



MURIEL BOWSER
MAYOR

July 23, 2020

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, N.W., Suite 504
Washington, D.C. 20004

Dear Chairman Mendelson:

Enclosed for consideration and approval by the Council of the District of Columbia is proposed emergency legislation, the "Modification Nos. 5, 6, and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE Approval and Payment Authorization Emergency Act of 2020" to approve Modification Nos. 5, 6, and 7 to Contract No. CW64063 ("Contract"), and approve payment for goods and services received and to be received for mission oriented business integrated services.

Council action is necessary to approve the Contract, which authorizes expenditures in the not-to-exceed amount of \$10 million for the period from March 18, 2020 through March 17, 2021.

The Agency Fiscal Officer has certified that funding is available for Fiscal Year 2020.

As always, I am available to discuss any questions you may have regarding this contract. In order to facilitate a response to any questions, please have your staff contact Marc Scott, Chief Operating Officer of the Office of Contracting and Procurement, at 202-724-8759.

I urge you to take prompt and favorable action regarding the enclosed legislation.

Sincerely,

A handwritten signature in black ink, appearing to read "Muriel Bowser".

Muriel Bowser

Enclosures



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MAYOR

July 23, 2020

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
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1350 Pennsylvania Avenue, N.W., Suite 504
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Enclosures


Chairman Phil Mendelson
at the request of the Mayor

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7 A BILL
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12 IN THE COUNCIL OF THE DISTRICT OF COLUMBIA
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16 To approve, on an emergency basis, Modification Nos. 5, 6 and 7 to Contract No.
17 CW64063 with Health IT 2 Business Solutions LLC dba CODICE to provide
18 Mission Oriented Business Integrated Services (MOBIS) and to authorize
19 payment for the goods and services received and to be received under the
20 contract.
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22
23 BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,
24 That this act may be cited as the "Modification Nos. 5, 6 and 7 to Contract No. CW64063
25 with Health IT 2 Business Solutions LLC dba CODICE Approval and Payment
26 Authorization Emergency Act of 2020".

27 Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act,
28 approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51) and
29 notwithstanding the requirements of section 202 of the Procurement Practices Reform
30 Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02),
31 the Council approves Modification Nos. 5, 6 and 7 to Contract No. CW64063 with
32 Health IT 2 Business Solutions LLC dba CODICE to provide Mission Oriented Business
33 Integrated Services (MOBIS), and authorizes payment in the not-to-exceed amount of

1 \$10 million for goods and services received and to be received under Modification Nos.
2 5, 6 and 7 to Contract No. CW64063 for option year one.

3 Sec. 3. The Council adopts the fiscal impact statement provided by the Chief
4 Financial Officer as the fiscal impact statement required by section 4a of the General
5 Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C.
6 Official Code § 1-301.47a).

7 Sec. 4. This act shall take effect following approval by the Mayor (or in the
8 event of veto by the Mayor, action by the Council to override the veto), and shall remain
9 in effect for no longer than 90 days, as provided for emergency acts of the Council of the
10 District of Columbia in section 412(a) of the District of Columbia Home Rule Act,
11 approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement



Pursuant to section 202(c-1) of the Procurement Practices Reform Act of 2010, as amended, D.C. Official Code § 2-352.02(c-1), the following contract summary is provided:

COUNCIL CONTRACT SUMMARY

(A) **Contract Number:** CW64063

Proposed Contractor: Health IT 2 Business Solutions LLC dba CODICE

Contract Amount: Minimum \$10.00
Maximum \$10,000,000.00

Unit and Method of Compensation: Fixed unit prices payment will be made on the completion of work for an individual delivery/task order.

Term of Contract: March 18, 2020 through March 17, 2021

Type of Contract: Indefinite Delivery/Indefinite Quantity with payment based upon fixed unit prices.

Source Selection Method: DC Supply Schedule

(B) For a contract containing option periods, the contract amount for the base period and for each option period. If the contract amount for one or more of the option periods differs from the amount for the base period, provide an explanation of the reason for the difference:

Base Period Amount: CA23-0036 Minimum Contract Amount: \$10.00
Maximum Contract Amount: \$10,000,000.00

Option Period 1 Amount: Minimum Contract Amount: \$10.00
Maximum Contract Amount: \$10,000,000.00

Explanation of difference from base period (if applicable):

Proposed modification No. M0007 would increase the ceiling amount from 950,000.00 to 10,000,000.00 for option year one.

Option Period 2 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00
Option Period 3 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00
Option Period 4 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the District of Columbia Supply Schedule (DCSS) program is to serve as the primary contract vehicle for all District agencies to acquire support for their recurring requirements. The Contract is for the provision of services under the Mission Oriented Business Integrated Services (MOBIS). This particular schedule is designed to provide a full range of quality management; business process reengineering; strategic and business planning; benchmarking; strategic sourcing; activity-based costing; financial management and analysis related to an improvement effort; statistical process control; surveys; individual and organizational assessments and evaluations; process improvements; process modeling and simulation; performance measurement, organizational design; change management development of leadership/management skills; and training in improving customer service, satisfaction.

The social and economic impact of the program is to allow Certified Business Enterprises the opportunity to conduct business with the District of Columbia, thus creating additional jobs for city residents.

In accordance with paragraph one (1) of the District of Columbia Supply Schedule Terms and Conditions; the District of Columbia receives a one percent (1%) discount based on the volume of services provided under the DCSS. This fee is based on the invoice amount and provides revenue to the District.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

DCSS solicitations are open on a continuous basis. The solicitation for Mission Oriented Business Integrated Services was issued on July 31, 2017.

Health IT 2 Business Solutions LLC dba Codice was selected for an award based on meeting the following requirements as outlined in the solicitation.

- a. Accepting the DCSS Terms and Standard Contract Provisions for use with On-Line Solicitations and Purchase Orders only District of Columbia Government Supplies and Services Contracts, July 2010.

- b. Identifying and offering prices that are no greater than those of an identified Federal Supply Schedule that provides services or supplies consistent with the scope of the Solicitation.
- c. Submitting a minimum of three (3) satisfactory customer references demonstrating the contractor's ability to satisfactorily provide the services or products identified in the scope of the Solicitation.
- d. Submitting a written certification that all personnel proposed on individual task orders will meet the minimum education/experience requirements as stipulated in the federal contract being used to establish the contract pursuant to the solicitation.

Health IT 2 Business Solutions LLC dba Codice submitted its complete application on April 26, 2018. The application was reviewed and evaluated by the Office of Contracting and Procurement (OCP). After review and evaluation of the application, the Contracting Officer (CO) determined that Health IT 2 Business Solutions, LLC dba Codice had offered an appropriate multiple award schedule consistent with the scope of the solicitation. OCP also established that the pricing proposed by Health IT 2 Business Solutions LLC dba Codice was reasonable based on contract pricing.

Contract No. CW64063 was awarded to Health IT 2 Business Solutions, LLC dba Codice on March 18, 2019.

- (E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:**

There are no bid protests related to the award of the contract.

- (F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:**

Based on review of the application submitted, the Contracting Officer determined through Determinations and Findings for Contractor Responsibility that Health IT 2 Business Solutions LLC dba Codice has the necessary organizational experience, technical skills, accounting and operational controls to provide the requirements of the contract.

Health IT 2 Business Solutions LLC dba Codice has been providing the services to the District since 2009 and has maintained a favorable performance record.

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

Proposed contract Modification No. M0007 is to increase the ceiling amount from \$950,000.00 to \$10,000,000.00 for the period March 18, 2020 through March 17, 2021.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Modification No. M0006 exercised Option Year Two in amount of \$950,000.00 for the period of March 18, 2020 through March 17, 2021.

The Proposed Modification No. M0007 would raise the contract ceiling amount from \$950,000.00 to \$10,000,000.00.

(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

By Proposed Modification No. M0007, OCP now intends to increase the maximum contract ceiling to \$10,000,000.00.

(J) The date on which the contracting officer was notified of the proposed change:

March 11, 2019.

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

The vendor requested an increase to the contract ceiling amount from \$950,000.00 to \$10,000,000.00 in order to respond to future opportunities for DCSS Mission Oriented Business Integrated Services orders.

(L) The reason for the proposed change:

By increasing the contract ceiling amount from \$950,000.00 to \$10,000,000.00 enables the District to have the flexibility to issue multiple orders for Mission Oriented Business Integrated Services in a relatively short period of time.

(M) The legal, regulatory, or contractual authority for the proposed change:

27 DCMR§3601.2

- (N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

Health IT 2 Business Solutions LLC dba Codice is not required to submit a subcontracting plan because it is certified as a Certified Business Enterprise by the District Department of Small and Local Business Development (DSLBD).

- (O) Performance standards and the expected outcome of the proposed contract:**

The purpose of the DC Supply Schedule (DCSS) program is to serve as the primary contract action for all District agencies to acquire support for their recurring requirements. This particular schedule is designed to provide Mission Oriented Business Integrated Services in support of District agencies.

- (P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

Modification No. M0006 exercised Option Year One in the not to exceed amount of \$950,000.00 for the period of March 18, 2020 through March 17, 2021.

- (Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Agency Fiscal Officer has certified that funds for the minimum quantity of \$10.00 dollars are available for FY2020 and that minimum-quantity funds for FY2021 have been budgeted by the agency. See Funding Certifications.

- (R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Attorney General for the District of Columbia has reviewed and approved the subject Contract for legal sufficiency. Health IT 2 Business Solutions LLC, dba Codice has no pending legal claims against the District. See Legal Sufficiency Memorandum.

- (S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands database report indicates Health IT 2 Business Solutions LLC dba Codice is current with its District taxes as of June 17, 2020.

- (T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that Health IT 2 Business Solutions LLC dba Codice is in compliance with federal tax requirements by submitting the Bidder Offeror Form.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

Health IT 2 Business Solutions LLC dba Codice is currently a certified CBE; certification number No. LSZR87972102021.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None

- (W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Health IT 2 Business Solutions, LLC dba Codice is not listed on the Federal or District Excluded Parties List.

- (X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

None

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

OCP website located at www.ocp.dc.gov.

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

OCP website located at www.ocp.dc.gov.



Date of Notice: June 17, 2020

Notice Number: L0004185505

HEALTH IT 2 BUISNESS SOLUTIONS LLC
1101 VERMONT AVE NW STE 400
WASHINGTON DC 20005-3521

FEIN: **-***0817
Case ID: 497783

CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES
CHAPTER 28 GENERAL LICENSE
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
D.C. CODE § 47-2862 (2006)
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Marc Aronin
Chief, Collection Division

To validate this certificate, please visit MyTax.DC.gov. On the MyTax homepage, click "Clean Hands" and then the "Validate a Certificate of Clean Hands" hyperlink.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
GOVERNMENT OPERATIONS CLUSTER
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



MEMORANDUM

TO: George Schutter, Chief Procurement Officer
Office of Contracting and Procurement

FROM: Alemayehu Awas *Alemayehu Awas*
Agency Fiscal Officer

DATE: June 22, 2020

SUBJECT: Certification of Funding Availability for DCSS Contracts

Health IT 2 Business Solutions DBA Codice

CW64063

PERIOD: October 1, 2019 thru September 30, 2020

This is to certify that the Office of Contracting and Procurement has \$10,000.00 in its FY2020 budget to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
GOVERNMENT OPERATIONS CLUSTER
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



MEMORANDUM

TO: George Schutter, Chief Procurement Officer
Office of Contracting and Procurement

FROM: Alemayehu Awas *Alemayehu Awas*
Agency Fiscal Officer

DATE: June 22, 2020

SUBJECT: Certification of Funding Availability for DCSS Contracts
Health IT 2 Business Solutions DBA Codice CW64063

PERIOD: October 1, 2020 thru September 30, 2021

This is to certify that the Office of Contracting and Procurement will allocate \$10,000.00 in its FY2021 proposed financial plan to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2021.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL



ATTORNEY GENERAL
KARL A. RACINE



Legal Counsel Division

MEMORANDUM

TO: Ronan Gulstone
Director
Office of Policy and Legislative Affairs

FROM: Brian K. Flowers
Deputy Attorney General
Legal Counsel Division


DATE: July 13, 2020


SUBJECT: Legal Sufficiency Certification of the "Modification Nos. 5, 6, and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE Approval and Payment Authorization Emergency Act of 2020" and Accompanying Emergency Declaration Resolution (AE-20-486)

This is to Certify that this Office has reviewed the above-referenced legislation and has found it to be legally sufficient. If you have any questions regarding this certification, please do not hesitate to contact me at 724-5524.

Brian K. Flowers

Brian K. Flowers

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number CW64063	Page of Pages 1 1	
2. Amendment/Modification Number M0005	3. Effective Date March 18, 2020	4. Requisition/Purchase Request No.	5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)		
6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001		Code KEM	7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Health IT 2 Business Solutions, LLC dba CODIC 1711 North Capital Street, NE Washington, DC 20002 Telephone # 202-808-9399		9A. Amendment of Solicitation No.		9B. Dated (See Item 11)	
Code		Facility		X 10A. Modification of Contract/Order No. CW64063	
				10B. Dated (See Item 13) March 18, 2019	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR,					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.2					
X D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
A. Pursuant to Section 3.2, Option to Extend the Term of the Contract, Contract Number CW64063, is hereby modified as follows: The District of Columbia Office of Contracting and Procurement hereby exercises its option to extend the term of the contract for the period March 18, 2020 through August 17, 2021 (Partial Option Year 1), with a not to exceed contract amount of \$950,000.00.					
B. The contractor is bound by Wage Determination No. 2015-4281, rev. 15, dated December 23, 2019, issued by the Department of Labor.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Julius Wiggins, Contracting Officer		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				3/11/2020	
		(Signature of Contracting Officer)			

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number CW64063	Page of Pages 1 1	
2. Amendment/Modification Number M0006	3. Effective Date 03/18/20	4. Requisition/Purchase Request No.	5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)		
6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001		Code KEM	7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Health IT 2 Business Solutions, LLC dba CODIC 1711 North Capital Street, NE Washington, DC 20002 Telephone # 202-808-9399 Code Facility		9A. Amendment of Solicitation No.			
		9B. Dated (See Item 11)			
		X 10A. Modification of Contract/Order No. CW64063			
		10B. Dated (See Item 13) 03/18/19			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR,					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.3					
X D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
A. Delete Modification M0005 in its entirety and replacing with Modification M0006 to correct the period of performance for option year one.					
B. Pursuant to Section 3.2, Option to Extend the Term of the Contract, Contract Number CW64063 , is hereby modified as follows: The District of Columbia Office of Contracting and Procurement hereby exercises its option to extend the term of the contract for the period March 18, 2020 through March 17, 2021 (Option Year 1), in the amount of \$950,000.00.					
C. The contractor is bound by Wage Determination No. 2015-4281, rev. 16, dated April 23, 2020, issued by the Department of Labor.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Julius J. Wiggins		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			 (Signature of Contracting Officer)		06/19/2020

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT		1. Contract Number CW64063		Page of Pages 1 1	
2. Amendment/Modification Number M0007		3. Effective Date See Block 16C		4. Requisition/Purchase Request No.	
				5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)	
6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001			7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Health IT 2 Business Solutions LLC dba Codice 1101 Vermont Ave NW Washington, DC 20005 Telephone # 202-808-9399			9A. Amendment of Solicitation No.		
			9B. Dated (See Item 11)		
			10A. Modification of Contract/Order No. CW64063		
			10B. Dated (See Item 13) 03/18/19		
Code			Facility		
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR,					
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.2					
X D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008					
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Contract Number CW64063 is hereby modified as follows: The not to exceed amount is hereby increased from to \$950,000 to \$10,000,000 for Option Year One.					
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
			Julius J. Wiggins		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

Option Period 2 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00
Option Period 3 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00
Option Period 4 Amount:	Minimum Contract Amount: \$10.00 Maximum Contract Amount: \$10,000,000.00

(C) The goods or services to be provided, the methods of delivering goods or services, and any significant program changes reflected in the proposed contract:

The purpose of the District of Columbia Supply Schedule (DCSS) program is to serve as the primary contract vehicle for all District agencies to acquire support for their recurring requirements. The Contract is for the provision of services under the Mission Oriented Business Integrated Services (MOBIS). This particular schedule is designed to provide a full range of quality management; business process reengineering; strategic and business planning; benchmarking; strategic sourcing; activity-based costing; financial management and analysis related to an improvement effort; statistical process control; surveys; individual and organizational assessments and evaluations; process improvements; process modeling and simulation; performance measurement, organizational design; change management development of leadership/management skills; and training in improving customer service, satisfaction.

The social and economic impact of the program is to allow Certified Business Enterprises the opportunity to conduct business with the District of Columbia, thus creating additional jobs for city residents.

In accordance with paragraph one (1) of the District of Columbia Supply Schedule Terms and Conditions; the District of Columbia receives a one percent (1%) discount based on the volume of services provided under the DCSS. This fee is based on the invoice amount and provides revenue to the District.

(D) The selection process, including the number of offerors, the evaluation criteria, and the evaluation results, including price, technical or quality, and past performance components:

DCSS solicitations are open on a continuous basis. The solicitation for Mission Oriented Business Integrated Services was issued on July 31, 2017.

Health IT 2 Business Solutions LLC dba Codice was selected for an award based on meeting the following requirements as outlined in the solicitation.

- a. Accepting the DCSS Terms and Standard Contract Provisions for use with On-Line Solicitations and Purchase Orders only District of Columbia Government Supplies and Services Contracts, July 2010.

- b. Identifying and offering prices that are no greater than those of an identified Federal Supply Schedule that provides services or supplies consistent with the scope of the Solicitation.
- c. Submitting a minimum of three (3) satisfactory customer references demonstrating the contractor's ability to satisfactorily provide the services or products identified in the scope of the Solicitation.
- d. Submitting a written certification that all personnel proposed on individual task orders will meet the minimum education/experience requirements as stipulated in the federal contract being used to establish the contract pursuant to the solicitation.

Health IT 2 Business Solutions LLC dba Codice submitted its complete application on April 26, 2018. The application was reviewed and evaluated by the Office of Contracting and Procurement (OCP). After review and evaluation of the application, the Contracting Officer (CO) determined that Health IT 2 Business Solutions, LLC dba Codice had offered an appropriate multiple award schedule consistent with the scope of the solicitation. OCP also established that the pricing proposed by Health IT 2 Business Solutions LLC dba Codice was reasonable based on contract pricing.

Contract No. CW64063 was awarded to Health IT 2 Business Solutions, LLC dba Codice on March 18, 2019.

(E) A description of any bid protest related to the award of the contract, including whether the protest was resolved through litigation, withdrawal of the protest by the protestor, or voluntary corrective action by the District. Include the identity of the protestor, the grounds alleged in the protest, and any deficiencies identified by the District as a result of the protest:

There are no bid protests related to the award of the contract.

(F) The background and qualifications of the proposed contractor, including its organization, financial stability, personnel, and performance on past or current government or private sector contracts with requirements similar to those of the proposed contract:

Based on review of the application submitted, the Contracting Officer determined through Determinations and Findings for Contractor Responsibility that Health IT 2 Business Solutions LLC dba Codice has the necessary organizational experience, technical skills, accounting and operational controls to provide the requirements of the contract.

Health IT 2 Business Solutions LLC dba Codice has been providing the services to the District since 2009 and has maintained a favorable performance record.

(G) The period of performance associated with the proposed change, including date as of which the proposed change is to be made effective:

Proposed contract Modification No. M0007 is to increase the ceiling amount from \$950,000.00 to \$10,000,000.00 for the period March 18, 2020 through March 17, 2021.

(H) The value of any work or services performed pursuant to a proposed change for which the Council has not provided approval, disaggregated by each proposed change if more than one proposed change has been aggregated for Council review:

Modification No. M0006 exercised Option Year Two in amount of \$950,000.00 for the period of March 18, 2020 through March 17, 2021.

The Proposed Modification No. M0007 would raise the contract ceiling amount from \$950,000.00 to \$10,000,000.00.

(I) The aggregate dollar value of the proposed changes as compared with the amount of the contract as awarded:

By Proposed Modification No. M0007, OCP now intends to increase the maximum contract ceiling to \$10,000,000.00.

(J) The date on which the contracting officer was notified of the proposed change:

March 11, 2019.

(K) The reason why the proposed change was sent to Council for approval after it is intended to take effect:

The vendor requested an increase to the contract ceiling amount from \$950,000.00 to \$10,000,000.00 in order to respond to future opportunities for DCSS Mission Oriented Business Integrated Services orders.

(L) The reason for the proposed change:

By increasing the contract ceiling amount from \$950,000.00 to \$10,000,000.00 enables the District to have the flexibility to issue multiple orders for Mission Oriented Business Integrated Services in a relatively short period of time.

(M) The legal, regulatory, or contractual authority for the proposed change:

27 DCMR§3601.2

- (N) A summary of the subcontracting plan required under section 2346 of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.* (“Act”), including a certification that the subcontracting plan meets the minimum requirements of the Act and the dollar volume of the portion of the contract to be subcontracted, expressed both in total dollars and as a percentage of the total contract amount:**

Health IT 2 Business Solutions LLC dba Codice is not required to submit a subcontracting plan because it is certified as a Certified Business Enterprise by the District Department of Small and Local Business Development (DSLBD).

- (O) Performance standards and the expected outcome of the proposed contract:**

The purpose of the DC Supply Schedule (DCSS) program is to serve as the primary contract action for all District agencies to acquire support for their recurring requirements. This particular schedule is designed to provide Mission Oriented Business Integrated Services in support of District agencies.

- (P) The amount and date of any expenditure of funds by the District pursuant to the contract prior to its submission to the Council for approval:**

Modification No. M0006 exercised Option Year One in the not to exceed amount of \$950,000.00 for the period of March 18, 2020 through March 17, 2021.

- (Q) A certification that the proposed contract is within the appropriated budget authority for the agency for the fiscal year and is consistent with the financial plan and budget adopted in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02:**

The Agency Fiscal Officer has certified that funds for the minimum quantity of \$10.00 dollars are available for FY2020 and that minimum-quantity funds for FY2021 have been budgeted by the agency. See Funding Certifications.

- (R) A certification that the contract is legally sufficient, including whether the proposed contractor has any pending legal claims against the District:**

The Attorney General for the District of Columbia has reviewed and approved the subject Contract for legal sufficiency. Health IT 2 Business Solutions LLC, dba Codice has no pending legal claims against the District. See Legal Sufficiency Memorandum.

- (S) A certification that Citywide Clean Hands database indicates that the proposed contractor is current with its District taxes. If the Citywide Clean Hands Database indicates that the proposed contractor is not current with its District taxes, either: (1) a certification that the contractor has worked out and is current with a payment schedule approved by the District; or (2) a certification that the contractor will be current with its District taxes after the District recovers any outstanding debt as provided under D.C. Official Code § 2-353.01(b):**

The Citywide Clean Hands database report indicates Health IT 2 Business Solutions LLC dba Codice is current with its District taxes as of June 17, 2020.

- (T) A certification from the proposed contractor that it is current with its federal taxes, or has worked out and is current with a payment schedule approved by the federal government:**

The Contractor has certified that Health IT 2 Business Solutions LLC dba Codice is in compliance with federal tax requirements by submitting the Bidder Offeror Form.

- (U) The status of the proposed contractor as a certified local, small, or disadvantaged business enterprise as defined in the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, as amended, D.C. Official Code § 2-218.01 *et seq.*:**

Health IT 2 Business Solutions LLC dba Codice is currently a certified CBE; certification number No. LSZR87972102021.

- (V) Other aspects of the proposed contract that the Chief Procurement Officer considers significant:**

None

- (W) A statement indicating whether the proposed contractor is currently debarred from providing services or goods to the District or federal government, the dates of the debarment, and the reasons for debarment:**

Health IT 2 Business Solutions, LLC dba Codice is not listed on the Federal or District Excluded Parties List.

- (X) Any determination and findings issues relating to the contract's formation, including any determination and findings made under D.C. Official Code § 2-352.05 (privatization contracts):**

None

(Y) Where the contract, and any amendments or modifications, if executed, will be made available online:

OCP website located at www.ocp.dc.gov.

(Z) Where the original solicitation, and any amendments or modifications, will be made available online:

OCP website located at www.ocp.dc.gov.

Chairman Phil Mendelson
at the request of the Mayor

A BILL

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

To approve, on an emergency basis, Modification Nos. 5, 6 and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE to provide Mission Oriented Business Integrated Services (MOBIS) and to authorize payment for the goods and services received and to be received under the contract.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA,

That this act may be cited as the “Modification Nos. 5, 6 and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE Approval and Payment Authorization Emergency Act of 2020”.

Sec. 2. Pursuant to section 451 of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51) and notwithstanding the requirements of section 202 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-352.02), the Council approves Modification Nos. 5, 6 and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE to provide Mission Oriented Business Integrated Services (MOBIS), and authorizes payment in the not-to-exceed amount of

1 \$10 million for goods and services received and to be received under Modification Nos.
2 5, 6 and 7 to Contract No. CW64063 for option year one.

3 Sec. 3. The Council adopts the fiscal impact statement provided by the Chief
4 Financial Officer as the fiscal impact statement required by section 4a of the General
5 Legislative Procedures Act of 1975, approved October 16, 2006 (120 Stat. 2038; D.C.
6 Official Code § 1-301.47a).

7 Sec. 4. This act shall take effect following approval by the Mayor (or in the
8 event of veto by the Mayor, action by the Council to override the veto), and shall remain
9 in effect for no longer than 90 days, as provided for emergency acts of the Council of the
10 District of Columbia in section 412(a) of the District of Columbia Home Rule Act,
11 approved December 24, 1973 (87 Stat. 788; D.C. Official Code § 1-204.12(a)).



Date of Notice: June 17, 2020

Notice Number: L0004185505

HEALTH IT 2 BUISNESS SOLUTIONS LLC
1101 VERMONT AVE NW STE 400
WASHINGTON DC 20005-3521

FEIN: **-***0817
Case ID: 497783

CERTIFICATE OF CLEAN HANDS

As reported in the Clean Hands system, the above referenced individual/entity has no outstanding liability with the District of Columbia Office of Tax and Revenue or the Department of Employment Services. As of the date above, the individual/entity has complied with DC Code § 47-2862, therefore this Certificate of Clean Hands is issued.

TITLE 47. TAXATION, LICENSING, PERMITS, ASSESSMENTS, AND FEES
CHAPTER 28 GENERAL LICENSE
SUBCHAPTER II. CLEAN HANDS BEFORE RECEIVING A LICENSE OR PERMIT
D.C. CODE § 47-2862 (2006)
§ 47-2862 PROHIBITION AGAINST ISSUANCE OF LICENSE OR PERMIT

Authorized By Marc Aronin
Chief, Collection Division

To validate this certificate, please visit MyTax.DC.gov. On the MyTax homepage, click “Clean Hands” and then the “Validate a Certificate of Clean Hands” hyperlink.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
GOVERNMENT OPERATIONS CLUSTER
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



MEMORANDUM

TO: George Schutter, Chief Procurement Officer
Office of Contracting and Procurement

FROM: Alemayehu Awas *Alemayehu Awas*
Agency Fiscal Officer

DATE: June 22, 2020

SUBJECT: **Certification of Funding Availability for DCSS Contracts**

Health IT 2 Business Solutions DBA Codice

CW64063

PERIOD: October 1, 2020 thru September 30, 2021

This is to certify that the Office of Contracting and Procurement will allocate \$10,000.00 in its FY2021 proposed financial plan to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

Funding to cover these contracts is contingent upon availability of District's budget appropriations for FY2021.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE CHIEF FINANCIAL OFFICER
GOVERNMENT OPERATIONS CLUSTER
OFFICE OF FINANCE AND RESOURCE MANAGEMENT



MEMORANDUM

TO: George Schutter, Chief Procurement Officer
Office of Contracting and Procurement

FROM: Alemayehu Awas *Alemayehu Awas*
Agency Fiscal Officer

DATE: June 22, 2020

SUBJECT: **Certification of Funding Availability for DCSS Contracts**

Health IT 2 Business Solutions DBA Codice

CW64063

PERIOD: October 1, 2019 thru September 30, 2020

This is to certify that the Office of Contracting and Procurement has \$10,000.00 in its FY2020 budget to cover potential costs that may be incurred if a minimum order is not achieved for the District of Columbia Supply Schedule (DCSS) contracts.

Each DCSS contract has been established as an indefinite delivery/indefinite quantity (IDIQ) contract, and agencies may place orders against each contract by means of an individual Task Order (TO) or delivery order (DO). If no orders are placed against a particular DCSS contract, pursuant to the DCSS Terms and Conditions, clause 5, the District guarantees the minimum order for each contract in the amount of \$10.00 for the base year and four option years. Any additional orders placed on the DCSS contracts will be encumbered by the ordering agency prior to issuance. There are approximately 420 contractors on the DCSS, and it is estimated that \$10,000.00 would be sufficient to cover the possibility of having to pay \$10.00, upon request, to multiple contractors.

GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF THE ATTORNEY GENERAL

ATTORNEY GENERAL
KARL A. RACINE



Legal Counsel Division

MEMORANDUM

TO: Ronan Gulstone
Director
Office of Policy and Legislative Affairs

FROM: Brian K. Flowers
Deputy Attorney General
Legal Counsel Division

DATE: July 13, 2020

SUBJECT: Legal Sufficiency Certification of the “Modification Nos. 5, 6, and 7 to Contract No. CW64063 with Health IT 2 Business Solutions LLC dba CODICE Approval and Payment Authorization Emergency Act of 2020” and Accompanying Emergency Declaration Resolution (AE-20-486)

This is to Certify that this Office has reviewed the above-referenced legislation and has found it to be legally sufficient. If you have any questions regarding this certification, please do not hesitate to contact me at 724-5524.

Brian K. Flowers

Brian K. Flowers

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number CW64063		Page of Pages 1 1			
2. Amendment/Modification Number M0007		3. Effective Date See Block 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)		
6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001			Code KEM	7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001				
8. Name and Address of Contractor (No. street, city, county, state and zip code) Health IT 2 Business Solutions LLC dba Codice 1101 Vermont Ave NW Washington, DC 20005 Telephone # 202-808-9399 Code Facility				9A. Amendment of Solicitation No.				
				9B. Dated (See Item 11)				
				10A. Modification of Contract/Order No. CW64063			X	
				10B. Dated (See Item 13) 03/18/19				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS								
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.								
12. Accounting and Appropriation Data (If Required)								
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14								
	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR,							
	C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.2							
X	D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one copy to the issuing office.								
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Contract Number CW64063 is hereby modified as follows: The not to exceed amount is hereby increased from to \$950,000 to \$10,000,000 for Option Year One.								
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.								
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer				
				Julius J. Wiggins				
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed		
(Signature of person authorized to sign)				(Signature of Contracting Officer)				

2. Amendment/Modification Number M0005
 3. Effective Date March 18, 2020
 4. Requisition/Purchase Request No. (MOBIS) Mission Oriented Business Integrated Services

6. Issued by: Office of Contracting and Procurement
 441 4th Street, NW, Suite 330 South
 Washington, DC 20001
 Code KEM
 7. Administered by (if other than line 6) Office of Contracting and Procurement
 441 4th Street, NW, Suite 330 South
 Washington, DC 20001

8. Name and Address of Contractor (No. street, city, county, state and zip code)
 Health IT 2 Business Solutions, LLC dba CODIC
 1711 North Capital Street, NE
 Washington, DC 20002
 Telephone # 202-808-9399
 Code Facility
 9A. Amendment of Solicitation No. X
 9B. Dated (See Item 11)
 10A. Modification of Contract/Order No. CW64063
 10B. Dated (See Item 13) March 18, 2019

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS
 The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers is extended. is not extended.
 Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.
 12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
 IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14
 A. This change order is issued pursuant to (Specify Authority):
 The changes set forth in Item 14 are made in the contract/order no. in item 10A.
 B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR.
 C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.2
 D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008
E. IMPORTANT: Contractor is not is required to sign this document and return one copy to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)
 A. Pursuant to Section 3.2, Option to Extend the Term of the Contract, Contract Number CW64063, is hereby modified as follows:
 The District of Columbia Office of Contracting and Procurement hereby exercises its option to extend the term of the contract for the period March 18, 2020 through August 17, 2021 (Partial Option Year 1), with a not to exceed contract amount of \$950,000.00.
 B. The contractor is bound by Wage Determination No. 2015-4281, rev. 15, dated December 23, 2019, issued by the Department of Labor.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.
 15A. Name and Title of Signer (Type or print)
 15B. Name of Contractor
 15C. Date Signed
 15D. District of Columbia
 15E. Signature of person authorized to sign
 16A. Name of Contracting Officer
 16B. District of Columbia
 16C. Date Signed
 16D. Signature of Contracting Officer

THE LIVING WAGE ACT OF 2006

D.C. Official Code §§ 2-220.01 - 2-220.11

Recipients of new contracts or government assistance shall pay affiliated employees and subcontractors who perform services under the contracts no less than the current living wage.

Effective January 1, 2020 until June 30, 2020, the living wage rate is \$14.65 per hour.
Effective July 1, 2020, the living wage rate and the minimum wage rate are \$15.00 per hour.

The requirement to pay a living wage applies to:

- All recipients of contracts in the amount of \$100,000 or more, and all subcontractors that receive \$15,000 or more from the funds received by the recipient from the District of Columbia, and
- All recipients of government assistance in the amount of \$100,000 or more, and all subcontractors of these recipients that receive \$50,000 or more from the government assistance received by the recipient from the District of Columbia.

“Contract” means a written agreement between a recipient and the District government.

“Government assistance” means a grant, loan, or tax increment financing that result in a financial benefit from an agency, commission, instrumentality, or other entity of the District government.

“Affiliated employee” means any individual employed by a recipient who received compensation directly from government assistance or a contract with the District of Columbia government, including employees of

the District of Columbia, any employee of a contractor or subcontractor of a recipient who performs services pursuant to government assistance or contract. The term “affiliated employee” does not include those individuals who perform only intermittent or incidental services with respect to the contract or government assistance or who are otherwise employed by the contractor, recipient, or subcontractor.

Certain exemptions apply: 1) contracts or agreements subject to wage determinations required by federal law which are higher than the wage required by this Act; 2) Existing and future collective bargaining agreements, provided that the future agreements results in employees being paid no less than the current living wage; 3) contracts for electricity, telephone, water, sewer performed by regulated utilities; 4) contracts for services needed to immediately to prevent or respond to a disaster or imminent threat declared by the Mayor; 5) contracts awarded to recipients that provide trainees with services, including but not limited to case management and job readiness services, provided the trainee does not replace employees; 6) employees under 22 years of age employed during a school vacation period, or enrolled as a full-time student who works less than 25 hours per week; 7) tenants or retail establishments that occupy property constructed or improved by government assistance, provided there is no receipt of direct District government assistance; 8) employees of nonprofit organizations that employ not more than 50 individuals and qualify for 501(c)(3) status; 9) Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for persons with intellectual disabilities as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice, and Home Care Licensure Act of 1983; D.C. Official Code § 44-501; and 10) contracts or agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.

Home Care Final Rule: The Department of Labor extended overtime protections to home care workers and workers who provide companionship services. Employers within this industry are now subject to recordkeeping provisions.

Each recipient and subcontractor of a recipient shall provide this notice to each affiliated employee covered by this notice, and shall also post this notice in a conspicuous site in its place of business. All recipients and subcontractors shall retain payroll records created and maintained in the regular course of business under District of Columbia law for a period of at least 3 years.

To file a claim, visit: Department of Employment Services, Office of Wage-Hour, 4058 Minnesota Avenue, NE, Suite 3600, Washington, D.C. 20019; call: (202) 671-1880; or file your claim on-line: docs.dc.gov. Go to “File a Claim” tab.

GOVERNMENT OF THE DISTRICT OF COLUMBIA

Department of Employment Services



MURIEL BOWSER
MAYOR

DR. UNIQUE MORRIS-HUGHES
DIRECTOR

LIVING WAGE ACT FACT SHEET

The Living Wage Act of 2006, D.C. Official Code §§ 2-220.01 - 2-220.11, provides that District of Columbia government contractors and recipients of government assistance (grants, loans, tax increment financing) in the amount of \$100,000 or more shall pay affiliated employee wages at no less than the current living wage rate.

Effective January 1, 2020 until June 30, 2020, the living wage rate is \$14.65 per hour.

Effective July 1, 2020, the living wage rate and the minimum wage rate are \$15.00 per hour.

Subcontractors of D.C. government contractors who receive \$15,000 or more from the contract and subcontractors of the recipients of government assistance who receive \$50,000 or more from the assistance are also required to pay their affiliated employees no less than the current living wage rate.

"Affiliated employee" means any individual employed by a recipient who receives compensation directly from government assistance or a contract with the District of Columbia government, including any employee of a contractor or subcontractor of a recipient who performs services pursuant to government assistance or a contract. The term "affiliated employee" does not include those individuals who perform only intermittent or incidental services with respect to the government assistance or contract, or who are otherwise employed by the contractor, recipient or subcontractor.

Exemptions - The following contracts and agreements are exempt from the Living Wage Act:

1. Contracts or other agreements that are subject to higher wage level determinations required by federal law (i.e., if a contract is subject to the Service Contract Act and certain wage rates are lower than the District's current living wage, the contractor must pay the higher of the two rates);
2. Existing and future collective bargaining agreements, provided that the future collective bargaining agreement results in the employee being paid no less than the current living wage;
3. Contracts for electricity, telephone, water, sewer or other services provided by a regulated utility;
4. Contracts for services needed immediately to prevent or respond to a disaster or imminent threat to public health or safety declared by the Mayor;
5. Contracts or other agreements that provide trainees with additional services including, but not limited to, case management and job readiness services, provided that the trainees do not replace employees subject to the Living Wage Act;

6. An employee, under 22 years of age, employed during a school vacation period, or enrolled as full-time student, as defined by the respective institution, who is in high school or at an accredited institution of higher education and who works less than 25 hours per week; provided that he or she does not replace employees subject to the Living Wage Act;

7. Tenants or retail establishments that occupy property constructed or improved by receipt of government assistance from the District of Columbia; provided, that the tenant or retail establishment did not receive direct government assistance from the District of Columbia;

8. Employees of nonprofit organizations that employ not more than 50 individuals and qualify for taxation exemption pursuant to Section 501 (c) (3) of the Internal Revenue Code of 1954, approved August 16, 1954 (68 A Stat. 163; 26 U.S.C. §501(c)(3));

9. Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for persons with intellectual disabilities as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice, and Home Care Licensure Act of 1983; D.C. Official Code § 44-501; and

10. Contracts or other agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.

Enforcement

The Department of Employment Services (DOES) Office of Wage-Hour and the D.C. Office of Contracting and Procurement share monitoring responsibilities.

Home Care Final Rule: The Department of Labor extended overtime protections to home care workers and workers who provide companionship services. Employers within this industry are now subject to recordkeeping provisions.

If you learn that a contractor subject to this law is not paying at least the current living wage, you should report it to the contracting officer. If you believe that your employer is subject to this law and is not paying at least the current living wage, you may file a complaint with the DOES Office of Wage - Hour, located at 4058 Minnesota Avenue, N.E. Suite 3600, Washington, D.C. 20019, call (202) 671-1880, or file your claim on-line: www.does.dc.gov. Go to "File a Claim" tab.

For questions and additional information, contact the Office of Contracting and Procurement at (202) 727-0252 or the Department of Employment Services on (202) 671-1880.

Please note: This fact sheet is for informational purposes only as required by Section 106 of the Living Wage Act. It should not be relied on as a definitive statement of the Living Wage Act or any regulations adopted pursuant to the law.

OCCUPATION CODE - TITLE	FOOTNOTE	RATE
01000 - Administrative Support And Clerical Occupations		
01011 - Accounting Clerk I		18.95
01012 - Accounting Clerk II		21.28
01013 - Accounting Clerk III		23.81
01020 - Administrative Assistant		34.06

Fringe Benefits Required Follow the Occupational Listing

States: District of Columbia Maryland Virginia

Area: District of Columbia Statewide

Maryland Counties of Calvert Charles Prince George's

Virginia Counties of Alexandria Arlington Fairfax Falls Church Fauquier Loudoun Manassas Manassas Park Prince William Stafford

Note: Under Executive Order (EO) 13658 an hourly minimum wage of \$10.80 for calendar year 2020 applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1 2015. If this contract is covered by the EO the contractor must pay all workers in any classification listed on this wage determination at least \$10.80 per hour (or the applicable wage rate listed on this wage determination if it is higher) for all hours spent performing on the contract in calendar year 2020. The EO minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

"REGISTER OF WAGE DETERMINATIONS UNDER U.S. DEPARTMENT OF LABOR	
THE SERVICE CONTRACT ACT EMPLOYMENT STANDARDS ADMINISTRATION	
By direction of the Secretary of Labor	WASHINGTON D.C. 20210
Director	Wage Determinations
Daniel W. Simms	Division of
	Revision No.: 15
	Date Of Last Revision: 12/23/2019
	Wage Determination No.: 2015-4281

01035	- Court Reporter	24.02
01041	- Customer Service Representative I	14.94
01042	- Customer Service Representative II	16.81
01043	- Customer Service Representative III	18.33
01051	- Data Entry Operator I	16.64
01052	- Data Entry Operator II	18.16
01060	- Dispatcher Motor Vehicle	19.84
01070	- Document Preparation Clerk	17.75
01090	- Duplicating Machine Operator	17.75
01111	- General Clerk I	14.88
01112	- General Clerk II	16.24
01113	- General Clerk III	18.74
01120	- Housing Referral Assistant	25.29
01141	- Messenger Courier	16.71
01191	- Order Clerk I	15.29
01192	- Order Clerk II	16.68
01261	- Personnel Assistant (Employment) I	18.07
01262	- Personnel Assistant (Employment) II	21.11
01263	- Personnel Assistant (Employment) III	23.52
01270	- Production Control Clerk	25.59
01290	- Rental Clerk	16.55
01300	- Scheduler Maintenance	18.07
01311	- Secretary I	18.07
01312	- Secretary II	20.18
01313	- Secretary III	25.29
01320	- Service Order Dispatcher	17.73
01410	- Supply Technician	34.06
01420	- Survey Worker	20.03
01460	- Switchboard Operator/Receptionist	15.56
01531	- Travel Clerk I	16.28
01532	- Travel Clerk II	17.50
01533	- Travel Clerk III	18.79
01611	- Word Processor I	17.16
01612	- Word Processor II	19.27
01613	- Word Processor III	21.56
05000	- Automotive Service Occupations	
05005	- Automobile Body Repairer Fiberglass	28.60
05010	- Automotive Electrician	23.78
05040	- Automotive Glass Installer	22.39
05070	- Automotive Worker	22.39
05110	- Mobile Equipment Servicer	19.26
05130	- Motor Equipment Metal Mechanic	25.04
05160	- Motor Equipment Metal Worker	22.39
05190	- Motor Vehicle Mechanic	25.04
05220	- Motor Vehicle Mechanic Helper	18.49
05250	- Motor Vehicle Upholstery Worker	21.63
05280	- Motor Vehicle Wrecker	22.39
05310	- Painter Automotive	23.78
05340	- Radiator Repair Specialist	22.39
05370	- Tire Repairer	14.44
05400	- Transmission Repair Specialist	25.04

07010	- Baker	14.14
07041	- Cook I	15.92
07042	- Cook II	18.51
07070	- Dishwasher	12.39
07130	- Food Service Worker	11.88
07210	- Meat Cutter	20.41
07260	- Waiter/Waitress	11.34
09000	- Furniture Maintenance and Repair Occupations	
09010	- Electrostatic Spray Painter	19.86
09040	- Furniture Handler	14.06
09080	- Furniture Refinisher	20.23
09090	- Furniture Refinisher Helper	15.52
09110	- Furniture Repairer Minor	17.94
09130	- Upholsterer	19.86
11000	- General Services and Support Occupations	
11030	- Cleaner Vehicles	11.64
11060	- Elevator Operator	13.50
11090	- Gardener	19.77
11122	- Housekeeping Aide	13.50
11150	- Janitor	13.50
11210	- Laborer Grounds Maintenance	14.75
11240	- Maid or Houseman	13.12
11260	- Pruner	13.08
11270	- Tractor Operator	18.08
11330	- Trail Maintenance Worker	14.75
11360	- Window Cleaner	15.22
12000	- Health Occupations	
12010	- Ambulance Driver	23.71
12011	- Breath Alcohol Technician	23.49
12012	- Certified Occupational Therapist Assistant	33.40
12015	- Certified Physical Therapist Assistant	27.29
12020	- Dental Assistant	22.82
12025	- Dental Hygienist	45.97
12030	- EKG Technician	33.48
12035	- Electroneurodiagnostic Technologist	33.48
12040	- Emergency Medical Technician	23.71
12071	- Licensed Practical Nurse I	19.82
12072	- Licensed Practical Nurse II	22.17
12073	- Licensed Practical Nurse III	24.71
12100	- Medical Assistant	17.99
12130	- Medical Laboratory Technician	22.97
12160	- Medical Record Clerk	18.96
12190	- Medical Record Technician	21.21
12195	- Medical Transcriptionist	20.67
12210	- Nuclear Medicine Technologist	40.09
12221	- Nursing Assistant I	11.91
12222	- Nursing Assistant II	13.39
12223	- Nursing Assistant III	14.61
12224	- Nursing Assistant IV	16.41
12235	- Optical Dispenser	23.25

12236	- Optical Technician	19.12
12250	- Pharmacy Technician	18.12
12280	- Phlebotomist	19.00
12305	- Radiologic Technologist	34.88
12311	- Registered Nurse I	27.64
12312	- Registered Nurse II	33.44
12313	- Registered Nurse II Specialist	33.44
12314	- Registered Nurse III	40.13
12315	- Registered Nurse III Anesthetist	40.13
12316	- Registered Nurse IV	48.10
12317	- Scheduler (Drug and Alcohol Testing)	28.97
12320	- Substance Abuse Treatment Counselor	27.04
13000	- Information and Arts Occupations	
13011	- Exhibits Specialist I	22.07
13012	- Exhibits Specialist II	27.35
13013	- Exhibits Specialist III	33.44
13041	- Illustrator I	20.48
13042	- Illustrator II	25.38
13043	- Illustrator III	31.03
13047	- Librarian	38.84
13050	- Library Aide/Clerk	17.04
13054	- Library Information Technology Systems Administrator	35.07
13058	- Library Technician	20.89
13061	- Media Specialist I	25.31
13062	- Media Specialist II	28.32
13063	- Media Specialist III	31.55
13071	- Photographer I	18.32
13072	- Photographer II	20.79
13073	- Photographer III	26.04
13074	- Photographer IV	31.52
13075	- Photographer V	37.14
13090	- Technical Order Library Clerk	21.40
13110	- Video Teleconference Technician	27.27
14000	- Information Technology Occupations	
14041	- Computer Operator I	18.92
14042	- Computer Operator II	21.18
14043	- Computer Operator III	23.60
14044	- Computer Operator IV	26.22
14045	- Computer Operator V	29.05
14071	- Computer Programmer I	26.36
14072	- Computer Programmer II	(see 1)
14073	- Computer Programmer III	(see 1)
14074	- Computer Programmer IV	(see 1)
14101	- Computer Systems Analyst I	(see 1)
14102	- Computer Systems Analyst II	(see 1)
14103	- Computer Systems Analyst III	(see 1)
14150	- Peripheral Equipment Operator	18.92
14160	- Personal Computer Support Technician	26.22
14170	- System Support Specialist	38.69
15000	- Instructional Occupations	

15010 - Aircrew Training Devices Instructor (Non-Rated)	36.47
15020 - Aircrew Training Devices Instructor (Rated)	44.06
15030 - Air Crew Training Devices Instructor (Pilot)	52.81
15050 - Computer Based Training Specialist / Instructor	36.47
15060 - Educational Technologist	39.20
15070 - Flight Instructor (Pilot)	52.81
15080 - Graphic Artist	32.93
15085 - Maintenance Test Pilot Fixed Jet/Prop	49.06
15086 - Maintenance Test Pilot Rotary Wing	49.06
15088 - Non-Maintenance Test/Co-Pilot	49.06
15090 - Technical Instructor	29.67
15095 - Technical Instructor/Course Developer	36.30
15110 - Test Proctor	23.96
15120 - Tutor	23.96
16000 - Laundry Dry-Cleaning Pressing and Related Occupations	
16010 - Assembler	13.81
16030 - Counter Attendant	13.81
16040 - Dry Cleaner	16.94
16070 - Finisher Flatwork Machine	13.81
16090 - Presser Hand	13.81
16110 - Presser Machine Drycleaning	13.81
16130 - Presser Machine Shirts	13.81
16160 - Presser Machine Wearing Apparel Laundry	13.81
16190 - Sewing Machine Operator	17.81
16220 - Tailor	18.68
16250 - Washer Machine	15.14
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Tool Room)	27.18
19040 - Tool and Die Maker	31.49
21000 - Materials Handling and Packing Occupations	
21020 - Forklift Operator	20.25
21030 - Material Coordinator	25.59
21040 - Material Expediter	25.59
21050 - Material Handling Laborer	13.83
21071 - Order Filler	15.09
21080 - Production Line Worker (Food Processing)	20.25
21110 - Shipping Packer	18.13
21130 - Shipping/Receiving Clerk	18.13
21140 - Store Worker I	14.12
21150 - Stock Clerk	18.82
21210 - Tools and Parts Attendant	20.25
21410 - Warehouse Specialist	20.25
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aerospace Structural Welder	38.52
23019 - Aircraft Logs and Records Technician	28.93
23021 - Aircraft Mechanic I	36.58
23022 - Aircraft Mechanic II	38.52
23023 - Aircraft Mechanic III	40.41
23040 - Aircraft Mechanic Helper	25.67
23050 - Aircraft Painter	34.74
23060 - Aircraft Servicer	28.93

23070	Aircraft Survival Flight Equipment Technician	34.74
23080	Aircraft Worker	30.76
23091	Aircrew Life Support Equipment (ALSE) Mechanic	30.76
23092	Aircrew Life Support Equipment (ALSE) Mechanic	36.58
	II	
23110	Appliance Mechanic	21.75
23120	Bicycle Repairer	14.92
23125	Cable Splicer	34.63
23130	Carpenter Maintenance	22.89
23140	Carpet Layer	20.49
23160	Electrician Maintenance	28.88
23181	Electronics Technician Maintenance I	30.70
23182	Electronics Technician Maintenance II	32.60
23183	Electronics Technician Maintenance III	34.33
23260	Fabric Worker	23.31
23290	Fire Alarm System Mechanic	25.71
23310	Fire Extinguisher Repairer	21.47
23311	Fuel Distribution System Mechanic	32.57
23312	Fuel Distribution System Operator	25.56
23370	General Maintenance Worker	22.30
23380	Ground Support Equipment Mechanic	36.58
23381	Ground Support Equipment Servicer	28.93
23382	Ground Support Equipment Worker	30.76
23391	Gunsmith I	21.47
23392	Gunsmith II	24.96
23393	Gunsmith III	27.91
23410	Heating Ventilation and Air-Conditioning Mechanic	28.90
23411	Heating Ventilation and Air Conditioning Mechanic (Research Facility)	30.44
23430	Heavy Equipment Mechanic	28.32
23440	Heavy Equipment Operator	23.39
23460	Instrument Mechanic	30.07
23465	Laboratory/Shop/Setter Mechanic	26.51
23470	Laborer	14.98
23510	Locksmith	28.14
23530	Machinery Maintenance Mechanic	28.87
23550	Machinist Maintenance	26.10
23580	Maintenance Trades Helper	18.27
23591	Metrology Technician I	30.07
23592	Metrology Technician II	31.67
23593	Metrology Technician III	33.22
23640	Milwright	28.19
23710	Office Appliance Repairer	22.96
23760	Painter Maintenance	21.75
23790	Pipefitter Maintenance	28.47
23810	Plumber Maintenance	27.04
23820	Pneumatic Systems Mechanic	27.91
23850	Rigger	28.23
23870	Scale Mechanic	24.96

23890 - Sheet-Metal Worker Maintenance 26.09
 23910 - Small Engine Mechanic 20.49
 23931 - Telecommunications Mechanic I 31.34
 23932 - Telecommunications Mechanic II 33.00
 23950 - Telephone Lineman 33.81
 23960 - Welder Combination Maintenance 24.34
 22.91
 27.91
 21.47
 20.05
 13.72
 17.77
 12.99
 20.05
 20.05
 33.55
 25.77
 33.55
 23.62
 25.77
 23.83
 17.28
 26.85
 28.44
 20.57
 26.85
 30.03
 17.28
 20.57
 30.76
 34.19
 13.62
 14.88
 9.85
 15.74
 11.59
 17.62
 12.85
 21.82
 14.03
 18.21
 33.39
 33.39
 31.17

30000 - Technical Occupations

30010 - Air Traffic Control Specialist Center (HFO) (see 2)

30011 - Air Traffic Control Specialist Station (HFO) (see 2)

30012 - Air Traffic Control Specialist Terminal (HFO) (see 2)

30021 - Archaeological Technician I

30022 - Archaeological Technician II

30023 - Archaeological Technician III

30030 - Cartographic Technician

30040 - Civil Engineering Technician

30051 - Cryogenic Technician I

30052 - Cryogenic Technician II

30061 - Drafter/CAD Operator I

30062 - Drafter/CAD Operator II

30063 - Drafter/CAD Operator III

30064 - Drafter/CAD Operator IV

30081 - Engineering Technician I

30082 - Engineering Technician II

30083 - Engineering Technician III

30084 - Engineering Technician IV

30085 - Engineering Technician V

30086 - Engineering Technician VI

30090 - Environmental Technician

30095 - Evidence Control Specialist

30210 - Laboratory Technician

30221 - Latent Fingerprint Technician I

30222 - Latent Fingerprint Technician II

30240 - Mathematical Technician

30361 - Paralegal/Legal Assistant I

30362 - Paralegal/Legal Assistant II

30363 - Paralegal/Legal Assistant III

30364 - Paralegal/Legal Assistant IV

30375 - Petroleum Supply Specialist

30390 - Photo-Optics Technician

30395 - Radiation Control Technician

30461 - Technical Writer I

30462 - Technical Writer II

30463 - Technical Writer III

30491 - Unexploded Ordnance (UXO) Technician I

30492 - Unexploded Ordnance (UXO) Technician II

30493 - Unexploded Ordnance (UXO) Technician III

30494 - Unexploded (UXO) Safety Escort

30495 - Unexploded (UXO) Sweep Personnel

30501 - Weather Forecaster I

30502 - Weather Forecaster II

30620 - Weather Observer Combined Upper Air Or (see 2)

30621 - Weather Observer Senior (see 2)

Surface Programs

31000 - Transportation/Mobile Equipment Operation Occupations

31010 - Airplane Pilot

31020 - Bus Aide

Note: Executive Order (EO) 13706 Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Service Contract Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness injury or other health-related needs including preventive care; to assist a family member (or person who is like family to the employee) who is ill; injured or has other health-related needs including preventive care; or for

99842	- Vending Machine Repairer Helper	15.48
99841	- Vending Machine Repairer	19.67
99840	- Vending Machine Attendant	15.48
99832	- Surveying Technician	26.22
99831	- Surveying Aide	17.15
99830	- Survey Party Chief	27.60
99820	- School Crossing Guard	16.38
99810	- Sales Clerk	12.20
99730	- Refuse Collector	19.37
99711	- Recycling Specialist	26.77
99710	- Recycling Laborer	21.84
99510	- Photofinishing Worker	14.85
99410	- Pest Controller	20.07
99310	- Mortician	34.10
99260	- Marketing Analyst	35.01
99252	- Laboratory Animal Caretaker II	14.47
99251	- Laboratory Animal Caretaker I	13.24
99130	- Flight Follower	27.56
99095	- Embalmer	33.76
99050	- Desk Clerk	13.77
99030	- Cashier	11.43
99020	- Cabin Safety Specialist	16.26
99000	- Miscellaneous Occupations	
31364	- Truckdriver Tractor-Trailer	21.87
31363	- Truckdriver Heavy	21.87
31362	- Truckdriver Medium	18.58
31361	- Truckdriver Light	17.12
31310	- Taxi Driver	14.64
31290	- Shuttle Bus Driver	17.12
31260	- Parking and Lot Attendant	12.79
31043	- Driver Courier	15.66
31030	- Bus Driver	20.85

reasons resulting from or to assist a family member (or person who is like family to the employee) who is the victim of domestic violence sexual assault or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.doi.gov/whd/govcontracts.

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$4.54 per hour up to 40 hours per week or \$181.60 per week or \$786.93 per month

HEALTH & WELFARE EO 13706: \$4.22 per hour up to 40 hours per week or \$168.80 per week or \$731.47 per month*

*This rate is to be used only when compensating employees for performance on an SCA-covered contract also covered by EO 13706 Establishing Paid Sick Leave for Federal Contractors. A contractor may not receive credit toward its SCA obligations for any paid sick leave provided pursuant to EO 13706.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or

successor 3 weeks after 5 years and 4 weeks after 15 years. Length of service

includes the whole span of continuous service with the present contractor or

successor whenever employed and with the predecessor contractors in the

performance of similar work at the same federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day Martin Luther

King Jr.'s Birthday Washington's Birthday Memorial Day Independence Day

Labor Day Columbus Day Veterans' Day Thanksgiving Day and Christmas Day. (A

contractor may substitute for any of the named holidays another day off with pay in

accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE NUMBERED FOOTNOTES IN PARENTHESES RECEIVE THE FOLLOWING:

2) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (48 hours a week) and Sunday is part of your regularly scheduled workweek you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

(4) A combination of the aforementioned duties the performance of which requires the same level of skills. (29 C.F.R. 541.400).

(3) The design documentation testing creation or modification of computer programs related to machine operating systems; or

(2) The design development documentation analysis creation testing or modification of computer systems or programs including prototypes based on and related to user or system design specifications;

(1) The application of systems analysis techniques and procedures including consulting with users to determine hardware software or system functional specifications;

Additionally because job titles vary widely and change quickly in the computer industry job titles are not determinative of the application of the computer professional exemption. Therefore the exemption applies only to computer employees who satisfy the compensation requirements and whose primary duty consists of:

1) COMPUTER EMPLOYEES: Under the SCA at section 8(b) this wage determination does not apply to any employee who individually qualifies as a bona fide executive administrative or professional employee as defined in 29 C.F.R. Part 541. Because most Computer System Analysts and Computer Programmers who are compensated at a rate not less than \$27.63 (or on a salary or fee basis at a rate not less than \$455 per week) an hour would likely qualify as exempt computer professionals (29 C.F.R. 541.400) wage rates may not be listed on this wage determination for all occupations within those job families. In addition because this wage determination may not list a wage rate for some or all occupations within those job families if the survey data indicates that the prevailing wage rate for the occupation equals or exceeds \$27.63 per hour conformances may be necessary for certain nonexempt employees. For example if an individual employee is nonexempt but nevertheless performs duties within the scope of one of the Computer Systems Analyst or Computer Programmer occupations for which this wage determination does not specify an SCA wage rate then the wage rate for that employee must be conformed in accordance with the conformance procedures described in the conformance note included on this wage determination.

•• HAZARDOUS PAY DIFFERENTIAL ••

An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance explosives and incendiary materials. This includes work such as screening blending drying mixing and pressing of sensitive ordnance explosives and pyrotechnic compositions such as lead azide black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization modification renovation demolition and maintenance operations on sensitive ordnance explosives and incendiary materials. All operations involving re-grading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with or in close proximity to ordnance (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands face or arms of the employee engaged in the operation irritation of the skin minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving unloading storage and hauling of ordnance explosive and incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance explosives and incendiary material differential pay.

•• UNIFORM ALLOWANCE ••

If employees are required to wear uniforms in the performance of this contract (either by the terms of the government contract by the employer by the state or local law etc.) the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition where uniform cleaning and maintenance is made the responsibility of the employee all contractors and subcontractors subject to

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e. the work to be performed is not performed by any classification listed in the wage determination) be classified by the contractor so as to provide a reasonable relationship (i.e. appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination (See 29 CFR 4.6(b)(2)(1)). Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees (See 29 CFR 4.6(b)(2)(1)). The Wage and Hour Division shall make a final determination of conformed classification wage rate and/or fringe benefits which shall be paid to all employees performing in the classification from the first day of work on which contract work is performed by them in the classification. Failure to pay such unlisted employees the compensation agreed upon by the interested parties and/or fully determined by the Wage and Hour Division retroactive to the date such class of employees commenced contract work shall be a violation of the Act and this contract. (See 29 CFR 4.6(b)(2)(v)). When multiple wage determinations are included in a contract a separate SF-1444 should be prepared for each wage determination to which a class(es) is to be conformed.

Conformance Process:

** REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE Standard Form 1444 (SF-1444) **

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations" Fifth Edition (Revision 1) dated September 2015 unless otherwise indicated.

** SERVICE CONTRACT ACT DIRECTORY OF OCCUPATIONS **

this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However in those instances where the uniforms furnished are made of "wash and wear" materials may be routinely washed and dried with other personal garments and do not require any special treatment such as dry cleaning daily washing or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract by the contractor by law or by the nature of the work there is no requirement that employees be reimbursed for uniform maintenance costs.

The process for preparing a conformance request is as follows:

1) When preparing the bid the contractor identifies the need for a conformed occupation(s) and computes a proposed rate(s).

2) After contract award the contractor prepares a written report listing in order the proposed classification title(s) a Federal grade equivalency (FGE) for each proposed classification(s) job description(s) and rationale for proposed wage rate(s) including information regarding the agreement or disagreement of the authorized representative of the employees involved or where there is no authorized representative the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.

3) The contracting officer reviews the proposed action and promptly submits a report of the action together with the agency's recommendations and pertinent information including the position of the contractor and the employees to the U.S. Department of Labor Wage and Hour Division for review (See 29 CFR 4.6(b)(2)(11)).

4) Within 30 days of receipt the Wage and Hour Division approves modifies or disapproves the action via transmittal to the agency contracting officer or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour Division's decision to the contractor.

6) Each affected employee shall be furnished by the contractor with a written copy of such determination or it shall be posted as a part of the wage determination (See 29 CFR 4.6(b)(2)(11)).

Information required by the Regulations must be submitted on SF-1444 or bond paper.

When preparing a conformance request the "Service Contract Act Directory of Occupations" should be used to compare job definitions to ensure that duties requested are not performed by a classification already listed in the wage determination. Remember it is not the job title but the required tasks that determine whether a class is included in an established wage determination. Conformances may not be used to artificially split combine or subdivide classifications listed in the wage determination (See 29 CFR 4.152(c)(1))."

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number CW64063		Page of Pages 1 1				
2. Amendment/Modification Number M0006		3. Effective Date 03/18/20		4. Requisition/Purchase Request No.		5. Solicitation Caption Mission Oriented Business Integrated Services (MOBIS)			
6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001				Code KEM		7. Administered by (If other than line 6) Office of Contracting and Procurement 441 4 th Street, NW, Suite 330 South Washington, DC 20001			
8. Name and Address of Contractor (No. street, city, county, state and zip code) Health IT 2 Business Solutions, LLC dba CODIC 1711 North Capital Street, NE Washington, DC 20002 Telephone # 202-808-9399				9A. Amendment of Solicitation No.		9B. Dated (See Item 11)			
						10A. Modification of Contract/Order No. CW64063			
				Code		Facility		10B. Dated (See Item 13) 03/18/19	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS									
<input type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.									
12. Accounting and Appropriation Data (If Required)									
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14									
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.									
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR,									
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR, Chapter 36, Section 3601.3									
X D. Other (Specify type of modification and authority) 27 DCMR, Chapter 2008									
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one copy to the issuing office.									
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)									
A. Delete Modification M0005 in its entirety and replacing with Modification M0006 to correct the period of performance for option year one.									
B. Pursuant to Section 3.2, Option to Extend the Term of the Contract, Contract Number CW64063 , is hereby modified as follows: The District of Columbia Office of Contracting and Procurement hereby exercises its option to extend the term of the contract for the period March 18, 2020 through March 17, 2021 (Option Year 1), in the amount of \$950,000.00.									
C. The contractor is bound by Wage Determination No. 2015-4281, rev. 16, dated April 23, 2020, issued by the Department of Labor.									
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.									
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Julius J. Wiggins					
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed		16B. District of Columbia <i>Julius Wiggins</i> (Signature of Contracting Officer)		16C. Date Signed 06/19/2020			