

BA0(OFFICE OF THE SECRETARY)

As of Date: 2-Feb-23

Position Status	Position Number	Position Title	Name	Hire Date	Vacant Status	Grade	Step	Salary	Fringe	Fund	Program	Cost Center	F/P Time	Reg/Temp/
1 A	00041021	Executive Assistant	Thompson,Arlethia D	10/21/2002	F	12	8	\$98,322.00	\$16,999.87	1010001	100003	50142	F	Reg
2 A	00099690	Operations Analyst	Rembrandt,Wiwiek	10/22/2012	F	14	5	\$124,091.00	\$21,455.33	1010001	100003	50142	F	Reg
3 A	00042711	Secretary of the District	Bassett,Kimberly Ann	1/2/2015	F	E3	0	\$160,191.29	\$27,697.07	1010001	100154	50142	F	Reg
4 A	00042727	Deputy Secretary of the Distri	Candelaria,Alma	3/2/2020	F	8	0	\$132,057.34	\$22,832.71	1010001	100154	50142	F	Reg
5 A	00021182	Special Assistant	Mangum,Larry C	10/2/2017	F	7	0	\$117,324.30	\$20,285.37	1010001	100154	50142	F	Reg
6 A	00020526	Ceremonial Services Officer	Handy,Terry	9/13/2021	F	14	7	\$131,138.00	\$22,673.76	1010001	500069	50142	F	Reg
7 A	00099388	Editor	Henderson,Gina L.	2/14/2022	F	12	10	\$103,333.00	\$17,866.28	1010001	500069	50142	F	Reg
8 A	00108895	Special Assistant	Collins,Joshua	12/19/2022	F	12	4	\$88,300.00	\$15,267.07	1010001	500069	50142	F	Reg
9 A	00011355	Administrator, Ofc of Document	Reid,Victor L	2/28/2011	F	8	0	\$153,760.68	\$26,585.22	1010001	500070	50143	F	Reg
10 A	00077340	Attorney Advisor	Anderson,James Lewis	1/3/2023	F	13	4	\$119,890.00	\$20,728.98	1010001	500070	50143	F	Reg
11 A	00046721	Attorney Advisor	Smith,Ayesha	7/13/2015	F	12	9	\$116,100.00	\$20,073.69	1010001	500070	50143	F	Reg
12 A	00097567	Program Support Specialist	Barbieri,Fabio L.	4/1/2019	F	11	4	\$71,579.00	\$12,376.01	1010001	500070	50143	F	Term
13 A	00020497	Staff Assistant	Campbell,Jennifer N	5/8/2017	F	9	7	\$64,574.00	\$11,164.84	1010001	500070	50143	F	Reg
14 A	00047454	Senior Writer-Editor	Kajubi,Damali B	5/30/2006	F	14	7	\$131,138.00	\$22,673.76	1010001	500071	50143	F	Reg
15 A	00042784	Protocol Officer	Warnke,Christine	10/25/2021	F	7	0	\$130,408.15	\$22,547.57	1010001	500072	50142	F	Reg
16 A	00042770	Notary & Authentications Offic	Gold,Judi A	3/31/2008	F	14	0	\$127,917.05	\$22,116.86	1060197	500073	50142	F	Reg
17 A	00046400	Notary and Authentication Spec	Ogburn,Joyce M	2/3/1983	F	13	7	\$110,967.00	\$19,186.19	1060197	500073	50142	F	Reg
18 A	00044630	Program Analyst	Ferguson,Ronnell	11/13/2001	F	12	7	\$95,816.00	\$16,566.59	1060197	500073	50142	F	Reg
19 A	00045445	NOTARY & AUTHENTICATION SPEC	Braxton,Tabatha R	6/22/1990	F	12	7	\$95,816.00	\$16,566.59	1060197	500073	50142	F	Reg
20 A	00099249	Staff Assistant	Johnson,LaShawn	4/18/2016	F	11	4	\$71,579.00	\$12,376.01	1060197	500073	50142	F	Reg
21 A	00082660	Program Support Assistant	Campbell,Kamisha	10/17/2016	F	7	6	\$52,648.00	\$9,102.84	1060197	500073	50142	F	Reg
22 A	00033159	Archivist	Branch Jr.,William E	10/18/2004	F	13	8	\$113,950.00	\$19,701.96	1010001	500074	50144	F	Reg
23 A	00041666	Supervisory Records & Informat	Rahmaan,Ali	10/4/2004	F	13	0	\$102,641.96	\$17,746.79	1010001	500074	50144	F	Reg
24 F	00077339	Records & Information Manageme	Washington,Andrew J. C.	1/18/2011	F	12	8	\$98,322.00	\$16,999.87	1010001	500074	50144	F	Reg
25 A	00041667	ARCHIVIST	Welsh,Nicholas	1/30/2023	F	12	1	\$80,784.00	\$13,967.55	1010001	500074	50144	F	Reg
26 A	00091983	Archivist			V	12	0	\$80,784.00	\$13,967.55	1010001	500074	50144	F	
27 A	00108896	Records & Information Manageme			V	12	0	\$80,784.00	\$13,967.55	1010001	500074	50144	F	
28 A	00047946	STAFF ASSISTANT	Childs Sr.,Ishmael C	9/26/2022	F	9	5	\$61,110.00	\$10,565.92	1010001	500074	50144	F	Reg
29 A	00087577	Public Records Administrator	Matthews Jr.,Lopez	3/28/2022	F	8	0	\$151,578.48	\$26,207.92	1010001	500075	50144	F	Reg

TOTAL POSITIONS PRINTED = 29

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Secretary of the District of Columbia



**Commission on the Martin Luther King, Jr. Holiday Meeting**

Date: Wednesday, January 5, 2022 – 3:00 PM

Platform: WebEx

Facilitator/ Lead: Secretary Kimberly A. Bassett

Agenda:

1. Welcome and Introductions
2. United Planning Organization (UPO) MLK Breakfast (Friday, January 14, 2022)
3. MLK Day Virtual Planning
4. Questions and Concerns

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Secretary of the District of Columbia



**Commission on the Martin Luther King, Jr. Holiday Meeting**

Date: Tuesday, January 11, 2022 – 3:00 PM

Platform: WebEx

Facilitator/ Lead: Secretary Kimberly A. Bassett

Agenda:

1. Welcome
2. United Planning Organization (UPO) MLK Breakfast (Friday, January 14, 2022)
3. Martin Luther King Day Peace Walk (Monday, January 17, 2022)
4. MLK Day Volunteer Opportunities
5. Questions and Concerns

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Secretary of the District of Columbia



**Commission on the Martin Luther King, Jr. Holiday Meeting**

Date: Monday, January 10, 2023 – 6:30 PM

Platform: Virtual

Facilitator/ Lead: Secretary Kimberly A. Bassett/Joshua Collins

Agenda:

1. Welcome/Call to Order
2. Determination of Quorum
3. United Planning Organization (UPO) MLK Breakfast - Ronald Reagan Building and International Trade Center, 1300 Pennsylvania Ave NW, Washington, DC 20004 - Friday, January 13, 2023 at 8:30 AM
4. MLK Commissioner Wreath Laying and Photo shoot – Martin Luther King Jr. Memorial - 1964 Independence Ave SW, Washington, DC 20003 - Friday, January 13, 2023 at 2:00 PM
5. Serve DC Day of Service - Arthur Capper Community Center -1000 5th St SE, Washington, DC 20003 – Saturday, January 14, 2023 at 10:00 AM
6. Martin Luther King Jr. Glove Drive at Franklin Park - 1332 I St NW, Washington, DC 20005 - \*Sunday, January 15, 2023 (TBD)
7. Martin Luther King Day Peace Walk – Assembly taking place at Shepherd Park – intersection of MLK Ave SE & Malcolm X Ave SE, Washington, DC 20032 - Monday, January 16, 2023 at 10:00 AM
8. Open Discussion/Questions and Concerns

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
Office of the Secretary of the District of Columbia



**Commission on the Martin Luther King, Jr. Holiday Meeting**

Date: Tuesday, January 10, 2023 - 6:35PM - 6:50PM

Platform: Web Ex –

<https://dcnet.webex.com/dcnet/j.php?MTID=m78479a6e48229401881a6f1476f6adad>

Facilitator/ Lead: Special Assistant/Public Information Officer Joshua Collins

In Attendance: Staff - Deputy Secretary Alma Candelaria, Special Assistant/Public Information Officer Joshua Collins, Editor Gina Henderson

Commissioners: Denise Barnes, Carlos Davis, Felicia Davis-Hipkins, and Thomas Bowen

Agenda:

1. Welcome/Call to Order

- Joshua Collins called the meeting to order at 6:35; Provided a brief introduction of himself, as well as outlined the role he will be playing in the office and at MLK events this weekend.
- Joshua Collins announced that he would be facilitating the meeting and that notes would be available at the conclusion. (will be posted on the website)

2. Determination of Quorum

- Commissioners Barnes, Davis, Davis Hipkins, and Bowen were present.
- Staff Members Candelaria, Collins and Henderson also attended for the Office of the Secretary.

3. OS Update/MLK Events

- Joshua Collins outlined the five currently scheduled events over four days (Friday, January 13-Monday, January 16) for which Commissioner support is requested including:
  - United Planning Organization (UPO) MLK Breakfast - Ronald Reagan Building and International Trade Center - 1300 Pennsylvania Ave NW, Washington, DC 20004 - Friday, January 13, 2023 at 8:30 AM – [www.upo.org/MLK39](http://www.upo.org/MLK39)
  - MLK Commissioner Wreath Laying and Photoshoot - Martin Luther King Jr. Memorial - 1964 Independence Ave SW, Washington, DC

20003 - Friday, January 13, 2023 at 2:00 PM

- Serve DC Day of Action - Arthur Capper Community Center -1000 5th St SE, Washington, DC 20003 – Saturday, January 14, 2023 at 10:00 AM - <https://servedc.galaxydigital.com/mlk/>
- Mayor’s Office of Religious Affairs: Martin Luther King Jr. Glove Drive at Franklin Park - 1332 I St NW, Washington, DC 20005 - Sunday, January 15, 2023 at 3:00 PM - [Warm Hand Warm Hearts | Serve DC \(galaxydigital.com\)](#)
- Martin Luther King Day Parade - Assembly taking place at RISE Demonstration Center – R.I.S.E. Center at St. Elizabeth’s - 2730 Martin Luther King Jr Ave SE, Washington, DC 20032 - Monday, January 16, 2023 at 10:00 AM - <https://mlkholidaydc.org/>

#### 4. Open Discussion/Questions and Concerns

- Joshua Collins shared that Secretary Bassett has one ticket available for the MLK UPO Breakfast scheduled for Friday. If any Commissioner would like to attend, please share your interest to her or Joshua asap. The ticket will be offered on a first come first serve basis.
- Director Bowen provided insight about the MLK Commissioner Wreath Laying and Photoshoot. Specifically, he stated that the program would be between 30 – 45 minutes and likely consist of a prayer and song. He also shared that the Glove Drive would potentially have music and the run of show would be wreath laying, prayer and song, likely “We Shall Overcome,” then the photo will be taken. Shared ride service is recommended to arrive at the MLK Memorial because parking is difficult along the mall.
- Director Bowen shared additional details on the “Warm Hands: Warm Hearts” campaign scheduled for Sunday. He shared that the Glove Drive would potentially have music. He recommended that supporters set up boxes in their places of work to collect winter related gear for this drive.
- Deputy Secretary Candelaria asked whether any Commissioners had any additional events to share for our general information or that the Commission should support. She offered that Joshua Collins’ role and title as Special Assistant to the Secretary and Public Information Officer include handling social media, taking photographs, and providing logistical support to the Secretary and Commissioners, as needed.
- Deputy Secretary Candelaria shared that the Serve DC Day of Action event would be focused on preparing kits for seniors; she also shared that the event would be indoors in an auditorium setting, and Serve DC usually provides water and snacks for volunteers toward the end. Parking at this site is generally easy.
- Commissioner Denise Barnes shared that Mayor Bowser’s Youth Leadership Institute would be having an Essay Reading for youth from elementary to high school from 1:00 PM – 3:00 PM at the Department of Employment Services on Saturday, January 14, 2023.

- Commissioner Denise Barnes also shared that Ron Moten is coordinating a youth conference at the ARC from 1:00 PM – 6:00 PM on Saturday, January 14, 2023.



## Meeting Minutes

Date: Wednesday, January 5, 2022

Platform: WebEx

Time: 3:07 PM – 3:41 PM

Lead: Secretary Kimberly Bassett

In Attendance: Carlos Davis, Robert Brannum, Angie Gates, Nicholas Weil, Charles Hicks, Thomas Bowen, Kimberly Bassett, Emily Martin

1. Update on MLK Programming from Secretary Bassett.
  - a. We will participate in the UPO MLK Breakfast on 1.14.22 at 9:30 AM.
    - i. Commissioners will be included in the virtual Ad book.
  - b. Were planning for an event with MLK III at the MLK Library on MLK Day 2022, however MLK III could not participate, and no in-person programming at the Library has been suspended.
2. Secretary Bassett asked Rev. Bowen about any programming.
  - a. One of the things MORA has planned is the “Future of Faith in DC”, to see what the future of the Faith community, including housing needs of Residents.
  - b. Supporting Serve DC with the Peace Walk led by Denise Rolark Barnes on 1.17.22.
    - i. As of a few days ago, the event is still scheduled to take place, though things may change.
  - c. Will be present for the National Action Network Breakfast on 1.17.22, and will present a letter from Mayor Bowser in honor of their Anniversary.
    - i. Letter has already been written by the Mayor’s Correspondence Unit.
3. Secretary Bassett asked Director Gates about programming.
  - a. Nothing planned for OCTMFE at this time, as they have been covering press conferences, situational updates, etc.
  - b. OCTFME will create a PSA in honor of the holiday, which will be placed on rotation on DCN on 1.17.21.
4. Secretary Bassett asked Public Members about events.
  - a. Charles Hicks sent an article about the King’s family wishes not to celebrate MLK Day until legislation on Voting Rights is passed.
    - i. Suggested the MLK Commission logo be added to the banner for the Peace Walk, as well as a donation made on behalf of the Commission.
    - ii. Requested that the Mayor attend the Peace Walk and provide remarks

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- iii. *Secretary Bassett mentioned that Rev. Bowen is in touch with Denise Rolark Barnes and can pass this information along.*
- iv. *Reverend Bowen mentioned that an issue was brought to him regarding the King family's wishes to not celebrate the Holiday, however, they are participating in the Peace Walk and are not against the National Action Network.*
- v. Charles Hicks clarified that the Peace Walk is not a celebration. Mr. Hicks will pass along the article to Rev. Bowen.
- b. Robert Brannum is awaiting guidance from the Commission and the Secretary. He is also working with Charles Hicks on the Peace Walk.
- c. Charles Hicks highlighted the DC Black History Organization, in collaboration with other organizations, including downtown churches in working on a possible virtual program on Dr. King and the issues we face today at the New York Presbyterian Church, with a possible date of 1.16.22. Keynote speaker list includes Rev. Nuttall.
- d. *Rev. Bowen mentioned the Washington Hebrew Congregation will host a virtual Shabbat on 1.14.21, at 6:00 PM. Keynote speaker this year will be Angela Alsobrooks.*
- e. *Secretary Bassett asked that all Commissioners send information to her and Emily Martin on any events.*
- f. Carlos Davis mentioned the idea of having Council members reach out to their Ward residents to take part in a "day on" rather than a "day off", and participate in small actions in their community.
- g. *Secretary Bassett mentioned that Serve DC works on this each year, and that the Commission can help amplify these events and promote any messaging.*
- h. Robert Brannum suggested having a virtual call with all Commissioners to make a one or two sentence statement on what the Holiday means to them.
  - i. *Director Gates offered that OCTFME may be able to assist, and gave the Commission a 48-hour deadline to present something.*
5. Charles Hicks requested that the article he shared be sent out to all Commissioners.
6. Secretary Bassett closed out the meeting by thanking everyone and asking them to stay safe.
7. Next week's meeting on 1.11.22 will be moved from 6:30 PM to 3:00 PM.



**Commission on the Martin Luther King, Jr. Holiday Meeting**  
**Meeting Minutes**

Date: Tuesday, January 11, 2022

Time: 3:01 PM – 3:12 PM

Platform: WebEx

In Attendance: Felicia Davis-Hipkins, Angie Gates, Robert Brannum, Kimberly Bassett, Emily Martin, Carlos Davis

1. Secretary Bassett opened the meeting by asking Commissioners if they have any recommendations for new members to join the MLK Commission.
2. Secretary Bassett thanked Commissioners for turning in requested quotes regarding what MLK Day means to them.
3. Secretary Bassett announced that UPO's 38<sup>th</sup> Annual MLK Day Memorial Breakfast, taking place on Friday, January 14<sup>th</sup>, has received RSVPs from the Commission and Rev. Thomas Bowen will be providing remarks on behalf of the Mayor.
4. Secretary Bassett mentioned the MLK Day Peace Walk, taking place on Monday, January 17<sup>th</sup>, and noted that the walk will be filmed and livestreamed on YouTube in the event individuals cannot join in person. The walk will begin at 10:00 AM on Minnesota Avenue.
5. Secretary Bassett noted that Serve DC will have multiple volunteer opportunities on MLK Day, Monday, January 17<sup>th</sup>.
6. Secretary Bassett requested that Commissioners reach out to her if they have any questions, or if they wish to take part in any of the noted upcoming MLK Day activities.

FISCAL YEAR	Approp Fund	Program Code 2 Title	Program Code 2	Program Code 3	Program Code 3 Title	Approved Budget	Revised Budget	Expenditures	Grand Total
2020	0100	AGENCY MANAGEMENT	1000	1020	CONTRACTING AND PROCUREMENT	\$5,000.00	\$5,000.00	\$6,678.00	(\$1,678.00)
				1030	PROPERTY MANAGEMENT	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00
				1070	FLEET MANAGEMENT	\$7,500.00	\$7,500.00	\$17,053.69	(\$9,553.69)
				1080	COMMUNICATION	\$226,646.02	\$228,186.02	\$232,660.17	(\$4,474.15)
				1090	PERFORMANCE MANAGEMENT	\$661,609.04	\$661,889.04	\$628,939.55	\$32,949.49
		CEREMONIAL SERVICES	1003	1300	CEREMONIAL SERVICES	\$227,690.24	\$225,730.24	\$198,360.22	\$27,370.02
		EXECUTIVE MGMT.	1007	1702	DC DEMOCRACY INITIATIVES	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
		INTERNATIONAL RELATIONS AND PROTOCOL	1002	1200	INTERNATIONAL RELATIONS AND PROTOCO	\$142,933.57	\$142,933.57	\$139,019.01	\$3,914.56
		OFFICE OF DOCUMENTS AND ADMIN. ISSUANCE	1004	1401	D.C. REGISTER	\$272,010.14	\$366,863.14	\$339,886.21	\$26,976.93
				1402	ADMINISTRATIVE ISSUANCES	\$581,848.35	\$601,244.35	\$635,285.60	(\$34,041.25)
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$272,366.03	\$272,366.03	\$254,187.99	\$18,178.04
				1601	ARCHIVAL ADMINISTRATION	\$887,403.61	\$887,403.61	\$888,878.82	(\$1,475.21)
	0600	AGENCY MANAGEMENT	1000	1090	PERFORMANCE MANAGEMENT	\$52,167.39	\$1,384.00	\$1,384.00	\$0.00
		NOTARY COMMISSION AND AUTHENTICATIONS	1005	1501	NOTARY AUTHENTICATIONS	\$577,832.61	\$567,009.42	\$567,009.42	\$0.00
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$470,000.00	\$173,779.58	\$173,779.58	\$0.00
	0700	OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT			\$0.00	\$0.00
<b>2020 Total</b>						<b>\$4,590,007.00</b>	<b>\$4,346,289.00</b>	<b>\$4,283,122.26</b>	<b>\$63,166.74</b>
2021	0100	AGENCY MANAGEMENT	1000	1070	FLEET MANAGEMENT	\$7,500.00	\$7,500.00	\$9,371.39	(\$1,871.39)
				1080	COMMUNICATION	\$231,575.11	\$231,575.11	\$242,449.23	(\$10,874.12)
				1090	PERFORMANCE MANAGEMENT	\$584,919.09	\$629,437.09	\$655,437.59	(\$26,000.50)
		CEREMONIAL SERVICES	1003	1300	CEREMONIAL SERVICES	\$207,901.46	\$262,901.46	\$195,905.54	\$66,995.92
		EXECUTIVE MGMT.	1007	1702	DC DEMOCRACY INITIATIVES	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
		INTERNATIONAL RELATIONS AND PROTOCOL	1002	1200	INTERNATIONAL RELATIONS AND PROTOCO	\$146,729.47	\$146,729.47	\$149,012.74	(\$2,283.27)
		OFFICE OF DOCUMENTS AND ADMIN. ISSUANCE	1004	1401	D.C. REGISTER	\$142,413.88	\$142,413.88	\$145,227.88	(\$2,814.00)
				1402	ADMINISTRATIVE ISSUANCES	\$636,566.91	\$636,566.91	\$521,940.98	\$114,625.93
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$632,353.85	\$632,353.85	\$760,467.87	(\$128,114.02)
				1601	ARCHIVAL ADMINISTRATION	\$916,096.23	\$916,096.23	\$895,306.90	\$20,789.33
	0600	AGENCY MANAGEMENT	1000	1020	CONTRACTING AND PROCUREMENT	\$10,000.00	\$4,220.00	\$4,220.00	\$0.00
				1030	PROPERTY MANAGEMENT	\$5,000.00	\$0.00	\$0.00	\$0.00
				1090	PERFORMANCE MANAGEMENT	\$80,720.00	\$24,695.00	\$19,438.76	\$5,256.24
		NOTARY COMMISSION AND AUTHENTICATIONS	1005	1501	NOTARY AUTHENTICATIONS	\$648,003.57	\$631,324.22	\$633,890.57	(\$2,566.35)
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$356,276.43	\$203,796.78	\$206,486.67	(\$2,689.89)
<b>2021 Total</b>						<b>\$4,806,056.00</b>	<b>\$4,669,610.00</b>	<b>\$4,639,156.12</b>	<b>\$30,453.88</b>
2022	0100	AGENCY MANAGEMENT	1000	1070	FLEET MANAGEMENT	\$7,500.00	\$7,500.00	\$13,106.27	(\$5,606.27)
				1080	COMMUNICATION	\$250,425.60	\$257,934.65	\$258,978.86	(\$1,044.21)
				1090	PERFORMANCE MANAGEMENT	\$611,704.55	\$724,151.51	\$661,442.69	\$62,708.82
		CEREMONIAL SERVICES	1003	1300	CEREMONIAL SERVICES	\$215,644.14	\$220,122.01	\$223,309.38	(\$3,187.37)
		EXECUTIVE MGMT.	1007	1702	DC DEMOCRACY INITIATIVES	\$200,000.00	\$200,000.00	\$200,000.00	\$0.00
		INTERNATIONAL RELATIONS AND PROTOCOL	1002	1200	INTERNATIONAL RELATIONS AND PROTOCO	\$148,327.58	\$148,327.58	\$131,448.62	\$16,878.96
		OFFICE OF DOCUMENTS AND ADMIN. ISSUANCE	1004	1401	D.C. REGISTER	\$145,150.20	\$149,507.77	\$153,975.18	(\$4,467.41)

FISCAL YEAR	Approp Fund	Program Code 2 Title	Program Code 2	Program Code 3	Program Code 3 Title	Approved Budget	Revised Budget	Expenditures	Grand Total
				1402	ADMINISTRATIVE ISSUANCES	\$568,394.27	\$582,186.49	\$532,780.14	\$49,406.35
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$283,008.52	\$286,451.40	\$324,242.09	(\$37,790.69)
				1601	ARCHIVAL ADMINISTRATION	\$1,004,877.22	\$1,155,640.67	\$1,117,846.89	\$37,793.78
	0600	AGENCY MANAGEMENT	1000	1020	CONTRACTING AND PROCUREMENT	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
				1030	PROPERTY MANAGEMENT	\$354.58	\$354.58	\$0.00	\$354.58
				1090	PERFORMANCE MANAGEMENT			\$0.00	\$0.00
		NOTARY COMMISSION AND AUTHENTICATIONS	1005	1501	NOTARY AUTHENTICATIONS	\$621,030.77	\$614,649.76	\$612,776.86	\$1,872.90
		OFFICE OF PUBLIC RECORDS	1006	1600	RECORDS MANAGEMENT	\$468,614.65	\$332,925.66	\$332,925.66	\$0.00
<b>2022 Total</b>						<b>\$4,535,032.08</b>	<b>\$4,689,752.08</b>	<b>\$4,572,832.64</b>	<b>\$116,919.44</b>
<b>2023</b>	<b>Approp</b>	<b>Cost Center (Parent Level 1) Description</b>	<b>Cost Cent</b>	<b>Program</b>	<b>Program (Parent Level 1) Description</b>	<b>Approved Budg</b>	<b>Revised Budget</b>	<b>Expenditure</b>	<b>Grand Total</b>
	1010	EXECUTIVE OFFICE OF THE SECRETARY	50142	100003	COMMUNICATIONS	\$257,607.31	\$257,607.31	\$53,897.59	\$203,709.72
				100042	FLEET MANAGEMENT	\$10,326.23	\$10,326.23	\$0.00	\$10,326.23
				100154	PERFORMANCE AND STRATEGIC MGT	\$727,714.56	\$727,714.56	\$104,574.73	\$623,139.83
				500069	CEREMONIAL SERVICES	\$318,748.75	\$318,748.75	\$56,147.19	\$262,601.56
				500072	INTERNATIONAL RELATIONS AND PROTOCO	\$151,043.44	\$151,043.44	\$31,759.11	\$119,284.33
				500074	ARCHIVAL ADMINISTRATION	\$396.00	\$0.00	\$0.00	\$0.00
				500076	DC DEMOCRACY INITIATIVES	\$200,000.00	\$200,000.00	\$0.00	\$200,000.00
		OFFICE OF DOCUMENTS AND ADMIN. ISSUANCE	50143	500070	ADMINISTRATIVE ISSUANCES	\$608,932.78	\$608,932.78	\$113,186.88	\$495,745.90
				500071	D.C. REGISTER	\$150,703.83	\$150,703.83	\$37,373.28	\$113,330.55
		OFFICE OF PUBLIC RECORDS	50144	500074	ARCHIVAL ADMINISTRATION	\$825,860.65	\$825,860.65	\$172,102.42	\$653,758.23
				500075	PUBLIC RECORDS MANAGEMENT	\$992,142.82	\$992,142.82	\$183,743.34	\$808,399.48
	1060	EXECUTIVE OFFICE OF THE SECRETARY	50142	100154	PERFORMANCE AND STRATEGIC MGT	\$74,204.00	\$74,600.00	\$0.00	\$74,600.00
			500073	NOTARY AUTHENTICATIONS	\$695,477.55	\$695,477.55	\$179,395.02	\$516,082.53	
	OFFICE OF PUBLIC RECORDS	50144	500075	PUBLIC RECORDS MANAGEMENT	\$229,922.45	\$229,922.45	\$0.00	\$229,922.45	
<b>2023 Total</b>						<b>\$5,243,080.37</b>	<b>\$5,243,080.37</b>	<b>\$932,179.56</b>	<b>\$4,310,900.81</b>

**FISCAL YEAR 2022 MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE OFFICE OF THE SECRETARY  
AND  
THE EXECUTIVE OFFICE OF THE MAYOR'S SUPPORT SERVICES**

**I. INTRODUCTION**

This Memorandum of Understanding (“MOU”) is entered into between the District of Columbia, the buyer agency, The Office of the Secretary (OS) and the seller agency, The Office of Support Services (EOM), individually referred to as the “Party” or collectively referred to herein as the “Parties.”

The Office of the Secretary has requested the services of The Executive Office of the Mayor’s Support Services to provide transportation, courier, and associated, general administrative services under the agreed upon terms and conditions outlined within the following Statement of work.

**II. PROGRAM GOALS AND OBJECTIVES**

The primary purpose for this interagency collaboration is for Support Services to facilitate the efforts of The Office of the Secretary’s overall agency goals and objectives by providing transportation, courier, procurement, and associated, administrative services that shall benefit the District in various facets of operation.

The Office of Support Services’ specific performance obligations in providing services to The Office of the Secretary shall be governed by the Statement of work which may be revised by the parties by mutual agreement from time to time without otherwise changing the terms of this MOU.

**III. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

**A. RESPONSIBILITIES OF EOM Support Services**

“Support Services” entails services deemed appropriate and necessary in order to maintain and support viable aspects of transportation, courier, and telecom services.

- A. Provide transportation to OS staff to and from desired destination upon request pursuant to driver availability.
- B. Provide interagency courier services upon request and pursuant to driver availability.
- C. Create and submit requests for credentialing that will allow staff access to the appropriate buildings and work sites.
- D. Create and process “new hire” requests as well as “exiting” employees leaving or transferring within district agencies.

- E. Assist in creation and processing of automated procurement requests while monitoring and documenting status.
- F. Coordinate and assist in the reconciliation of purchase orders.
- G. Access to VIA-On Demand Vehicle Share Program for business related travel for approved staff as a supplement to the existing EOM Support Services' transportation services.

**IV. DURATION OF MOU**

- A. The period of this MOU shall be from October 1, 2021 through September 30, 2022 unless terminated in writing by the Parties prior to the expiration.

**V. AUTHORITY FOR MOU**

D.C. Official Code § 1-301.01[(j)] or [(k)] [and any other authority under the Parties' programs.

**VI. FUNDING PROVISIONS**

**A. COST OF SERVICES**

- 1. Total cost for goods and services under this MOU shall not exceed \$8000.00 for Fiscal Year 2022. Funding for the goods and services shall not exceed the actual cost of the goods and services,
- 2. In the event of termination of the MOU, payment to Seller shall be held in abeyance until all required fiscal reconciliation, but not longer than September 30 of the current fiscal year.

**B. PAYMENT**

- 1. Payment for the goods and services shall be made through an Intra-District advance by the Buyer (OS) to the Seller (Support Services) based on the total amount of this MOU.
- 2. Advances to Seller for the services to be performed/goods to be provided shall not exceed the amount of this MOU.
- 3. Seller will relieve the advance and bill Buyer through the MOU process only for those goods or services provided pursuant to the terms of this MOU. Seller will notify Buyer within forty-five (45) days of the current fiscal year if it has reason to believe that all the advances will not be billed during the current fiscal year. Seller shall return any excess advance to Buyer by September 30 of the current fiscal year.
- 4. The Parties' Directors or their designees shall resolve all adjustments and disputes arising from services performed under this MOU. [The Parties may insert a third- party District employee to resolve program issues in the event the Directors cannot resolve a program issue] In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

**C. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VII. COMPLIANCE AND MONITORING**

As this MOU is funded by District of Columbia funds, Seller will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

## **VIII. RECORDS AND REPORTS**

The Seller shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of the buyer agency and other officials as may be specified by the District of Columbia at its sole discretion.

## **IX. CONFIDENTIAL INFORMATION**

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU, in accordance with all relevant federal and local statutes, regulations, policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of Buyer.

## **X. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving 30 calendar days advance written notice to the other Party.

## **XI. NOTICE**

The following individuals are the contact points for each Party under this MOU:

Buyer Agency:  
Kimberly A. Bassett  
Secretary of the District of Columbia  
The Office of the Secretary of the District of Columbia  
1350 Pennsylvania Avenue NW, Suite 419, Washington, DC 20004  
Phone: (202) 727-6306

Seller Agency:  
Booker Roary Jr.  
Director of Operations  
Mayor's Office of Talent and Appointments (MOTA)  
1350 Pennsylvania Avenue, NW – 6th Floor  
Washington, DC 20004  
(202) 727-9811 (Office)

**XII. MODIFICATIONS**

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

**XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the goods or services of an agent or third party (e.g., contractor, consultant) to provide any of the goods or services specified under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-351 et seq.)

**XIV. MISCELLANEOUS**

The Parties shall comply with all applicable laws, rules and regulations whether now in force or hereafter enacted or promulgated.

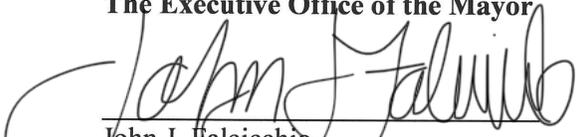
**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU as follows:

**The Office of the Secretary**

  
\_\_\_\_\_  
Kimberly A. Bassett  
Secretary of the District of Columbia, OS

Date: 11/10/2021

**The Executive Office of the Mayor**

  
\_\_\_\_\_  
John J. Falcicchio  
Chief of Staff, EOM

Date: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
OFFICE OF THE SECRETARY, NOTARY COMMISSION  
AND  
OFFICE OF THE CHIEF FINANCIAL OFFICER,  
OFFICE OF FINANCE AND TREASURY  
FISCAL YEAR 2022**

**I. INTRODUCTION**

This Memorandum of Understanding (this “MOU”) is entered into between the **Office of the Secretary, Notary Commission** (“Buyer Agency”) and the Office of the Chief Financial Officer, **Office of Finance and Treasury** (“Seller Agency”), collectively referred to herein as the “Parties”.

**II. LEGAL AUTHORITY FOR MOU**

D.C. Official Code § 1-301.01(k) (2010 Supp.).

**III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES**

The Seller Agency, by means of established contract with a merchant services processor, will facilitate credit and debit card transaction processing for revenue collections through Merchant Identification locations requested by the Buyer Agency to various financial institutions.

**IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

**A. RESPONSIBILITIES OF SELLER AGENCY**

The Seller Agency will manage the relationship with the vendor/processor to establish merchant services accounts, monitor said accounts and resolve issues due to processor issues related to Merchant Identification locations requested by the Buyer Agency to various financial institutions.

**B. RESPONSIBILITIES OF BUYER AGENCY**

*The Buyer* agrees to advance the full amount of the estimated cost of this agreement to the Seller.

## V. DURATION

### A. PERIOD

The period of this MOU shall be from **October 1, 2021 through September 30, 2022** unless terminated in writing by the Parties pursuant to Section XI of this MOU.

### B. EXTENSION

The Parties may extend the period of this MOU by exercising a maximum of five ( 5 ) one-year option periods. Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a year. Buyer Agency shall provide Seller Agency with written notice of its intent to exercise an option period 30 days prior to the expiration of the initial or extension year of this MOU. The exercise of an option is subject to the availability of funds at the time of the exercise of the option.

## VI. FUNDING PROVISIONS

### A. COST OF SERVICES

Total cost for goods and/or services under this MOU shall not exceed **\$3,902.33** for Fiscal Year 2022, unless new accounts are requested by the agency, for which funding for estimated service fees will be provided or the volume of the transactions exceeds the estimate. Funding for goods and/or services shall not exceed the actual cost of the goods and/or services provided.

### B. PAYMENT

#### **Intra-District process:**

1. Payment for the goods and/or services shall be made through an Intra-District advance by Buyer Agency to Seller Agency based on the total amount of this MOU.
2. Seller Agency shall submit monthly reconciliations which shall include itemized monthly claims for reimbursement on actual counts taken daily at the point of service by the reimbursement category.
3. Advances to Seller Agency for the services to be performed and/or goods to be provided shall not exceed the amount of this MOU (**\$3,902.33**).
4. Seller Agency shall receive the advance and bill Buyer Agency through the Intra-District process only for those goods and/or services provided pursuant to the terms of this MOU. Seller Agency shall notify Buyer Agency within forty-five (45) days of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. Seller Agency

shall return any excess advance to Buyer Agency within thirty (30) days of the end of the current fiscal year.

### **C. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

### **VII. AMENDMENTS AND MODIFICATIONS**

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties

### **VIII. CONSISTENT WITH LAW**

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect of hereafter enacted or promulgated.

### **IX. COMPLIANCE AND MONITORING**

Seller Agency will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

### **X. RECORDS AND REPORTS**

Seller Agency shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of Buyer Agency and other officials as may be specified by the District of Columbia in its sole discretion.

### **XI. TERMINATION**

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU,

payment to the Seller Agency shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.

## **XII. NOTICES**

The following individuals are the contact points for each Party:

**OCFO:**

Jeanne Marie Hoover  
Senior Financial Manager  
Office of Finance and Treasury  
1101 4<sup>th</sup> Street, SW, Suite 850  
Washington, DC 20024

**Office of Secretary, Notary Commission:**

Garrett Lee  
Chief of Staff  
Office of the Senior Advisor  
John A. Wilson Bldg.  
1350 Pennsylvania Avenue, NW, Suite 324  
Washington, D.C. 20004

## **XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Act of 1985 (D.C. Official Code § 2-301.01, *et seq.*) to procure the goods or services.

## **XIV. RESOLUTION OF DISPUTES**

The Senior Financial Manager and the Director, or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under this MOU. In the event the parties cannot resolve a dispute, the matter shall be referred to the OCFO Contracting Officer. The decision of the OCFO Contracting Officer related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems.

## **XV. CONFIDENTIAL INFORMATION**

The Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Buyer Agency.

**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU as follows:

**OFFICE OF THE SECRETARY, NOTARY COMMISSION**

\_\_\_\_\_  
Kimberly A. Bassett  
Secretary of the District of Columbia

\_\_\_\_\_  
Date

**OFFICE OF THE CHIEF FINANCIAL OFFICER**

\_\_\_\_\_  
Dr. Fitzroy Lee  
Interim Chief Financial Officer

\_\_\_\_\_  
Date

**MERCHANT FEES**

<b>FY</b>	<b>Amount</b>	<b>Notes</b>
2020 (Actuals)	\$7,073.48	Increase in merchant fees due to health emergency.
2021 (Actuals)	\$3,393.33	
2022 (Projection)	\$3,902.33	Includes 15% increase

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**NOTIFICATION OF MULTI-AGENCY MOU**

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**To:** Office of the Secretary (OS)

**From:** Office of Deaf, DeafBlind, and Hard of Hearing (ODDHH)

**Date:** December 13, 2022

**Re:** Notification of Multi-Agency MOU regarding Sign Language Interpretation (SLI) Services

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This memorandum provides notification that ODDHH has requested that the City Administrator sign the attached multi-agency memorandum of understanding ("MOU") on behalf of your agency and other buyer agencies.

Under the MOU, ODDHH will provide SLI Services to your agency, and your agency will be responsible for the following:

- o Establishing an Interagency Project in DIFS, in the amount of \$150.00, by January 15, 2023, for SLI services to be provided by ODDHH to your agency. See Section III.A.1-4 of the SLI MOU, which is included as Attachment A to this notice.
- o Compliance with the terms and conditions of the MOU regarding requests for SLI services. See Section II.A-C of the SLI MOU, which is included as Attachment B to this notice.

ODDHH has requested that the City Administrator sign the MOU on or about Friday, December 30, 2022.

Therefore, by 5:00 p.m. on Friday, December 23, 2022, please sign and date the form below, and return the completed form to Kisha Gore, Chief of Staff, at [Kisha.Gore@dc.gov](mailto:Kisha.Gore@dc.gov).

---

**Agency Acknowledgment**

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- OS understands and agrees to comply with the terms and conditions (including payment amount) of the MOU described above
- For the following reason(s), OS does not agree with the terms and conditions (or payment amount) of the MOU:

*Kimberly A. Bassett*

Signature  
Kimberly Bassett, Secretary  
Office of the Secretary

*12/22/2022*

Date

## ATTACHMENT A

### **III. FUNDING PROVISIONS**

#### **A. PAYMENT AND COST OF SERVICES**

1. By January 15, 2023, each Participating Agency shall create an Interagency Project and fund it through an Award in the amount set forth in Attachment A of this MOU. The Interagency Project shall be established in a manner that allows ODDHH to directly charge the Project for the costs ODDHH incurs in providing services to the Participating Agency under this MOU.
2. ODDHH shall charge the Interagency Project only for the actual cost of services provided under this MOU.
3. For each charge against the Interagency Project, other than personnel costs documented in Peoplesoft, ODDHH shall attach, to the Project, documentation that supports the charge, including invoices as applicable.
4. ODDHH and a Participating Agency may increase the relevant Interagency Project amount for FY 2023 listed for the Participating Agency in Attachment A by the mutual agreement of ODDHH and the Participating Agency. In addition, an agency not listed in Attachment A may participate in this MOU by the mutual agreement of ODDHH and the agency.

## ATTACHMENT B

### **II. SERVICES/OBLIGATIONS OF PARTIES**

- A. ODDHH shall, upon each request of a Participating Agency, and pursuant to the terms of this MOU, provide (via a private contract vendor) sign language interpretation services (including, if requested, Video Relay Interpreting (VRI)) and/or captioning through Communication Access Realtime Translation (CART) for the Participating Agency for a meeting, conference, training, or other interaction with District residents and consumers who are deaf, deafblind, and hard of hearing. ODDHH shall also, upon each request of a Participating Agency, provide sign language interpretation services and/or CART as a reasonable accommodation for District government employees who are deaf, deafblind, or hard of hearing for meetings, conferences, or trainings.
  
- B. The following guidelines shall apply to the provision of sign language interpretation and CART services by ODDHH under this MOU:
  - 1. Sign language interpreters and/or CART must be requested by a Participating Agency with at least five (5) business days' notice.
  - 2. Sign language interpreters and CART are not generally available on an emergency/short notice basis.
  - 3. Sign language interpreters are only available for travel within the District.
  - 4. If a Participating Agency cancels a request for a sign language interpreter or CART with less than three (3) days' notice, the Participating Agency shall be responsible for the full cost charged by the contract vendor for the cancellation.
  
- C. If a request for sign language interpretation or CART services from a Participating Agency falls outside the guidelines described in subsection B of this section II, sign language interpretation and CART services may be sought independently at the Participating Agency's own cost. ODDHH can assist with arranging for these services.

## Office of the Secretary FY2023

Agency Office of the Secretary

Agency Acronym OS

Agency Code BA0

To edit agency and POC information press your agency name (underlined and in blue above).

Agency Performance POCs Wiwiek (EOM) Rembrandt

Agency Budget POCs Wiwiek (EOM) Rembrandt

Fiscal Year 2023

## Agency's Operating Budget

[Lookup Your Agency's Operating Budget](#)

## 2023 Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations	Add Key Performance Indicator
1	Promote the District of Columbia and its rich history to local, national and international communities through events and initiatives while supporting the quest for DC democracy.	0	2	Add Key Performance Indicator
2	Provides customer friendly and efficient processing of notary commissions and the authentication of documents signed by District notaries for domestic and foreign use.	3	2	Add Key Performance Indicator
3	Provide support and outreach services to the diplomatic and international communities.	1	1	Add Key Performance Indicator
4	Provides meaningful access to records of the District government to members of the public and District employees through prompt customer service, accurate arrangement and description of collections, and appropriate retention and preservation of historic documents.	4	2	Add Key Performance Indicator
5	Provide timely technical, professional and other legal services to the Mayor, District of Columbia agencies, and general public in order to give and/or have official notice of all proposed and adopted legal mandates.	0	1	Add Key Performance Indicator
<b>TOT</b>		<b>8</b>	<b>8</b>	

Add Strategic Objective

## 2023 Key Performance Indicators

Measure	New Measure/ Benchmark Year	Directionality	Frequency of Reporting	FY2019 Actual	FY 2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual Report	FY2022 Target	FY2022 Actual Report	FY 2023 Target Report	FY 2023 Quarter 1
Number of notary application processed (excludes government employees)	<input type="checkbox"/>	Up is Better	Annually	2193	1700	1401	1700	1971	1500	2220	1500	Annual Measure
Number of documents authenticated	<input type="checkbox"/>	Up is Better	Annually	62,987	60,000	40,000	45,000	45,000	40,000	46,000	40,000	Annual Measure
Number of customer served	<input type="checkbox"/>	Up is Better	Annually	40,766	40,000	Not Available	30,000	25,000	10,000	30,000	10,000	Annual Measure
Percent of ambassador welcome letters sent within three months of start of new term	<input type="checkbox"/>	Up is Better	Annually	100%	100%	78.4%	100%	Not Available	100%	Not Available	100%	Annual Measure
Percent of records requests fulfilled within five business days	<input type="checkbox"/>	Up is Better	Annually	82.6%	80%	Not Available	60%	99.1%	50%	60%	50%	Annual Measure
Percent of agencies with a retention schedule updated or reviewed within the fiscal year	<input type="checkbox"/>	Up is Better	Annually	51.8%	80%	6.3%	40%	21%	30%	33.3%	20%	Annual Measure
Percent of agencies in regular communication with OPR, where "regular communication" is defined by attendance at OPR-hosted meetings or trainings, active use of the Naylor Court or Federal Records Center, and email or phone communication with OPR staff members	<input type="checkbox"/>	Up is Better	Annually	83.5%	95%	Not Available	75%	14.8%	60%	44.4%	40%	Annual Measure
Number of records entered into the collections management system	<input checked="" type="checkbox"/>	Neutral	Annually	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023	Annual Measure

## 2023 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	Add Workload Measure	Add Strategic Initiative
<b>1 - Promote the District of Columbia and its rich history to local, national and international communities through events and initiatives while supporting the quest for DC democracy. (2 Activity records)</b>					
CEREMONIAL SERVICES	Ceremonial documents for constituents	The Ceremonial Services Unit is responsible for processing all requests for ceremonial documents from the Mayor.	Daily Service	Add Workload Measure	Add Strategic Initiative
DC DEMOCRACY INITIATIVES	DC Democracy Grant	The Office of the Secretary has limited authority to issue competitive grants to non-profit organizations to promote District of Columbia self-determination, voting rights and/or Statehood.	Key Project	Add Workload Measure	Add Strategic Initiative
<b>2 - Provides customer friendly and efficient processing of notary commissions and the authentication of documents signed by District notaries for domestic and foreign use. (2 Activity records)</b>					

Operations Header	Operations Title	Operations Description	Type of Operations	Add Workload Measure	Add Strategic Initiative
records)					
NOTARY AUTHENTICATIONS	Authenticate documents for international and domestic use	The Office of Notary Commissions and Authentications (ONCA) in the Office of the Secretary authenticates documents for domestic and foreign use.	Daily Service	Add Workload Measure	Add Strategic Initiative
NOTARY AUTHENTICATIONS	Commission the notaries	The Office of Notary Commissions and Authentications (ONCA) approves and commissions individuals as DC notaries public.	Daily Service	Add Workload Measure	Add Strategic Initiative
<b>3 - Provide support and outreach services to the diplomatic and international communities. (1 Activity)</b>					
INTERNATIONAL RELATIONS & PROTOCOL	Serve as liaison with diplomatic community in DC	The Protocol and International Affairs Unit is the District government's primary liaison with the diplomatic and international community for both substantive and ceremonial matters.	Daily Service	Add Workload Measure	Add Strategic Initiative
<b>4 - Provides meaningful access to records of the District government to members of the public and District employees through prompt customer service, accurate arrangement and description of collections, and appropriate retention and preservation of historic documents. (2 Activity records)</b>					
ARCHIVAL ADMIN.	Manage District government records	The District of Columbia Records Center collects and stores both permanent and temporary records of the District government.	Daily Service	Add Workload Measure	Add Strategic Initiative
LIBRARY OF GOVT. INFO. ACTIVITY	Library of Government Information	The Library of Government Information collects, stores and maintains studies, reports, monographs, periodicals, circulars printed materials, books and other publications printed on or about the District government.	Daily Service	Add Workload Measure	Add Strategic Initiative
<b>5 - Provide timely technical, professional and other legal services to the Mayor, District of Columbia agencies, and general public in order to give and/or have official notice of all proposed and adopted legal mandates. (1 Activity)</b>					
ADMIN. ISSUANCES	Publish the DC Register and the DC Municipal Regulations	The Office of Documents and Administrative Issuances provides prompt preparation, editing, printing and publication of the District of Columbia Register and the District of Columbia Municipal Regulations.	Daily Service	Add Workload Measure	Add Strategic Initiative

2023 Workload Measures

Measure	New Measure/ Benchmark Year	Frequency of Reporting	FY2020 Actual	FY2021 Actual Report	FY2022 Actual Report	FY 2023 Quarter 1
Number of ceremonial documents prepared	<input type="checkbox"/>	Annually	568	507	721	Annual Measure
Percent of National Day letters written versus number of National Days	<input type="checkbox"/>	Annually	70.5%	0%	100%	Annual Measure
Number of diplomatic and delegation meetings	<input checked="" type="checkbox"/>	Annually	New in 2023	New in 2023	New in 2023	Annual Measure
Number of records requests received	<input type="checkbox"/>	Annually	1098	2194	2934	Annual Measure
Volume of records accessioned to the DC Archives	<input type="checkbox"/>	Annually	25.3	68	11	Annual Measure
Number of on-site researchers served	<input type="checkbox"/>	Annually	Not Available	3	27	Annual Measure
Number of publications added to the Library of Government Information	<input type="checkbox"/>	Annually	20	222	259	Annual Measure
Number of rulemakings processed	<input type="checkbox"/>	Annually	393	338	326	Annual Measure
Number of administrative issuances processed	<input type="checkbox"/>	Annually	149	143	184	Annual Measure

2023 Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Is this Initiative focused on Wards 7 and/or 8?	Does this initiative support the Resilient DC Strategy?	Is this initiative related to an American Rescue Plan Act (ARPA) enhancement?	Is this initiative focused on enhancing racial equity?	Add Initiative Update
<b>Commission the notaries (2 Strategic Initiative records)</b>							
Implement Remote Notarizations	The Council passed the legislation to implement remote notarizations – to allow notaries to notarize documents via electronic and audio-visual technology. In FY23, ONCA will finalize the Rules and implement this law. We will upgrade the current platform to meet the needs.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Amendments to the Notary Code	The Code for notaries public needs to be amended to meet the needs in a number of areas including the seal, surety bond, validity of notarial acts, and amendments to the remote notarization legislation. The language will be provided to OPLA and the appropriate Council Committee.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Library of Government Information (2 Strategic Initiative records)</b>							
Build an institutional repository	During FY23, the Office of Public Records will embark on the development of an institutional repository that provides online public access to DC archives digital collections, and finding aids.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Juneteenth program for Office of Public Records	Hold a program that discusses an important historical topic to recognize the Juneteenth Holiday.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Manage District government records (1 Strategic Initiative)</b>							
Complete design phase of new Archives Facility for	Work with architectural firm Hartman-Cox to establish the design of the new facility for OPR.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Is this Initiative focused on Wards 7 and/or 8?	Does this initiative support the Resilient DC Strategy?	Is this initiative related to an American Rescue Plan Act (ARPA) enhancement?	Is this initiative focused on enhancing racial equity?	Add Initiative Update
Office of Public Records							
<b>Publish the DC Register and the DC Municipal Regulations (2 Strategic Initiative records)</b>							
DCRegs Website Review and Technical Adjustments	During FY18, ODAI launched a new version of its website, DCRegs. During FY23, ODAI will continue to review the functionality of the website and where necessary suggest revisions or adjustments to OCTO. ODAI will also review the website to determine how its functionalities can be revised to allow a more efficient publication and codification process. This initiative benefits all residents of the District of Columbia, including residents of Wards 7 and 8, because DCRegs is the online web portal that is a one stop access point for District of Columbia Register, District of Columbia laws, regulations, District government operations information and meetings, and current and historical Mayor's Orders. This work takes time, but it is done while the Editor performs of duties and responsibilities.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Legal Materials Authentication	During FY23, ODAI will develop a method to electronically authenticate the District of Columbia Register and the District of Columbia Municipal Regulations. This initiative benefits all users of the District of Columbia Register and the District of Columbia Municipal Regulations, including residents of Wards 7 and 8, because it will allow District residents and all users of the District of Columbia Register and the District of Columbia Municipal Regulations to obtain physical and online evidence that each item or sections of those items are the current and legally in effect.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Serve as liaison with diplomatic community in DC (2 Strategic Initiative records)</b>							
Sister City Plan and Refresh the current and viable Sister Cities with Washington, DC	This is to first evaluate the current Sister City agreements and identify three to five Sister Cities where an annual event can be organized by the Office of the Secretary and the respective Sister Cities' diplomatic and diaspora communities. In addition, assessing inactive Sister City agreements with the intent to identify two new Sister Cities that can replace the inactive ones. Working with Sister Cities International to establish Washington, DC as the permanent city to annually host the Sister Cities International youth in 2023.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
International Visitor Leadership Program	Continues participating in the International Visitor Leadership Program (IVLP) with the U.S. Department of State. This program exposes the emerging leaders in Washington, DC to their counterparts from around the world.	09-30-2023	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

2023 Initiative Updates

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Supporting Data	Reporting Quarter
<b>Build an institutional repository (1 Initiative Update)</b>						
Build an institutional repository	The structure has been completed, and staff has attended trainings.	50-74%	High	Incremental		Q1
<b>Amendments to the Notary Code (1 Initiative Update)</b>						
Amendments to the Notary Code	We have amendments drafted to go to the Council. They are being reviewed by OPLA. We hope to have them to the appropriate Council Committee in 30 days.	25-49%	Medium	Incremental		Q1
<b>Complete design phase of new Archives Facility for Office of Public Records (1 Initiative Update)</b>						
Complete design phase of new Archives Facility for Office of Public Records	The DC Archives Team has made considerable progress in developing a design for the new archives facility. The concept design is complete and currently in the review stage.	75-99%	High	Demonstrable		Q1
<b>DCRegs Website Review and Technical Adjustments (1 Initiative Update)</b>						
DCRegs Website Review and Technical Adjustments	<p>In 2021, we evaluated the Login module and Public Charter School, Council, Agency, and Admin User Main Menus for changes. In 2021, we also evaluated the "tagging" process (the process that provides the legislative history for each regulation published in the DCR). The tagging evaluation provided us with a deeper understanding of previously evaluated DCRegs modules. During the tagging analysis, the Editor identified items that she needed to revisit. During the FY2023 first quarter, the Editor reviewed the Login module and the Public Charter School, Council, Agency User Main Menus, and compiled the improvements to add to the modules.</p> <p>The Editor has compiled the software requirements for the Login module. The requirements include fixing a bug related to resetting passwords. DCRegs requires public charter schools (PCS) and independent board users who have non-dc.gov emails to set their passwords. The link for resetting passwords does not work. The Editor has developed a workaround that requires each user to send the link to dcdocuments. The Editor regenerates the appropriate link and then send it back to the user. We will ask OCTO to fix the ResetPassword link so that users can set/reset their passwords independently. This will shorten the time it takes to register PCS and independent board user.</p> <p>We will follow that up with changes for:</p> <ul style="list-style-type: none"> <li>Public Charter School User Main Menu</li> <li>Council User Main Menu</li> <li>Agency user main menu.</li> </ul>	25-49%	High	Demonstrable		Q1
<b>Implement Remote Notarizations (1 Initiative Update)</b>						
Implement Remote Notarizations	We are drafting Rules to complement the legislation. We are also working with the Council on amendments to the legislation. We hope to have the next steps in 90 days.	50-74%	High	Incremental		Q1
<b>International Visitor Leadership Program (1 Initiative Update)</b>						

Strategic Initiative Title	Initiative Status Update	% Complete to date	Confidence in completion by end of fiscal year (9/30)?	Status of Impact	Supporting Data	Reporting Quarter
International Visitor Leadership Program	OPIA continues to organize new requests from IVLP contractors for January, February, and March.	50-74%	High	Transformative		Q1
<b>Juneteenth program for Office of Public Records (1 Initiative Update)</b>						
Juneteenth program for Office of Public Records	We have begun planning our programs for FY23	25-49%	High	Incremental		Q1
<b>Legal Materials Authentication (1 Initiative Update)</b>						
Legal Materials Authentication	We have not made progress on the project yet.	0-24%	Low	None		Q1
<b>Sister City Plan and Refresh the current and viable Sister Cities with Washington, DC (1 Initiative Update)</b>						
Sister City Plan and Refresh the current and viable Sister Cities with Washington, DC	Virtual and in-person meetings have occurred and will continue in order to develop specific sister city agreement initiatives for 2023.	25-49%	High	Transformative		Q1

2022 Unfinished Initiatives

Title	Description	% Complete from Prior FY	Status Update	Explanation	Anticipated Completion Date	Add Initiative Update
No Strategic Initiative records found						

2022 Unfinished Initiative Updates

Strategic Initiative Title	Anticipated completion date	New Initiative Created for FY21	No Longer an Initiative	Initiative Status Update	% Complete to date	Confidence in completion by anticipated completion date?	Status of Impact	Explanation of Impact (Limited to 550 Characters)	Supporting Data	Reporting Quarter
No Initiative Update records found										

2023 ARP Key Performance Indicators

Measure	New Measure/Benchmark Year	Directionality	ARPA Expenditure Code	ARPA Initiative	ARPA Sub-Initiative	ARPA Project Name	FY2019 Actual	FY 2020 Target	FY2020 Actual	FY2021 Target	FY2021 Actual	FY2022 Target	FY2022 Actual	FY2023 Actual
No Measure records found														

2023 ARP Workload Measures

Measure	ARPA Project Name	New Measure/Benchmark Year	ARPA Expenditure Code	ARPA Initiative	ARPA Sub-Initiative	FY2020 Actual	FY2021 Actual	FY2022 Actual	FY 2023 Quarter 1
No Measure records found									

ARPA Federal Mandated Information

EC	Project Name	Project Status	Project Demographics	Recipients Approach	Structures and Objectives
No EC records found					

Administrative Information

Record ID# 988

Performance Plan ID 988 [Blank Initiative Updates](#) [Blank Initiative Updates](#)

Created on Feb. 6, 2022 at 7:55 PM (EST). Last updated by [Katz, Lia \(EOM\)](#) on Feb. 9, 2022 at 10:46 AM (EST). Owned by [Katz, Lia \(EOM\)](#).

**Agency Name**

**Office of the Secretary of the District of Columbia**

**Annual Freedom of Information Act Report for Fiscal Year 2022  
October 1, 2021 through September 30, 2022**

**FOIA Officer Reporting Victor L. Reid, Esq.**

**PROCESSING OF FOIA REQUESTS**

- 1. Number of FOIA requests received during reporting period .....6
- 2. Number of FOIA requests pending on October 1, 2021.....14
- 3. Number of FOIA requests pending on September 30, 2022.....0
- 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2022.....0

**DISPOSITION OF FOIA REQUESTS**

- 5. Number of requests granted, in whole.....1
- 6. Number of requests granted, in part, denied, in part.....0
- 7. Number of requests denied, in whole.....0
- 8. Number of requests withdrawn.....0
- 9. Number of requests referred or forwarded to other public bodies.....5
- 10. Other disposition .....0

**NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION**

- 11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....0
- 12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....0
- 13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
  - Subcategory (A).....0
  - Subcategory (B).....0
  - Subcategory(C) .....0
  - Subcategory (D) .....0
  - Subcategory (E) .....0
  - Subcategory (F) .....0
- 14. Exemption 4 - D.C. Official Code § 2-534(a)(4) .....0
- 15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory(A).....	0
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

**TIME-FRAMES FOR PROCESSING FOIA REQUESTS**

23. Number of FOIA requests processed within 15 days.....	1
24. Number of FOIA requests processed between 16 and 25 days.....	0
25. Number of FOIA requests processed in 26 days or more.....	5
26. Median number of days to process FOIA Requests.....	75.2

**RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS**

27. Number of staff hours devoted to processing FOIA requests.....	40
28. Total dollar amount expended by public body for processing FOIA requests.....	\$2,842.31

**FEEES FOR PROCESSING FOIA REQUESTS**

29. Total amount of fees collected by public body.....	\$0.00
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**PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA**

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act.....	0
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**QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT**

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

During FY 2022, the Office of the Secretary resolved all of the 14 FOIA matters that remained open at the end of FY 2021. During FY 2022, the Office of the Secretary resolved all six of the FOIA matters that were submitted.

FY 2022

Type of Expenditure	Purchase Order Number	Business Name	CBE Number	Is SBE?	CBE Status	Expenditure Amount	Payment Date
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	201.94	10/1/2021
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	106.95	10/1/2021
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	569.95	10/1/2021
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	500	10/1/2021
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	1500	10/4/2021
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	289.32	10/4/2021
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	114.75	11/10/2021
OCFO	ZEK24171	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	20296.23	11/22/2021
PCARD		SENODA INC	LS96833052025	Y	Active	95	11/24/2021
PCARD		SENODA INC	LS96833052025	Y	Active	95	11/24/2021
OCFO	ZEK24618	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	435	11/26/2021
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	66.94	12/6/2021
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	258.52	12/16/2021
PCARD		SENODA INC	LS96833052025	Y	Active	365	12/22/2021
PCARD		SENODA INC	LS96833052025	Y	Active	375	12/29/2021
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	262.5	1/24/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	1512.16	1/28/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	1150.56	1/31/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	-195.6	2/2/2022
PCARD		METROPOLITAN OFFICE	LSDZRE54569042024	Y	Active	171.43	2/3/2022
PCARD		METROPOLITAN OFFICE	LSDZRE54569042024	Y	Active	176.83	2/3/2022
PCARD		METROPOLITAN OFFICE	LSDZRE54569042024	Y	Active	115.47	2/3/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	919.62	2/7/2022
PCARD		SENODA INC	LS96833052025	Y	Active	4525	2/9/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	29.98	2/9/2022
OCFO	ZEK49610	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	3915	2/25/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	222.19	3/7/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	2059.67	3/11/2022
PCARD		SENODA INC	LS96833052025	Y	Active	105	3/21/2022
PCARD		METROPOLITAN OFFICE	LSDZRE54569042024	Y	Active	311.09	3/25/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	339.32	3/25/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	88.84	3/30/2022
PCARD		SENODA INC	LS96833052025	Y	Active	105	4/1/2022
PCARD		LEES FLOWER AND CARD	LSZXRM18820122024	Y	Active	852.55	4/1/2022
PCARD		TPW CONSULTANTS	LSDZ88326052025	Y	Active	560	4/13/2022
OCFO	ZEK73817	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	2030	4/22/2022
PCARD		ABC SUPPLY	LSDZ52778092025	Y	Active	53.99	4/29/2022
PCARD		ABC SUPPLY	LSDZ52778092025	Y	Active	258.3	4/29/2022
OCFO	ZEK73810	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	435	5/6/2022
PCARD		THE CALVIN PRICE GROUP	LSDZRE76080112025	Y	Active	1285	5/13/2022
PCARD		SENODA INC	LS96833052025	Y	Active	4525	5/16/2022
OCFO	ZEK83222	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	435	5/20/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	18.54	6/20/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	984.24	6/20/2022
PCARD		SENODA INC	LS96833052025	Y	Active	210	6/29/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	482.99	6/30/2022
OCFO	VOK98417	STOCKBRIDGE CONSULTING LL	LSZR51597062025	Y	Active	12395	7/8/2022
PCARD		SENODA INC	LS96833052025	Y	Active	4990	7/11/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	52.33	7/11/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	154.04	7/15/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	138.08	8/1/2022
OCFO	VOL04728	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	5365	8/1/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	37.26	8/5/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	40.18	8/15/2022
OCFO	VOL16405	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	290	8/23/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	-360.63	8/26/2022

Type of Expenditure	Purchase Order Number	Business Name	CBE Number	Is SBE?	CBE Status	Expenditure Amount	Payment Date
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	293.73	8/26/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	1861.02	8/26/2022
PCARD		SENODA INC	LS96833052025	Y	Active	4525	8/29/2022
PCARD		SENODA INC	LS96833052025	Y	Active	4990	8/29/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	116.5	8/29/2022
PCARD		SENODA INC	LS96833052025	Y	Active	165	9/5/2022
PCARD		ABC SUPPLY	LSDZ52778092025	Y	Active	6328.03	9/9/2022
PCARD		SENODA INC	LS96833052025	Y	Active	165	9/19/2022
PCARD		SENODA INC	LS96833052025	Y	Active	8870	9/19/2022
PCARD		SENODA INC	LS96833052025	Y	Active	10000	9/19/2022
OCFO	VOL32240	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	870	9/19/2022
OCFO	VOL29720	TPW CONSULTANTS LLC	LSDZ88326052025	Y	Active	5032	9/19/2022
OCFO	VOL29746	TPW CONSULTANTS LLC	LSDZ88326052025	Y	Active	5026	9/19/2022
OCFO	VOL29739	TPW CONSULTANTS LLC	LSDZ88326052025	Y	Active	4324	9/19/2022
OCFO	VOL29735	TPW CONSULTANTS LLC	LSDZ88326052025	Y	Active	5293	9/19/2022
OCFO	VOL36486	TPW CONSULTANTS LLC	LSDZ88326052025	Y	Active	4726	9/21/2022
PCARD		PUBLIC PERFORMANCE MAN	LSDRE92428012024	Y	Active	2767.8	9/23/2022
OCFO	VOL38340	CONSYS INC	LSDZX52129122023	Y	Active	9000	9/27/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	568.34	9/28/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	2532.34	9/28/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	1600.45	9/28/2022
PCARD		ABC SUPPLY	LSDZ52778092025	Y	Active	6376.1	9/28/2022
PCARD		ABC SUPPLY	LSDZ52778092025	Y	Active	3364.48	9/28/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	2785	9/29/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	177.75	9/30/2022
PCARD		STANDARD OFFICE SUPPLY	LSX72534032025	Y	Active	23.2	9/30/2022
OCFO	VOL52534	DIGI DOCS INCDOCUMENT MGERS	LSDRE38514052024	Y	Active	2755	9/30/2022
OCFO	VOL44356	ABC TECHNICAL SOLUTIONS INC	LSDZ52778092025	Y	Active	9522.55	9/30/2022
OCFO	VOL44360	ABC TECHNICAL SOLUTIONS INC	LSDZ52778092025	Y	Active	9261.06	9/30/2022
OCFO	VOL44365	ABC TECHNICAL SOLUTIONS INC	LSDZ52778092025	Y	Active	8431.41	9/30/2022
OCFO	VOL44371	ABC TECHNICAL SOLUTIONS INC	LSDZ52778092025	Y	Active	3975.22	9/30/2022
OCFO	VOL44377	ABC TECHNICAL SOLUTIONS INC	LSDZ52778092025	Y	Active	11202.84	9/30/2022
PCARD		LIMITED PAPERS		N		534.8	10/4/2021
PCARD		SQ ACE S AWARDS AND P		N		259	10/18/2021
PCARD		APPX SOFTWARE INC		N		2500	10/25/2021
PCARD		BESTBUYCOM806511882557		N		56.94	10/28/2021
PCARD		IN AUTOMATED SIGNATUR		N		420	11/3/2021
PCARD		COMCAST		N		197.73	11/3/2021
PCARD		COMCAST		N		197.73	11/16/2021
PCARD		A SISTER CITIES		N		1910	11/16/2021
PCARD		A SISTER CITIES		N		1910	11/16/2021
OCFO	JABA0111			N		1789.32	11/17/2021
OCFO	JABA0111			N		-3168.16	11/17/2021
OCFO	JABA0111			N		808.89	11/17/2021
OCFO	JABA0111			N		569.95	11/17/2021
PCARD		TIFFANY CO STORE 165		N		140	11/22/2021
PCARD		TIFFANY CO STORE 165		N		140	11/22/2021
PCARD		TIFFANY CO STORE 165		N		980	11/22/2021
PCARD		TIFFANY CO STORE 165		N		140	11/22/2021
PCARD		SQ ACE S AWARDS AND P		N		259	11/24/2021
PCARD		TIFFANY CO STORE 165		N		720	11/24/2021
PCARD		TIFFANY CO STORE 165		N		1080	11/24/2021
OCFO	ZE650477	NATIONAL ARCHIVES RECORDS AD		N		74933.5	11/24/2021
PCARD		A SISTER CITIES		N		-1910	11/26/2021
OCFO	IEFT0225			N		203.22	12/1/2021
PCARD		METRO STAMP AND SEAL C		N		75.75	12/6/2021

Type of Expenditure	Purchase Order Number	Business Name	CBE Number	Is SBE?	CBE Status	Expenditure Amount	Payment Date
PCARD		METRO STAMP AND SEAL C		N		42.75	12/6/2021
OCFO	ZE650737	NATIONAL ARCHIVES RECORDS AD		N		74940.38	12/6/2021
PCARD		NFGUNITED PLANNING OR		N		2500	12/8/2021
OCFO	ZE651038	JANICE SIMMS		N		75	12/8/2021
OCFO	IEAOB042			N		3350.74	12/15/2021
PCARD		COMCAST		N		197.73	12/16/2021
PCARD		EVENT NASS 2022 WINT		N		1500	12/17/2021
OCFO	IEFT0230			N		247.96	12/17/2021
PCARD		IN AUTOMATED SIGNATUR		N		499	12/20/2021
OCFO	ZE651656	NATIONAL ARCHIVES RECORDS AD		N		226.5	12/21/2021
PCARD		AMZN MKTP US		N		28.61	12/22/2021
OCFO	IEAOB043			N		6489.21	12/30/2021
OCFO	IEFT0240			N		892.42	12/31/2021
OCFO	IEAOB044			N		5909.3	1/14/2022
OCFO	ZE653021	NATIONAL ARCHIVES RECORDS AD		N		74961.07	1/26/2022
OCFO	ZE653020	NATIONAL ARCHIVES RECORDS AD		N		74951.76	1/26/2022
PCARD		TIFFANY CO STORE 165		N		140	1/27/2022
PCARD		TIFFANY CO STORE 165		N		140	1/27/2022
PCARD		TIFFANY CO STORE 165		N		280	1/27/2022
PCARD		TIFFANY CO STORE 165		N		140	1/27/2022
PCARD		COMCAST		N		191.61	1/31/2022
OCFO	JABA0210			N		-226.5	2/1/2022
OCFO	IEAOB045			N		3816.83	2/10/2022
PCARD		COMCAST		N		201.43	2/11/2022
PCARD		TIFFANY CO STORE 165		N		-1800	2/14/2022
OCFO	ZE653911	COMPASS GROUP USA INC		N		12375	2/22/2022
OCFO	ZE654373	NATIONAL ARCHIVES RECORDS AD		N		74952.07	2/23/2022
OCFO	ZE654439	STUDENTS FOR DC STATEHOOD		N		18000	2/25/2022
PCARD		PAYPAL		N		2750	2/25/2022
PCARD		SQ ACE S AWARDS AND P		N		259	2/25/2022
OCFO	ZE654445	COALITION FOR DC REPRESENTATIO		N		100000	2/28/2022
OCFO	ZE654443	HISTORICAL SOCIETYWASHINGTON		N		35000	2/28/2022
OCFO	ZE654441	LEAGUE OF WOMEN VOTERS ED FUND		N		35000	2/28/2022
OCFO	IEFT0270			N		2035.78	2/28/2022
PCARD		SQ ACE S AWARDS AND P		N		259	2/28/2022
PCARD		PRESTO DIRECT LLC		N		43.49	3/3/2022
OCFO	ZE654804	ANACOSTIA COORDINATING COUNCIL		N		12000	3/4/2022
PCARD		SQ ACE S AWARDS AND P		N		259	3/4/2022
PCARD		COMCAST		N		201.43	3/9/2022
OCFO	JABA0313			N		4000	3/11/2022
OCFO	JABA0312			N		1910	3/11/2022
OCFO	JABA0314			N		191.61	3/11/2022
OCFO	JABA0313			N		696.73	3/11/2022
OCFO	JABA0312			N		395.46	3/11/2022
OCFO	JABA0311			N		2500	3/11/2022
OCFO	JABA0314			N		962.5	3/11/2022
OCFO	JABA0312			N		3459	3/11/2022
OCFO	JABA0311			N		259	3/11/2022
OCFO	JABA0312			N		420	3/11/2022
OCFO	JABA0314			N		-1154.11	3/11/2022
OCFO	JABA0313			N		-4696.73	3/11/2022
OCFO	JABA0312			N		-6184.46	3/11/2022
OCFO	JABA0311			N		-2759	3/11/2022
OCFO	IEAOB046			N		7412.16	3/14/2022
PCARD		TPW CONSULTANTS		N		840	3/16/2022
PCARD		AMZN MKTP US		N		27.55	3/22/2022

Type of Expenditure	Purchase Order Number	Business Name	CBE Number	Is SBE?	CBE Status	Expenditure Amount	Payment Date
PCARD		AMZN MKTP US		N		638.04	3/22/2022
PCARD		VARIDESH 1800 207 258		N		963	3/24/2022
OCFO	ZE656098	NATIONAL ARCHIVES RECORDS AD		N		75251.27	3/28/2022
OCFO	IE2BA001			N		1.05	3/29/2022
OCFO	ZE000722	IMPREST FUND BAIF198		N		33.1	3/30/2022
OCFO	IEGB0700			N		2790.52	4/1/2022
PCARD		AMZN MKTP US		N		56.14	4/6/2022
PCARD		AMZN MKTP US		N		7.41	4/6/2022
PCARD		VARIDESH 1800 207 258		N		414	4/7/2022
PCARD		AMAZONCOM1H8XS9AD2 A		N		64.46	4/8/2022
OCFO	JABA0413			N		1761.84	4/12/2022
OCFO	JABA0414			N		2750	4/12/2022
OCFO	JABA0413			N		2370.76	4/12/2022
OCFO	JABA0414			N		201.43	4/12/2022
OCFO	JABA0413			N		201.43	4/12/2022
OCFO	JABA0413			N		840	4/12/2022
OCFO	JABA0414			N		-1282	4/12/2022
OCFO	JABA0413			N		924.59	4/12/2022
OCFO	JABA0414			N		-7412.16	4/12/2022
OCFO	JABA0413			N		-6098.62	4/12/2022
OCFO	IEAOB047			N		6098.62	4/12/2022
OCFO	JABA0414			N		5742.73	4/12/2022
PCARD		SQ ACE S AWARDS AND P		N		272.5	4/14/2022
PCARD		NATIONAL CHERRY BLOSSO		N		2250	4/20/2022
OCFO	IE2BA002			N		8.4	4/27/2022
PCARD		PRESTO DIRECT LLC		N		57.99	4/27/2022
OCFO	IEGB0705			N		70	5/1/2022
OCFO	ZE657871	NATIONAL ARCHIVES RECORDS AD		N		29685.43	5/2/2022
OCFO	ZE657871	NATIONAL ARCHIVES RECORDS AD		N		45491.85	5/2/2022
OCFO	IEAOB048			N		4952.34	5/10/2022
PCARD		SQ ACE S AWARDS AND P		N		259	5/16/2022
PCARD		SQ ACE S AWARDS AND P		N		259	5/16/2022
OCFO	IE2BA003			N		1199.99	5/17/2022
PCARD		COMCAST		N		201.43	5/24/2022
OCFO	JABA0533			N		-808.89	5/31/2022
OCFO	JABA0533			N		3168.16	5/31/2022
OCFO	JABA0533			N		-569.95	5/31/2022
OCFO	JABA0533			N		-1789.32	5/31/2022
OCFO	ZE659714	NATIONAL ARCHIVES RECORDS AD		N		75928.21	6/6/2022
OCFO	IEAA0127			N		3909.43	6/13/2022
PCARD		COMCAST		N		200.26	6/20/2022
PCARD		LYRISIS		N		375	6/20/2022
OCFO	ZE660487	NATIONAL ASSOCIATION OF SECRE		N		3038	6/22/2022
OCFO	ZE660484	LEADERSHIP GREATER WASHINGTON		N		7500	6/22/2022
OCFO	ZE660487	NATIONAL ASSOCIATION OF SECRE		N		1340	6/22/2022
OCFO	IEAOB049			N		6529.43	6/22/2022
PCARD		AMERICAN AIRLINES		N		693.2	6/22/2022
PCARD		SP LABWEARCOM		N		285.91	6/28/2022
PCARD		SP LABWEARCOM		N		90	6/28/2022
OCFO	JABA0708			N		1285	6/30/2022
OCFO	JABA0707			N		726.29	6/30/2022
OCFO	JABA0708			N		201.43	6/30/2022
OCFO	JABA0707			N		560	6/30/2022
OCFO	JABA0708			N		518	6/30/2022
OCFO	JABA0707			N		1125.05	6/30/2022
OCFO	JABA0708			N		-6529.43	6/30/2022

Type of Expenditure	Purchase Order Number	Business Name	CBE Number	Is SBE?	CBE Status	Expenditure Amount	Payment Date
OCFO	JABA0707			N		-4952.34	6/30/2022
OCFO	JABA0707			N		2250	6/30/2022
OCFO	JABA0708			N		4525	6/30/2022
OCFO	JABA0707			N		291	6/30/2022
OCFO	IEGB0905			N		747.93	7/1/2022
PCARD		SQ ACE S AWARDS AND P		N		259	7/7/2022
OCFO	IEAOB050			N		3340.14	7/20/2022
PCARD		COMCAST		N		201.43	7/21/2022
OCFO	DE662227	NATIONAL ARCHIVES RECORDS AD		N		75986.73	7/22/2022
PCARD		SPRINGSHARE LLC		N		4797	8/1/2022
PCARD		SQ ACE S AWARDS AND P		N		259	8/1/2022
PCARD		DELTA		N		488.2	8/3/2022
OCFO	JAAA0142			N		201.43	8/5/2022
OCFO	IEAOB051			N		5656.8	8/10/2022
PCARD		WWWGRAMMARLYCOM		N		2340	8/15/2022
OCFO	DD000804	IMPREST FUND BAIF198		N		38.73	8/17/2022
PCARD		SQ ACE S AWARDS AND P		N		259	8/19/2022
OCFO	DE663896	KIMBERLY BASSETT		N		666.13	8/23/2022
PCARD		COMCAST		N		201.43	8/24/2022
OCFO	DD000812	IMPREST FUND BAIF198		N		73.54	8/29/2022
OCFO	JABA0832			N		666.8	8/31/2022
OCFO	JABA0832			N		4990	8/31/2022
OCFO	JABA0832			N		-5656.8	8/31/2022
PCARD		GAYLORD BROS INC		N		287.4	9/1/2022
OCFO	JNAA0150			N		201.43	9/1/2022
OCFO	JAAA0152			N		-201.43	9/1/2022
OCFO	IEFT0640			N		2190.91	9/1/2022
OCFO	IEXBA001			N		20	9/6/2022
OCFO	IEAOB052			N		19985.77	9/13/2022
OCFO	JABA0914			N		1268.46	9/14/2022
OCFO	JABA0914			N		-3340.14	9/14/2022
OCFO	JABA0914			N		2071.68	9/14/2022
OCFO	DE665344	NATIONAL ARCHIVES RECORDS AD		N		75716.96	9/14/2022
PCARD		GAYLORD BROS INC		N		155.39	9/15/2022
OCFO	IEXBA002			N		115.25	9/15/2022
OCFO	VOL36483	DELL COMPUTER CORP		N		2759.32	9/24/2022
OCFO	VOL36492	DELL COMPUTER CORP		N		4877.84	9/24/2022
OCFO	VOL38461	SPACESAVER STORAGE SYSTEMS		N		5653	9/24/2022
PCARD		AMAZONCOM1U61P1Y20		N		148.38	9/29/2022
OCFO	IEBA0824			N		3902.33	9/30/2022
OCFO	IEAA0174			N		-198.95	9/30/2022
OCFO	IEAOB054			N		865.8	9/30/2022
OCFO	IEAOB053			N		46314.66	9/30/2022
OCFO	IEFT0650			N		3927.53	9/30/2022
OCFO	IEXBA004			N		76.25	9/30/2022
OCFO	IEXBA003			N		43.75	9/30/2022
OCFO	IEAS0295			N		980.49	9/30/2022
OCFO	DE667410	CHRISTINE WARNKE		N		1640.87	9/30/2022
OCFO	VOL43198	ADAM MATTHEW DIGITAL LTD		N		11195	9/30/2022
OCFO	YCPO0951	NATIONAL ARCHIVES RECORDS AD		N		268.25	9/30/2022
OCFO	YCBA0952	NATIONAL ARCHIVES RECORDS AD		N		76958.65	9/30/2022



## **Fiscal Year 2019 District of Columbia Government Grant Project Report – December 31, 2019**

### **Overview**

DC Vote is an educational and advocacy organization dedicated to securing full voting representation in Congress and full democracy for DC residents. DC Vote has the expertise and infrastructure necessary to execute ongoing, innovative campaigns for DC self-determination, voting rights, and Statehood.

DC Vote is the only organization with a full-time staff dedicated solely to gaining full representation and Statehood for DC. Furthermore, DC Vote has strong working relationships with Mayor Muriel Bowser, the DC Council and Delegate Eleanor Holmes Norton. As a result, DC Vote has a strong record of accomplishments, including:

- A coalition of over 150 local and national organizations
- Annual pro-bono support worth \$200,000
- 20 years of private funding totaling over \$10 million
- Relationships with key stakeholders including Members of Congress
- Comprehensive research, including national polling and focus groups
- The most comprehensive website on DC democracy
- A full set of educational tools, including fact sheets, bumper stickers, t-shirts, petitions, videos, and lesson plans
- A history of national outreach in key states and conventions
- A database of over 100,000 local and national supporters
- Leadership in initiating and organizing events supported and attended by DC's elected officials.

DC Vote used the \$100,000 grant to educate and activate people all over the United States about the denial of Statehood and how that impacts the residents of Washington, DC.

### **Executive Summary**

DC Vote continued our critical work to promote the District's democracy in 2019. Building off of the success of our 2018 programs, DC Vote expanded our outreach efforts on populations outside of the District of Columbia. We learned in 2018 that support for Statehood was overwhelming when conversations were held directly with Americans from all corners of the country. Our grant-supported work in 2019 continued these efforts.

These efforts are essential in order to secure greater Home Rule for DC, representation in Congress and ultimately DC Statehood. DC Vote received \$100,000 for the 2019 calendar year to execute the following initiatives. DC Vote expanded on the work that the 2018 grant provided to engage in in-person canvassing across the country. We collaborated with national organizations to teach DC Statehood to constituencies that we previously had not reached. Finally, we have begun the process of a complete website redesign to provide a user-friendly educational portal for all information related to the history of voting rights and the push for DC Statehood.

### **National Outreach Program**

While awareness of voting rights and Statehood are expanding in Congress and within National organizations, it is lagging behind in the minds of the general public. In 2018 and 2019 there were multiple public opinion polls pointing to a lack of knowledge about DC Statehood. DC Vote launched an on-the-ground educational campaign in four states, across demographics, to teach the rest of the country about our lack of equality.

For 2019, DC Vote worked with Base Builder, a firm with deep history canvassing for DC Statehood, to bring conversations about Statehood to cities across the country. Utilizing proven, quantifiable canvass techniques and trained staff residents in Oregon, Washington, California and Utah were engaged in conversations about DC Statehood and were asked to pledge to stand with the residents of DC. In addition, our canvass teams engaged on social media with Twitter campaigns to amplify the level of support they were finding in each State.

Canvassers reported back what we already know to be true: many people have no knowledge of the status of DC and that once they learn about the unfair treatment of DC residents they are quick to be supportive. Our efforts will inform our work as we move into 2020

**The DC Grant paid for the training and management of the canvass teams, canvass supplies and technology to capture support.**

### **Performance Evaluation and Measurable Outcomes**

For 2019, we achieved:

- 3,539 petition signers in support of DC Statehood.
- 301 photo tweets of supporters.

### **National Event Participation**

In 2018, DC Vote identified key national constituencies where outreach on DC Statehood would be well received. At the beginning of 2019, DC Vote examined the impact derived from each of these investments and narrowed our participation to those gatherings with the greatest outcomes.

In 2019 DC Vote invested heavily in a Statehood presence at Netroots Nation. This annual gathering of more than 3,000 activists, organizational leaders, elected officials and media was the best opportunity to turn an important corner on Statehood. Our goal was to move Statehood from the sidelines of advocacy into the mainstream, especially within communities working on both voting rights and civil rights.

The DC Vote engagement at Netroots Nation included the “Statehood Train” to Philadelphia that brought together leaders from National organizations for an opportunity to learn more deeply about Statehood and find the the intersections between their organizational missions and the cause of equality for DC.

In addition, DC Vote worked with the Netroots team to establish a Statehood Town Hall for conference participants and to include DC Statehood in the Opening Keynote session.

Finally, Netroots Nation provided an opportunity to train and develop a local team of organizers and activists from here in Washington, DC. Chosen to represent the diverse backgrounds of Washingtonians, this team of Statehood Ambassadors have been engaged in additional efforts throughout the year.

In addition, DC Vote sponsored the National Council on Social Studies conference in order to maintain a presence with the educators who are teaching the next generation about civics, government and public participation.

DC Vote also attended the Progressive Caucus Center Summit and participated in several panels to educate progressive leadership and elected officials on Statehood.

**The DC Grant paid for conference sponsorship, publicity materials, event registrations, Amtrak “Statehood Train” and other travel related expenses.**

### **Website Development**

Presently, there is not a good resource online for the Statehood Movement. DC Vote and others online presence each contain pieces of the puzzle on voting rights and Statehood. In 2019 DC Vote established a partnership with Elevation Web Design. They are a non-profit focused web design firm with a deep track record in developing websites which are user-friendly and content heavy. In addition, they utilize their donor resources to match funds for non-profit clients, saving DC Vote 50% of the anticipated cost of the full redevelopment of our website.

Expected to be delivered in Q2 2020, dcvote.org will become a single stop web property for anyone seeking information about voting rights and Statehood. This will include the extensive archives of DC Vote as well as the most up-to-date information on what people need to know and how they can get involved.

**The DC Grant paid for the research and development of this site, including design and implementation.**

### **Conclusion**

DC Vote, through this important grant, has been able to take education about Statehood outside the District of Columbia and reach Americans from all walks of life. Additionally, these new supporters of Statehood will be engaged in upcoming efforts to inform their friends and family about the status of the District and the community’s work to achieve Statehood for the 702,455 residents of Washington, DC.

## Expenses

	<b>National Outreach Efforts</b>					
	<b>Event Sponsorship</b>					
	Netroots Nation Sponsorship					10,000.00
	NCSS Sponsorship					1300.00
	PCC Summit Registration					346.32
	<b>TOTAL</b>					<b>11,646.32</b>
	<b>Event Travel Costs</b>					
	Hotel Costs					1826.20
	Amtrak/Travel Costs					4877.50
	Meals/Misc					3696.65
	<b>TOTAL</b>					<b>10,400.35</b>
	<b>Canvass Program</b>					
	Canvass Shifts and Management					33,900.00
	Literature/Shirts/Supplies					920.00
	Canvass Technology					2100.00
	<b>TOTAL</b>					<b>36,920.00</b>
	<b>Website Development TOTAL</b>					<b>13,500.00</b>
	<b>Organizational Overhead</b>					
	Staff Salaries and Benefits					25000.00
	Rent, Phones, Computers					1733.35
	Office Supplies/Materials					799.98
	<b>TOTAL</b>					<b>27,533.33</b>
	<b>OVERALL TOTAL</b>					<b>\$ 100,000.00</b>



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
EXECUTIVE OFFICE  
OFFICE OF THE SECRETARY  
OF THE DISTRICT OF COLUMBIA  
WASHINGTON, D.C. 20004

SECRETARY OF THE  
DISTRICT OF COLUMBIA

December 10, 2018

Ms. Anise Jenkins  
Executive Director  
Stand Up! for Democracy in DC  
1715 4<sup>th</sup> Street, NW  
Washington, DC 20001

Dear Ms. Jenkins,

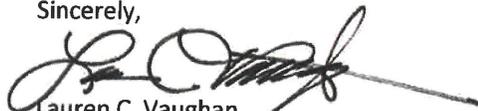
Thank you for submitting an application for funding through the *Grant to Promote District of Columbia Voting Rights and Statehood* program of the Office of the Secretary of the District of Columbia. I am pleased to inform you that the review committee decided to award \$15,000 (fifteen thousand dollars) to Stand Up! for Democracy in DC.

**Next Steps:**

1. Prepare a project plan with detailed expense projections for the amount requested. This information must be submitted to this Office on or before the close of business on Friday, January 4, 2019.
2. Submit a final report no later than December 31, 2019. The final report shall include a detailed accounting of all expenditures with supporting documentation (invoices, original receipts, etc.) and a summary of all work completed under the grant.
3. Notify this Office immediately, of any changes in the status of your organization's capacity to receive funding and to implement the proposed services. Report any changes in: (a) the status of your organization's leadership; (b) preliminary partnership agreements as presented in the application; and (c) any other sources of funding that were planned to support the full implementation of the proposed program.
4. You will be required to sign a Grant Agreement. Please be reminded that you should not begin your program or publically announce that you have an award until you are in receipt of a fully executed NOGA and Grant Agreement. This Office will contact you to schedule a mutually convenient time to execute the Grant Agreement.
5. All reports must explain in detail, the percentage of funds spent on the different activities and must include original receipts and invoices for all expenditures.
6. All travel costs must be approved before they are expended. In the event that we do not approve travel, a request may be submitted to reprogram those funds for other needs.

I congratulate your organization on the award of this grant. The Bowser Administration is pleased to partner with Stand Up! for Democracy in DC.

Sincerely,



Lauren C. Vaughan  
Secretary of the District of Columbia

## Stand Up! For Democracy in DC (Free DC)

### Project 2020 End of the Year Report

Stand Up! For Democracy selected DC Emancipation Day (April 16, 2019) as the date to demonstrate the connection between the date that the 3,100 enslaved persons living in in the District of Columbia were released and the relationship between the pursuit of full democracy in Washington, DC through the attainment of DC statehood. Stand Up! Organized a live streamed broadcast with experts in the field of unions, health care and DC Statehood to participate in a program attended by Mr. Peter Hanes (son of DC Emancipation reviver Loretta Carter Hanes), Elizabeth Davis (president of the Washington Teachers Union, Rev. Graylan Hagler (minister of Plymouth Congregational United Church of Christ, C.R. Gibbs, historian and lecturer, Anise Jenkins, long-time DC Statehood advocate and Executive Director of Stand Up! For Democracy in DC (Free DC) and others to reveal the connection between this and other past efforts to attain full citizenship rights for the residents of Washington, DC and the nonvoting Delegate of Washington, DC, Eleanor Homes Norton. There were 2 panels videotaped from this radio broadcast by WPW-FM radio. There was a food reception held at the African American Civil War Museum and museum staff was used to bring the live broadcast live to the listening audience.

The videotaped program in YouTube remain available to those who visit Stand Up!;s website:

#### Panel 1

<https://www.youtube.com/watch?v=jz--gTOo05Y>

#### panel 2

<https://www.youtube.com/watch?v=3kxGnnaL0ek>

#### panel 3

<https://www.youtube.com/watch?v=qWMun2bb6DI>

The general Public was invited along with other DC Statehood advocacy organizations, such as DC Vote, Visions, Neighbors United for DC Statehood and others.

## Stand Up! For Democracy in DC (Free DC) Grant Activity

A Pop Up Exhibit was proposed to make clear that control the United States Congress has has over the local government of the District of Columbia (no Douglass Commonwealth). Article I , Section 8, Clause 17 makes this absolutely clear. The exhibit makes clear that the United States Congress has plenary control over the local governance of the Territory without DC Statehood. "How an Act Becomes Law" names the Congressional Committees which control tthe District of Columbia and outlines that these committees have absolutely no relationship to DC Voters by election or by appointment. The Pop Up can be used to be on display at the Historical Society, in classrooms, on educational channel and in person where this power is not clear.

It can be used to make clear the undemocratic rule under which the 702, 000 District of Columbia residents live

## **Stand Up! For Democracy in DC (Free DC) Popup Exhibit**

Designed and developed with the assistance of the office of Delegate Eleanor Holmes Norton a popup exhibit that clearly shows the how the U.S. Congress exercises its Constitutionally granted "plenary" power over the locally passed "Acts" by the democratically locally elected legislative bodies of DC government become "Law". The exhibit shows the path of how local "Acts" become official "Laws". This exhibit can be used at conferences or educational institutions where the limited democracy DC residents and legislative bodies exists. (see table showing popup exhibit and budget. This piece is part of what we call our DC Statehood Educational Took Kit (popup exhibit, brochures and DVDs)

## **Stand Up! For Democracy in DC (Free DC) DVDs**

We developed and updated 200 copies of our documentary "The Road to DC Statehood , Still Under Construction". We can use the dvd to educate organizations and institutions that have endorsed DC Statehood and the pending legislation( HR 51). The dvd will be mailed and delivered with the brochures "DC Statehood MythBusters" as ab educational tool kit.

## **Stand Up! For Democracy in DC (Free DC) Other DC Statehood Activities**

**Congressional Black Caucus Legislative Conference (2019).** Having tabled at this very well-attended event for 4 years straight, Stand Up! Did not have the funds to pay for a nonprofit table this year, so we solved the problems by having 5 of our Free DC Statehood Ambassadors distribute 200 copies each of our educational brochures (DC Statehood MythBusters) and of the announcement of the September 19 hearing of HR 51 in the House Oversight and Reform Committee to the Conference attendees.

**Alpha Phi Alpha – Stand Up! For Democracy in DC** encouraged journalist, James Wright , a member of the international 290,000 member fraternity Alpha Phi Alpha to encourage his member fraternity to endorse DC Statehood, reaching thousands of brothers, and campuses across the world.

**National Action Network –** the National Action Network has formally endorsed DC Statehood and the local Chapter, the Chapter of Greater DC, has just awarded Anise Jenkins with their highest award for promoting DC Statehood. This is a national organization with chapters nationwide.

We obtained the official support of the National Congress of Black Women, a well- respected national organization, headed by Dr. E. Faye Williams, for DC Statehood bill HR 51. This organization was founded by the first Black Female member of the Congressional Black Caucus, the honorable Shirley Chisolm.

## HOW DC ACTS BECOME LAW\*

DC is the only capital in the world which has a legislative body that produces national legislation for that country, where residents of that capital have no voting representation. In the case of the District of Columbia, it is responsible for most state, county and city functions and that national legislature has total power over those unrepresented citizens. The term "taxed without representation" describes the status of each and every one of the 702,000 residents of the District of Columbia as long as that person claims residency in the "colony". DC residents pay the highest federal taxes per person in the country and receive no special compensation in the form of federal loans or grants to reimburse it for performing the expensive duties of serving as the Capital. (e.g., the cost of Presidential inaugurations, demonstrations, protests, national parades for example the 4<sup>th</sup> of July parades and Cherry Blossom or the cost of basic amenities of the federal presence. The Congress had complete control of the local DC budget, until 2014 when DC voters passed the Budget Autonomy Act, which now the Congress maintains over the part of the budget that impacts federal jurisdiction. DC residents could not even vote for President until passage of the 23<sup>rd</sup> Amendment to the Constitution in 1961, meaning that DC residents could not vote for President until the election of Lyndon Baines Johnson in 1964! This is an extreme example of how DC residents were excluded from the democratic process of citizenship. See how Congress has ruled over Washington, DC in the past and even more recently (changes are noted):

- |   |   |
|---|---|
| <p><b>8) Congress – U.S. Constitution gives Congress total control over D.C.</b><br/>[535 members for whom DC residents did not vote]</p> | <p><b>The President</b><br/>The 23<sup>rd</sup> Constitutional Amendment gave DC residents the right to vote for President [But they have no vote on impeachment]<br/><b>House of Representatives 435 members</b><br/>[DC has 1 nonvoting Delegate]</p>   |
| <p><b>7) The Senate 100 members</b> DC has no representation in Senate</p>  | <p><b>House Oversight and Reform – 40 members</b></p>   |
| <p><b>6) The Senate (Governmental Affairs Committee 14 members)</b></p>   | <p><b>House Appropriations 63</b></p>   |
| <p><b>5) Senate Appropriations 31</b></p>   | <p><b>House Oversight and Reform Committee</b></p>  |
| <p><b>4) In 2014 DC Voters passed the DC Budget Autonomy Act that ended Congressional Review of DC's non Federal Budget/</b></p>          |   |
| <p>Senate Subcommittee on Oversight on Gov't &amp; DC – <b>14 members</b></p>   | <p>House Oversight and Reform Committee</p>   |
| <p><b>[3)*The Oversight Committees in both the Senate and the House replaced the District Committees in both Houses]</b></p>              |   |
| <p><b>2) The Mayor of the Washington, DC</b></p>  | <p><b>The Council of Washington, DC 13 members</b><br/>Washington DC Financial Control Board was imposed by Congress and the President over DC government in 1995 had 5 members was ended on 9/30/01, no members were elected<br/>By residents of Washington, DC and could overrule the Mayor and Council</p> |

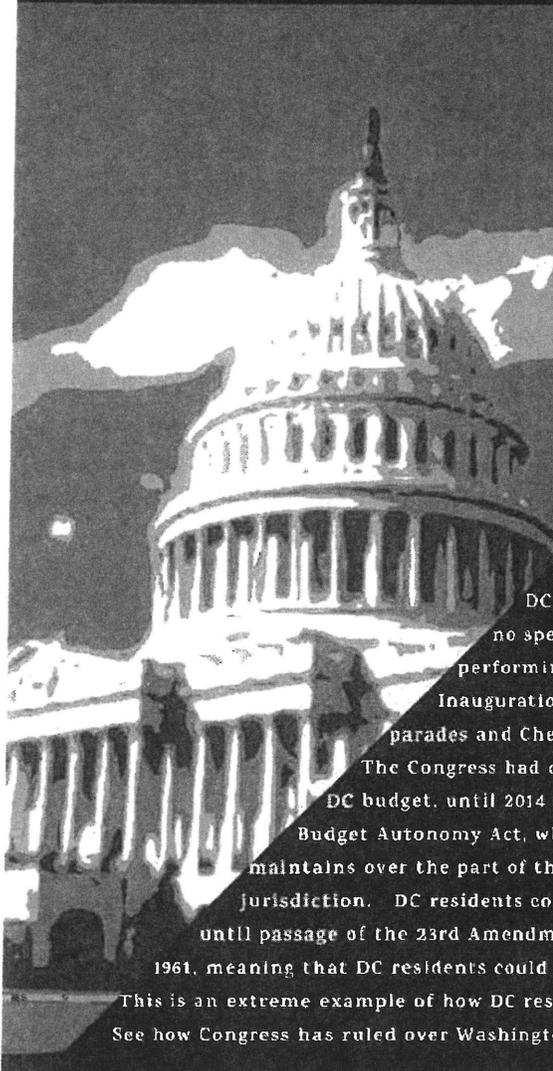
**1) 702, 000 residents of Washington, DC**

This document is an edited version of a similarly created in 1999 document drafted by Stand Up! For Democracy in DC's founding member (Mark David Richards, edited and modified by Anise Jenkins in 2019.

Home Rule Charter granted Congress the right to demand a 30 day review of all local DC Acts passed by the Local DC Council (excluding the local DC budget through Budget Autonomy; DC Acts passed by the DC Council can be prevented from becoming Law by a Congressional resolution of disapproval

\*DC Statehood would end this Congressional review of DC local acts.

# "HOW A D.C. ACT BECOMES LAW"



DC is the only capital in the world which has a legislative body that produces national legislation for that country, where residents of that capital have no voting representation. In the case of the District of Columbia, it is responsible for most state, county and city functions and that national legislature has total power over those unrepresented citizens. The term "taxed without representation" describes the status of each and every one of the 702,000 residents of the District of Columbia as long as that person claims residency in the "colony". DC residents pay the highest federal taxes per person in the country and receive no special compensation in the form of federal loans or grants to reimburse it for performing the expensive duties of serving as the Capital. (e.g., the cost of Presidential Inaugurations, demonstrations, protests, national parades for example the 4th of July parades and Cherry Blossom or the cost of basic amenities of the federal presence.

The Congress had complete control of the local DC budget, until 2014 when DC voters passed the Budget Autonomy Act, which now the Congress maintains over the part of the budget that impacts federal jurisdiction. DC residents could not even vote for President until passage of the 23rd Amendment to the Constitution in 1961, meaning that DC residents could not vote for President until the election of Lyndon Baines Johnson in 1964!



This is an extreme example of how DC residents were excluded from the democratic process of citizenship. See how Congress has ruled over Washington, DC in the past and even more recently

## 702,000 RESIDENTS OF WASHINGTON, DC



The Mayor of the Washington, DC & The Council of Washington, DC 13 Members  
 Washington DC Financial Control Board was imposed by Congress and the President over DC government in 1995 had 5 members was ended on 9/30/01, no members were elected by residents of Washington, DC, and could overrule the Mayor and Council



## THE OVERSIGHT COMMITTEES IN BOTH THE SENATE AND THE HOUSE REPLACED THE DISTRICT COMMITTEES IN BOTH HOUSES

THE D.C. BUDGET AUTONOMY ACT PASSED IN 2014 BY D.C. VOTERS ENDED CONGRESSIONAL REVIEW OF D.C.'S BUDGET

SENATE SUBCOMMITTEE ON OVERSIGHT ON GOV'T & DC  
 14 MEMBERS

HOUSE OVERSIGHT AND REFORM COMMITTEE  
 42 MEMBERS

SENATE APPROPRIATIONS COMMITTEE

HOUSE APPROPRIATIONS COMMITTEE

31 MEMBERS

THE SENATE GOVERNMENTAL AFFAIRS  
COMMITTEE 14 MEMBERS

THE SENATE 100 MEMBERS  
DC HAS NO REPRESENTATION IN SENATE

63 MEMBERS

HOUSE OVERSIGHT AND REFORM COMMITTEE  
40 MEMBERS

HOUSE OF REPRESENTATIVES 435 MEMBERS  
[DC HAS 1 NONVOTING DELEGATE]

CONGRESS – HAS "PLENARY POWER" OVER WASHINGTON  
IN CONSTITUTION, 535 MEMBERS FOR WHOM  
DC RESIDENTS DID NOT VOTE

THE 23RD CONSTITUTIONAL AMENDMENT GAVE DC RESIDENTS THE RIGHT TO VOTE FOR  
PRESIDENT

DC HAS NO VOTE ON IMPEACHMENT

HOUSE OF REPRESENTATIVES 435 MEMBERS. DC HAS 1 NONVOTING DELEGATE



This document is an edited version of a similarly created in 1999 document drafted by Stand Up! For Democracy in DC's founding member (Mark David Richards, edited and modified by Anise Jenkins in 2019). Home Rule Charter granted Congress the right to demand a 30 day review of all local DC Acts passed by the Local DC Council (excluding the local DC budget through Budget Autonomy; DC Acts passed by the DC Council can be prevented from becoming Law by a Congressional resolution of disapproval \*DC Statehood would end this Congressional review of DC local acts.

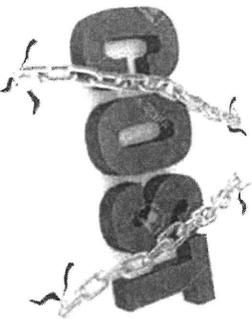


**FREEDC.ORG**

# Project Budget

12

## FY 2019 Statehood & Voting Rights Grant



Social Media - Sandra Morgan	\$ 50.00
Broadcast Tech - Joni Eisenberg	\$ 75.00
Speaker Honorarium - Jonathan Hutto	\$ 75.00
Staff Service - Dawn Chitty	\$ 100.00
Technical Assistance Live Broadcast) - Ed Gassaway	\$ 150.00
AACWMM (assistance from two museum staffers)	\$ 200.00
Speaker Honorarium - Peter Hanes	\$ 300.00
Program Printing - Bread for the Soul	\$ 400.00
Videography - Ed Gassaway	\$ 450.00
Program Souvenir Design - Ed Gassaway	\$ 450.00
Reception Food - Charles Hicks	\$ 459.53
Assistant Program Coordinator - Charles Hicks	\$ 550.00
Site - African American Civil War Memorial Museum	\$ 700.00
Program Printing - Bread for the Soul	\$1,060.00
Lead Program Coordinator - Anise Jenkins	\$1,150.00
<b>TOTAL EXPENDITURES</b>	<b>\$6,159.53</b>
<b>REMAINING GRANT FUNDS</b>	<b>\$8,840.47</b>

**Edwin Gasaway**

1744 Webster St NE  
Washington, DC 20017  
202.360.0893 edwin.gasaway@gmail.com

**INVOICE**

INVOICE # 1  
DATE: 11.9.2019

**TO:**

Anise Jenkins  
Stand Up for Democracy Coalition  
1715 4<sup>th</sup> St N.W.  
Washington, DC 20001  
Phone: Phone

**COMMENTS OR SPECIAL INSTRUCTIONS:**

Advertisement – Pull Up Banner

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Design - Layout – Fabrication		\$1,000.00
		<b>SUBTOTAL</b>	<b>\$1,000.00</b>
		<b>TOTAL DUE</b>	<b>\$1,000.00</b>

Make all checks payable to Edwin Gasaway  
If you have any questions concerning this invoice, contact Name, Phone, Email

**THANK YOU FOR YOUR BUSINESS!**

**Edwin Gasaway**

1744 Webster St NE  
Washington, DC 20017  
202.360.0893 edwin.gasaway@gmail.com

**INVOICE**

DATE: 12.5.2019

**TO:**

Anise Jenkins  
Stand Up for Democracy Coalition  
1715 4<sup>th</sup> St N.W.  
Washington, DC 20001  
Phone: Phone

**COMMENTS OR SPECIAL INSTRUCTIONS:**

DVD Production  
DVD Delivery

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
250	DVD Production Materials	\$7.75	\$1,937.00
250	Mail/Delivery of DVD	\$1.24	\$310.00
1	DVD Label Design	-	\$675.00
250	DVD Insert Printing	-	\$500.00
1	Production Service Charge	-	\$1,500.00
<b>SUBTOTAL</b>			<b>\$4,922.00</b>
<b>TOTAL DUE</b>			<b>\$4,922.00</b>

Make all checks payable to Edwin Gasaway  
If you have any questions concerning this invoice, contact Name, Phone, Email

**THANK YOU FOR YOUR BUSINESS!**

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **JAN 06 2010**

STAND UP FOR DEMOCRACY IN DC  
COALITION (FREE DC)  
C/O ANISE JENKINS  
1715 4TH ST NW  
WASHINGTON, DC 20001

Employer Identification Number:  
26-2618767  
DLN:  
209309005  
Contact Person:  
SHEILA M ROBINSON ID# 31220  
Contact Telephone Number:  
(877) 829-5500

Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
February 14, 2008  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

STAND UP FOR DEMOCRACY IN DC

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, looping initial "R".

Robert Choi  
Director, Exempt Organizations  
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

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Project Budget

Social Media Sandra Morgan		50
Broadcast #NAME?		75
Speaker Honorarium Hutto		75
Staff Service Chitty		100
Tech Assistance Gassaway		150
Museum staff		200
Speaker Honorarium Hanes		300
Progrm Printing BFS		400
Videography Gassaway		450
Program Design Gassaway		450
Reception Food C.Hicks		459.53
Asst. Program Coordinator		1500
Site AACWM		700
Program Printing - BFS		1,060
Lead Program Coord - Jenkins		1150
Pop Up Exhibit Gassaway		1,000.00
DVD Production Gasaway		1937
Mailing DVDs Gasaway		310
DVD Labels Gasaway		675
DVD Insert Printing Gasaway		500
Production Service Gasaway		1,500.00
DVD Production Gasaway		1,400.00
<b>Total</b>		<b>13991.53</b>



## **Stand Up! For Democracy in DC (Free DC) Popup Exhibit**

Designed and developed with the assistance of the office of Delegate Eleanor Holmes Norton a popup exhibit that clearly shows the how the U.S. Congress exercises its Constitutionally granted "plenary" power over the locally passed "Acts" by the democratically locally elected legislative bodies of DC government become "Law". The exhibit shows the path of how local "Acts" become official "Laws". This exhibit can be used at conferences or educational institutions where the limited democracy DC residents and legislative bodies exists. (see table showing popup exhibit and budget. This piece is part of what we call our DC Statehood Educational Took Kit (popup exhibit, brochures and DVDs)

## **Stand Up! For Democracy in DC (Free DC) DVDs**

We developed and updated 200 copies of our documentary "The Road to DC Statehood , Still Under Construction". We can use the dvd to educate organizations and institutions that have endorsed DC Statehood and the pending legislation( HR 51). The dvd will be mailed and delivered with the brochures "DC Statehood MythBusters".

## **Stand Up! For Democracy in DC (Free DC) Other DC Statehood Activities**

**Congressional Black Caucus Legislative Conference (2019).** Having tabled at this very well-attended event for 4 years straight, Stand Up! Did not have the funds to pay for a nonprofit table this year, so we solved the problems by having 5 of our Free DC Statehood Ambassadors distribute 200 copies each of our educational brochures (DC Statehood MythBusters) and of the announcement of the September 19 hearing of HR 51 in the House Oversight and Reform Committee. \ to the Cnnference attendees.

**Alpha Phi Alpha – Stand Up! For Democracy in DC** encouraged journalist, James Wright , a member of the international 290,000 member fraternity Alpha Phi Alpha to encourage his member fraternity to endorse DC Statehood, reaching thousands of brothers, and campuses across the world.

**National Action Network – the National Action Network** has formally endorsed DC Statehood and the local Chapter, the Chapter of Greater DC, has just awarded Anise Jenkins with their highest award for promoting DC Statehood. This is a national organization with chapters nationwide.

**We obtained the official support of the National Congress of Black Women**, a well- respected national organization, headed by Dr. E. Faye Williams, for DC Statehood bill HR 51. This organization was founded by the first Black Female member of the Congressional Black Caucus, the honorable Shirley Chisolm.

Stand Up! For Democracy in DC (Free DC)

Educational DVD Production

Copies of the WPFW radio live streamed broadcast were mailed and distributed to both progressive and conservative organizations to give them further information on the effects of the lack of DC Statehood on education, health and the life-style of DC residents.



SECRETARY OF THE  
DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
EXECUTIVE OFFICE  
OFFICE OF THE SECRETARY  
OF THE DISTRICT OF COLUMBIA  
WASHINGTON, D.C. 20004

December 10, 2018

Mr. Noah Wills  
President  
Students for DC Statehood, Inc.  
2100 I Street, NW, #300  
Washington, DC 20037

Dear Mr. Wills,

Thank you for submitting an application for funding through the *Grant to Promote District of Columbia Voting Rights and Statehood* program of the Office of the Secretary of the District of Columbia. I am pleased to inform you that the review committee decided to award **\$30,000** (thirty thousand dollars) to Students for DC Statehood, Inc.

**Next Steps:**

1. Prepare a project plan with detailed expense projections for the amount requested. This information must be submitted to this Office on or before the close of business on Friday, January 4, 2019.
2. Submit a final report no later than December 31, 2019. The final report shall include a detailed accounting of all expenditures with supporting documentation (invoices, original receipts, etc.) and a summary of all work completed under the grant.
3. Notify this Office immediately, of any changes in the status of your organization's capacity to receive funding and to implement the proposed services. Report any changes in: (a) the status of your organization's leadership; (b) preliminary partnership agreements as presented in the application; and (c) any other sources of funding that were planned to support the full implementation of the proposed program.
4. You will be required to sign a Grant Agreement. Please be reminded that you should not begin your program or publically announce that you have an award until you are in receipt of a fully executed NOGA and Grant Agreement. This Office will contact you to schedule a mutually convenient time to execute the Grant Agreement.
5. All reports must explain in detail, the percentage of funds spent on the different activities and must include original receipts and invoices for all expenditures.
6. All travel costs must be approved **before** they are expended. In the event that we do not approve travel, a request may be submitted to reprogram those funds for other needs.

I congratulate your organization on the award of this grant. The Bowser Administration is pleased to partner with Students for DC Statehood, Inc.

Sincerely,

Lauren C. Vaughan  
Secretary of the District of Columbia





**STUDENTS FOR  
D.C. STATEHOOD** ★★

**2019 FINAL GRANT REPORT**  
GRANT TO PROMOTE DISTRICT OF COLUMBIA  
VOTING RIGHTS AND STATEHOOD

**Noah Wills**  
President  
Students for D.C. Statehood  
1020 16th St NW, Suite 104  
Washington, D.C. 20036  
Noah.Wills@studentsfordcstatehood.org  
717-461-0075

**Kimberly A. Bassett**  
Secretary of State of the District of Columbia  
Office of the Secretary of State of the District of Columbia  
1350 Pennsylvania Avenue, NW, Suite 419  
Washington, D.C. 20004  
[Secretary@dc.gov](mailto:Secretary@dc.gov)  
202-727-6306

## I. Introduction

Students for D.C. Statehood is a non-profit organization dedicated to educating and mobilizing students and young adults to advocate for equal rights and statehood for the people of the District of Columbia. Our goal is to utilize the connections students maintain with their home states and congressional districts to expand statehood support with their friends, families, and elected officials in Congress. Similarly, we want to ensure D.C. students are prepared to take the statehood message with them when they seek further education beyond the Nation's Capital. In order to accomplish this, we operate chapters in the District and growing chapters nation-wide in addition to advocacy around the world. Students are at the forefront of every civil rights issue and are the future of this statehood movement.

This final grant report details our efforts and advocacy over the past year in addition to projects and events we are looking forward to in the future as we build on our advocacy from each year. Students for D.C. Statehood would like to thank the Office of the Secretary of State for their overwhelming support throughout the past several grant cycles as we describe our successes and advancements in the statehood movement that have been made possible because of this continued grant funding.

## II. Increasing Congressional and Presidential Support

As part of our efforts to educate elected officials, mobilize students, and advocate effectively, Students for D.C. Statehood has had a direct impact on increasing congressional and presidential support. Eleanor Holmes Norton wrote to us saying "I am delighted that Students for D.C. Statehood is working for our city to become the 51st state! Your work has helped us achieve record cosponsorship of our D.C. statehood bill... As an activist in the civil rights movement during my student days, I know the critical role students can play in bringing about change."

### 116th Congress

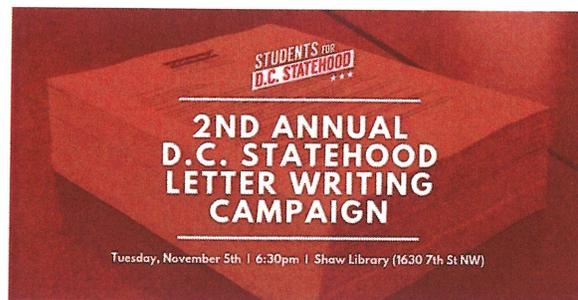
One of the most tangible ways we have been successful in increasing support and the number of co-sponsors of the statehood legislation is through direct meetings with congressional offices. After meeting with Representative Jahana Hayes (D-CT05), Representative Sharice Davids (D-KS03), and Representative Angie Craig (D-MN02) for example, they have since added their support to the legislation and movement. These three add to the list of seven other members who have co-sponsored the legislation after meeting with us. We also met with several other congressional offices this year where the members still have yet to co-sponsor, including Representative Ben Cline (R-VA06), Representative Troy Balderson (R-OH12), and Representative

Russ Fulcher (R-ID01). We look forward to hold a youth lobby day in the U.S. Senate next year to spread the message to even more offices who do not already support the movement.

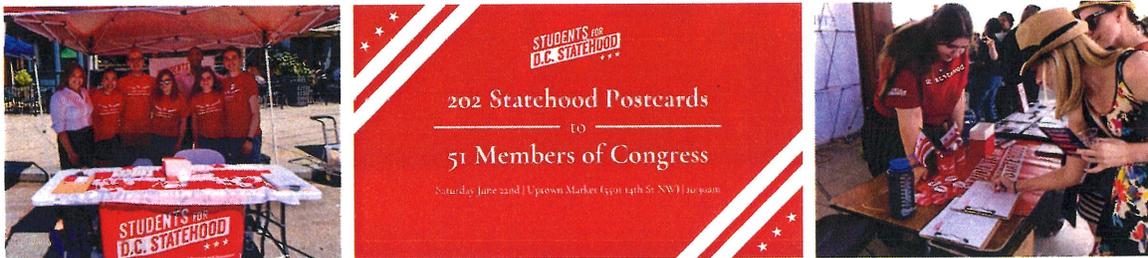


Another method we used to increase congressional support is through targeted emails to the students who sign up with our canvassing teams at universities around the District. Since students maintain their affiliations with friends, families, and elected officials from their home states while studying in the District, we include the contact information for their relevant Members of Congress in our emails. For example, in our January 2019 email, we sent over 1,000 students who signed up with our organization this year the contact information for their own Representative who was not already a co-sponsor of the legislation – 8 new Representatives co-sponsored the bill that week. Further, in our March, 2019 email, we specifically asked all students to contact Senator Bob Casey, who became a co-sponsor of the legislation just 2 business days later.

We will be holding our 2nd Annual Educational Letter Writing Campaign again this fall on November 5th – the first campaign, which we mailed to every single Member of Congress on Election Day in 2018, resulted in 5 Representatives and 1 Senator adding their support until the end of the legislative session that December. We continue to post all responses we receive from Members of Congress on our website so everyone is aware of who does and does not support statehood. We look forward to holding our third annual campaign next year.



We escalated our regular outreach efforts for the historic D.C. statehood hearing on H.R. 51 on September 19th. In preparation, we set up a booth at the Uptown Farmers Market on June 22nd and asked residents to sign 202 postcards to 51 targeted Members of Congress who primarily sat on the House Oversight Committee. We also participated in the 2019 DC State Fair, where we distributed hearing flyers and had residents write more postcards to Members of Congress ahead of the hearing. Students for D.C. Statehood made it a priority to get the word out on college campuses during the first few weeks of school before the hearing by tabling at club fairs, emailing students, canvassing on quads, and organizing groups to travel together to the hearing. Students for D.C. statehood was also a signatory of a letter sent to the House Oversight Committee advocating in favor of statehood.



As students, we recognize how crucial the internet and social media can be in any movement, especially when communicating with elected officials and campaigns. After the 2018 general election, we contacted every newly elected candidate on Twitter asking for their support once taking office. Then-candidates Joe Neguse (D-CO02) and Anthony Brindisi (D-NY22) liked our tweets – Neguse eventually becoming a co-sponsor less than a month later after being sworn in. In addition, Northern Mariana Islands Delegate Kilili Sablan and Neguse retweeted us after thanking them for their support. Our website continues to track and measure congressional support with the current number of co-sponsors, maps, contact information, and more for both the House and Senate legislation.

## 2020 Presidential Candidates

Similar to our congressional tracking website, a need existed for a presidential tracking website where everyone could see what each 2020 presidential candidate has said or done about D.C. statehood. The result was a comprehensive page with quotes, votes, co-sponsorships and stances of each candidate, Republican and Democrat. 2020 presidential candidate Joe Sestak even followed on Twitter and retweeted our presidential tracking website. Since our organization has met with several of the 2020 presidential candidates in the past, we were able to add our own experiences – for example, when our American University chapter questioned John Delaney at an event on campus and when we questioned Senators Booker, Gillibrand, Klobuchar, and

Warren in the halls of the U.S. Senate. In fact, when we spoke with Senator Booker in July of 2019, he said “You students will play a big role in getting this done, keep up the work.”

In the future, we are developing a tool for candidates to use to show their support for statehood before they are even elected. By asking



congressional and presidential candidates to add their name to the “D.C. Statehood Pledge,” we are beginning the ground work for future co-sponsors of the statehood legislation in the 117th Congress in addition to knowing who to target for support once candidates are elected. So far, we have performed outreach to the 2020 presidential candidates, which nine candidates – Elizabeth Warren, Pete Buttigieg, Cory Booker, Beto O’Rourke, Amy Klobuchar, Tom Steyer, Michael Bennet, Marianne Williamson, and Joe Sestak – have already taken the pledge. One of our pledge tweets was retweeted by Elizabeth Warren and said “Washington, D.C. has over 700,000 residents – more than Wyoming or Vermont. They pay federal taxes. They deserve an equal voice in our government, and I’ll fight until they get statehood,” which received 25,000 likes and 4,000 retweets. The GW Hatchet covered the pledge in an article, specifically regarding Warren’s support, which included our George Washington University Chapter student activists.

### III. Increasing Local, National, and International Awareness

#### Local

Our organization has continued to expand support among our local chapters in the city: American University, Catholic University of America, Gallaudet University, George Washington University, Georgetown University, Howard University, Trinity Washington University, and the University of the District of Columbia. Our local D.C. chapters and chapter leaders will have devoted over 600 hours toward advocacy this grant cycle both on campuses and in our office each week.

Chapter leaders canvass at their universities, organize events, table at club fairs, host speakers, and hold general meetings with students on campus to educate students from around the country D.C. statehood. In addition to weekly canvassing and regular chapter activities, our American University chapter co-sponsored an event entitled “A Conversation on Voter Suppression” with Virginia Delegate Kaye Kory and David De la Fuente and spoke with Washington College of Law Students about statehood at an event with DC Vote. At Howard University, events like “Black History Month: Chocolate City Trivia” and “Spades Night” were held throughout the year.

We established a High School Students for D.C. Statehood Chapter this year for the purpose of educating students before they leave the District for further education. We were also able to work with middle schoolers at the Howard University Middle School in an effort to engage even younger students about the issue.



**STUDENTS FOR  
D.C. STATEHOOD  
HIGH SCHOOL ★★★**



Due to the hearing's delay from July to September, our organization was able to attract more college students to Capitol Hill since they were back in the District for the semester. By the day of the hearing, four universities – American, Georgetown, George Washington, and Trinity Washington – sent letters to the House Oversight Committee supporting statehood and H.R. 51. These Students for D.C. Statehood Chapters also ensures that the issue of D.C. statehood remain present and relevant in campus newspapers and media for students and alumni. Apart from the George Washington University Hatchet article on the D.C. Statehood Pledge previously mentioned, the American University Eagle, the Georgetown University Hoya, and the Catholic University of America Tower also wrote articles about D.C. statehood during the week of the historic statehood hearing.

## National

One of our goals for 2019 was to create state-wide chapters across the country to expand education and awareness of D.C. statehood outside the District. Students are a crucial constituency for reaching out to elected officials from their home states and congressional districts; therefore, not only are we in communication with “out-of-District” students in D.C., but we are also beginning to speak directly with students at colleges around the country. In addition to our new High School Chapter, Students for D.C. Statehood established 3 new state chapters in Illinois, Massachusetts, and Utah. These three states add to our list of 10 states where we have performed advocacy.

**STUDENTS FOR  
D.C. STATEHOOD  
ILLINOIS ★★★**

**STUDENTS FOR  
D.C. STATEHOOD  
MASSACHUSETTS ★★★**

**STUDENTS FOR  
D.C. STATEHOOD  
UTAH ★★★**

Specifically, our Utah chapter was crucial in making statehood part of the conversation at the Sundance Festival January 25th-27th. The Illinois chapter partnered closely with UNICEF at their annual gala on

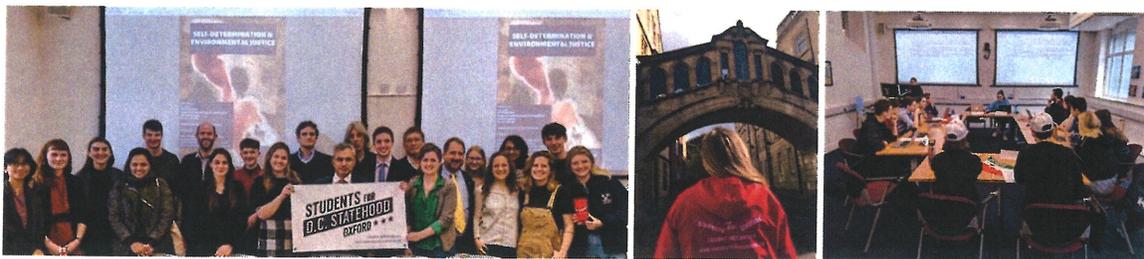
February 10th and spoke about statehood in front of more than 500 attendees. A future chapter in Iowa held an event with Senator Paul Strauss on March 28th in an effort to tie D.C. statehood with the 2020 election. Our newest chapters in Massachusetts will be ready for the 2019-2020 academic year and have already been integral in our outreach to presidential candidates. Students for D.C. Statehood will continue to grow our list of state-wide chapters in areas of strategic importance.

## International

Thanks to partnerships with international organizations like the Unrepresented Nations and Peoples Organization (UNPO), Students for D.C. Statehood has had the opportunity to expand the District's message overseas in the United Kingdom (with Oxford University, the University of Edinburgh, and the University of St. Andrews) and Belgium (with the UNPO and European Parliament) in addition to working with students from Germany (with the University of Bayreuth).



In the United Kingdom, Students for D.C. Statehood participated in events with the UNPO, including a "Model UNPO" with students from Oxford University, which is similar to Model UN, but for unrepresented nations and peoples like the District of Columbia. One of our students, Taylor Berlin, represented the organization on a UNPO panel entitled "Self-Determination, Political Representation and Environmental Justice" with Senator Paul Strauss on March 1st. Later that night, Students for D.C. Statehood held a D.C. statehood night at the Royal Oak pub in downtown Oxford where we welcomed members of the UNPO and locals to discuss the District's status and how it relates to human rights around the world. Later that semester, students at the University of Edinburgh held an event aimed at educating students not from the United States about the issue, especially with regard to "Taxation Without Representation."



This fall, Students for D.C. Statehood submitted a report to the United Nations Human Rights Council (HRC) for their Universal Periodic Review of the United States and highlighted the current injustices facing the residents of Washington, D.C. We look forward to having an opportunity to attend these deliberations of the HRC in Geneva, Switzerland early next year.

#### IV. Students for D.C. Statehood 2019

Beyond advocating to federal elected officials, state-wide chapters, and students in the District, we also increased our education and mobilization efforts to the general American public. Students for D.C. Statehood published two new educational videos about D.C. statehood on Emancipation Day. The first is a fun three-minute overview of the statehood movement, its history, and its future targeted for all ages – the Council of D.C.’s twitter featured this video and referred to it as the “ABCs of DC.” The second is a more in-depth ten-minute history of Washington, D.C., specifically focusing on statehood, targeted more for high school and college-aged students. We would like the opportunity to make more educational videos like these in the future.

Students for D.C. Statehood had an even larger media presence this year than ever before, even beyond student media on college campuses. In July 13th’s edition of the *Washington Post*, our organization



was featured at our postcard writing campaign at the Uptown Farmers Market. We were also seen on NBC 4 on June 2nd as we joined Senator Paul Strauss at Dulles International Airport for the sendoff of WWII Veteran Sydney Walton as he departed for the 75th anniversary of D-Day in France. Noah Wills represented Students for D.C. Statehood on Senator Michael Brown’s “Shadow Politics” podcast on April 28th and on Representative Franklin Garcia’s “D.C. Statehood Today” television show on April 29th. Noah also served as a panelist for the D.C. Democrats, Ward 3 Democrats, and D.C. College Democrats throughout the year. Three Howard University chapter student activists were interviewed on DC Vote’s “Statehood Matters” podcast on August 27th. After posting the quote and video of 2020 presidential candidate Pete Buttigieg mentioning D.C. statehood at the second Democratic primary debate on our social media and website, Patch.com cited us in their article. Community activist Frank Barr featured our organization as part of his YouTube series titled “Art of Statehood” on June 6th and we were even featured in a video as part of a tweet from Mayor Bowser after the 2019 Emancipation Day parade.

This year, several students from universities all across the country contacted our organization for interviews that took place in our office regarding information about the statehood movement for projects they were working on in class – one professor of the project, former Massachusetts Governor and presidential candidate Michael Dukakis, is now an advisor for our Massachusetts Chapter. Not only are project interviews a great method for educating students about the movement, but it also shows the increase interest in statehood around the country as this become a national issue in addition to the need for an organization like ours to communicate with students who want to know more about the issue and how they can get involved.



As Students for D.C. Statehood becomes a larger, more recognized organization, representatives from our organization have been invited to participate in more events, meetings, and activities than ever before. For example, this year we attended planning sessions with the offices of Eleanor Holmes Norton and Mayor Bowser, spoke at ANC meetings, participated in Mayor Bowser’s Facebook live videos, and tabled with the American Civil Liberties Union (ACLU) 100th Anniversary event. Students from each chapter also marched collectively in the 2019 MLK, Jr. Day Parade, the 2019 Chinese New Year Parade, the 2019 Emancipation Day Parade, and the 2019 DC Pride Parade. Overall, our organization continues to partner and coordinate efforts with the other statehood organizations in Washington, D.C. to grow the statehood movement wherever and whenever possible.

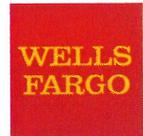
## **V. Conclusion**

Students for D.C. Statehood would again like to thank the Office of the Secretary of State for funding our organization’s advocacy as we continue to grow on our efforts from each previous grant cycle. We look forward to expanding our accomplishments from this year in future grant cycles.

**Students for D.C. Statehood 2019 Final Report Expenditures**

DATE	PAID	PURPOSE	PAYMENT	DEPOSIT	TOTAL
1/8/19	Office of the Secretary	Grant Funding		\$30,000.00	\$30,075.09
1/11/19	United States Postal Service	Letter Writing Campaign Stamps	\$300.00		\$29,775.09
1/14/19	United States Postal Service	P. O. Box Renewal	\$136.00		\$29,639.09
1/26/19	Laurie Batschi - Check #3000	Utah Chapter Expenses & Stipend	\$550.00		\$29,089.09
1/31/19	Julian Goldstein - Check #3001	2019 DC MLK, Jr. Day Parade Expenses	\$50.00		\$29,039.09
2/19/19	VistaPrint	Chapter Expansion - UK/Oxford Banners	\$75.31		\$28,963.78
3/4/19	Rooyal Oak Oxford	United Kingdom/Oxford Chapter Event	\$100.85		\$28,862.93
3/4/19	International Transaction Fee	International Transaction Fee	\$3.02		\$28,859.91
3/11/19	GoDaddy	Website & Email Domain Renewal - 1 year	\$148.12		\$28,711.79
3/12/19	Verizon	Phone/Internet Service - May-October	\$608.46		\$28,103.33
3/12/19	Colonial Parking	DC High School Without Walls Event at GWU	\$11.00		\$28,092.33
3/20/19	Taylor Berlin - Check #2112	United Kingdom/Edinburgh Chapter Expenses/Stipend	\$500.00		\$27,592.33
3/20/19	Isabel Arreaga - Check #2113	Illinois Chapter Expenses & Stipend	\$500.00		\$27,092.33
3/20/19	FedEx	Utah Chapter Promotional Materials Shipping	\$71.49		\$27,020.84
3/20/19	FedEx	Illinois Chapter Promotional Materials Shipping	\$8.65		\$27,012.19
3/20/19	FedEx	United Kingdom/Edinburgh Chapter Supplies Shipping	\$161.72		\$26,850.47
3/27/19	Annemarie Cuccia - Check #2114	Georgetown Chapter Leader spring stipend	\$625.00		\$26,225.47
3/27/19	Elizabeth Irons - Check #2115	George Washington Chapter Leader spring stipend	\$625.00		\$25,600.47
3/27/19	Tyler Axelrod - Check # 2116	American Campus Organizer spring stipend	\$750.00		\$24,850.47
3/27/19	Matthew Oberstaedt - Check #2117	George Washington Campus Organizer spring stipend	\$750.00		\$24,100.47
4/9/19	UK Amazon	United Kingdom/Edinburgh Chapter event	\$51.78		\$24,048.69
4/12/19	Grand View University Catering #3003	Iowa Chapter event	\$677.48		\$23,371.21
4/15/19	Sparkol	Educational DC Statehood Video Platform	\$35.00		\$23,336.21
4/26/19	1020 16th St, NW Holdings LLC #2118	Office/storage space - May-October	\$3,000.00		\$20,336.21
5/1/19	FedEx	Shipping office rent check	\$8.10		\$20,328.11
5/1/19	RRB/ITC Parking	DC Statehood Today Interview Parking	\$17.00		\$20,311.11
5/9/19	VistaPrint	Statehood tabling banners	\$109.22		\$20,201.89
5/13/19	Wells Fargo	checks	\$24.00		\$20,177.89
5/20/19	Colonial Parking	ACLU 100th anniversary statehood tabling parking	\$16.00		\$20,161.89
5/20/19	Cava	ACLU 100th anniversary dinner for volunteers	\$22.19		\$20,139.70
5/20/19	PJ Doland Web Design, Inc. #2119	Website hosting - 1 year	\$720.00		\$19,419.70
5/21/19	Noah Wills - Check #3002	Administrative Director Stipend 1st half (January-May)	\$2,265.75		\$17,153.95
5/22/19	USPS	Shipping website hosting check	\$7.35		\$17,146.60
6/4/19	IAD Dulles	WWII Veteran Sidney Walton event parking	\$12.00		\$17,134.60
6/4/19	Capital Grounds Coffee	WWII Veteran Sidney Walton refreshments for attendees	\$18.87		\$17,115.73
6/10/19	Ted's Bulletin	2019 DC Pride Parade refreshments for marchers	\$60.44		\$17,055.29
6/12/19	DC Office of Regulatory Affairs	Basic Business License renewal (2019-2021)	\$324.50		\$16,730.79
6/13/19	DC Office of Regulatory Affairs	Incorporation Documentation	\$130.00		\$16,600.79
6/17/19	Staples	Postcard writing campaign at Uptown Farmers Market	\$59.35		\$16,541.44
7/29/19	DC State Fair	2019 DC State Fair fee	\$50.00		\$16,491.44
7/29/19	Minitaure Flag Shop	Flags	\$141.80		\$16,349.64
7/29/19	Ace Hardware	Office key duplication for new chapter leaders	\$51.59		\$16,298.05
7/30/19	Tenant Cloud	New office rent paying system confirmation		\$0.11	\$16,298.16
7/30/19	Staples	Canvassing sign up sheet and information printing	\$80.41		\$16,217.75
8/5/19	Amazon	Canvassing clipboards and dolly	\$55.06		\$16,162.69
8/10/19	Custom Pins, Inc. #2120	Pins	\$240.00		\$15,922.69
8/16/19	CustomInk	Shirts and canvassing jackets	\$1,354.93		\$14,567.76
8/20/19	Verizon	Phone/Internet Service - November-April	\$583.29		\$13,984.47
8/21/19	VistaPrint	Event backdrop, banners, and stickers	\$484.00		\$13,500.47
8/23/19	1020 16th St, NW Holdings LLC	Office/storage space - November-April	\$3,000.00		\$10,500.47
9/6/19	FedEx	Massachusetts Chapter shipping	\$23.40		\$10,477.07
9/9/19	Events DC Parking	DC State Fair 2019 Parking	\$10.00		\$10,467.07
9/6/19	Tyler Axelrod - Check #2121	American Chapter Leader fall stipend	\$630.00		\$9,837.07
9/6/19	Matthew Oberstaedt - Check #2122	George Washington Chapter Leader fall stipend	\$630.00		\$9,207.07
9/6/19	Annemarie Cuccia - Check #2123	Georgetown Chapter Leader fall stipend	\$630.00		\$8,577.07
9/6/19	Taylor Berlin - Check #2124	American Chapter Organizer fall stipend	\$630.00		\$7,947.07
9/6/19	Julian Goldstein - Check #2125	Howard Chapter Leader fall stipend	\$420.00		\$7,527.07
9/16/19	Noah Wills - Check #3004	Administrative Director Stipend 2d half (May-September)	\$2,394.00		\$5,133.07
9/17/19	DC Government - Check #3005	DC Treasurer	\$210.00		\$4,923.07
9/18/19	USPS - Check #6710401980	PO. Box renewal - 1 year	\$140.00		\$4,783.07
9/18/19	GWCF - Check #6710401981	2021 DC MLK, Jr. Day Parade	\$100.00		\$4,683.07
9/18/19	Wells Fargo	Bank Fees	\$20.00		\$4,663.07
9/18/19	Wells Fargo	Checks	\$21.00		\$4,642.07

9/20/19	Amazon	Letter writing campaign envelopes, scissors, parade banner rod	\$89.06		\$4,553.01
9/23/19	Staples	2nd Letter Writing Campaign letters and contact forms printing	\$114.38		\$4,438.63
9/23/19	Giant	Water	\$9.54		\$4,429.09
9/30/19	VisaPrint	Chapter stickers and promotional materials	\$561.76		\$3,867.33
9/28/19	Amazon	Massachusetts Chapter table, chairs, flags	\$154.94		\$3,712.39
9/28/19	CustomInk	Shirts and pens	\$1,656.78		\$2,055.61
9/28/19	Amazon	51 Star US Flags	\$483.56		\$1,572.05
9/28/19	Jackson Hurley - Check #6710401984	Massachusetts Chapter Leader stipend	\$500.00		\$1,072.05
9/28/19	Thankfully Yours - Check #6710403954	Chapter specific promotional materials	\$955.00		\$117.05
9/28/19	Wells Fargo	Bank Fees	\$20.00		\$97.05
9/28/19	FedEx	Shipping to MA chapter, Thankfully Yours, MLK	\$34.33		\$62.72
<b>TOTAL REMAINING</b>					<b>\$62.72</b>



To learn more or apply, call us at 1-866-416-4320, Monday - Friday, 6:00 a.m. to 6:00 p.m. Pacific Time, or visit us on the web at [wellsfargo.com/biz/business-credit/real-estate/equity-line-of-credit/](http://wellsfargo.com/biz/business-credit/real-estate/equity-line-of-credit/)

Note: All financing is subject to credit approval. Some restrictions may apply.

**Activity summary**

Beginning balance on 1/1	\$75.09
Deposits/Credits	30,000.00
Withdrawals/Debits	- 986.00
<b>Ending balance on 1/31</b>	<b>\$29,089.09</b>
Average ledger balance this period	\$22,965.47

Account number: 1501691917  
**STUDENTS FOR DC STATEHOOD, INC.**  
 Washington, DC account terms and conditions apply  
 For Direct Deposit use  
 Routing Number (RTN): 054001220  
 For Wire Transfers use  
 Routing Number (RTN): 121000248

**Overdraft Protection**

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

**Transaction history**

Date	Check Number Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
1/8	DC-D.C. Governme Soarach 190107 109001277778AS0 *0001/Ge*1*1/lea*1*000000001/	30,000.00		30,075.09
1/11	Purchase authorized on 01/11 USPS PO 10497802 1200 Pen Washington DC P00469011653768971 Card 2919		300.00	29,775.09
1/14	Purchase authorized on 01/10 USPS PO Boxes Onli 800-344-7779 DC S389010787890536 Card 2919		136.00	29,639.09
1/29	3000 Check		550.00	29,089.09
<b>Ending balance on 1/31</b>				<b>29,089.09</b>
<b>Totals</b>		<b>\$30,000.00</b>	<b>\$986.00</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount
3000	1/29	550.00

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 01/01/2019 - 01/31/2019	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$22,965.00 <input checked="" type="checkbox"/>

C1/C1



To learn more or apply, call us at 1-866-416-4320, Monday - Friday, 6:00 a.m. to 6:00 p.m. Pacific Time, or visit us on the web at [wellsfargo.com/biz/business-credit/real-estate/equity-line-of-credit/](http://wellsfargo.com/biz/business-credit/real-estate/equity-line-of-credit/)

Note: All financing is subject to credit approval. Some restrictions may apply.

**Activity summary**

Beginning balance on 2/1	\$29,089.09
Deposits/Credits	0.00
Withdrawals/Debits	- 125.31
<b>Ending balance on 2/28</b>	<b>\$28,963.78</b>
Average ledger balance this period	\$29,017.55

Account number: 1501691917

**STUDENTS FOR DC STATEHOOD, INC.**

*Washington, DC account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 054001220

For Wire Transfers use

Routing Number (RTN): 121000248

**Overdraft Protection**

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**Transaction history**

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
2/4	3001	Cashed Check		50.00	29,039.09
2/19		Purchase authorized on 02/16 Vistapr*Vistaprint 866-8936743 MA S309047843766947 Card 2919		75.31	28,963.78
<b>Ending balance on 2/28</b>					<b>28,963.78</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$125.31</b>	

*The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.*

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

<i>Number</i>	<i>Date</i>	<i>Amount</i>
3001	2/4	50.00

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 02/01/2019 - 02/28/2019	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$29,018.00 <input checked="" type="checkbox"/>

C1/C1



**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
3/4		Purchase Intl authorized on 03/01 Royal Oak Oxford Gbr S589060798035670 Card 2919		100.85	
3/4		International Purchase Transaction Fee		3.02	28,859.91
3/11		Purchase authorized on 03/10 Dnh*Godaddy.Com 480-505-8855 AZ S309070004698524 Card 2919		148.12	28,711.79
3/12		Recurring Payment authorized on 03/10 Verizon*Onetimepay Verizon.Com FL S469070015717477 Card 2919		608.46	28,103.33
3/13		Purchase authorized on 03/12 Colonial Parking # Washington DC S469071840452875 Card 2919		11.00	28,092.33
3/22		Purchase authorized on 03/20 Fedex 786152749049 Memphis TN S309079823494755 Card 2919		8.65	
3/22		Purchase authorized on 03/20 Fedex 786153431549 Memphis TN S309079847921557 Card 2919		161.72	27,921.96
3/25		Purchase authorized on 03/20 Fedex 786152883595 Memphis TN S469079827983616 Card 2919		71.49	27,850.47
3/29	2115	Check		625.00	27,225.47
<b>Ending balance on 3/31</b>					<b>27,225.47</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$1,738.31</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount
2115	3/29	625.00

**Monthly service fee summary**

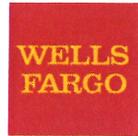
For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to wells Fargo.com/feefa for a link to these documents, and answers to common monthly service fee questions.

Fee period 03/01/2019 - 03/31/2019	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$28,239.00 <input checked="" type="checkbox"/>

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.  
C1/C1

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	1	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



Note: All financing is subject to credit approval.

\*Restrictions apply.

\*\*Wells Fargo is offering a \$150 documentation fee waiver to qualifying customers who apply for an Equipment Express loan account between 04/01/2019 and 06/30/2019. To qualify, customers must (1) apply for a new Equipment Express loan account during the offer period, and (2) access funds from the account within 60 days of account opening.

**Activity summary**

Beginning balance on 4/1	\$27,225.47
Deposits/Credits	0.00
Withdrawals/Debits	- 3,889.26
<b>Ending balance on 4/30</b>	<b>\$23,336.21</b>
Average ledger balance this period	\$24,616.66

Account number: 1501691917

**STUDENTS FOR DC STATEHOOD, INC.**

*Washington, DC account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 054001220

For Wire Transfers use

Routing Number (RTN): 121000248

**Overdraft Protection**

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**Transaction history**

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
4/1	2113	Check		500.00	
4/1	2114	Check		625.00	26,100.47
4/2	2116	Check		750.00	25,350.47
4/8	2117	Check		750.00	24,600.47
4/9		Purchase authorized on 04/08 Amznmktplace Amazon.CO.Uk Gbr S589098557336451 Card 2919		11.95	24,588.52
4/10		Purchase authorized on 04/08 Amzn Mktp Uk*Mz3Eh Amazon.CO.Uk WA S469098555964753 Card 2919		34.47	
4/10		Purchase authorized on 04/08 Amznmktplace Amazon.CO.Uk Gbr S589098566017533 Card 2919		5.36	24,548.69
4/15		Purchase authorized on 04/13 Sparkol Sparkol.Com Gbr S589103833565162 Card 2919		35.00	24,513.69
4/26	2112	Check		500.00	24,013.69
4/29	3003	Check		677.48	23,336.21
<b>Ending balance on 4/30</b>					<b>23,336.21</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$3,889.26</b>	

*The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.*

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

<i>Number</i>	<i>Date</i>	<i>Amount</i>	<i>Number</i>	<i>Date</i>	<i>Amount</i>	<i>Number</i>	<i>Date</i>	<i>Amount</i>
2112	4/26	500.00	2114	4/1	625.00	2117	4/8	750.00
2113	4/1	500.00	2116 *	4/2	750.00	3003 *	4/29	677.48

\* Gap in check sequence.



Note: All financing is subject to credit approval.

\*Restrictions apply.

\*\*Wells Fargo is offering a \$150 documentation fee waiver to qualifying customers who apply for an Equipment Express loan account between 04/01/2019 and 06/30/2019. To qualify, customers must (1) apply for a new Equipment Express loan account during the offer period, and (2) access funds from the account within 60 days of account opening.

**Activity summary**

Beginning balance on 5/1	\$23,336.21
Deposits/Credits	0.00
Withdrawals/Debits	- 3,203.86
<b>Ending balance on 5/31</b>	<b>\$20,132.35</b>
Average ledger balance this period	\$20,682.08

Account number: **1501691917**

**STUDENTS FOR DC STATEHOOD, INC.**

*Washington, DC account terms and conditions apply*

For Direct Deposit use

Routing Number (RTN): 054001220

For Wire Transfers use

Routing Number (RTN): 121000248

**Overdraft Protection**

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**Transaction history**

<i>Date</i>	<i>Check Number</i>	<i>Description</i>	<i>Deposits/ Credits</i>	<i>Withdrawals/ Debits</i>	<i>Ending daily balance</i>
5/1		Purchase authorized on 04/27 Fedex 786904163046 Memphis TN S469117600891908 Card 2919		8.10	
5/1		Purchase authorized on 04/29 Rrb/ltc Parking Washington DC S309119803843203 Card 2919		17.00	23,311.11
5/6	2118	Check		3,000.00	20,311.11
5/9		Purchase authorized on 05/08 Vistapr*Vistaprint 866-8936743 MA S309128685974318 Card 2919		109.22	20,201.89
5/13		Withdrawal Made In A Branch/Store <span style="color: red;">Checks</span>		24.00	20,177.89
5/20		Purchase authorized on 05/17 Cava Mezze Grill C Washington DC S469138005627554 Card 2919		22.19	
5/20		Purchase authorized on 05/17 Colonial Parking # Washington DC S309138019976448 Card 2919		16.00	20,139.70
5/22		Purchase authorized on 05/22 USPS PO 23455407 1325 Hol Hyattsville MD P00589142729369096 Card 2919		7.35	20,132.35
<b>Ending balance on 5/31</b>					<b>20,132.35</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$3,203.86</b>	

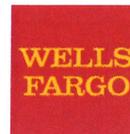
*The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.*

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

<i>Number</i>	<i>Date</i>	<i>Amount</i>
2118	5/6	3,000.00

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.



**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
6/4		Purchase authorized on 06/02 Capitol Grounds CO Dulles VA S469153717392320 Card 2919		18.87	
6/4		Purchase authorized on 06/02 lad Dulles Hourly Dulles VA S469153721491876 Card 2919		12.00	20,101.48
6/5	3002	Check		2,265.75	17,835.73
6/10		Purchase authorized on 06/08 Teds Bulletin Washington DC S389159861685623 Card 2919		60.44	17,775.29
6/11	2119	Check		720.00	17,055.29
6/12		Purchase authorized on 06/11 DC *Gov't Payment 202-442-4423 DC S389162580141869 Card 2919		324.50	16,730.79
6/13		Purchase authorized on 06/11 DC *Gov't Payment 202-442-4423 DC S469163060542367 Card 2919		130.00	16,600.79
6/17		Purchase authorized on 06/15 Staples Direct 800-3333330 MA S469166777343052 Card 2919		59.35	16,541.44
<b>Ending balance on 6/30</b>					<b>16,541.44</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$3,590.91</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount
2119	6/11	720.00	3002 *	6/5	2,265.75

\* Gap in check sequence.

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to [wellsfargo.com/feefaq](http://wellsfargo.com/feefaq) for a link to these documents, and answers to common monthly service fee questions.

Fee period 06/01/2019 - 06/30/2019	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$17,307.00 <input checked="" type="checkbox"/>

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days.

Transactions occurring after the last business day of the month will be included in your next fee period.

C1/C1

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	2	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



### Transaction history

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
7/29		Purchase authorized on 07/27 Paypal *Dcstatefai 402-935-7733 DC S309208499327312 Card 2919		50.00	
7/29		Purchase authorized on 07/27 Flags Georgia 800-552-4382 GA S469208628962997 Card 2919		141.80	
7/29		Purchase authorized on 07/28 Tenleytown Ace Har Washington DC S469209698334535 Card 2919		51.59	16,298.05
7/30		Tenantcloud LLC Tenantclou I88298P4	0.04		
7/30		Tenantcloud LLC Tenantclou loyxnyy	0.07		
7/30		Purchase authorized on 07/28 Staples 0011 Hyattsville MD S389209622738874 Card 2919		80.41	16,217.75
<b>Ending balance on 7/31</b>					<b>16,217.75</b>
<b>Totals</b>			<b>\$0.11</b>	<b>\$323.80</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

### Monthly service fee summary

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to wells Fargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 07/01/2019 - 07/31/2019	Standard monthly service fee \$10.00	You paid \$0.00
<b>How to avoid the monthly service fee</b>	Minimum required	This fee period
Have any <b>ONE</b> of the following account requirements		
· Average ledger balance	\$500.00	\$16,513.00 <input checked="" type="checkbox"/>

C1/C1

### Account transaction fees summary

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	2	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>

## IMPORTANT ACCOUNT INFORMATION

### Effective August 19, 2019, there will be changes to Service fees for Overdraft and Returned Items.

We may assess an overdraft fee for any item we pay into overdraft, and we may assess a returned item fee for any item returned unpaid. We limit our overdraft and/or returned item fees to eight (8) per business day. We will not assess an overdraft or Non-Sufficient Funds/NSF fee on items of \$5 or less. If both your ending daily account balance and available balance are overdrawn by \$5 or less after



**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
8/5		Purchase authorized on 08/01 Amzn Mktp US*MA88Q Amzn.Com/Bill WA S309213859540540 Card 2919		55.06	16,162.69
8/16		Purchase authorized on 08/15 Customink LLC 800-293-4232 VA S589228145521141 Card 2919		1,566.09	14,596.60
8/19		Purchase Return authorized on 08/17 Customink LLC 8002934232 VA S629229745979144 Card 2919	211.16		
8/19	2120	Check		240.00	14,567.76
8/20		Recurring Payment authorized on 08/17 Verizon*Onetimepay Verizon.Com FL S389229647570596 Card 2919		583.29	13,984.47
8/21		Purchase authorized on 08/20 Vistapr*Vistaprint 866-8936743 MA S469232839511307 Card 2919		484.00	13,500.47
8/23		Tenantcloud LLC Tenantclou lb658Boa Students for DC Stateh		3,000.00	10,500.47
<b>Ending balance on 8/31</b>					<b>10,500.47</b>
<b>Totals</b>			<b>\$211.16</b>	<b>\$5,928.44</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount
2120	8/19	240.00

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to wells Fargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 08/01/2019 - 08/31/2019 Standard monthly service fee \$10.00 You paid \$0.00

**How to avoid the monthly service fee** Minimum required This fee period  
 Have any **ONE** of the following account requirements  
 · Average ledger balance \$500.00 \$14,081.00

The Monthly service fee summary fee period ending date shown above includes a Saturday, Sunday, or holiday which are non-business days. Transactions occurring after the last business day of the month will be included in your next fee period.  
 c1/c1

**Account transaction fees summary**

Service charge description	Units used	Units included	Excess units	Service charge per excess units (\$)	Total service charge (\$)
Cash Deposited (\$)	0	3,000	0	0.0030	0.00
Transactions	2	50	0	0.50	0.00
<b>Total service charges</b>					<b>\$0.00</b>



**Transaction history**

Date	Check Number	Description	Deposits/ Credits	Withdrawals/ Debits	Ending daily balance
9/6		Purchase authorized on 09/03 Fedex 789565426359 Memphis TN S469247049641404 Card 2919		23.40	10,477.07
9/9		Purchase authorized on 09/08 Sq *U Street Parki Washington DC S389251476915022 Card 2919		10.00	
9/9	2124	Check		630.00	
9/9	2122	Check		630.00	
9/9	2123	Check		630.00	8,577.07
9/18		Cash eWithdrawal in Branch/Store 09/18/2019 4:37 Pm 1175 University Blvd E Takoma Park MD 2919 <b>Checks</b>		21.00	
9/18		Withdrawal Made In A Branch/Store <b>Cashier's checks #6710401980 and #6710401981 and two \$20 fees</b>		260.00	
9/18	2125	Check		420.00	7,876.07
9/19	3004	Check		2,394.00	
9/19	2121	Check		630.00	4,852.07
9/20		Purchase authorized on 09/17 Amzn Mktp US*TF8Fu Amzn.Com/Bill WA S389261034645769 Card 2919		89.06	4,763.01
9/23		Purchase authorized on 09/22 Staples 1561 Hyattsville MD P00589265604970752 Card 2919		114.38	
9/23		Purchase authorized on 09/22 Giant 0140 W Hyattsville MD P00389265621047124 Card 2919		9.54	4,639.09
9/27	3005	Check		210.00	4,429.09
9/30		Purchase authorized on 09/28 Vistapr*Vistaprint 866-8936743 MA S389271453924147 Card 2919		561.76	
9/30		Purchase authorized on 09/28 Amazon.Com*En6B966 Amzn.Com/Bill WA S469271474961696 Card 2919		72.09	
9/30		Purchase authorized on 09/28 Customink LLC 800-293-4232 VA S589271513304989 Card 2919		249.10	
9/30		Purchase authorized on 09/28 Customink LLC 800-293-4232 VA S469271514528232 Card 2919		1,407.68	
9/30		Withdrawal Made In A Branch/Store <b>Cashier's checks #6710401984 &amp; #710403954 and two \$20 fees</b>		1,475.00	
9/30		Purchase authorized on 09/28 Fedex 940408741596 Memphis TN S309271614381185 Card 2919		5.17	
9/30		Purchase authorized on 09/28 Amzn Mktp US*Y40MT Amzn.Com/Bill WA S309271705309428 Card 2919		13.19	645.10
<b>Ending balance on 9/30</b>					<b>645.10</b>
<b>Totals</b>			<b>\$0.00</b>	<b>\$9,855.37</b>	

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

**Summary of checks written** (checks listed are also displayed in the preceding Transaction history)

Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
2121	9/19	630.00	2124	9/9	630.00	3004 *	9/19	2,394.00
2122	9/9	630.00	2125	9/18	420.00	3005	9/27	210.00
2123	9/9	630.00						

\* Gap in check sequence.

**Monthly service fee summary**

For a complete list of fees and detailed account information, see the Wells Fargo Account Fee and Information Schedule and Account Agreement applicable to your account (EasyPay Card Terms and Conditions for prepaid cards) or talk to a banker. Go to wells Fargo.com/feefaq for a link to these documents, and answers to common monthly service fee questions.

Fee period 09/01/2019 - 09/30/2019

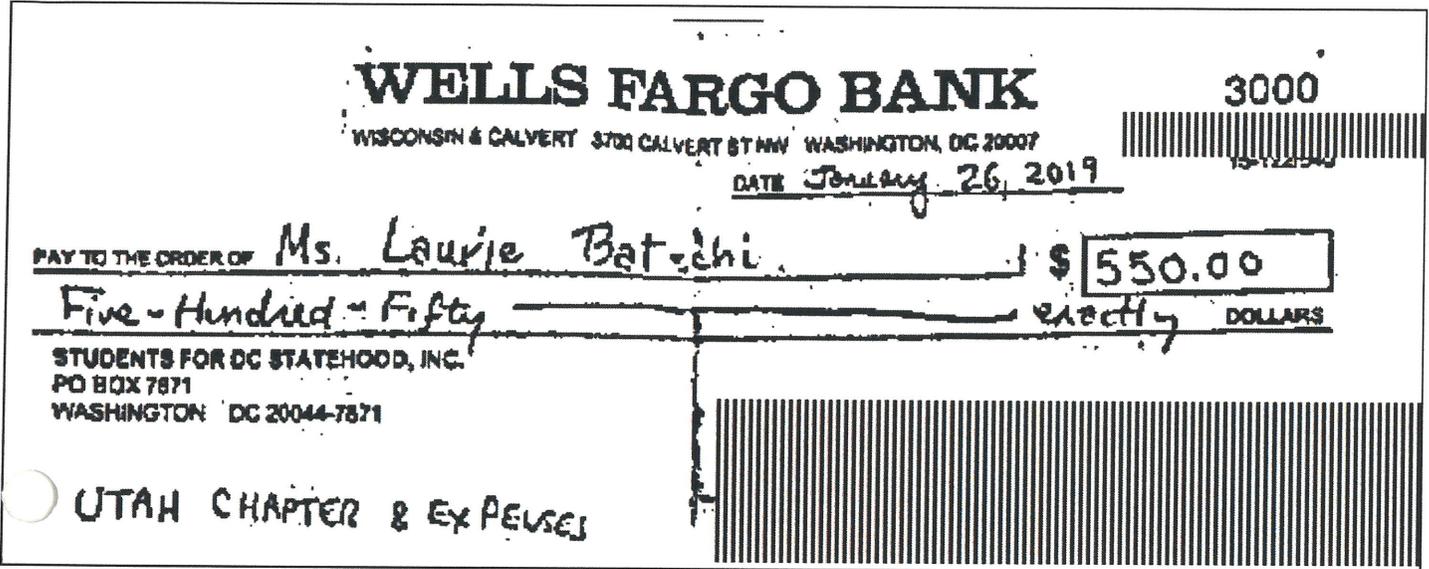
Standard monthly service fee \$10.00

You paid \$0.00

# WELLS FARGO

## Check Details

Check Number	3000
Date Posted	01/29/19
Check Amount	\$550.00



For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images.

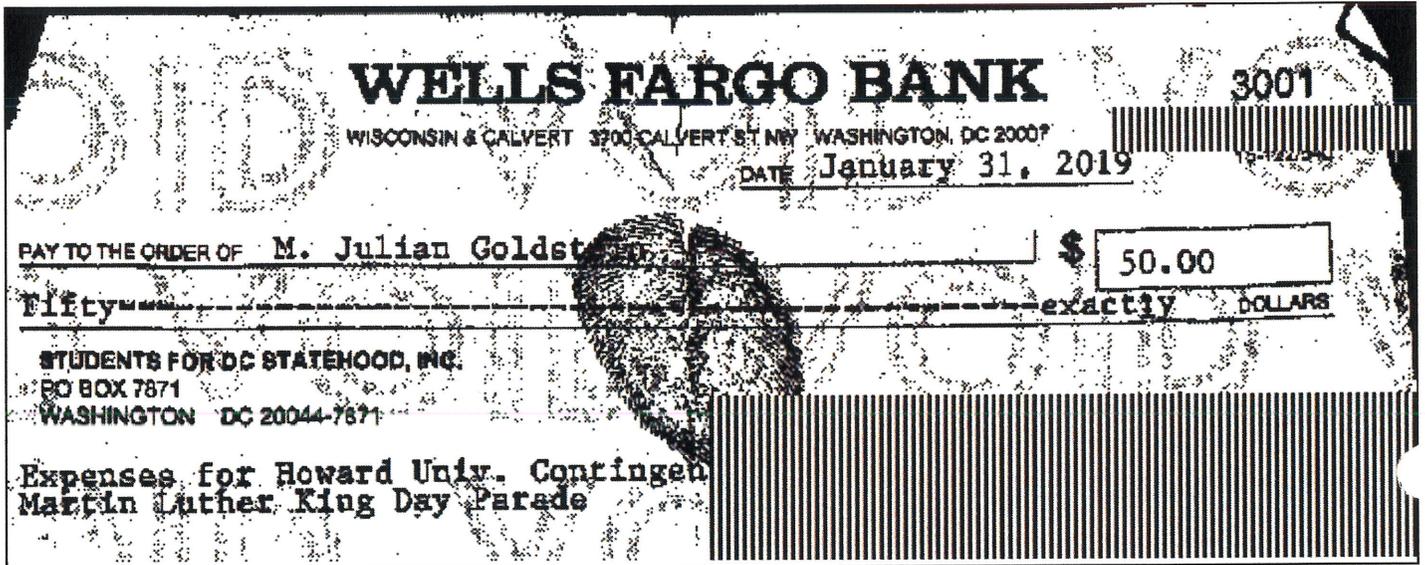
You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	3001
Date Posted	02/04/19
Check Amount	\$50.00



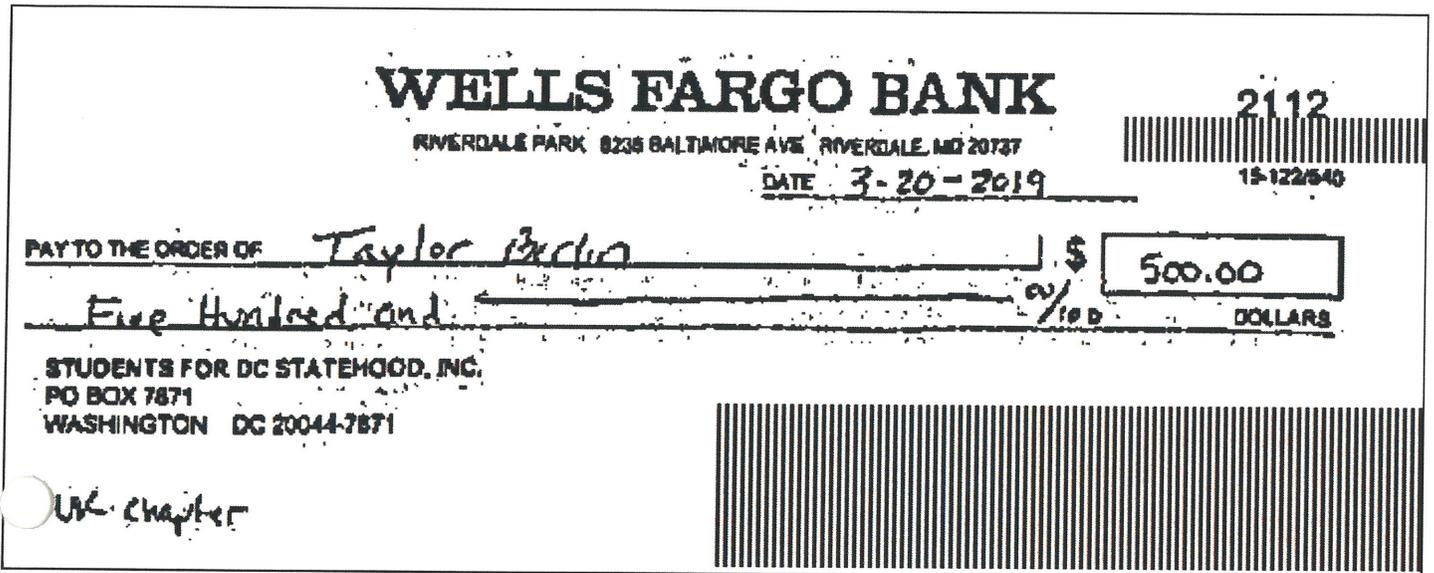
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2112
Date Posted	04/26/19
Check Amount	\$500.00



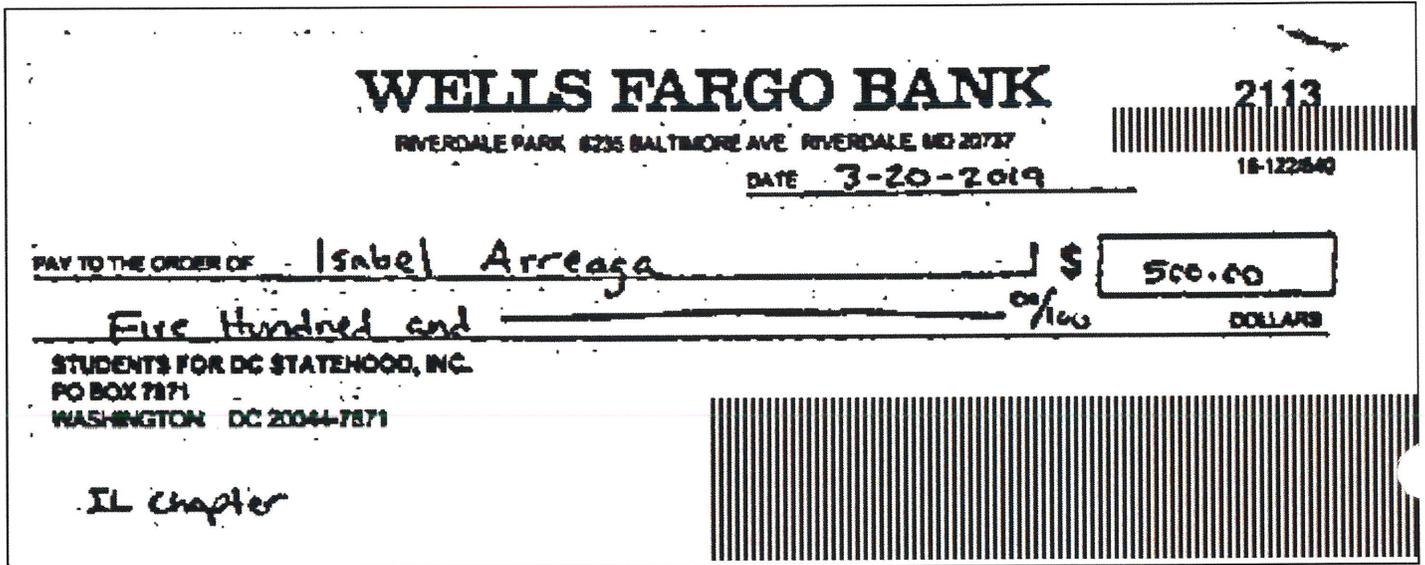
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2113
Date Posted	04/01/19
Check Amount	\$500.00



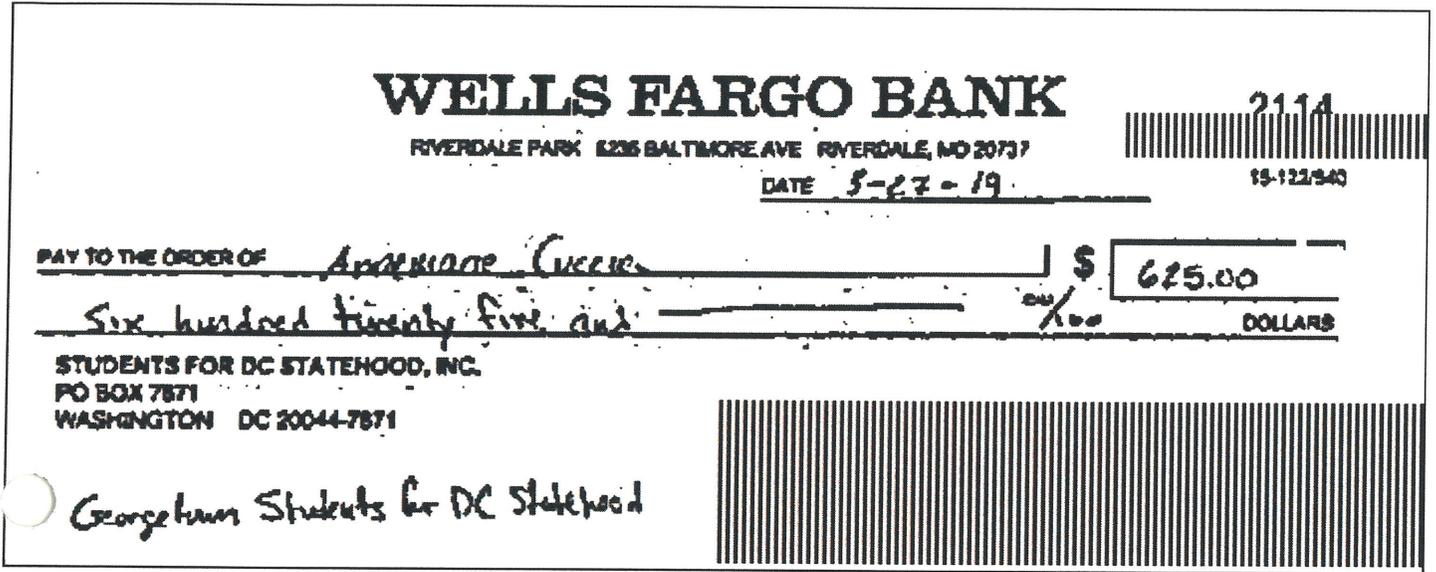
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2114
Date Posted	04/01/19
Check Amount	\$625.00



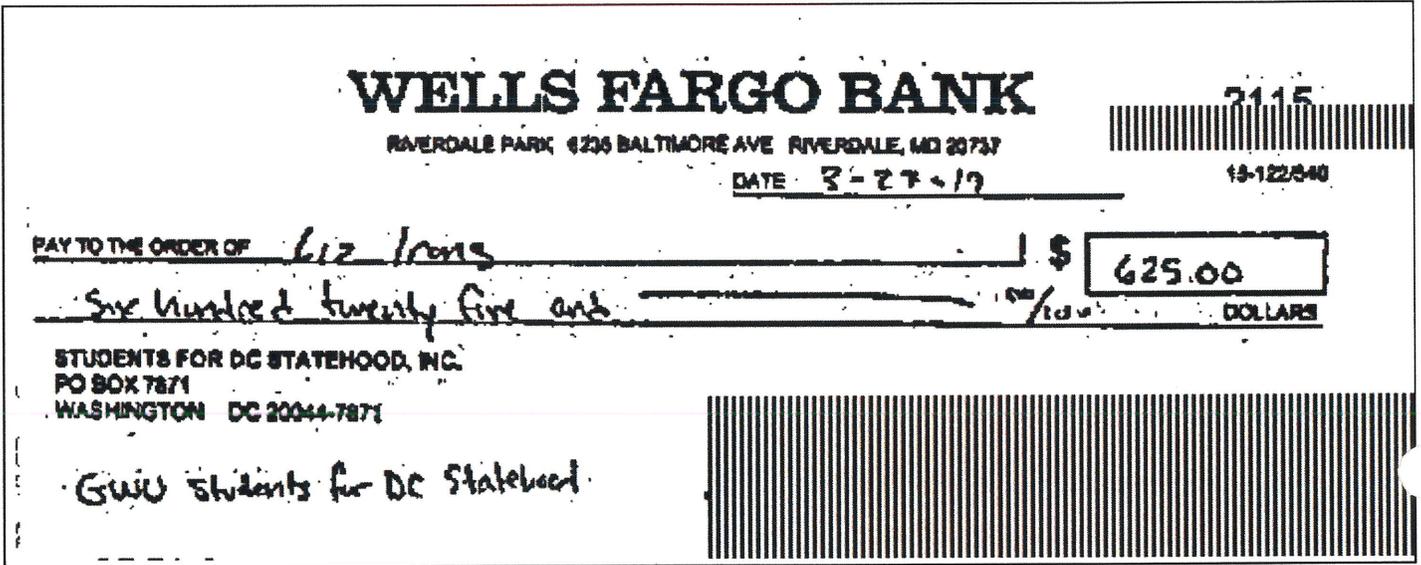
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2115
Date Posted	03/29/19
Check Amount	\$625.00



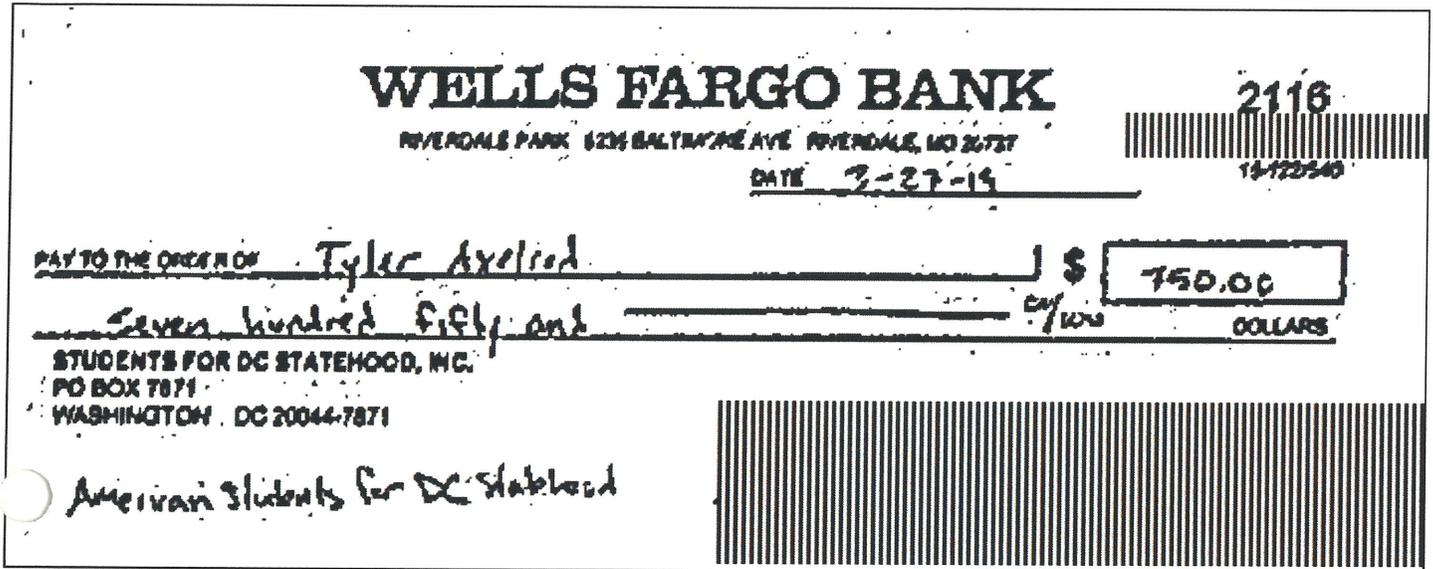
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2116
Date Posted	04/02/19
Check Amount	\$750.00



For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images.

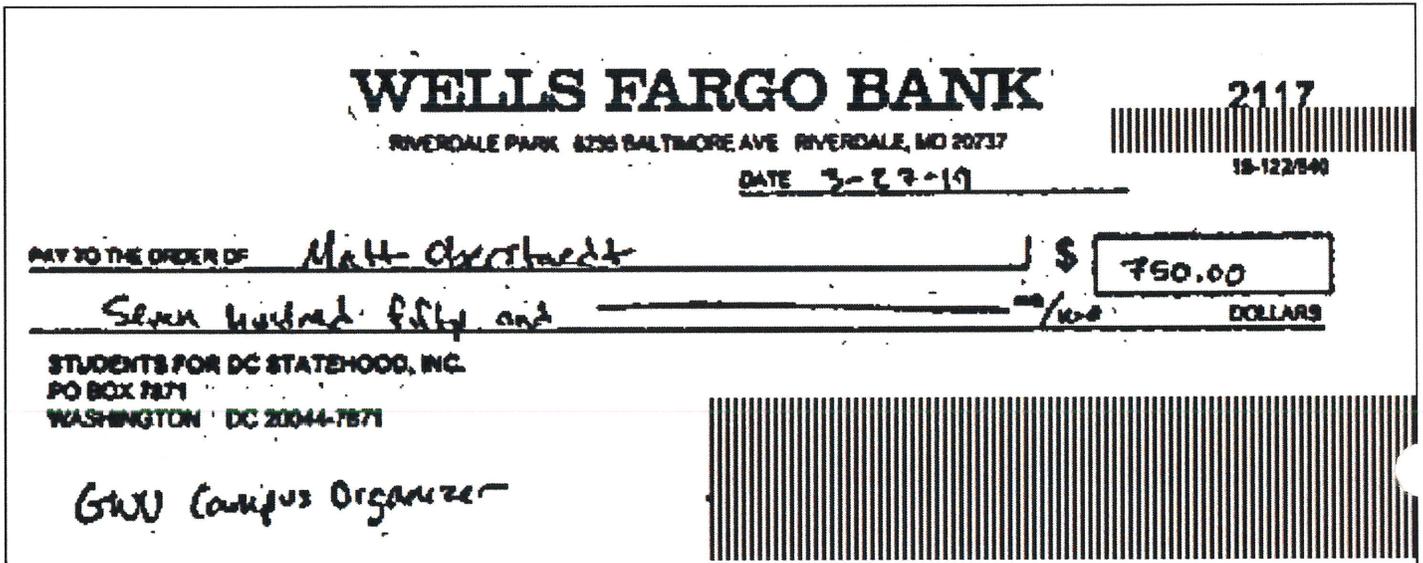
You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2117
Date Posted	04/08/19
Check Amount	\$750.00



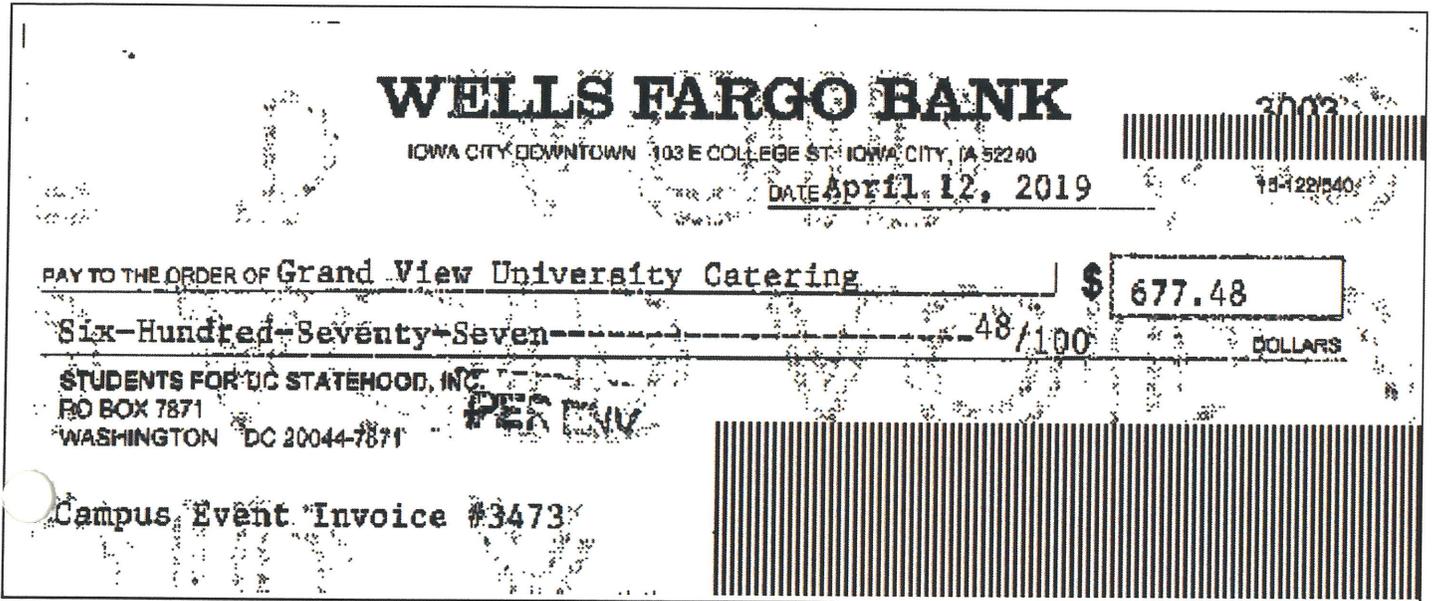
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	3003
Date Posted	04/29/19
Check Amount	\$677.48



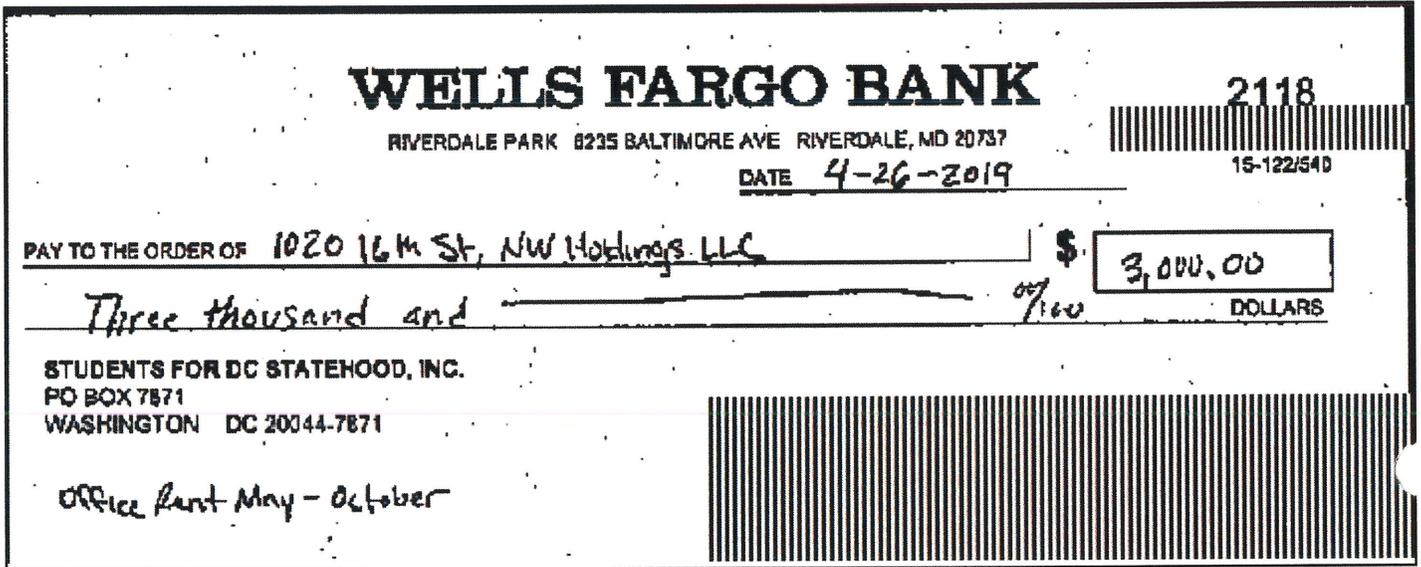
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2118
Date Posted	05/06/19
Check Amount	\$3,000.00



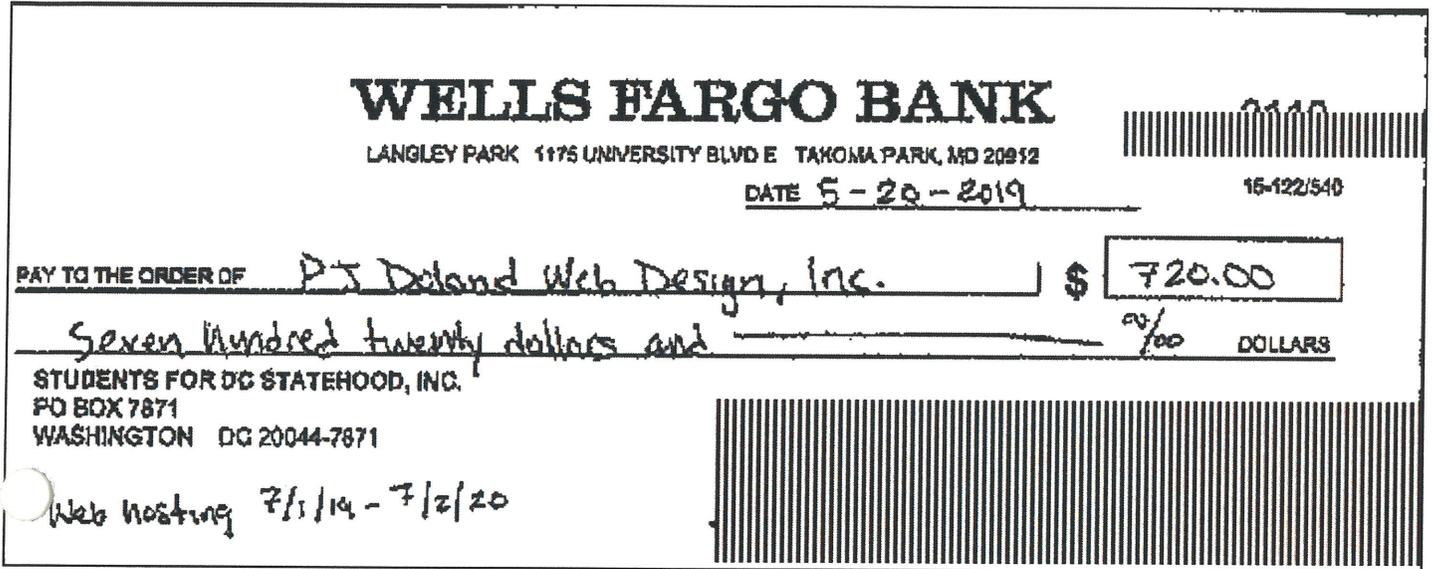
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2119
Date Posted	06/11/19
Check Amount	\$720.00



For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images.

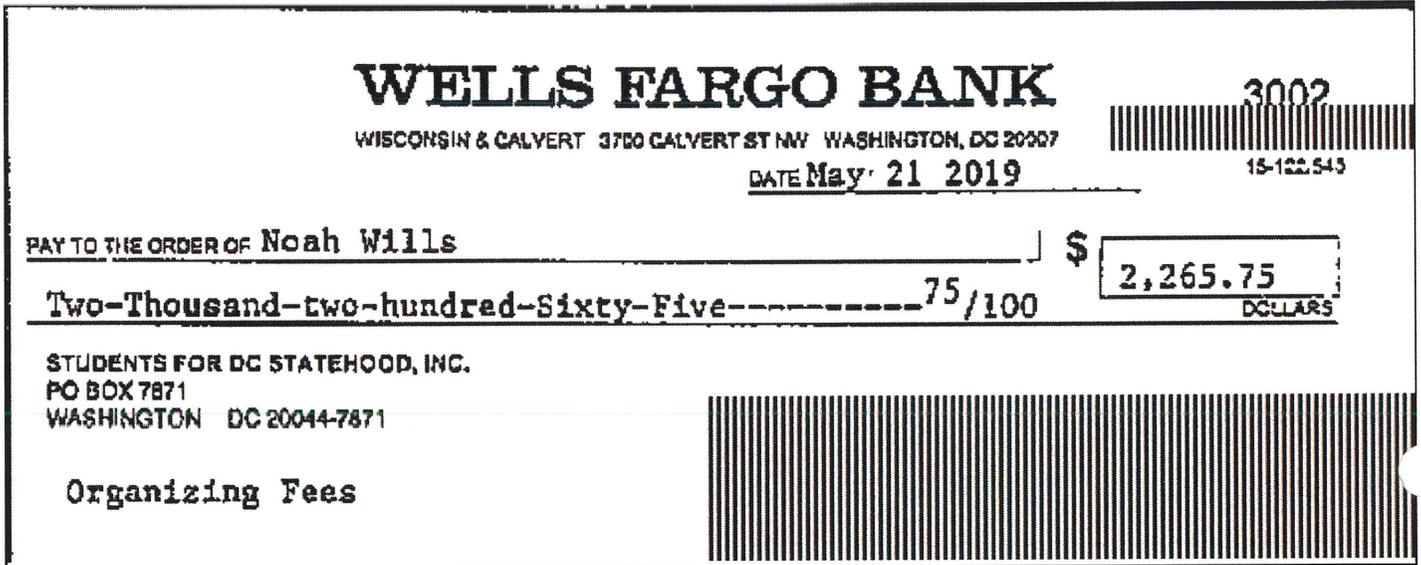
You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	3002
Date Posted	06/05/19
Check Amount	\$2,265.75



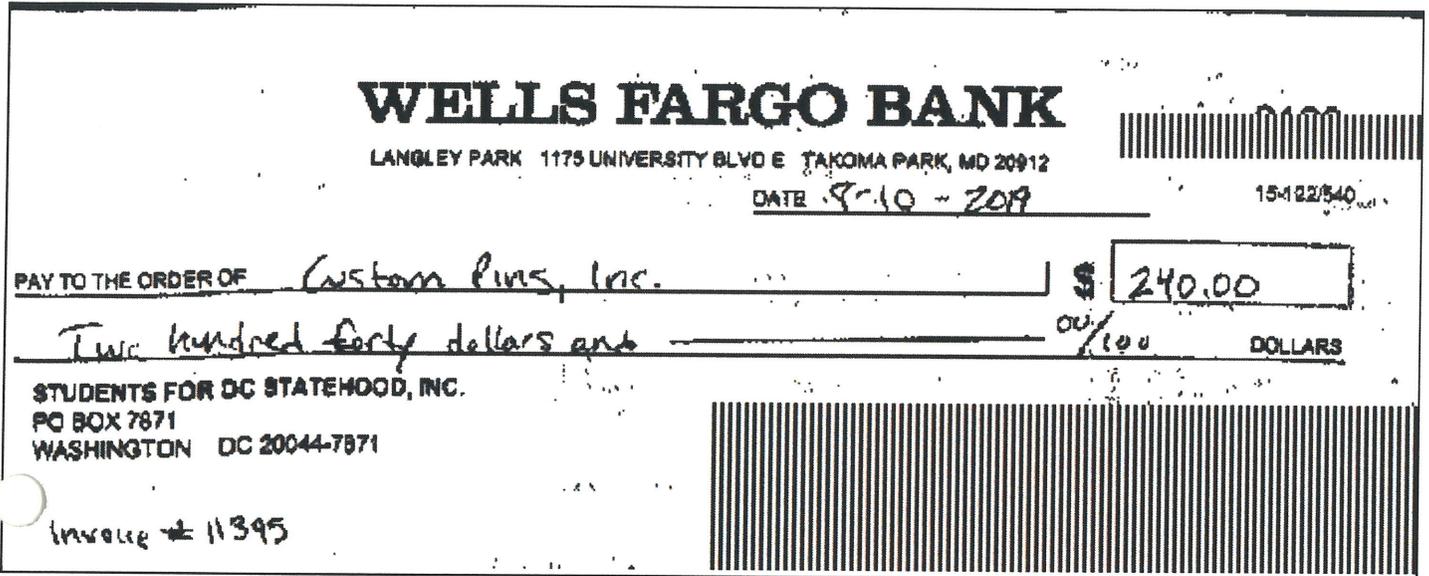
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2120
Date Posted	08/19/19
Check Amount	\$240.00



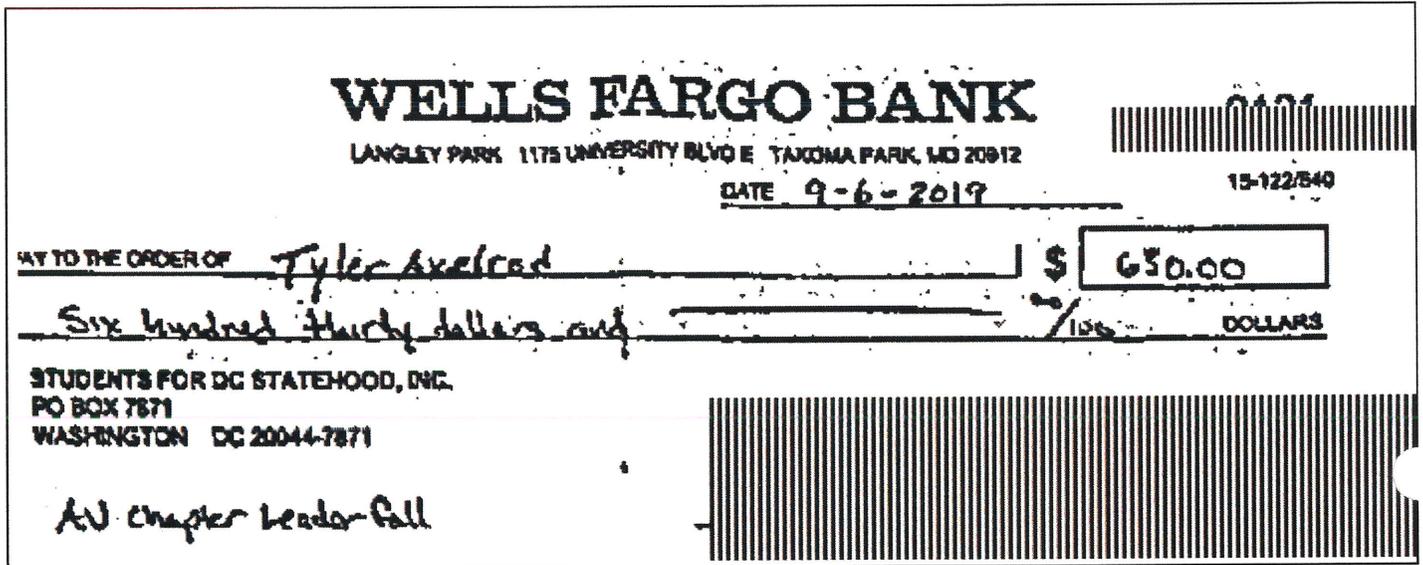
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2121
Date Posted	09/19/19
Check Amount	\$630.00



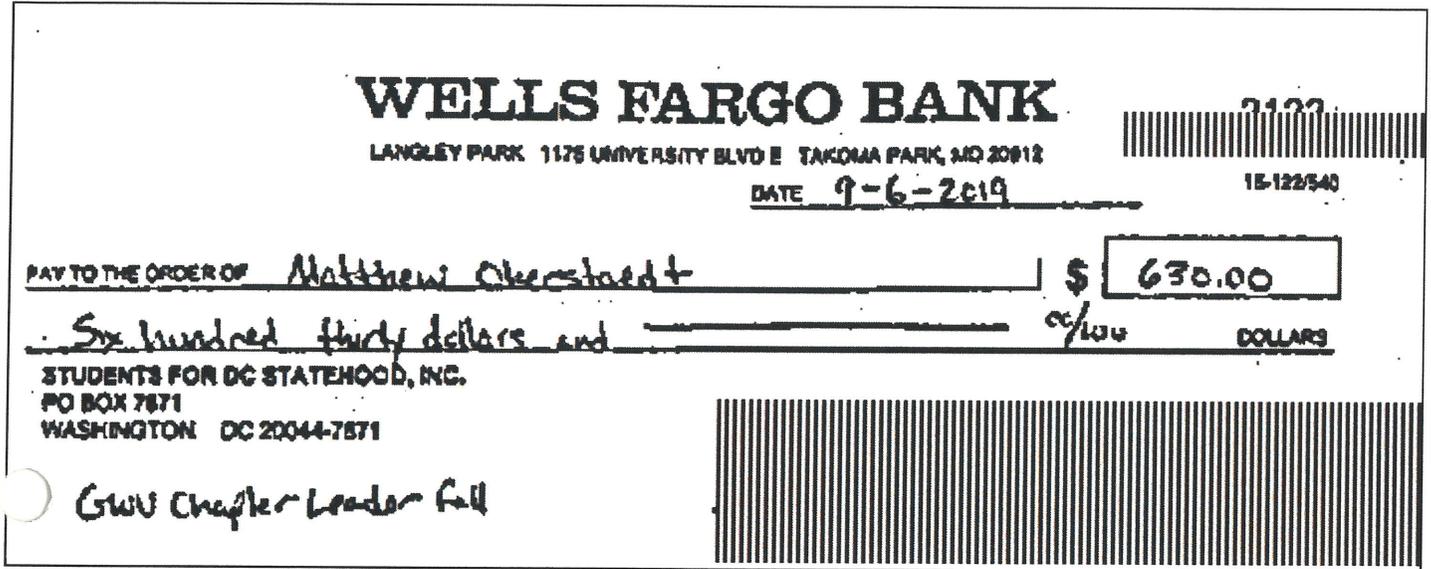
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2122
Date Posted	09/09/19
Check Amount	\$630.00



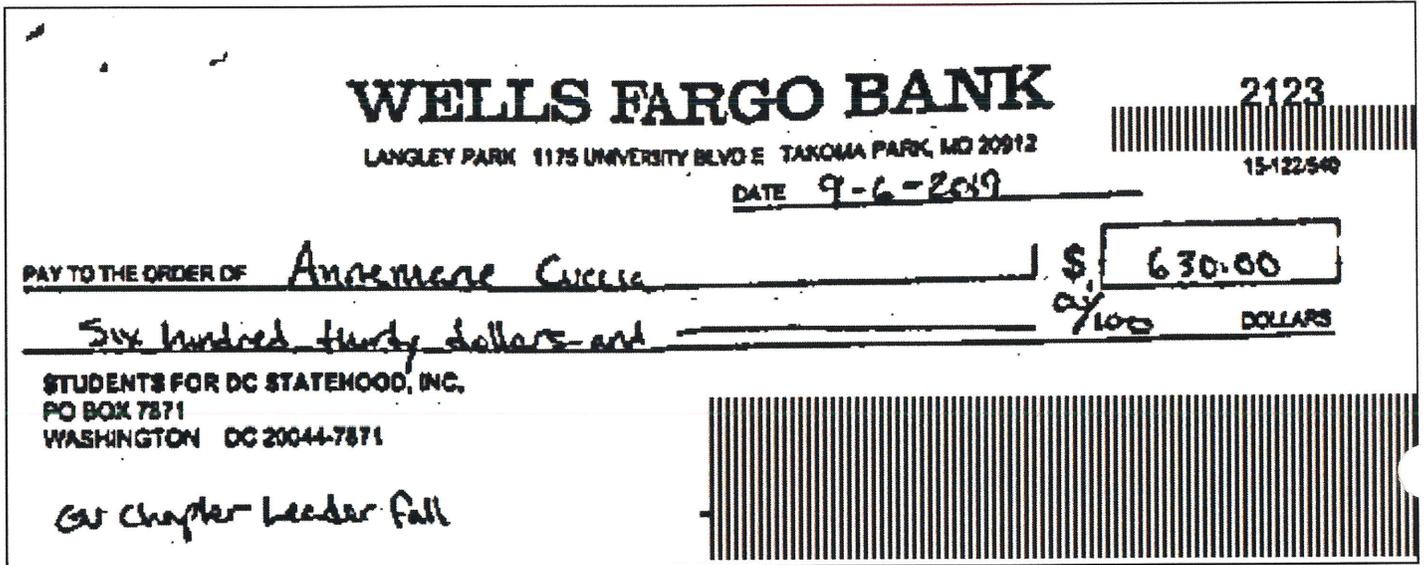
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2123
Date Posted	09/09/19
Check Amount	\$630.00



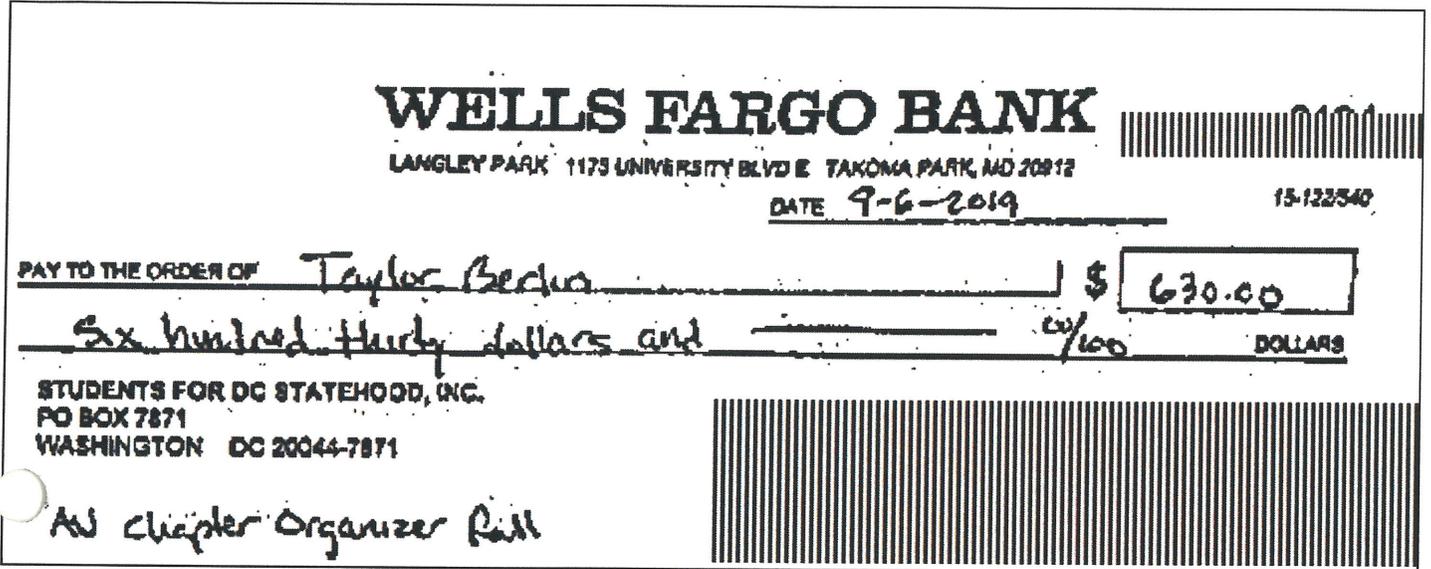
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2124
Date Posted	09/09/19
Check Amount	\$630.00



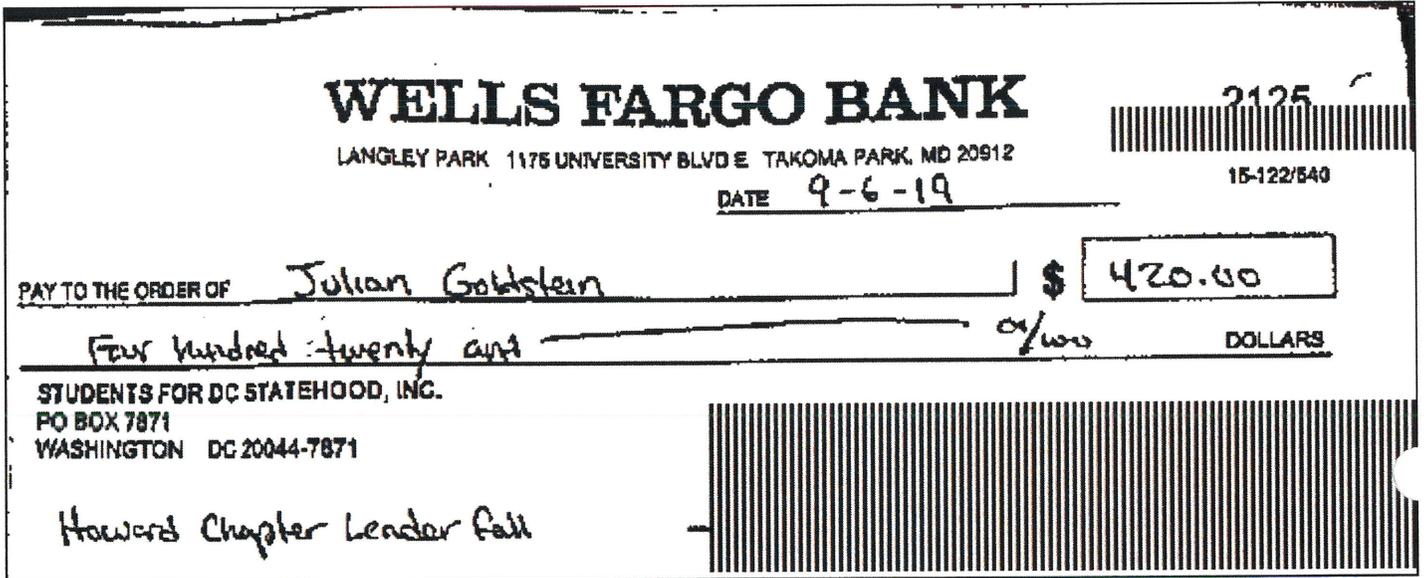
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	2125
Date Posted	09/18/19
Check Amount	\$420.00



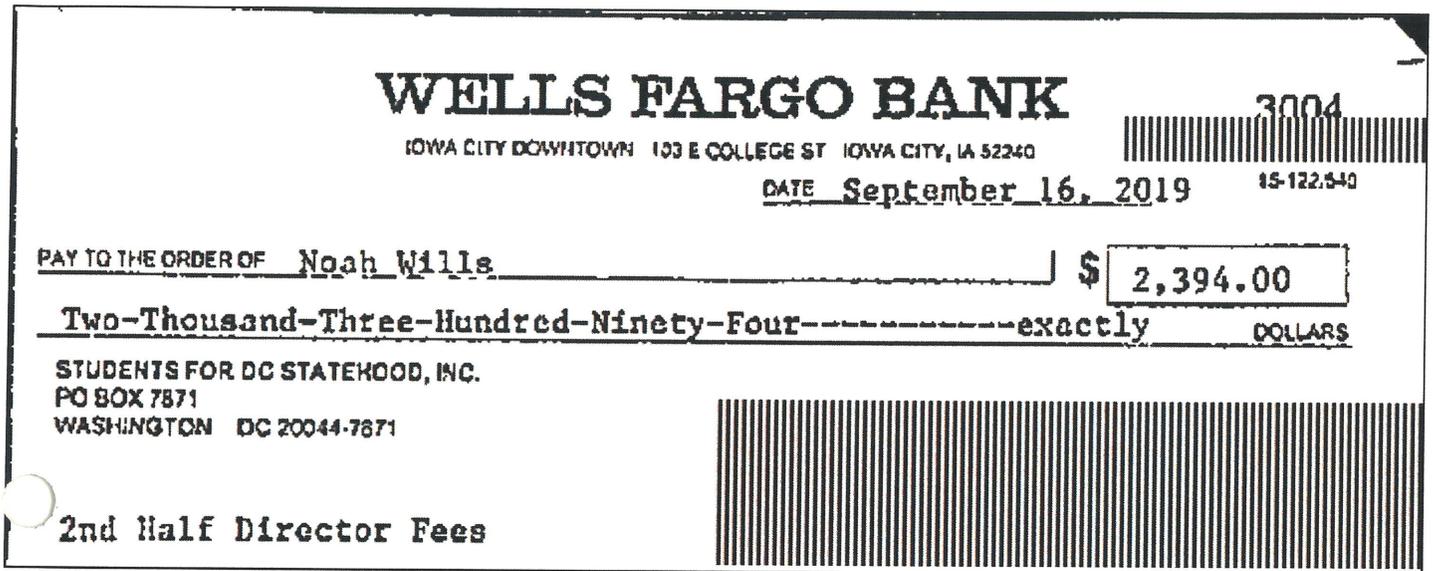
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	3004
Date Posted	09/19/19
Check Amount	\$2,394.00



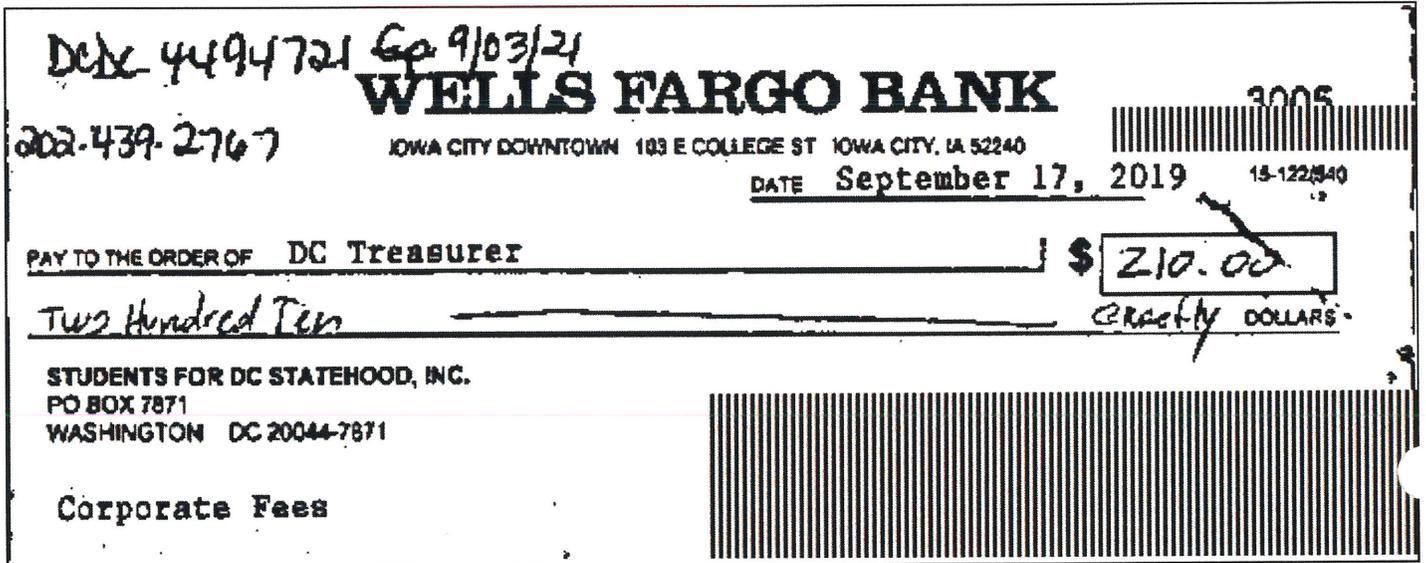
For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

# WELLS FARGO

## Check Details

Check Number	3005
Date Posted	09/27/19
Check Amount	\$210.00



For your security, information like account numbers, signatures, and the ability to view the backs of checks have been removed from the images. You can see full or partial fronts and backs of the images by using the link at the top of the window.

Equal Housing Lender

**CASHIER'S CHECK**

0067104 11-24  
Office AU # 1210(8)  
Remitter: STUDENTS FOR DC STATEHOOD, INC.  
Purchaser: NOAH WILLS  
Purchaser Account: 1501891917  
Operator I.D.: u566093  
Funding Source: Paper Item(s)  
PAY TO THE ORDER OF \*\*\*UNITED STATES POSTAL SERVICE\*\*\*

SERIAL #: 6710401980  
ACCOUNT#: 4861-513372

September 18, 2019

\*\*\*One hundred forty dollars and no cents\*\*\*

\*\*\*\$140.00\*\*

Payee Address:  
Memo:

WELLS FARGO BANK, N.A.  
1175 UNIVERSITY BLVD E  
TAKOMA PARK, MD 20912  
FOR INQUIRIES CALL (480) 394-3122

NOTICE TO PURCHASER-IF THIS INSTRUMENT IS LOST,  
STOLEN OR DESTROYED, YOU MAY REQUEST CANCELLATION  
AND REISSUANCE AS A CONDITION TO CANCELLATION AND  
REISSUANCE. WELLS FARGO & COMPANY MAY IMPOSE A  
FEE AND REQUIRE AN INDEMNITY AGREEMENT AND BOND.

VOID IF OVER US \$ 140.00

**NON-NEGOTIABLE**

**Purchaser Copy**

FB004 44243 60106368

PRINTED ON LINEMARK PAPER - HOLD TO LIGHT TO VIEW. FOR ADDITIONAL SECURITY FEATURES SEE BACK.

**CASHIER'S CHECK**

0067104 11-24  
Office AU # 1210(8)  
Remitter: STUDENTS FOR DC STATEHOOD, INC.  
Operator I.D.: u566093

6710401980

PAY TO THE ORDER OF \*\*\*UNITED STATES POSTAL SERVICE\*\*\*

September 18, 2019

\*\*\*One hundred forty dollars and no cents\*\*\*

\*\*\*\$140.00\*\*

Payee Address:  
Memo:

WELLS FARGO BANK, N.A.  
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TAKOMA PARK, MD 20912  
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 140.00

*Richard King*  
CONTROLLER

⑆6710401980⑆ ⑆1210002481486⑆ 513372⑆

Security Features Included. Details on Back.

**CASHIER'S CHECK**

SERIAL #: 6710401981  
ACCOUNT#: 4861-513372

0067104 11-24  
Office AU # 1210(8)  
Remitter: NOAH WILLS  
Purchaser: NOAH WILLS  
Purchaser Account: 1501691917  
Operator I.D.: u506093  
Funding Source: Paper Items(s)  
PAY TO THE ORDER OF

September 18, 2019

\*\*\*GREATER WASHINGTON COMMUNITY FOUNDATION\*\*\*

\*\*\*One hundred dollars and no cents\*\*\*

\*\*\*\$100.00\*\*

Payee Address:  
Memo:

WELLS FARGO BANK, N.A.  
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NOTICE TO PURCHASER-IF THIS INSTRUMENT IS LOST,  
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VOID IF OVER US \$ 100.00

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**CASHIER'S CHECK**

6710401981

0067104 11-24  
Office AU # 1210(8)

Remitter: NOAH WILLS  
Operator I.D.: u506093

September 18, 2019

\*\*\*GREATER WASHINGTON COMMUNITY FOUNDATION\*\*\*

\*\*\*One hundred dollars and no cents\*\*\*

\*\*\*\$100.00\*\*

Payee Address:  
Memo:

WELLS FARGO BANK, N.A.  
1175 UNIVERSITY BLVD E  
TAKOMA PARK, MD 20912  
FOR INQUIRIES CALL (460) 394-3122

VOID IF OVER US \$ 100.00  
*Richard Kery*  
CONTROLLER

Security Features Included. Details on Back.

⑆ 6710401981 ⑆ ⑆ 12100024814861 513372 ⑆

Routing	Sequence #	Paid Date	Amount	Account	Serial	Capture Source
10700543	8413571064	10182019	\$500.00	4861513372	6710401984	00007516

0047104 Office AU # 1210,11 Remitter: NOAH WILLS Operator ID: u535382	<b>CASHIER'S CHECK</b>	6710401984  September 28, 2019  <b>**\$500.00**</b>  VOID IF OVER US \$ 500.00 <i>Richard Levy</i> CONTROLLER
PAY TO THE ORDER OF <b>***JACKSON HURLEY***</b>  <b>***Five hundred dollars and no cents***</b>		Details on Back.
Payee Address: Memo:  WELLS FARGO BANK, N.A. 1175 UNIVERSITY BLVD E TAKOMA PARK, MD 20912 FOR INQUIRIES CALL (443) 354-3122		

⑈6710401984⑈ ⑆121000248⑆4861513372⑈

>021407912< CAPITAL ONE, NA [REDACTED] RICHMOND, VA 051 22 RDC Deposit [REDACTED]	0171039776  
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Routing	Sequence #	Paid Date	Amount	Account	Serial	Capture Source
10700543	474161775	10112019	\$955.00	4861513380	6710403954	00010003

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0067104      11-24  
Office AU #      1210(8)

**CASHIER'S CHECK**      6710403954

Remitter: NGAH WILLS  
Operator I.D.: u638382

**September 28, 2019**

PAY TO THE ORDER OF      **\*\*\*THANKFULLY YOURS ,LLC\*\*\***

**\*\*\*Nine hundred fifty-five dollars and no cents\*\*\***      **\*\*\$955.00\*\***

Payee Address:  
Memo:

VOID IF OVER US \$ 855.00

*Richard Kery*  
CONTROLLER

WELLS FARGO BANK, N.A.  
1175 UNIVERSITY BLVD E  
TAKOMA PARK, MD 20912  
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Security Features Included. Details on back.

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0171039777

PAY TO THE ORDER OF  
WELLS FARGO BANK, N.A.  
FOR DEPOSIT ONLY  
THANKFULLY YOURS LLC



SECRETARY OF THE  
DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA  
EXECUTIVE OFFICE  
OFFICE OF THE SECRETARY  
OF THE DISTRICT OF COLUMBIA  
WASHINGTON, D.C. 20004

December 10, 2018

Ms. Anisa Tootla  
Interim CEO  
The League of Women Voters Education Fund  
1730 M Street, NW, Suite 1000  
Washington, DC 20036

Dear Ms. Tootla,

Thank you for submitting an application for funding through the *Grant to Promote District of Columbia Voting Rights and Statehood* program of the Office of the Secretary of the District of Columbia. I am pleased to inform you that the review committee decided to award **\$50,000** (fifty thousand dollars) to The League of Women Voters Education Fund.

**Next Steps:**

1. Prepare a project plan with detailed expense projections for the amount requested. This information must be submitted to this Office on or before the close of business on Friday, January 4, 2019.
2. Submit a final report no later than December 31, 2019. The final report shall include a detailed accounting of all expenditures with supporting documentation (invoices, original receipts, etc.) and a summary of all work completed under the grant.
3. Notify this Office immediately, of any changes in the status of your organization's capacity to receive funding and to implement the proposed services. Report any changes in: (a) the status of your organization's leadership; (b) preliminary partnership agreements as presented in the application; and (c) any other sources of funding that were planned to support the full implementation of the proposed program.
4. You will be required to sign a Grant Agreement. Please be reminded that you should not begin your program or publically announce that you have an award until you are in receipt of a fully executed NOGA and Grant Agreement. This Office will contact you to schedule a mutually convenient time to execute the Grant Agreement.
5. All reports must explain in detail, the percentage of funds spent on the different activities and must include original receipts and invoices for all expenditures.
6. All travel costs must be approved **before** they are expended. In the event that we do not approve travel, a request may be submitted to reprogram those funds for other needs.

I congratulate your organization on the award of this grant. The Bowser Administration is pleased to partner with The League of Women Voters Education Fund.

Sincerely,

Lauren C. Vaughan  
Secretary of the District of Columbia





November 1, 2019

Ms. Kimberly A. Bassett  
Secretary of the District of Columbia  
13501 Pennsylvania Avenue, NW, Suite 419  
Washington, DC 20004

Dear Ms. Bassett:

Enclosed please find the League of Women Voters Education Fund's (LWVEF) final report on our December 2018 Grant to Promote District of Columbia Voting Rights and Statehood.

With your award of \$50,000, LWVEF partnered with our affiliate the League of Women Voters of the District of Columbia (LWVDC) to conduct outreach, organizing, and public education to build nationwide support for voting rights and statehood for DC. This included travel to present at state League of Women Voters conventions across the country, a presentation at a national LWV Council meeting to reach more state and local League leaders, public education around the U.S. House Oversight and Reform Committee hearing on DC Statehood, social media campaigns, and more.

As a result, LWVEF and LWVDC have reached thousands of people across the United States, including local civic leaders, with the message that the 700,000+ residents of the District of Columbia deserve self-government and full representation in Congress. In recognition of our accomplishments in this work, the League of Women Voters is slated to receive DC Vote's "Champion of Democracy" award at their annual gala this November.

We are grateful for continued support from the Government of the District of Columbia that has enabled LWVEF and LWVDC to help us maintain our long track record of advocacy for democratic rights in DC. We hope to continue working with your office in the coming year. Please let us know if you have any questions about this report or if we can provide any additional information at this time.

Best regards,

A handwritten signature in cursive script that reads "Kate Kennedy".

Kate Kennedy  
Chief Development Officer  
League of Women Voters Education Fund

Enclosures:

- Final Report on 2018-2019 Grant
- Accounting of expenditures and corresponding receipts



**League of Women Voters Education Fund  
Final Report on 2018-2019 Grant to Promote DC Voting Rights and Statehood  
November 2019**

With the support of a December 2018 grant from the Office of the Secretary of the District of Columbia, the League of Women Voters Education Fund (LWVEF), in partnership with our affiliate the League of Women Voters of the District of Columbia (LWVDC), has engaged in educational, outreach, and activism activities aimed at increasing nationwide awareness of the current lack of democratic representation for DC residents and at strengthening support for DC voting rights and statehood.

LWVEF and LWVDC have focused particularly over the past year on educating and engaging the hundreds of thousands of members of the nationwide League of Women Voters' network, which is made up of highly civically engaged individuals and local leaders across the United States who can help us drive the national conversation around representation for DC. We also took advantage of educational and activist engagement opportunities around the September 19, 2019 hearing in the U.S. House Committee on Oversight and Government Reform on the Washington, DC Admission Act (H.R. 51). Throughout the past year, we have gathered over 8,000 petitions both in-person and online for a "Stand Up for DC Statehood" Petition (viewable online at <https://tinyurl.com/y345o7bv>) through which signers state their support for full representation in Congress, self-governance, and statehood for DC.

**State Convention Presentations:**

LWVEF set a goal to travel to at least ten state League of Women Voters conventions across the country to present on DC voting rights and statehood. We exceeded this target, with presentations made at 12 state conventions. LWVEF national staff traveled to the conventions in Arizona, Colorado, Georgia, Kansas, Michigan, Missouri, Mississippi, New Jersey, New Mexico, Tennessee, and South Carolina, while LWVDC representatives attended the Maryland state convention. Prior to these convention trips, LWVDC's Anne Anderson met with three LWVEF staff members to share her experiences from past similar presentations and provide insight on how to answer tough questions they were likely to receive.

Across these conventions, we were able to make 24 separate presentations to a total of 687 attending individuals. During these presentations, we discussed the current state of democratic representation in DC and shared ways that League leaders across the country can get involved in advocating for DC voting rights and statehood, including using the resources in our DC Statehood Toolkit (produced with past support from the Government of the District of Columbia and available online here: <https://www.lwvdc.org/dcstatehoodtoolkit>). We also shared handouts/FAQs and giveaways like buttons on DC voting rights and gathered petition signatures. We gathered 169 in-person petition signatures from League members in the room at these presentations.

With this year's state presentations, LWVEF and LWVDC have now made a total of 50 such presentations on DC voting rights and statehood with four years of support from the Government of District of Columbia Voting Rights and Statehood grants program. These presentations have taken place across 30 states and in Hong Kong and have reached over 1,500 total people so far.

#### **National LWV Council Outreach:**

In June 2019, LWVEF and LWVDC hosted a reception focused on DC voting rights and statehood during the national League of Women Voters Council gathering, an event bringing together leaders from most state Leagues across the country. A team of eight LWVDC representatives greeted the more than 100 guests attending and informed them through posters, handouts, and conversation. LWVDC League President Kathy Chiron welcomed the attendees and Anne Anderson, Chair of LWVDC Full Rights Committee, introduced the speakers. Jessica Jones Capparell, LWVUS Senior Manager for Policy and Legislative Affairs, briefed the crowd on the status of the bills in Congress and outlined LWVEF activities. Rachel Williams, Associate Director for DC Statehood in the Executive Office of the Mayor, reported on DC government resources and action for statehood. We highlighted resources such as the DC Statehood Toolkit that League leaders could take back to their local membership to educate them about the issue and encourage action. Staff presenters received a wide range of questions from the attendees, who we found to be enthusiastically supportive of DC statehood. We heard feedback from multiple attendees along the theme of "finally understanding how statehood would work" as they studied the posters of the map showing the new state and federal district. Many took materials to share with the local League volunteers in their communities.

#### **Social Media Outreach:**

Throughout this grant period, LWVEF and LWVDC used social media content developed through our last grant from the Government of the District of Columbia along with new messaging to publicize this issue. We used videos developed by allies who graciously agreed to allow us to use them in our educational efforts, along with content based on materials in our DC Statehood Toolkit. We created a "DC Equality" playlist of 17 of these videos on our LWVDC YouTube channel (available at <https://tinyurl.com/yyq9jk28>).

LWVDC shared 152 posts about DC voting rights and statehood across Twitter, Facebook, and Instagram channels over the grant period, sharing these videos and our graphics as well as news updates. These posts had a combined total reach of 86,077 viewers and total engagement of 2,896 viewers. As none of the posts had paid promotion, these were all organically generated views. Our most active platform was Twitter, where we garnered a total of 76,914 views and 1,767 engagements across 92 tweets. LWVDC content was amplified by the Twitter accounts of state or local Leagues in California, Connecticut, Georgia, Texas, South Carolina, Washington, and Wisconsin, as well as the personal accounts of the presidents of the Virginia and Nevada Leagues. LWVDC was also active on Facebook, where we received 7,323 views and 661 engagements on 31 posts, and Instagram, where we received 1,840 views and 468 engagements on 29 posts.

**Preparation for LWVDC Centennial:**

At the outset of this grant, LWVDC planned to devote the latter portion of the grant period to preparations for incorporating DC voting rights and statehood advocacy into the LWVDC Centennial Celebration in 2020. We have started that process, contracting with a graphic designer who is working on a publication and social media graphics that will focus on 100 years of a “voteless” League of Women Voters affiliate and our century of work for full voting rights and self-governance. Other Centennial planning was put on hold until after the end of this grant period to allow us to focus more on the House hearing on the Washington, DC Admission Act in September (see next section).

**Other education, outreach, and activism work:**

LWVEF and LWVDC took advantage of the Washington, DC Admission Act (H.R. 51) hearing held by the U.S. House Committee on Oversight and Reform on September 19, 2019 to educate and engage a broader base of activists in DC and around the country on DC voting rights and statehood. LWVEF alerted all our state and local League leaders about the upcoming hearing, encouraging them to plan livestream watch parties and advocacy events, to submit letters-to-the-editor of local publications, and to gather petition signatures.

In September 2019, we launched our “Stand Up for DC Statehood” petition on the League of Women Voters website, with a goal of 10,000 signatures. To date, we have gathered over 7,631 signatures through that online form. We will continue gathering petitions throughout the fall and plan to use the presentation of petitions as an advocacy event in 2020.

Here in DC, LWVEF and LWVDC representatives were on Capitol Hill leading up to and on the day of the hearing. A few days before, our coalition partners DC Vote realized there would be more attendees than space in the committee hearing room and overflow rooms, so they reserved space in Spirit of Justice Park outside the Rayburn House Office Building. The League arranged for a big screen to show the livestream. Nearly 500 people came from Rayburn to join us in the park for the event.

Additionally, LWVDC continues to speak about statehood to community groups and at local events around the DC metropolitan area, building regional support. Over the grant period, LWVDC appeared at venues such as a panel on gerrymandering and the census at Alfred Street Baptist Church in Alexandria, CivicFest 2019 at Meridian Hill/Malcolm X Park in DC, and the Supermajority Bus Tour event at St. Mark’s Episcopal in Capitol Hill.

**Conclusion:**

With the continued support of the DC Voting Rights and Statehood Grant Program, LWVEF and LWVDC have been able to capitalize on this exciting time for the DC voting rights and statehood movement – with the first U.S. House hearing on DC statehood in 26 years – to educate and engage League members and activists in DC and nationwide. Across LWVEF and LWVDC’s online and in-person petition gathering over the past year, we have more than 8,000 petition signatories with good email addresses from across the country. This will enable us to not only present these petitions to decisionmakers but to continue to communicate with and mobilize signatories in the years to come.

We are building on the momentum we have built together in recent years and creating stronger awareness of this issue among active civic leaders across the United States. In recognition of LWVEF and LWVDC's activity and accomplishments for DC voting rights and statehood in recent years, the League will be awarded with DC Vote's annual Champion of Democracy Award at their November 2019 gala.

### Financial Report

2018-2019 Project Expenses	BUDGETED	ACTUAL	NOTES
Travel and Presentations at State Conventions	\$18,000	\$7,311	We exceeded our travel goals and used these funds on Meeting Expenses instead.
Meeting Expense	\$0	\$11,002	
Project Coordination	\$7,000	\$3,500	Some project coordination was handled by existing staff, resulting in existing LWV Staff Time.
Social Media Coordination	\$4,000	\$4,000	
Social Media Campaign	\$4,000	\$0	We decided there was sufficient existing online content and used these funds on Printing & Reproduction instead.
Printing and Reproduction	\$5,000	\$10,625	
Telecommunications & Postage and Delivery	\$1,000	\$502	
LWV Staff Time (Salaries & Benefits)	\$9,000	\$10,677	
Indirect Costs/Other	\$2,000	\$3,665	
<b>Total</b>	<b>\$50,000</b>	<b>\$51,282</b>	





GOVERNMENT OF THE DISTRICT OF COLUMBIA  
EXECUTIVE OFFICE  
OFFICE OF THE SECRETARY  
OF THE DISTRICT OF COLUMBIA  
WASHINGTON, D.C. 20004

SECRETARY OF THE  
DISTRICT OF COLUMBIA

December 10, 2018

Ms. Elinor Hart  
President, Vison House  
1651 Hobart Street, NW  
Washington, DC 20009

Dear Ms. Hart,

Thank you for submitting an application for funding through the **Grant to Promote District of Columbia Voting Rights and Statehood** program of the Office of the Secretary of the District of Columbia. I am pleased to inform you that the review committee decided to award **\$5,000** (five thousand dollars) to Vison House.

**Next Steps:**

1. Prepare a project plan with detailed expense projections for the amount requested. This information must be submitted to this Office on or before the close of business on Friday, January 4, 2019.
2. Submit a final report no later than December 31, 2019. The final report shall include a detailed accounting of all expenditures with supporting documentation (invoices, original receipts, etc.) and a summary of all work completed under the grant.
3. Notify this Office immediately, of any changes in the status of your organization's capacity to receive funding and to implement the proposed services. Report any changes in: (a) the status of your organization's leadership; (b) preliminary partnership agreements as presented in the application; and (c) any other sources of funding that were planned to support the full implementation of the proposed program.
4. You will be required to sign a Grant Agreement. Please be reminded that you should not begin your program or publically announce that you have an award until you are in receipt of a fully executed NOGA and Grant Agreement. This Office will contact you to schedule a mutually convenient time to execute the Grant Agreement.
5. All reports must explain in detail, the percentage of funds spent on the different activities and must include original receipts and invoices for all expenditures.
6. All travel costs must be approved **before** they are expended. In the event that we do not approve travel, a request may be submitted to reprogram those funds for other needs.

I congratulate your organization on the award of this grant. The Bowser Administration is pleased to partner with Vision House.

Sincerely,

Lauren C. Vaughan  
Secretary of the District of Columbia

# Vision House

1651 Hobart Street, NW  
Washington, DC 20009  
(202) 387-2966  
hart1651@verizon.net

## **Final Report on 2019 DC Democracy Grant to Vision House *TAKING THE DC STATEHOOD MESSAGE TO THE STATES***

**Prepared by Elinor Hart  
November 24, 2019**

### **PROJECT ACTIVITIES**

#### **Outreach Materials**

**Brochure for People in the 50 States:** We printed additional copies of our brochure which has proven so effective with people in the 50 states. We wisely took several hundred copies of the brochure to the Michigan Summit. At the Summit, leaders of Michigan organizations agreed to distribute the brochure to members of their organizations.

**Portable Banner:** Our new portable banner enhanced our presence at Michigan events, and in some cases, was able to travel as carry-on luggage.

#### **Trips to Michigan**

At the end of July, John Capozzi spent two days in Detroit. He connected with local leaders and elected officials from Greater Royal Oak, Livonia, and Northville as well as Oakland and Wayne Counties. The people he met with committed to being very vocal about their support for DC Statehood.

Elinor Hart and Jesse Lovell attended the 2019 Michigan Progressive Summit on October 19. This was a gathering of 300 representatives of progressive organizations from all throughout the state. Our DC Statehood delegation led a workshop session on Statehood for the People of DC. There was also a DC Statehood table at which the portable banner, brochures, and buttons were displayed. Jesse and Elinor persuaded the people who came to the table to sign the electronic statehood petition on the DC Statehood Coalition's website.

#### **Trip to Rhode Island**

On November 20, Elinor Hart presented the case for DC Statehood at a luncheon attended by a dozen leaders of Rhode Island and Providence organizations. The luncheon, at the Brown University Faculty Club, was organized by Ann Clanton, a communications consultant who works with progressive groups throughout Rhode Island. The case for DC Statehood was very well received, and, like the people we met in Michigan, they committed to being very vocal in their support.

**Project expenditures are on the following page**

## PROJECT EXPENDITURES

<u>EXPENSE, DATE</u>	<u>AMOUNT</u>	<u>DOCUMENTATION FILE</u>
<b>OUTREACH MATERIALS</b>		
Brochures 1-31	\$ 970	BROCHURES
Portable Banner		
Design 6-24	200	Check 1172
Fabrication 6-19	<u>99</u>	BANNER FABRICATION
	1.269	
<b>TRIP TO DETROIT FOR ONE</b>		
Air travel 7-30,31	302.60	DETROIT TRIP RECEIPTS, Check 1173
Hotel 7-30	49.71	"                    "
Rental Car 7-30,31	170.71	"                    "
Gas 7-31	28.40	"                    "
Parking 7-31	50.00	"                    "
Luncheon Program 7-31	29.00	"                    "
Dinner Program 7-30	29.80	"                    "
Coffee with Michigan Leader 7-30	4.30	"                    "
Lunch with Detroit activists 7-31	<u>7.25</u>	"                    "
	671.77	
<b>TRIP TO LANSING MICHIGAN FOR TWO</b>		
Michigan Summit Registration 9-23	50.00	MICHIGAN SUMMIT REGISTRATION
Statehood Table 10-11	250.00	MICHIGAN SUMMIT TABLE
Air Travel 10-3	1,278.00	AIR TRAVEL TO LANSING
Baggage Fees 10-18,19	120.00	BAGGAGE FEES FOR LANSING TRIP
Airport transportation 10-18-19	167.50	AIRPORT TRANSPORTATION 10-18,19
Hotel in Lansing 10-18	<u>114.30</u>	HOTEL-LANSING
	1,979.80	
<b>TRIP TO PROVIDENCE RHODE ISLAND</b>		
Air Travel 11-13	222.59	AIR TRAVEL TO PROVIDENCE
Organizing Leaders Luncheon Nov 2019	600.00	CONTRACT-LUNCHEON ORGANIZING
		Checks 1176 and 1178
Luncheon for 14, Brown Faculty Club 11-20	<u>318.60</u>	PROVIDENCE LUNCHEON BILL
	1,141.19	Reimbursement for Luncheon
<b>TOTAL PROJECT COST</b>	<b>\$5,061.76</b>	

## FY20 Statehood Grant Reports

### Summary

1. Stand Up for Democracy (Free DC)
  - a. Held Zoom panel with DC Veterans (introduced by Eleanor Norton Holmes) → converted into DVD and sent out to 10 American Legion posts in Districts where legislators voted in favor of HR. 51, along with letter and informational packet.
  - b. \$9,263.81 spent in total.
  
2. League of Women Voters
  - a. (\$40,000)
  - b. Trained 10 LWVDC members trained and prepared to give presentations on voting rights and statehood issues.
  - c. Provided educational workshop to 200+ DC residents.
  - d. Conducted a post card mailer campaign, asking questions about statehood in February.
    - i. Out of 500 mailings – 25% response rate
  - e. Developed an educational booklet, distributed at the LWVDC Centennial Conference in August – 226 views and 50 downloads since publishing.
    - i. As of September; 320/400 printed booklets have been distributed to each League member.
  - f. Updated the Statehood Took Kit; 199% increase in visits to the tool kit over the past year.
    - i. As part of the toolkit, developed 30-minute Zoom-friendly presentations.
    - ii. Increased social media information and instruction.
  - g. Held the Biennial Convention virtually this summer (Mayor Bowser participated) and sent out a post-event survey that received 410 responses regarding knowledge about Statehood.
  - h. Held webinar after the passing of the CARES Act.
  - i. Conducted 4 social media campaigns during the month of August in response to the HR. 51 vote.
  
3. Historical Society of Washington D.C.
  - a. (\$20,000)
  - b. Created *The Context for Today* – a web source with compiled information on DC Statehood, Home Rule and voting rights – had garnered over 1,000 views since June.
  - c. Created three new tools on website for children and educators, including quizzes, vocab, a timeline scramble, and distributed to the DC Arts and Humanities Education Commission.
  - d. Updated the front-of-house library (that has been closed since March 13).
  - e. Hosted Zoom panel in June with 359 registered attendees on Statehood. (Higher registration than the average 340 for in person.)
  - f. Hosted two Zoom panels on detrimental federal projects (lack of self-determination) that were carried out in the 1950s, 1960s, 1970s.
  
4. Vision House
  - a. (\$3,750)

- b. Held telephone interview with 11 participants close with the struggle for DC Statehood.
  - c. Researched and wrote a 27-page document on DC Statehood, “50 Years and Counting; The Struggle for DC Statehood”.
5. Students for DC Statehood
- a. (\$25,000)
  - b. Organized and marched in the 2020 MLK, Jr. Parade.
  - c. Met with Representatives from Mayor Bowser’s office regarding Statehood Bill H.R. 51.
  - d. Georgetown University Chapter held a panel, including Sheila Escobedo as guest, with Georgetown’s ACLU Chapter.
  - e. Hosted three documentary discussions at local DC Libraries, regarding voter suppression in the context of DC’s lack of Statehood.
  - f. Held numerous virtual meetings, events and discussions for students to join, nationwide.
  - g. The George Washington University Chapter held an event with Persist GW for “DC Statehood Action Event” to discuss statehood, and outreach to elected officials.
  - h. The Howard University Chapter partnered with the Puerto Rico Statehood Council for a virtual event.
  - i. Held the 3<sup>rd</sup> Annual Educational Letter Writing Campaign.
  - j. The Georgetown University Chapter hosted a panel on DC Statehood and racial justice issues with professors and academics in the community.
  - k. The American University Chapter helped with student voter registration.
  - l. The George Washington University Chapter planned an event with conservative students to gain insight and perspective on how to persuade conservative politicians to fight for statehood.
  - m. A new chapter was established in Ohio at Kent State University for “out-of-state” students.
  - n. Numerous articles and interviews were published around the time of H.R. 51 with Students for DC Statehood members participation and authorship.
6. DC Vote
- a. \$100,000
  - b. Invested in a complete website upgrade.
  - c. Attended conferences and events remotely (had to cancel attendance to some events previously planned for due to the pandemic, incurred fees.)
  - d. Worked with Act.tv and Free Speech TV to deliver Statehood messaging to thousands through a series of short videos and full-length Town Hall productions.
  - e. Worked with Lake Research Partners to develop a deeper level of messaging, including how to talk about Statehood with people unfamiliar with the issue.
  - f. Received 33,136 video views on content release in 2020.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Secretary of the District of Columbia**



**FY21 Statehood Grant Reports**

**1. Students For D.C. Statehood (\$15,000)**

- a. Organized outreach and awareness campaigns for the increased influx of sophomores and freshmen moving to D.C. for the first time following the COVID-19 pandemic.
- b. Organized marches in all of D.C.'s 8 wards on March 22nd leading up to virtual watch party of U.S. House Oversight Committee's hearing on H.R. 51.
- c. Subsequent marches organized on April 14th and April 22nd for the vote and subsequent passage of H.R. 51 in the House of Representatives.
- d. Organized march outside the Capitol Building on June 22nd for the U.S. Senate hearing on S. 51.
- e. Organized August 28th March on for Washington on the 68th anniversary of MLK Jr.'s historic march.
- e. Chapters began holding monthly meetings to maintain engagement and awareness of factors in D.C.'s statehood.
- f. Published 17 articles and op-eds in university student newspapers raising awareness.
- g. Standardized the organization's processes and meetings to better support the organization's goal of attaining D.C. statehood.
- h. 52 new candidates and elected officials for Public Offices took the D.C. Statehood Pledge.
- i. 21 states and territories joined the D.C. Statehood Compact.

**2. League of Women Voters Education Fund (\$35,000)**

- a. Upgraded presentation materials including translating copies into Spanish to reach a wider audience.
- b. Upgraded and improved the DC Statehood Toolkit
- c. Produced three videos on D.C. statehood that are accessible through the organization's YouTube channel
- d. Trained 13 staff members on how to conduct presentations on D.C. statehood and voting rights
- e. Ran a nationwide campaign to identify key states with potential to help D.C. reach statehood, these states being Arizona, West Virginia, and Maine.

**3. Historical Society of Washington D.C. (\$30,000)**

- a. Created two types of public programming for adults and educational outreach to teachers.
- b. Hosted Wikipedia edit-a-thon, creating and expanding entries related to Washington D.C. and its historical figures to share knowledge internationally

- c. Broadcast Context for Today Program on the roots of D.C.'s statehood movement, the lessons learned from it, and how activism is adapting to the current political climate.
- d. Creation of the D.C. Declaration of Learning 2021-2022 Program, a free year-long teacher-training program aimed at civic engagement and focusing on D.C.'s period of Home Rule and its fight for statehood. Teachers from 22 schools are expected to be able to reach over 2,000 students with information regarding D.C.'s struggles towards statehood.
- e. Digitized learning activities designed for in-person visits to the Carnegie Library to online formats more suited for the on-going COVID-19 Pandemic.

**4. D.C. Vote (\$100,000)**

- a. Created a massive door-to-door campaign to raise awareness in Arizona to test success of one-to-one conversations targeting raising support for D.C. statehood.
- b. Built a coalition to sustain support and engagement for D.C. statehood in Arizona through local organizations.
- c. Hosting a public Town Hall on Statehood in the coming month, with a supplemental report forthcoming.

**Stand Up! For Democracy (\$10,000)**

- a. Paid for a zoom version on the National Association of Social Studies
- b. Donated \$100 to the National Congressional Black Caucus Convention

**Anacostia Coordinating Council (\$10,00)**

- a. Co-Hosted live-streamed concert and speaker event to nearly 30,000 viewers.
- b. Virtual Poetry and Essay competitions to middle and high school students who attended schools or lived east of the river. Over 15,000 viewers tuned in to the event

# FY 22 GRANT TO PROMOTE DC VOTING RIGHTS & STATEHOOD

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Traditional outreach and educational efforts

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- Event was live streamed via Facebook reaching more than 200 viewers.

#### Selma to Montgomery March

- March 2022 DC Vote was invited to join Black Voters Matter, The Workers Circle, League of Women Voters, Declaration for American Democracy, National Coalition on Black Civic Participation, Transformative Justice Coalition, and the People for the American Way. DC Vote provided visual support to ensure that DC Statehood is Racial Justice signs during the march.
- Participation in the march strengthened relationships with coalition organizations and led to significant inclusion of statehood in other events.

#### People for the American Way

- DC Vote Executive Director was invited to speak to their Young Elected Officials Network Summit as part of a lunch keynote summit. The YEO Network is comprised of officeholders at all levels of government. The summit focused on policy impacting underserved and underrepresented communities. DC's Statehood message as a racial justice issue was delivered to an audience previously unengaged from across the country.

#### Capital Pride

- DC Vote led the effort in 2022, after 10 years, to create a Statehood float which included all the organizations involved in the effort over the years. The float featured a DJ and QR code activity on the side of the float.
- The event was covered heavily by local news. Thousands attended the parade and participated locally. Statehood chocolates were tossed to parade-goers to invite them to take sweet action for Statehood.

### New outreach and educational efforts

#### Art Drives Statehood Events

- In 2022, DC Votes fully launched and began work on **Art Drives Statehood program**. A program to integrate voting rights and Statehood work into cultural and artistic spaces across the District and around the nation. It also utilizes art engagement to educate about the District to audiences that traditional outreach methods excludes or fails to reach.
- **Project GLOW** a multi-day music festival sponsored by DC's own Echostage. DC Vote was invited to produce an interactive piece that would tie together the culture of DC with the push for DC statehood.

The piece includes more than 51 cultural, musical, educational, and architectural items and icons of DC.

- Attendees at the festival were invited to supplement the piece with their splash of color and messages on statehood via social media accounts. 50k twitter impressions were counted on the DC Vote accounts.
- Project GLOW 2023 will return and has invited DC Vote to return. The statehood mural is featured as part of the promotional material for the upcoming event.
- **Netroots Nation**
- DC Vote used the ADS mural in Pittsburg for the annual gathering of progressive leaders. DC Vote leveraged this new tool to deepen the statehood messaging and knowledge for attendees.
- **NextFest**
- DC Vote participated at NextFest at Meridian Hill Park. At this event, participants also used iconic pieces of DC culture and colored them and shared products using social media.
- This was DC Vote's first event including children.
  
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- DC Vote's launch event partnered with Art Enables to kick off the ADS program. Art Enables is a working gallery and studio for artists with developmental disabilities.
- Artists were challenged to use the DC STATEHOOD license plate as their inspiration for their piece of art. 24 artists took the challenge to interpret statehood via our license plate and share their story.
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- All 24 pieces were sold at auction to support Art Enables and the artists. Over 200 attendees. The *Washington Post* covered the event, and the story ran in the Sport section, not a political story. Expanding DC Vote's efforts outside the traditional audience.

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- In FY 22, Home Rule and Statehood were core themes throughout the History Center's programmatic work including:
- Public Programming for a general audience through the 48<sup>th</sup> DC History Conference; a Context for Today panel discussion, recognizing the 160<sup>th</sup> anniversary of Compensated Emancipation; and a DC Statehood Wikipedia Edit-a-Thon\*
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- The 2022 DC History Conference held March 31-April 2 exceeded expectations with final registrations at 1,011 (live and virtual attendees).
- Dozens of research papers, projects, exhibits, tours developed by historians, community researchers, here and across the country.
- Featured session by University of MD Ph.D candidate Tim Kumfer, "We Need a New Society: The Far-Reaching Vision of the DC Statehood Party," discussed how the radical origins of the modern struggle for DC statehood began over 50 years ago. The panel assessed the complex relationships between social movements and electoral campaigns during a pivotal period in local political history.
- Co-presented with DC Public Library and sponsored by American University, the conference was held at MLK Library and registration was free for the first time!
- Secretary Bassett and newly selected DC State Archivist Dr. Lopez Matthew attended.
- **Online Panel Discussion: Context for Today**
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- These events brought together activists from across the country with DC residents to increase knowledge and engagement on the issue, deepen understanding about DC Statehood and build community between long-time advocates and interested individuals.
- Listening Tours were conducted at the convention which led to new connections in state Leagues and requests to schedule briefings and virtual presentations. Follow up scheduled in Arkansas, Colorado, Illinois, Kansas, Montana, Nebraska, and South Dakota).
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### **Upgrading and Enhancing Educational and Communication Assets**

- Leveraged Emancipation Day events and coordination with other statehood organizations to distribute statehood material and buttons, taught a "Statehood Shuffle," dance and encouraged residents to talk to friends in all 50 states in 7 wards. One ward was rained out.
- LWVDC participated with DC Vote and other coalition partners in a float on June 11 for Capital Pride Parade. Thousands viewed, earned media was received on local stations.

- At the Envisioning Statehood Conference on September 17, 2022, the League unveiled its DC Statehood Resource Directory, which provides information on all 17 organizations and individuals fighting for statehood.  
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