software Support Maintenance Renewal	07/11/19	07/10/20	The Contractor shall make electronic delivery for renewing the licenses of HP UNIX software support which provide maintenance assistance for current HP-UNIX application with CISA, FACES.NET project	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Chapin Hall Center for Children	\$35,000.00	FEDERAL 8200	Exempt from Competition	Delta Sharing and Conversion	12/01/18	11/30/19	1) Re-formats data from CFSA into a database which allows CFSA to track child welfare careers longitudinally 2) Provides software tools that will allow CFSA to display and manage the database and generate reports	None	Office Planning Policy & Program Support (OPPPS)	Yorjai Chandy
Chapin Hall Center for Children	\$50,207.73	FEDERAL 8200	Sole Source	Advanced Data Analysis	05/10/19	09/30/19	1. Major Outcomes Report 2. File Development 3. MOR Development 4. Narrative companion report 5. FCDA Training for Analysts 6. Evidence use Training for Leadership	None	Office Planning Policy & Program Support (OPPPS)	Yorjai Chandy
Child Welfare League of America	\$3,000.00	DC Medicaid 0799	Exempt from Competition	CWLA membership fee	06/03/19	12/31/19	The Contractor shall renew the membership fee for CWLA one year renewal	None	Office of Well Being (OWB)	Vasanth Samala
Children's National Medical Center	\$25,000.00	LOCAL 0100	Small Purchase	Medical Record Review	12/16/18	12/15/19	Review of Medical Documents for Court Reporting	None	Office of Well Being (OWB)	Robert Stona
Civic Solutions Group LLC	\$148,179.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Title IV-E Automated Claiming System	02/02/19	02/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden

Clinical Social Work, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Support Coach	01/16/19	01/17/19	Site visits to CFSA to meet with supervisors and management-level staff to refine plans for coaching sessions; 2 visits x3 hours/each; the contractor shall provide a total of 24 group coaching, mentoring and instruction sessions to identified CFS supervisors divided into 6 groups; The six groups of supervisors will meet weekly over a six-month period; 2 hours per group session, (including individual mentoring and coaching before or after the group session, as needed) x 144 session = 288 hours; Bi-weekly reports to CFSA on activities, lessons learned and recommendations; 30 min per group session x 144 sessions = 72 hours; Monthly work plans detailing the nature of the support; 30 min per group session x 144 sessions = 72 hours; make quarterly presentations to the leadership team; 3 hours x 4 quarters = 12 hours; Development of summary report; 12 hours	None	Office of the Director (OD)	Patricia Miller
Clinical Social Work, LLC	\$6,000.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Support Coach	01/16/19	02/28/19	Site visits to CFSA to meet with supervisors and management-level staff to refine plans for coaching sessions; 2 visits x3 hours/each; the contractor shall provide a total of 24 group coaching, mentoring and instruction sessions to identified CFS supervisors divided into 6 groups; The six groups of supervisors will meet weekly over a six-month period; 2 hours per group session, (including individual mentoring and coaching before or after the group session, as needed) x 144 session = 288 hours; Bi-weekly reports to CFSA on activities, lessons learned and recommendations; 30 min per group session x 144 sessions = 72 hours; Monthly work plans detailing the nature of the support; 30 min per group session x 144 sessions = 72 hours; make quarterly presentations to the leadership team; 3 hours x 4 quarters = 12 hours; Development of summary report; 12 hours	None	Office of the Director (OD)	Patricia Miller

Clinical Social Work, LLC	\$111,810.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Support Coach	03/01/19	01/17/20	Site visits to CFSA to meet with supervisors and management-level staff to refine plans for coaching sessions; 2 visits x3 hours/each; the contractor shall provide a total of 24 group coaching, mentoring and instruction sessions to identified CFS supervisors divided into 6 groups; The six groups of supervisors will meet weekly over a six-month period; 2 hours per group session, (including individual mentoring and coaching before or after the group session, as needed) x 144 session = 288 hours; Bi-weekly reports to CFSA on activities, lessons learned and recommendations; 30 min per group session x 144 sessions = 72 hours; Monthly work plans detailing the nature of the support; 30 min per group session x 144 sessions = 72 hours; make quarterly presentations to the leadership team; 3 hours x 4 quarters = 12 hours; Development of summary report; 12 hours	None	Office of the Director (OD)	Patricia Miller
Clinical Social Work, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Support Coach	01/16/19	01/17/20	Site visits to CFSA to meet with supervisors and management-level staff to refine plans for coaching sessions; 2 visits x3 hours/each; the contractor shall provide a total of 24 group coaching, mentoring and instruction sessions to identified CFS supervisors divided into 6 groups; The six groups of supervisors will meet weekly over a six-month period; 2 hours per group session, (including individual mentoring and coaching before or after the group session, as needed) x 144 session = 288 hours; Bi-weekly reports to CFSA on activities, lessons learned and recommendations; 30 min per group session x 144 sessions = 72 hours; Monthly work plans detailing the nature of the support; 30 min per group session x 144 sessions = 72 hours; make quarterly presentations to the leadership team; 3 hours x 4 quarters = 12 hours; Development of summary report; 12 hours	None	Office of the Director (OD)	Patricia Miller

Clinical Social Work, LLC	\$133,500.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Support Coach	10/01/18	01/17/19	Site visits to CFSA to meet with supervisors and management-level staff to refine plans for coaching sessions; 2 visits x3 hours/each; the contractor shall provide a total of 24 group coaching, mentoring and instruction sessions to identified CFS supervisors divided into 6 groups; The six groups of supervisors will meet weekly over a six-month period; 2 hours per group session, (including individual mentoring and coaching before or after the group session, as needed) x 144 session = 288 hours; Bi-weekly reports to CFSA on activities, lessons learned and recommendations; 30 min per group session x 144 sessions = 72 hours; Monthly work plans detailing the nature of the support; 30 min per group session x 144 sessions = 72 hours; make quarterly presentations to the leadership team; 3 hours x 4 quarters = 12 hours; Development of summary report; 12 hours	None	Office of the Director (OD)	Patricia Miller
Cober, Johnson & Romney	\$11,600.00	LOCAL 0100	Small Purchase	Leadership Training Services	09/18/19	10/30/19	Contractor shall provide and present three (3) onsite, one-day training classes for management level staff with two, 2 hour classes/workshops each day.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Coles Group, LLC	\$0.00	FEDERAL 8200	Small Purchase	CPR/First Aid Training	03/02/19	03/01/20	Sign-In Sheets (48 Hours after Class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	\$0.00	LOCAL 0100	Small Purchase	First Aid/CPR training; all licensed foster, kinship, and adoptive parents have certification for CPR/First Aid.	03/02/19	03/01/20	Sign-In Sheets (48 Hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	\$0.00	LOCAL 0100	DC Supply Schedule	CPR/First Aid Training	03/02/19	03/01/20	Sign-In Sheets (48 hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	\$78,306.00	Local 0100 / Federal 8200	DC Supply Schedule	CPR/First Aid Training	11/29/18	03/01/19	Sign-In Sheets (48 hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	No Cost	Local 0100 / Federal 8200	DC Supply Schedule	CPR/First Aid Training	12/18/18	03/01/19	Sign-In Sheets (48 hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	\$0.00	LOCAL 0100	Small Purchase	CPR/First Aid Training	03/02/19	03/01/20	Sign-In Sheets (48 hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Coles Group, LLC	\$50,400.00	LOCAL 0100	Small Purchase	CPR/First Aid Training	03/02/19	03/01/20	Sign-In Sheets (48 hours after class)	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Collaborative Solutions for Communities	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare Services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Office Planning Policy & Program Support (OPPPS)	Linda Thomas

Collaborative Solutions for Communities	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Collaborative Solutions for Communities	\$2,152,711.59	LOCAL 0100	Sole Source	Community Based Child Welfare services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Collaborative Solutions for Communities	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas

Collaborative Solutions for Communities	\$50,000.00	LOCAL 0100	Sole Source	Community Based Child Welfare services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Community Alternatives VA (Kids in Focus)	\$250,000.00	DC Medicaid 0799	Sole Source	Therapeutic Emergency Care and Treatment	07/22/19	07/21/20	1) Comprehensive Discharge Summary; 2) Monthly Progress Report; 3) Unusual Incidents Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Alternatives VA (Kids in Focus)	\$0.00	TBD	Sole Source	Intensive Residential Treatment Services	07/19/19	09/30/19	1) Comprehensive Discharge Summary; 2) Monthly Progress Report; 3) Unusual Incidents Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Alternatives VA (Kids in Focus)	\$0.00	TBD	Sole Source	Intensive Residential Treatment Services	07/19/19	09/30/19	1) Comprehensive Discharge Summary; 2) Monthly Progress Report; 3) Unusual Incidents Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Alternatives VA (Kids in Focus)	\$5,000.00	TBD	Sole Source	Intensive Residential Treatment Services	07/22/19	09/30/19	1) Comprehensive Discharge Summary; 2) Monthly Progress Report; 3) Unusual Incidents Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Alternatives VA (Kids in Focus)	\$43,497.27	TBD	Sole Source	Intensive Residential Treatment Services	08/14/19	09/30/19	1) Comprehensive Discharge Summary; 2) Monthly Progress Report; 3) Unusual Incidents Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Connections, Inc.	\$219,840.20	LOCAL 0100	Sole Source	Family coaching and support services	12/01/18	11/30/19	Monthly Programmatic and develop a comprehensive program plan	None	Program Operations (PO)	Linda Thomas
Community Services for Autistic Adults and Children Inc	\$780,244.45	Local 0100 / Federal 8200	Sole Source	residential facility that specializes in serving CFSA youth on the Autism Disorder Spectrum, to include residential therapeutic treatment, educational assessment/diagnostic, stabilization and evaluation services to CFSA autistic clients, with moderate to severe social and emotional concerns, developmental delays, dysfunctional behavior patterns who warrant admissions into this setting	09/17/19	06/26/20	The Community Services for Autistic Adults and Children, Inc, hereinafter referred to as Contractor, shall provide Residential Treatment and Education Services for Autistic Youth twenty-four (24) hours per day, seven (7) days a week to emotionally disturbed wards of Child and Family Services Agency (CFSA), hereinafter referred to as clients. The Contractor shall provide intensive residential treatment services to CFSA clients. Residential treatment is part of a continuum of care, which provides services at varying levels of intensity from the most to least restrictive. This continuum of care is dynamic; treatment services provided to the clients under this contract are geared toward improving the level of functioning so those clients progress to a less restrictive setting and increased levels of functioning.	None	Office of Well Being (OWB)	Robert Stona

Community Services for Autistic Adults and Children, Inc	\$195,733.14	Local 0100 / Federal 8200	Sole Source	A residential facility that specializes in serving CFSA youth on the Autism Disorder Spectrum, to include residential therapeutic treatment, educational assessment/diagnostic, stabilization and evaluation services to CFSA autistic clients, with moderate to severe social and emotional concerns, developmental delays, dysfunctional behavior patterns who warrant admissions into this setting.	06/28/19	06/27/20	The Contractor shall provide residential services to emotionally disturbed youth that have a DSM-IV diagnosis as specified in an appropriate psychiatric evaluation, has been authorized for such treatment by the District's system of care, and have been found to be eligible for such services under D.C. Medicaid.	None	Program Operations (PO)	Robert Stona
Coordinated Care Services, Inc.	\$109,262.19	FEDERAL 8200	Sole Source	Title IV-E System Evaluation Services	12/24/18	05/23/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office Planning Policy & Program Support (OPPPS)	Calvin Mcfadden
Courage, LLC	\$72,840.00	FEDERAL 8200	DC Supply Schedule	HSA Senior Business Analyst	10/12/18	10/11/19	1.Unlimited Voice with unlimited text, and unlimited data for 936 smartphones. 2.Unlimited Data Plan for MiFi and iPads: 29 plans 3.Apple iPad 5th generation (32GB): 29 iPads	None	Program Operations (PO)	Yorjai Chandy
Courtney's House	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House, Inc	\$99,998.12	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall provide the consulting services to youth and biological and foster parents	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House, Inc	\$99,998.12	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall provide the consulting services to youth and biological and foster parents	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House, Inc	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall provide the consulting services to youth and biological and foster parents	None	Office of Well Being (OWB)	Vasanth Samala

Courtney's House, Inc	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	The contractor shall provide the consulting services to youth and biological and foster parents	None	Office of Well Being (OWB)	Vasanth Samala
CPrime, Inc.	\$15,597.00	FEDERAL 8200	Exempt from Competition	CPrime Certified Product Owner Training - in this class, we will cover the basics of Scrum from the Product Owner's perspective and then drill down on the critical skills for success.	09/16/19	09/18/19	CPrime will conduct a 2 day onsite training class for Certified Scrum Product Owner for 18 CISA employees so they can become qualified Scrum Masters in an Agile project.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
CPrime, Inc.	\$15,597.00	FEDERAL 8200	Exempt from Competition	Certified Scrum Master Training - Scrum framework, how to apply Scrum to your projects, and how to navigate the cultural changes necessary to implement Scrum.	09/23/19	09/24/19	CPrime, Inc. will conduct a 2 day onsite Certified ScrumMaster course for CFSA CISA staff.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Creative Ways Therapy	\$15,000.00	Medicaid 0799 / Local 0100	Sole Source	Bilingual Therapy Services	02/15/19	02/14/20	Monthly progress on patients	None	Office of Well Being (OWB)	Lisa Minor-Smith
CWLA	\$3,000.00	LOCAL 0100	Exempt from Competition	CWLA Membership fees	06/04/19	06/03/20	Membership to Child Welfare League of America	None	Office Planning Policy & Program Support (OPPPS)	Vasanth Samala
Dell Marketing L.P	\$63,626.50	LOCAL 0100	Exempt from Competition	Windows 10 Enterprise upgrade Volume License	03/11/19	03/10/20	The Contractor shall make electronic delivery of 350 VLA WINDOWS ENT UPG/SA and purchase of additional 350 VLA WINDOWS ENT UPG/SA to upgrade laptops to Windows 10 Enterprise version.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Dell Marketing L.P	\$36,632.96	LOCAL 0100	Exempt from Competition	Office 365 E3 license Subscription	03/14/19	03/13/20	The Contractor shall renew the subscriptions for Office 365 with E3 license which provides Agency users online collaboration with Microsoft Office such as Word, Excel, OneDrive and Email in Microsoft Cloud online subscription.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Deloitte Consulting, LLP	\$1,342,525.44	LOCAL 0100	Competitive Sealed Proposals (RFP)	SACWIS Maintenance, Operations and Enhancements	08/16/19	08/15/20	1) Monthly Status Report, consistent with the requirements in Section C.3.4 2) Monthly Status Meeting, consistent with the requirements in Section C.3.4 3) System Requirements 4) Design Documentation 5) Unit Test Results Report 6) System & Integration Test Results Report 7) Maintenance Releases 8) Emergency Releases 9) Documentation of system changes and enhancements. 10) Update the integrated project work plan and submit a version of it with each Monthly Status Report	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Devereux-Florida	\$125,501.60	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment	10/16/18	12/31/18	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Devereux-Florida	\$5,501.44	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment	01/01/19	01/04/19	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Devereux-Florida	\$502,504.96	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment	01/05/19	12/31/19	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson



Dupont Computers	\$18,500.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Survey Monkey - Enterprise Subscription Software Purchase - FY2019 - CFSA is purchasing Microsoft Visio software with Volume License Agreement to allow agency IT staff, Business Administration staff, Facility Management and staff and Human Resource Team to create Network diagrams, Business Process Flow Chart, Building Floor plans and Organization Charts.	09/19/19	09/18/20	Contractor shall provide twenty (20) Survey - Seat - One Year Licenses	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
East River Family Strengthening Collaborative	\$3,251,769.82	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
East River Family Strengthening Collaborative	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas

<p>East River Family Strengthening Collaborative</p>	<p>\$3,251,769.82</p>	<p>LOCAL 0100</p>	<p>Sole Source</p>	<p>Community Based Child Welfare Services</p>	<p>10/01/18</p>	<p>09/30/19</p>	<p>Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.</p>	<p>None</p>	<p>Program Operations (PO)</p>	<p>Linda Thomas</p>
<p>EastBanc Technologies, LLC</p>	<p>\$35,572.49</p>	<p>FEDERAL 8200</p>	<p>DC Supply Schedule</p>	<p>Mobile App Maintenance</p>	<p>06/25/19</p>	<p>09/30/19</p>	<p>Foster DC Kids App - Maintenance of Foster DC Kids App iOS and Android Mobile App to include patches, bug fixes and upgrade from manufacturers; mFaces App - Maintenance of mFaces App iOS and Android Mobile App to include patches, bug fixes and upgrade from manufacturers; Quick Connect App - Maintenance of Quick Connect iOS Mobile App to include patches, bug fixes and upgrade from manufacturers</p>	<p>None</p>	<p>Office of Deputy Director for Administration (ODDA)</p>	<p>Yorjai Chandy</p>
<p>EBONY JEJE</p>	<p>\$161.79</p>	<p>LOCAL 0100</p>	<p>Sole Source</p>	<p>Professional Foster Parent</p>	<p>08/02/19</p>	<p>08/01/20</p>	<p>Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2</p>	<p>None</p>	<p>Office of Deputy Director for Administration (ODDA)</p>	<p>Monica Brown</p>

EBONY JEJE	\$50,760.00	LOCAL 0100	Sole Source	Professional Foster Parent	08/02/19	08/01/20	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown
EBSCO Industries Inc	\$11,385.00	FEDERAL 8200	Exempt from Competition	License Agreement for Psych and Soc Research Databases	04/01/19	03/31/20	Psych and Soc Research Databases	None	Office Planning Policy & Program Support (OPPPS)	Yorjai Chandy
Edgewood/Brookland Family Support Collaborative	\$2,353,896.50	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Edgewood/Brookland Family Support Collaborative	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare Services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Emery Analytics, LLC	\$10,000.00	LOCAL 0100	Exempt from Competition	Data Visualization Training	07/11/19	07/10/20	The Contractor shall provide the Data Visualization training for CFSA data analysts in July 2019	None	Office Planning Policy & Program Support (OPPPS)	Vasanth Samala
Emery Analytics, LLC	\$14,700.00	LOCAL 0100	Exempt from Competition	Online Training licenses	09/19/19	09/18/20	The Contractor shall make electronic delivery of renewing the licenses to access Online Data Visualization training licenses, accessible through depictdatastudio.com	None	Office Planning Policy & Program Support (OPPPS)	Vasanth Samala

EMSL Analytical, Inc.	\$6,908.50	FEDERAL 8200	Small Purchase	Lead Analysis Services to provide Lead Testing and Analysis for dust wipe samples that are collected by the CFSA staff.	09/06/19	09/05/20	Provide Lead Testing Analysis for dust wipe samples that are collected by CFSA staff.	None	Program Operations (PO)	Pamela Glover
Equifax Information Services	\$8,328.00	FEDERAL 8200	Small Purchase	Credit Reports	10/05/18	10/04/19	DTEC allows customers to search the Equifax national consumer credit database by entering only the nine-digit social security number of the consumer. ACROfile is Equifax's core consumer credit report which provides information from inquirers. trade shows and public records.	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Equifax Information Services	\$0.00	FEDERAL 8200	Small Purchase	Credit Reports	10/05/18	10/04/19	DTEC allows customers to search the Equifax national consumer credit database by entering only the nine-digit social security number of the consumer. ACROfile is Equifax's core consumer credit report which provides information from inquirers. trade shows and public records.	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Equifax Information Services	\$0.00	FEDERAL 8200	Small Purchase	Credit Reports	10/05/18	10/04/19	DTEC allows customers to search the Equifax national consumer credit database by entering only the nine-digit social security number of the consumer. ACROfile is Equifax's core consumer credit report which provides information from inquirers. trade shows and public records.	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Executive Information SYS, LLC	\$8,078.00	LOCAL 0100	Single Quote	SAS Software License Renewal	02/11/19	02/10/20	The Contractor shall make electronic delivery of licenses for SAS software which supports maintenance assistance for current SAS application with community partnership data analytics project.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Experian	\$598.00	FEDERAL 8200	Small Purchase	Credit Reports	06/12/19	06/11/20	Monthly Reports	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Faith Management	\$210.31	LOCAL 0100	Small Purchase	Office Supplies	09/11/19	09/11/19	Office Supplies	None	CPA	Hubert King
Far Southeast Family Support Collaborative	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare Services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas

Far Southeast Family Support Collaborative	\$2,876,077.33	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Far Southeast Family Support Collaborative	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Far Southeast Family Support Collaborative	\$101,855.20	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Father Flanagan Boys Home	\$118,218.00	Medicaid 0799/ Local 0100/ OSSE	Sole Source	Enhanced Family Care Services for CFSA Youth	09/20/19	09/19/20	Comprehensive Discharge Treatment Plan, Comprehensive Discharge Summary, Monthly Comprehensive Treatment Progress Reports, Unusual Incidents Report	None	Office Planning Policy & Program Support (OPPPS)	Lisa Minor-Smith
Federal Express	\$2,000.00	LOCAL 0100	Federal Supply Schedule (GSA)	FED ex delivery services	02/13/19	02/12/20	FED ex delivery services	None	Program Operations (PO)	Pamela Glover

Florida Institute for Neurologic Rehabilitation	\$194,400.00	LOCAL 0100	Sole Source	Psychiatric Residential Treatment Services	06/24/19	12/20/19	Monthly Comprehensive Treatment Progress Reports; Education reports; Initial Treatment Plans, or Individualized Health Plans, and Individualized Educational Plans; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual Treatment Plan	None	Office of Well Being (OWB)	Patricia Miller
Florida Institute for Neurologic Rehabilitation	\$248,400.00	LOCAL 0100	Sole Source	PRTF	06/24/19	06/23/20	Monthly Comprehensive Treatment Progress Reports; Education reports; Initial Treatment Plans, or Individualized Health Plans, and Individualized Educational Plans; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual Treatment Plan	None	Office of Well Being (OWB)	Patricia Miller
Florida Institute for Neurologic Rehabilitation	\$194,400.00	LOCAL 0100	Sole Source	Psychiatric Residential Treatment	06/24/19	12/20/19	1. Monthly Comprehensive Treatment Progress Reports; 2. Education reports (Report Cards); 3. Initial Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs) 4. Comprehensive Discharge Recommendation Report; 5. Comprehensive Discharge Summary; 6. Comprehensive Discharge Treatment Plan; 7. Mandatory Reporting; 8. Unusual Incidents Reporting 9. Major Incident Report; 10. Follow-up Major Incident Report; 11. Individual Treatment Plan.	None	Office of Well Being (OWB)	Patricia Miller
Foster and Adoptive Parent Advocacy Center (FAPAC)	\$109,433.60	FEDERAL 8200	Sole Source	Foster Parent Capacity Building	03/10/19	03/09/20	1. Provide pre-evaluation and post evaluation survey from the trainings. 2. Contractor shall be responsible for written reports of FAPAC activities.	None	Program Operations (PO)	Markeeta Barnes
Foundations for Home and Community	\$35,136.00	LOCAL 0100	Sole Source	Maryland Home Studies	07/11/19	07/10/20	In-service training, Monthly and Quarterly Reports, Progress Reports	None	Program Operations (PO)	Cheryl Anderson
GALLAUDET UNIVERSITY	\$24,833.50	FEDERAL 8200	Small Purchase	3rd Annual Child Abuse Symposium May 2019 - Kellogg Conference Center - For the past two (2) years, the Child Adolescent Protection Center (CAPC) and the Department of Trauma and Burn Surgery at Children's National have coordinated a Child Abuse Symposium with attendees largely representing medical professionals at Children's National as well as child welfare professionals from the region.	05/03/19	05/03/19	GaGallaudet University Kellogg Conference Center will host the 3rd Annual Child Abuse Symposium May 2019 .	None	Office of the Director (OD)	Pamela Glover
General Services Administration (GSA)	\$7,500.00	LOCAL 0100	Federal Supply Schedule (GSA)	Long distance services	09/19/19	09/30/20	Long distance services	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover

Georgia Avenue Family support collaborative	\$1,672,038.48	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Georgia Avenue Family support collaborative	\$86,730.00	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
Georgia Avenue Family Support Collaborative	\$0.00	LOCAL 0100	Sole Source	Community Based Child Welfare Services	10/01/18	09/30/19	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas
God's Anointed New Generation	\$0.00	LOCAL 0100	Federal Supply Schedule (GSA)	Teen Bridge Program Services	10/05/18	10/04/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
God's Anointed New Generation	\$0.00	Local 0100 / Federal 8200	Human Care Agreement (HCA)	Teen Bridge Program	10/05/18	10/04/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden

God's Anointed New Generations	\$1,355,370.05	LOCAL 0100	Human Care Agreement (HCA)	Teen Bridge Program	10/05/18	10/04/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Program Operations (PO)	Calvin Mcfadden
God's Anointed New Generations	\$454,009.41	LOCAL 0100	Competitive Sealed Proposals (RFP)	Teen Bridge Program	10/05/18	02/04/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Program Operations (PO)	Calvin Mcfadden
God's Anointed New Generations	\$901,360.64	LOCAL 0100	Competitive Sealed Proposals (RFP)	Teen Bridge Program	02/05/19	10/04/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Program Operations (PO)	Calvin Mcfadden
Harbor Point Behavioral Health	\$830,703.80	DC Medicaid 0799	Sole Source	Psychiatric Residential Treatment Services	09/14/19	09/13/20	Provide Comprehensive Discharge Summary	None	Office of Well Being (OWB)	Ronald Davis
Hebert St. Clair	\$16,000.00	FEDERAL 8200	Small Purchase	Hearing Examiners Services	09/16/19	09/15/20	Bi-weekly Timesheets; Unusual Incidents	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Hermitage Hall	\$80,100.00	Medicaid 0799 / Local 0100	Emergency (Unique)	Psychiatric Residential Treatment Services	10/29/18	02/26/19	H.12.3.4 Comprehensive discharge treatment plan; 1 Hard copy within 7 days following a client's discharge; CA. H.12.3.5 Comprehensive discharge summary; 1 hard copy; 901 day prior to discharge; CA. h.12.3.6 Monthly comprehensive treatment progress report; 1 hard copy; 20th day of each month; CA. H.12.04 Unusual incidents report; 1 Telefax within twenty four hours; CA	None	Office of Well Being (OWB)	Monica Brown
Hermitage Hall	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Sole Source	Psychiatric Residential Treatment Services	02/27/19	04/26/19	Comprehensive Discharge recommendation Report Comprehensive Discharge Treatment Plan; C.9.2.3 Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Client Progress Report; C.9.2.1 Comprehensive Discharge Summary; C.9.2.3 Monthly Comprehensive Treatment Progress Reports; C.9.2.4 Mandatory Incidents Reporting; C.4.1 Unusual Incidents Reporting; C.4.2 Major Incident Report; C.4.3 Follow up to Major Incident Report; C.4.3.1 Education reports (Report Cards); C.3.7 Individual Treatment Plan; C.3.12	None	Office of Well Being (OWB)	Monica Brown



Hermitage Hall	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Sole Source	Psychiatric Residential Treatment Services	04/27/19	06/26/19	<p>Comprehensive Discharge recommendation Report                      Comprehensive Discharge Treatment Plan; C.9.2.3                      Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Client Progress Report; C.9.2.1                      Comprehensive Discharge Summary; C.9.2.3                      Monthly Comprehensive Treatment Progress Reports; C.9.2.4                      Mandatory Incidents Reporting; C.4.1                      Unusual Incidents Reporting; C.4.2                      Major Incident Report; C.4.3                      Follow up to Major Incident Report; C.4.3.1                      Education reports (Report Cards); C.3.7                      Individual Treatment Plan; C.3.12</p>	None	Office of Well Being (OWB)	Monica Brown
Hermitage Hall	\$116,488.20	Medicaid 0799/ Local 0100/ OSSE	Sole Source	Psychiatric Residential Treatment Services	06/27/19	04/26/20	<p>Comprehensive Discharge recommendation Report                      Comprehensive Discharge Treatment Plan; C.9.2.3                      Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Client Progress Report; C.9.2.1                      Comprehensive Discharge Summary; C.9.2.3                      Monthly Comprehensive Treatment Progress Reports; C.9.2.4                      Mandatory Incidents Reporting; C.4.1                      Unusual Incidents Reporting; C.4.2                      Major Incident Report; C.4.3                      Follow up to Major Incident Report; C.4.3.1                      Education reports (Report Cards); C.3.7                      Individual Treatment Plan; C.3.12</p>	None	Office of Well Being (OWB)	Monica Brown

Hermitage Hall	\$40,800.00	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment Services	02/27/19	04/26/19	Comprehensive Discharge recommendation Report Comprehensive Discharge Treatment Plan; C.9.2.3 Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Client Progress Report; C.9.2.1 Comprehensive Discharge Summary; C.9.2.3 Monthly Comprehensive Treatment Progress Reports; C.9.2.4 Mandatory Incidents Reporting; C.4.1 Unusual Incidents Reporting; C.4.2 Major Incident Report; C.4.3 Follow up to Major Incident Report; C.4.3.1 Education reports (Report Cards); C.3.7 Individual Treatment Plan; C.3.12	None	Office of Well Being (OWB)	Monica Brown
Hi-Tech Solution Inc.	\$3,871.80	LOCAL 0100	DC Supply Schedule	IT Supplies	02/25/19	02/24/20	The Contractor shall deliver the Computer parts for Dell Laptops such as internal batteries, screen display to service and repair laptops.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
HI-TECH SOLUTION, INC.	\$17,554.95	FEDERAL 8200	DC Supply Schedule	VLA Viso Pro Software Purchase - Microsoft Visio software with Volume License Agreement to allow agency IT staff and Human Resource Team to create Network diagrams, Business Process Flow Chart, Building Floor plans and Organization Charts.	09/19/19	09/18/20	Hi-Tech Solutions will provide 45 copies of Initial License Agreement.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Hi-Tech Solutions, Inc	\$21,500.00	LOCAL 0100	Small Purchase	Printer Maintenance	12/13/18	12/12/19	Printer Maintenance Services.	None	Office of Deputy Director for Administration (ODDA)	Robert Stona
Hospital for Sick Children (HSC)	\$237,390.00	Local 0100 / Federal 8200	Sole Source	Respite Care Placement Services	08/22/19	08/21/20	Provide respite care services at Hospital for Sick Children Pediatric Center for clients with a wide range of medical conditions, including heart disease, chronic lung disease, children requiring enteral feeds, and complications of prematurity.	None	Office of Well Being (OWB)	Pamela Glover

Hughes Center, LLC	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	03/19/19	05/18/19	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown
Hughes Center, LLC	\$116,567.70	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	05/19/19	07/18/19	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown

Hughes Center, LLC	\$477,927.60	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	07/19/19	03/18/20	a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident	None	Office of Well Being (OWB)	Monica Brown
ILIFF Nursing & Rehab Center	\$223,084.35	DC Medicaid 0799	Sole Source	Psychiatric Residential Treatment Facility	01/01/19	12/31/19	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Innovative Life Solutions, Inc	\$390,829.44	Local 0100 / Federal 8200	Sole Source	To provide One to One Developmental Disabled Services for youth 21.	06/13/19	06/12/20	Provide One to One Developmental Disabled Services for youth 21	None	Office of Well Being (OWB)	Robert Stona
Innovative Life Solutions, Inc	\$0.00	LOCAL 0100	Sole Source	Developmental Disabled Services	12/14/18	08/08/19	Developmentally Disabled Services	None	Program Operations (PO)	Robert Stona
Innovative Life Solutions, Inc	\$505,697.66	Local 0100 / Federal 8200	Human Care Agreement (HCA)	Developmentally Disabled Services	08/09/19	01/21/20	F.3.1 The Provider shall submit to the District, as a deliverable, the report described in section H.5 of this contract that is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the Provider does not submit the report as part of the deliverables, final payment to the Provider will not be paid. F.3.2 Progress notes shall be submitted monthly and can be submitted electronically, but must include: name of social worker or service provider, licensure of social worker or service provider, description of services provided, time and duration of service provided, location of service provided, as well as the name, client ID, case ID, social security number of the child to whom services were provided. Basically, the notes must describe the "who, what, where, why, when, and how" of service provision. -who (who is the service provider and who is the recipient of service)? what (what type of service was provided?); where (where/what location did provision of service take place)? -why (why was the service provided?) -when (when/what date and time did the service take place?) and how (how were services provided?)	None	Program Operations (PO)	Robert Stona
IQ Business Group	\$444,008.46	FEDERAL 8200	Federal Supply Schedule (GSA)	AVOKA software integration and automation.	06/30/19	06/29/20	Kickoff meeting, resolve issues, reports, training, enhancements cloud hosting of forms, Annual Maintenance, Automate New forms	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith

KidsPeace National Centers, Inc	\$996,102.25	LOCAL 0100	Sole Source	Psychiatric Residential Treatment	10/18/18	10/17/19	To provide intensive residential treatment services and Diagnostic and Assessment services and Educational Services to CFSA clients.	None	Office of Well Being (OWB)	Robert Stona
Lakeland Behavioral Systems	\$0.00	LOCAL 0100	Sole Source	Inpatient Acute Psychiatric Care	04/26/19	07/24/19	Monthly Comprehensive Treatment Progress Reports; Educations Reports (Report Cards); Initial Treatment Plans or IHPs and IEPs; Comprehensive Discharge recommendation Report; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual treatment plan.	None	Office of Well Being (OWB)	Patricia Miller
Lakeland Behavioral Systems	\$160,840.00	LOCAL 0100	Sole Source	Inpatient Acute Psychiatric Care	06/10/19	07/24/19	Monthly Comprehensive Treatment Progress Reports; Educations Reports (Report Cards); Initial Treatment Plans or IHPs and IEPs; Comprehensive Discharge recommendation Report; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual treatment plan.	None	Office of Well Being (OWB)	Patricia Miller
Lakeland Behavioral Systems	\$185,680.00	LOCAL 0100	Sole Source	Inpatient Acute Psychiatric Care	07/24/19	08/21/19	Monthly Comprehensive Treatment Progress Reports; Educations Reports (Report Cards); Initial Treatment Plans or IHPs and IEPs; Comprehensive Discharge recommendation Report; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual treatment plan.	None	Office of Well Being (OWB)	Patricia Miller
Latin America Youth Center	\$998,299.10	LOCAL 0100	Sole Source	Traditional family based foster care services	04/01/19	09/30/19	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Program Operations (PO)	Linda Thomas
Latin American Youth Center	\$0.00	LOCAL 0100	Sole Source	Traditional Family Based Foster Care Services	10/01/18	09/30/19	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Program Operations (PO)	Linda Thomas
Latin American Youth Center	\$0.00	LOCAL 0100	Sole Source	Traditional Family Based Foster Care Services	10/01/18	09/30/19	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Program Operations (PO)	Linda Thomas
Latin American Youth Center	\$497,781.97	LOCAL 0100	Sole Source	Traditional Family Based Foster Care Services	10/01/18	03/31/19	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Program Operations (PO)	Linda Thomas

Latin American Youth Center	\$0.00	LOCAL 0100	Sole Source	Traditional Family Based Foster Care Services	10/01/18	09/30/19	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Program Operations (PO)	Linda Thomas
Leanovations	\$200,000.00	LOCAL 0100	Cooperative Purchasing/Agreement	Lean Business Process Training Services	08/01/19	07/31/20	Eight 5-day Kaizen Team Events, Lean Assessments and Survey of Agency Employees	None	Office of Deputy Director for Administration (ODDA)	Cheryl Anderson
Leanovations	\$0.00	LOCAL 0100	Cooperative Purchasing/Agreement	Lean Principal Business Processes	07/26/19	07/25/19	Eight 5-day Kaizen Team Events, Lean Assessments and Survey of Agency Employees	None	Office of Deputy Director for Administration (ODDA)	Cheryl Anderson
Liberty Point Behavior Health Care, LLC	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	08/08/19	09/07/19	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown
Liberty Point Behavior Health Care, LLC	\$651,834.00	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	09/08/19	08/07/20	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown

Lutheran Social Services	\$998,654.51	FEDERAL 8200	Sole Source	URM Program	06/19/19	01/19/20	F.3.1 The Provider shall submit to the District, as a deliverable, the report described in section H.5 of this contract that is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the Provider does not submit the report as part of the deliverables, final payment to the Provider will not be paid. F.3.2 Progress notes shall be submitted monthly and can be submitted electronically, but must include: name of social worker or service provider, licensure of social worker or service provider, description of services provided, time and duration of service provided, location of service provided, as well as the name, client ID, case ID, social security number of the child to whom services were provided. Basically, the notes must describe the "who, what, where, why, when, and how" of service provision. -who (who is the service provider and who is the recipient of service)? what (what type of service was provided?); where (where/what location did provision of service take place)? -why (why was the service provided?) -when (when/what date and time did the service take place?) and how (how were services	None	Program Operations (PO)	Robert Stona
Lutheran Social Services	-\$57,982.29	FEDERAL 8200	Sole Source	Unaccompanied Refugee Minor Program	09/12/19	06/18/20	Provide residential, foster and social care services to up to 30 unaccompanied refugee minors in foster care, and congregate care programs group home or semi-independent living programs throughout the Washington Metropolitan area.	None	Program Operations (PO)	Robert Stona
Lynda Ottey	\$8,640.00	LOCAL 0100	Sole Source	Professional Foster Parents	11/05/18	11/04/18	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown

Lynda Ottey	\$148,947.20	LOCAL 0100	Sole Source	Professional Foster Parents	11/05/18	11/04/19	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown
Lynda Ottey	\$0.00	LOCAL 0100	Sole Source	Professional Foster Parents	11/05/18	11/04/19	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown
Magnificus Corporation	\$427,749.74	LOCAL 0100	Competitive Sealed Proposals (RFP)	Nurse Staff Services	07/01/19	06/30/20	1. Reports on Staff Schedules, 2. Provider license, certifications, NPI, DEA, background clearances, 3. Mandatory Reporting, 4. Medical Clearance and PPD screening.	None	Office of Well Being (OWB)	Aaron Holland
Marianne Becker	\$10,410.00	FEDERAL 8200		Trauma Informed Treatment and Neurofeedback (EDMR)	11/07/18	11/06/19	The Contractor shall provide the CFSA CA with a treatment plan as stated in section C.1.3, a neurofeedback as stated in section C.1.4 and a EDMR report as stated in section C.1.5.	None	Office of Well Being (OWB)	Robert Stona
Maximum Quest	\$849,944.24	FEDERAL 8200	Human Care Agreement (HCA)	HCA- Traditional Group Home - Girls	08/11/19	08/10/20	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Maximum Quest Residential Facilities	\$436,100.98	LOCAL 0100	Human Care Agreement (HCA)	Teen Bridge Program	05/11/19	11/10/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Medway Air Ambulance	\$18,900.00	FEDERAL 8200	Emergency (Unique)	Secured Air Transport	07/01/19	07/01/19	Air and Ground Medical Transportation	None	Office of Well Being (OWB)	Yorjai Chandy
Meridan Imaging Solutions	\$2,593.20	FEDERAL 8200	Federal Supply Schedule (GSA)	Copier for Court	03/02/19	03/01/20	Copier for Court	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy



Merry Hudson	\$8,000.00	LOCAL 0100	Small Purchase	Hearing Examiner Services - Complying with the pre-hearing procedures set out in CFSA's fair hearing regulations; Presiding over CFSA fair hearing; rendering CFSA fair hearing decision that comport with the requirement of CFSA fair hearing regulations: D.C Municipal Regulations, Chapter 59, Fair Hearings Procedure for CFSA.	09/18/19	09/17/20	Bi-weekly Timesheets	None	Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Midtown Personnel Inc	\$13,000.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Freelance Writing	04/06/19	04/05/20	1. Provide freelance writing projects	None	Office of the Director (OD)	Markeeta Barnes
Millcreek of Arkansas	\$72,440.00	Medicaid 0799/ Local 0100/ OSSE	Sole Source	Psychiatric Residential Treatment Services	07/23/19	11/22/19	1. Monthly Comprehensive Treatment Progress Reports; 2. Education reports (Report Cards); 3. Initial Treatment Plans, Or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); 4. Comprehensive Discharge recommendation Report; 5. Comprehensive Discharge Summary; 6. Comprehensive Discharge Treatment Plan; 7. Mandatory Reporting; 8. Unusual Incidents Reporting; 9. Major Incident Report; 10. Follow-up Major Incident Report; 11. Individual Treatment Plan	None	Office of Well Being (OWB)	Aaron Holland
Multicultural Community Services	\$8,000.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Document Translation and Face-to-Face Interpretation Services - Document Translation of Vital Documents Face-to-Face Language Interpretation for Limited English Proficient (LEP) or Non English Proficient (NEP) individuals served by the District of Columbia.	02/01/19	01/31/20	Provide the District's limited and non-English proficient (LEP/NEP) populations served or encountered by the District government agencies.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
MVS, Inc	\$57,653.92	LOCAL 0100	Small Purchase	Oracle Database Support renewal	03/20/19	03/19/20	The Contractor shall make electronic delivery of Oracle software support licenses to provide maintenance assistance for backend database for FACES.NET application	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
MVS, Inc.	\$57,653.92	LOCAL 0100	DC Supply Schedule	Oracle Software Support Renewal	03/20/19	03/19/20	The Contractor shall make electronic delivery of Oracle software support licenses to provide maintenance assistance for backend database for FACES.NET application	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
National Center for Children and Families	\$945,731.07	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown

National Center for Children and Families	\$129,657.86	FEDERAL 8200	Competitive Sealed Proposals (RFP)	TEMPORARY SAFE HAVEN	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/18	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
New Hope Treatment Center	\$212,500.00	LOCAL 0100	Sole Source	Psychiatric Residential Treatment	05/02/19	05/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Well Being (OWB)	Calvin Mcfadden
Newport News Behavioral Health Center	\$132,695.40	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	04/26/19	06/25/19	a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident	None	Office of Well Being (OWB)	Monica Brown

Newport News Behavioral Health Center	\$559,314.59	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	06/26/19	02/25/20	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown
Newport News Behavioral Health Center	\$24,726.00	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	06/26/19	02/25/20	<p>a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge</p> <p>b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge</p> <p>c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated</p> <p>d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission</p> <p>e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly</p> <p>f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge</p> <p>g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month</p> <p>h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident</p>	None	Office of Well Being (OWB)	Monica Brown

Newport News Behavioral Health Center	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Human Care Agreement (HCA)	Psychiatric Residential Treatment Services	06/26/19	02/25/19	a. Comprehensive Discharge Recommendation Report 1 Plan/Hard Copy or Email 90 days prior to discharge b. Comprehensive Discharge Treatment Plan; C.9.2.3 1 Plan/Hard Copy or Email Within 7 days following a client's discharge c. Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email As indicated d. Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 1 Plan/Hard Copy or Email Within 14 days of admission e. Client Progress Report; C.9.2.1 1 Plan/Hard Copy or Email Quarterly f. Comprehensive Discharge Summary; C.9.2.3 1 Summary/Hard Copy or via email 90 days post discharge g. Monthly Comprehensive Treatment Progress Reports; C.9.2.4 1 Report/Hard Copy or via email by the 20th day of the following month h. Mandatory Incidents Reporting; C.4.1 1 Report/Hard Copy or via email Immediately after the incident	None	Office of Well Being (OWB)	Monica Brown
Northwest Media, Inc.	\$8,250.00	LOCAL 0100	Sole Source	www.FosterParentCollege.co	09/03/19	09/02/20	<a href="#">The Contractor shall allow to have Unlimited access to use of the website www.FosterParentCollege.com</a>	None	Office Planning Policy & Program Support (OPPPS)	Vasanth Samala
PMGL LLC	\$56,360.00	LOCAL 0100	Competitive Sealed Bid (IFB)	Janitorial Services	07/09/19	07/08/19	1. Provide service schedule containing the days and frequency of facility cleaning. 2. Provide material safety data sheets for all cleaning products used. 3. Provide work plan describing work schedule, objectives, actions steps and responsible party. 4. Unusual Incident reporting when necessary.	None	Program Operations (PO)	Markeeta Barnes
Predict Align Prevent (PAP)	\$215,572.32	LOCAL 0100	Sole Source	Child Maltreatment Prevention Solutions	08/06/19	08/05/20	Stakeholder meetings; status update reports; Geospatial Model; Data Inventory; Statistical Model Development and Analysis; Prevention strategies and services action plan and Knowledge transfer and training.	None	Office Planning Policy & Program Support (OPPPS)	Linda Thomas
Predict Align Prevent (PAP)	\$0.00	LOCAL 0100	Sole Source	Child Maltreatment Prevention Solutions	08/06/19	08/05/20	Stake holders meeting, status updated reports, Geospatial Model, Data Inventory, Statistical Model Development and analysis, Prevention Strategies Action Plans and Knowledge transfers and training.	None	Office Planning Policy & Program Support (OPPPS)	Linda Thomas
Premier Office & Medical Supplier	\$19,800.00	Local 0100 / Federal 8200	DC Supply Schedule	The Contractor shall provide the District of Columbia, Child and Family Services Agency with services to provide copier paper and deliver the paper to the following locations: 200 I Street, SE, Bundy School-429 O Street, NW, and 3350 9th Street, NE.	08/28/19	08/27/20	The Contractor shall deliver these products and services in accordance with the terms and conditions under CW53664.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Progressive Life Center, Inc	\$788,854.00	LOCAL 0100	Sole Source	Project Connect Services	10/01/18	09/30/19	Provide Case Management Report	None	Office of Deputy Director for Administration (ODDA)	Ronald Davis
PSI Family Services, Inc.	\$311,807.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Short Term Child Care Services	08/02/19	08/01/20	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson

Public Consulting Group, Inc.	\$76,110.00	LOCAL 0100	Small Purchase	Advance Planning Documents (APD) - Consulting	05/30/19	05/29/20	ADP FY19 - drafts, recommendations, written guidance, and final revisions for approval, Support negotiation with ACF	None	Office of Deputy Director for Administration (ODDA)	Patricia Miller
Public Consulting Group, Inc.	\$53,860.00	LOCAL 0100	Small Purchase	Consulting - ADP	06/12/19	05/29/20	ADP FY19 - drafts, recommendations, written guidance, and final revisions for approval, Support negotiation with ACF	None	Office of Deputy Director for Administration (ODDA)	Patricia Miller
Public Consulting Group, Inc.	\$76,110.00	LOCAL 0100	Small Purchase	Consulting - ADP	08/23/19	05/30/20	ADP FY19 - drafts, recommendations, written guidance, and final revisions for approval, Support negotiation with ACF	None	Office of Deputy Director for Administration (ODDA)	Patricia Miller
Ricoh USA, Inc	\$486,005.28	FEDERAL 8200	Federal Supply Schedule (GSA)	Managed Print Services	03/01/19	02/29/20	1) Monthly reports detailing system performance and usage as requested by CA 2) Quarterly Reports with recommendations to increase productivity and to identify cost savings 3) Real time equipment report	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
RJH Air Conditioning & Refrigeration Services	\$7,625.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Ice Machine Maintenance and Repair	05/08/19	05/07/20	1. provide refrigeration maintenance and repair services to accommodate the 24-hour operations of the Child and Family Services Agency (CFSA), which provides child protection services to the residents of the District of Columbia 24 hours a day, 7 days a week.	None	Office of Deputy Director for Administration (ODDA)	Markeeta Barnes
Sandy Pines	\$76,620.00	Medicaid 0799/ Local 0100/ OSSE	Emergency (Unique)	Psychiatric Residential Treatment Services	06/05/19	10/03/19	H.12.3.4Comprehensive Discharge Treatment Plan1Hard Copy  Within 7 days following a client's dischargeCA H.12.3.5Comprehensive Discharge Summary1Hard Copy90 days prior to dischargeCA H.12.3.6Monthly Comprehensive Treatment Progress Reports1 Hard Copy 20th day of each monthCA H.12.4Unusual Incidents Report1 Telefax Within twenty-four (24) hours CA	None	Office of Well Being (OWB)	Monica Brown
Sandy Pines	\$99,650.00	LOCAL 0100	Sole Source	Psychiatric Residential Treatment Facility	09/27/19	02/03/20	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Seraaj Family Homes	\$30,584.00	LOCAL 0100	Small Purchase	Home Studies Services	04/22/19	04/21/20	Provide Monthly and Quarterly Monitoring Reports. SW caseload roster. In-service training calendar with training description. Invoice. Interim report. Final report. Conduct 4 face to face visits. Progress Reports.	None	Program Operations (PO)	Cheryl Anderson
SF III TLF, LLC dba Lakeside Neurologic Rehabilitation	\$194,000.00	LOCAL 0100	Sole Source	PRTF	06/24/19	06/23/20	Monthly Comprehensive Treatment Progress Reports,; Education Report Cards; Initial Treatment Plans, or individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); Comprehensive Discharge recommendation Report; Comprehensive Discharge Summary; Comprehensive Discharge Treatment Plan; Mandatory Reporting; Unusual Incidents Reporting; Major Incident Report; Follow-up Major Incident Report; Individual Treatment Plan;	None	Office of Well Being (OWB)	Patricia Miller
Shred-it USA Inc	\$10,324.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/18	12/10/19	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Shred-it USA Inc	\$0.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/18	12/10/19	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Shred-it USA Inc	\$0.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/18	12/10/19	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden

Shred-it USA Inc	\$0.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/18	12/10/19	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Shred-it USA Inc	\$0.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/18	12/10/19	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
SIRC	\$3,990.00	LOCAL 0100	Exempt from Competition	Tableau Software Renewal	09/26/19	09/25/20	The Contractor shall make electronic delivery of licenses for Tableau Software Support which provides maintenance assistance for Management Report Data Visualization and Statistical Dashboard.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Sivic Solution Group, LLC	\$409,772.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$154,106.00	Medicaid 0799 / Local 0100	Competitive Sealed Proposals (RFP)	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$0.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$0.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$409,772.55	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$409,772.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solution Group, LLC	\$0.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Organizational Infrastructure Improvement Project	10/08/18	10/08/19	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden

Sivic Solutions Group LLC	\$154,106.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Hosting services; system support services, and system maintenance services; contract awarded for ongoing hosting; maintenance and support of automated web based Title IV-E claiming and data system; CFSA review and approval of vendor project plan and schedule; vendor submission of desk guide for CFSA and staff; vendor training of CFSA staff (5- 10 people); vendor training of CFSA STAFF (5-10 PEOPLE); vendor submission of monthly services reports.	02/02/19	02/01/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Soul Source LLC DBA Anglin Consulting	\$250,000.00	FEDERAL 8200	DC Supply Schedule	Interpretation Services for CFSA Employees and Clients	04/09/19	04/08/20	On call oral interpretation Services (foreign and sign languages)	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Stockbridge Consulting	\$0.00	LOCAL 0100	Small Purchase	HP-UNIX software support maintenance	01/09/19	01/08/20	The Contractor shall make electronic delivery for renewing the licenses of HP UNIX software support which provide maintenance assistance for current HP-UNIX application with CISA, FACES.NET project	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Stockbridge Consulting, LLC	\$18,575.00	LOCAL 0100	Small Purchase	HP-UNIX software support maintenance	01/09/19	01/08/20	The Contractor shall make electronic delivery for renewing the licenses of HP UNIX software support which provide maintenance assistance for current HP-UNIX application with CISA, FACES.NET project	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Stockbridge Consulting, LLC	\$28,727.50	LOCAL 0100	DC Supply Schedule	eSign Software	09/25/19	09/24/20	The Contractor shall install the new install and renew the licenses of HelloSign Web App, API and HelloWorks software for CFSA staff from various programs including HR, Contracts, Policy and Director's Office to send documents for electronic signature	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
The Center for Adoption Support and Education	\$9,072.42	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Family Therapy Services	10/01/18	11/30/18	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
The Center for Adoption Support and Education	\$222,684.46	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Family Therapy Services	11/01/18	07/31/19	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
The Center for Adoption Support and Education	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Family Therapy Services	01/25/19	07/31/19	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
The Center for Adoption Support and Education	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Family Therapy Services	11/01/18	07/31/19	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
The Center for Adoption Support and Education (CASE)	\$321,105.70	LOCAL 0100	Competitive Sealed Proposals (RFP)	Clinical Family Therapy Services	08/01/19	07/31/20	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
The Children's Guild, Inc	\$757,856.00	LOCAL 0100	Sole Source	Therapeutic Group Home	10/01/18	09/30/19	Contractor to notify CFSA if their is an medical emergency	None	Program Operations (PO)	Ronald Davis
The Mary Elizabeth House Inc	\$1,598,295.40	FEDERAL 8200	Competitive Sealed Proposals (RFP)	PPY-ILP	02/01/19	01/31/20	Mandatory and Unusual Incident Reporting, Monthly Census Roster, Annual Staff Training Plan, Continuous Quality Improvement Plan; Continuous Quality Improvement Report; Risk Management and Continuity of Operations Plan; Quarterly Expenditure Report, Contractor Close out Package, Audit Report	None	Office of Well Being (OWB)	Lisa Minor-Smith

The Mary Elizabeth House Inc.	\$799,147.70	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	Pregnant and Parenting Youth - Independent Living Program	02/01/19	01/31/20	Mandatory and Unusual Incident Reporting, Monthly Census Roster, Annual Staff Training Plan, Continuous Quality Improvement Plan; Risk Management and Continuity of Operations Plan; Quarterly Expenditure Report, Contractor Close out Package, Audit Report	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
The Mary Elizabeth House Inc.	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	PPY-ILP	02/01/19	01/31/20	Mandatory and Unusual Incident Reporting, Monthly Census Roster, Annual Staff Training Plan, Continuous Quality Improvement Plan; Risk Management and Continuity of Operations Plan; Quarterly Expenditure Report, Contractor Close out Package, Audit Report;	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
The Mary Elizabeth House Inc.	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	PPY-ILP	02/01/19	01/31/20	Mandatory and Unusual Incident Reporting, Monthly Census Roster, Annual Staff Training Plan, Continuous Quality Improvement Plan; Risk Management and Continuity of Operations Plan; Quarterly Expenditure Report, Contractor Close out Package, Audit Report;	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
The Mary Elizabeth House Inc.	\$0.00	Local 0100 / Federal 8200	Competitive Sealed Proposals (RFP)	PPY-ILP/Modification to realign budget	07/19/19	01/31/20	Mandatory and Unusual Incident Reporting, Monthly Census Roster, Annual Staff Training Plan, Continuous Quality Improvement Plan; Risk Management and Continuity of Operations Plan; Quarterly Expenditure Report, Contractor Close out Package, Audit Report	None	Office of Well Being (OWB)	Lisa Minor-Smith
The Mecca Group	\$30,000.00	LOCAL 0100	Small Purchase	Bilingual Psych Evaluations	07/01/19	06/30/20	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Office of Well Being (OWB)	Aaron Holland
The Mecca Group	\$215,270.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One Services	10/20/18	10/19/19	1. Behavior Intervention Plan - 1 per client with any necessary updates., 2. Monthly Progress Report - 1 per client/family., 3. Data Tracking Sheets - Ongoing weekly., 4. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland



The Mecca Group	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One Services	08/02/19	10/19/19	1. Behavior Intervention Plan - 1 per client with any necessary updates., 2. Monthly Progress Report - 1 per client/family., 3. Data Tracking Sheets - Ongoing weekly., 4. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
The Pittman Group dba VANTIX	\$26,435.00	LOCAL 0100	Small Purchase	Secure Auth annual license renewal	02/13/19	02/12/20	The Contractor shall make electronic deliver of licenses for Secure Auth software support which provides maintenance assistance for current secure application gateway portal access for all CFSA application	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
The Pittman Group DBA VANTIX	\$12,575.00	LOCAL 0100	DC Supply Schedule	Netwrix Auditor Support	08/09/19	08/08/20	The Contractor shall make electronic delivery to renew the Netwrix Auditor software which provides auditing capability for CFSA users network login and audit compliance report to Information Security Officer and CFSA HR.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
The Young Women's Project	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Youth Aftercare Services	12/14/18	01/31/19	Provide various aftercare services to youth emancipated from care.	None	Program Operations (PO)	Robert Stona
Total Healthcare Solutions LLC	\$96,408.00	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/18	10/12/19	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Calvin Mcfadden
Total Healthcare Solutions LLC	\$0.00	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/18	10/12/19	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Calvin Mcfadden
Total Healthcare Solutions LLC	\$0.00	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/18	10/12/19	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Calvin Mcfadden
Total Healthcare Solutions LLC	\$0.00	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/18	10/12/19	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Calvin Mcfadden

Total Healthcare Solutions, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Medical Support Services	09/25/19	10/08/19	<ol style="list-style-type: none"> <li>1) Shall report all unusual incidents to the CA.</li> <li>2) The Contractor shall review each referral and confirm the appointment.</li> <li>3) Copies of documents which include, Certificate of Occupancy, Licenses, Permits; etc.</li> <li>4) Written policies and procedures covering qualifications, training, drug testing and employee duties for staff.</li> <li>5) Current health certificates</li> <li>6) Annual TB test</li> <li>7) Clearances – FBI, Police Clearance, Child Protection Registry Clearances, Health certification, drug, medical and TB test results.</li> <li>8) Treatment plan for each referred participant, 30 days after being enrolled in program.</li> <li>9) Update of client’s progress towards treatment goals.</li> <li>10) Current training, on the basic standards of first aid and age-appropriate cardiopulmonary resuscitation (CPR).</li> </ol>	None	Office of Well Being (OWB)	Yorjai Chandy
Total Transportation Training	\$5,400.00	FEDERAL 8200	Exempt from Competition	Staff Development Training for OPPPS Staff - All training will be tailored to your needs for the above Contractor to provide two 1/2 day sessions (3 Hour each session) onsite training.	09/24/19	09/25/19	Total Transportation Training will provide onsite training for OPPPS staff for 2 half day sessions. for 3 hours each session.	None	Office of the Director (OD)	Pamela Glover
TransPerfect Translations International, Inc.	\$8,000.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Document Translation and Face -to-Face Interpretation Services - Document Translation of Vital Documents and Face-to-Face Language Interpretation for Limited English Proficient (NEP) individuals served by the District of Columbia.	02/01/19	01/31/20	Provide the District's limited and non-English proficient (LEP/NEP) populations served or encountered by District Government Agencies.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Trinity College of DC	\$8,060.00	FEDERAL 8200	Small Purchase	Social Worker Month Conference - Trinity University provided the facility for CFSA Social Workers to have a FY 2019 Conference.	02/28/19	02/27/20	Provide a venue large enough to host 100 participants for the CFSA Social Worker Month Conference.	None	Program Operations (PO)	Pamela Glover

Tymmi Wesley	\$148,947.20	LOCAL 0100	Sole Source	Professional Foster Parents	10/01/18	09/30/19	Quantity format/method of delivery due date to whom: 1. Mandatory and unusual incident report 1 email within 24 hours of an unusual incident CA 2. Monthly progress report 12 email monthly, 5 business days after the end of the month CA. 3. Quarterly evaluate professional foster parents, 4 email 1st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the contractor does not submit the report as part of the deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office Planning Policy & Program Support (OPPPS)	Monica Brown
Tymmi Wesley	\$0.00	LOCAL 0100	Sole Source	Professional Foster Parents	10/01/18	09/30/19	Quantity format/method of delivery due date to whom: 1. Mandatory and unusual incident report 1 email within 24 hours of an unusual incident CA 2. Monthly progress report 12 email monthly, 5 business days after the end of the month CA. 3. Quarterly evaluate professional foster parents, 4 email 1st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the contractor does not submit the report as part of the deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office Planning Policy & Program Support (OPPPS)	Monica Brown
Tyson Project Management Group LLC dba TPM Group	\$5,667.52	FEDERAL 8200	Small Purchase	Federal archives document transport services	02/09/19	02/08/20	Transport 200 record retiring boxes of CFSA clients records from CFSA to the Washington National Records Center(WNRC)	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Umbrella	\$248,265.95	Local 0100 / Federal 8200	Human Care Agreement (HCA)	HCA-Traditional Group Home- Boys	04/29/19	08/26/19	Mandatory and Unusual Incident Reporting; Progress Notes; Monthly Report, with format to be provided by CFSA after award; First Source Requirement; Emergency response Plan and training provisions for Emergency response Plan; Quarterly Expenditure Report; Abscondence Tracking Sheet	None	Program Operations (PO)	Lisa Minor-Smith
Valorie Gainer	\$7,680.00	FEDERAL 8200	Sole Source	Administrative Support Services	09/16/19	10/25/19	1. Bi-Weekly Time Sheets; 2. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Valorie V. Gainer	\$7,680.00	FEDERAL 8200	Sole Source	Administrative Support Services	09/16/19	10/25/19	1. Bi-Weekly Time Sheets; 2. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
VLA-VisoPro 2019	\$17,051.85	LOCAL 0100	Small Purchase	Office Supplies	08/28/19	08/28/19	Maintenance and Licensing	None	CPA	Hubert King

<p>WOODBOURNE CENTER</p>	<p>\$148,837.08</p>	<p>Medicaid 0799/ Local 0100/ OSSE</p>	<p>Sole Source</p>	<p>PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES</p>	<p>09/23/19</p>	<p>09/22/20</p>	<p>Comprehensive Discharge recommendation Report                      Comprehensive Discharge Treatment Plan; C.9.2.3                      Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Client Progress Report; C.9.2.1                      Comprehensive Discharge Summary; C.9.2.3                      Monthly Comprehensive Treatment Progress Reports; C.9.2.4                      Mandatory Incidents Reporting; C.4.1                      Unusual Incidents Reporting; C.4.2                      Major Incident Report; C.4.3                      Follow up to Major Incident Report; C.4.3.1                      Education reports (Report Cards); C.3.7                      Individual Treatment Plan; C.3.12</p>	<p>None</p>	<p>Office of Well Being (OWB)</p>	<p>Monica Brown</p>
<p>WOODBOURNE CENTER</p>	<p>\$99,760.74</p>	<p>Medicaid 0799/ Local 0100/ OSSE</p>	<p>Sole Source</p>	<p>PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES</p>	<p>09/23/19</p>	<p>09/22/20</p>	<p>Comprehensive Discharge recommendation Report                      Comprehensive Discharge Treatment Plan; C.9.2.3                      Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1                      Client Progress Report; C.9.2.1                      Comprehensive Discharge Summary; C.9.2.3                      Monthly Comprehensive Treatment Progress Reports; C.9.2.4                      Mandatory Incidents Reporting; C.4.1                      Unusual Incidents Reporting; C.4.2                      Major Incident Report; C.4.3                      Follow up to Major Incident Report; C.4.3.1                      Education reports (Report Cards); C.3.7                      Individual Treatment Plan; C.3.12</p>	<p>None</p>	<p>Office of Well Being (OWB)</p>	<p>Monica Brown</p>

WOODBOURNE CENTER	\$0.00	Medicaid 0799/ Local 0100/ OSSE	Sole Source	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	09/23/19	09/22/19	Comprehensive Discharge recommendation Report Comprehensive Discharge Treatment Plan; C.9.2.3 Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 Client Progress Report; C.9.2.1 Comprehensive Discharge Summary; C.9.2.3 Monthly Comprehensive Treatment Progress Reports; C.9.2.4 Mandatory Incidents Reporting; C.4.1 Unusual Incidents Reporting; C.4.2 Major Incident Report; C.4.3 Follow up to Major Incident Report; C.4.3.1 Education reports (Report Cards); C.3.7 Individual Treatment Plan; C.3.12	None	Office of Well Being (OWB)	Monica Brown
Yellow Cab CO. OF DC, Inc	\$11,100.00	LOCAL 0100	Small Purchase	Taxi Cab Services	10/24/18	01/24/20	The Contractor shall have the ability to deliver requested Submit Monthly invoices, Trip Report, Mandatory and Unusual Incident (UI) Report , Certificate of Inspection and access to the Contractor's office and files , and ONLINE and Mobile Application Access.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Yellow Cab CO. OF DC, Inc	\$40,720.00	LOCAL 0100	Small Purchase	Taxi services	10/25/18	10/24/19	The Contractor shall have the ability to deliver requested Submit Monthly invoices, Trip Report, Mandatory and Unusual Incident (UI) Report , Certificate of Inspection and access to the Contractor's office and files , and ONLINE and Mobile Application Access.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Yellow Cab CO. OF DC, Inc	\$0.00	LOCAL 0100	Small Purchase	Taxi services	10/25/18	10/24/19	The Contractor shall have the ability to deliver requested Submit Monthly invoices, Trip Report, Mandatory and Unusual Incident (UI) Report , Certificate of Inspection and access to the Contractor's office and files , and ONLINE and Mobile Application Access.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Yellow Cab CO. OF DC, Inc	\$0.00	LOCAL 0100	Small Purchase	Taxi services	10/25/18	10/24/19	The Contractor shall have the ability to deliver requested Submit Monthly invoices, Trip Report, Mandatory and Unusual Incident (UI) Report , Certificate of Inspection and access to the Contractor's office and files , and ONLINE and Mobile Application Access.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Yellow Cab CO. OF DC, Inc	\$0.00	LOCAL 0100	Small Purchase	Taxi services	10/25/18	10/24/19	The Contractor shall have the ability to deliver requested Submit Monthly invoices, Trip Report, Mandatory and Unusual Incident (UI) Report , Certificate of Inspection and access to the Contractor's office and files , and ONLINE and Mobile Application Access.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala

Youth for Tomorrow Life Care Center	\$0.00	LOCAL 0100	Sole Source	Residential Facility	04/13/19	04/12/20	1. Mandatory and Unusual Incident Reporting; 2. Progress Notes; 3. OYE pre and post assessment; 4. First Source Requirement; 5. Emergency Response Plan and training provision for Emergency Response Plan; 6. Quarterly Expenditure Report.	None	Office of Well Being (OWB)	Patricia Miller
Youth for Tomorrow Life Care Center	\$445,992.00	LOCAL 0100	Sole Source	Residential Facility	04/13/19	04/12/20	1. Mandatory and Unusual Incident Reporting; 2. Progress Notes; 3. OYE pre and post assessment; 4. First Source Requirement; 5. Emergency Response Plan and training provision for Emergency Response Plan; 6. Quarterly Expenditure Report.	None	Office of Well Being (OWB)	Patricia Miller
Youth for Tomorrow Life Care Center	\$0.00	LOCAL 0100	Sole Source	Residential Facility	10/15/18	04/12/19	1. Mandatory and Unusual Incident Reporting; 2. Progress Notes; 3. OYE pre and post assessment; 4. First Source Requirement; 5. Emergency Response Plan and training provision for Emergency Response Plan; 6. Quarterly Expenditure Report.	None	Office of Well Being (OWB)	Patricia Miller
Youth for Tomorrow Life Care Center	\$0.00	LOCAL 0100	Sole Source	Residential Facility	12/07/18	04/12/19	1. Mandatory and Unusual Incident Reporting; 2. Progress Notes; 3. OYE pre and post assessment; 4. First Source Requirement; 5. Emergency Response Plan and training provision for Emergency Response Plan; 6. Quarterly Expenditure Report.	None	Office of Well Being (OWB)	Patricia Miller
Youth Transit Authority, LLC	\$100,000.00	LOCAL 0100	Small Purchase	Secured Transportation Services	05/17/19	05/16/20	Report per transport -Deliverable Name - Client Name - Gender - Date and time of transport including departure and arrival time - Mandatory reports as needed (see Unusual Incidents Section 5.4) - Summary of transport including any concerns of the Contractor and receipts for Cost Reimbursement CLINs	None	Office of Well Being (OWB)	Yorjai Chandy
Youth Villages, Inc.	\$46,815.00	LOCAL 0100	Small Purchase	Youth Villages, Inc. to implement and Fund the YVLIFESET Model in Washington, DC.	08/06/19	08/05/20	Youth Villages Life Set is set up for implementation and administrative fees.	None	Program Operations (PO)	Pamela Glover

Attachment Q13 - FY 19 Grants

Provider	Description	Start Period	Expiring Grant	Grant Monitor	Amount	Source of Funds	Competitive/Sole Source	Deliverables/Outcomes	Corrective Action/ Technical Assistance Provided	Program Activity Supported by Grant
Mary's Center for Maternal and Child Care, Inc	Home Visitation	1/9/2019	6/30/2019	Faryal Clouden	68,478.00	101 Local 8200 Federal CBCAP	Sole Source	<ol style="list-style-type: none"> <li>1. Assess for stability and the most at-risk families while providing supports in mental health, housing etc.</li> <li>2. Increase in child and parental protective factors post intervention</li> <li>3. Decrease risk factors for problem behaviors in high risk children</li> <li>4. satisfaction of parents with the program</li> <li>5. Absence of child maltreatment/ involvement with CFSA post intervention</li> <li>6. Enhanced ability of parents to self-advocate and problem solve through increased communication, expansion of social support and increasing developmentally and age appropriate parenting skills. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ol>	None	Office of Policy Planning and Program Support
DC Children's Advocacy Center/Safe Shores	Consulting Services	10/1/2018	9/30/2019	Jennifer Gillyard	1,155,715.00	0100 Local	Sole Source	<ol style="list-style-type: none"> <li>1. Provide MDT support and coordination</li> <li>2. Provide statistical bi-weekly statistical tracking or case reviews of civil, criminal investigations, forensic interviews, trauma assessment, therapy, pretrial support for child victim. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ol>	None	Office of Policy Planning and Program Support
DC Children's Trust Fund	Community Based Child Abuse Prevention Program	12/26/2018	10/25/2019	Faryal Clouden	166,667.00	8200 Federal CBCAP	Sole Source	<ol style="list-style-type: none"> <li>1. Enhance Child Abuse and Neglect Prevetion Awaareness, Access and Activities in the District of Columbia</li> <li>2. Enhance Parents Knowlegde and Skills</li> <li>3. Enhance the Capability of Community Based Organization to Support Parents. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ol>	None	Office of Policy Planning and Program Support
Mary's Center for Maternal and Child Care, Inc	Father-Child Attachment Program	1/9/2019	6/30/2019	Faryal Clouden	77,379.00	0100 Local 8200 Federal CBCAP	Sole Source	<ol style="list-style-type: none"> <li>1. Utilization of mentoring, videtotaping, parenting eduction and group activities to help at-risk fathers acquire and internaliza parenting skills and improve his relationship with his child.</li> <li>2. Increase in child and parental protective factors post intervention</li> <li>3. Decrease risk factors for problem behaviors in high risk children</li> <li>4. satisfaction of parents with the program</li> <li>5. Absence of child maltreatment/ involvement with CFSA post intervention</li> <li>6. Enhanced ability of parents to self-advocate and problem solve through increased communication, expansion of social support and increasing developmentally and age appropriate parenting skills. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ol>	None	Office of Policy Planning and Program Support

Attachment Q13 - FY 19 Grants

CAIT	Keeping DC Children and Youth Safe: Mandated Reporter Training in Spanish	10/1/2018	9/30/2019	Jennifer Gillyard	\$16,979	8200 Federal CIA	Sole Source	1. Provide website hosting, ongoing maintenance and support services for both the English and Spanish Mandated Reporter Online Training. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report	None	Office of Policy Planning and Program Support
Community Family Life Services	Home Visitation	1/14/2019	6/30/2019	Faryal Clouden	48,971.00	0100 Local 8200 Federal CBCAP	Competitive	1. Assess for stability and the most at-risk families while providing supports in mental health, housing etc. 2. Increase in child and parental protective factors post intervention 3. Decrease risk factors for problem behaviors in high risk children 4. satisfaction of parents with the program 5. Absence of child maltreatment/ involvement with CFSA post intervention 6. Enhanced ability of parents to self-advocate and problem solve through increased communication, expansion of social support and increasing developmentally and age appropriate parenting skills. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report	None	Program Operations
Capitol Area Asset Builders (CAAB)	Matched Savings Account	11/22/2018	11/21/2019	Tanya Trice	\$120,000	8200 Federal	Sole Source	1. Provide program application materials and facilitate orientation to participants 2. Provide marketing advice and sample materials 3. Process client applications for the funded programs 4. Provide or arrange for the provisions of at least 4 hours of money management training for program participation that covers credit, asset building and budgeting 5. Provide counseling and monitoring through analyzing youth income and expense patterns 6. Open and maintain Matched Savings escrow account through Citibank or other identified bank and open sub-accounts for each Match Savings NGS client enrolled by CFSA	None	Program Operations
Foster and Adoptive Parent Advocacy Center (FAPAC)	Co-Parenting Pilot Program	10/7/2018	10/6/2019	Ranson Washington	\$246,495	0100 Local 8200 Federal	Sole Source	1. Provide support implementation or resource parent development, support and retention activities by acting as the fiduciary agent for the Provider Enhancement Program. 2. Provide resource parent leaders, parents and youth in care, who serve as co-facilitators and presenters in various training sessions.	None	Program Operations
Neighborhood Legal Services	Family Preservation Legal Services	4/8/2018	9/30/2019	Danita Bailey	250,000.00	0100 Local	Sole Source	1. Detailed Work Plan; 2. Include logic model that represents all actions delivered; outcomes and deliverables as appropriate.	None	Office of the Director
Mary Elizabeth Ministries House	Transitional Supportive Housing Program	9/19/2018	9/18/2019	Nicole Cobbs-Sterns	643,059.00	8200 Federal	Sole Source	1. Provide quarterly reporting; 2. Monthly and annual reporting on transitional youth outcomes.	None	Program Operations
DC 127	Foster Care Prevention Program	11/21/2018	11/20/2019	Danita Bailey	150,000.00	8200 Federal	Sole Source	1. Within ten (10) business days of execution of grant award, in collaboration with the Grant Monitor, the Grantee shall submit a detailed work plan for the award period, including a logic model that represents all relevant action steps, timeframes, responsible parties, outcomes and deliverables as appropriate.	None	Office of the Director
Far Southeast Family Strengthening Collaborative	Home Visitation	9/26/2019	9/25/2020	Imani Stutley	95,000.00	8200 Federal	Sole Source	1. Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director
Georgia Ave Family Support Collaborative	Parent Education & Group Support	9/27/2019	9/26/2020	Imani Stutley	86,730.00	8200 Federal	Sole Source	1. Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director
Collaborative Solutions for Communities	Home Visitation & Family Literacy	9/26/2019	9/25/2020	Imani Stutley	50,000.00	8200 Federal	Sole Source	1. Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director



Provider	Contract Amount	Funding Source	Procurement Method	Contract Title/Description	Start Date	Expiration Date	Contract Deliverables/Outcomes	Corrective Action/Technical Assistance	CFSA UNIT	Contract Specialist
ABB Enterprises, Inc.	\$10,500.00	LOCAL 0100	Small Purchase	Maryland Risk Assessments/Lead Inspection Services for CFSA's Kinship Maryland Foster Homes located in Maryland (Clients).	01/06/20	01/05/21	Provide Lead Inspections and Risk Assessments for Kinship Maryland Foster Homes located in Maryland.	None	Program Operations (PO)	Pamela Glover
Adoptions Together	\$431,932.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Pre & Post Permanency Services	10/01/19	09/30/20	Monthly and Quarterly Progress Reports, Unusual Incident Reports	None	Program Operations (PO)	Cheryl Anderson
Agilian, LLC	\$92,904.00	LOCAL 0100	DC Supply Schedule	HSA Senior Business Analyst Services	10/01/19	09/30/20	<p>5.1.1 Finalized RFP package that includes all attachments</p> <p>5.1.2 Short-list presentation framework and product demonstration scenario</p> <p>5.1.3 Training the CFSA evaluation committee and short-list presentation scoring sheet for use by the CFSA evaluation team</p> <p>5.2 The Contractor shall provide the Agency with Data Quality Committee support services. The deliverable formats shall include: work with CISA to develop a communication plan; implement a repository for the Committee final documents and continuously update through the period of the Task Order.</p> <p>5.2.1 Establish and maintain the SharePoint Site.</p> <p>5.2.2 Communication plan with themes identified for the next 12 months</p>	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Anchor Mental Health Association, Inc. d/b/a Catholic Charities Archdiocese of Washington AMH	\$734,796.56	LOCAL 0100	Sole Source	Mobile Crisis Stabilization Services	10/01/19	09/30/20	Provide Mandatory and Unusual Incident Reporting, Crisis Plan.	None	Program Operations (PO)	Ronald Davis
Artisys Corporation	\$128,505.60	LOCAL 0100	Sole Source	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	<ol style="list-style-type: none"> <li>1. Approved Timesheet Report</li> <li>2. Certified Payroll Report</li> <li>3. Non-Disclosure Agreement (NDA)</li> <li>4. Background Check</li> </ol>	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Artisys Corporation	\$0.00	LOCAL 0100	Sole Source	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	<ol style="list-style-type: none"> <li>1. Approved Timesheet Report</li> <li>2. Certified Payroll Report</li> <li>3. Non-Disclosure Agreement (NDA)</li> <li>4. Background Check</li> </ol>	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC)	\$6,500;00	LOCAL 0100	Exempt from Competition	Association of Administrators of the Interstate Compact on the Placement of Children (AAICPC) - Membership fee for the Administrators of the Interstate Compact on the Placement of Children.	01/13/20	01/12/21	Payment of AAICPC-ICPC Annual Compact Membership Fees for FY2020.	None	Program Operations (PO)	Pamela Glover

AT&T Mobility	\$510,633.00	FEDERAL 8200	Cooperative Purchasing/Agreement	Agency Cell Phone Services	10/09/19	09/30/20	800 devices and service	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
AT&T Mobility	\$191,814.00	FEDERAL 8200	Cooperative Purchasing/Agreement	Cell Phones for OYE	10/01/19	09/30/20	350 devices and service	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Barbara Edwards	\$0.00	FEDERAL 8200	Sole Source	SOAR	12/09/19	12/08/20	Mandatory and Unusual Incident Reporting, Monthly Progress Report, Quarterly evaluation Resource Parents, and Orientation Kick-off.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Barbara Edwards	\$155,255.72	FEDERAL 8200	Sole Source	SOAR	12/09/19	12/08/20	Mandatory and Unusual Incident Reporting, Monthly Progress Report, Quarterly evaluation Resource Parents, and Orientation Kick-off.	None		Calvin Mcfadden
BEST Kids, Inc.	\$499,844.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Evidence Based Volunteer Mentoring Program	11/26/19	11/25/20	Submit a monthly progress report for each mentee; Submit mentee's written goals for the future/ conduct an initial assessment; notification of unusual incident report; submit written unusual incident report; submit status reports; notification of criminal misconduct; submit criminal misconduct report; submit monthly and quarterly program report; submit mentoring plan	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Boys Town Washington DC, Inc.	\$933,932.20	LOCAL 0100	Competitive Sealed Proposals (RFP)	Traditional Congregate Care Services	11/23/19	03/21/20	Rights and Responsibilities Documents to all clients ages 14 and older; Human Traffic Hotline phone # and community resources, in addition to CFSA Youth Ombudsman's contact information; Contractor review progress on the case plan with the Primary Social Worker; Behavior Modification and Management Plan be updated as needed; Following medical emergency, notify Primary Social Worker and CHSA; Progress Notes; A report on all required and programming specified throughout the contract as developed by Monitoring; Usual Incident; Quarterly Expenditure Reporting; Close-Out Package.	None	Office of the Director (OD)	Linda Thomas
Bradley and Associates, LLC	\$820,361.98	LOCAL 0100	Competitive Sealed Proposals (RFP)	Wayne Place Transitional Living Program	10/24/19	10/23/20	Unusual incident reporting, program reports, census report, client specific data, staffing report, standard operating procedures, annual report (programmatic administrative and financial summary to include trends, service delivery, outcomes, organizational and personnel). Expenditure report, and individual client progress report.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Calvin Price Group	\$852.31	Local 0100	Small Purchase	Office Supplies	10/08/19	10/08/19	Office Supplies	None	CPA	Hubert King
Calvin Price Group	\$0.00	Local 0100	Small Purchase	Office Supplies	12/27/19	1/3/2020	Office Supplies	None	CPA	Hubert King
Calvin Price Group	\$50.00	Local 0100	Small Purchase	Office Supplies	12/27/19	01/06/20	Office Supplies	None	CPA	Hubert King
Capital Services	\$144.32	Local 0100	Small Purchase	Office Supplies	12/16/19	12/16/19	Office Supplies	None	CPA	Hubert King

Carahsoft Technology Corporation	\$30,185.40	LOCAL 0100	Small Purchase	Amazon Web Services Subscriptions fees	10/01/19	09/30/20	The Contractor shall make electronic delivery to CA for maintenance licenses for Amazon Web Services (AWS) Subscription which allow Agency to run mFaces Mobile Application, Foster Parent Mobile App and Youth Connect Mobile App Backend infrastructure.  mFaces Mobile App is available to over 300 Social Workers and it allows staff to pull Client/Case related information on the phone. Staff can add contact notes using Mobile mFaces App as well. Foster Parent Mobile app is available to over 250 Foster Parents and provides a convenient way for Foster Parent to pull kids information such as Medicaid, School etc. Youth Connect App is rolled out to over 100 kids under Agency care and provides information related to appointments, job openings, trainings, events etc.	None	Office of Deputy Director for Administration (ODDA)	Vasantha Samala
CELLCO PARTNERSHIP dba Verizon wireless	\$4,000.00	LOCAL 0100	Federal Supply Schedule (GSA)	Verizon Backup	10/01/19	09/30/20	Verizon Backup	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Cellco Partnership dba Verizon Wireless	\$17,994.00	FEDERAL 8200	Cooperative Purchasing/Agreement	Mobile Broadband Access Calling Plan	12/10/19	11/30/20	Mobile Hot Spot devices	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Center for the Study of Social Policy	\$449,782.00	LOCAL 0100	Sole Source	Court Monitoring Services	10/01/19	09/30/20	Preparation of written progress report. Report on the status of the Monitor's progress will be provided to the Court, the parties of the LaShawn lawsuit, and will be made available to the public. CSSP will work closely with the Director of CFSA and CFSA staff in assembling and assessing data and other information need for the ongoing assessment of progress. The report will provide information on management; budget and expenditure; program operation; progress against benchmarks and exit standards; progress in corrective action; progress in implementing community-based services; and will assess the status of resource development activities and policy and programmatic changes underway. The report will also identify barriers and obstacles to goal achievement.	None	Office Planning Policy & Program Support (OPPPS)	Calvin Mcfadden
Chapin Hall Center for Children	\$35,000.00	LOCAL 0100	Exempt from Competition	Data Sharing and Conversion	12/01/19	11/30/20	1) Re-formats data from CFSA into a database which allows CFSA to track child welfare careers longitudinally 2) Provides software tools that will allow CFSA to display and manage the database and generate reports	None	Office Planning Policy & Program Support (OPPPS)	Yorjai Chandy

Child Welfare League of America	\$3,000.00	LOCAL 0100	Exempt from Competition	Child Welfare League of America - Corporate/For Profit membership is for agencies that provide direct services to children and families and organizations that support and enhance services to children and families.	01/10/20	01/09/21	CFSA pays for the dues for continuing education units (CEUs) and all CWLA conferences and training events.	None	Program Operations (PO)	Pamela Glover
Children National Medical Center	\$25,000.00	LOCAL 0100	Sole Source	Medical Review Study	12/16/19	12/15/20	Review of Medical Documents for Court Reporting	None	Office of Well Being (OWB)	Robert Stona
Children's Choice of MD	\$876,820.98	LOCAL 0100	Letter of Agreement/Contract	INTENSIVE FAMILY BASED FOSTER CARE	12/18/19	04/15/20	Mandatory and Unusual Incident Reporting Update Placement Provider Web (PPW) Monthly Census Roster Annual Recruitment and Retention Plan Annual Staff Training Plan Annual Foster Parent Pre-Service and In-Service Training Plan Quarterly Recruitment and Retention Plan Updates Continuous Quality Improvement Plan Continuous Quality Improvement Report Outcome Indicator Report as agreed upon with CFSA Quarterly Expenditure Report	None	Entry Services (ES)	Aaron Holland
Children's Choice of MD	\$15,000.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Placement Services and Regulatory Reviews	10/01/19	11/17/19	1. Provide Monthly, Quarterly monitoring reports. 2. Social Worker caseload roster. 3. In-service training calendar, etc.. 4. Invoice. 5. Agency Monthly report	None	Program Operations (PO)	Aaron Holland
Children's Choice of Md, Inc.	\$24,440.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Maryland Home Studies	11/18/19	12/31/19	1. Provide Monthly, Quarterly monitoring reports. 2. Social Worker caseload roster. 3. In-service training calendar, etc.. 4. Invoice. 5. Agency Monthly report	None	Program Operations (PO)	Aaron Holland
Children's Choice of Md, Inc.	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Maryland Home Studies	01/01/20	02/29/20	1. Provide Monthly, Quarterly monitoring reports. 2. Social Worker caseload roster. 3. In-service training calendar, etc.. 4. Invoice. 5. Agency Monthly report	None	Program Operations (PO)	Aaron Holland
Children's Choice of Md, Inc.	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Maryland Home Studies	01/01/20	02/29/20	1. Provide Monthly, Quarterly monitoring reports. 2. Social Worker caseload roster. 3. In-service training calendar, etc.. 4. Invoice. 5. Agency Monthly report	None	Program Operations (PO)	Aaron Holland
Children's Friend	\$60,000.00	LOCAL 0100	Sole Source	Technical assistance, training and coaching to the Project connect clients and CFSA staff	10/07/19	10/06/20	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Children's Friend	\$60,000.00	Local 0100 / Federal 8200	Sole Source	Training, technical assistance, and coaching for CFSA employees serving Project Connect clients	10/07/19	10/06/20	The Contractor shall provide training, technical assistance, and coaching for CFSA employees serving Project Connect clients. This can be onsite.	None	Office of Well Being (OWB)	Vasanth Samala

Collaborative Solutions for Communities	\$876,803.20	LOCAL 0100	Competitive Sealed Proposals (RFP)	Community-Based Child Welfare Services	10/01/19	02/29/20	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Office of the Director (OD)	Linda Thomas
Community Alternatives, VA Inc. (Kids in Focus)	\$201,502.73	TBD	Sole Source	Intensive Residential Treatment Services	10/01/19	07/21/20	Mandatory and Unusual Incident Reporting Update Placement Provider Web (PPW) Monthly Census Roster Annual Recruitment and Retention Plan Annual Staff Training Plan Annual Foster Parent Pre-Service and In-Service Training Plan Quarterly Recruitment and Retention Plan Updates Continuous Quality Improvement Plan Continuous Quality Improvement Report Outcome Indicator Report as agreed upon with CFSA Quarterly Expenditure Report	None	Office of Well Being (OWB)	Yorjai Chandy
Community Connections, Inc.	\$36,666.67	LOCAL 0100	Sole Source	Coaching and Support Services	11/30/19	01/29/20	Monthly programmatic, develop a comprehensive program plan	None	Office of the Director (OD)	Linda Thomas
Community Connections, Inc.	\$36,666.67	LOCAL 0100	Sole Source	Family Coaching and Support Services	12/01/19	01/29/20	Monthly programmatic, develop a comprehensive program plan	None	Office of the Director (OD)	Linda Thomas
Courtney's House	\$99,998.12	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasanth Samala
Courtney's House	\$0.00	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasanth Samala

Courtney's House	\$106,809.12	LOCAL 0100	Sole Source	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	The contractor shall Participate in CFSA CSEC Staffing's, Update on progress for youth connected to service, Data for Youth Engagement, Data for Parent Engagement, Provide in service training for staff, Provide technical assistance for staff and Quarterly Expenditure Report,	None	Office of Well Being (OWB)	Vasantha Samala
Cradle Systems, LLC	\$186,450.00	FEDERAL 8200	DC Supply Schedule	Data Dashboard Visualization System	10/01/19	09/30/20	N/A	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
DBI-Capstone Academy	\$82,022.00	LOCAL 0100	Sole Source	Psychiatric Residential Treatment Facility	11/13/19	02/10/20	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Devereux-Florida	\$846,816.29	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment	01/01/20	12/31/20	Monthly and Quarterly Progress Reports Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Devereux-Georgia	\$645,647.75	Medicaid 0799 / Local 0100	Sole Source	Psychiatric Residential Treatment	10/08/19	10/07/20	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Document Systems, Inc.	\$44,561.97	LOCAL 0100	Small Purchase	Document Management Services	11/11/19	11/17/20	Contractor shall supply security patches for Kofax, and IBM File Net packages		Program Operations (PO)	Ronald Davis
Donna Burriss	\$155,255.72	FEDERAL 8200	Sole Source	SOAR	12/09/19	12/08/20	N/A	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
EastBanc Technologies, LLC	\$33,784.87	FEDERAL 8200	DC Supply Schedule	Mobile App Maintenance	10/01/19	09/30/20	1) Maintenance of maces iOS Mobile App 2) Maintenance of maces Android Mobile App 3) Maintenance of mFaces iOS Mobile App to include patches, bug fixes and upgrade from manufacturers 4) Maintenance of mFaces Android Mobile App to include patches, bug fixes and upgrade from manufacturers 5) Maintenance of Quick Connect iOS Mobile App to include patches, bug fixes and upgrade from manufacturers		Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Edgewood/Brookland Family Support Collaborative	\$955,638.95	LOCAL 0100	Competitive Sealed Proposals (RFP)	Community-Based Child Welfare Services	10/01/19	02/29/20	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Office of the Director (OD)	Linda Thomas

Equifax Information Services	\$8,328.00	FEDERAL 8200	Small Purchase	Credit Reports	10/05/19	10/04/20	DTEC allows customers to search the Equifax national consumer credit database by entering only the nine-digit social security number of the consumer. ACROfile is Equifax's core consumer credit report which provides information from inquirers. trade shows and public records.		Office Planning Policy & Program Support (OPPPS)	Patricia Miller
Far Southeast Family Support Collaborative	\$956,291.76	LOCAL 0100	Competitive Sealed Proposals (RFP)	Community Based-Child Welfare Services	10/01/19	01/30/20	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Office of the Director (OD)	Linda Thomas
FedEx	\$1,090.30	LOCAL 0100	Exempt from Competition	Agency express mail	10/07/19	09/30/20	Agency Express Mail	None	Office of Deputy Director for Administration (ODDA)	Vasantha Samala
Georgia Avenue Family support collaborative	\$950,554.85	LOCAL 0100	Sole Source	Community Based Child Welfare	10/01/19	04/30/20	Case management report, (Case management services provided to families), Coordination of supportive services delivery report (Supportive Services facilitated for families), Youth aftercare report, Client-Specific data, Staffing report, Quarterly expenditure report, progress on outcome measures, Family preservation (Waiver) services report, Annual report, HFTC collaborative standard operating procedures, Building Leave, Fire/Safety evacuation procedures, Facility follow up report (CFSA Co-located locations), 2015-2016 Collaborative holiday schedule/Site Specific Office closure and FY 16 ETO predetermined generated reports.	None	Program Operations (PO)	Linda Thomas

God's Anointed New Generation	\$555,800.40	LOCAL 0100	Competitive Sealed Proposals (RFP)	Traditional Congregate Care Services	10/05/19	02/01/20	Rights and Responsibilities Documents to all clients ages 14 and older; Human Traffic Hotline phone # and community resources, in addition to CFSA Youth Ombudsman's contact information; Contractor review progress on the case plan with the Primary Social Worker; Behavior Modification and Management Plan be updated as needed; Following medical emergency, notify Primary Social Worker and CHSA; Progress Notes; A report on all required and programming specified throughout the contract as developed by Monitoring; Usual Incident; Quarterly Expenditure Reporting; Close-Out Package.	None	Office of the Director (OD)	Linda Thomas
GULF COAST TREATMENT CENTER	\$54,548.40	Local 0100 / Federal 8200	Sole Source	To provide Psychiatric Residential Treatment Services twenty-four (24) hours per day, seven (7) days a week to emotionally disturbed wards of the District	11/19/19	03/13/20	Provide Psychiatric Residential Treatment Services twenty-four (24) hours per day, seven (7) days a week to emotionally disturbed wards of the District	None	Office of Well Being (OWB)	Robert Stona
ILIFF Nursing & Rehab Center	\$92,900.88	DC Medicaid 0799	Sole Source	Psychiatric Residential Treatment Facility	01/01/20	05/31/20	Discharge Treatment Plans, Monthly Progress Reports, Unusual Incident Reports	None	Office of Well Being (OWB)	Cheryl Anderson
Innovative Life Solutions, Inc	\$0.00	Local 0100 / Federal 8200	Human Care Agreement (HCA)	Developmentally Disabled Services	11/08/19	08/08/20	Developmentally Disabled Services	None	Program Operations (PO)	Robert Stona
KidsPeace National Centers, Inc	\$999,205.65	Local 0100 / Federal 8200	Sole Source	PRTF, Diagnostic and Educational Services	10/18/19	10/17/20	To provide intensive residential treatment services and Diagnostic and Assessment services and Educational Services to CFSA clients.	None	Office of Well Being (OWB)	Robert Stona
Language Line Services, Inc.	\$28,999.68	FEDERAL 8200	Competitive Sealed Proposals (RFP)	The Contractor shall provide the District of Columbia Government, Child and Family Services Agency (District, CFSA) with remote telephonic language interpretation services and language proficiency testing services.	10/04/19	09/30/20	Provide the District's limited and non-English proficient (LEP/NEP) residents with greater access for participation in their programs, services and activities.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Latin American Youth Center	\$21,432.89	Local 0100 / Federal 8200	Sole Source	Family Based Foster Care Services-Traditional	10/01/19	09/30/20	Mandatory and unusual incident reporting; progress notes; weekly census report for placement services reconciliation; unit; complete ICPC; Packets; monthly census report; quarterly expenditure report and monthly QA spreadsheet.	None	Office of Deputy Director for Administration (ODDA)	Linda Thomas
LexisNexis Risk Solutions FL	\$2,901.87	LOCAL 0100	Single Quote	Lexis Nexis - Diligent search	10/22/19	12/31/19	The Contractor shall make electronic delivery and renewing LexisNexis Accurint Software Subscription to allow Agency Diligent Team to protect individual data privacy that we serve DC Families and Children.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Lutheran Social Services	\$0.00	FEDERAL 8200	Sole Source	Unaccompanied Refugee Minor Program	11/08/19	06/18/20	Provide residential, foster and social care services to up to 30 unaccompanied refugee minors in foster care, and congregare care programs, group home or semi-independent	None	Program Operations (PO)	Robert Stona



Lynda Ottey	\$47,681.79	LOCAL 0100	Sole Source	Professional Foster Parents	11/05/19	11/04/20	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown
Maximum Quest Residential Care Facilities	\$494,967.60	LOCAL 0100	Competitive Sealed Proposals (RFP)	Traditional Congregate Care Services	11/11/19	03/09/20	Rights and Responsibilities Documents to all clients ages 14 and older; Human Traffic Hotline phone # and community resources, in addition to CFSA Youth Ombudsman's contact information; Contractor review progress on the case plan with the Primary Social Worker; Behavior Modification and Management Plan be updated as needed; Following medical emergency, notify Primary Social Worker and CHSA; Progress Notes; A report on all required and programming specified throughout the contract as developed by Monitoring; Usual Incident; Quarterly Expenditure Reporting; Close-Out Package.	None	Office of the Director (OD)	Linda Thomas
MBI Health Services, LLC	\$3,425,425.72	LOCAL 0100	Competitive Sealed Proposals (RFP)	Mental health Services	10/01/19	09/30/20	Written notification of unsuccessful client contact, Diagnostic Assessment report, Initial treatment plan, Comprehensive treatment plan, progress report, updated treatment plan, psychiatric assessment, medication assessment report,	None	Office of Well Being (OWB)	Calvin Mcfadden
MBI Health Services, LLC	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Mental health Services	10/01/19	09/30/20	Written notification of unsuccessful client contact, Diagnostic Assessment report, Initial treatment plan, Comprehensive treatment plan, progress report, updated treatment plan, psychiatric assessment, medication assessment report,	None	Office of Well Being (OWB)	Calvin Mcfadden
Medway Air Ambulance	\$17,900.00	LOCAL 0100	Emergency (Unique)	Air Ambulance Services	10/30/19	02/26/20	Report per transport -Client Name; Gender; Date and time of transport including departure and arrival time; Summary of transport including any concerns	None	Office of Well Being (OWB)	Yorjai Chandy

Multi-Health Systems, Inc.	\$35,025.00	LOCAL 0100	Exempt from Competition	CAFAS/PECFAS Assessments	10/01/19	09/30/20	1) Child and Adolescent Functional Assessment Scale (CAFAS) Assessment "Uses" on Clients 2) Pre-school and Early Childhood Functional Assessment Scale (PECFAS) Assessment "Uses" on Clients 3) CAFAS/PECFAS Assessment "Uses" for Staff Training and System Testing Purposes 4) CAFAS User Manual 5) PECFAS User Manual	None	Office of Well Being (OWB)	Yorjai Chandy
MVS, Inc	\$27,327.00	LOCAL 0100	DC Supply Schedule	SecureAuth Software Support Renewal	10/30/19	10/29/20	The Contractor shall make electronic deliver of licenses for Secure Auth software support which provides maintenance assistance for current secure application gateway portal access for all CFSA application	None	Office of Deputy Director for Administration (ODDA)	Vasantha Samala
National Center for Children and Families	\$0.00	FEDERAL 8200	Competitive Sealed Proposals (RFP)	Temporary Safe Haven	10/01/19	09/30/20	a. Mandatory and Unusual Incident Reporting Section C.6.5; Email 1; Within 24 hours after the incident to CFSA.monitoring@dc.gov	None	Program Operations (PO)	Monica Brown
Netsanity	\$26,611.00	FEDERAL 8200	Sole Source	Parental Control Software	10/17/19	10/16/20	1) Parental Control Software 2) Professional Services consultant (Customization, On-site training and assistance) 3) Annual License, US based Customer Help Desk Service and Software updates	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Northwest Media, Inc.	\$8,250.00	LOCAL 0100	Exempt from Competition	<a href="http://www.FosterParentCollege.com">Online Training www.FosterParentCollege.com</a>	10/01/19	09/30/20	<a href="http://www.FosterParentCollege.com">The Contractor shall provide the unlimited access the website www.FosterParentCollege.com</a>	None	Office Planning Policy & Program Support (OPPPS)	Vasantha Samala
Public Performance Management, LLC	\$15,213.00	FEDERAL 8200	Competitive Sealed Bid (IFB)	Adobe Pro DC - CFSA purchased Acrobat Pro DC Enterprise Licensing Subscription to allow agency staff to create and convert Microsoft Office files to Adobe PDF files and vice versa.	10/01/19	09/30/20	Public Performance Management shall provide 150 Acrobat Pro DC for enterprise, Enterprise Licenses to CFSA.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
RHG Group, Inc	\$230,504.04	FEDERAL 8200	DC Supply Schedule	Shuttle Services	01/03/20	01/02/21	1) Monthly ridership on a daily basis by time and location 2) Copy of Drivers' DMV Record check and Drug test	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy
Ricoh USA, Inc.	\$486,005.28	LOCAL 0100	Federal Supply Schedule (GSA)	Managed Print Services	12/11/19	02/29/20	1) Monthly reports detailing system performance and usage as requested by CA 2) Quarterly Reports with recommendations to increase productivity and to identify cost savings 3) Real time equipment report	None	Office of Deputy Director for Administration (ODDA)	Yorjai Chandy

RTC Resource Acquisition Corp	\$163,326.90	DC Medicaid 0799	Sole Source	PRTF Services	12/20/19	12/19/20	1) Comprehensive Discharge recommendation Report 2) Comprehensive Discharge Treatment Plan; C.9.2.3 3) Preliminary Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 4) Revised Treatment Plans, or Individualized Health Plans (IHPs), and Individualized Educational Plans (IEPs); C.9.1 5) Client Progress Report; C.9.2.1 6) Comprehensive Discharge Summary; C.9.2.3 7) Monthly Comprehensive Treatment Progress Reports; C.9.2.4	None	Office of Well Being (OWB)	Yorjai Chandy
SAS maintenance renewal	\$8,078.00	LOCAL 0100	Exempt from Competition	SAS Software Support Renewal	01/02/20	01/01/21	The Contractor shall make electronic delivery to renew the SAS Software Support which provides maintenance assistance for current SAS application with Community Partnerships Data Analytics project.	None	Office of Deputy Director for Administration (ODDA)	Vasantha Samala
Sasha Bruce Youthworks	\$98,960.00	FEDERAL 8200	Sole Source	Emergency Shelter Placement	10/28/19	01/10/19	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Sasha Bruce Youthworks	\$327,054.08	LOCAL 0100	Sole Source	Emergency Shelter Placement	11/28/19	10/28/20	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Sasha Bruce Youthworks	\$0.00	LOCAL 0100	Sole Source	Emergency Shelter Placement	11/28/19	10/28/20	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland

Sasha Bruce Youthworks	\$0.00	LOCAL 0100	Sole Source	Emergency Shelter Placement	10/29/19	10/28/20	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Sasha Bruce Youthworks	\$96,005.60	LOCAL 0100	Sole Source	Emergency Shelter Placement	10/29/19	11/28/19	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Sasha Bruce Youthworks	\$0.00	LOCAL 0100	Sole Source	Emergency Shelter Placement	10/29/19	11/28/19	1. Conduct an education assessment of each client (s), 2. Monitor the academic progress, provide remedial assistance and counseling, 3. Social service plan for client (s), 4. Implement action plan for client (s), 5. Implement discipline mechanism for client (s), 6. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Shred-it USA Inc	\$2,245.00	LOCAL 0100	Federal Supply Schedule (GSA)	Secure On-site Shredding Services	12/11/19	02/09/20	Provide Certificate of Destruction upon completion of each job.	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sivic Solutions Group LLC	\$422,065.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Organizational Infrastructure Improvement Project	10/08/19	10/07/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Deputy Director for Administration (ODDA)	Calvin Mcfadden
Sky, LLC/DBA US Office Solutions	NTE: \$50,000.00	LOCAL 0100	DC Supply Schedule	Graco Pack 'n Play Portable Playard, Aspery	12/27/19	12/26/20	Warranties for Pack' n" Play Yard	None	Office of Deputy Director for Administration (ODDA)	Patricia Miller
Software Information Resource Corporation	\$12,185.60	LOCAL 0100	DC Supply Schedule	Smartsheet On-line Subscription Renewal	01/02/20	01/01/21	The Contractor shall renew the licenses for the Smartsheet Business Pro License Plus Support for 35 CFSA employees. Business Pro Licenses plus includes Phone Support, Center of excellence access and Access to Pro Desk.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Software Information Resource Corporation	\$2,394.00	FEDERAL 8200	DC Supply Schedule	Tableau Desktop - Professional Annual Maintenance Renewal	01/08/20	01/07/21	Tableau Desktop-Professional Maintenance - Annual Software Maintenance which includes software updates, patches.	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover

Stockbridge Consulting	\$6,200.00	LOCAL 0100	Small Purchase	HP-UNIX software support maintenance	01/09/20	01/08/21	The Contractor shall make electronic delivery for renewing the licenses of HP UNIX software support which provide maintenance assistance for current HP-UNIX application with CISA, FACES.NET project	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Supretech, Inc	\$33,330.11	LOCAL 0100	DC Supply Schedule	Name Search Maintenance renewal	12/18/19	12/17/20	The Contractor shall make electronic delivery to renew the licenses for Renewing Experian Name Search Software Support Experian / CFSA Account reference – HF-3PO3E, Name Search Server License (2 CPUs) and Additional CPU for Name Search. The Contractor allow agency Child Information Systems Administration (CISA) Team to support FACES Application Database Name search functionality.	None	Office of Deputy Director for Administration (ODDA)	Vasanth Samala
Supretech, Inc.	\$7,980.00	LOCAL 0100	DC Supply Schedule	Fy19 Quest Recovery Manager Maintenance Renewal	12/15/19	02/14/20	FY19 Quest Recovery Manager Maintenance Renewal	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
TBD	\$0.00	Medicaid 0799 / Local 0100	Competitive Sealed Proposals (RFP)	CCWIS	11/01/19	01/31/20	TBD	None	Program Operations (PO)	Monica Brown
The Children's Guild Inc.	\$747,741.72	LOCAL 0100	Competitive Sealed Proposals (RFP)	Therapeutic Congregate Care Services	10/30/19	09/30/20	Contractor to notify CFSA if their is an medical emergency.	None	Program Operations (PO)	Ronald Davis
The Family Recovery Program, Inc.	\$203,000.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Recovery Support Services/ Two Recovery Support Specialists to assist wards of CFSA	10/01/19	09/30/20	1.Number of referrals received by Recovery Specialists 2.Number of SUD assessments scheduled 3.Reasons why SUD assessments are not scheduled 4.Number of SUD assessments completed 5.Results of assessments/levels of care determined 6.Length of time until assessment completion 7.Attempts and activities to engage clients in assessment completion 8.Attempts to engage clients in treatment 9.Barriers to treatment completion. 10.Number of clients who reunify with children and timeframe to reunification 11.30, 60, 90 day follow-up to assess client well being post-treatment 12.Number of clients who re-enter the child welfare system after exiting 13.Other Client Data as requested by CA	None	Office of Well Being (OWB)	Yorjai Chandy

The Mecca Group	\$40,947.12	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One Service	10/20/19	11/19/19	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Program Operations (PO)	Aaron Holland
The Mecca Group	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One Services	10/18/19	11/19/19	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Program Operations (PO)	Aaron Holland
The Mecca Group	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	one to one services	11/20/19	10/19/20	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Program Operations (PO)	Aaron Holland

The Mecca Group	\$0.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One Services	12/20/19	01/19/20	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Program Operations (PO)	Aaron Holland
The Mecca Group	\$40,947.12	LOCAL 0100	Competitive Sealed Proposals (RFP)	One to One services	11/20/19	12/19/19	The contractor shall provide clinical interview of the clients; The contractor shall review of all pertinent medical, mental health and social history documentation; The contractor shall administer various psychological testing tools that will identify the nature of the client's presenting issues; The Contractor shall provide a psychological report in English within 30 days of completing the assessment; The contractor shall provide a summary, formulation and recommendations in Spanish so that the client can read it in their native language; The contractor shall establish contact with the client(s) within five (5) days of receiving the referral and shall provide the CA with a preliminary report.	None	Program Operations (PO)	Aaron Holland
Total Healthcare Solutions LLC	\$99,303.36	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/19	10/12/20	Monthly safe and stables reports covering March-April 2019, 21 st of each month. Final evaluation report, 5 months after the end of the demonstration public-use data and documentation, 6 months after the end of the demonstration	None	Office of Well Being (OWB)	Calvin Mcfadden
Total Healthcare Solutions LLC	\$99,303.36	LOCAL 0100	DC Supply Schedule	Physician Services	10/13/19	10/12/20	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Calvin Mcfadden
Total Healthcare Solutions, LLC	\$250,000.00	LOCAL 0100	Competitive Sealed Proposals (RFP)	Medical Support Services	10/09/19	08/24/20	The contractor shall provide the contracting office the following information for the Physician: professional reference; applicable licenses; resume, credential, and certifications.	None	Office of Well Being (OWB)	Yorjai Chandy

Tymmi Wesley	\$56,321.79	LOCAL 0100	Sole Source	PROFESSIONAL FOSTER PARENT	10/01/19	09/30/20	Quantity Format/Method of delivery due date to whom. 1. Mandatory and unusual incident reporting 1 Email within 24 hours of an unusual incident CA. 2. Monthly progress report 12 Email monthly, 5 business days after the end of month CA. 3. Quarterly evaluation professional foster parents. 4 Email 1 st report 30 days after the contract is awarded and quarterly thereafter monthly CA. F.3.1 The contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hire and First Source Employment Agreement. If the contractor does not submit the report as part of deliverables, final payment to the contractor shall not be paid pursuant to section G.3.2	None	Office of Deputy Director for Administration (ODDA)	Monica Brown
Valorie Gainer	\$0.00	LOCAL 0100	Sole Source	Administrative Support Services	10/24/19	09/14/20	1. Bi-Weekly Time Sheets; 2. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Valorie Gainer	\$0.00	LOCAL 0100	Sole Source	Administrative Support Services	10/26/19	09/14/20	1. Bi-Weekly Time Sheets; 2. Unusual Incident report to CFSA hotline, supervisory social worker, CA and program manager of the Program Monitoring Division.	None	Program Operations (PO)	Aaron Holland
Verizon	\$5,900.00	LOCAL 0100	Federal Supply Schedule (GSA)	Verizon Adoption Line	10/01/19	09/30/20	Verizon Adoption Line	None	Office of Deputy Director for Administration (ODDA)	Pamela Glover
Verizon	\$5,500.00	LOCAL 0100	Federal Supply Schedule (GSA)	Grand parents adoption lines	10/01/19	09/30/20	Grand parents adoption lines	None		Pamela Glover
Vow ParaTransit and Transportation Services, LLC	\$491,229.49	FEDERAL 8200	Letter of Agreement/Contract	School Transportation Services	01/06/20	05/04/20	To provide school transportation services for CFSA youth	None	Office of Deputy Director for Administration (ODDA)	Lisa Minor-Smith
Washington Metropolitan Area Transit Authority (WMATA)	\$50,000.00	LOCAL 0100	Exempt from Competition	OYE's SmartTrip Cards - Provide smart trip cards for the wards of the District of Columbia residing in the Washington Metropolitan Area for youth subsidy and transportation needs.	10/01/19	09/30/20	Purchase Prepayment Smart Trip cards from WMATA for the wards of the District of Columbia in care.	None	Program Operations (PO)	Pamela Glover
WMATA	\$25,000.00	LOCAL 0100	Exempt from Competition	FY20 WMATA Smartrip Cards	10/01/19	09/30/20	2020 WMATA Smartrip Cards	None	Program Operations (PO)	Pamela Glover



**Attachment Q13 FY 20 Grants**

Provider	Description	Start Period	Expiring Grant	Grant Monitor	Amount	Source of Funds	Competitive/ Sole Source	Deliverables/Outcomes	Corrective Action/ Technical Assistance Provided	CFSA Department
DC Children's Trust Fund	Community-Based Child Abuse Prevention Program (CBCAP)	10/26/19	10/25/20	Imani Stutely	\$200,000.00	0100 Local	Sole Source	<ul style="list-style-type: none"> <li>1. Enhance Child Abuse and Neglect Prevention Awareness, Access and Activities in the District of Columbia</li> <li>2. Enhance Parents Knowledge and Skills</li> <li>3. Enhance the Capability of Community Based Organization to Support Parents. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ul>	None	Office of Deputy Director Administration (ODDA)
Mary's Center for Maternal and Child Care Inc	Father-Child Attachment	11/21/19	11/20/20	Imani Stutely	\$150,000.00	0100 Local/8200 Federal	Sole Source	<ul style="list-style-type: none"> <li>1. Assess for stability and the most at-risk families while providing supports in mental health, housing etc.</li> <li>2. Increase in child and parental protective factors post intervention</li> <li>3. Decrease risk factors for problem behaviors in high risk children</li> <li>4. satisfaction of parents with the program</li> <li>5. Absence of child maltreatment/ involvement with CFSA post intervention</li> <li>6. Enhanced ability of parents to self-advocate and problem solve through increased communication, expansion of social support and increasing developmentally and age appropriate parenting skills. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ul>	None	Office of Deputy Director Administration (ODDA)
Neighborhood Legal Services	Family Preservation Project-Legal	11/21/19	11/20/20	Danita Bailey	\$200,000.00	0100 Local	Competitive Sealed Proposal (RFP)		None	Office of Deputy Director Administration (ODDA)
Community Family Life Center	Parent Support and Home Visitation	pending	pending	Imani Stutely	\$160,000.00	0100 Local	Competitive Sealed Proposal (RFP)	<ul style="list-style-type: none"> <li>1. Assess for stability and the most at-risk families while providing supports in mental health, housing etc.</li> <li>2. Increase in child and parental protective factors post intervention</li> <li>3. Decrease risk factors for problem behaviors in high risk children</li> <li>4. satisfaction of parents with the program</li> <li>5. Absence of child maltreatment/ involvement with CFSA post intervention</li> <li>6. Enhanced ability of parents to self-advocate and problem solve through increased communication, expansion of social support and increasing developmentally and age appropriate parenting skills. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report</li> </ul>	None	Office of Deputy Director Administration (ODDA)
A Wider Circle	Families First DC	12/31/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)

**Attachment Q13 FY 20 Grants**

Community of Hope Inc	Families First DC	12/23/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
East of the River Family Strengthening Collaborative	Families First DC	12/18/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
East of the River Family Strengthening Collaborative	Families First DC	12/18/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Far Southeast Family Strengthening Collaborative	Families First DC	12/23/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Life Deeds Inc	Families First DC	12/18/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Martha's Table	Families First DC	12/18/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
North Capital Collaboratives Inc	Families First DC	12/18/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Sasha Bruce Youthworks Inc	Families First DC	12/19/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Smart from the Start Inc	Families First DC	12/19/19	09/30/20	Octavia Shaw	\$280,000.00	0100 Local	Competitive Sealed Proposal (RFP)	Provide quarterly reporting; 2. Monthly and annual reporting and final report for family progress and outcomes.	None	Office of the Director (OD)
Capital Area Asset Builders	Matched Savings Program	12/04/19	12/03/20	afriiisia.joseph@dc.gov	\$120,000.00	0100 Local/8200 Federal	Competitive Sealed Proposal (RFP)	Provide program application materials and facilitate orientation to participants 2. Provide marketing advice and sample materials 3. Process client applications for the funded programs 4. Provide or arrange for the provisions of at least 4 hours of money management training for program participation that covers credit, asset building and budgeting 5. Provide counseling and monitoring through analyzing youth income and expense patterns 6. Open and maintain Matched Savings escrow account through Citibank or other identified bank and open sub-accounts for each Match Savings NGS client enrolled by CFSA	None	Office of Wellbeing (OWB)
CAIT	Mandated Reporter Training in Spanish	10/01/19	09/30/20	Jennifer Gillyard	\$16,979.00	0100 Local/8200 Federal	Sole Source	1. Provide website hosting, ongoing maintenance and support services for both the English and Spanish Mandated Reporter Online Training. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report	None	Office Planning Policy & Program Support (OPPS)

**Attachment Q13 FY 20 Grants**

Center for Child Protection and Family Support	Citizen Review Panel	10/23/19	03/11/20	Roni Seabrook	\$42,500.00	8200 Federal	Competitive Sealed Proposal (RFP)	1. CRP's fiscal agent with minimal finance and administrative charge. 2. Provide the CRP with expert knowledge and advice on relevant child welfare issues. 3. Provide substantive staff assistance to the CRP task forces, e.g. identifying model policies and procedures and best practices in child welfare, assisting with the collection of resource materials.	None	Office Planning Policy & Program Support (OPPS)
DC Children's Advocacy Center/Safe Shores	Consulting Services	10/10/19	09/30/20	Elizabeth Muffeetto	\$1,150,000.00	0100 Local	Sole Source	1. Provide MDT support and coordination 2. Provide statistical bi-weekly statistical tracking or case reviews of civil, criminal investigations, forensic interviews, trauma assessment, therapy, pretrial support for child victim. Monthly Reports, Fringe Benefits Report, Non-Expendable Equipment Inventory Report, Unusual Incidents Report	None	Office Planning Policy & Program Support (OPPS)

### **Contracts and Grants Oversight/Monitoring Plan:**

The Child and Family Services Agency's (CFSA) monitoring focuses on ensuring that the contractors CFSA contracts with, to include the private provider agencies and its grantees, are providing services in a manner that is consistent with best practices and are satisfactory in quality. Monitoring in CFSA occurs at two different levels. Contracts such as congregate care (group homes and independent living), family based and collaborative contracts are monitored by the Contracts Monitoring Division (CMD). Other contracts are monitored by the requestor of the service within CFSA.

The following highlights oversight and monitoring efforts by CFSA.

**Contracts:** Each contract in excess of \$100,000 is entered into the Office of Contracting's Contractor Performance Evaluation System (CPES). This system sends emails to the Contract Administrator (CA) bi-annually to evaluate the contractor's performance. After the CA has completed the evaluation it is sent to the Contracting Officer for review and comment and subsequently to the Contractor for review and comment.

In the event, the CA experiences difficulties with the contractor's performance, a meeting is held with all parties to resolve the issues. If this step does not resolve the issues, the Contracts and Procurement Administration issues a "Notice to cure - failure to perform". The contractor has 10 days after receipt of the notice to cure performance. If performance is not cured in a timely manner, the contract is terminated for default.

*The following process is used by CMD:*

CMD uses a performance improvement process to assist providers with improving performance. If this step does not resolve the issues, the Contracts and Procurement Administration issues a "Notice to cure - failure to perform". The contractor has 10 days after receipt of the notice to cure performance. If performance is not cured in a timely manner, the contract is terminated for default.

CMD is primarily responsible for the monitoring of congregate care, family based and the collaborative contracts. CMD monitors provide oversight daily, monthly, and quarterly to ensure providers are meeting the needs of children and youth. The following highlights oversight and monitoring efforts by the CMD.

Upon contract award, the CMD contract monitors meet with the contractor to review the contract requirements and explain the monitoring process. Contractors are provided with technical assistance to enable them to track

performance trends.

Subsequently, the contract monitor conducts ongoing site visits. During these visits, the following items are reviewed:

- Youth record reviews (based on census)
- Staff record reviews (100%)
- Staff clearances
- Resource homes clearances (Family based only)
- Facility inspections (Congregate care facilities only)
- Youth and staff surveys (based on census)
- Desk audits [e.g. review of Unusual Incidents (UIs), weekly Resident rosters, monthly staff rosters and staff schedules]
- Scorecard reports (Congregate care facilities only)
- Semiannual evaluations (based on the fiscal year Oct. 1 – Sept. 30)
- Annual evaluation (included with 4th quarter – aggregation of data)

As needed, the contract monitor may conduct a Special Oversight (announced or unannounced).

On a monthly basis, the contract monitor reconciles and validates reports submitted by the Contractor to include monthly trending of unusual incidents. In addition, biweekly, monthly, and quarterly partnership meetings are convened with Contractors and CFSA staff.

**Grants:** The CFSA grant coordinator provides grant monitor training to all grant monitors within CFSA. This takes place twice a year or as grant monitors changes. Grant monitor training includes CFSA grant making policy as well as educating grant monitors regarding the Office of Partnerships grant services by utilization of the citywide grants manual and sourcebook. Training includes maintaining grant records in accordance with District regulations and grant agreements as well as administration of site visits, documentation of grant activities, program changes, grant modifications and grant agreements deliverables/reports invoicing in PASS and last grant closeouts as required by district regulations. In addition, the Agency grant coordinator completes quarterly check-in's with all CFSA grant monitors to ensure compliance. This includes record-keeping, evaluation purposes, and ensuring fiscal responsibility. All grant monitors are required to keep a record that includes the grant agreement and modifications, invoices and deliverables to include reports of all site visits, and information regarding contacts with the grantee. Grant monitors are to ensure that administration of site visits include record-keeping, confidentiality of client information, and details of any evaluations.

## CFSA Contracts Modifications Report Q15 - FY19

Provider	Contract Title/Description	Start Date	Expiration Date	Contract Amount	Reason for Modification	Funding Source
Agilian, LLC	HSA Senior Business Analyst Services	10/01/19	09/30/20	\$92,904.00	Mod 1 exercises Option Year 1 from 10/01/19 through 09/30/20 in the amount of \$92,904.00; Fund is 0300 (Capital PRJ Performance Based Contract)	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/17	09/30/18	\$126,837.12	David Elges was CA at this time	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/17	09/30/18	\$0.00	Incorporate 2018 Living Wage Fact Sheet and Notice	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/17	09/30/18	\$0.00	Replace Section G.2, Invoicing	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/17	09/30/18	\$0.00	Update CA Information	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/18	09/30/19	\$126,585.60	Mod 6 exercises Option Year 2	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	01/01/19	09/30/20	\$0.00	Mod 7 Wage Rates 2019	LOCAL 0100
Barbara Edwards	SOAR	12/09/19	12/08/20	\$0.00	Contract awarded on 12/9/2019, with four (4) one (1) year option periods.	FEDERAL 8200
Carmen Jean Baptist Spirited	Car Wash & Detailing Service	03/21/18	03/20/19	\$0.00	modification to add CA	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	\$128,505.60	Mod 8 Exercise of option year 3	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	\$0.00	Mod 9 new insurance requirements	LOCAL 0100
Sivic Solutions Group LLC	Title IV-E Automated Claiming System	02/02/19	02/01/20	\$148,179.00	Exercised option year two of the contract.	FEDERAL 8200
Deloitte Consulting, LLP	SACWIS Maintenance, Operations and Enhancements	08/16/19	08/15/20	\$1,342,525.44	Mod 11 exercises Option Year 3; Option Yr 3 term 08/16/19 - 08/15/20	LOCAL 0100
Donna Burriss	SOAR	12/09/19	12/08/20	\$155,255.72	Contract awarded on 12/9/2019, with four (4) one (1) year option periods.	FEDERAL 8200
EastBanc Technologies, LLC	Mobile App Maintenance	10/01/19	09/30/20	\$33,784.87	Mod 2 exercises Option Year 1 from 10/01/19 through 09/30/20; 3 Options available	FEDERAL 8200
EBONY JEJE	Professional Foster Parent	08/02/19	08/01/20	\$161.79	MOD 0003 EXECERCISED TO EXECUTE OY1	LOCAL 0100
EBONY JEJE	Professional Foster Parent	08/02/19	08/01/20	\$50,760.00	MOD 0004 EXECUTED TO ADD CLIN 1004, EMERGENCY RESPITE CARE	LOCAL 0100
Hi-Tech Solutions, Inc	Printer Maintenance	12/13/18	12/12/19	\$21,500.00	This contract was discontinued at the request of the program office.	LOCAL 0100
Latin American Youth Center	Family Based Foster Care Services-Traditional	10/01/19	09/30/20	\$21,432.89	wage determination revision; price schedule replacement with current	Local 0100 / Federal 8200

Lynda Ottey	Professional Foster Parents	11/05/18	11/04/18	\$8,640.00	MOD 0002 EXERCISED TO ADD CLIN 0004, EMERGENCY RESPITE SUPPORT	LOCAL 0100
Lynda Ottey	Professional Foster Parents	11/05/19	11/04/20	\$47,681.79	MOD 0003 EXECUTED TO EXERCISE OY1	LOCAL 0100
Premier Office & Medical Supplier	The Contractor shall provide the District of Columbia, Child and Family Services Agency with services to provide copier paper and deliver the paper to the following locations: 200 I Street, SE, Bundy School-429 O Street, NW, and 3350 9th Street, NE.	08/28/19	08/27/20	\$19,800.00	The information pertaining to this contract is under CW53664	Local 0100 / Federal 8200
RJH Air Conditioning & Refrigeration Services	Ice Machine Maintenance and Repair	05/08/19	05/07/20	\$7,625.00	option year renewal; 6/11/2019 completed CA audit- awaiting for CA to obtain current invoices from 04/24/2019 to present	FEDERAL 8200
Sivic Solutions Group LLC	Organizational Infrastructure Improvement Project	10/08/19	10/07/20	\$422,065.00	Exercised option year four of the contract.	LOCAL 0100
Sivic Solutions Group LLC	Hosting services; system support services, and system maintenance services; contract awarded for ongoing hosting; maintenance and support of automated web based Title IV-E claiming and data system; CFSA review and approval of vendor project plan and schedule; vendor submission of desk guide for CFSA and staff; vendor training of CFSA staff (5- 10 people); vendor training of CFSA STAFF (5-10 PEOPLE); vendor submission of monthly services reports.	02/02/19	02/01/20	\$154,106.00	Added updated labor wage determination	FEDERAL 8200
Tymmi Wesley	PROFESSIONAL FOSTER PARENT	10/01/19	09/30/20	\$56,321.79	MOD EXECUTED TO EXERCISE OY1	LOCAL 0100
Tyson Project Management Group LLC dba TPM Group	Federal archives document transport services	02/09/19	02/08/20	\$5,667.52	Exercised option year 2	FEDERAL 8200
Yellow Cab CO. OF DC, Inc	Taxi Cab Services	10/24/18	01/24/20	\$11,100.00	Exercise Partial Option Year 1	LOCAL 0100
Yellow Cab CO. OF DC, Inc	Taxi services	10/25/18	10/24/19	\$0.00	Mod 1 is for current Living wage act Fact sheet and notice	LOCAL 0100
Yellow Cab CO. OF DC, Inc	Taxi services	10/25/18	10/24/19	\$0.00	Mod2 is to DELETE Price schedule 16.1 CLIN NO, 0003 and 0003A through 16.5 4003 and 4003A and REPLACE with the 16.1R 0003R through 16.5R.4003R	LOCAL 0100
Yellow Cab CO. OF DC, Inc	Taxi services	10/25/18	10/24/19	\$0.00	Mod 3 is to change CA Gregory Holland and REPLACE with Renee Bryant	LOCAL 0100
The Mary Elizabeth House Inc.	Pregnant and Parenting Youth - Independent Living Program	02/01/19	01/31/20	\$799,147.70	M002 - revised the letter contract	Local 0100 / Federal 8200
The Mary Elizabeth House Inc.	PPY-ILP	02/01/19	01/31/20	\$0.00	M003 - revised contract clauses. Executed by CO on 05/17/19	LOCAL 0100
The Mary Elizabeth House Inc.	PPY-ILP	02/01/19	01/31/20	\$0.00	M004 -Budget realignment. Executed by CO on 05/30/19	LOCAL 0100
Ricoh USA, Inc.	Managed Print Services	12/11/19	02/29/20	\$486,005.28	Mod 11 updates contract amount for Opt Yr 1 and 2 to cover overages	LOCAL 0100

Stockbridge Consulting	HP-UNIX software support maintenance	01/09/19	01/08/20	\$0.00	Mod 1 is for new insurance requirements	LOCAL 0100
Stockbridge Consulting	HP-UNIX software support maintenance	01/09/20	01/08/21	\$6,200.00	Mod 2 is for exercising the option year 2	LOCAL 0100
Carahsoft Technology Corp	AWS Subscriptions	09/06/19	09/05/20	\$0.00	Mod 1 is for change in Period of Performance	LOCAL 0100
Carahsoft Technology Corp	AWS Subscriptions	09/06/19	09/05/20	\$0.00	Mod 2 is for change in Period of Performance	LOCAL 0100
Boystown	HCA - Traditional Group Home - Boys	10/01/18	05/22/19	\$1,225,592.99	M011- Incorporate Budget for FY2019	FEDERAL 8200
Boystown	HCA-Traditional Group Home - Boys	05/23/19	11/22/19	\$988,654.89	M018 - Partial Exercise of Option year 3	FEDERAL 8200
Maximum Quest	HCA- Traditional Group Home - Girls	08/11/19	08/10/20	\$849,944.24	M007 - Exercise of Option Year 3	FEDERAL 8200
Leanovations	Lean Principal Business Processes	07/26/19	07/25/19	\$0.00	Mod to reflect new Contract Administrator	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$0.00	Modification to change the name of the Contact Administrator (CA).	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$0.00	Modification to add new living wage rate.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$0.00	Modification to add a CA for monitoring invoices.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living	10/24/18	10/23/19	\$0.00	Modification to add revised wage determination.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$0.00	Modification to revise requirements regarding managing the escrow account.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$0.00	Modification to change the CA for invoicing.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/18	10/23/19	\$11,739.00	Modification to revised insurance requirements.	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/19	10/23/20	\$820,361.98	Modification to exercise option year one of the contract.	LOCAL 0100
Carmen Jean Baptiste	Car Wash/Detailing Services	03/21/19	03/20/20	\$36,718.82	Modification to exercise option year two of the contract.	LOCAL 0100
Carmen Jean Baptiste	Car Wash/Detailing Services	03/21/19	03/20/20	\$0.00	Modification to correct the contractor address.	LOCAL 0100
Carmen Jean Baptiste	Car Wash/Detailing Services	03/03/19	03/20/20	\$14,358.73	Modification to decrease each individual quality on the price schedule.	LOCAL 0100
Sivic Solution Group, LLC	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	\$154,106.00	Modification to exercise option year three of the contract.	Medicaid 0799 / Local 0100
Sivic Solution Group, LLC	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	\$0.00	Modification to add new living wage rate	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Title IV-E Data and Automated Claiming System	02/02/19	02/01/20	\$0.00	Modification to revised wage determination	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	10/08/16	05/07/17	\$225,312.50	Modification to exercise a partial option.	Local 0100 / Federal 8200



Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	03/18/18	10/07/18	\$232,071.55	Modification to exercise remaining portion of option year two.	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	03/08/18	10/07/18	\$232,071.55	Modification to add sexual harassment provision.	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	\$409,772.55	Exercise option year three of the contract.	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	\$409,772.00	Modification to add revised wage determination	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	10/08/18	10/07/19	\$409,772.00	Insurance revision mod.	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Organizational Infrastructure Improvement Project	10/08/18	10/08/19	\$0.00	add living wage act	Local 0100 / Federal 8200
Total Healthcare Solutions	Organizational Infrastructure Improvement Project	10/13/17	10/12/18	\$93,600.00	Modification to add living wage rate	LOCAL 0100
Maximum Quest Residential Facilities	Teen Bridge Program	05/11/18	05/10/19	\$857,159.04	option year 2	LOCAL 0100
Maximum Quest Residential Facilities	Teen Bridge Program	05/11/18	05/10/19	\$0.00	change price schedule modification	LOCAL 0100
Maximum Quest Residential Facilities	Teen Bridge Program	05/11/18	05/10/19	\$0.00	Mod to add living wage rate	LOCAL 0100
Maximum Quest Residential Facilities	Teen Bridge Program	05/11/18	05/10/19	\$0.00	Mod to add option year three to the contract	LOCAL 0100
Maximum Quest Residential Facilities	Teen Bridge Program	05/11/19	11/10/19	\$436,100.98	Exercise option year three of the contract.	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/17	12/10/18	\$15,000.00	Exercise option year two of the contract	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/18	12/10/19	\$10,324.00	Exercise option year four of the contract	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/18	12/10/19	\$0.00	Exercise option year four of the contract	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/18	12/10/19	\$0.00	Add living wage rate to the contract	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/18	12/10/19	\$0.00	Mod to add James Posey as the CA for this project	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/18	12/10/19	\$0.00	Mod to add wage determination	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/19	02/09/20	\$2,245.00	Mod to increase the contract amount for option year four	LOCAL 0100
God's Anointed New Generation	Teen Bridge Program Services	10/05/18	10/04/19	\$0.00	Add living wage rate to the contract.	LOCAL 0100
God's Anointed New Generation	Teen Bridge Program	10/05/18	10/04/19	\$0.00	Mod to add updated wage determination to the contract	Local 0100 / Federal 8200
Sivic Solution Group, LLC	Title IV-E Data and Automated Claiming System	02/02/18	02/01/29	\$148,179.00	exercise of option year 2	Local 0100 / Federal 8200
Public Consulting Group, Inc.	Consulting - ADP	06/12/19	05/29/20	\$53,860.00	MOD 1: \$53,860.00 inserted on Solicitation Page; WD dated 04/25/19 incorporated;	LOCAL 0100
Public Consulting Group, Inc.	Consulting - ADP	08/23/19	05/30/20	\$76,110.00	MOD 002: Contract Amount increase amount from \$53,850.00 by \$22,260 to \$76,110 for CLIN 0003, Optional Task; Insert WD dated 07/16/2019	LOCAL 0100

Collaborative Solutions for Communities	Community-Based Child Welfare Services	10/01/19	02/29/20	\$876,803.20	OY4: M027 dated 9/26/19 exercised partial option from 10/1/19 to 2/29/20, \$876,803.20. Million \$ pkg hand delivered to Council for review and acceptance, 12/12/19. Council review and acceptance is set for February session.	LOCAL 0100
Community Connections, Inc.	Coaching and Support Services	11/30/19	01/29/20	\$36,666.67	OY1: Modification M03 dated 11/27/19, exercised partial option from 12/1/19 thru 1/30/20.	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community-Based Child Welfare Services	10/01/19	02/29/20	\$955,638.95	OY4: M026 dated 9/26/19, exercised partial option from 10/1/19 thru 2/29/20, \$952,862.60(M026A modified M026 changing the price from \$952,862.60 to \$955,638.95). Awaiting OAG review and acceptance of the million \$ pkg prior to Council. The remainder option period is from 3/1/20 to 9/30/20, \$1,337,894.48.	LOCAL 0100
Far Southeast Family Support Collaborative	Community Based-Child Welfare Services	10/01/19	01/30/20	\$956,291.76	OY4: M023 dated 10/21/19 exercise partial option from 10/1/19 to 2/21/20, \$956,291.76 (M023B) corrected the total amount in M023. M024, the remainder of OY4 from 21/20 to 9/30/20, \$1,912,583.48, pending Council review and acceptance in the February session.	LOCAL 0100
Midtown Personnel Inc	Freelance Writing	04/06/19	04/05/20	\$13,000.00	Modification of contract to add in Option Years. 6/4/19 CS requested provider to submit updated COI	FEDERAL 8200
CareIT Health LLC d/b/a NowPow	Community Resource Directory	06/13/19	06/12/20	\$0.00	MOD 0001 EXECUTED ON 9/9/19 TO REVISE PRICE SCHEDULE(-\$33,820)	LOCAL 0100
Clinical Social Work Services, LLC	Clinical Support Coach	01/17/18	09/30/19	\$0.00	Services no longer needed and contract was not funded for FY 20	LOCAL 0100
Clinical Social Work, LLC	Clinical Support Coach	10/01/18	01/17/19	\$133,500.00	contract increased from \$115,000 to \$133,500.	LOCAL 0100
Clinical Social Work, LLC	Clinical Support Coach	01/16/19	01/17/19	\$0.00	modify estimated quantity	LOCAL 0100
Clinical Social Work, LLC	Clinical Support Coach	01/16/19	02/28/19	\$6,000.00	exercise partial option	LOCAL 0100
Clinical Social Work, LLC	Clinical Support Coach	03/01/19	01/17/20	\$111,810.00	exercise remaining of partial option	LOCAL 0100

Clinical Social Work, LLC	Clinical Support Coach	01/16/19	01/17/20	\$0.00	delete and replace CA to R. Washington	LOCAL 0100
A Plus Success LLC	Tutoring Services	06/03/18	06/02/19	\$0.00	Modification to delete option year four price schedule and replaced with a revised option year four price schedule.	FEDERAL 8200
A Plus Success LLC	Tutoring Services	06/03/19	06/02/20	\$500,000.00	The contract expires 6/02/20, revised SOW was requested on 8/23/19. A copy of the current SOW was provided to program at that time. On 12/18/19, program requested and was provided a copy of the deliverable from the current contract. Program has been notified that there are no more available options under this contract.	FEDERAL 8200
Children National Medical Center	Medical Review Study	12/16/19	12/15/20	\$25,000.00	Distribution have been made to all relevant parties.	LOCAL 0100
Children's National Medical Center	Medical Record Review	12/16/18	12/15/19	\$25,000.00	Exercise of option year 2 of the contract.	LOCAL 0100
Community Alternatives VA (Kids in Focus)	Intensive Residential Treatment Services	07/19/19	09/30/19	\$0.00	Mod 8 is bilateral; changes the Insurance Clause to conform with ORM's requirements	TBD
Community Alternatives VA (Kids in Focus)	Intensive Residential Treatment Services	07/19/19	09/30/19	\$0.00	Mod 9 is a 30 day Insurance Waiver which gives the contractor time to get updated insurance coverage per ORM's requirements.	TBD
Community Alternatives VA (Kids in Focus)	Intensive Residential Treatment Services	07/22/19	09/30/19	\$5,000.00	Mod 10 exercises a partial Option Year 3, from 07/22/19 through 09/30/19; Amount: \$5,000.00	TBD
Community Alternatives VA (Kids in Focus)	Intensive Residential Treatment Services	08/14/19	09/30/19	\$43,497.27	Mod 11 increases funded amount from \$5,000.00 to \$48,497.27 through 09/30/19	TBD
Community Alternatives, VA Inc. (Kids in Focus)	Intensive Residential Treatment Services	10/01/19	07/21/20	\$201,502.73	Balance of Opt Yr 3; CAPOCP-713	TBD
Community Services for Autistic Adults and Children Inc	residential facility that specializes in serving CFSA youth on the Autism Disorder Spectrum, to include residential therapeutic treatment, educational assessment/diagnostic, stabilization and evaluation services to CFSA autistic clients, with moderate to severe social and emotional concerns, developmental delays, dysfunctional behavior patterns who warrant admissions into this setting	09/17/19	06/26/20	\$780,244.45	These services is to be used as needed.	Local 0100 / Federal 8200
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/17	11/15/18	\$0.00	Mod1 is for current 2018 Living wage act fact sheet and notice	LOCAL 0100

Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/17	11/15/18	\$0.00	Mod2 is for CA change	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/17	11/15/18	\$0.00	Mod3 is for New Invoice submittal	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/17	11/15/18	\$0.00	Mod4 is for change in the general requirements	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/17	11/15/18	\$0.00	Mod5 is for current 2019 living wage act fact sheet and notice	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	\$99,998.12	Mod 6 is for exercising the option year one	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	\$0.00	Mod7 is for change the CA from Kim Ray to Aiyana Maat	LOCAL 0100
Courtney's House, Inc	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	\$0.00	Mod 8 is for changes in price schedule	LOCAL 0100
Devereux-Florida	Psychiatric Residential Treatment	10/16/18	12/31/18	\$125,501.60	Clients increased by 1 of which \$124,001.60 is paid through DC Medicaid	Medicaid 0799 / Local 0100
Devereux-Florida	Psychiatric Residential Treatment	01/01/19	01/04/19	\$5,501.44	Mod 006 exercises remaining partial Option Year 2 for the period oi performance 1/01/19 through 1/04/19. Paid through DC Medicaid.	Medicaid 0799 / Local 0100
Devereux-Florida	Psychiatric Residential Treatment	01/05/19	12/31/19	\$502,504.96	Mod 007 exercises remaining partial Option Year 2 for the period oi performance 1/05/19 through 12/31/19. \$496,504.96 paid through DC Medicaid.	Medicaid 0799 / Local 0100
Devereux-Georgia	Psychiatric Residential Treatment	10/08/19	10/07/20	\$645,647.75	Mod 5 exercises Option Year 2 for the period of performance 10/08/19 through 10/07/20 \$638,147.75 DC Medicaid - \$7,500.00 Local	Medicaid 0799 / Local 0100
Harbor Point Behavioral Health	Psychiatric Residential Treatment Services	09/14/19	09/13/20	\$830,703.80	This modification is to exercise option year 3	DC Medicaid 0799
Hermitage Hall	Psychiatric Residential Treatment Services	02/27/19	04/26/19	\$0.00	CONTRACT EXECUTED ON 3/18/19 TO CORRECT EFFECTIVE DATE	Medicaid 0799/ Local 0100/ OSSE
Hermitage Hall	Psychiatric Residential Treatment Services	04/27/19	06/26/19	\$0.00	MOD 0002 EXECUTED TO EXERCISE THE PARTIAL OY1 (4/27/19 - 6/26/19)	Medicaid 0799/ Local 0100/ OSSE
Hermitage Hall	Psychiatric Residential Treatment Services	06/27/19	04/26/20	\$116,488.20	MOD 0003 EXECUTED ON 6/21/19 TO EXERCISE THE REMAINDER OY1 (6/27/19 - 4/26/20)	Medicaid 0799/ Local 0100/ OSSE

Hughes Center, LLC	Psychiatric Residential Treatment Services	03/19/19	05/18/19	\$0.00	MOD EXECUTED ON 3/18/19 TO EXECUTE PARTIAL OY1 (-\$555,622.50)	Medicaid 0799/ Local 0100/ OSSE
Hughes Center, LLC	Psychiatric Residential Treatment Services	05/19/19	07/18/19	\$116,567.70	MOD EXECUTED TO EXERCISE PARTIAL OY1	Medicaid 0799/ Local 0100/ OSSE
Hughes Center, LLC	Psychiatric Residential Treatment Services	07/19/19	03/18/20	\$477,927.60	MOD EXECUTED ON 7/15/19 TO EXECUTE THE REMAINDER OY1	Medicaid 0799/ Local 0100/ OSSE
KidsPeace National Centers, Inc	Psychiatric Residential Treatment	10/18/18	10/17/19	\$996,102.25	The option has been exercised	LOCAL 0100
KidsPeace National Centers, Inc	PRTF, Diagnostic and Educational Services	10/18/19	10/17/20	\$999,205.65	Option 3 fully executed and notification sent to all parties both internal and external.	Local 0100 / Federal 8200
Lakeland Behavioral Systems	Inpatient Acute Psychiatric Care	04/26/19	07/24/19	\$0.00	Continuation of the Emergency Contract; Contract No. DCRL-2019-R-0100 will replace this contract.	LOCAL 0100
Lakeland Behavioral Systems	Inpatient Acute Psychiatric Care	06/10/19	07/24/19	\$160,840.00	8/30/19 currently no placement at the facility at this time. Funding is approved through 11/2/19; 10/23/19 followed-up w/program no placement; 10/24/19 funding entering for 11/2/19 thru 08/20;	LOCAL 0100
Liberty Point Behavior Health Care, LLC	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	08/08/19	09/07/19	\$0.00	MOD TO EXERCISE PARTIAL OY1(-\$721,548)	Medicaid 0799/ Local 0100/ OSSE
Liberty Point Behavior Health Care, LLC	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	09/08/19	08/07/20	\$651,834.00	MOD TO EXERCISE THE REMAINDER OY1	Medicaid 0799/ Local 0100/ OSSE
Magnificus Corporation	Nurse Staff Services	07/01/19	06/30/20	\$427,749.74	Option Year contract exercised on 6/28/19.	LOCAL 0100
Lakeland Behavioral Systems	Inpatient Acute Psychiatric Care	07/24/19	08/21/19	\$185,680.00	task order 002	
New Hope Treatment Center	Psychiatric Residential Treatment	05/02/19	05/01/20	\$212,500.00	Insurance review document and SOW was forwarded to ORM on 04/04/2019.	LOCAL 0100
Total Healthcare Solutions LLC	Physician Services	10/13/19	10/12/20	\$99,303.36	Preliminary notice fwd'd for signature on 7/2/2019.	LOCAL 0100
Total Healthcare Solutions, LLC	Medical Support Services	09/25/19	10/08/19	\$0.00	Mod 28 adds a two week insurance Waiver from 09/25/19 through 10/08/19	LOCAL 0100
Total Healthcare Solutions, LLC	Medical Support Services	10/09/19	08/24/20	\$250,000.00	Mod 30 exercises the balance of Option Year 4	LOCAL 0100
WOODBOURNE CENTER	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	09/23/19	09/22/20	\$148,837.08	MOD 0002 EXECUTED ON 11/5/19 TO REVISE PRICE SCHEDULE & INCREASE MAX# OF CLIENTS	Medicaid 0799/ Local 0100/ OSSE
WOODBOURNE CENTER	PSYCHIATRIC RESIDENTIAL TREATMENT SERVICES	09/23/19	09/22/19	\$0.00	MOD 0001 EXECUTED ON 9/23/19 TO CORRECT CONTRACT EFFECTIVE DATE	Medicaid 0799/ Local 0100/ OSSE

Youth for Tomorrow Life Care Center	Residential Facility	04/13/19	04/12/20	\$0.00	8/20/19 OY 2 is decreased from: \$483,792. to -\$445,992 to correct the no. of educational/school days from 350 to 224.	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	04/13/19	04/12/20	\$445,992.00	mod to exercise option	LOCAL 0100
Devereux-Florida	Psychiatric Residential Treatment	01/01/20	12/31/20	\$846,816.29	\$827,233.20 DC Medicaid/\$19,583.09 Local	Medicaid 0799 / Local 0100
PSI Family Services, Inc.	Short Term Child Care Services	08/02/19	08/01/20	\$311,807.00	Mod 008 exercised Option Year 2 for the period of performance 8/2/19 through 8/1/20	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	\$0.00	Mod 8 is for changes in Option Year Price Schedule	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/18	11/15/19	\$0.00	Mod 9 is for requesting the COI for new insurance requirements	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	\$99,998.12	Mod 10 is for exercising the Option Year 2	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	\$0.00	Mod 11 is for waiving the insurance coverages limits	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	\$0.00	Mod 12 is for address change	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster Parents)	11/16/19	11/15/20	\$106,809.12	Mod 13 is for new price schedule for Option Year 2	LOCAL 0100
ILIFF Nursing & Rehab Center	Psychiatric Residential Treatment Facility	01/01/19	12/31/19	\$223,084.35	Mod 007 exercises Option Year 2 for the period of performance 01/01/19 through 12/31/19.	DC Medicaid 0799
ILIFF Nursing & Rehab Center	Psychiatric Residential Treatment Facility	01/01/20	05/31/20	\$92,900.88	Mod 008 exercises partial Option Year 3 for the period of performance 01/01/20 through 5/31/20.	DC Medicaid 0799
The Mary Elizabeth House Inc.	PPY-ILP/Modification to realign budget	07/19/19	01/31/20	\$0.00	M005 - realigned budget	Local 0100 / Federal 8200
Newport News Behavioral Health Center	Psychiatric Residential Treatment Services	04/26/19	06/25/19	\$132,695.40	Mod 0004 (Exercised partial amount partial OY1 executed on 4/26/2019.	Medicaid 0799/ Local 0100/ OSSE
Newport News Behavioral Health Center	Psychiatric Residential Treatment Services	06/26/19	02/25/20	\$559,314.59	Mod 0005 (Exercised partial amount partial OY1 executed on 6/26/2019.	Medicaid 0799/ Local 0100/ OSSE
Newport News Behavioral Health Center	Psychiatric Residential Treatment Services	06/26/19	02/25/20	\$24,726.00	Mod 0006 (Increase Maximum Quantity) executed on 12/05/2019.	Medicaid 0799/ Local 0100/ OSSE
Newport News Behavioral Health Center	Psychiatric Residential Treatment Services	06/26/19	02/25/19	\$0.00	Mod 0007 (Correct Task Order) executed on 12/06/19.	Medicaid 0799/ Local 0100/ OSSE
Total Healthcare Solutions LLC	Physician Services	10/13/18	10/12/19	\$96,408.00	Modification to exercise option one of the contract	LOCAL 0100

Total Healthcare Solutions LLC	Physician Services	10/13/18	10/12/19	\$0.00	Modification to delete mod Moo02 and insert mod M002R.	LOCAL 0100
Total Healthcare Solutions LLC	Physician Services	10/13/18	10/12/19	\$0.00	add wage determination	LOCAL 0100
Total Healthcare Solutions LLC	Physician Services	10/13/18	10/12/19	\$0.00	Mod to add living wage rate	LOCAL 0100
Total Healthcare Solutions LLC	Physician Services	10/13/19	10/12/20	\$99,303.36	Exercised option year two of the contract.	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	10/15/18	04/12/19	\$0.00	MOD 5R: Replace MOD 5 & congregate care is replaced with residential facility throughout the contract.	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	12/07/18	04/12/19	\$0.00	Modification for YFT consideration	LOCAL 0100
MBI Health Services, LLC	Mental health Services	10/01/19	09/30/20	\$0.00	letter contract term extended period of performance (definitize contract)	LOCAL 0100
Total Healthcare Solutions LLC	Physician Services	10/13/17	10/12/18	\$0.00	insert living wage act	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	04/13/18	04/12/19	\$0.00	mod to increase option year 2 from \$482,880 to \$483,792	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	04/13/18	04/12/19	\$0.00	insert wage determination	LOCAL 0100
Youth for Tomorrow Life Care Center	Residential Facility	04/13/18	04/12/19	\$0.00	insert living wage fact sheet	LOCAL 0100
Barbara McInnis	Hearing Examiner	09/19/18	09/18/19	\$0.00	insert sexual harassment	FEDERAL 8200
Barbara McInnis	Hearing Examiner	09/19/18	09/18/19	\$0.00	mod 10 delete section 8.1 invoice submittal and replace	FEDERAL 8200
Barbara McInnis	Hearing Examiner	09/19/18	09/18/19	\$14,475.00	mod 11	FEDERAL 8200
Barbara McInnis	Hearing Examiner	09/19/18	09/18/19	\$1,500.00	Mod 12: BPA amount decreased from \$14,475.00 to \$1,500.00. 9/12/19 email sent to program to enter funding for FY20	FEDERAL 8200
Coles Group, LLC	CPR/First Aid Training	03/02/19	03/01/20	\$0.00	CA Audit held 8/6/19	FEDERAL 8200
Coles Group, LLC	First Aid/CPR training; all licensed foster, kinship, and adoptive parents have certification for CPR/First Aid.	03/02/19	03/01/20	\$0.00	Training is held 2 times per month	LOCAL 0100
Coles Group, LLC	CPR/First Aid Training	03/02/19	03/01/20	\$0.00	CA Change & U.S. Wage Determination No. 220115-4281, dated 09/16/19; 12/7/19 DM sent; 12/9/19 CA Audit; 12/18/19 30 Day preliminary Letter sent;	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare Services	10/01/18	09/30/19	\$0.00	12/14/18, Added current 2019 Living wage fact sheet and notice	LOCAL 0100
Merry C. Hudson	Hearing Examiner	09/22/18	09/21/19	\$0.00	7/25/19 CA Audit; 9/11/19 email sent to program to enter funding for FY20	FEDERAL 8200
Predict Align Prevent (PAP)	Child Maltreatment Prevention Solutions	08/06/19	08/05/20	\$0.00	Mod 001 change in CA	LOCAL 0100
Tymmi Wesley	Professional Foster Parents	10/01/18	09/30/19	\$0.00	Incorporate 2019 Living Wage Fact Sheet and Notice	LOCAL 0100
Coles Group, LLC	CPR/First Aid Training	11/29/18	03/01/19	\$78,306.00	Unit Price increased from \$1,254.00 to \$2,100.00 for remainder of OY 2.	Local 0100 / Federal 8200

Coles Group, LLC	CPR/First Aid Training	12/18/18	03/01/19	No Cost	Updated Wage Determination & Living Wage Act	Local 0100 / Federal 8200
Angela Robinson	Hearing Examiner	04/13/19	04/12/20	\$17,000.00	Exercise OY2	FEDERAL 8200
Angela Robinson	Hearing Examiner	04/13/19	04/12/20	\$1,625.00	Revise OY2 Price Schedule and increase max quantity	FEDERAL 8200
Coles Group, LLC	CPR/First Aid Training	03/02/19	03/01/20	\$0.00	delete BPA No. dclrl-2016-A-0083	LOCAL 0100
Coles Group, LLC	CPR/First Aid Training	03/02/19	03/01/20	\$50,400.00	exercise option year 3	LOCAL 0100
Coles Group, LLC	CPR/First Aid Training	03/02/18	03/01/19	\$0.00	delete page 4RRRR and insert new price schedule	LOCAL 0100
Coles Group, LLC	CPR/First Aid Training	03/02/18	03/01/19	\$0.00	CA change	LOCAL 0100
Equifax Information Services	Credit Reports	10/05/18	10/04/19	\$8,328.00	Exercise OY2	FEDERAL 8200
Equifax Information Services	Credit Reports	10/05/18	10/04/19	\$0.00	Mod to correct NTE amount captured in Mod 0003	FEDERAL 8200
Equifax Information Services	Credit Reports	10/05/18	10/04/19	\$0.00	Mod to revise section 11.1, Invoice Submittal	FEDERAL 8200
Equifax Information Services	Credit Reports	10/05/19	10/04/20	\$8,328.00	Mod to exercise OY3	FEDERAL 8200
Merry C. Hudson	Hearing Examiner Services - Complying with the pre-hearing procedures set out in CFSA's fair hearing regulations; Presiding over CFSA fair hearing; rendering CFSA fair hearing decision that comport with the requirement of CFSA fair hearing regulations: D.C Municipal Regulations, Chapter 59, Fair Hearings Procedure for CFSA.	09/22/18	09/21/19	\$8,000.00	modification to exercise option period 4	LOCAL 0100
ABB Enterprises, Inc.	Maryland Risk Assessment / Lead Inspection Services	01/06/19	01/05/20	\$10,500.00	Mod4 is for exercising the option year 2	FEDERAL 8200
ABB Enterprises, Inc.	Maryland Risk Assessments/Lead Inspection Services for CFSA's Kinship Maryland Foster Homes located in Maryland (Clients).	01/06/20	01/05/21	\$10,500.00	This contract is to ensure Lead Inspections and Risk Assessments are completed for CFSA's Kinship Maryland Foster Homes located in Maryland (Clients).	LOCAL 0100
Adoptions Together	Pre & Post Permanency Services	10/01/18	03/31/19	\$215,976.97	Mod 0014 exercises partial Option Year 3 for the period of performance 10/01/18 through 3/31/19.	LOCAL 0100
Air Land and Water Engineering, Inc	Maryland Risk Assessment / Lead Inspection Services	01/06/19	01/05/20	\$10,500.00	Mod4 is for exercising the option year 2. Option Year 3 was not exercised.	LOCAL 0100
Anchor Mental Health Association, Inc. d/b/a Catholic Charities Archdiocese of Washington AMH	Mobile Crisis Stabilization Services	10/01/19	09/30/20	\$734,796.56	This modification is to exercise option year 1.	LOCAL 0100
Boys Town Washington DC, Inc.	Girls Traditional Group Home	10/01/18	10/31/18	\$102,899.70	Exercise of Partial Option Year 2	LOCAL 0100
Boys Town Washington DC, Inc.	Girls Traditional Group Home	11/01/18	05/22/19	\$347,326.83	Exercise of Partial Option Year 2	LOCAL 0100
Children's Choice of MD	MD Home Licensing	11/18/17	11/17/18	\$381,614.11	Increase quantity for CLINS 0001A - 0001D	FEDERAL 8200
Children's Choice of MD	Placement Services and Regulatory Reviews	10/01/19	11/17/19	\$15,000.00	New Placement contract will overtake the current contract	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/17	09/30/18	\$0.00	contracts proposal revised for Option Year 2	LOCAL 0100



Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/17	09/30/18	\$0.00	See modification18A corrections made to Mod19 AS M018	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/18	09/30/19	\$0.00	Added Section H.17 Sexual Harassment to the contract	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/18	09/30/19	\$2,152,711.59	Exercised option year three	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/18	09/30/19	\$0.00	Deleted Clause G.2 for Invoice submittal and replaced with the revised invoice submittal.	LOCAL 0100
Collaborative Solutions for Communities	Community Based Child Welfare services	10/01/18	09/30/19	\$50,000.00	Mod22, added mini/capacity building grant - Services for the family place - the H.I.P.P.Y. Model with a capacity of 50 families and budget revised. Modification exercised option year three and distributed to program officials and contractor.	LOCAL 0100
East River Family Strengthening Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$3,251,769.82	Exercised option year three and distributed to contractor and program officials.	LOCAL 0100
East River Family Strengthening Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$0.00	Clause G.2 deleted invoice submittal and replaced with revised invoice submittal	LOCAL 0100
East River Family Strengthening Collaborative	Community Based Child Welfare Services	10/01/18	09/30/19	\$3,251,769.82	12/14/18, Added the current 2019 Living wage act fact sheet and notice	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$2,353,896.50	Exercised the option year three.	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community Based Child Welfare Services	10/01/18	09/30/19	\$0.00	12/14/2018, Added the current 2018 Living wage act fact sheet and notice	LOCAL 0100
EMSL Analytical, Inc.	Lead Analysis Services to provide Lead Testing and Analysis for dust wipe samples that are collected by the CFSA staff.	09/06/19	09/05/20	\$6,908.50	The Lead Testing Analysis for dust wipe samples will continue to be collected by CFSA staff.	FEDERAL 8200
Far Southeast Family Support Collaborative	Community Based Child Welfare Services	10/01/18	09/30/19	\$0.00	12/14/18, Added the current 2018 Living wage fact sheet and notice	LOCAL 0100
Far Southeast Family Support Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$2,876,077.33	Exercised option year three	LOCAL 0100
Far Southeast Family Support Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$0.00	Revised Section B price schedule to B.3.R	LOCAL 0100

Far Southeast Family Support Collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$101,855.20	Mod 18 added mini/capacity building grant - infrastructure support and manpower parenting support with a capacity for 50 families. Revised budget, total amount not to exceed changes to \$2,977,932.00. Modification exercise option year three and distributed to contractor and officials.	LOCAL 0100
Foster and Adoptive Parent Advocacy Center (FAPAC)	Foster Parent Capacity Building	03/10/19	03/09/20	\$109,433.60	DM sent to CA 1/6/20; pending decision memo and requisition	FEDERAL 8200
Georgia Avenue Family support collaborative	Community Based Child Welfare	10/01/19	04/30/20	\$950,554.85	Modification M029 dated 9/26/19 exercised partial option. In the process of completing the million \$ pkg for OAG review and accepted. To be hand-delivered to OAG by 1/10/20.	LOCAL 0100
Georgia Avenue Family support collaborative	Community Based Child Welfare	10/01/17	09/30/18	\$0.00	Revised: Wage determination, inserted option year three price schedule. Section C.RR, Specification/Work statement replaced with section C.RR.1 and revised attachment J: to Attachment J.R.1	LOCAL 0100
Georgia Avenue Family support collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$1,672,038.48	Option year three is exercised	LOCAL 0100
Georgia Avenue Family support collaborative	Community Based Child Welfare	10/01/18	09/30/19	\$86,730.00	Mod 23 added mini/capacity building grant - Foster and adoptive active parent advocacy center and families growing stronger together program with a capacity for 10 families or 15 participants per group and revised the budget in the total amount of \$1,758,768.45	LOCAL 0100
Georgia Avenue Family Support Collaborative	Community Based Child Welfare Services	10/01/18	09/30/19	\$0.00	12/14/18, added the current 2018 Living wage fact sheet and notice	LOCAL 0100
God's Anointed New Generations	Teen Bridge Program	10/05/18	10/04/19	\$1,355,370.05	revision of price schedule modification 11	LOCAL 0100
God's Anointed New Generations	Teen Bridge Program	10/05/18	02/04/19	\$454,009.41	exercise partial option year 2	LOCAL 0100
God's Anointed New Generations	Teen Bridge Program	02/05/19	10/04/19	\$901,360.64	exercise remaining partial option year 2	LOCAL 0100
Innovative Life Solutions, Inc	Developmental Disabled Services	12/14/18	08/08/19	\$0.00	Living Wage contract modification	LOCAL 0100

Innovative Life Solutions, Inc	Developmentally Disabled Services	08/09/19	01/21/20	\$505,697.66	Partial Option Year 1 exercise. Package will have to be approved by the council. Legal review was approved and received on 10/18/19. The full folder will be delivered to the Mayors Office on 10/21/19 but was sent to Ms. George on 10/18/19 for final review and council approval. The total contract amount is \$1,077,264.58.	Local 0100 / Federal 8200
Innovative Life Solutions, Inc	Developmentally Disabled Services	11/08/19	08/08/20	\$0.00	Modification to change the contract administrator of the contract.	Local 0100 / Federal 8200
Latin America Youth Center	Traditional family based foster care services	04/01/19	09/30/19	\$998,299.10	exercise of remaining partial option	LOCAL 0100
Latin American Youth Center	Traditional Family Based Foster Care Services	10/01/18	09/30/19	\$0.00	Added current 2018 living wage act fact sheet and notice	LOCAL 0100
Latin American Youth Center	Traditional Family Based Foster Care Services	10/01/18	09/30/19	\$0.00	Added Section H.17 , Sexual Harassment to the contract	LOCAL 0100
Latin American Youth Center	Traditional Family Based Foster Care Services	10/01/18	03/31/19	\$497,781.97	Partial modification exercise option year one and distributed to contractor and program officials. Anticipate exercising the remaining option prior to council hearing in February , per program officials. The actual contract amount is \$998,299.00	LOCAL 0100
Latin American Youth Center	Traditional Family Based Foster Care Services	10/01/18	09/30/19	\$0.00	Added current 2018 living wage fact sheet and notice	LOCAL 0100
Lutheran Social Services	Unaccompanied Refugee Minor Program	11/08/19	06/18/20	\$0.00	Modification to change to CA of the contract.	FEDERAL 8200
Lutheran Social Services	URM Program	06/19/19	01/19/20	\$998,654.51	Partial Option 2 exercise. Legal approval was received on 10/10/19 and the folder sent to the council on 10/18/19.	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$945,731.07	BASE YEAR 2 OF 3; MOD EXECUTED ON 11/13/18 TO INSERT FY19 BUDGET AND AMEND INCENTIVE PYMNTS	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$0.00	BASE YR 2 OF 3; MOD EXECUTED ON 12/14/18 TO INCORP 2019 LIVING WAGE NOTICE AND FACT SHEET	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$0.00	BASE YEAR 2 OF 3; MOD EXECUTED ON 1/24/2019 TO AMEND SUPPORTING DOC REQ	FEDERAL 8200

National Center for Children and Families	TEMPORARY SAFE HAVEN	10/01/18	09/30/20	\$129,657.86	BASE YEAR 2 OF 3' MOD EXECUTED ON 1/31/19 TO AMEND CM DAILY RATE	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$0.00	BASE YEAR 2 OF 3; MOD EXECUTED ON 2/28/19 TO AMEND DAILY RATE	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$0.00	BASE YEAR 2 OF 3; MOD EXECUTED ON 5/20/19 TO AMEND PLACEMENT STABILITY INCENTIVE	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/18	09/30/20	\$0.00	BASE YR 2 OF 3; MOD EXECUTED ON 9/26/19 TO REALIGN FY19 BUDGET	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/19	09/30/20	\$0.00	BASE YR 3 OF 3; MOD EXECUTED ON 11/8/19 TO INCORPORATE FY20 BUDGET (-\$2,281,807.88)	FEDERAL 8200
Sasha Bruce Youthworks	Emergency Shelter Placement	10/28/19	01/10/19	\$98,960.00	Base year starts on 10/28/18	FEDERAL 8200
The Center for Adoption Support and Education (CASE)	Clinical Family Therapy Services	08/01/19	07/31/20	\$321,105.70	Mod 12 exercises Option Year 3 for the period of performance 8/1/19 through 7/31/20	LOCAL 0100
The Mecca Group	One to One Services	10/20/18	10/19/19	\$215,270.00	Exercise Option Year 1	LOCAL 0100
The Young Women's Project	Youth Aftercare Services	12/14/18	01/31/19	\$0.00	Living Wage contract modification.	LOCAL 0100
Umbrella Therapeutic Program	Boys Traditional Group Home	04/29/18	04/28/19	\$17,961.00	Increase the Cost Reimbursement amount to include the General Liability Insurance Costs for Option Year 2	LOCAL 0100
Valorie V. Gainer	Administrative Support Services	09/16/19	10/25/19	\$7,680.00	Mod is for Insurance Waiver	FEDERAL 8200
Adoptions Together	Pre & Post Permanency Services	10/01/19	09/30/20	\$431,932.00	Contract executed for Option Year 4 for the period of 10/1/19 through 9/30/20	LOCAL 0100
Umbrella	HCA-Traditional Group Home- Boys	04/29/19	08/26/19	\$248,265.95	M009 - Partial Exercise of Option Year 3	Local 0100 / Federal 8200
Children's Choice of Md, Inc.	Maryland Home Studies	11/18/19	12/31/19	\$24,440.00	Partial Option Year 3 executed	LOCAL 0100
Children's Choice of Md, Inc.	Maryland Home Studies	01/01/20	02/29/20	\$0.00	Modification to decrease CLIN	LOCAL 0100
Children's Choice of Md, Inc.	Maryland Home Studies	01/01/20	02/29/20	\$0.00	Partial Option year 3 \$0.00	LOCAL 0100
Adoptions Together	Pre & Post Permanency Services	04/01/19	05/31/19	\$71,992.32	Mod 0017 exercises partial Option Year 3 for the period of performance 04/01/19 through 5/31/19.	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	11/28/19	10/28/20	\$327,054.08	Partial Option year 1 executed	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	11/28/19	10/28/20	\$0.00	Update insurance section I	LOCAL 0100
Adoptions Together	Pre and Post Permanency Services	06/01/19	09/30/19	\$143,984.64	Mod 0020 exercises remaining partial Option Year 3 for the period of performance 06/01/19 through 09/30/19.	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	10/28/20	\$0.00	Change CA	LOCAL 0100

Adoptions Together	Pre and Post Permanency Services	05/23/19	09/30/19	\$0.00	Delete Section I.8 and Replace with Section I.8R	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	11/28/19	\$96,005.60	Option Year 1 partial	LOCAL 0100
Adoptions Together	Pre and Post Permanency Services	06/01/19	09/30/19	\$2,891.00	Additional Insurance coverage	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	11/28/19	\$0.00	30 day insurance waiver	LOCAL 0100
Adoptions Together	Pre and Post Permanency Services	09/06/19	09/30/19	\$0.00	Contractor to provide Agency training	LOCAL 0100
Valorie Gainer	Administrative Support Services	10/24/19	09/14/20	\$0.00	Modification to update the HIPPA Clause	LOCAL 0100
Valorie Gainer	Administrative Support Services	10/26/19	09/14/20	\$0.00	Revise price schedule	LOCAL 0100
The Mecca Group	One to One Services	08/02/19	10/19/19	\$0.00	Revise section C.8.1aR	LOCAL 0100
The Mecca Group	One to One Service	10/20/19	11/19/19	\$40,947.12	Partial Option year 2	LOCAL 0100
The Mecca Group	One to One Services	10/18/19	11/19/19	\$0.00	30 day insurance waiver	LOCAL 0100
The Mecca Group	one to one services	11/20/19	10/19/20	\$0.00	Update Insurance section 18	LOCAL 0100
The Mecca Group	One to One services	11/20/19	12/19/19	\$40,947.12	Partial Option year 2	LOCAL 0100
The Mecca Group	One to One Services	12/20/19	01/19/20	\$0.00	Partial Option Year 2	LOCAL 0100
Lutheran Social Services	Unaccompanied Refugee Minor Program	01/20/20	06/18/20	\$630,353.95	Exercise of Remaining Option	FEDERAL 8200
Lutheran Social Services	Unaccompanied Refugee Minor Program	09/12/19	06/18/20	-\$57,982.29	Modification to reduce option year 2 contract amount.	FEDERAL 8200
The Center for Adoption Support and Education	Clinical Family Therapy Services	10/01/18	11/30/18	\$9,072.42	Mod 008 exercises partial Option Year 2 for the period of performance 10/01/18 through 10/31/18.	LOCAL 0100
The Center for Adoption Support and Education	Clinical Family Therapy Services	11/01/18	07/31/19	\$222,684.46	Mod 009 Updates scope of work and exercises remaining Option Year 2 for the period of performance 11/01/18 through 07/31/19.	LOCAL 0100
The Center for Adoption Support and Education	Clinical Family Therapy Services	01/25/19	07/31/19	\$0.00	Mod to reflect new Contract Administrator and Updated Wage Determination	LOCAL 0100
The Center for Adoption Support and Education	Clinical Family Therapy Services	11/01/18	07/31/19	\$0.00	Mod to reflect new Contract Administrator	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	\$110,000.00	Increase for Housing Flex Fund (1(a) \$25,000.00, 1(b) \$75,000.00 and \$1(c)\$10,000.00. Revised price schedule and contractor's budget	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	\$100,000	Modified M022 deleted Item 1(a) and inserted 1(a)R, added \$100,000 to the cost reimbursement	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	0	Revised Section C	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	\$98,060.00	Added Clin 3004 to increase the cost reimbursement by \$98,060.00. Revised Price Schedule to B.3.4R1 and contractor's budget	LOCAL 0100

East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	\$11,260.00	CLIN 3004 increase by \$11,260.00 added to the cost reimbursement. Revised Price Schedule to B.3.4R2.	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	0	FY04: Changes to Section G.9.2 added the CAs names for Monitoring, Programming and Invoicing, Updated DOL Wage Determination; Revised Sections C, F, Contractor's Budget and Inserted option year four Section B Price Schedule	LOCAL 0100
East River Family Strengthening Collaborative	Community Cased Child Welfare Services	10/1/2019	9/30/2020	\$2,600,682.00	Exercised the remainder of OY4 period from 1/1/20 through 9/30/20.	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	0	Revised DOL Wage Determination	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	0	Revised Section C.R1 to CR2	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community Cased Child Welfare Services	10/1/2019	9/30/2020	0	OY4: Changes to Section G.9.2 added the CAs names for Monitoring, Programming and Invoicing, Updated DOL Wage Determination,; Revised Sections C, F, Contractor's Budget and Inserted option year four Section B Price Schedule	LOCAL 0100
Far Southeast Family Support Collaborative	Community Cased Child Welfare Services	10/1/2018	9/30/2019	0	Revised Section C	LOCAL 0100
Far Southeast Family Support Collaborative	Community Cased Child Welfare Services	10/1/2019	9/30/2020	0	OY4: Changes to Section G.9.2 added the CAs names for Monitoring, Programming and Invoicing, Updated DOL Wage Determination,; Revised Section C, F.4, Contractor's Budget and Inserted option year four Section B Price Schedule	LOCAL 0100
Far Southeast Family Support Collaborative	Community Cased Child Welfare Services	10/1/2019	9/30/2020		OY4: Million \$ pkg approval by OAG dated 12/11/19. Pkg hand delivered to Council for review and acceptance, 12/12/19.	LOCAL 0100
Latin American Youth Center	Family Based Foster Care Services	10/1/2018	9/30/2019	0	Replacing Modification M04 dated 2/5/19 to Modification M05.	LOCAL 0100
Lynda Ottey	Professional Foster Parents	11/05/18	11/04/19	\$0.00	Mod0001 for living wage act executed on 12/14/2018	LOCAL 0100

## CFSA Contracts Modifications Report Q15 - FY20

Provider	Contract Title/Description	Start Date	Expiration Date	Contract Amount	Reason for Modification	Funding Source
Agilian, LLC	HSA Senior Business Analyst Services	10/01/19	09/30/20	\$92,904.00	Mod 1 exercises Option Year 1 from 10/01/19 through 09/30/20	LOCAL 0100
Barbara Edwards	SOAR	12/09/19	12/08/20	\$0.00	Contract awarded on 12/9/2019, with four (4) one (1) year	FEDERAL 8200
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	\$128,505.60	Mod 8 Exercise of option year 3	LOCAL 0100
Artisys Corporation	Oracle SQL Developer/Programmer & Software Tester	10/01/19	09/30/20	\$0.00	Mod 9 new insurance requirements	LOCAL 0100
Donna Burriss	SOAR	12/09/19	12/08/20	\$155,255.72	Contract awarded on 12/9/2019, with four (4) one (1) year	FEDERAL 8200
EastBanc Technologies, LLC	Mobile App Maintenance	10/01/19	09/30/20	\$33,784.87	Mod 2 exercises Option Year 1 from 10/01/19 through	FEDERAL 8200
Latin American Youth Center	Family Based Foster Care Services-Traditional	10/01/19	09/30/20	\$21,432.89	wage determination revision; price schedule replacement with	Local 0100 / Federal 8200
Lynda Ottey	Professional Foster Parents	11/05/19	11/04/20	\$47,681.79	MOD 0003 EXECUTED TO EXERCISE OY1	LOCAL 0100
Tymmi Wesley	PROFESSIONAL FOSTER PARENT	10/01/19	09/30/20	\$56,321.79	MOD EXECUTED TO EXERCISE OY1	LOCAL 0100
Ricoh USA, Inc.	Managed Print Services	12/11/19	02/29/20	\$486,005.28	Mod 11 updates contract amount for Opt Yr 1 and 2 to	LOCAL 0100
Stockbridge Consulting	HP-UNIX software support maintenance	01/09/20	01/08/21	\$6,200.00	Mod 2 is for exercising the option year 2	LOCAL 0100
Bradley and Associates, LLC	Wayne Place Transitional Living Program	10/24/19	10/23/20	\$820,361.98	Modification to exercise option year one of the contract.	LOCAL 0100
Shred-it USA Inc	Secure On-site Shredding Services	12/11/19	02/09/20	\$2,245.00	Mod to increase the contract amount for option year four	LOCAL 0100
Collaborative Solutions for Communities	Community-Based Child Welfare Services	10/01/19	02/29/20	\$876,803.20	OY4: M027 dated 9/26/19 exercised partial option from	LOCAL 0100
Community Connections, Inc.	Coaching and Support Services	11/30/19	01/29/20	\$36,666.67	OY1: Modification M03 dated 11/27/19, exercised partial	LOCAL 0100
Edgewood/Brookland Family Support Collaborative	Community-Based Child Welfare Services	10/01/19	02/29/20	\$955,638.95	OY4: M026 dated 9/26/19, exercised partial option from	LOCAL 0100
Far Southeast Family Support Collaborative	Community Based-Child Welfare Services	10/01/19	01/30/20	\$956,291.76	OY4: M023 dated 10/21/19 exercise partial option from	LOCAL 0100
Children National Medical Center	Medical Review Study	12/16/19	12/15/20	\$25,000.00	Distribution have been made to all relevant parties.	LOCAL 0100
Community Alternatives, VA Inc. (Kids in Focus)	Intensive Residential Treatment Services	10/01/19	07/21/20	\$201,502.73	Balance of Opt Yr 3; CAPOCP-713	TBD
Devereux-Georgia	Psychiatric Residential Treatment	10/08/19	10/07/20	\$645,647.75	Mod 5 exercises Option Year 2 for the period of performance	Medicaid 0799 / Local 0100
KidsPeace National Centers, Inc	PRTF, Diagnostic and Educational Services	10/18/19	10/17/20	\$999,205.65	Option 3 fully executed and notification sent to all parties	Local 0100 / Federal 8200
Total Healthcare Solutions LLC	Physician Services	10/13/19	10/12/20	\$99,303.36	Preliminary notice fwd'd for signature on 7/2/2019.	LOCAL 0100
Total Healthcare Solutions, LLC	Medical Support Services	10/09/19	08/24/20	\$250,000.00	Mod 30 exercises the balance of Option Year 4	LOCAL 0100
Devereux-Florida	Psychiatric Residential Treatment	01/01/20	12/31/20	\$846,816.29	\$827,233.20 DC Medicaid/\$19,583.09 Local	Medicaid 0799 / Local 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster	11/16/19	11/15/20	\$99,998.12	Mod 10 is for exercising the Option Year 2	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster	11/16/19	11/15/20	\$0.00	Mod 11 is for waiving the insurance coverages limits	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster	11/16/19	11/15/20	\$0.00	Mod 12 is for address change	LOCAL 0100
Courtney's House	Technical assistance for staff for sexual trafficking for child victims and their parents (Biological and Foster	11/16/19	11/15/20	\$106,809.12	Mod 13 is for new price schedule for Option Year 2	LOCAL 0100
ILIFF Nursing & Rehab Center	Psychiatric Residential Treatment Facility	01/01/20	05/31/20	\$92,900.88	Mod 008 exercises partial Option Year 3 for the period oi	DC Medicaid 0799

Total Healthcare Solutions LLC	Physician Services	10/13/19	10/12/20	\$99,303.36	Exercised option year two of the contract.	LOCAL 0100
MBI Health Services, LLC	Mental health Services	10/01/19	09/30/20	\$0.00	letter contract term extended period of performance (	LOCAL 0100
Equifax Information Services	Credit Reports	10/05/19	10/04/20	\$8,328.00	Mod to exercise OY3	FEDERAL 8200
ABB Enterprises, Inc.	Maryland Risk Assessments/Lead Inspection Services for CFSA's Kinship Maryland Foster Homes located in	01/06/20	01/05/21	\$10,500.00	This contract is to ensure Lead Inspections and Risk	LOCAL 0100
Anchor Mental Health Association, Inc. d/b/a Catholic Charities Archdiocese of Washington	Mobile Crisis Stabilization Services	10/01/19	09/30/20	\$734,796.56	This modification is to exercise option year 1.	LOCAL 0100
Children's Choice of MD	Placement Services and Regulatory Reviews	10/01/19	11/17/19	\$15,000.00	New Placement contract will overtake the current contract	LOCAL 0100
Georgia Avenue Family support collaborative	Community Based Child Welfare	10/01/19	04/30/20	\$950,554.85	Modification M029 dated 9/26/19 exercised partial	LOCAL 0100
Innovative Life Solutions, Inc	Developmentally Disabled Services	11/08/19	08/08/20	\$0.00	Modification to change the contract administrator of the	Local 0100 / Federal 8200
Lutheran Social Services	Unaccompanied Refugee Minor Program	11/08/19	06/18/20	\$0.00	Modification to change to CA of the contract.	FEDERAL 8200
National Center for Children and Families	Temporary Safe Haven	10/01/19	09/30/20	\$0.00	BASE YR 3 OF 3; MOD EXECUTED ON 11/8/19 TO	FEDERAL 8200
Sasha Bruce Youthworks	Emergency Shelter Placement	10/28/19	01/10/19	\$98,960.00	Base year starts on 10/28/18	FEDERAL 8200
Adoptions Together	Pre & Post Permanency Services	10/01/19	09/30/20	\$431,932.00	Contract executed for Option Year 4 for the period of 10/1/19	LOCAL 0100
Children's Choice of Md, Inc.	Maryland Home Studies	11/18/19	12/31/19	\$24,440.00	Partial Option Year 3 executed	LOCAL 0100
Children's Choice of Md, Inc.	Maryland Home Studies	01/01/20	02/29/20	\$0.00	Modification to decrease CLIN	LOCAL 0100
Children's Choice of Md, Inc.	Maryland Home Studies	01/01/20	02/29/20	\$0.00	Partial Option year 3 \$0.00	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	11/28/19	10/28/20	\$327,054.08	Partial Option year 1executed	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	11/28/19	10/28/20	\$0.00	Update insurance section I	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	10/28/20	\$0.00	Change CA	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	11/28/19	\$96,005.60	Option Year 1 partial	LOCAL 0100
Sasha Bruce Youthworks	Emergency Shelter Placement	10/29/19	11/28/19	\$0.00	30 day insurance waiver	LOCAL 0100
Valorie Gainer	Administrative Support Services	10/24/19	09/14/20	\$0.00	Modification to update the HIPPA Clause	LOCAL 0100
Valorie Gainer	Administrative Support Services	10/26/19	09/14/20	\$0.00	Revise price schedule	LOCAL 0100
The Mecca Group	One to One Service	10/20/19	11/19/19	\$40,947.12	Partial Option year 2	LOCAL 0100
The Mecca Group	One to One Services	10/18/19	11/19/19	\$0.00	30 day insurance waiver	LOCAL 0100
The Mecca Group	one to one services	11/20/19	10/19/20	\$0.00	Update Insurance section I8	LOCAL 0100
The Mecca Group	One to One services	11/20/19	12/19/19	\$40,947.12	Partial Option year 2	LOCAL 0100
The Mecca Group	One to One Services	12/20/19	01/19/20	\$0.00	Partial Option Year 2	LOCAL 0100



**DC Child and Family Services Agency FY19 MOUs**

MOUs In Place as of January 10, 2020				
	Amount	Receiving Agency	Service	Number of Clients Served by MOU
1	\$ 175,000	District of Columbia Housing Authority (DCHA)	Administration of the Rapid Housing Program	Varies
2	\$ 830,000	Department of For Hire Vehicles (DFHV)	Transportation for CFSA clients	Varies
3	\$ 60,000	Department of Environment and Energy (DOEE)	Lead Inspections	Varies
4	\$ 322,938	Department of Disability Services (DDS)	Placement services for four CFSA clients	4
5	\$ 160,471	DC Health	Coordination with DC Health on Help Me Grow DC and DC Health's Home Visiting programs	Varies
6	\$ 20,015	Office of the Chief Technology Officer (OCTO)	Dollar Batch to UC4 Platform	N/A
7	\$ 48,274	Office of the Chief Technology Officer (OCTO)	UC4 Managed Batch Application Services	N/A
<b>Total</b>	<b>\$ 1,616,697</b>			

**DC Child and Family Services Agency FY19 MOUs**

<b>MOUs In Process as of January 6, 2020</b>				
	<b>Amount</b>	<b>Receiving Agency</b>	<b>Service</b>	<b>Number of Clients Served by MOU</b>
	\$ 9,000	Pretrial Services Agency (PSA)	Pretrial Drug Testing Services	Varies
	\$ 100,000	Department of Behavioral Health (DBH)	Adult Assessor Services	Varies
	\$ 100,000	Department of Behavioral Health (DBH)	Co-located staff and Choice Providers	Varies
	\$ 45,335	DC Department of Human Resources (DCHR)	Enhanced Suitability	N/A
	\$ 90,150	Department of Behavioral Health (DBH)	CBCAP/Functional Family Therapy	Varies
	\$ 611,276	Department of Behavioral Health (DBH)	Wayne Place Transitional Living Program	Varies
	\$ 98,485	Department of Human Services (DHS)	Parent and Adolescent Support Services (PASS)	Varies
	\$ 50,000	Office of Labor Relations and Collective Bargaining (OLRCB)	Representation of CFSA in third party cases, grievances, dispute resolutions, and training	N/A
<b>Total</b>	<b>\$ 1,104,246</b>			

<b>MOUs Planned for FY20</b>				
	<b>Amount</b>	<b>Sending Agency</b>	<b>Service</b>	<b>Number of Clients Served by MOU</b>
	\$ 1,513,665	Department of Human Services (DHS), Family Services Administration (FSA), Office of Refugee Resettlement (ORR)	Residential Foster And Congregate Care Services For 30 Unaccompanied Refugee Minors	30

**FIRST AMENDMENT to the  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY  
AND  
THE DISTRICT OF COLUMBIA HOUSING AUTHORITY  
FOR  
THE ADMINISTRATION OF THE RAPID HOUSING PROGRAM**

A Memorandum of Understanding originally dated December 18, 2018 (collectively referred to as "MOU") was entered into between the District of Columbia Child and Family Services Agency, the buyer agency ("CFSA"), and the D.C. Housing Authority, the seller agency ("DCHA"), collectively referred to herein as the "Parties".

By this First Amendment to the MOU, the Parties now desire to exercise Option Year 1 as authorized by Section V.B. of the MOU, with amendments to the MOU described by this First Amendment ("First Amendment").

The Term of this First Amendment will be from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XI of the MOU.

This First Amendment modifies the MOU as follows:

**I. Section IV. SCOPE OF SERVICES, PARAGRAPH A.3.ii, RESPONSIBILITIES OF DCHA, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA shall pay on behalf of Clients, on the 1st and the 15th of each month: rents, pro-rated rents, security deposits, adjustments, and other related costs authorized by CFSA. DCHA shall make timely payments, no later than the first business day of the month after CFSA notification on the 20th day of the prior month for 1<sup>st</sup> of the month payments and 5<sup>th</sup> of the current month for 15<sup>th</sup> of the month payments.

**II. Section IV. SCOPE OF SERVICES, PARAGRAPH A.3.iii, RESPONSIBILITIES OF DCHA, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA shall develop and implement procedures for processing emergency requests for payments authorized by CFSA. An emergency request is defined by CFSA as both:

- An unanticipated, unplanned, and unscheduled need for payment;
- Unpaid CFSA authorized, anticipated, planned, scheduled, DCHA notified payments that will result in an adverse impact on a Client if payment is delayed. Such emergencies may result in eviction or threats to health and safety. Emergency payments must be processed and paid prior to the 1st or the 15th of

month, whichever is earlier, on an ad hoc basis after notice to DCHA by CFSA.

**III. Section IV. SCOPE OF SERVICES, PARAGRAPH A.3.vii, RESPONSIBILITIES OF DCHA, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA shall provide the following reports to CFSA in a format agreed upon by both Parties:

- 1) An annual certificate of segregation of Rapid Housing Program funding (due within 30 days of the end of the fiscal year).
- 2) Annual report on the end-of-fiscal year funds to be carried over into the then current fiscal year (due within 30 days of the end of the fiscal year.)
- 3) Twice monthly summary reports listing payments by Client capturing payments made on the 1<sup>st</sup> of the month and any payments made after the 1<sup>st</sup> in a complete listing of the month's payments through month's end.
- 4) Monthly bank statements and supplementary information, including all account deposits, withdrawals, services charges, and balances of each month for the previous month.
- 5) Weekly variance reports listing payments authorized, but not made, and the reason for any payment delays delivered to CFSA every Monday.

**IV. Section IV. SCOPE OF SERVICES, PARAGRAPH A.3.viii, RESPONSIBILITIES OF DCHA, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA shall, for its actual administrative costs and additional expenses incurred in FY2020 provide to CFSA prior to September 30, 2020, an accounting for actual administrative costs and additional expenses incurred for the fiscal year. The amount of actual administrative costs shall be no more than \$51,852.00.

**V. Section V. DURATION OF MOU, PARAGRAPH A, is hereby modified as follows:**

The original term of the MOU was from October 1, 2018 through September 30, 2019. Under the First Amendment, exercising Option Year 1, the parties agree to extend the term of this MOU from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XI of this MOU.

**VI. Section VI. FUNDING PROVISIONS, PARAGRAPH B.2, PAYMENT, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA will submit an invoice electronically to CFSA.accounts payable@dc.gov. DCHA will submit invoices quarterly for \$175,000.00 in advance of the first day of each quarter: October 1, 2019, January 1, 2020, April 1, 2020, and July 1, 2020. CFSA will

administer payment to DCHA within fifteen (15) days of receipt of DCHA's invoice. DCHA Payment shall be made through a check, fed wire, or ACH transfer.


**VII. Section VI. FUNDING PROVISIONS, PARAGRAPH B.4, PAYMENT, is hereby modified by deleting the original in its entirety, and replacing with the language, below:**

DCHA shall return any unused funds to CFSA within 60 days after the expiration of the MOU period on September 30, 2020. DCHA shall notify CFSA 45 days prior to the end of the fiscal year if it has reason to believe that all the funds transferred will not be used by the end of the MOU period.

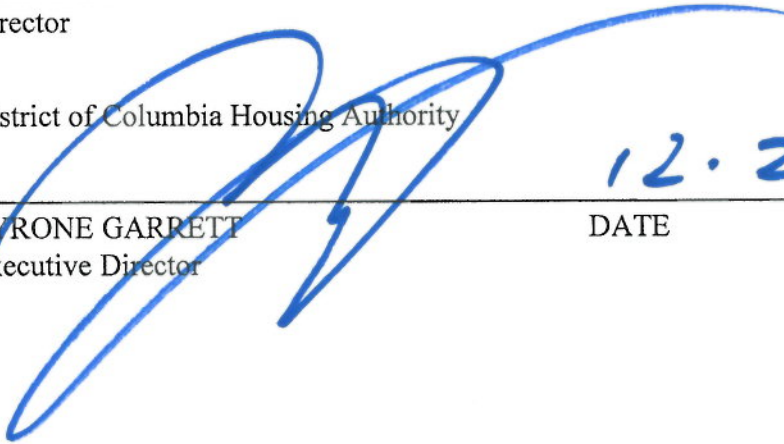
Except as expressly modified by this First Amendment, all other terms and conditions of the MOU shall remain unchanged and in full force and effect. Any conflict between the MOU and the First Amendment shall be resolved in favor of this First Amendment.

IN WITNESS WHEREOF, the Parties hereto have executed this First Amendment as follows:

DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY

 12.17.19  
BRENDA DONALD DATE  
Director

District of Columbia Housing Authority

 12.23.19  
TYRONE GARRETT DATE  
Executive Director

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
MODIFICATION NO. 1 TO  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DEPARTMENT OF FOR-HIRE VEHICLES  
AND  
CHILD AND FAMILY SERVICES AGENCY**

**I. INTRODUCTION**

Memorandum of Understanding originally dated September 27, 2019 (“MOU”) was entered into by and between the Child and Family Services Agency (“CFSA”) and the Department of For-Hire Vehicles (“DFHV”), collectively referred to herein as the “Parties”.

WHEREAS, the Parties agree that the MOU executed on September 27, 2019, will be modified in Sections IV.A.1 and IV.B.2 to amend funding allocation and accounting language for direct service and administrative costs on the date upon which the last Party signs this MOU.

**II. AUTHORITY FOR MOU**

D.C. Official Code § 1-301.01 (k) and any other authority under the Parties’ programs.

**III. OVERVIEW/PROGRAM GOALS AND OBJECTIVES**

WHEREAS, CFSA investigates reports of child abuse and neglect and provides child protection Services include foster care, adoption, and supportive community –based services to enhance the safety, permanence, and well-being of abused neglected and at-risk children and their families in the District. CFSA seeks to achieve in the highest quality of community-based services, to increase the number of who receive community preventive and support services, and to expand the network of resources providing services to at-risk children and their families;

WHEREAS, DFHV is charged with the continuance, further development and improvement of the vehicle-for-hire industry within the District and it is specifically responsible of establishing policies to improve and expand services to persons with disabilities, and promoting a more livable city: and,

WHEREAS, the Parties have agreed to participate in the creation an implementation of the “Education First” Pilot Program (“Program”) to provide transportation to and from school for children in the care and custody of CFSA.

**IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

**A. RESPONSIBILITIES OF CFSA**

**CFSA shall:**

1. Provide DFHV an amount of \$830,000 in funds as provided by Section V.B.1. for Program services in accordance with this MOU including a five percent (5%) administration fee. The amount of actual administrative costs shall be no more than \$41,500. CFSA shall provide funding and other resources required by DFHV to administer transportation services. CFSA shall transfer up to \$830,000 to DFHV for FY20 for the following: \$788,500 for transporting foster care youth and \$41,500 is allocated for administrative costs to DFHV.
  - a. DFHV will charge CFSA the actual costs not to exceed \$75.00 per trip per student for transportation services within the District of Columbia and up to 14 miles outside the boarder of DC.
  - b. DFHV will charge CFSA the actual cost not to exceed \$100.00 per trip per student for transportation services 14 miles or more beyond the border of the District of Columbia.
2. Complete all forms and take other actions, as necessary, to facilitate the transfer of funds referenced in Section IV.A.1.
3. Provide the list of eligible children who are being referred to DFHV licensed and approved transportation companies for transportation services and promptly DFHV of any changes in the list.
4. Conduct all required Child Protection Register checks on Escort Aides employed or contracted by the participating taxicab companies providing services in accordance with this MOU.
5. Review reports provided by DFHV and provide any information requested by the DFHV associated with and to carry out the purposes of this MOU.

**B. RESPONSIBILITIES OF DFHV**

**DFHV shall:**

1. Execute agreement with participating taxicab companies which shall contain the following requirements:
  - a. The taxicab company(s) shall provide one (1) Driver and at least one (1) Escort Aide on each vehicle when transporting clients under the Program and ensure that the Escort Aides safely assist the clients on and off the vehicles at the pick-up and drop off sites and provide adequate supervision throughout the duration of transport.

- b. The taxicab company(s) shall provide services daily between the hours of 5:30 am to 6:00 pm, or until the last rider has been delivered to the destination, whichever is later. This means that the driver shall be at the pick-up point of a child at 5:30 am, if needed. The taxicab company shall be required to extend services beyond 6:30 pm, if all riders have not been picked up and returned to their designated location by that time.
  - c. The taxicab company(s) shall ensure that no other riders are in the vehicle with the exception of the child being transported under the Program, the Escort Aide, and the Driver. The taxicab company shall not “mix” passengers from any other contract or for any other reason.
  - d. The taxicab company(s) shall ensure that all children receiving transportation services through the Program are fastened in height/weight/age-appropriate safety restraints as required by law;
    - i. Children over one (1) year of age, weighing between 20-40 pounds, must be secured in forward-facing child safety seats with harness straps at or above the shoulders until they reach the upper weight or height limit of the particular seat.
    - ii. Older children, weighing between 40-80 pounds, unless they are at least 4’9” tall, should be secured in a forward-facing booster seat until the seat belt fits properly.
    - iii. Seat belts fit properly when the lap belt lays across the upper thighs and the shoulder belt fits across the chest (usually at age 8 or when the child is 4’9” tall).
    - iv. When the children outgrow their booster seats, (usually at age 8 or when the child is 4’9” tall), they can use the adult seat belt if it fits properly (lap belt lays across the upper thighs and the shoulder belt fits across the chest).
2. For its actual administrative costs and additional expenses incurred in FY20, provide to CFSA prior to September 30, 2020, an accounting for actual administrative costs and additional expenses incurred for the fiscal year.
  3. Use the funds referenced in Section IV. A.1. for the sole purpose of providing the service of taxicab trips to and from school for children in the care of CFSA and referred by CFSA to DFHV for transportation series consistent with this MOU.
  4. Provide to CFSA, a monthly evaluation of the Program specifically including documentation verifying eligible trips made, dates and times of eligible trips.



5. Provide, at the request of CFSA, real-time trip data on eligible trips.
6. Oversee taxicab companies' participation in the Program and their compliance with Program requirements, including, but not limited to the requirements listed in Section IV. B.1. and the timely completion of trips, to ensure the Program is implemented in accordance with the Program's objectives and all governing laws and regulations.
7. Provide CFSA with all required documents on the Escort Aides for CFSA to conduct all required Child Protection Register checks on Taxis Escort Aides employed or contracted by the participating taxicab companies providing services in accordance with this MOU.
8. Manage an RFA process and certification of taxicab companies to participate in the pilot.
9. Communicate with CFSA, as needed, to discuss the Program status, service issues, and Program expenditures to date.
10. DFHV will ensure that the Escort Aide have background checks in accordance with the Child and Youth, Safety and Health Omnibus Amendment Act of 2004, as amended (D.C. Law 15-353).
11. DFHV shall report to CFSA when a total amount of **eighty thousand dollars (\$80,000)** has been reached and provide projections estimating the number of trips and time remaining before remaining program funds will be exhausted to avoid transportation interruptions.

## **V. FUNDING PROVISIONS**

### **A. TRANSFER OF FUNDS**

Total funds to be transferred under this MOU are \$830,000 for CFSA's Fiscal Year 2020

### **B. PAYMENTS BY CFSA TO DFHV**

1. Payment for the goods and/or services shall be made through a one-time Intra-District advance by CFSA to DFHV based on the total amount to this MOU.
2. Advances to DFHV for the services to be performed and/or goods to be provided shall not exceed the amount of this MOU (\$830,000).
3. DFHV shall receive the advance and bill CFSA through the Intra-District process only for those goods and/or services actually provided pursuant to the terms of this MOU. DFHV shall notify CFSA within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. DFHV shall return any excess advance to CFSA no later than October 20, 2020.

### **C. ANTI-DEFICIENCY CONSIDERATION**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. § § 1341, 1342, 1349,1351; (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code § § 47-355.01355.08; (iii) D.C. Official Code § 47-105, and (iv) D. C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VI. DURATION OF MOU**

### **A. PERIOD**

The period of this MOU shall be from **October 1, 2019** through **September 30, 2020**, unless terminated in writing by the Parties prior to the expiration.

### **B. EXTENSION**

The Parties may extend the period of this MOU by exercising a maximum of two (2) one-year option periods, a fraction thereof, or multiple successive fractions of a year with the signed consent of both Parties. The exercise of an option is contingent on availability of funds at the time of the exercise of the option.

## **VII. AMENDMENTS AND MODIFICATIONS**

The terms and conditions of this MOU may be modified only upon prior written agreement of the Parties consistent with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

## **VIII. CONSISTENT WITH LAW**

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect or hereafter enacted or promulgated.

## **IX. COMPLIANCE AND MONITORING**

As this MOU is funded by District of Columbia funds, DFHV and CFSA will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

## **X. RECORDS AND REPORTS**

DFHV shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and upon the District of Columbia's or CFSA's request, make these documents available for inspection by duly authorized

representatives of CFSA and other officials as may be specified by the District of Columbia or CFSA at its sole discretion.

#### **XI. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of the MOU, payments to DFHV shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

#### **XII. NOTICE**

The following individuals are the contact point for each Party under this MOU:

Gerald Kasunic, Administrator  
Department of For-Hire Vehicles  
2235 Shannon Place S.E., Suite 3001  
Washington, DC 20020  
Phone: 202-671-1804

Nicole K. Gilbert, Administrator  
Child and Family Services Agency  
200 I Street, S.E.  
Washington, DC 20020  
Phone: 202-442-6963

#### **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (Law 18-37, D.C. Official Code § 2-351.01 *et seq.*) to procure the goods or services.

#### **XIV. RESOLUTION OF DISPUTES**

The Director of CFSA and the Director of DFHV (“the Directors”) or their designees shall resolve all adjustments and disputes resulting from goods or services provided under this MOU. In the event that the Directors are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

#### **XV. CONFIDENTIALITY AND PRIVACY COMPLIANCE**

A. The Parties to this MOU shall comply with all federal and District statutes, regulations, and policies regarding the confidentiality of protected information by using, restricting, safeguarding and disposing of all information related to services provided by this MOU, including names and

social security numbers. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DFHV and CFSA.

B. At various times during the service period of this MOU, CFSA shall act as a "covered entity" and a "business associate", DFHV shall act as a "business associate" as defined in the Health Information Portability and Accountability Act under 45 CFR 160.103 and 164.501. CFSA and DFHV shall comply with the applicable requirements of the "Reciprocal Covered Entity and Business Associate Clause", which is marked as Exhibit A and incorporated herein by reference. The respective obligations of CFSA as a "covered entity", and as a "business associate", and DFHV as a "business associate" under the Reciprocal Covered Entity and Business Associate Clause shall be dictated by the role of each Party in connection with any particular interaction.

C. In the event of any actual data breach and/or apparent theft, unauthorized use or disclosure of any Personally Identifiable Information (PII) or electronic Protected Health Information (ePHI) CFSA will commence all reasonable efforts to investigate and correct the causes and remediate the results thereof, and as soon as practicable following discovery of any such event, notification to DFHV within 5 business days and individuals effected within 60 days.

## **XVI. STANDARD CLAUSES**

- A. Non-discrimination. The Parties shall abide by the provisions of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended (78 Stat. 252; 42 U.S.C. § 2000d *et seq.*); Title V, Section 504 of the Rehabilitation Act of 1973, as amended (87 Stat 394; 29 U.S.C. § 794); the Americans With Disabilities Act (104 Stat. 327; 42 U.S.C. § § 12103 *et seq.*), the Age Discrimination Act of 1975, as amended (89 Stat. 728; 42 U.S.C. § § 6101 *et seq.*); and with all other federal laws and regulations prohibiting discrimination on the grounds of race, color, national origin, disability, religion, or sex, in employment and providing facilities and services to the public. Nothing in the advertising for employees shall be done which prevent those covered by these laws from qualifying for employment.
- B. Severance of terms and compliance with applicable laws. The Parties shall comply with all applicable laws, regulations, and rules. This agreement is subject to all laws, regulations, and rules governing the Parties hereinafter enacted or promulgated. If any term or provision of this Agreement is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions of this Agreement. Meeting the terms of this Agreement shall not excuse any failure to comply with all applicable laws, regulations, and rules, whether or not these laws and regulations are specifically listed in this Agreement.
- C. Captions. The headings throughout this Agreement are for convenience and reference only and shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this Agreement.
- D. Full Agreement and Merger. The terms and conditions of this MOU constitute the full and complete agreement between the Parties. No other verbal or written agreement shall, in any way,

vary or alter any provision of this MOU unless the Parties consent to vary or alter any provision of this MOU in writing.

E. Counterparts. This Agreement may be signed in one or more identical counterparts, whether transmitted by Telecopier or otherwise. Each counterpart shall be deemed an original for purposes of this Agreement. *This Agreement may be executed by the Parties in counterparts, which taken together shall constitute on written agreement by and between the Parties. The date upon which the last Party executes this Agreement shall be the effective date of this Agreement.*

F. Assignment. No transfer or assignment of this Agreement, or any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless consent for such transfer or assignment is first approved in writing by the Parties.

G. Governing Law. This Agreement shall be governed by the laws of the District of Columbia.

**XVII. JOINTLY DRAFTED**

This MOU shall be deemed to have been drafted by both Parties and, in the event of a dispute, shall not be construed against either Party on that basis.

**XVIII. AUTHORITY TO EXECUTE**

Each of the undersigned individuals represent and warrant the express and due authorization to execute this MOU and to legally bind each Party as set forth in thus MOU.


IN WITNESS WHEREOF, the Parties hereto have signed this MOU as of the day and year identified below.

**For the Department of For-Hire Vehicles**

  
\_\_\_\_\_  
DAVID DO  
DFHV Director

\_\_\_\_\_  
10/23/2019  
(Date)

**For the Child and Family Services Agency**

  
\_\_\_\_\_  
BRENDA DONALD  
CFSA Director

\_\_\_\_\_  
11. 7. 19  
(Date)

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DEPARTMENT OF FOR-HIRE VEHICLES  
AND  
CHILD AND FAMILY SERVICES AGENCY**

**I. INTRODUCTION**

This Memorandum of Understanding ("MOU") is entered into by and between the Child and Family Services Agency ("CFSA") and the Department of For-Hire Vehicles ("DFHV"), collectively referred to herein as the "Parties".

**II. AUTHORITY FOR MOU**

D.C. Official Code § 1-301.01 (k) and any other authority under the Parties' programs.

**III. OVERVIEW/PROGRAM GOALS AND OBJECTIVES**

WHEREAS, CFSA investigates reports of child abuse and neglect and provides child protection Services include foster care, adoption, and supportive community –based services to enhance the safety, permanence, and well-being of abused neglected and at-risk children and their families in the District. CFSA seeks to achieve in the highest quality of community-based services, to increase the number of who receive community preventive and support services, and to expand the network of resources providing services to at-risk children and their families;

WHEREAS, DFHV is charged with the continuance, further development and improvement of the vehicle-for-hire industry within the District and it is specifically responsible of establishing policies to improve and expand services to persons with disabilities, and promoting a more livable city: and,

WHEREAS, the Parties have agreed to participate in the creation an implementation of the "Education First" Pilot Program ("Program") to provide transportation to and from school for children in the care and custody of CFSA.

**IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

**A. RESPONSIBILITIES OF CFSA**

**CFSA shall:**

1. Provide DFHV an amount of \$830,000 in funds as provided by Section V.B.1. for Program services in accordance with this MOU including a five percent (5%) administration fee totaling: \$41,500; leaving \$788,500 for to complete trips.
  - a. DFHV will charge CFSA the actual costs not to exceed \$75.00 per trip per student for transportation services within the District of Columbia and up to 14 miles outside the boarder of DC.

- b. DFHV will charge CFSA the actual cost not to exceed \$100.00 per trip per student for transportation services 14 miles or more beyond the border of the District of Columbia.
2. Complete all forms and take other actions, as necessary, to facilitate the transfer of funds referenced in Section IV.A.1.
3. Provide the list of eligible children who are being referred to DFHV licensed and approved transportation companies for transportation services and promptly DFHV of any changes in the list.
4. Conduct all required Child Protection Register checks on Escort Aides employed or contracted by the participating taxicab companies providing services in accordance with this MOU.
5. Review reports provided by DFHV and provide any information requested by the DFHV associated with and to carry out the purposes of this MOU.

**B. RESPONSIBILITIES OF DFHV**

**DFHV shall:**

1. Execute agreement with participating taxicab companies which shall contain the following requirements:
  - a. The taxicab company(s) shall provide one (1) Driver and at least one (1) Escort Aide on each vehicle when transporting clients under the Program and ensure that the Escort Aides safely assist the clients on and off the vehicles at the pick-up and drop off sites and provide adequate supervision throughout the duration of transport.
  - b. The taxicab company(s) shall provide services daily between the hours of 5:30 am to 6:00 pm, or until the last rider has been delivered to the destination, whichever is later. This means that the driver shall be at the pick-up point of a child at 5:30 am, if needed. The taxicab company shall be required to extend services beyond 6:30 pm, if all riders have not been picked up and returned to their designated location by that time.
  - c. The taxicab company(s) shall ensure that no other riders are in the vehicle with the exception of the child being transported under the Program, the Escort Aide, and the Driver. The taxicab company shall not "mix" passengers from any other contract or for any other reason.

- d. The taxicab company(s) shall ensure that all children receiving transportation services through the Program are fastened in height/weight/age-appropriate safety restraints as required by law;
  - i. Children over one (1) year of age, weighing between 20-40 pounds, must be secured in forward-facing child safety seats with harness straps at or above the shoulders until they reach the upper weight or height limit of the particular seat.
  - ii. Older children, weighing between 40-80 pounds, unless they are at least 4'9" tall, should be secured in a forward-facing booster seat until the seat belt fits properly.
  - iii. Seat belts fit properly when the lap belt lays across the upper thighs and the shoulder belt fits across the chest (usually at age 8 or when the child is 4'9" tall).
  - iv. When the children outgrow their booster seats, (usually at age 8 or when the child is 4'9" tall), they can use the adult seat belt if it fits properly (lap belt lays across the upper thighs and the shoulder belt fits across the chest).
2. Use the funds referenced in Section IV. A.1. for the sole purpose of providing the service of taxicab trips to and from school for children in the care of CFSA and referred by CFSA to DFHV for transportation series consistent with this MOU.
3. Provide to CFSA, a monthly evaluation of the Program specifically including documentation verifying eligible trips made, dates and times of eligible trips.
4. Provide, at the request of CFSA, real-time trip data on eligible trips.
5. Oversee taxicab companies' participation in the Program and their compliance with Program requirements, including, but not limited to the requirements listed in Section IV. B.1. and the timely completion of trips, to ensure the Program is implemented in accordance with the Program's objectives and all governing laws and regulations.
6. Provide CFSA with all required documents on the Escort Aides for CFSA to conduct all required Child Protection Register checks on Taxis Escort Aides employed or contracted by the participating taxicab companies providing services in accordance with this MOU.
7. Manage an RFA process and certification of taxicab companies to participate in the pilot.
8. Communicate with CFSA, as needed, to discuss the Program status, service issues, and Program expenditures to date.



9. DFHV will ensure that the Escort Aide have background checks in accordance with the Child and Youth, Safety and Health Omnibus Amendment Act of 2004, as amended (D.C. Law 15-353).
10. DFHV shall report to CFSA when a total amount of **eighty thousand dollars (\$80,000)** has been reached and provide projections estimating the number of trips and time remaining before remaining program funds will be exhausted to avoid transportation interruptions.

## **V. FUNDING PROVISIONS**

### **A. TRANSFER OF FUNDS**

Total funds to be transferred under this MOU are \$830,000 for CFSA's Fiscal Year 2020

### **B. PAYMENTS BY CFSA TO DFHV**

1. Payment for the goods and/or services shall be made through a one-time Intra-District advance by CFSA to DFHV based on the total amount to this MOU.
2. Advances to DFHV for the services to be performed and/or goods to be provided shall not exceed the amount of this MOU (\$830,000).
3. DFHV shall receive the advance and bill CFSA through the Intra-District process only for those goods and/or services actually provided pursuant to the terms of this MOU. DFHV shall notify CFSA within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. DFHV shall return any excess advance to CFSA no later than October 20, 2020.

### **C. ANTI-DEFICIENCY CONSIDERATION**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. § § 1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code § § 47-355.01355.08; (iii) D.C. Official Code § 47-105, and (iv) D. C. Official Code § 1-204.46, as the foregoing statues may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VI. DURATION OF MOU**

### **A. PERIOD**

The period of this MOU shall be from **October 1, 2019** through **September 30, 2020**, unless terminated in writing by the Parties prior to the expiration.

## **B. EXTENSION**

The Parties may extend the period of this MOU by exercising a maximum of two (2) one-year option periods, a fraction thereof, or multiple successive fractions of a year with the signed consent of both Parties. The exercise of an option is contingent on availability of funds at the time of the exercise of the option.

## **VII. AMENDMENTS AND MODIFICATIONS**

The terms and conditions of this MOU may be modified only upon prior written agreement of the Parties consistent with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

## **VIII. CONSISTENT WITH LAW**

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect or hereafter enacted or promulgated.

## **IX. COMPLIANCE AND MONITORING**

As this MOU is funded by District of Columbia funds, DFHV and CFSA will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

## **X. RECORDS AND REPORTS**

DFHV shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and upon the District of Columbia's or CFSA's request, make these documents available for inspection by duly authorized representatives of CFSA and other officials as may be specified by the District of Columbia or CFSA at its sole discretion.

## **XI. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of the MOU, payments to DFHV shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

## **XII. NOTICE**

The following individuals are the contact point for each Party under this MOU:

Gerald Kasunic, Administrator  
Department of For-Hire Vehicles  
2235 Shannon Place S.E., Suite 3001  
Washington, DC 20020

Phone: 202-671-1804

Nicole K. Gilbert, Administrator  
Child and Family Services Agency  
200 I Street, S.E.  
Washington, DC 20020  
Phone: 202-442-6963

### **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (Law 18-37, D.C. Official Code § 2-351.01 *et seq.*) to procure the goods or services.

### **XIV. RESOLUTION OF DISPUTES**

The Director of CFSA and the Director of DFHV (“the Directors”) or their designees shall resolve all adjustments and disputes resulting from goods or services provided under this MOU. In the event that the Directors are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

### **XV. CONFIDENTIALITY AND PRIVACY COMPLIANCE**

A. The Parties to this MOU shall comply with all federal and District statutes, regulations, and policies regarding the confidentiality of protected information by using, restricting, safeguarding and disposing of all information related to services provided by this MOU, including names and social security numbers. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DFHV and CFSA.

B. In the event of any actual data breach and/or apparent theft, unauthorized use or disclosure of any Personally Identifiable Information (PII) or electronic Protected Health Information (ePHI) CFSA will commence all reasonable efforts to investigate and correct the causes and remediate the results thereof, and as soon as practicable following discovery of any such event, notification to DFHV within 5 business days and individuals effected within 60 days.

### **XVI. STANDARD CLAUSES**

A. Non-discrimination. The Parties shall abide by the provisions of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended (78 Stat. 252; 42 U.S.C. § 2000d *et seq.*); Title V, Section 504 of the Rehabilitation Act of 1973, as amended (87 Stat 394; 29 U.S.C. § 794); the Americans With Disabilities Act (104 Stat. 327; 42 U.S.C. § § 12103 *et seq.*), the Age Discrimination Act of 1975, as amended (89 Stat. 728; 42 U.S.C. § § 6101 *et seq.*); and with all other federal laws and regulations prohibiting discrimination on the grounds of race,

color, national origin, disability, religion, or sex, in employment and providing facilities and services to the public. Nothing in the advertising for employees shall be done which prevent those covered by these laws from qualifying for employment.

- B. Severance of terms and compliance with applicable laws. The Parties shall comply with all applicable laws, regulations, and rules. This agreement is subject to all laws, regulations, and rules governing the Parties hereinafter enacted or promulgated. If any term or provision of this Agreement is held to be invalid or illegal, such term or provision shall not affect the validity or enforceability of the remaining terms and provisions of this Agreement. Meeting the terms of this Agreement shall not excuse any failure to comply with all applicable laws, regulations, and rules, whether or not these laws and regulations are specifically listed in this Agreement.
- C. Captions. The headings throughout this Agreement are for convenience and reference only and shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this Agreement.
- D. Full Agreement and Merger. The terms and conditions of this MOU constitute the full and complete agreement between the Parties. No other verbal or written agreement shall, in any way, vary or alter any provision of this MOU unless the Parties consent to vary or alter any provision of this MOU in writing.
- E. Counterparts. This Agreement may be signed in one or more identical counterparts, whether transmitted by Telecopier or otherwise. Each counterpart shall be deemed an original for purposes of this Agreement. *This Agreement may be executed by the Parties in counterparts, which taken together shall constitute on written agreement by and between the Parties. The date upon which the last Party executes this Agreement shall be the effective date of this Agreement.*
- F. Assignment. No transfer or assignment of this Agreement, or any part thereof or interest therein, directly or indirectly, voluntarily or involuntarily, shall be made unless consent for such transfer or assignment is first approved in writing by the Parties.
- G. Governing Law. This Agreement shall be governed by the laws of the District of Columbia.

#### **XVII. JOINTLY DRAFTED**


This MOU shall be deemed to have been drafted by both Parties and, in the event of a dispute, shall not be construed against either Party on that basis.

#### **XVIII. AUTHORITY TO EXECUTE**

Each of the undersigned individuals represent and warrant the express and due authorization to execute this MOU and to legally bind each Party as set forth in thus MOU.


IN WITNESS WHEREOF, the Parties hereto have signed this MOU as of the day and year identified below.

**For the Department of For-Hire Vehicles**

  
\_\_\_\_\_  
DAVID DO  
DFHV Director

09/27/2019  
(Date)

**For the Child and Family Services Agency**

  
\_\_\_\_\_  
BREND DONALD  
CFSA Director

9/27/19  
(Date)

**DISTRICT OF COLUMBIA**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**DEPARTMENT OF ENERGY AND ENVIRONMENT**  
**AND**  
**CHILD AND FAMILY SERVICES AGENCY**  
**AMENDMENT #2**

**Lead-based Paint Hazard Evaluations – FY20**

**I. INTRODUCTION**

This amendment modifies the Memorandum of Understanding (MOU) entered into by the Department of Energy and Environment (DOEE) and the Child and Family Services Agency (CFSA), effective November 2, 2017. The purpose of this amendment is to extend the term of the MOU through Fiscal Year 2020 (ending September 30, 2020).

**II. AMENDMENTS**

**A. SECTION VI. DURATION OF MOU**

*Delete Section VI.A and insert this sentence so that the subsection reads as follows:*

- A. This MOU shall be effective from the date on which the last Party signs until September 30, 2020, unless terminated in writing by the Parties pursuant to Section VII. of this MOU.

**B. SECTION VIII. FUNDING PROVISIONS**

*Delete Section VIII.A.1 and insert this sentence so that the subsection reads as follows:*

1. The total cost of goods and services shall not exceed \$60,000 for Fiscal Year 2020.

**C. SECTION IX. CONTACT PERSON**

*Delete Section IX.A. and insert this sentence so the subsection reads as follows:*

- A. The contact person for DOEE shall be the Branch Chief of the Lead-Safe and Healthy Housing Division's Lead Compliance and Enforcement Branch or its successor:

Amber Sturdivant  
1200 First Street, NE 5<sup>th</sup> Floor  
Washington, DC 20002  
202-478-2441

- B. The contact person for CFSA shall be the Program Manager for Program Support in the Office of Planning, Policy and Program Support Administration or its successor.

Ritu Atwal  
200 I Street SE 3<sup>rd</sup> Floor  
Washington, DC 20003  
202-727-3777

**D. ATTACHMENT A**

*Delete Attachment A and insert the following:*

**Attachment A**

**Fiscal Year 2020 Budget**

<b>Item</b>	<b>Cost</b>
Partial salary for one full time permanent employee	\$38,525.84
Fringe benefits	\$8,860.94
Laboratory and printing costs	\$12,613.22
<b>Total</b>	<b>\$60,000.00</b>

**III. ADDITIONAL PROVISIONS**

The Parties make no other changes to this MOU.

**IV. SIGNATURES**

The parties agree.

**DEPARTMENT OF ENERGY AND ENVIRONMENT**


\_\_\_\_\_  
Tommy Wells  
Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Beth Mullin, for legal sufficiency  
Deputy General Counsel

Date: \_\_\_\_\_

**CHILD AND FAMILY SERVICES AGENCY**

  
\_\_\_\_\_  
Brenda Donald  
Director

Date: 10.8.19



**DISTRICT OF COLUMBIA**  
**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**DEPARTMENT OF ENERGY AND ENVIRONMENT**  
**AND**  
**CHILD AND FAMILY SERVICES AGENCY**  
**AMENDMENT #2**

**Lead-based Paint Hazard Evaluations – FY20**

**I. INTRODUCTION**

This amendment modifies the Memorandum of Understanding (MOU) entered into by the Department of Energy and Environment (DOEE) and the Child and Family Services Agency (CFSA), effective November 2, 2017. The purpose of this amendment is to extend the term of the MOU through Fiscal Year 2020 (ending September 30, 2020).

**II. AMENDMENTS**

**A. SECTION VI. DURATION OF MOU**

*Delete Section VI.A and insert this sentence so that the subsection reads as follows:*

- A. This MOU shall be effective from the date on which the last Party signs until September 30, 2020, unless terminated in writing by the Parties pursuant to Section VII. of this MOU.

**B. SECTION VIII. FUNDING PROVISIONS**

*Delete Section VIII.A.1 and insert this sentence so that the subsection reads as follows:*

1. The total cost of goods and services shall not exceed \$60,000 for Fiscal Year 2020.

**C. SECTION IX. CONTACT PERSON**

*Delete Section IX.A. and insert this sentence so the subsection reads as follows:*

- A. The contact person for DOEE shall be the Branch Chief of the Lead-Safe and Healthy Housing Division's Lead Compliance and Enforcement Branch or its successor:

Amber Sturdivant  
1200 First Street, NE 5<sup>th</sup> Floor  
Washington, DC 20002  
202-478-2441

- B. The contact person for CFSA shall be the Program Manager for Program Support in the Office of Planning, Policy and Program Support Administration or its successor.

Ritu Atwal  
200 I Street SE 3<sup>rd</sup> Floor  
Washington, DC 20003  
202-727-3777

**D. ATTACHMENT A**

*Delete Attachment A and insert the following:*

**Attachment A**

**Fiscal Year 2020 Budget**

<b>Item</b>	<b>Cost</b>
Partial salary for one full time permanent employee	\$38,525.84
Fringe benefits	\$8,860.94
Laboratory and printing costs	\$12,613.22
<b>Total</b>	<b>\$60,000.00</b>


**III. ADDITIONAL PROVISIONS**

The Parties make no other changes to this MOU.


**IV. SIGNATURES**

The parties agree.

**DEPARTMENT OF ENERGY AND ENVIRONMENT**

  
\_\_\_\_\_  
Tommy Wells  
Director

Date: 9/6/19

  
\_\_\_\_\_  
Beth Mullin, for legal sufficiency  
Deputy General Counsel

Date: 9/6/19

**CHILD AND FAMILY SERVICES AGENCY**

\_\_\_\_\_  
Brenda Donald  
Director

Date: \_\_\_\_\_

Filename: FY20 DOEE-CFSA MOU Amend #2 OGC#4604

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE DISTRICT OF COLUMBIA  
DEPARTMENT ON DISABILITY SERVICES  
AND  
CHILD AND FAMILY SERVICES AGENCY  
FOR FISCAL YEAR 2020**

**I. INTRODUCTION**

The Memorandum of Understanding ("MOU") is entered into between the District of Columbia Child and Family Services Agency ("CFSA"), the buyer agency, and the Department on Disability Services ("DDS"), the seller agency, are collectively referred to herein as the "Parties".

**II. AUTHORITY FOR MOU**

The Parties are authorized to enter into this MOU pursuant to D.C. Code §1-301.01(k). In addition, the Parties are authorized to enter into this MOU consistent with the Department on Disabilities Services Establishment Act of 2006 (D.C. Law 16-264; D.C. Code §7-761.01 *et seq.*) and the Child and Family Services Agency Establishment Amendment Act of 2000 (D.C. Law 13-277; D.C. Code § 4-1303.01a *et seq.*).

**III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES**

The purpose of this MOU is to provide care for [REDACTED] born [REDACTED] [REDACTED] born [REDACTED] and [REDACTED] born [REDACTED] collectively referred to herein as the "youths". These youths are committed to CFSA, but each youth meets the eligibility requirements for services provided by DDS. This MOU establishes the funding for CFSA to pay to DDS the expected costs for contracting with DDS Medicaid provider agencies that meet the criteria for a Choice Provider status through the date of these youths' 21<sup>st</sup> birthday, on [REDACTED], [REDACTED], and [REDACTED].

**IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

**A. RESPONSIBILITIES OF DDS**

DDS shall:

1. Provide appropriate placement for the youths.

2. Provide case management services to include, but not be limited to, supported living services, residential habilitation, companion, nutrition services, fitness services, a behavior support plan, service coordination and support for any mental health services for the youths through the use of any provider networks utilized by DDS. Case management is a collaborative process of assessment, planning, facilitation, care coordination, evaluation, advocacy and services to meet the youth's comprehensive needs through communication and available resources to promote quality outcomes.
3. Except in emergency situation, provide at least thirty (30) calendar days advance written notice to CFSA prior to moving any of the youths to a new placement.

**B. RESPONSIBILITIES OF CFSA**

CFSA shall:

1. Make timely monthly payments to DDS at a daily rate of \$341.69 for the 366-day period of October 1, 2019 through September 30, 2020, for [REDACTED]
2. Make timely monthly payments to DDS at a daily rate of \$1,073.37 for the 60-day period of October 1, 2019 through November 30, 2019, for [REDACTED].
3. Make timely monthly payments to DDS at a daily rate of \$372.40 for the 306-day period of December 1, 2019 through September 30, 2020, for [REDACTED]
4. Make timely monthly payments to DDS at a daily rate of \$250.29 for the 78-day period of October 1, 2019 through December 17, 2019, for [REDACTED].
5. Provide full case management support for the youths. Case management is a collaborative process of assessment, planning, facilitation, care coordination, evaluation, advocacy and services to meet the youths' comprehensive needs through communication and available resources to promote quality outcomes.

**V. DURATION OF MOU**

**A. PERIOD**

The period of this MOU shall be from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XI of this MOU or extended pursuant to subsection B below.

**B. EXTENSION**

The Parties may extend the period of this MOU by exercising a maximum of one additional one-year option period beginning with fiscal year (FY) 2021 [REDACTED] and through the youths' 21<sup>st</sup> birthdays [REDACTED] and [REDACTED]. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. CFSA shall provide DDS with written notice of its intent to exercise an option period thirty (30) calendar days prior to the expiration of the initial or any extension period of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

## **VI. FUNDING PROVISIONS**

### **A. COST OF SERVICES**

1. Total cost for services under this MOU in FY 2020 shall not exceed Three Hundred Twenty-Two Nine Hundred Thirty-Seven Dollars and Seventy-Six Cents (\$322,937.76).
2. The daily rates in FY 20 are \$341.69 for 366 days for JC; \$1,073.37 for 60 days for [REDACTED]; \$372.40 for 306 days for [REDACTED]; and \$250.29 for 78 days for [REDACTED].
3. Funding for services shall not exceed the actual cost of the services provided, based on the rates provided in the budget attached as Attachment A.

### **B. PAYMENT**

1. Payment for the services shall be made through an Intra-District advance by CFSA to DDS based on the total amount of this MOU.
2. DDS shall submit a monthly invoice to CFSA, which shall include itemized monthly claims for reimbursement with the name of the youth receiving the services under this MOU.
3. Payments to DDS for the services to be provided under this MOU shall not exceed the amount of this MOU.
4. DDS shall relieve the advance and bill CFSA through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. DDS shall notify CFSA within forty-five (45) calendar days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. DDS shall return any excess advance to CFSA within thirty (30) calendar days of the end of the current fiscal year.

**C. ANTI-DEFICIENCY ACT CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Code §§ 47-355.01-355.08, (iii) D.C. Code § 47-105, and (iv) D.C. Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

**VII. AMENDMENTS AND MODIFICATIONS**

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

**VIII. CONSISTENT WITH LAW**

- A. The Parties shall comply with all applicable laws, rules and regulations whether now in effect or hereafter enacted or promulgated.
- B. This MOU shall not be construed to create any rights, substantive or procedural, enforceable at law by any person in any judicial or administrative matter.

**IX. COMPLIANCE AND MONITORING**

DDS will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

**X. RECORDS AND REPORTS**

DDS shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three (3) years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of CFSA and other officials as may be specified by the District of Columbia in its sole discretion. DDS will maintain client records consistent with applicable laws, document retention schedules, and contracts.

**XI. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving at least thirty (30) calendar days advance written notice to the other Party. In the event of termination of

this MOU, payment to DDS shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

## **XII. NOTICES**

The following individuals are the contact points for each Party:

### **For DDS:**

Winslow Woodland, Deputy Director  
Developmental Disabilities Administration  
D.C. Department on Disability Services  
250 E Street, SW, 5<sup>th</sup> Floor  
Washington, DC 20024

### **For CFSA:**

Tanya Trice, Assistant Deputy Director  
Kinship and Placement Administrations  
D.C. Child and Family Services Agency  
200 E Street, SE, Room 22654  
Washington, DC 20003

## **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (Law 18-37, D.C. Code § 2-351.01 *et seq.*) to procure the goods or services.

## **XIV. RESOLUTION OF DISPUTES**

The directors of DDS and CFSA, or their designees, shall resolve all disputes and/or adjustments resulting from the services provided under this MOU. In the event the Parties cannot resolve a dispute, the matter shall be referred to the Deputy Mayor for Health and Human Services. The decision of the Deputy Mayor related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems.

## **XV. CONFIDENTIAL INFORMATION**

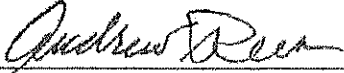
The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and District statutes, regulations, and policies. Specifically, the Parties acknowledge that



information concerning the client is confidential and needs to be maintained in a safe and secure fashion. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DDS and CFSA.

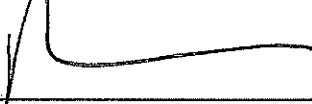
**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU as follows:

**Department on Disability Services**

  
\_\_\_\_\_  
Andrew P. Reese  
Director

Date: 11/5/19

**Child and Family Services Agency**

  
\_\_\_\_\_  
Brenda Donald  
Director

Rachel Joseph  
on behalf of Brenda Donald

Date: 11/21/19

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DISTRICT OF COLUMBIA  
CHILD AND FAMILY SERVICES AGENCY  
AND  
DEPARTMENT OF HEALTH  
FOR FISCAL YEAR 2020**

**I. INTRODUCTION**

This Memorandum of Understanding (“MOU”) is entered between the Buyer Agency, the District of Columbia Child and Family Services Agency (“CFSA”) and the Seller Agency, the Department of Health (“DC Health”) acting by and through its Community Health Administration (“CHA”). CFSA and DC Health are individually referred to herein as a “Party” and collectively referred to herein as the “Parties”.

The purpose of this MOU is to facilitate cooperative relationships and coordination of services between CFSA and DC Health to promote the integration of systems that facilitate easy access to support services for children from birth through age five and their families. This MOU recognizes the importance of establishing a partnership in an effort to expand and enhance the identification of children and/or families who may benefit from targeted services. Both Parties see the benefits of this project, have a desire to pursue the project, and have determined that each brings unique expertise and experience necessary to accomplish the objectives outlined below:

- To maximize the use of federal and local resources and reduce duplication in providing appropriate services to the District’s children ages birth to five years and their families.
- To improve the coordination of services for:
  - Help Me Grow DC
  - DC Health’s Home Visiting programs

**II. LEGAL AUTHORITY FOR MOU**

D.C. Code § 1-301.01(k) and any other authority under the Parties’ programs.

**III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES**

The mission of CHA is to promote healthy behaviors and healthy environments to improve health outcomes and reduce disparities in the leading causes of mortality and morbidity in the District. CHA focuses on nutrition and physical fitness promotion; cancer and chronic disease prevention and control; access to quality health care services, particularly medical and dental homes; and the health of families across the lifespan. CHA’s approach targets the behavioral, clinical, and social determinants of health through evidence-based programs,

policy, and systems change.

DC Health is the lead agency for the Maternal, Infant, and Early Childhood Home Visiting (MIECHV) program and currently funds one community-based organization to implement the Parents as Teachers (“PAT”) and Healthy Families America (“HFA”) programs. National research on evidence-based home visiting programs for at-risk caregivers/families affirms that structured home visits that offer health and parent education, supportive relationships, and links to other needed services from pregnancy and birth through the first few years of life, strengthen parent-child relationships and promote the physical, social-emotional and cognitive growth of infants and young children.<sup>1</sup> This work contributes to healthy child development and improved family functioning and ultimately reduces the risk of child abuse and neglect. The HFA model initiates services prenatally or at birth (up to 3 months old). Once the family is enrolled in the program, they can stay in the program until the child’s fifth birthday. The PAT model has an expanded enrollment period, up to twenty-four months, and provides support until the child’s fifth birthday. For pregnant and parenting youth in foster care, the District’s PAT program has an extended enrollment period up to thirty-six months old, also providing support until the child’s fifth birthday.

CFSA investigates reports of child abuse and neglect, and provides child protection. Services include family stabilization and strengthening, foster care, adoption, and supportive community-based services to enhance the safety, permanence, and well-being of abused, neglected, and at-risk children and their families in the District of Columbia. CFSA seeks to achieve the highest quality of community-based services, to increase the number of families that are strengthened by community-based preventive and support services, and to expand the network of providers of services to at-risk children and their families.

To reduce the number of families becoming involved with CFSA, the Agency supports the maintenance of a network of prevention programs designed to serve families who may be struggling with multiple risk factors associated with child abuse and neglect. Offering families immediate alternatives and easy access to services may, over time, contribute to a reduction in the incidence of child abuse and neglect, particularly among populations that traditionally have not been able to access services to meet their needs.

The goal of this MOU is to establish cooperative relationships and coordination of services between DC Health and CFSA to a) promote the integration of an early childhood system that facilitates easy access to support services for children birth through age five and their families and b) when families become known to CFSA, connect families to the most appropriate community-based child-abuse prevention services to reduce risk factors for child abuse and neglect and increase protective factors to strengthen families.

---

<sup>1</sup> <https://www.zerotothree.org/resources/144-the-research-case-for-home-visiting>

## **IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

### **A. Family First Prevention Services Act (Family First)**

CFSA's implementation of new federal legislation, Family First, allows CFSA to draw down Title IV-E funds for evidence-based services to meet the needs of families and pregnant or parenting youth identified as being at "imminent risk" for foster care placement if not for the prevention services put in place. The Children's Bureau has approved DC's Title IV-E Prevention Services Plan, allowing the District to receive up to 50% reimbursement for local expenditures towards the PAT and HFA models, both rated as "Well Supported" interventions on the Title IV-E Prevention Services Clearinghouse. Family First encourages inter-agency collaboration to serve families with secondary and tertiary prevention services to reduce the risk factors for foster care entry and increase the protective factors necessary to help families remain together, safely, in their communities. Federal reimbursement for local expenditures on PAT and HFA program models were established by the Family First Prevention Services Act, which was signed into law as part of the Bipartisan Budget Act of 2018.<sup>2</sup> CFSA will work with DC Health to ensure the appropriate documentation is submitted quarterly for federal reimbursement.

#### **Responsibilities of DC Health:**

- Expand the existing forty (40) PAT slots for CFSA's pregnant or parenting teens in or exiting foster care to include all Family First candidate target populations (see Target Population Chart in Appendix A).
- DC Health shall allow pregnant or parenting youth in care/recently existing care and families referred from CFSA to enroll in DC Health's MIECHV programs.
- Provided home visiting services to all families referred from CFSA on a voluntary basis.
- DC Health shall develop a user profile in the home visiting databases to allow CFSA designated staff to export monthly and quarterly reports to CFSA to support program implementation, claiming, and continuous quality improvement activities. Reports will include the referral and enrollment status of each CFSA Family First referral, data on engagement/program utilization per client/household, and program capacity information.

---

<sup>2</sup>Family First Prevention Services Act: <https://www.congress.gov/bill/115th-congress/house-bill/253/related-bills?q=%7B%22search%22%3A%5B%22family+first+prevention+services+act%22%5D%7D&r=1>

### **Responsibilities of CFSA:**

- Train CFSA, DC Health, and private contracted agency staff on the referral process and forms to refer families to HFA and PAT (Appendix C).
- Maintain records of all referrals made to DC Health's HFA and PAT provider by CFSA or private contracted agency social workers/family support workers.
- Provide on-going training to the home visiting staff on the Family First implementation requirements, including informal risk assessment and processes communicate the need to reassess services as part of a youth/family's prevention plan.
- Provide an annual reporting template 60 days prior to report due date, including but is not limited to Family First claiming, CQI, and success stories highlighting family participation.

### **JOINT RESPONSIBILITIES**

- Develop a home visiting referral process, referral forms, and consent to share information documents.
- Participate, initially, in monthly meetings to plan and discuss program implementation, design reports for claiming and assessment of program utilization (CQI), then transition to quarterly meetings for on-going monitoring.

### **B. Help Me Grow DC**

Help Me Grow (HMG) is a national model that works to promote collaboration across child-serving sectors in order to build a more efficient and effective system that promotes the optimal healthy development of young children in any community. HMG is not a stand-alone program, but rather a system model that utilizes and builds on existing resources in order to develop and enhance a comprehensive approach to early childhood system-building in any given community. Help Me Grow DC (HMG DC) builds on the national model by promoting healthy development for children and to support healthy birth for pregnant mothers in the District of Columbia. HMG DC is a unique, comprehensive, and integrated district-wide system designed to address the need for perinatal supports, early identification of developmental and/or behavioral concerns, and then to link mother's, children, and their families to various developmental and behavioral services and supports in the District.

### **Responsibilities of DC Health:**

- Maintain quarterly communication with CFSA point of contact using the CFSA's preferred method of contact.
- Provide feedback on referrals that were sent to DC Health's HMG

- List CFSA specific programs as a resource in the DC Health's HMG directory
- Refer families to CFSA for services, as needed.

### **Responsibilities of CFSA:**

- Identify two key staff within CFSA to be DC Health's HMG contacts.
- Identify CFSA specific programs that HMG DC can provide support
- Submit appropriate referrals (Appendix D) to HMG DC
- Provide information about CFSA's referral process and the necessary documents to make a referral
- Promote DC Health's HMG to staff and clients of CFSA by distributing flyers (Appendix E).

### **Joint Responsibilities**

- Maintain quarterly communication with between CFSA and DC HMG using the preferred method of contact

## **V. REPORTING REQUIREMENTS**

1. DC Health shall collect the data indicators listed below and provide quarterly reports to CFSA, including a client-specific listing of CFSA families being served in the MIECHV and CFSA PAT and HFA programs. This data will be used for CFSA's Family First claiming as well as to conduct required CQI activities as part of CFSA's Title IV-E Five-Year Prevention Plan:
  - Client Demographics (Client ID#, DOB, Race/Ethnicity, Ward)
  - Family First tracking ID
  - Referral Date
  - Referral Source (including CFSA In-Home, Out-of-Home, OYE, or Collaborative)
  - CFSA Social Worker Name
  - Referral Status
  - Home Visitor Assigned
  - Enrollment Status
  - Client Participation Summary
  - Client Participation by engagement (# of sessions completed, dates of each completed session)

- Number of children enrolled by age
2. Any additional reporting information not listed above must be submitted to DC Health's General Counsel and FOIA Officer.
  3. The following reports should also be submitted as follows:
    - Monthly expenditures (can be submitted quarterly), related to individual client/household participation in PAT or HFA services to reflect service utilization/expenditures per slot for Title IV-E claiming documentation
    - A comprehensive "Annual Report" that will be due 30 business days from the end of the fiscal year but not later than November 15 of each year.

## **VI. DURATION OF MOU**

### **A. Period**

The period of this MOU shall be from October 1, 2019, through September 30, 2020, unless terminated or modified in writing by the Parties prior to expiration.

### **B. Extension**

Subject to the availability of funds, the Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods through the adoption of amendments to this MOU. The option period may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. CFSA shall provide DC Health with written notice of intent to exercise an option period prior to the expiration of the initial or then applicable option period of this MOU. The exercise of an option shall be in the form of an amendment to the MOU executed by the Parties that sets forth the new period and funding.

## **VII. INTRA-DISTRICT FUNDING PROVISIONS**

### **A. COST OF SERVICES**

Subject to the availability of additional funds, total costs for services under this MOU shall not exceed one-hundred and sixty thousand four-hundred and seventy-one dollars and zero cents (\$160,471.00) for FY 2020 (see Appendix B for CFSA PAT implementation budget). Funding for the services shall not exceed the actual cost of the services provided.

### **B. PAYMENT**

1. Payment for the goods and/or services shall be made through an Intra-District advance by CFSA to DC Health based on the total amount of this MOU.

2. DC Health shall submit quarterly reports for the prior quarter's expenditures with supporting documentation as evidence of expenditures which shall explain the amounts billed for the period.
3. Advances to DC Health for the services to be performed shall not exceed the amount of this MOU, one-hundred and sixty thousand four-hundred and seventy-one dollars and zero cents (\$160,471.00)
4. DC Health shall relieve the advance and bill CFSA through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. DC Health shall notify CFSA not later than forty-five (45) days prior to the end of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. DC Health shall return any excess advance to CFSA no later than thirty (30) days prior to the end of the current fiscal year.

## **VIII. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Code §§ 47-355.01-355.08, (iii) D.C. Code § 47-105, and (iv) D.C. Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **IX. AMENDMENTS AND MODIFICATIONS**

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

## **X. CONSISTENT WITH LAW**

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

## **XI. COMPLIANCE AND MONITORING**

As this MOU is funded by local and federal funds, provided through grant or reimbursement, to both local agencies, DC Health shall be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements. CFSA may be subject to scheduled and unscheduled audit to ensure compliance with all applicable requirements.

## **XII. RECORDS AND REPORTS**

DC Health shall maintain records and receipts for the expenditure of all funds



provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of CFSA and other officials as may be specified by the District of Columbia in its sole discretion.

**XIII. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving sixty (60) days advance written notice to the other Party. In the event of termination of this MOU, payment to DC Health shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

**XIV. NOTICE**

The following individuals are the contact points for each Party under this MOU:

<b>Contacts for CFSA:</b>	
Natalie Craver Program Manager Community Partnerships Administration DC Child and Family Services Agency 200 I Street, SE Washington, DC 20003 Work: 202-422-6141 Email: <a href="mailto:natalie.craver@dc.gov">natalie.craver@dc.gov</a>	
<b>Contacts for DC Health:</b>	
Erica McClaskey, MD, MS, FAAFP Bureau Chief, Family Health Bureau Community Health Administration DC Department of Health 899 North Capitol Street, NE Washington, DC 20002 Work: 202-442-9338 Email: <a href="mailto:erica.mcclaskey@dc.gov">erica.mcclaskey@dc.gov</a>	Vinetta Freeman Division Chief, Early Childhood Health Division Community Health Administration DC Department of Health 899 North Capitol Street, NE Washington, DC 20002 Work: 202-442-9354 Email: <a href="mailto:vinetta.freeman3@dc.gov">vinetta.freeman3@dc.gov</a>

**XV. RESOLUTION OF DISPUTES**

The directors of DC Health and CFSA, or their designees, shall resolve all disputes and/or adjustments resulting from the services provided under this MOU. In the event the Parties cannot resolve a dispute, the matter shall be referred to the Deputy Mayor for Health and Human Services. The decision of the Deputy Mayor related to any disputes referred shall be final. In the event the

Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems.


**XVI. CONFIDENTIAL INFORMATION**

- A. The Parties to this MOU shall comply with all applicable federal and District statutes, regulations, and policies regarding the confidentiality of protected information, by using, restricting, safeguarding and disposing of all information related to services provided by this MOU, including names and social security numbers. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DC Health and CFSA.
- B. At various times during the service period of this MOU, as dictated by the role of each Party and their respective obligations in connection with any particular action or interaction, each Party shall comply with the Health Information Portability and Accountability Act (HIPAA) under 45 CFR Parts 160 and 164, and the Data-Sharing and Information Coordination Amendment Act of 2010, effective December 4, 2010 (D.C. Law 18-273; D.C. Code §§ 7-241, et seq.), as amended, and accompanying regulations at 29 DCMR §§ 3000-3099.
- C. In the event of any actual data breach and/or apparent theft, unauthorized use or disclosure of any Personally Identifiable Information (PII) or electronic Protected Health Information (ePHI) the Party that caused the event will commence all reasonable efforts to investigate and correct the causes and remediate the results thereof, and as soon as practicable following discovery of any such event, and notify the other Party within 5 business days and individuals effected within 60 days.

**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU as follows:

**Child and Family Services Agency**

Approved as to Legal Sufficiency:

  
\_\_\_\_\_  
Brenda Donald  
Director

\_\_\_\_\_  
Date

District of Columbia Department of Health

Approved as to Legal Sufficiency:

\_\_\_\_\_  
Phillip Husband, General Counsel

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. LaQuandra Nesbitt MD, MPH  
Director

\_\_\_\_\_  
Date

**APPENDIX A: Family First Target Populations (Family First defined “Candidates” for Foster Care)**

3

**Target sub-population groups of Family First Prevention-Eligible Children <sup>4</sup>**

<b>Front Porch</b>
<b>(1) Children served through the Healthy Families/Thriving Communities Collaboratives (the Collaboratives) following a CPS investigation or closed CFSA case.</b>
<b>(2) Children who have exited foster care through reunification, guardianship, or adoptions and may be at risk of re-entry.<sup>5</sup></b>
<b>(3) Children born to mothers with a positive toxicology screening.</b>
<b>Front Door</b>
<b>(4) Children served through CFSA’s In-Home Services program, which offers intensive case management and service referrals to families.</b>
<b>(5) Pregnant or parenting youth in/recently exited foster care with eligibility for services ending at age 21.</b>
<b>(6) Children of pregnant or parenting youth in/recently exited foster care (non-ward children) with eligibility for services ending five years after exiting foster care.</b>
<b>(7) Siblings of children in foster care who reside at home and have assessed safety concerns.</b>

<sup>3</sup> Excerpt from CFSA’s approved Title IV-E Five Year Prevention Plan..

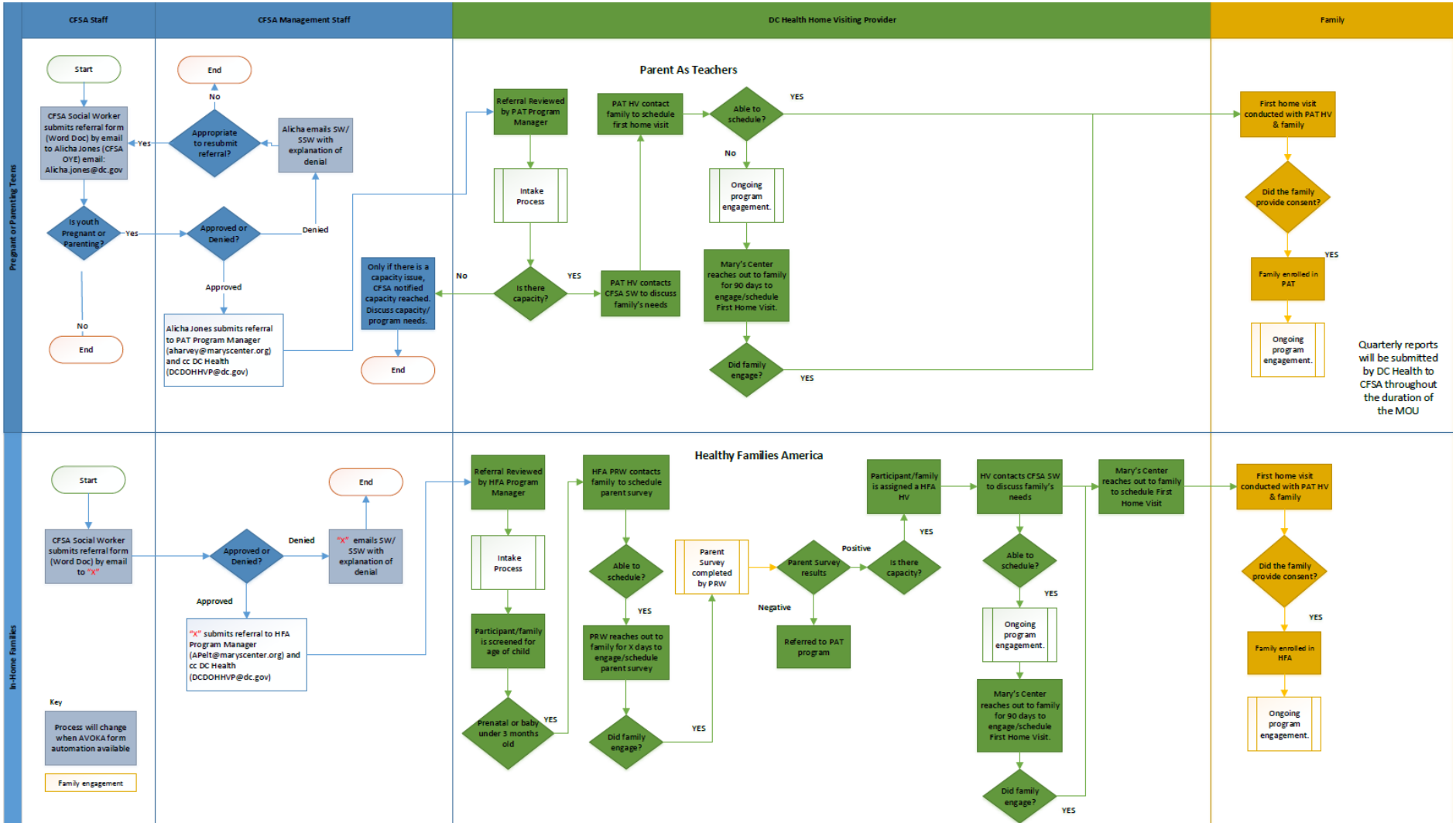
<sup>4</sup> Each sub-population is categorized within the intervention group they belong to at the start of their candidacy. Note that individuals within each subgroup could move in to different intervention groups during the course of their candidacy.

<sup>5</sup> Children in this subgroup can be determined eligible for services via a Prevention Plan at various times relative to their child welfare involvement, e.g., immediately upon permanency or later when the family returns to CFSA’s attention.

## APPENDIX B: CFSA PAT Program Budget

<b>PERSONNEL</b>		
	<u>Name</u>	
<b>25%</b>	Program Manager	\$ 15,498.33
<b>100%</b>	Family Support Worker	\$ 40,040.00
<b>100%</b>	Family Support Worker	\$ 40,040.00
	Subtotal Salaries	\$ 95,578.33
	Fringe Benefits (15.3%)	\$ 14,623.484
	<b>TOTAL PERSONNEL</b>	<b>\$ 110,201.812</b>
<b>SUPPLIES</b>		
	General Office Supplies (\$50/month)	\$ 1,200.00
<b>COMMUNICATION</b>		
	Cell services/ phone service, etc.	\$ 1,600.00
<b>TRAVEL</b>		
	Local Travel (\$50/mo)	\$ 4,800.00
	<b>TOTAL NON-PS OTHER</b>	<b>\$ 7,600.00</b>
<b>OTHER DIRECT</b>		
	PAT Core Training	\$ 5,000.00
	PAT Wrap Around Trainings	\$ 2,500.00
	Monthly Group Connections	\$ 1,000.00
	PAT Foundation Renewal fees	\$ 600.00
	PAT Partnering with Teen Parents	\$ 3,000.00
	Client Costs	\$ 2,500.00
	<b>TOTAL TRAVEL + CLIENT COSTS</b>	<b>\$ 14,600.00</b>
	Total Direct Costs	\$ 132,401.81
	Indirect (26%/10% of MTDC)	\$ 28,069.18
	<b>GRAND TOTAL</b>	<b>\$ 160,471.00</b>

# APPENDIX C: FY20 Home Visiting Referral Process



## APPENDIX D: HMG DC Referral Form



### REFERRAL FORM

ph: 1-800-MOM-BABY | email: helpmegrow.dc@dc.gov | fx: 202-442-4796  
(1-800-666-2229)

Referrer's Name:	Date:
Referrer's Agency/Affiliation:	
Address:	Phone:
Email:	Fax:

NOTE: By completing this form, you are consenting to receiving free information about child development and referrals to community resources.

Child's name: \_\_\_\_\_ Gender:  M |  F Child's DOB: \_\_\_\_\_  
 Child resides with:  Parent  Legal Guardian  Foster Family  Other: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_ Parent/Guardian DOB: \_\_\_\_\_  
 Home phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Zip code: \_\_\_\_\_ Ward: \_\_\_\_\_  
 Best Time:  Morning  Afternoon  Evening Best Day:  Mon  Tue  Wed  Thu  Fri  
 Primary language spoken in home:  English  Spanish  Other \_\_\_\_\_  
 Does parent/guardian have a high school diploma or GED?  No  Yes  Unknown  
 If family has no phone, contact person: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Alt Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
 Has the child received a developmental screening?  No  Yes  Unknown Tool(s) used: \_\_\_\_\_  
 Is this referral a results of a developmental screening?  No  Yes  Unknown  
 Does the child have an identified disability?  No  Yes  Unknown

Reason for Referral: (check all that apply)

- |  |   |
|--|---|
| <input type="checkbox"/> Advocacy connecting with an agency)     | <input type="checkbox"/> Developmental screening              |
| <input type="checkbox"/> Medical assistance (Medicaid, etc.)     | <input type="checkbox"/> Behavioral issues (social/emotional) |
| <input type="checkbox"/> Prenatal/Parenting support/ resources   | <input type="checkbox"/> Educational concerns                 |
| <input type="checkbox"/> Communication/language                  | <input type="checkbox"/> Recreational activities/camps        |
| <input type="checkbox"/> General information/questions/referrals | <input type="checkbox"/> Other _____                          |

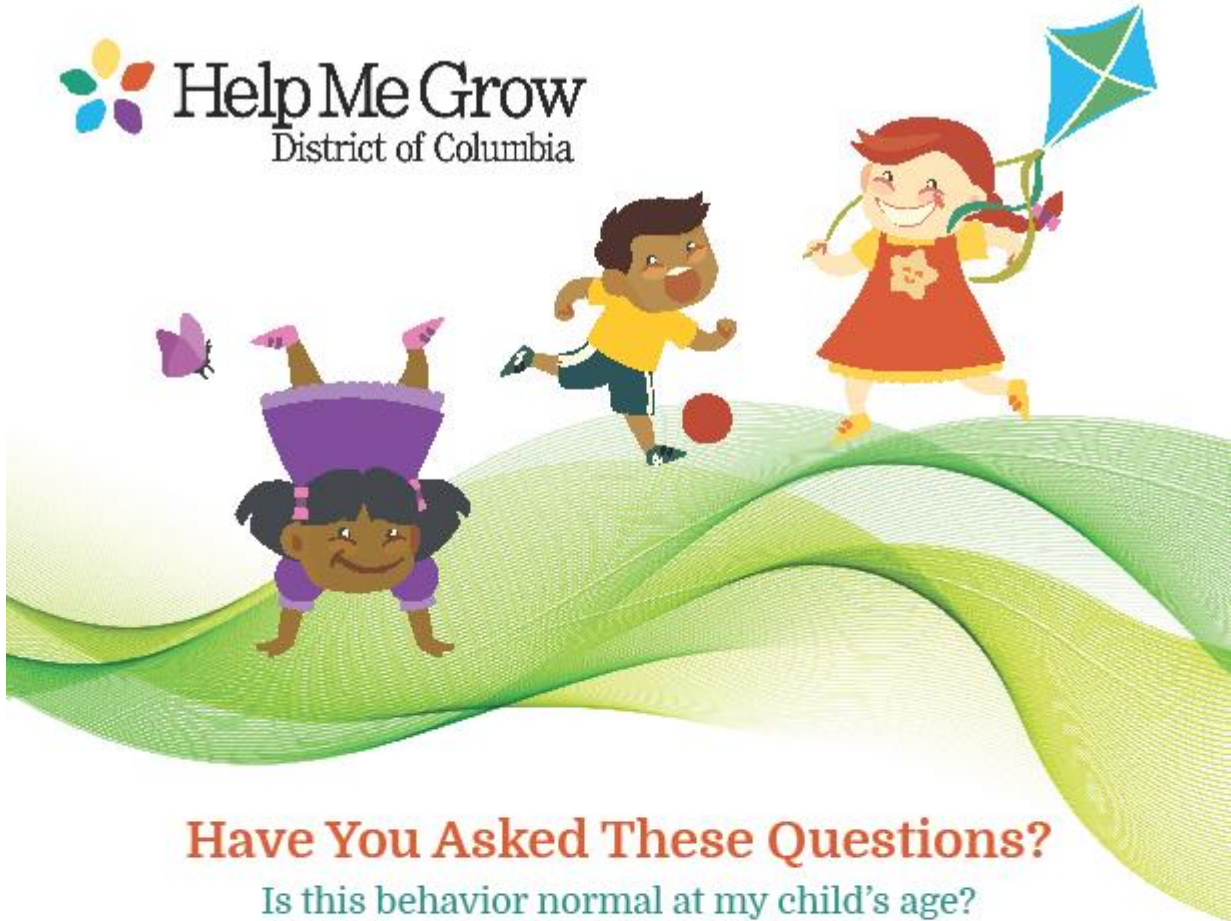
\_\_\_\_\_ By initialing here, I choose to not let Help Me Grow DC maintain contact with the provider listed above.

By signing this form, I, the parent/legal guardian, authorize the release and use of the information above. I also give permission to Help Me Grow DC to maintain contact with the provider listed with the developmental and resource information provided to my family, so the provider can give us further support.

\_\_\_\_\_  
Signature of the parent/legal guardian

\_\_\_\_\_  
Date

APPENDIX E: HMG DC Flyer



## Have You Asked These Questions?

Is this behavior normal at my child's age?  
Should my child be sleeping more?  
When should my baby start crawling?  
I'm pregnant, where can I call?



We support the wellbeing of DC pregnant moms and children.



We connect DC families to resources needed to give children their best start.



We help caregivers get linked to the best support services.

Call >> 1-800-MOM-BABY





OFFICE OF THE CHIEF TECHNOLOGY OFFICER  
GOVERNMENT OF THE DISTRICT OF COLUMBIA



**MOU Executive Brief**  
**OCTO Division**

**OCTO Deputy/Executive:**

Carol Harrison

**Program Manager:**

Glenn Minter

**Agency:**

DISTRICT OF COLUMBIA CHILD AND FAMILY  
SERVICES AGENCY (CFSA)

**Dollar Amount:**

\$20,015.04

**Date Submitted:**

Oct 7 2019 5:38PM

**eMOU#:**

TO0RL0-2020-01275

**Project Description:**

The Department of Child and Family Services (CFSA) has enlisted Office of the Chief Technology Officer / Integrated Platform Services (IPS) to provide UC4 Professional Services which will include the migration of their workload processing from their Dollar batch scheduling application into the OCTO Atomic (UC4) Enterprise (development, test & production) platform. CFSA will managed all batch application scheduling requirements for each environment.

**Risks:**

N/A

**Challenges:**

N/A

**Urgency:**

Normal

Rush

Expedite



# MEMORANDUM OF UNDERSTANDING

BETWEEN

**DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY**

AND

**DISTRICT OF COLUMBIA OFFICE OF THE CHIEF TECHNOLOGY OFFICER**

**FOR FISCAL YEAR 2020**

---

**MOU Number: TO0RL0-2020-01275**

## I. INTRODUCTION

This Memorandum of Understanding ( "MOU") is entered into between the **DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY (CFSA or "Buyer Agency")** and the **District of Columbia OFFICE OF CHIEF TECHNOLOGY OFFICER ("OCTO" or "Seller Agency")**, collectively referred to herein as the "Parties" and individually as "Party."

## II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k).

## III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES

CFSA has enlisted OCTO Integrated Platform Services ("IPS") to provide CA-Automic (UC4) Professional Services, which will include CA-Automic license installation, setup, training and the migration of all CFSA workload processing schedules from their Dollar scheduling application into the UC4 Enterprise Automation Engine (development, test & production) platforms. CFSA will manage all batch application scheduling requirements for each environment. The UC4 solution is hosted across OCTO's data center locations for redundancy purposes. OCTO will provide system maintenance services to include system upgrades, disaster recovery testing, and technical assistance.

## IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

### A. RESPONSIBILITIES OF SELLER AGENCY

OCTO shall provide the resources and managed support for the following:

1. Implementation of three (3) customer managed UC4 environments (development, test & production);
2. Planning and cost analysis;

3. Architecture, design and installation;
4. Conversion of the Dollar application processing schedules into the UC4 enterprise scheduler;
5. Five (5) days of Automic Basic training & material;
6. Three (3) Automic Linux licenses on CFSA UNIX platforms (development, test & production);
7. Recommendations of ITIL Job Processing Standards and Procedures;
8. 24/7 Production Problem Escalation Services, with non-production 8am - 5pm;
9. Automated E-mail Notification of Production Job Failures;
10. Automatic Generation of Production Remedy Problem Tickets;
11. Automatic Generation of Daily Production Status Reports;
12. Secure System Access Controls; and
13. Annual IPS managed UC4 administrative services (i.e., maintenance, upgrades, and disaster recovery).

## **B. RESPONSIBILITIES OF BUYER AGENCY**

CFSA shall:

1. Install and configure applications/ systems on hosted servers and resources;
2. Maintain up-to-date information of all production servers hosted in the OCTO data center or customer site;
3. Provide functional description of all application job structures, dependencies, run instructions, excepted condition codes, escalation procedures, and input/output distribution requirements;
4. Provide configuration/support documentation for identified systems;
5. Provide contact information for the authorized manager or designee responsible for emergency requests or changes;
6. Clearly identify who will be responsible for all roles and access controls to the application;
7. Maintain current maintenance and licensing agreements for all hosted applications and all hardware purchased and maintained by CFSA; and
8. Ensure all UC4 administrative accounts and privileges are not deleted or tampered with by the application owner (Note: the ability of IPS Production Control Group to access and manage the resources is dependent upon not removing or deleting UC4 login credentials. The disabling or deletion of administrative privileges will void service and/or support

troubleshooting and resolution timelines as agreed to in the service level agreement. This can lead to an extended period of time for support call troubleshooting and resolution).

## **V. DURATION OF MOU**

The duration of this MOU shall be for **Fiscal Year 2020**, and shall begin on the last date of execution by the Parties, and shall expire on **Sep 30, 2020**, unless terminated in writing by the Parties prior to expiration pursuant to Section VII of this MOU.

## **VI. FUNDING PROVISIONS**

### **A. COST OF SERVICES**

The total cost for goods and/or services under this MOU shall not exceed **\$20,015.04** for Fiscal Year 2020. Funding for goods and/or services shall not exceed the actual cost of the goods and/or services provided, based on the rates provided in the budget, attached hereto as Attachment A.

### **B. PAYMENT**

1. Payment for the goods and/or services shall be made through an Intra-District advance by the Buyer Agency to the Seller Agency based on the total amount of this MOU (**\$20,015.04**).

a. Advances to the Seller Agency for the services to be performed and/or goods to be provided shall not exceed the actual costs of the goods or services or the amount of this MOU.

b. The Seller Agency shall receive the advance and bill the Buyer Agency through the Intra-District process only for those goods and/or services actually provided pursuant to the terms of this MOU.

2. Upon the request of the Buyer Agency, OCTO shall submit itemized invoices for each completed service request which shall explain the amounts billed. The invoices shall include: (1) List of materials and their costs; (2) Labor costs including hourly rates for all laborers; and (3) overhead, provided all costs and expenditures shall not exceed Twenty Thousand, Fifteen Dollars and Four Cents (\$20,015.04) or the actual cost of goods/services, whichever is less.

3. The Seller Agency shall:

a. Notify the Buyer Agency within forty-five (45) days prior to the close of the fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year.

b. Return any excess advance to the Buyer Agency by September 30 of the current fiscal year.

### **C. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation, and that all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official

Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VII. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller Agency shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

## **VIII. NOTICES**

The following individuals are the contact points for each Party:

### **CFSA**

Marina Havan  
200 I Street SE, Wahington DC 20003  
Washington, D.C. 20003  
Phone: (202) 434-0012  
Email : Marina.Havan@dc.gov

### **OCTO**

Glenn Minter  
200 I Street, SE, 5th Floor  
Washington, D.C. 20003  
Phone: (202) 680-0948  
Email : glenn.minter@dc.gov

## **IX. MODIFICATIONS**

This MOU may be modified only upon prior written agreement of the Parties. Modifications shall be dated and signed by the authorized representatives of the Parties.

## **X. CONSISTENT WITH LAW**

The Parties shall comply with all applicable federal and District laws, rules and regulations whether now in effect or hereafter enacted or promulgated.

## **XI. COMPLIANCE AND MONITORING**

OCTO will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

## **XII. RECORDS AND REPORTS**

OCTO shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three (3) years from the date of expiration or termination of this MOU and, upon CFSA or the District of Columbia's request, make these documents available for inspection by duly authorized representatives of CFSA or other officials of the District of Columbia as may be specified by the District of Columbia in its sole discretion.

### **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-351.01, et seq.) to procure the goods or services.

### **XIV. RESOLUTION OF DISPUTES**

The Parties' Directors or designees shall resolve all adjustments and disputes arising from services performed under this MOU. The decision of the Parties' Directors related to any disputes referred shall be final. In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of the Chief Financial Officer, Office of Financial Operations and Systems.

### **XV. CONFIDENTIAL INFORMATION**

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and District statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer Agency.

**IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:**

**DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY, District of Columbia**

*Brenda Donald*

Date: 10/23/2019

---

Director

Brenda Donald

**Office of the Chief Technology Officer, District of Columbia**

*Lindsey V. Parker*

Date: 10/24/2019

---

Chief Technology Officer

Lindsey V. Parker

**INTRA-DISTRICT STANDARD REQUEST FORM**

Government of District of Columbia

**MOU  
Number:**

TO0RL0-2020-01275

**Date of  
MOU:**

10/10/2019

---

**Buyer Information**

Agency Name: CFSA

Agency Code: RL0

Name of Contact: Keith Stitt

Address: 200 I Street SE, Wahington DC 20003

Telephone #: (202) 434-0012

Fax #:

*Keith Stitt*

Date: 10/09/2019

---

Signature

---

**Seller Information**

Agency Name: OCTO

Agency Code: TO0

Name of Contact: Abdi Yusuf

Address: 200 I ST, SE WASHINGTON, DC 20003

Telephone #:

Fax #:

*Abdi Yusuf*

Date: 10/09/2019

---

Signature

---

**Service Information and Funding Codes**

GOOD/SERVICE: Provide UC4 professional services.



**Buyer**

AGY	YR	ORG	FUND	INDEX	PCA	OBJ	AOBJ	GRANT	PROJ	AG1	AG2	AG3	AMOUNT
RL0	20	1040	8200	140F0	10400	0494	0040	FOST0 1	20	NA	NA	NA	\$20,015.04

**Seller**

AGY	YR	ORG	FUND	INDEX	PCA	OBJ	AOBJ	GRANT	PROJ	AG1	AG2	AG3	AMOUNT
TOO	20	4000	1373	0IRL2	40011	4600	4600	N/A	9DCA RL/02	N/A	N/A	N/A	\$20,015.04

**eMOU Approval History**

11/22/2019 9:41:05 AM

**TO0RL0-2020-01275**

Step Name	Name	Status Name	Status Date	Comments
MOU Author Review	Leonard Worsham (OCTO)	Approved	10/7/2019 6:25:39 PM	
IDSR Form Signature - Buyer Agency	Stitt, Keith (CFSA) (CFSA)	Signed	10/9/2019 1:44:55 PM	
OCTO Program Manager Review	Glenn Minter (OCTO)	Approved	10/10/2019 11:06:20 AM	
OCTO General Counsel Review	Radkar, Smruti (OCTO) (OCTO)	Approved	10/10/2019 7:33:46 PM	
OCTO Executives Review	Tehsin Faruk (OCTO)	Approved	10/10/2019 10:07:46 PM	
Buyer Agency Final Review of MOU	Marina Havan (CFSA)	Approved	10/22/2019 3:13:29 PM	

MOU Signature - Buyer Agency	Donald, Brenda (CFSA) (CFSA)	Signed	10/23/2019 9:58:50 AM
MOU Signature - OCTO	Lindsey Parker (OCTO) (OCTO)	Signed	10/24/2019 2:41:30 PM
IDSR Form Signature - OCTO	Yusuf Abdi (OCTO)	Signed	10/24/2019 3:44:03 PM

OFFICE OF THE CHIEF TECHNOLOGY OFFICER  
GOVERNMENT OF THE DISTRICT OF COLUMBIA



**MOU Executive Brief**  
**OCTO Division**

**OCTO Deputy/Executive:**

Carol Harrison

**Program Manager:**

Glenn Minter

**Agency:**

DISTRICT OF COLUMBIA CHILD AND FAMILY  
SERVICES AGENCY (CFSA)

**Dollar Amount:**

\$48,273.60

**Date Submitted:**

Oct 7 2019 6:18PM

**eMOU#:**

TO0RL0-2020-01274

**Project Description:**

CFSA has enlisted OCTO (Integrated Platform Services ("IPS")) to provide end to end managed batch application services through the Automic (UC4) Enterprise Scheduler to support all application workload processing requirements for Windows; servers. The UC4 solution is hosted across OCTO's data center locations for redundancy purposes.

**Risks:**

N/A

**Challenges:**

N/A

**Urgency:**

Normal

Rush

Expedite



# MEMORANDUM OF UNDERSTANDING

BETWEEN

**DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY**

AND

**DISTRICT OF COLUMBIA OFFICE OF THE CHIEF TECHNOLOGY OFFICER**

**FOR FISCAL YEAR 2020**

---

**MOU Number: TO0RL0-2020-01274**

## I. INTRODUCTION

This Memorandum of Understanding ( "MOU") is entered into between the **DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY (CFSA or "Buyer Agency")** and the **District of Columbia OFFICE OF CHIEF TECHNOLOGY OFFICER ("OCTO" or "Seller Agency")**, collectively referred to herein as the "Parties" and individually as "Party."

## II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k).

## III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES

CFSA has enlisted OCTO Integrated Platform Services ("IPS") to provide end-to-end IPS managed batch application services through the Automic (UC4) Enterprise Scheduler to support all application workload processing requirements for Windows servers. The UC4 solution is hosted across OCTO's data center locations for redundancy purposes.

## IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

### A. RESPONSIBILITIES OF SELLER AGENCY

OCTO shall provide the resources and managed support for the following:

1. Production Workflow;
  2. Enforcement of Job Processing Standards and Procedures;
  3. Processing Production Scheduling & Change Requests;
  4. Execution of Production AD-HOC Requests;
-

5. 24/7 Production Job Monitoring Services;
6. 24/7 Production Problem Escalation Services;
7. Automated Email Notification of Production Job Failures;
8. Automatic Generation of Production Remedy Problem Tickets;
9. Automatic Generation of Daily Production Status Reports;
10. Execution of 1400 production processes/jobs weekly per customer;
11. Execution of 200 test processes/jobs weekly per customer;
12. Securing System Access Controls; and
13. Annual IPS managed UC4 administrative services (i.e., maintenance, upgrades, disaster recovery).

## **B. RESPONSIBILITIES OF BUYER AGENCY**

CFSA shall:

1. Install and configure applications systems on hosted servers and resources;
2. Maintain up-to-date information of all production servers hosted in the OCTO data center or customer site;
3. Provide functional description of all application job structures, dependencies, run instructions, excepted condition codes, escalation procedures, and input/output distribution requirements;
4. Provide configuration/support documentation for identified systems;
5. Provide contact information for the authorized manager or designee responsible for emergency request or changes.
6. Clearly identify who will be responsible for all roles and access controls to the application;
7. Provide contact list for personnel responsible for supporting the problem escalation process when job failures occur;
8. Maintain current maintenance and licensing agreements for all hosted applications, and all hardware purchased and maintained by CFSA; and
9. Ensure all UC4 administrative accounts and privileges are not deleted or tampered with by the application owner (Note: the ability of IPS Production Control Group to access and manage the resources is dependent upon not removing or deleting UC4 login credentials. The disabling or deletion of administrative privileges will void service and/or support troubleshooting and resolution timelines as agreed to in the service level agreement, and this can lead to an extended period of time for support call troubleshooting and resolution).

## **V. DURATION OF MOU**

The duration of this MOU shall be for **Fiscal Year 2020**, and shall begin on the last date of execution by the Parties, and shall expire on **Sep 30, 2020**, unless terminated in writing by the Parties prior to expiration pursuant to Section VII of this MOU.

## **VI. FUNDING PROVISIONS**

### **A. COST OF SERVICES**

1. The total cost for goods and/or services under this MOU shall not exceed **\$48,273.60** for Fiscal Year 2020. Funding for the services shall not exceed the actual cost of the goods and/or services provided, based on the rates provided in the budget, attached hereto as Attachment A.
2. Cost for services may exceed the projected cost of services as described in Attachment A, if the workload processing criteria identified in line items 10 and 11 are anticipated to be surpassed, in which case OCTO will provide 30 days written notice to CFSA of the projected cost for services. The Parties agree to work in good faith to modify the terms of this MOU in the event additional services are needed. The projected cost for services, based upon surpassing the workload processing criteria, shall not exceed the actual cost of services provided.

### **B. PAYMENT**

1. Payment for the goods and/or services shall be made through an Intra-District advance by the Buyer Agency to the Seller Agency based on the total amount of this MOU (**\$48,273.60**).
  - a. Advances to the Seller Agency for the services to be performed and/or goods to be provided shall not exceed the actual costs of the goods or services or the amount of this MOU.
  - b. The Seller Agency shall receive the advance and bill the Buyer Agency through the Intra-District process only for those goods and/or services actually provided pursuant to the terms of this MOU.
2. Upon the request of CFSA, OCTO shall submit itemized invoices for each completed service request which shall explain the amounts billed. The invoices shall include: (1) List of materials and their costs; (2) Labor costs including hourly rates for all laborers; and (3) overhead, provided all cost and expenditures shall not exceed forty-eight thousand two hundred seventy-three dollars and sixty cents (\$48,273.60) or the actual cost of goods or services, whichever is less.
3. The Seller Agency shall:
  - a. Notify the Buyer Agency within forty-five (45) days prior to the close of the fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year.
  - b. Return any excess advance to the Buyer Agency by September 30 of the current fiscal year.

### **C. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation, and that all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official

Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VII. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller Agency shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

## **VIII. NOTICES**

The following individuals are the contact points for each Party:

### **CFSA**

Marina Havan  
200 I Street, SE  
Washington, D.C. 20003  
Phone: (202) 434-0012  
Email : Marina.Havan@dc.gov

### **OCTO**

Glenn Minter  
200 I Street, SE, 5th Floor  
Washington, D.C. 20003  
Phone: (202) 680-0948  
Email : glenn.minter@dc.gov

## **IX. MODIFICATIONS**

This MOU may be modified only upon prior written agreement of the Parties. Modifications shall be dated and signed by the authorized representatives of the Parties.

## **X. CONSISTENT WITH LAW**

The Parties shall comply with all applicable federal and District laws, rules and regulations whether now in effect or hereafter enacted or promulgated.

## **XI. COMPLIANCE AND MONITORING**

OCTO will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

## **XII. RECORDS AND REPORTS**

OCTO shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three (3) years from the date of expiration or termination of this MOU and, upon CFSA or the District of Columbia's request, make these documents available for inspection by duly authorized representatives of CFSA or other officials of the District of Columbia as may be specified by the District of Columbia in its sole discretion.

### **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-351.01, et seq.) to procure the goods or services.

### **XIV. RESOLUTION OF DISPUTES**

The Parties' Directors or designees shall resolve all adjustments and disputes arising from services performed under this MOU. The decision of the Parties' Directors related to any disputes referred shall be final. In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of the Chief Financial Officer, Office of Financial Operations and Systems.

### **XV. CONFIDENTIAL INFORMATION**

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and District statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer Agency.



**IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:**

**DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY, District of Columbia**

*Brenda Donald*

Date: 10/23/2019

---

Director

Brenda Donald

**Office of the Chief Technology Officer, District of Columbia**

*Lindsey V. Parker*

Date: 10/24/2019

---

Chief Technology Officer

Lindsey V. Parker

**INTRA-DISTRICT STANDARD REQUEST FORM**

Government of District of Columbia

**MOU** TO0RL0-2020-01274  
**Number:**

**Date of** 10/10/2019  
**MOU:**

---

**Buyer Information**

Agency Name: CFSA Agency Code: RL0  
Name of Contact: Keith Stitt Address: 200 I Street SE, Wahington DC 20003  
Telephone #: (202) 434-0012 Fax #:

*Keith Stitt*

Date: 10/09/2019

---

Signature

---

**Seller Information**

Agency Name: OCTO Agency Code: TO0  
Name of Contact: Abdi Yusuf Address: 200 I ST, SE WASHINGTON, DC 20003  
Telephone #: Fax #:

*Abdi Yusuf*

Date: 10/09/2019

---

Signature

---

**Service Information and Funding Codes**

GOOD/ SERVICE: Provide end to end managed batch application services.

**Buyer**

AGY	YR	ORG	FUND	INDEX	PCA	OBJ	AOBJ	GRANT	PROJ	AG1	AG2	AG3	AMOUNT
RL0	20	1040	8200	140F0	10400	0494	0040	FOST0 1	20	na	na	na	\$48,273.60

**Seller**

AGY	YR	ORG	FUND	INDEX	PCA	OBJ	AOBJ	GRANT	PROJ	AG1	AG2	AG3	AMOUNT
TO0	20	4000	1373	0IRL3	40011	4600	4600	N/A	0DCA RL/03	N/A	N/A	N/A	\$48,273.60

**eMOU Approval History**

11/22/2019 9:40:02 AM

**TO0RL0-2020-01274**

Step Name	Name	Status Name	Status Date	Comments
MOU Author Review	Leonard Worsham (OCTO)	Approved	10/7/2019 6:25:25 PM	
IDSR Form Signature - Buyer Agency	Stitt, Keith (CFSA) (CFSA)	Signed	10/9/2019 1:43:22 PM	
OCTO Program Manager Review	Glenn Minter (OCTO)	Approved	10/10/2019 8:29:19 AM	
OCTO General Counsel Review	Radkar, Smruti (OCTO) (OCTO)	Approved	10/10/2019 8:15:15 PM	
OCTO Executives Review	Tehsin Faruk (OCTO)	Approved	10/10/2019 10:07:33 PM	
Buyer Agency Final Review of MOU	Marina Havan (CFSA)	Approved	10/22/2019 3:13:25 PM	

MOU Signature - Buyer Agency	Donald, Brenda (CFSA) (CFSA)	Signed	10/23/2019 9:58:39 AM
MOU Signature - OCTO	Lindsey Parker (OCTO) (OCTO)	Signed	10/24/2019 2:41:19 PM
IDSR Form Signature - OCTO	Yusuf Abdi (OCTO)	Signed	10/24/2019 3:43:13 PM

*Attachment 17: List of all studies, research papers, and analyses (“studies”) the agency prepared, or contracted for, during FY19 and FY20, to date. State the status and purpose of each study.*

<b>Report</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Status</b>
Acceptable Investigations Review Summary	Report of findings from review of cases to evaluate compliance with investigations policy and regulations for submission to the court monitor.	Annual	Second representative sample review completed in February 2019; report submitted February 15, 2019
Annual Public Report (APR)	Local report on implementation outcomes of the Adoption and Safe Families Amendment Act of 2000.	Annual	FY2018 Report submitted February 12, 2019  FY2019 Report will be submitted February 1, 2020
Annual Progress and Service Report (APSR)	Federal report on progress made on each goal and objective from the five-year Child & Family Services Plan (CFSP).	Annual	Close out Report FY2015-2019. Report submitted June 30, 2019  FY2019 Report will be submitted June 30, 2020
Child and Family Services Plan (CFSP)	Federal report on goals, objectives, and services that will be provided with an outlook on the next five years.	Every Five Years	2020-2024 Report submitted June 30, 2019

Report	Purpose	Frequency	Status
Child Fatality Report	Trends, findings, and practice recommendations from the reviews of deaths of children known to the Agency for submission to the court monitor.	Annual	FY2018 report submitted March 31, 2019  FY2019 report will be submitted March 31, 2020
Children's Justice Act (CJA) Annual Application/Report	Required federal review and evaluation of the investigative, administrative, and judicial handling of cases of child abuse and neglect including training and policy recommendations.	Annual	FY2019 Report and Grant Application submitted May 30, 2019  FY2020 Report will be submitted May 31, 2020
Children's Justice Act (CJA) Three Year Assessment	Required federal review and evaluation of the investigative, administrative, and judicial handling of cases of child abuse and neglect including training and policy recommendations.	Every Three Years	FY2019 Report was submitted May 30, 2019

Report	Purpose	Frequency	Status
Community Based Services Referral Compliance Analysis	Review of all referrals closed with low or moderate risk to ensure that the clients were offered and connected to community services for submission to the court monitor.	Bi-annual	FY2019 results presented in April 2019 and November 2019
Comprehensive Addiction and Recovery Act (CARA) and Positive Tox Analysis Report	Monitoring of compliance with federal CARA legislation to promote newborn safety and reduce infant deaths.	Monthly	Ongoing
Community Papering Analysis	Regular updates regarding the number of cases being presented for community papering, the outcome of the community papering consult, and the outcome of the cases that go to court provided to the court monitor.	Twice a year with LaShawn data submission, typically February and August	Report submitted February 15, 2019  Report was not submitted in August since there wasn't a LaShawn submission in August 2019

Report	Purpose	Frequency	Status
Educational Neglect Referrals by CFSA	To monitor the frequency of educational neglect referrals for submission to the District Truancy Task Force, DC Council, CJCC.	Every School Year Quarter	Ongoing
Repeat Educational Neglect	To examine the frequency that families came to attention of agency multiple times within a period of two school years. The purpose was to establish a baseline prior to CFSA's additional efforts in school year 2019-2020 to address educational neglect by assigning social workers to partner directly with specific schools.	Ad hoc	Report completed November 19, 2019
Four Pillars Scorecard	Progress on achievement of internal agency performance benchmarks.	Quarterly and Annual	Q1 - Q3 completed Q4 & FY19 annual scorecard will be completed by January 30, 2020



Report	Purpose	Frequency	Status
Four Plus Hotline Reports Compliance Analysis	Manual validation of FACES data to determine the quality of the contact for families with four or more hotline reports, for submission to the court monitor.	Monthly	Report submitted February 15, 2019  Will not be submitted going forward since not included in the new LaShawn Exit and Sustainability Plan (ESP)
Good Faith Efforts (GFE)	Validation of FACES documentation to ensure that Entry Services made Good Faith Efforts to initiate an investigation within the designated timeframe, for submission to the court monitor.	Quarterly	FY2019 reports were issued in February 2019, May 2019, September 2019, and December 2019  The first FY2020 report is in process. This report will be issued in March 2020
In-Home Population and Levels of Care	Analysis of the number of families at each Level of Care, for submission to the court monitor.	Typically, twice per year, submitted with LaShawn submission	Ongoing  Submitted February 15, 2019 and will be submitted February 17, 2020 (no submission to CSSP in August 2019)
Missed Visits Efforts Analysis	To determine acceptable efforts documented when parents miss or refuse visits with their children or social worker, for submission to the court monitor.	Parent-Worker analysis done monthly	Ongoing
		Parent-Child analysis done quarterly	Reports submitted January 2019 on February 15, 2019, April & July 2019 submitted October 31, 2019, November 2019 will be submitted January 31, 2020.

Report	Purpose	Frequency	Status
National Youth in Transition (NYTD) Database Report	Results of survey of older youth cohorts (17-19 and 19-21 year-olds) to determine CFSA compliance with the federal benchmark for survey completion.	Bi-annual	Reports submitted May 15, 2019 and November 15, 2019
Needs Assessment and Resource Development Plan	Comprehensive assessment of Agency needs and resources for the upcoming fiscal year submitted to the court monitor.	Annual	FY2020 Report submitted September 1, 2019
Overnight Stay Analysis	Assessment of youth that stayed in the building overnight to determine if there were trends or systemic factors leading to the overnight stays, for submission to the court monitor.	Ad Hoc	Report submitted November 2019
Performance Accountability Report (PAR)	Agency goals, objectives and key performance indicators (KPIs) for the new fiscal year, submitted to the Office of the Mayor.	Annual	FY2020 PAR submitted November 2019

<b>Report</b>	<b>Purpose</b>	<b>Frequency</b>	<b>Status</b>
Quality Services Review Report	Review of cases to assess effectiveness of organizational practices, identify trends, and review status of previous recommendations, for submission to the court monitor.	Annual	FY2018 Report was submitted March 31, 2019; FY19 Report will be submitted March 31, 2020.
Re-Entries within 12 months	Internal analysis of re-entries within 12 months of exiting care.	Ad Hoc	FY2018 Report completed June 2019
Youth Transition Plans Compliance Analysis	Tracking and monitoring that eligible youth have timely and regular transition plans completed, for submission to the court monitor.	Twice a year, February and August	Report submitted February 15, 2019  Will not be submitted going forward since no longer a benchmark under the new LaShawn Exit and Sustainability Plan (ESP)
FY19 Entry Analysis	Comparative analysis of entry demographics in FY18 Q1-Q3 and FY19 Q1-Q3	Ad hoc	Findings reported to CFSA leadership in July 2019 and included in Needs Assessment
Repeat Maltreatment Analysis	Analysis of children substantiated for maltreatment in FY17 who had an additional investigation with substantiated maltreatment in the next 12 months	Annual as long as repeat maltreatment rate is increasing	Findings presented to CFSA leadership in July 2019, and included in Needs Assessment  Analysis began in January 2020 on children with substantiated maltreatment in FY18 with an additional investigation with substantiated maltreatment in the next 12 months.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Child and Family Services Agency**



**Administrative Issuance: CFSA-17-1.2**

**TO:** All Staff

**FROM:** Heather D. Stowe, Ph.D., LICSW  
Principal Deputy Director

**DATE:** January 9, 2017 [Modified & Reissued May 26, 2017]

**RE:** Commercial Sexual Exploitation and Sex Trafficking Identification and Response<sup>1</sup>

---

Commercial sexual exploitation/sex trafficking is a serious crime and victims of commercial sexual exploitation/sex trafficking need support and services. Perpetrators of commercial sexual exploitation/sex trafficking frequently target vulnerable populations such as homeless and runaway children and youth, children and youth in the foster care system, children and youth in the juvenile justice system, refugees, and Lesbian, Gay, Bisexual, Transgender and Questioning (LGBTQ) youth. Children and youth who have been removed from their homes because of child abuse or neglect are at high risk of being victims of commercial sexual exploitation/sex trafficking.<sup>2</sup> To better serve our foster children, child welfare service providers must become familiar with the indicators that a child may be a victim and the steps to address the needs of children and youth who have been sexually exploited.

This administrative issuance provides information and guidance on:

- Identification of indicators to determine whether a child has been sexually exploited
- Responding to suspected and confirmed cases of commercial sexual exploitation/sex trafficking
- Linking the child to appropriate services

If you have any questions regarding this issuance, please contact your immediate supervisor or your administration's commercial sexual exploitation/sex trafficking liaison.

### **Definitions**

1. **Commercial Sexual Exploitation** - Sexual exploitation is the sexual abuse of children and youth through the exchange of sex or sexual acts for drugs, food, shelter, protection, other basics of life, and/or money. Sexual exploitation includes involving children and youth in creating pornography and sexually explicit websites.
2. **Sex Trafficking** - the recruitment, harboring, transportation, provision, or obtaining of a person for the purpose of a commercial sex act, in which the commercial sex act is induced by force, fraud, or coercion, or in which the person induced to perform such act has not attained 18 years of age.<sup>3</sup>

*Note: Those who recruit persons under the age of 18 into commercial sexual exploitation violate federal anti-trafficking laws, even if there is no force, fraud, or coercion.*

---

<sup>1</sup> This administrative issuance addresses provisions of the Preventing Sex Trafficking and Strengthening Families Act, P.L. 113-183. This administrative issuance supersedes Administrative Issuance: CFSA-17-1.

<sup>2</sup> Human Rights Project for Girls, *Child Welfare and Domestic Child Sex Trafficking Fact Sheet* (2015).

<sup>3</sup> This definition, which comes from federal legislation, draws a distinction between individuals under 18 years old and individuals over 18 years old. For purposes of this AI, however, the terms "minor", "child", and "youth" refer to individuals under 21 years old unless otherwise noted.



## Key Indicators and Red Flags

Often it is difficult for trafficked children and youth to articulate that they have been exploited because of fear of retaliation from abusers or arrest by law enforcement and the stigma associated with being labeled as a victim of trafficking.<sup>4</sup> Below are some key indicators and red flags that a minor may be a victim of commercial sexual exploitation/sex trafficking. The list is not exhaustive. Each indicator taken individually may not imply a trafficking situation and not all victims of commercial sexual exploitation/sex trafficking will exhibit these signs. However, a child or youth who exhibits several indicators may need further assessment.

### 1. Physical Indicators

- a. Observe the youth's face and body for signs of physical abuse, such as bruises, black eyes, burns, cuts, broken bones, broken teeth, multiple scars.
- b. Look for tattoos on the neck and/or lower back that the child/youth is reluctant to explain. Such a tattoo may be a man's name or initials, which is prevalent among U.S. citizen victims of commercial sexual exploitation/sex trafficking.
- c. Look for other types of branding, such as scars from cutting or burning.

### 2. Emotional Indicators

- a. Observe whether the youth exhibits excessive concern about displeasing a "partner," "boyfriend"/"girlfriend," or other older "friend."
- b. Take notice of the youth's general demeanor, which may be fearful, anxious, depressed, submissive, tense, or nervous if he or she is being victimized by a trafficker.
- c. Be aware of sudden changes in the youth's behavior, relationships, etc.

### 3. Lack of Self-Determination Indicators

- a. Observe the presence of an overly controlling and abusive "partner" or friend.
- b. Observe the youth's interpersonal interactions and note whether the youth exhibits an inability to look in the eyes or face of people, especially his/her "boyfriend"/"girlfriend" or "partner" when different from their cultural norms.
- c. Note whether the youth's communication is restricted or controlled (e.g., can only talk on the phone for short periods of time or not at all, will only text, won't talk in front of boyfriend/girlfriend or partner).
- d. Be wary of a youth who claims to be "just visiting" an area but is unable to articulate where he/she is staying or cannot remember addresses; the youth does not know the city or state of his/her current location.
- e. Observe whether the child/youth appears to be in possession and control of his or her own resources, such as money, food, shelter, transportation, driver's license or ID, and/or cell phone.

### 4. Social or Behavioral Indicators

- a. Observe whether the youth is dressed in inappropriate clothing (e.g., lingerie or other attire associated with the sex industry).
- b. Note whether the youth uses sexual language or terminology that is too mature for their age.
- c. Note personal hygiene (trafficking victims often have poor hygiene and wear clothing that is unwashed or malodorous).
- d. Look into if the youth frequently runs away.
- e. Look into the youth's attendance at school and determine whether the youth attends school on a regular basis or has frequent unexplained absences.

<sup>4</sup> Several jurisdictions, including the District of Columbia, have put in place laws that grant immunity to victims of child sex trafficking from arrest and prosecution in an effort to reduce further traumatization of this vulnerable population. See D.C. Code § 22-2701(d).



- f. Observe whether the youth is interested in, or is involved in a romantic relationship with adults or older men.
- g. Observe whether the youth suddenly has an excess amount of cash or expensive items (e.g., jewelry, clothing, shoes, and purses).
- h. Notice if the youth is in possession of hotel keys.

#### 5. Medical Indicators<sup>5</sup>

- a. Evidence of sexual trauma.
- b. Evidence of physical trauma including cutting, other self-inflicted injuries, or suicide attempts.
- c. Signs of malnourishment, digestion issues or general poor health.
- d. Multiple or frequent sexually transmitted infections (STIs), especially evidence of a lack of treatment for STIs.
- e. Multiple or frequent pregnancies and abortions.
- f. Reports an excessively large number of sexual partners, especially when it is not age-appropriate (e.g., 15 year old girl reporting dozens of sexual partners).
- g. Presence of unexplained or unusual scar tissue – potentially from forced abortions.
- h. Evidence that the victim has had to have sexual intercourse while on her monthly cycle (e.g., use of cotton balls or other products which leave residual fibers).
- i. May either be in crisis, or may downplay existing health problems or risks.
- j. Drug addiction.

### Procedures

Identification of a child who has been sex trafficked may occur at any stage of a CFSA case or involvement. The following are the different processes for responding to cases of commercial sexual exploitation/sex trafficking.

#### Section A

#### **Child Protective Services Response to Commercial Sexual Exploitation/Sex Trafficking Reports**

1. For reports of commercial sexual exploitation/sex trafficking, the hotline worker receives and records the information, and in consultation with the supervisor, determines the direction of the referral:
  - a. If the legal caregiver or other member of the household is identified as the alleged perpetrator, then the report is entered into FACES.NET as a child abuse/neglect referral “sexual exploitation of a child by a caregiver”.
  - i. CPS-I conducts a joint investigation with the Metropolitan Police Department (MPD) consistent with CPS-I policy and practice.
  - ii. Based on the findings of the investigation where evidence supports that the child/youth was sexually exploited, CPS-I makes referral for community-based services. For the purposes of this administrative issuance, “community-based services” include:
    - 1) Designated [community resources](#) specializing in commercial sexual exploitation/sex trafficking assessment and intervention, runaway and homeless youth programs, and other identified resources.
    - 2) Mental health services as needed (including secondary providers if the initial provider is unavailable).
    - 3) Medical care through a trauma-informed care provider.

<sup>5</sup> The information related in this subsection would generally be provided by a medical practitioner or by self-report.



- b. If the alleged perpetrator is not the parent, guardian, legal custodian, or other adult member of the household, the report will be entered into FACES.NET as a child abuse/neglect referral “sexual exploitation/sex trafficking of a child (by a non-caregiver)” and follow the process outlined in procedure 1(a) above.
    - The CPS-I investigation shall focus on assessing caregiver protective capacities and efforts to promote child safety and well-being, and whether the child can safely remain in the home.
  - c. When a child is brought to CFSA, CPS-I shall conduct an investigation to ensure child safety and well-being with a goal of reuniting the youth with their family of origin..
    - Depending on the results of the CPS-I investigation and/or MPD’s conclusions, a referral is made to one of the designated community resources specializing in commercial sexual exploitation/sex trafficking assessment and intervention, runaway and homeless youth programs, and other identified resources and services.
2. All reports that indicate alleged commercial sexual exploitation/sex trafficking regardless of whether the alleged perpetrator is the caregiver or not must be referred to MPD. The Hotline worker shall send a report to MPD immediately and no later than 24 hours after the information is received.
  3. If at any time during a family assessment a child discloses he or she has been sex trafficked, as defined by this administrative issuance, the family assessment program manager shall contact the Hotline supervisor to convert the referral to a CPS investigation and add sex exploitation as the allegation.
    - The report will follow the investigations protocol for sex abuse and/or the protocol for commercial sexual exploitation/sex trafficking reports outlined above.

## Section B

### **Identification of Human Commercial Sexual Exploitation/Sex Trafficking Through the Placement Screening and Comprehensive Assessment Processes**

1. During the pre-placement/replacement screening or 30-day comprehensive assessment at the Healthy Horizons Assessment Center (HHAC), the nurse practitioner with the assistance of the social worker/family support worker and the child, as appropriate, completes the screening form.  
*Note: the nurse practitioner completes the screening form with youth 18 years and older exclusively, unless the youth requests the presence of the social worker/family support worker.*
2. If answers to questions on the screening form show indicators of commercial sexual exploitation/sex trafficking, the nurse practitioner will complete the HHAC Sex Trafficking questionnaire.
3. If the answers to the additional questions indicate commercial sexual exploitation/sex trafficking and the youth discloses that he/she has been sex trafficked or endorses the results of the screening indicating he/she has been sex trafficked:
  - a. The nurse practitioner:
    - i. Informs the social worker/family support worker
    - ii. Notifies Hotline (see Section A above for process)
    - iii. Contacts the CFSA trauma coach and clinical services supervisor and/or assigned clinical services staff within the Office of Well Being via email and phone during business hours and via email only afterhours
    - iv. Emails a copy of the completed HHAC Sex Trafficking questionnaire to the HHAC Supervisor within 24 hours
    - v. Enters information in the FACES medical screens

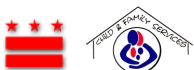


- b. Social worker:
  - i. Notifies the assigned assistant attorney general (AAG) and guardian ad litem (GAL) (prior to making referrals for new placements (if needed))
  - ii. Immediately contacts one of the designated community resources to initiate intervention (prior to placement of the child if during pre-placement screening)
  - iii. Notifies staff in Placement for review of suitable placement opportunities (as applicable)
  - iv. Enters information in a FACES contact note
4. If the answers to the additional questions indicate commercial sexual exploitation/sex trafficking without disclosure or endorsement of the results of the screening by the youth, the nurse practitioner:
  - a. Informs the social worker of the suspicion and that they need to continue to monitor for potential trafficking indicators
  - b. Notifies the HHAC Supervisor who will follow-up with the trauma coach/ assigned clinical services staff
  - c. Clears the child for placement (as applicable)
  - d. Enters information in the FACES medical screens

### Section C

#### **Identification of Commercial Sexual Exploitation/Sex Trafficking During Ongoing Services**

1. If at any time a child being served by CFSA discloses he or she has been sex trafficked, the ongoing social worker shall:
  - a. Immediately contact one of the designated community resources for evaluation of the child
    - i. Work with the community resource to determine appropriate services
    - ii. Follow-up with community resource for feedback and next steps
  - b. Contact Hotline (see Section A for process)
  - c. Convene an internal commercial sex trafficking committee (CSEC) meeting to:
    - i. Develop a safety plan in collaboration with community resource and parent (as appropriate)
    - ii. Re-evaluate placement as appropriate
  - d. The internal CSEC shall include:
    - i. Supervisory social worker
    - ii. Program manager
    - iii. Trauma coach/ assigned clinical services staff
    - iv. Placement, as applicable
    - v. Nurse care manager
    - vi. Foster parent or caregiver, as appropriate
    - vii. Assigned AAG
    - viii. GAL
  - e. Document all actions in FACES contact notes
  - f. Consult with administration's commercial sexual exploitation/sex trafficking liaison to determine whether the case should be referred to the commercial sexual exploitation of children multi-disciplinary team (CSEC MDT) for review





2. For situations where there are indicators of commercial sexual exploitation/sex trafficking without disclosure from the child, the social worker shall:
  - a. Complete the commercial sexual exploitation/sex trafficking questions in the Child Stress Disorders Checklist-Child Welfare (CSDC-CW)
    - In situations where additional clinical support is needed, contact the trauma coach/assigned clinical services staff for assistance in completing the CSDC-CW
  - b. Notify the trauma coach/assigned clinical services staff for follow-up to:
    - i. Review the results of the CSDC-CW when there are significant indicators of commercial sexual exploitation/sex trafficking
    - ii. Convene an internal CSEC meeting
  - c. Contact Hotline (see Section A for process)
  - d. Document all actions in FACES contact notes
  - e. Consult with the administration's commercial sexual exploitation/sex trafficking liaison to determine whether the case should be referred to CSEC MDT for review
3. In the event that a child is believed to be missing/absconded, to have been abducted, or to have run away, the resource provider or caregiver and social worker shall follow the reporting procedures located in the [Missing/Absconded Children policy](#).
  - a. The social worker will determine and document the primary factors that contributed to the child's running away or being absent from foster care in FACES contact notes.
  - b. When a youth has returned to CFSA from abscondence or missing status, the nurse practitioner conducts a pre-placement medical screening, including an assessment to determine if the youth participated in commercial sexual exploitation/sex trafficking activities (see Section B above for process).
  - c. Following a return from abscondence, children and youth must complete an STI screen. *See the Sexually Transmitted Infections (STI) Screening Process administrative issuance for additional information.*
  - d. When it is determined that a youth has returned from abscondence/runaway (does not include curfew violators) for the fourth or greater time, the social worker shall convene an internal CSEC to include the individuals identified in 1(d) above and MPD.



## CPS Response to Child Sex Trafficking

### PURPOSE:

The intent of this proposal is to create changes to the child welfare response to reports that involve allegations of child sexual abuse – sex trafficking.

### BACKGROUND:

On May 17, 2017, DC Council amended the Prevention of Child Abuse and Neglect Act of 1977 to broaden the definitions of a neglected child and abused to include a victim of sex trafficking or severe forms of trafficking in persons. As such, mandatory reporting includes suspected victims of trafficking in the District of Columbia.

Child and Family Services Agency developed an administrative issuance regarding the commercial sexual exploitation and sex trafficking identification and response. The issuance outlines procedures when a youth is identified as a victim of trafficking, however since the issuance has been implemented, it has become evident that revisions should be made based on experiences of social workers and MPD regarding these cases. Investigative social workers have expressed they treat sex trafficking referrals the same as a sex abuse case not fully understanding the nuances of trafficking. They also feel frustrated and hopeless when a substantiation is made because they are not certain that another call will not come in on that youth. These new policies and procedures being proposed will hopefully address some of the concerns of the social work team.

### POLICY AND PROCEDURES

1. When a CSEC investigative social worker is assigned a referral involving allegations of sexual exploitation a joint staffing between the social worker, supervisory social worker, and the assigned detective from the trafficking taskforce must be completed prior to initiation of the investigation. The purpose of this staffing is to gather as much information regarding the victim child, their known associates, locations they may frequent, and family history. All of this information is vital in determining how both MPD and CFSA will proceed with their investigations. Following the staffing, CFSA will initiate their investigation as long as MPD has stated this is allowable and will not interfere with any criminal investigation. When possible, initial contact should be conducted jointly with MPD. **In the event an immediate response is warranted, the staffing requirement is waived but must occur within 24 hours of the initial response.**
2. Contact FAIR Girls and Courtney's House to determine if they have any knowledge of the victim.
3. CAC interview – a CAC interview should be considered and discussed in conjunction with MPD. If all are in agreement, an interview should be scheduled.
4. CAPC appointment – a referral for a CAPC appointment should be scheduled

5. Communication is key – there should be bi-weekly check-ins with the ongoing detective throughout the CPS investigation to learn of any new information MPD may have gathered.
6. Administer the STAR assessment if first report of trafficking or a STAR has not been completed within the past year to determine risk level. If the STAR assessment scores a young person as high or moderate risk:
  - a. A referral to a community anti-trafficking agency must be completed
  - b. Parents/caretakers should be offered parent support services through Courtney’s House
7. Engage youth to gather information about social media handles, locations they frequent, known associates that can be cross-referenced with MPD partners.
8. Build rapport – most young people will not make a disclosure during the course of an investigation. However, it is important to note that most youth/children who receive hotline reports alleging trafficking will be called in on multiple other occasions. For this reason, referrals for children who have already been identified in this category should consistently be assigned to the same social worker. This will allow continual rapport building and hopefully a level of trust that could lead to a disclosure.
9. Approach caretaker interviews from a different perspective: Do they have any concerns about the child? What worries them most? Are they seeing any behaviors that are out of the ordinary? Have they noticed any changes in friends, clothing, etc.? It should be noted this is not the case if it is suspected the parent is the trafficker.
10. Come to a disposition based on information gathered and be sure to loop MPD partners in regarding outcome of the investigation.
11. The CPS CSEC Liaison will be kept abreast throughout the course of the investigation and consulted if necessary. The purpose of this is to inform practice improvements through data collection, trends, barriers, etc. Please include liaison on communications regarding the following:
  - a. Recommendations made by MPD following initial staffing
  - b. Barriers to conducting a successful investigation such as child is missing, uncooperative, etc., unable to reach community partners
  - c. If a disclosure is made confirming trafficking through CAC or to any other entity
  - d. Risk level indicated from STAR assessment
  - e. Outcome of investigation

Government of the  
**District of Columbia**

Child and Family Services Agency



# Human Trafficking Resource Guide



## **About this Resource Guide**

This directory serves as a comprehensive listing of service providers throughout Northern Virginia, the District of Columbia and Maryland focusing on sex trafficking. The directory is organized by locale and within each jurisdiction by the following categories: Direct Service(s) - Emergency Shelter; Therapy/Counseling; Support (educational, tutoring, mentoring), Legal, Hotline Services and Advocacy and National Resources. The directory does not presume to be a catalogue of all service providers relative to sex trafficking, however, instead those that best fit the human services and child welfare lens for service provision geared towards sex trafficking victims. This directory is intended to provide a central source of information for direct line social workers relative to sex trafficking services and information resources. It is hoped it will be a valuable resource and as newly relevant resources are identified, the directory will be updated.

# TABLE OF CONTENTS

<b>HOTLINE SERVICES .....</b>	<b>5</b>
Courtney's House.....	6
FAIR Girls (Free Aware Inspired Restored).....	6
HIPS.....	6
National Human Trafficking Resource Center.....	7
<b>DIRECT SERVICES.....</b>	<b>8</b>
District of Columbia.....	9
Emergency Shelter.....	9
FAIR Girls (Free Aware Inspired Restored).....	9
Sasha Bruce Youthwork.....	9
Counseling and Therapy.....	10
ChAMPS.....	10
Courtney's House.....	10
FAIR Girls (Free Aware Inspired Restored).....	10
DC Rape Crisis Center.....	11
New Hope Carolinas.....	11
Polaris/DC Metro Office.....	11
Support (Educational, Tutoring, Mentoring).....	12
Courtney's House.....	12
FAIR Girls (Free Aware Inspired Restored).....	12
HIPS.....	13
Polaris/DC Metro Office.....	13
Legal.....	14
Amara Legal Center.....	14
Criminal Injuries Compensation Board.....	14
State of Maryland.....	15
Emergency Shelter.....	15
Loving Arms.....	15
TurnAround Inc.....	15
Counseling and Therapy.....	16
Baltimore Child Abuse Center.....	16
The Family Center at Kennedy Krieger Institute- Outpatient Mental Health Program.....	16
Loving Arms.....	17
New Home Carolinas.....	17
The Children's Home.....	17
TurnAround Inc.....	18

Support (Educational, Tutoring, Mentoring) .....	18
Loving Arms .....	18
The Children's Home .....	19
TurnAround Inc.....	19
Tahirih Justice Center.....	20
Legal .....	20
Criminal Injuries Compensation Board .....	20
Tahirih Justice Center.....	201
MD Coalition Against Sexual Assault.....	21
State of Virginia .....	22
Emergency Shelter .....	22
Youth for Tomorrow: Girls on a Journey Program .....	22
Counseling and Therapy .....	22
New Home Carolinas.....	22
Youth for Tomorrow: Girls on a Journey Program .....	22
Support (Educational, Tutoring, Mentoring) .....	23
Tahirih Justice Center.....	23
Legal .....	24
Tahirih Justice Center.....	24

**ADVOCACY AND NATIONAL RESOURCES ..... 25**

District of Columbia .....	26
FBI – Office of Victim Assistance Programs .....	26
Homeland Security Investigations – Blue Campaign .....	26
National Human Trafficking Hotline.....	26
State of Maryland .....	28
Araminta Freedom Initiative.....	28
MD Coalition Against Sexual Assault .....	28
FBI – Office of Victim Assistance Programs .....	28
Homeland Security Investigations – Blue Campaign .....	29
National Human Trafficking Hotline.....	29
State of Virginia .....	30
FBI – Office of Victim Assistance Programs .....	30
Homeland Security Investigations – Blue Campaign .....	30
National Human Trafficking Hotline.....	30

# HOTLINE SERVICES



### ***Courtney's House***

**Mission:** To help fight sex trafficking

**Population:** 12-21 males, females, transgender

**Contact:** 202-525-1426, 202-553-9940; [info.courtneyshouse@gmail.com](mailto:info.courtneyshouse@gmail.com)

**Address:** P.O. Box 48626 Washington, D.C. 20002

**Website:** <http://www.courtneyshouse.org/>

**Services:** awareness, assessments, counseling, support groups, mentors and academic tutoring

For Survivor By Survivor Hotline/ Referrals; 1-888-261-3665

**Referral Process:** hotline, form on website (non-urgent)

**Type of Assessments:** sex trafficking assessment to qualify for sex trafficking victim

**Languages:** English

### ***FAIR Girls (Free Aware Inspired Restored)***

**Mission:** To prevent the exploitation of girls worldwide with empowerment and education. Through prevention education, compassionate care, and survivor inclusive advocacy, FAIR Girls creates opportunities for girls to become confident, happy, healthy young women.

**Population:** females, transgender females ages 11-21

**Contact:** Andrea Powell 202-520-9777; [info@fairgirls.org](mailto:info@fairgirls.org)

Jacquelyn Hahn 202-520-9194

Keisha Young (Maryland) 202-246-0524

**Address:** 2100 M Street, NW Ste. 170- 254 Washington, DC 20037-1233

**Website:** <http://FAIRgirls.org/>

**Services:** crisis intervention, case management, court advocacy, Vida Center (transitional home for ages 18-24), prevention education, individual therapy and group therapy groups, and job readiness

**Referral Process:** referrals; self-referrals; hotline: 1-855-900-3247

**Type of Assessments:** not available

**Languages:** English

### ***HIPS***

**Mission:** To promote the health, rights, and dignity of individuals and communities impacted by sexual exchange and/or drug use due to choice, coercion, or circumstance

**Population:** over 18 males, females, transgender

**Contact:** Andrew Bell, Health and Supportive Services Manager, [Andrew@hips.org](mailto:Andrew@hips.org), 202-232-8150 ext 109; Elizabeth MacIntosh Director of Programs 202-232-8150 ext. 305; [Elizabeth@HIPS.org](mailto:Elizabeth@HIPS.org);

Sarah Knotts Operations Manager 202-232-8150; [sarah@hips.org](mailto:sarah@hips.org); 1-800-676-HIPS

**Address:** 906 H Street NE Washington, DC 20002

Office of Planning, Policy and Program Support  
Updated November 17, 2016

**Website:** <http://hips.org/mobile>

**Services:** outreach and education, peer education, client advocacy, community education, clothing closet, HIV testing, counseling and treatment, syringe access and disposal, housing navigation, referrals for services, and hotline 800-676-4477

**Referral Process:** walk-in

**Type of Assessments:** HIV and Hep-C Testing, intake for case management

**Languages:** English, Spanish, and translator services

***National Human Trafficking Resource Center***

**Mission:** To serve victims and survivors of human trafficking and the anti-trafficking community in the United States

**Population:** victims and survivors of human trafficking; answers calls from anywhere in USA

**Contact:** Lara Powers, NHTRC National Hotline Manager

Email: [lpowers@polarisproject.org](mailto:lpowers@polarisproject.org); 202-745-1001 (ext. 501) (direct)

**Address:** P.O. Box 65323 Washington, DC 20035

**Website:** [www.traffickingresourcecenter.org](http://www.traffickingresourcecenter.org)

**Services:** trainings, resources, technical assistance; 24/7 Hotline at 1-888-373-7888

NHTRC 24-Hour Hotline: 1-888-373.7888

NHTRC SMS Text Line: 233733 (BEFREE)

NHTRC Email: [nhtrc@polarisproject.org](mailto:nhtrc@polarisproject.org)

**Referral Process:** self- referral, referral by any individual or agency

**Languages:** More than 200 languages

# DIRECT SERVICES

# District of Columbia

---

## Emergency Shelter

---

### ***FAIR Girls (Free Aware Inspired Restored)***

**Mission:** To prevent the exploitation of girls worldwide with empowerment and education. Through prevention education, compassionate care, and survivor inclusive advocacy, FAIR Girls creates opportunities for girls to become confident, happy, healthy young women.

**Population:** females, transgender females ages 11-21

**Contact:** Andrea Powell 202-520-9777; [info@fairgirls.org](mailto:info@fairgirls.org)

Jacquelyn Hahn 202-520-9194

Keisha Young (Maryland) 202-246-0524

**Address:** 2100 M Street, NW Ste. 170- 254 Washington, DC 20037-1233

**Website:** <http://FAIRgirls.org/>

**Services:** crisis intervention, case management, court advocacy, Vida Center (transitional home for ages 18-24), prevention education, individual therapy and group therapy groups, and job readiness

**Referral Process:** referrals, self-referrals; hotline: 1-855-900-3247

**Type of Assessments:** not available

**Languages:** English

### ***Sasha Bruce Youthwork***

**Mission:** To improve the lives of homeless, runaway, abused and neglected youth and their families in the Washington DC area

**Population:** 12-24 males and females

**Contact:** LaShelle Richmond 202-546-4900, [lrichmond@sashabruce.org](mailto:lrichmond@sashabruce.org)

**Address:** 741 8<sup>th</sup> Street, SE, Washington, DC 20003

**Website:** <http://sashabruce.org/>

**Services:** 9 residential living programs (8 in DC, 1 Maryland); 2 residential living programs are emergency/ 1 in DC, 1 in MD

**Referral Process:** Parent, legal guardian, social worker

**Type of Assessments:** Basic needs assessment

**Languages:** English

---

## Counseling and Therapy

---

### ***ChAMPS***

**Mission:** To provide help for children living in DC facing a behavioral or mental health crisis, including minors who have been involved in human trafficking

**Population:** ages 6-18, all genders

**Contact:** 24/7 hotline 202-481-1440

**Address:** Undisclosed Location

**Website:** <http://www.catholiccharitiesdc.org/ChAMPS>

**Services:** mobile emergency assessment of emotional or mental health crisis and link to appropriate services

**Referral Process:** Call the 24/7 hotline 202-481-1440

**Type of Assessments:** basic crisis assessment to determine what services are appropriate

**Languages:** English

### ***Courtney's House***

**Mission:** To help fight sex trafficking

**Population:** 12-21 males, females, transgender

**Contact:** 202-525-1426; 202-553-9940 [info.courtneyshouse@gmail.com](mailto:info.courtneyshouse@gmail.com)

**Address:** P.O. Box 48626 Washington, D.C. 20002

**Website:** <http://www.courtneyshouse.org/>

**Services:** awareness, assessments, counseling, support groups, mentors and academic tutoring

For Survivor By Survivor Hotline/ Referrals: 1-888-261-3665

**Referral Process:** hotline, form on website (non-urgent)

**Type of Assessments:** sex trafficking assessment to qualify for sex trafficking victim

**Languages:** English

### ***FAIR Girls (Free Aware Inspired Restored)***

**Mission:** To prevent the exploitation of girls worldwide with empowerment and education. Through prevention education, compassionate care, and survivor inclusive advocacy, FAIR Girls creates opportunities for girls to become confident, happy, healthy young women.

**Population:** females, transgender females ages 11-21

**Contact:** Andrea Powell 202-520-9777; [info@fairgirls.org](mailto:info@fairgirls.org)

Jacquelyn Hahn 202-520-9194

Keisha Young (Maryland) 202-246-0524

**Address:** 2100 M Street, NW Ste. 170- 254 Washington, DC 20037-1233

**Website:** <http://FAIRgirls.org/>

**Services:** crisis intervention, case management, court advocacy, Vida Center (transitional home for ages 18-24), prevention education, individual therapy and group therapy groups, and job readiness

**Referral Process:** referrals, self-referrals; hotline: 1-855-900-3247

**Type of Assessments:** not available

**Languages:** English

### ***DC Rape Crisis Center***

**Mission:** Re-imagining a world without rape – powering a culture of consent.

**Population:** all genders; 18 years and over

**Contact:** Denise Taylor 202-470-1188; 202-232-0789 [dtaylor@dcrc.org](mailto:dtaylor@dcrc.org)

**Address:** 5321 First Place NE Washington, D.C. 20011

**Website:** [dcrc.org](http://dcrc.org)

**Services:** individual and group therapy, provide support for legal services.

**Referral Process:** Hotline 202-333-RAPE; call for intake; no walk-ins

***Type of Assessments: sexual violence assessment***

### ***New Hope Carolinas: Psychiatric Residential Treatment Facility – Sex Trafficking Program***

**Mission:** New Hope Treatment Centers utilizes a comprehensive trauma-informed approach to treatment through a broad continuum of residential and community-based services that addresses the unique needs of each child and family served.

**Population:** Domestic-born trafficked persons ages 12 – 21 who reside in various locations (i.e. Washington D.C., Maryland and Virginia).

**Contact:** Vassanthi I. Griffis, National Referral System Representative  
Email: [Vassi.Griffis@NewHopeTreatment.com](mailto:Vassi.Griffis@NewHopeTreatment.com) | 540.729.9118

**Services:** residential services, therapy using evidence-based practice models, high staff to resident ratio (1:3), onsite medical and dental care with 24 hour nursing, onsite speech therapy, psychological testing, onsite dietician and nutrition services, and educational services.

**Referral Process:** referral by any individual or agency

**Languages:** English

### ***Polaris/DC Metro Office***

**Mission:** Polaris is a leader in the global fight to eradicate modern slavery. Named after the North Star that guided slaves to freedom in the U.S., Polaris systemically disrupts the human trafficking networks that rob human beings of their lives and their freedom. Our comprehensive model puts victims at the center of what we do – helping survivors restore their freedom, preventing more victims, and leveraging data and technology to pursue traffickers wherever they operate.

**Population:** U.S. and foreign-born survivors of modern-day slavery; women and men, children and adults

**Contact:** [info@polarisproject.org](mailto:info@polarisproject.org)

**Address:** P.O. Box 65323 Washington, DC 20035

**Website:** <http://www.polarisproject.org/>

**Services:** Polaris provides 24/7 emergency response to life-threatening situations and training to identify more victims and connect them to services.

**Languages:** multiple languages

---

## Support (Educational, Tutoring, Mentoring)

---

### *Courtney's House*

**Mission:** To help fight sex trafficking

**Population:** 12-21 males, females, transgender

**Contact:** 202-525-1426; 202-553-9940; [info.courtneyshouse@gmail.com](mailto:info.courtneyshouse@gmail.com)

**Address:** P.O. Box 48626 Washington, D.C. 20002

**Website:** <http://www.courtneyshouse.org/>

**Services:** awareness, assessments, counseling, support groups, mentors and academic tutoring

For Survivor By Survivor Hotline/ Referrals: 1-888-261-3665

**Referral Process:** hotline, form on website (non-urgent)

**Type of Assessments:** sex trafficking assessment to qualify for sex trafficking victim

**Languages:** English

### *FAIR Girls (Free Aware Inspired Restored)*

**Mission:** To prevent the exploitation of girls worldwide with empowerment and education. Through prevention education, compassionate care, and survivor inclusive advocacy, FAIR Girls creates opportunities for girls to become confident, happy, healthy young women.

**Population:** females, transgender females ages 11-21

**Contact:** Andrea Powell 202-520-9777; [info@fairgirls.org](mailto:info@fairgirls.org)

Jacquelyn Hahn 202-520-9194

Keisha Young (Maryland) 202-246-0524

**Address:** 2100 M Street, NW Ste. 170- 254 Washington, DC 20037-1233

**Website:** <http://FAIRgirls.org/>

**Services:** crisis intervention, case management, court advocacy, Vida Center (transitional home for ages 18-24), prevention education, individual therapy and group therapy groups, and job readiness

**Referral Process:** referrals, self-referrals; hotline: 1-855-900-3247

**Type of Assessments:** not available

**Languages:** English

### ***HIPS***

**Mission:** To promote the health, rights, and dignity of individuals and communities impacted by sexual exchange and/or drug use due to choice, coercion, or circumstance

**Population:** over 18 males, females, transgender

**Contact:** Andrew Bell, Health and Supportive Services Manager, [Andrew@hips.org](mailto:Andrew@hips.org), 202-232-8150 ext 109; Elizabeth MacIntosh Director of Programs 202-232-8150 ext. 305; [Elizabeth@HIPS.org](mailto:Elizabeth@HIPS.org);

Sarah Knotts Operations Manager 202-232-8150; [sarah@hips.org](mailto:sarah@hips.org); 1-800-676-HIPS

**Address:** 906 H Street NE Washington, DC 20002

**Website:** <http://hips.org/mobile>

**Services:** outreach and education, peer education, client advocacy, community education, clothing closet, HIV testing, counseling and treatment, syringe access and disposal, housing navigation, referrals for services, and hotline 800-676-4477

**Referral Process:** walk-in

**Type of Assessments:** HIV and Hep-C Testing, intake for case management

**Languages:** English, Spanish, and translator services

### ***Polaris/DC Metro Office***

**Mission:** Polaris is a leader in the global fight to eradicate modern slavery. Named after the North Star that guided slaves to freedom in the U.S., Polaris systemically disrupts the human trafficking networks that rob human beings of their lives and their freedom. Our comprehensive model puts victims at the center of what we do – helping survivors restore their freedom, preventing more victims, and leveraging data and technology to pursue traffickers wherever they operate.

**Population:** U.S. and foreign-born survivors of modern-day slavery; women and men, children and adults

**Contact:** [info@polarisproject.org](mailto:info@polarisproject.org)

**Address:** P.O. Box 65323 Washington, DC 20035

**Website:** <http://www.polarisproject.org/>

**Services:** Polaris provides 24/7 emergency response to life-threatening situations and training to identify more victims and connect them to services.

**Languages:** multiple languages



---

## Legal

---

### ***Amara Legal Center***

**Mission:** To provide free legal services to individuals whose rights have been violated through commercial sex

**Population:** survivors and individuals harmed by commercial sex

**Contact:** 202-681-2391

**Address:** Washington, DC

**Website:** <http://amaralegal.org>

**Services:** free legal services to individuals whose rights have been violated through commercial sex

**Referral Process:** To make a referral email staff at: [referrals@amaralegal.org](mailto:referrals@amaralegal.org)

**Languages:** English

### ***Criminal Injuries Compensation Board***

**Mission:** The Criminal Injuries Compensation Board (CICB) is an agency within the Department of Public Safety and Correctional Services that provides financial assistance in the aftermath of criminal victimization.

**Population:** Trafficked persons which include DC foster youth who live in Maryland at the time of the crime.

**Contact:** Gloria Lockett | 410.585.3720 | Email: [gluckett@dpscs.state.md.us](mailto:gluckett@dpscs.state.md.us)

**Services:** CICB has a victim services coordinator to assist victims with the process or with additional resources when appropriate. For qualifying claimants, compensation may be provided for medical or dental expenses, lost wages, loss of support, counseling, disability, or crime scene clean-up.

**Referral Process:** Compensation may be provided to any crime victim suffering physical or certain psychological injuries resulting from a criminal act perpetrated in the state of Maryland and reported to the authorities. Application must be made within three years from the date of the victimization. Statutory monetary caps apply. Certain documentation may be required.

**Languages:** English

# State of Maryland

---

---

## Emergency Shelter

---

### ***Loving Arms***

**Mission:** To provide holistic treatment services to children, the elderly, their families and the communities in which they live, accepts minors who have been sex trafficked for shelter

**Population:** residential services for youth to age 24

**Contact:** Cindy R. Williams 443-415-1174

**Address:** 1227 Etting Street, Suite 301 Baltimore Maryland 21217

**Shelter Address:** 3313 Oakfield Ave. Gwynn Oak Maryland 21217

**Website:** <http://lovingarmsinc.com/>

**Services:** education, outreach, emergency shelter, treatment and counseling, prevention, follow-up support, 3 facilities (total of 14 available for youth and young adults up to age 24, to include males and females who may be victims of domestic human trafficking)

**Referral Process:** Free and voluntary. Contact Cindy R. Williams to make a referral.

**Type of Assessments:** psychosocial, Casey Life Skills, CAMS (children and adolescent needs assessment, trauma), PSI street outreach, Trafficking Victim Identification Tool (TVIT)

**Languages:** English, Spanish

### ***TurnAround Inc.***

**Mission:** To build a community free of violence by working with adults and children affected by intimate partner, sexual violence and human trafficking to address their needs and prevent further violence through advocacy and education

**Population:** men, women and children

**Contact:** Amanda Rodriguez, Chief Program Officer; [arodriguez@turnaroundinc.org](mailto:arodriguez@turnaroundinc.org), 410-377-8111 (Towson office) or Rachel Sye, Program Coordinator; [Rsye@turnaroundinc.org](mailto:Rsye@turnaroundinc.org), 410-837-7000 (Baltimore City office); 24-Hour Helpline 443-279-0379; [info@turnaroundinc.org](mailto:info@turnaroundinc.org)

**Address:** 401 Washington Avenue Suite 300 Towson, MD 21204

**Website:** <http://www.turnaroundinc.org>

**Services:** therapy, advocacy, education and training, intervention program, anti-sex trafficking program, emergency shelter, information and referral

**Referral Process:** appointment

**Type of Assessments:** Clients referred to the Anti-Trafficking Program will meet with program staff for a human trafficking assessment and intake before beginning services.

**Languages:** English, Spanish (therapy is provided by a Spanish-speaking clinician, all other services are offered in English or through the use of telephone translation service, if possible).

---

## Counseling and Therapy

---

### ***Baltimore Child Abuse Center***

**Mission:** To provide victims of sexual abuse and their non-offending caretakers with comprehensive forensic interviews, medical treatment, and mental health treatment with a goal of preventing future abuse

**Population:** 17 years old and younger, adults upon request

**Contact:** Iona R. Rudisill, LGSW / Lead Forensic Interviewer; [irudisill@bcaci.org](mailto:irudisill@bcaci.org); 410-396-6147 (ext. 1010)

**Address:** 2300 North Charles Street Baltimore, MD 21218

**Website:** <http://www.bcaci.org>

**Services:** forensic interviews, after-hours on-call acute cases, medical examinations for non-acute cases, family advocate support, mental health services (counseling and treatment groups), community outreach

**Referral Process:** Referrals from Baltimore City Department of Social Services, Baltimore City State's Attorney's Office and local, state and federal Law Enforcement. If an individual needs Mental Health services, a Family Advocate will make a referral and provide additional support to the family, as needed.

**Type of Assessments:** forensic interviews, medical treatment, mental health treatment

**Languages:** English

### ***The Family Center at Kennedy Krieger Institute- Outpatient Mental Health Program***

**Mission:** To serve children, adolescents, and families who experience or may be at risk for trauma caused by physical or sexual abuse, neglect, domestic violence, and community violence

**Population:** Children, adolescents, families.

**Contact:** Allyne Hall at 443-923-5948; Care Management Office: 888-554-2080, 443-923-9400; 443-923-5904

**Address:** 1750 East Fairmount, 2<sup>nd</sup> floor, Baltimore, Maryland 21231

**Website:** <http://kennedykrieger.org/>

**Services:** trauma-informed and culturally sensitive services for prevention, early intervention, assessment, and treatment, outpatient mental health evaluation and individual and group treatment services

**Referral process:** appointment by referral

**Type of Assessments:** trauma-informed mental health intervention, evidence-informed practices including Dialectical Behavioral Therapy for Adolescents

**Languages:** English, Spanish

### ***Loving Arms***

**Mission:** To provide holistic treatment services to children, the elderly, their families and the communities in which they live, accepts minors who have been sex trafficked for shelter

**Population:** residential services for youth to age 24

**Contact:** Cindy R. Williams 443-415-1174

**Address:** 1227 Etting Street, Suite 301 Baltimore Maryland 21217

**Shelter Address:** 3313 Oakfield Ave. Gwynn Oak Maryland 21217

**Website:** <http://lovingarmsinc.com/>

**Services:** education, outreach, emergency shelter, treatment and counseling, prevention, follow-up support, 3 facilities (total of 14 available for youth and young adults up to age 24, to include males and females who may be victims of domestic human trafficking)

**Referral Process:** Free and voluntary. Contact Cindy R. Williams to make a referral.

**Type of Assessments:** psychosocial, Casey Life Skills, CAMS (children and adolescent needs assessment, trauma), PSI street outreach, Trafficking Victim Identification Tool (TVIT)

**Languages:** English, Spanish

### ***New Hope Carolinas: Psychiatric Residential Treatment Facility – Sex Trafficking Program***

**Mission:** New Hope Treatment Centers utilizes a comprehensive trauma-informed approach to treatment through a broad continuum of residential and community-based services that addresses the unique needs of each child and family served.

**Population:** Domestic-born trafficked persons ages 12 – 21 who reside in various locations (i.e. Washington D.C., Maryland and Virginia).

**Contact:** Vassanthi I. Griffis, National Referral System Representative  
Email: [Vassi.Griffis@NewHopeTreatment.com](mailto:Vassi.Griffis@NewHopeTreatment.com) | 540.729.9118

**Services:** residential services, therapy using evidence-based practice models, high staff to resident ratio (1:3), onsite medical and dental care with 24 hour nursing, onsite speech therapy, psychological testing, onsite dietician and nutrition services, and educational services.

**Referral Process:** referral by any individual or agency

**Languages:** English

### ***The Children's Home***

**Mission:** To provide residential and community services to young people and families who experience disruption in their lives

**Population:** girls and boys in the foster care, juvenile justice, mental health systems and domestic minor sex trafficked girls

**Contact:** Andre Cooper and Yvette Lucas 410-744-7310

**Address:** 205 Bloomsbury Avenue, Catonsville, MD 21228

**Website:** <http://www.thechildrenshome.net/>

**Services:** residential care, counseling, case management, therapeutic groups, life skills training, therapy and medication management

**Referral Process:** email referral to Yvette Lucas at [ylucas@thechildrenshome.net](mailto:ylucas@thechildrenshome.net)

Referrals can be faxed to 410-455- 0071

**Type of Assessments:** Psychiatric and Psychological Evaluations

**Languages:** English

### ***TurnAround Inc.***

**Mission:** To build a community free of violence by working with adults and children affected by intimate partner, sexual violence and human trafficking to address their needs and prevent further violence through advocacy and education

**Population:** men, women and children

**Contact:** Amanda Rodriguez, Chief Program Officer; [arodriguez@turnaroundinc.org](mailto:arodriguez@turnaroundinc.org), 410-377-8111 (Towson office) or Rachel Sye, Program Coordinator; [Rsye@turnaroundinc.org](mailto:Rsye@turnaroundinc.org), 410-837-7000 (Baltimore City office); 24-Hour Helpline 443-279-0379; [info@turnaroundinc.org](mailto:info@turnaroundinc.org)

**Address:** 401 Washington Avenue Suite 300 Towson, MD 21204

**Website:** <http://www.turnaroundinc.org>

**Services:** therapy, advocacy, education and training, intervention program, anti-sex trafficking program, emergency shelter, information and referral

**Referral Process:** appointment

**Type of Assessments:** Clients referred to the Anti-Trafficking Program will meet with program staff for a human trafficking assessment and intake before beginning services.

**Languages:** English, Spanish (therapy is the provided by a Spanish-speaking clinician, all other services are offered in English or through the use of telephone translation service, if possible).

---

## **Support (Educational, Tutoring, Mentoring)**

---

### ***Loving Arms***

**Mission:** To provide holistic treatment services to children, the elderly, their families and the communities in which they live, accepts minors who have been sex trafficked for shelter

**Population:** residential services for youth to age 24

**Contact:** Cindy R. Williams 443-415-1174

**Address:** 1227 Etting Street, Suite 301 Baltimore Maryland 21217

**Shelter Address:** 3313 Oakfield Ave. Gwynn Oak Maryland 21217

**Website:** <http://lovingarmsinc.com/>

**Services:** education, outreach, emergency shelter, treatment and counseling, prevention, follow-up support, 3 facilities (total of 14 available for youth and young adults up to age 24, to include males and females who may be victims of domestic human trafficking)

**Referral Process:** Free and voluntary. Contact Cindy R. Williams to make a referral.

**Type of Assessments:** psychosocial, Casey Life Skills, CAMS (children and adolescent needs assessment, trauma), PSI street outreach, Trafficking Victim Identification Tool (TVIT)

**Languages:** English, Spanish

### ***The Children's Home***

**Mission:** To provide residential and community services to young people and families who experience disruption in their lives

**Population:** girls and boys in the foster care, juvenile justice, mental health systems and domestic minor sex trafficked girls

**Contact:** Andre Cooper and Yvette Lucas 410-744-7310

**Address:** 205 Bloomsbury Avenue, Catonsville, MD 21228

**Website:** <http://www.thechildrenshome.net/>

**Services:** residential care, counseling, case management, support groups, life skills training, therapy and medication management

**Referral Process:** email referral to Yvette Lucas at [yucas@thechildrenshome.net](mailto:yucas@thechildrenshome.net)

Referrals can be faxed to 410-455- 0071

**Type of Assessments:** Psychiatric and Psychological Evaluations

**Languages:** English

### ***TurnAround Inc.***

**Mission:** To build a community free of violence by working with adults and children affected by intimate partner, sexual violence and human trafficking to address their needs and prevent further violence through advocacy and education

**Population:** men, women and children

**Contact:** Amanda Rodriguez, Chief Program Officer; [arodriguez@turnaroundinc.org](mailto:arodriguez@turnaroundinc.org), 410-377-8111 (Towson office) or Rachel Sye, Program Coordinator; [Rsye@turnaroundinc.org](mailto:Rsye@turnaroundinc.org), 410-837-7000 (Baltimore City office); 24-Hour Helpline 443-279-0379; [info@turnaroundinc.org](mailto:info@turnaroundinc.org)

**Address:** 401 Washington Avenue Suite 300 Towson, MD 21204

**Website:** <http://www.turnaroundinc.org>

**Services:** therapy, advocacy, education and training, intervention program, anti-sex trafficking program, emergency shelter, information and referral

**Referral Process:** appointment

**Type of Assessments:** Clients referred to the Anti-Trafficking Program will meet with program staff for a human trafficking assessment and intake before beginning services.

**Languages:** English, Spanish (therapy is the provided by a Spanish-speaking clinician, all other services are offered in English or through the use of telephone translation service, if possible).

### ***Tahirih Justice Center***

**Mission:** To protect courageous immigrant women and girls who refuse to be victims of violence by elevating their voices in communities, courts and Congress to create a world where women and girls enjoy equality and live in safety and with dignity.

**Population:** immigrant women and girls

**Baltimore Contact:** Morgan Weibel, Baltimore Director [Morgan@tahirih.org](mailto:Morgan@tahirih.org), 410-999-1900

**Address:** 201N Charles St Suite 920 Baltimore, MD 21201; 410-999-1900; [baltimore@tahirih.org](mailto:baltimore@tahirih.org)

**Virginia contact:** Anai Ferrara; 571- 282-6161

**Address:** 6402 Arlington Blvd, Falls Church, VA 22042; [justice@tahirih.org](mailto:justice@tahirih.org)

**Website:** [www.tahirih.org/services/](http://www.tahirih.org/services/)

**Services:** legal services, family law services, holistic case management, advocacy, education

**Referral Process:** No walk-ins; Maryland residents in need of legal representation and services should call 410-999-1900 on Tuesday between 10:00 a.m. and 2:00 p.m. DC/Virginia residents go to Falls Church for services; call 571- 282-6161 Tuesday between 10:00 a.m. and 2:00 p.m.

**Type of Assessments:** immigration assessment for eligibility

**Languages:** Language line, fluent English, Spanish, and French

---

## Legal

---

### ***Criminal Injuries Compensation Board***

**Mission:** The Criminal Injuries Compensation Board (CICB) is an agency within the Department of Public Safety and Correctional Services that provides financial assistance in the aftermath of criminal victimization.

**Population:** Trafficked persons which include DC foster youth who live in Maryland at the time of the crime.

**Contact:** Gloria Lockett | 410.585.3720 | Email: [gluckett@dpscs.state.md.us](mailto:gluckett@dpscs.state.md.us)

**Services:** CICB has a victim services coordinator to assist victims with the process or with additional resources when appropriate. For qualifying claimants, compensation may be provided for medical or dental expenses, lost wages, loss of support, counseling, disability, or crime scene clean-up.

**Referral Process:** Compensation may be provided to any crime victim suffering physical or certain psychological injuries resulting from a criminal act perpetrated in the state of Maryland and reported to the authorities. Application must be made within three years from the date of the victimization. Statutory monetary caps apply. Certain documentation may be required.

**Languages:** English

***Tahirih Justice Center***

**Mission:** To protect courageous immigrant women and girls who refuse to be victims of violence by elevating their voices in communities, courts and Congress to create a world where women and girls enjoy equality and live in safety and with dignity.

**Population:** immigrant women and girls

**Baltimore Contact:** Morgan Weibel, Baltimore Director [Morgan@tahirih.org](mailto:Morgan@tahirih.org), 410-999-1900

**Address:** 201N Charles St Suite 920 Baltimore, MD 21201; 410-999-1900; [baltimore@tahirih.org](mailto:baltimore@tahirih.org)

**Virginia contact:** Anai Ferrara; 571- 282-6161

**Address:** 6402 Arlington Blvd, Falls Church, VA 22042; [justice@tahirih.org](mailto:justice@tahirih.org)

**Website:** [www.tahirih.org/services/](http://www.tahirih.org/services/)

**Services:** legal services, family law services, holistic case management, advocacy, education

**Referral Process:** No walk-ins; Maryland residents in need of legal representation and services should call 410-999-1900 on Tuesday between 10:00 a.m. and 2:00 p.m. DC/Virginia residents go to Falls Church for services; call 571- 282-6161 Tuesday between 10:00 a.m. and 2:00 p.m.

**Type of Assessments:** immigration assessment for eligibility

**Languages:** Language line, fluent English, Spanish, and French

***MD Coalition Against Sexual Assault***

**Mission:** To help prevent sexual assault, advocate for accessible, compassionate care for survivors of sexual violence, and work to hold offenders accountable

**Population:** works with agencies (no direct youth contact)

**Contact:** Elizabeth Wynkoop 301-328-7023; [info@mcasa.org](mailto:info@mcasa.org)

**Address:** P.O. Box 8782 Silver Spring Maryland, 20907

**Website:** <http://www.mcasa.org/>

**Services:** prevention, training, legal support (all ages, male, female, transgender)

**Referral Process:** Sexual Assault Legal Institute for direct legal services 301-565-2277

**Languages:** English



# State of Virginia

---

---

## Emergency Shelter

---

### ***Youth for Tomorrow: Girls on a Journey Program***

**Mission:** To offer safe and secure residential and specialized recovery service for girls ages 12 to 19 who have been sexually exploited/sex trafficked

**Population:** girls 12-19 years old

**Contact:** Derrick Riggins 703-396-7210, [Driggins@yftva.org](mailto:Driggins@yftva.org); Fiana Aguirre 703-659-9951, [faguirre@yftva.com](mailto:faguirre@yftva.com); Tonia Copeland 703-659-9836, [tcopeland@yftva.com](mailto:tcopeland@yftva.com)

**Address:** 11835 Hazel Circle Dr. Bristow, VA 20136

**Website:** <http://www.youthfortomorrow.org/>

**Services:** residential, mental health, therapeutic behavior management, case management, workforce development skills, specialized services are geared towards young girls with kids and young girls who have experienced human trafficking and sexual abuse and in need of residential services, and education (general, special, and GED program)

**Referral Process:** referred by FBI and local law enforcement

**Type of Assessments:** life skills, clinical assessment of trauma

**Languages:** English, Spanish

---

## Counseling and Therapy

---

### ***New Hope Carolinas: Psychiatric Residential Treatment Facility – Sex Trafficking Program***

**Mission:** New Hope Treatment Centers utilizes a comprehensive trauma-informed approach to treatment through a broad continuum of residential and community-based services that addresses the unique needs of each child and family served.

**Population:** Domestic-born trafficked persons ages 12 – 21 who reside in various locations (i.e. Washington D.C., Maryland and Virginia).

**Contact:** Vassanthi I. Griffis, National Referral System Representative  
Email: [Vassi.Griffis@NewHopeTreatment.com](mailto:Vassi.Griffis@NewHopeTreatment.com) | 540.729.9118

**Services:** residential services, therapy using evidence-based practice models, high staff to resident ratio (1:3), onsite medical and dental care with 24 hour nursing , onsite speech therapy, psychological testing, onsite dietician and nutrition services, and educational services.

**Referral Process:** referral by any individual or agency

**Languages:** English

Office of Planning, Policy and Program Support  
Updated November 17, 2016

### ***Youth for Tomorrow: Girls on a Journey Program***

**Mission:** To offer safe and secure residential and specialized recovery service for girls ages 12 to 19 who have been sexually exploited/sex trafficked

**Population:** girls 12-19 years old

**Contact:** Derrick Riggins 703-396-7210, [Driggins@yftva.org](mailto:Driggins@yftva.org); Fiana Aguirre 703-659-9951, [faguirre@yftva.com](mailto:faguirre@yftva.com); Tonia Copeland 703-659-9836, [tcopeland@yftva.com](mailto:tcopeland@yftva.com)

**Address:** 11835 Hazel Circle Dr. Bristow, VA 20136

**Website:** <http://www.youthfortomorrow.org/>

**Services:** residential, mental health, therapeutic behavior management, case management, workforce development skills, specialized services are geared towards young girls with kids and young girls who have experienced human trafficking and sexual abuse and in need of residential services, and education (general, special, and GED program)

**Referral Process:** referred by FBI and local law enforcement

**Type of Assessments:** life skills, clinical assessment of trauma

**Languages:** English, Spanish

---

## **Support (Educational, Tutoring, Mentoring)**

---

### ***Tahirih Justice Center***

**Mission:** To protect courageous immigrant women and girls who refuse to be victims of violence by elevating their voices in communities, courts and Congress to create a world where women and girls enjoy equality and live in safety and with dignity.

**Population:** immigrant women and girls

**Baltimore Contact:** Morgan Weibel, Baltimore Director [Morgan@tahirih.org](mailto:Morgan@tahirih.org), 410-999-1900

**Address:** 201N Charles St Suite 920 Baltimore, MD 21201; 410-999-1900; [baltimore@tahirih.org](mailto:baltimore@tahirih.org)

**Virginia contact:** Anai Ferrara; 571- 282-6161

**Address:** 6402 Arlington Blvd, Falls Church, VA 22042; [justice@tahirih.org](mailto:justice@tahirih.org)

**Website:** [www.tahirih.org/services/](http://www.tahirih.org/services/)

**Services:** legal services, family law services, holistic case management, advocacy, education

**Referral Process:** No walk-ins; Maryland residents in need of legal representation and services should call 410-999-1900 on Tuesday between 10:00 a.m. and 2:00 p.m. DC/Virginia residents go to Falls Church for services; call 571- 282-6161 Tuesday between 10:00 a.m. and 2:00 p.m.

**Type of Assessments:** immigration assessment for eligibility

**Languages:** Language line, fluent English, Spanish, and French

---

## Legal

---

### *Ayuda*

**Mission:** Ayuda is the Washington, D.C. Metropolitan area's leading provider of multilingual legal and social assistance for low-income immigrants in the areas of human trafficking, immigration, domestic violence, and family law.

**Population:** Foreign-born persons trafficked for the purpose of forced labor or commercial sex who reside in Maryland, Washington, D.C., and Virginia.

**Contact:** Amanda Persad, Anti-Human Trafficking Program Coordinator | Email: [amanda@ayuda.com](mailto:amanda@ayuda.com)  
202.552.3602 | [www.ayuda.com](http://www.ayuda.com)

**Services:** Ayuda's human trafficking program offers comprehensive case management and legal representation and assists trafficking survivors to secure basic needs, including housing, food, clothing, access to medical and mental health services, legal, connecting to community resources, immigration consultations (call for days/times/fees if any), and community presentations and trainings for service providers and community members on human trafficking.

**Referral Process:** self- referral, referral by any individual or agency

**Languages:** multiple languages

### *Tahirih Justice Center*

**Mission:** To protect courageous immigrant women and girls who refuse to be victims of violence by elevating their voices in communities, courts and Congress to create a world where women and girls enjoy equality and live in safety and with dignity.

**Population:** immigrant women and girls

**Baltimore Contact:** Morgan Weibel, Baltimore Director [Morgan@tahirih.org](mailto:Morgan@tahirih.org), 410-999-1900

**Address:** 201N Charles St Suite 920 Baltimore, MD 21201; 410-999-1900; [baltimore@tahirih.org](mailto:baltimore@tahirih.org)

**Virginia contact:** Anai Ferrara; 571- 282-6161

**Address:** 6402 Arlington Blvd, Falls Church, VA 22042; [justice@tahirih.org](mailto:justice@tahirih.org)

**Website:** [www.tahirih.org/services/](http://www.tahirih.org/services/)

**Services:** legal services, family law services, holistic case management, advocacy, education

**Referral Process:** No walk-ins; Maryland residents in need of legal representation and services should call 410-999-1900 on Tuesday between 10:00 a.m. and 2:00 p.m. DC/Virginia residents go to Falls Church for services; call 571- 282-6161 Tuesday between 10:00 a.m. and 2:00 p.m.

**Type of Assessments:** immigration assessment for eligibility

**Languages:** Language line, fluent English, Spanish, and French

# **ADVOCACY AND NATIONAL RESOURCES**

# District of Columbia

---

## ***FBI – Office of Victim Assistance Programs***

**Mission:** To ensure that victims receive the rights they are entitled to and the assistance they need to cope with crime, including victims of sex trafficking

**Population:** all victims of human trafficking (including minors)

**Contact:** Renee Murrell, Victim Specialist [Renee.Murrell@ic.fbi.gov](mailto:Renee.Murrell@ic.fbi.gov) 410-277-6728 (desk), 410-365-7834 (cell); Barbara Gaskins-Wallace, Victim Specialist [Barbara.gaskinswallace@ic.fbi.gov](mailto:Barbara.gaskinswallace@ic.fbi.gov), 410-277-6644

**Address:** 935 Pennsylvania Avenue, NW, Washington, DC 20535 (Headquarters)  
2600 Lord Baltimore Drive, Baltimore, MD 21244 (Baltimore Division)

**Website:** [http://www.fbi.gov/stats-services/victim\\_assistance](http://www.fbi.gov/stats-services/victim_assistance)

**Services:** referral for victims to other types of services and programs; child forensic interviews, prevention training, crisis intervention, emergency funding assessments, and victims' rights education

**Referral Process:** Must be a victim of a crime under investigation by the FBI; to make a crime complaint call 410-265-8080

**Languages:** English

## ***Homeland Security Investigations – Blue Campaign***

**Mission:** To protect the basic right of freedom and to bring those who exploit human lives to justice; in collaboration with law enforcement, government, non-governmental and private organizations

**Population:** all victims of human trafficking (including minors)

**Contact:** Susan Ritter, Victim Specialist [Susan.Ritter@dhs.gov](mailto:Susan.Ritter@dhs.gov) 443-810-9230

**DC & VA Contact:** DedeWallace, Victim Witness Services [Deanna.Wallace@ice.dhs.gov](mailto:Deanna.Wallace@ice.dhs.gov) ; 703-285-6728; 703-598-5750

**Address:** SAC Washington, DC 2675 Prosperity Ave Fairfax, VA 22031 Main 703-285-6700 Fax 703-285-6709 SAC Baltimore 40 South Gay Street, 3rd Floor Baltimore, MD 21202 Main 410-962-2620 Fax 410-962-3469

**Website:** <http://www.dhs.gov/blue-campaign>

**Services:** public awareness, training of law enforcement and others, victim-centered investigations, immigration relief to non-U.S. citizen victims of human trafficking

**Languages:** English and other languages

## ***National Human Trafficking Hotline***

**Mission:** To serve victims and survivors of human trafficking and the anti-trafficking community in the United States

**Population:** victims and survivors of human trafficking; answers calls from anywhere in USA

**Contact:** Caroline Diemar, National Hotlines Director

Email: [help@humantraffickinghotline.org](mailto:help@humantraffickinghotline.org)

Website: [www.humantraffickinghotline.org](http://www.humantraffickinghotline.org)

**Services:** trainings, resources, technical assistance; 24/7 Hotline at 1-888-373-7888

NHTH 24-Hour Hotline: 1-888-373-7888

**Referral Process:** self- referral, referral by any individual or agency

**Languages:** More than 200 languages

# State of Maryland

---

## ***Araminta Freedom Initiative***

**Mission:** To end human trafficking in the Baltimore area

**Population:** domestic minor sex trafficking

**Contact:** Alicia McDowell, Executive Director

Lisa Carrasco, Partnership Liaison – Email: [carrascol@aramintafreedom.org](mailto:carrascol@aramintafreedom.org)

Kara Brown, Director of Volunteer Operations Email: [brownk@aramintafreedom.org](mailto:brownk@aramintafreedom.org)

or 888-373-7888

**Address:** Baltimore, MD

**Website:** <http://aramintafreedom.org/>

**Services:** Mentoring, partnership with agencies to provide tangible needs and advocates provide short term and emergency response to victims

**Languages:** English

## ***MD Coalition Against Sexual Assault***

**Mission:** To help prevent sexual assault, advocate for accessible, compassionate care for survivors of sexual violence, and work to hold offenders accountable

**Population:** works with agencies (no direct youth contact)

**Contact:** Elizabeth Wynkoop 301-328-7023; [info@mcasa.org](mailto:info@mcasa.org)

**Address:** P.O. Box 8782 Silver Spring Maryland, 20907

**Website:** <http://www.mcasa.org/>

**Services:** prevention, training, legal support (all ages, male, female, transgender)

**Referral Process:** Sexual Assault Legal Institute for direct legal services 301-565-2277

**Languages:** English

## ***FBI – Office of Victim Assistance Programs***

**Mission:** To ensure that victims receive the rights they are entitled to and the assistance they need to cope with crime, including victims of sex trafficking

**Population:** all victims of human trafficking (including minors)

**Contact:** Renee Murrell, Victim Specialist [Renee.Murrell@ic.fbi.gov](mailto:Renee.Murrell@ic.fbi.gov) 410-277-6728 (desk), 410-365-7834 (cell); Barbara Gaskins-Wallace, Victim Specialist [Barbara.gaskinswallace@ic.fbi.gov](mailto:Barbara.gaskinswallace@ic.fbi.gov), 410-277-6644

**Address:** 935 Pennsylvania Avenue, NW, Washington, DC 20535 (Headquarters)  
2600 Lord Baltimore Drive, Baltimore, MD 21244 (Baltimore Division)

**Website:** [http://www.fbi.gov/stats-services/victim\\_assistance](http://www.fbi.gov/stats-services/victim_assistance)

**Services:** referral for victims to other types of services and programs; child forensic interviews, prevention training, crisis intervention, emergency funding assessments, and educate victims of their rights

**Referral Process:** Must be a victim of a crime under investigation by the FBI; to make a crime complaint call 410-265-8080

**Languages:** English

### ***Homeland Security Investigations – Blue Campaign***

**Mission:** To protect the basic right of freedom and to bring those who exploit human lives to justice; in collaboration with law enforcement, government, non-governmental and private organizations

**Population:** all victims of human trafficking (including minors)

**Contact:** Susan Ritter, Victim Specialist [Susan.Ritter@dhs.gov](mailto:Susan.Ritter@dhs.gov) 443-810-9230

**DC & VA Contact:** DedeWallace, Victim Witness Services [Deanna.Wallace@ice.dhs.gov](mailto:Deanna.Wallace@ice.dhs.gov) ; 703-285-6728; 703-598-5750

**Address:** SAC Washington, DC 2675 Prosperity Ave Fairfax, VA 22031 Main 703-285-6700 Fax 703-285-6709 SAC Baltimore 40 South Gay Street, 3rd Floor Baltimore, MD 21202 Main 410-962-2620 Fax 410-962-3469

**Website:** <http://www.dhs.gov/blue-campaign>

**Services:** public awareness, training of law enforcement and others, victim-centered investigations, immigration relief to non-U.S. citizen victims of human trafficking

**Languages:** English and other languages

### ***National Human Trafficking Hotline***

**Mission:** To serve victims and survivors of human trafficking and the anti-trafficking community in the United States

**Population:** victims and survivors of human trafficking; answers calls from anywhere in USA

**Contact:** Caroline Diemar, National Hotlines Director

Email: [help@humantraffickinghotline.org](mailto:help@humantraffickinghotline.org)

**Address:** P.O. Box 65323 Washington, DC 20035

**Website:** [www.humantraffickinghotline.org](http://www.humantraffickinghotline.org)

**Services:** trainings, resources, technical assistance; 24/7 Hotline at 1-888-373-7888

NHTH 24-Hour Hotline: 1-888-373-7888

**Referral Process:** self- referral, referral by any individual or agency

**Languages:** More than 200 languages



# State of Virginia

---

## ***FBI – Office of Victim Assistance Programs***

**Mission:** To ensure that victims receive the rights they are entitled to and the assistance they need to cope with crime, including victims of sex trafficking

**Population:** all victims of human trafficking (including minors)

**Contact:** Renee Murrell, Victim Specialist [Renee.Murrell@ic.fbi.gov](mailto:Renee.Murrell@ic.fbi.gov) 410-277-6728 (desk), 410-365-7834 (cell); Barbara Gaskins-Wallace, Victim Specialist [Barbara.gaskinswallace@ic.fbi.gov](mailto:Barbara.gaskinswallace@ic.fbi.gov), 410-277-6644

**Address:** 935 Pennsylvania Avenue, NW, Washington, DC 20535 (Headquarters)  
2600 Lord Baltimore Drive, Baltimore, MD 21244 (Baltimore Division)

**Website:** [http://www.fbi.gov/stats-services/victim\\_assistance](http://www.fbi.gov/stats-services/victim_assistance)

**Services:** referral for victims to other types of services and programs; child forensic interviews, prevention training, crisis intervention, emergency funding assessments, and educate victims of their rights

**Referral Process:** Must be a victim of a crime under investigation by the FBI; to make a crime complaint call 410-265-8080

**Languages:** English

## ***Homeland Security Investigations – Blue Campaign***

**Mission:** To protect the basic right of freedom and to bring those who exploit human lives to justice; in collaboration with law enforcement, government, non-governmental and private organizations

**Population:** all victims of human trafficking (including minors)

**Contact:** Susan Ritter, Victim Specialist [Susan.Ritter@dhs.gov](mailto:Susan.Ritter@dhs.gov) 443-810-9230

**DC & VA Contact:** DedeWallace, Victim Witness Services [Deanna.Wallace@ice.dhs.gov](mailto:Deanna.Wallace@ice.dhs.gov) ; 703-285-6728; 703-598-5750

**Address:** SAC Washington, DC 2675 Prosperity Ave Fairfax, VA 22031 Main 703-285-6700 Fax 703-285-6709 SAC Baltimore 40 South Gay Street, 3rd Floor Baltimore, MD 21202 Main 410-962-2620 Fax 410-962-3469

**Website:** <http://www.dhs.gov/blue-campaign>

**Services:** public awareness, training of law enforcement and others, victim-centered investigations, immigration relief to non-U.S. citizen victims of human trafficking

**Languages:** English and other languages

## ***National Human Trafficking Hotline***

**Mission:** To serve victims and survivors of human trafficking and the anti-trafficking community in the United States

**Population:** victims and survivors of human trafficking; answers calls from anywhere in USA

**Contact:** Caroline Diemar, National Hotlines Director

Email: [help@humantraffickinghotline.org](mailto:help@humantraffickinghotline.org)

Address: P.O. Box 65323 Washington, DC 20035

Website: [www.humantraffickinghotline.org](http://www.humantraffickinghotline.org)

Services: trainings, resources, technical assistance; 24/7 Hotline at 1-888-373-7888

NHTH24-Hour Hotline: 1-888-373-7888

Referral Process: self- referral, referral by any individual or agency

Languages: More than 200 languages



**MEMORANDUM OF AGREEMENT  
BY AND BETWEEN  
THE SUPERIOR COURT OF THE DISTRICT OF COLUMBIA  
COURT SOCIAL SERVICES DIVISION  
AND  
THE DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY**

**I. INTRODUCTION**

This MEMORANDUM of AGREEMENT (MOA) is entered into by and between the Superior Court of the District of Columbia, Court Social Services Division (DCSC/CSSD) and the District of Columbia Child and Family Services Agency (CFSA), collectively referred to herein as the "Parties".

DCSC/CSSD looks forward to sharing its designated sex trafficking screening tool and providing training about identifying youth vulnerable to commercial sexual exploitation. In particular, the training will include a discussion about Commercial Exploitation of Children (CSEC) and an introduction to using the measure authored by the DCSC/CSSD, the Sex Trafficking Assessment Review (STAR). Information about STAR and its psychometric properties were recently published in *Psychology, Public Policy, and Law*, a peer-reviewed scientific journal published by the American Psychological Association.

DCSC/CSSD looks forward to the opportunity to work collaboratively with CFSA to assist some of the District's most vulnerable youth. We look forward, as well, to future collaborative efforts.

**II. BACKGROUND**

Research data have shown that child sexual abuse (CSA) is associated with a constellation of symptoms including, but not limited to, posttraumatic stress disorder, depression, suicide, self-destructive behavior, dissociative disorder, substance abuse, social difficulties, poor self-esteem, and offending behavior/delinquency. Unfortunately, obstacles to the identification of symptoms limit intervention in CSA victims. Although disclosure is paramount to recovery in CSA victims, the majority refrain from disclosure for a host of reasons: (a) fear of negative judgments, (b) fear of being blamed, (c) feelings of helplessness, (d) self-blame, and (e) self-doubt. Because sex trafficking is continuing to expand in the United States, the DCSC/CSSD began a study to develop a system of identifying this subgroup of CSA victims without depending on disclosure. This resulted in the creation of STAR.

CFSA is the District of Columbia's public welfare agency (Title IV-E and IV-B) that protects child victims and children at risk of abuse or neglect. See D.C. Official Code §§ 4-1303.01a, 4-1303.03.

### III. AUTHORITY FOR MOA

D.C. Official Code §§ 11-1722 (b) and -1745 (b)(2).

### IV. STATEMENT OF PURPOSE

The purpose of this MOA is to set forth the process by which CFSA will access and use STAR. STAR is a measure that assesses vulnerability or level of risk for sexual exploitation in youth.

### V. RESPONSIBILITIES OF THE PARTIES

#### A. CFSA Responsibilities:

1. CFSA will use STAR in the standardized format to ensure fidelity to the instrument;
2. CFSA staff who will be using STAR must undergo training on the use of STAR by the DCSC/CSSD;
3. CFSA will not provide STAR to any other agency or entity as STAR is copyrighted by the DCSC/CSSD;
4. Information collected by the CFSA while using STAR, including non-identifying demographic information and outcome risk levels, will be shared with the DCSC/CSSD for the purpose of continuing to revise, enhance, and update the tool. However, CFSA will not share with DCSC/CSSD any identifying personal information collected, such as names, dates of birth, or social security numbers; and
5. CFSA will designate a Point of Contact (POC) from whom the DCSC/CSSD will collect the data.

#### B. DCSC/CSSD's Responsibilities:

1. DCSC/CSSD will provide the necessary training to the CFSA staff who will be using STAR;
2. DCSC/CSSD will provide CFSA a limited license to use STAR in accordance with this MOA and will provide a copy for use by the CFSA staff who are trained to use STAR; and
3. DCSC/CSSD will collect data from the CFSA's POC on a monthly basis.

**VI. COMPENSATION**

Neither Party is required to compensate the other party for its responsibilities under Section V of this MOA.

**VII. CONFIDENTIAL INFORMATION**

The Parties to this MOA will use, restrict, safeguard, and dispose of all information related to services provided by this MOA, in accordance with all relevant federal and local statutes, regulations, and policies. Except as provided in Section V(A)(4), information received by any Party in the performance of responsibilities associated with the performance of this MOA shall remain the property of that Party.

**VIII. EFFECTIVE DATE/MODIFICATION/TERMINATION**

- A. This MOA is effective upon signing by the last Party and shall remain in effect unless modified or terminated.
- B. This MOA may be modified at any time by written consent of both Parties.
- C. This MOA may be terminated by either Party upon 30 days advance written notification to the other Party.

**IX. DISPUTE RESOLUTION**

The Parties' Directors, or their designees, will resolve all disputes arising under this MOA. If the Parties are unable to resolve a dispute regarding a financial issue, they must refer the matter to the Office of the Chief Financial Officer for resolution.

**X. NOTICE**

**The following individuals are the contact points for each Party under this MOA:**

**For DCSC/CSSD:**

Dr. Malcolm Woodland  
(202) 508-1736

**For CFSA:**

Nicole Gilbert, Administrator, Office of  
Well Being  
(202) 442-6963


**XI. CONSISTENT WITH LAW**

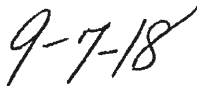
The Parties shall comply with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated.

**SIGNATORY PROVISION**

By signing this MOA on behalf of the Parties, the signers represent that they have the necessary authority to bind the agency for which they sign.


**Superior Court of the District of Columbia/Court Social Services Division:**

  
\_\_\_\_\_  
Anne B. Wicks, Executive Officer or Designee

  
\_\_\_\_\_  
Date

**District of Columbia Child and Family Agency:**

  
\_\_\_\_\_  
Brenda Donald, Director or Designee

  
\_\_\_\_\_  
Date

**EDUCATIONAL DATA ACCESS AND USE AGREEMENT  
BETWEEN THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION AND**

**CHILD AND FAMILY SERVICES AGENCY  
AS AUTHORIZED REPRESENTATIVE**

**I. INTRODUCTION**

This **EDUCATIONAL DATA ACCESS AND USE AGREEMENT** ("Agreement") is entered into between the **DISTRICT OF COLUMBIA, OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION** ("OSSE") and **CHILD AND FAMILY SERVICES AGENCY** ("CFSA"), collectively referred to herein as the "Parties".

**II. BACKGROUND**

OSSE is the State Education Agency (SEA) for the District of Columbia; and OSSE, as the SEA, in accordance with the Federal Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g), and in particular 34 CFR 99.31(a) (3)(iv) and 99.35, is empowered to designate authorized representatives to assist OSSE in carrying out any audit, evaluation, enforcement, and/or compliance activities related to Federal- or state-supported educational programs. Additionally, under the Uninterrupted Scholars Act (USA) (Public Law 112-278) which amends FERPA, OSSE is permitted to disclose a student's education records, without parental consent, to a representative of a state child welfare agency. CFSA is the public child welfare agency in the District of Columbia responsible for protecting child victims and those at risk of abuse and neglect and assisting their families.

OSSE and CFSA have a common interest in ensuring District foster children receive educational services and in ensuring the District is meeting all federal reporting requirements. OSSE collects educational data from publicly funded District of Columbia Local Education Agencies (LEAs) and schools and has adopted a policy and procedure for designating authorized representatives to assist OSSE with audit, evaluation, enforcement and/or compliance. CFSA has agreed to perform audit, evaluation, enforcement, and compliance activities on behalf of OSSE.

**III. PROGRAM GOAL AND OBJECTIVES**

OSSE is a state education authority that, for the limited purposes of this Agreement, designates CFSA as its Authorized Representative for one or more of the following purposes: assisting OSSE in assembling data to conduct an evaluation of a publicly funded education program, audit of a publicly funded education program, or comply with or enforce a federal regulation related to a publicly funded education program.

The purpose of this Agreement is to facilitate exchange of data from educational records that is necessary to achieve six goals: (1) to comply with the Richard B. Russell National School Lunch Act, 42 U.S.C. 1751 et seq., as amended by the Healthy, Hunger-



Free Kids Act of 2010 (Public Law 111-296), for direct certification for school meals for students in the foster care system; (2) to comply with the Elementary and Secondary Education Act (ESEA), 20 U.S.C. 6301 et seq., as amended, including for ensuring the educational stability of students in the foster care system and reporting on their educational outcomes; (3) to support decision making about the feasibility of an additional enhancement to the Uniform Per Student Funding Formula (UPSFF) based on foster care status; (4) to reconcile educational data between the Parties; (5) to provide CFSA with direct access to foster student special education records for use in educational monitoring, planning and advocacy; and (6) to comply with federal or local public reporting by disclosing aggregate data or summaries.

This Educational Data Access and Use Agreement is based on the following principles:

- A. The parties agree to comply with the provisions of FERPA in all respects. For purposes of this Agreement, "FERPA" includes any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations and reauthorization when effective. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose or share student information in a manner not allowed by federal law or regulation.
- B. In accordance with FERPA, and in particular 34 CFR 99.31(a)(3)(iv) and 99.35, OSSE is a state education authority that, for the limited purposes of this Agreement, designates CFSA and its agents as its Authorized Representative to provide students in foster care with direct certification for school meals; support the educational stability of students in foster care and report on their educational outcomes; support decision making about the feasibility of enhancement to the UPSFF based on foster care status; reconcile conflicting data; provide educational monitoring, planning and advocacy; and comply with public reporting requirements.
- C. The Parties agree to safeguard and protect student records subject to this Agreement in a manner consistent with confidentiality provisions contained in Part B of the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. 1400, and implementing regulations, 34 CFR Part 300 §§ 300.610 through 300.627.
- D. The Parties agree that personally identifiable student data from educational records is necessary to fully and effectively implement the aforementioned program consistent with applicable federal and District laws.
- E. The Parties acknowledge that OSSE in its role as the State Education Agency for the District of Columbia is responsible for protecting the confidentiality of personally identifiable information in educational records and for ensuring that

disclosure of such personally identifiable information complies with all applicable laws.

The Parties further acknowledge that as an Authorized Representative of OSSE CFSA is responsible for protecting the confidentiality of personally identifiable information in educational records and for ensuring that disclosure of such personally identifiable information complies with all applicable laws in a manner consistent with and identical to OSSE's responsibilities under the law.

- F. The Parties agree that the terms in this Agreement will have the definitions ascribed to them in the Family Educational Rights and Privacy Act (Pub. L. 90-247, 80 Stat. 783 (Jan. 2, 1968), as codified at 20 U.S.C. § 1232g), and the U.S. Department of Education's implementing regulations (34 C.F.R. § 99 et seq.).

#### IV. SCOPE OF SERVICES

##### A. RESPONSIBILITIES OF OSSE

1. OSSE will provide to CFSA the data elements described in Appendix A for students identified by CFSA in Appendix B. Appendix A is incorporated into this Agreement by reference. Any changes made to Appendix A shall be agreed to in writing by the Parties.
2. OSSE is authorized to re-disclose unsuppressed aggregate LEA- and school-level data about students in foster care to the Office of the Deputy Mayor for Education (DME) and the Office of the Chief Financial Officer (OCFO) for the purpose of analyzing the feasibility of enhancement of the UPSFF based on foster care status.
3. OSSE will grant designated education staff within CFSA's Office of Well Being and Office of Youth Empowerment (hereinafter "CFSA educational support staff") access to the module in the Statewide Longitudinal Education Data (SLED) system with foster student data, which includes the data elements described in Appendix A.
4. OSSE will grant CFSA educational support staff, as designated pursuant to Section IV.B.3. of this agreement, direct access to Qlik application(s) developed to execute this Agreement.
5. OSSE will grant CFSA educational support staff access to the Special Education Data System (SEDS) to review and access special education records of District of Columbia foster youth.
6. Any disclosure of CFSA data must be in accordance with the Data-Sharing and Information Coordination Amendment Act of 2010, effective December 4,

2010 (D.C. Law 18-273; D.C. Code §§ 7-241, et seq.), as amended, accompanying regulations at 29 DCMR §§ 3000-3099.

**B. RESPONSIBILITIES OF CFSA**

1. CFSA will disclose to OSSE the data elements described in Appendix B, which is incorporated into this Agreement by reference. Any changes made to Appendix B shall be agreed to in writing by the Parties.
2. CFSA and its agents act as Authorized Representative for OSSE under this Agreement. CFSA and its agents will not retain or release personally identifiable information provided by OSSE except as specifically authorized under this Agreement.
3. CFSA will send OSSE a list of authorized users for access to SLED, SEDS and Qlik application(s) annually before the beginning of each school year. CFSA will periodically update this list based on staffing changes.
4. OSSE retains full ownership rights to the information in the education records it provides to CFSA. CFSA agrees to destroy all personally identifiable identified information in Appendix A:
  - a. At OSSE's request;
  - b. When the data are no longer needed to achieve this Agreement's purposes;
  - c. Upon termination of this agreement pursuant to section VIII; or
  - d. As otherwise required by State or Federal law.

CFSA shall confirm in writing to OSSE its compliance with the terms of this paragraph within five (5) business days of destroying the data. The written notification shall be sent to [Gwen.Rubinstein@dc.gov](mailto:Gwen.Rubinstein@dc.gov) and [osse.datasharing@dc.gov](mailto:osse.datasharing@dc.gov).

5. CFSA will comply with OSSE's requirements for data destruction by following the NIST Sanitization Guideline indicated in the approved data destruction plan in Appendix C.

**C. RESPONSIBILITIES OF THE PARTIES**

1. The Parties and their agents will use and store data disclosed pursuant to this Agreement in a manner that will preserve the confidentiality of personally

identifiable information and will ensure that this information is not disclosed to anyone other than the Parties and their agents for the purposes of implementing the Agreement.

2. Without prior written consent, the Parties and their agents will not re-disclose personally identifiable information disclosed under this Agreement to any other person, entity, or governmental agency not specifically authorized in this Agreement with the exception of disclosures and/or re-disclosures permissible under FERPA, as amended by the USA. The Party that owns the data proposed to be re-disclosed shall have the opportunity to object to any re-disclosure and to seek appropriate relief. If the Party that owns the data objects to a proposed re-disclosure, the other Party and their agents shall refrain from re-disclosing the data until it has exhausted all alternatives for relief unless required to do so otherwise by law.
3. In the case of an approved re-disclosure, the Parties will share the written agreement(s) executed for the re-disclosure.
4. The Parties may disclose aggregate information or summaries of data for public reporting. Any such reporting shall not disclose data for any groups or subgroups where the number of students reported is less than 10 and shall follow best practices for protecting student personally identifiable information, as set forth in Frequently Asked Questions—Disclosure Avoidance.
5. The Parties and their agents will use data disclosed pursuant to this Agreement only for the purposes of ensuring that the Parties provide foster care students with direct certification for school meals; support the educational stability of students in foster care and report on their educational outcomes; support decision making about the feasibility of enhancement to the UPSFF based on foster care status; reconcile conflicting data; provide educational monitoring, planning and advocacy; and comply with public reporting requirements.
6. The Parties and their agents will respond within a reasonable time to requests for any information, reports, or other assurances of their ongoing compliance with this Agreement.
7. The Parties may periodically monitor compliance with the terms of this agreement.
8. In the event of a breach of this Agreement in the form of an unauthorized re-disclosure of data that is not otherwise permissible pursuant to this Agreement, the Parties and their agents must provide notice of the breach

within 24 hours of the date on which the party became aware of the breach. The Parties may take any actions authorized by law to remediate the breach, including, without limitation, exclusion of the other Party from future access to data. Failure to provide notification under this paragraph is grounds for termination of the Agreement. The written notification shall be sent to:

For breach of OSSE data

Gwen Rubinstein  
Division of Data, Assessment & Research  
Office of the State Superintendent of Education  
1050 First Street NE, 4th Floor, Washington, DC 20002  
[Gwen.Rubinstein@dc.gov](mailto:Gwen.Rubinstein@dc.gov)  
202-899-6132

For breach of CFSA data

Marina Havan  
Chief Information Officer  
Child and Family Services Agency  
200 I Street, SE, Room 3416, Washington, DC 20003  
[marina.havan@dc.gov](mailto:marina.havan@dc.gov)  
202-434-0012

V. AUTHORITY FOR AGREEMENT

D.C. Code § 1-301-01(k); Title III of the District of Columbia Public Education Reform Amendment Act of 2007 (DC Law 17-9 effective June 12, 2007); D.C. Code § 4-1303.06; District of Columbia Healthy Schools Act of 2010 (D.C. Law 18-209); the Richard B. Russell National School Lunch Act, approved June 4, 1946 (60 Stat 230; 42 U.S.C.), as amended by the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296); and the other local and federal statutes governing the grants covered by this Agreement.

This Agreement is subject to the provisions of the Family Educational Rights and Privacy Act (Pub. L. 90-247, 80 Stat. 783 (Jan. 2, 1968), as codified at 20 U.S.C. § 1232g), and the U.S. Department of Education's implementing regulations (34 C.F.R. § 99 et seq.). This Agreement is also subject to Part B of the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1400) and its implementing regulations (34 C.F.R. Part 300 §§ 300.610 through 300.627).

VI. INFORMATION SECURITY

The Parties to the Agreement will use, restrict, safeguard and dispose of all information related to services provided by this Agreement in accordance with all relevant federal and local statutes, regulations, policies and guidance.

The Parties will adhere to generally accepted policies on information security, access and employee controls in the handling of personally identifiable confidential information. Such policies will adhere to best practices and standards within the education community related to information security and will include technical, operational and physical controls.

The Parties and their agents shall comply with all applicable laws and regulations, including the federal and District of Columbia laws and regulations governing the privacy of education and child welfare records. See e.g., D.C. Code § 4-1303.06 (governing child welfare records); D.C. Code § 7-241 et seq. (providing for data sharing act among District agencies); 20 USC § 1232g and 34 CFR Part 99 (FERPA and implementing regulations governing the privacy of student records); and 5-E DCMR § 2600 et seq. (governing student records).

VII. EFFECTIVE DATE

This Agreement shall be effective upon execution by the date of the last signatory.

VIII. DURATION/TERMINATION

The period of this Agreement is from the date of the last signatory through June 28, 2024, unless terminated in writing by the Parties prior to the expiration.

IX. NOTICE AND DATA POINTS OF CONTACT

Notices required under this agreement shall be sent to the appropriate points of contact listed below.

The following individuals will serve as data points of contact under this Agreement:

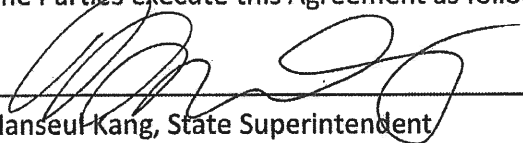
Gwen Rubinstein  
Division of Data, Assessment & Research  
Office of the State Superintendent of Education  
1050 First Street NE, 4th Floor, Washington, DC 20002  
[Gwen.Rubinstein@dc.gov](mailto:Gwen.Rubinstein@dc.gov)  
202-899-6132

Megan Dho  
Supervisor of Education and Child Care, Office of Well Being  
Child and Family Services Agency  
200 I Street SE, Room 3416, Washington, DC 20003  
[megan.dho@dc.gov](mailto:megan.dho@dc.gov)  
202-727-1303

X. ENTIRE AGREEMENT and MODIFICATIONS

This Agreement constitutes the entire agreement and understanding between the Parties. This Agreement shall supersede any prior promises, agreements, representations, undertakings or implications whether made orally or in writing between the Parties relating to the subject matter of this agreement. The terms and conditions of this Agreement may be modified only upon prior agreement of the Parties. Such modification must be executed in writing and be signed by the duly authorized signatories of CFSA and OSSE.

The Parties execute this Agreement as follows:

  
\_\_\_\_\_  
Hanseul Kang, State Superintendent  
Office of the State Superintendent of Education

10/4/19  
Date

  
\_\_\_\_\_  
Brenda Donald, Director  
Child and Family Services Agency

10-10-19  
Date

**APPENDIX A: EDUCATIONAL DATA ACCESS AND USE AGREEMENT  
 BETWEEN THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION AND  
 CHILD AND FAMILY SERVICES AGENCY  
 AS AUTHORIZED REPRESENTATIVE**

OSSE will provide CFSA with the following data for children who are wards of the District of Columbia in the foster care system, as disclosed by CFSA to OSSE under Appendix B of this Agreement.

Field #	Field	Description
1	USI	Unique 10-digit number for each student record
2	SECONDARY_ID	FACES ID
3	LAST_NAME	Student's last name
4	FIRST_NAME	Student's first name
5	MIDDLE_NAME	Student's middle name
6	GENDER	Male or Female
7	DOB	Student's Date of Birth
8	RACE	Student's Race/Ethnicity
9	SPECIAL_ED_STATUS	Yes/No
10	PRIMARY_DISABILITY	The primary disability of the student
11	IEP_START_DATE	MM/DD/YYYY
12	IEP_END_DATE	MM/DD/YYYY
13	EL_STATUS	Yes/No
14	EL_TEST_YEAR	The school year the student took ACCESS for ELLs placement test
15	EL_COMPOSITE_OVERALL	Overall score attained on ACCESS for ELLS placement test
16	ADDRESS1	Student's address line 1
17	ADDRESS2	Student's address line 2
18	CITY	Student's city of residence
19	STATE	Student's state of residence
20	ZIP	Student's residential zip code
21	WARD	Student's residential ward
22	TELEPHONE_NUMBER	Student's associated telephone number
23	SCHOOL_CODE	OSSE-assigned unique school identification number
24	SCHOOL_NAME	Official name of school
25	ENTRY_DATE	MM/DD/YYYY



Field #	Field	Description
26	ENTRY_TYPE	Entry code by which a student enter during an academic session
27	EXIT_DATE	MM/DD/YYYY
28	EXIT_TYPE	Exit code by which student exited a school
29	GRADE_LEVEL	Student's enrolled grade
30	LEA_CODE	OSSE-assigned unique LEA identification number
31	LEA_NAME	Official name of LEA
32	STATEWIDE_ ASSESSMENT_ PERFORMANCE_LEVEL	Student's performance level for ELA and math
33	TESTED_GRADE	Grade level tested for ELA and math
34	STATEWIDE_ ASSESSMENT_TEST_DATE	MM/DD/YYYY
35	AP_TEST_TYPE	Course student was AP tested in
36	AP_TEST_SCORE	Score attained by student for a given exam
37	PSAT_MATH_SCORE	Student's PSAT score in Math
38	PSAT_WRITING_SCORE	Student's PSAT score in Writing
39	PSAT_TOTAL_SCORE	Student's total PSAT score
40	SAT_MATH_SCORE	Student's SAT score in Math
41	SAT_WRITING_SCORE	Student's SAT score in Writing
42	SAT_READING_SCORE	Student's SAT score in Critical Reading
43	SAT_ESSAY_SCORE	Student's SAT score in Essay
44	SAT_TOTAL_SCORE	Student's total SAT score
45	ACT_COMPOSITE_SCORE	Student's overall ACT composite score
46	ACT_ENGLISH_SCORE	Student's ACT score in English
47	ACT_READING_SCORE	Student's ACT score in Reading
48	ACT_MATH_SCORE	Student's ACT score in Math
49	ACT_SCIENCE_SCORE	Student's ACT score in Science
50	ATTENDANCE_DATE	MM/DD/YYY
51	WEEKDAY_NAME	Day of the week
52	ATTENDANCE_STATUS_ C ODE	Code representing student's presence or absence

**APPENDIX B: EDUCATIONAL DATA ACCESS AND USE AGREEMENT  
 BETWEEN THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION AND  
 CHILD AND FAMILY SERVICES AGENCY  
 AS AUTHORIZED REPRESENTATIVE**

CFSA will provide OSSE with the following data for children who are wards of the District of Columbia in the foster care system.

Field #	Field	Description
1	CLIENT_ID	FACES Client ID
2	LAST_NAME	Foster student's last name
3	MIDDLE_NAME	Foster student's middle name
4	FIRST_NAME	Foster student's first name
5	SSN	Foster student's social security number
6	DOB	MM/DD/YYYY
7	GENDER	Male or Female
8	RACE	Foster student's race
9	ETHNICITY	Foster student's ethnicity
10	SCHOOL_CODE	OSSE-provided official school identification number
11	ENROLLMENT_DATE	MM/DD/YYYY
12	EXIT_DATE	MM/DD/YYYY
13	SCHOOL_NAME	Official name of school
14	SCHOOL_COUNTY	County where school is located
15	SCHOOL_TYPE	District of Columbia, Prince George's County, College/University, or Other
16	SCHOOL_ADDRESS	School's Address
17	SCHOOL_CITY	School's city
18	SCHOOL_ZIP_CODE	School's zip code
19	SCHOOL_STATE	School's state
20	ENROLLED_GRADE	Foster student's grade
21	GRADE_LAST_COMPLETED	Grade completed for previous school year
22	EDUCATION_STATUS	Foster student's grade or accommodation level
23	ENROLLMENT_STATUS	Progression (graduate, drop-out, etc.)
24	CARE_DATE_START	Date foster student came under custody of CFSA
25	CARE_DATE_EXIT	Date foster student is no longer committed
26	END_OF_CARE_REASON	The reason why the foster student is no longer in foster placement

Field #	Field	Description
27	CASE_ID	Case Identifier
28	SOCIAL_WORKER_NAME	Personnel assigned to case management responsibilities
29	SUPERVISOR_NAME	Individual social worker reports to
30	PROGRAM_MANAGER_NAME	Individual supervisor reports to
31	PROGRAM_ADMINISTRATOR_NAME	Individual program manager reports to
32	PROVIDER_STATE	State the care provider resides
33	AGENCY_NAME	The agency the social work is employed by

**APPENDIX C: EDUCATIONAL DATA ACCESS AND USE AGREEMENT  
BETWEEN THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION AND  
CHILD AND FAMILY SERVICES AGENCY  
AS AUTHORIZED REPRESENTATIVE**

**DATA DESTRUCTION PLAN**

The Office of the State Superintendent of Education (OSSE) requires all third parties to submit a data destruction plan as part of the process for creating data sharing agreements, in alignment with best practices recommended by the US Department of Education<sup>1</sup> under the Family Educational Rights and Privacy Act (FERPA).<sup>2</sup>

Data Sharing Agreement Expiration Date: June 28, 2024

Data Destruction Deadline: July 7, 2024

**CATEGORIES OF DATA DESTRUCTION**

Clear	A method of sanitization that applies programmatic, software-based techniques to sanitize data in all user-addressable storage locations for protection against simple non-invasive data recovery techniques; typically applied through the standard Read and Write commands to the storage device, such as by rewriting with a new value or using a menu option to reset the device to the factory state (where rewriting is not supported).
Purge	A method of sanitization that applies physical or logical techniques that render Target Data recovery infeasible using state of the art laboratory techniques.
Destroy	A method of sanitization that renders Target Data recovery infeasible using state-of-the-art laboratory techniques and results in the subsequent inability to use the media for storage of data.

**DATA STORAGE TYPES USED AND DESTRUCTION METHODS PROPOSED<sup>3</sup>**

Data Storage Type	Data File Description	Destruction Category	Destruction definition	Additional details on methods
Paper Print outs	Items listed in Appendix A not utilized by CFSA	Destroy	Destroy paper using cross cut shredders which produce particles that are 1	Agency maintains shredding collection center throughout the facility and

<sup>1</sup>Privacy Technical Assistance Center, [https://studentprivacy.ed.gov/sites/default/files/resource\\_document/file/Best%20Practices%20for%20Data%20Destruction%20%282014-05-06%29%20%5BFinal%5D\\_0.pdf](https://studentprivacy.ed.gov/sites/default/files/resource_document/file/Best%20Practices%20for%20Data%20Destruction%20%282014-05-06%29%20%5BFinal%5D_0.pdf)

<sup>2</sup> 20 U.S.C. § 1232g; 34 CFR Part 99

<sup>3</sup> For reference, please apply definitions found in Appendix A of the [NIST Media Sanitization Guidelines](#).

			mm x 5 mm (0.04 in. x 0.2 in.) in size (or smaller), or pulverize/disintegrate paper materials using disintegrator devices equipped with a 3/32 in. (2.4 mm) security screen. Destroy microforms (microfilm, microfiche, or other reduced image photo negatives) by burning.	maintains an active contract with DC Supply Schedule Vendor for shredding paper documents.
FACES Data Base (DB)	Items listed in Appendix A not utilized by CFSA	Purge	A method of sanitization that applies physical techniques that render the targeted data recovery infeasible.	Data sets will be identified and deleted from the DB.
FACES Data Base Back ups	Items listed in Appendix A not utilized by CFSA	Clear	A method of sanitization that address all useable storage location against recovery.	DB Backups will be identified and rewrite technique utilized to render the data non recoverable.

We certify that that all copies of data files listed and described, in all media, and by all individuals with access, will be destroyed by the methods indicated and the date indicated on this form. In addition, we will submit a Certificate of Data Destruction to OSSE within five days of data destruction, as required.

**Signed:**

\_\_\_\_\_  
[Insert name of Signatory Authority]

\_\_\_\_\_  
Date

\_\_\_\_\_  
[Insert Title of Signatory Authority]

**OSSE APPROVAL**

---

Name

---

Date

**MEMORANDUM OF AGREEMENT  
BETWEEN THE  
DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY (CFSA),  
OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION (OSSE)  
AND  
THE PRINCE GEORGE'S COUNTY BOARD OF EDUCATION (BOARD)**

**I. Introduction and statement of purpose**

This Memorandum of Agreement (MOA) is entered into between the District of Columbia Child and Family Services Agency (CFSA), the District of Columbia Office of the State Superintendent of Education (OSSE) and the Prince George's County Board of Education (BOARD), individually referred to herein as a "Party" and collectively referred to herein as the "Parties."

CFSA provides foster care services to children who have been abused or neglected and who cannot remain in their home safely. OSSE is the District of Columbia State Education Agency with responsibility for performing the functions of a state education agency (SEA) under applicable federal and local laws, including ensuring that a free appropriate public education is made available to eligible children with disabilities, and that all such programs administered by other District of Columbia agencies, are under OSSE's general supervision and meet District of Columbia educational standards. The BOARD provides educational services, pre-kindergarten through the twelfth grade, to residents of Prince George's County, Maryland. Many of CFSA's foster homes or group home settings are located in Prince George's County, Maryland, and the foster children are students of Prince George's County Public Schools (PGCPS). The CFSA, OSSE and the BOARD enter into this MOA to coordinate services and to implement a process for sharing information about the educational achievement and needs of CFSA's foster children/PGCPS's students.

**II. Applicability**

- A. This Agreement applies to children and youth who are wards of the District of Columbia, served through the CFSA and who are placed by CFSA or its contractors in foster homes or group homes located within Prince George's County and attends PGCPS.
- B. The District of Columbia through OSSE pays tuition to PGCPS for its students who are wards of the District of Columbia. Nothing in this Agreement alters or modifies the process or terms of the tuition payments.

**III. Joint responsibilities**

- A. The parties will work together to implement the terms of this agreement.
- B. No employee or agent of a party to this Agreement shall be deemed to be an employee or agent of another party to this Agreement and shall have no authority,

expressed or implied, to bind any other party except as expressly set forth herein. Each party to this Agreement shall be responsible for its acts and those of its employees, agents and contractors, during the duration of this Agreement.

**IV. Obligations and Responsibilities of CFSA and OSSE**

- A. CFSA will designate an employee who will be responsible for coordinating and implementing the requirements of this Agreement.
- B. CFSA will provide to a designated individual from the BOARD a list of enrolled students in PGCPs on a monthly basis so that the BOARD can provide to CFSA critical education data.
- C. CFSA and OSSE will identify specific employees as designated requestors to obtain special education information in accordance with Section V. C below. These designated requestors will include Education Specialists in the Office of Well Being, individual CFSA and private agency supervisors, and designated individuals from the OSSE.
- D. CFSA and OSSE shall ensure that staff with access to special education records will maintain confidentiality of student records.
- E. CFSA will provide a contact sheet for every student at the start of the school year and for all new students enrolling in a PGCPs school to include all critical persons involved in the child's court matter. In addition, CFSA will provide any relevant court orders regarding education.
- F. CFSA will work with the District of Columbia Superior Court on a standard order regarding surrogate parents/education decision makers to meet the needs of PGCPs. CFSA will designate an employee to address questions from PGCPs staff regarding educational decision making authority for CFSA Wards.

**V. Obligations and Responsibilities of The Board**

- A. The BOARD will designate an employee who will be responsible for coordinating and implementing the requirements of this Agreement.
- B. The BOARD will provide to CFSA reports in a format to be determined between CFSA and the BOARD that contain critical education data for enrolled students. Data must include attendance, grades and State and District mandated assessments. The timing of the provision of such reports will be in accordance with the availability of the information and as agreed by the parties, but no less than quarterly for grades and attendance. The first report shall be provided within 30 days of signing of this MOA.
- C. The BOARD will accept requests for special education records made by designated requestors (see Section IV. C above). Such requests shall be submitted to



[pgcps.speced@pgcps.org](mailto:pgcps.speced@pgcps.org) and documents will be provided back to the requestor by email within two business days of the request. If the Board is unable to comply with this provision during the 2014-2015 school year, this agreement may be modified to allow for access to the Maryland On-Line system in accordance with the written authority and guidance issued by the Maryland State Department of Education.

- D. The BOARD shall notify designated individuals from CFSA and OSSE, or OSSE's designee, if they suspect that a DC ward student requires a more restrictive placement outside PGCPS, if they have determined they can no longer implement the student's IEP or if there is a request for a dedicated aide or nurse assistance. In these situations, The BOARD agrees to do the following:
1. Provide any updated evaluations, progress reports, or other education data to be reviewed at the IEP meeting regarding the specific student; and
  2. Invite CFSA and OSSE, or OSSE's designee, to participate in the IEP meeting to review and discuss a more restrictive placement and will give at least 10 business days' notice of such meeting.
- E. The BOARD agrees that providing school stability for foster children is important. Consistent with Fostering Connections legislation and subject to a Best Interest Determination, the BOARD will permit CFSA's wards who are enrolled in a PGCPS to continue to attend that PGCPS, during their time in care, despite any change in residence for the student.
- F. The BOARD designates points of contact for CFSA in the following departments:
1. Data and reporting specifically for compliance with Sections IV. B and V. B of this MOA: Pauline Carey
  2. Special education: Scott Geist
  3. Transfer office: Gail Huggins
  4. Head Start and other pre-kindergarten programs: Laura Barbee Matthews
  5. 504 Information: Natasha Jones

**VI. Confidential Information**

The Parties to this MOA will use, restrict, safeguard and dispose of all information related to services provided by this MOA, in accordance with all relevant federal and local statutes, regulations, policies, including, but not limited to, FERPA.

**VII. Amendment and termination**

This agreement shall become effective upon signature of the persons indicated below, and shall continue unless terminated. The agreement may be amended by mutual, written consent of both parties, or may be terminated by one signatory with 30 days advance, written notice to the other party.

## **VIII. Notices**

The following individuals are the contact points for each Party under this MOA:

CFSA: Leslie Gross  
Administrator, Office of Well Being  
Child and Family Services Agency  
200 I Street, S.E., 3651  
Washington, D.C. 20003  
Telephone: 202-724-8019  
Email: leslie.gross@dc.gov

OSSE: Elisabeth M. Morse  
*Deputy* Assistant Superintendent of Elementary, Secondary and  
Specialized Education  
Division of Elementary, Secondary & Specialized Education  
Office of the State Superintendent of Education  
810 First St. NE  
Washington, DC 20002  
(202) 727-8488  
Elisabeth.morse@dc.gov

The Board: Dr. Kevin Maxell  
Chief Executive Officer  
Sasscer Administration Building  
14201 School Lane  
Upper Marlboro, MD 20772  
(301) 952-6008  
ceo@pgcps.org


The individuals above are responsible for the management and coordination of the duties and obligations for each respective Party under this MOA. Copies of correspondence related to the modification, amendment, extension or termination of this MOA, or any other legal matter pertaining to this MOA, shall be forwarded to these individuals.

## **IX. Miscellaneous**

This MOA is in no way to be construed as limiting or diminishing the responsibilities of the participating Parties under federal, state, or local law. In all instances, this MOA is to be construed to comply with the requirements of applicable law and the Parties shall comply with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated. This MOA shall not be construed to create rights in any third parties. Whenever used herein, as the context may require, the use of the singular shall include the plural, and the use of any gender shall be applicable to all genders.

IN WITNESS THEROF, the Parties have executed this Agreement as follows:

**THE PRINCE GEORGE'S COUNTY BOARD OF EDUCATION:**

  
\_\_\_\_\_  
Dr. Kevin Maxwell  
Chief Executive Officer

4/27/15  
Date

**CHILD AND FAMILY SERVICES AGENCY:**

  
\_\_\_\_\_  
Raymond Davidson  
Interim Director, CFSA

5/7/15  
Date

**OFFICE OF THE STATE SUPERINTENDENT FOR EDUCATION:**

  
\_\_\_\_\_  
~~Dr. Amy Maisterra~~  
~~Interim Superintendent, OSSE~~ (AK)

5/6/15  
Date

Hanseul Kang  
Acting State Superintendent, OSSE



## DEPARTMENT OF HEALTH & HUMAN SERVICES

---

**ADMINISTRATION FOR CHILDREN AND FAMILIES**  
**Administration on Children, Youth and Families**  
330 C Street, S.W.  
Washington, D.C. 20201

October 29, 2019

Brenda Donald  
Director  
District of Columbia Child and Family Services Agency  
200 I Street, Southeast  
Washington, District of Columbia 20003

Dear Ms. Donald:

Thank you for submitting the District of Columbia's title IV-E Prevention Program Five-Year Plan for fiscal years (FYs) 2020-2024. The title IV-E Prevention Program is authorized under the Family First Prevention Services Act (FFPSA), enacted as part of Public Law (P.L.) 115-123, which amended titles IV-B and IV-E of the Social Security Act (the Act). The FFPSA is an important tool that, if utilized effectively, will help move child welfare in the United States to a more preventative system that works to strengthen families and reduce unnecessary family disruption.

### **Plan Approval**

The District of Columbia submitted a title IV-E Prevention Program Five-Year Plan to the Children's Bureau Regional Office on April 10, 2019. We completed a review of this submission and identified areas requiring further documentation to support compliance with state plan requirements. On October 22, 2019, CFSA provided a revised plan which addressed the identified provisions.

We are pleased to notify you that the District of Columbia's title IV-E Prevention Program Five-Year Plan submitted October 22, 2019 is in compliance with applicable federal statutory and regulatory requirements. The District of Columbia's title IV-E Prevention Program Five-Year Plan for FYs 2020-2024 is approved as outlined below. An amendment must be submitted any time there is a change to information in the approved plan.

The effective date of the District of Columbia's plan is October 1, 2019. This approval letter must be maintained as a part of the final, approved plan.

Title IV-E Prevention Program federal financial participation claims must be for allowable costs on behalf of eligible program participants and may be submitted for applicable periods beginning no earlier than the above listed plan effective date. Additionally, all program costs other than payments for provision of prevention services directly to program recipients must be identified in

an approved public assistance cost allocation plan as per federal regulations at 45 CFR §1356.60(c). This cost allocation plan may have an effective date that is the same or later than the title IV-E Prevention Program Five-Year Plan, depending on when submitted and the approval granted. For state title IV-E agencies, a public assistance cost allocation plan (PACAP) amendment must be submitted addressing title IV-E Prevention Program administrative costs in accordance with applicable regulations at §95.509(a)(3).

### **Approval of Services under the Title IV-E Prevention Program**

Pursuant to Sections 471(e)(1) and 471(e)(5)(B)(iii) of the Act, only services and programs provided in accordance with promising, supported, or well-supported practices as rated by the Title IV-E Prevention Services Clearinghouse or a state’s designation based on an independent systematic review approved as part of the title IV-E Prevention Program Five-Year Plan by the U.S. Department of Health and Human Services (HHS) for transitional payments are permitted. In addition, section 471(e)(5)(B)(iii)(II) of the Act requires the state to describe how each allowable program and service described in the plan will be evaluated through a well-designed and rigorous evaluation strategy (unless waived for a well-supported practice). The title IV-E agency must also provide an assurance each program or service will be continuously monitored to ensure fidelity to the practice model, to determine outcomes achieved, and how the state will use information gleaned from the continuous monitoring efforts to refine and improve practices. CB has approved the following service under this program:

Parents as Teachers

### **Approval of Request for Waiver of Evaluation Requirements**

Pursuant to section 471(e)(5)(C)(ii) of the Act, the requirement for a well-designed and rigorous evaluation of any well-supported practice may be waived if the evidence of effectiveness of the practice is deemed compelling and the continuous monitoring requirements of Section 471(e)(5)(B)(iii)(II) are met. CB approves the District of Columbia’s request for waiver of the evaluation requirement for the following approved service:

Parents as Teachers

### **Data Collection and Reporting Requirements**

Pursuant to Section 471(e)(4)(E) of the Act, states electing the title IV-E prevention program are required to collect and report on child-specific data to HHS for each child who receives title IV-E prevention services. The District of Columbia provided an assurance that the state will collect and submit information and data as the Secretary may require with respect to title IV-E prevention and family services and programs, including information and data necessary to determine the performance measures. CB will provide additional information on how to report this information in future guidance.

### **Payer of Last Resort**

In approving the title IV-E Prevention Program Five-Year Plan, we remind states that section 471(e)(10)(C) of the Act requires that title IV-E is the payer of last resort for services allowable under the title IV-E Prevention Program. This means that if public or private program providers (such as private health insurance or Medicaid) would pay for a service allowable under the title

IV-E Prevention Program, those providers have the responsibility to pay for these services before the title IV-E agency is required to pay.

The title IV-E Prevention Program is part of the Children’s Bureau’s broader vision of advancing national efforts that strengthen the capacity of families to nurture and provide for the well-being of their children. We look forward to working together with you to implement the title IV-E prevention program as part of the broader vision, and to meet our shared goal of keeping families healthy, together and strong.

For any question or concerns you may have, please contact Lisa Pearson, Child Welfare Regional Program Manager in Region 3, at (215) 861-4030 or by e-mail at [lisa.pearson@acf.hhs.gov](mailto:lisa.pearson@acf.hhs.gov). You also may contact Christine Craig, Children and Families Program Specialist, at (215) 861-4065 or by e-mail at [christine.craig@acf.hhs.gov](mailto:christine.craig@acf.hhs.gov).

We wish to thank you and your staff for your work and wish you all the best in implementing your important plan.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jerry Milner".

Jerry Milner  
Associate Commissioner  
Children’s Bureau

Enclosures

cc: Lisa Pearson, Child Welfare Regional Program Manager, CB, Region 3; Philadelphia, PA  
Christine Craig, Children and Families Program Specialist, CB, Region 3; Philadelphia, PA  
Janice Davis Caldwell, Director, Family Protection & Resilience Portfolio; Dallas, TX

Child and Family Services Agency  
PUTTING **FAMILIES** FIRST IN DC



200 I Street SE, Washington, DC 20003 • (202) 442-6100 • [www.cfsa.dc.gov](http://www.cfsa.dc.gov) • <http://dc.mandatedreporter.org>  
[www.fosterdckids.org](http://www.fosterdckids.org) • Facebook/CFSADC • Twitter@DCCFSA

## Contents

<b>Introduction</b> .....	2
<b>Section 1: Target population (Child and Family Eligibility for Title IV-E Prevention Program)</b> .....	7
<b>Section 2: Title IV-E Prevention Services (Service Description and Oversight)</b> .....	11
<b>Section 3: Monitoring Child Safety and Risk</b> .....	28
<b>Section 4: Evaluation Strategy and Waiver Request</b> .....	31
<b>Section 5: Child Welfare Workforce Support</b> .....	45
<b>Section 6: Child Welfare Workforce Training</b> .....	48
<b>Section 7: Prevention Caseloads</b> .....	52
<b>Section 8: Assurance on Prevention Program Reporting</b> .....	53
<b>APPENDIX</b> .....	54

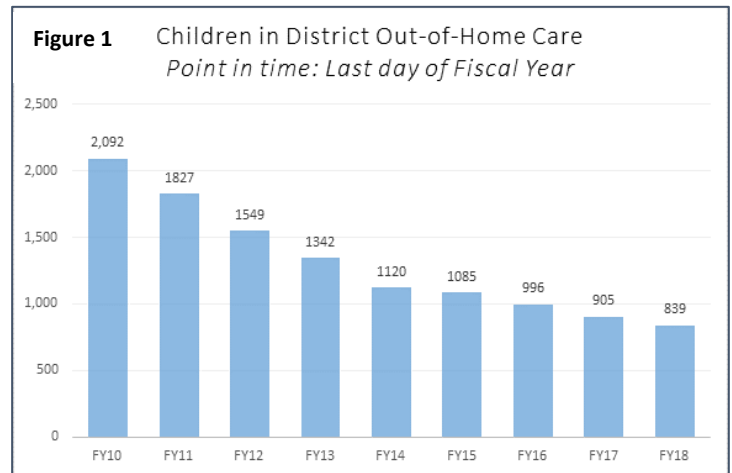


## Introduction

For the past decade, The District of Columbia’s (DC) Child and Family Services Agency (CFSA) has been on a journey of transformation, moving purposefully away from a system primarily focused on foster care to one that supports and strengthens families. CFSA’s investments in community-based prevention and our partnerships with sister health and human services agencies have resulted in a 60% reduction in the number of children and youth in foster care (see Figure 1), from a high of 2,092 in FY10 to fewer than 900 today, even as the city’s population has increased by 100,000 residents.

The median family receiving prevention services has three children and almost half (45%) of all caregivers are between the ages of 31-40, followed closely by 21-30 year old caregivers (30%). Additionally, CFSA’s FY20 Needs Assessment recently identified that families receiving prevention services often are at risk of homelessness, are served by DC’s Department

of Disability Services (DDS) or were former pregnant or parenting youth in foster care.<sup>1</sup> CFSA’s deep understanding of the needs of the populations we serve has facilitated our ability to effectively tailor services and identified areas for additional resources needed to prevent child abuse and neglect.



Enactment of the Family First Prevention Services Act (Family First) provided an opportunity to bridge the end of CFSA’s IV-E Waiver demonstration project (Waiver) with an on-ramp to a holistic prevention strategy for DC – but only if coupled with a broader primary prevention plan. When CFSA launched its Family First Prevention Work Group in June 2018 with a cross-sector of government and community members, the charge was clear: develop a citywide strategy to strengthen and stabilize families. The plan was not to be *driven* by Family First, but rather to *leverage* new opportunities provided by Family First as part of a comprehensive approach to family and child well-being.

This proposal to the Children’s Bureau represents CFSA’s five year prevention plan in accordance with Family First, but it also describes it in the broader context of the District’s new citywide Families First DC initiative. CFSA’s prevention plan builds on the substantial progress made over the past decade to reform DC’s child welfare system and bolster prevention efforts to reduce child abuse and neglect. The plan reinforces the successes garnered through the implementation of CFSA’s Waiver and capitalizes on the critical lessons learned to refine programs and services to better meet the needs of DC’s children, youth, and families.

<sup>1</sup> CFSA FY20 Needs Assessment and Resource Development Plan (October 2018): pg. 15

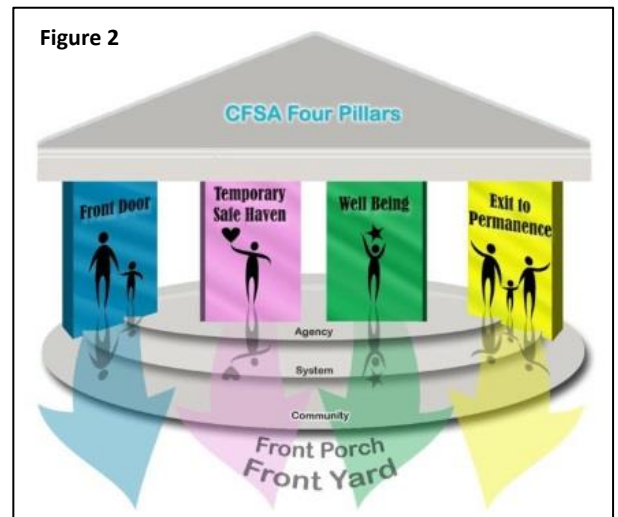
CFSA's plan, outlined herein, remains in close alignment with the Children's Bureau's vision to keep families healthy, together, and strong<sup>2</sup> and continues to build upon the primary prevention work outlined most recently by the Children's Bureau in August of 2018<sup>3</sup>. CFSA has remained resolute in focusing on our strategic framework developed in 2012, the Four Pillars<sup>4</sup> (see Figure 2). The Four Pillars represent a strategic framework to improve outcomes for children, youth, and families at every step in their involvement with the District's child welfare agency. Each pillar sits on a values-based foundation, a set of evidence-based strategies, and a series of specific outcome targets.

The Four Pillars are:

- **Front Door:** The goal is to narrow the Front Door. Children deserve to grow up with their families and should be removed only as the last resort. When we must remove a child for safety, we seek to place with relatives first.
- **Temporary Safe Haven:** Foster care is a good interim place for children to live while we work to get them back to a permanent home as quickly as possible. Planning for a safe exit begins as soon as a child enters the system.
- **Well Being:** Every child has a right to a nurturing environment that supports healthy growth and development, good physical and mental health, and academic achievement. Children should leave foster care better than when they entered.
- **Exit to Permanence:** Every child and youth exits foster care as quickly as possible for a safe, well-supported family environment or life-long connection. Older youth have the skills they need to succeed as adults.

As noted in Figure 2, CFSA's Four Pillars framework includes the Front Door, Front Porch, and Front Yard as a continuum of service interventions designed to meet families' needs and prevent child abuse and neglect across the child welfare system.

- Families in CFSA's **Front Yard** are not involved with CFSA but may demonstrate potential risk factors for involvement. Primary prevention efforts are designed to ensure children and families in the CFSA's Front Yard are supported in their communities.
- Families at CFSA's **Front Porch** may have engaged with CFSA, but have been able to safely remain, or reunify with their families, and receive community-based prevention services offered by our partnership with DC's Healthy Families/Thriving Communities Collaboratives



<sup>2</sup> Children's Bureau Strategies to Strengthen Families: [https://www.acf.hhs.gov/sites/default/files/cb/cb\\_vision\\_infographic.pdf](https://www.acf.hhs.gov/sites/default/files/cb/cb_vision_infographic.pdf)

<sup>3</sup> ACYF-CB-IM-1805: Reshaping child welfare in the United States to focus on strengthening families through primary prevention of child maltreatment and unnecessary parent-child separation: <https://www.acf.hhs.gov/sites/default/files/cb/im1805.pdf>

<sup>4</sup> CFSA's Four Pillars: CFSA Strategic Agenda Supports Good Outcomes for Kids: <https://cfsa.dc.gov/page/four-pillars>

partners (Collaboratives).<sup>5</sup>

- Families engaged at CFSA's **Front Door** have an open case with CFSA. Whenever possible, CFSA prioritizes keeping families together and working with parents and children in their communities.

DC's long-standing and continued commitment to primary prevention<sup>6</sup>, family stabilization, and values-based practices are reflected throughout this plan and highlight CFSA's progressive focus on building a 21<sup>st</sup> century child welfare system.

## The Shift from Waiver to Family First

CFSA's Waiver, implemented over the past five years, was designed to be responsive to the changing needs of children and families as DC experienced a decline in the number of foster-care placements and an increase in the number of children able to remain safely and stably at-home in their communities. At the time of implementation, CFSA theorized that by enhancing services and supports to children and families at various levels of involvement with the child welfare system, more children and youth would remain safely and stably in their homes, and for those children who were removed for safety concerns, a greater number of children would be able to achieve timely permanence. Progress to date has been incremental and trends towards consistently positive outcomes for families.<sup>7</sup> Using continuous quality improvement cycles, CFSA was able to make decisions regarding Waiver programs informed by evidence and data. Evaluation reports showed that outcomes were better for families involved in Waiver programs; however, this was for a small set of families and programs consistently failed to reach their target enrollment numbers. Through the evaluation findings and our experience in the Waiver, CFSA has gained an understanding of the kind of programs that families will use and see to completion. With the no-cost extension of the Waiver until September 30th, 2019<sup>8</sup>, CFSA has continued to implement the evidence-based service interventions that are working well for DC's community to strengthen families and address the well-being of both children and their parents.

As CFSA moves from the implementation of the Waiver to Family First, IV-E funding will be available for a subset of the families (Family First candidates and pregnant or parenting youth in foster care, collectively referred to as Family First prevention-eligible children) previously served under the Waiver. For these children, CFSA is working to deepen partnerships with service providers and sister agency partners to leverage existing capacity where current services are working well for families. CFSA is also creating new investments in service interventions needed to meet the specific needs of DC's Family First prevention-eligible children. Family First prevention plan services will be targeted to Family First prevention-eligible children known to CFSA's "Front Door" and Front Porch", providing

---

<sup>5</sup> For over 20 years, the Healthy Families/Thriving Communities Collaboratives have been key partners to CFSA, serving as community-based prevention service providers. The Collaboratives provide an array of essential core services, including case management, information resource, referral, and linkage, as well as specialized services such as parent education and support programming to meet the needs of both CFSA-involved and all District Families.

<sup>6</sup> ACYF-CB-IM-1805: Reshaping child welfare in the United States to focus on strengthening families through primary prevention of child maltreatment and unnecessary parent-child separation: <https://www.acf.hhs.gov/sites/default/files/cb/im1805.pdf>

<sup>7</sup> CFSA Semi-Annual Progress Report (SAPR) Spring 2018: <https://cfsa.dc.gov/publication/cfsa-safe-and-stable-families-semi-annual-progress-report-spring-2018>

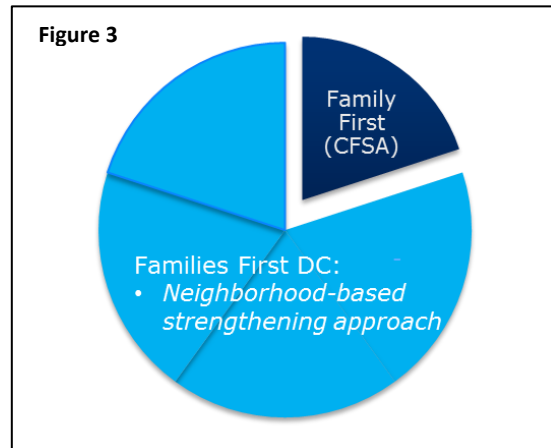
<sup>8</sup> CFSA received a No-Cost Extension (NCE) from the Children's Bureau in August of 2018 to continue funding prevention services through Title IV-E Waiver funding until September 30, 2019.

secondary and tertiary services to meet the needs of families that have had contact with CFSA (see Section 1 for description of CFSA’s target populations and candidate definition).

### Families First DC: Primary Prevention Strategy

DC has embraced a family strengthening vision that is broader and bolder than Family First, and Mayor Muriel Bowser has reinforced that vision with a companion initiative: Families First DC. In her FY20 budget, the Mayor has proposed \$4.75 million to fund ten Family Success Centers in targeted neighborhoods east of the Anacostia River, where approximately three-quarters of the children and families served by CFSA live.<sup>9</sup>

While CFSA’s prevention plan, detailed in the following pages, focuses on the array of secondary and tertiary prevention services that will be available to support Family First prevention-eligible children and caregivers, the District is also building family-strengthening supports upstream. The goal is to create a network of primary prevention services and neighborhood-driven resources to round-out DC’s robust city-wide prevention strategy (see Figure 3). Families First DC is a direct outgrowth of the planning conducted to be ready for implementation of the Family First Prevention Services Act.



*Families First DC is a neighborhood-based, whole family approach for vulnerable families who live in DC. Families First DC is designed to disrupt the way services are delivered in ten neighborhoods where barriers to well-being, economic opportunity, and achievement are most acute.<sup>10</sup>*

Families First DC has the following goals:

- **Empower communities** – through a place-based approach, neighborhoods and families will envision and create Family Success Centers that will meet their specific needs. Community Advisory Committees will be established, neighborhood action planning will be employed, and strategically tailored community-based grants will be provided to fill services gaps to meet their communities’ needs.
- **Integrate Services** – the Family Success Centers will be uniquely designed by each community to facilitate access to existing government resources and new initiatives tailored to meet families’ needs.
- **Focus Upstream** – The Family Success Centers will focus on increasing protective factors<sup>11</sup> and mitigating trauma to build on community and family strengths. Services will be designed

<sup>9</sup> All ten neighborhoods are located in Wards 7 and 8. Data analysis was conducted to select these neighborhoods based on social determinants of health, violence prevention priority areas, and substantiated reports of child abuse and neglect.

<sup>10</sup> Families First DC is a new primary prevention initiative of DC Mayor Muriel Bowser.

<sup>11</sup> Center for the Study of Social Policy’s (CSSP) Strengthening Families Framework: <https://cssp.org/wp-content/uploads/2018/11/About-Strengthening-Families.pdf>

to prevent crises through early engagement, offer assistance to meet families' basic needs, respond flexibly to the needs of families and the communities, and provide services outside of a traditional office setting.

As Families First DC unfolds its tapestry of community-grounded primary prevention supports, CFSA proposes the following Family First prevention plan as a complement to this larger effort by serving the most vulnerable and at-risk populations of children and families through evidence-based services to prevent foster care entry. The two initiatives align and intersect without overlapping, providing a comprehensive approach to preventing child maltreatment in the nation's capital.

# Section 1: Target population (Child and Family Eligibility for Title IV-E Prevention Program)

Pre-print Section 9

## Overview of Target Population

CFSA’s target population for prevention services under Family First comprises sub-populations of children at risk of entry into foster care and their caregivers. **These sub-populations were selected by CFSA’s Family First Prevention Work Group (Work Group) as the target population for Family First prevention services in light of each group’s (1) high rates of foster care entry or re-entry in the past calendar year and (2) high assessed levels of risk according to CFSA’s Structured Decision Making (SDM) tool, CFSA’s validated risk assessment tool, in the past calendar year.** Where available, additional research evidence and data were examined to form a deeper understanding of each sub-population’s risk of foster care entry. Careful application of these criteria has ensured that the children most at risk of imminent foster care entry will be targeted.

It is important to know that Family First prevention-eligible children may or may not be substantiated as maltreated, but all instances where findings are “unfounded” or “inconclusive” will be assessed as either high or intensive risk for maltreatment according to the SDM to be considered at imminent risk of entering foster care. In instances where maltreatment has been substantiated, children and their caregivers will be considered eligible for prevention services, regardless of the level of risk. To follow is a table (Table 1) displaying the target sub-populations who will be eligible in for Family First preventive services, as determined through development of a child-specific Prevention Plan, as outlined in the Family First legislation.

**Table 1 Target sub-population groups of Family First Prevention-Eligible Children** <sup>12</sup>

<b>Front Porch</b>
<b>(1) Children served through the Healthy Families/Thriving Communities Collaboratives (the Collaboratives) following a CPS investigation or closed CFSA case.</b>
<b>(2) Children who have exited foster care through reunification, guardianship, or adoptions and may be at risk of re-entry.</b> <sup>13</sup>
<b>(3) Children born to mothers with a positive toxicology screening.</b>
<b>Front Door</b>
<b>(4) Children served through CFSA’s In-Home Services program, which offers intensive case management and service referrals to families.</b>
<b>(5) Pregnant or parenting youth in/recently exited foster care with eligibility for services ending at age 21.</b>

<sup>12</sup> Each sub-population is categorized within the intervention group they belong to at the start of their candidacy. Note that individuals within each subgroup could move in to different intervention groups during the course of their candidacy.

<sup>13</sup> Children in this subgroup can be determined eligible for services via a Prevention Plan at various times relative to their child welfare involvement, e.g., immediately upon permanency or later when the family returns to CFSA’s attention.

**(6) Children of pregnant or parenting youth in/recently exited foster care (non-ward children) with eligibility for services ending five years after exiting foster care.**

**(7) Siblings of children in foster care who reside at home and have assessed safety concerns.**

As discussed in Section 1, a substantial body of data show that approximately three-quarters of children served by CFSA reside within DC's Wards 7 and 8, east of the Anacostia River. Services for candidates will echo and integrate with the larger Families First DC initiative with its focus on this area of the city where need is the greatest.

#### *How CFSA will assess children and their parents or kin caregivers to determine eligibility for Family First prevention services*

As outlined in the Family First legislation, a **Family First Eligibility Screen and Prevention Plan (Prevention Plan) will be completed by CFSA staff for each Family First prevention-eligible child if appropriate** to establish that they are eligible to receive prevention services, and to articulate an associated foster care prevention strategy. Only CFSA staff will determine child-specific eligibility for prevention services. To ensure that CFSA workers correctly identify children who are Family First prevention-eligible, there will be an eligibility screen designed to confirm the child's (1) membership in one of the above-noted subgroups, (2) risk level per the SDM, and (3) imminent risk of entering foster care. The technical interface will guide the appropriate CFSA worker through development of a foster care prevention strategy and selection of associated EBP interventions.

#### *Process for Establishing Candidacy Date and Inclusion in a Prevention Plan*

CFSA staff responsible for determining eligibility will select from a series of fields that include questions and answers to select in FACES, CFSA's system of record, to document child-specific eligibility for prevention services. The selection of these fields in FACES will validate eligibility and provide a child-specific candidacy timestamp also known as "candidacy determination date" for the candidate child or youth, and their family. This timestamp will be used to determine the 12 month time limit and will be monitored and tracked electronically in FACES and the CFSA's Community Portal, a web-based interface CFSA's Collaborative partners will use to accept all referrals/cases transferred from CFSA to the Collaboratives for ongoing case management and prevention plan management throughout 12 month period. Collaborative staff will not be responsible for determining eligibility for prevention services but will be responsible for managing prevention plans for prevention-eligible children and their families when candidacy has been established by CFSA. CFSA is currently building the technical solution in FACES and the Community Portal to meet this stated business process.

### *Eligibility for Prevention Services Determination Process*

**The Prevention Plan interface will allow workers to view risk and comprehensive assessment results while developing the plan, thus enabling** CFSA workers to refer to and draw on assessment results when determining eligibility, developing the foster care prevention strategy, and selecting appropriate services. CFSA workers responsible for completing a child's Prevention Plan will be trained in understanding assessment results to inform an eligibility determination and service selection. The same methodology will be used for redetermination of eligibility should there be a need for services beyond twelve (12) months or if there has been a change in risk level. CFSA will use management reports as well as the support of staff within CFSA's prevention unit to ensure claiming ceases when a child is determined to no longer be a candidate prior to the 12 month time limit.

### *Prevention Plan Completion and Storage*

**The Prevention Plan template will be linked to within the existing in-home services case plans, foster care case plans, intervention plans, and sustainability plans in CFSA's child welfare information system, FACES.** Integration within existing technology solutions will allow CFSA to streamline case documentation and ensure that the Prevention Plan aligns with larger case and service planning efforts. If the need for a foster care prevention strategy and associated services becomes necessary in the life of any case that falls within the Family First prevention-eligible population, or when a youth in foster care who is pregnant or parenting is identified, a Prevention Plan will be created to confirm the child's eligibility.

**The Prevention Plan will always be completed and (if needed) edited by CFSA staff or CFSA's community-based contracted Collaborative partners.** In situations where a child eligible for Family First prevention services has a CFSA in-home or foster care caseworker, that caseworker will complete the Prevention Plan as part of the case planning process. For families referred directly from investigations to the Collaboratives, who don't have CFSA caseworkers, CFSA's Collaborative partners will complete the Prevention Plan.

### *Collaborative Case Transfer Process*

When a referral (if following a closed investigation) or case (following an open In-Home or Out-of-Home case) is ready to be transferred to a Collaborative for case management services and ongoing prevention plan management, the FACES technology will allow a CFSA staff person to initiate CFSA's electronic "Case Transfer Process". The Case Transfer Process allows CFSA staff to transition the referral or case, including the prevention plan, to the appropriate Collaborative based on geography and service needs of the prevention-eligible children and their family. All relevant information related to the prevention-eligible child and their family will be transferred electronically to the specified Collaborative. The candidacy determination date and "eligibility clock" will be visible through the CFSA Community Portal (Community Portal). The Community Portal is the technical interface the Collaboratives will use to



accept all referrals/cases transferred from CFSA to the Collaboratives for ongoing case management and prevention plan management. The Collaboratives will be able to view the candidacy determination date and “eligibility clock” when reviewing or updating a prevention plan.

#### *Prevention Plan Maintenance by the Collaboratives*

CFSA is developing a web-based Community Portal (technical solution) which will allow CFSA staff to transfer a prevention plan to the appropriate Collaborative as part of the Case Transfer Process. After the case is successfully transferred, the Collaborative will be able to view relevant assessment data about the prevention-eligible child and their family, as well as view and update the prevention plan as needed to reflect current service needs. The Collaborative will not be able to edit the original candidacy determination (eligibility timestamp) but will be able to re-assess risk based on changes to the child/family’s situation and needs. The Collaboratives will report to CFSA in real-time if the child/family is no longer participating in services. CFSA staff have full access to the Community Portal to review cases.

#### *Oversight*

Oversight is provided as part of FY20 Contract management performed by CFSA Community Partnerships Administration program staff and CFSA Contract Monitoring Divisions’ contract monitors. CFSA uses real-time management reports, monthly and quarterly data analyses, and quarterly case-record reviews performed by the Contract Monitors to oversee the Collaboratives performance and ensure quality service delivery to children and families. The Collaboratives are required, as part of their contracts, to maintain fidelity with evidence-based model standards and have dedicated staff to perform internal quality assurance checks. In addition to regular contract oversight, in FY20, CFSA will monitor CQI activities as part of CFSA’s evaluation design. The requirements of the prevention plan and all aspects of the prevention plan management and ongoing risk assessment are being written into the Collaboratives’ FY20 contracts.

## Section 2: Title IV-E Prevention Services (Service Description and Oversight)

*Pre-print Sections 1 and 4*

### The Backdrop: Lessons Learned through CFSA's Waiver

Through the implementation of the Waiver, CFSA learned important lessons that have strongly influenced the development of this five year plan, and specifically, the selection of evidence-based program (EBP) services included herein. Namely, CFSA learned that:

- Narrow inclusionary/exclusionary requirements of nationally recognized EBP models led to low rates of referral acceptance in DC's local implementation. Moreover, different EBPs work well for different families, as family preferences vary regarding program intensity, format, and focus. Consequently, **it is essential to maintain an array of EBPs that is as diverse as the families served** to ensure that each family can be matched to EBPs that align with their needs and circumstances.
- Families often struggle to take up and sustain participation in EBPs due to a variety of barriers. **Families are more likely to initiate EBP participation if actively supported by a skilled and engaged caseworker** in order to overcome psychological, logistical, and other barriers.
- **Successful EBP implementation and program sustainability require diligent attention to business processes and continuous quality improvements.** These processes must be planned carefully and monitored through CQI and evaluation, as will be discussed in Section 4 below.

To select the EBPs outlined in this five year plan, CFSA staff and stakeholders closely assessed not only each program's level of research evidence, but also the target populations, eligibility criteria, and time-intensity of each intervention to ensure the available service array includes the best-fit services for greatest number of families within the identified target populations.

### Rationale for Service Selection

CFSA drew on diverse evidence as well as a robust stakeholder engagement process to drive data-driven and locally-informed decisions around the most appropriate evidence-based services to support the District's Family First prevention-eligible children and their caregivers to reduce risk factors and increase protective factors for child abuse and neglect. Services were explored and selected by the District of Columbia Family First Prevention Work Group (Work Group), which met for over six months and comprised diverse CFSA staff and external stakeholders from key community organizations and sister agencies (see Stakeholder Engagement in Target Population and EBP Service Selection below for additional details). The Work Group prioritized **three broad criteria in selecting each service: (1) Identifying a service array that aligns with the characteristics and service needs of target families**, thus ensuring that each family will be able to secure a service that meets their specific needs and circumstances, **(2) Ensuring each service identified has a high level of evidence of**

**effectiveness**—not only from national evaluations, but also drawing on data and experiences with these very programs as implemented in DC, and **(3) Prioritizing selecting services that currently are in place and successful within DC, building on existing capacity, model familiarity, and effectiveness.**

To follow is an overview of how data and evidence were used to inform selection in accordance with each of these criteria.

*(1) Identifying a service array that aligns with the characteristics and service needs of targeted families.*

Building upon the lessons learned from the Waiver described above, CFSA selected an array of EBPs in the domains of in-home parent skill-based programs, mental health, and substance abuse prevention and treatment services selected specifically to meet the needs of Family First prevention-eligible children and their caregivers. To gain an understanding of the needs of these children and families, **CFSA conducted extensive analyses, including taking into account the following data and evidence to inform a deep understanding of the range and nature of service needs of Family First prevention-eligible children and their caregivers.**

- ***Child and family demographic data derived from FACES***, including but not limited to child age, parent age, and family size, which are among the top eligibility criteria for each EBP under consideration.
- ***Case characteristic data derived from FACES***, including removal reasons and maltreatment indices, which illustrate patterns family risks and needs.
- ***Child and family assessment data***, including aggregate results from CFSA’s comprehensive assessments: the Child and Adolescent Functional Assessment Scale (CAFAS), Preschool and Early Childhood Functional Assessment Scale (PECFAS), and the Caregiver Strengths and Barriers Assessment (CSBA). These results paint a rich picture of child and family strengths and needs.
- ***Input from subject matter experts and stakeholders*** who work directly with or administer programs for the target population, to answer questions not addressed by data sources listed above and to make recommendations based on first-hand experience regarding necessary components of the preventive services array.
- ***Sister agency data analyses*** describing the service needs of the families they serve who also have CFSA involvement.
- ***Two focus groups with families*** who have both engaged or disengaged in evidence-based services across the District. The conversations yielded an understanding not only of family service needs broadly but also the characteristics of services that tend to work best, barriers to services, and characteristics of case managers that can support and promote service participation.
- ***A focus group with service providers*** provided insights about barriers to services and perceptions as to which EBPs have worked best for families locally.
- ***DC’s Title IV-E Waiver preliminary evaluation***, providing insights and lessons-learned about the implementation and effectiveness of Waiver-funded EBPs.
- ***Evaluation of CFSA’s Initiative to Improve Access to Needs-Driven, Evidence-Based/Informed Mental and Behavioral Health Services in Child Welfare trauma grant***, including information about CFSA’s experiences completing extensive workforce training on trauma, implementing

trauma-sensitive assessment tools, and engaging in data-driven case planning and monitoring.

Taken together these data clearly illustrate the characteristics and service needs of Family First prevention-eligible children and their caregivers. Following synthesis, meaning-making, and discussion within the Work Group, these data directly informed the specific array of preventive services proposed herein. This process produced a broad proposed array of services, none of which are duplicative. Each EBP serves a different target population, operates with different format or intensity, and/or is designed to produce different outcomes, thus aligning with the diverse identified needs and characteristics of the children and families in the target population.

*(2) Ensuring each service identified has a high level of evidence of effectiveness.* As the Work Group explored and defined the service needs of families in DC, it became apparent that **the 12 programs under initial review on the Title IV-E Prevention Services Clearinghouse were not sufficient alone to meet the needs of the families CFSA serves.** Therefore, **CFSA developed a proposed service array that demonstrates a high level of evidence according to the ratings of the California Evidence-Based Clearinghouse for Child Welfare (CEBC)<sup>14</sup> and estimated ratings based on the criteria defined in the legislation that will be used by the Title IV-E Prevention Services Clearinghouse.** Ratings likely to be produced by the Title IV-E Prevention Services Clearinghouse were estimated based on a close review of research evidence associated with each program within the District’s proposed service array relative to criteria for ratings clearly described in PI 18-09, Attachment C.<sup>15</sup> Using these methods, CFSA has closely considered the evidence associated with each program and determined that the proposed service array reflects a mix of programs likely to be rated as promising, supported, and well-supported in accordance with the requirements of the legislation, including projections indicating that over 50% of claiming will be for well-supported programs.

*(3) Prioritizing selecting services that currently are in place and effective within the District, building on existing capacity, model familiarity, and effectiveness.* DC maintains an unusually broad array of social services available to residents through the Department of Behavioral Health (DBH), Department of Human Services (DHS), DC Health, and numerous other agency and community-based providers. The Work Group and CFSA obtained extensive information about existing services in order to assess the supply of existing services relative to the estimated demand from Family First prevention-eligible children and their caregivers, including the following:

- **A prevention services survey** completed by all Work Group stakeholder organizations to capture information on existing mental health, substance abuse, and in-home parenting EBPs, as well as key information about each. The survey was designed to help CFSA and stakeholders gain a holistic understanding of the breadth of existing service array and the depth of capacity already within the District.
- **Collaborative and sister agency presentations** to the Prevention Work Group, including key

---

<sup>14</sup> California Evidence-Based Clearinghouse for Child Welfare (CEBC) – designed to advance the effective implementation of evidence-based practices for children and families involved with the child welfare system. <http://www.cebc4cw.org>

<sup>15</sup> ACYF-CB-PI-18-09: HHS Initial Practice Criteria and First List of Services and Programs Selected for Review as part of the Title IV-E Prevention Services Clearinghouse: <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>

health and human services agency stakeholders and DC's Department of Employment Services to gather additional information about EBPs and other prevention activities already in place in the District.

- **In-depth information and data gathering** about existing EBP models, current capacity and utilization, staffing, effectiveness, and cost.

Evidence collected indicated that an impressive array of in-home parenting, mental health, and substance abuse treatment EBPs exists in DC. All selected services have existing capacity within DC. The Work Group determined leveraging existing capacity, where programs are currently meeting the needs of families within the community, will allow CFSA to realize proximal outcomes (see Theory of Change in Section 4) for families while continuing to assess program efficacy and refine the best set of programs to meet the candidate populations' needs over time. By selecting existing service interventions currently offered within the community, CFSA is ensuring the ability to effectuate this plan while minimizing time and energy to start-up new services.

## Implementation Approach

As described in the sections above, CFSA has developed strong partnerships with our health and human services sister agencies and community-based service providers to offer an array of parenting, mental health, and substance use treatment services to families currently involved with CFSA and more broadly to vulnerable populations across the District. CFSA's comprehensive approach to preventing child maltreatment and strengthening families is embedded deeply in the fabric of the Agency and threaded throughout the child welfare system. The efforts undertaken to identify a comprehensive service array for prevention-eligible children and their families has produced a roadmap for possible services to be claimed under Family First as part of CFSA's five year Prevention Plan. As CFSA's Family First implementation begins in year one, CFSA will leverage existing partnerships and evidence-based program capacity to serve candidate children and their families. Of the services currently deemed allowable by the Title IV-E Prevention Services Clearinghouse, the six outlined below in CFSA's proposed service array have existing capacity in the District and are funded through other federal sources (Medicaid and the Maternal, Infant, and Early Childhood Home Visiting Program; MIECHV). Due to the existing federal funding mechanisms in place to support the existing service capacity, at the time of this submission, CFSA will be using local dollars to support adding capacity to one of the allowable evidence-based programs, the Parents As Teachers (PAT) model, outlined in the proposed service array below.

CFSA will use year one of our five year Prevention Plan to conduct State-level CQI activities to assess capacity needs across our existing prevention service array to determine if additional capacity is needed and additional slots of existing services, or new interventions, should be added to our Prevention Plan to be claimed under Family First in subsequent years. As additional services are rated by the Title IV-E Prevention Services Clearinghouse, Independent Systematic Reviews are conducted and approved<sup>16</sup>, or

---

<sup>16</sup> Required independent systematic review of services as part of the process to claim transitional payments as specified in ACYF-CB-PI-19-06: Transitional Payments for the Title IV-E Prevention and Family Services and Programs: <https://www.cwla.org/wp-content/uploads/2019/07/ACYF-CB-PI-18-09-Attachment-A.pdf>.

if additional capacity is needed to support prevention-eligible children and their families, and is not already funded by Medicaid or MIECHV, CFSA may amend our Prevention Plan to expand our service array and specify additional services to be claimed under Family First. At this time, CFSA does not plan to submit an Independent Systematic Review (ISR) of services currently not yet rated by the Title IV-E Prevention Services Clearinghouse.

## Proposed Service Array

Tables 2 and 3 below provides an overview of the selected prevention services, including the service type, target population, their rating on the CEBC and Title IV-E Prevention Services Clearinghouse, whether each intervention is currently under review by the Title IV-E Prevention Services Clearinghouse, and the estimated rating that is likely to be produced by the Title IV-E Prevention Services Clearinghouse. These tables clearly show the high level of research evidence associated with the service array, as well as **the distinct target populations and desired outcomes across programs, demonstrating that the District has selected a continuum of services that is as diverse as the needs and characteristics as the families we serve.** This builds on the waiver lesson learned that a diverse array of EBPs is necessary to ensure that each family can be matched to an EBP that aligns with their needs and circumstances. The service array is well-calibrated to effectively and comprehensively meet the needs of Family First prevention-eligible children and their caregivers and will effectively utilize the opportunity created by Family First to claim Title IV-E dollars for allowable EBP service capacity not already supported by other federal sources. Table 2 highlights the specific evidence-based prevention service, Parents As Teachers (PAT), that the District will claim for under Family First as part of the District’s comprehensive prevention service array, fully outlined in Table 3.

**Table 2. Family First Prevention Service (Claiming)**

	EBP Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>17</sup>	Average Length of Service	Currently Rated on Clearinghouse “Allowable” <sup>18</sup>	Title IV-E Clearinghouse Rating	Estimated Title IV-E Clearinghouse Rating <sup>19</sup>	Funding Source (Family First, Other Federal, or Local)
In-home Parenting	Parents as Teachers (PAT)	Parents of children 0-5	Inreased knowledge of child development, improved parenting practices, detection of developmental delays, school readiness	60 months	✓ Allowable	Well Supported	N/A	Family First

<sup>17</sup> Proximal outcomes obtained from individual program profiles on the California Evidence-Based Clearinghouse for Child Welfare: <https://www.cebc4cw.org/>

<sup>18</sup> Rated in first round of review by the Title IV-E Prevention Services Clearinghouse (Attachment C): ACYF-CB-PI-18-09: HHS Initial Practice Criteria and First List of Services and Programs Selected for Review as part of the Title IV-E Prevention Services Clearinghouse: <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>  
<https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>

<sup>19</sup> Estimated ratings complete through a combination of individual program evidence reviews by the authors of this plan and review of *Interventions with Special Relevance for the Family First Prevention Services Act (FAMILY FIRST) (Second Edition)*: [https://caseyfamilypro-wpengine.netdna-ssl.com/media/Executive-Summary\\_Interventions\\_Family-First-Prevention-Services.pdf](https://caseyfamilypro-wpengine.netdna-ssl.com/media/Executive-Summary_Interventions_Family-First-Prevention-Services.pdf).

**Table 3 Comprehensive Overview of Selected Evidence-Based Prevention Services**

	EBP Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>20</sup>	Average Length of Service	Currently Rated on Clearinghouse “Allowable” <sup>21</sup>	Title IV-E Clearinghouse Rating	Estimated Title IV-E Clearinghouse Rating <sup>22</sup>	Funding Source (Family First, Other Federal, or Local)
In-home Parenting	Parents as Teachers (PAT)	Parents of children 0-5	Increased knowledge of child development, improved parenting practices, detection of developmental delays, school readiness	60 months	✓ Allowable	Well Supported	N/A	MIECHV
	Nurturing Parent Program (NPP)	Parents of children 5-12	Increased self-worth for parents and children, increased parental empathy, use on non-violent discipline strategies, increased nurturing parenting knowledge and skills	4.5 months	✗	Not Yet Rated	Promising	Local
	Healthy Families America (HFA)	Parents of children 0-5	Increased nurturing parent-child relationships, healthy child development, enhanced family functioning, increased protective factors, reduced risk	60 months	✓ Allowable	Well Supported	N/A	MIECHV
	Chicago Parenting Program (CPP)	Parents of children 2-5	Improved parent-child relationships, reduced reliance on harsh discipline methods, increased parent confidence & competence, reduced child behavior problems	4 months	✗	Not Yet Rated	Well Supported	Local
	Effective Black Parenting Program (EBPP)	Parents of children 0-17	Reduce parental stress, promote cultural pride, improve child school performance & behavior, strengthen family cohesion, increased coping with racism and prejudice	15 weeks	✗	Not Yet Rated	Promising	Local
	YVLifeset	Pregnant or Parenting Youth 17-22	Increased engagement in education and vocational pursuits, improved interpersonal and social skills, decreased interference from substance abuse and mental health issues, increased independent living.	7-9 months	✗	Not Yet Rated	Promising <sup>23</sup>	Local

<sup>20</sup> Proximal outcomes obtained from individual program profiles on the California Evidence-Based Clearinghouse for Child Welfare: <https://www.cebc4cw.org/>

<sup>21</sup> Rated in first round of review by the Title IV-E Prevention Services Clearinghouse (Attachment C): ACYF-CB-PI-18-09: HHS Initial Practice Criteria and First List of Services and Programs Selected for Review as part of the Title IV-E Prevention Services Clearinghouse: <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>

<sup>22</sup> Estimated ratings complete through a combination of individual program evidence reviews by the authors of this plan and review of *Interventions with Special Relevance for the Family First Prevention Services Act (FAMILY FIRST) (Second Edition)*: [https://casefamilypro-wpengine.netdna-ssl.com/media/Executive-Summary\\_Interventions\\_Family-First-Prevention-Services.pdf](https://casefamilypro-wpengine.netdna-ssl.com/media/Executive-Summary_Interventions_Family-First-Prevention-Services.pdf).

<sup>23</sup> Following recent completion of a study with a comparison group showing favorable outcomes, YVLifeset’s rating on the CEBC should be updated to “promising.”



	EBP Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>20</sup>	Average Length of Service	Currently Rated on Clearinghouse "Allowable" <sup>21</sup>	Title IV-E Clearinghouse Rating	Estimated Title IV-E Clearinghouse Rating <sup>22</sup>	Funding Source (Family First, Other Federal, or Local)
	Transition to Independence (TIP)	Pregnant or Parenting Youth 14-29	Increased engagement in education and vocational pursuits, improved interpersonal and social skills, decreased interference from substance abuse and mental health issues, increased independent living.	18 months	✗	Not Yet Rated	Promising	Local
Substance Abuse	Project Connect	Parents of children 0-17	Decreased problematic substance use, improved parenting skills, linkages to community resources	16 months	✗	Not Yet Rated	Promising	Local
	Recovery Coaches <sup>24</sup> - Connecticut Center for Addiction and Recovery (CCAR) certification	Caregivers (all ages)	Caregiver: Support with addiction and recovery: improved relationships with providers and social supports, increased satisfaction with the treatment experience overall, reduced rates of relapse, and increased retention in treatment.	Specific to program	✗	Not Yet Rated	Promising	Local
	Adolescent Community Reinforcement Approach (A-CRA)	Children 12-25	Child: Abstinence, increased positive social activity, improved family and peer relationships. Caregiver: Support for child abstinence, increased parenting knowledge and skills.	3-6 months	✗	Not Yet Rated	Well Supported	Medicaid
Mental Health	Multi-Systemic Therapy (MST)	Children 11-17	Youth: Reduce behavior problems. Caregiver: increased ability to address parenting difficulties and empower youth.	4-6 months	✓ Allowable	Well Supported	N/A	Medicaid
	Trauma-Focused Cognitive Behavioral Therapy	Children 3-18 and their caregivers	Improved PTSD, depression, anxiety symptoms, reduced behavior problems, improved adaptive functioning improved parent skills, reduced parent distress.	3-6 months	✓ Allowable	Promising	N/A	Medicaid
	Functional Family Therapy	Children 11-18	Youth: Eliminate behavior problems, delinquency, and substance abuse; improve prosocial behavior. Family: Improve functioning and skills.	7 months	✓ Allowable	Well Supported	N/A	Medicaid
	Parent Child Interaction Therapy (PCIT)	Children 2-6	Child: Increased parent-child closeness, decreased anger and frustration, increased self-esteem. Parent: Increased ability to comfort child, improved behavior management and communication with child.	6 months	✓ Allowable	Well Supported	N/A	Medicaid

<sup>24</sup> DBH currently offers nationally recognized training in Connecticut Community for Addiction Recovery (CCAR): <https://ccar.us/>

	EBP Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>20</sup>	Average Length of Service	Currently Rated on Clearinghouse “Allowable” <sup>21</sup>	Title IV-E Clearinghouse Rating	Estimated Title IV-E Clearinghouse Rating <sup>22</sup>	Funding Source (Family First, Other Federal, or Local)
	Parents Anonymous <sup>25</sup>	All families	Caregiver: Develop strengths-based personal goals, learn to monitor personal progress and advocate for effective services, learn modeled effective coping techniques and self-help strategies, help with resolving issues, help navigating the behavioral health system, build community supports	12 – 18 months	✗	Not Yet Rated	Promising	Local
Cross-Cutting	Motivational Interviewing (MI)	Parents (all ages)	Enhance internal motivation to change, reinforce that motivation, develop a plan to achieve change.	2-3 sessions, as needed	✗ <sup>26</sup>	Not Yet Rated	Well Supported	Local

In addition to the comprehensive prevention service array outlined above in Table 3, CFSA and sister agency partners have seen promising results in other locally implemented programs (outlined below in Table 4). While these services may not have the same level of rigor, or meet the specific criteria outlined in the Family First legislation, these programs have shown promise of effectiveness and support target populations outside of Family First prevention-eligible children and their caregivers to round-out a comprehensive city-wide prevention strategy. CFSA believes family-stabilizing services, post-permanency supports, peer-based programs for families receiving a range of mental health, substance use treatment services, or disability services, and programs to help teen parents successfully transition from care are powerful tools as part of CFSA’s comprehensive suite of interventions to meet the specific needs of children and their caregivers. Further, while these programs may incorporate one or more evidence-based models at the center of their design, CFSA recognizes the strength of coupling interventions (which many of these services do) to provide a suite of supportive services within one program.

<sup>25</sup> Parents Anonymous (PA) is currently used as a primary prevention service intervention across the District.

<sup>26</sup> While Motivational Interviewing is slated for the first round of review by the Title IV-E Prevention Services Clearinghouse (Attachment C): ACYF-CB-PI-18-09: HHS Initial Practice Criteria and First List of Services and Programs Selected for Review as part of the Title IV-E Prevention Services Clearinghouse: <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf> <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>, the Title IV-E Prevention Services Clearinghouse has not yet issued this rating as the time of Title IV-E Prevention Plan re-submission.

**Table 4 Overview of Other District Prevention Service Interventions – CFSA’s Additional Suite of Prevention Services and Partnerships**

	Service Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>27</sup>	Average Length of Service	Estimated Title IV-E Clearinghouse Rating <sup>28</sup>
Family Stabilization Services	Mobile Stabilization Services (MSS)	All families	De-escalate family crises, stabilize children in the home.	<1 month	Insufficient evidence
Mental Health and Substance Abuse Treatment Services	Certified Peer Specialists	Caregivers (all ages)	Caregiver: Develop strengths-based personal goals, learn to monitor personal progress and advocate for effective services, learn modeled effective coping techniques and self-help strategies, help with resolving issues, help navigating the behavioral health system, build community supports	Specific to program	Unknown
	Family Peer Coaches - Strengthening Family Coping Resources (SFCR) <sup>29</sup>	Caregivers (all ages)	Child: Reduce symptoms of traumatic stress and other trauma-related disorders in any family member Family: Increase coping resources in children, caregivers, and in the family system to help families a) boost their sense of safety, b) function with stability, c) regulate their stress reactions, emotions, and behaviors, d) and make use of supports	2-4 months	Unknown
Post-Permanency Supports/ Mental Health	C.A.S.E. - Center for Adoption Support and Education	Caregivers and youth (all ages)	Program designed to support CFSA staff with technical assistance including intervention planning and matching. CASE provides support to families through individual and family therapy before and after guardianship or adoptions have taken place.	9 -12 months	Unknown
	Adoptions Together	Caregivers and youth (all ages)	Program designed to provide support for grief and loss, attachment and bonding through 6-week support groups, as well as provide children/youth and caregivers with individual/family therapy to address adoption/guardianship issues and mitigate disruption or adoption dissolution. <sup>30</sup>	6-9 months	Unknown

<sup>27</sup> Proximal outcomes obtained from individual program profiles on the California Evidence-Based Clearinghouse for Child Welfare: <https://www.cebc4cw.org/>

<sup>28</sup> Estimated ratings complete through a combination of individual program evidence reviews by the authors of this plan and review of *Interventions with Special Relevance for the Family First Prevention Services Act (FAMILY FIRST) (Second Edition)*: [https://casefamilypro-wpengine.netdna-ssl.com/media/Executive-Summary\\_Interventions\\_Family-First-Prevention-Services.pdf](https://casefamilypro-wpengine.netdna-ssl.com/media/Executive-Summary_Interventions_Family-First-Prevention-Services.pdf)

<sup>29</sup> Family Peer Coaches Program (Certified Family Peer Specialists) group classes use the Strengthening Family Coping Resources (SFCR) Model. Staff are Certified Peer Specialists trained by DC Department of Behavioral Health.

<sup>30</sup> Adoptions Together and C.A.S.E. clinicians use and array of treatment modalities including TF-CBT.

	Service Interventions	Target Population (in years)	Selected Proximal Outcomes <sup>27</sup>	Average Length of Service	Estimated Title IV-E Clearinghouse Rating <sup>28</sup>
In Home Parenting/ Support for specific populations	The Association for Successful Parenting (TASP): Successful Parenting DC <sup>31</sup>	Parents with intellectual and other learning disabilities	Increase the safety and well-being of children living with parents who have an intellectual disability and to provide appropriate supports to families to ensure all are safe. Decrease the rate of children entering the foster care system by increasing protective factors and parents' abilities to care for their children.	6 months	Unknown

<sup>31</sup> The Association for Successful Parenting (TASP): <http://achancetoparent.net/dc-project/>: Successful Parenting DC program purpose: (1) develop a curriculum used to teach parenting skills to DC parents with ID who are receiving services from CFSA and DDA, by building on the parents' strengths; (2) hire, train and provide on-going supervision and training to 5 grass-roots Parent Educators/Peer Navigators (individuals with lived experience with a disability or the parent/care giver of an individual with a disability) for family-support purposes and lastly; (3) conduct quarterly trainings for CFSA and DDA professionals who work with DC parents

## Consultation and Coordination: Federal Funding for EBPs

### *In-home parenting and skill-based programs:*

DC Health currently receives federal Maternal, Infant, and Early Childhood Home Visiting Program (MIECHV)<sup>32</sup> funds to implement the Parents As Teachers (PAT) and Healthy Families America (HFA) home-visiting program models. In addition to the existing capacity supported by DC Health's grant, DC Health also funds local program slots. CFSA will work with DC Health to determine how best to leverage existing funds and support/expand locally funded slots as needed using Family First funding. In year one, CFSA has determined to support additional slots of PAT (see Table 2) to meet the needs of the target populations identified in this plan (see Table 1). In addition to intra-district government partnerships, CFSA may also compete funds for award to private agencies to provide in-home parent skill-building evidence-based curricula. CFSA selected in-home parent skill-building programs in part due to their existing capacity, perceived effectiveness within DC, as well as the substantial number of city-wide providers with implementation expertise.

### *Medicaid funding and Mental Health and Substance Abuse prevention and treatment services:*

DBH directly contracts with mental health and substance abuse prevention and treatment providers across DC. When selecting EBP services, DBH presented the services sub-group with an array of behavioral health services and treatment modalities that have been rigorously evaluated and implemented in DC for several years, and in alignment with this evidence, have been both rated by the CEBC as well-supported practices and have been approved in DC as Medicaid allowable services. Under the *payer of last resort* requirement, therefore Medicaid is the primary payer for these well-supported services.

CFSA's recommends the Children's Bureau clarify the provided program guidance in PI 18-09 Section C<sup>33</sup> such that the requirement around prevention spending on well-supported EBPs be 50% of *all spending* (inclusive of spending that is reimbursed through other programs or payers, such as MIECHV and Medicaid). Programs included in this five year prevention plan that could be reimbursable through another public or private source should be included in the calculation. As the guidance is currently written, DC and other Medicaid expansion states/states that receive other federal funds are penalized for having identified and developed other federal funding sources for existing well-supported services and cannot maximize claiming under Family First. Please see Appendix B for full analysis of the impact of Medicaid expansion and Family First requirements.

**While CFSA notes the tension in the requirements related to prevention program financing and federal reimbursement, EBP recommendations were made by the services sub-group with the particular focus**

---

<sup>32</sup> DC Health currently receives MIECHV grant funding: <https://mchb.hrsa.gov/maternal-child-health-initiatives/home-visiting-overview>

<sup>33</sup> ACYF-CB-PI-18-09: <https://www.acf.hhs.gov/sites/default/files/cb/pi1809.pdf>

**on selecting the program models that would be the best fit to serve DC's Family First prevention-eligible children and their caregivers while ensuring optimal levels of evidence.** CFSA will work with DBH to determine how best to leverage existing programs and support/expand locally funded slots as needed using Family First funding. As noted above, CFSA may also compete funds for award to private agencies to provide additional mental health and substance abuse treatments services where appropriate to meet the needs of children and families.

### Case Management: A Fundamental Service

To provide Family First prevention-eligible children and their caregivers with access to this array of EBPs, CFSA recognizes the critical importance of robust case management and ongoing engagement with families. CFSA's existing practice model<sup>34</sup> employs a trauma-informed service delivery framework that threads theory to practice through casework with families (see Section 6 for more about CFSA's trauma-informed service delivery). **Building on the lessons learned from the Waiver implementation around the challenges of service utilization and ongoing engagement in EBPs, CFSA is investing in training focused specifically on encouraging meaningful connections-to and engagement-in EBP services.** Under Family First, CFSA will train all In-home social workers and supervisors and contracted prevention services case management providers (Collaboratives) in Motivational Interviewing (MI), which will be integrated as a core component of the practice model<sup>35</sup>. As a central aspect of the practice model, MI will equip CFSA and Collaborative caseworkers with the tools needed to work with families to ensure service referrals are both (1) a good fit for both children and caregivers and (2) that each family has the dedicated support and motivation to sustain engagement in often intensive service interventions. While its roots are grounded in substance abuse treatment, MI has emerged as a prominent case management tool in the field of child welfare beyond substance abuse.<sup>36</sup>

*"Much like clients in the substance use field, child welfare clients may be ambivalent to change, which makes them good candidates for the use of motivational interviewing. Child welfare practice also tends to embrace some of the same tenets present in motivational interviewing, such as engaging clients in decisions and focusing on their strengths. Additionally, motivational interviewing incorporates self-determination, which is one of the tenets of trauma-informed care. Research has shown that motivational interviewing is also effective when paired with other treatment strategies, such as cognitive behavioral therapy (Substance Abuse and Mental Health Services Administration, 2017)."*<sup>37</sup> (Child Welfare Information Gateway, 2017)

---

<sup>34</sup> DC CFSA 2019 Annual Progress and Services Report, June 30, 2018:

[https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC CFSA APSR 2019 63018 FINAL.PDF](https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC_CFSA_APSR_2019_63018_FINAL.PDF)

<sup>35</sup> CEBC: <https://www.cebc4cw.org/program/motivational-interviewing>

<sup>36</sup> Motivational Interviewing: A Primer for Child Welfare Professionals, Child Welfare Information Gateway (2017): [https://www.childwelfare.gov/pubPDFs/motivational\\_interviewing.pdf](https://www.childwelfare.gov/pubPDFs/motivational_interviewing.pdf) Page 1

<sup>37</sup> Motivational Interviewing: A Primer for Child Welfare Professionals, Child Welfare Information Gateway (2017): [https://www.childwelfare.gov/pubPDFs/motivational\\_interviewing.pdf](https://www.childwelfare.gov/pubPDFs/motivational_interviewing.pdf) Page 2

Research and evaluation to date has already highlighted MI as an effective service delivery strategy with both adult and youth populations, making it an ideal fit for CFSA's foster care candidates as well as pregnant or parenting youth in care.<sup>38</sup> By providing an evidence-based service at the heart of case management to improve service engagement, CFSA is leveraging continuous quality improvements garnered from the Waiver implementation to be responsive to the existing service-delivery challenges and requested service enhancements identified by families to improve EBP engagement (noted in family focus group feedback).

### EBP Procurement

CFSA will select the best procurement vehicles to ensure timely delivery of the five year prevention plan services to DC residents. Upon approval of this plan, CFSA will establish Memorandums of Understanding (MOUs) with sister agency partners: DC Health, the Department of Behavioral Health (DBH), and other sister agencies as relevant, to expand or leverage their respective capacity/slots for in-home parenting, mental health, and substance use disorder services to meet the needs of CFSA's candidate populations. By capitalizing on DC's existing providers and service infrastructure, CFSA can ensure timely start-up with minimal costs associated with standing up new providers. In using a combination of agency partnerships and competitive procurements, CFSA's array of evidence-based interventions will afford CFSA and partner organizations the ability to create a robust prevention services continuum across District agencies and private non-profit partners.

### EBP Training/Referral Capacity Building

Case management and EBP provider trainings will be needed to support start-up or ramp-up for provider's new and existing staff. Please see Section 6 for CFSA's training plan and activities to ensure success of the Family First programs and services across the District. In addition to trainings needed to support the ongoing implementation of EBP models, CFSA also recognizes the opportunity to better coordinate and align referral processes from the point the social worker documents the child-specific prevention plan and service needs. As part of the Family First implementation, CFSA will leverage available technology to create a referral pipeline to available EBP services and community-based resources to quickly link parents and children with appropriate services and ensure timely connection once a referral has been made. Technology updates will also allow CFSA staff and community-based organizations to effectively track engagement in EBP service delivery and support financial claiming. CFSA has already begun initial discovery work to outline needed business requirements for technical system design and build. Once technology has been developed fully, staff will be trained by CFSA's Child Welfare Training Academy (CWTA) to effectively use these system enhancements in daily practice to support children and families.

---

<sup>38</sup> Motivational Interviewing: A Primer for Child Welfare Professionals, Child Welfare Information Gateway (2017): [https://www.childwelfare.gov/pubPDFs/motivational\\_interviewing.pdf](https://www.childwelfare.gov/pubPDFs/motivational_interviewing.pdf) Page 2

## Trauma-Informed Service Delivery

In 2012, CFSA was awarded a five year grant from the U.S. Department of Health and Human Services' Administration for Children and Families (ACF) to make trauma-informed treatment the foundation of serving children and youth in the District's child welfare system. Since that time, CFSA, through its Child Welfare Training Academy (CWTA<sup>39</sup>) and Office of Well Being designed the Practice Guidance for Resilience, Adversity, and Trauma (PGRAT) and infused trauma-informed training components at the foundation of pre-service and in-service trainings for CFSA direct service staff, resource parents, foster care providers, and Collaborative contractors. CFSA focused the trauma grant on deepening child welfare practice through implementation of critical thinking and clinical case work practice through a trauma-informed lens. Specialized training was also developed for prevention services staff and non-direct services staff. The Trauma Systems Therapy (TST) model, an EBP shown to dramatically speed and improve healing in children who have experienced abuse or neglect without relying on medication, hospitalization, or prolonged counseling<sup>40</sup>, was used in the initial training and development of ongoing trauma-informed practice curriculums. **Please see Appendix C - Attachment III for Assurance, for each service, that each HHS approved title IV-E prevention service provided meets trauma-informed service delivery standards, per CFSA CWTA.**

## Improving Outcomes

By providing children and families at risk of foster care entry with an expanded array of well-implemented evidence-based preventive services, coupled with evidence-based case management using motivational interviewing techniques to support service uptake and participation, DC posits that outcomes for families will be significantly improved in accordance with the intended outcomes of each program. For example, parents enrolled in substance abuse treatment EBPs will experience reductions in problematic patterns of use; parents and children enrolled in dyadic therapy will experience improved attachment; and a teen enrolled in an EBP focused on improving mental and behavioral health will experience increased pro-social behaviors and reduced acting out. These improvements in individual and family functioning will in turn lead to reduced child maltreatment and, ultimately, reduced demand for foster care as the preventive services expand. CFSA's Theory of Change (see the Evaluation section) depicts the sequence of causal events and mechanisms by which outcomes for children, families, and communities are expected to improve due to Family First.

---

<sup>39</sup> The *Initiative to Improve Access to Needs-Driven, Evidence-Based/Informed Mental and Behavioral Health Services in Child Welfare* was awarded to CFSA in October 2012 by the Administration for Children and Families (ACF). The grant was for \$3.2 million (\$640,000/year for five years). While funding was anticipated to cease in 2017, CFSA received a one year no cost extension to spend remaining funds in 2018.

<sup>40</sup> CFSA website: <https://cfsa.dc.gov/page/trauma-informed-practice>



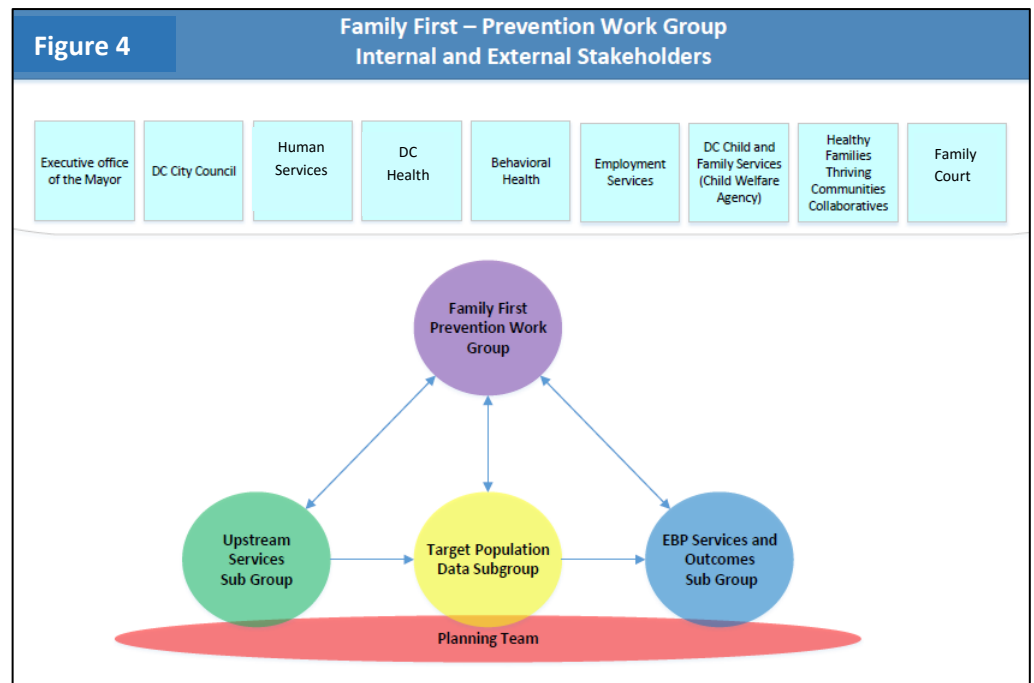
## Consultation and Coordination: Stakeholder Engagement in Target Population and EBP Service Selection

As a small and agile jurisdiction, DC is uniquely poised to regularly convene key staff and stakeholders across all levels of government. As noted above in Sections 1 and 2, the candidate populations (Section 1) and the evidence-based services and outcomes (Section 2) were all determined through a robust stakeholder engagement leading up to the submission of this five year plan.

Beginning in June of 2018, CFSA launched our Family First planning process through the creation of DC's Family First Prevention Work Group (Work Group). The Work Group was charged with making key recommendations for CFSA's five year prevention plan by (a) Identifying target populations for services, including upstream (primary prevention) target populations and candidates for foster care, and (b) recommending the best-fit evidence-based interventions to meet District families' specific service needs. The Work Group participants included leadership and program staff from across DC government and local community-based organizations, including DC's Health and Human Services cluster agencies, DC City Council, the Executive Office of the Mayor, Family Court, CFSA's court monitor, advocacy organization partners, and CFSA's community-based child-abuse prevention partners, the Healthy Families Thriving Communities Collaboratives (Collaboratives).

The Work Group met regularly from June 2018 to February 2019 to make recommendations about upstream (primary prevention) and candidate target populations and evidence-based service interventions. The Work Group served as the "committee of the whole" for the effort. CFSA leadership and staff used this forum to report-out all major

updates and sub-group recommendations. To implement the work needed to complete this five year plan, the Work Group convened three sub-groups (Upstream Primary Prevention, Target Population (Data), and Services/Outcomes) responsible for meeting regularly (often weekly) to bring recommendations back to the larger Work Group. The sub-groups met sequentially, with each recommendation building upon the previous sub-group's work. See Figure 4 for a visual representation



## PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

of the Work Group and sub-group's stakeholder engagement process, including the successive sub-group work and overall reporting structure and Appendix A for the full list of the Work Group's meeting schedule and key accomplishments.

Parents and youth were engaged through the focus groups held this year to assess the value and fit of evidence-based programs to meet DC families' needs. CFSA will continue to engage youth and family stakeholders in the process of providing feedback about the quality and fit of evidence-based programs and services. CFSA uses multiple venues and methods throughout the year as part of our Continuous Quality Improvement (CQI) efforts to garner parent and youth input. For example, focus groups are convened as part of our annual Needs Assessment and Resource Development Plan, the completion of our FY2020-2024 Child and Family Services Plan and Annual Progress and Services Report, and ongoing community-engagement events hosted by our community-based Collaborative partners.

Underpinning all work of the Prevention Work Group was CFSA's Planning Team, a project management team comprised of CFSA's Director, program staff from across CFSA's Community Partnerships Administration and the Office Policy, Planning, and Program Support, and Chapin Hall, CFSA's technical assistance provider (in partnership with Casey Family Programs). The Planning Team met bi-weekly throughout the duration of this planning process to serve as the project management team for CFSA's prevention plan implementation and is responsible for the drafting and submission of this plan.

## Section 3: Monitoring Child Safety and Risk

### *Pre-print Section 3*

**During the 12-month period when EBP services are being delivered to Family First prevention-eligible children and their caregivers , CFSA will ensure that each child receives a thorough and accurate assessment of risk on a regular basis** through one or both of the following mechanisms: (1) informal risk assessment on an ongoing basis, for example through conversations and observations of the family dynamics and/or the home, by staff formally trained to assess risk or (2) formal risk assessment through completion of the SDM risk assessment instrument every 90 days. Protocols for both formal and informal risk assessments are outlined in longstanding CFSA in-home services policy, stating that “CFSA in-home and private agency (as applicable) staff shall continually assess for safety and risk factors throughout the family's involvement with the District's child welfare system, starting with the initial contact and ending with a safe case closure.”<sup>41</sup> The policy clearly indicates that CFSA staff as well as staff at the Collaboratives and CFSA's foster care provider conduct routine safety and risk assessments for all cases. Furthermore, Collaborative and foster care provider staff are required to carry out periodic risk assessments through their contracts with CFSA.

In addition, starting on October 1, 2019, clinicians delivering EBP services to Family First prevention-eligible children and their caregivers will also be required through Memoranda of Understanding (MOU) between CFSA and sister agencies to complete risk assessments as outlined above for cases where there is no CFSA, Collaborative, or contracted case manager. Through the fulfillment of this requirement, all Family First prevention-eligible children and their caregivers receiving Family First EBP services will receive periodic risk assessments. The result will be that risk assessments will be conducted by the family worker that is most closely engaged with the family at any point in the case, acknowledging that risk assessments are more accurate when conducted by a worker who routinely engages with the family.

Risk assessment results will be monitored alongside progress toward service goals by the responsible caseworker or clinician. **If a child's risk of entering foster care does not improve at a reasonable rate during or following the provision of services, the Prevention Plan will be re-assessed** and changed as needed. The reasonable rate at which risk of foster care entry can be expected to diminish will vary among cases due to unique family and case circumstances as well as significant variations in the length of each service, which range from three months to multiple years. Responsible caseworkers or clinicians will be trained through pre-service and in-service training to identify a “reasonable risk reduction” rate and thereby determine whether a Prevention Plan change is needed.

Table 5 below displays the caseworker who will be responsible for initial and ongoing risk and safety assessment for children receiving EBP services, and the individual internal to CFSA responsible for updating the Prevention Plan if warranted (in some cases these are the same person). Note that an

---

<sup>41</sup> CFSA Policy: Delivery of In-Home Services  
[https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/Program%20-%20In-Home%20Services%20%28final%29%28H%29%28rev%203.19.12%29\\_3.pdf](https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/Program%20-%20In-Home%20Services%20%28final%29%28H%29%28rev%203.19.12%29_3.pdf)

PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

update to the Prevention Plan may be required due to a lack of “reasonable risk reduction” or because family circumstances and needs have changed.

**Table 5 Responsibility for Initial and Ongoing Risk Assessment and Prevention Plan Changes**

Target Sub-Population	Individual Completing Risk & Safety Assessments and Monitoring “Reasonable Risk Reduction”	Individual responsible for Updating Prevention Plan if Needed
<b>Front Porch</b>		
<b>(1) Children served through the Healthy Families/Thriving Communities Collaboratives (the Collaboratives) following a CPS investigation or closed CFSA case.</b>	Child’s Collaborative caseworker	Child’s Collaborative caseworker
<b>(2) Children who have exited foster care through reunification, guardianship, or adoptions and may be at risk of re-entry.</b>	<i>While youth’s case is open:</i> Child’s foster care social worker	<i>While youth’s case is open:</i> Child’s foster care social worker
	<i>After youth’s case is closed:</i> Clinician delivering service in Prevention Plan	<i>After youth’s case is closed:</i> Collaborative caseworker for parent and children
<b>(3) Children born to mothers with a positive toxicology screening.</b>	<i>If a case is open:</i> Child’s in-home services or foster care social worker	<i>If a case is open:</i> Child’s in-home services or foster care social worker
	<i>If no case is open/after closed:</i> Clinician delivering service in Prevention Plan	<i>If no case is open/after closed:</i> Collaborative caseworker for parent and children
<b>Front Door</b>		
<b>(4) Children served through CFSA’s In-Home Services program, which offers intensive case management and service referrals to families.</b>	Child’s in-home services social worker	Child’s in-home services social worker
<b>(5) Pregnant or parenting youth in/recently exited foster care with eligibility for services ending five years after exiting foster care.</b>	Child’s foster care social worker	Child’s foster care social worker
<b>(6) Children of pregnant or parenting youth in/recently exited foster care (non-ward children) with eligibility for services ending five years after exiting foster care.</b>	<i>While youth’s case is open:</i> foster care caseworker for parent in foster care	<i>While youth’s case is open:</i> foster care social worker for parent in foster care
	<i>After youth’s case is closed:</i> Clinician delivering service in Prevention Plan	<i>After youth’s case is closed:</i> Collaborative caseworker for parent and children
<b>(7) Siblings of children in foster care who reside at home and have assessed safety concerns.</b>	Foster care social worker for all siblings	Foster care social worker for all siblings

## PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

Collaborative staff managing cases will be trained by CFSA's Child Welfare Training Academy (CWTA) to conduct risk assessments to continually assess risk. If the Collaborative determines that risk of foster care entry remains based on these assessments, the Collaborative will communicate with CFSA staff to re-examine the prevention plan. For families who are served by sister agencies or community organizations providing prevention services, it is the expectation that these agencies assess risk through informal risk assessment. All CFSA staff, sister agency staff, and prevention services contractors will be trained to conduct informal risk assessments. If it is determined that risk remains, the sister agency or community partner will communicate the assessed risk to CFSA or Collaborative worker responsible for that family's prevention-plan management. If the Collaborative determines that risk of foster care entry remains high based on this assessment, the Collaborative will communicate with CFSA staff to re-examine the prevention plan and the child's eligibility for prevention-services.

## Section 4: Evaluation Strategy and Waiver Request

*Pre-print Sections 2 and 4*

On April 12, 2018, the Children's Bureau<sup>42</sup> issued the following information regarding evaluation strategies for services reimbursable through Family First:

*The state must have well-designed and rigorous evaluation strategy for any promising, supported, or well-supported practice. HHS may waive this requirement if HHS deems the evidence of the effectiveness of the practice to be compelling and the state meets the continuous quality improvement requirements with regard to the practice. The state cannot receive FAMILY FIRST for the program or service unless the evaluation strategy is included in the five year plan.*<sup>43</sup>

In addition to the criteria above, at least 50 percent of the expenditures reimbursed by federal funds must be for prevention services and programs that meet the requirements for well-supported practices. Programs that are well-supported may not require rigorous evaluation however CFSA would still be required to provide a plan for continuous quality improvement (CQI) with regard to ongoing practice.

### Purpose of Evaluation

As reflected previously in this prevention plan, CFSA proposes to offer a comprehensive array of evidence-based prevention services to children and families at risk of becoming involved with the child welfare system. The legislation states that programs whose evidence of effectiveness is supported or promising will be formally and rigorously evaluated by CFSA, as outlined within this evaluation strategy. As permitted through the legislation with the approval of an evaluation Waiver, the implementation and effectiveness of well-supported programs will be assessed through robust CQI internal to CFSA rather than through formal evaluations. However, due to the existing federal funding mechanisms in place to support the existing service capacity, at the time of this submission, CFSA will be focusing on the implementation of the PAT model only for Family First claiming. As more EBPs are reviewed and approved by the Title IV-E Prevention Services Clearinghouse, the District may submit an amendment to the five year plan with a description of the updated evaluation plan. It should be noted that while CFSA will focus on PAT for Family First, in support of its city-wide prevention services evaluation and CQI strategy, CFSA will leverage evaluation and State level CQI to examine all interventions collectively, comparing outcomes against federal and local outcomes of children, youth, and families served during the first five years of the prevention plan.

The evidence-based programs that will be monitored through CQI for Family First, formally evaluated, or monitored through CQI as part of the local prevention services CQI strategy below (State level CQI) are listed below in Table 6. While information in this table assumes the accuracy of the estimated Title IV-E

---

<sup>42</sup> In accordance with Public Law 115-123, the Family First Prevention Services Act within Division E, Title VII of the Bipartisan Budget Act of 2018, The U.S. Department of Health and Human Services Administration on Children, Youth and Families

<sup>43</sup> ACYF-CB-IM-18-02: <https://www.acf.hhs.gov/sites/default/files/cb/im1802.pdf>

PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

Prevention Services Clearinghouse ratings listed in Tables 2 and 3 above, adjustments will be made if Title IV-E Prevention Services Clearinghouse results are released that do not align with the estimates.

**Table 6: EBPs Formal Evaluation or CQI Strategy\***

Prioritized Interventions	CQI ( <i>Formal evaluation Waiver</i> )	Formal Evaluation	State Level CQI	Claiming FFPSA
Parents as Teachers (PAT)	✓		✓	✓
Nurturing Parent Program (NPP)			✓	
Healthy Families America (HFA)			✓	
Chicago Parenting Program (CPP)			✓	
Effective Black Parenting Program (EBPP)			✓	
Transition to Independence (TIP)			✓	
YVLifeset			✓	
Motivational Interviewing (MI)			✓	
Project Connect			✓	
Adolescent Community Reinforcement Approach (A-CRA)			✓	
Recovery Coaches			✓	
Trauma-Focused Cognitive Behavioral Therapy (TF-CBT)			✓	
Multi-Systemic Therapy (MST)			✓	
Functional Family Therapy (FFT)			✓	
Parent Child Interaction Therapy (PCIT)			✓	
Parents Anonymous			✓	

Evaluation and CQI Capacity and Approach

CFSA is deeply committed to evaluating the effectiveness of the supported and promising programs we invest in through Family First and to carrying out robust CQI to understand fidelity and outcomes for well-supported programs. Moreover, we are poised to use the evidence gained through the evaluations and CQI to inform refinements to program implementation, changes to the service array, and practice improvements. As mentioned previously, lessons learned from the Waiver point to the importance of monitoring and ongoing refinement of business processes and implementation in order to maximize the impact of EBPs. Utilizing evaluation and CQI findings intentionally to improve practice and service

provision will be critical to our success in carrying out the vision inspired by Family First.

Accordingly, CFSA has marshalled the following internal and external resources for completing rigorous evaluations of programs and robust CQI as part of Family First.

- **Internal Evaluation Team:** CFSA is currently preparing to hire Senior Evaluation Leads, specifically to design, lead, carry out, document, and communicate evaluations for supported and promising programs under Family First, as well as manage CQI for well-supported programs. These staff are expected to possess expert knowledge of evaluation design and methodology. They will sit within CFSA's Community Partnerships Administration where they will be deeply rooted in the programmatic aspects of Family First implementation, supporting the team's analysis using implementation science and CQI activities, while also serving as cross-functional data-analytics team in partnership with CFSA's Performance Accountability and Quality Improvement Administration (PAQIA), where they will receive direct support from PAQIA analysts responsible for generating CFSA's administrative data.
- **Partnership with The Lab @ DC<sup>44</sup>:** A partnership with The Lab @ DC, DC's own local government think-tank specializing in agency partnerships to perform policy and program evaluations, has been formed to support identification, hiring, and ongoing development of exceptional scientific talent in the Senior Evaluation Leads.<sup>45</sup> The hired candidates will be affiliated with the Lab @ DC as fellows, allowing them to take full advantage of capacity-building collaboration with The Lab @ DC and leveraging The Lab @ DC resources to support building the internal structure to carry out robust evaluation and CQI operations within CFSA.
- **Ongoing CQI support from Chapin Hall at the University of Chicago:** Chapin Hall is currently contracted to provide support to CFSA on development and implementation of CQI systems and processes throughout 2019. As part of this support, Chapin Hall CQI experts will advise the Senior Evaluation Leads on development and launch of a CQI system that aligns and integrates Family First requirements with CFSA's broader strategic direction and State Level CQI efforts.

## Theory of Change

In support of CFSA's Four Pillar strategic framework, the Agency seeks to leverage Family First funding to make investments to support family stability and preservation, to increase protective factors, to reduce risk factors for child abuse and neglect, and to ultimately prevent children from entering foster care.

---

<sup>44</sup> The Lab @ DC: <https://thelab.dc.gov/>

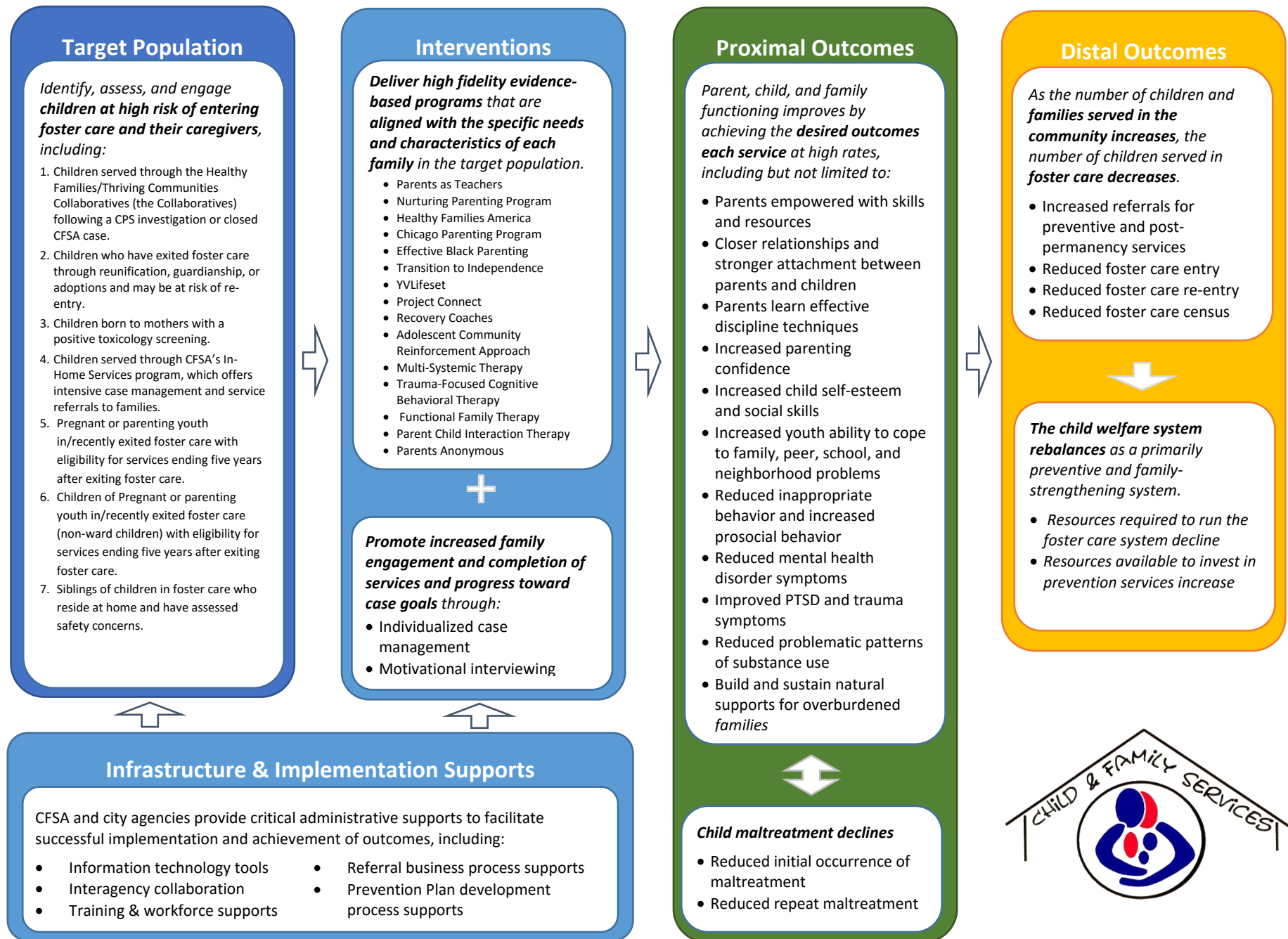
<sup>45</sup> The Lab @ DC's mission is to "Conduct high-quality evaluations... to learn how well things work and how to improve," while building a scientific community of practice between City agencies and universities, thus creating a local professional community of policy evaluators in which the Senior Evaluations Leads will participate. Moreover, a specific focus of The Lab @ DC is to explore and carry out new, innovative methodologies in applied settings that push the boundaries of existing literature. This expertise will be leveraged to promote rigorous evaluation designs even where more traditional randomized or quasi-experimental methodologies cannot be used.



## PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

CFSA's theory of change assumes that mental health conditions, substance misuse, and lack of parenting skills and knowledge can significantly diminish any parent's capacity to ensure their child's well-being and provide them with a safe, permanent home where they can thrive. Data clearly demonstrate families struggling with one or more of these challenges are more likely to experience crises that bring their children in to foster care. Therefore, if CFSA provides families whose children are at risk of entering foster care with access to an expanded array of intensive and evidence-based services in the communities where they live, as well as critical case management and motivational enhancement support to help them engage and sustain participation throughout the healing and capacity-building process, family functioning will improve, stabilization will occur, and children will enter and re-enter foster care at lower rates.

# Family First Prevention Service Theory of Change, DC Child and Family Services Agency



## Evaluation Design

The District does not intend to implement any allowable supported or promising practice EBPs for consideration under Family First at the time of this submission. The District will only leverage Family First funding for PAT, a well-supported model, in year one of implementation. Therefore, an evaluation description is not required at this time. As additional services are added to the Title IV-E Prevention Services Clearinghouse, the District may submit amendments to this five year prevention plan along with a full evaluation design for any supported or promising models implemented. The following high-level evaluation approach outlined in this section will be used to guide the development of a detailed evaluation design for any promising or supported programs that are submitted under a future plan amendment.

The evaluation of each supported and promising program will consist of two studies: a process evaluation and an outcomes evaluation. The targeted programs are provided across multiple agencies in the health and human services cluster and engage the family, community partners, and other systems of care. Experience has shown that regardless of policies and procedures that might be created at the system level to support activities, making sure that providers and specialists in the field are following proscribed policies and practices can often be difficult. For this reason, it is critical to remain mindful that many different parts of the child welfare system, including CFSA and its sister agencies, are involved in implementation. Consequently, while interventions must be evaluated individually, they must be evaluated within the broader context of the child welfare landscape. The evaluation components are described below.

*Process evaluation.* For the process evaluation, CFSA will examine how each supported and promising program and associated administrative supports and processes were implemented within CFSA, Collaboratives, and in each of the sister agencies at multiple levels simultaneously.

- **Research Question 1: Was each program implemented as the model intended?** CFSA will assess implementation fidelity in accordance with each program's unique model fidelity standards. CFSA will liaise with model developers to obtain measures, specific methodology, and tools for assessing model fidelity, and develop internal processes and systems for monitoring fidelity of each program on a periodic basis. Findings will be used to inform training and supervision to ensure that the proven benefits of the model are realized through faithful implementation, and to ensure that outcomes can accurately be attributed to the model. CFSA has recent experience successfully monitoring model fidelity for both Homebuilders® and Project Connect as part of the Title IV-E Waiver and will build on that experience when establishing and carrying out monitoring protocols for the Family First programs.

Because both programs were new to the District, fidelity assessments were conducted by the national model developers (Children's Friend) with data stored locally by the CFSA implementation and evaluation team. Where possible, CFSA will work with national model developers on conducting fidelity assessments to ensure Family First programs are implemented with fidelity. As with the Waiver, CFSA will continue to track fidelity by capturing components of training, fidelity to practice standards which include findings from annual site visits, case record reviews, and review of local documentation detailing referral criteria, caseload size and make-up, supervision sessions, and face-to-face contacts. CFSA will

make recommendations on consistent fidelity tools and metrics across programs and organizations that will range from training to fidelity to practice standards. Frequency of fidelity reporting will be determined after a full inventory of all programs to be implemented is completed.

- **Research Question 2: To what extent did each program reach the intended target population?** This component of the process evaluation will assess the degree to which families within the target population and are eligible are receiving each services (reach). This information will be viewed in the context of the overall successes and challenges of implementation and the related competency, organization, and leadership drivers that may have influenced referrals, service uptake, and service completion for each program.
- **Research Question 3: Did CFSA and the DC health and human services system support implementation of services in a way that optimized fidelity to the model, effective operations, and successful outcomes?** The focus of a process evaluation is on the organization's ability or capacity to support programs to reach their stated goals. The process study will periodically assess progress made citywide in implementing infrastructure and implementation supports, and the degree to which services are reaching the target population. The process study will utilize metrics built by the CQI Subgroup prior to implementation of the programs. They will focus on system changes such as workforce (e.g., staffing configuration, training), interagency collaboration and consultation around service delivery (e.g., case handoffs, referral tracking), fidelity to the business process for developing and updating Prevention Plans, and fidelity to the business process for service referrals.

*Outcomes Evaluation.* The outcomes evaluation will assess the degree to which the supported and promising programs achieve the intended outcomes for children and families associated with each individual program model, as well as distal outcomes related to reduced repeat maltreatment and reduced foster care entry and re-entry. CFSA will partner with model developers for each program to determine appropriate program outcomes, associated metrics, and data collection tools and methodologies, anticipating that specific outcomes measured and tools for collected these data will vary between programs.

The research questions and designs to follow are solely initial considerations. Once hired, the Senior Evaluation Leads will work closely with experts in applied research methodologies at The Lab @ DC to draft a rigorous design. Sampling plans will also be determined by the Senior Evaluation Lead and The Lab @ DC for each program.

- **Research Question 4: To what extent did the evidence-based practices and other programs meet anticipated outcomes?** The evaluation may utilize a quasi-experimental matched pre-test/post-test design for discharged families to determine the extent to which outcomes were met at the time of discharge. Design for enrolled participants has not yet been determined.
- **Research Question 5: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?** Quasi-experimental design with a matched historical comparison group using propensity score matching may be utilized to understand outcomes of program participants relative to a comparable group of families from an earlier time period who did not receive the intervention.

## Waiver Request

**Please see Appendix C - Attachment II for each State Request for Waiver of Evaluation Requirements for a Well-Supported Practice. The requests in Attachment II align with Table 5: EBPs Formal Evaluation or CQI Requirement above.**

**CQI Strategy.** Section 471(e)(5)(B)(iii)(II) states a prevention services and programs plan component shall include how implementation of the services or programs will be continuously monitored to ensure fidelity to the practice model and to determine outcomes achieved and how information learned from the monitoring will be used to refine and improve practices. The information in this section details CQI plans for PAT and how CFSA plans to meet the continuous monitoring requirements, which will be implemented as part of year one activities under Family First. For the full CQI plan that includes specific outcomes to be achieved, data collection methods and tools, and all CQI activities related to PAT, please see Attachment V-FY19 DC MIECHV CQI Plan.

As previously mentioned, the District will leverage Family First funding to add additional capacity to the District's existing PAT program, historically funded through MIECHV. In year one of implementation, the District will work with our partner agency, DC Health to perform CQI on this well-supported model. **It should be noted that there have been no adaptations to the original model, and it is presently being implemented in alignment with its first version<sup>46</sup>.** DC Health has served as the program coordinator of the MIECHV Home Visiting program in the District for nearly 10 years, inclusive of the PAT model. In that time, DC Health has developed a robust CQI plan in accordance with the MIECHV program guidelines. **CFSA will partner with DC Health to leverage the robust CQI plan already established for PAT while integrating limited additional data analysis specific to child welfare as detailed below.**

CQI governance for PAT is detailed in the FY19 DC MIECHV CQI Plan:

*CQI initiatives are implemented by two quality improvement teams collaboratively focused on identified areas in need of improvement at both the State and Local levels of the DC MIECHV program. The state CQI team will concentrate its efforts on the state-level system and infrastructure supports. The local CQI teams will focus on program service delivery improvements. Each team will be responsible for selecting and implementing the CQI interventions (change activities) designed to drive improvement in selected topic areas...*

*The organizational system consists of three teams, the LIA CQI Managers Team, LIA CQI Home Visitors Team, and the DC Health CQI Team. The DC Health personnel assigned to the CQI Teams are the: MIECHV Program Coordinator and DC Health Public Health Analyst, who serve as the CQI Lead Team.<sup>47</sup>*

---

<sup>46</sup> PAT is a copyrighted model, which prohibits the District from copying and distributing the program's manual and materials. However, Mary's Center, DC's local PAT service provider, is an affiliate of the Parents As Teachers' (PAT) national office. CFSA has included a copy of Mary's Center's PAT certificate of affiliation as Attachment VI. As an affiliate, Mary's Center is implementing the PAT to the fidelity to the model with no adaptations. In addition to maintaining their certification, the program adheres to the 20 Essential Requirements, including as Attachment VII, of the PAT model to ensure high-quality service delivery.

<sup>47</sup> DC Maternal, Infant, and Early Childhood Home Visiting (DC MIECHV) CQI Plan Update. September 2017-January 2020, page 3

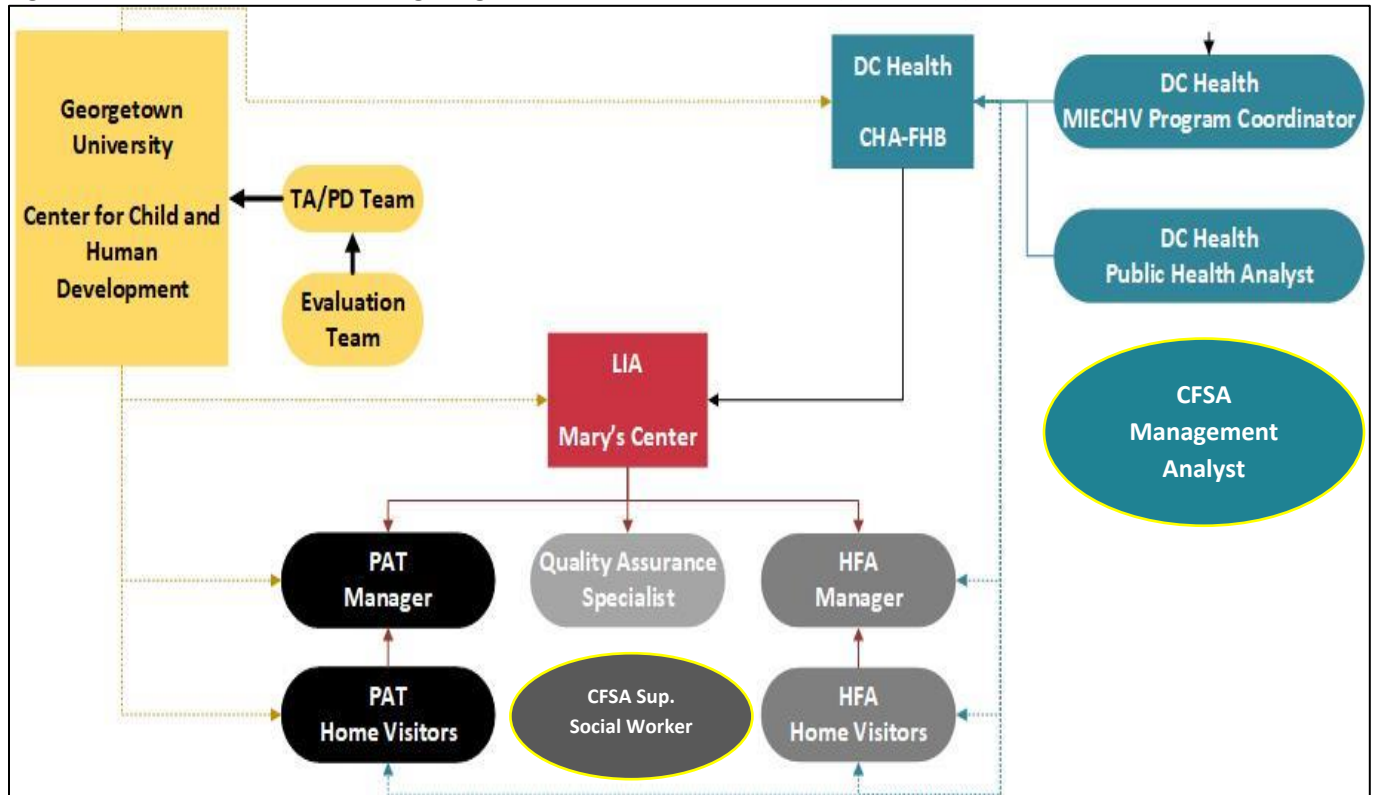
**CFSA will include a CFSA social worker on the LIA CQI Home Visitors Team and CFSA CQI representative to the DC Health CQI Team.** CFSA will seamlessly integrate into the already existing CQI activities and tailor them to meet the needs of the child welfare population. In addition, these CFSA staff will be charged with routinely reporting key CQI results and insights back to CFSA for oversight of the PAT program.

The integration of CFSA into the existing plan will require PDSA cycles related to 1) how CFSA social workers explain the referral and program to families, especially voluntary participation and 2) assurance that a family's participation status and results of PAT specific assessments will not negatively impact their involvement with CFSA. In addition, CFSA will analyze data to obtain subsequent maltreatment and foster care entry rates for PAT participants referred by CFSA. While these outcomes are not in the MIECHV CQI plan, they are critical for CFSA and will be integrated into CFSA's agency-level reviews of PAT performance data. Thus, the role of the CFSA CQI representative will be to develop and implement PDSA cycles related to these requirements at CFSA. The District (DC Health and CFSA) will include the following CQI structure in the FY20 MIECHV CQI Plan and all changes are contingent upon the Health Services and Resources Administration (HRSA) approval. A copy of the final FY20 MIECHV CQI Plan will be provided upon HRSA approval in February 2020.

#### **Organizational Diagram of DC's MIECHV Home Visiting Program (PAT)**

The DC MIECHV organizational system consists of three teams, the LIA CQI Managers Team, LIA CQI Home Visitors Team, and the DC Health CQI Team. The DC Health personnel assigned to the CQI Teams will be the MIECHV Program Coordinator and DC Health Public Health Analyst. **The CFSA personnel assigned to the CQI Teams will be the Performance Accountability & Quality Improvement Administration (PAQUIA) Management Analyst and the Office of Youth Empowerment (OYE) and/or Entry Services Supervisory Social Worker.** Figure 5 provides an overview of the DC's MIECHV Home Visiting Program CQI Structure, updated to reflect CFSA staff's involvement.

Figure 5: DC MIECHV Home Visiting Program PAT CQI Team Structure (with CFSA)



As detailed in the FY19 DC MIECHV CQI Plan:

*The DC Health CQI team will be responsible for overseeing all CQI activities. The state team will take lead, and is responsible for reviewing MIECHV data on a quarterly basis to track fidelity and progress against Benchmarks. Based on these data findings, the team will identify strategies for supporting the LIA (local CQI team) in implementing improvements...*

*The MIECHV Program Coordinator and DC Health Public Health Analyst (DC Health CQI Co-Leads) oversee all CQI activities. The DC Health CQI team is responsible for assisting the LIA in identifying areas for improvement. The LIA is responsible for developing the Model for Improvement Worksheet and the DC Health CQI team will provide technical assistance in the development of the Worksheet that includes the proposal for change (PDSA). Once the change has been implemented, the DC Health CQI team will schedule a teleconference to discuss the results. The LIA managers/supervisors will determine if the change will be adopted, adapted or abandon, and if another test of change is warranted. The DC Health CQI team may offer technical assistance in helping the LIA determine the best strategy for a new test of change...*

*Monthly check-ins will be used to share and review data charts and analysis, when appropriate, around CQI activities to provide opportunities for team discussion and encourage requests for technical assistance where needed, as well as share progress and successes. Individualized data reports and analyses will also be shared in 1-on-1 sessions.<sup>48</sup>*

<sup>48</sup> DC Maternal, Infant, and Early Childhood Home Visiting (DC MIECHV) CQI Plan Update, December 2018, pages 3-5.

**Designated CFSA CQI and prevention staff will join the existing team structure to contribute to all CQI activities.**

**Compelling Evidence of Effectiveness.** Pursuant to section 471(e)(5)(C)(ii), the requirement for a well-designed and rigorous evaluation of any well-supported practice may be waived if the evidence of effectiveness of the practice is deemed compelling and the CQI requirements of Section 471(e)(5)(B)(iii)(II) are met. The District asserts the evidence of the effectiveness of PAT is both compelling and evident as supported by the Title IV-E Prevention Services Clearinghouse's Summary of Findings, which reflect findings from a dozen evaluations, as well as consistently strong local evaluations over nearly a decade in the District of Columbia.

Current studies of PAT show a significant impact on a number of outcomes vital to the child welfare system. In March of 2019, Parents As Teachers published a Fact Sheet, *Prevention of Child Abuse and Neglect*, reporting the following impacts of PAT on child abuse and neglect:

*>In one of the largest research studies in the U.S. conducted to investigate the impact of home visiting on child maltreatment, researchers found a 22 percent decreased likelihood of substantiated cases of child maltreatment (as reported by Child Protective Services) for Parents as Teachers families compared to the non-PAT families.*

*>In a randomized-controlled trial of Parents as Teachers for CPS-involved families, the program was associated with a significantly lower likelihood of CPS for non-depressed mothers...*

*>Parents as Teachers participation was related to 50 percent fewer cases of suspected abuse and/or neglect. Parents as Teachers in Maine focusing on families with involvement with Child Protective Services, found that once entered into a Parents as Teachers program 95 percent of families had no further substantiated reports or allegations of child abuse<sup>49</sup>*

Additionally, a review by the Title IV-E Prevention Services Clearinghouse shows that PAT had favorable<sup>50</sup> and statistically significant impacts on child safety as well as child social and cognitive functions, which are key outcomes in the District's prevention service array. The District understands the impact of caregiver well-being on overall child well-being and thus considers the positive impact of PAT on positive parenting practices to be a significant component of the effectiveness of the program. It should be noted that according to the Title IV-E Prevention Services Clearinghouse review, PAT has produced no unfavorable impacts on outcomes. A summary of this review's findings can be found in Table 7 below.

**Table 7: Parents as Teachers Summary of Findings<sup>51</sup>**

---

<sup>49</sup> Prevention of Child Abuse and Neglect, Parents as Teachers, March 2019, page 1:

[https://static1.squarespace.com/static/56be46a6b6aa60dbb45e41a5/t/5c9d2c9deb39313e7359ded9/1553804446421/Fact-Sheet\\_ChildAbuseandNeglectPrevention.pdf](https://static1.squarespace.com/static/56be46a6b6aa60dbb45e41a5/t/5c9d2c9deb39313e7359ded9/1553804446421/Fact-Sheet_ChildAbuseandNeglectPrevention.pdf)

<sup>50</sup> According to the Title IV – E Prevention Services Handbook of Standards and Procedures, Impact estimates that are favorable (statistically significant and in the desired direction).

<sup>51</sup> Title IV-E Prevention Services Clearinghouse. Parents as Teachers. Summary of Findings. <https://preventionservices.abtsites.com/programs/111/show>



PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

Outcome	Effect Size <sup>i</sup> and Implied Percentile Effect <sup>i</sup>	N of Studies (Findings)	N of Participants	Summary of Findings
Child safety	0.11 4	2 (6)	4825	Favorable: 2 No Effect: 3 Unfavorable: 0
Child permanency	0.16 6	1 (1)	4560	Favorable: 0 No Effect: 1 Unfavorable: 0
Child well-being: Social functioning	0.12 4	1 (6)	375	Favorable: 3 No Effect: 2 Unfavorable: 1
Child well-being: Cognitive functions and abilities	0.13 5	2 (12)	575	Favorable: 2 No Effect: 10 Unfavorable: 0
Child well-being: Physical development and health	0.08 3	1 (3)	375	Favorable: 0 No Effect: 3 Unfavorable: 0
Adult well-being: Positive parenting practices	0.27 10	1 (1)	203	Favorable: 0 No Effect: 1 Unfavorable: 0
Adult well-being: Family functioning	-0.07 -2	2 (11)	640	Favorable: 0 No Effect: 10 Unfavorable: 1
Adult well-being: Economic and housing stability	-0.09 -3	1 (10)	366	Favorable: 0 No Effect: 9 Unfavorable:

As previously mentioned, the PAT program was originally implemented as part of DC Health’s Home Visiting program in 2010 through funding from HRSA’s MIECHV grant. Since its implementation, PAT has maintained fidelity to the model and provided outcomes data in support of effectiveness as required under the MIECHV grant guidelines. Complementing the Title IV-E Prevention Services Clearinghouse’s findings showing PAT’s effectiveness, results from The Home Visiting Evidence of Effectiveness (HomVEE)<sup>52</sup> review recently published in September 2019, which reviewed the evidence of effectiveness of 21 home visiting programs, reported that most home visiting models, including PAT, had favorable impacts on primary measures of child development and school readiness and positive parenting practices. The study also showed that PAT participants sustained favorable impacts for at least one year

<sup>52</sup> OPRE Report #2019-93, Home Visiting Evidence Effectiveness Review: Executive Summary September 2019  
[https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE\\_Executive\\_Summary\\_2019\\_B508.pdf](https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE_Executive_Summary_2019_B508.pdf)

after beginning the program<sup>53</sup>. Additionally, as the child welfare community moves toward studying implementation science and understanding the facilitators of successful program implementation, CFSA recognizes the need for interventions that not only guarantee sustainable and favorable outcomes, but also interventions that demonstrate successful program implementation at the local level. The HomVEE report provides evidence that minimum standards for fidelity have been met in the areas of supervision, frequency of visits, pre-service training, use of fidelity tools, and an established system for fidelity monitoring<sup>54</sup>, furthering CFSA confidence in the effectiveness of this model.

**State Level CQI Activities.** To complement the rigorous CQI methodology used to assess the PAT program, the District will conduct CQI to examine the implementation and effectiveness of its prevention approach broadly.

As discussed previously, CFSA has taken steps to partner closely with the Collaboratives as well as the District's Health and Human Services cluster agencies on the planning for core aspects of Family First through the Family First Prevention Work Group. Prior to implementation of services, this group will shift roles to become the citywide Family First Prevention Implementation Team and will oversee ongoing CQI activities for across the city's prevention services array and in alignment with FY20 State level CQI activities. A **CQI Sub-group** will be formed and meet more frequently, comprising representatives from each sister agency, a selection of Collaboratives, and key operational areas of CFSA. The sub-group will be charged with guiding development of metrics for the process evaluation, monitoring and data collection activities, root cause analysis, and development of proposed solutions to identified issues or problems. The sub-groups activities will be guided by Districts approved prevention plan.

This sub-group's primary charge will be to conduct CQI for all programs across the city's prevention services array. . In addition, the group will use CQI to monitor and assess the overall implementation and outcomes of all Family First services and services included in the District's prevention services array—for example, addressing questions such as *Do we have the right service array to meet the needs of DC children and families?* And *To what extent have preventive services reduced child maltreatment in the District?* To answer these questions about prevention services overall, the group will draw data collected from existing evaluation and CQI activities. The CQI Subgroup will be chaired and overseen by CFSA's Evaluation Team and will report to the city-wide Family First Prevention Implementation Team.

## Consultation and Coordination

As the Work Group shifts from a function of planning to implementation and State level CQI, the group

---

<sup>53</sup> OPRE Report #2019-93, Home Visiting Evidence Effectiveness Review: Executive Summary September 2019. Page 14 Table 2. [https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE\\_Executive\\_Summary\\_2019\\_B508.pdf](https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE_Executive_Summary_2019_B508.pdf)

<sup>54</sup> OPRE Report #2019-93, Home Visiting Evidence Effectiveness Review: Executive Summary September 2019. Page 18. Table 4 [https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE\\_Executive\\_Summary\\_2019\\_B508.pdf](https://homvee.acf.hhs.gov/sites/default/files/2019-09/HomeVEE_Executive_Summary_2019_B508.pdf)

## PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

will naturally emerge as a forum for consultation and coordination on delivery and administration of services among CFSA, sister agencies, Collaboratives, and other partners. The venue will provide all participants with a role in monitoring, overseeing, and managing the ongoing operations and outcomes of the prevention services. As CQI and evaluation results point to the need for changes in programs or operations, the Work Group will identify solutions and improvements with the benefit of the entire Health and Human Service cluster, Collaboratives, and other partners represented at the table, thus advancing better intra-city coordination on citywide prevention services, including integration with Families First DC, going forward.

## Section 5: Child Welfare Workforce Support

*Pre-print Section 5*

### CFSA's Workforce Development Infrastructure

CFSA is well poised to ensure ongoing support and enhancement of a competent, skilled, and professional child welfare workforce to deliver trauma-informed and evidence-based services to children and families. **CFSA's Child Welfare Training Academy (CWTA)**, a dedicated team of clinically licensed social work training and supervisory staff, is **designed to provide the District of Columbia's CFSA social workers, resource parents, and community partners with the knowledge, skills, support, and coaching** to effectively promote the safety, permanence, and well-being of children and families. CWTA trainings are provided through CFSA's pre-service (training for new hires) and in-service (ongoing staff training and continuing education (CEU)) training series designed to keep all family-serving CFSA staff, community-based organizations, and resource parents informed to effectively carry out their role as a trauma-informed child welfare professionals and caregivers. CFSA will build upon our array of existing trauma-informed workforce trainings to enhance curricula for CFSA staff and create new training modules for external EBP service provider staff (see Section 6: Child Welfare Workforce Training) to ensure all of DC's child welfare workforce is equipped with the tools they need to effectively serve children and their families under Family First.

### Qualified Workforce

**CFSA Staff.** CFSA currently employs one of the most highly-skilled and credentialed child welfare workforces in the country with licensed Masters of Social Work comprising all CFSA caseworkers. As a result, **CFSA staff are well-positioned to effectively learn and carry out new practices associated with Family First, building on existing relevant expertise.** All CFSA Social workers must have a master's degree in social work from an accredited college and licensing certification from the DC Board of Social Work examiners.<sup>55</sup> In order to advance to supervisory positions, social workers must obtain a licensed clinical social worker certification from the Board and have a minimum of two years of experience in the field of child welfare. CFSA expects all employees and contracted foster care provider staff to participate in 80 hours<sup>56</sup> of pre-service and ongoing in-service trainings to maintain licensure and provide quality services to children and families. New CFSA social workers go through 30 full days of pre-service training. In addition to pre-service trainings, all CFSA social workers are required to complete thirty (30) hours of in-service training each year. CFSA social work supervisors are required to complete twenty-four (24) hours of in-service training each year.

<sup>55</sup> CFSA's requirements for entry into the child welfare profession are outlined in detail in the Agency's Annual Progress and Services Report. DC CFSA 2019 Annual Progress and Service Report; [https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC\\_CFSA\\_APSR\\_2019\\_63018\\_FINAL.PDF](https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC_CFSA_APSR_2019_63018_FINAL.PDF)

<sup>56</sup> Mandated by Consent Decree (see Prevention Case Loads section for Court-monitored staff licensure and training benchmarks).

*EBP Providers: Definition of “Qualified Clinician.”* As noted above, EBPs will be delivered by CFSA, sister agency, and Collaborative staff. All services selected as part of our five year plan have been selected due to their high level of research evidence as well as accessibility and local support within DC (see Service Selection section above). The EBPs selected each have their own unique staff qualifications and training requirements specific to the intervention’s service delivery model. **CFSA expects all providers of EBPs working with CFSA families as part of this five year plan to uphold the staffing and training requirements specified by each EBP model.** CFSA will hold all EBP service providers accountable to implementing each intervention to fidelity, including requirements of staff training and fidelity monitoring (noted in our evaluation plan). All mental health and substance abuse EBPs proposed in this plan require that all or most therapists possess a master’s degree or equivalent, and CFSA will ensure that providers meet requirements.

### A Rich History of Trauma-Informed Practice

CFSA offers robust training in trauma-informed practice to all staff, from leadership to caseworkers, through pre-service and in-service trainings, and supports trauma-informed practice through the administration of trauma-focused assessment tools with all cases. **This strong foundation in trauma-informed practice ensures that CFSA’s Family First EBPs will “be provided under an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma,” per the requirements of the legislation.**<sup>57</sup>

As noted in Section 2, CFSA’s Trauma Grant was used to make trauma-informed treatment the foundation of serving children and youth in the District’s child welfare system. As part of this work, in 2015, CFSA integrated a series of functional assessments and screening tools into our case management practice and system of record (FACES). These tools included the CSBA for adult caregivers and the CAFAS/PECFAS functional assessment for children and youth. The CSBA is designed to ensure each caregiver’s strengths and barriers are being assessed and the CAFAS/PECFAS are designed to provide an age-appropriate assessment of each child’s needs, speak to the trauma a child may be experiencing, and assess what services may need to be put in place to support each child. These tools were implemented agency-wide at CFSA as well as with our foster care providers, and our Collaborative community-based prevention partners.

This system-wide training and implementation of a trauma-informed functional assessments was coupled with a simultaneous integration of these tools into our SACWIS system (FACES). Incorporation of these tools into staff’s daily work in FACES has grounded CFSA’s social work practice in the trauma-informed and data driven decision making necessary to develop comprehensive case planning documents to support children and parents while engaged with CFSA, and after, when connected to community-based supports provided by the Collaboratives and other organizations. **Under Family First, CFSA will continue to use these functional assessments to craft trauma-informed child-specific Prevention Plans and link to evidence-based services for candidate children and their families.**

---

<sup>57</sup> Family First Prevention Service Act: [Page 132 STAT. 234], <https://www.congress.gov/bill/115th-congress/house-bill/1892/text>

**Trauma training begins the day a new hire walks through the door at CFSA to attend pre-service training and continues with in-service training throughout the year. As part our ongoing work to support and enhance our child welfare workforce, CFSA continues to implement** our Practice Guidance on Resilience, Adversity & Trauma (PGRAT) series for all staff. Developed in 2016, the CWTA, in partnership with CFSA's Office of Well Being, designed PGRAT to build upon the system-wide trainings and deepen child welfare practice through the use our robust trauma-informed training curriculum for all CFSA staff and our foster care providers. The PGRAT trainings include (1) Review of scholarly materials and participation in book reviews, (2) Engagement in facilitator-led group workshops and ongoing supervisor-facilitated teaming; and, (3) Developing and enhancing trauma informed engagement, assessment, and case plan integration skills.<sup>58</sup>

*Trauma Informed Service Delivery for EBP Providers.* Many of the EBPs selected as part of this five year plan already incorporate trauma-informed service delivery in their model design<sup>59</sup>. As part of the procurement process, CFSA will specify the requirements needed to incorporate trauma-informed service delivery into all Family First EBP services. Where CFSA is partnering with sister agencies to deliver existing EBPs already in place, Memorandums of Understanding will be drafted to require staff receive trauma-informed service delivery training from CFSA's CWTA. All contracts CFSA negotiates for the provision of direct EBP services will include language requiring program staff receive trauma-informed service delivery training from CFSA's CWTA. CFSA will make this newly required trauma-informed service delivery training available, as one of the new **Family First EBP Provider Training Requirements** for all EBP provider staff. Consistent training across all providers will set a strong service delivery foundation for all EBPs provided under Family First.

---

<sup>58</sup> PGRAT Modules developed in 2016 to deepen Trauma Grant practice. PGRAT serves as the foundation for all trauma-informed trainings. Currently CWTA is in process of infusing PGRAT into all pre-service/in-service trainings.

<sup>59</sup> Developing a Trauma-Informed Child Welfare System: [https://www.childwelfare.gov/pubpdfs/trauma\\_informed.pdf](https://www.childwelfare.gov/pubpdfs/trauma_informed.pdf) Pages 9-11

## Section 6: Child Welfare Workforce Training

*Pre-print Sections 4 and 6*

The following section outlines the trainings that CFSA currently offers and will craft over the coming months to provide training and support to caseworkers in developing Prevention Plans, assessing risk, assessing child and family needs comprehensively, connecting families to services and coordinating with existing services, knowing how to access and deliver the needed trauma-informed and evidence-based services, and overseeing and evaluating the continuing appropriateness of services. The addition of new training modules outlined below and the need for expansion of existing training offerings across the child welfare system will likely require additional CWTA staff to ensure timely and effective training to all CFSA staff, sister agency partners, and EBP service providers outlined in this plan. Additional staffing requirements will be determined as CFSA begins implementation planning in the coming weeks.

*Training to Develop Appropriate Prevention Plans.* CFSA's CWTA currently provides CFSA social workers and foster care provider staff with a robust suite of pre-service and in-service trainings to utilize both safety (Danger and Safety) and risk assessment (Structured Decision Making tool) outcomes and comprehensive functional assessments (CSBA and CAFAS/PECFAS), as applicable, to develop comprehensive case and service plans. CWTA will work with CFSA Program staff and our Child Information Services Administration (CISA) to modify the existing trainings and corresponding technology (Child Welfare Workforce Training section) to incorporate the formal documentation of a Family First prevention-eligible child's Prevention Plan within FACES, CFSA's system of record (as noted in the Prevention Plan section above). The training will also be expanded to include CFSA's community-based Collaborative partners.

*Training to Conduct Risk Assessments.* As noted in the Safety and Risk Assessment section above, CFSA currently provides CFSA Social Workers and foster care provider staff with a robust suite of pre-service and in-service trainings on CFSA's safety and risk assessments, developing comprehensive case plans and making appropriate trauma-informed service recommendations. With the implementation of the new documentation requirements outlined in the Family First legislation, CFSA will modify the existing staff trainings and will develop EBP provider-specific trainings to incorporate direct service training and overall awareness of:

- How to use safety, risk, and functional assessments to document a child-specific Prevention Plan (documentation requirements described in the Prevention Plan section above).
- How to conduct ongoing safety and risk assessment (See Safety and Risk Assessments Section for requirements).
- The process and tools required for making updates or changes to a child's Prevention Plan.

Training to monitor ongoing safety and risk will be developed by CFSA's CWTA and be required of all CFSA staff and EBP providers as part of Family First.

*Assessing Safety and Risk.* All CFSA social workers and foster care provider staff are trained to complete

formal and informal the safety and risk assessments, as noted in the Safety and Risk Assessment section. These initial safety and risk assessments are captured in FACES and provide a basis for safety planning activities as needed to support a child and their family.

*Assessing Service Needs.* As noted above, CWTA trains all CFSA social workers and foster care provider staff to complete the trauma-informed CSBA for adult caregivers and the CAFAS/PECFAS functional assessments for children and youth. These assessments provide a comprehensive assessment of both the parent's and child's specific needs and form the foundation for recommended service interventions to meet those specific needs. As part of the PGRAT training curriculum, CWTA will train all CFSA social workers to integrate functional assessments and screening tools into current case, service planning, and prevention planning activities to support children and families with the specific interventions needed to meet their needs.

*Connecting to the families served, Coordinating and Accessing Trauma-Informed and Evidence-Based Services.* One of the key tenants of CFSA's Family First prevention strategy is facilitating appropriate referrals to evidence-based services, which is in alignment with CFSA's existing overall approach to service delivery, as noted in our 2018 CFSA Practice Model, detailing six core practice actions.<sup>60</sup> Once CFSA staff identify candidate eligibility and create a child-specific Prevention Plan, facilitating successful connections and coordinating with any other child and family services to provide, often intensive services, will be critical to a family's engagement. CFSA's Social Workers and community-based Collaborative contractors will all be trained to provide families with Motivational Interviewing (MI) as an EBP service to bolster family-centered prevention planning and ongoing service engagement. Motivational interviewing does not require that staff hold a specific degree/credential to provide the service, making training on, and provision of MI a strong fit for CFSA's clinical staff and EBP contractors with varied qualification requirements.<sup>61</sup>

CWTA will facilitate training on MI for all CFSA staff and CFSA's community-based Collaborative partners required to develop child-specific Prevention Plans. By ensuring dedicated community-based supports are in place at the Collaboratives to facilitate service connections, as well as serve to further develop family-centered EBP service referrals and coordinate with other existing services, CFSA will ensure families are connected to and have regular access to an evidence-based services and the case management support system to meet their needs. CFSA is in the process of developing technology to support trauma-informed data-driven referral recommendations and will train all staff to use new EBP and community services referral recommendation and tracking tools once available (anticipated development and launch in FY20).

*Oversee and Evaluation the Continuing appropriateness of the services.* Once a family is connected to EBP services in the community CFSA staff and EBP providers will be responsible for evaluating the ongoing appropriateness of fit of the referral, assessing ongoing safety and risk, and determining if modification to a child's prevention plan are needed to support child and caregiver well-being. CWTA will develop Family First specific training, in partnership with CFSA program staff and CISA, that builds

---

<sup>60</sup> CFSA Practice Model: 2019 APSR: Page 4

[https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC\\_CFSA\\_APSR\\_2019\\_63018\\_FINAL.PDF](https://cfsa.dc.gov/sites/default/files/dc/sites/cfsa/publication/attachments/DC_CFSA_APSR_2019_63018_FINAL.PDF)

<sup>61</sup> Motivational interviewing has been proven robustly effective (well-supported) without any requirement that staff hold a specific degree/credential to provide the service. While CFSA staff all maintain MSWs, staff at the collaboratives have varied educational backgrounds, including requirements to have relevant experience and a BSW or similar.



upon existing training curriculum and ensures community-based EBP providers are effectively assessing risk and documenting ongoing service needs. The Collaboratives will play a key role in facilitating and coordinating services for children and families that no longer have an open case with CFSA and ensuring services and programs specified in the child's Prevention Plan are coordinated with all other child and family services across the District.

*Family First EBP Provider Training Requirements.* As noted in the *Training to Conduct Risk Assessments* section outlined above, CFSA's will lean on the wealth of existing trainings already built into pre-service and in-service training curriculum to create, in partnership with CFSA's CWTA, CISA, and Program staff, three new trainings (see *EBP Provider Training Curriculum (Outline)* below) and offer our existing trauma-informed service delivery training to form a complete suite of EBP provider trainings to ensure appropriate trauma-informed, evidence-based services are provided to all Family First prevention-eligible children and their caregivers. Trainings will build upon and incorporate the following CWTA Training Courses (as appropriate):

- Caregivers Strengths and Barriers Assessment (existing training)
- CAFAS/PECFAS Training (existing training)
- Life of a Case (existing training)
- Family Centered Practice (existing training)
- Foundations of Child Welfare Practice (existing training)
- Foundations of Trauma-Informed Care (existing training)
- PGRAT Assessment Integration (existing training)

#### *EBP Provider Training Curriculum (Outline)*

- **Foundations of Trauma-Informed Care (Existing Training)**
  - *Training will cover the basic tenants of trauma-informed service delivery and will highlight staff's role in addressing trauma. CFSA already employs a dedicated Specialized Trauma Trainer equipped to train external partners on trauma-informed service delivery. Curriculum will be tailored to the EBP provider audience.*
- **Ongoing Assessment of Safety and Risk (New Training)**
  - *Training will cover how to conduct on-going safety and risk assessments and the process for reporting information back to the relevant CFSA social worker Collaboratives in order to refine services to address child safety and document needed updates or changes to a child's Prevention Plan.*
- **Family First Eligibility and Child-Specific Prevention Plan Development and Updates (New Training)**
  - *Training will provide an overview of how CFSA staff will determine a child's eligibility for services and how to document a child-specific Prevention plan in FACES. EBP providers will be trained on how to request updates or changes to a child-specific Prevention Plan.*
- **Selecting, Facilitating, and Monitoring Appropriate EBP Services (New Training)**

## PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

- *Training will cover the process to select appropriate EBP services, facilitating service connections and coordinating with existing services, assessing progress towards goals, and how to use existing and new technology to make these referrals, track engagement, monitor ongoing risk and appropriateness of fit. Training will cover the business process for making and accepting referrals for EBP services (including those not currently identified in a child's Prevention Plan) and reporting back to CFSA's Caseworker or Collaborative partners in order to document needed updates or changes to a child's Prevention Plan.*

As noted above, once technological enhancements have been made to new and existing tools, training will cover how to use these system enhancements to support the EBP service referral process and ongoing engagement in services.

## Section 7: Prevention Caseloads

### *Pre-print Section 7*

As described in the Section 1, all CFSA social workers within CFSA's case-carrying administrations may work with Family First prevention-eligible children and caregivers (as defined within Table 1). **For the purposes of this five year plan, all CFSA social workers and Collaboratives caseworkers are considered Prevention Caseworkers.** CFSA maintains strict case load standards for all CFSA social workers based on historic alignment with agency practice needs and legal oversight. The current caseloads ratios for all CFSA social workers are as follows:

CFSA Worker	Caseload Standard
In-home social workers	1:15 families (max 1:18)

All case load standards above apply to both CFSA and private agency staff providing these services on behalf of the agency (foster care providers). CFSA regularly oversees and monitors caseload standards through ongoing CQI practices as well as regular agency-wide performance monitoring activities using FACES reports. CFSA program managers and social work supervisors are responsible for ensuring compliance through ongoing review and monitoring of caseload size and distribution.

CFSA's community-based prevention providers also include EBP services provided by the Collaboratives. Collaborative case load size and type are determined and monitored through contract agreements based CFSA's assessed service needs with each Collaborative organization by CFSA's Four Pillar (see Introduction) case-types follows:

Collaborative Case Type	Caseload Standard
Front Yard	1:15 families
Front Porch	1:15 families
Front Door	1:30 families

As noted in Section 5, **CFSA expects all providers of all EBPs working with CFSA families as part of this five year plan to uphold the staffing and caseload requirements specified by each EBPs model.** CFSA will hold all EBP service providers accountable to implementing each intervention to fidelity, including requirements of staff caseload sizes to ensure fidelity to the model. CFSA staff will monitor and provide oversight to all partnership agreements for EBP services provided by Collaborative, sister agency, and other private non-profit partners.

## Section 8: Assurance on Prevention Program Reporting

*Pre-print Section 8*

**See Appendix C -Attachment I for assurance that CFSA will report to the Secretary such information and data as the Secretary may require with respect to the title IV-E prevention program, including information and data necessary to determine the performance measures.**

## APPENDIX

## Appendix A: Prevention Work Group Meeting Schedule and Key Accomplishments

(Pre-print Section 2)

Prevention Work Group/Sub-group Meeting	Meeting Description/Key Accomplishments
<b>Work Group Meeting 1: June 2018</b>	<ul style="list-style-type: none"> <li>• Overview of Family First legislation/opportunity and Prevention Plan development, discussion of City-wide prevention goals.</li> <li>• Defined the role and charge of the Prevention Work Group.</li> </ul>
<b>Work Group Meeting 2: July 2018</b>	<ul style="list-style-type: none"> <li>• Reviewed survey results and CFSA Needs Assessment data to explore target populations for primary prevention activities.</li> <li>• Charged sub-group with defining CBCAP funding recommendations for FY19, a down-payment on Family First.</li> </ul>
<b>CBCAP (Upstream Prevention) Sub-group</b>	<ul style="list-style-type: none"> <li>• Met throughout August 2018 (4 weeks).</li> <li>• Reviewed available data to recommended candidate target populations and services for Upstream prevention funding (CBCAP, Families First DC).</li> </ul>
<b>Work Group Meeting 3: September 2018</b>	<ul style="list-style-type: none"> <li>• Report-out from CBCAP/Upstream Prevention sub-group.</li> <li>• Reviewed updated Needs Assessment data to inform candidate Target Population “Data Sub-group” work.</li> </ul>
<b>Target Population Data Sub-group</b>	<ul style="list-style-type: none"> <li>• Met October 2018 -November 2018 (6 weeks)</li> <li>• Reviewed CFSA and external partner data to recommended candidate target populations for Family First Prevention Plan.</li> </ul>
<b>Work Group Meeting 4: October 2018</b>	<ul style="list-style-type: none"> <li>• Sister Agency and Partner presentations at Prevention Work Group meeting to inform possible target populations for primary prevention, bolstered environmental scan.</li> <li>• Agency Presenters: DC Department of Human Services (DHS) and DC Department of Behavioral Health (DBH)</li> </ul>
<b>Work Group Meeting 5: October 2018</b>	<ul style="list-style-type: none"> <li>• Sister Agency and Partner presentations at Prevention Work Group meeting to inform possible target populations for primary prevention, bolstered environmental scan.</li> <li>• Agency Presenters: DC Department of Health (DC Health), DC Department of Employment Services (DOES), and DC Health Families Thriving Communities Collaboratives (Collaboratives).</li> </ul>
<b>Work Group Meeting 6: November 2018</b>	<ul style="list-style-type: none"> <li>• Report-out from Target Population Data Sub-group on data-informed recommendation of candidate populations. Populations finalized in-meeting.</li> <li>• Report-out on Family and Provider focus group outcomes/feedback.</li> </ul>
<b>Services/Outcomes Sub-group</b>	<ul style="list-style-type: none"> <li>• Met December 2018 - January 2019 (8 weeks)</li> <li>• Recommended evidence-based service interventions for candidate populations within Five Year Prevention Plan.</li> </ul>
<b>Work Group Meeting 7: February 2019</b>	<ul style="list-style-type: none"> <li>• Report-out from Services/Outcomes Sub-group on data-informed evidence-based services recommendations. EBP service selections/outcomes finalized in-meeting.</li> <li>• Final report-out on Five Year Prevention Plan drafting process, CFSA Core Team engagement, recap all recommendations and decision points.</li> </ul>

## Appendix B: DC Child and Family Services Agency Analysis of Revenue Barriers within Family First Prevention Services Act (FFPSA, or the Act) Guidance

(Pre-print Section 2)

**Introduction:** During CFSA's analysis of the FFPSA regulatory implementation requirements outlined in ACYF-CB-PI-18-09, we recognized that some the requirements related to prevention program financing and federal reimbursement appear to impede the District of Columbia (as a Medicaid expansion state) from maximizing (or maybe even leveraging at all) the available title IV-E prevention services funding that has been made available through the Act. The requirements in question are those in:

- Section C [*Prevention Services* paragraph], stating that “At least 50 percent of the [IV-E] funds expended by the state for prevention services in any [fiscal year] must be for services that meet the “well-supported” practice criteria; and,
- Section I [*Payer of last resort*], stating that “if public or private program providers (such as private health insurance or Medicaid) would pay for a service allowable under the title IV-E prevention program, those providers have the responsibility to pay for these services before the title IV-e agency would be required to pay.”

The District of Columbia already supports a diverse mix of promising, supported, and well-supported prevention programs, and our intention is to harness our existing capacity of Evidence-based Practices (EBPs) to target candidates for foster care and pregnant and parenting youth who are already in care, and to leverage available title IV-E funding to maximize the reach and impact of those programs on those populations. The guidance in the PI, however, seems to minimize our ability to do so.

### I. Summary of the Issue

Our FFPSA implementation planning has involved working with sister agencies and community partners to complete an “environmental scan” of the prevention programs, and we were pleased that a number of the prevention programs currently deployed in the District are EBPs that are among the first services selected for systematic review for the federal Clearinghouse. Many of them have already been rigorously evaluated and are well-supported EBPs, and as a result they have been approved in the District as Medicaid allowable services. Under the *Payer of last resort* requirement, therefore, title IV-E funding is unavailable for those services.

In concert with the Section C requirement that required 50% of IV-E spending be for well-supported EBPs, the *Payer of last resort* requirement becomes problematic in DC. We anticipate that the majority of the well-supported EBPs that we plan on including in our Title IV-E State five year prevention program plan will be funded through Medicaid. Conversely, most if not all of the promising and supported programs will be funded with local dollars to be matched to title IV-E reimbursement. Removing the Medicaid funded EBPs from the overall calculation of dollars expended on prevention programming leaves us with a potentially

PUTTING FAMILIES FIRST IN DC - CFSA'S FIVE YEAR PREVENTION PLAN

large local spending imbalance tilted toward promising and supported programs. Because at least 50% of our IV-E spending has to be on well-supported programs, our IV-E reimbursement for the entire continuum of prevention spending will be significantly limited with respect to what the FFPSA intended.

The table below illustrates how we believe the tension between these requirements adversely impacts Medicaid expansion states (like DC).

	a. Promising / Supported Expenditures	b. Well-Supported EBP 1	c. Well-Supported EBP 2	d. Well-Supported EBP 3	e. Well-Supported EBP 4	f. Well-Supported EBP 5	g. Well-Supported EBP 6	h. Total Prevention Spending	i. XIX funded (shaded b thru g)	j. Total Local \$ left over for IV-E match (h - i)	k. Total Local \$ on Well-Supported (unshaded b thru g)	l. Total Local \$ Available for IV-E (k x 2)	m. Total Local \$ unavailable for IV-E (j - l)
1. XIX Expanded State (DC)	600	100	100	100	100	100	100	1200	500	700	100	200	500
2. XIX Control State	600	100	100	100	100	100	100	1200	300	900	300	600	300
3. XIX Restricted State	600	100	100	100	100	100	100	1200	100	1100	500	1000	100

\* Shaded cells indicate that the program is Medicaid funded in that state.

The example above depicts three figurative states with varying levels of Medicaid “coverage”. Each state’s overall spending across all EBPs is evenly split: 50% to a combination of promising and supported EBPs and then 50% (\$600) to well-supported EBPs. The only difference among them is the extent to which well-supported programs are funded through the Medicaid program. In states with Medicaid expansion, like DC, the majority of well-supported EBPs are Medicaid-funded. Column m. above is the key area of focus; it represents the local investment that would be “left on the table” and unmatched to IV-E because it exceeds the Section C spending requirement. Medicaid restricted states would be able to optimize title IV-E funding as the FFPSA intended due to the high level of unmatched local investment across the entire continuum of EBPs. Expansion states, on the other hand, won’t be able to optimize IV-E funding for the entire spectrum of prevention programs because there is not enough (per the Section C requirement) unencumbered local spending on well-supported programs; expansion states effectively get penalized for having a wider array of Medicaid covered services than their counterparts with more restrictive Medicaid coverage.



**II. Potential Remedy/Solution**

The most straightforward solution would be for the Children's Bureau to clarify in Section C such that the requirement around prevention spending on well-supported EBPs be 50% of *all spending* (inclusive of spending that is reimbursed through other programs or payers, such as Medicaid). Programs included in the Title IV-E State five year prevention program plan that could be reimbursable through another public or private source should be included in the calculation, such that if 50% of the state's combined spending for all prevention program were directed toward well-supported EBPs, then the state would be able to leverage title IV-E prevention dollars to support local investment in promising or well-supported programs.

## Appendix C: ATTACHMENTS

Please see the following Attachments (provided in separate files) included within this plan:

ATTACHMENT I: State title IV-E prevention program reporting assurance

ATTACHMENT II: State request for waiver of evaluation requirement for a well-supported practice

ATTACHMENT III: State assurance of trauma-informed service-delivery

ATTACHMENT IV: State annual maintenance of effort (MOE) report

ATTACHMENT V: FY19 DC MIECHV CQI Plan

ATTACHMENT VI: Parents As Teachers Affiliate Certificate - Mary's Center for Maternal & Child Health/PIRC Healthy Families D.C

ATTACHMENT VII: Parents As Teachers Essential Requirements for 2018-2019

			CHILD AGE IN MONTH DISTRIBUTION										NOTE	
		0	3	3	5	5	10	10	17	17	+			
		0-36 months		37-60 months		61-120 months		121-204 months		205+ months				
FY18 #s	Step 1 (total Ns per bucket)	Step 2 - Clarified Candidate groups	n	% of total	n	%	n	%	n	%	n	%		
In Home Entry Cohort (new cases in FY18)	537		102	19%	59	11%	188	35%	166	31%	11	2%		
CPS referrals to Collaboratives in FY18 (substantiated)	128	28 of those to Collabs are substantiated (22%)	14	51%	0	0%	5	17%	8	30%	1	2%		
CPS referrals to Collaboratives in FY18 (all)	128		65	51%	0	0%	22	17%	38	30%	3	2%		
Family Assessment to Collaboratives in FY18 (assumes same substantiation rate as CPS-I)	203	22% of FA pop (45)	3	6%	8	18%	18	39%	14	32%	2	5%		
Family Assessment to Collaboratives in FY18 (all)	203		12	6%	37	18%	79	39%	65	32%	10	5%		
Reunification (Exit Cohort in FY18- Kids who are now with parents again)	140	Total 197 children from 140 families	31	22%	14	10%	42	30%	43	31%	10	7%		
Guardianship (Exit Cohort in FY18- Kids who are now with guardianship) again)	45	Total 63 children from 45 families; siblings could have guardianship with different family members	0	0%	2	5%	8	17%	21	46%	14	32%		
Point-in-time (as of 9/30/18) Pregnant and Parenting Teens (PPY)	31	31 moms, 37 children	22	72%	11	34%	3	9%	0	0%	0	0%		
Pregnant and Parenting Teens (PPY) who recently exited in FY18 (most age out)	17	17 moms, 20 children	10	60%	3	20%	3	20%	0	0%	0	0%		
Point-in-time (as of 9/30/18) siblings of children in foster care	77	187 children from 77 families.	18	23%	9	12%	25	32%	21	27%	5	6%		
Positive Tox	218		218	100%	From the FY'18 period of October 1, 2017 through September 30, 2018 CFSR received 226 reports of children									
Total Households (N):		1396	920		278		143		392		378		55	
		Total children		278		143		392		378		55		
		Rounded up to nearest quarter-hundred value		300		150		400		400		75		1325

NOTE  
DOB for 23 youth was unknown. This is 2% of total youth and they are not included, so total does not add up to 100%

28

Collaboratives Referral Summary					
Type		FY19 Service Target	FY19 Total (Actual)	FY20 Service Target	Rationale for FY20 Adjustments
Front Yard	Young Homeless	80	66	80	Consistent with FY19 Targets
	*Grand-Families	50	17	0	Removed in FY20
	Other	227	278	220	Updated to reflect FY19 Annualized #s
	Subtotal	357	361	300	
Front Porch	**Community Diverted Positive Tox (218)	-	-	218	New Category (Ward based distribution- by % In-Home families)
	Community Diverted	217	227	354	Updated to reflect FY19 Annualized #s
	Family Assessment	332	176	0	Removed in FY20
	In-Home Step Down	-	117	146	Updated to reflect FY19 Annualized #s
	Out of Home Step Down	-	3	139	Consistent with FY19 Targets
	Subtotal	549	523	857	
Front Door	***In-Home Support/Teaming	161	89	0	Removed in FY20
	***Out of Home Support/Teaming	139	12	0	Removed in FY20
	Subtotal	300	101	0	
<b>Total</b>		<b>1206</b>	<b>985</b>	<b>1157</b>	

\*Grand-families and Kinship referrals will be collapsed into the "Other" category for FY20

\*\* Positive Tox Referrals are newly added for FY20 under Front Porch Case Management

\*\*\*Front Door Case Management is removed for FY20 and all teaming referrals will fall under "In home Step Down" and "Out of Home Step Down" for FY20



## Technical Bulletin #1

# Title IV-E Prevention Program Data Elements

---

August 19, 2019

### Table of Contents

1. Background.....	2
2. Overview of Technical Bulletin.....	2
3. File Content and Structure.....	2
4. Data Elements.....	3

*THE PAPERWORK REDUCTION ACT OF 1995 (Pub. L. 104-13) Public reporting burden for this collection of information is estimated to average 31 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed, and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number<sup>1</sup>.*

---

<sup>1</sup> OMB Approval number: 0970-0529, Expiration Date: 07/31/2022

## 1. Background

On February 9, 2018 the Family First Prevention Services Act (Family First) was enacted to authorize new optional title IV-E funding for time-limited (one year) prevention services for mental health/substance abuse, and in-home parent skill-based programs for:

- 1) a child who is a candidate for foster care (as defined in section 475(13) of the Act,
- 2) pregnant or parenting youth in foster care, and
- 3) the parents/kin caregivers of those children and youth (sections 471(e), 474(a)(6), and 475(13) of the Act).

The prevention program authorized by Family First is referred to as the title IV-E prevention program, and the services being provided under this program are referred to as title IV-E prevention services. States that elect to implement the title IV-E prevention program are required to submit a five-year prevention program plan. Additionally, they must provide an assurance in the plan that the agency will report child-specific data to HHS as required by section 471(e)(4)(E) of the Act for each child who receives title IV-E prevention services. Please see the following resources for more information:

- **IM-18-02** - Published: April 12, 2018 - This Information Memorandum (IM) informs States and Tribes of the enactment of the Family First Prevention Services Act and provides basic information on the new law.
- **PI-18-09** - Published: November 30, 2018 - This Program Instruction (PI) provides instruction for state title IV-E agencies on the title IV-E prevention program requirements.
- **PI-18-10** - Published: November 30, 2018 – To instruct tribal title IV-E agencies administering or supervising the administration of title IV-E under sections 479B and 471(a) of the Act on the title IV-E prevention program requirements.

The Children’s Bureau will use the information from states and tribes operating a title IV-E prevention program to calculate annual title IV-E prevention services measures in accordance with section 471(e)(6)(A) of the Act. In addition, the Children’s Bureau may use this data to assess the extent to which the provision of the services and programs reduces the likelihood of foster care placement, increases kinship arrangements or improves child well-being in accordance with section 476(d)(3) of the Act.

## 2. Overview of Technical Bulletin

The purpose of this Technical Bulletin is to provide detailed information on the data elements title IV-E agencies are to submit. The table in section 4 includes the element name and number, the definition of each element, the response option(s), and information on the structure of the file. The Children’s Bureau will be issuing additional guidance regarding format of the file and on file transmission. Title IV-E agencies will be required to submit data on all children with a prevention plan on a six-month (per Federal Fiscal Year) basis with a transmission period of 45 days.

### 3. File Content and Structure

This section identifies additional guidance for title IV-E agencies regarding the information that will be reported.

Information Common to other Children’s Bureau’s Data Sets. Information that is in the title IV-E prevention services, and is also included in either the Adoption and Foster Care Analysis and Reporting System (AFCARS), National Child Abuse and Neglect Data System (NCANDS), and National Youth in Transition Database (NYTD) needs to be consistent with what is reported in those files. This information includes, but may not be limited to:

- Child record number. Title IV-E agencies are to encrypt the child’s number using the same encryption logic used for the AFCARS, NCANDS and NYTD file (tribal IV-E agencies are not required to report information for NYTD or NCANDs). This will ensure that if the child is in foster care or enters the foster care system, the identifier will be the same as the child identifier for AFCARS. The title IV-E agency must apply and retain the same encryption routine or method for the person identification number across all report periods. The record number must be encrypted in accordance with ACF standards.
- Title IV-E agency. The specifications for the agency identifier will be provided once the implementation of the title IV-E prevention program begins, and the file format and transmission guidance is issued.

Information on File Structure. The data in the title IV-E prevention services file includes descriptive information (e.g., demographics) and information that may include multiple responses (e.g. child may be receiving multiple services). When the data are reported, the extraction of the information must include the services related to the period of 12 months following the prevention plan start date.

### 4. Data Elements

The following table includes the element number and name, the definition, and the response values for the data elements. Title IV-E agencies must report information for a child who is a candidate for foster care, or is a pregnant or parenting youth in foster care. For a pregnant or parenting youth in foster care, title IV-E agencies do not need to report on elements #13, #14 and #14a.

Title IV-E Prevention Services Data Elements

Data Element Name	Definition	Valid Codes
1. Title IV-E Agency	Indicate the title IV-E agency responsible for submitting the data.	ACF provided code
2. Child Identifier	Indicate the child's record number. This is an encrypted, unique person	Encrypted

Data Element Name	Definition	Valid Codes
	identification number that is the same for the child across all report periods state/tribal-wide.	
3. Date of Birth	Month, day, and year of the child's birth.	Date
4. Sex	Indicate as appropriate.	Male Female
5. Race	<p>In general, a person's race is determined by how they define themselves or by how others define them. In the case of young children, parents determine the race of the child.</p> <p>American Indian or Alaska Native - A person having origins in any of the original peoples of North or South America (including Central America), and who maintains tribal affiliation or community attachment.</p> <p>Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.</p> <p>Black or African American - A person having origins in any of the black racial groups of Africa.</p> <p>Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.</p>	Indicate child's race



Data Element Name	Definition	Valid Codes
	<p>White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.</p> <p>Declined - The child or parent(s) or legal guardian(s) has declined to identify a race.</p> <p>Unknown - The child's race is unknown because the race, or at least one race of the child is unknown, or the child and/or parent is not able to communicate the child's race.</p>	
6. Hispanic or Latino Ethnicity	<p>Answer "yes" if the child is of Mexican, Puerto Rican, Cuban, Central or South American origin, or a person of other Spanish cultural origin regardless of race. Whether or not a person is Hispanic or Latino is determined by how they define themselves or by how others define them. In the case of young children, parents determine the ethnicity of the child.</p> <p>Declined - The child or parent(s) or legal guardian(s) has declined to identify ethnicity.</p> <p>Unknown - The child and/or parent is unable to communicate the child's ethnicity.</p>	Yes No Declined Unknown
7. Pregnant or Parenting Youth in Foster Care	Is the child a pregnant or parenting youth in foster care as described in section 471(e)(2)(B) of the Act?	Yes No
8. Prevention Plan Start Date	Indicate the month, day, and year that the title IV-E agency identified the child in a prevention plan.	Date

Technical Bulletin #1: Title IV-E Prevention Program Data Elements

Data Element Name	Definition	Valid Codes
9. Type of Service(s)	Identify the title IV-E prevention service category for each service provided during the 12-month period beginning on the prevention plan start date.	Mental health Substance abuse prevention and treatment services In-home parent skill-based programs
10. Service Start Date(s)	Enter the start date(s) of the title IV-E prevention service(s).	Date(s)
11. Cost of Service(s)	Enter the total expenditures for each title IV-E prevention service provided within the 12 months following the prevention plan start date.	Amount
12. Service End Date(s)	Enter the date(s) that each title IV-E prevention service ended. Note: This date cannot be after the 12 months following the prevention plan start date. If the title IV-E prevention service is still being provided as of the end of the report period, please indicate not applicable.	Date Not applicable
13. Foster Care Placement Status at 12 months from prevention plan start date	Indicate whether the candidate entered foster care 12 months from the prevention plan start date.	Yes No
14. Foster Care Entry	Did the candidate enter foster care as defined in 45 CFR 1355.20 within 24 months of the prevention plan start date?	Yes No
14.a. Date of Entry into Foster Care	If yes to #14, enter month, day, and year of each entry into foster care.	Date

<h1>ACF</h1> <p>Administration for Children and Families</p>	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES Administration on Children, Youth and Families	
	<b>1. Log No:</b> ACYF-CB-PI-18-09	<b>2. Issuance Date:</b> November 30, 2018
	<b>3. Originating Office:</b> Children's Bureau	
	<b>4. Key Words:</b> Family First Prevention Services Act, State Title IV-E Prevention and Family Services and Programs, Title IV-E Prevention Program	

## PROGRAM INSTRUCTION

**TO:** State Agencies Administering or Supervising the Administration of Titles IV-B and IV-E of the Social Security Act

**SUBJECT:** State Requirements for Electing Title IV-E Prevention and Family Services and Programs<sup>1</sup>

**LEGAL AND RELATED REFERENCES:** Titles IV-B and IV-E of the Social Security Act (the Act), as amended by Public Law (P.L.) 115-123 Family First Prevention Services Act, enacted February 9, 2018 and P.L. 115-271, the Substance Use–Disorder Prevention that Promotes Opioid Recovery and Treatment for Patients and Communities Act (SUPPORT for Patients and Communities Act), enacted October 24, 2018

**PURPOSE:** To instruct state title IV-E agencies on the title IV-E prevention program requirements

**INFORMATION:** The Family First Prevention Services Act (FFPSA) authorized new optional title IV-E funding for time-limited (one year) prevention services for mental health/substance abuse and in-home parent skill-based programs for: 1) a child who is a candidate for foster care (as defined in section 475(13) of the Act), 2) pregnant/parenting foster youth, and 3) the parents/kin caregivers of those children and youth (sections 471(e), 474(a)(6), and 475(13) of the Act).

**Instructions for the Title IV-E Prevention Program:** This Program Instruction (PI) provides instructions on the requirements state title IV-E agencies must meet when electing the title IV-E prevention program as described below. We provide instructions for Indian tribes, tribal organization, or tribal consortia operating an approved title IV-E program in [ACYF-CB-PI-18-10](#).

<sup>1</sup> Hereafter in this document, the title IV-E prevention and family services and programs are referred to as the “title IV-E prevention program.” The prevention and family services provided under the title IV-E program are referred to as “title IV-E prevention services.”

## **Organization of the Program Instruction**

### **Foreword**

#### **Section A.** Requirements for providing title IV-E prevention programs

1. Title IV-E prevention program components
2. State five-year title IV-E prevention program plan

#### **Section B.** Child and family eligibility for the title IV-E prevention program

1. Prevention plan for the child
2. Candidates for foster care
3. Age

#### **Section C.** Federal financial participation (FFP)

#### **Section D.** Financial reporting

#### **Section E.** Maintenance of effort (MOE)

#### **Section F.** Title IV-E prevention program reporting

#### **Section G.** Title IV-E plan requirements

#### **Section H.** Non-impact on eligibility for other assistance

#### **Section I.** Payer of last resort

#### **Section J.** Instruction

### **Attachments**

#### A. Children's Bureau Regional Program Managers

#### B. State title IV-E prevention program five-year plan pre-print

Attachment I. State title IV-E prevention program reporting assurance

Attachment II. State request for waiver of evaluation requirement for a well-supported practice

Attachment III. State assurance of trauma-informed service-delivery

Attachment IV. State annual MOE report

#### C. HHS practice criteria for title IV-E prevention services and programs and initial list of services and programs undergoing HHS practice criteria evaluation

### **Foreword**

The creation of the title IV-E prevention program is an unprecedented step in recognizing the importance of working with children and families to prevent the need for foster care placement and the trauma of unnecessary parent-child separation. The title IV-E prevention program is part of a much broader vision of strengthening families by preventing child maltreatment, unnecessary removal of children from their families, and homelessness among youth. It provides an opportunity for states to dramatically re-think how they serve children and families. It creates an impetus to focus attention on prevention and strengthening families as our primary goals, rather than foster care placement as our main intervention. The Children's Bureau strongly encourages all states to take this opportunity to not only use the title IV-E prevention program to fund these important services, but also to envision and advance a vastly improved way of serving children and families, one that focuses on strengthening their protective and nurturing capacities instead of separating them.

## **A. Requirements for providing the title IV-E prevention program**

### **1. Title IV-E prevention program components**

*Categories of allowable title IV-E prevention services:* State title IV-E agencies may claim reimbursement for mental health and substance abuse prevention and treatment services provided by qualified clinicians, and in-home parent skill-based programs that include parenting skills training, parent education, and individual and family counseling that have been rated and approved by the Title IV-E Prevention Services Clearinghouse and are identified in the state's five-year title IV-E prevention program plan (section 471(e)(1) of the Act). We interpret the term "in-home" broadly, in that it does not necessarily refer to the location in which the services are provided. It could mean, for example, that the child is continuing to live in the home of a parent or relative caretaker during the time the state is providing the services. The needs of the child, parent, or caregiver for the services must be directly related to the safety, permanence, or well-being of the child or to preventing the child from entering foster care. We are not further defining "qualified clinician" as used to describe a provider of mental health and substance abuse prevention and treatment services identified in the plan (section 471(e)(1)(A) of the Act).

*Trauma-informed approach to service delivery:* Title IV-E prevention services must be provided under an organizational structure and treatment framework that involves understanding, recognizing, and responding to the effects of all types of trauma and in accordance with recognized principles of a trauma-informed approach and trauma-specific interventions to address trauma's consequences and facilitate healing (section 471(e)(4)(B) of the Act). We are not further defining what a trauma-informed approach to service delivery means.

*Practice criteria for prevention services:* Title IV-E prevention services must be rated as promising, supported, or well-supported in accordance with HHS criteria and be approved by HHS (section 471(e)(4)(C) of the Act) as part of the Title IV-E Prevention Services Clearinghouse (section 476(d)(2) of the Act). The initial practice criteria are provided in Attachment C.

The Title IV-E Prevention Services Clearinghouse is in the process of reviewing and rating services for HHS approval. Attachment C includes the first list of the services that the Clearinghouse will review and rate under the HHS initial practice criteria. We will provide additional information regarding rated and approved services, and the selection of additional services for review in future issuances.

At least 50 percent of the amounts expended by the state for a fiscal year (FY) for the title IV-E prevention program must be for services that meet the well-supported practice criteria (section 474(a)(6)(A)(ii) of the Act).

*Time-limited services:* The state may provide title IV-E prevention services as specified in the child's prevention plan for up to 12 months beginning on the date the state identifies the child as either a "candidate for foster care" or a pregnant or parenting foster youth in need of those services (sections 471(e)(2)(A) and (B) of the Act) (see section B.1 below). The state may claim title IV-E reimbursement for prevention services until the last day of the 12th month if services

were provided for the entire 12-month period, or if services are provided for less than the entire 12-month period, the end of the month in which the child's title IV-E prevention services ended. A state may provide title IV-E prevention services to or on behalf of the same child for additional 12-month periods, including for contiguous 12-month periods. In order to claim title IV-E for each additional 12-month period, the state must determine and document in the child's prevention plan that the otherwise eligible candidate for foster care or pregnant/parenting youth meets the requirements in section 471(e)(4)(A) of the Act on a case-by-case basis.

## **2. State five-year title IV-E prevention program plan**

The state title IV-E agency electing to provide the title IV-E prevention program must submit a five-year title IV-E prevention program plan (five-year plan) that meets the statutory requirements and may use the state title IV-E prevention program five-year plan pre-print found in Attachment B (section 471(e)(5) of the Act). The state title IV-E agency may submit its five-year plan at any time, as there is no deadline by which a state must submit its five-year plan. A state title IV-E agency may amend its five-year plan at any time during the five year period. The state is not required to provide services in all counties and geographic locations in the state, nor is the state required to provide the same type of prevention services in the elected jurisdictions. We recognize that this flexibility will allow more states to elect to provide the title IV-E prevention program, but we still encourage states to implement the program as broadly as possible in order to make prevention services available to as many families in need of those services as possible. Further, the state may submit a five-year plan which identifies only services for eligible populations of an Indian tribe with a title IV-E agreement with the state under section 472(a)(2)(B)(ii) of the Act. In providing such services, the tribe must meet all the requirements applicable to the state title IV-E prevention program described in this PI. This is because the exceptions permitted for a tribal title IV-E prevention program in section 479B(c)(1)(E) of the Act apply only to tribal title IV-E agencies. A tribe operating under a title IV-E agreement with a state is not a tribal title IV-E agency operating an approved tribal title IV-E plan. Instead, the tribe is implementing the state title IV-E program on behalf of the population specified in the title IV-E agreement.

The five-year plan must contain the following information as required by section 471(e)(5) of the Act:

- *Service description and oversight:* The state must describe how it will assess children and their parents or kin caregivers to determine eligibility for title IV-E prevention services and describe the HHS approved services the state will provide, including:
  - whether the practices used to provide the services are rated as promising, supported, or well-supported in accordance with the HHS practice criteria as part of the Title IV-E Prevention Services Clearinghouse;
  - how the state plans to implement the services, including how implementation of the services will be continuously monitored to ensure fidelity to the practice model and to determine outcomes achieved and how information learned from the monitoring will be used to refine and improve practices;
  - how the state selected the services;
  - the target population for the services;

- an assurance that each HHS approved title IV-E prevention service provided in the state plan meets the requirements at section 471(e)(4)(B) of the Act related to trauma-informed service-delivery (Attachment III); and
  - how providing the services is expected to improve specific outcomes for children and families.
- *Evaluation strategy:* The state must include a well-designed and rigorous evaluation strategy for each service which may include a cross-site evaluation approved by ACF.
- *Evaluation waiver request:* Consistent with section 471(e)(5)(C)(ii) of the Act, the Children’s Bureau may waive this requirement for a well-supported practice if the evidence of the effectiveness of the practice is compelling and the state meets the continuous quality improvement requirements included in section 471(e)(5)(B)(iii)(II) of the Act with regard to the practice. The state may request this waiver using Attachment II to the five-year plan and must demonstrate the effectiveness of the practice.
- *Monitoring child safety:* The state must describe how it will monitor and oversee the safety of children receiving services during the 12-month period. This must include periodic risk assessments throughout the 12-month period, and if the state determines the risk of the child entering foster care remains high despite the provision of the services, the state must reexamine the child’s prevention plan during the 12-month period.
- *Consultation and coordination:* The state must describe: 1) how it will consult with other state agencies responsible for administering health programs, including mental health and substance abuse prevention and treatment services, and with other public and private agencies with experience in administering child and family services (including community-based organizations), in order to foster a continuum of care for children, parents and caregivers receiving prevention services; and 2) how the prevention services provided for or on behalf of a child and the parents or kin caregivers of the child will be coordinated with other child and family services provided to the child and the parents or kin caregivers of the child under the state title IV-B plan.
- *Child welfare workforce support:* The state must describe the steps the state is taking to support and enhance a competent, skilled, and professional child welfare workforce to deliver trauma-informed and evidence-based services, including:
  - ensuring that staff is qualified to provide services that are consistent with the promising, supported, or well-supported practice models selected; and
  - developing appropriate prevention plans and conducting risk assessments for children receiving prevention services.
- *Child welfare workforce training:* The state must describe how it will provide training and support for caseworkers in assessing what children and their families need; connecting to the families served; knowing how to access and deliver the needed

trauma-informed and evidence-based services; and overseeing and evaluating the continuing appropriateness of the services.

- *Prevention caseloads*: The state must describe how the caseload size and type for prevention caseworkers will be determined, managed, and overseen.

*Assurance on prevention program reporting*: The state must provide an assurance that it will report to the Secretary such information and data as the Secretary may require with respect to the title IV-E prevention program, including information and data necessary to determine the performance measures. States must provide this assurance as part of the five-year plan using Attachment I (see section F of this PI for more information on this reporting).

## **B. Child and family eligibility for the title IV-E prevention program**

### **1. Prevention plan for the child**

In a prevention plan for the child, the state must identify whether the child is either a “child who is a candidate for foster care” or is a pregnant or parenting foster youth in need of prevention services in advance of the services being provided. The statute does not define “pregnant or parenting foster youth” and we are not going to further define that population. The definition of a “child who is a candidate for foster care” is defined in the statute at section 475(13) of the Act and is described in section B.2. The age requirements for both pregnant or parenting foster youth and a “child who is a candidate for foster care” are described in section B.3.

If the child is a “child who is a candidate for foster care,” the child’s prevention plan must:

- identify the foster care prevention strategy for the child so that the child may remain safely at home, live temporarily with a kin caregiver until reunification can be safely achieved, or live permanently with a kin caregiver; and
- list the services to be provided to or on behalf of the child to ensure the success of that prevention strategy.

The prevention plan for a pregnant or parenting foster youth must:

- be included in the youth's foster care case plan;
- list the services to be provided to or on behalf of the youth to ensure that the youth is prepared (in the case of a pregnant foster youth) or able (in the case of a parenting foster youth) to be a parent; and
- describe the foster care prevention strategy for any child born to the youth.

### **2. Candidates for foster care**

A “child who is a candidate for foster care” is defined as a child who is identified in a title IV-E prevention plan as being at imminent risk of entering foster care (without regard to whether the child would be eligible for title IV-E foster care maintenance payments, title IV-E adoption assistance or title IV-E kinship guardianship assistance payments), but who can remain safely in the child's home or in a kinship placement as long as the title IV-E prevention services that are necessary to prevent the entry of the child into foster care are provided. A “child who is a



candidate for foster care” includes a child whose adoption or guardianship arrangement is at risk of a disruption or dissolution that would result in a foster care placement (section 475(13) of the Act).

We are not further defining the phrase “candidate for foster care” as it appears in section 475(13) of the Act or further defining the term “imminent risk” of entering foster care for the title IV-E prevention program. However, because a child may not be simultaneously in foster care and a “child who is a candidate for foster care,” once the child enters foster care, reimbursement for the child under the title IV-E prevention program must end. Foster care is defined in 45 CFR 1355.20 and includes children under the placement and care of the state title IV-E agency who are placed in a licensed or unlicensed kinship placement, regardless of whether payments are made by the state, tribal or local agency for the care of the child or whether there is federal matching of any payments that are made. As such, a child who is *not* under the placement and care of the state title IV-E agency and in a kinship placement could be considered a “child who is a candidate for foster care” as defined in section 475(13) of the Act.

Regardless of whether a title IV-E agency is providing the title IV-E prevention program, it may continue to claim administrative costs under the statutory authority at 472(i) of the Act for candidates for title IV-E foster care if, among other things, the child is at imminent risk of removal from the home and the agency is making reasonable efforts to prevent the need to remove the child from the home. The agency should continue to apply section 8.1D of the Child Welfare Policy Manual (CWPM) for guidance on section 472(i) of the Act. CWPM 8.1D does not apply to the phrase “child who is a candidate for foster care” as defined in section 475(13) of the Act for the purposes of the title IV-E prevention program.

### 3. Age

The definition of “child” in section 475(8) of the Act applies to the title IV-E prevention program.<sup>2</sup> Therefore, both a “child who is a candidate for foster care” and a child who is a pregnant or parenting foster youth must meet the definition of “child” as elected by the state for the title IV-E program to be eligible for the title IV-E prevention program (section 471(e)(4)(A)(i) and (ii) of the Act). This means that a “child who is a candidate for foster care” and pregnant or parenting foster youth who have not attained age 18 are eligible for the title IV-E prevention program. If a state has elected a higher age under the state’s title IV-E program, an otherwise eligible youth over age 18 may be eligible for the title IV-E prevention program in the following circumstances:

---

<sup>2</sup> As a reminder, this definition includes:

- an individual who has not attained 18 years of age; and
- at the option of the state, an individual age 18 and up to age 19, 20 or 21 who meets the education/employment criteria in section 475(8)(B)(iv) of the Act and
  - who is in foster care under the responsibility of the state;
  - with respect to whom an adoption assistance agreement is in effect under section 473 of the Act if the child had attained 16 years of age before the agreement became effective; or
  - with respect to whom a kinship guardianship assistance agreement is in effect under section 473(d) of the Act if the child had attained 16 years of age before the agreement became effective.

- If a youth is otherwise eligible as a “child who is a candidate for foster care” and over age 18, the youth could be eligible for the title IV-E prevention program if:
  - a title IV-E adoption assistance or guardianship assistance agreement is in effect with respect to the youth (that went into effect after the child attained 16 years of age);
  - the youth’s adoption or guardianship arrangement is at risk of a disruption or dissolution that would result in a foster care placement (section 475(13) of the Act);
  - the youth meets the state’s education/employment conditions as elected under title IV-E; and
  - the youth has not yet reached the state’s highest elected age under title IV-E (19, 20 or 21).
  
- If a youth is an otherwise eligible pregnant or parenting youth in foster care over age 18, the youth could be eligible for the title IV-E prevention program if:
  - the youth meets the state’s education/employment conditions as elected under title IV-E; and
  - the youth has not yet reached the state’s highest elected age under title IV-E (19, 20 or 21).

If a youth turns age 18 (or the higher elected age per section 475(8) of the Act) while receiving title IV-E prevention services, the state can only claim FFP for services until the day the youth turns age 18 (or the higher elected age per section 475(8) of the Act). The state may claim title IV-E administrative costs until the end of the month in which the youth turns age 18 (or the higher elected age as applicable).

### **C. Federal financial participation for the title IV-E prevention program**

*Prevention services:* From FYs 2020 – 2026, costs of title IV-E prevention services are reimbursable at 50 percent FFP under title IV-E. Beginning in FY 2027, title IV-E prevention services are reimbursable at the applicable FMAP rate for the state. At least 50 percent of the funds expended by the state for prevention services in any FY must be for services that meet the “well-supported” practice criteria.

*Administrative costs:* Beginning in FY 2020, costs for the proper and efficient administration of the title IV-E prevention program are reimbursable at 50 percent FFP. A state may claim allowable title IV-E administrative costs beginning the first day of the fiscal quarter in which the state submits an approvable five-year prevention plan. These include activities to develop necessary processes and procedures to establish and implement the provision of prevention services for eligible individuals, policy development, program management, and data collection and reporting.

Child specific administrative costs may be claimed for allowable activities from the beginning of the month in which the child is identified in a prevention plan until the end of the 12th month, if services were provided for the entire 12-month period, or if the services are provided for less than the entire 12-month period, the end of the month the child’s title IV-E prevention services

ended. The state may claim for allowable activities that comport with or are closely related to one of the listed activities at 45 CFR 1356.60(c)(2), such as the development and maintenance of the child's prevention plan as defined in section 471(e)(4)(A) of the Act and case management activities such as verification and documentation of program eligibility, referral to services, and preparation for and participation in judicial proceedings. The state may claim title IV-E prevention program administrative costs for data collection and reporting beyond the child's title IV-E prevention service period to meet the requirements in section 471(e)(4)(E) of the Act. Further, there is nothing to prohibit the state from claiming title IV-E foster care administrative costs for a child eligible under section 472(i) of the Act after the child's title IV-E prevention services period has ended. Performance of investigations, physical or mental examinations or evaluations are not allowable administrative costs for the title IV-E prevention program.

*Training:* Beginning in FY 2020, training for personnel employed or preparing for employment by the state agency or by the local agency administering the plan in the political subdivision and of the members of the staff of state/tribal-licensed or approved child welfare agencies providing services to children who are candidates for foster care and pregnant/parenting foster youth (and their parents or kin caregivers) is reimbursable at 50 percent FFP. Allowable training topics include how to determine who is eligible for the title IV-E prevention program, how to identify and provide appropriate services, and how to oversee and evaluate the ongoing appropriateness of the services.

*Prohibition for expenditure requirement:* The state may not use any state foster care prevention expenditures (as defined in the MOE section below) for the state share of title IV-E prevention program expenditures for a fiscal year.

#### **D. Financial reporting**

Expenditures and next quarter estimates for the title IV-E prevention program must be reported on the CB-496 form. The revised form and specific instructions for reporting such costs can be found in [ACYF-CB-PI-18-12](#).

#### **E. Maintenance of effort (MOE)**

States must use title IV-E prevention services to supplement, and not supplant, FY 2014 (or alternate applicable year) "state foster care prevention expenditures" as defined in the statute (section 471(e)(7) of the Act).

*Base year for MOE calculations:* The statute requires the state title IV-E agency to maintain at least the same level of "state foster care prevention expenditures" each FY as the amount the agency spent in FY 2014 (section 471(e)(7) of the Act). States with a population of children less than 200,000 in FY 2014 (as determined by the Bureau of the Census) may elect to use FY 2015 or FY 2016 instead of FY 2014 for this purpose (section 471(e)(7)(A) of the Act).

*Prevention service expenditures:* The statute defines "state foster care prevention expenditures" as:

- state expenditures and federal matching funds provided to the state for title IV-B, Temporary Assistance for Needy Families (TANF), and the Social Services Block Grant (SSBG); and
- state expenditures for foster care prevention services and activities under any other state program (except title IV-E).

We are specifying that these state foster care prevention services and activities must have been approved by the Title IV-E Prevention Services Clearinghouse as being allowable for title IV-E prevention reimbursement and meeting the standards outlined in the statute at section 471(e)(4) of the Act as follows:

- the services or activities are one of the allowable types of services:
  - mental health and substance abuse prevention and treatment services; or
  - in-home parent skill-based programs that include parenting skills training, parent education, and individual and family counseling;
- the populations served are children who are candidates for foster care, pregnant or parenting youths in foster care, or their parents and kin caregivers;
- the services are rated as well-supported, supported, or promising as outlined in the law and in accordance with HHS practice criteria as part of the Title IV-E Prevention Services Clearinghouse; and
- the services or activities are trauma-informed.

“State foster care prevention expenditures” must include only those prevention services or activities that have been approved by the Title IV-E Prevention Services Clearinghouse at the time the state submits its initial five-year prevention plan.

*Instruction for MOE reporting:* State title IV-E agencies must determine “state foster care prevention expenditures” for FY 2014 (or one of the alternate base years) and report it in the five-year title IV-E prevention program plan. As noted above, the MOE will be comprised of “state foster care prevention expenditures” in FY 2014 (or one of the alternate base years) for prevention services or activities that have been approved by the Title IV-E Prevention Services Clearinghouse at the time of the initial five-year prevention program plan submission. For each FY the state operates the title IV-E prevention program, the state must report the amount of actual “state foster care prevention expenditures” for the FY to determine whether the state is complying with the MOE requirement on Attachment IV. Further, the state must only calculate its base year MOE once, and carry over its original MOE determination from one five-year plan to another.

## **F. Title IV-E prevention program reporting**

States electing the title IV-E prevention program must report child-specific data to HHS as required by section 471(e)(4)(E) of the Act for each child who receives title IV-E prevention services. We will provide additional information on how to report this information in future guidance, but states should be prepared to report, at a minimum, the following information for each child who receives services:

- the specific services provided to the child and/or family;
- the total expenditures for each of the services provided to the child and/or family;

- the duration of the services provided;
- if the child was identified in a prevention plan as a “child who is a candidate for foster care”:
  - the child’s placement status at the beginning, and at the end, of the 12-month period that begins on the date the child was identified as a “child who is a candidate for foster care” in a prevention plan; and
  - whether the child entered foster care during the initial 12-month period and during the subsequent 12-month period; and
- basic demographic information (e.g., age, sex, race/Hispanic Latino ethnicity).

### **G. Title IV-E plan requirements**

The title IV-E program and plan requirements (including regulations at 45 CFR 1355 and 1356) that are not specifically limited to the title IV-E foster care maintenance payment or adoption assistance programs also apply to the title IV-E prevention program. The statutory title IV-E plan requirements that apply are in sections 471(a)(2), 471(a)(4) through 471(a)(9)(A) and (B), 471(a)(12), 471(a)(13), and 471(a)(32) of the Act. They address topics such as agency organization and program administration, program audits and monitoring, confidentiality of information, and fair hearings.

### **H. Non-impact on eligibility for other assistance**

Receipt of title IV-E prevention services is not considered receipt of aid for the purposes of eligibility for any other program under the Social Security Act, and does not permit a state to reduce medical or other assistance available to a title IV-E prevention recipient (section 471(e)(10) (A) of the Act).<sup>3</sup>

### **I. Payer of last resort**

If the cost of providing a title IV-E prevention service to an individual would have been paid from another public or private source if not for the enactment of FFPSA, a state is not considered to be a legally liable third party for the cost of providing such services to that individual with one exception; a state may use title IV-E prevention program funding under section 474(a)(6) to pay a provider for these services to prevent delaying the timely provision of appropriate early intervention services (pending reimbursement from the public or private source that has ultimate responsibility for the payment) (section 471(e)(10)(C) of the Act).<sup>4</sup>

Therefore, if public or private program providers (such as private health insurance or Medicaid) would pay for a service allowable under the title IV-E prevention program, those providers have the responsibility to pay for these services before the title IV-E agency would be required to pay.

---

<sup>3</sup> The last clause of section 471(e)(10) of the Act was added by section 8082(b)(1) of P.L. 115-271, The Substance Use–Disorder Prevention that Promotes Opioid Recovery and Treatment for Patients and Communities Act (SUPPORT for Patients and Communities Act) (enacted October 24, 2018).

<sup>4</sup> Section 471(e)(10)(C) of the Act was added by section 8082(b)(2) P.L. 115-271, The Substance Use–Disorder Prevention that Promotes Opioid Recovery and Treatment for Patients and Communities Act (SUPPORT for Patients and Communities Act) (enacted October 24, 2018).

For example, if a parent with Medicaid coverage is receiving mental health services that would be covered by Medicaid, and that are also allowable under the title IV-E prevention program, Medicaid must pay for the service before the title IV-E portion (if any) is paid. This provision in effect makes title IV-E the payer of last resort for title IV-E prevention services in this instance.

## **J. Instruction**

A title IV-E agency that would like to opt into the title IV-E prevention program must submit a five-year plan as follows: 1) submit the five-year plan pre-print in Attachment B to the Children’s Bureau Regional Office and record the applicable statutory, regulatory and/or policy references and citations for the affected federal requirement or, alternatively, submit the same information as described here in its own format; 2) submit copies of referenced material noting the specific section of the material with page numbers, highlighting or other means, to document compliance with any cited statute, regulation, policy and/or procedure; and 3) submit the five-year plan and accompanying documentation electronically or on a compact disk or USB flash drive to the Children’s Bureau Regional Office. A title IV-E agency may not substitute a hyperlink instead of providing paper or electronic documents for its five-year plan pre-print submission. If the title IV-E agency is unable to submit electronic signatures for purposes of the certification, it may submit the appropriate pages with original signatures.

**PAPERWORK REDUCTION ACT:** Under the Paperwork Reduction Act of 1995 (Public Law 104-13), an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number of the Title IV-E Plan Pre-Print is 0970-0433, approved through February 28, 2019.

**INQUIRIES TO:** Children’s Bureau Regional Program Managers

/s/

---

Jerry Milner  
Acting Commissioner,  
Administration on Children, Youth and  
Families

Attachments:

- A. Children’s Bureau Regional Program Managers
- B. State title IV-E prevention program five-year plan pre-print
  - Attachment I. State title IV-E prevention program reporting assurance
  - Attachment II. State request for waiver of evaluation requirement for a well-supported practice
  - Attachment III. State assurance of trauma-informed service-delivery
  - Attachment IV. State annual MOE report
- C. HHS practice criteria for title IV-E prevention services and programs and initial list of services and programs undergoing HHS practice criteria evaluation

Government of the District of Columbia Child and Family Services Agency  
Safe and Stable Families  
Semi-Annual Progress Report  
Fall 2018

## IV. Significant Evaluation Findings to Date

### Contents

<b>A. Summary</b> .....	2
<b>1. Mobile Stabilization Services (MSS)</b> .....	2
<b>2. Project Connect</b> .....	3
<b>B. Methods</b> .....	4
<b>C. Results</b> .....	6
<b>1. MSS (May 2017 – July 2018)</b> .....	6
<b>2. Project Connect (April 2014 - July 2018)</b> .....	9
<b>3. NCFAS</b> .....	14
<b>C. Fidelity Data</b> .....	19
<b>D. Limitations</b> .....	19

## A. Summary

Overall, evaluation findings for this reporting period are based on child welfare outcomes. Neither Project Connect or Mobile Stabilization Services (MSS) hit their projected enrollment targets set at the beginning of the Waiver demonstration.

Project Connect met one benchmark: ***Entry into out-of-home care within 12 months of initiation of Waiver services***. Although the benchmarks were not met, Project Connect enrolled families did better than Pre-Waiver Match matched families on both outcome measures (CPS reports and Foster Care entries/re-entries). Successfully discharged families performed better than both unsuccessfully discharged and pre-waiver match families on most indicators.

MSS met two benchmarks: ***90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services*** and ***70% of children referred for MSS will not have an out-of-home placement 6 months following discharge***. Even though MSS did not hit their benchmark regarding CPS substantiated reports, successfully discharged families had overall less substantiated reports within 12 months of enrollment and during service than the Match sample and unsuccessful discharges and less substantiated reports within 12 months of discharge than unsuccessful discharged families.

The NCFAS results show that 53% and 52% of families enrolled in Project Connect or MSS respectively improved in at least one domain. As well, successfully discharged family's improvement scores were higher overall than unsuccessfully discharged families on almost all domains.

### 1. Mobile Stabilization Services (MSS)

Thirty-two percent (22%) of referrals were approved during this reporting period. Sixty-five percent (65%) were withdrawn mostly due to inability to contact and service refusal. When combined with HOMEBUILDERS®, MSS hit 63% of the target of families enrolled based on capacity estimates. Average number of days from referral to enrollment was 10 days. All approved referrals were successfully enrolled in service. Two families were still pending as of this report.

CFSA benchmark is that ***90% of families will not have a substantiated report within 12 months of initiation of Waiver services***. This benchmark was not met (40%). MSS benchmark is that ***75% of families will not have a substantiated report during intervention***. This benchmark has not been met (73%) but is very close.

CFSA benchmark is that ***90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services***. This benchmark has been met (0%, no families had any foster care placements). MSS benchmark is that at least ***70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services***. This benchmark was also met (0%).



Enrollment in services seemed to increase the amount of time before a substantiated CPS report after discharge regardless of discharge outcome (101 and 311 average days) when compared to the Pre-Waiver Match Sample (55 days). The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services.

NCFAS findings show that 52% of successfully discharged families improved on at least one domain. Successfully discharged family's improvement scores were higher or the same as unsuccessfully discharged families on all domains except Environmental.

## **2. Project Connect**

Although Project Connect was under the target number of families enrolled (63%) based on capacity estimates from the beginning of the WAIVER, Project Connect enrollments have remained consistent over the past four quarters.

CFSA benchmark is that ***90% of families will not have a substantiated report within 12 months of initiation of Waiver services.*** This benchmark has not been met (81% and 72%). Families served within Project Connect were less likely to have a substantiated CPS report within 12 months of enrollment and during services when compared to matched families. Successfully discharged families were the least likely as less families had a substantiated report during service, within 12 months of enrollment, or within 12 months following discharge than unsuccessfully discharged families during this recent report period.

CFSA benchmark is that ***90% of families who achieved reunification during their involvement will not have a re-entry.*** This benchmark was not met (89% successful and 67% unsuccessful families). Families who were successfully discharged from Project Connect had better foster care outcomes than both the unsuccessfully discharged families and the match sample. Very few families across Waiver groups (2 successful discharges and 3 unsuccessful discharges) had any re-entries during service. No successfully discharged families had any re-entries 6 months following discharge and only one family had a re-entry 12 months following discharge.

Enrollment in services seemed to increase the amount of time before a substantiated CPS report after discharge regardless of discharge outcome (584 and 329 average days) when compared to the Pre-Waiver Match Sample (118 days). The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services.

NCFAS findings show that 53% of successfully discharged families improved on at least one domain. Successfully discharged family's improvement scores were higher or the same as unsuccessfully discharged families on all domains except Self Sufficiency.

## B. Methods

### *Title IV-E Waiver referral and program status*

SSF implementation staff utilize an active spreadsheet that continuously tracks families referred to and served by Title IV-E Waiver programs. This spreadsheet allows for an analysis of demonstration families served to date. By using the case/referral number, it also allows for the Waiver Implementation Team and the evaluators to be able to match data on outcomes and assessments pertaining to families involved with SSF that come from other data sources.

### *Title IV-E Waiver Sample Parameter*

Analyses were conducted by program and on discharged families only (i.e., program discharge date was not null).

### *Child Welfare Outcomes*

SSF evaluators have worked with CISA to match SSF program data with FACES data to track outcomes. An initial set of outcomes has been analyzed and an initial review has taken place with the Waiver Implementation Team. The methods and results can be found below.

### *Outcomes Study – HOMEBUILDERS®<sup>1</sup>, MSS, and Project Connect Methods*

The outcomes study is examining whether or not a Child Protective Services (CPS) report was made or a foster care entry occurred while a family was in the program and following discharge. All parents, caregivers, children, and youth with a Safe and Stable Families (SSF) program enrollment date from the implementation of the Title IV-E program (October 24, 2014) through October 31, 2017 were included in the sample. CFSA's Child Information System's Administration (CISA) matched the SSF sample to FACES records to gather information on the parent, caregiver, child, or youth's possible involvement with CFSA prior to, during, and within 12 months of the conclusion of their involvement with the SSF program.

**CFSA involvement** is defined as participating in an open case or having an open or closed CPS investigation. Waiver families were matched to families that were served by CFSA prior to the Waiver. Criteria for the Project Connect matched sample were as follows:

- Families served by CFSA
- Families served between January 25, 2012 and January 25, 2013
  - 90-day match periods prior to the referral date were granted
- Risk (high risk)
- Safety (unsafe)
- Gender of the primary caregiver
- Race of the primary caregiver
- Date of birth/age of the primary caregiver
- Number of CPS referrals for the family

---

<sup>1</sup> While HOMEBUILDERS® services concluded prior to the reporting period, total Waiver services to date are inclusive of previous program enrollment and services received by HOMEBUILDERS® participants. HOMEBUILDERS® services ended in June of 2017 and MSS services continued to support this population.

- Number of substantiated reports for the family

Criteria for the MSS matched sample were adjusted based on sample size and are as follows:

- Race of the primary caregiver
- Date of birth/age of the primary caregiver

#### *Outcomes Study – MSS Data*

Three primary data sources were used for MSS analysis:

- Data from the Provider's google tracking spreadsheet
  - Used by CFSA
  - Track referral process
  - Track program activity (including enrollments and discharges)
- Data from DC CFSA CISA
  - Foster care activity
  - CPS reports
- Data from MSS program
  - General program information
  - North Carolina Family Assessment Scale (NCFAS), administered by MSS staff
    - At enrollment
    - At discharge

#### *Outcomes Study – Project Connect Data*

For Project Connect, families may or may not have had a child in foster care at the time of entry.

Two primary data sources were used for Project Connect analysis:

- Data from DC CFSA CISA
  - Foster care activity
  - CPS reports
- Data from ETO (the practice and reporting system used by Project Connect from the period of 04/2014 – 10/2017)
  - General program information
  - North Carolina Family Assessment Scale (NCFAS), administered by Project Connect staff
    - At enrollment
    - Every 90 days after enrollment
    - At discharge

## C. Results

### 1. MSS (May 2017 – July 2018)

Due to the recent implementation of the MSS program, sample size is small, and results must not be interpreted broadly due to this limitation. Based on the match criteria, the Waiver Evaluation Team matched 8 pre-waiver families of the 18 waiver MSS sample families (17%).

#### a.) Demographics

**Table 1. Demographics**

<b>Demographics</b>	
Primary caregiver between 17-25	2 (11%)
Primary caregiver age ( <i>m</i> )	37
Primary caregiver age range	23 - 59
Children in the case/referral ( <i>m</i> )	2.3
Children range in the case/referral	1-4
Families with children aged 0-6	5 (28%)
<b>Race</b>	
Black/African American	15 (83%)
Other/Not listed	3 (17%)

#### b.) Substantiated CPS Reports

CFSA benchmark is that **90% of families will not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met (40% successfully discharged families). MSS benchmark is that **75% of families will not have a substantiated report during intervention**. This benchmark has not been met (50% successfully discharged families).

Successfully discharged families had overall less substantiated reports within 12 months of enrollment and during service than the Match sample and unsuccessful discharges. Successfully discharged families had less substantiated reports within 12 months of discharge than unsuccessful discharged families but more than the Match sample.

**Table 2. Substantiated CPS Report**

Pre-Waiver Matched Sample <i>n</i> = 8 (families)		Waiver Sample Successfully Discharged (complete) <i>n</i> = 11 (families)			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 7 (families)	
		CFSA Benchmark: 90% of families will not have a substantiated report within 12 months of initiation of Waiver services. MSSS Benchmark: 75% of families will not have a substantiated report during the MSS intervention.				
Indicator	<i>n</i> (%)	Indicator	Follow-up	<i>n</i> (%)	Follow-up	<i>n</i> (%)
Substantiated CPS report within 12 months of matched program enrollment	6 (75%)	Substantiated CPS report within 12 months of program enrollment	5	3 (60%)	2	2 (100%)
Substantiated CPS report during matched service	6 (75%)	Substantiated CPS report during service	N/A	3 (27%)	N/A	2 (29%)
Substantiated CPS report within 12 months of a matched program discharge	2 (25%)	Substantiated CPS report within 12 months of discharge	4	2 (50%)	1	1 (100%)

Matched families had more 75% (*n* =6) substantiated CPS reports within 12 months of a matched date of program enrollment compared to 60% (*n* =3) of successfully discharged and 100% (*n* =2) of unsuccessfully discharged Waiver families that had a 12-month follow-up period.

Seventy-five percent (75%; *n* =6) of the matched families had a substantiated CPS report during matched services dates compared to 27% (*n* =3) of successfully discharged Waiver families and 29% (*n* =2) of unsuccessfully discharged Waiver families.

Twenty-five percent (25%; *n* =2) of the matched families had a substantiated CPS report within 12 months following discharge compared to 50% (*n* =2) of successfully discharged and 100% (*n* =1) of unsuccessfully discharged Waiver families.

**Table 3. Time between Opening CPS Report and Substantiated CPS Report**

	Pre-Waiver Matched Sample <i>n</i> = 6 (families)		Waiver Sample Successfully Discharged (complete) <i>n</i> = 3 (families)		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 2 (families)	
	<i>m</i>	Range	<i>m</i>	Range	<i>m</i>	Range
Days between opening and substantiated CPS report during service	30	16-55	8	0 - 16	23	14-32
	Pre-Waiver Matched Sample <i>n</i> = 2 (families)		Waiver Sample Successfully Discharged (complete) <i>n</i> = 2 (families)		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 1 (families)	
Days between opening and substantiated CPS report within 12 months of discharge	55	55-55	101	91-111	311	311-311

Enrolled families had longer period of time from opening a substantiated CPS report within 12 months of discharge when compared to the match sample. Time from opening a CPS report and a substantiated CPS report was calculated for 6 Pre-Waiver matched family. The average number of days was 30 days. This was longer than both successfully discharged families (*m* = 8 days) and unsuccessfully discharged Waiver family (*m* = 23 days).

**c.) Foster Care Entry**

CFSA benchmark is that **90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services**. This benchmark has been met (0%, there were no families with a foster care entries). MSS benchmark is that at least **70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services**. This benchmark has also been met (0%).

The foster care indicators were analyzed; however, the small sample size was a limitation. There were few eligible matched families for this indicator as few families had the required follow-up time and no families had placement during service or after discharge. Given that there were no foster care entries, there are no cases to calculate time variables.

- Families with a foster care entry during services (or matched service date)
- Families with a foster care entry within 12 months of program enrollment (or matched program enrollment)
- Families with an entry 6 months following discharge (or matched discharge date)
- Families with an entry within 12 months following discharge (or matched discharge date)
- Families with a foster care entry within 6 months following discharge (or matched discharge date)

## 2. Project Connect (April 2014 - July 2018)

### a.) Demographics

**Table 4. Project Connect Demographics of Discharged Families**

<b>Demographics</b>	
Primary caregiver aged 17-25	2 (2%)
Primary caregiver age ( <i>m</i> )	37
Primary caregiver age range	24 - 61
Children in the case/referral ( <i>n</i> )	2.7
Children range in the case/referral	1 - 7
Families with children aged 0-6	52 (50%)

### b.) Substantiated CPS Reports

Based on the match criteria, the Waiver Evaluation Team matched 31 pre-waiver families of the 111 waiver Project Connect sample. CFSA benchmark is that ***90% of families will not have a substantiated report within 12 months of initiation of Waiver services.*** This benchmark has not been met (81%).

Families served within Project Connect were less likely to have a substantiated CPS report within 12 months of enrollment and during services when compared to matched families. Successfully discharged families were the least likely as less families had a substantiated report during service, within 12 months of enrollment, or within 12 months following discharge than unsuccessfully discharged families.

**Table 5. Substantiated CPS Reports**

Pre-Waiver Matched Sample <i>n</i> = 31		Waiver Sample Successfully Discharged (complete) <i>n</i> = 38			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 73	
		CFSA Benchmark: 90% of families will not have a substantiated report within 12 months of initiation of Waiver services.				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a substantiated CPS report within 12 months of a matched date of program enrollment	25 (46%)	Families with a substantiated CPS report within 12 months of program enrollment	37	7 (19%)	67	19 (28%)
Families with a substantiated CPS report during matched service dates	25 (46%)	Families with a substantiated CPS report during services	N/A	6 (16%)	N/A	15 (21%)
Families with a substantiated CPS report within 12 months following discharge	1 (3%)	Families with a substantiated CPS report within 12 months following discharge	28	4 (14%)	59	16 (27%)

Forty-six percent (46%; *n* = 25) of the matched families had a substantiated CPS report within 12 months of a matched date of program enrollment compared to 19% (*n* = 7) of successfully discharged Waiver families and 28% (*n* = 19) of unsuccessfully discharged Waiver families.

Forty-six percent (46%; *n* = 25) of the matched families had a substantiated CPS report during matched services dates compared to 16% (*n* = 6) of successfully discharged Waiver families and 21% (*n* = 15) of unsuccessfully discharged Waiver families.

Three percent (3%; *n* = 1) of the matched families had a substantiated CPS report within 12 months following discharge compared to 14% (*n* = 4) of successfully discharged Waiver families and 27% (*n* = 16) of unsuccessfully discharged Waiver families.

Enrollment in services appears to increase the amount of time before a substantiated CPS report regardless of discharge outcome (584 and 329 average days respectively) when compared to the Pre-Waiver Match Sample (118 days). The effect of Waiver services on successfully discharged families was better than those that did not successfully complete services as well. A successful completion of Project Connect increases the amount of time before a report both during service and post discharge.



**Table 6. Time between Opening CPS Report and Substantiated CPS Report**

	Pre-Waiver Matched Sample <i>n</i> = 26		Waiver Sample Successfully Discharged (complete) <i>n</i> = 6		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 15	
	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)
Days between opening and substantiated CPS report during service	21	8 - 47	168	9-296	135	4-468
	Pre-Waiver Matched Sample <i>n</i> = 1		Waiver Sample Successfully Discharged (complete) <i>n</i> = 4		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 16	
Days between opening and substantiated CPS report within 12 months of discharge	118	118	584	117-877	329	98-575

Time from opening a CPS report and a substantiated CPS report during service was calculated for 26 Pre-Waiver matched families. The average number of days was 21 days. This is considerably less time compared to the successfully discharged Waiver families (*n* = 6; *m* = 168 days) and the unsuccessfully discharged Waiver families (*n* = 15; *m* = 135 days).

Time from opening a CPS report and a substantiated CPS report within 12 months of discharge was only calculated for 1 match family (118 days). The average number of days for the successfully discharged families was 584 days (*n* = 4) which was more than the unsuccessfully discharged Waiver families (*n* = 16; *m* = 329 days).

**c.) Foster Care Re-Entry**

CFSA benchmark is that ***90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services.*** This benchmark has been met (96%).

CFSA benchmark is that ***90% of families who achieved reunification during their involvement will not have a re-entry.*** This benchmark has not been met (89%) but is very close.

Families who were successfully discharged from Project Connect had better foster care outcomes than both the unsuccessfully discharged families and the match sample. Very few families across Waiver groups (2 successful discharges and 3 unsuccessful discharges) had any re-entries during service. No successfully discharged families had any re-entries 6 months following discharge and only one family had a re-entry 12 months following discharge.

**Table 7. Foster Care Re-Entry**

Pre-Waiver Matched Sample <i>n</i> = 30		Waiver Sample Successfully Discharged (complete) <i>n</i> = 38			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 73	
		CFSA Benchmark: 90% of families who achieved reunification during their involvement will not have a re-entry. Permanency is achieved by at most 6 months following discharge.				
Indicator	( <i>n</i> )%	Indicator	Foster Care Exit/Follow-up ( <i>n</i> )	( <i>n</i> )%	Foster Care Exit/Follow-up ( <i>n</i> )	( <i>n</i> )%
Families with a foster care exit during a matched service date	11 (37%)	Families with a foster care exit during their involvement with Project Connect	N/A	9 (23%)	N/A	9 (12%)
Families with a foster care exit who had a re-entry during a matched service date	1 (3%)	Families with a foster care exit who had a re-entry during their involvement with Project Connect	9	1 (11%)	9	3 (33%*)
Families with a foster care entry within 12 months following a matched discharge date	3 (10%)	Families with a foster care entry within 12 months of discharge from Project Connect	28	1 (4%)	59	8 (14%)
Families with a foster care exit within 6 months of a matched discharge date	0	Families with a foster care exit within 6 months of discharge from Project Connect	35	0	69	3 (4%)

\* Due to data structure this information needed to be processed manually. Families with multiple children experiencing multiple entries with no exits.

Less enrolled families had a foster care exit during service when compared to the match sample. Thirty-seven percent (37%; *n* = 11) of the matched families had a foster care exit during service compared to 23% (*n* = 9) of successfully discharged Waiver families and 12% (*n* = 9) of unsuccessfully discharged Waiver families.

Less matched families had a foster care re-entry during service when compared to the Waiver sample, however, successful discharged families had less re-entries during service than unsuccessfully discharged families. Nineteen percent (3%; *n* = 1) of the matched families had a foster care exit and re-entry during matched service date compared to 11% (*n* = 1) of

successfully discharged Waiver families and 33% ( $n = 3$ ) of unsuccessfully discharged Waiver families.

Less successfully discharged families had a foster care entry within 12 months of discharge when compared to the match sample and unsuccessfully discharged families. Ten percent (10%;  $n = 3$ ) of the matched families had a foster care entry within 12 months following a discharge date compared to 4% ( $n = 1$ ) of successfully discharged Waiver families and 14% ( $n = 8$ ) of unsuccessfully discharged Waiver families.

None of the matched families or successfully discharged families had a foster care exit within 6 months of a matched discharge date compared to 4% ( $n = 3$ ) of unsuccessfully discharged Waiver families.

Sample size for the time analysis is very small and results must not be interpreted broadly due to this limitation. There were less than 3 families with a re-entry during service or 12 months after discharge. Table 8. Breaks down the analysis of time.

**Table 8. Time between program enrollment and foster care entry**

	Pre-Waiver Matched Sample $n = 30$			Waiver Sample Successfully Discharged (complete) $n = 38$			Waiver Sample Unsuccessfully Discharged (includes early closure) $n = 73$		
	Families ( $n$ )	$M$ (days)	Range (days)	Families ( $n$ )	$M$ (days)	Range (days)	Families ( $n$ )	$M$ (days)	Range (days)
Days between opening (program enrollment date) and permanency	N/A	N/A	N/A	N/A	529	48 - 1,077	N/A	475	21-982
Days between opening (program enrollment date) and re-entry (1st re-entry) during service	1	144	144-144	1	94	94-94	3	226	56-508
Days between opening (program enrollment date) and re-entry within 12 months of discharge	2	683	680-687	1	329	329	2	523	474-573

The time between opening a CPS report and permanency was calculated by taking the difference of the program enrollment date and foster care exit date. This data point was not available for Pre-Waiver Matched sample. The average number of days for successfully discharged families (529 days) was higher than unsuccessfully discharged families (475 days). Children of successfully discharged families were in foster care slightly longer than children of unsuccessful discharged families.

Time between enrollment and a foster care re-entry during service was calculated for 1 match family ( $m = 144$  days), 1 successfully discharged family ( $m = 94$  days) and 3 unsuccessfully discharged Waiver families ( $m = 226$  days).

Time between opening a CPS report and a foster care re-entry within 12 months of discharge was only calculated for 2 match families ( $m = 683$  days), 1 successfully discharged family ( $m = 329$  days) and 2 unsuccessfully discharged Waiver families ( $m = 523$  days).

### 3. NCFAS

The North Carolina Family Assessment Scale for General Services and Reunification (NCFAS G + R) is administered by Project Connect and MSS to determine how a family is functioning on various domains. Project Connect completes an assessment 6 weeks after enrollment, every 90 days thereafter, and at discharge, while MSS completes an assessment at Baseline and Discharge. The NCFAS G + R includes the original five NCFAS domains (i.e., Environment, Parental Capabilities, Family Interactions, Family Safety, Child Well-Being), two additional domains focusing on reunification (i.e., Caregiver/Child Ambivalence, Readiness for Reunification), and three additional general family assessment domains (i.e., Social/Community Life, Self-Sufficiency, Family Health). MSS uses the original 5 domains only.

Each domain includes five to seven individually rated items as well as an overall score for that domain. The domain and subscales are scored as a strength or problem for the family along a six-point continuum using the following scale:

<i><b>Overall Rating</b></i>	<b>Clear Strength</b>	<b>Mild Strength</b>	<b>Baseline/Adequate</b>	<b>Mild Problem</b>	<b>Moderate Problem</b>	<b>Serious Problem</b>
<b>1. Overall Environment</b>						
Intake (I)	+2	+1	0	-1	-2	-3
Closure (C)	+2	+1	0	-1	-2	-3

The overall score for that domain is not an average of the subscales. Rather, the subscales are used to inform the decision to rate an overall domain score.

#### Project Connect NCFAS Findings

All but three of the successfully discharged families (93%) had baseline assessments completed. Only 75% had final NCFAS assessments completed. The missing assessments are due to the change in the data collection systems within Project Connect. Only 54% of unsuccessfully discharged families had a NCFAS completed at both baseline and discharge. The main reason why the remaining NCFAS assessments were not completed was because the family was not involved for a long enough period of time for the enough information to be gathered to complete one or both assessments.

**Table 9. NCFAS Completion Rates for Project Connect**

		<i>NCFAS Completed</i>					
		<i>Baseline</i>		<b>Final</b>		<b>Both</b>	
<b>Discharge Status</b>	<i>n</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>
Successful	40	37	93%	30	75%	30	75%
Unsuccessful	65	43	66%	35	54%	35	54%
Unknown	33	17	52%	5	15%	5	15%
Grand Total	138	97		70		70	

The percentage of families that had an improvement of at least one point was calculated. Table 10. shows the number of successfully discharged families and Table 11. shows the number of unsuccessfully discharged families who improved their score by at least one point on a particular domain. Domains that were not completed at baseline or closure or were deemed “unknown” or “not applicable” are not counted in the total number of assessments with two change scores. Table 12. compares the percent of successful and unsuccessful families improving by at least one point.

The highest percentage of successfully discharged families that improved on a domain was 53% (Environment). The lowest percentage of successfully discharged families that improved on a domain was 38% (Caregiver/Child Ambivalence). The highest percentage of unsuccessfully discharged families that improved on a domain was 50% (Self Sufficiency). The lowest percentage of unsuccessfully discharged families that improved on a domain was 11% (Family Health). These findings suggest that at most 53% of successfully discharged families improved on at least one domain. Further, the findings also show that successfully discharged family’s improvement scores were higher than unsuccessfully discharged families on all domains except Self-sufficiency.

**Table 10. Number and Percent of Successfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: Project Connect**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b><i>n</i> Improving</b>	<b>% Improving</b>
Environment	30	16	53%
Family Safety	30	16	53%
Family Interactions	29	15	52%
Social/Community Life	30	15	50%
Parental Capabilities	30	14	47%
Readiness for Reunification	24	11	46%
Caregiver/Child Ambivalence	22	10	45%
Child Well Being	26	11	42%
Self Sufficiency	30	12	40%
Family Health	29	11	38%

**Table 11. Number and Percent of Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: Project Connect**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b><i>n</i> Improving</b>	<b>% Improving</b>
Environment	27	7	26%
Family Safety	34	12	35%
Family Interactions	35	13	37%
Social/Community Life	34	13	38%
Parental Capabilities	33	14	42%
Readiness for Reunification	35	13	37%
Caregiver/Child Ambivalence	31	9	29%
Child Well Being	27	5	19%
Self Sufficiency	34	17	50%
Family Health	35	4	11%

**Table 12. Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: Project Connect**

<b>Domain</b>	<b>Successful</b>	<b>Unsuccessful</b>
Environment	53%	37%
Family Safety	53%	37%
Family Interactions	52%	42%
Social/Community Life	50%	11%
Parental Capabilities	47%	29%
Readiness for Reunification	46%	19%
Caregiver/Child Ambivalence	45%	26%
Child Well Being	42%	35%
Self Sufficiency	40%	50%
Family Health	38%	38%

*MSS NCFAS Findings*

MSS completes the original 5 domains only. All but two of the successfully discharged families (93%) had baseline and final NCFAS assessments completed. Only 69% of unsuccessfully discharged families had a NCFAS completed at both baseline and discharge. The main reason why the remaining NCFAS assessments were not completed was because the family was not involved for a long enough period of time for the enough information to be gathered to complete one or both assessments.

**Table 13. NCFAS Completion Rates for MSS**

		<i>NCFAS Completed</i>					
		<i>Baseline</i>		<i>Final</i>		<i>Both</i>	
<b>Discharge Status</b>	<b><i>n</i></b>	<b><i>n</i></b>	<b>%</b>	<b><i>n</i></b>	<b>%</b>	<b><i>n</i></b>	<b>%</b>
Successful	28	26	93%	26	93%	26	93%
Unsuccessful	13	10	77%	9	69%	9	69%
Grand Total	41	36		35		35	

The percentage of families that had an improvement of at least one point was calculated. Table 14. shows the number of successfully discharged families and Table 15. shows the number of unsuccessfully discharged families who improved their score by at least one point on a domain. Domains that were not completed at baseline or closure or were deemed “unknown” or “not applicable” are not counted in the total number of assessments with two change scores. Table 16. compares the percent of successful and unsuccessful families improving by at least one point.

The highest percentage of successfully discharged families that improved on a domain was 52% (Family Safety and Child Well-being). The lowest percentage of successfully discharged families that improved on a domain was 11% (Environment). The highest percentage of

unsuccessfully discharged families that improved on a domain was 29% (Family Interactions). There were no unsuccessfully discharged families that improved in the Child Well-being domain. These findings suggest that at most 52% of successfully discharged families improved on at least one domain. Further, the findings also show that successfully discharged family's improvement scores were higher than unsuccessfully discharged families on all domains except Environment domain.

**Table 14: Number and Percent of Successfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: MSS**

<b>Domain</b>	<b>Total with 2 change scores (n)</b>	<b>n Improving</b>	<b>% Improving</b>
Family Safety	27	14	52%
Child Well-being	27	14	52%
Parental Capabilities	27	12	44%
Family Interactions	27	8	30%
Environment	28	3	11%

**Table 15. Number and Percent of Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: MSS**

<b>Domain</b>	<b>Total with 2 change scores</b>	<b>n Improving</b>	<b>% Improving</b>
Family Safety	7	1	14%
Child Well-being	7	0	0%
Parental Capabilities	7	1	14%
Family Interactions	7	2	29%
Environment	5	1	20%

**Table 16. Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge: MSS**

<b>Domain</b>	<b>Successful</b>	<b>Unsuccessful</b>
Family Safety	52%	14%
Child Well-being	52%	0%
Parental Capabilities	44%	14%
Family Interactions	30%	29%
Environment	11%	20%



## **C. Fidelity Data**

### **Project Connect**

As mentioned in the full Semi-Annual Progress Report, Section B *Other demonstration activities begun, completed, or that remain ongoing (e.g., introduction of new policies and procedures, staff training)*. *Challenges to implementation and the steps taken to address them*, the technical assistance (TA) contract with Children’s Friend was ended between CFSA and started with PLC. Updates and status of execution of the contract will be included in the final report.

### **Mobile Stabilization Services (MSS)**

CFSA is still in the process of developing a fidelity checklist for MSS which will include documentation of training requirements, suggested duration and recommended dosage for participants. The checklist will also include components of the Cognitive Behavioral Therapy Model. The CFSA Quality Assurance (QA) team intends to use the checklist quarterly when the QA team visits each provider site to ensure all fidelity components are being followed. While CFSA planned to have a finalized checklist completed and in full implementation at the beginning of the third quarter of Fiscal Year 2018, these activities are continuing in the next reporting period. More information about these activities will be shared in the final report.

## **D. Limitations**

1. Systems limitations regarding data collection in FACES of referrals for families with open cases may be leading to inaccurate data.<sup>2</sup> The Waiver Evaluation Team will explore this nuance with the Waiver Implementation Team.
2. Additional limitations exist with the outcome measures around foster care exit and re-entry, specifically for families of multiple children.<sup>3</sup> The Waiver Evaluation team will explore this nuance with the Waiver Implementation Team and better define methods and benchmarks for analysis in the final report.
3. Small sample sizes for MSS analyses continue to impede the ability to draw strong conclusions regarding initial findings or calculate statistical significance.
4. The loss of the dedicated database systems, Efforts To Outcomes (ETO), for Project Connect data tracking and subsequent change to a more manual data entry process may result in validity issues of data collection.

---

<sup>2</sup> For data collection purposes, additional CPS reports may not be counted independently in FACES for families with an existing open case.

<sup>3</sup> Definitions of foster care entries, exits, and re-entries need to be clarified when counting families with multiple children.

Government of the District of Columbia  
Child and Family Services Agency

Safe and Stable Families  
Semi-Annual Progress Report  
Fall 2018



*January 2019*

*Brenda Donald, Director*

*District of Columbia Child and Family Services Agency*

*200 I Street, SE, Washington, DC 20003*

## Contents

I.	Overview	2
II.	Demonstration Status, Activities, and Accomplishments	4
	A. Numbers and types of services provided to date.	4
	B. Other demonstration activities begun, completed, or that remain ongoing.	4
	C. Challenges to implementation and the steps taken to address them.	<b>Error! Bookmark not defined.</b>
III.	Evaluation Status	9
	A. Numbers of children and families assigned to the demonstration	9
	B. Major evaluation activities and events	11
	C. Challenges to the implementation of the evaluation and the steps taken to address them.	12
IV.	Significant Evaluation Findings to Date	12
	A. Mobile Stabilization Services (MSS)	13
	B. Project Connect	14
V.	Recommendations and Activities Planned for Next Reporting Period	144

## I. Overview

In support of CFSA's Four Pillar strategic framework, the Agency's title IV-E Waiver (Waiver) demonstration project seeks to increase the number of children who can remain safely in their homes and the number of families who can achieve timely permanency by providing services and resources that strengthen family functioning. CFSA's theory of change assumes families will be better able to ensure their children's well-being and provide them with a safe, permanent home when they have access to individualized community-based services that engage them in "hands on" skill development to improve overall family functioning. CFSA's community-based services are designed to reduce risk factors and increase family protective factors<sup>1</sup> through knowledge of child development and age-appropriate behaviors, improved interactions with their children, the ability to positively cope when faced with challenges, and increased connections to positive social supports. The Waiver demonstration project supports this theory by expanding the continuum of services in the child welfare system and by strengthening existing partnerships with District government and community providers.

This semi-annual progress report covers the reporting period from March 1, 2018 through August 30, 2018 and provides an overview of the District's efforts to implement, monitor, and evaluate the District of Columbia's Title IV-E Waiver Demonstration Project. The five-year Waiver demonstration project, first implemented in April of 2014, allowed the District flexibility to use federal and state foster care maintenance funds for the provision of direct services to children, youth, and families. The District's Waiver focuses on two interventions to build on child welfare practice: Project Connect and Mobile Stabilization Services (MSS).

During this reporting period, CFSA prepared for the end of the Waiver in March 2019. The Waiver allowed CFSA to learn that the evidence-based national models acquired worked well—but only for a narrow group of people who fit the model eligibility criteria. As such, CFSA made a number of programmatic adjustments to wind-down program operations and ensure sustainability. CFSA reviewed the effectiveness of all family support programs with an eye to continuing only those that provide good results for a large cross section of the families who needed help.

CFSA made the following changes during the reporting period:

---

<sup>1</sup> The Center for the Study of Social Policy's Strengthening Families— [Protective Factors Framework](#)  
January 2019

- CFSA directed Project Connect to cease receiving new referrals from April 13, 2018 through May 25, 2018 and move to safe case closure for active families by September 30, 2018. This decision was made after consideration of low utilization and the impending conclusion of the Waiver. After further assessment, Project Connect services resumed with program refinements.
- After discussions with both Project Connect providers (Catholic Charities and Progressive Life Center (PLC)) about program amendments to more efficiently serve families and provide direct services and supports, CFSA terminated its contract with one of the two Project Connect providers, Catholic Charities, in order to be more focused and intentional in its efforts to increase utilization of the Project Connect program with one provider. The Agency continues to contract with Catholic Charities for to provide Mobile Stabilization Services (MSS) for families experiencing a crisis.
- CFSA and Progressive Life Center revised the contract relationship with Project Connect's technical assistance provider, Children's Friend. Progressive Life Center now contracts directly for technical assistance services in order to mitigate administrative inefficiencies in training new provider staff and to better ensure structural and organizational fidelity to the Project Connect model.
- Coordinated Care Services (CCSI) is still actively engaged in the evaluation of Project Connect and Mobile Stabilization Services. Additionally, CCSI is working with the CFSA's Waiver Implementation Team to design data management templates and monthly reports to aid in the continuous quality improvement (CQI) process for prevention programs as the Waiver draws near the end.

Finally, the Waiver Evaluation Team completed analysis on program utilization and outcomes. The North Carolina Family Assessment Scales (NCFAS) results show that family functioning was improved in at least one domain for at least 52% of families enrolled in Project Connect or MSS. Families successfully discharged showed more improvement in family functioning than unsuccessfully discharged families on almost all domains.

Although neither Project Connect nor MSS hit their projected enrollment targets set at the beginning of the Waiver, referrals and enrollments have been steady over the past year. Only one CFSA benchmark was met by Project Connect, yet enrolled families did better than Pre-Waiver Match families on both outcome measures (CPS reports and Foster Care entries/re-entries). MSS met two benchmarks regarding foster care placements. Even though they didn't

meet the benchmark for CPS substantiated reports, enrolled families had overall less substantiated reports than the Pre-Waiver sample.

## **II. Demonstration Status, Activities, and Accomplishments**

### **A. Numbers and types of services provided to date. Note in particular the implementation status of any innovative or promising practices.**

CFSA has continued to provide two services; Project Connect and MSS during this reporting period. Overall, enrollment in both Project Connect and MSS are less than their expected to serve goals set at the beginning of the demonstration. During the Waiver period CFSA has enrolled 205 families into HOMEBUILDERS®<sup>2</sup> or MSS and 126 families into Project Connect. Although enrollments have been lower than originally expected, given the program level changes made throughout the Waiver demonstration period, referrals and enrollments have been steady over the past year. Please see Section III. Evaluation Status and the attached report for Section IV. Significant Evaluation Findings to Date for more details and explanation.

### **B. Other demonstration activities begun, completed, or that remain ongoing (e.g., introduction of new policies and procedures, staff training).**

### **C. Challenges to Implementation and the steps taken to address them.**

During this reporting period, the District has continued its monitoring of the implementation and administration of Mobile Stabilization Services and Project Connect.

#### **Mobile Stabilization Services**

During this reporting period, Mobile Stabilization Services (MSS) has proceeded without major issues. Because this was a service available at the agency prior to the Waiver demonstration project, social workers were fully aware of the program's purpose and how to access the service and significant effort was not needed to promote or train staff to access MSS. While CFSA has not historically experienced significant barriers with implementation of this service, in June of 2018, Catholic Charities, CFSA's MSS provider, reached their budgeted capacity for fiscal year. During this period of high demand, any referrals sent to Catholic Charities were waitlisted. CFSA believed it was not in the best interest of families

---

<sup>2</sup> While HOMEBUILDERS® services concluded prior to the reporting period, total Waiver services to date are inclusive of previous program enrollment and services received by HOMEBUILDERS® participants. HOMEBUILDERS® services ended in June of 2017 and MSS services continued to support this population. January 2019

experiencing immediate crisis to be waitlisted. CFSA worked with Catholic Charities to revise the program model to improve diligence in serving families for the recommended dosage of 30 days, exhibiting care not to exceed this time frame and cause extended wait times for service. Catholic Charities' MSS staff worked with referring CFSA social workers to confirm effective teaming to ensure that cases closed safely, families remained intact, and that cases did not stay open with the MSS program longer than 30 days. More information about the amended contract and partnerships will be provided in the Spring 2019 Semi-Annual Progress Report.

There have been no significant changes to the implementation of Mobile Stabilization Services throughout this reporting period. The Child and Family Services Agency continues to host monthly teleconferences to troubleshoot any issues with referrals and engagement. The teleconferences provide both CFSA and Catholic Charities the opportunity to discuss the appropriateness of referrals to Mobile Stabilization Services, the data analysis process, challenges, successes, and inform practice.

The work of the Mobile Stabilization Services Program's Mobile Crisis Specialists is a key factor for achieving the desired outcomes. In order to track the work they are completing, they are required to enter data into the tracking workbook on a monthly basis. This assists the MSS supervisors, CFSA, and CCSI to evaluate program outcomes. The data collected in the workbook include:

- Total number of children referred, enrolled and discharged
- SACWIS identifiers
- Age of clients
- Relationships
- Ethnicity
- Ward
- Referral Source
- Initial contacts
- Closure dates
- Closure reasons

These data are received on the 15th of each month reflecting the previous month's work. Monthly data validation calls are held with Catholic Charities' data manager to ensure the accuracy of information submitted for the report period. Between May 2017-June 2018, MSS has worked with 52 children and their families. The children's ages ranged from 0-20 years old, with the majority between 13 and 18 years old.

#### *Training and Staffing at MSS*

No additional training or major staffing changes occurred during this reporting period.

## **Project Connect**

Project Connect continues to work with high-risk families involved with the child welfare system who are affected by parental substance abuse, mental health issues and domestic violence. The program offers home-based counseling, substance abuse monitoring, nursing, and referrals for other services. The program also offers home-based parent education, parenting groups, and an ongoing support group for mothers in recovery. While the goal for most Project Connect families is maintaining children safely in their homes, when this is not possible, the program works to facilitate reunification.

At the beginning of this reporting period, CFSA continued contracting directly with Progressive Life Center (PLC) to manage one team to administer Project Connect in Wards 1-5 and with Catholic Charities to manage two teams to administer services in Wards 7 and 8.

As providers of Project Connect, PLC and Catholic Charities have developed authentic engagement with a significant number of referred families, a critical first step in creating a support system that families can trust and rely on to help them achieve their goals. Project Connect providers continue to make suggestions for ways to further improve family engagement to positively impact outcomes. The providers have also been instrumental in designing and implementing the monthly family meetings, the aftercare framework, and streamlining the referral process. Each month, PLC holds parent education groups designed to teach life skills while building camaraderie between clients. PLC has also effectively implemented an aftercare protocol that prepares families to be able to sustain their successes after the intervention has ended. This is a critical part of the model and is a proven vital resource to clients who are working to overcome substance abuse challenges that may be amplified by the anxiety that may develop as the program concludes.

While both providers made progress, there have continued to be challenges in implementing the program. Utilization remained the primary challenge to the program's success, and as a result, CFSA asked both providers to propose ways of addressing utilization barriers in a more cost-effective way while still ensuring positive outcomes for families. Progressive Life and Catholic Charities agreed that there was not a need for three teams to be dispersed across both providers since utilization is a barrier. To eliminate this barrier, CFSA ended the contract for Project Connect with Catholic Charities naming Progressive Life Center as the sole provider of Project Connect in the District. Catholic Charities stopped receiving referrals in May of this year and all participants were moved to safe closure by September 30, 2018. Any cases needing continued services were transferred to Progressive Life Center's teams.

As the sole provider, Progressive Life Center proposed, and CFSA accepted, the following changes to ensure increased utilization, meet programmatic outcomes, and decrease program costs:

- Increase awareness: Allow PLC team to participate in CFSA monthly social worker unit meetings to increase awareness and thus increase the number of families referred.



- **Revise PTC process:** Decrease the window of time for conducting the Partnering Together Conference (PTC), a CFSA facilitated meeting with Project Connect staff, from 14 days to seven days. This process efficiency aims to reduce the number of families that decline the intervention before it begins due to the two-week case processing window. Additionally, when interventions begin closer to the time that children have been removed, Project Connect has a greater chance of successfully reunifying the family. This improvement directly addresses the outcome related to achieving permanency.
- **Modify referral process:** Presently, all referrals go directly to the CFSA program specialist for determination of eligibility, then are forwarded to the PLC program manager for determination of eligibility. PLC recommended that referrals go directly to PLC for determination of eligibility. PLC's designated staff and the CFSA program specialist would be able to review, accept, and engage a family more quickly if received concurrently.
- **Smart Intensity Service Delivery:** To increase retention at the initial point of the intervention, PLC proposed to increase hours of service to 8 – 10 hours per week for the first two months and gradually step-down service hours as the family becomes more stable, adjusted to the worker/program, and begins to see progress toward their goals. This would increase the amount of engagement at the beginning of the intervention, reduce the likelihood that families decline services and ultimately lower the potential for unsuccessful case closures. Greater intensity of services at the beginning of the intervention period are thought to also encourage families to meet identified goals faster, resulting in positive changes to family functioning (evidenced by the North Carolina Family Assessment Scales (NCFAS) and Substance Abuse Risk Inventory (SARI) assessments).
- **Increase Family Engagement through PLC's NTU approach:** In order to further enhance family engagement for families new to Project Connect, PLC proposed to incorporate culturally competent, trauma-informed practices using PLC's NTU approach<sup>3</sup>. PLC will integrate into the Project Connect model Ntu Therapeutic Rites of Passage programs for both youth and adults. Integrated NTU practices will focus on the intrinsic trauma that many clients face, recognizing that substance abuse often impacts those who have suffered trauma. NTU principles and techniques would become an essential component. PLC's founder Dr. Frederick Phillips would provide trainings to program workers on incorporating NTU principles, and will ensure that NTU integration adheres to goals and objectives of the Project Connect model.

---

<sup>3</sup> ["Of Mind, Body, and Spirit": Therapeutic Foster Care-An Innovative Approach to Healing from an NTU Perspective"](#), Gregory, Shawan D. P.; Phillips, Frederick B. (Child Welfare, 1997)

With these modifications in place, CFSA and PLC believe program utilization and sustained family engagement will increase. CFSA believes these changes will lead to improved family functioning and Project Connect program outcomes as well as marked improvements towards Waiver outcomes.

Lastly, CFSA ended its Technical Assistance contract with Children's Friend and brokered a contract agreement between PLC and Children's Friend for technical assistance in the implementation of the Project Connect program. Due to the changes to the program, CFSA and PLC agreed that in order to ensure fidelity and proper training of new staff, PLC would need direct access to Children's Friend. While Children's Friend would contract directly with PLC, the contract agreement would still contain the following essential components to ensure fidelity to the model and training standards:

- Train the Trainer: The goal of this training will be to prepare trainers to train Project Connect Staff on the model as practiced in the District of Columbia. After staff are fully trained, Children's Friend will no longer need to provide training. The program will be self-sufficient.
- Three on-site reviews: The goal is to strengthen core principles and practices, address fidelity and systemic concerns that are barriers to effective service provision, offer additional training support that was identified, and the annual fidelity review.
- Fifty hours phone consultation: Children's Friend will provide consultation used for data collection discussions, systemic barriers to service provision, documentation training, case review and support, supervisory support, nursing, parent education and group questions.

These changes will take effect on October 1, 2018 and will be discussed in detail in the Spring 2019 Semi-Annual Progress Report.

### **Data and Reporting Challenges**

In October of 2017, CFSA ended contracts with the Healthy Families Thriving Communities Collaborative Agencies (Collaboratives) to manage Project Connect and directly contracted with Catholic Charities and Progressive Life Center to manage referrals more efficiently. While the severing of contracts did allow for a more streamlined referral and technical assistance process, it also resulted in the loss of an electronic case management system, Efforts to Outcomes (ETO) as this system is owned by the Collaborative agencies. Without ETO access, Project Connect providers maintain paper – based case files and case notes for each family and are required to submit monthly utilization, staffing and training data by way of a data management template (Excel) created by CFSA. Each month, the CFSA program specialist conducts site reviews to assess the quality of case management.

While challenges with data collection still remain, CFSA and the Project Connect providers were able to hold monthly reconciliation calls to aid in improving data integrity. During this reporting period, there remained challenges with collecting SARI and NCFAS scores. These challenges will be discussed later in the major evaluation activities and events section (See Section III. B).

### III. Evaluation Status

#### A. Numbers of children and families assigned to the demonstration

##### 1. Number of families in demonstration

Table 1 below exhibits the current number of families served compared to the expected number of families to be served by the Waiver from program implementation to date (Waiver Period: 4/25/2014 - 7/30/2018).

Overall, enrollment in both Project Connect and MSS is less than the programs were expected to serve with goals set at the beginning of the Waiver.

Table 1. Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period to Date (4/25/2014-7/30/2018)<sup>4 5</sup>

<b>Program</b>	<b>Families Enrolled (n)</b>	<b>Expected to Serve (04/24/2014-07/2018)</b>	<b>Difference Between Expected and Enrolled</b>	<b>Percent of Goal</b>
HOMEBUILDERS and MSS	156+49= 205	323	118	63%
Project Connect	126	248	122	51%
	<b>331</b>	<b>571</b>	<b>240</b>	

Table 2 below identifies the total number of referrals made to SSF by program within the Reporting Period (3/1/2018-7/30/2018). There was a total of 72 families with 82 referrals made during this reporting period of which 32 referrals (39%) were approved.

<sup>4</sup> “Enrolled Participants” is the number of families enrolled in services or discharged. The number of families expected to be served during the time period as derived from projections established by Waiver implementation staff during the first year of the Waiver. Using our established time period for this report, we calculated the number of years the program was serving families. The number of years was multiplied by the established number of families expected to serve in a single year. The difference between expected to serve and enrolled is the number expected to serve minus the number of enrolled participants. Positive numbers indicate more enrollments than what was originally expected. Negative numbers indicate fewer enrollments than expected. The “Percent of Goal” column indicates the percent of the expected enrollment numbers that has been served as of 7/30/2018.

<sup>5</sup> While HOMEBUILDERS® services concluded prior to the reporting period, total Waiver services to date are inclusive of previous program enrollment and services received by HOMEBUILDERS® participants. HOMEBUILDERS® services ended in June of 2017 and MSS services continued to support this population. January 2019

Table 2. Total number of referrals made to SSF by program within the Reporting Period (3/1/2018-7/30/2018)<sup>6</sup>

Program	Families Referred (n)	Referrals (n)	Referral Status Family Counts		
			Referrals Withdrawn	Referrals Approved by CFSA	Pending
MSS	65	75	42 (65%)	21 (32%)	2 (3%)
Project Connect	7	7		7 (100%)	
<b>Grand Total</b>	<b>72</b>	<b>82</b>	42 (65%)	<b>28 (39%)</b>	2 (3%)

2. Referral Timeliness - From CFSA to Provider and Enrollment

Table 3 displays the average days from referral to enrollment which is the difference between the date that the referral was made to the provider and the date that the family enrolled in the programs. The time between these two dates ranged from 0 to 23 days.

Table 3. Average Days to Process Referral during Reporting Period (3/1/2018 - 7/30/2018)

Program	Families Referred (n)	Referral to Enrollment (m days)
MSS	22	10
Project Connect	7	N/A*
<b>Grand Total</b>	<b>29</b>	<b>10</b>

\*There were no families enrolled in Project Connect during the reporting period.

3. Enrolled Referrals

Table 4 displays the number and percent of families with approved referrals that were successfully enrolled in services. Reasons why families with approved referrals were not enrolled are listed below the table. Approximately 43% of families are enrolled once they are approved. The most cited reason for an accepted participant to not be enrolled is that a client or parent refused services.

<sup>6</sup> The following lists reasons why MSS referrals were withdrawn. MSS referrals were withdrawn for 42 families.

- Child was no longer in the home (6)
- Refused/Declined (13)
- Unable to contact/No show/Administrative (20)
- Unknown (3)

Table 4. Number and Percent of Families with Approved Referrals Who Were Successfully Enrolled in Services (Reporting Period: 3/1/2018 - 7/30/2018) Note: MSS started enrolling families in May 2017.<sup>7</sup>

<b>Program</b>	<b>Total Families Approved</b>	<b>Not Enrolled <i>n</i> (%)</b>	<b>Enrolled <i>n</i> (%)</b>
MSS	21	0	21 (100%)
Project Connect	7	7 (100%)	0
<b><i>Grand Total</i></b>	<b>28</b>	<b>7 (25%)</b>	<b>21 (75%)</b>

## B. Major evaluation activities and events

1. Analyzed family functioning and outcomes data. This reporting period focused heavily on data extraction processes and analyses. Due to changes in provider contracting and the elimination of the relationship between CFSA and the Collaboratives for administration of the Project Connect program, new data collection and sharing procedures were developed directly with service providers. The evaluators worked with CFSA’s Child Information Systems Administration (CISA) and providers to further hone data extraction, matching and analysis procedures.

2. Weekly meetings with the Waiver Evaluation Team and the Waiver Implementation Team have continued to occur. The Waiver Evaluation Team and Waiver Implementation Team continue to be in close contact and meet at least once a week. The Waiver Implementation Team has also coordinated several meetings with evaluators and providers to discuss fidelity, outcomes, and data collection, ensuring a Participatory Evaluation.

3. Monthly Utilization Reports. The Waiver Evaluation Team has created a reporting template for internal utilization reports. Data is currently being updated through 2018.

4. Participated in strategic planning sessions and overall discussions regarding MSS and Project Connect. The Waiver Implementation Team has continued to coordinate planning sessions for Project Connect and MSS this semi-annual progress report period.

---

<sup>7</sup> Project Connect referrals were withdrawn for 7 families due to the following reasons:

- Ineligible - Partnering Together Conf did not occur
- Ineligible (insufficient information)

### **C. Challenges to the implementation of the evaluation and the steps taken to address them.**

Due to organizational changes at CFSA, there have been challenges in data collection and analysis. In February 2018, CFSA's Community Partnerships Administration Deputy Director was reassigned to support CFSA's Entry Services Administration. This reassignment of key CFSA leadership, and subsequent management and data analyst staff reassignments, lead to temporary implementation and evaluation delays while work areas realigned to better meet the Agency's priorities and resource needs.

## **IV. Significant Evaluation Findings to Date**

Please see attached *IV. Significant Evaluation Findings to Date* providing the full detailed report of evaluation findings to date.

Overall, evaluation findings for this reporting period are based on child welfare outcomes and NCFAS results. SARI data was not analyzed during this reporting period and will be included in the final report. Neither Project Connect or MSS hit their projected enrollment targets set at the beginning of the Waiver demonstration. Only one CFSA benchmark was met by Project Connect (***entry into out-of-home care within 12 months of initiation of Waiver services***). Although the benchmarks were not met, Project Connect enrolled families did better than Pre-Waiver Match matched families on both outcome measures (CPS reports and Foster Care entries/re-entries). Successfully discharged families performed better than both unsuccessfully discharged and pre-Waiver match families on most indicators.

MSS met two benchmarks ***90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services*** and the program benchmark: ***70% of children referred for MSS will not have an out-of-home placement 6 months following discharge***. Even though MSS did not hit their benchmark regarding CPS substantiated reports, successfully discharged families had overall less substantiated reports within 12 months of enrollment and during service than the Match sample and unsuccessful discharges and less substantiated reports within 12 months of discharge than unsuccessful discharged families.

The North Carolina Family Assessment Scale (NCFAS)<sup>8</sup> results show that 53% and 52% of families enrolled in Project Connect or MSS respectively improved in at least one domain. Also, successfully discharged family's improvement scores were higher overall than unsuccessfully discharged families on almost all domains.

### **A. Mobile Stabilization Services (MSS)**

Thirty-two percent (22%) of referrals were approved during this reporting period. Sixty-five percent (65%) were withdrawn mostly due to inability to contact and service refusal. When combined with HOMEBUILDERS®,<sup>9</sup> MSS hit 63% of the target of families enrolled based on capacity estimates. Average number of days from referral to enrollment was 10 days. All approved referrals were successfully enrolled in service. Two families were still pending as of this report.

CFSA benchmark is that **90% of families will not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met (40%). MSS benchmark is that **75% of families will not have a substantiated report during intervention**. This benchmark has not been met (73%) but is very close.

CFSA benchmark is that **90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services**. This benchmark has been met (0%, no families had any foster care placements). MSS benchmark is that at least **70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services**. This benchmark was also met (0%).

Enrollment in services seemed to increase the amount of time before a substantiated CPS report after discharge regardless of discharge outcome (101 and 311 average days) when compared to the Pre-Waiver Match Sample (55 days). The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services.

NCFAS findings show that 52% of successfully discharged families improved on at least one domain. Successfully discharged family's improvement scores were higher or the same as unsuccessfully discharged families on all domains except Environmental.

---

<sup>8</sup> [The National Family Preservation Network \(NFPN\)'s North Carolina Family Assessment Scale](#) (NCFAS) – A domain-based assessment designed to measure a family's functioning from the lens of the worker closest to the family.

<sup>9</sup> While HOMEBUILDERS® services concluded prior to the reporting period, total Waiver services to date are inclusive of previous program enrollment and services received by HOMEBUILDERS® participants. HOMEBUILDERS® services ended in June of 2017 and MSS services continued to support this population. January 2019

## **B. Project Connect**

Although Project Connect was under the target number of families enrolled (63%) based on capacity estimates from the beginning of the Waiver, Project Connect enrollments have remained consistent over the past four quarters.

CFSA benchmark is that ***90% of families will not have a substantiated report within 12 months of initiation of Waiver services***. This benchmark has not been met (81% and 72%). Families served within Project Connect were less likely to have a substantiated CPS report within 12 months of enrollment and during services when compared to matched families. Successfully discharged families were the least likely as less families had a substantiated report during service, within 12 months of enrollment, or within 12 months following discharge than unsuccessfully discharged families during this recent report period.

CFSA benchmark is that ***90% of families who achieved reunification during their involvement will not have a re-entry***. This benchmark was not met (89% successful and 67% unsuccessful families). Families who were successfully discharged from Project Connect had better foster care outcomes than both the unsuccessfully discharged families and the match sample. Very few families across Waiver groups (2 successful discharges and 3 unsuccessful discharges) had any re-entries during service. No successfully discharged families had any re-entries 6 months following discharge and only one family had a re-entry 12 months following discharge.

Enrollment in services seemed to increase the amount of time before a substantiated CPS report after discharge regardless of discharge outcome (584 and 329 average days) when compared to the Pre-Waiver Match Sample (118 days). The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services.

NCFAS findings show that 53% of successfully discharged families improved on at least one domain. Successfully discharged family's improvement scores were higher or the same as unsuccessfully discharged families on all domains except Self Sufficiency.

## **V. Recommendations and Activities Planned for Next Reporting Period**

### *Staff Education, Promotion, and Program Monitoring*

As mentioned in the previous semi-annual progress report, the Agency continues to educate staff about Mobile Stabilization Services and Project Connect. Education and marketing activities include monthly newsletters, monthly webinars, and attendance at in – service, pre-service and all-staff and division meetings. CFSA will continue to conduct monthly case reviews internally



to assess the what strategies are working well and what areas require modification. CFSA will work closely with the Waiver Evaluation Team to share monitoring activities and all findings.

### *Planning for Family First*

CFSA has recently embarked (beginning in June 2018) on a robust stakeholder engagement process to plan for the transition from the Waiver demonstration project to providing prevention services under the Family First Prevention Services Act. CFSA is working internally with the Waiver Implementation Team and in partnership with District leadership, sister agencies across the Health and Human Services cluster, and CFSA's Collaborative and community-based provider partners to plan for implementation in October of 2019, using lessons learned from the Waiver demonstration project to inform planning and implementation decisions.

### *Evaluation Plan Activities*

Lastly, the Waiver Evaluation Team will lead the following demonstration and evaluation activities during the next report period:

- Continue to monitor referrals and program enrollment.
- Determine method for gathering Title IV-E Waiver participant feedback.
- Continue to collect and analyze outcomes data.
- Continue to review provider invoices, create spreadsheets to continue to track data for the cost study, and continue conversations with the providers on details found in invoices.
- Utilize Module A as provided by JBA to plan and execute the Cost Study. The Cost study will focus on Project Connect only and changes to the original evaluation plan will be submitted to the Project Officer and JBA.
- Continue to meet weekly with Waiver Implementation Team.
- Support Waiver Implementation Team in re-examining utilization and outcomes to measure program fit for the DC Waiver.

Government of the District of  
Columbia Child and Family Services Agency

# Title IV-E Waiver Demonstration Project Final Evaluation Report



**September 30, 2019**

**Submitted by:**

**The CFSA Waiver Implementation Team along with CCSI and CCNY**

# Table of Contents

## List of Figures

## List of Tables

## Executive Summary

### Introduction and Overview

Background and Context

The Purpose of the Waiver Demonstration

Target Population(s)

Interventions and Components

### The Evaluation Framework

Theory of Change (TOC)/Logic Model

Overview of the Evaluation

Data Sources and Data Collection Methods

Sampling Plan

Data Analysis Plan

Sub study

Limitations

Evaluation Time Frame

### The Process Study

Key Research Questions

Key Outputs/Implementation Measures

Data Sources and Data Collection

Sample

Data Analysis

Results

Discussion

### The Outcome Study

Key Research Questions

Key Outcomes

Comparison/Cohorts

Sample

Data Sources and Data Collection

Data Analysis

Results

Discussion

**The Fiscal/Cost Study**

Key Questions

Data Sources and Data Collection

Data Analysis

Results

Discussion

**Summary, Lessons Learned, and Next Steps**

Summary

Program/Policy Lessons Learned and Recommendations

Evaluation Lessons Learned

Link to Evaluation Reports

## List of Tables

Table 1: Evaluation Overview

Table 2: CFSA Waiver Implementation Tasks: April 25, 2014 through September 2019

Table 3: Table 3: Proposed Changes to Outcomes

Table 4: Fidelity Reports from HOMEBUILDERS® and Project Connect

Table 5. Current Program: Number of Families Served vs. Number of Families Expected to

Serve During the Waiver Period to Date (4/25/2014-12/31/2018) Table 6. All Programs:

Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period  
to Date (4/25/2014-12/31/2018)

Table 7a. Total number of Project Connect referrals made to SSF (4/25/2014-12/31/2018)

Chart 1: Total number of Project Connect referrals made to SSF (4/25/2014-12/31/2018)

Table 7b. Total number of MSS referrals made to SSF (4/25/2014-12/31/2018)

Chart 2: Total number of MSS referrals made to SSF (4/25/2014-12/31/2018)

Table 7c. Total Number of HOMEBUILDERS® referrals made during Contract Period  
(4/25/2014-5/31/2017)

Table 8a. Project Connect Enrollment Rates by Year

Chart 4: Project Connect Enrollment Rates per Year

Table 8b. MSS Enrollment Rates by Year

Chart 6: MSS Enrollment Rates by Year

Table 8c. HOMEBUILDERS® Enrollment Rates by Year

Chart 5: HOMEBUILDERS® Enrollment Rates by Year

Table 9. Average Days to Process Referral during Waiver Period (4/25/2014 - 12/31/2018)

Table 10. Project Connect Trainings

Table 11. Project Connect Demographics of Discharged Families

Table 12. MSS Demographics of Discharged Families

Table 13. HOMEBUILDERS® Demographics of Discharged Families

Table 14: Pre-Waiver Matched Samples Variables

Table 15: Family Episodes with a Pre-Waiver Match

Table 16. Project Connect Number and Percent of Completed NCFAS Assessments

Table 17. Project Connect Number and Percent of Successfully Discharged Families Improving  
by at Least One Point on the NCFAS from Baseline to Discharge

Table 18. Project Connect Number and Percent of Unsuccessfully Discharged Families  
Improving by at Least One Point on the NCFAS from Baseline to Discharge

Table 19. Project Connect Comparison of Successfully and Unsuccessfully Discharged Families  
Improving by at Least One Point on the NCFAS from Baseline to Discharge

Table 20. Number and Percent of Completed SARI Assessments

Table 21. Decreased Risk as Indicated by the SARI - Successful Discharges

Table 22. Decreased Risk as Indicated by the SARI - Unsuccessful Discharges

Table 23. Project Connect Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the SARI from Baseline to Discharge

Table 24. MSS Number and Percent of Completed NCFAS Assessments

Table 25. MSS Number and Percent of Successfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge

Table 26. MSS Number and Percent of Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge

Table 27. MSS Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge.

Table 28. HOMEBUILDERS® NCFAS Findings by Domain identified as Essential for Improvement

Table 29. HOMEBUILDERS® NCFAS Findings by Domain NON Essential for Improvement

Table 30. Project Connect Substantiated CPS Reports

Table 31. Time between Opening CPS Report and Substantiated CPS Report Project Connect

Table 32. Project Connect Foster Care Re-Entry

Table 33. Time between program enrollment and foster care entry Project Connect

Table 34. MSS Substantiated CPS Reports Table 35. Time between Opening CPS Report and Substantiated CPS Report for MSS

Table 36. MSS Foster Care Entry

Table 37. Time between program enrollment and foster care entry MSS

Table 38. HOMEBUILDERS® Substantiated CPS Reports

Table 39. Time between Opening CPS Report and Substantiated CPS Report  
HOMEBUILDERS®

Table 40. HOMEBUILDERS® Foster Care Entry

Table 41. Time Between Opening and Foster Care Entry HOMEBUIDLERS®

Table 42. Total Costs

## Executive Summary

**Background** – The District of Columbia Child and Family Services Agency’s (CFSA) title IV-E waiver (Waiver) demonstration project was designed to respond to the projected changes in the out-of-home and in-home populations as CFSA has experienced a steady decline in the foster care population over the past few years. Prior to the start of the Waiver, efforts were made to accelerate progress toward system reform and address the needs of the District’s most vulnerable populations such as families with young children, young parents, and substance – affected families working toward reunification. CFSA initiated its Waiver on April 24, 2014, aligning with these efforts. The District’s Waiver was expected to enhance services, supports and resources available to children and families at varying levels of involvement with the child welfare system, resulting in improvements in safety, permanency, and well – being outcomes for these children, youth and families. Overall the mission of the Waiver was to expand the availability of the following evidence-based programs to families served by CFSA:

- Project Connect - worked with high – risk families with CFSA involvement who are affected by parental substance abuse, mental health issues, and domestic violence.
- HOMEBUILDERS® - a home- and community-based, intensive family preservation services treatment program designed reduce child abuse and neglect, family conflict, and child behavior problems; and to teach families the skills they need to prevent removal.
- Parent Education and Support Project (PESP) - a range of parenting services, and supports to families and used both evidence – based and non – evidence based, in – home parenting curriculum such as Effective Black Parenting Program, the Nurturing Parenting Program, Chicago Parenting Program, and the Incredible Years.
- Home Visiting programs - offered to expectant parents and families with new babies. The services addressed issues such as maternal and child health, positive parenting practices, safe home environments, and access to services.
- Father – Child Attachment program - a home and community-based intervention for expectant and new fathers that drew from the Chicago Parent Program curriculum.
- Parent and Adolescent Support Services (PASS) program - program for District youth ages 10 -17 who are committing status offenses. The PASS program works cooperatively with families and services providers to reduce challenging behaviors before child welfare and/or juvenile justice intervention is needed.
- Mobile Crisis Stabilization Services (MSS) - an intensive family preservation services treatment program designed to rapidly respond, effectively screen, provide early intervention to families who are experiencing a crisis, identify services and alternatives that will minimize distress, and provide stabilization in the community.

These interventions were chosen because they were designed to ensure families would be able to access services tailored to their strengths and needs so that caregivers could learn developmentally appropriate parenting skills to improve parenting skills and ultimately lead to a) more children remaining safely in their homes and b) a reduction in time to achieve reunification when children were removed.

**Methodology** – The evaluation goals were met by way of a three-prong study approach: Process Study, Outcomes Study, and Cost Study. Studies were operationalized by four overarching designs to address four research questions and sub-hypotheses. While the research questions were distinct, they complemented each other and provided actionable insight to CFSA staff in order to make important programmatic decisions regarding program effectiveness. Given the breadth of research questions related to both program effectiveness/impact and overall Waiver implementation, several studies were conducted within the evaluation approach.

A quasi-experimental, pre-post design with comparison group of services offered before the Waiver was conducted to determine if there are significant differences in the number of families receiving preventive services over time, and to examine families' progress towards outcomes. A non-experimental, cross-sectional design without a comparison group (mixed methods) was used to determine if interventions were implemented with fidelity and to examine implementation factors. Lastly, a simple-cost analysis, and cost-effectiveness analysis were used to calculate the costs associated with the Waiver implementation; and to identify the differences in the costs related to outcomes for the pre-Waiver sample compared to a matched sample of families receiving services as part of the Waiver.

**Findings** – Through the efforts of the various evaluations, findings suggest that CFSA saw improvements in child and family outcomes from the Waiver. Although CFSA was unable to continue the expansion of all community-based prevention services initially designed, and referral numbers remained lower than expected throughout the course of the Waiver, outcomes for the three interventions evaluated over the course of the Waiver period: Project Connect, HOMEBUILDERS®, and MSS were strong for families served. Waiver-enrolled families had decreased maltreatment recurrence rates, increased time at home before subsequent placements, and reduced out-of-home placements as a result of Waiver services. Waiver funded services increased positive outcomes for children, youth and their families and showed improvements in their overall well-being. Caregivers reported appreciating the individualized community-based supports they received and that these supports impacted all aspects of their lives. For process outcomes associated with implementation and sustainability, it is noted that over the course of the Waiver period, CFSA was extremely responsive to low utilization and marginal outcomes. Through regular internal reports and consultation from the Waiver implementation and evaluation teams, CFSA acted swiftly to alleviate barriers to utilization and adapt or replace



interventions to fit the District's families' needs. A byproduct of this responsiveness, CFSA experienced relatively prolonged implementation periods for some program, resulting in mixed data collection methodologies over time. Given the iterative implementations, the timeframes and data available for interventions across the evaluation period may vary depending on the time of implementation and discontinuance of specific interventions.

The total cost calculated for the three Fiscal Year period was \$9,705,632.42. Given the three-year total, the annual cost was an average of \$3,235,210.81. During this time, Project Connect was able to serve 81 families, bringing the average annual cost of Project Connect per family to \$85,137.13. These findings suggest that a cost of approximately \$3,200,000 annually may be necessary for a similarly sized child-serving catchment area to provide Project Connect for families diverting foster care. Overall, based on the number of families Project Connect served (avg. 38/year), the average annual cost per family was \$85,000.00.

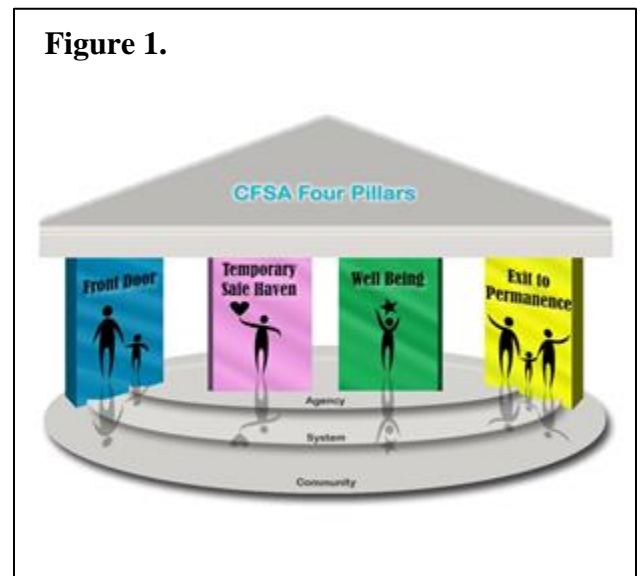
# Introduction and Overview

## Background and Context

In 2012, the District of Columbia Child and Family Services Agency, developed the Four Pillars strategic framework (Figure 1), to improve outcomes for children, youth, and families at every step in their involvement with the agency. Each pillar sits on a values-based foundation, a set of evidence-based strategies, and a series of specific outcome targets.

The Four Pillars are:

- **Front Door:** The goal is to narrow the Front Door. Children deserve to grow up with their families and should be removed only as the last resort. When we must remove a child for safety, we seek to place with relatives first.
- **Temporary Safe Haven:** Foster care is a good interim place for children to live while we work to get them back to a permanent home as quickly as possible. Planning for a safe exit begins as soon as a child enters the system.
- **Well Being:** Every child has a right to a nurturing environment that supports healthy growth and development, good physical and mental health, and academic achievement. Children should leave foster care better than when they entered.
- **Exit to Permanence:** Every child and youth exits foster care as quickly as possible for a safe, well-supported family environment or life-long connection. Older youth have the skills they need to succeed as adults.



Among the four pillars strategies, efforts to ‘narrow the front door’ stood out as an area to target interventions during the five – year Waiver period. CFSA was already making strides to dramatically realign intake functions by creating a strong array of “Entry Services” to make a family’s initial contact with the child welfare agency smoother and more comprehensive, as well as creating an agency-wide approach to differential response. The District’s Waiver was expected to enhance services, supports and resources available to District children and families at

varying levels of involvement with the child welfare system (e.g., prevention, voluntary In-Home services and court involved Out-of-Home services), resulting in more children and youth being safely maintained in their homes, and for those who were removed for safety concerns, a greater number would be able to achieve timely permanence. All programs implemented under the Waiver were expected to decrease repeat reports of maltreatment, entries into out-of-home care, and improve family functioning, social, and emotional well-being.

Across the nation, Waivers were used to redirect funds that would have been used to support foster care room and board expenditures, to services that follow children and families into the community to fully engage and support them in their homes. States and jurisdictions now had the ability through demonstrations projects, to flexibly use funds that were traditionally reserved solely for foster care maintenance and administration. The District's Waiver was approved for a five-year period April 25, 2014 through April 24, 2019. In August of 2018, the District was granted a five – month extension period, from April 25, 2019 through September 30, 2019 to continue service delivery.

## The Purpose of the Waiver

There were several goals of the District's Waiver. Primarily, the interventions were designed to enhance services, supports and resources available to District children and families at varying levels of involvement with the system, resulting in improvements in safety, permanency, and well-being outcomes for children, youth and families in the child welfare system.

Overarching goals of the interventions were:

- to engage families in services and interventions to prevent repeat reports of maltreatment and entry into out-of-home care;
- to decrease time to achieve permanence;
- to increase exits to a permanent home;
- to prevent entries into out-of-home care;
- to enhance overall family, social and emotional well – being; and
- to provide needed supports and access to necessities to families

The District also sought to use the Waiver to further strengthen the relationship with the Collaboratives and their capacity to meet the needs of the families they serve within their communities. Through the Waiver, CFSA partnered with the Collaboratives to enhance their ability to serve as community “hubs” where residents can gain access to services, resources and

supports that address all of their needs. Lastly, the purpose of the Waiver was to reduce foster care expenditures.

## Target Population

Target populations varied by intervention however priority consideration was given to the families with children 0 – 6 years old, mothers 17 -25 years old and pregnant and parenting youth. The target population reflects children and families that are seen as particularly vulnerable and in need of increased supports to assure family stability, child safety, and overall well-being

### ***Project Connect***

Project Connect targeted high-risk families involved with the child welfare system who are affected by parental substance abuse with the goal of reunification with at least one child aged 0 - 17 who has been in foster care for 6-12 months. Although CFSA, targeted substance affected families, many of the families were also affected by co-occurring challenges such as mental health and domestic violence. Direct recipients of the intervention were parents or caregivers to whom the child returned. Other recipients of the intervention included foster or kinship caregivers who were caring for the child.

### ***HOMEBUILDERS®***

Homebuilders targeted families that were impacted by chronic conditions such as mental illness and substance abuse and have histories with the child welfare system either as caregivers or as children. These families' needs often required a high level of time and attention that was greater than what could be provided by the CFSA social worker who on average, are assigned to case manage 15 families (each with multiple children) at a time. Moreover, Homebuilders served as an immediate intervention for families in crisis facing imminent removal of a child. The direct recipients of the intervention were In – Home families (or families being referred to In – Home by CPS) with children aged 0 -6 and/or with mothers aged 17 -25.

### ***Parent Education and Support Programs (PESP)***

Parent Education and Support Programs were originally, at the implementation of the Waiver, provided by four providers with varying target populations:

- Healthy Babies Project, Inc was the provider of the Teen Parent Empowerment Program (TPEP) that provided health education and services to young adults ages 12-21, equipping them to be responsible parents, prevent repeat pregnancies, complete high school or a GED program, continue with college, careers, or other post-high school options, and move them out of the cycle of poverty.
- CentroNia was the provider of parenting programs to support low-income, bilingual and immigrant families. CentroNia also provided direct support

services, emergency support, economic stabilization, comprehensive counseling, and case management.

- East River Family Strengthening Collaborative provided the following evidence-based in-home parenting curriculums and non-evidenced based parenting programs;
  - Nurturing Parenting Program which targeted parents of children 5 – 12 years old;
  - Chicago Parenting Program which targeted parents of children 0 -17;
  - Effective Black Parenting Program (EBPP) which targets parents of children 0 -17;
  - Active Parenting Teens which targeted parents with children 10 – 17; and
  - Parent Empowerment Program (PEP) which targeted parents with children 0 – 8.
- Collaborative Solutions for Communities (CSC) provided the following parenting programs;
  - ACT/Parents Raising Safe Kids Program which targets children 0 – 6 years old; and
  - Active Parenting Teens which targeted parents with children 10 – 17 years old.

### ***Home Visiting***

CFSA contracted with two providers to expand already existing home visiting services to families involved in the child welfare system. The targeted population consisted of expectant parents and families with infants to address issues with maternal and child health, positive parenting practices, safe home environments, and access to services. Services could begin prenatally or shortly after the birth of a baby and were offered voluntarily, intensively and over the long-term (through the child's 5<sup>th</sup> birthday).

- Mary's Center for Maternal and Child Care provided evidence – based home visitation models Parents As Teachers and Healthy Families America.
- Community Family Life Services provided a non-evidence-based program, Nurturing Families program that drew from the evidence – based Nurturing Parenting Parent Program.

### ***Father – Child Attachment***

Father – Child Attachments program targeted fathers whose partners and children were coming to the attention of the Mary's Center Healthy Start Healthy Families Program. The program targeted expectant fathers or fathers shortly after the birth of their babies and can remain involved through the child's 5<sup>th</sup> birthday.

***Parent and Adolescent Supportive Services (PASS)***

Parent and Adolescent Supportive Services (PASS) targeted District families of youth who committed status offenses. Status offenses included truancy, running away, curfew violations and extreme disobedience, among other behaviors that are illegal for young people under the age of 18. The program also included a component of Functional Family Therapy (FFT) which targeted youth 10 – 17 years old. The direct recipients of the service were the referred youth and families.

**Mobile Crisis Stabilization Services (MSS)**

Mobile Crisis Stabilization Services targeted caregivers of all ages experiencing crisis in their biological homes. Priority was given to families with children 0 – 6 years old, mothers 17 -25 years old, high and intensive risk families, families experiencing a non-mental health crisis.

## Interventions and Components

### Description of Programmatic Components/Services

#### ***Project Connect***

Project Connect was an evidence-based program that worked with high-risk families involved with the child welfare system who were affected by parental substance abuse, mental health issues and domestic violence. While the goal for most Project Connect families was maintaining children safely in their homes, when this was not possible, the program worked to facilitate reunification, which is how CFSA used the model in the demonstration project. Family risks may have included the following: poly-substance abuse and dependence, domestic violence, child abuse and neglect, criminal involvement and behavior, physical and mental health conditions, poverty, inappropriate housing, lack of education, poor employment skills, and impaired parenting. Most of the families served were ethnically diverse, had a low household income, and were headed by single mothers. Project Connect staff included individuals with experience and professional licensure in the fields of child welfare, mental health and/or substance abuse. Where needed, the program implemented individual training plans for the development of skills in areas where staff has less experience.

In addition to addressing safety and permanency, Project Connect was designed to support the social and emotional well-being of children involved in the child welfare system, and strengthen parent and family functioning. The program offered home-based counseling, substance abuse monitoring, nursing, and referrals for other services. The program also supported families with accessing other services as determined by the need of the clients including but not limited to home-based parent education, parenting groups, and an ongoing support group for mothers in recovery.

Components of the program included:

- Home and community-based visits; a minimum of twice per week, 60-120 minutes per visit, home-based parent education.
- Addressing substance abuse through assessments (e.g. Substance Abuse Risk Inventory (SARI)), treatment linkage, relapse prevention and recovery groups.
- Assessing safety and well-being through a child welfare risk assessment, child development assessment (Ages and Stages Questionnaire), mental health assessment and family functional assessment (North Carolina Family Assessment Scale or NCFAS), nursing assessments and trauma screening.
- Development of a case plan with the family that includes behaviorally specific goals and strategies to achieve the goals.



- One-on-one and group education on health, parenting, healthy relationships and other topics related to the caregiver's needs, as well as child care while caregivers attend groups.
- Referrals to community services tailored to meet the family's individual needs.
- Supports engagement with community providers and community-based services.
- Facilitation of reunification (e.g., reunification checklist) to include support with visitation.
- Assistance with transportation to appointments to community resources and services.
- Court advocacy by explaining the process, attending hearings with the caregivers and providing information to the court when requested
- Monitoring progress on service goals and providing regular updates to the assigned social worker via phone, email and written updates

Families referred to Project Connect received intensive services for an average of 12 months, depending on the needs of the family. The intensity of services was to be high following the initial referral and decrease over time as the family progresses. All services will be delivered consistent with the Project Connect standards (see attachments).

### ***HOMEBUILDERS®***

Homebuilders served as an immediate intervention for families in crisis and facing the removal of a child. Because of the intensity of the services, which includes frequent face-to-face visits in the home and community, and 24-hour availability, Homebuilders had the capacity to address immediate safety concerns and mitigate the assessed risk, allowing the child to remain in the home as the Homebuilders therapist assessed the family's immediate needs, implemented a case plan, and linked them with community resources to address their needs.

A small caseload afforded the Homebuilders therapist ample time to provide the intensive, "hands on" attention required to address immediate safety needs and stabilize the family by implementing strategies that addressed their short- and long-term needs. Depending on the family, this included coaching and modeling of developmentally appropriate parenting skills, addressing household management (e.g. organization and cleanliness of the home), helping the family to identify community services specific to their needs, and transporting the family to appointments and community resources (e.g. mental health services). Families involved in Homebuilders lacked basic resources and, such as housing, furniture, food and clothing which is a common concern for In-Home families. To aid the parent in the ability to cope with stress, CFSA made \$500 in emergency flexible funding available to each family enrolled in Homebuilders. The access to concrete supports aided families in moving past basic concerns and allowed the Homebuilders team to address the family's more complex needs.

Homebuilders was time-limited to 4 to 6 weeks where the focus of service provision was to teach the family the necessary skills, and help them access the necessary resources and supports, in order to function independently of the child welfare system. The Homebuilders therapists used the time with the family to refer them to services that aligned with their needs, such as substance abuse or mental health treatment, parenting programming, financial literacy services and other community providers and informal supports to engage the family in the services, and to continue their involvement with these supports following the termination of Homebuilders services and subsequently closure of the family's case with CFSA.

### ***Parent Education and Support Project (PESP)***

CFSA entered contractual relationships with providers to offer services under the Parent Education and Support Project (PESP). Each provider offered a range of services to families to include home visits, assessment of the families' needs, parenting groups, and other programming to address concrete needs, such as literacy, job preparedness and others. Providers offered the services using evidence-based models, such as the Effective Black Parenting Program, the Nurturing Parenting Program, Chicago Parenting Program, the Incredible Years curriculum and others. Each provider was previously awarded a grant by CFSA to provide these services and required to engage in ongoing evaluation and assessment of program impact, including family involvement with the child welfare system. Findings to date indicate improvements in family functioning, reductions in risk factors and increased protective factors. As part of the grant, each also administered the Protective Factors Survey (PFS) and utilized findings from the PFS to adjust and improve service delivery to the target population.

### ***Home Visiting***

In 2013, CFSA awarded multi-year grants to two community-based organizations to implement home visiting programs, Mary's Center for Maternal and Child Care and Community Family Life Services, and worked with these providers to expand home visitation services under the Waiver. Families served under the Home Visiting programs may have had histories of trauma, intimate partner violence, and mental health or substance abuse issues. The goals of the home visiting programs were to partner with families to ensure children are healthy, safe, and ready for school through home visitation and linkages with community services through a team of Family Support Workers in addition to a community health nurse who was responsible for providing access to a range of services to address the medical, behavioral and educational needs of the individual.

Mary's Center's model included supports through two evidence – based home visiting models; Parents As Teachers and Healthy Families America. Parents As Teachers involves the training

and certification of parent educators who work with families using a comprehensive curriculum<sup>1</sup>. Parent educators work with parents to strengthen protective factors and ensure that young children are healthy, safe, and ready to learn. Healthy Families America was designed to work with families who may have histories of trauma, intimate partner violence, mental health issues, and/or substance abuse issues.<sup>2</sup>

Community Family Life Services' Nurturing Families program is based on the evidence – based In – home parenting curriculum, Nurturing Parenting Program. The home – based sessions and groups to taught parenting skills and appropriate child development, to include age-appropriate expectations, positive parent-child interactions, appropriate discipline techniques, and healthy relationships. Additionally, services we delivered by a team of case managers (Licensed Graduate Social Worker and Registered Nurse) responsible for providing access to home- and community-based services to address medical, behavioral, and educational needs.

### ***Father-Child Attachment***

This unique program was established in response to an identified need to serve fathers whose partners and children were coming to the attention of the Mary's Center Healthy Start Healthy Families program. This program served expectant fathers or fathers shortly after the birth of their babies and would remain involved through the child's 5th birthday.

Components of the program included:

- Intensive home- and community-based services drawing from the Chicago Parenting Program.
- One-on-one and group parent education, as well as special events (e.g. sports activities).
- Videotaping of interactions between the father and their child as a learning tool and to promote increased awareness and understanding of the impact of parental behavior on child responses.

### ***Parent and Adolescent Support Services (PASS)***

CFSA and the DC Department of Human Services (DHS) entered into a Memorandum of Understanding (MOU) to support expansion of the DHS Parent Adolescent Support Service (PASS). The PASS program was a voluntary program open to families of District youth ages 10-17 who committed status offenses. Status offenses included truancy, running away, curfew violations and extreme disobedience, among other behaviors that are illegal for young people

---

<sup>1</sup> <https://www.cebc4cw.org/program/parents-as-teachers/>

<sup>2</sup> <https://www.cebc4cw.org/program/healthy-families-america-home-visiting-for-prevention-of-child-abuse-and-neglect/>

under the age of 18. PASS worked cooperatively with families and service providers to reduce these challenging behaviors before child welfare and/or juvenile justice intervention is needed. Families who were able to successfully close their case were offered family functional therapy which is a short-term intervention with an average of 12 sessions over a 3-4 month period. Services were conducted in both clinic and home settings and could also be provided in a variety of settings including schools, child welfare facilities, probation and parole offices/aftercare systems, and mental health facilities. FFT was implemented in the District as part of a cross-system collaboration. DBH is an approved FFT site and provides training on the model to other agencies, as well as technical assistance to FFT provider.

Components of the program included:

- Parents/guardians and the youth must commit to participating in the case planning process and in recommended services.
- Services include youth and Family Assessments and intense case management (in-home and out-of-home) for approximately 3-6 months.
- Linkage to various services such as therapy, mentoring, after-school programming and parenting resources.
- Twice monthly youth groups and parent support groups.

#### ***Mobile Crisis Stabilization Services (MSS)***

Mobile Crisis Stabilization Services consisted of a community-based crisis team to deliver comprehensive crisis management services. Teams were comprised of licensed mental health professionals, licensed case managers and paraprofessionals. The team's purpose was to rapidly respond, effectively screen, provide early intervention to children/adolescents who are experiencing an acute crisis, identify services and alternatives that will minimize distress, and provide stabilization in the community. Team members also provided referral and case management services that link children/adolescents and their families with other service providers who can assist with maintaining maximum functioning in the least restrictive environment.

#### **Changes to Waiver Interventions**

**CFSA has a history of continuous quality improvement and data – informed decision making. Thus, CFSA has been committed throughout the Waiver period to balancing impact evaluation with program efficacy. Additionally, CFSA worked diligently during the Waiver period to achieve outcomes for families and demonstrate that the efficacies achieved were based on treatment adaptation.**

*Discontinuation of Father – Child Attachment Program:* CFSA ended its contract with Mary's Center for Maternal and Child Care for Father – Child Attachment services in November 2015.

The conclusion of the Mary's Center contract resulted in the end of the services. There were only twelve (12) fathers who were engaged in services at that time and CFSA worked with Mary's Center to transition the fathers to other programs available at the Mary's Center to address their needs. This decision was made due to ongoing concerns regarding the lack of utilization of these specific services. To ensure this gap in services was filled, CFSA developed a Fatherhood Action Team<sup>3</sup> comprised of representatives from CFSA, the Collaboratives and a parent advocate to consider more effective strategies to increase the awareness of staff in services available to fathers and to engage fathers with those services and resources. In addition, CFSA partnered with the Collaboratives to offer community capacity building grants to community providers within the service areas of the Collaboratives to address gaps in service/resource needs.

*Discontinuation of Parent Education Support Program:* CFSA also ended its contracts with CentroNia and Healthy Babies Project for PESP services in December 2015. CFSA met with the providers prior to the conclusion of the contractual relationships to explain the decision and to discuss how to serve families who were actively involved with services at the time of the transition. Eight families (four for each program) were open for services at the time the contracts ended and were either in the process of concluding the service or the provider was still conducting outreach to engage them in services. Those who still needed support were referred to one of the PESP providers, East River Family Strengthening Collaborative (ERFSC) and Collaborative Solutions for Communities (CSC), with whom CFSA continue to contract with for the PESP services. ERFSC and CSC were chosen to remain as providers as they were able to address the service needs specific to those that were eliminated, such as Spanish-speaking parents and caregivers and parenting teens and young adults.

*Discontinuation of Home Visiting Program:* In February of 2016, CFSA ended its contract with Mary's Center for Home Visitation and partnered with the DC Department of Health (DOH) to continue to provide home visiting services to families by way of Mary's Center. Home Visitation was offered to eligible District residents through Maternal, Infant, and Early Childhood Home Visiting (MIECV) funding. Through the regular communication, the team achieved a smooth transition.

As these services were no longer funded by Title IV-E, CFSA was granted permission from the Children's Bureau, in 2016 to remove them from the Waiver evaluation plan.

Following the submission of the Interim Report in June 2017, the CFSA executive leadership team, Waiver implementation team and evaluation team met with the Children's Bureau and JBA and Associates to discuss the challenges of implementation and utilization. As a result of the

---

<sup>3</sup> At the time of this report, the Fatherhood Action Team has been discontinued.

meeting and robust discussion, the Waiver implementation and evaluation teams were directed to focus solely on the evaluation of HOMEBUILDERS® and Project Connect.

*Discontinuation of HOMEBUILDERS®/Implementation of Mobile Stabilization Services:* In July 2017, CFSA went through a transition of leadership period where a new Director, Deputy Director, Program Administrator, Program Manager, lead evaluator, and IV-E Waiver Planning Advisor were brought on board. The new leadership team immediately assembled the Safe and Stable Families team to assess and evaluate the effectiveness of programming for families served under the title IV-E waiver. The SSF team conducted case reviews, performed descriptive analyses, created a Geomap to identify areas of greatest need, and conducted a needs assessment of community partners to understand the needs of families served. Through these techniques, CFSA learned that referrals to HOMEBUILDERS® was relatively low and the number of families completing the programs successfully was even lower. Additionally, positive outcomes for families were marginal given the percentage of withdrawals from the programs, and data integrity could be improved upon. Lastly, through GIS mapping, needs assessments and case reviews, the SSF team found that services were of greatest need in the Wards 7 and 8, and identified the specific barriers keeping families from staying engaged in the programs. Given the declining referrals, marginal outcomes, the relatively high cost of the program, and other obstacles noted above, in July of 2017, CFSA decided to discontinue use of HOMEBUILDERS®. To address the gaps in family preservation services, CFSA implemented Mobile Stabilization Services (MSS). As of July 2017, CFSA's evaluation plan consisted solely of MSS and Project Connect. This report includes findings from the entire Waiver period however, findings may not be available for each program for the entirety of the period given the shifts in programming.

## The Evaluation Framework

### Theory of Change/Logic Model

In support of CFSA's Four Pillar strategic framework, the Agency's Waiver sought to increase the number of children who can remain safely in their homes and the number of families who could achieve timely permanency by providing services and resources that strengthen family functioning. While CFSA experienced a steady decline in the foster care population prior to Waiver implementation, length of stay in care continued to be of concern as the Waiver plan was developed.

CFSA's theory of change assumed families would be better able to ensure their child's well-being and provide them with a safe, permanent home when they have access to individualized community-based services that engage them in "hands on" skills development. As a result of these skills, it was expected that families would be able to: demonstrate increased knowledge of child development and age-appropriate behaviors, improved interactions with their child, the ability to positively cope when faced with challenges, and increased connections to positive social supports, all of which would improve overall family functioning. The Waiver supported this theory by expanding the continuum of services in the child welfare system and by strengthening existing partnerships with District government and community providers. With the introduction of two new intensive family preservation programs, families were thought to be able to access services tailored to their strengths and needs so that family functioning would be enhanced, resulting in improved parenting skills and ultimately more children remaining safely in their homes and a reduction in time to achieve reunification. CFSA endeavored to further narrow the front door by increasing the capacity of caregivers to safely care for their infants, children and youth by providing early intervention services so that parents would improve parenting and coping skills, which would result in enhanced family functioning and reduced reports of maltreatment.

## Overview of the Evaluation: Design, Data Collection Sources/Methods, Sampling Plan, Analysis Plan

The initial evaluation consisted of four overarching designs to address the research questions and sub-hypotheses. Table 1. Evaluation Overview in Attachment 2: Tables presents the research question and associated design, data collection sources/methods, sampling plan, and analysis plan. Updates or changes to the evaluation design have been made and have been described in submitted Semi-Annual Reports to our Federal Project Officers at the Administration for Children and Families. Those changes are also noted in the following section below: *Evaluation Timeline and Implementation Status: Challenges or Changes to the Originally Proposed Evaluation Design*

### General Hypothesis

The general hypothesis for the Waiver was that flexible use of Waiver funds to implement and expand community and home-based services will improve safety, permanency, and well-being outcomes for children and families involved in the State's child welfare system.

### **Research Question 1: Were services expanded as a result of the Waiver?**

The sub-hypothesis pertaining to research question 1. is that the expansion of preventive services will lead to an increase in the population of CFSA in-home families receiving preventive services when compared to the pre-Waiver time period.

### **Research Question Two: Were services implemented with fidelity?**

The sub-hypothesis pertaining to research question two is that all programs will maintain fidelity to their intended model.

### **Research Question Three: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which families and youth were the interventions more or less likely to be successful?**

The sub-hypotheses pertaining to research question three are as follows:

1. Families and youth that receive HOMEBUILDERS® / MSS will experience the following outcomes:
  - Reduced repeat reports of maltreatment, and entries into out-of-home care
  - Improved family functioning and social and emotional well-being
2. Families and youth that receive Project Connect will experience the following outcomes:
  - Permanency by at most 6 months following discharge from Project Connect
  - Fewer re-entries into out of home care when permanency is achieved



- Reduced repeat reports of maltreatment when permanency is achieved
- Improved educational achievement
- Improved family functioning, and social and emotional well-being

**Research Question Four: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

The sub-hypothesis for research question four is as follows:

1. Compared to the pre-intervention group (comparison group), the intervention will obtain the following:
  - a. Lower percentage of families with repeat reports, entries into care, and lower costs during Waiver-funded period compared to pre-Waiver funded period.

## Evaluation Timeframe and Implementation Status

Table 2. CFSA Waiver Implementation Tasks in Attachment 2. outlines the main evaluation tasks that have been completed. Please note that any challenges that were experienced while conducting the evaluation tasks are noted in the section below, Challenges or Changes to the Originally Proposed Evaluation Design.

## Challenges or Changes to the Originally Proposed Evaluation Design

The following describe the challenges and changes to the originally proposed evaluation design:

1. *Delay in the analysis of outcomes data and less frequent analysis of outcomes data to date*

Outcomes data were analyzed by Waiver programs, rather than for the Waiver as a whole. Given that there were multiple Waiver programs, challenges occurred with linking data from multiple data sources. Throughout the course of the first half of the evaluation, staff underestimated the time and effort to clean and understand the various Waiver data sources and systems. Further, there were fewer families referred and enrolled compared to original projections. The evaluation team had planned to provide quarterly reports on active and closed families; however, given the aforementioned challenges, we only started reporting on outcomes data during late 2015 and early 2016, and reports were semi-annual rather than quarterly. The decision was made by the CFSA Waiver implementation team for the evaluation to focus only on HOMEBUILDERS<sup>®</sup>, MSS and Project Connect following the Interim Report. Therefore, the Outcome Analysis was completed for those three programs semi-annually. Due to the early closure of HOMEBUILDERS<sup>®</sup> in July 2017, the final analysis was completed for Project Connect and MSS in 2019.

**2. Edits to the Outcomes**

Outcomes were updated to align better with the revised federal child welfare outcomes, and wording was changed to better specify evaluation outcomes, indicators and benchmarks at the time of the Interim Report. Table 3. displays the original outcome and new outcome. These outcomes were reviewed by leadership from Project Connect, HOMEBUILDERS®, and CFSA, and approval from our Federal Project Officers.

**Table 3: Proposed Changes to Outcomes**

Applicable Waiver Program	Original Outcome	Current Proposed Outcome	Current Proposed Benchmark	Current Proposed Indicator(s)
Project Connect, HOMEBUILDERS®	90% of families will not have a repeat report of maltreatment within 6 months of the initial report	Children are Safe	90% of families will not have a substantiated report within 12 months of initiation of Waiver services	<p>% of families with any substantiated report 12 months following Waiver program initiation.</p> <p>% of families with substantiated report during receipt of Waiver services.</p> <p>% of families with substantiated report 12 months after Waiver discharge.</p>

**3. Elimination of a meeting tracking tool to identify policy changes and the interactions of policy changes among CFSA and the District of Columbia Department of Behavioral Health (DBH) that the evaluation team is contracted to evaluate (i.e., Waiver, Trauma grant, DC Gateway)**

As a process evaluation method to track Waiver policy changes and the interaction of the policy changes among the Trauma grant, Waiver, and System of Care initiatives, the original Waiver evaluation plan included the utilization of a meeting tracking tool for work teams involved in grant activities. The tracking tool would capture attendance, date, and number of meetings, as well as workgroup type, and a summary of the meeting. This method was proposed for the CFSA Trauma grant as well. More than 80 meeting minutes were analyzed by the evaluators' Social Work Intern and the Trauma Grant Specialist during the Spring of 2015. While the

evaluators and Trauma Grant Specialist concluded that these data serve as documentation for the resources and effort needed to implement the Trauma grant, the time to compile the data and analyze the data for policy changes outweighed the benefits. The evaluators and Trauma Grant Specialist concluded that focus groups would be a more time efficient source for gathering data on policy changes. Therefore, it was decided that the meeting tracking tool would not be utilized for the Waiver or the Trauma grant evaluation. Rather, focus groups and surveys would serve as the source for this information. This change was effective as of Summer of 2015.

***4. Changes to the timeframe during which stakeholder surveys (i.e., staff, leadership, and caregivers/youth) and focus groups were originally going to be administered.***

After much consideration and time developing the Waiver stakeholder surveys, the Waiver implementation and evaluation teams decided to join efforts with CFSA's Trauma II implementation team to conduct a joint stakeholder survey. The opportunity arose to streamline efforts, minimize duplication for survey respondents, and incorporate an agency-wide approach to exploring implementation of various approaches. The coordination of efforts caused a delay in dissemination of the surveys from the first year of implementation (April 2014 through April 2015) to mid-way through the second year of implementation (October 2015). The original proposed follow-up time periods for the stakeholder survey were mid-way during implementation (2.5 years - midway through 2016) and during the final year of Waiver funding. It was decided not to continue the joint survey approach between the two initiatives in June of 2017 given the end date of the Trauma II grant in 2018 and the unique requirements of the final year survey. The second administration of the stakeholder survey and focus group was delayed given the delay in evaluation activities due to contracting issues in 2017. Administration of the second set of stakeholder survey's and focus groups were rescheduled to occur in the Spring of 2018 and again during the third quarter of the final year of Waiver implementation (Fall of 2018). It was then decided the evaluation team would prioritize the final data collection period in 2018. Final Staff focus groups were held in February of 2019 and surveys were distributed in April 2019 for the final year of Waiver implementation.

***5. Elimination of the administration of surveys to youth.***

The original evaluation plan stated that surveys would be administered to youth and caregivers. After some consideration, a number of factors resulted in the decision to only survey caregivers:

1. Youth may not be directly involved in the service or are too young to answer questions (with the exception of PASS);
2. The time to develop a cross-cutting survey for youth across all Waiver programs may be time-intensive and it would be difficult to yield valid results given the logistics to actually deliver the survey (e.g., identification of a target child, age appropriate questions). Given that caregivers of youth involved in PASS are also directly involved in the

service, the evaluation team decided to survey PASS caregivers only. The PASS program was then removed from the evaluation following the Interim Report.

**6. *Eliciting feedback from caregivers.***

During the October 2015 – April 2016 reporting period, surveys were mailed to 69 caregivers from all programs who were currently receiving or had received services from Waiver programs. The goal was to obtain point-in-time data from participants and then administer the survey to another cross-sectional sample every 6 months. A \$5 gift card was provided with the survey. Only four surveys were returned. The evaluators and CFSA staff decided not to make another attempt with an additional mailing but to utilize focus groups as a method of participation. CFSA has had strong participation from birth parents and caregivers at focus groups for other initiatives. The second data collection period was delayed given the delay in evaluation activities in 2017 due to contracting issues. It was decided the evaluation team would prioritize the final data collection period in 2018. A focus group was held in April 2019 for caregivers involved in Project Connect where 6 mothers participated.

**7. *Elimination of a matrix to match safety, risk, and caregiver strengths and barriers to program and program eligibility criteria***

The evaluation plan included the original goal of creating a matrix to match Structured Decision-Making Assessment Tools (e.g. safety, risk and caregiver strengths/barriers assessments) to program and program eligibility. The evaluation team would then have been able to examine the match between eligibility criteria, presenting needs of families, and referral to Waiver programs, to explore the extent to which the presenting needs were matched to actual receipt of program referred to and received. Several discussions occurred during the first year and a half of implementation. Discussions included an outside consultant who has developed child welfare risk and strength/barrier tools. A review of safety and risk data for current families being served by CPS in-home occurred in 2016 as well. Following this exploration, the CFSA implementation and evaluation teams decided that matching safety, risk, and caregiver strengths/barriers to program and program eligibility criteria was not an effective strategy to identify families for Waiver programs. Specifically, it was difficult to tie the risk or safety assessment information directly to the eligibility criteria for the models.

Outcomes of the risk assessment were difficult to use in determining program eligibility. Eligibility for HOMEBUILDERS® included both families determined to be at high or intensive risk levels with a child at imminent risk for removal. In addition, the risk assessment is more about predicting the likelihood of future maltreatment. It was difficult to translate family status of “safe with a plan” since that does not translate to being considered at imminent risk of removal. With the exception of Project Connect, most families who were deemed “Safe” or

“Safe with a Plan” would be eligible for any of the Waiver programs. Thus, the determination was made that the SDM assessment tools are not accurate in determining program eligibility.

**8. *Overall staff turnover and transition within the Waiver implementation and evaluation teams.***

Morgan Buras, one of the two evaluators from the evaluation team left her position in December 2015. Dr. Brian Pagkos, one of the two lead evaluators from the evaluation team left his position in April 2016. Tyanna Williams from the CFSA Waiver Implementation team, who worked closely with the evaluators accepted a new position at CFSA in February 2016. Julie Fliss from the CFSA Waiver implementation team, who has worked closely with the evaluators, left her position in May 2016. Dr. Ruby Nelson, Program Manager for the Community Services Division assumed the lead coordinator role for the Waiver. However, Dr. Nelson left CFSA in October 2016. Dr. Melissa Affronti a lead evaluator from the evaluation team left her position in 2017. CFSA ensured continuity within the project in spite of staff changes; however, these multiple transitions and brief absences posed time delays to evaluation activities and data analysis over the past three years. It has also allowed for opportunities to refocus priorities and course correct over time.

New team members were hired to replace staff that have departed. Brandi Collins was hired as a new evaluator in January of 2016, Emily Radar was hired in September 2016 to the evaluation team. Stephanie Boyd replaced Tyanna Williams in January 2016. Brittney Hannah replaced Julie Fliss in August 2016. Robert Matthews replaced Debra Porchia Usher as Deputy Director, Community Partnerships, in December 2016 and Natalie Craver took over for Robert Matthews in Fall 2018. Dr. Pagkos continued to serve as a consultant on the matched pre-waiver sample outcomes study. Tabitha Gerwitz served as Lead Evaluator and continued to tap staff at her organization, Coordinated Care Services, Inc., who employ a data team and PhD-level consultants with experience in overall methods design and data analysis to complete the subsequent SAPRs and Final Report.

**9. *Inability to determine service receipt for the pre-waiver matched sample***

In efforts to answer Research question 1., “Were services expanded as a result of the Waiver?” the evaluators expected to compare preventive services received for a matched group of families served by CFSA prior to the Waiver, and Waiver families. After discussions with CFSA systems staff, it was determined that CFSA did not formally track the number of families actually served by prevention services prior to the Waiver. Therefore, an exact comparison between numbers of families served prior to and during the Waiver could occur. The evaluators could only assess the extent to which services were expanded via the Waiver by exploring the difference between expected and actual numbers of families served during the Waiver period. This report includes

the number of families served over time during the Waiver to track whether the number of families served increased.

***10. Elimination of the CAFAS (Child and Adolescent Functional Assessment Scale)***

The Child and Adolescent Functional Assessment Scale (CAFAS) was to be used to explore changes in functioning of youth. CFSA began CAFAS administration in July 2015. The implementation of CAFAS was agency-wide. After implementation in 2015, there were challenges noted with social workers not completing the CAFAS on time. While CFSA tracked completion rates and was working to increase administration of the assessment and create reports for various programs within CFSA, the evaluators were only able to receive CAFAS/PECFAS scores for all CFSA youth in 2016 and was not able to receive a CFSA report specific to the Waiver sample.

***11. Elimination of Educational Achievement Measure***

Improved educational achievement was an original proposed outcome of Project Connect. The Evaluation plan originally proposed to measure educational attainment through the CAFAS/PECFAS. Improved school performance is a long-term goal found in the PC logic model. The evaluators planned to measure change in the CAFAS/PECFAS during enrollment using the subscale School work performance. The evaluation would not have a long-term measure for this. Due to changes listed above in the utilization of the CAFAS/PECFAS the evaluation was unable to use this to measure educational achievement.

***11. Edits to Cost Study Design***

The Cost Study evaluation initially consisted of a simple cost analysis for the components of the IV-E Waiver project to show costs associated with implementation, and a cost-effectiveness analysis to look at whether the cost of implementation and service provision offset cost of children in care. Due to the changes made to the services provided over the course of the Waiver period, the Evaluation Team and CFSA decided to move forward with a simple cost analysis for Project Connect only. Project Connect was the only program that had sustained over the entire life of the Waiver and therefore would have reliable data regarding cost over time. The simple cost analysis consisted of a description of the costs associated with implementation of Project Connect.

***12. Alterations to Fidelity Measures Data Collection***

The original evaluation design relied heavily on both the Collaboratives and Children's Friend (national program developer for Project Connect) to supply fidelity data regarding Project Connect and HOMEBUILDERS. Children's Friend completed two annual site visits in 2015 and 2016. The Collaboratives provided fidelity data through their internal data collection systems Online Data Management (ODM) and Efforts to Outcomes (ETO). CFSA ended its Technical

Assistance contract with the Collaboratives in October 2017. Due to the changes to the program and contracts, CFSA and providers agreed that in order to ensure Project Connect fidelity and proper training of new staff, providers would need direct access to Children's Friend. CFSA ended its Technical Assistance contract with Children's Friend in October 2017 and brokered a contract agreement directly between service providers and Children's Friend for technical assistance in the implementation of the Project Connect program. While Children's Friend would contract directly with providers, the contract agreement would still contain the essential components to ensure fidelity to the model and training standards. CFSA's contract with Children's Friend ended in Oct. 2017 and the new contract between Children's Friend and Progressive Life Center and Catholic Charities was initiated in October 2018. At the time of this report, no additional site visits or case reviews were completed by Children's Friends and thus no new fidelity measures were captured from the national implementors after 2016. CFSA focused heavily on increasing utilization and were willing to make program adaptations to ensure outcomes for families were realized. While CFSA made efforts to ensure fidelity, formal site visits did not occur as CFSA renegotiated contracts with multiple stakeholders to ensure both programmatic and cost effectiveness.

Although no fidelity reviews have occurred to date for Project Connect, CFSA continued to conduct case reviews for Project Connect aimed at understanding the appropriateness of the referral and reasons for case closure to better educate our social workers on making referrals. Several shifts in programming have occurred over the Waiver period presenting a challenge to sustaining fidelity monitoring practices. However, CFSA is committed to balancing continuous quality improvement with building evidence for Project Connect and worked diligently to make rapid changes to improve utilization and engagement. CFSA realizes the impact Project Connect has had on the small population served and has decided to bring the program in house to be implemented and managed by CFSA's Office of Well-Being, CFSA has contracted with Children's Friend, to resume fidelity monitoring in Fiscal Year 2020. CFSA is confident that renewed fidelity monitoring and partnership with Children's Friend, that Project Connect will move beyond the implementation phase into sustainability with measures to ensure quality improvement and the building of evidence.

MSS moved from Community Partnerships Administration to Entry Services Administration in 2018. The Waiver implementation team had historically been working with Catholic Charities to develop an informal fidelity checklist based on the providers standard operating procedures however, after MSS moved to Entry Services, work to create a checklist halted. At the time of this report, no fidelity monitoring tools were developed by Entry Services. It should be noted that MSS is not an evidence-based intervention and does not have a set of mandatory criteria imposed by a developer. CFSA continues to work with the provider, Catholic Charities to ensure the appropriateness of service and to ensure that contract requirements are met.

### ***13. Alterations to Program Level Data Collection***

The end of the contract between CFSA and Project Connect Technical Assistance provided by the Collaboratives in October 2017 caused some additional challenges in terms of data collection. The Collaboratives hosted the databases used to track program data that ultimately was used by the evaluators. Service providers were then tasked with collecting their own data and sharing directly with the Waiver Team. Evaluators and the CFSA Waiver implementation team had to work with the agencies to create new data collection and sharing procedures. The loss of these dedicated database systems, data tracking and subsequent change to a more manual data entry process may have resulted in validity issues of data collection.

### ***14. Chronic Neglect Families Subsample***

Starting in 2016, CFSA intended to target a sub-sample of families to be served by the Project Connect program in order to increase referral numbers and program enrollments. This sub-sample was referred to as: families involved with CFSA's in-home services and have experienced or are experiencing chronic neglect. This subsample was to be included in the evaluation as a separate sample for the outcome analysis. Although this subsample was targeted as eligible for program enrollment, CFSA was unable to hit its target of enrolling 70 families per year. The subsample of chronic neglect families was too small to use as a subsample for additional analysis and was included in the overall Project Connect sample.

## **Limitations**

The two main limitations to the evaluation plan are as follows:

1. There is no way of exactly matching the pre-waiver and intervention sample based on program eligibility. The pre-waiver sample can only be matched on variables such as age, gender, ward, race, number of CPS referrals, and risk, and not on the exact program eligibility criteria. The lack of a precise match on eligibility criteria creates a limitation when drawing conclusions about the differences in outcomes between the pre-waiver and intervention samples.
2. Family functioning outcomes are unavailable for the pre-waiver sample limiting the comparison of the pre-waiver and intervention sample to child welfare outcomes only.



## The Process Study

### Key Research Questions

The key questions associated with the process study are:

1. Were services expanded as a result of the Waiver?
2. Were services implemented with fidelity?

Further, and related to the extent to which services were expanded as a result of the Waiver, the process evaluation was designed to assess the following outputs associated with the expansion:

- the extent to which the expansion of IV-E programs reached CFSA-served families,
- internal CFSA and collaborative community policy changes that occurred during the Waiver period,
- extent of collaboration among community and government partners, fidelity, “acceptability” of preventive services expansion,
- satisfaction of services, and the overall barriers, challenges, successes, and accelerators of implementation.

### Key Outputs/Implementation Measures

#### Data Sources and Data Collection

The data sources for each research question are as follows:

##### **Research Question 1. Were services expanded as a result of the Waiver?**

A. One main data source for this question is an active spreadsheet that continuously tracks families referred to and served by Waiver programs. Several data points are included in the spreadsheet that allow the evaluators to explore the process by which families were referred and served (e.g., date referral received, whether or not the referral was accepted, enrollment date, discharge date, and discharge reason). This spreadsheet also allows for an analysis of Waiver families served to date. By using the case/referral number, it also allows for the CFSA Waiver implementation team and the evaluators to match data on outcomes and assessments pertaining to families involved with the Waiver that come from other data sources.

B. Focus groups with program staff, supervisors, and leadership.

Focus groups were held both at baseline and within the final year of the Waiver. Participants were identified by the evaluators and the CFSA Waiver implementation team. Baseline participants included Early Intervention providers, HOMEBUILDERS® and Project Connect providers, CFSA Social Work staff, and CFSA leadership. Similar questions were asked for each focus group and inquired about:

- facilitators and barriers of implementation;
- factors and strategies that were associated with successful adoption, installation, and implementation of the Waiver thus far;
- the implementation approaches/strategies that were most successful;
- the activities that were undertaken to prepare the system for implementation and increase its receptivity to service system changes;
- overall sustainability;
- perspectives on the extent to which capacity to serve families was increased.

Further, focus groups explored key competency, organization, and leadership drivers that may have contributed/are contributing to the success or challenges of implementation.

Final year focus group participants included CFSA leadership and staff and Project Connect caregivers. Leadership and stakeholders were asked questions similar to the baseline focus group questions regarding facilitators and barriers of implementation; factors and strategies that were associated with successful adoption, installation, and implementation of the Waiver. Additional topics included sustainability and continuing the work of the Waiver to make improvements in permanency, well-being and safety, and child abuse and neglect outcomes. Project Connect families were asked questions regarding their satisfaction with the referral process and overall service.

All groups were recorded, with one member of the evaluation team also taking notes. The focus groups were conducted at CFSA and at Project Connect by the evaluation team. All recordings were independently listened to, analyzed and transcribed by two members of the evaluation team.

### C. Stakeholder and Leadership Surveys.

#### *Stakeholder Survey*

To reduce survey burden, a joint Stakeholder survey was created for the Trauma II and Waiver evaluations. The survey was administered between October 2015 and February 2016 via the online platform SurveyGizmo. The survey administration time period was longer than anticipated in an attempt to increase participation. Two iPads were raffled off to CFSA staff as incentives. The survey was sent to three main stakeholder respondent groups: 1. CFSA staff; 2. CFSA contracted providers (in and out of home services); and 3. Staff or community participants trained in Trauma Systems Therapy (TST). Common questions inquired about utilization of knowledge from trainings and barriers to implementation and staff acceptability of services. Filter questions (such as participant's role, where they worked, or which activities they participated in) were included in the survey to hone in on responses from

specific groups, which allowed the evaluation questions to be answered specifically for each initiative (e.g., Waiver and Trauma II).

Of the 1,034 Stakeholder surveys sent, 314 responses were received. The total response rate was 25%, while the response rate for completed surveys was 19% (194 responses). Incomplete surveys still included complete answers to some or many questions; therefore, responses from completed questions were still used in the analysis even if the surveys were incomplete.

While opinions vary on ideal survey response rates<sup>4</sup> (Poole, 2014), the evaluation team was more concerned with the response rate for the staff who were directly involved with Waiver services. To the extent possible, the number of responses was compared to the actual numbers of staff in the following categories that were most relevant to the Waiver: Community Partnerships, Entry Services, Office of Well-Being, Program Operations, community-based service providers, family based private provider, Healthy Families-Thriving Communities Collaborative, and other. In partnership with the Waiver implementation team, the Evaluation team was only able to locate a small number of staff in Entry Services, and Program Operations. However, these are two of the main sources of referrals for the Waiver program. Thirty-four individuals responded to the survey from Entry Services and 22 completed the survey. This yielded an estimated response rate of 21% and a completed response rate of 13%. Regarding Program Operations, the estimated overall response rate was 11% and the completed response rate was 7%. While we were hoping for a higher response rate within these areas, the information provided represents some of the voices in the field and therefore, should be considered. However, the results cannot be generalized to all staff. Further, responses varied across questions suggesting that the sample may have captured multiple perspectives about the Waiver.

The evaluation team also explored a breakdown of respondents by where they worked. Regarding the areas that are most relevant to the Waiver, the overall representation was as follows: Community Partnerships (11%), Entry Services (11%), Office of Well-Being (6%), Program Operations (11%), Community Based Service Provider (12%), Family Based Private Provider (10%), Healthy Families-Thriving Communities Collaborative (2%), Other/Does not work for an agency (14%). Again, although we were unable to match the potential number of respondents to the actual respondents, the response rates suggest that there was at least some representation from the various groups relevant to the Waiver.

---

<sup>4</sup> Poole, A. (2014). *What is an acceptable survey response rate?* Retrieved December 20, 2016 from <http://socialnorms.org/what-is-an-acceptable-survey-response-rate/>.

A CFSA Social Work Staff survey was created and distributed in April 2019 in lieu of a focus group via the online platform SurveyGizmo. Questions were similar to the final year focus group questions regarding facilitators and barriers of implementation; factors and strategies that were associated with successful adoption, installation, and implementation of the Waiver. Additional topics included sustainability and continuing the work of the Waiver to make improvements in permanency, well-being and safety, and child abuse and neglect outcomes. The survey link was distributed by CFSA Supervisor staff and had 8 responses. Findings from this survey were combined and reported along with CFSA leadership focus group findings.

### *Leadership Survey*

To reduce survey burden, a joint In- and Out-of-Home Leadership survey was also created for the Trauma II and Waiver evaluations and sent to CFSA leadership and contracted community provider leadership. The survey was administered between February 2016 and March 2016 via the online platform SurveyGizmo. Respondents were asked to choose which initiative they were most involved in: Trauma II or Waiver. Depending on their answer, they were directed toward the questions pertinent to that initiative. The Wilder Collaboration Factors Inventory<sup>5</sup> comprised most of the survey and explored the state of collaboration among the leadership group. Of the 78 In- and Out-of-Home Leadership surveys sent, 42 responded, yielding a 54% response rate. Twenty-four of the 42 respondents (57%) reported to be mostly involved in the Waiver (rather than the Trauma initiative). Seventeen who reported to be mostly involved in the Waiver completed the entire survey. Of those 17, 4 represented CFSA and 13 represented contracted providers or community groups. The small number of representatives from CFSA was expected given the smaller CFSA Waiver implementation and oversight team compared to the extensive number of providers contracted for the Waiver.

## **2. Were services expanded with fidelity?**

### **A. Fidelity reports from HOMEBUILDERS® and Project Connect**

Table 4 - Fidelity Reports from HOMEBUILDERS® and Project Connect in Attachment 2 describes the type of fidelity date, its source, and when it is collected for HOMEBUILDERS® and Project Connect. A further description on the data collected for these reports is provided in the Process Study, Results section below.

---

<sup>5</sup> Mattessich, Murray-Close, and Monsey (2001). *Collaboration: What Makes it Work* (2nd Ed). Amherst H. Wilder Foundation.

## Data Analysis

A description of data analyses for each research question is as follows:

### 1. Were services expanded as a result of the Waiver?

#### A. Referral and program data

As mentioned in the *Process Study, Data Collection and Data Analysis* section above, CFSA Waiver program staff utilize an active spreadsheet that continuously tracks families referred to and served by Waiver programs. All data in this section were extracted from that spreadsheet. The time period for analysis is April 25, 2014 (start date of the Waiver) through December 31, 2018<sup>6</sup> allowing time for the data to be cleaned and analyzed for this report.

Descriptive analyses were completed using several data points from the spreadsheet that related to the number of families in demonstration (current and expected), number of referrals (total, approved, and denied), and referral timeliness.

Notably, Waiver funding for CentroNia, Mary's Center Father-Child Attachment (FCA) and Healthy Babies was discontinued as part of the Waiver as of January 1, 2016. Waiver funding for Mary's Center Home Visiting (HFA) was discontinued as of March 1, 2016. HOMEBUILDERS<sup>®</sup> was discontinued July of 2017 and Mobile Crisis Stabilization was initiated. Analyses consider the different end dates for each program.

#### B. Focus groups with program staff, supervisors, and leadership.

Focus groups were recorded and listened to by members of the evaluation team. Recurring topics were coded, grouped into subtopics and topics, and then mapped to illustrate the path from code to subtopic to topic. Topics, subtopics, and details were organized from most common to least common across the focus groups. Findings were then grouped into successes and areas for improvement. Reports reflecting overall findings and findings for each focus group were shared with CFSA leadership.

#### C. Stakeholder and Leadership surveys.

Descriptive statistics were used for the stakeholder and leadership surveys (i.e., numbers and percentages of responses within each question). Analyses also included groupings of respondents from the following areas that are most relevant to the Waiver: Community Partnerships, Entry Services, Office of Well-Being, Program Operations, Community Based

---

<sup>6</sup> Although services were provided through April 2019, the analysis included data through December 2018 in order to be able to acquire the match from FACES and run the final analyses.

Service Provider, Family Based Private Provider, Healthy Families-Thriving Communities Collaborative, and Other.

The Wilder Survey (Wilder Collaboration Factors Inventory), which was included in the Leadership Survey, contains 40 items and 7 subscales. The mean scores were calculated for each subscale then compared across the CFSA and Community based service providers leadership groups.

## 2. Were services expanded with fidelity?

Due to the HOMEBUILDERS contract ending with CFSA in June 2017, no new fidelity data was collected or analyzed after the Interim Report.

### **Project Connect**

A. *Training - Numbers of staff trained by national trainers, officially certified, and adhering to additional training requirements*

Training logs were completed by program staff and sent to CFSA monthly.

B. *Fidelity-to-Practice Standards - Findings from annual site visits (required one per year) which include record/case reviews, and reporting of findings and recommendations*

Site visit reports provided by Children's Friends are mostly narrative with some quantitative data that describe the extent to which adherence to program standards were met.

C. *Fidelity-to-Practice Standards - Findings from 3 record/case reviews per year*

Fidelity reports from Project Connect that were collected from Children's Friends are mostly narrative with some quantitative data that describe the extent to which adherence to program standards were met.

D. *Fidelity-to-Practice Standards - Local documentation of program standards adhered to in the following areas: referral criteria and acceptance into program, caseload size and make-up, supervision sessions, face-to-face contacts.*

CFSA conducted monthly case reviews to ensure quality of services.

E. *Stakeholder Survey Data – Questions were included in the first Staff and Stakeholder Survey regarding implementing a new Evidence Based Practice with Fidelity.*

Details around analysis of the Stakeholder survey is explained in the above section C. Stakeholder and Leadership Survey under Research Question 1. Were services expanded as a result of the Waiver?

## Results

The results for each research question are as follows:

### 1. Were services expanded as a result of the Waiver?

#### A. How many families have been served?

Number of families in demonstration

Tables 5 and 6 - Current Program: Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period, and All Programs: Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period to Date in Attachment 2 exhibit the current number of families served compared to the expected number of families to be served by the Waiver from program implementation to the end of data collection (4/25/2014 - 12/31/2018).

Overall, the number of families enrolled did not meet the expectations outlined at the beginning of the Waiver. A total of 602 families were enrolled during the data collection period (4/25/2015 - 12/31/19) signifying 43% of the expected total.

#### B. What percentage of referrals have been approved?

Project Connect received 244 referrals of which 209 (86%) were approved. CFSA processed 168 referrals for MSS of which 146 (87%) were approved. HOMEBUILDERS® had a total of 321 referrals of which 206 (64%) were approved. Tables 7a, 7b, and 7c - Total number Referrals Made in Attachment 2 identify the total number of referrals made to the Waiver by program within the data collection period (4/25/2014-12/31/2018). Reasons why referrals were not approved or withdrawn includes not meeting service requirements, removal not imminent, child no longer being in the home or administrative discharge due to services no longer being needed.

#### C. To what extent are families with approved referrals successfully enrolling in services?

Tables 8a, 8b, and 8c –Enrollment Rates per Year in Attachment 2 displays the number and percent of families with approved referrals that were successfully enrolled in services. Approximately 43% of MSS families, 86% of HOMEBUILDERS® families and 88% of Project Connect families were enrolled once they were approved. The most cited reasons for an accepted

participant to not be enrolled was that a parent refused services, or they could not be contacted for their first intake.

D. Have referral timelines met the expected benchmarks?

Referral Timeliness - From CFSA to Provider and Enrollment

Table 9 - Average Days to Process Referral during Waiver Period (4/25/2014 - 12/31/2018) in Attachment 2 displays the average days from referral to enrollment which is the difference between the date that the referral was made to the provider and the date that the family enrolled in the programs. The time between these two dates averaged 0 days for Project Connect, 1 day for HOMEBUILDERS® and 5 days for MSS. CFSA has established targets for enrollment of families in services within 14 calendar days of the accepted referral for Project Connect, HOMEBUILDERS® and MSS. CFSA met that target for all programs.

F. Focus groups with program staff, supervisors, and leadership.

#### *Overall Successes*

Focus group findings conclude that the **staff** who directly interact with families are important to caregivers' willingness to invest in the program. Staff who are inexperienced or disengaged may only elicit superficial effort from caregivers. Staff who are praised by supervisors and caregivers are often deeply connected to the families they support. These workers often provide in-person support at meetings and court, as well as consistently display empathy and compassion.

A priority of the baseline focus group was to develop clearer understanding of family needs to ensure services are tailored to each family. Staff reported in the final focus group that **individualized services and in-home care** is beneficial and appreciated by program participants. Caregivers reported in the later focus group that they appreciated the individualized support they received from Care Managers. They reported feeling comfortable communicating openly with Care Managers to obtain the resources they need to be successful including housing, transportation, and food. Many Caregivers reported that their Case Manager treats them like family and personally invests in their success. Project Connect invested significant time and resources into caregivers and caregivers reported an eagerness to function independently and safely.

**Staff credibility** was important to caregivers and CFSA staff. Caregivers described feeling accepted and supported by Care Managers who validated their challenges and used personal anecdotes to teach new skills. CFSA staff suggested that a peer model may be best suited for the unique challenges families in Washington, D.C. face.



**Communication** continued to be an area of strength in both the baseline focus group and the final focus group. It was reported by CFSA staff that Project Connect workers as well as Mobile Stabilization Service (MSS) staff were highly responsive. The baseline focus group suggested that opportunities for communication and specific procedures for communication and reporting be developed between program staff and CFSA. The final focus group reported strong communication between partners and CFSA.

#### *Areas of Improvement*

Difficulties with implementing the services as intended continued from the time of the baseline focus groups. Challenges engaging families, navigating the referral process, delivering the needed supports, and supporting families to reach the goals established by the program persisted.

**Caregiver engagement** in the waiver programs was established as a priority in the baseline focus group. Outreach and engagement continued to be difficult and was explained as an arduous process that requires a great deal of Outreach Workers' time. It was suggested that one of the possible reasons families were resistant to engaging in programs was due to the rigid structure and high expectations for participation. Deadlines are often difficult to meet for families who have unreliable housing, phone, and transportation. Families facing these challenges require flexibility and reasonable options. Abstinence from substances is often unrealistic for caregivers, and they may be less likely to participate in a program that requires abstinence.

Baseline focus group reports indicated that marketing services should be improved to garner greater staff engagement to improve referrals. Some Staff in the most recent focus group weren't clear on responsibilities and functions of available programs, and thus found it difficult to explain these programs to families. In addition, it was reported that the **referral process** continued to be difficult to navigate. At times referring Staff were unclear on program objectives, program eligibility, and which programs were open for enrollment as requirements continued to change without clear notification.

CFSA gained valuable insight into identifying population differences in the Washington, D.C. and how this impacts program implementation and evaluation. Ensuring programs were culturally competent was a priority established during the baseline focus groups. **Cultural sensitivity** continued to be an area of focus as CFSA Staff discovered that Washington, D.C. has a unique culture to other areas of the country. It was suggested that locally established programs would be best suited to efficiently engage with and meet the needs of families.

**Defining program success** and how it is measured was discussed by the both focus groups. Caregivers may not be capable of completing the program or may not reach the defined goals, but they achieve significant personal improvements. Conversely, participants may finish the program without fully engaging in the process or committing to true behavior change. It was

suggested that it is unrealistic to expect Caregivers to abstain from substances, and more realistic to utilize a harm reduction approach. This approach may make engagement easier and program completion more realistic for families. It is important to establish individualized supports as well as measurements for success.

### *Lessons learned and Sustainability*

The greatest challenges reported regarding implementing Waiver services appear to result from unclear policies and procedures surrounding referrals, targeting families who are ready to engage in services, providing individualized and credible supports, and identifying subjective measures of progress. It was suggested that grassroots organizations may be best suited to engage families and provide culturally sensitive care. Caregivers are currently satisfied with the level of individualized support they receive from Project Connect. This level of personal investment requires significant time commitments, therefore it may be beneficial for care managers in these programs to have low caseloads. Establishing a subjective measure of success to encourage families to participate, and motivate them to overcome challenges throughout their participation was also suggested.

Finally, establishing clear channels for communication would benefit CFSA, partnering agencies, and families. It is important to ensure parties have up to date information regarding program contact person, referral process, programs that are still open, programs accepting clients, etc.

Many Caregivers reported sincere gratitude towards their Care Managers and attributed their personal success to the support received from Project Connect. Care Managers' ability to elicit honest participation and caregivers' investment in their health may have the biggest impact on permanency, well-being and safety, and child abuse and neglect outcomes. Caregivers mentioned the benefit to extending Project Connect services or increase the number of Care Managers providing these services.

### *Limitations*

There are two main limitations to the focus groups: 1. Responses to focus groups are subjective by nature, which limits generalization of the findings. 2. Focus Group Participants are only a representative sample of staff and families involved in the Waiver. Focus Group participation was voluntary for CFSA Staff. Only six social workers attended the baseline focus group and they did not attend the final CFSA focus group. Social Workers participated the last year of the grant by completing an online survey to which there were seven respondents. They may have offered different insights if they were part of a group discussion rather than independently reporting. Caregivers were currently enrolled in services at the time of the final focus group. Caregivers involved at different points in the Waiver period may have had a different experience.

G. Stakeholder and leadership surveys.

2019 CFSA Staff survey data was analyzed with the 2019 CFSA Staff Focus Group data. Full results and analysis of the Stakeholder and Leadership surveys conducted in October 2015 through February 2016 can be found below.

Results are provided by associated evaluation outputs: State of Implementation and Awareness, Readiness, Satisfaction/Cultural Competence/Sustainability, Fidelity, Communication and Collaboration, Buy-In/Acceptance, and Drivers of Implementation.

Response rates varied for CFSA Staff, Community members trained in TST, and Community providers of SSF. A total of 1,034 surveys were sent; 633 to CFSA staff with a response rate of 25%, 361 to Community members trained in TST with a response rate of 34%, and 40 to Community providers of SSF with a response rate of 28%. The cumulative completion rate was 19% (194 of the 314 total responses).

State of Implementation and Awareness

The majority of respondents (70% or 186 respondents) were moderately or highly aware of the Safe and Stable Families (Waiver; SSF) initiative as opposed to the 30% that had no to little awareness. Of those at CFSA expected to be the most aware (identified as the SSF Referral Group), 79% (90 respondents) had moderate or high awareness and 21% (24 respondents) had no or low awareness. Sixty-three percent (69 respondents) of respondents who identified as community providers had moderate to high awareness of SSF.

Regarding awareness of particular services and service providers from the original service array, the SSF Referral Group's awareness ranged from 54%-92%. The highest (92% or 90 respondents) awareness was for the PESP/Collaborative Solutions service. The lowest (54% or 52 respondents) awareness was for the Father-Child Attachment/Mary's Center service. Regarding referral processes, the SSF Referral Group's highest level of awareness was for HOMEBUILDERS® (68% or 57 respondents) and the lowest percentage of awareness was for the Father-Child Attachment/Mary's Center. The funding for Father-Child Attachment/Mary's Center were discontinued shortly after the survey was closed.

Of respondents in the SSF Staff Referral Group that work at CFSA, 86% (60) have made referrals with the highest percentage (59% or 36 respondents) making a referral to PESP/East River Family Strengthening Collaborative. The lowest percentage (13% or 8 respondents) made referrals to Project Connect or Father-Child Attachment/Mary's Center. Again, funding for Father-Child Attachment/Mary's Center was discontinued shortly after the survey was closed.

The SSF Referral Groups frequency of referrals were: ‘rarely’ (48% or 29 respondents), ‘every 3 months’ (32% or 19), ‘monthly’ (13% or 8 respondents), and ‘weekly’ (7% or 4 respondents).

#### Readiness (CFSA SSF Referral Group)

Thirty-three respondents (87%) in the Referral Group agreed or strongly agreed to feeling knowledgeable in their ability to determine eligibility for the Waiver programs. Thirty-two respondents (84%) also agreed or strongly agreed that they felt able to explain the SSF services well to support the family’s ability to make a decision regarding services. Barriers to the referral process were identified by 67 respondents. The top four barriers to the referral process identified by respondents were Client Willingness/Participation (9), Agency Response (8), Lack of Direct Client Contact, Lack of Centralized Information (7). Respondents stated that they needed additional supports or additional services in the following top 2 areas: Training/refreshers (22) and Centralized Information and Referral Process (20) in order to make the referral process, or diversity of activities, smoother, more effective, and sustained most respondents

#### Readiness (ALL Participants)

Fifty-two respondents shared unanticipated challenges in the delivery of Safe and Stable Families activities that fell into three main categories: logistical challenges (13), knowledge and awareness (9), and family needs (13). Specific logistical challenges noted included difficulties in staff participation in making referrals (2), high workloads (2), service start-up time (2), referral turnaround time (2), communication between the social worker and provider staff as well as difficulties in connecting/communicating with families (7), and lack of resources in Spanish (1) and monthly summaries (1). Challenges were described around a lack of awareness and knowledge of services (5) as well as eligibility requirements which resulted in inappropriate referrals and low numbers of referrals (4) and an overall underutilization of services. Further, there was a noted lack of family interest/engagement in services (8), a need for more inclusive services, intensive services (3), and more service capacity to meet the needs (2).

When asked how respondents had overcome these challenges 58 respondents answered. The most frequently reported response was communication (14), followed by both peer (9) and leadership (9) support. The overall theme of responses was persistent follow-through such as finding someone with the answers whether that was a peer, supervisor, or community provider. There was also a feeling of needing to make specific and personal relationships with individual service providers, looking for other community services, and continuing to learn about service options for families.

#### Satisfaction/Cultural Competence/Sustainability

At the time of the initial survey, the majority of all CFSA Staff agreed or strongly agreed (within the range of 62%-68% or 55-61 respondents) that services provided under SSF are a good match

for families in need (68% or 61 respondents), services are being tailored to identify families' strengths and needs (68% or 61 respondents), the expansion of services tied to the SSF initiative can be sustained (64% or 57 respondents), SSF serve families in a culturally appropriate way (63% or 56 respondents), and more CFSA families are being served due to SSF implementation (62% or 55 respondents). CFSA staff felt less strongly (44% 39 agreed or strongly agreed) regarding families feeling satisfied with services provided under SSF.

The SSF Provider Staff (37 respondents) were more confident in services provided (80%-90%) than the CFSA Staff (40 respondents, range of 65%-75%), demonstrating the different perspectives of those providing the service versus the CFSA Staff.

#### Readiness/Fidelity

Fidelity to practice questions were asked particularly of HOMEBUILDERS® and Project Connect Staff. The majority of SSF Provider Staff agreed or strongly agreed (range of 71%-88% or 5-7) with statements regarding practicing with fidelity including families being matched to services based on presenting needs with eligibility criteria taken into account, believing they deliver the SSF program the way it was intended, feeling prepared to deliver the SSF program with fidelity, use of standardized assessment tools of family/child and adolescent functioning to help inform and guide their practice of the services provided. While these findings suggest that contracted staff may feel confident that they are implementing services with fidelity, given the low number of responses to these questions, these findings should be interpreted with caution.

#### Communication and Collaboration

When asked their level of satisfaction with CFSA, SSF Provider Staff “agreed” or “strongly agreed” to the following areas: Communication (38% or 3 respondents), Level of Collaboration (50% or 4 respondents), and SSF Referral Process (75% or 6 respondents). Given the low number of responses to these questions, respondents may not have felt comfortable answering honestly.

#### Buy-In/Acceptance

More than 55% of all staff respondents (137 respondents) believed the implementation of Safe and Stable Families initiative and services provided under it will improve outcomes for caregivers in each of the following areas: their ability to demonstrate improved coping and parenting skills (70% or 96 respondents), increased parental capacity to safely care for their infants/children (68% or 93 respondents), improved interactions and relationships with their children/youth (66% or 91 respondents), and increased knowledge of appropriate childhood development/age appropriate behaviors (65% or 89 respondents). They also believed that families will have less re-reports of maltreatment (62% or 85 respondents) and less new entries into foster care (69% or 95 respondents) and that children will demonstrate improved social and

emotional functioning (55% or 76 respondents). The belief that SSF will improve families' access to services that are individually tailored to meet their needs was rated the highest (74% or 101 respondents). However, less than 50% believe the implementation of Safe and Stable Families initiative and services provided under it will improve outcomes for caregivers in their ability to demonstrate improved resource management skills (47% or 65 respondents), the capacity to meet their families needs (47% or 65 respondents), for children and youth in their ability to learn and model coping skills (50% or 69 respondents), positive strategies to manage emotions (50% or 69), demonstrate reduction in challenging behaviors (47% or 64 respondents), and improvement in educational attainment (39% or 64 respondents). The belief that children and youth will demonstrate improved educational attainment was scored the lowest (39%) meaning the array of services provided are not believed by respondents to fully address this area

### Drivers of Implementation

Due to the distribution of the stakeholder survey for both the Waiver and Trauma II initiatives, the stakeholder survey included a series of questions that were originally included in a baseline trauma implementation readiness survey administered in 2013. The questions were targeted for all direct care practice CFSA (which includes staff who may be involved with the Waiver). Questions were categorized into six areas: 1. Relationship with supervisor; 2. Role within organization; 3. Work environment; 4. Development/advancement and ongoing training; 5. Organizational satisfaction; 6. Relationship with CFSA. They should be interpreted as they pertain to CFSA staff in general and overall climate of CFSA staff as practice ensues and multiple initiatives are implemented.

Regarding respondents' relationships with supervisor, between 74% (or 68 respondents) and 80% (82 respondents) of respondents stated that they agreed or strongly agreed that their supervisor treats them fairly, treats them with respect, is open to feedback, handles issues satisfactorily, and that the respondent trusts what their supervisor tells them. These findings suggest that there is a strong relationship between most supervisors and direct care staff at CFSA who responded to the survey. This relationship, therefore, could have potentially been a positive driver of implementation for the Waiver.

Questions pertaining to a respondent's roles within the organization inquired about liking their work, understanding their role; making use of skills, feelings regarding team, feeling valued, and job security. The statements with the highest percentage of respondents who "agreed" or "strongly agreed" were related to liking the work that they do (87% or 87 respondents), having a clear understanding of their job role (85% or 85 respondents), have a clear understanding of the importance of their role (85% or 85 respondents), and are given enough authority to make decisions (71% or 71 respondents). Items with lower percentages of respondents who "agreed" or "strongly agreed" were related to items about making good use of their skills and abilities

(64% or 63 respondents), believing their job is secure (58% or 56 respondents), feeling part of a team working toward a shared goal (57% or 57 respondents), and feeling valued (47% or 47 respondents). The variance in the responses to these questions about organizational role and satisfaction suggest that some staff are not completely satisfied with their role or job functions. Ultimately, these factors could have affected implementation of the Trauma or Waiver grant tasks and duties.

Questions relating to work environment and psychological safety inquired about the extent to which staff felt physically safe or comfortable and are able to manage change; and trust, safety, and collaboration within a team. The statements with the highest percentage of respondents who “agreed” or “strongly agreed” were related to feeling physically safe in the work environment (80% or 79 respondents), feeling comfortable in the workspace (73% or 72 respondents), and the work environment promoting collaboration among fellow employees (71% or 72 respondents). Items with lower percentages of respondents who “agreed” or “strongly agreed” were related to items about risk management being important to CFSA (69% or 68 respondents), feeling confident in the ability to manage change with energy and enthusiasm (61% or 60 respondents), trusting the people that they work with (56% or 55 respondents), and feeling safe communicating their thoughts (46% or 46 respondents). Similar to the findings on staffs’ roles within the organization, the variance in the responses to these items regarding work environment and psychological safety suggest that some staff are not completely satisfied with their role or job functions, which could have affected implementation of the Trauma or Waiver grant tasks and duties.

There were four items relating to development/advancement and ongoing training. The percentage of respondents who “agreed” or “strongly agreed” to these statements ranged from 28% or 27 respondents (“I trust what CFSA tells me it takes to advance my career”) to 68% or 66 respondents (“CFSA provides as much ongoing training as I need”). Development/advancement and ongoing training appeared to be areas in need of improvement for CFSA direct care staff.

Items pertaining to organizational satisfaction targeted the following areas: liking fellow workers, being treated fairly, treatment by the leaders of the agency, cooperation, trust, recognition, staff quality, and communication. The statement with the highest percentage of respondents who “agreed” or “strongly agreed” was “I like the people I work with at my agency” (79% or 50 respondents). Respondents who “agreed” or “strongly agreed” with the rest of the statements ranged from 29% or 30 respondents to 58% or 46 respondents, suggesting that overall organizational satisfaction was another area of improvement and could have ultimately impacted successful implementation of the Trauma grant or the Waiver.

Survey findings were presented to the CFSA Waiver implementation team and CFSA leadership. Of particular importance were the lower than expected findings regarding awareness of Waiver services and referral procedures, and referrals made to Waiver services. These findings supported CFSA's decision to discontinue funding for some of the Waiver programs. Since the findings were disseminated, CFSA increased their marketing efforts to increase awareness for the remaining services.

Survey findings also suggest mixed reviews of the extent to which Waiver programs can produce the expected outcomes. Respondents indicated more confidence in the programs to achieve changes in parenting. Respondents indicated less confidence in caregivers' improved abilities in resource management, meeting their families' needs, and in changes in children's behaviors. These findings point to the possible need to reexamine expectations of Waiver programs around specific changes for parents and their children.

A work team was formed following the stakeholder presentation to managers to ensure that areas of concern identified in the findings were addressed. CFSA explored the findings around the six areas related to the drivers of implementation (i.e., relationship with supervisor, role within organization, work environment, development/advancement and ongoing training, organizational satisfaction, relationship with CFSA) related to the drivers of implementation and strategies by which less favorable findings could be improved.

### *Limitations*

As mentioned in the *Process Study, Data Collection and Data Analysis* section above, given the low response rate for the Stakeholder Survey, the results should be interpreted with caution. Other limitations include the biases embedded in the surveys (e.g. possible variance in the interpretation of the questions) and survey fatigue for those staff who have participated in multiple Trauma and SSF activities. Further, as mentioned, findings regarding the drivers of implementation do not only represent Waiver staff and should be interpreted as they pertain to CFSA staff in general and overall climate of CFSA staff.

### ***Results for In and Out of Home Leadership Survey***

#### Wilder Survey

Overall, responses were positive regarding the state of the leadership group, which was the group of child-serving professionals who has partnered with CFSA to implement the Waiver. Statements were rated on a five-point Likert scale (Strongly Disagree=1 to Strongly Agree=5). The average score for the scale was 3.9, slightly below "Agree." CFSA Leadership scored lower on average (3.4) than those at Community Provider Organization/Agency (4.0). The two highest scored subscales were the Collaborative Purpose (4.3 - Community Providers, 3.9 CFSA)



subscale and the Services to Children (4.2 - Community Providers and 3.8 Services to Children) subscale. The lowest scored subscale was Resource Availability (3.5 - Community Providers, 3.6 - CFSA Leadership). The Collaborative Process subscale and Membership Characteristics subscale had the lowest agreement. These findings suggest that the leadership group had a clear understanding of their goals, were open to the different ways in which they can do their work together, were the right group to work together to make decisions, and expected that the project would have positive outcomes for the people they serve. Some challenges were identified with regard to financial, staffing, and leadership resources needed to ensure that the Waiver succeeded. Further, less favorable perspectives for CFSA compared to Provider leadership may have suggested that CFSA leadership were experiencing more perceived challenges with regard to implementation than providers.

### *Limitations*

Comparisons between the CFSA and Provider responses should be interpreted with caution given the small group of CFSA respondents. Surveys were sent to 633 CFSA Staff members and 361 Community Providers. The CFSA Staff response rate was 25% (158) while the Community Provider response rate was 34% (124) totaling 282 surveys completed. Further, it is unknown if all Waiver providers completed the survey due to response anonymity and respondents opting out of identifying their agency. Other limitations include the biases embedded in the surveys (e.g. possible variance in the interpretation of the questions).

## **2. Were services implemented with fidelity?**

### **Project Connect**

A. Training - Numbers of staff trained by national trainers, officially certified, and adhering to additional training requirements

Table 10 - Project Connect Trainings in Attachment 2 documents the required trainings, trainees, and who participated. All required trainings have occurred for required participants to date.

B. *Fidelity-to-Practice Standards - Findings from annual site visits (required one per year) which include record/case reviews, and reporting of findings and recommendations*

Children's Friend annual site visits occurred in September 2015 and September 2016.

During the September 2015 visit, the Project Connect Director from Children's Friend participated in interviews of key individuals from Catholic Charities, Progressive Life Center, Far Southeast Family Strengthening Collaborative (FSFSC) and CFSA, as well as focus groups and case reviews. The review included case record review of five files, two observations of home

visits and interviews with clients, interviews with workers and the program manager, interviews with CFSA representatives and FSFSC, and a teleconference with the Evaluation Team.

The major findings were as follows:

- Project Connect workers were able to:
  1. Articulate the core principles of the model
  2. Demonstrate an increased understanding over time as to engagement and relationship building with families
  3. Demonstrate an increased relationship building with CFSA workers and other collaterals
  4. Demonstrate some of the core the principles of model in action during home visits
- In two observed sessions with parents receiving Project Connect services, there was a high degree of satisfaction with services. One mother was “very happy and satisfied”, she felt “heard and supported” by her workers, and she especially liked the “rides” and other case management services given to her.
- Consistent themes that pose barriers/threats to successful implementation of the model and potential positive outcomes for families were determined to be as follows:
  1. Electronic record requirements and processes that seem to be “Driving” or are “Being allowed to drive” the practice, rather than the reverse; which from an outcome and fidelity perspective, requires practice parameters and processes to “Drive” documentation. In addition and/or connected is the appearance that some of the electronic record focus is upon outcomes not related to fidelity.
  2. Lengthy onboarding process for new hires.
  3. Inconsistent inclusion of involved parties in decision making across the larger system(s).
  4. With three Project Connect teams, there is an added layer of multiple teams and a very real necessity for consistent model implementation across the teams
  5. Need for processes and practices to support the Aftercare component of services.
- Recommendations - there is the need in year two for the following:
  1. Identification and engagement on an Administrative and leadership level, of the necessary individuals to be tasked with addressing “resolution plans” for the implementation and fidelity issues presented as barriers and threats noted here-in.
  2. Increased leadership involvement and support that is truly, operationally collaborative and team functioning, across the Collaboratives, their sub-contractors and CFSA, to ensure maintenance and operational internalization of the “Resolution Plans” noted in #1 above.
  3. Continued identification of additional training and technical assistance needs to include on-going case consultation related to practice and fidelity.

4. Cross management and supervisory meetings to ensure continuity of fidelity to the model across all three teams.

A second site visit occurred in September 2016. During this visit, the Project Connect Director from Children's Friend participated in interviews of key individuals from Catholic Charities, Progressive Life Center, FSFSC and CFSA, as well as focus groups and case reviews. The review included case record review of files, observations of home visits and interviews with clients, interviews with workers and manager, interviews with CFSA representatives and the Far Southeast Family Strengthening Collaborative.

The major findings were as follows:

- 1) The teams made good progress over the past year as to practice fidelity overall.
  - a) There are 3 teams nearly fully staffed and trained. They have increased their caseloads and core services are being provided with good evidence as to modeling, relationship and team.
  - b) There is some potential for drift in the structural and procedural domains regarding the percent of the in-home chronic neglect cases. CFSA has responded to this with a unit designed for better oversight by CFSA and limiting caseloads to 20% per worker.
  - c) There is some inconsistency across the teams around the difference between clinical case management versus case management services.
- 2) There is a need to revisit the SARI and NCFAS for better case logic with the teams.
  - a) There is some drift across teams as to the use of these tools.
- 3) There is still a need for a governance team.
  - a) IFD continues to identify this as a need particularly as they move toward a train the trainer mechanism.

*C. Fidelity-to-Practice Standards - Findings from 3 record/case reviews per year*

As mentioned above, there was documentation of general adherence to structural and procedural fidelity in the case records as per the site visits in 2015 and 2016.

*D. Fidelity-to-Practice Standards - Local documentation of program standards adhered to in the following areas: referral criteria and acceptance into program, caseload size and make-up, supervision sessions, face-to-face contacts.*

CFSA continued to conduct monthly case reviews for Project Connect, taking a closer look at the number of referrals to the program, the number of successful closures, the outcomes, as well as whether or not families are faring better than non-Project Connect families. This process helped to address concerns about the relatively low number of successful closures, outcomes, and the

overall cost of the program. Due to very low utilization, efforts of this small Unit went toward education and promotion of SSF services. There was general adherence to eligibility criteria and enrollment, caseload size, and practice standards.

#### E. Staff and Stakeholder Survey Data

The majority of SSF Provider Staff agreed or strongly agreed (range of 71%-88% or 5-7) with statements regarding practicing with fidelity including: families being matched to services based on presenting needs with eligibility criteria taken into account, believing they deliver the SSF program the way it was intended, feeling prepared to deliver the SSF program with fidelity, and use of standardized assessment tools of family/child and adolescent functioning to help inform and guide their practice of the services provided. While these findings suggest that contracted staff may feel confident that they are implementing services with fidelity, given the low number of responses to these questions, these findings should be interpreted with caution as they may not be a fair represent of staff feelings.

## Discussion

### A. Limitations:

As mentioned in the *Process Study, Data Collection and Data Analysis* section above, the low response rates to surveys and low participation from focus groups, results should be interpreted with caution. Other limitations include the biases embedded in the surveys (e.g. possible variance in the interpretation of the questions) and survey fatigue for those staff who have participated in multiple Trauma and SSF activities. Further, Responses to focus groups are subjective by nature, which limits generalization of the findings. Results show a point in time assessment based on participants and their level of involvement at the time of data collection.

Program changes along the life of the Waiver caused many adjustments to data collection processes, data collection tools, and staff responsible for collection and data sharing. These changes may have affected the data collection. Decisions to start and stop programs during the Waiver period altered the original expectations of the number of families served.

As mentioned in the *Challenges or Changes to the Originally Proposed Evaluation Design* section fidelity measures have changes over time due to contractual changes and organizational shifts. Fidelity of Project Connect was not continuously monitored over the span of the grant funding. Efforts to monitor the fidelity of MSS were never realized.

B. Findings:

**1. Were services expanded as a result of the Waiver?**

The evaluators have conducted a non-experimental descriptive analysis on the comparison of expected to actual number of families served to date for all Waiver programs. Overall, enrollment in all Waiver programs as of this report were lower than expected across all programs. The majority of referrals being processed were approved and processed quickly by CFSA. CFSA staff improved in ensuring that families were the right fit for programs improving both number of approved referrals and enrolled families. Engagement proved to be a continuous effort of behalf of both CFSA and program staff. The most cited reason why families were not enrolled is that they refused, were non-responsive, or non-compliant.

The evaluation team supported CFSA in a continuous quality improvement (CQI) process throughout the Waiver period. Given early low referral and enrollment numbers, CFSA monitored implementation processes. Focus groups and surveys supplemented the numbers in further telling the story of why referral numbers were less than expected. Early focus groups and surveys included staff reporting they were aware of the Waiver, however less knew about specific programs and providers, referral processes, and eligibility requirements. Barriers to the referral process identified by respondents were client willingness/participation, agency response, lack of direct client contact, lack of centralized information. Data received drove decisions and adjustments were made to improve both referrals and enrollments throughout the course of the grant given staff feedback. These efforts were fruitful as CFSA was able to tailor the array of services to better meet the needs of District families. CFSA was able to focus time and efforts on the programs that staff believed in and that were working for families. Later focus groups focused on lessons learned and how to move CFSA efforts forward. Suggestions for best practices in implementing prevention services for this target population included individualized services and supports, peer supports, and measuring effective and appropriate levels of success (especially regarding substance abuse services). Implementation practices that were suggested as necessary in starting and sustaining a new initiative were: a) the availability of clear expectations on policies and procedures and b) open communication between all stakeholders.

**2. Were services implemented with fidelity**

The evaluation team used a non-experimental, cross-sectional design, without a comparison group to answer this question. The main research method is the collection and analysis of fidelity data for HOMEBUILDERS<sup>®</sup>, MSS and Project Connect.

As of the Interim report and the contractual end of HOMEBUILDERS® in July 2017, all required trainings for HOMEBUILDERS® occurred for required participants. Fidelity-to-Practice Standards processes were in place including annual site visits, case reviews, Quality Enhancement plans for the Team, and individual Professional Development Plans with therapists. Goals and deadlines were established and tracked by Program Managers and Supervisors. Documentation methods were also audited twice in the contract time period, the second audit showed overall improvement. Deficiencies were discussed as were ways to mitigate them. As mentioned in the limitations section above, efforts to monitor the fidelity of MSS were never realized.

All required trainings for Project Connect occurred for required participants. Fidelity-to-practice standards processes including case reviews were in place. A number of practices were on hold including focus groups and annual site visits by Children’s Friend. There was general adherence to structural and procedural fidelity in the case records, high degree of parent satisfaction, and good progress made to practice fidelity overall.

## The Outcome Study

### Key Research Questions

The key questions associated with the outcome study are:

**Research Question 3. To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

The sub-hypotheses pertaining to research question 3 are as follows:

1. Families and youth that receive HOMEBUILDERS® /MSS will experience the following outcomes:
  - Reduced repeat reports of maltreatment, and entries into out-of-home care
  - Improved family functioning and social and emotional well-being
  
2. Families and youth that receive Project Connect will experience the following outcomes:
  - Permanency by at most 6 months following discharge from Project Connect
  - Fewer re-entries into out of home care when permanency is achieved
  - Reduced repeat reports of maltreatment when permanency is achieved
  - Improved educational achievement
  - Improved family functioning, and social and emotional well-being

**Research Question 4. Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

The sub-hypothesis for research question 4 is as follows:

1. Compared to the pre-intervention group (comparison group), the intervention (Project Connect, HOMEBUILDERS, and MSS) will obtain the following:
  - a. Lower percentage of families with repeat reports, entries into care, and lower costs during Waiver-funded period compared to pre-Waiver funded period.

## Key Outcomes

### Comparison/Cohorts

A description of the units/intervals used for comparative purposes and how they were derived (e.g., random assignment, propensity score matching, etc.) is provided below for each research question:

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

There were two cohorts for the outcomes study:

1. Families who were enrolled, served and discharged from Project Connect, HOMEBUILDERS® or MSS.
2. A sample of families who were served by CFSA prior to the Waiver who are matched to successfully discharged MSS and Project Connect families using propensity score matching. The methods and details are described in Research Question 4. below (*Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?*).

Due to challenges early on in terms of data collection (see *Challenges or Changes to the Originally Proposed Evaluation Design*) outcomes data was first analyzed during late 2015 and early 2016 instead of earlier in 2015. The data collection delays along with CFSA's decision to discontinue some services, CFSA Waiver implementation team decided the outcomes evaluation would focus only on HOMEBUILDERS®, MSS and Project Connect following the Interim Report.

The original intention was to look at outcomes for families while they were still enrolled (CPS reports, removals, initial assessments). As explained above in *Challenges or Changes to the Originally Proposed Evaluation Design*, due to small sample sizes and the time it took to extract

and clean data, the evaluation team ended up only analyzing outcomes for discharged families. “Successful discharges” were defined by program as to include the following reasons: family goals were addressed, and no further services were needed, the family withdrew after requested services were received, or the family transitioned into after care. Families had “Unsuccessful Discharges” when the family withdrew from services, was unresponsive, was unresponsive after requested services were received, or the case was dismissed due to safety concerns.

**Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

The matched pre-waiver samples consist of families who were active with CFSA (i.e., were involved with CPS or had a child removed from their homes) between April 25, 2012 and April 25, 2013. These dates are between one and two years, prior to the start date of the Waiver (April 25, 2014). The matching process is described below in the Sample section.

## Sample

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

### *Project Connect*

The evaluation team conducted an outcomes analysis of families discharged from Project Connect to date. A total of 117 families with dates of service from October 1, 2014 through December 31, 2018 were discharged from Project Connect. Of those 117 families, 43 (37%) had successful discharges and 74 (63%) had unsuccessful discharges. The average length of stay (LOS) for successful discharges was 256 days, with a range of 80-517 days. Most families had a caregiver who was at least 23 years of age and had between 2 - 3 children. Demographics are shared in Table 11. Project Connect Demographics of Discharged Families in Attachment 2.

### *Mobile Stabilization Services (MSS)*

The evaluation team conducted an outcomes analysis of families discharged (i.e., “completed” or “closed early”) from MSS between May 2017 and December 2018 (54 families). The average length of stay (LOS) for successful discharges was 48 days, with a range of 21-103 days. Based on the match criteria, the Waiver Evaluation Team matched 33 pre-waiver families of the 54 waiver MSS sample families (61%). Demographics are shared in *Table 12. MSS Demographics of Discharged Families in Attachment 2.*

### *HOMEBUILDERS®*

Data collected was on families who “completed” HOMEBUILDERS® or were “closed early.” Families were enrolled between September 16, 2014 through May 2017. A total of 146 families



were enrolled, 99 of those families were discharged as “completed” with an average length of stay of 28 days and a range of stay of 19-36 days. Based on the match criteria, the evaluation team matched 84 pre-waiver families of the 161 Waiver HOMEBUILDERS® sample families (52%). Demographics are shared in *Table 13. HOMEBUILDERS® Demographics of Discharged Families in Attachment 2.*

**Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

The referral database maintained by the Waiver was cross-matched with data on families active with CFSA (i.e., were involved with CPS or had a child removed from their homes) between one and two years, prior to the start date of the Waiver (April 25, 2014). Variables to be used for matching were then calculated by referral episode (some families had multiple entries into the Waiver) and retrieved from FACES (CFSA’s child welfare information system) for the program sample (began with 386 episodes). These matching variables can be found in *Table 14. Pre-Waiver Matched Samples Variables in Attachment 2.*

Each of the variables in the table above was calculated for the program sample, but five variables (age and CPS data) were based on a time period. ‘Age at program start’ was calculated and with a range, plus two years and minus two years from the age. This provided an age range that the pre-waiver sample matched individual would fit into. CPS incidents were calculated for the time period of 90 days prior to program start to program start date. The pre-waiver sample did not have a program start date, so an anchor date was imputed based on the match, which was between 820 and 720 days from the corresponding program start date of the match. For example, if Client A began Waiver programming on 1/1/15 at age 45, his CPS data would be calculated between 10/1/14 and 1/1/15 (90 days prior). His match from the pre-waiver sample, would have the same gender, ward and race, and have an age between 43 and 47, with CPS experience data calculated between 10/1/12 and 1/1/13. These matches were made for each Client ID and then CFSA Case/Referral ID was used to match family to family so all CPS and Foster Care outcomes would be included as a whole. The discharge reason for Waiver families was filtered by either successful or unsuccessful discharge from programming and that group was then matched to the families in the pre-Waiver sample as described above.

This process was completed for Project Connect, HOMEBUILDERS, and MSS episodes both successfully and unsuccessfully discharged. *Table 15: Family Episodes with a Pre-Waiver Match in Attachment 2.* displays the number of episodes, overall and by Waiver program, that were matched to a pre-Waiver individual (one-to-one match) based on the criteria above.

## Data Sources and Data Collection

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

Project Connect, MSS, HOMEBUILDERS

The North Carolina Family Assessment Scales (NCFAS) was administered by Project Connect, HOMEBUILDERS® and MSS at enrollment and at discharge to determine how a family was functioning on various domains. The NCFAS was only administered to families who were “completed.” More detailed information is found in NCFAS Findings Section in Attachment 3.

Project Connect

The Risk Inventory for Substance Abuse-Affected Families (SARI) was created by the Project Connect program developers. Scales were designed to assess dimensions of substance abuse, and its associated problems that may make it more difficult for parents to meet the basic needs of their children. More detailed information is found in SARI Findings Section in Attachment 3.

The spreadsheet of families served by the Waiver that was maintained by the CFSA Waiver data analyst was matched by CFSA’s Child Information Systems Administration (CISA) to outcomes data from FACES, the CFSA child welfare information’s system. The evaluation team was able to determine from this match which families had an indicated CPS report, a foster care entry, or an exit while being served or following discharge from the three Waiver programs.

**Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

The data collection mechanisms for the Pre-Waiver sample are described in the *Outcomes, Sample* section above.

## Data Analysis

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

Project Connect HOMEBUILDERS, and MSS

NCFAS baseline and discharge domain scores were individually calculated to determine how a family was functioning on each of the following domains: Environment, Family Interactions, Social Community, Child Well Being, Family Safety, Family Health, Parental Capabilities, and Self Sufficiency. Change scores from baseline to discharge were then calculated. The average of these change scores for the group was calculated by domain to determine how the group may have changed on average from baseline to discharge.

#### Project Connect

SARI baseline and discharge domain scores were individually calculated to determine how a family was functioning on each domain: Commitment to Recovery, Effect on Child Rearing, Effect on Lifestyle, Pattern of Use, Parent's Self Care, Parent's Self Efficacy, Quality of Neighborhood, and Supports for Recovery. Pre-scores for the group were averaged and compared to the average post-scores to determine if scores changed for the group from pre to post.

In examining the following outcomes, whether or not a Child Protective Services (CPS) report was made or a foster care entry occurred while a family was in the program and following discharge, all parents, caregivers, children, and youth with a Safe and Stable Families (SSF) program enrollment date from the implementation of the Title IV-E program (October 24, 2014) through December 31, 2018 were included in the sample. CFSA's Child Information System's Administration (CISA) matched the SSF sample to FACES records to gather information on the parent, caregiver, child, or youth's possible involvement with CFSA prior to, during, and within 12 months of the conclusion of their involvement with the SSF program. Basic descriptive analyses were used to identify and report on child welfare outcomes data (e.g., whether or not a family had an indicated report, a removal, or a foster care exit).

#### **Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

CISA matched the SSF sample to FACES records to gather information on the parent, caregiver, child, or youth's possible involvement with CFSA prior to, during, and within 12 months of the conclusion of their involvement with CFSA as described in the *Outcomes, Sample* section above. Basic descriptive analyses were used to identify and report on child welfare outcomes data (e.g., whether or not a family had an indicated report, a removal, or a foster care exit) for the Pre-Waiver Match Sample and to compare with the SSF sample. Results of this Research Question, Research Question 4, are combined with that of Research Question 3 in the Results Section below.

## Results

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

### *Project Connect and MSS NCFAS and SARI Findings*

The North Carolina Family Assessment Scale (NCFAS) results show that 82% and 100% of families enrolled in Project Connect or MSS respectively improved in at least one domain. The SARI also showed that 82% of families enrolled in Project Connect improved in at least one domain. Also, successfully discharged family's improvement scores were higher overall than unsuccessfully discharged families on almost all domains. See *Tables 16-27 in Attachment 2* for the complete findings.

### *HOMEBUILDERS® NCFAS findings*

The HOMEBUILDERS® standard is for 80% of families to improve at least one point on the Parental Capability and "Family Safety" domains. This benchmark was met for Family Safety at 89% of families improving by at least one point. It was not met for the Parental Capability domain, at 73%. At least 64% and up to 74% of the families with one or more of the three other domains deemed as essential for improvement improved on the essential domain. See *Tables 28-29 in Attachment 2* for the complete findings.

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?**

**Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

### **Summary**

Please see *Attachment 2. Data Tables and Charts* providing the full detailed report of evaluation findings to date.

### **Project Connect**

CFSA benchmark was that **90% of families will not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met (81% and 67% respectively). Families served within Project Connect were less likely to have a substantiated CPS report within 12 months of enrollment and during services when compared to matched families. Successfully discharged families were the least likely as less families had a substantiated report during service, within 12 months of enrollment, or within 12 months following discharge than unsuccessfully discharged families during this recent report period. See *Table 30. Project Connect Substantiated CPS Reports in Attachment 2*.

For those families with a substantiated CPS report after service, enrollment in services appeared to increase the amount of time before a substantiated CPS report regardless of discharge outcome (169 and 128 average days respectively) when compared to the Pre-Waiver Match Sample (28 days). See *Table 31. Time between Opening CPS Report and Substantiated CPS Report Project Connect in Attachment 2*. The effect of Waiver services on successfully discharged families was better than those that did not successfully complete services as well. A successful completion of Project Connect increased the amount of time before a report both during service and post discharge.

CFSA benchmark was that **90% of families who achieved reunification during their involvement would not have a re-entry**. This benchmark was not met. Only 83% did not have a re-entry during service. Although Project Connect did not meet their benchmark, families served (successfully discharged and unsuccessfully discharged) had less placements during service when compared to the Match Sample (2 successful discharges and 1 unsuccessful discharge). Only one successfully discharged family had a subsequent placement 12 months after program discharge. See *Table 32. Project Connect Foster Care Re-entry in Attachment 2*.

Successfully Discharged families performed better than unsuccessfully discharged families on all indicators except reentries into care during service. However, the difference is minimal (2 successfully discharged families to 1 unsuccessfully discharged family). Only one successfully discharged family (3%) had an entry into care within the 12 month follow-up window; same as the matched sample (1 family). Fewer successfully discharged families had a foster care exit or reunification during service when compared to the matched sample.

Successful discharges seemed to increase the amount of time before a substantiated CPS report both during service and after discharge when compared to unsuccessful discharges. Average time between service entry and reunification was around 540 days for enrolled families regardless of discharge status. See *Table 33. Time between Program Opening and Foster Care Entry Project Connect in Attachment 2*.

## MSS

CFSA benchmark was that **90% of families will not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met (68% of successfully discharged families). MSS benchmark was that **75% of families will not have a substantiated report during intervention**. This benchmark was met (79% of successfully discharged families and 75% of unsuccessfully discharged families). Successfully discharged families had overall less substantiated reports within 12 months of enrollment and during service than the Match sample and unsuccessful discharges. Successfully discharged families had more substantiated reports within 12 months of discharge than both unsuccessful discharged families and the Match sample. Findings show a successful completion of MSS increases the amount of time before a report post discharge. See Table 34. MSS Substantiated CPS Reports and Table 35. Time between Opening CPS Report and Substantiated CPS Report in Attachment 2.

CFSA benchmark was that **90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services**. This benchmark has been met (0%, no families had any foster care placements). MSS benchmark was that at least **70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services**. This benchmark was also met (0%). See Table 36. MSS Foster Care Entry in Attachment 2. No enrolled families had placement during service or after discharge.

## HOMEBUILDERS

CFSA benchmark was that **90% of families would not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met as only 44.2% of families did not have a substantiated report within the time frame. HOMEBUILDERS® benchmark was that **75% of families would not have a substantiated report during intervention**. This benchmark was met (77.8%). See Table 38. HOMEBUILDERS® Substantiated CPS Reports in Attachment 2. Successfully discharged families had overall more substantiated reports within 12 months of enrollment and during service than the Match sample. Successfully discharged families had more substantiated reports during service than both unsuccessful discharged families and the Match sample.

CFSA benchmark was that **90% of families would not have an entry into out-of-home care within 12 months of initiation of Waiver services**. This benchmark was not met (83.2%). HOMEBUILDERS® benchmark is that at least 70% of children referred for HOMEBUILDERS® would not have an out-of-home placement 6 months following closure of services. This benchmark was met (87.9%). See Table 40. HOMEBUILDERS® Foster Care Entry in Attachment 2.

Findings suggest that enrollment in services seemed to increase the amount of time before a foster care placement during service and after discharge regardless of discharge outcome compared to the Pre-Waiver Match Sample. The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services. See *Table 41. HOMEBUILDERS ® Foster Care Entry in Attachment 2.*

## Discussion

### Limitations:

Due to the low enrollment numbers, and program start and stops, sample numbers were not as robust as the Evaluation Plan had anticipated across the Waiver. Small sample size and available data and an even smaller number of families that fall within a 12 month follow-up period made it difficult to measure long term outcomes. The MSS sample is too small at the time of this Final Report point to draw any major conclusions about program successes or overall outcomes.

Data collection continued to be a challenge across the course of the Waiver. As mentioned as a limitation to the Process Study, program changes along the life of the Waiver caused many adjustments to data collection processes, data collection tools, and staff responsible for collection and data sharing. Certain data systems or assessments were unable to be used. These changes caused for some incomplete data collection across all programs at times. In addition, only around 70% of successfully discharged families had both a baseline and discharge NCFAS completed on them for both Project Connect and MSS.

### Findings:

Despite not hitting all their benchmarks, Project Connect, HOMEBUILDERS®, and MSS evaluation findings show positive outcomes for the families they serve. Families tended to do better in measures when compared to the pre-Waiver match sample. Further, families who successfully completed the program had better outcomes than those who enrolled but did not complete the program. Therefore, the effect of Waiver services is strong. Improvements were also seen in Social and Emotional Well-being with at least 80% of families experiencing improvements in at least one domain of the NCFAS.

Project Connect did not meet either of their benchmarks. Families served within Project Connect were less likely to have a substantiated CPS report when compared to matched families. Successfully discharged families were less likely to have had a substantiated report during service, or after discharge than unsuccessfully discharged families. Enrollment in services increased the amount of time before a substantiated CPS report regardless of discharge outcome.

Successfully Discharged families performed better than unsuccessfully discharged families on most indicators. Fewer successfully discharged families had a foster care exit or reunification during service when compared to the matched sample.

MSS met three out of four benchmarks *90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services*, and the two program benchmarks: *70% of children referred for MSS will not have an out-of-home placement 6 months following discharge and 75% of families will not have a substantiated report during intervention*. Even though MSS did not hit the benchmark regarding CPS substantiated reports 12 months of initiation of service, successfully discharged families had overall less substantiated reports within 12 months of enrollment and during service than the Match sample and unsuccessful discharges and less substantiated reports within 12 months of discharge than unsuccessful discharged families.

HOMEBUILDERS® met two out of four benchmarks: *70% of children referred for HOMEBUILDERS® will not have an out-of-home placement 6 months following discharge and 75% of families will not have a substantiated report during intervention*. HOMEBUILDERS® was able to meet the program benchmarks but not the higher threshold benchmarks set by the Waiver for both substantiated reports and foster care entries. Enrollment in services increased the amount of time before a foster care placement compared to the Pre-Waiver Match Sample. The effect of Waiver services on successfully discharged families was also more positive when compared to those families that did not successfully complete services.

Overall, Project Connect, MSS and HOMEBUILDERS® Waiver families typically performed better in the outcomes tracked (substantiated reports and foster care placements) than the Pre-Waiver sample.

HOMEBUILDERS® did not meet its standard (80% of families to improve at least one point on the Parental Capability and “Family Safety” domains) in Family Safety but not for the Parental Capability domain. The majority of families with one or more other domains deemed essential for improvement improved on the identified essential domain.

The most recent NCFAS results for Project Connect and MSS show that 82% and 100% of families enrolled improved in at least one domain. The SARI also showed that 82% of families enrolled in Project Connect improved in at least one domain. Also, successfully discharged family’s improvement scores were higher overall than unsuccessfully discharged families on almost all domains.



Government of the District of Columbia Child and Family Services Agency  
Title IV-E Waiver Demonstration Project  
Final Evaluation Report

# The Fiscal/Cost Study

## Key Questions

### Cost Study Brief Overview

The original proposed cost study consisted of:

1. A simple-cost analysis, which would calculate the costs associated with the Waiver implementation;
2. A cost-effectiveness analysis, which would identify the differences in the costs related to outcomes for the pre-Waiver sample compared to a matched sample of families receiving services as part of the Waiver. The comparison would focus mainly on outcomes that can be tracked by FACES (i.e., Child Protective Services reports and foster care placements during services and one year following services and length of stay in foster care). The cost study was revised due to changes made to both program components and the evaluation during the Waiver period. Due to challenges outlined in 11.Edits to the Cost Study In section Challenges or Changes to the Originally Proposed Evaluation Design, the analysis below includes a simple cost analysis for Project Connect.

### Key Question Simple Cost Analysis

The original key question for the simple cost analysis is as follows:

**Key Question 1. What were the Waiver costs broken down by salary and administrative time, additional youth and family resources (e.g., services), program components (e.g., curricula, training) and administrative overhead (e.g., office space and rent)?**

### Cost Analysis Data Sources and Data Collection

#### Simple Cost Analysis

The evaluation plan consisted of plans to collect the following cost components in the following ways:

#### **Salary and administrative time**

The salary and administrative time for both CFSA and contracted staff who perform any IV-E related activities will be calculated. The source of salary time for social workers will be other administrative records and FACES. Reports from FACES will also provide the number of families and staff involved in IV-E Waiver activities, which will identify total time that families' cases are open with CFSA. Further, contracts with provider agencies require invoicing for a limited number of services/activities to be cost reimbursable. Time spent outside of direct work with families (e.g., trainings and meetings), will be captured through supervisory and administrative records, such as training attendance sheets. Administrative records will likely be

the source of information for other staff associated with IV-E Waiver implementation. A proportion of staff time, with varying roles on the project, will also be calculated.

### **Additional youth and family resources**

Additional youth and family resources include funding for services for families outside of staff time (e.g., metro passes, clothing, mental health services, etc.). Flexible (Flex) funding was included for families involved with Project Connect to assist with utilities, rent, and other concrete needs. These data were obtained from CFSA's administrative records.

### **Program Components**

Other IV-E Waiver program components are the costs associated with non-staff time such as training curricula, trainer time, or consultation. For example, trainings will be conducted on the Project Connect curriculum and on the Caregiver Strengths and Barriers Assessment (CSBA). The source of these data will be financial, accounting, and other administrative records, as well as invoices from contracted agencies.

### **Administrative Overhead**

Contracted providers are required to break down administrative overhead IV-E Waiver costs in their invoices. These figures will be provided for the cost evaluation by the financial and accounting team.

## **Data Analysis**

Descriptive statistics (e.g., totals, percentages, and averages) were used to identify the costs of salary and administrative time, program components, and administrative overhead related to the IV-E Waiver. The total and breakdown of costs by component described above is provided.

Annual budget estimates and actual expenses were collected from Progressive Life Center for FY2017, FY2018 and FY2019. CFSA personnel costs were collected for the same time period. Catholic Charities budget data was collected for FY2018. FY2018 costs were used to estimate average yearly costs for FY2017 and FY2019.

## **Results**

*Table 42. Total Costs in Attachment 2* presents the total costs for maintaining Project Connect under the Waiver for the current and the past two fiscal years. Costs are represented by time period and by cost component (i.e., Salary and administrative time, Additional youth and family resources, Program Components, Administrative Overhead). The total cost calculated for the three Fiscal Year period was \$9,705,632.42. Salary and Administrative Time costs, were the highest portion of costs. The lowest portion of costs were Additional Youth and Family Resources. Given the three-year total, the annual cost was an average of \$3,235,210.81. During

this time, Project Connect was able to serve 81 families over the three-year period. That brings the average annual cost per family to \$85,137.13.

These findings suggest that a cost of approximately \$3,200,000 annually may be necessary for a similarly sized child-serving catchment area to provide Project Connect for families diverting foster care. Given the number of families Project Connect served (avg. 38/year), the average annual cost per family was \$85,000.00.

#### Cost Study Limitations

The following limitations to this study could have skewed the results toward higher or lower actual costs:

1. Evaluator time was not included in the cost study. The evaluation team had a mostly external role in terms of implementation. However, some evaluation time associated with data collection and training may have benefited providers.
2. CFSA Administrative overhead costs were not assigned to the grant.
3. Average annual costs were calculated for missing information where appropriate.
4. Overall costs of Project Connect in FY2017 included contracts with community Collaboratives. These costs were not collected or included in the analysis due to availability of data. Therefore, the overall costs represent only the direct contract with both Progressive Life Center and Catholic Charities to implement Project Connect.
5. Overall cost per family was able to be calculated based on numbers of families served each year. Individual level data regarding families served was unavailable therefore there is no information regarding family differences in terms of reasons why some families may or may not have incurred higher or lower costs.

## Summary, Lessons Learned, and Next Steps

### Summary

**The key CFSA Waiver research questions and associated findings are found below, along with the associated design and methods for obtaining the data:**

#### **Research Question 1: Were services expanded as a result of the Waiver?**

##### Findings:

The primary purpose of the Waiver is to expand evidence-based programs to families served by CFSA. Prior to the Waiver, there were fewer evidenced-based community programs funded by CFSA and directly available to CFSA families. The Evaluation team had originally proposed to examine the extent to which there were significant differences in the number of families receiving evidence-based programs by comparing this number before (one year prior) and after (at one year post) Waiver implementation. After discussions with CFSA Implementation team, it was determined that CFSA did not formally track preventive services provided to CFSA families. Therefore, the evaluators could only assess the extent to which services were expanded via the Waiver by exploring the difference between expected and actual numbers of families served during the Waiver period. At the conclusion of this evaluation, the evaluators have conducted a non-experimental descriptive analysis on the comparison of expected to actual number of families served for all Waiver programs. Overall, enrollment in all Waiver programs was lower than initially expected across all programs initiated (43% of expected goal). Project Connect was able to serve 62% of its original goal while HOMEBUILDERS® and MSS served 53% of their goal during the data collection period (April 25, 2014 - December 31, 2018).

Early in the Waiver, both the number of referrals and enrollments into all Waiver programs were less than expected. Staff focus groups and surveys allowed for staff feedback regarding barriers to implementation and low enrollment rates. Although staff reported they were aware of the Waiver, less knew about specific programs and providers, referral processes, and eligibility requirements during the first focus groups and survey distribution. Barriers to the referral process identified by respondents were client willingness/participation, agency response, lack of direct client contact, and lack of centralized information. Efforts such as Community Resource Fairs, Raffles, and on – site support for social workers to speak directly with Waiver program providers were made to improve both referrals and enrollments throughout the course of the grant given staff feedback.

By the time of the Interim Report in 2017, the majority of referrals being processed were approved (70%-88%) and processed quickly (within 1 day of receipt) by CFSA. Enrollment increased over time as well as CFSA improved in making eligible referrals. Referrals to that point had been inconsistent from month to month but overall; declining and therefore funding for all Waiver programs was discontinued except Project Connect and MSS.

CFSA was able to tailor the array of services to better meet the need of the DC families. CFSA was able to focus time and efforts on the programs that that staff believed in and that were showing promise of effectiveness/working for families.

Referrals for the three remaining programs increased over time, peaked and then slightly declined. HOMEBUILDERS® referrals peaked in FY2016 before they declined slightly into FY 2017. The HOMEBUILDERS® program was then discontinued because of low utilization and strict eligibility requirements. Project Connect referrals peaked in FY2017 and MSS referrals peaked Quarter 3 of FY2018. For the remaining Waiver programs, Project Connect and MSS, the majority (86%) of approved referrals were then enrolled in programs. The most cited reason why families were approved but not enrolled is that they refused, were non-responsive or non-compliant.

Final year focus groups in Spring of 2019 focused on lessons learned and how to move CFSA efforts forward. Suggestions for best practices in implementing prevention services for this target population included individualized services and supports, peer supports, and ensuring the measurement of effective and appropriate levels of success (especially regarding substance abuse services). Implementation practices that were suggested as necessary in starting and sustaining a new initiative is the availability of clear expectations on policies and procedures and open communication between all stakeholders.

## **Research Questions 2: Were services implemented with fidelity?**

### Findings:

The Evaluation team used a non-experimental, cross-sectional design to answer this question. The main research method is the collection and analysis of fidelity data for HOMEBUILDERS®, MSS and Project Connect. As mentioned in the limitations section in the Process Evaluation section, efforts to monitor the fidelity of MSS were never realized. During the Contract period (HOMEBUILDERS® was implemented with fidelity. Required trainings occurred, Fidelity-to-practice standards processes were in place, and there was general adherence to structural and procedural fidelity.

All required trainings for Project Connect occurred for required participants to date. Fidelity-to-practice standards including case reviews are in place. There was general adherence to structural and procedural fidelity in the case records, high degree of parent satisfaction, and good progress made to practice fidelity overall.

**Research Question 3: To what extent did the evidence-based practices and other programs meet anticipated outcomes and for which families and youth were the interventions more or less likely to be successful?**

The evaluators used a quasi-experimental pre-test/post-test design, without a comparison group to answer this question. Findings for Research Question 3 and 4 are presented together below.

**Research Question 4: Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention time frame?**

A quasi-experimental design with a matched comparison group was used to answer this question.

Findings for Research Questions 3 and 4:

Waiver benchmarks were often not met however program benchmarks were more likely to be met by all three services (Project Connect, HOMEBUILDERS® and MSS).

Although benchmarks were not all met, enrolled families tended to perform better than Pre-Waiver Match matched families on both outcome measures (CPS reports and Foster Care entries/re-entries). Successfully discharged families tended to performed better than unsuccessfully discharged families on most indicators. Enrollment in services also tended to prolong the time before subsequent substantiated reports and subsequent foster care placements after enrollments. Both NCFAS and SARI results showed improvements in at least one domain for the majority of families.

## **Programmatic/Implementation Lessons Learned and Recommendations**

All the programmatic/implementation lessons learned related to the evaluation are found in the next section Evaluation Lessons Learned and Recommendations.

Below are additional lessons learned and recommendations for future implementations. Recommendations specific to the implementation of the Family First Prevention Services Act (FFPSA) are detailed below.

### **Sustainability**

What interventions/components of the demonstration could be sustained after the Waiver ends?

The Waiver was designed to be responsive to the changing needs of children and families as the District experienced a decline in the number of foster-care placements and an increase in the number of children able to remain safely and stably at-home in their communities. At the time of implementation, CFSA theorized that by enhancing services and supports to children and families at various levels of involvement with the child welfare system, more children and youth would remain safely and stably in their homes, and for those children who were removed for safety concerns, a greater number of children would be able to achieve timely permanence. As noted in the outcome's sections of this report, progress to date has been incremental and trends towards consistently positive outcomes for families. Using continuous quality improvement cycles, CFSA was able to make decisions regarding Waiver programs informed by evidence and data. Semi – Annual Progress Reports (SAPR) showed that outcomes were better for families involved in Waiver programs; however, this was for a small set of families and programs consistently failed to reach their target enrollment numbers. Through the evaluation findings and our experience implementing the Waiver, CFSA has gained an understanding of the kind of programs that families will use and see to completion. With the no-cost extension of the Waiver granted until September 30th, 2019, CFSA has continued to implement the evidence-based service interventions that are working well for DC's community to strengthen families and address the well-being of both children and their parents.

CFSA is continuing to implement Project Connect as part of CFSA's implementation of the Family First Prevention Services Act (Family First) with refinements, to further enhance service delivery to the specific families who will most benefit from these services. The program will serve in-home and out of home families with a goal to expedite safe family reunification or to prevent children from entering the foster care system. Some of the individualized services for families include substance use assessment and monitoring, relapse prevention, family assessment, advocacy support nursing assessments, home visitation, parent education and concrete service supports. The Project Connect staff will be specially trained in substance use disorders and child welfare risk assessment.

Enactment of Family First has provided the opportunity to bridge the end of Waiver with an on-ramp to a holistic prevention strategy for DC – but only if coupled with a broader primary prevention plan. When CFSA launched its Family First Prevention Work Group in June 2018 with a cross-sector of government and community members, the charge was clear: develop a citywide strategy to strengthen and stabilize families that built on the work done over the Waiver period. The plan was not to be driven by Family First or the Waiver, but rather to leverage the lessons learned from the Waiver and implement the new opportunities provided by Family First as part of a comprehensive approach to family and child well-being. In April of 2019, CFSA submitted its Five Year Title IV-E Prevention Plan to the Children's Bureau for review. CFSA's



Prevention Plan, while meeting the mandates of the Family First legislation, was crafted to address the broader primary prevention service array as part of the District's new citywide Families First DC initiative. CFSA's Prevention Plan reinforces the successes garnered through the implementation of the Waiver and capitalizes on the critical lessons learned to refine programs and services to better meet the needs of the District's children, youth, and families.

Through the implementation of the Waiver, CFSA learned important lessons that have strongly influenced the selection of evidence-based program services for CFSA's Title IV-E Prevention Plan, and future initiatives. Specifically, CFSA learned that:

- Narrow inclusionary/exclusionary requirements of nationally recognized EBP models (Project Connect and HOMEBUILDERS®) led to low rates of referral acceptance in the District's local implementation. Moreover, different EBPs work well for different families, as family preferences vary regarding program intensity, format, and focus. Consequently, it is essential to maintain an array of EBPs that is as diverse as the families served to ensure that each family can be matched to EBPs that align with their needs and circumstances. As part of the Family First planning work, CFSA's Prevention Work Group considered substantial data from across CFSA, community, and sister agency partners, as well as broad array of evidence-based interventions and to make decisions about the target populations (candidates) and EBP service array to be implemented as part of Family First.
- Families often struggle to take up and sustain participation in EBPs due to a variety of barriers. Families are more likely to initiate EBP participation if actively supported by a skilled and engaged caseworker in order to overcome psychological, logistical, and other barriers. CFSA has invested in training all CFSA staff, private agency providers, and Collaboratives in the Motivational Interviewing (MI) evidence-based modality to further support families in successfully engaging in EBPs. MI is a new tool for staff in the existing foundation of CFSA's practice model and creates consistency for families engaging in services across CFSA, private agency, and community-based providers.
- Successful EBP implementation and program sustainability require diligent attention to business processes and continuous quality improvements. These processes must be planned carefully and monitored through CQI and evaluation, as will be discussed in Section 4 below. CFSA is investing in technology improvements to support real-time referrals and feedback loops between social workers and EBP providers to ensure successful family engagement and streamlined referral processes. CFSA's evaluation design for Family First is built upon the foundation set by the Waiver.

### **Families First DC: Primary Prevention Strategy**

The District has embraced a family strengthening vision that is broader and bolder than Family First, and DC's Mayor Muriel Bowser has reinforced that vision with a companion initiative: Families First DC. In her FY20 budget, the Mayor proposed \$4.75 million to fund ten Family Success Centers in targeted neighborhoods east of the Anacostia River, where approximately three-quarters of the children and families served by CFSA live.

While CFSA's prevention plan, focuses on the array of secondary and tertiary prevention services that will be available to support Family First prevention-eligible children and caregivers, the District is also building family-strengthening supports upstream. The goal is to create a network of primary prevention services and neighborhood-driven resources to round-out DC's robust city-wide prevention strategy. Families First DC is a direct outgrowth of the planning conducted to be ready for implementation of the Family First which builds upon the work done under the Waiver.

As mentioned previously, lessons learned from the Waiver point to the importance of monitoring and ongoing refinement of business processes and implementation in order to maximize the impact of EBPs. Utilizing evaluation and CQI findings intentionally to improve practice and service provision will be critical to our success in carrying out the vision. Accordingly, CFSA has marshalled the following internal and external resources for completing rigorous evaluations of programs and robust CQI.

**Internal Evaluation Team:** CFSA has created an internal evaluation team, the Evaluation and Data Analytics Unit, composed of an Evaluation Lead and Data Scientist. The Team is responsible for the design and implementation of evaluation and CQI as part of CFSA's Family First Prevention Plan.

**Partnership with The Lab @ DC:** A partnership with The Lab @ DC, DC's own local government think-tank specializing in agency partnerships to perform policy and program evaluations, has been formed to support identification, hiring, and ongoing development of exceptional scientific talent in the Senior Evaluation Leads. CFSA's Evaluation and Data Analytics Unit will be affiliated with the Lab @ DC as fellows, allowing them to take full advantage of capacity-building collaboration with The Lab @ DC and leveraging The Lab @ DC resources to support building the internal structure to carry out robust evaluation and CQI operations within CFSA.

**Ongoing CQI support from Chapin Hall at the University of Chicago:** Chapin Hall is currently contracted to provide support to CFSA on development and implementation of CQI systems and processes throughout 2019. As part of this support, Chapin Hall CQI experts will advise the

Senior Evaluation Leads on development and launch of a CQI system that aligns and integrates with not only the evaluations of Supported and Promising programs, but also with CFSA's broader strategic direction.

Organizational challenges identified through staff surveys and focus groups within this evaluation included communication and unclear policies and procedures expectations regarding available programs, eligibility criteria, and referral processes. When utilizing community-based services, relationships between CFSA and community-based agencies require strong and open communication and collaboration. Flexible funding will be beneficial in serving the unique DC population. It was suggested that more individualized services provided through grassroots organizations may be best suited to effectively engage families, meet their needs and provide culturally sensitive care. Defining both individual and program progress and success needs further investigation and discussion.

CFSA's agile culture leaves room for improvement in terms of gaining and maintaining staff buy-in and interest in new initiatives or agency direction of priorities. The sheer number of concurrent initiatives over the past five years has strained CFSA staff and caused new initiative fatigue. Ensuring enough time is given to new initiatives and piloting programs before changes are made and the utilization of data to ensure decisions are data driven should be prioritized.

CFSA saw improvements in child and family outcomes through the Waiver. Outcomes for Project Connect, HOMEBUILDERS, and MSS were strong for families involved. Waiver enrolled families had decreased maltreatment recurrence rates, increased time at home before subsequent placements, and reduced out-of-home placements as a result of Waiver services. Waiver services increased the positive outcomes for children, youth and their families and showed improvements in their overall well-being. Caregivers reported appreciating individualized community-based supports they received that impacted all aspects of their lives.

## Evaluation Lessons Learned and Recommendations

Key evaluation lessons learned and associated recommendations are as follows:

1. *Base the evaluation plan on the assumption that complexities and challenges will arise.* The Evaluation team learned that each agency has different needs, culture, and methods for collecting data. Further, the more providers that were involved, the more difficult it became to track and collect data in a controlled way necessary for a strong evaluation. The natural course of time caused changes to personnel, systems, and programs both within partner agencies and CFSA. Time was continuously spent in ongoing training and coaching in terms of data collection, data sharing, and assessment completion.

2. *The quality of all program and practice data can have a major bearing on the evaluation.*

While the evaluators conducted environmental data scans for each agency, there were still limitations to obtaining the appropriate program data that would support the evaluation. The evaluators recommend being more proactive with agencies in fully understanding practice and program data systems and/or being more heavily involved in the creation of data systems during the implementation of new programs. For example, the assumption should not be made that length of stay, number of families served, and family composition are simple data points that will provide valid data. However, these data points are necessary for the evaluation.

3. *Roles and needs should be defined early on in an evaluation regarding communication.*

The CFSA Waiver Implementation team has been very supportive in connecting the evaluators to the various programs and in setting up meetings with partners. It may have helped early on if the evaluators had established a communication plan whereby they worked directly with the Waiver agencies for certain requests for information or data. This may have taken the burden off of the CFSA Waiver implementation team and would have opened up a more direct line of communication between the evaluators and the agencies responsible for providing needed evaluation data.

4. *Youth and Family Involvement in the Evaluation*

The evaluation would have benefited from having more involvement from youth and families with system experience. It was very difficult to acquire feedback from youth and caregivers regarding services they received through CFSA and funded community-based services. It may have been beneficial to have more family voice in determining the best tools and outreach to have garnished more family participation in the evaluation.

## Attachment 2: Data Tables and Charts

**Table 1: Evaluation Overview**

Research Question	Design	Description of Design	Data Collection Sources/Methods  <b>Sampling Plan</b>  <b>Analysis Plan</b>
Were services expanded as a result of the Waiver?	Quasi-experimental, pre-post design with comparison group of services offered before the Waiver	<p>Comparison of the number of families receiving preventive services one year prior to the waiver and one year following Waiver implementation. Comparison will be repeated annually after the first year of waiver implementation.</p> <p>Non-experimental descriptive analysis on the comparison of expected to actual number of families served to date for all Waiver programs.</p>	<p>The intervention group consists of all families who were enrolled and successfully discharged from Waiver-funded services. A detailed spreadsheet of families is kept by Waiver program staff that consists of family information and program data points (e.g., date of enrollment and discharge) and is being used for the evaluation.</p> <p>The comparison group is a pre-waiver sample of families matched on demographic and other variables (e.g., risk factor) obtained from FACES (CFSA’s child welfare information system).</p> <p>Analysis is mostly descriptive with the possibility for t-tests.</p> <p>Focus groups and surveys with all stakeholders (i.e., CFSA staff working with families receiving Waiver services, contracted Waiver staff, consumers) at baseline,</p>

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

		Exploration of process and implementation factors.	midway through the Waiver (2.5 years) and during the final year of the Waiver.  Analysis is qualitative (themes and codes for focus groups) and descriptive for surveys.
Were services implemented with fidelity?	Non-Experimental, cross-sectional design	Collection and analysis of fidelity data for Waiver programs.	Data on the extent to which Fidelity to practice standards have been met for Project Connect and HOMEBUILDERS□ will be collected every six months for all enrolled families. Fidelity standards are determined by the program developers. Some fidelity data are collected via ODM (HOMEBUILDERS□) and ETO (Project Connect data). Other data are collected via site review. Analysis will be descriptive.  Fidelity for other Waiver programs will be collected by CFSA staff with guidance from the evaluators.
To what extent did evidence-based practices and other programs meet anticipated outcomes and for which consumers were the interventions more or less likely to be successful?	Pre-test/post-test design, pre-experimental (enrolled consumers), quasi-experimental (discharged consumers)	Examination of outcomes while receiving services, at service end, and one year post-service	The intervention group consists of all families who were enrolled and successfully discharged from Waiver funded services.  Changes in family functioning will be determined via the following: <ol style="list-style-type: none"> <li>1. The Protective Factors Survey (PFS) for the PESP programs (collected at baseline and closing).</li> <li>2. The Child and Adolescent Functional Assessment Scale (CAFAS) is the functional assessment for PASS (collected at</li> </ol>

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

			<p>baseline and every 90 days until closing). 3. The North Carolina Family Assessment Scale (NCFAS) is for Project Connect, HOMEBUILDERS□, and MSS (collected at baseline and closing). 4. The (SARI) is an additional assessment for Project Connect that explores family functioning in light of parent substance use and recovery.</p> <p>All family functioning data are collected by agencies and are sent to the evaluators. Descriptive statistics are used to explore the differences in family functioning between baseline and closing. T-tests may be used for larger sample sizes.</p> <p>Additional child welfare outcomes (e.g. CPS report or child removal from home) are obtained via a report from FACES. Descriptive statistics are used to report number and percent of reports or removals while a family received a service or within 12 months following service end. Time in care is explored for Project Connect.</p>
<p>Was there a significant difference in achievement of outcomes for the intervention group compared to a similar group from the pre-intervention timeframe?</p>	<p>Quasi-experimental design with matched comparison group</p>	<p>Comparison of outcomes for families receiving Waiver services and a matched comparison group</p>	<p>The intervention group consists of all families who were enrolled and successfully discharged from Waiver funded services. A detailed spreadsheet of families is kept by Waiver program staff that consists of family information and program data points (e.g., date of enrollment and discharge) and is being used for the evaluation.</p>

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

			<p>The comparison group is a pre-waiver sample of families matched on demographic and other variables (e.g., risk) obtained from FACES.</p> <p>Descriptive statistics are used to compare the differences between the Waiver and matched pre-Waiver sample on number and percent of reports or removals while a family received a service or within 12 months following service end, and time in care for Project Connect.</p> <p>Further, analyses may consist of t-tests, regression, and anova when larger sample sizes are obtained.</p>
--	--	--	--

**Table 2: CFSA Waiver Implementation Tasks: April 25, 2014 through September 2019**

<b>Evaluation task</b>	<b>Date completed</b>
Baseline Focus groups	December 2014
Mid-Waiver Focus groups	Not Completed
End of Waiver Focus groups	February 2019
Baseline surveys	October 2015 through February 2016
Mid-Waiver surveys	Not Completed
End of Waiver Surveys	April 2019
Semi-Annual Review of Outcomes Data	December 2015 June 2016 January 2017 May 2017



	November 2017 May 2018 November 2018 September 2019
Cost Study Analysis	Summer 2019

**Table 4: Fidelity Reports from HOMEBUILDERS<sup>2</sup> and Project Connect**

Fidelity Data Point	HOMEBUILDERS <sup>2</sup>		Project Connect	
	Data source	When collected	Data source	When collected
Number of staff trained by national trainers	Reports from the Institute for Family Development (IFD) to East River Family Strengthening Collaborative (ERFSC) and CFSA	Monthly	Reports from Far Southeast Family Strengthening Collaborative (FSFSC)  Reports from Progressive Life Center and Catholic Charities	Monthly through September 2017  Monthly
Number of staff officially certified	Reports from IFD to ERFSC and CFSA	Monthly	Reports from FSFSC  Reports from Progressive Life Center and Catholic Charities	Monthly through September 2017  Monthly
Number of staff adhering to additional training	Reports from IFD to ERFSC	Monthly	Reports from FSFSC to	Monthly through

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

requirements	and CFSA		CFSA Reports from Progressive Life Center and Catholic Charities	September 2017 Monthly
Findings from annual site visits by IFD and ERSFC Staff	Reports from IFD. Fidelity reports provide quantitative findings on a number of practice standards and can be used to inform a CQI process	Annually: June 2015 for Catholic Charities, Team 1; March 2016 for Catholic Charities, Team 1; August 2016 for Progressive Life Center, Wards 1-6	Reports from Children's Friend	September 2015 for Catholic Charities, Ward 8; September 2016 for Catholic Charities Wards 7 and 8 and Progressive Life Center, Wards 1-6
Findings from programmatic site visits	Reports from ERSFC	May 2015 for Catholic Charities, Team 1, Ward 7; December 2015 for Catholic Charities, Team 1, Ward 7  Monthly data checks in ODM	Monthly ETO monitoring from Collaboratives	Catholic Charities ward 8 FSFSC- monthly through September 2017;  Progressive Life ward 1-6 ERFSC- monthly through September 2017;  Catholic Charities ward 7 ERFSC- N/A  monthly through September 2017;

Government of the District of Columbia Child and Family Services Agency  
Title IV-E Waiver Demonstration Project  
Final Evaluation Report

Findings from 3 record/case reviews per year	Reports from IFD	June 2015 for Catholic Charities, Team 1; March 2016 for Catholic Charities, Team 1; August 2016 for Progressive Life Center, Wards 1-6	Reports from Children's Friend	Annually: September 2015 for Catholic Charities, Ward 8; September 2016 for Catholic Charities Wards 7 and 8 and Progressive Life Center, Wards 1-6
--	------------------	---	--------------------------------	---

**Table 5. Current Program: Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period to Date (4/25/2014-12/31/2018)<sup>1,2</sup>**

Program	Families Enrolled (n)	Expected to Serve (04/24/2014-12/2018)	Difference Between Expected and Enrolled	Percent of Goal
Project Connect	146	278	-132	53%
HOMEBUILDERS® + MSS	156+60= 216	355	-139	62%
<b>Grand Total</b>	<b>362</b>	<b>633</b>	<b>-271</b>	<b>57%</b>

**Table 6. All Programs: Number of Families Served vs. Number of Families Expected to Serve During the Waiver Period to Date (4/25/2014-12/31/2018)**

	Families Enrolled	Expected to serve (April 2014 - Sept 2016)	Difference between Expected to Serve and Enrolled	Percent of Goal
CentroNia (PESP)	19	84	-65	23%
Collaborative Solutions (PESP)	24	145	-121	17%
East River (PESP)	44	97	-53	45%
Healthy Babies Project	24	42	-18	57%
Mary's Center - FCA	11	100	-89	11%
Mary Center - Home Visitation (HFA)	45	156	-111	29%
Pass - FFT	73	145	-72	50%
Project Connect	146	278	-132	53%
HOMEBUILDERS® + MSS	156+60= 216	355	-139	62%
<b>Grand Total</b>	<b>602</b>	<b>1402</b>	<b>-800</b>	<b>43%</b>

<sup>1</sup> “Enrolled Participants” is the number of families enrolled in services or discharged. The number of families expected to be served during the time period as derived from projections established by Waiver implementation staff during the first year of the Waiver. Using our established time period for this report, we calculated the number of years the program was serving families. The number of years was multiplied by the established number of families expected to serve in a single year. The difference between expected to serve and enrolled is the number expected to serve minus the number of enrolled participants. Positive numbers indicate more enrollments than what was originally expected. Negative numbers indicate fewer enrollments than expected. The “Percent of Goal” column indicates the percent of the expected enrollment numbers that has been served as of 12/31/2018.

Government of the District of Columbia Child and Family Services Agency  
Title IV-E Waiver Demonstration Project  
Final Evaluation Report

---

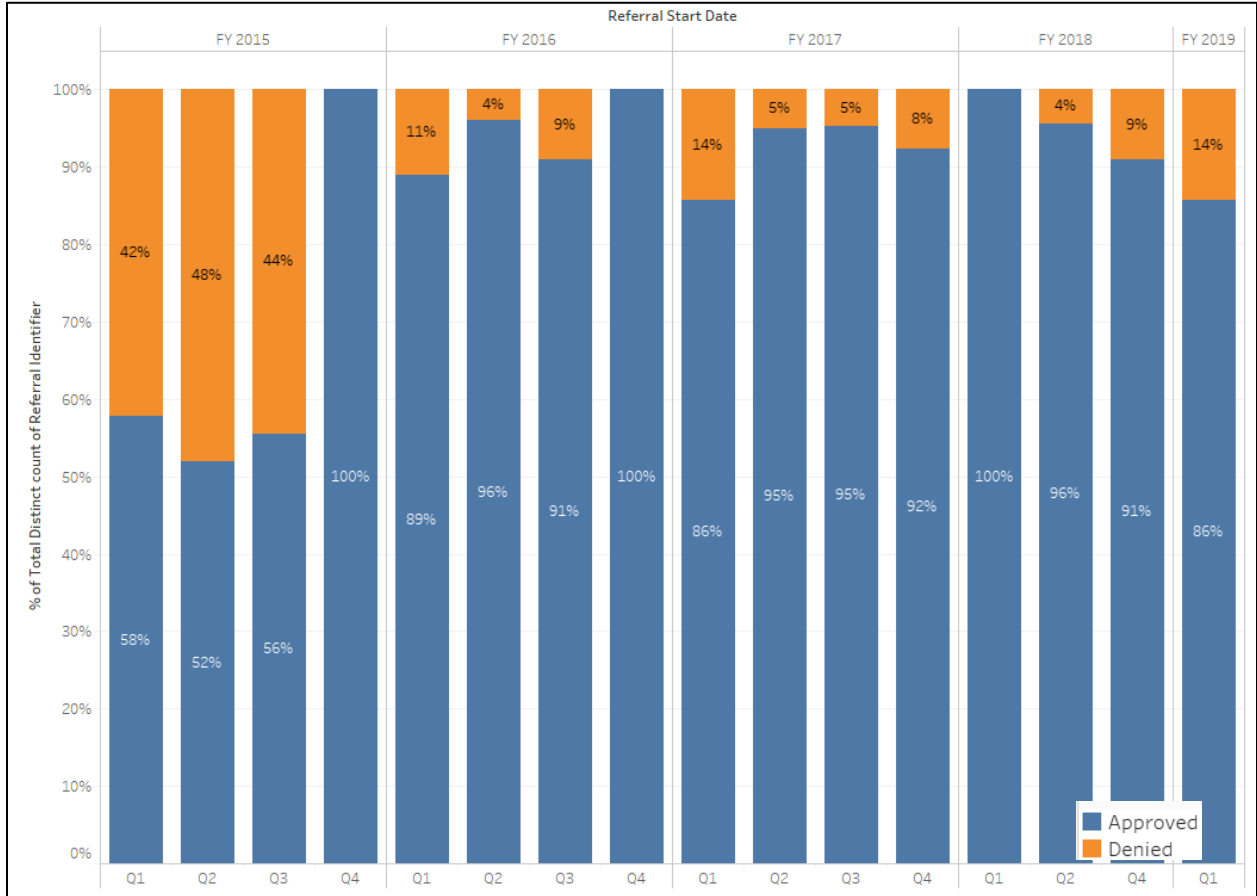
<sup>2</sup> While HOMEBUILDERS® services concluded prior to the reporting period, total Waiver services to date are inclusive of previous program enrollment and services received by HOMEBUILDERS® participants. HOMEBUILDERS® services ended in June of 2017 and MSS services continued to support this population.

**Table 7a. Total number of Project Connect referrals made to SSF  
(4/25/2014-12/31/2018)**

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

Date Referral Received		<i>n</i>	Approved		Ineligible - Referral Withdrawn		Grand Total	
FY 2015	Q1	Referrals Families	11 10	58%	8 8	42%	19 16	100%
	Q2	Referrals Families	13 11	52%	12 12	48%	25 23	100%
	Q3	Referrals Families	5 5	56%	4 4	44%	9 8	100%
	Q4	Referrals Families	14 13	100%	0 0	0%	14 13	100%
FY 2016	Q1	Referrals Families	8 8	89%	1 1	11%	9 9	100%
	Q2	Referrals Families	24 24	96%	1 1	4%	25 25	100%
	Q3	Referrals Families	10 9	91%	1 1	9%	11 10	100%
	Q4	Referrals Families	14 13	100%	0 0	0%	14 13	100%
FY 2017	Q1	Referrals Families	6 6	86%	1 1	14%	7 7	100%
	Q2	Referrals Families	19 19	95%	1 1	5%	20 20	100%
	Q3	Referrals Families	20 18	95%	1 1	5%	21 19	100%
	Q3	Referrals Families	23 21	92%	2 2	8%	25 23	100%
FY 2018	Q1	Referrals Families	9 9	100%	0 0	0%	9 9	100%
	Q2	Referrals Families	17 17	94%	1 1	6%	18 18	100%
	Q3	Referrals Families	0 0	0%	0 0	0%	0 0	100%
	Q4	Referrals Families	10 10	91%	1 1	9%	11 11	100%
FY 2019	Q1	Referrals Families	6 6	86%	1 1	14%	7 7	100%
<b>Grand Total</b>		Referrals Families	<b>209</b> <b>166</b>	<b>86%</b> <b>91%</b>	<b>35</b> <b>34</b>	<b>14%</b> <b>19%</b>	<b>244</b> <b>182</b>	<b>100%</b>

**Chart 1: Total number of Project Connect referrals made to SSF (4/25/2014-12/31/2018)**

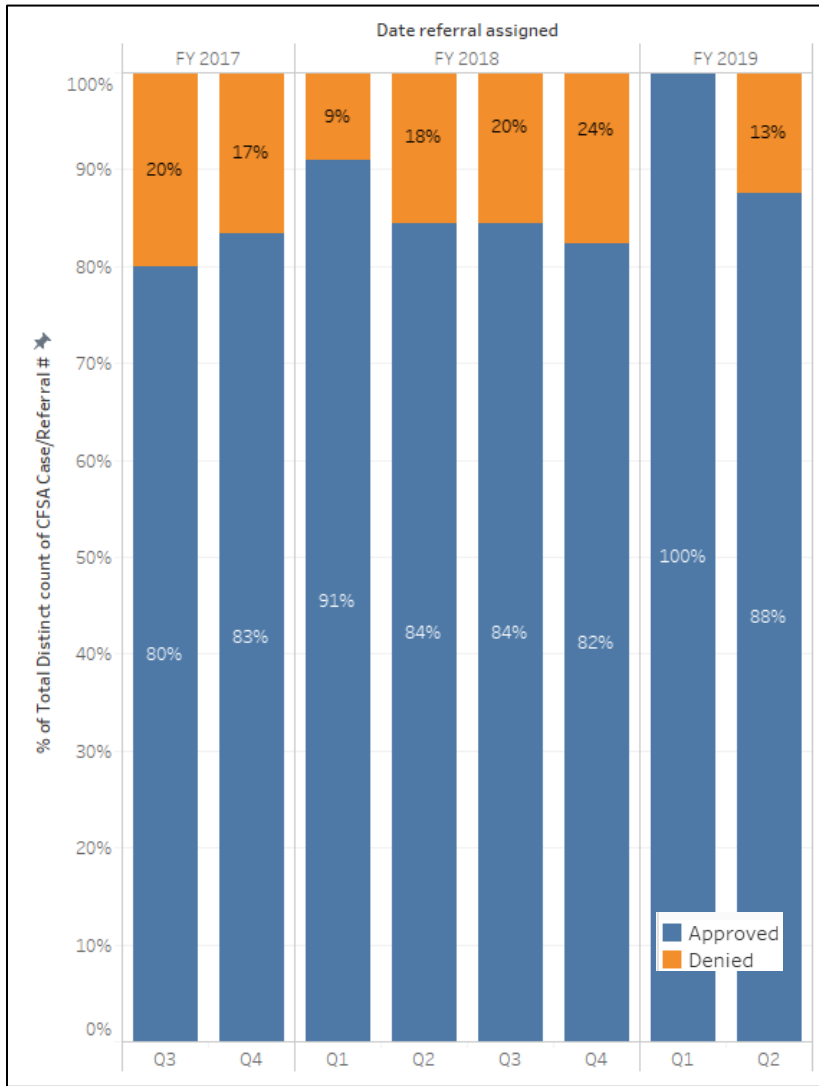




**Table 7b. Total number of MSS referrals made to SSF (4/25/2014-12/31/2018)**

Date Referral Assigned		<i>n</i>	Approved		Ineligible - Referral Withdrawn		Grand Total	
FY 2017	Q3	Referrals	4	80%	1	20%	5	100%
		Families	4	80%	1	20%	5	100%
	Q4	Referrals	5	83%	1	17%	6	100%
		Families	5	83%	1	17%	6	100%
FY 2018	Q1	Referrals	20	91%	2	9%	22	100%
		Families	20	91%	2	9%	22	100%
	Q2	Referrals	38	84%	8	18%	45	100%
		Families	38	84%	8	18%	45	100%
	Q3	Referrals	38	84%	9	20%	45	100%
		Families	39	87%	8	18%	45	100%
	Q4	Referrals	14	82%	4	24%	17	100%
		Families	15	83%	5	28%	18	100%
FY 2018	Q1	Referrals	20	100%	0	0%	20	100%
		Families	22	100%	0	0%	22	100%
	Q2	Referrals	7	88%	1	13%	8	100%
		Families	7	88%	1	13%	8	100%
<b>Grand Total</b>		Referrals	<b>146</b>	<b>87%</b>	<b>26</b>	<b>15%</b>	<b>168</b>	<b>100%</b>
		Families	<b>140</b>	<b>88%</b>	<b>24</b>	<b>15%</b>	<b>160</b>	<b>100%</b>

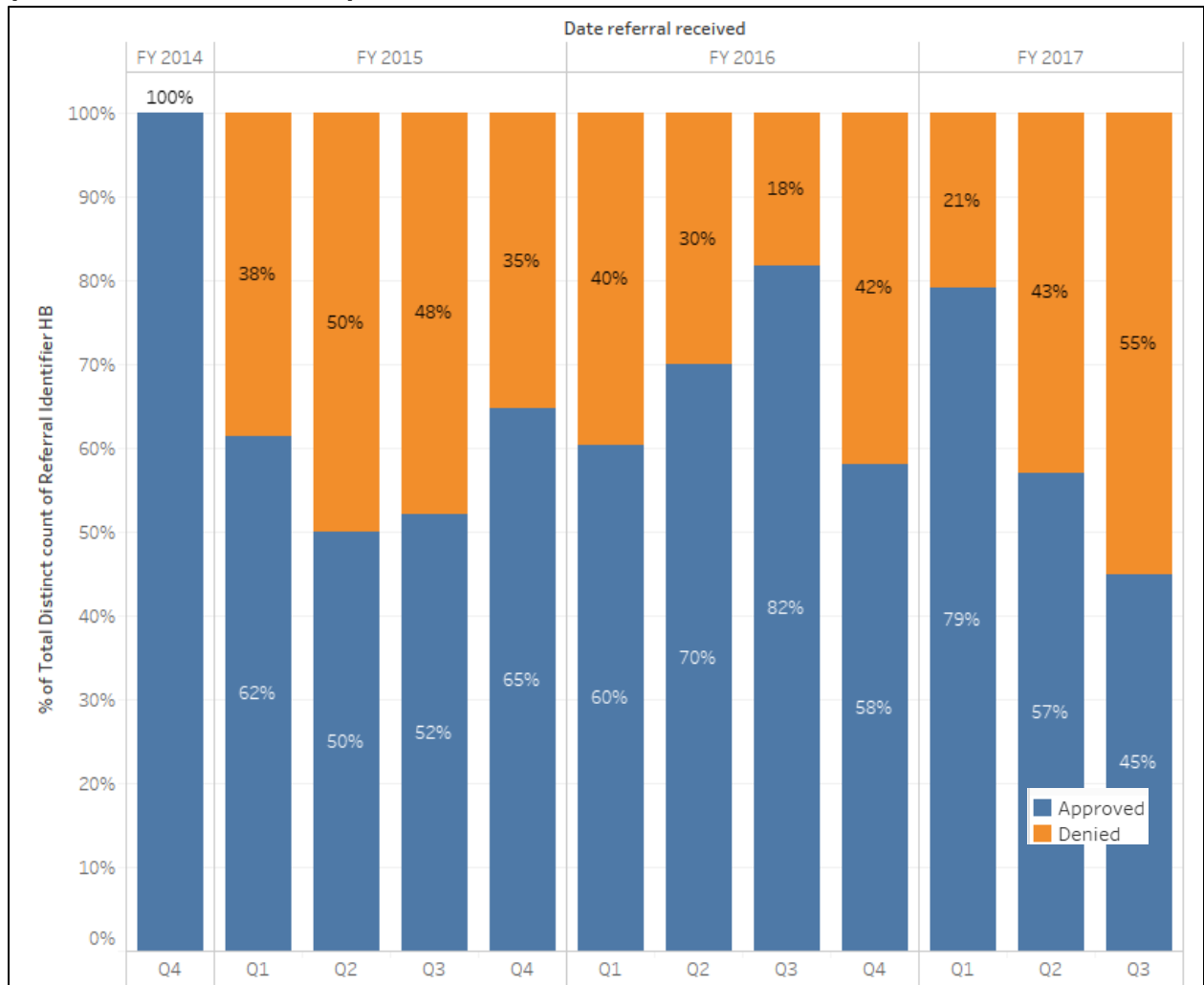
**Chart 2: Total number of MSS referrals made to SSF (4/25/2014-12/31/2018)**



**Table 7c. Total Number of HOMEBUILDERS □ Referral made during Contract Period (4/25/2014-5/31/2017)**

Date Referral Received		<i>n</i>	Approved		Denied		Grand Total	
FY 2014	Q4	Referrals	2	100%	-	-	2	100%
		Families	2		-		2	
FY 2015	Q1	Referrals	8	62%	5	38%	13	100%
		Families	8		5		13	
	Q2	Referrals	7	50%	7	50%	14	100%
		Families	7		7		14	
Q3	Referrals	12	52%	11	48%	23	100%	
	Families	11		11		22		
Q4	Referrals	11	65%	6	35%	17	100%	
	Families	10		6		16		
FY 2016	Q1	Referrals	26	60%	17	40%	43	100%
		Families	25		15		40	
	Q2	Referrals	35	70%	15	30%	50	100%
		Families	30		14		44	
Q3	Referrals	36	82%	8	18%	44	100%	
	Families	34		8		42		
Q4	Referrals	25	58%	18	42%	43	100%	
	Families	23		16		39		
FY 2017	Q1	Referrals	19	79%	5	21%	24	100%
		Families	19		5		24	
	Q2	Referrals	16	57%	12	43%	28	100%
Families		16		12		28		
Q3	Referrals	9	45%	11	55%	20	100%	
	Families	9		10		19		
<b>Grand Total</b>			<b>206</b>	<b>64%</b>	<b>115</b>	<b>36%</b>	<b>321</b>	<b>100%</b>
			<b>181</b>	<b>70%</b>	<b>103</b>	<b>40%</b>	<b>257</b>	<b>100%</b>

**Chart 3: HOMEBUILDERS □ Referral Approval Rates Contract Period (4/25/2014-5/31/2017)**



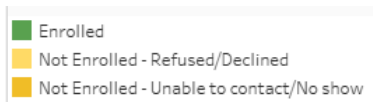
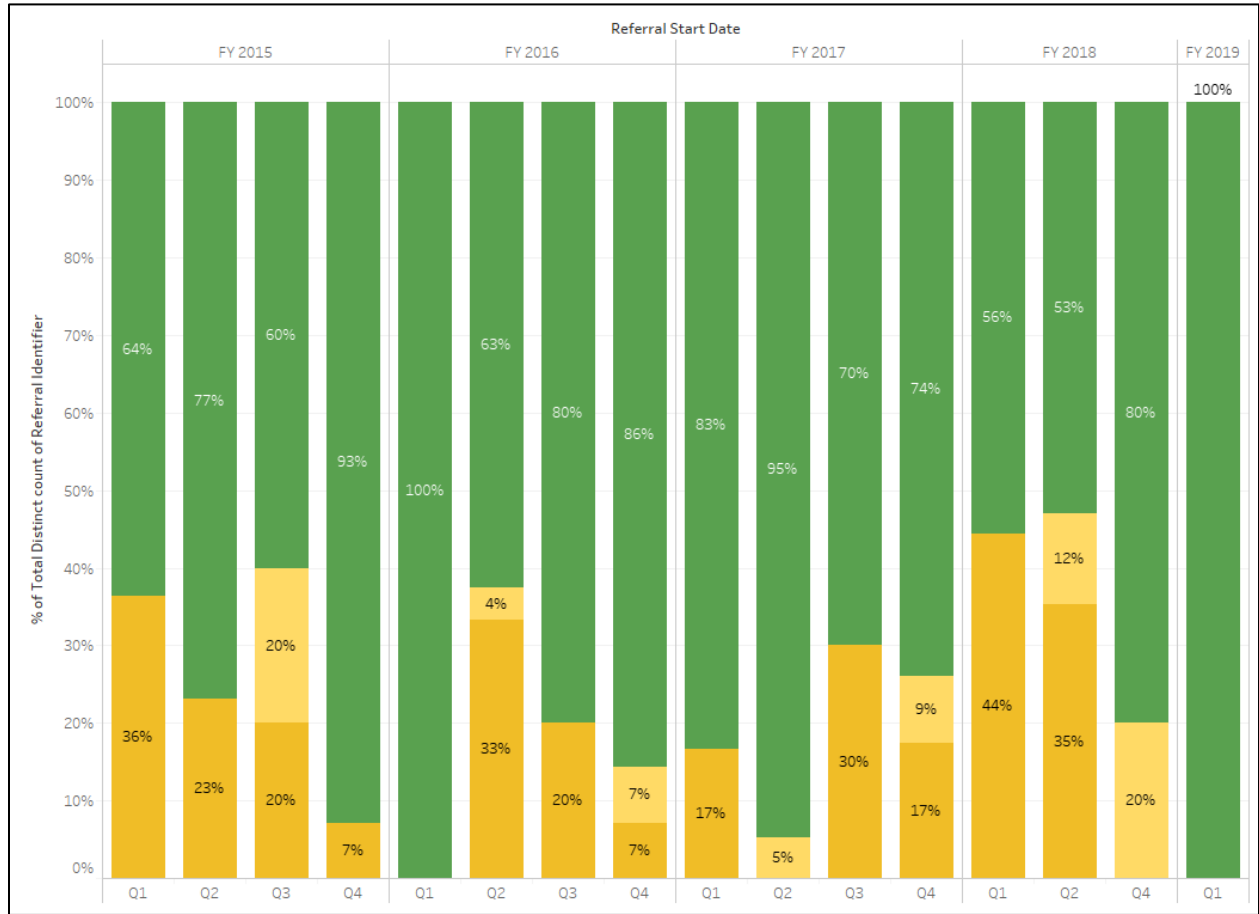
Government of the District of Columbia Child and Family Services Agency  
Title IV-E Waiver Demonstration Project  
Final Evaluation Report

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

**Table 8a. Project Connect Enrollment Rates by Year**

Date Referral Received		<i>n</i>	Enrolled		Not Enrolled - Declined Services		Not Enrolled - PTC did not Occur		Grand Total	
FY 2015	Q1	Referrals Families	7 7	37%	0 0	0%	4 3	21%	19 16	100%
	Q2	Referrals Families	10 10	40%	0 0	0%	3 2	12%	25 23	100%
	Q3	Referrals Families	3 3	33%	1 1	11%	1 1	11%	9 8	100%
	Q4	Referrals Families	13 13	93%	0 0	0%	1 1	7%	14 13	100%
FY 2016	Q1	Referrals Families	8 8	89%	0 0	0%	0 0	0%	9 9	100%
	Q2	Referrals Families	15 15	60%	1 1	4%	8 8	32%	25 25	100%
	Q3	Referrals Families	8 8	73%	0 0	0%	2 2	18%	11 10	100%
	Q4	Referrals Families	12 12	86%	1 1	7%	1 1	7%	14 13	100%
FY 2017	Q1	Referrals Families	5 5	71%	0 0	0%	1 1	14%	7 7	100%
	Q2	Referrals Families	18 18	90%	1 1	5%	0 0	0%	20 20	100%
	Q3	Referrals Families	14 14	67%	0 0	0%	6 5	29%	21 19	100%
	Q3	Referrals Families	17 17	68%	2 2	8%	4 4	16%	25 23	100%
FY 2018	Q1	Referrals Families	5 5	56%	0 0	0%	4 4	44%	9 9	100%
	Q2	Referrals Families	9 9	50%	2 2	11%	6 6	33%	18 18	100%
	Q3	Referrals Families	0 0	0%	0 0	0%	0 0	0%	0 0	100%
	Q4	Referrals Families	8 8	73%	2 2	18%	0 0	0%	11 11	100%
FY 2019	Q1	Referrals Families	6 6	100%	0 0	0%	0 0	0%	6 6	100%
<b>Grand Total</b>			<b>158</b>	<b>76%</b>	<b>10</b>	<b>5%</b>	<b>41</b>	<b>20%</b>	<b>209</b>	<b>100%</b>
			<b>146</b>	<b>88%</b>	<b>10</b>	<b>6%</b>	<b>37</b>	<b>22%</b>	<b>166</b>	<b>100%</b>

**Chart 4: Project Connect Enrollment Rates per Year**

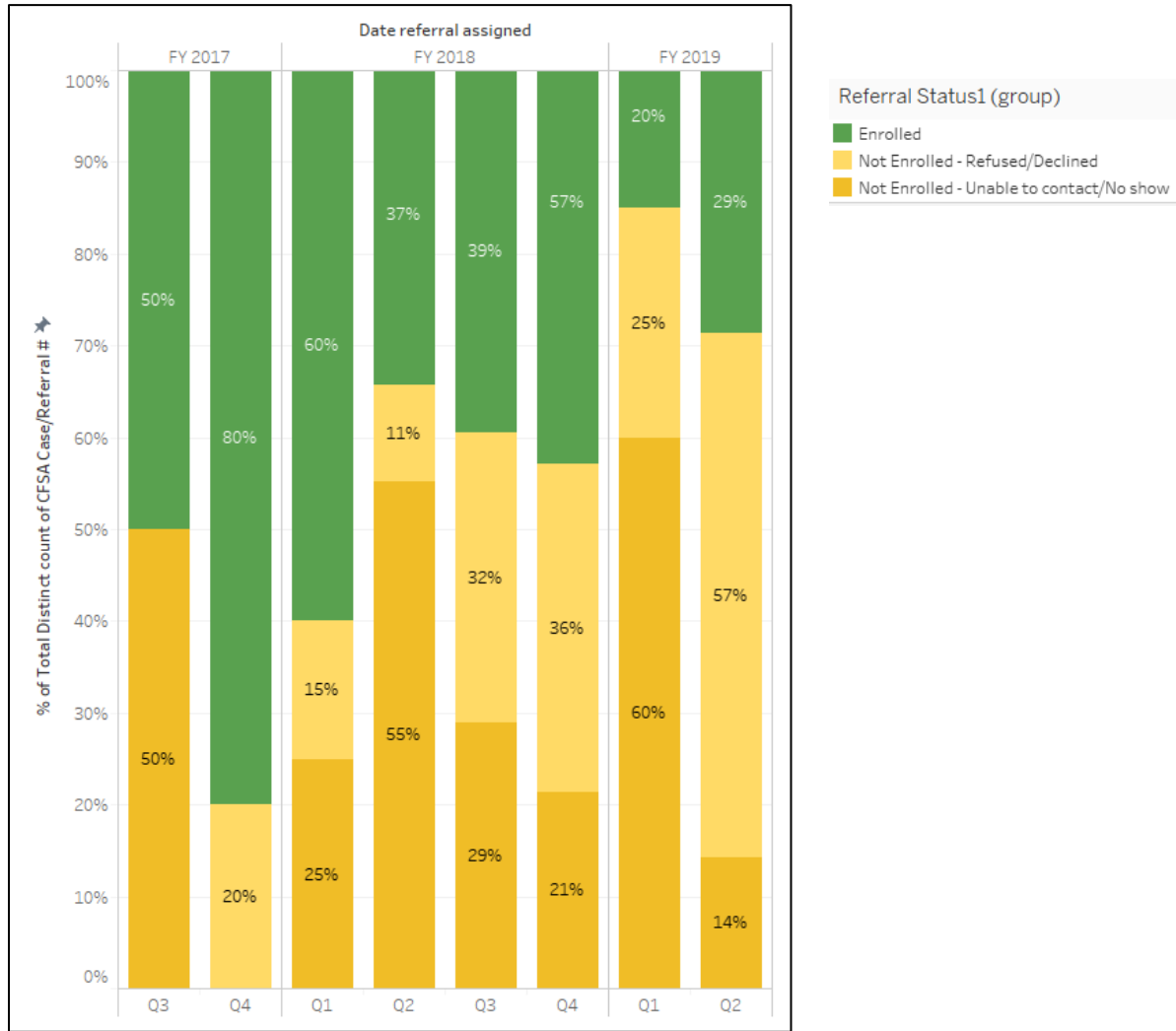


**Table 8b. MSS Enrollment Rates by Year**

Date Referral Assigned		<i>n</i>	Enrolled		Not Enrolled - Declined Services		Not Enrolled - Unable to Contact/No Show		Grand Total	
FY 2017	Q3	Referrals	2	50%	0	0%	2	50%	4	100%
		Families	2	50%	0	0%	2	50%	4	100%
	Q4	Referrals	4	80%	1	20%	0	0%	5	100%
		Families	4	80%	1	20%	0	0%	5	100%
FY 2018	Q1	Referrals	12	60%	3	15%	5	25%	20	100%
		Families	12	60%	3	15%	5	25%	20	100%
	Q2	Referrals	14	37%	4	11%	21	55%	38	100%
		Families	14	37%	4	11%	21	55%	38	100%
	Q3	Referrals	15	39%	12	32%	11	29%	38	100%
		Families	15	38%	12	31%	12	31%	39	100%
	Q4	Referrals	8	57%	5	36%	3	21%	14	100%
		Families	9	60%	4	27%	3	20%	15	100%
FY 2018	Q1	Referrals	4	20%	5	25%	12	60%	20	100%
		Families	5	23%	5	23%	13	59%	22	100%
	Q2	Referrals	2	29%	4	57%	1	14%	7	100%
		Families	2	29%	4	57%	1	14%	7	100%
<b>Grand Total</b>			<b>61</b>	<b>42%</b>	<b>34</b>	<b>24%</b>	<b>55</b>	<b>38%</b>	<b>144</b>	<b>100%</b>
			<b>60</b>	<b>43%</b>	<b>33</b>	<b>24%</b>	<b>54</b>	<b>39%</b>	<b>140</b>	<b>100%</b>



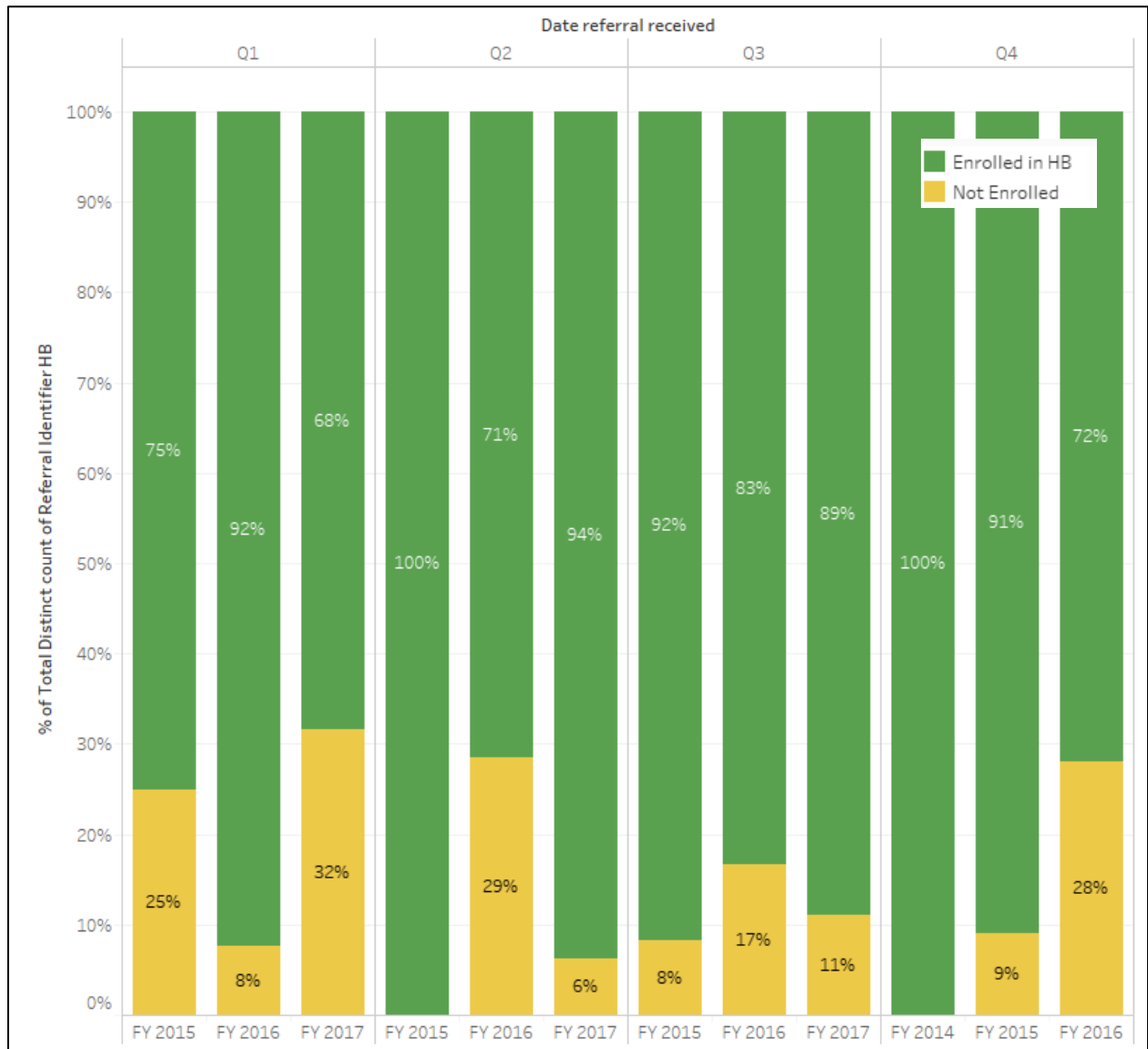
**Chart 5: MSS Enrollment Rates by Year**



**Table 8c. HOMEBUILDERS® Enrollment Rates by Year**

Date Referral Received		<i>n</i>	Enrolled		Not enrolled		Grand Total	
FY 2014	Q4	Referrals	2	100%	-	-	2	100%
		Families	2		-		2	
FY 2015	Q1	Referrals	6	75%	2	25%	8	100%
		Families	6		2		8	
	Q2	Referrals	7	88%	1	13%	8	100%
		Families	7		1		8	
	Q3	Referrals	11	92%	1	8%	12	100%
		Families	10		1		11	
	Q4	Referrals	10	91%	1	9%	11	100%
		Families	10		1		11	
FY 2016	Q1	Referrals	24	92%	2	8%	26	100%
		Families	23		2		25	
	Q2	Referrals	25	69%	11	31%	36	100%
		Families	24		9		33	
	Q3	Referrals	30	83%	6	17%	36	100%
		Families	28		6		34	
	Q4	Referrals	18	72%	7	28%	25	100%
		Families	17		7		24	
FY 2017	Q1	Referrals	13	68%	6	32%	19	100%
		Families	13		6		19	
	Q2	Referrals	15	94%	1	6%	16	100%
		Families	15		1		16	
	Q3	Referrals	8	89%	1	11%	9	100%
		Families	8		1		9	
<b>Grand Total</b>			<b>169</b>	<b>82%</b>	<b>37</b>	<b>18%</b>	<b>206</b>	<b>100%</b>
			<b>156</b>	<b>86%</b>	<b>34</b>	<b>19%</b>	<b>181</b>	<b>100%</b>

**Chart 6: HOMEBUILDERS® Enrollment Rates by Year**



**Table 9. Average Days to Process Referral during Waiver Period  
 (4/25/2014 - 12/31/2018)**

<b>Program</b>		<b>Families Referred (n)</b>	<b>Referral to Enrollment (m days)</b>
Project Connect	FY2015	50	0
	FY2016	49	1
	FY2017	61	0
	FY2018	37	1
	FY2019	7	0
<b>Grand Total</b>		182	0

<b>Program</b>		<b>Families Referred (n)</b>	<b>Referral to Enrollment (m days)</b>
MSS	FY2017	11	5
	FY2018	123	9
	FY2019	30	3
<b>Grand Total</b>		160	6

<b>Program</b>		<b>Families Referred (n)</b>	<b>Referral to Enrollment (m days)</b>
HOMEBUILDERS	FY2014	2	0
	FY2015	58	1
	FY2016	149	0
	FY2017	59	1
<b>Grand Total</b>		255	1

**Table 10. Project Connect Trainings**

<b>Required Training Name</b>	<b>Trainers</b>	<b>Date</b>	<b>Who Participated</b>
Core Training - CCAW Team 1	National Trainers (Children's Friend)	October 2014	1 Program Manager 3 Social Workers
Motivational Interviewing	National Trainers (Children's Friend)	April 2015	All team members
Core Training - CCAW Team 2 and PLC Team 1	National Trainers (Children's Friend)	July 2015	2 Supervisor 1 Nurse 1 Parent 1 Educator 7 Project Connect Workers
Advanced Substance Abuse and Recovery Training and Consultation Review	National Trainers (Children's Friend)	September 2015	Project Connect Supervisor/Project Connect Social Workers
Core Training - PLC Team 1	National Trainers (Children's Friend)	January 2016	1 Supervisor 1 Parent Educator
Parenting in Recovery	Institute for Health and Recovery	June 2016	All Team Members
Adolescent Development & Trauma	Progressive Life Center	October 2016	1 Program Manager

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

Risk Management	Progressive Life Center	October 2016	All Team Members
NTU Modality Training	Progressive Life Center	October 2016	1 Supervisor 1 Parent Educator 3 Project Connect Workers
NTU Certification	Progressive Life Center	October 2016	1 Supervisor 1 Parent Educator 3 Project Connect Workers
Self-Harm & Mutilation Certification	Progressive Life Center	October 2016	1 Project Connect Worker
NTU Certification	Progressive Life Center	November 2016	1 Supervisor 1 Parent Educator 3 Project Connect Workers
Self-Harm & Mutilation Certification	Progressive Life Center	November 2016	1 Supervisor 1 Project Connect Worker
CPR & First Aid Recertification	Progressive Life Center	December 2016	1 Parent Educator 1 Project Connect Worker
CSFAS Review	Progressive Life Center	January 2017	All Team Members
Assessment & Treatment of Substance Use Disorder	Progressive Life Center	February 2017	1 Supervisor 1 Parent Educator 1 Nurse 3 Project Connect Workers
Generational Boundaries in the Work Place	Progressive Life Center	February 2017	1 Parent Educator 1 Nurse 2 Project Connect Workers
Ethics	Progressive Life Center	October 2018	1 Parent Educator 2 Project Connect Workers
Risk Management	Progressive Life Center	November 2018	1 Supervisor 1 Parent Educator 2 Project Connect Workers
Assessment & Treatment of Substance Use Disorders	Progressive Life Center	January 2019	1 Supervisor 1 Parent Educator 2 Project Connect Workers

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

Effective Engagement	Progressive Life Center	February 2019	1 Supervisor 1 Project Connect Worker
Using the Afrocentric Approach to Untying the Knot in the Adolescent Psyche”	Progressive Life Center	March 2019	1 Program Manager 1 Parent Educator 2 Project Connect Workers
“Best Practices in Supporting Nonbinary and Genderqueer Clients”	American Counseling Association	March 2019	1 Program Manager 1 Parent Educator 2 Project Connect Workers
Child Centered Play Therapy and Complex Trauma: Responsive Intervention”	American Counseling Association	March 2019	1 Program Manager 1 Parent Educator 2 Project Connect Workers
Women’s Experience Coming Out After Marriage	American Counseling Association	March 2019	1 Program Manager 1 Parent Educator 2 Project Connect Workers
Positive Psychology	Progressive Life Center	April 2019	1 Program Manager 2 Project Connect Workers
Sexual Harassment	Progressive Life Center	May 2019	1 Program Manager 1 Parent Educator 3 Project Connect Workers
When They See Us: ACEs, Trauma and the Black Experience	Progressive Life Center	June 2019	1 Program Manager 3 Project Connect Workers

**Table 11. Project Connect Demographics of Discharged Families**

<b>Demographics</b>	
Families with a primary caregiver aged 17-25 [n(%)]	2 (1.8%)
<i>M</i> age of primary caregiver	37.4
Age range of primary caregiver	23 - 61
<i>M</i> number of children in the case/referral	2.7
Number of children range in the case/referral	1 - 7
Families with children aged 0-6 [n(%)]	52 (47.3%)

**Table 12. MSS Demographics of Discharged Families**

<b>Demographics</b>	
Families with a primary caregiver aged 17-25 [n(%)]	3 (6.4%)
<i>M</i> age of primary caregiver	39.7
Age range of primary caregiver	20 - 63
<i>M</i> number of children in the case/referral	2.1
Number of children range in the case/referral	1 - 6
Families with children aged 0-6 [n(%)]	7 (14.9%)

<b>Race</b>	
Black/African American	40 (85.1%)
Hispanic or Latino	4 (8.5%)
Other not listed	3 (6.4%)



**Table 13. HOMEBUILDERS® Demographics of Discharged Families**

<b>Demographics</b>	
Families with a primary caregiver aged 17-25 [n (%)]	31 (10.1%)
M age of primary caregiver	36.8
Age range of primary caregiver	19 - 81
M number of children in the case/referral	2.2
Number of children range in the case/referral	1 - 8
Families with children aged 0-6 [n (%)]	67 (45.0%)
Race	
Black/African American	248 (84.6%)
White/Caucasian	11 (3.6%)
Unknown	43 (13.4%)
Null	4 (1.3%)

**Table 14: Pre-Waiver Matched Samples Variables**

<b>Matching Variable</b>	<b>Notes on Matching</b>
Age at Program Start	+ or - 2 years
Gender	Direct
Ward	Direct
Race	Direct
Count of CPS Referrals Count of Substantiated CPS Referrals Count of CPS Referrals that were "High Risk" Count of CPS Referrals that were "Unsafe"	Total between 2 years before corresponding start date and 2.25 years (90 days before corresponding SSF Program start)

**Table 15: Family Episodes with a Pre-Waiver Match**

<b>Program</b>	<b>Pre-Waiver Match</b>	<b>Successfully Discharged</b>	<b>Unsuccessfully Discharged</b>
Project Connect	32	43	74
HOMEBUILDERS®	84	99	56
MSS	33	38	16
Total	65	81	90

**NCFAS Findings**

The NCFAS is comprised of the following five domains: Environment, Parental Capabilities, Family Interactions, Family Safety, and Child Well-Being. In addition, HOMEBUILDERS® used the essential categorization. Each domain is assessed to be essential or nonessential for children to remain in the home or to prevent placement. Almost all eligible families should have Family Safety or Parental Capability as essential for safety or for the child to remain in the home (i.e., essential for improvement). The percentage of families that had an improvement of at least one point was calculated for each essential and non-essential domain. This standard of an increase in one point was provided by the HOMEBUILDERS® consultant, Institute for Family Development (IFD). MSS does not deem specific NCFAS domains as essential for improvement.

Each domain includes five to seven individually rated items as well as an overall score for that domain. The domain and subscales are scored as a strength or problem for the family along a six point continuum using the following scale: +2 Clear Strength and +1 Mild Strength (Positive Range), 0 Baseline/Adequate (Baseline), -1 Mild Problem, -2 Moderate Problem, and -3 Serious Problem (Negative Range). The overall score for that domain is not an average of the subscales. Rather, the subscales are used to inform the decision to rate an overall domain score.

The North Carolina Family Assessment Scale for General Services and Reunification (NCFAS G + R) is administered by Project Connect 6 weeks after enrollment, every 90 days thereafter, and at discharge, to determine how a family is functioning on various domains. The evaluation analysis only includes the change in score between the baseline and discharge assessments. The NCFAS G + R includes the original five NCFAS domains (i.e., Environment, Parental Capabilities, Family Interactions, Family Safety, Child Well-Being), two additional domains focusing on reunification (i.e., Caregiver/Child Ambivalence, Readiness for Reunification), and three additional general family assessment domains (i.e., Social/Community Life, Self-Sufficiency, Family Health). Each domain includes five to seven individually rated items as well as an overall score for that domain. The domain and subscales are scored as a strength or problem for the family along a six point continuum using the following scale: +2 Clear Strength

and +1 Mild Strength (Positive Range), 0 Baseline/Adequate (Baseline), -1 Mild Problem, -2 Moderate Problem, and -3 Serious Problem (Negative Range). The overall score for that domain is not an average of the subscales. Rather, the subscales are used to inform the decision to rate an overall domain score. Unlike HOMEBUILDERS®, Project Connect does not deem specific NCFAS domains as essential for improvement.

Assessment data was collected by programs and shared with the evaluation team.

+2	Clear Strength	Positive Range
+1	Mild Strength	
0	Baseline/Adequate	Baseline
-1	Mild Problem	Negative Range
-2	Moderate Problem	
-3	Serious Problem	

### **Project Connect NCFAS Findings**

Thirty-Nine 39 of the successfully discharged families (91%) had baseline NCFAS assessments completed and 32 had final NCFAS assessments completed. Some of the missing assessments are due to the change in the data collection systems within Project Connect. Thirty-six (36) out of the 71 (51%) unsuccessfully discharged families had a NCFAS completed at both baseline and discharge. The main reason why the remaining NCFAS assessments were not completed was because the family was not involved for a long enough period of time for enough information to be gathered to complete one or both assessments.

The percentage of families that had an improvement of at least one point was calculated. Table 17. shows the number of successfully discharged families and Table 18. shows the number of unsuccessfully discharged families who improved their score by at least one point on a particular domain. Domains that were not completed at baseline or closure or were deemed “unknown” or “not applicable” are not counted in the total number of assessments with two change scores. Table 19. compares the percent of successful and unsuccessful families improving by at least one point.

The highest percentage of successfully discharged families that improved on a domain was 82% (Environment). The lowest percentage of successfully discharged families that improved on a domain was 65% (Caregiver/Child Ambivalence). The highest percentage of unsuccessfully discharged families that improved on a domain was 74% (Self-Sufficiency). The lowest percentage of unsuccessfully discharged families that improved on a domain was 29% (Readiness for Reunification).

These findings suggest that at most 82% of successfully discharged families improved on at least one NCFAS domain. Further, the findings also show that successfully discharged family’s improvement scores were higher than unsuccessfully discharged families on all NCFAS domains except Self-sufficiency where the level of improvement was higher among unsuccessfully discharged families.

**Table 16. Project Connect Number and Percent of Completed NCFAS Assessments**

		<i>NCFAS Completed</i>					
		<i>Baseline</i>		<b>Final</b>		<b>Both</b>	
<b>Discharge Status</b>	<i>n</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>
Successful	43	39	91%	32	74%	31	72%
Unsuccessful	71	44	62%	38	54%	36	51%
Unknown	28	15	54%	4	14%	4	14%
Grand Total	142	98		74		71	

**Table 17. Project Connect Number and Percent of Successfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b>n Improving</b>	<b>% Improving</b>
Environment	22	18	82%
Family Safety	22	17	77%
Family Interactions	23	17	74%
Social Community	22	16	73%
Child Well-Being	17	12	71%
Family Health	17	12	71%
Readiness for Reunification	18	12	67%
Self-Sufficiency	18	12	67%
Parental Capabilities	24	16	67%
Caregiver/Child Ambivalence	17	11	65%

**Table 18. Project Connect Number and Percent of Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b>n Improving</b>	<b>% Improving</b>
Self-Sufficiency	23	17	74%
Child Well-Being	19	13	68%
Family Interactions	21	14	67%
Environment	20	13	65%
Family Safety	20	13	65%
Family Health	24	13	54%
Parental Capabilities	18	9	50%
Caregiver/Child Ambivalence	16	7	44%
Social Community	13	4	31%
Readiness for Reunification	17	5	29%

**Table 19. Project Connect Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

<b>Domain</b>	<b>Successful</b>	<b>Unsuccessful</b>
Environment	82%	65%
Family Safety	77%	65%
Family Interactions	74%	67%
Social Community	73%	31%
Child Well-Being	71%	68%
Family Health	71%	54%
Readiness for Reunification	67%	29%
Self-Sufficiency	67%	74%
Parental Capabilities	67%	50%
Caregiver/Child Ambivalence	65%	44%

## **SARI Findings**

The SARI has eight scales, each comprising four to five descriptive statements defining each level of the scale. The scales are treated as an independent measures of the family's well-being: Commitment to Recovery, Effect on Child Rearing, Effect on Lifestyle, Pattern of Use, Parent's Self Care, Parent's Self Efficacy, Quality of Neighborhood, and Supports for Recovery. Each scale is scored from 1 to 4 or 1 to 5 to rate the level of risk and incapacity for the family based on general patterns observed by staff at the point of rating, not on isolated or extreme occurrences. The score values 1 to 4 or 1 to 5 represent a customized set of descriptions for each scale. The descriptive statements are used to inform an overall score for each of the eight scales. The desirable outcome is for the family to move to a lower value on the scale, ultimately reaching a score of 1 or 2. Sometimes it may not be possible to rate each scale. For example, if the children have been removed from the home, the "not applicable" category should be used on the "Effect on Child Rearing" Scale. The scales are designed to be completed by the staff responsible for that family after they have completed their initial assessment of the family and collected all relevant data needed for case planning. Periodic scoring thereafter will allow providers to monitor the family's progress. Assessment data was collected and shared with the evaluation team.

### **Project Connect SARI Findings**

A total of 70% of the successfully discharged families had a SARI completed at baseline and discharge. Forty-four (44) out of the 71 (62%) unsuccessfully discharged families had baseline completed and only 28 (39%) had baseline and final completed.

A decrease in SARI scores is indicative of reduced risk. Table 21. below shows the number and percent of successfully discharged families who had a decreased change score of at least one point, indicating reduced risk on that scale and Table 22. for unsuccessfully discharged families. Table 23. Compares change in scores for the two groups. The scales with the highest percent of reduced risk for successfully discharged families who had those scales completed were Supports for Recovery (82%). The scale with the lowest percent of successfully discharged families indicating a decreased risk was Patterns of Use at 56% of families. For unsuccessfully discharged families, the scale with the highest percentage of families showing decreased risk was Quality of Neighborhood at 64%. The scale with the lowest percentage of families showing decreased risk was Commitment to Recovery with 12%.

The average percentage of families who indicated decreased risk on the SARI (67%) was overall lower than the average percentage of families who improved on the NCFAS (71%). Among families who successfully completed the SARI, the highest percentage of families showing decreased risk on any domain was 82% on the Support for Recovery domain.

Further, the findings also show that successfully discharged family's improvement scores were higher than unsuccessfully discharged families on all SARI domains except Quality of

Neighborhood where the level of improvement was higher among unsuccessfully discharged families.

**Table 20. Number and Percent of Completed SARI Assessments**

		<i>SARI Completed</i>					
		Baseline		Final		Both	
Discharge Status	<i>n</i>	n	%	n	%	n	%
Successful	43	37	86%	30	70%	30	70%
Unsuccessful	71	44	62%	29	41%	28	39%
Unknown	28	18	64%	9	32%	9	32%
Grand Total	142	99		68		67	

**Table 21. Decreased Risk as Indicated by the SARI - Successful Discharges**

Domain	Primary Caregiver		
	Total with 2 Change Score	<i>n</i>	% Decreased Risk
Support for Recovery	17	14	82%
Parent's Self-Efficacy	14	10	71%
Effect on Child Rearing	10	7	70%
Effect on Lifestyle	15	10	67%
Parent's Self-Care	15	10	67%
Quality of Neighborhood	11	7	64%
Commitment to Recovery	14	8	57%
Patterns of Use	16	9	56%



**Table 22. Decreased Risk as Indicated by the SARI - Unsuccessful Discharges**

Domain	Primary Caregiver		
	Total with 2 change scores	<i>n</i>	% Decreased Risk
Quality of Neighborhood	9	6	67%
Parent's Self-Efficacy	16	9	56%
Parent's Self-Care	15	5	34%
Support for Recovery	12	4	33%
Patterns of Use	15	4	27%
Effect on Child Rearing	10	2	20%
Effect on Lifestyle	15	3	20%
Commitment to Recovery	17	2	12%

**Table 23. Project Connect Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the SARI from Baseline to Discharge**

Domain	Successful	Unsuccessful
Support for Recovery	82%	33%
Parent's Self-Efficacy	71%	56%
Effect on Child Rearing	70%	20%
Effect on Lifestyle	67%	20%
Parent's Self-Care	67%	34%
Quality of Neighborhood	64%	67%
Commitment to Recovery	57%	12%
Patterns of Use	56%	27%

**MSS NCFAS Findings**

MSS completes the NCFAS’s original 5 domains only. Twenty-eight (28) of the successfully discharged families (74%) had baseline and final NCFAS assessments completed. Only 58% of unsuccessfully discharged families had a NCFAS completed at both baseline and discharge or 7 families. The main reason why the remaining NCFAS assessments were not completed was because the family was not involved for a long enough period of time for the enough information to be gathered to complete one or both assessments. Due to the limitation of a small sample size of unsuccessfully discharged families with available scores to analyze, results are to be interpreted with caution.

The percentage of families that had an improvement of at least one point was calculated. Table 25. shows the number of successfully discharged families and Table 26. shows the number of unsuccessfully discharged families who improved their score by at least one point on a domain. Domains that were not completed at baseline or closure or were deemed “unknown” or “not applicable” are not counted in the total number of assessments with two change scores. Table 27. compares the percent of successful and unsuccessful families improving by at least one point.

**Table 24. MSS Number and Percent of Completed NCFAS Assessments**

		<i>NCFAS Completed</i>					
		<i>Baseline</i>		<i>Final</i>		<i>Both</i>	
<b>Discharge Status</b>	<i>n</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>	<i>n</i>	<i>%</i>
Successful	38	29	76%	28	74%	28	74%
Unsuccessful	12	8	67%	7	58%	7	58%
Grand Total	50	37		36		36	

**Table 25. MSS Number and Percent of Successfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b><i>n</i> Improving</b>	<b>% Improving</b>
Family Safety	14	14	100%
Child Well-Being	14	13	93%
Family Interactions	10	8	80%
Parental Capabilities	14	11	79%
Environment	5	2	40%

**Table 26. MSS Number and Percent of Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

<b>Domain</b>	<b>Total with 2 change scores (<i>n</i>)</b>	<b><i>n</i> Improving</b>	<b>% Improving</b>
Parental Capabilities	1	1	100%
Family Interactions	3	2	67%
Environment	2	1	50%
Family Safety	2	1	50%
Child Well-Being	1	0	0%

**Table 27. MSS Comparison of Successfully and Unsuccessfully Discharged Families Improving by at Least One Point on the NCFAS from Baseline to Discharge**

Domain	Successful	Unsuccessful
Family Safety	100%	50%
Child Well-Being	93%	0%
Family Interactions	80%	67%
Parental Capabilities	79%	100%
Environment	40%	50%

HOMEBUILDERS® NCFAS findings

Ninety-five (95) of the 97 families who completed HOMEBUILDERS® had a NCFAS administered at baseline and discharge. The HOMEBUILDERS® standard is for 80% of families to improve at least one point on the Parental Capability and Family Safety domains. This benchmark has not yet been met, but is close to being met.

Table 28. Below shows the number and percent of families with who improved by at least one point on any domain deemed “essential for improvement” for families who have “completed” HOMEBUILDERS® to date. The HOMEBUILDERS® standard is for 80% of families to improve at least one point on the Parental Capability and “Family Safety” domains. This benchmark was met for Family Safety at 88.6% of families improving by at least one point. It has not yet been met for the Parental Capability domain, but is close to being met, currently at 72.9%. At least 64.3% and up to 74.1% of the families with one or more of the three other domains deemed as essential for improvement improved on that domain.

**Table 28. HOMEBUILDERS® NCFAS Findings by Domain identified as Essential for Improvement**

Domain	Essential for Improvement (n)	Improving by at least 1 point (n)	% Improving
Parental Capabilities	49	35	73%
Family Safety	35	31	89%
Family Interactions	14	9	64%
Environment	12	7	58%
Child Well-Being	27	20	74%

The number and percent of families with who improved by at least one point on any domain not deemed “essential for improvement” for families who have “completed” HOMEBUILDERS® to date is found in Table 29. At least 19.53% and up to 73.3% of the families with one or more of the three other domains deemed as essential for improvement improved on that domain. The same percentage of families improved whether Parental Capabilities was deemed non-essential or essential (73%). However, less than 50% of families improved on their non-essential domains.

**Table 29. HOMEBUILDERS® NCFAS Findings by Domain NON Essential for Improvement**

<b>Domain</b>	<b>Not Essential for Improvement (<i>n</i>)</b>	<b>Improving by at least 1 point (<i>n</i>)</b>	<b>% Improving</b>
Parental Capabilities	46	33	73%
Family Safety	60	26	43%
Family Interactions	81	24	31%
Environment	83	16	20%
Child Well-Being	68	30	46%

**Table 30. Project Connect Substantiated CPS Reports**

Pre-Waiver Matched Sample <i>n</i> = 32		Waiver Sample Successfully Discharged (complete) <i>n</i> = 43			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 74	
		CFSA Benchmark: 90% of families will not have a substantiated report within 12 months of initiation of Waiver services.				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a substantiated CPS report within 12 months of a matched date of program enrollment	23 (71.9%)	Families with a substantiated CPS report within 12 months of program enrollment	43	8 (18.6%)	73	24 (32.9%)
Families with a substantiated CPS report during matched service dates	23 (71.9%)	Families with a substantiated CPS report during services	N/A	6 (14.0%)	N/A	16 (21.6%)
Families with a substantiated CPS report within 12 months following discharge	1 (3.1%)	Families with a substantiated CPS report within 12 months following discharge	36	5 (13.9%)	68	17 (25.0%)

Seventy-two percent (71.9%; *n* = 23) of the matched families had a substantiated CPS report within 12 months of a matched date of program enrollment compared to 18.6% (*n* = 8) of successfully discharged Waiver families and 32.9% (*n* = 24) of unsuccessfully discharged Waiver families.

Seventy-two percent (71.9%; *n* = 23) of the matched families had a substantiated CPS report during matched services dates compared to 14.0% (*n* = 6) of successfully discharged Waiver families and 21.6% (*n* = 16) of unsuccessfully discharged Waiver families.

Three percent (3.1%; *n* = 1) of the matched families had a substantiated CPS report within 12 months following discharge compared to 14% (*n* = 5) of successfully discharged Waiver families and 25.0% (*n* = 17) of unsuccessfully discharged Waiver families.

**Table 31. Time between Opening CPS Report and Substantiated CPS Report Project Connect**

	Pre-Waiver Matched Sample <i>n</i> = 32		Waiver Sample Successfully Discharged (complete) <i>n</i> = 6		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 16	
	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)
Days between opening and substantiated CPS report during service	28.0	4 - 118	168.7	9 - 296	127.5	4 - 468
	Pre-Waiver Matched Sample <i>n</i> = 1		Waiver Sample Successfully Discharged (complete) <i>n</i> = 5		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 17	
Days between opening and substantiated CPS report within 12 months of discharge	118.0	118 - 118	605.8	117 - 877	309.3	14 - 575

Time from opening a CPS report and a substantiated CPS report during service was calculated for 32 Pre-Waiver matched families. The average number of days was 28.0 days. This is considerably less time compared to the successfully discharged Waiver families (*n* = 6; *m* = 168.7 days) and the unsuccessfully discharged Waiver families (*n* = 16; *m* = 127.5 days).

Time from opening a CPS report and a substantiated CPS report within 12 months of discharge was only calculated for 1 match family (118.0 days). The average number of days for the successfully discharged families was 605.8 days (*n* = 5) which was more than the unsuccessfully discharged Waiver families (*n* = 17; *m* = 309.3 days).

**Table 32. Project Connect Foster Care Re-Entry**

Pre-Waiver Matched Sample <i>n</i> = 30		Waiver Sample Successfully Discharged (complete) <i>n</i> = 43			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 74	
		CFSA Benchmark: 90% of families who achieved reunification during their involvement will not have a re-entry. Permanency is achieved by at most 6 months following discharge.				
Indicator	<i>n</i> (%)	Indicator	Foster Care Exit/Follow-up ( <i>n</i> )	<i>n</i> (%)	Foster Care Exit/Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a foster care exit during a matched service date	14 (46.7%)	Families with a foster care exit during their involvement with Project Connect	N/A	12 (27.9%)	N/A	10 (13.5%)
Families with a foster care exit who had a re-entry during a matched service date	11 (36.7%)	Families with a foster care exit who had a re-entry during their involvement with Project Connect	12	2 (16.7%)	10	1 (10%)
Families with a foster care entry within 12 months following a matched discharge date	1 (3.3%)	Families with a foster care entry within 12 months of discharge from Project Connect	36	1 (2.8%)	68	8 (11.8%)
Families with a foster care exit within 6 months of a matched discharge date	3 (10.0%)	Families with a foster care exit within 6 months of discharge from Project Connect	43	1 (2.3%)	73	4 (5.5%)

CFSA benchmark is that **90% of families who achieved reunification during their involvement will not have a re-entry**. This benchmark has not been met. There were 2 families (83%) with a re-entry during service. However, for discharged families, only one family (3%) had a entry into care within the 12 month follow-up window.

Fewer successfully discharged families had a foster care exit or reunification during service when compared to the matched sample. Forty-seven percent (46.7%; *n* = 14) of the matched families had a foster care exit during service compared to 27.9% (*n* = 12) of successfully discharged Waiver families and 13.5% (*n* = 10) of unsuccessfully discharged Waiver families.

Forty-seven percent (46.7%; *n* = 14) of the matched families had a foster care exit during service compared to 27.9% (*n* = 12) of successfully discharged Waiver families and 13.5% (*n* = 10) of unsuccessfully discharged Waiver families.

Thirty-seven percent (36.7%; *n* = 11) of the matched families had a foster care exit or reunification and re-entry during matched service date compared to 16.7% (*n* = 2) of successfully



discharged Waiver families and 10% ( $n = 1$ ) of unsuccessfully discharged Waiver families. Note the small number of discharged families with re-unification families within the discharge

Successfully discharged families had the same number of families with a foster care entry within 12 months of discharge when compared to the matched sample. Successfully discharged families had fewer families with a foster care entry within 12 months of discharge when compared to the unsuccessfully discharged families.

Three percent (3.3%;  $n = 1$ ) of the matched families had a foster care entry within 12 months following a discharge date compared to 2.8% ( $n = 1$ ) of successfully discharged Waiver families and 11.8% ( $n = 8$ ) of unsuccessfully discharged Waiver families.

Ten percent (10.0%;  $n = 3$ ) of the matched families had a foster care exit or reunification within 6 months following a discharge date compared to 2.3% ( $n = 1$ ) of successfully discharged Waiver families and 5.5% ( $n = 4$ ) of unsuccessfully discharged Waiver families.

Although Project Connect did not meet their benchmark, families served (successfully discharged and unsuccessfully discharged) had less placements during service when compared to the Match Sample. Very few families across Waiver groups (2 successful discharges and 1 unsuccessful discharges) had any re-entries during service. One successfully discharged family had a re-entry 12 months following discharge.

Successfully Discharged families also performed better than unsuccessful discharged families on all indicators except reentries into care during service. However the difference is minimal (2 successfully discharged families to 1 unsuccessfully discharged family)

**Table 33. Time between program enrollment and foster care entry  
 Project Connect**

	Pre-Waiver Matched Sample <i>n</i> = 30			Waiver Sample Successfully Discharged (complete) <i>n</i> = 43			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 74		
	Families ( <i>n</i> )	<i>M</i> (days)	Range (days)	Families ( <i>n</i> )	<i>M</i> (days)	Range (days)	Families ( <i>n</i> )	<i>M</i> (days)	Range (days)
Days between opening (program enrollment date) and permanency (1st exit)	N/A	N/A	N/A	43	542	7-1,518	74	544.9	21-1,446
Days between opening (program enrollment date) and re-entry (1st re-entry) during service	2	1181.5	542 - 1821	3	140.0	61 - 265	4	175.3	22 - 508
Days between opening (program enrollment date) and re-entry (1st re-entry) within 12 months of discharge	0	N/A	N/A	2	179.5	94 - 265	6	291.3	22 - 573

Sample size for the time analysis is very small and results must not be generalized due to this limitation. There are also a number of outliers regarding time in care at multiple years. Table 33. includes a breakdown of the timeframes.

The time between opening a CPS report and permanency was calculated by taking the difference of the program enrollment date and foster care exit date. The average number of days for successfully discharged families (542 days) was similar to unsuccessfully discharged families (545 days).

Time between enrollment and a foster care re-entry during service was calculated for 2 matched families (*m* = 1181.5 days), 3 successfully discharged families (*m* = 140.0 days) and 4 unsuccessfully discharged Waiver families (*m* = 175.3 days).

Time between enrollment and a foster care re-entry within 12 months of discharge was not calculated for any matched families; however was calculated for 2 successfully discharged families (*m* = 179.5 days) and 6 unsuccessfully discharged Waiver families (*m* = 291.3 days).

Enrollment in Project Connect did not prolong the average time between a foster care re-entry during service or 12 months post discharge for the small sample that could be used for the analysis.

Additional analysis conducted showed that enrollment in Project Connect shortened the time in care for subsequent placements. Project Connect families had an average foster care placement

length of stay of 812.2 days. For those families with subsequent placements after involvement with Project Connect, enrolled families had shorter lengths of stay (average 636.4) than their first placement. Enrolled family’s length of stay for subsequent placements was also less than those in the Match Sample.

**Table 34. MSS Substantiated CPS Reports**

Pre-Waiver Matched Sample <i>n</i> = 33		Waiver Sample Successfully Discharged (complete) <i>n</i> = 38			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 16	
		CFSA Benchmark: 90% of families will not have a substantiated report within 12 months of initiation of Waiver services. HOMEBUILDERS Benchmark: 75% of families will not have a substantiated report during the HOMEBUILDERS intervention.				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a substantiated CPS report within 12 months of a matched date of program enrollment	26 (78.8%)	Families with a substantiated CPS report within 12 months of program enrollment	22	7 (31.8%)	12	5 (41.7%)
Families with a substantiated CPS report during matched service dates	21 (63.6%)	Families with a substantiated CPS report during services	N/A	8 (21.1%)	N/A	4 (25.0%)
Families with a substantiated CPS report within 12 months following discharge	7 (21.2%)	Families with a substantiated CPS report within 12 months following discharge	14	5 (35.7%)	8	2 (25.0%)

Matched families had more 79% (*n* = 26) substantiated CPS reports within 12 months of a matched date of program enrollment compared to 32% (*n* =22) of successfully discharged and 42% (*n* = 5) of unsuccessfully discharged Waiver families that had a 12-month follow-up period.

Sixty-four percent (64%; *n* = 21) of the matched families had a substantiated CPS report during matched services dates compared to 21% (*n* = 8) of successfully discharged Waiver families and 25% (*n* = 4) of unsuccessfully discharged Waiver families.

Twenty-one percent (21%; *n* =7) of the matched families had a substantiated CPS report within 12 months following discharge compared to 36% (*n* =5) of successfully discharged and 25% (*n* =2) of unsuccessfully discharged Waiver families.

**Table 35. Time between Opening CPS Report and Substantiated CPS Report for MSS**

	Pre-Waiver Matched Sample <i>n</i> = 21		Waiver Sample Successfully Discharged (complete) <i>n</i> = 8		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 4	
	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)
Days between opening and substantiated CPS report during service	21.3	13 - 52	13.4	0 - 43	24.3	14 - 34
	Pre-Waiver Matched Sample <i>n</i> = 7		Waiver Sample Successfully Discharged (complete) <i>n</i> = 5		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 2	
Days between opening and substantiated CPS report within 12 months of discharge	45.6	29 - 52	183.0	91 - 436	131.8	32 - 311

Unsuccessful discharged families had a longer average time between opening and having another substantiated CPS report. Successfully discharged families fared better within the 12 months follow-up, with an average of 183 days before a substantiated report after discharge. of discharge when compared to the match sample. A successful completion of MSS increases the amount of time before a report post discharge.

**Table 36. MSS Foster Care Entry**

Pre-Waiver Matched Sample <i>n</i> = 33 (families)		Waiver Sample Successfully Discharged (complete) <i>n</i> = 38 (families)			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 16 (families)	
		CFSA Benchmark: 90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services. MSS Benchmark: At least 70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services.				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Foster care entry within 12 months of matched program enrollment	14	Foster care entry within 12 months of program enrollment	22	0	12	0
Foster care entry during matched service	N/A	Foster care entry during service	N/A	0	N/A	0
Foster care entry within 12 months of a matched program discharge	14	Foster care entry within 12 months of program discharge	14	0	8	0
Foster care entry within 6 months of a matched program discharge	11	Foster care entry within 6 months of program discharge	34	0	15	0
Foster care entry within 6-12 months of a matched program discharge	3	Foster care entry within 6-12 months of program discharge	14	0	8	0

CFSA benchmark is that **90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services**. This benchmark has been met (0%, there were no families with a foster care entry). MSS benchmark is that **at least 70% of children referred for MSS will not have an out-of-home placement 6 months following closure of services**. This benchmark has also been met (0 families).

The foster care indicators were analyzed; however, the small sample size was a limitation. There were few eligible matched families for this indicator as few families had the required follow-up time and no enrolled families had placement during service or after discharge.

**Table 37. Time between program enrollment and foster care entry  
 MSS**

	Pre-Waiver Matched Sample <i>n</i> = 32 (1 negative removed)		Waiver Sample Successfully Discharged (complete) <i>n</i> = 38		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 16	
	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)	<i>M</i> (days)	Range (days)
*Days between opening and entry during service	934.3	13.0 - 1821.0	N/A	N/A	N/A	N/A
	Pre-Waiver Matched Sample <i>n</i> = 11		Waiver Sample Successfully Discharged (complete) <i>n</i> = 0		Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 0	
Days between opening and foster care entry following discharge (within 6 months of discharge)	165.8	37.0 - 186.0	N/A	N/A	N/A	N/A

Time from a matched program enrollment and a foster care entry was calculated for 32 Pre-Waiver matched families. The average number of days was 934.3 days. Time from a matched program enrollment and a foster care entry within 6 months of discharge was calculated for 11 Pre-Waiver matched families. The average number of days was 165.8 days. There were no enrolled families (successful or unsuccessful) with any entries into foster care during service or within 6 months of discharge.

**Table 38. HOMEBUILDERS® Substantiated CPS Reports<sup>3</sup>**

Pre-Waiver Matched Sample <i>n</i> = 84		Waiver Sample Successfully Discharged (complete) <i>n</i> = 99			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 56	
		CFSA Benchmark: 90% of families will not have a substantiated report within 12 months of initiation of Waiver services. HOMEBUILDERS Benchmark: 75% of families will not have a substantiated report during the HOMEBUILDERS intervention.				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a substantiated CPS report within 12 months of a matched date of program enrollment	18 (21.4%)	Families with a substantiated CPS report within 12 months of program enrollment	95	53 (55.8%)	50	31 (62.0%)
Families with a substantiated CPS report during matched service dates	3 (3.6%)	Families with a substantiated CPS report during services	N/A	22 (22.2%)	N/A	1 (1.8%)
Families with a substantiated CPS report within 12 months following discharge	15 (17.9%)	Families with a substantiated CPS report within 12 months following discharge	92	42 (45.7%)	48	30 (62.5%)

Matched families had less 21.4% (*n* = 18) substantiated CPS reports within 12 months of a matched date of program enrollment compared to 55.8% (*n* =53) of successfully discharged Waiver families and 62.0% (*n* =31) of unsuccessfully discharged Waiver families.

3.6% (*n* =3) of the matched families had a substantiated CPS report during matched services dates compared to 22.2% (*n* =22) of successfully discharged Waiver families and 1.8% (*n* =1) of unsuccessfully discharged Waiver families. However, the number of successfully discharged Waiver families with a CPS report during services may be inaccurate due to system limitations. Referrals may not be counted in FACES for families with an open case.

17.9% (*n* =15) of the matched families had a substantiated CPS report within 12 months following discharge compared to 45.7% (*n* =42) of successfully discharged Waiver families and 62.5% (*n* =30) of unsuccessfully discharged Waiver families.

CFSA benchmark is that **90% of families will not have a substantiated report within 12 months of initiation of Waiver services**. This benchmark was not met (44.2%). HOMEBUILDERS®

<sup>3</sup> HOMEBUILDERS® outcome analysis are for families served during the contract periods (April 2014 - May 2017)

benchmark is that **75% of families will not have a substantiated report during intervention**. This benchmark has been met (77.8%).

Unsuccessful discharged families were the most likely to have a substantiated CPS report within 12 months of enrollment (62%) and within 12 months following discharge (62.5%) when compared to successfully discharged families (55.8% and 45.7%). Both of these groups were higher than the matched sample group (21.4% and 17.9%). This may be indicative of the presence of more services in the home vs. those who were unsuccessfully discharged and perhaps had a shorter length of stay in the program.

**Table 39. Time between Opening CPS Report and Substantiated CPS Report HOMEBUILDERS®**

	Pre-Waiver Matched Sample <i>n</i> = 84			Waiver Sample Successfully Discharged (complete) <i>n</i> = 99			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 56		
	<i>n</i>	<i>M</i> (days)	Range (days)	Follow-up ( <i>n</i> )	<i>M</i> (days)	Range (days)	Follow-up ( <i>n</i> )	<i>M</i> (days)	Range (days)
Time between opening and substantiated CPS report during service	3	25.0	23 - 27	N/A	17.7	1 - 31	N/A	4	4 - 4
Time between opening and substantiated CPS report after discharge (within 12 months)	15	57.8	29 - 174	92	138.8	22 - 375	30	107.7	7 - 359

Time between opening a CPS report and substantiation was calculated for the matched group and the Waiver group, successful and unsuccessful discharges.

Time from opening a CPS report and a substantiated CPS report was calculated for 3 pre-waiver matched families. The average number of days was 25 days ( $m = 25$  days; range of 23 - 27 days). This is high when compared to the successfully discharged Waiver families ( $n = 99$ ;  $m = 17.7$  days; range = 1 - 31 days) and to the unsuccessfully discharged Waiver families ( $n = 56$ ;  $m = 4$  days; range = 4).

Time from opening a CPS report and a substantiated CPS report within 12 months of discharge was calculated for 15 pre-waiver matched families. The average number of days was 57.8 days ( $m = 57.8$  days; range of 29 - 174 days). This was less than the number of days for successfully discharged Waiver families ( $n = 92$ ;  $m = 138.8$  days; range = 22 - 375 days) and to the unsuccessfully discharged Waiver families ( $n = 30$ ;  $m = 107.7$  days; range = 7 - 359).

Enrollment in services seemed to increase the amount of time between discharge and a substantiated CPS report for regardless of discharge outcome (138.8 and 107.7 average days) when compared to the Pre-Waiver Match Sample (57.8 days). The effect of Waiver services on successfully discharged families was slightly better (138.8 days) than those that did not successfully complete services (107.3 days).



**Table 40. HOMEBUILDERS® Foster Care Entry**

Pre-Waiver Matched Sample <i>n</i> = 84		Waiver Sample Successfully Discharged (complete) <i>n</i> = 99			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 56	
		CFSA Benchmark: 90% of families will not have an entry into out-of-home care within 12 months of initiation of Waiver services. HOMEBUILDERS Benchmark: At least 70% of children referred for HOMEBUILDERS will not have an out-of-home placement 6 months following closure of services. <b>this has been met?</b>				
Indicator	<i>n</i> (%)	Indicator	Follow-up ( <i>n</i> )	<i>n</i> (%)	Follow-up ( <i>n</i> )	<i>n</i> (%)
Families with a foster care entry within 12 months of a matched date of program enrollment	16 (19.0%)	Families with an entry within 12 months of program enrollment	95	16 (16.8%)	50	20 (40.0%)
Families with a foster care entry during matched service date	4 (4.8%)	Families with an entry during services	N/A	2 (2.0%)	N/A	5 (8.9%)
Families with a foster care entry within 12 months following a matched discharge date	14 (16.7%)	Families with an entry within 12 months following discharge	92	15 (16.3%)	48	19 (39.6%)
Families with a foster care entry within 6 months following a matched discharge date	8 (9.5%)	Families with an entry within 6 months following discharge	99	12 (12.1%)	56	17 (30.4%)
Families with a foster care entry between 6 to 12 months following a matched discharge date	6 (7.1%)	Families with an entry between 6 to 12 months following discharge	92	6 (6.5%)	48	3 (6.3%)

Unsuccessful discharges fared worse than Pre-Waiver families and successfully discharged families when looking at foster care entries. They did worse than the matched sample on all indicators except “Foster care entries between 6-12 months of discharge” where they were the

slightly lower (unsuccessful 6.3% vs. Pre-Waiver 7.1%). Successfully discharged families did better than matched sample on all but one indicator, “Families with a foster care entry within 6 months following discharge (12.1%, 9.5%).

The following indicators were analyzed:

- Families with a foster care entry within 12 months of program enrollment (or matched program enrollment)

19% ( $n = 16$ ) of the matched families had a foster care entry within 12 months of a matched date of program enrollment compared to 16.8% ( $n = 16$ ) of successfully discharged Waiver families and 40% ( $n = 20$ ) of unsuccessfully discharged Waiver families.

- Families with a foster care entry during services (or matched service date)

4.8% ( $n = 4$ ) of the matched families had a foster care entry during matched service date compared to 2% ( $n = 2$ ) of successfully discharged Waiver families and 8.9% ( $n = 5$ ) of unsuccessfully discharged Waiver families.

- Families with an entry within 12 months following discharge (or matched discharge date)

16.7% ( $n = 14$ ) of the matched families had a foster care entry within 12 months following a matched discharge date compared to 16.3% ( $n = 15$ ) of successfully discharged Waiver families and 39.6% ( $n = 56$ ) of unsuccessfully discharged Waiver families.

- Families with a foster care entry within 6 months following discharge (or matched discharge date)

9.5% ( $n = 8$ ) of the matched families had a foster care entry within 6 months following a matched discharge date compared to 12.1% ( $n = 12$ ) of successfully discharged Waiver families and 30.4% ( $n = 17$ ) of unsuccessfully discharged Waiver families.

- Families with an entry between 6 - 12 months following discharge (or matched discharge date)

7.1% ( $n = 6$ ) of the matched families had a foster care entry between 6 - 12 months following a matched discharge date compared to 6.5% ( $n = 6$ ) of successfully discharged Waiver families and 6.3% ( $n = 3$ ) of unsuccessfully discharged Waiver families.

**Table 41. Time Between Opening and Foster Care Entry  
 HOMEBUILDERS**

	Pre-Waiver Matched Sample <i>n</i> = 84 (families)			Waiver Sample Successfully Discharged (complete) <i>n</i> = 99 (families)			Waiver Sample Unsuccessfully Discharged (includes early closure) <i>n</i> = 56 (families)		
	<i>n</i>	<i>m</i>	Range	Follow-up ( <i>n</i> )	<i>m</i>	Range	Follow-up ( <i>n</i> )	<i>m</i>	Range
Days between opening and entry during services	4	17.4	1 - 26	N/A	20.5	6 - 35	N/A	9.4	0 - 20
Days between opening and foster care entry within 6 months of discharge	8	114.4	44 - 196	12	143.7	59 - 193	17	52.9	2 - 152
Days between opening and foster care entry within 6-12 months of discharge	6	275.9	216 - 353	5	271.6	230 - 330	3	226.4	196 - 251

Time between opening a CPS report and a foster care entry was calculated for the matched group and the Waiver group, successful and unsuccessful discharges.

Time between opening a CPS report and a foster care entry was calculated for 4 pre-waiver matched families. The average number of days was 17.4 days ( $m = 17.4$  days; range = 1 - 26 days). This was less time compared to the successfully discharged Waiver families ( $n = 2$ ;  $m = 20.5$  days; range = 6 - 35 days) and more time compared to the unsuccessfully discharged Waiver families ( $n = 5$ ;  $m = 9.4$  days; range = 0 - 20 days).

Time between opening a CPS report and a foster care entry within 6 months of discharge was calculated for 4 pre-waiver matched families. The average number of days was 114.4 days ( $m = 114.4$  days; range = 44 - 196 days). This is less time compared to the successfully discharged Waiver families ( $n = 12$ ;  $m = 143.7$  days; range = 59 - 193 days) and more time compared to the unsuccessfully discharged Waiver families ( $n = 17$ ;  $m = 52.9$  days; range = 2 - 152 days).

Successful discharges had the most time between ( $m = 143.7$  days) then pre-waiver matched families (114.4 days). Unsuccessful discharged families had the least amount of time between CPS report and foster care entry within 6 months of discharge (57 days).

Time between opening a CPS report and a foster care entry within 6 - 12 months of discharge was calculated for 6 pre-waiver matched families. The average number of days was 275.9 days ( $m = 275.9$  days; range = 216 - 353 days). This is more days compared to both the successfully discharged Waiver families ( $n = 5$ ;  $m = 271.6$  days; range = 230 to 330) and the unsuccessfully discharged Waiver families ( $n = 3$ ;  $m = 226.4$  days; range = 196 - 251 days).

Government of the District of Columbia Child and Family Services Agency  
 Title IV-E Waiver Demonstration Project  
 Final Evaluation Report

**Table 42. Total Costs**

Total Costs	Salary and Administrative Time	Program Components	Additional Youth and Family Resources	Administrative Overhead	TOTAL GRANT COST
FY2016-FY2019					
FY 2016 - 2017 Co	\$ 2,491,700.57	\$ 143,782.05	\$ 81,399.00	\$ 608,133.98	\$ 3,325,015.60
FY 2017 - 2018 Co	\$ 2,562,266.57	\$ 71,612.72	\$ 56,000.00	\$ 608,133.98	\$ 3,298,013.27
FY 2018 - 2019 Co	\$ 2,340,245.57	\$ 112,727.00	\$ 47,833.00	\$ 581,797.98	\$ 3,082,603.55
<b>Total Costs</b>	\$7,394,212.70	\$328,121.77	\$185,232.00	\$1,798,065.95	\$9,705,632.42

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Child and Family Services Agency**



**Administrative Issuance: CFSA-19-3**

TO: Staff  
FROM: Ann Reilly, Deputy Director for Programs Operations  
DATE: September 24, 2019  
RE: Close Relative Caregiver Pilot Program

---

The Child and Family Services Agency (CFSA) administers the Close Relative Caregiver Program (CRCP) which provides a monthly subsidy to eligible District of Columbia residents with low incomes who are raising their siblings, nieces, nephews, and cousins. Relative caregivers use this monetary support to offset the costs of caring for relative children residing with them in the District who might otherwise end up in the foster care system. Please see the [Frequently Asked Questions](#) for further information.

Within this administrative issuance, the term “child” refers to anyone under age 18. The term “minor” refers to anyone under the age of 21. The term “caregiver” includes an adult (anyone 18 years or older) who is a brother, sister, aunt, uncle, nephew, niece, or cousin of a child and related to the child by blood, marriage, domestic partnership, or adoption (as applicable).

### **Eligibility Requirements for Close Relative Caregiver Program (CRCP)**

A caregiver may be eligible to receive the CRCP subsidy if all the following criteria have been met:

1. The caregiver is the adult brother, sister, aunt, uncle, nephew, niece, or cousin of a child and related by blood, marriage, domestic partnership, or adoption. Proof of relationship as evidenced by one of the following:
  - a. Birth certificate(s)
  - b. Adoption Decree
  - c. Court determination of paternity
  - d. [Acknowledgement of Paternity \(AOP\)](#)
  - e. Child Support Agreement or Court Order
  - f. Marriage certificate, proof of common law marriage, or domestic partnership
  - g. DNA Test
2. The caregiver is a resident of the District of Columbia.
3. The caregiver has been the child’s sole or primary caregiver for the past 6 months or more.
4. The child has resided in the home with the caregiver for at least the most recent 6 months.
5. The child’s parent has not resided in the home in the past 6 months, unless:
  - a. The caregiver is the child’s standby guardian
  - b. The parent is a minor enrolled in school
  - c. The parent is a minor with a medically verifiable disability which prevents him or her from caring for the child



6. The household income is below 200 percent the federal poverty level.
7. The caregiver has applied for Temporary Assistance to Needy Families (TANF) for the child and an eligibility determination has been made.

### **Application Process**

1. Persons meeting the requirements above who wish to be certified by CFSA to receive a CRCP subsidy must apply by completing the [Application for Close Relative Caregivers Program Subsidy](#) and provide proof of being the primary caregiver (see application for accepted documentation).
2. The caregiver and all adults residing in the home must submit to the clearance process which includes:
  - a. Federal Bureau of Investigation (FBI) check
  - b. Metropolitan Police Department (MPD) clearance
  - c. Child Protection Register (CPR) check

### **Program Limitations**

1. The provision of a subsidy under the CRCP is subject to the availability of appropriated funds.
2. Acceptance into the CRCP shall be **first-come/first-served**. In the event that the program reaches capacity, subsidy recipients shall be placed on a waiting list and, as caregivers leave the program, new caregivers shall be accepted from the waiting list.

### **Annual Review of CRCP Subsidies**

1. The CRCP shall conduct a review once each calendar year, based upon the certification date for the initial CRCP subsidy ("annual review date"). Each review shall determine ongoing receipt of a subsidy based upon the following criteria:
  - a. Ongoing maintenance of eligibility
  - b. Any change of circumstances requiring possible modification or termination of a subsidy
  - c. Documentation of the child's well-being, including daycare/school enrollment and attendance forms.
2. The CRCP may also conduct a review prior to the annual review date in the event of:
  - a. Changes in subsidy rates
  - b. Request for review by the caregiver
  - c. Changes to the child's circumstances, including but not limited to possible changes in residence
  - d. The child reaches the age of 18
3. The CRCP shall send the caregiver the *Recertification Package for Close Relative Caregiver Program Subsidy* 60-90 days prior to the annual review date for completion and submission to the CRCP.
4. If the caregiver does not submit the completed Recertification Package to the CRCP within 45 days of notification, the worker shall attempt to contact the caregiver by phone and/or by regular mail up until the annual review date.

5. If the caregiver does not submit the completed Recertification Package to the CRCP by the annual review date, the subsidy may be terminated.

### **Changes in Eligibility Criteria**

The CRCP subsidy participant shall notify the CRCP within 2 weeks of the occurrence of any change in eligibility criteria and/or any change in address.

### **Termination of CRCP Subsidies**

If any of the requirements outlined in this guidance or by law are not adhered to or maintained, CFSA shall have the right to terminate the subsidy.

### **Appeal Process**

1. All caregivers receiving CRCP subsidies shall be notified of the right to appeal a change in subsidy.
2. A caregiver aggrieved by a decision of CFSA in connection with the denial, reduction, suspension, or termination of a subsidy, including a failure to act on a request for review, may appeal the decision through a written request for a fair hearing. *For more information, see the [Fair Hearings Policy](#).*

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Child and Family Services Agency**



**Application for Close Relative Caregiver Pilot Program (CRCP) Subsidy**

**Instructions**

1. This application must be completed and signed by the person who is applying for a subsidy under the Close Relative Caregiver Program (CRCP). CFSA staff is available to help those who need assistance to complete the form.
2. When this application uses the term “child(ren)”, it means the child or children on whose behalf the applicant is applying for the subsidy.
3. Provide proof of relationship with the child by one of the following:
  - Birth certificate(s) or decree of adoption
  - Court determination of paternity
  - [Acknowledgement of Paternity \(AOP\)](#)
  - Child Support Agreement or Court Order
  - Marriage certificate, proof of common law marriage, or domestic partnership
  - DNA test results
4. Include proof that you are the child’s primary caregiver by one of the following:
  - A court order, signed by a judge, granting you custody of the child; or
  - A court order, signed by a judge, granting you standby guardianship of the child, pursuant to D.C. Code §§ 16-4801–4810; or
  - A decree, signed by a judge, stating that you have adopted the child.

If you do not have any of the above documents, you may still qualify by providing one of the following:

- Records showing that you enrolled the child in school the most recent school year or that you are the primary educational contact for the child; or
- Immunizations or medical records, no more than two years old, indicating that you are tending to the child’s medical needs; or
- Proof that you have received either SSI or TANF for the child for at least the last six months; or
- A letter from any legal, medical, military, law enforcement, social service or similar professional, or your landlord describing your status in caring for the child.

**AND**

- Completing the checklist on page two of the application, stating why the parents are unable to care for the child(ren).





5. All adults (anyone 18 years or older) residing in your home must complete the clearance process which includes three checks: an FBI check, a local police clearance and a Child Protection Register Check. We conduct the entire clearance process at the CFSA office. **The adults in your home must each schedule an appointment to come to our office for fingerprinting. You can make this appointment by calling us at 1-866-FAMKIN1.** There is no cost to you for fingerprinting.
6. Included with your application packet is a “Child Protection Register Check” form. This form must be completed by each adult living in the home and is used to determine if the applicant has been accused of child abuse or neglect. This form must either be notarized or witnessed by CFSA staff. We will be happy to witness your signature when you come for fingerprinting.
7. When you have completed your application packet, please call 1-866-FAMKIN1 and make an appointment to turn in your application and documents. In most cases, this appointment will be the same day as your fingerprinting appointment.

**Return your completed application and all documents to:**

DC Child and Family Services Agency  
Close Relative Caregiver Program  
200 I Street, SE  
Washington, DC 20003

**NOTE:** If you submit an incomplete application package you will receive a letter listing what information is missing. Failure to complete your application within 30 days of the date of that letter may result in your application being closed.

*For more information about the Close Relative Caregiver Program, please review the attached Frequently Asked Questions (FAQs) or call 1-866-FAMKIN1 and ask for the Close Relative Caregiver Program staff.*

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Child and Family Services Agency**



**Application for Close Relative Caregiver Pilot Program (CRCP) Subsidy**

**I. Applicant** - Provide the following information about yourself (the person applying for the subsidy).

Name (first, middle, last)				
Street Address (apartment #)				Ward
City, State, Zip				
Email address				
Home Phone		Work Phone		Cell Phone
Date of Birth		Social Security Number		Gender <input type="checkbox"/> Female <input type="checkbox"/> Male
I am the child's adult	<input type="checkbox"/> Brother <input type="checkbox"/> Sister	<input type="checkbox"/> Aunt <input type="checkbox"/> Uncle	<input type="checkbox"/> Niece <input type="checkbox"/> Nephew	<input type="checkbox"/> Cousin <input type="checkbox"/> Other:
Have you ever applied for this program before?		<input type="checkbox"/> Yes <input type="checkbox"/> No		
Referred by				
Income	List the total MONTHLY income for the entire household. Include the sources (e.g., TANF, Social Security, employment, annuities, and any other money) in the tables below.			

**II. Child(ren)** Provide the following information concerning the child(ren) on whose behalf you are applying for the subsidy. Use additional sheets if necessary.

Name (last, first, middle)	Date of Birth	Gender	Monthly Income	Source of Income

**III. Other individuals** You must provide the following information for EVERY INDIVIDUAL RESIDING IN YOUR HOME other than yourself and the child(ren) for whom you are applying.

Name (last, first, middle)	Date of Birth	Gender	Monthly Income	Source of Income	Relationship to Applicant



#### IV. Attachments

Please ensure that you have attached each of the following documents to this application:

<input type="checkbox"/>	1. Proof that I am the child's adult brother, sister, aunt, uncle, niece, nephew, or cousin (please see the above Instructions for guidance).
<input type="checkbox"/>	2. Proof that I am the child's Primary Caretaker (please see the above Instructions for guidance).
<input type="checkbox"/>	3. Completed applications for Child Protection Register checks for each adult who resides in my home.
<input type="checkbox"/>	4. Proof that I applied for TANF benefits on behalf of the child through the District of Columbia Department of Human Services, Income Maintenance Administration.
<input type="checkbox"/>	5. Proof of household income (i.e., proof of the income of every individual who resides in my house).
<input type="checkbox"/>	6. Proof that I reside in the District of Columbia (e.g., your lease or a bill coming to you at your home address).
<input type="checkbox"/>	7. I have also called the CRCP offices (1-866-FAMKIN1) to schedule fingerprinting appointments for all adults residing in my home.

#### V. Attestations and Signature

##### 1. Check all that apply:

<input type="checkbox"/>	The child(ren) has/have resided with me continuously for at least the most recent six months.
--------------------------	---

AND

<input type="checkbox"/>	The child's parent has not resided in my home for at least the most recent six continuous months.
--------------------------	---

OR

<input type="checkbox"/>	The child's parent resides in my home and I have provided proof that I have been designated as the child's standby guardian, or that the parent is a minor enrolled in school, or that the parent is a minor with a medically verifiable disability that prevents him/her from caring for the child.
--------------------------	--

##### 2. The parents are unable to care for the child(ren) because (check all that apply for each parent):

	Parent 1		Parent 2
<input type="checkbox"/>	parent is deceased	<input type="checkbox"/>	parent is deceased
<input type="checkbox"/>	parent is incarcerated	<input type="checkbox"/>	parent is incarcerated
<input type="checkbox"/>	parent is seriously ill	<input type="checkbox"/>	parent is seriously ill
<input type="checkbox"/>	parent is on active military assignment	<input type="checkbox"/>	parent is on active military assignment
<input type="checkbox"/>	parent is not caring for the child because of allegations of abuse or neglect	<input type="checkbox"/>	parent is not caring for the child because of allegations of abuse or neglect
<input type="checkbox"/>	parent has not been involved with, has abandoned, or has voluntarily relinquished custody of the child	<input type="checkbox"/>	parent has not been involved with, has abandoned, or has voluntarily relinquished custody of the child

**By signing below, I solemnly swear or affirm under penalty of perjury that the statements I have made or information I have provided on and in connection with this form are true and accurate to the best of my knowledge and belief. I understand and acknowledge that if I knowingly make any statement or provide any information that is false, I will be subject to criminal penalties.**

\_\_\_\_\_  
Applicant Name (Printed)

\_\_\_\_\_  
Applicant Signature

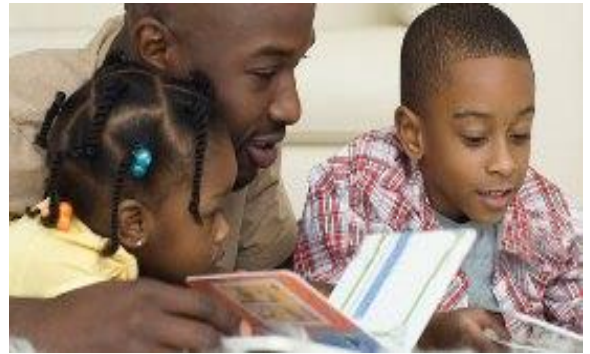
\_\_\_\_\_  
Date



# FAQs

## The Close Relative Caregiver Pilot Program: What You Need to Know

The Close Relative Caregiver Program (CRCP) helps low-income District residents who are raising their siblings, nieces, nephews, and cousins. Those who qualify may get money every month to help care for children living with them. These Frequently Asked Questions (FAQs) outline some key practice requirements of the program.



### ***Do I need legal custody to qualify for the program?***

You are not required to have legal custody of the child, but you must prove that you are the child's primary caregiver. There are two ways you can do this:

The first way is to provide one of the following documents:

- A court order, signed by a judge, granting you custody of the child; or
- A court order, signed by a judge, granting you standby guardianship of the child, pursuant to D.C. Code §§ 16-4801–4810; or
- A decree, signed by a judge, stating that you have adopted the child.

Or, if none of the above exist, then you can complete the checklist contained on the [application form](#) which indicates why the parents are unable to care for the child(ren), and also provide one of the following alternative pieces of evidence to confirm for us your caregiver status with the child:

- Records showing that the applicant enrolled the child in school during the most recent school year or that the applicant is the primary educational contact for the child; or
- Immunizations or medical records, no more than two years old, indicating that the applicant is tending to the child's medical needs; or
- Proof that the applicant has been receiving SSI or TANF for the child for at least the last six months; or
- A letter from any legal, medical, military, law enforcement, social service or other similar professional, or the applicant's landlord describing the applicant's status in caring for the child.

### ***I've adopted my sibling, niece, nephew, or cousin, or I am a legal guardian, am I still eligible?***

Yes, as long as you are not receiving an adoption or guardianship subsidy for the child. Please provide us with a copy of your adoption or guardianship court order.



***The child's parent lives in my home. Am I still eligible?***

You remain eligible under certain circumstances. The parent may continue to reside in your home if you have a court order granting you standby guardianship of the children, or if the parent is a minor (under 21 years old) who is enrolled in school or has a medically verifiable disability that prevents him or her from caring for the child. Please provide us with documentation to establish these.

***I'm the child's grandparent, great-grandparent, great-aunt, or great-uncle, am I still qualified?***

You are not eligible for the CRCP, but you may qualify under the Grandparent Caregivers Program. You will be required to prove your relationship to the child. Please see the [Grandparent Caregivers Program Frequently Asked Questions](#) for further information.

***How do I prove that I am the child's sibling, aunt, uncle, niece, nephew, or cousin?***

You prove this in your application through legal documents, birth certificates, adoption decrees, paternity acknowledgements, child support agreements, certified DNA test results, or court orders. For example, if you are the child's aunt or uncle (sibling of one of the child's parents) you can provide the child's birth certificate, your birth certificate, and the birth certificate of the child's parent to whom you are related.

***Why do I need a criminal background check?***

ALL adults (anyone 18 years or older) in the house must comply with a local criminal history check and a federal background check. This is a requirement of the program and helps to ensure a suitable environment for the children in the household being considered for a subsidy. You are not automatically disqualified because you or someone in your home has a criminal record. CFSA reviews every case individually and takes into account the entire situation; this includes how long ago the conviction occurred, the type of conviction, and the circumstances surrounding it.

We conduct the criminal background checks at our offices. The adults in your home must schedule an appointment to come to our offices for fingerprinting. There is no cost to you for fingerprinting.

***What is the Child Protection Register Check and why do I need it?***

The child protection register is our database of those persons responsible for the abuse or neglect of a child. All adults in the house (everyone 18 years or older) are required to complete a child protection register check so we can ensure the safety of the children in households receiving the subsidy. You are not automatically disqualified if you are listed in the registry. All cases are reviewed on an individual basis.

Included with your application packet is a Child Protection Register form. Each adult living in the house must complete and sign his or her own form and have it notarized or witnessed by CFSA staff. We will be happy to witness your signature when you come for fingerprinting.

***I've been told I cannot get TANF for the children because I get SSI. Am I still eligible?***

Yes. It is important to note that you only must APPLY for TANF. If TANF denies you because you currently receive SSI, you may still be eligible for the CRCP. In the event you are denied for TANF, proof of that denial will need to be submitted with your application to the CRCP.

***I'd like to go over my application with someone before I submit it. Can someone review it for me?***

Yes. We would be happy to sit down with you and go over your application to make sure it is complete. In order to facilitate this, please call 1-866-FAMKIN1 to schedule an appointment. If you drop in without an appointment and wish to speak with someone your wait time could be significant.

***Will I continue to get TANF or SSI if I am awarded this subsidy?***

Yes, a CRCP subsidy is in addition to the benefits you already receive. The amount of a subsidy you receive from the CRCP is based on how much TANF or SSI you already receive from the government for the child.

***How long does the application process take?***

It takes us up to 45 days to process your application from the day we receive all of the required documents. Please note the 45 days does not begin until we receive all documents, including the results of the child protection register and criminal background checks. Average processing times are significantly less, however, if you initially submit a complete application. Submitting an incomplete application will delay the processing of your application.

***What happens after I am approved?***

After you are approved an appointment will be scheduled for you to visit our office to review and sign a subsidy agreement. Once you sign the subsidy agreement your case will become active and you will get a debit card. The subsidy is NOT retroactive to the date you first submitted your application.

***Is there a waiting list for the program?***

CRCP funds are limited and subject to availability. When capacity is reached, the program establishes a waiting list. As families leave our program, we move new families up from our waiting list. Because we are not in control of the movement of the waiting list, and cannot anticipate how quickly it will move, we are unable to give an accurate estimate as to how long an applicant may be waiting. Please contact our office to determine whether there is currently a waiting list in existence.

***Can I have the subsidy directly deposited into my bank account?***

No. You will be issued a debit card where funds are automatically deposited each month.

***Will you inform the child's parents that I am receiving this subsidy?***

No. Your application and involvement in this program is confidential. Your personal information may only be released at your request.

***What kind of things can I pay for with this subsidy?***

You can use the money you receive from this program ONLY on items and activities that benefit the child. They are listed in the subsidy agreement, and include things like: groceries, school clothes, summer camp, a portion of your rent or utilities, etc. The money cannot be used to the benefit of either of the child's birth parents.

If you have questions about **close relative caregiver subsidies**, send an email to [cfsa.kinfirst@dc.gov](mailto:cfsa.kinfirst@dc.gov) or call 1-866-FAMKIN1

*Attachment Q98c: Training Courses Addressing Foster Parent Training Regulation Amendment Act of 2018*

**LGBTQ**

Course Title: Working Effective with LGBTQ People

Training Length: 6 hours

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
10/17/18	9AM-4:30PM	200 I Street SE
11/6/18	9AM-4:30PM	200 I Street SE
12/11/18	9AM-4:30PM	200 I Street SE
1/8/19	9AM-4:30PM	200 I Street SE
1/22/19	9AM-4:30PM	200 I Street SE
2/7/19	9AM-4:30PM	200 I Street SE
3/6/19	9AM-4:30PM	200 I Street SE
3/28/19	9AM-4:30PM	200 I Street SE

Course Title: Working Effectively with LGBTQ and Gender Non-Conforming (GNC) People

Training Length: 3 hours

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
4/3/19	9AM-12PM	200 I Street SE
4/3/19	1PM-4PM	200 I Street SE
4/17/19	9AM-12PM	200 I Street SE
4/17/19	1PM-4PM	200 I Street SE
5/1/19	9AM-12PM	200 I Street SE
5/1/19	1PM-4PM	200 I Street SE
5/15/19	9AM-12PM	200 I Street SE
5/24/19	9AM-12PM	200 I Street SE
5/24/19	1PM-4PM	200 I Street SE
6/5/19	9AM-12PM	200 I Street SE
6/5/19	1PM-4PM	200 I Street SE
6/19/19	9AM-12PM	200 I Street SE
6/19/19	1PM-4PM	200 I Street SE
7/9/19	1PM-4PM	200 I Street SE

**Human Trafficking**

Course Title: Human Trafficking Volume II: Recognizing and Responding to Indicators of Commercial Sexual Exploitation in Child Welfare

Training Length: 6 hours

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
10/11/18	9AM-4:30PM	200 I Street SE
11/8/18	9AM-4:30PM	200 I Street SE

12/6/18	9AM-4:30PM	200 I Street SE
1/9/19	9AM-4:30PM	200 I Street SE
2/27/19	9AM-4:30PM	200 I Street SE
3/14/19	9AM-4:30PM	200 I Street SE
4/3/19	9AM-4:30PM	200 I Street SE
5/1/19	9AM-4:30PM	200 I Street SE
6/4/19	9AM-4:30PM	200 I Street SE
7/18/19	9AM-4:30PM	200 I Street SE
8/21/19	9AM-4:30PM	200 I Street SE
9/12/19	9AM-4:30PM	200 I Street SE
10/10/19	9AM-4:30PM	200 I Street SE
11/7/19	9AM-4:30PM	200 I Street SE
12/19/19	9AM-4:30PM	200 I Street SE

Children with Disabilities

COURSE	DATE	TIME	LOCATION
<b>AUTISM SPECTRUM DISORDERS (3 hours)</b>	10/13/18	10AM-1PM	200 I Street SE
	6/27/19	1PM-4PM	
<b>FETAL ALCOHOL SYNDROME (4 hours)</b>	12/8/18	9AM-12PM	200 I Street SE
	9/14/19		
<b>CHILDHOOD DISORDERS (6 hours)</b>	4/18/19	9AM-4:30PM	200 I Street SE
	6/1/19	9AM-4:30PM	
	6/20/19	9AM-4:30PM	

Pregnant or Parenting Youth

\*Training regarding pregnant and parenting youth is currently coordinated via the Office of Youth Empowerment for CFSA's professional foster parents.

COURSE	DATE	TIME	LOCATION
<b>PEERS &amp; PRESSURES: HAVING REAL CONVERSATIONS ABOUT SEXUAL HEALTH (6 HOURS)</b>	11/17/18	9AM-4:30PM	200 I Street SE
	1/8/19		
	5/11/19		
	6/7/19		

Children with a history of violent behavior

COURSE	DATE	TIME	LOCATION
<b>DE-ESCALATION (3 hours)</b>	10/23/18	9AM-12PM	200 I Street SE
	4/13/19	10AM-1PM	
	7/10/19	9AM-12PM	200 I Street SE
	8/20/19	9AM-12PM	200 I Street SE
	9/18/19	9AM-12PM	200 I Street SE



<b>CHILDHOOD DISORDERS (6 hours)</b>	4/18/19 6/1/19 6/20/19	9AM-4:30PM 9AM-4:30PM 9AM-4:30PM	200 I Street SE
--------------------------------------	------------------------------	--	-----------------

Older Youth

Course Title: Engaging Older Youth

Training Length: 4 hours

<b>COURSE</b>	<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
<b>ENGAGING OLDER YOUTH</b>	12/15/18 4/15/19 5/21/19	9AM-12PM	200 I Street SE

## **MEMORANDUM OF AGREEMENT BETWEEN**

### **DC-500 District of Columbia Continuum of Care – The District of Columbia Interagency Council on Homelessness**

**And the**

### **Continuum of Care Public Child Welfare Agency – The District of Columbia Child and Family Services Agency**

**WHEREAS** the District of Columbia Interagency Council on Homelessness (DCICH) is the Continuum of Care (CoC) for the District of Columbia, being an entity made up of the following:

- Cabinet-level leaders within the Government of the District of Columbia, including the District of Columbia Child and Family Services Agency (CFSA);
- US Department of Housing and Urban Development (HUD) CoC Program-funded providers of housing and homeless services;
- US Department of Veterans Affairs (VA)-funded providers of housing and homeless services;
- US Department of Health and Human Services, Family and Youth Services Bureau, Runaway and Homeless Youth (RHY) providers of housing and homeless services;
- District-funded providers of housing and homeless services;
- Privately funded providers of housing and homeless services;
- Homeless and formerly homeless community members;
- Advocates; and
- District Residents and community stakeholders.

The DCICH is responsible for informing the District's policies for meeting the needs of individuals, families, and youth who are homeless or at imminent risk of becoming homeless in the District of Columbia and for developing and implementing the District's strategic plan to end homelessness; and

**WHEREAS** the Executive Committee of the DCICH shall serve as the CoC Board and shall develop policies and procedures conforming to the requirements detailed in 24 CFR part 578.1 to designate a Collaborative Applicant and a Homeless Management Information System (HMIS) Lead Agency and Administrator; and

**WHEREAS** the CoC Board has designated The Community Partnership for the Prevention of Homelessness (TCP) as the Collaborative Applicant as well as the HMIS Lead Agency and Administrator; and

**WHEREAS** CFSA is the public child welfare agency in the District of Columbia responsible for protecting child victims and those at risk of abuse and neglect and assisting their families; ~~CFSA has four primary functions.~~

The parties agree to the following:

**ROLES AND RESPONSIBILITIES OF THE PUBLIC CHILD WELFARE AGENCY:**

- I. Participate in CoC committee and workgroup meetings.
- II. Participate in the development and implementation of the CoC Strategic Plan.
- III. If selected as a Youth Homelessness Demonstration Project (YHDP) community, participate in the development and implementation of the Coordinated Community Plan and the implementation of the YHDP Grant.
- IV. Confer with the CoC and Collaborative Applicant concerning the development of the CoC's applications for funding opportunities for the implementation and expansion of youth services and strategic planning.
- V. Participate in the CoC's youth strategic planning efforts and continue to implement discharge planning policies and protocols to ensure that youth are not exited from care into homelessness.
- VI. Participate in the District's annual Homeless Youth Census.

**ROLES AND RESPONSIBILITIES OF THE CoC:**

- I. Establish funding priorities for CoC Program and Emergency Solutions Grant (ESG) assistance through fair, objective, and transparent processes.
- II. Approve policies and procedures for the performance monitoring, evaluation and reporting of all CoC Program and ESG Program Recipients and Subrecipients.
- III. Ensure that any potential and/or perceived conflicts of interest are addressed in an effective, open, and timely manner.
- IV. Collaborate to secure and align District and Federal funds to prevent and end homelessness.
- V. Review and approve the funding application and response to HUD's annual CoC Program NOFA for homelessness assistance resources.
- VI. Approve CoC performance targets appropriate for each population and program type.
- VII. Provide to the Collaborative Applicant an annual planning timeline and data and analysis information needs.
- VIII. Conduct a bi-annual performance review of the Collaborative Applicant and ESG Recipient.
- IX. Maintain CoC Board and CoC Committee meeting agendas and minutes.

**DURATION AND RENEWAL**

Except as provided in the TERMINATION section, the duration of the MOA shall be from March 1, 2018 through February 28, 2019. This agreement shall renew automatically unless either party gives notification pursuant to the TERMINATION section.

**TERMINATION**

Either party may terminate this MOA at a date prior to the renewal date specified in the MOA by giving 60 days written notice to the other party. If the HUD CoC Program funds, District of Columbia funds, and/or any other public or private funds relied upon to

undertake activities described in the MOA are withdrawn or reduced, or if additional conditions are placed on such funding, any party may terminate this MOA within 30 days by providing written notice to the other party. The termination shall be effective on the date specified in the notice of termination.

Signatures:

Heather D. Stowe B. Donald  
Brenda Donald, [Director] Heather D. Stowe  
CFSA for Director Donald

4/5/18,  
Date

Kristy Greenwalt  
Kristy Greenwalt, Executive Director  
DCICH

4/9/18  
Date

