

1. Please provide, as an attachment to your answers, a current organizational chart for your agency with the number of vacant and filled FTEs marked in each box. Include the names of all senior personnel. Also include the effective date on the chart.

ANSWER: See Attachment #1

2. Please provide, as an attachment, a Schedule A for your agency which identifies all employees (including part-time) by title/position, current salary, fringe benefits, and program office as of January 31, 2022. The Schedule A also should indicate all vacant positions in the agency. Please do not include Social Security numbers.

ANSWER: See Attachment #2

3. Please list as of January 31 all employees detailed to or from your agency, if any, anytime this fiscal year. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date the detail began, and the employee's actual or projected date of return.

ANSWER: NONE

4. For fiscal year 2021 and 2022, please list each employee whose annual salary was \$125,000 or more. For each employee listed provide the name, position title, salary, and amount of any overtime and any bonus pay.

ANSWER: NONE

5. Please list, in descending order, the top 15 overtime earners in your agency for fiscal year 2021. For each, state the employee's name, position or title, salary, and aggregate overtime pay.

ANSWER: NONE

6. For fiscal years 2021 and 2022 (as of January 31), please provide a list of employee bonuses or special award pay granted that identifies the employee receiving the bonus or special pay, the amount received, and the reason for the bonus or special pay.

ANSWER: NONE

7. For fiscal years 2021 and 2022 (as of January 31), please list each employee separated from the agency with separation pay. State the amount and number of weeks of pay. Also, for each, state the reason for the separation.

ANSWER: NONE

8. For fiscal years 2020, 2021, and 2022 (as of January 31), please state the total number of employees receiving worker's compensation payments.

ANSWER: NONE

9. Please provide the name of each employee who was or is on administrative leave in fiscal years 2021 and 2022 (as of January 31). In addition, for each employee identified, please provide: (1) their position; (2) a brief description of the reason they were placed on leave; (3) the dates they were/are on administrative leave; (4) whether the leave was/is paid or unpaid; and (5) their current status (as of January 31).

ANSWER: NONE

10. For fiscal years 2021 and 2022 (as of January 31), please list, in chronological order, all intra-District transfers to or from the agency. Give the date, amount, and reason for the transfer.

ANSWER: NONE

11. Please list, in chronological order, every reprogramming of funds into or out of the agency for fiscal years 2021 and 2022 (as of January 31). Include a "bottom line" that explains the revised final budget for your agency. For each reprogramming, list the reprogramming number (if submitted to the Council for approval), the date, the amount, and the rationale.

ANSWER: NONE

12. Please list, in chronological order, every reprogramming within your agency during fiscal year 2022 to date. Also, include both known and anticipated interagency reprogramming. For each, give the date, amount, and rationale.

ANSWER: NONE

13. For fiscal years 2021 and 2022 (as of January 31), please identify each special purpose revenue fund maintained by, used by, or available for use by your agency. For each fund identified, provide: (1) the revenue source name and code; (2) the source of funding; (3) a description of the programs that generates the funds; (4) the amount of funds generated annually by each source or program; and (5) expenditures of funds, including the purpose of each expenditure. For (4) and (5) give starting and ending balances. You may wish to present this information first as a list (for numbers 1-5) and then as separate tables for numbers 4 and 5.

ANSWER: *There is no special purpose revenue. However, as noted above the agency does receive donations.*

14. Please provide a table showing your agency's Council-approved original budget, revised budget (after reprogrammings, etc.) for fiscal years 2020, 2021, and the first quarter of 2022. In addition, please explain the variances between fiscal year appropriations and actual expenditures for fiscal years 2020 and 2021.

ANSWER: See Attachment #3

15. Please list all memoranda of understanding (MOU) either entered into by your agency or in effect during fiscal years 2021 and 2022 (as of January 31). For each, describe its purpose, indicate the date entered, and provide the actual or anticipated termination date.

ANSWER: NONE

16. D.C. Law requires the Mayor and the Chief Financial Officer to submit to the Council, simultaneously with a proposed budget submission, actual copies of all agency budget enhancements requests, such as the "Form B" for all District agencies (See D.C. Code § 47- 318.05a). In order to help the Committee understand agency needs, and the cost of those needs for your agency, please provide, as an attachment to your answers, all budget enhancement requests submitted by your agency to the Mayor or Chief Financial Officer as part of the budget process for fiscal years 2020, 2021, and 2022.

ANSWER: NONE

17. Please list all pending lawsuits that name your agency (or any of you, in your official capacity) as a party. Please identify which cases on the list are lawsuits that potentially expose the city to significant liability in terms of money and/or change in practices. The Committee is not asking for your judgment as to the city's liability; rather, we are asking about the extent of the claim. For those claims identified, please include an explanation about the issues for each case.

ANSWER: NONE

18. (a) Please list and describe any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed at any time in fiscal years 2021 or 2022 (as of January 31).

ANSWER: *The Audit of the New Columbia Statehood Fund Statement of Revenues and Expenditures for the Fiscal Year ended September 30, 2020 (OIO Report No. 21-01-07 NCF), was completed with no adverse findings.*

- (b) Please list and describe any ongoing investigations, audits, or reports of your agency or any employee of your agency.

ANSWER: *The Audit of the New Columbia Statehood Fund Statement of Revenues and Expenditures for the Fiscal Year ended September 30, 2021 (OIO Report No. pending) is not yet completed.*

19. (a) Please describe the agency's procedures for investigating allegations of sexual harassment committed by or against its employees.

ANSWER: *The Commissions follows the same procedures as other independent DC Government agencies, including Mayor's Order 2017-313*

- (b) If different, please describe the agency's procedures for investigating allegations of misconduct.

ANSWER: *The Commissions follows the same procedures as other independent DC Government agencies, including Mayor's Order 2017-313*

- (c) List chronologically and describe each allegation of sexual harassment and misconduct received by the agency in FY 2021 and FY 2022 (as of January 31) and the resolution of each as of the date of your answer.

ANSWER: NONE

20. In table format, please list the following for fiscal years 2021 and 2022 (as of January 31, 2022) regarding the agency's use of SmartPay (credit) cards for agency purchases: (1) individuals (by name and title/position) authorized to use the cards; (2) purchase limits (per person, per day, etc.); and (3) total spent (by person and for the agency).

Name	Title	Fiscal Year	Total Spent	Purchase Limit
Rema Wahabzadah	Leg. Counsel	FY 2022 to Date	\$3,761.00	\$20,000/Month
Agency Total	One Card Only	FY2022 to Date		\$20,000/Month

Name	Title	Fiscal Year	Total Spent	Purchase Limit
Rema Wahabzadah	Leg. Counsel	FY 2021 to Date	\$86,126.00	\$20,000/Month
Agency Total	One Card Only	FY2021 to Date		\$20,000/Month

21. Please provide a list of all procurements for goods or services for use by your agency over \$10,000 for fiscal years 2021 and 2022 (as of January 31). Give a brief explanation of each, including the name of the contractor, purpose of the contract, and the total dollar amount of the contract. Exclude from this answer purchase card (SmartPay) purchases.

ANSWER: NONE

22. In table format, please provide the following information for fiscal years 2021 and 2022 (as of January 31) regarding your agency's authorization of employee travel: (1) each trip outside the region on official business or at agency expense; (2) individuals (by name and title/position) who traveled outside the region; (3) total expense for each trip (per person,

per trip, etc.); (4) what agency or entity paid for the trips; and (5) justification for the travel (per person and trip).

1. Trips Taken Outside the Region

Event	Location	Dates
Orientation Session to meet and advise Newly Elected Puerto Rico Congressional Delegation	San Juan, Puerto Rico	06/12/2021- 06/14/2021
Television Industry Humanitarian Awards and other DC Statehood Events during 73 rd Primetime Emmy Awards weekend.	Los Angeles, California	09/17/2021- 09/20/2021
UNPO Presidency Meeting	Brussels, Belgium, EU	09/30/2021- 10/04/2021
Meeting with State of Arizona House of Representatives and Opal Public Funds Summit	Phoenix, Arizona Scottsdale, Arizona	01/09/2022-01/13/2022
West Virginia Black Policy Breakfast and Tour of WV State Capitol	Charleston, West Virginia	02/09/2022- 02/11/2022

2. Individuals Authorized to Travel Outside the Region

Particulars	Title
A. Mayor Muriel Bowser	Co-Chair New Columbia Statehood Commission
B. Chairman Phil Mendelson	Co-Chair New Columbia Statehood Commission
C. Senator Paul Strauss	Ranking Member, Office of Statehood Delegation
D. Senator Michael D. Brown	Junior Senator, Office of Statehood Delegation
E. Adeoye I. Yakubu Owolewa	U.S. Representative, Office of Statehood Delegation
F. Rema Wahabzadah, Esq.	Legislative Counsel, Office of Statehood Delegation
G. Angely Sema	Executive Director, Office of Statehood Delegation
H. Cassandra Likouris	Staff Assistant, Office of Statehood Delegation

3. Total Expenses for Each Trip

Event	Expenses
San Juan, Puerto Rico USA	\$2,618.45
Los Angeles, California USA	\$3,513.73
Brussels, Belgium EU	\$2,597.12
Phoenix and Scottsdale, Arizona, USA	\$1,382.18
Charleston, West Virginia, USA	\$218.00

4. Agency Paid for the Trip(s)

ANSWER: Yes, although some lodging and other costs were paid by event sponsors.

5. Justification for the Travel

Event	Justification	Attendees
Orientation Session to meet and advise Newly Elected Puerto Rico Congressional Delegation	Senator Paul Strauss, as the ranking member of the New Columbia Statehood Commission, traveled to San Juan, Puerto Rico met the newly elected Shadow Delegation of Puerto Rico. DC Delegation have been maintaining mutual talks and exchanging information with our counterparts to help better understand the situation and be an ally for each other's cause of self-determination.	U.S Senator Paul Strauss Angely Sema
Television Industry Humanitarian Awards and other DC Statehood Events during 73 rd Primetime Emmy Awards weekend.	Senator Paul Strauss, ranking member of the New Columbia Statehood Commission, traveled to Los Angeles, CA for Television Advocacy Award Event. The Agency sponsored member of the Television Industry Humanitarian Awards Program during the Emmy weekend, with our strategic partner, The Creative Coalition, especially recruiting 51 Stars for our DC Statehood Campaign.	U.S Senator Paul Strauss Rema Wahabzadah Cassandra Likouris
UNPO Presidency Meeting	The District of Columbia is a Voting Member of the UNPO Presidency Council, which obligates it to send a voting delegate to the UNPO Presidency Meeting as well as the UNPO General Assembly.	U.S Senator Paul Strauss
Meeting with State of Arizona House of Representatives and Opal Public Funds Summit	Senator Paul Strauss, was invited as a guest of the Arizona State House of Representatives to attend their opening legislative session. He was also a panel speaker for the Opal Group Public Funds Summit which is a conference for State and Local investment professionals. Additional DC Events were organized with AZ State Representative Alma Hernandez to promote and discuss strategies on how to advocate DC Statehood in Arizona.	U.S Senator Paul Strauss
West Virginia Black Policy Breakfast and Tour of WV State Capitol	Representative Adeoye Owolewa traveled to West Virginia to attend the Black Policy Breakfast hosted by the Delta Theta Sigma Sorority. Representative Owolewa was also given a tour of West Virginia State Capitol Building by a member of that State's legislature.	U.S. Representative Adeoye I. Yakubu-Owolewa

23. Please provide and itemize, as of January 31, 2022, the current number of When Actually Employed (WAE), term, and contract personnel within your agency. If your agency employs WAE, term, or contract personnel, please provide, in table format, the name of each employee, position title, the length of his or her term or contract, the date on which he or she first started with your agency, and the date on which his or her current term expires.

Title	Name	Hire Date	Expire Date
Legislative Counsel	Rema Wahabzadah	06/11/2015	09/30/2022
Senior Legislative Analyst	Myron Fleming	06/11/2015	09/30/2022

24. Did your agency receive any FOIA requests in fiscal year 2021? If yes, did the agency file a report of FOIA disclosure activities with the Secretary of the District of Columbia? If available, please provide a copy of that report as an attachment. Also state here the total cost incurred by your agency for each fiscal year 2020, 2021, and 2022 (as of January 31) related to FOIA.

ANSWER: NONE

25. Does your “agency” have key performance indicators? If yes, list them.

ANSWER: NONE

26. (a) How much was raised in each of the last three years (FY 2019, 2020, and 2021) from the check off on the District’s individual tax return?

Year	Check off on the District’s individual tax return
FY2019	\$49,742.21
FY2020	\$70,468.10
FY2021	\$104,655.70

- (b) How, if at all, would you like this program changed?

ANSWER: *The Delegation Members would like the restriction on payment of Direct Salaries to Members from Tax-Check Off Funds repealed.*

- (c) How much was transferred in each of the last three years to the Commission or your 3 offices?

ANSWER:

Year	Transferred
FY2019	\$57,635.12
FY2020	\$54,000.00
FY2021	\$500.00

(d) How has the Commission, or your offices, spent these funds?

ANSWER: *The Commission has generally used the funds to offset revenue shortfalls in the area of agency spending, specifically over-spending in the Personnel Services Category, Object Class 12 and Fringe Benefits, Object Class 14.*

Additionally, some of the Funds are transferred pursuant to the Agency's Discretionary Authority pursuant to DC Code Section "Cite Code". Specifically, these funds are important to individual delegation members when receiving Official Visitors, or while on Official Travel. These funds enable the Agency and Members to cover the costs of meals, sponsorships of receptions and official entertainment or certain miscellaneous expenses for which the use of Appropriated funds would not be otherwise permitted.

Again: in providing the above information, do not use attachments unless specifically requested.
Thank you for your attention to this matter.

Attachment #1

New Columbia Statehood
Commission[‡]
Office of the Statehood
Delegation

Attachment #2

AR0- Statehood Initiative Agency

Posn Nbr	Title	Name	Emplid	PT/FT	Grade	Step	Salary
00086162	Acting Exec. Director	Sema, Angely*	Redacted	F	11	2	\$ 63,498.00
00086132	Staff Assistant	Szulgit, Karen	Redacted	F	9	5	\$ 57,587.00
00086155	SR. LEGISLATIVE ANALYST	Fleming, Myron**	Redacted	PT	12	10	\$ 891.24
00086156	LEGISLATIVE COUNSEL	Wahabzadah, Rema	Redacted	PT	12	10	\$ 9,670.00
00086160	Staff Assistant*	Likouris, Cassandra	Redacted	F	5	1	\$ 35,128.00

* Position Identified as Legislative Specialist for DCHR Classification Purposes

** Employee on Extended Medical Leave

Attachment #3

Original and Revised Budget

FY2020 Local Funds Original vs. Revised									
Program Title	Activity Title	Appropriated Fund	Program	Activity	FY 2020 Original Budget	FY 2020 Revised Budget	FY 2020 Expenditures	Variance	Reason for Variance
OFFICE OF THE STATEHOOD DELEGATION	OFFICE OF THE STATEHOOD DELEGATION	0100	2010	2010	\$145,204	\$145,204	\$153,408	(\$8,205)	Payroll accrual processed by Payroll
NEW COLUMBIA STATEHOOD COMMISSION	NEW COLUMBIA STATEHOOD COMMISSION	0100	3010	3010	\$99,665	\$99,665	\$83,207	\$16,458	COVID restrictions limited NPS spending
Total					\$244,869	\$244,869	\$236,615	\$8,254	
<i>Total FY2020 Local Funds Original vs. Revised</i>					<i>\$244,869</i>	<i>\$244,869</i>	<i>\$236,615</i>	<i>\$8,254</i>	
FY2020 Private Donations Funds Original vs. Revised									
Program Title	Activity Title	Appropriated Fund	Program	Activity	FY 2020 Original Budget	FY 2020 Revised Budget	FY 2020 Expenditures	Variance	Reason for Variance
STATEHOOD INITIATIVE AGENCY	STATEHOOD INITIATIVE AGENCY	0450	1000	1010	\$0	\$54,000	\$54,000	\$0	
Total					\$0	\$54,000	\$54,000	\$0	
<i>Total FY2020 Private Donations Funds Original vs. Revised</i>					<i>\$0</i>	<i>\$54,000</i>	<i>\$54,000</i>	<i>\$0</i>	
<i>Total FY2020 Original vs. Revised</i>					<i>\$244,869</i>	<i>\$298,869</i>	<i>\$290,615</i>	<i>\$8,254</i>	

FY2021 Local Funds Original vs. Revised									
Program Title	Activity Title	Appropriated Fund	Program	Activity	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2021 Expenditures	Variance	Reason for Variance
OFFICE OF THE STATEHOOD DELEGATION	OFFICE OF THE STATEHOOD DELEGATION	0100	2010	2010	\$173,873	\$173,873	\$172,934	\$939	Payroll actual expenditures less than budgeted
NEW COLUMBIA STATEHOOD COMMISSION	NEW COLUMBIA STATEHOOD COMMISSION	0100	3010	3010	\$77,442	\$78,444	\$79,382	(\$938)	Technology and equipment expenditure costs
Total					\$251,315	\$252,317	\$252,316	\$1	
<i>Total FY2021 Local Funds Original vs. Revised</i>					<i>\$251,315</i>	<i>\$252,317</i>	<i>\$252,316</i>	<i>\$1</i>	
<i>Total FY2021 Original vs. Revised</i>					<i>\$251,315</i>	<i>\$252,317</i>	<i>\$252,316</i>	<i>\$1</i>	

FY2022 Local Funds Original vs. Revised									
Program Title	Activity Title	Appropriated Fund	Program	Activity	FY 2022 Original Budget	FY 2022 Revised Budget	FY 2022 Expenditures	Variance	Reason for Variance
OFFICE OF THE STATEHOOD DELEGATION	OFFICE OF THE STATEHOOD DELEGATION	0100	2010	2010	\$163,357	\$163,357	\$66,037	\$97,321	
NEW COLUMBIA STATEHOOD COMMISSION	NEW COLUMBIA STATEHOOD COMMISSION	0100	3010	3010	\$77,635	\$84,887	\$10,594	\$74,293	
Total					\$240,992	\$248,244	\$76,631	\$171,613	
<i>Total FY2022 Local Funds Original vs. Revised as of 01/31/2022</i>					<i>\$240,992</i>	<i>\$248,244</i>	<i>\$76,631</i>	<i>\$171,613</i>	
<i>Total FY2022 Original vs. Revised</i>					<i>\$240,992</i>	<i>\$248,244</i>	<i>\$76,631</i>	<i>\$171,613</i>	