

# COMMITTEE ON HOUSING

ROBERT C. WHITE, JR., CHAIR  
COUNCIL OF THE DISTRICT OF COLUMBIA

January 18, 2023

Frank Pietranton  
Chairperson  
Real Estate Commission  
1100 4<sup>th</sup> Street, SW  
2<sup>nd</sup> Floor  
Washington, DC 20024

Dear Chairperson Pietranton:

The Committee on Housing has scheduled a Performance Oversight Hearing on the Real Estate Commission (“the Commission”) for Thursday, February 9<sup>th</sup>, 2023, at 2:00 PM. The Performance Oversight Hearing will be held virtually. Log-in instructions will be provided to participants in advance of the hearing. Members of the public may sign up to testify by completing the Committee’s sign-up form at <https://forms.gle/UrkJAKXjGWaPaQuD8>. The hearing will be viewable live via YouTube at <https://www.youtube.com/channel/UCPJZbHhKFbnyGeQclJxQk0g/live> and will be broadcast on Channel 13 live or at a later date.

To ensure a productive oversight hearing, it is the Committee’s preference that you join the Zoom conference in time to listen to any public testimony provided with respect to the Commission prior to providing your own testimony. In addition, the Committee requests that you submit your written testimony to the Committee at least 48 hours prior to the commencement of the hearing. Please limit your testimony at the hearing to approximately 10 minutes.

Finally, it is the practice of the Committee to send each agency a series of written questions in advance of an oversight hearing. To that end, please review the attached list of questions and return your answers by the close of business on Monday, February 6<sup>th</sup>, 2023, to [housing@dccouncil.gov](mailto:housing@dccouncil.gov). Please provide an electronic version of your answers with text responses in a single document, with clearly marked attachments where necessary. If the documents are too large to send by e-mail, please contact the Committee for further instructions. Please do not submit sensitive, non-public, or personally identifiable information.

If you have any questions, please feel free to contact the Committee on Housing at [housing@dccouncil.gov](mailto:housing@dccouncil.gov). Thank you in advance for your timely response.

Sincerely,

Robert C. White, Jr.  
*Councilmember, At-Large*  
*Chair, Committee on Housing*  
*Council of the District of Columbia*

## GENERAL QUESTIONS

1. Please provide the Commission's mission statement.
  - a. **To protect the public health, safety, and welfare and to assure the public that persons engaged in the practice of real estate have the specialized skills and training required to perform the services offered by the Real Estate Commission.**
  
2. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the Commission is required to complete in FY 22 and FY 23, to date. For each requirement, please list the date the report was required and the date it was produced. If the Commission did not produce the report on the mandated timeline, please explain why.
  - a. **The commission is not required to produce external reports.**
  
3. What are the Commission's top five priorities? Please explain how the agency expects to address these priorities in FY 23.
  - a. **To perform a comprehensive review of current legislation and regulations for possible revisions.**
  - b. **To renew the licenses of 16,569 real estate companies, real estate brokers, real estate salesperson, and property managers.**
  - c. **To conduct several required education core courses for all licensees.**
  - d. **To conduct outreach programs with the DC Public Schools on careers in real estate.**
  - e. **To conduct Fair Housing Instructor Development Workshop.**
  
4. Please describe any new initiatives or programs that the Commission implemented in FY 22 and FY 23, to date, to improve the operations of the Commission. Please describe any funding utilized for these initiatives or programs and the results, or expected results, of each initiative.
  - a. **The commission began working with the DC Public Schools to educate students on careers within the real estate field.**
  
5. Please list all pending lawsuits that name the Commission as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in Commission practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.
  - a. **None**
  
6. Please list all settlements entered into by the Commission and judgments against the Commission (or by the District on behalf of the Commission) in FY 22 or FY 23, to date, and provide the parties' names, the amount of the settlement or judgment, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).
  - a. **None**
  
7. Please provide the number of FOIA requests for FY 22, and FY 23, to date, that were submitted to your Commission. Include the number granted, partially granted, denied and

pending. In addition, please provide the average response time, the estimate number of FTEs required to process requests, the estimated number of hours spend responding to these requests, and the cost of compliance.

- a. **N/A – All FOIA requests are directed to DLCP and handled by DLCP’s FOIA office.**

8. Please list and describe any ongoing investigations, audits, or reports on the Commission or any employee of the Commission that were completed during FY 22 and FY 23, to date.

- a. **The commission is not aware of any such investigations or audits.**

9. Please provide a list of all studies, research papers, reports, and analyses that the Commission prepared or funded during FY 22 and FY 23, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.

- a. **Studies and reports are not a part of the commission objectives.**

### COMMISSION-SPECIFIC QUESTIONS

10. Please provide a current list of all members of the Commission including:

- a. Their date of appointment;
- b. The date their term expires;
- c. The Ward in which they reside; and
- d. The number of meetings they have attended as a member in FY 22 and FY 23 to date.

Name	Organization/ Ward	Appointed by	Appointed Date	Expires	Attendance (Absences)
Frank Pietrantoni	Ward 3	Mayor Bowser	6/13/2014	12/13/2023	(0 absences)
Ulani Gulstone	Ward 5	Mayor Bowser	10/18/2013	12/13/2023	(3 absence)
Ericka Black	Ward 7	Mayor Bowser	2/1/2019	12/13/2024	(1 absence)
Elizabeth Blakeslee	Ward 2	Mayor Bowser	2/15/2019	12/13/2025	(1 absence)
Joseph Borger	Ward 3	Mayor Bowser	4/30/2019	12/13/2023	(1 absence)
Monique Owens	Ward 5	Mayor Bowser	12/8/2017	12/13/2023	(3 absence)
Edward Downs	Ward 2	Mayor Bowser	9/8/2017	12/13/2024	(1 absence)
Ramona Barber	Ward 8	Mayor Bowser	4/1/2022	12/13/2023	(0 absences)
Patrice Richardson	Ward 4	Mayor Bowser	3/28/2022	12/13/2025	(0 absences)

11. For each member, please list if the member:

- a. **Has a broker’s license;**

- i. **Frank Pietranton**
- ii. **Edward Downs**
- iii. **Joseph Borger**
- iv. **Elizabeth Blakeslee**
- b. **Has a salesperson’s license;**
  - i. **Ericka Black**
  - ii. **Ramona Barber**
  - iii. **Monique Owens**
- c. **Has a property manager’s license;**
  - i. **Monique Owens**
  - ii. **Joseph Borger**
  - iii. **Frank Pietranton**
- d. **Has a bar license; and**
  - i. **Ulani Gulstone**
- e. **Is a consumer member who does not hold a real estate license.**
  - i. **Patrice Richardson**

12. Please provide a list of the Commission’s meeting dates, times, attendance, locations, and if a quorum was present for all meetings in FY22 and FY23 to date.

<b>FY22 Dates</b>	<b>Time</b>	<b>Attendance (Absent)</b>	<b>Location</b>
10/12/2021	10:00 am	Frank Pietranton, Ulani Gulstone, Edward Downs, Elizabeth Blakeslee, Joseph Borger (Monique Owens, Ericka Black)	Webex Conference
11/9/2021	10:00 am	Frank Pietranton, Ulani Gulstone, Edward Downs, Elizabeth Blakeslee, Ericka Black, Joseph Borger (Monique Owens)	Webex Conference
12/14/2021	10:00 am	Frank Pietranton, Edward Downs, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens (Ulani Gulstone)	Webex Conference
1/11/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens (Edward Downs)	Webex Conference
2/8/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs	Webex Conference
3/8/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs	Webex Conference
4/12/2022	10:00 am	Frank Pietranton, Edward Downs, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens (Ulani Gulstone)	Webex Conference

5/10/2021	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs	Webex Conference
6/14/2022	10:00 am	No Quorum	Webex Conference
7/12/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs	Webex Conference
8/2021	Recess		
9/13/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs	Webex Conference

<b>FY23 Dates</b>	<b>Time</b>	<b>Attendance (Absent)</b>	<b>Location</b>
10/11/2022	10:00 am	Frank Pietranton, Edward Downs, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Patrice Richardson (Ulani Gulstone)	Webex Conference
11/8/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Joseph Borger, Monique Owens, Edward Downs, Patrice Richardson	Webex Conference
12/13/2022	10:00 am	Frank Pietranton, Ulani Gulstone, Ericka Black, Joseph Borger, Edward Downs, Patrice Richardson (Monique Owens, Elizabeth Blakeslee)	Webex Conference
1/10/2023	10:00 am	Frank Pietranton, Ulani Gulstone, Elizabeth Blakeslee, Ericka Black, Monique Owens, Edward Downs, Patrice Richardson, Ramona Barber (Joseph Borger)	Webex Conference

13. Please attach the agenda for all Commission meetings held in FY22-FY23.

**a. See attached**

14. Please list all license types offered by the Commission and the associated fees for each license.

- a. Salesperson - \$195 (new, including application fee); \$130 (renewal)**
- b. Real estate broker - \$235 (new, including application fee); \$170 (renewal)**
- c. Property manager - \$235 (new, including application fee); \$170 (renewal)**
- d. Real estate organization - \$235 (new, including application fee); \$170 (renewal)**

15. How many new licenses were awarded in FY22 to FY23, to date?  
**a. 1,551 licenses were issued in FY22 and 355 licenses have been issued thus far in FY23.**
16. How many licenses were renewed in FY22 to FY23, to date?  
**a. The renewal cycle does not correspond with the fiscal year but occurs bi-annually on odd years. Currently, real estate licensees are undergoing a renewal cycle.**
17. Does the Commission review license applications on a rolling basis?  
**a. Yes, applications are reviewed by the commission monthly. The commission has authorized the DLCP staff to review applications on a daily basis.**
18. The Commission's funding is provided from licensee fees paid into the Real Estate Guaranty and Education Fund. Please describe this fund.  
**a. How much was raised in fees in FY 22 and FY23, to date?  
i. The fees are currently suspended for licensees.**  
**b. How were these fees used?  
i. The fees were used to fund education programs for licensees and to pay any approved claims against the fund.**
19. How many fee waivers did the Commission accept in FY22-FY23, to date? N/A  
**a. How does the Commission determine if someone will be granted a waiver?  
i. N/A**
20. Are applicants with a criminal record barred from receiving a license? If so, please detail this policy and the justification for it.  
**a. No**
21. Does the Commission collect data on the diversity of real estate licensees? No  
**a. What barriers exist to the District of Columbia having a diverse group of real estate brokers and agents? N/A**
22. Please list any seminars and the trainings either hosted or coordinated by the Commission.  
**a. The Commission continues to expand its educational offerings through public-private partnerships with local agencies and private organizations. During FY22, the Commission and DLCP offered virtual courses on legislative updates, DC Fair Housing, broker supervision, and property management in the District. The Commission, in conjunction with DLCP**

**and the DC Historic Preservation League, also sponsored a series of in-person seminars on Historic Preservation in the summer of last year.**

23. How does the Commission ensure best practices in its licensees?

- a. The commission requires courses entitled “DC Fair Housing”, “DC Legislative Update”, “Ethics”, “Property Management” and “Broker Supervision”.**

24. How many complaints did the Commission receive in FY22 and FY23, to date? **50 total**

- a. How many complaints were referred to the Professional Licensing Administration in FY 22 and FY 23, to date?
  - i. 25 complaints from FY22**
  - ii. 25 complaints from FY23**
- b. How many complaints are pending?
  - i. 12 pending complaints**

25. How does the Commission review its real estate broker and real estate salesperson examinations to ensure they are in alignment with national best practices?

- a. The commission participates in exam reviews with our national testing vendor, PSI.**

26. Please list and detail any courses or training offered by the Commission in FY 22 and FY 23, to date.

- a. The commission offered courses entitled “DC Fair Housing” – three hours, “DC Legislative Update” – three hours, “Ethics” – three hours, “Property Management” – three hours and “Broker Supervision” – three hours.**

27. Please describe the Commission’s activities and accomplishments in FY22 and FY23, to date.

- a. The Real Estate Commission continues to be very active with the Association of Real Estate License Law Officials (ARELLO). Two of its members were re-elected for a third term to the ARELLO Board of Directors. The commission members attended the ARELLO mid-year meeting, annual conference and leadership symposium. The commission sponsored two Historic Preservation Seminars and core courses on Fair Housing, Legislative Update, Ethics, Broker Supervision, and Property Management.**

28. Does the Commission survey applicants, licensees, or members of the public to receive feedback? If so, please describe the process for doing so.

- a. The Commission informs the public and licensees of relevant information by publishing newsletters, mass mailings and sponsoring education and workshop courses. The public and licensees are able to respond to these publications and provide feedback to the Commission through a variety of means. The Commission has monthly public meetings where members of the**



**public and licensees may provide feedback. The Commission also provides online complaint forms.**

- b. The Commission recognizes the importance of maintaining a feedback loop with the licensees it serves. In an effort to enhance the ease of submitting and regularity of receiving feedback, the Commission has recently begun providing surveys to licensees at the end of courses and events. The Commission looks forward to reviewing this feedback and the increased engagement with licensees it will foster.**



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 950 6796

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

October 12, 2021

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 14, 2021
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. REEA 2020 Annual Conference Report
  - b. ARELLO 2021 Annual Meeting Report
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Christine Warnke  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2021 Meeting Dates**

11/9/2021  
12/14/2021

### **REEA**

10/7-11/2021 – Atlanta, GA

Next Scheduled Regular Meeting, Tuesday, November 9, 2021; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2307 929 9378

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

November 9, 2021

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, October 12, 2021
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. OPLA Updates
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### Board Members

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### 2021 Meeting Dates

12/14/2021

Next Scheduled Regular Meeting, Tuesday, December 14, 2021; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 026 3749

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

December 14, 2021

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 9, 2021
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. Confirm meeting dates for 2022
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

Next Scheduled Regular Meeting, Tuesday, January 11, 2022; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2301 660 1757

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

January 11, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, December 14, 2021
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. Vote – Attendees for the Real Estate Educators Annual Meeting
  - b. Vote – Funding for Historic Preservation Seminar
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2022 Meeting Dates**

2/8/2022  
3/8/2022  
4/12/2022

### **2022 Mid-Year Meeting**

4/6-8/2022 – Savannah, GA

Next Scheduled Regular Meeting, Tuesday, February 8, 2022; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 104 6509

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

February 8, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, January 11, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. 2022 Performance Oversight Hearing – February 9, 2022, virtually
  - b. Newsletter publication for Real Estate
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2022 Meeting Dates**

3/8/2022  
4/12/2022  
5/10/2022

### **2022 Mid-Year Meeting**

4/6-8/2022 – Savannah, GA

Next Scheduled Regular Meeting, Tuesday, March 8, 2022; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2300 200 3152

Password: RealEstate (73253782 from phones and video systems)

## AGENDA March 8, 2022 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, February 8, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. 2022 Performance Oversight Hearing Report
9. New Business
  - a. None
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2022 Meeting Dates**

4/12/2022  
5/10/2022  
6/14/2022

### **2022 Mid-Year Meeting**

4/6-8/2022 – Savannah, GA

Next Scheduled Regular Meeting, Tuesday, April 12, 2022; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2317 324 8554

Password: RealEstate (73253782 from phones and video systems)

## AGENDA

April 12, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, March 8, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. Real Estate Career Exposure - DC Public School System and Charter School System
  - b. ARELLO Mid-Year Meeting Report
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2022 Meeting Dates**

4/12/2022  
5/10/2022  
6/14/2022

### **2022 Mid-Year Meeting**

4/6-8/2022 – Savannah, GA

Next Scheduled Regular Meeting, Tuesday, May 10, 2022; via Webex Conferencing





## Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2307 960 8010

Password: RealEstate (73253782 from phones and video systems)

### AGENDA May 10, 2022 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, April 12, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. ARELLO Activities
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

#### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

#### **2022 Meeting Dates**

6/14/2022

7/12/2022

August - recess

#### **2022 Annual Conference**

8/29/2022-9/2/2022 – Nashville, TN

Next Scheduled Regular Meeting, Tuesday, June 14, 2022; via Webex Conferencing



# Occupational and Professional Licensing Administration

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2306 753 2451

Password: RealEstate (73253782 from phones and video systems)

## AGENDA July 12, 2022 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, May 12, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. ARELLO Activities – Submission for fair housing awards, registration for annual conference
  - b. Law/Regulations Committee – Dates for initial meeting?
  - c. Licensure of Property Management Companies
9. New Business
  - a. Report of Outreach by DCRA – Entering the field of Real Estate
  - b. Commission-sponsored courses – Remainder of FY '22 - Historic Preservation and core required courses
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
    - ii. Administratively approved
  - b. Legal Recommendations for complaints and Legal Matters

### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

### **2022 Meeting Dates**

7/12/2022

August - recess

### **2022 Annual Conference**

8/29/2022-9/2/2022 – Nashville, TN



12. Adjourn

Next Scheduled Regular Meeting, Tuesday, September 13, 2022; via Webex Conferencing



## Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2313 361 7236

Password: RealEstate (73253782 from phones and video systems)

### AGENDA September 13, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, July 12, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Free Continuing Education Seminars – on-going
  - b. Newsletter Publication
9. New Business
  - a. ARELLO Annual Meeting Report
  - b. DCRA Agency Transition
  - c. Report of Historic Preservation Seminars, September 9, 2022
  - d. Licensing Fees
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

#### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

#### **2022 Meeting Dates**

10/11/2022  
11/8/2022  
12/13/2022



Next Scheduled Regular Meeting, Tuesday, October 11, 2022; via Webex Conferencing



## Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2311 711 3446

Password: RealEstate (73253782 from phones and video systems)

### AGENDA

October 11, 2022

10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 13, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. None
9. New Business
  - a. DLCP Agency Transition
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Administratively Approved Applications
    - ii. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

#### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger

#### **2022 Meeting Dates**

11/8/2022  
12/13/2022

#### **2022 Upcoming Events**

11/1-3/2022 – ARELLO Regulatory  
Investigation Seminar

Next Scheduled Regular Meeting, Tuesday, November 8, 2022; via Webex Conferencing



# Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2307 872 9791

Password: RealEstate (73253782 from phones and video systems)

## AGENDA November 8, 2022 10:00 A.M.

### Board Members

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger  
Patrice Richardson

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, October 11, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Outreach – DC Public Schools
9. New Business
  - a. 2023 Tentative Meeting Dates
  - b. Recommended Revisions, Property Management Study Guide, OTA SME Review
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Administratively Approved Applications
    - ii. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters
12. Adjourn

### 2022 Meeting Dates

11/8/2022  
12/13/2022

Next Scheduled Regular Meeting, Tuesday, December 13, 2022; via Webex Conferencing



## Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2313 228 4853

Password: RealEstate (73253782 from phones and video systems)

**\*\*\*Due to COVID-19 Pandemic this meeting will be held virtually\*\*\***

This meeting is governed by the Open Meetings Act. Please address any questions or complaints arising under this meeting to the Office of Open Government at [opengovoffice@dc.gov](mailto:opengovoffice@dc.gov)." 3 DCMR § 10409.2

### AGENDA December 13, 2022 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 8, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Outreach Update - DCPS
9. New Business
  - a. Introduction of new commission member
  - b. Vote for 2023 ARELLO Mid-Year Meeting; April 26–28 – Boston, MA
  - c. Vote for 2023 ARELLO Annual Meeting; September 18 –22 – Montreal, QC, Canada
  - d. Vote for 2023 REEA Annual Meeting; June 20-24 – Las Vegas, NV
  - e. Vote - Funding - "Historic Preservation Seminars" and "Fair Housing Instructor Development Workshop"
  - f. In-person Meetings for 2023
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.

#### **Board Members**

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger  
Patrice Richardson





## 11. Recommendations

- a. Applications for Licensure
  - i. Administratively Approved Applications
  - ii. Technical Applications
- b. Legal Recommendations for complaints and Legal Matters

## 12. Adjourn

Next Scheduled Regular Meeting, Tuesday, December 13, 2022; via Webex Conferencing



# Occupational and Professional Licensing

District of Columbia Real Estate Commission

Call: 1-650-479-3208

Access code: 2312 466 1142

Password: RealEstate (73253782 from phones and video systems)

\*\*\*Due to COVID-19 Pandemic this meeting will be held virtually\*\*\*

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## AGENDA January 10, 2023 10:00 A.M.

1. Call to Order – 10:00 am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, December 13, 2022
5. Recommendation – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
9. New Business
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Administratively Approved Applications
    - ii. Technical Applications
  - b. Legal Recommendations for complaints and Legal Matters

### Board Members

Frank Pietranton, Chair  
Ulani Gulstone, Vice-Chair  
Edward Downs  
Monique Owens  
Elizabeth Blakeslee  
Ericka Black  
Joseph Borger  
Patrice Richardson  
Ramona Barber

### 2023 Meeting Dates

2/14/2023  
3/14/2023  
4/11/2023

### 2023 Mid-Year Meeting

4/26-28/2023 – Boston, MA

### 2023 Annual Conference

9/18-22/2023 – Montreal, Canada

12. Adjourn

Next Scheduled Regular Meeting, Tuesday, February 14, 2023; via Webex Conferencing