GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

Responses to Fiscal Year 2019 Performance Oversight Questions

George A. Schutter, III
Director and Chief Procurement Officer

Committee on Facilities and Procurement
The Honorable Robert White, Chairman

February 13, 2020

Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 107
Washington, DC 20004

DC OFFICE OF CONTRACTING AND PROCUREMENT
FY 2019 PERFORMANCE OVERSIGHT HEARING
COMMITTEE ON FACILITIES & PROCUREMENT

GENERAL QUESTIONS

1. **Please provide the agency's mission statement.**

   The mission of the Office of Contracting and Procurement is to balance industry capabilities and District agencies, procure quality goods, services, and construction in a timely manner and at a reasonable cost while ensuring that all purchasing actions are conducted within the laws and regulations of the District of Columbia.

2. **Please list any statutory mandates that the agency lacks sufficient resources to fully implement.**

   None.

3. **Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the agency is required to complete in FY 19 and FY 20, to date. For each requirement, please list the date the report was required and the date it was produced. If the agency did not produce the report of the mandated timeline, please explain why.**

Reports	Date Report Required	Date Produced
Excluded Parties List on OCP Website	Ongoing	Last updated October 11, 2019 per OCP website. No further updates needed at this time.
Acquisition Plan	Annually	October 8, 2019
OCP Surplus Property Division's Sales Report	Ongoing	Updated monthly. Last update January 2020.
Awarded Contracts on OCP website	Ongoing	Ongoing
Purchase Orders ($100,000 and under)	Ongoing	Ongoing
Contractor Payments	Ongoing	Ongoing
List of authorized contracting officers and their authority.	Ongoing	January 30, 2020
Contracting Activity Report	Bi-annually	January 24, 2020

Sustainable Purchasing Report	Annually	New Sustainable Purchasing Program Manager is currently working to complete the report. Report to be published in February 2020.
Report on the number of and dollar value of contracts executed under each source selection method*	Ongoing	Ongoing

** Currently, the Procurement Automated Support System does not collate this attribute in our tracking system. OCP is designing these attributes to be tracked in the refresh of the Procurement Automated Support System.*

4. Please list and describe any regulations promulgated by the agency in FY 19 or FY 20, to date, and the status of each.

Rulemaking	Description	Status
27 D.C.M.R. Ch. 22	Rulemaking amended 27 D.C.M.R. Ch. 22 (Contractors) to implement the provisions of the Procurement Integrity, Transparency, and Accountability Amendment Act of 2015 (PITAAA) relating to suspensions, debarments, and determinations of the present responsibility of District contractors	Notice of Final Rulemaking was published on 11/1/2019 at 66 DCR 14414–14433
27 D.C.M.R. Ch 30	Rulemaking added Chapter 30 (Inherently Governmental Functions) to Title 27 D.C.M.R. to implement §§ 104(34A), 104(37B), and 205a of the PPRA as added by the PITAAA relating to the prohibition on contracting for services that are inherently governmental functions.	Notice of Final Rulemaking was published on 10/19/2019 at 66 DCR 13656–13662
27 D.C.M.R. Ch 40	Rulemaking amended 27 D.C.M.R. Ch. 40 (Quality Assurance), to update regulations relating to the use of warranties, nonconforming goods and services, acceptance of goods, and the allocation of liability for loss to conform to the PPRA.	Notice of Proposed Rulemaking was published for 30-day notice and comment on 9/13/19 at 66 DCR 12170–12181. Final agency/Executive approval pending

27 D.C.M.R. Ch. 31	Rulemaking to amend and update 27 D.C.M.R. Ch 31 (Patents Copyrights and Proprietary Information assurance).	Final rule published on October 26, 2018 at 65 DCR 11919–11926
27 DCMR § 1611	Emergency and proposed rulemaking to amend 27 DCMR § 1611 (Prices for Services Provided under the District's Medicaid Managed Care Program) to adjust rates for services under the District's MCO contracts.	Emergency and proposed rule published for 30-day notice and comment on 3/29/2019, at 66 DCR 3897. Final rule published on 6/14/2019, at 66 DCR 7157-7158
27 DCMR §1611	Emergency rulemaking to amend 27 DCMR § 1611 (Prices for Services Provided under the District's Medicaid Managed Care Program) to cover the 10 days between the expiration of the emergency rules on June 4, 2019.	Emergency rulemaking went into effect on 6/4/2019 and was superseded upon publication of final rule on 6/14/2019
27 DCMR § 1611	Second Emergency rulemaking to amend 27 DCMR § 1611 (Prices for Services Provided under the District's Medicaid Managed Care Program) to re-adjust rates for services under the District's MCO contracts.	Rates revised and new emergency and proposed rulemaking published for 30-day notice and comment on 9/13/2019 and expired on October 1, 2019
27 D.C.M.R. § 1610	Emergency and Proposed Rulemaking to update 27 D.C.M.R. § 1610 (Prices for Services Provided under the District's Temporary Assistance to Needy Families Program)	Rule under final review for publishing.
27 D.C.M.R. § 1610	Emergency Rulemaking to update 27 D.C.M.R. § 1610 (Prices for Services Provided under the District's Temporary Assistance to Needy Families Program) to avoid a gap in coverage.	Emergency Rule went into effect on December 16, 2019.
27 D.C.M.R. § 3205.1(t)	Notice of Emergency and Proposed Rulemaking to add authorize the Office of Neighborhood Safety and Engagement to make advanced payments for its Pathways Program and the Violence Intervention and Prevention Program	Rule under final review for publishing.

5. Please explain any significant impacts on your agency, if any, of any legislation passed at the federal or local level during FY 19 and FY 20, to date.

None.

6. What are the agency's top five priorities? Please explain how the agency expects to address these priorities in FY 20.

The agencies top priorities in FY20 are:

- Enhancing District contracting in Information Technology (IT) and Transportation Infrastructure.
- Increased industry engagement through strategic outreach to the vendor community, including the District's Certified Business Enterprises (CBE).
- Refreshing the Procurement Automated Support System (PASS) which will allow for improved procurement efficiency, better accuracy of agency data, and a more robust user experience for both District employees and industry.
- Continue to sustain a highly competent and engaging workforce by offering continuing education and training through the Procurement Training Institute.
- Continuing to focus on being strategic business advisors, ensuring that the contracting function is supporting the mission of the District agencies under the CPO's authority.

7. What metrics are regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.

The following metrics are reported on a daily basis:

"Percent of awarded contracts over $100,000 publicly posted" – This transparency metric encompasses accounting for all District agencies, agencies under the purview of the Chief Procurement Officer, agencies by commodity cluster, all Contracting Officers, contracts that have a workspace number and status of contracts from draft to published.

"Percent of contractor performance evaluations that are completed" – This metric involves the number of completed scorecards received. OCP extracts this data daily to ensure that the proper contract administrator is assigned and notified, and the contracting officer is notified of any problems or challenges. OCP consistently follows up with contract administrators to ensure that they are completing evaluations. OCP also follows up with contracting officers to ensure that they are reviewing and approving evaluations in a timely manner.

The following metrics are reported on a monthly basis:

"Number of matters handled by the Office of the Ombudsman" – The Office of the Ombudsman records the number, type, and time-to-resolution of communications received by email, telephone, and in-person inquiries.

"Number of contract ratifications" – These are data points identifying proposed ratifications by agency, persons involved, and dollar amount, as well as the subsequent CPO action for procurement expenditures executed without a formal contract.

"Number of retroactive contracts"- OCP assesses the number of occurrences, as well as the contract amount in relationship to all planned spending.

"Percent of OCP procurement staff positions that are vacant" – OCP measures the numbers of filled and vacant positions in its procurement team (i.e., Chief Contracting Officers, Contracting Officers, Contract Specialists) to determine attrition and its potential impact upon the ability of the workforce to execute duties efficiently.

8. Please provide a copy of the agency's FY 19 performance plan, if one was prepared. Please explain which performance plan objectives were completed in FY 19 and whether they were completed. If they were not completed, please provide an explanation.

See Attachment A (#8) - OCP Performance Plan FY19

The attached FY 19 Performance Plan details OCP's strategic initiatives and details the progress for each. Below is a summary:

Initiative	Status
Acquisition Plan	Complete
Expanded training and continued certification	Complete/Ongoing
Legislation, policy developments and updates	Ongoing
Optimization of P-Card utilization	Complete
Quality Focused Contractor Performance	Complete

9. Please provide a copy of your agency's FY 20 performance plan as submitted to the Office of the City Administrator, if one was prepared.

See Attachment B (#9) – OCP Performance Plan FY 20

10. Please describe any new initiatives or programs that the agency implemented in FY 19 and FY 20, to date, to improve the operations of the agency. Please describe any funding utilized for these initiative or program and the results, or expected results, of each initiative.

Contractor Performance Evaluation System (CPES)
Launched in April 2019, the CPES is an automated system of evaluation that allows contract administrators and contracting officers to assess the performance of contractors. The system was developed using a mix of operating funds and capital funds. This data is captured twice a year for contracts valued at over $100,000. The data aids in the overall assessment of contractor performance and can be used to inform award decisions for future contracts.

OCP Procurement Center of Excellence (PCOE)
In June 2019, OCP created a customer focused solution to centralize the agency's help desk function. Through the PCOE, both external customers and District agencies can access support via one phone number. Since its launch, the PCOE has received 9,560 tickets and 8,328 calls.

The OCP Contracts and Procurement Transparency Portal
In February 2019, OCP launched a user-friendly, searchable database of the District's contracts, solicitations, payments, purchase orders, and forecasts. The portal has been accessed 18,422 times since launch.

11. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel and note the date that the information was collected on the chart.

See Attachment C (#11) - OCP Organizational Chart

a. Please provide an explanation of the roles and responsibilities for each division and subdivision.

Division	Procurement						
Executive Name, Title	Nancy Hapeman, Deputy Chief Procurement Officer						
Division Responsibilities	Partners with vendors and District agencies to purchase quality goods and services in a timely manner and at a reasonable cost while ensuring that all purchasing actions are conducted fairly and impartially.						
Total Allocated FTEs	182	**Vacant Positions**	20	**Frozen Positions**	0	**FTEs On-Board**	162

Division	Operations						
Executive Name, Title	Marc Scott, Chief Operating Officer						
Division Responsibilities	Provides a range of oversight, administrative and customer service support for the Office of Contracting and Procurement and customer agencies.						
Total Allocated FTEs	30	**Vacant Positions**	8	**Frozen Positions**	1	**FTEs On-Board**	21

Division	Learning & Development						
Executive Name, Title	David Gragan, Chief Learning Officer						
Division Responsibilities	Responsible for the development, maintenance, and delivery of a "best-in-class" procurement training curriculum tailored to the needs of the District's procurement professionals.						
Total Allocated FTEs	6	**Vacant Positions**	1	**Frozen Positions**	0	**FTEs On-Board**	5

Division	Information Technology
Executive Name, Title	Donald Lovett, Chief Information Officer
Division Responsibilities	Provides consultative and technical support to agencies, vendors, and OCP procurement professionals, including user training and report generation. Works closely with senior management and the Office of the Chief Technology Officer (OCTO) to implement the latest technologies to promote transparency and accountability to achieve the best results.

Total Allocated FTEs	5	**Vacant Positions**	0	**Frozen Positions**	1	**FTEs On-Board**	4

Division	Business Resources						
Executive Name, Title	Marvin Manassa, Assistant Director for Business Resources						
Division Responsibilities	Executes agency acquisitions, maintains facilities, risk management, fleet management, property disposal, surplus property, inventory/ asset management.						
Total Allocated FTEs	14	**Vacant Positions**	2	**Frozen Positions**	0	**FTEs On-Board**	12

Division	General Counsel & Office of the Director						
Executive Name, Title	Keysha Taylor, General Council						
Division Responsibilities	Advices the Chief Procurement Officer on all legal matters, reviews contracts for legal sufficiency, quality assurance and compliance, solves legal and procurement issues, responds to FOIA requests.						
Total Allocated FTEs	8	**Vacant Positions**	0	**Frozen Positions**	0	**FTEs On-Board**	8

b. Please provide a narrative explanation of any changes made to the organizational chart during the previous year.

No changes.

12. Please provide a current Schedule A/or the agency which identifies each position by program and activity, with the salary, fringe benefits, and length of time with the agency. Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please separate salary and fringe and indicate if the position must be filled to comply with federal or local law.

See Attachment D1 (#12) - FY19 Schedule A

See Attachment D2 (#12) - FY20 Schedule A

13. Please list all employees detailed to or from your agency. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.

None.

14. Please provide the Committee with:

a. A list of all employees who received or retained cellphones, personal digital

assistants, or similar communications devices at agency expense in FY 19 and FY 20, to date;

See Attachment E (#14a) - OCP Employees with Electronics.

This document is a cumulative list of all devices from FY19 to date.

b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned as well as a description of all vehicle accidents involving the agency's vehicles in FY 19 and FY 20, to date;

In FY 19 and FY 20, OCP owned two box trucks, three vans, and one pickup truck. There were no vehicle accidents involving the agency's vehicles.

c. A list of travel expenses, arranged by employee for FY 19 and FY 20, to date, including justification for travel,

Employee	Dates	Conference Training	Amount	Justification
Warren Washington	8/24/19 - 8/28/19	NIGP Annual Forum	$3,057.10	Employee attended the Institute for Public Procurement Annual Forum for training related to contracting and procurement in the public sector.
Tammie Sommons	6/22/19 - 6/26/19	SHRM Annual Conference	$3,495.70	Employee attended the Society of Human Resource Management's Annual Conference for training related to human resources.
Eric Brock	8/24/19 - 8/28/19	NIGP Annual Forum	$2,095.00	Employee attended the Institute for Public Procurement Annual Forum for training related to contracting and procurement in the public sector.
Wendell Atkinson	09/30/19 - 10/03/19	Smartsheet ENGAGE 19	$3,075.36	OCP is using Smartsheet in various divisions for a number of projects. This employee participated in Smartsheet ENGAGE to improve Smartsheet skills and knowledge, increase team's efficiency and productivity, and uncover new ways to use Smartsheet.
Shaivard Shamloo	09/30/19 - 10/03/19	Smartsheet ENGAGE 19	$2,671.81	OCP is using Smartsheet in various divisions for a number of projects. This employee participated in Smartsheet ENGAGE to improve Smartsheet skills and knowledge, increase team's efficiency and productivity, and uncover new ways to use Smartsheet.

Marvin Manassa	7/21/19 / 7/25/19	NASASP Conference	$1,395.80	Employee attended National Association of State Agencies for Surplus Property for training related to surplus property management.
Ryan Lewis	7/21/19 / 7/24/19	NASASP Conference	$1,117.08	Employee attended National Association of State Agencies for Surplus Property for training related to surplus property management.
Emily Busch	09/30/19 - 10/03/19	Smartsheet Engage 19	$2,968.50	OCP is using Smartsheet in various divisions for a number of projects. This employee participated in Smartsheet ENGAGE to improve Smartsheet skills and knowledge, increase team's efficiency and productivity, and uncover new ways to use Smartsheet.
Jacqueline Bigelow	10/20/119 - 10/23/19	ARMA Conference	$1,495.97	Employee attended the Association of Records Managers and Administrators Conference for training related to managing information assets in government.

d. A list of total workers' compensation payments paid in FY 19 and FY 20, to date, including the number of employees who received workers' compensation payments, in what amounts, and for what reasons.

FY 2019 and FY 2020 Workers' Compensation Claims		
Employee	Total Payment Amount	Reasons
1	$41,324.60	Contusion
2	$661.25	Abrasion on the left thigh
Total	*$41,985.85*	

15. Please separately list each employee whose salary was $100,000 or more in FY 19 and FY 20, to date. Provide the name, position number, position title, program, activity, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

See Attachment F1 (#15) - FY19 Employees with Salaries of $100,000
See Attachment F2 (#15) - FY20 Employees with Salaries of $100,000

16. Please list in descending order the top 25 overtime earners in your agency in FY 19 and FY 20, to date, if applicable. For each state the employee's name, position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned.

See Attachment G (#16) - Top 25 Overtime Earners

17. For FY 19 and FY 20, to date, please provide a list of employee bonuses, special pay granted, or

separation pay issued, that identifies the employee receiving the bonus, special pay, or separation pay, the amount received, and the reason/or the bonus, special pay, or separation pay.

Bonus Pay and Separation Pay by Fiscal Year				
Fiscal Year	**Employee Name**	**Title**	**Special Pay**	**Reason**
2019	Hapeman, Nancy Kay	Deputy Chief Procurement Officer	$7,464.30	Bonus Pay
	Dorsey, Chante H	Property Disposal Specialist	$5,458.00	Bonus Pay
	Sharp Jr., William E	Chief Contracting Officer	$5,416.36	Bonus Pay
	Gamble, Zack W	IT Specialist (Data Mgmt)	$2,729.00	Bonus Pay
	Harrington, Jody M	ATTORNEY ADVISOR	$2,413.64	Bonus Pay
	Koslosky, Daniel Ryan	ATTORNEY ADVISOR	$2,190.06	Bonus Pay
	Hariri, Monica	Supvy Contract Specialist	$21,544.00	Separation Pay
	Pryor, Ernest	Measure. Analysis & Plng. Coor	$20,134.70	Separation Pay
	Total		$67,350.06	
2020	Stewart Sr., Joseph N.	Supvy Contract Specialist	$24,505.79	Separation Pay
	Williams, Paula C	Supervisory Procurement Compli	$20,134.70	Separation Pay
	Total		*$44,640.49*	

18. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and the anticipated date of completion of each agreement in bargaining.

Collective Bargaining Agreements

Agreement	Unit/Local	Duration of Agreement
AFSCME 2401	Contract Specialists	Until Superseded
AFGE 631	Contract Specialists	Until Superseded
AFGE 1403	Attorneys	Until Superseded

19. Please provide a list of any training or continuing education opportunities made available to agency employees. For each training or continuing education program, please provide the subject of the training, the names of the trainers, and the number of agency employees that were trained.

FY 2019 Continuing Education and Training		
Subject	**Trainer/Instructor**	**# of employees trained**
Procurement Foundations	OCP/Eric Brock, Melinda and Jamaal Wright	38
Intro to DC Government Contracting: Basics	OCP/Eric Brock and Jamaal Wright	13
Statements of Work	OCP/Eric Brock and Jamaal Wright	17
Using & Managing the DC P-Card	OCP/Melinda Coles and Jamaal Wright	7
Contract Administrator	OCP/ Dr. D'Andre Dorn	3
Intro to Set-Asides and Sub-Contracting	OCP/W. Pete Teague	15
PASS Buyer	OCP/Dr. D'Andre Dorn	28
PASS Contracts	OCP/Eric Brock	27
PASS eSourcing	OCP/Eric Brock	26
Tier I: Procurement Lifecycle	OCP/Melinda Coles and Eric Brock	19
Tier I: Managing the Contracts	OCP/Melinda Coles and Eric Brock	17
Tier II: Simulation	OCP/Melinda Coles and Eric Brock	16
Tier III: Management Seminar	OCP/Melinda Coles	0

Warrant Review Training	OCP/Nancy Hapeman	25
OAG Debriefing Seminar	OAG/Robert	17
Food Waiver	OGC/ William Bonilla	13
27 DCMR Chapter 30	OGC/Ryan Koslosky	15
27 DCMR Chapter 22	OGC/Jody Harrington	31

FY 2020 Continuing Education and Training (As of 1/27/2020)		
Subject	Trainer/Instructor	# of employees trained
Procurement Foundations	OCP/Eric Brock and Jamaal Wright	0
Intro to DC Government Contracting: Basics	OCP/Eric Brock and Jamaal Wright	3
Statements of Work	OCP/Eric Brock and Jamaal Wright	3
Using & Managing the DC P-Card	OCP/Jamaal Wright	2
Contract Administrator	OCP/ Dr. D'Andre Dorn	0
Intro to Set-Asides and Sub-Contracting	OCP/W. Pete Teague	0
PASS Buyer	OCP/Dr. D'Andre Dorn	1
PASS Contracts	OCP/Eric Brock	0
PASS eSourcing	OCP/Eric Brock	0
Tier I: Procurement Lifecycle	OCP/ Eric Brock	0
Tier I: Managing the Contracts	OCP/Eric Brock	0
Tier II: Simulation	OCP/Eric Brock	0
Tier III: Management Seminar	OCP/	0
Warrant Review Training	OCP/Nancy Hapeman	25

20. Does the agency conduct annual performance evaluations of all its employees? If so, who conducts such evaluations? If not, what steps are taken to ensure that all agency employees

are meeting individual job requirements?

OCP is committed to managing and maintaining a high-performance organization. At the start of each FY, managers and immediate supervisors are expected to establish performance goals for individual direct reports and evaluate employee performance. Supervisors are expected to conduct mid-year reviews in addition to regular one-on-one coaching session. In support of our focus on pay-for-performance, we have placed an emphasis on compliance with DPM chapter 14 requirements; 98% of OCP employees received a performance evaluation in FY19.

OCP reinforces the utilization of PeopleSoft reports to track acknowledgment of performance documents.

21. Please describe what strategies the agency is using to improve employee retention.

OCP is committed to increasing employee engagement and retention. Some of the initiatives the agency has taken are:

- Executed a third-party administered employee engagement survey.
- Implemented 360 assessments for all managers.
- Offered all managers personal management coaches.
- The creation of employee engagement teams. These teams provide OCP leadership with information from our employees of areas that need improvement.
- OCP has offered trainings in collaboration with George Washington University to give our staff more exposure in procurement best practices.
- Developed a 4-pillars strategy document that lays out OCP's strategic agenda, which includes strategic initiatives and performance metrics that align with OCP's key agency strategies.
- Introduced a merit-based pay system to reward high-performing employees.
- Designing career mapping/succession strategies to guide employee growth and development and advancement in their careers.
- Created physical and electronic employee suggestion boxes.

22. For FY 19 and FY 20, to date, what was the total agency cost for mobile communications and devices, including equipment and service plans?

Fiscal Year	Total Agency Cost
FY 19	$15,971.66
FY 20 to Date	$5,323.89

23. For FY 19 and FY 20, to date, please list all intra-District transfers to or from the agency.

See Attachment H (#23) – Intra-District Transfers

24. For FY 19 and FY 20, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:

a. The revenue source name and code;

b. The source of funding;

c. A description of the program that generates the funds;

d. The amount of funds generated by each source or program;

e. Expenditures of funds, including the purpose of each expenditure;

f. The current fund balance.

Name	Fund Detail	Source of Funding	Program Description	Fiscal Year	Revenue	Expenditure	Purpose
4010 - DC SURPLUS PERSONAL PROPERTY SALES OPER.	4010	Proceeds from Surplus Personal Property Sales	Surplus Property	2019	$1,687,247	$1,507,187	Funds are used to pay the cost of the surplus personal property sales contract & related activities. Funds are used to pay for salary & benefits of staff under Surplus Property Division.
				2020 (YTD)	$467,572	$202,579	
4011 - ASSESSMENT FROM INDEPENDENT AGENCIES	4011	Budget Transfer from DC Retirement Board (Independent Agency)	To provide contracting services to an independent agency	2019	$136,971	$25,676	Funds are used to pay the cost of the OCP employee supporting DCRB.
				2020 (YTD)	$-111,295	$36,085	

25. For FY 19 and FY 20, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.

See Attachment I1 (#25) - OCP Purchase Card FY19
See Attachment I2 (#25) - OCP Purchase Card FY20

26. Please list and provide a copy of all memoranda of understanding ("MOU") entered into by your agency during FY 19 and FY 20, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

See Attachment J1 (#26) - OCP MOUs FY19
See Attachment J2 (#26) - OCP MOUs FY20

27. Please list all open capital projects and capital projects in the financial plan under the agency's purview, including the amount budgeted, actual dollars spent so far, any remaining balances, and the status of the project. In addition, please provide a description of any projects which are experiencing delays or which require additional funding.

See Attachment K (#27) - OCP Capital Projects

The project status is ongoing. Please refer to question 47 for detailed information.

28. Please provide a table showing your agency's Council-approved budget, revised, budget (after reprogrammings, etc.) and actual spending, by program, activity, and funding source for FY 19 and the first quarter of FY 20. Please detail any over- or under-spending and if the agency had any federal funds that Lapsed.

See Attachment L (#28) - Budget Comparison

The agency expended 99.4% of its operating budget in FY 19, successfully managing all personal and non-personal services.

29. Please provide a List of all budget enhancement requests (including capital improvement needs) made/or FY 19, FY 20, or FY 21. For each, include a description of the need and the amount of funding requested.

The Office of Contracting and Procurement works with the Mayor's Office of Budget and Performance to formulate its annual budget. The annual budget submitted by the Mayor reflects those efforts.

30. Please List, in chronological order, each reprogramming that impacted the agency in FY 19 and FY 20, to date, including those that moved funds into the agency, out of the agency, and within the agency. Include the revised, final budget/or your agency after the reprogrammings for FY 19 and FY 20, to date. For each reprogramming, List the date, amount, rationale, and reprogramming number.

Fiscal Year	Date	To	From	Reprogrammed use of Fund	Total
2019	Sep-19	Local PS (CSG 0011 & 0014)	Local NPS (CSG 0020, 0040 & 0070)	Fund supplies, equipment and other services within the OCP budget.	$150,000.00

31. Please list each grant or sub-grant received by your agency in FY 19 and FY 20, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount

expended.

None.

32. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

None.

33. Please list each contract, procurement, and lease entered into or extended by your agency during FY 19 and FY 20, to date. For each contract, please provide the following information where applicable:

a. The name of the contracting party;

b. The nature of the contract, including the end product or service;

c. The dollar amount of the contract, including amount budgeted and amount actually spent;

d. The term of the contract;

e. Whether the contract was competitively bid;

f. The name of the agency's contract monitor and the results of any monitoring activity,· and

g. The funding source.

See Attachment M (#33) - OCP Contracts

34. What is your agency's current adjusted expendable budget for CBE compliance purposes? How much has been spent with SBEs or CBEs? What percent of the agency's current adjusted expendable budget has been spent with SBEs or CBEs?

SBE Spend	FY 2018	FY 2019	FY2020*
Expendable Budget	$482,000	$491,000	$2,200,000
SBE Actual Spend	$640,000	$1,510,810.26	$204,385
Percent Spent of Expendable Budget with SBEs	133%	308%	11%
SBE Spend Goal	$260,000	$252,000	$1,100,000
Percent of SBE Goal Spent	246%	599.97%	5%

**FY 20 numbers are not final.*

35. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in agency practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.

Protest	Title	Grounds	Filing Date	Potential Agency Impact	Status	Whether Contract Award or Contract Execution has been Halted
D-1518	Appeal of Professional Management Consulting Services, Inc.	Claim for improper termination for default	7/25/2017	$100,820 plus attorneys' fees and court costs	Awaiting ruling from the CAB on the District's motions.	N/A
D-1539	Appeal of Covanta Fairfax, Inc.	Claim for past amounts due	5/24/2018	$3,565,009 plus interest	Settlement Discussions Ongoing	N/A
D-1545	Appeal of New Beginnings, LLC.	Appeal of Contracting Officer's denial of settlement proposal	12/26/2018	$579,111.22 plus interest	Waiting for appellant to file complaint	N/A
D-1554	Idemia Identity & Security USA LLC	Appeal of Contracting Officers final determination	8/22/2019	Potential Impact to the District: $199,698.50	Settlement Discussions Ongoing	N/A
P-0924	Protest of MorphoTrust USA, Inc.	Challenge to award on the basis that solicitation improperly tailored to one particular offeror and included overly restrictive requirements.	7/30/2012	Impact to OCP: Resolicitation and award of new contract.	Initial CAB and Superior Court rulings in favor of the District. On appeal, the DC Court of Appeals remanded to the CAB. To remedy, the initial 5-year contract will end and the District is resoliciting the procurement.	No

P-1113	Protest of Aetna Life Insurance Company and Aetna Health, Inc.	Challenge to award of multiple-award contract claiming that one awardee's bid did not conform to the requirements of the RFP.	11/12/2019	Potential resolicitation	Under review before the CAB.	No
	OCP Employee v. OCP, (i) Office of Human Rights Matter No.: 20-003 DC (CN) and EEOC Charge No. 10C-2020-00005 and (ii) OHR Matter No. 20-052 DC (DCFMLA)	Unlawful termination, retaliation	11/14/19	Reinstatement	Before Office of Human Rights.	N/A
	OCP Employee v. District of Columbia 2018 CA 002541 B	Unlawful termination	4/10/2018	Reinstatement, back pay	In discovery	N/A
	OCP Employee v. District of Columbia 2018 CA 002624 B	Unlawful termination because of disability	4/16/2018	Back pay, compensatory and statutory damages	In discovery	N/A
	OCP Employee v. District of Columbia 2017 CA 003755 B	Discrimination	5/28/2017	Emotional damages and attorneys' fees	In discovery	N/A

	Appeal to DCCA No. 17-CV-1123 Beale and Cofield	Claim of failure to give RIFed employee priority consideration for rehire and whether employees were properly separated from positions of record	Appealed Superior Court decision upholding the RIF. Appeal filed October 2, 2017. Superior Court case filed March 20, 2013.	Seeking reinstatement, back pay, and attorneys' fees	Argued in DCCA in September 2019; awaiting decision.	N/A

36. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY 19 or FY 20, to date, and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason/or the settlement (e.g. administrative complaint, etc.).

None.

37. Please list the administrative complaints or grievances that the agency received in FY 19 and FY 20, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to the agency policies or procedures that have resulted from complaints or grievances that were resolved in FY 19 or FY 20, to date, describe the resolution.

Source	Title	Grounds	Filing Date	Process Utilized for Response	Status	Change to agency policies or procedures
Contract Appeals Board D-1545	Appeal of New Beginnings, LLC.	Appeal of Contracting Officer's denial of settlement proposal	12/26/2018	Agency partnered with Office of the Attorney General to represent the District	Waiting for appellant to file complaint	None – case pending
Contract Appeals Board D-1554	Idemia Identity & Security USA LLC	Appeal of Contracting Officers final determination	8/22/2019	Agency partnered with Office of the Attorney General to represent the District	Settlement Discussions Ongoing	None - case pending
Contract Appeals Board P-1113	Protest of Aetna Life Insurance Company and Aetna Health, Inc.	Challenge to award of multiple-award contract claiming that one awardee's bid did not conform to the requirements of the RFP.	11/12/2019	Agency partnered with Office of the Attorney General to represent the District	Under review before the CAB.	None – case pending
Contract Appeals Board P-1112	Protest of CODICE – OnPoint Joint Venture	Protest of contract award for DOES PFL unemployment insurance tax system alleging violation of procurement and CBE laws.	10/24/19	Agency partnered with Office of the Attorney General to represent the District	Procurement upheld –Protest dismissed with prejudice.	None
Contract Appeals Board P-1111	Protest of AmeriNational Community Services	Protest of DHCD acquisition of vendor to help procure vacant	10/22/2019	Agency partnered with Office of the Attorney	Procurement upheld –Protest	None

		and abandoned properties		General to represent the District	dismissed with prejudice.	
Office of Human Rights	OCP Employee v. OCP, (i) Office of Human Rights Matter No.: 20-003 DC (CN) and EEOC Charge No. 10C-2020-00005 and (ii) OHR Matter No. 20-052 DC (DCFMLA)	Unlawful termination, retaliation	11/14/19	Agency partnered with Office of the Attorney General to represent the District	Ongoing before Office of Human Rights.	None – case pending
Employee Grievance	OCP Employee	Proposed Termination	07/29/19	Proposed Termination was referred to a District Hearing Officer. Based on findings of the Hearing Officer, a final agency decision was issued.	Employee terminated.	None

38. Please describe the agency's procedures/or investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any sexual harassment allegations received by the agency in FY 19 and FY 20, to date, whether or not those allegations were resolved.

Both the agency Sexual Harassment Officer (SHO) and alternate received the required training in compliance with the Mayor's Order on Sexual Harassment (Mayor's Order No. 2017-313). Investigations are conducted in accordance with the process set forth in the Mayor's Order.

FY19 OCP Sexual Harassment Claims	
Number of Claims	Status
0	
FY20 OCP Sexual Harassment Claims	
Number of Claims	Status
1	SHO Investigation Ongoing

39. Please list and describe any spending pressures the agency experienced in FY 19 and any anticipated spending pressures/or the remainder of FY 20. Include a description of the pressure and the estimated amount. If the spending pressure was in FY 19, describe how it was resolved, and if the spending pressure is in FY 20, describe any proposed solutions.

None.

40. Please provide the number of FOIA requests for FY 19, and FY 20, to date, that were submitted to your agency. Include the number granted, partially granted, denied and pending. In addition, please provide the average response time, the estimate number of FTEs required to process requests, the estimated number of hours spend responding to these requests, and the cost of compliance.

FOIA	**FY 19**	**FY 20 to date**
Requests Received	159	55
Requests Granted (Full)	72	17
Requests Granted (Partial)	31	15
Requests Denied	11	10
Requests Pending	18	9
Other*	*27*	*4*
Avg. Response Time (Days)	47.5	26
Estimated FTE	3	2
Estimated Hours	3,870	1,024
Cost of Compliance	$176,268	$58,080

**FOIA requests that were duplicates, sent to the wrong agency, or withdrawn by the requester*

41. Please identify all electronic databases maintained by your agency, including the following:

a. A detailed description of the information tracked within each system;

1. PASS Procurement Automated Support System (PASS)

   Primary system of record for District Procurement. The system stores information including but not limited to; vendor registration and supporting information, invoices, receiving information, requestors, approvers and approval workflows. Contracts including Amendments and Exercise of Options, which are filed with supporting documents in a Contract workspace, the sourcing module in PASS, stores statements of works, responses to Request for Proposals RFP's, Request for Quotes RFQ's Request for Information RFI's, determination and findings, awards, market research and bid evaluations.

2. OCP's Public Facing Website (www.ocp.dc.gov) is maintained and used to provide the public with the following information:
   - Forecasts and Planning
   - Sourcing Events – Solicitations
   - Contract Awards
   - Purchase Orders
   - Payments (from OCFO systems)
   - Purchase Card Transactions
   - DC Supply Schedule
   - Intent to Award Sole Source Contracts
   - Independent Agency Sites and Information
   - Contact Information for Agency Activities
   - Feedback from the Public

3. Internal Use Additional Databases maintained by OCP include:
   - Internal SharePoint Collaboration sites (Office 365)
   - Contract Warrant Authority
   - Contractor Performance Evaluation System (CPES)
   - Surplus Property
   - System of Asset Management (SAM) Database Contract File Locator
   - Performance and Analytic Metrics primarily in Tableau

b. The age of the system and any substantial upgrades that were made in FY 19 or FY 20, to date, or that are planned/or the system;

- The PASS System has been used by the District for 17 years and is based on the Commercial Off the Shelf (COTS) SAP Ariba system. Since 2003, the District has performed several upgrades focused on improving internal and external service. Sourcing and contracting capabilities were added over the years, but current system coding is at a

minimum seven years old. OCP has initiated a cloud-based PASS Refresh project with stakeholders including agency partners. This work has included, design and build for the refresh with a projected system go live beginning in 2021.

- The DC Supply Schedule (DCSS) Registration Portal which is part of the OCP public website was released in FY18. OCP is currently enhancing this portal based on feedback from the CBE community. This portal allows vendors to register on-line for acceptance into the DCSS.

- The Contracts and Procurement Transparency Portal, which is linked to the OCP public website, was released in FY19. This portal provides public searching and download of procurement forecasting, solicitations, contracts – as redacted with sensitive or private information, purchase orders and payments along with links to District agencies not utilizing PASS.

- In FY19, OCP has developed an upgraded Contractor Performance Evaluation System (CPES). This system is provided for the contracting staff to share information about supplier performance. The information is emailed to the specific supplier who is able to send back comments and clarifications based on their written evaluation.

c. Whether the public is currently granted access to all or part of each system; and

The public is granted access to the following:

- OCP's website (ocp.dc.gov)
- Contracts and Procurement Transparency Portal
- Contractor Performance Evaluation System (CPES) is available only to a vendor for its specific evaluations
- DC Supply Schedule registration website

d. Whether the public could be granted access to all or part of each system.

The public currently has appropriate access to the PASS system, the OCP website and the Contracts and Procurement Transparency portal. OCP and OCTO have updated this Contracts and Procurement Transparency portal for streamlined access so users may access the data and documents of the contracting systems in compliance with DC Official Code §2–361.04 Transparency in Contracting.

42. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency that were completed during FY 19 and FY 20, to date.

Fiscal Year	Complainant	Description of Grievance	Outcome
2020	OIG	OIG initiated an inspection and evaluation of contracting/contract administration	Ongoing

		practices at DBH, which is under the CPO's authority.	
2019	Anonymous	OIG initiated a Medicaid fraud investigation related to contracts awarded by OCP; specifically looking into whether contracts were properly evaluated and awarded to vendor Total Healthcare Solutions (THS).	Ongoing
2019	Anonymous	OIG investigation based on alleged conflict of interest between an employee and a contractor.	Ongoing
2018	ODCA	The ODCA initiated an audit of HCA contracts issued by DOES, which is under the authority of OCP.	Ongoing
2018	OIG	The OIG initiated an inspection of OCP's Surplus Property Disposal Program	Resolved
2018	OIG	OIG initiated an audit of transportation to assess the DDOT/OCP contracting process for the award of capital contracts greater than $250,000.	Resolved

43. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or funded during FY 19 and FY 20, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.

None.

44. If there are any boards, commissions, or similar entities for which your agency provides administrative support, please provide a chart listing the names, confirmation dates, terms, wards of residence, and attendance of each member. Include any vacancies. Please also attach agendas and minutes of each meeting in FY 19 and FY 20, to date, if minutes were prepared.

None.

45. Please list any task forces, committees, advisory boards, or membership organizations in which the agency participates.

- Council of Governments
- National Association of State Procurement Officials (NASPO)
- The Institute for Public Procurement (NIGP)

46. What steps has the Office taken to improve the adequacy and accuracy of its performance metrics in the last year, as the Ariba refresh continues?

OCP is improving the adequacy and accuracy of its performance metrics by:

- Working with agencies with independent procurement authority to integrate contract data into PASS
- Increase transparency of contract data by:
    - Improved PASS contracts training course
    - Updated the internal contract transparency dashboard on a daily basis
    - Weekly dissemination of information to contracting staff to allow insight into the number of contracts posted publicly
    - Updated the standard policies and procedures on contract publishing
    - Established business support team to offer training and technical assistance on contract publishing
    - Procurement Center of Excellence now provides IT support for technical issues related to contract publishing
    - Sharing data publicly and reviewing feedback
- Created Procurement Data Warehouse, which will be a repository of key procurement data, reports, and dashboards that can be securely accessed by District agencies

47. Please provide a detailed list of anticipated project milestones and deadline, and anticipated associated capital expenditures, to complete the Ariba Refresh. Please also provide a status update and anticipated completion date for the overall project.

A summary of key project milestones for the PASS (SAP Ariba software) Refresh is provided below:

FY 19

- **Blueprinting and Project Planning** – In FY 19, the project completed blueprinting and project planning phases. The blueprinting phase involved defining basic District processes and identifying system requirements. Planning involved development of the project's team structure and delineation of the District activities necessary to integrate with the Ariba implementation methodology.

FY 20

- **Baseline Build** – In the first quarter of FY 20, the PASS Refresh project completed a baseline build. The baseline build includes the initial acquisition of an "off the shelf" version of the Ariba software, cloud-based solution, which can then be configured by the PASS team for the District government.
- **Analysis and Validation** – In the second quarter of FY 20, the PASS Refresh project will complete a detailed analysis of the standard system requirements against the District's specific requirements in preparation for configuration.
- **Configuration** – In the third quarter of FY 20, the PASS Refresh project team consisting of both procurement software as well as procurement functional experts begin to configure the software product to support the business processes of the District. This phase of the project

will take the information gathered during blueprinting and project planning to ensure the system meets the District government's requirements.

- **Testing** – In the fourth quarter of FY 20, the PASS Refresh project will conduct User Acceptance Testing to ensure that configuration efforts were successful in delivering the District government's requirements.

FY 21

- **Initial Deployment and Go Live Preparation** – In the first half of FY 21, the PASS Refresh project will ensure the successful integration with other systems, ensure that the system is ready to be used by agency partners, and ensure that agency partners/stakeholders are ready to use the new system.
- **Go Live** – In the second half of FY 21, the PASS Refresh project will go live to a first wave of agencies (to be determined by the end of FY 20 testing phase). These efforts will continue through FY 22.

See Attachment N (#47) – PASS Refresh Capital Expenditures

48. Does OCP describe the different types of procurements and associated requirements on its website for the use of vendors and members of the public? If not, why not?

OCP's website includes a link to the Procurement Practices Reform Act and the 27 DC Municipal Regulations, which provide comprehensive listings of the different types of procurements, along with associated requirements.

49. Can OCP's Procurement Automated Support System now track complete records of procurements issued by type and the amount of time that procurements are left open on average?

Not at this time.

In response to questions 50-54: OCP has not consistently coded this attribute in our tracking system, and therefore has no complete record of IFBs, RFPs, RFQs, contracts and procurements, and sole source procurements issued. OCP is designing these attributes to be tracked in the refresh of the Procurement Automated Support System. However, the following data is available from those actions that were performed in the system:

50. How many Invitations for Bid were issued by the Office in FY 19 and FY 20, to date?

OCP issued 184 Invitations for Bid in FY 19. OCP issued 54 Invitations for Bid in FY 20.

51. How many Requests for Proposals were issued by the Office in FY 19 and FY 20, to date?

OCP issued 94 Request for Proposals in FY 19. OCP issued 43 Requests for Proposals in FY 20.

52. How many Requests for Quote were issued by the Office in FY 19 and FY 20, to date?

OCP issued 797 Request for Quote in FY 19. OCP issued 318 Requests for Quote in FY 20.

53. How many contracts and procurements were completed by the Office in FY 19 and FY 20,

to date?

OCP completed 3,030 contracts and procurements in FY 19. OCP completed 555 contracts and procurements in FY 20.

54. Please list all sole source procurements completed by the Office in FY 19 and FY 20, to date, including the contractor or vendor, the contract or procurement value, the goods or services provided to the District, and the determinations and findings required by D.C. Code§ 2-354.04(h).

See Attachment O1 (#54) - Sole Source
See Attachment O2 (#54) – Sole Source by PO
See Attachment O3 (#54) - Determinations and Findings

In FY19, 119 sole source procurements were completed. In FY20 to date, 39 sole source procurements have been completed.

55. For sole source procurements:

e. Please describe Procurement IQ and GovWin and any other tools used in this process. What type of data does each tool provide?

Procurement IQ is a market research tool that provides information on market drivers that affect pricing, which vendors participate in the segment, and information pertinent to specific market sectors.

GovWin is a collection of solicitations and contracts issued by jurisdictions at the federal, state, and local level. It allows users to review solicitations and contracts contained in its database for use in developing a scope of work or determining price reasonableness.

f. ls there a secondary review or opinion against which the contracting officer's reasonableness determination is measured or compared.

Yes, there are additional reviews above the contracting officer. Both the Chief Contracting Officer as well as the Deputy CPO review the sole source determination and findings. The determination is posted publicly for 10 days prior to final approval allowing the public insight into the sole source nature of the requirement.

56. Please describe the process by which so-called "tipping contracts" (contracts, change orders, and modifications) submitted through the Office to the Council that increased the value of a previously approved contracts of less than $1 million to over $1 million are identified, processed, and submitted to the Council, and OCP's role in that process.

"Tipping contracts" are administrative contract actions that occur in two ways:

- A contract is awarded for an amount under $1 million. Within the performance year of the contract, additional requirements are needed that take the sum of the initial contract awarded plus the additional requirements to greater than $1 million. The initial contract and the administrative modification in the total amount above $1 million to the contract is drafted and submitted to Council for review and approval prior to authorizing the services above $1 million.

- When there is a partial option exercised for $1 million or less and when the remaining option is exercised thus taking the contract amount over $1 million.

57. Please provide the total number of Council submissions of so-called "tipping contracts" (contracts, change orders, and modifications) submitted through the Office to the Council during FY 19 and FY 20, to date. If a single Council submission included multiple modifications or change orders, please count this as one submission.

In calendar year 2019, OCP submitted 20 tipping actions to Council.
In calendar year 2020, OCP submitted 6 tipping actions to Council.

58. Please provide the total number of Council submissions of retroactive contracts that are not considered tipping contracts during FY 18 and FY 19, to date. If a single Council submission included multiple modifications or change orders, please count this as one submission.

In FY 19, OCP submitted zero retroactive contracts to Council.
In FY 20 to date, OCP submitted one retroactive contract to Council. One retroactive contract will be sent to council by February 4, 2020.

59. Please list the primary reasons that "tipping" or retroactive contracts become necessary. Please also describe any steps taken by OCP to avoid the need for "tipping" or retroactive contracts.

"Tipping" actions can occur for the following reasons:

- Agency Funding - Instances in which funding was not certified or available for the entire period of the contract. The executive executes a contract for the funded portion of the contract which is subsequently modified when funding becomes available.
- Additional Requirements and Exigent Circumstances - Instances in which a factor beyond the control of the government leads to a change in the requirements of the contract.
- Due Diligence - Instances in which a contract package was not ready for Council review with sufficient advance time to make a legislative session.

OCP has dedicated significant resources to reducing tipping and retroactive contract actions, including milestone planning, acquisition planning has continued to be instrumental in managing the contracts within OCP. OCP has increased our engagement with all client agencies to ensure funding as well as all other compliances are in place so that there are no future delays in the review of contract actions.

60. How many procurement decisions made by the Office are currently under protest or appeal? List the current status of each one and whether the contract award and/or contract execution has been halted.

Current total: 6. Refer to the table in response to question 35.

61. How many procurement decisions made by the Office were overturned as a result of a protest or appeal in FY 19 and FY 20, to date?

None.

62. In FY 19, and FY 20, to date, what percentage of District government procurements

managed by the Office were not previously identified in the Acquisition Plan for the relevant fiscal year?

6.7% of District procurements managed by OCP were not previously identified on the Acquisition Plan for the relevant fiscal year.

63. How does OCP track the progress of agencies in following the Acquisition Plan throughout the year?

OCP monitors the Acquisition Plan throughout the year by both conducting a monthly spend analysis using the Procurement Automated Support System (PASS) and through regular contract planning meetings between contracting officers and client agency program staff. OCP contracting officers also use milestone planning to track progress of individual contract actions.

64. What percentage of notices of contract awards, and executed contracts, were posted on the Office's website in FY 19 and FY 20, to date?

In FY 19, 81% of contract awards and executed contracts were posted on OCP's website. In FY 20 to date, 55% of contract awards and executed contracts were posted on OCP's website.

65. Please provide the number of items of surplus property sold and total revenue generated by surplus property sales for FY 19, and FY 20, to date, disaggregated by fiscal year.

Surplus Property Type	FY 2019	FY 2020
Gov Deals Auction Platform	$3,367,294.30	$899,511.43
Gov Deals Auction Rebate	$36,800.26	
Liquidation Platform		$10,626
Scrap Metal	$35,301.38	$10,103.87
TOTAL	$3,439,395.94	$920,241.30

66. How many items of surplus property were transferred, without sale, to non-governmental organizations or other government agencies?

There were 3,109 items transferred to non-governmental organization and government agencies in FY 19 and 801 items in FY 20 to date.

67. How many non-government organizations are certified to have access to surplus property?

There are currently 154 non-government organizations that have access to the Surplus Property program.

68. How many items of federal surplus property did the District government acquire in FY 19, and FY 20, to date?

The District Government acquired 4,388 items in FY 19 and 921 items in FY 20 to date.

69. Please list the ten largest (dollar amount) surplus sales, both disaggregated by individual items and by lots, in FY 19 and FY 20, to date. For each, provide a description of the property, the agency (or agencies) the property was surplused, and the dollar amount received.

Seller	ID	Inventory ID	Description	Sold Amount	From agency	Check #	Check Date	Paid to	FY
3934	8187	DPW Fleet-20957 DCTag D002	2006 Caterpillar 972H Wheel Loader	$36,005.00	DPW Fleet	EFT0000064813	25 Jun 2019	Surplus	FY19
3934	13571	DPW Fleet-19853-DcTag8109	2014 Dodge Grand Caravan SE - Braun Ability Van - Miles 13,070	$25,120.00	DPW Fleet	EFT0000057908	12 Dec 2018	Surplus	FY19
3934	13664	Generator 19288	2009 Caterpillar C9 Generator	$24,505.00	DGS	EFT0000058888	16 Jan 2019	Surplus	FY19
3934	14062	DPW Fleet-Lot 20576 DcTag10575	2014 Chevrolet Express LS 3500 Extended-Miles 3,401	$17,205.00	DPW Fleet	EFT0000060973	19 Mar 2019	Surplus	FY19
3934	13727	DPW Fleet-19331 DCTag5557	2007 Ford F-550 Regular Cab 4WD DRW Tow Truck / Wrecker	$17,005.00	DPW Fleet	EFT0000062654	01 May 2019	Surplus	FY19
3934	14278	DPW Fleet-20959-DcTag 8114	2014 Dodge Grand Caravan SE-11,316 Miles	$16,905.00	DPW Fleet	EFT0000062940	07 May 2019	Surplus	FY19
3934	14436	DPW Fleet-20979-DcTag10220	2014 Chevrolet Express LT 3500 Extended	$16,555.00	DPW Fleet	EFT0000063488	22 May 2019	Surplus	FY19
3934	14204	DPW Fleet-20932-DcTag 7470	2002 Ford F-550 Regular Cab 4WD DRW Tow Truck / Wrecker	$16,012.00	DPW Fleet	EFT0000062381	24 Apr 2019	Surplus	FY19
3961	1823	MPD Fleet-A17167 Lot 19312	2012 Ford F-350 SD XLT Crew Cab 2WD with Supreme Utility Body	$15,105.00	MPD Fleet	EFT0000056228	25 Oct 2018	MPD Fleet	FY19

3934	15140	DPW Fleet-30495 DCTag11209	2015 RAM 1500 Tradesman Quad Cab 4WD	$15,055.00	DPW Fleet	EFT0000068924	16 Oct 2019	Surplus	FY19

Seller	ID	Inventory ID	Description	Sold Amount	From agency	Check #	Check Date	Paid to	FY
3934	15509	NEW ironworker	Baileigh SW-95 220v 3phase Dual-Operator 95-Ton 5-Station Ironworker - NEW	$20,525.00	DC Streetcar	EFT0000071311	17 Dec 2019	Surplus	FY20
3934	15410	DPW Fleet-30970-DCTag1950	2002 Ford Econoline E-450 Mobile Command Center - only 3,639 Miles	$15,322.00	DPW Fleet	EFT0000070027	13 Nov 2019	Surplus	FY20
3934	15386	DPW Fleet-30959-11200	2015 RAM 1500 Tradesman Quad Cab 4WD	$15,015.00	DPW Fleet	EFT0000070027	13 Nov 2019	Surplus	FY20
3934	15522	DPW Fleet-31621-DCTag7889	2011 Chevrolet Tahoe LS 4WD-26,396 Miles	$12,505.00	DPW Fleet	EFT0000071057	10 Dec 2019	Surplus	FY20
3934	15124	DPW Fleet-30762-DcTag1736	2003 Sterling SC8000 - 7,811 Miles	$11,965.00	DPW Fleet	EFT0000069208	23 Oct 2019	Surplus	FY20
3934	15408	DPW Fleet-30969-DCTag10276	2013 Dodge Grand Caravan SE	$11,405.00	DPW Fleet	EFT0000070555	25 Nov 2019	Surplus	FY20
4244	16727	DPW Impound-D1907150053Sale109	2017 Kia Niro EX - this vehicle is sold with CLEAR TITLE	$11,116.00	DPW Impound	EFT0000070823	04 Dec 2019	DPW Impound	FY20
4244	16580	DPW Impound-D1905230119 Sale69	2012 Toyota Sequoia SR5 4.6L 4WD	$10,015.00	DPW Impound	EFT0000071073	10 Dec 2019	DPW Impound	FY20

4244	16730	DPW Impound-D1803270064Sale113	2015 GMC Acadia SLT-1 FWD - this vehicle is sold with CLEAR TITLE	$9,511.00	DPW Impound	EFT0000071073	10 Dec 2019	DPW Impound	FY20
4244	16795	DPW Impound-D1908160044 Sale25	2017 Toyota Corolla L CVT - this vehicle comes with CLEAR title	$8,170.00	DPW Impound			DPW Impound	FY20

70. Please provide the total amount of revenue generated by the surplus property program in FY 19 and FY 20, to date, and provide a breakdown of how much of that revenue was expended by the Office by program or activity.

For total revenues generated by the surplus property program, please refer to the table in response 65. All revenues generated by the surplus property program are deposited in the District's general fund.

71. Please provide the total amount spent on purchase cards by District agencies through the Purchase Card Program administered by OCP for each month in FY 19 and FY 20, to date.

See Attachment P (#71) - District Purchase Cards

72. Please describe any training made available to agencies on the purchase card program. How does OCP provide oversight over agency spending on purchase cards?

The District of Columbia's Purchase Card Team, along with OCP's Procurement Training Institute, offers Using/Managing the DC Purchase Card on a monthly basis at OCP. Executive training, agency on-site training, and training tailored for DCPS is offered upon request. The course provides a look into the Purchase Card Program providing a detailed overview of the requirements, responsibilities, policies, and procedures required to participate in the Purchase Card Program. This course covers the components of the Purchase Card Program, standards for usage, compliance, oversight, reconciliation and the roles and responsibilities of the Cardholder (CH), Approving Official (AO), Agency Program Coordinator (APC), the Designated Billing Official (DBO) and Auditor roles.

The Purchase Card Program Management Office (PMO) considers the use of the purchase card a privilege and not a right. Waste, fraud, abuse, and mismanagement in the use of the purchase card shall be grounds for suspension and cancellation of purchase card privileges. The PMO has full oversight of the program through JP Morgan's PaymentNet System. This system allows the PMO to review all purchase card activity conducted by each agency, including declines, unusual activity, potential split purchasing, and fraud. Each agency has an Agency Review Team that monitors expenditures, CBE/SBE requirements, and compliance at the agency level. OCP's internal auditing divisions conduct monthly audit reviews of cardholder transactions. All transactions are posted to the data warehouse website on a monthly basis. OCP's Purchase Card Team is dedicated to fostering transparency and increase efficiency in a cost-effective manner.

73. Please provide an update on the status of procurements related to the DC PLUG Initiative.

PLUG Program Management:

- DC PLUG Program Management Consultant contract awarded January 22, 2020

Design Contracts (6 total for First Biennial Plan):

- Two design contracts awarded and being administered
- Four remaining designs firms have been selected and pricing is being negotiated

Construction Contracts:

- Feeder 308 contract awarded (70% complete)
- Feeder 14900 contract awarded (approximately 20% complete)
- Remaining four construction contracts will be solicited upon receipt of design

Construction Management Contracts (6 total for First Biennial Plan):

- Two construction management contracts awarded and being administered
- Remaining four construction management contracts will be solicited upon receipt of design

74. How does the Office engage the certified business enterprise community? How are certified business enterprises made aware of the availability of contracting opportunities?

The Office engages the certified business enterprise community through:

- Office of the Ombudsman
- Monthly General Vendor workshop
- Monthly DC Supply Schedule workshop
- One-on-one Training for opportunity identification and capture strategies
- Participation in Chamber events, DC Woman's Business Center events, Fort Myer Small Business Roundtable events, etc.
- Participation in Department of Small and Local Business Development (DSLBD) events such as District Connect 2019
- Participating in DSLBD Procurement Training Assistance Center workshops
- Participation in Department of Consumer and Regulatory Affairs workshops
- DC Buys Reverse Vendor Trade Fair
- "Good to Great" proposal review seminars with horizontal construction CBEs
- Various pre-proposal as well as industry-based meetings with specific content for CBEs, to include CBE matchmaking sessions
- Procurement Center of Excellence as a one-stop resource for procurement related questions and issues

The Office provides insight into opportunities to the CBE community by:

- Contracts and Procurement Transparency Portal forecasts
- Emails of solicitations sent directly to CBEs based on commodity codes
- Developing and administering the annual acquisition plan and deliberately sharing plan details with DSLBD
- Opportunities (solicitations) posted on the OCP website and shared through OCP's social media outlets
- Solicitation opportunities are shared by some of the District agencies supported by OCP
- Informational updates provided to CBEs through email campaigns

a. **Please list the dates and locations of any OCP in the Wards town-hall sessions that**

OCP hosted in FY 19 and FY 20, to date.

- DC Buys Reverse Vendor Trade Fair, hosted on June 14, 2019 at the Ronald Reagan Building and International Trade Center.
- While OCP did not host any OCP in the Wards Town Halls in FY19, the agency is currently developing the next round of OCP in the Wards for FY20, revamping the event series to focus on specific procurement clusters.

b. **Please list all trainings and workshops provided to the certified business enterprise by OCP, or by OCP in partnership with other agencies, in FY 19 and FY 20, to date. Please specifically note any training available regarding the Quick Payment Act and resolving payment disputes between prime and sub-contractors.**

Trainings and Workshops	Agency Host	FY 2019	FY 2020
Monthly General Vendor Workshop	OCP	X	X
Monthly DC Supply Schedule Workshop	OCP	X	X
"Doing Business with the Government"	DSLBD Procurement Training Assistance Center	X	
"I'm a CBE, Now What?"	DSLBD	X	
"Elevate 2019" Small Business Symposium	Department of General Services	X	
"Build. Maintain. Sustain." Small Business Symposium	Department of General Services		X
District Connect 2019: DC's Small Business Contracting Expo	DSLBD	X	X
Introduction to the Procurement Training Assistance Center	DSLBD Procurement Training Assistance Center	X	
"Understanding Waivers"	DSLBD	X	
General Vendor Workshop for CBEs and Non-Profits	Department of Employment Services		X
Congresswoman Eleanor Holmes Norton's Small Business Fair	n/a	X	
Veterans Entrepreneurial Task Force	Mayor's Office of Veterans Affairs	X	
Councilmember Brandon Todd's Annual Ward 4 Small Business Summit	n/a	X	
The Black Business Town Hall	n/a	X	

Metropolitan Washington Airports Authority's Career and Business Opportunities Expo	n/a		X
H Street Bridge NE Replacement Industry Day	OCP and District Department of Transportation	X	

The Quick Payment Act is discussed in all OCP external facing workshops and classes.

c. **Does OCP issue any newsletters or other publications for the benefit of the certified business enterprise community?**

OCP engages with the CBE community on a regular basis, and information posted on the OCP website and sent to industry communities are focused on our CBE community. OCP does not have a specific monthly newsletter for CBEs.

75. For the DC Buys Reverse Vendor Trade Fair held in FY 19, please respond to the following questions:

a. **How many vendors registered for the event and how many attended?**

781 attendees registered for DC Buys, 289 checked-in, over 300 attended.

b. **What break-out sessions were offered?**

- Strategies for Success When Bidding for a DC Government Contract
- Benefits of Becoming a Certified Business Enterprise and Joining the DC Supply Schedule (offered twice)
- #SellingTech2DC: Application Development

c. **How many vendors attended each breakout session?**

Session	Time	Number of Attendees
Strategies for Success When Bidding for a DC Government Contract	11am	47
Benefits of Becoming a Certified Business Enterprise and Joining the DC Supply Schedule Workshop	11am	27
#SellingTech2DC: Application Development Workshop	1pm	36
Benefits of Becoming a Certified Business Enterprise and Joining the DC Supply Schedule Workshop	1pm	12

d. **How many vendors viewed the event via online stream?**

- OCP did not stream the 2019 DC Buys event online. We will make this a priority for DC Buys 2020.

e. **How many agencies were represented at the event? Which agencies?**

EXHIBITORS IN ATTENDANCE
Capital City Community Development Corporation
CFSA
DC HEALTH
DCHR
DDOT
DDS
DSLBD
DGS
DISB
DC Small Business Development Center
DOC
DOEE
DPW
DYRS
FEMS
HBX
MWAA
OCFO
OCTO
OPC
OSSE

OTR
OUC
HSEMA
DSLBD PTAC
ServeDC
Sustainable DC
UDC

f. **Please summarize the feedback received by OCP related to the event.**

- Overall, 42% of survey respondents rated DC Buys 2019 as excellent. 32% rated the event very good, and 25% rated it as good or lower.
- 26% of survey respondents rated the exhibitors as extremely knowledgeable, 42% rated exhibitors as very knowledgeable, and 32% rated the exhibitors as knowledgeable or less.
- 54% of survey respondents rated the venue as excellent.
- 40% of respondents rated the networking opportunities provided as very good, while 23% rated them as excellent.
- 50% of survey respondents attended a breakout workshop session, while 50% did not.
- 36% of survey respondents found the information presented extremely useful, 40% found it very useful, and 18% found it somewhat useful.
- 51% of respondents are likely to attend DC Buys in the future.

76. What role does the Office play in ensuring that the rights of subcontractors on District contracts are protected, that their financial viability is sustained, and that they are paid swiftly for services rendered?

To demonstrate OCP's commitment to ensuring that subcontractors are paid timely, the CPO issued letters to all District Contracting Officers and District Prime and General Contractors regarding payment to subcontractors FY 19. Both letters included the Quick Payment language included in all District contracts. If a problem occurs between a subcontractor and a prime regarding payment, OCP's Office of the Ombudsman provides an independent mediation and problem resolution vehicle for contractors at all tiers to assist in resolving their issues and concerns. The Ombudsman's role is to bring prime and general contractors together with subcontractors to assist in resolving the issues causing the delayed payment. However, the Ombudsman's ability to influence payment is constrained by privity of contracts which dictates that only the persons who are parties to a contract are entitled to take action to enforce it. And, in all cases to date the subcontractors entered into a contract with a General Contractor (GC) to which the District is not a party. Regardless of privity of contracts the Ombudsman attempts to help negotiate and facilitate resolution of the payment issues. When the subcontractor is engaged directly with a prime, the Ombudsman has a better ability to help

enforce the Quick Payment Act language in the contract between the District and the prime. There are certain factors that can impact the issues of payment to subcontractors, such as the subcontractor's failure to complete a portion of their work. The Ombudsman has enhanced the General Vendor Workshop presentation to include language about subcontractor rights regarding payment as related to the Quick Payment Act.

77. How does the Office ensure that contractors participate in negotiation or mediation with subcontractors to resolve disputes?

While the District cannot enforce a contract between a prime and its subcontractor per se, the District can and does enforce the terms of its contracts with prime contractors, including the obligation that a prime pay its subcontractors within seven days.

78. How many contractors and subcontractors contacted the Office of Contracting and Procurement Ombudsman in FY 19 and FY 20, to date? How many of these contacts were complaints in FY 19 and FY 20, to date?

In FY 19, the Office of the Ombudsman received 66 formal contacts, of which seven were complaints. In FY 20 to date, 15 formal contacts were made to the Office of the Ombudsman (one of which was a complaint that did not involve an OCP supported agency.)

79. What was the average number of days to resolution for complaints and inquiries submitted to the Office of Contracting and Procurement Ombudsman in FY 19 and FY 20, to date?

The average number of days to resolution is 3.5 days.

80. How many debriefs for non-successful bidders for procurements managed by the Office were conducted in FY 19 and FY 20, to date?

The total number of debriefs for non-successful bidders in FY 19 and FY 20 is 62.

81. Are debriefs always provided when requested by non-successful bidders?

Yes.

***a.* What is OCP's policy on when a request/or a debrief will be honored?**

Pre-award briefings are conducted in accordance with the 27 DCMR 1647. Post-award briefings are conducted in accordance with the 27 DCMR 1648.

***b.* Is there a timeline in which a request for a debrief must be honored?**

The 27 DCMR does not provide a specific timeline, however OCP strives to provide them as soon as practicable.

82. In how many cases in FY 19 and FY 20, to date, has DOES informed the Office of a contractor's non-compliance with a First Source Agreement?

There were six instances where DOES informed OCP of non-compliance with a First Source Agreement.

a. **Please specifically provide a breakdown of any actions taken by the Office to "cure" violations identified or how the issue was resolved.**

In each instance, the contractor was notified of non-compliance. The contractor took the necessary steps to resolve non-compliance with DOES.

83. In how many cases in FY 19 and FY 20, to date has the Office been informed of a contractor's non-compliance with Davis-Bacon?

a. **Please provide a breakdown of any actions taken by the Office to "cure" violations identified or how the issue was resolved.**

b. **If restitution was paid for non-compliance with Davis-Bacon, please provide /tow much was paid in restitution in each case of non-compliance.**

DDOT's Davis-Bacon Compliance Office handles Davis-Bacon Act compliance/complaints directly. Contracting Officers are only involved when a contractor does not readily respond to compliance inquiries or if there is a potential penalty situation. The CCO has only been directly involved in one compliance action. In this case, the United States Department of Labor's Wage and Hour Division (WHD) launched an investigation into a claim that a contractor was paying employees at less than Davis-Bacon wages. The contract was a "hybrid" contract and included both Service Contract Act (SCA) and Davis-Bacon Act wage determinations. The contractor was paying some employees SCA rates for work it believed to be non-construction. The Department (DDOT) agreed that the type of work (riding around in a truck and determining whether a streetlight was or was not functional) was not considered construction. WHD had instances when the contractor was alleged to have had an employee of less than the proper labor category/rate perform work. The matter is still ongoing.

84. Please provide an update on the refresh of the contractor evaluation system. Please describe the benefits of this refresh.

The Contractor Performance Evaluation System did not undergo a refresh as such. The new system went live at the end of April 2019 and will be entering a Phase II of enhancements in February 2020.

85. How does the contracting officer ensure that compliance information from the Department of Small and Local Business Development and the Department of Employment Services is included in each vendor's evaluation?

The Contractor Performance Evaluation System sends evaluations to all contract administrators and contracting officers for contracts above $100k, includes the following questions:

- How well did the contractor meet the CBE subcontracting requirements according to the "Small and Certified Business Enterprise Development and Assistance Act of 2014", D.C. Official Code § 2-218.01 et seq., if applicable?
- Have you any reason to believe that the contractor has not paid its subcontractors in

accordance with the requirements of the contract?

86. How does OCP evaluate performance of Supply Schedule vendors prior to exercising contract option years?

Annually, the contracting officer evaluates the responsibility and the performance of a CBE prior to awarding a new schedule or exercising an option of a schedule by reviewing a number of things, including submitted bidder-offeror information, Dun and Bradstreet review, clean hands, and other responsibility information.

87. Please provide a list of all contractors suspended in FY 19 and FY 20, to date, and the reason for each suspension.

None.

88. Please provide a list of all contractors debarred in FY 19 and FY 20, to date, and the reason for each debarment.

(I) These following individuals were debarred in FY19:

Name of Individual	Principal Address	Action Date	Expiration Date	Agency Instituting the Action	Reason for the Action
Keith Forney	2119 Newport Place, NW, Washington, DC 20037	May 9, 2019	May 8, 2024	OCP	Conviction of tax fraud, contribution limitations, corrupt election practices, second degree fraud $1000 or more and perjury
Amber Crowder	1838 Woodmont Place, SE, Washington, DC 20020	May 2, 2019	May 1, 2024	OCP	Conviction of mail fraud
Shauna Brumfield	20 Todd Place, NE, Apt. 2, Washington, DC 20002	May 2, 2019	May 1, 2024	OCP	Conviction of mail fraud
Emad O. Hajhassan	3807 Bell Manor	April 18, 2019	April 18, 2024	DFHV, DPW, MPD	Conviction of bribing a public official.

	Court, Falls Church, VA 22041				
Tamba Borbor	810 7th Street, NE, Second Floor, Washington, DC 20002	October 5, 2018	October 5, 2020	DPR, DDOT, DDS, DMV, DOES	Failure to return overpayment to District. Failure to timely pay subcontractors.

(II) The following companies were debarred in FY19:

Name of Company	Principal Address	Action Date	Expiration Date	Agency Instituting the Action	Reason for the Action
FEI Construction Company	1818 New York Avenue, NE, Suite 201, Washington, DC 20002	June 3, 2019	June 2, 2024	OCP	Criminal conviction of principal
Forney Enterprises, Inc.	1818 New York Avenue, NE, Suite 201, Washington, DC 20002	May 9, 2019	May 8, 2024	OCP	Criminal conviction of principal
A Simple Solution, LLC	20 Todd Place, NE, Apt. 2, Washington, DC 20002	May 2, 2019	May 1, 2024	OCP	Criminal conviction of principal
Education Connection, LLC	20 Todd Place, NE, Apt. 2, Washington, DC 20002	May 2, 2019	May 1, 2024	OCP	Criminal conviction of principal
Able Towing, Inc.	2708 Virginia Avenue, NW, Washington, DC 20037	April 18, 2019	April 18, 2024	DFHV, DPW, MPD	Criminal conviction of principal

USA Towing, Inc.	2708 Virginia Avenue, NW, Washington, DC 20037	April 18, 2019	April 18, 2024	DFHV, DPW, MPD	Criminal conviction of principal
Georgetown Towing, Inc.	2708 Virginia Avenue, NW, Washington, DC 20037	April 18, 2019	April 18, 2024	DFHV, DPW, MPD	Criminal conviction of principal
New Beginnings, LLC	810 7th Street, NE, Second Floor, Washington, DC 20002	October 5, 2018	October 5, 2020	DPR, DDOT, DDS, DMV, DOES	Failure to return overpayment to District. Failure to timely pay subcontractors.

(III) There are no debarments which have occurred in FY20 to date.

89. Please provide the most recently completed report completed pursuant to D.C. Code§ 2-361.0l (d). Please provide the anticipated date when the next required report will be completed.

OCP has been without a dedicated Sustainable Purchasing Program Manager. OCP now has an employee who is leading this program and we are currently preparing a report from our FY 19 and FY 20 Acquisition Plan. The completed report for FY19 will be posted on OCP's website in February 2020.

90. Please describe how the Office has engaged Advisory Neighborhood Commissions in the past year.

OCP invited all Advisory Neighborhood Commissions to its most recent DC Buys Reverse Vendor Trade Fair. OCP will continue to include ANCs on its invitation lists to outreach events.

91. Please describe the benefits of the Office's participation in the National Association of State Procurement Officers. Please also describe any steps taken to avoid any potential conflicts of interest or negative impacts on District businesses arising out of the Office's participation in the Association.

- Member states have access to funding for continuing education and the professional development of its procurement staff.
- NASPO's network facilitates interaction among CPOs and other procurement peers across the country. This allows information sharing, exchange of best practices, lessons learned, and collaboration.
- Members have access to research briefs, whitepapers and reference publications, as well as webinars on emerging issues and best practices in public procurement.

- Members have access to ProcurementIQ, which is a market research and intelligence tool providing complete market analysis and benchmarking for use in the contract bidding, negotiations and award process.
- Members have access to GovWin IQ, which is a searchable database of planned federal, state and local government solicitations, as well as historical contracts and their associated documents.
- Members can attend various conferences that allow for peer-to-peer networking, educational sessions and keynote presentations on current topics in public procurement.
- Members can participate in NASPO's Leadership Academy, which is a leadership development academy supporting state directors, CPOs and emerging leaders in state procurement.
- Members can participate in NASPO ValuePoint, which offers more than 50 national cooperative purchasing contracts covering a wide range of goods and services, and the attendant cost savings that come from highly leveraged spend volume.
- Members can participate in NASPO's Procurement U, which provides professional development opportunities, training, resources, publication and other tailored materials for state procurement officials and staff.
- Members have access to Green Purchasing Technical Assistance Funds, which facilitates funding for professional services to assist in establishing, implementing and enhancing sustainable purchasing in their jurisdiction.

Steps Taken to avoid any potential conflicts:
The Chief Procurement Officer (CPO) for the District and the Director of OCP is the current NASPO President and will remain on the NASPO Board of Directors as Immediate Past President until December 31, 2021. The CPO has delegated approval of Determination and Findings related to the use of cooperative purchasing agreements to the Deputy Chief Procurement Officer of the District to ensure that the CPO is not the District approver for use of any cooperative agreement, including those awarded by state contracting officers via NASPO ValuePoint for the use of the 50 states, the District of Columbia and the territories of the United States. The CPO has also sought review by the Board of Ethics and Government Accountability that his roles with NASPO (as President-Elect, President and Immediate Past President) do not raise conflict of interest concerns and received confirmation from BEGA that he may continue to serve in these roles.

92. Please list any cooperative procurements between jurisdictions entered into by the Office in FY 19 and FY 20, to date, including the vendor, contract amount, and the goods or services procured.

See Attachment Q (#92) - Cooperative Procurements

93. Please describe any steps taken by the Office to ensure that current or future cooperative procurements do not negatively impact the opportunities available to District businesses.

Before OCP enters into a cooperative, the contracting officer must receive approval to enter into the cooperative from the Deputy Chief Procurement Officer. In requesting the approval, the contracting officer must indicate whether there are CBEs available, and if there are, they must explain why we are considering the cooperative versus considering the CBEs. If the

CBE cannot be the prime contractor, the contracting officer must determine if there are subcontracting opportunities for a CBE.

94. Please describe any changes or improvements made to the training provided to Procurement Division employees in the last year.

During Calendar Year 2019, the Procurement Training Institute (which is responsible for all procurement-related training and education for the agency) introduced several improvements.

- We now send a bi-weekly update to all OCP personnel alerting them to courses that they may register for in the coming two weeks. Our goal in this is to remind staff that these courses are available, and most importantly to ensure we fill every seat that we can.
- We have introduced guest lectures to take advantage of the deep subject matter expertise of our colleagues at OAG and within OCP to provide succinct, high-impact lectures on specific topics of interest.
- We have introduced a Lunch & Learn series, with the purpose of providing face-to-face opportunities for employees to ask questions whenever we have a relevant new rule or policy passed. The first three offerings were on new policies and procurement rules (new additions to 27 DCMR) covering vendor responsibility, inherently governmental functions, and restrictions around the purchase of food with public funds.
- We have put on training using online tools, such as WebEx, to allow our clients (students) to learn from where they are, rather than require them to make the trek to our physical location.
- We now have the Chief Learning Officer attend each month the meeting of the most senior contracting officers (our Chief Contracting Officers) to ensure that conversations at that level which might indicate a training need are incorporated into our continuous improvement strategy.
- We have made it clear to all our clients and stakeholders that the Procurement Training Institute seeks input from our students, our faculty, and all interested parties on matters that need improvement or adjustment, again supporting our continuous improvement strategy.
- The CPO issued guidance on the use of cooperative contracts.

95. How many Procurement Division employees completed a procurement training course in FY 19 and FY 20, to date? Please provide statistics by training course name (e.g. "Contracting 101 ' and by student position (e.g. "Contracting Specialist 14) .

FY 19 Statistics by student position:

Position Title	Course Completions
Procurement Foundation	
Supervisory Contract Specialist 15	1
Supervisory Contract Specialist 14	5
Contract Specialist 9	2
Contract Specialist 11	4

Contract Specialist 12	2
Contract Specialist 13	5
Tier 1: Procurement Lifecycle	
Supervisory Contract Specialist 14	3
Contract Specialist 9	1
Contract Specialist 11	2
Contract Specialist 12	4
Contract Specialist 13	3
Tier II: Managing the Contract	
Supervisory Contract Specialist 14	0
Contract Specialist 11	1
Contract Specialist 12	1
Contract Specialist 13	0
Contract Specialist 14	0
Tier II: Procurement Simulation	
Supervisory Contract Specialist 16	1
Supervisory Contract Specialist 15	1
Supervisory Contract Specialist 14	2
Contract Specialist 11	2
Contract Specialist 12	3
Contract Specialist 13	3

96. How many Procurement Division employees received certification in FY 19 and FY 20, to date? Please separate certification counts by tier.

FY 2019 Tier Certification-Procurement Employees				
Procurement Foundations	Tier I: Procurement	Tier I: Managing	Tier II: Procurement	Tier III: Management

	Lifecycle	the Contract	Simulation	Seminar
38	13	17	12	0

FY 2020 Tier Certification-Procurement Employees (As of 1/27/2020)				
Procurement Foundations	Tier I: Procurement Lifecycle	Tier I: Managing the Contract	Tier II: Procurement Simulation	Tier III: Management Seminar
0	0	0	0	0

97. How many non-OCP staff received training or certification from the Office in FY 19, and FY 20, to date? Please break-down these numbers by the source agency for the trainees.

FY 2019 Tier Certification - Non OCP Employees				
Procurement Foundations	Tier I: Procurement Lifecycle	Tier I: Managing the Contract	Tier II: Procurement Simulation	Tier III: Management Seminar
12	**6**	3	4	0

FY 2020 Tier Certification - Non OCP Employees (As of 1/27/2020)				
Procurement Foundations	Tier I: Procurement Lifecycle	Tier I: Managing the Contract	Tier II: Procurement Simulation	Tier III: Management Seminar
0	**0**	0	0	0

FY 2019 Procurement Training- Non OCP employees		
Subject	**Trainer/Instructor**	**#of employees trained**
Intro to DC Government Contracting: Basics	OCP/Eric Brock and Jamaal Wright	196
Statements of Work	OCP/Eric Brock and Jamaal Wright	585
Using & Managing the DC P-Card	OCP/Melinda Coles and Jamaal Wright	371
Contract Administrator	OCP/ Dr. D'Andre Dorn	433
Intro to Set-Asides and Sub-Contracting	OCP/W. Pete Teague	1
PASS Buyer	OCP/Dr. D'Andre Dorn	698
PASS Contracts	OCP/Eric Brock	13
PASS eSourcing	OCP/Eric Brock	19
Warrant Review Training	OCP/Nancy Hapeman	0
OAG Debriefing Seminar	OAG/Robert	5
Food Waiver	OGC/ William Bonilla	9
27 DCMR Chapter 30	OGC/Ryan Koslosky	3
27 DCMR Chapter 22	OGC/Jody Harrington	4

FY 2019 Procurement Training- Non OCP employees (As of 1/27/2020)		
Subject	**Trainer/Instructor**	**#of employees trained**
Intro to DC Government Contracting: Basics	OCP/Eric Brock and Jamaal Wright	23
Statements of Work	OCP/Eric Brock and Jamaal Wright	35
Using & Managing the DC P-Card	OCP/Melinda Coles and Jamaal Wright	30
Contract Administrator	OCP/ Dr. D'Andre Dorn	11
Intro to Set-Asides and Sub-Contracting	OCP/W. Pete Teague	0
PASS Buyer	OCP/Dr. D'Andre Dorn	47
PASS Contracts	OCP/Eric Brock	0
PASS eSourcing	OCP/Eric Brock	0
Warrant Review Training	OCP/Nancy Hapeman	0

98. How many exit interviews of outgoing Office employees were conducted in FY 19 and FY 20, to date? What were the top five issues identified through exit interviews?

OCP provides an exit interview link to all employees leaving the agency. Twenty-two employees conducted exit interviews, including those that responded to the link. In addition to the human resources team conducting exit interviews, the CPO also meets with supervisors leaving the agency as schedule permits.

The top issues identified through exit interviews are:

- The competition in this region for the 1102 series (contract specialists and contracting officers)
- Upward mobility
- Increased work-life balance
- Increased salary

99. Is there anything else regarding the performance of the Office, not otherwise covered by these questions, that the Office would like to highlight for the Committee?

Nothing further to report.

Office of Contracting and Procurement FY2019

Agency Office of Contracting and Procurement **Agency Acronym** OCP **Agency Code** PO0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Armeta (OCP) Ross; Cana Carroll; Ololade (OCP) Olakanmi; Ololade Olakanmi **Agency Budget POCs** Armeta (OCP) Ross; Shilonda (OFRM) Wiggins **Fiscal Year** 2019

FY2019 Agency Top Accomplishments

Add Accomplishment Add Accomplishment

Accomplishments

Accomplishment	Impact on Agency	Impact on Residents
TRANSPARENCY PORTAL. In February, OCP launched the Contracts and Procurement Transparency Portal, which is a searchable database of OCP's contracts, solicitations, payments, purchase orders, and forecasts.	The Portal has reduced the number of incoming FOIA requests, as residents now have a self-service, one-stop-shop location to find a wealth of District procurement information.	Since June 23, about 4,500 users have visited the site. This has given residents the ability forecast and anticipate future purchasing needs of the District and it has improved trust in the District by increasing transparency.
CONTRACTOR PERFORMANCE EVALUATION SYSTEM. In April, OCP launched the Contractor Performance Evaluation System (CPES), which replaced the former e-Val program. The new system is completely electronic and enables us to effectively measure the performance of our contractors. Since May, 398 evaluations have been completed, and 360 contractors have been evaluated.	The CPES has made it easier to complete contractor performance evaluations and to assess the past performance of contractors. This information is being used by contracting professional during vendor selection.	The CPES has made it easier to find and reward high-performing contractors, and it has made it easier to uncover and deal with under-performing contractors, resulting in better goods, services, and construction for residents.
PROCUREMENT CENTER OF EXCELLENCE. In June, OCP launched the Procurement Center of Excellence (PCOE), a customer-service solution hub aimed to streamline the help desk process.	The PCOE offers support to District Government agencies through one phone number. District employees with procurement related questions no longer have to call multiple help desks to resolve issues. Also, creating a dedicated, centralized vendor management team in the PCOE has reduced the burden of vendor management on contract professionals, allowing them to focus on serving District agencies and residents.	The PCOE offers support to external customers through one phone number, creating a seamless customer service experience. Since June, the PCOE has received thousands of calls, with the majority of callers requesting assistance with E-Invoicing, PASS, and vendor management.

Agency's Operating Budget

Lookup Your Agency's Operating Budget

2019 Objectives

Strategic Objectives

Objective Number	Strategic Objective
1	Improve the quality and cost efficiency of procured goods, services and construction.
2	Improve planning and forecasting to support strategic business decisions in procurement.
3	Sustain a highly competent workforce.
4	Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders.
5	Promote industry engagement to ensure that the District procurement system is understood and transparent to industry and the residential community.
6	Create and maintain a highly efficient, transparent and responsive District government.

Add Strategic Objective Add Strategic Objective

2019 Key Performance Indicators

Key Performance Indicators

Measure	New Measure/ Benchmark Year	Directionality	FY 2017 Actual Report	FY 2018 Actual Report	FY 2019 Target Report	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Report	Was 2019 KPI Met?	Are Explanations of Barriers to Meeting KPIs Complete
1 - Improve the quality and cost efficiency of procured goods, services and construction. (1 Measure)												
Percent of timely contractor performance evaluations on currently awarded contracts	✔	Up is Better	New in 2019	20%	75%	No applicable incidents	No applicable incidents	38.3%	32.2%	34.4%	Unmet	
2 - Improve planning and forecasting to support strategic business decisions in procurement. (3 Measures)												
Percent of planned contracts that are awarded within the fiscal year	✔	Up is Better	New in 2019	48.4%	90%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	57.5%	Unmet	
Number of contract ratifications	✔	Down is Better	New in 2019	40	0	12	22	18	11	63	Unmet	
Number of retroactive contracts	✔	Down is Better	New in 2019	2	0	0	0	0	0	0	Met	

Measure	New Measure/ Benchmark Year	Directionality	FY 2017 Actual Report	FY 2018 Actual Report	FY 2019 Target Report	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Report	Was 2019 KPI Met?	Are Explanations of Barriers to Meeting KPIs Complete
3 - Sustain a highly competent workforce. (2 Measures)												
Percent of OCP procurement staff positions that are vacant	✔	Down is Better	New in 2019	7.9%	5.2%	6.6%	9.4%	8.6%	11%	8.9%	Unmet	
Percent of OCP procurement personnel achieving appropriate contracting tier level certification	✔	Up is Better	New in 2019	92.5%	100%	96.5%	95.7%	95.7%	95.7%	95.9%	Nearly Met	
4 - Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders. (1 Measure)												
Percent of awarded contracts over $100,000 publicly posted	✔	Up is Better	New in 2019	52.3%	Waiting on Data	65.9%	83.3%	74.6%	74.3%	75.6%	No Target Set	
6 - Create and maintain a highly efficient, transparent and responsive District government. (8 Measures)												
HR MANAGEMENT - Average number of days to fill vacancy from post to offer acceptance (Updated by OCA)	✔	Down is Better	New in 2019	New in 2019	New in 2019	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Needs Update	No Target Set	
HR MANAGEMENT - Percent of eligible employees completing and finalizing a performance plan in PeopleSoft (Updated by OCA)	✔	Up is Better	New in 2019	100%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	100%	No Target Set	
HR MANAGEMENT - Percent of eligible employee performance evaluations completed and finalized in PeopleSoft (Updated by OCA)	✔	Up is Better	New in 2019	95.8%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Needs Update	No Target Set	
FINANCIAL MANAGEMENT - Quick Payment Act Compliance - Percent of QPA eligible invoices paid within 30 days (Updated by OCA)	✔	Up is Better	New in 2019	100%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	97.7%	No Target Set	
FINANCIAL MANAGEMENT - Percent of local budget de-obligated to the general fund at the end of year (Updated by OCA)	✔	Down is Better	New in 2019	0.9%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Needs Update	No Target Set	
CONTRACTS AND PROCUREMENT - Percent of Small Business Enterprise (SBE) annual goal spent (Updated by OCA)	✔	Up is Better	New in 2019	213.1%	100%	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Needs Update		

Measure	New Measure/ Benchmark Year	Directionality	FY 2017 Actual Report	FY 2018 Actual Report	FY 2019 Target Report	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019 Report	Was 2019 KPI Met?	Are Explanations of Barriers to Meeting KPIs Complete
IT POLICY AND FOIA COMPLIANCE - Percent of "open" data sets identified by the annual Enterprise Dataset Inventory published on the Open Data Portal - (Updated by OCA)	✔	Up is Better	New in 2019	22.2%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	66.7%	No Target Set	
IT POLICY AND FOIA COMPLIANCE - Percent of FOIA Requests Processed in more than 25 business days - statute requirements allow 15 business days and a 10 day extension - (Updated by OCA)	✔	Down is Better	New in 2019	29.2%	Not Available	Annual Measure	Annual Measure	Annual Measure	Annual Measure	Needs Update	No Target Set	

2019 Operations

Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Improve the quality and cost efficiency of procured goods, services and construction. (16 Activities)			
INFORMATION TECHNOLOGY	Service Request Resolution	Prompt resolution of IT related issues ensures a continuous flow of productivity.	Daily Service
INFORMATION TECHNOLOGY	Vendor Record Maintenance Service	This is a system to track set-up and changes to vendor accounts.	Daily Service
SURPLUS PROPERTY	Re-utilization Cost Avoidance	By avoiding acquisition costs through repurposing and redistribution, the District is able to gain cost savings and cost avoidance.	Daily Service
PROCUREMENT MANAGEMENT & SUPPORT	Implementation Tracking for Large and Mission Critical Procurements	The acquisition process is monitored throughout the procurement life cycle to identify constraints and implement appropriate technical assistance to keep activities on track.	Key Project
PROCUREMENT INTEGRITY AND COMPLIANCE	Contracting Officer Scorecard	This is an audit output identifying the compliance rating for each contracting officer.	Daily Service
CONTRACTING AND PROCUREMENT	Purchase Order Processing	This represents the number and value of purchase order workload for procurement personnel.	Daily Service
SURPLUS PROPERTY	Property Revenue Generation	The OCP Surplus Property Program is a rigorous e-commerce campaign extended to industry outreach. It is building increased capacity for engaging additional auction bidding which generates revenue.	Daily Service
CONTRACTING AND PROCUREMENT	DC Supply Schedule	The DC Supply Schedule (DCSS) is the city's multiple-award schedule for providing commercial products and services to District government agencies. Competitive contracts are awarded to hundreds of suppliers who can provide thousands of products and services to meet recurring needs of these government agencies. Government acquisition personnel (from DC and other jurisdictions in the region) may place task or delivery orders against the schedule following DCSS procedures.	Daily Service
PROCUREMENT INTEGRITY AND COMPLIANCE	Risk -Based Internal Auditing	The Office of Procurement Integrity and Compliance conducts internal audits and reports its internal audit findings to key stakeholders within the agency; serves as the primary lead for OCP in support of the Comprehensive Annual Financial Report (CAFR) and Single Audit, and performs operational assessments of procurement processes and functions for agencies and teams under the authority of the District's Chief Procurement Officer.	Daily Service
INFORMATION TECHNOLOGY	Technology Support	The Procurement Technology Team develops and maintains server applications, and multiple SQL databases, updates both Internet and Intranet sites and improves IT functionality.	Key Project
HUMAN RESOURCE MANAGEMENT	Management Training	OCP's Resource Management division oversees required management training for managers, in cooperation with DCHR Center for Learning.	Key Project
CONTRACTING AND PROCUREMENT	P-Card Utilization	The District of Columbia leverages the P-Card Program as a fast and effective way for agencies to procure goods and services under $5000 for single purchases. The P-Card Program serves as an alternative method of procurement that reduces the processing cost and delivery time for small purchases. Over 75 agencies within the District use the P-Card Program as a vehicle for small purchases.	Daily Service
CONTRACTING AND PROCUREMENT	Small Business Enterprise (SBE) / Certified Business Enterprise (CBE) Subcontracting Compliance	For contracting parity, any contract executed on the behalf of the District that involves District funds, with exceptions, is legally bound to the 35 percent requirement. Federally funded, General Services Administration (GSA), District of Columbia Supply Schedule (DCSS), Cooperative Agreements and CBE prime contractors are excluded.	Daily Service
PROCUREMENT INTEGRITY AND COMPLIANCE	Audit Deficiency Remediation	Single and CAFR audits are conducted for District agencies. Based on findings from external auditors, OCP notifies agencies under the authority of the CPO and their contracting officers of any deficiencies. OCP devises and monitors corrective action plans.	Key Project
CONTRACTING AND PROCUREMENT	Contractor Performance Evaluation	The focus of this operation is to sustain a well-defined contractor performance evaluation system.	Key Project

Operations Header	Operations Title	Operations Description	Type of Operations
PURCHASE CARD	P-Card Program	OCP manages the P-Card program as efficient and quick process for agencies to procure goods. It is an alternative method of procurement that reduces processing costs and delivery time for small purchases.	Daily Service
2 - Improve planning and forecasting to support strategic business decisions in procurement. (2 Activities)			
CONTRACTING AND PROCUREMENT	Milestone Planning	Contracting Officers use milestone planning to define key tasks and processing requirements, inter-agency coordination, and deliverables; and, the timelines for performing functions through project completion.	Daily Service
CONTRACTING AND PROCUREMENT	Acquisition Planning Improvement	All agencies under the authority of the Chief Procurement Officer (CPO) are required to submit planned procurements annually prior to the start of each fiscal year. This helps OCP anticipate types of purchases, cycle times and resource allocation requirements.	Key Project
3 - Sustain a highly competent workforce. (1 Activity)			
LEARNING AND DEVELOPMENT	Training and Certification	Core training on District procurement rules, regulations, policies, and procedures is required for all procurement staff operating under authority of the Chief Procurement Officer (CPO).	Key Project
4 - Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders. (8 Activities)			
PROCUREMENT MANAGEMENT & SUPPORT	Workload Management System	This is a planned comprehensive information management tool to provide timely details on workload, resource allocation and productivity.	Key Project
LEGAL	Update Polices	OCP General Counsel Provides oversight for OCP policies and procedures.	Daily Service
LEGAL	Freedom of Information Act (FOIA) Requests	Requests for information are received through several means and generally require contracting personnel to gather documents for the FOIA specialist to package. The business process has been improved to tie performance to compliance and legislation therefore minimizing paperwork, reducing response time and increasing transparency.	Daily Service
OPERATIONS MANAGEMENT AND SUPPORT	Audit Committee	In order to align management decisions with audit functions, a specific audit committee has been formed.	Key Project
HUMAN RESOURCE MANAGEMENT	Standardized Human Resources Policies	The Office of Human Resources (OHR) provides human resource management services that position the Office of Contracting and Procurement to attract, develop and retain a well-qualified and diverse workforce. Establishing and maintaining HR policies and procedures helps maintain the integrity of OCP operations.	Daily Service
INFORMATION TECHNOLOGY	Performance Dashboard	The Dashboard provides a more efficient mechanism for data analysis.	Key Project
RESOURCE MANAGEMENT	Records Management	OCP maintains an on-going monitoring, oversight and records management training for all umbrella agencies.	Daily Service
PROCUREMENT MANAGEMENT & SUPPORT	Transparent awards	OCP publishes/posts newly awarded and active contracts $100,000 and above on the OCP web site for public access.	Key Project
5 - Promote industry engagement to ensure that the District procurement system is understood and transparent to industry and the residential community. (1 Activity)			
CUSTOMER SERVICE AND COMMUNICATIONS	Vendor Engagement and Outreach	OCP will continue its series, "OCP in the Wards," which represents business outreach and engagement designed to demystify District procurement practices. DC Buys, a reverse vendor trade fair,monthly vendor workshops and other outreach events will occur.	Key Project

2019 Workload Measures

Workload Measures - Operations

Measure	New Measure/ Benchmark Year	Numerator Title	Units	FY 2016 Actual Report	FY 2017 Actual Report	FY 2018 Actual Report	FY 2019 Q1	FY 2019 Q2	FY 2019 Q3	FY 2019 Q4	FY 2019
1 - Property Revenue Generation (1 Measure)											
Amount of revenue generated from surplus property (in millions)	☐	Revenue generated	Dollars	$4.1	$4	$4	Annual Measure	Annual Measure	Annual Measure	Annual Measure	$3.4
1 - Purchase Order Processing (3 Measures)											
Total value of purchase orders awarded to CBE contractors (in millions)	☐	Value of purchase orders to CBE contractors	Purchase orders	$995.4	$867.6	$1750.5	$705.8	$408	$537	$518	$2168.8
Total number of contracts awarded	☐	Total contracts	Contracts	Needs Update	757	1279	352	313	264	333	1262
Total dollar value of contracts awarded (in millions)	☐	Total value of contracts	Contracts	Needs Update	$4247.4	$7897.2	$794.9	$429	$1805	$447.5	$3476.4

2019 Initiatives

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update for PAR
Acquisition Planning Improvement (1 Strategic Initiative)			
Acquisition Planning Improvement	In FY19, OCP will focus on improving acquisition planning to achieve quality goods, services and construction for the District. Specifically, OCP will continue its effort from FY18 to convert planned procurement opportunities into forecast summaries - details of which are posted on a searchable site on the agency's website. The newly developed Procurement Health Dashboard will allow users to see anticipated procurement spend versus actual spend for all planned procurements. This initiative will help with contracting transparency objectives and will also enhance industry competition.	09-30-2019	
Contractor Performance Evaluation (1 Strategic Initiative)			

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update for PAR
Quality focused contractor performance	In FY19, OCP will build a new contractor performance evaluation IT system to facilitate on-time and quality-focused assessments for all contracts in excess of $100K. The new automated scorecard and tracking system will ensure that current, complete and accurate contractor performance information is available to contracting personnel for procurement source selection, exercising an option and assessing contractor responsibilities such as payments to subcontractors.	09-30-2019	
P-Card Utilization (1 Strategic Initiative)			
Optimize P-card utilization	OCP will continue to expand its P-Card utilization and assessment to further develop and understand the scope of P-Card use. The agencies' program officials and contracting officers will be provided with robust reporting to include the volume of transactions, types of commodities and spending trends per agency. The data, reports and information will be produced and further shared with other District procurement and programmatic entities to help identify micro-acquisition opportunities, leverage the DC Supply Schedule and develop strategies for obtaining overall discounted pricing choices in the micro-procurement arena. Cost savings may be embedded within a future initiative based upon negotiations and the evaluation of contract opportunities.	09-30-2019	
Training and Certification (1 Strategic Initiative)			
Expanded training and continued certification	During FY18, as a direct result of the training efforts by the Learning and Development (L&D) unit, OCP saw a marked increase in our percentage of appropriately certified procurement personnel, specifically reflected on the Procurement Health Dashboard. In FY19, OCP will continue to expand its training and certification program throughout the District promoting the understanding of procurement and use of procurement best practices for procurement professionals.	09-30-2019	
Update Polices (1 Strategic Initiative)			
Legislation, policy development and updates	In FY18, five new policies were developed and the Policies and Procedures Manual was updated. In FY19 OCP will propose new legislation to improve the procurement process. OCP will continue its efforts to develop and revise policies and procedures that impact day-to-day procurement service delivery, efficiency and effectiveness. We will also continue to update regulations to reflect best practices as established by the American Bar Association Model Procurement Regulations and industry input through the National Association of State Procurement Officers.	09-30-2019	

2019 Initiative Updates

Initiative Updates

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY20 Reporting Quarter
Acquisition Planning Improvement (3 Initiative Updates)							
Acquisition Planning Improvement	OCP has been able to identify and then forecast to industry new procurements for fair competition. Tasks planned for next quarter will include measuring the actual spend in Purchase Orders versus the Anticipated Procurement spend in the Acquisition plan.	75-99%	High	Incremental	The information that was submitted by the Acquisition Planning process has allowed OCP to identify better resource plans that are tailored to the volume of procurements at each agency.		Q1
Acquisition Planning Improvement	This initiative has been fully met.	Complete	High	Demonstrable	Marked success has been demonstrated in certain areas: 1. Baseline for Metrics – Acquisition Planning is the beginning of the Procurement life cycle and the foundation on which information is obtained for procurements coming in the Fiscal Year. 2.Milestone/Project Planning – The OCP team can a) be more effective Business Advisors and b) provide greater transparency on deliverables and dates. 3. Resource Management – Through gathering the requirements of OCP's client agencies, the CPO and Deputy CPO can properly allocate resources.		Q2
Acquisition Planning Improvement	This initiative was completed in the second quarter.	Complete		Incremental	This initiative continues to allow OCP to properly plan and allocate the correct number of resources to the individual agencies. OCP is also positioned to properly plan out milestones for agency review.		Q4

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY20 Reporting Quarter
Expanded training and continued certification (4 Initiative Updates)							
Expanded training and continued certification	A challenge with achieving a 100% certification rate is ensuring that, as the workforce changes, the initiative keeps pace by providing training to newly hired staff, and by providing relevant training. We have implemented processes to account for these factors. The training team is working with our Human Resources team to proactively establish Training Plans for new hires upon hire. Additionally, the training team has been working with other District stakeholders to create and implement relevant courses that will supplement and enhance our baseline course offerings. We have created a course that explains the Department of Small and Local Business Development waiver process and are offering this course quarterly. We are also working with the District Department of Consumer and Regulatory Affairs to provide sessions that explain the licensing requirements for local and non-District businesses. Finally, we continue to implement the Leadership Circle Initiative that offers in-depth Leadership training to all of our managers. In addition to providing executive coaching and a 1.5 day workshop that explores Leadership in general, we are also running regular "Continuing Conversation" sessions with the three cohorts to provide a space for managers to share their challenges and lessons learned.	75-99%	High	Incremental	Trained procurement professionals are performing the work to law, regulation and policy. Professionals who are not working in procurement and are attending our courses are becoming aware of and supporting procurement professionals in a way that is more informed and coordinated due to familiarity with the work requirements of procurement and contracting.		Q1
Expanded training and continued certification	The OCP Learning and Development team now offers Procurement Certification courses to non-OCP personnel and have trained staff at several independent agencies including the Office of the Chief Financial Officer, the DC Health Benefits Exchange Authority, and DC Public Schools. In addition to OCP's core curriculum, the training team worked with other District stakeholders to create and implement relevant courses that supplement and enhance OCP's baseline course offerings. We created a course that explains the Department of Small and Local Business Development waiver process and are offering this course quarterly to keep up with demand. We also worked with the Department of Consumer and Regulatory Affairs to provide sessions that explain the licensing requirements for local and non-District businesses. Finally, we continued to implement the Leadership Circle Initiative that offers in-depth Leadership training to all of our managers. In addition to providing executive coaching and a 1.5 day workshop that explores Leadership in general, we also ran regular "Continuing Conversation" sessions with the three cohorts to provide a space for managers to share their challenges and lessons learned.	75-99%	High	Incremental	The continued growth and expansion of various courses for both OCP procurement and non-OCP personnel strengthens the knowledge base of procurement, management and related leadership throughout the District.		Q2
Expanded training and continued certification	The OCP Learning and Development team now offers Procurement Certification courses to non-OCP personnel. Staff have been trained at several independent agencies including the Office of the Chief Financial Officer, the DC Health Benefits Exchange Authority, and DC Public Schools. A course has been created and offered quarterly that explains the Department of Small and Local Business Development waiver process and OCP L&D also provides sessions with the Department of Consumer and Regulatory Affairs to explain the licensing requirements for local and non-District businesses. In-depth leadership training to all OCP managers is being implemented through the Leadership Circle Initiative as well as executive coaching and regular "Continuing Conversation" sessions with the three cohorts to provide a space for managers to share their challenges and lessons learned. We have sponsored training on million-dollar contract processes, contract protests, and Executive Leadership Training for senior agency personnel throughout District government).	75-99%	High	Incremental	The creation and expansion of new courses and training enhanced the OCP baseline offerings and provided new opportunities to our stakeholders.		Q3
Expanded training and continued certification	To promote a wider and better understanding of procurement and District processes, OCP now offers training at several independent agencies. The training team continued to work with District stakeholders to create and implement relevant courses that supplement and enhance OCP's baseline course offerings. A course was created that explains the Department of Small and Local Business Development waiver process and sessions were provided to the Department of Consumer and Regulatory Affairs to explain the licensing requirements for local and non-District businesses. Finally, the Leadership Circle Initiative continues to be offered for in-depth leadership training to all our managers. In addition to providing executive coaching and a 1.5-day workshop that explores leadership in general, regular "Continuing Conversation" sessions were held with the three cohorts to provide a space for managers to share their challenges and lessons learned. Additional training includes million-dollar contract processes, contract protests, and Executive Leadership Training (which is delivered to senior agency personnel throughout District government	Complete		Incremental	Offering and expanding training and workshops devoted to understanding procurement and its management helps to creates a broad based core of knowledgeable practicing professionals.		Q4
Legislation, policy development and updates (4 Initiative Updates)							

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY20 Reporting Quarter
Legislation, policy development and updates	We completed a rewards and recognition policy and updated our records retention policy. Although not finalized, we have made significant progress on policies on the Contract Workspace, Contractor Performance Evaluation, Human Care Agreements, Compensation, and continue to develop other policies. We have also prepared and submitted OCP's legislative priorities to the OCA for FY19. The Office of General Counsel has been short on staff for several quarters, which has slowed down progress. OGC has 2 critical vacancies, which will be filled on January 22. Two other employees have been on extended FMLA, but returned on January 1. An additional contract employee will be hired to assist with the development of policies and procedures.	0-24%	Medium	Incremental	Development of procedures for the contract workspace have already resulted in measurable improvements in the rate of contract publishing.		Q1
Legislation, policy development and updates	The Office of the General Counsel (OGC) has completed the Compensation Policy (Merit-Based Pay Plan) with Human Resources. OGC is also working to complete the Wellness in the Workplace Policy with Human Resources; the Human Care Agreement Policy with the Health and Human Services Procurement Team Cluster and a Food Waiver Policy. OGC also worked with Performance Management on the Contractor Performance Evaluation System Policy. Several legislative initiatives are currently being developed as follows: (i) SCORE – Streamlined Contract Option Review and Efficiency Act of 2019 (ii) VIPPER – Vendor Information Protection and Protest Efficiency Reform Act of 2018 (iii) OPERA – Omnibus Procurement Efficiency, Reform, and Accountability Amendment Act of 2018 (iv) Sales Funds Management Amendment Act of 2019	0-24%	Medium	Incremental	The Office of the General Counsel addressed its workload and capacity concerns and have begun to accelerate the pace of policy development.		Q2
Legislation, policy development and updates	The OCP Office of the General Counsel has completed the Compensation Policy (Merit-Based Pay Plan) with Human Resources. We are completing the Wellness in the Workplace Policy with Human Resources and the Human Care Agreement Policy with the Health and Human Services Procurement Team Cluster. The Food Waiver Guidance Memo was finalized and is currently circulating to various stakeholders for review before distribution to agency directors. We continue to work on several legislative initiatives as follows: (i) SCORE – Streamlined Contract Option Review and Efficiency Act of 2019 (ii) VIPPER – Vendor Information Protection and Protest Efficiency Reform Act of 2018 – currently being amended. (iii) OPERA – Omnibus Procurement Efficiency, Reform, and Accountability Amendment Act of 2018 For update purposes, note that the following legislative initiatives are no longer moving forward: (i) Sales Funds Management Amendment Act of 2019 and (ii) SCORE – Streamlined Contract Option Review and Efficiency Act of 2019.	0-24%	Medium	Incremental	Policies that OCP OGC complete are adjusted to accommodate need and demand for the fulfillment of agency goals.		Q3
Legislation, policy development and updates	OGC has completed an update to OCP's Contract Insurance Requirements Policy and Electronic Signature Policy. We continue to work to update existing policies or completing new policies for the Human Care Agreement, the Purchase Card Program, the Contract Workspace, Records Retention, Wellness in the Workplace and Procurement System Access and Approval . We are working toward completion of the legislative initiative: PERA - Procurement Efficiency Reform Act of 2019 as well as the following regulatory initiatives: o 27 DCMR Ch 30 [Inherently Governmental Functions] – to be published on 10/18/19 o 27 DCMR Ch 40 [Quality Assurance] – published 09/13/19 o 27 DCMR Ch 22 [Contractors] – awaiting final OPLA certification for publishing o 27 DCMR Ch 27 [Construction Costs] – comments received, pending further review. o 27 DCMR Ch 32 [Contract Financing] – Emergency Rule published and Proposed Rules pending review.	25-49%		Incremental	All regulatory, legislative and policy initiatives promote the efficiency and effectiveness of all operations within OCP and ensure the District Government and residents sustain a balanced procurement system. This effort will continue as a daily operation.		Q4
Optimize P-card utilization (4 Initiative Updates)							
Optimize P-card utilization	OCP developed and demonstrated the P-Card Dashboard at the Annual Procurement Symposium on November 15th. District agencies, contracting officers and contract specialists now have access to aggregate p-card data. The data shows them spending trends, commodities-based spending, vendor information and other informative points.	50-74%	High	Demonstrable	District agencies can now use P-Card dashboard information to measure certain goals such as CBE spending objectives.		Q1
Optimize P-card utilization	OCP introduced and trained Chief Contracting Officers, Contracting Officers, and Contract Specialists on the Purchase Card Dashboard. The Dashboard features included cardholders spend, commodities spend, and CBE spend and was highlighted during the recent Procurement Symposium. Also, OCP has added P-Card Re-certification classes at the request of District agencies.	50-74%	High	None	OCP will be able to analyze and track trends in contracting opportunities and options to bring real time, on demand Micro-Purchasing to the District. Agencies will have broad intel and commodity based spend data.		Q2

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Explanation of Impact	Supporting Data	FY20 Reporting Quarter
Optimize P-card utilization	OCP engaged DSLBD and its CBE compliance units to familiarize staff with the multi-faceted benefits the P-Card program and OCP's Micro-purchase platform. Four information delivery systems are employed: 1. The P-Card Dashboard that displays agencies' spend by card-holders, vendors, and CBE spend; 2. The P-Card Courses offered, taught and delivered by our Learning and Development staff to all District agencies; 3. The P-Card Spend data that is published on the OCP internet site for public viewership and transparency and 4. The JP Morgan P-Card Portal that allows all District card holders and approving officials to consolidate, reconcile and approve all transactions plus monitor spend and address any micro-purchase needs	75-99%	High	Demonstrable	OCP is helping transform how agencies and vendors fulfill their micro-purchase needs and is assisting the vendor communities' by providing a best in business practice P-card vehicle.		Q3
Optimize P-card utilization	OCP is using a P-Card specific Dashboard : https://dcgovict.sharepoint.com/sites/OCP/Dashboards to explore historical data for benchmarking purchase card transactions and to assess what is being procured on a micro-level. This promotes transparency in cardholder, commodities and CBE spend.	Complete		Transformative	Understanding micro-level purchasing is expanding acquisitions planning initiatives and streamlining budgetary resources with data-driven decision making.		Q4
Quality focused contractor performance (4 Initiative Updates)							
Quality focused contractor performance	The new Contractor Performance Evaluation System (CPES) has been in development for several months. The majority of the design options have been completed, links created, initial testing performed and the policy and procedures drafted. OCP plans to launch the new application during the second quarter.	75-99%	High	None	Without a formal system in place, OCP has only marginal data on contractor performance.		Q1
Quality focused contractor performance	OCP is nearing completion of the newly developed Contractor Performance Evaluation System. Testing is being performed; final briefings are being held; and policy and procedures are being developed.	75-99%	High	Demonstrable	Current, complete and accurate information on contractor performance will be available for use in procurement source selection and decision making prior to exercising an option period.		Q2
Quality focused contractor performance	OCP launched its new Contractor Performance Evaluation System (CPES) on April 29, 2019 for all published contracts over $100,000 under the purview of the Chief Procurement Officer. The policy and procedures were finalized and are available in the OCP Policies and Procedures Library. Over 80 contracts have been evaluated and completed scorecards have been emailed to the Contractors for review and comment	Complete	High	Demonstrable	OCP now has a more reliable system to assess and track contractor performance which should result in a more systematic contractor selection and award process.		Q3
Quality focused contractor performance	OCP successfully launched the Contractor Performance Evaluation System (CPES) on April 30, 2019.The automated system , with multiple features, is designed for evaluations to be performed by agency Contract Administrators with reviews by the Contracting Officers. CPES also provides a mechanism for contractors to review and comment upon ratings received.	Complete		Transformative	Procurement personnel have a demonstrative tool to record, validate and search District-wide Contractor performance. And, vendor selection decisions can be made more objectively.	Contractor Performance Evaluation System Policy.pdf	Q4

Internal: Unfinished 2018 Initiatives

This year, the OCA is requesting updates on any unfinished initiatives from FY18. Updates will not be published, but will be used to report progress to the City Administrator and the Mayor as needed.

Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives
CONTRACTING AND PROCUREMENT (1 Strategic Initiative)						
Quality-focused Contractor Performance	To ensure that the District is receiving quality goods, services and construction and to protect the DC Government from inadequate contractor performance, OCP will build upon its contractor performance evaluation program to facilitate an expanded evaluation program generating on-time and quality-focused assessments for all contracts in excess of $100K. This will contribute to the information needed during source selection, exercising options, and determining contractor responsibility.	0-24%	A consultant has been identified and should start system development activity during the first quarter of FY2019.	During the planned initiation phase, funding first became an issue which was not resolved until late in the fourth quarter.	12-31-2018	
INFORMATION TECHNOLOGY (1 Strategic Initiative)						

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives
Key Business Information	In FY18, OCP will enhance the capabilities of its performance dashboards (e.g., the Large and Mission Critical Dashboard for acquisitions equal to or greater than $1M) to draw data directly from systems and deliver real-time management information to District leadership. Systematic mechanisms or tools will be developed to bring uniformity in the actual data-collection process and to eliminate the bulk of the manual data-collection procedures which can be time-consuming and error prone. The objective is to establish analysis and reporting tools to support procurement monitoring, and provide a systematic data-review and evaluation process to assess progress and constraints, and to find solutions.	50-74%	This is a continually evolving initiative. Preliminary data collection designs were created last quarter and the following transparency tools were procured and installed to provide data shaping of extracts from PASS: Alteryx for data shaping, cleaning and connection to multiple data sources; Office 365 which allows us to use current versions of Word and Excel; MicroStrategy which provides a broader visualization of transaction and analytical data and Smart Sheets which allow data sharing for multiple users. The SQL server database server was also upgraded and better secured to prepare for this data. Additionally, OCP performance management further promulgated the use of the Procurement Health Dashboard which on a regular basis, highlights the status of key agency metrics.	There are multiple projects running congruently requiring the resources of both OCP and OCTO. An example is the PASS Refresh effort which is extensive; with the related requirements, these projects could not be completed within the fiscal year timeframe.	12-31-2018	
LEARNING AND DEVELOPMENT (1 Strategic Initiative)						
Certification and Training through Procurement Training Institute (PTI)	In FY18, OCP will continue its comprehensive certification and training program for procurement professionals on the integrated procurement team in a manner that best supports the overall procurement system. PTI is also examining online learning in order to help provide more training opportunities without increasing costs for additional classroom facilities and instructor labor. In FY18, PTI will identify specific gaps in reach and curriculum. The learning objectives of identified courses shall be outlined, staffed and approved by September 30, 2018.	75-99%	During the fourth quarter, the Procurement Training Institute conducted forty two (42) sessions, in eight (8) subjects for four hundred sixty five (465) participants. Currently, over 96% of OCP contracting personnel are appropriately certified in the District Procurement Certification Program.	A limited number of employees have not completed Tier 2 training because of various reasons, including health.	01-31-2019	
LEGAL (1 Strategic Initiative)						
Update active policies and procedures	In FY17, all active policies were identified with the goal of updating and improving content clarity and accuracy, including compliance with applicable laws. This involved developing/revising polices and procedures that impact day-to-day procurement service delivery, efficiency and effectiveness. OCP will continue this effort in FY18 and will ensure that procurement legislation, regulations, policies and procedures reflect best practices and promote quality and timely procurement practices.	25-49%	OGC has completed an update to OCP's Contract Insurance Requirements Policy and Electronic Signature Policy. We continue to work to update existing policies or completing new policies for the Human Care Agreement, the Purchase Card Program, the Contract Workspace, Records Retention, Wellness in the Workplace and Procurement System Access and Approval . We are working toward completion of the legislative initiative: PERA - Procurement Efficiency Reform Act of 2019 as well as the following regulatory initiatives: o 27 DCMR Ch 30 [Inherently Governmental Functions] – to be published on 10/18/19 o 27 DCMR Ch 40 [Quality Assurance] – published 09/13/19 o 27 DCMR Ch 22 [Contractors] – awaiting final OPLA certification for publishing o 27 DCMR Ch 27 [Construction Costs] – comments received, pending further review. o 27 DCMR Ch 32 [Contract Financing] – Emergency Rule published and Proposed Rules pending review.	The Office of the General Counsel (OGC) has only become staffed to the point wherein more policy, regulatory and legislative updates and development can be addressed.	10-01-2020	

Int: Unfinished 2018 Initiative Updates

Strategic Initiative Title	Anticipated completion date	New initiative created for FY19	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
Quality-focused Contractor Performance	12-31-2018	☐	☐	The OCP Contractor Performance Evaluation System (CPES) is expected to be completed during the third quarter. The system has been developed and testing is in process.	75-99%	High	Demonstrable	The CPES will provide current, complete and accurate information regarding contractor performance and will be available to use as a tool for procurement source selection and prior to exercising an option period.		Q2

Strategic Initiative Title	Anticipated completion date	New initiative created for FY19	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
Key Business Information	12-31-2018	☐	☐	In FY19 Q3 and Q4, OCP will work closely with the Office of the Chief Technology Officer to build a warehouse of key datasets from DC's Enterprise Procurement System (PASS) as well as other data sources such as SharePoint and PeopleSoft. These data sets will be used for data mining and trend analysis and to create more real-time dashboards for internal and external stakeholders.	75-99%	High	Demonstrable	Although this is not a stated OCP initiative for FY19, these actions will advance the continued expansion of analytical business information tools and the PASS Refresh project.		Q2
Certification and Training through Procurement Training Institute (PTI)	01-31-2019	☐	☐	The FY 18 initiative is complete.	Complete	High	Demonstrable	OCP contracting personnel are appropriately certified.		Q2
Update active policies and procedures	10-01-2020	☐	☐	OCP General Counsel has completed the Compensation Policy (Merit-Based Pay Plan) with Human Resources. We continue to work to complete the Wellness in the Workplace Policy with Human Resources and the Human Care Agreement Policy with the Health and Human Services Procurement Team Cluster. We are currently working on a Food Waiver Policy and working with Performance Management on the Contractor Performance Evaluation System Policy. We are working on several legislative initiatives as follows: (i) SCORE – Streamlined Contract Option Review and Efficiency Act of 2019 (ii) VIPPER – Vendor Information Protection and Protest Efficiency Reform Act of 2018 (iii) OPERA – Omnibus Procurement Efficiency, Reform, and Accountability Amendment Act of 2018 (iv) Sales Funds Management Amendment Act of 2019 Percent complete to-date:	0-24%	Medium	Incremental	Each policy and initiative developed has relative impact in relation to the operation that it is affecting. However, all policies contribute to the attainment of OCP's mission and objectives.		Q2
Quality-focused Contractor Performance	12-31-2018	☐	☐	OCP launched its new Contractor Performance Evaluation System (CPES) on April 29, 2019 for all published contracts over $100,000 under the purview of the Chief Procurement Officer. The policy and procedures were finalized and are available in the OCP Policies and Procedures Library. Over 80 contracts have been evaluated and completed scorecards have been emailed to the Contractors for review and comment	Complete	High	Demonstrable	OCP now has a more reliable system to assess and track contractor performance which should result in a more systematic contractor selection and award process.		Q3
Key Business Information	12-31-2018	☐	✔							Q3
Update active policies and procedures	10-01-2020	☐	☐	In FY18, OCP reported that staff vacancies were a factor for limited progress. The development and updating process for regulatory, legislative and operational policies /procedures is a fluid endeavor. The Office of the General Counsel has adjusted its staffing voids and is actively pursuing this initiative.	25-49%	Low	Incremental	Continued efforts to fulfill this initiative will ensure a sustained and balanced procurement system.		Q3

Strategic Initiative Title	Anticipated completion date	New initiative created for FY19	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact	Supporting Data	FY19 Reporting Quarter
Update active policies and procedures	10-01-2020	☐	☐	OGC has completed an update to OCP's Contract Insurance Requirements Policy and Electronic Signature Policy. We continue to work to update existing policies or completing new policies for the Human Care Agreement, the Purchase Card Program, the Contract Workspace, Records Retention, Wellness in the Workplace and Procurement System Access and Approval. We are working toward completion of the legislative initiative: PERA - Procurement Efficiency Reform Act of 2019 as well as the following regulatory initiatives: o 27 DCMR Ch 30 [Inherently Governmental Functions] – to be published on 10/18/19 o 27 DCMR Ch 40 [Quality Assurance] – published 09/13/19 o 27 DCMR Ch 22 [Contractors] – awaiting final OPLA certification for publishing o 27 DCMR Ch 27 [Construction Costs] – comments received, pending further review. o 27 DCMR Ch 32 [Contract Financing] – Emergency Rule published and Proposed Rules pending review	25-49%	Medium	Incremental	All regulatory, legislative and policy initiatives promote the efficiency and effectiveness of all operations within OCP and ensure the District Government and residents sustain a balanced procurement system. This effort will continue as a daily operation.		Q4

2019 Capital Projects

Capital projects - performance plans links

Project Number	Project Title	Owner Agency Acronym	Implementing Agency Acronym	Milestone Description	Fiscal Year Allotment
1PO01C	ARIBA REFRESH	OCP	OCP	Click on the project title to update	$2,875,000.00
1PO02C	CONTENT MANAGEMENT	OCP	OCP	Click on the project title to update	$500,000.00
1PO03C	PROCESS AUTOMATION	OCP	OCP	Click on the project title to update	$144,300.00
1PO04C	SUPPLIER ENABLEMENT	OCP	OCP	Click on the project title to update	$110,000.00
1PO05C	TRANSPARENCY	OCP	OCP	Click on the project title to update	$287,500.00
1PO06C	SECURITY	OCP	OCP	Click on the project title to update	$174,800.00
TOT					**$4,091,600.00**

Operating Budget

Administrative Information

Record ID# 663

Performance Plan ID 663 **Blank Initiative Updates** Blank Initiative Updates

Created on Dec. 26, 2017 at 4:23 PM (EST). Last updated by Katz, Lia (EOM) on June 18, 2018 at 1:51 PM (EDT). Owned by Katz, Lia (EOM).

Office of Contracting and Procurement FY2020

Agency Office of Contracting and Procurement | **Agency Acronym** OCP | **Agency Code** PO0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Armeta (OCP) Ross; Cana Carroll; Ololade (OCP) Olakanmi; Ololade Olakanmi | **Agency Budget POCs** Armeta (OCP) Ross; Shilonda (OFRM) Wiggins | **Fiscal Year** 2020

Agency's Operating Budget

Lookup Your Agency's Operating Budget

2020 Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations
1	Improve the quality and cost efficiency of procured goods, services and construction.	1	16
2	Improve planning and forecasting to support strategic business decisions in procurement.	0	2
3	Sustain a highly competent workforce.	0	1
4	Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders.	2	8
5	Promote industry engagement to ensure that the District procurement system is understood and transparent to industry and the residential community.	1	1
6	Create and maintain a highly efficient, transparent, and responsive District government.	11	0
TOT		**15**	**28**

Add Strategic Objective Add Strategic Objective

2020 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY2019 Actual	FY 2020 Target	FY 2020 Quarter 1
1 - Improve the quality and cost efficiency of procured goods, services and construction. (1 Measure)								
Percent of contractor performance evaluations that are completed	✔	Up is Better	New in 2020	New in 2020	New in 2020	New in 2020	New in 2020	58.7%
4 - Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders. (2 Measures)								
Percent of awarded contracts over $100,000 publicly posted		Up is Better	New in 2019	52.3%	Waiting on Data	75.6%	100%	51.2%
Percent of client agencies that are satisfied with OCP services	✔	Up is Better	New in 2020	New in 2020	New in 2020	New in 2020	New in 2020	Annual Measure
5 - Promote industry engagement to ensure that the District procurement system is understood and transparent to industry and the residential community. (1 Measure)								
Percent of industry partners that are satisfied with OCP services	✔	Up is Better	New in 2020	New in 2020	New in 2020	New in 2020	New in 2020	Annual Measure
6 - Create and maintain a highly efficient, transparent, and responsive District government. (10 Measures)								
Contracts and Procurement - Percent of Small Business Enterprise (SBE) annual goal spent		Up is Better	New in 2019	213.1%	Not Available	Needs Update	100%	Annual Measure
Financial Management - Percent of local budget de-obligated to the general fund at the end of year		Down is Better	New in 2019	0.9%	Not Available	Needs Update	2%	Annual Measure
Financial Management - Quick Payment Act (QPA) Compliance - Percent of QPA eligible invoices paid within 30 days		Up is Better	New in 2019	100%	Not Available	97.7%	100%	Annual Measure
Human Resource Management - Average number of days to fill vacancy from post to offer acceptance		Down is Better	New in 2019	New in 2019	New in 2019	Needs Update	40	Annual Measure
Human Resource Management - Percent of eligible employee performance evaluations completed and finalized in PeopleSoft		Up is Better	New in 2019	95.8%	Not Available	Needs Update	100%	Annual Measure
Human Resource Management - Percent of eligible employees completing and finalizing a performance plan in PeopleSoft		Up is Better	New in 2019	100%	Not Available	100%	100%	Annual Measure
IT Policy and Freedom of Information Act (FOIA) Compliance - Percent of "open" data sets identified by the annual Enterprise Dataset Inventory published on the Open Data Portal		Up is Better	New in 2019	22.2%	Not Available	66.7%	100%	Annual Measure

Measure	New Measure/ Benchmark Year	Directionality	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY2019 Actual	FY 2020 Target	FY 2020 Quarter 1
IT Policy and Freedom of Information Act (FOIA) Compliance - Percent of FOIA Requests Processed in more than 25 business days - statute requirements allow 15 business days and a 10 day extension	☐	Down is Better	New in 2019	29.2%	Not Available	Needs Update	0%	Annual Measure
Human Resource Management – Percent of new hires that are DC residents (excludes temporary workers and contractors) (Updated by OCA)	✔	Up is Better	New in 2020	New in 2020	New in 2020	New in 2020	57%	Annual Measure
Human Resource Management – Percent of employees that are DC residents (excludes temporary workers and contractors) (Updated by OCA)	✔	Up is Better	New in 2020	New in 2020	New in 2020	New in 2020	45%	Annual Measure

2020 Operations

Operations Header	Operations Title	Operations Description	Type of Operations
1 - Improve the quality and cost efficiency of procured goods, services and construction. (16 Activities)			
INFORMATION TECHNOLOGY	Service Request Resolution	Prompt resolution of IT related issues ensures a continuous flow of productivity.	Daily Service
INFORMATION TECHNOLOGY	Vendor Record Maintenance Service	This is a system to track set-up and changes to vendor accounts.	Daily Service
SURPLUS PROPERTY	Re-utilization Cost Avoidance	By avoiding acquisition costs through repurposing and redistribution, the District is able to gain cost savings and cost avoidance.	Daily Service
PROCUREMENT MANAGEMENT & SUPPORT	Implementation Tracking for Large and Mission Critical Procurements	The acquisition process is monitored throughout the procurement life cycle to identify constraints and implement appropriate technical assistance to keep activities on track.	Key Project
PROCUREMENT INTEGRITY AND COMPLIANCE	Contracting Officer Scorecard	This is an audit output identifying the compliance rating for each contracting officer.	Daily Service
CONTRACTING AND PROCUREMENT	Purchase order processing	This represents the number and value of purchase order workload for procurement personnel.	Daily Service
SURPLUS PROPERTY	Property Revenue Generation	The OCP Surplus Property Program is a rigorous e-commerce campaign extended to industry outreach. It is building increased capacity for engaging additional auction bidding which generates revenue.	Daily Service
CONTRACTING AND PROCUREMENT	DC Supply Schedule	The DC Supply Schedule (DCSS) is the city's multiple-award schedule for providing commercial products and services to District government agencies. Competitive contracts are awarded to hundreds of suppliers who can provide thousands of products and services to meet recurring needs of these government agencies. Government acquisition personnel (from DC and other jurisdictions in the region) may place task or delivery orders against the schedule following DCSS procedures.	Daily Service
PROCUREMENT INTEGRITY AND COMPLIANCE	Risk -Based Internal Auditing	The Office of Procurement Integrity and Compliance conducts internal audits and reports its internal audit findings to key stakeholders within the agency; serves as the primary lead for OCP in support of the Comprehensive Annual Financial Report (CAFR) and Single Audit, and performs operational assessments of procurement processes and functions for agencies and teams under the authority of the District's Chief Procurement Officer.	Daily Service
HUMAN RESOURCE MANAGEMENT	Management Training	OCP's Resource Management division oversees required management training for managers, in cooperation with DCHR Center for Learning.	Key Project
PROCUREMENT INTEGRITY AND COMPLIANCE	Audit Deficiency Remediation	Single and CAFR audits are conducted for District agencies. Based on findings from external auditors, OCP notifies agencies under the authority of the CPO and their contracting officers of any deficiencies. OCP devises and monitors corrective action plans.	Key Project
CONTRACTING AND PROCUREMENT	Contractor Performance Evaluation	The focus of this operation is to sustain a well-defined contractor performance evaluation system.	Key Project
PURCHASE CARD	P-Card Program	OCP manages the P-Card program as efficient and quick process for agencies to procure goods. It is an alternative method of procurement that reduces processing costs and delivery time for small purchases.	Daily Service
CONTRACTING AND PROCUREMENT	P-Card Utilization	The District of Columbia leverages the P-Card Program as a fast and effective way for agencies to procure goods and services under $5,000 for single purchases. The P-Card Program serves as an alternative method of procurement that reduces the processing cost and delivery time for small purchases. Over 75 agencies within the District use the P-Card Program as a vehicle for small purchases.	Daily Service
CONTRACTING AND PROCUREMENT	Small Business Enterprise (SBE) / Certified Business Enterprise (CBE) Subcontracting Compliance	For contracting parity, any contract executed on the behalf of the District that involves District funds, with exceptions, is legally bound to the 35 percent requirement. Federally funded, General Services Administration (GSA), District of Columbia Supply Schedule (DCSS), Cooperative Agreements and CBE prime contractors are excluded.	Daily Service
INFORMATION TECHNOLOGY	Technology Support	The Procurement Technology Team develops and maintains server applications, and multiple SQL databases, updates both Internet and Intranet sites and improves IT functionality.	Key Project
2 - Improve planning and forecasting to support strategic business decisions in procurement. (2 Activities)			
CONTRACTING AND PROCUREMENT	Milestone Planning	Contracting Officers use milestone planning to define key tasks and processing requirements, inter-agency coordination, and deliverables; and, the timelines for performing functions through project completion.	Daily Service

Operations Header	Operations Title	Operations Description	Type of Operations
CONTRACTING AND PROCUREMENT	Acquisition Planning Improvement	All agencies under the authority of the Chief Procurement Officer (CPO) are required to submit planned procurements annually prior to the start of each fiscal year. This helps OCP anticipate types of purchases, cycle times and resource allocation requirements.	Key Project
3 - Sustain a highly competent workforce. (1 Activity)			
LEARNING AND DEVELOPMENT	Training and Certification	Core training on District procurement rules, regulations, policies, and procedures is required for all procurement staff operating under authority of the Chief Procurement Officer (CPO).	Key Project
4 - Promote transparency in contracting decisions and actions to provide reliable information to all stakeholders. (8 Activities)			
PROCUREMENT MANAGEMENT & SUPPORT	Workload Management System	This is a planned comprehensive information management tool to provide timely details on workload, resource allocation and productivity.	Key Project
LEGAL	Update Polices	OCP General Counsel Provides oversight for OCP policies and procedures.	Daily Service
OPERATIONS MANAGEMENT AND SUPPORT	Audit Committee	In order to align management decisions with audit functions, a specific audit committee has been formed.	Key Project
INFORMATION TECHNOLOGY	Performance Dashboard	The Dashboard provides a more efficient mechanism for data analysis.	Key Project
RESOURCE MANAGEMENT	Records Management	OCP maintains an on-going monitoring, oversight and records management training for all umbrella agencies.	Daily Service
PROCUREMENT MANAGEMENT & SUPPORT	Transparent awards	OCP publishes/posts newly awarded and active contracts $100,000 and above on the OCP web site for public access.	Key Project
LEGAL	Freedom of Information Act (FOIA) Requests	Requests for information are received through several means and generally require contracting personnel to gather documents for the FOIA specialist to package. The business process has been improved to tie performance to compliance and legislation therefore minimizing paperwork, reducing response time and increasing transparency.	Daily Service
HUMAN RESOURCE MANAGEMENT	Standardized Human Resources Policies	The Office of Human Resources (OHR) provides human resource management services that position the Office of Contracting and Procurement to attract, develop and retain a well-qualified and diverse workforce. Establishing and maintaining HR policies and procedures helps maintain the integrity of OCP operations.	Daily Service
5 - Promote industry engagement to ensure that the District procurement system is understood and transparent to industry and the residential community. (1 Activity)			
CUSTOMER SERVICE AND COMMUNICATIONS	Vendor Engagement and Outreach	OCP will continue its series, "OCP in the Wards," which represents business outreach and engagement designed to demystify District procurement practices. DC Buys, a reverse vendor trade fair,monthly vendor workshops and other outreach events will occur.	Key Project

2020 Workload Measures

Measure	New Measure/ Benchmark Year	FY2016 Actual	FY2017 Actual	FY2018 Actual	FY2019 Actual	FY 2020 Quarter 1
1 - Property Revenue Generation (1 Measure)						
Amount of revenue generated from surplus property (in millions)	☐	$4.1	$4	$4	$4	Annual Measure
1 - Purchase order processing (3 Measures)						
Total number of contracts awarded	☐	Needs Update	757	1279	1262	441
Total value of purchase orders awarded to CBE contractors (in millions)	☐	$995.4	$867.6	$1750.5	$2168.8	$657
Total dollar value of contracts awarded (in millions)	☐	Needs Update	$4247.4	$7897.2	$3476.4	$1824

2020 Initiatives

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Is this Initiative focused on Wards 7 and/or 8?	Does this initiative support the Resilient DC Strategy?	Activity - Objective - Agency - Cluster	Add Initiative Update
Acquisition Planning Improvement (1 Strategic Initiative)						

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Is this Initiative focused on Wards 7 and/or 8?	Does this initiative support the Resilient DC Strategy?	Activity - Objective - Agency - Cluster	Add Initiative Update
Spend analysis and strategic sourcing	OCP's goal is to evaluate District spend and acquisition plans to uncover critical as well as strategic requirements where procurement can add additional value. OCP will identify and analyze the top-most categories of spend in the District; facilitate interdisciplinary workgroups to elicit creative and strategic sourcing ideas; and develop key, actionable recommendations for increasing future procurement quality and cost savings. Specific implementation steps will include: Develop critical analyses of high-spend commodities Assemble and facilitate workgroups Develop recommendations for increasing quality and cost savings Integrate recommendations into future procurement plans	09-30-2020	☐	☐	Internal Services	
Purchase order processing (1 Strategic Initiative)						
Reengineer Simplified Acquisitions	OCP's goal is to improve the efficiency of simplified acquisitions within the District. OCP will develop standard policies and procedures for how District contracting personnel should purchase simplified acquisition items, including items from the DC Supply Schedule. In addition, OCP will create catalogs in PASS that will allow District agencies to purchase numerous pre-approved items on their own, without having to interact with a District contracting officer. OCP will also streamline the process in which suppliers apply to be included on the DC Supply Schedule. Specific implementation steps will include: Develop a standard definition for simplified acquisitions in the District Develop standard policies and procedures for simplified acquisitions Streamline the DC Supply Schedule application process Develop catalogs in PASS	09-30-2020	☐	☐	Internal Services	
Technology Support (1 Strategic Initiative)						
Preparation for Ariba Refresh	OCP is preparing for the refresh of the District's Ariba enterprise procurement software, the Procurement Automated Support System (PASS). OCP will engage extensively with suppliers and District agencies to understand their business needs, which will help OCP to improve PASS business process design, reporting, and system integration. OCP will also develop key new features such as automating procurement planning, and digitizing and streamlining the authoring of all contract award types.	09-30-2020	☐	☐	Internal Services	
Training and Certification (1 Strategic Initiative)						
Results-Driven Training	OCP's goal is to improve the critical competencies of District contracting officers and specialists through expanded and improved training. OCP will develop and validate a standard framework for measuring the impact of its trainings on procurement operations, and OCP will validate a results-driven approach to developing procurement-related coursework. OCP will map out gaps between current business needs/processes and current curricula, recommend changes to curricula, develop measurable pre- and post-assessments of competencies, and develop and track key performance indicators of training effectiveness. Specific implementation steps will include: Develop a gap analysis for the pilot project Implement recommended changes to curricula for the pilot project Develop and validate pre- and post-assessments for the pilot project Develop and validate key performance indicators for the pilot project Develop a standard results-driven training framework white paper	09-30-2020	☐	☐	Internal Services	
Vendor Engagement and Outreach (2 Strategic initiatives)						
Outreach to industry in Wards 7 and 8	OCP's goal is to increase the number of businesses in Wards 7 and 8 that bid on District procurement solicitations. OCP will plan and launch an event series in FY2020 to engage the District's small business community and to gain feedback on how OCP can improve its external outreach. OCP will host several events of this series in Wards 7 and 8, and will promote the events through outlets like The Washington Informer and East of the River News, among other outlets	09-30-2020	✔	☐	Internal Services	

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Is this Initiative focused on Wards 7 and/or 8?	Does this initiative support the Resilient DC Strategy?	Activity - Objective - Agency - Cluster	Add Initiative Update
Supplier and client agency engagement	OCP's goal is to proactively engage suppliers and client agencies to better understand significant issues that contracting and procurement can solve. OCP will seek out the "voice of the customer" by directly contacting suppliers and client agencies via satisfaction surveys, focus groups, interviews, or other methods of outreach. This feedback will allow OCP to learn about supplier and client agency needs as well as their experience with District procurement processes, which will help OCP to improve customer service, business practices, and the overall procurement experience. Specific implementation steps will include: Develop and deploy targeted surveys and other methods of outreach Develop critical analyses of outreach data Develop and implement business process improvements	09-30-2020	☐	☐	Internal Services	

FY2020 Initiative Updates

Initiative Updates

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	FY20 Reporting Quarter
Outreach to industry in Wards 7 and 8 (1 Initiative Update)					
Outreach to industry in Wards 7 and 8	OCP has conducted outreach to the District's small business community by participating in various procurement-related events held throughout the District. In support of the agency's outreach in wards 7 and 8, the agency held its General Vendor Workshop at DOES (ward 7) on December 3 and 5, 2019. The event's attendance and interest by businesses and nonprofits based in wards 7 and 8 justified the agency's planned efforts to increase outreach in these wards.	0-24%	High	Incremental	Q1
Preparation for Ariba Refresh (1 Initiative Update)					
Preparation for Ariba Refresh	The project finalized the baseline build. The baseline build includes the development of an "off the shelf" version of the Ariba cloud-based solution customized for the District government.	0-24%	Low	None	Q1
Reengineer Simplified Acquisitions (1 Initiative Update)					
Reengineer Simplified Acquisitions	The project is in the planning and initiation phase.	0-24%	Low	None	Q1
Results-Driven Training (1 Initiative Update)					
Results-Driven Training	OCP developed a project plan and framework training model for the pilot phase of the initiative, which will span FY20. OCP has achieved measurable progress by developing standard policies, procedures, performance metrics, and dashboards. We recruited and hired a project manager to lead the initiative, who will begin work in Q2.	0-24%	Low	Demonstrable	Q1
Spend analysis and strategic sourcing (1 Initiative Update)					
Spend analysis and strategic sourcing	OCP continues to evaluate spend, on a commodity-specific basis, to identify opportunities for strategic sourcing. This past quarter's analyses have focused on Cooperative Purchasing; the extent of the District's "coop" spending, from who and for what. Cooperative Purchasing can be a cost-effective method for gaining the advantages of strategic sourcing, including allowances for CBE subcontracting where feasible, without having to initiate a cumbersome and complex competitive procurement process	0-24%	Low	None	Q1
Supplier and client agency engagement (1 Initiative Update)					
Supplier and client agency engagement	For Q1, OCP was in planning stages for this initiative. The agency intends to roll out this initiative in Q2, with full execution in Q3.	0-24%	High	None	Q1

Internal: Unfinished 2019 Initiatives

Strategic Initiatives

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives

Title	Description	Complete to Date	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update - Rolled Over Initiatives
INFORMATION TECHNOLOGY (1 Strategic Initiative)						
LEGAL (1 Strategic Initiative)						
Legislation, policy development and updates	In FY18, five new policies were developed and the Policies and Procedures Manual was updated. In FY19 OCP will propose new legislation to improve the procurement process. OCP will continue its efforts to develop and revise policies and procedures that impact day-to-day procurement service delivery, efficiency and effectiveness. We will also continue to update regulations to reflect best practices as established by the American Bar Association Model Procurement Regulations and industry input through the National Association of State Procurement Officers.	25-49%	OGC has completed an update to OCP's Contract Insurance Requirements Policy and Electronic Signature Policy. We continue to work to update existing policies or completing new policies for the Human Care Agreement, the Purchase Card Program, the Contract Workspace, Records Retention, Wellness in the Workplace and Procurement System Access and Approval . We are working toward completion of the legislative initiative: PERA - Procurement Efficiency Reform Act of 2019 as well as the following regulatory initiatives: o 27 DCMR Ch 30 [Inherently Governmental Functions] – to be published on 10/18/19 o 27 DCMR Ch 40 [Quality Assurance] – published 09/13/19 o 27 DCMR Ch 22 [Contractors] – awaiting final OPLA certification for publishing o 27 DCMR Ch 27 [Construction Costs] – comments received, pending further review. o 27 DCMR Ch 32 [Contract Financing] – Emergency Rule published and Proposed Rules pending review.	OGC balances this initiative against other day-to-day legal services provided to the agency including advisory services, procurement and contracting support for staff, litigation support for matters handled by OAG on behalf of the agency, ratifications for District agencies, food waivers for District agencies, assistance with hearings and audits impacting the agency and other related needs.	09-30-2020	

Updates for Unfinished FY19 Initiatives

Strategic Initiative Title	Anticipated completion date	New initiative created for FY19	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact	Supporting Data	FY20 Reporting Quarter
Legislation, policy development and updates	09-30-2020	☐	✔							Q1

Administrative Information

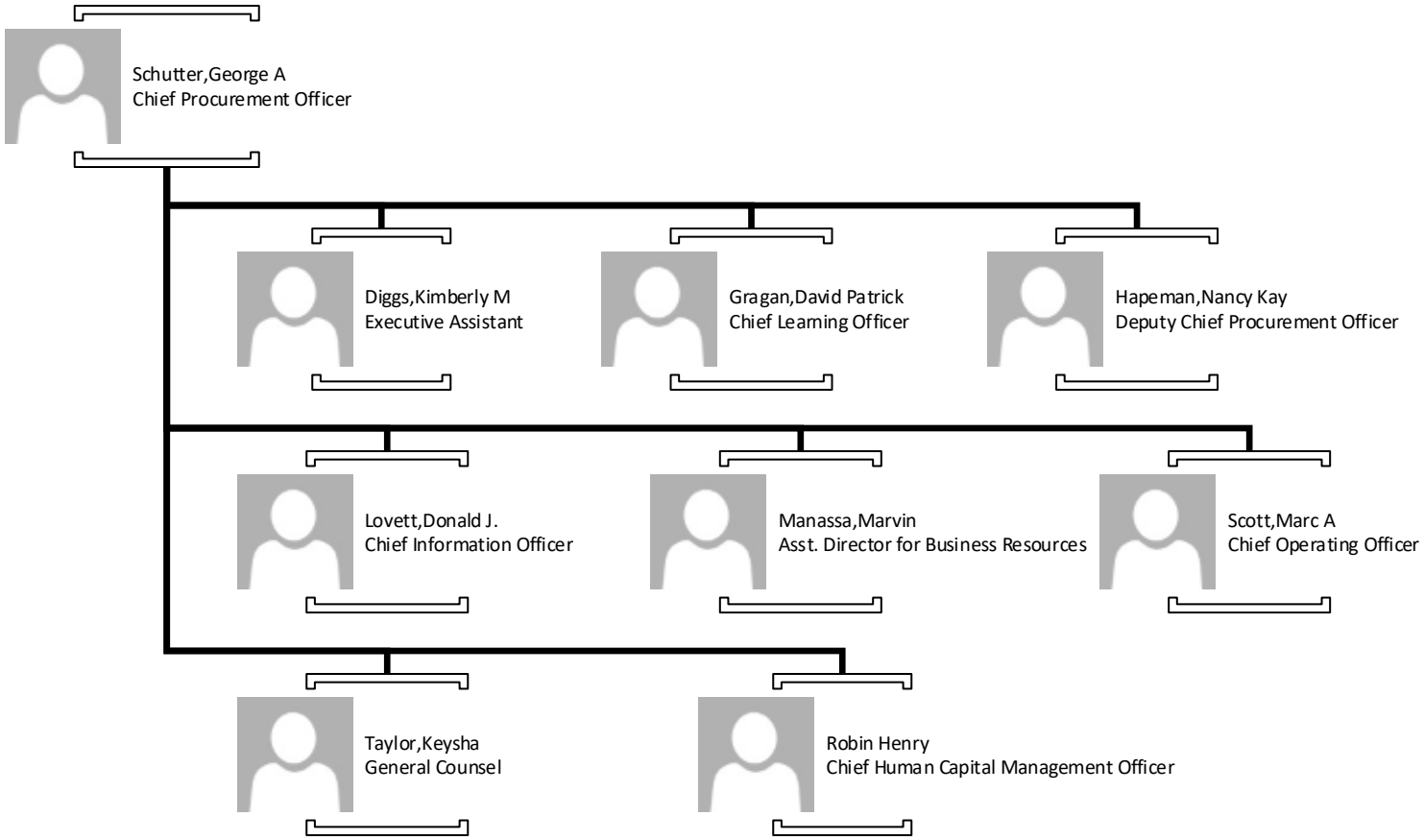
Record ID# 702

Performance Plan ID 702 **Blank Initiative Updates** Blank Initiative Updates

Created on Oct. 30, 2018 at 11:14 AM (EDT). Last updated by Katz, Lia (EOM) on Jan. 28, 2019 at 11:48 AM (EST). Owned by Katz, Lia (EOM).

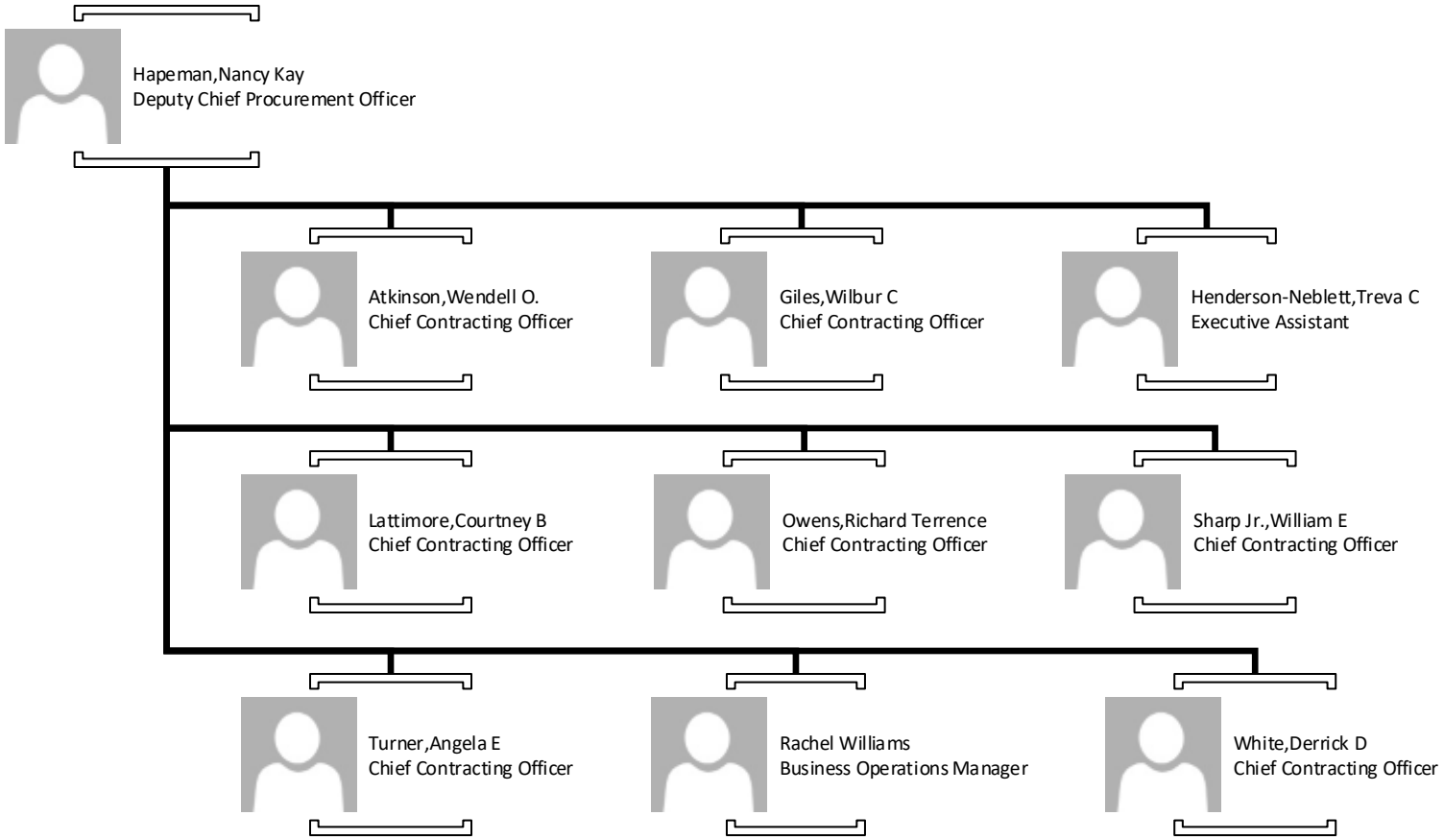
Office of Contracting & Procurement

1/31/2020



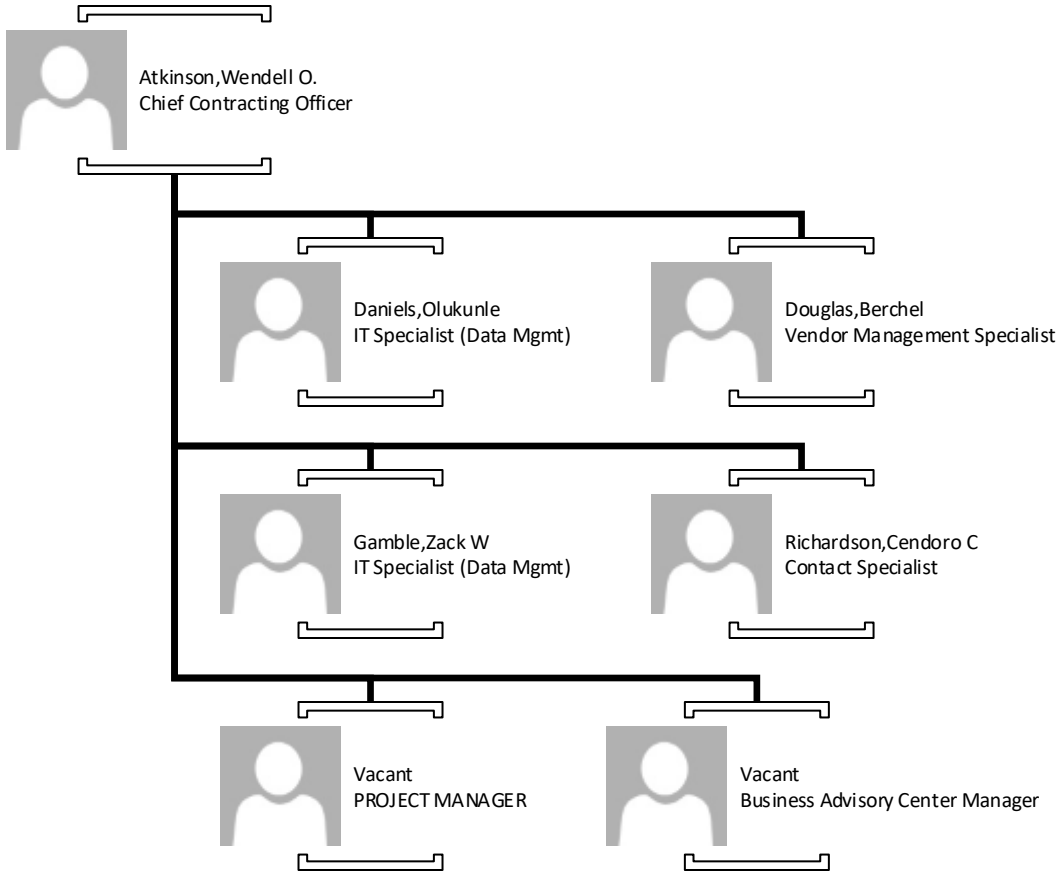
Procurement

1/31/2020



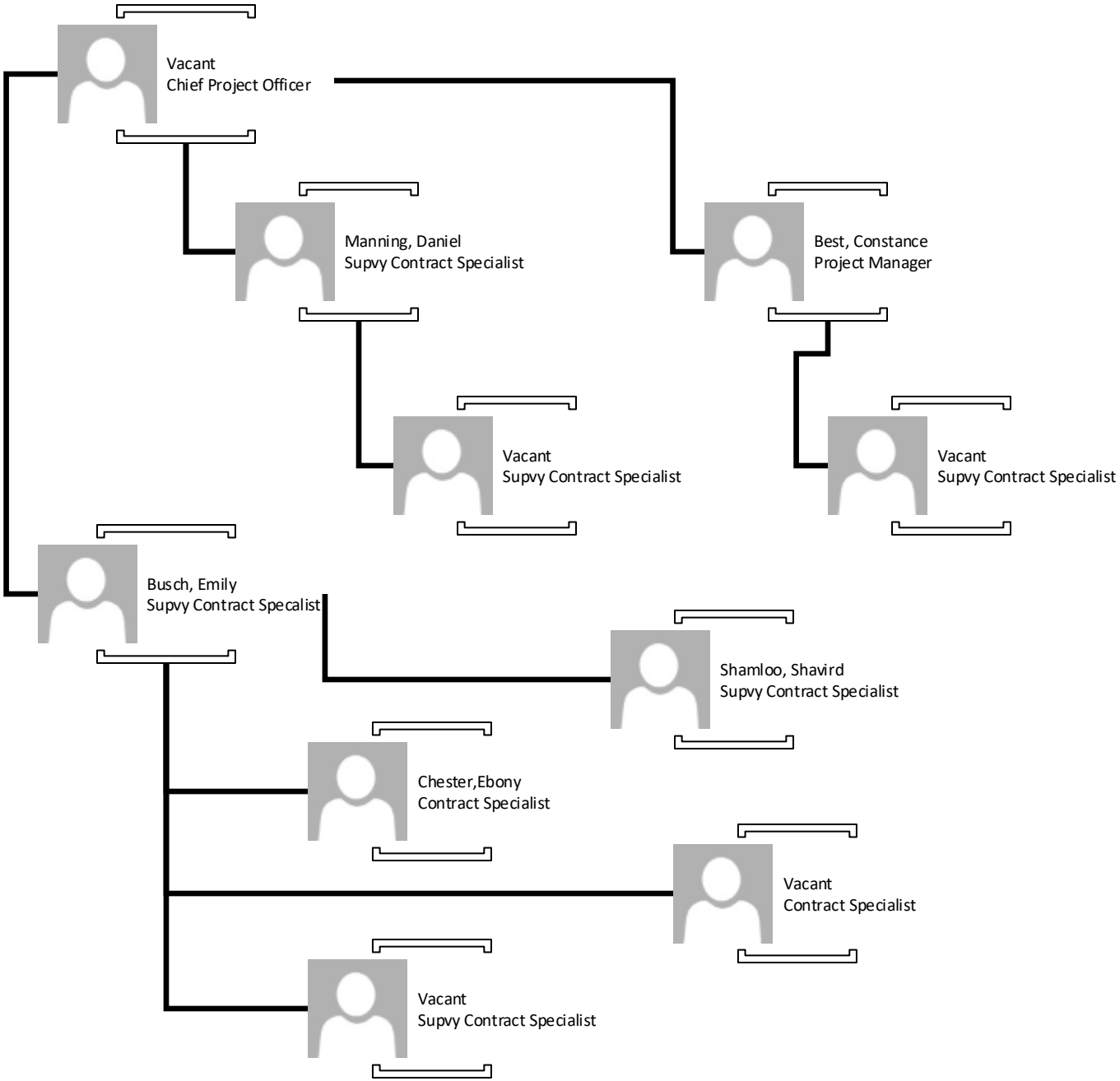
Procurement: Center of Excellence

1/31/2020



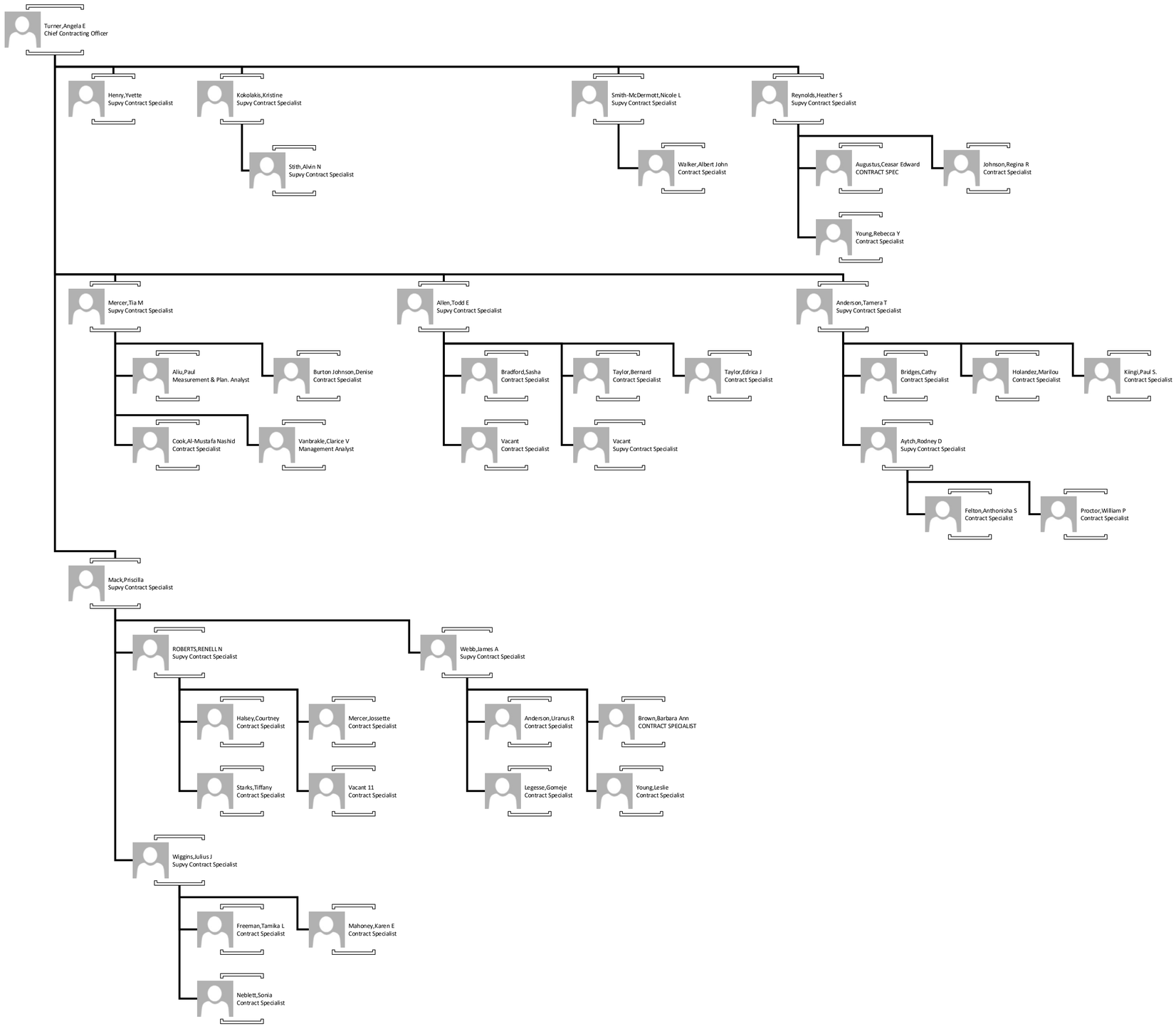
Procurement: PASS Refresh Project

1/31/2020



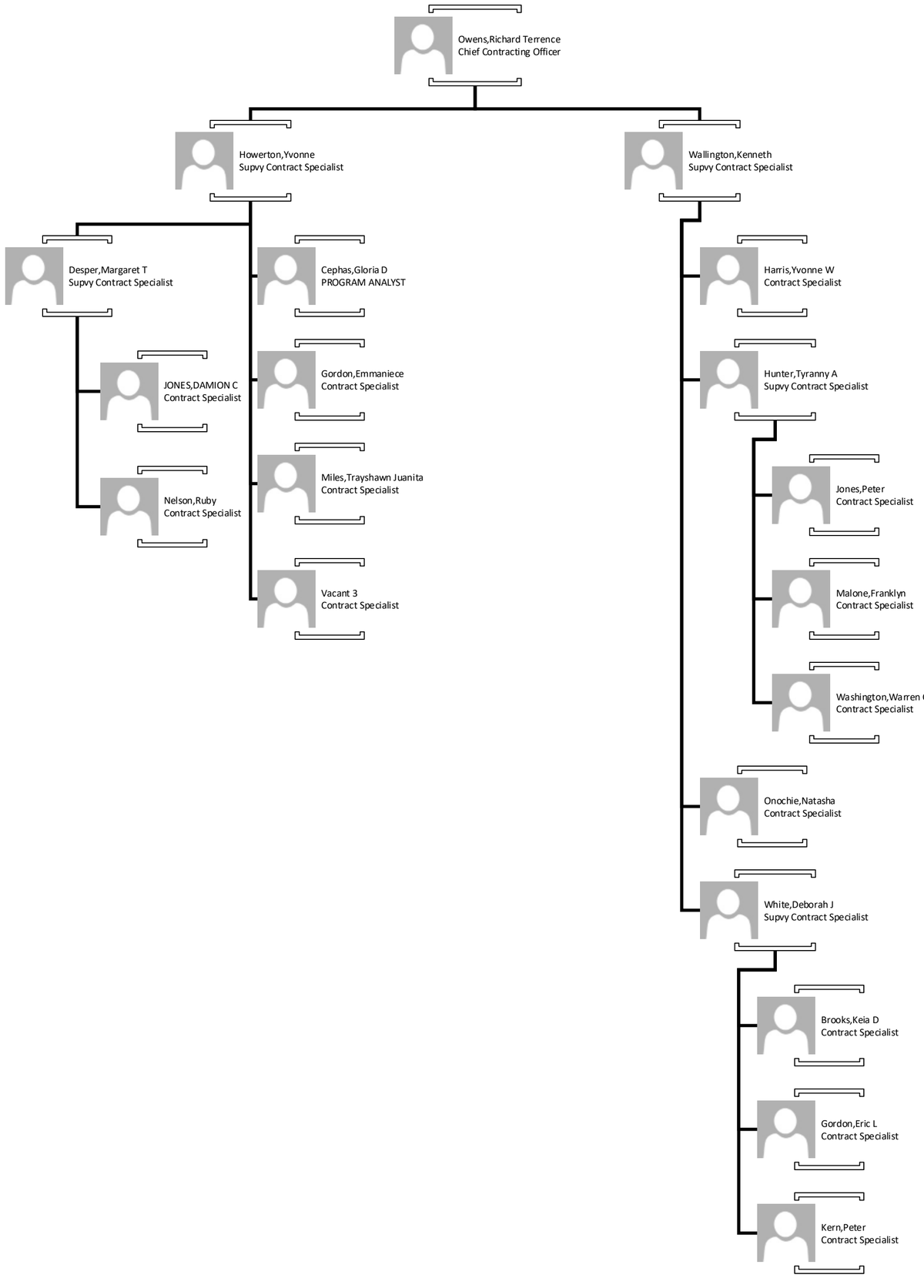
Procurement: Government Operations, Simplified Acquisitions, DC Supply Schedule

1/31/2020



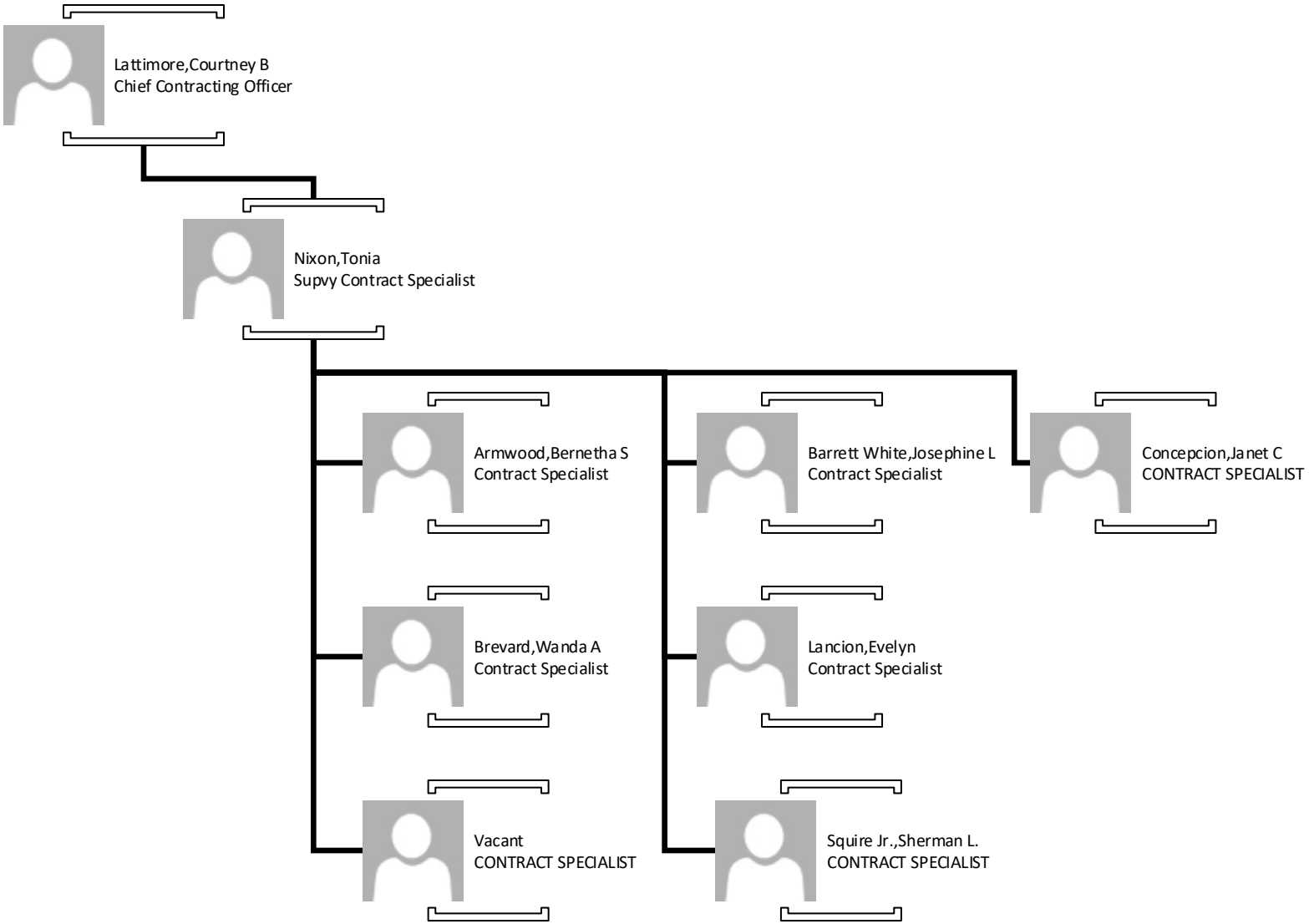
Procurement: Public Safety

1/31/2020



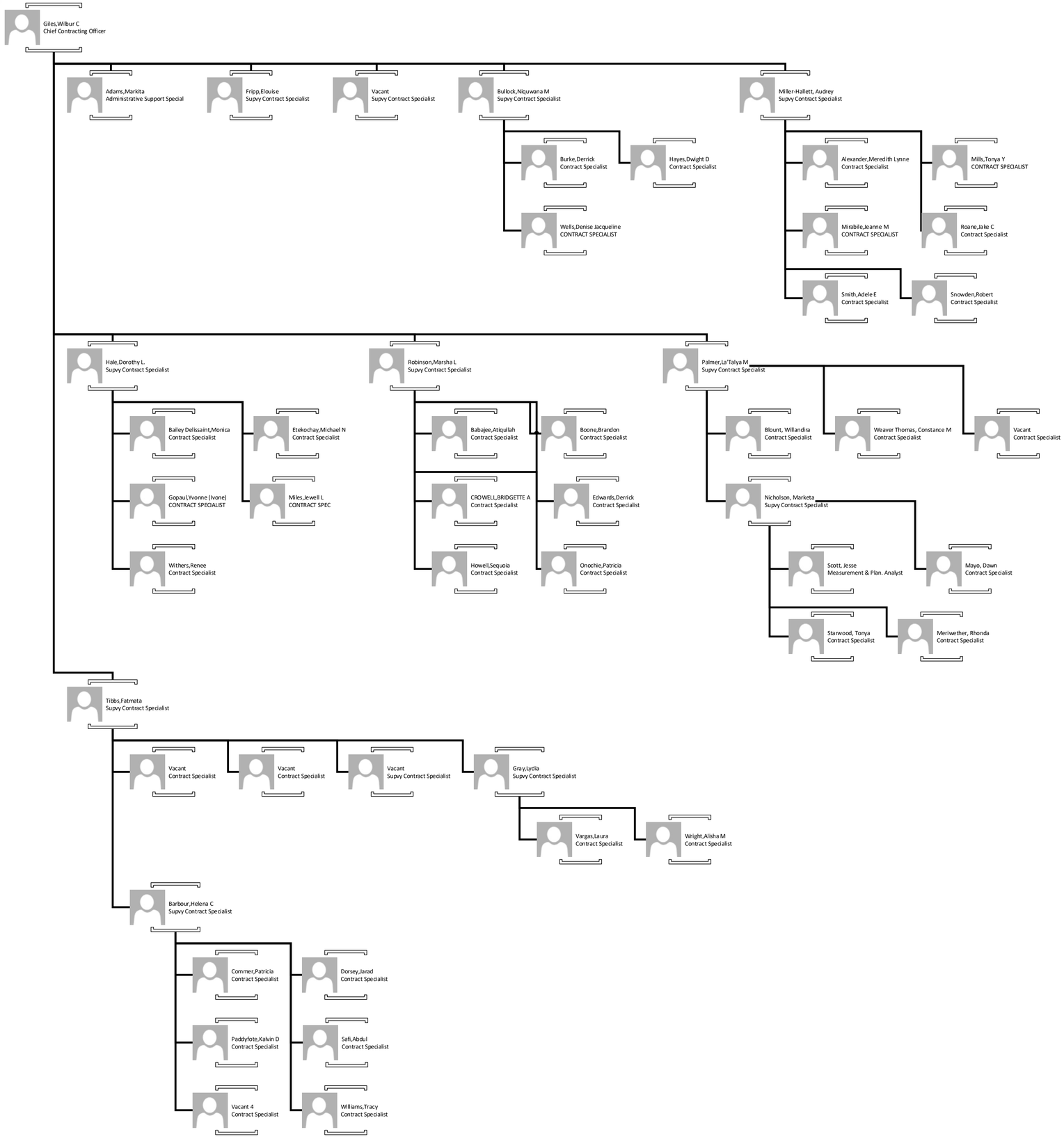
Procurement: Public Works

1/31/2020



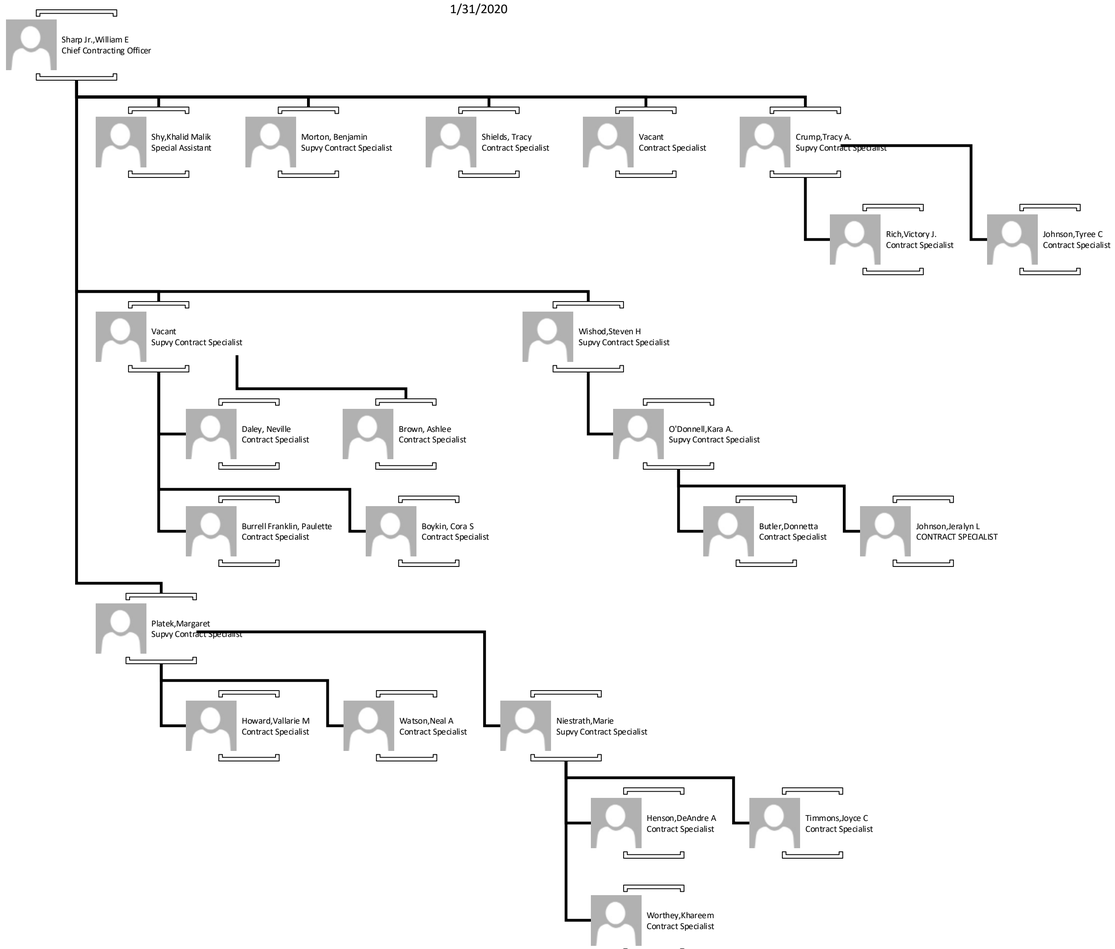
Procurement: Human Services

1/31/2020



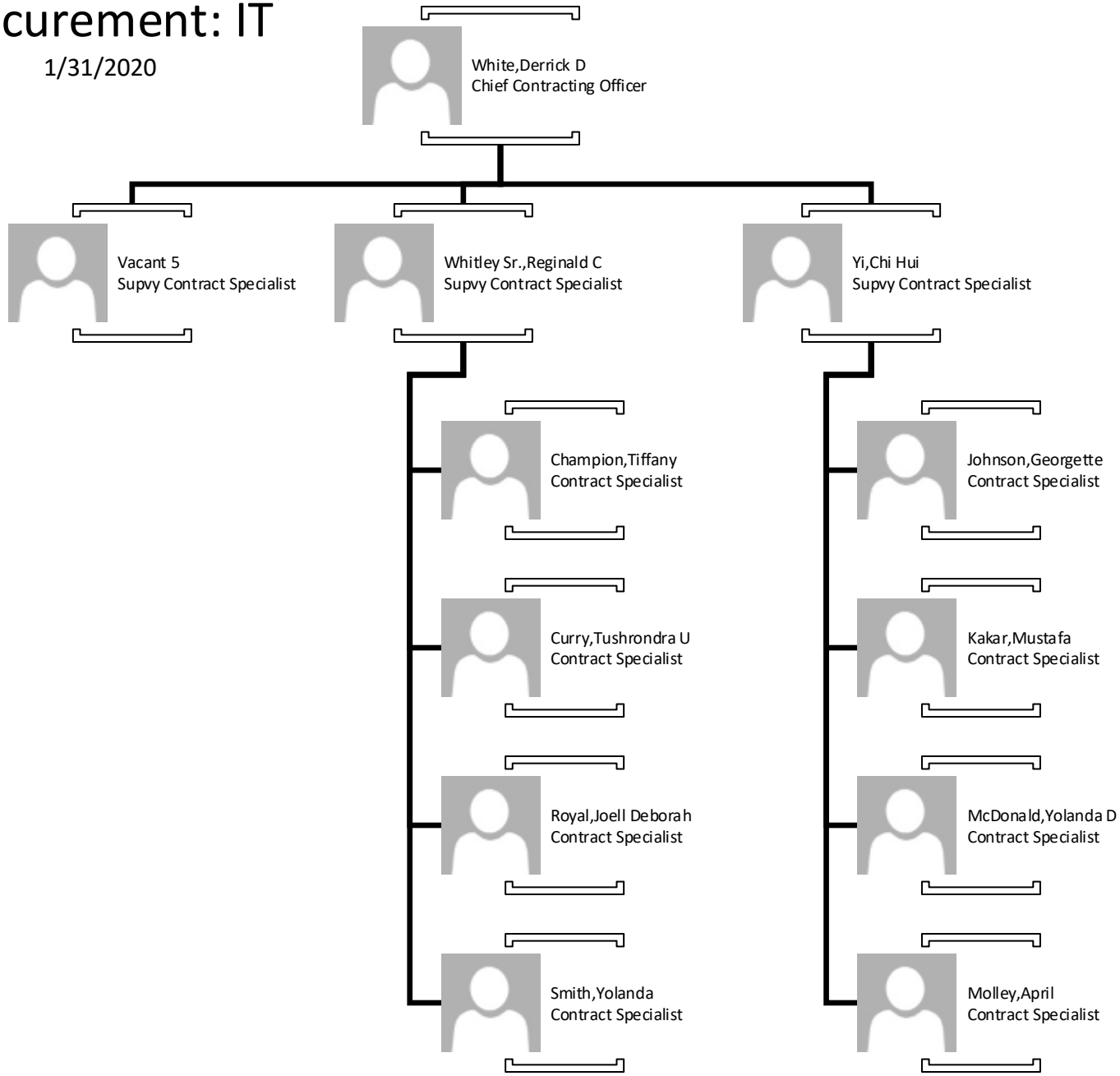
Procurement: Transportation

1/31/2020



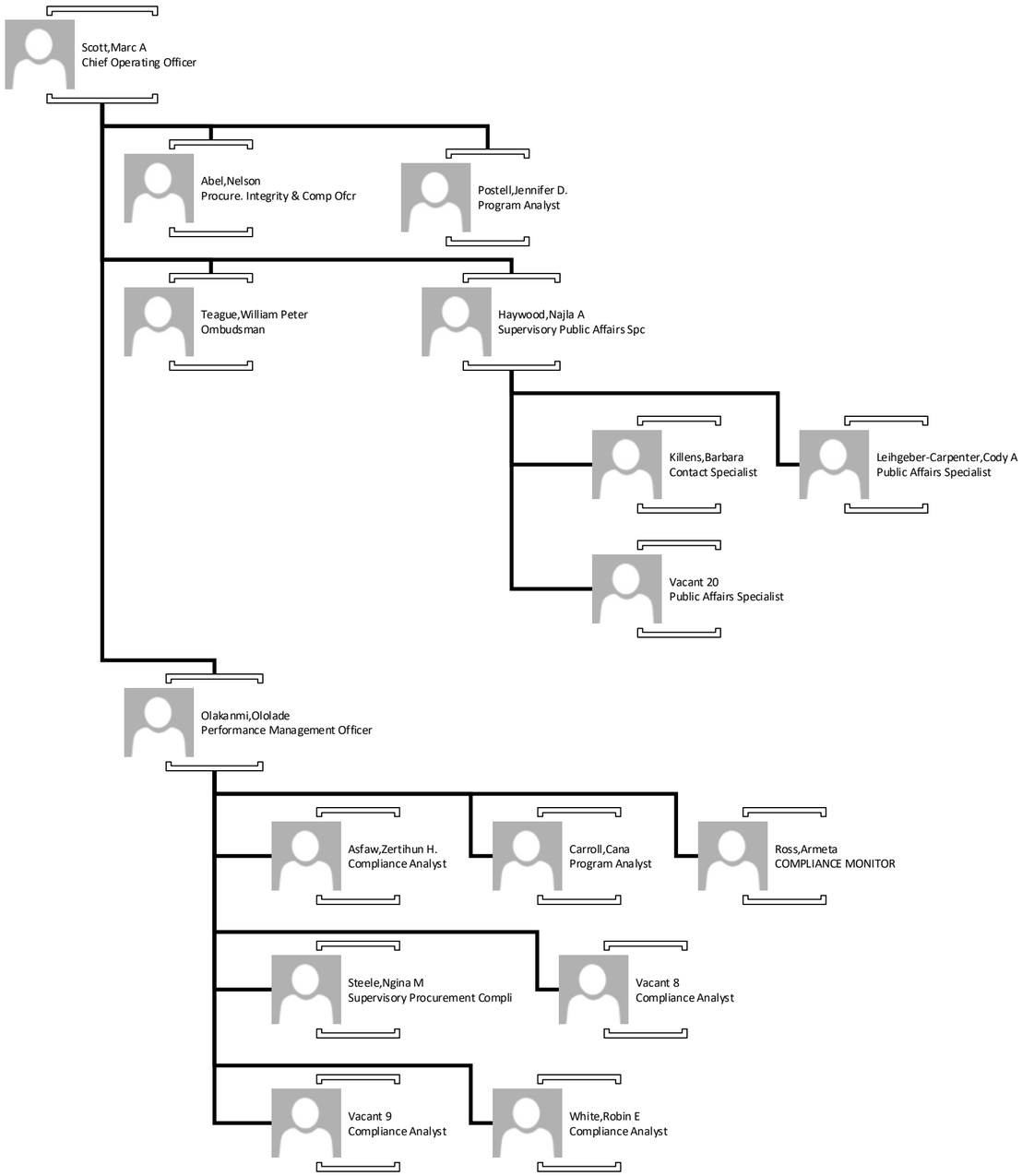
Procurement: IT

1/31/2020



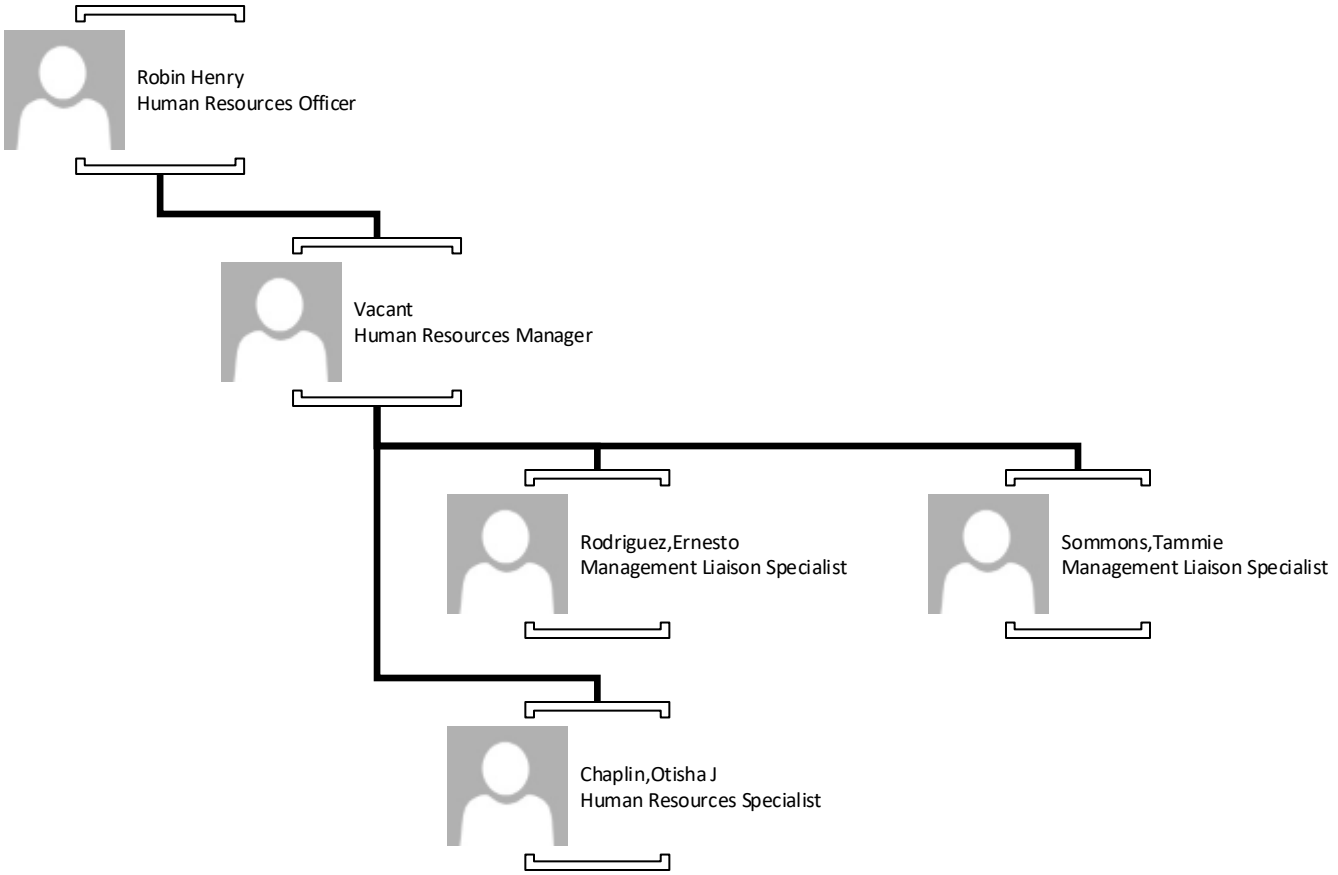
Operations

1/31/2020



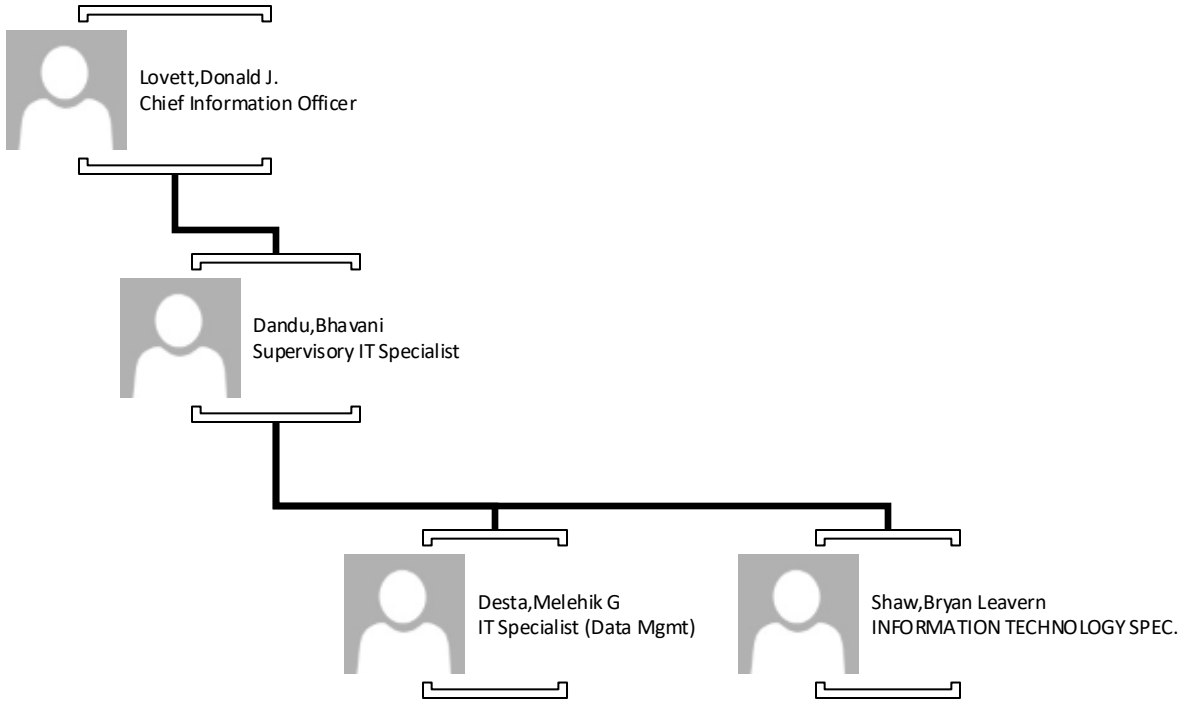
Human Resources

2/3/2020



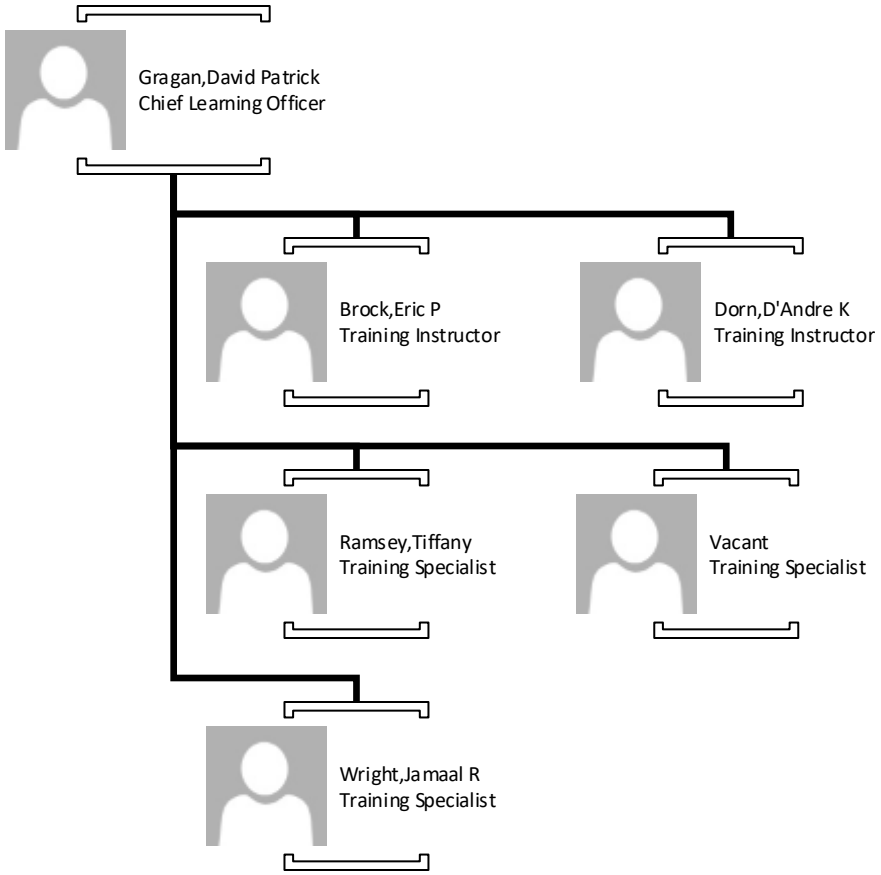
Information Technology

1/31/2020



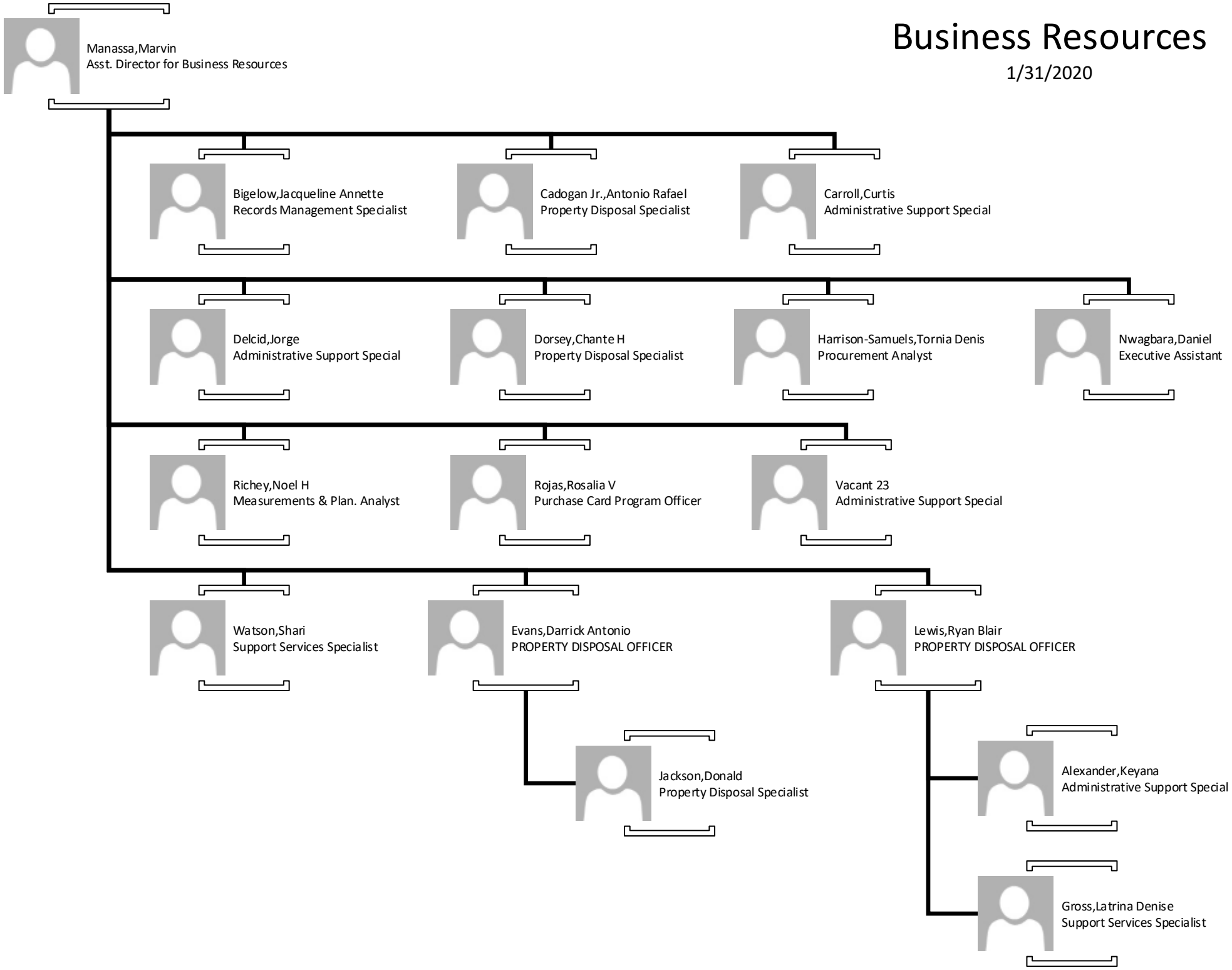
Learning & Development

1/31/2020



Business Resources

1/31/2020



Office of Contracting and Procurement
Schedule A (September 30, 2019)

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
1000 AGENCY MANAGEMENT PROGRAM							
27026	Freedom of Information Spec	Givens,Linda	F	$ 92,340.00	$ 20,002.78	0100	1000
41841	SUPERVISORY ATTORNEY ADVISOR	Taylor,Keysha	F	$ 178,000.00	$ 38,558.53	0100	1000
41842	ATTORNEY ADVISOR	Harrington,Jody M	F	$ 151,112.00	$ 32,734.02	0100	1000
41984	ATTORNEY ADVISOR	Bonilla,William K	F	$ 108,196.00	$ 23,437.52	0100	1000
83533	ATTORNEY ADVISOR	Koslosky,Daniel Ryan	F	$ 123,980.00	$ 26,856.67	0100	1000
84822	SUPERVISOR ATTORNEY ADVISOR	Regan,Jeremiah	F	$ 150,522.61	$ 32,606.35	0100	1000
36794	Dir Contracting & Procurement	Schutter,George A	F	$ 211,671.42	$ 45,852.46	0100	1000
74897	Executive Assistant	Diggs,Kimberly M	F	$ 87,664.00	$ 18,989.86	0100	1000
2000 PROCUREMENT							
13751	Chief Contracting Officer	Atkinson,Wendell O.	F	$ 168,096.00	$ 36,413.11	1000	2000
258	Chief Contracting Officer	Giles,Wilbur C	F	$ 162,317.70	$ 35,161.41	1000	2000
761	Chief Contracting Officer	White,Derrick D	F	$ 158,187.13	$ 34,266.65	1000	2000
2177	CONTRACTS SPECIALIST	Mills,Tonya Y	F	$ 106,858.00	$ 23,147.68	1000	2000
2479	Contract Specialist	Taylor,Bernard	F	$ 79,930.00	$ 17,314.51	1000	2000
4785	Supvy Contract Specialist	Mack,Priscilla	F	$ 138,910.30	$ 30,090.88	1000	2000
5362	Contract Specialist	Burke,Derrick	F	$ 106,858.00	$ 23,147.68	1000	2000
6028	Supvy Contract Specialist	Manning,Daniel T	F	$ 115,000.00	$ 24,911.41	1000	2000
6768	Contract Specialist	Burrell Franklin,Paulette	F	$ 89,858.00	$ 19,465.13	1000	2000
7917	Contract Specialist		V	$ 79,930.00	$ 17,314.51	1000	2000
8368	Contract Specialist	Cook,Al-Mustafa Nashid	F	$ 92,340.00	$ 20,002.78	0100	2000
8784	CONTRACT SPECIALIST	Johnson,Jeralyn L	F	$ 118,670.00	$ 25,706.41	0100	2000
9209	Contract Specialist	Conteh,Rashonna Yvette	F	$ 81,211.00	$ 17,592.00	0100	2000
9587	Contract Specialist	Boykin,Cora S	F	$ 109,811.00	$ 23,787.36	0100	2000
9588	Chief Contracting Officer	Owens,Richard Terrence	F	$ 147,900.00	$ 32,038.24	0100	2000
10087	Contract Specialist	Champion,Tiffany	F	$ 106,858.00	$ 23,147.68	0100	2000
10233	CONTRACT SPECIALIST	Concepcion,Janet C	F	$ 118,670.00	$ 25,706.41	0100	2000
10331	Supvy Contract Specialist	Lattimore,Courtney B	F	$ 159,418.36	$ 34,533.36	0100	2000
10483	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
10521	Contract Specialist	Nelson,Ruby	F	$ 92,340.00	$ 20,002.78	0100	2000
10707	Contract Specialist	McQueen,Annmarie	F	$ 92,340.00	$ 20,002.78	0100	2000
10777	Contract Specialist	Miles,Trayshawn Juanita	F	$ 68,755.00	$ 14,893.77	0100	2000
10903	Chief Contracting Officer	Turner,Angela E	F	$ 171,247.80	$ 37,095.86	0100	2000
10917	PROGRAM ANALYST	Cephas,Gloria D	F	$ 99,786.00	$ 21,615.74	0100	2000
11009	Contract Specialist	Smith,Adele E	F	$ 112,764.00	$ 24,427.04	0100	2000
13336	CONTRACT SPEC	Starwood,Tonya N	F	$ 97,304.00	$ 21,078.08	0100	2000
13682	Deputy Chief Procurement Offic	Hapeman,Nancy Kay	F	$ 186,607.57	$ 40,423.11	0100	2000
15236	Contract Specialist		V	$ 79,930.00	$ 17,314.51	0100	2000
15458	Supvy Contract Specialist	Desper,Margaret T	F	$ 114,704.51	$ 24,847.40	0100	2000
15689	Contract Specialist		V	$ 53,620.00	$ 11,615.22	0100	2000
16313	CONTRACTS SPECIALIST	Wells,Denise Jacqueline	F	$ 106,858.00	$ 23,147.68	0100	2000
16475	Contract Specialist	Alexander,Meredith Lynne	F	$ 87,376.00	$ 18,927.47	0100	2000
16638	CONTRACT SPEC	Miles,Jewell L	F	$ 87,376.00	$ 18,927.47	0100	2000
17117	Contract Specialist	Johnson,Georgette	F	$ 97,999.00	$ 21,228.64	0100	2000
17732	CONTRACT SPECIALIST	Squire Jr.,Sherman L.	F	$ 87,376.00	$ 18,927.47	0100	2000
19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	F	$ 106,858.00	$ 23,147.68	0100	2000
19817	Contract Specialist	Malone,Franklyn	F	$ 106,858.00	$ 23,147.68	0100	2000
20461	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
20732	CONTRACT SPEC	Augustus,Ceasar Edward	F	$ 87,376.00	$ 18,927.47	0100	2000
20787	Contract Specialist	CROWELL,BRIDGETTE A	F	$ 97,999.00	$ 21,228.64	0100	2000
21157	Contract Specialist	Onochie,Natasha	F	$ 84,894.00	$ 18,389.82	0100	2000
21491	Administrative Support Special	Adams,Markita	F	$ 73,167.00	$ 15,849.50	0100	2000
22194	Supvy Contract Specialist	O'Donnell,Kara A.	F	$ 115,000.00	$ 24,911.41	0100	2000
23957	Contract Specialist	Freeman,Tamika L	F	$ 72,907.00	$ 15,793.18	0100	2000
24259	Contract Specialist	Brown,Ashlee L	F	$ 79,135.00	$ 17,142.30	0100	2000
24262	Contract Specialist	Howell,Sequoia	F	$ 64,603.00	$ 13,994.36	0100	2000
24348	Contract Specialist	Barrett White,Josephine L	F	$ 97,304.00	$ 21,078.08	0100	2000
25167	Contract Specialist	JONES,DAMION C	F	$ 79,930.00	$ 17,314.51	0100	2000
25276	CONTRACTS SPECIALIST	Mirabile,Jeanne M	F	$ 106,858.00	$ 23,147.68	0100	2000
25976	CONTRACT SPECIALIST	Brown,Barbara Ann	F	$ 97,304.00	$ 21,078.08	0100	2000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
26506	SUMMER INTERN		V	$ 37,031.00	$ 8,021.69	0100	2000
30298	Supvy Contract Specialist	Robinson,Marsha L	F	$ 135,074.59	$ 29,259.99	0100	2000
30940	CONTRACT SPECIALIST	Daley,Neville	F	$ 118,670.00	$ 25,706.41	0100	2000
30970	Human Resources Specialist	Chaplin,Otisha J	F	$ 76,199.00	$ 16,506.30	0100	2000
31516	Supvy Contract Specialist	White,Deborah J	F	$ 116,523.93	$ 25,241.52	0100	2000
31518	Supvy Contract Specialist		V	$ 139,462.00	$ 30,210.39	0100	2000
33858	Contract Specialist	Jones,Peter	F	$ 106,858.00	$ 23,147.68	0100	2000
34912	CONTRACT SPECIALIST	RICHARDSON,SIMONE Y	F	$ 109,811.00	$ 23,787.36	0100	2000
35313	Contract Specialist		V	$ 79,930.00	$ 17,314.51	0100	2000
35529	Contract Specialist	Young,Rebecca Y	F	$ 112,764.00	$ 24,427.04	0100	2000
38819	Management Analyst	Vanbrakle,Clarice V	F	$ 92,340.00	$ 20,002.78	0100	2000
42312	Contract Specialist	Timmons,Joyce C	F	$ 97,304.00	$ 21,078.08	0100	2000
42313	Contract Specialist	Halsey,Courtney	F	$ 57,046.00	$ 12,357.36	0100	2000
43641	Contract Specialist	Onochie,Patricia	F	$ 84,894.00	$ 18,389.82	0100	2000
45055	Contract Specialist	Lancion,Evelyn	F	$ 87,376.00	$ 18,927.47	0100	2000
45560	Supvy Contract Specialist	Tibbs,Fatmata	F	$ 146,085.93	$ 31,645.27	0100	2000
46446	Contract Specialist	Holandez,Marilou	F	$ 89,858.00	$ 19,465.13	0100	2000
46670	Contract Specialist	Proctor,William P	F	$ 97,999.00	$ 21,228.64	0100	2000
48203	Contract Specialist	Safi,Abdul	F	$ 97,999.00	$ 21,228.64	0100	2000
48212	Supvy Contract Specialist	Stith,Alvin N	F	$ 116,218.53	$ 25,175.37	0100	2000
51017	Contract Specialist	Paddyfote,Kalvin D	F	$ 103,905.00	$ 22,508.00	0100	2000
51169	Contract Specialist	Williams,Tracy	F	$ 100,952.00	$ 21,868.32	0100	2000
51333	Contract Specialist	Bridges,Cathy	F	$ 106,858.00	$ 23,147.68	0100	2000
74878	Contract Specialist		V	$ 64,603.00	$ 13,994.36	0100	2000
74880	Contract Specialist		V	$ 92,093.00	$ 19,949.27	0100	2000
74887	Contract Specialist	Johnson,Regina R	F	$ 87,376.00	$ 18,927.47	0100	2000
74894	Contract Specialist	Young,Leslie	F	$ 79,930.00	$ 17,314.51	0100	2000
74900	Contract Specialist	Withers,Renee	F	$ 100,952.00	$ 21,868.32	0100	2000
74901	Contract Specialist	Neblett,Sonia	F	$ 97,999.00	$ 21,228.64	0100	2000
74903	Contract Specialist	Kern,Peter	F	$ 102,268.00	$ 22,153.39	0100	2000
74905	Supvy Contract Specialist	Reynolds,Heather S	F	$ 114,698.58	$ 24,846.12	0100	2000
74915	Contract Specialist	Harris,Yvonne W	F	$ 82,412.00	$ 17,852.17	0100	2000
74946	Contract Specialist	Starks,Tiffany	F	$ 82,412.00	$ 17,852.17	0100	2000
74953	Supvy Contract Specialist	Anderson,Tamera T	F	$ 120,510.00	$ 26,104.99	0100	2000
74959	Contract Specialist	Edwards,Derrick	F	$ 100,952.00	$ 21,868.32	0100	2000
75083	Contract Specialist	Anderson,Uranus R	F	$ 100,952.00	$ 21,868.32	0100	2000
75084	Contract Specialist	Smothers,Drexil	F	$ 66,679.00	$ 14,444.07	0100	2000
75167	Contract Specialist	Brevard,Wanda A	F	$ 72,907.00	$ 15,793.18	0100	2000
75168	Contract Specialist	Armwood,Bernetha S	F	$ 72,907.00	$ 15,793.18	0100	2000
75169	Contract Specialist	Legesse,Gomeje	F	$ 92,340.00	$ 20,002.78	0100	2000
75170	Contract Specialist	Mahoney,Karen E	F	$ 89,858.00	$ 19,465.13	0100	2000
75171	Contract Specialist	Meriwether,Rhonda F	F	$ 94,822.00	$ 20,540.43	0100	2000
75172	Contract Specialist	Kiingi,Paul S.	F	$ 82,412.00	$ 17,852.17	0100	2000
75173	Contract Specialist	Burton Johnson,Denise	F	$ 94,822.00	$ 20,540.43	0100	2000
75198	Contract Specialist	Catalan,Bernadette	F	$ 95,046.00	$ 20,588.95	0100	2000
75199	Supvy Contract Specialist		V	$ 139,462.00	$ 30,210.39	0100	2000
75200	Contract Specialist	Delyons,Tanease	F	$ 97,999.00	$ 21,228.64	0100	2000
75247	Contract Specialist	Taylor,Edrica J	F	$ 92,093.00	$ 19,949.27	0100	2000
75306	Contract Specialist	Gordon,Emmaniece	F	$ 106,858.00	$ 23,147.68	0100	2000
75342	Supvy Contract Specialist	Hale,Dorothy L.	F	$ 135,264.75	$ 29,301.18	0100	2000
75353	Contract Specialist	Hayes,Dwight D	F	$ 106,858.00	$ 23,147.68	0100	2000
75438	Supvy Contract Specialist	Webb,James A	F	$ 114,698.58	$ 24,846.12	0100	2000
75546	Supvy Contract Specialist	Nicholson,Marketa	F	$ 110,000.00	$ 23,828.30	0100	2000
77362	Contract Specialist	Roane,Jake C	F	$ 82,412.00	$ 17,852.17	0100	2000
77691	Contract Specialist	Glover-Mitchell,Debra R	F	$ 82,412.00	$ 17,852.17	0100	2000
77692	Contract Specialist	Mercer,Jossette	F	$ 102,268.00	$ 22,153.39	0100	2000
77693	Contract Specialist	Bullock,Niquwana M	F	$ 94,822.00	$ 20,540.43	0100	2000
77694	Contract Specialist	Chester,Ebony	F	$ 89,858.00	$ 19,465.13	0100	2000
77695	Contract Specialist	Etekochay,Michael N	F	$ 103,905.00	$ 22,508.00	0100	2000
78052	Contract Specialist	Bailey Delissaint,Monica	F	$ 100,952.00	$ 21,868.32	0100	2000
78116	Supvy Contract Specialist	Platek,Margaret	F	$ 141,831.00	$ 30,723.57	0100	2000
78144	Executive Assistant	Henderson-Neblett,Treva C	F	$ 83,078.00	$ 17,996.44	0100	2000
82052	Contract Specialist	Snowden,Robert	F	$ 92,340.00	$ 20,002.78	0100	2000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
82341	Contract Specialist	Gordon,Eric L	F	$ 84,894.00	$ 18,389.82	0100	2000
82522	Contract Specialist	Royal,Joell Deborah	F	$ 63,898.00	$ 13,841.65	0100	2000
82537	Supvy Contract Specialist	Busch,Emily	F	$ 135,264.75	$ 29,301.18	0100	2000
82538	Supvy Contract Specialist	Rangel,Ana E.	F	$ 141,831.00	$ 30,723.57	0100	2000
82539	Supvy Contract Specialist	Wishod,Steven H	F	$ 157,468.72	$ 34,111.02	0100	2000
82540	Supvy Contract Specialist	Howerton,Yvonne	F	$ 130,000.00	$ 28,160.72	0100	2000
82541	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
82542	Supvy Contract Specialist	Whitley Sr.,Reginald C	F	$ 131,325.00	$ 28,447.75	0100	2000
82543	Contract Specialist	Wright,Alisha M	F	$ 87,376.00	$ 18,927.47	0100	2000
82544	Contract Specialist	Khan,Shemeal	F	$ 79,930.00	$ 17,314.51	0100	2000
83245	Supvy Contract Specialist	Allen,Todd E	F	$ 142,041.12	$ 30,769.08	0100	2000
83246	Supvy Contract Specialist	Palmer,La'Talya M	F	$ 118,145.65	$ 25,592.82	0100	2000
83247	Supvy Contract Specialist	Henry,Yvette	F	$ 118,245.95	$ 25,614.55	0100	2000
83248	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
83249	Supvy Contract Specialist	Smith-McDermott,Nicole L	F	$ 107,100.00	$ 23,200.10	0100	2000
83250	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
83251	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
83252	Supvy Contract Specialist	Wallington,Kenneth	F	$ 112,028.82	$ 24,267.79	0100	2000
83253	Supvy Contract Specialist	Shamloo,Shaivard Ahmad	F	$ 117,588.13	$ 25,472.05	0100	2000
83254	Supvy Contract Specialist	Hunter,Tyranny A	F	$ 104,700.47	$ 22,680.31	0100	2000
83255	Supvy Contract Specialist	Muhammad,Hakima	F	$ 135,812.31	$ 29,419.79	0100	2000
83256	Supvy Contract Specialist	Wiggins,Julius J	F	$ 106,000.00	$ 22,961.82	0100	2000
83257	Supvy Contract Specialist	Niestrath,Marie	F	$ 118,625.64	$ 25,696.80	0100	2000
83258	Contract Specialist	Smith,Yolanda	F	$ 100,952.46	$ 21,868.42	0100	2000
83259	Contract Specialist	Commer,Patricia	F	$ 84,894.00	$ 18,389.82	0100	2000
83260	Contract Specialist	Felton,Anthonisha S	F	$ 103,905.00	$ 22,508.00	0100	2000
83261	Contract Specialist	Walker,Albert John	F	$ 89,858.00	$ 19,465.13	0100	2000
83262	Contract Specialist	Weaver Thomas,Constance M	F	$ 115,717.00	$ 25,066.73	0100	2000
83263	Contract Specialist	Watson,Neal A	F	$ 106,858.00	$ 23,147.68	0100	2000
83266	Contract Specialist	Mayo,Dawn A	F	$ 103,905.00	$ 22,508.00	0100	2000
83268	Contract Specialist	Gray,Lydia	F	$ 100,952.00	$ 21,868.32	0100	2000
83273	Contract Specialist	Blount,Willandria	F	$ 103,905.00	$ 22,508.00	0100	2000
83275	Contract Specialist	Dorsey,Jarad	F	$ 84,894.00	$ 18,389.82	0100	2000
83282	Contract Specialist		V	$ 79,930.00	$ 17,314.51	0100	2000
83471	Contract Specialist	Brooks,Keia D	F	$ 103,905.00	$ 22,508.00	0100	2000
84845	Chief Contracting Officer	Sharp Jr.,William E	F	$ 180,545.49	$ 39,109.94	0100	2000
85898	Contract Specialist	Shannon,LaVietra D	F	$ 79,930.00	$ 17,314.51	0100	2000
91408	Contract Specialist	Howard,Vallarie M	F	$ 106,858.00	$ 23,147.68	0100	2000
91409	Contract Specialist	Hatcher,Tiffany	F	$ 100,952.00	$ 21,868.32	0100	2000
91410	Supvy Contract Specialist	Nixon,Tonia	F	$ 126,066.75	$ 27,308.70	0100	2000
91411	Program Analyst	Postell,Jennifer D.	F	$ 78,492.00	$ 17,003.01	0100	2000
91416	Contract Specialist	Washington,Warren C	F	$ 97,999.00	$ 21,228.64	0100	2000
91482	Contract Specialist		V	$ 108,847.00	$ 23,578.54	0100	2000
91483	Supvy Contract Specialist	Crump,Tracy A.	F	$ 115,000.00	$ 24,911.41	0100	2000
91501	Contract Specialist	Butler,Donnetta	F	$ 95,046.00	$ 20,588.95	0100	2000
92083	Contract Specialist	Riley,Danyel R	F	$ 87,376.00	$ 18,927.47	0100	2000
92084	Supvy Contract Specialist	Mercer,Tia M	F	$ 113,622.39	$ 24,612.99	0100	2000
93254	Supvy Contract Specialist	Jackson,Lorita	F	$ 117,300.00	$ 25,409.64	0100	2000
95032	Supvy Contract Specialist	Aytch,Rodney D	F	$ 110,313.00	$ 23,896.11	0100	2000
95258	Supvy Contract Specialist	Barbour,Helena C	F	$ 127,500.00	$ 27,619.17	0100	2000
95259	Contract Specialist		V	$ 92,093.00	$ 19,949.27	0100	2000
97859	Contract Specialist	Rich,Victory J.	F	$ 103,905.00	$ 22,508.00	0100	2000
97861	Contract Specialist		V	$ 79,930.00	$ 17,314.51	0100	2000
97862	Contract Specialist	Bradford,Sasha	F	$ 100,952.00	$ 21,868.32	0100	2000
98979	Supvy Contract Specialist		V	$ 139,462.00	$ 30,210.39	0100	2000
98980	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
98981	Contract Specialist		V	$ 92,093.00	$ 19,949.27	0100	2000
98982	Supvy Contract Specialist		V	$ 125,642.00	$ 27,216.69	0100	2000
74879	Purchase Card Program Officer	Rojas,Rosalia V	F	$ 123,200.00	$ 26,687.70	0100	2000
74893	Procurement Analyst	Harrison-Samuels,Tornia Denise	F	$ 109,710.00	$ 23,765.48	0100	2000
7000 TRAINING							
77834	Chief Learning Officer	Gragan,David Patrick	F	$ 180,544.00	$ 39,109.61	0100	7000
82355	Training Specialist	Wright,Jamaal R	F	$ 90,607.00	$ 19,627.37	0100	7000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
83288	Training Instructor	Coles,Melinda	F	$ 110,308.00	$ 23,895.02	0100	7000
83418	Training Instructor	Dorn,D'Andre K	F	$ 116,754.00	$ 25,291.36	0100	7000
83421	Training Specialist	Ramsey,Tiffany	F	$ 63,567.00	$ 13,769.94	0100	7000
91417	Training Instructor	Brock,Eric P	F	$ 110,308.00	$ 23,895.02	0100	7000
8000 OPERATIONS							
74774	Procure. Integrity & Comp Ofcr	Abel,Nelson	F	$ 121,690.01	$ 26,360.61	0100	8000
74891	Supervisory Procurement Compli	Williams,Paula C	F	$ 104,700.44	$ 22,680.31	0100	8000
74951	Compliance Analyst	White,Robin E	F	$ 85,371.00	$ 18,493.15	0100	8000
74960	Compliance Analyst	Steele,Ngina M	F	$ 109,710.00	$ 23,765.48	0100	8000
74961	Compliance Analyst	Johnson,Tyree C	F	$ 80,785.00	$ 17,499.72	0100	8000
83287	Compliance Analyst	Asfaw,Zertihun H.	F	$ 87,664.00	$ 18,989.86	0100	8000
34684	COMPLIANCE MONITOR	Ross,Armeta	F	$ 140,230.00	$ 30,376.76	0100	8000
42302	Chief Operating Officer	Scott,Marc A	F	$ 162,000.00	$ 35,092.59	0100	8000
74896	Executive Assistant	Nwagbara,Daniel	F	$ 80,785.00	$ 17,499.72	0100	8000
83283	Public Affairs Specialist	Leihgeber-Carpenter,Cody A	F	$ 85,371.00	$ 18,493.15	0100	8000
85531	Performance Management Officer	Olakanmi,Ololade	F	$ 135,000.00	$ 29,243.83	0100	8000
94051	Ombudsman	Teague,William Peter	F	$ 119,705.11	$ 25,930.63	0100	8000
74881	Program Analyst	Carroll,Cana	F	$ 65,487.00	$ 14,185.86	0100	8000
74882	Contact Specialist	Richardson,Cendoro C	F	$ 62,185.00	$ 13,470.57	0100	8000
74955	Vendor Management Specialist	Douglas,Berchel	F	$ 59,727.00	$ 12,938.12	0100	8000
75308	Contact Specialist	Killens,Barbara	F	$ 63,898.00	$ 13,841.65	0100	8000
83289	Contract Specialist	Henson,DeAndre A	F	$ 70,831.00	$ 15,343.48	0100	8000
83290	Public Affairs Specialist		V	$ 73,906.00	$ 16,009.59	0100	8000
84847	Supervisory Public Affairs Spc	Haywood,Najla A	F	$ 122,400.00	$ 26,514.40	0100	8000
71529	Chief Information Officer	Lovett,Donald J.	F	$ 170,974.64	$ 37,036.69	0100	8000
74883	IT Specialist (Data Mgmt)	Daniels,Olukunle	F	$ 73,906.00	$ 16,009.59	0100	8000
74956	INFORMATION TECHNOLOGY SPEC.	Shaw,Bryan Leavern	F	$ 96,065.00	$ 20,809.69	0100	8000
74957	IT Specialist (Data Mgmt)	Gamble,Zack W	F	$ 94,543.00	$ 20,479.99	0100	8000
74962	Supervisory IT Specialist	Dandu,Bhavani	F	$ 112,015.45	$ 24,264.89	0100	8000
83291	INFORMATION TECHNOLOGY SPEC.		V	$ 85,149.00	$ 18,445.06	0100	8000
83292	IT Specialist (Data Mgmt)	Desta,Melehik G	F	$ 73,906.00	$ 16,009.59	0100	8000
4207	Human Resources Manager		V	$ 125,642.00	$ 27,216.69	0100	8000
74772	Management Liaison Specialist	Sommons,Tammie	F	$ 76,199.00	$ 16,506.30	0100	8000
74952	Management Liaison Specialist	Rodriguez,Ernesto	F	$ 109,710.00	$ 23,765.48	0100	8000
75299	Management Liaison Specialist	Best,Constance T	F	$ 106,981.00	$ 23,174.33	0100	8000
75311	Special Assistant	Shy,Khalid Malik	F	$ 80,785.00	$ 17,499.72	0100	8000
83285	Measurement & Plan. Analyst	Scott,Jesse	F	$ 83,078.00	$ 17,996.44	0100	8000
83286	Measurement & Plan. Analyst	Aliu,Paul	F	$ 87,664.00	$ 18,989.86	0100	8000
84846	Human Resources Officer	Scriven,Tammy Jo	F	$ 150,000.00	$ 32,493.14	0100	8000
9000 BUSINESS RESOURCES AND SUPPORT SERVICES							
74775	Asst. Director for Business Re	Manassa,Marvin	F	$ 166,076.66	$ 35,975.68	0100	9000
74916	Property Disposal Specialist	Jackson,Donald	F	$ 85,371.00	$ 18,493.15	0100	9000
74917	Property Disposal Specialist	Dorsey,Chante H	F	$ 109,710.00	$ 23,765.48	0100	9000
74963	PROPERTY DISPOSAL OFFICER	Lewis,Ryan Blair	F	$ 115,421.52	$ 25,002.72	0100	9000
74964	Support Services Specialist	Gross,Latrina Denise	F	$ 78,492.00	$ 17,003.01	0100	9000
75310	Property Disposal Specialist	Cadogan Jr.,Antonio Rafael	F	$ 98,794.00	$ 21,400.85	0100	9000
82546	Administrative Support Special	Alexander,Keyana	F	$ 57,495.00	$ 12,454.62	0100	9000
82564	PROPERTY DISPOSAL OFFICER	Evans,Darrick Antonio	F	$ 114,311.70	$ 24,762.31	0100	9000
83278	Measurements & Plan. Analyst		V	$ 85,149.00	$ 18,445.06	0100	9000
74954	Records Management Specialist	Bigelow,Jacqueline Annette	F	$ 85,371.00	$ 18,493.15	0100	9000
74965	Support Services Specialist	Watson,Shari	F	$ 87,664.00	$ 18,989.86	0100	9000
82545	Administrative Support Special	Delcid,Jorge	F	$ 55,910.00	$ 12,111.28	0100	9000
85762	Administrative Support Special	Carroll,Curtis	F	$ 55,910.00	$ 12,111.28	0100	9000
85773	Administrative Support Special		V	$ 49,570.00	$ 10,737.90	0100	9000

Office of Contracting and Procurement
Schedule A (January 23, 2020) FY20

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
1000 AGENCY MANAGEMENT PROGRAM							
27026	Freedom of Information Spec	Givens,Linda	F	$ 95,111.00	$ 20,603.03	0100	1000
41841	SUPERVISORY ATTORNEY ADVISOR	Taylor,Keysha	F	$ 183,340.00	$ 39,715.28	0100	1000
41842	ATTORNEY ADVISOR	Harrington,Jody M	F	$ 153,832.02	$ 33,323.24	0100	1000
41984	ATTORNEY ADVISOR	Bonilla,William K	F	$ 110,144.00	$ 23,859.50	0100	1000
83533	ATTORNEY ADVISOR	Koslosky,Daniel Ryan	F	$ 130,157.00	$ 28,194.73	0100	1000
84822	SUPERVISOR ATTORNEY ADVISOR	Regan,Jeremiah	F	$ 155,038.29	$ 33,584.54	0100	1000
36794	Dir Contracting & Procurement	Schutter,George A	F	$ 218,021.56	$ 47,228.04	0100	1000
74897	Executive Assistant	Diggs,Kimberly M	F	$ 90,292.00	$ 19,559.14	0100	1000
2000 PROCUREMENT							
6028	Supvy Contract Specialist	Manning,Daniel T	F	$ 118,450.00	$ 25,658.75	1000	2000
13751	Chief Contracting Officer	Atkinson,Wendell O.	F	$ 173,138.88	$ 37,505.51	1000	2000
99472	Contract Specialist	Chester,Ebony	F	$ 97,899.00	$ 21,206.97	1000	2000
99692	Vendor Management Specialist	Douglas,Berchel	F	$ 61,521.00	$ 13,326.74	1000	2000
99695	Supvy Contract Specialist	Shamloo,Shaivard Ahmad	F	$ 121,115.77	$ 26,236.21	1000	2000
99696	Supvy Contract Specialist	Busch,Emily	F	$ 139,322.69	$ 30,180.21	1000	2000
99958	PROJECT MANAGER	Best,Constance T	F	$ 120,000.00	$ 25,994.51	1000	2000
100021	Business Advisory Center Manag		V	$ 143,646.00	$ 31,116.73	1000	2000
100026	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	1000	2000
100097	Training Specialist		V	$ 87,703.00	$ 18,998.31	1000	2000
258	Chief Contracting Officer	Giles,Wilbur C	F	$ 167,187.23	$ 36,216.26	0100	2000
761	Chief Contracting Officer	White,Derrick D	F	$ 162,932.74	$ 35,294.64	0100	2000
2177	CONTRACTS SPECIALIST	Mills,Tonya Y	F	$ 113,104.00	$ 24,500.70	0100	2000
2479	Contract Specialist	Taylor,Bernard	F	$ 84,883.00	$ 18,387.44	0100	2000
4785	Supvy Contract Specialist	Mack,Priscilla	F	$ 143,077.61	$ 30,993.61	0100	2000
5362	Contract Specialist	Burke,Derrick	F	$ 110,063.00	$ 23,841.95	0100	2000
6768	Contract Specialist	Burrell Franklin,Paulette	F	$ 92,554.00	$ 20,049.14	0100	2000
7917	Contract Specialist	Worthey,Khareem	F	$ 70,818.00	$ 15,340.66	0100	2000
8368	Contract Specialist	Cook,Al-Mustafa Nashid	F	$ 95,111.00	$ 20,603.03	0100	2000
8784	CONTRACT SPECIALIST	Johnson,Jeralyn L	F	$ 122,227.00	$ 26,476.93	0100	2000
9209	Contract Specialist	Conteh,Rashonna Yvette	F	$ 85,784.00	$ 18,582.61	0100	2000
9587	Contract Specialist	Boykin,Cora S	F	$ 113,104.00	$ 24,500.70	0100	2000
9588	Chief Contracting Officer	Owens,Richard Terrence	F	$ 152,337.00	$ 32,999.39	0100	2000
10087	Contract Specialist	Champion,Tiffany	F	$ 110,063.00	$ 23,841.95	0100	2000
10233	CONTRACT SPECIALIST	Concepcion,Janet C	F	$ 122,227.00	$ 26,476.93	0100	2000
10331	Supvy Contract Specialist	Lattimore,Courtney B	F	$ 164,200.91	$ 35,569.36	0100	2000
10483	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
10521	Contract Specialist	Nelson,Ruby	F	$ 95,111.00	$ 20,603.03	0100	2000
10707	Contract Specialist		V	$ 82,326.00	$ 17,833.54	0100	2000
10777	Contract Specialist	Babajee,Atiqullah	F	$ 66,542.00	$ 14,414.39	0100	2000
10903	Chief Contracting Officer	Turner,Angela E	F	$ 176,385.23	$ 38,208.74	0100	2000
10917	PROGRAM ANALYST	Cephas,Gloria D	F	$ 105,339.00	$ 22,818.63	0100	2000
11009	Contract Specialist	Smith,Adele E	F	$ 116,145.00	$ 25,159.44	0100	2000
13336	CONTRACT SPEC	Starwood,Tonya N	F	$ 100,225.00	$ 21,710.83	0100	2000
13682	Deputy Chief Procurement Offic	Hapeman,Nancy Kay	F	$ 192,205.80	$ 41,635.80	0100	2000
15236	Contract Specialist	Shields,Tracy	F	$ 97,668.00	$ 21,156.93	0100	2000
15458	Supvy Contract Specialist	Desper,Margaret T	F	$ 118,145.65	$ 25,592.82	0100	2000
15689	Contract Specialist	Curry,Tushrondra U	F	$ 58,758.00	$ 12,728.21	0100	2000
16313	CONTRACTS SPECIALIST	Wells,Denise Jacqueline	F	$ 110,063.00	$ 23,841.95	0100	2000
16475	Contract Specialist	Alexander,Meredith Lynne	F	$ 89,997.00	$ 19,495.24	0100	2000
16638	CONTRACT SPEC	Miles,Jewell L	F	$ 89,997.00	$ 19,495.24	0100	2000
17117	Contract Specialist	Johnson,Georgette	F	$ 100,940.00	$ 21,865.72	0100	2000
17732	CONTRACT SPECIALIST	Squire Jr.,Sherman L.	F	$ 92,554.00	$ 20,049.14	0100	2000
19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	F	$ 113,104.00	$ 24,500.70	0100	2000
19817	Contract Specialist	Malone,Franklyn	F	$ 110,063.00	$ 23,841.95	0100	2000
20461	Supvy Contract Specialist	Yi,Chi Hui	F	$ 139,050.00	$ 30,121.14	0100	2000
20732	CONTRACT SPEC	Augustus,Ceasar Edward	F	$ 89,997.00	$ 19,495.24	0100	2000
20787	Contract Specialist	CROWELL,BRIDGETTE A	F	$ 100,940.00	$ 21,865.72	0100	2000
21157	Contract Specialist	Onochie,Natasha	F	$ 87,440.00	$ 18,941.34	0100	2000
21491	Administrative Support Special	Adams,Markita	F	$ 75,360.00	$ 16,324.55	0100	2000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
22194	Supvy Contract Specialist	O'Donnell,Kara A.	F	$ 118,450.00	$ 25,658.75	0100	2000
23957	Contract Specialist	Freeman,Tamika L	F	$ 77,232.00	$ 16,730.07	0100	2000
24259	Contract Specialist		V	$ 66,542.00	$ 14,414.39	0100	2000
24262	Contract Specialist	Boone,Brandon	F	$ 66,542.00	$ 14,414.39	0100	2000
24348	Contract Specialist	Barrett White,Josephine L	F	$ 102,782.00	$ 22,264.73	0100	2000
25167	Contract Specialist	JONES,DAMION C	F	$ 82,326.00	$ 17,833.54	0100	2000
25276	CONTRACTS SPECIALIST	Mirabile,Jeanne M	F	$ 110,063.00	$ 23,841.95	0100	2000
25976	CONTRACT SPECIALIST	Brown,Barbara Ann	F	$ 100,225.00	$ 21,710.83	0100	2000
26506	Contract Specialist	Brown,Ashlee L	F	$ 87,440.00	$ 18,941.34	0100	2000
30298	Supvy Contract Specialist	Robinson,Marsha L	F	$ 139,126.83	$ 30,137.79	0100	2000
30940	CONTRACT SPECIALIST	Daley,Neville	F	$ 122,227.00	$ 26,476.93	0100	2000
30970	Human Resources Specialist	Chaplin,Otisha J	F	$ 78,487.00	$ 17,001.93	0100	2000
31516	Supvy Contract Specialist	White,Deborah J	F	$ 120,019.65	$ 25,998.77	0100	2000
31518	Supvy Contract Specialist		V	$ 143,646.00	$ 31,116.73	0100	2000
33858	Contract Specialist	Jones,Peter	F	$ 110,063.00	$ 23,841.95	0100	2000
34912	CONTRACT SPECIALIST	RICHARDSON,SIMONE Y	F	$ 116,145.00	$ 25,159.44	0100	2000
35313	Contract Specialist	Howell,Sequoia	F	$ 82,326.00	$ 17,833.54	0100	2000
35529	Contract Specialist	Young,Rebecca Y	F	$ 116,145.00	$ 25,159.44	0100	2000
38819	Management Analyst	Vanbrakle,Clarice V	F	$ 95,111.00	$ 20,603.03	0100	2000
42312	Contract Specialist	Timmons,Joyce C	F	$ 102,782.00	$ 22,264.73	0100	2000
42313	Contract Specialist	Halsey,Courtney	F	$ 58,758.00	$ 12,728.21	0100	2000
43641	Contract Specialist	Onochie,Patricia	F	$ 89,997.00	$ 19,495.24	0100	2000
45055	Contract Specialist	Lancion,Evelyn	F	$ 89,997.00	$ 19,495.24	0100	2000
45560	Supvy Contract Specialist	Tibbs,Fatmata	F	$ 150,468.51	$ 32,594.63	0100	2000
46446	Contract Specialist	Holandez,Marilou	F	$ 95,111.00	$ 20,603.03	0100	2000
46670	Contract Specialist	Proctor,William P	F	$ 100,940.00	$ 21,865.72	0100	2000
48203	Contract Specialist	Safi,Abdul	F	$ 103,981.00	$ 22,524.46	0100	2000
48212	Supvy Contract Specialist	Stith,Alvin N	F	$ 119,705.09	$ 25,930.63	0100	2000
51017	Contract Specialist	Paddyfote,Kalvin D	F	$ 110,063.00	$ 23,841.95	0100	2000
51169	Contract Specialist	Williams,Tracy	F	$ 103,981.00	$ 22,524.46	0100	2000
51333	Contract Specialist	Bridges,Cathy	F	$ 110,063.00	$ 23,841.95	0100	2000
74878	Contract Specialist	Royal,Joell Deborah	F	$ 70,818.00	$ 15,340.66	0100	2000
74880	Contract Specialist	Shannag,Mutasem	F	$ 94,858.00	$ 20,548.23	0100	2000
74887	Contract Specialist	Johnson,Regina R	F	$ 89,997.00	$ 19,495.24	0100	2000
74894	Contract Specialist	Young,Leslie	F	$ 82,326.00	$ 17,833.54	0100	2000
74900	Contract Specialist	Withers,Renee	F	$ 103,981.00	$ 22,524.46	0100	2000
74901	Contract Specialist	Neblett,Sonia	F	$ 100,940.00	$ 21,865.72	0100	2000
74903	Contract Specialist	Kern,Peter	F	$ 105,339.00	$ 22,818.63	0100	2000
74905	Supvy Contract Specialist	Reynolds,Heather S	F	$ 118,139.54	$ 25,591.50	0100	2000
74915	Contract Specialist	Harris,Yvonne W	F	$ 84,883.00	$ 18,387.44	0100	2000
74946	Contract Specialist	Starks,Tiffany	F	$ 84,883.00	$ 18,387.44	0100	2000
74953	Supvy Contract Specialist	Anderson,Tamera T	F	$ 124,125.30	$ 26,888.14	0100	2000
74959	Contract Specialist	Edwards,Derrick	F	$ 103,981.00	$ 22,524.46	0100	2000
75083	Contract Specialist	Anderson,Uranus R	F	$ 103,981.00	$ 22,524.46	0100	2000
75084	Contract Specialist	Miles,Trayshawn Juanita	F	$ 70,818.00	$ 15,340.66	0100	2000
75167	Contract Specialist	Brevard,Wanda A	F	$ 75,094.00	$ 16,266.93	0100	2000
75168	Contract Specialist	Armwood,Bernetha S	F	$ 75,094.00	$ 16,266.93	0100	2000
75169	Contract Specialist	Legesse,Gomeje	F	$ 95,111.00	$ 20,603.03	0100	2000
75170	Contract Specialist	Mahoney,Karen E	F	$ 92,554.00	$ 20,049.14	0100	2000
75171	Contract Specialist	Meriwether,Rhonda F	F	$ 97,668.00	$ 21,156.93	0100	2000
75172	Contract Specialist	Kiingi,Paul S.	F	$ 84,883.00	$ 18,387.44	0100	2000
75173	Contract Specialist	Burton Johnson,Denise	F	$ 97,668.00	$ 21,156.93	0100	2000
75198	Contract Specialist	Catalan,Bernadette	F	$ 97,899.00	$ 21,206.97	0100	2000
75199	Measurement & Plan. Analyst	Carroll,Cana	F	$ 76,126.00	$ 16,490.49	0100	2000
75200	Contract Specialist	Delyons,Tanease	F	$ 103,981.00	$ 22,524.46	0100	2000
75247	Contract Specialist	Taylor,Edrica J	F	$ 94,858.00	$ 20,548.23	0100	2000
75306	Contract Specialist	Gordon,Emmaniece	F	$ 110,063.00	$ 23,841.95	0100	2000
75342	Supvy Contract Specialist	Hale,Dorothy L.	F	$ 139,322.69	$ 30,180.21	0100	2000
75353	Contract Specialist	Hayes,Dwight D	F	$ 110,063.00	$ 23,841.95	0100	2000
75438	Supvy Contract Specialist	Webb,James A	F	$ 118,139.54	$ 25,591.50	0100	2000
75546	Supvy Contract Specialist	Nicholson,Marketa	F	$ 113,300.00	$ 24,543.15	0100	2000
77362	Contract Specialist	Roane,Jake C	F	$ 84,883.00	$ 18,387.44	0100	2000
77691	Contract Specialist		V	$ 55,230.00	$ 11,963.97	0100	2000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
77692	Contract Specialist	Mercer,Jossette	F	$ 105,339.00	$ 22,818.63	0100	2000
77693	Contract Specialist		V	$ 82,326.00	$ 17,833.54	0100	2000
77694	Contract Specialist		V	$ 82,326.00	$ 17,833.54	0100	2000
77695	Contract Specialist	Etekochay,Michael N	F	$ 107,022.00	$ 23,183.21	0100	2000
78052	Contract Specialist	Bailey Delissaint,Monica	F	$ 103,981.00	$ 22,524.46	0100	2000
78116	Supvy Contract Specialist	Platek,Margaret	F	$ 146,085.93	$ 31,645.27	0100	2000
78144	Executive Assistant	Henderson-Neblett,Treva C	F	$ 85,570.00	$ 18,536.25	0100	2000
82052	Contract Specialist	Snowden,Robert	F	$ 95,111.00	$ 20,603.03	0100	2000
82341	Contract Specialist	Gordon,Eric L	F	$ 87,440.00	$ 18,941.34	0100	2000
82522	Contract Specialist	McDonald,Yolanda D	F	$ 55,230.00	$ 11,963.97	0100	2000
82537	Supvy Contract Specialist	Palmer,La'Talya M	F	$ 130,208.30	$ 28,205.85	0100	2000
82538	Supvy Contract Specialist		V	$ 143,646.00	$ 31,116.73	0100	2000
82539	Supvy Contract Specialist	Wishod,Steven H	F	$ 162,192.78	$ 35,134.35	0100	2000
82540	Supvy Contract Specialist	Howerton,Yvonne	F	$ 133,900.00	$ 29,005.54	0100	2000
82541	Supvy Contract Specialist	ROBERTS,RENELL N	F	$ 113,300.00	$ 24,543.15	0100	2000
82542	Supvy Contract Specialist	Whitley Sr.,Reginald C	F	$ 135,264.75	$ 29,301.18	0100	2000
82543	Contract Specialist	Kakar,Mustafa	F	$ 82,326.00	$ 17,833.54	0100	2000
82544	Contract Specialist	Molley,April	F	$ 82,326.00	$ 17,833.54	0100	2000
83245	Supvy Contract Specialist	Allen,Todd E	F	$ 146,302.35	$ 31,692.15	0100	2000
83246	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
83247	Supvy Contract Specialist	Henry,Yvette	F	$ 121,793.33	$ 26,382.99	0100	2000
83248	Supvy Contract Specialist	Fripp,Elouise	F	$ 116,390.00	$ 25,212.51	0100	2000
83249	Supvy Contract Specialist	Smith-McDermott,Nicole L	F	$ 110,313.00	$ 23,896.11	0100	2000
83250	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
83251	Supvy Contract Specialist	Gray,Lydia	F	$ 113,300.00	$ 24,543.15	0100	2000
83252	Supvy Contract Specialist	Wallington,Kenneth	F	$ 130,000.00	$ 28,160.72	0100	2000
83253	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
83254	Supvy Contract Specialist	Hunter,Tyranny A	F	$ 107,841.48	$ 23,360.72	0100	2000
83255	Supvy Contract Specialist	Bullock,Niquwana M	F	$ 111,339.91	$ 24,118.56	0100	2000
83256	Supvy Contract Specialist	Wiggins,Julius J	F	$ 109,180.00	$ 23,650.68	0100	2000
83257	Supvy Contract Specialist	Niestrath,Marie	F	$ 122,184.41	$ 26,467.70	0100	2000
83258	Contract Specialist	Smith,Yolanda	F	$ 107,022.15	$ 23,183.24	0100	2000
83259	Contract Specialist	Commer,Patricia	F	$ 87,440.00	$ 18,941.34	0100	2000
83260	Contract Specialist	Felton,Anthonisha S	F	$ 107,022.00	$ 23,183.21	0100	2000
83261	Contract Specialist	Walker,Albert John	F	$ 92,554.00	$ 20,049.14	0100	2000
83262	Contract Specialist	Weaver Thomas,Constance M	F	$ 119,186.00	$ 25,818.18	0100	2000
83263	Contract Specialist	Watson,Neal A	F	$ 110,063.00	$ 23,841.95	0100	2000
83266	Contract Specialist	Mayo,Dawn A	F	$ 107,022.00	$ 23,183.21	0100	2000
83268	Contract Specialist		V	$ 94,858.00	$ 20,548.23	0100	2000
83273	Contract Specialist	Blount,Willandria	F	$ 107,022.00	$ 23,183.21	0100	2000
83275	Contract Specialist	Dorsey,Jarad	F	$ 87,440.00	$ 18,941.34	0100	2000
83275	Contract Specialist	Jabarkhil,Fahim	F	$ 89,997.00	$ 19,495.24	0100	2000
83282	Contract Specialist	Johnson,Tyree C	F	$ 89,997.00	$ 19,495.24	0100	2000
83471	Contract Specialist	Brooks,Keia D	F	$ 107,022.00	$ 23,183.21	0100	2000
84845	Chief Contracting Officer	Sharp Jr.,William E	F	$ 185,961.85	$ 40,283.23	0100	2000
85898	Contract Specialist		V	$ 82,326.00	$ 17,833.54	0100	2000
91408	Contract Specialist	Howard,Vallarie M	F	$ 110,063.00	$ 23,841.95	0100	2000
91409	Contract Specialist	Hatcher,Tiffany	F	$ 107,022.00	$ 23,183.21	0100	2000
91410	Supvy Contract Specialist	Nixon,Tonia	F	$ 129,848.75	$ 28,127.96	0100	2000
91411	Program Analyst	Postell,Jennifer D.	F	$ 80,848.00	$ 17,513.37	0100	2000
91416	Contract Specialist	Washington,Warren C	F	$ 103,981.00	$ 22,524.46	0100	2000
91482	Contract Specialist	Morton,Benjamin	F	$ 115,703.00	$ 25,063.69	0100	2000
91483	Supvy Contract Specialist	Crump,Tracy A.	F	$ 118,450.00	$ 25,658.75	0100	2000
91501	Contract Specialist	Butler,Donnetta	F	$ 97,899.00	$ 21,206.97	0100	2000
92083	Contract Specialist	Riley,Danyel R	F	$ 89,997.00	$ 19,495.24	0100	2000
92084	Supvy Contract Specialist	Mercer,Tia M	F	$ 117,031.06	$ 25,351.38	0100	2000
93254	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
95032	Supvy Contract Specialist	Aytch,Rodney D	F	$ 113,622.39	$ 24,612.99	0100	2000
95258	Supvy Contract Specialist	Barbour,Helena C	F	$ 131,325.00	$ 28,447.75	0100	2000
95259	Contract Specialist	Vargas,Laura	F	$ 100,940.00	$ 21,865.72	0100	2000
97859	Contract Specialist	Rich,Victory J.	F	$ 107,022.00	$ 23,183.21	0100	2000
97861	Contract Specialist		V	$ 82,326.00	$ 17,833.54	0100	2000
97862	Contract Specialist	Bradford,Sasha	F	$ 107,022.00	$ 23,183.21	0100	2000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
98979	Supvy Contract Specialist	Kokolakis,Kristine	F	$ 140,000.00	$ 30,326.93	0100	2000
98981	Contract Specialist	Wright,Alisha M	F	$ 97,899.00	$ 21,206.97	0100	2000
98982	Supvy Contract Specialist		V	$ 129,411.00	$ 28,033.13	0100	2000
99473	Contract Specialist		V	$ 94,858.00	$ 20,548.23	0100	2000
74879	Purchase Card Program Officer	Rojas,Rosalia V	F	$ 126,897.00	$ 27,488.55	0100	2000
74893	Procurement Analyst	Harrison-Samuels,Tornia Denise	F	$ 113,002.00	$ 24,478.60	0100	2000
7000 TRAINING							
77834	Chief Learning Officer	Gragan,David Patrick	F	$ 185,960.32	$ 40,282.90	0100	7000
82355	Training Specialist	Wright,Jamaal R	F	$ 93,325.00	$ 20,216.15	0100	7000
83288	Training Specialist		V	$ 87,703.00	$ 18,998.31	0100	7000
83418	Training Instructor	Dorn,D'Andre K	F	$ 123,577.00	$ 26,769.37	0100	7000
83421	Training Specialist	Ramsey,Tiffany	F	$ 67,452.00	$ 14,611.52	0100	7000
91417	Training Instructor	Brock,Eric P	F	$ 113,617.00	$ 24,611.82	0100	7000
8000 OPERATIONS							
74774	Procure. Integrity & Comp Ofcr	Abel,Nelson	F	$ 125,340.71	$ 27,151.42	0100	8000
74891	Supervisory Procurement Compli	Steele,Ngina M	F	$ 122,042.00	$ 26,436.85	0100	8000
74951	Compliance Analyst	White,Robin E	F	$ 87,931.00	$ 19,047.70	0100	8000
74960	Compliance Analyst		V	$ 87,703.00	$ 18,998.31	0100	8000
74961	Compliance Analyst		V	$ 76,126.00	$ 16,490.49	0100	8000
83287	Compliance Analyst	Asfaw,Zertihun H.	F	$ 90,292.00	$ 19,559.14	0100	8000
34684	COMPLIANCE MONITOR	Ross,Armeta	F	$ 144,439.00	$ 31,288.51	0100	8000
42302	Chief Operating Officer	Scott,Marc A	F	$ 166,860.00	$ 36,145.37	0100	8000
74896	Executive Assistant	Nwagbara,Daniel	F	$ 83,209.00	$ 18,024.81	0100	8000
83283	Public Affairs Specialist	Leihgeber-Carpenter,Cody A	F	$ 87,931.00	$ 19,047.70	0100	8000
85531	Performance Management Officer	Olakanmi,Ololade	F	$ 139,050.00	$ 30,121.14	0100	8000
94051	Ombudsman	Teague,William Peter	F	$ 123,296.26	$ 26,708.55	0100	8000
74881	Contract Specialist		V	$ 112,111.00	$ 24,285.59	0100	8000
74882	Contact Specialist	Richardson,Cendoro C	F	$ 65,814.00	$ 14,256.69	0100	8000
74955	Business Operations Manager		V	$ 129,411.00	$ 28,033.13	0100	8000
75308	Contact Specialist	Killens,Barbara	F	$ 65,814.00	$ 14,256.69	0100	8000
83289	Contract Specialist	Henson,DeAndre A	F	$ 72,956.00	$ 15,803.80	0100	8000
83290	Public Affairs Specialist		V	$ 76,126.00	$ 16,490.49	0100	8000
84847	Supervisory Public Affairs Spc	Haywood,Najla A	F	$ 126,072.00	$ 27,309.84	0100	8000
71529	Chief Information Officer	Lovett,Donald J.	F	$ 176,103.88	$ 38,147.79	0100	8000
74883	IT Specialist (Data Mgmt)	Daniels,Olukunle	F	$ 76,126.00	$ 16,490.49	0100	8000
74956	INFORMATION TECHNOLOGY SPEC.	Shaw,Bryan Leavern	F	$ 98,947.00	$ 21,433.99	0100	8000
74957	IT Specialist (Data Mgmt)	Gamble,Zack W	F	$ 97,375.00	$ 21,093.46	0100	8000
74962	Supervisory IT Specialist	Dandu,Bhavani	F	$ 115,375.91	$ 24,992.84	0100	8000
83291	INFORMATION TECHNOLOGY SPEC.		V	$ 87,703.00	$ 18,998.31	0100	8000
83292	IT Specialist (Data Mgmt)	Desta,Melehik G	F	$ 76,126.00	$ 16,490.49	0100	8000
4207	Human Resources Manager		V	$ 129,411.00	$ 28,033.13	0100	8000
74772	Management Liaison Specialist	Sommons,Tammie	F	$ 80,848.00	$ 17,513.37	0100	8000
74952	Management Liaison Specialist	Rodriguez,Ernesto	F	$ 113,002.00	$ 24,478.60	0100	8000
75299	Management Liaison Specialist		V	$ 87,703.00	$ 18,998.31	0100	8000
75311	Special Assistant	Shy,Khalid Malik	F	$ 83,209.00	$ 18,024.81	0100	8000
83285	Measurement & Plan. Analyst	Scott,Jesse	F	$ 85,570.00	$ 18,536.25	0100	8000
83286	Measurement & Plan. Analyst	Aliu,Paul	F	$ 90,292.00	$ 19,559.14	0100	8000
84846	Human Resources Officer		V	$ 143,646.00	$ 31,116.73	0100	8000
9000 BUSINESS RESOURCES AND SUPPORT SERVICES							
74775	Asst. Director for Business Re	Manassa,Marvin	F	$ 171,058.96	$ 37,054.95	0100	9000
74916	Property Disposal Specialist	Jackson,Donald	F	$ 87,931.00	$ 19,047.70	0100	9000
74917	Property Disposal Specialist	Dorsey,Chante H	F	$ 113,002.00	$ 24,478.60	0100	9000
74963	PROPERTY DISPOSAL OFFICER	Lewis,Ryan Blair	F	$ 118,884.17	$ 25,752.80	0100	9000
74964	Support Services Specialist	Gross,Latrina Denise	F	$ 80,848.00	$ 17,513.37	0100	9000
75310	Property Disposal Specialist	Cadogan Jr.,Antonio Rafael	F	$ 101,758.00	$ 22,042.91	0100	9000
82546	Administrative Support Special	Alexander,Keyana	F	$ 60,851.00	$ 13,181.60	0100	9000
82564	PROPERTY DISPOSAL OFFICER	Evans,Darrick Antonio	F	$ 117,741.05	$ 25,505.18	0100	9000
83278	Measurements & Plan. Analyst	Richey,Noel H	F	$ 101,758.00	$ 22,042.91	0100	9000
85773	Administrative Support Special		V	$ 61,521.00	$ 13,326.74	0100	9000
74954	Records Management Specialist	Bigelow,Jacqueline Annette	F	$ 87,931.00	$ 19,047.70	0100	9000
74965	Support Services Specialist	Watson,Shari	F	$ 92,653.00	$ 20,070.58	0100	9000
82545	Administrative Support Special	Delcid,Jorge	F	$ 59,219.00	$ 12,828.08	0100	9000

Posn Nbr	Title	Name	Vac Stat	Salary	Fringe Benefits	Activity	Program
85762	Administrative Support Special	Carroll,Curtis	F	$ 57,587.00	$ 12,474.55	0100	9000

OCP Employees with Electronics FY 19 and FY 20

Name	Title	Cell Phone Issued	Mifi	iPad	Reason for Issuance	Phone Cost	Mifi Cost	iPad Cost	Annual Cost
Alexander, Keyana	Administrative Support Specialist	Yes			Remote location work	$589.32			$589.32
Aliu, Paul	Measurement and Planning Analyst	Yes			Remote location work	$589.32			$589.32
Allen, Todd	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Asfaw, Zertihun	Compliance Analyst	Yes			Remote location work	$589.32			$589.32
Atkinson, Wendell	Chief Contracting Officer	Yes			Management	$589.32			$589.32
Aytch, Rodney	Supervisory Contract Specialist	Yes			Remote location work	$436.92			$436.92
Barbour, Helena	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Best, Constance	Human Resources Specialist	Yes	YES		Remote location work	$437.40	$30.01		$467.41
Bigelow, Jacqueline	Records Management Specialist	Yes			Remote location work	$589.32			$589.32
Blount, Willandria	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Bonilla, William	Attorney Advisor	Yes			Remote location work	$437.40			$437.40
Booker, Barry	IT Specialist - Contractor	Yes			Remote location work	$437.40			$437.40
Bradford, Sasha	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Brock, Eric	Training Specialist	Yes			Remote location work	$437.40			$437.40
Brooks, Keia	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Burke, Derrick	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Busch, Emily	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Cadogan, Antonio	Property Disposal Specialist	Yes	Yes		Remote location work	$589.32	$30.01		$619.33
Carroll, Curtis	Administrative Support Specialist	Yes			Remote location work	$589.32			$589.32
Cephas, Gloria	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Champion, Tiffany	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Chaplin, Otisha	Human Resource Specialist	Yes			Remote location work	$589.32			$589.32
Chester, Ebony	Contract Specialist	Yes	Yes		Remote location work	$437.40	$30.01		$467.41
Cobbs, Monica	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Crump, Tracy	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
Dandu, Bhavani	Supervisory IT Specialist	Yes			Remote location work	$437.40			$437.40
Delcid, Jorge (Jesse)	Administrative Support Specialist	Yes			Remote location work	$589.32			$589.32
Desper, Margaret T.	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Desta, Melehik	IT Specialist	Yes			Remote location work	$589.32			$589.32
Diggs, Kimberly	Executive Assistant	Yes			Remote location work	$437.40			$437.40
Dorn, D'Andre	Training Instructor	Yes			Remote locatiom work	$589.32			$589.32
Dorsey, Chante	Property Disposal Specialist	Yes			Remote location work	$437.40			$437.40
Douglas, Berchel	Administrative Support Specialist	Yes			Remote location work	$589.32			$589.32
Edwards, Rickey	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Etekochay, Michael	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Evans, Darrick (Tony)	Deputy Chief Property Officer	Yes	Yes		Management/Emergency Personnel	$589.32	$30.01		$619.33
Felton, Anthonisha	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Fripp, Elouise	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Emergancy Response	Contractor	Yes			Contractor	$589.32			
Gamble, Zack	IT Specialist (Data Management)	Yes			Remote location work	$589.32			$589.32
Giles, Wilbur	Chief Contracting Officer	Yes			Management	$589.32			$589.32
Gopaul, Yvonne	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Gordon, Emmaniece	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Gragan, David	Chief Learning Officer	Yes			Remote location work	$589.32			$589.32
Gray, Lydia	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Gross, Latrina	Support Services Specialist	Yes	Yes		Remote location work	$437.40	$30.01		$467.41
Hale, Dorothy	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
Halsey, Courtney	Procurement Tech	Yes			Remote location work	$589.32			$589.32
Hapeman, Nancy	General Counsel	Yes	Yes		Management/Emergency Personnel	$589.32	$30.01		$619.33
Harrison, Tornia	Procurement Analyst	Yes		Yes	Remote location work	$589.32		30.01	$619.33
Hayes, Dwight	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Haywood, Najla	Supervisory Public Affairs Specialist	Yes			Remote location work	$589.32			$589.32
Henderson-Neblett, Treva	Executive Assistant to the Assistant Deputy CPO	Yes			Remote location work	$589.32			$589.32
Henry, Yvette	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Henson, DeAndre	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Howerton, Yvonne	Supervisory Contract Specialist	Yes			Management	$437.40			$437.40
Hunter, Tyranny	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Jackson, Donald	Property Disposal Specialist	Yes			Remote location work	$589.32			$589.32
Johnson, Georgette	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Johnson, Regina	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Johnson, Tyree C	Compliance Analyst	Yes			Remote locatio work	$437.40			$437.40
Jones, Damion	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Jones, Peter	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Kokololakis, Kristine	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Koslosky, Ryan	Attorney Advisor	Yes			Remote location work	$589.32			$589.32
Lattimore, Courtney	Chief Contracting Officer	Yes	Yes		Remote location work	$589.32	$30.01		$619.33
Leihgeber-Carpenter, Cody	Public Information Officer	Yes			Remote location work	$589.32			$589.32
Lewis, Ryan	Property Disposal Officer	Yes			Remote location work	$437.40			$437.40
Lovett, Donald	Chief Info Officer	Yes			Remote location work	$589.32			$589.32
Mack, Priscilla	Chief Contracting Officer	Yes			Remote location work	$589.32			$589.32
Malone, Franklyn	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Manassa, Marvin	Associate Director for Business Resources	Yes	Yes		Management	$437.40	$30.01		$467.41
Manning, Daniel	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Mayo, Dawn	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Mercer, Jossette	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Meriwether, Rhonda	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Neblett, Sonia	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Nelson, Ruby	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Nicholson, Marketa	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Niestrath, Marie	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Nixon, Tonia	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
Nwagbara, Daniel	Executive Assistant to the Chief of Staff	Yes	Yes		Remote location work	$589.32	$30.01		$619.33
O'Donnell, Kara	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
Olakanmi, Ololade	Performance Management Officer	Yes			Remote location work	$589.32			$589.32
Owen, Richard	Chief Contracting Officer	Yes			Management	$436.92			$436.92
Palmer, LaTalya	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Ramsey, Tiffany	Training Specialist	Yes			Remote location work	$589.32			$589.32

Reynolds, Heather	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Rich, Victory	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Richardson, Simone	Contract Specialist	Yes			Emergency Personnel	$437.40			$437.40
Richery, Noel	Measurement & Planning Analyst	Yes			Remote location work	$589.32			$589.32
Roane, Jake	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Roberts, Renell	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Robinson, Marsha	Supervisory Contract Specialist	Yes			Management	$437.40			$437.40
Rodriguez, Ernesto	Management Liaison Specialist	Yes	Yes		Remote location work	$437.40	$30.01		$467.41
Rojas, Rosalia	Purchase Card Program Officer	Yes		Yes	Remote location work	$589.32		30.01	$619.33
Ross, Armeta	Compliance Monitor	Yes			Remote location work	$437.40			$437.40
Emergancy Response	Contractor	Yes			Contractor	$589.32			$589.32
Safi, Abdul	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Schutter, George	Director/Chief Procurement Officer	Yes	Yes	Yes	Agency Director	$589.32	$30.01	30.01	$649.34
Scott, Jesse	Measurement and Planning Analyst	Yes			Remote location work	$437.40			$437.40
Scott, Marc	Procurement Business Operations Manager	Yes			Management	$589.32			$589.32
Emergancy Response	Contractor	Yes			Contractor	$589.32			$589.32
Services, Support	Inventory	Yes			Inventory	$589.32			$589.32
Shamloo, Shaivard	Supervisory Contract Specialist	Yes			Management	$589.32			$589.32
Sharp, William (Bill)	Chief Contracting Officer	Yes			Management	$589.32			$589.32
Shaw, Bryan	IT Specialist	Yes			Remote location work	$436.92			$436.92
Shy, Malik	Special Assistant	Yes			Remote location work	$589.32			$589.32
Smith, Adele	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Smith-McDermott, Nicole	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Sommons, Tammie	Management Liaison Specialist	Yes			Remote location work	$437.40			$437.40
Starwood, Nicole	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Steele, Ngina	Compliance Analyst	Yes			Remote location work	$437.40			$437.40
Taylor, Edrica	Contract Specialist	Yes			Remote location work	$436.92			$436.92
Taylor, Keysha	Supervisory Attorney Advisor (General Counsel)	Yes			Management	$589.32			$589.32
Teague, Pete (William)	OCP Ombudsman	Yes			Management	$437.40			$437.40
Tibbs, Fatmata	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Turner, Angela	Chief Contracting Officer	Yes			Remote location work/Emergency Personnel	$589.32			$589.32
VanBrakle, Clarice	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Vargas, Laura	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Walker, Albert	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Wallington, Kenneth	Supervisory Contract Specialist	Yes			Remote location work	$437.40			$437.40
Washington, Warren	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Watson, Shari	Support Services Specialist	Yes	Yes	Yes	Remote location work	$589.32	$30.01	30.01	$649.34
Weaver-Thomas, Constance	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Webb, James	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
White, Deborah	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
White, Derrick	Chief Contracting Officer	Yes			Remote location work	$437.40			$437.40
White, Robin	Compliance Analyst	Yes			Remote location work	$589.32			$589.32
Whitley, Reginald	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
Wiggins, Julius	Supervisory Contract Specialist	Yes			Management	$436.92			$436.92
Williams, Tracy	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Wishod, Steven	Deputy Chief Contracting Officer	Yes			Remote location work	$437.40			$437.40
Withers, Renee	Contract Specialist	Yes			Remote location work	$589.32			$589.32
Wright, Alisha	Contract Specialist	Yes			Remote location work	$437.40			$437.40
Wright, Jamaal	Training Specialist	Yes			Remote location work	$589.32			$589.32
Yi, Chris	Supervisory Contract Specialist	Yes			Remote location work	$589.32			$589.32
					TOTAL	**$73,290.36**	**$360.12**	**$120.04**	**$73,181.20**

Office of Contracting and Procurement
List of Employees with Salary of $100K or more
As of September 30, 2019

Posn Nbr	Title	Name	Salary	Fringe Benefits	Activity	Program	Overtime/Bonus
36794	Dir Contracting & Procurement	Schutter,George A	$ 211,671.42	$ 45,852.46	0100	1000	
13682	Deputy Chief Procurement Offic	Hapeman,Nancy Kay	$ 186,607.57	$ 40,423.11	0100	2000	$ 7,464.30
84845	Chief Contracting Officer	Sharp Jr.,William E	$ 180,545.49	$ 39,109.94	0100	2000	$ 5,416.36
77834	Chief Learning Officer	Gragan,David Patrick	$ 180,544.00	$ 39,109.61	0100	7000	
41841	SUPERVISORY ATTORNEY ADVISOR	Taylor,Keysha	$ 178,000.00	$ 38,558.53	0100	1000	
10903	Chief Contracting Officer	Turner,Angela E	$ 171,247.80	$ 37,095.86	0100	2000	
71529	Chief Information Officer	Lovett,Donald J.	$ 170,974.64	$ 37,036.69	0100	8000	
13751	Chief Contracting Officer	Atkinson,Wendell O.	$ 168,096.00	$ 36,413.11	1000	2000	
74775	Asst. Director for Business Re	Manassa,Marvin	$ 166,076.66	$ 35,975.68	0100	9000	
258	Chief Contracting Officer	Giles,Wilbur C	$ 162,317.70	$ 35,161.41	1000	2000	
42302	Chief Operating Officer	Scott,Marc A	$ 162,000.00	$ 35,092.59	0100	8000	
10331	Supvy Contract Specialist	Lattimore,Courtney B	$ 159,418.36	$ 34,533.36	0100	2000	
761	Chief Contracting Officer	White,Derrick D	$ 158,187.13	$ 34,266.65	1000	2000	
82539	Supvy Contract Specialist	Wishod,Steven H	$ 157,468.72	$ 34,111.02	0100	2000	
41842	ATTORNEY ADVISOR	Harrington,Jody M	$ 151,112.00	$ 32,734.02	0100	1000	$ 2,413.64
84822	SUPERVISOR ATTORNEY ADVISOR	Regan,Jeremiah	$ 150,522.61	$ 32,606.35	0100	1000	
84846	Human Resources Officer	Scriven,Tammy Jo	$ 150,000.00	$ 32,493.14	0100	8000	
9588	Chief Contracting Officer	Owens,Richard Terrence	$ 147,900.00	$ 32,038.24	0100	2000	
45560	Supvy Contract Specialist	Tibbs,Fatmata	$ 146,085.93	$ 31,645.27	0100	2000	
83245	Supvy Contract Specialist	Allen,Todd E	$ 142,041.12	$ 30,769.08	0100	2000	
78116	Supvy Contract Specialist	Platek,Margaret	$ 141,831.00	$ 30,723.57	0100	2000	$ 53.54
82538	Supvy Contract Specialist	Rangel,Ana E.	$ 141,831.00	$ 30,723.57	0100	2000	$ 545.50
34684	COMPLIANCE MONITOR	Ross,Armeta	$ 140,230.00	$ 30,376.76	0100	8000	
4785	Supvy Contract Specialist	Mack,Priscilla	$ 138,910.30	$ 30,090.88	1000	2000	
83255	Supvy Contract Specialist	Muhammad,Hakima	$ 135,812.31	$ 29,419.79	0100	2000	
82537	Supvy Contract Specialist	Busch,Emily	$ 135,264.75	$ 29,301.18	0100	2000	
75342	Supvy Contract Specialist	Hale,Dorothy L.	$ 135,264.75	$ 29,301.18	0100	2000	
30298	Supvy Contract Specialist	Robinson,Marsha L	$ 135,074.59	$ 29,259.99	0100	2000	
85531	Performance Management Officer	Olakanmi,Ololade	$ 135,000.00	$ 29,243.83	0100	8000	
82542	Supvy Contract Specialist	Whitley Sr.,Reginald C	$ 131,325.00	$ 28,447.75	0100	2000	
82540	Supvy Contract Specialist	Howerton,Yvonne	$ 130,000.00	$ 28,160.72	0100	2000	
95258	Supvy Contract Specialist	Barbour,Helena C	$ 127,500.00	$ 27,619.17	0100	2000	
91410	Supvy Contract Specialist	Nixon,Tonia	$ 126,066.75	$ 27,308.70	0100	2000	$ 1,090.96
83533	ATTORNEY ADVISOR	Koslosky,Daniel Ryan	$ 123,980.00	$ 26,856.67	0100	1000	$ 2,190.06
74879	Purchase Card Program Officer	Rojas,Rosalia V	$ 123,200.00	$ 26,687.70	0100	2000	
84847	Supervisory Public Affairs Spc	Haywood,Najla A	$ 122,400.00	$ 26,514.40	0100	8000	
74774	Procure. Integrity & Comp Ofcr	Abel,Nelson	$ 121,690.01	$ 26,360.61	0100	8000	
74953	Supvy Contract Specialist	Anderson,Tamera T	$ 120,510.00	$ 26,104.99	0100	2000	
94051	Ombudsman	Teague,William Peter	$ 119,705.11	$ 25,930.63	0100	8000	
10233	CONTRACT SPECIALIST	Concepcion,Janet C	$ 118,670.00	$ 25,706.41	0100	2000	
30940	CONTRACT SPECIALIST	Daley,Neville	$ 118,670.00	$ 25,706.41	0100	2000	
8784	CONTRACT SPECIALIST	Johnson,Jeralyn L	$ 118,670.00	$ 25,706.41	0100	2000	
83257	Supvy Contract Specialist	Niestrath,Marie	$ 118,625.64	$ 25,696.80	0100	2000	
83247	Supvy Contract Specialist	Henry,Yvette	$ 118,245.95	$ 25,614.55	0100	2000	
83246	Supvy Contract Specialist	Palmer,La'Talya M	$ 118,145.65	$ 25,592.82	0100	2000	
83253	Supvy Contract Specialist	Shamloo,Shaivard Ahmad	$ 117,588.13	$ 25,472.05	0100	2000	
93254	Supvy Contract Specialist	Jackson,Lorita	$ 117,300.00	$ 25,409.64	0100	2000	$ 84.59
83418	Training Instructor	Dorn,D'Andre K	$ 116,754.00	$ 25,291.36	0100	7000	
31516	Supvy Contract Specialist	White,Deborah J	$ 116,523.93	$ 25,241.52	0100	2000	
48212	Supvy Contract Specialist	Stith,Alvin N	$ 116,218.53	$ 25,175.37	0100	2000	
83262	Contract Specialist	Weaver Thomas,Constance M	$ 115,717.00	$ 25,066.73	0100	2000	
74963	PROPERTY DISPOSAL OFFICER	Lewis,Ryan Blair	$ 115,421.52	$ 25,002.72	0100	9000	
91483	Supvy Contract Specialist	Crump,Tracy A.	$ 115,000.00	$ 24,911.41	0100	2000	
6028	Supvy Contract Specialist	Manning,Daniel T	$ 115,000.00	$ 24,911.41	1000	2000	
22194	Supvy Contract Specialist	O'Donnell,Kara A.	$ 115,000.00	$ 24,911.41	0100	2000	
15458	Supvy Contract Specialist	Desper,Margaret T	$ 114,704.51	$ 24,847.40	0100	2000	$ 165.44
74905	Supvy Contract Specialist	Reynolds,Heather S	$ 114,698.58	$ 24,846.12	0100	2000	$ 1,041.30
75438	Supvy Contract Specialist	Webb,James A	$ 114,698.58	$ 24,846.12	0100	2000	$ 160.61
82564	PROPERTY DISPOSAL OFFICER	Evans,Darrick Antonio	$ 114,311.70	$ 24,762.31	0100	9000	$ 434.86
92084	Supvy Contract Specialist	Mercer,Tia M	$ 113,622.39	$ 24,612.99	0100	2000	
11009	Contract Specialist	Smith,Adele E	$ 112,764.00	$ 24,427.04	0100	2000	
35529	Contract Specialist	Young,Rebecca Y	$ 112,764.00	$ 24,427.04	0100	2000	
83252	Supvy Contract Specialist	Wallington,Kenneth	$ 112,028.82	$ 24,267.79	0100	2000	
74962	Supervisory IT Specialist	Dandu,Bhavani	$ 112,015.45	$ 24,264.89	0100	8000	
95032	Supvy Contract Specialist	Aytch,Rodney D	$ 110,313.00	$ 23,896.11	0100	2000	
91417	Training Instructor	Brock,Eric P	$ 110,308.00	$ 23,895.02	0100	7000	

Posn Nbr	Title	Name	Salary	Fringe Benefits	Activity	Program	Overtime/Bonus
83288	Training Instructor	Coles,Melinda	$ 110,308.00	$ 23,895.02	0100	7000	
75546	Supvy Contract Specialist	Nicholson,Marketa	$ 110,000.00	$ 23,828.30	0100	2000	
9587	Contract Specialist	Boykin,Cora S	$ 109,811.00	$ 23,787.36	0100	2000	
34912	CONTRACT SPECIALIST	RICHARDSON,SIMONE Y	$ 109,811.00	$ 23,787.36	0100	2000	
74917	Property Disposal Specialist	Dorsey,Chante H	$ 109,710.00	$ 23,765.48	0100	9000	$ 5,458.00
74893	Procurement Analyst	Harrison-Samuels,Tornia Denise	$ 109,710.00	$ 23,765.48	0100	2000	
74952	Management Liaison Specialist	Rodriguez,Ernesto	$ 109,710.00	$ 23,765.48	0100	8000	
74960	Compliance Analyst	Steele,Ngina M	$ 109,710.00	$ 23,765.48	0100	8000	
41984	ATTORNEY ADVISOR	Bonilla,William K	$ 108,196.00	$ 23,437.52	0100	1000	
83249	Supvy Contract Specialist	Smith-McDermott,Nicole L	$ 107,100.00	$ 23,200.10	0100	2000	
75299	Management Liaison Specialist	Best,Constance T	$ 106,981.00	$ 23,174.33	0100	8000	
51333	Contract Specialist	Bridges,Cathy	$ 106,858.00	$ 23,147.68	0100	2000	
5362	Contract Specialist	Burke,Derrick	$ 106,858.00	$ 23,147.68	1000	2000	
10087	Contract Specialist	Champion,Tiffany	$ 106,858.00	$ 23,147.68	0100	2000	
19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	$ 106,858.00	$ 23,147.68	0100	2000	$ 308.24
75306	Contract Specialist	Gordon,Emmaniece	$ 106,858.00	$ 23,147.68	0100	2000	
75353	Contract Specialist	Hayes,Dwight D	$ 106,858.00	$ 23,147.68	0100	2000	
91408	Contract Specialist	Howard,Vallarie M	$ 106,858.00	$ 23,147.68	0100	2000	
33858	Contract Specialist	Jones,Peter	$ 106,858.00	$ 23,147.68	0100	2000	
19817	Contract Specialist	Malone,Franklyn	$ 106,858.00	$ 23,147.68	0100	2000	
2177	CONTRACTS SPECIALIST	Mills,Tonya Y	$ 106,858.00	$ 23,147.68	1000	2000	
25276	CONTRACTS SPECIALIST	Mirabile,Jeanne M	$ 106,858.00	$ 23,147.68	0100	2000	
83263	Contract Specialist	Watson,Neal A	$ 106,858.00	$ 23,147.68	0100	2000	
16313	CONTRACTS SPECIALIST	Wells,Denise Jacqueline	$ 106,858.00	$ 23,147.68	0100	2000	
83256	Supvy Contract Specialist	Wiggins,Julius J	$ 106,000.00	$ 22,961.82	0100	2000	
83254	Supvy Contract Specialist	Hunter,Tyranny A	$ 104,700.47	$ 22,680.31	0100	2000	
74891	Supervisory Procurement Compli	Williams,Paula C	$ 104,700.44	$ 22,680.31	0100	8000	
83273	Contract Specialist	Blount,Willandria	$ 103,905.00	$ 22,508.00	0100	2000	
83471	Contract Specialist	Brooks,Keia D	$ 103,905.00	$ 22,508.00	0100	2000	
77695	Contract Specialist	Etekochay,Michael N	$ 103,905.00	$ 22,508.00	0100	2000	
83260	Contract Specialist	Felton,Anthonisha S	$ 103,905.00	$ 22,508.00	0100	2000	
83266	Contract Specialist	Mayo,Dawn A	$ 103,905.00	$ 22,508.00	0100	2000	
51017	Contract Specialist	Paddyfote,Kalvin D	$ 103,905.00	$ 22,508.00	0100	2000	
97859	Contract Specialist	Rich,Victory J.	$ 103,905.00	$ 22,508.00	0100	2000	
74903	Contract Specialist	Kern,Peter	$ 102,268.00	$ 22,153.39	0100	2000	
77692	Contract Specialist	Mercer,Jossette	$ 102,268.00	$ 22,153.39	0100	2000	
83258	Contract Specialist	Smith,Yolanda	$ 100,952.46	$ 21,868.42	0100	2000	
75083	Contract Specialist	Anderson,Uranus R	$ 100,952.00	$ 21,868.32	0100	2000	$ 685.43
78052	Contract Specialist	Bailey Delissaint,Monica	$ 100,952.00	$ 21,868.32	0100	2000	
97862	Contract Specialist	Bradford,Sasha	$ 100,952.00	$ 21,868.32	0100	2000	
74959	Contract Specialist	Edwards,Derrick	$ 100,952.00	$ 21,868.32	0100	2000	
83268	Contract Specialist	Gray,Lydia	$ 100,952.00	$ 21,868.32	0100	2000	
91409	Contract Specialist	Hatcher,Tiffany	$ 100,952.00	$ 21,868.32	0100	2000	
51169	Contract Specialist	Williams,Tracy	$ 100,952.00	$ 21,868.32	0100	2000	
74900	Contract Specialist	Withers,Renee	$ 100,952.00	$ 21,868.32	0100	2000	
Total			**$ 13,646,233.47**				**$ 27,512.83**

Office of Contracting and Procurement
List of Employees with Salary of $100K or more
As of January 23, 2019 (FY20)

Posn Nbr	Title	Name	Salary	Fringe Benefits	Activity	Program	Overtime/Bonus
36794	Dir Contracting & Procurement	Schutter,George A	$ 218,021.56	$ 47,228.04	0100	1000	
13682	Deputy Chief Procurement Offic	Hapeman,Nancy Kay	$ 192,205.80	$ 41,635.80	0100	2000	
84845	Chief Contracting Officer	Sharp Jr.,William E	$ 185,961.85	$ 40,283.23	0100	2000	
77834	Chief Learning Officer	Gragan,David Patrick	$ 185,960.32	$ 40,282.90	0100	7000	
41841	SUPERVISORY ATTORNEY ADVISOR	Taylor,Keysha	$ 183,340.00	$ 39,715.28	0100	1000	
10903	Chief Contracting Officer	Turner,Angela E	$ 176,385.23	$ 38,208.74	0100	2000	
71529	Chief Information Officer	Lovett,Donald J.	$ 176,103.88	$ 38,147.79	0100	8000	
13751	Chief Contracting Officer	Atkinson,Wendell O.	$ 173,138.88	$ 37,505.51	1000	2000	
74775	Asst. Director for Business Re	Manassa,Marvin	$ 171,058.96	$ 37,054.95	0100	9000	
258	Chief Contracting Officer	Giles,Wilbur C	$ 167,187.23	$ 36,216.26	0100	2000	
42302	Chief Operating Officer	Scott,Marc A	$ 166,860.00	$ 36,145.37	0100	8000	
10331	Supvy Contract Specialist	Lattimore,Courtney B	$ 164,200.91	$ 35,569.36	0100	2000	
761	Chief Contracting Officer	White,Derrick D	$ 162,932.74	$ 35,294.64	0100	2000	
82539	Supvy Contract Specialist	Wishod,Steven H	$ 162,192.78	$ 35,134.35	0100	2000	
84822	SUPERVISOR ATTORNEY ADVISOR	Regan,Jeremiah	$ 155,038.29	$ 33,584.54	0100	1000	
41842	ATTORNEY ADVISOR	Harrington,Jody M	$ 153,832.02	$ 33,323.24	0100	1000	
9588	Chief Contracting Officer	Owens,Richard Terrence	$ 152,337.00	$ 32,999.39	0100	2000	
45560	Supvy Contract Specialist	Tibbs,Fatmata	$ 150,468.51	$ 32,594.63	0100	2000	
83245	Supvy Contract Specialist	Allen,Todd E	$ 146,302.35	$ 31,692.15	0100	2000	
78116	Supvy Contract Specialist	Platek,Margaret	$ 146,085.93	$ 31,645.27	0100	2000	
34684	COMPLIANCE MONITOR	Ross,Armeta	$ 144,439.00	$ 31,288.51	0100	8000	
4785	Supvy Contract Specialist	Mack,Priscilla	$ 143,077.61	$ 30,993.61	0100	2000	
98979	Supvy Contract Specialist	Kokolakis,Kristine	$ 140,000.00	$ 30,326.93	0100	2000	
99696	Supvy Contract Specialist	Busch,Emily	$ 139,322.69	$ 30,180.21	1000	2000	
75342	Supvy Contract Specialist	Hale,Dorothy L.	$ 139,322.69	$ 30,180.21	0100	2000	
30298	Supvy Contract Specialist	Robinson,Marsha L	$ 139,126.83	$ 30,137.79	0100	2000	
85531	Performance Management Officer	Olakanmi,Ololade	$ 139,050.00	$ 30,121.14	0100	8000	
20461	Supvy Contract Specialist	Yi,Chi Hui	$ 139,050.00	$ 30,121.14	0100	2000	
82542	Supvy Contract Specialist	Whitley Sr.,Reginald C	$ 135,264.75	$ 29,301.18	0100	2000	
82540	Supvy Contract Specialist	Howerton,Yvonne	$ 133,900.00	$ 29,005.54	0100	2000	
95258	Supvy Contract Specialist	Barbour,Helena C	$ 131,325.00	$ 28,447.75	0100	2000	
82537	Supvy Contract Specialist	Palmer,La'Talya M	$ 130,208.30	$ 28,205.85	0100	2000	
83533	ATTORNEY ADVISOR	Koslosky,Daniel Ryan	$ 130,157.00	$ 28,194.73	0100	1000	
83252	Supvy Contract Specialist	Wallington,Kenneth	$ 130,000.00	$ 28,160.72	0100	2000	
91410	Supvy Contract Specialist	Nixon,Tonia	$ 129,848.75	$ 28,127.96	0100	2000	
74879	Purchase Card Program Officer	Rojas,Rosalia V	$ 126,897.00	$ 27,488.55	0100	2000	
84847	Supervisory Public Affairs Spc	Haywood,Najla A	$ 126,072.00	$ 27,309.84	0100	8000	
74774	Procure. Integrity & Comp Ofcr	Abel,Nelson	$ 125,340.71	$ 27,151.42	0100	8000	
74953	Supvy Contract Specialist	Anderson,Tamera T	$ 124,125.30	$ 26,888.14	0100	2000	
83418	Training Instructor	Dorn,D'Andre K	$ 123,577.00	$ 26,769.37	0100	7000	
94051	Ombudsman	Teague,William Peter	$ 123,296.26	$ 26,708.55	0100	8000	
10233	CONTRACT SPECIALIST	Concepcion,Janet C	$ 122,227.00	$ 26,476.93	0100	2000	
30940	CONTRACT SPECIALIST	Daley,Neville	$ 122,227.00	$ 26,476.93	0100	2000	
8784	CONTRACT SPECIALIST	Johnson,Jeralyn L	$ 122,227.00	$ 26,476.93	0100	2000	
83257	Supvy Contract Specialist	Niestrath,Marie	$ 122,184.41	$ 26,467.70	0100	2000	
74891	Supervisory Procurement Compli	Steele,Ngina M	$ 122,042.00	$ 26,436.85	0100	8000	
83247	Supvy Contract Specialist	Henry,Yvette	$ 121,793.33	$ 26,382.99	0100	2000	
99695	Supvy Contract Specialist	Shamloo,Shaivard Ahmad	$ 121,115.77	$ 26,236.21	1000	2000	
31516	Supvy Contract Specialist	White,Deborah J	$ 120,019.65	$ 25,998.77	0100	2000	
99958	PROJECT MANAGER	Best,Constance T	$ 120,000.00	$ 25,994.51	1000	2000	
48212	Supvy Contract Specialist	Stith,Alvin N	$ 119,705.09	$ 25,930.63	0100	2000	
83262	Contract Specialist	Weaver Thomas,Constance M	$ 119,186.00	$ 25,818.18	0100	2000	
74963	PROPERTY DISPOSAL OFFICER	Lewis,Ryan Blair	$ 118,884.17	$ 25,752.80	0100	9000	
91483	Supvy Contract Specialist	Crump,Tracy A.	$ 118,450.00	$ 25,658.75	0100	2000	
6028	Supvy Contract Specialist	Manning,Daniel T	$ 118,450.00	$ 25,658.75	1000	2000	
22194	Supvy Contract Specialist	O'Donnell,Kara A.	$ 118,450.00	$ 25,658.75	0100	2000	
15458	Supvy Contract Specialist	Desper,Margaret T	$ 118,145.65	$ 25,592.82	0100	2000	$ 55.15
74905	Supvy Contract Specialist	Reynolds,Heather S	$ 118,139.54	$ 25,591.50	0100	2000	
75438	Supvy Contract Specialist	Webb,James A	$ 118,139.54	$ 25,591.50	0100	2000	
82564	PROPERTY DISPOSAL OFFICER	Evans,Darrick Antonio	$ 117,741.05	$ 25,505.18	0100	9000	
92084	Supvy Contract Specialist	Mercer,Tia M	$ 117,031.06	$ 25,351.38	0100	2000	
83248	Supvy Contract Specialist	Fripp,Elouise	$ 116,390.00	$ 25,212.51	0100	2000	
34912	CONTRACT SPECIALIST	RICHARDSON,SIMONE Y	$ 116,145.00	$ 25,159.44	0100	2000	
11009	Contract Specialist	Smith,Adele E	$ 116,145.00	$ 25,159.44	0100	2000	
35529	Contract Specialist	Young,Rebecca Y	$ 116,145.00	$ 25,159.44	0100	2000	
91482	Contract Specialist	Morton,Benjamin	$ 115,703.00	$ 25,063.69	0100	2000	

Posn Nbr	Title	Name	Salary	Fringe Benefits	Activity	Program	Overtime/Bonus
74962	Supervisory IT Specialist	Dandu,Bhavani	$ 115,375.91	$ 24,992.84	0100	8000	
95032	Supvy Contract Specialist	Aytch,Rodney D	$ 113,622.39	$ 24,612.99	0100	2000	
91417	Training Instructor	Brock,Eric P	$ 113,617.00	$ 24,611.82	0100	7000	
83251	Supvy Contract Specialist	Gray,Lydia	$ 113,300.00	$ 24,543.15	0100	2000	
75546	Supvy Contract Specialist	Nicholson,Marketa	$ 113,300.00	$ 24,543.15	0100	2000	
82541	Supvy Contract Specialist	ROBERTS,RENELL N	$ 113,300.00	$ 24,543.15	0100	2000	
9587	Contract Specialist	Boykin,Cora S	$ 113,104.00	$ 24,500.70	0100	2000	
19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	$ 113,104.00	$ 24,500.70	0100	2000	$ 1,903.98
2177	CONTRACTS SPECIALIST	Mills,Tonya Y	$ 113,104.00	$ 24,500.70	0100	2000	
74917	Property Disposal Specialist	Dorsey,Chante H	$ 113,002.00	$ 24,478.60	0100	9000	
74893	Procurement Analyst	Harrison-Samuels,Tornia Denise	$ 113,002.00	$ 24,478.60	0100	2000	
74952	Management Liaison Specialist	Rodriguez,Ernesto	$ 113,002.00	$ 24,478.60	0100	8000	
83255	Supvy Contract Specialist	Bullock,Niquwana M	$ 111,339.91	$ 24,118.56	0100	2000	
83249	Supvy Contract Specialist	Smith-McDermott,Nicole L	$ 110,313.00	$ 23,896.11	0100	2000	
41984	ATTORNEY ADVISOR	Bonilla,William K	$ 110,144.00	$ 23,859.50	0100	1000	
51333	Contract Specialist	Bridges,Cathy	$ 110,063.00	$ 23,841.95	0100	2000	
5362	Contract Specialist	Burke,Derrick	$ 110,063.00	$ 23,841.95	0100	2000	
10087	Contract Specialist	Champion,Tiffany	$ 110,063.00	$ 23,841.95	0100	2000	$ 423.32
75306	Contract Specialist	Gordon,Emmaniece	$ 110,063.00	$ 23,841.95	0100	2000	
75353	Contract Specialist	Hayes,Dwight D	$ 110,063.00	$ 23,841.95	0100	2000	
91408	Contract Specialist	Howard,Vallarie M	$ 110,063.00	$ 23,841.95	0100	2000	
33858	Contract Specialist	Jones,Peter	$ 110,063.00	$ 23,841.95	0100	2000	
19817	Contract Specialist	Malone,Franklyn	$ 110,063.00	$ 23,841.95	0100	2000	
25276	CONTRACTS SPECIALIST	Mirabile,Jeanne M	$ 110,063.00	$ 23,841.95	0100	2000	
51017	Contract Specialist	Paddyfote,Kalvin D	$ 110,063.00	$ 23,841.95	0100	2000	
83263	Contract Specialist	Watson,Neal A	$ 110,063.00	$ 23,841.95	0100	2000	
16313	CONTRACTS SPECIALIST	Wells,Denise Jacqueline	$ 110,063.00	$ 23,841.95	0100	2000	
83256	Supvy Contract Specialist	Wiggins,Julius J	$ 109,180.00	$ 23,650.68	0100	2000	
83254	Supvy Contract Specialist	Hunter,Tyranny A	$ 107,841.48	$ 23,360.72	0100	2000	
83258	Contract Specialist	Smith,Yolanda	$ 107,022.15	$ 23,183.24	0100	2000	
83273	Contract Specialist	Blount,Willandria	$ 107,022.00	$ 23,183.21	0100	2000	
97862	Contract Specialist	Bradford,Sasha	$ 107,022.00	$ 23,183.21	0100	2000	
83471	Contract Specialist	Brooks,Keia D	$ 107,022.00	$ 23,183.21	0100	2000	
77695	Contract Specialist	Etekochay,Michael N	$ 107,022.00	$ 23,183.21	0100	2000	
83260	Contract Specialist	Felton,Anthonisha S	$ 107,022.00	$ 23,183.21	0100	2000	
91409	Contract Specialist	Hatcher,Tiffany	$ 107,022.00	$ 23,183.21	0100	2000	
83266	Contract Specialist	Mayo,Dawn A	$ 107,022.00	$ 23,183.21	0100	2000	
97859	Contract Specialist	Rich,Victory J.	$ 107,022.00	$ 23,183.21	0100	2000	
10917	PROGRAM ANALYST	Cephas,Gloria D	$ 105,339.00	$ 22,818.63	0100	2000	
74903	Contract Specialist	Kern,Peter	$ 105,339.00	$ 22,818.63	0100	2000	
77692	Contract Specialist	Mercer,Jossette	$ 105,339.00	$ 22,818.63	0100	2000	
75083	Contract Specialist	Anderson,Uranus R	$ 103,981.00	$ 22,524.46	0100	2000	
78052	Contract Specialist	Bailey Delissaint,Monica	$ 103,981.00	$ 22,524.46	0100	2000	
75200	Contract Specialist	Delyons,Tanease	$ 103,981.00	$ 22,524.46	0100	2000	
74959	Contract Specialist	Edwards,Derrick	$ 103,981.00	$ 22,524.46	0100	2000	
48203	Contract Specialist	Safi,Abdul	$ 103,981.00	$ 22,524.46	0100	2000	
91416	Contract Specialist	Washington,Warren C	$ 103,981.00	$ 22,524.46	0100	2000	
51169	Contract Specialist	Williams,Tracy	$ 103,981.00	$ 22,524.46	0100	2000	
74900	Contract Specialist	Withers,Renee	$ 103,981.00	$ 22,524.46	0100	2000	$ 1,456.04
24348	Contract Specialist	Barrett White,Josephine L	$ 102,782.00	$ 22,264.73	0100	2000	
42312	Contract Specialist	Timmons,Joyce C	$ 102,782.00	$ 22,264.73	0100	2000	
75310	Property Disposal Specialist	Cadogan Jr.,Antonio Rafael	$ 101,758.00	$ 22,042.91	0100	9000	$ 474.97
83278	Measurements & Plan. Analyst	Richey,Noel H	$ 101,758.00	$ 22,042.91	0100	9000	
20787	Contract Specialist	CROWELL,BRIDGETTE A	$ 100,940.00	$ 21,865.72	0100	2000	
17117	Contract Specialist	Johnson,Georgette	$ 100,940.00	$ 21,865.72	0100	2000	
74901	Contract Specialist	Neblett,Sonia	$ 100,940.00	$ 21,865.72	0100	2000	
46670	Contract Specialist	Proctor,William P	$ 100,940.00	$ 21,865.72	0100	2000	
95259	Contract Specialist	Vargas,Laura	$ 100,940.00	$ 21,865.72	0100	2000	
25976	CONTRACT SPECIALIST	Brown,Barbara Ann	$ 100,225.00	$ 21,710.83	0100	2000	
13336	CONTRACT SPEC	Starwood,Tonya N	$ 100,225.00	$ 21,710.83	0100	2000	
Total			**$ 15,615,402.23**				**$ 4,313.46**

Office of Contracting and Procurement
FY 2019 & FY 2020 Overtime Pay by Employee
As of December 20, 2020

Fiscal Year	No.	Posn. Nbr	Title	Employee Name	Salary	Fringe Benefits	Activity	Program	Overtime Pay
	1	25167	Contract Specialist	JONES,DAMION C	$79,930.00	$17,314.51	0100	2000	$2,042.87
	2	75169	Contract Specialist	Legesse,Gomeje	$92,340.00	$20,002.78	0100	2000	$1,360.83
	3	91410	Supvy Contract Specialist	Nixon,Tonia	$126,066.75	$27,308.70	0100	2000	$1,090.96
	4	74905	Supvy Contract Specialist	Reynolds,Heather S	$114,698.58	$24,846.12	0100	2000	$1,041.30
	5	63893	Supvy Contract Specialist	Tisdale,Jeffrey Austin	$121,115.77	$26,236.21	0100	2000	$931.65
	6	75083	Contract Specialist	Anderson,Uranus R	$100,952.00	$21,868.32	0100	2000	$685.43
	7	82538	Supvy Contract Specialist	Rangel,Ana E.	$141,831.00	$30,723.57	0100	2000	$545.50
	8	5769	Supvy Contract Specialist	Boone Murphy,Antwanette	$116,327.69	$25,199.01	0100	2000	$447.41
	9	82564	PROPERTY DISPOSAL OFFICER	Evans,Darrick Antonio	$114,311.70	$24,762.31	0100	9000	$434.86
	10	42313	Contract Specialist	Halsey,Courtney	$57,046.00	$12,357.36	0100	2000	$370.25
	11	74882	Contact Specialist	Richardson,Cendoro C	$62,185.00	$13,470.57	0100	8000	$358.76
	12	21491	Administrative Support Special	Adams,Markita	$73,167.00	$15,849.50	0100	2000	$342.54
2019	13	19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	$106,858.00	$23,147.68	0100	2000	$308.24
	14	15458	Supvy Contract Specialist	Desper,Margaret T	$114,704.51	$24,847.40	0100	2000	$165.44
	15	74916	Property Disposal Specialist	Jackson,Donald	$85,371.00	$18,493.15	0100	9000	$164.18
	16	75438	Supvy Contract Specialist	Webb,James A	$114,698.58	$24,846.12	0100	2000	$160.61
	17	77693	Contract Specialist	Bullock,Niquwana M	$94,822.00	$20,540.43	0100	2000	$136.76
	18	27026	Freedom of Information Spec	Givens,Linda	$92,340.00	$20,002.78	0100	1000	$133.18
	19	93254	Supvy Contract Specialist	Jackson,Lorita	$117,300.00	$25,409.64	0100	2000	$84.59
	20	20732	CONTRACT SPEC	Augustus,Ceasar Edward	$87,376.00	$18,927.47	0100	2000	$84.02
	21	6768	Contract Specialist	Burrell Franklin,Paulette	$89,858.00	$19,465.13	1000	2000	$64.80
	22	78116	Supvy Contract Specialist	Platek,Margaret	$141,831.00	$30,723.57	0100	2000	$53.54
	23	82546	Administrative Support Special	Alexander,Keyana	$57,495.00	$12,454.62	0100	9000	$26.88
	24	NA	NA	NA	NA	NA	NA	NA	NA
	25	NA	NA	NA	NA	NA	NA	NA	NA
	Total				**$2,302,625.58**	**$498,796.93**			**$11,034.60**
	1	19347	CONTRACTS SPECIALIST	Gopaul,Yvonne (Ivone)	$113,104.00	$24,500.70	0100	2000	$1,903.98
	2	74900	Contract Specialist	Withers,Renee	$103,981.00	$22,524.46	0100	2000	$1,456.04
	3	75310	Property Disposal Specialist	Cadogan Jr.,Antonio Rafael	$101,758.00	$22,042.91	0100	9000	$474.97
	4	10087	Contract Specialist	Champion,Tiffany	$110,063.00	$23,841.95	0100	2000	$423.32
	5	74916	Property Disposal Specialist	Jackson,Donald	$87,931.00	$19,047.70	0100	9000	$246.26
	6	25167	Contract Specialist	JONES,DAMION C	$82,326.00	$17,833.54	0100	2000	$119.45
	7	15458	Supvy Contract Specialist	Desper,Margaret T	$118,145.65	$25,592.82	0100	2000	$55.15
	8	NA	NA	NA	NA	NA	NA	NA	NA
	9	NA	NA	NA	NA	NA	NA	NA	NA
	10	NA	NA	NA	NA	NA	NA	NA	NA
	11	NA	NA	NA	NA	NA	NA	NA	NA
	12	NA	NA	NA	NA	NA	NA	NA	NA
2020	13	NA	NA	NA	NA	NA	NA	NA	NA
	14	NA	NA	NA	NA	NA	NA	NA	NA
	15	NA	NA	NA	NA	NA	NA	NA	NA
	16	NA	NA	NA	NA	NA	NA	NA	NA
	17	NA	NA	NA	NA	NA	NA	NA	NA
	18	NA	NA	NA	NA	NA	NA	NA	NA
	19	NA	NA	NA	NA	NA	NA	NA	NA
	20	NA	NA	NA	NA	NA	NA	NA	NA
	21	NA	NA	NA	NA	NA	NA	NA	NA
	22	NA	NA	NA	NA	NA	NA	NA	NA
	23	NA	NA	NA	NA	NA	NA	NA	NA
	24	NA	NA	NA	NA	NA	NA	NA	NA
	25	NA	NA	NA	NA	NA	NA	NA	NA
	Total				**$717,308.65**	**$155,384.08**			**$4,679.17**

Office of Contracting and Procurement
2019 and 2020 Intra-District Transfers

Fiscal Year	Seller Agency	Buyer Agency	Service Description	Service Period	Fund	Total Amount
FY 2019						
	OCTO	OCP	RTS Services	10/01/18 - 09/30/19	0100	$ 130,552.72
	DCHR	OCP	Training Services	10/01/18 - 09/30/19	0100	$ 12,500.00
	ODR	OCP	Sign Language	10/01/18 - 09/30/19	0100	$ 900.00
	Total ID from the Agency					**$ 143,952.72**
	OCP	DOH	Contracting Services	10/01/18 - 09/30/19	0700	$ 137,626.41
	OCP	DHCF	Contracting Services	10/01/18 - 09/30/19	0700	$ 1,370,039.82
	OCP	DOES	Contracting Services	10/01/18 - 09/30/19	0700	$ 721,771.97
	OCP	DDS	Contracting Services	10/01/18 - 09/30/19	0700	$ 414,662.82
	OCP	OSSE	Contracting Services	10/01/18 - 09/30/19	0700	$ 127,380.85
	OCP	DDOT	Contracting Services	10/01/18 - 09/30/19	0700	$ 196,997.68
	OCP	DOEE	Contracting Services	10/01/18 - 09/30/19	0700	$ 20,348.78
	OCP	EP0	July 2019 Heat Emergency	10/01/18 - 09/30/19	0700	$ 13,139.19
	OCP	Multiple Agencies	PCARD	10/01/18 - 09/30/19	0700	$ 37,935,081.26
	Total ID to the Agency					**$ 40,937,048.78**
FY 2020						
	OFRM	OCP	Financial Services	10/01/19 - 09/30/20	0100	$ 158,709.93
	Total ID from the Agency					**$ 158,709.93**
	OCP	DOH	Contracting Services	10/01/19 - 09/30/20	0700	$ 257,419.44
	OCP	DHCF	Contracting Services	10/01/19 - 09/30/20	0700	$ 1,444,465.99
	OCP	DOES	Contracting Services	10/01/19 - 09/30/20	0700	$ 241,819.94
	OCP	DDS	Contracting Services	10/01/19 - 09/30/20	0700	$ 478,106.99
	OCP	OSSE	Contracting Services	10/01/19 - 09/30/20	0700	$ 141,080.00
	OCP	DDOT	Contracting Services	10/01/19 - 09/30/20	0700	$ 424,461.06
	OCP	OCA	Contracting Services	10/01/19 - 09/30/20	0700	$ 150,014.99
	OCP	Multiple Agencies	PCARD	10/01/19 - 09/30/20	0700	$ 36,000,000.00
	Total ID to the Agency					**$ 39,137,368.41**

OCP Purchase Card Expenditures FY 19

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
DOUGLAS	BERCHEL	09/26/2018	7,567.96	STANDARD OFFICE SUPPLY		Equipment and Supplies
DOUGLAS	BERCHEL	09/27/2018	185.00	ISACA		Membership Dues
NWAGBARA	DANIEL	09/28/2018	1,036.13	ALASKA A 02		Travel Expense - Flight
NWAGBARA	DANIEL	09/28/2018	11.49	EXPEDIA 7382886010778		Travel Expense - Flight
DOUGLAS	BERCHEL	09/28/2018	354.00	INT*IN *BRIAR PATCH SH	CBE	Shredding Services
GROSS	LATRINA	09/28/2018	451.10	INT*IN *GENERAL MERCHA	CBE	Office Renovation
GROSS	LATRINA	09/28/2018	3,713.67	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	09/28/2018	(2,727.50)	MVS INC	CBE	Refund of Equipment
NWAGBARA	DANIEL	09/28/2018	1,998.00	OPUS AGENCY		Travel Expense - Conference Fees
DOUGLAS	BERCHEL	09/28/2018	4,944.00	PTS, INC.	CBE	OCP Branded Materials
DOUGLAS	BERCHEL	09/28/2018	722.50	PTS, INC.	CBE	OCP Branded Materials
DOUGLAS	BERCHEL	09/28/2018	1,930.50	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	09/28/2018	9,432.00	THE CALVIN PRICE	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	09/28/2018	5,887.60	THIHA, INC.	CBE	Office Renovation
DOUGLAS	BERCHEL	09/28/2018	7,296.00	THIHA, INC.	CBE	Office Renovation
DOUGLAS	BERCHEL	09/28/2018	3,525.92	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	09/28/2018	8,140.00	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
GROSS	LATRINA	09/28/2018	1,344.00	TPM GROUP	CBE	Office Renovation
NWAGBARA	DANIEL	09/28/2018	1,271.99	UNITED AIRLINES		Travel Expense - Flight
NWAGBARA	DANIEL	09/29/2018	2.82	4TE*IDFPR SFEE		Professional Licensing Fee
NWAGBARA	DANIEL	09/29/2018	120.00	4TE*IL PROF LICENSE FE		Professional Licensing Fee
DOUGLAS	BERCHEL	09/29/2018	6,445.70	DMI* DELL HLTHCR/REL		Equipment and Supplies
DOUGLAS	BERCHEL	09/29/2018	5,898.00	DMI* DELL HLTHCR/REL		Office Renovation
DOUGLAS	BERCHEL	09/29/2018	6,928.83	PREMIER SUPPLIERS	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/30/2018	(240.67)	ALASKA A 02		Refund - Travel Expense - Flight
NWAGBARA	DANIEL	10/01/2018	170.45	HAMPTON INN		Travel Expense - Hotel
NWAGBARA	DANIEL	10/01/2018	250.00	NFBPA-ONLINE		Membership Dues
NWAGBARA	DANIEL	10/05/2018	849.72	HAMPTON INN		Travel Expense - Hotel
NWAGBARA	DANIEL	10/05/2018	864.84	HAMPTON INN		Travel Expense - Hotel
DOUGLAS	BERCHEL	10/05/2018	482.08	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	10/08/2018	806.00	ERGOFORM LLC		Equipment and Supplies
DOUGLAS	BERCHEL	10/15/2018	732.04	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
GROSS	LATRINA	10/16/2018	38.95	EQF*TALX CORPORATION		Credit Reporting Service
DOUGLAS	BERCHEL	10/17/2018	1,809.07	CARAHSOFT TECHNOLOGY C		Equipment and Supplies
GROSS	LATRINA	10/17/2018	225.93	FEDEX		Shipping / Courier Expenses
DOUGLAS	BERCHEL	10/17/2018	50.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/17/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/17/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/17/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/17/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/19/2018	445.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
CARPENTER	FORREST	10/24/2018	31.79	ADOBE *CREATIVE CLOUD		Computer Software
DOUGLAS	BERCHEL	10/24/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/25/2018	900.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	10/25/2018	103.82	PREMIER SUPPLIERS	CBE	Professional Service
DOUGLAS	BERCHEL	10/25/2018	132.00	REI		Professional Service
DOUGLAS	BERCHEL	10/26/2018	162.69	COMCAST		Service Provider
DOUGLAS	BERCHEL	10/26/2018	78.37	COMCAST		Service Provider
GROSS	LATRINA	10/26/2018	279.68	COMCAST		Service Provider
DOUGLAS	BERCHEL	10/29/2018	364.86	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	10/29/2018	3,148.80	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	10/30/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/31/2018	50.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	10/31/2018	1,874.71	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	11/01/2018	495.00	NAPCP		Membership Dues
DOUGLAS	BERCHEL	11/02/2018	495.00	NAPCP		Membership Dues
CARPENTER	FORREST	11/03/2018	222.57	STAPLES DIRECT		Equipment and Supplies
GROSS	LATRINA	11/07/2018	1,241.83	JIMMIE MUSCATELLO'S GQ	CBE	Professional Service
DOUGLAS	BERCHEL	11/08/2018	4,881.71	PREMIER SUPPLIERS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	11/08/2018	514.95	SETON IDENTIFICATION P		Professional Service
DOUGLAS	BERCHEL	11/08/2018	514.95	SETON IDENTIFICATION P		Professional Service
CARPENTER	FORREST	11/13/2018	5,565.00	REVIVE EVENTS		Professional Service
DOUGLAS	BERCHEL	11/13/2018	773.04	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
CARPENTER	FORREST	11/13/2018	358.96	STAPLES 00102186		Equipment and Supplies
DOUGLAS	BERCHEL	11/14/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	11/15/2018	231.11	AMERICAN BUSINESS SUPP		Equipment and Supplies
CARPENTER	FORREST	11/15/2018	23.34	GIANT 0383		Professional Service
DOUGLAS	BERCHEL	11/15/2018	2,389.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	11/15/2018	156.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
CARPENTER	FORREST	11/15/2018	579.45	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
CARPENTER	FORREST	11/15/2018	1,825.32	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	11/15/2018	828.81	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
CARPENTER	FORREST	11/16/2018	846.94	PLUMSAIL.COM		Equipment and Supplies
CARPENTER	FORREST	11/16/2018	528.94	PLUMSAIL.COM		Equipment and Supplies
DOUGLAS	BERCHEL	11/16/2018	844.00	REI		Professional Service
DOUGLAS	BERCHEL	11/21/2018	514.26	CAPITOL DOCUMENT SOLUT		Professional Service
GROSS	LATRINA	11/21/2018	1,212.55	PTS, INC.	CBE	Professional Service
GROSS	LATRINA	11/21/2018	800.00	THE CALVIN PRICE	CBE	Equipment and Supplies
CARPENTER	FORREST	11/24/2018	31.79	ADOBE *CREATIVE CLOUD		Computer Software
CARPENTER	FORREST	11/27/2018	254.58	DLX*PS PRINT		Professional Service
DOUGLAS	BERCHEL	11/28/2018	78.37	COMCAST		Service Provider
DOUGLAS	BERCHEL	11/28/2018	78.37	COMCAST		Service Provider
NWAGBARA	DANIEL	11/28/2018	297.00	CORNER BAKERY 0263		Professional Service
DOUGLAS	BERCHEL	11/28/2018	2,076.36	MERIDIAN IMAGING SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	11/29/2018	3,241.30	BAUDVILLE INC.		Equipment and Supplies
NWAGBARA	DANIEL	11/29/2018	297.00	CORNER BAKERY 0263		Professional Service
GROSS	LATRINA	11/29/2018	75.00	EASTERN LIFT TRUCK		Equipment and Supplies
GROSS	LATRINA	11/29/2018	75.00	EASTERN LIFT TRUCK		Equipment and Supplies
NWAGBARA	DANIEL	11/29/2018	3,495.50	WAV*PRIME TASTE LLC		Professional Service
CARPENTER	FORREST	11/30/2018	384.00	SMK		Membership Dues
DOUGLAS	BERCHEL	12/03/2018	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	12/03/2018	30.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	12/04/2018	2,237.79	CAPITAL MOVING SOLUTIO		Equipment and Supplies
DOUGLAS	BERCHEL	12/06/2018	354.56	CORNER BAKERY 0263		Professional Service
DOUGLAS	BERCHEL	12/06/2018	450.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/06/2018	3,566.94	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/06/2018	1,678.00	PREMIER SUPPLIERS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/06/2018	1,919.40	VOICERA PREMIUM SUB		Equipment and Supplies
DOUGLAS	BERCHEL	12/07/2018	2,644.70	ADOBE *CAPTIVATE SUBS		Computer Software
NWAGBARA	DANIEL	12/07/2018	3,859.05	Clarity Media		Professional Service
DOUGLAS	BERCHEL	12/07/2018	38.95	EQF*TALX CORPORATION		Credit Reporting Service
DOUGLAS	BERCHEL	12/07/2018	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	12/07/2018	150.00	SMARTRIP/CHARMCARD SAL		Travel Expenses - Metro
NWAGBARA	DANIEL	12/07/2018	620.00	Teck DC Ent.		Professional Service
NWAGBARA	DANIEL	12/07/2018	3,495.50	WAV*PRIME TASTE LLC		Professional Service
CARPENTER	FORREST	12/09/2018	1,795.00	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/09/2018	1,392.99	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/10/2018	330.00	MERIDIAN IMAGING SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	12/10/2018	373.49	MERIDIAN IMAGING SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	12/10/2018	1,690.84	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	12/10/2018	208.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	12/11/2018	2,497.88	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
CARPENTER	FORREST	12/13/2018	1,714.90	THE WASHINGTON TIMES		Professional Service
DOUGLAS	BERCHEL	12/14/2018	200.00	CALVIN PRICE GROUP LLC	CBE	Equipment and Supplies
GROSS	LATRINA	12/17/2018	334.44	JIMMIE MUSCATELLO'S GQ	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/17/2018	707.04	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
GROSS	LATRINA	12/18/2018	286.78	COMCAST		Service Provider
DOUGLAS	BERCHEL	12/18/2018	1,563.51	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/18/2018	57.95	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	12/19/2018	450.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/19/2018	402.32	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/21/2018	3,700.00	NATIONAL OFFICE SYSTEM		Computer Software
DOUGLAS	BERCHEL	12/21/2018	730.00	TRI-STATE BUIL		Professional Service
DOUGLAS	BERCHEL	12/21/2018	47.17	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	12/23/2018	415.20	ASSURED TELEMATICS		Computer Software
CARPENTER	FORREST	12/24/2018	31.79	ADOBE *CREATIVE CLOUD		Computer Software
DOUGLAS	BERCHEL	12/26/2018	2,404.06	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	12/27/2018	35.50	CUBICLE KEYS		Equipment and Supplies
DOUGLAS	BERCHEL	12/27/2018	20.49	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	12/28/2018	99.00	AIIM INTERNATIONAL		Membership Dues
DOUGLAS	BERCHEL	01/02/2019	21.50	CUBICLE KEYS		Equipment and Supplies
DOUGLAS	BERCHEL	01/08/2019	1,100.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	01/08/2019	28.23	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	01/10/2019	173.00	INT*IN *BRIAR PATCH SH	CBE	Professional Service
DOUGLAS	BERCHEL	01/14/2019	1,244.45	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	01/16/2019	91.09	COMCAST		Service Provider
DOUGLAS	BERCHEL	01/16/2019	91.09	COMCAST		Service Provider
DOUGLAS	BERCHEL	01/16/2019	338.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	01/16/2019	2,134.98	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	01/17/2019	2,486.72	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	01/17/2019	2,495.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	01/18/2019	2,325.00	THE CALVIN PRICE		Equipment and Supplies
GROSS	LATRINA	01/19/2019	139.84	COMCAST		Service Provider
DOUGLAS	BERCHEL	01/21/2019	103.80	ASSURED TELEMATICS		Professional Service
DOUGLAS	BERCHEL	01/23/2019	222.00	USA SKYPANELS INC		Office Renovation

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
CARPENTER	FORREST	01/24/2019	31.79	ADOBE *CREATIVE CLOUD		Computer Software
DOUGLAS	BERCHEL	01/24/2019	35.50	CUBICLE KEYS		Equipment and Supplies
DOUGLAS	BERCHEL	01/24/2019	1,024.36	FASTSIGNS OF DC		Professional Service
GROSS	LATRINA	01/24/2019	271.95	JIMMIE MUSCATELLO'S GQ	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	01/25/2019	850.00	ABJ Painting, LLC		Professional Service
NWAGBARA	DANIEL	01/25/2019	760.00	NFBPA-ONLINE		Professional Service
NWAGBARA	DANIEL	01/28/2019	212.63	HILTON DISNEY WORLD		Travel Expense - Hotel
DOUGLAS	BERCHEL	01/28/2019	353.52	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	01/29/2019	40.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	01/29/2019	1,448.30	THE HAMILTON GROUP	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	01/31/2019	1,750.00	TPW CONSULTANTS	CBE	Professional Service
NWAGBARA	DANIEL	01/31/2019	300.00	UPPCC		Professional Service
NWAGBARA	DANIEL	01/31/2019	225.00	UPPCC		Professional Service
DOUGLAS	BERCHEL	01/31/2019	33.49	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	02/01/2019	321.75	CAPITOL DOCUMENT SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	02/01/2019	300.00	NASPO		Travel Expense - Conference Fees
DOUGLAS	BERCHEL	02/01/2019	300.00	NASPO		Travel Expense - Conference Fees
NWAGBARA	DANIEL	02/01/2019	300.00	NASPO		Travel Expense - Conference Fees
DOUGLAS	BERCHEL	02/07/2019	103.80	ASSURED TELEMATICS		Professional Service
DOUGLAS	BERCHEL	02/07/2019	40.68	CUBICLE KEYS		Equipment and Supplies
GROSS	LATRINA	02/07/2019	539.94	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
GROSS	LATRINA	02/07/2019	91.32	THE HOME DEPOT 2583		Equipment and Supplies
DOUGLAS	BERCHEL	02/10/2019	4,992.53	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	02/11/2019	810.47	PREMIER SUPPLIERS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	02/12/2019	100.00	METRO FARE AUTOLOAD		Travel Expense - Metro
NWAGBARA	DANIEL	02/13/2019	595.00	ACCESS INTELLIGENCE		Professional Service
NWAGBARA	DANIEL	02/13/2019	392.60	AMERICAN AIRLINES		Travel Expense - Flight
NWAGBARA	DANIEL	02/13/2019	472.60	AMERICAN AIRLINES		Travel Expense - Flight
NWAGBARA	DANIEL	02/13/2019	616.68	CCI*HOTEL RESERVATION		Travel Expense - Hotel
NWAGBARA	DANIEL	02/13/2019	28.00	EXPEDIA 7412379659540		Travel Expense - Flight
DOUGLAS	BERCHEL	02/13/2019	358.52	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
NWAGBARA	DANIEL	02/13/2019	995.00	THOMSON WEST		Professional Service
NWAGBARA	DANIEL	02/15/2019	275.00	UPPCC		Professional Service
DOUGLAS	BERCHEL	02/18/2019	3,992.56	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	02/21/2019	80.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	02/21/2019	2,250.00	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	02/21/2019	2,263.98	THE WASHINGTON TIMES		Professional Service
NWAGBARA	DANIEL	02/21/2019	300.00	UPPCC		Professional Service
NWAGBARA	DANIEL	02/21/2019	198.00	WPY*MOMENTUM EDUCATIO		Professional Service
DOUGLAS	BERCHEL	02/22/2019	208.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
GROSS	LATRINA	02/26/2019	304.79	COMCAST		Service Provider
GROSS	LATRINA	02/26/2019	1,639.96	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
NWAGBARA	DANIEL	02/27/2019	330.00	CORNER BAKERY 0263		Professional Service
GROSS	LATRINA	02/27/2019	370.58	FEDEX		Shipping / Courier Expenses
DOUGLAS	BERCHEL	02/27/2019	919.56	THE WASHINGTON TIMES		Professional Service
NWAGBARA	DANIEL	03/05/2019	495.00	THOMSON WEST		Professional Service
GROSS	LATRINA	03/07/2019	(539.94)	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
GROSS	LATRINA	03/07/2019	292.47	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
NWAGBARA	DANIEL	03/08/2019	1,898.00	WPY*MOMENTUM EDUCATIO		Professional Service
GROSS	LATRINA	03/13/2019	768.00	CAPITAL MOVING SOLUTIO		Equipment and Supplies
GROSS	LATRINA	03/13/2019	2,789.70	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
NWAGBARA	DANIEL	03/14/2019	3,800.00	SIXSIGMA US		Travel Expenses - Confrence Fees
DOUGLAS	BERCHEL	03/14/2019	35.50	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
NWAGBARA	DANIEL	03/15/2019	(860.00)	SIXSIGMA US		Travel Expenses - Confrence Fees
DOUGLAS	BERCHEL	03/15/2019	374.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	03/15/2019	457.00	THE HAMILTON GROUP	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	03/18/2019	65.14	AMAZON.COM*MW5Z41JM0		Professional Service
DOUGLAS	BERCHEL	03/18/2019	(2.01)	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	03/19/2019	188.13	COMCAST		Service Provider
DOUGLAS	BERCHEL	03/19/2019	188.13	COMCAST		Service Provider
PARTLOW	JAMES	03/19/2019	651.84	THE WASHINGTON TIMES		Professional Service
GROSS	LATRINA	03/21/2019	1,033.62	THE HOME DEPOT #2583	CBE	Equipment and Supplies
GROSS	LATRINA	03/22/2019	310.95	THE HOME DEPOT 2583		Equipment and Supplies
DOUGLAS	BERCHEL	03/26/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	03/26/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	03/26/2019	85.49	VISTAPR*VISTAPRINT.COM		OCP Branded Materials

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
DOUGLAS	BERCHEL	03/27/2019	325.00	TPW CONSULTANTS	CBE	Professional Service
DOUGLAS	BERCHEL	03/28/2019	4,511.04	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	03/28/2019	3,096.94	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	03/28/2019	4,968.78	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
NWAGBARA	DANIEL	03/29/2019	100.00	NORTHERN VIRGINIA CHAP		Professional Service
GROSS	LATRINA	04/02/2019	190.75	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
NWAGBARA	DANIEL	04/03/2019	900.00	INT*IN *SEABERRY DESIG	CBE	Professional Service
DOUGLAS	BERCHEL	04/03/2019	181.76	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	04/04/2019	3,789.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/04/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	04/04/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	04/05/2019	344.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
GROSS	LATRINA	04/05/2019	143.43	COMCAST		Service Provider
GROSS	LATRINA	04/07/2019	503.97	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
GROSS	LATRINA	04/07/2019	884.64	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/08/2019	60.56	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	04/09/2019	252.50	MERIDIAN IMAGING SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	04/09/2019	252.50	MERIDIAN IMAGING SOLUT		Equipment and Supplies
DOUGLAS	BERCHEL	04/09/2019	110.99	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
NWAGBARA	DANIEL	04/10/2019	895.00	NASCIO		Travel Expense - Conference Fees
GROSS	LATRINA	04/10/2019	221.35	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/10/2019	494.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	04/11/2019	1,362.42	MVS INC	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/15/2019	4,620.00	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
GROSS	LATRINA	04/15/2019	(190.75)	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/15/2019	4,253.20	TPW CONSULTANTS	CBE	Professional Service
DOUGLAS	BERCHEL	04/16/2019	4,605.75	TEEM TECHNOLOGIES		Equipment and Supplies
NWAGBARA	DANIEL	04/17/2019	300.00	UPPCC		Professional Service
DOUGLAS	BERCHEL	04/18/2019	(3.68)	AMAZON.COM		Professional Service
NWAGBARA	DANIEL	04/18/2019	853.74	HILTON DISNEY WORLD		Travel Expense - Hotel
GROSS	LATRINA	04/18/2019	1,190.75	KITCHEN TECH		Professional Service
DOUGLAS	BERCHEL	04/18/2019	26.56	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	04/23/2019	59.99	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
DOUGLAS	BERCHEL	04/24/2019	1,093.00	ERGOFORM LLC		Equipment and Supplies
DOUGLAS	BERCHEL	04/24/2019	1,785.85	PREMIER SUPPLIERS	CBE	Equipment and Supplies
GROSS	LATRINA	04/24/2019	1,954.56	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/24/2019	360.00	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	04/24/2019	985.20	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
NWAGBARA	DANIEL	04/26/2019	41.95	EQF*TALX CORPORATION		Credit Reporting Service
GROSS	LATRINA	04/26/2019	400.00	INTUIT PAYME		Equipment and Supplies
DOUGLAS	BERCHEL	04/27/2019	110.00	THE CALVIN PRICE	CBE	Equipment and Supplies
NWAGBARA	DANIEL	04/29/2019	1,554.00	SOCIETY FOR HUMAN RESO		Professional Service
DOUGLAS	BERCHEL	04/29/2019	650.00	TPW CONSULTANTS	CBE	Professional Service
DOUGLAS	BERCHEL	04/30/2019	4,999.99	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	05/01/2019	1,483.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	05/01/2019	188.13	COMCAST		Service Provider
DOUGLAS	BERCHEL	05/01/2019	188.13	COMCAST		Service Provider
DOUGLAS	BERCHEL	05/01/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	05/01/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	05/01/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
NWAGBARA	DANIEL	05/02/2019	1,899.00	SHRM		Travel Expenses - Confrence Fees
NWAGBARA	DANIEL	05/03/2019	2,102.10	MIDTOWN PERSONNEL INC	CBE	Professional Service
DOUGLAS	BERCHEL	05/03/2019	2,100.00	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	05/07/2019	1,037.00	MIDPOINT INTERNATIONAL		Equipment and Supplies
DOUGLAS	BERCHEL	05/07/2019	2,465.00	PAW*EJ'S PEST CONTROL	CBE	Professional Service
DOUGLAS	BERCHEL	05/08/2019	44.97	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
NWAGBARA	DANIEL	05/09/2019	41.95	EQF*TALX CORPORATION		Credit Reporting Service
GROSS	LATRINA	05/09/2019	1,334.88	INT*IN *GENERAL MERCHA	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	05/10/2019	1,475.14	MVS INC	CBE	Equipment and Supplies
GROSS	LATRINA	05/13/2019	364.00	CUBICLE KEYS		Equipment and Supplies
GROSS	LATRINA	05/13/2019	1,850.00	DECORATIVE FILMS LLC		Equipment and Supplies
NWAGBARA	DANIEL	05/14/2019	2,156.00	MIDTOWN PERSONNEL INC	CBE	Professional Service
DOUGLAS	BERCHEL	05/15/2019	390.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	05/15/2019	2,403.66	THE WASHINGTON TIMES		Professional Service
DOUGLAS	BERCHEL	05/16/2019	311.40	ASSURED TELEMATICS		Professional Service
DOUGLAS	BERCHEL	05/16/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	05/17/2019	(102.86)	THE HOME DEPOT #2583		Equipment and Supplies
GROSS	LATRINA	05/17/2019	102.86	THE HOME DEPOT #2583		Equipment and Supplies
GROSS	LATRINA	05/17/2019	97.19	THE HOME DEPOT 2583		Equipment and Supplies
DOUGLAS	BERCHEL	05/19/2019	865.33	PREMIER SUPPLIERS	CBE	Equipment and Supplies
GROSS	LATRINA	05/23/2019	298.77	COMCAST		Service Provider
NWAGBARA	DANIEL	05/23/2019	1,387.00	HR CERTIFICATION INSTI		Professional Service
NWAGBARA	DANIEL	05/29/2019	218.00	AMERICAN AIRLINES		Travel Expense - Flight

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
NWAGBARA	DANIEL	05/29/2019	278.00	FRONTIER H9ZHFJ		Travel Expense - Confrence Fees
NWAGBARA	DANIEL	05/29/2019	1,859.55	MIDTOWN PERSONNEL INC	CBE	Professional Service
NWAGBARA	DANIEL	05/29/2019	2,156.00	MIDTOWN PERSONNEL INC	CBE	Professional Service
DOUGLAS	BERCHEL	05/29/2019	3,983.56	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
CADOGAN	ANTONIO	05/30/2019	4,680.00	Capital City Specialties	CBE	Professional Service
GROSS	LATRINA	05/30/2019	592.00	PAW*RANDALL BUSINESS I		Equipment and Supplies
NWAGBARA	DANIEL	05/30/2019	4.32	PRICELINE*FRONTIER AI		Travel Expenses - Flight
NWAGBARA	DANIEL	05/30/2019	28.52	PRICELINE*TVL PROT/CDW		Travel Expenses - Flight
DOUGLAS	BERCHEL	05/31/2019	4,537.50	Capital City Specialties	CBE	Professional Service
DOUGLAS	BERCHEL	05/31/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	06/04/2019	150.50	FEDEX		Shipping / Courier Expenses
GROSS	LATRINA	06/04/2019	256.00	KITCHEN TECH		Professional Service
DOUGLAS	BERCHEL	06/04/2019	183.96	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
NWAGBARA	DANIEL	06/04/2019	259.64	VENETIAN/PALAZZO ROOM		Travel Expense - Hotel
DANDU	BHAVANI	06/05/2019	302.40	DMI* DELL HLTHCR/REL		Equipment and Supplies
DANDU	BHAVANI	06/05/2019	1,429.00	DMI* DELL HLTHCR/REL		Equipment and Supplies
DANDU	BHAVANI	06/06/2019	2,953.50	DMI* DELL HLTHCR/REL		Equipment and Supplies
CADOGAN	ANTONIO	06/07/2019	3,100.00	BLUE BOY PRINTING CORP	CBE	Professional Service
CADOGAN	ANTONIO	06/07/2019	605.00	BLUE BOY PRINTING CORP	CBE	Professional Service
DOUGLAS	BERCHEL	06/07/2019	91.98	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	06/11/2019	500.00	Capital City Specialties	CBE	Professional Service
CADOGAN	ANTONIO	06/11/2019	1,733.58	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
GROSS	LATRINA	06/11/2019	41.86	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
DANDU	BHAVANI	06/12/2019	417.94	NUANCECOMMUNICATIONINC		Equipment and Supplies
CADOGAN	ANTONIO	06/13/2019	3,920.33	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	06/13/2019	530.28	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	06/13/2019	270.14	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
DOUGLAS	BERCHEL	06/13/2019	364.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
CADOGAN	ANTONIO	06/18/2019	728.96	TM TECHNOLOGIES	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	06/19/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
DOUGLAS	BERCHEL	06/19/2019	4,172.43	PREMIER SUPPLIERS	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	06/20/2019	103.80	ASSURED TELEMATICS		Professional Service
GROSS	LATRINA	06/20/2019	1,240.00	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	06/20/2019	1,240.00	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	06/20/2019	2,490.00	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	06/20/2019	1,050.00	TPW CONSULTANTS	CBE	Professional Service
CADOGAN	ANTONIO	06/21/2019	927.04	VENETIAN/PALAZZO ROOM		Travel Expense - Hotel
GROSS	LATRINA	06/25/2019	1,288.50	THE HAMILTON GROUP	CBE	Equipment and Supplies
NWAGBARA	DANIEL	06/26/2019	691.48	GAYLORD NATIONAL F/D		Travel Expense - Hotel
NWAGBARA	DANIEL	06/27/2019	(270.00)	UPPCC		Professional Service
GROSS	LATRINA	06/28/2019	970.43	JTPY MO NASASP		Professional Service
NWAGBARA	DANIEL	06/28/2019	160.00	NATIONAL CONTRACT MANA		Travel Expense - Conference Fees
DOUGLAS	BERCHEL	06/28/2019	79.19	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
NWAGBARA	DANIEL	07/02/2019	561.83	JTPY MO NASASP		Professional Service
CADOGAN	ANTONIO	07/02/2019	132.00	THE HAMILTON GROUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	07/03/2019	52.99	DRI*FLICKR		Equipment and Supplies
DOUGLAS	BERCHEL	07/03/2019	4,545.42	THE WASHINGTON TIMES		Professional Service
CADOGAN	ANTONIO	07/08/2019	80.99	THE CALVIN PRICE	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	07/09/2019	364.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
GROSS	LATRINA	07/09/2019	660.00	THE HAMILTON GROUP	CBE	Equipment and Supplies
GROSS	LATRINA	07/10/2019	4,906.52	INT*IN *GENERAL MERCHA	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	07/10/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	07/10/2019	3,336.21	THE HAMILTON GROUP	CBE	Equipment and Supplies
DOUGLAS	BERCHEL	07/11/2019	103.80	ASSURED TELEMATICS		Professional Service
DOUGLAS	BERCHEL	07/11/2019	4,937.15	MVS INC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	07/11/2019	2,500.00	NATIONAL OFFICE SYSTEM		Equipment and Supplies
NWAGBARA	DANIEL	07/11/2019	75.00	Pivotal Concierge	CBE	Shipping / Courier Expenses
NWAGBARA	DANIEL	07/15/2019	75.00	Pivotal Concierge	CBE	Shipping / Courier Expenses
DOUGLAS	BERCHEL	07/15/2019	648.45	PREMIER SUPPLIERS	CBE	Equipment and Supplies
GROSS	LATRINA	07/16/2019	1,390.48	WALTON AND GREEN CONSU	CBE	Professional Service
DOUGLAS	BERCHEL	07/18/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	07/19/2019	4,951.75	MGSGROUPINC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	07/19/2019	1,400.00	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	07/19/2019	4,674.73	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	07/19/2019	250.00	THE LOFT AT 600 F		Professional Service
NWAGBARA	DANIEL	07/24/2019	836.16	HILTON RICHMOND DTOWN		Travel Expense - Hotel
NWAGBARA	DANIEL	07/25/2019	1,114.88	HILTON RICHMOND DTOWN		Travel Expense - Hotel
GROSS	LATRINA	07/25/2019	794.56	WALTON AND GREEN CONSU	CBE	Professional Service
GROSS	LATRINA	07/26/2019	397.20	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	07/26/2019	771.50	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	07/26/2019	2,500.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	07/27/2019	41.95	EQF*TALX CORPORATION		Credit Reporting Service
CADOGAN	ANTONIO	08/01/2019	121.71	COMCAST		Service Provider

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
CADOGAN	ANTONIO	08/01/2019	368.88	HOO*HOOTSUITE INC		Professional Service
CADOGAN	ANTONIO	08/01/2019	4,999.00	VERITAS CONSULTING GRO	CBE	Professional Service
CADOGAN	ANTONIO	08/02/2019	150.96	COMCAST		Service Provider
CADOGAN	ANTONIO	08/02/2019	4,999.00	VERITAS CONSULTING GRO	CBE	Professional Service
CADOGAN	ANTONIO	08/06/2019	(368.88)	HOO*HOOTSUITE INC		Professional Service
GROSS	LATRINA	08/06/2019	1,850.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/06/2019	315.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/07/2019	292.83	COMCAST		Service Provider
CADOGAN	ANTONIO	08/07/2019	348.00	HOO*HOOTSUITE INC		Professional Service
CADOGAN	ANTONIO	08/07/2019	7,012.00	VERITAS CONSULTING GRO	CBE	Professional Service
CADOGAN	ANTONIO	08/07/2019	(4,999.00)	VERITAS CONSULTING GRO	CBE	Professional Service
CADOGAN	ANTONIO	08/08/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	08/08/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	08/09/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
GROSS	LATRINA	08/09/2019	4,807.40	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	08/13/2019	3,400.00	BLUE BOY PRINTING CORP	CBE	Professional Service
NWAGBARA	DANIEL	08/13/2019	573.00	SOUTHWEST		Travel Expenses - Flight
NWAGBARA	DANIEL	08/13/2019	301.60	UNITED AIRLINES		Travel Expense - Flight
NWAGBARA	DANIEL	08/13/2019	430.00	UNITED AIRLINES		Travel Expense - Flight
CADOGAN	ANTONIO	08/16/2019	193.82	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
NWAGBARA	DANIEL	08/18/2019	1,283.40	HAMPTON INN AUSTIN DOW		Travel Expense - Hotel
NWAGBARA	DANIEL	08/19/2019	1,283.40	HAMPTON INN AUSTIN DOW		Travel Expense - Hotel
NWAGBARA	DANIEL	08/19/2019	1,283.40	HAMPTON INN AUSTIN DOW		Travel Expense - Hotel
CADOGAN	ANTONIO	08/19/2019	3,957.40	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	08/20/2019	4,614.26	MGSGROUPINC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	08/20/2019	78.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
NWAGBARA	DANIEL	08/23/2019	1,724.80	MIDTOWN PERSONNEL INC	CBE	Professional Service
GROSS	LATRINA	08/23/2019	2,487.50	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/23/2019	1,850.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/23/2019	500.00	THE CALVIN PRICE	CBE	Equipment and Supplies
NWAGBARA	DANIEL	08/24/2019	1,365.00	NIGP - IWEB		Membership Dues
NWAGBARA	DANIEL	08/25/2019	1,365.00	NIGP - IWEB		Membership Dues
NWAGBARA	DANIEL	08/25/2019	990.00	NIGP - IWEB		Membership Dues
NWAGBARA	DANIEL	08/26/2019	8,556.63	MIDTOWN PERSONNEL INC	CBE	Professional Service
GROSS	LATRINA	08/26/2019	1,564.29	WALTON AND GREEN CONSU	CBE	Professional Service
GROSS	LATRINA	08/26/2019	1,551.87	WALTON AND GREEN CONSU	CBE	Professional Service
GROSS	LATRINA	08/26/2019	1,365.65	WALTON AND GREEN CONSU	CBE	Professional Service
NWAGBARA	DANIEL	08/28/2019	300.00	ASSOCIATION OF LOCAL G		Membership Dues
CADOGAN	ANTONIO	08/28/2019	1,290.76	NORTH CAPITOL	CBE	Professional Service
CADOGAN	ANTONIO	08/28/2019	31.99	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
GROSS	LATRINA	08/29/2019	2,139.20	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	08/29/2019	53.50	COMCAST		Service Provider
CADOGAN	ANTONIO	08/29/2019	99.36	COMCAST		Service Provider
GROSS	LATRINA	08/29/2019	1,277.94	LASER ART INC	CBE	Equipment and Supplies
GROSS	LATRINA	08/29/2019	4,999.92	PTS, INC.	CBE	Professional Service
CADOGAN	ANTONIO	08/29/2019	2,896.24	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
GROSS	LATRINA	08/29/2019	1,850.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/29/2019	1,300.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/29/2019	300.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	08/29/2019	3,603.90	THE HAMILTON GROUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	08/29/2019	2,687.00	THIHA, INC.	CBE	Professional Service
NWAGBARA	DANIEL	08/30/2019	215.00	ARMA INTERNATIONAL		Membership Dues
GROSS	LATRINA	08/30/2019	3,118.44	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
GROSS	LATRINA	08/30/2019	1,200.00	THIHA, INC.	CBE	Professional Service
NWAGBARA	DANIEL	09/03/2019	699.00	GRADUATE SCHOOL		Travel Expense - Confrence Fees
NWAGBARA	DANIEL	09/03/2019	899.00	GRADUATE SCHOOL		Travel Expense - Confrence Fees
NWAGBARA	DANIEL	09/04/2019	266.85	EB 2019 ACADEMY FALL		Professional Service
CADOGAN	ANTONIO	09/04/2019	100.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	09/04/2019	50.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	09/05/2019	1,800.00	MVS INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/05/2019	4,972.46	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
GROSS	LATRINA	09/06/2019	301.18	COMCAST		Service Provider
GROSS	LATRINA	09/06/2019	4,656.11	METROPOLITAN OFFICE PR	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/06/2019	338.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
CADOGAN	ANTONIO	09/06/2019	24.95	UCONFIRM		Professional Service
GROSS	LATRINA	09/07/2019	300.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/07/2019	1,850.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/07/2019	2,500.00	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/09/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	09/10/2019	103.80	ASSURED TELEMATICS		Professional Service
CADOGAN	ANTONIO	09/10/2019	252.50	MERIDIAN IMAGING SOLUT		Equipment and Supplies

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
CADOGAN	ANTONIO	09/10/2019	302.65	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
NWAGBARA	DANIEL	09/10/2019	315.00	UPPCC		Professional Service
DANDU	BHAVANI	09/11/2019	2,023.94	MVS INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/12/2019	1,927.79	HI TECH SOLUTION INC		Equipment and Supplies
CADOGAN	ANTONIO	09/12/2019	850.82	PREMIER SUPPLIERS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/12/2019	22.99	VISTAPR*VISTAPRINT.COM		OCP Branded Materials
CADOGAN	ANTONIO	09/13/2019	2,396.00	CBT NUGGETS LLC		Professional Service
CADOGAN	ANTONIO	09/13/2019	4,963.93	HI TECH SOLUTION INC		Equipment and Supplies
CADOGAN	ANTONIO	09/13/2019	918.98	PREMIER SUPPLIERS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/13/2019	(850.82)	PREMIER SUPPLIERS	CBE	Equipment and Supplies
GROSS	LATRINA	09/13/2019	385.31	STANDARD OFFICE SUPPLY	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/13/2019	4,948.69	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/13/2019	1,075.00	THE CALVIN PRICE	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/16/2019	2,108.84	BOMGAR CORPORATION		Professional Service
CADOGAN	ANTONIO	09/16/2019	4,910.00	TPW CONSULTANTS	CBE	Professional Service
LEIHGEBER-CARPENTER	CODY	09/17/2019	4,125.00	Capital City Specialties	CBE	Office Renovation
CADOGAN	ANTONIO	09/17/2019	2,300.00	NORMANDOS CLEANING		Professional Service
CADOGAN	ANTONIO	09/17/2019	4,290.44	PREMIER SUPPLIERS	CBE	Equipment and Supplies
GROSS	LATRINA	09/17/2019	1,560.00	TPW CONSULTANTS	CBE	Professional Service
CADOGAN	ANTONIO	09/18/2019	2,295.84	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/18/2019	3,286.33	MGSGROUPINC	CBE	Equipment and Supplies
GROSS	LATRINA	09/18/2019	1,974.90	NEW HAVEN MOVING EQUIPMENT		Equipment and Supplies
CADOGAN	ANTONIO	09/18/2019	495.00	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
CADOGAN	ANTONIO	09/18/2019	3,889.55	SQ ELYSIUM TRADES	CBE	Professional Service
CADOGAN	ANTONIO	09/18/2019	4,257.19	STAR OFFICE PRODUCTS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/18/2019	9,700.00	THIHA, INC.	CBE	Professional Service
CADOGAN	ANTONIO	09/18/2019	7,424.06	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/18/2019	4,511.28	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/19/2019	658.74	THE INST OF INT AUDITO		Professional Service
CADOGAN	ANTONIO	09/19/2019	2,149.90	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
GROSS	LATRINA	09/19/2019	673.24	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
LEIHGEBER-CARPENTER	CODY	09/20/2019	222.15	B&H PHOTO MOTO		Equipment and Supplies
CADOGAN	ANTONIO	09/20/2019	4,980.00	BLUE BOY PRINTING CORP	CBE	Professional Service
CADOGAN	ANTONIO	09/20/2019	3,100.00	BLUE BOY PRINTING CORP	CBE	Professional Service
GROSS	LATRINA	09/20/2019	512.00	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	09/20/2019	1,489.50	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
GROSS	LATRINA	09/20/2019	3,814.40	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/20/2019	1,753.10	FIREHOOK		Professional Service
CADOGAN	ANTONIO	09/20/2019	(157.10)	FIREHOOK		Professional Service
CADOGAN	ANTONIO	09/20/2019	436.60	FORMOST ADVANCED CRE	CBE	Equipment and Supplies
GROSS	LATRINA	09/20/2019	2,298.57	JIMMIE MUSCATELLO'S GQ	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/20/2019	8,341.11	MVS INC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	09/20/2019	3,700.00	NATIONAL OFFICE SYSTEM		Equipment and Supplies
CADOGAN	ANTONIO	09/20/2019	1,380.37	NBA OFFICE PRODUCTS, I	CBE	Equipment and Supplies
GROSS	LATRINA	09/20/2019	1,570.21	NORTH CAPITOL	CBE	Professional Service
GROSS	LATRINA	09/20/2019	4,743.15	OLEA KIOSKS INC		Professional Service
NWAGBARA	DANIEL	09/20/2019	2,697.00	OPUS AGENCY		Travel - Conference Fees
CADOGAN	ANTONIO	09/20/2019	1,660.00	THE COLES GROUP LLC	CBE	Equipment and Supplies
GROSS	LATRINA	09/20/2019	2,572.50	THE LOFT AT 600 F		Professional Service
LEIHGEBER-CARPENTER	CODY	09/20/2019	291.00	THE WASHINGTON TIMES		Professional Service
GROSS	LATRINA	09/21/2019	4,102.14	ULINE		Professional Service
GROSS	LATRINA	09/22/2019	1,557.50	CALVIN PRICE GROUP	CBE	Equipment and Supplies
GROSS	LATRINA	09/22/2019	240.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/23/2019	602.61	ALASKA A 02		Travel Expense - Flight
CADOGAN	ANTONIO	09/23/2019	4,435.20	DISTRICT SUPPLY INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/23/2019	2,240.00	DISTRICT SUPPLY INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/23/2019	1,469.61	INT*IN *GENERAL MERCHA	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/23/2019	590.00	UNITED AIRLINES		Travel Expense - Flight
DANDU	BHAVANI	09/24/2019	331.00	Capital City Specialties	CBE	Office Renovation
GROSS	LATRINA	09/24/2019	1,561.00	CAPITAL SERVICES & SUP	CBE	Equipment and Supplies
DANDU	BHAVANI	09/24/2019	904.20	HYATT REGENCY SEATTLE		Travel Expense - Hotel
NWAGBARA	DANIEL	09/24/2019	904.20	HYATT REGENCY SEATTLE		Travel Expense - Hotel

Cardholder Last Name	Cardholder First Name	Transaction Date	Transaction	Merchant Name	CBE or Not CBE	Categories
NWAGBARA	DANIEL	09/24/2019	1,320.36	HYATT REGENCY SEATTLE		Travel Expense - Hotel
GROSS	LATRINA	09/25/2019	447.98	PANERA BREAD #607014		Training - Food
GROSS	LATRINA	09/25/2019	150.68	PANERA BREAD #607014		Training - Food
NWAGBARA	DANIEL	09/26/2019	899.30	ALASKA A 02		Travel Expense - Flight
NWAGBARA	DANIEL	09/26/2019	266.23	GAYLORD OPRYLAND RETAI		Travel Expense - Hotel
GROSS	LATRINA	09/26/2019	2,000.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/26/2019	240.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/27/2019	1,043.19	HUMANSCALE		Equipment and Supplies
GROSS	LATRINA	09/27/2019	6,175.00	MVS INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/27/2019	995.55	MVS INC	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/27/2019	1,652.55	MVS INC	CBE	Equipment and Supplies
GROSS	LATRINA	09/27/2019	3,920.33	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
GROSS	LATRINA	09/27/2019	3,920.33	SPECTRUM MANAGEMENT LL	CBE	Office Renovation
GROSS	LATRINA	09/27/2019	2,490.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	09/27/2019	600.00	THE CALVIN PRICE	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/27/2019	100.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/27/2019	895.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/27/2019	280.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/27/2019	230.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/27/2019	230.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/27/2019	115.00	THE INST OF INT AUDITO		Professional Service
LEIHGEBER-CARPENTER	CODY	09/27/2019	389.94	THE WASHINGTON TIMES		Professional Service
GROSS	LATRINA	09/27/2019	1,490.29	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
NWAGBARA	DANIEL	09/29/2019	280.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/29/2019	230.00	THE INST OF INT AUDITO		Professional Service
NWAGBARA	DANIEL	09/29/2019	230.00	THE INST OF INT AUDITO		Professional Service

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Cardholder Last Name	Cardholder First Name	Transaction Date	Post Date	Transaction	Merchant Name	CBE or Not CBE	Categories
GROSS	LATRINA	12/25/2019	12/26/2019	1,875.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	12/24/2019	12/26/2019	(0.60)	INT*IN *A & A PREMIUM	CBE	Professional Service
CADOGAN	ANTONIO	12/24/2019	12/26/2019	(0.60)	INT*IN *A & A PREMIUM	CBE	Professional Service
CADOGAN	ANTONIO	12/24/2019	12/26/2019	4,980.35	MGSGROUPINC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	12/23/2019	12/24/2019	171.65	COMCAST		Service Provider
CADOGAN	ANTONIO	12/23/2019	12/24/2019	204.79	COMCAST		Service Provider
CADOGAN	ANTONIO	12/23/2019	12/24/2019	52.19	VISTAPR*VISTAPRINT.COM		Equipment and Supplies
GROSS	LATRINA	12/18/2019	12/19/2019	182.95	FEDEX		Shipping / Courier Expenses
CADOGAN	ANTONIO	12/17/2019	12/18/2019	103.80	ASSURED TELEMATICS		Equipment and Supplies
GROSS	LATRINA	12/17/2019	12/17/2019	150.59	COMCAST		Service Provider
CADOGAN	ANTONIO	12/17/2019	12/18/2019	2,416.24	INT*IN *A & A PREMIUM	CBE	Professional Service
GROSS	LATRINA	12/17/2019	12/18/2019	175.00	KEYWAY LOCK SERVICE	CBE	Equipment and Supplies
NWAGBARA	DANIEL	12/14/2019	12/16/2019	178.88	UNIVERSALS AVENTURA HO		Travel Expenses - Hotel
NWAGBARA	DANIEL	12/14/2019	12/16/2019	178.88	UNIVERSALS AVENTURA HO		Travel Expenses - Hotel
CADOGAN	ANTONIO	12/13/2019	12/16/2019	374.10	SPECTRUM MANAGEMENT LL	CBE	Professional Service
CADOGAN	ANTONIO	12/13/2019	12/16/2019	168.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
NWAGBARA	DANIEL	12/11/2019	12/12/2019	495.00	MICROSTRATEGY SERVICES		Travel Expenses - Conference Fee
NWAGBARA	DANIEL	12/11/2019	12/12/2019	495.00	MICROSTRATEGY SERVICES		Travel Expenses - Conference Fee
NWAGBARA	DANIEL	12/10/2019	12/12/2019	176.60	AMERICAN AIRLINES		Travel Expense - Flight
NWAGBARA	DANIEL	12/10/2019	12/12/2019	176.60	AMERICAN AIRLINES		Travel Expense - Flight
CADOGAN	ANTONIO	12/10/2019	12/11/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	12/09/2019	12/10/2019	1,844.94	THE WASHINGTON TIMES		Advertisting Service
CADOGAN	ANTONIO	12/06/2019	12/09/2019	325.88	PREMIER SUPPLIERS	CBE	Equipment and Supplies
LEIHGEBER-CARPENTER	CODY	12/06/2019	12/09/2019	384.00	SMK		Advertising Service
GROSS	LATRINA	12/05/2019	12/06/2019	94.00	CUBICLE KEYS		Equipment and Supplies
CADOGAN	ANTONIO	12/05/2019	12/06/2019	2,871.56	DISTRICT SUPPLY INC	CBE	Equipment and Supplies
CADOGAN	ANTONIO	12/04/2019	12/05/2019	1,375.00	CALVIN PRICE GROUP	CBE	Equipment and Supplies
NWAGBARA	DANIEL	12/04/2019	12/05/2019	300.00	NASPO		Travel Expenses - Conference Fee
CADOGAN	ANTONIO	12/02/2019	12/03/2019	415.75	HI TECH SOLUTION INC		Professional Service
CADOGAN	ANTONIO	12/02/2019	12/03/2019	896.00	REI		Professional Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019	2,345.46	THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
LEIHGEBER-CARPENTER	CODY	11/26/2019	11/27/2019		THE WASHINGTON TIMES		Advertising Service
CADOGAN	ANTONIO	11/25/2019	11/26/2019	60.00	METRO FARE AUTOLOAD		Travel Expense - Metro
CADOGAN	ANTONIO	11/25/2019	11/26/2019	28.99	VISTAPR*VISTAPRINT.COM		Equipment and Supplies
NWAGBARA	DANIEL	11/24/2019	11/25/2019	71.55	AMZN MKTP US		Equipment and Supplies
NWAGBARA	DANIEL	11/23/2019	11/25/2019	95.37	AMZN MKTP US		Equipment and Supplies
GROSS	LATRINA	11/22/2019	11/25/2019	270.00	THE HAMILTON GROUP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	11/22/2019	11/25/2019	4,898.00	TPW CONSULTANTS	CBE	Advertisting Service
CADOGAN	ANTONIO	11/20/2019	11/21/2019	165.00	BLUE BOY PRINTING CORP	CBE	Equipment and Supplies
CADOGAN	ANTONIO	11/20/2019	11/21/2019	2,201.59	Capital City Specialties	CBE	Professional Service
CADOGAN	ANTONIO	11/20/2019	11/21/2019	2,724.60	ERGOFORM LLC		Equipment and Supplies
GROSS	LATRINA	11/20/2019	11/21/2019	1,350.00	THE CALVIN PRICE	CBE	Equipment and Supplies
GROSS	LATRINA	11/18/2019	11/19/2019	2,487.60	THIHA INC	CBE	Professional Service
LEIHGEBER-CARPENTER	CODY	11/18/2019	11/20/2019	511.77	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
LEIHGEBER-CARPENTER	CODY	11/18/2019	11/20/2019		TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	11/18/2019	11/20/2019	393.00	TOTAL OFFICE PRODUCTS	CBE	Equipment and Supplies
CADOGAN	ANTONIO	11/12/2019	11/13/2019	103.80	ASSURED TELEMATICS		Equipment and Supplies
CADOGAN	ANTONIO	11/12/2019	11/13/2019	224.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
CADOGAN	ANTONIO	11/07/2019	11/08/2019	742.00	INT*IN *BRIAR PATCH SH	CBE	Professional Service
GROSS	LATRINA	11/07/2019	11/08/2019	612.85	OLEA KIOSKS INC		Equipment and Supplies
CADOGAN	ANTONIO	11/07/2019	11/08/2019	1,815.20	WALTON AND GREEN CONSU	CBE	Professional Service
CADOGAN	ANTONIO	11/06/2019	11/07/2019	3,040.55	MGSGROUPINC	CBE	Equipment and Supplies
GROSS	LATRINA	11/05/2019	11/05/2019	144.64	COMCAST		Service Provider
GROSS	LATRINA	11/05/2019	11/06/2019	(13.70)	PANERA BREAD #607014		Professional Service - Refund
CADOGAN	ANTONIO	11/05/2019	11/06/2019	186.76	SPECTRUM MANAGEMENT LL	CBE	Professional Service
CADOGAN	ANTONIO	11/04/2019	11/05/2019	103.80	ASSURED TELEMATICS		Equipment and Supplies

Cardholder Last Name	Cardholder First Name	Transaction Date	Post Date	Transaction	Merchant Name	CBE or Not CBE	Categories
CADOGAN	ANTONIO	11/01/2019	11/04/2019	171.55	COMCAST		Service Provider
CADOGAN	ANTONIO	11/01/2019	11/04/2019	221.27	COMCAST		Service Provider
CADOGAN	ANTONIO	11/01/2019	11/04/2019	2,441.02	INT*IN *A & A PREMIUM	CBE	Professional Service
CADOGAN	ANTONIO	11/01/2019	11/04/2019	40.00	VISTAPR*VISTAPRINT.COM		Equipment and Supplies
GROSS	LATRINA	10/31/2019	11/01/2019	(40.00)	JIMMIE MUSCATELLO'S GQ	CBE	Professional Service - Refund
NWAGBARA	DANIEL	10/29/2019	10/30/2019	189.00	SOCIETYFORHUMANRESOURC		Travel Expenses - Conference Fee
NWAGBARA	DANIEL	10/25/2019	10/28/2019	135.00	DC BAR		Membership Dues
NWAGBARA	DANIEL	10/25/2019	10/28/2019	135.00	DC BAR		Membership Dues
NWAGBARA	DANIEL	10/25/2019	10/28/2019	135.00	DC BAR		Membership Dues
GROSS	LATRINA	10/25/2019	10/25/2019	(3,920.33)	DISPUTE CREDIT		Professional Service - Refund
NWAGBARA	DANIEL	10/25/2019	10/29/2019	1,693.98	PBD*IIA INTRNLAUDITORS		Equipment and Supplies
LEIHGEBER-CARPENTER	CODY	10/22/2019	10/23/2019	678.75	TOUCAN	CBE	Advertising Service
CADOGAN	ANTONIO	10/18/2019	10/21/2019	460.00	VERITAS CONSULTING GRO	CBE	Professional Service
CADOGAN	ANTONIO	10/16/2019	10/17/2019	26.99	VISTAPR*VISTAPRINT.COM		Equipment and Supplies
CADOGAN	ANTONIO	10/10/2019	10/11/2019	103.80	ASSURED TELEMATICS		Equipment and Supplies
NWAGBARA	DANIEL	10/10/2019	10/11/2019	579.28	GAYLORD OPRYLAND RETAI		Travel Expenses - Hotel
CADOGAN	ANTONIO	10/10/2019	10/11/2019	367.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
LEIHGEBER-CARPENTER	CODY	10/10/2019	10/11/2019	3,468.72	THE WASHINGTON TIMES		Advertising Service
NWAGBARA	DANIEL	10/07/2019	10/09/2019	436.96	SOUTHWEST		Travel Expenses - Conference Fee
NWAGBARA	DANIEL	10/04/2019	10/07/2019	100.00	METRO FARE AUTOLOAD		Travel Expense - Metro
NWAGBARA	DANIEL	10/03/2019	10/04/2019	878.00	FORMOST ADVANCED CRE		Equipment and Supplies
NWAGBARA	DANIEL	10/03/2019	10/04/2019	200.00	METRO FARE AUTOLOAD		Travel Expense - Metro
NWAGBARA	DANIEL	10/02/2019	10/04/2019	326.75	LUCKY STRIKE WASHINGTO		Professional Service
GROSS	LATRINA	10/01/2019	10/02/2019	343.75	FEDEX		Shipping / Courier Expenses
NWAGBARA	DANIEL	09/30/2019	10/02/2019	190.00	NIGP - IWEB		Membership Dues
GROSS	LATRINA	09/27/2019	10/01/2019	6,443.38	WALTON AND GREEN CONSU	CBE	Professional Service
CADOGAN	ANTONIO	09/06/2019	10/02/2019	9,606.00	VERITAS CONSULTING GRO	CBE	Professional Service
LEIHGEBER-CARPENTER	CODY	01/21/2020	01/22/2020	209.52	THE WASHINGTON TIMES		Advertising Service
GROSS	LATRINA	01/16/2020	01/16/2020	41.95	EQF*TALX CORPORATION		Credit Reporting Service
CADOGAN	ANTONIO	01/16/2020	01/17/2020	580.00	INT*IN *BRIAR PATCH SH	CBE	Professional Service
CADOGAN	ANTONIO	01/16/2020	01/17/2020	454.50	SPECTRUM MANAGEMENT LL	CBE	Professional Service
LEIHGEBER-CARPENTER	CODY	01/16/2020	01/17/2020	360.84	THE WASHINGTON TIMES		Advertising Service
GROSS	LATRINA	01/16/2020	01/16/2020	24.95	UCONFIRM		Equipment and Supplies
CADOGAN	ANTONIO	01/15/2020	01/16/2020	103.80	ASSURED TELEMATICS		Equipment and Supplies
CADOGAN	ANTONIO	01/15/2020	01/16/2020	99.84	COMCAST		Service Provider
CADOGAN	ANTONIO	01/15/2020	01/16/2020	83.20	COMCAST		Service Provider
CADOGAN	ANTONIO	01/15/2020	01/16/2020	111.83	GIANT 2376		Equipment and Supplies
CADOGAN	ANTONIO	01/15/2020	01/16/2020	175.00	INT*IN *BRIAR PATCH SH	CBE	Professional Service
LEIHGEBER-CARPENTER	CODY	01/14/2020	01/15/2020	250.26	THE WASHINGTON TIMES		Advertising Service
CADOGAN	ANTONIO	01/09/2020	01/10/2020	364.00	SUPERIOR COURIERS LLC	CBE	Shipping / Courier Expenses
LEIHGEBER-CARPENTER	CODY	01/03/2020	01/06/2020	2,630.64	THE WASHINGTON TIMES		Advertising Service
CADOGAN	ANTONIO	01/02/2020	01/03/2020	112.00	REI*PAYMENT CENTER		Professional Service
CADOGAN	ANTONIO	01/02/2020	01/03/2020	28.59	VISTAPR*VISTAPRINT.COM		Equipment and Supplies

Office of Contracting and Procurement

FY 2019 & FY 2020 Capital Projects

Fiscal Year	Project No	Project Title	Budget	Payments Made	Current Obligations	Remaining Balances
2019	1PO01C	ARIBA REFRESH	$3,881,250.00	$1,944,098.69	$1,949,968.34	
	1PO02C	CONTENT MANAGEMENT	$800,000.00	$127,187.94	$280,621.93	
	1PO03C	PROCESS AUTOMATION	$230,880.00	$0.00	$215,230.40	
	1PO04C	SUPPLIER ENABLEMENT	$176,000.00	$58,738.91	$29,349.60	
	1PO05C	TRANSPARENCY	$460,000.00	$0.00	$459,810.40	
	1PO06C	SECURITY	$279,680.00	$0.00	$273,929.60	
2019 Total			**$5,827,810.00**	**$2,130,025.54**	**$3,208,910.27**	**$488,874.19**
2020	1PO01C	ARIBA REFRESH	$15,147,110.00	$393,025.17	$2,440,461.93	$12,313,622.90
2020 Total			**$15,147,110.00**	**$393,025.17**	**$2,440,461.93**	**$12,313,622.90**
Grand Total			**$20,974,920.00**	**$2,523,050.71**	**$5,649,372.20**	**$12,802,497.09**

*Note: In the FY 20 budget, the PASS project was consolidated to one project number for administrative tracking.

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
FOR
FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding (" MOU") is entered into between Department of Consumer and Regulatory Affairs (hereinafter " DCRA" or " Buyer") and the Office of Contracting and Procurement (hereinafter " OCP" or "Seller"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code§ 1-301.01(k)

III. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions - recognizing that many of the Districts purchasing needs are " business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform.

IV. PROGRAM GOALS AND OBJECTIVES

Department of Consumer and Regulatory Affairs (DCRA) is responsible for regulating construction and business activity in the District of Columbia. DCRA supports a thriving community of residents, businesses, and visitors through diligent protection of health and safety and equitable administration of regulation and compliance in our District. DCRA will be responsible for providing funding and support services for the OCP procurement staff so they can. in tum. support the programmatic and operational mandates ofDCRA.

V. SCOPE OFSERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OFOCP

1. OCP shall provide support to the DCRA. its director and the various program officials within the DCRA on procurement matters, including. but not limited to:

a) Assist agency staff in the planning and preparation of procurement-related documents;
b) Advise program staff on appropriate procurement methodology and solicitation management;
c) Provide additional procurement support as necessary; and
d) Process and approve tech and non-tech procurement.

2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DCRA to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. OCP will set up one Supervisory Contract Specialist.

B. OBLIGATIONS OF DCRA

1. DCRA shall budget for all services requested in this MOU.
2. DCRA shall transfer an aggregate amount of $47,988.69
3. DCRA shall provide office space, conference space and file space for all procurement personnel assigned to DCRA in this MOU.
4. DCRA shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the procurement staff.
5. DCRA will provide on-site IT support services.

VI. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from July 1, 2019 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed **$47,988.69** for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and

services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for the remainder (three months) of Fiscal Year 2019.

PERSONNEL SERVICES

Contract Officer - 1 FTEs	
Salary	$39,464.38
Benefits	$8,524.31
	$47,988.69
TOTAL PERSONNEL SERVICES:	**$47,988.69**

B. PAYMENT

1. Payment for all the goods and services shall be made through an Intra-District advance by DCRA to the OCP based on the total amount of this MOU.

2. OCP will set up this entire amount as a Project within the accounting system to easily identify it as related spending.

3. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to the OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DCRA through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DCRA by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of(i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act. D.C. Official Code §§ 47-355.01-355.08 (2001). (iii) D.C. Official Code§ 47-105 (2001). and (iv) D.C. Official Code§ 1-204 .46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

IX. CONSISTENT WITHLAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

X. COMPLIANCE AND MONITORING

Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

XI. RECORDS AND REPORTS

Seller shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and. upon the District of Columbia' s request . make these documents available for inspection by duly authorized representatives of Buyer and other officials as may be specified by the District of Columbia in its sole discretion.

XII. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

DCRA:
Shirley Kwan-Hui
Deputy Director
Department of Consumer & Regulatory Affairs (DCRA)
1100 4th St SW. Washington, DC 20024
Washington. DC 20001
Email: shirley .kwan-hui@dc.gov

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street. N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807

Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA. the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent. contractor, consultant or other third party to provide any of the goods and/or services under this MOU. then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010. effective April 8. 2011 (D.C. Law 18-371 ; D.C. Official Code§ 2-351.01, *et seq.)* to procure the goods or services.

XVI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use. restrict . safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes , regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS

Ernest Chrappah

Date: 7/2/19

Ernest Chrappah
Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 3 July 19

George A. Schutter III
Chief Procurement Officer

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT OF HEALTH CARE FINANCE
FOR
FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the Department of Health Care Finance (hereinafter "DHCF" or "Buyer") and the Office of Contracting and Procurement (hereinafter "OCP" or "Seller"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k)

III. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the Districts purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform.

IV. PROGRAM GOALS AND OBJECTIVES

The DHCF is a subordinate agency responsible for overseeing and coordinating the District of Columbia's Medicaid, S-CHIP, Alliance and other health care programs for publicly-funded enrollees. Pursuant to the procurement reform initiative, DHCF will be responsible for providing funding and support services for the OCP procurement staff so they can, in turn, support the programmatic and operational mandates of DHCF.

V. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide support to the DHCF, its director and the various program officials within the DHCF on procurement matters, including, but not limited to:

a) Assist agency staff in the planning and preparation of procurement-related documents;
b) Advise program staff on appropriate procurement methodology and solicitation management; and
c) Provide additional procurement support as necessary.

2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DHCF to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. OCP will set up eleven FTEs, three Supervisory Contract Specialists and eight Contract Specialists, in PeopleSoft.

B. OBLIGATIONS OF DHCF

1. DHCF shall budget for all services requested in this MOU.
2. DHCF shall transfer an aggregate amount of $1,284,501.76.
3. DHCF shall provide office space, conference space and file space for all procurement personnel assigned to DHCF.
4. DHCF shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the procurement staff.
5. DHCF will provide on-site IT support services.

VI. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2018 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed $ **$1,284,501.76** for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2019.

PERSONNEL SERVICES

Contract Supervisors – 3 FTEs	
Salary	$335,800.36
Benefits	$72,532.88
	$408,333.24
Contract Specialists - 8 FTEs	
Salary	$720,533.32
Benefits	$155,635.20
	$876,168.52
TOTAL PERSONNEL SERVICES:	**$1,284,501.76**

B. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra-District advance by DHCF to the OCP based on the total amount of this MOU.

2. OCP will set up this entire amount as a Project within the accounting system to easily identify it as Medicaid related spending.

3. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to the OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DHCF through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DHCF by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes

may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

IX. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

X. COMPLIANCE AND MONITORING

Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

XI. RECORDS AND REPORTS

Seller shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer and other officials as may be specified by the District of Columbia in its sole discretion.

XII. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

DHCF:
Kenneth L. Evans
Chief Operating Officer and Deputy Chief of Staff
Department of Health Care Finance (DHCF)
441 4th Street, N.W., Suite 900 South
Washington, DC 20001
Office: 202-442-8436
Cell: 202-834-1331
Email: Kenneth.Evans@dc.gov

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807
Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

XVI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HEALTH CARE FINANCE

Wayne Turnage
Director

Date: 1/7/19

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Chief Procurement Officer

Date: 27 Dec 18

MODIFICATION NO. 1 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT OF HEALTH CARE FINANCE
FOR
FISCAL YEAR 2019

I. INTRODUCTION

Memorandum of Understanding for the same services signed by DCHF on January 7, 2019 and by OCP on December 27, 2018 (MOU) is hereby modified as follows:

II. **SECTION V. A.** is modified to add a new subsection 6 to read as follows:

6. Effective on July 1, 2019, OCP will set up two additional FTEs, one MSS 14 and one CS 13, in PeopleSoft.

III. **SECTION V. B.** is modified to add a new subsection 6 to read as follows:

6. Upon the execution of Modification No. 1, DHCF shall transfer an aggregate amount of $83,906.06 to OCP.

IV. **SECTION VII.** is modified to add a new **SECTION VII.a** which reads as follows:

SECTION VII.a

A. COST OF ADDITIONAL SERVICES

Total cost for the goods and services under Modification No. 1 shall not exceed $83,906.06 for the period July 1, 2019 through September 30, 2019. Funding for the additional goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the additional goods and services under Modification No. 1 for Fiscal Year 2019:

PERSONNEL SERVICES

MSS 14 Contract Supervisor–1 FTE	
Salary	**$39,464.38**
Benefits	**8,524.31**
	$47,988.69
Contract Specialists- CS 13 - 1 FTE	
Salary	**$29,537.31**
Benefits	**6,380.06**
	$35,917.37

TOTAL PERSONNEL SERVICES: **$83,906.06**

B. PAYMENT

1. Payment for all of the additional goods and services under Modification No. 1 shall be made through an Intra-District advance by DHCF to the OCP based on the total amount of the Modification.

V. All other terms and provisions of the MOU shall remain the same.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification No. 1 to MOU as follows:

DEPARTMENT OF HEALTH CARE FINANCE

Wayne Turnage
Director

Date: 7/12/2019

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Chief Procurement Officer

Date: 13 July 19

Fund	CSG	Object	Index	PCA	Grant	Amount
0100	0041	0409	LM060	M0600		46,148.33
8250	0041	0409	M06A9	M0600	91MMAD/19	37,757.73
						83,906.06

S061 V2.1 PRD DISTRICT OF COLUMBIA R*STARS 2.1 07/05/19 03:05 PM
LINK TO: ____ AGENCY BUDGET FINANCIAL INQUIRY DSNF

AGENCY: HT0 AY: 19 ORG CODE: 1000 PGM CODE: M060 FUNC CODE: ____
AP FUND: ____ FUND: 0100 GRANT/PH: _____ __ PROJECT/PH: _____ ___
COMP SRC/GRP: 0041 OBJ/COBJ/AGY OBJ: ____ ____ ____ AGY OBJ GROUP: __
ORG LEVEL: 02 AGENCY MANAGEMENT PROGRAM
PGM LEVEL: 03 CONTRACTING & PROCUREMENT
FUNC LEVEL:
INQ TYPE: MC (MA, YA, MY, YY, MC, YC) DETAIL/SUMMARY: D
INQ YEAR: 19 INQ MONTH: 10 ADJUSTED BUDG: 863,869.94
BUDGET AVAIL: 131,719.33 BUDG % AVAIL: 15.25
EXPEND/BUDG %: 62.14 ALLOT/BUDG %: 0.00
ALLOTMENT BAL: 732,150.61- UNEXPND ALLOT: 703,985.11-

BT	TITLE	AMOUNT	BT	TITLE	AMOUNT
09	ORIG EXP BU	863,869.94			
15	CASH EXPEND	536,772.44			
16	INTRA-DIST	167,212.67			
17	ACCRUED EXP	.00			
18	ENCUMB OUTS	28,165.50			

F1-HELP F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

S061 V2.1 PRD **DISTRICT OF COLUMBIA R*STARS 2.1** 07/05/19 03:05 PM
LINK TO: ____ **AGENCY BUDGET FINANCIAL INQUIRY** DSNF

AGENCY: HT0 **AY:** 19 **ORG CODE:** 1000 **PGM CODE:** M060 **FUNC CODE:** ____
AP FUND: ____ **FUND:** 8250 **GRANT/PH:** 91MMAD 19 **PROJECT/PH:** _____ __
COMP SRC/GRP: 0041 **OBJ/COBJ/AGY OBJ:** ____ ____ ____ **AGY OBJ GROUP:** __
ORG LEVEL: 02 AGENCY MANAGEMENT PROGRAM
PGM LEVEL: 03 CONTRACTING & PROCUREMENT
FUNC LEVEL:
INQ TYPE: MC **(MA, YA, MY, YY, MC, YC)** **DETAIL/SUMMARY:** D
INQ YEAR: 19 **INQ MONTH:** 10 **ADJUSTED BUDG:** 708,911.43
BUDGET AVAIL: 78,929.50 **BUDG % AVAIL:** 11.13
EXPEND/BUDG %: 56.43 **ALLOT/BUDG %:** 0.00
ALLOTMENT BAL: 629,981.93- **UNEXPND ALLOT:** 606,937.43-

BT	TITLE	AMOUNT	BT	TITLE	AMOUNT
09	ORIG EXP BU	583,293.07	18	ENCUMB OUTS	23,044.50
10	EXP BUD REV	125,618.36			
13	PENDING AME	.00			
15	CASH EXPEND	400,062.97			
16	INTRA-DIST	206,874.46			
17	ACCRUED EXP	.00			

F1-HELP F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

INTRA-DISTRICT STANDARD REQUEST FORM
Government of the District of Columbia

PART I

GENERAL

MOU NUMBER: _____ **DATE OF MOU:** _

SELLER INFORMATION

AGENCY: Office of Contracting and Procurement **AGENCY CODE:** PO0

NAME OF CONTACT: Alemayehu Awas

ADDRESS : 441 4th Street, NW, Suite 890N

8th Floor

Washington, D.C. 20001

TELEPHONE # : (202) 727-6535

FAX # :

AUTHORIZING OFFICER _____ **DATE:** ____ / ____ / ____

Alemayehu Awas

BUYER INFORMATION

AGENCY: Department of Health Care Finance **AGENCY CODE:** HT0

NAME OF CONTACT: Darrin Shaffer

ADDRESS : 441 4th Street, N.W.

Suite 960N

Washington, D.C. 20001

TELEPHONE # : (202) 442-9079

FAX # :

AUTHORIZING OFFICER _____ **DATE:** ____ / __ __ / __ __

Darrin Shaffer, AFO, Department of Health Care Finance

PLEASE NEXT PAGE FOR GOODS/SERVICES DESCRIPTON AND FUNDING INFORMATION

PART II

MOU NUMBER: _____ 2 OF 2

SERVICE INFORMATION AND FUNDING CODES

GOOD/ SERVICE: DELEGATED PROCUREMENT AUTHORITY for additional OCP Staff

DATE: __ __ / __ __ / __ __ TOTAL: $83,906.06

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AMOUNT
SELLER	POO	19	1434	PO9HT	00001	4600	4600		POOHTO/19	$83,906.06
BUYER	HTO	19	0100	LM060	M0600	0409	0409			$46,148.33
BUYER	HTO	19	8250	M06A9	M0600	0409	0409	91MMAD/19		$37,757.73

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG2	
SELLER											
BUYER											

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG2	
SELLER											
BUYER											

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT AND
THE DEPARTMENT OF EMPLOYMENT SERVICES
FOR
PROCUREMENT SERVICES IN
FY 2019

This Memorandum of Understanding (MOU) is entered into between the Department of Employment Services (DOES) and the Office of Contracting and Procurement (OCP), referred to herein individually as "Party" and collectively as "Parties."

I. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k) and any other authority under the Parties' programs

II. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the District's purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2019.

III. OBLIGATIONS OF THE PARTIES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. RESPONSIBILITIES OF OCP

1. OCP shall provide support for the benefit of DOES on procurement matters, including to:

    i. Assist DOES staff in the planning and preparation of procurement-related documents;
    ii. Advise DOES staff on appropriate procurement methodology and solicitation management; and
    iii. Provide additional procurement support, as necessary.

2. OCP shall ensure that the revenues for this MOU are reflected in the budget entry budget line item detail screen and the appropriate accumulators.

3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DOES to OCP.

4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU. OCP will only use the reprogrammed funds to support OCP staff located at DOES. Should the reprogramming result in a shortfall of funds for personnel services, OCP shall be responsible for paying the shortfall.

5. OCP shall be responsible for contract compliance and provide DOES with quarterly compliance reports.

6. OCP shall provide access to computers, facsimile machines, telephones, cellphones, laptops, VPN, and other office equipment, as necessary to OCP staff assigned to the DOES worksite. OCP shall provide DOES with reports and analysis on procurement activity detailing executed contracts with amounts and periods-of-performance; purchase order status; and acquisition plans.

B. RESPONSIBILITIES OF DOES

1. DOES shall provide office space, conference space, and file space for all OCP personnel assigned to DOES.

2. DOES shall budget for training services for OCP staff assigned to DOES.

3. DOES shall provide on-site information technology support with the availability of technical assistance provided by OCP.

4. DOES shall submit an agency acquisition plan via the Acquisition Planning Tool ("oAPT") in PASS for all planned procurements at a time prescribed by OCP.

5. DOES shall be solely responsible for determining the requirements for all procurement actions and initiating all procurement requests via a requisition in PASS.

6. DOES shall identify Contract Administrators to be responsible for the day-to-day administration of procurements.

IV. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2018 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. DOES shall provide OCP with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the then current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

V. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed $813,363.39 for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2019.

Agency	Nos. of Employees	Estimated Salaries	Estimated Fringe	Estimated PS
DOES	7	$668,884.37	$144,479.02	$813,363.39

B. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra-District advance by DOES to the OCP based on the total amount of this MOU. Payment for all goods and services shall not exceed the amount of this MOU ro the actual cost of goods and services, whichever is less.

2. OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DOES through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DOES by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VI. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties. Any amendment or modification shall occur, prior to the expiration of the MOU.

VII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

VIII. COMPLIANCE AND MONITORING

OCP will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

IX. RECORDS AND REPORTS

OCP shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DOES and other officials as may be specified by the District of Columbia in its sole discretion.

X. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party and a written report on the status of all pending procurements. In the event of termination of this MOU, payment to OCP shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XI. RESOLUTION OF DISPUTES

The Chief Procurement Officer and the Director of DOES, or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under

this MOU. In the event the Parties cannot resolve a dispute, the matter shall be referred to the City Administrator. The decision of the City Administrator related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems.

XII. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided pursuant to this MOU, in accordance with all relevant federal and local statutes, regulations and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DOES.

XIII. NOTICE

The following individuals are the contact points for each Party under this MOU:

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807
Email: marvin.manassa@dc.gov

DOES:
Ramon Perez-Goizueta, Chief Operating Officer
Email: ramon.perez-goizueta2@dc.gov
Phone: (202) 671-1673

IN WITNESS WHEREOF the Parties hereto have executed this MOU as follows:

DEPARTMENT OF EMPLOYMENT SERVICES

Date: 2/25/19

Dr. Unique N. Morris-Hughes
Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 1 Mar 19

George A. Schutter III
Chief Procurement Officer

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE OFFICE OF THE CITY ADMINISTRATOR
FOR
FISCAL YEAR 2019
(Supervisory Contract Specialist)

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the Office of the City Administrator "OCA" or "Buyer") and the Office of Contracting and Procurement (hereinafter "OCP" or "Seller"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k)

III. PURPOSE

The District Government plans to more effectively utilize the public-private partnership (P3) procurement model. The Public-Private Partnerships Act of 2014, effective March 11, 2015 (D.C. Law 20-228; D.C. Official Code § 2-271.01, *et seq.*) ("P3 Act") created a streamlined P3 procurement process that is exempt from most provisions of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01 *et seq.*) and created the Office of Public-Private Partnerships ("OP3") within OCA to implement the P3 Act. While the OP3 is solely responsible for all P3 procurements under the P3 Act, additional procurement support will be required. Under this MOU, OCP will provide additional procurement support to OP3 to support the P3 procurement initiative in Fiscal Year 2019, and OCA will transfer funds to OCP to reimburse OCP for the costs of such support.

IV. PROGRAM GOALS AND OBJECTIVES

The OP3 is charged with building collaborations between the private sector and District government to complete major infrastructure projects and other programs through long-term, performance-based P3 procurements. To maximize procurement efficacies, OP3 will be utilizing professional procurement staff support provided by the OCP. With the support provided by the OCP pursuant to this MOU, the OP3 will ensure a competitive, transparent, and streamlined procurement process according to the P3 Act.

V. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide support to the OCA for the benefit of OP3 on procurement matters, including, but not limited to:
    a) Assist OP3 staff in the planning and preparation of procurement-related documents;
    b) Advise OP3 staff on appropriate procurement methodology and solicitation management; and
    c) Provide additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from OCA to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.

B. OBLIGATIONS OF OCA

1. OCA shall budget for all services requested in this MOU.
2. OCA shall transfer an aggregate amount of **$150,541**.

VI. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2018 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed **$150,541** for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and

services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2019.

PERSONAL SERVICES

Supervisory Contract Specialist (FTE):	
Salary	$123,800
Benefits	$26,741
Personal Services Total:	**$150,541**
Nonpersonal Services :	**$0**
MOU TOTAL:	**$150,541**

B. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra-District advance by OCA to the OCP based on the total amount of this MOU.

2. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to the OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill OCA through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to OCA by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

IX. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

X. COMPLIANCE AND MONITORING

Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

XI. RECORDS AND REPORTS

Seller shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer and other officials as may be specified by the District of Columbia in its sole discretion.

XII. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

OP3:
Seth W. Miller Gabriel
Director
Office of Public-Private Partnerships (OP3)
1350 Pennsylvania Avenue, N.W., Suite 533
Washington, DC 20004
Desk: 202-724-6683
Cell: 202-285-4857
Email: seth.millergabriel@dc.gov

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933

Cell: 202.487.3807
Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

XVI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer.

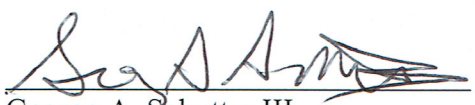
IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

OFFICE OF THE CITY ADMINISTRATOR

_____ Date: _____

Rashad Young
City Administrator

OFFICE OF CONTRACTING AND PROCUREMENT



Date: 25 Oct 2018

George A. Schutter III
Chief Procurement Officer

INTRA-DISTRICT STANDARD REQUEST FORM
Government of the District of Columbia

PART I

GENERAL

MOU NUMBER: _____ DATE OF MOU: 31-Oct-18

SELLER INFORMATION

AGENCY: Office of Contracting and Procurement AGENCY CODE: PO0

NAME OF CONTACT: Alemayehu Awas, Agency Fiscal Officer

ADDRESS : 441 4th Street, NW, Suite 890 N

Washington, DC 20001

TELEPHONE # : 202-727-6535
FAX # : _____

AUTHORIZING OFFICER _____ DATE: __ __ / __ __ / __ __

BUYER INFORMATION

AGENCY: Office of the City Administrator AGENCY CODE: AE0

NAME OF CONTACT: Paul Blake, Agency Fiscal Officer

ADDRESS : 441 4th Street, NW, Suite 890 N

Washington, DC 20001

TELEPHONE # : 202-727-9833
FAX # : _____

AUTHORIZING OFFICER _____ DAT 31-Oct-18

PLEASE SEE NEXT PAGE FOR GOODS/SERVICES DESCRIPTON AND FUNDING INFORMATION

PART II

MOU NUMBER: _____ 2 **OF** 2

SERVICE INFORMATION AND FUNDING CODES

GOOD/ SERVICE: **Procurement support, Funds & Responsibilities**

DATE: **TOTAL:** 150,541

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH		AG1	AG2	AG3
SELLER	PO0	19	PO9AE	00001	4600	4600		PO9AE0	19			
BUYER	AE0	19										

GOOD/ SERVICE:

DATE: **TOTAL:**

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH		AG1	AG2	AG3
SELLER												
BUYER												

GOOD/ SERVICE:

DATE: __ __ / __ __ / __ __ **TOTAL:**

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH		AG1	AG2	AG3
SELLER												
BUYER												

GOOD/ SERVICE:

DATE: __ __ / __ __ / __ __ **TOTAL:**

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH		AG1	AG2	AG3
SELLER												
BUYER												

MODIFICATION NO. 3 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
DISTRICT OF COLUMBIA
CHILD AND FAMILY SERVICES AGENCY
AND
THE DEPARTMENT OF HEALTH

This third modification to the Memorandum of Understanding ("Mod") is entered into as of October 1, 2018, by and between the District of Columbia Child and Family Services Agency, the buyer agency ("CFSA") and the District of Columbia Department of Health ("DOH") acting by and through its Center for Policy, Planning and Evaluation -Vital Records Division, the seller agency ("CPPE-VRD"), each individually referred to herein as a "Party" and collectively referred to herein as the "Parties."

I. INTRODUCTION

The Memorandum of Understanding executed and effective as of December 30, 2015, ("MOU") was entered into between CFSA and CPPE-VRD for the purpose of allowing CFSA and CFSA-contracted private agency social workers to request vital records such as birth and death certificates for clients. The parties desire that the MOU be extended by exercising a third-year option period and the adoption of this modification. Capitalized terms not otherwise defined herein shall have the meaning given such term in the MOU.

WHEREAS, the MOU provided in Section V that the period of the MOU may be extended by exercising one-year option periods, and Section VII authorized modifications to the MOU.

WHEREAS, the MOU was modified by the First Extension and Amendment on March 21, 2017, which extended the period of the MOU to October 1, 2016 through September 30, 2017, and functioned as option year one.

WHEREAS, the MOU was modified by Modification No. 2 on the First Extension and Amendment on February 9, 2018, which extended the period of the MOU to October 1, 2017 through September 30, 2018, and functioned as option year two.

WHEREAS, pursuant to Section V.B., the Parties hereby agree to extend the period of the MOU for one year commencing on October 1, 2018, through September 30, 2019.

I. Section V. DURATION OF THIS MOU:

a. Section V.A. PERIOD, is hereby modified as follows:

The period of this MOU shall be from October 1, 2018, through September 30, 2019, unless earlier terminated in writing by the Parties.

II. Section VI. FUNDING PROVISIONS:

a. **Section VI.A. COST OF SERVICES, is hereby modified as follows:**

The total cost for services under this modification No. 3 to the MOU shall not exceed Twenty Thousand Dollars ($20,000) for Fiscal Year 2019. Funding for goods or services shall not exceed the actual cost of the actual number of vital records CPPE-VRD provides to CFSA at the fee rates detailed in Attachment A to the MOU.

b. **Section VI.B.3. PAYMENT, is hereby modified as follows:**

Advances to CPPE-VRD for the services to be performed or goods to be provided shall not exceed the amount under this Modification No. 3 to the ($20,000).

All other terms and conditions of the MOU shall remain the same.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification to MOU as follows:

CHILD AND FAMILY SERVICES AGENCY

Brenda Donald
Director

Date: 10.30.18

Justin Kopca
Chief Financial Officer

Date 3-13-19

THE DEPARTMENT OF HEALTH

LaQuandra S. Nesbitt, MD, MPH
Director

Date 2-21-19

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter
Chief Procurement Officer

Date 17 Apr 19

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTS AND PROCUREMENT
AND
DC HEALTH
FOR
FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the DC Health (hereinafter "DC Health" or "buyer agency") and the Office of Contracts and Procurement (hereinafter "OCP" or "seller agency"), collectively referred to herein as the "Parties."

II. PURPOSE

The procurement reform strategy is to streamline processing operations by authorizing agencies to manage the purchase of the goods and services that are needed to perform agency functions – recognizing that many of the District's purchasing needs are "business" specific. This reform strategy will be implemented through delegated procurement authority, which is authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support the procurement reform initiative for Fiscal Year 2019.

III. PROGRAM GOALS AND OBJECTIVES

DC Health is a subordinate agency responsible for overseeing and coordinating a host of services to include: child adolescent and school health, vital records, improvement of the access to care for uninsured and underinsured and other major health care programs for District residents. Pursuant to the procurement reform initiative, DC Health will have delegated procurement authority and will be responsible for providing funding and support services for the DC Health procurement staff and attorneys, so they can, in turn, support the programmatic and operational mandates of DC Health.

IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide support to the DC Health, its director and the various program officials within the DC Health on procurement matters, including, but not limited to:
    a) Assist agency staff in the planning and preparation of procurement-related documents;
    b) Advise program staff on appropriate procurement methodology and solicitation management; and
    d) Provide additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DC Health to OCP.
4. OCP projects the costs below for providing the services under this MOU.
5. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
6. If the actual proportionate funds required are less than anticipated, OCP shall grant a refund to DC Health.

PERSONNEL SERVICES

Contract Specialist - 2 FTEs

Salary	$202,151.00
Benefits	$ 43,664.62
	$245,815.62

TOTAL PERSONNEL SERVICES : **$245,815.62**

B. OBLIGATIONS OF DC Health

1. DC Health shall budget for all services requested in this MOU.
2. DC Health shall transfer an aggregate amount of $245,815.62
3. The Buyer shall provide office space, conference space and file space for all procurement personnel assigned to DC Health.
4. DC Health shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the procurement staff.
5. DC Health will provide on-site IT support services.

V. PAYMENT

1. Payment for all the services shall be made through an Intra-District advance by DC Health to the OCP based on the total amount of this MOU.

2. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

3. Advances to OCP for the services to be performed shall not exceed the amount of this MOU.

4. The OCP will receive the advance and bill DC Health through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. OCP will return any excess advance to DC Health by September 30 of the current fiscal year.

5. Total cost for goods and services under this MOU shall not exceed $245,815.62 for Fiscal Year 2019. Funding for goods and/or services shall not exceed the actual cost of the goods and services provided.

VI. DURATION OF MOU

The term of this MOU commences October 01, 2018 and continues through September 30, 2019.

VII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46,as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

IX. RECORDS AND REPORTS

The seller agency shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DC Health and other officials as may be specified by the District of Columbia at its sole discretion.

X. MODIFICATION/AMENDMENTS

Any modification or amendment of this MOU shall be valid only when reduced to writing, duly signed, and attached to the original MOU. If changes to applicable District or federal laws and/or regulations require changes to this MOU, or if changes are necessitated by changes in pay levels of District of Columbia employees, the parties to this MOU shall make conforming amendments, in writing, to this MOU.

XI. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k).

XII. NOTICE

The following individuals are the contact points for each Party under this MOU:

DC Health:
Keith A.M. Fletcher
Chief Operating Officer
DC Health
899 North Capitol Street, N.E., 5th floor
Washington, DC 20002
202-442-5863 (office)
202-591-5481 (cell)
202-442-4795 (fax)
Emil: keith.fletcher@dc.gov

OCP:
Marvin Manassa
Associate Director, Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487-3807
Email: marvin.manassa@dc.gov

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DC HEALTH

LaQuandra S. Nesbitt, MD, MPH
Director

Date: 1/7/19

THE OFFICE OF CONTRACTS AND PROCUREMENT

George A. Schutter
Chief Procurement Officer

Date: 7 Jan 19

PO0 - OFFICE OF CONTRACTING AND PROCUREMENT

FY 2019 Agency List of Budgeted Positions - DOH (HC0)
With Salary, Salary/Step Increases and Fringe Benefits

Position No	Position Title	Name	Grade \ Step	Program Code2	Program Code3	Project / Ph
00035313	Contract Specialist	Withers,Renee	12 \ 6	2000	2010	PO0HC0/19
00078052	Contract Specialist	Manning,Daniel T	13 \ 7	2000	2010	PO0HC0/19
Total for PO0 - Office of Contracting and Procurement						

		Fiscal Year: 2019		
Fund Detail	FTE	Salary	Fringe Benefits	Total Salary + Fringe
1434	1.00	92,340.00	19,945.44	112,285.44
1434	1.00	109,811.00	23,719.18	133,530.18
	2.00	202,151.00	43,664.62	245,815.62

Deane, Adreana (OCFO DOH)

From: Husband, Phillip (DOH)
Sent: Tuesday, December 18, 2018 8:44 AM
To: Deane, Adreana (OCFO DOH)
Cc: Schmitz, Joseph (OCFO DOH)
Subject: FW: MOU-OCP/DOH FY19
Attachments: MOU between OCP and DOH FY19.pdf

Adreana,

This MOU is legally sufficient and may be executed by DC Health. Thanks.

Phillip L. Husband
General Counsel and Freedom of Information Officer
Office of the General Counsel (OGC)
O: 202-442-5970
M: 202-997-4943
899 North Capitol Street NE, 6th Fl, Washington, DC 20002
dchealth.dc.gov

DC HEALTH GOVERNMENT OF THE DISTRICT OF COLUMBIA MURIEL BOWSER, MAYOR

Confidentiality Notice: This message is being sent by or on behalf of a lawyer. It is intended exclusively for each individual or entity to which it is addressed. This communication may contain information that is proprietary, privileged, confidential, or otherwise legally exempt from disclosure. If you are not a named addressee, you are not authorized to read, print, retain, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately and delete all copies of the message.

From: Deane, Adreana (OCFO DOH) <adreana.deane@dc.gov>
Sent: Monday, December 17, 2018 7:10 PM
To: Husband, Phillip (DOH) <phillip.husband@dc.gov>
Subject: FW: MOU-OCP/DOH FY19

Good Afternoon Phil,

Can you please review for legal sufficiency.

Thanks,

Adreana Deane
Agency Fiscal Officer
Office of the Chief Financial Officer
Human Services Support Cluster
Department of Health & Office of Human Rights
899 North Capitol Street, NE / 5th Floor
Washington, DC 20002
adreana.deane@dc.gov
Office 202-442-9222
Mobile 202-684-5895
Fax 202-671-4998

INTRA-DISTRICT STANDARD REQUEST FORM

Government of the District of Columbia

PART I

GENERAL

MOU NUMBER: _____ DATE OF MOU: _____

SELLER INFORMATION

AGENCY: OFFICE OF CONTRACTING AND PROCUREMENT AGENCY CODE: PO0

NAME OF CONTACT: ALEMAYEHU AWAS, AFO

ADDRESS : 441 4TH STREET, NW, SUITE 890 N

WASHINGTON, DC 20001

TELEPHONE # : 202-727-6537

FAX # :

AUTHORIZING OFFICER _____ DATE: ___ / ___ / ___

BUYER INFORMATION

AGENCY: Department of Health AGENCY CODE: HC0

NAME OF CONTACT: ADREANA DEANE

ADDRESS : 899 NORTH CAPITOL STREET, NE 5TH FLOOR

WASHINGTON, DC 20002

TELEPHONE # : 202-442-9222

FAX # :

AUTHORIZING OFFICER Adreana G Deane DATE: 1 / 7 / 19

PLEASE NEXT PAGE FOR GOODS/SERVICES DESCRIPTON AND FUNDING INFORMATION

PART II

MOU NUMBER: _____ 2 OF 2

SERVICE INFORMATION AND FUNDING CODES

GOOD/ SERVICE: Delegated Procurement Authority

DATE: _____ **TOTAL:** $245,815.62

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG1	AG2	AG3
SELLER	PO0	2019			4600	4600					
BUYER	HC0	2019	ID990	10900	0506	0506	91IDCR/19				

GOOD/ SERVICE: Delegated Procurement Authority

DATE: _____ **TOTAL:** _____

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG1	AG2	AG3
SELLER											
BUYER											

GOOD/ SERVICE: _____

DATE: _____ **TOTAL:** _____

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG1	AG2	AG3
SELLER											
BUYER											

GOOD/ SERVICE: _____

DATE: _____ **TOTAL:** _____

	AGY	YR	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG1	AG2	AG3
SELLER											
BUYER											

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
FOR
FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding (" MOU") is entered into between Department of Consumer and Regulatory Affairs (hereinafter " DCRA" or " Buyer") and the Office of Contracting and Procurement (hereinafter " OCP" or "Seller"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code§ 1-301.0l(k)

III. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions - recognizing that many of the Districts purchasing needs are " business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform.

IV. PROGRAM GOALS AND OBJECTIVES

Department of Consumer and Regulatory Affairs (DCRA) is responsible for regulating construction and business activity in the District of Columbia. DCRA supports a thriving community of residents, businesses, and visitors through diligent protection of health and safety and equitable administration of regulation and compliance in our District. DCRA will be responsible for providing funding and support services for the OCP procurement staff so they can. in tum. support the programmatic and operational mandates ofDCRA.

V. SCOPE OFSERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OFOCP

1. OCP shall provide support to the DCRA, its director and the various program officials within the DCRA on procurement matters, including. but not limited to:

a) Assist agency staff in the planning and preparation of procurement-related documents;
b) Advise program staff on appropriate procurement methodology and solicitation management;
c) Provide additional procurement support as necessary; and
d) Process and approve tech and non-tech procurement.

2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DCRA to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. OCP will set up one Supervisory Contract Specialist.

B. OBLIGATIONS OF DCRA

1. DCRA shall budget for all services requested in this MOU.
2. DCRA shall transfer an aggregate amount of $47,988.69
3. DCRA shall provide office space, conference space and file space for all procurement personnel assigned to DCRA in this MOU.
4. DCRA shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the procurement staff.
5. DCRA will provide on-site IT support services.

VI. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from July 1, 2019 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed **$47,988.69** for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and

services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for the remainder (three months) of Fiscal Year 2019.

PERSONNEL SERVICES

Contract Officer - 1 FTEs	
Salary	$39,464.38
Benefits	$8,524.31
	$47,988.69

TOTAL PERSONNEL SERVICES: $47,988.69

B. PAYMENT

1. Payment for all the goods and services shall be made through an Intra-District advance by DCRA to the OCP based on the total amount of this MOU.

2. OCP will set up this entire amount as a Project within the accounting system to easily identify it as Medicaid related spending.

3. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to the OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DCRA through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DCRA by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of(i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act. D.C. Official Code §§ 47-355.01-355.08 (2001). (iii) D.C. Official Code§ 47-105 (2001). and (iv) D.C. Official Code§ 1-204 .46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

IX. CONSISTENT WITHLAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

X. COMPLIANCE AND MONITORING

Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

XI. RECORDS AND REPORTS

Seller shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and. upon the District of Columbia' s request . make these documents available for inspection by duly authorized representatives of Buyer and other officials as may be specified by the District of Columbia in its sole discretion.

XII. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

DCRA:
Shirley Kwan-Hui
Deputy Director
Department of Consumer & Regulatory Affairs (DCRA)
1100 4th St SW. Washington, DC 20024
Washington. DC 20001
Email: shirley .kwan-hui@dc.gov

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street. N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807

Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA. the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent. contractor, consultant or other third party to provide any of the goods and/or services under this MOU. then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010. effective April 8. 2011 (D.C. Law 18-371 ; D.C. Official Code§ 2-351.01, *et seq.)* to procure the goods or services.

XVI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use. restrict . safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes , regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS

Ernest Chrappah

Date: 6 7/2/19

Ernest Chrappah
Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 3 July 19

George A. Schutter III
Chief Procurement Officer

MEMORANDUM OF UNDERSTANDING BETWEEN THE OFFICE OF CONTRACTING AND PROCUREMENT AND THE DEPARTMENT ON DISABILITY SERVICES FOR PROCUREMENT SERVICES IN FY 2019

This Memorandum of Understanding ("MOU") is entered into between the Department on Disability Services ("DDS" or "Buyer") and the Office of Contracting and Procurement ("OCP" or "Seller"), collectively referred to herein as the "Parties."

I. PURPOSE

The District Government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions — recognizing that many of the District's purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2019.

II. OBLIGATIONS OF THE PARTIES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. RESPONSIBILITIES OF OCP

1. OCP shall provide support to the DDS, its director and the various program officials within the DDS on procurement matters, including, but not limited to:
    a) Assist agency staff in the planning and preparation of procurement-related documents;
    b) Advise program staff on appropriate procurement methodology and solicitation management; and
    c) Provide additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DDS to OCP.
4. OCP projects the costs below for providing the services under this MOU.
5. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
6. If the actual proportionate funds required are less than anticipated, OCP shall grant a refund to DDS.

B. RESPONSIBILITIES OF DDS

1. DDS shall budget for all services requested in this MOU.
2. DDS shall transfer an aggregate amount of $481,150.53.
3. DDS shall provide office space, conference space and file space for all procurement personnel assigned to DDS.
4. DDS shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the OCP procurement staff.
5. DDS will provide on-site IT support services.

III. AUTHORITY FOR MOU D.C.

Official Code § 1-301.01(k).

IV. FUNDING PROVISIONS

A. COST OF SERVICES

1. The total cost for the services provided under this MOU shall not exceed four hundred eighty one thousand one hundred fifty dollars and fifty three cents ($481,150.53) for DDS, as reflected in Section IV.B. Funding for the services shall not exceed the actual cost of the services.

2. The estimated cost of this MOU is based on the total budget for the salaries and fringe benefits of the four (4) DDS procurement personnel.

3. In the event of termination of this MOU, payment to OCP shall be held in abeyance until all required fiscal reconciliation, but not longer than September 30 of the current fiscal year.

B. PAYMENT

1. Payment for the services provided under this MOU shall be made through Intra-District advances by DDS to OCP in the amount set forth in the following chart:

Agency	No. of Employees	Salaries	Fringe	NPS	Total
DDS	4	$395,683.00	$85,467.53	$0	$481,150.53

2. OCP shall submit quarterly reconciliations which shall describe the amounts billed for that period. The reconciliations shall include the amounts paid for services for that quarter.

3. Advances to OCP for the services to be performed under this MOU shall not exceed the amount of this MOU, as set forth in section IV.A.1.

4 OCP will collect the advance and bill DDS through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. OCP will notify DDS within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. OCP will return any excess advance to DDS by September 30, 2019.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08; (iii) D.C. Official Code § 47-105; and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

V. DURATION OF MOU

The period of this MOU shall be from October 1, 2018 through September 30, 2019.

VI. COMPLIANCE AND MONITORING

As this MOU is funded by District government funds, OCP will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

VII. RECORDS AND REPORTS

OCP shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DDS and other officials as may be specified by the District of Columbia at its sole discretion.

VIII. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

IX. CONFIDENTIAL INFORMATION

OCP and DDS shall use, restrict, safeguard, and dispose of all information related to services provided pursuant to this MOU in accordance with all relevant federal and local statutes, regulations, and policies.

X. NOTICE

The following individuals are the contact points for OCP and DDS:

For the Office of Contracting and Procurement
Marvin Manassa, Associate Director for Business Resources
Email: marvin.manassa@dc.gov
Phone: (202) 576-7352

For the Department on Disability Services
T. Jared Morris, Chief of Staff
Email: thomas.morris@dc.gov
Phone: (202) 730-1548

XI. MODIFICATIONS

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as of the day and year written below:

Department on Disability Services (Buyer):

Andrew Reese

Andrew Reese, Director

10/16/18

Date

Office of Contracting and Procurement (Seller):

George A. Schutter III, Director

25 Oct 18

Date

MODIFICATION NO. 1 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT OF EMPLOYMENT SERVICES
FOR
FISCAL YEAR 2019

I. INTRODUCTION

Memorandum of Understanding (MOU) was entered into by DOES and OCP, referred to individually as "Party" and collectively as "Parties". MOU was signed by DOES on February 25, 2019 and by OCP on March 1, 2019. Parties agree to modify the MOU as follows:

II. SECTION II. PURPOSE is modified to add a new paragraph which reads as follows:

The purpose of this Modification No. 1 is to increase the number of FTE from 7 to 8, under the MOU, to allow for the hiring of an additional MSS 15 – Contract Supervisor.

III. SECTION III. OBLIGATIONS OF THE PARTIES, A. RESPONSIBILITIES OF OCP, Paragraph 1 is modified by adding the following:

iv. Assign the additional MSS 15 – Contract Supervisor to perform all duties at DOES, 4058 Minnesota Avenue, NE, Washington, DC 20019.

IV. SECTION V. FUNDING SERVICES, A. COST OF SERVICES chart is deleted and replaced with the following chart:

A. COST OF SERVICES

AGENCY	No. of OCP Employees	Estimated Salaries	Estimated Fringe	Total Estimated Personnel Services
DOES	8	$668,884.37	$144,479.02	$813,363.39

IV. All other terms and provisions of the MOU shall remain the same.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification No. 1 to the MOU as follows:

DEPARTMENT OF EMPLOYMENT SERVICES

Date: 7/29/19

Dr. Unique Morris-Hughes
Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 29July19

George A. Schutter III
Chief Procurement Officer

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT AND
THE DEPARTMENT OF EMPLOYMENT SERVICES
FOR
PROCUREMENT SERVICES IN
FY 2019

This Memorandum of Understanding (MOU) is entered into between the Department of Employment Services (DOES) and the Office of Contracting and Procurement (OCP), referred to herein individually as "Party" and collectively as "Parties."

I. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k) and any other authority under the Parties' programs

II. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the District's purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2019.

III. OBLIGATIONS OF THE PARTIES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. RESPONSIBILITIES OF OCP

1. OCP shall provide support for the benefit of DOES on procurement matters, including to:

    i. Assist DOES staff in the planning and preparation of procurement-related documents;
    ii. Advise DOES staff on appropriate procurement methodology and solicitation management; and
    iii. Provide additional procurement support, as necessary.

2. OCP shall ensure that the revenues for this MOU are reflected in the budget entry budget line item detail screen and the appropriate accumulators.

3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DOES to OCP.

4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU. OCP will only use the reprogrammed funds to support OCP staff located at DOES. Should the reprogramming result in a shortfall of funds for personnel services, OCP shall be responsible for paying the shortfall.

5. OCP shall be responsible for contract compliance and provide DOES with quarterly compliance reports.

6. OCP shall provide access to computers, facsimile machines, telephones, cellphones, laptops, VPN, and other office equipment, as necessary to OCP staff assigned to the DOES worksite. OCP shall provide DOES with reports and analysis on procurement activity detailing executed contracts with amounts and periods-of-performance; purchase order status; and acquisition plans.

B. RESPONSIBILITIES OF DOES

1. DOES shall provide office space, conference space, and file space for all OCP personnel assigned to DOES.

2. DOES shall budget for training services for OCP staff assigned to DOES.

3. DOES shall provide on-site information technology support with the availability of technical assistance provided by OCP.

4. DOES shall submit an agency acquisition plan via the Acquisition Planning Tool ("oAPT") in PASS for all planned procurements at a time prescribed by OCP.

5. DOES shall be solely responsible for determining the requirements for all procurement actions and initiating all procurement requests via a requisition in PASS.

6. DOES shall identify Contract Administrators to be responsible for the day-to-day administration of procurements.

IV. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2018 through September 30, 2019, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. DOES shall provide OCP with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the then current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

V. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for the goods and services under this MOU shall not exceed $813,363.39 for Fiscal Year 2019. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2019.

Agency	Nos. of Employees	Estimated Salaries	Estimated Fringe	Estimated PS
DOES	7	$668,884.37	$144,479.02	$813,363.39

B. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra-District advance by DOES to the OCP based on the total amount of this MOU. Payment for all goods and services shall not exceed the amount of this MOU ro the actual cost of goods and services, whichever is less.

2. OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DOES through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DOES by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VI. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties. Any amendment or modification shall occur, prior to the expiration of the MOU.

VII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

VIII. COMPLIANCE AND MONITORING

OCP will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

IX. RECORDS AND REPORTS

OCP shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DOES and other officials as may be specified by the District of Columbia in its sole discretion.

X. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party and a written report on the status of all pending procurements. In the event of termination of this MOU, payment to OCP shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XI. RESOLUTION OF DISPUTES

The Chief Procurement Officer and the Director of DOES, or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under

this MOU. In the event the Parties cannot resolve a dispute, the matter shall be referred to the City Administrator. The decision of the City Administrator related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems.

XII. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided pursuant to this MOU, in accordance with all relevant federal and local statutes, regulations and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of DOES.

XIII. NOTICE

The following individuals are the contact points for each Party under this MOU:

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807
Email: marvin.manassa@dc.gov

DOES:
Ramon Perez-Goizueta, Chief Operating Officer
Email: ramon.perez-goizueta2@dc.gov
Phone: (202) 671-1673

IN WITNESS WHEREOF the Parties hereto have executed this MOU as follows:

DEPARTMENT OF EMPLOYMENT SERVICES

Dr. Unique N. Morris-Hughes
Director

Date: 2/25/19

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Chief Procurement Officer

Date: 1 Mar 19

MEMORANDUM OF UNDERSTANDING BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT AND
THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION
DIVISION OF STUDENT TRANSPORTATION
FOR FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the District of Columbia Office of the State Superintendent of Education–Division of Student Transportation (hereinafter "OSSE-DOT") and the Office of Contracting and Procurement (hereinafter "OCP"), collectively referred to herein as the "Parties."

II. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions, recognizing that many of the District's purchasing needs are business specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2019.

III. PROGRAM GOALS AND OBJECTIVES

OSSE-DOT is a division within the Office of the State Superintendent of Education, which is a subordinate agency responsible for overseeing all federal education programs and related grants administered in the District of Columbia. Pursuant to the procurement reform initiative, OSSE-DOT has delegated procurement authority and is responsible for providing funding and support services for the OCP procurement staff and attorneys so they can, in tum, support the programmatic and operational mandates of OSSE-DOT.

IV. SCOPE OFSERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide support on procurement matters, including, but not limited to:
    a) Assisting OSSE-DOT staff (including the Director of OSSE-DOT) in the planning and preparation of procurement-related documents;
    b) Advising OSSE-DOT staff (including the Director of OSSE-DOT) on appropriate procurement methodology and solicitation management; and
    c) Providing additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from OSSE-DOT to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. If the actual proportionate funds required are less than anticipated, OCP shall grant a refund to OSSE-DOT.
6. OCP shall provide all services performed under this MOU, including personnel services, at the costs below:

PERSONNEL SERVICES

OCP Contract Supervisor - One (1) Full-Time Employee (FTE)

Salary	$110,313.00
Benefits	$23,827.61
TOTAL PERSONNEL SERVICES:	**$134,140.61**

B. OBLIGATIONS OF OSSE-DOT

1. OSSE-DOT shall budget for all services requested in this MOU.
2. OSSE-DOT shall transfer an aggregate amount of $134,140.61.

V. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra- District advance by OSSE-DOT to OCP based on the total amount of this MOU.

2. The OCP shall submit quarterly reconciliations which shall explain the amounts

billed for that period. The reconciliations shall include personnel costs including benefits.

3. Advances to OCP for the services to be performed and the goods to be provided shall not exceed the amount of this MOU.

4. OCP will receive the advance and bill OSSE-DOT through the Intra-District process only for those goods or services actually provided pursuant to the terms of this MOU. OCP shall return any excess advance to OSSE-DOT by September 30, 2019.

5. Total cost for goods and services under this MOU shall not exceed $134,140.61 for Fiscal Year 2019. Funding for goods and/or services shall not exceed the actual cost of the goods and services provided.

VI. DURATION OF MOU

The term of this MOU commences October 1, 2018 and continues through September 30, 2019.

VII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. RESOLUTION OF DISPUTES

The Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to OCP under this MOU.

IX. RECORDS AND REPORTS

OCP shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of OSSE-DOT and other officials as may be specified by the District of Columbia at its sole discretion.

X. MODIFICATION/AMENDMENTS

Any modification or amendment of this MOU shall be valid only when reduced to writing, duly signed, and attached to the original MOU. If changes to applicable District or federal laws and/or regulations require changes to this MOU, or if changes are necessitated by changes in pay levels of District of Columbia employees, the parties to this MOU shall make conforming amendments, in writing, to this MOU.

XI. AUTHORITY FOR MOU

D.C. Official Code § 1-301.0l(k).

XII. NOTICE

The following individuals are the contact points for each Party under this MOU:

OSSE-DOT:
Gretchen Brumley
Director
Division of Student Transportation
Office of the State Superintendent of Education
1050 First Street NE, 2nd Floor
Washington, D.C. 20002 Desk: (202) 724-5675 (o)
Email: gretchen.brumley@dc.gov

OCP:
Marvin Manassa
Associate Director, Business Resources
Office of Contracting and Procurement
441 4th Street, NW, Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487-3807
Email: marvin.manassa @dc.gov

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

Hanseul Kang
State Superintendent

Date: 1/31/19 (HK)

DIVISION OF STUDENT TRANSPORTATION

Gretchen Brumley
Director

Date: 12/19/18

THE OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Chief Procurement Officer

Date: 7 Jan 19

INTRA-DISTRICT STANDARD REQUEST FORM
Government of the District of Columbia

PART I

GENERAL

MOU NUMBER: _____ DATE OF MOU: _

SELLER INFORMATION

AGENCY: Office of Contracting and Procurement AGENCY CODE: PO0

NAME OF CONTACT: Alemayehu Awas

ADDRESS : 441 4th Street, NW, Suite 890N

8th Floor

Washington, D.C. 20001

TELEPHONE # : (202) 727-6535

FAX # :

AUTHORIZING OFFICER _____ DATE: 07 / 18 / 19

Alemayehu Awas

BUYER INFORMATION

AGENCY: Department of Health Care Finance AGENCY CODE: HT0

NAME OF CONTACT: Darrin Shaffer

ADDRESS : 441 4th Street, N.W.

Suite 960N

Washington, D.C. 20001

TELEPHONE # : (202) 442-9079

FAX # :

AUTHORIZING OFFICER _____ DATE: ___ / ___ / ___

Darrin Shaffer, AFO, Department of Health Care Finance

PLEASE NEXT PAGE FOR GOODS/SERVICES DESCRIPTON AND FUNDING INFORMATION

PART II

MOU NUMBER: _____ 2 OF 2

SERVICE INFORMATION AND FUNDING CODES

GOOD/ SERVICE: DELEGATED PROCUREMENT AUTHORITY for additional OCP Staff

DATE: __ __ / __ __ / __ __ TOTAL: $83,906.06

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AMOUNT
SELLER	POO	19	1434	PO9HT	00001	4600	4600		POOHTO/19	$83,906.06
BUYER	HTO	19	0100	LM060	M0600	0409	0409			$46,148.33
BUYER	HTO	19	8250	M06A9	M0600	0409	0409	91MMAD/19		$37,757.73

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG2	
SELLER											
BUYER											

GOOD/ SERVICE: _____

DATE: __ __ / __ __ / __ __ TOTAL: _____

	AGY	YR	FUND	INDEX	PCA	OBJ	AOBJ	GRANT/PH	PROJ/PH	AG2	
SELLER											
BUYER											

MODIFICATION NO. 1 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT OF HEALTH CARE FINANCE
FOR
FISCAL YEAR 2019

I. INTRODUCTION

Memorandum of Understanding for the same services signed by DCHF on January 7, 2019 and by OCP on December 27, 2018 (MOU) is hereby modified as follows:

II. **SECTION V. A.** is modified to add a new subsection 6 to read as follows:

6. Effective on July 1, 2019, OCP will set up two additional FTEs, one MSS 14 and one CS 13, in PeopleSoft.

III. **SECTION V. B.** is modified to add a new subsection 6 to read as follows:

6. Upon the execution of Modification No. 1, DHCF shall transfer an aggregate amount of $83,906.06 to OCP.

IV. **SECTION VII.** is modified to add a new **SECTION VII.a** which reads as follows:

SECTION VII.a

A. COST OF ADDITIONAL SERVICES

Total cost for the goods and services under Modification No. 1 shall not exceed $83,906.06 for the period July 1, 2019 through September 30, 2019. Funding for the additional goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the additional goods and services under Modification No. 1 for Fiscal Year 2019:

PERSONNEL SERVICES

MSS 14 Contract Supervisor–1 FTE	
Salary	**$39,464.38**
Benefits	**8,524.31**
	$47,988.69
Contract Specialists- CS 13 - 1 FTE	
Salary	**$29,537.31**
Benefits	**6,380.06**
	$35,917.37

TOTAL PERSONNEL SERVICES: **$83,906.06**

B. PAYMENT

1. Payment for all of the additional goods and services under Modification No. 1 shall be made through an Intra-District advance by DHCF to the OCP based on the total amount of the Modification.

V. All other terms and provisions of the MOU shall remain the same.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification No. 1 to MOU as follows:

DEPARTMENT OF HEALTH CARE FINANCE

Wayne Turnage
Director

Date: 7/12/2019

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Chief Procurement Officer

Date: 13 July 19

Fund	CSG	Object	Index	PCA	Grant	Amount
0100	0041	0409	LM060	M0600		46,148.33
8250	0041	0409	M06A9	M0600	91MMAD/19	37,757.73
						83,906.06

15:05:58 Friday, July 5, 2019

S061 V2.1 PRD DISTRICT OF COLUMBIA R*STARS 2.1 07/05/19 03:05 PM
LINK TO: ____ AGENCY BUDGET FINANCIAL INQUIRY DSNF

AGENCY: HT0 AY: 19 ORG CODE: 1000 PGM CODE: M060 FUNC CODE: ____
AP FUND: ____ FUND: 0100 GRANT/PH: _____ __ PROJECT/PH: _____ __
COMP SRC/GRP: 0041 OBJ/COBJ/AGY OBJ: ____ ____ ____ AGY OBJ GROUP: __
ORG LEVEL: 02 AGENCY MANAGEMENT PROGRAM
PGM LEVEL: 03 CONTRACTING & PROCUREMENT
FUNC LEVEL:
INQ TYPE: MC (MA, YA, MY, YY, MC, YC) DETAIL/SUMMARY: D
INQ YEAR: 19 INQ MONTH: 10

BUDGET AVAIL:	131,719.33	ADJUSTED BUDG:	863,869.94
EXPEND/BUDG %:	62.14	BUDG % AVAIL:	15.25
ALLOTMENT BAL:	732,150.61-	ALLOT/BUDG %:	0.00
		UNEXPND ALLOT:	703,985.11-

BT	TITLE	AMOUNT	BT	TITLE	AMOUNT
09	ORIG EXP BU	863,869.94			
15	CASH EXPEND	536,772.44			
16	INTRA-DIST	167,212.67			
17	ACCRUED EXP	.00			
18	ENCUMB OUTS	28,165.50			

F1-HELP F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

15:05:50 Friday, July 5, 2019

S061 V2.1 PRD **DISTRICT OF COLUMBIA R*STARS 2.1** 07/05/19 03:05 PM
LINK TO: ____ **AGENCY BUDGET FINANCIAL INQUIRY** DSNF

AGENCY: HT0 **AY:** 19 **ORG CODE:** 1000 **PGM CODE:** M060 **FUNC CODE:** ____
AP FUND: ____ **FUND:** 8250 **GRANT/PH:** 91MMAD 19 **PROJECT/PH:** ____ __
COMP SRC/GRP: 0041 **OBJ/COBJ/AGY OBJ:** ____ ____ ____ **AGY OBJ GROUP:** __
ORG LEVEL: 02 AGENCY MANAGEMENT PROGRAM
PGM LEVEL: 03 CONTRACTING & PROCUREMENT
FUNC LEVEL:
INQ TYPE: MC (MA, YA, MY, YY, MC, YC) **DETAIL/SUMMARY:** D
INQ YEAR: 19 **INQ MONTH:** 10

BUDGET AVAIL:	78,929.50	**ADJUSTED BUDG:**	708,911.43
EXPEND/BUDG %:	56.43	**BUDG % AVAIL:**	11.13
ALLOTMENT BAL:	629,981.93-	**ALLOT/BUDG %:**	0.00
		UNEXPND ALLOT:	606,937.43-

BT	TITLE	AMOUNT
09	ORIG EXP BU	583,293.07
10	EXP BUD REV	125,618.36
13	PENDING AME	.00
15	CASH EXPEND	400,062.97
16	INTRA-DIST	206,874.46
17	ACCRUED EXP	.00

BT	TITLE	AMOUNT
18	ENCUMB OUTS	23,044.50

F1-HELP F2-DOC INQ F5-NEXT F9-INTERRUPT ENTER-INQUIRE CLEAR-EXIT

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DISTRICT OF COLUMBIA RETIREMENT BOARD
FOR
FISCAL YEAR 2019

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the District of Columbia Retirement Board ("DCRB" or "Buyer") and the Office of Contracting and Procurement ("OCP" or "Seller"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k) and D.C. Official Code §1-711 (i)(2)

III. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the Districts purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform and to provide procurement expertise for the District of Columbia Retirement Board.

IV. PROGRAM GOALS AND OBJECTIVES

Pursuant to D.C. Official Code §1-711(a), the Board is vested with exclusive authority and discretion to manage and control the District of Columbia Police Officers and Fire Fighters' Retirement Fund and the District of Columbia Teachers' Retirement Fund. DCRB is also the benefits administrator for the District of Columbia Police Officers and Firefighters' Retirement Plan and the District of Columbia Teachers' Retirement Plan. To maximize procurement efficacies, DCRB will be utilizing professional procurement staff support provided by the OCP. With the support provided by the OCP pursuant to this MOU, the DCRB will ensure a competitive, transparent, and streamlined procurement process.

V. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide regular onsite support to the DCRB on procurement matters, including, but not limited to:
    a) Assisting DCRB staff in the planning and preparation of procurement-related documents;
    b) Advising DCRB staff on appropriate procurement methodology and solicitation management; and
    c) Providing additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DCRB to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.

B. OBLIGATIONS OF DCRB

1. DCRB shall budget for all services requested in this MOU.
2. DCRB shall transfer an aggregate amount of $136,971 for FY'19.
3. For FY'20, DCRB shall transfer an aggregate amount based on updated annualized data in the Personal Service Details referenced in Section VII of this MOU.

VI. DURATION OF MOU

A. PERIOD

The initial period of this MOU shall be from March 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XII of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. FUNDING PROVISIONS

A. COST OF SERVICES

Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead.

For Fiscal Year 2019, the total cost for the goods and services under this MOU shall not exceed $136,971.

For Fiscal Year 2020, the total cost for the goods and services under this MOU are estimated not to exceed $245,000. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead.

OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2019. By August 1, 2019, OCP shall send DCRB the actual costs for providing the goods and services under this MOU for Fiscal Year 2020.

PERSONAL SERVICES DETAILS (FY 2019)

Position	**Grade/Step**	**Annualized Salary**	**Salary for this MOU***
OCP Personnel 1 (title to be determined)	CS-12 Step 8	$89,957	$52,175
OCP Personnel 2 (title to be determined)	CS-13 Step 6	$104,252	$60,466
Total Salary		$194,209	$112,641
Fringe Benefits (21.6%)		$41,949	$24,330
Total Staff Compensation		**$236,158**	**$136,971**

*Estimated salary for the positions for the remainder of the current fiscal year, FY 2019, the first year of this agreement (approximately 7 months).

B. PAYMENT

1. Payment for all of the goods and services shall be made through an Intra-District advance by DCRB to the OCP based on the total amount of this MOU.

2. The OCP shall submit quarterly reconciliations which shall explain the amounts billed for that period. The reconciliations shall include personnel costs including benefits.

4. Advances to the OCP for the services to be performed/goods to be provided shall not exceed the amount of this MOU.

5. The OCP will receive the advance and bill DCRB through the Intra-District process only for those goods or services provided pursuant to the terms of this MOU. The OCP will return any excess advance to DCRB by September 30 of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001), (iii) D.C. Official Code § 47-105 (2001), and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

IX. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

X. COMPLIANCE AND MONITORING

Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

XI. RECORDS AND REPORTS

Seller shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than six (6) years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer and other officials as may be specified by the District of Columbia in its sole discretion.

XII. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller shall be

held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

DCRB:
Erie Sampson
General Counsel
District of Columbia Retirement Board (DCRB)
900 7th Street, NW, Suite 200
Washington, DC 20001
Desk: 202-343-3230
Cell: 202-291-8741
Email: erie.sampson@dc.gov

OCP:
Marvin Manassa
Associate Director for Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487.3807
Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

Notwithstanding the foregoing, OCP shall submit DCRB procurements to the DCRB Executive Director for approval by the Board's trustees and shall not submit DCRB procurements for Mayoral or Council review or approval. This requirement is based on DCRB's status as an independent agency and in recognition of the Board's fiduciary oversight over DCRB procurements.

XVI. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DISTRICT OF COLUMBIA RETIREMENT BOARD

Date: 3/26/19

Sheila Morgan-Johnson
Executive Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 25 March 19

George A. Schutter III
Chief Procurement Officer

MODIFICATION NO. 1 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
AND
OFFICE OF CONTRACTING AND PROCUREMENT
FY 2020

This Modification amends Memorandum of Understanding signed by the Department of Consumer and Regulatory Affairs (DCRA) on July 2, 2019 and by the Office of Contracting and Procurement ("OCP") on July 3, 2019 ("MOU".) The Parties now desire to modify the MOU as follows:

I. **Section VI, DURATION:** Pursuant to Section VI.B, the Parties hereby agree to extend the term of this MOU for one year commencing on October 1, 2019 through September 30, 2020.

II. **Section VII. FUNDING PROVISIONS: Section VII. is hereby modified as follows:**

A. COST OF SERVICES

1. Total cost for goods and services under this MOU shall not exceed $157,622.91 for Fiscal Year 2020.

PERSONAL SERVICES

Supervisory Contract Specialist – 1 FTE

Salary	$ 129,411.26
Benefits	$ 28,211.65
	$ 157,622.91

TOTAL PERSONNEL SERVICES: $ 157,622.91

2. Funding for goods and services shall not exceed the actual cost of the goods and services.

3. Funding shall be applied only to the costs covered by this MOU.

B. PAYMENT

1. DCRA shall advance funds in the above amount through an Intra-District transfer to OCP for the amount specified in Paragraph A (Cost of Services) within 14 calendar days of the last signature on this Modification.

All other terms and conditions of this MOU remain the same as in the FY19.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification to MOU as follows:

DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS

Ernest Chrappah

Ernest Chrappah
Director

Date: 10-16-19

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter III
Director

Date: 25 Nov 19

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Energy and Environment

MEMORANDUM

TO: Tommy Wells
Director, DOEE

FROM: Jeffrey Seltzer, Deputy Director
Natural Resource Administration

DATE: September 23, 2019

SUBJECT: Memorandum of Understanding Between Department of Energy and Environment and Office of Contracting and Procurement

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The attached MOU would allow OCP to station an additional contract specialist at DOEE to provide additional contracting support. DOEE will pay OCP for the contract specialist's services during the duration of the MOU. OCP projects the costs for providing the goods and services under the remainder of Fiscal Year 2019 is $70,356. If extended for Fiscal Year 20, The MOU will be updated to cover an annual cost of $130,138.93.

Funding attributes:
Fund: 654
Project:SWA00610
Comp Obj: 0409
Index: SWDOE
PCA:2070A

If you have any questions, please contact Jeffrey Seltzer at 202-535-1904.

FileName:00 4629 mou doee ocp memocover.docx

MODIFICATION NO. 1 TO
MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF ENERGY AND ENVIRONMENT
AND
OFFICE OF CONTRACTING AND PROCUREMENT
FY 2020

This Modification amends Memorandum of Understanding signed by the Department of Energy and Environment ("DOEE") on April 24, 2019 and by the Office of Contracting and Procurement ("OCP") on May 1, 2019 ("MOU".) The Parties now desire to modify the MOU as follows:

I. **Section IV, DURATION:** Pursuant to Section IV.B, the Parties hereby agree to extend the term of this MOU for one year commencing on October 1, 2019 through September 30, 2020.

II. **Section VI. FUNDING PROVISIONS: Section VI. is hereby modified as follows:**

A. COST OF GOODS AND SERVICES

1. Total cost for goods and services under this MOU shall not exceed $ 130,138.93 for Fiscal Year 2020.

PERSONAL SERVICES

Contract Specialist – 1 FTE (CS-13 Step 5)

Salary	**$ 107,022.15**
Benefits	**23,166.78**
	$ 130,138.93

TOTAL PERSONNEL SERVICES: $ 130,138.93

2. Funding for goods and services shall not exceed the actual cost of the goods and services.

3. Funding shall be applied only to the costs covered by this MOU.

B. PAYMENT

1. DOEE shall advance funds in the above amount through an Intra-District transfer to OCP for the amount specified in Paragraph A (Cost of Goods and Services) within 14 calendar days of the last signature on this Modification.

All other terms and conditions of the MOU shall remain the same.

IN WITNESS WHEREOF, the Parties hereto have executed this Modification to MOU as follows:

DEPARTMENT OF ENERGY AND ENVIRONMENT

_____ **Date:** 9-23-19
Tommy Wells FOR
Director

_____ Date: 9-23-19
Beth Mullin, Deputy General Counsel
For legal sufficiency

OFFICE OF CONTRACTING AND PROCUREMENT

_____ **Date:** 4 Oct 19
George A. Schuffer III
Director

_____ Date: 9/30/19
Keysha Taylor, General Counsel
For legal sufficiency

Filename: 00 4629 44438 mod 1 to mou ocp-doee fy20 staffer for nra.doc

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT OF HEALTH
FOR
FISCAL YEAR 2020

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the District of Columbia Department of Health (hereinafter "DOH" or "buyer agency") and the Office of Contracting and Procurement (hereinafter "OCP" or "seller agency"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k)

III. PROGRAM GOALS AND OBJECTIVES

A. The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the District's purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2020.

B. The DOH is a subordinate agency responsible for overseeing and coordinating a host of services to include: child adolescent and school health, vital records, improvement of the access to care for uninsured and underinsured and other major health care programs for District residents. Pursuant to the procurement reform initiative, DOH will have delegated procurement authority and will be responsible for providing funding and support services for the OCP procurement staff so they can, in turn, support the programmatic and operational mandates of DOH.

IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. OBLIGATIONS OF OCP

1. OCP shall provide support to the DOH, its director and the various program officials within the DOH on procurement matters, including, but not limited to:
    a) Assist agency staff in the planning and preparation of procurement-related documents;
    b) Advise program staff on appropriate procurement methodology and solicitation management; and
    c) Provide additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DOH to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. If the actual funds required are less than anticipated, OCP shall grant a refund to DOH.
6. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2020:

PERSONNEL SERVICES

Contract Specialist - 2 FTEs

Salary	$193,335.96
Benefits	$42,147.24
	$235,483.20
TOTAL PERSONNEL SERVICES:	**$235,483.20**

B. OBLIGATIONS OF DOH

1. DOH shall budget for all services requested in this MOU.
2. DOH shall transfer an aggregate amount of $235,483.20.
3. DOH shall provide office space, conference space and file space for all procurement personnel assigned to DOH.
4. DOH shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the procurement staff.
5. DOH will provide on-site IT support services.

V. FUNDING PROVISIONS

A. COST OF SERVICES

1. Total cost for the goods and services under this MOU shall not exceed $235,483.20 for Fiscal Year 2020. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead.

2. The estimated cost of this MOU is based on the total budget for the salaries and fringe benefits of the two (2) OCP procurement personnel assigned to DOH.

3. In the event of termination of this MOU, payment to OCP shall be held in abeyance until all required fiscal reconciliation, but not longer than September 30 of the current fiscal year.

B. PAYMENT

1. Payment for the services provided under this MOU shall be made through an Intra-District advance by DOH to OCP based on the total amount of this MOU.

2. OCP shall submit quarterly reconciliations which shall describe the amounts billed for that period. The reconciliations shall include the amounts paid for services for that quarter.

3. Advances to OCP for the services to be performed under this MOU shall not exceed the amount of this MOU.

4. OCP will collect the advance and bill DOH through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. OCP will notify DOH within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. OCP will return any excess advance to DOH by September 30, 2020.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may

be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VI. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XI of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VII. MODIFICATIONS

This MOU may be modified only upon prior written agreement of the Parties. Modifications shall be dated and signed by the authorized representatives of the Parties.

VIII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect of hereafter enacted or promulgated.

IX. COMPLIANCE AND MONITORING

Seller Agency will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

X. RECORDS AND REPORTS

Seller Agency shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer Agency and other officials as may be specified by the District of Columbia in its sole discretion.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller Agency shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XII. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

XIII. NOTICES

The following individuals are the contact points for each Party under this MOU:

DOH:
Keith A.M. Fletcher
Chief Operating Officer
Department of Health (DOH)
899 North Capitol Street, N.E., 5th floor
Washington, DC 20002
202-442-5863 (office)
202-591-5481 (cell)
202-442-4795 (fax)
Email: keith.fletcher@dc.gov

OCP:
Marvin Manassa
Associate Director, Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 330 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487-3807
Email: marvin.manassa@dc.gov

XIV. RESOLUTION OF DISPUTES

The Chief Procurement Officer and the Director of DOH, or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under this MOU. In the event the parties cannot resolve a dispute, the matter shall

be referred to the City Administrator. The decision of the City Administrator related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of the Chief Financial Officer.

XV. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer Agency.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HEALTH

Date: 11/26/2019

Dr. LaQuandra S. Nesbitt
Director

OFFICE OF CONTRACTING AND PROCUREMENT

Date: 10 Dec 19

George A. Schutter III
Chief Procurement Officer

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE DEPARTMENT ON DISABILITY SERVICES
FOR
PROCUREMENT SERVICES
IN
FY 2020

This Memorandum of Understanding ("MOU") is entered into between the Department on Disability Services ("DDS" or "Buyer") and the Office of Contracting and Procurement ("OCP" or "Seller"), collectively referred to herein as the "Parties."

I. PURPOSE

The District government has implemented a procurement reform strategy to streamline processing operations by authorizing agencies to manage the purchase of goods and services that are needed to perform agency functions – recognizing that many of the District's purchasing needs are "business" specific. The reform strategy has been implemented through delegated procurement authority authorized by the District's Chief Procurement Officer. The purpose of this MOU is to provide for the intra-District transfer of funds to support procurement reform for Fiscal Year 2020.

II. OBLIGATIONS OF THE PARTIES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. RESPONSIBILITIES OF OCP

1. OCP shall provide support to the DDS, its director and the various program officials within the DDS on procurement matters, including, but not limited to:
    a) Assist agency staff in the planning and preparation of procurement-related documents;
    b) Advise program staff on appropriate procurement methodology and solicitation management; and
    c) Provide additional procurement support as necessary.
2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from DDS to OCP.
4. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.
5. If the actual funds required are less than anticipated, OCP shall grant a refund to DDS.

B. RESPONSIBILITIES OF DDS

1. DDS shall budget for all services requested in this MOU.
2. DDS shall transfer an aggregate amount of $486,233.49.
3. DDS shall provide office space, conference space and file space for all procurement personnel assigned to DDS.
4. DDS shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the OCP procurement staff.
5. DDS will provide on-site IT support services.

III. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k).

IV. FUNDING PROVISIONS

A. COST OF SERVICES

1. Total cost for the goods and services under this MOU shall not exceed $486,233.49 for Fiscal Year 2020. Funding for the goods and services shall not exceed the actual cost of the goods and services provided, including labor, materials and overhead. OCP projects the costs below for providing the goods and services under this MOU for Fiscal Year 2020.

2. The estimated cost of this MOU is based on the total budget for the salaries and fringe benefits of the four (4) DDS procurement personnel.

3. In the event of termination of this MOU, payment to OCP shall be held in abeyance until all required fiscal reconciliation, but not longer than September 30 of the current fiscal year.

B. PAYMENT

1. Payment for the services provided under this MOU shall be made through Intra-District advances by DDS to OCP in the amount set forth in the following chart:

Agency	No. of Employees	Salaries	Fringe	Total
DDS	4	$399,206.48	$87,027.01	$486,233.49

2. OCP shall submit quarterly reconciliations which shall describe the amounts billed for that period. The reconciliations shall include the amounts paid for services for that quarter.

3. Advances to OCP for the services to be performed under this MOU shall not exceed the amount of this MOU, as set forth in section IV.A.1.

4. OCP will collect the advance and bill DDS through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. OCP will notify DDS within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. OCP will return any excess advance to DDS by September 30, 2020.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08; (iii) D.C. Official Code § 47-105; and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

V. DURATION OF MOU

A. PERIOD

The period of this MOU shall be from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section IX of this MOU.

B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of four (4) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer shall provide Seller with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the current year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

VI. COMPLIANCE AND MONITORING

As this MOU is funded by District government funds, OCP will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

VII. RECORDS AND REPORTS

OCP shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of DDS and other officials as may be specified by the District of Columbia at its sole discretion.

VIII. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

IX. CONFIDENTIAL INFORMATION

OCP and DDS shall use, restrict, safeguard, and dispose of all information related to services provided pursuant to this MOU in accordance with all relevant federal and local statutes, regulations, and policies.

X. NOTICE

The following individuals are the contact points for OCP and DDS:

For the Office of Contracting and Procurement
Marvin Manassa
Email: marvin.manassa@dc.gov
Phone: (202) 724-4933

For the Department on Disability Services
T. Jared Morris, Chief of Staff
Email: thomas.morris@dc.gov
Phone: (202) 730-1548

XI. MODIFICATIONS

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as of the day and year written below:

Department on Disability Services (Buyer):

Andrew P. Reese, Director — Date: 12/10/19

Office of Contracting and Procurement (Seller)

George A. Schutter III, Director — Date: 12 Dec 19

MEMORANDUM OF UNDERSTANDING

BETWEEN

DISTRICT OF COLUMBIA OFFICE OF CONTRACTING AND PROCUREMENT

AND

DISTRICT OF COLUMBIA DEPARTMENT OF HUMAN RESOURCES

FOR FISCAL YEAR 2020

I. INTRODUCTION

This Memorandum of Understanding (MOU) is entered into between the District of Columbia Office of Contracting and Procurement ("OCP" or "Buyer") and the District of Columbia Department of Human Resources "(DCHR" or "Seller"), collectively known as the "Parties" and individually as a "Party."

II. PROGRAM GOALS AND OBJECTIVES

The objective of this MOU is to allow DCHR to provide OCP with executive level learning and development opportunities for OCP's senior-level employees ("Senior-Level Employees") and to establish the terms and conditions for reimbursing DCHR for the costs associated with administering an executive level learning and development program for Senior-Level Employees, hereafter referred to as the "Executive Leadership Program." The funds associated with this MOU are based upon the projected cost of the Executive Leadership Program and related services that will be rendered to OCP in FY2020.

III. SCOPE OF SERVICES

Pursuant to the applicable authorities and in furtherance of the shared goals of the Parties to carry out the program objectives expeditiously and economically, the Parties agree as follows:

A. RESPONSIBILITIES OF THE SELLER

In pursuit of the described objectives, DCHR shall:

1. Provide and/or procure instructor-led training sessions, employee development opportunities, and other resources related to the Executive Leadership Program for Senior-Level Employees; and

2. Upon completion of the Executive Leadership Program, update the records for participating employees to reflect the completed training programs that each employee attended.

B. RESPONSIBILITIES OF THE BUYER

In support of the above services, OCP shall:

1. Reimburse DCHR for all costs associated with instructor-led training sessions, employee development opportunities, and other resources related to the Executive Leadership Program; and

2. Provide DCHR, or ensure OCP employees provide DCHR, all documentation reasonably necessary to carry out its responsibilities under this MOU.

IV. DURATION OF THIS MOU

A. The period of this MOU shall be from October 1, 2019 through September 30, 2020 unless terminated in accordance with Section XI prior to the expiration.

B. The Parties may extend the term of this MOU by exercising a maximum of one (1) one-year option period. The option period may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a fiscal year. OCP shall provide DCHR with written notice of its intent to exercise an option period thirty (30) days prior to the expiration of the initial term of this MOU.

C. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

V. AUTHORITY FOR MOU

The authority for this MOU may be found at D.C. Official Code § 1-301.01(k) (2016 Repl.).

VI. FUNDING PROVISIONS

A. COST OF SERVICES

1. Total cost for goods and services under this MOU shall not exceed twelve thousand five hundred dollars ($12,500.00) for Fiscal Year 2020.

2. The total cost of the goods and services is determined by multiplying the cost of the learning and development program ($12,500.00) by the number of participants (one) from OCP. Funding for goods and services shall not exceed the actual cost of the goods and services provided.

B. PAYMENT

1. Payment for the goods and services shall be made through an Intra-District advance by OCP to DCHR based on the total amount of this MOU.

2. DCHR shall receive the advance and bill OCP through the Intra-District process only for those goods and services provided pursuant to the terms of this MOU. DCHR shall notify OCP within thirty (30) days of the end of the current fiscal year if it has reason to believe that all the advance will not be billed during the current fiscal year. DCHR shall return any excess advance to OCP within thirty (30) days after the end of the current fiscal year.

3. OCP shall report all services received under this MOU in its monthly Financial Review Process ("FRP") report to the Office of Budget and Planning of the District of Columbia Office of the Chief Financial Officer.

4. Advances to DCHR for the services to be performed and goods to be provided shall not exceed the amount of this MOU ($12,500.00) in Fiscal Year 2020.

VII. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349-1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.05 (2015 Repl. & 2017 Supp.); (iii) D.C. Official Code § 47-105 (2015 Repl.); and (iv) D.C. Official Code § 1-204.46 (2016 Repl.), as the foregoing statutes may be amended, regardless of whether a particular obligation has been expressly so conditioned.

VIII. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, DCHR will be subject to scheduled and unscheduled monitoring reviews by OCP to ensure compliance with all applicable requirements.

IX. RECORDS AND REPORTS

DCHR shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the request of OCP or another District of Columbia government agency with legal authority to request review, make these documents available for inspection by duly authorized representatives of OCP or the relevant District of Columbia government agency.

X. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with this MOU shall remain the property of the Buyer.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving fifteen (15) calendar days advance written notice to the other Party. In the event of the termination of this MOU, the Seller shall return any unused funds after all required fiscal reconciliation, but not later than September 30th of the then current fiscal year.

XII. NOTICES

The following individuals are the contact points for each Party under this MOU:

Buyer Contact:
Marvin Manassa, Director of Business Resources
District of Columbia Office of Contracting and Procurement
441 4th Street NW, Suite 700S
Washington, DC 20009
(202) 724-4993

Seller Contact:
Olutosin Burrell, HR Specialist, Center for Learning & Development
District of Columbia Department of Human Resources
1015 Half Street SE, 9th Floor
Washington, DC 20001
(202) 442-9700

XIII. AMENDMENTS AND MODIFICATIONS

The terms and conditions of this MOU may be amended or modified only upon prior written agreement by the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

XIV. MISCELLANEOUS

The Parties shall comply with all applicable laws, rules and regulations whether now in effect or hereafter enacted or promulgated and agree to be bound by the Comprehensive Merit Personnel Act, D.C. Official Code § 1-601.01 *et seq.*, as implemented through the District Personnel Manual.

XV. PROCUREMENT PRACTICES REFORM ACT

If a District of Columbia agency or instrumentality plans to utilize the goods or services of an agent, contractor, consultant or other third party to provide any of the goods or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et. seq.*) (2016 Repl.) to procure the goods or services.

XVI. RESOLUTION OF DISPUTES

The Parties' Directors, or their designees, shall resolve all disputes or adjustments resulting from goods or services provided under this MOU. In the event the Parties are unable to resolve a financial issue, the matter shall be referred, in writing, to the Office of Financial Operations and Systems (OFOS) of the District of Columbia Office of the Chief Financial Officer. The decision of OFOS shall be final.

THE PARTIES hereto have executed this MOU as follows:

FOR THE DISTRICT OF COLUMBIA OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schuster
Director

17 Dec 19
Date

FOR THE DISTRICT OF COLUMBIA DEPARTMENT OF HUMAN RESOURCES

Ventris C. Gibson
Director

12/10/19
Date

INTRA DISTRICT STANDARD REQUEST FORM

Government of the District of Columbia

PART I

MOU NUMBER: _____ DATE OF MOU _____

AGENCY: _____ AGENCY CODE _____

NAME OF CONTACT _____

ADDRESS _____

TELEPHONE (202) _____

FAX (202) _____

AUTHORIZING OFFICER _____ DATE _____

AGENCY: _____ AGENCY CODE _____

NAME OF CONTACT _____

ADDRESS _____

TELEPHONE (202) _____

FAX (202) _____

AUTHORIZING OFFICER _____ DATE _____

PLEASE SEE NEXT PAGE FOR FUNDING INFORMATION

PART II

DATE:

SERVICE INFORMATION AND FUNDING CODES

All fields must be completed in their entirety

Good/ Service
Total Value $

	Agy	Year	Org Code	Index	PCA	Object	Agy Obj	Grant/Phase	Project/Phase
Seller									
Buyer									

Good/ Service
Total Value $

	Agy	Year	Org Code	Index	PCA	Object	Agy Obj	Grant/Phase	Project/Phase
Seller									
Buyer									

Good/ Service
Total Value $

	Agy	Year	Org Code	Index	PCA	Object	Agy Obj	Grant/Phase	Project/Phase
Seller									
Buyer									

Good/ Service
Total Value $

	Agy	Year	Org Code	Index	PCA	Object	Agy Obj	Grant/Phase	Project/Phase
Seller									
Buyer									

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE OFFICE OF CONTRACTING AND PROCUREMENT
AND
THE OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION, DIVISION OF STUDENT TRANSPORTATION
FOR
FUNDING OF PROCUREMENT SUPPORT AND PERSONNEL
FOR FISCAL YEAR 2020

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the Office of Contracting and Procurement (hereinafter "OCP" or "Seller Agency") and the District of Columbia Office of the State Superintendent of Education, Division of Student Transportation (hereinafter "OSSE DOT" or "Buyer Agency"), collectively referred to herein as the "Parties."

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k)

III. PROGRAM GOALS AND OBJECTIVES

A. In 2014, procurement services performed under the authority of the Chief Procurement Officer and the Procurement Practices Reform Act of 2010 were converted to the Delegated Procurement Authority operating structure. In accordance with this procurement reform initiative, designated agencies have been delegated the authority to manage full-service procurement operations, with the oversight and supervision of the Chief Procurement Officer (Director of the Office of Contracting and Procurement) (CPO).

B. OSSE DOT is a regional transportation system that transports eligible students with special needs to school each day. OSSE DOT oversees the day-to-day operations of four (4) bus terminals from which more than 1,100 bus drivers and attendants travel approximately 34,000 miles each day to transport students to schools in the District, Maryland, and Virginia. Pursuant to the procurement reform initiative, OSSE DOT has delegated procurement authority and is responsible for providing funding and support services for OCP procurement staff and attorneys so they can, in turn, support the programmatic and operational mandates of OSSE DOT.

IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

A. RESPONSIBILITIES OF SELLER AGENCY

1. OCP shall provide support and personnel services to OSSE DOT, its director and the various program officials within OSSE DOT on procurement matters, including, but not limited to:

a) Assist agency staff in the planning and preparation of procurement-related documents;
b) Advise program staff on appropriate procurement methodology and solicitation management; and
c) Provide additional procurement support as necessary.

2. OCP shall ensure that the revenues for this project are reflected in the budget entry budget line item detail screen and the appropriate accumulators.
3. OCP shall establish an agency internal service fund with a corresponding index and PCA that ties to the fund and agency organization structure for the transfer of funds from OSSE DOT to OCP.
4. OCP projects the costs below for providing the services under this MOU.
5. OCP may, during staff vacancy lapse period, reprogram funds for non-personnel services to meet the service requirement under this MOU.

PERSONNEL SERVICES

Contract Supervisor's – 1 FTEs

Salary	$ 118,602.39
Benefits	25,855.32

TOTAL PERSONNEL SERVICES: $144,457.71

B. RESPONSIBILITIES OF BUYER AGENCY

1. OSSE DOT shall budget for all services requested in this MOU.
2. OSSE DOT shall transfer an aggregate amount of $144,457.71.
3. OSSE DOT shall provide office space, conference space and file space for all procurement personnel assigned to OSSE DOT.
4. OSSE DOT shall provide facsimile machines, telephones, photocopiers, shredders and other office equipment to the OCP procurement staff.
5. OSSE DOT will provide on-site IT support services.

V. DURATION OF THIS MOU

The period of this MOU shall be from October 1, 2019 through September 30, 2020, unless terminated in writing by the Parties pursuant to Section XI of this MOU.

VI. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for goods and services under this MOU shall not exceed $144,457.71 for Fiscal Year 2020. Funding for goods and services shall not exceed the actual cost of the goods and services provided based on the rates provided below.

PERSONNEL SERVICES

Contract Supervisor's – 1 FTEs

Salary	$ 118,602.39
Benefits	25,855.32

TOTAL PERSONNEL SERVICES: **$144,457.71**

B. PAYMENT

1. Payment for the goods and/or services shall be made through an Intra-District advance by Buyer Agency to Seller Agency based on the total amount of this MOU.

2. Seller Agency shall submit quarterly reconciliations which shall explain the amount billed for that period. The reconciliations shall include itemized quarterly claims based on the total amounts paid and shall not exceed the amount of this MOU ($144,457.71).

3. Advances to Seller Agency for the services to be performed and/or goods to be provided shall not exceed the amount of this MOU.

4. Seller Agency shall collect the advance and bill Buyer Agency through the Intra-District process only for those goods and/or services actually provided pursuant to the terms of this MOU. Seller Agency shall notify Buyer Agency within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. Seller Agency shall return any excess advance to Buyer Agency within thirty (30) days of the end of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VII. MODIFICATIONS

This MOU may be modified only upon prior written agreement of the Parties. Modifications shall be dated and signed by the authorized representatives of the Parties.

VIII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules and regulations whether now in effect or hereafter enacted or promulgated.

IX. COMPLIANCE AND MONITORING

Seller Agency will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

X. RECORDS AND REPORTS

Seller Agency shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer Agency and other officials as may be specified by the District of Columbia in its sole discretion.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party. In the event of termination of this MOU, payment to the Seller Agency shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

XII. NOTICES

The following individuals are the contact points for each Party:

OSSE DOT:
Gretchen Brumley
Director
Division of Student Transportation
Office of the State Superintendent of Education (OSSE DOT)
1050 1st St NE – 2nd Floor
Washington, D.C. 20002
Desk: 202.724.5675
Email: gretchen.brumley@dc.gov

OCP:
Marvin Manassa
Associate Director, Business Resources
Office of Contracting and Procurement (OCP)
441 4th Street, N.W., Suite 700 South
Washington, DC 20001
Desk: 202.724.4933
Cell: 202.487-3807
Email: marvin.manassa@dc.gov

XIII. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of

Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

XIV. RESOLUTION OF DISPUTES

Pursuant to section 865(c) of the CMPA, the Chief Financial Officer for the District of Columbia shall resolve any disputes regarding the exact amounts to be transferred to the OCP under this MOU.

XV. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer Agency.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

Hanseul Kang
Superintendent

Date: 12/18/19

Gretchen Brumley
Director
Division of Student Transportation

Date: 11/27/19

OFFICE OF CONTRACTING AND PROCUREMENT

George A. Schutter, III
Chief Procurement Officer

Date: 15 Jan 20

OCP Budget Comparison: FY19 - FY20

Approp Fund	Approp Fund Title	Program Code 2	Program Code 2 Title	Program Code 3	Program Code 3 Title	2019 Original Budget	2019 Revised Budget	2019 Total Spend	Sum of FY 2019 Budget Exp Variance	2020 Original Budget	2020 Revised Budget	2020 Total Expenditures	Remark
0100	LOCAL FUND	1000	AGENCY MANAGEMENT	1010	PERSONNEL	-	-	-	-				
				1015	TRAINING AND EMPLOYEE DEVELOPMENT	290,000.00	290,000.00	218,893.00	71,107.00	290,000.00	290,000.00	7,792.80	
				1020	CONTRACTING AND PROCUREMENT	459,642.88	574,642.88	780,748.10	(206,105.22)	933,618.59	933,618.59	109,014.96	
				1040	INFORMATION TECHNOLOGY	235,506.27	235,506.27	115,178.74	120,327.53	172,300.27	172,300.27	33,022.67	
				1060	LEGAL	941,004.04	941,004.04	859,044.63	81,959.41	941,004.04	941,004.04	241,616.53	
				1090	PERFORMANCE MANAGEMENT	315,395.15	315,395.15	356,131.93	(40,736.78)	315,371.79	315,371.79	90,279.12	
		1000 Total				2,241,548.34	2,356,548.34	2,329,996.40	26,551.94	2,652,294.69	2,652,294.69	481,726.08	
		2000	PROCUREMENT	2010	PROCUREMENT MANAGEMENT AND SUPPORT	15,835,087.26	15,685,087.26	15,633,319.78	51,767.48	16,463,170.92	16,463,170.92	4,305,348.40	
				2055	PURCHASE CARD	246,731.00	246,731.00	294,080.28	(47,349.28)	238,970.25	238,970.25	76,848.90	
				2070	EOM AND BOARDS CLUSTER/SIMPLIFIED ACQUIS	-	-	-	-				
				2095	PRIORITY SPECIAL PROJECTS CLUSTER	-	-	-	-	-	-	-	
		2000 Total				16,081,818.26	15,931,818.26	15,927,400.06	4,418.20	16,702,141.17	16,702,141.17	4,382,197.30	
		4000	ADMINISTRATION AND SUPPORT	4010	SURPLUS PROPERTY	-	35,000.00	103,128.83	(68,128.83)				
		4000 Total				-	35,000.00	103,128.83	(68,128.83)				
		7000	TRAINING	7020	LEARNING AND DEVELOPMENT	867,307.92	867,307.92	632,503.67	234,804.25	867,307.92	867,307.92	179,535.31	
		7000 Total				867,307.92	867,307.92	632,503.67	234,804.25	867,307.92	867,307.92	179,535.31	
		8000	OPERATIONS	8010	PROCUREMENT INTEGRITY AND COMPLIANCE	632,601.69	632,601.69	723,780.37	(91,178.68)	622,500.63	622,500.63	174,021.69	
				8020	OPERATIONS MANAGEMENT AND SUPPORT	769,940.83	769,940.83	781,022.20	(11,081.37)	772,211.48	772,211.48	222,569.77	
				8030	CUSTOMER SERVICE AND COMMUNICATIONS	561,444.78	561,444.78	510,325.86	51,118.92	481,864.80	481,864.80	127,762.43	
				8040	PURCHASE CARD	-	0.00	-	0.00	-	-	-	
				8050	TECHNOLOGY SUPPORT	803,936.24	803,936.24	683,455.49	120,480.75	673,424.55	673,424.55	193,664.00	
				8060	HUMAN RESOURCE MANAGEMENT	551,960.51	551,960.51	546,524.35	5,436.16	543,987.72	543,987.72	115,569.38	
				8070	ACQUISITION MANAGEMENT	348,146.52	348,146.52	364,471.60	(16,325.08)	344,718.08	344,718.08	80,686.20	
		8000 Total				3,668,030.57	3,668,030.57	3,609,579.87	58,450.70	3,438,707.26	3,438,707.26	914,273.47	
		9000	BUSINESS RESOURCES AND SUPPORT SERVICES	9010	SURPLUS PROPERTY	176,104.19	176,104.19	229,696.65	(53,592.46)	177,013.00	177,013.00	53,893.68	
				9020	SUPPORT SERVICES	358,520.81	358,520.81	419,239.00	(60,718.19)	349,107.59	349,107.59	96,507.47	
		9000 Total				534,625.00	534,625.00	648,935.65	(114,310.65)	526,120.59	526,120.59	150,401.15	
0100 Total						23,393,330.09	23,393,330.09	23,251,544.48	**141,785.61**	24,186,571.63	24,186,571.63	6,108,133.31	**The agency expended 99.4% of its operating budget in FY 19, successfully managing all personal and non-personal services.**
0300	CAPITAL FUND - OTHER	2000	PROCUREMENT	(blank)	(blank)	5,827,810.00	5,827,810.00	5,338,935.81	488,874.19	15,147,110.00	15,147,110.00	393,025.17	
		2000 Total				5,827,810.00	5,827,810.00	5,338,935.81	488,874.19	15,147,110.00	15,147,110.00	393,025.17	
0300 Total						5,827,810.00	5,827,810.00	5,338,935.81	**488,874.19**	15,147,110.00	15,147,110.00	393,025.17	**As this is capital funding, the remaining balance is for FY 20 requirements.**
0450	PRIVATE DONATIONS	8000	OPERATIONS	8020	OPERATIONS MANAGEMENT AND SUPPORT	-	17,000.00	5,180.44	11,819.56				
		8000 Total				-	17,000.00	5,180.44	11,819.56				
0450 Total						-	17,000.00	5,180.44	**11,819.56**				**The variance is unspent donations for a procurement intern. The remaining revenue balance will pay for a future intern.**
0600	SPECIAL PURPOSE REVENUE FUNDS ('O'TYPE)	1000	AGENCY MANAGEMENT	1070	FLEET MANAGEMENT	30,532.38	4,885.38	-	4,885.38	30,532.38	30,532.38	-	
		1000 Total				30,532.38	4,885.38	-	4,885.38	30,532.38	30,532.38	-	
		2000	PROCUREMENT	2010	PROCUREMENT MANAGEMENT AND SUPPORT	-	136,971.00	25,676.07	111,294.93	-	-	36,085.01	
		2000 Total				-	136,971.00	25,676.07	111,294.93	-	-	36,085.01	
		4000	ADMINISTRATION AND SUPPORT	4010	SURPLUS PROPERTY				-	-	-	(197.01)	
		4000 Total							-	-	-	(197.01)	
		9000	BUSINESS RESOURCES AND SUPPORT SERVICES	9010	SURPLUS PROPERTY	1,521,231.67	1,546,878.67	1,507,186.73	39,691.94	1,535,954.15	1,535,954.15	289,156.96	
		9000 Total				1,521,231.67	1,546,878.67	1,507,186.73	39,691.94	1,535,954.15	1,535,954.15	289,156.96	
0600 Total						1,551,764.05	1,688,735.05	1,532,862.80	**155,872.25**	1,566,486.53	1,566,486.53	325,044.96	**As these are O-type fundings, they will revert back to the general fund.**
0700	OPERATING INTRA-DISTRICT FUNDS	2000	PROCUREMENT	2010	PROCUREMENT MANAGEMENT AND SUPPORT	3,649,297.95	3,176,174.04	2,988,828.33	187,345.71	3,137,368.41	3,530,474.52	695,189.58	
		2000 Total				3,649,297.95	3,176,174.04	2,988,828.33	187,345.71	3,137,368.41	3,530,474.52	695,189.58	
		8000	OPERATIONS	8020	OPERATIONS MANAGEMENT AND SUPPORT	-	13,139.19	13,139.19	-				
		8000 Total				-	13,139.19	13,139.19	-				
0700 Total						3,649,297.95	3,189,313.23	3,001,967.52	**187,345.71**	3,137,368.41	3,530,474.52	695,189.58	**Unused intra-District fund budget authority due to vacancy savings . As these are intra-District funds, unused balances were returned to the buyer agencies, and the budget authority was supposed to be reduced at the end of the fiscal year**
Grand Total						34,422,202.09	34,116,188.37	33,130,491.05	985,697.32	44,037,536.57	44,430,642.68	7,521,393.02	

OCP Contracts in FY 19 and FY 20

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2020	PO614036	ADVANCED NETWORK CONSULTING	IT Consultant-PASS Refresh	$250,659	$0	Pipeline Contract Order	Reginald Whitly	0304-SHORT - TERM BONDS	96% Set-Aside
2020	PO619705	ARIBA INCORPORATED	PASS Refresh	$670,935	$0	Exempt from Competition	Chi Hui Yi	0304-SHORT - TERM BONDS	
2020	PO612155	CARAHSOFT TECHNOLOGY CORP	PASS Refresh	$487,634	$0	Exempt from Competition	Reginald Whitly	0304-SHORT - TERM BONDS	
2020	PO614472	CARAHSOFT TECHNOLOGY CORP	Human Resources Software Tool	$33,023	$33,023	Exempt from Competition	Priscilla Mack	0100-LOCAL FUNDS	
2020	PO619775	CARAHSOFT TECHNOLOGY CORP	Smartsheet Licenses Renewal	$36,200	$0	Exempt from Competition	Wendell Atkinson	0304-SHORT - TERM BONDS	
2020	PO612163	COMPUTER AID, INC	IT Consultant-PASS Refresh	$219,053	$48,000	Pipeline Contract Order	Derrick White	0304-SHORT - TERM BONDS	96% Set-Aside
2020	PO612260	COMPUTER AID, INC	IT Consultant-PASS Refresh	$156,062	$34,819	Pipeline Contract Order	Chi Hui Yi	0304-SHORT - TERM BONDS	96% Set-Aside
2020	PO612276	COMPUTER AID, INC	IT Consultant-PASS Refresh	$132,046	$28,934	Pipeline Contract Order	Derrick White	0304-SHORT - TERM BONDS	96% Set-Aside
2020	PO612356	COMPUTER AID, INC	IT Consultant-PASS Refresh	$77,971	$17,085	Pipeline Contract Order	Reginald Whitly	0304-SHORT - TERM BONDS	96% Set-Aside
2020	PO619456	DUN AND BRADSTREET	Reporting Access	$27,500	$0	Exempt from Competition	Todd Allen	0100-LOCAL FUNDS	
2020	PO615897	INSURANCE AUTO AUCTIONS CORP	Surplus Property Auction Services	$10,000	$0	Single Quote	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	
2020	PO613020	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$19,880	$7,668	DC Supply Schedule Order	Wendell Atkinson	0304-SHORT - TERM BONDS	CBE
2020	PO613022	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$41,180	$16,813	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE
2020	PO613023	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$19,880	$7,668	DC Supply Schedule Order	Reginaly Whitley	0304-SHORT - TERM BONDS	CBE
2020	PO613025	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$58,240	$24,440	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE
2020	PO613026	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$56,122	$23,744	DC Supply Schedule Order	Reginald Whitly	0304-SHORT - TERM BONDS	CBE
2020	PO617673	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$135,040	$0	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE
2020	PO617674	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$105,875	$0	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE
2020	PO617677	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$95,878	$0	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2020	PO617678	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$95,878	$0	DC Supply Schedule Order	Chi Hui Yi	0304-SHORT - TERM BONDS	CBE
2020	PO615306	PERISCOPE HOLDINGS INC	NIGP Database Codes	$4,608	$0	Single Quote	James Webb	0100-LOCAL FUNDS	
2020	PO618294	REED ELSEVIER INCORPORATED	Legal Database	$1,425	$0	Single Quote	James Webb	0100-LOCAL FUNDS	
2020	PO615575	RIZEUP TECHNOLOGY TRAINING	Surplus Property Temporary Labor	$20,892	$3,370	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2020	PO613889	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$17,186	$9,910	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO614060	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$53,196	$26,501	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO614061	WALTON AND GREEN CONSULTANTS	Temporary Labor	$80,947	$35,319	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO614062	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$7,793	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO614636	WALTON AND GREEN CONSULTANTS	Temporary Labor	$19,584	$4,325	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO615844	WALTON AND GREEN CONSULTANTS	Temporary Labor	$14,872	$2,366	DC Supply Schedule Order	James Webb	0304-SHORT - TERM BONDS	CBE
2020	PO617816	WALTON AND GREEN CONSULTANTS	Temporary Labor	$4,986	$0	DC Supply Schedule Order	James Webb	0304-SHORT - TERM BONDS	CBE
2020	PO619325	WALTON AND GREEN CONSULTANTS	Temporary Labor	$69,290	$0	DC Supply Schedule Order	James Webb	0304-SHORT - TERM BONDS	CBE
2020	PO619558	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,056	$0	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO619561	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$0	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO619615	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$0	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO619618	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$0	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO619619	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$0	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2020	PO619620	WALTON AND GREEN CONSULTANTS	Temporary Labor	$13,491	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO619621	WALTON AND GREEN CONSULTANTS	Temporary Labor	$10,296	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO619622	WALTON AND GREEN CONSULTANTS	Temporary Labor	$10,296	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO619623	WALTON AND GREEN CONSULTANTS	Temporary Labor	$10,296	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2020	PO619625	WALTON AND GREEN CONSULTANTS	Temporary Labor	$10,296	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2020	PO619627	WALTON AND GREEN CONSULTANTS	Temporary Labor	$10,296	$0	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO596302	A & M TECHNOLOGIES LLC	OCP Relocation Data Cable	$49,000	$49,000	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO608121	ADVANCED NETWORK CONSULTING	IT Consultant-PASS Refresh	$44,946	$0	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO610455	AL S OFFICE PRODUCTS	OCP Office Supplies/Toner	$16,612	$16,612	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO604188	ARIBA INCORPORATED	PASS Refresh	$214,761	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO604191	ARIBA INCORPORATED	PASS Refresh	$487,519	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO594937	BRIAR PATCH SHREDDING AND R	Data Destruction Services	$8,023	$8,023	Single Quote with District CBE	James Webb	0100-LOCAL FUNDS	CBE
2019	PO601092	CALVIN PRICE GROUP LLC	OCP Relocation/Furniture	$9,925	$9,925	DC Supply Schedule Order	Priscilla Mack	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO610525	CARAHSOFT TECHNOLOGY CORP	PASS Refresh/Change Management	$215,230	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO610525	CARAHSOFT TECHNOLOGY CORP	PASS Refresh/Change Management	$29,350	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO610525	CARAHSOFT TECHNOLOGY CORP	PASS Refresh	$459,810	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO610525	CARAHSOFT TECHNOLOGY CORP	PASS Refresh	$273,930	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO603024	CARAHSOFT TECHNOLOGY CORPORA	PASS Refresh Licenses	$601,231	$601,231	Exempt from Competition	Monica Hariri	0304-SHORT - TERM BONDS	
2019	PO605438	CARAHSOFT TECHNOLOGY CORPORA	PASS Refresh Celonis Licensing	$509,285	$0	Exempt from Competition	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO598495	COMPUTER AID, INC	IT Consultant-PASS Refresh	$37,398	$37,398	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO598512	COMPUTER AID, INC	IT Consultant-PASS Refresh	$149,969	$144,038	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO599973	COMPUTER AID, INC	IT Consultant-PASS Refresh	$35,750	$0	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO599982	COMPUTER AID, INC	IT Consultant-PASS Refresh	$67,674	$44,022	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO600361	COMPUTER AID, INC	IT Consultant-PASS Refresh	$63,339	$63,339	Pipeline Contract Order	Derrick White	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO600473	COMPUTER AID, INC	IT Consultant-PASS Refresh	$68,450	$3,286	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO602578	COMPUTER AID, INC	IT Consultant-PASS Refresh	$72,604	$19,322	Pipeline Contract Order	Monica Hariri	0304-SHORT - TERM BONDS	96% Set-Aside

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO605475	COMPUTER AID, INC	IT Consultant-PASS Refresh	$21,164	$3,718	Pipeline Contract Order	Reginald Whitley	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO606832	COMPUTER AID, INC	IT Consultant-PASS Refresh	$15,683	$15,269	Pipeline Contract Order	Reginald Whitley	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO608307	COMPUTER AID, INC	IT Consultant-PASS Refresh	$13,281	$10,216	Pipeline Contract Order	Reginald Whitley	0304-SHORT - TERM BONDS	96% Set-Aside
2019	PO599096	DELL MARKETING L.P.	IT Equipment	$56,399	$56,399	Cooperative Agreement	James Webb	0304-SHORT - TERM BONDS	

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO599097	DELL MARKETING L.P.	IT Equipment	$8,148	$8,148	Cooperative Agreement	Alvin Stith	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	
2019	PO595667	DUN & BRADSTREET	Reporting Access	$27,500	$27,500	Sole Source	Alvin Stith	0100-LOCAL FUNDS	
2019	PO610937	FEDRESULTS INC	Alteryx Software	$55,401	$55,401	Sole Source	James Webb	0304-SHORT - TERM BONDS	
2019	PO593765	GEORGE WASHINGTON UNIVERS	OCP Procurement Training	$23,000	$23,000	Sole Source	Todd Allen	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	
2019	PO593765	GEORGE WASHINGTON UNIVERS	OCP Procurement Training	$218,868	$218,868	Sole Source	Todd Allen	0100-LOCAL FUNDS	
2019	PO591521	GOVDEALS, INC.	SPD Online Auctions	$146,275	$146,275	Cooperative Agreement	Todd Allen	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	
2019	PO607893	GOVDEALS, INC.	SPD Online Auctions	$53,259	$53,259	Cooperative Agreement	Todd Allen	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	
2019	PO604816	KLINE IMPORTS ARLINGTON INC	Vehicle Purchase for SPD	$32,406	$32,406	Sole Source	Courtney Lattimore	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	
2019	PO606799	LIMBIC SYSTEMS INC	DC Supply Schedule Online Enhancemer	$115,500	$57,750	DC Supply Schedule Order	James Webb	0304-SHORT - TERM BONDS	CBE
2019	PO608432	LOFT AT 600 F LLC	Staff Retreat/Training	$13,063	$13,063	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	Historic Local Building
2019	PO602376	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$43,282	$20,874	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO602383	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$43,282	$20,831	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO606068	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$42,259	$2,272	DC Supply Schedule Order	Derrick White	0304-SHORT - TERM BONDS	CBE
2019	PO606533	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$28,627	$25,276	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO606744	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$28,570	$24,935	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO608530	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$22,400	$18,360	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO608652	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$21,585	$16,651	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO609480	MIDTOWN PERSONNEL, INC.	IT Consultant-PASS Refresh	$11,360	$11,360	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO608843	MVS INC	IT Equipment	$24,386	$24,386	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO608843	MVS INC	IT Equipment	$2,640	$2,640	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO608843	MVS INC	IT Equipment	$6,897	$6,897	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO608843	MVS INC	IT Equipment	$37,955	$37,955	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO608843	MVS INC	IT Equipment	$6,483	$6,483	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO608843	MVS INC	IT Equipment	$10,045	$10,045	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO598376	NEAL R GROSS & CO INC	Legal -Transcription Services	$2,119	$2,119	Single Quote	Priscilla Mack	0100-LOCAL FUNDS	CBE
2019	PO593691	PERISCOPE HOLDINGS INC	NIGP Database Codes	$4,475	$4,475	Sole Source	James Webb	0100-LOCAL FUNDS	
2019	PO609146	PREMIER OFFICE & MEDICAL SUPPL	Temporary Labor	$8,348	$8,348	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO601430	REED ELSEVIER INCORPORATED	Legal -LexusNexus Access	$483	$483	Single Quote	James Webb	0100-LOCAL FUNDS	
2019	PO601939	SMARTSHEET.COM INC	Ariba PASS Refresh Blue Printing	$55,750	$36,419	Sole Source	James Webb	0304-SHORT - TERM BONDS	
2019	PO603233	SOFTWARE INFORMATION RESOURC	SIRC/DocuSign Licenses	$128,677	$128,677	Sole Source	Lorita Jackson	0304-SHORT - TERM BONDS	
2019	PO610607	SOFTWARE INFORMATION RESOURC	IT Consultant-PASS Refresh	$398,611	$398,611	Sole Source	Reginald Whitley	0304-SHORT - TERM BONDS	
2019	PO599388	SPECTRUM MANAGEMENT, LLC	OCP Relocation Office Cleaning	$6,857	$6,857	Non-competitive	James Webb	0100-LOCAL FUNDS	CBE
2019	PO596124	THE DC EVENT PLANNER, LLC	Staff Retreat	$5,375	$5,375	Sole Source	James Webb	0100-LOCAL FUNDS	CBE
2019	PO602996	THE DC EVENT PLANNER, LLC	DC Buys Annual Fair	$9,984	$9,984	Sole Source	James Webb	0100-LOCAL FUNDS	CBE
2019	PO608083	THE TRIAGE GROUP, LLC	IT Consultant-PASS Refresh	$81,320	$28,154	DC Supply Schedule Order	Reginald Whitley	0304-SHORT - TERM BONDS	CBE
2019	PO604967	THIHA, INC	OCP Relocation/Conference Room	$9,687	$9,687	Single quote with District CBE	James Webb	0304-SHORT - TERM BONDS	CBE
2019	PO609806	THIHA, INC	SPD OAK Hill Warehouse Renovation	$8,901	$8,901	Single quote with District CBE	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO602651	TRADE CENTER MANAGEMENT A	DC Buys Event Facility Rental	$15,330	$15,330	Sole Source	James Webb	0100-LOCAL FUNDS	
2019	PO603998	VCLOUD TECH INC.	Adobe Licenses	$20,884	$20,884	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO593840	WALTON & GREEN CONSULTANTS	Temporary Labor	$13,144	$13,144	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2019	PO593972	WALTON & GREEN CONSULTANTS	Temporary Labor	$10,726	$10,726	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2019	PO593840	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$21,319	$21,319	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE

Term of Contract Fiscal Year	Purchase Order	Contractor	Nature of Contract/Service	Contract Amount	Amount Spent	Competive bid Yes or No	Agency Contract Monitor	Funding Soruce	CBE or NOT CBE
2019	PO593972	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$150,830	$150,830	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO595526	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$15,317	$15,317	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2019	PO598839	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$18,330	$18,330	DC Supply Schedule Order	James Webb	0100-LOCAL FUNDS	CBE
2019	PO598839	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$28,552	$28,552	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO601604	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$21,359	$21,359	DC Supply Schedule Order	James Webb	4010-DC SURPLUS PERSONAL PROPERTY SALES OPER.	CBE
2019	PO605881	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$35,126	$35,126	DC Supply Schedule Order	Priscilla Mack	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO605881	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$71,431	$71,431	DC Supply Schedule Order	Priscilla Mack	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO606558	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$25,140	$18,268	DC Supply Schedule Order	Priscilla Mack	0304-SHORT - TERM BONDS	CBE
2019	PO610737	WALTON & GREEN CONSULTANTS LI	Temporary Labor	$0	$0	DC Supply Schedule Order	James Webb	1434-DELEGATED PROCUREMENT AUTHORITY (DPA) II	CBE
2019	PO594938	WEST PUBLISHING CORP	Legal Database	$1,016	$1,016	Task Order Against Existing Contrac	James Webb	0100-LOCAL FUNDS	
2019	PO600598	XEROX CORPORATION	Xerox Copier Lease	$18,459	$14,927	Cooperative Agreement	James Webb	0304-SHORT - TERM BONDS	

(PO0) OFFICE OF CONTRACTING AND PROCUREMENT

MISSION

The Office of Contracting and Procurement's (OCP) mission is to procure quality goods and services through a streamlined procurement process that is transparent and responsive to the needs of government agencies and the public, and ensures all purchases are conducted fairly and impartially.

SCOPE

The Office of Contracting and Procurement (OCP) manages the purchase of $5.2 billion in goods, services and construction annually, on behalf of over 77 District agencies. In its authority under the Procurement Practices Reform Act of 2010 (PPRA), OCP is responsible for both establishing procurement processing standards that conform to regulations, and monitoring the effectiveness of procurement service delivery. Procurement processing and management are executed by procurement professionals who are assigned to agency worksites to directly collaborate with program staff throughout the entire procurement process. OCP core services include the DC Supply Schedule, Purchase card (P-Card) program, and the surplus property disposition and re-utilization program. OCP's learning and certification programs support on-going development of staff proficiency and procurement service quality.

Elements on this page of the Agency Summary include:

- **Funding Tables:** Past budget allotments show the allotment balance, calculated as allotments received to date less all obligations (the sum of expenditures, encumbrances, intra-District advances and pre-encumbrances). Agencies are allowed to encumber and pre-encumber funds up to the limit of a capital project's budget authority, which might be higher than allotments received to date. For this reason, a negative balance on a project sheet does not necessarily indicate overspending or an anti-deficiency violation. A negative balance is permitted in this calculation of remaining allotment authority.
- **Additional Appropriations Data ($000):** Provides a summary of the budget authority over the life of the project. The table can be read as follows:
  - **Original 6-Year Budget Authority:** Represents the authority from the fiscal year in which budget was first appropriated through the next 5 years.
  - **Budget Authority Through FY 2024 :** Represents the lifetime budget authority, including the 6-year budget authority for FY 2019 through FY 2024.
  - **FY 2019 Budget Authority Revisions:** Represents the changes to the budget authority as a result of reprogramming, redirections and rescissions (also reflected in Appendix F) for the current fiscal year.
  - **6-Year Budget Authority Through FY 2024 :** This is the total 6-year authority for FY 2019 through FY 2024 including changes from the current fiscal year.
  - **Budget Authority Request Through FY 2025 :** Represents the 6-year budget authority for FY 2020 through FY 2025.
  - **Increase (Decrease) :** This is the change in 6-year budget requested for FY 2020 - FY 2025 (change in budget authority is shown in Appendix A).
- **Estimated Operating Impact:** If a project has operating impacts that the agency has quantified, the effects are summarized in the respective year of impact.
- **FTE Data (Total budget in FTE Table might differ from actual budget due to rounding):** Provides the number for Full-Time Equivalent (FTE) employees approved as eligible to be charged to capital projects by, or on behalf of, the agency. Additionally, it provides the total budget for these employees (Personal Services), the non personnel portion of the budget in the agency's capital plan, and the percentage of the agency CIP budget from either expense category.
- **Facility Location Map:** For those agencies with facilities projects, a map reflecting projects and their geographic location within the District of Columbia.

(Dollars in Thousands)

Funding By Phase - Prior Funding						Approved Funding						
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(01) Design	11,502	11,502	0	0	0	0	0	0	0	0	0	0
(03) Project Management	3,295	3,295	0	0	0	0	0	0	0	0	0	0
(05) Equipment	210	210	0	0	0	0	0	0	0	0	0	0
(06) IT Requirements Development/Systems Design	5,376	1,535	3,111	677	53	6,679	7,929	2,275	0	0	0	16,883
TOTALS	**20,383**	**16,543**	**3,111**	**677**	**53**	**6,679**	**7,929**	**2,275**	**0**	**0**	**0**	**16,883**

Funding By Source - Prior Funding						Approved Funding						
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
GO Bonds - New (0300)	15,007	15,007	0	0	0	0	0	0	0	0	0	0
Short-Term Bonds – (0304)	5,376	1,535	3,111	677	53	6,679	7,929	2,275	0	0	0	16,883
TOTALS	**20,383**	**16,543**	**3,111**	**677**	**53**	**6,679**	**7,929**	**2,275**	**0**	**0**	**0**	**16,883**

Additional Appropriation Data	
First Appropriation FY	1998
Original 6-Year Budget Authority	19,168
Budget Authority Through FY 2024	22,119
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	22,119
Budget Authority Request Through FY 2025	37,266
Increase (Decrease)	15,147

Estimated Operating Impact Summary							
Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
No estimated operating impact							

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	7.0	920	13.8
Non Personal Services	0.0	5,759	86.2

PO0-1PO01-ARIBA REFRESH

Agency: OFFICE OF CONTRACTING AND PROCUREMENT (PO0)
Implementing Agency: OFFICE OF CONTRACTING AND PROCUREMENT (PO0)
Project No: 1PO01
Ward:
Location: DISTRICT-WIDE
Facility Name or Identifier: INFORMATION TECHNOLOGY
Status: Ongoing Subprojects
Useful Life of the Project: 10
Estimated Full Funding Cost: $19,758,000

Description:
To support the improved transparency objectives of the procurement system that supports OCP's mission, we are requesting approval to move from paper based contracting to digital capabilities. In 2018 OCP is starting with contract lifecycle management utilizing electronic contracting documentation through the entire lifecycle of the contract. This will rely on electronic signatures and workflows taking the procurement lifecycle from inception to contract award. This will also provide a capability to archive and retrieve contracts and ensure improved compliance with district record retention policies.

Justification:
This project will allow more effective use of government procurement resources & centralization efficiencies. It is key to yield the maximum benefits at the lowest possible costs in-line with the Mayor's cost avoidance and cost saving objective. The system is critical to supplier communication and efficient procurement. It will also support the digital transition and procurement transparency. The Ariba system has been utilized by the district for 10 years and is in need of a refresh to position it for the next 10 years. The supplier (Ariba SAP) has announced that the current on-premise versions will all be de-supported in 2020 so the benefits of an on premises update will be overshadowed by the need to rapidly move to the cloud which is our only long term supported version from this software developer. The District also has 11,700 suppliers many of which are CBE's and DSLBD's utilizing the Ariba Supplier Network in the cloud which can be best leveraged by continuing the use of the Ariba product.

Progress Assessment:
New project.

Related Projects:
The next generation of SOAR will integrate with the fund and encumbrance accounting and will need to leverage the common elements such as the chart of accounts and the FY period dates.
The PeopleSoft Project for the 9.2 upgrade allows information to more easily flow to the Ariba system regarding users including on-boarding and off-boarding.
There is a security project at OCTO to provide integration of the active directory user names paces with the Ariba- PASS systems so that user authentication can be centralized.
The DSLBD projects to establish the qualifications of supplier and the tracking and maintenance of those qualifications will be integrated with the Ariba/Pass.

(Dollars in Thousands)

Funding By Phase - Prior Funding						Approved Funding						
Phase	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
(06) IT Requirements Development/Systems Design	2,875	408	2,936	537	-1,005	6,679	7,929	2,275	0	0	0	16,883
TOTALS	**2,875**	**408**	**2,936**	**537**	**-1,005**	**6,679**	**7,929**	**2,275**	**0**	**0**	**0**	**16,883**

Funding By Source - Prior Funding						Approved Funding						
Source	Allotments	Spent	Enc/ID-Adv	Pre-Enc	Balance	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
Short-Term Bonds – (0304)	2,875	408	2,936	537	-1,005	6,679	7,929	2,275	0	0	0	16,883
TOTALS	**2,875**	**408**	**2,936**	**537**	**-1,005**	**6,679**	**7,929**	**2,275**	**0**	**0**	**0**	**16,883**

Additional Appropriation Data	
First Appropriation FY	2019
Original 6-Year Budget Authority	3,881
Budget Authority Through FY 2024	3,881
FY 2019 Budget Authority Changes	0
6-Year Budget Authority Through FY 2024	3,881
Budget Authority Request Through FY 2025	19,758
Increase (Decrease)	15,877

Estimated Operating Impact Summary							
Expenditure (+) or Cost Reduction (-)	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	6 Yr Total
No estimated operating impact							

Milestone Data	Projected	Actual
Environmental Approvals		
Design Start (FY)	10/1/2018	
Design Complete (FY)	09/30/2019	
Construction Start (FY)	07/1/2019	
Construction Complete (FY)	09/30/2021	
Closeout (FY)		

Full Time Equivalent Data			
Object	FTE	FY 2020 Budget	% of Project
Personal Services	7.0	920	13.8
Non Personal Services	0.0	5,759	86.2

FY2020 SOLE SOURCE CONTRACTS

Notice Date	Response Due Date	Description	Vendor Name	Agency
1/28/2020	2/7/2020	Construction Engineering Support Services for the Revitalization of Martin Luther King Jr. Avenue SE from Milwaukee Place SE to 4th Street SE- Phase 1	STV, Inc. Determination & Findings	Department of Transportation
1/23/2020	2/2/2020	FY20 Specialized Prisoner Transport Marked Van Units	Mavron, Inc. Determination & Findings	DC Metropolitan Police Department
1/15/2020	1/25/2020	The Department of Corrections (DOC), has a continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Hope Village Inc. for District of Columbia Inmates. Period of Performance May 1, 2020 through November 30, 2020.	Hope Village, Inc. Determination & Findings	Department of Corrections
1/14/2020	1/24/2020	The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Office of the Chief Technology Officer (OCTO) has a need to continue services awarded under the Man-Based Telephony contract for the period of March 1, 2020 through February 29, 2021. These services are currently provided under contract number CW25961.	Science Applications International Corporation (SAIC) Determination & Findings	OCTO
1/9/2020	1/19/2020	DCEB-2020-C-2010 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development ("DMPED" or "District") has a minimum need to facilitate new contracts for products and services to minority-owned businesses from targeted anchor institutions. The intended effect of the increased procurement from anchor institutions with DC-based minority-owned businesses is to create jobs, boost incomes, and generate wealth for entrepreneurs of color, advancing inclusive prosperity for low- and moderate-income DC residents.	Coalition for Nonprofit Housing & Economic Development Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
1/6/2020	1/16/2020	IT consultant to provide professional services	KZN Consulting Determination & Findings	Department of Public Works
1/6/2020	1/16/2020	The Office of Contracting and Procurement (OCP on behalf of the DC Board of Ethics and Government Accountability (BEGA) is seeking to continue using the services of its current vendor, Abstract Evolutions, LLC, to continue to provide systems analysis, integration and configuration services including code creation and application development in connection with its Financial Disclosure State (FDS) e-Filing system for a period of approximately twelve (12) weeks.	Abstract Evolutions, LLC Determination & Findings	DC Board of Ethics and Government Accountability (BEGA).
12/24/2019	1/3/2020	Instructional Culture Insight Survey Description: Contractor to provide the Instructional Culture Insight Survey©, the online survey tool used to collect, analyze, and report staffing data to meet data collection requirements related to the recruitment, distribution, and retention of District of Columbia teachers, including teachers of students with disabilities.	TNTP Inc. Determination & Findings	Office of the State Superintendent of Education (OSSE)
12/19/2019	12/29/2019	DCEB-2020-C-2009 The Office of the Deputy Mayor for Planning and Economic Development (DMPED) seeks the services of a Contractor to provide qualified grant application reviewers for the District's various Grant Programs (Business Development, Great Streets, New Communities Initiative, and Real Estate) to review and evaluate grant applications, make recommendations and assist with various phases of the grant review process.	CRP Corporation Inc. Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
12/19/2019	12/29/2019	DCEB-2020-C-2008 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development ("DMPED" or "District") has a minimum need for a contractor to provide economic performance metrics for DMPED in order to obtain an enhanced comprehension of the real estate market in Washington, DC and surrounding jurisdictions to make data-driven decisions relative to future development.	Strategic Impact Advisors, LLC Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
12/17/2019	12/27/2019	Continuing IT Development Support Services	Limbic Systems Determination & Findings	Department of Consumer and Regulatory Affairs (DCRA)
12/13/2019	12/23/2019	On-demand Ridesharing Services with Lyft, Inc.	Lyft, Inc. Determination & Findings	Office of the Attorney General
12/11/2019	12/21/2019	Commuter Benefits Program/Flexible Spending Administration The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Human Resources (DCHR), has need to continue services awarded under the Commuter Benefits Program/Flexible Spending Administration contract for the period of January 1, 2020 through December 31, 2020.	Benefit Resource Inc. (BRI) Determination & Findings	DCHR
12/5/2019	12/15/2019	HIV Test Kits	Orasure Technologies Inc. Determination & Findings	Department of Health
12/5/2019	12/15/2019	INSTI HIV Test Kits and Controls	Biolytical Laboratories Determination & Findings	Department of Health
12/5/2019	12/15/2019	Competency Testing for Nurse Aides, Home Health Aides, and Medication Aide	NCS Pearson dba Pearson VUE Determination & Findings	Department of Health
12/4/2019	12/14/2019	The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Office of the State Superintendent of Education, Postsecondary Education seeks to contract with NAF to continue the ongoing operation of the existing seventeen (17) academies and the establishment of one (1) new academy within District local education agencies (LEAs). Additionally, NAF will provide professional development training to Career Academy teachers and administrators, and provide technical assistance and/or mentoring to the NAF Academies' Executive Advisory Board (EAB).	NAF Determination & Findings	The Office of Contracting and Procurement on behalf of the Office of the State Superintendent of Education (OSSE)
11/27/2019	12/7/2019	CW28642 / Loan Services	AmeriNational Community Services dba/ AmeriNat Determination & Findings	Department of Housing and Community Development
11/14/2019	11/24/2019	Preventive Maintenance and Repair of Surveillance Camera Networks	ICI Systems, Inc. Determination & Findings	Department of Public Works
11/13/2019	11/23/2019	The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Health (DC Health), HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA) has an immediate need to enter into a sole source contract with Whitman-Walker Health (Contractor) to expand gonorrhea surveillance, through the submission of gonococcal specimens for the Gonococcal Isolate Surveillance Project (GISP). The Contractor shall screen prospective male patients with symptomatic gonorrhea and collect specimens. The Contractor shall store the specimens in specially designated materials, collect patient demographic information, and have the specimens available for pick up by the DC Public Health Laboratory. The period of performance shall be 12 months from the date of award with two one (1) year option periods.	Whitman Walker Health Determination & Findings	DOH Office of Contracting and Procurement (OCP)
11/6/2019	11/16/2019	The District of Columbia Office of Contracting and Procurement, on behalf of The District of Columbia's Department of Corrections (DOC) (the "District") is seeking ThyssenKrupp Elevator, Corporation to continue to provide regular preventive maintenance, repair and software upgrades to the elevators located at the Department of Corrections Central Detention Facility (CDF) and Central Treatment Facility (CTF). Period of Performance: Date of Award through September 30, 2020	ThyssenKrupp Elevator Corporation Determination & Findings	Department of Corrections
11/4/2019	11/14/2019	The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Department of Motor Vehicles (DMV) has a need to continue services awarded under the Ticket Processing contract for the period of January 3, 2020 through January 2, 2021. These services are currently provided under contract number POKV-2006-C-0064.	Conduent State & Local Solutions, Inc. Determination & Findings	DMV
10/31/2019	11/10/2019	Citywide Parking Meter Asset Management Services	Conduent State & Local Solutions, Inc. Determination & Findings	District Department of Transportation

10/30/2019	11/9/2019	Community Sentiment Survey Tool: The Office of Contracting and Procurement (OCP), on behalf of the Metropolitan Police Department ("MPD") seeks a contractor to provide a subscription for a software-as-a-service solution to collect frequent, ongoing, and real-time community sentiment data about policing and to visualize community sentiment indices on a web-based analytics platform. The Contractor shall have a proven and rigorous multi-modal methodology for opinion data collection of a representative sample size in the District of Columbia. The Contractor shall quantify multiple dimensions of community sentiment at a fine granularity of geography, time and specific demographic subgroups in an area into a community sentiment index or indices. The Contractor shall provide a web-based custom platform used to visualize the community sentiment indices alongside existing data streams, enabling custom alerts, reports of neighborhood sentiment indices and changes over time, and actionable insight around sentiment trends and correlations to other data. The Contractor shall have demonstrated experience and success in collecting large volumes of ongoing opinion data about policing in major cities for law enforcement agencies to use as a performance management metric. The SaaS would enable MPD to regularly and consistently track how the District's neighborhoods feel about three measures: trust in police, satisfaction with police and public safety services, and perception of safety. Community sentiment data will provide a more holistic measure of the community's perception about the police and public safety, while providing our executive and command staff, as well as our mid-level managers, with critical information to be more responsive to our resident's needs.	ELUCD Determination & Findings	Metropolitan Police Department
10/29/2019	11/8/2019	The District of Columbia Criminal Justice Coordinating Council (CJCC) wishes to enter into a contractual arrangement with Mindcubed, LLC so they can continue providing services related to the development of the DC Justice Statistical Analysis Tool (JSAT).	Mindcubed, LLC Determination & Findings	Criminal Justice Coordinating Council (CJCC)
10/25/2019	11/4/2019	The Department of Human Services (DHS, Economic Security Administration (ESA), is seeking a vendor to provide transportation services to single and indigent singles and families.	Traveler's Aid International Inc. Determination & Findings	Department of Human Services
10/25/2019	11/4/2019	DCEB-2020-C-2006 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development (DMPED), has a need for an experienced contractor to provide business development support for under-represented entrepreneurs and businesses through the operation of an incubator. The District seeks contractor assistance in expanding the access to social, human, and financial capital to under-represented and under-resourced entrepreneurs through supporting the operations of an inclusive innovative incubator to offer the following services: • Inclusion-Focused Soft Skill Training • Public Meeting Rooms • Business Development Support • Computer Programming	Inclusive Innovation Incubator (In3) Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
10/24/2019	11/3/2019	Contract CW55344 Employment Verification Services. The Department of Human Services/Economic Security Administration (ESA) has a need for a web-based employment verification system to provide immediate verification of employment for customers receiving public benefits. The system must allow instant web accessibility with up to date payroll information from both national and local employers.	TALX Corporation, a Provider of Equifax Workforce Solutions (The Work Number) Determination & Findings	DEPARTMENT OF HUMAN SERVICES
10/22/2019	11/1/2019	The District of Columbia, Office of Contracts and Procurement, on behalf of the DC Workforce Investment Council (WIC), has an immediate need for an experienced consultant to provide expert data governance services to large government entities related to the implementation of customized needs assessments and analysis, as well as developing recommendations for the creation of: (1) a new workforce development data governance structure, (2) data management provisions, (3) local and federal data analytics requirements, and (4) data system processes. The Contractor will create a data architecture design plan that responds to the WIC's data requirements, which spreads across and integrates with multiple District agencies, and draft an implementation plan providing a roadmap and recommendation that includes project sequencings, capacities, skills, software, data architecture specifications, policy recommendations, and other deliverables related to implementing enterprise data architecture and governance system(s).	SAS Institute Determination & Findings	DC Workforce Investment Council (WIC)
10/21/2019	10/31/2019	Construction Management and Related Services for the Metropolitan Branch Trail Design-Build, South Segment	Delon Hampton & Associates, Chartered (DHA) Determination & Findings	District Department of Transportation (DDOT)
10/15/2019	10/25/2019	The District of Columbia Office of Contracting and Procurement, on behalf of the Metropolitan Police Department (MPD) (the "District") has a continuing need for a Contractor to provide Axon Body Worn Camera systems, to include warranty, maintenance and support; and shall also provide trade-in for current body cameras. These services are provided currently through a contract between the District of Columbia Government and AXON Enterprise, Inc. (formerly TASER International, Inc.) The Metropolitan Police Department (MPD) has determined that the TASER Axon Body Camera System best meets its needs because it provides an all-in-one solution including: two camera models and accessories; automated docking stations that upload video and charge simultaneously; and, of significant importance, a data management system that allows MPD to manage and share digital evidence without needing local storage infrastructure or software. The TASER solution uniquely offers the capability for Officers to tag videos using a mobile application, allowing them to remain in the field. The TASER solution provides the MPD with cloud based data storage through Evidence.com. Using Evidence.com, the Department has already stored tens of thousands of videos. The Department would incur significant cost to transfer and store this data with another provider. AXON Enterprise, Inc. (formerly TASER International, Inc.) is the sole manufacturer and distributor of the TASER Digital Evidence Solution. TASER is also the sole developer and Offeror of the Evidence.com data management services. Evidence.com is both a division of TASER and a data management product solution offered by TASER. Evidence.com is not a separate corporate entity.	TASER International, Inc. Determination & Findings	Metropolitan Police Department
10/11/2019	10/21/2019	Providing Foster care services for multiple youth in CFSA's custody.	Sasha Bruce Youthworks Determination & Findings	DC Child and Family Services Agency
10/10/2019	10/20/2019	The Department of Human Services (DHS, Economic Security Administration (ESA), is seeking a vendor to provide transportation services to single and indigent singles and families.	Traveler's Aid International Inc. Determination & Findings	Department of Human Services
10/9/2019	10/19/2019	Certified Addiction Counselor Training	Catholic Charities of the Archdioceses of Washington Determination & Findings	Department of Behavioral Health
10/8/2019	10/18/2019	DC Child and Family Services Agency (CFSA) is renewing Experian NameSearch Software Support to allow agency Child Information Systems Administration (CISA) Team to support FACES Application Database Name search functionality.	Experian Marketing Solutions, LLC Determination & Findings	DC Child and Family Services Agency
10/4/2019	10/14/2019	The Department of Corrections (DOC), has continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Hope Village Inc. for District of Columbia Inmates. Period of Performance November 1, 2019 through April 30, 2020	Hope Village, Inc. Determination & Findings	Department of Corrections
10/2/2019	10/12/2019	CW75738 – Movable Barrier Transfer Machine	Lindsay Transportation Solutions Determination & Findings	Department of Transportation
9/26/2019	10/6/2019	Alzheimer's Poetry Project	Gary Glazner Determination & Findings	Department of Aging and Community Living (DACL)
9/25/2019	10/5/2019	The Government of the District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Office of Cable Television, Film, Music and Entertainment (OCTFME) has an immediate need for Best Best & Krieger, LLP (BBK) to continue providing legal and consulting services to supplement OCTFME's internal staff resources in the ongoing regulation of the three District cable operators, Comcast, RCN and Verizon pursuant to their franchise agreements and to provide guidance on various issues that may arise under District or Federal law.	Best Best Krieger, LLP Determination & Findings	Office of Cable Television, Film, Music and Entertainment

FY2019 SOLE SOURCE CONTRACTS

Notice Date	Response Due Date	Description	Vendor Name	Agency

9/20/2019	9/30/2019	DCEB-2020-C-2005 The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for an experienced Contractor to provide a multi-media representation and documentation of the District of Columbia Revenue Bond Program's past, current and future work.	Imagine Photography Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
9/20/2019	9/30/2019	DCEB-2020-C-2004 The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a requirement for an experienced Contractor to perform Third Party Quality Assurance Services for current and proposed IRB funded projects.	Bello, Bello & Associates LLC Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
9/20/2019	9/30/2019	DCEB-2020-C-2003 The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for an experienced Contractor to perform an assessment, review and creation of Property Assessed Clean Energy (PACE) projects and creating CBE bond counsel seminars and relationships for potential opportunities for the District's Revenue Bond Program.	Crest Management Solutions LLC Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
9/20/2019	9/30/2019	CW28642 / Loan Services	AmeriNational Community Services dba AmeriNat Determination & Findings	Department of Housing and Community Development
9/18/2019	9/28/2019	Certified Addiction Counselor Training	Catholic Charities of the Archdioceses of Washington Determination & Findings	Department of Behavioral Health
9/18/2019	9/28/2019	EV Charging Station Installation and Maintenance	EJ Ward Determination & Findings	Department of Public works
9/10/2019	9/20/2019	The Government of the District of Columbia Office of Contract and Procurement (OCP), on behalf of the Department of Consumer and Regulatory Affairs (DCRA) is seeking the acquisition of 78 parking spaces to park government owned vehicles.	SP Plus Parking Determination & Findings	Department of Consumer and Regulatory Affairs (DCRA)
9/9/2019	9/19/2019	The Department of Corrections (DOC), has continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Hope Village Inc. for District of Columbia Inmates. Period of Performance November 1, 2019 through January 31, 2020	Hope Village, Inc. Determination & Findings	Department of Corrections
9/6/2019	9/16/2019	Property Assessed Clean Energy (PACE) Third-Party Administrator The Department of Energy and Environment (DOEE) has a minimum need for a third-party program administrator for the District's Property Assessed Clean Energy (PACE) program as defined by § 8-1778.01(1). The purpose of the PACE program is to reduce the upfront costs of making properties in the District more energy and water efficient and increase the deployment of renewable energy in the District in order to address the issue of global climate change and consumers' energy costs while also stimulating economic development and job creation. To date, the PACE program has brought about over thirty million dollars in private investment for energy and water measures to the District. This investment is a key component to furthering the District's environmental goals. The program administrator's requirements include outreach and marketing to eligible property owners to inform them of the existence and benefits of the PACE program, establishing loan and credit standards and processes, underwriting and servicing of all applications, identifying market and leverage opportunities, finalizing and drafting all closing documents, working with the Office of Tax and Revenue to establish and collect the PACE assessments, evaluating and retaining firms to perform energy audits, implementing a quality assurance program, certifying and pre-qualifying all contractors authorized to provide PACE improvements, approving forms and quality standards for the installation of PACE improvements, and reporting to DOEE on the progress of the program. Period of performance is one year from October 1, 2019, to September 30, 2020.	Urban Energy Advisors, LLC dba Urban Ingenuity Determination & Findings	District Department of Energy & Environment (DOEE)
9/4/2019	9/14/2019	The District of Columbia, Department of Health (DC Health) requires the Contractor to provide Oracle Cloud services and ongoing maintenance and support for its current Immunization and Women, Infant, and Children (WIC) program platforms.	Capital Consulting LLC, dba Tharseo IT Determination & Findings	Department of Health (DC Health)
8/30/2019	9/9/2019	Individualized Technical Assistance • The Government of the District of Columbia (the District), Office of Contracting and Procurement (OCP), on behalf of the Department of Health Care Finance (DHCF) is seeking a Contractor to provide Individualized Technical Assistance and training/coaching that will support My Health GPS entities in managing the complex needs of My Health GPS beneficiaries. The Individualized Technical Assistance and training/coaching will explicitly address, but is not limited to, delivering patient-centered care; managing population health; and adapting operations to a Performance-Based Model. • Healthcare Management Associates, Inc. (HMA) has successfully engaged all My Health GPS participating providers in in-depth technical assistance over the past 24 months. Unforeseen substantial policy changes to the My Health GPS program were implemented in late spring of 2019, and providers have expressed the need for guidance in this "next phase" of the program. • Specifically, providers need technical assistance with respect to adapting staffing models and on-boarding several likely new providers to the program. Beneficiaries under the care of these new providers will not have access to the same level of care coordination support to support their patients if the services expire. Given the need to continue technical assistance for My Health GPS providers, it would be highly disruptive for beneficiaries in the program and an inefficient allocation of resources to discontinue the HMA technical assistance contract at the conclusion of the current option year. • The process of conducting initial needs assessments and establishing trusting, frank relationships with providers to understand and address their needs and workflows is a substantial undertaking, which takes approximately four (4) to six (6) months. In order to optimize the value of the initial investment in the My Health GPS technical assistance and maintain continuity with providers by building on the trusting relationships HMA has developed, the District strongly recommends HMA continues these services until a long term contract can be competitively awarded.	Healthcare Management Associates, Inc. Determination & Findings	Department of Health Care Finance
8/28/2019	9/7/2019	DCCR-2020-C-2001 The Contractor shall extend the platform and integrate the functionality of the District of Columbia's Business Center which will support various agencies (ABRA, DOH, DDOT, DSLBD) to maintain existing platforms and implement new technical services. This contract will design, build, test and implement a comprehensive one-stop shop online IT system comprising of a consolidated view of all business regulatory information, wizards and dashboards to help aspiring entrepreneurs and current business owners easily find, understand and comply with relevant DC Government business regulations. This system will help businesses to access the various agencies' transactional services and registration system.	Limbic Systems, Inc. Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development (DMPED)
8/27/2019	9/6/2019	Early Childhood State Capacity The Office of the State Superintendent of Education (OSSE), Division of Early Learning (DEL) is seeking to continue the District's partnership with the national BUILD Initiative, which supports a consortium of states to build capacity across states to create and share best practices to improve early childhood care and systems. The BUILD Initiative helps the consortium of state leaders develop an early childhood system – programs, services and policies tailored to the needs of the state's unique young child population. This works focuses on connecting programs and services that may have functioned in isolation, been redundant, lacked resources to meet critical needs and/or operated at cross-purposes. In order to further advance the establishment of high quality publicly funded early care and education system as required in the Child Care and Development Block Grant Act of 2014 OSSE will continue the partnership with a nationally recognized consortium of member states that focus on the implementation of high-quality early childhood education. BUILD is the sole owner, developer, and holder of all BUILD Initiative assets including proprietary materials subject to copyright protection.	Third Sector New England Inc. (BUILD) Determination & Findings	The Office of Contracting and Procurement on behalf of the Office of the State Superintendent of Education (OSSE)
8/23/2019	9/2/2019	Lead Safety Healthy Homes Database CRISP The District of Columbia Office of Contracting and Procurement, on behalf of Department of Energy and Environment ("DOEE" and the "District") requires Chesapeake Regional Information System for our Patients ("CRISP" and "Contractor") to provide services to build, deploy, and operate a highly customizable lead health registry system capable of making patient data available to healthcare providers within the District and partnering states to consume and share in a technologically compatible and regulatory compliant format. Period of performance is a Base Year from est. award date Oct. 1, 2019 to Sept. 30, 2020.	CRISP Determination & Findings	District Department of Energy & Environment (DOEE)
8/22/2019	9/1/2019	Stationary Electric Material Handlers	Builtrite Manufacturing Determination & Findings	Department of Public works

8/21/2019	8/31/2019	The District of Columbia, Department of Health (DC Health) requires the Contractor to provide epidemiologic, surveillance and other public health science support; ongoing technical assistance for the District's integrated HIV, STD, Hepatitis and TB surveillance system (hereinafter referred to as "integrated disease surveillance system"); implementation of the National HIV Behavioral Surveillance (NHBS) system; and other special studies. The overall objectives of a public health/academic partnership (hereinafter referred to as "the Partnership") are to: a. Enhance HIV, STD, hepatitis, and TB surveillance and epidemiology for the District of Columbia. b. Increase opportunities for advancing public health science, including health communications, social and behavioral studies, and other study areas. c. Expand, develop and implement research collaborations, including with the DC Partnership for AIDS Progress, NIH, CDC, and other funders. d. Implement the National HIV Behavioral Surveillance (NHBS) system. It is the expectation of the Center for Disease Control, the grantor, that the Contractor be a school of public health with full accreditation from the Council on Education for Public Health. The Contractor must be a member of the Association of Schools of Public Health. The academic degrees must include Bachelors, Masters, and Doctoral programs and offer practicum projects to students. The Contractor must also have a demonstrated research portfolio and research structure, such as organized research units.	George Washington University (GWU) Determination & Findings	DC Health | HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)
8/21/2019	8/31/2019	Horton Ambulance Purchase	Laake Enterprieses, Inc. dba FESCO Emergency Sales Determination & Findings	DC Fire and Emergency Medical Services
8/16/2019	8/26/2019	The District of Columbia Government, Board of Elections (BOE), is in need of purchase Vocem Petition Management Signature Validation software solution and Runbeck's Mail Ballot Sorting Machine, offered exclusively by Runbeck Election Services ("Runbeck"), which will automatically validate submitted petition signatures and accurately recognize addresses during the candidate qualification process. With today's election technology, this petition solution will streamline the petition process by providing automated counting and verification while providing full audibility.	Runback Petition Management Software Determination & Findings	Office of Contracting and Procurement on behalf of the District of Columbia Board of Elections
8/13/2019	8/23/2019	DCEB-2020-C-2002 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development ("DMPED" or "District") has a minimum need for a contractor to provide services in support of the Innovation Hub located on the campus of Howard University. The proposed term for the contract is from the October 1, 2019 through September 30, 2020 with four one-year options.	Howard University Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
8/8/2019	8/18/2019	Completion of Program Management Support tasks for the DC Streetcar program	HDR Engineering, Inc. Determination & Findings	District Department of Transportation (DDOT)
8/7/2019	8/17/2019	Competency Testing for Nurse Aides, Home Health Aides, and Medication Aide	Industrial Bank, NA Determination & Findings	NCS Pearson dba Pearson VUE
8/5/2019	8/15/2019	Continuation of Pinehurst Branch Environment Assessment The Department of Energy and Environment (DOEE) has a need for an expert to continue to prepare a draft Environmental Assessment (EA), for DOEE in partnership with the National Park Service (NPS), Rock Creek Park (ROCR). This is continuation of work from contract CW51868 that started in 2016. Work will need to continue work for an EA Report to be submitted to NPS. The Contractor shall conduct the EA and associated tasks to include the assessment and analysis of the proposed implementation of stream restoration and wetland restoration work in Pinehurst Branch. The period of performance is 12 months from the date of award with two (2) one (1) year option periods.	Hayat Brown, LLC Determination & Findings	District Department of Energy & Environment (DOEE)
7/31/2019	8/10/2019	IT Staff Augmentation Services (Pipeline)	Computer Aid, Inc Determination & Findings	Office of the Chief Technology Officer
7/29/2019	8/8/2019	Consultant Services & Implementation of Recommendations for Fleet Management Administration Operations.	RK Solutions Determination & Findings	Department of Public Works
7/25/2019	8/4/2019	DCEB-2019-C-2012 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development (DMPED), New Communities Initiative (NCI) has a requirement for a range of financial advisory on an as needed basis, to support DMPED with the continued implementation of the NCI program and goals.	CSG Advisors Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
7/25/2019	8/4/2019	K Street Transitway 30% Design Update	Rummel, Klepper & Kahl, LLP Determination & Findings	District Department of Transportation (DDOT)
7/23/2019	8/2/2019	The District of Columbia Government, Office of Contracting and Procurement (OCP) on behalf of the D.C. Sentencing Commission (SCDC or the Commission) seeks a contractor to enhance its existing Guideline Reporting Information Data (GRID) system to consume and integrate MPD arrest feed data ensuring consistency in the functions of the GRID through an in-depth knowledge of the code, features, customizations and configurations of the existing system.	Mindcubed, L.L.C. Determination & Findings	D.C. Sentencing Commission (SCDC)
7/19/2019	7/29/2019	Voice of Citizen Licenses	Interpersonal Frequency Determination & Findings	Office of the Chief Technology Officer
7/17/2019	7/27/2019	The District of Columbia Board of Elections (BOE) has an immediate need to purchase (22) DS 200 Precinct Scanners & Wireless Modems; (32) ExpressVote Ballot Marking Devices; (32) ExpressVote BMD Kiosks from Elections Systems & Software, LLC (ES&S), to be used by all District voters and accessible to voters with physical, vision and literacy challenges. The goal of this purchase is to assist the District of Columbia in complying with the "American with Disabilities Act of 1990," the "Help America Vote Act of 2002" and other District of Columbia laws and regulations.	Elections Systems & Software, LLC Determination & Findings	Office of Contracting and Procurement on behalf of the District of Columbia Board of Elections
7/15/2019	7/25/2019	CW72751	Optimus Technologies LLC Determination & Findings	Department of Public works
7/12/2019	7/22/2019	Segway Purchase	Segway Inc. Determination & Findings	District Department of Public Works
7/10/2019	7/20/2019	BPA-Repairs and Maintenance on HVAC System (software and equipment)	Johnson Controls Determination & Findings	District Department of Public Works
7/3/2019	7/13/2019	DCEB-2019-C-2011 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development ("DMPED" or "District") has a need for an organization to help plan a Deanwood Comprehensive Community Development Model.	Coalition for Nonprofit Housing & Economic Development (CNHED) Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
6/28/2019	7/8/2019	Reconfiguration of DHS Headquarters Existing Workstations The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the District of Columbia Department of Human Services (DHS) is seeking a vendor to reconfigure existing workspace at the Department of Human Services Headquarters located at 64 New York Ave, NE Washington, DC. The work will consist of disassembling existing workstations to make smaller workstations as well as adding additional workstations in underutilized areas. These proposed retrofits will provide standardization and utilize the existing space to accommodate new staff members with sturdy furniture, fixtures, and equipment. The retrofit must be performed by MOI-DC because he proposed work to be done is an extension of refinement of the original project and is covered under a lifetime warranty.	MOI–DC Determination & Findings	Department of Human Services (DHS)
6/26/2019	7/6/2019	The Department of Corrections (DOC), has continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Reynolds & Associates. for District of Columbia Inmates. Period of Performance August 14, 2019 through August 13, 2020	Reynolds & Associates Determination & Findings	Department of Corrections
6/26/2019	7/6/2019	The Department of Corrections (DOC), has continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Hope Village Inc. for District of Columbia Inmates. Period of Performance August 14, 2019 through October 31, 2019	Hope Village, Inc. Determination & Findings	Department of Corrections
6/21/2019	7/1/2019	The Department of Corrections (DOC), has continuing need for Pre-release Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Reynolds & Associates. for District of Columbia Inmates. Period of Performance August 13, 2019 through October 31, 2019	Hope Village, Inc. Determination & Findings	Department of Corrections

6/21/2019	7/1/2019	The Department of Corrections (DOC), has continuing need for Prerelease Community Correctional services, residential custody, safekeeping, care, substance, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted by the District, in facilities operated, managed, owned/leased and maintained by Hope Village Inc. for District of Columbia Inmates. Period of Performance August 13, 2019 through October 31, 2019	Hope Village, Inc. Determination & Findings	Department of Corrections
6/7/2019	6/17/2019	Employee Assistance Program (EAP) The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Human Resources (DCHR), has a need to continue services awarded under the Employee Assistance Program contract for the period of June 29, 2019 through December 31, 2019. These services are currently provided under contract number DCBE-2014-C-0159/ CW29517.	Inova Health Services/dba Inova Employee Assistance Determination & Findings	Department of Human Resources (DCHR)
6/6/2019	6/16/2019	DCEB-2019-C-2010 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development ("DMPED" or "District") has a minimum need for a contractor to provide consultation related to the demolition approvals process for Buildings 31 and 84, both considered contributing resources to the Walter Reed Army Medical Center Historic District (WRAMC HD).	EHT Traceries Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
6/4/2019	6/14/2019	The Department of Health (DC Health) owns and operates an animal care and control facility at 1201 New York Ave., NE, Washington, DC. Animal disease prevention and animal control services are necessary to avoid potential exposure to zoonosis – diseases which can be transmitted to humans from animals such as rabies and West Nile viruses. These diseases can be found on animal carcasses therefore the Government of the District, Office of Contracting and Procurement, on behalf of the Department of Health (DC Health), has an immediate need to contract with Valley Pet Memorial Services Inc., to collect, transport, and incinerate approximately 115,000 pounds per year of animal carcasses from the District's Animal Care and Control Facility at 1201 New York Ave., NE, Washington DC. All carcasses collected under this contract should be handled as medical waste.	Valley Pet Memorial Services, Inc. Determination & Findings	DOH Office of Contracting and Procurement (OCP)
6/4/2019	6/14/2019	Purchase of Rapid Rescue Boat	Zodiac of North America) Determination & Findings	DC Fire and Emergency Medical Service
6/4/2019	6/14/2019	CW28642 / Loan Services	AmeriNational Community Services dba/ AmeriNat Determination & Findings	Department of Housing and Community Development
5/29/2019	6/8/2019	DCBD-2019-C-2009 The Office of Planning (OP) via the Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for a contractor with knowledge of and experience using ESRI's ArcMap and ModelBuilder tools, and Python scripts, and a history of managing similar projects to assist OP with development of an updated model and run scenarios to estimate the potential capacity for further development within the District of Columbia.	CGD Analytics Determination & Findings	Office of Planning
5/29/2019	6/8/2019	Scholastic Assessment Test (SAT) and Advanced Placement (AP) Testing Administration Services for FY20 The Office of Contracting and Procurement (OCP) on behalf of the Office of the State Superintendent of Education (OSSE) requires a contractor to provide the Scholastic Assessment Test (SAT) for Grades 11 and 12 students and the Advanced Placement (AP) testing services for Grades 8th—12th Free and Reduced Meals (FARMs) students. SAT School Day testing for 12th grade students is scheduled on October 16, 2019, make-up testing date is on October 30, 2019. SAT School Day testing for 11th grade students is scheduled on March 4, 2020, make-up testing day is scheduled on March 25, 2020. The AP testing is scheduled to commence on May 6-17, 2020 and the make-up testing date is scheduled on May 20-22, 2020. These include all aspects of student test registrations and setup, with support to both OSSE and directly to Local Education Agencies (LEAs). The College Board is the sole source owner and the only entity that can provide the SAT and AP testing administration services.	The College Board Determination & Findings	The Office of Contracting and Procurement on behalf of the Office of the State Superintendent of Education (OSSE)
5/28/2019	6/7/2019	DC Family Shelter Reconfiguration	DES-DC Determination & Findings	Department of Human Services, Family Services Administration (FSA)
5/24/2019	6/3/2019	Seagrave Fire Apparatus Maintenance and Repair	Seagrave Fire Apparatus LLC. Determination & Findings	DC Fire and Emergency Medical Services
5/17/2019	5/27/2019	I-Sight Case Management System Description: The Office of Contracting and Procurement (OCP), on behalf of the Office of State Superintendent of Education's (OSSE) Office of the Assistant Superintendent of Operation (ASO) seeks a contractor for the continued provision of the I-Sight Case Management System, which includes licenses, hosting, maintenance and system enhancements, which is solely owned and distributed by the Customer Expression Corporation.	Customer Expressions Corporation (CEC) Determination & Findings	Office of the State Superintendent of Education (OSSE)
5/15/2019	5/25/2019	Traffic Accidents Recording and Analysis System (TARAS)	Precision Systems, Inc. (PSI) Determination & Findings	District Department of Transportation (DDOT)
5/15/2019	5/25/2019	The Office of Contracting and Procurement on behalf of the Department of Health (DC Health) has an immediate need to contract with JSI Research and Training, Inc. (JSI) to implement the District's Health System Plan (HSP). The State Health Planning and Development Agency (SHPDA) within the DC Health, established by D.C. Official Code § 44-401 et. seq., is responsible for (1) the administration of a Health System Plan which serves as a guide for the development of health care services both in the public and private sectors; (2) the administration, operation and enforcement of the Certificate of Need program; (3) the collection and analysis of health data; and (4) monitoring of compliance by health care facilities with the requirements that govern the provision of uncompensated care to needy residents.	JSI Research and Training , Inc. Determination & Findings	DOH Office of Contracting and Procurement (OCP)
5/9/2019	5/19/2019	Pennsylvania Avenue SE from 2nd to 9th Street Light and Traffic Signal upgrade	Daniel Consultant Inc (DCI) Determination & Findings	DDOT
4/29/2019	5/9/2019	Cellular Phone Payment Method – Digital Parking Meters	Parkmobile USA, Inc. Determination & Findings	District Department of Transportation
4/29/2019	5/9/2019	Personal Care Aide Services (PCA) • The District of Columbia Office of Contracting and Procurement (OCP), on behalf of The Department of Health Care Finance (DHCF) has an immediate need for a contractor to provide personnel to meet the medical needs of residents displaced as a result of the fire at the Arthur Capper Apartments located at 900 5th Street, S.E. Many of the residents are currently residing in hotels and other locations within the District. • DHCF is the single state agency for administration of the District's Medicaid program. DHCF decided to use their Medicaid Provider Agreement to provide the medical care for the displaced residents, but discovered that the agreement was limited to care for only those beneficiaries enrolled in the District's Medicaid program. Many of the displaced residents were not eligible to participate in the District's Medicaid program. • Integrated Community Services (ICS) provided the immediate Personal Care Aide Services (PCA) for fire victims that needed assistance while they were temporarily located in the various hotels until an ADA compliant apartment was found. At the time the residents moved to their new home, DHCF issued a termination of services notice because their temporary circumstance ended. However, District law requires that the agency issues a written notice, including appeal rights to any beneficiary prior to the termination, suspension or reduction of services. If the beneficiary timely appeals the written notice, services must be continued until a final decision is issued by the Office of Administrative Hearings. As a result of this requirement, there are eight Seniors that DHCF is required to continue services until the Senior addresses their case before the Office of Administrative Hearing, results are given to DHCF in writing and a final termination letter is sent to the Senior informing them that based on the court decision DHCF will no longer provide the services 15 days (maximum) after the date of notice. • Based on the above, it is necessary to enter into a Sole Source Contract with Integrated Community Services, Inc. to conduct PCA services to ensure the District remains in compliance with the law and while a court decision is pending.	Integrated Community Services, Inc. Determination & Findings	Department of Health Care Finance
4/25/2019	5/5/2019	DCEB-2019-C-2008 The Government of the District of Columbia, Office of the Deputy Mayor for Planning and Economic Development (DMPED), St. Elizabeth's East Program has a need for an experienced event coordinating entity to assist with planning, management, and execution of the District's first Small Business Retail Summit that has demonstrated relations with local makers, developers, and investors.	Think Local First Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
4/25/2019	5/5/2019	Construction Engineering Support Services for Reconstruction of Oregon Ave NW from Military Road to Western Ave, NW; Western Ave. from Oregon Ave to 31st Street, NW	Volkert Engineering, P.C. (Volkert) Determination & Findings	DDOT

4/24/2019	5/4/2019	The D.C. Fire and Emergency Medical Services Department (FEMS) has an immediate need for a contractor to provide inspection and repair services (and parts) for Amkus- Hydra Ram emergency extraction equipment from a manufacturer certified repair and parts dealer. FEMS has medium and heavy duty emergency extraction equipment that requires inspection, preventative maintenance (if requested) and repair services, and replacement parts from a Amkus-certified dealer, to accommodate the provision of appropriate services and to prevent the voiding of equipment warranties. In a letter dated April 18, 2019, Amkus Rescue Systems' attests that the Fire and Rescue Products company "is the exclusive authorized dealer for Amkus Rescue Systems distribution center for all Sales Service, Warranty work and Amkus End User Extraction Training" for the District of Columbia and surrounding counties in Maryland and Virginia. Additionally, Amkus products "must be maintained and serviced by factory authorized service personnel only. As such, Fire and Rescue Products is the only source for factory authorized inspection, repair and parts for Amkus equipment in the D.C. and surrounding areas. Services shall be provided on a scheduled/as-needed basis. If awarded, FEMS shall enter into a contract with Fire and Rescue Products, Inc. with an initial Not-To Exceed limit of twenty-five thousand dollars ($25,000.00).	Fire and Rescue Products, Inc. Determination & Findings	D.C. Fire and Emergency Medical Services Department
4/22/2019	5/2/2019	Segway Purchase	Capital Segway LLC Determination & Findings	District Department of Transportation (DDOT)
4/18/2019	4/28/2019	Administrative Services Organization Contract (PCG) • The District of Columbia (District) Department of Health Care Finance (DCHF) has a need for (PCG) to verify Medicaid claims from Partner Agencies before submission to the Fiscal Agent for processing as well as conduct quarterly audits of the paid Medicaid claims and associated documentation. In addition add the operations and the implementation of Administrative Service Organization (ASO) functions for the Office of the State Superintendent for Education (OSSE) to review Medicaid claims submitted by non public schools and early intervention programs administered by OSSE.The current vendor, Public Consulting Group (PCG), verifies these claims via an automated process using software that is proprietary to PCG. • PCG Software must be used for the contract services referenced above because PCG designed and built PCG Software to the District's specifications for the contract services. As a result, PCG Software is necessary to meet the District's needs for the contract services. For example, PCG designed PCG Software to ensure that in the course of processing the Medicaid claims disallowances are reduced, and the monies provided to each agency are appropriate. In addition, PCG Software can be augmented to increase or decrease the number of validations of Medicaid claims as needed. • It would be prohibitive in terms of time and cost for the District to use software other than PCG software for the work at issue here. In order to use off the shelf software instead of PCG software, the District would have to pay a vendor to significantly modify the off the shelf software to meet the District's needs and specifications for the contract services. This would result in significant costs to the District, and delays in providing the contract services. • The District agreed that only PCG will be permitted to perform contract services that require use of PCG Software as it is proprietary to PCG, while a competitively procurement award is sought.	Public Consulting Group Determination & Findings	Department of Health Care Finance
4/10/2019	4/20/2019	Cleveland Park Streetscape and Drainage Improvements Streetscape	McCormick Taylor (MT) Determination & Findings	DDOT
4/8/2019	4/18/2019	Subsurface Engineering and Asset Management Program Support	KCI Technologies Determination & Findings	DDOT
4/4/2019	4/14/2019	Care Connect Services. The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the District of Columbia Department of Behavioral Health (DBH) is seeking a vendor to provide a Health information exchange that will enable connection between the internal electronic health records at DBH for utilization by DBH and community based organizations. The technology will be available to increase utilization by providers or offer the ability to share data across local health information exchanges (HIEs) or larger interoperability frameworks such as Care-quality. In addition, the technology solution will provide reporting metrics on the data collected during the care of patients. The Period of Performance (POP) shall be from Date of Award through September 30, 2019.	Netsmart Technologies, Inc. Determination & Findings	Department of Behavioral Health
4/4/2019	4/14/2019	Construction Engineering Support Services for Rehabilitation of Rock Creek Park Multi Trail Project	Stantec Consulting Services Determination & Findings	DDOT
4/2/2019	4/12/2019	Workforce Development Software and Consulting Services	SkillSmart, Inc. Determination & Findings	District Department of Public Works
3/27/2019	4/6/2019	The Department of Health (DC Health) is seeking a vendor to provide access to LiveStories software in order to build interactive public health data visualizations that incorporate surrounding text and increased online functionality.	LiveStories (Geocko Inc.) Determination & Findings	The Department of Health
3/27/2019	4/6/2019	CW28642 / Loan Services	AmeriNational Community Services dba/ AmeriNat Determination & Findings	Department of Housing and Community Development
3/20/2019	3/30/2019	DCEB-2019-C-2007 The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for assistance with making the Anacostia commercial corridor a clean, safe, and inviting place for living, working, visiting, shopping, dining, and experiencing.	The Congress Heights Community Training & Development Corporation (CHCTDC) Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
3/20/2019	3/30/2019	The District of Columbia through the District's Office of the City Administrator seeks the ability to engage outside counsel, Ropes & Gray LLP, to provide legal advice to, and to assist in the negotiation on behalf of, the District and the Mayor's office for the development and operation of a hospital on the campus of St. Elizabeth's East.	Ropes & Gray LLP Determination & Findings	Office of the City Administrator
3/18/2019	3/28/2019	The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need to improve how it tracks and enforces Certified Business Enterprise (CBE) spending and First Source Agreements at Walter Reed Development Project and other projects receiving District government funding.	Metropolitan Strategies & Solutions LLC Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
3/15/2019	3/25/2019	The District of Columbia Government (District), Office of Contracting and Procurement (OCP), on behalf of the District's Department of Forensic Sciences (DFS), Public Health Laboratory (PHL) is seeking a contractor to provide an Ion Genestudio S5 Plus System and Ion Chef System for simplified, automated Next Generation Sequencing workflow for microbial pathogens. The period of performance shall be from date of award through September 30, 2019	Life Technologies Corporation Determination & Findings	Department of Forensic Sciences (DFS)
3/13/2019	3/23/2019	The Office of Contracting and Procurement (OCP), on behalf of Office of Contracting and Procurement seeks a contractor to provide Change Management Services. The following services will assist OCP in the goal of improving internal and external challenges in procurement efficiency and function by increasing the current system's agility and capability in support of changing business needs.	SAP Ariba Determination & Findings	OCP
3/8/2019	3/18/2019	State Level Registry • The District of Columbia's Office of Contracting and Procurement ("OCP") on behalf of the District of Columbia's Department of Health Care Finance (the "District") has an immediate need for a contractor to operate the State Level Registry in support of the Medicaid Electronic Health Record Incentive Program (MEIP).	Health Tech Solutions, LLC Determination & Findings	Department of Health Care Finance
3/7/2019	3/17/2019	DCEB-2019-C-2005 The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need for an experienced economic development contractor to assist with redevelopment of the northern portions of St. Elizabeth's East Campus in a Stage 2 Infrastructure Improvements program.	CH2M Hill Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
3/5/2019	3/15/2019	Continuation of Project Oversight Permit Submittal Support for DC Clean Rivers (DCCR) Project	KCI of D.C. Determination & Findings	District Department of Transportation (DDOT)

3/5/2019	3/15/2019	Medicare Eligibility Enhancement Initiative • The District of Columbia (District) Department of Health Care Finance (DHCF) has a minimum need for a Contractor to ensure that Medicaid recipients are appropriately and fully enrolled into all Medicare coverage to which they are entitled. • DHCF issued a Request for Information (RFI) to identify a Contractor who could provide a suite of services to maximize Medicare cost avoidance by ensuring that all eligible DC Medicaid beneficiaries are enrolled in Medicare and that Medicare is paying first for all covered services. • The only Contractor that responded to the RFI was the University of Massachusetts Medical School (UMASS). UMASS has provided Medicare identification, enrollment, coordination, claims processing and buy-in services to state Medicaid programs for more than fifteen (15) years. UMASS is currently performing these services in five (5) states. UMASS uses proprietary data analysis, identification and reporting of findings to identify and secure savings for State Medicaid programs by maximizing Medicare participation and billing. UMASS' experience and proprietary algorithms are unique and are not otherwise available in the marketplace. • It would be prohibitive in terms of time and cost for the District to identify and use a Contractor other than UMASS for the work at issue. In order to use another Contractor, the District would have to pay a Contractor to create the capabilities that UMASS has already developed. This would result in significant costs to the District, and delays in providing the contract services. • The District agreed that UMASS is the only Contractor available to meet DHCF's requirements at the current level of expertise.	University of Massachusetts Medical School Determination & Findings	Department of Health Care Finance
2/20/2019	3/2/2019	Horton Ambulances Purchase	Laake Enterprises, Inc. dba FESCO Emergency Sales Determination & Findings	DC Fire and Emergency Medical Services
2/15/2019	2/25/2019	The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for a contractor to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF). Period of Performance March 1, 2019 through April 30, 2019	Aramark Food Services Determination & Findings	Department of Corrections
2/12/2019	2/22/2019	Parking meter construction and maintenance, meter equipment, meter revenue collections, and parking meter management services ("Asset Management Services")	Conduent State & Local Solutions, Inc. Determination & Findings	District Department of Transportation
2/11/2019	2/21/2019	INMATE TELEPHONE SERVICE The Office of Contracting and Procurement, on behalf of the Department of Corrections is awarding a sole source contract to Securus Technologies, Inc., until a new contract can be competitively awarded , the incumbent contractor will continue to provide inmate telephone services for the Department of Corrections at the Central Treatment Facility including required labor, equipment, and materials from Date of Award to December 31, 2019	Securus Technologies, Inc. Determination & Findings	Department of Corrections
2/7/2019	2/17/2019	Recovery Housing Services for Women	N Street Village, Inc. Determination & Findings	Department of Behavioral Health
2/6/2019	2/16/2019	Construction Support Services for 31st Street NW Bridge over C&O Canal Replacement	AECOM Determination & Findings	District Department of Transportation
2/5/2019	2/15/2019	Segway Maintenance	Capital Segway LLC Determination & Findings	District Department of Transportation
1/31/2019	2/10/2019	Continuation of Anacostia River Sediment The Department of Energy and Environment (DOEE) has a need for an expert to continue to provide environmental consulting services and continue performing the Anacostia River Sediment Study. This is continuation of contract CW32705 that started in 2015. Work will need to continue for a Remedial Investigation Report to be submitted to Environmental Protection Agency. The Contractor shall (1) continue to further identify the existing sources of sediment contamination in the Anacostia River, to evaluate the nature and extent of contamination in the sediments in the Anacostia River, develop and evaluate potential remedial actions to eliminate unacceptable risk to human health and the environment, and submit a remedial investigation report; and (2) to implement other remedial actions at sites in the Anacostia River Watershed. Est. Period of performance is February 15, 2019 to April 15, 2019.	Tetra Tech, Inc. Determination & Findings	District Department of Energy & Environment (DOEE)
1/25/2019	2/4/2019	The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for a contractor to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF). Period of Performance March 1, 2019 through March 14, 2019	Aramark Food Services Determination & Findings	Department of Corrections
1/22/2019	2/1/2019	The District of Columbia Office of Contracting and Procurement ("the District"), on behalf of The District of Columbia's Department of Health Care Finance (DHCF) has a need for a Contractor to provide Simply Online Learning Management System to support the continued implementation and maintenance of the District of Columbia Access System (DCAS).	GROW Design and Development Determination & Findings	Department of Health Care Finance (DHCF)
1/17/2019	1/27/2019	Continued design services for Connecticut Avenue from Dupont Circle to California Street NW Streetscape	Rummel Klepper & Kahl, LLP (RK&K) Determination & Findings	District Department of Transportation
1/9/2019	1/19/2019	The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Office of the Chief Technology Officer (OCTO) has a need to continue services awarded under the Man-Based Telephony contract for the period of March 1, 2019 through February 29, 2020. These services are currently provided under contract number CW25961.	OCTO Determination & Findings	Georgette.Johnson@dc.gov
1/4/2019	1/14/2019	Instructional Culture Insight Survey Description: Contractor to provide the Instructional Culture Insight Survey©, the online survey tool used to collect, analyze, and report staffing data to meet data collection requirements related to the recruitment, distribution, and retention of District of Columbia teachers, including teachers of students with disabilities.	TNTP Inc. Determination & Findings	Office of the State Superintendent of Education (OSSE)
12/21/2018	12/31/2018	The District of Columbia Department of Motor Vehicles (DMV) has a need for a contractor to provide secure data storage and records management. The DMV motor vehicle records are essential and sensitive records of data for all aspects of information critical to motor vehicle and law enforcement agencies throughout the country. The (DMV) utilizes a contractor to retrieve and store these critical documents. As part of a competitive new procurement, the existing contractor's services will have to be terminated. The price for terminating the existing contract is $179,382.54. This cost would be in addition to the amount for a new award. Notwithstanding the high costs, is the added risk of moving sensitive documents from a secure location, to a yet to be identified location.	Iron Mountain Determination & Findings	Department of Motor Vehicles
12/10/2018	12/20/2018	DCEB-2019-C-2001 (A01-A03) The Office of Deputy Mayor for Planning and Economic Development (DMPED) has a minimum need implement a small-scale test pilot project of bond counsel program recruitment, educational services, and regulatory services to increase interest, training, and attract qualified bond counsel law firms and assist them with transitioning to Certified Business Enterprises.	Crest Management Solutions, LLC Bello, Bello & Associates LLC Imagine Photography Determination & Findings	Office of the Deputy Mayor for Planning and Economic Development
12/6/2018	12/16/2018	Vehicle Leasing – Aggregate Group II	Acme Auto Leasing, LLC Determination & Findings	Department of Public Works
12/6/2018	12/16/2018	Vehicle Leasing – Aggregate Groups I and III	Advantage Leasing Associates, LLC Determination & Findings	Department of Public Works
12/5/2018	12/15/2018	The District of Columbia Office of Contracting and Procurement (OCP), on behalf of Department of Youth Rehabilitation Services (DYRS) has a requirement for Neurologic Rehabilitation Facility to provide intensive services to youth who have aggressive behaviors, self-injurious behaviors, sexually maladaptive behaviors and overall regression in many life domains.	Florida Institute for Neurologic Determination & Findings	Department of Youth Rehabilitation Services
12/3/2018	12/13/2018	The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for a contractor to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF). There are 5 components to this service. These include operating an inmate food service at each facility to provide food for approximately 2100 inmates; equipment maintenance and repair provisions; equipment replacement on a 5 year amortization schedule; provision auxiliary food services; and providing the services of a consulting dietician. Period of Performance January 1, 2019 through February 28, 2019	Aramark Food Services Determination & Findings	Department of Corrections
11/29/2018	12/9/2018	The Mayor's Office on Latino Affairs is seeking a vendor to provide Grant Management System Software that will enable the agency to effectively and efficiently manage mange MOLA's grant system.	Grant Management System Determination & Findings	Mayor's Office on Latino Affairs

11/28/2018	12/8/2018	The Government of the District of Columbia, Office of Cable Television, Film, Music and Entertainment (OCTFME), is launching the first ever DC Music Census. This study and action plan would quantify the music industry, reveal challenges and opportunities within the music ecosystem, and assist the District in making data-driven decisions relative to the implementation of programs to grow the music economy	Sound Music City Determination & Findings	Office of Cable Television, Film, Music and Entertainment (OCTFME
11/28/2018	12/8/2018	The Department of Human Services (DHS) Economic Security Administration is seeking a vendor to provide transportation services to single and indigent singles and families.	Traveler's Aid Washington, DC Determination & Findings	Department of Human Services
11/26/2018	12/6/2018	Pedestrain and Bicycle Education for grades K-8 and Adult Safety Education	Washington Area Bicycle Association Determination & Findings	DDOT
11/16/2018	11/26/2018	The Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC) is awarding a sole source contract extension to Unity Health Care, Inc. Until a new contract can be competitively awarded, the incumbent contractor will continue to manage and operate the Department of Corrections Comprehensive Medical Services beyond the expiration date of December 31, 2018, from January 1, 2019 through March 31, 2019.	Unity Health Care, Inc. Determination & Findings	Department of Corrections
11/16/2018	11/26/2018	Residential Habilitation, Supported Living, Host Home, and other related Residential expenses for District of Columbia Persons with Intellectual Developmental Disabilities	St. John's Community Services American Health Care Svcs. Marjul Homes, Inc. My Own Place Individual Advocacy Group, Inc. Fescum Incorporated Determination & Findings	Department on Disability Services
11/14/2018	11/24/2018	The District of Columbia Office of Contracts and Procurement (OCP), on behalf of The Department of Health (the District) HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) is seeking to contract with Aunt Bertha Corporation to provide the Aunt Bertha Search and Referral Software Platform (Platform) to expand HAHSTA's referral online guide for residents and Community Based Organizations (CBO) in the Washington, DC Eligible Metropolitan Area (EMA) who serve people living with and/or are affected by HIV.	Aunt Bertha Corporation Determination & Findings	DOH Office of Contracting and Procurement (OCP)
11/14/2018	11/24/2018	The Safer, Stronger DC Office of Neighborhood Safety and Engagement has a need for a contractor to develop a program design and formation of partnerships to create a carpenters Pre-Apprenticeship program to support the ONSE clients enrolled in the Pathways workforce readiness program. Consultation is needed for shop design and staff training and orientation to include training ONSE staff and ONSE contractors working with the Pathways program. Materials for the shop space and instructional materials will also need to be provided through this Statement of Work. Training will include "Hands on Math" and project curriculum for the Pre-Apprenticeship. A Carpenter pre-apprenticeship is an ideal solution for the internship phase of the program. The program will be run by the Safer, Stronger DC Office of Neighborhood Safety and Engagement and supported by the Carpenters' Union and an Advisory Council. (Union, Contractors) Participants would both self-select (interest in the trades) and qualify (drug testing , GED, interview and aptitude) for the pre-apprenticeship. The team will be led on the job by a Union carpenter/ instructor. The work will be both at the "Workspace" at the Safer, Stronger DC Office of Neighborhood Safety and Engagement and at a project of benefit to the community, such as an affordable housing effort, work in the Public Schools, or projects needed by local non-profits.	Building to Teach Determination & Findings	Office of Neighborhood and Safety Engagement
11/13/2018	11/23/2018	Continuation of Anacostia River Sediment The Department of Energy and Environment (DOEE) has a need for an expert to continue to provide environmental consulting services and continue performing the Anacostia River Sediment Study. This is continuation of contract CW32705 that started in 2015. Work will need to continue for a Remedial Investigation Report to be submitted to Environmental Protection Agency. The Contractor shall (1) continue to further identify the existing sources of sediment contamination in the Anacostia River, to evaluate the nature and extent of contamination in the sediments in the Anacostia River, develop and evaluate potential remedial actions to eliminate unacceptable risk to human health and the environment, and submit a remedial investigation report; and (2) to implement other remedial actions at sites in the Anacostia River Watershed. Period of performance is December 8, 2018 to March 1, 2019.	Tetra Tech, Inc. Determination & Findings	District Department of Energy & Environment (DOEE)
11/7/2018	11/17/2018	VOICE/DATA CABLE(QTY.72) FOR OCP RECLOCATION SPACE	A&M Technologies Determination & Findings	OCP
10/30/2018	11/9/2018	Certificate of Title The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for a contractor to develop a document that incorporates the latest security features intended to prevent the reproduction of fraudulent titles using computers, scanners, copiers or other technology. Some of the security features are embedded in the paper on which the titles are printed, while others are included in the document as a part of the printing process.	Proforma DocuCom Services Determination & Findings	OCP/DMV
10/29/2018	11/8/2018	Asset Management Services for Parking Meter Assets Citywide	Conduent State and Local Solutions, Inc. Determination & Findings	District Department of Transportation
10/25/2018	11/4/2018	Document Imaging Services The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for a Certified Business Enterprise to provide document imaging services for more than 12 different types of documents, approximately 5500 images daily. Also, the Contractor is required to be an authorized reseller for HOV Services the sole developer, designer, and manufacturer of eFirst Archive and eFirst Retrieval. The period of performance shall be one year from date of award of the contract.	Supre Tech Determination & Findings	OCP/DMV
10/24/2018	11/3/2018	Contract CW55344 Employment Verification Services. The Department of Human Services/Economic Security Administration (ESA) has a need for a web-based employment verification system to provide immediate verification of employment for customers receiving public benefits. The system must allow instant web accessibility with up to date payroll information from both national and local employers	TALX Corporation, a Provider of Equifax Workforce Solutions (The Work Number) Determination & Findings	DEPARTMENT OF HUMAN SERVICES
10/23/2018	11/2/2018	Technical Support for Vehicle Inspection The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for technical support related to the vehicle inspection services provided to the public. The contracting of this technical support for vehicle inspection support is necessary to provide data analysis, regulators analysis, inspection system development and change management, and fraud detection to meet the U. S. Environmental Protection Agency (EPA) requirements.	Revecorp Inc. Determination & Findings	OCP/DMV
10/23/2018	11/2/2018	Parts and Repair Services for Fire Apparatus with E-One Parts The District of Columbia, Office of Contracting and Procurement, Transportation and Specialty Equipment Commodity Group on behalf of Fire and Emergency Medical Services-Fleet Maintenance (FEMS), is seeking a Contractor to provide Maintenance and Repair Services on Fire Pumps, Aerial Ladders and Mechanical Repairs on Emergency Fire Apparatus. All services and repairs must meet the National Fire Protection Association (NFPA), Automotive Service Excellence (ASE), Emergency Vehicle Technicians (EVT), and original manufacturer repair requirements. The Department vehicles vary in size, make, and model. Categorically, the vehicles range from ambulances, fire trucks (engines, ladder trucks, heavy rescue and hazmat) medium and heavy duty support vehicles	Patriot Fire LLC Determination & Findings	OCP/FEMS
10/23/2018	11/2/2018	ELGIN Parts for Street Sweepers	Maryland Industrial Trucks, Inc. Determination & Findings	Department of Public Works

10/18/2018	10/28/2018	The District of Columbia Office of Contracting and Procurement, on behalf of the Metropolitan Police Department (MPD) (the "District") has a continuing need for a Contractor to provide Axon Body Worn Camera systems, to include warranty, maintenance and support; and shall also provide trade-in for current body cameras. These services are provided currently through a contract between the District of Columbia Government and TASER International, Inc. The Metropolitan Police Department (MPD) has determined that the TASER Axon Body Camera System best meets its needs because it provides an all-in-one solution including: two camera models and accessories; automated docking stations that upload video and charge simultaneously; and, of significant importance, a data management system that allows MPD to manage and share digital evidence without needing local storage infrastructure or software. The TASER solution uniquely offers the capability for Officers to tag videos using a mobile application, allowing them to remain in the field. The TASER solution provides the MPD with cloud based data storage through Evidence.com. Using Evidence.com, the Department has already stored tens of thousands of videos. The Department would incur significant cost to transfer and store this data with another provider. TASER International, Inc. is the sole manufacturer and distributor of the TASER Digital Evidence Solution. TASER is also the sole developer and Offeror of the Evidence.com data management services. Evidence.com is both a division of TASER and a data management product solution offered by TASER. Evidence.com is not a separate corporate entity.	TASER International, Inc. Determination & Findings	Metropolitan Police Department
10/10/2018	10/20/2018	The Office of the Attorney General ("OAG") is seeking a ridesharing company that can provide on-demand transportation throughout Washington, D.C. and if necessary, the Washington, D.C. suburbs. The service would be for employees of the agency's Office of Community Engagement, Civil Litigation Division and the Restorative Justice and Victims' Services Section.	Lyft, Inc. Determination & Findings	Office of the Attorney General
10/9/2018	10/19/2018	Construction Supporting Services for Rehabilitation of Anacostia Freeway Bridges over Nicholson St SE (Bridge Nos. 1001 (Ramp 6), 1002 (Ramp 4)	Prime AE Group, Inc. (PRIME) Determination & Findings	District Department of Transportation
10/5/2018	10/15/2018	The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Department of Motor Vehicles (DMV) has a need to continue services awarded under the Ticket Processing contract for the period of January 3, 2019 through January 2, 2020. These services are currently provided under contract number POKV-2006-C-0064.	Conduent State & Local Solutions, Inc. Determination & Findings	DMV
10/4/2018	10/14/2018	Asset Management Services for Parking Meter Assets Citywide	Conduent State and Local Solutions, Inc. Determination & Findings	District Department of Transportation
9/26/2018	10/6/2018	The District of Columbia ("D.C."), Office of Contracts and Procurement on behalf of the Office of the State Superintendent of Education ("OSSE") Division of Early Learning ("DEL") seeks to enter into a contract with The Regents of the University of California - University of California Los Angeles ("UCLA") to provide use of the Early Development Instrument ("EDI") Publisher at the Offord Centre for Child Studies ("OCCS") and the technical assistance to support the spring implementation of the EDI in the District of Columbia for all Pre-K 4 classrooms. The mission of the DEL is to ensure that all D.C. children, from birth to kindergarten are well prepared for school. Specifically, through a partnership with developers at the Offord Center at McMaster University, the Center for Healthier Children, Families and Communities at UCLA is licensed to administer a US version of the EDI. The EDI is a research tool designed to provide a measure of kindergarten readiness at the community level. This data will enable OSSE to evaluate the impact of the early care and education programs and activities federally supported through the Child Care Development Block Grant ("CCDBG"). The goals of CCDBG program are to ensure young children are in quality learning environments and that parents have the resources and supports they need to support their child's educational progress.	University of California Los Angeles, Center for Healthier Children, Families and Communities Determination & Findings	The Office of Contracting and Procurement on behalf of the Office of the State Superintendent of Education (OSSE)
9/25/2018	10/5/2018	The Government of the District of Columbia, on behalf of the Department of Behavioral Health (DBH) is seeking to award a non-competitive human care agreement to Plant the Seed Treatment Services. The Provider is the District's only certified Level 3.5 provider for the delivery of clinically managed medium intensive substance use disorder treatment for youth. The services will be provided in a residential setting in compliance with the DBH issued certification and terms stated in the human care agreement. Currently the District does not have a contractual agreement with a provider and has obtained these services over 10 years from a Baltimore, Maryland based service provider. The previous provider voluntarily opted to no longer provide the services and alternative short term solutions were implemented through community based providers until a long term solution could be established. The sole source procurement will allow for the District to provide access the youth consumers locally in a clinically appropriate setting for treatment.	PLANT THE SEED YOUTH TREATMENT Determination & Findings	Department of Behavioral Health
9/25/2018	10/5/2018	Complete design changes to Materials Testing Laboratory	Sorg and Associates, P.C. Determination & Findings	District Department of Transportation
9/21/2018	10/1/2018	The District of Columbia Board of Elections has an immediate need to extend the period of performance on CW42013 with Election Systems & Software, (ES&S) for the period of October 1, 2018 – December 31, 2018 for its existing inventory of election equipment – (190) DS 200, Precinct Scanners & Tabulators; (1) DS 850 Central Scanner & Tabulator; (400) ExpressVote, Universal Voting System, Kiosks & Election Ware from Elections Systems & Software, LLC (ES&S), to be used by all District voters and accessible to voters with physical, vision and literacy challenges.	Elections Systems & Software, LLC Determination & Findings	Office of Contracting and Procurement on behalf of the District of Columbia Board of Elections

PONUMBER	AGENCYCODE	AGENCY NAME	AGENCY TYP	TITLE	REQUISITIONNUMBER	COMMODITYNAME	CONTRACTNUMBER	SUPPLIER	POTOTAL	FISCALYEAR
PO590920	HT0	Department of Health Care Finance	OCP	FY19 DHCF HCOA ASO 10/1/18-9/12/19	RQ998342	9183210 : CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED)	CW61674	PUBLIC CONSULTING GRP INC	1,360,020.00	2019
PO591032	FA0	Metropolitan Police Department	OCP	FY19 MPD (FA0) HSB/SOD/TPB/ASU Jet Fuel (CW 56896)	RQ999180	4051835:GASOLINE, JET FUEL	CW56896	SOUTH CAPITOL HELIPORT, LLC	100,000.00	2019
PO591415	GD0	Office of the State Superintendent of Educat	OCP	FY19 - OSSE CTO - Option Yr 2 EGMS Hosting Maintenance Technical Sup	RQ999396	9691000 : Computer Programing Services, CIS	CW49776	MTW SOLUTIONS LLC	376,320.00	2019
PO591421	GD0	Office of the State Superintendent of Educat	OCP	FY19 GD0 AFE Literacy Pro Systems - Hosting, Maintenance, Training & M	RK101830	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	CW58946	LITERACY PRO SYSTEMS INC	369,192.00	2019
PO591282	FZ0	District of Columbia Sentencing Commission	OCP	FY19 FZO SCDC GRID/GSS DATA SYSTEM-OPERATIONS AND MAINTENANC	RQ996744	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION C	CW19533	BLUEPRINT CONSULTING SERVICES	47,222.94	2019
PO591891	HCD	Department of Health	OCP	FY19 - HEPRA - Law Manual Development & Training Phase III	RQ986017	9694400 : Professional Services, Subcontractor and Contractor >25000	CW61684	UNIVERSITY OF PITTSBURGH	100,000.00	2019
PO591966	FB0	Fire and Emergency Services Department	OCP	FY18 Ambulance purchase - horton	RQ974026	0723010 : AMBULANCES AND RESCUE VEHICLES	CW53496	LAMKE ENTERPRISES INC	2,278,602.00	2019
PO592233	FA0	Metropolitan Police Department	OCP	FY19 - MPD - Body Worn Camera Option Year Two (October 1 2018 to N	RK100961	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	CW39505	TASER INTERNATIONAL	283,920.00	2019
PO592232	FA0	Metropolitan Police Department	OCP	FY19 TASER X2s Option Year 2 (CW57072)	RK101444	6805060 : TASER WEAPONS, AND PARTS AND ACCESSORIES	CW50702	TASER INTERNATIONAL	280,582.75	2019
PO592556	RM0	Department of Behavioral Health	OCP	FY2019/DBH/CBS/Evidence Based Practice Initiative/10.1.18-11.27.18/LI	RQ998711	9694400 : Professional Services, Subcontractor and Contractor >25000	CW55513	EVIDENCE BASED ASSOCIATES LLC	72,158.60	2019
PO592568	KA0	Department of Transportation	OCP	KA0/TOA/MATOC Payment	RQ995260	9139500:Paving/Resurfacing, Highway and Road	DCKA-2013-C-0135	STATE OF MARYLAND	33,337.00	2019
PO592850	FKD	DC National Guard	OCP	A-Digital Black Cart Toner	RK101878	0151523:DEVELOPER FOR TOSHIBA COPIERS (TOSHIBA OR EQUAL)	2027301596	A DIGITAL SOLUTIONS INC.	5,062.50	2019
PO592852	FKD	DC National Guard	OCP	Edgenuity Inc.	RK102908	9209140 : TRAINING COURSE ONLINE	202-730-1596	EDGENUITY INC.	3,240.00	2019
PO592981	FKD	DC National Guard	OCP	University of Md. University College	RK104863	9242500:For Credit Classes, Seminars, Workshops, etc.	HAY355019001	STATE OF MARYLAND	1,977.00	2019
PO592982	FKD	DC National Guard	OCP	University of Md. University College	RK104858	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB011019001	STATE OF MARYLAND	750.00	2019
PO592983	FKD	DC National Guard	OCP	University of Md. University College	RK104848	9242500:For Credit Classes, Seminars, Workshops, etc.	ALM748819001	STATE OF MARYLAND	4,164.00	2019
PO592986	FKD	DC National Guard	OCP	University of Md. University College	RK104837	9242500:For Credit Classes, Seminars, Workshops, etc.	JAC590419001	STATE OF MARYLAND	669.00	2019
PO592985	FKD	DC National Guard	OCP	University of Md. University College	RK104843	9242500:For Credit Classes, Seminars, Workshops, etc.	MIL236219001	STATE OF MARYLAND	1,248.00	2019
PO592987	FKD	DC National Guard	OCP	University of Md. University College	RK104840	9242500:For Credit Classes, Seminars, Workshops, etc.	KOR490519001	STATE OF MARYLAND	1,336.00	2019
PO592988	FKD	DC National Guard	OCP	American Military university	RK104857	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA95.70	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO593000	FKD	DC National Guard	OCP	Louisiana State University- Shreveport	RK104846	9242500:For Credit Classes, Seminars, Workshops, etc.	JON366319001	LOUISIANA STATE UNIVERSITY	2,494.78	2019
PO592998	FKD	DC National Guard	OCP	Liberty University	RK104845	9242500:For Credit Classes, Seminars, Workshops, etc.	LOU600919001	LIBERTY UNIVERSITY	1,485.00	2019
PO593006	FKD	DC National Guard	OCP	Purdue Global University	RK104895	9242500:For Credit Classes, Seminars, Workshops, etc.	DIX375819001	PURDUE UNIVERSITY GLOBAL INC	825.00	2019
PO593003	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK104890	9242500:For Credit Classes, Seminars, Workshops, etc.	ADY664319003	EMBRY-RIDDLE AERONAUTICAL UNI.	1,995.00	2019
PO593004	FKD	DC National Guard	OCP	American Military University	RK104855	9242500:For Credit Classes, Seminars, Workshops, etc.	PAL400319001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO593005	FKD	DC National Guard	OCP	University of Md. University College	RK104905	9242500:For Credit Classes, Seminars, Workshops, etc.	FIN894419001	STATE OF MARYLAND	1,500.00	2019
PO593008	FKD	DC National Guard	OCP	University of Md. University College	RK104889	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB388519001	STATE OF MARYLAND	750.00	2019
PO593009	FKD	DC National Guard	OCP	University of Md. University College	RK104880	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO921919001	STATE OF MARYLAND	4,164.00	2019
PO593144	HT0	Department of Health Care Finance	OCP	STATE LEVEL REGISTRY FOR MEIP	RK100723	9484800:Health Care Services (Not Otherwise Classified)	DCHT-2018-C-0091	HEALTHTECH SOLUTIONS LLC	998,000.00	2019
PO592746	FKD	DC National Guard	OCP	21st Century Fox America Inc.	RK102800	9180700:Advertising Consulting	2027301596	21ST CENTURY FOX AMERICA INC	4,000.00	2019
PO592992	FKD	DC National Guard	OCP	Georgetown University	RK104847	9242500:For Credit Classes, Seminars, Workshops, etc.	TOY580419001	GEORGETOWN UNIVERSITY	5,175.14	2019
PO590014	GD0	Office of the State Superintendent of Educat	OCP	FY18 GD0 ECE CCR FY18 SAT School Day Test Preparation for FY19 Adm	RQ992024	9242074 : TESTING SERVICES, EDUCATIONAL	n/a	THE COLLEGE ENTRANCE EXAM BD	145,000.00	2019
PO593503	FKD	DC National Guard	OCP	University of Md. University College	RK105414	9242500:For Credit Classes, Seminars, Workshops, etc.	NAS212219001	STATE OF MARYLAND	1,500.00	2019
PO593504	FKD	DC National Guard	OCP	University of Md. University College	RK105413	9242500:For Credit Classes, Seminars, Workshops, etc.	GAR076819001	STATE OF MARYLAND	1,500.00	2019
PO593506	FKD	DC National Guard	OCP	University of Md. University College	RK105410	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL228319001	STATE OF MARYLAND	4,164.00	2019
PO593508	FKD	DC National Guard	OCP	University of Md. University College	RK105408	9242500:For Credit Classes, Seminars, Workshops, etc.	SOU843419001	STATE OF MARYLAND	1,500.00	2019
PO593505	FKD	DC National Guard	OCP	University of Md. University College	RK105412	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO083019001	STATE OF MARYLAND	1,500.00	2019
PO593507	FKD	DC National Guard	OCP	University of Md. University College	RK105409	9242500:For Credit Classes, Seminars, Workshops, etc.	CIS706919001	STATE OF MARYLAND	4,164.00	2019
PO593511	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK105419	9242500:For Credit Classes, Seminars, Workshops, etc.	MIR638319001	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO593509	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK105422	9242500:For Credit Classes, Seminars, Workshops, etc.	DIM903419001	EMBRY-RIDDLE AERONAUTICAL UNI.	1,995.00	2019
PO593510	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK105421	9242500:For Credit Classes, Seminars, Workshops, etc.	RUS183219001	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO593538	FKD	DC National Guard	OCP	Stratford University	RK105449	9242500:For Credit Classes, Seminars, Workshops, etc.	RAY305419001	STRATFORD UNIVERSITY	4,730.00	2019
PO593540	FKD	DC National Guard	OCP	Saint Leo University	RK105439	9242500:For Credit Classes, Seminars, Workshops, etc.	SUN853219001	SAINT LEO UNIVERSITY LLC	750.00	2019
PO593536	FKD	DC National Guard	OCP	Arizona State University	RK105428	9242500:For Credit Classes, Seminars, Workshops, etc.	GEO926919001	ARIZONA STATE UNIVERSITY	2,058.00	2019
PO593545	FKD	DC National Guard	OCP	Webster University	RK105491	9242500:For Credit Classes, Seminars, Workshops, etc.	GRU300919001	WEBSTER UNIVERSITY	1,110.00	2019
PO593539	FKD	DC National Guard	OCP	Excelsior College	RK105445	9242500:For Credit Classes, Seminars, Workshops, etc.	STA755019001	EXCELSIOR COLLEGE	885.00	2019
PO593541	FKD	DC National Guard	OCP	Purdue University Global	RK105442	9242500:For Credit Classes, Seminars, Workshops, etc.	PAL939119001	PURDUE UNIVERSITY GLOBAL INC	613.36	2019
PO593544	FKD	DC National Guard	OCP	American Military University	RK105489	9242500:For Credit Classes, Seminars, Workshops, etc.	HOB975019001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO593547	FKD	DC National Guard	OCP	University of Md. University College	RK105494	9242500:For Credit Classes, Seminars, Workshops, etc.	TON849919001	STATE OF MARYLAND	1,500.00	2019
PO593554	FKD	DC National Guard	OCP	University of Md. University College	RK105498	9242500:For Credit Classes, Seminars, Workshops, etc.	COL144219001	STATE OF MARYLAND	1,854.00	2019
PO593553	FKD	DC National Guard	OCP	University of Md. University College	RK105501	9242500:For Credit Classes, Seminars, Workshops, etc.	NAN055519001	STATE OF MARYLAND	750.00	2019
PO593721	RM0	Department of Behavioral Health	OCP	FY2019/DBH/Community Connections, Inc./Family Coaching/ 10/1/18 th	RQ992447	9093300 : Contractor Compliance Monitoring Services	RM-18-SS-019-BY0-JM	COMMUNITY CONNECTIONS INC	36,808.00	2019
PO593791	FKD	DC National Guard	OCP	Southern New Hampshire University	RK105627	9242500:For Credit Classes, Seminars, Workshops, etc.	ROD271619001	Southern New Hampshire Univers	2,820.00	2019
PO593830	FKD	DC National Guard	OCP	University of Md. University College	RK105873	9242500:For Credit Classes, Seminars, Workshops, etc.	WAS372319001	STATE OF MARYLAND	1,500.00	2019
PO593831	FKD	DC National Guard	OCP	Indiana State University	RK105927	9242500:For Credit Classes, Seminars, Workshops, etc.	str394119001	INDIANA STATE UNIVERSITY	2,344.00	2019
PO594085	FKD	DC National Guard	OCP	University of Md. University College	RK106053	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL256419001	STATE OF MARYLAND	2,250.00	2019
PO593713-V2	FKD	DC National Guard	OCP	Premier Suppliers	RK104764-V2	6506622 : CLEANING, EQUIPMENT AND SUPPLIES	202-730-1596	PREMIER OFFICE AND MEDICAL SUPPL	3,573.97	2019
PO594335	FKD	DC National Guard	OCP	Bowling Green State University	RK106211	9242500:For Credit Classes, Seminars, Workshops, etc.	LAN363819001	BOWLING GREEN STATE UNIVERSITY	750.00	2019
PO594728	KA0	Department of Transportation	OCP	KA0/TOA/Safety/Metropolitan Area Transportation Operations Coordinat	RK106653	9184210:CONSULTING SERVICES, CIVIL ENGINEER	DCKA-2018-C-0093	STATE OF MARYLAND	549,000.00	2019
PO594790	JA0	Department of Human Services	OCP	Employment Intervention Service - Talx - Option Yr. 1	RQ1026?7	9463630 : INVESTIGATION AND REPORTING INJURIES, CREDIT	CW55344	TALX CORPORATION	438,900.00	2019
PO594943	FB0	Fire and Emergency Services Department	OCP	Patriot Fire FY19 SHOP	RQ998878	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPA	CW46025	PATRIOT FIRE LLC	60,000.00	2019
PO594962	FKD	DC National Guard	OCP	University of Md. University College	RK107165	9242500:For Credit Classes, Seminars, Workshops, etc.	TON849919001	STATE OF MARYLAND	1,500.00	2019
PO593205-V2	FKD	DC National Guard	OCP	American University	RK105033-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SM226918001	AMERICAN UNIVERSITY	4,394.01	2019
PO595042	HCD	Department of Health	OCP	AMP-FY19-SECURITY SERVICES (DATA WATCH) - (CW51929)	RK104405	9360938 : MAINTENANCE AND INSPECTION OF INTEGRATED FIRE ALAR	CW51929	DATAWATCH SYSTEMS	75,973.00	2019
PO595079	FKD	DC National Guard	OCP	Navy Annapolis Flight Center	RK107351	9242500:For Credit Classes, Seminars, Workshops, etc.	SHE964919001	Navy Annapolis Flight Ctr	5,701.50	2019
PO595245	FKD	DC National Guard	OCP	American Military University	RK107606	9242500:For Credit Classes, Seminars, Workshops, etc.	SOE344519001	AMERICAN PUBLIC UNIVERSITY SYS	975.00	2019
PO595246	FKD	DC National Guard	OCP	Southern New Hampshire University	RK107609	9242500:For Credit Classes, Seminars, Workshops, etc.	ROG716219002	Southern New Hampshire Univers	2,820.00	2019
PO595257	FKD	DC National Guard	OCP	Northcentral University	RK107649	9242500:For Credit Classes, Seminars, Workshops, etc.	HOC141119001	NORTHCENTRAL UNIVERSITY	1,294.00	2019
PO595270	KV0	Department of Motor Vehicles	OCP	FY19 DMV Construction Station maintenance & support (REVECORP) Base Y	RK107487	9188300:Organizational Development Consulting	CW65784	REVECORP INC.	174,000.00	2019
PO595601	FKD	DC National Guard	OCP	Dell Corporation	RK107752	2055400 : Microcomputers, Handheld, Laptop, and Notebook, Environ	QUOTE#3000030963695.1	DELL MARKETING L.P.	2,518.00	2019
PO592993-V2	FKD	DC National Guard	OCP	Georgetown University	RK104839-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	COL728719001	GEORGETOWN UNIVERSITY	14,891.50	2019
PO593703	FKD	DC National Guard	OCP	Georgetown University	RK105434	9242500:For Credit Classes, Seminars, Workshops, etc.	FER231819001	GEORGETOWN UNIVERSITY	4,035.00	2019
PO593552	FKD	DC National Guard	OCP	Georgetown University	RK105436	9242500:For Credit Classes, Seminars, Workshops, etc.	TOY580419003	GEORGETOWN UNIVERSITY	2,385.00	2019
PO596074	FKD	DC National Guard	OCP	Montana Tech University	RK108826	9242500:For Credit Classes, Seminars, Workshops, etc.	BAK638319001	MONTANA TECH OF THE UNIV. MONT	1,660.68	2019
PO596075	FKD	DC National Guard	OCP	American Military University	RK108795	9242500:For Credit Classes, Seminars, Workshops, etc.	MUN883219001	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO588991-V2	FKD	DC National Guard	OCP	George Mason University	RQ996708-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ALM493618001	GEORGE MASON UNIVERSITY	5,030.00	2019
PO596302	PO0	Office of Contracting and Procurement	OCP	FY'19 Additional Voice/Data Cable (Qty. 72) for OCP Relocation Space (TH	RK104884	9182810:CONSULTANT SERVICES, COMPUTER SYSTEMS/NETWORKING	n/a	A AND M TECHNOLOGIES LLC	49,000.00	2019
PO591236-V2	RM0	Department of Behavioral Health	OCP	FY2019//DBH/SUD/Psychiatric Institute of Washington (PIW) End OYI/O	RK100639-V2	9093300 : Contractor Compliance Monitoring Services	RM-17-SS-078-BY4-NB	PSYCHIATRIC INST OF WASH	-	2019
PO596330	FKD	DC National Guard	OCP	George Mason University	RK109267	9242500:For Credit Classes, Seminars, Workshops, etc.	MED772819001	GEORGE MASON UNIVERSITY	2,442.00	2019
PO596525	FB0	Fire and Emergency Services Department	OCP	FY19 Patriot number 2	RK108100	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPA	CW64735-M0001	PATRIOT FIRE LLC	39,500.00	2019
PO596692	FKD	DC National Guard	OCP	A.H Jordan Plumbing & Machanical	RK109150	8709120:HEATERS, WATER, ELECTRONIC IGNITED	Proposal #5190	A.H. JORDAN PLUMBING & MECHANI	12,750.00	2019
PO596738	FKD	DC National Guard	OCP	University of Maryland University College	RK109819	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO9219001	STATE OF MARYLAND	4,164.00	2019
PO596845	KG0	Department of Energy and Environment	OCP	KG0 Continuation of the Anacostia Sediment Project	RK109503	4857465:MICROORGANISMS, HYDRO-CARBON (FOR BIO-REMEDIATION (	CW65673	TETRA TECH INC	998,750.00	2019
PO596900	FKD	DC National Guard	OCP	Webster University	RK109826	9242500:For Credit Classes, Seminars, Workshops, etc.	GRU300919002	WEBSTER UNIVERSITY	1,110.00	2019
PO596994	FKD	DC National Guard	OCP	University of Md. University College	RK110050	9242500:For Credit Classes, Seminars, Workshops, etc.	SOU843419002	STATE OF MARYLAND	750.00	2019
PO596991	FKD	DC National Guard	OCP	Liberty University	RK110052	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA234019002	LIBERTY UNIVERSITY	294.00	2019
PO596992	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK110048	9242500:For Credit Classes, Seminars, Workshops, etc.	ZIS903419002	EMBRY-RIDDLE AERONAUTICAL UNI.	1,995.00	2019
PO596993	FKD	DC National Guard	OCP	Liberty University	RK110046	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA234019002	LIBERTY UNIVERSITY	294.00	2019
PO597067	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK110049	9242500:For Credit Classes, Seminars, Workshops, etc.	RUS183219002	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO597149	FKD	DC National Guard	OCP	American Military University	RK110221	9242500:For Credit Classes, Seminars, Workshops, etc.	HEN036419002	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO597151	FKD	DC National Guard	OCP	George Washington University	RK110220	9242500:For Credit Classes, Seminars, Workshops, etc.	TAR310019001	GEORGE WASHINGTON UNIVERS	5,240.00	2019
PO597153	FKD	DC National Guard	OCP	The Pennsylvania State University	RK110218	9242500:For Credit Classes, Seminars, Workshops, etc.	VAN371519001	PENNSYLVANIA STATE UNIVERSITY	2,847.00	2019
PO597154	FKD	DC National Guard	OCP	Stratford University	RK110214	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO272219001	STRATFORD UNIVERSITY	1,500.00	2019
PO597156	FKD	DC National Guard	OCP	University of Maryland University College	RK110217	9242500:For Credit Classes, Seminars, Workshops, etc.	CIS706919002	STATE OF MARYLAND	4,164.00	2019
PO597157	FKD	DC National Guard	OCP	University Md. University College	RK110222	9242500:For Credit Classes, Seminars, Workshops, etc.	BEA876919001	STATE OF MARYLAND	1,500.00	2019
PO597241	FKD	DC National Guard	OCP	American Military University	RK110212	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA957019001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO597242	FKD	DC National Guard	OCP	Pennsylvania State University	RK110210	9242500:For Credit Classes, Seminars, Workshops, etc.	LEW641119001	PENNSYLVANIA STATE UNIVERSITY	2,181.00	2019
PO597554	KA0	Department of Transportation	OCP	KA0/IPMD/Anacostia Freeway Bridges over Nicholson St (Construction/C	RK110322	9251300 : Bridge Engineering	DCKA-2019-S-0003	PRIME AE GROUP INC.	38,000.00	2019
PO597570	FKD	DC National Guard	OCP	University of Maryland University College	RK110737	9242500:For Credit Classes, Seminars, Workshops, etc.	NAN055519002	STATE OF MARYLAND	1,500.00	2019
PO597678	JA0	Department of Human Services	OCP	Travelers Aid FY19	RK104005	9566080 : TRANSPORTATION	N/A	TRAVELERS AID INTERNATIONAL IN	30,000.00	2019
PO597926	FKD	DC National Guard	OCP	Northern Virginia Community College	RK110943	9242500:For Credit Classes, Seminars, Workshops, etc.	MID191519001	VIRGINIA COMMUNITY COLLEG	1,308.98	2019
PO597930	FKD	DC National Guard	OCP	Louisiana State University	RK110938	9242500:For Credit Classes, Seminars, Workshops, etc.	JON366319002	LOUISIANA STATE UNIVERSITY	1,247.39	2019
PO597932	FKD	DC National Guard	OCP	Marymount University	RK110932	9242500:For Credit Classes, Seminars, Workshops, etc.	REY590519001	MARYMOUNT UNIVERSITY	4,626.00	2019
PO597934	FKD	DC National Guard	OCP	George Washington University	RK110934	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164019001	GEORGE WASHINGTON UNIVERS	3,270.00	2019
PO597936	FKD	DC National Guard	OCP	Liberty University	RK110929	9242500:For Credit Classes, Seminars, Workshops, etc.	LOU600919002	LIBERTY UNIVERSITY	1,375.00	2019
PO597937	FKD	DC National Guard	OCP	George Washington University	RK110935	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164019002	GEORGE WASHINGTON UNIVERS	3,270.00	2019
PO598007	DL0	Board of Elections	OCP	Copy of FY19-DLO-BOE-ES&S-Purchase of Voting Equipment-End of Lease	RK107937	5783480 : VOTING SYSTEMS, INCLUDING PARTS AND ACCESSORIES	CW66477	ELECTION SYSTEMS & SOFTWARE IN	999,995.00	2019
PO591317-V3	HT0	Department of Health Care Finance	OCP	FY19 DHCF HCOA Continuation of MMIS	RQ997956-V3	9183210 : CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED)	CW61706	Conduent State Healthcare LLC	23,395,525.19	2019
PO596323-V2	HT0	Department of Health Care Finance	OCP	FY19 DHCF HCOA Option Year 3 MMIS Phase II	RQ986650-V2	9183210 : CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED)	CW61706	Conduent State Healthcare LLC	532,848.00	2019
PO598105	FKD	DC National Guard	OCP	No. Va Community College	RK111288	9242500:For Credit Classes, Seminars, Workshops, etc.	TSH308019001	VIRGINIA COMMUNITY COLLEG	1,122.00	2019
PO597176-V2	FKD	DC National Guard	OCP	RSC Electrical & Mechanical	RK109340-V2	9103634:INSPECTION AND MAINTENANCE OF HVAC FILTERS	2026858761	RSC ELECTRICAL AND MECHANIC	4,725.00	2019
PO598106	FKD	DC National Guard	OCP	The Chicago School of Professional Psychology	RK111287	9242500:For Credit Classes, Seminars, Workshops, etc.	DAW791319001	The Chicago School-Wash DC Inc	7,474.00	2019
PO598107	FKD	DC National Guard	OCP	American Military University	RK111285	9242500:For Credit Classes, Seminars, Workshops, etc.	HOB975019002	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO597927	FKD	DC National Guard	OCP	Goergetown University	RK110940	9242500:For Credit Classes, Seminars, Workshops, etc.	NAL667319001	GEORGETOWN UNIVERSITY	6,570.00	2019
PO598110	FKD	DC National Guard	OCP	University of Southern California	RK110941	9242500:For Credit Classes, Seminars, Workshops, etc.	SMI555119001	SO. CALIF. LAW REVIEW / USC LA	14,517.00	2019
PO598167	FKD	DC National Guard	OCP	Arizona State University	RK111443	9242500:For Credit Classes, Seminars, Workshops, etc.	CLY118419002	ARIZONA STATE UNIVERSITY	2,250.00	2019
PO598327	FKD	DC National Guard	OCP	Arizona State University	RK111599	9242500:For Credit Classes, Seminars, Workshops, etc.	THO354019002	ARIZONA STATE UNIVERSITY	1,216.00	2019
PO598328	FKD	DC National Guard	OCP	Bowie State UUniversity	RK111600	9242500:For Credit Classes, Seminars, Workshops, etc.	LAK542919001	BOWIE STATE UNIVERSITY	2,490.00	2019
PO598330	FKD	DC National Guard	OCP	Howard Community College	RK111598	9242500:For Credit Classes, Seminars, Workshops, etc.	FEN307619001	HOWARD COMMUNITY COLLEGE	1,601.82	2019
PO598329	FKD	DC National Guard	OCP	Northcentral University	RK111601	9242500:For Credit Classes, Seminars, Workshops, etc.	HOC141119002	NORTHCENTRAL UNIVERSITY	1,209.00	2019
PO598399	FKD	DC National Guard	OCP	George Mason University	RK111776	9242500:For Credit Classes, Seminars, Workshops, etc.	GUD721519001	GEORGE MASON UNIVERSITY	1,275.00	2019
PO592933-V2	GD0	Office of the State Superintendent of Educat	OCP	FY19-OSSE-DEL-THIRD SECTOR NEW ENGLAND-BUILD- READY FOR APPRO	RK101659-V2	9244140 : PROFESSIONAL DEVELOPMENT	CW60310	THIRD SECTOR NEW ENGLAND, INC	187,212.50	2019
PO598487	FKD	DC National Guard	OCP	George Mason University	RK112089	9242500:For Credit Classes, Seminars, Workshops, etc.	TES120519001	GEORGE MASON UNIVERSITY	1,934.00	2019
PO598488	FKD	DC National Guard	OCP	University of Md. University College	RK112090	9242500:For Credit Classes, Seminars, Workshops, etc.	MIL236219002	STATE OF MARYLAND	634.00	2019
PO598529	FKD	DC National Guard	OCP	University of Md. University College	RK112118	9242500:For Credit Classes, Seminars, Workshops, etc.	MIH487019002	STATE OF MARYLAND	1,500.00	2019
PO598527	FKD	DC National Guard	OCP	American Military University	RK112091	9242500:For Credit Classes, Seminars, Workshops, etc.	MUZ983219002	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO598528	FKD	DC National Guard	OCP	Virginia Commonwealth University	RK112086	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH213819001	VIRGINIA COMMONWEALTH UNIV.	3,468.00	2019
PO598530	FKD	DC National Guard	OCP	Lock Haven University	RK112124	9242500:For Credit Classes, Seminars, Workshops, etc.	MAN792019001	LOCK HAVEN UNIVERSITY	1,724.00	2019
PO598531	FKD	DC National Guard	OCP	University of Maryland	RK112087	9242500:For Credit Classes, Seminars, Workshops, etc.	DEM225819001	STATE OF MARYLAND	8,354.00	2019
PO598532	FKD	DC National Guard	OCP	Wesley Theological Seminary	RK112129	9242500:For Credit Classes, Seminars, Workshops, etc.	WIS281819001	WESLEY THEOLOGICAL SEMINARY	3,710.00	2019
PO599161	FKD	DC National Guard	OCP	G-Land Uniforms	RK112737	9361800 : Clothing, Including Uniforms, Maintenance and Repair	202-730-1596	G-LAND UNIFORMS INC.	11,209.00	2019
PO599189	FKD	DC National Guard	OCP	Virginia Tech	RK112851	9242500:For Credit Classes, Seminars, Workshops, etc.	MON607519001	VIRGINIA TECH	2,893.75	2019
PO599191	FKD	DC National Guard	OCP	University of Maryland University College	RK112858	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB388519002	STATE OF MARYLAND	1,500.00	2019
PO599194	FKD	DC National Guard	OCP	Webster University	RK113018	9242500:For Credit Classes, Seminars, Workshops, etc.	MAD035019001	WEBSTER UNIVERSITY	459.00	2019
PO599192	FKD	DC National Guard	OCP	University of Maryland	RK112861	9242500:For Credit Classes, Seminars, Workshops, etc.	SPE831519001	STATE OF MARYLAND	2,427.00	2019
PO599193	FKD	DC National Guard	OCP	Howard University	RK112559	9242500:For Credit Classes, Seminars, Workshops, etc.	2026858761	HOWARD UNIVERSITY	13,078.00	2019
PO599195	FKD	DC National Guard	OCP	Towson University	RK112849	9242500:For Credit Classes, Seminars, Workshops, etc.	2026858761	STATE OF MARYLAND	3,059.75	2019
PO599219	FKD	DC National Guard	OCP	Liberty Baptist Theological School	RK112852	9242500:For Credit Classes, Seminars, Workshops, etc.	TUC147919001	LIBERTY UNIVERSITY	2,618.00	2019
PO599284	FKD	DC National Guard	OCP	University of Md. University College	RK113251	9242500:For Credit Classes, Seminars, Workshops, etc.	KOR490519002	STATE OF MARYLAND	1,338.00	2019
PO599283	FKD	DC National Guard	OCP	University of Md University College	RK112957	9242500:For Credit Classes, Seminars, Workshops, etc.	ALM748819002	STATE OF MARYLAND	4,164.00	2019
PO599287	FKD	DC National Guard	OCP	Webster University	RK113265	9242500:For Credit Classes, Seminars, Workshops, etc.	MAD035019001	WEBSTER UNIVERSITY	459.00	2019
PO599288	FKD	DC National Guard	OCP	Louisiana State University - Sherveport	RK112969	9242500:For Credit Classes, Seminars, Workshops, etc.	JON366319002	LOUISIANA STATE UNIVERSITY	1,247.39	2019
PO599297	FKD	DC National Guard	OCP	George Mason University	RK113272	9242500:For Credit Classes, Seminars, Workshops, etc.	KOJ557819001	GEORGE MASON UNIVERSITY	4,034.00	2019
PO599296	FKD	DC National Guard	OCP	University of Md. University College	RK112963	9242500:For Credit Classes, Seminars, Workshops, etc.	TON849919001	STATE OF MARYLAND	1,500.00	2019
PO597244-V2	FKD	DC National Guard	OCP	Johns Hopkins University	RK110223-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	GIL684819002	JOHNS HOPKINS UNIVERSITY	9,044.00	2019
PO599322	FKD	DC National Guard	OCP	Arizona State University	RK113327	9242500:For Credit Classes, Seminars, Workshops, etc.	EDU764419001	ARIZONA STATE UNIVERSITY	3,691.00	2019
PO599325	FKD	DC National Guard	OCP	American Military University	RK113330	9242500:For

PO600398	FKD	DC National Guard	OCP	University of Md. University College	RK115028	9242500:For Credit Classes, Seminars, Workshops, etc.	RO838851900	STATE OF MARYLAND	750.00	2019
PO600407	FKD	DC National Guard	OCP	Webster University	RK115026	9242500:For Credit Classes, Seminars, Workshops, etc.	MAD035019002	WEBSTER UNIVERSITY	660.00	2019
PO600403	FKD	DC National Guard	OCP	University of Md. University College	RK115034	9242500:For Credit Classes, Seminars, Workshops, etc.	SOU843419003	STATE OF MARYLAND	750.00	2019
PO600401	FKD	DC National Guard	OCP	University of Md. University College	RK115029	9242500:For Credit Classes, Seminars, Workshops, etc.	MIH487019003	STATE OF MARYLAND	1,500.00	2019
PO600406	FKD	DC National Guard	OCP	University of Md. University College	RK115059	9242500:For Credit Classes, Seminars, Workshops, etc.	TON849919004	STATE OF MARYLAND	2,250.00	2019
PO600400	FKD	DC National Guard	OCP	University of Md. University College	RK115030	9242500:For Credit Classes, Seminars, Workshops, etc.	BEA876919002	STATE OF MARYLAND	1,500.00	2019
PO600409	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK115031	9242500:For Credit Classes, Seminars, Workshops, etc.	MIR638319002	EMBRY-RIDDLE AERONAUTICAL UNI.	1,500.00	2019
PO600410	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK115032	9242500:For Credit Classes, Seminars, Workshops, etc.	ZIS903419003	EMBRY-RIDDLE AERONAUTICAL UNI.	1,995.00	2019
PO600411	FKD	DC National Guard	OCP	Louisiana State University - Shreveport	RK115027	9242500:For Credit Classes, Seminars, Workshops, etc.	SUL575019002	LOUISIANA STATE UNIVERSITY	497.39	2019
PO600418	FKD	DC National Guard	OCP	American Military University	RK115054	9242500:For Credit Classes, Seminars, Workshops, etc.	HEN036419003	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO600417	FKD	DC National Guard	OCP	College of Southern Md.	RK115044	9242500:For Credit Classes, Seminars, Workshops, etc.	HOD877819001	COLLEGE OF SOUTHERN MARYLAND	189.38	2019
PO600419	FKD	DC National Guard	OCP	Northcentral University	RK115024	9242500:For Credit Classes, Seminars, Workshops, etc.	HOC141119003	NORTHCENTRAL UNIVERSITY	1,280.00	2019
PO600413	FKD	DC National Guard	OCP	Southern New Hampshire University	RK115033	9242500:For Credit Classes, Seminars, Workshops, etc.	ROG271619003	Southern New Hampshire Univers	2,820.00	2019
PO600454	FKD	DC National Guard	OCP	George Washington University	RK115177	9242500:For Credit Classes, Seminars, Workshops, etc.	TAR310019002	GEORGE WASHINGTON UNIVERS	2,520.00	2019
PO592853-V3	FKD	DC National Guard	OCP	MBI Health Service LLC.	RK102953-V3	9585600:Health Care Management Services (including Managed Care S	202-730-1596	MBI HEALTH SERVICES, LLC	299,676.00	2019
PO600577	RM0	Department of Behavioral Health	OCP	FY2019/DBH/Clinical Services/Forensics/N Street Village/JAIL LIAISON/Tr	RK114890	9694400 : Professional Services, Subcontractor and Contractor >25000	CWE55961	N STREET VILLAGE INC.	48,000.00	2019
PO600393-V2	FKD	DC National Guard	OCP	American Military University	RK115020-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	HAN851219001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO600881	KT0	Department of Public Works	OCP	FY19/KTD/SWMA - MAINTENANCE AND REPAIR OF METTLER-TOLEDO TR	RK109414	7808470:SCALES, TRUCK, PORTABLE	N/A	METTLER-TOLEDO INC.	92,150.00	2019
PO600884	FKD	DC National Guard	OCP	Laser Art, Inc	RK115876	2076088:WRIST ROLLER/MOUSE PAD/LAP BOARD, COMPUTER, A PATE	Quote #0015362	LASER ART INC	7,413.77	2019
PO600985	FKD	DC National Guard	OCP	University of Md. University College	RK115954	9242500:For Credit Classes, Seminars, Workshops, etc.	MAT716919001	STATE OF MARYLAND	1,750.00	2019
PO600901	FKD	DC National Guard	OCP	Georgetown University	RK115960	9242500:For Credit Classes, Seminars, Workshops, etc.	FER231819003	GEORGETOWN UNIVERSITY	4,035.00	2019
PO601445	FKD	DC National Guard	OCP	Bowie State University	RK116256	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL608819001	BOWIE STATE UNIVERSITY	3,435.00	2019
PO600386-V2	NS0	Office of Neighborhood Safety and Engagem	OCP	FY19 Dell Software - Office 365 E3 Licenses for New ONSE Staff	RK113097-V2	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	CW47643	DELL MARKETING L.P.	2,232.90	2019
PO600877-V2	KT0	Department of Public Works	OCP	FY19/KTD/SWMA - PURCHASE and INSTALLATION OF SCALE PLATES FOR	RK109415-V2	7808470:SCALES, TRUCK, PORTABLE	N/A	METTLER-TOLEDO INC	93,973.85	2019
PO601542	FKD	DC National Guard	OCP	Boston University	RK116804	9242500:For Credit Classes, Seminars, Workshops, etc.	PAY606519001	TRUSTEES OF BOSTON UNIVERSITY	2,820.00	2019
PO601544	FKD	DC National Guard	OCP	Liberty University	RK116801	9242500:For Credit Classes, Seminars, Workshops, etc.	LOU600919003	LIBERTY UNIVERSITY	475.00	2019
PO601634	FKD	DC National Guard	OCP	Laser Art, Inc	RK116718	7853275 : SUPPLIES, SCHOOL, VARIOUS (NOT OTHERWISE CLASSIFIED)	202-730-1596	LASER ART INC	3,249.10	2019
PO601635	FKD	DC National Guard	OCP	Premier Suppliers	RK116733	7853275 : SUPPLIES, SCHOOL, VARIOUS (NOT OTHERWISE CLASSIFIED)	C1937-V3	PREMIER OFFICE AND MEDICAL SUPPL	6,909.96	2019
PO601729	FKD	DC National Guard	OCP	American Military University	RK117006	9242500:For Credit Classes, Seminars, Workshops, etc.	HOB975019005	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO601728	FKD	DC National Guard	OCP	American Military University	RK117002	9242500:For Credit Classes, Seminars, Workshops, etc.	SOE344519004	AMERICAN PUBLIC UNIVERSITY SYS	975.00	2019
PO601730	FKD	DC National Guard	OCP	University of Md. University College	RK117005	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO921919002	STATE OF MARYLAND	4,164.00	2019
PO600194-V2	BY0	Office on Aging	OCP	FY19-BYO/OA - Alzheimer's Poetry Project (APP)	RK113471-V3	9526227:CARE AND TREATMENT SERVICES PROVIDED IN A NON-RESIDE	CW63894	GARY GLAZNER	95,600.00	2019
PO598104-V2	FKD	DC National Guard	OCP	Univ. of MD Univ. College	RK111290-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	PAS153819001	STATE OF MARYLAND	-	2019
PO598170-V2	FKD	DC National Guard	OCP	Stratford University	RK111450-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	RAY305419002	STRATFORD UNIVERSITY	4,230.00	2019
PO601790	FKD	DC National Guard	OCP	Purdue Global University	RK117150	9242500:For Credit Classes, Seminars, Workshops, etc.	DIX375819002	PURDUE UNIVERSITY GLOBAL INC	825.00	2019
PO601789	FKD	DC National Guard	OCP	American Military University	RK117147	9242500:For Credit Classes, Seminars, Workshops, etc.	GUI977019001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO601918	FKD	DC National Guard	OCP	Navy Annapolis Flight Center, Inc	RK117406	9242500:For Credit Classes, Seminars, Workshops, etc.	MAL068619001	GEORGE MASON UNIVERSITY	8,340.00	2019
PO601962	FKD	DC National Guard	OCP	George Mason University	RK117053	9242500:For Credit Classes, Seminars, Workshops, etc.	ARI118319001	GEORGE MASON UNIVERSITY	930.69	2019
PO601982	RM0	Department of Behavioral Health	OCP	FY19/DBH/Clinical Services/CCS-NeuroRestorative-Germantown. MD/ Co	RK117160	9093300 : Contractor Compliance Monitoring Services	CW62848	Center For Comprehensive Servi	75,800.00	2019
PO591569-V4	RM0	Department of Behavioral Health	OCP	FY2019/DBH/Clinical Services/Forensics/De-Obligation/N Street Village/	RK098698-V4	9694400 : Professional Services, Subcontractor and Contractor >25000	RM-18-SS-007-BYO-TYM	N STREET VILLAGE INC.	20,744.60	2019
PO602111	FKD	DC National Guard	OCP	Stratford University	RK117746	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO272219002	STRATFORD UNIVERSITY	750.00	2019
PO594339-V4	KA0	Department of Transportation	OCP	KAO/TOA/Parking Asset Management Services for Parking Meter Assets	RK101245-V5	9188400 : Parking Consulting	DCKA-2019-S-0001	CONDUENT STATE AND LOCAL SOLUTIO	983,059.90	2019
PO602385	HCD	Department of Health	OCP	FY19 CPPE DMAD Healthy People 2020	RK114947	9201850:LICENSE, COMPUTER-AIDED DESIGN SOFTWARE	N/A	GEOCKO INC. DBA LIVESTORIES	15,000.00	2019
PO602408	KA0	Department of Transportation	OCP	KAO/IPMD/Anacostia Freeway Bridges over Nicholson Street SE EOR (Eng	RK117493	9599056:CONSTRUCTION AND DESIGN SERVICES, MODULAR T-SHAPE F	DCKA-2019-S-0003	PRIME AE GROUP INC.	55,000.00	2019
PO602687	FKD	DC National Guard	OCP	Purdue Global University	RK118679	9242500:For Credit Classes, Seminars, Workshops, etc.	SNO717919001	PURDUE UNIVERSITY GLOBAL INC	3,400.00	2019
PO602815	FKD	DC National Guard	OCP	Morgan State University	RK118893	9242500:For Credit Classes, Seminars, Workshops, etc.	SMI760319001	STATE OF MARYLAND	788.28	2019
PO602935	FKD	DC National Guard	OCP	Liberty University	RK119051	9242500:For Credit Classes, Seminars, Workshops, etc.	LOU600919004	LIBERTY UNIVERSITY	1,650.00	2019
PO602936	FKD	DC National Guard	OCP	Marymount University	RK119052	9242500:For Credit Classes, Seminars, Workshops, etc.	REY590519002	MARYMOUNT UNIVERSITY	2,313.00	2019
PO602934	FKD	DC National Guard	OCP	Pennsylvania State University	RK119050	9242500:For Credit Classes, Seminars, Workshops, etc.	GAR749419001	PENNSYLVANIA STATE UNIVERSITY	492.00	2019
PO602937	FKD	DC National Guard	OCP	Boston University	RK119053	9242500:For Credit Classes, Seminars, Workshops, etc.	PAY606519002	TRUSTEES OF BOSTON UNIVERSITY	2,580.00	2019
PO596383-V2	RM0	Department of Behavioral Health	OCP	FY2019 - DBH/ SUD/De-Ob/ Level III Youth Residential M. Davis Plant the	RK106332-V2	9520738:DRUG AND ALCOHOL SCREENING TESTS	RM-18-HCA-SATSR-04S-PTSYTS	MICHAEL Y DAVIS - PTSYTS	1.00	2019
PO603051	FKD	DC National Guard	OCP	University of Md. University College	RK118666	9242500:For Credit Classes, Seminars, Workshops, etc.	GAR076819002	STATE OF MARYLAND	1,500.00	2019
PO603050	FKD	DC National Guard	OCP	University of Md University College	RK119182	9242500:For Credit Classes, Seminars, Workshops, etc.	CIS706919003	STATE OF MARYLAND	4,164.00	2019
PO603052	FKD	DC National Guard	OCP	University of Md. University College	RK119178	9242500:For Credit Classes, Seminars, Workshops, etc.	SOU843419004	STATE OF MARYLAND	750.00	2019
PO603053	FKD	DC National Guard	OCP	Pennsylvania State University	RK119176	9242500:For Credit Classes, Seminars, Workshops, etc.	LEW841119002	PENNSYLVANIA STATE UNIVERSITY	2,118.00	2019
PO603055	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK119158	9242500:For Credit Classes, Seminars, Workshops, etc.	RUS183219003	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO603056	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK119157	9242500:For Credit Classes, Seminars, Workshops, etc.	ZIS903419004	EMBRY-RIDDLE AERONAUTICAL UNI.	1,995.00	2019
PO603054-V2	FKD	DC National Guard	OCP	University of Laverne, School of Law	RK119160-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	TUN267719001	THE UNIVERSITY OF DAYTON	2,871.00	2019
PO603076	FKD	DC National Guard	OCP	Wesley Theological Seminary	RK119353	9242500:For Credit Classes, Seminars, Workshops, etc.	WIS281819002	WESLEY THEOLOGICAL SEMINARY	1,284.00	2019
PO603077	FKD	DC National Guard	OCP	The Chicago School of Professional Psychology	RK119342	9242500:For Credit Classes, Seminars, Workshops, etc.	DAW791319002	The Chicago School-Wash DC Inc	6,984.00	2019
PO603078	FKD	DC National Guard	OCP	American Military University	RK119340	9242500:For Credit Classes, Seminars, Workshops, etc.	HOB975019007	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO603080	FKD	DC National Guard	OCP	Smith & Sons	RK119372	9096000 : Maintenance and Repair, Industrial Building	CGYCA	SMITH AND SONS LLC	35,434.50	2019
PO603139	FKD	DC National Guard	OCP	University of Md. University College	RK119427	9242500:For Credit Classes, Seminars, Workshops, etc.	FIN894419002	STATE OF MARYLAND	750.00	2019
PO603136	FKD	DC National Guard	OCP	George Mason University	RK119418	9242500:For Credit Classes, Seminars, Workshops, etc.	GUD721519002	GEORGE MASON UNIVERSITY	382.50	2019
PO603140	FKD	DC National Guard	OCP	University of Md. University College	RK119425	9242500:For Credit Classes, Seminars, Workshops, etc.	RO838851900	STATE OF MARYLAND	750.00	2019
PO603175	FKD	DC National Guard	OCP	University of Md. University College	RK119524	9242500:For Credit Classes, Seminars, Workshops, etc.	SAL066919001	STATE OF MARYLAND	250.00	2019
PO603178	FKD	DC National Guard	OCP	University of Maryland	RK119431	9242500:For Credit Classes, Seminars, Workshops, etc.	NAV697019001	STATE OF MARYLAND	750.00	2019
PO603183	FKD	DC National Guard	OCP	University of Md. University College	RK119543	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL029819001	STATE OF MARYLAND	750.00	2019
PO603137-V2	FKD	DC National Guard	OCP	University of Md. University College	RK119422-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ORO602519002	STATE OF MARYLAND	2,880.00	2019
PO603209	FKD	DC National Guard	OCP	Smith & Sons	RK119522	9096000 : Maintenance and Repair, Industrial Building	CGYCA	SMITH AND SONS LLC	50,725.00	2019
PO603210	FKD	DC National Guard	OCP	Western Governor's University	RK119551	9242500:For Credit Classes, Seminars, Workshops, etc.	WAN370719001	WESTERN GOVERNORS UNIVERSITY	1,065.00	2019
PO603211	FKD	DC National Guard	OCP	University of Md. University College	RK119572	9242500:For Credit Classes, Seminars, Workshops, etc.	MIL236219003	STATE OF MARYLAND	1,380.00	2019
PO595226-V2	FL0	Department of Corrections	OCP	Inmate Comprehensive Medical Services for DOC	RQ098826-V2	9487450:MEDICAL (PHYSICAL) EXAMINATION SERVICES, COMPREHENSI	CW37196	UNITY HEALTH CARE INC.	6,534,088.89	2019
PO603390	FKD	DC National Guard	OCP	B&B Floor Services, LLC	RK119718	9096000 : Maintenance and Repair, Industrial Building	FT.Belvoir/A2019	BANDB FLOOR SRVS DBA BANDB SOLUTIO	35,299.00	2019
PO603874	FKD	DC National Guard	OCP	Northcentral University	RK120328	9242500:For Credit Classes, Seminars, Workshops, etc.	HOC141119004	NORTHCENTRAL UNIVERSITY	1,269.00	2019
PO583929-V3	KA0	Department of Transportation	OCP	KAO/IPMD/Team 2/Kingle Valley Trail	RQ988371-V3	9183100:Construction Consulting	DCKA-2018-C-0082	STANTEC CONSULTING SVCS INC.	60,506.22	2019
PO599978-V3	HCD	Department of Health	OCP	HAHSTA FY19 HCA Aunt Bertha Resource and Referral Guide	RK103244-V3	7151022 : BOOKS, COMMODITY CODE AND PURCHASING SOFTWARE (I	CW65748	AUNT BERTHA PUBLIC BENEFIT CO	60,000.00	2019
PO604123-V2	FKD	DC National Guard	OCP	University of Md. University College	RK120972-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	FOK286919001	STATE OF MARYLAND	1,500.00	2019
PO602178-V2	ITT0	Department of Health Care Finance	OCP	FY19 DCAS Learning Management Tool	RK113908-V2	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION O	CW69823	GROW DESIGN AND DEVELOPMENT INC	245,000.00	2019
PO604268	FKD	DC National Guard	OCP	Webster University	RK120963	9242500:For Credit Classes, Seminars, Workshops, etc.	KEL654219002	WEBSTER UNIVERSITY	1,410.00	2019
PO604338	FKD	DC National Guard	OCP	Webster University	RK121425	9242500:For Credit Classes, Seminars, Workshops, etc.	MAD035019003	WEBSTER UNIVERSITY	1,320.00	2019
PO604339	FKD	DC National Guard	OCP	Webster University	RK121419	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL890719002	WEBSTER UNIVERSITY	1,410.00	2019
PO604340	FKD	DC National Guard	OCP	Johns Hopkins University	RK121408	9242500:For Credit Classes, Seminars, Workshops, etc.	GIL684819002	JOHNS HOPKINS UNIVERSITY	4,575.00	2019
PO604342	FKD	DC National Guard	OCP	University Md. University College	RK121411	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO083019003	STATE OF MARYLAND	1,500.00	2019
PO604343	FKD	DC National Guard	OCP	Old Dominion University	RK121413	9242500:For Credit Classes, Seminars, Workshops, etc.	FIL465319001	OLD DOMINION UNIVERSITY	3,869.00	2019
PO604356	FZD	District of Columbia Sentencing Commission	OCP	FY19 FZD System Upgrades and Enhancements: Web Service Redesign ad	RK120831	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION O	CW66126	MINDCUBED LLC	59,539.97	2019
PO593928-V6	RM0	Department of Behavioral Health	OCP	FY19/DBH/Clinical Services/Mod/CCS-NeuroRestorative-Germantown. MI	RK104003-V6	9093300 : Contractor Compliance Monitoring Services	CW62848	Center For Comprehensive Servi	205,800.00	2019
PO604363	FKD	DC National Guard	OCP	Northan Virginia Community College	RK121421	9242500:For Credit Classes, Seminars, Workshops, etc.	AWU194119002	VIRGINIA COMMUNITY COLLEG	1,480.00	2019
PO591412-V5	GD0	Office of the State Superintendent of Educat	OCP	FY19 OSSE DAR TDC1 Local Ready for DM Approval - 5.22.19 MH	RQ098340-V5	2083750:SOFTWARE, RELATIONAL DESKTOP DATABASE MANAGEMENT	C12238-V3	TELECOMMUNICATIONS DEV CO	2,995,430.80	2019
PO604610	KA0	Department of Transportation	OCP	KAO/Performance/DDOT/Fleet/ 30 Segways	RK116727	0700642:AUTOMOBILES, COMPACT, 4-DOOR SEDAN, 6 CYL. ENGINE	CW70090	SEGWAY INC.	226,370.00	2019
PO604616	FKD	DC National Guard	OCP	American Military University	RK121963	9242500:For Credit Classes, Seminars, Workshops, etc.	MOR865719001	AMERICAN PUBLIC UNIVERSITY SYS	1,000.00	2019
PO604617	FKD	DC National Guard	OCP	American Military University	RK121962	9242500:For Credit Classes, Seminars, Workshops, etc.	HOB975019006	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO604615	FKD	DC National Guard	OCP	American Military University	RK121964	9242500:For Credit Classes, Seminars, Workshops, etc.	MUN983219003	AMERICAN PUBLIC UNIVERSITY SYS	2,250.00	2019
PO604618	FKD	DC National Guard	OCP	George Mason University	RK121960	9242500:For Credit Classes, Seminars, Workshops, etc.	MAP702219001	GEORGE MASON UNIVERSITY	2,765.00	2019
PO604619	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK121968	9242500:For Credit Classes, Seminars, Workshops, etc.	MIR638319003	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO604620	FKD	DC National Guard	OCP	University of Md. University College	RK121961	9242500:For Credit Classes, Seminars, Workshops, etc.	FIN894419003	STATE OF MARYLAND	1,000.00	2019
PO604621	FKD	DC National Guard	OCP	Prince Georges Community College	RK121965	9242500:For Credit Classes, Seminars, Workshops, etc.	MID985419001	PRINCE GEORGE'S COMM. COLLEGE	321.00	2019
PO604656	FKD	DC National Guard	OCP	University of Md. University College	RK121971	9242500:For Credit Classes, Seminars, Workshops, etc.	RO838851904	STATE OF MARYLAND	750.00	2019
PO604778	FKD	DC National Guard	OCP	Laser Art	RK121899	7853275 : SUPPLIES, SCHOOL, VARIOUS (NOT OTHERWISE CLASSIFIED)	202-730-1596	LASER ART INC	11,367.56	2019
PO604658	FKD	DC National Guard	OCP	Georgetown University	RK121997	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO702019001	GEORGETOWN UNIVERSITY	8,352.00	2019
PO604861	FKD	DC National Guard	OCP	B&B Floor Services, LLC	RK122304	3600538:CEMENT, FLOOR TILE	DCNG-FOMA2019	BANDB FLOOR SRVS DBA BANDB SOLUTIO	19,995.00	2019
PO604862	FKD	DC National Guard	OCP	George Washington University	RK122321	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164019003	GEORGE WASHINGTON UNIVERS	3,470.00	2019
PO604865	FKD	DC National Guard	OCP	Allstate Floors	RK122312	3600538:CEMENT, FLOOR TILE	BP001600-006	ALLSTATE FLOORS OF DC, LLC	31,857.00	2019
PO604866	FKD	DC National Guard	OCP	AL's Twin Air, LLC	RK122310	9096000 : Maintenance and Repair, Industrial Building	P2019DCY90507	AL S TWIN AIR LLC	10,000.00	2019
PO605142	FKD	DC National Guard	OCP	Grantham University	RK122711	9242500:For Credit Classes, Seminars, Workshops, etc.	THO868619001	GRANTHAM UNIVERSITY	500.00	2019
PO605144	FKD	DC National Guard	OCP	Community College of Baltimore County	RK121969	9242500:For Credit Classes, Seminars, Workshops, etc.	ACE185819001	COMMUNITY COLLEGE OF BALTIMORE	763.00	2019
PO593790-V2	FKD	DC National Guard	OCP	Georgetown University	RK120633-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	FER231819004	GEORGETOWN UNIVERSITY	2,395.00	2019
PO594121	DL0	Board of Elections	OCP	FY19 DLO Board of Elections (3) Month Lease extension of Voting Equipm	RK101594	6005800 : Election and Voter Equipment and Supplies, Electronic and N	Cw42013	ELECTION SYSTEMS & SOFTWARE IN	24,000.00	2019
PO605419	FKD	DC National Guard	OCP	Wesley Theological Seminary	RK123142	9242500:For Credit Classes, Seminars, Workshops, etc.	WIS281819003	WESLEY THEOLOGICAL SEMINARY	1,926.00	2019
PO605420	FKD	DC National Guard	OCP	University of Md. University College	RK123145	9242500:For Credit Classes, Seminars, Workshops, etc.	TAM236019001	STATE OF MARYLAND	2,664.00	2019
PO605421	FKD	DC National Guard	OCP	University of Md. University College	RK123146	9242500:For Credit Classes, Seminars, Workshops, etc.	CON556819001	STATE OF MARYLAND	250.00	2019
PO605422	FKD	DC National Guard	OCP	Towson University	RK123143	9242500:For Credit Classes, Seminars, Workshops, etc.	WAR292419001	STATE OF MARYLAND	2,294.00	2019
PO605423	FKD	DC National Guard	OCP	University of Md. University College	RK123184	9242500:For Credit Classes, Seminars, Workshops, etc.	WHI496319001	STATE OF MARYLAND	2,664.00	2019
PO605424	FKD	DC National Guard	OCP	Prince Georges Community College	RK123144	9242500:For Credit Classes, Seminars, Workshops, etc.	MID958419002	PRINCE GEORGE'S COMM. COLLEGE	477.50	2019
PO605528	FKD	DC National Guard	OCP	University of Md. University College	RK122726	9242500:For Credit Classes, Seminars, Workshops, etc.	ST0769319004	STATE OF MARYLAND	2,008.00	2019
PO605135-V2	FB0	Fire and Emergency Services Department	OCP	AMKUS-Hydra Ram FY19 de-obligation to cancel PO	RK117970-V2	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPA	N/A	FIRE AND RESCUE PRODUCTS	0.01	2019
PO605483-V2	FKD	DC National Guard	OCP	G-Land Uniforms, Inc	RK123264-V2	2018787:UNDERSHIRTS, MEN'S, T-SHIRT STYLE	2026858761	G-LAND UNIFORMS INC.	5,172.00	2019
PO593512-V2	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK105416-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	PAS316819001	EMBRY-RIDDLE AERONAUTICAL UNI.	-	2019
PO600399-V2	FKD	DC National Guard	OCP	University of Md. University College	RK115025-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	CAM413219001	STATE OF MARYLAND	-	2019
PO605143-V2	FKD	DC National Guard	OCP	Park University	RK122709-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	DIE137819001	PARK UNIVERSITY ENTER INC	-	2019
PO605699	FKD	DC National Guard	OCP	Park University	RK123990	9242500:For Credit Classes, Seminars, Workshops, etc.	DIE137819001	PARK UNIVERSITY	2,898.00	2019
PO605723	FKD	DC National Guard	OCP	Purdue Global University	RK124069	9242500:For Credit Classes, Seminars, Workshops, etc.	DIX375819003	PURDUE UNIVERSITY GLOBAL INC	825.00	2019
PO605727	RM0	Department of Behavioral Health	OCP	FY2019/DBH/Clinical Services/CCS-NeuroRestorative-Germantown, MD/	RK123452	9093300 : Contractor Compliance Monitoring Services	CW62848	Center For Comprehensive Servi	24,800.00	2019
PO605731	FKD	DC National Guard	OCP	American Military University	RK124104	9242500:For Credit Classes, Seminars, Workshops, etc.	TRA557719001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2019
PO605535-V2	FKD	DC National Guard	OCP	American Military University	RK123570-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SOE344519005	AMERICAN PUBLIC UNIVERSITY SYS	1,950.00	2019
PO605982	FKD	DC National Guard	OCP	American Uniform Sales, INC	RK124542	0806559 : PINS, SERVICE AWARD	QUOTE #	AMERICAN UNIFORM SALES, INC	2,990.00	2019
PO606054	FKD	DC National Guard	OCP	Ashford University	RK124595	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL445819001	ASHFORD UNIVERSITY LLC	1,500.00	2019
PO606060	FKD	DC National Guard	OCP	DC Tours & Transportation	RK124651	9611308 : CHARTER SERVICES, BUS	quote #1032	NORVEL F WOOD JR. DBA DC TOURS	3,491.04	2019
PO606300	FKD	DC National Guard	OCP	Premier Suppliers	RK124420	7853275 : SUPPLIES, SCHOOL, VARIOUS (NOT OTHERWISE CLASSIFIED)	2027301596	PREMIER OFFICE AND MEDICAL SUPPL	10,230.94	2019
PO591369-V2	KV0	Department of Motor Vehicles	OCP	FY19 - DMV - Registration Stickers	RK101043-V2	2557032 : STICKERS, VALIDATION	NA	PROFORMA DOCUCOM SERVICES LLC	350,000.00	2019
PO592757-V2	FKD	DC National Guard	OCP	DC TOURS & TRANSPORTATION	RK103446-V3	9694400 : Professional Services, Subcontractor and Contractor >25000	202-730-1596	NORVEL F WOOD JR. DBA DC TOURS	4,350.00	2019
PO606616	HCD	Department of Health	OCP	FY'19-AMP-SECURITY SERVICES - DATAWATCH (CW51929)	RK124550	6800205 : ACCESS CONTROL SYSTEMS, INCLUDING PARTS AND ACCESSC	CW51929	DATAWATCH SYSTEMS	30,237.65	2019
PO606617	JZ0	Department of Youth Rehabilitation Services	OCP	DYRS-FY2019 - Load Bank Install	RK120731	9096000 : Maintenance and Repair, Industrial Building	DCAM-18-NC-0100	COVENANT DEVELOPMENT COMPANY	123,150.00	2019
PO606683	FKD	DC National Guard	OCP	Morgan's	RK125484	9361800 : Clothing, Including Uniforms, Maintenance and Repair	202-730-1596	MORGAN S INC	8,065.60	2019
PO606710	FKD	DC National Guard	OCP	G-Land Uniforms	RK125311	9361800 : Clothing, Including Uniforms, Maintenance and Repair	202-730-1596	G-LAND UNIFORMS INC.	11,671.30	2019
PO606711	FKD	DC National Guard	OCP	Premier Suppliers	RK125509	8051622:BALL STORAGE EQUIPMENT	202-730-1596	PREMIER OFFICE AND MEDICAL SUPPL	6,521.91	2019
PO603081-V3	FKD	DC National Guard	OCP	Fresh Start Project	RK102929-V4	9248600:Vocational Trainine. All Tvoes (Including Vocational Rehabili	202-730-1596	MARCO PRICE DBA FRESH START	-	2019
PO606958	KT0	Department of Public Works	OCP	FY19/KTD/SWMA -Purchase and Install a New Scale System for SWMA-Fi	RK123615	7801200:Automatic Scales (With Printers and/or Recorders)	CW65832	METTLER-TOLEDO INC	121,872.00	2019
PO607019	KA0	Department of Transportation	OCP	KAO/IPMD/Project Oversight and Permit Submittal Review for DC Clean R	RK124807	8184210:CONSULTING SERVICES, CIVIL ENGINEER	DCKA-2017-C-0056	KCI ASSOCIATES OF DC	386,201.00	2019
PO592747-V2	FKD	DC National Guard	OCP	Eclipse Marketing Service	RK102903-V2	9180700:Advertising Consulting	2027301596	ECLIPSE MARKETING SERVICES	-	2019
PO607098	FKD	DC National Guard	OCP	G-LAND UNIFORMS INC.	RK125782	9361800 : Clothing, Including Uniforms, Maintenance and Repair	202-730-1596	G-LAND UNIFORMS INC.	6,227.40	2019
PO603138-V2	FKD	DC National Guard	OCP	University of Md. University College	RK119433-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	AAL839019001	STATE OF MARYLAND	-	2019
PO607100	FKD	DC National Guard	OCP	In2it Learning	RK125875	7159020 : EDUCATIONAL/TRAINING	202-730-1596	IN2IT LLC	9,998.16	2019
PO607204	KT0	Department of Public Works	OCP	FY19/KTD/PEMA - Seaway i12 SE Patrollers\ Replacement for Parking Cor	RK123730	9989400:Vehicles. Including Automobiles. Trucks. Trailers. Vans. Motor	81123730	SEGWAY INC.	70,060.00	2019
PO607282	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK126422	9242500:For Credit Classes, Seminars, Workshops, etc.	ZIS903419005	EMBRY-RIDDLE AERONAUTICAL UNI.	2,067.00	2

PO604659-V2	FKD	DC National Guard	OCP	Towson University	RK122016-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ESE124719002	STATE OF MARYLAND	-	2019
PO593012-V2	FKD	DC National Guard	OCP	Verizon Wireless	RK104898-V2	8393530 : CELLULAR TELEPHONES, COMPLETE UNITS, BRAND LISTED O	GS-35F-0119P	VERIZON WIRELESS	7,100.00	2019
PO603757-V2	RM0	Department of Behavioral Health	OCP	FY2019/DBH/MODIFICATION/Community Services/Continuation of PO59	RK118714-V2	9694400 : Professional Services, Subcontractor and Contractor >25000	CW55513	EVIDENCE BASED ASSOCIATES LLC	193,429.26	2019
PO607630	HCD	Department of Health	OCP	FY19-CHA-HEALTH OFFICE SOFTWARE	RK125659	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	CW54348	HEALTHMASTER HOLDINGS LLC	209,150.00	2019
PO597246-V2	FKD	DC National Guard	OCP	University of Md. University College	RK110224-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SOUR43419001	STATE OF MARYLAND	-	2019
PO607672	FKD	DC National Guard	OCP	George Mason University	RK127067	9242500:For Credit Classes, Seminars, Workshops, etc.	GUD721519003	GEORGE MASON UNIVERSITY	1,500.00	2019
PO603921-V2	FLO	Department of Corrections	OCP	FLO-FY19-OAPT22905 DOC Food Services - EXTENSION	RK118961-V2	9185240 : FOOD SERVICE CONSULTING	CW18948	ARAMARK CORRECTIONAL SERVICES	2,167,000.00	2019
PO598028-V5	HCD	Department of Health	OCP	FY'19-AMP-SYNERGETIC INFORMATION SYSTEMS INC.	RK110139-V5	9244140 : PROFESSIONAL DEVELOPMENT	CW57604	SYNERGETIC INFORMATION SY	224,443.36	2019
PO607833	FKD	DC National Guard	OCP	University of Md. University College	RK127323	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB38519005	STATE OF MARYLAND	1,500.00	2019
PO607835	FKD	DC National Guard	OCP	University of Md. University College	RK127320	9242500:For Credit Classes, Seminars, Workshops, etc.	BRO083019004	STATE OF MARYLAND	1,500.00	2019
PO607838	FKD	DC National Guard	OCP	Louisiana State University - Shreveport	RK126241	9242500:For Credit Classes, Seminars, Workshops, etc.	SUL575019001	LOUISIANA STATE UNIVERSITY	403.87	2019
PO607836	FKD	DC National Guard	OCP	University of Md. University College	RK127318	9242500:For Credit Classes, Seminars, Workshops, etc.	CON556819002	STATE OF MARYLAND	1,500.00	2019
PO607839	FKD	DC National Guard	OCP	University of Md. University College	RK127331	9242500:For Credit Classes, Seminars, Workshops, etc.	SAL066919002	STATE OF MARYLAND	750.00	2019
PO607840	FKD	DC National Guard	OCP	The George Washington University	RK127304	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164019004	GEORGE WASHINGTON UNIVERS	3,435.00	2019
PO601920-V2	FKD	DC National Guard	OCP	Gotta GO NOW!, LLC	RK117453-V2	1557050:TOILETS, PORTABLE BUILDING	QUOTE 2348	GOTTA GO NOW LLC	-	2019
PO592756-V4	FKD	DC National Guard	OCP	Verizon Wireless	RK102968-V4	9157525:TELEPHONE SERVICE, CELLULAR	202-730-1596	VERIZON WIRELESS	17,319.49	2019
PO607904	FKD	DC National Guard	OCP	Liberty University	RK127421	9242500:For Credit Classes, Seminars, Workshops, etc.	KUZ878199001	LIBERTY UNIVERSITY	1,500.00	2019
PO607905	FKD	DC National Guard	OCP	Liberty University	RK127401	9242500:For Credit Classes, Seminars, Workshops, etc.	ARN353019001	LIBERTY UNIVERSITY	11,100.60	2019
PO608040	FKD	DC National Guard	OCP	WEBSTER UNIVERSITY	RK127568	9242500:For Credit Classes, Seminars, Workshops, etc.	HEN527319001	WEBSTER UNIVERSITY	390.00	2019
PO608037	FKD	DC National Guard	OCP	Prince Georges Comm. College	RK127541	9242500:For Credit Classes, Seminars, Workshops, etc.	MED958419004	PRINCE GEORGE'S COMM. COLLEGE	642.00	2019
PO608038	FKD	DC National Guard	OCP	Arizona State University	RK127548	9242500:For Credit Classes, Seminars, Workshops, etc.	THO356019003	ARIZONA STATE UNIVERSITY	1,242.99	2019
PO608043	FKD	DC National Guard	OCP	Virginia State University	RK126834	9242500:For Credit Classes, Seminars, Workshops, etc.	TER229819001	VIRGINIA STATE UNIVERSITY	6,189.50	2019
PO608042	FKD	DC National Guard	OCP	OLD DOMINION UNIVERSITY	RK127584	9242500:For Credit Classes, Seminars, Workshops, etc.	FEL465319002	OLD DOMINION UNIVERSITY	3,315.00	2019
PO608114	FKD	DC National Guard	OCP	University of Md. University College	RK127693	9242500:For Credit Classes, Seminars, Workshops, etc.	BIN012019001	STATE OF MARYLAND	750.00	2019
PO591396-V3	KA0	Department of Transportation	OCP	KAQ/TOA/Cellular Phone Payment Method: Digital Parking Meters	RK112448-V3	9138400 : Parking Consulting	DCKA-2016-C-0029	PARKMOBILE USA INC	2,626,200.85	2019
PO608161	FKD	DC National Guard	OCP	Pennsylvania State University	RK127560	9242500:For Credit Classes, Seminars, Workshops, etc.	LEW841119003	PENNSYLVANIA STATE UNIVERSITY	2,177.00	2019
PO608162	FKD	DC National Guard	OCP	Walden University	RK127791	9242500:For Credit Classes, Seminars, Workshops, etc.	HAN835819001	WALDEN UNIVERSITY	2,400.00	2019
PO608163	FKD	DC National Guard	OCP	Towson University	RK127776	9242500:For Credit Classes, Seminars, Workshops, etc.	WAR292419002	STATE OF MARYLAND	3,481.00	2019
PO608168	FKD	DC National Guard	OCP	No. Va Community College	RK127767	9242500:For Credit Classes, Seminars, Workshops, etc.	FOR899919001	VIRGINIA COMMUNITY COLLEG	2,960.00	2019
PO608171	FKD	DC National Guard	OCP	Utah State University	RK127841	9242500:For Credit Classes, Seminars, Workshops, etc.	PAL400319001	UTAH STATE UNIVERSITY	1,170.00	2019
PO595342-V2	FKD	DC National Guard	OCP	S & H Trucking Contracting Service	RK107754-V2	9625654 : MOVING AND STORAGE SERVICES, OFFICE	202-685-9651	S&H TRUCKING COMPANY	60,000.00	2019
PO608243	FKD	DC National Guard	OCP	B&B Floor Services, LLC.	RK127888	3600538:CEMENT, FLOOR TILE	FOMA-DCNG2019	BANDB FLOOR SRVS DBA BANDB SOLUTIO	51,987.00	2019
PO608245	FKD	DC National Guard	OCP	George Mason University	RK127946	9242500:For Credit Classes, Seminars, Workshops, etc.	GEO926919001	GEORGE MASON UNIVERSITY	3,261.00	2019
PO608246	FKD	DC National Guard	OCP	University of Dayton School of Law	RK127948	9242500:For Credit Classes, Seminars, Workshops, etc.	TUN267719002	THE UNIVERSITY OF DAYTON	4,828.00	2019
PO592994-V2	FKD	DC National Guard	OCP	The George Washington University	RK104838-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164019001	PRESIDENT AND FELLOWS OF	-	2019
PO608247	FKD	DC National Guard	OCP	Liberty University	RK127949	9242500:For Credit Classes, Seminars, Workshops, etc.	sch2303190014	LIBERTY UNIVERSITY	825.00	2019
PO608248	FKD	DC National Guard	OCP	Wesley Theological Seminary	RK127950	9242500:For Credit Classes, Seminars, Workshops, etc.	WES281819004	WESLEY THEOLOGICAL SEMINARY	3,972.00	2019
PO607879-V2	FKD	DC National Guard	OCP	Southern New Hampshire University	RK127395-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SOU271619004	Southern New Hampshire Univers	3,820.00	2019
PO608265	HCD	Department of Health	OCP	FY19 - DOH HEPRA - UASI/1HCUAB/Patient Tracking Annual Maintenance	RK125289	9180610 : ADMINISTRATIVE SUPPORT, CONSULTING SERVICES	CW69695	SKYLINE SYSTEMS CORP.	187,200.00	2019
PO608279	FKD	DC National Guard	OCP	University of Mary Washington	RK128002	9242500:For Credit Classes, Seminars, Workshops, etc.	NUG760019001	UNIVERSITY OF MARY WASHINGTON	6,635.00	2019
PO596807-V3	RM0	Department of Behavioral Health	OCP	FY2019/DBH/Community Services/No Cost Modification/Evidence Based	RK108411-V4	9694400 : Professional Services, Subcontractor and Contractor >25000	CW55513	EVIDENCE BASED ASSOCIATES LLC	561,666.68	2019
PO600384-V3	JZ0	Department of Youth Rehabilitation Services	OCP	DYRS - FY19 Q1 Psychiatric - Sole Source - FINR	RK108418-V3	9529500:Youth Care Services	CW66473	FLORIDA INSTITUTE FOR NEUROLOG	-	2019
PO608373	FKD	DC National Guard	OCP	Morgan State University	RK128120	9242500:For Credit Classes, Seminars, Workshops, etc.	SSAV760319002	STATE OF MARYLAND	2,738.55	2019
PO608374	FKD	DC National Guard	OCP	University of Md University College	RK128117	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH207219001	STATE OF MARYLAND	2,250.00	2019
PO608376	FKD	DC National Guard	OCP	University of Md. University College	RK128112	9242500:For Credit Classes, Seminars, Workshops, etc.	JOR760519001	STATE OF MARYLAND	1,500.00	2019
PO591390-V3	GD0	Office of the State Superintendent of Educat	OCP	FY19 GDO ESSA Basic CCR SAT School Day Testing Services & AP Test Fees	RK101323-V3	9242074 : TESTING SERVICES, EDUCATIONAL	CWE2018	THE COLLEGE ENTRANCE EXAM BD	414,529.00	2019
PO608488	GD0	Office of the State Superintendent of Educat	OCP	OSSE - I-SIGHT Case Management System - Local Funding Ready for Appr	RK120225	9183210 : CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED)	CW71270	CUSTOMER EXPRESSIONS CORP	164,000.00	2019
PO608506	HCD	Department of Health	OCP	CHA - FY19 Training and Capacity Building for CCDPB	RK121613	9243559 : TRAINING, PROFESSIONAL DEVELOPMENT	N/A	PROJECTIONS CONSULTING INC.	25,500.00	2019
PO608633	AE0	Office of the City Administrator	OCP	City Administrator Office	RK128139	9619640 : LABOR, MISCELLANEOUS	DCEB-2017-C-2004-A01	FUSE CORPS	106,250.00	2019
PO608631	HCD	Department of Health	OCP	DOH-HRL-#2118-Dental Animal Pick up	RK128059	9177700 : Other Contracted Services, Non Exempt	CW71036	VALLEY PET MEMORIAL SERVICES	10,000.00	2019
PO608636	FKD	DC National Guard	OCP	DELL COMPUTOR CORP.	RK128088	2045327:COMPUTER SYSTEM (CPU, MONITOR, AND KEYBOARD)	Quote #3000044373730.1	DELL MARKETING L.P.	5,440.00	2019
PO608637-V2	FKD	DC National Guard	OCP	Florida Institute of Technology	RK128293-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	BUR150219001	FLORIDA INSTITUTE TECHNOLOGY	1,669.20	2019
PO597148-V2	FKD	DC National Guard	OCP	Bowie State University	RK110216-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ACH717719001	BOWIE STATE UNIVERSITY	-	2019
PO608172-V3	FKD	DC National Guard	OCP	UTAH STATE UNIVERSITY	RK127836-V3	9242500:For Credit Classes, Seminars, Workshops, etc.	PAL400319001	UTAH STATE UNIVERSITY	-	2019
PO597150-V2	FKD	DC National Guard	OCP	Bowie State University	RK110215-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ACH717719001	BOWIE STATE UNIVERSITY	-	2019
PO596995-V2	FKD	DC National Guard	OCP	College of Southern Md.	RK110051-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA055319001	COLLEGE OF SOUTHERN MARYLAND	-	2019
PO592989-V2	FKD	DC National Guard	OCP	Anne Arundel Community College	RK104851-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SAV179519001	ANNE ARUNDEL COMMUNITY COLLEGE	-	2019
PO608727-V2	FKD	DC National Guard	OCP	Dell Marketing L.P.	RK128418-V2	2049159 : SERVERS, MICROCOMPUTER, DELL POWEREDGE, INCLUDING	Quote#3000043685477.1	DELL MARKETING L.P.	4,776.27	2019
PO608846	JA0	Department of Human Services	OCP	MOI-DC - Workspace reconfiguration - STFH FY19	RK125208	1550500:Barriers and Enclosures, Construction	CW73603	MOI INC.	165,710.50	2019
PO608858	FKD	DC National Guard	OCP	Florida Institute of Technology	RK128667	9242500:For Credit Classes, Seminars, Workshops, etc.	SOR934319001	FLORIDA INSTITUTE TECHNOLOGY	1,500.00	2019
PO608244-V2	FKD	DC National Guard	OCP	Webster University	RK127945-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	COO563019001	WEBSTER UNIVERSITY	1,509.00	2019
PO590735-V2	GD0	Office of the State Superintendent of Educat	OCP	De-Obligate FY19 OSSE DAR REPORTING-Tembo Local Ready for DM A	RQ0995516-V2	9241800:Educational Services, Alternative	CW62027	TEMBO CONSULTING INC	604,375.00	2019
PO608885	FKD	DC National Guard	OCP	American Uniform Sales, INC	RK128732	2001077:SHIRTS, GOLF	DCGOV2019	AMERICAN UNIFORM SALES, INC	2,834.14	2019
PO608895	FKD	DC National Guard	OCP	Florida International University	RK128757	9242500:For Credit Classes, Seminars, Workshops, etc.	DAI488419001	FLORIDA INTERNATIONAL UNIV.	6,000.00	2019
PO608905	FKD	DC National Guard	OCP	George Mason University	RK128766	9242500:For Credit Classes, Seminars, Workshops, etc.	KOJ657819002	GEORGE MASON UNIVERSITY	3,696.00	2019
PO608826	FKD	DC National Guard	OCP	MONA Electric Group, Inc	RK128414	7255400:Security Systems and Equipment, Communications	PROPOSAL #D385564MD	MONA ELECTRIC GROUP,INC.	4,953.00	2019
PO608158	FKD	DC National Guard	OCP	Georgetown University	RK127788	9242500:For Credit Classes, Seminars, Workshops, etc.	NAL667319001	GEORGETOWN UNIVERSITY	10,278.00	2019
PO608925	HCD	Department of Health	OCP	HAHSTA FY19 Exercising OY4 GWU Academic Partnership CW29654-SB9	RK127850	9528500:Support Services	CW29654	GEORGE WASHINGTON UNIVERS	135,000.00	2019
PO608940	FKD	DC National Guard	OCP	Virginia Tech	RK128772	9242500:For Credit Classes, Seminars, Workshops, etc.	MON605719002	VIRGINIA TECH	2,968.75	2019
PO608940	FKD	DC National Guard	OCP	PENN STATE UNIVERSITY	RK128779	9242500:For Credit Classes, Seminars, Workshops, etc.	KUT085419001	PENNSYLVANIA STATE UNIVERSITY	2,181.00	2019
PO609000	FKD	DC National Guard	OCP	Laser Art, Inc.	RK128696	2047761:PRINTERS, LASER COLOR	QUOTE#0016048	LASER ART INC.	7,498.96	2019
PO593010-V2	FKD	DC National Guard	OCP	University of Baltimore	RK104842-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	ORO602519001	STATE OF MARYLAND	-	2019
PO602686-V2	FKD	DC National Guard	OCP	Columbia Southern University	RK118673-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	THO747719001	COLUMBIA SOUTHERN UNIVERSITY	-	2019
PO609031	FKD	DC National Guard	OCP	American Sentinel University	RK129037	9242500:For Credit Classes, Seminars, Workshops, etc.	TRA657719001	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2019
PO609048	FKD	DC National Guard	OCP	Louisiana State University	RK129083	9242500:For Credit Classes, Seminars, Workshops, etc.	SUL575019001	LOUISIANA STATE UNIVERSITY	497.39	2019
PO609090	HCD	Department of Health	OCP	CHA-FY19 - Virtual Chronic Disease Self-Management Program	RK128430	9694400 : Professional Services, Subcontractor and Contractor >25000	CW62601	ABK VENTURES INC.	75,000.00	2019
PO609115	FKD	DC National Guard	OCP	Benedictine University	RK129158	9242500:For Credit Classes, Seminars, Workshops, etc.	KEL789319003	BENEDICTINE UNIVERSITY	5,360.00	2019
PO608159-V3	FKD	DC National Guard	OCP	Benedictine University	RK127599-V3	9242500:For Credit Classes, Seminars, Workshops, etc.	KEL789319001	BENEDICTINE UNIVERSITY	5,360.00	2019
PO599293-V2	FKD	DC National Guard	OCP	Georgetown University	RK112960-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	FER231819002	GEORGETOWN UNIVERSITY	-	2019
PO609153	FKD	DC National Guard	OCP	University of the Potomac	RK129264	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH596419001	UNIVERSITY OF THE POTOMAC LLC	1,350.00	2019
PO609154	FKD	DC National Guard	OCP	American Military University	RK129262	9242500:For Credit Classes, Seminars, Workshops, etc.	SOE344519006	AMERICAN PUBLIC UNIVERSITY SYS	975.00	2019
PO608999-V2	FKD	DC National Guard	OCP	Prince Georges Comm. College	RK128732-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	BET161319001	PRINCE GEORGE'S COMM. COLLEGE	1,570.00	2019
PO609164	ITT0	Department of Health Care Finance	OCP	FY19 - DOH HCOA ASO 09/13/2019-09/30/2019	RK128164	9183210 : CONSULTING SERVICES (NOT OTHERWISE CLASSIFIED)	CW70371	PUBLIC CONSULTING GRP INC	73,011.60	2019
PO609173	RM0	Department of Behavioral Health	OCP	FY2019/D.B.H./SUD/Psychiatric Institute of Washington (dba)P.I.W./Beg	RK128795	9093300 : Contractor Compliance Monitoring Services	RM-17-SS-078-BY4-NB	WISCONSIN AVE PSYCHIATRIC CENT	70,000.00	2019
PO599932-V2	FKD	DC National Guard	OCP	A-Digital Solution	RK114026-V2	9694400 : Professional Services, Subcontractor and Contractor >25000	202-730-1596	IA 14,682.00	14,682.00	2019
PO592754-V5	FKD	DC National Guard	OCP	Terrapin Adventures	RK102965-V9	7159020 : EDUCATIONAL/TRAINING	202-730-1596	TERRAPIN ADVENTURES LLC	5,661.00	2019
PO608377-V2	FKD	DC National Guard	OCP	Virginia Commonwealth University	RK125393-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH213819001	VIRGINIA COMMONWEALTH UNIV.	4,959.30	2019
PO596650-V7	RM0	Department of Behavioral Health	OCP	FY2019/D.B.H./SUD/MODIFICATION/Psychiatric Institute of Washington/	RK109266-V7	9093300 : Contractor Compliance Monitoring Services	RM-17-SS-078-BY4-NB	WISCONSIN AVE PSYCHIATRIC CENT	2,349,899.00	2019
PO609373	BD0	Office of Planning	OCP	FY19-OP-Local - Development capacity study	RK127606	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION C	DCBD-2019-C-2009	CGD Consulting LLC	27,232.00	2019
PO609492	TC0	Office of the Chief Technology Officer	OCP	Competition - FY19 - OCTO - Voice of Citizen Licenses - Local	RK123241	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	CW73401	INTERPERSONAL FREQUENCY LLC	180,000.00	2019
PO609502	FKD	DC National Guard	OCP	University of Maryland University College	RK129724	9242500:For Credit Classes, Seminars, Workshops, etc.	ORO602519003	STATE OF MARYLAND	2,790.00	2019
PO600262-V2	GD0	Office of the State Superintendent of Educat	OCP	FY19 GDO TAL - TNTP - DC Staff. Collab. Part. Survey Data -Ready for App	RK112191-V2	9529500:Youth Care Services	CW65695	THE NEW TEACHER PROJECT	340,500.85	2019
PO609595	FKD	DC National Guard	OCP	Regis College	RK129955	9242500:For Credit Classes, Seminars, Workshops, etc.	RAD763319001	REGIS COLLEGE	7,840.00	2019
PO609596	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK129956	9242500:For Credit Classes, Seminars, Workshops, etc.	GRE436919001	EMBRY-RIDDLE AERONAUTICAL UNI.	978.00	2019
PO609597	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK129957	9242500:For Credit Classes, Seminars, Workshops, etc.	WRI079819001	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2019
PO609598	FKD	DC National Guard	OCP	University of Md University College	RK129967	9242500:For Credit Classes, Seminars, Workshops, etc.	DOV147019001	STATE OF MARYLAND	1,485.00	2019
PO609600	FKD	DC National Guard	OCP	University of Md University College	RK129969	9242500:For Credit Classes, Seminars, Workshops, etc.	DEM420319001	STATE OF MARYLAND	750.00	2019
PO609612	FKD	DC National Guard	OCP	University of Md. University College	RK130019	9242500:For Credit Classes, Seminars, Workshops, etc.	MIL236209001	STATE OF MARYLAND	1,470.00	2019
PO609613	FKD	DC National Guard	OCP	Southern New Hampshire	RK129986	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB888619001	Southern New Hampshire Univers	675.00	2019
PO592674-V3	HCD	Department of Health	OCP	FY19 Death Reporting Consultant	RK103843-V3	9613065:EMPLOYMENT AGENCY SERVICES. THE CONTRACTOR SHALL P	CW47996	QUANTUMMARK LLC	152,634.06	2019
PO607750-V2	RM0	Department of Behavioral Health	OCP	FY19/SEH/Clinical Services/CCS-NeuroRestorative-Germantown, MD/Cou	RK126292-V2	9093300 : Contractor Compliance Monitoring Services	CW62848	Center For Comprehensive Servi	51,744.00	2019
PO609124-V2	AE0	Office of the City Administrator	OCP	City Administrator Office	RK128167-V2	9619640 : LABOR, MISCELLANEOUS	CW69952	ROPES AND GRAY LLP	80,000.00	2019
PO609034	DL0	Board of Elections	OCP	FY19-DLO-Election Systems & Solutions ES&S-Express Vote Ballot M	RK128176	5783480 : VOTING SYSTEMS, INCLUDING PARTS AND ACCESSORIES	CW73761	ELECTION SYSTEMS & SOFTWARE IN	289,165.20	2019
PO604657-V2	FKD	DC National Guard	OCP	Northcentral University	RK121981-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	HOC141119005	NORTHCENTRAL UNIVERSITY	-	2019
PO592748-V4	FKD	DC National Guard	OCP	Electric Motor Repair Company	RK102919-V4	9174100 : Contracted Services, Utilities	202-730-1596	ELECTRIC MOTOR REPAIR COMPANY	11,263.93	2019
PO610138	FKD	DC National Guard	OCP	University of Md.	RK130991	9242500:For Credit Classes, Seminars, Workshops, etc.	KAM938219001	STATE OF MARYLAND	2,294.50	2019
PO610204	FL0	Department of Corrections	OCP	FLO-FY19-OAPT22905 DOC Halfway Houses (Reynolds & Associates)	RK130704	9524900:Halfway Housing	CW71990	REYNOLDS AND ASSOCIATES	95,575.80	2019
PO609440	FR0	Department of Forensic Sciences	OCP	ION Chief System (Courtney) QIP#14471 FY19	RK114040	9127551 : TESTING AND LAB EQUIPMENT SUPPORT SERVICES	CW69725	LIFE TECHNOLOGIES CORPORATION	139,949.50	2019
PO610323	HCD	Department of Health	OCP	HEPRA - FY19 - Trauma Registry/Data Repository Contract (Option Year	RK129212	9488700:Telemedical Professional Services	CW45231	DIGITAL INNOVATIONS, INC	79,200.00	2019
PO604269-V2	FKD	DC National Guard	OCP	Louisiana State University - Shreveport	RK121305-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	SUL575019003	LOUISIANA STATE UNIVERSITY	-	2019
PO610400	DL0	Board of Elections	OCP	Copy of FY19 ES&S Poll Pad Implementation Signature Software Solution	RK128135	6005800 : Election and Voter Equipment and Supplies, Electronic and N	CW74161	RUNBECK ELECTION SERVICES INC	147,800.00	2019
PO596511-V3	KV0	Department of Motor Vehicles	OCP	FY19 KVO Ticket PRocessing	RK101683-V3	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION C	FOKV-2006-C0064	CONDUENT STATE AND LOCAL SOLUTIO	8,725,511.91	2019
PO610460	FL0	Department of Corrections	OCP	FLO-FY19 OAPT22905 DOC Halfway House (Hope Village)	RK130887	9524900:Halfway Housing	CW30868	HOPE VILLAGE INC	157,588.00	2019
PO591678-V2	FA0	Metropolitan Police Department	OCP	FY19-FA0-Segway Maintenance	RQ996753-V2	9584100:Fleet Management Services	CW59472	CAPITAL SEGWAY, LLC	28,918.00	2019
PO607559-V2	FKD	DC National Guard	OCP	CISCO SYSTEMS, INC.	RK126950-V2	9383300 : Communications: Networking, Linking, Fiber Modems, Power	202-685-9651	CISCO SYSTEMS, INC.	-	2019
PO599324-V2	FKD	DC National Guard	OCP	American Military University	RK113331-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	CLA957019002	AMERICAN PUBLIC UNIVERSITY SYS	-	2019
PO610803	FKD	DC National Guard	OCP	n2grate Government Services Solutions, LLC	RK133834	2049159 : SERVERS, MICROCOMPUTER, DELL POWEREDGE, INCLUDING	202-685-9651	N2GRATE GOVERNMENT SERVICES	96,922.96	2019
PO591093-V5	KT0	Department of Public Works	OCP	FY19/KTO/OAS HVAC Maintenance Service (Continuation of PO587708)	RK100818-V5	9101740 : MAINTENANCE AND REPAIR, BUILDING AUTOMATION SYSTE	RK100818	JOHNSON CONTROLS INC	110,591.39	2019
PO609335	GD0	Office of the State Superintendent of Educat	OCP	FY19 GDO ESSA Basic CCR SAT School Day Test Preparation for FY20 Administ	RK130313	9242074 : TESTING SERVICES, EDUCATIONAL	CW71172	THE COLLEGE ENTRANCE EXAM BD	145,000.00	2019
PO604736-V2	FKD	DC National Guard	OCP	Hanover Uniforms Co.	RK121830-V2	9361800 : Clothing, Including Uniforms, Maintenance and Repair	202-730-1596	HANOVER UNIFORM CO.	22,618.27	2019
PO605599-V2	FKD	DC National Guard	OCP	MBI Health Service LLC.	RK123630-V2	9632275 : SUBCONTRACTED SERVICES ALLOWANCE	202-730-1596	MBI HEALTH SERVICES, LLC	151,474.00	2019
PO606053-V3	KA0	Department of Transportation	OCP	KAQ/TOA/Cellular Phone Payment Method: Digital Parking Meters (Conti	RK123180-V3	9188400 : Parking Consulting	DCKA-2019-C-0062	PARKMOBILE USA INC	973,799.15	2019
PO602853-V2	FKD	DC National Guard	OCP	21st Century Fox America Inc.	RK118482-V2	9150110 : ADVERTISING AGENCY SERVICES	202-730-1596	21ST CENTURY FOX AMERICA INC	5,050.00	2019
PO592851-V3	FKD	DC National Guard	OCP	Culinary Service Group	RK102884-V3	9173600 : Contracted Services, Travel, Meals	2027301596	Culinary Services Group, LLC	503,279.00	2019
PO604611-V2	HCD	Department of Health	OCP	HAHSTA FY19 Exercising OY4 GWU Academic Partnership-	RK120964-V2	9528500:Support Services	CW29654	GEORGE WASHINGTON UNIVERS	201,981.00	2019
PO611255	FKD	DC National Guard	OCP	University of Md. University College	RK135397	9242500:For Credit Classes, Seminars, Workshops, etc.	SAL066920001	STATE OF MARYLAND	750.00	2020
PO611256	FKD	DC National Guard	OCP	University of Md University College	RK135387	9242500:For Credit Classes, Seminars, Workshops, etc.	MCN951320001	STATE OF MARYLAND	1,380.00	2020
PO611257	FKD	DC National Guard	OCP	University of Md University College	RK135377	9242500:For Credit Classes, Seminars, Workshops, etc.	KOR490520001	STATE OF MARYLAND	735.00	2020
PO611258	FKD	DC National Guard	OCP	Liberty University	RK135305	9242500:For Credit Classes, Seminars, Workshops, etc.	WRI847420001	LIBERTY UNIVERSITY	2,475.00	2020
PO611265	FKD	DC National Guard	OCP	Towson University	RK135339	9242500:For Credit Classes, Seminars, Workshops, etc.	ACE185820001	STATE OF MARYLAND	2,817.00	2020
PO611911	GD0	Office of the State Superintendent of Educat	OCP	FY20 OSSE DAR-SRC QLIK 6mos. Ready for DM approval- 9.17.19 MH	RK129598	9187135 : IT CONSULTING	CW52421	SOFTWARE INFORMATION RESOURCE	148,538.26	2020
PO611603	KT0	Department of Public Works	OCP	FY20/KTO/SWMA - MAINTENANCE AND REPAIR OF METTLER-TOLEDO TR	RK132931	7808470:SCALES, TRUCK, PORTABLE	N/A	METTLER-TOLEDO INC	94,015.00	2020
PO612007	FA0	Metropolitan Police Department	OCP	MPD FY20- HSB/SOD/TPB/ASU- Jet Fuel (CW58696)	RK132919	4051835:GASOLINE, JET FUEL	CW58696	SOUTH CAPITOL HELIPORT, LLC	100,000.00	2020
PO611783	GD0	Office of the State Superintendent of Educat	OCP	FY20 GDO AFE Literacy Pro Systems - Hosting, Maintenance, Training & W	RK132638	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	CW58946	LITERACY PRO SYSTEMS INC	350,640.00	2020
PO611488	FB0	Fire and Emergency Services Department	OCP	FEMS FY19 SCBA Fit Test Machine number 1	RK129772	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPA	CW64735-M0002	PATRIOT FIRE LLC	50,000.00	2020
PO611392	GD0	Office of the State Superintendent of Educat	OCP	FY20 OSSE DAR REPORTING-Tembo Local (10.1.19) Ready for DM app	RK130973	9241800:Educational Services, Alternative	CW62027	TEMBO CONSULTING INC	772,250.00	2020
PO611611	GD0	Office of the State Superintendent of Educat	OCP	FY20 OSSE PCE CCR SAT School Day Testing Services & AP Test Fees Lo	RK131877	9242074 : TESTING SERVICES, EDUCATIONAL	CW71172	THE COLLEGE ENTRANCE EXAM BD	476,000.00	2020
PO611883	GD0	Office of the State Superintendent of Educat	OCP	FY20 OSSE DAR TDC1 Local Ready for DM Approval - 9.26.19 MH	RK133713	2083750:SOFTWARE, RELATIONAL DESKTOP DATABASE MANAGEMENT	CW43268	TELECOMMUNICATIONS DEV CO	2,641,024.00	2020
PO611952	RM0	Department of Behavioral Health	OCP	FY2020/DBH/Evidence Based Practice Initiative/10.1.19-11.27.19/Ad	RK132862	9183822 : EDUCATIONAL TRAINING CONSULTANT SERVICES	CW55513	EVIDENCE BASED ASSOCIATES LLC	144,483.17	2020
PO612075	RM0	Department of Behavioral Health	OCP	FY2020/Clinical Services Administration/Extension/Jail Diversion/N Stree	RK131268	9529278 : TRANSITIONAL HOUSING	RM-18-SS-007-BY0-TYM	N STREET VILLAGE INC.	55,000.00	2020
PO612088	FZ0	District of Columbia Sentencing Commission	OCP	FY 20 FZO SCDC GRID/GSS Data System - Operations and Maintenance	RK128372	9182930:CONSULTING SERVICES RELATED TO THE IMPLE

PO613163	FKD	DC National Guard	OCP	Florida Institute of Technology	RK136857	9242500:For Credit Classes, Seminars, Workshops, etc.	SOR934320001	FLORIDA INSTITUTE TECHNOLOGY	1,500.00	2020
PO613158-V2	FKD	DC National Guard	OCP	Liberty University	RK136872-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	RIC567420001	LIBERTY UNIVERSITY	1,785.00	2020
PO613586	CR0	Department of Consumer and Regulatory Af	OCP	FY20- DCRA Parking of Fleet. Ready for CO Approval.	RK132821	8607055 : TICKETS, PARKING GARAGE	CW74828	SP PLUS CORPORATION	218,000.00	2020
PO613644	CI0	Office of Cable Television, Film, Music and E	OCP	FY20-CIO-REGULATORY-CABLE FRANCHISE LEGAL SUPPORT.(Ready for CO	RK132597	9187400:Legal Consulting	CW76205	BEST BEST & KRIEGER LLP	125,000.00	2020
PO613878	FK0	DC National Guard	OCP	ADSWailes, LLC	RK137804	6305754:PAINTS, MASTIC, LOW WATER PERMEABILITY, HEAVY DUTY FI	202-685-9651	ADSWAILES, LLC	6,140.45	2020
PO613913	FKD	DC National Guard	OCP	Benedictine University	RK137948	9242500:For Credit Classes, Seminars, Workshops, etc.	KEL789320001	BENEDICTINE UNIVERSITY	5,600.00	2020
PO613914	FKD	DC National Guard	OCP	University of Md. University College	RK137950	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL60882019	STATE OF MARYLAND	1,500.00	2020
PO613916	FKD	DC National Guard	OCP	Liberty University	RK137949	9242500:For Credit Classes, Seminars, Workshops, etc.	LOU600920001	LIBERTY UNIVERSITY	750.00	2020
PO613917	FKD	DC National Guard	OCP	The George Washington University	RK137947	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164020001	GEORGE WASHINGTON UNIVERS	3,470.00	2020
PO613990	FKD	DC National Guard	OCP	Southern New Hampshire University	RK137989	9242500:For Credit Classes, Seminars, Workshops, etc.	LYM372220001	Southern New Hampshire Univers	675.00	2020
PO613992	FKD	DC National Guard	OCP	Southern New Hampshire University	RK137982	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB88860200001	Southern New Hampshire Univers	675.00	2020
PO613995	FKD	DC National Guard	OCP	Walden University	RK137980	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH525220001	WALDEN UNIVERSITY	6,140.00	2020
PO613996	FKD	DC National Guard	OCP	Park University	RK137976	9242500:For Credit Classes, Seminars, Workshops, etc.	DIE137820001	PARK UNIVERSITY	1,485.00	2020
PO612952	RM0	Department of Behavioral Health	OCP	FY2020/DBH/Continuation PO612052-CBS/Evidence Based Practice Initiv	RK135948	9183822 : EDUCATIONAL TRAINING CONSULTANT SERVICES	CW55513	EVIDENCE BASED ASSOCIATES LLC	11,672.50	2020
PO614328	FKD	DC National Guard	OCP	A.H Jordan plumbing & Mechanical, LLC	RK138101	9106000:Plumbing Maintenance and Repair (Includes Toilets, etc.)	CGYCA2019FY20	A.H. JORDAN PLUMBING & MECHANI	10,000.00	2020
PO614352	FKD	DC National Guard	OCP	ALLSTATE FLOORS	RK138570	9102552:MAINTENANCE AND REPAIR, FLOORING, TO INCLUDE REFINISI	BP001600-002	ALLSTATE FLOORS OF DC, LLC	31,414.40	2020
PO614465	FKD	DC National Guard	OCP	University of Md. University College	RK138699	9242500:For Credit Classes, Seminars, Workshops, etc.	NAS212220001	STATE OF MARYLAND	1,500.00	2020
PO614466	FKD	DC National Guard	OCP	University of Md. University College	RK138697	9242500:For Credit Classes, Seminars, Workshops, etc.	CON556820001	STATE OF MARYLAND	1,500.00	2020
PO614476	FKD	DC National Guard	OCP	University of Md. University College	RK138704	9242500:For Credit Classes, Seminars, Workshops, etc.	NAV697020001	STATE OF MARYLAND	750.00	2020
PO614492	FKD	DC National Guard	OCP	MRG Services	RK137898	9105435:PAINTING SERVICES	202-685-9651	MRG Services LLC	59,400.00	2020
PO614495	FKD	DC National Guard	OCP	University of Md. University College	RK138733	9242500:For Credit Classes, Seminars, Workshops, etc.	ROW405220001	STATE OF MARYLAND	1,500.00	2020
PO614496	FKD	DC National Guard	OCP	University of Md. University College	RK138734	9242500:For Credit Classes, Seminars, Workshops, etc.	ROB388520001	STATE OF MARYLAND	1,500.00	2020
PO614497	FKD	DC National Guard	OCP	University of Md. University College	RK138732	9242500:For Credit Classes, Seminars, Workshops, etc.	VEL362620001	STATE OF MARYLAND	750.00	2020
PO614498	FKD	DC National Guard	OCP	University of Md. University College	RK138729	9242500:For Credit Classes, Seminars, Workshops, etc.	DEM420320001	STATE OF MARYLAND	750.00	2020
PO612972-V2	FK0	DC National Guard	OCP	Arizona State University	RK136461-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	HOL241620001	ARIZONA STATE UNIVERSITY	1,000.00	2020
PO614541	FKD	DC National Guard	OCP	University of Md University College	RK138102	9242500:For Credit Classes, Seminars, Workshops, etc.	SAL066920001	STATE OF MARYLAND	1,500.00	2020
PO614102-V2	KV0	Department of Motor Vehicles	OCP	FY20-DMV-KV0-SAVE Program deobligating wrong vendor	RK131780-V2	9613016:BACKGROUND CHECKS FOR HIRING STATE AGENCY EMPLOYEI	NA	PROFORMA DOCUCOM SERVICES LLC	1.00	2020
PO614656	HCD	Department of Health	OCP	CHA-FY20 - Virtual Chronic Disease Self-Management Program	RK134928	9694400 : Professional Services, Subcontractor and Contractor >25000	CW62601	ABK VENTURES INC.	50,000.00	2020
PO614778	FKD	DC National Guard	OCP	Purdue Global University	RK139114	9242500:For Credit Classes, Seminars, Workshops, etc.	DIX375820001	PURDUE UNIVERSITY GLOBAL INC	825.00	2020
PO614779	FKD	DC National Guard	OCP	American Military University	RK139113	9242500:For Credit Classes, Seminars, Workshops, etc.	MUN983220001	AMERICAN PUBLIC UNIVERSITY SYS	2,250.00	2020
PO614832	CI0	Office of Cable Television, Film, Music and E	OCP	FY20-CIO-OPERATIONS-COPIER SERVICES-CANON (Base) Forwarding to CO	RK137944	6004675:ACCESSORIES FOR CANON DIGITAL COPIER MODELS CIR2058,	CW65861	CANON SOLUTIONS AMERICA, INC	10,237.65	2020
PO614943	FKD	DC National Guard	OCP	University of the POTOMAC	RK139348	9242500:For Credit Classes, Seminars, Workshops, etc.	JOH586420001	UNIVERSITY OF THE POTOMAC LLC	1,350.00	2020
PO613854-V2	FA0	Metropolitan Police Department	OCP	FY20 - MPD - Compellent Data Storage System Software and Hardware S	RK133424-V2	8204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	NA	DELL MARKETING L.P.	53,426.21	2020
PO615189	HCD	Department of Health	OCP	HAHSTA FY20 GWU Academic Partnership-Federal Payment	RK130550	9528500:Support Services	CW75880	GEORGE WASHINGTON UNIVERS	528,728.00	2020
PO615191	HCD	Department of Health	OCP	FY20- CPPE-VRD Death Reporting Consultant	RK134326	9613065:EMPLOYMENT AGENCY SERVICES. THE CONTRACTOR SHALL P	CW47996	QUANTUMMARK LLC	91,000.00	2020
PO615285	KA0	Department of Transportation	OCP	KAQ/TOA/Parking/Asset Management Services for Parking Meter Assets	RK135693	9188400 : Parking Consulting	DCKA-2019-C-0034	CONDUENT STATE AND LOCAL SOLUTIO	1,856,250.00	2020
PO615367	GD0	Office of the State Superintendent of Educat	OCP	FY2020 OSSE DEL Third Sector New England (BUILD) -Local Funds - Rea	RK137767	9244140 : PROFESSIONAL DEVELOPMENT	CW74859	THIRD SECTOR NEW ENGLAND, INC	249,500.00	2020
PO615435	KA0	Department of Transportation	OCP	KAQ/TOA/Cellular Phone Payment Method: Digital Parking Meters	RK135661	9188400 : Parking Consulting	DCKA-2019-C-0062	PARKMOBILE USA INC	2,626,200.85	2020
PO615443	HCD	Department of Health	OCP	FY20 HAHSTA DOH Federal Payment Biolytical CW33916	RK138562	1934041:HIV TESTING KITS AND SUPPLIES	CW33916	BIOLYTICAL LABORATORIES INC.	59,999.00	2020
PO615498	FKD	DC National Guard	OCP	Webster University	RK140009	9242500:For Credit Classes, Seminars, Workshops, etc.	WEB890720001	WEBSTER UNIVERSITY	1,509.00	2020
PO615499	FKD	DC National Guard	OCP	Walden University	RK140012	9242500:For Credit Classes, Seminars, Workshops, etc.	HAN835820001	WALDEN UNIVERSITY	4,650.00	2020
PO615554	FL0	Department of Corrections	OCP	FLO-FY20 OAPT26146 DOC Halfway House (Hope Village)	RK136781	9524900:Halfway Housing	CW30868	HOPE VILLAGE INC	732,375.00	2020
PO615619	KA0	Department of Transportation	OCP	KAQ/OA/Metropolitan Area Transportation Operations Coodination (MA	RK138460	9184210:CONSULTING SERVICES, CIVIL ENGINEER	DCKA-2018-C-0093	STATE OF MARYLAND	699,000.00	2020
PO615753	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK140346	9242500:For Credit Classes, Seminars, Workshops, etc.	GED510520001	EMBRY-RIDDLE AERONAUTICAL UNI.	1,500.00	2020
PO615780	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK140345	9242500:For Credit Classes, Seminars, Workshops, etc.	WIK079820001	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2020
PO615832	FB0	Fire and Emergency Services Department	OCP	FEMS FY20 Fire Rescue	RK139528	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPA	N/A	LEGACY TRUCK CENTERS INC	25,000.00	2020
PO615918	HCD	Department of Health	OCP	HAHSTA FY20 GWU Academic Partnership-Grant Funds 91HASB	RK138747	9528500:Support Services	CW75880	GEORGE WASHINGTON UNIVERS	124,262.00	2020
PO616118	HCD	Department of Health	OCP	CPPE-SHPDA FY20 State Health Plan/Primary Care Needs Assessment	RK135446	9186700:Human Services Consultne (To Include Mental Health Consult	CW69728	JSI RESEARCH AND TRAINING	180,051.00	2020
PO615755-V2	FKD	DC National Guard	OCP	American Military University	RK140350-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	WOC393520001	AMERICAN PUBLIC UNIVERSITY SYS	1,050.00	2020
PO616542	FB0	Fire and Emergency Services Department	OCP	FY19 Horton Ambulance order - 7 units	RK103560	9723010 : AMBULANCES AND RESCUE VEHICLES	CW53496	LAAKE ENTERPRISES INC	3,167,031.00	2020
PO616662	FKD	DC National Guard	OCP	Dupont Computer Inc, (DCI)	RK141507	2047761:PRINTERS, LASER COLOR	QUOTE #19710	DUPONT COMPUTERS	905.00	2020
PO616748	FZ0	District of Columbia Sentencing Commission	OCP	FY20 FZ0 SCDC GRID/GSS Data System - MPD Arrest Feed	RK128491	9187135 : IT CONSULTING	CW77255	MINDCUBED LLC	480,315.04	2020
PO615754-V2	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK140347-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	RUS183220001	EMBRY-RIDDLE AERONAUTICAL UNI.	750.00	2020
PO617015	FKD	DC National Guard	OCP	Premier Suppliers	RK141732	4651415 : DEFIBRILLATOR, EXTERNAL, AUTOMATIC (AED), INCLUDING	Quote #SO4904	PREMIER OFFICE AND MEDICAL SUPPL	41,130.00	2020
PO617035	FKD	DC National Guard	OCP	Laser Art, Inc	RK141907	6151970:CALENDARS, WALL	QUOTE #0016424	LASER ART INC	2,957.78	2020
PO617062	FKD	DC National Guard	OCP	Premier Suppliers	RK141745	9561040 : IDENTIFICATION SERVICES, MACHINE READABLE NUMBERS	Quote #SO4898	PREMIER OFFICE AND MEDICAL SUPPL	2,256.52	2020
PO617064	FKD	DC National Guard	OCP	Premier Suppliers	RK141682	9361800 : Clothing, Including Uniforms, Maintenance and Repair	Quote #SO4898	PREMIER OFFICE AND MEDICAL SUPPL	1,694.50	2020
PO617080	FKD	DC National Guard	OCP	American Military University	RK141965	9242500:For Credit Classes, Seminars, Workshops, etc.	CLU540520001	AMERICAN PUBLIC UNIVERSITY SYS	1,500.00	2020
PO617084	FKD	DC National Guard	OCP	American Military University	RK141971	9242500:For Credit Classes, Seminars, Workshops, etc.	MOU765320001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2020
PO583542-V2	KA0	Department of Transportation	OCP	KAQ/IPMA/CM for FY15 Preventive Maintenance&Emergency Repairs	RQ985540-V2	9184210:CONSULTING SERVICES, CIVIL ENGINEER	DCKA-2018-C-0031	STANTEC CONSULTING SVCS INC.	1,060,431.87	2020
PO617295	RM0	Department of Behavioral Health	OCP	FY2020/Clinical Services Administration/Jail Diversion/N Street Village/C	RK141790	9529278 : TRANSITIONAL HOUSING	RM-18-SS-007-BY0-TYM	N STREET VILLAGE INC.	25,000.00	2020
PO613154-V2	FKD	DC National Guard	OCP	Montgomery College	RK136906-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	FOS391120001	MONTGOMERY COLLEGE	-	2020
PO617397	AE0	Office of the City Administrator	OCP	City Administrator Office	RK141219	9619640 : LABOR, MISCELLANEOUS	CW69952	ROPES AND GRAY LLP	150,000.00	2020
PO617585	FKD	DC National Guard	OCP	Verizon Wireless	RK141751	9157525:TELEPHONE SERVICE, CELLULAR	GS-35F-0119P	VERIZON WIRELESS	17,250.00	2020
PO617586	FKD	DC National Guard	OCP	A-Digital Solution	RK141761	9852500:Copy Machines (For use by Engineers) Rental or Lease	202-730-1596	A DIGITAL SOLUTIONS INC.	13,950.00	2020
PO614099-V2	HT0	Department of Health Care Finance	OCP	STATE LEVEL REGISTRY FOR MEIP FY20	RK132101-V2	9484800:Health Care Services (Not Otherwise Classified)	CW69853	HEALTHTECH SOLUTIONS LLC	786,500.00	2020
PO617644	FKD	DC National Guard	OCP	DC TOURS & TRANSPORTATION	RK141973	9566080 : TRANSPORTATION	202-730-1596	NORVEL F WOOD JR. DBA DC TOURS	5,625.00	2020
PO588336-V3	KA0	Department of Transportation	OCP	KAQ/IPMD/AWI/EOR Services for I-295/Malcolm X Ave Interchange Impr	RQ991209-V3	9183100:Construction Consulting	DCKA-2018-C-0033	HNTB DISTRICT OF COLUMBIA PC	1,886,916.36	2020
PO614645-V2	FL0	Department of Corrections	OCP	FLO-FY20 OAPT26146 DOC Halfway Houses (Reynolds & Associates)	RK136785-V2	9524900:Halfway Housing	CW71990	REYNOLDS AND ASSOCIATES	462,000.00	2020
PO618012	FKD	DC National Guard	OCP	Southern New Hampshire University	RK142941	9242500:For Credit Classes, Seminars, Workshops, etc.	LYN372220001	Southern New Hampshire Univers	675.00	2020
PO618013	FKD	DC National Guard	OCP	Florida Institute of Technology	RK142940	9242500:For Credit Classes, Seminars, Workshops, etc.	BUR150120002	FLORIDA INSTITUTE TECHNOLOGY	1,669.20	2020
PO617762-V2	FKD	DC National Guard	OCP	Marymount University	RK142727-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	REY590520001	MARYMOUNT UNIVERSITY	2,501.00	2020
PO618017	FKD	DC National Guard	OCP	The George Washington University	RK142939	9242500:For Credit Classes, Seminars, Workshops, etc.	FER164020002	GEORGE WASHINGTON UNIVERS	3,470.00	2020
PO611293-V2	KT0	Department of Public Works	OCP	FY20/KT0/OA6 Maintenance and Repairs HVAC System at 201 Bryant St (	RK132587-V2	9103634:INSPECTION AND MAINTENANCE OF HVAC FILTERS	CW72314	JOHNSON CONTROLS INC	61,745.00	2020
PO611695-V3	RM0	Department of Behavioral Health	OCP	FY2020/D.B.H./SUD//Psychiatric Institute of Washington/PIW/End OY2/(	RK132207-V3	9520580 : SUSTANCE ABUSE TREATMENT	RM-17-SS-078-BY4-NB	WISCONSIN AVE PSYCHIATRIC CENT	900,000.00	2020
PO618058	KG0	Department of Energy and Environment	OCP	kgo FY19 wpd Pinehurst Branch - Environmental Assessment (Capital)	RK129253	9566020 : ENVIRONMENTAL	CW73705	HAYAT BROWN LLC	128,171.00	2020
PO618167	HCD	Department of Health	OCP	OD-FY20-Oracle Cloud Services-Maintenance and Support - Base Year-3 (	RK138166	9244140 : PROFESSIONAL DEVELOPMENT	CW76533	CAPITAL CONSULTING DBA THARSEO	30,000.00	2020
PO618260	FKD	DC National Guard	OCP	FE MORAN SECURITY SOLUTIONS	RK143245	8383485 : SECURITY SYSTEMS, COMMUNICATION, INCLUDING PARTS A	Customer #38402	FE MORAN SECURITY SOLUTIONS	2,700.00	2020
PO618261	FKD	DC National Guard	OCP	Liberty University	RK143345	9242500:For Credit Classes, Seminars, Workshops, etc.	OKO718520001	AMERICAN PUBLIC UNIVERSITY SYS	1,785.00	2020
PO612211-V2	FKD	DC National Guard	OCP	University of Md University College	RK135764-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	BLE315020001	STATE OF MARYLAND	1,500.00	2020
PO618385	FKD	DC National Guard	OCP	Park University	RK143482	9242500:For Credit Classes, Seminars, Workshops, etc.	DIE137820002	PARK UNIVERSITY	1,485.00	2020
PO618441	FKD	DC National Guard	OCP	American Military University	RK143346	9242500:For Credit Classes, Seminars, Workshops, etc.	AND240920001	AMERICAN PUBLIC UNIVERSITY SYS	750.00	2020
PO618442	FKD	DC National Guard	OCP	Florida International University	RK143383	9242500:For Credit Classes, Seminars, Workshops, etc.	DAN483420002	FLORIDA INTERNATIONAL UNIV.	6,000.00	2020
PO618447	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK143599	9242500:For Credit Classes, Seminars, Workshops, etc.	MIR638320002	EMBRY-RIDDLE AERONAUTICAL UNI.	2,250.00	2020
PO618448	FKD	DC National Guard	OCP	Wesley Theological Seminary	RK143602	9242500:For Credit Classes, Seminars, Workshops, etc.	WIS281820001	WESLEY THEOLOGICAL SEMINARY	4,472.00	2020
PO618449	FKD	DC National Guard	OCP	Penn State University	RK143610	9242500:For Credit Classes, Seminars, Workshops, etc.	LEW541120001	PENNSYLVANIA STATE UNIVERSITY	1,090.00	2020
PO618453	FKD	DC National Guard	OCP	No. Va. Community College	RK143609	9242500:For Credit Classes, Seminars, Workshops, etc.	IRI696220001	VIRGINIA COMMUNITY COLLEG	541.20	2020
PO618551	HCD	Department of Health	OCP	HAHSTA FY20 Gonococcal Isolate Surveillance Project (GISP)	RK137454	1938883:TESTING, HBAIC	CW77685	WHITMAN-WALKER CLINIC IN	30,000.00	2020
PO618566	FKD	DC National Guard	OCP	Walden University	RK143732	9242500:For Credit Classes, Seminars, Workshops, etc.	HEN190520001	WALDEN UNIVERSITY	4,900.00	2020
PO618567	FKD	DC National Guard	OCP	Embry-Riddle Aeronautical University	RK143721	9242500:For Credit Classes, Seminars, Workshops, etc.	GRE436920002	EMBRY-RIDDLE AERONAUTICAL UNI.	1,728.00	2020
PO618571	FKD	DC National Guard	OCP	No. Va. Community College	RK143757	9242500:For Credit Classes, Seminars, Workshops, etc.	FOR899920001	VIRGINIA COMMUNITY COLLEG	2,275.00	2020
PO618572	FKD	DC National Guard	OCP	PENN State Univrsity	RK143756	9242500:For Credit Classes, Seminars, Workshops, etc.	KUT085420001	PENNSYLVANIA STATE UNIVERSITY	2,471.00	2020
PO618573	FKD	DC National Guard	OCP	Arizona State University	RK143754	9242500:For Credit Classes, Seminars, Workshops, etc.	THO354020001	ARIZONA STATE UNIVERSITY	1,243.00	2020
PO618574	FKD	DC National Guard	OCP	Florida Institute of Technology	RK143747	9242500:For Credit Classes, Seminars, Workshops, etc.	SOR934320001	FLORIDA INSTITUTE TECHNOLOGY	750.00	2020
PO618579	FKD	DC National Guard	OCP	Southern New Hampshire University	RK143758	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL223820001	Southern New Hampshire Univers	1,410.00	2020
PO611824-V2	GD0	Office of the State Superintendent of Educat	OCP	FY20-OSSE-TAL-DC Staffing Collaborative - Ready for Approval (WPP) - R	RK129021-V2	9181200:Analytical Studies and Surveys (Consulting)	CW65695	THE NEW TEACHER PROJECT	269,714.75	2020
PO609599-V2	FKD	DC National Guard	OCP	University of Md University College	RK129968-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	PAT591119001	STATE OF MARYLAND	1,485.00	2020
PO618748	GD0	Office of the State Superintendent of Educat	OCP	FY2020 - PCE - NAF continued services for DC Career Academy Network (	RK139853	9180610 : ADMINISTRATIVE SUPPORT, CONSULTING SERVICES	n/a	NATIONAL ACADEMY FOUNDATION	62,700.00	2020
PO618794	FKD	DC National Guard	OCP	Liberty University	RK144044	9242500:For Credit Classes, Seminars, Workshops, etc.	WIL445820001	LIBERTY UNIVERSITY	1,650.00	2020
PO618799	FKD	DC National Guard	OCP	Old Dominion University	RK144042	9242500:For Credit Classes, Seminars, Workshops, etc.	FEL465320001	OLD DOMINION UNIVERSITY	2,417.00	2020
PO618800	FKD	DC National Guard	OCP	Central Michigan University	RK144040	9242500:For Credit Classes, Seminars, Workshops, etc.	GAT065820001	CENTRAL MICHIGAN UNIVERSITY	2,697.00	2020
PO618815	FKD	DC National Guard	OCP	Southern New Hampshire University	RK144047	9242500:For Credit Classes, Seminars, Workshops, etc.	STO394120001	Southern New Hampshire Univers	2,820.00	2020
PO618816	FKD	DC National Guard	OCP	Saint Leo University	RK144046	9242500:For Credit Classes, Seminars, Workshops, etc.	SUN853220002	SAINT LEO UNIVERSITY LLC	1,500.00	2020
PO618445-V2	FKD	DC National Guard	OCP	Liberty University	RK143574-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	RIC567420002	LIBERTY UNIVERSITY	1,984.00	2020
PO619017	FKD	DC National Guard	OCP	Charter Oak State College	RK144048	9242500:For Credit Classes, Seminars, Workshops, etc.	BLU936420001	CHARTER OAK STATE COLLEGE	750.00	2020
PO619016	FKD	DC National Guard	OCP	Penn State University	RK144064	9242500:For Credit Classes, Seminars, Workshops, etc.	GAR748420001	PENNSYLVANIA STATE UNIVERSITY	618.00	2020
PO619015	FKD	DC National Guard	OCP	Regis College	RK144066	9242500:For Credit Classes, Seminars, Workshops, etc.	RAD763320001	REGIS COLLEGE	9,500.00	2020
PO619014	FKD	DC National Guard	OCP	Webster University	RK144068	9242500:For Credit Classes, Seminars, Workshops, etc.	DAV654220001	WEBSTER UNIVERSITY	1,410.00	2020
PO608280-V2	FKD	DC National Guard	OCP	American Military University	RK128005-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	EBI301019001	AMERICAN PUBLIC UNIVERSITY SYS	-	2020
PO611259-V2	FKD	DC National Guard	OCP	Purdue Global University	RK135335-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	DIX375820001	PURDUE UNIVERSITY GLOBAL INC	-	2020
PO619035	FKD	DC National Guard	OCP	Northern VA Community College	RK144259	9242500:For Credit Classes, Seminars, Workshops, etc.	REY590520002	VIRGINIA COMMUNITY COLLEG	561.00	2020
PO617211-V2	RM0	Department of Behavioral Health	OCP	FY2020/DBH/CBS/Evidence Based Practice Initiative/11.28.19-9.30.20/A	RK132964-V2	9183822 : EDUCATIONAL TRAINING CONSULTANT SERVICES	CW55513	EVIDENCE BASED ASSOCIATES LLC	622,850.99	2020
PO619051	FKD	DC National Guard	OCP	MBI Health Service LLC.	RK143576	9694400 : Professional Services, Subcontractor and Contractor >25000	202-730-1596	MBI HEALTH SERVICES, LLC	89,035.00	2020
PO618384-V2	FKD	DC National Guard	OCP	Prince Georges Community College	RK143483-V2	9242500:For Credit Classes, Seminars, Workshops, etc.	OEL815120001	PRINCE GEORGE'S COMM. COLLEGE	643.00	2020
PO619064	FKD	DC National Guard	OCP	Old Dominion University	RK144270	9242500:For Credit Classes, Seminars, Workshops, etc.	DAV671820001	OLD DOMINION UNIVERSITY	5,590.00	2020
PO619068	FKD	DC National Guard	OCP	Utah State University	RK144279	9242500:For Credit Classes, Seminars, Workshops, etc.	PAL400320001	UTAH STATE UNIVERSITY	1,260.00	2020
PO619180	KA0	Department of Transportation	OCP	KAQ/OIT/ HP Plotter and Xerox Copier Maintenance Support Services	RK143878	9392162 : MAINTENANCE, REMEDIAL, ON-SITE, FOR XEROX 4220 LASEI	n/a	ABC TECHNICAL SOLUTIONS I	5,938.00	2020
N=631									127,342,885.92	

DETERMINATION AND FINDINGS
FOR A
SOLE SOURE PROCUREMENT

CONTRACT NO.:	**TBD**
CAPTION:	Gonococcal Isolate Surveillance Project
PROPOSED CONTRACTOR:	Whitman-Walker Health
AGENCY:	Department of Health (DC Health), HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Health (DC Health), HIV/AIDS, Hepatitis, STD, and TB Administration (HAHSTA) seeks to enter into a sole source contract with Whitman-Walker Health (Contractor) to expand gonorrhea surveillance, through the submission of gonococcal specimens for the Gonococcal Isolate Surveillance Project (GISP).

These clinics also serve primarily racial and ethnic minorities, sexual minorities such as men who have sex with men, and those who are socioeconomically disadvantaged who are disproportionately affected by gonorrhea.

The Contractor shall screen prospective male patients with symptomatic gonorrhea and collect specimens. The Contractor shall store the specimens in specially designated materials, collect patient demographic information, and have the specimens available for pick up by the DC Public Health Laboratory.

The period of performance shall be 12 months from the date of award with two one (1) year option periods.

3. BACKGROUND

Public health surveillance is the ongoing systematic collection, analysis, and interpretation of data, closely integrated with the timely dissemination of this data to those responsible for preventing and controlling disease and injury. Such surveillance can serve as an early warning system for impending public health emergencies; document the impact of an intervention, or track progress towards specified goals; and monitor and clarify the epidemiology of health problems, to allow priorities to be set and to inform public health policy and strategies. States and jurisdictions define the diseases that are

reportable, which can include select health practices, such as laboratory tests, to enhance the context of the disease. In the District of Columbia, gonorrhea is among the reportable diseases.

The US Centers for Disease Control and Prevention has funded the District to participate in the GISP, which aims to ascertain gonorrhea that could be resistant to antibiotic treatment. This is an essential public health surveillance project that informs clinical guidance for treatment of gonorrhea and research on antibiotic development. The potential for the emergence of antibiotic resistant gonorrhea poses an impactful threat to jurisdictions and populations.

In 2017, there were 5,070 cases of gonorrhea reported to the District of Columbia Department of Health (DC Health), HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA), Strategic Information Division (SID). This represents a 55.5% increase from 3,260 cases reported in 2013. Among gonorrhea cases reported in 2017, 71.4% occurred in men. Low-barrier categorical STD clinics serve an integral role within the health system for diagnosis and treatment in the District of Columbia. These clinics also serve primarily racial and ethnic minorities, sexual minorities such as men who have sex with men, and those who are socioeconomically disadvantaged who are disproportionately affected by gonorrhea.

The District of Columbia started to operate as a GISP site in September 2018, with sample collection occurring beginning in November 2018. Use of susceptibility and surveillance data from GISP allows for active monitoring of gonococcal susceptibilities in the region. Furthermore, implementation of GISP activities has developed a closer synergy between the DC Public Health Laboratory and sentinel sites allowing for further collaboration and clinical process improvement.

4. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price shall not exceed $30,000 annually.

5. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Whitman-Walker Clinic has the only sexual health clinical program that meets the qualifications of a categorical STD clinic to collect gonococcal specimens for the Gonococcal Isolate Surveillance Project (GISP) as outlined, within the Epidemiology and Laboratory Capacity for Infectious Disease CDC RFA CK190194 Project T – Gonococcal Isolate Surveillance Project for which DC Health received funding.

B. Whitman-Walker Health is the only ambulatory site within the District of Columbia that has a proven higher burden than the DC Health and Wellness Center for STI diagnosis. This makes them the optimal vendor to conduct the GISP due to a high number of men seeking care for symptomatic urethritis at the Whitman-Walker Clinic.

C. Additionally, Whitman-Walker Health is unique in their ability to have laboratory services on site, have access to providers with extensive training in the outpatient

diagnosis of gonorrhea, have the availability of staff to attend to established quality management metrics as outlined within the CDC cooperative agreement, and have agreed data sharing agreements with DC Health disease surveillance epidemiologists.

D. HAHSTA conducted market research by assessing the availability of other clinical programs that would prove optimal for the effectiveness of this project and none other exists.

6. CERTIFICATION OF FINDINGS:

I hereby certify that the above findings are true, correct, and complete.

_____ _____

Date LaQuandra Nesbitt, MD, MPH
Director, Department of Health

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0023

CAPTION: 31st Street NW Bridge over C&O Canal Replacement

PROPOSED CONTRACTOR: AECOM

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR §§ 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to provide design-related construction support services for the above-captioned project. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through six hundred (600) calendar days.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is **$202,681.52.**

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

(a) The Contractor completed bridge replacement design services for the above-referenced project on September 28, 2018 as the result of a Task Order awarded against the Contractor's Architectural and Engineering Services ("A/E") contract. As the Design Engineer of the project, the Contractor became fully responsible for structural design of the subject bridge that will be constructed by the Construction Contractor.

(b) During construction, shop drawings and other engineering documents for construction of the subject bridge that will be submitted by the Construction Contractor shall be reviewed and verified by the Design Engineer of Record for compliance with contract drawings and specifications. The Contractor is the only one capable of verifying its own proposed design accepted by the District.

(c) Upon award of the project, the Construction Contractor proposed an alternative foundation type as a Value Engineering ("VE") option, for the benefit of the District in terms of time and potential risk. The Value Engineering proposal for an alternative foundation type shall be thoroughly reviewed and compared with the current design as proposed by the Contractor. As the Design Engineer of Record, the Contractor must review and verify the VE proposal and recommend the best design option to the District.

(d) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp, Jr.
Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

Agency: Department of Corrections
Contract No: CW18948
Caption: Food Services
Contractor: Aramark Correctional Services, LLC.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for the current contractor to continue to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF) until a the District anticipates award of a new contract is awarded on or before September 1, 2019. These services include operating an inmate food service program at each facility to provide food for approximately 2,100 inmates.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services is not to exceed $1,791,216.00.

4. Facts that Justify a Sole Source Extension of Contract

This sole source extension is in accordance with Section I.11, Continuity of Services of the current contract CW18948.

1. On March 1, 2013, Aramark Correctional Services, LLC. was awarded the contract to operate and manage DOC's inmate food service programs for approximately 2,100 inmates and staff.

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Aramark Correctional Services, LLC. from March 1, 2019 through August 31, 2019, to continue providing food services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP has concluded a solicitation for food services; it is currently under evaluation by the agency.

4. The incumbent that is currently providing food services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. Market research was done through IBIS World which benchmarked per meal at $3.34 x 3 meals = $10.02 per diem; current per diem is $1.61 per meal x 3 meals = $4.817; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Keia J. Brooks Date
Contract Specialist

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

Notice of Intent to Award Sole Source Contracts

Notice Date	2/5/19
Response Due Date (10 Calendar days from Notice Date)	2/15/19
Contract Caption/Description	Segway Maintenance
Vendor Name	Capital Segway LLC.
Agency	District Department of Transportation
Contract Specialist Email	Sherman.Squire2@dc.gov
Chief Contract Officer Email	Courtney.Lattimore@dc.gov

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW68557**
CAPTION:	**Segway Maintenance**
PROPOSED CONTRACTOR:	**Capital Segway**
PROGRAM AGENCY:	**Department of Transportation (DDOT)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The District of Columbia's Department of Transportation (DDOT) has a need for a licensed and certified contractor to provide Segway maintenance for its fleet of Segway's.

3. **ESTIMATED REASONABLE PRICE:** Not to Exceed $100,000.00

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. Capital Segway is a factory authorized service center for all Segway products, they have factory trained level one and level two technicians.

B. No market research was done because Capital Segway LLC is the only authorized service center in the greater Washington DC Metropolitan area that can provide the necessary warranties required for Segway's.

C. As such, award is recommended to be made to Capital Segway LLC.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

_____
Date

_____
Jeff Marootian
Director of Department of Transportation

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	N/A
CAPTION:	BEGA Financial Disclosure Statement (FDS) e-Filing System Enhancements
PROPOSED CONTRACTOR:	Abstract Evolutions, LLC
PROGRAM AGENCY:	DC Board of Ethics and Government Accountability

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of Contracting and Procurement (OCP) on behalf of the DC Board of Ethics and Government Accountability (BEGA) is seeking to continue using the services of its current vendor, Abstract Evolutions, LLC, to continue to provide systems analysis, integration and configuration services including code creation and application development in connection with its Financial Disclosure Statement (FDS) e-Filing system for a period of approximately twelve (12) weeks.

3. ESTIMATED REASONABLE PRICE:

The estimated cost for the extension period is as follows:

$73,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. BEGA is requesting to continue using the services of Abstract Evolutions, LLC in its efforts to improve the performance and reliability of its FDS e-Filing system for individuals who use the e-Filing system to submit their required Public Financial Disclosure Statements and avoid disruption during the upcoming FDS filing season for Calendar Year 2019 which begins on or about May 1, 2020.

B. The vendor selected to provide systems analysis, integration and configuration services under this contract began doing so at the end of FY2019, allowing it to acquire invaluable knowledge of the e-Filing system's current system architecture and configuration that no other potential vendor possesses or could obtain quickly enough

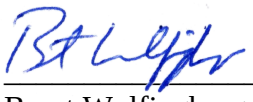
to complete the identified enhancements in time for the upcoming FDS filing season for Calendar Year 2019.

C. The execution of this sole source contract extension shall permit the continuation of services from the vendor without interruption and allow BEGA to provide Public FDS filers with the means to submit their Public Financial Disclosure Statements to BEGA in compliance with 3 DCMR § 5702.1 which mandates that such Statements be filed electronically.

D. Pursuant to D.C. Official Code §1–1162.24, BEGA is required to receive Financial Disclosure Statements for Calendar Year 2019 from public officials no later than May 15, 2020; to publicly disclose no later than June 2, 2020 the names of those individuals who have filed such reports and to publish no later than 11:59 p.m. on June 15, 2020 the names of each public official who has (1) filed such a report; (2) sought and received an extension of the filing deadline and the reason for the extension; and (3) not filed a report and the reason for not filing, if known. BEGA uses its FDS e-Filing system to comply with these statutory requirements. Therefore, through this extension of the systems analysis, integration and configuration services provided by the vendor, both BEGA and the individuals who use its FDS e-Filing system will be better enabled to comply with their respective legal requirements.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and that the proposed contract is in the best interest of the District of Columbia.



12/27/2019

Brent Wolfingbarger
DC Board of Ethics and Government Accountability
Director of Government Ethics

Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404 (c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04 and 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter
Chief Procurement Officer

INSTRUCTIONS FOR THE D & F FOR A SOLE SOURCE PROCUREMENT

1. AUTHORIZATION

D.C. Official Code § 2-354.04; There is only one source for the required goods or services. Cite 27 DCMR 1304 and 27 DCMR 1700 and 1701 as applicable.

2. MINIMUM NEED

Describe the program agency's requirement for a stated minimum need (scope of work) and time frame within which work must be performed. List in detail the precise nature and scope of the services or supplies required. The time frame must be justified in detail when sole source justification is time based.

3. ESTIMATED REASONABLE PRICE

The estimated price of the contract (the amount the contractor is anticipated to receive).

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

Indicate the facts which establish that there is only one available source. You **must** include the unique nature of the proposed procurement, the proposed contractor's unique qualifications or any other factors that qualify the proposed contractor as a sole source for the procurement.

You **must** include a description of the market survey or the reason why a market survey was not conducted.

You **must** include a list of the potential sources that you contacted, and if none a discussion of why not. Discuss which potential sources expressed an interest in the procurement and describe their interest and why they were rejected.

5. CERTIFICATION BY AGENCY HEAD

The head of the program agency, by signature, certifies factually the findings.

6. CONTRACTING OFFICER CERTIFICATION

The contracting officer, by signature, certifies (1) factually the findings and recommends that an official with written delegated authority determines, by signature, that the use of the sole source procurement method is justified, and (2) that the notice of intent to award a sole source contract was published and that no viable response was received. The contracting officer must state that either no response was received or briefly explain why a response was not viable.

7. DETERMINATION

An official with written delegated authority determines, by signature, that the use of the sole source procurement method is justified. The Chief Procurement Officer, or an official delegated authority in writing to sign on behalf of the Chief Procurement Officer, must sign the determination if the procurement is in excess of five thousand dollars ($5,000).

INSTRUCTIONS FOR THE D & F FOR A SOLE SOURCE EXTENSION OR RENEWAL PROCUREMENT

Use the same D&F template with the following changes:

1. Replace the heading with:

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF
CONTRACT

2. Replace the Authorization with:

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

DETERMINATION AND FINDINGS FOR SOLE SOURCE PROCUREMENT

AGENCY: Department of Health (DC Health)

CONTRACT NO.: TBD

OFFEROR: Biolytical Laboratories

CAPTION: INSTI HIV Test Kits and Controls

FINDINGS

1. AUTHORIZATION:

DC. Official Code Section 2-354.04 and 27 DCMR Sections 1304, 1700, and 1701.

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Health (DC Health), Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS), Hepatitis, Sexually Transmitted Disease, and Tuberculosis Administration (HAHSTA) is seeking a contractor to provide Rapid INSTI-HIV-1 antibody tests and controls, to assist in reducing the transmission of the HIV/AIDS disease and to provide care and treatment to persons with the disease. A primary focus for HAHSTA is providing effective routine HIV/AIDS testing for District residents. An indefinite quantity of test and control kits will be procured.

The period of performance shall be for one year from the date of award.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated reasonable price shall not exceed $250,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. INSTI Rapid HIV Test is a rapid in vitro qualitative test for the detection of antibodies to HIV/AIDS Type 1 or 2 in human whole blood, fingerstick blood, or plasma. Such testing methods are becoming more commonly used because of the

significant benefits resultant of their use which includes: ease of use, fast results, and accuracy. Unlike currently available rapid HIV testing technology which requires approximately 10 to 20 minutes to generate results, Biolytical Laboratories' cutting edge technology, INSTI utilizes flow-through testing technology, which produces results in as little as 60 seconds. There is no other rapid HIV test available in the industry that provides results in 60 seconds. This offers the potential of significant reductions in office visit times and labor costs, thus saving the District additional health care costs.

B. Through extensive market research, it was determined that aside from Biolytical, there are no other agents or dealers authorized to represent this product. The Biolytical INSTI HIV-I tests and controls are manufactured, sold and distributed exclusively by Biolytical laboratories.

C. Public health officials have advocated for making HIV testing more widely accessible as increasing the number of people who know their status may be the most effective way to curb the spread of HIV/ AIDS. It is widely accepted that when people are aware of their HIV status, may be less likely to engage in risky behavior and spread the virus. Additionally, when HIV positive people are on antiretroviral therapy and have undetectable levels of the virus, their ability to transmit the virus may be significantly reduced.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____	_____
Date	Wil Giles Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____	_____
Date	George Schutter. Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

PROGRAM AGENCY: District Department of Transportation

CONTRACT NO: DCKA-2020-S-0600

PROPOSED CONTRACTOR: Conduent State & Local Solutions, Inc.

CAPTION: Citywide Parking Meter Asset Management Services

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement ("OCP"), on behalf of the District Department of Transportation ("DDOT") (the "District") has an ongoing need for parking meter services during the development of a new solicitation including construction and maintenance, meter equipment, meter revenue collections, and parking meter management services ("Asset Management Services") until December 19, 2020.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $10,000,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The District intends to enter into a sole source contract with Conduent State & Local Solutions, Inc. ("Conduent") to continue providing parking meter Asset Management Services for 11,000 parking meter assets across the District. These Services are the second highest non-tax based revenue generator for the District, generating approximately $462,000 in weekly revenue. In the absence of ongoing Asset Management Services, District residents and visitors will be unable to pay for parking at many locations, the District will be unable to collect parking revenue, and all parking meter maintenance, repairs and relocations would be suspended.

The primary goal of the Asset Management Services follow-on contract is to increase the satisfaction of the user experience and expand the technologies available to administer

the Asset Management Services. Due to the continued increase in demand for efficient electronic payment methods for parking and the evolution of technologies available to meet the District's Asset Management Services requirement, the District has continued to engage a Subject Matter Expert (SME) to advise on leading practices, and assist in exploring additional technologies that will meet the District's requirements for Asset Management Services. Based on the ongoing market research, DDOT and OCP believe that an additional 12 months of Asset Management Services will suffice to complete the development of the requirements documents, allow sufficient procurement lead-time, and complete the contract award process in order to receive Council of the District of Columbia approval of the new requirements contract award.

In addition, the highly technical nature and volume of the Asset Management Services prohibits the District from temporarily self-performing the requirement. Furthermore, only Conduent possesses the proprietary software capable of efficiently managing and maintaining the District's existing parking system and the specialized expertise related to the District's parking assets and daily operations. At this time, it is impracticable for another firm to assume Conduent's duties or develop the software control system. Therefore, in the interim, the Contracting Officer determines a Sole Source contract is necessary and in the best interest of the District to continue critical Asset Management Services and avoid monetary and physical losses to the program and inconvenience to District residents and visitors.

In light of the market research efforts for the new contract, no market survey was conducted for this sole source requirement.

CONTINUED ON NEXT PAGE

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct, and complete.

_____ _____

Date Jeffrey M. Marootian
Director, DDOT

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. "Bill" Sharp
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

AGENCY: Department of Human Resources (DCHR)

CONTRACT NO.: CW38983

CONTRACTOR: Benefit Resource Inc. (BRI)

CAPTION: Commuter Benefits Program/Flexible Spending Administration

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27DCMR Section 1304, 1700, 1701, 2008 and Section 2005.2(b)

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Human Resources (DCHR), has need to continue services awarded under the Commuter Benefits Program/Flexible Spending Administration contract for the period of January 1, 2020 through December 31, 2020. These services are currently provided under contract number CW38983.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract extension shall not exceed $250,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current Commuter Benefits Program/Flexible Spending Administration contract period of performance expires on December 31, 2019. A sole source contract extension is needed to ensure a continuation of specialized assistance services as the District prepares a new solicitation for competition. Benefit Resource, Inc. (BRI) performance under the current contract has been satisfactory.

BRI administer the District's Flexible Spending and Commuter Benefit Programs for approximately 18,500 District employees, in accordance with IRS regulation Section 132(f).

BRI has provided flexible spending and commuter benefits programs to the District's employees continuously since September 3, 2015 and has been a valued District partner satisfying the requirement and providing quality services in a manner consistent with the terms of their contract.

Awarding a contract to another source at this stage in the contracting process would cause delay in fulfilling the DCHR's current requirements. Furthermore, any interruption in the continued delivery of these specialized services could result in apparent and unforeseen consequences that result when these important support services are not available to employees with a critical need. Therefore, continuation of services under the current contract is in the best interest of the District.

BACKGROUND:

On September 17, 2019, the Office of Contracting and Procurement (OCP) solicited a request for proposal for flexible spending and commuter benefits, but no responsive bids were received at the closing date and time. The District is facilitating a new solicitation and has implemented a plan for award of new contract. A request for proposal solicitation for a new commuter benefits contract will be issued to allow award of the contract by September 1, 2020. Under this approach, services under the existing contract must remain in operation during the solicitation, award, and transition phases of the new contract.

When the new flexible spending and commuter benefits contract is awarded it will contain a four (4) month, no-cost Base Period to allow coordination with the new provider and a smooth transition to fully integrate and operational services. Subsequent to the four (4) month Base Period there will be four (4) one-year Option Periods that will be concurrent with the District's delivery of Healthcare Benefits to Government employees and their dependents.

5. FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a one (1) year period commencing January 1, 2020 through December 31, 2020.

In determining to exercise the option, the Contracting Officer considered the following:

a) The requirement covered by the option fulfills an existing District need;
b) Sufficient budget authority is available;
c) The exercise of the option will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Ventris C. Gibson
Director
Department of Human Resources

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Nicole Smith-McDermott
Contracting Officer

8. DETERMINATION:

Based on the above findings and in accordance with the cited authority, I hereby determine it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec. 2005.6(b). Accordingly, I determine the District is justified in using the sole source method of procurement. The justification to use sole source is in the best interest of the District.

_____ _____

Date George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0092

CAPTION: **Connecticut Ave from Dupont Circle to California St NW Streetscape**

PROPOSED CONTRACTOR: Rummel, Klepper & Kahl, LLP (RK&K)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to complete the design for the above-captioned project. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through four hundred fifty six (456) days.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $1,651,930.41.

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

(a) The Contractor commenced design services for the above-referenced project on September 15, 2017 as the result of a Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. The Request for Task Order Proposal (RFTOP) required Offerors to submit qualifications covering two phases of the design process for this project: Phase I: Preliminary Engineering Design; and Phase II: Final Design and preparation of a Plans, Specifications and Estimate (PS&E) package.

(b) The Contractor successfully completed Phase I design services by September 14, 2018. The District recently selected a proposed design alternative. Between the time that the Contractor completed Phase I and the District selected its design alternative, the District

engaged in the periodic refresh of the entire A/E Schedule as required by the Brooks Act. Had the refresh of the A/E Schedule not occurred between the completion of Phase I and the commencement of Phase II, the District would have issued a Task Order for Phase II as contemplated by the original RFTOP, and upon the completion of Phase I, a Task Order for Phase II.

(c) The Contractor is the only one capable of modifying its own proposed design alternative accepted by the District, so that it can complete Phases II of the project, proceeding to final design and related tasks of the design development process.

(d) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

William E. Sharp.
Chief Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
PRICE REASONABLENESS

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW30868
CONTRACTOR: Hope Village, Inc.

1. AUTHORIZATION:

27 DCMR Chapter 16, Section 1642.1

MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC) (the "District") has a need for Hope Village to continue to provide Pre-release Community Correctional Services, residential custody, safekeeping, care, supervision, treatment rehabilitation and other services, for male residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to the District, in facilities operated, managed, owned/leased and maintained by the Contractor.

2. FAIR AND REASONABLE COST:

The total proposed fair and reasonable funding increase M0016 is being proposed to increase spending in the amount not to exceed $634,725.00, period of performance from May 1, 2020 through November 30, 2020.

3. FACTS WHICH JUSTIFY PRICE REASONABLENESS:

a. Hope Village current per diem of $71.35, which is below the market rate for 2019;

b. We were unable to locate market research in the Procurement IQ system (IBIS) for residential or halfway housing.

c. The CO researched BOP's per diem for Hope Village and determined that the market rate for 2019 is between $115.60 - $122.99 per diem;

d. Sufficient budget authority is available.

e. The proposed extension for additional funding will be the most advantageous method of fulfilling the District's needs when price and other factors are considered.

f. Based on these factors, it is in the best interest of the District to increase funding on contract CW30868.

4. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ _____

Date Keia J. Brooks
Contract Specialist

DETERMINATION

Based on the certified findings and authority 27 DCMR Section 1642.1, it is hereby determined that the proposed cost is considered to be fair and reasonable.

_____ _____

Date Deborah J. White
Contracting Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO.: CW25961

CAPTION: DC-NET Metropolitan Area Network Man-Based Telephony

CONTRACTOR: Science Applications International Corporation (SAIC)

AGENCY: Office of the Chief Technology Officer

FINDINGS

1. AUTHORIZATION:

D.C. Code §2-354.04; 27 DCMR §§ 1304, 1700, 1701, and 2005.6(b)

2. MINIMUM NEED:

The District of Columbia's Office of the Chief Technology Officer (OCTO) has a continuous need for the current Contractor, Science Applications International Corporation (SAIC), to provide support to DC-Net Metropolitan Area Network Man-Based Telephony project. This contract provides the critical services needed to support DC-Net's fiber network and ensure continued expansion of its telecommunications network deployment to District government offices and agencies, federal government agencies, and to non-commercial entities operating within the District. This extension shall be for a period of one-year, from March 1, 2020 through February 28, 2021.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price shall not-exceed $13,000,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. OCTO requires a 12-month extension to the existing competitively bid District Government Task Order awarded to SAIC under a master contract awarded and administered by the General Services Administration (GSA). The purpose of this extension is to ensure that the following complex, mission-critical and time-sensitive projects required by the District government of which SAIC is the primary contractor remain on track for successful completion by the end of FY20.

- **District Data Center Relocation** – OCTO must migrate all District equipment, facilities, agency applications and services supported from the current data center by September 30, 2020 to enable the Deputy Mayor for Planning and Economic

Development (DMPED) to begin its scheduled reconstruction project at the site. Applications and services for public safety and other key government operations will require relocation without disruption of services. Meeting the mandated short timeframe is contingent on key equipment procurements and the coordination of sub-contractor tasks that require the use of OCTO's existing contractor.

- **OCTO Core Network Infrastructure Upgrade** – Completion of the Data Center Relocation and key agency upgrade projects are contingent on OCTO transitioning from end-of-life and oversubscribed network hardware at core site locations to meet agencies' increased service demands. This infrastructure upgrade also includes support for HVAC maintenance at core sites. Any impact on construction services will impact District agency telecommunications services and could negatively impact District government operations. OCTO requires the use of its existing contractor to ensure continuity of service over this time.

- **On-Boarding of (6) New Federal Agencies** – Completion of the final design, implementation and activation of critical Cyber Security Services (MTIPS – Managed Trusted Internet Protocol Services / aka "Secure Internet") for (6) new Federal Agency customers.

B. Under the current contract, beginning March 1, 2013, SAIC has provided reliable essential core services that support, maintain, and expand the DC-Net telecommunications network serving virtually all District government agencies, 16 existing federal agencies, 6 new federal agencies (currently on-boarding) and over 50 District-based non-profits providing health and education services to District residents. SAIC's services include: troubleshooting and restoring fiber outages for aerial, underground network components, and building premise equipment; installation of in-building low-voltage cabling for DC-Net telephony and wireless services: and maintenance, troubleshooting, and emergency repair of electrical and HVAC systems that are core components of DC-Net telecommunications services.

C. As the District government's telecommunications provider, DC-Net must operate 24/7 without interruption to maintain secure government and public safety communications. Public safety agencies, including the Office of Unified Communications, Metropolitan Police Department (MPD), and Fire and Emergency Medical Services (FEMS), among others, depend on DC-Net and, by extension SAIC, for reliable and uninterrupted telecommunications services. Such government and public safety services would be significantly compromised if SAIC services to DC-Net are interrupted, creating a possible risk to the safety of District residents.

D. In addition to the District data center relocation and network infrastructure upgrade projects listed in Section 4.A. SAIC resources are deeply engaged in design and implementation phases of the following critical projects listed below:

- OCTO Citywide Outdoor Wi-Fi expansion to support agency operations, bridge the digital divide, and foster economic growth;

- Major network infrastructure upgrade for FEMS includes new cabling, network switch equipment, and indoor and outdoor Wi-Fi deployment at over 35 fire stations;
- Major network infrastructure upgrade for Department of Parks and Recreation includes new cabling, network equipment and Wi-Fi deployment at over 20 DPR sites; and
- MPD closed-circuit video (CCTV) surveillance backhaul – per MPD's request that OCTO build network infrastructure to support the bandwidth demands of real-time viewing of critical events from newly deployed CCTV cameras.

E. Extension of the contract is the only way to ensure that the District data center relocation and network infrastructure upgrade are completed on time and that critical services to District government agencies are provided without interruption.

ANTICIPATIONS:

The Office of Contracting and Procurement (OCP) is working with OCTO to complete a phased approach plan to the development of a new solicitation. Under this phased approach, services of the existing contract must remain in operation. The anticipated contract will be a multi-year and is expected to be awarded prior to expiration date of this extension. In the interim, it is in the best interest of the District to continue the services under the current contract on a sole source basis.

5. FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a twelve (12) month period commencing March 1, 2020 through February 28, 2021.

In determining to extend the contract, the Contracting Officer has considered the following:

a) The requirement covered by the contract fulfills an existing District need;
b) Sufficient budget authority is available;
c) The extension of the contract will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Lindsey Parker Date
Chief Technology Officer
Office of the Chief Technology Officer

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Derrick White Date
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is within the best interest of the District and not feasible nor practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec. 2005.6(b). Accordingly, I determined that the District is justified in the sole source extension method of procurement.

_____ _____

George A. Schutter III Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Energy and Environment (DOEE)

CONTRACTOR: Tetra Tech, Inc.

CONTRACT NUMBER: CW67646

CAPTION: Anacostia River Sediment Project

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1304 and 27 DCMR 1700 and 1701.

2. MINIMUM NEED

The Government of the District of Columbia, Department of Energy and Environment (DOEE), has an immediate need for Tetra Tech, Inc. to provide environmental consulting services to continue performing the Anacostia River Sediment Study.

The period of performance will be from the date of award to April 15, 2019.

3. ESTIMATED FAIR AND REASONABLE PRICE

The estimated reasonable cost is an amount not-to-exceed $999,150.00, based on a combination of fixed unit prices per labor category and cost-reimbursement elements (with ceiling) for laboratory costs, materials, direct subcontracting, and transit costs.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

(a) On September 23, 2014, the District enacted the Anacostia River Toxics Remediation Act of 2014 (Toxics Remediation Act) as Subtitle J of Title VI of the FY2015 Budget Support Act (D.C. Act A20-0424). The Toxics Remediation Act requires that DOEE adopt and publish a Record of Decision detailing the recommended cleanup approach for remediation of toxic chemicals within the Anacostia River no later than December 31, 2019. This legislation was the latest in a series of legislative and administrative actions regarding the assessment and environmental remediation of the Anacostia River.

(b) The Contractor has already performed substantial collection, analysis and reporting work over the past five years related to the Anacostia River under prior contracts, including the Contractor ' s current site remediation contract with the District, DCAM-12-NC-0162, and a task order approved by the Council of the District of Columbia that was issued against GSA contract GS-I OF-0076. This work included review of the status of previous

environmental activities completed for Anacostia River media (soil, sediment, water, and fish) and preparation of a Remedial Investigation (RI) Work Plan to govern the remedial investigation activities associated with evaluation of contamination of the Anacostia River's sediments pursuant to the Toxics Remediation Act. Contractor has also completed the following:

1. A bathymetric survey of the Anacostia River , allowing its fluvial geo-morphologists to refine the sampling locations in the RI Work Plan was posted for public comment in early 2014;

2. A Community Involvement Plan in association with the RI Work Plan was posted for public comment in early 2014;

3. Concurrent with the development of the work plans, the Contractor has prepared the associated planning documents including the Field Sampling Plan (FSP), Quality Assurance Project Plan (QAPP), and Program Management Plan (PMP), all to be used in association with the RI Work Plan to govern all sampling activities;

4. The Contractor, in conjunction with the District, addressed 501 comments provided on the RI Work Plan by interested parties;

5. The Contractor began logistical planning for the RI and identified a field base of operations along the Anacostia River;

6. Completed utility location and coordination;

7. Collected sediment cores from at least 10 feet beneath the bed of the Anacostia River;

8. Collected samples of fish tissue, crayfish, and turtles from the Anacostia River;

9. Collected additional shallow sediment (6 inch) samples from the Anacostia River near locations of potentially responsible parties , as defined in the Comprehensive Environmental Response , Compensation, and Liability Act (CERCLA), 42 USC § 9621 *et seq.*;

10. Performed data validation of the above-listed sampling activity results and the laboratory data collected as part of investigation activities performed in fiscal year 2014 (FY14);

11. Completed a Draft RI report that summarizes the results of the remedial investigation including sampling activities;

12. Completed an update of the TAM-WASP Model;

(c) The Contractor is expected to perform the following work under the contract as specified in the Scope of Work:

1. Complete remaining revisions to RI report, Ecological Risk Assessment, Human Health Risk Assessment, and Feasibility Study;

2. Complete the Surface Model Report, Tributary Study Report, and Groundwater Modeling Report;

3. Complete Share and Forensics Analysis;

4. Develop Proposed Plan;

5. Develop Record of Decision;

6. Initiate Pre-Design Study, Pilot Study to support Remedy Design;

7. Continue monitoring and sampling support for low flow and storm flows for gauged and ungauged USGS tributaries associated with the Anacostia watershed;

8. Requirements and Establishment of Remedial Action Objectives (RAO), the Development and Screening of Remedial Alternative; conducting Treatability Studies and performing a detailed Analysis of Alternatives; and completion of the Feasibility Report; and

9. Assist the District in continuing regulatory review and public comment, as well as conducting continuing community outreach support.

(d) To not break services to complete a Remedial Investigation Report, the Contractor is the only vendor that can successfully complete the Anacostia River Sediment RI while a contract award is completed for the next five year period. The work required is extremely specialized, requiring a high degree of scientific and technical knowledge and a learning curve that is very steep at the inception of each stage of the work. The Contractor's team has already been mobilized and has developed deep knowledge of the work required through the thousands of hours already performed on prior phases of the project as outlined above. Knowledge transfer between the existing team and any new team sufficient to safeguard the integrity of the project and the specific goals and deadlines approved in the RI Work Plan would be more of a challenge than the project and timeline could reasonably bear; the interim project timelines as contemplated in the RI Work Plan are extremely tight, and cannot be delayed without severely jeopardizing the District' s ability to comply with the Toxics Remediation Act and related federal environmental laws, including CERCLA.

(e) Unlike operations and maintenance contracts for a given facility, for example, the contracted team does not automatically follow the work regardless of the identity of the contractor. This team is comprised of highly-trained technicians, scientists, and senior project managers and subject matter experts in environmental matters that would not be available to be employed by a new contractor fielding its own team from scratch.

(f) A market survey was not conducted, given the circumstances described above.

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5. CERTIFICATION BY THE AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Tommy Wells Date
Director
Department of Energy and Environment

6. CERTIFICATION BY THE CONTRACT OFFICER

I have reviewed and certify the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.1 and Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Marie Niestrath Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter III Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: **CW69980**

CAPTION: **Workforce Development Software Management System and Consulting Services**

CONTRACTOR: **SkillSmart, Inc.**

PROGRAM AGENCY: **Department of Public Works**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia, Office of Contracts and Procurement (OCP), on behalf of the Department of Public Works (DPW) has a requirement for a contractor to provide a comprehensive full-scale Workforce Development Management System platform (and consulting services) to provide position description analysis, and career-development path programs to its estimated 1400 employees and other DC Government Agencies. This system shall serve as a course-catalog style resource for training/certification guidance, and a data repository for progress tracking.

3. ESTIMATED REASONABLE PRICE:

$130,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. SkillSmart, Inc. developed the Pathways technology which is a skills-based, job matching solution that provides skills development resources, compliance tracking and reporting, and data analytics.

B. The Pathways system meets the District's need by addressing DPW's workforce management analytics and employee management challenges; which are:

1. Employers with a large number of unfilled roles
2. Competency mapping employers to skills
3. Coordinates employer needs with training
4. Market driven skills assessment and,
5. Long-term outcome tracking

C. The company maintains the exclusive proprietary rights to the algorithm, matching technology, methods and architecture that support the Pathways platform. SkillSmart is also the sole manufacturer and distributer of the system.

D. Market research was conducted and OCP found that there are no CBEs or other entities who have the capability or system offerings to meet DPW's need. The program office reviewed the Contractor's proposal and based on the review and previous pricing offered for similar system platform, determined the price to be fair and reasonable. The Contracting Officer concurs with finding.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Christopher Geldart, Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tonia C. Nixon
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW70371
CAPTION: Administrative Services Organization Contract
PROPOSED CONTRACTOR: Public Consulting Group
PROGRAM AGENCY: Department of Health Care Finance (DHCF)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 27 Sections 1304, 1700, 1701.

2. MINIMUM NEED:

The District of Columbia (District) Department of Health Care Finance (DHCF) has a minimum need for a vendor to verify Medicaid claims from Partner Agencies before submission to the Fiscal Agent for processing as well as conduct quarterly audits of the paid Medicaid claims and associated documentation. The current vendor, Public Consulting Group (PCG), verifies these claims via an automated process using software that is proprietary to PCG.

3. ESTIMATED REASONABLE PRICE:

The estimated cost for this service is $1,460,232.00. The period of performance is from September 13, 2019 to September 12, 2020.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The following facts justify the Sole Source Procurement:

A. PCG software must be used for the contract services referenced above because PCG designed and built the software to the District's specifications. As a result, the software is necessary to meet the District's needs for the contract services. For example, PCG's software uniquely ensures that in the course of processing the Medicaid claims disallowances are reduced, and the monies provided to each agency are appropriate. In addition, the software can be augmented to increase or decrease the number of validations of Medicaid claims as needed.

B. PCG is the only entity that is permitted to provide the required services because the software used is proprietary to PCG.

C. It would be prohibitive in terms of time and cost for the District to use software other than PCG software for the work at issue. In order to use off the shelf software instead of PCG software, the District would have to pay a vendor to

significantly modify off the shelf software to meet the District's needs and specifications. This would result in significant costs to the District, and delays in providing the contract services. PCG proprietary software is another factor as to why they are the only vendor capable of performing these services.

D. Public Notice of OCP's intent to award a sole source contract was posted to our website for ten (10) calendar days pursuant to the requirements of D.C. Official Code 2-354.04. The posting was submitted to OCP's website on April 18, 2019.

E. A market survey was not performed for this procurement because PCG owns the software that is used to perform the required services. PCG is the only Contractor available to continue providing this immediate requirement at the current level of expertise, without experiencing an interruption in these critical health services for District residents. PCG has performed responsibly, been responsive to the ASO population and has been found most suitable to provide services on an extended term.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Wayne Turnage
Director, DHCF

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Helena C. Barbour
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT

AGENCY: District Department of Corrections
CAPTION: Elevator Maintenance Services
CONTRACT NO.: CW76851
CONTRACTOR: ThyssenKrupp Elevator, Corporation

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701

2. Minimum Need

The District of Columbia Office of Contracting and Procurement, on behalf of The District of Columbia's Department of Corrections (DOC) (the "District") is seeking ThyssenKrupp Elevator, Corporation to continue to provide regular preventive maintenance, repair and software upgrades to the elevators located at the Department of Corrections Central Detention Facility (CDF) and Central Treatment Facility (CTF).

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $330,605.28, period of performance from date of award through September 30, 2020.

4. Facts that Justify a Sole Source Extension of Contract

a.) Currently Department of General Services (DGS) has a contract (DCAM-19-CS-EM-0002) with ThyssenKrupp to upgrade elevators located at the Central Detention Facility and Central Treatment Facility. Thyssenkrupp will furnish and install new stainless-steel cars doors, new zone locking clutches, drive blocks, interlocks, door restrictors, switches, rollers, cabling and miscellaneous items needed to complete this modernization. ThyssenKrupp will also upload new software/ security provisions and parameters which would be necessary in the event of a power outage.

b.) ThyssenKrupp TAC32 Controllers that were installed during the modernization of CTF and CDF are considered proprietary control systems. While other competitors would be able to perform the routine maintenance, they would not be able to upload software or security provisions and parameters which would be necessary in the event of power outage, CPU board replacements IOC board replacements and other controller related components. ThyssenKrupp also from time to time receive safety related software upgrades from their factory that they upload and install under the service contract. ThyssenKrupp's staff is specially trained and certified to program and maintain the elevator software and systems.

c.) Market research provided the fact that TAC32 Controllers are a proprietary control system; therefore, no other vendor(s) are trained and certified to maintain the elevator software system.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Quincy L. Booth Date
Director, Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: **CW78668**

CAPTION: **IT Consultant to Provide Professional Services**

PROPOSED CONTRACTOR: **KZN Consulting**

PROGRAM AGENCY: **Department of Public Works**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works (DPW) has a continued need to have a Sole Source IT Consultant to provide professional technology services on in-house software applications through September 30, 2020. KZN Consulting, Inc. is the Sole Source contractor who will service the following systems and services, to include, but not limited to;

A. A customized Enterprise Service Bus (ESB) built and managed in-house
B. Manage and update existing interfaces with DPW specific applications
    - Snow removal system integration and reporting
        - StormTrak – Logistics
        - Trakster – Time and Attendance
        - Faster – Vehicle maintenance
    - AGOL Collector and Mapillary for Leaf Collections
    - DPW Grounds Maintenance Salesforce Application
    - Trakster for SWMA collections
    - DPW Dispatch and Lot Management System impound data with National Crime Insurance Bureau
    - DPW towing data with the Accio Alerts system
C. Assist with creating a strategy to begin pushing data to OCTO's Data Warehouse.

3. ESTIMATED REASONABLE PRICE:

NTE $275,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Since 2016, KZN Consulting provided IT Consulting services through the District's Mission Oriented Business Integrated Services (MOBIS) contract CW59559. KZN Consulting, Inc. coded and custom built an Enterprise Service Bus (ESB) and supported the Data Warehouse (DW) for DPW. The Contractor has developed code, which is unique to the firm's experience and knowledge of the agency's ESB and DW systems.

B. For the past three (3) years, KZN has customized and served as the sole source to code, maintain, and support several of DPW's application, which is housed in the DW. As the centralized repository and authority of data for DPW, the ESB/DW provides access to data that allows DPW and other agencies, such as Office of Administrative Services for transferring Sanitation Notices of Violation. Each agency has data housed in an independent system, which is exchanged with DPW and managed on behalf of the agency, by KZN Consulting. The Contractor has knowledge and experience with DPW's systems that cannot be transferred to another firm.

C. KZN Consulting, Inc. has customized, built, coded, and supported DPW's applications for the past three (3) years. No other firm has the knowledge and experience to continue maintaining the ESB & DW without risking significant downtime and potential damage resulting in critical systems not working.

D. OCP has reviewed the Contractor's quote and based on previous contract pricing, the price for is determined reasonable.

E. KZN, Inc. will continue rendering services to ensure no lapse in service and to allow time for DPW to cross-train and transfer knowledge to existing and future employees to effectively support the ESB/DW system.

F. For the reasons stated above, the District did not conduct a market survey.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Christopher Geldart
Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Courtney B. Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18- 371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

PROGRAM AGENCY: District Department of Transportation

CONTRACT NO: DCKA-2019-C-0034

PROPOSED CONTRACTOR: Conduent State & Local Solutions, Inc.

CAPTION: Citywide Parking Meter Asset Management Services

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement ("OCP"), on behalf of the District Department of Transportation ("DDOT") (the "District") has an ongoing need for parking meter construction and maintenance, meter equipment, meter revenue collections, and parking meter management services ("Asset Management Services") until December 19, 2019. This determination and finding presents the facts and justifications for award of a sole source contract to Conduent with a 12-month period of performance.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $9,840,393.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

On December 20, 2018 the District entered into a letter contract with Conduent State & Local Solutions, Inc. ("Conduent") for it to provide parking meter construction and maintenance, meter equipment, meter revenue collections, and parking meter management services for 11,000 parking meter assets across the District. These Asset Management Services are the second highest non-tax based revenue generator for the District, generating approximately $462,000 in weekly revenue. In the absence of ongoing Asset Management Services, District residents and visitors will be unable to pay for parking at many locations, the District will be unable to collect parking revenue, and all parking meter maintenance and repairs would be suspended.

A primary goal of the District's follow-on contract is to increase the satisfaction of the user experience and expand the technologies available to administer Asset Management Services. Due to a sudden, rapid, and recent increase in demand for efficient electronic payment methods for parking and the evolution of technologies available to meet the District's Asset Management Services requirement, the District recognized a need to further overhaul the requirements documents for the follow-on solicitation. These two events have extended the time needed to ensure the next iteration of Asset Management Services will be up-to-date and encourage maximum competition.

The District has engaged a Subject Matter Expert (SME) to advise on leading practices, and assist in exploring additional technologies that will meet the District's requirement for Asset Management Services. Based on the market research currently underway, DDOT and OCP believe that 12 months from the letter contract award will suffice to finish rewriting the requirements documents, allow sufficient procurement lead-time, and receive Council of the District of Columbia approval of the follow-on contract award.

Due to the highly technical nature and volume of the Asset Management Service tasks, it is impracticable for the District to temporarily self-perform the requirement. Furthermore, only Conduent possesses the specialized expertise related to the District's parking assets and operations, and the proprietary software capable of efficiently managing the District's existing parking system. At this time, it is impracticable for another firm to assume Conduent's duties. Therefore, in the interim, the Contracting Officer determined a Sole Source letter contract was necessary to continue critical Asset Management Services and avoid monetary and physical losses to the program.

CONTINUED ON NEXT PAGE

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct, and complete.

_____ _____

Date Jeffrey M. Marootian
Director, DDOT

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. "Bill" Sharp
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0102

CAPTION: Construction Engineering Support Services for Rehabilitation of Rock Creek Park Multi Trail Project

PROPOSED CONTRACTOR: Stantec Consulting Services (Stantec)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to provide DDOT design related Engineering Support Services during the construction of the Rock Creek Park Multi Trail project. This project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through seven hundred thirty (730) days.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for this extension is $ 342,356.66.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Contractor commenced design services for the above-referenced project in October 2015.

B. The Contractor successfully completed the design phase tasks and submitted all deliverables in October 2018. The construction contract has been advertised and award is anticipated in the next few months.

C. During the construction phase, the District needs assistance from a consultant in reviewing construction shop drawings, review bid documents, participate in bi-weekly meetings, and respond to Construction RFI's. The Contractor has intimate knowledge about the project.

D. The Contractor is the only one capable of modifying their design without shifting associated liability to the District.

E.. For the above stated reasons no market survey was conducted.

4. CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeff Marootian
Director, DDOT

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeralyn Johnson
Contract Specialist

7. CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp, Jr.
Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW69725

CAPTION: Ion Chef System

PROPOSED CONTRACTOR: Life Technologies Corporation

PROGRAM AGENCY: Department of Forensic Sciences

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Government (District), Office of Contracting and Procurement (OCP), on behalf of the District's Department of Forensic Sciences (DFS), Public Health Laboratory (PHL) is seeking a contractor to provide an Ion Genestudio S5 Plus System and Ion Chef System for simplified, automated Next Generation Sequencing workflow for microbial pathogens.

The period of performance shall be from date of award through September 30, 2019.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $139, 949.50.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The DFS Public Health Laboratory is in the process of building the Districts' Next Generation Sequencing laboratory, which will enable the District to provide the best and fastest data to support diagnostic testing for the District. Next Generation Sequencing allows PHL to provide data with depth and accuracy, and surpasses any other testing methods for outbreak investigations, disease surveillance, and referral support for District of Columbia hospitals and clinics. The Ion S5 and Chef system specifically is the only next generation sequencer that allows the use of broad range DNA and RNA libraries sequenced using an ion semiconductor chip and proton release for base calling. The Ion S5 and Ion Chef System is the only sequencer on the market, in comparison to other sequencing systems, that employs this method of sequencing, and provides longer reads,

which ultimately cuts cost per sample. Next Generation Sequencing is a highly specialized field with few options on the market. Life Technologies Corporation is the sole source provider of the Ion S5 and Ion Chef systems. There is no other manufacturer that can provide this system, training, and installation.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Dr. Jennifer Smith, Director
Department of Forensic Sciences

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Kenneth L. Wallington
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR 1700). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION:	**Continuing IT Development Support Services**
CONTRACTOR:	**Limbic Systems**
PROGRAM AGENCY:	**Department of Consumer and Regulatory Affairs (DCRA)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The Office of Contracting and Procurement (OCP), on behalf of the Department of Consumer and Regulatory Affairs (DCRA) is seeking to extend services with the current vendor, Limbic Systems to continue providing software development support services for the following applications: Project Dox, FileNet, CPMS. DCRA is re-competing this work and requires continuation of services to avoid disruption of services until the new contract is awarded.

3. **ESTIMATED REASONABLE PRICE:**

The estimated cost for the extension period is $40,000.00

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

DCRA serves as a regulatory agency for a variety of industries that include beauty, construction, entertainment, housing, mortuary services and retail sales. The agency offers a peek into the District's economic future through its issuance of business licenses, professional licenses, permits and corporate registrations. The bulk of these documents are requested and distributed through several of the agency's online portals while some customers prefer in-person interaction at the permit center. Customers also utilize intermediaries to act on their behalf.

In addition to this service, DCRA also enforces codes and standards through inspections, investigations, citations, denials, revocations and suspensions. These corrective actions are used to encourage pro-social behaviors to protect consumers from bad business practices and residents from unsafe housing conditions.

DCRA currently uses the Project Dox system to facilitate plan reviews, Abacus to manage cases before the Office of Administrative Hearings (OAH), FileNet to provide online availability of permitting information.

DCRA has also developed and application program interface (API) library which allows separate systems to share data via a standard uniformed REST based web service architecture.

The agency's existing and newly developed customer relationship management (CRM) systems utilize this API to allow interoperability with DCRA land management permitting system (Accela).

Disruption of these services would have a significant impact on DCRA's ability to service our customers, especially in the area of permit issuance. It would also delay the implementation of the new CRM system. Extending a continuation of these services until the new contract is awarded would allow DCRAs work to continue without interruption.

DCRA is working with OCP/OCTO on a new solicitation and extending these services would support the agency as we work to issue a new contract. OCP/OCTO's timeline to formulate a new contract is pending; we hope to award by 2nd week of January.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

12/16/19
Date

Ernest Chrappah
Ernest Chrappah, Director, DCRA

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no responses were received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO:	CW28642
CAPTION:	Loan Services
PROPOSED CONTRACTOR:	AmeriNational Community Services dba/ AmeriNat
PROGRAM AGENCY:	Department of Housing and Community Development

FINDINGS

1. **AUTHORIZATION:**

DC Official Code §2-354.04, 27 DCMR §§1304, 1700, 1701, and 2005.2 (b)

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development (the "District") has an immediate need to extend the period of performance for the current loan services contract CW28642. The District needs the current contractor to provide loan services, loan collection, lease services, lease collection and foreclosure services during the transitioning of all records and closeout phase of the contract.

The period of performance shall be January 1, 2020 through April 15, 2020.

3. ESTIMATED REASONABLE PRICE:

The estimated fair reasonable not-to-exceed total price: $880,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The current contract CW28642 for loan services expires on December 31, 2019.

B. The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development issued a new Request for Proposal solicitation Doc400175 for loan services and collections management for DHCD housing assistance programs on November 8, 2018.

C. A new contract was awarded to Tax Credit Asset Management (TCAM) on October 1, 2019 for one-base year period and four one-year options after receiving DC Council approval.

D. On October 22, 2019, AmeriNational Community Services LLC dba/ AmeriNat filed a protest CAP No. P-111 against the contract awarded to TCAM through the DC Contract Appeals Board. The contractor request to continue the work performance until the protest is resolved. The Board approved the request. On October 23, 2019, the Contracting Officer ceased performance under the new loan services contract and suspended any related activities with TCAM. In addition, notice of the protest was issued to the other offerors as interested parties.

E. A market research survey was conducted due the protest filing and direction of the DC Contract Appeals Board. Until the resolution of the protest, AmeriNational Community Services dba/ AmeriNat is the only loan service provider that has the adequate resources already established at the Department of Housing and Community Development to provide the current services during the extension period of performance.

F. Until the protest is resolved and the activities outline in the work requirements of the transitional/closed out period of the existing contract is completed, a sole source extension of the current services is the only way to ensure that the District does not experience an interruption of loan services. A break in service would jeopardize the District's effort to provide the current loan services for its current and future amortized and deferred loans for eleven housing assistance and rehabilitation programs in the District of Columbia.

G. Amerinational Community Services dba/ AmeriNat has performed satisfactory loan services at the Department of Housing and Community Development since 2014. By being only bidder responding to prior loan service solicitation and received annual waivers of CBE subcontracting plan requirements, the contractor is well-adjusted and has conformed to the District Government's process in loan servicing.

H. Public Notice of OCP's intent to award a sole source contract extension was posted to our website for ten (10) calendar days pursuant to the requirements of Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010. The public notice was posted to OCP's website on November 27, 2019.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Mary R. (Polly) Donaldson
Director,
Department of Housing and Community Development

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source contract method under the cited authority. I certify that the notice of intent to award a sole source contract extension was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). No responses were received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract action.

_____ _____

Date Heather Reynolds
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process and that the proposed extension of Contract CW28642 with AmeriNational Community Services dba/ AmeriNat is justified. Accordingly, it is further determined that the District is justified in using the sole source method of procurement for this proposed sole source contract extension is in the best interest of the District of Columbia.

_____ _____

Date George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION:	**FY20 Specialized Prisoner Transport Marked Van Units**
PROPOSED CONTRACTOR:	**Mavron, Inc.**
PROGRAM AGENCY:	**Metropolitan Police Department (MPD)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

MPD seeks Mavron Inc. to provide equipment and installation of five (5) prisoner transport units, built in accordance to the District's standard specifications;

- Units will be installed into five (5) Ford Transit 350, (furnished by MPD) 132" wheel base cargo vans, with Ford 62C prep package.
- Prisoner containment units shall be aluminum construction, to reduce weight, improve fuel mileage and for easy cleaning.
- Units will be of split (dual) cell structure, 9-12 prisoner capacity, and have the capability to be transferred to another vehicle, if required.

3. **ESTIMATED REASONABLE PRICE:**

$118,000.00

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. MPD requires a vendor to provide the equipment and installation of prisoner transport units into transit vans, provided by the agency. The District has well-defined specifications for the transport units that have been in use since 2012.

B. Mavron, Inc. is the sole manufacturer of the transport, center mounted, vertical lift prisoner transport safety bar, which is integral to the construction of the unit. No other vendor has the capability of constructing these components in accordance with the District's specifications. The Contractor is also the only manufacturer with Drop-Ship authorization at the Ford assembly center, where the van is manufactured, which streamlines the fabrication process. Mavron's parts are authorized for receipt in the Ford plant where the District's vans are constructed. This allows the District to

receive a fully constructed vehicle, which can be put into service upon delivery.

C. The District has conducted market research and has not found any other vendors capable of providing this equipment and installation, in accordance with the District's requirements and without obtaining critical components from Mavron, Inc. As such it is determined to be in the District's best interest to purchase these transport units from Mavron, Inc.

D. OCP has reviewed the Contractor's quote and based on previous contract pricing, the price for is determined reasonable.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Peter Newsham
Chief of Police
Metropolitan Police Department

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: Office of Contracting and Procurement
Contract Caption: Change Management
Contractor: SAP Ariba

FINDINGS

1. AUTHORIZATION:

D.C. Code §2-354.04; 27 DCMR §§ 1304, 1700

2. MINIMUM NEED:

The Office of Contracting and Procurement (OCP), on behalf of Office of Contracting and Procurement seeks a contractor to provide Change Management Services. The following services will assist OCP in the goal of improving internal and external challenges in procurement efficiency and function by increasing the current system's agility and capability in support of changing business needs.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $977,442.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Office of Contracting and Procurement is seeking SAP Ariba to provide Change Management services. The goal of this sole source procurement is to improve the District's ability to meet internal and external challenges, which will drive the efficiency of the procurement functions. Increasing the agility and capability of procurement technology is critical to support OCP's rapidly changing business environment. SAP Ariba is the sole proprietor of the Change Management software and thus cannot be procured through any other means.

BACKGROUND

The District of Columbia has leveraged the SAP / Ariba on premise solution since 2005. The on-premise version of this system is approaching the end of its lifecycle. The Contractor has announced that support for this version ends in 2020 and is offering a path to an enhanced and updated cloud version. Change Management in an organization links the strategic and operational goals with the organization's capabilities which need to be enhanced. As OCP transform and modernize the district procurement technology, it is important to prepare the organization and its people to accept the changes when

implemented and released. The five primary stakeholder groups must be provided the information that identifies what is expected of each of them and how they can benefit from the changes.

5. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Monica Hariri Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is within the best interest of the District and not feasible nor practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR 1700. Accordingly, I determined that the District is justified in the sole source method of procurement.

_____ _____

George A. Schutter III Date
Chief Procurement Officer
Office of Contracting and Procurement

Notice of Intent to Award Sole Source Contracts

Notice Date	2/20/19
Response Due Date (10 Calendar days from Notice Date)	3/2/19
Contract Caption/Description	Horton Ambulances Purchase
Vendor Name	Laake Enterprises, Inc. dba FESCO Emergency Sales
Agency	DC Fire and Emergency Medical Services
Contract Specialist Email	Sherman.Squire2@dc.gov
Chief Contract Officer Email	Courtney.Lattimore@dc.gov

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW53496**
CAPTION:	**Horton Ambulances**
PROPOSED CONTRACTOR:	**Laake Enterprises, Inc. dba FESCO Emergency Sales**
PROGRAM AGENCY:	**Fire & Emergency Medical Services**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The DC Fire and Emergency Medical Services (FEMS) has a need for a contractor to provide Horton "Custom" Model 533 Medium Duty Ambulances that meet the federal standards for ambulances and the District's established standard specifications.

3. **ESTIMATED REASONABLE PRICE:** $2,769,900.00 based on historical pricing.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The District has developed a standard specification for ambulances for the DC Fire and Emergency Medical Services fleet. Given the specification for a Horton Ambulance, the only authorized dealer for the Mid-Atlantic region is Laake Enterprises, Inc. dba FESCO Emergency Sales.

The contractor's proposal was reviewed and accepted by the program office. The contractor has been determined to be responsible. Therefore, award is recommended to Laake Enterprises, Inc. dba FESCO Emergency Sales.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Chief Gregory Dean
Fire and EMS Chief

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

Horton
EMERGENCY VEHICLES
REV GROUP

p: 614.539.8181
tf: 800.282.5113
f: 614.539.8165
hortonambulance.com

February 7, 2019

Department of Public Works (DPW)
Office of Contracting & Procurement
Attention: Sherman Squire, Contract Specialist
2000 14th Street, NW, 6th Floor
Washington, DC 20009

Dear Mr. Squire,

I understand in an effort to update our files, you have requested information about the structure and operations of Horton Emergency Vehicles and FESCO Emergency Sales in your area.

1) With the exception of our home state, Horton does sell exclusively through our dealer network. We do this because each state has unique needs and unique licensing requirements. In your case, in particular, DC has some special conditions and situations that must be met before one can do business with vehicles such as yours. Most important, because these vehicles are so highly customized to meet the needs of various end users, local service access is imperative. There is simply no way that a manufacturer or another dealer located a great distance away can provide what is necessary to support our customers.

2) In this type of business, manufacturers do not have multiple dealers working in one territory like many car and truck dealers do. This is because the ambulance industry is a very small volume industry with only about 4,500 units sold in the entire country per year. The highly technical nature of these vehicles requires intense training at both the sales and the service levels and the volume cannot support small geographic areas of representation. Once again because our dealerships are usually limited to one per state or even one to several smaller states, the distances between dealerships are too far to make it practical to work across state lines and still be able to adequately service the customer.

3) For chassis service, the customer may take the vehicle to any appropriate chassis dealership, be it Ford, GM, International etc. If the vehicle is under warranty, the chassis manufacturers do require that the work be done at the dealership. Outside of the warranty periods, the vehicles can be taken anywhere.

   For the ambulance part of the warranty, the system works much the same way. We do require that the vehicle come back to the dealer who is trained to service it. After the warranty period, the customer is once again free to do whatever he chooses. However, we do not recommend that it be serviced by outside vendors.

   This is because typical repair shops are simply not qualified to work on equipment such as oxygen regulation and installation, patient area safety systems, suction systems, unique air

Horton
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conditioning or suspension components, etc. that ambulances contain. There is significant intellectual property included into these systems which is not available to outside sources who lack knowledge and training.

The re-chassis of a vehicle should always be done by the manufacturer who produced the vehicle. There are some shops that will perform this type of work, but at great risk to the end user. When a body is mounted onto a new chassis, there are many Federal motor Vehicle safety standards, QVM standards and ambulance design requirements that are legally required. In order to re-certify to these standards, the facility doing the work must have conducted extensive testing to insure the safety and the integrity of the vehicle. There is a considerable amount of documentation required by the federal government even after the completion of the vehicle under the TREAD Act. Aftermarket shops simply do not conduct any of the required testing nor are they compliant with TREAD Act. The end user who accepts a vehicle without these certifications runs a very great risk of litigation should an accident occur. Horton, unlike most converters, carries extensive liability insurance to protect our end users and ourselves.

In addition, Horton vehicles carry some long extended warranties, particularly on the body and the electrical system. If outside work is performed on these systems during a re-chassis, we cannot continue to honor those warranties as we have no idea what an outside vendor may or may not have done to the vehicle and to our validated and certified systems. If Horton does perform a re-chassis, the vehicle will be re-titled on the new chassis. Our back up records will indicate that this is a re-chassis vehicle and the existing warranties on the ambulance conversion will continue as valid.

I hope that I have answered your questions in a way that is helpful to you. As you can see, some of these subjects are fairly technical in nature and can entail long discussions. If I can be of further assistance, please call or email me at any time.

Thank you for your continued interest in Horton Emergency Vehicles.

Respectfully,

Lance Randolph
General Manager/Vice President

Cc: Peter W. Laake, Jr. (FESCO)
Deputy Chief Gary Steen

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT

AGENCY: DC Department of Corrections (DOC)
CAPTION: Inmate Telephone Service at Central Treatment Facility
CONTRACT NO.: CW68746
CONTRACTOR: Securus Technologies, Inc

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. Minimum Need

The Office of Contracting and Procurement, on behalf of the Department of Corrections is seeking to extend the current contract with Securus Technologies, Inc which provides a critical service at the Central Treatment Facility designed to provide a monitored method for inmate and detainees to safely maintain contact with their family and friends. The contractor, Securus Technologies, Inc directly bills the cost of calls to the family and friends of the inmates.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services for the period date of award through December 31, 2019.

The current average cost per minute at DC DOC is $.08 cents/min. The FCC Order stated for a facility of DOC's size the rates cannot exceed $0.14 per minute, for prepaid/debt and $0.49 for Collect. DOC's prices are 50% lower than the rate caps laid out in the FCC Order.

4. Facts that Justify a Sole Source Extension

A. In 2015 OCP began preparing a solicitation for inmate telephone services; however, it was determined that the solicitation should be put on hold. DOC is seeking to replace their Offender Management System (OMS) with an OMS designed to provide state-of-the-art technology to include inmate telephone services.

Core Civic formally Corrections Corporation Of America (CCA) managed the District Central Treatment Facility from January 31, 1997 through January 31, 2017. CCA contracts with Securus Technolgies Inc to provide inmate telephone

services which issues personal identification numbers that allow restrictions and permissions to be implemented through the current Offender Management System. The Executive staff chose to continue with Securus Technologies Inc. until a new Offender Management System has been awarded. If we were to contract with another provider, at the very minimum we would have to pay additional costs to build the necessary interface ($40,000.00 - $70,000.00 based on similar interfaces developed for other applications) and depending upon the complexity of the project, this might require 4 -12 months to implement. Given the timeline associated with the RFP under development and the fact that the current inmate telephone application is provided at no additional cost to the District, from a stewardship of public resources point-of-view it is more advantageous to extend Securus Technologies Inc. contract until the new contract is awarded.

B. The Office of Contracting and Procurements in preparation for an Offender Management System solicitation conducted a request for information which was used as market research. The RFI went out to nineteen (19) vendors, with responses received from seven (7):

Global Tel*Link Corporation	Analytica LLC
InterAct	Black Creek
Zuercher Technologies	Securus Technologies, Inc.
Microsoft Corporation	

Oral presentations were held on November 9, and 10, 2015 and each vendor provided information not only on the OMS, but also, inmate telephone, video visitation and inmate kiosk services that interface with the OMS.

C. Pursuant to the First Amendment of the U.S. Constitution, inmates have a right to communication with people outside of D.C. Jail. Under the Fifth Amendment of the U.S. Constitution, inmates have a right to contact and communicate with counsel. Additionally, the ability of inmates to speak with family and friends is critical to their successful rehabilitation and their successful reentry into society. The phone system is important for safety and security because the phone system records conversations. Extending the Securus contract, will ensure the continuity of this service, until the OMS contract is awarded.

D. Securus Technologies Inc. is currently providing satisfactory services for the required inmate phone services and is uniquely positioned to ensure continuity of services.

E. A sole source contract is the most advantageous method of fulfilling the District's need until a new contract can be competitively awarded.

5. CERTIFICATION BY THE AGENCY HEAD:

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

_____ _____

Quincy L. Booth Date
Director
Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the 27 DCMR 1304, 1700, 1701. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION: Interstate Bus Transportation – Travelers Aid
PROPOSED CONTRACTOR: Travelers Aid International Inc.
PROGRAM AGENCY: Department of Human Services, Economic Security Administration, Office of Administrative Support

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27DCMR 1304, 1700, 1701 and 2005.2(b)

2. **MINIMUM NEED:**

The Department of Human Services (DHS) is seeking a vendor to provide services to indigent individuals and families to return to their home communities. The period of performance will be from the date of contract award until September 30, 2020.

3. **ESTIMATED REASONABLE PRICE:**

The cost of $30,000 is fair and reasonable to the District of Columbia Government.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Having helped stranded travelers in Washington since 1913, Travelers Aid is one of the oldest social service agencies in the city. It is an affiliate of Travelers Aid International and has established connections nationwide for assessing the needs of and identifying help for travelers-in-need from all across the country. While other organizations offer casework services to indigent and homeless persons, only Travelers Aid is specifically geared to helping individuals and families travel back home or to other communities where they can obtain the help they need. The anticipated cost to the District will be fair and reasonable. No market research was conducted.

Travelers Aid has established a relationship with Greyhound which discounts tickets for its clients by 25 percent, a savings that will be passed on to the District under this purchase order. Travelers Aid staff and volunteers are on site at Union Station and at the major airports to assist stranded travelers. The Union Station location is only seven blocks from the Economic Security Administration's 645 H Street, N.E., Decentralized Service Center.

Failure to approve this vendor will prevent the District from providing these case management services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/2/2019
Date

Anthea Seymour
Anthea Seymour, Administrator
DHS, Economic Security Administration

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: RK114947
CAPTION:
PROPOSED CONTRACTOR: LiveStories (geocko, inc.)
PROGRAM AGENCY: Department of Health, Center for Policy, Planning and Evaluation

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The Department of Health (DC Health) is seeking a vendor to provide access to LiveStories software in order to build interactive public health data visualizations that incorporate surrounding text and increased online functionality.

3. **ESTIMATED REASONABLE PRICE:**

The cost of $24,000 for 3 2-year licenses is fair and reasonable to the District of Columbia Government. Access will be granted as soon as the Purchase Order is executed

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

LiveStories (geoco, inc.) is the only company who provides access and licenses to use LiveStories software. All customers are direct and there are no resellers. This software is vital to DC Health to support the creation of user-friendly, interactive data visualizations within online reports for key deliverables such as the DC Community Health Needs Assessment and ongoing Opioid Use Monitoring Activities. The software is tailored for use in the public health sector and integrates with other software that we currently use. Other companies offer complementary products, but are either specific only to data visualization, are not easily customizable, or have purposes not relevant to our needs (e.g. civic engagement). The anticipated cost to the District was heavily negotiated and is determined to be fair and reasonable. No formal market research was conducted because users of the software will be DC Health statisticians and epidemiologists.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

3/26/19
Date

LaQuandra S. Nesbitt
LaQuandra Nesbitt, MD MPH
Director

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

James Webb
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer

DRAFT DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-T-0039, Proposed Task Order

CAPTION: Construction Management and Related Services for the Metropolitan Branch Trail Design-Build, South Segment

PROPOSED CONTRACTOR: Delon Hampton & Associates, Chartered (DHA)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District" or "DDOT") has an immediate need for the Proposed Contractor to provide construction management, construction inspection, and design review services (collectively, "CM and related services") to complete the Design Build construction and closeout for the above-captioned project, which began in late 2017 and is scheduled to be completed by December 2020. The project is funded in part from the federal Highway Trust Fund administered by the U.S. Department of Transportation, Federal Highway Administration. The proposed period of performance for this task order is 395 days from the Date of Award.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $ 903,942.60, based on negotiated labor rates and other direct costs under the Proposed Contractor's Architectural/Engineering ("A/E") contract.

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

(a) The Metropolitan Branch Trail Design Build, South Segment is a multi-phase, Design-Build project, currently in active construction.

(b) The CM and related services required by the District were performed by another contractor ("Prime Contractor") from July 27, 2017 through January 27, 2019, with the assistance of a number of subcontractors including the Proposed Contractor, who was a major subcontractor to the Prime Contractor during that period and had substantial

participation in performing many of the CM and related services provided through the Prime Contractor.

(c) The Prime Contractor's task order has expired and the Prime Contractor is no longer available to continue to perform these tasks. The District still needs a contactor to provide Design-Build CM and related services through project completion and closeout, including reviewing shop drawings and plan designs, resolving field construction problems, reviewing and responding to Requests for Information (RFIs) from the Design-Builder, analyzing change order requests, performing community engagement support services, and various other related project tasks. A contractor is required that has thorough command of a range of CM-related skills and credentials to handle contract and project administration specific to the Design-Build alternative project delivery method, in the absence of defined District rules governing the administration of this contract type.

(d) Given its participation in performing almost all of the required services on this project to date as a major subcontractor to the former Prime Contractor, no contractor other than the Proposed Contractor is able to continue to provide these services without incurring a significant project delay while new consulting personnel are selected and become familiar with the details of the project.

(e) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Donnetta Butler
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

DRAFT

_____ _____

Date

William E. Sharp, Jr.
Chief Contracting Officer, Infrastructure (OCP)

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT

AGENCY:	Criminal Justice Coordinating Council
CONTRACT NO.:	**CW76861**
CAPTION:	Information Technology Consultant related to JSAT Development Continuation
CONTRACTOR:	Mindcubed, LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Criminal Justice Coordinating Council (CJCC) wishes to enter into a contractual arrangement with Mindcubed, LLC so they can continue providing services related to the development of the DC Justice Statistical Analysis Tool (JSAT).

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price of the contract is not to exceed $800,000.00 (Base year: $400,000; Option Year 1: $200,000.00; Option year 2: $200,000.00)

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Mindcubed is an SBE certified information and technology software and services company headquartered in the District of Columbia. They excel at delivering creative solutions quickly and cost effectively in the areas of Big Data Analytics, Mobile Apps Development, Agile System Engineering, and Cybersecurity. They have developed an Enterprise Big Data Software Platform – GRID™ for Agile Analytics and Compliance. The GRID™ provides a unique combination of agile analytics, business compliance, and statistical simulation capabilities that enables organizations to understand trends, predict outcomes, and make data-driven decisions. Furthermore, Mindcubed has a history of working with the District and partnering agencies in creating plans that leverage the current data available to the District systems and other data sources in order to develop processes that allow for the query and analyzation of data pools. Since 2016 Mindcubed has been working with CJCC and partnering agencies on the development of the JSAT platform.

In addition to the development of its GRID™ technology, Mindcubed has worked closely with the District and partnering agencies through federal and grant funds to create the CJCC JSAT platform, using its patented GRID™ technology software, which was configured to meet the CJCC's system requirements. Mindcubed retains the ownership,

trademark, and all pending and current patents in its GRID™ technology and software features which are essential in this engagement to continue the development and enhancements of the JSAT platform. JSAT was created to provide CJCC and its partners and the public with an overview of the justice system statistics and information. JSAT has two components: (1) the DC JSAT Enterprise Portal for CJCC partner agencies and (2) the DC JSAT Public Portal for the general public. Both portals allow users to view and interact with available criminal justice data using filters such as geographic information (ward and neighborhood information) and demographic information (race, age group and gender). It was designed for public entities to learn about justice system activity within the District as a whole, or their respective wards or neighborhoods. Information made available on the DC JSAT Public Portal is the result of a collaborative effort of the District's federal and local justice system agencies. Both portals were configured and deployed utilizing Mindcubed's proprietary GRID™ software as its underlining technology. As such, Mindcubed is the only entity that can provide the software and associated technical support needed for the continued use and functionality of the JSAT platform, likewise, they are the only firm authorized to implement any changes or updates to the platform necessary to meet the ongoing and future needs of the agency for enhancements or the deployment of new technology capabilities.

It is critical and imperative that we maintain the business partnership with Mindcubed as their patented technology not only fosters the JSAT program platform, but it also cultivates its companion platform, the Justice Information System (JUSTIS), which is a web-based system that provides equally critical information that allows local and federal criminal justice agencies in the District to share information related to arrests, case status, incarcerations, and releases in a secure environment via a common user interface.

Mindcubed services are an integral part of the JSAT program and they have been heavily engaged in this federally and grant funded project since 2016; they are the only source of the technology and combined expertise and background who can timely provide the required services. The agency would like to continue JSAT's development during FY 2020 through FY 2022 by awarding additional federal and grant funds to Mindcubed to further develop the system and ensure that it is compliant with the Federal Information Security Management Act of 2002 (FISMA).

For the above stated reasons, it is in the District's best interest to award the sole source contract to Mindcubed, as the services are the natural continued progression for the project and a logical follow on to the services provided by the contractor.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Edrica Taylor
Contract Specialist

DETERMINATION

Based on the above findings, it is determined that the Contractor is in compliance with the above referenced sections and is thus determined to be responsible.

_____ _____

Date Todd Allen
Contracting Office

6. **CERTIFICATION BY CHIEF PROCUREMENT OFFICER:**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-37; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement, and that this determination and finding has fulfilled the 10 day notice requirement in Section 1304.1

_____ _____

Date George A. Schutter III
Chief Procurement Officer for the Office
of Contracting and Procurement

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Health (DC Health)

CONTRACT NO.: TBD

OFFEROR: NCS Pearson dba Pearson VUE

CAPTION: Competency Testing for Nurse Aides, Home Health Aides, and Medication Aide

FINDINGS

1. AUTHORIZATION:

DC. Official Code Section 2-354.4 and 27 DCMR Sections 1304, 1700, and 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, Department of Health, Health Regulation and Licensing Administration (HRLA) seeks to enter into a sole source contract with NCS Pearson dba Pearson VUE to continue providing a full service Nurse Aide, Home Health Aid and Medication Aide Competency Testing Program which includes use of an Integrated Competency Evaluation System to screen and process Certificed Nursing Assistants' (CNAs) applications.

The period of performance shall be for one year from the date of award.

3. ESTIMATED FAIR AND REASONABLE PRICE:

There are no cost associated with the District as participants pay for testing fees.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Board of Nursing, a division within the HRLA, is responsible for the licensure and regulation of registered nurses (RNs), licensed practical nurses (LPNs), advanced practice registered nurses (APRNs) (i.e., nurse midwives, nurse anesthetists, clinical nurse specialists and nurse practitioners), and nursing assistive

personnel (NAPs) (i.e., dialysis techs (DTs), certified nursing assistants (CNAs), and home health aides (HHAs). The Board also approves and regulates the education and training programs of the health care providers listed above.

B. The Board of Nursing utilizes the National Nurse Aide Assessment Program (NNAAP) to certify CNAs in the District. The NNAAP is the largest nurse aide certification exam program in the United States (U.S.) with over 200,000 paper and practical exams administered annually. The District of Columbia Board of Nursing utilizes the NNAAP to license Certified Nurse Aides (CNAs) in the District. The exam content is owned and developed by the National Council of State Boards of Nursing (NCSBN).

C. The NCSBN is the credentialing body for the NNAAP exam with the mission to protect the public's health and welfare by assuring that safe and competent care is provided by certified nurse aides. The NCSBN is the only provider of this exam (oral/written). The NCSBN is a not-for-profit organization whose members include the boards of nursing in the fifty (50) states, the District of Columbia and four (4) U.S. territories.

D. Pearson VUE is the sole test vendor administering the NNAAP exam, on behalf of the NCSBN. The NCSBN has designated Pearson VUE to administer the NNAAP, associated testing, and administration services to those candidates seeking licensure as CNAs with the District of Columbia Board of Nursing. Pearson VUE has delivered the NNAAP exams for 25 years. Pearson VUE's extensive experience in the licensing business and vigilant monitoring of the individual candidate experience has allowed DC Health to refine our administrative processes to better serve the public. The NNAAP is administered annually at a Pearson VUE testing center.

E. A market survey was not conducted since NCSBN has designated only Pearson VUE to administer the NNAAP, associated testing, and administration services to those candidates seeking licensure.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____
Date Dorothy Hale
Contracting Officer

_____ _____
Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____
Date George Schutter.
Chief Procurement Officer

GOVERNMENT OF THE DISTRICT OF COLUMBIA

DETERMINATION AND FINDINGS FOR A SOLE SOURCE PROCUREMENT

Program Agency: Department of Behavioral Health
Proposed Contractor: Netsmart Technologies, Inc.
Contract Number: **TBD**

AUTHORITY

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

1. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the District of Columbia Department of Behavioral Health (DBH) is seeking a vendor to provide a Health information exchange that will enable connection between the internal electronic health records at DBH for utilization by DBH and community based organizations. The technology will be available to increase utilization by providers or offer the ability to share data across local health information exchanges (HIEs) or larger interoperability frameworks such as Care-quality. In addition, the technology solution will provide reporting metrics on the data collected during the care of patients.

This sole source contract shall support the ability to share information internally as well as externally to our partner agencies such as DHCF.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The total estimated price for the IT Professional services is in the amount of $175,000.00. The price shall cover the implementation and deployment of two proprietary software systems branded as Care Connect ($142,600.00) and KPI Dashboard ($32,000.00). The number of users, licensing, compliance with existing technology, system features and integration requirements are key drivers for the estimated price. The price is fair and reasonable in comparison to multisite EHR systems and modules utilized by healthcare facilities.

3. FACTS SUPPORTING SOURCE SELECTION:

The District seeks a sole source procurement to improve information access for District programs and providers who rely on accurate and available data to provide patient care treatment for consumers who are under the care of providers within DBH's public health network. The proposed contractor is the sole distributor and manufacture of the two technologies, KPI Dashboard and Care Connect. There is no other source for the two products, Care Connect and KPI Dashboard.

Both products are trademarked by Netsmart without a reseller network to purchase the products on the open market. The District conducted research to confirm the availability of the enhancement and its ability to provide vital connectivity between all three EHR systems used at DBH.

The District has made investments over $12,000,000.00 in the EHR system since 2008 for the implementation, maintenance and integration of other health care products utilized by DBH

clinicians. It is in the District's best interest to obtain upgrades with a proven track record and created by the current manufacturer as the current system is a customized EHR that has evolved to best meet the agency's requirements while also being compatible with the District's evolving IT infrastructure.

The agency requires the EHR system changes to be seamless with limited down time, with maximum system reliability while also being user friendly. Seeking a product with familiar technology features and capacity to integrate with the existing IT environment will achieve the outcomes desired by DBH. The two applications will provide the required one point of access to connect to the larger healthcare ecosystem. It will also eliminate the exchange of paper clinical documentation and support agency IT efficiency improvements with reporting features not currently available.

Market research was conducted and OCP found that there are no CBEs or other entities who have the capability or system offerings to meet DBH's need. Based on the District's review and market place pricing offered for similar system platforms, it is determined the price to be fair and reasonable. The Contracting Officer concurs with finding.

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Dr. LaQuandra Nesbitt, MD, MPH — Date
Interim Agency Director
Department of Behavioral Health

5. CERTIFICATION BY CONTRACTING OFFICER

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

_____ _____

Margaret T. Desper — Date
Contracting Officer

_____ _____

Wil Giles Date
Chief Contracting Officer
Health and Human Services Cluster

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

George A. Schutter, III Date
Chief Procurement Officer

Notice of Intent to Award Sole Source Contracts

Notice Date	4/2/19
Response Due Date (10 Calendar days from Notice Date)	4/12/19
Contract Caption/Description	Segway Purchase
Vendor Name	Capital Segway LLC.
Agency	District Department of Transportation
Contract Specialist Email	Sherman.Squire2@dc.gov
Chief Contract Officer Email	Courtney.Lattimore@dc.gov

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW70090**
CAPTION:	**Segway Purchase**
PROPOSED CONTRACTOR:	**Capital Segway**
PROGRAM AGENCY:	**Department of Transportation (DDOT)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The District of Columbia's Department of Transportation (DDOT) has a need for a licensed and certified contractor to provide Segways to increase its fleet of Segway's.

3. **ESTIMATED REASONABLE PRICE: $226,370.00**

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. Capital Segway is a factory authorized service center for all Segway products, they have factory trained level one and level two technicians.

B. No market research was done because Capital Segway LLC is the only authorized service center in the greater Washington DC Metropolitan area that can provide the necessary warranties required for Segway's.

C. As such, award is recommended to be made to Capital Segway LLC.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

_____
Date

_____
Jeff Marootian
Director of Department of Transportation

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS

FOR

SOLE SOURCE PROCUREMENT

Agency: Department of Behavioral Health

Contract Number: **CW65961**

Caption: Recovery Housing Services for Women

Contractor: N Street Village, Inc.

AUTHORITY

D.C. Official Code §2-354.04 and 27 DCMR §1304 and §1700

1. MINIMUM NEED

The Office of Contracting and Procurement on the behalf of the Department of Behavioral Health (DBH), Office of Forensic Services Division requires a contract with a Community Provider who shall provide Recovery Housing to women with mental illness and co-occurring substance abuse disorders. These individuals are either being diverted from the criminal justice system, are being released from incarceration or in need of such housing, who meet eligibility criteria established by DBH.

N Street Village, Inc. is currently providing the required services and has an existing record of satisfactorily meeting the needs of the Consumers placed in these facilities. The need for this service continues to exist as DBH evaluates the existing array of residential and prison diversion services.

2. FAIR AND REASONABLE PRICE:

(a) The total cost for these services shall support the salaries and fringe benefits of a team of mental health professional and credentialed staff who comprise the Treatment Team. The price includes supplying transportation required to provide services, operating cost for an office as well as cost incurred in the connection with the operation of this Jail Diversion program. The rates and annual cost when compared to rates and annual costs of a vendor providing services of a similar nature are comparable in the market.

(b) The rates, slots and annual cost paid to the Contractor is Not to Exceed $214,291.60 for services for up to three (3) Consumers at $195.70 per day.

3. FACTS SUPPORTING SOURCE SELECTION:

(a) DBH, Office of Forensic Services Division requires Recovery Housing Services for homeless women with mental health illness and co-occurring substance abuse disorders to divert them from involvement in the criminal justice system during FY 2019/2020 as a Sole Source Contract for a one-year base period and four one-year option years.

(b) The Contractor, N Street Village, Inc., is qualified and capable of providing the necessary recovery housing services for the intended authorized DBH population for 12 months under a fixed price.

(c) Contractor has the necessary experience, technical capability, financial resources and capacity to meet DBH requirements for 12 months.

(d) A Sole Source Contract will allow DBH to service current Consumers while continuing to evaluate the existing residential service programs to ensure that it addresses current service capacity, need and gaps; develop agency requirements for a future competitive procurement process for recovery housing and to also evaluate existing related housing services for priority populations.

(e) The DBH evaluation of residential housing services shall capture data which is key to developing milestones and metrics for mental health specialty housing programs. The evaluation activities shall include but not be limited to the following:

1) support the DBH in This evaluation shall include but not be limited to:
2) Review of the Policies and Procedures governing these programs (Chapter 38 DCMR) in collaboration with the DBH's Licensure Division.
3) Review of the most recent procurements for similar or related services
4) Review of the Criteria for Services
5) Review of the Assessment Tools that qualify Consumers for these programs (i.e., Determination of level of need)
6) Review of the Clinical Supports provided by DBH certified Core Service Agencies
7) Review of DBH certified Provider Programs including staffing and training processes
8) Review of priority populations including barriers to Community Placement for Consumers within specialty mental health setting
9) Review of Residential Service array for accessibility and appropriateness
10) Review of Residential capacity in relation to service needs
11) Review of system strengths and system gaps

(f) The findings and recommendations from the evaluation of Residential Services shall allow DBH to identify services to be put in place that are most responsive to the needs of the Consumers.

(g) The current contract with N Street Village, Inc. shall expire on February 28, 2019 and DBH has a need to continue these services for homeless women with mental illness

and co-occurring disorders in accordance with the requirement of the Dixon Court Order.

(h) The evaluation of Residential Services and a implementation plan for any new or modified program requires adequate planning from all stake holders and the sole source contract will be a bridge procurement so critical activities can be completed.

(i) A Consumer should not be abruptly transferred from one Provider to another as it is inhumane and clinically inappropriate.

CERTIFICATION OF DETERMINATION AND FINDINGS

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Dr. LaQuandra S. Nesbitt, MD, MPH Date
Interim Director
Department of Behavioral Health

5. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

_____ _____

Tonya Mills Date
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Alaster Sampson, CPP, CPPM, MBA Date
Contracting Officer
Office of Contracting and Procurement

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Health (DC Health)

CONTRACT NO.: TBD

OFFEROR: Orasure Technologies Inc.

CAPTION: HIV Test Kits

FINDINGS

1. AUTHORIZATION:

DC. Official Code Section 2-354.04 and 27 DCMR Sections 1304, 1700, and 1701.

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Health (DC Health), Human Immunodeficiency Virus/Acquired Immune Deficiency Syndrome (HIV/AIDS), Hepatitis, Sexually Transmitted Disease, and Tuberculosis Administration (HAHSTA) is seeking a contractor to provide OraQuick ADVANCE Rapid HIV-1/2 Antibody Test kits. An indefinite quantity of the OraQuick ADVANCE Rapid HIV-1/2 Antibody Test kits will be procured.

The period of performance shall be for one year from the date of award.

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated reasonable price shall not exceed $600,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The OraQuick ADVANCE Rapid HIV-1/2 Antibody Test is a FDA-approved oral rapid test that require low-resource settings for patients that may not go to a clinic for testing. This simple and accurate test is ideal for screening programs in public health and outreach settings, emergency departments, laboratories and physician

offices. Centers for Disease Control and Prevention (CDC) guidelines call for routine testing in all healthcare settings to identify all HIV positive people and connect them to care. The key advantage of rapid HIV testing is that 100 percent of people may receive their results on the spot and can be linked to care.

B. Orasure is the only rapid oral HIV test on the market that can deliver results in 20 minutes. This rapid testing technology has enabled individuals with HIV to become aware of their health status and to take appropriate precautions to preserve their health. The availability of oral fluid based rapid tests may also permit expansion of testing while reducing the biohazard associated with finger prick or venous blood draws. The use of Oral Fluid testing for HIV antibody testing has been researched since the 1980's and has recently been suggested as an alternative to the use of blood samples.

C. OraSure is the sole source distributor of both the OraQuick ADVANCE Rapid HIV-1/2 Antibody Test (the "OraQuick Test") and OraQuick HCV Rapid Antibody Test kits/controls to Public Health Departments. These products are not available for resale or distribution to Public Health Departments from any other source, including web sites. Sales of these products by other vendors are not authorized by OraSure Technologies, Inc.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George Schutter.
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

AGENCY: Department of Motor Vehicles (DMV)
CONTRACT NO.: POKV-2006-C-0064
CONTRACTOR: Conduent State & Local Solutions, Inc. (Conduent)
CAPTION: Ticket Processing

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Section 1304, 1700, 1701, 2008 and Section 2005.2(b)

2. MINIMUM NEED:

The District of Columbia, on behalf of the Department of Motor Vehicles has a need to continue services awarded under the Ticket Processing contract for the period of January 3, 2020 through January 2, 2021. These services are currently provided under contract number POKV-2006-C-0064.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract is Not-to-Exceed (NTE) $9,689,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Ticket processing services are an essential function that enables the enforcement of the District's traffic laws and regulations through issuing tickets for moving and parking violations. In total, over thirty public safety entities within the District that enforce these law and regulations are supported by the services detailed in this contract. Failure to continue ticket processing services would impede the District's ability to enforce its traffic laws and regulations through the issuance of tickets and fines and have a significant impact on the District financial resources in lost revenue. The estimated annual revenue from collecting fines from tickets issued by the District and processed by Conduent will exceed $160 million annually. The continuation of services under the current contract is in the best interest of the District.

The current contract period of performance expires on January 2, 2020. A sole source contract extension is needed to ensure continuity services. In determining whether to contract on a sole source basis, the contracting officer considered whether the costs is fair and reasonable, the proposed vendor is the only source of the required services, and the result of a market survey.

The estimated contract price NTE $9,689,000.00 is deemed fair and reasonable. Due to increased ticket issuances estimated during the upcoming contract period, the estimated contract price increases by 5.262% in comparison to the current contract price of $9,204,686.00. Price reasonableness was determined by using the District's historical pricing data paid for previous contracted services.

Conduent is the only source in the marketplace that has a comprehensive understanding of the District's existing ticket processing automated and manual systems. Additionally, over the course of the contract, Conduent has developed and modified several of the contracted program applications; specifically for the District and awarding a contract to another contractor would be complex and time-consuming. As a result, Conduent is the only source that can provide uninterrupted ticket processing services to the District. Conduent's performance under the contract has been satisfactory.

BACKGROUND:

Conduent has provided service to the District since 1985. In 2012, the Office of Contracting and Procurement (OCP) solicited a replacement contract, but no responsive bids were received. Since this time, Conduent has provided ticket processing services for the District without interruption. In 2018, OCP solicited a replacement contract, but the District determined that its requirements were antiquated and has devised a plan to review and document its business processes that support ticket processing and adjudication services prior to resoliciting competitive proposals. The District is moving forward with documenting its business processes and refining its requirements. Under this phased approach, services underneath the existing contract must remain in until a new contract is awarded. In the interim, it is in the best interest of the District to continue ticket processing services under the current contract on a sole source basis.

5. FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a twelve (12) month period commencing January 3, 2020 through January 2, 2021.

In determining to exercise the option, the Contracting Officer considered the following:

a) The requirement covered by the option fulfills an existing District need;
b) Sufficient budget authority is available;
c) The exercise of the option will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/30/2019
Date

Gabriel Robinson
Director
Department of Motor Vehicles

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Derrick White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371 and D.C. Official Code § 2-354.04. Accordingly, I determine based on the authority on 27 DCMR 2005.2 (b), the District is justified in using the sole source method for this procurement. The justification to use sole source is in the best interest of the District.

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: RK139853
CAPTION: NAF Academy Support and Professional Development
PROPOSED CONTRACTOR: NAF
PROGRAM AGENCY: Office of the State Superintendent of Education (OSSE)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia's Office of Contracting and Procurement (OCP), on behalf of the Office of the State Superintendent of Education, Postsecondary Education seeks to contract with NAF to continue the ongoing operation of the existing seventeen (17) academies and the establishment of one (1) new academy within District local education agencies (LEAs). Additionally, NAF will provide professional development training to Career Academy teachers and administrators, and provide technical assistance and/or mentoring to the NAF Academies' Executive Advisory Board (EAB).

The period of performance is from the date of award through September 30, 2020.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for the Base Year only contract is $62,700.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. In School Year 2013-2014, the District partnered with NAF to establish NAF Academies at DC Public and Public Charter high schools to provide courses, curriculum and assessments across four themes:

1) Academy of Hospitality and Tourism
2) Academy of Finance
3) Academy of Information Technology

4) Academy of Health Sciences

The District desires to continue the existing seventeen (17) NAF Academies and establish one (1) new academy. The NAF Academy is a copyright model which incorporates academy development and structure; advisory board; curriculum and instruction; professional development; and work-based learning and internships.

B. NAF is the only provider and copyright owner for the products and services utilized in implementing and maintaining the NAF Model which includes the courses, curriculum, and assessments; professional development, advisory board development, and supporting tools and resources.

C. NAF does not intend to delegate authority of NAF materials to any other entities; therefore, there are no qualified CBE's that can provide the services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
State Superintendent, OSSE

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approves the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tamera Anderson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT

AGENCY: DC Workforce Investment Council (WIC)
CONTRACT NO.: **CW76654**
CAPTION: Data Governance and Management Consultant Services
CONTRACTOR: SAS Institute

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia, Office of Contracts and Procurement, on behalf of the DC Workforce Investment Council (WIC), has an immediate need for an experienced consultant to provide expert data governance services to large government entities related to the implementation of customized needs assessments and analysis, as well as developing recommendations for the creation of: (1) a new workforce development data governance structure, (2) data management provisions, (3) local and federal data analytics requirements, and (4) data system processes. The Contractor will create a data architecture design plan that responds to the WIC's data requirements, which spreads across and integrates with multiple District agencies, and draft an implementation plan providing a roadmap and recommendation that includes project sequencings, capacities, skills, software, data architecture specifications, policy recommendations, and other deliverables related to implementing enterprise data architecture and governance system(s).

3. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable cost will not exceed $125,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

With over 40 years of analytics innovation, SAS Institute Inc. ("SAS") is a proven trusted analytics powerhouse for organizations seeking immediate value from their data. SAS has been applying analytics to the toughest business problems for decades and through the power of analytics, SAS transforms a world of data into a world of intelligence.

SAS is the sole provider of the SAS software (the "Software") that will be utilized by WIC during the engagement and by the agency as part of the enterprise data architecture and governance system. The Software features are essential in achieving the goals of the effort and in fulfilling the District's needs and specifications in establishing and implementing a data network infrastructure necessary to best integrate a workforce

system with all relevant District agencies. Additionally, the Software has the unique ability to combine different technologies and functions into a single source allowing for functionality between multiple records and between multiple agencies, and has the ability to establish an integrated platform covering all stages of the analytics life cycle related to the WIC project. The Software is proprietary to SAS; thus, they are the only entity that can provide the Software and associated technical support.

The District's current workforce system is utilized by multiple stakeholder agencies such as, the Office of the State Superintendent of Education and the Department of Disability Services, each governed and/or regulated by different privacy laws and regulations. SAS has a history and proven track record, through their current and on-going agency engagements, with developing and implementing system remedies that would permit a seamless shared data solution across several agencies and comply with these local and federal requirements. The WIC project requires not only consulting services to apprise future investment in data infrastructure, but also the ability to instruct the development of a data governance structure including appropriate policies, and mechanisms that will support implementation across several District agencies. The timeliness of this project is crucial since these and other agencies are already in the process of evaluating and procuring updated data systems and infrastructures with SAS, hence there is a compelling opportunity that exists to inform and ensure alignment between these and other workforce systems throughout the District.

Further, it is critical and imperative that the analysis and recommendations developed for the WIC through this engagement and the resulting deliverables related to the implementation and development of data infrastructure for the workforce's system, be compatible with these other stakeholder agencies to inform and ensure alignment amongst the workforce systems and to foster seamless integration between records. As such, it would be prohibitive in terms of time and cost to the District to use Software other than the software currently being used by the other stakeholder agencies.

Our research indicates that along with their current activities related to similar existing projects throughout the District agencies, the SAS team will also support the WIC project with a local team of policy experts, analytic engineers, technical architects, and quality assurance analysts. This project will require experience in all of these diverse areas of expertise to advise the agency on the development and implementation of a cohesive cross agency data governance strategy.

Market research regarding this project was conducted by WIC and OCP by assembling a potential vendor list that included potential integrated solution providers from the DC Supply Schedule and DSLBD CBE Portal, which contains all registered SBE and CBE's in the District, and evaluating those vendors against specific requirements associated with the project including:

- software and ongoing support that promotes the development of a centralized cross-agency workforce system;

- software that channels holistic data solutions which comply with District local and federal requirements;
- software which allows data to support an infrastructure path that can connect and align with the necessary workforce systems, to include multiple agencies and governance structures; and
- software and ongoing support that promotes the development of a data governance structure and mechanisms that support cross agency implementation.

While several vendors met some of the requirements, such as providing consulting on data management systems, or conducting data landscape analyses, SAS is the only firm that met all requirements. Also, there are several firms that only provide management or data consulting, or the implementation of data management systems however there are no firms that can meet all requirements stated above and including: (1) software solutions that allow for successful data dissemination across multiple embedded workforce system agencies, (2) software that can combine technologies and functions in a single source enabling the ability for cross agency record affiliation and (3) customized support from an experienced team of policy, technical architects, analytic engineers and quality assurance analyst experts.

For the above stated reasons, it is in the District's best interest to award the sole source contract to SAS.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Edrica Taylor
Contract Specialist

DETERMINATION

Based on the above findings, it is determined that the Contractor is in compliance with the above referenced sections and is thus determined to be responsible.

_____ _____

Date Todd Allen
Contracting Officer

6. **CERTIFICATION BY CHIEF PROCUREMENT OFFICER:**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-37; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement, and that this determination and finding has fulfilled the 10 day notice requirement in Section 1304.1

_____ _____

Date

George A. Schutter III
Chief Procurement Officer for the Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCHT-2018-R-0102
CAPTION: State Level Registry (SLR)
PROPOSED CONTRACTOR: HealthTech Solutions, LLC (HTS)
PROGRAM AGENCY: Department of Health Care Finance (DHCF)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Sections 1304, 1700, 1701

2. MINIMUM NEED:

The District of Columbia's Office of Contracting and Procurement ("OCP") on behalf of the District of Columbia's Department of Health Care Finance (the "District") has an immediate need for a contractor to operate the State Level Registry in support of the Medicaid Electronic Health Record Incentive Program (MEIP).

3. FAIR AND REASONABLE PRICE:

The estimated fixed price for the contract is $720,000.00. The period of performance will begin on October 1, 2019 and end on September 30, 2020.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. In 2009 the Federal government passed the American Recovery and Reinvestment Act, which created the Medicaid Electronic Health Record Incentive Program (MEIP) to encourage the adoption and use of certified electronic health information technology. The District administers the incentive program and pays qualifying providers and hospitals to meet Meaningful Use requirements. The program's Federal authority and appropriation expires at the end of fiscal year 2023. Market research showed that HTS was the only contractor that could provide the services in the time allotted and ensure that all of the requirements and deliverables would be met as expected. As a result of a sole source procurement, HTS was awarded the contract to implement, manage, maintain and operate a new SLR.

B. HTS successfully incorporated historical data from the previous vendor, Conduent, into their new SLR as a part of the implementation process. The skill set needed to translate that data is highly specialized, and required extensive interpretation of the data in order to perform meaningful analysis. The previous contract requirement was to implement a plan not to exceed forty-five (45) days. As a result of the procurement the services continued without interruption.

C. HTS is the only vendor that can provide the continued management, operation and maintenance of the District's SLR because they implemented the Registry and they control the access to organizing, mapping and processing of all data. It is not practical to conduct a competitive procurement for these services because it would result in an unreasonable stoppage in services. A new vendor would have to implement a new SLR, which requires at least six (6) months to a year, and cause a delay to more than 100

Medicaid providers. The MEIP is time-limited, with a program end date of 2023; no further contract for similar services is contemplated beyond this date. Providers will be at risk for not participating in the District's MEIP for this program year, resulting in a loss of more than $850,000.00.

D. Any lapse in program participation due to not having an active SLR system for providers to attest to the MEIP, will prohibit the funds from being dispersed to clinics district-wide which in turn may have a negative effect on the care rendered to residents. It would be prohibitive in terms of time and cost to the District to select a new vendor to continue these services.

E. For the reasons stated above, the District did not conduct an additional market survey.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date Wayne Turnage
Director
Department of Health Care Finance

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Lydia S. Gray
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: **RK138307**

CAPTION: **Community Sentiment Survey Tool**

PROPOSED CONTRACTOR: **ELUCD**

AGENCY: **Metropolitan Police Department ("MPD")**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of Contracting and Procurement (OCP), on behalf of the Metropolitan Police Department ("MPD") seeks a contractor to provide a subscription for a software-as-a-service solution to collect frequent, ongoing, and real-time community sentiment data about policing and to visualize community sentiment indices on a web-based analytics platform.

The Contractor shall have a proven and rigorous multi-modal methodology for opinion data collection of a representative sample size in the District of Columbia. The Contractor shall quantify multiple dimensions of community sentiment at a fine granularity of geography, time and specific demographic subgroups in an area into a community sentiment index or indices. The Contractor shall provide a web-based custom platform used to visualize the community sentiment indices alongside existing data streams, enabling custom alerts, reports of neighborhood sentiment indices and changes over time, and actionable insight around sentiment trends and correlations to other data.

The Contractor shall have demonstrated experience and success in collecting large volumes of ongoing opinion data about policing in major cities for law enforcement agencies to use as a performance management metric. The SaaS would enable MPD to regularly and consistently track how the District's neighborhoods feel about three measures: trust in police, satisfaction with police and public safety services, and perception of safety. Community sentiment data will provide a more holistic measure of the community's perception about the police and public safety, while providing our executive and command staff, as well as our mid-level managers, with critical information to be more responsive to our resident's needs.

3. ESTIMATED REASONABLE PRICE:

The estimate fair and reasonable price is $200,000

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Elucd is the sole owner of the intellectual property rights of the entire Community Sentiment Survey Tool platform with the following enhanced features;

- Elucd Public Safety Sentiment Indexes, which are a unique public opinion dataset, collected by Elucd technology, that quantify multiple dimensions of community sentiment about policing (Trust and Perception of Safety) at a fine granularity of geography and time. These indexes are designed to serve as performance management metrics, and enable benchmarking both internally (neighborhood by neighborhood) and externally (City A versus B.)

- The second is the Elucd Public Safety Platform, which is a web-based data analysis platform used to visualize the Sentiment Indexes alongside demographic and concern data, enabling reports, alerts, and actionable insight around sentiment trends.

- Elucd uses technology to leverage public perception as a continuous source of actionable information that can be deployed to improve public safety iteratively, instead of as static, infrequent studies that are ultimately not actionable.

B. Elucd offers license to both the unique data stream and platform, which provides seamless and continuous updates and upgrades as new features and enhancements are rolled out. There are no additional costs for improvements to these two products.

C. Only Elucd technology professionals with direct knowledge and expertise of the Community Sentiment Survey Tool can administer maintain and furnish the necessary services, maintenance and support.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/30/2019
Date

Peter Newsham
Chief of Police, MPD

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approves the use of the sole source procurement method for this proposed contract.

_____ _____

Date Yvonne Howerton
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
EXTENSION OF SOLE SOURCE CONTRACT

PROGRAM AGENCY: Metropolitan Police Department (MPD)
CONTRACT NO: DCFA-2016-SS-7460/CW39505
CAPTION: MPD Body Worn Camera
CONTRACTOR: AXON Enterprise, Inc. (formerly TASER International, Inc.)

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. **MINIMUM NEED:**

The District of Columbia (the "District") Office of Contracting and Procurement ("OCP"), on behalf of the Metropolitan Police Department ("MPD"), has a continuing need for a Contractor to provide Taser Axon body-body and flex-body worn camera systems, to include warranty, maintenance, support and unlimited storage for all AXON videos and evidence mobile uploads and Taser's proprietary cloud based software license, Evidence.com ("Contract"). These services are provided currently through a contract between the District of Columbia Government and AXON Enterprise, Inc. (formerly TASER International, Inc.).

The period of performance shall be from November 13, 2019, to November 12, 2020.

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services during the contract period November 13, 2019, through November 12, 2020, in the amount of $3,611,040.00.

4. **FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF AN OPTION:**

A. The exercise of the option is in accordance with the terms of the contract. The attached letter, which notifies the Contractor of the exercise of the option, cites the option provision in the contract as authority for the exercise of the option.

B. The exercise of the option will be the most advantageous method of fulfilling the District's need when price and other factors are considered.

C. Sufficient budget authority is available.

D. In deciding to exercise the option, I have taken into account the District's need for continuity of operations. The District requires continuity of service in order to ensure full access to Evidence.com, software upgrades, service, and support.

E. MPD does not have the capacity, facilities or personnel resources to provide the required service.

F. AXON has performed the required services satisfactorily since it was awarded the contract in 2015. Due to the current contract since November 13, 2015, no further market survey has been conducted, and the estimated price is found to be fair and reasonable based on the current contract.

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/08/19
Date

Peter Newsham
Agency Head

5. CERTIFICATION BYCONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole-source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Yvonne Howerton
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT

AGENCY: Department of Health Care Finance (DHCF)
CONTRACT NO: TBD
CAPTION: DCAS LMS Tool
CONTRACTOR: Grow Development and Design

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement ("the District"), on behalf of The District of Columbia's Department of Health Care Finance (DHCF) has a need for a Contractor to provide a learning management system to support the continued implementation and maintenance of the District of Columbia Access System (DCAS).

The period of performance is from the time of award through September 30, 2019.

3. FAIR AND REASONABLE PRICE:

The proposed fixed price for the contract is $250,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. GROW Design & Development (GROW) is the only vendor who can supply and support the Simple Online Learning management software platform. GROW designed and developed the source code for the software therefore being the only entity that has access to the source code and familiarity with the database structures of the platform.

B. Public Notice of OCP's intent to award a sole source contract was posted to our website for 10 calendar days pursuant to the requirements of OCP Policy 3000. The posting was submitted on January 22, 2019.

C. Market research was conducted and GROW was determined to be the only vendor capable of providing a learning management system to support the continued implementation and maintenance of the District of Columbia Access System (DCAS).

5. CERTIFICATION BY AGENCY DIRECTOR:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date Wayne Turnage
Director
Department of Health Care Finance

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act (PPRA) of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Helena Barbour
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Date Nancy Hapeman
Deputy Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0069

CAPTION: **Cleveland Park Streetscape and Drainage Improvements Streetscape**

PROPOSED CONTRACTOR: McCormick Taylor (MT)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to complete the design for the above-captioned project. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through one hundred fifty five (155) days.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $211,152.76.

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

(a) The Contractor commenced design services for the above-referenced project on July 1, 2016 as the result of a Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. The issued task order required the selected offeror to prepare 100 % design and prepare final documents needed to solicit this project for construction.

(b) The Contractor successfully completed 90% of the design but due to an unforeseen utility relocation, additional design services are required.

(c) The Contractor is the only one capable of modifying its own proposed design so that it can proceed to final design and related tasks of the design development process.

(d) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER
AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp.
Chief Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	DCKA-2018-S-0300
CAPTION:	Project Oversight and Permit Submittal Support for DC Clean Rivers (DCCR) Project
PROPOSED CONTRACTOR:	KCI Associates of D.C. (KCI)
PROGRAM AGENCY:	District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for continued project oversight and permit submittal support services for the above-captioned project, District of Columbia Water and Sewer Authority (DC Water) Combined Sewer Overflow (CSO) Long Term Control Plan (LTCP), also known as the D.C Clean Rivers (DCCR) Project. The project, estimated at $ 2.6 billion, comprises a system of deep tunnels and diversion sewers for the capture of CSOs from Rock Creek and the Anacostia and Potomac Rivers for treatment at DC Water's Blue Plains Advanced Wastewater Treatment Plant. DDOT is reviewing permits and verifying compliance with permit terms.

KCI was awarded a task order and has completed the initial phase work. The period of performance for the remaining phases is approximately 15 months from date of award. The entire project is expected to be completed no later than March 2025, in accordance with the consent decree entered into with the U.S Environmental Protection Agency (EPA).

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $1,400,000 for the remaining work. The funds are supplied through a Memorandum of Agreement with D.C. Water.

3. FACTS JUSTIFYING AWARD OF A SOLE SOURCE CONTRACT:

(a) The Contractor, KCI, commenced work for the first phase of project oversight and permit submittal support of the project as the result of a task order awarded after a competitive qualifications-based selection process from the District's Architectural and Engineering Services ("A/E") Schedule. The Contractor was the rated the most qualified Offeror based on the experience, credentials and capabilities of the company and its personnel to complete all work for the District under the project, not just the initial phase.

(b) The first phase of project support is complete, and the Contractor's evaluation of the program management and construction staging area packages that govern the project parameters for DC Water, as well as the liability associated with any project delays and the disruptions to the community, have been accepted by the District.

(c) Recompeting the remaining phases of the project is neither feasible nor practical, as a successor Contractor would not be in a position to accept responsibility for the Contractor's work product to date, upon which the District will continue to rely through project completion. The Contractor is expected to continue its work in assessing the status of field operations by DC Water and its contractors to ensure permit compliance, continue to perform design reviews to ensure permit suitability, and review geotechnical reports on the potential impact to nearby District infrastructure, as well as related tasks.

(d) Due to the size and duration limitations of the A/E Schedule contracts, the District plans to have the remaining phases of the work be completed through a separate contract award.

(e) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeralyn Johnson
Contract Specialist

CERTIFICATION BY CONTRACTOR OFFICER AND RECOMMENDATION

I reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Steven H. Wishod
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible of practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.04 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO:	CW28642
CAPTION:	Loan Services
PROPOSED CONTRACTOR:	AmeriNational Community Services dba/ AmeriNat
PROGRAM AGENCY:	Department of Housing and Community Development

FINDINGS

1. **AUTHORIZATION:**

DC Official Code §2-354.04, 27 DCMR §§1304, 1700, 1701, and 2005.2 (b)

2. **MINIMUM NEED:**

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development (the "District") has an immediate need to extend the period of performance for the current loan services contract CW28642. The District needs the current contractor to provide loan services, loan Collection, lease services, lease collection and foreclosure services.

The current service will be required for two (2) months beyond the current expiration date of the current contract, April 16, 2019 through June 15, 2019, or until a new loan services contract can be competitively awarded.

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price is $503,318.00.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. The current contract CW28642 for loan services expires on April 15, 2019.

B. The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development issued a new Request for Proposal solicitation Doc400175 for loan services and collections management for DHCD housing and assistance programs on November 8, 2018. The solicitation was publicly advertised in the local newspaper, The Washington Times, and posted online via the District's online automate procurement solicitation, e-Sourcing, system on the issuance date. Out of 241 electronic bid invitations requested via the eSourcing, three (3) offerors submitted technical and price proposals in response to the solicitation. The competitive proposals received are currently under review and evaluations by the requesting program

agency and the Office of Contracting and Procurement. The District intends to make a single award through the competitive sealed proposal process as specified in the solicitation.

C. A market survey was not conducted for the contract extension because it was completed prior to contract award in 2014. AmeriNational Community Services dba/ AmeriNat is the only loan service provider that has the adequate resources already established at the Department of Housing and Community Development.

D. An extension of the current contract is the only way to ensure that the District does not experience an interruption of loan services. A break-in service would jeopardize the District's effort to provide the current loans services for its current and future amortized and deferred loans for eleven housing assistance and rehabilitation programs in the District of Columbia. To ensure continuity of delivery of amortized and deferred loans made from several federal and local fund sources remain available to various housing assistance programs until award of a new long term contract.

E. Amerinational Community Services dba/ AmeriNat has performed satisfactory service at the Department of Housing and Community Development since 2014.

F. On February 25, 2019, the request for contract extension letter was sent to the contractor to continue the current continued service for an additional two months under the current rates listed in Section B.3.4 Price Schedule, contract terms, and conditions. AmeriNational Community Services dba/ AmeriNat, concurred to the extension letter dated February 26, 2019 and submitted the requested supporting documentation.

G. Department of Housing and Community Development has sufficient and unused funding on encumbered purchase order that will become available to cover anticipated expenditure for the extension period. District does not require an additional funding certification by the Agency Fiscal Officer showing evidence of availability of FY19 funds to this period.

H. Upon review and approval from program agency, Office of Contracting Program, Office of Attorney General, and the DC City Council, the new loan services and collections management contract will be awarded to the selected contractor. The District needs to extend the present services with the current contractor, AmeriNational Community Services dba/ AmeriNat, for approximately sixty (60) days, or until a new contract is awarded.

I. Public Notice of OCP's intent to award a sole source contract extension was posted to our website for ten (10) calendar days pursuant to the requirements of Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010. The public notice was posted to OCP's website on March ___, 2019.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

3.26.19
Date

Mary R. (Polly) Donaldson
Director,
Department of Housing and Community Development

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source contract method under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract action.

3/22/19
Date

Heather Reynolds
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct and complete.

Date

Angela Turner
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process and that the proposed extension of Contract CW28642 with AmeriNational Community Services dba/ AmeriNat is justified. Accordingly, it is further determined that the District is justified in using the sole source method of procurement for this proposed sole source contract extension is in the best interest of the District of Columbia.

Date

George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

Agency: Department of Corrections
Contract No: CW18948
Caption: Food Services
Contractor: Aramark Correctional Services, LLC.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for the current contractor to continue to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF) until a the District anticipates award of a new contract is awarded on or before March 15, 2019. These services include operating an inmate food service program at each facility to provide food for approximately 2,100 inmates.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services is not to exceed $200,000.00.

4. Facts that Justify a Sole Source Extension of Contract

This sole source extension is in accordance with Section I.11, Continuity of Services of the current contract CW18948.

1. On March 1, 2013, Aramark Correctional Services, LLC. was awarded the contract to operate and manage DOC's inmate food service programs for approximately 2,100 inmates and staff.

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Aramark Correctional Services, LLC. from March 1, 2019 through March 14, 2019, to continue providing food services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP has concluded a solicitation for food services; it is currently under evaluation by the agency.

4. The incumbent that is currently providing food services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. Market research was done through IBIS World which benchmarked per meal at $3.34 x 3 meals = $10.02 per diem; current per diem is $1.61 per meal x 3 meals = $4.817; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Keia J. Brooks Date
Contract Specialist

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT

AGENCY: **Office of the City Administrator**
CONTRACT NO: **TBD**
CAPTION: **St. Elizabeth Hospital Project**
CONTRACTOR: **Ropes & Gray LLP**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia through the District's Office of the City Administrator (OCA) seeks the ability to engage outside counsel, Ropes & Gray LLP (RG), to provide legal advice to, and to assist in the negotiation on behalf of, the District and the Mayor's office for the development and operation of a hospital on the campus of St. Elizabeth's East.

3. ESTIMATED REASONABLE COST:

The estimated fair and reasonable cost will not exceed $500,000.00 annually of the anticipated labor hour agreement.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. With over four decades of experience in the industry, RG has a global healthcare practice specializing in innovative solutions and provide sophisticated and strategic advice on transactions, regulatory issues and government investigations. They counsel in almost every sector of the global health care industry public and private, including academic medical centers and community hospitals, health care investors and financial institutions, medical schools, pharmaceutical companies, pharmacy benefit managers, medical device companies, managed care organizations and insurance companies, health care provider organizations, physician practice groups, health care technology companies, biomedical companies, and long-term care and nursing home providers.

To that end, they have provided advisory services to the District related to the St. Elizabeth Hospital project since September 2018 and have been an integral part of the

District's negotiation team. RG has provided thorough and well-reasoned legal advice with respect to structure and negotiation strategy to ensure the District's deal for the development and operation of the new hospital is in the best interests of the District.

B. The on-going negotiation for the new hospital requires a deep understanding and extensive expertise of the laws applicable to health care services and industry standards and guidelines. Given where the District is with the project and RG's familiarity with the issues, the stakeholders involved, and their demonstrated expertise in the various practice areas involved in this engagement, they are the only source with the combined expertise and background for the required services, and changing contractor's at this time could adversely impact the success of the project, and potentially the District's negotiation position. It would be a misuse of District resources and cause significant delays with additional unnecessary cost impacts to not utilize them through the completion of the project.

C. For the above stated reasons, it is in the District's best interest to award the sole source contract to RG, as the services are a logical follow on to the services provided by the contractor during the initial phase of the project.

5. CERTIFICATION BY CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Todd Allen
Contracting Officer, Government Operations

6. CERTIFICATION BY CHIEF PRCUREMENT OFFICER:

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Date George A. Schutter III
Chief Procurement Officer for the Office of
Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-T-0106

CAPTION: Construction Engineering Support Services for the Revitalization of Martin Luther King Jr. Avenue SE from Milwaukee Place SE to 4th Street SE- Phase 1

PROPOSED CONTRACTOR: STV, Inc.

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate continuing need for the proposed Contractor to provide construction support services for the above-captioned project. The project is a locally funded project. The proposed period of performance is Date of Award through 464 consecutive calendar days to parallel the project's construction activity.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for this extension is $150,000.00

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

A. The Contractor completed roadway, utility undergrounding and bridge replacement design services for the above-referenced project on February 28, 2018 as the result of a Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. As the Engineer of Record (EOR) for the project, the Contractor is fully responsible for structural design of the subject bridge that will be constructed by the construction contractor.

B. During the construction phase, the District needs assistance from the EOR in reviewing construction shop drawings, review bid documents, respond to construction Requests for Information and other construction engineering related matters. The Contractor has intimate knowledge of the project.

C. The Contractor, as the Engineer of Record, is the only one capable of modifying their design without shifting associated liability to the District.

D. For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp, Jr.
Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2019-S-0053

CAPTION: Subsurface Engineering and Asset Management Program Support

PROPOSED CONTRACTOR: KCI Technologies, Inc. (KCI)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to provide DDOT subsurface engineering and asset management program support. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through 365 days.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for this extension is $ 1,580,540.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Contractor commenced pavement subsurface engineering analysis program support on September 19, 2017 as the result of a Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. Pavement and subsurface engineering was performed at various locations throughout the District. The original task was issued to perform pavement and subsurface engineering at various locations citywide. This work was to be performed mainly on streets that are in very poor condition to investigate causes for pavement deterioration and to find remediation.

B. Subsequently, the Federal Highway Administration (FHWA) issued a mandate that all state Department of Transportation agencies were to submit a Transportation Asset Management Plan (TAMP) for pavement and bridges by June 30, 2019.

C. In order to submit the required TAMP, the District must complete assessment of all roads located within the federal National Highway System (NHS) and develop a 10 year pavement and bridge program based on that analysis.

D. The Contractor is the only one capable of completing the work on the required roads and finalizing the work and analysis as they have already performed investigation on more than 20% of the NHS roads and have established the data framework and database needed to meet FHWA requirements.

E. For the above stated reasons no market survey was conducted.

4. CERTIFICATION BY CHIEF, ASSET MANAGEMENT DIVISION

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jose L. Aldayuz, MS, PE
Chief Asset Management Division

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeff Marootian
Director, DDOT

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeralyn Johnson
Contract Specialist

7. CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp, Jr.
Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW32702**
CAPTION:	**Preventive Maintenance and Repair of Surveillance Camera Networks**
PROPOSED CONTRACTOR:	**ICI Systems, Inc.**
PROGRAM AGENCY:	**Department of Public Works**

FINDINGS

1. **AUTHORIZATION:**

   D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

   The Department of Public Works (DPW) has a continued need to have a preventive maintenance, monitoring and repair of all hardware and software associated with the Surveillance Camera Networks located at various DPW facilities through September 30, 2020.

3. **ESTIMATED REASONABLE PRICE:**

   NTE$106,640.00

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

   A. ICI Systems, Inc. was previously awarded Contract No. CW32702 on October 27th, 2014, as a result of a competitive solicitation, based on functional specifications, requiring a Contractor provide Preventive Maintenance & Repair of Surveillance Camera Networks located at various DPW facilities. The contract expired October 26, 2019 and DPW requires the vendor to continue rendering services through September 30, 2020.

   B. Over the past seven (7) years, ICI Systems, Inc. developed software and management processes and integrated a traditional surveillance system with cloud-based surveillance system for DPW. The firm has also developed in-house tools and procedures that allow ICI Systems to effectively maintain the system. No other firm has the proprietary knowledge of the firm's in-house surveillance system.

C. ICI Systems, Inc. is the sole manufacturer and service provider for the software Developed, installed, and Preventive Maintenance and Repairs made of the Surveillance Camera Networks located at various DPW facilities.

D. OCP has reviewed the Contractor's quote and based on previous contract pricing, the price for is determined reasonable.

E. ICI Systems, Inc. will continue rendering services to ensure no lapse in service to allow time for a solicitation, with updated technology requirements to be developed, issued, and awarded by November 25, 2019.

F. For the reasons stated above, the District did not conduct a market survey.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Christopher Geldart
Director
Department of Public Works

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that (no response was received) (the response received was rejected because _____). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Courtney B. Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

AGENCY:	Department of Human Services (DHS)
CONTRACT NO:	**CW55344**
PROPOSED CONTRACTOR:	TALX Corporation, a Provider of Equifax Workforce Solutions (The Work Number)
CAPTION:	Employment Verification Services

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. **MINIMUM NEED:**

The Department of Human Services/Economic Security Administration (ESA) has a need for a web-based employment verification system to provide immediate verification of employment for customers receiving public benefits. The system must allow instant web accessibility with up to date payroll information from both national and local employers.

The period of performance for **Option Year Two (2) is November 8, 2019 to November 7, 2020.**

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services for the option period one is $456,500.00. The prices have been determined fair and reasonable based on current rates paid by the District.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. DHS has used The Work Number (TALX) to successfully reduce error rates and increase accuracy for both TANF as well as the Food Stamp program. The Work Number is the largest proprietary service of authentic, up-to-date employment and income data. The Work Number provides instant access to over 200 million employment records from more than 7,500 employers nationwide. The Work Number is the only sizeable provider

of third-party income verifications who is under contract with its participating employers to:

a) Obtain updated employee wage data for each payroll period.

b) Release this data electronically to government entities for the purposes of fraud investigations, eligibility determinations and locating defaults.

B. There are no other providers who offer automated, instant access to the specific employer payroll records available on The Work Number nor is there another third-party data supplier that hosts a sufficient amount of current, employer direct data to meet state agencies' program needs. Currently, the states of Illinois, Georgia and Nevada have all entered into contracts with TALX Corporation for these services and have used a Sole Source vehicle to procure this service. Further, in September 2017, the Food and Nutrition Service sent an inquiry to all states about their use of the Work Number as a means of employment verification. States who do not subscribe to the service were asked to provide a lengthy articulation of why the state is not procuring the service from The Work Number.

C. There are no other methods for these agencies to instantly search and review as many payroll records at one time as they can with The Work Number. They are the only vendor who can provide the District's requirements.

D. Program staff contacted both, Food and Nutrition Service (FNS) as well as the Administration on Children and Families (AFC). With national previews of services states use for employment verifications, neither federal agency was aware of any company other than the Work Number, which provided these specific services. Further a Google Search for "employment verification" turned up hits to the Work Number or site affiliated with the Work Number. In the first three pages of matches "infocheckusa.com" was the only company which offered some level of employment verification. This company was designed mainly for individual checks which offered a 24-72-hour turnaround time which is not the programs requirement. In the market research, there is no other company which offers the service provided by The Work Number.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

10/23/19
Date

Laura Green Zeilinger
Director, Department of Human Services

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Marketa Nicholson
Contracting Officer

Date

Wil Giles
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: RK141235
CAPTION: Instructional Culture Insight Survey
PROPOSED CONTRACTOR: TNTP Inc.
PROGRAM AGENCY: Office of the State Superintendent of Education (OSSE)
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

1. MINIMUM NEED:

The Office of the State Superintendent of Education (OSSE) is seeking to enter into a sole source contract with TNTP to provide the Instructional Culture Insight Survey© ("Insight Survey"), the online survey tool to collect, analyze, and report staffing data to meet data collection requirements related to the recruitment, distribution, and retention of teachers, including teachers of students with disabilities. Data will be collected from 48 local education agencies (LEAs). This procurement is necessary to continue receiving data needed to implement and support improved outcomes for educators and students, which includes analyzing historical and current data collected and housed within TNTP's ICI Item bank.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable for the base year is $99,010.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Staffing Data Collaborative is an initiative that was approved by the Department of Education to ensure access to excellent educators for low performing students in high poverty areas. The use of the Insight Survey was initiated by the Staffing Data Collaborative, which consists of most of the District's LEA's, prior to OSSE taking responsibility for collecting the data. Subsequently, TNTP has conducted the ICI survey for the past four years in order for OSSE to continue to collect and distribution of the necessary data to support the LEAs and meet reporting requirements. The data collected by TNTP is critical to continuing the data collection and reporting activities, which requires access to the historical data collected. All LEAs in the Staffing Data Collaborative must use the Insight Survey.

B. TNTP is the sole owner of the Insight Survey tool and the ICI Analysis and intellectual property rights to administer and distribute the survey. TNTP is the sole provider and distributor the services, which includes:

    1. Data tool (Insight Survey and ICI Analysis)
    2. Data Collection
    3. Data Reporting

C. The Insight Survey tool is fully protected through its copyright and any data collected by way of contract with its client. The suite of services in relation to ICI, including its data tools, its data collection, reporting, and data findings are owned by TNTP. TNTP prohibits the sharing of the

item bank with any outside parties. There are no other entities or contractors authorized to provide or have access to the Insight Survey, ICI Item bank or ICI Analysis other than TNTP.

D. The source code for the ICI software and the proprietary processes of analysis are protected trade secrets of TNTP under the Uniform Trade Secrets Act.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
Superintendent of Education

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source procurement was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04).

_____ _____

Date Rodney D. Aytch
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW65695
CAPTION: Instructional Culture Insight Survey
PROPOSED CONTRACTOR: TNTP Inc.
PROGRAM AGENCY: Office of the State Superintendent of Education (OSSE)
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

1. MINIMUM NEED:

The Office of the State Superintendent of Education (OSSE) is seeking to enter into a sole source contract with TNTP to provide the Instructional Culture Insight Survey© ("Insight Survey"), the online survey tool to collect, analyze, and report staffing data to meet data collection requirements related to the recruitment, distribution, and retention of teachers, including teachers of students with disabilities. Data will be collected from six (6) DC educator preparation programs (EPPs) and 52 local education agencies (LEAs). This contract is necessary to continue receiving data needed to implement and support improved outcomes for educators and students, which includes analyzing historical and current data collected and housed within TNTP's ICI Item bank. The period of performance will be for twelve months (Base Year only).

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable for the base year is $570,215.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Staffing Data Collaborative is an initiative that was approved by the Department of Education to ensure access to excellent educators for low performing students in high poverty areas. The use of the Insight Survey was initiated by the Staffing Data Collaborative, which consists of most of the District's LEA's, prior to OSSE taking responsibility for collecting the data. Subsequently, TNTP has conducted the ICI survey for the past three years for OSSE to continue the collection and distribution of the necessary data to support the LEAs and meet reporting requirements. The data collected by TNTP is critical to continuing the data collection and reporting activities, which requires access to the historical data collected. All LEAs in the Staffing Data Collaborative must use the Insight Survey.

B. TNTP is the sole owner of the Insight Survey tool and the ICI Analysis and intellectual property rights to administer and distribute the survey. TNTP is the sole provider and distributor the services, which includes:

1. Data tool (Insight Survey and ICI Analysis)
2. Data Collection
3. Data Reporting

C. The Insight Survey tool is fully protected through its copyright and any data collected by way of contract with its client. The suite of services in relation to ICI, including its data tools, its data collection, reporting, and data findings are owned by TNTP. TNTP prohibits the sharing of the item bank with any outside parties. There are no other entities or contractors authorized to provide or have access to the Insight Survey, ICI Item bank or ICI Analysis other than TNTP.

D. The source code for the ICI software and the proprietary processes of analysis are protected trade secrets of TNTP under the Uniform Trade Secrets Act.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
Superintendent of Education

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tamera Anderson
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency: Fire and Emergency Medical Services
Contract No : . CW64735
Caption: Parts and Repair Services on FEMS Fleet
Proposed Contractor: Patriot Fire LLC

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04. 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The D.C. Fire and Emergency Medical Services Department (FEMS) requires a contractor to repair E-One fire apparatus and provide OEM parts and services. The Contractor shall provide maintenance and repair services to include but not limited to the following:

- Engine repair/replacement
- Transmission repair/ replacement
- Air conditioning service and repair
- Suspension system repair and replacement
- Complete electrical AC/DC
- Welding repair/ services of all types
- Hydraulic repairs/services of all types
- Water and Hale Pump replacement and repair
- Generator services and repairs
- Foaming systems repairs and services

The period of performance will be from date the Contracting Officer (CO) signs, date of award, through September 30, 2019.

3. ESTIMATED REASONABLE COST:

The estimated and reasonable cost for this contract is $60,000.00.

The estimated cost was developed based on market research performed by FEMS and OCP regarding previous invoices and services in the region.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

FEMS' inventory of vehicles includes the need for E-One parts in the fire apparatus that is also required for OEM parts and services. The E-One Fire apparatus is a unique custom-built piece of firefighting equipment that is highly specialized and complex. Patriot Fire, LLC is the only licensed distributor by the manufacturer in the D.C. Metropolitan Area authorized to provide Organizational Equipment Manufacturer (OEM) parts and services. which places them in a unique position to supply OEM and other parts and services to support DC FEMS apparatus operations.

In order to meet reliability demands of emergency firefighting operations, it is critical to ensure that OEM parts and services are provided for all FEMS apparatus as it constitutes a critical element in the proper functioning of the apparatus.

In order to ensure that the E-One Apparatus meets Federal Motor Vehicle safety standards, National Fire Protection Association (NFPA) standards, and complies with OEM requirements a vendor who is authorized by the manufacturer to provide this ability is essential for DC FEMS.

A Notice of Intent to Award a Sole Source Contract was completed and posted for public comment for the (10) days as required by law from October 22, 2018 to November 2, 2018. There were no responses and the Sole Source Contract will be awarded on the date the C.O. signs the Contract.

5. CERTIFICATION BY AGENCY DIRECTOR:

I hereby certify that the above findings are true, correct and complete

.

_____

Date Director

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the Sole Source method of procurement under the cited authority. I certify that the notice of intent to award a Sole Source Contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tyranny Hunter
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2019-S-0001
CAPTION: Asset Management Services for Parking Meter Assets Citywide
PROPOSED CONTRACTOR: Conduent State & Local Solutions, Inc.
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 27 DCMR 1701

1. **MINIMUM NEED:**

The District Department of Transportation (DDOT) has a present need for Conduent State and Local Solutions, Inc. (Conduent) to continue providing parking meter construction and maintenance, meter revenue collections, and parking meter management services until the 15th of December, 2018. This justification and request are for a single period of forty three (43) calendar days to address the need for a Council package to award a letter contract for one calendar year.

2. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price for this 43 days contract period is $999,999.00.

3. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. The consulting firm, Conduent, was selected through a competitive qualification selection process to provide parking meter management services for the "FY-2014 Asset Management Services for Parking Meter Assets Citywide (Contract). The Contract will end November 1, 2018. It is estimated that there is a need for six additional weeks of preparation time for a Council Package and contract documents to award a letter contract for one calendar year while a new solicitation for five years of services is developed and awarded. Thus, there is a need to provide parking meter management services for the interim six (6) weeks while the Council package and letter contract are developed and approved/awarded.

It would be highly inefficient (and virtually impossible) to conduct parking meter revenue collection and disruptive to the traveling public for Conduent's parking meter management services to end while a Council package and one year letter contract are developed. This would potentially result in the loss of $462,000 weekly in parking meter revenues or $2,770,000 for six weeks.

Further, parking meter repairs would go unattended. Only well trained repairmen, which Conduent now has, can make these repairs. A new repair team would require up to four months to learn the location of the 11,000 parking meter assets, learn the repair process, and become proficient.

It would take a simultaneous six to eight weeks to learn the Conduent proprietary software (MERGE), if Conduent were to make that software available.

These timeframes are based on the time the Conduent revenue collection teams and repair teams originally required to learn the systems.

Thus, during this interim six-week transfer and training period, there would be at least equally long interruptions and gaps in the parking meter repair and revenue collection process if a new contractor were (and could be) retained.

There are no DDOT repair teams or revenue collection teams on this project, therefore in order for the parking meter eservices to continue efficiently and at its present pace, parking meter management must be continuously provided by Conduent. .

B. DDOT and Conduent initiated new software to manage parking meter revenue collection. The software will likely not be readily accessible to another contractor, as it is proprietary to Conduent. The data entered in the software is provided to and owned by DDOT, but the software is not.

C. The software is a key issue as it was customized for the sole use of Conduent and DDOT. Each pay item for each of the District's 11,000 meters was entered into the software. Maintaining this software insures six more weeks of uniform and continuous records and effective revenue collection. Implementing the software and covering each of the 11,000 meters took almost four years. The software will not be available to another Parking Meter Services firm, unless the new contractor were to hire Conduent as its subconsultant or purchase the software from Conduent, should it be for sale.

D. Preparing a Council Package for a one year letter contract will take all of nine weeks on an extremely fast track. A Council Package requires one month to prepare and have the agency approvals gained. Then, it will require another month for the Council to schedule, take action and approve the package. Finally, there would be one week left to complete the one year letter contract.

D. There are only thirty days left until the Conduent contract expires. Then, this Determination and Finding seeks an additional forty five days to complete the Council package and prepare a letter contract for one year during which time a new five year contract is developed, solicited and awarded. Therefore, following expiration of the Conduent contract on November1, 2018, if a new contractor could be retained, four additional months would elapse before the new contractor could effectively learn the proprietary software system (where it available), and complete transfer of the repair team responsibilities. During this time of transfer to a new contactor, the parking meter system would be effectively shut down. During a prospective four month shutdown, there is the high likelihood of the loss of $7,400,000 in revenues. In that instance, there would be no meter enforcement and the opportunity for abuse would be extremely high.

E. As this sole source justification does not address availability of parking meter management firms, no market survey was conducted.

F. In summary, only Conduent can do the uninterrupted repair, revenue collection and management of parking meters. Conduent is using proprietary software that will not be readily available to others. If a Council package is prepared for a one year letter contract, seventy five days would be needed for a fast track action. That is thirty days until the expiration of the contract and an additional forty five day extension granted per this Determination and Finding. This, to say the least, is an aggressive schedule. It is forty-five-days-plus of loss of in revenue and parking meter management that DC must not experience, thus this sole source request.

4. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ _____

Date P. Thomas Gard
Contracting Officer

4. **CERTIFICATION BY ASSOCIATE DIRECTOR OF THE PARKING AND GROUND TRANSPORTATION DIVISION**

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Evian Patterson, Associate Director
Parking and Ground Transportation Division
District Department of Transportation

6. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Jeffrey M. Marootian, Director
District Department of Transportation

7. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William Sharp
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF CONTRACT

EXPIRING CONTRACT NO.: CW15832
CAPTION: Vehicle Leasing – Aggregate Group II
PROPOSED CONTRACTOR: Acme Auto Leasing, LLC
PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

2. MINIMUM NEED:

The Office of Contracting and Procurement on behalf of the Department of Public Works (DPW) has an immediate need for an extension to Contract No. CW15832 with the current contractor, Acme Auto Leasing, LLC, to allow the return of the leased vehicles under Aggregate Group II.

3. ESTIMATED REASONABLE COST:

The estimated cost for the extension period, January 13, 2019 through April 12, 2019 is $300,000.00. The cost shall cover the lease of the remaining vehicles and for vehicle damages.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

DPW is requesting a contract extension to provide the necessary vehicle leasing under Aggregate Group II consisting of various types of van:

A. Contract no. CW15832 with Acme Auto Leasing, LLC has been extended through January 12, 2019.

B. The execution of this sole source extension of a contract will allow the District agencies to return the leased vehicles to DPW - Fleet Management Administration for processing before turning over the vehicles to the contractor.

C. The District did not conduct any market survey for this extension because the District is not placing any new order during the extension period.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____	_____
Date	Christopher Shorter Director Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source extension of contract as a method of procurement under the cited authority. I certify that the notice of intent to award a sole source extension of contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source extension of a contract.

_____	_____
Date	Courtney B. Lattimore Chief Contracting Officer Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2—354-03). Accordingly, I determine that the District is justified in using the sole source extension of contract as a method of procurement.

_____	_____
Date	George A. Schutter, III Chief Procurement Officer Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF CONTRACT

EXPIRING CONTRACT NO.: CW15690
CAPTION: Vehicle Leasing – Aggregate Groups I and III
PROPOSED CONTRACTOR: Advantage Leasing Associates, LLC
PROGRAM AGENCY: Department of Public Works

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

2. MINIMUM NEED:

The Office of Contracting and Procurement on behalf of the Department of Public Works (DPW) has an immediate need for an extension to Contract No. CW15690 with the current contractor, Advantage Leasing Associates, LLC, to allow the return of the leased vehicles under Aggregate Groups I and III.

3. ESTIMATED REASONABLE COST:

The estimated cost for the extension period, January 13, 2019 through April 12, 2019 is $300,000.00. The cost shall cover the lease of the remaining vehicles and for vehicle damages.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

DPW is requesting a contract extension to provide the necessary vehicle leasing under Aggregate Groups I and III consisting of various types of sedan and pickup truck:

A. Contract no. CW15690 with Advantage Leasing Associates, LLC DBA Admiral Leasing has been extended through January 12, 2019.

B. The execution of this sole source extension of a contract will allow the District agencies to return the leased vehicles to DPW – Fleet Management Administration for processing before turning over the vehicles to the contractor.

C. The District did not conduct any market survey for this extension because the District is not placing any new order during the extension period.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____	_____
Date	Christopher Shorter Director Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source extension of contract as a method of procurement under the cited authority. I certify that the notice of intent to award a sole source extension of contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source extension of a contract.

_____	_____
Date	Courtney B. Lattimore Chief Contracting Officer Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2—354-03). Accordingly, I determine that the District is justified in using the sole source extension of contract as a method of procurement.

_____	_____
Date	George A. Schutter, III Chief Procurement Officer Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

Agency: Department of Corrections
Contract No: CW18948
Caption: Food Services
Contractor: Aramark Correctional Services, LLC.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the Department of Corrections (DOC) (the District) has a continuing need for the current contractor to continue to operate and manage the Department of Corrections food service program at the District's Central Detention Facility (CDF) and the Correctional Treatment Facility (CTF) until a the District anticipates award of a new contract is awarded on or before March 1, 2019. These services include operating an inmate food service program at each facility to provide food for approximately 2,100 inmates.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable price to provide the required services is not to exceed $800,000.00.

4. Facts that Justify a Sole Source Extension of Contract

This sole source extension is in accordance with Section I.11, Continuity of Services of the current contract CW18948.

1. On March 1, 2013, Aramark Correctional Services, LLC. was awarded the contract to operate and manage DOC's inmate food service programs for approximately 2,100 inmates and staff.

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Aramark Correctional Services, LLC. from January 1, 2019 through February 28, 2019, to continue providing food services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP has concluded a solicitation to food services, it currently being evaluated by the agency. Therefore, the sole source extension ensures a continuation of these vital services until the award of a new contract on or before March 1, 2019.

4. The incumbent that is currently providing food services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. Market research was done through IBIS World which benchmarked per meal at $3.34 x 3 meals = $10.02 per diem; current per diem is $1.61 per meal x 3 meals = $4.817; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Keia J. Brooks Date
Contract Specialist

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO.: CW25961

CAPTION: DC-NET Metropolitan Area Network Man-Based Telephony

CONTRACTOR: Science Applications International Corporation (SAIC)

AGENCY: Office of the Chief Technology Officer

FINDINGS

1. AUTHORIZATION:

D.C. Code §2-354.04; 27 DCMR §§ 1304, 1700, 1701, and 2005.6(b)

2. MINIMUM NEED:

The District of Columbia's Office of the Chief Technology Officer (OCTO) has a continuous need for the current Contractor, Science Applications International Corporation, to provide support to DC-NET Metropolitan Area Network Man-Based Telephony project. This contract provides the critical services needed to support DC-NET's fiber network and ensure dramatic expansion of its telecommunications network deployment to District government offices and agencies, and to non-commercial entities operating within the District. This extension shall be for a period of one-year, from March 1, 2019 through February 29, 2020.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price shall not-exceed $10,000,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. This is a request for a 12-month extension to an existing competitively bid District Government Task Order awarded under a master contract managed by the United States General Services Administration (GSA), the Alliant Governmentwide Acquisition Contract (GWAC). Using the GSA Alliant vehicle has allowed the District to purchase the critical services described leveraging the federal government's buying power. However, the next generation GSA Alliant 2 only became effective in mid-2018. Transitioning to the new GSA contract requires planning and coordination with GSA. This one-year extension will allow sufficient time for the District to develop its requirements and complete the work required under the new GSA vehicle.

B. Under the current contract, beginning March 1, 2013, SAIC has provided reliable essential core services that support and maintain the DC-Net telecommunications network serving virtually all District agencies, several federal agencies, and certain District non-profits providing health, education, and public safety services. SAIC's services include, among other things: troubleshooting and restoring fiber outages for aerial, underground network components, and building premise equipment; and maintenance, troubleshooting, and emergency repair of electrical and HVAC systems that are core components of DC-Net telecommunications services.

C. As the District Government's telecommunications provider, DC-Net's services must operate without interruption at all times to maintain government and public safety communications. Public safety agencies, including the Office of Unified Communications, Metropolitan Police Department, and Fire and Emergency Medical Services, among others, depend on DC-Net and, by extension SAIC, for reliable and uninterrupted support. Such government and public safety services would be significantly compromised if SAIC services to DC-Net are interrupted, creating a possible risk to the safety of District residents.

D. SAIC resources are deeply engaged in design and implementation phases of the following critical projects listed below:

- OCTO Core Network Infrastructure Upgrade involving transitioning from end of life and oversubscribed network hardware to meet increasing agency demands;
- OCTO Citywide Outdoor Wifi expansion to support agency operations, bridge the digital divide, and foster economic growth;
- OCTO Data Center Relocation to another location in FY19; and
- MPD CCTV Backhaul involving an MPD request that OCTO build network infrastructure to support the bandwidth demands from the newly deployed closed-circuit video surveillance, as the existing network does not allow for real-time viewing of critical events.

E. Extension of the contract is the most cost-effective way to ensure that services are provided without interruption and to ensure continuity for ongoing projects.

ANTICIPATIONS:

The Office of Contracting and Procurement is working with the Office of the Chief Technology Officer to complete a phased approach plan to the development of a new solicitation. Under this phased approach, services of the existing contract must remain in operation. The anticipated contract will be a multi-year and is expected to be awarded prior to expiration date of this extension. In the interim, it is in the best interest of the District to continue the services under the current contract on a sole source basis.

5. **FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION**

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a twelve (12) month period commencing March 1, 2019 through February 29, 2020.

In determining to extend the contract, the Contracting Officer has considered the following:

a) The requirement covered by the contract fulfills an existing District need;
b) Sufficient budget authority is available;
c) The extension of the contract will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Barney Krucoff
Interim Chief Technology Officer
Office of the Chief Technology Officer

1/9/2018
Date

7. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Derrick White
Chief Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is within the best interest of the District and not feasible nor practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR

sec. 2005.6(b). Accordingly, I determined that the District is justified in the sole source extension method of procurement.

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

Date

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION OF CONTRACT

Agency: Department of Corrections (DOC)
Contract No.: CW37196
Caption: DOC Comprehensive Medical Care
Contractor: Unity Health Care, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701, 2005/2(b)

2. Minimum Need

The Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC) is seeking to award a contract to the current contractor Unity Health Care, Inc. to provide comprehensive health care services to population of twenty-one hundred (2100) inmates at the District's Central Detention Facility (CDF) and Central Treatment Facility (CTF). Services shall include Intake Medical Evaluation and Screening, Primary Care, Specialty Care, Diagnostic Testing, Surgical Services, Emergency and Urgent Care, Inpatient Care, Rehabilitation/Step Down, Dialysis, Dental Services, Mental Health Services, and Substance Abuse Services.
The contract extension is necessary to avoid disruption of services during the period the replacement contract Doc362555 is finalized and executed.

3. Estimated Fair and Reasonable Cost

The estimated price to provide the required services for the period January 1, 2019 through March 31, 2019 at the cost of $6,783,470.50 is fair and reasonable, based on current contract unit pricing and projected volumes of transactions.

4. Facts that Justify a Sole Source Procurement

A. Doc362555 replacement contract for DOC Comprehensive Medical Services is currently in the proposal review process, with proposal received on July 25, 2018, awaiting contract award. An extension is needed for the current contract CW37196 to continue for an additional three-months, January 1, 2019 through March 31, 2019.

B. The Office of Contracting and Procurement expects to award a new contract for these services on or before April 1, 2019.

C. OCP has concluded a solicitation for inmate health care services, currently being evaluated by the agency. Therefore, the sole source extension ensures a continuation of these vital services until the award of a new contract on or before April 1, 2019.

D. The incumbent that is currently providing inmate health care services to the Department of Corrections is vital to the District and this service must be continued without disruption.

E. Contract changeover from the current to a temporary supplier would require a 90-day transition period, which is the current requirement for the replacement solicitation Doc362555 as well as the time requested for the contract extension.
During contractor transition a supplier would be required to obtain staff security clearances, training in the operation of the DOC's pharmaceutical dispensing machines, in-service training (initial drug screening, TB testing, and background checks), would be required to prepare a staffing plan and get DOC's approval for the plan, and would have to validate and certify credentials of all Medical Professional Staff appointed at DOC prior to any pre-service training. Finding, processing, and hiring medical staff for a 90-day duration on short notice does not appear realistic. Anticipated funding requirements exceeding current contract pricing, expected shortage of available hires seeking employment for just 3 months, and the required Council action for any contract exceeding one million dollars would make the predictability of reaching the January 1, 2019 deadline problematic without interruption of medical services.

   Based on the above, the Contracting Officer has determined that a market survey would be not be useful and therefore was not conducted. No other potential sources were contacted.

F. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

G. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, and it is essential that the District maintain an efficient inmate health care service process for inmates.

5. <u>CERTIFICATION BY THE AGENCY HEAD</u>:

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

_____ _____

Quincy L. Booth
Director
Department of Corrections

Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701, 2005/2(b). I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White
Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A Schutter, III
Chief Procurement Officer
Office of Contracting and Procurement

Date

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency:	Department of Youth Rehabilitation Services
Contract No:	CW66473
Caption:	Mental Health Services
Proposed Contractor:	Florida Institute for Neurologic

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04. 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP), on behalf of Department of Youth Rehabilitation Services (DYRS) has a requirement for Neurologic Rehabilitation Facility to provide intensive services to youth who have aggressive behaviors, self-injurious behaviors, sexually maladaptive behaviors and overall regression in many life domains.

3. ESTIMATED REASONABLE COST:

The estimated daily rate per youth is $600.00 for the program not to exceed $72,000.00 for a period of 120 days. Additionally, this youth shall require twenty-four (24) hour support of a one-on-one dedicated aide for a minimum of sixty (60) days of treatment at a rate of $20.00 per hour. The estimated cost of this additional one-on-one dedicated aide service is $28,800.00 for sixty (60) days for a maximum total of $100,800.00.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

This committed youth, currently placed at Youth Services Center (YSC), has been denied admission to all DYRS contracted secured facilities (list of facilities are attached). The youth has an extended history of multiple psychiatric hospitalization admissions, unsuccessful placements in both residential treatment facilities and psychiatric residential treatment facilities. The youth has been placed at YSC since July 24, 2018, awaiting a more appropriate placement.

The youth's most recent psychological evaluation findings and treatment summary, completed September 4, 2018 by Dr. Sara E. Boyd, makes the following recommendation:

"In order to match the youth with empirically-supported, evidence-based treatment intervention with greater likelihood of success, I recommend *Functional Behavior Assessment and Applied Behavior Analysis (ABA)*. The assessment and treatment should be provided by a credentialed specialist in behavior analysis. This intervention will produce the greatest benefit, as it will help to clarify the purpose of the youth's behavior, patterns in the behavior, and potential causes.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

George A. Schutter Date
Chief Procurement Officer

6. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Denise J. Wells Date
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

Hakima Muhammad, MBA Date

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2019-S-0003

CAPTION: Construction Supporting Services for Rehabilitation of Anacostia Freeway Bridges over Nicholson St SE (Bridge Nos. 1001 (Ramp 6), 1002 (Ramp 4)

PROPOSED CONTRACTOR: Prime AE Group, Inc. (PRIME)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

1. MINIMUM NEED:

The District Department of Transportation (DDOT) has an ongoing need for the Design Consultant (PRIME) to continue provide DDOT an Engineering Support Services during the construction phase-for 282 days after notice to proceed of this task order award.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for this extension is $38,000.00 based on agreed-upon A/E compliant rates.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The contractor, PRIME commenced design services for the above-referenced project on March 4, 2015 as the result of a Task Order Awarded from the Contractor's Architectural and Engineering Services ("A/E") contract with the District after a Request for Qualifications process. PRIME successfully completed the design phase tasks.

B. During the construction phase, DDOT needs assistance from a consultant in reviewing construction shop drawings, review bid documents, resolve field construction problems, respond for RFI's, review change orders and compliance of special material submittals per the specifications. PRIME has intimate knowledge about the project and have done 70% of the aforementioned tasks.

C. As PRIME is the designer of record, only Prime can modify their designs without shifting associated liability to the District.

4. CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Dawit Muluneh, P.E.
Chief Engineer-DDOT

5. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Jeff Marootian, Director
District Department of Transportation

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William Sharp
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2019-S-0002
CAPTION: Asset Management Services for Parking Meter Assets Citywide
PROPOSED CONTRACTOR: Conduent State & Local Solution, Inc.
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 27 DCMR 1701

1. **MINIMUM NEED:**

The District Department of Transportation (DDOT) has an immediate need for Conduent State and Local Solutions, Inc. (Conduent) to provide parking meter construction and maintenance, meter revenue collections, and parking meter management services for approximately 11,000 parking meter assets in the District of Columbia (District). The District requires such a continuation of services to permit the District to award a new, competitive five year contract. The proposal period is for one year (365 calendar days) from 2 November 2018 to 1 November 2019.

2. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price for this one year contract period is not to exceed $10,000,000.00.

3. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. The District awarded Conduent a contract for parking meter management services in 2013 as the result of a competitive process. The contract will expire November 1, 2018. The District is preparing a market survey to inform its development of an open-market, competitive solicitation for a new five-year contract for these services. The District expects that completing the market survey, reviewing and analyzing the results, finalizing a solicitation that reflects the District's anticipated requirement and soliciting, evaluating and awarding a new contract for these services will require twelve months. The District intends to seek approval for an interim on-year contract with Conduent from November 2, 2018 through November1, 2019 (Interim Contract). The Interim Contract will require the prior approval of the Council of the District of Columbia.

B. The District lacks the internal resources and capacity to provide parking meter revenue collection and repair without the services of a contractor fully trained in such operations, including the operation of the custom software developed to manage the District's assets currently being used by Conduent. The District collects approximately $462,000 per week in parking meter revenues. To develop the internal capacity and resources to fully perform these services would take longer than the November 2, 2018 through November 1, 2019 period being proposed, during which time collection of revenues and maintenance and repair

of assets would be at risk, likely causing a service disruption to the public and significant loss of revenue to the District.

C. The custom software developed for the current contract is proprietary to Conduent; and, the data collected are the property of the District. Fully implementing the software and establishing pay items for each of the approximately 11,000 parking meter assets was accomplished in partnership with Conduent over a period of four years. The software would not be readily available to another contractor to utilize in performing the required services during this one year period absent the successful negotiation with Conduent of the terms and conditions of a limited license for such use.

4. CERTIFICATION OF FINDING BY THE AGENCY

I hereby certify that the above findings are correct and complete to the best of my knowledge.

_____ _____

Date Evian Patterson, Associate Director
Parking and Ground Transportation Division
District Department of Transportation

_____ _____

Date Jeffrey M. Marootian, Director
District Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDTION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date P. Thomas Gard
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: TBD

CAPTION: Resource and Referral Guide - Aunt Bertha Search and Referral Software Platform

PROPOSED CONTRACTOR: Aunt Bertha Corporation

PROGRAM AGENCY: Department of Health (DC Health)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The District of Columbia Office of Contracts and Procurement (OCP), on behalf of The Department of Health (the District) HIV/AIDS, Hepatitis, STD and TB Administration (HAHSTA) is seeking to contract with Aunt Bertha Corporation to provide the Aunt Bertha Search and Referral Software Platform (Platform) to expand HAHSTA's referral online guide for residents and Community Based Organizations (CBO) in the Washington, DC Eligible Metropolitan Area (EMA) who serve people living with and/or are affected by HIV.

The legislation previously known as the Ryan White CARE Act was amended in 2006, extended in 2009, and renamed the Ryan White HIV/AIDS Treatment Extension Act of 2009. The purpose of the CARE Act is to create and maintain a system of services that achieves improved health status outcomes for people with HIV/AIDS. All Ryan White services are intended to support indigent, uninsured, and under-insured persons living with HIV in the Washington Eligible Metropolitan Area (EMA).

The Washington DC Regional Planning Commission on Health and HIV has established funding priorities for services to be supported by CARE Act Part A funds throughout the Washington EMA. In its administration of the Ryan White HIV/AIDS Program, the DC Department of Health (DOH) designed a system to achieve optimal health outcomes for persons living with HIV. The system is person-driven and provides eligible individuals a choice in service providers. To achieve success with this system, DOH has set the following goals to: develop a regional Ryan White health system; ensure high quality

services across the region; enhance the administration of the program; and create flexibility to respond to the changing needs of persons living with HIV, including non-medical needs.

The Resource and Referral Online Guide presents a resource to clients and community providers that connect them to HIV medical services, Ryan White programs in the EMA and other social services that can assist with eliminating social determinant to medical adherence. The intended client outcomes for the Support Services funded under this agreement are:

- Reduced health disparities in HIV-related health outcomes
- Increased timely access to HIV-related care and treatment
- Increased engagement and retention in HIV care
- Increased viral suppression among persons living with HIV/AIDS

The Platform will include advanced search features that provide instant access to comprehensive, localized listings with the option to search by location, service category and provider. The Resource and Referral Online Guide will allow CBOs and residents to search for social services and medical facility resources by zip code, service category, city, county, and state.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $50,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Aunt Bertha Corporation is the sole owner of the Aunt Bertha Search and Referral Software Platform (Platform) and there are no agents or dealers authorized to sell or represent this product. No other company makes a similar or competing product with the network organizations and users on the Platform.

B. No other vendor has the inventory of community programs, professional data operations team, complete functionality for searching and referring to programs on any web-enabled device (including in over 100 languages), and existing user base that the Platform provides. The Platform is used by more than 1,300,000 users across the United States and provides a hosted community resource platform that enables educational institutions, staff and students to search for and connect to free and reduced cost social care services.

C. Based on market research, no other social care search provider offered the Platform or any similar products. In addition, the market survey showed it would cost the District approximately, $97,500.00 to build a search and referral software platform similar to the Aunt Bertha Search and Referral Software Platform

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____	_____
Date	LaQuandra S. Nesbitt, MD, MPH Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

_____	_____
Date	Dorothy Hale Contracting Officer

_____	_____
Date	Wil Giles Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____	_____
Date	George Schutter. Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Energy and Environment

CONTRACTOR: Tetra Tech, Inc.

CONTRACT NUMBER: CW65673

CAPTION: Anacostia River Sediment Project

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04; There is only one source for the required goods or services. Cite 27 DCMR 1304 and 27 DCMR 1700 and 1701 as applicable.

2. MINIMUM NEED

The Government of the District of Columbia, Department of Energy and Environment (DOEE), has an immediate need for Tetra Tech, Inc. to provide environmental consulting services to continue performing the Anacostia River Sediment Study.

The period of performance will be from the date of award to Mar. 1, 2019.

3. ESTIMATED FAIR AND REASONABLE PRICE

The estimated reasonable cost is a not-to-exceed $998,750.00, based on a combination of fixed unit prices per labor category and cost-reimbursement elements for laboratory costs, materials, direct subcontracting, and transit costs.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

(a) On September 23, 2014, the District enacted the Anacostia River Toxics Remediation Act of2014 (Toxics Remediation Act) as Subtitle J of Title VI of the FY2015 Budget Support Act (D.C. Act A20-0424). The Toxics Remediation Act requires that the Department of Energy and Environment (DOEE) adopt and publish a Record of Decision detailing the recommended cleanup approach for remediation of toxic chemicals within the Anacostia River no later than December 31, 2019. This legislation was the latest in a series of legislative and administrative actions regarding the assessment and environmental remediation of the Anacostia River.

(b) The Contractor has already performed substantial collection, analysis and reporting work over the last five years related to the Anacostia River under prior contracts, including the Contractor ' s current site remediation contract with the District, DCAM- 12-NC-0162, and

a task order approved by the Council of the District of Columbia that was issued against GSA contract GS-I OF-0076. This work included review of the status of previous environmental activities completed for Anacostia River media (soil, sediment, water, and fish) and preparation of a Remedial Investigation (RI) Work Plan to govern the remedial investigation activities associated with evaluation of contamination of the Anacostia River's sediments pursuant to the Toxics Remediation Act:

1. A bathymetric survey of the Anacostia River , allowing its fluvial geo-morphologists to refine the sampling locations in the RI Work Plan was posted for public comment in early 2014;

2. A Community Involvement Plan in association with the RI Work Plan was posted for public comment in early 2014;

3. Concurrent with the development of the work plans, the Contractor has prepared the associated planning documents including the Field Sampling Plan (FSP), Quality Assurance Project Plan (QAPP), and Program Management Plan (PMP), all to be used in association with the RI Work Plan to govern all sampling activities;

4. The Contractor, in conjunction with the District, addressed 501 comments provided on the RI Work Plan by interested parties;

5. The Contractor began logistical planning for the RI and identified a field base of operations along the Anacostia River;

6. Completed utility location and coordination;

7. Collected sediment cores from at least 10 feet beneath the bed of the Anacostia River;

8. Collected samples of fish tissue, crayfish, and turtles from the Anacostia River;

9. Collected additional shallow sediment (6 inch) samples from the Anacostia River near locations of potentially responsible parties , as defined in the Comprehensive Environmental Response , Compensation, and Liability Act (CERCLA), 42 USC § 9621 *et seq.*;

10. Performed data validation of the above-listed sampling activity results and the laboratory data collected as part of investigation activities performed in fiscal year 2014 (FY14);

11. Completed a Draft RI report that summarizes the results of the remedial investigation including sampling activities;

12. Completed an update of the TAM-WASP Model;

(c) The Contractor is expected to perform the following work under the contract as specified in

the Scope of Work:

1. Complete remaining revisions to RI report, Ecological Risk Assessment, Human Health Risk Assessment, and Feasibility Study;

2. Complete the Surface Model Report, Tributary Study Report, and Groundwater Modeling Report;

3. Complete Share and Forensics Analysis;

4. Develop Proposed Plan;

5. Develop Record of Decision;

6. Initiate Pre-Design Study, Pilot Study to support Remedy Design;

7. Continue monitoring and sampling support for low flow and storm flows for gauged and ungauged USGS tributaries associated with the Anacostia watershed;

8. Requirements and Establishment of Remedial Action Objectives (RAO), the Development and Screening of Remedial Alternative; conducting Treatability Studies and performing a detailed Analysis of Alternatives; and completion of the Feasibility Repo1t; and

9. Assist the District in continuing regulatory review and public comment, as well as conducting community outreach support.

(d) To not break services to complete a RI Report, the Contractor is the only vendor that can successfully complete the Anacostia River Sediment RI while a contract is put in place for another five years. The work required is extremely specialized, requiring a high degree of scientific and technical knowledge and a learning curve that is very steep at the inception of each stage of the work. The Contractor's team has already been mobilized and has developed deep knowledge of the work required through the thousands of hours already worked on prior phases of the project as outlined above. Knowledge transfer between the existing team and any new team sufficient to safeguard the integrity of the project and the specific goals and deadlines approved in the RI Work Plan would be more of a challenge than the project could reasonably bear; the interim project timelines as contemplated in the RI Work Plan are extremely tight, and cannot be delayed without severely jeopardizing the District' s ability to comply with the Toxics Remediation Act and related federal environmental laws, including CERCLA.

(e) Unlike operations and maintenance contracts for a given facility, for example, the contracted team does not automatic ally follow the work regardless of the identity of the contractor: this team is comprised of highly-trained technicians, scientists, and senior project managers and subject matter experts in environmental matters that would not be available to be employed by a new Contractor fielding its own team from scratch.

(f) A market survey was not conducted, given the circumstances described above.

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5. CERTIFICATION BY THE AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Tommy Wells Date
Director
Department of Energy and Environment

6. CERTIFICATION BY THE CONTRACT OFFICER

I have reviewed and certify the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.1 and Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Marie Niestrath Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter III Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE EXTENSION OF A CLASS OF
HUMAN CARE AGREEMENTS

CONTRACT NO: DCJM-2013-H-0007 and DCJM-2014-H-0006

CAPTION: Residential Habilitation, Supported Living and Host Home related Residential expenses for District of Columbia Persons with Intellectual and Developmental Disabilities

PROPOSED CONTRACTOR: See Attached list

PROGRAM AGENCY: Department on Disability Services/ Developmental Disabilities Administration

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The Department on Disability Services (DDS) has a continuous need for qualified contractors that are approved by the D.C. Department of Health Care Finance to provide supported living and residential habilitation services under the Home and Community Based Medicaid Waiver 365 days a year for persons with intellectual and developmental disabilities who are residents of the District of Columbia and eligible for services through the Developmental Disabilities Administration.

The period of the sole source extension of Option Year 4 beyond the end of the current expiration date, is not to exceed 6 months, from November 30, 2018 through May 31, 2018.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for an additional 6 month extension is $2,496,867.24.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

4.1. These Contractors serve people with intellectual and developmental disabilities who are residents of the District of Columbia and eligible for services under the human care agreements (HCA) through the Developmental Disabilities Administration (DDA). The current terms of the Human Care Agreements (HCA) expire between November 30, 2018 and December 31, 2018. An extension is necessary to continue to provide services until long term Residential Expenses HCAs are put in place.

4.2. The first of HCAs is under review at the Office of the Attorney General (OAG). Based on the concerns addressed by the OAG while conducting the legal sufficiency review, there will not be sufficient time to make revisions and submit to council before the expiration dates. It is impractical to continue with the other agreements, for the same service, until all of the concerns have been addressed by contracting staff and approved by the OAG.

4.3. It is mandatory for the Contractors that provide these services to be approved by the D.C. Department of Health Care Finance to provide Supported Living and Residential Habilitation services under the Home and Community Based Medicaid Waiver. The persons that chose these Contractors to manage the payment of their residential expenses made informed decisions to do so by attending various workshops and one on one conferences provided by DDS's Service Planning and Coordination Division (SPCD). SPCD, which uses a "Person-Centering Thinking" approach in providing services, approves each residential placement.

4.4. A market survey was not conducted because there are no service deficiencies identified with the services being provided by the Contractors that justify relocating people. No other potential sources were contacted because DDS has strenuous regulations, processes and procedures for placing each person. The District's need for continuity of services and the potential cost of disrupting services is taken into account in deciding to extend the performance period.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

11/13/18
Date

Andrew Reese
Director, Department on Disability Services

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed extension of Option Year 4 of these HCAs.

Date

Wil Giles
Chief Contracting Officer
Health and Human Services

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer

ATTACHMENT- LIST OF EXPIRING HCA

DDS Contract ID No.	CW No	Supplier	Expiration Date	Amount	Current Option Period
DCJM-2013-H-0007-02	CW53343	St. John's Community Services	30-Nov-18	$2,562,690.03	OY 4
DCJM-2013-H-0007-03	CW53363	American Health Care Svcs.	30-Nov-18	$181,150.67	OY 4
DCJM-2013-H-0007-08	CW53324	Marjul Homes, Inc.	30-Nov-18	$119,599.99	OY 4
DCJM-2013-H-0007-09	CW57940	My Own Place	31-Dec-18	$1,472,146.78	OY 4
DCJM-2014-H-0006-05	CW53321	Individual Advocacy Group, Inc.	30-Nov-18	$1,065,814.00	OY 4
DCJM-2014-H-0006-04	CW53369	Fescum Incorporated	30-Nov-18	$270,000.00	OY 4

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT
ONE JUDICIARY SQUARE
441 4TH STREET, NW, SUITE 700 SOUTH
WASHINGTON, D.C. 20001

DETERMINATION AND FINDINGS FOR USE OF ADVANCED PAYMENT

CONTRACTING AGENCY: **Office of Contracting and Procurement**

USING AGENCY: **Office of Neighborhood Safety and Engagement**

CAPTION: **ONSE Pathways Carpenters Pre-Apprenticeship Program**

FINDINGS

1. AUTHORIZATION:

27 DCMR Section 2200.4; Section 301 of the PPRA (D.C. Official Code §2-353.01)

2. MINIMUM NEED:

The Safer, Stronger DC Office of Neighborhood Safety and Engagement has a need for a contractor to develop a program design and formation of partnerships to create a carpenters Pre-Apprenticeship program to support the ONSE clients enrolled in the Pathways workforce readiness program. Consultation is needed for shop design and staff training and orientation to include training ONSE staff and ONSE contractors working with the Pathways program. Materials for the shop space and instructional materials will also need to be provided through this Statement of Work. Training will include "Hands on Math" and project curriculum for the Pre-Apprenticeship. The term period of the contract would be from the date of award through 30 September 2019.

3. ETIMATED COST:

The estimated fair and reasonable price is $18,280.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Carpenter pre-apprenticeship is an ideal solution for the internship phase of the program. The program will be run by the Safer, Stronger DC Office of Neighborhood Safety and

Engagement and supported by the Carpenters' Union and an Advisory Council. (Union, Contractors) Participants would both self-select (interest in the trades) and qualify (drug testing , GED, interview and aptitude) for the pre-apprenticeship. The team will be led on the job by a Union carpenter/ instructor. The work will be both at the "Workspace" at the Safer, Stronger DC Office of Neighborhood Safety and Engagement and at a project of benefit to the community, such as an affordable housing effort, work in the Public Schools, or projects needed by local non-profits. Training at the Carpenters' Training Center in Upper Marlborough might also be incorporated.

Once through the four month pre-apprenticeship, candidates will register for the Carpenters' Union apprenticeship program and be placed into jobs- before their stipends expire.

ONSE shall require a program design and formation of partnerships to create a carpenters Pre-Apprenticeship program to support the ONSE clients enrolled in the Pathways workforce readiness program. Consultation is needed for shop design and staff training and orientation to include training ONSE staff and ONSE contractors working with the Pathways program. Training will include "Hands on Math" and project curriculum for the Pre-Apprenticeship.

B. The contractor wrote and developed the curriculum for the Hands on Math that will be taught to the instructors of the Pathways program and has over 20 years' experience developing similar partnerships at the Alexandria Seaport Foundation.

C. Based on the above, all relevant factors in Title 27 DCMR Section 3307.2 have been considered and the proposed cost is in the best interest of the District.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

11/13/18
Date

Drexil Smothers
Contract Specialist

DETERMINATION

Based on the above findings, in accordance with the cited authorities it is hereby determined that the price is fair and reasonable.

11-13-18
Date

Joseph Stewart
Contracting Officer

Notice of Intent to Award Sole Source Contracts

Notice Date	November 26, 2018
Response Due Date (10 business days from Notice Date)	December 10, 2018
Contract Caption/Description	Pedestrian and Bicycle Education for grades K-8 and Adult Safety Education
Vendor Name	Washington Area Bicycle Association (WABA)
Agency	District Department of Transportation
Contract Specialist Email	paulette.franklin@dc.gov
Contract Officer Email	thomas.gard@dc.gov

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: District Department of Transportation

CONTRACT NO: DCKA-2019-S-0002

CONTRACTOR: Washington Area Bicycle Association (WABA)

CAPTION: Pedestrian and Bicycle Education for grades K-8 and Adult Safety Education

FINDINGS

1. **AUTHORITY**

D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 27 DCMR 1701

2. **MINIMUM NEED**

The District Department of Transportation (DDOT) has a continuing need to provide Pedestrian and Bicycle education for grades K-8 and provide bicycle safety education to adults in the District of Columbia.

3 **ESTIMATED REASONABLE PRICE:**

Government Estimated Cost $550,000

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Based on the market research analysis dated August 28, 2018 there are no vendors in the Washington Metropolitan area that can fulfill the requirements of the Pedestrian and Bicycle Safety Education program as described below. The District Department of Transportation (DDOT) is seeking a vendor that can provide Pedestrian and Bicycle Safety Education courses to children and adults in classrooms and communities and also provide and maintain related equipment, a program website and printed materials. The contractor must provide the following services to fulfill the requirements in the contract:

DESCRIPTION	UNIT
Ped/Bike Education Courses in schools	12
Parent and Child Bicycling Events	2
Adult Bicycle Challenge Courses	2
Ped/Bike Adult Safety Events	3
Provide and Maintain Equipment	1
Provide Adult Bike Education Classes	8
Provide Adult Learn to Ride Classes	4
Provide and maintain related website	1
Implement a Bicycle Ambassadors Program	1
Provide related Printed Materials	1

5. CERTIFICATION BY CONTRACTING SPECIALIST

I hereby certify that the above findings are correct and complete.

_____
Date

_____
Paulette B. Franklin
Contract Specialist

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDTION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____
Date

_____
P. Thomas Gard
Contracting Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

AGENCY:	Department of Human Services (DHS)
CONTRACT NO:	**CW55344**
PROPOSED CONTRACTOR:	TALX Corporation, a Provider of Equifax Workforce Solutions (The Work Number)
CAPTION:	Employment Verification Services

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. **MINIMUM NEED:**

The Department of Human Services/Economic Security Administration (ESA) has a need for a web-based employment verification system to provide immediate verification of employment for customers receiving public benefits. The system must allow instant web accessibility with up to date payroll information from both national and local employers.

The period of performance for **Option Year One** is **one (1) year from Nov 8, 2018.**

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services for the option period one is **$478,800.00**. The prices have been determined fair and reasonable based on current rates paid by the District.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. DHS has used The Work Number (TALX) to successfully reduce error rates and increase accuracy for both TANF as well as the Food Stamp program. The Work Number is the largest proprietary service of authentic, up-to-date employment and income data. The Work Number provides instant access to over 200 million employment records from more than 7,500 employers nationwide. The Work Number is the only sizeable provider

of third-party income verifications who is under contract with its participating employers to:

a) Obtain updated employee wage data for each payroll period.

b) Release this data electronically to government entities for the purposes of fraud investigations, eligibility determinations and locating defaults.

B. There are no other providers who offer automated, instant access to the specific employer payroll records available on The Work Number nor is there another third-party data supplier that hosts a sufficient amount of current, employer direct data to meet state agencies' program needs. In the last year, the states of Louisiana, California, Alabama, North Carolina, Arizona and Missouri have all entered into contracts with TALX Corporation for these services and have used a Sole Source vehicle to procure this service. Further, in September 2017, the Food and Nutrition Service sent an inquiry to all states about their use of the Work Number as a means of employment verification. States who do not subscribe to the service were asked to provide a lengthy articulation of why the state is not procuring the service from The Work Number.

C. There are no other methods for these agencies to instantly search and review as many payroll records at one time as they can with The Work Number. They are the only vendor who can provide the District's requirements.

D. Program staff contacted both, Food and Nutrition Service (FNS) as well as the Administration on Children and Families (AFC). With national previews of services states use for employment verifications, neither federal agency was aware of any company other than the Work Number, which provided these specific services. Further a Google Search for "employment verification" turned up hits to the Work Number or site affiliated with the Work Number. In the first three pages of matches "infocheckusa.com" was the only company which offered some level of employment verification. This company was designed mainly for individual checks which offered a 24-72-hour turnaround time which is not the programs requirement. In the market research, there is no other company which offers the service provided by The Work Number.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the findings set forth above are true, correct, and complete to the best of my knowledge and that the proposed contract extension is in the best interest of the District of Columbia.

10/23/18
Date

Laura Green Zeilinger
Director, Department of Human Services

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Shamloo, Shaivard A.
MBA, MSEE, CPCM
Contracting Officer

Date

Wil Giles
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
A SOLE SOURCE PROCUREMENT

Requisition Number: RK101784
Caption: Certificate of Title
Proposed Contractor: Proforma DocuCom Services
Program Agency: DC Department of Motor Vehicles

FINDINGS

1. AUTHORIZATION:

D. C. Official Code § 2-354.04, 27 DCMR §1304, §1700 and §1701.

2. MINIMUM NEED:

The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for a contractor to develop a document that incorporates the latest security features intended to prevent the reproduction of fraudulent D. C. vehicle titles.

ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $33, 840.00 for 100 Titles.

3. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

A motor vehicle title is the single most important document to prove ownership of a motor vehicle. Fraudulent titles are a significant issue for motor vehicle and law enforcement agencies through the country. The DMV redesigned the D. C. Title documents in order to deter the fraudulent reproduction of D. C. Titles. The redesigned titles were a result of work with other jurisdictions and the American Association of Motor Vehicle

Administrators (AAMVA) to develop a document that incorporates the latest security features intended to prevent the reproduction of fraudulent titles using computers, scanners, copiers or other technology. Some of the security features are embedded in the embedded in the paper on which the titles are printed, while others are included in the document as a part the printing process.

Following the redesign of the D. C. vehicle title, the DMV procured titles from Proforma DocuCom Services meeting the proposed design specifications. Many of the design features are proprietary to Proforma or its suppliers including:

- A twenty-five pound white security paper with toner grips, embedded watermarks and security fibers that are only license to Proforma DocuCom through the Appleton Paper Company;
- An anti-copy background that is created utilizing micro-print alpha-numeric structures to produce an encrypted algorithm which cannot be digitally replicated; and
- A custom formulated thermo-chromic ink that is tagged with a molecular code that is unique to the manufacture.

The title design has been shared with local law enforcement agencies and the motor vehicle agencies of other states. The law enforcement agencies and the motor vehicle agencies have been educated on the security features contained within the title. In order to avoid compromising the security of the title design, these features must remain consistent so that there is no chance of alternative designs being accepted as valid D. C. vehicle titles.

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Lucinda Babers
Director, Department of Motor Vehicles

5. CERTIFICATION BY THE CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Yvette Henry
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Shutter
Director of Procurement
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION: Interstate Bus Transportation – Travelers Aid
PROPOSED CONTRACTOR: Travelers Aid International Inc.
PROGRAM AGENCY: Department of Human Services, Economic Security Administration, Office of Administrative Support

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27DCMR 1304, 1700, 1701 and 2005.2(b)

2. **MINIMUM NEED:**

The Department of Human Services (DHS) is seeking a vendor to provide services to indigent individuals and families to return to their home communities. The period of performance will be from the date of contract award until September 30,2019 .

3. **ESTIMATED REASONABLE PRICE:**

The cost of $30,000 is fair and reasonable to the District of Columbia Government.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Having helped stranded travelers in Washington since 1913, Travelers Aid is one of the oldest social service agencies in the city. It is an affiliate of Travelers Aid International and has established connections nationwide for assessing the needs of and identifying help for travelers-in-need from all across the country. While other organizations offer casework services to indigent and homeless persons, only Travelers Aid is specifically geared to helping individuals and families travel back home or to other communities where they can obtain the help they need. The anticipated cost to the District will be fair and reasonable. No market research was conducted.

Travelers Aid has established a relationship with Greyhound which discounts tickets for its clients by 25 percent, a savings that will be passed on to the District under this purchase order. Travelers Aid staff and volunteers are on site at Union Station and at the major airports to assist stranded travelers. The Union Station location is only seven blocks from the Economic Security Administration's 645 H Street, N.E., Decentralized Service Center.

Failure to approve this vendor will prevent the District from providing these case management services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

11/27/2018
Date

Anthea Seymour
Anthea Seymour, Administrator
DHS, Economic Security Administration

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer

Determination and Findings
for a
Sole Source Contract

Requisition No:
Caption: Grants Management System
Proposed Contractor: GRANTANALYST.COM LLC
Program: Mayor's Office on Latino Affairs, State of Immigrants Report

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Office of Contracting and Procurement (OCP) on behalf of the Mayor's Office on Latino Affairs (MOLA) seeks the services of a contractor to maintain a user friendly and customizable Grants Managements Software that will enable the agency to effectively and efficiently manage MOLA's grants system. Services shall be delivered no later than September 29, 2019. Complementary services shall be delivered no as needed by MOLA.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price for a sole source contact is not to exceed $15,980.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

In 2016 the Mayor's Office on Latino Affairs (MOLA) contracted the services of GRANTANALYST.COM LLC in order to gain access to ZoomGrants, which is a robust, user friendly and customizable Grants Management Software that has helped MOLA to effectively manage its Grants Lifecycle.

The factor that establishes the proposed vendor is the only source for the required service is that GRANTANALYST.COM LLC has been responsible for providing access to a grants management platform to better handle the Grant Lifecycle of MOLA's Latino Community Development Grant all the way through the pre-application process, application process, award decision, review panel, monitoring and evaluation and close-out procedures in a very consistent and efficient way.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete

11/19/2018

Jackie Reyes
Director, Mayor's Office on Latino Affairs

Date

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

James Webb
Contracting Officer

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). According, I determine that the District is justified in the sole source extension method of procurement.

George A. Schutter, III
Chief Procurement Officer

Date

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

CONTRACTING AGENCY:	**Office of Contracting and Procurement**
USING AGENCY:	**Department of Motor Vehicles**
CONTRACTOR:	**Iron Mountain**
CAPTION:	**Data and Records Storage**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-353.01 and §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The District of Columbia Department of Motor Vehicles (DMV) has a need for a contractor to provide secure data storage and records management. This procurement must be completed and in place no later than December 30, 2018. The term period of the contract would be from the date of award through 30 September 2019.

The DMV motor vehicle records are essential and sensitive records of data for all aspects of information critical to motor vehicle and law enforcement agencies throughout the country. The (DMV) utilizes a contractor to retrieve and store these critical documents. As part of a competitive new procurement, the existing contractor's services will have to be terminated. The price for terminating the existing contract is $179,382.54. This cost would be in addition to the amount for a new award.

3. ESTIMATED COST:

The estimated fair and reasonable price is $45,000 is the estimated cost for new services. If this requirement is competed and potentially awarded to a new vendor, the termination cost would also be required for funding.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The total cost for other than sole source includes inherent termination costs which are approximately three times the cost for these services. Competing this procurement would represents a cost which is not advantageous to DMV. The total costs could result in required funding totaling approximately just under $250,000 for a competitive process, resulting in a new contractor. Notwithstanding the high costs, is the added risk of moving sensitive documents from a secure location, to a yet to be identified location.

B. Based on the above, all relevant factors in Title 27 DCMR Section 3307.2 have been considered and the proposed sole source represents the most reasonable and practicable solution for the District, in light of the associated termination charges identified, and risk for continuity of secure storage for sensitive documents.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

12/20/18
Date

Lucinda M. Babers
Director, Department of Motor Vehicles

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract

Date

Richard Owens
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

AGENCY: Department of Motor Vehicles (DMV)

CONTRACT NO.: POKV-2006-C-0064

CONTRACTOR: Conduent State & Local Solutions, Inc. (Conduent)

CAPTION: Ticket Processing

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR Section 1304, 1700, 1701, 2008 and Section 2005.2(b)

2. MINIMUM NEED:

The District of Columbia, on behalf of the Department of Motor Vehicles has a need to continue services awarded under the Ticket Processing contract for the period of January 3, 2019 through January 2, 2020. These services are currently provided under contract number POKV-2006-C-0064.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract is $10,826,250.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

Ticket processing services are an essential function that enables the enforcement of the District's traffic laws and regulations through issuing tickets for moving and parking infractions. In total, over thirty public safety entities within the District that are required to enforce these law and regulations are supported by the services detailed in this contract. Failure to continue ticket processing services would impede the District's ability to enforce its traffic laws and regulations and have a significant impact on the District financial resources in lost revenue. The estimated annual revenue from collecting fines from tickets issued by the District and processed by Conduent will exceed $160 million annually. The continuation of services under the current contract is in the best interest of the District.

The current contract period of performance expires on January 2, 2019. A sole source contract extension is needed to ensure continuity services. In determining whether to contract on a sole source basis, the contracting officer considered whether the costs is fair and reasonable, the proposed vendor is the only source of the required services, and the result of a market survey.

The estimated contract price of $10,826,250.00 is deemed fair and reasonable. The estimated contract price has decreased by 9% in comparison to the current contract price of $11,936,667.00. Price reasonableness was determined by using the District's historical pricing data paid for previous contracted services.

Conduent is the only source in the marketplace that has a comprehensive understanding of the District's existing ticket processing automated and manual systems. Additionally, over the course of the contract, Conduent has developed and modified several of the contracted program applications; specifically for the District and awarding a contract to another contractor would be complex and time-consuming. As a result, Conduent is the only source that can provide uninterrupted ticket processing services to the District. Conduent's performance under the contract has been satisfactory.

BACKGROUND:

Conduent has provided service to the District since 1985. In 2012, the Office of Contracting and Procurement (OCP) solicited a replacement contract, but no responsive bids were received. Since this time, Conduent has provided ticket processing services for the District without interruption. The District is moving forward with developing a new solicitation, and has implemented a phased plan for award of new contract. Under this phased approach, services underneath the existing contract must remain in operation during the solicitation, award, testing, and transition phases of the new contract. The new contract will be a multi-year (5 to 6 years) level of effort for a fully integrated and operational system. A request for proposal solicitation has been issued and is scheduled to close Tuesday, October 30, 2018. A new contract is expected to be awarded prior to expiration date of this requested sole source contract. In the interim, it is in the best interest of the District to continue ticket processing services under the current contract on a sole source basis.

5. FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a twelve (12) month period commencing January 3, 2019 through January 2, 2020.

In determining to exercise the option, the Contracting Officer considered the following:

a) The requirement covered by the option fulfills an existing District need;
b) Sufficient budget authority is available;

c) The exercise of the option will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Lucinda Babers
Director
Department of Motor Vehicles

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Derrick White
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371 and D.C. Official Code § 2-354.04. Accordingly, I determine based on the authority on 27 DCMR 2005.2 (b), the District is justified in using the sole source method for this procurement. The justification to use sole source is in the best interest of the District.

_____ _____

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

REQUISITION NO: **RK100895**
CAPTION: **Elgin Parts for Street Sweepers**
PROPOSED CONTRACTOR: **Maryland Industrial Trucks, Inc.**
PROGRAM AGENCY: **Department of Public Works**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Public Works (DPW), is seeking an authorized dealer responsible for the parts, warranty and provider of genuine Original Equipment Manufacturer (OEM) for Elgin street sweeper.

DPW manages and repairs approximately 3,000 pieces of light, medium and heavy duty Automotive equipment. The ELGIN street sweeping equipment are used by DPW Solid Waste Management Administration (SWMA) and are deployed city wide. The vendor will be required to supply parts to ensure sweepers are properly maintained and always in good running conditions.

3. ESTIMATED REASONABLE PRICE:

$325,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Based on the market research conducted by the program, Maryland Industrial Trucks, Inc. is the sole distributor for the state of Maryland, District of Columbia and the counties of Kent and Sussex in Delaware including Canada representing Elgin Sweeper Company and is responsible for the sales, service, warranty and provider of genuine OEM parts for the Elgin street sweeper product lines. The service technicians at Maryland Industrial Trucks, Inc. are factory certified to provide quality service work.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Christopher Shorter
Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Courtney B. Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NUMBER:
CAPTION: Document Imaging and Scanning
PROPOSED CONTRACTOR: Supre Tech, Inc.
PROGRAM AGENCY: Department of Motor Vehicle

FINDINGS

1. AUTHORIZATION:

D. C. Official Code § 2-354.04, 27 DCMR §1304, §1700 and §1701.

2. MINIMUM NEED:

The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for a Contractor to provide document imaging services for more than 12 different types of documents, approximately 5500 images daily . Also, the contractor is required to be an authorized reseller for HOV Services the sole developer, designer, and manufacturer of eFirst Archive and eFirst Retrieval.

The period of performance shall be one year from date of award.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $148,000.00.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

The Contractor shall be required to provide imaging/scanning and image retrieval services for the DMV. The imaging/scanning system must be compatible to the current software imaging and scanning systems used by the DMV, eFirst Archive and eFirst Retrieval

which provides a secure, long-term and high volume archive for all types of information? There is only one company authorized by the manufacturer HOV Services to facilitate the sale of document scanning and transmission of images and data via eFirst Archive and eFirst Retrieval for the District of Columbia Government, Department of Motor Vehicle. The company authorized as the reseller is Supre Tech, Inc., a District CBE.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Lucinda Babers
Director, Department of Motor Vehicles

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Yvette Henry
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Shutter
Director of Procurement
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR
EXTENSION OF SOLE SOURCE CONTRACT

PROGRAM AGENCY: Metropolitan Police Department (MPD)
CONTRACT NO: DCFA-2016-SS-7460/CW39505
CAPTION: MPD Body Worn Camera
CONTRACTOR: TASER International, Inc./Axon

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701

2. **MINIMUM NEED:**

The District of Columbia (the "District") Office of Contracting and Procurement ("OCP"), on behalf of the Metropolitan Police Department ("MPD"), has a continuing need for a Contractor to provide Taser Axon body-body and flex-body worn camera systems, to include warranty, maintenance, support and unlimited storage for all AXON videos and evidence mobile uploads and Taser's proprietary cloud based software license, Evidence.com ("Contract"). These services are provided currently through a contract between the District of Columbia Government and TASER International, Inc./Axon.

The period of performance shall be from November 13, 2018, to November 12, 2019.

3. **ESTIMATED REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services during the contract period November 13, 2018, through November 12, 2019, in the amount of $3,485,640.00.

4. **FACTS WHICH JUSTIFY SOLE SOURCE EXTENSION OF AN OPTION:**

A. The exercise of the option is in accordance with the terms of the contract. The attached letter, which notifies the Contractor of the exercise of the option, cites the option provision in the contract as authority for the exercise of the option.

B. The exercise of the option will be the most advantageous method of fulfilling the District's need when price and other factors are considered.

C. Sufficient budget authority is available.

D. In deciding to exercise the option, I have taken into account the District's need for continuity of operations. The District requires continuity of service in order to ensure full access to Evidence.com, software upgrades, service, and support.

E. MPD does not have the capacity, facilities or personnel resources to provide the required service.

F. TASER/AXON has performed the required services satisfactorily since it was awarded the contract in 2015. Due to the current contract since November 13, 2015, no further market survey has been conducted, and the estimated price is found to be fair and reasonable based on the current contract.

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/17/18
Date

Peter Newsham
Agency Head

5. CERTIFICATION BYCONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole-source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Joseph Stewart
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NUMBER:
CAPTION: Technical Support Related to Vehicle Inspection
PROPOSED CONTRACTOR: Revecorp
PROGRAM AGENCY: Department of Motor Vehicle

FINDINGS

1. AUTHORIZATION:

D. C. Official Code § 2-354.04, 27 DCMR §1304, §1700 and §1701.

2. MINIMUM NEED:

The District of Columbia Government (District), Office of Contracting and Procurement (OCP) on behalf of the Department of Motor Vehicles (DMV) has a need for technical support related to the vehicle inspection services provided to the public. The contracting of this technical support for vehicle inspection support is necessary to provide data analysis, regulators analysis, inspection system development and change management, and fraud detection to meet the U. S. Environmental Protection Agency (EPA) requirements.

The period of performance shall be from date of award through December 8, 2019.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $175,000.00.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

The DMV is required to continuously comply with EPA requirements for vehicle inspections or risk looking highway funding provided by the United States Department of Transportation (US DOT). The proposed contractor Revecorp provides similar technical assistance to many jurisdictions and works closely with EPA to be constantly aware of necessary regulatory compliance requirements. Revecorp is necessary to DMV to provide historical testimony for employee actions related to fraud as well as to work with the

DMV Office of Integrity to prevent future fraud and DMV liability related to employee actions. Also, Revecorp has proprietary knowledge regarding the inspection system design because Revecorp developed the system and has secure access to testing data which DMV and DDOE needs to keep limited to fraud reasons. Furthermore, Revecorp has historical knowledge regarding the testing process which makes it possible for them to oversee quality assurance testing the facility and to prepare the required annual reports to EPA to prevent the District from being in default of the EMPA reporting requirements and the risk of losing federal funding.

The DMV test system which is operating at the Southwest Inspection Station is a proprietary system which was designed by Revecorp staff to comply with complex and ever changing EPA requirements for vehicle emissions testing, data reporting and quality assurance. The system also complies with requirements of the District of Columbia's Department of the Environment (DDOE) for quality assurance and reporting needs. Revecorp worked with the test equipment and information technology vendors to develop and implement the overall testing system. Due to the potential for fraudulent testing and to protect motorists, Revecorp is the only company with a working knowledge of the data which is collected and used to prevent fraud and works with the Office of Integrity to keep the data secure and access limited.

Revecorp currently provides technical support to the inspection process on a daily basis, by providing change management for the inspection system to ensure compliance with EPA requirements, DDOE necessary changes and to reduce fraud. In addition, DMV requires an expert witness familiar with the test system to testify at employee hearings related to potential fraudulent inspections. Because Revecorp is responsible for the design system, it is the only company who can testify as to how the system works and that the system is properly documenting inspection actions when DMV needs an expert witness.

The DDOE in association with DMV are both required to annually report on the inspection process including its effectiveness and compliance with EPA requirements. This includes requirements for outside auditing of the inspection process which will also assist in reducing fraud and reducing customer wait time. These types of changes are continuous improvements to the current process and can only be accomplished through design enhancements developed by Revecorp working with the hardware and data system providers used by the District.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Lucinda Babers
Director, Department of Motor Vehicles

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Yvette Henry
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Shutter
Director of Procurement

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY:	Office of Cable Television, Film, Music and Entertainment (OCTFME)
REQUISITION NO:	RK104538
CAPTION:	District Music Census Registry and Economic Impact Study
CONTRACTOR:	Sound Music Cities

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The Office of Cable Television, Film, Music and Entertainment (OCTFME) has an immediate need to launch the first ever DC Music Census. This study and action plan would quantify the music industry, reveal challenges and opportunities within the music ecosystem, and assist the District in making data-driven decisions relative to the implementation of programs to grow the music economy.

The success of the DC Music Census is dependent on 1) asking the right questions of the community, questions that are comprehensive and unique to the jurisdiction and community being surveyed, and 2) getting as many responses from the community as possible to that survey. Sound Music Cities is one of a very small group of consultants in the United States that are committed to, and only do, work crafting community-driven strategies accelerating economic growth in music cities.

3. **ESTIMATED FAIR AND REASONABLE COST:**

OCTFME intends to enter into a contract with Sound Music Cities for FY2019. The initial anticipated cost is forty thousand dollars ($40,000.00). This is a fair and reasonable cost to the District.

4. **FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:**

OCTFME is the only District of Columbia Agency with a specific directive to support and serve the music community directly. In order to improve our services and continue to grow the music economy, we must better understand the Districts music community. To do this, OCTFME needs a specialized music census investigation that is designed and implemented by an expert in the music census field.

Currently there is only one Consultant Company in The United States that is dedicated to designing and implementing these kinds of music census/music ecosystem investigations, Sound Music Cities. There are a couple consultants around the world working in developing music strategies, but no one else in the United States committed to developing and implementing music census investigations. The

census investigation mixes detailed market research with a specific understanding of the unique elements of a specialized industry. This is a more detailed investigation and data collection than required from a music strategy, and therefore requires a unique expertise, experience and perspective.

Recently, Sound Music Cities has completed contracted custom ecosystem studies for the Cities of Pittsburgh, Pennsylvania; Charlotte, North Carolina; and Seattle, Washington. Sound Music Cities uses a proprietary process in the online survey design and how the survey data is analyzed, that is essential to the success of the study. Based upon Sound Music Cities position in a very limited market, their proprietary survey design and analysis for music ecosystems, they are the only consultants for the DC Music Census.

5. CERTIFICATION BY AGENCY DIRECTOR:

I hereby certify that the above findings are true, correct and complete.

10/24/18
Date

Director

6. CERTIFICATION BY CONTRACTING OFFICER:

Based on the above findings, and in accordance with Section 404 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-354.04 (2011 Repl.); 27 DCMR 1700, I hereby certify that the above findings are correct and complete, and that this procurement is reasonable and responsible.

_____
Date

_____
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practicable to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter III
Chief Procurement Officer

Determination and Findings
For a
Sole Source Contract

REQUISITION NO.	RK104884
CAPTION:	VOICE/DATA CABLE (QTY. 72) FOR OCP RELOCATION SPACE
PROPOSED CONTRACTOR:	A & M TECHNOLOGIES
PROGRAM:	OFFICE OF CONTRACTING AND PROCUREMENT

FINDINGS

1. AUTHORIZATION:

27 DCMR 1800 (USE OF SMALL PURCHASE PROCEDURES)

1800.5 In determining whether or not to obtain quotations from more or fewer vendors than required in § 1800.4, the contracting officer shall consider the following factors:

(a) The nature of the item or service to be purchased and whether it is highly competitive and readily available in several makes or brands, or if it is relatively non-competitive;

(b) Information obtained in making recent purchases of the same or similar item;

(c) The urgency of the proposed purchase;

(d) The dollar value of the proposed purchase; and

(e) Past experience concerning specific contractor prices.

2. MINIMUM NEED:

There is a need for a total of 72 plenum rated structured voice and data cables pulls/runs to be installed and terminated on multiple CAT 6 ANGLED patch panels. The cables will need to be patched, tested and terminated with the installation of vertical and horizontal wire management inclusive of ladder rack cable management. All voice and data cable runs/pulls will be terminated. The contractor will ensure 72 CAT 6 drops/network drops are color coded to DC and DCNET standards to include testing and test results provided to DC Net, OCTO, OCP and DGS. The contractor will complete all task within 7 days from the written "notice to proceed" administered by the Contract Administrator.

3. **ESTIMATED REASONABLE PRICE:**
The estimated fair and reasonable price for a sole source extension of this contract is not to exceed $49,000.00.

4. **FACTS WHICH JUSTIFY SOLFE SOURCE PROCUREMENT:**
Due to the urgency of the work, the continuing and recently discovered need by the District, the vendor already provided similar parts, and the overall continuity of project and equipment production, it is in the best interest of the District to utilize the same vendor to accomplish the task and provide the 72 computer network drops. The pricing is found to be reasonable. Please reference contract: CW53355 DCSS C14721 PO590436. The District has already purchased 198 plenum rated drops/network cable drops from this source. This justification is in-line with 27 DCMR 1800.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true and correct.

_____ _____
Marvin Manassa Date
Director of Business Resources

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____
Contracting Officer Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 303, 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code 2-354.02 or 2-354.03) According, I determine that the District is justified in the sole source extension method of procurement.

_____ _____

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO:	CW28642
CAPTION:	Loan Services
PROPOSED CONTRACTOR:	AmeriNational Community Services dba/ AmeriNat
PROGRAM AGENCY:	Department of Housing and Community Development

FINDINGS

1. **AUTHORIZATION:**

DC Official Code §2-354.04, 27 DCMR §§1304, 1700, 1701, and 2005.2 (b)

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development (the "District") has an immediate need to extend the period of performance for the current loan services contract CW28642. The District needs the current contractor to provide loan services, loan collection, lease services, lease collection and foreclosure services.

The current service will be required for an additional two (2) months beyond the current expiration date of the current contract, June 16, 2019 through August 15, 2019.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $276,652.40.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The current contract CW28642 for loan services expires on June 15, 2019.

B. The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development issued a new Request for Proposal solicitation Doc400175 for loan services and collections management for DHCD housing assistance programs on November 8, 2018. The solicitation was publicly advertised in the local newspaper, The Washington Times, and posted online via the District's online automated procurement solicitation, e-Sourcing, system on the issuance date. The competitive proposals received are currently under review and evaluations by the requesting program agency and the Office of Contracting and Procurement. The District intends to make a single award through the competitive sealed proposal process as specified in the solicitation.

C. A market research survey was conducted, and it was determined that AmeriNational Community Services dba/ AmeriNat is the only loan service provider that has the adequate resources already established at the Department of Housing and Community Development to provide services during the extension period of performance.

D. An extension of the current contract is the only way to ensure that the District does not experience an interruption of loan services. A break in service would jeopardize the District's effort to provide the current loan services for its current and future amortized and deferred loans for eleven housing assistance and rehabilitation programs in the District of Columbia. To ensure continuity of delivery of amortized and deferred loans made from several federal and local fund sources remain available to various housing assistance programs until award of a new long term contract.

E. Amerinational Community Services dba/ AmeriNat has performed satisfactory service at the Department of Housing and Community Development since 2014.

F. On February 25, 2019, the request for contract extension letter was sent to the contractor to continue the current service for an additional two months under the current rates listed in Section B.3.4 Price Schedule, contract terms, and conditions. AmeriNational Community Services dba/ AmeriNat, concurred to the extension letter dated February 26, 2019 and submitted the requested supporting documentation.

G. On May 23, 2019, the second request letter for another contract extension was sent to the contractor to continue the current service for two more months under the current rates, contract terms, and conditions. AmeriNational Community Services dba/ AmeriNat, concurred to the extension letter dated May 29, 2019.

H. Department of Housing and Community Development has sufficient and unused funding on encumbered purchase order that will become available to cover anticipated expenditure for the extension period. District does not require an additional funding certification by the Agency Fiscal Officer showing evidence of availability of FY19 funds to this period.

I. Upon review and approval from program agency, Office of Contracting Procurement, Office of Attorney General, and the DC City Council, the new loan services and collections management contract will be awarded to the selected contractor. The District needs to extend the present services with the current contractor, AmeriNational Community Services dba/ AmeriNat, for approximately sixty (60) days.

J. Public Notice of OCP's intent to award a sole source contract extension was posted to our website for ten (10) calendar days pursuant to the requirements of

Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010. The public notice was posted to OCP's website on June 4, 2019.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Mary R. (Polly) Donaldson
Director,
Department of Housing and Community Development

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source contract method under the cited authority. I certify that the notice of intent to award a sole source contract extension was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). No responses were received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract action.

_____ _____

Date Heather Reynolds
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process and that the proposed extension of Contract CW28642 with AmeriNational Community Services dba/ AmeriNat is justified. Accordingly, it is further determined that the District is justified in using the sole source method of procurement for this proposed sole source contract extension is in the best interest of the District of Columbia.

_____ _____

Date George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

Notice of Intent to Award Sole Source Contracts

Notice Date	April 24, 2019
Response Due Date (10 business days from Notice Date)	May 7, 2019
Contract Caption/Description	The D.C. Fire and Emergency Medical Services Department (FEMS) has an immediate need for a contractor to provide inspection and repair services (and parts) for Amkus- Hydra Ram emergency extraction equipment from a manufacturer certified repair and parts dealer. FEMS has medium and heavy duty emergency extraction equipment that requires inspection, preventative maintenance (if requested) and repair services, and replacement parts from a Amkus-certified dealer, to accommodate the provision of appropriate services and to prevent the voiding of equipment warranties. In a letter dated April 18, 2019, Amkus Rescue Systems' attests that the Fire and Rescue Products company "is the exclusive authorized dealer for Amkus Rescue Systems distribution center for all Sales Service, Warranty work and Amkus End User Extraction Training" for the District of Columbia and surrounding counties in Maryland and Virginia. Additionally, Amkus products "must be maintained and serviced by factory authorized service personnel only. As such, Fire and Rescue Products is the only source for factory authorized inspection, repair and parts for Amkus equipment in the D.C. and surrounding areas. Services shall be provided on a scheduled/as-needed basis. If awarded, FEMS shall enter into a contract with Fire and Rescue Products, Inc. with an initial Not-To Exceed limit of twenty-five thousand dollars ($25,000.00).
Proposed Sole Source Contractor	Fire and Rescue Products, Inc.
Agency	D.C. Fire and Emergency Medical Services Department
Contract Specialist Email	Peter Jones Peter.jones3@dc.gov
Contract Officer Email	Tyranny Hunter Tyranny.hunter@dc.gov

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW30868
CONTRACTOR: Hope Village, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), is seeking a Contractor to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services as specified in Section C of this solicitation, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates that is in the best interest of the District. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he/she returns to society upon release. Providing support and managing the detention of male, pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $181,700.00, period of performance from August 14, 2019 through October 31, 2019.

4. Facts that Justify a Sole Source Extension of Contract

Hope Village contract with BOP has been extended until contract award in October 2019.

1. On August 13, 2014, Hope Village, Inc., was awarded the contract to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services for DOC;

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Hope Village, Inc. from August 14, 2019 through October 31, 2019, to continue providing Pre-Release Community Correctional services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP solicitation for Pre-Release Community Correctional services closes Friday, June 21, 2019 at 10:00am.

4. The incumbent that is currently providing Pre-Release Community Correctional services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. We were unable to locate any data for residential or halfway housing in the Procurement IQ system. The CO researched the BOP's per diem for Hope Village and determined that the market rate for 2019 is between $115.60 and $122.99; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Keia J. Brooks Date
Contract Specialist

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW30868
CONTRACTOR: Hope Village, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), is seeking a Contractor to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services as specified in Section C of this solicitation, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates that is in the best interest of the District. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he/she returns to society upon release. Providing support and managing the detention of male, pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $181,700.00, period of performance from August 13, 2019 through October 31, 2019.

4. Facts that Justify a Sole Source Extension of Contract

Hope Village contract with BOP has been extended until contract award in October 2019.

1. On August 13, 2014, Hope Village, Inc., was awarded the contract to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services for DOC;

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Hope Village, Inc. from August 13, 2019 through October 31, 2019, to continue providing Pre-Release Community Correctional services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP solicitation for Pre-Release Community Correctional services closes Friday, June 21, 2019 at 10:00am.

4. The incumbent that is currently providing Pre-Release Community Correctional services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. We were unable to locate any data for residential or halfway housing in the Procurement IQ system. The CO researched the BOP's per diem for Hope Village and determined that the market rate for 2019 is between $115.60 and $122.99; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with no changes in per diem price.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient food service process for inmates and staff.

5. CERTIFICATION BY CONTRACT SPECIALIST:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Keia J. Brooks Date
Contract Specialist

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW71990
CONTRACTOR: Reynolds & Associates, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), has a need for continuous need for Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services as specified in Section C of this solicitation, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates that is in the best interest of the District. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he/she returns to society upon release. Providing support and managing the detention of female, pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $726,751.50, period of performance from August 14, 2019 through August 13, 2020.

4. Facts that Justify a Sole Source Extension of Contract

The current contract expires August 13, 2019 and the new sole source contract period for these services is August 14, 2019 through August 13, 2020. The sole source contract is required to ensure continuity of services and avoid interruption of these vital services. Reynolds & Associates is the only available company in the District to provide these services to females. Reynolds & Associates require no start up time and capable of continuing this service without interruptions.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Quincy L. Booth Date
Director, Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW71990
CONTRACTOR: Reynolds & Associates, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), has a need for continuous need for Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services as specified in Section C of this solicitation, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates that is in the best interest of the District. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he/she returns to society upon release. Providing support and managing the detention of female, pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $726,751.50, period of performance from August 13, 2019 through August14, 2020.

4. Facts that Justify a Sole Source Extension of Contract

The current contract expires August 13, 2019 and the new sole source contract period for these services is August 14, 2019 through August 13, 2020. The sole source contract is required to ensure continuity of services and avoid interruption of these vital services. Reynolds & Associates is the only available company in the District to provide these services to females. Reynolds & Associates require no start up time and capable of continuing this service without interruptions.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Quincy L. Booth Date
Director, Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW72514**
CAPTION:	**Repair & Maintenance on HVAC System**
PROPOSED CONTRACTOR:	**Johnson Controls Inc.**
PROGRAM AGENCY:	**Department of Public Works**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works requires the contractor to provide repairs to and maintenance on the contractor's HVAC system (software and equipment) installed at 201 Bryant St, NW, Washington, DC. and other District offices as required.

3. ESTIMATED REASONABLE PRICE:

$800,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The purpose of this procurement is to restore the HVAC system to a fully operational state and to provide ongoing preventative maintenance to ensure continued operation of the equipment. The contractor has provided a sole source justification letter dated 2/13/18 indicating that it is the only company who can service the Johnson Controls system. Johnson Controls did an initial assessment of the system in 2018 and identified certain components of the system that needed to be replaced. Those repairs began in 2018 under an approved purchase order. As the initial repairs were made, Johnson Controls identified other components that required replacement in order for the system to fully operate as intended. It is necessary to restore the system to a fully operational state for the comfort and health of employees who work out of the Bryant Street facility.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Director, Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tonia C. Nixon
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	CW72751
CAPTION:	Vector System Installation and Maintenance
PROPOSED CONTRACTOR:	Optimus Technologies LLC
PROGRAM AGENCY:	Department of Public Works (DPW)

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works requires the contractor to provide maintenance, parts, and repairs to the Optimus Vector bio-fuel conversion systems, currently installed on six (6) DPW refuse trucks.

3. ESTIMATED REASONABLE PRICE: $200,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. DPW initially purchased the first six systems through a pilot program in FY19; the goal of the program was to determine the feasibility of converting the District's medium and heavy truck fleet to 100% biodiesel. During the pilot, the performance of these converted trucks was tested against those operating on regular fuel. A comparison of cost efficiency was also conducted during the study.

B. Following a successful pilot program, DPW has determined that it is in the best interest of the District to expand the program. As such, the District has purchased six (6) trucks with the conversion systems. These vehicles will be in use for no less than five (5) years.

C. Annual maintenance and repair of the is critical to ensure the system continue to perform at optimal levels. The maintenance and repair of the system can only be handled by the

Contactor as the patent holder for the system and related technology (see attached). Given this, no market survey was completed.

D. It is the determined that the sole source method of procurement is in the best interest of the District for obtaining the needed services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Christopher Geldart
Director of Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Office of Planning
CAPTION: Growth and Development Scenarios Modeling
CONTRACT NO.: DCBD-2019-C-2009
CONTRACTOR: CGD Analytics

FINDINGS

1. **Authorization:**

   D.C. Official Code § 2-354.04, 27 DCMR 1304, and 1700 and 1701

2. **Minimum Need:**

   The Office of Planning (OP), via the Office of the Deputy Mayor for Planning and Economic Development (DMPED), has a need to develop an updated model and run scenarios to estimate the potential capacity for further development within the District of Columbia. OP requires the services of a contractor with knowledge of and experience using ESRI's ArcMap and ModelBuilder tools, and Python scripts, and a history of managing similar projects. The period of performance shall be the date of award through September 30, 2019.

3. **Estimated Fair and Reasonable Price:**

   $40,000.00

4. **Background:**

   A. The work required by OP now is, briefly, to:

      1. Develop ModelBuilder models that generate estimated capacity values using four different sets of assumptions: current zoning, the current Comprehensive Plan's Future Land Use Map (FLUM), proposed amendments to the FLUM, and a test scenario to be defined by OP.
      2. Incorporate the best available DC Government datasets.
      3. Work closely with OP's Project Manager and Subject Matter Experts to ensure that the model generates plausible and understandable results with those datasets. This may require review of specific data quality issues and corrections or workarounds to address data quality issues.
      4. Document and package this product in a form that allows OP to validate, modify, and re-run it with updated datasets in-house using the Geographic Information Systems tools currently licensed by the District of Columbia.

5. Facts That Justify Single Available Source Procurement:

A. The services described above cannot be provided by OP in-house.

B. These services are an integral part of OP's Housing Systems Analysis and include evaluating map amendments that are part of the ongoing Comp Plan update process. The Comp Plan effort is expected to be completed and presented in the Fall of 2019. To remain on schedule OP needs the analysis completed with the greatest speed possible.

C. The principal of CGD Analytics formerly served as a Geographic Information Specialist for OP. In this role, he developed a thorough knowledge of District data sets, OP's planning goals, and approach to spatial analysis.

D. CGD Analytics has unique knowledge of and specific experience with conducting a development growth scenario analysis of the District that cannot be found anywhere else. His knowledge of the city's data and the methodological process is unmatched outside of the District government. CGD's prior work with OP leads OP to believe that no other consultant could do this important work for the District.

E. Solicitation and selection of another contractor for this project would be costly and time-consuming, as the District would spend a considerable amount of time and administrative costs to conduct the solicitation, award the contract and then spend additional time and costs to engage and bring a new contractor up to speed, and would result in inferior and potentially, redundant work.

6. Certification by the Agency Head:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Andrew Trueblood
Director, Office of Planning

7. Certification by Contract Specialist:

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

_____ _____

Date Lindel Reid, CPPB, Senior Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

Jacque McDonald, CPPO, CPPB, SPSM, MBA, MST
Director, Contracts, Procurement and Grants

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW71382**
CAPTION:	**Seagrave Maintenance**
PROPOSED CONTRACTOR:	**Seagrave Fire Apparatus LLC.**
PROGRAM AGENCY:	**Fire and Emergency Medical Services (FEMS)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia's Fire and Emergency Medical Services (FEMS) has a need for a licensed and certified contractor to provide Seagrave maintenance to increase its fleet of Seagrave Fire Apparatus

3. ESTIMATED REASONABLE PRICE: $500,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Seagrave Fire Apparatus LLC is the sole source provider for all Seagrave Parts and Service for the DC area and is a sole source provider of Seagrave Fire Apparatus.

B. Per correspondence from Seagrave Fire Apparatus LLC, repairs made by an unauthorized service center or made using non-factory parts can void any or all the limited warranties.

C. As such, award is recommended to be made to Seagrave Fire Apparatus LLC.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Chief Gregory Dean
Fire and Emergency Medical Services

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW71172
CAPTION: Scholastic Assessment Test (SAT) and Advanced Placement (AP) Testing Services for FY20 Administration
PROPOSED CONTRACTOR: The College Board
PROGRAM AGENCY: Office of the State Superintendent of Education (OSSE)
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

1. MINIMUM NEED:

The Office of Contracting and Procurement (OCP) on behalf of the Office of the State Superintendent of Education (OSSE) seeks a contractor to provide the Scholastic Assessment Test (SAT) for Grades 11 and 12 students and the Advanced Placement (AP) testing services for Grades 8th—12th Free and Reduced Meals (FARMs) students. SAT School Day testing for 12th grade students is scheduled on October 16, 2019, make-up testing date is on October 30, 2019. SAT School Day testing for 11th grade students is scheduled on March 4, 2020, make-up testing day is scheduled on March 25, 2020. The AP testing is scheduled to commence on May 6-17, 2020 and the make-up testing date is scheduled on May 20-22, 2020. These include all aspects of student test registrations and setup, with support to both OSSE and directly to Local Education Agencies (LEAs).

The Period of Performance will be from the date of award until one year thereafter.

2. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $621,800.00.

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Council of the District of Columbia's "Raising the Expectations for Education Outcomes Omnibus Act of 2012" (DC Law 19-142, DC Official Code 38-752.01 et seq) requires each student attending public school to take the Scholastic Assessment Test (SAT) or American College Testing (ACT) exam before graduating.

B. The College Board is the only entity that can provide the Scholastic Assessment Test (SAT) and Advanced Placement (AP) Test and test administration services and supporting materials as they are the sole source owner and copyright holder of certain programs, examinations, publications and software, which include tangible and intangible related services and materials collectively referred to as "Official College Board Offerings", which includes the SAT and Advanced Placement (AP) Program.

C. Market research was not necessary or conducted because the College Board is the only entity that can provide access to the SAT and AP testing services.

4. CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
Superintendent of Education

5. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Daniel Manning
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW71387**
CAPTION:	**Purchase of Rapid Rescue Boat**
PROPOSED CONTRACTOR:	**Zodiac of North America Inc.**
PROGRAM AGENCY:	**Fire and Emergency Medical Services (FEMS)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The District of Columbia's Fire and Emergency Medical Services (FEMS) has a need for a licensed and certified contractor to provide a rapid rescue boat.

3. **ESTIMATED REASONABLE PRICE: $175,000.00**

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. Zodiac of America North America Inc. is the sole source provider for the Zodiac Milpro SRA750 response boat.

B. No market research was done because Zodiac of America North America Inc. is a sole source provider of Milipro SRA750 response boat.

C. As such, award is recommended to be made to Zodiac of North America Inc.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

Date

Chief Gregory Dean
Fire and Emergency Medical Services

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0123

CAPTION: Construction Engineering Support Services for Reconstruction of Oregon Ave NW from Military Road to Western Ave, NW; Western Ave. from Oregon Ave to 31st Street, NW

PROPOSED CONTRACTOR: Volkert Engineering, P.C.(Volkert)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate need for the Proposed Contractor to provide construction support services for the above-captioned project. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through seven hundred twenty (720) consecutive calendar days.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price for this extension is **$263,740.80.**

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

A. The Contractor completed roadway, utility undergrounding and bridge replacement design services for the above-referenced project on August 9, 2018 as the result of a Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. As the Design Engineer of the project, the Contractor became fully responsible for structural design of the subject bridge that will be constructed by the Construction Contractor.

B. During the construction phase, the District needs assistance from a consultant in reviewing construction shop drawings review bid documents, respond to Construction RFI's and other construction engineering related matters. The Contractor has intimate knowledge of the project.

C. The Contractor is the only one capable of modifying their design without shifting associated liability to the District.

D. For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. Sharp, Jr.
Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: TBD

CAPTION: Health Plan System

PROPOSED CONTRACTOR: JSI Research and Training, Inc.

PROGRAM AGENCY: Department of Health (DC Health)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Office of Contracting and Procurement on behalf of the Department of Health (DC Health) has an immediate need to contract with JSI Research and Training, Inc. (JSI) to implement the District's Health System Plan (HSP). The State Health Planning and Development Agency (SHPDA) within the DC Health, established by D.C. Official Code § 44-401 et. seq., is responsible for (1) the administration of a Health System Plan which serves as a guide for the development of health care services both in the public and private sectors; (2) the administration, operation, and enforcement of the Certificate of Need program; (3) the collection and analysis of health data; and (4) monitoring of compliance by health care facilities with the requirements that govern the provision of uncompensated care to needy residents.

In 2016, DC Health contracted with JSI, a public health management consulting and research organization, to develop the District of Columbia's Health System Plan (HSP). After analyzing various data, interviewing more than 100 individuals, and holding community forums, the HSP was completed in the summer of 2017. Mayor Bowser formally presented the HSP to residents and service providers on September 19, 2017. The information gathered was pivotal and very useful to the plan development process. The HSP was developed based on a comprehensive needs assessment that characterized D.C.'s population and its communities. It identified the leading social determinants of health, the health status of residents, barriers to care, and unmet service needs. In addition, the HSP recommended a wide range of actions and initiatives.

The SHPDA and its advisory body, the Statewide Health Coordinating Council (SHCC), are now planning to take a range of steps to implement the HSP's recommendations. The goal is to select specific priorities from the HSP and build on the work that has been done.

The SHPDA and the SHCC have identified the following issues as strategic focal areas to be addressed:

- Primary Care Engagement and Primary Care Strengthening;
- Behavioral Health Care Coordination and Service Integration;
- Health Literacy;
- Social Determinants of Health and Barriers to Care; and
- Review of Principles, Policies and Guidelines for Uncompensated Care and Community Benefit Programs, with the goal of promoting collaboration, alignment and targeted investment.

To implement the HSP, JSI will:

A. Conduct an additional analysis related to selected key HSP priorities ("strategic focal areas") to clarify the actions to be taken;
B. Conduct analysis to identify specific neighborhoods and segments of the District's population for priority action;
C. Identify and engage key stakeholders, by area of priority, in a rigorous, facilitated strategic planning effort.
D. Develop a series of actionable, targeted strategic plans for the selected strategic focal areas and target populations;
E. Conduct additional quantitative and qualitative research as identified in the Strategic Recommendations of the HSP;
F. Compile a curated set of evidence-informed strategies to be considered and adapted as part of the facilitated planning activities;
G. Develop and build support for a set of action-oriented strategic plans, one for each of the selected strategic foal areas; and
H. Develop a comprehensive implementation plan and submit to the SHPDA.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $180,051.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. JSI developed the District's Health Systems Plan (HSP) which included developing a primary care needs assessment, collecting and analyzing data about the health delivery system in the District, researching and developing standards for measuring the need for health services, developing relationships with stakeholders and community groups, and reviewing previous and current health system and public health plans.

B. The projects and activities involved in implementing the HSP are a direct continuation of the work JSI has completed in the development of the HSP.

C. It would be in the District's best interest to utilize JSI versus a new Contractor to avoid a duplication of effort and additional costs.

D. A market survey was not conducted as JSI is the sole developer of the District's HSP.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George Schutter.
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

AGENCY:	Department of Human Services (DHS)
CONTRACT NO:	TBD
PROPOSED CONTRACTOR:	MOI–DC
CAPTION:	Reconfiguration of DHS Headquarters Existing Workstations

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701.

2. **MINIMUM NEED:**

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the District of Columbia Department of Human Services (DHS) is seeking a vendor to reconfigure existing workspace at the Department of Human Services Headquarters located at 64 New York Ave, NE Washington, DC. The work will consist of disassembling existing workstations to make smaller workstations as well as adding additional workstations in underutilized areas.

These proposed retrofits will provide standardization and utilize the existing space to accommodate new staff members with sturdy furniture, fixtures, and equipment.

3. **ESTIMATED REASONABLE PRICE:**

The estimated reasonable price is $165,710.50.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

The District seeks a sole source procurement to improve worksite accommodations utilizing existing workstations. The proposed vendor is the sole contractor that can provide these services. The original build out and furnishing of DHS Headquarters was provided by the proposed contractor MOI-DC. The retrofit must be performed by MOI-DC because the proposed work to be done is an extension and refinement of the original project that is covered under a lifetime warranty. Specifically, this retrofit will involve

eighteen (18) existing workstations within DHS Headquarters that are covered under a lifetime warranty by MOI-DC that will be voided if another vendor disassembles. Additionally, MOI-DC has the unique hardware, parts, fittings, and materials necessary to complete this work in their inventory. Furthermore, MOI-DC is familiar with the existing workstations and equipped to make adjustments without damage.

Market research was conducted and OCP found there are no CBEs or other entities who have the capability to meet DHS's need without voiding the existing lifetime warranty. Based on the District's review and marketplace pricing offered for similar workstation retrofits, it is determined the estimated price is fair and reasonable. The Contracting Officer concurs with the findings.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct, and complete to the best of my knowledge and that the proposed Sole Source is in the best interest of the District of Columbia.

6/26/19
Date

Laura Green Zeilinger
Director
Department of Human Services

6. **CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 for at least ten (10) days and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Emily Busch
Contracting Officer
Office of Contracting and Procurement

_____ _____

Date

Wil Giles
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

AGENCY: District Department of Transportation

CONTRACT NO.: DCKA-2019-S-0062

CONTRACTOR: Parkmobile USA, Inc.

CAPTION: Cellular Phone Payment Method – Digital Parking Meters

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, and 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement ("OCP"), on behalf of the District Department of Transportation ("DDOT") (the "District") has an immediate and continuing need for a software and payment service that implements a fully functional integrated digital parking solution ("Requirement") utilizing cellular phone technology as the payment method for metered curbside spaces within the District. During this 12-month period of performance from 6 July 2019 to 5 July 2020, the District will issue a solicitation for a multimodal, open network, mobility wallet type solution as the new method of digital payment for parking and transit related services throughout the region.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $3,500,000.00.

3. FACTS JUSTIFYING AWARD OF A SOLE SOURCE CONTRACT:

Parkmobile USA, Inc. ("Parkmobile") currently provides the software and payment services that manage approximately 20,000 metered spaces across 11,000 parking meter assets including applicable parking-related signage and decals. The District generates $481,000 per week in digital parking meter revenues and up to $25,000,000 each program year. In the absence of ongoing digital parking payment solution services, District residents and visitors will be unable to digitally pay for parking at many locations, and the District will be unable to collect electronic parking revenue.

On 6 July 2016, Parkmobile was awarded a contract through a solicitation utilizing full and open competition. Part of the contract required Parkmobile to provide new software and data integration systems to manage the digital parking meter revenue collection and digital parking meter

enforcement. Currently, the Parkmobile software implemented at DDOT is not publicly available due to the customizations needed to facilitate the integration of the Parkmobile software with existing District information technology systems. The integration effort spanned two years and required significant programmatic and Parkmobile resources to implement. While the data stored in the Parkmobile system is owned by the District, the software is not. The absence of the Parkmobile software would render the DDOT Asset Management program incapable of collecting digital meter revenue resulting in significant loss of programmatic resources.

In early 2019, the program concluded that a migration to a new software system that will enable users to use one application to access a multitude of regional parking locations and facilities is in the best interest of the District. This conclusion was based on customer feedback that prescribed regional integration, and the availability of emerging, innovative technologies being developed to meet smart city initiatives. As a result, the District recognized a need to overhaul the requirements documents for the follow-on solicitation.

The District will engaged a Subject Matter Expert (SME) to advise on leading practices, and assist in exploring additional technologies that will meet the District's evolving requirement for a regionally integrated digital parking solution. Based on the market research, DDOT and OCP believe that an additional 12 months of the Parkmobile support will suffice to complete rewriting the requirements documents, allow sufficient procurement lead-time, and receive Council of the District of Columbia approval of the follow-on contract award.

Due to the widespread integrations required and the digital nature of the payment collections, DDOT is unable to self-perform the Requirement. As a result, Parkmobile is the only firm capable of fulfilling the Requirement.

The anticipated cost to the District is based on Parkmobile's existing commercial fee structure, and will yield a fair and reasonable cost to the District.

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CERTIFICATION BY ASSOCIATE DIRECTOR OF THE PARKING AND GROUND TRANSPORTATION DIVISION

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Evian Patterson, Associate Director
Parking and Ground Transportation Division
District Department of Transportation

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Kyle Cox
Contract Specialist - Contractor

CERTIFICATION BY CONTRACTING OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date William E. "Bill" Sharp
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS FOR A SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2017-S-0052

CAPTION: Pennsylvania Avenue SE from 2nd to 9th Streetlight and Traffic Signal upgrade

PROPOSED CONTRACTOR: Daniel Consultant, Incorporated (DCI)

PROGRAM AGENCY: District Department of Transportation (DDOT)

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has an immediate continuing need for the proposed Contractor to complete the design for the above-captioned project. The project is a federal-aid highway project funded in part by the U.S. Department of Transportation, Federal Highway Administration, under Title 23 of the U.S. Code. The proposed period of performance is Date of Award through two hundred forty four (244)days.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $ 75,968.06.

3. FACTS JUSTIFYING SOLE SOURCE PROCUREMENT:

(a) The Contractor commenced design services for the above-referenced project on July 11, 2016 as the result of a competitively awarded Task Order awarded from the Contractor's Architectural and Engineering Services ("A/E") contract. The issued task order required the selected offeror to prepare 100 % design and prepare final documents needed to solicit this project for construction.

(b) The Contractor successfully completed 95% of the design and is the Engineer of Record (EOR) for this design. Additional design services are required to address community

concerns regarding the LED color temperature and brightness and to incorporate associated storm water management requirements necessary to secure a permit.

(c) As the EOR, the Contractor is the only one capable of modifying its own proposed design so that it can proceed to final design and related tasks of the design development process.

(d) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY CHIEF ENGINEER

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Dawit Muluneh, P.E.
Chief Engineer, DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are true, correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeffrey M. Marootian
Director, DDOT

CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date Jeralyn Johnson
Contract Specialist
Office of Contracting & Procurement (OCP)

CERTIFICATION BY CONTRACTING OFFICER
AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

William E. Sharp.
Chief Contracting Officer, OCP

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS FOR AN SOLE SOURCE CONTRACT

Contract No: **DCHT-2019-C-0103**
Caption: **Temporary Staffing Services**
Proposed Contractor: **Integrated Community Services, Inc.**
Program Agency: **Department of Health Care Finance**

FINDINGS

1. Authorization:

D.C. Official Code §2-354.04, 27 DCMR § 1304 and 1700

2. Minimum Need:

The District of Columbia Office of Contracting and Procurement (OCP), on behalf of The Department of Health Care Finance (DHCF) has an immediate need for a contractor to provide personnel to meet the medical needs of residents displaced as a result of the fire at the Arthur Capper Apartments located at 900 5th Street, S.E. Many of the residents are currently residing in hotels and other locations within the District.

3. Estimated Reasonable Cost:

The estimated fair and reasonable price to provide the required services during the Contract shall be in the amount of $500,000.00. The term shall be from Date of Award through 180 days thereafter.

4. Facts Which Justify Sole Source Procurement:

A. DHCF is the single state agency for administration of the District's Medicaid program. DHCF decided to use their Medicaid Provider Agreement to provide the medical care for the displaced residents, but discovered that the agreement was limited to care for only those beneficiaries enrolled in the District's Medicaid program. Many of the displaced residents were not eligible to participate in the District's Medicaid program.

B. Integrated Community Services (ICS) provided the immediate Personal Care Aide Services (PCA) for fire victims that needed assistance while they were temporarily located in the various hotels until an ADA compliant apartment was found. At the time the residents moved to their new home, DHCF issued a termination of services notice because their temporary circumstance ended.

However, District law requires that the agency issues a written notice, including appeal rights to any beneficiary prior to the termination, suspension or reduction of services. If the beneficiary timely appeals the written notice, services must be continued until a final decision is issued by the Office of Administrative Hearings. As a result of this requirement, there are eight Seniors that DHCF is required to continue services until the Senior addresses their case before the Office of Administrative Hearing, results are given

to DHCF in writing and a final termination letter is sent to the Senior informing them that based on the court decision DHCF will no longer provide the services 15 days (maximum) after the date of notice.

C. Based on the above, it is necessary to enter into a Sole Source Contract with Integrated Community Services, Inc. to conduct PCA services to ensure the District remains in compliance with the law and while a court decision is pending.

D. Public Notice of OCP's intent to award a sole source contract was posted to our website for ten (10) calendar days pursuant to the requirements of D.C. Official Code 2-354.04. The posting was submitted to OCP's website on April 26, 2019.

E. The Contractor has performed the required services satisfactorily since it was awarded the contract.

F. A market survey was deemed unnecessary in light of the circumstances surrounding this procurement.

5. Certification by Agency Head:

I hereby certify that the above findings are correct and complete.

_____ _____

Date

Wayne Turnage
Director
Department of Health Care Finance

6. Certification by the Contracting Officer

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no responses were received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Helena Barbour
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under D.C. Official Code § 2-354.04 Sec (a)(b)(c), DCMR 1700 and D.C. Law 18-371. Accordingly, I determine that the District is justified in using the Sole Source Method of Procurement. In addition it is determined that this method is in the best interest of the District.

_____ _____

Date

James D. Staton, Jr.
Chief Procurement Officer

DETERMINATION AND FINDINGS

FOR A

SOLE SOURCE PROCUREMENT

CAPTION: **ES&S Voting Equipment – FY19**

CONTRACTOR: Election Systems & Software, LLC

PROGRAM AGENCY: DC Board of Elections

FINDINGS

1. AUTHORIZATION:

D.C. OFFICIAL CODE §2–354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The District of Columbia Board of Elections (BOE) has an immediate need to purchase (22) DS 200 Precinct Scanners & Wireless Modems; (32) ExpressVote Ballot Marking Devices; (32) ExpressVote BMD Kiosks from Elections Systems & Software, LLC (ES&S), to be used by all District voters and accessible to voters with physical, vision and literacy challenges. The goal of this purchase is to assist the District of Columbia in complying with the "American with Disabilities Act of 1990," the "Help America Vote Act of 2002" and other District of Columbia laws and regulations.

3. ESTIMATED REASONABLE COST:

The anticipated cost of $289,165.00 is fair and reasonable. This price includes equipment installation, 1-year hardware and software warranty, annual post-warranty hardware maintenance and support fees and annual post-warranty firmware license and maintenance support fees.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. From 2010 to 2016, the District of Columbia Board of Elections (BOE) purchased and used the DS Model M100 Precinct and tabulators and Model iVotronic, Direct Recording Electronic (DRE) voting machines, from Elections Systems & Software, (ES&S). In February 2016, The District of Columbia Board of Elections entered into a contract lease agreement with Elections Systems & Software, to upgrade the Express Vote touchscreen machines and the DS 200 Precinct scanners. The final option year of that contract expired on September 30, 2018. Since then, BOE has purchased its entire inventory of voting equipment.

B. BOE has recognized a significant population growth, increased voter registrations and changes throughout the city. As such, BOE will need to accommodate the voters in the affected precincts by adding precincts and extra voting machines prior to the 2020 election cycle. BOE finds that it would be beneficial to increase the number of available DS200 Precinct Scanners with Wireless Modems and ExpressVote Ballot Marking Devices to accommodate the expected increase of voters during the 2020 Presidential election cycle. BOE hopes that the increase in

voting machines will alleviate long lines at the polling sites during the Early Voting period and on Election Day.

C. Elections Systems & Software, (ES&S) is the sole-proprietor and owner of the ExpressVote, Universal Voting System. The ballot marking system is included as proprietary software within the ExpressVote Universal Voting System. In addition, the ballot tabulation system necessary for tallying all the votes recorded during an election must be able to communicate with the prescribed hardware which is orchestrated by Elections Systems & Software. To ensure accuracy of the ballot tabulation for each election, there must be complete compatibility between the ballots used, the equipment used to record the voter's choices and the system used for the ballot tabulation. The voting equipment, associated voting system products/supplies, and ballot tabulation software are all proprietary to Elections Systems & Software (ES&S).

D. Market research was performed of certified voting systems and was determined that Elections Systems and Software, (ES&S) is the only vendor that owns and distributes the ExpressVote, Universal Voting System which is currently being used by the District of Columbia Board of Elections.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Alice P. Miller
Executive Director

6. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Alvin N. Stith
Contracting Officer

7. DETERMINATION:

Based on the above finings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act 2010 (D.C. Law 18-371; (D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

REQUISITION NO.:	RK 119687
CAPTION:	Reconfigure Space in a Family Shelter to Accommodate Additional Staff and to Use Existing Space More Efficiently
PROPOSED CONTRACTOR:	DES-DC
PROGRAM AGENCY:	Department of Human Services

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, and 1701

2. MINIMUM NEED:

The Department of Human Services (DHS) is seeking a contractor to reconfigure existing space at the Family Shelter at 5004 D Street, SE, Washington, DC. The work consists of two elements. First, the contractor will reconfigure a workspace to make more efficient use of the space for case managers. Two additional work stations will be added to accommodate additional staff members with the necessary furniture, fixtures, and equipment (FF&E). The additional workstations will be provided with a hutch on top of each desk, and other minor changes will be made in the overall layout of the office to enhance efficiency, comfort, and privacy for the case managers who will work with clients in the setting.

The second element is to add necessary furniture, fixtures, and equipment to an existing office to fully outfit the space to enhance its utility and efficiency.

The timing is critical for this work because this site is one of the shelters that will accommodate families experiencing homelessness that are moving from hotels to more appropriate living accommodations in keeping with the mission of the Department of Human Services.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable cost is $19,402.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The original build out and furnishing of this family shelter was done by DES-DC, and the material and furnishings that are now in place are under warranty. Any work by another vendor will invalidate the existing warranty. Additionally, this vendor has the unique hardware, parts, fittings, and materials necessary to complete this work.

No market survey was conducted because this vendor had all of the information, materials, and skills to do this work that is an extension and refinement of the original project. No potential sources were contacted because any other vendor would have had a lengthy start-up period, and the warranty on the previous work will be invalidated if another vendor is engaged.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct, and complete.

_____ _____

Date

Laura Green Zeilinger
Director
Department of Human Services

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**RK123730**
CAPTION:	**Segway Purchase**
PROPOSED CONTRACTOR:	**Segway Inc.**
PROGRAM AGENCY:	**Department of Public Works (DPW)**

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The District of Columbia's Department of Public Works (DPW) has a need for a licensed and certified contractor to provide Segways to increase its fleet of Segway's.

3. **ESTIMATED REASONABLE PRICE: $70,060.00**

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

A. Segway Inc. is the sole manufacturer and seller of i2 SE Patroller, which will be purchased by DPW.

B. No market research was done because Segway Inc. is a sole source provider of all Segways and equipment and must be purchased directly from Segway Inc.

C. As such, award is recommended to be made to Segway Inc.

5. **CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

_____
Date

_____
Christopher Geldart
Director of Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2019-S-0064
CAPTION: Traffic Accidents Recording and Analysis System (TARAS)
PROPOSED CONTRACTOR: Precision Systems Inc. (PSI)
PROGRAM AGENCY: District Department of Transportation
AUTHORIZATION: D.C. Official Code §2-354.04, 27 DCMR 1304 and 1700, 1701, PPRA §404

1. MINIMUM NEED:

The District Department of Transportation (DDOT) has an ongoing need for a consultant engineering firm and software programming expertise to develop and maintain a Traffic Accident Recording and Analysis System (TARAS) crash software, database, as well as provide general support for traffic safety engineering analysis.

- Traffic engineering expertise with local knowledge to support data driven traffic safety analyses and design; and must have experience conducting studies and reports to support the Highway Safety Improvement Program (HSIP).
- Ten (10) or more years of experience working with the Metropolitan Police Department crash database, with thorough knowledge of the changes to data structure over the past decade and understanding of the District's standard PD 10 crash report form
- The programming capability to develop or provide an off-the-shelf software customized to the District's needs and required functional capabilities, as well as the sensitivity to the data structure differences and changes over the years, **with little or no downtime**

2. ESTIMATED REASONABLE PRICE:

$80,000

3. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. PSI has an intimate knowledge of the project. They understand the various limitations of the data, engineering and programming requirements of this project. Their familiarity with the project stems from the development of DDOT's first computer program (TARAS) in 1984 to enter and analyze traffic crash data from MPD.

B. The PSI team has out and out knowledge of the changes to MPD Database, reporting process and procedures, and schema. MPD has updated their traffic crash data system several times over a 35-year period, and documentation on these changes are limited. Data analysis that is insensitive to these changes would yield inaccurate information not useful to inform traffic safety improvement efforts. PSI has worked closely with DDOT to successfully implement the following data structure changes over the past 10 years:

a. In December 2008, MPD overhauled the PD-10 forms to record traffic crash data and began entering data directly into mobile devices instead of paper forms
b. In May 2012, MPD modified the data structure, changed the set of possible values for categorical data fields, and added tens of new data fields
c. In August 2015, MPD moved to a different application- COBALT RMS system which is comprised of both crime and traffic crash applications. In this process there were many schema level changes applied in the new database to store the traffic crashes which were more compliant to Model Minimum Uniform Crash Criteria (MMUCC).

C. The PSI team has strong traffic engineering knowledge and offers 25 years' experience supporting DDOT traffic safety data analysis, studies, and engineering design. This engineering knowledge ensures completeness, timeliness, and accuracy of the data that often has reliability issues. For example, collision types and factors contributing to crashes are nuanced information; given time demands and the sheer number of MPD officers filing reports, these can be incomplete or inconsistent across the data set. PSI engineers can review reports and assure that the resulting analysis is consistent with traffic engineering judgment and needs.

D. PSI also works with MPD on other projects; this solid working relationship provides the strong communication necessary to keep traffic safety efforts running smoothly.

E. The TARAS software developed by PSI is proprietary and was developed specifically for the District. It is developed by civil engineers with traffic safety experience, knowledge of the nuanced crash data and DC local knowledge. It processes and refines data, utilizing PSI's experience working with MPD reports.

F. PSI has demonstrated itself to be a responsible Contractor and has the resources and personnel to perform the required work in a manner satisfactory to the District. PSI has existing personnel and resources, including a software (TARAS2) currently in place, to continue the needed service.

G. Following a competitive effort, it is not feasible that another contractor could create a new software that accounts for the limitation and evolution of the MPD data over two to three decades without high risk and a significant disadvantage with respect to recovery for errors and omissions, and without adding significant time and cost to the District.

H. For the above stated reasons, no market survey was conducted.

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Jeffrey M. Marootian, Director
District Department of Transportation

5. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no

response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Ana Rangel, Contracting Officer
District Department of Transportation

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: TBD

CAPTION: Collect, Transport and Incinerate Animal Carcasses

PROPOSED CONTRACTOR: Valley Pet Memorial Services, Inc.

PROGRAM AGENCY: Department of Health (DC Health)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The Department of Health (DC Health) owns and operates an animal care and control facility at 1201 New York Ave., NE, Washington, DC. Animal disease prevention and animal control services are necessary to avoid potential exposure to zoonosis – diseases which can be transmitted to humans from animals such as rabies and West Nile viruses. These diseases can be found on animal carcasses therefore the Government of the District, Office of Contracting and Procurement, on behalf of the Department of Health (DC Health), has an immediate need to contract with Valley Pet Memorial Services Inc., to collect, transport, and incinerate approximately 115,000 pounds per year of animal carcasses from the District's Animal Care and Control Facility at 1201 New York Ave., NE, Washington DC. All carcasses collected under this contract should be handled as medical waste.

The Contract requires the removal of animal carcasses within 24 hours of receiving an emergency pick-up request from the Contract Administrator.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $80,051.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Valley Pet Cemetery is the only pet cemetery in the Washington Metropolitan Area that has the capacity to pick-up, transport, and incinerate animal carcasses.

B. Market research was conducted to determine whether there were other pet cemeteries or facilities in the Washington Metropolitan Area that could provide the required services. As a result, five pet cemeteries were identified however these facilities do not pick-up and transport animal carcasses; they only provide burial and cremation services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George Schutter.
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency:	Office of Contracting and Procurement
User Agency:	Office of the Chief Technology Officer
Contract Caption:	Voice of Citizen Licenses
Contractor:	Interpersonal Frequency

FINDINGS

1. AUTHORIZATION:

D.C. Code §2-354.04; 27 DCMR §§ 1304, 1700

2. MINIMUM NEED:

The Office of the Chief Technology Officer (OCTO), Web Maintenance Team, seeks a contractor to provide Voice of Citizen® License Bundles - Voice of Citizen® Analytics packages for multiple managed sites.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $180,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Office of the Chief Technology Officer is seeking the Contractor, Interpersonal Frequency, to provide Voice of Citizen license bundles. Interpersonal Frequency (I.F.'s) Voice of Citizen® analytics platform and associated Service Level Agreement (SLA) offers Government organizations a unique tool to provide website performance measurement and deep insight into municipal users' behaviors online. No other platform combines survey and clickstream (behavioral) data with machine learning algorithms to provide continuous analytics that help with everything from prioritizing work lists to future planning. Voice of Citizen® software is developed, maintained and available solely by Interpersonal Frequency. Interpersonal Frequency is the sole provider of this software.

5. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response were received. I recommend the Chief Procurement Officer approve the use of the sole source procurement.

_____ _____

Derrick White
Chief Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is within the best interest of the District and not feasible nor practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR 1700. Accordingly, I determined that the District is justified in the sole source method of procurement.

_____ _____

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

Date

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE CONTRACT EXTENSION

AGENCY: Department of Human Resources (DCHR)

CONTRACT NO.: DCBE-2014-C-0159/ CW29517

CONTRACTOR: Inova Health Services/dba Inova Employee Assistance

CAPTION: Employee Assistance Program (EAP)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27DCMR Section 1304, 1700, 1701, 2008 and Section 2005.2(b)

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Human Resources (DCHR), has a need to continue services awarded under the Employee Assistance Program contract for the period of June 29, 2019 through December 31, 2019. These services are currently provided under contract number DCBE-2014-C-0159/ CW29517.

3. ESTIMATED REASONABLE PRICE:

The estimated price of the contract extension is $123,837.30.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The current Employee Assistance Program (EAP) contract period of performance expires on June 29, 2019. A sole source contract extension is needed to ensure a continuation of specialized assistance services as the District prepares a new solicitation for competition. Inova Health Services/dba Inova Employee Assistance's (INOVA) performance under the current contract has been satisfactory.

The EAP provides services that are an essential component for providing assessments, counseling, referral and follow-up services for District of Columbia Government employees who are experiencing problems such as substance abuse, family and marital problems, financial difficulties or emotional problems that can adversely affect an employee's overall performance.

INOVA has provided the EAP services to the District continuously since June 30, 2014 and has been a valued District partner satisfying the requirement and providing quality services in a manner consistent with the terms of their contract. DCHR requires the award of a new contract with a period of performance and procurement life cycle of the EAP to correlate with that of the District's Health Benefits contracts to better enable coordination, provider collaboration, and efficient and effective implementation of quality services. This approach will ensure that EAP services are delivered in a manner that is in the best interest of District, its employees and ultimately establish a safer, more secure and efficient workplace environment that also best serves the interest of the government and residents of the District of Columbia. Furthermore, implementing a Sole Source Contract Extension will allow the DCHR to consider the implications of the final rule making 6-B DC Municipal Regulations Chapter 20 published in the DC Register on May 10, 2019 and in particular as it relates to § 2010 "Employee Assistance Program."

Awarding a contract to another source at this stage in the contracting process would cause an unacceptable delay in fulfilling the DCHR's current EAP requirement's delivery. Furthermore, any interruption in the continued delivery of these specialized services could result in apparent and unforeseen consequences that result when these important support services are not available to employees with a critical need. Therefore, continuation of services under the current contract is in the best interest of the District.

BACKGROUND:

The District is facilitating a new solicitation, and has implemented a plan for award of a new contract. A request for proposal solicitation for a new EAP will be issued to allow award of the contract by October 1, 2019. Under this approach, services under the existing contract must remain in operation during the solicitation, award, and transition phases of the new contract.

When the new EAP contract is awarded it will contain a three (3) month, no-cost Base Period to allow coordination with the new provider and a smooth transition to fully integrated and operational services. Subsequent to the three (3) month Base Period there will be four (4) one year Option Periods that will be concurrent with the District's delivery of Healthcare Benefits to Government employees and their dependents.

The plan will allow EAP services to continue during the three (3) month transition period prior to the expiration date proposed by this Determination and Finding on December 31, 2019. In the interim, it is in the best interest of the District to continue offering the EAP services under the current contract on a sole source basis.

5. FACTS THAT JUSTIFY THE SOLE SOURCE CONTRACT EXTENSION

The Office of Contracting and Procurement (OCP) has provided the Contractor written notice of the District's intent to extend the contract terms for a six (6) months and eight (8) days period commencing June 29, 2019 through December 31, 2019.

In determining to exercise the option, the Contracting Officer considered the following:

a) The requirement covered by the option fulfills an existing District need;
b) Sufficient budget authority is available;
c) The exercise of the option will be the most advantageous method of fulfilling the District's need, when price and other factors are considered; and
d) The need for and importance to maintain continuity in the delivery of these critical services.

6. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

6-4-19
Date

Ventris C. Gibson
Director
Department of Human Resources

7. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response was received. I recommend the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

6/5/19
Date

Nicole Smith-McDermott
Contracting Officer

8. DETERMINATION:

Based on the above findings and in accordance with the cited authority, I hereby determine it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR sec. 2005.6(b). Accordingly, I determine the District is justified in using the sole source method of procurement. The justification to use sole source is in the best interest of the District.

Date

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: RK120225

CAPTION: I-Sight Case Management System

PROPOSED CONTRACTOR: Customer Expressions Corporation (CEC)

AGENCY: Office of the State Superintendent of Education (OSSE)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of Contracting and Procurement (OCP), on behalf of the Office of State Superintendent of Education's (OSSE) Office of the Assistant Superintendent of Operation (ASO) seeks a contractor for the continued provision of the I-Sight Case Management System, which includes licenses, hosting, maintenance and system enhancements, which is solely owned and distributed by the Customer Expression Corporation.

The ASO needs continued use of the system to manage due process cases. Enhancements are needed to improve system performance for the internal and external user when utilizing the system for Individuals with Disabilities Education Act (IDEA), Special Education cases, eFiling, and authorized case access of external parties, and document management. Additional licenses are also needed to support additional ASO's case management needs for student non-residency investigation case management in the District of Columbia's public schools system.

3. ESTIMATED REASONABLE PRICE:

The estimate fair and reasonable price is $349,950.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. This procurement is the first iteration of enhancements needed to the I-Sight Software since Customer Expressions Corporation (CEC) was initially awarded the contract under the Blackmon Jones Consent decree in 2011. In addition to continuing to provide the licenses, hosting, and maintenance, the Contractor will upgrade the system and provide enhancements to improve system administration needed to optimize case management and workflow.

B. **CEC is the sole owner of the intellectual property rights of the I-Sight Case Management System and does not allow distribution from other entities.** CEC only authorizes their own technology professionals with direct knowledge and expertise of the system to administer, maintain and furnish the necessary functionality of their software. All training related documentation is corporate specific and delivered by CEC professionals with intimate knowledge of the domain and software.

C. Extending the use of the I-Sight product within OSSE by purchasing additional licenses for case management needs will generate meaningful savings for the agency in terms of lower license, maintenance, hosting and support costs, evidenced from prices obtained in market research efforts and a solicitation seeking a new case management solution, where the offered prices were approximately $800,000. Cost savings from upgrading the I-Sight system versus purchasing a new system are estimated at $450,000 for one year alone.

D. The proposed enhancements will create real efficiencies in terms of support (to include training modules) all of which are critical in minimizing the exposure of student personal data.

E. Enhancing the current case management system instead of purchasing and configuring a new one shortens the time for necessary case management needs to be addressed and provided, allowing for immediate programmatic improvements.

F. For the above stated reasons, no market survey was conducted.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
State Superintendent, OSSE

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approves the use of the sole source procurement method for this proposed contract.

_____ _____

Date Daniel Manning
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW74651
CAPTION: Individualized Technical Assistance
PROPOSED CONTRACTOR: Healthcare Management Associates, Inc.
PROGRAM AGENCY: Department of Health Care Finance (DHCF)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 27 Sections 1304, 1700, 1701.

2. MINIMUM NEED:

The Government of the District of Columbia (the District), Office of Contracting and Procurement (OCP), on behalf of the Department of Health Care Finance (DHCF) is seeking a Contractor to provide Individualized Technical Assistance and training/coaching that will support My Health GPS entities in managing the complex needs of My Health GPS beneficiaries. The Individualized Technical Assistance and training/coaching will explicitly address, but is not limited to, delivering patient-centered care; managing population health; and adapting operations to a Performance-Based Model.

3. ESTIMATED REASONABLE PRICE:

The estimated cost for this service is $487,800.00. The period of performance is from October 1, 2019 through March 31, 2020.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The following facts justify the Sole Source Procurement:

A. Healthcare Management Associates, Inc. (HMA) has successfully engaged all My Health GPS participating providers with in-depth technical assistance over the past 24 months. Substantial unforeseen policy changes were made to the My Health GPS program in late spring of 2019. As a result, providers have expressed the need for guidance in this "next phase" of the program.

B. Specifically, providers need technical assistance with respect to adapting staffing models and on-boarding several likely new providers to the program. Beneficiaries under the care of these new providers will not have access to the same level of care coordination support to assist their patients if the services expire. Given the need to continue technical assistance for My Health GPS providers, it would be highly disruptive for beneficiaries in the program and an

inefficient allocation of resources to discontinue the HMA technical assistance contract at the conclusion of the current option year.

C. The process of conducting initial needs assessments and establishing trusting forethright relationships with providers to understand and address their needs and workflows is a substantial undertaking. This process takes approximately four (4) to six (6) months. In order to optimize the value of the initial investment in the My Health GPS technical assistance and reserve the established continuity with providers. HMA is the only entity that can provide these services in a timely manner, to the satisfaction of the District, until a long term contract can be competitively awarded.

D. The sole source award ensures continuation of the program while the District prepares a solicitation for competition and awards a base year and four option years contract.

E. Public Notice of OCP's intent to award a sole source contract was posted to OCP's website for ten (10) calendar days pursuant to the requirements of D.C. Official Code 2-354.04. The posting was submitted to OCP's website on August 30, 2019, no responses were received.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

9/17/19
Date

Wayne Turnage
Director, DHCF

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

9/17/19
Date

Helena C. Barbour
Contracting Officer

7. CERTIFICATION BY CHEIF CONTRACTING OFFICER:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

9/19/2019
Date

Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

9/24/19
Date

Nancy Hapeman for
George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:

CAPTION: EV Charging Station Installation and Maintenance

PROPOSED CONTRACTOR: EJ Ward

PROGRAM AGENCY: Department of Public Works (DPW)

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Department of Public Works requires the contractor to provide, install, and maintain electric vehicle (EV) charging stations for the District fleet.

3. ESTIMATED REASONABLE PRICE: $500,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. DPW currently uses the EJ Ward fuel management system and their fuel control terminals are required to be installed at all DPW fuel sites to manage, track, and dispense fuel to the District fleet. Electricity is a relatively new fuel type being introduced into the District fleet and as new charging stations are installed EJ Ward terminals will have to be installed in conjunction.

B. EJ Ward can provide and install both the EV charging station and fuel control terminal for electric vehicles. Installing both through one vendor will reduce time spent coordinating with multiple vendors, reduce redundant costs between multiple vendors, ensure technology compatibility, and reduce costs associated with unknown compatibility issues. As a comparison EJ Ward does not provide dispensing equipment for conventional fuel types which requires outside contractors to install and maintain

equipment and often duplicates labor costs when installing equipment along with the EJ Ward fuel control terminals.

C. When EJ Ward provided EV charging stations are installed then EJ Ward can provide service and maintenance on those charging stations as well as their fuel control terminals during the same site visit. This will drastically reduce maintenance costs versus an outside vendor charging station which would require the outside vendor to service the charging station as well as the EJ Ward technician for the fuel control terminal.

D. By standardizing all EV charging stations with EJ Ward compatible versions it ensures that all fuel transactions will be recorded, stations will be operational, testing has been performed on compatibility, and that other similar stations are operating properly in real-world situations.

E. It is the determined that the sole source method of procurement is in the best interest of the District for obtaining the needed services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Christopher Geldart
Director of Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

PROGRAM AGENCY: Department of Public Works (DPW)

CAPTION: Stationary Electric Material Handlers

PROPOSED CONTRACTOR: Builtrite Manufacturing

FINDINGS

1. AUTHORIZATION:

27 DCMR 1304, 1700, 1701 and D.C. Official Code § Section 2-354.04

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement (OCP) on behalf of the DPW is seeking a vendor to provide material handlers (grapplers) in order to replace a poorly working unit at the District's solid waste transfer stations.

3. ESTIMATED REASONABLE PRICE:

$424,000.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE CONTRACT:

A. DPW utilizes grapplers at each of its two transfer stations to maneuver the large amounts of waste that accumulate in each facility. These units move large tonnage with each pass which allows each facility to operate effectively.

B. Builtrite is the only manufacturer and sole source provider of the required units; the firm has no authorized resellers in the Mid-Atlantic region. See attached letter from Segway, Inc. dated August 20, 2019.

C. Market research confirmed the information above; thus, verifying that Builtrite is the sole provider of the required equipment.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Chris Geldart
Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method of this proposed contract.

_____ _____

Date

Courtney Lattimore
Chief Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354-03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW73218

CAPTION: Consultant Services & Implementation of Recommendations for Fleet Management Administration Operations.

PROPOSED CONTRACTOR: RK Solutions, LLC

PROGRAM AGENCY: Department of Public Works

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

2. **MINIMUM NEED:**

The District of Columbia, Office of Contracts and Procurement (OCP), on behalf of the Department of Public Works Fleet Management Administration (FMA) has a need to hire a consultant to implement customized analysis recommendations for workforce development and improvements, work order processes and bottlenecks, parts inventory, and fleet operational structures to be completed by September 30, 2019.

In FY2018 and FY2019 the District of Columbia, Department of Public Works Fleet Management Administration (FMA) incurred a deficit of $ 1 million dollars and $ 2 million consecutively due to a loss of revenue, as a result, of shops not conducting a sufficient number preventive maintenance work, unscheduled repairs, work order reporting, and parts inventory management as previously agreed to in the budget.

3. **ESTIMATED REASONABLE PRICE:**

NTE $25,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. RK Solutions LLC provided consulting services to FMA covering workforce development and improvements, work order processes and bottlenecks, parts inventory, fleet operational structures, and review work by shops, supervisors, and mechanics. Following completion of RK Solutions consulting services, the contractor made nine (9) recommendations FMA is seeking to implement.

B. RK Solutions, LLC is continuing the consultant services previously rendered. FMA is requesting the contractor implement three (3) to four (4) of the recommendations RK Solutions proposed.

C. OCP has reviewed the Contractor's quote and based on previous pricing for a similar scale determined the price for the new scale is reasonable.

D. For the reasons stated above, the District did not conduct a market survey.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Christopher Geldhart, Director
Department of Public Works

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received] [the response received was rejected because _____]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Tonia C. Nixon
Deputy Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW30868
CONTRACTOR: Hope Village, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), is seeking to extend the incumbent contractor to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he returns to society upon release. Providing support and managing the detention of male, female and juvenile pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) which are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $272,025.00, period of performance from November 1, 2019 through January 31, 2020.

4. Facts that Justify a Sole Source Extension of Contract

Hope Village contract with BOP has been extended until contract award on or before January 31, 2020. BOP contract has been subsidizing the District contract.

1. On August 14, 2014, Hope Village, Inc., was awarded the contract to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services for DOC;

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Hope Village, Inc. from November 1, 2019 through January 31, 2020, to continue providing Pre-Release Community Correctional services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP solicitation for Pre-Release Community Correctional services closed Friday, June 21, 2019 at 10:00am.

4. The incumbent that is currently providing Pre-Release Community Correctional services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. We were unable to locate any data for residential or halfway housing in the Procurement IQ system. The CO researched the BOP's per diem for Hope Village and determined that the market rate for 2019 is between $115.60 and $122.99; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with an increase in the per diem price to reflect the market rate.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient pre-release community correctional services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Quincy L. Booth Date
Director, Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE EXTENSION

AGENCY: District Department of Corrections
CAPTION: Pre-Release Community Correctional Services
CONTRACT NO.: CW30868
CONTRACTOR: Hope Village, Inc.

Findings

1. Authorization

D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b)

2. Minimum Need

The District of Columbia (the "District") Office of Contracting and Procurement, on behalf of the Department of Corrections (DOC), is seeking to extend the incumbent contractor to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services, for male and female residents held under the authority of any United States or District of Columbia statute, or any other lawful authority entrusted to it by the District, in facilities operated, managed, owned/leased and maintained by the Contractor, for District of Columbia Inmates. It is DOC's belief that the inmate is an integral part of the community while incarcerated, as well as when he returns to society upon release. Providing support and managing the detention of male, female and juvenile pre-trial detainees and sentenced misdemeanants, is vital, this also includes managing parole violators awaiting a final revocation hearing, intermittent short-term sentenced felons, and long-term sentenced felons awaiting transfer to the Federal Bureau of Prisons (FBOP) which are confined by the department.

3. Estimated Fair and Reasonable Cost

The estimated fair and reasonable cost is not to exceed $634,725.00, period of performance from November 1, 2019 through April 30, 2020.

4. Facts that Justify a Sole Source Extension of Contract

Hope Village contract with BOP has been extended until contract award on or before April 30, 2020. BOP contract has been subsidizing the District contract.

1. On August 14, 2014, Hope Village, Inc., was awarded the contract to provide Pre-release Community Correctional services, residential custody, safekeeping, care, subsistence, supervision, treatment rehabilitation and other services for DOC;

2. The Office of Contracting and Procurement has determined that it is in the best interest of the District to extend the current contract with Hope Village, Inc. from November 1, 2019 through April 30, 2020, to continue providing Pre-Release Community Correctional services for DC Department of Corrections inmates and staff as defined under the original contractual agreement.

3. OCP solicitation for Pre-Release Community Correctional services closed Friday, June 21, 2019 at 10:00am.

4. The incumbent that is currently providing Pre-Release Community Correctional services to the Department of Corrections is vital to the District and this service must be continued without interruption.

5. We were unable to locate any data for residential or halfway housing in the Procurement IQ system. The CO researched the BOP's per diem for Hope Village and determined that the market rate for 2019 is between $115.60 and $122.99; therefore, the incumbent is the most advantageous to the District to provide this service. This is a continuation of service against the current contract CW18948 with an increase in the per diem price to reflect the market rate.

6. The current contractor is providing satisfactory services and is uniquely positioned to ensure continuity of services.

7. A sole source extension is the most advantageous method to minimize disruption to overall facility operations, it is essential that the District maintain an efficient pre-release community correctional services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Quincy L. Booth Date
Director, Department of Corrections

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). I certify that the notice of intent to award a sole source contract was published in accordance with the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Deborah J. White Date
Contracting Officer

7. CERTIFICATION BY CHIEF CONTRACTING OFFICER:

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Richard Owens Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under the D.C. Official Code §2-354.04, 27 DCMR Chapter 13 1304.1, 1700, 1701, 2005.2(b). The District of Columbia Procurement Practices Reform Act of 2010; D.C. Official Code §2-354.04). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter Date
Chief Procurement Officer

Notice of Intent to Award Sole Source Contracts

Notice Date	September 6, 2019
Response Due Date (10 business days from Notice Date)	September 16, 2019
Contract Caption/Description	Property Assessed Clean Energy (PACE) Third-Party Administrator The Department of Energy and Environment (DOEE) has a minimum need for a third-party program administrator for the District's Property Assessed Clean Energy (PACE) program as defined by D.C. Official Code § 8-1778.01(1). The purpose of the PACE program is to reduce the upfront costs of making properties in the District more energy and water efficient and increase the deployment of renewable energy in the District in order to address the issue of global climate change and consumers' energy costs while also stimulating economic development and job creation. To date, the PACE program has brought about over thirty million dollars in private investment for energy and water measures to the District. This investment is a key component to furthering the District's environmental goals. The program administrator's requirements include outreach and marketing to eligible property owners to inform them of the existence and benefits of the PACE program, establishing loan and credit standards and processes, underwriting and servicing of all applications, identifying market and leverage opportunities, finalizing and drafting all closing documents, working with the Office of Tax and Revenue to establish and collect the PACE assessments, evaluating and retaining firms to perform energy audits, implementing a quality assurance program, certifying and pre-qualifying all contractors authorized to provide PACE improvements, approving forms and quality standards for the installation of PACE improvements, and reporting to DOEE on the progress of the program. Period of performance is one year from October 1, 2019, to September 30, 2020.
Vendor Name	Urban Energy Advisors, LLC dba Urban Ingenuity
Agency	District Department of Energy & Environment (DOEE)
Contract Officer	Marie Niestrath
Contract Officer Email	marie.niestrath@dc.gov

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Energy and Environment

CONTRACTOR: Chesapeake Regional Information System for our Patients (CRISP)

CONTRACT NUMBER: CW74046

CAPTION: Lead Safety Healthy Homes Database CRISP

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1700 and 1701; PPRA Section 404

2. MINIMUM NEED

The Government of the District of Columbia, Department of Energy and Environment (DOEE), has an immediate need for Chesapeake Regional Information System for our Patients (CRISP) to update and add a lead health registry to the current Health Information Exchange (HIE) system, CRISP DC. CRISP DC is the only system of its kind with clinical record lookup, event notifications, access to claims and clinical data at point of care, and exchange of clinical information with all District hospitals. The District requires integration with as many healthcare providers and consumers of health data as possible to share and utilize blood lab data and claims, clinical and public health data in one place through a single, seamless, and secure user interface. CRISP DC is a wholly owned subsidiary of CRISP, a regional HIE company.

The period of performance will be one year from the date of award, with four one-year options.

3. ESTIMATED FAIR AND REASONABLE PRICE

The estimated fair and reasonable price is a firm fixed price of $420,500.00 for the base year.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

A. CRISP DC is a proprietary software owned solely by CRISP.

B. Only CRISP is able to build the lead health registry, and make changes and updates to its proprietary software, CRISP DC. For a lead health registry to be added to CRISP DC, only CRISP will be able to provide the development services.

C. The District is currently working with CRISP and has integrated CRISP DC with District hospitals to collect health information. The requirement to build a lead health registry for the existing CRISP DC software can only be provided by CRISP.

D. The District currently has a Data Use Agreement (DUA) with the Department of Health Care Finance (DHCF) and CRISP. The DUA is an agreement that CRISP is to operate HIE tools and services developed under the Enhanced Health Information Program (DCHF-HIE-2016). CRISP DC will maintain confidentiality and security legal requirements while linking all healthcare providers and consumers of health data to share and utilize blood lab data and claims, clinical and public health data in one system.

E. Using CRISP DC's current HIE for adding a lead health registry will save the District time and money from having to develop and integrate a new stand alone system.

F. A market survey was not conducted, given the circumstances described above.

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5. CERTIFICATION BY THE AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Tommy Wells — Date
Director
Department of Energy and Environment

6. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed and certify the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.1 and Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract modification.

_____ _____

Marie Niestrath — Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter, III — Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO:	**CW75738**
CAPTION:	**Movable Barrier Transfer Machine**
PROPOSED CONTRACTOR:	**Lindsay Transportation Solutions**
PROGRAM AGENCY:	**District Department of Transportation**

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04; 27 DCMR §§ 1304, 1700 and 1701

2. MINIMUM NEED:

The District Department of Transportation seeks to purchase a movable barrier transfer machine, which is a heavy vehicle used to transfer concrete lane dividers, such as jersey barriers, which are used to relieve traffic congestion during rush hours or during temporary construction work.

3. ESTIMATED REASONABLE PRICE:

$2,035,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. DDOT's Street and Bridge Maintenance Field Operations Branch performs immediate and preventive road, sidewalk, bridge and alley maintenance work to ensure safe passage while preserving the District's transportation system.

B. As part of its Bridge Maintenance efforts, the Operations Branch often has to maneuver the large concrete barriers adjacent to several of the District's bridges when repairs or replacement is necessary. Movement of the barriers can only be handled by the barrier transfer machine; DDOT's responsibility is to move barriers on a daily basis, if required.

C. The agency's current machine is more than twenty-five (25) years old; the average life expectancy for a new machine is fifteen (15) years. A replacement machine is needed.

D. Market research indicates that Lindsay Transportation Systems is the sole manufacturer and supplier of the required machine in the United States. The vendor has provided supporting documentation to substantiate this fact. Given this, it is determined to be in the best interest of the District to procure the needed machine from Lindsay Transportation Solutions.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Jeff Marootian
Director
District Department of Transportation

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR §1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or § 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date

George A. Schutter III
Chief Procurement Officer

DETERMINATION AND FINDINGS

FOR A

SOLE SOURCE PROCUREMENT

CAPTION: **Parking Accommodations for seventy-eight (78) vehicles**

CONTRACTOR: **SP Plus Parking (formerly Central Parking)**

PROGRAM AGENCY: **Department of Consumer and Regulatory Affairs (DCRA)**

FINDINGS

1. AUTHORIZATION:

D.C. OFFICIAL CODE §2–354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Department of Consumer and Regulatory Affairs (DCRA) has an immediate need for the continuation of parking accommodations for seventy-eight (78) vehicles, which include seventy-three (73) government-owned vehicles and five (5) contract vehicles. One of the five spaces include one reserved parking space. These spaces are not provided as part of the lease agreement in the building located at 1100 4th Street, SW Washington, DC which houses DCRA's central offices.

3. ESTIMATED REASONABLE COST:

The anticipated cost of $218,000.00 is fair and reasonable.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. DCRA supports a thriving community of residents, businesses, and visitors through diligent protection of health and safety and equitable administration of regulation and compliance in the District of Columbia. Department inspectors, investigators, community outreach staff and other staff travel to locations across the District daily to perform daily duties from DCRA's headquarters. DCRA is also a lead agency on damage assessment for the District under the District's Emergency Response Plan.

B. DCRA is an emergency response agency and the accessibility of vehicles is critical to ensure the agency responds quickly in emergency situations as well as daily operations such as timely inspections and investigations.

C. SP Plus Parking (formerly Central Parking) is the only parking garage in close proximity to DCRA's headquarters that have the space to accommodate seventy-eight (78) vehicles. SP Plus Parking provides a secured 24/7 parking garage below the building that the DCRA leases and directly across the street at 1101 4th Street, SW, Washington, DC.

D. Market research was performed of five additional parking vendors within an eight (8) block radius of 1104 4th Street, SW, Washington, DC and confirmed that either no commercial spaces are available or that they were unable to accommodate 78 vehicles.

E. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____	_____
Date	Ernest Chrappah, Director

5. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____	_____
Date	Alvin N. Stith Contracting Officer

6. DETERMINATION:

Based on the above finings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act 2010 (D.C. Law 18-371; (D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____	_____
Date	George A. Schutter, III Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE CONTRACT EXTENSION

CONTRACT NO:	CW28642
CAPTION:	Loan Services
PROPOSED CONTRACTOR:	AmeriNational Community Services dba/ AmeriNat
PROGRAM AGENCY:	Department of Housing and Community Development

FINDINGS

1. **AUTHORIZATION:**

DC Official Code §2-354.04, 27 DCMR §§1304, 1700, 1701, and 2005.2 (b)

2. MINIMUM NEED:

The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development (the "District") has an immediate need to extend the period of performance for the current loan services contract CW28642. The District needs the current contractor to provide loan services, loan collection, lease services, lease collection and foreclosure services during the transitioning of all records and closeout phase of the contract.

The current service will be required for ninety (90) days beyond the current expiration date of the contract, October 1, 2019 through December 31, 2019.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $276,652.40.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The current contract CW28642 for loan services expires on June 15, 2019.

B. The District of Columbia Office of Contracting and Procurement, on behalf of Department of Housing and Community Development issued a new Request for Proposal solicitation Doc400175 for loan services and collections management for DHCD housing assistance programs on November 8, 2018. The solicitation was publicly advertised in the local newspaper, The Washington Times, and posted online via the District's online automated procurement solicitation, e-Sourcing, system on the issuance date. The competitive proposals received are currently under review and evaluations by the requesting program agency and the Office of Contracting and Procurement. The District intends to make a single award through the competitive sealed proposal process as specified in the solicitation.

C. A market research survey was conducted, and it was determined that AmeriNational Community Services dba/ AmeriNat is the only loan service provider that has the adequate resources already established at the Department of Housing and Community Development to provide services during the extension period of performance.

D. An extension of the current contract is the only way to ensure that the District does not experience an interruption of loan services. A break in service would jeopardize the District's effort to provide the current loan services for its current and future amortized and deferred loans for eleven housing assistance and rehabilitation programs in the District of Columbia. To ensure continuity of delivery of amortized and deferred loans made from several federal and local fund sources remain available to various housing assistance programs until award of a new long term contract.

E. Amerinational Community Services dba/ AmeriNat has performed satisfactory service at the Department of Housing and Community Development since 2014. On September 16, 2019, AmeriNational Community Services dba/ AmeriNat, request for another extension to the contract allow time to perform the final steps of the contract administration process (including contract review and approval, new contract award, and incumbent's closeout). The extension is would permit the incumbent contractor to continue the current service under the current rates listed in Section B.3.4 Price Schedule, contract terms, and conditions.

F. DC City Council Board will deemed approved on September 26, 2019 for award to the proposed contractor to provide loan services, loan collection, lease services, lease collection and foreclosure services for its current and future amortized and deferred loans for eleven sponsored housing assistance and rehabilitation programs in the District.

G. Public Notice of OCP's intent to award a sole source contract extension was posted to our website for ten (10) calendar days pursuant to the requirements of Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010. The public notice was posted to OCP's website on September 19, 2019.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date

Mary R. (Polly) Donaldson
Director,
Department of Housing and Community Development

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source contract method under the cited authority. I certify that the notice of intent to award a sole source contract extension was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04). No responses were received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract action.

_____ _____

Date Heather Reynolds
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process and that the proposed extension of Contract CW28642 with AmeriNational Community Services dba/ AmeriNat is justified. Accordingly, it is further determined that the District is justified in using the sole source method of procurement for this proposed sole source contract extension is in the best interest of the District of Columbia.

_____ _____

Date George A. Schutter
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: TBD

CAPTION: Academic Partnership for Epidemiological, Surveillance, and Public Health Science Support

PROPOSED CONTRACTOR: George Washington University

PROGRAM AGENCY: Department of Health (DC Health), HIV/AIDS, Hepatitis, STD & TB Administration (HAHSTA)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The District of Columbia, Department of Health (DC Health) requires the Contractor to provide epidemiologic, surveillance and other public health science support; ongoing technical assistance for the District's integrated HIV, STD, Hepatitis and TB surveillance system (hereinafter referred to as "integrated disease surveillance system"); implementation of the National HIV Behavioral Surveillance (NHBS) system; and other special studies.

The overall objectives of a public health/academic partnership (hereinafter referred to as "the Partnership") are to:

a. Enhance HIV, STD, hepatitis, and TB surveillance and epidemiology for the District of Columbia.
b. Increase opportunities for advancing public health science, including health communications, social and behavioral studies, and other study areas.
c. Expand, develop and implement research collaborations, including with the DC Partnership for AIDS Progress, NIH, CDC, and other funders.
d. Implement the National HIV Behavioral Surveillance (NHBS) system.

It is the expectation of the Center for Disease Control, the grantor, that the Contractor be a school of public health with full accreditation from the Council on Education for Public Health. The Contractor must be a member of the Association of Schools of Public Health. The academic degrees must include Bachelors, Masters, and Doctoral programs and offer

practicum projects to students. The Contractor must also have a demonstrated research portfolio and research structure, such as organized research units.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $976,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The Center for Disease Control (CDC) awarded DC Health a grant in which George Washington University (GWU) was named in the grant to provide the services. GWU is the only school of public health in the District with full accreditation from the Council on Education for Public Health.

B. DC Health has maintained an academic research partnership with George Washington University School of Public Health (GWUSPH) for 13 years to receive core surveillance and comprehensive epidemiologic support, which has been rated satisfactory by the program on its performance evaluation. The partnership has benefited the District in enhancing its disease monitoring and tracking, improved the quality of the data collected, informed policies and programs for treatment and prevention of District residents, and advanced research initiatives for GWUSPH faculty and DC Health staff contributing to a more effective response to the District's epidemics.

C. The partnership has afforded a tremendous opportunity for eligible HAHSTA staff to receive National Institutes of Health (NIH) research funding. HAHSTA partnered with GWUSPH and the other leading academic and medical institutions in the District to form the DC Center for AIDS Research (DC CFAR). The NIH funds CFARs to support early stage investigators in the field of HIV research, provides support (including pilots awards) for those researchers, and increase the level of research activity. In 2017, HAHSTA joined as a member of the DC CFAR – one of only three health departments in the nation that are members of CFARs – to participate and contribute to the strategic goals of the CFAR.

D. This partnership/contract with GWUSPH remains essential for HAHSTA to fulfill public health responsibilities and obligations to federal funding sources. Further, the partnership/contract aims to increase the research opportunities between an accredited school of public health and the health department that will deepen the scientific knowledge of the diseases and contribute to the practical field of public health in policy and program application.

E. A market survey was conducted and it was determined that GWU is the only school of public health in the District with full accreditation from the Council on Education for Public Health.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____	_____
Date	LaQuandra S. Nesbitt, MD, MPH Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

_____	_____
Date	Dorothy Hale Contracting Officer
_____	_____
Date	Wil Giles Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____	_____
Date	George A. Schutter Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CAPTION: Interstate Bus Transportation – Travelers Aid
PROPOSED CONTRACTOR: Travelers Aid International Inc.
PROGRAM AGENCY: Department of Human Services, Economic Security Administration, Office of Administrative Support

FINDINGS

1. **AUTHORIZATION:**

D.C. Official Code §2-354.04, 27DCMR 1304, 1700, 1701 and 2005.2(b)

2. **MINIMUM NEED:**

The Department of Human Services (DHS) is seeking a vendor to provide services to indigent individuals and families to return to their home communities. The period of performance will be from the date of contract award until September 30, 2019 .

3. **ESTIMATED REASONABLE PRICE:**

The cost of $30,000 is fair and reasonable to the District of Columbia Government.

4. **FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

Having helped stranded travelers in Washington since 1913, Travelers Aid is one of the oldest social service agencies in the city. It is an affiliate of Travelers Aid International and has established connections nationwide for assessing the needs of and identifying help for travelers-in-need from all across the country. While other organizations offer casework services to indigent and homeless persons, only Travelers Aid is specifically geared to helping individuals and families travel back home or to other communities where they can obtain the help they need. The anticipated cost to the District will be fair and reasonable. No market research was conducted.

Travelers Aid has established a relationship with Greyhound which discounts tickets for its clients by 25 percent, a savings that will be passed on to the District under this purchase order. Travelers Aid staff and volunteers are on site at Union Station and at the major airports to assist stranded travelers. The Union Station location is only seven blocks from the Economic Security Administration's 645 H Street, N.E., Decentralized Service Center.

Failure to approve this vendor will prevent the District from providing these case management services.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

10/2/2019
Date

Anthea Seymour
Anthea Seymour, Administrator
DHS, Economic Security Administration

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____
Date

_____
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____
Date

_____
George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS

FOR

SOLE SOURCE PROCUREMENT

Agency: Department of Behavioral Health

Contract Number: **CW65961**

Caption: Recovery Housing Services for Women

Contractor: N Street Village, Inc.

AUTHORITY

D.C. Official Code §2-354.04 and 27 DCMR §1304 and §1700

1. MINIMUM NEED

The Office of Contracting and Procurement on the behalf of the Department of Behavioral Health (DBH), Office of Forensic Services Division requires a contract with a Community Provider who shall provide Recovery Housing to women with mental illness and co-occurring substance abuse disorders. These individuals are either being diverted from the criminal justice system, are being released from incarceration or in need of such housing, who meet eligibility criteria established by DBH.

N Street Village, Inc. is currently providing the required services and has an existing record of satisfactorily meeting the needs of the Consumers placed in these facilities. The need for this service continues to exist as DBH evaluates the existing array of residential and prison diversion services.

2. FAIR AND REASONABLE PRICE:

(a) The total cost for these services shall support the salaries and fringe benefits of a team of mental health professional and credentialed staff who comprise the Treatment Team. The price includes supplying transportation required to provide services, operating cost for an office as well as cost incurred in the connection with the operation of this Jail Diversion program. The rates and annual cost when compared to rates and annual costs of a vendor providing services of a similar nature are comparable in the market.

(b) The rates, slots and annual cost paid to the Contractor is Not to Exceed $214,291.60 for services for up to three (3) Consumers at $195.70 per day.

3. FACTS SUPPORTING SOURCE SELECTION:

(a) DBH, Office of Forensic Services Division requires Recovery Housing Services for homeless women with mental health illness and co-occurring substance abuse disorders to divert them from involvement in the criminal justice system during FY 2019/2020 as a Sole Source Contract for a one-year base period and four one-year option years.

(b) The Contractor, N Street Village, Inc., is qualified and capable of providing the necessary recovery housing services for the intended authorized DBH population for 12 months under a fixed price.

(c) Contractor has the necessary experience, technical capability, financial resources and capacity to meet DBH requirements for 12 months.

(d) A Sole Source Contract will allow DBH to service current Consumers while continuing to evaluate the existing residential service programs to ensure that it addresses current service capacity, need and gaps; develop agency requirements for a future competitive procurement process for recovery housing and to also evaluate existing related housing services for priority populations.

(e) The DBH evaluation of residential housing services shall capture data which is key to developing milestones and metrics for mental health specialty housing programs. The evaluation activities shall include but not be limited to the following:

1) support the DBH in This evaluation shall include but not be limited to:
2) Review of the Policies and Procedures governing these programs (Chapter 38 DCMR) in collaboration with the DBH's Licensure Division.
3) Review of the most recent procurements for similar or related services
4) Review of the Criteria for Services
5) Review of the Assessment Tools that qualify Consumers for these programs (i.e., Determination of level of need)
6) Review of the Clinical Supports provided by DBH certified Core Service Agencies
7) Review of DBH certified Provider Programs including staffing and training processes
8) Review of priority populations including barriers to Community Placement for Consumers within specialty mental health setting
9) Review of Residential Service array for accessibility and appropriateness
10) Review of Residential capacity in relation to service needs
11) Review of system strengths and system gaps

(f) The findings and recommendations from the evaluation of Residential Services shall allow DBH to identify services to be put in place that are most responsive to the needs of the Consumers.

(g) The current contract with N Street Village, Inc. shall expire on February 28, 2019 and DBH has a need to continue these services for homeless women with mental illness

and co-occurring disorders in accordance with the requirement of the Dixon Court Order.

(h) The evaluation of Residential Services and a implementation plan for any new or modified program requires adequate planning from all stake holders and the sole source contract will be a bridge procurement so critical activities can be completed.

(i) A Consumer should not be abruptly transferred from one Provider to another as it is inhumane and clinically inappropriate.

CERTIFICATION OF DETERMINATION AND FINDINGS

4. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Dr. LaQuandra S. Nesbitt, MD, MPH Date
Interim Director
Department of Behavioral Health

5. CERTIFICATION BY CONTRACT SPECIALIST

I hereby certify that the above findings are true and correct to the best of my knowledge. Further, I certify that the notice on intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

_____ _____

Tonya Mills Date
Contract Specialist

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under either Section 402 or 403 of the District of Columbia Procurement Practice Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Alaster Sampson, CPP, CPPM, MBA Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS

FOR A

SOLE SOURCE PROCUREMENT

CAPTION: **Legal and Consulting Services**

CONTRACTOR: **Best Best Krieger, LLP**

PROGRAM AGENCY: **Office of Cable Television, Film, Music and Entertainment**

FINDINGS

1. AUTHORIZATION:

D.C. OFFICIAL CODE §2–354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia Office of Contracting and Procurement (OCP), on behalf of the Office of Cable Television, Film, Music and Entertainment (OCTFME) has an immediate need for Best Best & Krieger, LLC (BBK) to continue providing legal and consulting services to supplement OCTFME's internal staff resources in the ongoing regulation of the three District cable operators, Comcast, RCN and Verizon pursuant to their franchise agreements and to provide guidance on various issues that may arise under District or Federal law.

3. ESTIMATED REASONABLE COST:

The anticipated cost of $125,000.00 is fair and reasonable.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Best Best & Krieger, LLC has served as outside legal counsel to the Office of Cable Television, Film, Music and Entertainment since its inception in 2015, and previously provided legal and consulting services to OCTFME's predecessor agency, the Office of Cable Television. The legal and consulting services provided by BBK supplement OCTFME's internal legal and regulatory affairs team resources in the regulation of the District's cable providers namely, Comcast, Verizon and RCN.

B. In the midst of very aggressive efforts by the Federal Communications Commission ("FCC") to limit the benefits enjoyed by local franchising authorities and usurp the rights of local authorities to manage their public rights-of-way, BBK supported OCTFME in finalizing favorable franchise renewal agreements with both Comcast and RCN effective March 14, 2019. Of the many benefits, the District retained the right to collect 5% of gross revenues as franchise fees and to manage its public rights-of-way, as well as secured new HD channels and various community benefits to bridge the digital divide. BBK's extensive expertise in the are of cable and telecommunications law coupled with its representation of major cities and counties across the country and with the DMV were critical to the District's ability to secure 10-year agreements with notable benefits for the District and its residents. BBK also represents a coalition of local jurisdictions across the country (including the District) that is actively opposing the FCC's efforts in the federal courts.

C. On August 2, 2019, the FCC issued a final order (effective September 26, 2019) that could dramatically reinterpret the Federal Cable Act to require many local jurisdictions to offset the franchise fees received from cable operators by the value of certain benefits traditionally provided by the operators under their franchise agreements at no cost (e.g., gratis cable services to District buildings, schools, fire stations, recreation centers and libraries; channel capacity of our District public educational and government channels that now include HD channels). Due to the potential financial impact of offsetting the franchise fees by the value of courtesy benefits offered by the cable operators, the District remains a participant in a coalition represented by BBK seeking to appeal the FCC order. If the appeal of the FCC rules is not successful, the District will be required to negotiate modifications to all 3 of its franchise agreements with the operators to remove any provisions preempted by the FCC's order. BBK's representation in these efforts would also be critical to the District achieving the best results.

D. BBK is the only law firm that has the expertise and institutional history to provide required legal representation and services to OCTFME.

A. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Angie Gates, Director

5. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that [no response was received]. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Alvin N. Stith
Contracting Officer

6. DETERMINATION:

Based on the above finings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under Section 402 or 403 of the District of Columbia Procurement Practices Reform Act 2010 (D.C. Law 18-371; (D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS FOR A SOLE SOURCE PROCUREMENT

Caption: **Runbeck Petition Management Software**
Contractor: **Runbeck Election Services**
Program Agency: **DC Board of Elections (BOE)**

1. **Authorization:**

   D.C. Official Code Section §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. **Minimum Need**:

   The District of Columbia Government, Board of Elections (BOE), is in need of purchase of Vocem Petition Management Signature Validation software solution and Runbeck's Mail Ballot Sorting Machine, offered exclusively by Runbeck Election Services ("Runbeck"), which will automatically validate submitted petition signatures and accurately recognize addresses during the candidate qualification process. With today's election technology, this petition solution will streamline the petition process by providing automated counting and verification while providing full audibility.

3. **Estimated Reasonable Cost:**

   The anticipated cost of $200,000.00 is fair and reasonable.

4. **Facts Which Justify Sole Source Procurement:**

A. The District of Columbia Board of Elections (DCBOE) is an independent agency of the District government responsible for the administration of elections, ballot access, and voter registration.

B. BOE's mission is to process a variety of Initiatives, Referendum and candidate petitions for establishing ballot access. Counting pages and validating signatures is one of the more tedious, time-consuming and costly tasks in the elections office. Currently, BOE processes petition signatures and address verifications manually. The manual processes of counting pages to the verification of names and signatures must be completed within a strict timeframe.

C. In preparation for the 2020 elections, BOE intend to purchase Runbeck's Vocem Petition Management software for page, signature and address recognition. This software will integrate with the DC Board of Elections' Voter Registration (VR) database and will allow for the uploading of petition information into the VR database. The automation of the petition process will reduce petition processing time and reduce the need for additional resources.

D. Runbeck's dedicated Petition management application will interface with the current and new voter registration database systems at the DC Board of Elections. Runbeck's Vocem Petition Management system will provide a detailed system overview that includes specifications of the system architecture, configurations, option settings and parameters for all software, firmware and hardware (including COTS) as applicable. Runbeck's Vocem petition management system application will easily interface with the Board's election voter registrations environmental settings.

E. Further, Runbeck's Mail Ballot Sorting system will allow the District to provide high quality and efficient processing of its military and overseas absentee ballots. Runbeck's mail sorter offers high-integrity inserting and sorting of vote-by-mail absentee ballots per election cycle. The mail ballot sorter will eradicate errors caused by manual insertion resulting in lower costs and increased speeds and more successful absentee mailing processes.

Runbeck's Mail Ballot Sorting System solution features are as follows:

- Process speeds up to 3600 per hour at 300 dots per inch
- Automated image capture
- On-screen display for manual verifications
- Barcode reader
- Full audit capabilities
- Output images in JPEG or TIFF
- Plugs into regular 110v outlet

F. Runbeck's Mail ballot sorter will be able to capture the entire front side of a ballot envelope and crop the signature image to allow BOE to perform signature verification on each and every envelope.

G. Runbeck Election Services is the sole-proprietor and developer of both the Vocem Petition Management software and the Agilis tabletop mail ballot sorting system.

H. Market research was performed and it was determined that Runbeck Election Services' designed, developed, and maintains and support the hardware and software solution for the Vocem Petition application as well as the Agilis tabletop mail ballot sorting system; and Runbeck is the only vendor with the ability to provide this petition software solution and mail ballot equipment in the timeframe required for the administration of the District of Columbia's elections.

5. Certification by Agency Head:

I certify that the above findings are true, correct and complete.

_____ _____

Date Alice P. Miller
Executive Director, BOE

6. Certification by the Contracting Officer:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 for at least ten (10) days and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Alvin N. Stith
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Code §2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: RK123425

CAPTION: Early Childhood State Capacity

PROPOSED CONTRACTOR: Third Sector New England, Inc. (BUILD)

AGENCY: Office of the State Superintendent of Education (OSSE)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Office of the State Superintendent of Education (OSSE), Division of Early Learning (DEL) is seeking to continue the District's partnership with the national BUILD Initiative, which supports a consortium of states to build capacity across states to create and share best practices to improve early childhood care and systems.

The BUILD Initiative helps the consortium of state leaders develop an early childhood system – programs, services and policies tailored to the needs of the state's unique young child population. This works focuses on connecting programs and services that may have functioned in isolation, been redundant, lacked resources to meet critical needs and/or operated at cross-purposes. In order to further advance the establishment of high quality publicly funded early care and education system as required in the Child Care and Development Block Grant Act of 2014 OSSE will continue the partnership with a nationally recognized consortium of member states that focus on the implementation of high-quality early childhood education.

The period of performance will be twelve (12) months from the date of award.

3. ESTIMATED REASONABLE PRICE:

The estimated fair and reasonable price is $249,500.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. The BUILD initiative is a program of Third Sector New England (TSNE) Mission Works, a non-profit organization and the sole owner, developer, and holder of all BUILD Initiative assets including proprietary materials subject to copyright protection.

B. DEL needs to continue engaging in the membership consortium with other states (Georgie, Illinois, Michigan, New Jersey, Ohio, Pennsylvania, South Carolina, and Washington) that are working to enhance its early childhood systems to improve outcomes for children and families. The access to national and state level experts will yield invaluable results to internal performance.

C. BUILD's program connects the District with programs and services that may have functioned in isolation, been redundant, or lacked resources to meet critical needs. To further advance the establishment of high quality publicly funded early care and education system as required in the Child Care and Development Block Grant Act of 2014, it is critical for the District to continue participation in the BUILD program to support high quality early childhood education.

D. In 2018, market research was performed and five vendors were contacted in commodity code 924-40-00. The vendors did not meet the requirements and could not provide the services. The District is continuing the work from the original contract CW48393 which was awarded on January 23, 2017.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date Hanseul Kang
State Superintendent, OSSE

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approves the use of the sole source procurement method for this proposed contract.

_____ _____

Date Daniel Manning
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
A SOLE SOURCE PROCUREMENT

Agency: Department of Behavioral Health
Contract No.:
Contractor: Catholic Charities of the Archdiocese of Washington, Professional Counseling Education Program
Caption: Training toward Certified Addiction Counseling Eligibility

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1700, 1701.

2. MINIMUM NEED:

The Government of the District of Columbia, on behalf of the Department of Behavioral Health (DBH) State Opioid Response (SOR) grant, is seeking to award a non-competitive contract to Catholic Charities DC. The Provider has a specialized Professional Counseling Education Program (PCEP) that is required to become a Certified Addiction Counselor (CAC) in DC. PCEP provides a comprehensive training and education series that includes CAC I pre-requisites, six-month instruction (270 contact hours), and is university affiliated to further postgraduate work experience for students. The specialized services provided by PCEP will enhance the knowledge and skills of those who work with persons with substance use disorders (SUD) including opioid use disorders (OUD).

The sole source procurement will allow for the District to provide training and scholarships to support the development of individuals seeking to become CACs in Washington, DC.

3. ESTIMATED FAIR AND REASONABLE PRICE:

Currently, PCEP is offered to the public for $2,450.00 per person trained during a predetermined schedule (six months total). The total for forty-five (45) participants would be $110,250.00. DBH is asking for adjustments to the typical process for registration and the curriculum (more emphasis on treating individuals with OUD, administration of scholarships, and schedule to accommodate 45 participants who meet the criteria under this agreement). In addition, this will require the management and administration of scholarships for the 45 individuals attending the training and connecting them with agencies that are providing training to CAC interns. The administrative cost for this would be 10% of the total cost ($11,025.00). The estimated fair and reasonable price is projected for six months not to exceed $121,275.00.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

- The Department of Behavioral Health is the Single State Authority (SSA) responsible for oversight, access and delivery of behavioral health services and programs for consumers and their families. Currently, there is a critical need to increase the number of qualified CACs in Washington, DC.

- Current best practices per Chapter 34 Mental Health Rehabilitation Services, require CACs as part of the Assertive Community Treatment teams, which work to improve outcomes for people with severe mental illness who are most vulnerable to homelessness and hospitalization. CACs are also fundamental in delivering services under Chapter 63 Substance Use Disorder Services in the District of Columbia, especially to individuals with an OUD. Without qualified and well-trained CACs in our system, the District is unable to provide the needed services in compliance with best practices.

- Providers in the District's network of care advise DBH that they are constantly looking for CACs and are unable to fill their vacant positions. Lack of qualified service providers and high turnover in the behavioral health system of care directly impact the services that can be delivered.

- In an effort to build the capacity of the District's CAC workforce, contracting with the vendor will facilitate connection of qualified individuals with available training, internship connections, and a pathway for obtaining addiction counseling certification.

- The Contractor has the necessary infrastructure, training, technical expertise and facility to comply with the terms and conditions of CAC I credentialing.

- The Contractor currently has capacity to admit forty-five (45) individuals and can expeditiously implement the certified training curriculum, meaning they would be able to begin work immediately.

- In order to become a Certified Addiction Counselor I (CACI) individuals must participate in the National Association for Alcoholism and Drug Abuse Counselors (NAADAC) program or a program at an accredited college or university. Market research concluded that several NAADAC-approved education providers are available, however, CCDC's PCEP program is the only organization in the District that provides comprehensive training courses, prerequisites and supervision requirements for certification readiness.

- The program includes six (6) month in-class instruction and 270 hours of graduate contact hours. Further, co-locating the prerequisite instruction and contact hours promotes graduate retention, a network of quality CAC professionals, and sustainability beyond the life of the SOR grant. Additionally, creating education opportunities within a continuum of care infrastructure is integral in maintaining reputable training components and ensuring professional workforce development.

- PCEP also provides access to continuing education that builds upon the CAC I fundamentals. The Catholic University of America (CUA) Metropolitan School of Professional Services (MSPS) will allow PCEP graduates to apply their 270 contact hours as a prerequisite to work toward an Associate of Science or Bachelor's Degree in Human Services, which can continue to bolster the workforce contributing to the District's continuum of care.

- As a result of the findings above, the SOR Principal Investigator and Project Director have determined it would be in the best interest of the District to issue a sole source contract to meet the District's CAC training program needs.

5. <u>CERTIFICATION BY THE AGENCY HEAD</u>:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Barbara J. Bazron, Ph.D. Date
Director- Department of Behavioral Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. The Notice of Intent to Award Sole Source procurement was published in accordance with 27 DCMR 1304 and that no response was received. I recommend that the Chief Procurement Officer approves the use of the sole source procurement method for this proposed contract.

_____ _____
Margaret T. Desper Date
Contracting Officer

_____ _____
Wil Giles Date
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the Sole Source method of procurement.

_____ _____
George A. Schutter III Date
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: DCKA-2018-S-0455

CAPTION: Program Management for the DC Streetcar Program

CONTRACTOR: HDR Engineering, Inc.

PROGRAM AGENCY: District Department of Transportation ("DDOT")

AUTHORITY

D.C. Code § 2-354.04, 27 DCMR 1304, 1700 and 1701

FINDINGS

1. MINIMUM NEED:

The Government of the District of Columbia, Department of Transportation ("District") has a continuing need for the completion of certain program management services in support of the DC Streetcar Program. The anticipated period of performance is Date of Award through November 30, 2019.

2. ESTIMATED FAIR AND REASONABLE PRICE:

The estimated fair and reasonable price is $350,000 for the remaining work required.

3. FACTS JUSTIFYING AWARD OF A SOLE SOURCE CONTRACT:

(a) The Contractor has been performing program management services under Task Order 35 to Contract DCKA-2010-C-0145, awarded after a competitive process. The District contemplates closing out that Task Order in September 2019, at which point the underlying contract will also be closed out.

(b) The District requires the Contractor to complete its ongoing tasks in the following areas, and successfully transition its support to its successor: General Program Management Communication/Outreach; H Street Bridge Reconstruction Support; National Transit Database Support; Operations and Maintenance Support; Platform Extension Study; Regulatory Compliance assistance; Car Barn and Training Center Coordination; Asset Management Support; Engineering support; Vehicle Technology Support and General Planning Support.

(c) The Contractor has a contractual obligation to provide transition support services to the new DC Streetcar Program Management/General Engineering/Construction Management ("PMC") contractor, whose three-year contract is expected to be awarded following approval by the Council of the District of Columbia in the Fall. These transition services

represent a programmatic need of exceptional importance for the District in light of the appreciable rate of turnover in the District's DC Streetcar team in recent years.

(d) No other Contractor is in a position to accept responsibility for the Contractor's work product to date relating to projects in the above-listed areas to process them to completion, and only the incumbent Contractor can perform the phase-in/phase-out transition to the new PMC Contractor. Therefore, to satisfy this need, the District is contemplating awarding a short-term task order on the Contractor's current Architectural/Engineering ("A/E") Schedule contract with DDOT, awarded in 2017 as part of the District's A/E Schedule recompete for transportation contracts.

(e) For the above-stated reasons, the District did not conduct a market survey.

CERTIFICATION BY ASSOCIATE DIRECTOR

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey Bennett
Associate Director, Transit Delivery Division
DDOT

CERTIFICATION BY AGENCY HEAD

I hereby certify that the above findings are correct and complete to the best of my knowledge and belief.

_____ _____

Date

Jeffrey Marootian
Director
DDOT

CERTIFICATION BY CONTRACTOR OFFICER AND RECOMMENDATION

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Steven H. Wishod
Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible of practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code §§ 2-354.04 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter, III
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Energy and Environment

CONTRACTOR: Hayat Brown, LLC

CONTRACT NUMBER: TBD

CAPTION: Pinehurst Environmental Assessment (EA) Continuation

FINDINGS

1. AUTHORIZATION

D.C. Official Code §2-354.04; 27 DCMR 1700 and 1701.

2. MINIMUM NEED

The Government of the District of Columbia, Department of Energy and Environment (DOEE), has an immediate need for Hayat Brown LLC to complete environmental assessment services for Pinehurst Branch in northwest Washington D.C. on National Park Services (NPS) land. NPS has provided a letter requesting Hayat Brown to complete the work that was delayed due to unforeseen circumstances. (Attachment A)

The period of performance required for this contract will be 12 months from the date of award with two (2) one (1) year option periods.

3. ESTIMATED FAIR AND REASONABLE PRICE

The estimated reasonable price is a firm fixed price of $128,171.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT

A. Contract CW51868 was award to Hayat Brown LLC on June 12, 2017 to perform an environmental assessment at Pinehurst Branch. The subject contract had a period of performance of one (1) year. The process for environmental assessment requires that the National Park Services (NPS) be responsible for approving the submitted documents. The NPS was unable to approve the documents Hayat Brown submitted in a timely manner, which delayed the project. Consequently, Hayat Brown was unable to complete contract CW51868 by the contract expiration date of June 11, 2018.

B. NPS has provided a Federal letter addressed to D.C. Government Department of Energy and Environment requesting that Hayat Brown be permitted to complete the work from contract CW51868. (Attachment A)

C. This is a continuation of work as described in the scope work of an uncompleted competitively awarded contract, CW51868. It would not be cost effective, schedule effective or technical risk mitigation prudent to procure with another contractor for this procurement as Hayat Brown has completed 45% of the environmental assessments.

D. Hayat Brown has demonstrated that they are responsible, and their work is sufficient and meets the contract (CW51868) requirements as stated by NPS in a letter dated April 25, 2019. (Attachment A). Contracting with Hayat Brown maintains quality assurance, reliability and mitigations risk considerations.

E. A market survey was not conducted, given the circumstances described above.

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5. CERTIFICATION BY THE AGENCY HEAD

I hereby certify that the above findings are true, correct and complete.

_____ _____

Tommy Wells — Date
Director
Department of Energy and Environment

6. CERTIFICATION BY THE CONTRACTING OFFICER

I have reviewed and certify the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.1 and Section 404(c) of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code §2-354.04) and that no response was received. I recommend that the Chief Procurement Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Tracy Crump — Date
Contracting Officer
Office of Contracting and Procurement

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

George A. Schutter III — Date
Chief Procurement Officer
Office of Contracting and Procurement

DETERMINATION AND FINDINGS
FOR A
SOLE SOURCE PROCUREMENT

CONTRACT NO: CW58439

CAPTION: Oracle Cloud Services

PROPOSED CONTRACTOR: Capital Consulting LLC, dba Tharseo IT

PROGRAM AGENCY: Department of Health (DC Health)

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The District of Columbia, Department of Health (DC Health) requires the Contractor to provide Oracle Cloud services and ongoing maintenance and support for its current Immunization and Women, Infant, and Children (WIC) program platforms.

DC Health provides critical services to promote healthy behaviors and healthy environments to improve health outcomes and reduce disparities in the leading causes of disease and death in the District. The District of Columbia Immunization Information System (DOCIIS) is an internet-based system that collects, stores, tracks and monitors immunization event information for residents and visitors to DC across the lifespan. DOCIIS is the Immunization Program's key tool for tracking individual- and population-level immunization coverage and needs in DC. DOCIIS provides access to immunization data to a range of stakeholders including: health care providers, health care payers, pharmacies, schools, and licensed child development centers. DC Health also runs Special Supplemental Nutrition Program for Women, Infants and Children (WIC) that provides the following services to pregnant women, new mothers, infants, and children up to age 5.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $155,000.00

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

A. Courage, LLC (Courage) was awarded a one-year base contract with 4 option periods as a result of a competitive procurement in February 2018 to provide Oracle Cloud services for the District's Immunization Information System (DOCIIS) and WIC platforms. Currently, the contract is in option period one.

B. DC Health successfully migrated DOCIIS and WIC applications to Oracle Government Cloud as a result of the contract. Courage has acquired unique knowledge and specific experience with DC Health's applications, business processes, technologies, IT Infrastructure, and network integration with OCTO and has an in-depth knowledge of Oracle Government Cloud and Oracle Cloud services and capabilities.

C. In April 2019, Courage split up into two entities, Agilian, LLC and Capital Consulting LLC, dba Tharseo IT (Tharseo). Their proprietary rights and intellectual property under CW58439 has been transferred to Tharseo to continue providing ongoing maintenance and support to DC Health's Immunization and Women, Infant, and Children (WIC) program applications.

D. Tharseo is an Oracle Gold Partner, certified Oracle Cloud Excellence Implementer and has Oracle certified Architects and Application developers to help DC Health migrate to Oracle Cloud. Tharseo is a DC Certified Business Entity (CBE) with an active DC Supply Schedule contract.

E. Tharseo will utilize the same IT resources who worked with Courage on this Cloud Migration project since January 2019. Therefore, it is in the best interest of the District to contract with Tharseo via a sole source procurement to continue providing Oracle Cloud services to DC Health.

F. A market survey was not conducted since Courage transferred its intellectual property under CW58439 to Tharseo.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

_____ _____

Date LaQuandra S. Nesbitt, MD, MPH
Director, Department of Health

6. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I recommend that the Chief Contracting Officer approve the use of the sole source procurement method for this proposed contract.

_____ _____

Date Dorothy Hale
Contracting Officer

_____ _____

Date Wil Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

_____ _____

Date George A. Schutter
Chief Procurement Officer

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

Agency:	Office of Contracting and Procurement
User Agency:	Office of the Chief Technology Officer
Contract Caption:	Voice of Citizen Licenses
Contractor:	Interpersonal Frequency

FINDINGS

1. AUTHORIZATION:

D.C. Code §2-354.04; 27 DCMR §§ 1304, 1700

2. MINIMUM NEED:

The Office of the Chief Technology Officer (OCTO), Web Maintenance Team, seeks a contractor to provide Voice of Citizen® License Bundles - Voice of Citizen® Analytics packages for multiple managed sites.

3. ESTIMATED REASONABLE PRICE:

The estimated reasonable price is $180,000.00.

4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The Office of the Chief Technology Officer is seeking the Contractor, Interpersonal Frequency, to provide Voice of Citizen license bundles. Interpersonal Frequency (I.F.'s) Voice of Citizen® analytics platform and associated Service Level Agreement (SLA) offers Government organizations a unique tool to provide website performance measurement and deep insight into municipal users' behaviors online. No other platform combines survey and clickstream (behavioral) data with machine learning algorithms to provide continuous analytics that help with everything from prioritizing work lists to future planning. Voice of Citizen® software is developed, maintained and available solely by Interpersonal Frequency. Interpersonal Frequency is the sole provider of this software.

5. CERTIFICATION BY CONTRACTING OFFICER:

I have reviewed the above findings and certify they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and no response were received. I recommend the Chief Procurement Officer approve the use of the sole source procurement.

_____ _____

Derrick White
Chief Contracting Officer
Office of Contracting and Procurement

Date

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine it is within the best interest of the District and not feasible nor practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.04 and 27 DCMR 1700. Accordingly, I determined that the District is justified in the sole source method of procurement.

_____ _____

George A. Schutter III
Chief Procurement Officer
Office of Contracting and Procurement

Date

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT

AGENCY: Department of Aging and Community Living
REQUISITION NO: RK130626
CAPTION: Alzheimer's Poetry Project (APP)
CONTRACTOR: Gary Glazner

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04; 27 DCMR 1304, 1700 and 1701.

2. MINIMUM NEED:

The District of Columbia Department of Aging and Community Living (DACL) has an immediate need to contract with Gary Glazner, the contractor, will pilot Alzheimer's Poetry Project (APP) and train the Senior Service Network (SSN) providers to facilitate the APP creative arts approach to care for the delivery of behavioral symptom management and expert consultation.

3. ESTIMATED FAIR AND REASONABLE COST:

DACL intends to enter into a contract with Gary Glazner for FY2020. The anticipated cost to pilot APP and related services for is one hundred and eight thousand dollars ($108,000.00) per fiscal year. This is a fair and reasonable cost to the District.

4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT:

DACL submitted a competitive grant application to the Administration on Community Living (ACL) on May 12, 2017, for DACL's Alzheimer's Disease Supportive Services Program (ADSSP). On August 1, 2017, ACL awarded DACL funding through a cooperative agreement and approved DACL to contract with Gary Glazner to provide services in FY2018, FY2019, and FY2020. He is the founder and Executive Director of the copyrighted APP who has specialized knowledge and expertise in poetry and Alzheimer's care. He is the only master trainer for the APP in our jurisdiction at the local and national level to pilot the APP program in DC.

Glazner is the author of "Dementia Arts: Celebrating Creativity in Elder Care," on Health Professionals Press, 2014. To date, the APP has held programming in 26 states and internationally in Australia, Canada, England, Germany, Poland, and South Korea serving over 35,000 people living with dementia. Gary Glazner, founder and master trainer of the copyrighted Alzheimer's Poetry Project (APP).

In a letter dated May 10, 2017, Gary Glazner attests that Alzheimer's Poetry Project (APP) is the exclusive authorized provider for APP services. As the recipient of the 2013 Rosalinde Gilbert Innovations in Alzheimer's Disease Caregiving Legacy Award and the 2012 MetLife Foundation Creativity and Aging in America Leadership Award in the category of Community Engagement, Gary Glazner is proud to bring DACL its

international recognition as a leader in infusing the arts into Dementia Capable Service Systems. As such, Gary Glazner is the sole source for APP services.

Therefore, based upon the approval from ACL to contract with Gary Glazner vis-a-vis the grant application submitted; and the exclusivity of APP services recognized *locally*, nationally, and internationally, a market analysis was not conducted.

5. CERTIFICATION BY AGENCY DIRECTOR:

I hereby certify that the above findings are true, correct and complete.

9/25/19
Date

Laura Newland
Director

6. CERTIFICATION BY CONTRACTING OFFICER:

Based on the above findings, and in accordance with Section 404 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-354.04 (2011 Repl.); 27 DCMR 1700, I hereby certify that the above findings are correct and complete, and that this procurement is reasonable and responsible.

Reviewed by:

Date

Niquwana Bullock
Contract Specialist

Certified by:

Date

Wilbur Giles
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practicable to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter III
Chief Procurement Officer

FY2018 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 - October 1 through October 31, 2018						
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	AGENCY TOTALS
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$61,609.07		$61,609.07	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$10,560.44		$10,560.44	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$36,060.01		$36,060.01	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$24,133.24		$24,133.24	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$1,905.63		$1,905.63	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$4,114.68		$4,114.68	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$5,093.99		$5,093.99	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$36,044.49		$36,044.49	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$80.60		$80.60	credit from september to be credited in november
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$1,599.00		$1,599.00	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$10,309.09		$10,309.09	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$37,488.36		$37,488.36	
BA0	BA0 OFFICE OF THE SECRETARY		$14,430.38		$14,430.38	
BD0	BD0 OOP OFF OF PLANNING		$10,468.27		$10,468.27	
BE0	BE0 DCHR DC HUMAN RESOURCES		$18,818.71		$18,818.71	
BJ0	BJ0 OOZ OFF OF ZONING		$5,472.62		$5,472.62	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$10,712.19		$10,712.19	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$3,382.88		$3,382.88	
BY0	BY0 OOA OFF ON AGING		$3,545.31		$3,545.31	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$23,881.34		$23,881.34	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$36,371.56		$36,371.56	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$19,053.93		$19,053.93	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$60,244.42		$60,244.42	
CG0	CG0 PERB PUBLIC EMPLOYEE RELATIONS BOARD		$343.04		$343.04	
CI0	CIO OMPTV OFF OF MOTION PICTURES AND TV		$25,861.30		$25,861.30	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$235,433.42		$235,433.42	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$17,177.46		$17,177.46	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$4,481.91		$4,481.91	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$24,782.83		$24,782.83	
DC0	DC0 DCLB DC LOTTERY BOARD		$7,454.34		$7,454.34	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$36,427.90		$36,427.90	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$32,430.37		$32,430.37	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$36,576.91		$36,576.91	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$1,479.53		$1,479.53	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$2,108.19		$2,108.19	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$5,326.10		$5,326.10	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$1,678.12		$1,678.12	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$20,021.21		$20,021.21	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$51,394.57		$51,394.57	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$52,380.46		$52,380.46	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$940.72		$940.72	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$5,337.02		$5,337.02	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$7,880.36		$7,880.36	
FK0	FK0 DCNG DC NATIONAL GUARD		$584.40		$584.40	
FL0	FL0 DOC DEPT OF CORRECTIONS		$10,670.19		$10,670.19	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$1,791.83		$1,791.83	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$30,016.03		$30,016.03	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$6,495.49		$6,495.49	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$13,683.86		$13,683.86	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$565.75		$565.75	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$5,566.39	($3,499.25)	$2,067.14	credit of $3499.25 applied from September
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$108,939.22		$108,939.22	

GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$287.94		$287.94	creditfrom Sept. to be applied in November
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$18,288.92		$18,288.92	
HA0	HA0 DPR DEPT OF PARKS AND REC		$40,334.43		$40,334.43	
HC0	HC0 DOH DEPT OF HEALTH		$101,706.42		$101,706.42	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$1,491.63		$1,491.63	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$4,054.34		$4,054.34	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$22,718.37		$22,718.37	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$72,472.67		$72,472.67	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$41,609.56		$41,609.56	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$15,973.69		$15,973.69	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$137,108.46		$137,108.46	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$97,484.14		$97,484.14	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$79,485.73		$79,485.73	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$72,803.23		$72,803.23	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$21,540.54		$21,540.54	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$11,339.31		$11,339.31	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$4,782.35	($702.53)	$4,079.82	credit from September applied to October
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$12,166.09		$12,166.09	
RK0	RK0 ORM OFF OF RISK MGMT		$5,928.00		$5,928.00	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$35,710.81		$35,710.81	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$50,473.21		$50,473.21	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$11,144.58		$11,144.58	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$3,721.34		$3,721.34	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$3,916.26		$3,916.26	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$14,247.97		$14,247.97	
					$0.00	
			$2,063,999.12	-$4,201.78	$2,059,797.34	
	Date: 11/06/2018 - Pay this Amount		$2,059,797.34		($5,291.18)	
					$2,054,506.16	

FY2018 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 -November 1 through November 30, 2018						
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	AGENCY TOTALS
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$70,918.43		$70,918.43	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$7,509.41		$7,509.41	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$19,813.22		$19,813.22	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$18,114.06		$18,114.06	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$1,849.87		$1,849.87	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$12,220.98		$12,220.98	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$19,642.86		$19,642.86	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$70,858.06		$70,858.06	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$9,466.86		$9,466.86	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$1,565.88		$1,565.88	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$11,436.95		$11,436.95	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$33,486.16		$33,486.16	
BA0	BA0 OFFICE OF THE SECRETARY		$10,615.03		$10,615.03	
BD0	BD0 OOP OFF OF PLANNING		$1,911.72		$1,911.72	
BE0	BE0 DCHR DC HUMAN RESOURCES		$19,806.38		$19,806.38	
BJ0	BJ0 OOZ OFF OF ZONING		$4,473.22		$4,473.22	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$20,159.32		$20,159.32	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$5,440.34		$5,440.34	
BY0	BY0 OOA OFF ON AGING		$9,420.03		$9,420.03	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$2,850.00		$2,850.00	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$44,243.78		$44,243.78	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$27,001.36		$27,001.36	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$74,456.13		$74,456.13	
CG0	CG0 PERB PUBLIC EMPLOYEE RELATIONS BOARD		$2,498.86		$2,498.86	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$42,331.62		$42,331.62	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$5,944.93		$5,944.93	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$1,249,903.90		$1,249,903.90	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$25,898.08		$25,898.08	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$9,717.06		$9,717.06	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$19,125.89		$19,125.89	
DC0	DC0 DCLB DC LOTTERY BOARD		$9,041.51		$9,041.51	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$13,001.52		$13,001.52	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$13,694.63		$13,694.63	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$24,221.13		$24,221.13	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$260.80		$260.80	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$108.34		$108.34	
DX0	DX0 ANC ADVISORY NEIGHBORHOOD COMM		$382.22		$382.22	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$2,050.00		$2,050.00	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$3,671.92		$3,671.92	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$11,491.48		$11,491.48	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$73,261.63		$73,261.63	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$84,834.84		$84,834.84	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$588.84		$588.84	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$2,148.34		$2,148.34	

FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$6,925.78		$6,925.78	
FK0	FK0 DCNG DC NATIONAL GUARD		$5,878.20		$5,878.20	
FL0	FL0 DOC DEPT OF CORRECTIONS		$35,600.79		$35,600.79	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$1,999.23		$1,999.23	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$20,541.38		$20,541.38	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$1,662.43		$1,662.43	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$3,728.03		$3,728.03	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$401.70		$401.70	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$654,441.72		$654,441.72	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$115,953.11		$115,953.11	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$5,885.43		$5,885.43	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$26,657.74		$26,657.74	
GW0	GW0 DEPUTY DME MAYOR FOR EDUCATION		$1,470.69		$1,470.69	
HA0	HA0 DPR DEPT OF PARKS AND REC		$62,198.42		$62,198.42	
HC0	HC0 DOH DEPT OF HEALTH		$118,911.36		$118,911.36	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$3,146.29		$3,146.29	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$955.64		$955.64	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$9,917.56		$9,917.56	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$77,197.40		$77,197.40	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$47,722.36		$47,722.36	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$2,400.85		$2,400.85	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$134,006.55		$134,006.55	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$85,272.57		$85,272.57	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$57,893.80		$57,893.80	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$59,647.15		$59,647.15	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$33,042.72		$33,042.72	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$5,630.38		$5,630.38	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$317.90		$317.90	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$2,881.24		$2,881.24	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$37,657.71		$37,657.71	
RK0	RK0 ORM OFF OF RISK MGMT		$212.50		$212.50	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$78,607.38		$78,607.38	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$24,308.38		$24,308.38	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$8,879.82		$8,879.82	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$8,322.00		$8,322.00	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$15,900.82		$15,900.82	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$13,014.45		$13,014.45	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS		$1,073.57		$1,073.57	
			$3,861,702.64		$3,861,702.64	
	Date: 12/03/2018 - Pay this Amount				$3,861,702.64	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 -December 1 through December 31, 2018						
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	AGENCY TOTALS
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$102,994.00		$102,994.00	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$2,320.48		$2,320.48	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$4,307.97		$4,307.97	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$16,283.15		$16,283.15	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$189.31		$189.31	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$5,179.03		$5,179.03	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$1,508.66		$1,508.66	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$45,399.84		$45,399.84	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$170.78		$170.78	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$7,802.85		$7,802.85	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$367.00		$367.00	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$31,382.75		$31,382.75	
BA0	BA0 OFFICE OF THE SECRETARY		$5,179.82		$5,179.82	
BD0	BD0 OOP OFF OF PLANNING		$8,161.42		$8,161.42	
BE0	BE0 DCHR DC HUMAN RESOURCES		$6,996.59		$6,996.59	
BJ0	BJ0 OOZ OFF OF ZONING		$7.12		$7.12	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$6,501.16		$6,501.16	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$7,824.70		$7,824.70	
BY0	BY0 OOA OFF ON AGING		$14,970.70		$14,970.70	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$370.01		$370.01	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$31,948.27		$31,948.27	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$51,434.74		$51,434.74	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$52,610.25		$52,610.25	
CG0	CG0 PERB PUBLIC EMPLOYEE RELATIONS BOARD		$12,524.57		$12,524.57	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$179.83		$179.83	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$11,148.88		$11,148.88	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$5,555.33		$5,555.33	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$476,874.28		$476,874.28	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$18,631.11		$18,631.11	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$5,036.72		$5,036.72	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$18,132.96		$18,132.96	
DC0	DC0 DCLB DC LOTTERY BOARD		$2,890.90		$2,890.90	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$20,646.82		$20,646.82	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$3,067.56		$3,067.56	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$15,749.23		$15,749.23	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$940.59		$940.59	
DX0	DX0 ANC ADVISORY NEIGHBORHOOD COMM		$14.95		$14.95	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$7,481.72		$7,481.72	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$6,885.76		$6,885.76	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$9,956.54		$9,956.54	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$60,235.17		$60,235.17	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$55,219.10		$55,219.10	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$3,122.90		$3,122.90	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$4,509.30		$4,509.30	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$2,617.07		$2,617.07	
FK0	FK0 DCNG DC NATIONAL GUARD		$4,365.95		$4,365.95	

FL0	FL0 DOC DEPT OF CORRECTIONS		$16,811.78		$16,811.78	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$2,689.81		$2,689.81	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$20,358.45		$20,358.45	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$2,327.15		$2,327.15	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$7,971.46		$7,971.46	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$643.50		$643.50	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$577,937.72		$577,937.72	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$63,599.84		$63,599.84	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$1,809.29		$1,809.29	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$17,784.79		$17,784.79	
HA0	HA0 DPR DEPT OF PARKS AND REC		$49,644.68		$49,644.68	
HC0	HC0 DOH DEPT OF HEALTH		$67,185.92		$67,185.92	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$1,122.62		$1,122.62	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$380.99		$380.99	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$2,407.20		$2,407.20	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$50,252.13		$50,252.13	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$33,605.34		$33,605.34	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$3,091.26		$3,091.26	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$104,277.96		$104,277.96	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$62,726.54		$62,726.54	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$59,233.63		$59,233.63	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$63,124.62		$63,124.62	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$17,720.52		$17,720.52	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$12,062.98		$12,062.98	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$6,234.14		$6,234.14	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$43,167.24		$43,167.24	
RK0	RK0 ORM OFF OF RISK MGMT		$6,591.72		$6,591.72	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$48,097.72		$48,097.72	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$42,644.92		$42,644.92	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$10,503.25		$10,503.25	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$12,278.32		$12,278.32	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$6,377.54		$6,377.54	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$5,666.10		$5,666.10	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS		$1,533.83		$1,533.83	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS					
			$2,571,562.80		$2,571,562.80	
	Date: 01/07/2019- Pay this Amount				$2,571,562.80	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 -January 1 through January 31, 2019						
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	AGENCY TOTALS
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$134,787.31		$134,787.31	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$4,767.12		$4,767.12	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$12,709.53		$12,709.53	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$5,113.81		$5,113.81	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$1,508.75		$1,508.75	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$2,526.13		$2,526.13	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$4,556.14		$4,556.14	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$43,226.35		$43,226.35	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$1,947.92		$1,947.92	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$14,676.37		$14,676.37	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$7,707.50		$7,707.50	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$35,108.43		$35,108.43	
BA0	BA0 OFFICE OF THE SECRETARY		$5,859.31		$5,859.31	
BD0	BD0 OOP OFF OF PLANNING		$7,828.58		$7,828.58	
BE0	BE0 DCHR DC HUMAN RESOURCES		$11,321.78		$11,321.78	
BJ0	BJ0 OOZ OFF OF ZONING		$1,040.71		$1,040.71	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$13,390.47		$13,390.47	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$5,654.73		$5,654.73	
BY0	BY0 OOA OFF ON AGING		$6,215.85		$6,215.85	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$6,115.49		$6,115.49	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$30,030.82		$30,030.82	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$23,700.06		$23,700.06	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$49,569.28		$49,569.28	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$675.98		$675.98	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$27,724.82		$27,724.82	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$160.53		$160.53	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$136,212.85		$136,212.85	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$9,700.79		$9,700.79	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$3,660.49		$3,660.49	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$25,838.24		$25,838.24	
DC0	DC0 DCLB DC LOTTERY BOARD		$14,010.05		$14,010.05	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$38,196.87		$38,196.87	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$9,402.06		$9,402.06	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$4,902.48		$4,902.48	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$352.08		$352.08	
DV0	DV0 JUDICIAL NOMINATION COMM		$146.86		$146.86	
DX0	DX0 ANC ADVISORY NEIGHBORHOOD COMM		$56.45		$56.45	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$33,975.86		$33,975.86	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$1,273.03		$1,273.03	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$12,488.98		$12,488.98	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$86,327.80		$86,327.80	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$68,924.62		$68,924.62	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$1,712.72		$1,712.72	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$974.32		$974.32	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$3,046.55		$3,046.55	
FK0	FK0 DCNG DC NATIONAL GUARD		$8,871.31		$8,871.31	
FL0	FL0 DOC DEPT OF CORRECTIONS		$26,899.77		$26,899.77	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$26.99		$26.99	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$9,960.35		$9,960.35	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$785.65		$785.65	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$20,139.80		$20,139.80	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$447.89		$447.89	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$617,343.39		$617,343.39	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$53,603.62		$53,603.62	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$6,874.30		$6,874.30	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$14,389.15		$14,389.15	
GW0	GW0 DEPUTY MAYOR FOR EDUCATION		$660.77		$660.77	
HA0	HA0 DPR DEPT OF PARKS AND REC		$86,985.73		$86,985.73	
HC0	HC0 DOH DEPT OF HEALTH		$88,128.39		$88,128.39	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$1,316.81		$1,316.81	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$4,231.63		$4,231.63	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$6,656.54		$6,656.54	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$51,325.79		$51,325.79	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$54,657.62		$54,657.62	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$1,909.23		$1,909.23	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$76,921.87		$76,921.87	

KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$94,867.01		$94,867.01	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$76,102.81		$76,102.81	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$58,978.97		$58,978.97	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$26,688.81		$26,688.81	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$8,593.06		$8,593.06	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$468.40	($468.40)	$0.00	Partial Credit from December cycle applied to January cycle($898.98). Remainder (-$430.58) will be applied in Feb cycle
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$2,007.96		$2,007.96	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$18,022.75		$18,022.75	
RK0	RK0 ORM OFF OF RISK MGMT		$1,544.94		$1,544.94	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$34,794.67		$34,794.67	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$53,334.24		$53,334.24	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$10,192.92		$10,192.92	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$18,985.29		$18,985.29	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$2,678.34		$2,678.34	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$15,505.33		$15,505.33	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS		$1,504.82		$1,504.82	
			$2,465,533.79	($468.40)		
				$2,465,065.39		
	Date: 02/05/2019 - Pay this Amount				**$2,465,065.39**	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 -February 1 through Febriaru 28, 2019						
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	AGENCY TOTALS
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$127,136.09		$127,136.09	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$5,736.67		$5,736.67	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$17,018.16		$17,018.16	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$11,052.33		$11,052.33	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$1,382.73		$1,382.73	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$2,849.55		$2,849.55	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$23,816.07		$23,816.07	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$44,470.39		$44,470.39	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$3,087.45		$3,087.45	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$4,139.46		$4,139.46	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$9,953.45		$9,953.45	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$41,442.10		$41,442.10	
BA0	BA0 OFFICE OF THE SECRETARY		$8,153.45		$8,153.45	
BD0	BD0 OOP OFF OF PLANNING		$15,945.59		$15,945.59	
BE0	BE0 DCHR DC HUMAN RESOURCES		$14,335.50		$14,335.50	
BJ0	BJ0 OOZ OFF OF ZONING		$8.28		$8.28	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$21,902.80		$21,902.80	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$13,551.40		$13,551.40	
BY0	BY0 OOA OFF ON AGING		$3,357.06		$3,357.06	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$11,837.55		$11,837.55	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$25,901.96		$25,901.96	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$18,428.78		$18,428.78	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$63,340.67		$63,340.67	
CG0	CG0 PERB PUBLIC EMPLOYEE RELATIONS BOARD		$10,378.61	($7,758.00)	$2,620.61	credfit form january cycle applied
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$898.47		$898.47	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$16,643.76		$16,643.76	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$1,469.10		$1,469.10	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$95,694.34		$95,694.34	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$24,593.37		$24,593.37	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$2,194.79		$2,194.79	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$22,726.14		$22,726.14	
DC0	DC0 DCLB DC LOTTERY BOARD		$18,074.00		$18,074.00	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$30,721.59		$30,721.59	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$9,533.67		$9,533.67	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$13,506.47		$13,506.47	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$163.02		$163.02	
DV0	DV0 JUDICIAL NOMINATION COMM		$107.18		$107.18	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$11,720.45		$11,720.45	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$2,775.00		$2,775.00	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$15,280.18		$15,280.18	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$76,716.38		$76,716.38	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$79,127.69		$79,127.69	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$2,305.32		$2,305.32	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$3,485.92		$3,485.92	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$1,110.30		$1,110.30	
FK0	FK0 DCNG DC NATIONAL GUARD		$4,246.63		$4,246.63	
FL0	FL0 DOC DEPT OF CORRECTIONS		$19,013.10		$19,013.10	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$17,867.30		$17,867.30	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$16,314.07		$16,314.07	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$2,011.53		$2,011.53	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$3,842.89		$3,842.89	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$336.00		$336.00	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$513,519.12		$513,519.12	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$59,593.97		$59,593.97	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$12,472.21		$12,472.21	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$9,849.99		$9,849.99	
GW0	GW0 DEPUTY MAYOR FOR EDUCATION		$380.95		$380.95	
HA0	HA0 DPR DEPT OF PARKS AND REC		$68,983.68		$68,983.68	
HC0	HC0 DOH DEPT OF HEALTH		$95,651.82		$95,651.82	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$127.00		$127.00	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$2,414.62		$2,414.62	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$15,824.39		$15,824.39	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$48,301.56		$48,301.56	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$30,511.87		$30,511.87	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$2,444.33		$2,444.33	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$66,060.44		$66,060.44	

KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$95,479.23		$95,479.23	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$60,768.82		$60,768.82	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$85,287.95		$85,287.95	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$34,635.39		$34,635.39	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$13,799.41		$13,799.41	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$247.75	($247.75)	$0.00	Partial Credit from December cycle applied to February cycle($247.75). Remainder (-$182.83) will be applied in March cycle
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$59.96		$59.96	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$26,799.81		$26,799.81	
RK0	RK0 ORM OFF OF RISK MGMT		$2,113.86		$2,113.86	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$47,436.31		$47,436.31	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$54,614.07		$54,614.07	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$11,411.21		$11,411.21	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$9,455.58		$9,455.58	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$4,808.84		$4,808.84	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$17,210.31		$17,210.31	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS		$1,100.00		$1,100.00	
			$2,383,069.21			
				($8,005.75)		
	Date: 03/06/2019 - Pay this Amount				$2,375,063.46	
			$2,375,063.46			

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 - March 1 throughMarch 31, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$165,269.74		$165,269.74	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$3,589.03		$3,589.03	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$26,794.52		$26,794.52	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$15,540.05		$15,540.05	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$1,848.77		$1,848.77	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$5,814.42		$5,814.42	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$18,276.26		$18,276.26	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$47,541.30		$47,541.30	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$6,623.57		$6,623.57	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$4,108.33		$4,108.33	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$17,506.63		$17,506.63	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$68,166.86		$68,166.86	
BA0	BA0 OFFICE OF THE SECRETARY		$3,579.82		$3,579.82	
BD0	BD0 OOP OFF OF PLANNING		$8,600.34		$8,600.34	
BE0	BE0 DCHR DC HUMAN RESOURCES		$18,321.57		$18,321.57	
BJ0	BJ0 OOZ OFF OF ZONING		$4,323.75		$4,323.75	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$17,131.01		$17,131.01	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$8,305.76		$8,305.76	
BY0	BY0 OOA OFF ON AGING		$21,715.96		$21,715.96	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$19,191.37		$19,191.37	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$43,908.34		$43,908.34	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$59,270.74		$59,270.74	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$86,972.52		$86,972.52	
CG0	CG0 PERB PUBLIC EMPLOYEE RELATIONS BOARD		$2,837.00		$2,837.00	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$4,205.69		$4,205.69	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$29,941.26		$29,941.26	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$658.90		$658.90	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$63,520.40		$63,520.40	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$35,028.05		$35,028.05	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$5,927.99		$5,927.99	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$11,753.63		$11,753.63	
DC0	DC0 DCLB DC LOTTERY BOARD		$9,791.68		$9,791.68	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$25,125.12		$25,125.12	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$19,617.95		$19,617.95	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$3,963.62		$3,963.62	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$211.86		$211.86	
DV0	DV0 JUDICIAL NOMINATION COMM		$40.28		$40.28	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$20,843.38		$20,843.38	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$6,841.15		$6,841.15	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$13,686.19		$13,686.19	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$106,127.12		$106,127.12	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$94,078.38		$94,078.38	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$5,202.02		$5,202.02	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$1,700.59		$1,700.59	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$14,834.16		$14,834.16	
FK0	FK0 DCNG DC NATIONAL GUARD		$8,110.47		$8,110.47	
FL0	FL0 DOC DEPT OF CORRECTIONS		$20,279.90		$20,279.90	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$11,076.06		$11,076.06	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$18,077.42		$18,077.42	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$441.93		$441.93	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$8,763.34		$8,763.34	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$3,465.95		$3,465.95	

GA0	GA0 DCPS DC PUBLIC SCHOOLS		$577,020.38		$577,020.38	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$75,014.91		$75,014.91	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$7,861.63		$7,861.63	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$19,426.99		$19,426.99	
GW0	GW0 DEPUTY MAYOR FOR EDUCATION		$3,618.04		$3,618.04	
HA0	HA0 DPR DEPT OF PARKS AND REC		$76,549.98		$76,549.98	
HC0	HC0 DOH DEPT OF HEALTH		$116,854.90		$116,854.90	
HG0	HG0 DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$7,234.38		$7,234.38	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$3,380.33		$3,380.33	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$21,168.10		$21,168.10	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$79,839.36		$79,839.36	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$51,629.56		$51,629.56	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$3,596.20		$3,596.20	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$71,785.60		$71,785.60	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$134,938.76		$134,938.76	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$65,721.47		$65,721.47	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$89,608.40		$89,608.40	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$32,715.32		$32,715.32	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$12,126.94		$12,126.94	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$451.84	($182.83)	$269.01	Credit from December cycle applied to March
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$3,907.31		$3,907.31	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$25,052.78		$25,052.78	
RJ0	RJ0 CIC CORRECTION INFO COUNCIL		$690.00		$690.00	
RK0	RK0 ORM OFF OF RISK MGMT		$3,714.26		$3,714.26	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$83,907.41		$83,907.41	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$74,844.84		$74,844.84	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$19,069.39		$19,069.39	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$16,756.86		$16,756.86	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$20,622.03		$20,622.03	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$19,820.36		$19,820.36	
VA0	VA0 OVA OFFICE OF VETERAN AFFAIRS		$2,045.04		$2,045.04	
			$2,939,525.52	($182.83)	$2,939,342.69	
	Date: 04/04/2019 - Pay this Amount				$2,939,342.69	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 - March 30 through April 31, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$179,219.51		$179,219.51	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$9,343.37		$9,343.37	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$29,824.11		$29,824.11	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$18,386.34		$18,386.34	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$2,253.89		$2,253.89	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$6,665.82		$6,665.82	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$18,201.75		$18,201.75	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$27,045.24		$27,045.24	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$14,068.43		$14,068.43	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$5,664.67		$5,664.67	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$16,386.21		$16,386.21	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$30,994.33		$30,994.33	
BA0	BA0 OFFICE OF THE SECRETARY		$2,725.30		$2,725.30	
BD0	BD0 OOP OFF OF PLANNING		$10,708.96		$10,708.96	
BE0	BE0 DCHR DC HUMAN RESOURCES		$11,323.23		$11,323.23	
BG0	BG0 ECF EMPLOYEE COMP FUND		$500.00		$500.00	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$28,450.03		$28,450.03	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$13,333.52		$13,333.52	
BY0	BY0 OOA OFF ON AGING		$28,667.10		$28,667.10	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$17,995.79		$17,995.79	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$46,524.03		$46,524.03	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$54,179.05		$54,179.05	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$81,963.71		$81,963.71	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$7,403.45		$7,403.45	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$38,289.83		$38,289.83	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$1,894.50		$1,894.50	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$61,469.72		$61,469.72	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$24,680.79		$24,680.79	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$4,326.36		$4,326.36	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$16,237.50		$16,237.50	
DC0	DC0 DCLB DC LOTTERY BOARD		$6,793.00		$6,793.00	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$16,065.54		$16,065.54	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$11,630.84		$11,630.84	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$7,851.93		$7,851.93	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$380.18		$380.18	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$20.00		$20.00	
DX0	DX0 ANC ADVISORY NEIGHOOD COMMISSION		$350.68		$350.68	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$16,260.10		$16,260.10	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$3,601.32		$3,601.32	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$12,300.60		$12,300.60	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$80,787.18		$80,787.18	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$94,498.58		$94,498.58	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$608.49		$608.49	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$1,510.80		$1,510.80	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$7,244.07		$7,244.07	
FK0	FK0 DCNG DC NATIONAL GUARD		$10,166.52		$10,166.52	
FL0	FL0 DOC DEPT OF CORRECTIONS		$40,337.51		$40,337.51	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$8,538.13		$8,538.13	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$33,576.98		$33,576.98	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$7,051.72		$7,051.72	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$3,701.19		$3,701.19	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$1,347.21		$1,347.21	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$595,606.29		$595,606.29	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$89,345.62		$89,345.62	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$4,264.31		$4,264.31	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$15,991.37		$15,991.37	
GW0	GW0 DME DEPUTY MAYOR FOR EDUCATION		$2,975.98		$2,975.98	
HA0	HA0 DPR DEPT OF PARKS AND REC		$68,540.07		$68,540.07	
HC0	HC0 DOH DEPT OF HEALTH		$104,488.85		$104,488.85	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$850.35		$850.35	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$4,908.26		$4,908.26	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$19,307.42		$19,307.42	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$96,848.30		$96,848.30	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$64,683.52		$64,683.52	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$2,190.00		$2,190.00	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$47,991.40		$47,991.40	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$124,584.14		$124,584.14	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$122,036.77		$122,036.77	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$92,430.81		$92,430.81	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$22,931.89		$22,931.89	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$16,556.10		$16,556.10	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$7,215.69		$7,215.69	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$1,823.80		$1,823.80	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$34,806.99		$34,806.99	
RJ0	RJ0 CIC CORRECTION INFO COUNCIL		$14.00		$14.00	
RK0	RK0 ORM OFF OF RISK MGMT		$1,075.36		$1,075.36	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$95,488.17		$95,488.17	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$61,762.70		$61,762.70	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$20,043.59		$20,043.59	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$7,706.65		$7,706.65	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$13,046.38		$13,046.38	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$17,965.01		$17,965.01	
			$2,930,828.90	$0.00	$2,930,828.90	
	Date: 05/06/2019 - Pay this Amount		$2,930,828.90			

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 - May 1 through May 31, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$102,104.28		$102,104.28	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$3,238.65		$3,238.65	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$32,123.95		$32,123.95	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$16,255.77		$16,255.77	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$262.98		$262.98	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$19,657.14		$19,657.14	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$16,346.08		$16,346.08	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$54,117.78		$54,117.78	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$17,189.65		$17,189.65	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$8,371.89		$8,371.89	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$25,328.82		$25,328.82	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$43,038.69		$43,038.69	
BA0	BA0 OFFICE OF THE SECRETARY		$9,534.11		$9,534.11	
BD0	BD0 OOP OFF OF PLANNING		$17,954.67		$17,954.67	
BE0	BE0 DCHR DC HUMAN RESOURCES		$21,025.91		$21,025.91	
BG0	BG0 ECF EMPLOYEE COMP FUND		$1,845.00		$1,845.00	
BJ0	BJ0 OFFICE OF ZONING		$6,163.04	($4,141.62)	$2,021.42	Credit from April cycle applied to May
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$41,832.45		$41,832.45	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$9,766.49		$9,766.49	
BY0	BY0 OOA OFF ON AGING		$29,881.78		$29,881.78	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$15,625.16		$15,625.16	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$50,129.42		$50,129.42	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$50,335.26		$50,335.26	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$71,134.24		$71,134.24	
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD		$3,244.19		$3,244.19	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$712.45		$712.45	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$29,060.25		$29,060.25	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$81.05		$81.05	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$6,551.69		$6,551.69	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$47,115.94		$47,115.94	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$2,747.79		$2,747.79	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$38,854.61		$38,854.61	
DC0	DC0 DCLB DC LOTTERY BOARD		$11,573.12		$11,573.12	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$20,363.70		$20,363.70	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$15,329.93		$15,329.93	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$11,183.50		$11,183.50	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$261.17		$261.17	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$3,762.20		$3,762.20	
DX0	DX0 ANC ADVISORY NEIGHOOD COMMISSION		$16.99		$16.99	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$18,324.89		$18,324.89	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$659.03		$659.03	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$20,969.15		$20,969.15	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$105,000.80		$105,000.80	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$59,806.38		$59,806.38	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$13,381.40		$13,381.40	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$4,330.97		$4,330.97	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$6,784.71		$6,784.71	
FK0	FK0 DCNG DC NATIONAL GUARD		$7,553.01		$7,553.01	
FL0	FL0 DOC DEPT OF CORRECTIONS		$36,228.33		$36,228.33	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$3,462.81		$3,462.81	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT		$435.00		$435.00	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$33,450.62		$33,450.62	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$7,689.00		$7,689.00	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$2,222.71		$2,222.71	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$12,043.28		$12,043.28	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$693,702.43		$693,702.43	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$91,796.28		$91,796.28	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$3,547.00		$3,547.00	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$15,936.71		$15,936.71	
HA0	HA0 DPR DEPT OF PARKS AND REC		$79,382.03		$79,382.03	
HC0	HC0 DOH DEPT OF HEALTH		$88,972.09		$88,972.09	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$2,006.28		$2,006.28	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$2,881.95		$2,881.95	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$27,618.08		$27,618.08	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$110,553.25		$110,553.25	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$41,688.84		$41,688.84	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$6,668.76		$6,668.76	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$57,327.36		$57,327.36	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$98,638.59		$98,638.59	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$91,078.68		$91,078.68	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$103,936.92		$103,936.92	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$20,437.32		$20,437.32	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$9,374.42		$9,374.42	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$509.37		$509.37	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$4,588.19		$4,588.19	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$39,597.03		$39,597.03	
RK0	RK0 ORM OFF OF RISK MGMT		$1,209.75		$1,209.75	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$38,909.25		$38,909.25	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$74,792.24		$74,792.24	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$27,186.02		$27,186.02	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$12,360.61		$12,360.61	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$29,826.29		$29,826.29	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$19,697.60		$19,697.60	
VA0	VA0 OFFICE OF VETERNAM AFFAIRS		$2,607.11		$2,607.11	
	Date: 06/05/2019 - Pay this Amount				$2,979,152.71	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report						
Billing Period: FY 19 - June 1 through June 28, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$90,876.55		$90,876.55	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$10,677.71		$10,677.71	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$18,190.63		$18,190.63	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$22,896.50		$22,896.50	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$57.97		$57.97	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$6,140.84		$6,140.84	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$18,424.28		$18,424.28	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$40,581.07		$40,581.07	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$22,050.25		$22,050.25	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$6,837.39		$6,837.39	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$21,689.51		$21,689.51	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$74,052.29		$74,052.29	
BA0	BA0 OFFICE OF THE SECRETARY		$5,616.40		$5,616.40	
BD0	BD0 OOP OFF OF PLANNING		$9,677.15		$9,677.15	
BE0	BE0 DCHR DC HUMAN RESOURCES		$12,050.69		$12,050.69	
BG0	BG0 ECF EMPLOYEE COMP FUND		$2,183.00		$2,183.00	
BJ0	BJ0 OFFICE OF ZONING		$1,336.72		$1,336.72	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$15,604.66		$15,604.66	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$22,915.60		$22,915.60	
BY0	BY0 OOA OFF ON AGING		$38,588.94		$38,588.94	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$14,903.51		$14,903.51	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$44,997.15		$44,997.15	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$30,568.92		$30,568.92	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$95,043.81		$95,043.81	
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD		$15,434.55		$15,434.55	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$2,858.14		$2,858.14	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$29,923.08		$29,923.08	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$4,531.87		$4,531.87	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$31,441.01		$31,441.01	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$15,439.04		$15,439.04	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$1,771.85		$1,771.85	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$40,264.17		$40,264.17	
DC0	DC0 DCLB DC LOTTERY BOARD		$7,794.39		$7,794.39	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$27,372.16		$27,372.16	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$11,193.24		$11,193.24	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$5,668.01		$5,668.01	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$300.02		$300.02	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$2,378.48		$2,378.48	
DX0	DX0 ANC ADVISORY NEIGHOOD COMMISSION		$47.88		$47.88	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$13,380.17		$13,380.17	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$93.60		$93.60	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$1,899.64		$1,899.64	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$56,950.27		$56,950.27	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$57,238.25		$57,238.25	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$5,277.10		$5,277.10	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$8,610.73		$8,610.73	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$4,438.27		$4,438.27	
FK0	FK0 DCNG DC NATIONAL GUARD		$4,413.05		$4,413.05	
FL0	FL0 DOC DEPT OF CORRECTIONS		$26,321.24		$26,321.24	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$3,492.29		$3,492.29	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT		$5,770.63		$5,770.63	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$34,217.24		$34,217.24	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$7,334.76		$7,334.76	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$2,649.13		$2,649.13	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$5,068.35		$5,068.35	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$850,677.02		$850,677.02	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$113,101.76		$113,101.76	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$6,642.89		$6,642.89	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$19,743.37		$19,743.37	
GW0	GW0 DME DEPUTY MAYOR FOR EDUCATION		$7,094.08	($16.01)	$7,078.07	Credit from May cycle applied to June cycle
HA0	HA0 DPR DEPT OF PARKS AND REC		$137,484.66		$137,484.66	
HC0	HC0 DOH DEPT OF HEALTH		$123,485.42		$123,485.42	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$1,634.91		$1,634.91	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$6,063.83		$6,063.83	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$12,844.44		$12,844.44	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$79,589.29		$79,589.29	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$48,105.87		$48,105.87	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$16,238.47		$16,238.47	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$29,958.48		$29,958.48	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$115,332.58		$115,332.58	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$91,582.80		$91,582.80	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$89,700.80		$89,700.80	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$21,516.31		$21,516.31	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$14,576.10		$14,576.10	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$8,490.39		$8,490.39	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$6,507.94		$6,507.94	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$40,275.38		$40,275.38	
RJ0	RJ0 CIC CORRECTION INFO COUNCIL		$458.01		$458.01	
RK0	RK0 ORM OFF OF RISK MGMT		$60.20		$60.20	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$41,263.21		$41,263.21	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$80,896.23		$80,896.23	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$34,044.52		$34,044.52	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$6,830.16		$6,830.16	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$20,219.61		$20,219.61	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$13,787.48		$13,787.48	
VA0	VA0 OFFICE OF VETERNAM AFFAIRS		$1,878.14		$1,878.14	
	Date: 07/03/20196 - Pay this Amount				$3,099,602.49	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - July						
Billing Period: FY 19 - June 29 through July 31, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR		$80,197.38		$80,197.38	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR		$4,794.18		$4,794.18	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL		$42,863.60		$42,863.60	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR		$28,615.39		$28,615.39	
AF0	AF0 CAB CONTRACT APPEALS BOARD		$2,159.38		$2,159.38	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT		$13,235.70		$13,235.70	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR		$19,839.85		$19,839.85	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES		$54,767.97		$54,767.97	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS		$13,742.88		$13,742.88	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY		$10,574.34		$10,574.34	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT		$15,895.09		$15,895.09	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER		$40,751.06		$40,751.06	
BA0	BA0 OFFICE OF THE SECRETARY		$9,396.86		$9,396.86	
BD0	BD0 OOP OFF OF PLANNING		$15,270.43		$15,270.43	
BE0	BE0 DCHR DC HUMAN RESOURCES		$37,430.31		$37,430.31	
BJ0	BJ0 OFFICE OF ZONING		$1,296.70		$1,296.70	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY		$15,732.76		$15,732.76	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES		$18,323.46		$18,323.46	
BY0	BY0 OOA OFF ON AGING		$37,057.33		$37,057.33	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS		$14,095.00		$14,095.00	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL		$45,705.26		$45,705.26	
CE0	CE0 DCPL DC PUBLIC LIBRARIES		$42,726.15		$42,726.15	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES		$89,850.51		$89,850.51	
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD		$2,064.43		$2,064.43	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS		$7,864.71		$7,864.71	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV		$26,812.68		$26,812.68	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE		$241.51		$241.51	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE		$61,268.24		$61,268.24	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS		$40,797.93		$40,797.93	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL		$4,526.00		$4,526.00	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT		$31,243.92		$31,243.92	
DC0	DC0 DCLB DC LOTTERY BOARD		$15,572.20		$15,572.20	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION		$16,183.63		$16,183.63	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL		$15,107.32		$15,107.32	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS		$12,162.34		$12,162.34	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES		$1,088.08		$1,088.08	
DV0	DV0 JNC JUDICIAL NOMINATION COMM		$188.61		$188.61	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP		$17,690.42		$17,690.42	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP		$13,005.56		$13,005.56	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP		$32,801.04		$32,801.04	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT		$119,602.98		$119,602.98	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES		$58,404.12		$58,404.12	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS		$6,040.81		$6,040.81	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL		$17,082.08		$17,082.08	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL		$6,735.10		$6,735.10	
FK0	FK0 DCNG DC NATIONAL GUARD		$9,262.37		$9,262.37	
FL0	FL0 DOC DEPT OF CORRECTIONS		$18,723.09		$18,723.09	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS		$14,975.23		$14,975.23	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT		$743.90		$743.90	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE		$13,812.69		$13,812.69	
FS0	FS0 OAH OFF OF ADMIN HEARINGS		$2,396.93		$2,396.93	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER		$10,631.89		$10,631.89	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV		$8,607.80		$8,607.80	
GA0	GA0 DCPS DC PUBLIC SCHOOLS		$782,536.54		$782,536.54	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT		$108,446.78		$108,446.78	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC		$21,010.26		$21,010.26	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC		$24,561.97		$24,561.97	
GW0	GW0 DME DEPUTY MAYOR FOR EDUCATION		$406.50		$406.50	
HA0	HA0 DPR DEPT OF PARKS AND REC		$143,984.32		$143,984.32	
HC0	HC0 DOH DEPT OF HEALTH		$115,230.55		$115,230.55	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES		$666.33		$666.33	
HM0	HM0 OHR OFF OF HUMAN RIGHTS		$6,047.99		$6,047.99	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE		$21,434.61		$21,434.61	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES		$87,671.69		$87,671.69	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES		$42,423.19		$42,423.19	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS		$6,462.07		$6,462.07	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES		$43,298.64		$43,298.64	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION		$113,224.47		$113,224.47	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT		$91,105.83		$91,105.83	
KT0	KT0 DPW DEPT OF PUBLIC WORKS		$73,197.88		$73,197.88	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES		$36,321.69		$36,321.69	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN		$13,591.07		$13,591.07	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM		$93.60		$93.60	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT		$10,027.56		$10,027.56	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT		$43,162.19		$43,162.19	
RK0	RK0 ORM OFF OF RISK MGMT		$3,197.70		$3,197.70	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN		$47,325.68		$47,325.68	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH		$75,563.22		$75,563.22	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING		$30,802.18		$30,802.18	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES		$16,323.02		$16,323.02	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER		$25,080.60		$25,080.60	
UC0	UC0 OUC OFFICE OF UNIFIED COMM		$14,458.52		$14,458.52	
VA0	VA0 OFFICE OF VETERNAM AFFAIRS		$107.58		$107.58	
	Date: 08/06/20196 - Pay this Amount				$3,237,723.43	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - July - PX0 Emergency Pcard						
Billing Period: FY 19 - June 29 through July 31, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
PX0	PX0 PCARD PURCHASE CARD PROGRAM		$9,015.38		$9,015.38	
	Date: 08/06/20196 - Pay this Amount				$9,015.38	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - August						
Billing Period: FY 19 - August 1 through August 30, 2019						NOTES
AGENCY CODE	AGENCY NAME		CHARGES	CREDITS	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR				$93,867.32	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR				$5,924.42	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL				$38,634.74	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR				$29,099.07	
AF0	AF0 CAB CONTRACT APPEALS BOARD				$3,858.77	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT				$9,112.68	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR				$13,871.34	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES				$90,531.36	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS				$17,913.29	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY				$5,450.91	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT				$19,466.75	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER				$55,413.80	
BA0	BA0 OFFICE OF THE SECRETARY				$27,247.20	
BD0	BD0 OOP OFF OF PLANNING				$16,965.54	
BE0	BE0 DCHR DC HUMAN RESOURCES				$51,562.93	
BG0	BG0 ECF EMPLOYEE COMP FUND				$4,908.00	
BJ0	BJ0 OFFICE OF ZONING				$274.99	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY				$51,265.60	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES				$13,179.29	
BY0	BY0 OOA OFF ON AGING				$42,222.09	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS				$18,139.43	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL				$38,192.91	
CE0	CE0 DCPL DC PUBLIC LIBRARIES				$73,170.32	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES				$133,295.71	
CH0	CH0 OFFICE OF EMPLOYEE APPEALS				$4,260.38	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV				$62,590.37	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE				$5,576.56	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE				$76,431.97	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS				$26,483.53	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL				$129.13	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT				$20,789.26	
DC0	DC0 DCLB DC LOTTERY BOARD				$9,092.01	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION				$12,460.21	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL				$7,590.03	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS				$3,129.78	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES				$468.54	
DV0	DV0 JNC JUDICIAL NOMINATION COMM				$1,321.75	
DX0	DX0 ANC ADVISORY NEIGHBORHOOD COMM				$146.05	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP				$9,083.87	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP				$2,646.10	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP				$243.45	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT				$120,835.68	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES				$23,735.07	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS				$3,098.85	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL				$9,639.07	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL				$10,926.50	
FK0	FK0 DCNG DC NATIONAL GUARD				$6,838.58	
FL0	FL0 DOC DEPT OF CORRECTIONS				$41,954.10	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS				$16,623.18	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT				$4,815.89	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE				$23,003.82	
FS0	FS0 OAH OFF OF ADMIN HEARINGS				$14,381.73	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER				$5,740.59	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV				$9,508.38	
GA0	GA0 DCPS DC PUBLIC SCHOOLS				$1,224,019.91	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT				$84,507.76	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC				$32,810.67	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC				$29,099.61	
GW0	GW0 DME DEPUTY MAYOR FOR EDUCATION				$8,248.57	
HA0	HA0 DPR DEPT OF PARKS AND REC				$141,267.71	
HC0	HC0 DOH DEPT OF HEALTH				$100,903.87	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES				$3,457.75	
HM0	HM0 OHR OFF OF HUMAN RIGHTS				$5,831.67	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE				$17,899.40	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES				$125,165.55	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES				$64,308.33	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS				$107.92	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES				$110,899.83	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION				$80,272.24	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT				$123,563.76	
KT0	KT0 DPW DEPT OF PUBLIC WORKS				$83,204.13	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES				$64,792.86	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN				$8,270.24	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM				$1,465.74	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT				$15,433.96	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT				$79,451.55	
RK0	RK0 ORM OFF OF RISK MGMT				$9,742.65	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN				$92,304.86	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH				$73,453.86	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING				$51,130.89	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES				$23,653.93	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER				$10,446.57	
UC0	UC0 OUC OFFICE OF UNIFIED COMM				$19,943.58	
	Date: 09/09/2019 - Pay this Amount				$4,072,772.26	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - September					
Billing Period: FY 19 - September 1 through September 30, 2019					NOTES
AGENCY CODE	AGENCY NAME	TOTALS	Credits	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$120,137.10		$120,137.10	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR	$8,028.16		$8,028.16	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL	$41,466.54		$41,466.54	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$70,833.28		$70,833.28	
AF0	AF0 CAB CONTRACT APPEALS BOARD	$5,149.83		$5,149.83	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$25,781.57		$25,781.57	
AH0	AH0 MOLC MAYOR'S OFF OF LEGAL COUNSEL	$1,968.70		$1,968.70	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR	$26,042.14		$26,042.14	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES	$94,376.37		$94,376.37	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS	$20,641.73		$20,641.73	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY	$28,662.88		$28,662.88	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT	$18,890.15		$18,890.15	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER	$78,784.11		$78,784.11	
BA0	BA0 OFFICE OF THE SECRETARY	$42,885.17		$42,885.17	
BD0	BD0 OOP OFF OF PLANNING	$37,421.52		$37,421.52	
BE0	BE0 DCHR DC HUMAN RESOURCES	$45,317.16		$45,317.16	
BJ0	BJ0 OFFICE OF ZONING	$3,682.49		$3,682.49	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY	$38,684.81		$38,684.81	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES	$16,618.81		$16,618.81	
BY0	BY0 OOA OFF ON AGING	$28,043.83		$28,043.83	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS	$40,307.89		$40,307.89	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL	$47,528.93		$47,528.93	
CE0	CE0 DCPL DC PUBLIC LIBRARIES	$45,266.19		$45,266.19	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES	$165,967.25		$165,967.25	
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD	$4,084.27	($165.98)	$3,918.29	Credit of -$165.98 from August cycle applied to september
CH0	CH0 OFFICE OF EMPLOYEE APPEALS	$3,738.97		$3,738.97	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV	$49,998.56		$49,998.56	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE	$16,127.21		$16,127.21	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE	$78,634.26		$78,634.26	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS	$62,981.94		$62,981.94	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL	$9,846.79		$9,846.79	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT	$57,016.57		$57,016.57	
DC0	DC0 DCLB DC LOTTERY BOARD	$21,055.77		$21,055.77	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION	$25,254.96		$25,254.96	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL	$34,303.79		$34,303.79	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS	$12,678.46		$12,678.46	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES	$330.39		$330.39	
DX0	DX0 ANC ADVISORY NEIGHBORHOOD COMM	$3,220.41		$3,220.41	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP	$20,358.90		$20,358.90	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP	$16,988.94		$16,988.94	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP	$24,000.88		$24,000.88	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT	$85,064.07		$85,064.07	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES	$22,985.94		$22,985.94	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS	$14,039.00		$14,039.00	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL	$18,336.43		$18,336.43	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL	$17,605.17		$17,605.17	
FK0	FK0 DCNG DC NATIONAL GUARD	$6,517.76		$6,517.76	
FL0	FL0 DOC DEPT OF CORRECTIONS	$23,183.43		$23,183.43	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS	$20,303.48		$20,303.48	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT	$13,907.52		$13,907.52	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE	$43,480.41		$43,480.41	
FS0	FS0 OAH OFF OF ADMIN HEARINGS	$20,418.51		$20,418.51	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER	$22,788.72		$22,788.72	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV	$366.80		$366.80	
GA0	GA0 DCPS DC PUBLIC SCHOOLS	$1,233,214.81		$1,233,214.81	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT	$199,117.90		$199,117.90	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC	$33,269.41		$33,269.41	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC	$19,899.10		$19,899.10	
GW0	GW0 DME DEPUTY MAYOR FOR EDUCATION	$17,083.11		$17,083.11	
HA0	HA0 DPR DEPT OF PARKS AND REC	$247,883.18		$247,883.18	
HC0	HC0 DOH DEPT OF HEALTH	$163,706.61		$163,706.61	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES	$5,582.12		$5,582.12	
HM0	HM0 OHR OFF OF HUMAN RIGHTS	$3,329.87		$3,329.87	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE	$15,046.18		$15,046.18	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$156,610.28		$156,610.28	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$61,909.77		$61,909.77	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS	$11,221.23		$11,221.23	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES	$75,879.98		$75,879.98	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$108,462.96		$108,462.96	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT	$149,162.88		$149,162.88	
KT0	KT0 DPW DEPT OF PUBLIC WORKS	$138,395.44		$138,395.44	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES	$49,674.46		$49,674.46	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN	$18,179.36		$18,179.36	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM	$711.00		$711.00	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT	$5,480.82		$5,480.82	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$202,705.81		$202,705.81	
RK0	RK0 ORM OFF OF RISK MGMT	$3,010.25		$3,010.25	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$110,711.41		$110,711.41	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$104,023.97		$104,023.97	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING	$52,194.55		$52,194.55	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES	$23,039.37		$23,039.37	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER	$23,264.94		$23,264.94	
UC0	UC0 OUC OFFICE OF UNIFIED COMM	$7,662.13		$7,662.13	
VA0	VA0 OVA OFF ON VETERAN AFFAIRS	$95.00		$95.00	
		$5,042,632.82	($165.98)	$5,042,466.84	
	Date: 10/01/2019 - Pay this Amount		$5,042,466.84		

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - September 2					
Billing Period: FY 19 - September 1 through September 30, 2019					NOTES
AGENCY CODE	AGENCY NAME	TOTALS	Credits	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$8,453.59		$8,453.59	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR	$772.50		$772.50	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$869.11		$869.11	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$473.02		$473.02	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER	$869.66		$869.66	
BD0	BD0 OOP OFF OF PLANNING	$5,510.00		$5,510.00	
BY0	BY0 OOA OFF ON AGING	$3,580.44		$3,580.44	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE	$7,073.04		$7,073.04	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP	$70.00		$70.00	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS	$29.00		$29.00	
FL0	FL0 DOC DEPT OF CORRECTIONS	$244.90		$244.90	
GA0	GA0 DCPS DC PUBLIC SCHOOLS	$2,132.87		$2,132.87	
HA0	HA0 DPR DEPT OF PARKS AND REC	$3,008.51		$3,008.51	
HC0	HC0 DOH DEPT OF HEALTH	$3,345.04		$3,345.04	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES	$708.00		$708.00	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$2,169.60		$2,169.60	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$10.36		$10.36	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$5,226.24		$5,226.24	
KT0	KT0 DPW DEPT OF PUBLIC WORKS	$474.97		$474.97	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$16,239.38		$16,239.38	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$112.69		$112.69	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$244.80		$244.80	
	Date:11/04/2019- Pay this Amount	$61,617.72		$61,617.72	

FY2020 JP MORGAN CHASE - PCARD Payment Distribution Report - October					
Billing Period: FY 20 October 1 through October 31, 2019					NOTES
AGENCY CODE	AGENCY NAME	TOTALS	Credits	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$66,893.70		$66,893.70	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR	$9,004.60		$9,004.60	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL	$22,388.93	($66.50)	$22,322.43	Credit from September Applied
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$26,452.62		$26,452.62	
AF0	AF0 CAB CONTRACT APPEALS BOARD	$2,905.43		$2,905.43	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$5,056.72		$5,056.72	
AH0	AH0 MOLC MAYOR'S OFF OF LEGAL COUNSEL	$268.25		$268.25	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR	$3,819.48		$3,819.48	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES	$35,416.11		$35,416.11	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS	$5,444.26		$5,444.26	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY	$2,125.00		$2,125.00	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT	$16,927.70		$16,927.70	
AT0	AT0 OCFO OFFICE OF THE CHIEF FINANCIAL OFFICER	$24,165.60		$24,165.60	
BA0	BA0 OS OFFICE OF THE SECRETARY	$11,901.71		$11,901.71	
BD0	BD0 OOP OFF OF PLANNING	$25,680.39		$25,680.39	
BE0	BE0 DCHR DC HUMAN RESOURCES	$33,391.81		$33,391.81	
BJ0	BJ0 OZ OFFICE OF ZONING	$5,499.82		$5,499.82	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY	$14,234.03		$14,234.03	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES	$8,638.07		$8,638.07	
BY0	BY0 OOA OFF ON AGING	$8,879.85		$8,879.85	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS	$22,504.41		$22,504.41	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL	$19,149.37	($0.66)	$19,148.71	Credit from September Applied
CE0	CE0 DCPL DC PUBLIC LIBRARIES	$17,274.59		$17,274.59	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES	$79,031.22	($185.15)	$78,846.07	Credit from September Applied
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD	$3,571.00		$3,571.00	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV	$15,580.80		$15,580.80	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE	$81.72		$81.72	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE	$20,378.91		$20,378.91	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS	$22,871.30		$22,871.30	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL	$7,969.00		$7,969.00	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT	$29,853.96		$29,853.96	
DC0	DC0 DCLB DC LOTTERY BOARD	$2,406.95		$2,406.95	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION	$24,943.27		$24,943.27	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL	$13,210.82	($23.25)	$13,187.57	Credit from September Applied
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS	$3,590.27		$3,590.27	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES	$2,307.80		$2,307.80	
DV0	DV0 JNC JUDICIAL NOMINATION COMM	$3,216.87		$3,216.87	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP	$9,244.67		$9,244.67	
EM0	EM0 DMGEO DM GREATER ECONOMIC OPP	$163.40		$163.40	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP	$4,712.97	($163.65)	$4,549.32	Credit from September Applied
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT	$85,694.44		$85,694.44	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES	$37,871.42		$37,871.42	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS	$3,481.94		$3,481.94	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL	$1,232.04		$1,232.04	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL	$23,800.20		$23,800.20	
FK0	FK0 DCNG DC NATIONAL GUARD	$11,693.40		$11,693.40	
FL0	FL0 DOC DEPT OF CORRECTIONS	$15,780.08		$15,780.08	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS	$1,114.60		$1,114.60	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT	$4,806.04		$4,806.04	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE	$29,689.99		$29,689.99	
FS0	FS0 OAH OFF OF ADMIN HEARINGS	$4,644.97		$4,644.97	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER	$6,888.88		$6,888.88	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV	$2,144.50		$2,144.50	
GA0	GA0 DCPS DC PUBLIC SCHOOLS	$12,670.88		$12,670.88	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT	$102,208.87		$102,208.87	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC	$3,505.54		$3,505.54	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC	$19,219.72		$19,219.72	
HA0	HA0 DPR DEPT OF PARKS AND REC	$51,778.01		$51,778.01	
HC0	HC0 DOH DEPT OF HEALTH	$82,540.28		$82,540.28	
HM0	HM0 OHR OFF OF HUMAN RIGHTS	$512.89		$512.89	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE	$15,144.82		$15,144.82	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$94,622.74		$94,622.74	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$34,041.63		$34,041.63	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS	$20,452.83		$20,452.83	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES	$26,655.60		$26,655.60	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$86,550.22		$86,550.22	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT	$61,109.20	($566.02)	$60,543.18	Credit from September Applied
KT0	KT0 DPW DEPT OF PUBLIC WORKS	$74,102.50		$74,102.50	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES	$26,722.16		$26,722.16	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN	$7,114.59		$7,114.59	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM	$391.25		$391.25	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT	$3,746.59		$3,746.59	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$6,337.65		$6,337.65	
RK0	RK0 ORM OFF OF RISK MGMT	$9,332.80		$9,332.80	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$31,754.00		$31,754.00	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$71,148.58		$71,148.58	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING	$31,108.72		$31,108.72	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES	$11,797.86		$11,797.86	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER	$11,179.00		$11,179.00	
UC0	UC0 OUC OFFICE OF UNIFIED COMM	$15,193.66		$15,193.66	
VA0	VA0 OVA OFF ON VETERAN AFFAIRS	$1,066.33		$1,066.33	
		$1,772,008.80	($1,005.23)	$1,771,003.57	
	Date: 11/04/2019 - Pay this Amount		$1,771,003.57		

FY2020 JP MORGAN CHASE - PCARD Payment Distribution Report - November					
Billing Period: FY 20 November 1 through November 29, 2019					NOTES
AGENCY CODE	AGENCY NAME	TOTALS	Credits	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$41,256.21		$41,256.21	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR	$2,107.42		$2,107.42	
AD0	AD0 OIG OFFICE OF THE INSPECTOR GENERAL	$13,797.48		$13,797.48	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$24,250.58		$24,250.58	
AF0	AF0 CAB CONTRACT APPEALS BOARD	$2,250.20		$2,250.20	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$11,688.14		$11,688.14	
AH0	AH0 MOLC MAYOR'S OFF OF LEGAL COUNSEL	$688.18		$688.18	
AI0	AI0 OSA OFFICE OF THE SENIOR ADVISOR	$2,236.11		$2,236.11	
AM0	AM0 DGS DEPARTENT OF GENERAL SERVICES	$55,695.37		$55,695.37	
AP0	AP0 ASIAN PACIFIC ISLANDER AFFAIRS	$8,017.79		$8,017.79	
AR0	AR0 SIA STATEHOOD INITIATIVE AGENCY	$4,476.72		$4,476.72	
AS0	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT	$19,994.07		$19,994.07	
AT0	AT0 OCFO OFFICE OF THE CHIEF FINANCIAL OFFICER	$53,538.39		$53,538.39	
BA0	BA0 OS OFFICE OF THE SECRETARY	$6,118.39		$6,118.39	
BD0	BD0 OOP OFF OF PLANNING	$24,672.21		$24,672.21	
BE0	BE0 DCHR DC HUMAN RESOURCES	$19,150.57		$19,150.57	
BG0	BG0 ECF EMPLOYEE COMP FUND	$823.27	($495.00)	$328.27	Credit from October cycle applied to November
BJ0	BJ0 OZ OFFICE OF ZONING	$688.28		$688.28	
BN0	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY	$23,597.97		$23,597.97	
BX0	BX0 CAH COMM ON ARTS AND HUMANITIES	$2,783.92		$2,783.92	
BY0	BY0 OOA OFF ON AGING	$8,987.85		$8,987.85	
BZ0	BZ0 OLA OFF ON LATINO AFFAIRS	$17,937.04		$17,937.04	
CB0	CB0 OAG OFF OF THE ATTORNEY GENERAL	$30,160.58		$30,160.58	
CE0	CE0 DCPL DC PUBLIC LIBRARIES	$35,081.87		$35,081.87	
CF0	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES	$37,475.26		$37,475.26	
CG0	CG0 PUBLIC EMPLOYEE RELATIONS BOARD	$4,286.40		$4,286.40	
CH0	CH0 OEA OFFICE OF EMPLOYEE APPEALS	$140.00		$140.00	
CI0	CI0 OMPTV OFF OF MOTION PICTURES AND TV	$49,421.17		$49,421.17	
CJ0	CJ0 OCF OFFICE OF CAMPAIGN FINANCE	$4,722.86		$4,722.86	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE	$36,407.57		$36,407.57	
CR0	CR0 DCRA DEPT OF REGULATORY AFFAIRS	$20,254.39		$20,254.39	
DA0	DA0 RPTA REAL PROPERTY TAX APPEAL	$3,711.34		$3,711.34	
DB0	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT	$20,201.64		$20,201.64	
DC0	DC0 DCLB DC LOTTERY BOARD	$7,082.00		$7,082.00	
DH0	DH0 PSC PUBLIC SERVICE COMMISSION	$20,632.66		$20,632.66	
DJ0	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL	$19,842.04		$19,842.04	
DL0	DL0 BOEE BOARD OF ELECTIONS AND ETHICS	$7,684.89		$7,684.89	
DQ0	DQ0 CJDT COMM ON JUDICIAL DISABILITIES	$273.62		$273.62	
DR0	DR0 RHC RENTAL HOUSING COMM	$1,528.52		$1,528.52	
DV0	DV0 JNC JUDICIAL NOMINATION COMM	$330.02		$330.02	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP	$17,905.67		$17,905.67	
EN0	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP	$12,250.70		$12,250.70	
FA0	FA0 MPD METROPOLITAN POLICE DEPARTMENT	$86,635.87		$86,635.87	
FB0	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES	$33,019.06		$33,019.06	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS	$2,369.68		$2,369.68	
FI0	FI0 CIC CORRECTIONS INFO COUNCIL	$4,731.87		$4,731.87	
FJ0	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL	$7,905.73		$7,905.73	
FK0	FK0 DCNG DC NATIONAL GUARD	$7,897.70		$7,897.70	
FL0	FL0 DOC DEPT OF CORRECTIONS	$24,950.47		$24,950.47	
FO0	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS	$7,336.55		$7,336.55	
FQ0	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT	$1,818.18		$1,818.18	
FR0	FR0 DFS DEPT OF FORENSIC SCIENCE	$25,738.58		$25,738.58	
FS0	FS0 OAH OFF OF ADMIN HEARINGS	$5,774.13		$5,774.13	
FX0	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER	$6,984.34		$6,984.34	
FZ0	FZ0 DCSCC DC SENT CRIM CODE COMM REV	$592.50		$592.50	
GA0	GA0 DCPS DC PUBLIC SCHOOLS	$728,547.39		$728,547.39	
GD0	GD0 OSSE OFF OF THE STATE SUPERINTENDENT	$100,616.26		$100,616.26	
GE0	GE0 DCSBE DC STATE BOARD OF EDUC	$4,188.60		$4,188.60	
GL0	GL0 DCSAA DC STATE ATHLETIC ASSOC	$33,048.93		$33,048.93	
GW0	GW0 DME DEP MAYOR FOR EDUCATION	$3,236.76		$3,236.76	
HA0	HA0 DPR DEPT OF PARKS AND REC	$64,827.47		$64,827.47	
HC0	HC0 DOH DEPT OF HEALTH	$72,424.18		$72,424.18	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SVCS	$2,137.55		$2,137.55	
HM0	HM0 OHR OFF OF HUMAN RIGHTS	$1,970.94		$1,970.94	
HT0	HT0 DHCF DEPT OF HEALTHCARE FINANCE	$17,129.71		$17,129.71	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$62,204.70		$62,204.70	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$44,062.89		$44,062.89	
JR0	JR0 ODR OFF OF DISABILITY RIGHTS	$7,145.14		$7,145.14	
JZ0	JZ0 DYRS DEPT YOUTH REHAB SERVICES	$63,785.58		$63,785.58	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$111,079.99		$111,079.99	
KG0	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT	$53,563.70		$53,563.70	
KT0	KT0 DPW DEPT OF PUBLIC WORKS	$51,804.16		$51,804.16	
KV0	KV0 DMV DEPARTMENT OF MOTOR VEHICLES	$15,040.54		$15,040.54	
LQ0	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN	$5,947.50		$5,947.50	
MA0	MA0 CCRC CRIMINAL CODE REFORM COMM	$2,043.20		$2,043.20	
NS0	NS0 OFF OF NEIGH SAFETY ENGAGEMENT	$1,891.53		$1,891.53	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$27,396.67		$27,396.67	
RK0	RK0 ORM OFF OF RISK MGMT	$2,291.38		$2,291.38	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$40,533.07		$40,533.07	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$136,446.60		$136,446.60	
SR0	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING	$25,450.83		$25,450.83	
TC0	TC0 DFHV DEPT FOR HIRE VEHICLES	$11,345.01		$11,345.01	
TO0	TO0 OCTO OFF OF THE CHIEF TECH OFFICER	$5,532.57		$5,532.57	
UC0	UC0 OUC OFFICE OF UNIFIED COMM	$10,146.79		$10,146.79	
VA0	VA0 OVA OFF ON VETERAN AFFAIRS	$3,298.60		$3,298.60	
		$2,599,042.26	($495.00)	$2,598,547.26	
	Date: 12/03/2019 Pay this Amount		$2,598,547.26		

FY2020 JP MORGAN CHASE - PCARD Payment Distribution Report - November				
Billing Period: FY20 November 30, 2019 through December 31, 2019				
Agency Code	Agency Name	TOTALS	CREDITS	TOTAL BILLED
AA0 TOTAL	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$ 75,749.51		$ 75,749.51
AD0 TOTAL	AD0 OIG OFFICE OF THE INSPECTOR GENERAL	$ 13,337.31		$ 13,337.31
AE0 TOTAL	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$ 19,400.29		$ 19,400.29
AF0 TOTAL	AF0 CAB CONTRACT APPEALS BOARD	$ 3,753.19		$ 3,753.19
AG0 TOTAL	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$ 5,368.05		$ 5,368.05
AH0 TOTAL	AH0 MOLC MAYOR'S OFF OF LEGAL COUNSEL	$ 4,608.68		$ 4,608.68
AI0 TOTAL	AI0 OSA OFFICE OF THE SENIOR ADVISOR	$ 4,839.08		$ 4,839.08
AM0 TOTAL	AM0 DGS DEPARTENT OF GENERAL SERVICES	$ 55,191.46		$ 55,191.46
AP0 TOTAL	AP0 ASIAN PACIFIC ISLANDER AFFAIRS	$ 2,164.01		$ 2,164.01
AR0 TOTAL	AR0 SIA STATEHOOD INITIATIVE AGENCY	$ 2,979.84		$ 2,979.84
AS0 TOTAL	AS0 OFRM OFF OF FINANCE AND RESOURCE MGMT	$ 9,394.93		$ 9,394.93
AT0 TOTAL	AT0 OCFO OFFICE OF THE CHIEF FINANCIAL OFFICER	$ 16,477.26		$ 16,477.26
BA0 TOTAL	BA0 OS OFFICE OF THE SECRETARY	$ 25,239.04		$ 25,239.04
BD0 TOTAL	BD0 OOP OFF OF PLANNING	$ 33,721.17		$ 33,721.17
BE0 TOTAL	BE0 DCHR DC HUMAN RESOURCES	$ 15,968.32		$ 15,968.32
BJ0 TOTAL	BJ0 OZ OFFICE OF ZONING	$ 83.29		$ 83.29
BN0 TOTAL	BN0 HSEMA HOMELAND SECURITY EMERGENCY MANAGEMENT AGENCY	$ 20,887.14		$ 20,887.14
BX0 TOTAL	BX0 CAH COMM ON ARTS AND HUMANITIES	$ 1,908.42		$ 1,908.42
BY0 TOTAL	BY0 OOA OFF ON AGING	$ 8,543.55		$ 8,543.55
BZ0 TOTAL	BZ0 OLA OFF ON LATINO AFFAIRS	$ 19,257.82		$ 19,257.82
CB0 TOTAL	CB0 OAG OFF OF THE ATTORNEY GENERAL	$ 46,612.26		$ 46,612.26
CE0 TOTAL	CE0 DCPL DC PUBLIC LIBRARIES	$ 37,861.84		$ 37,861.84
CF0 TOTAL	CF0 DOES DEPARTMENT OF EMPLOYMENT SERVICES	$ 33,318.52		$ 33,318.52
CG0 TOTAL	CG0 PUBLIC EMPLOYEE RELATIONS BOARD	$ 1,353.07		$ 1,353.07
CH0 TOTAL	CH0 OFFICE OF EMPLOYEE APPEALS	$ 140.00		$ 140.00
CI0 TOTAL	CI0 OMPTV OFF OF MOTION PICTURES AND TV	$ 43,757.56		$ 43,757.56
CQ0 TOTAL	CQ0 OTA OFF OF THE TENANT ADVOCATE	$ 64,543.39		$ 64,543.39

CR0 TOTAL	CR0 DCRA DEPT OF REGULATORY AFFAIRS	$ 14,738.29		$ 14,738.29
DA0 TOTAL	DA0 RPTA REAL PROPERTY TAX APPEAL	$ 1,972.94		$ 1,972.94
DB0 TOTAL	DB0 DHCD DEPT OF HOUSING AND COMM DEVELOPMENT	$ 9,025.69		$ 9,025.69
DC0 TOTAL	DC0 DCLB DC LOTTERY BOARD	$ 8,353.35		$ 8,353.35
DH0 TOTAL	DH0 PSC PUBLIC SERVICE COMMISSION	$ 8,496.01		$ 8,496.01
DJ0 TOTAL	DJ0 OPC OFF OF THE PEOPLE'S COUNSEL	$ 2,848.67		$ 2,848.67
DL0 TOTAL	DL0 BOEE BOARD OF ELECTIONS AND ETHICS	$ 11,339.31		$ 11,339.31
DQ0 TOTAL	DQ0 CJDT COMM ON JUDICIAL DISABILITIES	$ 464.62		$ 464.62
EB0 TOTAL	EB0 DMPED DM PUBLIC ECON DEVELOP	$ 4,621.22		$ 4,621.22
EN0 TOTAL	EN0 DSLBD DEPT OF SMALL AND LOCAL BUSS DEVELOP	$ 10,548.98		$ 10,548.98
FA0 TOTAL	FA0 MPD METROPOLITAN POLICE DEPARTMENT	$ 42,498.59		$ 42,498.59
FB0 TOTAL	FB0 FEMS FIRE AND EMERGENCY MEDICAL SERVICES	$ 57,646.51		$ 57,646.51
FH0 TOTAL	FH0 OPC OFF OF POLICE COMPLAINTS	$ 2,612.40		$ 2,612.40
FI0 TOTAL	FI0 CIC CORRECTIONS INFO COUNCIL	$ 1,759.59		$ 1,759.59
FJ0 TOTAL	FJ0 CJCC CRIMINAL JUSTICE COORD COUNCIL	$ 10,225.64		$ 10,225.64
FK0 TOTAL	FK0 DCNG DC NATIONAL GUARD	$ 3,958.23		$ 3,958.23
FL0 TOTAL	FL0 DOC DEPT OF CORRECTIONS	$ 20,150.79		$ 20,150.79
FO0 TOTAL	FO0 OVSJG OFF OF VICTIM SERVICES AND JUSTICE GRANTS	$ 7,660.70		$ 7,660.70
FQ0 TOTAL	FQ0 OFFICE OF VICTIM SERVICES AND JUSTICE GRANT	$ 309.99		$ 309.99
FR0 TOTAL	FR0 DFS DEPT OF FORENSIC SCIENCE	$ 5,625.64		$ 5,625.64
FS0 TOTAL	FS0 OAH OFF OF ADMIN HEARINGS	$ 1,703.37		$ 1,703.37
FX0 TOTAL	FX0 OCME OFF OF THE CHIEF MEDICAL EXAMINER	$ 9,624.43		$ 9,624.43
FZ0 TOTAL	FZ0 DCSCC DC SENT CRIM CODE COMM REV	$ 2,498.75		$ 2,498.75
GA0 TOTAL	GA0 DCPS DC PUBLIC SCHOOLS	$ 644,611.88		$ 644,611.88
GD0 TOTAL	GD0 OSSE OFF OF THE STATE SUPERINTENDENT	$ 55,075.67		$ 55,075.67
GE0 TOTAL	GE0 DCSBE DC STATE BOARD OF EDUC	$ 1,478.70		$ 1,478.70
GL0 TOTAL	GL0 DCSAA DC STATE ATHLETIC ASSOC	$ 19,540.09		$ 19,540.09
GW0 TOTAL	GWO DEPUTY MAYOR FOR EDUCATION	$ 11,663.93		$ 11,663.93
HA0 TOTAL	HA0 DPR DEPT OF PARKS AND REC	$ 81,099.89		$ 81,099.89
HC0 TOTAL	HC0 DOH DEPT OF HEALTH	$ 76,219.06		$ 76,219.06
HM0 TOTAL	HM0 OHR OFF OF HUMAN RIGHTS	$ 1,779.69		$ 1,779.69

HT0 TOTAL	HT0 DHCF DEPT OF HEALTHCARE FINANCE	$ 11,080.60		$ 11,080.60
JA0 TOTAL	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$ 48,019.96		$ 48,019.96
JM0 TOTAL	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$ 28,672.86		$ 28,672.86
JR0 TOTAL	JR0 ODR OFF OF DISABILITY RIGHTS	$ 1,275.13		$ 1,275.13
JZ0 TOTAL	JZ0 DYRS DEPT YOUTH REHAB SERVICES	$ 43,424.54		$ 43,424.54
KA0 TOTAL	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$ 67,820.72		$ 67,820.72
KG0 TOTAL	KG0 DOEE DEPT OF ENERGY AND ENVIRONMENT	$ 56,571.03		$ 56,571.03
KO0 TOTAL	KO0 DEPUTY MAYOR FOR OPERATIONS AND INFRASTRUCTURE	$ 1,974.09		$ 1,974.09
KT0 TOTAL	KT0 DPW DEPT OF PUBLIC WORKS	$ 53,631.72		$ 53,631.72
KV0 TOTAL	KV0 DMV DEPARTMENT OF MOTOR VEHICLES	$ 16,288.55		$ 16,288.55
LQ0 TOTAL	LQ0 ABRA ALCOHOL BEV REGULATION ADMIN	$ 10,073.67		$ 10,073.67
MA0 TOTAL	MA0 CCRC CRIMINAL CODE REFORM COMM	$ 223.10		$ 223.10
NS0 TOTAL	NS0 OFF OF NEIGH SAFETY ENGAGEMENT	$ 2,021.92		$ 2,021.92
PO0 TOTAL	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$ 21,121.55		$ 21,121.55
RL0 TOTAL	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$ 55,965.85		$ 55,965.85
RM0 TOTAL	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$ 30,796.36		$ 30,796.36
SR0 TOTAL	SR0 DISB DEPT INSURANCE SECURITIES AND BANKING	$ 27,761.73		$ 27,761.73
TC0 TOTAL	TC0 DFHV DEPT FOR HIRE VEHICLES	$ 12,229.00		$ 12,229.00
TO0 TOTAL	TO0 OCTO OFF OF THE CHIEF TECH OFFICER	$ 10,586.64		$ 10,586.64
UC0 TOTAL	UC0 OUC OFFICE OF UNIFIED COMM	$ 20,037.37		$ 20,037.37
VA0 TOTAL	VA0 OVA OFF ON VETERAN AFFAIRS	$ 950.00		$ 950.00
		$2,217,138.01		$2,217,138.01
	Date: 01/09/2019 PAY THIS AMOUNT		**$2,217,138.01**	

FY2019 JP MORGAN CHASE - PCARD Payment Distribution Report - September 2					
Billing Period: FY 19 - September 1 through September 30, 2019					NOTES
AGENCY CODE	AGENCY NAME	TOTALS	Credits	TOTAL BILLED	
AA0	AA0 EOM EXECUTIVE OFFICE OF THE MAYOR	$8,453.59		$8,453.59	
AC0	AC0 ODCA OFFICE OF THE DC AUDITOR	$772.50		$772.50	
AE0	AE0 OCA OFFICE OF THE CITY ADMINISTRATOR	$869.11		$869.11	
AG0	AG0 BEGA BOARD OF ETHICS AND GOV ACCOUNT	$473.02		$473.02	
AT0	AT0 OFFICE OF THE CHIEF FINANCIAL OFFICER	$869.66		$869.66	
BD0	BD0 OOP OFF OF PLANNING	$5,510.00		$5,510.00	
BY0	BY0 OOA OFF ON AGING	$3,580.44		$3,580.44	
CQ0	CQ0 OTA OFF OF THE TENANT ADVOCATE	$7,073.04		$7,073.04	
EB0	EB0 DMPED DM PUBLIC ECON DEVELOP	$70.00		$70.00	
FH0	FH0 OPC OFF OF POLICE COMPLAINTS	$29.00		$29.00	
FL0	FL0 DOC DEPT OF CORRECTIONS	$244.90		$244.90	
GA0	GA0 DCPS DC PUBLIC SCHOOLS	$2,132.87		$2,132.87	
HA0	HA0 DPR DEPT OF PARKS AND REC	$3,008.51		$3,008.51	
HC0	HC0 DOH DEPT OF HEALTH	$3,345.04		$3,345.04	
HG0	HG0 DMHHS DEP MAYOR FOR HEALTH AND HUMAN SERVICES	$708.00		$708.00	
JA0	JA0 DHS DEPARTMENT ON HUMAN SERVICES	$2,169.60		$2,169.60	
JM0	JM0 DDS DEPARTMENT OF DISABILITY SERVICES	$10.36		$10.36	
KA0	KA0 DDOT DISTRICT DEPT OF TRANSPORTATION	$5,226.24		$5,226.24	
KT0	KT0 DPW DEPT OF PUBLIC WORKS	$474.97		$474.97	
PO0	PO0 OCP OFF OF CONTRACTING AND PROCUREMENT	$16,239.38		$16,239.38	
RL0	RL0 CFSA CHILD AND FAMILY SERVICES ADMIN	$112.69		$112.69	
RM0	RM0 DBH DEPARTMENT ON BEHAVIORAL HEALTH	$244.80		$244.80	
	Date:11/04/2019- Pay this Amount	$61,617.72		$61,617.72	

COOPERATIVE AGREEMENT SUPPLIER	WHAT WE BOUGHT FROM THEM	HOW MANY ORDERS	OBLIGATED VALUE
8D TECHNOLOGIES	9522220 : BICYCLE SHARE PROGRAMS	1.00	1,344,000.00
ABBOTT LABORATORIES INC	9986700:Medical and Dental Equipment and Supplies	2.00	84,952.00
ADRIAN L. MERTON INC.	9670200 : Air Conditioning, Heating, and Ventilating Equipment (HVAC) Manufacturing Services	2.00	1,512,471.00
AIRGAS USA LLC	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	25,000.00
AL S OFFICE PRODUCTS	6157359:PADS, NOTE OR FIGURE PADS, MIN. 10% POST CONSUMER CONTENT	1.00	27,000.00
ALBAN TRACTOR CO INC	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	98,835.60
	9281500:Automobile and Other Passenger Vehicles Maint. and Repair (Not Otherwise Classified)	1.00	937,599.00
	9293100:Construction Equipment Maintenance and Repair (Not Otherwise Listed)	1.00	135,948.00
ALTEC INDUSTRIES INC	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	20,000.00
AMERICAN SUPPLY COMPANY	2008677:SHIRTS, UNIFORM, MEN'S AND WOMEN'S, LONG AND SHORT SLEEVE, FIRE RETARDANT, 100% COTTON	1.00	40,063.60
APEX COMPANIES LLC	9284300 : Fuel Site Maintenance and Repair	2.00	360,164.10
AT&T MOBILITY	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	1.00	43,680.00
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	56,058.75
ATLANTIC EMERGENCY SOLUTIONS	0603666:REGULATORS, PARTS, AND ACCESSORIES FOR CNG VEHICLES	1.00	125,870.00
	0710490 : VEHICLES AND OTHER FLEET EQUIPMENT	3.00	1,241,544.00
	2202930:IMAGING SYSTEMS, INFARED THERMAL, AND PARTS AND ACCESSORIES	1.00	27,256.16
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	5.00	275,000.00
AVAYA FEDERAL SOLUTIONS I	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	594,690.36
BARROW CONSULTING INC	9244140 : PROFESSIONAL DEVELOPMENT	1.00	268,760.32
BEST BATTERY COMPANY INC	0601215:BATTERIES, STORAGE, AUTOMOTIVE, MISC. (BRAND LISTED OR EQUAL)	1.00	49,234.57
BYTE BACK INC	9619640 : LABOR, MISCELLANEOUS	2.00	190,938.00
CACI, INC.	2084539 : SOFTWARE, MICROCOMPUTER, EXPERT SYSTEMS	1.00	850,000.00
CANON FINANCIAL SERVICES	6003826:COPIERS, BOND (PLAIN) PAPER TYPE, REMANUFACTURED	1.00	20,598.48
	6003850:COPIERS, COLOR, NEW	4.00	242,270.50
	6004675:ACCESSORIES FOR CANON DIGITAL COPIER MODELS CIR2058, CLC3100, CLC5000, IR400S, IR2000 AND IR8500	1.00	5,961.00
	9177700 : Other Contracted Services, Non Exempt	2.00	120,390.00
	9204533:MAINTENANCE, MICROCOMPUTER SOFTWARE	1.00	162,207.06
	9392741:COPY MACHINE MAINTENANCE AND REPAIR, ENGINEERING	2.00	50,172.00
	9528500:Support Services	4.00	400,749.50
	9694400 : Professional Services, Subcontractor and Contractor >25000	1.00	74,340.00
	9852690:RENTAL OF XEROX COPY MACHINES (XEROX OR EQUAL)	1.00	76,503.00
	9852702 : LEASE OF ACCESSORIES, DIGITAL COPY MACHINES/DUPLICATORS, CANON	1.00	163,641.00
	9852765 : RENTAL OF NEW DIGITAL, COLOR COPY MACHINES, TO INCLUDE ENLARGEMENT/REDUCTION, DRY TONER/INKS, AND TR	1.00	65,000.00
CANON SOLUTIONS AMERICA, INC	6003850:COPIERS, COLOR, NEW	1.00	464.00
	6004675:ACCESSORIES FOR CANON DIGITAL COPIER MODELS CIR2058, CLC3100, CLC5000, IR400S, IR2000 AND IR8500	2.00	87,640.46
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	2.00	267,951.04
	9852724 : LEASE OF DIGITAL COPY MACHINES, COLOR	1.00	130,223.00
CARAHSOFT TECHNOLOGY CORP	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	2.00	603,302.34
	9182810:CONSULTANT SERVICES, COMPUTER SYSTEMS/NETWORKING	1.00	509,284.50
	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	30,000.00
	9204520:MAINTENANCE AND LICENSE AGREEMENT SERVICES, MICROCOMPUTER SOFTWARE	2.00	212,005.05
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	17,368.95
	9244140 : PROFESSIONAL DEVELOPMENT	1.00	78,400.00
CARDINAL HEALTH 110 LLC	9675700:Pharmaceutical Products (Incl. Drugs and Medicines)	1.00	965,846.33
	9986700:Medical and Dental Equipment and Supplies	2.00	594,149.16
CDW GOVERNMENT INC	2045327:COMPUTER SYSTEM (CPU, MONITOR, AND KEYBOARD)	1.00	1,297.24
	9093300 : Contractor Compliance Monitoring Services	1.00	24,000.00
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	209,199.02
	9204578:SUPPORT SERVICES, MICROCOMPUTER SOFTWARE	3.00	136,025.16
	9672700 : Computer Hardware Manufacturing Services	1.00	15,409.44
	9694400 : Professional Services, Subcontractor and Contractor >25000	1.00	67,584.18
	9982900:Computers, Parts and Supplies	1.00	15,741.63

COOPERATIVE AGREEMENT SUPPLIER	WHAT WE BOUGHT FROM THEM	HOW MANY ORDERS	OBLIGATED VALUE
CDW LLC.	2089023 : SOFTWARE, MICROCOMPUTER, SERVER MANAGEMENT	1.00	304,319.62
	5304620 : CASES, COMPUTER, TABLETS, NOTEBOOKS, MP3 PLAYERS ETC.	1.00	21,606.56
	9093300 : Contractor Compliance Monitoring Services	1.00	1,260.00
	9392155:MAINTENANCE, MICRO-COMPUTER HARDWARE AND PERIHERALS	1.00	57,851.65
	9672700 : Computer Hardware Manufacturing Services	2.00	100,423.20
	9694400 : Professional Services, Subcontractor and Contractor >25000	2.00	77,712.36
CECIL S TRACTORS INC.	0552127:BARS, COMBO	2.00	125,307.20
CGLM LLC	7159020 : EDUCATIONAL/TRAINING	1.00	150,000.00
CHANGE AND INNOVATION AGENCY	9188300:Organizational Development Consulting	1.00	276,660.00
	9204516 : MAINTENANCE, NETWORKING SOFTWARE	3.00	2,063,342.28
CHANGING TECHNOLOGIES INC	9204516 : MAINTENANCE, NETWORKING SOFTWARE	1.00	217,715.00
CINTAS CORPORATION #2	9361800 : Clothing, Including Uniforms, Maintenance and Repair	1.00	115,000.00
	9838650:RENTAL OF UNIFORMS FOR MEN AND WOMEN	5.00	1,487,647.25
CLEAN VENTURE INCORPORATED	9284300 : Fuel Site Maintenance and Repair	1.00	20,000.00
Cognia Inc.	9242074 : TESTING SERVICES, EDUCATIONAL	2.00	80,310.68
COMMWEALTH SERVICES OP	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	6.00	211,000.00
CRISWELL CHEVEROLET, INC.	0600940 : BATTERY PACK, HYBRID VEHICLES	1.00	37,968.75
	0700642:AUTOMOBILES, COMPACT, 4-DOOR SEDAN, 6 CYL. ENGINE	2.00	151,126.25
	0710490 : VEHICLES AND OTHER FLEET EQUIPMENT	3.00	1,017,152.15
	0718019 : SPECIAL SERVICE VEHICLES	1.00	52,353.21
	9465400:Installment Purchase/Lease Purchase Financing and Lease With Option to Purchase Financing	1.00	73,032.00
CRISWELL HONDA	9465400:Installment Purchase/Lease Purchase Financing and Lease With Option to Purchase Financing	1.00	91,800.00
Criswell Performance Cars, Inc	0702390:VANS, ELECTRIC, 7-8 PASSENGER	1.00	44,559.00
CUMMINS SALES AND SERVICE	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	2.00	45,000.00
D.C WATER AND SEWER AUTHORITY	9684700:Inspection Services, Construction Type	1.00	113,816.85
DATAWATCH SYSTEMS	6800205 : ACCESS CONTROL SYSTEMS, INCLUDING PARTS AND ACCESSORIES	1.00	81,642.00
DECCAN INTERNATIONAL	2065530 : INTEGRATED HARDWARE-SOFTWARE SOLUTION	2.00	325,052.50
DEERE AND COMPANY	9281500:Automobile and Other Passenger Vehicles Maint. and Repair (Not Otherwise Classified)	1.00	279,221.00
DELL MARKETING L.P.	2041038:CABINETS, HARD DRIVE STORAGE	1.00	13,428.90
	2045327:COMPUTER SYSTEM (CPU, MONITOR, AND KEYBOARD)	3.00	21,373.35
	2045338:MICROCOMPUTERS (P.C.), 486SX OR 486DX AS SPECIFIED AND OTHERWISE MEETING THE STATE OF OHIO SPECIFICATIONS	1.00	2,992.56
	2045440:MICROCOMPUTERS, HANDHELD	6.00	915,695.97
	2045446:MICROCOMPUTERS, LAPTOP	3.00	31,530.28
	2045550 : MICROCOMPUTER SERVER, HARDWARE AND SOFTWARE (IBM 7026-H70 RS/6000 ENTERPRISE SERVER MODEL H70 STAR	2.00	9,059.50
	2045551 : MICROCOMPUTER SERVER, SITE MANAGER, HARDWARE AND SOFTWARE (IBM 7026-H70RS/6000 ENTERPRISE SERVER M	1.00	230,445.14
	2049159 : SERVERS, MICROCOMPUTER, DELL POWEREDGE, INCLUDING PARTS AND ACCESSORIES.	3.00	155,512.40
	2055400 : Microcomputers, Handheld, Laptop, and Notebook, Environmentally Certified Products	2.00	84,082.00
	2062510:COMPUTER SYSTEMS, DIGITAL, DEC OR EQUAL	2.00	32,580.70
	2072025:BRACES, MONITOR (FOR PCS, CRTS, DESK TOP PRINTERS, ETC.)	1.00	11,518.54
	2081149 : LICENSE, APPLICATION SOFTWARE (MICROCOMPUTER)	1.00	804,602.20
	4251736:DESKS, COMPUTER, SINGLE LEVEL	2.00	2,205.96
	5600501 : ACCESSORIES AND SUPPLIES, CONVEYORS	1.00	1,573.46
	9172500 : Contracted Services, Research Collaboration	1.00	123,752.55
	9182810:CONSULTANT SERVICES, COMPUTER SYSTEMS/NETWORKING	1.00	56,399.10
	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	330,560.00
	9204520:MAINTENANCE AND LICENSE AGREEMENT SERVICES, MICROCOMPUTER SOFTWARE	2.00	30,210.76
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	6.00	1,931,499.13
	9204578:SUPPORT SERVICES, MICROCOMPUTER SOFTWARE	1.00	32,094.44
	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	1.00	165,355.26
	9634575 : PROFESSIONAL LICENSE RENEWAL	1.00	760.00
	9672800 : Computer Software Manufacturing Services	1.00	608.00
	9694400 : Professional Services, Subcontractor and Contractor >25000	1.00	8,148.00

COOPERATIVE AGREEMENT SUPPLIER	WHAT WE BOUGHT FROM THEM	HOW MANY ORDERS	OBLIGATED VALUE
DELL MARKETING L.P.	9842400 : Computers, Microcomputer, Handheld, Laptop and Notebook, Rental or Lease	2.00	50,592.00
	9982900:Computers, Parts and Supplies	10.00	88,711.21
DIGITAL CONVENTIONS, LLC	9204504 : MAINTENANCE AND SUPPORT, AUDIO/VIDEO CONFERENCING SYSTEMS SOFTWARE	1.00	31,528.00
DISYS SOLUTIONS INC.	2046488:SWITCHES, FIBER	6.00	5,489,909.58
	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	1.00	231,161.60
DOWNTOWN GARAGE INC	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	5,000.00
ELEVEN AGENCY LLC	9625840 : INSTALLATION AND REMOVAL SERVICES, BANNERS	1.00	5,000.00
ENTWISTLE ENTERPRISES LLC	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	6,784.22
EQUIPMENT WORKS INC.	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	4,957.25
FERRARA FIRE APPARATUS INC.	0723010 : AMBULANCES AND RESCUE VEHICLES	2.00	4,170,000.00
FFF ENTERPRISES INC.	2698060:INFLUENZA VACCINE	1.00	26,764.25
FIELDPRINT INC	9172500 : Contracted Services, Research Collaboration	1.00	200,000.00
	9177700 : Other Contracted Services, Non Exempt	1.00	500,000.00
	9528500:Support Services	1.00	0.01
	9613016:BACKGROUND CHECKS FOR HIRING STATE AGENCY EMPLOYEE PERSONNEL (TO INCL. BACKGROUND INVESTIGATION FOR	2.00	400,000.00
FILE & SERVEXPRESS, LLC	2086639:SOFTWARE, MICROCOMPUTER, LEGAL RESOURCES FOR SAFETY REGULATIONS/MANAGEMENT/RECORDING/REPORTING,	1.00	60,000.00
FIRST VEHICLE SERVICES INC.	0603666:REGULATORS, PARTS, AND ACCESSORIES FOR CNG VEHICLES	1.00	20,130.00
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	5.00	305,000.00
FLEETPRIDE INC.	0601255:PARTS AND ACCESSORIES, BATTERY	1.00	4,877.40
FUSE CORPS	9614000:Forensic Services	1.00	125,000.00
	9694400 : Professional Services, Subcontractor and Contractor >25000	2.00	105,000.00
GENERAL MERCHANDISE	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	40,000.00
GENERAL SERVICES INC	9101740 : MAINTENANCE AND REPAIR, BUILDING AUTOMATION SYSTEM	1.00	210,021.21
GENUINE PARTS COMPANY NAPA	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	940,000.00
	9584100:Fleet Management Services	1.00	10,000.00
GOVDEALS INC.	9563580 : WEB SITE ACCESS	2.00	210,000.00
INSTITUTE FOR BUILDING TECHNOL	9613065:EMPLOYMENT AGENCY SERVICES. THE CONTRACTOR SHALL PROVIDE THE SERVICES OF THE TEMPORARY PERSONNEL AS S	1.00	453,202.00
JOHNSON & TOWERS INC	0601255:PARTS AND ACCESSORIES, BATTERY	1.00	75,000.00
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	75,000.00
JOHNSON TRUCK CENTER, LLC	9281500:Automobile and Other Passenger Vehicles Maint. and Repair (Not Otherwise Classified)	1.00	8,595,336.00
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	50,000.00
KEEFE COMMISSARY NETWORK LLC	9528400:Supplemental Food Services	2.00	2,446,225.00
KIRLIN MECHANICAL SERVICES LLC	9694400 : Professional Services, Subcontractor and Contractor >25000	1.00	100,000.00
LAAKE ENTERPRISES INC	0710490 : VEHICLES AND OTHER FLEET EQUIPMENT	4.00	899,016.84
	0723010 : AMBULANCES AND RESCUE VEHICLES	2.00	868,977.00
LAWSON PRODUCTS INC.	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	22,629.00
LAWSON PRODUCTS, INC.	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	0.01
LEADERSHIP FOR EDUCAT EQU	9619640 : LABOR, MISCELLANEOUS	1.00	10,000.00
LEXISNEXIS RISK SOLUTIONS FL	9567064 : RESEARCH SERVICES, LEGAL	1.00	18,000.00
LIGHTBOX/BLUEFIN PARTNERS	7702085:CAPS, TIN, ROOFING (FOR ROOFING REPAIR)	1.00	0.55
MARYLAND FIRE EQPMNT CORPORATI	2003158:PERSONAL PROTECTIVE EQUIPMENT ENSEMBLE	2.00	115,577.76
	3403440:GLOVES, FIREFIGHTER (FOR STRUCTURAL FIREFIGHTING) MEETING THE NATIONAL FIRE PROTECTION ASSN. REQUIREMEN	1.00	84,600.00
	3455636:HELMETS, SAFETY, FIREFIGHTER, INCLUDING ACCESSORIES	2.00	109,809.00
	8008637:BOOTS, MENS, FIREFIGHTER, INSULATED, STEEL MID SOLE, BLACK/YELLOW, FIREMASTER OR EQUAL	1.00	145,924.80
	9363245 : MAINTENANCE AND REPAIR, FIRE FIGHTING EQUIPMENT	1.00	60,000.00
MATHENY MOTOR TRUCK CO.	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	7,301.24
MCCARTHY TIRE SERVICE CO./MD.	8633040 : TIRES, MISCELLANEOUS	3.00	1,135,000.00
MCKINSEY AND COMPANY INC. DC	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	2.00	758,255.34
MEASURED PROGRESS INC.	9241800:Educational Services, Alternative	2.00	74,975.78
METROPOLITAN WASH COUNCIL OF	9183100:Construction Consulting	3.00	1,316,813.00
	9189690 : TRANSPORTATION CONSULTING	1.00	116,611.00
MICROSOFT CORPORATION	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	330,000.00

COOPERATIVE AGREEMENT SUPPLIER	WHAT WE BOUGHT FROM THEM	HOW MANY ORDERS	OBLIGATED VALUE
MICROSOFT CORPORATION	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	3.00	502,095.75
MIDWEST MOTOR SUPPLY CO INC.	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	35,000.00
MISSION CRITICAL PARTNERS, LLC	9092220 : BUILDING CONSTRUCTION SERVICES, NON-RESIDENTIAL	2.00	461,754.89
MONTGOMERY COUNTY GOVT.	9526227:CARE AND TREATMENT SERVICES PROVIDED IN A NON-RESIDENTIAL SETTING, INCL. DAY TREATMENT, RILS, SOCIALIZATIO	2.00	110,000.01
MORGAN S INC	2002800:Formal Clothing (Tuxedos, Formal Gowns, etc.)	1.00	150,000.00
	6800816 : ARMOR, BODY, BALLISTIC; TO PROVIDE TYPE IIIA BALLISTIC IMPACT PROTECTION; TO BE APPROVED IN ACCORDANCE WI	1.00	804,346.00
Morton Salt, Inc.	7754537:DEICER, SODIUM CHLORIDE (90%)	2.00	973,605.50
MOTIVATE INTERNATIONAL INC	9189690 : TRANSPORTATION CONSULTING	1.00	6,700,000.00
	9522220 : BICYCLE SHARE PROGRAMS	1.00	282,659.00
MOTOROLA SOLUTIONS, INC.	7268842 : RADIOS, MOTOROLA, DIGITAL, SPECTRA, MOBILE, REMOTE, SOFTWARE CONVENTIONAL SYSTEM, ASTRO READY OPERAT	4.00	6,191,433.35
	7269028 : PARTS AND ACCESSORIES, TWO-WAY RADIO, BRAND LISTED OR EQUAL	3.00	238,293.48
	9397245 : MAINTENANCE AND REPAIR, RADIO/TELECOMMUNICATIONS/BASE STATIONS	1.00	3,400.00
MUNICIPAL EMERGENCY SERVI	3400710 : BREATHING APPARATUS, SELF-CONTAINED, AND PARTS AND ACCESSORIES	3.00	9,848,584.52
	4650219:BAGS, OXYGEN MASK	1.00	280,000.00
	9363245 : MAINTENANCE AND REPAIR, FIRE FIGHTING EQUIPMENT	1.00	286,160.00
N2GRATE GOVERNMENT SERVICES	2046488:SWITCHES, FIBER	5.00	5,613,703.69
	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	146,520.00
	9204520:MAINTENANCE AND LICENSE AGREEMENT SERVICES, MICROCOMPUTER SOFTWARE	1.00	2,517,428.47
NEAL R GROSS AND CO INC	9158000:Typing and Word Processing	1.00	30,000.00
NETWORKING FOR FUTURE INC	2046488:SWITCHES, FIBER	5.00	4,296,280.17
	2873636:CHASSIS PANELS, PLATES, RACKS AND SHELFS	1.00	753,834.17
	7255637:TELEPHONES, ELECTRONIC	2.00	369,396.00
	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	163,796.00
	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	107,823.75
	9563575 : SUBSCRIPTIONS, SOFTWARE LICENSING, CLOUD BASED	1.00	667,896.78
NOT-FOR-PROFIT HOSPITAL CORP.	9487632:CRISIS STABILIZATION SERVICES TO BE PROVIDED IN AN INPATIENT PSYCHIATRIC FACILITY, SHORT-TERM, NORMALLY 7 DA	1.00	83,032.00
OLD DOMINION BRUSH COMPANY	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	3.00	277,035.16
	7657520 : BROOMS, GUTTER INCLUDES PARTS AND ACCESSORIES	1.00	94,095.00
	7657521:BROOM SEGMENTS, DISPOSABLE	1.00	94,095.00
	7658800 : Vacuum Trucks	1.00	1,347,593.75
	9281500:Automobile and Other Passenger Vehicles Maint. and Repair (Not Otherwise Classified)	1.00	-
OST, INC.	9182930:CONSULTING SERVICES RELATED TO THE IMPLEMENTATION OF SOFTWARE	1.00	48,000.00
PBSC URBAN SOLUTIONS INC.	9522220 : BICYCLE SHARE PROGRAMS	1.00	437,800.00
PC NET, INC.	9182810:CONSULTANT SERVICES, COMPUTER SYSTEMS/NETWORKING	1.00	68,851.40
POLIHIRE STRATEGY, LLC	9613065:EMPLOYMENT AGENCY SERVICES. THE CONTRACTOR SHALL PROVIDE THE SERVICES OF THE TEMPORARY PERSONNEL AS S	1.00	17,410.00
PRECISION MACHINE HYDRAULIC &	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	1.00	50,000.00
PRECISION SAFE SIDEWALKS	9138271:SAWING CONCRETE DRIVEWAYS, PAVEMENT, AND SIDEWALKS.	1.00	269,014.00
PRINCE GEORGE'S COMM. COLLEGE	9242500:For Credit Classes, Seminars, Workshops, etc.	5.00	4,554.00
PRIORITY INSTALL, LLC	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	6,830.95
PRO-FIX MEDICAL REPAIR SALES	9385600:Hospital and Medical Equipment, General, Maintenance and Repair	1.00	12,122.27
R & S AUTO & TRUCK SPRING WORK	0601255:PARTS AND ACCESSORIES, BATTERY	1.00	40,000.00
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	60,000.00
REGENTS UNIVERSITY OF	9240500:Advisory Services, Educational	1.00	110,500.00
	9244140 : PROFESSIONAL DEVELOPMENT	1.00	125,500.00
REMI HOLDINGS LLC	9694000 : Other Services Contracts, Power Plant	1.00	572,379.98
RSC ELECTRICAL AND MECHANIC	9096300 : Maintenance and Repair, Commercial and Institutional Building	1.00	9,650.00
	9106000:Plumbing Maintenance and Repair (Includes Toilets, etc.)	1.00	10,000.00
	9363952:MAINTENANCE, REPAIR, PARTS AND ACCESSORIES FOR PORTABLE AND STATIONARY GENERATORS	1.00	50,000.00
	9694400 : Professional Services, Subcontractor and Contractor >25000	1.00	2,000.00
SAF GARD SAFETY SHOE CO INC	9838650:RENTAL OF UNIFORMS FOR MEN AND WOMEN	1.00	60,000.00
SAFETY-KLEEN SYSTEMS, INC.	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	14,252.04
SAFEWARE INC	0723575 : SIMULATOR, ROLLOVER	1.00	18,056.33

COOPERATIVE AGREEMENT SUPPLIER	WHAT WE BOUGHT FROM THEM	HOW MANY ORDERS	OBLIGATED VALUE
SAFEWARE INC	2003158:PERSONAL PROTECTIVE EQUIPMENT ENSEMBLE	4.00	248,676.77
	2007655:PANTS, PULL-ON, 100% COTTON OR POLY/COTTON BLEND, ELASTIC WAIST, 2 FRONT POCKETS	8.00	291,550.00
	3403485:SHIRTS, TEE, FIREWEAR	1.00	190,605.00
	3407253 : PARTS AND ACCESSORIES, RESCUE TOOLS, RESCUE EQUIPMENT	1.00	6,125.00
	3407267 : ROPE, FIRE RESCUE, AND ACCESSORIES	1.00	21,461.74
	4454140 : HAZARDOUS MATERIAL EQUIPMENT- MISC.	1.00	15,505.55
	8402100 : Broadcast Disaster Recovery Equipment	1.00	55,315.76
	9365700:Police Equipment Maintenance and Repair	1.00	271,082.94
SANOFI PASTEUR INC	9489345 : DISPOSAL SERVICES, MEDICAL WASTE	1.00	3.00
SAVAGE TECHNICAL SERVICES LLC	6707713:VALVES, BALL, PLASTIC, ELECTRICALLY OPERATED FLANGE	2.00	105,000.00
SCIENCE APPLICATIONS INTERNATI	2851065:RACKS, CABLE	1.00	-
SEAGRAVE FIRE APPARATUS LLC	0705378:FIRE TRUCK, HAZARDOUS MATERIALS SPECIAL SERVICE	3.00	13,700,239.00
SECULORE SOLUTIONS LLC	2045327:COMPUTER SYSTEM (CPU, MONITOR, AND KEYBOARD)	1.00	7,500.00
SOFTWARE HOUSE INTERNATIONAL	9204531:MAINTENANCE AND SUPPORT, SOFTWARE, MAINFRAME	1.00	251,075.85
STARRAD CORPORATION	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	19,312.20
STERTIL-KONI USA INC	0754443:LIFTS, AUTOMOBILE/TRUCK, FOUR POST, SURFACE MOUNT, CLEAR OVERHEAD	1.00	628,986.70
STRATEGIC MANAGEMENT SERV	9186700:Human Services Consulting (To Include Mental Health Consulting Services)	1.00	3,000.00
TELECOMMUNICATIONS DEV CO	9619640 : LABOR, MISCELLANEOUS	1.00	240,120.00
THC ENTERPRISES INC MIDATLANTI	0710450 : AUTOMOBILES, PASSENGER, PARTS AND ACCESSORIES	2.00	250,000.00
THE PRESIDIO CORPORATION	2046488:SWITCHES, FIBER	3.00	927,561.15
	9204520:MAINTENANCE AND LICENSE AGREEMENT SERVICES, MICROCOMPUTER SOFTWARE	1.00	942,840.00
TILLEY CHEMICAL CO. INC.	0756645:LUBRICANTS AND SOLVENTS	2.00	650,000.00
	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	2.00	61,183.39
TIMMONS GROUP, INC.	9183100:Construction Consulting	2.00	491,595.46
TOTER, LLC	4503460:RECEPTACLES, TRASH, STEEL BAR	3.00	580,154.38
UNIFIRST CORPORATION	9584100:Fleet Management Services	3.00	68,000.00
UNIVERSAL HEALTHCARE MGMT	9529500:Youth Care Services	1.00	1,279,549.32
UNIVERSITY OF ARIZONA	9241800:Educational Services, Alternative	1.00	20,000.00
UNIVERSITY OF WISCONSIN SYSTEM	9241800:Educational Services, Alternative	2.00	530,007.00
US FOODS, INC	6406066:PLATES AND BOWLS, RIGID PLASTIC, WHITE OPAGUE, FDA APPROVED	2.00	75,001.00
	6406067:PLATES, BOWLS, AND TRAYS, POLYSTYRENE, EXPANDED WHITE OPAGUE, FDA APPROVED	2.00	105,000.00
	9984400:Food	7.00	1,743,683.45
VICTOR STANLEY INC	4503460:RECEPTACLES, TRASH, STEEL BAR	1.00	223,670.00
	9687156:DISPOSAL OF SOLID SEWAGE INCL. PUMPING, CLEANING AND REMOVAL SERVICES	1.00	99,277.00
W.B. MASON COMPANY INC	4254810 : FURNITURE, OFFICE AND FILE	1.00	22,263.20
WALTON AND GREEN CONSULTANTS	9626920 : PERSONNEL SERVICES, DEPARTMENT OF INFORMATION RESOURCES STAFFING (DIR IT)	1.00	114,089.15
WATSON FURNITURE GROUP	4254810 : FURNITURE, OFFICE AND FILE	1.00	2,834,367.40
WEST END SERVICES, INC.	0705440:TRUCKS, CAB AND CHASSIS, FULL SIZE, DIESEL	1.00	564,000.00
WEST PUBLISHING CORP	2083718 : SOFTWARE, MICROCOMPUTER, DATABASE	1.00	15,600.41
	9156420 : ELECTRONIC, ONLINE READING, CLIPPING SERVICES	1.00	26,016.89
	9565845 : LEGAL PUBLICATIONS AND DOCUMENTS	1.00	6,720.00
WEST SAFETY SERVICES INC	9392158 : MAINTENANCE, TELECOMMUNICATIONS NETWORK HARDWARE	4.00	1,867,373.67
WHISPERING PINES ENTERPRISES	9284756 : MAINTENANCE AND REPAIR OF FIRE TRUCKS AND FIRE APPARATUS	1.00	75,000.00
WITMER PUBLIC SAFETY GROUP INC	3403420:COATS, FIREFIGHTER, TURNOUT	3.00	295,672.68
	3403445:GLOVES, FIREFIGHTER, FIRECRAFT OR EQUAL	2.00	46,756.06
	3455636:HELMETS, SAFETY, FIREFIGHTER, INCLUDING ACCESSORIES	1.00	31,050.00
	8008637:BOOTS, MENS, FIREFIGHTER, INSULATED, STEEL MID SOLE, BLACK/YELLOW, FIREMASTER OR EQUAL	1.00	7,946.40
XEROX CORPORATION	9093300 : Contractor Compliance Monitoring Services	7.00	440,857.26
YELLOW CAB CO. OF DC, INC.	9566080 : TRANSPORTATION	1.00	6,500.00
Grand Total		**430.00**	**$ 133,258,426.45**