



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**



February 10, 2023

The Honorable Robert White
Chairperson, Committee on Housing
Council of the District of the Columbia
1350 Pennsylvania Avenue NW
Washington DC 20004

Dear Chairperson White,

The Department of Housing and Community Development (DHCD) has received questions in preparation for the Annual Performance Oversight Public Hearing on the Department's Fiscal Year 2022 and Fiscal Year 2023 year to date, to be held February 13, 2023. Enclosed are the Department's responses electronically, with enclosures.

Sincerely,

Colleen Green
Acting Director
Department of Housing and Community Development

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Performance Oversight Responses – FY2022 and FY2023 YTD

1. *Please provide the agency's mission statement*

Response: The mission of the Department of Housing and Community Development (DHCD) is to produce and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia.

DHCD focuses on three strategic objectives:

- producing and preserving the supply of quality affordable housing;
- increasing homeownership opportunities; and
- revitalizing neighborhoods, promoting community development, and providing economic opportunities.

2. *Please list any statutory mandates that the agency lacks sufficient resources to fully implement.*

Response: The Agency has sufficient resources to meet its statutory mandates.

3. *Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the agency is required to complete in FY 22 and FY 23, to date. For each requirement, please list the date the report was required and the date it was produced. If the agency did not produce the report on the mandated timeline, please explain why.*

Response:

- Inclusionary Zoning Annual Report
 - The Inclusionary Zoning Annual Report is required on March 14 of the following fiscal year.
 - The FY2021 Inclusionary Zoning Annual Report was published January 9, 2023.
 - The FY2022 Inclusionary Zoning Annual Report is required on March 14, 2023.
- Housing Production Trust Fund (HPTF) Annual Report:
 - The HPTF Annual Report is required April 1 of the following fiscal year.
 - The Annual HPTF Audit Reports from FY2016 through FY2021 are posted to the DHCD website, at <https://dhcd.dc.gov/page/housing-production-trust-fund-reports>.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- The HPTF Annual Report for Fiscal Year 2022 is due April 1, 2023.
 - Housing Production Trust Fund Quarterly Reports:
 - Housing Production Trust Fund Quarterly Reports are required on a quarterly basis. The FY2022 Housing Production Trust Fund Quarterly Reports listed are posted to DHCD’s website at <https://dhcd.dc.gov/page/housing-production-trust-fund-reports>
 - The Q1 FY2023 Housing Production Trust Fund Quarterly Report will be posted in Q2 FY2023.
 - Unified Fund Report
 - The Unified Fund Report is due October 31 of the following fiscal year.
 - The FY2021 and FY2022 Unified Fund Reports are posted to the DHCD website at <https://dhcd.dc.gov/page/dhcd-reports>.
- 4. Please list and describe any regulations promulgated by the agency in FY 22 or FY 23, to date, and the status of each.**

Response: DHCD promulgated the Tax Abatements for Affordable Housing in High-Needs Areas (HANTA) final regulations in FY 22. See DCMR 10-B64.

- 5. Please explain any significant impacts on your agency of any legislation passed at the federal or local level during FY 22 and FY 23, to date.**

Response: The below legislation did not have significant impacts on the agency.

- A. The Condominium Warranty Claims Clarification Amendment Act of 2022 and the Condominium Warranty Claims Clarification Emergency Amendment Act of 2022 greatly assisted in clarifying the condominium claims process administered by DHCD to allow claimants and declarants to receive an equitable outcome more quickly by providing a framework by which claimants and declarants can resolve their differences or have their case referred to the Office of Administrative Hearings for resolution.
- B. The “Home Purchase Assistance Program Amendment Act of 2022” increased the assistance available under the HPAP program to benefit prospective District homeowners. It also introduced a repair program associated with HPAP that must begin operations by April 1, 2023.
- C. The “Housing Production Trust Fund Accountability and Transparency Amendment Act of 2022” will greatly improve the transparency and the value of the reporting that the agency does to the Council and the public on this fund by updating the reporting requirements to better match the Housing Production Trust Fund and affordable housing development process.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- D. The “Educators Housing Incentive Emergency Amendment Act of 2022” expanded Employer-Assisted Housing Program to include educators more fully in the benefits of the program, allowing educators to receive up to an additional \$25,000 in grants for down payment assistance.
- E. The “Eviction Record Sealing Authority Amendment Act of 2021” (now known as “Eviction Record Sealing Authority and Fairness in Renting Amendment Act of 2022”) (D.C. Law 24-0115 effective from May 18, 2022). Provided for new eviction and disclosure requirements that limit the restitution for possession for nonpayment of rent to \$600 or more, requires a housing provider seeking to evict a tenant to have a valid basic business license before filing a complaint for possession, and strengthens eviction disclosure requirements by providing clarification regarding a tenant’s rights and legal resources. As a result, the Rental Housing Commission promulgated a proposed rulemaking to amend the Rental Housing Act of 1985’s regulations and DHCD’s Rental Accommodations Division will work with the Commission to revise and update its notice to vacate forms.

6. *What are the agency’s top five priorities? Please explain how the agency expects to address these priorities in FY 23.*

Response: The Agency’s top five priorities are:

1. Increasing Production of Affordable Housing to Deliver 36,000 Total Housing Units and 12,000 Affordable Housing Units by 2025
2. Preserving Affordable Housing
3. Promoting Equitable Distribution of Housing
4. Increasing Home Ownership
5. Stabilizing Neighborhoods and Providing New Economic Opportunities

Increasing Production of Affordable Housing to Deliver 36,000 Total Housing Units and 12,000 Affordable Housing Units by 2025

DHCD will increase production of affordable housing by continuing to provide funding for the development of affordable rental units, homeownership homes, and community facility developments that serve District of Columbia neighborhoods. Through the development priorities enumerated in our competitive Consolidated Request for Proposal (RFP) funding process, DHCD targets communities with the types of development needed to make a more equitable, inclusive city. DHCD also administers the Inclusionary Zoning program that delivers new affordable units without the need for District subsidy dollars. Finally, DHCD will continue to explore and implement innovative strategies to make the District’s limited resources stretch even farther to build more affordable units across the city. These strategies include disbursing subsidies in exchange for placing affordable covenants on existing market rate units and providing tax abatements to get more affordability in proposed developments.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Priority 2 – Preserving Affordable Housing

The Agency’s Preservation Officer and Housing Preservation Unit provide technical assistance, monitor housing market and at-risk properties, and administer the District Opportunity to Purchase Act (DOPA), Small Building Program, Single-Family Rehabilitation Program and the Preservation Fund. DHCD also provides financial assistance to tenant associations purchasing or rehabilitating their buildings through their rights under the Tenant Opportunity to Purchase Act (TOPA). DHCD provides guidance on allocation of funds toward preserving affordable housing units and homeownership for residents of low-to moderate income across the District, preserving many units that were previously subsidized through federal housing programs, such that as the subsidies expire, homeowners will be able to maintain affordability in their communities.

Priority 3 – Promoting Equitable Distribution of Housing

The equitable distribution of housing is guided by Mayor Bowser’s Housing Equity Report, in which Mayor Bowser became the first in the nation to announce affordable housing production goals by specific geographic areas that would help make the District a more inclusive, equitable DC. Through the priorities in the Consolidated RFP and initiatives such as the High Area Needs Tax Abatement (HANTA) and Affordable Rental Covenants (ARC), DHCD is leading the way to create affordable units in all eight wards of the District and provide opportunities for all residents, no matter their income.

The Housing Equity Report is attached as Attachment 6a.

Priority 4 – Increasing Home Ownership.

Mayor Bowser recently set a goal of increasing Black homeownership in the District by 20,000 residents and released the Black Homeownership Strike Force Report, which provides detailed recommendations of how the District can increase Black homeownership. DHCD has a critical role in increasing black homeownership through its Home Purchase Assistance Program (HPAP), which provides District residents with down payment assistance, as well as partnering with Community Based Organizations (CBOs) to provide housing counseling services to residents.

The Black Homeownership Strike Force Report is attached as Attachment 6b.

Priority 5 - Stabilizing Neighborhoods and Providing New Economic Opportunities

DHCD stabilizes neighborhoods and provides new economic opportunities through its Property and Acquisition Disposition Division (PADD) and Neighborhood Based Activities (NBA) Division. PADD reduces the number of vacant and abandoned residential properties in the District and transforming vacant, blighted and/or abandoned residential properties into rental and homeownership opportunities for District of Columbia residents at all income levels. DHCD also released its “Equity RFP” in FY2022, which solicited applications to redevelop vacant and blighted properties from minority-owned developers. The goal of this program is two-fold, to build capacity of minority-owned developers in the District and produce affordable homeownership opportunities for residents. DHCD plans to utilize this model for more of its portfolio in

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

the years ahead. NBA partners with community-based organizations (CBOs) to provide small business technical assistance as well as façade improvement grants.

7. ***What are the metrics regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.***

Response: Please see Attachment 7, DHCD's FY23 Performance Plan for all data points and strategic initiatives monitored by the agency.

8. ***Please describe any new initiatives or programs that the agency implemented in FY 22 and FY 23, to date, to improve the operations of the agency. Please describe any funding utilized for these initiatives or programs and the results, or expected results, of each initiative.***

Response: In FY2022 and FY2023, DHCD implemented an industry best-practice loan portfolio management solution, Emphasys, to update, improve, and streamline the management of its \$1.6 billion loan portfolio. This signature project has upgraded the agency's data collection operation and will ensure the integrity of its portfolio. The Investment and Asset Management, Compliance Monitoring, and Compliance Inspections modules were installed in FY2022, and the Underwriting and Single-Family modules will be installed by the end of FY2023. DHCD will utilize \$2.5 million over five years to implement this agency-wide data management solution.

DHCD implemented two new programs, the High Needs Area Tax Abatement (HANTA) and Affordable Rental Covenants (ARC), to support ongoing efforts described in the Housing Equity Report and to increase the number of affordable units in high costs areas of the District, HANTA is a property tax abatement program developed by Mayor Bowser to spur the development of new affordable housing units in areas of the District that have the highest dedicated affordable housing goals, and the ARC is a subsidy program that will provide funds to building owners in exchange for placing affordability covenants on vacant units for a minimum of 15 years. The total tax abatement available for the HANTA program is \$4 million, and the ARC utilizes \$5 million of ARPA funds.

In FY2022, DHCD Single Family Residential Rehabilitation Program (SFRRP) partnered with the Office of Contracting and Procurement (OCP) to improve the contractor selection process. The program has worked with OCP to improve the solicitation process to increase the number of qualified contractors the program works with and better match the solicitation method to the complexity of the project. The program also implemented a minor repairs contract to be able to make necessary repairs quickly to stabilize homes accepted into the program such as roof patches before major repair projects are fully processed, scoped and contracted. SFRRP has also begun separating roof from interior portions of project scopes in contracting. This has allowed specialized roofing companies to complete many more roofs, more quickly. As a result roofs can be completed while general contractors are solicited and selected to complete more complex accessibility and

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

rehabilitation tasks in project scopes of work. In FY2022, \$3,085,621 was expended on the SFRRP program.

In FY2022, Rental Accommodations Division (RAD) continued its partnership with the Office of the Tenant Advocate (OTA) and the Department of Consumer and Regulatory Affairs (now Department of Buildings or DOB) to develop the rent control database. RAD also plans to work with the Rental Housing Commission and the Office of Administrative Hearings to implement the database. RAD has begun training its staff on the use of the database and will conduct public outreach to train stakeholders on using the database as well.

- 9. Please provide a current organizational chart for the agency, including the number of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel and note the date that the information was collected on the chart.**

Response: Please see Attachment 9.

- 10. Please provide a narrative explanation of any changes made to the organizational chart during the previous year.**

Response: There were no changes made to the agency's organizational chart.

- 11. Please provide a current Schedule A for the agency which identifies each position by program and activity, with the salary, fringe benefits, and length of time with the agency. Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please indicate if any position must be filled to comply with federal or local law.**

Response: Please see Attachment 11.

- 12. Please list all employees detailed to or from your agency. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee's projected date of return.**

Response: Deputy Director Sheila Miller is detailed to the Office of the Deputy Mayor for Planning and Economic Development (DMPED). Mrs. Miller is currently overseeing the District's New Communities Initiative (NCI). Her detail began March 12, 2021.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

13. Please provide:

- a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY 22 and FY 23, to date;**

Response: Please see Attachment 13a.

- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned as well as a description of all vehicle accidents involving the agency's vehicles in FY 22 and FY 23, to date;**

Response: Please see Attachment 13b.

- c. A list of travel expenses, arranged by employee for FY 22 and FY 23, to date, including justification for travel;**

Response: Please see Attachment 13c.

- d. A list of total workers' compensation payments paid in FY 22 and FY 23, to date, including the number of employees who received workers' compensation payments, in what amounts, and for what reasons.**

Response: DHCD has no workers' compensation payments in FY2022 or FY2023.

14. For FY 22 and FY 23, to date, what was the total agency cost for mobile communications and devices, including equipment and service plans?

Response: In FY2022, the total agency cost for mobile communications and devices was \$113,614.15.

In FY2023 year to date, the total agency cost for mobile communications and devices is \$11,161.14.

15. Please separately list each employee whose salary was \$100,000 or more in FY 22 and FY 23, to date. Provide the name, position number, position title, program, activity, salary, and fringe. In addition, state the amount of any overtime or bonus pay received by each employee on the list.

Response: Please see Attachment 15.

16. Please list in descending order the top 25 overtime earners in your agency in FY 22 and FY 23, to date, if applicable. For each, state the employee's name, position number,

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned by each.

Response: Please see Attachment 16.

- 17. For FY 22 and FY 23, to date, please provide a list of employee bonuses, special pay granted, or separation pay issued, that identifies the employee receiving the bonus, special pay, or separation pay, the amount received, and the reason for the bonus, special pay, or separation pay.**

Response: Please see Attachment 17.

- 18. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and the anticipated date of completion of each agreement in bargaining.**

Response: Please see Attachment 18.

- 19. For FY 22 and FY 23, to date, please list all intra-District transfers to or from the agency.**

Response: Please see Attachment 19.

- 20. For FY 22 and FY 23, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:**
- a. The revenue source name and code;**
 - b. The source of funding;**
 - c. A description of the program that generates the funds;**
 - d. The amount of funds generated by each source or program;**
 - e. Expenditures of funds, including the purpose of each expenditure; and**
 - f. The current fund balance.**

Response: Please see Attachment 20a and Attachment 20b.

- 21. For FY 22 and FY 23, to date, please list any purchase card spending by the agency, the employee making each expenditure, and the general purpose for each expenditure.**

Response: Please see Attachment 21.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

22. Please list and provide a copy of all memoranda of understanding (“MOU”) entered into by your agency during FY 22 and FY 23, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

Response:

FY 22	Eff. Date	Term Date
DHCD/DGS Protective Services Division	10/1/21	9/30/22
DHCD/DOEE Healthy Homes & Energy Efficiency	10/1/21	9/30/22
DHCD/DCHR District Leadership Program	6/24/22	8/26/22
DHCD/DMPED Black Homeownership Strike Force	7/27/22	9/30/22
DHCD/DCHF Residential Accessory Apartment Program (RAAP)	9/29/22	3/30/24
FY 23		
DHCD/DISB HAF Housing Counseling	10/1/22	9/30/25
DHCD/DCHA LRSP Funding Allocation & Transfer Process	10/1/22	Until Terminated
DHCD/DOEE HAF Utility Payments	12/5/22	9/30/26
DHCD/ORM Captive Insurance	12/13/22	9/30/23

MOUs are attached as Attachments 22a-22h.

23. Please list all open capital projects and capital projects in the financial plan under the agency’s purview, including the amount budgeted, actual dollars spent so far, any remaining balances, and the status of the project. In addition, please provide a description of any projects which are experiencing delays or which require additional funding.

Response: DHCD does not have any capital projects under the agency’s purview.

24. Please provide a table showing your agency’s Council-approved budget, revised budget (after reprogrammings, etc.), and actual spending, by program, activity, and funding source for FY 22 and FY 23, to date. Please detail any over- or under-spending and any federal funds that lapsed.

Response: Please see Attachments 24a and 24b. DHCD did not experience any federal funds lapse.

In FY2022 DHCD had a total of \$96.7 million in surplus, of which:

- \$93.9 million comprised federal grants that carry-forward, including \$38.8 million in Section 108 funding reserved for a scheduled closing in FY2023, and \$29.8 million of CDBG funds supported by higher than usual loan repayment revenues.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- \$1.7 million of special purpose budget authority, resulting from underspending in HPAP offset by demand in other funds, and in the agency’s loan servicing contract, based on the number of loans in amortizing status versus original contract estimates.
- \$650,000 in Negotiated Employee Assisted Home Purchase (NEAHP) funding loaded late in FY2022 after ratification of the collective bargaining agreement. These non-lapsing local funds remain available until expended.
- \$309,000 in local fund surplus, largely related to underspending in HPAP, offset by funding in other sources.

Overall HPAP expenditures in FY22 were down \$2.2 million (14%) from FY21, largely tied to higher interest rates and lack of inventory.

The Housing Production Trust Fund experienced a surplus of \$49.8 million, of which \$7.8 million was surplus administrative dollars. Administrative costs made up 6% of the total deposits into the fund, well below the cap of 15%, due to the extraordinary one-time investment in the fund. \$39.7 million of the surplus was in multi-family development, which was fully obligated but not expended due to the multi-year nature of these loans. \$2.2 million of the surplus was in Single Family Rehabilitation, which was also obligated to projects that were not fully completed in FY22.

25. Please provide a list of all budget enhancement requests (including capital improvement needs) for FY 23 or FY 24. For each, include a description of the need and the amount of funding requested.

Response:

FY23 Enhancement Title	FTEs	PS \$	NPS \$	Total \$
<u>Employer Assisted Home Purchase Program (EAHP)</u> \$5,000,000 enhancement to fund FY23 EAHP as FY22 EAHP was funded via ARPA		-	5,000,000	5,000,000
<u>Heirs Property Legal Services</u> Funds to enable DHCD to release a request for applications for the Heirs Property Assistance Program		-	1,000,000	1,000,000
<u>LRSP - Project and Sponsor</u> Funding to support the Local Rent Supplement Program which are rent supports for District residents with incomes below 30% MFI.			9,655,023	9,655,023
<u>Housing Production Trust Fund</u> Increase in HPTF required to fund projects in the affordable housing pipeline		-	194,008,253	194,008,253
<u>Rent Control Housing Clearinghouse</u> Funds to support implementation of the Rent Control Housing Clearinghouse	1	134,583	230,727	365,310
<u>ADU Pilot Continuation</u> Additional funding for the Residential Accessory Apartment Program (RAAP) pilot continuation into FY23			1,236,000	1,236,000
<u>Single Family Rehab - ARPA Funding</u>			3,000,000	3,000,000
<u>HPAP Property Inspection Program</u>	2	198,661		198,661

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Enhancement for the statutorily required HPAP Property Inspection Program.				
----------------------------------------------------------------------------	--	--	--	--

26. Please list, in chronological order, each reprogramming that impacted the agency in FY 22 and FY 23, to date, including those that moved funds into the agency, out of the agency, and within the agency. For each reprogramming, list the date, amount, rationale, and reprogramming number.

Response: Please see Attachment 26.

27. Please list each grant or sub-grant received by the agency in FY 22 and FY 23, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount expended.

Response: DHCD received four grants in both FY2022 and FY2023, three from the Department of Housing and Urban Development (HUD) and one from the US Treasury.

FY2022 HUD Grants

1. Community Development Block Grant (CDBG)

- Purpose: to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income
- Amount: \$15,618,795
- Expended: \$0*
 - *The agency spent prior year and program income funds that were available.

2. HOME Investment Partnership

- Purpose: To expand the supply of affordable housing, particularly rental housing, for low and very-low income Americans; to strengthen the abilities of State and local governments to design and implement strategies for achieving adequate supplies of decent, affordable housing; and to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations, in the production and operation of affordable housing
- Amount: \$5,574,022
- Expended: \$436,245.36

3. National Housing Trust

- Purpose: To expand and preserve the supply of affordable housing, particularly rental housing, for extremely low-income and very low income households.
- Amount: \$3,101,884
- Expended: \$583,937.99

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

FY2023 HUD Grants

1. Community Development Block Grant (CDBG)

- Purpose: to develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income
- Amount: \$15,267,450
- Expended: \$0 YTD

2. HOME Investment Partnership

- Purpose: To expand the supply of affordable housing, particularly rental housing, for low and very-low income Americans; to strengthen the abilities of State and local governments to design and implement strategies for achieving adequate supplies of decent, affordable housing; and to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations, in the production and operation of affordable housing
- Amount: \$6,149,045
- Expended: \$0 YTD

3. National Housing Trust

- Purpose: To expand and preserve the supply of affordable housing, particularly rental housing, for extremely low-income and very low income households.
- Amount: \$2,982,433
- Expended: \$82,534 YTD

FY22-23 US Treasury Grant

1. Homeowner Assistance Fund

- Purpose: The purpose of the Homeowner Assistance Fund (HAF) is to prevent mortgage delinquencies and defaults, foreclosures, loss of utilities or home energy services, and displacement of homeowners experiencing financial hardship after January 21, 2020. Funds from the HAF may be used for assistance with mortgage payments, homeowner's insurance, utility payments, and other specified purposes.
- Amount: \$50,000,000
- Expended: \$2,859,055.58*
 - *FY2022 and FY2023 YTD

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

28. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

Response: 21.1 FTEs at DHCD are funded by federal grants, comprising 93 partially funded positions. Due to the agency's multiple funding sources, most employees are funded by a combination of local and federal funds.

- 17 FTEs (73 positions) are funded by the Community Development Block grant (CDBG) and CDBG-Covid awards
- 3.4 FTEs (78 positions) by the Home Investment Partnership grant (HOME)
- 0.7 FTEs (73 positions) by the National Housing Trust Fund (NHTF).

CDBG and HOME are Entitlement grants that are not anticipated to expire, and the National Housing Trust Fund grant (NHTF) annual allocation is also expected to continue. As these grants are not expected to expire, there is no need for a funding contingency plan for these FTEs.

29. Please list each contract, procurement, and lease entered into or extended by your agency during FY 22 and FY 23, to date. For each contract, please provide the following information where applicable:

- a. The name of the contracting party;**
- b. The nature of the contract, including the end product or service;**
- c. The dollar amount of the contract, including amount budgeted and amount actually spent;**
- d. The term of the contract;**
- e. Whether the contract was competitively bid;**
- f. The name of the agency's contract monitor and the results of any monitoring activity; and**
- g. The funding source.**

Response: Please see attachments 29a and 29b.

30. What is your agency's current adjusted expendable budget for CBE compliance purposes? How much has been spent with SBEs or CBEs? What percent of the agency's current adjusted expendable budget has been spent with SBEs or CBEs?

Response: Please see attachment 30.

31. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in agency practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Response:

<u>Case Name/Case Number</u>	<u>Case Description</u>	<u>Status</u>
Tonya Butler-Truesdale v. DCHR and DHCD (2020 CA 000450) (Appeal:CAP450-20)	Classification appeal.	Oral arguments held March 2022. Awaiting court's ruling.
U.S. Bank, NA v. Sabrina Miller-Ford (2019 CA 000152 R(P))	Judicial Foreclosure - 2750 14th Street, NW #203.	The lender has foreclosed and is waiting for the court to ratify the accounting. The lender will then sell the property.
Manny Construction, LLC v. 9th Street Co-Living Owner LLC et.al. (2022 CA 004121 R(RP))	Mechanic's lien. Contractor filed claims against Harbor Development, LLC and 9th Street Co-Living Owner, LLC for enforcement of mechanic's lien, breach of contract, quantum meruit/unjust enrichment. DHCD intervened to protect the PUD covenant and affordable housing covenant against the property.	Answer and counterclaim to clear title recently filed.
Pamela Johnson v. DC (Office of Human Rights)	Claims against the District for discrimination and retaliation under the Age Discrimination in Employment Act ("ADEA").	Complaint recently filed.
Sara Meacham v. District of Columbia DHCD, et al., Case No. 2022-CAB-005868	Claims against DHCD for negligence, estoppel, and intentional infliction of emotional distress regarding DHCD's alleged actions concerning her property and associated repairs.	Complaint recently filed.
Supremum LLC vs. Rivereast at Anacostia 2020-CA-001925-L(RP)	Tax sale matter.	DHCD to confirm whether there is interest in redeeming the property.
LaDonna May et al. v. Stanton View Development, LLC, et al. 2021 CA 000266 B	Civil action filed on 2/1/21. Plaintiffs are a group of 9 River East At Grandview condominium owners. Claims include breach of contract and breach of warranty against Stanton View Developer, DHCD and the River East at Grandview Home Owners Assn. The Court granted the District's motion to dismiss DHCD as a defendant on 8/9/21. Plaintiffs appealed the dismissal ruling to the DC Court of Appeals (21-CV-0612).	Appeal briefs filed in November 2022
Bennett et al. v. DC et al. 2021 CA 003895 B	Civil action filed on 7/22/21. Plaintiffs are a group of River East at Grandview condominium owners (some plaintiffs in this lawsuit are also plaintiffs in the May v. Stanton View Development case noted above). Plaintiffs' claims against the District, DHCD, DCRA, DCHFA, Manna, and Stanton View Development LLC, alleging claims of negligence, breach of contract, breach of implied warranty, conspiracy to defraud.	9/2/22 – Judge Scott dismissed the District as a defendant. Plaintiffs appealed this ruling to the DC Court of Appeals.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

32. Please list all settlements entered into by the agency and judgments against the agency (or by or against the District on behalf of the agency) in FY 22 or FY 23, to date, and provide the parties' names, the amount of the settlement or judgment, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

Response:

Parties' Names	Settlement Amount/Date	Case Name	Case Description	Settlement Justification
Shari Acosta	\$400,000 (OAG Settlement and Judgment Fund) Jan. 2022)	Shari Acosta v. District of Columbia/Michael Spencer/Rental Housing Commission 1-20-CV-01189-RC 21-CV-0096 2021 CA 001617 P(MPA) PERB Case No. 20-U-20 OEA Matter No. 1601-0048-20	Various – Claims of employment discrimination, retaliation. Secondly claims of misconduct, unfair labor practices, misconduct resulting in suspension, and misconduct resulting in termination.	OAG deemed settlement of these 5 civil matters to be in the best interest of the District.
Ilia Karas	\$18,000 (OAG Settlement and Judgment Fund) Feb. 2021	Ilia Karas v. DHCD 2020 CA 002329 B	Breach of contract for failure to consummate real estate transaction.	Nuisance value settlement – cost to litigate exceeded value of favorable judgment.
Bettina Brown	\$21,521.23 (Agency settlement with union) July 2022	Union grievance	Union grievance regarding disciplinary action	Agency determined settlement to be in the best interest of the parties.

33. Please list all settlements entered into by the agency and judgments against the agency (or by or against the District on behalf of the agency) in FY 22 or FY 23, to date, and provide the parties' names, the amount of the settlement or judgment, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

Response: DHCD has received three (3) grievances in FY2022 and FY2023 to date. All three (3) grievances were received from Local 2725 of the American Federation of Government Employees (the Union) on behalf of three (3) of the union's members. The agency has not made any changes to its policies or procedures because of any complaints or grievances received and or resolved in FY2022 or FY2023.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

34. Please list and describe any spending pressures the agency experienced in FY 22 and any anticipated spending pressures for the remainder of FY 23. Include a description of the pressure and the estimated amount. If the spending pressure was in FY 22, describe how it was resolved, and if the spending pressure is in FY 23, describe any proposed solutions.

Response: DHCD did not experience any spending pressures in FY2022 and does not anticipate spending pressures in FY2023.

35. Please provide the number of FOIA requests for FY 22, and FY 23, to date, that were submitted to your agency. Include the number granted, partially granted, denied and pending. In addition, please provide the average response time, the estimated number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

Response:

FOIA Requests for FY2022

- Submitted – 242
 - Granted in whole – 22
 - Partially Granted – 75
 - Denied – 8
 - Request pending – 0
 - Average response time – 13.3 days to process
 - FTEs – 2
 - Estimated number of hours – 113
 - Cost of compliance - \$4,656.00

FOIA Requests for FY23 to date

- Submitted – 79
 - Granted in whole – 5
 - Partially Granted – 36
 - Denied – 1
 - Request pending – 9
 - Average response time – 10.3 days to process
 - FTEs – 2
 - Estimated number of hours – 37
 - Cost of compliance - \$1,552.00

36. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency that were completed during FY 22 and FY 23, to date.

Response: The below are ongoing investigations, audits, or reports on the agency that were completed in FY2022 or FY2023, year to date:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- Home Purchase Assistance Program Fund 0602 Financial Statements (With Independent Auditor’s Report) for the Fiscal Years Ended September 30, 2021, and 2020
 - Status: Completed January 31, 2022
- Audit of the Housing Production Trust Fund for FY2020
 - Status: Completed August 31, 2022
- Audit of the Housing Production Trust Fund for FY2021
 - Status: Completed August 31, 2022
- Office of Inspector General American Rescue Plan Act (ARPA) Programs Risk Assessment
 - Status: Completed October 7, 2022
- Office of Inspector General review of DHCD’s Loan Servicing and Asset Management Contracts
 - Status: Completed November 7, 2022
- Home Purchase Assistance Program Fund 0602 Financial Statements (With Independent Auditor’s Report) for the Fiscal Years Ended September 30, 2022, and 2021
 - Status: Completed January 31, 2023

37. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or funded during FY 22 and FY 23, to date. Please submit a digital copy to the Committee of any study, research paper, report, or analysis that is complete.

Response: DHCD is funding a study of the outcomes of the Tenant Opportunity to Purchase Act conducted by CNHED as directed by the Fiscal Year 2022 Budget Support Act of 2021 Title II, Subtitle Q as amended by the Fiscal Year 2023 Budget Support Act of 2022, Title II, Subtitle M.3

38. Please list any task forces, committees, advisory boards, or membership organizations in which the agency participates.

Response:

- Task Force
 - Black Homeownership Strike Force
- Committee
 - Age Friendly DC in 2023 Task Force
 - Commission on Aging
 - Interagency Council on Homelessness (ICH)
 - Board for the Condemnation of Insanitary Buildings
 - Building Energy Performance Standards Task Force
 - Green Building Advisory Council
 - District of Columbia Commemorative Works Committee
 - Commission on Poverty

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- Commission on African Affairs
- Commission on African-American Affairs
- Commission on Asian and Pacific Islander Community Development
- Commission on Latino Community Development
- Commission on Re-Entry and Returning Citizen Affairs
- Advisory Board
 - Housing Production Trust Fund Board (HPTF)
 - Condominium Association Advisory Council (CAAC)
- Membership Organization
 - Apartment and Office Building Association of Metropolitan Washington (AOBA)
 - The Coalition of Nonprofit Housing & Economic Development (CNHED)
 - District of Columbia Building Industry Association (DCBIA)
 - Enterprise High-cost Cities Housing Forum
 - Housing Association of Nonprofit Developers (HAND)
 - Metropolitan Washington Council of Governments Housing Directors Advisory Committee
 - Small Multifamily Owners Association (SMOA)
 - Urban Land Institute (ULI)
 - National Housing Conference
 - National Housing & Rehabilitation Association (NH&RA)

39. Please list the following information about the required Consolidated Annual Performance and Evaluation Report (CAPER) public hearings for FY 22 and FY 23 to date.

a. The date and time of the public hearings;

Response: The FY 2021 CAPER hearing occurred on January 27, 2022, at 6:30 pm EST. The FY 2022 CAPER hearing occurred on January 12, 2023, at 6:30 pm EST.

**b. The forum and location or virtual platform of the public hearings; and
c. How many public witnesses testified at the hearing**

Response: The FY 21 CAPER hearing was a virtual hearing using the WebEx (www.webex.com) video conferencing service. The FY 21 CAPER had no public witnesses, and no one requested to testify. The FY 22 CAPER hearing was also virtual and hosted on the Public Input (www.publicinput.com) platform. The FY 22 CAPER hearing had three public witnesses.

40. Please provide the following in an Excel spreadsheet:

a. List of all DHCD funded projects that closed in FY22 and in FY23, to date; and

Response: Please see Attachment 40a.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- b. *List of all DHCD funded projects that came online in FY21, FY22, and FY23, to date, the addresses of these projects by ward, and the number of units in each of these projects by affordability level.***

Response: Came online in FY2021, FY2022, and FY2023” to mean units funded by DHCD that completed construction and were available for occupancy in FY2021, FY2022, and FY2023.

Please see Attachment 40b.

- 41. *In an Excel spreadsheet, please provide the following information regarding 9% LIHTC projects awarded for FY22, and FY23, to date:***

- a. *Name of the awardee;*
- b. *Name of all the legal entities comprising the awardee;*
- c. *Name of each individual and/or principal of the entity;*
- d. *Name and location of project;*
- e. *Date of award;*
- f. *Description of project; and*
- g. *Project timeline.*

Response: Please see Attachment 41.

- 42. *In an Excel spreadsheet, please provide the following information regarding 4% LIHTC projects awarded for FY22, and FY23, to date:***

- a. *Name of the awardee;*
- b. *Name of all the legal entities comprising the awardee;*
- c. *Name of each individual and/or principal of the entity;*
- d. *Name and location of project;*
- e. *Date of award;*
- f. *Description of project; and*
- g. *Project timeline.*

Response: Please see Attachment 42.

- 43. *Please explain DHCD’s process for reviewing potential conflicts of interest related to project proposals and applicant selection for programs such as the Housing Production Trust Fund (HPTF).***

Response: DHCD’s process for reviewing potential conflicts of interest related to project proposals and applicant selection for funding awards strictly complies with the District’s ethics and government accountability laws, regulations and recommended policies of the Board of Ethics and Government Accountability (BEGA). All DHCD employees who

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

participate substantially in the process of reviewing, evaluating and recommending proposals for funding, or are otherwise engaged in areas of responsibility that may produce a conflict of interest, or appearance of conflict of interest, are designated by the agency's ethics officer as a financial disclosure filer. Annually, each DHCD employee who is designated as either a public or confidential financial disclosure filer, must complete ethics training and file a financial disclosure statement. The District's statutorily mandated financial disclosure statement is the strongest mechanism to ensure that improper relationships between government employees and private individuals or business entities that stand to benefit from an employee's work or position do not develop. If at any time potential conflicts of interest related to project awards, or improper business entity relationships are identified, DHCD promptly refers these matters to BEGA for appropriate action.

44. Please list the names and titles of the current Housing Production Trust Fund Advisory Board members.

- o Susanne V. Slater (Chairman), President and CEO for Habitat for Humanity of Washington, DC
- o Lynn French, Executive Director of Hope and a Home
- o Stanley Jackson, President and CEO of the Anacostia Economic Development Corporation (AEDC)
- o Charles Lowery, Director of State Regulatory Relations at Ocwen Financial Corporation
- o Chapman Todd, Principal of Jaydot LLC

45. DC Code § 42-2803.01 requires the Mayor to transmit to Council a HPTF report each year no later than April 1 of each fiscal year. The annual reports on DHCD's website are from 2010 through 2015.

- a. Please provide copies of the statutorily required HPTF Annual Report for 2016, 2017, 2018, 2019, 2020, and 2021.**

Response: The annual audits for Fiscal Years 2016-2021 are posted to the DHCD website and are provided as Attachments 45a.1 – 45.a.6. HPTF Quarterly Reports are also available on the agency's website.

- b. Did DHCD transmit any of the reports from 2016 through 2022 to Council? If no, please explain why not.**

Response: Please see response to 45a.

- c. Will DHCD transmit to Council its 2022 HPTF Annual Report before April 1, 2023? If not, why not?**

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Response: The HPTF Annual Report for Fiscal Year 2022 will be transmitted to Council before April 1, 2023.

- 46. DC Code § 42–2802(d)(2) requires DHCD to file with the Chairperson of the Council committee with oversight jurisdiction over DHCD quarterly reports on activities and expenditures related to the HPTF. The last quarterly report on the DHCD website is from the Fourth Quarter of FY 2021 (July 1, 2021 to September 30, 2021). Please provide the quarterly reports for:**
- a. FY 2022 First Quarter Report**
 - b. FY 2022 Second Quarter Report**
 - c. FY 2022 Third Quarter Report**
 - d. FY 2022 Fourth Quarter Report**

Response: The FY 2022 Quarterly Reports listed above have been posted to DHCD's website at <https://dhcd.dc.gov/page/housing-production-trust-fund-reports>

- 47. In June 2022, Council passed the "Housing Production Trust Fund Accountability and Transparency Emergency Amendment Act of 2022" as a subtitle to the FY 23 Budget Support Act (B24-0845). This subtitle requires DHCD to release to the Council a written report, within 10 business days of written notification to selected applicants that applied for projects to produce or preserve affordable housing, with aggregated information on the units that would be produced through the project.**
- a. Please list the number of reports DHCD was required to submit to the DC Council in FY 23, to date.**

Response: DHCD has not selected any new HPTF projects in FY23 and therefore was not required to submit any reports.

- b. Please list how many reports DHCD submitted to DC Council in FY 23, to date, and attach the reports.**

Response: DHCD has not selected any new HPTF projects in FY23 and has not submitted any reports.

- c. Of the reports submitted, please indicate the date DHCD provided written notification to the applicants, the date DHCD submitted the required report to Council, and whether DHCD submitted the report to Council within 10 business days of notifying the applicant.**

Response: DHCD has not selected any new HPTF projects in FY23 and was not required to submit any reports.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

48. *How many units have been created using HPTF since HPTF's inception, by Fiscal Year? Out of these units, please list the number and percentage that are:*

- a. *Rental Units*
- b. *Ownership Units*
- c. *Wheelchair-accessible*
- d. *Studios*
- e. *1-bedroom*
- f. *2-bedroom*
- g. *3-bedroom*
- h. *4-bedroom*
- i. *5-bedroom*

Response: At the start of the Bowser Administration in 2015, DHCD implemented a new database from which it can produce reliable data for unit characteristics, with the exception of accessibility data.

DHCD does not have project by project data on accessible units. Pursuant to Section 504 of the Rehabilitation Act at least 5 percent of housing units on wheelchair accessible floors (ground floor or floors with elevators) must be built to Uniform Federal Accessibility Standards (UFAS) and at least 2 percent of all housing units must be built with Audio/Visual features. All DHCD-funded affordable housing projects meet this standard.

Please see the below table for information on unit characteristics from 2015 onward.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Q48 - Substantial Rehab/New Construction/Acquisition HPTF Units funded since January 1, 2015; Does not include deed in lieu of foreclosure, predevelopment funds, additional financing								
	Studio	1 BR Units	2 BR Units	3 BR Units	4 BR Units	Unknown Size	Total Units	Percentage of Total
FY 2015								
Rental Units	11	106	266	63	0	25	471	97%
Cooperative / Home ownership	0	11	6	0	0	0	17	3%
FY 2016								
Rental Units	106	397	184	44	9	239	979	87%
Cooperative / Home ownership	2	101	37	12	0	0	152	13%
FY 2017								
Rental Units	217	440	401	54	0	0	1112	89%
Cooperative / Home ownership	6	70	36	4	4	21	141	11%
FY 2018								
Rental Units	26	762	263	144	0	0	1195	91%
Cooperative / Home ownership	1	41	24	35	2	15	118	9%
FY 2019								
Rental Units	56	361	358	113			888	91%
Cooperative / Home ownership	2	61	10	12	0	0	85	9%
FY 2020								
Rental Units	103	577	336	68	21	0	1105	97%
Cooperative / Home ownership	2	13	0	24	0	0	39	3%
FY 2021								
Rental Units	260	114	139	71	0	0	584	95%
Cooperative / Home ownership				28			28	5%
FY 2022								
Rental Units	19	295	231	142	20	0	707	100%
FY 20223 YTD								
Rental Units	0	164	115	102	10	2	393	100%
Percentage of Total Bedroom Units								
	10%	44%	30%	11%	1%	4%		

49. Please list the number of HPTF closings in FY 22 and FY 23, to date, including the project name, location of the project (address and ward), start date, closing date, amount of HPTF funding used in each project, and the developer(s) on the project.

Response: Please see Attachment 49.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

50. *Please state how many applications HPTF received in FY 22 and FY23, to date. Please include the ward other location of the applicant. Of these applications, please state how many of each year's applications were approved, along with their location, and how many applications dropped out, along with their location.*

Response:

FY2022

DHCD received 24 applications for local or federal funding in the 2021 Consolidated RFP Priority Round Application window in December 2021. Eleven applications were selected for further underwriting from this window.

DHCD received 30 applications for local or federal funding in the 2021 Consolidated RFP General Round Application window in February 2022. Eleven applications were selected for further underwriting from this window.

The Planning Area distribution of selected projects is summarized below.

Planning Area	Number of Selected Applications Located in Planning Area
Capitol Hill	0
Central Washington	3
Far Northeast and Southeast	4
Far Southeast and Southwest	5
Lower Anacostia Waterfront & Near Southwest	1
Mid-City	3
Near Northwest	1
Rock Creek East	2
Rock Creek West	1
Upper Northeast	2

FY23

DHCD has received no applications to date in 2023.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

51. Please provide a breakdown of the percent of HPTF funding by income category of units (ex. extremely low income at 0-30% MFI) funded for FY 22, and FY 23 (projected, if available). For each category, please write the statutory requirement for that affordability, state whether DHCD is meeting the requirement, and, if applicable, the amount by which DHCD is missing the requirement by producing too many or too few units at a particular income level.

Response:

	Total Number of Affordable Units	Total Number of HPTF Units	# Units 0-30% MFI	# Units 31-50% MFI	# Units 51-80% MFI	HPTF Loan Amount	30% MFI Allocation	50% MFI Allocation	80% MFI Allocation
FY23 Closings to Date	393	369	82	207	80	\$89,490,080	\$24,357,741.66	\$58,102,401.30	\$7,029,937.04
						Percentage	27%	65%	8%
FY22 Closings	709	668	96	409	163	\$113,554,042	\$19,656,852.56	\$77,275,552.52	\$16,621,636.92
						Percentage	17%	68%	15%

The HPTF requirements are below along with a summary of DHCD performance:

- At least 50% of the funds obligated to new projects for a future expenditure from the Fund during a fiscal year shall be for the purposes of assisting in the provision of housing opportunities for extremely low-income households (30% MFI)
 - In FY2022, DHCD obligated \$19.6 million to 30% MFI units, funding 96 units. This represents 17% of HPTF funds obligated. DHCD did not meet this requirement by \$37.1 million.
 - 100% of the funded 30% MFI units will receive operating subsidy totaling \$77.3 million over a 15-year period.

- At least 40% of the funds obligated to new projects for a future expenditure from the Fund during a fiscal year shall be for the purposes of assisting in the provision of housing opportunities for very low-income households (50% MFI)
 - In FY2022, DHCD obligated \$77.2 million to 30% MFI units, funding 409 units. This represents 68% of HPTF funds obligated. DHCD met the requirement.

52. What amount of HPTF funding was reserved for projects in the:

a. 2019 Consolidated Request for Proposals (RFP)

Response: No HPTF funds are reserved for any projects in the Consolidated RFP. The Consolidated RFP is a competitive process in which projects are scored based on how they meet the stated goals of the Consolidated RFP.

\$401.6 million of HPTF dollars funded projects that were selected through the 2019 Consolidated RFP.

b. 2021 Consolidated RFP

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Response: No HPTF funds are reserved for any projects in the Consolidated RFP. The Consolidated RFP is a competitive process in which projects are scored based on how they meet the stated goals of the Consolidated RFP.

\$281.1 million funded projects that were selected through the 2021 Consolidated RFP.

53. Please provide a status update on each of the projects selected in the 2021 Consolidated RFP that was issued on September 30, 2021 and updated as of February 10, 2022, including:

a. Where DHCD is in the underwriting process; and

Response:

Project Name	Project Status	Projected or Actual Closing Date
Aspen Street Cooperative	Approved by Loan Committee	3/21/2023
Fort Totten Senior	Approved by Loan Committee	3/31/2023
Dix Street Residences	Approved by Loan Committee	4/14/2023
Edgewood Commons V	Initial Underwriting Complete	4/28/2023
Hope View Apartments	Initial Underwriting Complete	5/19/2023
Lisner Independent Affordable	Initial Underwriting Complete	6/1/2023
Wagner Senior	Initial Underwriting Complete	10/22/2023
NoMa/Union Market Affordable	Initial Underwriting Complete	11/22/2023
Northwest One, Phase II	N/A	4/25/2023
Ontario KEB	Initial Underwriting Underway	5/15/2023
2911 Rhode Island Avenue	Initial Underwriting Underway	6/30/2023
Ridgecrest Phase 2	Initial Underwriting Underway	9/29/2023
Parcel B Buzzard's Point Senior	Initial Underwriting Underway	10/2/2023
Deanwood Station	Initial Underwriting Underway	10/2/2023
1109 Congress Street	Initial Underwriting Underway	10/2/2023

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Belmont Phase 2	Initial Underwriting Underway	10/2/2023
145 Kennedy Street	Initial Underwriting Underway	10/2/2023
Congress Heights Metro Residential	Initial Underwriting Underway	10/2/2023
950 Eastern Avenue NE	Initial Underwriting Underway	1/31/2024
Benning Road Metro Affordable	Initial Underwriting Underway	1/31/2024
McMillan Senior Apartments	Initial Underwriting Underway	1/31/2024
Harvard Court Apartments	Initial Underwriting Underway	6/30/2024

b. *The targeted populations for the 2021 Consolidated RFP*

Response: The 2021 Consolidated RFP targeted diverse resident needs and populations. The Consolidated RFP included two application windows – a Priority Round and a General Round. The Priority Round targeted projects with the following priorities.

The 2021 Consolidated RFP required that a minimum of 5% of project units be Permanent Supportive Housing, with additional points available for projects that exceeded this proportion. In addition, points were available for family sized units, senior housing units, accessible housing units, and populations that have particular barriers to accessing housing (i.e., undocumented households). See the Priority Classifications and the Evaluation Scoring Criteria below for the full range of populations targeted.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Priority Classification #1

- Projects located in Rock Creek West, Near Northwest, or Capitol Hill Planning Areas

Priority Classification #2

- Projects located in the Rock Creek East, Upper Northeast, Mid-City, Central Washington, or Lower Anacostia Waterfront and Near Southwest Planning Areas that meet at least two of the following criteria:
 1. 50% or more of the total units qualify as Net New Units;
 2. The applicant has submitted for building permits for the project; or
 3. At least 50% of the requested DHCD financing is dedicated to support 30% MFI units, or the Project qualifies as a Site-Based Permanent Supportive Housing Project as defined in Homeward DC 2.0.
- Projects located in either the Far Northeast and Southeast Planning Area or the Far Southeast and Southwest Planning Area, that meet at least two of the following criteria:
 1. 50% or more of the total units qualify as Net New Units;
 2. The applicant has submitted for building permits for the Project;
or
 3. At least 20% of the total units are designated for 80% MFI or market rate households

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

EVALUATION CRITERIA		Potential Weight
Project Readiness and Past Performance		-25
Error-Free Submission		-10
Readiness to Proceed		-4
Compliance with DHCD Cost and Funding Guidelines		-5
Past Performance		-6
Inclusive and Equitable Housing		Max 25
Permanent Supportive Housing		10
Family-Oriented Units		10
Programs to Address Additional Barriers to Housing		5
Housing for Seniors and People with Disabilities		5
Provision of Wealth-Building Opportunities		5
Income Levels Served		7
Section 8 and Public Housing Waiting Lists		1
Place-Based Priorities		Max 25
Affordable Housing Opportunities Across Planning Areas		25
Proximity to Transit and Neighborhood Amenities		15
Preference for Projects with District Land		10
Maximizing the Impact of DHCD Resources		Max 25
TOPA, DOPA, Housing Preservation Fund, and/or SAFI		5
Risk of Loss of Affordability in the Near Term (NOAH or Covenanted)		5
Mixed-Income		10
Affordability Period Restriction		10
Non-Profit Participation and Right of First Refusal		5
Maximizing Density		5
Leverage		12
Innovative and Community-Oriented Features or Programming		Max 25
Resilient Buildings and Innovative Design		15
Resident Services and Community-Oriented Amenities		25
Workforce Development and Certified Business Enterprise Participation		10

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

54. Please share a chart of the funding sources that were included in the 2021 Consolidated RFP.

Response:

Available Funding Sources			
Available To	Agency	Assistance Type	Source
All Eligible Projects	DHCD	Development Subsidy (Cash Flow Loan)	Housing Production Trust Fund (HPTF) HOME Investment Partnership Program (HOME) Community Development Block Grant (CDBG) Housing Opportunities for Persons with AIDS (HOPWA) DOEE/DHCD BEPS Compliance Funding
All Eligible Projects	DHCD	Tax Credit	9% Low Income Housing Tax Credit (LIHTC)
All Eligible Projects	DCHA	Operating Subsidy	Local Rent Supplement Program (LRSP) <i>(Prioritized for PSH Units)</i> Annual Contributions Contracts (ACC)
All Eligible Projects	DHCD	Operating Subsidy	Reentry Housing and Services Program
New Construction, Extremely Low Income (0-30% MFI) Units Only	DHCD	Development Subsidy (Cash Flow Loan)	National Housing Trust Fund (NHTF)

Available Funding Sources			
Available To	Agency	Assistance Type	Source
PSH Units Only	DBH	Development Subsidy (Grant)	Department of Behavioral Health (DBH) funds
	DHS	Supportive Services Subsidy	Supportive Services funds (DHS)

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

55. *Please share the date or, at a minimum, the year and quarter in which DHCD anticipates putting out its next Consolidated RFP for the HPTF.*

Response: DHCD will release the next Consolidated RFP in July 2023.

56. *Please share DHCD's takeaways after evaluating the results of the 2021 Consolidated RFP and indicate which populations the next Consolidated RFP will target.*

Response: The results of the 2021 Consolidated RFP reinforced to DHCD that gap financing from the HPTF is in very high demand and the HPTF is well utilized as DHCD received over 40 applications for subsidy and made 22 selections.

The results also reinforced to DHCD that affordable housing development is not immune from market forces, as inflationary pressures on utilities, taxes, insurance, labor, materials, and interest rates are causing total development costs to increase across the board, which the agency will consider during subsequent RFPs.

The next Consolidated RFP is currently in development.

57. *On how many TOPA acquisition projects has DHCD's Development Finance Division (DFD) closed using HPTF funds in FY 22 and FY 23, to date?*

Response: Acquisition funding is provided through DHCD's Housing Preservation Fund. DHCD provided TOPA acquisition funding to eight (8) projects in FY2022 and FY2023 to date.

58. *What was the total amount of HPTF contributions received under 11 DCMR § 414, the "Affordable Housing Production Requirement Generated by Construction on a Non-Residential Building of Habitable Penthouse Gross Floor Area", in FY 22 and FY 23, to date? Please provide a spreadsheet of properties subject to this provision and how much each has paid to date.*

Response: Total HPTF Contribution

- FY2022,
 - \$4,345,248.14 was collected
- FY2023 year to date
 - \$510,847.79 collected during FY23 to date.

Please see Attachment 58 which details all habitable penthouse space payments made in FY2022 and FY2023 to date.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

59. In Council Period 23, the Council passed B23-0048, the Housing Conversion and Eviction Clarification Amendment Act of 2019, which became effective on April 16, 2020. How much money has been added to the HPTF to date as a result of fees collected under this law?

Response: To date, no funds have been transferred to the HPTF under this law.

60. Apart from DHCD's responses in the reply letter to the OIG following the OIG's 2021 Audit of the Housing Production Trust Fund, please describe any additional steps DHCD has taken in response to the Audit.

Response: Please see Attachment 60a for DHCD's response to the OIG report, and Attachment 60b DHCD's response to the OIG's request for reconsideration that details DHCD's positions regarding the audit's findings and steps that DHCD will take in response to the audit.

61. Please state how many applications DHCD received for the Housing Preservation Fund in FY 22 and FY23, to date.

Response: In FY2022, 14 applications were submitted to the agency for approval.

62. Please state how many projects DHCD has funded through the Housing Preservation Fund in FY 22 and FY 23, to date?

Response: 13 projects representing 893 units have been funded to-date.

a. Of the projects funded through the HPF in FY 22 and FY 23, to date, please state the number of projects that were TOPA acquisitions.

Response: Of the 13 projects funded, 8 were TOPA acquisitions.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

63. *Please provide a status update on the Homeowner Assistance Fund program (HAF), including how much of the \$50 million in federal funds that the District received for HAF has been spent or allocated, to date.*

Response: The Homeowner Assistance Fund (HAF) opened city-wide on June 22, 2022.

As of January 27, 2023, over 2,000 applications have been submitted through the HAF Application Portal. Lifetime to date expenditures against this fund, through the first quarter of FY23, is \$2.863 million.

\$13.8M of HAF funds are either paid or in progress in direct assistance to 623 approved households. The majority of these spent or allocated funds are for mortgage payments (\$10.9M) and Housing Association payments (\$1.8M) which are direct threats to housing displacement.

These figures represent actual expenditures as well as estimates of obligations that are pending confirmation from vendors for accuracy prior to payment being issued.

Please see the response to Question 72 which details the challenges that the HAF program has faced in disbursing funds more quickly.

Assistance Type	Paid or In Process*
Mortgage	\$ 10,958,065.40
Housing/Condo Association	\$ 1,818,574.09
Property Taxes	\$ 527,672.27
Homeowner Insurance	\$ 45,754.02
Utilities/Internet	\$ 452,931.80
Total Paid or In Process	\$ 13,802,997.58

*As of 1/27/23

64. *Please list what expenses are covered under HAF relief and the maximum amount of support one household can receive under HAF.*

Response: HAF provides grants to pay mortgage or other property payments to preserve homeownership and aid in wealth-building for District residents. Payments are made directly to the payee, and not the homeowner. The lifetime cap of HAF assistance is \$120,000 per household across all assistance types.

NOTE: Payments are only made to organizations that have completed the DC Vendor registration process and verified the amount owed by the homeowner.

Mortgage Assistance

Provides funds to bring mortgage accounts fully current. This includes forward mortgages, reverse mortgages, and amounts advanced by the mortgage company on the borrower's behalf such as property taxes or homeowner's insurance premiums.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- Reinstatement of past due payments (maximum assistance \$100,000)
- Forward payments of up to 3 months for qualified applicants (maximum assistance \$18,000).
- Homeowners are encouraged, but not required, to seek additional loss mitigation options offered by the mortgage company.

Property Fees Assistance (Housing Association Assistance, Insurance, Property Tax)

Provides funds to resolve any property charge default that threatens a homeowner's ability to sustain ownership of the property that is not paid as part of the regular mortgage, such as Homeowner's Insurance, Property Taxes, and Housing Association Fees, Common Charges or Other Special Assessments. Includes interest or reasonably acquired legal fees.

- Reinstatement of past due payments (maximum assistance \$100,000)
- Forward payments of up to 3 months (or next property tax installment) for qualified applicants (maximum assistance \$18,000)

Utility Assistance

Provides funds to bring delinquent accounts fully current under circumstances in which a delinquency threatens access to utility or internet or internet services.

- Electricity, gas, and/or water to PEPCO, Washington Gas and DC Water (lifetime maximum assistance \$5,000 per utility)
- Internet and broadband services to RCN, Verizon and Comcast (maximum lifetime assistance \$1,000)

65. Please list the administrators of the program and their roles and responsibilities.

DHCD HAF Team:

- DHCD, through dedicated staff, is responsible for program design, compliance, reporting, coordination with servicers and utilities, and troubleshooting vendor registration and payment processing.

Latino Economic Development Center (Community Based Organization Partner):

- Application portal design and management
- Application review and eligibility determination
- Payment confirmation with vendors

Housing Counseling Partnerships (Community Based Organization Partners):

As part of the HAF program, applicants are provided with housing counseling resources. These services are mostly voluntary, but are required for applicants who demonstrate signs of continued risk of displacement or were experiencing risk of displacement prior to the pandemic. The following Community Based Organizations provide housing counseling for the HAF program:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Organization Name	Address	Phone Number
Central American Resource Center	1460 Columbia Road, NW, #C1 Washington, DC 20009	(202) 328-9799
Greater Washington Urban League	2901 14th Street, NW Washington, DC 20009	(202) 265-8200
Housing Counseling Services, Inc.	2410 17th Street, NW Washington, DC 20009	(202) 667-7006
Latino Economic Development Center	1401 Columbia Road, NW, Unit C-1 Washington, DC 20009	(202) 588-5102
Lydia’s House, Inc.	4101 Martin Luther King Jr. Ave., SW Washington, DC 20032	(202) 373-1050
Manna, Inc.	6856 Eastern Ave., NW Washington, DC 20012	(202) 832-1845
Marshall Heights Community Development Organization	3939 Benning Road, NE Washington, DC 20019	(202) 396-1200
University Legal Services, Inc.	220 “I” Street, NE # 130 Washington, DC 20002	(202) 547-4747

66. In last year’s performance oversight responses, DHCD said the District was using a rough estimate of about 3000 households to determine demand for the program.

a. Please state how many applicants the program received, to date, and how the number of applicants compares to the predicted 3000 households number.

Response: Over 2,000 homeowners have submitted completed applications for HAF. Over 5,100 homeowners have started applications.

b. Please provide statistics for the pool of approved HAF applicants, to date, broken down by the following categories:

Total Approved HAF Applicants (as of 1/27/23): 623

Age: Not collected

Gender

- Female: 385
- Male: 129
- Non-binary: 2
- Not provided: 107

Race/ethnicity

- American Indian or Alaska Native: 3
- Asian: 4
- Black or African American: 455
- White: 28
- Multi Racial: 27
- Not provided: 106

Preferred language

- American Sign Language: 1

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- English: 611
- English and Spanish: 2
- Spanish: 5
- Vietnamese: 1
- Not provided: 3

Household size: 2 (mean)

Income: \$45,964.10 (mean)

67. Please list the eligibility requirements for HAF. To date, how many households have been deemed eligible for HAF?

Response: As of 1/27/23, 623 households have been deemed eligible for HAF. DC homeowners may be eligible for assistance if they meet the following criteria:

A. Residency Requirements

- You must be a District homeowner
- The home you want assistance for must be your primary residence and must have been so since June 1, 2021.

B. You have fallen behind on mortgage, property charges, or utility/internet payments

Mortgage Assistance

- Your original loan amount must have been not more than the conforming loan limit. Please see Attachment 67 for conforming loan limits.
- Mortgage Reinstatement: You are at least 3 months behind on mortgage payments (including during a forbearance period) or, in the case of a reverse mortgage, have outstanding property charges whether in default or repayment.
- Mortgage Payment Assistance (for up to 3 months): You qualified for Mortgage Reinstatement, make 100% or less of Area Median Income, and are unable to resume payments due to unemployment, underemployment or other continuing hardship.

Housing Association Assistance

- You are at least 1 payment behind on fees, common charges or special assessments from your Homeowner, Condominium or Cooperative Association.
- Payment Assistance (for up to 3 months): You qualified for assistance to bring past due charges current and are unable to resume payments due to unemployment, underemployment or other continuing hardship.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Insurance

- You are at least 1 payment behind on your homeowner (hazard, flood and wind) insurance and it is not included in your mortgage escrow.
- Payment Assistance (for up to 3 months): You qualified for assistance to bring past due charges current and are unable to resume payments due to unemployment, underemployment or other continuing hardship.

Property Tax

- You are at least 1 payment behind on your District of Columbia Property Taxes and it is not included in your mortgage escrow.
- Payment Assistance (for next semi-annual payment): You qualified for assistance to bring past due charges current and are unable to resume payments due to unemployment, underemployment or other continuing hardship.

Utilities/Internet

- You are at least 1 payment behind on one or more utilities (electric, gas, home energy, and water) and/or internet services.
- Assistance to resolve the delinquency is not available from other utility assistance programs and, without HAF assistance, you are likely to lose services

- C. Your household must be below certain income limit, which varies by household size.
- Households must be at or below 100% Area Median Income for all types of assistance
 - Households that identify as “Socially Disadvantaged” may be eligible for mortgage reinstatement assistance with annual income up to 150% of Area Median Income. Households above 100% AMI are not eligible for other types of assistance.
 - “Socially Disadvantaged” individuals belong to a group whose ability to purchase or own a home has been impaired due to diminished access to credit on reasonable terms as compared to others in comparable economic circumstances. The impairment stems from circumstances beyond their control.

Current HAF Income Limits Summary

Household Size	1-Person	2-Person	3-Person	4-Person	5-Person	6-Person	7-Person	8-Person
100% Area Median Income	\$99,650	\$113,850	\$128,100	\$142,300	\$153,700	\$165,100	\$176,500	\$187,850
150% Area Median Income	\$149,450	\$170,800	\$192,150	\$213,450	\$230,550	\$247,650	\$264,700	\$281,800

D. COVID-19 Hardship

You must attest to having experienced a financial hardship due to COVID-19 since January 21, 2020. This may include a hardship that began before January 21, 2020, but continued after this date. Examples include the following:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- Loss of employment
- Reduction in hours or furlough
- Temporary closure
- Wage reduction
- Reduction in self-employment compensation
- Quarantined based on diagnosis of COVID-19
- Childcare/educational responsibilities
- Illness
- Death
- Had to perform essential work during the pandemic
- Other COVID-19 related cause or financial trouble

68. Please provide the number and percentage of HAF Applications that fall into each category, to date:

Response:

- a. ***Incomplete applications;***
Response: 3,195
- b. ***Completed applications;***
Response: 2,077
- c. ***Applications placed on hold because of required corrections;***
Response: 0
- d. ***Approved applications;***
Response: 623
- e. ***Denied applications and the most common reasons for denials.***
Response: Income over cap and documents submitted were inconsistent with program requirements

69. Please describe how the agency communicates with applicants who need to correct or update their applications.

Response: Upon application submission, each HAF applicant receives an email confirming application receipt that also identifies a housing counseling organization should they need further counseling.

A second email goes out once the application has been assigned to a reviewer. Each application is reviewed by a first reviewer and a second reviewer for quality control. If an application needs edits during either of those reviews, the applicant receives a third email with the following information:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

1. A clear statement that updates and/or clarifications are needed to approve the application. The specific edit requests and submission details are provided in the HAF Application Portal
2. A link to the HAF Application Portal
3. 15-calendar day deadline
4. Referral to the housing counseling organization in the submission email should they need assistance to complete the edits
5. Instructions on how to withdraw a request if they cannot provide requested documentation (for example, they can provide information for their mortgage request, but not for their condo association assistance request.)

Applicants receive a second reminder via text 10 days before the deadline. They receive a third and final reminder via email 5 days before the deadline.

Once edits are submitted, the reviewer assesses and may request more edits or clarifications. At this point the cycle repeats with another 15-day deadline and a repeat of the email/text/email communications.

If an applicant misses the 15-day deadline, their application will be denied due to non-responsiveness. If an applicant continues to provide edits that do not satisfy the requests, it is up to the reviewer's discretion to move the application to denial due to bad edits. Applicants are notified of denials and appeal process via email; they have 15 days to appeal.

While in the HAF Application Portal, applicants can utilize a "chat feature" to access a member of the review team in real time. The chat feature is typically staffed during business hours.

70. Please state whether DHCD has established an appeal process for denied applications, including applications that are only partially denied. If yes, please describe the appeal process and explain how the agency is providing notice of appeal rights to applicants.

Response: Yes, denied applicants are provided ability to appeal. Depending on the type of ineligibility, notice and time available for appeal may differ.

If applicants are fully denied, for reasons such as not meeting residency or income requirements, applicants are notified of ineligibility by email. Applicants who are fully denied are given 15 days to appeal.

If partially denied, for reasons such as not meeting requirements for a particular assistance type, applicants are notified of their ineligibility by email. Applicants can appeal by utilizing the portal. There is no time limit to appealing a partial denial.

71. Please state the average length of time:

a. From application submission to decision

Response: Applications that did not require edits average 90 days to reach eligibility determination. Including applications that require edits, applications average 120 days for final eligibility determination.

It should be noted that the length of time from application submission to decision can vary significantly, based on the number of edits that are required from an applicant. Turnaround time for eligibility determination is dependent on the applicant and quality of edits submitted. In some instances applications have reached eligibility decisions in as few as 7 days.

b. From application approval to payment disbursement

Response: The length of time from application approval to payment can vary significantly, typically due to delays from the vendor in timely registration and confirmation of amounts owed. Payments cannot be disbursed until vendors are registered with the District and they confirm the amounts owed by HAF recipients.

72. Please describe the biggest challenges DHCD is encountering in administering the HAF program. Please explain what steps DHCD is taking to address the challenges, and list any additional supports or resources needed to address the challenges.

Response: In a little over a year, DHCD has established a brand-new program, hired 5 staff, and built capacity with its community partner, the Latino Economic Development Center (LEDC) and their staff of over 25 people dedicated to supporting the HAF program. The HAF application and website has been translated into 7 languages and supports bilingual (Spanish/English) technical assistance via chat and phone and has a dedicated Language Access phone line.

To meet application demand, additional reviewers were added to increase capacity and an ambitious schedule was established with targeted milestones. To date, 94% of all applications have been reviewed. These applications are either back with applicants for edits, in quality control, or have had an eligibility determination and are processing payments, where appropriate.

To ease the application process and allow for self-attestations, DHCD has worked closely with legal advocates, housing counselors and the Treasury Department. Additionally, DHCD works closely with those groups on unusual cases such as heir applicants, estranged homeownership interests, and bankruptcy cases.

Unlike other programs that deny applications that have insufficient documentation upon submission, HAF presents applicants with the opportunity to provide edits, explanations,

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

and alternate documentation to meet program eligibility requirements through the editing process.

The HAF program has already approved a third of applications received in just six months and is poised to expend the allotted \$50M well before Treasury's 5-year deadline.

73. *Please describe any issues DHCD has faced in processing payments and any adjustments DHCD has made to reduce payment delays.*

Response: DHCD has hired a dedicated staff member to provide intense technical assistance to increase vendor participation and a dedicated accounts payable technician to process payments more quickly. Payment delays remain for two reasons: vendor participation and/or delays in vendors verifying amounts owed. Both are essential as HAF payments are made directly to vendors, not homeowners.

Primary obstacles to payment, by assistance type are as follows:

- Mortgage Servicers:
 - The District has had a difficult time getting servicers to participate in the program. Servicers have limited staff dedicated to the HAF program nationwide and prioritized registration and file transfer activities with states receiving larger funding allocations, such as California (\$1.1B), Texas (\$842M) and Florida (\$676M). The District joins other territories, tribes, and small states with the lowest grant allocation of \$50M.
 - Servicer and sub-servicer mergers are frequent in the industry and contribute to delays. For example, all account verifications and vendor efforts with SunTrust and BB&T had to reset when they merged with Truist in 2022, essentially resetting the process for all of applicants with those mortgages. Additionally, loans are frequently sold/transferred among servicers which may cause additional delays in verification and vendor registration.
- Housing Associations:
 - Finding the correct point of contact, who is responsive and authorized to complete the vendor registration process, is challenging for small housing associations.
 - There are nearly 40 condo associations, or law firms collecting delinquencies on behalf of condo associations, participating in the program.
- Insurance Companies:
 - Most homeowner insurance companies are not aware the program and decline to participate. This is a problem shared by all states. DHCD has worked with CFO on a work around that includes issuing direct checks and continues to explore other options.
- Utilities:
 - DOEE is the only agency authorized to make payments to water, electric and gas companies. DHCD has worked closely with DOEE and the utility companies to create a workable file transfer and payment process. Unlike servicers and condo associations who will accept a status letter from the applicant stating they have applied for the program, utility companies are only

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

pausing disconnections once a payment amount is pledged by DOEE – this is much later in the process than just applying.

- o DHCD has recently changed its program terms with Treasury to streamline benefits amounts to \$5,000 for each utility instead of coordinating a \$5,000 cap across all utilities.

74. Please state whether DHCD has established an escalation process for homeowners facing an imminent utility shut off or foreclosure, and, if yes, describe the escalation process.

Response: Yes, the HAF program prioritizes applications in the following way, reflecting urgency for homeowners most at-risk for displacement:

- Applicants currently in foreclosure, as indicated by a case number in the application, or direct outreach from legal advocates
- Condo owners that are seeking condo assistance
- Applicants <60% AMI
 - DHCD has hired additional staff to provide intense technical assistance to vendors to ensure they are registered promptly to allow for the funds for escalated cases to be disbursed.

Imminent shut off for utilities are escalated to DOEE and the utility companies directly through a case management process.

75. Please provide the number of applications, closings, total funds distributed, and average purchase price for the Home Purchase Assistance Program for FY22, and FY23, to date.

Response:

	Applications	Closings	Total Funds Distributed	Average Purchase Price
FY2022	802	232	\$13,457,831.85	\$367,351.00
FY2023, Q1	253	70	\$9,521,199.14	\$366,990.80

76. How does DHCD define “displaced District residents” for purposes of prioritizing HPAP? To your knowledge, how do “displaced District residents” learn about the HPAP program?

Response: The District of Columbia Community Development Act of 1975, D.C. Law 1-39 (codified at D.C. Official Code §§ 6-1001 et seq. (2001); Notice of Final Rulemaking published at 53 DCR 5254-56 (June 30, 2006) defines displaced households as:

Displaced Household- a household facing displacement from a current residence by public or private action due to the following:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- (a) Written notification requiring relocation due to government action and where there has been no permanent relocation;
- (b) Written notification under Title IV of the Rental Housing Conversion and Sale Act of 1980 (D.C. Law 3-86) indicating that the dwelling is to be sold, or demolished, or the use discontinued, and that the residents have a right to purchase the building;
- (c) Written notification indicating that the dwelling is to be converted to cooperative or condominium, discontinued from the housing market, demolished, substantially rehabilitated or converted to another use, and the household has not found permanent suitable housing which is in compliance with the housing and environmental regulations of the District of Columbia;
- (d) Written notification to vacate the dwelling because the dwelling or conditions of its occupancy are in violation of the housing and environmental regulations, or the Building, Zoning, Plumbing, Electrical or Fire Code of the District of Columbia or other regulations related to the use, maintenance, safety or occupancy of dwellings, and the household has not found permanent suitable housing;
- (e) A foreclosure sale; or
- (f) Certification as a displacee by the Department.

We would imagine displaced District residents learn about the HPAP program and all available programs that may be of interest the same ways all other District residents do.

77. Please list the tools and strategies DHCD uses to conduct outreach for the HPAP program, specifically for:

- a) Low income, elderly, handicapped, disabled or displaced District residents.***
- b) Non-residents who have been employed in the District for one year prior to application.***
- c) Non-residents who have lived in the District for three consecutive years as an adult.***

Response: DHCD promotes HPAP through various owned media, earned media, and direct outreach activities, in addition to the work the agency's network of community based organizations conduct to support outreach of the program.

DHCD and government websites promote the program, including frontdoor.dc.gov.

The program is promoted on DHCD and other government social media accounts including Facebook, Twitter and Instagram.

In August 2022, Mayor Bowser hosted a press conference to promote the increase of down payment assistance under HPAP from \$80,000 to \$202,000. The press conference

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

garnered attention from media outlets including the Washington Post, WTOP, ABC 7, WUSA 9, the Washington Informer, and the Washington Examiner.

In October 2022, Mayor Bowser released the Black Homeownership Strike Force report at an event at the Howard Theater. The resident who introduced the Mayor, Brittney Freeman, spoke about her homeownership journey and her upcoming home purchase made possible through the program. In addition to promoting the program through the work of the Strike Force, the first-person account of Ms. Freeman was also shared. The event garnered attention from the media and NBC4 did an exclusive follow up story the next month when Ms. Freeman purchased her home. We know the coverage of District programs by the local media is important in promoting the program and seeing someone like Ms. Freeman have her dreams come true is a powerful promotional opportunity.

As one of the agency’s oldest and most seminal programs, the program is promoted through direct outreach whenever the agency is out in public. That includes at in-person events like the Mayor’s Annual Senior Holiday Celebration, meetings of civic and citizens associations, Advisory Neighborhood Commissions and the like.

Finally, the first stop for anyone interested in using the HPAP program is our network of community-based organizations. These organizations undertake their own promotional activities funded by the agency using the same owned media, earned media and direct outreach strategies of the District.

78. Please provide the statistics for the pool of HPAP recipients, broken down by the following categories (If applicable, provide both the mean and median of a variable):

a. Age
Response:

Age Range	%
21 to 30	23%
31 to 40	46%
41 to 50	17%
51 to 60	10%
61 to 70	3%
70+	0%

The average age of HPAP borrowers in FY2022 was 37 years old.

b. Gender

Response: Based on the head of household listed on the application, in FY2022 61% of HPAP borrowers identify as female and 39% identify as male.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

c. Race/ethnicity

Response:

Race/Ethnicity	%
American Indian	0%
Asian	1%
Black / African American	74%
Hispanic	4%
White / White Non-Hispanic	19%
Other	1%

d. Preferred language

Response: Data on preferred language was not collected in FY2022. All requests for conversations or materials to be in a preferred language were met.

e. Household size

Response:

Household Size	%
1	52%
2	19%
3	19%
4	7%
5	3%
6	1%
7	0%

The average household size of HPAP recipient in FY2022 was 1.95.

f. Income

Response:

Income	%
Less than \$20,000	0%
\$20,000 to \$39,999	3%
\$40,000 to \$59,999	22%
\$60,000 to \$79,999	47%
\$80,000 to \$99,999	22%
\$100,000 to \$119,999	5%
\$120,000 to \$139,999	1%

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

79. Please list the breakdown of purchases by home prices and by ward from HPAP recipients for FY22 and FY23, to date.

Response:

Ward	FY2022 Average Purchase Price	FY2023 Q1 Average Purchase Price
Ward 1	\$302,788	\$278,760
Ward 2	\$364,120	\$320,500
Ward 3	\$306,725	\$301,000
Ward 4	\$287,239	\$503,500
Ward 5	\$352,098	\$303,705
Ward 6	\$292,161	\$300,000
Ward 7	\$398,013	\$386,542
Ward 8	\$388,891	\$399,475

80. In FY 22 and FY 23, to date, how many HPAP recipients utilized the Employer-Assisted Housing Program (EAHP) and/or the Negotiated Employee Assistance Home Purchase Program (NEAHP)?

Response: In FY2022, 90 HPAP borrowers also utilized EAHP. In Quarter 1 of FY2023, 19 HPAP borrowers also utilized EAHP, and of those, 5 borrowers also utilized NEAHP.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

81. Please provide the underwriting criteria and guidelines for HPAP, EAHP, and NEAHP. Please note any changes that have been made to the criteria and/or guidelines since the last performance oversight hearing.

Response: Changes since the last performance oversight hearing are **bold and underlined**.

Criteria	Guidelines
HPAP	HPAP is a second trust loan for acquisition down payment of up to <u>\$202,000</u> closing cost assistance up to \$4,000. All funds are in one loan - not a grant, never forgiven. Loan deferred for minimum 5 years. The amount of assistance and deferral period determined by household income and size. (Refer to the HPAP Assistance Table). HPAP maximum first trust loan shall not exceed the conventional conforming loan limit
<u>EAHP, NEAHP, and First Responders and Educators</u>	EAHP loans available to DC Government Employees in good standing for 1 year. EAHP deferred loan of \$10,000 and up to \$5,000 matching grant based on savings. First-Responder <u>and Educators</u> may receive an additional \$10,000 recoverable grant and a matching grant of up to \$15,000. EAHP maximum purchase price shall not exceed the maximum conventional conforming loan limit.
Debt to Income	Maximum total back-end debt to income ratio is 50% <u>Debt to income ratios exceeding 45% must have a compensating factor. Exceptions based on FHA compensating factors can be considered for debt to income ratios exceeding 45% up to 50%.</u>
Acceptable First Trust Loan	Conventional, FHA and VA full documentation, fully amortizing fixed rate loans, or ARM loans of minimum 5 year first adjustment, 2% annual cap, 5% lifetime max. DU and LPA approval recommendations encouraged, however HPAP loans will be manually underwritten, and DU/LPA recommendation does not guarantee an approval.
Condo / Co-op Fees and Other Fees	HPAP funds cannot pay condo or coop fees. Maximum of 2 months toward escrow for capital contribution. Condo and Coop Fees are counted in monthly debt ratio. See Non-Allowable Closing Fee Sheet for fees HPAP can pay on behalf of borrower.
Credit Report and Credit Score	600 middle score with tri-merge credit report. Report less than 120 days old at closing.
Income and Employment Requirement	HPAP Eligibility Income requires annualized income from all sources of income from all household members, whether mortgage borrowers or not. HPAP income does not follow mortgage qualifying income guidelines, and uses income from all current sources expected to continue in the future, irrespective of how long the income has been received.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

	Mortgage debt ratio calculations use income calculated according to mortgage qualifying guidelines of FHA, Fannie Mae or Freddie Mac.
Loan Amount and Combined Loan-to-value (CLTV)	Lenders are required to maximize the first trust loan, using 28% housing cost to income as minimum guideline. HPAP Administrator has final say on whether first trust loan meets this guideline. HPAP Notice of Eligibility amount represents a maximum, not a guaranteed amount. Relationship of HPAP amount to first trust loan is not restricted other than by maximizing first trust loan. Total financing cannot exceed the appraised value by more than 5% (105% CLTV).
First Time Homebuyer	HPAP borrowers can have had no residential real estate ownership for 3 years. EAHP borrowers cannot have owned a primary residence in DC for 3 years.
District Residency	HPAP borrowers must all be current District residents to receive eligibility priority. Non-District residence only eligible after all District residents with notices of eligibility have purchased or eligibility expired. EAHP borrowers do not need current District Residency
Borrower Cash Contribution	HPAP borrowers must contribute the greater of \$500 or ½ of all financial assets over \$3,000, other than retirement accounts (i.e. \$7,000 of assets requires \$2,000); Contribution includes some items paid outside of closing which are documented with receipts from borrower payment. EAHP borrowers have no minimum contribution required.
Property Eligibility	Only Single Unit properties eligible for HPAP and EAHP loans. Single family houses, town houses, PUDs, Condominiums and Cooperatives eligible.
Timelines	Notice of Eligibility issuance 6 business days after receipt of complete application package. Contract acceptance decision 3 business days after receipt of complete contract. Inspection acceptance decision 3 business days after receipt of complete inspection. Underwriting decision 5 business days after receipt of complete application package from Lender. Closing scheduling at least 3 business days after underwriting approval, for documents and funding.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

82. How much money are you receiving yearly in HPAP repayments, and how is DHCD using those funds?

Response: In FY2022, HPAP received \$1,750,801.03 in repayments. These funds go back into the HPAP program to be distributed as new HPAP loans.

83. Have there been any additional changes made since the last fiscal year to improve HPAP loan repayment servicing?

Response: DHCD’s servicer has specifically targeted outreach, by mail and phone, to borrowers with delinquencies of up to 180 days or less to prevent loans from slipping into long-term delinquency.

Overall, efforts have reduced single-family delinquencies by 23% in 2022. Specifically:

- 30-day delinquencies down by 51.32%
- 60-day delinquencies down by 35.82%
- 90-day delinquencies down by 35.89%
- 120-day delinquencies down by 14.01%

84. What is the average time it takes DHCD to reimburse the co-administrators of the HPAP funds, and what is the current status of reimbursement to the co-administrators?

Response: HPAP adheres to DC’s Quick Payment Act. All reimbursements to program administrators are current.

85. Please provide a breakdown of the number of applications to HPAP from FY 22 and FY 23, to date, including the ward or location, if outside of DC, where the applicant lives.

Response:

Previous Ward	FY2022	FY2023 Q1
Ward 1	11%	9%
Ward 2	3%	4%
Ward 3	7%	6%
Ward 4	12%	7%
Ward 5	19%	13%
Ward 6	13%	9%
Ward 7	21%	24%
Ward 8	14%	27%
N/A - Outside of DC	0%	1%

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

86. Please breakdown how DHCD is using the \$500,000 that Council put into the FY 22 budget for outreach to promote HPAP. Include the names of any CBOs working on this outreach and the amount of funding each CBO receives.

Response: \$281,218.80 was used to support the work of the Black Homeownership Strike Force for the following:

The Urban Institute: \$188,000 for the following tasks:

- Project management and participation of strike force meetings;
- Research & analysis to track housing trends in the region and inform conversation and recommendations focused on identifying specific challenges for increasing and maintaining Black homeownership in the district, analyzing the impact of past policies and programs, and identifying potential areas for action; and
- Report & recommendations: a written and copyedited report with clearly defined policy recommendations, use of the \$10m fund to support homeownership and other longer-term planning informed by discussions and analyses emerging from the strike force meetings.

Justice Sustainability Associates: \$93,218.80 for the following tasks:

- Process design to achieve the tasks required of the strike force on schedule;
- Support the developments of the recommendations of the Strike Force to deliver to Mayor Muriel Bowser;
- Facilitate, document and evaluate the process; and
- Provide post-event feedback to DMPED.

\$200,000 was used for city-wide reprogramming/gap closing.

87. Please provide the number of applications, closings, the funds distributed, and average purchase price for the EAHP program for FY 22, and FY 23 to date.

Response:

	Applications	Closings	Total Funds Distributed	Average Purchase Price
FY2022	172	134	\$3,046,338.85	\$421,269.00
FY2023, Q1	45	22	\$535,462.70	\$449,167.80

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

88. Please provide the statistics for the pool of EAHP recipients broken down by the following categories:

a. Age

Response:

Age Range	%
21 to 30	20%
31 to 40	51%
41 to 50	19%
51 to 60	7%
61 to 70	3%
70+	0%

The average age of EAHP borrowers in FY2022 was 36.6 years old.

b. Gender

Response: Based on the head of household listed on the application, in FY2022 54% of EAHP borrowers identify as female and 46% identify as male.

c. Race/ethnicity

Response:

Race/Ethnicity	%
American Indian	0%
Asian	1%
Black / African American	80%
Hispanic	5%
White / White Non-Hispanic	13%
Other	0%

d. Preferred language

Response: Data on preferred language was not collected in FY2022.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

e. Household size

Response:

Household Size	%
1	19%
2	19%
3	12%
4	5%
5	1%
6	1%
7	0%

f. Income

Response:

Income Range	%
Less than \$20,000	1%
\$20,000 to \$39,999	2%
\$40,000 to \$59,999	11%
\$60,000 to \$79,999	40%
\$80,000 to \$99,999	25%
\$100,000 to \$119,999	9%
\$120,000 to \$139,999	4%
\$140,000 to \$159,999	4%
\$160,000 to \$179,999	1%
\$180,000+	1%

89. What is the breakdown of purchases by home price and by ward for EAHP recipients for FY 22 and FY 23, to date?

Response:

Ward	FY2022 Average Purchase Price	FY2023 Q1 Average Purchase Price
Ward 1	\$345,337	\$396,900
Ward 2	\$375,000	
Ward 3	\$307,817	
Ward 4	\$454,926	\$707,000
Ward 5	\$464,100	\$402,066
Ward 6	\$363,333	
Ward 7	\$428,193	\$445,375

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Ward 8	\$427,795	\$450,818
--------	-----------	-----------

90. Did the EAHP demand exceed the approved budget for FY 22 or for FY 23, to date?

Response: In FY2022, EAHP distributed \$3,046,339 of a budget of \$5,000,000. In Quarter 1 of FY2023, EAHP distributed \$535,463 of a quarterly budget of \$1,500,000.

91. Please provide a breakdown of the number of applications to EAHP in FY 22 and FY 23, to date, including the ward or location, if outside of DC, where the applicant lives.

Response:

Previous Ward	FY2022	FY2023 Q1
Ward 1	7%	9%
Ward 2	4%	0%
Ward 3	7%	5%
Ward 4	13%	9%
Ward 5	18%	18%
Ward 6	13%	5%
Ward 7	21%	36%
Ward 8	11%	18%
N/A - Outside of DC	7%	0%

92. How many applicants applied for the Single-Family Residential Rehabilitation Program (SFRRP) in FY 22, and FY 23 to date?

Response: In FY2022, the SFRRP received 112 applications.

In FY2023 to date, the SFRRP has received 40 applications.

93. How many SFRRP projects were completed in FY 22 and FY 23, to date? What was the average expenditure for these projects?

Response: In FY2022, 88 Project Tasks were completed, utilizing \$3,085,621. FY2022 average task pricing is below:

- Roof /Interior (36 tasks): \$55,619 average cost
- Roof only (31 tasks): \$24,687 average cost
- Minor Repairs (21 tasks): \$2,584 average cost

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

In FY2023 year to date, 29 Tasks/Projects have been completed. Average cost year to date is not available as it may not accurately reflect average costs incurred over the entire year.

94. Please provide the statistics for SFRRP recipients broken down by the following categories:

a. **Ward**

Response: Recipients' projects were completed in FY2022

Ward	Recipients
Ward 1	4
Ward 2	1
Ward 3	1
Ward 4	16
Ward 5	17
Ward 6	2
Ward 7	14
Ward 8	13
TOTAL	68

b. **Age**

Response:

Age Range	%
30-40	1%
40-50	4%
50-60	9%
60-70	26%
70-80	32%
80+	11%
*Unknown/ Duplicate	17%

**Old cases- no digital records*

c. **Gender**

Response:

Female	Male
71%	29%

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

d. ***Race/ethnicity***

Response:

Race/Ethnicity	%
African American	95%
Asian	1%
Multirace	3%
White	1%

e. ***Preferred language***

Response:

Language	%
English	100%

f. ***Household size***

Response:

Household Size	Households
1	49
2	22
3	27
4	2
5+	8

g. ***Income***

Response:

Income - SFRRP	%
Less than \$20,000	18%
\$20,000 to \$39,999	41%
\$40,000 to \$59,999	29%
\$60,000 to \$79,999	11%
\$80,000 to \$99,999	1%
\$100,000 to \$119,999	0%
\$120,000 to \$139,999	0%

95. What was the average time from SFRRP application submission to project completion in FY 22 and FY 23, to date?

Response: While SFRRP is not an emergency repair program, it is able to provide temporary solutions like a roof patch shortly after application approval while a larger rehabilitation is planned, designed, and procured. Certain legacy projects, including those that were applied for during the COVID-19 pandemic, have taken an average of 3.5 years to complete.

96. Please share any updates to the six efforts to improve and streamline SFRRP listed in last year's performance oversight responses from DHCD (see response to FY 22 performance oversight question 106).

Response:

1. Digitize Documents
All applications are now received digitally with supporting documents as additional attachments.
2. Create and Update Database
A database has been created and is in use.
3. Streamline Application
The Application is now a fillable PDF which is completed with the assistance of the Community Based Organizations. The program has also converted from a loan program to a grant program, therefore bank denial letters are no longer needed or required to obtain a grant from this program.
4. Minor Repair Grant Program
The Program was able to select a contractor for the Minor Repairs Grant Program. This program has positioned itself to continue to provide immediate emergency temporary and small one-time repairs, reducing the possibility of further deterioration, while awaiting larger repairs to be completed.
5. Virtual Walkthroughs
SFRRP has determined that virtual walkthroughs do not provide a true sense of the scope of work to be performed and no longer perform virtual walkthroughs.
6. Contracting Solutions
With the addition of Batch Awards to Existing Contracts, the Program has been able to increase the number of tasks performed, thus reaching more applicants to begin repairs and reduce the overall deterioration and preserve local housing units.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

97. Last year, DHCD shared it no longer has a program for lead remediation. Has another agency taken up lead remediation efforts? If yes, which agency? If no, please explain why not and whether more action on remediation is needed.

Response: Yes, The Department of Energy and Environment (DOEE) now runs the Lead Activity-Abatement and Renovation Program.

98. Please provide a breakdown of the number of applications to SFRRP in FY 22 and FY 23, to date, including the ward or location, if outside of DC, where the applicant lives.

a. FY22 Data by Ward

Response:

Ward	Applicants
Ward 1	11
Ward 2	0
Ward 3	1
Ward 4	22
Ward 5	15
Ward 6	11
Ward 7	23
Ward 8	20
Ward data not Available	9
TOTAL	112

b. FY23 Data by Ward

Response:

Ward	Applicants
Ward 1	2
Ward 2	0
Ward 3	0
Ward 4	9
Ward 5	7
Ward 6	2
Ward 7	10
Ward 8	10

99. Please list the number of applications DHCD received in FY 22, and FY 23, to date, through Requests for Applications (RFA) for the Small Business Technical Assistance program.

Response: In FY2022, twenty-one (21) organizations applied in response to an RFA to provide Small Business Technical Assistance (SBTA) to DC businesses and start-ups, and 13 were selected as grantees.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

No RFA has been released in FY2023, however in accordance with CDBG regulations, funding was offered to FY2022 grantees. Invitations were sent to the FY2022 grantees with a request for proposed budgets and workplans. After review, funding awards were made. All thirteen (13) grantees applied for FY2023 funding and were deemed eligible for FY 2023 funding. The FY2022 Grant Agreements were modified to extend through FY2023 and to identify the FY2023 award amounts.

100. Please list the number of community based organizations (CBOs) that received an SBTA award for FY 22 or FY 23, to date; the dollar amount awarded to each CBO; and the total amount awarded. Please also say which of the CBOs have an executed purchase order (PO) number.

Response: Please see Attachment 100.

101. How many small businesses did the SBTA CBOs serve across the District and by Wards in FY 22 and FY 23, to date? In a spreadsheet, please identify:

- *The business by address,*
- *The ward the business is located,*
- *The ward where the award will take place,*
- *The amount of the award; and*
- *The Certified Business Enterprise (CBE), Minority Business Enterprise (MBE), and/or Women Business Enterprise (WBE) status of the business.*

Response: In FY 2022 the CBOs provided services to 1,929 businesses.

In FY 2023, the CBOs year to date have provided services to 659 businesses.

Please see Attachment 101 for the spreadsheet that details those business, their addresses where available, and the Ward in which the business is located.

102. Please describe how Community Development Block Grant (CDBG) funds are being or will be used in FY23 and what, if any, changes are being considered for the CDBG funds for FY 24.

Response: FY2023 CDBG funds will be used for the following activities:

- Acquisition, Development, and Rehabilitation of Multi-Family Developments
- Housing Counseling Services
- Small Business Technical Assistance
- Storefront Façade Improvement Program

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

At this time there are no anticipated changes to be made for how FY2024 CDBG funds will be utilized.

103. Please list the FY22 CDBG recipients and any FY23 CDBG recipients, to date.

Response:

FY 22 CDBG Recipients

- Anacostia Economic Development Corporation
- ARCH Development Corporation
- Barracks Row Mainstreet
- Central American Resource Center
- Congress Heights Community Training and Development Center
- District of Columbia Housing Finance Agency
- Deanwood Heights Mainstreet, Inc.
- Columbia Heights Day Initiative, Inc. DBA District Bridges
- Douglas Community Land Trust
- Emory Beacon of Light, Inc.
- Friends of Rhode Island Avenue, NE
- Housing Counseling Services, Inc.
- Greater Washington Hispanic Chamber of Commerce
- Greater Washington Urban League
- H Street Main Street, Inc.
- Latino Economic Development Corporation
- Legal Counsel for the Elderly
- Life Assets, Inc.
- Lydia's House, Inc.
- Manna, Inc.
- Marshall Heights Community Development Organization
- MiCasa, Inc.
- Neighborhood Legal Services Program
- SB Works
- University Legal Services, Inc,
- United Planning Organization
- Washington Area Community Investment Fund

FY 23 CDBG Recipients

- Anacostia Economic Development Corporation
- ARCH Development Corporation
- Barracks Row Mainstreet
- Central American Resource Center
- Congress Heights Community Training and Development Center
- District of Columbia Housing Finance Agency
- Deanwood Heights Mainstreet, Inc.
- Columbia Heights Day Initiative, Inc. DBA District Bridges
- Douglas Community Land Trust
- Emory Beacon of Light, Inc.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

- Friends of Rhode Island Avenue, NE
- Housing Counseling Services, Inc.
- Greater Washington Hispanic Chamber of Commerce
- Greater Washington Urban League
- H Street Main Street, Inc.
- Latino Economic Development Corporation
- Legal Counsel for the Elderly
- Life Assets, Inc.
- Lydia's House, Inc.
- Manna, Inc.
- Marshall Heights Community Development Organization
- MiCasa, Inc.
- Neighborhood Legal Services Program
- Phoenix Cooperative Association
- SB Works
- University Legal Services, Inc,
- United Planning Organization
- Washington Area Community Investment Fund

104. On an Excel spreadsheet, please provide the following information regarding each CDBG-CV recipient to date:

- Organization name;***
- Dollar amount awarded;***
- Date of award;***
- Brief summary of what work the organization is engaged in (Ex: Housing Provider)***
- Address of organization; and***
- Ward in which organization is located.***

Response: Please see Attachment 104.

105. What funds will be available from CDBG in the 2023 Notice of Availability?

Response: All CDBG funds are encumbered and there are no CDBG funds available for a FY 2023 Notice of Availability.

106. Please describe how Home Investment Partnerships (HOME) funds are being used in FY 23 and what, if any, changes are being considered for HOME funds.

Response: HOME funds will be used both in the Home Purchase Assistance Program (HPAP) and to finance multifamily affordable housing developments.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

107. What funds will be available from HOME in the 2023 Notice of Availability?

Response: All HOME funds are encumbered and there are no HOME funds available for a FY 2023 Notice of Availability.

108. What are DHCD's plans for using HOME funds as operating funds for Community Housing Development Organizations (CHDOs)? Please describe how CHDOs have used that funding.

Response: DHCD will make CHDO operating funds available to a new CHDO project if the non-profit requires operational assistance while it constructs the CHDO project.

Previous CHDOs have used the operating funds to pay rent on the non-profit's place of business and to cover the operational costs of pre-development work for the CHDO project.

109. Have there been any additional changes to the District's Qualified Allocation Plan (QAP) and the use of tax credits since DHCD changed the QAP in August 2021?

Response: No changes have been made to the Qualified Allocation Plan (QAP) since August 2021. Please see Attachment 109 for the proposed draft changes that were released on February 3, 2023 for public comment.

110. In January of 2021, it was announced that the District would receive \$200 million from HUD for Emergency Rental Assistance (ERA). In last year's Pre-Hearing Performance Oversight Responses for FY 22 at question 58, DHCD said, "DHCD received an allocation of \$7.1m to continue managing the COVID-19 Housing Assistance Program (CHAP) while STAY DC was ramping up. [DHCD] spent \$4,928,176 in FY21 to wrap up CHAP activity during this transition and returned the balance of funds. DHCD will not be allocated any additional ERA funding." Was DHCD allocated any additional Emergency Rental Assistance funding in FY 22 or FY 23?

Response: No, DHCD was not allocated additional Emergency Rental Assistance funding in FY2022 or FY2023.

111. Please explain DHCD's involvement in the Tenant Opportunity to Purchase Act (TOPA) process.

Response: DHCD, through its Rental Conversion and Sale Division (CASD), is the repository agency for TOPA filings and maintains records of any notices or other documents housing providers give to tenants related to TOPA. DHCD partners with CBOs and the Office of the Tenant Advocate to provide technical assistance such as establishing

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

tenant associations, completing forms, and counseling regarding their legal rights under TOPA.

TOPA is intended to create a transparent and uniform process for tenants to exercise their rights. Under TOPA, tenants are given broad authority to determine which course of action to take when they have this opportunity to purchase. Tenants may assign their rights or act in any lawful manner they deem appropriate in the TOPA process.

112. Please share DHCD's position on whether participants in a TOPA transaction should be required to provide DHCD confirmation that a property has been sold or to whom it has been sold, and why. (DHCD shared in the FY 22 pre-hearing performance oversight responses that this is currently not required.)

Response: DHCD does not have a position on whether participants in a TOPA transaction should be required to provide the agency confirmation that a property has been sold or to whom it has been sold, and why.

It is true TOPA facilitates the District's efforts to preserve affordable housing and prevent displacement. If sellers were required to provide notice to DHCD that a property subject to TOPA has been sold, this could generate important data about the outcomes of TOPA and better target resources. Currently, the agency only becomes aware of tenant-acquired properties if those tenants apply for funding from DHCD or other District government agencies or when there is a dispute or question about the property.

This value, however, must be balanced against the fiscal impact of implementing and enforcing the collection and the extent to which such data collection would further burden participants in what is already often viewed as a burdensome process. Beyond notice of the sale, it is important to consider that TOPA is currently a legal right that tenants have, and it is unclear whether it is intrusive to have to state why they are taking the actions they do to exercise that right.

113. Please identify any TOPA acquisition projects that utilized DHCD financing to complete TOPA purchases in FY 22 or FY 23, to date. Please include the name of the developer, the name of the principal for each entity of the developer, and the ward in which the project is located.

Response: Please see Attachment 113.

114. Please list all completed TOPA acquisition projects that were in DHCD's pipeline for rehabilitation financing in FY 22 and in FY 23, to date. Please include the name of the developer, the name of the principal for each entity of the developer, and the ward in which the project is located.

Response: Please see Attachment 114.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

115. How many TOPA-related notices has DHCD received in FY 22 and FY 23, to date, for multi-family properties with five or more rental units?

Response:

Fiscal Year	Offer of Sale (Five or More Rental Units)
FY2022	130
FY2023 YTD	30

116. How much District money has been disbursed for TOPA projects in FY 22 and FY 23, to date?

Response: DHCD has disbursed \$46,422,719 for TOPA projects in FY2022 and FY2023, to date.

The DC Affordable Housing Preservation Fund (HPF) disbursed \$11,527,742 of District money leveraged to \$45,970,929 in total loans for TOPA projects in FY 22 and FY 23, to date.

The Housing Production Trust Fund (HPTF) disbursed \$34,894,977 for TOPA projects in FY 22 and FY 23, to date.

117. In FY 22 and FY 23, to date, please list the number of applicants to the First Right Purchase Program, the number of recipients of the First Right Purchase Program funds, how much funding each recipient received from the First Right Purchase Program, and the ward of each applicant and recipient. If DHCD has not provided funding from the First Right Purchase Program in FY 23, please explain why.

Response: TOPA acquisition funding is available through both the Consolidated RFP as well as the Housing Preservation Fund (HPF). DHCD does not limit the amount of TOPA acquisition funding to a specific budget line item. No TOPA acquisitions utilized funding under First Right Purchase Program in FY2022, however the HPF disbursed \$11,527,742 of District money, leveraging \$45,970,929 in total loans for TOPA acquisition projects in FY2022 and FY2023, to date. For information regarding TOPA acquisition projects that utilized HPF funding, see response to Question 113.

118. Has the District exercised its rights under the District Opportunity to Purchase Act? If yes, please share the date of acquisition, cost of acquisition, the ward where the building is located, and the selected developer, if applicable. Please share any plans for the site.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Please also share the number of each of the following at the time of the District's purchase/acquisition:

- a. The number of tenants residing in the building;*
- b. The number of units;*
- c. The number of bedrooms per unit;*
- d. The number of vacant units; and*
- e. The number of floors in the building.*

Response: The District Opportunity to Purchase Act (DOPA) was established to assist the preservation of affordable units. The District has not exercised its rights under DOPA but the agency will continue to monitor opportunities where the District can exercise its rights under DOPA.

119. Please provide the statistics for Inclusionary Zoning (IZ) renter applicants and IZ owner applicants in FY 22 and FY 23, to date, broken down by the following categories:

Response: There are currently approximately 20,000 households registered for the inclusionary zoning (IZ) program. Over 17,000 households registered with District addresses, which makes over 85% of the IZ registered households District residents.

Of the approximately 20,000 registered households, approximately 19,000 are only registered for rental and approximately 1,000 are registered for purchase only or rent and purchase. In both FY2022 and currently in FY2023 households seeking rentals are approximately 90% of the registered households, and households seeking to purchase are less than 10% of the registered households. The registration list is updated daily with new households registering for the first time, existing households renewing their registration, or households being removed due to being linked to a unit, their registration expiring or opting to be removed. The percentage of renters and purchasers has remained the same in FY2022 and in FY2023.

a. Ward

Response: DHCD does not track Ward of IZ applicants.

b. Age

Response: DHCD does not track age of IZ applicants.

c. Gender

Response: DHCD does not track gender of IZ applicants.

d. Race/ethnicity

Response: DHCD does not track race/ethnicity of IZ applicants.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

e. ***Preferred language***

Response: DHCD does not track preferred language of IZ applicants.

f. ***Household size***

Response:

Household Size	1	2	3	4	5	6	7	8	9	10
Applications	10,204	6,017	3,267	1,519	565	190	48	14	3	1

g. ***Income***

Response:

Income Range	%
0-30% MFI	29%
>30% - 50% MFI	47%
>50% - 80% MFI	23%
>80% MFI	1%

120. Please describe the marketing and outreach initiatives in place, including the budget for marketing and outreach initiatives, to provide the public with information about IZ units coming online and the possibility of renting or purchasing one.

Response: There are 1,700 IZ units available, and 17,000 applicants with District addresses registered with the IZ program. As required by statute, all IZ unit vacancies, either initial offerings, future vacancies, or future resales, must be listed by the project’s owner or owner’s representative (typically the property management in the case of rental units) on the District’s Affordable Housing Locator Website: www.dchousingsearch.org. DHCD will not conduct a lottery until units have been properly listed on this site.

In FY2022, DHCD conducted 661 lotteries, as 380 new units became available and an approximately equal amount were made available for re-sale or re-lease. When IZ units become available for occupancy, DHCD sends notices to all registered households that meet the income and household size requirements. For example, a notice of availability for a 1-bedroom unit affordable to households at 60% MFI was recently sent to over 16,000 registered households.

If an IZ owner or owner’s representative has fulfilled the required number of DHCD lotteries, authorization may be given to also advertise the IZ unit on additional outlets such as community newspapers and the property owner’s website, provided the owner has a DHCD-approved Affirmative Fair Housing Marketing Plan (AFHMP) and a DHCD-approved Household Selection Plan (HSP) on file. In addition, the public can view both existing and upcoming IZ projects on the public IZ Project Dashboard available through a link on the DHCD Inclusionary Zoning webpage. The direct link to this application is <https://octo.quickbase.com/db/bi9iqv4v7>.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

121. Please state the number of IZ units sold and the number of IZ units rented in FY 22 and FY 23, to date.

Response: A total of 17 IZ units sold in FY2022. No IZ units have sold yet in FY23. There were 160 households that started new leases in FY2022 and 6 households that started new leases in to date in FY2023.

122. Please state the number of IZ for-sale and IZ rental units that have come online in FY 22 and FY 23, to date, and how many IZ for-sale and rental units are currently in the pipeline.

Response: In FY2022, 30 IZ units came online for sale (8 percent of IZ units produced in FY2022). In FY2023 year to date, 6 for-sale units have come online.

In FY2022, 350 units came online for rent (92 percent of IZ units produced in FY2022). In FY2023 year to date, 48 units have come online.

From program inception through the end of FY2022, a total of 1,636 rental units have come online (81 percent of all IZ units produced), and

There are 1,384 IZ units in the pipeline, in the planning and under construction phases.

123. Please share a comparative chart of IZ requirements for development in neighboring jurisdictions in Maryland and Virginia.

Response: Please see Attachment 123.

124. Please describe the marketing and outreach initiatives in place, including the budget for marketing and outreach initiatives, to provide the public information about ADU units coming online and the possibility of renting or purchasing one.

Response: As required by the standard affordable housing covenant used to establish ADUs, all ADU vacancies (either initial offerings or future vacancies or future resales) must be listed by the development's owner or owner's representative (typically the property management in the case of rental units) on the District's Affordable Housing Locator Website: www.dchousingsearch.org . In the case of recent ADUs that have a DHCD-approved Affirmative Fair Housing Marketing Plan (AFHMP) and Household Selection Plan (HSP) on file, the property must also advertise on additional outlets (e.g. community newspapers, other websites and methods) that have been specified in the approved plans. In the past few years DHCD has worked with DMPED to modify their form covenant, to more closely follow the IZ process, meaning that the ADU maximum & minimum incomes & maximum rents & purchase prices follow the IZ Price Schedule, and ADUs must go through the IZ lottery process when first available for occupancy.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

125. What is DHCD's full inventory of vacant and/or blighted properties under the Property Acquisition Development Division (PADD) program? Please provide a list of addresses by ward, square footage, last appraisal, and date when the property entered the inventory.

Response: Please see Attachment 125.

126. How many RFPs were released in FY 22 and FY 23, to date that involve PADD properties?

Response: DHCD has released six (6) RFPs for PADD Properties in FY2022 and FY2023 year to date.

127. How many PADD properties were disposed of in FY 22 and FY 23, to date? For each property, please list the ward in which the property is located, the property address, closing date, sales proceeds, and purchaser.

Response: Please see Attachment 127.

128. Please provide details of DHCD's current acquisition strategy to address vacant and blighted properties. Please state how much money DHCD had in an acquisition fund at the beginning of FY 22. How much of that money does DHCD still have?

Response: Addressing vacant and blighted property to stabilize neighborhoods and increase economic opportunities is one of DHCD's top priorities. DHCD has released six Equity RFPs to redevelop vacant properties in FY2022 and FY2023 year to date, prioritizing awards to minority developers. This effort is two-fold, as it both increases affordable homeownership opportunities and builds capacity for minority developers in the District. DHCD will release additional RFPs in FY2023 in this same manner.

DHCD was allocated \$31 million in ARPA funds in FY2022 to acquire property for affordable housing, as well as \$5 million in ARPA funding to partner with DC Building Blocks to address the areas in the District most impacted by gun violence. These funds are still with DHCD.

129. What are DHCD's future plans for the PADD program?

Response: The PADD program will continue to be DHCD's main vehicle to address vacant and blighted properties, redevelop single family homes and create affordable

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

homeownership opportunities, stabilize and improve neighborhoods, and create economic opportunities for minority developers in the District.

130. How many petitions, by category, has Rental Accommodations Division (RAD) received in FY 22 and FY 23, to date? Please state how many were granted, how many were appealed, and how many rulings were overturned on appeal.

Response:

Petitions Received FY 2022-FY 2023 (as of 01/31/2023)

Petition Type	Filed	Pending	Withdrawn	Granted	Appealed	Overruled
501f	7	6	–	1	n/a	n/a
Capital Improvement *	0	n/a	n/a	0	n/a	n/a
§ 205(e)(4) Exclusions	1	1	–	–	0	n/a
Hardship	3	–	–	3	1	n/a
Services & Facilities *	2	–	1	1	n/a	n/a
Substantial Rehab. for vacant rental units	1	–	–	1	n/a	n/a
Tenant Petitions *	164	n/a	n/a	n/a	n/a	n/a
Tenant Payment Plan Complaint *	3	n/a	n/a	n/a	n/a	n/a
Voluntary Agm't **	0	n/a	n/a	n/a	n/a	n/a

* RAD intakes filings which are reviewed for completeness and technical compliance and then transfers the petitions to OAH for adjudication.

** The Voluntary Agreement Moratorium Amendment Act of 2020 (D.C. Law 23-0246 effective October 1, 2021) mandates a 2-year moratorium on voluntary agreements

131. With reference to the Rental Accommodations Division’s petition caseload during FY 22 and FY 23 to date, please provide by case number a list all petitions filed, the date the petition was filed with RAD, and the current status of the petition. Please include all petitions that were pending at any point during FY 22 and FY 23, to date, including petitions filed prior to FY 22. Please also provide the number of petitions during FY 22 and FY 23, to date, that:

- a. Were rejected for insufficiency;
- b. RAD rendered a preliminary decision on;
- c. RAD automatically transferred to OAH; and
- d. RAD transferred as a contested case to OAH.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Response: Please see Attachment 131 listing Pending Cases for FY 2022 & FY 2023 (as of 01/31/2023).

Pending Cases for FY 2022 & FY 23 (as of 01/27/2023)

Number of Petitions Rejected for Insufficiency	0
Number of Preliminary Decisions Rendered by RAD	0
Total Number of Petitions Automatically Transferred to OAH	
Number of Tenant Petitions:	164
Number of Tenant Payment Plan Complaints:	3
Number of Housing Provider Petitions:	0
Number of Petitions Transferred as a Contested Case to OAH *	0

Procedurally, once RAD transfers a petition to the Office of Administrative Hearings (OAH), RAD no longer retains jurisdiction over the matter. The case disposition is handled and adjudicated by OAH.

* Note: The Rental Accommodations Division does not maintain its petition records by the number of petitions transferred to the Office of Administrative Hearings prior to any filings of tenant objections and exceptions.

132. Please describe any policies and procedures of RAD with regard to providing access to tenants to the underlying documents filed by housing providers with hardship petitions:

a. Does RAD have any policies or procedures in place to allow tenants to access the underlying documents filed with hardship petitions?

Response: The Rental Accommodations Division’s policy and process is to provide copies of hardship petitions and supporting documentation to tenants and their counsel upon request. The division redacts sensitive information such as federal identification numbers or bank account information, but otherwise tenants and their counsel receive a complete copy of the hardship petition submission. If a requestor, however, is not directly related to a hardship petition transaction (i.e., a current tenant or the tenants’ counsel), then RAD requires that the requestor submit a Freedom of Information Act request.

b. How many requests did RAD receive during FY 22 and FY 23, to date, from tenants or their representatives seeking access to the underlying documents filed with hardship petitions? Please break down these requests by indicating the date the request was made, the party making the request, the

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

method by which the request was made, and all actions by RAD to respond to the request (including dates).

Response: The Rental Accommodations Division did not receive any requests from tenants or their counsel to review hardship petitions and supporting documentation in Fiscal Year 2022 or Fiscal Year 2023 to date.

133. In last year's performance oversight responses, DHCD shared RAD was going to update its forms in accordance with the following two statutes "within the next 90 days." Please confirm for each statute whether RAD's forms have been updated.

a. L21-553, the Rent Control Hardship Petition Limitation Amendment Act of 2016

Response: Since the revised and updated Rental Housing regulations (14 DCMR chs. 38-44) went into effect on December 31, 2021, the Rental Accommodations Division is working with the Rental Housing Commission to update RAD's forms to reflect the rule changes. It is anticipated that the hardship petition form will be updated by the end of Fiscal Year 2023.

b. L22-17, the Elderly Tenant and a Tenant with a Disability Protection Emergency Amendment Act of 2017

Response: The Rental Accommodations Division neither amended its forms nor created a new form implementing the requirements of the Elderly Tenant and Tenant with a Disability Protection Emergency Amendment Act of 2017 (Act 22-0004 effective Jan. 10, 2017 and expired May 10, 2017) because the matter is moot as the emergency legislation expired on May 10, 2017.

In Fiscal Year 2020, the Rental Accommodations Division worked with the Rental Housing Commission to create a new form implementing the requirements of the Elderly and Tenants with Disabilities Protection Amendment Act of 2015 (D.C. Law 21-0239, effective April 7, 2017). The form was updated in Fiscal Year 2022 and is available on the Department of Housing and Community Development's website.

134. Please provide statistics on the number of residents served since the inception of the 202 Assist Program, to date.

Response: The number of residents that were served by the 202 Assist Program were 337 in FY20 and 218 in FY21. The program ended in FY21.

135. In last year's oversight responses, DHCD stated the Housing Provider Ombudsman position is "currently under active recruitment; we expect to complete the hiring process by the end of March." As of January 20, 2023, DHCD has not hired an Ombudsman.

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

Please explain why the Ombudsman position has not yet been filled and a date by DHCD expects to fill the position.

Response: The Housing Provider Ombudsman position is intended to assist small housing providers to navigate the District's regulations and assistance programs and to provide technical assistance. As a result of DHCD's hiring efforts, over the summer of 2022, DHCD was able to hire two new program analysts in the Housing Preservation Unit to fulfill this role. These staff members also assist small housing providers in applying to the Small Buildings Grant program and signing up for the DHCD introduction to property management course. The property management course is available for free to District residents and those who own or manage properties in the District. These new staff hires join a team that also includes a new staff person hired to assist low-income cooperatives and condominiums. Together, this team cooperates in solving problems for some of our most challenged housing providers and residents. The Preservation Officer also oversees the Conversions and Sales Division, which regulates the Tenant Opportunity to Purchase Act. DHCD's Housing Preservation Unit serves as the front door for small building providers seeking this assistance regarding the District's housing laws and access technical and financial assistance.

136. Please describe how DHCD engages community land trusts or supports their establishment or operation in the District.

Response: DHCD remains committed to exploring the land trust model as an impactful tool to create and preserve affordable housing, and moving forward the agency will continue to engage intentionally with existing and future land trusts. DHCD has engaged with the Douglass Community Land Trust (Douglass CLT) and Habitat for Humanity as a partner in creating and preserving affordable housing in the District. DHCD supports the mission of the Douglass CLT, which was allocated \$2 million of American Rescue Plan Act (ARPA) funds in the Fiscal Year 2022 budget to further the Douglass CLT's goals and mission.

137. Please describe any actions taken by DHCD in FY 22 and FY 23, to date, to respond to or implement the recommendations of the Limited-Equity Cooperative Task Force.

Response: In order to address the recommendations of the Limited-Equity Cooperative (LEC) Task Force, the Department of Housing and Community Development (DHCD) has taken a number of actions in fiscal years 22 and 23.

Appointment of a Point-of-Contact Person for LECs

In Fiscal Year 22, DHCD hired a new Program Analyst in its Housing Preservation Unit, with a focus on all types of cooperatives, condominiums, and other common interest communities. The Program Analyst is responsible for providing DHCD's Housing Preservation Officer with insights into existing and proposed D.C. policy programs and regulations that impact these communities. Additionally, the Analyst supports DHCD's

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD)

compliance teams and serves as a point of contact for public and private community organizations, to promote and stabilize those communities.

Full Property Tax Abatement for LECs

In the “*Fiscal Year 22 Budget Support Act of 2021*” (A24-0176), Mayor Bowser introduced “*Property Tax Relief for Low Income Housing Harmonization Amendment Act of 2021*” which enabled LEC’s receiving District affordable housing financing to receive the same tax benefits as non-profits and the agency began the process of utilizing this program in properties selected for assistance after Fiscal Year 2022 as allowed by the statute.

Also in Fiscal Year 2022, the “*Limited Equity Cooperative Property Tax Assistance Amendment Act of 2022*” (A24-0684) was introduced and passed. DHCD participated in discussions on the policy to provide a permanent tax abatement for all LECs, and when the Act becomes effective will make certain the properties the Agencies has assisted are aware of the program.

Mandatory Training in Expertise in Cooperative Management

In 2021, the Condominium Association Strengthening Support Amendment Act of 2021 (B24-0240) and the Homeowner Association Strengthening Support Act of 2021 (B24-0239) were introduced. Both legislations aimed to have officers of the associations undergo a biennial governance and management training. DHCD publicly proposed that these bills be expanded to include cooperatives and emphasized the need for LECs to develop cooperative management expertise. Additionally, DHCD offers a free on-line Property Management Course that is targeted to owners of multifamily buildings, cooperatives, and condominiums who need assistance in managing their buildings. The course covers maintenance, finance, reserve planning, community planning, governance, and principles that are unique to cooperatives. Furthermore, in Fiscal Years 22 and 23, DHCD funded a number of community-based organizations that provided trainings and related-services on cooperative management.

Access to Affordable or Pro Bono Legal Services

In Fiscal Years 22 and 23, DHCD funded a number of community-based organizations that provide legal support to LECs, such as Legal Counsel for the Elderly (AARP), Neighborhood Legal Services, and University Legal Services. Additionally, DHCD has appointed an experienced attorney as its program analyst focused on cooperatives. This individual has a background in legal services and is knowledgeable about recommending suitable legal service organizations, serving as the point of contact for the public with regards to issues related to cooperatives.

Language Access Services for LECs

In Fiscal Years 22 and 23, DHCD funded several community-based organizations that provide services to the LEC community. The DC Language Access Act and other local and federal laws require the DC government to provide equal access and participation in public services, programs, and activities for residents of the District who have limited or no English proficiency.

138. Interim Director Drew Hubbard, in his testimony on behalf of DHCD on Bill 24-0802, the Green New Deal for Housing Amendment Act of 2022, in November 2022, stated that “there may be lessons in...more positive international experiences” of social housing and that “the question remains, what needs to be different in the U.S. and specifically the District, to support the financial stability and success of this model.” Since that testimony, has DHCD done any additional analysis of international experiences with social housing to determine what positive lessons could be learned?

Response: Since the November hearing, DHCD has continued to monitor the available research and practice related to social housing here in the United States and abroad to inform our efforts to achieve our shared goals of community stability and housing affordability. As noted in our testimony to the committee just a few weeks ago at the end of November, the United States, and the District of Columbia specifically, have many of their own examples of social housing, not least of which is Public Housing. We can also draw important lessons from these experiences, a conclusion shared during their testimony to the committee by the Community Service Society of New York, the preeminent US institution doing advocacy-related research on the creation social housing. Also as noted in our testimony, many of the international examples of social housing exist within a very different context – different real estate markets and regulatory frameworks, different social safety nets, different cultures, etc. - and therefore it is difficult to draw a direct line between these experiences and how they might address the situation we face in the District. It will take careful research to draw practical recommendations and we have not had the opportunity in the past few weeks to conduct this research and are not aware of any existing District-specific external research being conducted at this time.



Housing Equity Report: *Creating Goals for Areas of Our City*

October 2019



District of Columbia
Office of Planning



GOVERNMENT OF THE
DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

#36000by2025

This Housing Equity Report provides goals for the equitable distribution of affordable housing in Washington, DC, supporting Mayor Muriel Bowser's vision for creating 36,000 new housing units by 2025. The report is the first in a series that will comprise the Housing Framework for Equity and Growth. The framework is a cutting-edge effort that will examine factors across multiple scales, design typologies, and resident experiences to generate recommendations that can increase housing affordability and opportunity for all residents.

A LETTER FROM OUR MAYOR

“A fair shot to live and thrive in DC means that we are big in our thinking about creating and preserving more affordable housing.”
MAYOR BOWSER'S 2ND INAUGURAL ADDRESS



Dear Washingtonians:

Coming into my second term, I set a bold goal to build 36,000 new homes by 2025. Our city's current housing stock is not enough to meet our current and future housing needs. Even as we have accelerated the production of housing and doubled-down on protecting existing affordable units, residents are still paying a greater share of their income on housing, and low-income residents are increasingly feeling the threat of displacement.

But by building more housing, being intentional about how and where we build affordable housing, and working with regional partners to set and meet regional housing goals, we can alleviate these challenges while also building more inclusive and diverse neighborhoods throughout DC.

Washington, DC already has one of the most robust set of affordable housing tools in the nation. Over the past five years, we have invested more than half a billion dollars into our Housing Production Trust Fund – more per capita than any other jurisdiction in the nation. We have also expanded homeownership programs, invested in programs to make it easier for seniors to age in place, and created and funded a Housing Preservation Fund. Still, there is more we can and must do.

To ensure we achieve our goals, in May, I issued the District's first-ever Mayor's Order on Housing, directing DC Government agencies to chart a path forward to 36,000 new homes. This report, which provides an analysis of current affordable housing distribution and proposes specific production goals for the future, is the first step toward executing that Mayor's Order.

The goals laid out in the report recognize that housing is a citywide challenge that requires a citywide solution. By working together to meet these goals, we can advance our collective vision of a diverse and inclusive Washington, DC.

Sincerely,

A handwritten signature in black ink that reads "Muriel Bowser". The signature is fluid and cursive, with a large loop for the letter 'B'.

Muriel Bowser
Mayor

OVERVIEW

“We must think and act boldly to ensure the District is a home for all residents whether they have lived here their entire life or recently arrived.”
MAYOR’S ORDER

Housing is a vital component of Washington, DC’s inclusive growth - it is embedded in our neighborhoods and defines who we are as a city. Housing choice and affordability provide residents with stability and opportunity. Safe and stable housing supports physical, financial, and emotional health.

Washington, DC is recognized at regional and national levels for our commitment to equity as a core DC value. From a housing perspective, this value has been expressed through the District’s commitment to inclusive housing policies, programs, and tools backed by funding and implementation. As the city grows, our focus on housing remains critical to ensure all residents can continue to live in the city and benefit from the prosperity and jobs that come with growth.

Despite Mayor Bowser’s investments in affordable housing, production of new affordable housing is not keeping up with our residents’ needs. Growth also puts pressure on the overall housing supply, which can lead to rising costs. On average, residents are paying a greater share of their income for rental housing than before, an effect that disproportionately burdens low-income residents. Recognizing these factors, Mayor Bowser set forth a bold goal at the beginning of her second term to create 36,000 new housing units by 2025. The new housing would expand the competitive supply of housing, moderate increases in housing costs, provide needed relief to a broad range of middle income families, and reduce pressure on the supply of housing serving lower incomes.

On May 10, 2019, Mayor Bowser signed a Mayor’s Order directing District agencies to look at a variety of approaches to accelerate housing production while addressing the housing needs of specific populations, including families, older adults, residents with special needs, and across income levels in Washington, DC. The Mayor’s Order required a review of how existing affordable housing is concentrated in some parts of the city, threatened in others, and is extremely limited in availability in some areas due to a historic legacy of exclusionary and discriminatory land use decisions.

What is Affordable Housing?

There are two types of affordable housing: dedicated and naturally-occurring. **Dedicated affordable housing** is defined as income- and rent-restricted housing supported or subsidized by local and federal programs for households ranging from extremely low-income earning less than 30 percent of the Median Family Income (MFI) up to households earning less than 80 percent of the MFI. To make dedicated affordable housing financially feasible, it is necessary to support or subsidize it, even in areas with very low land costs. Each year, DHCD issues rent and income limits for dedicated affordable housing based on the MFI published annually by the U.S. Department of Housing and Urban Development (HUD). The District’s 2019 MFI limits of 80 percent or below are \$97,050 for a family of four and \$67,950 for a single-person household (see **Appendix 1**). Maximum and minimum income limits, rents, and purchase prices for dedicated affordable housing are all based on the MFI and adjusted for household size. **Naturally-occurring affordable housing**, in contrast, is unsubsidized and not income-restricted but rather is privately-owned housing with market-based rents affordable to low- and moderate-income residents. Naturally-occurring affordable housing is increasingly at risk of disappearing as the cost of housing rises. Even where naturally-occurring affordable housing exists, it does not meet the needs of the lowest income households. **Rent controlled apartments**, which restrict the rent of a unit but can be occupied by residents of any income, are not counted as affordable housing in our analysis.

The Mayor’s Order also proposed increasing the supply of dedicated affordable housing by 12,000 units affordable to low-income residents.

The Office of Planning (OP) and the Department of Housing and Community Development (DHCD)

responded to the Mayor’s Order by launching the *Housing Framework for Equity and Growth*. This framework will examine in the future a wide range of factors and policies that affect housing production and affordability, and will make recommendations for improving the District’s ability to deliver housing and increase housing affordability and equity for residents.

This *Housing Equity Report* is the first in a series that will comprise the *Housing Framework for Equity and Growth*. This report presents goals for the future distribution of affordable housing units to be produced across the District’s ten Planning Areas, ensuring each contributes an equitable share of affordable housing to the District’s overall number of affordable units. It also highlights why housing is critical to advancing inclusive prosperity in Washington, DC. These goals are informed by input from thousands of residents who shared feedback over the summer of 2019, including at a citywide housing conversation in September.

This report is part of an ongoing analysis and conversation citywide about housing and equitable growth. It is

“It’s not fair to place all of the affordable units in one part of the city because the wealthiest neighborhoods don’t want it. To thrive, neighborhoods needs to be mixed-income.”

WARD 8 RESIDENT

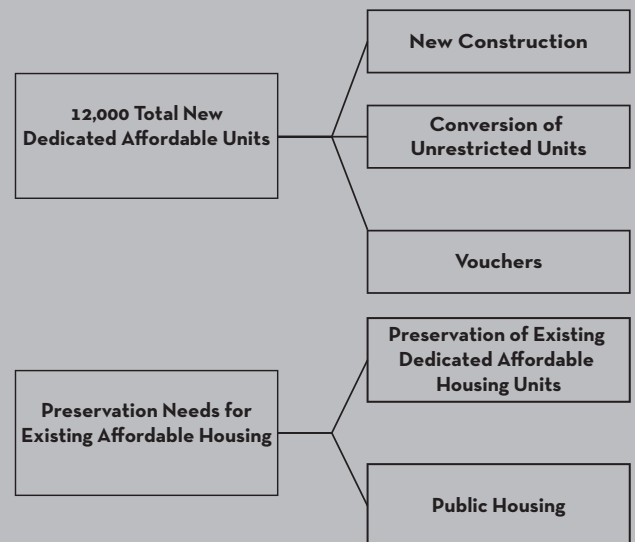
linked to the District’s Comprehensive Plan, DHCD’s *Analysis of Impediments to Fair Housing Choice*, and related housing initiatives. Acknowledging that the housing challenges faced by Washington, DC are not unique, the *Housing Framework for Equity and Growth* will not only examine housing at the citywide and neighborhood levels, but will also track efforts at the regional and national levels, including those led by the Metropolitan Washington Council of Governments (MWCOG) and by Mayor Bowser at the National League of Cities. Recognizing the role of housing opportunity in promoting the value of equity, DHCD and OP are working with multiple stakeholders across the District to ensure that the benefits of a growing economy extend to low-income residents so that they may continue to call the District their home.

How is Affordable Housing Produced in Washington, DC?

Achieving 12,000 new affordable units by 2025 will require a variety of methods including: (1) financial subsidies for new construction and the conversion of threatened naturally-occurring affordable units to dedicated affordable units; (2) expanded land use incentives and requirements through Inclusionary Zoning (IZ) and Planned Unit Developments (PUDs); (3) public land partnerships and dispositions; (4) expanded and enhanced voucher programs; and (5) other recommendations from the analysis.

In addition to the 12,000-unit production goal above, various preservation goals are beyond the scope of this analysis. In 2016, Mayor Bowser’s *DC Housing Preservation Task Force* established a goal of preserving all existing affordable units whose affordability would otherwise be threatened. There are an estimated 4,700 existing dedicated affordable units whose affordability controls will expire by 2025 plus more that may have capital upgrade needs.¹ Separately, the District of Columbia Housing Authority (DCHA) is working to address approximately 2,600 public housing units with immediate

critical needs and on establishing a longer-term plan to address remaining capital needs within their portfolio of public housing units through the August 2019 Working Draft of *Our People, Our Portfolio, Our Plan: DCHA’s 20-Year Transformation Plan*.² Importantly, the *Housing Framework for Equity and Growth* focuses on production and conversion, so it will not include detailed analysis of preservation or public housing. Instead, the Framework will defer to and coordinate with complementary efforts from our agency partners.



The District’s vision includes achieving an equitable distribution of no less than 15 percent affordable housing in each Planning Area by 2050. This will help make Washington, DC an equitable and inclusive city where all residents, regardless of their household type, size, and income, can access housing that is healthy, safe, and affordable in every neighborhood.

Affordable Housing Production Goals

Growing our housing supply helps maintain affordability for all and keeps the District economically competitive. The goal to build more housing requires a citywide approach and a commitment from each Planning Area to produce and preserve an equitable share of affordable housing toward the District’s overall number of affordable housing units.³

Washington, DC’s current supply of dedicated affordable housing is concentrated in some areas of the city and almost non-existent in others, restricting low-income residents’ choice and opportunities of where to live in the District.

Figure 1 shows the current distribution of dedicated affordable units across Planning Areas.^{4, 5} There are fewer than 500 dedicated affordable units in Rock Creek West (which is approximately one percent of the units within that Planning Area). Even when rent controlled units (which can be occupied by households of any income) are included, only seven percent of units in Rock Creek West remain affordable to families earning less than 60 percent of MFI.⁶ On the other hand, there are over 15,000 dedicated affordable units in Far Southeast & Southwest. The distribution of dedicated affordable housing varies significantly across the District.

By developing equitable goals for each Planning Area, this report charts Washington, DC’s path to building a more equitable and inclusive future. Based on analysis by OP and DHCD and community input (discussed further in the Community Engagement section), **Figure 2** shows the recommended affordable housing production goals by Planning Area that can achieve the Mayor’s Goal of 12,000 new affordable units by 2025. These goals are a critical first step toward a long-range goal proposed as a policy in the District’s ongoing Comprehensive Plan Amendment process to achieve a minimum of 15 percent of affordable units

“I strongly believe that growing an inclusive city means adopting a ‘fair share’ principle. Every ward should be responsible for its fair share of the city’s growth.”

WARD 1 RESIDENT

within each Planning Area by 2050 (see **Appendix 2** for more details on the current distribution of dedicated affordable housing and the proposed 2025 goals by Planning Area).

The goals in **Figure 2** were developed through a multi-step process using the Mayor’s 2025 goal and local and regional growth forecasts to estimate the pace of citywide total housing production from 2018 to 2050, and then applying a series of “equitable share” weighting factors and assumptions to allocate total housing production and affordable housing production to Planning Areas.

As a result, Planning Areas that are currently well below the minimum of 15 percent such as Rock Creek West, Rock Creek East, and Capitol Hill have the highest dedicated affordable housing production goals through 2025. By 2025, the goals would increase affordable housing in Rock Creek West from one percent to five percent, and in Capitol Hill from seven percent to ten percent affordable units of the total units within each Planning Area. In addition, the District will continue to make investments to increase opportunity in areas with a high concentration of affordable housing to allow both current and future residents to thrive.

Figure 1. 2018 Estimated Distribution of Dedicated Affordable Units

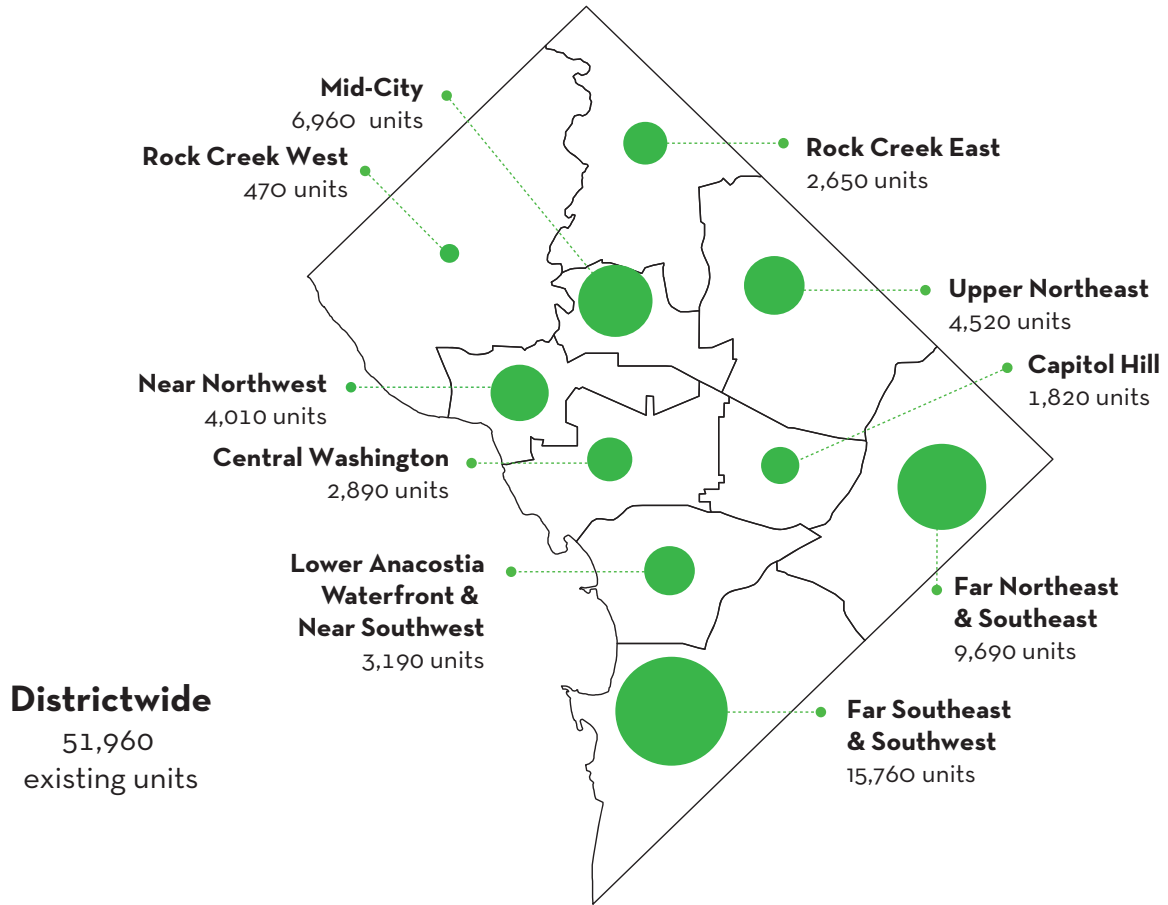
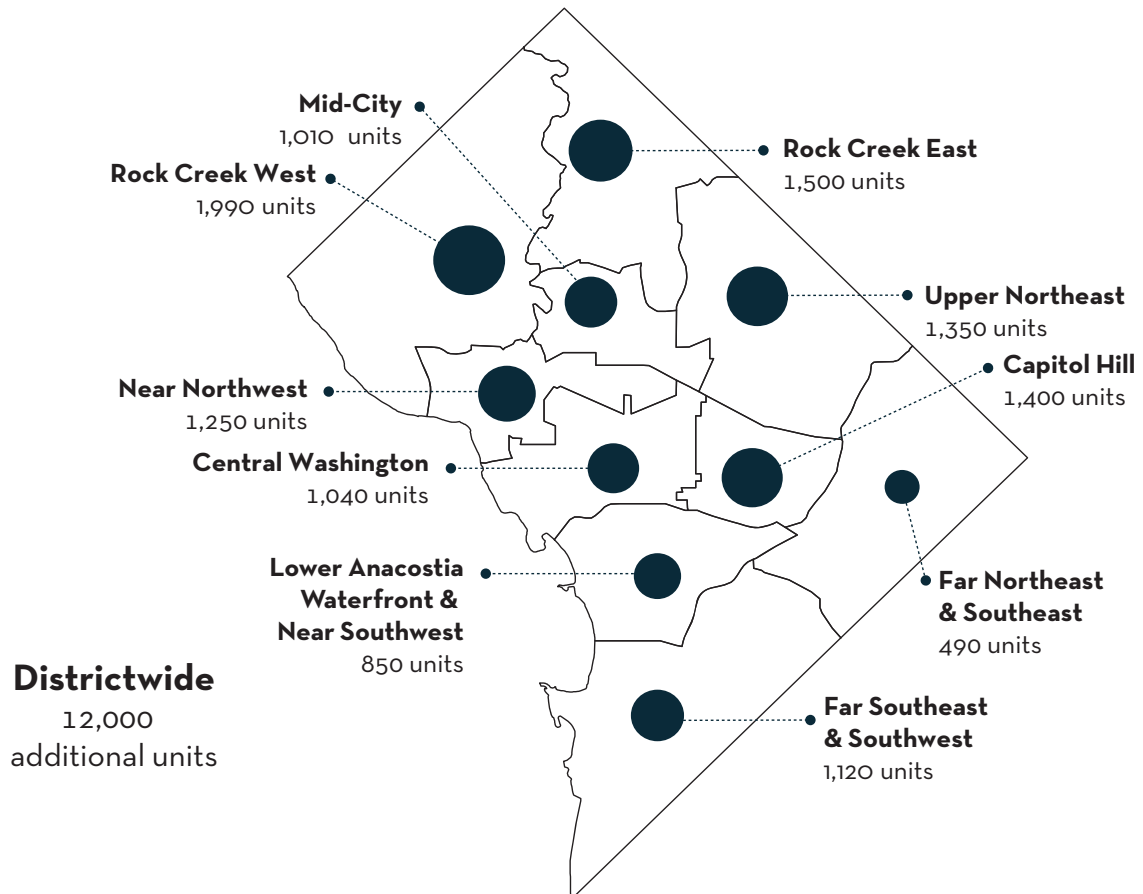


Figure 2. 2025 Dedicated Affordable Housing Production Goals



HOUSING & GROWTH IN WASHINGTON, DC

“It’s vital DC find a way to provide more affordable housing, particularly for lifelong residents who are being pushed out of the city.”
WARD 6 RESIDENT

The Mayor’s Order responds to a number of housing challenges District residents face. Washington, DC, like many American cities, is experiencing an increase in housing costs, a growing population, and a constrained supply of housing. To address these challenges, bold thinking and action are needed to ensure the District is a home for all residents, whether they have lived here their entire lives or recently arrived.

Growth Patterns

Since 2010, the District has grown by over 100,000 new residents, including through births as well as persons moving to the District. Many of these new residents are employed in industries, such as technology, professional services and government, which provide well-paid jobs and pathways to the middle class.⁷ Economic growth, a growing number of families, increased desirability of the city, and improved quality of life have fueled more demand for housing, particularly from higher income households.

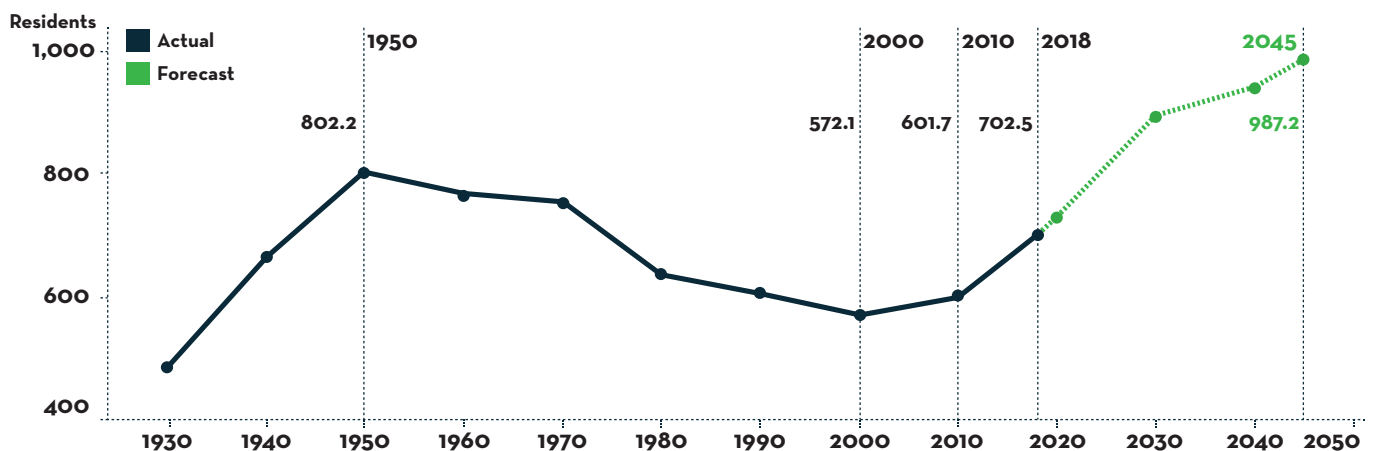
Washington, DC is projected to continue growing through 2045. Housing development has responded to this growth by sustaining one of the fastest periods of production in the city’s recent history, but housing supply has not kept up to meet the needs of our growing population. In addition, housing production has consisted mostly of small rental units targeted to households earning more than 120 percent of the MFI.⁸

What is the District’s Current Housing Picture?

The District currently has a total of approximately 325,000 housing units. More than a third (37 percent) are single-family homes (townhouses and detached houses) and a little over half (54 percent) are condos, co-ops, and rental apartments in large multi-family buildings (buildings with more than four units). The remainder is composed of small, two- to four-unit buildings. Of the total housing stock in the District, about a sixth (16 percent) is dedicated affordable.⁹ Additionally, as of 2011, a quarter (25 percent) of units in the District were rent controlled.¹⁰

Securing affordable, family-sized units is increasingly difficult for low-income families with four or more people. Together, the inadequate rate of production and mismatch in available housing to meet the needs of the District’s various household types have increased competition for a limited supply of housing that is affordable to moderate- and low-income families and increased housing costs. Producing more market-rate and affordable housing for all income levels will decrease housing cost pressures for moderate- and low-income residents.

Figure 3. Washington, DC Population Growth & Forecast (000s)



Affordable Housing Goals for the Washington, DC Metro Region

Although there is much that Washington, DC can and must do to address local housing needs, the city's housing market does not exist in isolation. Located within a metropolitan area that is the sixth largest in the nation by population, the District's forecasted growth now represents a greater share of the overall regional forecast than previously anticipated. Housing production is falling short of demand and affordability is a growing regional issue, mirroring what many other parts of the nation are experiencing.

The Metropolitan Washington Council of Governments (MWCOG), with leadership from the District, has convened jurisdictions across the region and set an ambitious target of adding at least 320,000 housing units between 2020 and 2030. This is an additional 75,000 units beyond the units already predicted to be built in the region for this period. MWCOG also created goals for establishing 75 percent of those units near Activity Centers or high-capacity transit and ensuring 75 percent of new housing should be affordable to low- and moderate-income households.¹⁵

The Urban Institute recently released *Meeting the Washington Region's Future Housing Needs*, an analysis of the current housing supply and predicted population growth forecast in the region. The report states that to ensure the region's future economic growth and prosperity, the region must produce at least 374,000 more housing units by 2030 and create at least 40 percent more housing to meet the needs of moderate-income households. The report highlights that jurisdictions within the region will need to leverage their existing housing tools and learn from each other to implement highly effective policies to accelerate housing production.¹⁶

“The District, like many cities, is facing increasing housing costs, a growing population, and a limited supply of housing.”

MAYOR'S ORDER

Housing Affordability

While it is clear that the District's housing production has not been sufficient to meet the needs of an increasing population, without such growth in housing supply, District residents would face an even more challenging housing situation. On average, rental households of all incomes are now paying a greater share of their income toward housing, as average rents for market-rate units rose to nearly \$2,000 for a one-bedroom and \$2,500 for a two-bedroom by 2018.¹¹ The median sales price of detached homes has reached nearly \$850,000, while the median for condominiums is \$465,000.¹² In this environment, the supply of rental units in the District that are affordable to residents earning less than 60 percent of the MFI is increasingly threatened.

Dedicated affordable housing has expiring affordability controls, and the rents of low-cost, unsubsidized, naturally-occurring affordable housing are rising rapidly. An analysis completed in 2019 estimated there are 18,300 fewer naturally-occurring units affordable to lower income families in 2017 than there were in 2006.¹³ Federal public housing, which serves some of the District's most vulnerable and lowest-income residents, has faced decades of disinvestment from the federal government while the need for major capital investment has grown acute.¹⁴

In parallel with the *Housing Framework for Equity and Growth*, DHCD is addressing the current distribution of affordable housing and the need to advance fair housing opportunities by conducting an *Analysis of Impediments to Fair Housing Choice*. The analysis focuses on housing discrimination, segregation, and limitations to fair housing options that hinder the District's efforts to affirmatively further fair housing. This process encourages active participation from the public to help develop strategies to address fair housing challenges across Washington, DC. Outcomes from the *Analysis of Impediments to Fair Housing Choice* will be integrated into this initiative.

COMMUNITY ENGAGEMENT

“We as a community must make room for more affordable housing across the city. We will become a more vibrant city when we have more inclusivity throughout all wards.”

WARD 3 RESIDENT

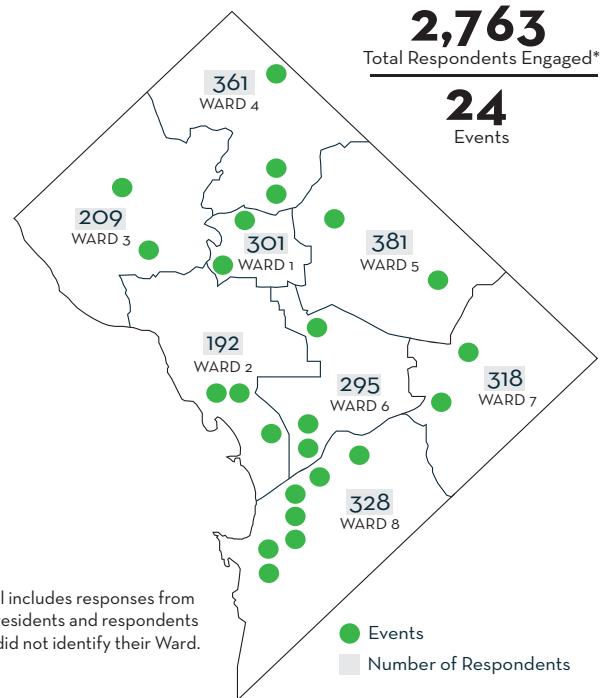
Across Washington DC’s eight Wards, the majority of residents surveyed felt that the current geographic distribution of affordable housing in the city is unfair, and most felt very strongly that this should change.

To understand residents’ perspectives on the District’s housing challenges, OP and DHCD conducted community outreach from June 15 to September 21, 2019, engaging thousands of people at 24 public events that took place across all eight wards. These engagements included citywide events, such as the Mayor’s Eighth Annual Senior Symposium and the Age-Friendly DC Housing Committee, and neighborhood-focused events, such as the Far Southeast Collaborative Ward 8 Faith Leaders Breakfast and Beat the Streets events hosted by the Metropolitan Police Department. Through these events, city staff learned about residents’ housing experiences, including the different challenges faced by various populations and where they would like to see greater affordable housing opportunities.

At these events, residents were invited to fill out a paper-based survey regarding the geography of the current distribution of affordable housing. To ensure broad participation, OP and DHCD made the survey available online and promoted it extensively through agency listservs and social media channels, Advisory Neighborhood Commissions, and community networks.

On September 21, 2019, outcomes from the survey were shared and discussed at a citywide Community Conversation on Housing at the Ron Brown College Preparatory High School in Ward 7. More than 2,700 people participated in the survey, representing all Wards, as well as a variety of gender identities, races and ethnicities, lengths of residence in the District, and a wide range of age groups. The results of the survey and other outcomes from the community engagements enabled the District to better understand how residents feel about the current distribu-

Figure 4. Community Engagement



tion of affordable housing and areas of the city that should be given greater priority to creating more affordable housing opportunities moving forward.

Seventy-six percent of respondents felt the current distribution is unfair compared to nine percent who thought the distribution is fair.

While there was some variation in survey results by Ward, 80 percent of all respondents felt strongly that the existing distribution of affordable housing in Washington, DC should change, with 61 percent of all respondents feeling “very strongly.”

When asked to prioritize the three Planning Areas where new affordable housing should be placed in the District, **Figure 5** illustrates that six out of ten survey responses identified Rock Creek West as a high priority Planning Area. This sentiment was shared by residents across all eight Wards. Survey respondents who prioritized Rock Creek West cited the availability of transit, quality schools, and access to employment

opportunities and neighborhood amenities, such as parks and grocery stores, as important neighborhood attributes that can support and complement affordable housing. Following Rock Creek West, four out of ten survey responses identified both Capitol Hill and Rock Creek East as the next most appropriate Planning Areas for more affordable housing.

Comments submitted through the survey underscored residents' desire for making affordable housing opportunities available throughout the entire city; growing a more inclusive and equitable city; developing affordable housing in high opportunity areas; and providing ample access to transit, schools, jobs, and grocery stores in all neighborhoods. To learn more about the survey's findings, please visit housing.dc.gov and click on "Our Progress."

These themes were echoed by participants at the September 21 Community Conversation on Housing, where over 150 residents and community stakeholders participated in-person and online in small group discussions on housing equity, neighborhood opportunity, and the resident survey results. In addition to

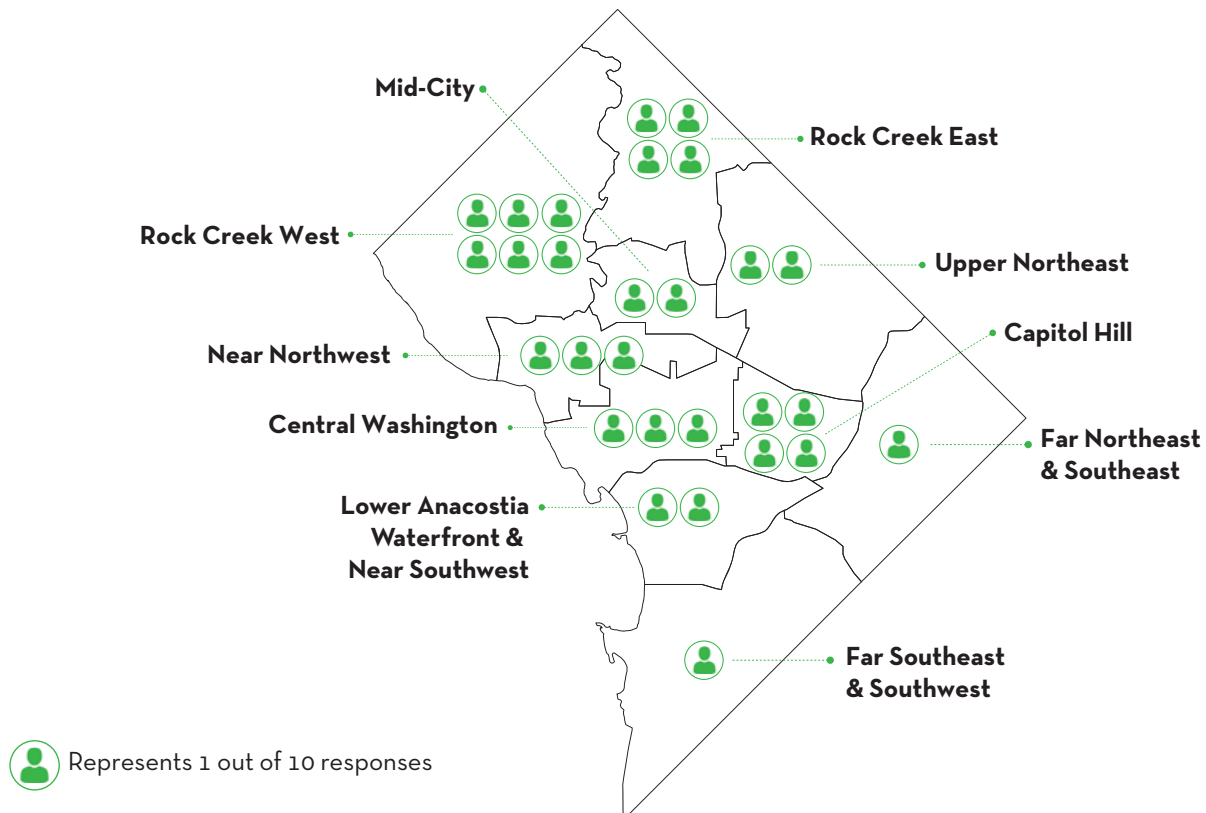
"The distribution of affordable housing currently isn't fair to DC residents and doesn't give or increase the equity among all demographics. #fairshot."

WARD 7 RESIDENT

discussing these topics, participants were asked to reflect on how housing impacts their health and what neighborhood amenities are most critical to providing a high quality of life.

Participants highlighted the importance of neighborhood amenities and wrap-around services for affordable housing; the current lack of affordable housing supply, which exacerbates financial pressure on existing families, especially those earning 30 percent or below the MFI; and the need for enhanced government coordination and financing to effectively address barriers to affordable housing development in high opportunity areas. Participants also highlighted the importance of addressing public housing conditions and ensuring extremely low-income residents and residents experiencing homelessness receive adequate housing support.

Figure 5. Where Survey Respondents Think Affordable Housing Should Be Prioritized



EQUITABLE DISTRIBUTION GOALS

“It is important that each Ward increases their share of affordable housing and provide a variety of housing options for people to choose where they live.”

WARD 4 RESIDENT

The current distribution of affordable housing in Washington, DC reflects a legacy of racially discriminatory and exclusionary policies enacted in the past century, which cannot be corrected overnight. In fact, it will take a focused and sustained effort over the next generation to address. The whole city has a role in providing affordable housing and access to opportunity to address this legacy, particularly along racial and income lines.

Requiring that each Planning Area achieve a minimum of 15 percent affordable by 2050 reflects proposed Comprehensive Plan policy and the idea that each area should contribute its equitable share toward the citywide goal. This citywide goal is informed by the fact that the current share of dedicated affordable housing citywide is approximately 16 percent; as the number of affordable units increases, each area should approach this citywide average.

The affordable housing production goals shown in **Figure 2** were generated through a multi-step analysis that first addresses total citywide housing production and then uses that information to create affordable housing goals citywide and by Planning Area.

Methodology for Total Housing Production

The total housing production goal citywide was calculated from 2018 to 2045 using the current housing development pipeline, the Mayor’s 2025 housing goal, and local and regional growth forecasts for 2045. Total housing production includes both market-rate and dedicated affordable housing units. A forecast was developed and broken into five-year increments, with an adjustment for the seven-year period (2018 - 2025), and extended out to the year 2050. A citywide pace of total housing production over time (2018 - 2050) was then determined. These inputs were then used to develop a total housing goal for each Planning Area and for each five-year increment. For Planning Areas growing at a rate slower

than the citywide pace, upward adjustments were made using weighted averages reflecting differential growth rates and assumed reduction of impediments to housing creation. No adjustments were made for Planning Areas already growing at a rate faster than the citywide pace. The forecast estimates an increase in supply of over 132,000 residential units to a Districtwide total of 456,900 by 2050. The overall effect would be a distribution of total housing growth that is more balanced across the city.

Methodology for Affordable Housing Production

The total citywide housing production number calculated above for each five-year increment was carried into this step and used as the baseline for the affordable housing production calculation. One-third of the baseline number was assumed to be dedicated affordable housing (per proposed Comprehensive Plan policy). This citywide affordable housing number was then allocated to the Planning Areas on the following equitable share basis:

- For Planning Areas with more than 15 percent affordable housing (as a percent of total housing in the Planning Area), a minimum of ten percent of the new production will be dedicated affordable, including through Inclusionary Zoning requirements and other means that can support inclusive growth.
- For Planning Areas with less than 15 percent affordable housing (as a percent of total housing in the Planning Area), a minimum affordable housing production number was calculated as a composite of: (1) one-third of new total housing production for that specific Planning Area; (2) an additional number of units derived by applying an “Equitable Distribution Weighting Factor” that shifts some of the affordable housing forgone in areas that already have more than 15 percent of affordable housing.

As a result of applying the above methodology, Planning Areas that are currently well under the citywide average will experience greater acceleration of affordable housing production than others, especially during the first interval (2018 - 2025). These areas will then level off during subsequent intervals as their percentages get closer to 15 percent. For areas that are already close to or above the 15 percent threshold, the above methodology yields a slower increase in the production of affordable housing.

Approaches for Delivering Equitable Distribution of Affordable Housing

To implement these numeric goals, this report recommends the following set of approaches to achieve an equitable distribution of affordable housing that can provide opportunities for all District residents to live in neighborhoods across the city.

- Identify impediments and develop opportunities to improve housing production, especially in Planning Areas that are growing slower than the rest of the city.
- Treat existing dedicated affordable housing, especially public housing units, as a critical resource and seek to preserve 100 percent of units regardless of location. Not including the capital improvement needs of public housing, more than 4,700 dedicated affordable units will be at risk by 2025.
- Maintain a citywide average pace of affordable housing production equal to one-third of total housing through 2050. This approach is reflected in the methodology and would raise the share of dedicated affordable units from 16 percent in 2020 to 21 percent by 2050.
- Support market-rate residential development and continue investing in important public services, facilities, and amenities in areas with existing high concentrations of affordable housing. Efforts should focus on homeownership opportunities for existing residents as a pathway to long-term stability, asset development, and greater prosperity.

Applying the above methodologies and approaches results in year 2025 production goals found in **Figure 2**. These goals reflect the progress required to achieve the proposed Comprehensive Plan policy

“I want to live in a District that offers everyone opportunities to thrive and succeed.”

WARD 2 RESIDENT

for 2050 while aligning with MWCOG’s 2030 goals regarding the amount, accessibility and affordability of housing. While achieving the 2025 goals by Planning Area is ambitious, many affordable projects are already underway, with 7,970 units under construction, funded, or expected through Inclusionary Zoning and land dispositions. These projects will contribute significantly toward the Mayor’s goal of 12,000 new affordable housing units by 2025.

Maintaining Dedicated Affordable Housing

Dedicated affordable units combined with naturally-occurring affordable housing currently represent approximately 21 percent of all housing in the District. However, the supply of naturally-occurring affordable housing is disappearing. The loss of 18,300 units between 2006 and 2017 suggests that over the next 10 to 20 years, the remaining supply will no longer be affordable to lower income households. By ensuring one-third of new production (including through conversion of non-subsidized units) is dedicated affordable, Washington, DC will be able to make up for the loss of naturally-occurring affordable housing. This goal would raise the citywide share of dedicated affordable units from 16 percent in 2020 to 21 percent by 2050.

Figure 6 compares the 2025 Production Goals by Planning Area to the current development pipeline for each and where there is a shortage of affordable housing and a need for greater focus to achieve the 2025 production goals. **Figure 6** shows that some areas, such as Far Northeast and Southeast, are well ahead of their goals, while others, such as Capitol Hill and Rock Creek West, will require focused resources over the next several years in order to reach the proposed goals.

The 2025 production goals are a first step toward achieving broader equity and access to opportunity and addressing the District’s housing challenges. While certain areas will need to prioritize affordable housing production, others will need to focus on preserving existing dedicated and naturally-occurring affordable housing. Some areas will also need to expand job opportunities, enhance neighborhood amenities, and increase low- and moderate-income homeownership. Put simply, every Planning Area across the District will need to be examined for specific housing and neighborhood needs and the subsequent steps to address them.

“It is imperative that new affordable housing options be built in areas of opportunity.”

WARD 2 RESIDENT

The District can achieve the 2025 goals through a mix of approaches and tools including leveraging District-owned land, blending density bonuses of Inclusionary Zoning with Tax Exempt Bond financing, and creating incentives for owners of accessory apartments to house voucher holders, among others. The tools are not limited to brick-and-mortar solutions. They also include program enhancements such as voucher expansion and conversion of naturally-occurring affordable housing to dedicated affordable housing.

Combined, these recommendations can accelerate production of housing and achieve a more equitable distribution of affordable housing across neighborhoods, helping fulfill the vision of an equitable city.

Figure 6. Current Affordable Housing Pipeline & 2025 Production Goals by Planning Area

Planning Area	Affordable Housing Production Goals	Affordable Housing Pipeline	Shortage of Affordable Housing	2025 Total Housing Production Goals*
Rock Creek West	1,990	80	1,910	1,260
Capitol Hill	1,400	280	1,120	3,270
Near Northwest	1,250	270	980	1,850
Mid-City	1,010	620	390	4,210
Rock Creek East	1,500	1,160	340	1,580
Central Washington	1,040	750	290	3,940
Upper Northeast	1,350	1,160	190	6,900
Lower Anacostia Waterfront & Near Southwest	850	910	on track	7,960
Far Southeast & Southwest	1,120	1,450	on track	2,040
Far Northeast & Southeast	490	1,290	on track	2,990
Total	12,000	7,970	5,220	36,000

*The total housing goals consist of net new market rate and affordable housing production. For Rock Creek West, the new affordable housing goals are greater than the total housing goals because the affordable housing goals include not only net new production, but also conversion of existing housing into subsidized housing and voucher recipients living in non-restricted housing. Reaching our goals will require a mix of these strategies, especially in Rock Creek West, where new housing has been extremely limited to date and where land use changes must be made to the Comprehensive Plan to reach these housing goals.

WHY EQUITABLE HOUSING MATTERS

“Affordable housing should be spread around so all families have the opportunity for upward mobility, better schools, and more access to transportation.”

WARD 5 RESIDENT

Establishing equitable housing goals by Planning Area is critical to advancing the District’s goals of equity and inclusive prosperity and promoting the wellbeing of all residents. As Mayor Bowser’s Department of Health *2018 Health Equity Report* shows, where people can afford and are able to live affects not only their quality of life, but also life expectancy and economic opportunity.¹⁷ A growing body of evidence-based research continues to reveal just how deeply vital neighborhood conditions are to influencing and shaping life outcomes.^{18, 19}

The availability of safe, decent, stable affordable housing across all neighborhoods is fundamental to achieving an inclusive city where all residents can thrive. The equitable affordable housing development and distribution goals presented in this report can help expand opportunities for all residents to access important health and economic opportunities.

The affordability, stability, and location of housing shapes the physical, emotional, and mental wellbeing of District residents. Families struggling to pay high housing costs or who are experiencing housing instability are more likely to have poor self-rated health, hypertension, and arthritis; more likely to forgo paying for other important needs like healthcare, healthy food, and utilities; and more likely to be evicted or become homeless.^{20, 21, 22}

Where people live and can afford to live matters too. Neighborhoods differ by the diversity and quality of the amenities they provide, ranging from safe streets, to vibrant retail, to green space. When neighborhoods have higher economic opportunities, less economic and racial segregation, and improved built environments, they foster improved physical and mental health for both adults and children.^{23, 24, 25}

Often known as “high-opportunity areas,” neighborhoods with high performing schools, amenities like grocery stores and safe parks, and accessible public transit improve access to important economic, educational, and employment opportunities.²⁶ When



Plaza West on K Street

high-opportunity neighborhoods lack affordable housing or when areas with affordable housing lack neighborhood services and amenities, low-income residents are excluded from important social and economic opportunities of those healthy neighborhoods.

Perhaps most importantly, when low-income residents can move or afford to live in high-opportunity neighborhoods, they thrive. Low-income children living in high-opportunity areas are more likely to perform better in the classroom and on academic tests compared to their peers in high-poverty areas.²⁷ The benefits continue to accrue as life progresses, as those children are more likely to attend college and have increased lifetime earnings, averaging \$302,000 higher as adults compared to their low-income peers living in high-poverty areas.²⁸

While the District will continue to expand affordable housing, it will also continue to invest in services, facilities, and amenities in low-income areas with the goal of realizing the benefits of high-opportunity neighborhoods across all areas in the city.

NEXT STEPS

“DC has a great opportunity to build on community support for diverse, equitable housing that is affordable for everyone.”

COMMUNITY STAKEHOLDER

Through our engagements over the last few months, we heard hundreds of individual housing stories. Every resident’s experience is different, from a couple facing concerns about rising rents, to a senior looking for a more suitable home in their neighborhood, to a family worried about their public housing unit. We learned that housing is multifaceted, so addressing housing needs and affordability requires a more detailed look at various neighborhoods and experiences. The work we have done to date, starting at the District level, then looking at the region, then looking at Planning Areas in this report, sets the broad goals and context. To move from goals to actions and outcomes, we must now look more granularly at impediments and opportunities that align with the needs of our various communities.

This report is just the first step in better addressing our housing system and the inequitable distribution of affordable housing. We will work to achieve the Mayor’s 2025 housing goals by conducting a *Housing Experience and Design Analysis* and generating *Opportunities and Recommendations* based on our overall findings, including through continued community engagement.

Housing Experience and Design Analysis

The next step in this initiative will examine factors affecting the District’s housing market and system, including local market factors for supply and demand, land use and zoning capacity for new housing (including analysis of single family zoning and its effect on housing production), and regional and national drivers of housing. Performed on both a citywide and Planning Area basis, analyses will look into the experiences and needs of specific populations, such as older adults, families, and residents experiencing homelessness, as well as a range of household incomes, unit sizes, and design typologies for both rentals and homeownership.

This effort will also examine the vital role that urban design and Washington, DC’s built environment play in expanding housing production and affordability.

The analysis will look at multiple scales, building design, and resident experiences to meet future housing needs. This analysis will allow the District to better understand the experiences that residents have in their neighborhoods and how they interact with the built environment.

Additionally, this initiative will identify and evaluate opportunities, challenges, and barriers to accelerating production, including market supply and demand, public policy, regulations, and community impacts and dynamics.

Opportunities and Recommendations

The final portion of the *Housing Framework for Equity and Growth* initiative will synthesize what we learned about opportunities and impediments and provide a roadmap for strengthening approaches for producing both affordable and market-rate housing in each Planning Area. This roadmap will help us meet both citywide and neighborhood needs, including equitable share commitments. As part of this, we will recommend how the District can focus resources, enhance existing policies, tools, and programs, and develop new ways to support housing production, preservation, and public housing.

Throughout this initiative, residents and other stakeholders will have the opportunity to provide input and stay engaged. The District will share regular updates towards achieving the housing goals to inform policy-making. Resident feedback and continued analysis by OP and DHCD (with the support of partner agencies) will help the District create a more inclusive housing sector, identify ways to produce and preserve housing for a variety of household types across different incomes and needs, and expand housing affordability for all.

You are invited to stay connected by visiting us at housing.dc.gov.

APPENDICES

Appendix 1. Income Limits by Percent of Median Family Income²⁹

Income Definition	Low				Moderate	
	Extremely	Very		80%	100%	120%
	30%	50%	60%			
Household 1	\$25,450	\$42,450	\$50,950	\$67,950	\$84,900	\$101,900
Size 2	\$29,100	\$48,500	\$58,200	\$77,650	\$97,050	\$116,450
3	\$32,750	\$54,600	\$65,500	\$87,350	\$109,150	\$131,000
4	\$36,400	\$60,650	\$72,800	\$97,050	\$121,300	\$145,550

Appendix 2. 2018 Dedicated Affordable Housing Supply & 2025 Production Goals

Planning Area	2018 Affordable Housing Supply	2025 Affordable Housing Production Goals	2025 Total Affordable Housing Supply
Rock Creek West	470	1,990	2,460
Rock Creek East	2,650	1,500	4,150
Capitol Hill	1,820	1,400	3,220
Upper Northeast	4,520	1,350	5,870
Near Northwest	4,010	1,250	5,260
Far Southeast & Southwest	15,760	1,120	16,880
Central Washington	2,890	1,040	3,930
Mid-City	6,960	1,010	7,970
Lower Anacostia, Waterfront & Near Southwest	3,190	850	4,040
Far Northeast & Southeast	9,690	490	10,180
Total	51,960	12,000	63,960

SOURCES & ENDNOTES

1. HousingInsights.org. 2017. "Affordable Housing Database Tool." Deputy Mayor for Planning and Economic Development. 2017. "Affordable Housing Tracker."
2. DC Housing Authority. 2019. "August 2019 Working Draft of Our People, Our Portfolio, Our Plan: DCHA's 20-Year Transformation Plan."
3. The District's Comprehensive Plan divides the city into ten Planning Areas with boundaries that remain constant over the Plan's long-range horizon, in contrast to ward boundaries that change every ten years.
4. HousingInsights.org. 2018. "Affordable Housing Database Tool." Deputy Mayor for Planning and Economic Development. 2018. "Affordable Housing Tracker."
5. Dedicated affordable units included in Figure 1 are public housing, Inclusionary Zoning, federal and local financial subsidies, and land dispositions.
6. Analysis completed as part of the preparation of the Comprehensive Plan's Framework Element. U.S. Census Bureau. 2017. "American Communities Survey: Public Use Micro Data."
7. U.S. Census Bureau. 2017. "American Community Survey: Annual Estimates of Labor Force Participation: April 1, 2010 to July 1, 2017."
8. CoStar. 2016-2017. "DC Multi-Family Properties."
9. Dedicated affordable units are defined as both rent-restricted and income-restricted to low-income households earning up to 80 percent of the MFI. Learn more about the District's MFI in Appendix 1.
10. Urban Institute. 2011. "A Rent Control Report for the District of Columbia."
11. CoStar. 2016-2017. "DC Multi-Family Properties."
12. Greater Capital Area Association of Realtors. 2018. "Washington, DC Market Reports."
13. Analysis completed as part of the preparation of the Comprehensive Plan's Framework Element. U.S. Census Bureau. "American Communities Survey: Public Use Micro Data." 2006. U.S. Census Bureau. 2017. "American Communities Survey: Public Use Micro Data."
14. DC Housing Authority. 2019. "Moving to Work Plan."
15. Metropolitan Washington Council of Governments. 2019. "The Future of Housing in Greater Washington: A Regional Initiative to Create Housing Opportunities, Improve Transportation, and Support Economic Growth."
16. Turner, Hendey, Brennan, et. al. 2019. "Meeting the Washington Region's Future Housing Needs: A Framework for Regional Deliberations."
17. DC Department of Health. 2019. "Health Equity Report for the District of Columbia 2018."
18. Chetty, Hendren, and Katz. 2016. "The Effects of Exposure to Better Neighborhoods on Children: New Evidence from the Moving to Opportunity Project."
19. Chetty and Hendren. 2018. "The Impacts of Neighborhoods on Intergenerational Mobility 1: Childhood Exposure Effects."
20. Pollack, Griffin, and Lynch. 2010. "Housing Affordability and Health Among Homeowners and Renters."
21. Sandel, Sheward, Ettinger de Cuba, et al. 2018. "Unstable Housing and Caregiver and Child Health in Rental Families."
22. Desmond and Gershenson. 2016. "Housing and Employment Insecurity among the Working Poor."
23. Taylor. 2018. "Housing and Health: An Overview of the Literature."
24. Turner, Nichols, and Comey. 2012. "Benefits of Living in High Opportunity Neighborhoods."
25. U.S. Department of Housing and Urban Development. 2011. "Moving to Opportunity for Fair Housing Demonstration Program: Final Impacts Evaluation."
26. Turner, Nichols, and Comey. 2012. "Benefits of Living in High Opportunity Neighborhoods."
27. Schwartz. 2012. "Housing policy is school policy: Economically integrative housing promotes academic success in Montgomery County, Maryland."
28. Chetty, Hendren, and Katz. 2016. "The Effects of Exposure to Better Neighborhoods on Children: New Evidence from the Moving to Opportunity Project."
29. Department of Housing and Community Development. 2019. "Inclusionary Zoning Maximum Income, Rent and Purchase Price Schedule; June 28, 2019."

The *Housing Framework for Equity and Growth* initiative is an interagency partnership among:

- Executive Office of the Mayor (EOM)
- DC Office Planning (OP)
- DC Department of Housing and Community Development (DHCD)
- Deputy Mayor for Planning and Economic Development (DMPED)
- DC Housing Finance Agency (DCHFA)
- DC Housing Authority (DCHA)
- DC Department of Consumer and Regulatory Affairs (DCRA)

Future agency partnerships will include DC Public Schools (DCPS), Office of the Deputy Mayor for Education (DME), DC Department of Transportation (DDOT), and other agencies.

OP and DHCD have prepared this report in close collaboration with multiple District agencies and with residents through robust community engagement.

We look forward to resident feedback and insight as we conduct the *Housing Experience and Design Analysis* and develop *Opportunities and Recommendations* for the District.

To learn more, please visit: housing.dc.gov

Andrew Trueblood
Director
DC Office of Planning
planning.dc.gov
@OPinDC

Polly Donaldson
Director
DC Department of Housing and Community Development
dhcd.dc.gov
@DCDHCD



District of Columbia

BLACK HOMEOWNERSHIP STRIKE FORCE

Final Report

Recommendations for increasing Black homeownership in the District
October 2022



District of Columbia
Office of Planning



WE ARE
WASHINGTON
DC
GOVERNMENT OF THE
DISTRICT OF COLUMBIA
MURIEL BOWSER, MAYOR

CONTENTS

LETTER FROM THE MAYOR	3
LETTER FROM THE CHAIRS TO MAYOR BOWSER	4
EXECUTIVE SUMMARY	5
<i>Context setting: DC’s historic racial homeownership gap</i>	5
<i>History of DC’s homeownership gap</i>	5
<i>DC’s current trends and challenges in Black homeownership</i>	7
<i>How supply challenges are exacerbating DC’s racial homeownership gap</i>	7
<i>How financing challenges are exacerbating DC’s racial homeownership gap</i>	11
<i>How homeowner preservation challenges exacerbate DC’s racial homeownership gap</i>	12
<i>The charge</i>	16
STRIKE FORCE PROCESS	17
<i>Membership</i>	17
<i>The Work of the Strike Force</i>	17
<i>Building to consensus: strike force goal</i>	17
<i>Building to consensus: strike force recommendations</i>	19
<i>Summary recommendations</i>	22
<i>Next steps and outstanding Issues</i>	24
<i>Acknowledgements</i>	24
<i>Additional information</i>	25
<i>References</i>	26

“I created the Black Homeownership Strike Force to address decades of racially discriminatory policies and practices that have hampered access to homeownership”

LETTER FROM THE MAYOR

Dear Washingtonians,

For years, Black Americans in Washington, DC and across the nation were intentionally excluded from opportunities to purchase homes and build wealth. Today, the legacies of those discriminatory policies are reflected in homeownership rates and disparities in generational wealth. For example, in Washington, DC, while nearly 49 percent of white residents own their homes, only 34 percent of Black residents own their homes.

We know, especially with the rise in housing costs, that in order to overcome these legacies, close racial wealth gaps, and ensure more longtime DC residents can stay and build wealth in DC, we must think and act boldly. So, earlier this year, we launched a Black Homeownership Strike Force to set a bold goal for our community and to create recommendations for increasing Black homeownership rates in Washington, DC. I seeded our commitment with a \$10 million Black Homeownership Fund.

The recommendations included in this report reflect the expertise and experiences of the strike force members and the community members they engaged. They touch on homeownership policies, financing, and resources. The recommendations also consider opportunities to turn renters into homeowners, stabilize current homeowners who are struggling, and better support families in passing on their homes from one generation to the next.

We also now have a bold goal to work towards: 20,000 new Black homeowners by 2030.

I have previously shared my own homeownership story - how buying a home in my late twenties, with the support of a home buying program, changed my life. Buying a home allowed me to think boldly about my own life and it has allowed me to think boldly about my daughter's future. I know, in a city as prosperous as ours, that we can put homeownership in reach for more families and ensure more Washingtonians get the opportunity to build equity and bet on themselves.

I am grateful for the tremendous work of the Black Homeownership Strike Force and I look forward to working with District's agencies to discuss, analyze, and work towards implementing the recommendations and goals set out in this report. In doing so, we can give more Washingtonians a fair shot and a place to call home for generations to come.

Sincerely,



Muriel Bowser, Mayor



LETTER FROM THE CHAIRS TO MAYOR BOWSER

Dear Mayor Bowser,

Thank you for your leadership in responding to resident concerns related to the challenges of Black homeownership in the District of Columbia. Creating the Black Homeownership Strike Force gave us the opportunity to work collaboratively as District government agencies and community leaders to address the historical issues and current practices that limit and exclude Black households in the District from becoming homeowners. Your charge to increase access to homeownership for longtime Black residents of the District and support wealth-building through homeownership is one that we were honored to work on alongside other committed leaders on the Strike Force.

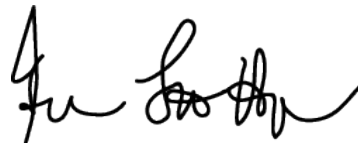
We are happy to report that the Black Homeownership Strike Force worked diligently this summer to produce the ten recommendations listed in this report. Members also produced a recommendation of a bold goal to work towards - realizing 20,000 net new Black homeowners in the District by 2030.

On behalf of the members of the Strike Force, we pass these recommendations along to you for your consideration, review, and discussion. We look forward to hearing and, where possible, working with you to implement these goals in the coming years to meet and, where possible, surpass the goals set out in this report.

Sincerely,



Anita Cozart
Interim Director of the DC Office of Planning



Rev. Graylan Scott Hagler
Senior Minister of Plymouth Congregational
United Church of Christ

This report provides an overview of why the Strike Force was convened, a look at how the Strike Force arrived at its recommendations, and an overview of the recommendations.

EXECUTIVE SUMMARY

The District of Columbia was one of the nation's first majority Black major cities, a hub of Black culture, power, and identity. While the District's population and prosperity has grown dramatically in recent years, over the last two decades, the share of the Black population of DC [has declined](#) to less than 50 percent of the city, down from 71 percent in 1970. The number of Black homeowners has also fallen dramatically—with a net loss of about 5,000 Black homeowners from 2010 to 2020—exacerbating the racial homeownership gap (American Community Survey (ACS), 2020). The current rate of 34 percent is a drop from a Black homeownership rate of [46 percent in 2005](#) (ACS, 2005).

Yet homeownership has historically been out of reach for DC's Black households. DC's history of [redlining and racist real estate practices](#) is well documented, and consistent with nationwide policies that blocked Black households from attaining the “American Dream.” These policies included federal government rules that barred lending to neighborhoods where any households of color lived, combined with local deed restrictions and overtly racist real estate practices. While homeownership came to provide a vast source of intergenerational wealth for middle-class white America, particularly during the great post-World War II housing boom, Black Americans in DC and across the country were largely left out.

Although housing discrimination was made illegal in 1968 with the Fair Housing Act, the homeownership gap between Black and white households is the same level as it was at that point. For example, while nearly 49 percent of White households own their own homes, only 34 percent of Black households own their homes (ACS, 2019). The difference is projected to [widen still](#) in the decades ahead.

Over the past ten years, the District led the nation in creating policies and investing local resources to support vulnerable low-income rental households with affordable rental housing. As a result, the District is well positioned to invest in Black homeownership

today to not only help the District rectify the harmful policies of the past, but also stem the exodus of Black homeowners, and build pathways to more equitable homeownership rates.

The Black Homeownership Strike Force convened by the Mayor in June 2022, is the first step in reaching that goal. Using input from data experts, community engagement, and deliberations between members, the Strike Force came to a consensus on a goal for the District to reach 20,000 net new Black Homeowners by 2030. To help achieve this goal, they created ten recommendations to address the unique needs of the District's housing market, enhance existing homeownership programs for the District, as well as identify financing needed to work toward the increased homeownership goal that includes how to utilize the \$10 million allocated to the Black Homeownership Fund proposed in Mayor Bowser's Fair Shot budget for fiscal year 2023.

This report provides an overview of why the Strike Force was convened, a look at how the Strike Force arrived at its recommendations, and an overview of the recommendations.

Context setting: DC's historic racial homeownership gap

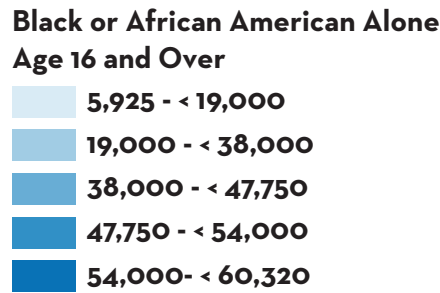
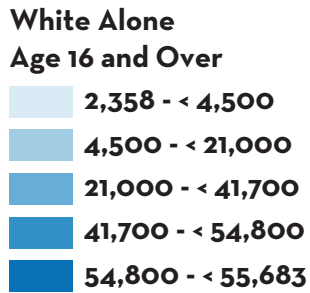
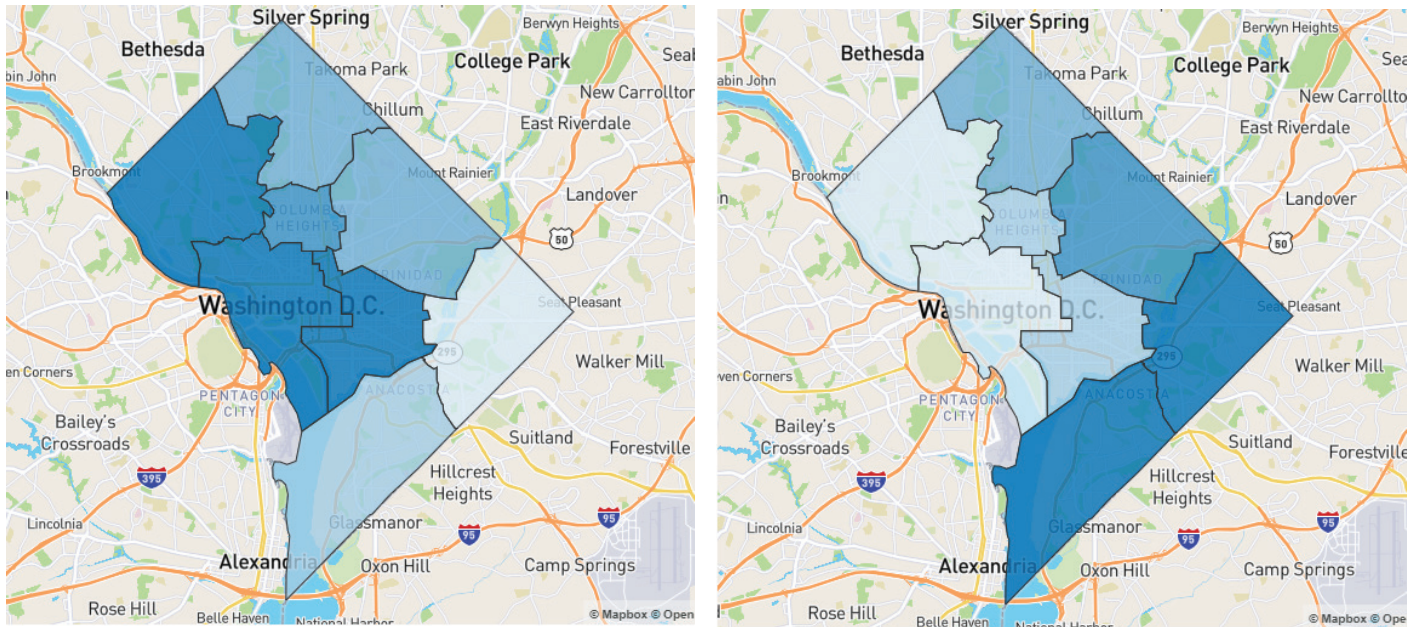
History of DC's homeownership gap

As is the case for many cities across the United States, a series of government-initiated policies and practices concentrated Black families into devalued homes in the District, exacerbated neighborhood segregation, and erected barriers to homeownership for Black households. The [Mapping Segregation in Washington, DC](#) project and other local historical records¹ highlight some of these policies and practices.

For instance, during the first half of the 20th century, racially restrictive covenants reserved housing in most

¹ [Prologue DC mapped segregation](#) in DC and demonstrated how Ward 4 was shaped by segregation.

Figure 1: DC Share of population by race or ethnicity by ward, 2016-2020



Source: American Community Survey (ACS) 5-yr estimates tabulated by DMPED.

of DC for white households, legally barring white homeowners from selling to Black homebuyers. This practice confined Black households to sections of the city that were more remote or had older housing units. Similarly, the practice of [redlining](#)² encouraged segregation in housing construction and barred Black households from accessing home mortgages. Mortgage lending practices employed by government agencies effectively barred Black home buyers from qualifying for mortgages from mainstream banks. They also amplified segregation through housing

development as policies at the time required physical forms of separation from Black neighborhoods in order to ensure home construction.

The combination of redlining, racial covenants, and discrimination in lending that [barred Black residents from the government-backed mortgages available to white families](#), deprived DC’s remaining Black households of the economic gain [homeownership can bring](#). These early policies continue to have reverberating effects. The [intergenerational transfer of housing wealth](#) has been limited for Black households who have been unable to gain wealth through increased property values and equity.

Even after the use of racial covenants and redlining as official practices ended with the 1968 [Fair Housing Act](#), the segregation of DC remained and was perpetuated through federal and local actions. DC led the nation’s first official urban renewal project in 1959, demolishing and renewing a predominantly Black, working-class community in Southwest to make way

² Redlining refers to the creation of a set of maps drawn up in the 1930s by the Homeowners Loan Corporation and adopted by the Federal Housing Administration, that designated where it was “risky” or “safe” to insure home mortgages. The maps ranked neighborhoods in the most populous 200 metros, with “A” indicating “least risky” and “D” indicating “risky” with D areas color-coded in red. The designation of these areas was highly linked to race; documentation from the time shows that the presence of Black residents indicated a sign of future property value decline (Rothstein, 2017).

for new buildings, displacing thousands of households (largely to the northeast section of the city). Today, [Washington, DC, is one of the most racially segregated cities](#) in America, following patterns established decades ago that concentrated Black households in eastern wards of the city, particularly to the east of the Anacostia River (Figure 1).

DC's current trends and challenges in Black homeownership

In 2019, the average household income for a white household was \$154,000, more than three times the average of \$48,000 for Black households (ACS, 2019). As a result, while many DC households are struggling with affordability concerns, Black households are disproportionately impacted, putting homeownership even further out of reach.

Over the past 30 years in DC, the rate of Black homeownership has consistently fallen below the homeownership rate overall. In 1990, the white homeownership rate in DC was 11 points higher than the Black homeownership rate: 47 percent compared to 36 percent (Decennial Census, 1990). Although Black homeownership rose slightly during the 1990s and early 2000s, it has since fallen to 34 percent. Simultaneously, white homeownership increased from 47 percent in 1990 to nearly 49 percent in 2019 (ACS, 2019).

The current homeownership gap is exacerbated by multiple challenges that operate in a simultaneous

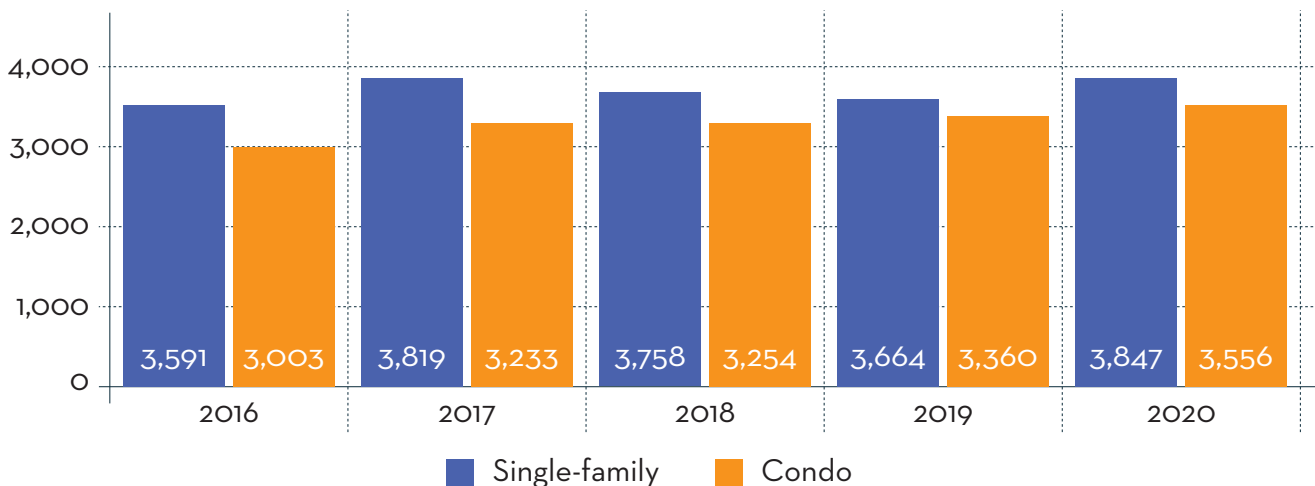
and coordinated way to maintain the racial homeownership gap. The challenges can broadly be bucketed into three components: a lack of supply of affordable quality homes for Black renters to buy; limited financing and preparedness to enable them to buy those homes; and risks to the preservation of current homeowners.

More specifically, supply focuses on the physical stock of housing available for purchase; this includes the rate of construction and home repair, pricing of available units, and costs for maintaining stock. Financing relates to the programs, policies, and opportunities for individuals to purchase a home; this includes the ability to access mortgages and down payments and the ability to afford a monthly payment. Finally, homeowner preservation is the ability to stay in one's home after purchase. Threats to homeowner preservation include affordability issues stemming from taxes and/or rising housing costs, difficulties rehabilitating and maintaining homes, and challenges to passing housing to heirs. In the following section, we detail how each of these has exacerbated the racial homeownership gap in the District.

How supply challenges are exacerbating DC's racial homeownership gap

Longstanding racial inequalities in homeownership are exacerbated both by the limited housing stock available for sale in the District as well as by the high cost of housing in the District.

Figure 2: DC unit sales by type, 2016-2020



Source: American Community Survey, 2015-2019, tabulated by Urban-Greater DC.

Table 1: Sales price trend (median price - condos)

	2016	2017	2018	2019	2020	% Change (16-20)
DC	\$473,865	\$476,971	\$476,865	\$487,975	\$500,000	5.5%
Ward 1	\$525,463	\$529,821	\$541,379	\$531,294	\$560,000	6.6%
Ward 2	\$497,842	\$523,641	\$525,670	\$527,271	\$525,000	5.5%
Ward 3	\$389,043	\$383,734	\$389,372	\$394,445	\$425,000	9.2%
Ward 4	\$391,596	\$382,697	\$386,271	\$417,488	\$431,000	10.1%
Ward 5	\$457,016	\$439,674	\$439,244	\$447,776	\$479,033	4.8%
Ward 6	\$474,918	\$473,860	\$487,948	\$535,444	\$525,000	10.5%
Ward 7	\$137,169	\$108,898	\$159,633	\$180,620	\$444,900	224.3%
Ward 8	\$215,872	\$208,409	\$201,778	\$206,782	\$220,500	2.1%

Source: American Community Survey (ACS) and DC Office of Tax and Revenue, Tabulated by Urban-Greater DC

Table 2: Sales price trend (median price - Single Family)

	2016	2017	2018	2019	2020	% Change (16-20)
DC	\$706,532	\$719,761	\$732,074	\$749,647	\$800,000	13.3%
Ward 1	\$842,952	\$850,438	\$862,729	\$855,302	\$895,000	6.1%
Ward 2	\$1,421,594	\$1,502,786	\$1,474,316	\$1,450,995	\$1,450,000	2.0%
Ward 3	\$1,234,680	\$1,247,136	\$1,212,498	\$1,252,766	\$1,370,000	10.9%
Ward 4	\$685,577	\$714,575	\$758,002	\$754,678	\$815,000	18.7%
Ward 5	\$597,596	\$622,272	\$627,220	\$628,899	\$710,000	18.8%
Ward 6	\$801,094	\$845,252	\$854,086	\$891,275	\$893,750	11.8%
Ward 7	\$346,921	\$352,157	\$365,037	\$401,942	\$422,700	21.8%
Ward 8	\$336,554	\$342,249	\$376,103	\$377,339	\$405,000	20.3%

Source: American Community Survey (ACS) and DC Office of Tax and Revenue, Tabulated by Urban-Greater DC

Over the last decade, housing costs in the District have skyrocketed, reaching a median sales price of \$800,000 for a single-family home and \$500,000 for a condominium in 2020 (tables 1 & 2). A household

earning the Washington Metropolitan Statistical Area median family income can afford a one-bedroom home with a maximum purchase price of \$267,800 or a family of four's maximum purchase price of \$410,200.

Percent of Single Family and Condo Sales in DC 2016-2020

Figure 3

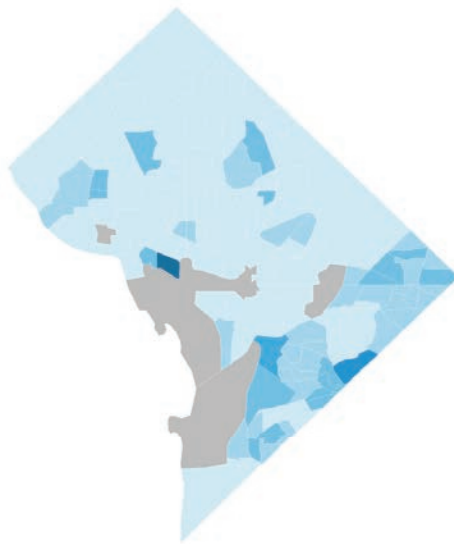
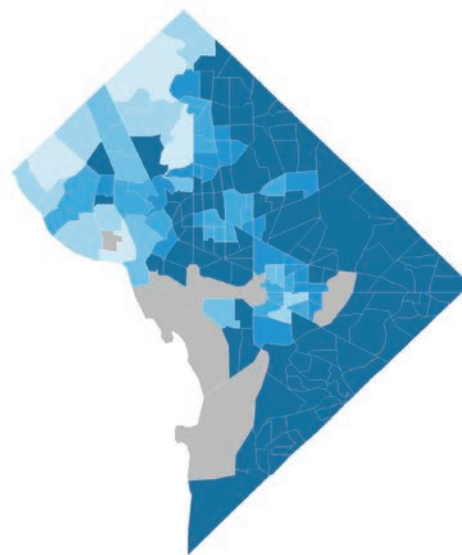


Figure 4



Source: American Community Survey (ACS) and DC Office of Tax and Revenue, Tabulated by Urban-Greater DC

The current costs for housing are largely unaffordable for the average DC household.

Analysis from the Urban Institute shows that of all the homes purchased between 2016 and 2020, only 8.4 percent were affordable to the average first-time Black homebuyer (Figure 3). In comparison, the average white first-time homebuyer would be able to afford 71.4 percent of these homes (Figure 4).

The slow pace of housing construction for ownership units aggravates this affordability issue. Both in the District and nationwide, the rate of homebuilding for purchase has lagged since the Great Recession, putting pressure on the existing housing stock and driving up housing costs. In the District, over the last 20 years, about [19,900 units have been constructed for homeownership](#), with about 1,200 units under construction and 4,000 in the pipeline as of 2020. This is substantially less than the 71,600 multifamily apartment units constructed between 2001 and 2020 and the 38,000 rental units in the pipeline.

While the District has doubled its housing permitting for ownership units since the start of the Great Recession, the issuance of new building permits has lagged behind pre-recession levels (2003-07) by over 30 percent. An Urban Institute Analysis found that condominiums or multifamily construction built for

sale accounted for only 5.4 percent of all multifamily starts and only 2.7 percent of all single-family and multifamily home construction for the first three quarters of 2021.

Many factors influence supply and affordability in DC (Schuetz, 2019), but zoning and land use policies are key contributors. DC's single-family zones restrict the construction of new housing to the more expensive single-family home due to the limited density allowed. Changing zoning policies to allow for higher density in what are currently single-family zones would be one way, among potential others, of reducing barriers to new housing construction and increasing supply.

Zoning in the District is a vestige of segregation and racism; in the twentieth century, many jurisdictions used zoning and other tools to keep certain neighborhoods comprised of low-density, single-family homes, while concentrating apartment buildings in low-income areas of town as a way to maintain racial segregation (Rothstein, 2017). The resulting patterns of zoning still influence building today; Ward 3, for example, is [almost entirely](#) zoned for single-family residential use, whereas Ward 8 is primarily zoned for multifamily. Changes to the Future Land Use Map in the District's 2021 Comprehensive Plan increased capacity for housing, which can be



unlocked once it is translated into updated zoning. In particular, land-use designations that support low- or mid-rise buildings are most likely to result in new homeownership opportunities, including affordable options by leveraging financial support that is designed for condominiums and co-ops.

Zoning influences the cost of development, especially land availability and land costs. The median price of residential lots in the District is roughly [\\$200,000 or \\$70 per square foot](#). Land costs range from about \$39 per square foot to \$98.39 per square foot. According to the [Zoning Policies of DC](#), the minimum lot requirement for a detached single family dwelling is between 1,800-7,500 square feet, depending on the home density. Residential land acquisition alone in Washington DC will cost \$126,000 to \$525,000. Land development within the codes and regulations set by the District generally involves costs of [\\$135,000 to over \\$200,000](#).

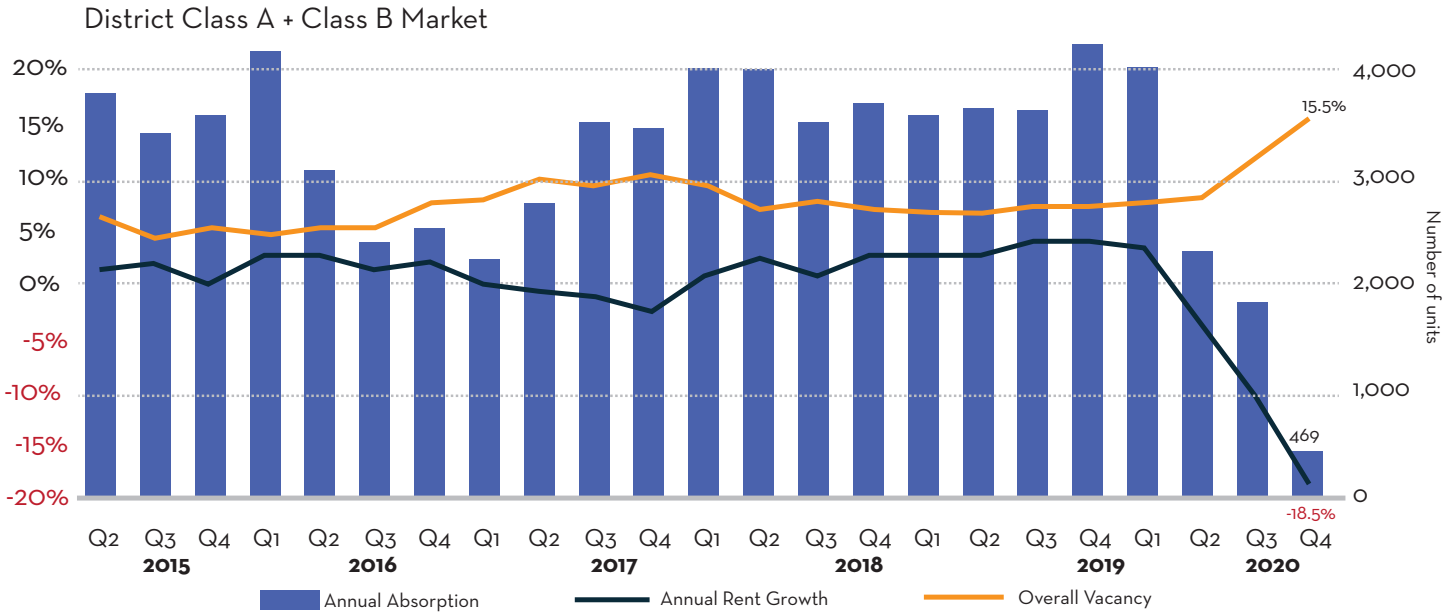
Beyond this, there are substantial permits, regulations, and guidelines that developers need to meet, and for small developers, this is quite challenging to do in a cost-effective way. Securing financing for affordable development is another key obstacle. The price of new construction has risen, with condominium construction, for example, increasing significantly in price per square foot from less than \$600 in 2015 to \$799 in 2020 (Washington DC Economic Partnership, 2021; Figure 5). DC's permitting process and costs

can range from \$2,000 to up to \$20,000 per home, which may further incentivize luxury or high-end development over more affordable construction (Home Builder Digest).

Condominium construction financing constraints for both developers and buyers are also challenging. Potential developers need to be able to have [cash on hand or secure easy financing](#). Moderate income buyers also face financing limitations with FHA loans and Fannie Mae / Freddie Mac Loans, which can only be provided if at least 50 percent of the condo units are owner occupied and no more than 15 percent of the units have association dues that are behind. FHA also limits the number of buyers to 10 percent of total units in a complex. Condo projects also may have higher insurance rates and make it riskier for people to buy.

Additionally, DC, like many cities across the country, has experienced recent increases in institutional investor activity in the housing market. While measuring institutional investors is difficult, studies suggest that in 2021, institutional investors comprised anywhere from [13 percent](#) of DC's residential sales market to [25 percent of total sales](#). Nationwide, institutional investors tend to concentrate in areas with strong markets, millennials, and a density of Black households. While DC may be less challenged by this issue than other cities, it is still a concern to focus on and manage as investors often convert these units to

Figure 5: New condo sales volume and price per square foot, DC



Source: Delta Associates; December 2020

rentals or renovate them for resale. Evidence from the wave of institutional investment following the Great Recession suggests that this activity can reduce the availability of affordable for-sale homes for prospective homebuyers but especially for Black households and low-wealth households. Institutional investors may also be willing to employ [more aggressive tactics](#) as a way to purchase supply, often outcompeting typical homebuyers, because they can offer cash and will buy homes in need of repair, which homebuyers without large wealth and cash deposits cannot afford.

Given the other unique challenges faced by Black DC households, investor activity in DC’s housing market has the potential to disproportionately harm Black households, especially since Black households are more likely to live in older homes that have traditionally been more affordable than the newly built.

How financing challenges are exacerbating DC’s racial homeownership gap

Black households in DC continue to face higher mortgage denial rates³ than other households. In 2021, the denial rate for a Black mortgage applicant was

³ For more information on mortgage denial rates and the meaning of different denial reasons see <https://www.urban.org/urban-wire/what-different-denial-rates-can-tell-us-about-racial-disparities-mortgage-market>

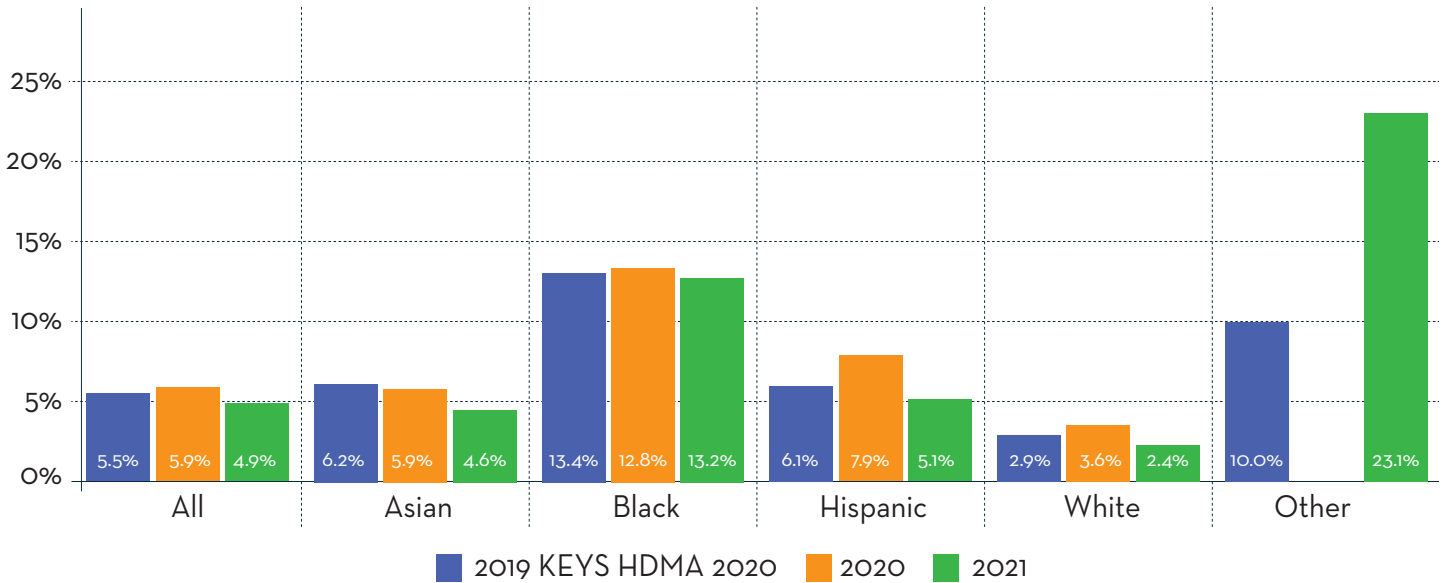
13.2 percent, compared to just 2.4 percent for white applicants (HMDA, 2021). The most common reason for Black applicant denial in the 2019 to 2021 period was debt to income ratio, whereas the most common reason for white applicants was collateral (Figure 6).

Qualifying for a mortgage requires savings for a down payment and a building strong credit history, both of which are difficult milestones for Black households to attain due to racial disparities in incomes, access to wealth, and access to credit. Black households earn far less than white households, even holding education levels steady; the median household income for white residents, at \$154,000, is over three times higher than that of Black residents at \$48,000⁴.

In part related to income differences, [Black DC renters are significantly more likely to be cost-burdened](#)—spending 30 percent or more of their income on housing costs than white renters. As of 2019, 55.7 percent of Black renters in DC were cost-burdened, compared to 28.5 percent of white renters (ACS, 2019). Spending more on rent leaves Black households

⁴ For more details about historic and ongoing employment discrimination, there are a number of relevant studies including [Bertrand and Mullainathan](#) and a [Dallas Federal Reserve overview of Black workers at risk](#). Historic and ongoing employment discrimination affects [income and poverty](#) as well as the [wealth gap](#)

Figure 6: Mortgage denials in DC 2019-2021



Source: Home Mortgage Disclosure Act (HMDA) Mortgage Data, 2019, 2020, 2021.

with fewer resources to save for homeownership, like down payments and closing costs.

Similarly, there is a large racial wealth gap (Figure 7) that limits the ability of households to afford a down payment. These wealth differences stem largely from racism in lending and housing policies in the twentieth century (see *History of DC’s homeowner gap* section for more details). Without historical access to homeownership, Black households were blocked from the same ability to build inter-generational wealth. This is critical, as having a parent who owned their home leads to a [higher likelihood of their children owning a home](#). Intergenerational wealth is often a [source of down payment funds](#).

Black households are more likely to [experience lower credit scores](#), particularly as young adults, when many households aim to purchase a home. The racial disparities in credit exist in DC. In 2018, in the DC metro area, 61.1 percent of white households had a FICO score over 700, whereas only 29.5 percent of Black households fell into that category. Meanwhile, 52.8 percent of Black DC area households had either a missing score or a score below 620, compared to less than a quarter of white households (Freddie Mac, 2018; Figure 8).

Given these disparities in the combination of income,

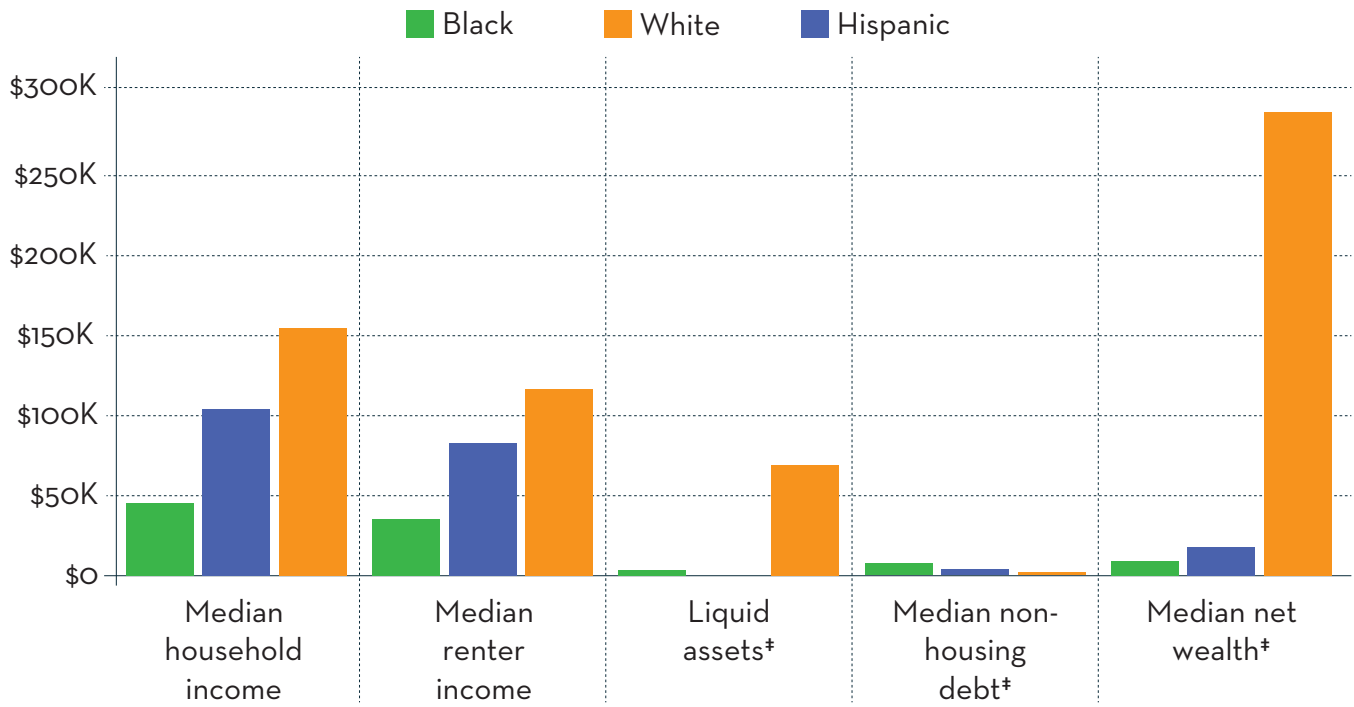
down payment availability, and credit score—lenders are often reluctant to make loans or to expand their offerings to potential buyers with lower credit scores. While some have suggested that the use of automated underwriting may help limit some of the racial disparities in home lending, these forms of underwriting may perpetuate other forms of bias that disproportionately affect Black mortgage applicants, such as absent or low credit scores (Blattner and Nelson, 2021; Moulton, 2022).

As the prices of homes in the DC area continue to increase, the challenge of financing homeownership for Black homebuyers, especially around down payment support, becomes more challenging. Historical and ongoing disparities in income, wealth, and credit scores continue to exacerbate the racial homeownership gap, and the rising costs of purchasing a home make these racial disparities even more challenging to overcome.

How homeowner preservation challenges exacerbate DC’s racial homeownership gap

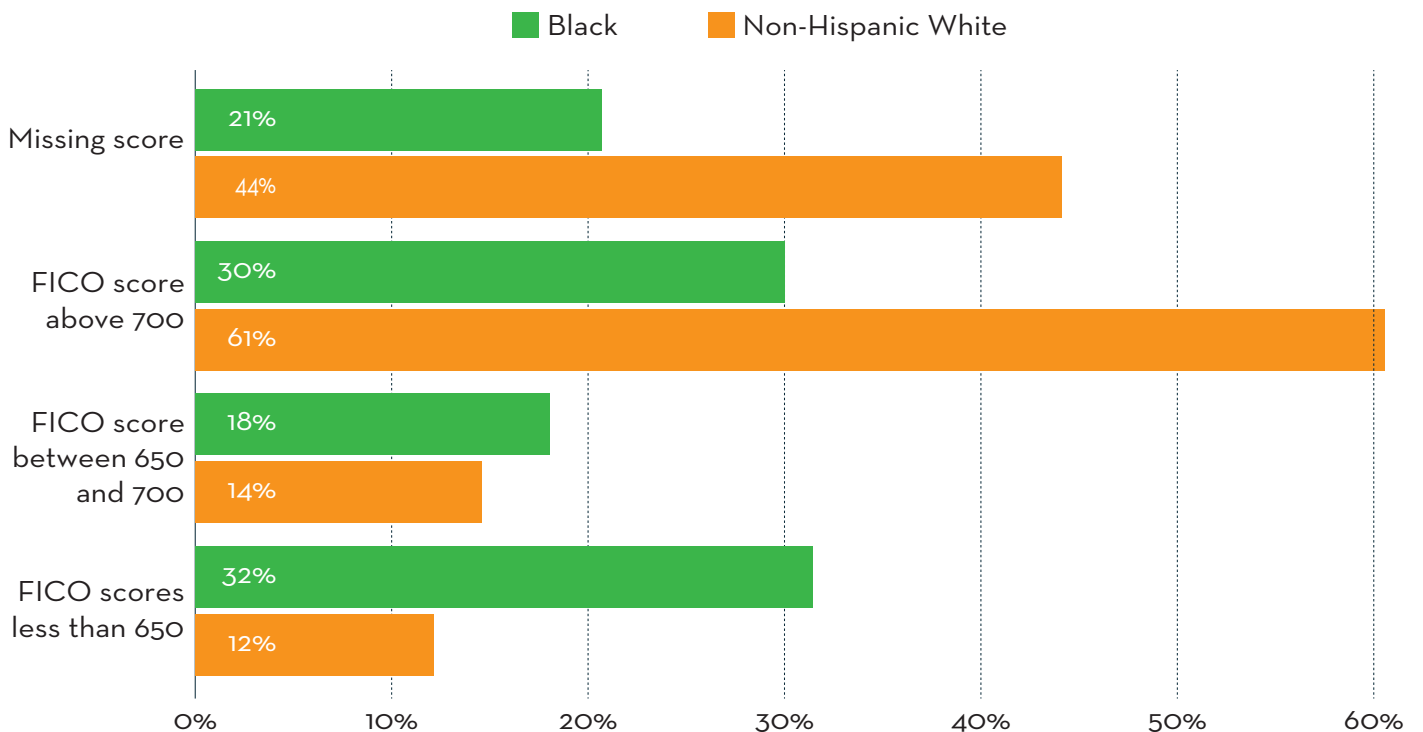
Black households face unique barriers not just in achieving homeownership, but in sustaining it over time. From 2018 to 2020, DC lost a net total of 3,045 Black homeowners. This decline partly reflects the fact that homeownership [tends to be relatively more expensive for Black households than for white ones](#). On

Figure 7: Inequalities of wealth in DC region



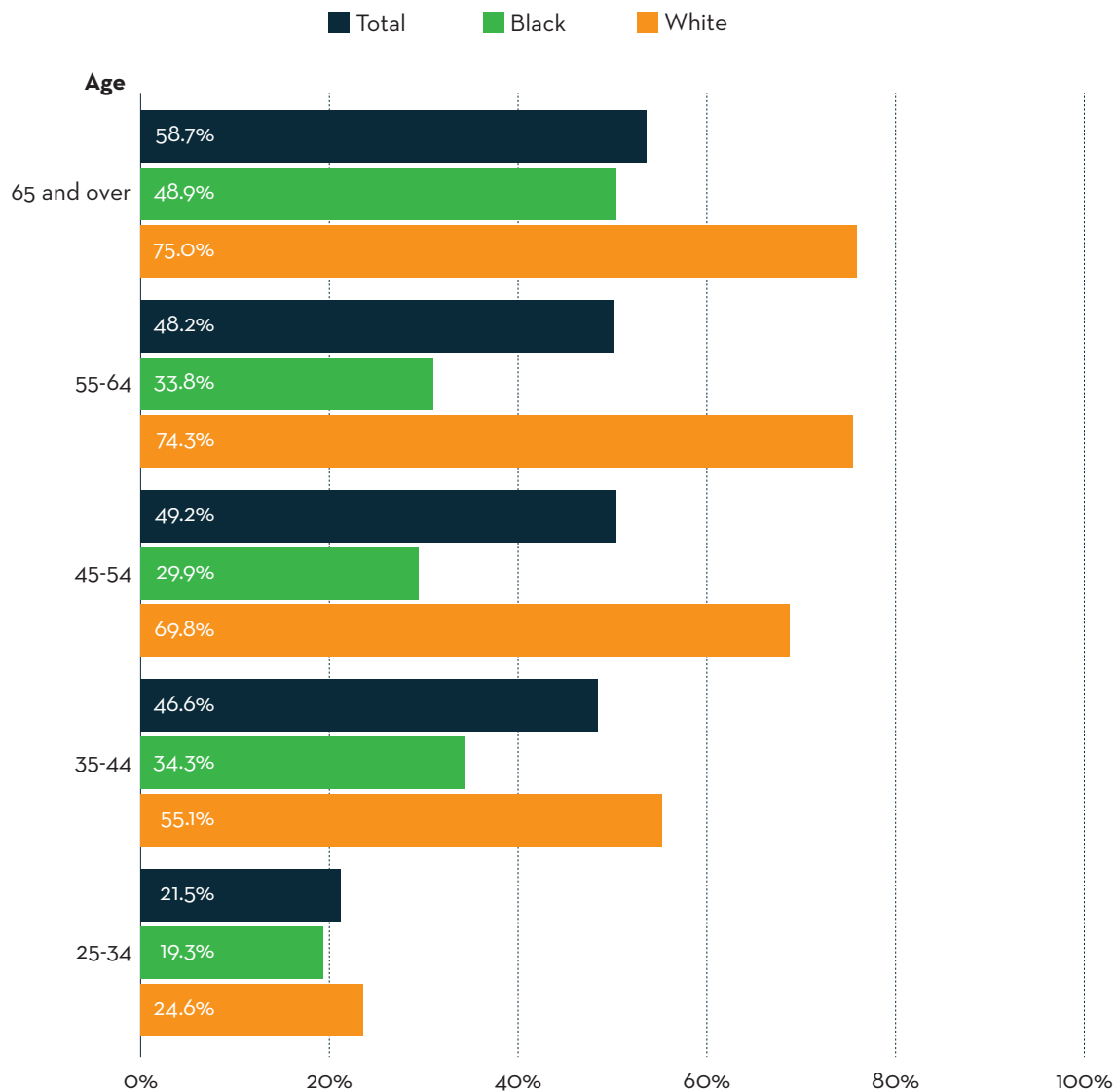
Source: American Community Survey, 2019; [†]Urban Institute (2021), Urban Tracking Housing Wealth Feature. <https://apps.urban.org/features/tracking-housing-wealth-equity/#:~:text=And%20the%20data%20bear%20that,the%20primary-residence%20housing%20wealth>
[†]Kijakaz, R. Atkins, M. Paul, A. Price, D. Hamilton and W. Darity. (2016) "The Color of Wealth in the Nation's Capital," Urban Institute.

Figure 8: 2018 FICO score shares by race in DC



Source: Freddie Mac.

Figure 9: Homeownership rate by race and age group



Source: U.S. Census Bureau, American Community Survey (ACS) 2019.

average, Black households pay higher mortgage rates, mortgage insurance premiums, and property taxes and are less likely to refinance to lower rates. Black households are more likely to exit homeownership before age 61 than non-Black households (34 percent compared to 9 percent) (ACS, 2019).

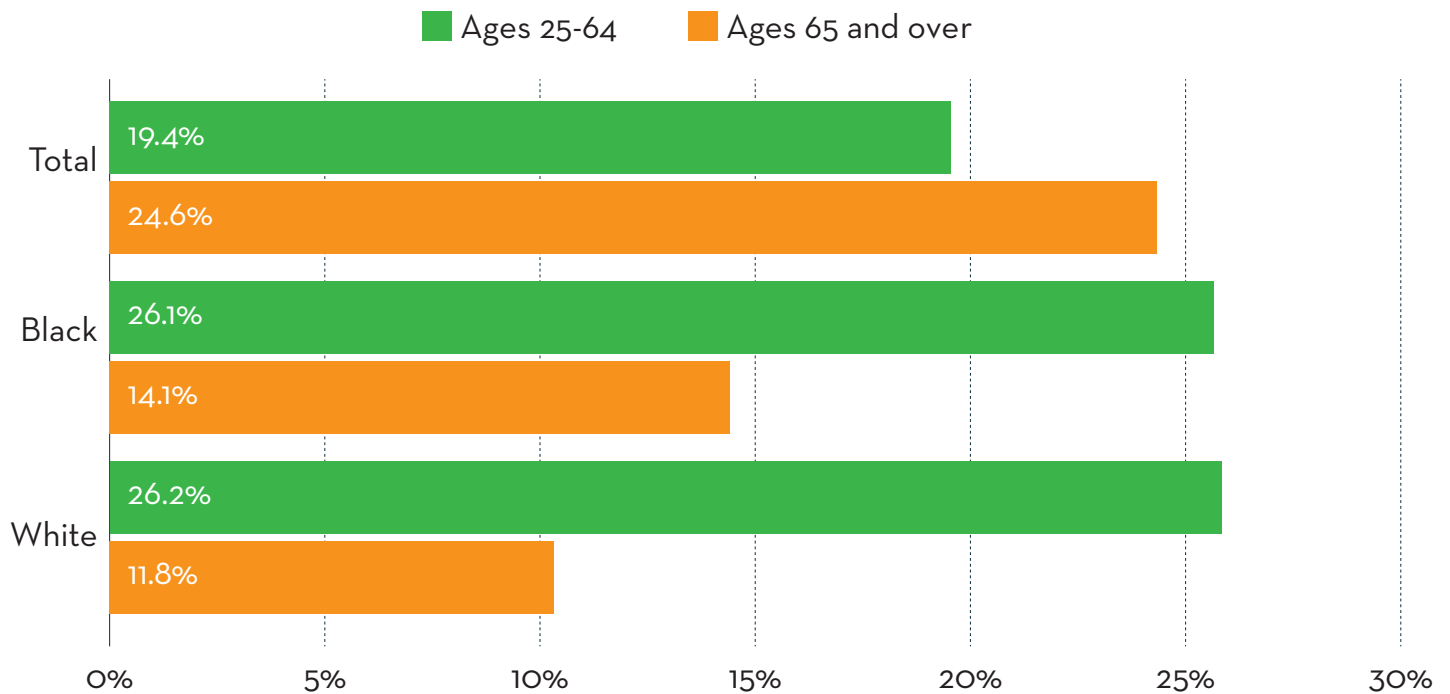
Compounding this, the homeownership rate of households aged 65 and older is the largest group of Black homeowners (Figure 9). This may be particularly challenging for sustaining a strong homeownership rate, as this is the group that is most likely to [exit homeownership, especially for Black homeowners](#).

In 2019, 26.1 percent of Black homeowners were cost-burdened (spending 30 percent or more of their monthly income on housing costs), almost double the

14.4 percent of white owners. The costs of sustaining a home in DC have increased (Figure 10), [especially for condominium owners](#). Homeowners Association (HOA) fees have substantially increased; median monthly HOA dues in the DC area grew 49.4 percent between 2005 and 2015, from \$259 to \$387 (ACS, 2005-2014).

Black homeowners are more likely to own condominiums in the DC area (Figure 11), which makes the challenge of rising condominium fees more pressing. This may also provide barriers to affordability for Black potential homebuyers who may have been able to access condominiums as a more affordable option for entering the housing market.

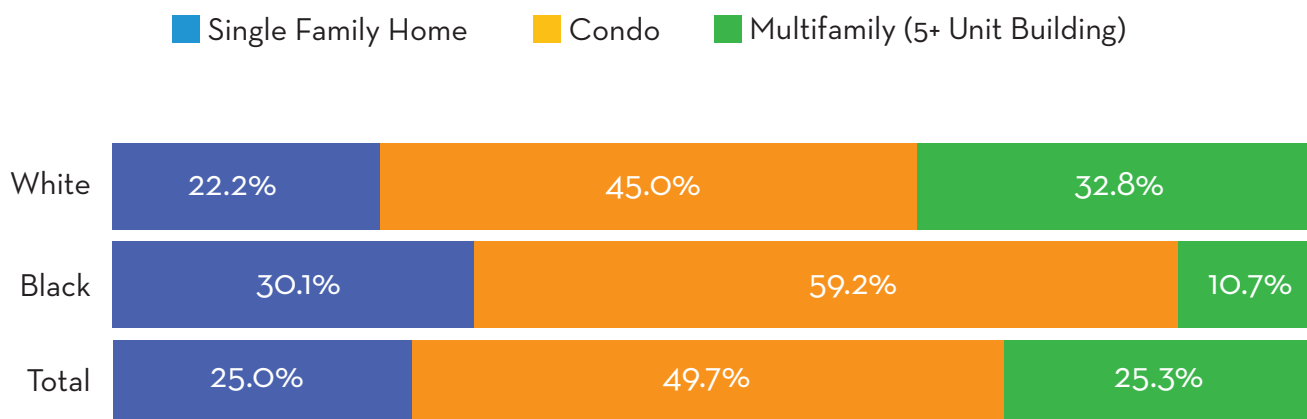
Figure 10: Share of cost-burdened DC homeowners by age



In addition to those seeking homeownership, the current tight housing market is also a concern for existing homeowners. As housing prices and competition for housing increase, displacement pressures have likewise increased both in the form of pressure to sell and financial pressures associated with rising home costs. As supply tightens, cities around the U.S. are experiencing more harassment and pressure from external actors to sell homes, particularly those that may be undervalued, which in DC is correlated with areas that are a majority Black.

Rising house prices can create higher tax burdens, and as the market for construction and labor increases, costs for home maintenance and repair also grow. This may subsequently put existing homeowners at greater risk of default, foreclosure, or re-sale of their house, particularly to investors rather than owner-occupants, especially if those owners are already cost-burdened (Figure 10). Recent reports show institutional investors are more likely to buy [homes that are slightly older](#) and underpriced compared to the market, so older stock without maintenance is a risk of loss of homeownership.

Figure 11: Share of cost-burdened DC homeowners by housing type



Source: U.S. Census Bureau, American Community Survey (ACS) 2019.

[Inflated property tax assessments](#) are one contributor to the higher cost of homeownership for Black households. Historically, white tax assessors intentionally overvalued Black residents' properties to increase their property tax burdens. Research shows that to this day, many Black households continue to be saddled with disproportionately high property taxes relative to the value of their homes. In DC, appraisal values have been increasing, leading to higher housing costs, particularly in majority-Black census tracts (ACS, 2019).

The highest property tax burdens often fall on those with low incomes, at times hitting 20 percent or more of a household's income. There are several tax relief programs that assist low-income, elderly, and disabled homeowners. Some of these programs, such as Schedule H, have income limits. Other programs are linked to the housing value. For example, the Assessment Cap Credit provides that a property may not be taxed on more than a 10 percent increase in the property's assessed value each year. There is an opportunity to strengthen these programs in ways that create more racially equitable outcomes.

Lastly, challenges with the transmission of property to heirs have exacerbated racial disparities in homeownership preservation. For one, DC requires a deed or recorded legal document to transfer property to an heir. But wills, trust, and/or estate planning are not equally accessible to all households. Additionally, investors can target property heirs through [predatory engagement](#), wherein they will pay less than the true value of the home and then resell it for profit. Historically, investors engaging in this type of behavior have targeted households of color. These factors make it more difficult for Black homeowners to pass on their property wealth and preserve homeownership over time. The District's policy also stipulates that the inheritance of a property may eliminate access to property tax relief, which could exacerbate displacement pressures by exposing heirs to rising property taxes after inheriting a property from a relative.

The Charge

Mayor Bowser established the District of Columbia Black Homeownership Strike Force in June 2022. The Strike Force was explicitly created with the intention of increasing Black homeownership and household wealth in the District. The Strike Force was charged with developing recommendations to address the following:

- Increase access to homeownership for longtime Black residents of the District of Columbia;
- Support wealth-building through homeownership through, for example, programs that enable homeowners to maintain their homes, increase their property value, and maintain the affordability of their home in an increasingly expensive market;
- Recommend ways to use a \$10 million Black Homeownership Fund proposed in Mayor Bowser's Fair Shot budget; and
- Create a goal for increasing the number of Black homeowners in DC by 2030.

Membership

Chaired by Anita Cozart, the Interim Director of the Office of Planning, and Rev. Graylan Scott Hagler, Senior Minister of Plymouth Congregational United Church of Christ, the Strike Force is made up of government and public experts in housing and financial counseling, lending/underwriting, real estate development and services, as well as representatives from faith-based organizations, and advocates and representatives focused on social and racial equity (Table 3).

The Work of the Strike Force

Strike Force members engaged in deliberations from June to August, which included data presentations, overviews of existing programs designed to encourage homeownership, and examples of innovative homeownership programs that have been implemented in other places (Table 4).

STRIKE FORCE PROCESS

Members expanded into three work streams focused on ways to increase supply available for Black households to purchase, improve financing and mortgage access for Black buyers, and preserve existing Black homeowners. Each workstream met about four times, in between Strike Force meetings, to unpack the data presented by experts, delve into the challenges and potential solutions that were central to each workstream, raise new questions, and begin drafting recommendations.

Building to consensus: Strike Force Goal

To determine the goal for the number of new Black homeowners by 2030, the Strike Force was presented with a set of data points and and potential estimates



Mayor Bowser and members of the Black Homeownership Strike Force

Table 3: Strike force members

Member	Affiliation
Sheila Alexander-Reid	Senior Vice President of Business Development at Bias Sync
S. Kathryn Allen	President of Answer Title
Sasha Angus	President and CEO of Manna Inc.
Dedrick Asante-Muhamad	Chief of Membership, Policy and Equity at National Community Reinvestment Coalition
Harrison Beacher	President of the Greater Capital Area Association of Realtors
Ellis Carr	President and CEO of Capital Impact Partners and CDC Small Business Finance
Sheila Cross Reid	Avanti Real Estate
Ayana Douglas	Realtor at Compass
Anne Ford	Community Member and Neighborhood Legal Services
Rev. Graylan Scott Hagler	Senior Minister of Plymouth Congregational United Church of Christ
Babatunde Oloyede	President and CEO of Marshall Heights Community Development Corporation
Joann Savage	Attorney at the Legal Counsel of the Elderly/AARP
Susan Slater	Co-President and CEO of Habitat for Humanity
Harvey Yancey's	Principal at H2 Design Build
Government of the District of Columbia Representatives	
Anita Bonds	Chairperson, Committee on Housing and Executive Administration, DC Council
Rev. Thomas Bowen	Director of the Mayor's Offices of African American and Religious Affairs
Anita Cozart	Interim Director of the Office of Planning
Brenda Donald	Executive Director of the District of Columbia Housing Authority
Christopher Donald	Executive Director of the District of Columbia Housing Finance Agency
Amber Hewitt	Director of the Office of Racial Equity
Drew Hubbard	Interim Director of the Department of Housing and Community Development
Karima Woods	Commissioner of the Department of Insurances, Securities and Banking

to consider, including historic homeownership trends, a projection of future [headship and homeownership](#), and discussion of the loss of the decrease in Black homeownership expected by 2030. The Strike Force considered this information along with the following four potential benchmarks:

- 27,669 net new Black homeowners based on the Black Homeownership Collaborative goal of 3 million net new Black homeowners across the U.S. by 2030.
- 18,638 net new Black homeowner households, aiming to reach parity with the 2019 white homeownership rate in DC.
- 12,318 net new Black homeowner households, which is based on a goal of increasing the Black homeownership rate ten percentage points from 2019.
- 5,000 net new Black homeowner households, aiming to break even and stem the loss of 5,000 Black homeowners from 2010-2020.

The Strike Force engaged in substantial debate, aiming to find a balance between a realistic, achievable goal and an ambitious goal that may encourage more action. The Strike Force considered the potential pitfalls of choosing an overly ambitious goal, which could lead to claims of failure or missing the mark. However, setting a goal that is not ambitious could hinder the Strike Force in making bold recommendations and compelling strong actions after the conclusion of the Strike Force.

After multiple meetings and public comment sessions, the group settled on **20,000 net new Black homeowner households by 2030**. This Strike Force determined that this goal was a good balance that is both achievable and ambitious that helped them work toward or even surpass parity with white homeowners.

Building to consensus: Strike Force Recommendations

The task of the Strike Force, as described above under the Mayor's charge, was to generate actionable recommendations that can be implemented to address the racially inequitable housing landscape. With this charge in mind, the Strike Force focused its work on

the three overarching challenges that reproduce the racial homeownership gap in DC: housing supply, homeowner financing, and homeowner preservation.

Data and evidence: Strike Force members were provided detailed data on current housing trends, disparities, and opportunities in the District within Strike Force meetings. The Urban Institute and Howard University collected data on housing supply, financing, and homeowner preservation. Throughout Strike Force meetings, members raised concerns with specific data points and asked for additional data to clarify trends. Data presented is included in the introduction section, providing key information on challenges at the District level. The Urban Institute and Howard University researchers also provided examples of promising practices being implemented in similar housing markets across the country.

Public input: External input was incorporated into the Strike Force conversations at multiple junctures. The District provided multiple channels for feedback.

First, there were **two public forums** for the presentation of the Strike Force and emerging recommendations. The first, on June 23, included an overview of the Strike Force charge, background information on the state of Black homeownership in DC, and a call for public participation. The second public forum, on August 9, included an overview of the Strike Force, an update on the community survey, videos highlighting housing wealth and racial disparities, and two panels on overcoming wealth disparities.

The second town hall received 136 comments in the questions and answers and comments portal. These focused on many issues, ranging from personal experiences with mortgage denial or family home loss, to requests for more clarity and streamlining of the homeownership programs offered by the District. Aggregated, the key requests from these public engagement sessions focused on the following:

Table 4: Strike force schedule

Date	Agenda Items
6/23/2022	Kick-off event and meeting #1 - Introduction and establishing charge
7/7/2022	Meeting #2 - Process design and program overview
7/14/2022	Meeting #3 - Process design and economic mobility
7/21/2022	Meeting #4 - Goal setting
7/28/2022	Meeting #5 - Working group review and goal setting
8/4/2022	Meeting #6 - Goal setting and Black homeownership fund
8/9/2022	Public town hall
8/11/2022	Meeting #7 - Black homeownership fund and recommendations
8/18/2022	Meeting #8 - Homeownership goal and recommendations
8/25/2022	Meeting #9 - Determining goal and recommendations

- To encourage Black homeownership preservation, public comments indicated the District should provide: proactive resources for senior homeowners; support for condominium associations and owners to preserve the property; stronger accountability to improve the quality of homes; and funding for heirs' property transition.
- To encourage housing supply, public comments indicated the District should: leverage vacant property to increase the supply of housing for purchase; increase affordable homeownership opportunities; and allow owner-occupied multi-family purchases.
- To improve financing for increased Black homeownership, the District should: create accessible resources to guide the homeownership journey; provide financial support for middle-income earners, including down payment assistance; expand rehabilitation loans for families to compete with investors; create programs

to assist renters with savings; encourage or expand online homebuyer course system; improve the efficiency of down payment assistance; and require Fair Housing training for realtors, lenders, and appraisers.

Second, at the end of each public Strike Force meeting, the Chairs held time for **public comments**. Individuals were invited to provide feedback via written text or were given the opportunity to share their questions verbally to the Strike Force at the end of meetings for consideration. Comments were recorded and incorporated into discussions.

Finally, the Strike Force administered a survey to gather broad feedback from DC residents on which challenges were most pervasive and which solutions should be prioritized. Questions focused on the biggest barriers to financing homeownership, to accessing supply for ownership, and preserving homeownership. They also asked respondents to prioritize specific solutions within financing homeownership, supply, and homeowner preservation. The survey yielded a total of 1,425 responses. See table 5 for geographic and demographic results

Table 5: Survey demographics (n=1,425)

	Category	Percent
Ward	Ward 1	6.15%
	Ward 2	3.75%
	Ward 3	5.25%
	Ward 4	16.72%
	Ward 5	19.19%
	Ward 6	9.15%
	Ward 7	21.29%
	Ward 8	16.57%
	Non-resident	1.87%
Race	Black	83.43%
	White	6.76%
	Two or more races	6.23%
	Hispanic/Latinx	1.71%
	Asian or Pacific Islander	1.04%
	Other	0.52%
	Native American/Alaskan Native	0.30%

Respondents rated the following as being the most pressing barriers Black households in the District face in becoming homeowners in rank order of importance: lack of affordable homes; difficulty affording a down payment; competitiveness of buying a home; location of affordable homes; and difficulty of qualifying for a mortgage.

Of the solutions for addressing homeowner financing for Black households, respondents indicated the most important interventions were preventing discrimination in appraisals and mortgage approvals and expanding down payment assistance programs, followed by creating alternative credit programs to increase mortgage access and improving existing government homeownership assistance programs.

Focused on addressing the gap in supply, survey respondents indicated the most important solutions were to increase the supply of affordable housing in all 8 wards to reduce segregation and maintain housing affordability across income groups to reduce the pressures of gentrification and displacement.

To address issues of homeowner preservation, survey respondents indicated the most critical solutions were to create or expand programs that help keep homes in the family, to create or expand programs that provide financial assistance for repair and rehab, and to improve the property tax appeal system and encourage fair appraisals.

The Strike Force incorporated data presented and public feedback into weekly discussions. Robust discussions focused on the key challenges within the District, with Strike Force members focusing on what was possible to change within the District through policy, local resources, and collaboration. During the final four meetings, recommendations were discussed and refined and approved by consensus.

The Strike Force took these challenges into account as they discussed pathways to develop new opportunities for housing supply, ways to improve and augment current financing barriers, and opportunities to stabilize existing homeownership. In doing so, the Strike Force balanced the need to encourage housing for moderate-income families with the desire to encourage the generation of wealth for existing Black households. The following recommendations were those that garnered sufficient support to achieve consensus.

SUMMARY RECOMMENDATIONS

Goal: 20,000 net new Black homeowners by 2030.

Recommendation 1 - To assist in the inter-generational transmission of homeownership for Black homeowners, the Black Homeownership Strike Force (BHSF) recommends that the District provide estate planning resources and legal services to assist with the transfer of ownership to homeowners and heirs. Additional financial incentives should be considered to support the transfers such as tax savings, reduced transfer fees, or a bridge loan to Black homeowners to support interfamily (or to owner-occupant homebuyers) transfers/sales of property.

Recommendation 2 - To protect homeowners from harassment, the District should pass legislation to protect homeowners from unwanted solicitation regarding the sale or potential purchase of their homes, including requirements for homeowners to opt-in for such solicitation. The District should clarify that investor and wholesale purchasers are subject to the District's consumer protection laws, require registration of investors and wholesale purchasers to do business in the District and impose penalties for non-compliance.

Recommendation 3 - To support Black homeowners who are severely burdened by housing costs to remain in their homes, the BHSF recommends the District should create a program to aid Black homeowners who have experienced and are at risk of foreclosure due to their inability to pay their mortgage and related housing fees. This program should build on the same requirements and guidelines currently established by the Department of Housing and Community Development for the Homeowner Assistance Fund and add technical assistance and training as well as financial incentives for good management for condominium associations and homeowners associations with low-income residents.

Recommendation 4 - To provide resources to Black families struggling to make home repairs, the BHSF recommends the District should convene all relevant DC government agencies including Department of

Housing and Community Development, Department of Energy and the Environment, and the Department of Aging and Community Living, and nonprofits that provide home improvement/accessibility work to coordinate program offerings, ensure major repairs are completed for all homeowners including coops and condominiums, while also providing financial support and technical assistance to Black homeowners in rehabilitating their homes.

Recommendation 5 - To discourage conversion of older housing stock into housing that is unaffordable for Black homebuyers and to ensure quality housing rehabilitation, the District should incentivize new construction and renovation of single family residential by or for sale to owner occupants, create legislation that reduces impact of housing speculators in the District, and establish a requirement that investors disclose to homebuyers the scope of work, the permits used and the cost of the renovations, with penalties imposed for sellers who fail to disclose as part of the sale.

Recommendation 6 - To increase the supply of homes for ownership that are affordable to Black homebuyers, as the District redevelops District owned/acquired properties, the District should provide homeownership units to Black owner occupant homebuyers with a mixed income requirement with an average income restriction of 80 percent median family income (MFI). Priority may be given to projects that include units at or below 60% MFI.

Recommendation 7 - To support quicker delivery of affordable homeownership units, the District should identify ways to accelerate zoning and permitting for homeownership projects, especially for projects with units affordable at 80 percent MFI and below, without compromising the quality of the work.

Recommendation 8 - To increase the supply of homes for ownership that are affordable to Black homebuyers, the District should leverage the \$10 million Black Homeownership Fund to create a public-private fund (i.e., Homeownership Production Trust Fund) where 1/3 of the units are affordable, 1/3 of units are for middle income earners, and 1/3 of units are market rate and sold to Black owner-occupant homebuyers. In addition, the fund would seek to achieve the following:

- Fund homeownership projects that meet a mixed income requirement with an average income restriction of 80 percent MFI. Priority may be given to projects that include units at or below 60 percent MFI.
- Partner with mission-driven investors including Community Development Financial Institutions (CDFIs), Environmental, Social and Governance (ESG), or for-profit and nonprofit homebuilders, to acquire homes at their fair market value and rehabilitate or create new homeownership units.
- Invest in homeownership projects with a return of the initial investment at lower rates in exchange for affordability at targeted income levels for Black owner-occupants.

Recommendation 9 - To broaden awareness of programs to support homeownership, the District should create an online comprehensive District homeownership platform for District residents to achieve the following:

- Highlight financial and housing counseling prior to starting homeownership journey to help potential homeowners prepare financially (i.e. credit repair, addressing student loans, increasing savings, etc.);
- Provide rehabilitation counseling for owner-occupant homebuyers to rehabilitate formerly vacant properties, or homes in need of repair, into a stable home by preparing a scope of work, helping families determine which projects they can complete themselves, and assisting families in picking a certified contractor, and in supervising their work with contractors;
- Leverage [Front Door](#) programs especially post purchase to help homeowners maintain and stay in their homes; and
- List private and public down payment assistance programs and grants.

- Ensure education and outreach, and community engagement is developed to socialize the platform and user interface. Afterwards, the District should work with credible community messengers to promote the platform to Black households.

Recommendation 10 - To increase ability of Black homebuyers using District programs to compete for homes in the current real estate market, the District should increase the effectiveness of all homeownership programs (i.e. [Home Purchase Assistance Program](#), [Employer Assisted Housing Program](#), [DC Open Doors](#), etc.) to participate with the market through the following strategies:

- Establish a certified lender (and realtor) pool for HPAP with a preference towards loans that have zero down and zero closing costs;
- Increase HPAP funding to help support the goal of Black homeownership in the District;
- Increase the amount of down payment assistance available to homeowners, and/or where possible to buydown the interest rate;
- Automate the HPAP application process;
- Provide residents with a pre-certification ensuring their ability to proceed with bidding on homes;
- Leverage other private and public down payment assistance and grants, including Special Purpose Credit Programs;
- Streamline underwriting guidelines with federal financing;
- Allow rental payments to be considered for establishing credit;
- Increase income limit to 120 percent MFI;
- Allow for the purchase of 1-4 units for the purpose of helping owners afford the home and generate wealth;

- Encourage incentives for HPAP recipients interested in selling, to sell to an HPAP applicant (i.e. provide a first-look, reduce fees, etc.);
- Enhance the customer experience; and
- Develop a comprehensive homeownership training program for buyers, sellers, appraisers, contractors, lenders, realtors, title and settlement companies.

Next steps and outstanding issues

These recommendations mark a critically important first step on a long journey to creating a more equitable homeownership landscape in the District. There are several important steps for the District to consider in moving toward the implementation of the recommendations.

First, the District should conduct a legal review of recommendations targeting the development of programs intended to address the racial homeownership gap. This includes the feasibility of implementing targeted programs while adhering to legal mandates for fair housing and lending.

Second, the District will need to conduct a detailed financial analysis to determine the funding needed to implement the recommendations beyond the \$10 million already invested by the Mayor. This could be identified through public sources, private sources, and/or different braided funded sources.

Third, the District should engage in program analysis to determine how existing programs should be reformed, augmented or supplemented. Existing programs should be analyzed for effectiveness and impact currently, with a focus on determining if these programs could be expanded or more effectively targeted.

Finally, the District will need to continue collaborative engagements with a broad group of external stakeholders, including mortgage lenders, construction and development groups, financing entities, realtors, community advocates and support agencies, among many others. Through broad collaborative work, the District can obtain feedback on potential implementation strategies, develop partnerships to

secure and leverage existing resources, and spread the word about supports available to Black homebuyers and owners. This might also include identifying promising practices that have been implemented in similar high-cost cities.

Acknowledgements

Facilitators

Don Edwards, Founder and CEO, Justice & Sustainability Associates (JSA)

Presenters

Urban Institute

- Katie Fallon, Senior Policy Program Manager
- Vanessa Perry, Nonresident Fellow
- Janneke Ratcliffe, Vice President of the Housing Finance Policy Center
- Sarah Gerecke, Nonresident Fellow

Howard University

- Dr. Haydar Kurban, Professor of the Department of Economics & Director of the Howard University Center of Excellence in Housing and Urban Research and Policy
- Bethel Cole, Candidate, PhD in Economics

Panelists

- George Lambert, Jr., President & CEO, Greater Washington Urban League
- Danika Scott, HPAP Homeowner
- Pam Perry
- Dekonti Mends-Cole

Executive Office of the Mayor (EOM)

- Betsy Cavendish, General Counsel

Office of the City Administrator (OCA)

- Barry Kreiswirth, General Counsel and Senior Policy Advisor

Office of the Deputy Mayor for Planning and Economic Development (DMPED)

- John Falcicchio, Deputy Mayor
- Sharon Carney, Chief of Staff
- Ben Mindes, Director of Interagency Initiatives
- Timothy White, Director of Equitable Development, Staff Co-Lead, Black Homeownership Strike Force
- Ana van Balen, Director of Housing Policy and Programs, Staff Co-Lead, Black Homeownership Strike Force
- Susan Longstreet, General Counsel
- Natalia Vanegas, Director of Communications
- Angelica Mattox, Public Affairs Specialist
- Nakia Newton, Public Affairs Specialist
- Kassie Scott, Public Affairs Specialist
- David Selman, Senior Project Manager
- Nicholas Stabile, Program Analyst
- Christopher Everett, Development Manager, Equitable Development

Office of Planning (OP)

- Anita Cozart, Interim Director
- Sakina Khan, Deputy Director of Citywide Strategy and Analysis
- Jordan Chafetz, Special Assistant to the Chief of Staff
- Dan Emerine, Associate Director of Citywide Planning
- Art Rodgers, Senior Housing Planner
- Will Oliver, Cross Systems Planner
- Jamie Chandler, Data Visualization Analyst
- Fania Jean, Capital City Fellow

Department of Housing and Community Development (DHCD)

- Drew Hubbard, Interim Director
- Tsega Bekele, Chief of Staff
- Reshma Holla, Development Finance Division Deputy Manager
- Richard Livingstone, Deputy Chief of Staff and Communications Director
- Danilo Pelletiere, Affordable Housing Preservation Officer - Senior Policy Advisor
- Valerie Piper, FUSE Executive Fellow
- Erin Wilson, Development Finance Division Manager

DC Housing Finance Agency (DCHFA)

- Christopher Donald, Executive Director
- Wendi Redfern, Senior Vice President of Single Family Programs

Additional Information

A full record of the Strike Force's meetings including agendas, presentations, recordings and minutes (including public comments), as well as the Mayor's Order establishing the Strike Force are available online at [Blackhome.DC.gov](https://blackhome.dc.gov) and upon request to homeownership@dc.gov. Additionally, resources hyperlinked in the text that can be found in the electronic version of the report, are also available at [Blackhome.DC.gov](https://blackhome.dc.gov).

REFERENCES

- Asch, Chris Meyers and George Derek Musgrove. (2017). *Chocolate City: A History of Race and Democracy in the Nation's Capital*.
- Blattner, Laura, and Scott Nelson. (2021). How Costly is Noise? Data and Disparities in Consumer Credit. Cornell University. <https://arxiv.org/abs/2105.07554>
- Crawford, D. and Das, K. (2020, January 28). *Black Workers Matter*. <https://www.dcfpi.org/all/black-workers-matter/>
- Grier, Sonya and Vanessa Perry. (2018). Dog Parks and Coffee Shops: Faux Diversity and Consumption in Gentrifying Neighborhoods. *American Marketing Association*, Vol. 37, Issue 1. <https://doi.org/10.1509/jppm.16.230>
- Kilolo Kijakazi; Rachel Marie Brooks Atkins; Mark Paul; Anne Price, Darrick Hamilton; William A. Darity Jr. (2016, November 1). The Color of Wealth in the Nation's Capital. Urban Institute. <https://www.urban.org/research/publication/color-wealth-nations-capital>
- Miller, Joshua J; Silda Nikaj; Jin Min Lee. 2019. "Reverse Mortgages and Senior Property Tax Relief". *Journal of Housing Economics*, vol. 44: 26-34. https://www.sciencedirect.com/science/article/pii/S1051137718300949?casa_token=JVTduPVnh2MAAAAA:uKPjpx8iGcsG8E86KY4vX1oOKySvdYuWgiqUdzdP-oNBmbhIGMffQCPDGo093SgjingWHHFD-
- Moulton, S. (2022) Researching Homeownership Inequalities. *Cityscape* Vol. 24, No. 2, pp. 153-164. <https://www.jstor.org/stable/10.2307/48680623>
- PD&R Edge (2021, March 22). *Closing the African American Homeownership Gap*. <https://www.huduser.gov/portal/pdredge/pdr-edge-featd-article-032221.html>
- Pulliam, Ted. (2022, September 1). The Dark Days of the Black Codes; Court records detail perils even free Blacks faced in Washington, DC in 1835. Historical Society of the District of Columbia Circuit.
- Rice, L. (2022, December 1). Closing the Black Homeownership Gap [Panel Session]. Solutions for Affordable Housing 2020, online. <https://nhc.org/event/solutions-for-affordable-housing-2020/>
- Rothstein, Richard. 2017. *The Color of Law: A Forgotten History of How Our Government Segregated America*. New York: Liveright Publishing.
- Schuetz, J. (2020, June 1). Teardowns, popups, and renovations: How does housing supply change? *Journal of Regional Science*
- Sayin, Y. (2018, October 24). Tax practices that amplify racial inequities: Property tax treatment of owner-occupied housing. DC Policy Center
- Taylor, K. Y. (2019). *Race for profit: How banks and the real estate industry undermined black homeownership*. UNC Press Books.
- Withers, Suzanne Davies and Carolina Katz Reid. (2005). *Racial Differences in Intergenerational Wealth*

Transfers and Access to Homeownership. <https://paa2005.princeton.edu/papers/51443>

Zickuhr, K. (2018, October 24). Discriminatory housing practices in the District: A brief history. DC Policy Center. <https://www.dcpolicycenter.org/publications/discriminatory-housing-practices-in-the-district-a-brief-history/>

<https://www.brookings.edu/research/what-will-it-cost-to-save-washington-d-c-s-renters-from-covid-19-eviction/>

<https://www.npr.org/2017/05/03/526655831/a-forgotten-history-of-how-the-u-s-government-segregated-america>

Racial, Education & Income Segregation in the District of Columbia (2020, November) https://planning.dc.gov/sites/default/files/dc/sites/op/page_content/attachments/Segregation%20Report%2011-18-20%20FINAL.pdf

<https://www.dcpolicycenter.org/publications/tax-practices-that-amplify-racial-inequities-property-tax-treatment-of-owner-occupied-housing/>

https://www.urban.org/sites/default/files/publication/85341/2000986-2-the-color-of-wealth-in-the-nations-capital_8.pdf

<https://ggwash.org/view/75053/we-have-a-history-of-housing-policies-that-hurt-and-segregated-black-people-how-do-we-fix-it-now>

<https://dhcd.dc.gov/sites/default/files/dc/sites/dhcd/publication/attachments/DC%20Draft%20Analysis%20of%20Impediments%20to%20Fair%20Housing%20Choice%209.27.2019%20%281%29.pdf>

#FAIRSHOT

BlackHome.dc.gov

*** WE ARE WASHINGTON ***
GOVERNMENT OF THE
DISTRICT OF COLUMBIA
DC MURIEL BOWSER, MAYOR

Department of Housing and Community Development FY2023

Agency Department of Housing and Community Development

Agency Code DB0

Fiscal Year 2023

Mission The mission of the Department of Housing and Community Development (DHCD) is to create and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia.

Strategic Objectives

Objective Number	Strategic Objective
1	Increase New Affordable Housing Opportunities.
2	Preserve Existing Affordable Housing Stock.
3	Promote community development activities.
4	Create and maintain a highly efficient, transparent, and responsive District government.

Key Performance Indicators (KPIs)

Measure	Directionality	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY2022 Actual	FY 2023 Target
1 - Increase New Affordable Housing Opportunities. (13 Measure records)						
Percent of loans at least one year old in good standing	Up is Better	94%	85%	85%	84%	85%
Met HPTF Statutory Requirements - 30 percent AMI	Up is Better	18.8%	15.5%	50%	12.5%	50%
Number of Homebuyer Purchase Assistance Program (HPAP) only homebuyers assisted	Up is Better	376	342	325	211	325
Percent of HPAP loans that close within 60 days after final lender package is received.	Up is Better	100%	85%	80%	93.6%	85%
Percent of development finance projects closed within 12 months of selection	Up is Better	22%	7%	50%	0%	25%
Percentage of IZ lottery notifications sent to households within 7 days after receipt of confirmation from owner of satisfactory registration on dchousingsearch.org	Up is Better	100%	81.3%	100%	80%	75%
Number of affordable homeownership units produced or preserved	Up is Better	39	42	30	0	50
Met HPTF Statutory Requirements - 50 percent AMI	Up is Better	62.7%	55.8%	40%	41.8%	40%
Met HPTF Statutory Requirements - 80 percent AMI	Down is Better	18.3%	3.8%	10%	20%	10%
Number of new affordable rental housing units funded	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of Employer-Assisted Housing Program (EAHP) only homebuyers assisted	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of Employer-Assisted Housing Program (EAHP) only homebuyers assisted	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of households assisted with combined HPAP and EAHP assistance	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
2 - Preserve Existing Affordable Housing Stock. (15 Measure records)						
Percent of conversion applications reviewed and processed within 30 days to better Inform preservation initiatives and policy.	Up is Better	100%	100%	100%	100%	100%
Percent of risk ratings completed for multi-family projects	Up is Better	96%	98%	90%	81%	90%

Measure	Directionality	FY 2020 Actual	FY 2021 Actual	FY 2022 Target	FY2022 Actual	FY 2023 Target
Percent of required audited financial statements collected for multi-family projects	Up is Better	95%	93.4%	90%	98%	90%
Percent of Single Family Residential Rehabilitation Program projects that start construction within 6 months after DHCD receives compliance approval.	Up is Better	32.8%	85.8%	65%	100%	100%
Percent of hardship petitions processed within 90 calendar days	Up is Better	75%	100%	100%	0%	100%
Number of affordable single-family homeownership units rehabbed from Single Family Residential Rehabilitation Program	Up is Better	20	23	135	65	70
Average number of calendar days for compliance review	Down is Better	28	29.5	45	24	43
Number of units repaired through the Small Buildings Program	Up is Better	12	29	75	0	50
Number of net new affordable units created through a Housing Preservation Fund (HPF) Covenant	Up is Better	New in 2022	New in 2022	New in 2022	New in 2023	0
Number of small buildings awarded funding for critical repairs	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of affordable rental housing units preserved	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of Single Family Residential Rehabilitation Program (SFRRP) projects completed within one year after final compliance approval	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of affordable housing units preserved or developed as a result of Affordable Housing Acquisition	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of affordable housing units preserved or developed as a result of Vacant Property Disposition	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
Number of affordable housing units preserved or developed as a result of Community Land Trust Grant	Up is Better	New in 2023	New in 2023	New in 2023	New in 2023	New in 2023
3 - Promote community development activities. (5 Measure records)						
Number of storefront facades improved	Up is Better	17	33	30	20	40
Number of properties awarded to pre-qualified developers (DOPA)	Up is Better	0	0	5	0	5
Number of properties developed by DHCD (Turn-Key)	Up is Better	3	2	10	1	3
Percent of Storefront Facade projects that are completed within 36 weeks after Notice to Proceed.	Up is Better	20%	87%	75%	75%	50%
Percent of Tenant Opportunity Purchase Assistance (TOPA) notices received listed in a published online report on DHCD's website within two weeks	Up is Better	100%	100%	100%	100%	100%

* Some measures are updated from previous Fiscal Year to better capture agency performance and program outputs. Please refer to the FY22 Performance Plan for historic data.

Operations

Operations Title	Operations Description	Type of Operations
1 - Increase New Affordable Housing Opportunities. (3 Activity records)		

Operations Title	Operations Description	Type of Operations
Inclusionary Zoning	Inclusionary Zoning requires that a certain percentage of units in a new development or a substantial rehabilitation that expands an existing building set aside affordable units in exchange for a bonus density. The Housing Regulation Administration Division at DHCD administers the Inclusionary Zoning program, including developer compliance, holding lotteries for District residents to occupy units, and general program policy development.	Daily Service
Down Payment Assistance	The Home Purchase Assistance (HPAP) program, Employer Assisted Housing Program (EAHP) and the Negotiated Employer Assisted Housing Program (NEAHP) provides interest-free loans and closing cost assistance to qualified applicants to purchase single family houses, condominiums, or cooperative units. The loan amount is based on a combination of factors, including; income, household size, and the amount of assets that each applicant must commit towards a property's purchase.	Daily Service
Affordable Housing Project Financing	DHCD's Development Finance Division (DFD) provides funding for the development of rental, homeownership and community facility projects that serve DC neighborhoods. As both the creation and preservation of affordable housing units are important to DHCD, DFD plays a prominent role in helping the agency achieve its annual affordable housing production and preservation goals.	Daily Service
2 - Preserve Existing Affordable Housing Stock. (3 Activity records)		
Small Building Program	Provides grants of up to \$200,000 to address code violations in small buildings of 5-20 units.	Daily Service
Rental Conversion and Sales	The Rental Conversion and Sale Division at DHCD administers the Rental Housing Conversion and Sale Act of 1980 and the Condominium Act of 1976. Through the Conversion Act, District tenants have the opportunity to purchase rights, tenant first rights of refusal, receipt of offer of sale notices, notices of transfer and the conversion of property to cooperatives or condominiums. The Condominium Act regulates condominium formation and registration of condominium units before a developer may offer units to interested buyers, including administration of the Structure Defect Warranty Claim Program.	Daily Service
Roof and Accessibility Assistance	Single Family Residential Rehabilitation (SFRRP) administers loans and/or grants for home repairs to alleviate DC building code violations and assists homeowners in repairing physical threats to health and safety, and modify and/or eliminate barriers to accessibility for persons with mobility or other physical impairments. SFRRP helps households finance minor home repairs that will; address building code violations, repair roofs, remove threats to health and safety, and modify and/or eliminate barriers to accessibility for persons with mobility or other physical impairments.	Daily Service
3 - Promote community development activities. (8 Activity records)		
Program Monitoring	<p>The Office of Program Monitoring (OPM) conducts oversight and reviews of DHCD projects and funding recipients. Its core functions include contract compliance, quality assurance to ensure compliance with federal and local regulations, and affordability covenant compliance to ensure project maintains compliance throughout the duration of the projects period of affordability.</p> <p>OPM staff performs project reviews of environmental standards, Davis Bacon, relocation, fair housing and Section 3 as each project relates to these programs. Project compliance takes the form of annual report reviews and on-site visits to properties where file reviews and physical inspections occur. As the monitoring entity for the Internal Revenue Service (IRS) on the Low Income Housing Tax Credits (LIHTC) Program and HUD on the HOME, Community Development Block Grant (CDBG) and ESG Programs, DHCD reports directly to them on issues of non-compliance.</p>	Daily Service
Implementation of DOPA (District Opportunity to Purchase Act)	Implementation of DOPA (District Opportunity to Purchase Act), which promotes affordable rental housing by maintaining the affordable status of existing affordable rental units as well as increasing the total number of affordable rental units within the District. DOPA requires rental property owners to provide the District of Columbia with the opportunity to purchase housing accommodations consisting of five or more rental units, as long as 25 percent or more of those rental units are deemed as "affordable."	Daily Service
Rental Accommodations Division	<p>The Housing Regulation Administration (HRA) administers residential housing regulations relating to condominium and cooperative conversions, rent adjustment procedures, licensing and other related matters. It is composed of two divisions, the Rental Accommodation Division (RAD) and the Rental Conversion and Sales Division (CASD), and manages the DHCD Housing Resource Center.</p> <p>The Rental Housing Commission is charged with the responsibility of enforcing the Rental Housing Act of 1985 through statutory functions. Although the Commission is an independent quasi-judicial body, it has direct reporting responsibility to DHCD on administrative, management and budgetary matters.</p>	Daily Service
Foster Small Business Development	Grantee organizations provide technical assistance, support and training to small and retail businesses focusing on neglected commercial corridors in low and moderate income areas in the District of Columbia. The program does not provide grants, loans, or direct subsidies to businesses. The neighborhood areas where grantees currently operate include, but are not limited to: Anacostia, Congress Heights, Columbia Heights, Adams Morgan, Mount Pleasant, Georgia Avenue, Petworth, Rhode Island Avenue NE, and Deanwood/Marshall Heights. Grantee organizations are also involved in business attraction and retention. Assistance provided includes micro-loan packaging, business planning, entrepreneurial training, one-on-one business technical assistance, tax preparation assistance, accounting assistance, or legal assistance. Grantee organizations also provide collective business support activities, such as the formation of business alliances, business corridor promotion, mass marketing, volume discount efforts, and collective space management. Through these organizations, DHCD is also heavily involved in neighborhood revitalization efforts in these areas, including major commercial project planning and interagency business development coordination.	Daily Service

Operations Title	Operations Description	Type of Operations
Portfolio and Asset Management	The Portfolio and Asset Management Division (PMD) manages the allocation of Low Income Housing Tax Credits (LIHTC) and provides portfolio management oversight to outstanding loans in the division. The division monitors the status of existing loans to ensure compliance with loan covenants and collections of loans that are due and conducts the reviews of the risks and relationships of potential borrowers to protect the Department's assets.	Daily Service
Housing Resource Center	The DHCD Housing Resource Center is open Monday through Friday from 8:30 am – 3:30 pm for residents to obtain information about affordable housing options, attend events, and use computers to access DCHousingSearch.org, a free listing service that provides easy access to information about housing opportunities within the District of Columbia.	Daily Service
Housing Counseling	Residential and Community Services works through Community Based Organizations (CBO) to provide comprehensive housing counseling services and other community economic development activities.	Daily Service
Maintain DHCD's property portfolio	The Property Acquisition and Disposition Division (PADD) stabilizes neighborhoods by decreasing the number of vacant and abandoned residential properties in the District and transforming vacant and/or abandoned properties into productive use. PADD acquires vacant, abandoned and deteriorated properties through negotiated friendly sale, eminent domain, donation or tax sale foreclosure when owners are unwilling or unable to maintain their properties; and it disposes of properties in the PADD inventory by selling the properties to individuals or developers to be rehabilitated into high quality affordable and market-rate single-family and/ or multifamily for-sale housing in District neighborhoods.	Daily Service

Workload Measures (WMs)

Measure	FY 2020 Actual	FY 2021 Actual	FY2022 Actual
1 - Affordable Housing Project Financing (4 Measure records)			
Number of existing housing units converted to covenanted affordable housing units	Not Available	Not Available	Not Available
Number of affordable units preserved through the Housing Preservation Fund	63	72	399
Number of financial applications submitted	0	6	24
Number of affordable housing projects closed	23	25	11
1 - Down Payment Assistance (3 Measure records)			
Number of completed applications received by Administrators requesting combined HPAP and EAHP assistance	New in 2023	New in 2023	New in 2023
Number of Home Purchase Assistance Program (HPAP)-only completed applications received by Administrators	687	758	802
Number of Employer Assisted Housing Program (EAHP)-only completed applications received by Administrators	238	135	172
1 - Inclusionary Zoning (1 Measure)			
Number of IZ units available for occupancy	336	385	365
2 - Rental Conversion and Sales (1 Measure)			
Number of TOPA notices processed	1788	991	1383
2 - Roof and Accessibility Assistance (2 Measure records)			
Number of Single Family Residential Rehabilitation applications received	75	71	84
Number of Single Family Residential Rehabilitation Program (SFRRP) projects completed	20	23	66
2 - Small Building Program (2 Measure records)			
Number of applications processed for funding	1	5	0
Number of applications received per grant cycle	5	3	6
3 - Foster Small Business Development (1 Measure)			
Number of small business technical assistance sessions	5570	7461	Not Available

Measure	FY 2020 Actual	FY 2021 Actual	FY2022 Actual
3 - Housing Counseling (2 Measure records)			
Number of 8-hour homeownership education trainings completed	Not Available	Not Available	Not Available
Number of one on one housing counseling sessions given	16,500	53,035	Not Available
3 - Implementation of DOPA (District Opportunity to Purchase Act) (2 Measure records)			
Number of properties DHCD expresses interest in pursuing DOPA rights	0	0	0
Number of units pursued through the District Opportunity to Purchase Act	0	0	0
3 - Maintain DHCD's property portfolio (4 Measure records)			
Number of properties acquire or rehabilitated within the designated 151 blocks	Not Available	Not Available	Not Available
Number of properties rehabilitated	Not Available	Not Available	2
Number of total properties disposed	5	3	4
Number of properties acquired	0	0	0
3 - Portfolio and Asset Management (4 Measure records)			
Number of required Asset Management site visits completed	8	78	184
Number of submitted financial reviews	364	376	465
Number of loans serviced by a third-party vendor	34,103	34,906	34,568
Number of multi-family site inspections conducted for physical condition	22	21	161
3 - Program Monitoring (2 Measure records)			
Number of compliance reviews completed	155	90	91
Number of Davis Bacon inspections	30	16	42
3 - Rental Accommodations Division (3 Measure records)			
Number of hardship petitions received	8	4	1
Number of customers utilizing the Housing Resources Resource Center	2235	154	2322
Number of outreach sessions conducted	0	0	1

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Affordable Housing Project Financing (3 Strategic Initiative records)		
Cash 2 Covenant (C2C)	The Cash 2 Covenant (C2C) Pilot Program will provide financial subsidy to housing providers to covenant current rental units as affordable for families with incomes up to 60% MFI. The program is limited to Rock Creek West, Capitol Hill, Near Northwest and Central Washington planning areas. The level of financial subsidy that the District will be able to offer will be based on the proposed new affordable rent level of the vacant unit, the length of time the units will be under the affordability covenant, unit characteristics and property amenities, among other criteria. DHCD will conduct a lottery from its list of IZ-registered households to select possible tenants to fill the vacant units.	09-30-2023
Residential Accessory Apartment Program	The Residential Accessory Apartment Program (RAAP) will support the creation of residential accessory apartments in existing residential properties. The District will award a grant funds through a Grantee for outreach, application intake, evaluation, design, construction, and project management of a minimum of fifteen (15) existing basements or accessory apartments. For homeowners with incomes higher than 120% MFI, the accessory apartments will be covenanted as affordable.	09-30-2023
Douglass Community Land Trust	In FY23, DHCD will utilize \$2 million of funds to the Douglass Community Land Trust to acquire affordable commercial and residential properties to expand the permanently affordable housing stock in the District	09-30-2023

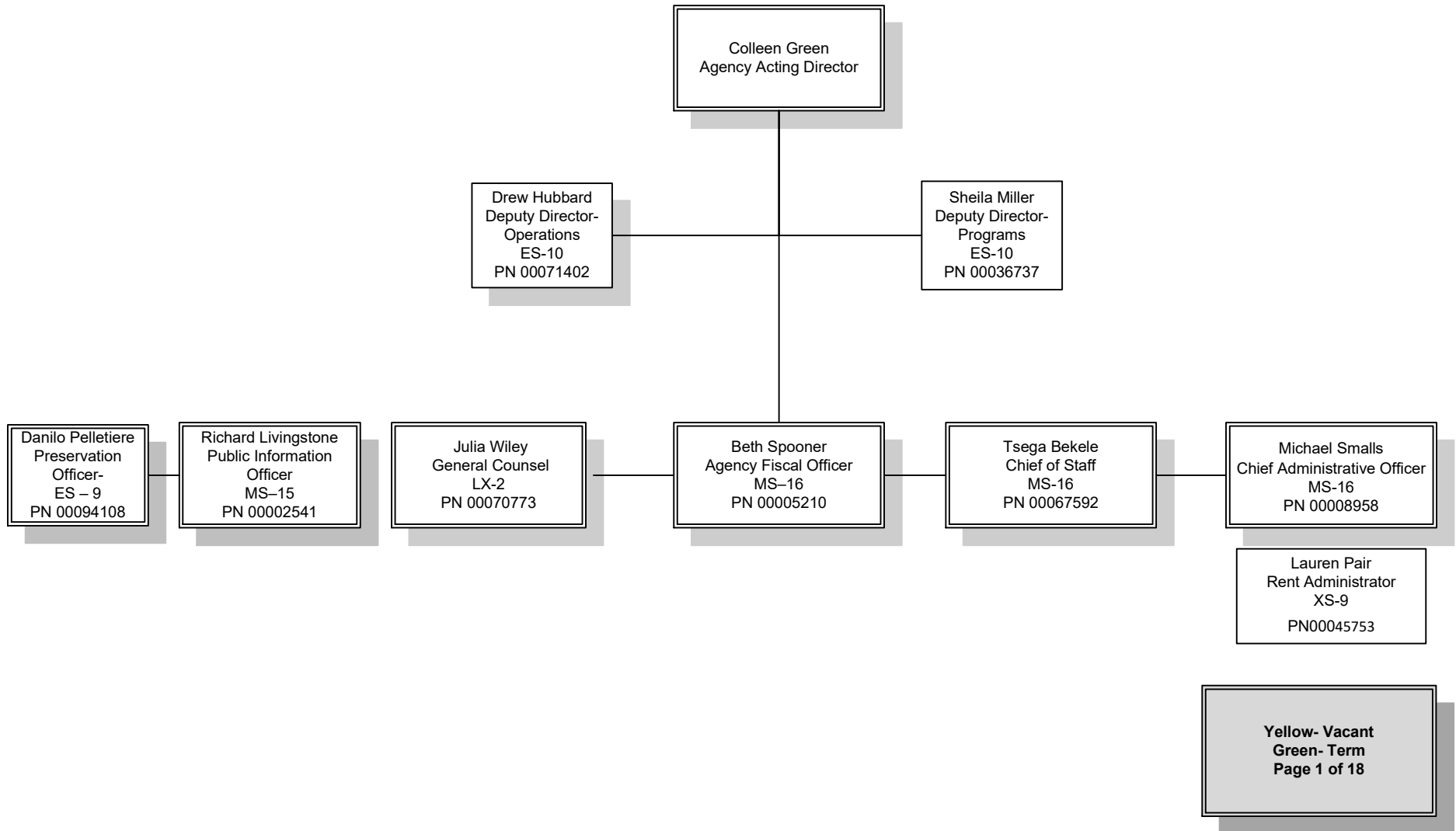
Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Down Payment Assistance (2 Strategic Initiative records)		
Market Study to Support Black Homeownership	To accomplish the goals set forth by the Black Homeownership Strike Force, DHCD will complete a market study to inform the paths and programs DHCD can undertake that will increase the number of black homeowners in the District by 20,000 by 2030.	09-30-2023
Implement Recommendation 10 of BHSF	Recommendation 10 of the Black Homeownership Strike Force (BHSF) is that the District should increase the effectiveness of all homeownership programs to increase ability of Black homebuyers using District programs to compete for homes in the current real estate with the market. One of these programs is Home Purchase Assistance Program (HPAP), and DHCD is standing up a working group with the goal of making the program more nimble and responsive to market conditions.	09-30-2023
Inclusionary Zoning (1 Strategic Initiative)		
IZ Purchase Program Pilot	DHCD will create a pilot program to allow the District to purchase Inclusionary Zoning (IZ) units and Affordable Dwelling Units (ADUs) where the seller has been unsuccessful selling the unit after exhausting best efforts. The District would then sell the unit to a qualified household, often increasing the affordability level, and preserving an affordable unit in the District that otherwise would convert to market rate.	09-30-2023
Small Building Program (1 Strategic Initiative)		
Enhancements to Expedite Project Close-out	The entirely new team became fully staffed in August 2022 and these staff members have completed their initial review of the program . The Strategic Initiative in FY23 is for the team to propose program modifications and a new set of administrative instructions to improve program efficiency and effectiveness..	09-30-2023



Department of Housing and Community Development (DHCD)

Office of the Director
As of February 2022

10

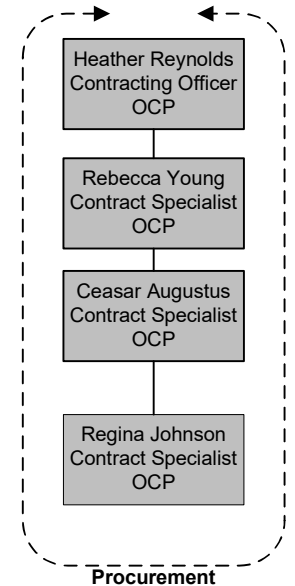
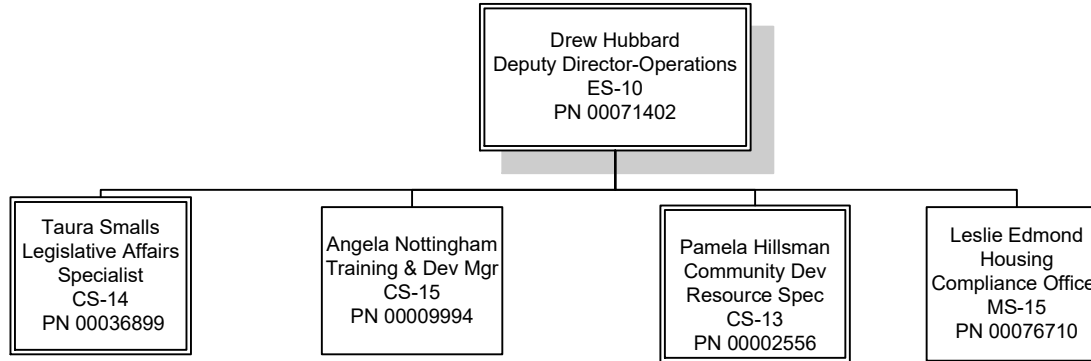


Department of Housing and Community Development (DHCD)



Office of the Deputy Director -Operations

4



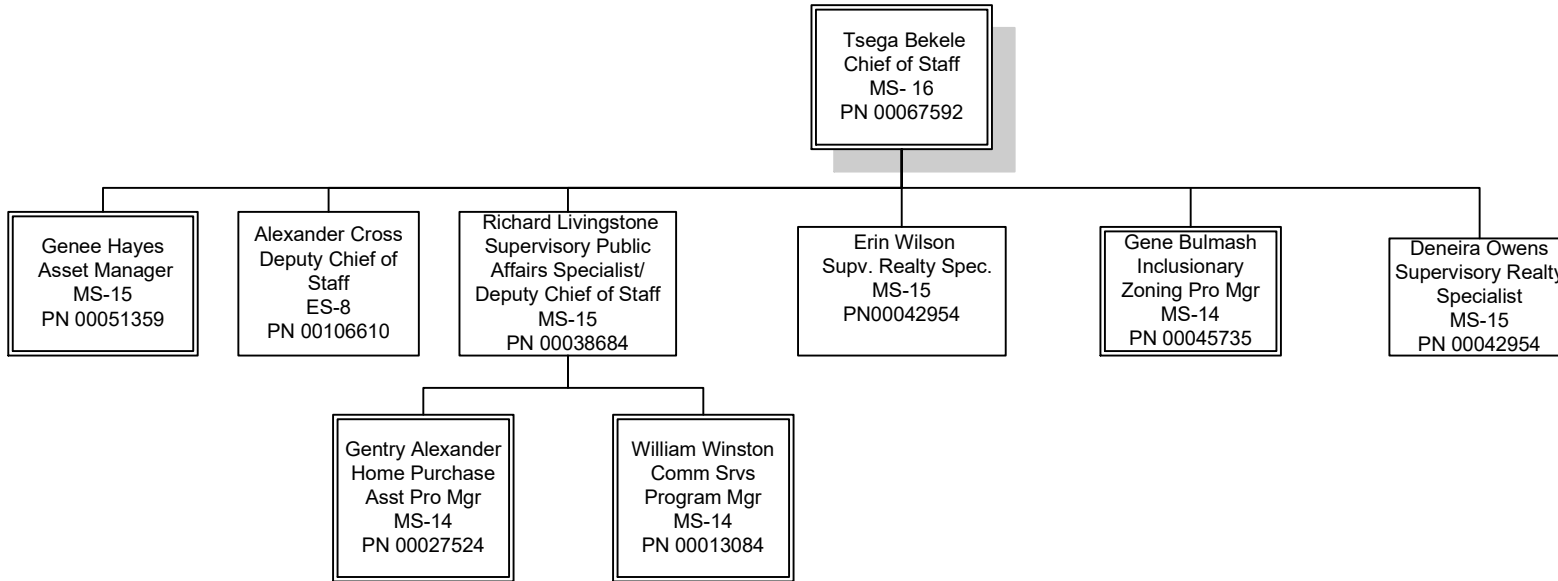
Yellow- Vacant
Green- Term
Gray-OCP Staff
Page 2 of 18



Department of Housing and Community Development (DHCD)

8

Office of the Chief of Staff



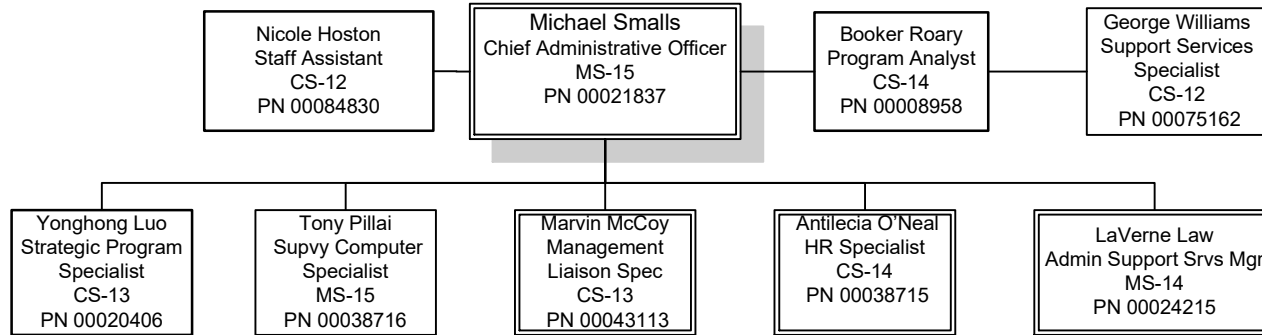
Yellow- Vacant
Green- Term
3 of 18



Department of Housing and Community Development (DHCD)

Office of the Chief Administrative Officer

8

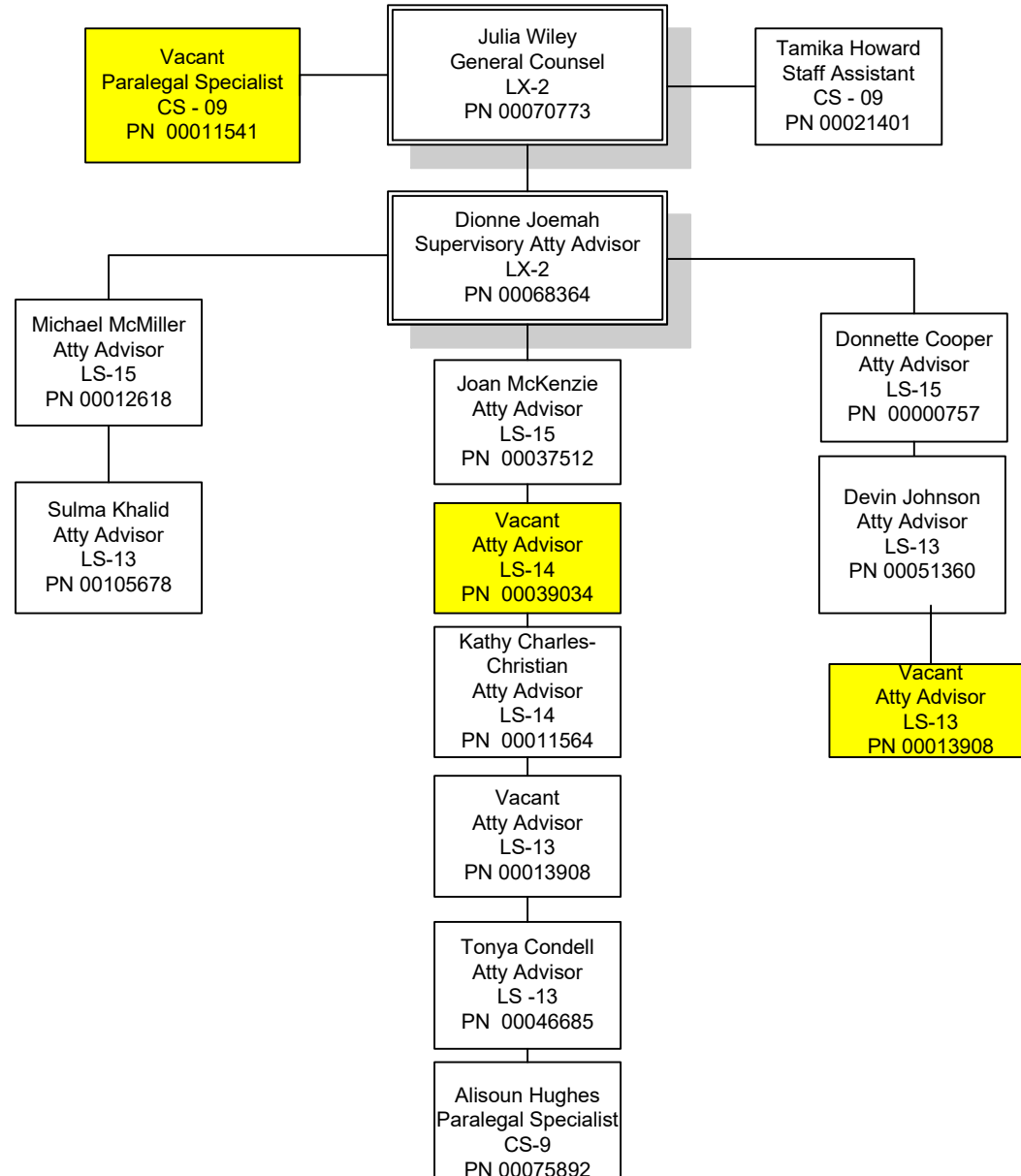


Yellow- Vacant
Green- Term
Page 4 of 18



Department of Housing and Community Development (DHCD)

Office of the General Counsel

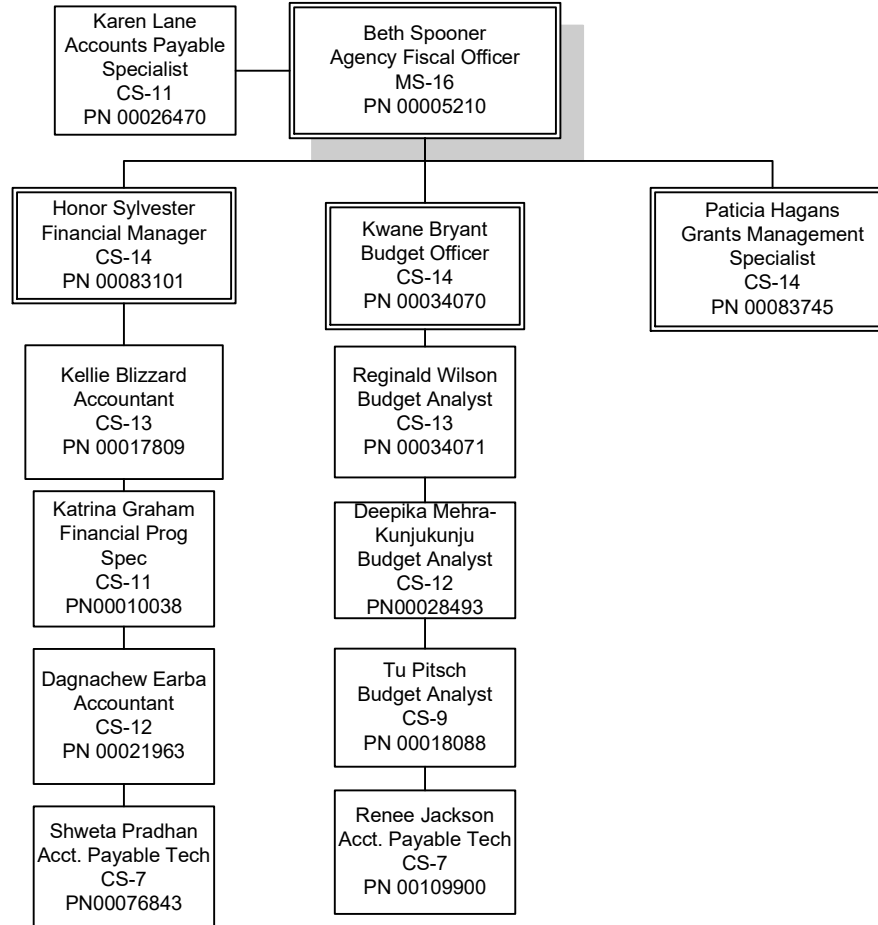


Yellow- Vacant
Green- Term
5 of 18



Department of Housing and Community Development (DHCD)

Agency Financial Officer



Yellow- Vacant
Green- Term
Page 6 of 18



Department of Housing and Community Development (DHCD)

Office of Communications & Community Outreach

4

Richard Livingstone
Public Information Officer
MS-15
PN 00002541

Tim Wilson
Public Affair Spec.
CS-14
PN 00036050

Lionel Gaines
Community Dev.
Resource
Specialist
CS-12
PN 00025092

Vacant
Public Affairs Spec
CS-13
PN 00019986

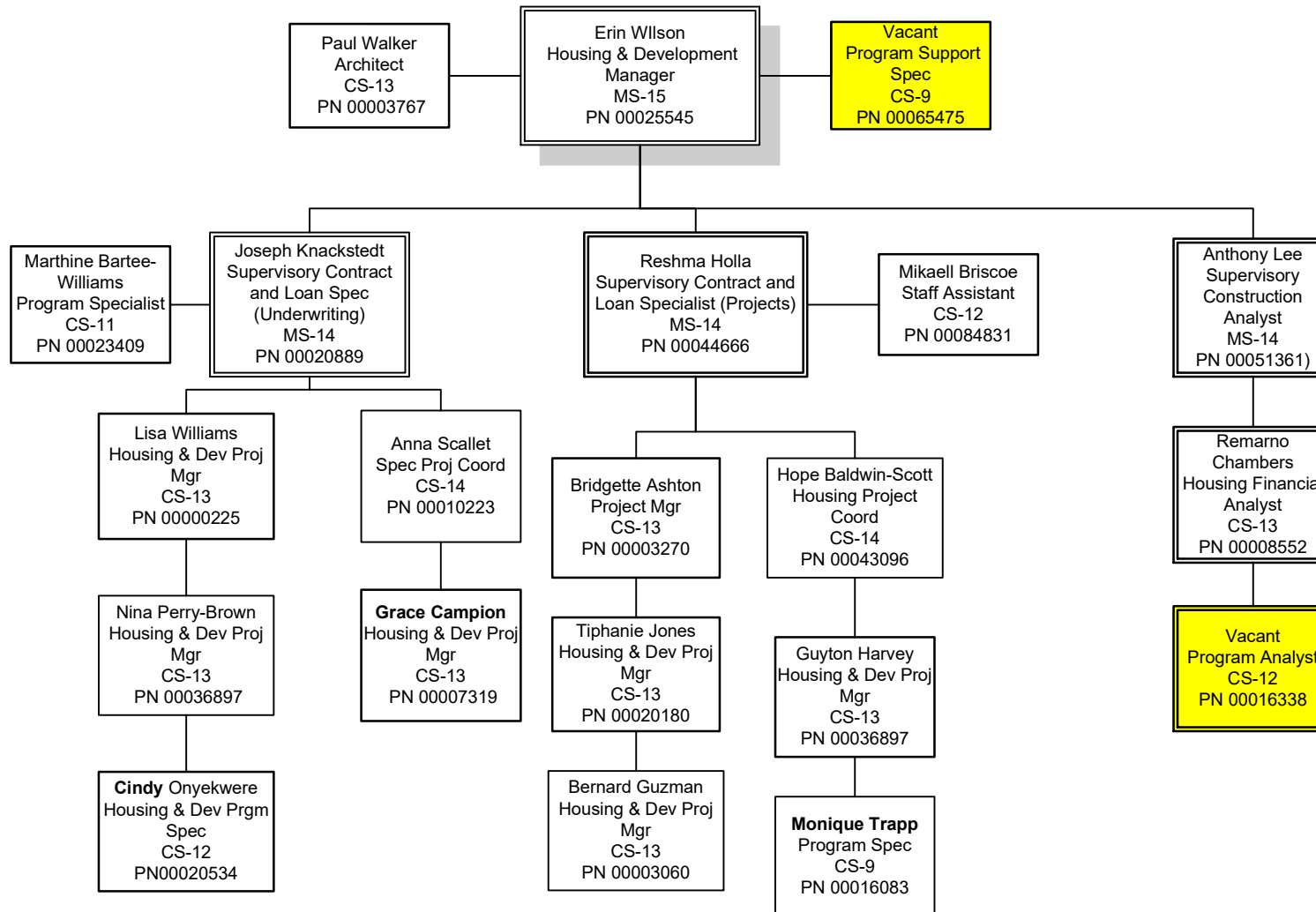
Vacant
Communications
Coordinator
CS-12
PN 00045736

Yellow- Vacant
Green- Term
Page 7 of 18



Department of Housing and Community Development (DHCD)

Development Finance Division (DFD)

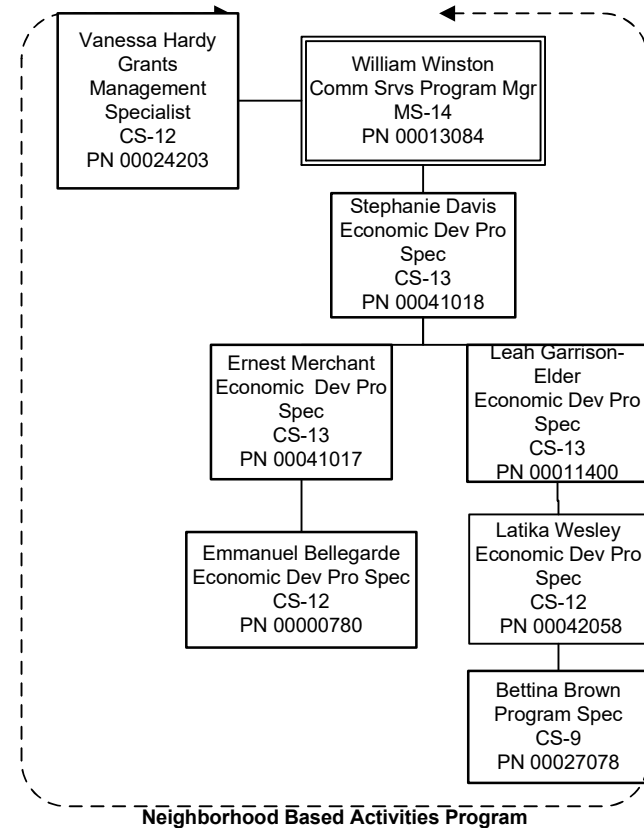
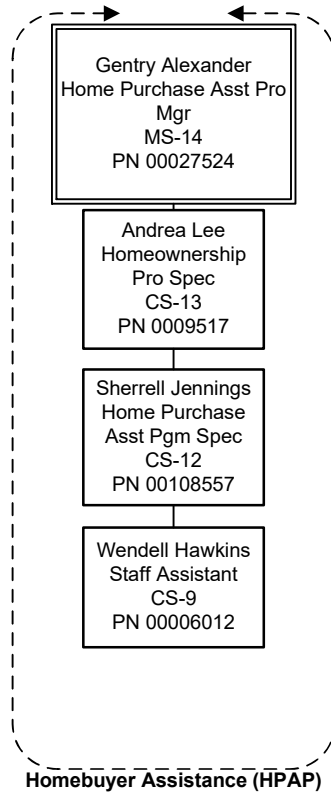


Yellow- Vacant
Green- Term
Page 8 of 18



Department of Housing and Community Development (DHCD)

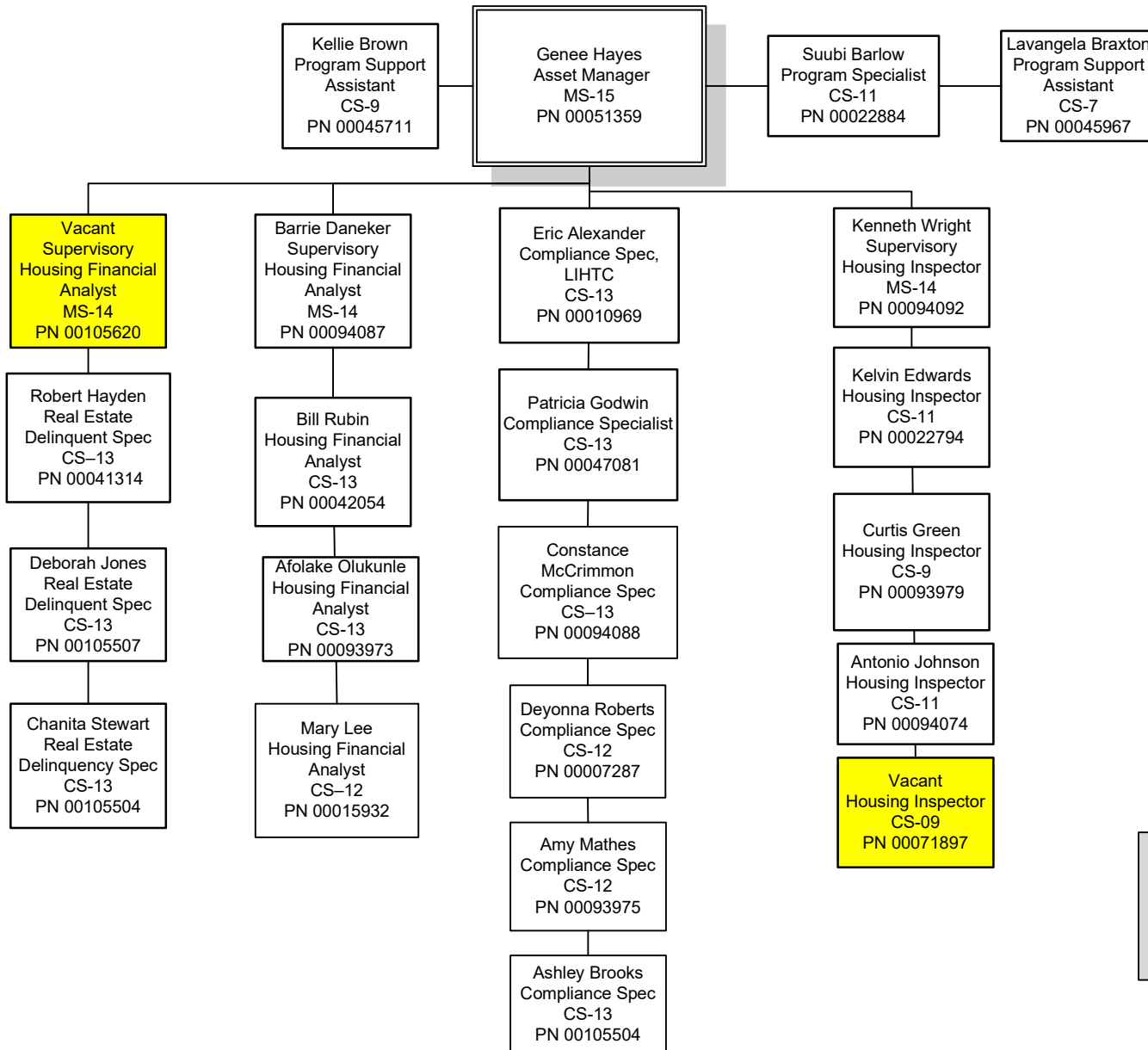
Residential and Community Services Division





Department of Housing and Community Development (DHCD)

Portfolio and Asset Management



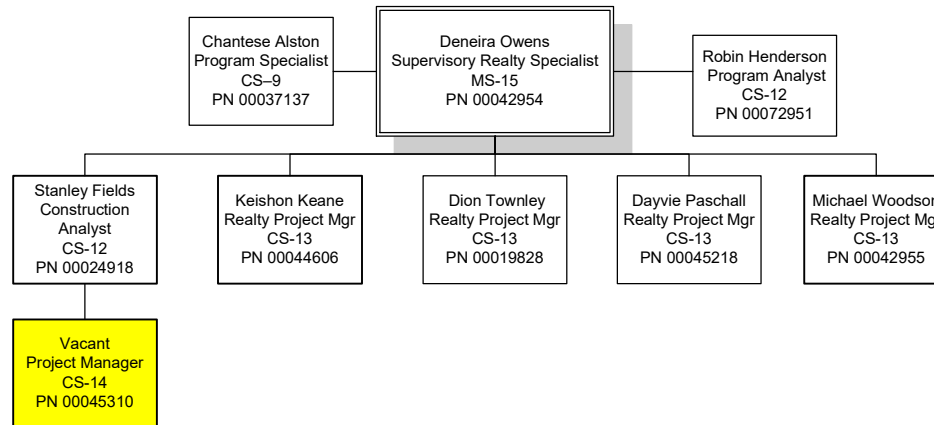
Yellow- Vacant
Green- Term
Page 10 of 18



Department of Housing and Community Development (DHCD)

8

Property Acquisition and Disposition Division (PADD)



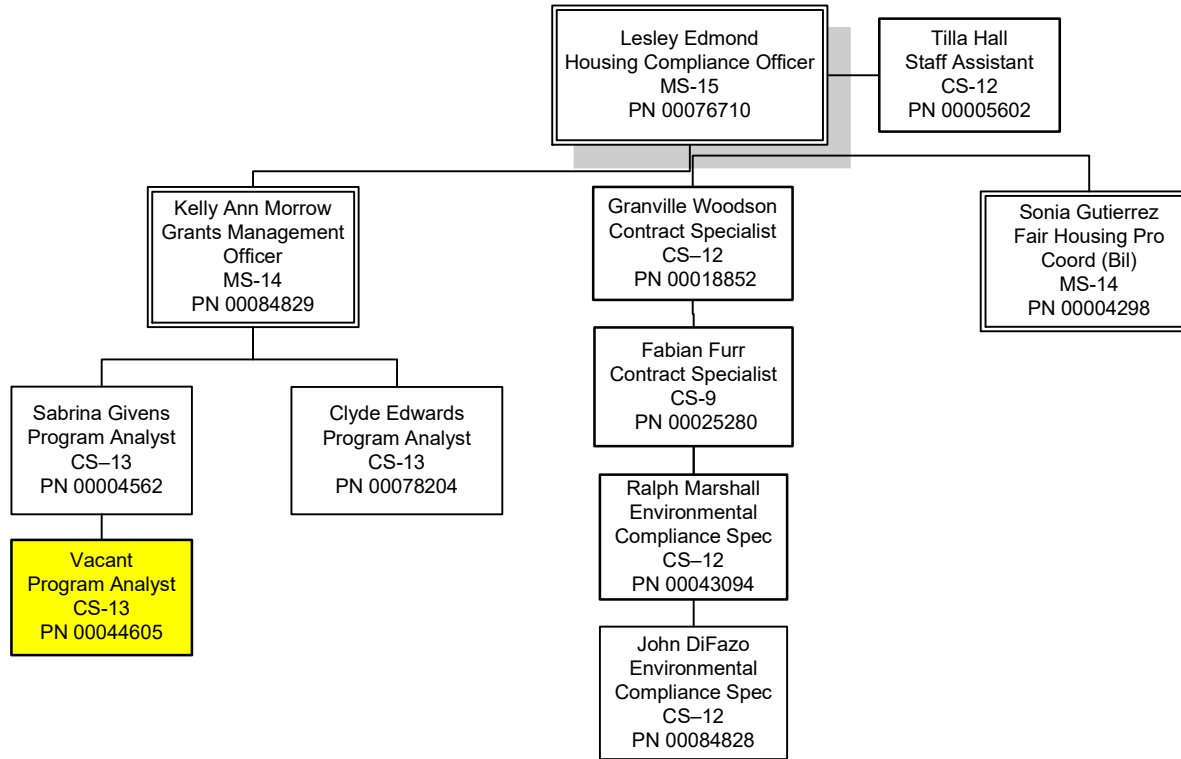
Yellow- Vacant
Green- Term
Page 11 of 18



Department of Housing and Community Development (DHCD)

10

Program Monitoring



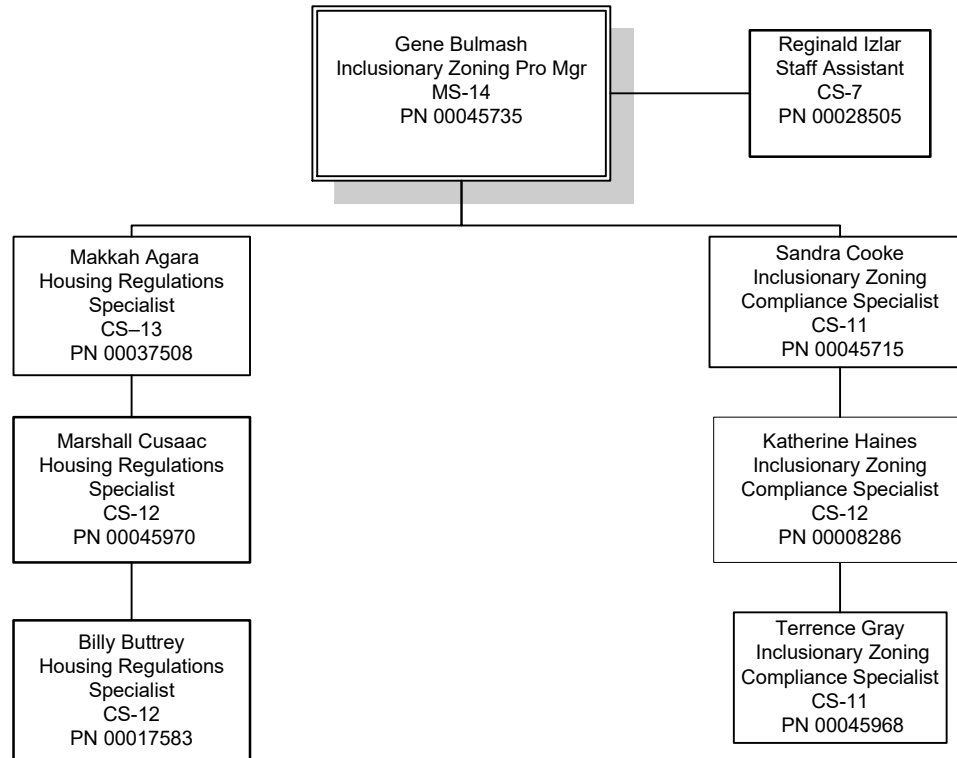
Yellow- Vacant
Green- Term
Page 12 of 18



Department of Housing and Community Development (DHCD)

Inclusionary Zoning and Affordable Dwelling Units Program

7

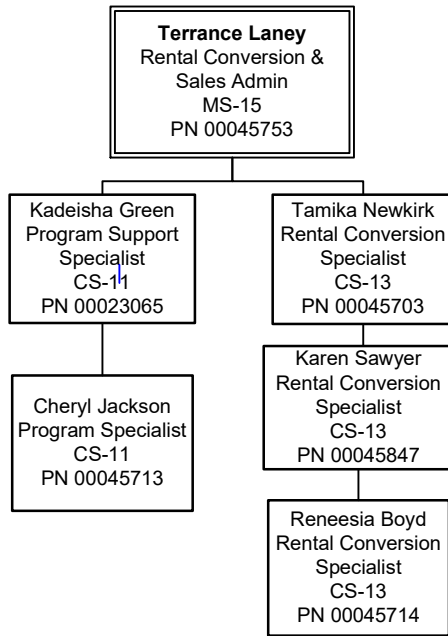


Yellow- Vacant
Green- Term
Page 13 of 18



Department of Housing and Community Development (DHCD)

Rental Housing Administration



Rental Conversion & Sales



Rental Accommodations

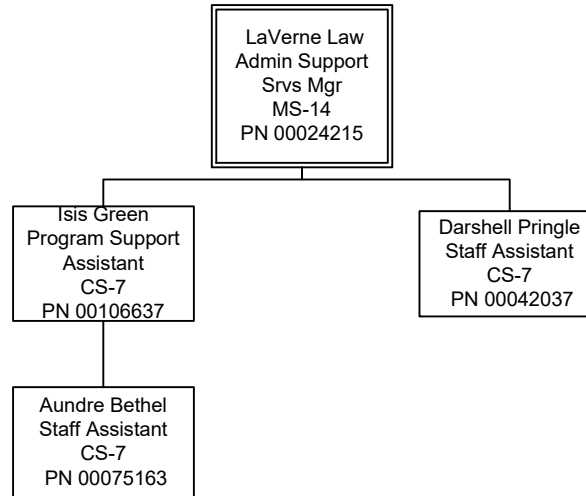
Yellow- Vacant
Green- Term
Page 14 of 18



Department of Housing and Community Development (DHCD)

Administrative Support Service Division

3



Yellow- Vacant
Green- Term
Page 15 of 18



Department of Housing and Community Development (DHCD)

Information Technology

4

Tony Pillai
Supvy Computer
Specialist
MS-15
PN 00038716

Bruce Richardson
Computer Spec
CS-13
PN 00011811

Felicia Pearson
Info Tech Spec
CS-13
PN 00039757

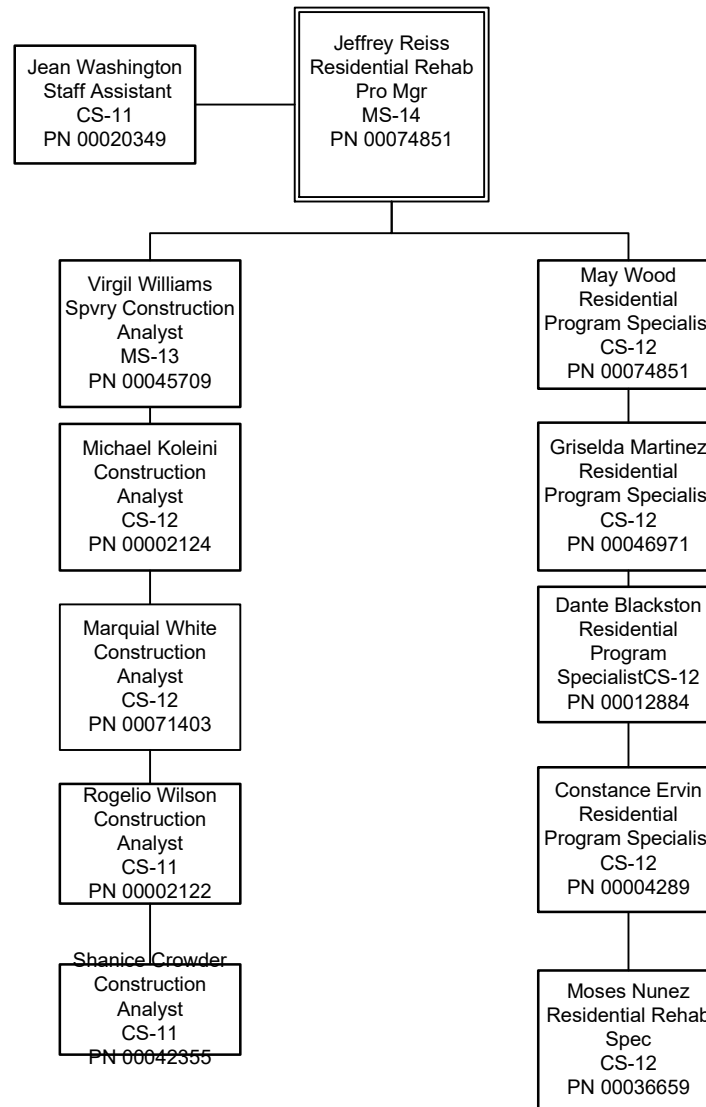
Lashawn Davis
Info Tech Spec
CS-13
PN 00043077

Whitley Ready
Info Tech Spec
CS-7
PN 00094502

Yellow- Vacant
Green- Term
Page 16 of 18

Department of Housing and Community Development (DHCD)

Single Family Rehabilitation Program

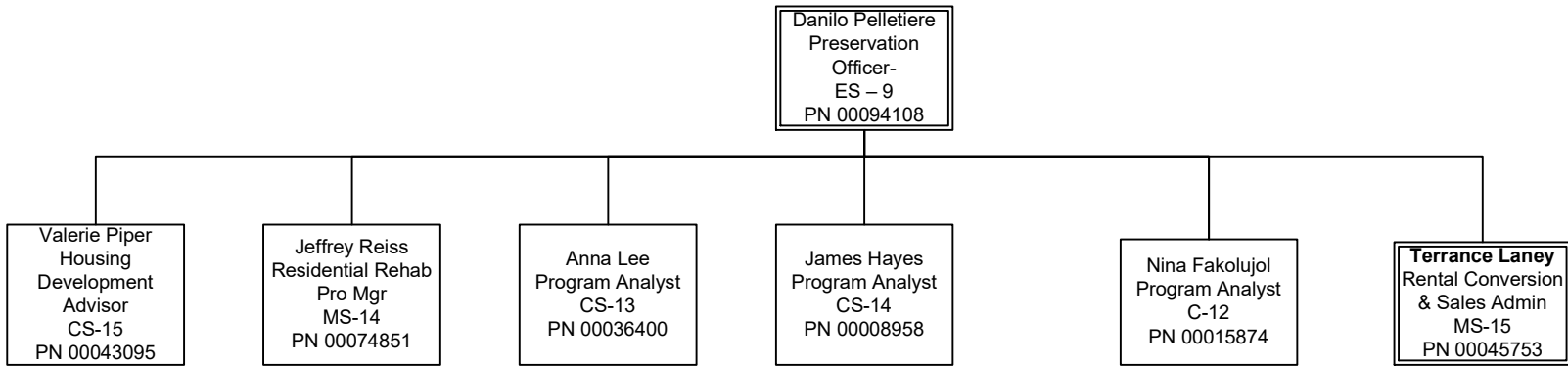




Department of Housing and Community Development (DHCD)

6

Preservation Unit



Yellow- Vacant
Green- Term
Page 18 of 18

SCHEDULE A - AS OF JANUARY 19, 2023

Position Number	Title	Name	Hire Date	Vacant Status	Grade	Step	Salary	Position Effdt
00015825	Program Support Assistant (OA)	Houston,Nicole Denise	4/25/2022	Filled	7	1	\$ 48,500	5/22/2022
00024215	ADMIN SUPPORT SRVS MGR	Law,Laverne E	11/9/2009	Filled	14	0	\$ 134,004	11/8/2020
00028505	STAFF ASST	Izlar,Reginald	11/28/2005	Filled	7	7	\$ 58,617	2/13/2022
00042037	STAFF ASST	Pringle,Darshell Gelinda	2/5/2007	Filled	7	7	\$ 58,617	1/5/2020
00075162	Support Services Specialist	Williams,George M	3/16/2015	Filled	12	8	\$ 106,324	4/25/2021
00075163	STAFF ASST	Bethel,Aundre	2/9/2015	Filled	7	6	\$ 56,931	9/11/2022
00106637	Program Support Assistant (OA)	Green,Isis	5/9/2022	Filled	7	1	\$ 48,500	4/4/2022
00000225	HOUSING & DEV PROJECT MGR	Williams,Lisa D.	8/1/2022	Filled	13	9	\$ 126,444	7/1/2022
00003270	Housing and Development Projec	Ashton,Bridgette	3/19/2018	Filled	13	5	\$ 113,537	3/13/2022
00003767	ARCHITECT	Walker,Paul K	4/7/2003	Filled	13	10	\$ 129,671	10/24/2021
00007319	Housing and Development Projec	Campion,Grace	9/26/2022	Filled	13	6	\$ 116,764	9/7/2022
00008552	Housing Financial Analyst	Chambers,Remarno	5/29/2018	Filled	13	2	\$ 103,857	3/22/2022
00010223	SPECIAL PROJECT COOR	Scallet,Anna E	10/2/2017	Filled	14	5	\$ 134,179	1/8/2017
00011811	SPECIAL PROJECT COOR	Guzman,Bernard A	1/19/2021	Filled	14	6	\$ 137,990	3/22/2022
00016083	Program Support Specialist	Crosby-Trapp,Monique	10/30/2006	Filled	9	5	\$ 66,078	7/29/2021
00020180	Housing and Development Projec	Jones,Tiphanie	6/8/2020	Filled	13	8	\$ 123,217	2/7/2020
00020534	Housing & Development Program	Onyekwere,Cindy	8/11/2014	Filled	12	5	\$ 98,188	3/13/2022
00020889	Supervisory Contract and Loan	Knackstedt,Joseph	3/20/2017	Filled	14	0	\$ 137,572	3/13/2022
00023409	Program Specialist	Bartee-Williams,Marthir	4/26/1993	Filled	11	9	\$ 88,738	3/13/2022
00025545	Supervisory Housing & Developm	Wilson,Erin	9/21/2015	Filled	15	0	\$ 152,435	10/24/2021
00036897	HOUSING & DEV PROJECT MGR	Harvey,Guyton P	2/10/2004	Filled	13	10	\$ 129,671	5/22/2022
00038684	Housing and Development Projec	Perry-Brown,Nena S.	5/23/2022	Filled	13	2	\$ 103,857	10/23/2022
00043096	Housing Projects Coordinator	Baldwin-Scott,Hope L	3/6/2006	Filled	14	10	\$ 153,233	9/2/2018
00044666	Supervisory Contract and Loan	Holla,Reshma	8/6/2018	Filled	14	0	\$ 143,905	10/24/2021
00051361	Supervisory Construction Analy	Lee,Anthony G.	11/7/2022	Filled	14	0	\$ 118,000	10/21/2022
00084831	STAFF ASSISTANT	Briscoe,Mikaell O	2/23/2015	Filled	12	7	\$ 103,612	10/24/2021
00011703	Interim Director	HUBBARD,DREW E	1/14/2013	Filled	E5	0	\$ 192,485	10/1/2021
00005210	AGENCY FISCAL OFFICER	Shiflett,Bethany	9/3/1996	Filled	16	8	\$ 202,386	10/2/2016
00010038	FINANCIAL PGM SPEC	Graham,Katrina C	10/7/1985	Filled	11	10	\$ 91,007	10/2/2016
00017809	ACCOUNTANT	Blizzard,Kellie N	9/12/2022	Filled	11	9	\$ 88,743	9/12/2022
00018088	Grants Financial Specialist	Pitsch,Tu	12/12/2016	Filled	11	4	\$ 77,397	7/21/2019
00021963	ACCOUNTANT	Earba,Dagnachew B	4/11/2022	Filled	12	6	\$ 100,899	4/11/2022
00026470	Accounts Payable Specialist	Lane,Karen Lawanda	4/19/1993	Filled	11	8	\$ 86,474	10/2/2016
00028493	BUDGET ANALYST	Mehra-Kunjukunju,Deep	4/18/2017	Filled	12	10	\$ 111,741	4/16/2017
00034070	BUDGET OFFICER	Bryant,Kwame	10/3/2005	Filled	14	8	\$ 145,612	10/15/2017
00034071	BUDGET ANALYST	Wilson,Reginald	4/14/2008	Filled	13	10	\$ 129,669	10/2/2016
00076843	Accounts Payable Technician	Pradhan,Shweta S.	11/7/2022	Filled	7	8	\$ 60,298	11/7/2022
00083101	FINANCIAL MGR	Sylvester,Honor C	9/2/2007	Filled	14	9	\$ 149,422	10/15/2017
00083745	Grants Management Specialist	Hagans,Patricia	1/31/1996	Filled	14	7	\$ 141,801	9/2/2018
00109070	Accounts Payable Technician	Jackson,Renee	1/3/2023	Filled	7	1	\$ 48,504	1/3/2023
00017583	Housing Regulations Specialist	Buttrey III,Billy R	10/24/2022	Filled	12	5	\$ 98,188	10/19/2022
00037508	Program Analyst	Agara,Makkah	8/24/2015	Filled	13	2	\$ 103,857	3/24/2022
00045715	Inclusionary Zoning Compliance	Cooke,Sandra	12/27/2016	Filled	11	6	\$ 81,933	2/4/2018
00045735	Inclus. Zoning Program Mgr.	Bulmash,Gene	9/19/2016	Filled	14	0	\$ 139,567	8/18/2019
00045968	Inclusionary Zoning Compliance	Gray,Terrence A.	2/18/2020	Filled	11	2	\$ 72,860	3/21/2022
00045970	Housing Regulations Specialist	Cusaac,Marshall Allen	2/25/2013	Filled	12	7	\$ 103,612	1/21/2018
00065475	Program Support Specialist	Parker,Ebony T	1/9/2017	Filled	9	2	\$ 60,463	7/29/2021
00025718	Program Support Assistant (OA)	Ready,Whitley	5/28/2019	Filled	7	5	\$ 55,244	1/1/2023
00039757	INFO TECH SPEC	Pearson,Felicia R	5/20/2002	Filled	13	5	\$ 113,537	1/1/2023
00043077	INFO TECH SPEC	Davis,Lashawn	1/31/2000	Filled	13	7	\$ 119,991	1/1/2023
00004298	Fair Housing Prog Coord (Bil.)	Gutierrez,Sonia	2/6/2001	Filled	14	0	\$ 128,848	10/1/2016
00004562	Program Analyst	Givens,Sabrina M	7/8/1985	Filled	13	5	\$ 113,537	8/15/2021
00005602	STAFF ASSISTANT	Hall,Tilla Y	2/23/1999	Filled	12	10	\$ 111,749	10/1/2016
00018852	Compliance Special. (Section 3	Woodson,Granville McC	2/5/2018	Filled	12	6	\$ 100,900	9/2/2018
00025280	Compliance Specialist	Furr,Fabian D.	12/9/2019	Filled	9	4	\$ 64,206	9/1/2019
00043094	Environmental Compliance Spec	Marshall III,Ralph A	8/11/2003	Filled	12	10	\$ 111,749	10/1/2016
00076710	Housing Compliance Officer	Edmond,Lesley	2/19/2008	Filled	15	0	\$ 154,109	2/13/2022
00078204	Program Analyst	Edwards,Clyde D	8/27/2012	Filled	13	9	\$ 126,444	8/15/2021
00084828	Environmental Compliance Spec	DiFazio,John	8/11/2014	Filled	12	10	\$ 111,749	8/15/2021
00084829	Grants Management Officer	Morrow,Kelly Ann	12/10/2018	Filled	14	0	\$ 120,232	10/1/2016
00000757	ATTORNEY ADVISOR	Cooper,Donnette A	2/14/2000	Filled	15	8	\$ 186,894	10/1/2016
00002541	Public Information Officer	Livingstone,Richard J.	8/22/2016	Filled	15	0	\$ 141,243	1/3/2020
00003060	Community Development Resource	Hillsman,Pamela	1/15/1993	Filled	14	10	\$ 141,707	10/21/2022

00008958	Program Analyst	Hayes,James F.	8/1/2022	Filled	14	10	\$ 141,707	7/21/2022
00009994	Train. and Dev. Mgr.	Nottingham,Angela B	6/22/1998	Filled	15	0	\$ 150,816	2/13/2022
00011564	ATTORNEY ADVISOR	Charles-Christian,Kathy	3/30/2009	Filled	14	9	\$ 163,200	10/1/2016
00012618	ATTORNEY ADVISOR	Mcmiller,Michael E	5/11/2009	Filled	15	10	\$ 193,437	8/15/2021
00015784	Program Analyst	Fakolujo,Nina	8/3/2020	Filled	12	1	\$ 87,339	10/21/2019
00020406	Strategic Program Spec	Luo,Yonghong	9/12/2011	Filled	13	10	\$ 119,916	10/24/2021
00021401	STAFF ASSISTANT	Howard,Tamika Roshaw	2/20/2007	Filled	9	8	\$ 71,693	10/1/2016
00021837	Chief Administrative Officer	Smalls,Michael R.	7/7/2008	Filled	15	0	\$ 156,974	8/2/2020
00025092	Community Development Resource	Gaines,Lionell K.	8/15/2016	Filled	12	9	\$ 100,827	5/9/2022
00025397	Program Support Specialist	Blassingame,Brianna S	10/25/2021	Filled	9	2	\$ 60,463	9/18/2021
00028496	COMPUTER SPECIALIST	Richardson,Bruce W	5/31/1994	Filled	13	10	\$ 119,916	9/29/2022
00036050	Public Affairs Specialist	Wilson,Timothy J.	5/21/2012	Filled	14	7	\$ 131,138	10/10/2021
00036400	Program Analyst	Lee,Alicia Anna	5/23/2022	Filled	13	4	\$ 110,311	3/21/2022
00036737	Deputy Director	Miller,Sheila Marie	8/12/2019	Filled	10	0	\$ 185,813	10/10/2021
00036899	LEGISLATIVE AFFAIRS SPEC	Smalls,Taura L	11/13/2007	Filled	14	10	\$ 141,707	2/13/2022
00037512	ATTORNEY ADVISOR	Mckenzie,Joan E	7/31/2000	Filled	15	10	\$ 193,437	10/1/2016
00038715	Human Resources Specialist	O'Neal,Antilecia	1/22/2007	Filled	14	10	\$ 141,707	11/20/2022
00038716	Supervisory IT Specialist	Pillai,Tony B.	11/7/2022	Filled	15	0	\$ 165,000	10/25/2022
00043095	Housing Development Advisor	Piper,Valerie G	8/1/2022	Filled	15	0	\$ 134,275	7/3/2022
00043113	Human Resources Specialist	McCoy,Marvin E	10/30/2006	Filled	14	6	\$ 127,615	11/20/2022
00045736	Public Affairs Specialist	Craddock,Dejah M	1/18/2022	Filled	12	4	\$ 88,300	10/24/2021
00051360	Attorney Advisor	JOHNSON,DEVIN A	2/5/2007	Filled	13	10	\$ 141,734	8/15/2021
00067592	Chief of Staff	Bekele,Tsegazeab	1/6/2014	Filled	16	0	\$ 169,259	11/8/2020
00068364	Deputy General Counsel	Joemah,Dionne M	3/5/2018	Filled	1	0	\$ 163,062	10/10/2021
00070773	SUPERVISORY ATTORNEY ADVISOR	Wiley,Julia H	3/24/1994	Filled	2	0	\$ 196,593	10/1/2016
00075892	Paralegal Specialist	Hughes,Alisoun H	5/18/2020	Filled	9	1	\$ 58,591	11/26/2017
00084830	Program Support Specialist	Simmons,Ashley Emani	5/9/2022	Filled	9	1	\$ 58,591	5/4/2022
00094108	Preservation Officer	Pelletiere,Danilo	12/28/2015	Filled	9	0	\$ 169,789	5/27/2018
00105677	Attorney Advisor	Condell,Tonya Otasha	3/17/2008	Filled	13	1	\$ 109,019	1/12/2022
00105678	Attorney Advisor	Khalid,Sulma	8/6/2018	Filled	13	1	\$ 109,019	1/12/2022
00106609	Support Services Specialist	Campbell,Andre B	10/11/2022	Filled	12	1	\$ 87,339	9/11/2022
00106610	Deputy Chief of Staff	Cross,Alexander	5/2/2022	Filled	8	0	\$ 140,451	4/24/2022
00019828	Realty Project Manager	Townley,Dion Terrell	1/2/2015	Filled	13	2	\$ 103,857	6/9/2019
00024918	CONSTRUCTION ANALYST	Fields,Stanley L	7/16/1990	Filled	12	10	\$ 111,749	6/9/2019
00037137	Program Specialist	Rogers,Chantese Denise	12/27/2016	Filled	9	6	\$ 67,949	6/9/2019
00042954	Supervisory Realty Specialist	Owens,Deneira L	6/10/2019	Filled	15	0	\$ 136,627	2/18/2018
00042955	Realty Project Manager	Woodson,Michael V	11/15/2004	Filled	13	10	\$ 129,671	3/27/2022
00044606	Realty Project Manager	Keane,Keishon	10/19/2015	Filled	13	10	\$ 129,671	6/9/2019
00045218	Realty Project Manager	Paschall,Dayvie	3/30/2020	Filled	13	5	\$ 113,537	6/9/2019
00108173	Program Analyst	Henderson,Robin	1/2/2014	Filled	12	3	\$ 92,764	7/17/2022
00016082	Contact Representative	Russell,Pavea	6/24/2019	Filled	9	3	\$ 62,334	3/22/2022
00045704	Contact Representative	Cooper,Ronisha	12/27/2016	Filled	9	7	\$ 69,821	2/2/2020
00045705	Contact Representative	Walker,Catrina A	5/26/1987	Filled	9	10	\$ 75,436	7/26/2017
00045707	Contact Representative	Nichols,Woodrow U	7/22/1985	Filled	9	10	\$ 75,436	8/4/2017
00045708	Contact Representative	Cloutterbuck,Ikesha	6/6/2022	Filled	9	10	\$ 75,436	7/26/2017
00045710	Program Specialist	Bradford,Sonia C	12/30/2002	Filled	9	8	\$ 71,693	7/26/2017
00045712	Program Support Specialist	Abraham,Odette	11/21/1997	Filled	11	10	\$ 91,007	7/26/2017
00045753	Rent Administrator	Pair,Lauren J	8/7/2006	Filled	9	0	\$ 150,804	3/14/2021
00045907	Rental Property Program Spec	Butler-Truesdale,Tonya	9/26/2011	Filled	13	9	\$ 126,444	7/26/2017
00046034	Rental Property Program Spec	Anderson,Keith A	2/24/2003	Filled	13	10	\$ 129,671	7/26/2017
00107040	Paralegal Specialist	Patel,Sidhi D.	6/21/2022	Filled	9	10	\$ 75,436	6/9/2022
00010025	Rental Conversion and Sales Ad	Laney,Terrance L	1/28/2015	Filled	15	0	\$ 127,029	3/14/2021
00023065	Program Support Specialist	Green,Kadeishia L	10/12/2021	Filled	11	3	\$ 75,128	9/21/2021
00045703	Rental Conversion Specialist	Newkirk,Tamika	6/1/2015	Filled	13	9	\$ 126,444	5/26/2019
00045713	Program Specialist	Jackson,Cheryl F	6/9/2008	Filled	11	7	\$ 84,202	5/26/2019
00045714	Rental Conversion Specialist	Boyd,Reneesia M	6/21/2022	Filled	13	2	\$ 103,857	6/5/2022
00045847	Rental Conversion Specialist	Sawyer,Karen E	10/29/2007	Filled	13	7	\$ 119,991	5/26/2019
00000780	Economic Dev Program Spec	Bellegarde,Emmanuel A.	4/14/2008	Filled	12	10	\$ 111,749	10/23/2022
00002122	Construction Analyst	Wilson,Rogelio A	1/9/2006	Filled	11	9	\$ 88,738	1/31/2021
00004289	Residential Rehabilitation Speci	Ervin,Constance L.	1/23/2006	Filled	12	10	\$ 111,749	8/28/2022
00006012	Program Support Specialist	Hawkins,Wendell E	4/14/2008	Filled	9	3	\$ 62,334	6/19/2022
00008029	Residential Rehab. Program Man	Reiss,Jeffrey	2/8/2016	Filled	14	0	\$ 146,575	8/28/2022
00008286	Housing Regulations Specialist	Haines,Katherine Ferris	12/14/2015	Filled	12	4	\$ 95,476	3/29/2021
00009517	Homeownership Program Speciali	Lee,Andrea T	4/9/2001	Filled	13	6	\$ 116,764	6/19/2022
00011400	Economic Development Program S	Garrison-Elder,Leah D	10/11/2022	Filled	13	10	\$ 129,671	10/23/2022
00012884	Residential Rehabilitation Speci	Blackston,Dante E	8/27/2012	Filled	12	8	\$ 106,324	8/28/2022
00013084	COMM SRVS PGM MGR	Winston,William	10/24/2022	Filled	14	0	\$ 135,000	8/28/2022
00020349	STAFF ASSISTANT	Washington,Jean O	3/16/1987	Filled	11	10	\$ 91,007	8/28/2022
00024203	Grants Management Specialist	Hardy,Vanessa S	4/18/1983	Filled	12	10	\$ 111,749	10/23/2022

00027078	Program Specialist	Brown,Bettina	3/29/2022	Filled	9	8	\$ 71,693	10/23/2022
00027524	Home Purchase Asst Prog Mgr	Alexander,Gentry	9/18/2017	Filled	14	0	\$ 127,966	5/8/2022
00034074	CONSTRUCTION ANALYST	Koleini,Michael	4/14/2008	Filled	12	10	\$ 111,749	1/31/2021
00036659	Residential Rehabilitation Speci	Nunez,Moises DJ	9/19/2005	Filled	12	10	\$ 111,749	8/28/2022
00041017	Economic Development Program S	Merchant,Ernest Wilson	2/14/2000	Filled	13	10	\$ 129,671	10/23/2022
00041018	Economic Development Program S	Davis,Stephanie	10/9/2001	Filled	13	10	\$ 129,671	10/23/2022
00042058	Economic Dev Program Spec	Wesley,Latika S	8/1/2022	Filled	12	1	\$ 87,339	10/23/2022
00042355	Construction Analyst	Crowder,Shanice	11/13/2017	Filled	11	1	\$ 70,592	7/1/2022
00045709	Supvy. Construction Analyst	Williams Jr.,Virgil S	1/7/2019	Filled	13	0	\$ 99,514	8/28/2022
00046971	Residential Program Specialist	Martinez,Griselda	9/13/2021	Filled	12	2	\$ 90,051	8/28/2022
00071403	CONSTRUCTION ANALYST	White,Marquial	10/5/2015	Filled	12	4	\$ 95,476	1/31/2021
00074851	Residential Program Specialist	Wood,May	9/8/2014	Filled	12	1	\$ 87,339	8/28/2022
00108557	Home Purchase Assistance Progr	Jennings,Sherrill Y	1/30/2012	Filled	12	1	\$ 87,339	8/15/2022
00007287	COMPLIANCE SPECIALIST	Roberts,Deyonna P	5/9/2022	Filled	12	1	\$ 87,339	3/30/2022
00010969	Compliance Specialist	Alexander,Eric H	1/18/2022	Filled	13	1	\$ 100,630	10/24/2021
00015932	Housing Financial Anal	Lee,Mary	4/25/2022	Filled	12	4	\$ 95,476	4/10/2022
00022794	Housing Inspector	Edwards,Kelvin	6/10/2019	Filled	11	4	\$ 77,397	10/14/2018
00022884	Program Specialist	Barlow,Suubi	11/13/2018	Filled	11	5	\$ 79,665	5/9/2021
00035901	Program Support Specialist	Fearrington,Kasi M	8/1/2022	Filled	9	7	\$ 69,821	3/3/2022
00041314	Real Estate Delinquent Special	Hayden III,Robert A	12/31/2002	Filled	13	10	\$ 129,671	2/14/2021
00042054	Housing Financial Analyst	Rubin,William C	6/10/2019	Filled	13	10	\$ 129,671	2/14/2021
00045711	Program Support Specialist	Brown,Kellie M	9/15/2008	Filled	9	3	\$ 62,334	7/29/2021
00045967	Program Support Assistant (OA)	Braxton,Lavangela	5/9/2022	Filled	7	1	\$ 48,500	4/10/2022
00047081	Compliance Specialist	Godwin,Patricia A	12/12/2005	Filled	13	8	\$ 123,217	8/15/2021
00051359	Asset Manager	Hayes,Genee M.	2/20/2018	Filled	15	0	\$ 158,458	3/13/2022
00093973	Housing Financial Analyst	Olukunle,Afolake A	5/28/2019	Filled	13	2	\$ 103,857	12/19/2021
00093974	Housing Inspector	Green,Curtis J	7/1/2013	Filled	9	9	\$ 73,564	4/1/2018
00093975	COMPLIANCE SPECIALIST	Mathes,Amy	5/9/2022	Filled	12	1	\$ 87,339	3/30/2022
00094074	Housing Inspector	Johnson,Antonio	7/27/2015	Filled	11	5	\$ 79,665	4/1/2018
00094087	Supvy Housing Financial Anal.	Daneker,Barrie R	1/19/2021	Filled	14	0	\$ 132,648	5/9/2021
00094088	Compliance Specialist	Mccrimmon,Constance	9/6/2016	Filled	13	7	\$ 119,991	8/15/2021
00094092	Supervisory Housing Inspector	Wright,Kenneth Celeste	3/19/2018	Filled	14	0	\$ 125,885	5/9/2021
00105504	Compliance Specialist	Brooks,Ashley	6/24/2019	Filled	13	1	\$ 100,630	5/8/2022
00105506	Program Support Specialist	Sutton,Carolitta M	5/23/2012	Filled	9	5	\$ 66,078	2/13/2022
00105507	Real Estate Delinquent Special	Jones,Deborah A	10/11/2022	Filled	13	1	\$ 100,630	4/10/2022
00105508	Real Estate Delinquent Special	Stewart,Chanita M	4/25/2022	Filled	13	1	\$ 100,630	4/10/2022
00016338	Program Analyst			Vacant	12	0	\$ 87,339	
00013694	ACCOUNTANT			Vacant	12	0	\$ 87,344	
00075598	Attorney Advisor			Vacant	11	2	\$ 79,035	
00097198	IT Specialist			Vacant	11	0	\$ 65,285	
00044605	Program Analyst			Vacant	13	0	\$ 100,630	
00002556	Program Analyst			Vacant	13	0	\$ 100,630	
00011541	Paralegal Specialist			Vacant	12	0	\$ 87,339	
00013908	Attorney Advisor			Vacant	13	2	\$ 112,654	
00019986	Public Affairs Specialist			Vacant	13	1	\$ 93,069	
00039034	ATTORNEY ADVISOR			Vacant	14	2	\$ 133,121	
00045310	PROJECT MGR			Vacant	14	0	\$ 109,999	
00071402	Deputy Director			Vacant	10	0	\$ 166,404	
00109900	Program Analyst			Vacant	13	0	\$ 93,069	
00071897	Housing Inspector			Vacant	9	0	\$ 58,591	
00105620	Supvy Housing Financial Anal.			Vacant	14	0	\$ 137,329	

NAME	Vendor	Cellphone Model
Green, Colleen, Acting Director	AT&T	IPHONE 14 PRO
Hubbard, Drew, Deputy Director	Verizon	IPHONE 13
Smalls, Michael, Chief Operating Officer	AT&T	IPHONE 13
Bekele, Tsega, Chief of Staff	AT&T	IPHONE 12
Cross, Alex, Deputy Chief of Staff	AT&T	IPHONE 12
Abraham, September	AT&T	IPHONE 12
Alexander, Eric	AT&T	IPHONE 12
Alexander, Gentry	AT&T	IPHONE 12
Allen, Sandy	AT&T	IPHONE 12
Anderson, Keith, HRA/RAD Manager	AT&T	IPHONE 12
Ashton, Bridgette	AT&T	IPHONE 12
Banks, LaShaun	AT&T	IPHONE 12
Barlow, Suubi	AT&T	IPHONE 12
Bartee, Martie	AT&T	IPHONE 12
Bellegarde, Emmanuel	AT&T	IPHONE 12
Blackston, Dante	AT&T	IPHONE 12
Blizzard, Kellie	AT&T	IPHONE 12
Bradford, Sonia	AT&T	IPHONE 12
Briscoe, Mikael	AT&T	IPHONE 12
Brooks, Ashley	AT&T	IPHONE 12
Brown, Kellie	AT&T	IPHONE 12
Bryant, Kwame, Budget Officer	AT&T	IPHONE 12
Bulmash, Gene, IZ Manager	AT&T	IPHONE 12
Butler-Truesdale, Tonya	AT&T	IPHONE 12
Buttrey, Billy	AT&T	IPHONE 12
Campbell, Andre	AT&T	IPHONE 12
Campion, Grace	AT&T	IPHONE 12
Chambers, Remarno "Omar"	AT&T	IPHONE 12
Cheryl Jackson	AT&T	IPHONE 12
Clotterback, Ikeshia	AT&T	IPHONE 12
Condell, Tonya	AT&T	IPHONE 12
Cooper, Donnette	AT&T	IPHONE 12
Cooper, Ronisha	AT&T	IPHONE 12
Crowder, Shanice	AT&T	IPHONE 12
Daneker, Barrie	AT&T	IPHONE 12
Davis, Stephanie	AT&T	IPHONE 12
DiFazio, John	AT&T	IPHONE 12
Earba, Dagnachew	AT&T	IPHONE 12
Edmond, Lesley, OPM Manager	AT&T	IPHONE 12
Edwards, Clyde	AT&T	IPHONE 12
Edwards, Kelvin	AT&T	IPHONE 12
Ervin, Constance	AT&T	IPHONE 12
Fakalujo, Nina	AT&T	IPHONE 12

Fields, Stanley	AT&T	IPHONE 12
Furr, Fabian	AT&T	IPHONE 12
Gaines, Lionell	AT&T	IPHONE 12
Garrison-Elder, Leah	AT&T	IPHONE 12
Givens, Sabrina	AT&T	IPHONE 12
Godwin, Patricia	AT&T	IPHONE 12
Graham, Katrina	AT&T	IPHONE 12
Green, Curtis	AT&T	IPHONE 12
Green, Kadeisha	AT&T	IPHONE 12
Gutierrez, Sonia Patricia	AT&T	IPHONE 12
Guzman, Bernard	AT&T	IPHONE 12
Hagans, Paticia	AT&T	IPHONE 12
Hall, Tilla	AT&T	IPHONE 12
Hardy, Vanessa	AT&T	IPHONE 12
Harvey, Guyton	AT&T	IPHONE 12
Hawkins, Wendell	AT&T	IPHONE 12
Hayden, Robert	AT&T	IPHONE 12
Hayes, Forest	AT&T	IPHONE 12
Hayes, Geene	AT&T	IPHONE 12
Henderson, Robin	AT&T	IPHONE 12
Hillsman, Pamela	AT&T	IPHONE 12
Holla, Reshma, Deputy Manager - DFD	AT&T	IPHONE 12
Izlar, Reginald	AT&T	IPHONE 12
Jackson, Cheryl	AT&T	IPHONE 12
Jennings, Sherrell	AT&T	IPHONE 12
Joemah, Dionne	AT&T	IPHONE 12
Johnson, Antonio	AT&T	IPHONE 12
Johnson, Devin	AT&T	IPHONE 12
Jones, Deborah	AT&T	IPHONE 12
Jones, Tiphonie	AT&T	IPHONE 12
Keane, Keishon	AT&T	IPHONE 12
Knackstedt, Joseph	AT&T	IPHONE 12
Laney, Terrance, Manager CASD	AT&T	IPHONE 12
Lao, Yonghong	AT&T	IPHONE 12
Law, LaVerne, DAS Manager	AT&T	IPHONE 12
Lee, Alicia	AT&T	IPHONE 12
Lee, Andrea	AT&T	IPHONE 12
Lee, Anthony G.	AT&T	IPHONE 12
Lee, Mary	AT&T	IPHONE 12
Livingstone, Richard, OCCO Manager	AT&T	IPHONE 12
Marshall, Ralph	AT&T	IPHONE 12
Martinez, Griselda	AT&T	IPHONE 12
Mathes, Amy	AT&T	IPHONE 12
McCoy, Marvin, Human Resources	AT&T	IPHONE 12
McCrimmon, Constance	AT&T	IPHONE 12
McKenzie, Joan	AT&T	IPHONE 12
Mehra-Kunjukunju, Deepika	AT&T	IPHONE 12

Merchant, Ernest	AT&T	IPHONE 12
Morrow, Kelly Ann, OPM Manager	AT&T	IPHONE 12
Newkirk, Tamika	AT&T	IPHONE 12
Nichols, Woodrow	AT&T	IPHONE 12
Nottingham, Angela, Training Manager	AT&T	IPHONE 12
Nunez, Moses	AT&T	IPHONE 12
Olukunle, Afolake	AT&T	IPHONE 12
O'Neal, Antilecia, Human Resources	AT&T	IPHONE 12
Owekeye, Cindy	AT&T	IPHONE 12
Owens, Deneira, PADD Manager	AT&T	IPHONE 12
Owens, Deniera	AT&T	MiFi Hot Spot
Pair, Lauren, HRA/CASD Manager	AT&T	IPHONE 12
Pascall, Dayvie	AT&T	IPHONE 12
Patel, Sandy	AT&T	IPHONE 12
Pearson, Felicia	AT&T	IPHONE 12
Pelletiere, Danilo	Verizon	IPHONE 12
Perry- Brown, Nena	AT&T	IPHONE 12
Pillai, Tony B., IT Supervisor	AT&T	IPHONE 12
Piper, Valerie	AT&T	IPHONE 12
Pitsch, Tu	AT&T	IPHONE 12
Ready, Whitley	AT&T	IPHONE 12
Reynolds-White, Heather, Contracting Office	AT&T	IPHONE 12
Richardson, Bruce	AT&T	IPHONE 12
Rubin, Bill	AT&T	IPHONE 12
Russell, Pavea	AT&T	IPHONE 12
Sawyer, Karen	AT&T	IPHONE 12
Scallet, Anna	AT&T	IPHONE 12
Scott, LaVerne	AT&T	IPHONE 12
Smalls, Taura	AT&T	IPHONE 12
Spooner, Beth, Agency CFO	AT&T	IPHONE 12
Stewart, Chanita	AT&T	IPHONE 12
Sutton, Carolitta	AT&T	IPHONE 12
Sylvester, Honor	AT&T	IPHONE 12
Townley, Dion	AT&T	IPHONE 12
Trapp, Monique	AT&T	IPHONE 12
Walker, Catrina	AT&T	IPHONE 12
Walker, Paul	AT&T	IPHONE 12
Washington, Jean	AT&T	IPHONE 12
Wesley, Latika	AT&T	IPHONE 12
White, Marquial	AT&T	IPHONE 12
Wiley, Julia, General Counsel DHCD	Verizon	IPHONE 12
Williams, George	AT&T	IPHONE 12
Williams, Lisa	AT&T	IPHONE 12
Williams, Virgil	AT&T	IPHONE 12
Wilson, Erin, DFD Manager	AT&T	IPHONE 12
Wilson, Reginald	AT&T	IPHONE 12
Wilson, Rogelio	AT&T	IPHONE 12

Winston, William, NDAP Manager	AT&T	IPHONE 12
Wilson, Tim	Verizon	IPHONE 12
Wood, May	AT&T	IPHONE 12
Woodson, Grandville	AT&T	IPHONE 12
Woodson, Michael	AT&T	IPHONE 12
Wright, Kenneth	Verizon	IPHONE 12
Young, Rebecca	AT&T	IPHONE 12

DHCD Agency Vehicles

Tag #	Vehicle	Vin Number
55-11197	Ford Transit (15)	1FBZX2YM9GKA01950
55-11058	Toyota Corolla	2T1BURHEXFC458371
55-11059	Toyota Corolla	2T1BURHE3FC460060
55-11060	Toyota Corolla	2T1BURHE6FC467486
55-11061	Toyota Corolla	2T1BURHE4FC445776
55-11062	Toyota Corolla	5YFBURHE5FP337764
55-11063	Toyota Corolla	2T1BURHE9FC455266
55-11180	Dodge Caravan	2C4RDGCG3GR100852
55-11181	Dodge Caravan	2C4RDGCG3GR100851
55-11182	Dodge Caravan	2C4RDGCG1R100850
55-11232	Ford Cargo Van	1FTYE1M2GKA15440

There was one vehicle accident involving agency vehicles in FY22 and FY23 to date.

c. A list of travel expenses, arranged by employee for FY 22 and FY 23, to date, including justification for travel;

TRAVEL 2022									
Sum of Trans A									
Agy	Comp	Progr	Eff Date	Cur Doc No	Comp Objec	FISCAI	T Code	Total	Rationale
DBO	3500	1000	5/20/2022	ZE658731	0402	2022	380	1,355.04	Out of town travel for Gebrie Mengesha for GFOA
			8/12/2022	ZE663424	0402	2022	380	1,177.94	Out of town travel for Leslie Edmond to LA for IAOHRA conference.
			9/20/2022	IERMW607	0402	2022	443	1,344.47	Airline Charges for Gebrie Mengesha for GFOA Training and conference
			9/27/2022	IERMW610	0401	2022	443	1,958.00	Training Registration for Latika Wesley
DBO Total								5,835.45	
Grand Total								5,835.45	

Travel 2023

Employee Name	Agency	Expense Report Number	Expense Date	Expense Location	Amount	Description	Payment Method
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$267.20	Flight	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$34.96	Home to DCA	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$26.34	FLL to Conrad	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$310.50	Per Diem for 2 days travel and 3 days regular	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$32.18	DCA to Home	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$1,215.88	Hotel for 4 nights	CHECK
Barrie Daneker	UZ0	EXP000034079996	12/09/2022	United States	\$32.14	Conrad to FLL	CHECK
Genee Hayes	UZ0	EXP000036021829	12/09/2022	United States	\$23.22	Uber from FLL to Conrad hotel	CHECK
Genee Hayes	UZ0	EXP000036021829	12/09/2022	United States	\$310.50	12/5: \$51.7512/6: \$6912/7: \$6912/8: \$6912/9: \$51.7	CHECK
Genee Hayes	UZ0	EXP000036021829	12/09/2022	United States	\$287.19	Flight Roundtrip DC to FLL	CHECK
Genee Hayes	UZ0	EXP000036021829	12/09/2022	United States	\$1,215.88	Conference hotel stay 12/5/22-12/9/22	CHECK
Genee Hayes	UZ0	EXP000036021829	12/09/2022	United States	\$27.93	Uber Conrad hotel to FLL	CHECK
Gene Bulmash	DBO	EXP000032577350	12/13/2022	United States	\$3.18	hotel didn't charge daily resort fee, added taxi to/from airport & 3 of 5 days parking	EFT
Total					\$3,787.10		

DHCD Employees Salary over 100k FY22

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
1	00070773	SUPERVISORY ATTORNEY ADVISOR	Wiley,Julia H	2	\$191,798.23	Office of the Director	
2	00012618	ATTORNEY ADVISOR	Mcmiller,Michael E	15	\$189,644.00	Office of the Director	
3	00037512	ATTORNEY ADVISOR	Mckenzie,Joan E	15	\$189,644.00	Office of the Director	
4	00011703	Director Housing & Community D	HUBBARD,DREW E	E5	\$187,789.96	DIR Dep Housing Community Dev	
5	00000757	ATTORNEY ADVISOR	Cooper,Donnette A	15	\$183,229.00	Office of the Director	
6	00036737	Deputy Director	Miller,Sheila Marie	10	\$181,281.03	Office of the Director	
7	00094108	Preservation Officer	Pelletiere,Danilo	9	\$165,648.00	Office of the Director	
8	00067592	Chief of Staff	Bekele,Tsegazeab	16	\$165,130.35	Office of the Director	
9	00011564	ATTORNEY ADVISOR	Charles-Christian,Kathy K	14	\$160,001.00	Office of the Director	
10	00068364	Deputy General Counsel	Joemah,Dionne M	1	\$159,084.99	Office of the Director	
11	00051359	Asset Manager	Hayes,Genee M.	15	\$154,593.36	The Portfolio Management Divis	
12	00021837	Chief Administrative Officer	Smalls,Michael R.	15	\$153,145.30	Office of the Director	
13	00076710	Housing Compliance Officer	Edmond,Lesley	15	\$150,349.92	Office of Program Monitoring	
14	00043096	Housing Projects Coordinator	Baldwin-Scott,Hope L	14	\$149,496.00	Development Finance Div	
15	00025545	Supervisory Housing & Developm	Wilson,Erin	15	\$148,716.79	Development Finance Div	
16	00009994	Train. and Dev. Mgr.	Nottingham,Angela B	15	\$147,137.97	Office of the Director	
17	00045753	Rent Administrator	Pair,Lauren J	9	\$147,125.60	Rental Accommodations Division	
18	00008029	Residential Rehab. Program Man	Reiss,Jeffrey	14	\$143,000.00	Residential & Community Servs	\$2,750.94
19	00044666	Supervisory Contract and Loan	Holla,Reshma	14	\$140,395.59	Development Finance Div	
20	00051360	Attorney Advisor	JOHNSON,DEVIN A	13	\$138,951.00	Office of the Director	
21	00008958	Program Analyst	Hayes,James F.	14	\$138,251.00	Office of the Director	
22	00036899	LEGISLATIVE AFFAIRS SPEC	Smalls,Taura L	14	\$138,251.00	Office of the Director	
23	00038715	Human Resources Specialist	O'Neal,Antilecia	14	\$138,251.00	Office of the Director	\$21,156.54
24	00002541	Public Information Officer	Livingstone,Richard J.	15	\$137,798.43	Office of the Director	
25	00106610	Deputy Chief of Staff	Cross,Alexander	8	\$137,025.00	Office of the Director	
26	00045735	Inclus. Zoning Program Mgr.	Bulmash,Gene	14	\$136,163.30	Housing Regulation Administrat	
27	00011811	SPECIAL PROJECT COOR	Guzman,Bernard A	14	\$134,624.00	Development Finance Div	
28	00020889	Supervisory Contract and Loan	Knackstedt,Joseph	14	\$134,216.70	Development Finance Div	
29	00042954	Supervisory Realty Specialist	Owens,Deneira L	15	\$133,294.88	Property Acquisition and Dispo	
30	00043095	Housing Development Advisor	Piper,Valerie G	15	\$131,000.00	Office of the Director	
31	00010223	SPECIAL PROJECT COOR	Scallet,Anna E	14	\$130,906.00	Development Finance Div	
32	00024215	ADMIN SUPPORT SRVS MGR	Law,Laverne E	14	\$130,735.37	Administrative Support Servs	
33	00094087	Supvy Housing Financial Anal.	Daneker,Barrie R	14	\$129,412.50	The Portfolio Management Divis	

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
34	00016338	SUPVY COMPUTER SPEC	Richardson,Bruce W	15	\$128,690.00	Information Technology Unit	
35	00013908	Attorney Advisor	Moore,Antoinette Nichole	13	\$128,262.00	Office of the Director	
36	00002556	COMMUNITY DEV RESOURCE SPEC	Hillsman,Pamela	13	\$126,508.00	Office of the Director	
37	00003767	ARCHITECT	Walker,Paul K	13	\$126,508.00	Development Finance Div	
38	00036897	HOUSING & DEV PROJECT MGR	Harvey,Guyton P	13	\$126,508.00	Development Finance Div	
39	00041017	Economic Development Program S	Merchant,Ernest Wilson	13	\$126,508.00	Residential & Community Servs	
40	00041018	Economic Development Program S	Davis,Stephanie	13	\$126,508.00	Residential & Community Servs	
41	00041314	Real Estate Delinquent Special	Hayden III,Robert A	13	\$126,508.00	The Portfolio Management Divis	
42	00042054	Housing Financial Analyst	Rubin,William C	13	\$126,508.00	The Portfolio Management Divis	
43	00042955	Realty Project Manager	Woodson,Michael V	13	\$126,508.00	Property Acquisition and Dispo	
44	00044606	Realty Project Manager	Keane,Keishon	13	\$126,508.00	Property Acquisition and Dispo	
45	00046034	Rental Property Program Spec	Anderson,Keith A	13	\$126,508.00	Rental Accommodations Division	
46	00004298	Fair Housing Prog Coord (Bil.)	Gutierrez,Sonia	14	\$125,705.79	Office of Program Monitoring	
47	00027524	Home Purchase Asst Prog Mgr	Alexander,Gentry	14	\$124,845.00	Residential & Community Servs	
48	00036050	Public Affairs Specialist	Wilson,Timothy J.	14	\$124,502.00	Office of the Director	
49	00043113	Management Liaison Specialist	McCoy,Marvin E	13	\$124,502.00	Office of the Director	\$12,978.56
50	00010025	Rental Conversion and Sales Ad	Laney,Terrance L	15	\$123,931.18	Rental Conversions and Sales D	
51	00000225	HOUSING & DEV PROJECT MGR	Williams,Lisa D.	13	\$123,360.00	Development Finance Div	
52	00045703	Rental Conversion Specialist	Newkirk,Tamika	13	\$123,360.00	Rental Conversions and Sales D	
53	00045907	Rental Property Program Spec	Butler-Truesdale,Tonya	13	\$123,360.00	Rental Accommodations Division	
54	00094092	Supervisory Housing Inspector	Wright,Kenneth Celester	14	\$122,814.53	The Portfolio Management Divis	
55	00020180	Housing and Development Projec	Jones,Tiphonie	13	\$120,212.00	Development Finance Div	
56	00044605	Program Analyst	Powell,Johnette M	13	\$120,212.00	Office of Program Monitoring	
57	00047081	Compliance Specialist	Godwin,Patricia A	13	\$120,212.00	The Portfolio Management Divis	
58	00078204	Program Analyst	Edwards,Clyde D	13	\$120,212.00	Office of Program Monitoring	
59	00084829	Grants Management Officer	Morrow,Kelly Ann	14	\$117,299.49	Office of Program Monitoring	
60	00043077	INFO TECH SPEC	Davis,Lashawn	13	\$117,064.00	Information Technology Unit	
61	00094088	Compliance Specialist	Mccrimmon,Constance	13	\$117,064.00	The Portfolio Management Divis	
62	00020406	Strategic Program Spec	Luo,Yonghong	13	\$116,991.00	Office of the Director	
63	00007319	Housing and Development Projec	Campion,Grace	13	\$113,916.00	Development Finance Div	
64	00009517	Homeownership Program Speciali	Lee,Andrea T	13	\$113,916.00	Residential & Community Servs	
65	00045847	Rental Conversion Specialist	Sawyer,Karen E	13	\$113,916.00	Rental Conversions and Sales D	
66	00003270	Housing and Development Projec	Ashton,Bridgette	13	\$110,768.00	Development Finance Div	
67	00004562	Program Analyst	Givens,Sabrina M	13	\$110,768.00	Office of Program Monitoring	
68	00039757	INFO TECH SPEC	Pearson,Felicia R	13	\$110,768.00	Information Technology Unit	

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
69	00045218	Realty Project Manager	Paschall,Dayvie	13	\$110,768.00	Property Acquisition and Dispo	
70	00000780	Economic Dev Program Spec	Bellegarde,Emmanuel A.	12	\$109,023.00	Residential & Community Servs	
71	00004289	Residential Rehabilitation Speci	Ervin,Constance L.	12	\$109,023.00	Residential & Community Servs	
72	00005602	STAFF ASSISTANT	Hall,Tilla Y	12	\$109,023.00	Office of Program Monitoring	
73	00024203	Grants Management Specialist	Hardy,Vanessa S	12	\$109,023.00	Residential & Community Servs	
74	00024918	CONSTRUCTION ANALYST	Fields,Stanley L	12	\$109,023.00	Property Acquisition and Dispo	
75	00034074	CONSTRUCTION ANALYST	Koleini,Michael	12	\$109,023.00	Residential & Community Servs	
76	00036659	Residential Rehabilitation Speci	Nunez,Moises DJ	12	\$109,023.00	Residential & Community Servs	
77	00043094	Environmental Compliance Spec	Marshall III,Ralph A	12	\$109,023.00	Office of Program Monitoring	
78	00084828	Environmental Compliance Spec	DiFazio,John	12	\$109,023.00	Office of Program Monitoring	
79	00036400	Program Analyst	Lee,Alicia Anna	13	\$107,620.00	Office of the Director	
80	00105677	Attorney Advisor	Condell,Tonya Otasha	13	\$106,884.00	Office of the Director	
81	00105678	Attorney Advisor	Khalid,Sulma	13	\$106,884.00	Office of the Director	
82	00075162	Support Services Specialist	Williams,George M	12	\$103,731.00	Administrative Support Servs	
83	00008552	Housing Financial Analyst	Chambers,Remarno	13	\$101,324.00	Development Finance Div	
84	00037508	Program Analyst	Agara,Makkah	13	\$101,324.00	Housing Regulation Administrat	
85	00038684	Housing and Development Projec	Perry-Brown,Nena S.	13	\$101,324.00	Development Finance Div	
86	00045714	Rental Conversion Specialist	Boyd,Reneesia M	13	\$101,324.00	Rental Conversions and Sales D	
87	00019828	Realty Project Manager	Townley,Dion Terrell	13	\$101,323.79	Property Acquisition and Dispo	
88	00012884	Residential Rehabilitation Speci	Blackston,Dante E	12	\$101,085.00	Residential & Community Servs	
89	00045970	Housing Regulations Specialist	Cusaac,Marshall Allen	12	\$101,085.00	Housing Regulation Administrat	
90	00084831	STAFF ASSISTANT	Briscoe,Mikaell O	12	\$101,085.00	Development Finance Div	

DHCD Employees Salary over 100k FY23

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
1	00011703	Director Housing & Community D	Green,Colleen E.	E5	\$210,533.84	DIR Dep Housing Community Dev	
2	00005210	AGENCY FISCAL OFFICER	Shiflett,Bethany	16	\$202,386.00	Economic Devel & Reg STAFF	
3	00070773	SUPERVISORY ATTORNEY ADVISOR	Wiley,Julia H	2	\$196,593.19	Office of the Director	
4	00012618	ATTORNEY ADVISOR	Mcmillen,Michael E	15	\$193,437.00	Office of the Director	
5	00037512	ATTORNEY ADVISOR	Mckenzie,Joan E	15	\$193,437.00	Office of the Director	
6	00011703	Director Housing & Community D	HUBBARD,DREW E	E5	\$192,484.71	DIR Dep Housing Community Dev	
7	00000757	ATTORNEY ADVISOR	Cooper,Donnette A	15	\$189,612.00	Office of the Director	
8	00036737	Deputy Director	Miller,Sheila Marie	10	\$185,813.06	Office of the Director	
9	00094108	Preservation Officer	Pelletiere,Danilo	9	\$169,789.20	Office of the Director	
10	00067592	Chief of Staff	Bekele,Tsegazeab	16	\$169,258.61	Office of the Director	
11	00038716	Supervisory IT Specialist	Pillai,Tony B.	15	\$165,000.00	Office of the Director	
12	00011564	ATTORNEY ADVISOR	Charles-Christian,Kathy K	14	\$163,200.00	Office of the Director	
13	00068364	Deputy General Counsel	Joemah,Dionne M	1	\$163,062.11	Office of the Director	
14	00051359	Asset Manager	Hayes,Genee M.	15	\$158,458.19	The Portfolio Management Divis	
15	00021837	Chief Administrative Officer	Smalls,Michael R.	15	\$156,973.93	Office of the Director	
16	00076710	Housing Compliance Officer	Edmond,Lesley	15	\$154,108.67	Office of Program Monitoring	
17	00043096	Housing Projects Coordinator	Baldwin-Scott,Hope L	14	\$153,233.00	Development Finance Div	
18	00025545	Supervisory Housing & Developm	Wilson,Erin	15	\$152,434.71	Development Finance Div	
19	00009994	Train. and Dev. Mgr.	Nottingham,Angela B	15	\$150,816.42	Office of the Director	
20	00045753	Rent Administrator	Pair,Lauren J	9	\$150,803.74	Rental Accommodations Division	
21	00083101	FINANCIAL MGR	Sylvester,Honor C	14	\$149,422.00	Economic Devel & Reg STAFF	
22	00008029	Residential Rehab. Program Man	Reiss,Jeffrey	14	\$146,575.00	Residential & Community Servs	
23	00034070	BUDGET OFFICER	Bryant,Kwame	14	\$145,612.00	Economic Devel & Reg STAFF	
24	00044666	Supervisory Contract and Loan	Holla,Reshma	14	\$143,905.48	Development Finance Div	
25	00083745	Grants Management Specialist	Hagans,Patricia	14	\$141,801.00	Economic Devel & Reg STAFF	
26	00051360	Attorney Advisor	JOHNSON,DEVIN A	13	\$141,734.00	Office of the Director	
27	00003060	Community Development Resource	Hillsman,Pamela	14	\$141,707.00	Office of the Director	
28	00008958	Program Analyst	Hayes,James F.	14	\$141,707.00	Office of the Director	
29	00036899	LEGISLATIVE AFFAIRS SPEC	Smalls,Taura L	14	\$141,707.00	Office of the Director	
30	00038715	Human Resources Specialist	O'Neal,Antilecia	14	\$141,707.00	Office of the Director	2638.73
31	00002541	Public Information Officer	Livingstone,Richard J.	15	\$141,243.39	Office of the Director	

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
32	00106610	Deputy Chief of Staff	Cross,Alexander	8	\$140,450.63	Office of the Director	
33	00045735	Inclus. Zoning Program Mgr.	Bulmash,Gene	14	\$139,567.38	Housing Regulation Administrat	
34	00011811	SPECIAL PROJECT COOR	Guzman,Bernard A	14	\$137,990.00	Development Finance Div	
35	00020889	Supervisory Contract and Loan	Knackstedt,Joseph	14	\$137,572.12	Development Finance Div	
36	00042954	Supervisory Realty Specialist	Owens,Deneira L	15	\$136,627.25	Property Acquisition and Dispo	
37	00013084	COMM SRVS PGM MGR	Winston,William	14	\$135,000.00	Residential & Community Servs	
38	00043095	Housing Development Advisor	Piper,Valerie G	15	\$134,275.00	Office of the Director	
39	00010223	SPECIAL PROJECT COOR	Scallet,Anna E	14	\$134,179.00	Development Finance Div	
40	00024215	ADMIN SUPPORT SRVS MGR	Law,Laverne E	14	\$134,003.75	Administrative Support Servs	
41	00094087	Supvy Housing Financial Anal.	Daneker,Barrie R	14	\$132,647.81	The Portfolio Management Divis	
42	00036050	Public Affairs Specialist	Wilson,Timothy J.	14	\$131,138.00	Office of the Director	
43	00003767	ARCHITECT	Walker,Paul K	13	\$129,671.00	Development Finance Div	
44	00036897	HOUSING & DEV PROJECT MGR	Harvey,Guyton P	13	\$129,671.00	Development Finance Div	
45	00042955	Realty Project Manager	Woodson,Michael V	13	\$129,671.00	Property Acquisition and Dispo	
46	00044606	Realty Project Manager	Keane,Keishon	13	\$129,671.00	Property Acquisition and Dispo	
47	00046034	Rental Property Program Spec	Anderson,Keith A	13	\$129,671.00	Rental Accommodations Division	
48	00011400	Economic Development Program S	Garrison-Elder,Leah D	13	\$129,671.00	Residential & Community Servs	
49	00041017	Economic Development Program S	Merchant,Ernest Wilson	13	\$129,671.00	Residential & Community Servs	
50	00041018	Economic Development Program S	Davis,Stephanie	13	\$129,671.00	Residential & Community Servs	
51	00041314	Real Estate Delinquent Special	Hayden III,Robert A	13	\$129,671.00	The Portfolio Management Divis	
52	00042054	Housing Financial Analyst	Rubin,William C	13	\$129,671.00	The Portfolio Management Divis	
53	00034071	BUDGET ANALYST	Wilson,Reginald	13	\$129,669.00	Economic Devel & Reg STAFF	
54	00004298	Fair Housing Prog Coord (Bil.)	Gutierrez,Sonia	14	\$128,848.43	Office of Program Monitoring	
55	00027524	Home Purchase Asst Prog Mgr	Alexander,Gentry	14	\$127,966.13	Residential & Community Servs	
56	00043113	Human Resources Specialist	McCoy,Marvin E	14	\$127,615.00	Office of the Director	
57	00010025	Rental Conversion and Sales Ad	Laney,Terrance L	15	\$127,029.46	Rental Conversions and Sales D	
58	00000225	HOUSING & DEV PROJECT MGR	Williams,Lisa D.	13	\$126,444.00	Development Finance Div	
59	00078204	Program Analyst	Edwards,Clyde D	13	\$126,444.00	Office of Program Monitoring	
60	00045907	Rental Property Program Spec	Butler-Truesdale,Tonya	13	\$126,444.00	Rental Accommodations Division	
61	00045703	Rental Conversion Specialist	Newkirk,Tamika	13	\$126,444.00	Rental Conversions and Sales D	
62	00094092	Supervisory Housing Inspector	Wright,Kenneth Celester	14	\$125,884.89	The Portfolio Management Divis	
63	00020180	Housing and Development Projec	Jones,Tiphannie	13	\$123,217.00	Development Finance Div	
64	00047081	Compliance Specialist	Godwin,Patricia A	13	\$123,217.00	The Portfolio Management Divis	

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
65	00084829	Grants Management Officer	Morrow,Kelly Ann	14	\$120,231.98	Office of Program Monitoring	
66	00043077	INFO TECH SPEC	Davis,Lashawn	13	\$119,991.00	Information Technology Unit	
67	00045847	Rental Conversion Specialist	Sawyer,Karen E	13	\$119,991.00	Rental Conversions and Sales D	
68	00094088	Compliance Specialist	Mccrimmon,Constance	13	\$119,991.00	The Portfolio Management Divis	
69	00020406	Strategic Program Spec	Luo,Yonghong	13	\$119,916.00	Office of the Director	
70	00028496	COMPUTER SPECIALIST	Richardson,Bruce W	13	\$119,916.00	Office of the Director	
71	00051361	Supervisory Construction Analy	Lee,Anthony G.	14	\$118,000.00	Development Finance Div	
72	00007319	Housing and Development Projec	Campion,Grace	13	\$116,764.00	Development Finance Div	
73	00009517	Homeownership Program Speciali	Lee,Andrea T	13	\$116,764.00	Residential & Community Servs	
74	00003270	Housing and Development Projec	Ashton,Bridgette	13	\$113,537.00	Development Finance Div	
75	00039757	INFO TECH SPEC	Pearson,Felicia R	13	\$113,537.00	Information Technology Unit	
76	00004562	Program Analyst	Givens,Sabrina M	13	\$113,537.00	Office of Program Monitoring	
77	00045218	Realty Project Manager	Paschall,Dayvie	13	\$113,537.00	Property Acquisition and Dispo	
78	00105677	Attorney Advisor	Condell,Tonya Otasha	13	\$112,654.00	Office of the Director	
79	00105678	Attorney Advisor	Khalid,Sulma	13	\$112,654.00	Office of the Director	
80	00005602	STAFF ASSISTANT	Hall,Tilla Y	12	\$111,749.00	Office of Program Monitoring	
81	00043094	Environmental Compliance Spec	Marshall III,Ralph A	12	\$111,749.00	Office of Program Monitoring	
82	00084828	Environmental Compliance Spec	DiFazio,John	12	\$111,749.00	Office of Program Monitoring	
83	00024918	CONSTRUCTION ANALYST	Fields,Stanley L	12	\$111,749.00	Property Acquisition and Dispo	
84	00000780	Economic Dev Program Spec	Bellegarde,Emmanuel A.	12	\$111,749.00	Residential & Community Servs	
85	00004289	Residential Rehabilitation Speci	Ervin,Constance L.	12	\$111,749.00	Residential & Community Servs	
86	00024203	Grants Management Specialist	Hardy,Vanessa S	12	\$111,749.00	Residential & Community Servs	
87	00034074	CONSTRUCTION ANALYST	Koleini,Michael	12	\$111,749.00	Residential & Community Servs	
88	00036659	Residential Rehabilitation Speci	Nunez,Moises DJ	12	\$111,749.00	Residential & Community Servs	
89	00028493	BUDGET ANALYST	Mehra-Kunjukunju,Deepika	12	\$111,741.00	Economic Devel & Reg STAFF	
90	00036400	Program Analyst	Lee,Alicia Anna	13	\$110,311.00	Office of the Director	
91	00075162	Support Services Specialist	Williams,George M	12	\$106,324.00	Administrative Support Servs	
92	00012884	Residential Rehabilitation Speci	Blackston,Dante E	12	\$106,324.00	Residential & Community Servs	
93	00008552	Housing Financial Analyst	Chambers,Remarno	13	\$103,857.00	Development Finance Div	
94	00038684	Housing and Development Projec	Perry-Brown,Nena S.	13	\$103,857.00	Development Finance Div	
95	00037508	Program Analyst	Agara,Makkah	13	\$103,857.00	Housing Regulation Administrat	
96	00045714	Rental Conversion Specialist	Boyd,Reneesia M	13	\$103,857.00	Rental Conversions and Sales D	
97	00010969	Compliance Specialist	Alexander,Eric H	13	\$103,857.00	The Portfolio Management Divis	

	Position N	Title	Name	Grade	Salary	Department Name	Overtime
98	00093973	Housing Financial Analyst	Olukunle,Afolake A	13	\$103,857.00	The Portfolio Management Divis	
99	00019828	Realty Project Manager	Townley,Dion Terrell	13	\$103,856.88	Property Acquisition and Dispo	
100	00084831	STAFF ASSISTANT	Briscoe,Mikaell O	12	\$103,612.00	Development Finance Div	
101	00045970	Housing Regulations Specialist	Cusaac,Marshall Allen	12	\$103,612.00	Housing Regulation Administrat	
102	00018852	Compliance Special. (Section 3	Woodson,Granville McCray	12	\$100,900.00	Office of Program Monitoring	
103	00021963	ACCOUNTANT	Earba,Dagnachew B	12	\$100,899.00	Economic Devel & Reg STAFF	
104	00025092	Community Development Resource	Gaines,Lionell K.	12	\$100,827.00	Office of the Director	
105	00105504	Compliance Specialist	Brooks,Ashley	13	\$100,630.00	The Portfolio Management Divis	
106	00105507	Real Estate Delinquent Special	Jones,Deborah A	13	\$100,630.00	The Portfolio Management Divis	
107	00105508	Real Estate Delinquent Special	Stewart,Chanita M	13	\$100,630.00	The Portfolio Management Divis	

DHCD Top 25 OT Earners FY22

	Position Number	Title	Name	Grade	Salary	Department Name	Overtime
1	00038715	Human Resources Specialist	O'Neal,Antilecia	14	138,251.00	Office of the Director	\$21,156.54
2	00043113	Management Liaison Specialist	McCoy,Marvin E	13	124,502.00	Office of the Director	\$12,978.56
3	00008029	Residential Rehab. Program Man	Reiss,Jeffrey	14	143,000.00	Residential & Community Servs	\$2,750.94
4	00045707	Contact Representative	Nichols,Woodrow U	9	75436	Rental Accommodations Division	\$424.59
5	00023065	Program Support Specialist	Green,Kadeishia L	11	75,128.00	Rental Conversions and Sales D	\$410.09
6	00075892	Paralegal Specialist	Hughes,Alisoun H	9	58,591.00	Office of the Director	\$206.71
7	00075163	STAFF ASST	Bethel,Aundre	7	58,617.00	Administrative Support Servs	\$200.27
8	00023409	Program Specialist	Bartee-Williams,Marthine	11	88,738.00	Development Finance Div	\$60.84

DHCD - Top 25 Earners FY23

	Position Number	Title	Name	Grade	Salary	Department Name	Overtime
1	00038715	Human Resources Specialist	O'Neal,Antilecia	14	\$141,707.00	Office of the Director	\$2,638.73

DHCD - Bonus Pay FY22

	Name	Amount	Purpose
1	Boyd-Johnson, Mozella	\$25,000.00	Retirement Incentive
2	Cater, Annie	\$25,000.00	Retirement Incentive
3	Howard, Kywna	\$25,000.00	Retirement Incentive
4	McKeever, Christina	\$20,000.00	Retirement Incentive
5	Donaldson, Mary	\$15,000.00	Retirement Incentive
6	McKenzie, Joan	\$3,624.28	CBA - Attorney's Performance Allowance for FY21
7	McMiller, Michael	\$3,552.60	CBA - Attorney's Performance Allowance for FY21
8	Cooper, Donnette	\$3,501.68	CBA - Attorney's Performance Allowance for FY21
9	Charles-Christian, Kathy	\$2,977.20	CBA - Attorney's Performance Allowance for FY21
10	Johnson, Devin	\$2,655.42	CBA - Attorney's Performance Allowance for FY21
11	Moore, Antoinette	\$2,451.18	CBA - Attorney's Performance Allowance for FY21
12	Condell, Tonya	\$1,815.82	CBA - Attorney's Performance Allowance for FY21
13	Khalid, Sulma	\$1,815.82	CBA - Attorney's Performance Allowance for FY21

COLLECTIVE BARGAINING WORKING CONDITIONS AGREEMENT

BETWEEN

**AMERICAN FEDERATION OF GOVERNMENT
EMPLOYEES, LOCAL 1403,
AFL-CIO,**

AND

THE DISTRICT OF COLUMBIA,

AND

**THE OFFICE OF THE ATTORNEY GENERAL,
THE GOVERNMENT OF THE
DISTRICT OF COLUMBIA**

EFFECTIVE THROUGH SEPTEMBER 30, 2023

TABLE OF CONTENTS

ARTICLE		PAGE
1	Recognition	4
2	Labor/Management Relations	4
3	Administration of Leave	6
4	Alternative Work Schedule	7
5	Employee Assistance Program	9
6	Union Stewards/Official Time	10
7	Union Use of Employer Facilities and Services	15
8	Personnel Files	16
9	Job Descriptions	17
10	Late Arrival/Early Dismissal	17
11	Strikes and Lockouts	18
12	Contracting Out/Privatization	18
13	Union Rights and Security	19
14	Term Employees	20
15	Discrimination	21
16	Safety & Health	24
17	Informational Reports on Employees	25
18	Fitness for Duty	26
19	Requests for Information	26
20	Employee Use of Information Technology	26
21	Training	27

22	Employee Rights	28
23	Sabbatical/Extended Leave	29
24	Promotions, Reassignments and Details for Attorneys in the Office of the Attorney General	30
24A	Promotions, Reassignments and Details for Attorneys in Subordinate Agencies under MOLC	32
25	Timely Receipt of Correct Pay and Expense Reimbursements	35
26	General Provisions	36
27	Computation of Time	37
28	Grievance and Arbitration Procedures	37
29	Discipline and Discharge	41
30	Savings Clause	43
31	Incorporation of Compensation Agreement Terms	43
32	Duration and Finality	44

ARTICLE 1 RECOGNITION

Section 1 – Recognition:

- A. The American Federation of Government Employees, (AFGE) Local 1403 (Union) is recognized as the sole and exclusive collective bargaining representative of employees in the bargaining unit as defined in Section 2 of this Article.
- B. As the sole and exclusive representative, the Union is entitled to act for and to negotiate collective bargaining agreements (CBA) on behalf of all employees in the bargaining unit. The Union shall represent the interests of all employees in the bargaining unit without discrimination as to membership.
- C. The Employer shall give the Union an opportunity to be present at any formal meeting between the Employer and one or more employee(s) in the bargaining unit concerning any grievance or general condition of employment of the employee(s) in the bargaining unit. A “formal meeting” refers to any meeting between an employee and any individual in his or her supervisory chain of control that includes at least one (1) other management official or supervisor and at least one (1) Union representative.

Section 2 – Coverage:

- A. All Series 905 attorneys employed by the Office of the Attorney General for the District of Columbia (“OAG”), and all attorneys employed by an agency of the District of Columbia Government which is subordinate to the Mayor (“Agency Counsel Office” collectively with OAG referred to herein as “Employer”), except employees excluded under D.C. Official Code § 1-617.09(b). PERB Case No. O1-RC-03; Certification No. 121; PERB Case No. 01014-RC-0301, Certification No. 121, 133 (April 19, 2005).
- B. AFGE Local 1403 is recognized as the sole and exclusive bargaining representative for the bargaining units set forth in PERB Certification No. 121 and PERB Certification No. 133.

ARTICLE 2 LABOR-MANAGEMENT RELATIONS

Section 1-A - Composition and Function of the OAG Labor-Management Committee:

- A. The Union and the OAG shall continue the existing OAG Labor-Management Committee (LMC) that will consist of an agreed upon number of Union and OAG representatives.
- B. The purpose of the OAG LMC, which shall meet monthly unless canceled in advance by the chairs, is to provide a forum for the exchange of views on working conditions, terms of employment, risk assessment, matters of common interest or other matters, which either party believes will contribute to improvement in the relations between the Union and the Employer within the framework of this Agreement.

C. Performance evaluation appeals, grievances and disciplinary matters shall not be the subject of discussions at these meetings, nor shall the meeting be for any other purpose, which would modify, add to or detract from the provisions of this Agreement. The Committee shall adopt rules for meetings including rules for notices, agendas, times and locations.

Section 1-B -Composition and Function of the MOLC Labor-Management Committee:

- A. The Union and the Mayor's Office of Legal Counsel (MOLC) shall continue the existing Labor-Management Committee (LMC) that will consist of an agreed upon number of Union and MOLC representatives.
- B. The purpose of the MOLC LMC, which shall meet quarterly, is to provide a forum for the exchange of views on working conditions, terms of employment, risk assessment, matters of common interest or other matters, which either party believes will contribute to improvement in the relations between the Union and the Mayor within the framework of this Agreement.
- C. Performance evaluation appeals, grievances and disciplinary matters shall not be the subject of discussions at these meetings, nor shall the meeting be for any other purpose, which would modify, add to or detract from the provisions of this Agreement. The Committee shall adopt rules for meetings including rules for notices, agendas, times and locations.

Section 2 – Subcommittees:

The parties may mutually agree to establish subcommittees of the LMCs to study problems and conditions.

Section 3 – Union's Right to Request Impact and Effects Bargaining:

Nothing herein shall be construed to limit the Union's right to request impact and effects bargaining over any proposed organizational changes.

Section 4- Labor-Management Meetings:

A. In mutual recognition of the parties' joint desire to discuss and resolve matters of concern at the lowest possible level, the Union steward and first-level supervisor, should meet periodically for the purpose of meaningful consultation and communication on the problems and policies of the organization in their working unit, and if appropriate, the steward may meet with supervisors of a higher level. Such meetings between supervisors and stewards shall be on duty time, shall be brief, and shall cover matters of concern between them and appropriate to their relationship.

B. Appropriate representatives from the Union and Employer shall meet at either party's request to discuss problems concerning the implementation of this Agreement. Each party shall furnish the other with an itemized agenda setting forth the topics of discussion one (1) day before the meeting,

unless otherwise agreed. The parties further agree that items not on the agenda may be raised for discussion, if agreed to by the parties at the meeting.

Section 5 - Organizational Changes:

A. The parties agree that changes to the functions and structure (except changes involving a particular individual as to personnel/supervisory appointments or transfers or space relocations) of the Employer, are a proper matter for consideration by the Labor-Management Committee or relevant subcommittee. The Employer may, in its discretion, solicit the views of the Union on any proposed organizational change at any time, but agrees that it shall provide to the Union President a copy of the final draft of organizational changes that will impact Bargaining Unit Employees. The Union President or his/her designee may request a meeting concerning the proposed changes and the Attorney General and/or the Mayor, as appropriate, or their designees, shall honor any such request. Following these consultations, the Union will be provided a copy of the final plan that has been approved by appropriate officials. If any changes to the plan are made thereafter, the Union shall be provided a copy of such changes.

Section 6 – Risk Assessment:

B. The Union may make recommendations to the Attorney General and/or the Mayor, as appropriate, concerning risk management issues for District legal service employees. The Attorney General and/or the Mayor, as appropriate, or their designees will respond to risk management recommendations within a reasonable period of time after receipt, but in no event later than six months following the transmittal of a written recommendation from the LMC to the Attorney General and/or the Mayor, as appropriate.

ARTICLE 3 ADMINISTRATION OF LEAVE

Except as otherwise provided in this Agreement or the corresponding Compensation Agreement, the parties shall adhere to all applicable law and District government rules and regulations in the administration of leave. Annual leave must be requested reasonably in advance except in an emergency (unanticipated event). Employer's decision to grant or deny annual leave shall be made within 72 hours of the request, excluding Saturdays, Sundays, holidays, and any other day that the District government is closed and will be based solely on mission (including coverage) requirements. Except in emergency situations, the Employer shall not consider the reason for the annual leave request in making the leave determination. If requested by the employee, the supervisor shall discuss the reason for the denial of any request, and discuss when the employee will be able to take the requested leave. Requests for annual leave shall be approved when possible.

ARTICLE 4
ALTERNATIVE WORK SCHEDULES

Section 1 – Definitions:

A. Except as provided in this Article, the professional workday for full-time employees shall consist of eight (8) hours of work within a 24-hour period. The normal hours of work shall be consecutive except that they may be interrupted by a lunch period.

B. Professional Workweek:

Attorneys work a professional work week on a salaried basis consisting of a minimum of forty (40) hours. The normal workweek for full-time attorneys shall consist of five (5) consecutive days, at least eight (8) hours of work, Monday through Friday. Management may vary the workweek of attorneys in order to meet work load requirements or emergency situations and must provide the employees with at least a two (2) day advance notice, if possible. Attorneys are exempt from the overtime restrictions under the Fair Labor Standards Act. However, in the event an employee is asked to work more than 8 hours per day or 40 hours per week, management will attempt to give as much notice as possible and reasonably consider any request for compensatory time covered elsewhere in this agreement.

Section 2 Fair Labor Standards Act:

Attorneys are excluded from the overtime provisions of the Fair Labor Standards Act (FLSA) and no overtime pay or compensatory time is authorized for work performed unless authorized elsewhere in this Agreement.

Section 3 Flexible/Alternative Work Schedules:

Employer shall maintain, to the extent already in effect, or establish at least the following three Alternative Work Schedules (AWS) for covered employees: (1) a Flexible Work Schedule, (2) a Compressed Work Schedule, and (3) a Teleworking Schedule, including Ad Hoc (or situational) teleworking.

AWS for OAG employees will be established consistent with OAG Office Order No. 2021-05.

For agency counsel, applicable DCHR Policy-Issuance I-2021-22 on AWS will apply. This Policy allows agencies to provide regular or routine teleworking up to two (2) days maximum on a weekly basis. Under this agreement, AWS may be combined; however, teleworking may only be combined with compressed schedules provided that agency counsel must work in-person in the office a minimum of three (3) days per week. To the extent that compressed work schedules entitle employees to receive one (1) day off during the week, then employees with combined teleworking and compressed schedules would be afforded no more than one (1) day of teleworking in any such weeks.

Employees are still allowed to combine ad hoc or situational teleworking with a compressed schedule. However, such ad hoc teleworking will not be afforded on a routine weekly basis.

The existing AWS policies of all agencies are hereby incorporated by reference into this Agreement provided that they allow for AWS as described in this Section. The normal work hours shall be adjusted, consistent with a supervisor's discretion set forth in the applicable OAG Office Order or governing policy for agency counsel under DCHR Policy Issuance I-2021-22, or other rule, regulation or law to allow for AWS schedules, with appropriate adjustments in affected leave. In deciding whether to grant an employee's request to use an alternative work schedule, the employee's supervisor shall consider, but is not limited to the following factors:

- A. The demands of the requesting individual's work;
- B. The need to maintain adequate staffing to handle unanticipated matters or cover matters that are handled by the Office, Unit, Section, or Division, even if that assignment is not assigned to the requesting employee;
 - (1) The needs of the work unit, including the need to ensure sufficient staffing levels during core hours and availability of office staff or government officials;
 - (2) Whether granting an AWS request results in the denial of annual or sick leave to other members of the Office, Unit, Section, or Division;
 - (3) The past performance of the requesting individual;
 - (4) Equitable sharing of Office functions;
 - a. Whether work assignments can be performed effectively and efficiently by an employee on the type of AWS being requested;
 - b. Whether the requested AWS places an undue burden on others within a particular Office, Unit, Section, or Division; and
 - c. Any other factor that may affect the quality or quantity of work accomplished by the Office, Unit, Section or Division.

Such schedules maybe appropriate where:

- 1. It is cost effective;
- 2. It increases employee morale and productivity; or
- 3. It better serves the needs of the public.

The Union shall be given advance notice when flexible/alternative work schedules are proposed and shall be given the opportunity to consult. A flexible/alternative work schedule shall not affect the existing leave system. Leave will continue to be earned at the same number of hours per pay period as for employees on five (5) day, forty (40) hour schedules and will be charged on an hour-by-hour basis.

Section 4 Teleworking:

Supervisors may permit employees to use teleworking consistent with Section 3 above. Employees participating in teleworking plans must be accessible and available during their entire tour of duty and for recall to physically appear in the office. Employees should make every effort to report as soon as possible, generally within 2 hours. Employees are solely responsible for completing assigned work after appropriate management review and shall comply with management's requirements with regard to advance review of drafts prior to a final deadline.

Section 5 Supervisor's Authority:

An attorney's request for AWS shall not be unreasonably denied. An immediate supervisor must provide written justification for the denial of an AWS request. An attorney may seek review of the denial of an alternative work schedule to the manager of his/her immediate supervisor. OAG employees may appeal a manager's denial of his/her AWS request to the Attorney General. Agency employees may appeal a manager's denial of his/her AWS request to the Director of the MOLC. A supervisor may require AWS participants to provide additional information about conformance with their approved tours, such as the use of sign-in sheets, or other time accountability systems or methods.

Section 6 Impact and Effect Bargaining:

The Attorney General shall not change its existing AWS Office Order # 2021-05 without advance notice to the union and an opportunity to engage in impact and effects bargaining. Agencies shall not implement or change an alternate work schedule policy without advance notice to the union, an opportunity to engage in impact and effects bargaining and an opportunity to make substantive suggestions to any AWS policy before the policy's effective date.

**ARTICLE 5
EMPLOYEE ASSISTANCE PROGRAM**

Section 1 – General:

The parties recognize that alcoholism, drug abuse, and emotional and mental illness are health problems that may affect job performance. To this end, the Employer will, at least annually, make employees aware of the District's Employee Assistance Program (DPM Chapter 20B, Section 2050, EAP) and available services provided under it. The provisions of the DPM govern except as provided below.

Section 2 - Use of Sick Leave:

Employees undergoing a prescribed program of treatment for alcoholism, drug abuse, emotional illness, or mental illness will be allowed to use available sick leave for this purpose on the same basis as any other illness with appropriate documentation of attendance.

ARTICLE 6 UNION STEWARDS/OFFICIAL TIME

Section 1 - Number of Stewards:

- A. The Union may designate, other than the Chief Steward, no more than five (5) stewards, or one (1) steward for every fifty (50) bargaining unit employees, whichever is greater.
- B. The Union will endeavor, whenever possible, to limit the number of Union Representatives working in the same division, to a number that will not cause a significant work disruption in that work unit.

Section 2 - Designation of Representatives:

A. Union Officers, Stewards and Other Representatives

- 1. **Union Officers and Stewards:** The Union agrees to provide the Employer and the Office of Labor Relations and Collective Bargaining (OLRCB) with a written list of its officers and stewards within two (2) workdays after the date this Agreement is executed and within five (5) working days after each general election.
- 2. **Other Representatives:** The Union will also notify the Employer and OLRCB, in writing, of other Union representatives who may request official time, along with a description of their individual Union assignments.

B. Changes in the list will be submitted to the Employer's designated official(s) at least two (2) workdays prior to the assumption of representational responsibilities by any new officers, stewards or other representatives. If a Union official is not on the list of designated representatives and is needed prior to the two (2) days notice, the Union President shall notify the Employer's designated official(s) by phone and/or e-mail before the official will be recognized. The Employer shall recognize any Union official designated pursuant to this section.

C. The Employer will not recognize any Union official or representative who is not listed as required or for whom notification was not provided in accordance with this section.

D. Except where explicitly provided, this Agreement shall not be interpreted in any manner that interferes with the Union's right to designate representatives of its own choosing on any particular representational matter.

E. The Union will be notified prior to any change in tours of duty of duly appointed Stewards. The Union shall also be notified prior to the organization of tours of duty that would affect the members of the unit.

F. Employer recognizes that the Union may designate employee members, selected or appointed to a Union office or delegated to a Union function and agrees that, upon request, the employee may be granted annual leave or leave without pay for the period of time required to be away from his/her job. Such requests will be submitted as far in advance as possible, but not less than one (1) working day prior to the day the leave is to begin in the event the leave request is eight (8) hours or less, or five (5) working days in advance, in the event the leave request exceeds eight (8) hours. The Union shall be notified of a disapproval of leave in writing together with the Employer's justification. Leave contemplated under this article shall not be denied except for good cause.

Section 3 - Performance Appraisals:

A. No Union representative will be disadvantaged in the assessment of his/her performance based on his/her participation in Union activities and/or use of official time to conduct labor-management business authorized by this Agreement. However, performance problems unrelated to participation in Union activities and/or the use of official time may be addressed in accordance with other relevant provisions of this Agreement.

B. At the beginning of the rating year or when the Union representative is initially appointed, workload and performance expectations will be established that consider the actual use of official time and the impact on performance of the duties of the employee's position. Additionally, the designated supervisor and the Union representative will meet at least quarterly to discuss needed adjustments to workload and representational needs.

Section 4 - Official Time for Representational Activity:

A. Pursuant to the statutory right and responsibility of the Union to represent bargaining unit employees, representatives of the Union will be granted reasonable amounts of official time to investigate, prepare for, and conduct representational functions in accordance with the provisions of this Article as follows. The Union President will be assigned a caseload equal to no greater than 50% of the average caseload of an attorney with his or her grade level and experience in the Division which employs the Union President. The Union Vice President # 1 will be assigned a caseload equal to no greater than 80% of the average caseload of an attorney with his/her grade level and experience in the Division which employs the Union Vice President #1. The Union Vice President # 2 will be assigned a caseload equal to no greater than 85% of the average caseload of an attorney with his/her grade level and experience in the office which employs the Union Vice President #2. The Union represents that Union Vice President # 1 will primarily represent OAG employees and Union Vice President # 2 will primarily represent employees in subordinate agencies. No other Union members or officer will be assigned a reduced caseload. However, other Union members or officers shall be granted reasonable amounts of official time to investigate, prepare for, and conduct representational functions as needed, including necessary travel time. Employer will not be required to grant or approve official time for any Union shop

steward, officer or other representative who has not complied with the Employer notification requirements of Section 2 of this Article.

B. For the purpose of this Article, "representational functions" means those authorized activities undertaken by employees on behalf of other employees or the Union pursuant to representational rights under the terms of this Agreement and District of Columbia law. Examples of activities for which reasonable amounts of official time will be authorized include:

- (1) collective bargaining negotiations;
- (2) discussions with Employer representatives concerning personnel policies, practices, and matters affecting working conditions;
- (3) any proceeding in which the Union is representing an employee or the Union pursuant to its obligations under this Agreement;
- (4) grievance meetings and arbitration hearings;
- (5) a disciplinary or adverse action oral reply meeting, if the Union is designated as representative of the employee;
- (6) any meetings for the purpose of presenting replies to the proposed termination of probationers, if the Union is designated as representative of the employee;
- (7) any meeting for the purpose of presenting reconsideration replies in connection with the denial of within-grade increases, if the Union is designated as representative of the employee;
- (8) attendance at an examination of an employee who reasonably believes he or she may be the subject of a disciplinary or adverse action;
- (9) informal consultation meetings between the Employer and the Union;
- (10) conferring with affected employees about matters for which remedial relief is available under the terms of this Agreement;
- (11) attendance at meetings of committees on which Union representatives are authorized members by the Employer or this Agreement;
- (12) attendance at labor-management committee meetings or other joint labor-management cooperative efforts;
- (13) attendance at Employer recognized or sponsored activities to which the Union has been invited;
- (14) attendance at public hearings of the District of Columbia City Council or other legislative/administrative bodies of the District or federal government relating to matters that affect either the Employer or labor relations/labor matters in the District of Columbia that impact or may impact the Union;

- (15) necessary travel to any of the activities listed above;
 - (16) training related to the representational functions of Union officials and stewards which the parties agree is to their mutual benefit and for which management is given notice and provided with an agenda and course description; and
 - (17) new employee orientation meetings.
- C. Official time shall not include time spent on internal Union business, including, but not limited to:
- (1) Attending Local, Regional, or National Union meetings;
 - (2) Soliciting members;
 - (3) Collecting dues;
 - (4) Posting notices of Union meetings; administering elections;
 - (5) Preparing and distributing internal Union newsletters or other such internal documents; and,
 - (6) Internal Union strategy sessions, except for representational functions.

Section 5 - Requesting Official Time:

- A. All use of official time by any Union officer, official, steward or other representative must be recorded on the Employer-approved Official Time Report Form and submitted on a monthly basis to Employer's designee.
- B. Official time for Union representatives should be requested on the approved "Official Time Report" form. The Union representative will request authorization for official time from his or her supervisor in advance and as is consistent with workload requirements except when circumstances do not allow for advance approval (e.g., unscheduled meetings called by management where the Union's attendance is requested; or representation of employees in investigatory interviews; or circumstances where the employee might be subject to discipline). Failure to properly request and obtain approval of official time may result in disciplinary action depending on the circumstances.
- C. All advance requests for official time are understood to be estimates.
- D. If a request for official time is denied, the manager or supervisor refusing such permission shall give the reasons for refusal in writing to the individual who was so denied, if the individual involved makes such a request.
- E. Employee Union representatives, except the Union President, in light of his 50% reduced caseload, Vice President #1, in light of his or her 20% reduced caseload, and Vice President #2, in light of his or her 15% reduced caseload, will complete the "Official Time Report" form (attached to

this Agreement as Exhibit "A") provided by the Employer to accurately depict the actual official time used in a timely manner each pay period.

F. Management shall not prevent Union representatives from representing employees at reasonable times consistent with the provisions of this Agreement. The Union and employees recognize that workload and scheduling considerations will not always allow for the immediate release of employees from their assignments. However, the Employer agrees that such permission for release shall not be unreasonably delayed or denied. Workload needs will be balanced with official time needs prior to approval based on the following standard: official time requests shall be granted unless they hinder the accomplishment of essential workload requirements that cannot otherwise be accommodated.

G. All affected employees (e.g., grievants, representatives, witnesses, and appellants) whose presence has been determined to be necessary, by either the Union or the Employer, as the case may be, at relevant proceedings (including hearings, meetings, arbitrations, oral replies, or other labor-management business) will receive necessary official/duty time to participate in and travel to and from the proceedings.

Section 6:

A. The parties agree that Union officials and stewards are entitled to take a reasonable amount of official time and the officials and stewards requesting/using official time shall be treated with civility and shall not be discriminated against because they participate in Union activities and/or take official time. Likewise, Union officials and stewards shall treat supervisors with civility in regard to their supervisors need to have information about the amount and type of official time being requested so that the supervisor can effectively manage their personnel and allotted workload. The parties agree that there is a need for flexibility to enable managers to effectuate the mission of the government and, at the same time, to enable Union officials and stewards of the bargaining unit to take care of Union business expeditiously.

B. In cases of alleged abuse of official time by the Union, or alleged improper restriction of official time or discrimination by the Employer, the parties shall endeavor to resolve the matter at the lowest possible level. If efforts to resolve the matter between the first line supervisor and the Union official or representative fail, then the party alleging the abuse or improper restriction shall bring the matter to the attention of the appropriate management and Union representatives. If the matter is not resolved then either party may seek assistance from the D.C. Office of Labor Relations and Collective Bargaining.

Section 7:

The parties shall conduct separate training concerning use of official time for members and managers and supervisors.

ARTICLE 7
UNION USE OF EMPLOYER FACILITIES AND SERVICES

Section 1:

Upon request, the Union may have access to meeting space by following established Employer procedures. Except as provided elsewhere in this Agreement, the Union shall attempt to hold meetings during the non-work time of employees attending the meetings. The Union will be responsible for maintaining decorum at meetings on the Employer's premises and for restoring the space to the same condition to which it existed prior to the meetings.

Section 2:

Employer manpower, office space, and supplies, except as otherwise provided in this Agreement, shall not be used in support of internal Union business.

Section 3:

The Employer may provide appropriate office space with a locking door for the Union. Assigned Union office space will remain in use unless or until the Employer needs the use of the assigned space. In this event, management will notify the Union sixty (60) days in advance. Other approximately equivalent or mutually agreeable space will be made available at least fifteen (15) business days prior to the time the Union is required to vacate the present office.

Section 4:

The Employer will make available to the Union at a minimum two (2) locking file cabinets, one (1) desk, and three (3) chairs.

Section 5:

The Union shall limit its posting of notices and bulletins to Union-designated bulletin boards, and each such posting shall be authorized and initialed by a Union officer or steward. A courtesy copy of all materials to be posted pursuant to this article will be provided to the Attorney General and/or Mayor, as appropriate, or their designees at the time of posting. Each bulletin board shall have the following notice posted in a prominent place:

This bulletin board is for the exclusive use of AFGE Local 1403 and its membership. Matters posted on the board are not intended to reflect the official views of the DC Government or the Employer unless issued by them.

Section 6:

The contents of the notices posted on the bulletin board shall be at the discretion of the Union, except that the Attorney General and/or Mayor, as appropriate, or their designees may request the removal of language or material that it believes is defamatory or discriminatory. With notice to the Union, Employer may remove language or material that is defamatory or discriminatory.

Section 7:

Union officers and representatives, and other unit members who serve in any capacity on behalf of the Union, may use their regular workstations including telephones, computers, and e-mails to communicate with bargaining unit employees in connection with their representational functions; provided however, such activity shall not interfere with the effective operation of the Government's business. Employer shall not monitor Union telephone or email activity or content related to representational functions. All communication regarding terms and conditions of employment shall be in accordance with the Code of Conduct applicable to District Government employees as defined in the Government Ethics Act (D.C. Law 19-124, D.C. Official Code § 1-1161.01 *et seq.*). Communications, including broadcast emails, will not contain statements that reflect on or attack the integrity or motives of individuals, the Office of the Attorney General, the Mayor, or other agencies of the District Government. Communications will clearly identify the Union official responsible for its content.

ARTICLE 8 PERSONNEL FILES

Section 1 - Official Files – Definition and Right to Examine:

Employees and/or their authorized representatives shall be permitted to examine all contents of the employee's personnel files, including without limitation the Official Personnel File ("OPF"), whether maintained by the Employer, DCHR or elsewhere, upon request.

Section 2 - Right to Respond:

Each Employee shall have the right to answer any material filed in his/her personnel files and his/her answer shall be attached to the material to which it relates. Unless prohibited by law or regulation, in the case of complaints made orally that are reduced to writing and placed in an personnel file, Employees shall be informed of the person making the complaint; the substance of the complaint, and the date the complaint was made and may respond as provided for in this section.

Section 3 - Right to Copy:

An employee and/or their authorized representatives will be permitted to copy any material in all personnel files, including without limitation the OPF, for that employee maintained by the Employer.

Section 4 - Access by Union:

Upon presentation of written authorization by an employee, the Union representative may examine all of the employee's personnel files, including without limitation the OPF, and obtain copies of the material free of charge.

Section 5 – Employee to Receive Copies:

As consistent with applicable law, the employee shall receive a copy of all material placed in his/her OPF and all personnel related materials, including electronic data, upon request.

**ARTICLE 9
JOB DESCRIPTIONS**

Each employee within the unit shall receive a copy of his/her current job description upon request. When an employee's job description is changed, the employee and the Union shall be provided a copy of the new job description. When there is a material change in job duties, the employee shall be given advance notice of the change.

**ARTICLE 10
LATE ARRIVAL/EARLY DISMISSAL**

Section 1 -- Late Arrival:

Employees shall be permitted to arrive late at work without charge to leave during inclement weather or during other extraordinary circumstances where the District government has authorized a late arrival for all non-essential employees, consistent with the authorization. All employees shall be considered non-essential for purposes of this Article unless they have been previously notified of their essential status.

Section 2 -- Early Dismissal:

A. Whenever the Attorney General, the Mayor, designated agency head, or an authorized official authorizes the early dismissal of District government employees, all employees (except those who have been designated in advance as essential employees consistent with the applicable laws and regulations and those who have been notified by their supervisor that because of specific pressing work requirements that they may not leave work early) shall be permitted to leave their duty stations consistent with the early dismissal authorization. The Attorney General and/or Mayor (or their designees) shall make every reasonable effort to ensure that employees are notified timely of the early dismissal or other leave policy during extraordinary circumstances. In addition, managers and supervisors shall make every reasonable attempt to ensure that employees who they manage or supervise are notified of the early dismissal authorization.

B. Notice shall be provided to employees whose work assignments do not permit them to leave work early regardless of the general early release authorization.

Section 3 -- Employees on leave during the late arrival/early dismissal period:

An employee who previously requested and was granted leave during the authorized late arrival and/or early dismissal hours shall not be charged leave for the period requested that coincides with the authorized late arrival and/or early dismissal hours.

**ARTICLE 11
STRIKES AND LOCKOUTS**

In accordance with applicable law, it shall be unlawful for any District Government employee or the Union to authorize, ratify or participate in a strike against the District. The term strike as used herein means any unauthorized concerted work stoppage or slowdown. No lockout of employees shall be instituted by the Employer during the term of this Agreement except that the Employer in a strike situation retains the right to close down any facilities to provide for the safety of employees, equipment or the public.

**ARTICLE 12
CONTRACTING OUT/PRIVATIZATION**

Employer recognizes the Union's desire to retain all work regularly performed for the Employer, and the Union recognizes the Employer's need to maintain an efficient workplace; therefore, Employer will use its best efforts to continue to use bargaining unit employees and not subcontract work that has been traditionally and regularly performed by its employees. Decisions regarding contracting out are areas of discretion of the Employer. The impact and implementation of contracting out upon bargaining unit employees is a mandatory subject of bargaining. The Employer must notify the Union at least thirty (30) days in advance of any contracting out actions. The Union shall have full opportunity to make its recommendations known to the Employer who will duly consider the Union's position and give reasons in writing to the Union for any contracting out action. The Employer shall consult with the Union to determine if the needs of the Government may be met by means other than contracting out work traditionally performed by bargaining unit employees. The Employer shall minimize displacement actions by reassigning or retraining affected employees in order to retain bargaining unit employees consistent with available budget and applicable laws and regulations.

ARTICLE 13
UNION RIGHTS AND SECURITY

Section 1 – Exclusive Agent:

The Union shall be the exclusive collective bargaining representative of bargaining unit employees.

Section 2 – Access to Employees:

Representatives of the Union shall have access to individual employees, either new or rehired, in its bargaining unit to explain Union membership, services and programs. Such access shall be voluntary for new and rehired employees and shall occur during the formal orientation session. The Union shall have the opportunity to provide a fifteen (15) minute presentation as a part of the orientation programs for the Employer.

Section 3 – Dues Check Off:

Pursuant to D.C. Official Code § 1-617.07 (2012 Repl.), the Employer shall deduct dues from the bi-weekly salaries of those employees who authorize the deduction of said dues. The Union shall be solely responsible for notifying employees, prior to obtaining their authorization, that they have certain constitutional rights consistent with Supreme Court precedent. The employee must complete and sign an authorized dues deduction form to authorize the withholding. Employer will promptly process dues deduction forms.

Section 4 – Annual Notification of Annual Dues Amount:

The amount to be deducted shall be certified to the Office of Labor Relations and Collective Bargaining (OLRCB) annually in writing by the appropriate official of the Union. The employee's authorization shall be forwarded to the OLRCB. It is the responsibility of the employee and the Union to bring errors or changes in status to the attention of the Employer. Corrections or changes shall be made at the earliest opportunity after notification is received but in no case will changes be made retroactively, unless the Employer fails to deduct dues due to the Employer's action or inaction. This provision shall supersede any other dues deduction agreement in effect prior to the effective date of this Agreement.

Section 5 – Cost of Processing:

Union dues shall be transmitted to the Union, minus a fee of \$.15 per dues deduction per pay period, payable to the OLRCB or the Office of the Attorney General, as the case may be, for the administrative expenses associated with the collection of said dues pursuant to executed dues check off authorizations.

Section 6 – Hold Harmless:

The Union shall indemnify, defend and hold the Employer harmless against any and all claims, demands and other forms of liability that may arise from the operation of this Article. In any case in which a judgment is entered against the Employer as a result of the deduction of dues or other fees, the amount held to be improperly deducted from an employee’s pay and actually transferred to the Union by the Employer shall be returned to the Employer or conveyed by the Union to the employee(s) as appropriate.

Section 7:

Payment of dues shall not be a condition of employment.

Section 8:

The Union may require that an employee who does not pay dues to pay reasonable costs incurred by the Union in representing such employee in grievances, adverse actions or appeal proceedings within the provisions of the CMPA, provided the Union gives advance notice of said costs to the employee.

Section 9:

The terms and conditions of this Agreement shall apply to all employees in the bargaining unit without regard to Union membership.

**ARTICLE 14
TERM EMPLOYEES**

Section 1:

A. Term employees in the bargaining unit shall be given not less than two (2) pay periods notice of the termination of their appointment.

B. Term bargaining unit employees shall be fully informed in their offer letter prior to their entrance on duty that the offer of employment is a term position. Term employees shall be provided a copy of their official position description.

C. To the extent not inconsistent with District or Federal law and regulations, the Employer shall use its best efforts, to convert term bargaining unit employees (“NTE employees”) to permanent (“FTE”) status by the end of each fiscal year if (1) the employee is in a pay status on September 30, 2017, and at the start of each successive fiscal year; (2) Council appropriates sufficient funding that may be utilized for the conversion of attorney term employment into permanent employment; (3) the employee performs services for which the Employer has a continuous need; and (4) the employee has both served for at least one year and performed at a meets expectations level, or the equivalent, for the most recent evaluation rating

period. If a term employee is separated by management for any reason, other than project termination or budgetary reasons, and management previously extended the employee's term for 13 months, so that the employee is separated at the end of his or her second term, the employee shall have an opportunity to challenge his or her separation to the same extent as permanent unit employees.

D. By December 1st of each year, Employer must provide the Union with the names of all unit term employees, the reason why their positions are term positions, and the names of all unit employees who have been converted to FTE status.

Section 2 – Priority Conversion of NTE Employees to FTE Status:

When management determines to fill a FTE vacancy in a legal services section, the most senior qualified NTE employee with substantially similar, or greater, experience to the vacant position in that section, providing that the employee has a satisfactory performance appraisal and more than 24 months continuous employment, must be offered the FTE position.

ARTICLE 15 DISCRIMINATION

Section 1 – General Provisions:

A. In accordance with the D.C. Human Rights Act of 1977, as amended, D.C. Official Code 2-1401 et seq. (2012 Repl.), the Employer shall not discriminate against any Employee because of actual or perceived race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, political affiliation, disability, gender identity or expression or genetic information.

B. Employer and the Union agree to cooperate to provide equal opportunity for employment and promotion to all qualified persons, to cooperate in ending discrimination, and to promote the full realization of equal employment opportunity through a positive and continuing effort. To this end, EEO concerns may be filed with OAG's or the Mayor's EEO Director, as applicable and in accordance with OAG's Equal Employment Opportunity Office Order currently in effect, as amended, or any substantively similar Mayoral policy or directive, respectively and as the case may be. . At the request of either the Union or Employer, the appropriate EEO Director shall consider any employment practice or policy that allegedly has an adverse impact on members of any protected group.

Section 2 - Equal Employment Practices:

The Employer shall continue implementation of any applicable Equal Employment Opportunity Policy and any applicable Affirmative Action Plan in accordance with existing law on affirmative action. The respective Affirmative Action Plans will be developed in accordance with Federal and D.C. Office of Human Rights guidelines. The Union may provide nonbinding input on the development of the Affirmative Action Plans through OAG's or the Mayor's EEO

Director, as applicable. The Employer shall provide the Union a copy of the Affirmative Action Plans, when developed by the Employer.

Section 3 – Sexual Harassment:

A. All Employees must be allowed to work in an environment free from sexual harassment. Therefore, the Union and Employer agree to identify and work to eliminate such occurrences in accordance with any applicable District sexual harassment policy as amended or any subsequent policy developed.

B. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.

Section 4 – Union Activity:

The Employer shall not in any way discriminate against any employee because of his/her membership or affiliation in or with the Union or service in any capacity on behalf of the Union. Each employee has the right, freely and without fear of penalty or reprisal:

A. To form, join and assist in labor organization or to refrain from this activity;

B. To engage in collective bargaining concerning terms and conditions of employment, as may be appropriate under the law, rules and regulations through a duly designated representative; and

C. To be protected in the exercise of these rights.

Section 5 – Discrimination Charges and Election:

A. An employee may raise a complaint of discrimination under applicable law (to the Mayor's or OAG's EEO Director through the administrative complaint process, the Office of Human Rights, the Equal Employment Opportunity Commission, local or federal courts). In consideration for the benefits of arbitration, each employee must sign the attached waiver acknowledging voluntary waiver of his/her federal statutory rights, including his/her rights under Title VII as a condition precedent to submission of his/her discrimination complaint to the grievance process. If an employee elects not to voluntarily waive his/her rights, the employee cannot submit his/her discrimination claim through the grievance process. Grievances must be filed within thirty (30) days of the date that the employee knew or should have known of the conduct being grieved. An employee shall be deemed to have exercised this option when the matter that gives rise to the allegation of discrimination is made the subject of a timely filed grievance or an informal EEO complaint, whichever event (filing) occurs first.

B. The Union and Employer shall agree on a panel of arbitrators who shall have at least five years of experience in employment discrimination law to hear such grievances at the arbitration level of review.

C. A party may appeal an arbitrator's award to the Public Employee Relations Board (PERB). If PERB fails to either exercise jurisdiction or fails to take any step to move the matter forward within 180 days, the complainant shall remove and file the matter with D.C. Office of Human Rights for *de novo* review.

D. A complainant has the right to be accompanied, represented, and advised by a representative of her/his choosing at any stage of the complaint process, except where there is a conflict of interest or position. No party (including the Employee or the Union) is entitled to attorney fees or costs at any level of review for any grievance filed under this Article.

E. The Employer shall notify the Union of all remedial or corrective actions that impact on bargaining unit employees to be taken as the result of informal or formal resolution of EEO complaints.

FORM TO BE COMPLETED BY EMPLOYEES WHO DECIDE TO FILE A GRIEVANCE
OVER A DISCRIMINATION CHARGE

I, _____, acknowledge that I have decided to submit my employment discrimination charge through the grievance procedure. In consideration of arbitration, I will forego and waive my rights to file a separate claim under the discrimination statutes, including Title VII, in accordance with applicable law governing such elections. *See Alexander v. Denver-Gardner*, 415 U.S. 36 (1974).

Dated:

EMPLOYEE'S NAME

**ARTICLE 16
SAFETY AND HEALTH**

Section 1 - Working Conditions:

A. The Employer shall provide and maintain safe working conditions for all employees. It is understood that the District may exceed standards established by regulations consistent with the objectives set by law. The Union will cooperate in these efforts by encouraging its members to work in a safe manner and to obey established safety practices and regulations.

B. Matters involving safety and health will be governed by the D.C. Occupational Safety and Health Plan in accordance with the Comprehensive Merit Personnel Act (D.C. Official Code section 1-620.01 et seq., as amended (2012 Repl.)).

Section 2 - Corrective Actions:

A. If an employee observes a condition that he or she reasonably believes to be unsafe, the employee shall report the condition to the immediate supervisor and the OAG Risk Manager Specialist or the Risk Manager for the District agency, as applicable.

B. If the supervisor determines that a condition constitutes an immediate hazard to the health and safety of the employee, the supervisor shall take immediate precautions to protect the employee and contact the appropriate Risk Manager Specialist, as necessary. If the supervisor does not agree that the condition constitutes an immediate hazard to the health and safety of the employee, the employee may immediately refer the matter to the next level supervisor or designee. The supervisor or designee shall meet as soon as possible with the employee and his/her Union representative to make a determination of final actions to be taken, if any.

C. Employees shall be protected against penalty or reprisal for reporting an unsafe or unhealthful working condition or practice, or assisting in the investigation of such condition or practice.

Section 3 - First Aid Kits and Defibrillators:

A. Employer shall make first-aid kits reasonably available for the use of all employees in case of on the job injuries.

B. The need for additional first-aid kits is an appropriate issue for the Risk Assessment and Control Committee recommendation. Recommendations of the Risk Assessment and Control Committee will be referred to the Attorney General and/or the Mayor, or their designees.

C. Employer shall provide accessible defibrillators meeting the applicable standard of care where employees in the District legal service occupy office space.

D. Employees who have been identified by the Risk Management Specialist as having been exposed to a toxic substance (including, but not limited to asbestos) in sufficient quantity or duration to meet District Government risk standards shall receive appropriate health screening. In the absence of District Government risk standards, the OAG Risk Manager or the Risk Manager for the District agency, as applicable, will refer to standards established by other appropriate authorities such as OSHA, NIOSH or the EPA.

Section 4 – Excessive Temperatures in Buildings:

Employees, other than those determined by the Employer to be essential, shall be released from duty or reassigned to other duties of a similar nature at a suitably temperate site because of excessively hot or cold conditions in a building. The Employer shall make this determination as expeditiously as possible. In lieu of dismissal, the Employer may authorize employees affected by excessive temperature conditions to telecommute until the condition abates. Administrative leave shall be granted if authorized by the Mayor, the Attorney General, or their designees.

Section 5 – Maintenance of Health Records:

Medical records of employees shall be maintained in accordance with the applicable provisions of law. Medical records shall not be disclosed to anyone except in compliance with applicable laws, rules and regulations relating to the disclosure of information. Copies of rules relating to medical records and information shall be made available to the Union.

ARTICLE 17 INFORMATIONAL REPORTS ON EMPLOYEES

Upon request, and at least annually by December 31st of each year, Employer shall provide the Union a list of bargaining unit members that includes the name, grade, step, title, hire date, organizational unit, assignment, location, contact information (including work address, telephone number and fax number) and bargaining unit status of each bargaining unit employee. The Employer shall maintain the Union on the regular distribution list for the New Hires and Resignations Report, which shall be updated at least quarterly. The Employer shall include the Union status on the New Hires and Resignations Report provided to the Union.

**ARTICLE 18
FITNESS FOR DUTY**

The Employer agrees to comply with applicable District law and controlling regulations concerning fitness for duty.

**ARTICLE 19
REQUESTS FOR INFORMATION**

Consistent with law and upon request of the Union, the Employer shall provide relevant information that the Union needs to perform its duties in grievance processing and collective bargaining negotiations.

**ARTICLE 20
EMPLOYEE USE OF INFORMATION TECHNOLOGY**

Section 1 – New Technology:

Whenever the Employer proposes to acquire or implement equipment or technological changes that may adversely impact employees in the bargaining unit, the Employer shall notify the Union and, when requested, bargain over any adverse effect. Appropriate training for affected employees that will enable them to maintain their present job status shall be among the principal considerations as part of such bargaining. The Employer shall provide training for affected employees to acquire and maintain the skills and knowledge necessary for new equipment or procedures. The training shall be held during working hours. The Employer shall bear the expense of the training. The Employer shall provide training for employees who had previously not been required to use existing technology but who are then required to do so.

Section 2 – Electronic Mail Use:

The parties acknowledge that D.C. Government-provided electronic mail (email) services are to be used for internal and external communications that serve legitimate government functions and purposes. Employees are expected to be familiar with the D.C. Government's Email User Policy. The parties agree that employees are allowed to use email on a limited basis for personal purposes, but such use should be limited to non-work time and should not interfere with the performance of the employee's duties, nor used to conduct outside employment or for discriminatory or harassing purposes or exchange of pornographic, discriminatory or harassing material.

Section 3 – Internet Access and Use:

The parties agree that Internet access through the Employer is considered D.C. Government property and must be used for the program needs of the OAG and the District of Columbia. Employees are expected to be familiar with the D.C. Government's Internet Access and Use Policy. The parties agree that employees are allowed to use the Internet on a limited basis for

personal purposes, but that such use should not interfere with the performance of the employee's duties. Employees are expressly prohibited from visiting websites to conduct outside employment or that contain discriminatory, pornographic, or harassing purposes.

Section 4 – Telephone Use:

The Employer and Union agree that D.C. Government telephones must be used primarily in support of D.C. Government programs. The parties acknowledge that employees are permitted to use telephones on an occasional and selective basis for personal purposes. Such use is a privilege and not a right and may not be abused for the conduct of outside employment during the scheduled tour of duty of the employee or for discriminatory, pornographic, or harassing purposes.

Section 5 – Privacy:

Except as provided generally under current, written, and published D.C. Government policies, the Office of the Attorney General shall not monitor employee email, telephone, or internet use, unless it has good cause to believe that an employee has violated this Article or any applicable law or regulation. The Employer will share with the Union notices of any changes or modifications to said policies that it receives.

**ARTICLE 21
TRAINING**

Section 1 - New Employee Orientation:

Employer will provide each new employee with an orientation and will notify the Union, in advance, of any such orientation. The orientation shall include a fifteen (15) minute presentation by the Union regarding Union membership.

Section 2 - Continued Training Opportunities:

The Employer and Union mutually agree that the legal services provided by attorneys employed by OAG and other District agencies that employ District legal service attorneys will be enhanced by the opportunity for attorneys to engage in continuing legal education that is relevant to their work. The Employer shall encourage and assist Employees in obtaining career-related training and education both inside and outside the OAG and other District agencies that employ District legal service attorneys by collecting and posting current information available on training and educational opportunities. The Employer shall inform Employees of time or expense assistance the Employer may be able to provide. Continued training shall be provided and approved within budgetary constraints. The Employer will use its best efforts to provide a variety of appropriate continuing legal education opportunities, including ongoing access to online training opportunities and legal ethics training opportunities, throughout each year at no cost to employees to enable employees to meet their continuing legal education requirements under the Legal Service Act.

Section 3 - Requests for Continued Training:

The Employer may consider requests for continued training of Employees and may provide time or expense assistance to Employees. Continued training opportunities shall be afforded Employees on a fair and impartial basis to the maximum extent possible. Employees shall be promptly informed of a denial of a training request together with the reason for the denial. The parties agree that the program needs of the Employer are paramount in providing training to Bargaining Unit Employees.

ARTICLE 22 EMPLOYEE RIGHTS

Section 1 – Respect in the Workplace:

It is the intent of the Mayor, the Attorney General, and the Union that all employees both within the bargaining unit and outside shall be treated with fairness and dignity.

Section 2 - Employee Rights:

A. All Union employees have the right, and shall be protected in the free exercise of that right without fear of penalty or reprisal:

- (1) to organize a labor organization free from interference, restraint, or coercion;
- (2) to form, join, or assist any labor organization;
- (3) to bargain collectively through representatives of their own choosing; and
- (4) to refrain from any or all such activities under subsections (1), (2), and (3) of this subsection, except to the extent that such right may be affected by an agreement requiring membership in a labor organization as a condition of employment as authorized in D.C. Official Code § 1-617.11 (2012 Supp.) (“Employee Rights”).

B. Employee Rights shall extend to participation in the management of the Union and acting for it in the capacity of a Union representative, including representation of its views to the officials of the Mayor, the Attorney General, D.C. Council and Congress.

Section 3 - Employee Grievances:

An individual employee may present a grievance at any time to the Employer without the intervention of the Union; provided, however, that the Union is afforded at least forty-eight (48) hours advance notice by the Employer to be present and to offer its view when requested by an employee at any meeting held to resolve the grievance. Any employee or group of employees

who present a personal grievance to the Employer may not do so under the name, or by representation, of the Union. Resolutions of grievance must be consistent with the terms of this Agreement.

Section 4 – Conflicts of Interest:

This Agreement does not authorize participation in the management of or acting as a representative of a labor organization by any employee if the participation or activity would result in a conflict of interest, a breach of legal ethics, or otherwise be incompatible with applicable law or with the official duties of the employee.

Section 5 - Campaigns or Drives - Solicitation of Employees in the Bargaining Unit:

A. Definition: For the purpose of this Article, solicitation of employees in the bargaining unit means OAG or District government approved solicitations which have been announced in generally published OAG or D.C. government directives.

B. Participation: Contributions from employees in the bargaining unit and participation by employees in the unit to solicit contributions shall be voluntary. There shall be no discrimination against any employee in the unit for non-participation or for any level of contributions. An employee in the bargaining unit may be requested to volunteer or solicit for contributions. Absent a volunteer, management will request the Union to assist in providing the needed volunteer. Consistent with District government ethics rules, regulations and law, no management or supervisory employee shall participate in any direct solicitation of employees in the bargaining unit who are under his/her supervision except for occasional office functions.

**ARTICLE 23
SABBATICAL/EXTENDED LEAVE**

It is management policy to allow attorneys to apply for an extended time away from work for community service, education, travel or other outside interests in a non-pay status. To be eligible for a sabbatical, an attorney must have both: 1) been employed within the District legal service for seven years, and 2) received a performance evaluation of at least Successful, or an equivalent rating, in every category for the rating period which immediately precedes the application for sabbatical/extended leave. An attorney who receives a Needs Improvement or a Fails Expectation, or an equivalent rating, in any category is ineligible. At any time after completion of the attorney's seventh anniversary with the District legal service and each successive seven years after return from a sabbatical, the attorney may request up to one (1) year of leave as sabbatical. Attorneys who elect to take a sabbatical will return to a comparable position with the OAG or the District agency in which they worked prior to the sabbatical.

Section 1 – Process:

Application for sabbatical should be submitted to the attorney’s immediate supervisor no later than 120 days before the proposed leave is to commence. The immediate supervisor shall review each application and send a recommendation to approve or disapprove the request to the Attorney General or agency director within 30 days of the submission of the request.

Section 2 – Supervisor’s Authority:

Sabbaticals may be taken for any purpose. However, the reason for the request may be taken into consideration by the employee’s supervisor in determining whether to approve the request. Final decision on request for sabbatical is in the sole discretion of the Mayor or Attorney General, as applicable, who, in his/her discretion, may set limits on the number of attorneys who shall be approved for a sabbatical in any one year. If an employee asks for the reason for the denial, a supervisor must provide a written justification for the denial. The denial of an application for sabbatical/extended leave is not grievable.

Section 3 – Potential Loss of Benefits and Insurance Premiums:

Attorneys understand that an extended leave of absence in a non -pay status may impact his or her retirement and other benefits with the District of Columbia. Attorneys also understand that they are required to pay their portion of any insurance premiums while in a non -pay status. Attorneys shall inform themselves of the District of Columbia rules and regulations applicable to an extended leave of absence in a non -pay status before submitting the request for sabbatical. Under no circumstances is the management required to allow attorneys to use leave intermittently to avoid the loss of benefits while the attorney is on sabbatical.

ARTICLE 24

PROMOTIONS, REASSIGNMENTS, AND DETAILS FOR ATTORNEYS IN THE OFFICE OF THE ATTORNEY GENERAL

Section 1 – Promotions:

The criteria and selection process for line attorney promotions are contained in OAG Office Order number 2007-36, entitled Promotion Policy for Legal Service Attorneys in the Office of the Attorney General. The terms of this policy are incorporated by reference into this Agreement, except as otherwise provided herein.

Section 2 - Promotion Priority Process:

Notwithstanding any other provision in this Agreement or in promotion policies and office orders, an attorney who is rated qualified for a promotion and assigned a promotion ranking number but not promoted in the rating period for which he or she is first qualified shall be promoted in rank order before attorneys who are later qualified for promotion, unless the Employer can demonstrate that a substantial reason exists for deviating from this provision.

Section 3 - The Promotions Ranking Committee:

A. The Promotions Ranking Committee (PRC) shall be comprised of Employer representatives (i) from each division in OAG or (ii) selected by the Mayor's Office of Legal Counsel for each subordinate agency. The PRC will rank all promotion candidates office-wide in accordance with procedures outlined in the Office Order establishing the PRC. The PRC shall be governed by the specific provisions set forth in applicable District of Columbia laws and regulations.

B. Management will provide a copy of the current list and it shall provide an updated copy as changes are made.

Section 4 – Grievance on Failure to Comply with Process:

Attorneys may not grieve a failure to obtain a promotion or failure to appear on a list of candidates recommended for promotion. The decision on whether to grant a promotion is within the sole and unreviewable discretion of the Attorney General or agency head, as applicable. However, attorneys may grieve management's alleged failure to comply with the process outlined in Office Order number 2007-36, later orders or section 2 above.

Section 5 – Filling Vacancies:

A. Whenever an attorney vacancy exists within OAG, other than a temporary opening, in any existing job classification or as the result of the development or establishment of a new job classification, Employer shall provide a copy to the Union which may post such vacancy notice on Union bulletin boards or electronically. The Employer shall also post the announcement electronically through the use of agency-wide e-mail no later than ten (10) working days prior to the closing date. A copy of the notices of job openings will be provided by email to the Union President at the time of posting.

B. During this period, employees who wish to apply for the position, including employees on layoff, may do so. The application shall be in writing, and may be submitted by electronic mail, any official District online application system or in person to the appropriate Personnel Office.

Section 6 - Job Qualifications:

Management has the right to determine job qualifications. Where the Employer has considered the recommendations and has determined that two or more employees/applicants for a position are equally qualified to perform the duties of the position, the selection shall be made by the Employer from the designated qualified candidates.

Section 7 - Additional Duties:

Issues involving changed or additional duties assigned to an employee, within his/her present position, shall be considered in accordance with District government position classification guidelines set forth in the District Personnel Manual and any other applicable District of Columbia law.

**ARTICLE 24A
PROMOTIONS, REASSIGNMENTS, AND DETAILS FOR ATTORNEYS IN
SUBORDINATE AGENCIES UNDER MOLC**

Section 1: Promotions Policy

It is the policy of the Mayor of the District of Columbia and the Mayor's Office of Legal Counsel (MOLC) to reward well-deserving attorneys in the Legal Service for sustained exemplary performance. This Article sets forth the process and criteria for all attorney promotions in the subordinate agencies.

All promotions are dependent upon, and subject to, the availability of funds in the operating budget of the relevant subordinate agency.

Section 2 - Promotion from Grade 11 to Grade 12 and from Grade 12 to Grade 13

- A. An attorney shall receive a promotion from Grade 11 to Grade 12 and from Grade 12 to 13, provided:
 - 1. The attorney has served at least 12 months in grade; and
 - 2. The attorney received an overall rating of "Successful", or the equivalent and at least an "Excellent" or the equivalent in two performance elements, in addition to any "Excellent" or the equivalent received in "Office Procedures" in their most recent Performance Appraisal.

An attorney who receives a rating of "Needs Improvement" or "Fails Expectations" overall, or in any category, is not eligible for a non-competitive promotion. Where the attorney meets the criteria immediately above, a supervisor/General Counsel or his/her designee, shall prepare and submit a written recommendation for non-competitive promotion through the subordinate agency director addressed to the MOLC Director. The recommendation for promotion shall be prepared within 30 days of the attorney's anniversary date with the relevant subordinate agency and shall be delivered to the agency director or his or her designee and agency fiscal officer.

- B. Managers or supervisors recommending promotions shall state that:
 - 1) The attorney has served the required year-in-grade;

- 2) The attorney has obtained a "Successful" or the equivalent overall rating and an "Excellent" or the equivalent in two performance elements in addition to any "Excellent" or the equivalent received in "Office Procedures";
- 3) The attorney has engaged in professional development; and
- 4) There are no other reasons why the employee should not be promoted.

Attorneys will be advised during the relevant appraisal process whether they have been recommended for promotion. A copy of the recommendation shall be sent to the Union.

Section 3 - Promotions to Grades 14 and 15

A. Criteria

An attorney may receive a competitive promotion (not automatic) to a Grade 14 and 15 if the following criteria are met:

1. Consistent Superior Performance

The attorney's overall job performance meets or exceeds established performance standards for that grade level. The attorney's two most recent performance evaluations, if available, shall be considered.

2. Demonstrated Specialized Expertise or Professional Distinction

The attorney has gained or developed specialized expertise in a subject or subjects relevant to the attorney's practice area at the agency. Such specialized expertise may be demonstrated by the complexity of matters handled or awards of professional distinction. Whether the attorney has demonstrated expertise beyond that of other attorneys performing the same or similar work at the same grade level shall be considered.

3. Satisfactory Handling of Increasingly More Complex Work

The attorney's workload has become increasingly more complex and the attorney performs in a manner that meets or exceeds established performance standards with little or no supervision. Factors to be considered include the complexity of the work, the productivity of the attorney, and the type and amount of supervision needed.

4. Time-In-Grade

The attorney has served at least 24 months as a Grade 13 or 14 as applicable.

5. Other Criteria

Other factors that may be considered include, but are not limited to, an attorney's seniority, the length of time that the recommendation for promotion has been pending, and the availability of funds in the agency budget.

B. Process

1. On or about January 31 of each calendar year, an attorney's immediate supervisor/ General Counsel shall consider the aforementioned criteria in determining whether to recommend attorneys to the next higher grade. Recommendations shall be submitted in writing by the supervisor/General Counsel through the agency director to the MOLC Director and the recommendation must specifically address the attorney's achievement of the criteria above for promotion.
2. If the employee has not been supervised by his or her current supervisor for at least 120 days, any supervisor who directly supervised the employee for at least 120 days during the current rating period, or for at least 120 days during the most recently completed rating period, may submit an advisory recommendation through the agency director.
3. All written recommendations from promotion of Legal Service attorneys to Grade 14 and 15 should specifically address the criteria as set forth in Section 3A above and shall include copies of the two most recent performance evaluations.
4. Each subordinate agency director or designee, as appropriate, shall review the recommendation for promotion within 120 days of receipt and issue a decision approving of or denying the recommendation. Any recommendations approved by the agency head shall be submitted to MOLC Director, or designee, for review.
5. In the event that all competitive promotions cannot be approved in any particular fiscal year for budgetary or other reasons, the agency director, in his or her discretion may consider the following criteria for promotion priority: (a) seniority in the subordinate agency; and (b) the length of service in the entire District government.
6. An attorney's promotion shall be effective at the beginning of the next pay period after the MOLC Director's final decision. Once the promotion is processed by DCHR, the attorney will receive pay retroactive to the promotion effective date.

Section 4 – Grievance on Failure to Comply with Process:

Attorneys may not grieve a failure to obtain a promotion or failure to appear on a list of candidates recommended for promotion to the agency director. The decision on whether to grant a promotion is within the sole and unreviewable discretion of the agency director. However, attorneys may grieve management's alleged failure to comply with the process outlined in Section 2 and 3B above.

Section 5 – Filling Vacancies:

A. Whenever an attorney vacancy exists at a subordinate agency, other than a temporary opening, in any existing job classification or as the result of the development or establishment of a new job classification, Employer shall provide a copy to the Union which may post such

vacancy notice on Union bulletin boards or electronically. The Employer shall post the announcement electronically through the use of agency-wide e-mail no later than ten (10) working days prior to the closing date. A copy of the notices of job openings will be provided by email to the Union President at the time of posting.

B. During this period, employees who wish to apply for the position, including employees on layoff, may do so. The application shall be in writing, and may be submitted by electronic mail, any official District online application system or in person to DCHR.

Section 6 - Job Qualifications:

Management has the right to determine job qualifications. Where the Employer has considered the recommendations and has determined that two or more employees/applicants for a position are equally qualified to perform the duties of the position, the selection shall be made by the Employer from the designated qualified candidates.

Section 7 - Additional Duties:

Issues involving changed or additional duties assigned to an employee, within his/her present position, shall be considered in accordance with District government position classification guidelines set forth in the District Personnel Manual and any other applicable District of Columbia law.

ARTICLE 25

TIMELY RECEIPT OF CORRECT PAY AND EXPENSE REIMBURSEMENTS

Section 1 - Tardy or Non-Receipt of Pay:

A. Employer shall use its best efforts to take all action necessary to correct tardy receipts or non-receipts of employee paychecks due to electronic, delivery, or other pay errors within its control.

B. Employer shall use its best efforts to take all action necessary to assist in correcting tardy receipts or non-receipts of employee paychecks due to electronic, delivery, or other pay errors when the specific error or needed correction is not within its control.

Section 2 - Pay Errors:

Employer shall expeditiously use its best efforts to take all action necessary to correct all other paycheck errors including those concerning benefits, sick leave, annual leave and various deductions. In any event, the Employer shall correct all pay errors no later than two (2) weeks following the identification of the error by the employee or the Employer. In the event that pay errors continue to exist more than two pay period after employee provides notice to the appropriate Employer representative and the delay results due to no fault of employee, employee shall receive four (4) hours of administrative leave.

Section 3 - Timely Receipt of Pay, Pay Increases, Bonuses and Reimbursements:

A. Employer agrees to use its best efforts to ensure that pay increases, including but not limited to those resulting from step increases, promotions, bonuses and other salary increases, are paid on the effective date. To this end, Employer shall, among other things, use its best efforts to ensure that paperwork needed to implement such increases is completed within a reasonable time of the proposed effective date of the action and shall process the proposed action as expeditiously as possible, to avoid or minimize any delay in implementation.

A. The Employer must pay all pay increases, including but not limited to those resulting from step increases, promotions, bonuses and other salary increases no later than two (2) pay periods following the effective date of the increase.

Section 4 - Timely Reimbursement of Expenses:

Employer shall use its best efforts to take all necessary action to ensure that reimbursement of pre-authorized expenses related to the employee's employment, including but not limited to travel and education expenses, is paid within thirty (30) days of submission of a proper request.

Section 5 – Audits:

In the event employee requests an audit of pay and benefit records because of errors made in their computation, Employer shall complete such audit and transmit the results to the requesting employee within ten (10) business days or shall provide the employee a reason why additional time is required and shall give a projected date of completion.

**ARTICLE 26
GENERAL PROVISIONS**

Section 1 - Work Rules:

Employees will be advised of verbal and written work rules that they are required to follow. The Employer agrees that proposed new written work rules and the revision of existing written work rules shall be subject to notice and consultation with the Union.

Section 2 – Identification Device:

The Employer agrees that the employee has a right to participate and identify with the Union as his/her representative in collective bargaining matters. Therefore, the Employer agrees that such identification devices as emblems, buttons and pins supplied by the Union to the employees within the bargaining unit may be worn on their clothing except when appearing in court or before any administrative tribunal or other government agency on behalf of the Employer.

Section 3 - Distribution of Agreement:

The Employer and the Union agree to electronically distribute the fully executed version of this contract to all management and covered employees upon execution of the contract by the parties.

Section 4 – Office Space:

Employer will consider the attorney client and other privileges in providing space. Office space will be identified by OAG, the Mayor, or their designees, and assigned by the Union. Employer determines space, division and section allocation, as well as what offices are available for bargaining unit employees. Employer will afford the Union the advance opportunity to consult over the design of new office space at each step of the design process. The parties acknowledge that this does not interfere with management’s final authority to determine the final design.

**ARTICLE 27
COMPUTATION OF TIME**

All time frames referenced in this Agreement shall be interpreted as business days, unless otherwise specified.

**ARTICLE 28
GRIEVANCE AND ARBITRATION PROCEDURES**

Section 1 – Definitions:

A grievance under this section is an allegation that the other party has violated a provision of this Agreement. RIFs, furloughs, disciplinary actions and performance rating appeals are excluded from the definition of grievance under this section and such disciplinary actions and ratings are not subject to challenge, review or arbitration under the grievance and arbitration procedures of this section. The grievability of disciplinary actions and performance evaluations is governed by other parts of this Agreement and the Compensation Agreement.

Section 2 – Performance Ratings:

Any performance rating may be appealed within thirty (30) calendar days of receipt by the employee to a three-person committee established by the Attorney General or the Mayor’s Office of Legal Counsel. The committee shall be empowered to review the basis for a direct supervisor’s rating, conduct a hearing, receive written briefs, and issue a written decision which shall approve, modify, or reject a performance rating. Any decision by the Committee shall be appealable to the Attorney General or agency head, as applicable, within thirty (30) calendar days of receipt of the decision by the employee. The Attorney General’s decision or agency head’s decision, as applicable, shall be final and no further appeal shall be allowed under this Agreement. If the committee does not act within thirty (30) calendar days of the appeal, the evaluation may be appealed to the Attorney General or the agency head, as applicable who shall issue a decision within fifteen (15) calendar days thereafter. If the Attorney General or agency head, as applicable, does not act within fifteen (15) calendar days, unsatisfactory evaluations may be appealed under the provisions of this Article within fifteen (15) calendar days. The Attorney General and the Mayor’s Office of Legal Counsel shall establish procedures for appeals under this Article to the committee and to the Attorney General and agency head, respectively.

Section 3 – General Provisions:

Any grievance that may arise between the parties involving an alleged violation of this Agreement shall be settled as described in this Article unless otherwise agreed to in writing by the Union President and the Attorney General or agency head, as applicable, or his/her designee.

Section 4 – Information Requests:

Both parties shall provide all information determined to be reasonable and needed by the other party for processing of a grievance after a request by the other party within a reasonable amount of time.

Section 5 – Procedure:

A. This procedure is designed to enable the parties to settle grievances at the lowest possible administrative level. Grievances must be filed at the lowest level where resolution is possible. Therefore, all grievances shall ordinarily be presented to the immediate supervisor unless it is clear that the immediate supervisor does not have authority to deal with the grievance and that it should be filed elsewhere. The Union may request a face-to-face meeting with the appropriate management representative who is delegated authority to deal with the grievance at each step. The parties agree to endeavor to engage in productive meetings to resolve a grievance.

B. Nothing in this Agreement shall be construed as precluding discussion between an employee, the Union and the appropriate supervisor over a matter of interest or concern to any of them prior to the initiation of a grievance. Once a matter has been made the subject of a grievance under this procedure, nothing herein shall preclude any party (the Union, the Employer or the Employee) from attempting to resolve the grievance informally at the appropriate level.

Step 1: The employee and/or the Union shall take up the grievance, in writing, with the employee's immediate supervisor within fifteen (15) business days from the date of the occurrence or when the employee or the Union knew or should have known of the occurrence. The written grievance shall be clearly identified as a grievance submitted under the provisions of this Article, and shall list the name of the grievant or grievants, the contract provisions allegedly violated, the basic facts, issues, or concerns giving rise to the grievance, the date or approximate date and location of the violation and the remedy sought. The supervisor shall address the matter and shall respond, in writing, to the Steward and/or the employee within fifteen (15) business days after the receipt of the grievance.

Step 2: If the grievance has not been settled, or the supervisor has failed to respond, it may be presented in writing by the Union to the second level supervisor within ten (10) business days after the Step 1 response is due or received, whichever is sooner. The second level supervisor shall respond to the Union in writing within ten (10) business days after receipt of the written grievance.

Step 3: If the grievance is still unresolved, or the supervisor has failed to respond, it may be presented in writing by the Union to the Attorney General or agency head, as applicable, or his/her designee, within twenty (20) working days after the Step 2 response is due or received, whichever is sooner. The Attorney General or agency head, as applicable, or his/her designee, shall respond in writing to the Union within twenty (20) business days after receipt of the written grievance.

Step 4: If the grievance is still unresolved, or the Attorney General, or agency head, as applicable, or his/her designee has failed to respond, the Union may by written notice request arbitration within twenty (20) business days after the reply at Step 3 is due or received whichever is sooner.

A grievance filed by the Union on a matter involving more than one division within OAG, may be filed with the Attorney General or his/her designee at Step 3. The grievance must be filed within fifteen (15) business days from the date of the occurrence giving rise to the grievance or when the Union knew or should have known of the occurrence.

When mutually agreed by the parties, grievances on the same matter on behalf of two (2) or more employees may be processed as a single grievance for the purpose of resolving all the grievances.

A grievance filed by the Union which does not seek personal relief for a particular employee or a group of employees, but rather expresses the Union's disagreement with management's interpretation or application of the Agreement and which seeks an institutional remedy shall be filed at Step 3 within fifteen (15) business days from the date of the occurrence or when the Union knew or should have known of the occurrence to the extent reasonably possible.

A grievance filed by the Employer should be filed directly with the Union President within fifteen (15) business days from the date of the occurrence or when the Employer knew or should have known of the occurrence giving rise to the grievance. The Union President shall have fifteen (15) business days to respond. If the Employer's grievance is still unresolved, or the Union President or his/her designee has failed to respond, the Employer may by written notice request arbitration within twenty (20) business days after the Union's reply is due or received whichever is sooner.

A grievance concerning a continuing violation of this Agreement may be filed at any time during the existence of the alleged violation of this Agreement.

Section 6 - Selection of the Arbitrator:

The arbitration proceeding shall be conducted by an arbitrator selected by the Employer and the Union. The Federal Mediation and Conciliation Service (FMCS) shall be requested to provide a list of seven (7) arbitrators from which an arbitrator shall be selected within seven (7) calendar days after receipt of the list by both parties. Both the Employer and the Union may strike three (3) names from the list using the alternate strike method. The party requesting arbitration shall strike the first name. The arbitration hearing shall be conducted pursuant to the FMCS

guidelines unless modified by this Agreement.

Section 7 – Authority of the Arbitrator:

The jurisdiction and authority of the arbitrator and his/her opinion and award shall be confined exclusively to the interpretation or application of the express provisions of this Agreement at issue between the Union and the Employer consistent with applicable law and regulation. He/she shall have no authority to add to, detract from, alter, amend, or modify any provision of this Agreement; or to impose on either party a limitation or obligation not explicitly provided for in this Agreement. The written award of the arbitrator on the merits of any grievance adjudicated within his jurisdiction and authority shall be final and binding on the aggrieved employee, the Union and the Employer, subject to either party's appeal rights to the Public Employee Relations Board and the Superior Court of the District of Columbia.

Section 8 - Decision of the Arbitrator:

The arbitrator shall be requested to render his/her decision in writing within thirty (30) calendar days after the conclusion of the arbitration hearing.

Section 9 - Expenses of the Arbitrator:

Expenses for the arbitrator's services and the proceeding shall be borne equally by the Employer and the Union. However, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a record of the arbitration proceedings, it may cause such a recording to be made, providing it pays for the record and makes copies available without charge to the other party and the arbitrator.

Section 10 - Time Off For Grievance Hearings:

The employee, Union Steward and/or Union representative shall, upon request, be permitted to meet and discuss grievances with designated management officials at each step of the Grievance Procedure within the time specified consistent with Section 4 of Article 6 on Union Stewards.

Section 11 – Time Limits:

All time limits following the initiation of any grievance set forth in this Article may be extended by mutual consent, but if not so extended, must be strictly observed. If the matter in dispute is not resolved within the time period provided for in any step, the next step may be invoked. The appropriate representative of either party shall not unreasonably deny a request for an extension of time if the request is made in writing by the original deadline date. The parties may mutually agree in writing to waive Steps 1 and/or 2 of the procedure described in this Article.

Section 12 – Termination of Grievance:

A grievance shall terminate when either party terminates its own grievance, when both parties consent or for failure to meet contractual time limits. The termination of a grievance shall not prejudice either party from reinstating a grievance at a later date.

Section 13 – Exclusions:

Matters not within the jurisdiction of the Employer will not be processed as a grievance under this Article unless the matter is specifically included in another provision of this Agreement or the Compensation Agreement.

**ARTICLE 29
DISCIPLINE AND DISCHARGE**

Section 1 -- Disciplinary Actions:

A. Assistant Attorneys General ("AAG") and Assistant General Counsel ("AGC") in the bargaining unit are appointed to serve the District of Columbia consistent with the provisions of the Legal Service Act. An AAG or AGC may be subject to disciplinary action, including reprimand, suspension (with or without pay), reduction in grade or step, or removal for unacceptable performance or for any reason that is not arbitrary or capricious. Disciplinary actions shall be processed in accordance with Section 3614, Chapter 36 of the D.C. Personnel Regulations. The Employer shall provide the Employee with ten (10) calendar days advance notice, consistent with the notice provisions of Chapter 36 of the D.C. Personnel Regulations, of any proposed discipline, with the exception of summary removal. The proposed notice of discipline will also be sent to the Union.

B. Notwithstanding Section 1A herein, the Attorney General or an agency head, may summarily suspend or remove a bargaining unit member, in accordance with Sections 1616 and 1617 of the DPM, when the employee's conduct:

1. Threatens the integrity of government operations;
2. Constitutes an immediate hazard to the agency, to other District employees, or to the employee; or
3. Is detrimental to public health, safety, or welfare.

C. Upon request, an employee subject to any disciplinary action shall be allowed access to his or her office, at a mutually agreeable time, to retrieve personal items.

D. If there is no appeal pursuant to the provisions herein, the Attorney General's decision or agency head's decision, as applicable, shall be the final agency decision.

Section 2 -- Appeal Procedures:

After the Attorney General or agency head issues an administrative decision in accordance with §3614, Chapter 36 of the D.C. Personnel Regulations, the Union, on behalf of the Employee, may appeal the Attorney General's or agency head's suspensions of ten days or more, including demotions and terminations, within ten (10) business days of the Attorney General's or agency head's decision. This time limit may be extended by mutual consent of the parties, but if not so extended, must be strictly observed. An appeal to the nonbinding arbitrator shall stay the time limits for invoking a review by the Mayor under Section 3614, Chapter 36 of the D.C. Personnel Regulations. The Attorney General's or the agency head's decision in connection with a suspension of less than ten days or any other corrective action is final and not subject to appeal.

Section 3 -- Stay of Disciplinary Action:

The filing of an appeal shall not serve to stay or delay the effective date of the Attorney General's or agency head's final administrative decision.

Section 4 -- Standard of Review and Authority of the Arbitrator:

A. The arbitrator's jurisdiction and authority and opinion shall be confined exclusively to suspensions of ten days or more, and shall be an advisory, nonbinding decision concerning whether the Employer's decision to discipline is: (1) a result of the Employee's unacceptable performance, (2) for any reason that is not arbitrary or capricious in accordance with § 106.56(a) of the Legal Service Act, or (3) both.

B. The arbitrator does not have authority to modify, amend, or rescind any disciplinary action or to impose any back-pay or other financial obligation on the Employer resulting from the disciplinary action.

Section 5 -- Time Limits:

All time limits set forth, in this Article must be strictly observed. If the Union fails to pursue any step within the time limit then it shall have no further right to continue the appeal.

Section 6 -- Extension of Time Limits:

All time limits set forth in this Article may be extended by mutual consent, but if not so extended, must be strictly observed. If the matter in dispute is not resolved within the time period provided for in any step, the next step may be invoked. However, if a party fails to pursue any step within the time limit, then he/she shall have no further right to continue the grievance. The appropriate representative of either party shall not unreasonably deny a request for an extension of time if such request is made in writing by the original deadline date. The parties may mutually agree in writing to waive Steps 1 and or 2 of the procedure described in this Article.

Section 7 -- Substitution of Binding Arbitration Procedures:

In the event that the Council of the District of Columbia legislatively establishes a binding arbitration process concerning discipline and discharge for any unit employees in the Legal Service, the parties agree to reopen negotiations solely to rescind this Article to the extent of any conflict and incorporate the binding arbitration process into this Agreement to the maximum extent possible.

**ARTICLE 30
SAVINGS CLAUSE**

SECTION 1:

In the event any article, section or portion of this Agreement is held to be invalid and unenforceable by any court or other authority of competent jurisdiction, such decision shall apply only to the specific article, section, or portion thereof specified in the decision; and upon issuance of such a decision, the Employer and the Union agree to immediately negotiate a substitute for the invalidated article, section or portion thereof to the extent possible.

SECTION 2:

The terms of this Agreement supersede any subsequently enacted D.C. laws, District Personnel Manual (DPM) regulations, or departmental rules concerning non-compensation covered herein for the term of this agreement.

**ARTICLE 31
INCORPORATION OF COMPENSATION AGREEMENT TERMS**

The terms and conditions of the Compensation Agreement between the District of Columbia and the American Federation of Government Employees, Local 1403, AFL-CIO, effective October 1, 2020, through September 30, 2023 (Compensation Agreement), are incorporated by reference into this Agreement. The provisions of the Compensation Agreement shall control to the extent of any inconsistency.

ARTICLE 32
DURATION AND FINALITY

Section 1 -- Effective Date

This agreement shall be implemented as provided herein subject to the requirements of Section 1715 of the District of Columbia Comprehensive Merit Personnel Act D.C. Official Code, § 1-617.15(a), (2012 Repl.). This Agreement shall be effective on the date provided by law (i.e., when it is approved by the Council or as otherwise effective pursuant to D.C. Official Code § 1-617.17 (2012 Repl.)) and shall remain in full force and effect until September 30, 2023, or until a new non-compensation agreement becomes effective. Notice to reopen the Agreement shall be provided as required by D.C. Official Code § 1-617.17 (f)(1)(A)(i) (2012 Repl.).

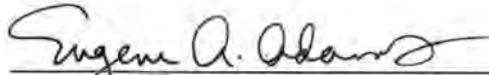
Section 2 – Finality

This Agreement was reached after negotiations during which the parties were able to negotiate on any and all negotiable non-compensation issues, and contains the full agreement of the parties as to all such non-compensation issues that were or could have been negotiated.

On this ____ day of _____, 2022 and in witness to this Agreement, the parties hereto set their signatures.

**FOR THE DISTRICT OF COLUMBIA
GOVERNMENT**


**FOR THE AMERICAN FEDERATION
OF GOVERNMENT EMPLOYEES
LOCAL 1403**

 2/15/22

**Eugene Adams, Director
Mayor's Office of Legal Counsel**

 2/22/22

**Aaron Finkhousen, President
AFGE, Local 1403**



**Karl A. Racine, Attorney General
Office of the Attorney General**

On this ____ day of _____, 2022 and in witness to this Agreement, the parties hereto set their signatures.

**FOR THE DISTRICT OF COLUMBIA
GOVERNMENT**

**FOR THE AMERICAN FEDERATION
OF GOVERNMENT EMPLOYEES
LOCAL 1403**



**E. Lindsey Maxwell II, Esq., Director
Office of Labor Relations & Collective
Bargaining**

Rebecca P.
Barnes

Digitally signed by Rebecca P.
Barnes
Date: 2022.02.24 15:02:57 -05'00'

**Rebecca Barnes, Vice President
AFGE, Local 1403**



2/15/22

**Vanessa Natale, Deputy Director
Mayor's Office of Legal Counsel**



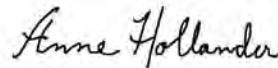
2/24/2022

**Maureen Murat, Vice President
AFGE, Local 1403**



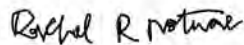
3/8/2022

**Nadine Wilburn, Chief Counsel & Sr. Advisor
Personnel, Labor & Employment Division
Office of the Attorney General**



2/25/22

**Anne Hollander
AFGE, Local 1403**



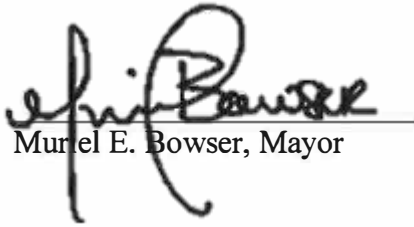
**Rachel Noteware, Associate Director
Mayor's Office of Legal Counsel**



**Kathryn Naylor, Supervisory Attorney Advisor
Office of Labor Relations & Collective
Bargaining**

APPROVAL

This collective bargaining working conditions agreement between the District of Columbia and Compensation Unit 33 represented by AFGE, Local 1403, dated March 8, 2022, has been reviewed in accordance with Section 1-617-15(a) of the District of Columbia Official Code (2012 Repl.) and is hereby approved on this 4 day of April, 2022.


Muriel E. Bowser, Mayor

Department of Housing and
Community Development
and
Department of Public and
Assisted Housing

Labor Management Agreement



Local 272
Effective through September 30, 199



★★★
OFFICIAL
VERSION

Government of
District
Columbia

Marion Barry Jr.
Mayor

David S. Dennison
Director, DHCD

Roland Turpin

TABLE OF CONTENTS

<u>Article</u>		<u>Page</u>
	Preamble	1
1	Recognition	1
2	Governing Laws and Regulations	2
3	Employee Rights	3
4	Management Rights and Responsibilities	4
5	Distribution of Agreement and Orientation of Employees	4
6	Non-Discrimination	5
7	Union Security and Union Dues Deductions	8
8	Union Representation	9
9	Grievance Procedure	11
10	Discipline	16
11	Labor-Management Cooperation	17
12	Employee Lists and Information	18
13	Facilities and Services	19
14	Bulletin Boards	20
15	Safety, Health and Comfort	20
16	Environmental Differential	24
17	Reassignments	24
18	Uniforms	25
19	Tools	25
20	Temporary or Term Employees	26
21	Hours of Work/Overtime Administration	26
22	Use of Private Vehicles	27
23	Consulation and Counseling	28
24	Training, Career Development, and Upward Mobility	29
25	Performance Evaluations	31
26	Personnel Files	32
27	Details and Temporary Promotions	32
28	Position Management and Classification	33
29	Merit Staffing	34
30	Contracting Out	35
31	General Provisions	36
32	Reduction-In-Force	36
33	Reorganization/Realignment	37
34	Leave Administration	37
35	No Strike or Lockout	39
36	Saving Clause	40
37	Duration and Finality of Agreement	40

PREAMBLE

This Agreement is entered into between the District of Columbia Department of Housing and Community Development, the District of Columbia Department of Public and Assisted Housing, (hereinafter referred to as the Department) and the American Federation of Government Employees, Local 2725 (hereinafter referred to as the Union), and collectively known as the parties.

The purpose of this Agreement is:

1. to promote fair and reasonable working conditions;
2. to promote harmonious relations between the parties;
3. to establish an equitable and orderly procedure for the resolution of differences;
4. to protect the rights and interest of the employee, the Union and the Department; and
5. to promote the efficient operations of the Department.

Each party affirms without reservation the contents of this Agreement. Now therefore, in consideration of mutual covenants and promises contained herein, the Department and the Union do hereby agree as follows:

ARTICLE 1 RECOGNITION

Section A:

Local 2725 of the American Federation of Government Employees, AFL-CIO, is hereby recognized as the sole and exclusive representative for all employees in the bargaining units as described in Section B of this Article.

The Union as the exclusive representative of all employees in the unit has the right, as provided in Title 1, Chapter 6, Subchapter XVIII of the D.C. Code (1987 ed.) to act for and negotiate agreements covering all employees in the Unit and is responsible for representing the interests of all such employees without discrimination and without regard to membership in the labor organization.

Section B:

The bargaining units represented by the American Federation of Government Employees, Local 2725 are as follows:

1. All employees of the Department of Housing and Community Development (DHCD), excluding the security force, management officials, confidential employees, supervisors, any employees engaged in personnel work in other than a purely clerical capacity or employees engaged in administering the provisions of Title 1, Chapter 6, Subchapter XVIII of the D.C. Code (1987 ed.).
2. All employees of the Department of Public and Assisted Housing (DPAH), excluding the security force, management officials, confidential employees, supervisors, any employees engaged in personnel work in other than a purely clerical capacity or employees engaged in administering the provisions of Title 1, Chapter 6, Subchapter XVIII of the D.C. Code (1987 ed.).

Section C:

When a position(s) changes or a new position(s) is established and the parties differ as to whether the position(s) is inside or outside the bargaining unit, either party may file a unit clarification petition with the D.C. Public Employee Relations Board (PERB).

ARTICLE 2
GOVERNING LAWS AND REGULATIONS

Section A:

In the event any D.C. Government-wide or Department rules, regulations, issuances or policies are in conflict with the provisions of this Agreement, this Agreement shall prevail.)

Section B:

It is understood that D.C. Government-wide laws, rules and regulations that are not in conflict with this Agreement and are not specifically incorporated herein are, nevertheless, applicable to bargaining unit employees.

Section C:

If during the life of this Agreement a law from a higher authority invalidates or requires an amendment to any part of this Agreement the parties shall meet promptly upon request of either party to negotiate the change.

Section D:

The Department shall communicate, consult and negotiate with

ply the Union on matters related to working conditions affecting bargaining unit members. However, in accordance with the provisions of Article 9, Grievance Procedure, the Department may communicate with a grievant and/or authorized non-union representative in order to resolve a grievance related to the working conditions of the grievant.

Section E:

Except in emergency situations, the Department shall consult with the Union prior to changing Department rules, regulations or policies which affect the working conditions of bargaining unit employees. When the change directly impacts on the conditions of employment of bargaining unit members, such impact shall be a proper subject of negotiation.

ARTICLE 3
EMPLOYEE RIGHTS

Section A - General:

1. All employees shall be treated fairly, equitably and with respect, in accordance with District of Columbia laws, rules and regulations.
2. Instructions and guidances shall be given in a reasonable and constructive manner and in an atmosphere that will avoid unnecessary embarrassment before other employees or the public.
3. The Department shall not retaliate against any employee for the exercise of his/her rights under this Agreement or any applicable laws, rules or regulations.

Section B:

1. The Department and the Union agree that employees have the right to join, organize, or affiliate with, or to refrain from joining, organizing, or affiliating with the Union. This right extends to participating in the management of the Union, or acting as a representative of the Union, including representation of its views to the officials of the Executive Branch, City Council, or other appropriate authority.
2. Employees shall be free from interference, restraint, coercion and discrimination in the exercise of their right to organize and designate representatives of their own choosing for the purpose of collective bargaining and Labor-Management cooperation.

ARTICLE 4
MANAGEMENT RIGHTS AND RESPONSIBILITIES

Section A:

The Department shall retain the sole right, in accordance with applicable laws, rules and regulations:

1. to direct employees of the Department;
2. to hire, promote, transfer, assign and retain employees in positions within the Department and to suspend, demote, discharge or take other disciplinary action against employees for cause;
3. to relieve employees of duties because of lack of work or other legitimate reasons;
4. to maintain the efficiency of the District Government operations entrusted to them;
5. to determine the mission of the Department, its budget, its organization, the number of employees and the number, types and grades of positions of employees assigned to an organizational unit, work project or tour of duty, and the technology of performing its work; or its internal security practices; and,
6. to take whatever actions may be necessary to carry out the mission of the Department in emergency situations.

Section B:

Notwithstanding Section A above, the Union may grieve, if in exercising management's rights, the Department violates any provisions of this Agreement or any Government-wide laws, rules or regulations which are grievable under this Contract.

ARTICLE 5
DISTRIBUTION OF AGREEMENT AND ORIENTATION OF EMPLOYEES

Section A:

The Department shall print and distribute a copy of this Agreement to each individual in the bargaining unit within ninety (90) days of the effective date of this Agreement. The costs associated with the reproduction of this Agreement shall be borne by the Department.

tion B:

When the Department conducts orientation sessions for new employees, thirty (30) minutes shall be allocated to the Union to make a presentation and distribute the Union's membership packet. The Department shall provide each new employee with a copy of this Agreement, the Department's Employee Handbook and other relevant information.

Section C:

The Department shall provide the Union with reasonable written advance notice of the date, time and place of each orientation session.

Section D:

The Department shall include in each handbook published, the following statement:

Many employees of _____ are represented by Local 2725 of the American Federation of Government Employees, AFL-CIO, which is the exclusive bargaining agent and representative. The Union is available to help and represent employees on any employment related matter. The Union office is located at 1133 1/2 North Capitol Street, N.E., Room G-9, and the telephone number is 202-4540.

In the event the Department does not publish a new handbook for the duration of this Agreement, the above paragraph shall be printed and inserted in each existing handbook. In addition, the Department shall list the Union in each publication of its telephone directory.

ARTICLE 6
NON-DISCRIMINATION

Section A:

The Department and the Union agree not to discriminate for or against employees covered by this Agreement on account of membership or non-membership in the Union, or on account of race, color, religion, sex (including sexual harassment), national origin, age, physical handicap, marital status, political affiliation or other criteria prohibited by law. The Department recognizes its responsibility to promote and ensure equal employment for all persons on the basis of merit without discrimination based on race, religion, color, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap or political affiliation and to

promote the full realization of EEO through positive programs of affirmative action at every management level within the Department.

Section B:

In the development and implementation of its affirmative action plan, and in accordance with District laws and regulations, the Department agrees to consider the following:

1. Procedures to allow for the redesigning of jobs to reflect the needs of the Department and the skills of employees;
2. Reasonable accommodations to the religious needs of employees; and
3. Ensure that discriminatory personnel management policies, procedures, or practices shall be handled in accordance with EEO procedures and statutes.

Section C:

The Department agrees to provide the Union with copies of the Affirmative Action Plan and furnish each employee with a copy. The EEO complaint regulations and procedures will be published, posted and distributed to each employee as well as included in the Affirmative Action Plan. The parties agree that EEO complaints shall be processed in accordance with District law, rules and regulations. This does not preclude the non-EEO aspects of mixed grievances (where clear distinction can be made and where such complaints are within the scope of the grievance procedure as defined within this Agreement) from going through the negotiated procedure.

Section D:

The Union recognizes its responsibility as bargaining agent and agrees to represent all employees in the unit without discrimination.

Section E:

The Department agrees that the Union may submit names of employees to the Department for consideration for appointment to EEO Counselor positions, using the same criteria as are used for any other nominee. The Union shall be promptly notified in writing of the names and telephone numbers of the EEO Counselors.

Section F:

The names and telephone numbers of the EEO Counselors shall be posted on all bulletin boards in the Department.

ion G:

The Department shall provide all EEO Counselors with the education and training necessary to effectively perform the duties and responsibilities of the position of EEO Counselor.

Section H:

The Union shall have one (1) member on the Employee's Women's Program Advisory Committee selected by the Union representing a cross section of unit employees. The Union may designate an alternate to serve in the absence of its regular representative.

Section I:

The Department and the Union recognize that sexual harassment is a form of misconduct that undermines the integrity of the employment relationship and adversely affects employee opportunities. All employees must be allowed to work in an environment free from unsolicited and unwelcome sexual overtures. Sexual harassment is defined in Equal Employment Opportunity rules governing complaints of discrimination in the District of Columbia Government (31 DCR 56):

"Sexual harassment" means unwelcome sexual advance, requests for sexual favors, and other verbal or physical conduct of a sexual nature when (1) submission to such conduct is made either explicitly or implicitly a term or condition of employment; (2) submission to or rejection of such conduct by an employee is used as the basis for employment decisions affecting such employee; or (3) such conduct has the purpose of or effect of unreasonably interfering with an employee's work performance or creating an intimidating, hostile or offensive working environment. Sexual harassment may include, but is not limited to, (a) verbal harassment or abuse, (b) subtle pressure for sexual activity, (c) patting or pinching, (d) brushing against another employee's body, and (e) demands for sexual favors.

Section J:

Through the procedures established for Labor-Management cooperation, each party shall advise the other of equal employment opportunity programs of which they are aware. The Department shall ensure that problems brought to its attention under this Article shall be promptly remedied.

ARTICLE 7
UNION SECURITY AND UNION DUES DEDUCTIONS

Section A:

The terms and conditions of this Agreement shall apply to all employees in the bargaining unit without regard to Union membership. Employees covered by this Agreement have the right to join or refrain from joining the Union.

Section B:

The Department agrees to deduct Union dues from each employee's bi-weekly pay upon authorization on D.C. Form 277. Union dues withholding authorization may be cancelled upon written notification to the Union and the Department thirty (30) days prior to each annual anniversary date (effective date) of this Agreement, regardless of the provisions of the 277 Form. When Union dues are cancelled, the Department shall withhold a service fee in accordance with Section C of this Article.

Section C:

Because the Union is responsible for representing the interests of all unit employees without discrimination and without regard to Union membership, (except as provided in Section E below), the Department agrees to deduct a service fee from each non-union member's bi-weekly pay without a written authorization. The service fee and/or Union dues withheld shall be transmitted to the Union, minus a collection fee of five cents (\$.05) per deduction per pay period. Upon a showing by the Local Union of sixty percent (60%) of the eligible employees in the bargaining unit for which it has certification are Union members, the Department shall begin withholding, not later than the second pay period after this Agreement becomes effective and the showing of sixty percent (60%) is made, a service fee applicable to all employees in the bargaining unit(s) who are not Union members. The service fee withholding shall continue for the duration of this Agreement. Payment of dues or service fees through wage deductions shall be implemented in accordance with procedures established by the Department and this Article. Employees who enter the bargaining unit where a service fee is in effect shall have the service fee or Union dues withheld by the Department within two (2) pay periods of his/her date of entry on duty or 277 Form authorization.

Section D:

The service fee applicable to non-union members shall be equal to the bi-weekly union membership dues that are attributable to representation.

Section E:

Where a service fee is not in effect, the Union may require any employee who does not pay dues or a service fee shall pay all reasonable costs incurred by the Union in representing such employee(s) in grievance or adverse action proceedings in accordance with provisions of Title 1, Chapter 6 of the D.C. Code.

Section F:

Within two (2) pay periods following the submission of an employees application for membership and dues check-off the Department shall start deducting Union dues from the employees.

Section G:

Within two (2) pay periods following the effective date of an employee's separation from the bargaining unit, the Department shall stop deducting Union dues or service fees from the affected employee.

Section H:

Payment of dues or service fees shall not be a condition of employment.

Section I:

The Employer shall be indemnified or otherwise held harmless for any good faith errors or omissions in carrying out the provisions of this Article.

ARTICLE 8
UNION REPRESENTATION

Section A:

The Department shall recognize elected Union Officers and stewards not to exceed fifty (50) provided that the distribution of union stewards is such that there is no more than one (1) steward for every twenty (20) employees within any one Administration. Such stewards shall be designated in proportion to the number of employees in each Department. As the number of authorized positions in the bargaining unit of each Department increases, one (1) additional steward shall be recognized for each twenty (20) employees added over and above the number employed by the Department as of the effective date of this Agreement. The Department shall also recognize appropriate elected Union officials and non-employee Union officials as authorized representatives of the Union.

Section B:

The Union will furnish the Department a written list of elected officials, stewards and authorized employee representatives and submit changes as they occur. Recognition will be given to those representatives whose names have been submitted to the Department.

Section C:

Stewards are authorized to perform and discharge the duties and responsibilities of their position as it relates to representing the employees of the Unit. Requests by Stewards to meet with employees or requests of employees to meet with Stewards shall not require prior explanation to the supervisor of the problems involved other than to identify the area to be visited, and the general nature of the Union business to be conducted.

Section D:

The Department shall make every reasonable effort to notify the Union no later than five (5) work days prior to placing Union representatives on special assignments and/or details or making shift changes. In the case of reassignments or transfers, the requirements of Article 18 shall apply. In no case shall such action be taken as a means of punishment or retaliation.

Section E:

A Union representative, when leaving work to transact permissible labor-management business as defined by this Agreement during work hours, first shall request permission from his/her immediate supervisor.

The Union and employees recognize that workload and scheduling considerations will not always allow for the immediate release of employees from their assignments. However, the Department agrees that such permission for release shall not be unreasonably delayed.

Section F:

Upon entering a work area other than his/her own, the Union representative shall advise the appropriate supervisor of his/her presence and the name of the employee he/she desires to visit. In the event the Union representative wishes to visit a work area but not to meet with a bargaining unit member, he/she must notify the appropriate supervisor upon arrival.

Section G:

Union representatives who are unit employees shall be permitted official time to engage in the following labor-management activities:

1. Assist employees in the preparation and/or presentation of grievances, complaints or appeals;
2. Furnish the employees advice on his/her rights and privileges under this Agreement and applicable laws, rules and regulations;
3. Arrange for witnesses and obtain other information or assistance relative to a grievance or appeal;
4. Consult with Management officials or other appropriate District Government officials to provide mutual cooperation; and
5. Conduct and/or participate in other legitimate labor-management business.

Section H:

The Union agrees that grievances should preferably be investigated, received, processed and presented during the first and last hour of the grievant's scheduled tour of duty unless otherwise authorized. The Department recognizes that this is not always practicable and will not prevent Union representatives from representing employees at other times consistent with the provisions of this Agreement.

Section I:

The Department reserves the right to grant permission for attendance at Union meetings during work hours when such assemblage is in the interest of the Department, provided that release of employees will not unduly interrupt the work force in the judgment of Management.

Section J:

The Department shall not punish or retaliate against employees for performing permissible labor-management business.

ARTICLE 9
GRIEVANCE PROCEDURE

Section A:

The purpose of this Article is to provide a mutually acceptable method for the prompt and equitable settlement of grievances.

Therefore, the Department and the Union retain the right to settle any grievance in the enforcement of this Agreement. The Department shall ensure that all settlements reached with respect to grievance resolution and other matters regarding enforcement of this Agreement shall be implemented.

Section B:

A grievance is a complaint by a party or parties that:

1. There has been a violation, misapplication or misinterpretation of this Agreement;
2. That there has been a violation or misapplication of appropriate term(s) and condition(s) of the Compensation Agreement for Units 1 & 2.
3. There has been a violation or misapplication of any law, rule or regulation which affects a term(s) or condition(s) of employment.

Section C- Presentation of Grievance:

1. This procedure is designed to enable the parties to settle grievances at the lowest possible administrative level.

2. Categories of Grievance:

- a. Personal: A grievance of a personal nature requires signature of the aggrieved employee at Step 2 even if the grievant is represented by the Union. In the case of an individual grievant proceeding without Union representation, the Union shall be given the opportunity pursuant to advance notification to be present and offer its view at any meeting held to adjust the grievance. A copy of any settlement agreement reached between the parties or adjustment, decision or response made by the Department must be sent to the Union.
- b. Class: A grievance involving all the employees in the bargaining unit must be filed and signed by the Union President directly at Step 4 of the grievance procedure. Grievances so filed will be processed only if the issue raised is common to all unit employees. A class grievance must contain all information specified in Step 2 of the grievance procedure and the Department Head, or his designee shall respond in writing within 20 working days of its receipt.
- c. Group: If a grievance involves a group of bargaining unit employees within the Department, the grievance may be filed by the group of employees at the appropriate step of the grievance procedure where resolution is possible.

In the event the group is not represented by the Union, the Union must be given opportunity pursuant to advance notification to be

present and offer its view at any meeting held to adjust the grievance. A copy of any settlement agreement reached between the parties as adjustment, decision or response made by the Department must be sent to the Union.

Section D - Procedure:

a. Step 1: The aggrieved employee, with or without a Union representative, shall orally present and discuss the grievance with the employee's immediate or acting supervisor within twenty (20) work days of the occurrence of the event giving rise to the grievance, or within twenty (20) work days of the employee's or Union's knowledge of such event. The supervisor shall make a decision on the grievance and reply to the employee and his/her representative within ten (10) work days after oral presentation of the grievance.

b. Step 2: If the grievance is not settled, the employee with or without his/her Union representative, shall submit a signed, written grievance to the appropriate management official within ten (10) work days following the supervisor's oral response. The grievance at this and subsequent steps shall contain:

1. Description of the nature of the grievance;
2. The date(s) on which the alleged violation occurred;
3. A statement of the remedy or adjustment sought;
4. Authorization by the employee if Union representation is desired.
5. The signature of the aggrieved employee and the Union representative, if applicable, according to the category of the grievance.

Should the grievance not contain the required information, the grievant shall be so notified in writing and given five (5) work days from receipt of notification to resubmit the grievance.

The appropriate management official shall submit a signed, written response to the grievance to the employee and his/her Union representative within ten (10) work days of its receipt. If the aggrieved employee is not being represented by the Union, the management official must send a copy of the Step 2 response to the Union within ten (10) work days of receipt of the Step 2 grievance.

c. Step 3: If the grievance remains unsettled, the grievance shall be submitted to the Chief Management Official in his/her division within ten (10) work days following receipt of the appropriate management official's Step 2 response.

The Chief Management official in the division shall respond in a signed statement to the employee and his/her represen-

tative within ten (10) work days of the Step 3 grievance. If the aggrieved employee is not being represented by the Union, the Chief Management official of the division must send a copy of the Step 3 response to the Union within ten (10) work days of receipt of the Step 3 grievance.

d. Step 4: If the grievance remains unsettled, the employee shall submit it to the Director within ten (10) work days following receipt of the Step 3 response. Within fifteen (15) work days of the Step 4 grievance the Director or his designee shall meet with the aggrieved employee and his/her representative to attempt to resolve the grievance or must respond in writing. If a meeting occurs, the Director shall respond in writing to the employee and his/her representative within seven (7) work days following the Step 4 meeting. If the employee is not being represented by the Union, the Director must send a copy of the Step 4 response to the Union within ten (10) work days of the Step 4 meeting.

e. Step 5: If the grievance remains unsettled, the Union within twenty (20) work days from receipt of the Director's response, shall advise the Director in a signed statement whether the Union intends to request arbitration of the matter on behalf of the employee(s). Only the Union can refer a grievance to arbitration.

Section E - Arbitration:

1. Selection of an Arbitrator: Within seven (7) work days from the Department's receipt of the arbitration request, the moving party shall solicit a panel of seven (7) impartial arbitrators from the Federal Mediation and Conciliation Service (FMCS) or the American Arbitration Association (AAA). Upon receipt of the FMCS or AAA panel, the parties shall select a mutually agreeable arbitrator. If the list does not contain a mutually agreeable arbitrator, then each party shall alternately strike names from the panel until one (1) remains.

If, before the selection process begins, either party maintains that the panel of arbitrators is unacceptable, a request for a new panel from FMCS or AAA shall be made. ~~Subsequent~~ requests can be made until the parties receive an acceptable panel.

If either party refuses to participate in the selection of an arbitrator, FMCS or AAA shall have the authority to appoint one, upon the request of the opposing party.

2. The Department shall provide the hearing site, which must be agreeable to both parties. If any additional costs are involved, they shall be borne equally by the parties.

3. The arbitrator shall hear and decide only one (1) grievance in each case unless the parties mutually agree to consolidate grievances.

4. The arbitration hearing shall be informal and the rules of evidence shall not strictly apply.
5. The hearing shall not be open to the public or persons not immediately involved.
6. Witnesses shall be sequestered upon request of either party.
7. Either party has the right to record the hearing or to have a verbatim stenographic record made at its own expense. The expense may be shared upon mutual agreement.
8. The parties shall attempt to submit a written joint statement of the issue or issues to the arbitrator.
9. The parties shall exchange witness lists either orally or in writing prior to the date the hearing is commenced.
10. The arbitrator's award shall be in writing and shall set forth the arbitrator's findings, reasonings and conclusions within thirty (30) days after the conclusion of the hearing or within thirty (30) days after the arbitrator receives the briefs, if filed, whichever is later.
11. The arbitrator shall not have the power to add to, subtract from, or modify the provisions of this Agreement through the award. The arbitrator shall confine his/her award to the issue(s) presented.
12. The arbitrator shall have full authority to award appropriate remedies.
13. The arbitrator's award shall be binding upon both parties.
14. A statement of the arbitrator's fee and expenses shall accompany the award. The fees and expenses of the arbitrator shall be borne equally by the parties. Either party may appeal the arbitrator's award in accordance with applicable law and regulations.

Section F - General:

1. All time limits shall be strictly observed unless the parties mutually agree to extend said time limits.
2. The presentation and discussion of grievances shall be conducted at a time and place which will afford a fair and reasonable opportunity for both parties and their witnesses to attend. Such witness(es) shall be present only for the time necessary for them to present evidence. When discussions and hearings required under this procedure are held during the work hours of the participants, all unit employees entitled to be present shall be excused with pay for that purpose. An employee whose tour of duty is other than the administrative work week shall have his/her tour

justed to be placed in a duty status for any hearing at which they are called as witness.

3. If either party considers a grievance to be either substantively or procedurally non-grievable or non-arbitrable, that party shall so notify the other party prior to the date of the hearing.

4. Issues of procedural or substantive arbitrability raised shall be presented first at the arbitration proceeding.

ARTICLE 10
DISCIPLINE

Section A:

Disciplinary action(s), including adverse action(s), corrective action(s) and admonishment(s) shall be imposed against a bargaining unit employee only for cause as defined in D.C. Code, §1-617.1(d)(1987 ed.).

Section B:

Employees have the right to contest corrective or adverse actions taken for cause through either OEA or the negotiated grievance procedure. An employee shall elect either of these procedures in writing and the selection once made cannot be changed.

1. Should the employee elect to appeal the action to OEA, such appeal shall be filed in accordance with OEA regulations.

2. Should the employee elect to grieve the action under the negotiated grievance procedure, the grievance must be filed at the appropriate step within twenty (20) work days from the effective date of the action. However, should the employee elect to utilize the negotiated grievance procedure, only the Union may take the appeal of a corrective or adverse action to arbitration.

Section C:

In imposing disciplinary actions the Department shall apply progressive discipline and shall consider the mitigating factors against the alleged offense, in accordance with D.C. Code, §1-617 (1987 ed.).

Section D:

If the Department has reason to counsel an employee, it shall be done in private so as not to unnecessarily embarrass the employee before other employees or the public.

ction E:

Employees against whom disciplinary action(s) is proposed shall be informed in writing of the right to Union representation. If a supervisor believes that any meeting with an employee could result in disciplinary action, the employee may request to have a Union representative present at said meeting. Such requests shall not be denied.

ARTICLE 11
LABOR-MANAGEMENT COOPERATION

Section A:

The Department and the Union shall establish a joint labor-management committee that will meet on a monthly basis. The agenda for scheduled meetings shall be exchanged at least five (5) days prior to the meeting. In the absence of an agenda or notification five (5) days in advance, no meeting shall be held. Labor-Management meetings shall be held with the Director of the Department or his/her designee.

Section B:

The Committee shall be composed of five (5) members representing the Union and five (5) members representing the Department.

The Labor-Management Committee shall exchange views and consider and make recommendations to the Department about policies and practices related to working conditions, terms of employment and the implementation of this Agreement. The Committee shall also discuss matters of common interest to both parties, or other matters which either party believes will contribute to the improvement of relations between them.

It is understood that appeals, grievances or problems of individual employees shall not be subjects of discussion at these meetings, nor shall the meeting be for any other purpose which will modify, add to or detract from the provisions of this Agreement.

Other meetings of the Committee may be scheduled as the need arises upon the request of either party at times mutually agreed upon.

Section C:

The standing members of the Labor-Management Committee appointed by the Union shall be granted official time to attend the above conferences when the conferences occur during the regular work-

ing hours of the employees. The Union shall notify the Department at least one (1) day in advance of any scheduled meeting if an alternate will attend in the absence of the appointed members.

Section D:

Each party may have other officials who are not employees of the Department. However, such representatives shall not exceed two (2), unless otherwise mutually agreed upon.

Section E:

A brief summary of the matters discussed and any understandings reached at all meetings as well as the position taken by the parties in a disagreement will be prepared and initialed by both sides.

ARTICLE 12
EMPLOYEE LISTS AND INFORMATION

Section A:

Within 30 days after the effective date of this Agreement, the Department shall provide the Union with a list of all employees in the bargaining unit. The list shall include the following information:

1. Name;
2. Job title, series and grade;
3. Responsibility Center Code;
4. Service Computation Date; and
5. "Not to Exceed" dates for term employees.)

This list shall be updated quarterly. If the list is not provided in a timely fashion the Union shall submit a written request to the Department.

Section B:

The Union shall also be provided the following information:

1. A list of new hires, separations, transfers, reassignments and details in excess of 60 days, to be provided quarterly;
2. EEO Reports, as they are printed; and,

3. Merit Staffing Vacancy Announcements, as they are posted.

Section C:

Within thirty (30) days after the effective date of this Agreement, the Department shall provide the Union with an approved, standardized copy of the position description for each job category in the bargaining unit.

Section D:

Management agrees to provide the Union with a copy of updates and changes to the Comprehensive Merit Personnel Act (CMPA), the District Personnel Manual (DPM), and all written Department administrative issuances which affect working conditions of bargaining unit employees as they are issued.

Section E:

The Department will notify the Union of reorganization/reignment plans within the Department prior to implementation.

ARTICLE 13
FACILITIES AND SERVICES

Section A:

The Department agrees to the use of facilities for meeting purposes for the Union subject to the following conditions:

1. Meetings will be held before the start of business, during lunch periods and after close of business.

2. The use of facilities will not involve any additional expense to the District Government other than the normal expenses which are incurred for items such as heating and lighting.

3. The Union will request in writing the use of D.C. Government facilities for the purpose of Union meetings no later than two (2) working days in advance of requested meeting date. The Department will reply within two (2) days of initial request.

4. The Union recognizes its responsibility in using District facilities to observe all applicable security and public safety regulations and to conduct its meetings in an orderly manner so as not to interfere with normal work operations, and assumes responsibility for all damages to District property occasioned by their use, and agrees to leave the facility in a clean and neat condition.

ARTICLE 14
BULLETIN BOARDS

The Department agrees to provide a reasonable amount of space on existing or new bulletin boards and in areas commonly used by employees in the unit. The Union shall use this space for the purpose of advising members of meetings and any other legitimate Union information.

ARTICLE 15
SAFETY, HEALTH AND COMFORT

Section A:

The Department shall provide the employees with reasonably safe and healthful working conditions in accordance with Title 1, Chapter 6, Subchapter XXI of the D.C. Code (1987 ed.). It shall ensure the implementation and enforcement of all applicable District and Federal laws, rules and regulations regarding health and safety.

Section B:

The Department shall ensure that training is offered, at no expense to the employee, in cardiopulmonary resuscitation (CPR) and first aid. The Department shall provide first aid kits for each administration. The names, work telephone numbers and work locations of all employees trained in CPR techniques and first aid shall be provided to the Union and included in the Department's telephone book. In addition, the Department shall provide one (1) first aid kit at each outside property and in each emergency vehicle. The Department and the employees will cooperate in ensuring that all first aid kits are maintained. The Department shall promptly contact outside emergency medical or other appropriate employee services when an emergency occurs which warrants this type of assistance.

Section C:

The Department shall make every reasonable effort to provide and maintain clean, sanitary and stocked restroom facilities for all employees.

Section D:

The Department shall make every effort, within a reasonable period of time and consistent with the District Government timetable, to remove asbestos from all known worksites.

Section E:

The Department agrees to maintain the work place and its equip-

ent in good condition. Deficiencies in this area shall be discussed and corrected. Shower rooms and related facilities shall be repaired and maintained in good condition.

The Union and the Department shall make every effort to prevent accidents of any kind. If accidents occur, the prime consideration will be the welfare of the injured employee. As promptly as the situation allows, accidents are to be reported to the supervisor by the injured employee and/or his/her coworkers. The supervisor must report injuries to the Safety Officer.

Section F:

In the event of excessive temperature or equipment failure, nonessential employees may be reassigned or released in accordance with the District Personnel Manual, Chapter 12.

The District Personnel Manual defines excessive temperature in Appendix C and is listed here for informational purposes:

95 degrees Fahrenheit	-	55% humidity (minimum)
96 degrees Fahrenheit	-	52% humidity
97 degrees Fahrenheit	-	49% humidity
98 degrees Fahrenheit	-	45% humidity
99 degrees Fahrenheit	-	42% humidity
100 degrees Fahrenheit	-	38% humidity

During extremely cold weather conditions, the Department agrees that affected nonessential employees, as determined by the Director, working inside buildings will be dismissed or relocated at Management's option, when the temperature in a particular building is so low that employees cannot perform work adequately.

Nonessential employees who are required to work outside shall not be required to perform those duties during periods of severe inclemency, as determined by the Director, with consideration of the U.S. (National) Weather Bureau.

Section G:

Employees shall promptly report to Management all deficiencies in maintenance of vehicles for corrective action. The Department agrees to present vehicles to D.C. Safety Inspection at the prescribed time(s).

Section H:

When an employee identifies what she/he believes to be an unsafe or unhealthful working condition, the employee shall notify his/her supervisor, who shall investigate the matter immediately and take prompt and appropriate action. If an unsafe or unhealthful condition is determined to exist, the affected employee(s) shall not be required to perform duties in the affected area. During this period, the supervisor may require the employee(s) to perform

their duties in another work area or to perform other duties outside the affected area.

Section I:

When the Department is aware of a workplace inspection or investigation which is conducted by a Department safety representative or by an outside agency, such as OSHA or NIOSH, in response to a complaint by the Union or bargaining unit employee, the Union shall be given the opportunity to participate. During the course of any such inspection or investigation any employee may bring to the attention of the inspector any unsafe or unhealthful working condition.

Section J:

Employees shall be protected against penalty or reprisal for reporting any unsafe or unhealthful working condition or practice, assisting in the investigation of such conditions, or for participating in any occupational safety and health program and activities.

Section K:

The Department shall prepare and post instructions to evacuate the building at 1133 North Capitol Street, N.E.; 51 N Street, N.E., 70 Pierce Street, N.E., any other work site(s) of DHCD or DPAH in case of emergency.

Section L:

The Department agrees to take necessary steps to ensure the safety of employees who are required to work alone. The Department agrees to immediately implement all present security/safety measures affecting these employees and to ensure that these procedures are known and carried out by all employees. Where necessary, the Department agrees to revise and/or implement security/safety measures for the protection of employees. A continuous review of security/safety measures shall be the joint responsibility of Management and the Union.

Section M:

The Department shall acquire, maintain and require employees to use safety/protective equipment to protect them from hazardous conditions encountered during the performance of official duties.

The Union may, at its discretion, recommend new protective clothing and equipment and modifications to existing equipment for consideration by the Department. The Union shall also be consulted prior to purchase of major new equipment and/or devices impacting upon working conditions and/or personnel.

The Union agrees to promote and encourage employees to follow safety procedures.

Section N:

The Department agrees to provide to potentially exposed employees and the Union, all information available to the Department concerning hazardous substances. A listing of all chemicals used by the Department along with their generic names shall be provided annually to the Union. Such listing shall indicate chemical use by work area. Within budgetary limitations, emergency shower facilities shall be provided at locations where employees are required to be exposed to hazardous substances.

Section O - Safety Committee:

A safety committee of three representatives from the Union and three representatives from Management, one of whom shall be the Department's Safety Officer, will be established in the Department. One Union and one management representative shall serve as co-chairpersons. The Committee shall:

(1) Meet once a month, or at the call of either co-chairperson, to review special conditions which may develop.

(2) Conduct safety surveys and inspections and make joint recommendations to the appropriate administrator, through the Safety Officer.

(3) Seek resources and coordinate the development and conduct of appropriate health and safety training programs. All training shall be coordinated with the Office of Administration and Management.

(4) Consult with, and render assistance to the Department Safety Officer upon request.

Section P:

The Department is responsible for providing injured employees with information regarding proper accident reporting forms and for helping employees properly complete accident reporting and compensation forms.

Section Q:

The safety officer shall provide the Union a copy of the monthly report of on-the-job injuries, submitted to the Department of Employment Services, Office of Occupational Safety and Health. The safety officer shall promptly notify the Union in the event of an on-the-job death.

Section R:

Within space limitations, the Department agrees to provide an employee lunchroom at the main offices of DHCD and DPAH which may be used by employees during their lunch period. If this is not possible, and at other Department facilities, Management shall attempt to identify space in which employees may eat lunch.

Section S:

The Department and the Union mutually recognize the need for protection of employees from assault and intimidation at the work place and will work cooperatively to obtain appropriate protective measures.

Section T:

An employee may be accompanied by a Union representative at any meeting regarding a fitness-for-duty examination.

Section U:

The Department agrees to explore the establishment of a Health Unit for use by DHCD and DPAH employees and to consult with the Union on this issue.

ARTICLE 16
ENVIRONMENTAL DIFFERENTIAL

The Union may submit to the Department a list of positions which it has determined to be eligible for an environmental differential. The Department shall submit this list, along with the necessary supporting information, to the D.C. Office of Personnel for approval or disapproval. Personnel's decision will be made available to the Union.

ARTICLE 17
REASSIGNMENTS

Section A:

If any employee is to be reassigned, he/she will be given advance notice of the reassignment including an explanation related thereto. If reassignment involves a relocation to a different facility or building, five (5) working days notice will be given. Any notification of reassignment will be accompanied by a request for personnel action.

Section B:

In no instance will reassignment or transfer from the bargaining unit be used as a means of punishment or retaliation.

Section C:

In the event a reassignment of a Union Steward, Chief Steward or President is planned, the Union President will be given fifteen (15) working days written notice regarding such anticipated reassignment.

Section D:

Employees requesting reassignment or transfer within the same organizational unit or to other organizational units shall submit a request in writing inclusive of the supportive reasons to their immediate supervisor. If denied by the immediate supervisor, the request may be appealed through the appropriate levels of supervision up to the Director. Response to the request shall be issued at each level within a reasonable period of time.

ARTICLE 18
UNIFORMS

The Department shall provide all wage grade and District schedule employees whose duties require uniforms with a supply of five (5) uniforms. Replacement uniforms will be provided only when the worn ones are returned to the Department. Employees who have been issued uniforms are required to wear those uniforms while on duty. Employees who terminate their employment are required to return their uniforms prior to receiving their final pay check.

If the Department determines that protective clothing is required for certain employees to perform their duties, such items shall be provided. If protective clothing is provided, it must be worn. In its determination of whether or not protective clothing is required for an employee's duties, the Department shall follow appropriate OSHA safety standards as well as any other applicable laws, rules and regulations.

Employees required to work outside shall be furnished with appropriate clothing, such as rainwear, etc., which is suitable for the weather conditions in which they are required to work.

ARTICLE 19
TOOLS

Section A:

The Department shall provide at no cost a first issue of all tools it deems necessary for employees to perform their work. New and current employees will be responsible for replacing tools lost or stolen except where theft from a secured department vehicle, authorized private vehicle, or location is involved and where the employee was not at fault. Management will replace worn or broken tools issued upon the return of unservicable tools, unless it is evidenced that the employee has abused the tools. Management shall provide lockable tool boxes and secure locations for the tools. Employees will be responsible for obtaining and maintaining their own locks for individually issued tool boxes.

Section B:

The Department shall maintain its power and special tools in safe working condition. Employees will be responsible for proper care and safe operation of power and special tools after receiving proper training in the use and care of the tools. Tools issued will remain the property of the District of Columbia Government. Employees terminating their employment shall be required to return such tools prior to receiving their final paycheck.

ARTICLE 20
TEMPORARY OR TERM EMPLOYEES

The Department shall provide the opportunity to an employee who has occupied a temporary or term position(s) for more than one (1) year and has performed at a satisfactory level to be considered for a permanent position in the Department.

ARTICLE 21
HOURS OF WORK/OVERTIME ADMINISTRATION

Section A:

To the extent possible employees shall be notified five (5) work days in advance of any permanent or long term (i.e. six (6) months or longer) change in their scheduled tour of duty.

Section B:

Staff meetings shall be scheduled during regular working hours except in the case of an emergency.

Section C:

The use of compensatory time shall be governed by the provisions of the Compensation Units 1 and 2 Agreement.

Section D:

Overtime assignments shall be distributed equitably among volunteers from the work unit in which the overtime work is to be performed. If there are not enough volunteers, Management shall distribute the remaining overtime assignments equitably among qualified employees. An employee assigned to work overtime may be excused at the supervisor's discretion if he/she has a valid reason. Each such situation shall be considered on its merits.

Section E:

The Department shall make every effort to notify employees in advance when overtime work will be required. When a supervisor requests or directs an employee to perform overtime work the supervisor shall make every reasonable effort to give the employee a written statement that the overtime work has been authorized by the Director.

Section F:

The Department shall properly record on time and attendance forms overtime hours worked, and shall process the forms so that the employee(s) may be paid no later than the first pay period following the one in which the work was performed.

ARTICLE 22
USE OF PRIVATE VEHICLES

Section A:

1. The Department shall provide within budgetary limitations, vehicles for the use of employees who need transportation to perform their duties. Usage of such vehicles shall be given priority in areas where public transportation is not available.
2. In the event a vehicle is not available for an employee who needs transportation to perform his/her duties, the employee shall have the right to elect to use either his/her private vehicle or public transportation, consistent with Department and District-wide rules and regulations.

Section B:

1. If an employee elects to use his/her private vehicle to perform his/her duties the Department shall reimburse the employee for mileage at the rate established between the Department and Union at the City-wide level, consistent with Department and District-wide rules and regulations.
2. Where an employee elects to use public transportation, work assignments shall be adjusted to allow for increased travel time. Employees who use public transportation for the performance of their duties shall not be adversely affected in the Department's evaluation of their productivity if such productivity is diminished as a result of longer travel time. The Department shall reimburse employees for the actual cost of public transportation use, consistent with Department and District-wide rules and regulations.

Section C:

An employee whose vehicle is rendered inoperable during the course of official duties shall be granted reasonable time, upon notification to the supervisor, to make minor repairs or get the vehicle to a garage and return to the Office.

Section D:

Employees shall be reimbursed in accordance with District government rules and regulations for the following expenses incurred during the performance of duties for the Department with a government or private vehicle:

1. Parking fees;
2. Tolls; and
3. Parking tickets incurred through no fault of the employee.

ARTICLE 23
CONSULTATION AND COUNSELING

Section A:

The parties recognize that alcoholism, drug abuse and emotional disorders are illnesses that can interfere with job performance. As such the Department shall make substantial efforts in accordance with the District EAP Program to assist bargaining unit employees, suffering from these illnesses, to recover.

Section B:

When a bargaining unit employee's excessive absenteeism or performance deficiencies are suspected to be due to alcoholism, drug abuse or an emotional disorder, the Department shall refer the employee, in writing, to a counseling or treatment program. If the employee accepts the Department's referral and participates in the counseling or treatment program, the Department must give the employee a reasonable period of time after completion of the treatment program to recover and to improve his or her performance and/or attendance.

Section C:

If the employee refuses to seek counseling and/or there is not an inadequate improvement in work performance and/or attendance, as determined by the supervisor, disciplinary action or appropriate administrative action shall be initiated as warranted. Employees accepting direct referral will be provided reasonable time prior to adverse action being taken to improve work performance and/or

the requirements of the employee consultation and counseling service if the employee's work performance satisfactorily improves.

Section D:

The Employer will post a notice on bulletin boards describing the consultation and counseling service.

Section E:

The Department shall grant excused leave (i.e. Annual Leave, Sick Leave or Leave Without Pay) to an employee suffering from alcoholism, drug abuse or an emotional disorder for the time he/she participates in a counseling or treatment program. Such leave must be requested in advance and scheduled so as not to unduly interfere with the work of the Department.

Section F:

The Department shall give written referrals to the D.C. Employee Consultation and Counseling Service to an employee who is experiencing other personal problems which are causing an adverse affect on his/her job performance and/or attendance.

If the employee accepts the Department's referral and participates in the Service, the Department shall give the employee a reasonable opportunity to improve his/her performance and/or attendance. If the employee's performance and/or attendance does not improve, the Department may initiate disciplinary action against the employee for cause in accordance with Article 10 of this Agreement and applicable D.C. laws and regulations.

Section G:

With respect to any programs or services attended by employees pursuant to this Article, no employee shall be required to sign a consent form(s) authorizing the release of information to any supervisor or to the Department except for information regarding an employee's attendance in the program.

ARTICLE 24

TRAINING, CAREER DEVELOPMENT, AND UPWARD MOBILITY

Section A:

Consistent with employee development and affirmative action program guides, it is the Department's intention to provide training and career development opportunities for bargaining unit employees for the purpose of developing and maintaining their skills so that they may perform at their highest possible levels

in their positions and advance in accordance with individual potential and abilities.

Section B:

1. The Department will offer to assist employees in implementing individual career development plans by providing easy access to information on training opportunities, publicizing current training programs, advising employees of requirements needed to enter training programs, assisting employees in applying for training opportunities, scheduling training and making resources available to cover approved expenses for training.
2. The Department shall distribute to all bargaining unit employees, on a quarterly basis, a list of training programs offered by or through the Department.
3. Employees shall be given reasonable opportunities to discuss training needs and/or opportunities with their supervisors and/or other Department or Personnel officials.

Section C:

1. The Department shall distribute training and educational opportunities among the bargaining unit employees.
2. Requests for training and educational opportunities shall be processed promptly.
3. A record of satisfactorily completed training courses may be filed by each employee in their Official Personnel File.
4. When an institution of higher learning provides for accreditation of on-the-job experience, upon the employee's request the Department shall submit verification of such experience.

Section D:

The parties recognize the importance of career development, training and upward mobility. The Labor-Management Committee established in this Agreement shall on a periodic basis perform the following functions:

- a. review existing policies and practices, with respect to training and career development and recommend changes in existing programs;
- b. recommend the adoption of new programs, policies and practices;
- c. review and offer comments on programs proposed by the Department; and

The Labor-Management Committee may, if it deems necessary, establish a subcommittee to deal with these issues.

Recommendations submitted to the Director by the Committee shall be given careful consideration and the Committee shall be informed within a reasonable period of time of the status of its recommendations.

ARTICLE 25
PERFORMANCE EVALUATIONS

Section A:

The parties agree that the performance rating plan in effect on December 31, 1979 shall remain in effect and apply until such time as a new performance rating plan is established, after negotiations with appropriate labor organizations, consistent with the Comprehensive Merit Personnel Act (CMPA).

Section B:

Each employee will be given, within thirty (30) days of entering a new position, or within thirty (30) days of reassignment involving changed or additional duties, notification of the duties and responsibilities which will be used in the performance rating process. As soon as factors are identified for each occupational group, every employee in that occupational group will be notified of the factors which will be used in rating his/her performance.

Section C:

The employer agrees to discuss work deficiencies with employees when observed and advise ways of improving performance. In any case, notice of unsatisfactory performance shall be given in accordance with personnel regulations.

Section D:

The Employer recognizes its responsibility to assure employees fair and objective evaluations.

Section E:

At the same time that an annual performance rating is given, the responsible supervisor will discuss with the employee areas of potential development and improvement, including the employee's performance under the agency's work plan.

ARTICLE 26
PERSONNEL FILES

Section A:

The Official Personnel Files of all employees in the bargaining unit covered by this Agreement shall be maintained by the Office of Personnel.

Section B:

Employees shall have the right to examine the contents of their Official Personnel Folder. Upon request in accordance with regulations and procedures issued by the Office of Personnel, and shall have the right to obtain copies of any official documents herein.

Section C:

Upon presentation of written authorization by an employee, the Union representative may examine the employee's personnel file and make copies of materials placed in his/her folder.

Section D:

The Department shall keep all arrests from the Metropolitan Police, fingerprint records and other confidential reports in a confidential file apart from the official personnel folder. No person shall have access to the confidential file without authorization from the Director of Personnel.

Section E:

The access card signed by all those who have requested and been given access to the employee's file, as required by personnel regulations and procedures, shall be made available for review by the employee.

Section F:

Each employee shall have the right to present information immediately germane to any information contained in his/her official personnel record and have irrelevant or untimely information removed from the record.

ARTICLE 27
DETAILS AND TEMPORARY PROMOTIONS

Section A - Details:

1. A detail is the temporary official assignment of an employee

to a different position for a specified time period with the employee returning to his/her regular duties at the end of the detail. The employee on detail shall at all times be considered the incumbent of his/her regular position.

2. Details shall be made in accordance with personnel regulations and will be used for meeting temporary needs of the Department's work program and for on-the-job training. Details may be appropriately used to meet emergencies occasioned by abnormal work loads, changes in mission or organization, unanticipated absence, or to complete special projects.
3. When an employee is detailed to a higher graded position for more than ninety (90) days, he/she shall receive the higher rate of pay as acting pay, effective the pay period which begins on or after the ninety-first (91st) day.
4. For details in excess of thirty (30) days, the detail shall be documented, a copy given to the employee and a copy made a part of the employee's official personnel file.
5. For details in excess of ninety (90) days, the employee's performance in the position to which he/she has been detailed shall be evaluated (including a rating) by the detail supervisor; the detail evaluation shall be included in the employee's official personnel file.
6. Details shall not be made as a means of retaliation or punishment.

Section B - Temporary Promotions:

1. A career employee may be given a temporary promotion to meet a temporary need. At the end of the specified period of time, the employee shall be returned to the same or comparable position from which the employee was temporarily promoted.
2. A temporary promotion of 120 days or less may be made without regard to merit promotion requirements.
3. A temporary promotion exceeding 120 days shall be made in accordance with merit promotion procedures.

ARTICLE 28 POSITION MANAGEMENT AND CLASSIFICATION

Section A:

Each position covered in the bargaining unit that is in existence or is established or changed must be accurately described in

writing, and classified to the proper occupational title, series, schedule and grade.

Section B:

Employees shall be furnished a current, accurate, approved copy of the description of the position to which assigned at the time of the assignment, or upon request. Employees detailed or reassigned to established positions shall be given position descriptions at the time of assignment. Employees detailed to a unestablished position shall be furnished with statements of duties at the time of assignment to the detail.

Section C:

The position description shall be kept current and accurate. Changes to a position shall be incorporated in the position description to assure that the position is correctly classified/graded to the proper title, series, schedule and grade.

Section D:

Where language such as "other duties as assigned" or "performs other duties as assigned" appears in an employee's official position description, the clause shall mean those duties which must be performed and must be directly related to those duties listed in the employee's position description.

Section E:

The parties agree that the principle of equal pay for substantially equal work shall be applied to all position classifications and personnel actions in accordance with the D.C. Code.

Section F:

An employee, upon request, shall have access to organizational and functional charts, and other pertinent information directly related to the classification of his/her position.

Section G:

Violations of classification issues/equal pay for equal work shall be appealed through the procedures outlined in the District Personnel Manual, Chapter 11A, §1110.

ARTICLE 29
MERIT STAFFING

Section A - Purpose:

1. The Department shall ensure that merit promotion principles

are applied in a consistent and equitable manner to all applicants in bargaining unit positions.

2. All selections shall be based on objective, job-related selection criteria and shall be made without regard to race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, family responsibilities, matriculation, physical handicap, political affiliation or Union activity.

Section B:

All position within the bargaining unit shall be filled in accordance with the District's Merit Staffing Plan.

Section C:

The Department agrees that vacancy announcements shall be posted in accordance with personnel regulations for a period of at least ten (10) work days prior to the expiration date throughout the Department. If such announcements are limited to Department only, they may be posted five (5) days, consistent with District personnel regulations. Such announcements shall provide a synopsis of duties to be performed, qualifications required, any special knowledge, skills or ability that will be given consideration. The Union president or designee shall be furnished a copy of all vacancy announcements, cancellations, corrections or amendments.

Section D:

A review of an applicant's minimum qualifications shall be made by a representative of the D.C. Office of Personnel (DCOP). An applicant in the bargaining unit who is rated ineligible shall be notified by DCOP in writing. Redress, if any, shall be in accordance with the District's Merit Staffing Plan.

Section E:

If the selecting official interviews one (1) candidate, he/she shall interview all candidates in accordance with District Personnel Manual. Interviews must be job-related, reasonably consistent, and fair to all candidates, consistent with D.C. laws and regulations.

ARTICLE 30 CONTRACTING OUT

It is recognized that contracting out of work that is normally performed by employees covered by this Agreement is a mutual concern to the Department and the Union. The Department agrees to consult with the Union regarding the impact of such contracting out

on employees covered by this Agreement. The Department agrees to abide by appropriate District rules and regulations regarding contracting out.

When there will be adverse impact to bargaining unit employees, the Employer shall consult with the Union ninety (90) days prior to final action, except in emergencies. The Union shall have full opportunity to make its recommendations known to the Employer who will duly consider the Union's positions and give reasons in writing to the Union for any contracting out action.

ARTICLE 31
GENERAL PROVISIONS

Section A. - Distribution of Health Benefit Plan Brochures:

The Department through the Public Service Cluster #4, agrees to distribute the American Federation of Government Employees (AFGE) Health Benefit Plan Brochure to all eligible unit employees during open health enrollment periods, provided such brochures are made available to the Department by the Union.

Section B. - Receipt of Bi-Weekly Paychecks:

All employees shall receive bi-weekly paychecks as soon as they are sorted and distributed to the various work locations. The Department shall distribute checks once they are processed.

ARTICLE 32
REDUCTION-IN-FORCE

Section A:

The Department agrees to provide the Union with at least thirty (30) days notice prior to formal notification to employees of a proposed reduction-in-force due to reorganization or technological changes which may result in a reduction-in-force of employees in the bargaining unit. The Department further agrees to investigate alternatives for minimizing the effect on employees through reassignment, retraining, or job restructuring, restricting recruitment and other appropriate means to avoid separation of employees in full compliance with applicable laws and regulations.

Priority reemployment rights will be afforded to employees separated through reduction-in-force prior to filling vacant positions of the same or similar job classifications (except when the agency fills positions through in-service placement action; in accordance with District's reduction-in-force procedures.

Section B:

The Department shall implement all reductions-in-force in accordance with Title 1, Chapter 6, Subchapter XXV of the D.C. Code (1981 ed.) and Chapter 24 of the D.C. Personnel Regulations published in the D.C. Register.

Section C:

The Department shall implement the provisions of the Compensation Agreement for Compensation Units 1 and 2 concerning layoffs and furloughs.

ARTICLE 33
REORGANIZATION/REALIGNMENT

Prior to the Department's implementation of a reorganization/realignment, the Department shall notify the Union, in writing, and shall provide the Union with the following:

- a. a description of the purpose and nature of the changes;
- b. organizational charts both existing and proposed;
- c. mission and function statements both existing and proposed;
- d. staffing patterns both existing and proposed; and
- e. any other relevant information needed by the Union to evaluate the reorganization and its impact on the bargaining unit.

ARTICLE 34
LEAVE ADMINISTRATION

Section A - Maternity:

Absence for maternity reasons is a period of approved absence for incapacitation related to pregnancy and confinement.

The granting of leave for this purpose is a combination of leave without pay, accumulated sick leave and annual leave. A pregnant employee is entitled to use her accumulated sick leave for period she is unable to work for medical reasons certified by a physician.

The employee is required to make known to her supervisor in advance her intent to request leave for maternity reasons, including the type of leave, approximate dates, and anticipated duration

to allow the Department to arrange for any staffing adjustments which might be necessary.

Section B - Paternity Leave:

A male employee may be granted his accumulated annual leave, leave without pay or a combination of both, for purposes of assisting or caring for his minor children or the mother of his newborn child while she is incapacitated for maternity reasons.

Section C - Leave for Adoptive Parents:

Request for leave by an employee, male or female, adopting a child may be granted based on his/her accumulated annual leave, leave without pay or a combination of both.

Section D:

Leave for maternity or paternity purposes may be granted for a period of up to three (3) months and may be extended to a maximum of six (6) months. The total amount of leave that can be granted for parenting reasons, consistent with this paragraph cannot exceed one (1) year.

Section E:

An employee will remain in the position or be placed in a position of like seniority, status and pay, upon return to work unless termination is otherwise required by expiration of appointment, by reduction-in-force, for cause, or for similar reasons unrelated to the maternity absence.

Section F:

Approval of leave shall be in accordance with District policies and regulations.

Section G - Union Business Leave:

Employees elected to any Union office or selected to perform work which takes them from their employer shall submit a written request for a Leave of Absence Without Pay. A request for a leave of absence shall be submitted two (2) weeks in advance. Such requests shall contain justification and dates of commencement and termination of such leave. The Employer agrees that the initial request for a leave of absence shall not exceed one (1) year.

The Employer shall have the right to grant or deny such requests. If granted, the initial leave of absence shall not exceed one (1) year and the employee benefit costs during that period will not be borne by the District government.

Section H - Education and Training Leave:

An employee may be granted a leave of absence without pay for

to one (1) year for educational or professional purposes. Such request must be submitted at least six (6) weeks in advance. The continuation of benefits shall be consistent with District's regulations and policies.

Section I - Military and Reserve Component:

The parties agree that this section is placed in the Agreement for information purposes only and does not constitute as having been negotiated this term. If there is a conflict between District policy and regulation regarding military and reserve components as stated herein, District policy and regulations shall prevail.

Members of the reserve components of the Armed Forces are entitled to leave with pay for a maximum of fifteen (15) calendar days in a calendar year upon submission of proper orders.

Members of the D.C. National Guard are entitled to unlimited military leave without loss of pay for all days of service for any parade or encampment which the D.C. National Guard, or any portion hereof, may be ordered to perform by the Commanding General, but does not include time spent on weekly drills and meetings of the D.C. National Guard. Notwithstanding the above, additional military leave with pay will be granted to members of the reserve component of the armed forces of the National Guard for the purpose of providing military aid to enforce law for a period not to exceed twenty-two (22) work days in a calendar year.

Section J - Call-In-Time:

Request for leave for illness or emergencies are required at least one (1) hour prior to or within the first hour of the scheduled hour of duty. All requests shall be called in to the employee's immediate supervisor. If the immediate supervisor is not on duty, or cannot be reached, the employee should call the next designated supervisor or manager's office. The supervisor receiving the call shall convey the request to the proper supervisor.

Section K - Leave for Death in the Family:

In the event of a death in an employee's immediate family (grandparents, parents, spouse, children, brother or sister, mother or father-in-law, brother or sister-in-law, son or daughter-in-law) every effort will be made to grant the employee's request for annual leave or leave without pay.

ARTICLE 35 NO STRIKE OR LOCKOUT

Section A:

Under the provisions of Section 1705 of D.C. Law 2-139, it is unlawful to participate in, authorize or ratify a strike.

Section B:

The term strike as used herein means a concerted refusal to perform duties or any unauthorized concerted work stoppage or slow-down.

Section C:

No lockout of employees shall be instituted by the Employer during the term of this Agreement, except that the Department in a strike situation retains the right to close down any facilities and provide for the safety of employees, equipment or the public.

ARTICLE 36
SAVINGS CLAUSE

In the event any Article, Section or portion of the Agreement should be held invalid and unenforceable by any Court or higher authority of competent jurisdiction, such decision shall apply only to the specified Article, Section or portion thereof specified in the decision; and upon issuance of such a decision, either party may demand immediate negotiation for a substitute for the invalidated Article, Section, or portion thereof.

ARTICLE 37
DURATION AND FINALITY OF AGREEMENT

Section A:

This Agreement shall remain in full force and effect until September 30, 1990. The Agreement will become effective upon the Mayor's approval subject to the provisions of D.C. Code §1-618.15 (1987 ed.) and ratification by the Union. If disapproved because of certain provisions are asserted to be contrary to applicable law or if not ratified by the Union the parties shall meet within thirty (30) days to negotiate a legally constituted replacement provision or the offensive provision shall be deleted.

Section B:

The parties acknowledge that this contract represents the complete Agreement arrived at as a result of negotiations during which both had the unlimited right and opportunity to make demands and proposals with respect to any negotiable subject or matter. The Employer and the Union agrees to waive the right to negotiate with respect to any subject or matter referred to or covered or not specifically referred to or covered in this Agreement for the duration of this contract, unless by mutual consent or as provided in this Agreement.

Section C:

In the event that a state of civil emergency is declared by the Mayor (civil disorders, nature disasters, etc.) the provisions of this Agreement may be suspended by the Mayor during the time of emergency.

Section D:

This Agreement shall remain in effect until September 30, 1990 in accordance with Section A of this article, and will be automatically renewed for three (3) year periods thereafter unless either party gives to the other party written notice of intention to terminate or modify the Agreement no later than May 4, 1990.

Section E:

All terms and conditions of employment not covered by the terms of this Agreement shall continue to be subject to the Employer's direction and control provided, however, that if the Employer desires to institute a major change that has a significant impact upon the term(s) or condition(s) of employment of the entire bargaining unit or any group of bargaining unit employees the Employer shall provide the Union with advance notice and upon written request of the Union parties shall promptly negotiate the impact of such change.

MEMORANDUM OF UNDERSTANDING

The parties agree that the issues of child care and flexible work schedules are appropriate subjects for labor-management discussions. Therefore, the parties agree that during the term of the contract either party may initiate discussions regarding these topics. Further, the Union will be given the opportunity to present to the Department information it has with respect to these items.

Louise Smothers

Louise Smothers, President
American Federation of
Government Employees, Local
2725

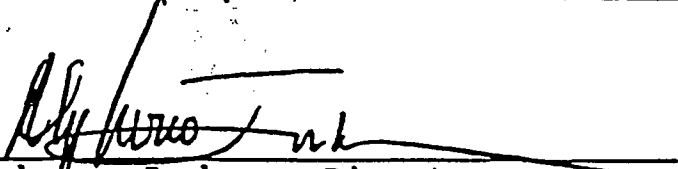
Karen-Ann Melby for MP

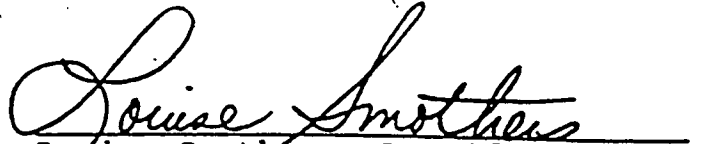
Michelle Peterson
Labor Relations Officer
D.C. Office of Labor Relations
and Collective Bargaining

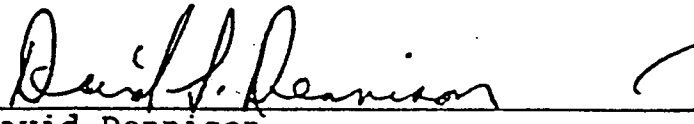
Date: 12-13-88

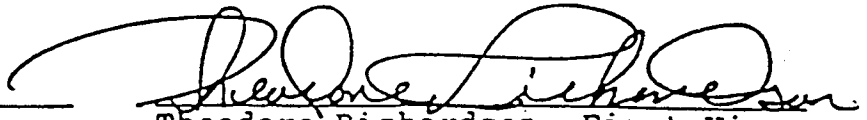
Date: 12-13-88

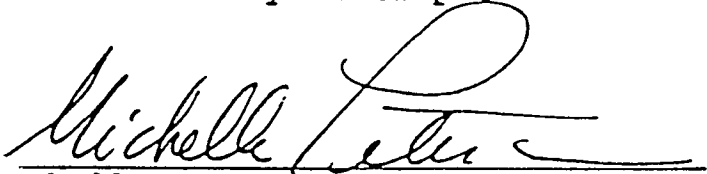
IN WITNESSES THEREOF, the parties have entered into this Agreement on this 13 day of December, 1988.



Alphonso Jackson, Director
Department of Public and Assisted
Housing

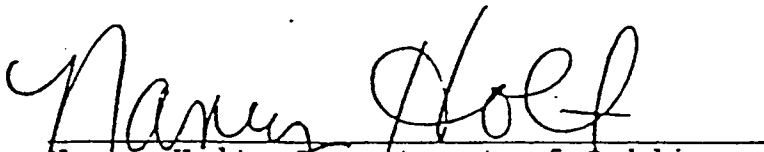

Louise Smothers, President
Local 2725, American Federation
of Government Employees, AFL-CIO



David Dennison
Director, Department of Housing
and Community Development



Theodore Richardson, First Vice-
President, Local 2725, American
Federation of Government
Employees, AFL-CIO

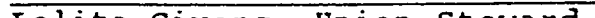

Michelle Peterson, Chief Negotiator
C. Office of Labor Relations and
Collective Bargaining

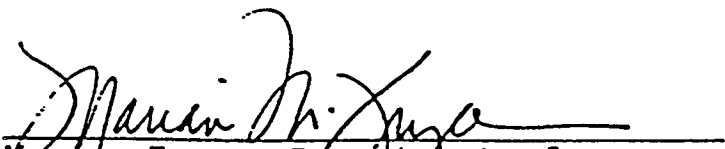

Vermont Vess, Asst. Chief
Steward, Local 2725, American
Federation of Government
Employees, AFL-CIO

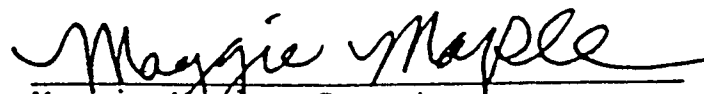

Nancy Holt, Department of Public
and Assisted Housing


Patricia Allen, Negotiation
Committee Member, Local 2725
American Federation of Govern-
ment Employees, AFL-CIO


Dayton Watkins, Department of
Housing and Community Development


Lolita Givens, Union Steward
(DHCD), Local 2725, American
Federation of Government
Employees, AFL-CIO


Maraan Fryer, Department of
Housing and Community Development


Maggie Maple, Secretary
Local 2725, American Federation
of Government Employees, AFL-CIO

Frances S. Sloan

Frances Sloan, Department of Housing
and Community Development

Arkei A. Sharef
Arkei A. Sharef, Union Steward
Local 2725, American Federation
of Government Employees, AFL-CIO

Alphonzo W. Johns

Alphonzo Johns, Department of
Housing and Community Development

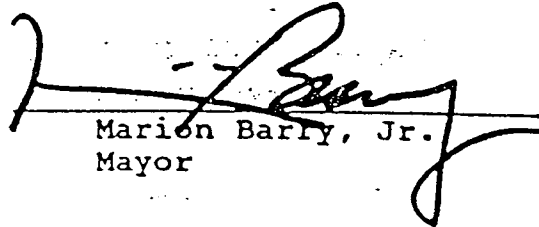
Terrie Bjorklund
Terrie Bjorklund, Attorney to
Local 2725, American Federation
of Government Employees, AFL-CIO

Moses Wilds, Jr., Department of
Housing and Community Development

Lola Black, D.C. Office of
Personnel

APPROVAL

This Collective Bargaining Agreement Between the District of Columbia Government and the American Federation of Government Employees (AFGE), Local 2725, dated December 13, 1988 has been reviewed in accordance with Section 1715(a) of the District of Comprehensive Merit Personnel Act (CMPA) of 1978 (§1-347.15, D.C. Code, 1973 Edition, Supplement VII, 1980) and is hereby approved this 27th day of January, 1989.


Marion Barry, Jr.
Mayor

**COMPENSATION COLLECTIVE BARGAINING
AGREEMENT**

BETWEEN

THE DISTRICT OF COLUMBIA GOVERNMENT

AND

COMPENSATION UNITS 1 AND 2

EFFECTIVE October 1, 2017 through September 30, 2021

TABLE OF CONTENTS

ARTICLE	PAGE
ARTICLE 1: WAGES	3
ARTICLE 2: METRO PASS	4
ARTICLE 3: PRE-PAID LEGAL PLAN	4
ARTICLE 4: DISTRICT OF COLUMBIA NEGOTIATED EMPLOYEE ASSISTANCE	5
HOME PURCHASE PROGRAM.....	5
ARTICLE 5: BENEFITS COMMITTEE.....	6
ARTICLE 6: BENEFITS	7
ARTICLE 7: OVERTIME	14
ARTICLE 8: INCENTIVE PROGRAMS.....	15
ARTICLE 9 CALL-BACK/CALL-IN/ON-CALL AND PREMIUM PAY	16
ARTICLE 10: MILEAGE ALLOWANCE.....	18
ARTICLE 11: ANNUAL LEAVE/COMPENSATORY TIME BUY-OUT	19
ARTICLE 12: BACK PAY	19
ARTICLE 13: DUTY STATION COVERAGE.....	20
ARTICLE 14: GRIEVANCES.....	20
ARTICLE 15: LOCAL ENVIRONMENT PAY	20
ARTICLE 16: NEWLY CERTIFIED BARGAINING UNITS	22
ARTICLE 17: TERM AND TEMPORARY EMPLOYEES	22
ARTICLE 18: ADMINISTRATIVE CLOSING	24
ARTICLE 19: SAVINGS CLAUSE	24
ARTICLE 20: DURATION	25
On-Call Notification Template	Appendix 1
(July 26, 2010)	

PREAMBLE

This Compensation Agreement is entered into between the Government of the District of Columbia and the undersigned labor organizations representing units of employees comprising Compensation Units 1 and 2, as certified by the Public Employee Relations Board (PERB).

The Agreement was reached after negotiations during which the parties were able to negotiate on any and all negotiable compensation issues, and contains the full agreement of the parties as to all such compensation issues. The Agreement shall not be reconsidered during its life nor shall either party make any changes in compensation for the duration of the Agreement unless by mutual consent or as required by law.

ARTICLE 1: WAGES

SECTION A: FISCAL YEAR 2018:

Effective the first day of the first full pay period beginning on or after October 1, 2017, the FY 2018 salary schedules of employees employed in bargaining units as certified and assigned to Compensation Units 1 and 2 by the Public Employees Relations Board shall be adjusted by 3%.

SECTION B: FISCAL YEAR 2019:

Effective the first day of the first full pay period beginning on or after October 1, 2018, the FY 2019 salary schedules of employees employed in bargaining units as certified and assigned to Compensation Units 1 & 2 by the Public Employees Relations Board shall be adjusted by 2%.

SECTION C: FISCAL YEAR 2020:

Effective the first day of the first full pay period beginning on or after October 1, 2019, the FY 2020 salary schedules of employees employed in bargaining units as certified and assigned to Compensation Units 1 & 2 by the Public Employees Relations Board shall be adjusted by 3%.

SECTION D: FISCAL YEAR 2021:

1. Effective the first day of the first full pay period beginning on or after October 1, 2020, the FY 2021 salary schedules of employees employed in bargaining units as certified and assigned to Compensation Units 1 & 2 by the Public Employees Relations Board shall be adjusted by 3.5%.

2. A portion of the cost of the District's proposal to increase wages for FY 18 – 3%, FY 19 – 2%, FY 20 – 3%, and FY 20 – 3.5% will be paid for from a portion of the funds set aside by the Bowser Administration for Compensation and Classification Reform. As a result, the Union will withdraw its Compensation and Classification Reform grievances in their entirety (both master and individual grievances).

ARTICLE 2: METRO PASS

The District of Columbia Government shall subsidize the cost of monthly transit passes for personal use by employees by not less than fifty (\$50.00) per month for employees who purchase and use such passes to commute to and from work. The metro transit benefit will roll over from month to month for employees who access the benefit. Any benefit not accessed by the end of the calendar year will revert back to the District of Columbia government.

ARTICLE 3: PRE-PAID LEGAL PLAN

SECTION A:

The Employer shall make a monthly contribution of twelve dollars and fifty cents (\$12.50) in FY 2018 for each bargaining unit member toward a pre-paid legal services plan. The Employer shall make a monthly contribution of fifteen dollars (\$15.00) in FY 2019 for each bargaining unit member toward a pre-paid legal services plan. The Employer shall make a monthly contribution of seventeen dollars and fifty cents (\$17.50) in FY 20 for each bargaining unit member toward a pre-paid legal services plan. For each fiscal year, the Employer shall make monthly contributions directly to the designated provider of the legal services program.

SECTION B:

The plan shall be contracted for by the Union subject to a competitive bidding process where bidders are evaluated and selected by the Union. The District may present a proposed contract which shall be evaluated on the same basis as other bidders. The contract shall provide that the Employer will be held harmless from any liability arising out of the implementation and administration of the plan by the benefit provider, that the benefit provider will supply utilization statistics to the Employer and the Union upon request for each year of the contract, and that the benefit provider shall bear all administrative costs.

SECTION C:

The parties shall meet to develop procedures to implement the legal plan which shall be binding upon the benefit provider. The procedures shall include an enrollment process.

SECTION D:

To be selected for a contract under this Article, the benefit provider must maintain an office in the District of Columbia; be incorporated in the District and pay a franchise tax and other applicable taxes; have service providers in the District; and maintain a District bank account.

SECTION E:

The Employer's responsibility under the terms of this Article shall be as outlined in Section C of this Article and to make premium payments as is required under Section A of this Article. To the extent that any disputes or inquiries are made by the legal services provider chosen by the Union, those inquiries shall be made exclusively to the Union. The Employer shall only be required to communicate with the Union to resolve any disputes that may arise in the administration of this Article.

ARTICLE 4: DISTRICT OF COLUMBIA NEGOTIATED EMPLOYEE ASSISTANCE HOME PURCHASE PROGRAM

SECTION A:

The Parties shall continue the Joint Labor-Management Taskforce on Employee Housing.

SECTION B:

Pursuant to the DPM, Part 1, Chapter 3 §301, the District provides a preference for District residents in employment. In order to encourage employees to live and work in the District of Columbia, a joint Labor-Management Task Force on Employee Housing was established during previous negotiations with Compensation Units 1 & 2. The Taskforce strives to inform employees of the programs currently available for home ownership in the District of Columbia. Additionally, the Taskforce collaborates with other government agencies including the Department of Housing and Community Development and the District's Housing Finance Agency to further affordable housing opportunities for bargaining unit employees, who have been employed by the District Government for at least one year.

SECTION C:

The parties agree that \$500,000.00 will be set aside to be used toward Negotiated employee Assistance Home Purchase Program (NEAHP) for the duration of the Agreement. If at any time the funds set aside have been depleted, the Parties will promptly convene negotiations to provide additional funds for the program.

SECTION D:

Any funds set aside in Fiscal Years 2018, 2019, 2020, and 2021 shall be available for expenditure in that fiscal year or any other fiscal year covered by the Compensation Units 1 and 2 Agreement. All funds set aside for housing incentives shall be expended or obligated prior to the expiration of the Compensation Units 1 and 2 Agreement for FY 2018 – FY 2021.

ARTICLE 5: BENEFITS COMMITTEE

SECTION A:

The parties agree to continue their participation on the District's Joint Labor-Management Benefits Committee for the purpose of addressing the benefits of employees in Compensation Units 1 and 2. The Benefits Committee shall meet quarterly, in January, April, July and October of each year.

SECTION B: RESPONSIBILITIES:

The Parties shall be authorized to consider all matters that concern the benefits of employees in Compensation Units 1 and 2 that are subject to mandatory bargaining between the parties. The Parties shall be empowered to address such matters only to the extent granted by the Unions in Compensation Units 1 and 2 and the District of Columbia Government. The parties agree to apply a system of expedited arbitration if necessary to resolve issues that are subject to mandatory bargaining. The Committee may, by consensus, discuss and consider other benefit issues that are not mandatory bargaining subjects.

SECTION C:

The Committee shall:

1. Monitor the quality and level of services provided to covered employees under existing Health, Optical and Dental Insurance Plans for employees in Compensation Units 1 and 2.
2. Recommend changes and enhancements in Health, Optical and Dental benefits for employees in Compensation Units 1 and 2 consistent with Chapter 6, Subchapter XXI of the D.C. Official Code (2001 ed.).
3. With the assistance of the Office of Contracting and Procurement, evaluate criteria for bids, make recommendations concerning the preparation of solicitation of bids and make recommendations to the contracting officer concerning the selection of providers following the receipt of bids, consistent with Chapter 4 of the D.C. Official Code (2001 ed.).
4. Following the receipt of bids to select health, dental, optical, life and disability insurance providers, the Union's Chief Negotiator shall be notified to identify no more than two individuals to participate in the RFP selection process.
5. Explore issues concerning the workers' compensation system that affect employees in Compensation Units 1 and 2 consistent with Chapter 6, Subchapter XXIII of the D.C. Official Code (2001 ed.).

6. The Union shall be notified of proposed benefit programs to determine the extent to which they impact employees in Compensation Units 1 and 2. Upon notification, the Union shall inform the Office of Labor Relations and Collective Bargaining within ten (10) calendar days to discuss any concerns it has regarding the impact on employees in Compensation Units 1 and 2.

ARTICLE 6: BENEFITS

SECTION A: LIFE INSURANCE:

1. Life insurance is provided to covered employees in accordance with §1-622.01, *et seq.* of the District of Columbia Official Code (2001 Edition) and Chapter 87 of Title 5 of the United States Code.

(a) District of Columbia Official Code §1-622.03 (2001 Edition) requires that benefits shall be provided as set forth in §1-622.07 to all employees of the District first employed after September 30, 1987, except those specifically excluded by law or by rule.

(b) District of Columbia Official Code §1-622.01 (2001 Edition) requires that benefits shall be provided as set forth in Chapter 87 of Title 5 of the United States Code for all employees of the District government first employed before October 1, 1987, except those specifically excluded by law or rule and regulation.

2. The current life insurance benefits for employees hired on or after October 1, 1987 are: The District of Columbia provides life insurance in an amount equal to the employee's annual salary rounded to the next thousand, plus an additional \$2,000. Employees are required to pay two-thirds (2/3) of the total cost of the monthly premium. The District Government shall pay one-third (1/3) of the total cost of the premium. Employees may choose to purchase additional life insurance coverage through the District Government. These additions to the basic coverage are set-forth in the schedule below:

Optional Plan	Additional Coverage	Premium Amount
Option A – Standard	Provides \$10,000 additional coverage	Cost determined by age
Option B – Additional	Provides coverage up to five times the employee's annual salary	Cost determined by age and employee's salary
Option C – Family	Provides \$5,000 coverage for the eligible spouse and \$2,500 for each eligible child.	Cost determined by age.

Employees must contact their respective personnel offices to enroll or make changes in their life insurance coverage.

SECTION B: HEALTH INSURANCE:

1. Pursuant to D.C. Official Code §1-621.02 (2001 Edition), all employees covered by this agreement and hired after September 30, 1987, shall be entitled to enroll in group health insurance coverage provided by the District of Columbia.

(a) Health insurance coverage shall provide a level of benefits comparable to the plan(s) provided on the effective date of this agreement. Benefit levels shall not be reduced during the term of this agreement except by mutual agreement of the District, representatives of Compensation Units 1 and 2 and the insurance carrier(s). District employees are required to execute an enrollment form in order to participate in this program.

(b) The District may elect to provide additional health care providers for employees employed after September 30, 1987, provided that such addition of providers does not reduce the current level of benefits provided to employees. Should the District Government decide to expand the list of eligible providers, the District shall give Compensation Units 1 & 2 representatives notice of the proposed additions.

(c) Employees are required to contribute 25% of the total premium cost of the employee's selected plan. The District of Columbia Government shall contribute 75% of the premium cost of the employee's selected plan.

2. Pursuant to D.C. Official Code §1-621.01 (2001 Edition), all District employees covered by this agreement and hired before October 1, 1987, shall be eligible to participate in group health insurance coverage provided through the Federal Employees Health Benefits Program (FEHB) as provided in Chapter 89 of Title 5 of the United States Code. This program is administered by United States Office of Personnel Management.

3. The plan descriptions shall provide the terms of coverage and administration of the respective plans. Employees and union representatives are entitled to receive a copy of the summary plan description upon request. Additionally, employees and union representatives are entitled to review copies of the actual plan description upon advance request.

SECTION C: OPTICAL AND DENTAL:

1. The District shall provide Optical and Dental Plan coverage at a level of benefits comparable to the plan(s) provided on the effective date of this agreement. Benefit levels shall not be reduced during the term of this agreement except by mutual agreement of the District, the Union and the insurance carrier(s). District employees are required to execute an enrollment form in order to participate in the Optical and Dental program.

2. The District may elect to provide additional Optical and/or Dental providers, provided that such addition of providers does not reduce the current level of benefits provided to employees. Should the District Government decide to expand the list of eligible providers, the District shall give Compensation Units 1 & 2 representatives notice of the proposed additions.

SECTION D: SHORT-TERM DISABILITY INSURANCE PROGRAM

Employees covered by this Agreement shall be eligible to enroll, at their own expense, in the District's Short-Term Disability Insurance Program, which provides for partial income replacement when employees are required to be absent from duty due to a non-work-related qualifying medical condition. Employees may use income replacement benefits under the program in conjunction with annual or sick leave benefits provided for in this Agreement.

SECTION E: ANNUAL LEAVE:

1. In accordance with D.C. Official Code §1-612.03 (2001 Edition), full-time employees covered by the terms of this agreement are entitled to:

(a) one-half (1/2) day (4 hours) for each full biweekly pay period for an employee with less than three years of service (accruing a total of thirteen (13) annual leave days per annum);

(b) three-fourths (3/4) day (6 hours) for each full biweekly pay period, except that the accrual for the last full biweekly pay period in the year is one and one-fourth days (10 hours), for an employee with more than three (3) but less than fifteen (15) years of service (accruing a total of twenty (20) annual leave days per annum); and,

(c) one (1) day (8 hours) for each full biweekly pay period for an employee with fifteen (15) or more years of service (accruing a total of twenty-six (26) annual leave days per annum).

2. Part-time employees who work at least 40 hours per pay period earn annual leave at one-half the rate of full-time employees.

3. Employees shall be eligible to use annual leave in accordance with the District of Columbia laws.

SECTION F: SICK LEAVE:

1. In accordance with District of Columbia Official Code §1-612.03 (2001 Edition), a full-time employee covered by the terms of this agreement may accumulate up to thirteen (13) sick days in a calendar year.

2. Part-time employees for whom there has been established in advance a regular tour of duty of a definite day or hour of any day during each administrative workweek of the biweekly pay period shall earn sick leave at the rate of one (1) hour for each twenty (20) hours of duty. Credit may not exceed four (4) hours of sick leave for 80 hours of duty in any pay period. There is no credit of leave for fractional parts of a biweekly pay period either at the beginning or end of an employee's period of service.

SECTION G: OTHER FORMS OF LEAVE:

1. **Military Leave:** An employee is entitled to leave, without loss of pay, leave, or credit for time of service as reserve members of the armed forces or as members of the National Guard to the extent provided in D.C. Official Code §1-612.03(m) (2001 Edition).

2. **Court Leave:** An employee is entitled to leave, without loss of pay, leave, or service credit during a period of absence in which he or she is required to report for jury duty or to appear as a witness on behalf of the District of Columbia Government, or the Federal or a state or local government to the extent provided in D.C. Official Code §1-612.03(l) (2001 Edition).

3. **Funeral Leave:**

a. An employee is entitled to three (3) days of leave, without loss of pay, leave, or service credit to make arrangements for or to attend the funeral or memorial service for an immediate relative. In addition, the Employer shall grant an employee's request for annual or compensatory time up to three (3) days upon the death of an immediate relative. Approval of additional time shall be at the Employer's discretion. However, requests for leave shall be granted unless the Agency's ability to accomplish its work would be seriously impaired.

b. For the purpose of this section "immediate relative" means the following relatives of the employee: an individual who is related to the employee by blood, marriage, adoption, or domestic partnership as father, mother, child, husband, wife, sister, brother, aunt, uncle, grandparent, grandchild, or similar familial relationship; an individual for whom the employee is the legal guardian; or fiancé, fiancée, or domestic partner of the employee.

c. An employee is entitled to not more than three (3) days of leave, without loss of pay, leave, or service credit to make arrangements for or to attend the funeral or memorial service for a family member who died as a result of a wound, disease or injury incurred while serving as a member of the armed forces in a combat zone to the extent provided in D.C. Official Code §1-612.03(n) (2001 Edition).

SECTION H: PRE-TAX BENEFITS:

1. Employee contributions to benefits programs established pursuant to D.C. Official Code §1-611.19 (2001 ed.), including the District of Columbia Employees Health Benefits Program, may be made on a pre-tax basis in accordance with the requirements of the Internal Revenue Code and, to the extent permitted by the Internal Revenue Code, such pre-tax contributions shall not effect a reduction of the amount of any other retirement, pension, or other benefits provided by law.

2. To the extent permitted by the Internal Revenue Code, any amount of contributions made on a pre-tax basis shall be included in the employee's contributions to existing life insurance, retirement system, and for any other District government program keyed to the employee's scheduled rate of pay, but shall not be included for the purpose of computing Federal or District income tax withholdings, including F.I.C.A., on behalf of any such employee.

SECTION I: RETIREMENT:

1. CIVIL SERVICE RETIREMENT SYSTEM (CSRS): As prescribed by 5 U.S.C. §8401 and related chapters, employees first hired by the District of Columbia Government before October 1, 1987, are subject to the provisions of the CSRS, which is administered by the U.S. Office of Personnel Management. Under Optional Retirement the aforementioned employee may choose to retire when he/she reaches:

- (a) Age 55 and 30 years of service;
- (b) Age 60 and 20 years of service;
- (c) Age 62 and 5 years of service.

Under Voluntary Early Retirement, which must be authorized by the U.S. Office of Personnel Management, an employee may choose to retire when he/she reaches:

- (a) Age 50 and 20 years of service;
- (b) Any age and 25 years of service.

The pension of an employee who chooses Voluntary Early Retirement will be reduced by 2% for each year under age 55.

2. CIVIL SERVICE RETIREMENT SYSTEM: SPECIAL RETIREMENT PROVISIONS FOR LAW ENFORCEMENT OFFICERS:

Employees first hired by the District of Columbia Government before October 1, 1987, who are subject to the provisions of the CSRS and determined to be:

- (a) a "law enforcement officer" within the meaning of 5 U.S.C. §8331(20)(D); and
- (b) eligible for benefits under the special retirement provision for law enforcement officers;

shall continue to have their retirement benefits administered by the U. S. Office of Personnel Management in accordance with applicable law and regulation.

3. DEFINED CONTRIBUTION PENSION PLAN:

Section A:

The District of Columbia shall continue the Defined Contribution Pension Plan currently in effect which includes:

- (1) All eligible employees hired by the District on or after October 1, 1987, are enrolled into the defined contribution pension plan.

(2) As prescribed by §1-626.09(c) of the D.C. Official Code (2001 Edition) after the completion of one year of service, the District shall contribute an amount not less than 5% of their base salary to an employee's Defined Contribution Pension Plan account. The District government funds this plan; there is no employee contribution to the Defined Contribution Pension Plan.

(3) As prescribed by §1-626.09(d) of the D.C. Official Code (2001 Edition) the District shall contribute an amount not less than an additional .5% of a detention officer's base salary to the same plan.

(4) Compensation Units 1 and 2 Joint Labor Management Technical Advisory Pension Reform Committee

(a) Establishment of the Joint Labor-Management Technical Advisory Pension Reform Committee (JLMTAPRC or Committee)

(1) The Parties agree that employees should have the security of a predictable level of income for their retirement after a career in public service. In order to support the objective of providing retirement income for employees hired on or after October 1, 1987, the District shall plan and implement an enhanced retirement program effective October 1, 2008. The enhanced program will consist of a deferred compensation component and a defined benefit component.

(2) Accordingly, the Parties agree that the JLMTAPRC is hereby established for the purpose of developing an enhanced retirement program for employees covered by the Compensation Units 1 and 2 Agreement.

(b) Composition of the JLMTAPRC

The Joint Labor-Management Technical Advisory Pension Reform Committee will be composed of six (6) members, three (3) appointed by labor and three (3) appointed by management, and the Chief Negotiators (or his/her designee) of Compensation Units 1 and 2. Appointed representatives must possess a pension plan background including but not limited to consulting, financial or actuarial services. In addition, an independent consulting firm with demonstrated experience in pension plans design and actuarial analysis will support the Committee.

(c) Responsibilities of the JLMTAPRC

The Committee shall be responsible to:

- Plan and design an enhanced retirement program for employees hired on or after October 1, 1987 with equitable sharing of costs and risks between employee and employer;
- Establish a formula cap for employee and employer contributions;
- Establish the final compensation calculation using the highest three-year consecutive average employee wages;
- Include retirement provisions such as disability, survivor and death benefits, health and life insurance benefits;
- Design a plan sustainable within the allocated budget;
- Draft and support legislation to amend the D.C. Code in furtherance of the “Enhanced Retirement Program.”

(d) Duration of the Committee

The Committee shall complete and submit a report with its recommendations to the City Administrator for the District of Columbia within one hundred and twenty (120) days after the effective date of the Compensation Units 1 and 2 Agreement.

4. TIAA-CREF PLAN:

For eligible education service employees at the University of the District of Columbia hired by the University or a predecessor institution, the University will contribute an amount not less than seven percent (7%) of their base salary to the Teachers Insurance and Annuity Association College Retirement Equities Fund (TIAA-CREF).

SECTION J: HOLIDAYS:

1. As prescribed by D.C. Official Code §1-612.02 (2001 Edition) the following legal public holidays are provided to all employees covered by this agreement:

- (a) New Year's Day, January 1st of each year;
- (b) Dr. Martin Luther King, Jr.'s Birthday, the 3rd Monday in January of each year;
- (c) Washington's Birthday, the 3rd Monday in February of each year;
- (d) Emancipation Day, April 16th;
- (e) Memorial Day, the last Monday in May of each year;
- (f) Independence Day, July 4th of each year;
- (g) Labor Day, the 1st Monday in September of each year;
- (h) Columbus Day, the 2nd Monday in October of each year;
- (i) Veterans Day, November 11th of each year;
- (j) Thanksgiving Day, the 4th Thursday in November of each year;
- (k) Christmas Day, December 25th of each year; and
- (l) Inauguration Day, January 20th of each 4th year

2. When an employee, having a regularly scheduled tour of duty is relieved or prevented from working on a day District agencies are closed by order of the Mayor, he or she is entitled to the same pay for that day as for a day on which an ordinary day's work is performed.

ARTICLE 7: OVERTIME

SECTION A: Overtime Work:

Hours of work authorized in excess of an employees assigned tour of duty in a day or forty (40) hours in a pay status in a work week shall be overtime work for which an employee shall receive either overtime pay or compensatory time unless the employee has used unscheduled leave during the forty (40) hour work week. The unscheduled leave rule will not apply when an employee has worked (back-to-back shifts) and takes unscheduled leave for an eight (8) hour period following the back-to-back shift or where an employee has indicated his/her preference not to work overtime and the Employer has no other option but to order the employee to work overtime. Scheduled leave is leave requested and approved prior to the close of the preceding shift.

SECTION B: Compressed, Alternate and Flexible Schedules:

1. Compressed, Alternate and Flexible schedules may be jointly determined within a specific work area that modifies this overtime provision (as outlined in Section A of this Article) but must be submitted to the parties to this contract prior to implementation. This Agreement to jointly determine compressed schedules does not impact on the setting of the tour of duty.

2. When an employee works a Compressed, Alternate, and Flexible schedule, which generally means (1) in the case of a full-time employee, an 80-hour biweekly basic work requirement which is scheduled for less than 10 workdays, and (2) in the case of a part-time employee, a biweekly basic work requirement of less than 80 hours which is scheduled for less than 10 workdays, the employee would receive overtime pay or compensatory time for all hours in a pay status in excess of his/her assigned tour of duty, consistent with the 2004 District of Columbia Omnibus Authorization Act, 118 Stat. 2230, Pub. L. 108-386 Section (October 30, 2004).

2. The purpose of this Section is to allow for authorized Compressed, Alternate, and Flexible time schedules which exceed eight (8) hours in a day or 40 hours in a week to be deemed the employee's regular tour of duty, and not be considered overtime within the confines of the specific compressed work schedule and this Article. Bargaining unit members so affected would receive overtime or compensatory time for all hours in pay status in excess of their assigned tour of duty.

SECTION C:

Subject to the provisions of Section D of this Article, an employee who performs overtime work shall receive either pay or compensatory time at a rate of time and one-half (1-1/2) for each hour of work for which overtime is payable.

SECTION D:

Bargaining Unit employees shall receive overtime pay unless the employee and the supervisor mutually agree to compensatory time in lieu of pay for overtime work. Such mutual agreement shall be made prior to the overtime work being performed.

SECTION E:

Paramedics and Emergency Medical Services Technicians employed by the Fire and Emergency Medical Services Department and represented by the American Federation of Government Employees, Local 3721 shall earn overtime after they have worked 40 hours in a week.

ARTICLE 8: INCENTIVE PROGRAMS

PART I - SICK LEAVE INCENTIVE PROGRAM:

In order to recognize an employee's productivity through his/her responsible use of accrued sick leave, the Employer agrees to provide time-off in accordance with the following:

SECTION A:

A full time employee who is in a pay status for the full calendar leave year shall accrue annually:

1. Three (3) days off for utilizing a total of no more than two (2) days of accrued sick leave.
2. Two (2) days off for utilizing a total of more than two (2) but not more than four (4) days of accrued sick leave.
3. One (1) day off for utilizing a total of more than four (4) but no more than five (5) days of accrued sick leave.

SECTION B:

Employees in a non-pay status for no more than two (2) pay periods for the leave year shall remain eligible for incentive days under this Article. Sick leave usage for maternity or catastrophic illness/injury, not to exceed two (2) consecutive pay periods, shall not be counted against sick leave for calculating eligibility for incentive leave under this Article.

SECTION C:

Time off pursuant to a sick leave incentive award shall be selected by the employee and requested at least three (3) full workdays in advance of the leave date. Requests for time off pursuant to an incentive award shall be given priority consideration and the employee's supervisor shall approve such requests for time off unless staffing needs or workload considerations dictate otherwise. If the request is denied, the employee shall request and be granted a different day off within one month of the date the employee initially requested. Requests for time off shall be made on the standard "Application for Leave" form.

SECTION D:

All incentive days must be used in full-day increments following the leave year in which they were earned. The Employer will notify the employee of their sick leave incentive day(s) no later than March of each year. Incentive days may not be substituted for any other type of absence from duty. There shall be no carryover or payment for any unused incentive days.

SECTION E:

Part-time employees are not eligible for the sick leave incentive as provided in this Article.

SECTION F:

This program shall be in effect in Fiscal Years, 2018, 2019, 2020 and 2021.

PART II – PERFORMANCE INCENTIVE PILOT PROGRAM:

In order to recognize employees' productivity through their accomplishment of established goals and objectives, special acts toward the accomplishment of agency initiatives, demonstrated leadership in meeting agency program and/or project goals and/or the District's Strategic Plan initiatives, the Employer, in accordance with criteria established by the High Performance Workplace Committee agrees to establish pilot incentive programs within agencies, including time off without loss of pay or charge to leave as an incentive award. The District of Columbia Government Office of Labor Management Partnerships and the District of Columbia Incentive Awards Committee may serve as resources at the request of the parties in the implementation of the pilot incentive programs within agencies.

ARTICLE 9 CALL-BACK/CALL-IN/ON-CALL AND PREMIUM PAY

SECTION A: CALL-BACK

A minimum of four (4) hours of overtime, shall be credited to any employee who is called back to perform unscheduled overtime work on a regular workday after he/she completes the regular work schedule and has left his/her place of employment

SECTION B: CALL-IN

1. When an employee is called in before his/her regular tour of duty to perform unscheduled overtime and there is no break before the regular tour is to begin, a minimum of two (2) hours of overtime shall be credited to the employee.

2. A minimum of four (4) hours of overtime work shall be credited to any employee who is called in when not scheduled and informed in advance, on one of the days when he/she is off duty.

SECTION C: ON-CALL

1. An employee may be required to be on call after having completed his/her regular tour of duty. The employer shall specify the hours during which the employee is on call; and shall compensate the employee at a rate of twenty-five percent (25%) of his/her basic rate of pay for each hour the employee is on call.

2. An employee is on-call when a determination has been made that the work of that position requires the employee to remain accessible and available to the point where his or her time cannot be used effectively for the employee's own personal purposes.

3. The employee's schedule must specify the hours during which he/she will be required to remain on-call. On call designation will be made on the form attached as Appendix 1.

SECTION D: HOLIDAY PAY

An employee who is required to work on a legal holiday falling within his or her regularly scheduled tour of duty, shall be paid at the rate of twice his or her regular basic rate of pay for not more than eight (8) hours of such work.

SECTION E: NIGHT DIFFERENTIAL

An employee shall receive night differential pay at a rate of ten percent (10%) in excess of their basic day rate of compensation when they perform night work on a regularly scheduled tour of duty falling between 6:00 p.m. and 6:00 a.m. Employees shall receive night differential in lieu of shift differential.

SECTION F: PAY FOR SUNDAY WORK

A full-time employee assigned to a regularly scheduled tour of duty, any part of which includes hours that fall between midnight Saturday and midnight Sunday, is entitled to Sunday premium pay for each hour of work actually performed which is not overtime work and which is not in excess of eight (8) hours for each tour of duty which begins or ends on Sunday. Sunday

premium pay is computed as an additional twenty-five percent (25%) of the employee's basic rate of compensation.

SECTION G: ADDITIONAL INCOME ALLOWANCE FOR CHILD AND FAMILY SERVICES

1. The Additional Income Allowance (AIA) program within the Child and Family Services Agency (CFSA) which was established pursuant to the "Personnel Recruitment and Retention Incentives for Child and Family Services Agency Compensation System Changes Emergency Approval Resolution of 2001", Council Resolution 14-53 (March 23, 2001) and as contained in Chapter 11, Section 1154 of the District Personnel Manual, "Recruitment and Retention Incentives – Child and Family Services Agency," shall remain in full force and effect during the term of this Agreement.

2. The Administration of the AIA within CFSA shall be governed by the implementing regulations established in Child and Family Services Agency, Human Resources Administration Issuance System, HRA Instruction No. IV.11-3.

3. **OTHER SUBORDINATE AGENCIES WITH SIGNIFICANT RECRUITMENT AND RETENTION PROBLEMS**

Subordinate agencies covered by this Agreement may provide additional income allowances for positions that have significant recruitment and retention problems consistent with Chapter 11, Part B, Section 1143 of the District Personnel Manual.

ARTICLE 10: MILEAGE ALLOWANCE

SECTION A:

The parties agree that the mileage allowance established for the employees of the Federal Government who are authorized to use their personal vehicles in the performance of their official duties shall be the rate for Compensation Units 1 and 2 employees, who are also authorized in advance, by Management to use their personal vehicles in the performance of their official duties.

SECTION B:

To receive such allowance, authorization by Management must be issued prior to the use of the employee's vehicle in the performance of duty. Employees shall use the appropriate District Form to document mileage and request reimbursement of the allowance.

SECTION C:

1. Employees required to use their personal vehicle for official business if a government vehicle is not available, who are reimbursed by the District on a mileage basis for

such use, are within the scope of the District of Columbia Non-Liability Act (D.C. Official Code §§2-411 through 2-416 (2001 Edition)). The Non-Liability Act generally provides that a District Employee is not subject to personal liability in a civil suit for property damage or for personal injury arising out of a motor vehicle accident during the discharge of the employee's official duties, so long as the employee was acting within the scope of his or her employment.

2. Claims by employees for personal property damage or loss incident to the use of their personal vehicle for official business if a government vehicle is not available may be made under the Military Personnel and Civilian Employees Claim Act of 1964 (31 U.S.C. §3701 *et seq.*).

SECTION D:

No employee within Compensation 1 and 2 shall be required to use his/her personal vehicle unless the position vacancy announcement, position description or other pre-hire documentation informs the employee that the use of his/her personal vehicle is a requirement of the job.

SECTION E:

Employees required as a condition of employment to use their personal vehicle in the performance of their official duties may be provided a parking space or shall be reimbursed for non-commuter parking expenses, which are incurred in the performance of their official duties.

ARTICLE 11: ANNUAL LEAVE/COMPENSATORY TIME BUY-OUT

SECTION A:

An employee who is separated or is otherwise entitled to a lump-sum payment under personnel regulations for the District of Columbia Government shall receive such payment for each hour of unused annual leave or compensatory time in the employee's official leave record.

SECTION B:

The lump-sum payment shall be computed on the basis of the employee's rate at the time of separation in accordance with such personnel regulations.

ARTICLE 12: BACK PAY

Arbitration awards or settlement agreements in cases involving an individual employee shall be paid within sixty (60) days of receipt from the employee of relevant documentation, including documentation of interim earnings and other potential offsets. The responsible Agency shall submit the SF-52 and all other required documentation to the Department of Human Resources within thirty (30) days upon receipt from the employee of relevant documentation.

ARTICLE 13: DUTY STATION COVERAGE

The Fire and Emergency Medical Services employees and the correctional officers at the Department of Corrections and the Department of Youth Rehabilitative Services who are covered under Section 7(k) of the Fair Labor Standards Act shall be compensated a minimum of one hour pay if required to remain at his/her duty station beyond the normal tour of duty.

ARTICLE 14: GRIEVANCES

SECTION A:

This Compensation Agreement shall be incorporated by reference into local working conditions agreements in order to utilize the grievance/arbitration procedure in those Agreements to consider alleged violations of this Agreement.

SECTION B:

Grievances concerning compensation shall be filed with the appropriate agency and the Office of Labor Relations and Collective Bargaining under the applicable working conditions agreement.

ARTICLE 15: LOCAL ENVIRONMENT PAY

SECTION A:

Each department or agency shall eliminate or reduce to the lowest level possible all hazards, physical hardships, and working conditions of an unusual nature. When such action does not overcome the hazard, physical hardship, or unusual nature of the working condition, additional pay is warranted. Even though additional pay for exposure to a hazard, physical hardship, or unusual working condition is authorized, there is a responsibility on the part of a department or agency to initiate continuing positive action to eliminate danger and risk which contribute to or cause the hazard, physical hardship, or unusual working condition. The existence of pay for exposure to hazardous working conditions or hardships in a local environment is not intended to condone work practices that circumvent safety laws, rules and regulations.

SECTION B:

Local environment pay is paid for exposure to (1) a hazard of an unusual nature which could result in significant injury, illness, or death, such as on a high structure when the hazard is not practically eliminated by protective facilities or an open structure when adverse conditions exist, e.g., darkness, lightning, steady rain, snow, sleet, ice, or high wind velocity; (2) a physical hardship of an unusual nature under circumstances which cause significant physical discomfort in the form of nausea, or skin, eye, ear or nose irritation, or conditions which cause abnormal soil of body and clothing, etc., and where such distress or discomfort is not practically eliminated.

SECTION C:

Wage Grade (WG) employees as listed in Chapter 11B, Appendix C of the DPM and any other employee including District Service (DS) employees as determined pursuant to Section 4 of this Article and Chapter 11B, Subpart 10.6 of the DPM are eligible for environmental differentials.

SECTION D:

The determination as to whether additional pay is warranted for workplace exposure to environmental hazards, hardships or unusual working conditions may be initiated by an agency or labor organization in accordance with the provisions of Chapter 11B, Subpart 10.6 of the DPM.

SECTION E:

Employees eligible for local environment pay under the terms of this Agreement shall be compensated as follows:

1. **Severe Exposure.** Employees subject to “Severe” exposure shall receive local environment pay equal to twenty seven percent (27%) of *the rate for RW 10, step 2 on the Compensation Unit 2 pay schedule*. The following categories of work are currently paid the rate for “severe” exposure:

- High Work

2. **Moderate Exposure.** Employees subject to “Moderate” exposure shall receive local environment pay equal to ten percent (10%) of *the rate for RW 10, step 2 on the Compensation Unit 2 pay schedule*. The following categories of work are currently paid the rate for “moderate” exposure:

- Explosives and Incendiary Materials – High Degree Hazard
- Poison (Toxic Chemicals) – High Degree Hazard
- Micro Organisms – High Degree Hazard

3. **Low Exposure.** Employees subject to “Low” exposure shall receive local environment pay equal to five percent (5%) of *the rate for RW 10, step 2 on the Compensation Unit 2 pay schedule*. The following categories of work are currently paid the rate for “low” exposure:

- Dirty Work
- Cold Work
- Hot Work
- Welding Preheated metals

- Explosives and Incendiary Materials
 - Low Degree Hazard
- Poison (Toxic Chemicals)
 - Low Degree Hazard
- Micro Organisms
 - Low Degree Hazard

SECTION F:

These changes to local environment pay shall not take effect until the payroll modules of PeopleSoft are implemented by the District of Columbia.

ARTICLE 16: NEWLY CERTIFIED BARGAINING UNITS

For units placed into a new compensation unit, working conditions or non-compensatory matters shall be negotiated simultaneous with negotiations concerning compensation. Where the agreement is for a newly certified collective bargaining unit assigned to an existing compensation unit, the parties shall proceed promptly to negotiate simultaneously any working conditions, other non-compensatory matters, and coverage of the compensation agreement. There should not be read into the new language any intent that an existing compensation agreement shall become negotiable when there is a newly certified collective bargaining unit. Rather, the intent is to require prompt negotiations of non-compensatory matters as well as application of compensation (e.g., when pay scale shall apply to the newly certified unit).

ARTICLE 17: TERM AND TEMPORARY EMPLOYEES

The District of Columbia recognizes that many temporary and term employees have had their terms extended to perform permanent services. To address the interests of current term and temporary employees whose appointments have been so extended over time and who perform permanent services, the District of Columbia and the Union representing the employees in Compensation Units 1 and 2 agree to the following:

SECTION A:

Joint labor-management committees established in each agency/program in the Compensation Units 1 and 2 collective bargaining agreement shall continue and will identify temporary and term employees whose current term and or temporary appointments extend to September 30, 2021, and who perform permanent services in District agency programs.

SECTION B:

Each Agency and Local Union shall review all term appointments within the respective agencies to determine whether such appointments are made and maintained consistent with applicable

law. The Union shall identify individual appointments it believes to be contrary to applicable law and notify the Agency. The Agency shall provide the Union reason(s) for the term or temporary nature of the appointment(s), where said appointments appear to be contrary to law. If an employee has been inappropriately appointed to or maintained in a temporary or term appointment, the Agency and the Union shall meet to resolve the matter.

SECTION C:

The agency shall convert bargaining unit temporary and term employees identified by the joint labor-management committees, who perform permanent services, who are in a pay status as of September 30, 2017, and are paid from appropriated funding to the career service prior to the end of the FY 2018 – FY 2021 Compensation Agreement.

SECTION D:

Prior to the end of the FY 2018 – FY 2021 Compensation Agreement, to the extent not inconsistent with District or Federal law and regulation, the District shall make reasonable efforts to convert to the career service temporary and term bargaining unit employees identified by the joint labor-management committees who perform permanent services, are in a pay status as of September 30, 2017, are full-time permanent positions, and are paid through intra-district funding or federal grant funding.

SECTION E:

Employees in term or temporary appointments shall be converted to permanent appointments, consistent with the D.C. Official Code.

SECTION F:

District agencies retain the authority to make term and temporary appointments as appropriate for seasonal and temporary work needs.

SECTION G:

A Joint-Labor Management Committee shall consist of one (1) representative from each national union comprising Compensation Units 1 and 2. The District shall appoint an equal number of representatives. The Committee will facilitate the implementation of this Article should difficulties arise in the Joint-Labor Management Committees set forth in Section A.

SECTION H:

District agencies will first post vacant career service positions internal to the Agency for bargaining unit term and temporary employees to apply and compete before posting the positions externally. There shall be no direct appointments.

ARTICLE 18: ADMINISTRATIVE CLOSING

SECTION A:

1. Employees designated as “Essential Employees” are those who work in critical District government operations that cannot be suspended or interrupted, even in the event of declared emergencies. “Essential Employees” must report to work as scheduled even when the government is administratively closed, during emergencies or other government closing. Once an employee has been notified by his/her employing agency that his/her position is designated as “Essential” no further notice is required as long as the employee continues to occupy the position designated “Essential”.

2. Employees designated “Emergency Employees” are those who support certain critical government operations and functions necessary for the continuity of operations, including during declared emergencies. “Emergency Employees” may be required to work when a situation or condition occurs and result in early dismissal for other employees, government closing or during other emergencies. Once an employee has been notified by his/her employing agency that his/her position is designated as “Emergency”, the designation will remain in effect until the designation is terminated in writing.

3. As applicable, employees required to work when all other District Government employees are released for administrative closings, shall be compensated in accordance with the minimum standards established by the Fair Labor Standards Act, (FLSA), 29 U.S.C. § 2011, et seq.

4. As applicable, employees required to work when all other District Government employee are released as a result of an administrative closings shall be compensated, in addition to their regular pay, one hour for each hour worked during the administrative closing.

SECTION B:

The determination as to whether the employee receives overtime or compensatory time will be at the time employee’s election which shall be made before the work is performed. When elected, employees required to work when all other District Government employees are released for administrative closing shall earn compensatory time on an hour for hour basis.

ARTICLE 19: SAVINGS CLAUSE

SECTION A:

Should any provisions of this Agreement be rendered or declared invalid by reason of any existing or subsequently enacted law or by decree of a court or administrative agency of competent jurisdiction, such invalidation shall not affect any other part or provision hereof. Where appropriate, the parties shall meet within 120 days to negotiate any substitute provision(s).

SECTION B:

The terms of this contract supersede any subsequently enacted D.C. laws, District Personnel Manual (DPM) regulations, or departmental rules concerning compensation covered herein.

ARTICLE 20: DURATION

This Agreement shall remain in full force and effect through September 30, 2021. On this 25th day of February 2018, and as witness the parties hereto have set their signature.

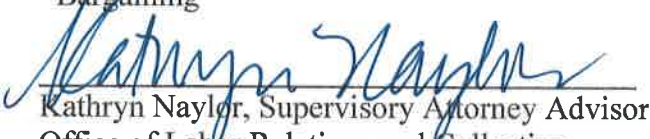
Compensation Units One and Two Collective Bargaining Agreement

On this 26th day of February, 2018, as witness the parties hereto have set their signature.

**FOR THE DISTRICT OF COLUMBIA
GOVERNMENT**



Repunzelle Bullock, Interim Director
Office of Labor Relations and Collective
Bargaining



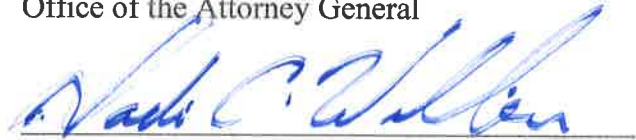
Kathryn Naylor, Supervisory Attorney Advisor
Office of Labor Relations and Collective



Eugene A. Adams, Director
Office of Administrative Hearings
Office



Karl Racine, Attorney General
Office of the Attorney General



Nadine Wilburn, Chief Counsel/Senior Advisor
Office of the Attorney General



Tanya Royster, MD, Director
Department of Behavioral Health



Brendolyn McCarty-Jones, Labor Liaison
Department of Behavioral Health

FOR THE UNIONS



Andrew Washington, Executive Director
AFSCME, District Council 20



Eric Bunn, Sr. National Vice President
AFGE, District 14



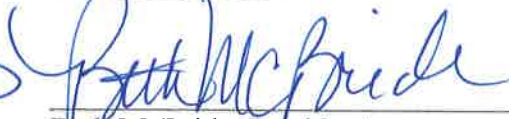
Lee Blackmon, National Representative
NAGE, District of Columbia Regional



Steve Anderson, President
AFGE, Local 1403



Wayne L. Enoch, President
AFSCME, Local 2401



Beth McBride, President
AFGE, Local 383



Carroll Ward, President
AFGE, Local 2978




Angie M. Gates, Director
D.C. Office of Cable Television, Film, Music and
Entertainment

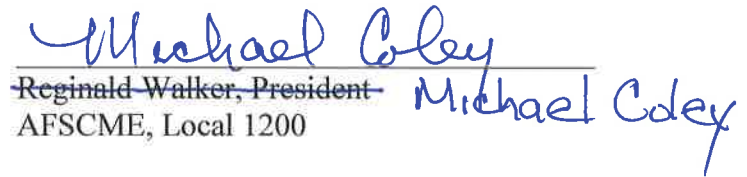




Barry Carey, President
AFSCME, Local 2091

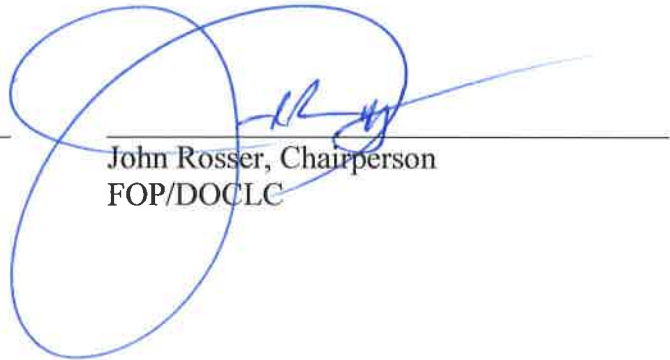
Dr. Steven Johnson, Labor Liaison
D.C. Office of Cable Television, Film,
Music and Entertainment


Wanda Shelton Martin, Area Director
1199 NUHHCE

Roger A. Mitchell, Jr. MD, Chief Medical
Examiner
Office of the Chief Medical Examiner


~~Reginald Walker, President~~
AFSCME, Local 1200
Beverly Fields, Labor Liaison
Office of the Chief Medical Examiner
Miranda Gillis, President
AFGE, Local 2725

Barney Krucoff, Interim Chief Technology
Officer
Office of the Chief Technology Officer

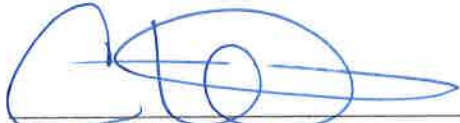


John Rosser, Chairperson
FOP/DOCLC

Pamela Brown, Esq., General Counsel
Office of the Chief Technology Officer

Keith Washington, President
AFSCME, Local 2092


Brenda Donald, Director
Child and Family Services Agency
Lisa Blackwell, Executive President
AFGE, Local 1000



Nina McIntosh-Jones, Labor Liaison
Child and Family Services Agency

Christal Williams

Melinda M. Bolling, Director
Department of Consumer and
Regulatory Affairs



Aretha Lyles, President
AFGE, Local 3721



Gina Walton, President
AFGE, Local 1975

Don Tatum, Labor Liaison
Department of Consumer and
Regulatory Affairs

Lisa Wallace, Vice President
1199 SEIU/UHWE



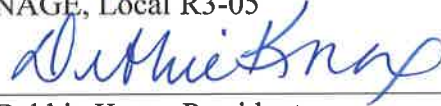
George A. Schutter, Chief Procurement Officer
Office of Contracting and Procurement



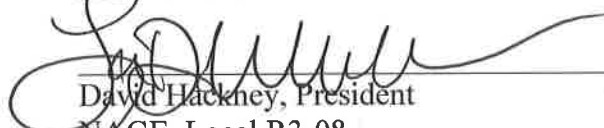
Harvey Cannon, President
NAGE, Local R3-05

Gina Toppin, Labor Liaison
Office of Contracting and Procurement

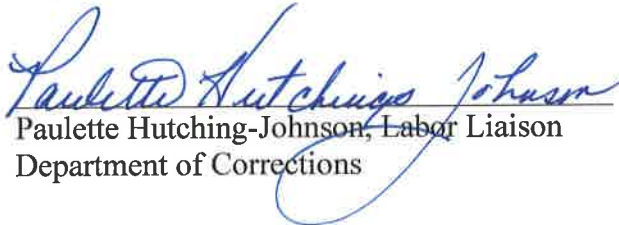
Debbie Knox, President
NAGE, Local R3-07



Quincy L. Booth, Director
Department of Corrections



David Hackney, President
NAGE, Local R3-08



Paulette Hutchings-Johnson, Labor Liaison
Department of Corrections

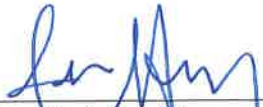


LaToya McDowney, President
NAGE, Local R3-09

Andrew Reese, Director
Department on Disability Services



Barbara Milton, President
AFGE, Local 631

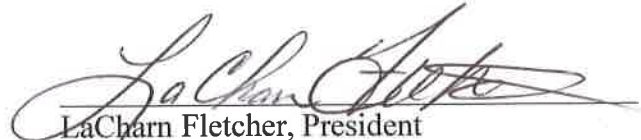


Jessica Gray, Labor Liaison
Department on Disability Services



Barbara Jones, President
AFGE, Local 2741

Odie Donald II, Director
D.C. Department of Employment
Services



LaCharn Fletcher, President
FOP/DC Protective Services-PDLC


Van Freeman, Deputy Chief of Staff
D.C. Department of Employment
Services

Thomas Ratliff, President
Teamsters, Local 639


Tommy Wells, Director
Department of Energy and the
Environment

Michael Flood, President
AFSCME, Local 2921

Talisha Pitt, Labor Liaison
Department of Energy and the
Environment



Ritchie Brooks, President Rec Secy
Teamsters, Local 730



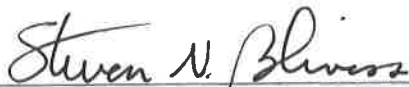
Richard L. Johnson



Gregory Dean, Chief
Fire and Emergency Medical Services
Department



Felicia Dantzler, President
AFSCME, Local 2743



Steven N. Blivess, Esq., Labor Liaison
Fire and Emergency Medical Services
Department

Corey Upchurch, President
AFSCME, Local 1959

Ernest Chrappah

Ernest Chrappah, Chairman
D.C. Department of For-Hire Vehicles

Debra Walker

Debra Walker, President
AFSCME, Local 709

Tonya Ricks

Tonya Ricks, Labor Liaison
D.C. Department of For-Hire Vehicles

Andre Phillips
~~Andre Phillips~~, Chairperson *ANDRE Phillips*
FOP/DYRSLC

Janifer Smith, PhD, Director
Department of Forensic Sciences

Robert Hollingsworth
Robert Hollingsworth, President
AFSCME, Local 2776

Rasheed Raj, General Counsel
Department of Forensic Sciences

Antoinette White-Richardson
Antoinette White-Richardson, President
AFSCME, Local 1808

Greer Johnson Gillis, Director
Department of General Services

Darrin Roach
Darrin Roach, President
AFSCME, Local 877

Brittney A. Wright

Brittney A. Wright, Labor Liaison
Department of General Services

LaVerne Gooding-Jones
LaVerne Gooding-Jones, President
AFSCME, Local 2087


LaQuandra S. Nesbitt
LaQuandra S. Nesbitt, MD, MPH, Director
Department of Health

Larry Doggett, Business Manager
Public Service Employees, Local 572

Kathleen C. Ognibene
Kathleen Ognibene, Labor Liaison
Department of Health

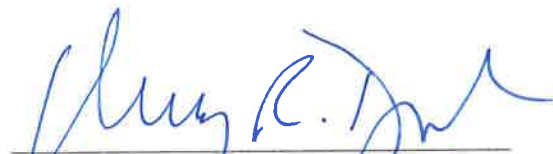
Perlsha Gales, President
Alliance of Independent Workers Union

Christopher Rodriguez, Director
Homeland Security and Emergency
Management Agency



George Barksdale, President
AFGE, Local 3444

Anthony Crispino, Labor Liaison
Homeland Security and Emergency
Management Agency

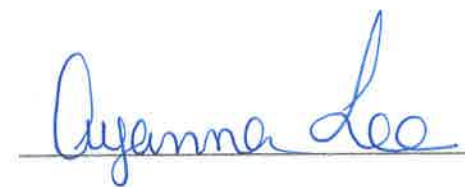


Pelly Donaldson, Director
Department of Housing and
Community Development

Drew Hubbard, Labor Liaison
Department of Housing and
Community Development



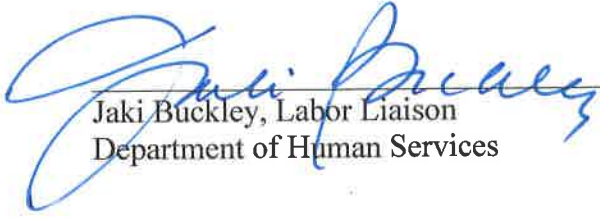
Monica Palacio, Director
D.C. Office of Human Rights



Ayanna Lee, Labor Liaison
D.C. Office of Human Rights



Laura Zeilinger, Director
Department of Human Services



Jaki Buckley, Labor Liaison
Department of Human Services

Stephen C. Taylor, Commissioner
Department of Insurance, Securities
And Banking

Katrice Purdie, Labor Liaison
Department of Insurance, Securities
And Banking

Lucinda Babers, Director
Department of Motor Vehicles

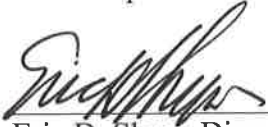
Odessa Nance, Labor Liaison
Department of Motor Vehicles

Peter Newsham, Chief
D.C. Metropolitan Police Department

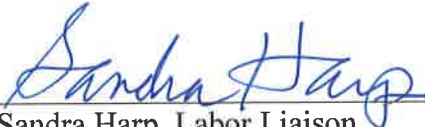
Mark Viehmeyer, Labor Liaison
D.C. Metropolitan Police Department

Keith A. Anderson, Director
D.C. Department of Parks and Recreation

Kwelli Sneed, MBA, CPM, Labor Liaison
D. C. Department of Parks and Recreation



Eric D. Shaw, Director
D.C. Office of Planning



Sandra Harp, Labor Liaison
D.C. Office of Planning

Antwan Wilson, Chancellor
D.C. Public Schools

Kaitlyn Girard, Director
Labor Management and Employee Relations
D.C. Public Schools



For Christopher Shorter, Director
Department of Public Works



Gail Heath, Labor Liaison
Department of Public Works



Jed Ross, Chief Risk Officer
Office of Risk Management

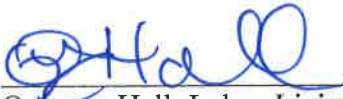


~~Eric Glover, Esq.~~, Labor Liaison
Office of Risk Management

MARIBETH
CARLOS



Hanseul Kang, Superintendent
Office of the State Superintendent
Of Education




Quiyana Hall, Labor Liaison
Office of the State Superintendent
Of Education

Jeff Marootian, Director
District Department of Transportation

Nana Bailey, Labor Liaison
District Department of Transportation

Karima Holmes, Director
Office of Unified Communications

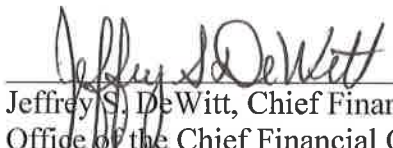
Yvonne McManus, Labor Liaison
Office of Unified Communications



Clinton Lacey, Director
Department of Youth Rehabilitation Services



Trey Stanback, Labor Liaison
Department of Youth Rehabilitation Services



Jeffrey S. DeWitt, Chief Financial Officer
Office of the Chief Financial Officer



LaSharn Moreland, ~~Labor Liaison~~ *EXECUTIVE DIRECTOR, HUMAN RESOURCES*
Office of the Chief Financial Officer



Richard Reyes-Gavilan, Executive Director
D.C. Public Libraries



Barbara Kirven, Labor Liaison
D.C. Public Libraries

Veronica Ahern, Executive Director
D.C. Public Service Commission

Richard Beverly, General Counsel
D.C. Public Service Commission

Ronald Mason, Jr., J.D., President
University of the District of Columbia

Patricia Cornwell Johnson, Vice President
Human Resources
University of the District of Columbia




Wayne Turnage, M.P.A., Director
Department of Health Care Finance



Stodie Mae Seed, Labor Liaison
Department of Health Care Finance

APPROVAL

This collective bargaining agreement between the District of Columbia and Compensation Units 1 and 2, dated Jan 23, 2018, has been reviewed in accordance with Section 1-617.15 of the District of Columbia Official Code and is hereby approved on this 24th day of February, 2018.



Muriel Bowser
Mayor

APPENDIX 1

Management's Proposal

7/26/10

INSERT DATE

Firstname Lastname

Position/Title

Department/Division

RE: On-Call Notification

Dear Mr./Ms. Lastname:

You are hereby notified that you shall be placed in an "on-call" status effective **On-Call Dates** between the hours of **Start AM/PM** and **End AM/PM**. During the aforementioned hours, you are required to be available to report for work within **a reasonable time (not to exceed two hours)**. You are expected to be available by phone for the duration of the "on-call" period. You are expected to answer when called or return a call from INSERT AGENCY management within a reasonable amount of time (not to exceed **30 minutes**).

Sincerely,

SUPERVISOR/MANAGER NAME

SUPERVISOR POSITION/TITLE



COUNCIL OF THE DISTRICT OF COLUMBIA
THE JOHN A. WILSON BUILDING
1350 PENNSYLVANIA AVENUE, N.W.
WASHINGTON, D.C. 20004

February 23, 2018

The Honorable Muriel E. Bowser
Mayor of the District of Columbia
1350 Pennsylvania Avenue, N.W., 3rd Floor
Washington, D.C. 20004

Dear Mayor Bowser:

This is to inform you of the status of a proposed resolution transmitted to the Council in accordance with D.C. Official Code § 1-617.17(j). The below proposed resolution has been deemed approved by virtue of the Council having taken no action to disapprove it.

<u>Proposed Resolution</u>	<u>Title</u>	<u>Date of Approval</u>
PR 22-738	Compensation Collective Bargaining Agreement between the District of Columbia Government and Compensation Units 1 and 2, FY 2018 - FY 2021, Approval Resolution of 2018	February 23, 2018

If you have any questions please contact me at 202-724-8032.

Sincerely,

Phil Mendelson
Chairman of the Council

cc: Committee on Labor and Workforce Development



District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Service Code Definition: Professional and Scientific

Fiscal Year: 2018

Effective Date: October 1, 2017

Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0077
 X01
 % Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
9 \$	52,570 \$	54,249 \$	55,928 \$	57,607 \$	59,286 \$	60,965 \$	62,644 \$	64,323 \$	66,002 \$	67,681 \$	1,679
10 \$	57,670 \$	59,519 \$	61,368 \$	63,217 \$	65,066 \$	66,915 \$	68,764 \$	70,613 \$	72,462 \$	74,311 \$	1,849
11 \$	63,337 \$	65,372 \$	67,407 \$	69,442 \$	71,477 \$	73,512 \$	75,547 \$	77,582 \$	79,617 \$	81,652 \$	2,035
12 \$	78,364 \$	80,797 \$	83,230 \$	85,663 \$	88,096 \$	90,529 \$	92,962 \$	95,395 \$	97,828 \$	100,261 \$	2,433
13 \$	90,288 \$	93,183 \$	96,078 \$	98,973 \$	101,868 \$	104,763 \$	107,658 \$	110,553 \$	113,448 \$	116,343 \$	2,895
14 \$	106,715 \$	110,133 \$	113,551 \$	116,969 \$	120,387 \$	123,805 \$	127,223 \$	130,641 \$	134,059 \$	137,477 \$	3,418

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2018 Service Code Definition: Technical and Paraprofessional

Effective Date: October 1, 2017 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
Peoplesoft Schedule: DS0078
X02

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
5 \$	35,445 \$	36,679 \$	37,913 \$	39,147 \$	40,381 \$	41,615 \$	42,849 \$	44,083 \$	45,317 \$	46,551 \$	1,234
6 \$	39,271 \$	40,640 \$	42,009 \$	43,378 \$	44,747 \$	46,116 \$	47,485 \$	48,854 \$	50,223 \$	51,592 \$	1,369
7 \$	43,518 \$	45,030 \$	46,542 \$	48,054 \$	49,566 \$	51,078 \$	52,590 \$	54,102 \$	55,614 \$	57,126 \$	1,512
8 \$	47,792 \$	49,314 \$	50,836 \$	52,358 \$	53,880 \$	55,402 \$	56,924 \$	58,446 \$	59,968 \$	61,490 \$	1,522
9 \$	52,570 \$	54,249 \$	55,928 \$	57,607 \$	59,286 \$	60,965 \$	62,644 \$	64,323 \$	66,002 \$	67,681 \$	1,679
10 \$	57,670 \$	59,519 \$	61,368 \$	63,217 \$	65,066 \$	66,915 \$	68,764 \$	70,613 \$	72,462 \$	74,311 \$	1,849
11 \$	63,337 \$	65,372 \$	67,407 \$	69,442 \$	71,477 \$	73,512 \$	75,547 \$	77,582 \$	79,617 \$	81,652 \$	2,035

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2018 Service Code Definition: Clerical and Administrative Support

Effective Date: October 1, 2017 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0079
 X03

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
2 \$	28,676 \$	29,679 \$	30,682 \$	31,685 \$	32,688 \$	33,691 \$	34,694 \$	35,697 \$	36,700 \$	37,703 \$	1,003 \$
3 \$	31,251 \$	32,335 \$	33,419 \$	34,503 \$	35,587 \$	36,671 \$	37,755 \$	38,839 \$	39,923 \$	41,007 \$	1,084 \$
4 \$	32,776 \$	33,889 \$	35,002 \$	36,115 \$	37,228 \$	38,341 \$	39,454 \$	40,567 \$	41,680 \$	42,793 \$	1,113 \$
5 \$	35,445 \$	36,679 \$	37,913 \$	39,147 \$	40,381 \$	41,615 \$	42,849 \$	44,083 \$	45,317 \$	46,551 \$	1,234 \$
6 \$	39,271 \$	40,640 \$	42,009 \$	43,378 \$	44,747 \$	46,116 \$	47,485 \$	48,854 \$	50,223 \$	51,592 \$	1,369 \$
7 \$	43,518 \$	45,030 \$	46,542 \$	48,054 \$	49,566 \$	51,078 \$	52,590 \$	54,102 \$	55,614 \$	57,126 \$	1,512 \$
8 \$	47,792 \$	49,314 \$	50,836 \$	52,358 \$	53,880 \$	55,402 \$	56,924 \$	58,446 \$	59,968 \$	61,490 \$	1,522 \$
9 \$	52,570 \$	54,249 \$	55,928 \$	57,607 \$	59,286 \$	60,965 \$	62,644 \$	64,323 \$	66,002 \$	67,681 \$	1,679 \$

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Service Code Definition: Corrections and Other Occupation Groups

Fiscal Year: 2018

Effective Date: October 1, 2017

Union/Nonunion: Union

Job Series:

- 0006 Correctional Program Specialist
- 0081 Fire Protection Specialist
- 0101 Correctional Treatment Specialist
- 0390 Telecommunications Equipment Operator
- 1802 Cellblock Technician (Cellblock Only)
- 1811 Criminal Investigator
- 2151 Dispatcher (OUC Only)

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0067
 X04

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Step										Between Steps
	1	2	3	4	5	6	7	8	9	10	
4 \$	38,024	\$ 39,080	\$ 40,136	\$ 41,192	\$ 42,248	\$ 43,304	\$ 44,360	\$ 45,416	\$ 46,472	\$ 47,528	\$ 1,056
5 \$	43,731	\$ 44,912	\$ 46,093	\$ 47,274	\$ 48,455	\$ 49,636	\$ 50,817	\$ 51,998	\$ 53,179	\$ 54,360	\$ 1,181
6 \$	46,094	\$ 47,413	\$ 48,732	\$ 50,051	\$ 51,370	\$ 52,689	\$ 54,008	\$ 55,327	\$ 56,646	\$ 57,965	\$ 1,319
7 \$	49,751	\$ 51,216	\$ 52,681	\$ 54,146	\$ 55,611	\$ 57,076	\$ 58,541	\$ 60,006	\$ 61,471	\$ 62,936	\$ 1,465
8 \$	51,851	\$ 53,477	\$ 55,103	\$ 56,729	\$ 58,355	\$ 59,981	\$ 61,607	\$ 63,233	\$ 64,859	\$ 66,485	\$ 1,626
9 \$	55,496	\$ 57,289	\$ 59,082	\$ 60,875	\$ 62,668	\$ 64,461	\$ 66,254	\$ 68,047	\$ 69,840	\$ 71,633	\$ 1,793
10 \$	61,116	\$ 63,091	\$ 65,066	\$ 67,041	\$ 69,016	\$ 70,991	\$ 72,966	\$ 74,941	\$ 76,916	\$ 78,891	\$ 1,975
11 \$	65,004	\$ 67,166	\$ 69,328	\$ 71,490	\$ 73,652	\$ 75,814	\$ 77,976	\$ 80,138	\$ 82,300	\$ 84,462	\$ 2,162
12 \$	77,891	\$ 80,488	\$ 83,085	\$ 85,682	\$ 88,279	\$ 90,876	\$ 93,473	\$ 96,070	\$ 98,667	\$ 101,264	\$ 2,597
13 \$	92,619	\$ 95,708	\$ 98,797	\$ 101,886	\$ 104,975	\$ 108,064	\$ 111,153	\$ 114,242	\$ 117,331	\$ 120,420	\$ 3,089
14 \$	109,467	\$ 113,112	\$ 116,757	\$ 120,402	\$ 124,047	\$ 127,692	\$ 131,337	\$ 134,982	\$ 138,627	\$ 142,272	\$ 3,645

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2018 Service Code Definition: Social Worker & Student Trainee

Effective Date: October 1, 2017

Union/Nonunion: Union Affected CBU/Service Code(s): A22

Pay Plan/Schedule: CS Series: 0185 Social Worker
 Peoplesoft Schedule: DS0080 X05 0186 Social Worker (Associate)

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
5 \$	51,851	53,213	54,575	55,937	57,299	58,661	60,023	61,385	62,747	64,109	\$	1,362
7 \$	56,226	57,740	59,254	60,768	62,282	63,796	65,310	66,824	68,338	69,852	\$	1,514
9 \$	60,966	62,649	64,332	66,015	67,698	69,381	71,064	72,747	74,430	76,113	\$	1,683
11 \$	69,439	71,474	73,509	75,544	77,579	79,614	81,649	83,684	85,719	87,754	\$	2,035
12 \$	78,364	80,797	83,230	85,663	88,096	90,529	92,962	95,395	97,828	100,261	\$	2,433
13 \$	86,993	89,691	92,389	95,087	97,785	100,483	103,181	105,879	108,577	111,275	\$	2,698

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Health Care Occupations

Fiscal Year: 2018
Effective Date: October 1, 2017
Union/Nonunion: Union
Pay Plan/Schedule: CS
Peoplesoft Schedule: DS0069 X06
% Increase: 3.0%
Resolution Number:

Service Code Definition:
Service Codes: A15, A39

Job Series:
 0603 Physicians Assistant
 0620 Licensed Practical Nurse
 0625 Autopsy Assistant Mortuary
 0638 Recreation Therapist
 0644 Medical Technologist
 0645 Medical Technician
 0647 Diagnostic Radiologic Technician
 0649 Medical Instrument Technician
 0681 Dental Assistant
 0682 Dental Hygienist
 0688 Sanitarian

Grade	Step												Between Steps																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																											
	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
5	\$ 40,980	\$ 42,093	\$ 43,206	\$ 44,319	\$ 45,432	\$ 46,545	\$ 47,658	\$ 48,771	\$ 49,884	\$ 50,997	\$ 52,110	\$ 53,223	\$ 54,336	\$ 55,449	\$ 56,562	\$ 57,675	\$ 58,788	\$ 59,901	\$ 61,014	\$ 62,127	\$ 63,240	\$ 64,353	\$ 65,466	\$ 66,579	\$ 67,692	\$ 68,805	\$ 69,918	\$ 71,031	\$ 72,144	\$ 73,257	\$ 74,370	\$ 75,483	\$ 76,596	\$ 77,709	\$ 78,822	\$ 79,935	\$ 81,048	\$ 82,161	\$ 83,274	\$ 84,387	\$ 85,500	\$ 86,613	\$ 87,726	\$ 88,839	\$ 89,952	\$ 91,065	\$ 92,178	\$ 93,291	\$ 94,404	\$ 95,517	\$ 96,630	\$ 97,743	\$ 98,856	\$ 99,969	\$ 101,082	\$ 102,195	\$ 103,308	\$ 104,421	\$ 105,534	\$ 106,647	\$ 107,760	\$ 108,873	\$ 110,000	\$ 111,113																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
6	\$ 45,422	\$ 46,655	\$ 47,888	\$ 49,121	\$ 50,354	\$ 51,587	\$ 52,820	\$ 54,053	\$ 55,286	\$ 56,519	\$ 57,752	\$ 58,985	\$ 60,218	\$ 61,451	\$ 62,684	\$ 63,917	\$ 65,150	\$ 66,383	\$ 67,616	\$ 68,849	\$ 70,082	\$ 71,315	\$ 72,548	\$ 73,781	\$ 75,014	\$ 76,247	\$ 77,480	\$ 78,713	\$ 79,946	\$ 81,179	\$ 82,412	\$ 83,645	\$ 84,878	\$ 86,111	\$ 87,344	\$ 88,577	\$ 89,810	\$ 91,043	\$ 92,276	\$ 93,509	\$ 94,742	\$ 95,975	\$ 97,208	\$ 98,441	\$ 99,674	\$ 100,907	\$ 102,140	\$ 103,373	\$ 104,606	\$ 105,839	\$ 107,072	\$ 108,305	\$ 109,538	\$ 110,771	\$ 112,004	\$ 113,237	\$ 114,470	\$ 115,703	\$ 116,936	\$ 118,169	\$ 119,402	\$ 120,635	\$ 121,868	\$ 123,101	\$ 124,334	\$ 125,567	\$ 126,800	\$ 128,033	\$ 129,266	\$ 130,499	\$ 131,732	\$ 132,965	\$ 134,198	\$ 135,431	\$ 136,664	\$ 137,897	\$ 139,130	\$ 140,363	\$ 141,596	\$ 142,829	\$ 144,062	\$ 145,295	\$ 146,528	\$ 147,761	\$ 148,994	\$ 150,227	\$ 151,460	\$ 152,693	\$ 153,926	\$ 155,159	\$ 156,392	\$ 157,625	\$ 158,858	\$ 160,091	\$ 161,324	\$ 162,557	\$ 163,790	\$ 165,023	\$ 166,256	\$ 167,489	\$ 168,722	\$ 169,955	\$ 171,188	\$ 172,421	\$ 173,654	\$ 174,887	\$ 176,120	\$ 177,353	\$ 178,586	\$ 179,819	\$ 181,052	\$ 182,285	\$ 183,518	\$ 184,751	\$ 185,984	\$ 187,217	\$ 188,450	\$ 189,683	\$ 190,916	\$ 192,149	\$ 193,382	\$ 194,615	\$ 195,848	\$ 197,081	\$ 198,314	\$ 199,547	\$ 200,780	\$ 202,013	\$ 203,246	\$ 204,479	\$ 205,712	\$ 206,945	\$ 208,178	\$ 209,411	\$ 210,644	\$ 211,877	\$ 213,110	\$ 214,343	\$ 215,576	\$ 216,809	\$ 218,042	\$ 219,275	\$ 220,508	\$ 221,741	\$ 222,974	\$ 224,207	\$ 225,440	\$ 226,673	\$ 227,906	\$ 229,139	\$ 230,372	\$ 231,605	\$ 232,838	\$ 234,071	\$ 235,304	\$ 236,537	\$ 237,770	\$ 239,003	\$ 240,236	\$ 241,469	\$ 242,702	\$ 243,935	\$ 245,168	\$ 246,401	\$ 247,634	\$ 248,867	\$ 250,100	\$ 251,333	\$ 252,566	\$ 253,799	\$ 255,032	\$ 256,265	\$ 257,498	\$ 258,731	\$ 259,964	\$ 261,197	\$ 262,430	\$ 263,663	\$ 264,896	\$ 266,129	\$ 267,362	\$ 268,595	\$ 269,828	\$ 271,061	\$ 272,294	\$ 273,527	\$ 274,760	\$ 275,993	\$ 277,226	\$ 278,459	\$ 279,692	\$ 280,925	\$ 282,158	\$ 283,391	\$ 284,624	\$ 285,857	\$ 287,090	\$ 288,323	\$ 289,556	\$ 290,789	\$ 292,022	\$ 293,255	\$ 294,488	\$ 295,721	\$ 296,954	\$ 298,187	\$ 299,420	\$ 300,653	\$ 301,886	\$ 303,119	\$ 304,352	\$ 305,585	\$ 306,818	\$ 308,051	\$ 309,284	\$ 310,517	\$ 311,750	\$ 312,983	\$ 314,216	\$ 315,449	\$ 316,682	\$ 317,915	\$ 319,148	\$ 320,381	\$ 321,614	\$ 322,847	\$ 324,080	\$ 325,313	\$ 326,546	\$ 327,779	\$ 329,012	\$ 330,245	\$ 331,478	\$ 332,711	\$ 333,944	\$ 335,177	\$ 336,410	\$ 337,643	\$ 338,876	\$ 340,109	\$ 341,342	\$ 342,575	\$ 343,808	\$ 345,041	\$ 346,274	\$ 347,507	\$ 348,740	\$ 349,973	\$ 351,206	\$ 352,439	\$ 353,672	\$ 354,905	\$ 356,138	\$ 357,371	\$ 358,604	\$ 359,837	\$ 361,070	\$ 362,303	\$ 363,536	\$ 364,769	\$ 366,002	\$ 367,235	\$ 368,468	\$ 369,701	\$ 370,934	\$ 372,167	\$ 373,400	\$ 374,633	\$ 375,866	\$ 377,099	\$ 378,332	\$ 379,565	\$ 380,798	\$ 382,031	\$ 383,264	\$ 384,497	\$ 385,730	\$ 386,963	\$ 388,196	\$ 389,429	\$ 390,662	\$ 391,895	\$ 393,128	\$ 394,361	\$ 395,594	\$ 396,827	\$ 398,060	\$ 399,293	\$ 400,526	\$ 401,759	\$ 402,992	\$ 404,225	\$ 405,458	\$ 406,691	\$ 407,924	\$ 409,157	\$ 410,390	\$ 411,623	\$ 412,856	\$ 414,089	\$ 415,322	\$ 416,555	\$ 417,788	\$ 419,021	\$ 420,254	\$ 421,487	\$ 422,720	\$ 423,953	\$ 425,186	\$ 426,419	\$ 427,652	\$ 428,885	\$ 430,118	\$ 431,351	\$ 432,584	\$ 433,817	\$ 435,050	\$ 436,283	\$ 437,516	\$ 438,749	\$ 439,982	\$ 441,215	\$ 442,448	\$ 443,681	\$ 444,914	\$ 446,147	\$ 447,380	\$ 448,613	\$ 449,846	\$ 451,079	\$ 452,312	\$ 453,545	\$ 454,778	\$ 456,011	\$ 457,244	\$ 458,477	\$ 459,710	\$ 460,943	\$ 462,176	\$ 463,409	\$ 464,642	\$ 465,875	\$ 467,108	\$ 468,341	\$ 469,574	\$ 470,807	\$ 472,040	\$ 473,273	\$ 474,506	\$ 475,739	\$ 476,972	\$ 478,205	\$ 479,438	\$ 480,671	\$ 481,904	\$ 483,137	\$ 484,370	\$ 485,603	\$ 486,836	\$ 488,069	\$ 489,302	\$ 490,535	\$ 491,768	\$ 493,001	\$ 494,234	\$ 495,467	\$ 496,700	\$ 497,933	\$ 499,166	\$ 500,399	\$ 501,632	\$ 502,865	\$ 504,098	\$ 505,331	\$ 506,564	\$ 507,797	\$ 509,030	\$ 510,263	\$ 511,496	\$ 512,729	\$ 513,962	\$ 515,195	\$ 516,428	\$ 517,661	\$ 518,894	\$ 520,127	\$ 521,360	\$ 522,593	\$ 523,826	\$ 525,059	\$ 526,292	\$ 527,525	\$ 528,758	\$ 530,000	\$ 531,233	\$ 532,466	\$ 533,699	\$ 534,932	\$ 536,165	\$ 537,398	\$ 538,631	\$ 539,864	\$ 541,097	\$ 542,330	\$ 543,563	\$ 544,796	\$ 546,029	\$ 547,262	\$ 548,495	\$ 549,728	\$ 550,961	\$ 552,194	\$ 553,427	\$ 554,660	\$ 555,893	\$ 557,126	\$ 558,359	\$ 559,592	\$ 560,825	\$ 562,058	\$ 563,291	\$ 564,524	\$ 565,757	\$ 566,990	\$ 568,223	\$ 569,456	\$ 570,689	\$ 571,922	\$ 573,155	\$ 574,388	\$ 575,621	\$ 576,854	\$ 578,087	\$ 579,320	\$ 580,553	\$ 581,786	\$ 583,019	\$ 584,252	\$ 585,485	\$ 586,718	\$ 587,951	\$ 589,184	\$ 590,417	\$ 591,650	\$ 592,883	\$ 594,116	\$ 595,349	\$ 596,582	\$ 597,815	\$ 599,048	\$ 600,281	\$ 601,514	\$ 602,747	\$ 603,980	\$ 605,213	\$ 606,446	\$ 607,679	\$ 608,912	\$ 610,145	\$ 611,378	\$ 612,611	\$ 613,844	\$ 615,077	\$ 616,310	\$ 617,543	\$ 618,776	\$ 620,009	\$ 621,242	\$ 622,475	\$ 623,708	\$ 624,941	\$ 626,174	\$ 627,407	\$ 628,640	\$ 629,873	\$ 631,106	\$ 632,339	\$ 633,572	\$ 634,805	\$ 636,038	\$ 637,271	\$ 638,504	\$ 639,737	\$ 640,970	\$ 642,203	\$ 643,436	\$ 644,669	\$ 645,902	\$ 647,135	\$ 648,368	\$ 649,601	\$ 650,834	\$ 652,067	\$ 653,300	\$ 654,533	\$ 655,766	\$ 657,000	\$ 658,233	\$ 659,466	\$ 660,699	\$ 661,932	\$ 663,165	\$ 664,398	\$ 665,631	\$ 666,864	\$ 668,097	\$ 669,330	\$ 670,563	\$ 671,796	\$ 673,029	\$ 674,262	\$ 675,495	\$ 676,728	\$ 677,961	\$ 679,194	\$ 680,427	\$ 681,660	\$ 682,893	\$ 684,126	\$ 685,359	\$ 686,592	\$ 687,825	\$ 689,058	\$ 690,291	\$ 691,524	\$ 692,757	\$ 693,990	\$ 695,223	\$ 696,456	\$ 697,689	\$ 698,922	\$ 700,155	\$ 701,388	\$ 702,621	\$ 703,854	\$ 705,087	\$ 706,320	\$ 707,553	\$ 708,786	\$ 710,019	\$ 711,252	\$ 712,485	\$ 713,718	\$ 714,951	\$ 716,184	\$ 717,417	\$ 718,650	\$ 719,883	\$ 721,116	\$ 722,349	\$ 723,582	\$ 724,815	\$ 726,048	\$ 727,281	\$ 728,514	\$ 729,747	\$ 730,980	\$ 732,213	\$ 733,446	\$ 734,679	\$ 735,912	\$ 737,145	\$ 738,378	\$ 739,611	\$ 740,844	\$ 742,077	\$ 743,310	\$ 744,543	\$ 745,776	\$ 747,009	\$ 748,242	\$ 749,475	\$ 750,708	\$ 751,941	\$ 753,174	\$ 754,407	\$ 755,640	\$ 756,873	\$ 758,106	\$ 759,339	\$ 760,572	\$ 761,805	\$ 763,038	\$ 764,271	\$ 765,504	\$ 766,737	\$ 767,970	\$ 769,203	\$ 770,436	\$ 771,669	\$ 772,902	\$ 774,135	\$ 775,368	\$ 776,601	\$ 777,834	\$ 779,067	\$ 780,300	\$ 781,533	\$ 782,766	\$ 784,000	\$ 785,233	\$ 786,466	\$ 787,699	\$ 788,932	\$ 790,165	\$ 791,398	\$ 792,631	\$ 793,864	\$ 795,097	\$ 796,330	\$ 797,563	\$ 798,796	\$ 800,029	\$ 801,262	\$ 802,495	\$ 803,728	\$ 804,961	\$ 806,194	\$ 807,427	\$ 808,660	\$ 809,893	\$ 811,126	\$ 812,359	\$ 813,592	\$ 814,825	\$ 816,058	\$ 817,291	\$ 818,524	\$ 819,757	\$ 820,990	\$ 822,223	\$ 823,456	\$ 824,689	\$ 825,922	\$ 827,155	\$ 828,388	\$ 829,621	\$ 830,854	\$ 832,087	\$ 833,320	\$ 834,553	\$ 835,786	\$ 837,019	\$ 838,252	\$ 839,485	\$ 840,718	\$ 841,951	\$ 843,184	\$ 844,417	\$ 845,650	\$ 846,883	\$ 848,116	\$ 849,349	\$ 850,582	\$ 851,815	\$ 853,048	\$ 854,281	\$ 855,514	\$ 856,747	\$ 857,980	\$ 859,213	\$ 860,446	\$ 861,679	\$ 862,912	\$ 864,145	\$ 865,378	\$ 866,611	\$ 867,844	\$ 869,077	\$ 870,310	\$ 871,543	\$ 872,776	\$ 874,009	\$ 875,242	\$ 876,475	\$ 877,708	\$ 878,941	\$ 880,174	\$ 881,407	\$ 882,640	\$ 883,873	\$ 885,106	\$ 886,339	\$ 887,572	\$ 888,805	\$ 890,038	\$ 891,271	\$ 892,504	\$ 893,737	\$ 894,970	\$ 896,203	\$ 897,436	\$ 898,669	\$ 899,902	\$ 901,135	\$ 902,368	\$ 903,601	\$ 904,834	\$ 906,067	\$ 907,300	\$ 908,533	\$ 909,766	\$ 910,999	\$ 912,232	\$ 913,465	\$ 914,698	\$ 915,931	\$ 917,164	\$ 918,397	\$ 919,630	\$ 920,863	\$ 922,096	\$ 923,329	\$ 924,562	\$ 925,795	\$ 927,028	\$ 928,261	\$ 929,494	\$ 930,727	\$ 931,960	\$ 933,193	\$ 934,426	\$ 935,659	\$ 936,892	\$ 938,125	\$ 939,358	\$ 940,591	\$ 941,824	\$ 943,057	\$ 944,290	\$ 945,523	\$ 946,756	\$ 947,989	\$ 949,222	\$ 950,455	\$ 951,688	\$ 952,921	\$ 954,154	\$ 955,387	\$ 956,620	\$ 957,853	\$ 959,086	\$ 960,319	\$ 961,552	\$ 962,785	\$ 964,018	\$ 965,251	\$ 966,484	\$ 967,717	\$ 968,950	\$ 970,183	\$ 971,416	\$ 972,649	\$ 973,882	\$ 975,115	\$ 976,348	\$ 977,581	\$ 978,814	\$ 980,047	\$ 981,280	\$ 982,513	\$ 983,746	\$ 984,979	\$ 986,212	\$ 987,445	\$ 988,678	\$ 989,911	\$ 991,144	\$ 992,377	\$ 993,610	\$ 994,843	\$ 996,076	\$ 997,309	\$ 998,542	\$ 999,775	\$ 1,00

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year:		2018		Service Code Definition: Maintenance, Trades, & Labor												
Effective Date:		October 1, 2017		L- Leader												
Union/Nonunion:		Union		Affected CBU/Service Code(s): B01 Regular B02 Leader												
Pay Plan/Schedule:		RW														
Peoplesoft Schedule:		WS0029														
		WS0034- Leaders														
		X07 (Leaders previously X08)														
% Increase:		3.0%														
Resolution Number:																
Date of Resolution:																
Grade	1	2	3	4	5	6	7	8	9	10	Between Steps					
02	\$ 16.10	\$ 16.66	\$ 17.22	\$ 17.78	\$ 18.34	\$ 18.90	\$ 19.46	\$ 20.02	\$ 20.58	\$ 21.14	\$	0.56				
02L	\$ 17.56	\$ 18.17	\$ 18.78	\$ 19.39	\$ 20.00	\$ 20.61	\$ 21.22	\$ 21.83	\$ 22.44	\$ 23.05	\$	0.61				
03	\$ 17.37	\$ 17.96	\$ 18.55	\$ 19.14	\$ 19.73	\$ 20.32	\$ 20.91	\$ 21.50	\$ 22.09	\$ 22.68	\$	0.59				
03L	\$ 18.98	\$ 19.64	\$ 20.30	\$ 20.96	\$ 21.62	\$ 22.28	\$ 22.94	\$ 23.60	\$ 24.26	\$ 24.92	\$	0.66				
04	\$ 18.60	\$ 19.24	\$ 19.88	\$ 20.52	\$ 21.16	\$ 21.80	\$ 22.44	\$ 23.08	\$ 23.72	\$ 24.36	\$	0.64				
04L	\$ 20.34	\$ 21.05	\$ 21.76	\$ 22.47	\$ 23.18	\$ 23.89	\$ 24.60	\$ 25.31	\$ 26.02	\$ 26.73	\$	0.71				
05	\$ 19.85	\$ 20.53	\$ 21.21	\$ 21.89	\$ 22.57	\$ 23.25	\$ 23.93	\$ 24.61	\$ 25.29	\$ 25.97	\$	0.68				
05L	\$ 21.62	\$ 22.38	\$ 23.14	\$ 23.90	\$ 24.66	\$ 25.42	\$ 26.18	\$ 26.94	\$ 27.70	\$ 28.46	\$	0.76				
06	\$ 21.03	\$ 21.76	\$ 22.49	\$ 23.22	\$ 23.95	\$ 24.68	\$ 25.41	\$ 26.14	\$ 26.87	\$ 27.60	\$	0.73				
06L	\$ 23.09	\$ 23.88	\$ 24.67	\$ 25.46	\$ 26.25	\$ 27.04	\$ 27.83	\$ 28.62	\$ 29.41	\$ 30.20	\$	0.79				
07	\$ 22.42	\$ 23.19	\$ 23.96	\$ 24.73	\$ 25.50	\$ 26.27	\$ 27.04	\$ 27.81	\$ 28.58	\$ 29.35	\$	0.77				
07L	\$ 24.49	\$ 25.34	\$ 26.19	\$ 27.04	\$ 27.89	\$ 28.74	\$ 29.59	\$ 30.44	\$ 31.29	\$ 32.14	\$	0.85				
08	\$ 23.69	\$ 24.50	\$ 25.31	\$ 26.12	\$ 26.93	\$ 27.74	\$ 28.55	\$ 29.36	\$ 30.17	\$ 30.98	\$	0.81				
08L	\$ 25.89	\$ 26.81	\$ 27.73	\$ 28.65	\$ 29.57	\$ 30.49	\$ 31.41	\$ 32.33	\$ 33.25	\$ 34.17	\$	0.92				
09	\$ 24.85	\$ 25.71	\$ 26.57	\$ 27.43	\$ 28.29	\$ 29.15	\$ 30.01	\$ 30.87	\$ 31.73	\$ 32.59	\$	0.86				
09L	\$ 27.26	\$ 28.20	\$ 29.14	\$ 30.08	\$ 31.02	\$ 31.96	\$ 32.90	\$ 33.84	\$ 34.78	\$ 35.72	\$	0.94				
10	\$ 26.11	\$ 27.02	\$ 27.93	\$ 28.84	\$ 29.75	\$ 30.66	\$ 31.57	\$ 32.48	\$ 33.39	\$ 34.30	\$	0.91				
10L	\$ 28.66	\$ 29.65	\$ 30.64	\$ 31.63	\$ 32.62	\$ 33.61	\$ 34.60	\$ 35.59	\$ 36.58	\$ 37.57	\$	0.99				
11	\$ 27.38	\$ 28.34	\$ 29.30	\$ 30.26	\$ 31.22	\$ 32.18	\$ 33.14	\$ 34.10	\$ 35.06	\$ 36.02	\$	0.96				
11L	\$ 30.05	\$ 31.09	\$ 32.13	\$ 33.17	\$ 34.21	\$ 35.25	\$ 36.29	\$ 37.33	\$ 38.37	\$ 39.41	\$	1.04				
12	\$ 28.66	\$ 29.65	\$ 30.64	\$ 31.63	\$ 32.62	\$ 33.61	\$ 34.60	\$ 35.59	\$ 36.58	\$ 37.57	\$	0.99				
12L	\$ 31.40	\$ 32.48	\$ 33.56	\$ 34.64	\$ 35.72	\$ 36.80	\$ 37.88	\$ 38.96	\$ 40.04	\$ 41.12	\$	1.08				
13	\$ 29.86	\$ 30.90	\$ 31.94	\$ 32.98	\$ 34.02	\$ 35.06	\$ 36.10	\$ 37.14	\$ 38.18	\$ 39.22	\$	1.04				
13L	\$ 32.64	\$ 33.82	\$ 35.00	\$ 36.18	\$ 37.36	\$ 38.54	\$ 39.72	\$ 40.90	\$ 42.08	\$ 43.26	\$	1.18				

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2018 Service Code Definition: Correctional Officers & EMS

Effective Date: October 1, 2017

Union/Nonunion: Union Affected CBU/Service Code(s): A01, A03, A20, A21

Pay Plan/Schedule: CS 0007 Correctional Officer
 Peoplesoft Schedule: DS0070 0083 Special Police Officer
 X10 0699 EMT/Paramedic

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
5 \$	43,218 \$	44,328 \$	45,438 \$	46,548 \$	47,658 \$	48,768 \$	49,878 \$	50,988 \$	52,098 \$	53,208 \$	1,110
6 \$	46,643 \$	47,880 \$	49,117 \$	50,354 \$	51,591 \$	52,828 \$	54,065 \$	55,302 \$	56,539 \$	57,776 \$	1,237
7 \$	49,695 \$	51,096 \$	52,497 \$	53,898 \$	55,299 \$	56,700 \$	58,101 \$	59,502 \$	60,903 \$	62,304 \$	1,401
8 \$	54,790 \$	56,341 \$	57,892 \$	59,443 \$	60,994 \$	62,545 \$	64,096 \$	65,647 \$	67,198 \$	68,749 \$	1,551
9 \$	60,310 \$	62,022 \$	63,734 \$	65,446 \$	67,158 \$	68,870 \$	70,582 \$	72,294 \$	74,006 \$	75,718 \$	1,712
10 \$	66,179 \$	68,061 \$	69,943 \$	71,825 \$	73,707 \$	75,589 \$	77,471 \$	79,353 \$	81,235 \$	83,117 \$	1,882

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 **Service Code Definition:** Professional and Scientific

Effective Date: October 14, 2018

Series:

Union/Nonunion: Union **Affected CBU/Service Code(s):**

Pay Plan/Schedule: CS

Peoplesoft Schedule: DS0077

X01

2.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
9 \$	53,620 \$	55,333 \$	57,046 \$	58,759 \$	60,472 \$	62,185 \$	63,898 \$	65,611 \$	67,324 \$	69,037 \$	1,713
10 \$	58,823 \$	60,709 \$	62,595 \$	64,481 \$	66,367 \$	68,253 \$	70,139 \$	72,025 \$	73,911 \$	75,797 \$	1,886
11 \$	64,603 \$	66,679 \$	68,755 \$	70,831 \$	72,907 \$	74,983 \$	77,059 \$	79,135 \$	81,211 \$	83,287 \$	2,076
12 \$	79,930 \$	82,412 \$	84,894 \$	87,376 \$	89,858 \$	92,340 \$	94,822 \$	97,304 \$	99,786 \$	102,268 \$	2,482
13 \$	92,093 \$	95,046 \$	97,999 \$	100,952 \$	103,905 \$	106,858 \$	109,811 \$	112,764 \$	115,717 \$	118,670 \$	2,953
14 \$	108,847 \$	112,334 \$	115,821 \$	119,308 \$	122,795 \$	126,282 \$	129,769 \$	133,256 \$	136,743 \$	140,230 \$	3,487

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 Service Code Definition: Technical and Paraprofessional

Effective Date: October 14, 2018 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0078
 X02

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	Steps											Between Steps
	1	2	3	4	5	6	7	8	9	10	11	
5	\$ 36,153	\$ 37,412	\$ 38,671	\$ 39,930	\$ 41,189	\$ 42,448	\$ 43,707	\$ 44,966	\$ 46,225	\$ 47,484	\$ 48,743	\$ 50,002
6	\$ 40,058	\$ 41,454	\$ 42,850	\$ 44,246	\$ 45,642	\$ 47,038	\$ 48,434	\$ 49,830	\$ 51,226	\$ 52,622	\$ 54,018	\$ 55,414
7	\$ 44,389	\$ 45,931	\$ 47,473	\$ 49,015	\$ 50,557	\$ 52,099	\$ 53,641	\$ 55,183	\$ 56,725	\$ 58,267	\$ 59,809	\$ 61,351
8	\$ 48,746	\$ 50,299	\$ 51,852	\$ 53,405	\$ 54,958	\$ 56,511	\$ 58,064	\$ 59,617	\$ 61,170	\$ 62,723	\$ 64,276	\$ 65,829
9	\$ 53,620	\$ 55,333	\$ 57,046	\$ 58,759	\$ 60,472	\$ 62,185	\$ 63,898	\$ 65,611	\$ 67,324	\$ 69,037	\$ 70,750	\$ 72,463
10	\$ 58,823	\$ 60,709	\$ 62,595	\$ 64,481	\$ 66,367	\$ 68,253	\$ 70,139	\$ 72,025	\$ 73,911	\$ 75,797	\$ 77,683	\$ 79,569
11	\$ 64,603	\$ 66,679	\$ 68,755	\$ 70,831	\$ 72,907	\$ 74,983	\$ 77,059	\$ 79,135	\$ 81,211	\$ 83,287	\$ 85,363	\$ 87,439

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 Service Code Definition: Clerical and Administrative Support

Effective Date: October 14, 2018 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0079
 X03

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
2	\$ 29,250	\$ 30,273	\$ 31,296	\$ 32,319	\$ 33,342	\$ 34,365	\$ 35,388	\$ 36,411	\$ 37,434	\$ 38,457	\$ 38,457	\$ 1,023
3	\$ 31,875	\$ 32,981	\$ 34,087	\$ 35,193	\$ 36,299	\$ 37,405	\$ 38,511	\$ 39,617	\$ 40,723	\$ 41,829	\$ 41,829	\$ 1,106
4	\$ 33,429	\$ 34,565	\$ 35,701	\$ 36,837	\$ 37,973	\$ 39,109	\$ 40,245	\$ 41,381	\$ 42,517	\$ 43,653	\$ 43,653	\$ 1,136
5	\$ 36,153	\$ 37,412	\$ 38,671	\$ 39,930	\$ 41,189	\$ 42,448	\$ 43,707	\$ 44,966	\$ 46,225	\$ 47,484	\$ 47,484	\$ 1,259
6	\$ 40,058	\$ 41,454	\$ 42,850	\$ 44,246	\$ 45,642	\$ 47,038	\$ 48,434	\$ 49,830	\$ 51,226	\$ 52,622	\$ 52,622	\$ 1,396
7	\$ 44,389	\$ 45,931	\$ 47,473	\$ 49,015	\$ 50,557	\$ 52,099	\$ 53,641	\$ 55,183	\$ 56,725	\$ 58,267	\$ 58,267	\$ 1,542
8	\$ 48,746	\$ 50,299	\$ 51,852	\$ 53,405	\$ 54,958	\$ 56,511	\$ 58,064	\$ 59,617	\$ 61,170	\$ 62,723	\$ 62,723	\$ 1,553
9	\$ 53,620	\$ 55,333	\$ 57,046	\$ 58,759	\$ 60,472	\$ 62,185	\$ 63,898	\$ 65,611	\$ 67,324	\$ 69,037	\$ 69,037	\$ 1,713

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Service Code Definition: Corrections and Other Occupation Groups

Fiscal Year: 2019

Effective Date: October 14, 2018

Union/Nonunion: Union

Job Series:

- 0006 Correctional Program Specialist
- 0081 Fire Protection Specialist
- 0101 Correctional Treatment Specialist
- 0390 Telecommunications Equipment Operator
- 1802 Cellblock Technician (Cellblock Only)
- 1811 Criminal Investigator
- 2151 Dispatcher (OUC Only)

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0067
 X04

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
4	\$ 38,785	\$ 39,862	\$ 40,939	\$ 42,016	\$ 43,093	\$ 44,170	\$ 45,247	\$ 46,324	\$ 47,401	\$ 48,478	\$ 1,077
5	\$ 44,604	\$ 45,809	\$ 47,014	\$ 48,219	\$ 49,424	\$ 50,629	\$ 51,834	\$ 53,039	\$ 54,244	\$ 55,449	\$ 1,205
6	\$ 47,017	\$ 48,362	\$ 49,707	\$ 51,052	\$ 52,397	\$ 53,742	\$ 55,087	\$ 56,432	\$ 57,777	\$ 59,122	\$ 1,345
7	\$ 50,747	\$ 52,241	\$ 53,735	\$ 55,229	\$ 56,723	\$ 58,217	\$ 59,711	\$ 61,205	\$ 62,699	\$ 64,193	\$ 1,494
8	\$ 52,890	\$ 54,548	\$ 56,206	\$ 57,864	\$ 59,522	\$ 61,180	\$ 62,838	\$ 64,496	\$ 66,154	\$ 67,812	\$ 1,658
9	\$ 56,609	\$ 58,437	\$ 60,265	\$ 62,093	\$ 63,921	\$ 65,749	\$ 67,577	\$ 69,405	\$ 71,233	\$ 73,061	\$ 1,828
10	\$ 62,340	\$ 64,354	\$ 66,368	\$ 68,382	\$ 70,396	\$ 72,410	\$ 74,424	\$ 76,438	\$ 78,452	\$ 80,466	\$ 2,014
11	\$ 66,305	\$ 68,510	\$ 70,715	\$ 72,920	\$ 75,125	\$ 77,330	\$ 79,535	\$ 81,740	\$ 83,945	\$ 86,150	\$ 2,205
12	\$ 79,449	\$ 82,098	\$ 84,747	\$ 87,396	\$ 90,045	\$ 92,694	\$ 95,343	\$ 97,992	\$ 100,641	\$ 103,290	\$ 2,649
13	\$ 94,471	\$ 97,622	\$ 100,773	\$ 103,924	\$ 107,075	\$ 110,226	\$ 113,377	\$ 116,528	\$ 119,679	\$ 122,830	\$ 3,151
14	\$ 111,656	\$ 115,374	\$ 119,092	\$ 122,810	\$ 126,528	\$ 130,246	\$ 133,964	\$ 137,682	\$ 141,400	\$ 145,118	\$ 3,718

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 Service Code Definition: Social Worker & Student Trainee

Effective Date: October 14, 2018

Union/Nonunion: Union Affected CBU/Service Code(s): A22

Pay Plan/Schedule: CS Series: 0185 Social Worker
 Peoplesoft Schedule: DS0080 0186 Social Worker (Associate)
 X05

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 52,889	\$ 54,278	\$ 55,667	\$ 57,056	\$ 58,445	\$ 59,834	\$ 61,223	\$ 62,612	\$ 64,001	\$ 65,390	\$ 1,389
7	\$ 57,348	\$ 58,893	\$ 60,438	\$ 61,983	\$ 63,528	\$ 65,073	\$ 66,618	\$ 68,163	\$ 69,708	\$ 71,253	\$ 1,545
9	\$ 62,184	\$ 63,901	\$ 65,618	\$ 67,335	\$ 69,052	\$ 70,769	\$ 72,486	\$ 74,203	\$ 75,920	\$ 77,637	\$ 1,717
11	\$ 70,827	\$ 72,903	\$ 74,979	\$ 77,055	\$ 79,131	\$ 81,207	\$ 83,283	\$ 85,359	\$ 87,435	\$ 89,511	\$ 2,076
12	\$ 79,930	\$ 82,412	\$ 84,894	\$ 87,376	\$ 89,858	\$ 92,340	\$ 94,822	\$ 97,304	\$ 99,786	\$ 102,268	\$ 2,482
13	\$ 88,733	\$ 91,485	\$ 94,237	\$ 96,989	\$ 99,741	\$ 102,493	\$ 105,245	\$ 107,997	\$ 110,749	\$ 113,501	\$ 2,752

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Fiscal Year: 2019 Service Code Definition: Health Care Occupations

Effective Date: October 14, 2018 Service Codes: A15, A39

Union/Nonunion: Union Job Series:

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0069 X06

% Increase: 2.0%

Resolution Number:

Date of Resolution:

- 0603 Physicians Assistant
- 0620 Licensed Practical Nurse
- 0625 Autopsy Assistant Mortuary
- 0638 Recreation Therapist
- 0644 Medical Technologist
- 0645 Medical Technician
- 0647 Diagnostic Radiologic Technician
- 0649 Medical Instrument Technician
- 0681 Dental Assistant
- 0682 Dental Hygienist
- 0688 Sanitarian

Grade	Step												Between Steps																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																			
	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
5	\$ 41,797	\$ 42,933	\$ 44,069	\$ 45,205	\$ 46,341	\$ 47,477	\$ 48,613	\$ 49,749	\$ 50,885	\$ 52,021	\$ 53,157	\$ 54,293	\$ 55,429	\$ 56,565	\$ 57,701	\$ 58,837	\$ 59,973	\$ 61,109	\$ 62,245	\$ 63,381	\$ 64,517	\$ 65,653	\$ 66,789	\$ 67,925	\$ 69,061	\$ 70,197	\$ 71,333	\$ 72,469	\$ 73,605	\$ 74,741	\$ 75,877	\$ 77,013	\$ 78,149	\$ 79,285	\$ 80,421	\$ 81,557	\$ 82,693	\$ 83,829	\$ 84,965	\$ 86,101	\$ 87,237	\$ 88,373	\$ 89,509	\$ 90,645	\$ 91,781	\$ 92,917	\$ 94,053	\$ 95,189	\$ 96,325	\$ 97,461	\$ 98,597	\$ 99,733	\$ 100,869	\$ 102,005	\$ 103,141	\$ 104,277	\$ 105,413	\$ 106,549	\$ 107,685	\$ 108,821	\$ 109,957	\$ 111,093	\$ 112,229	\$ 113,365	\$ 114,501	\$ 115,637	\$ 116,773	\$ 117,909	\$ 119,045	\$ 120,181	\$ 121,317	\$ 122,453	\$ 123,589	\$ 124,725	\$ 125,861	\$ 127,000	\$ 128,140	\$ 129,280	\$ 130,420	\$ 131,560	\$ 132,700	\$ 133,840	\$ 134,980	\$ 136,120	\$ 137,260	\$ 138,400	\$ 139,540	\$ 140,680	\$ 141,820	\$ 142,960	\$ 144,100	\$ 145,240	\$ 146,380	\$ 147,520	\$ 148,660	\$ 149,800	\$ 150,940	\$ 152,080	\$ 153,220	\$ 154,360	\$ 155,500	\$ 156,640	\$ 157,780	\$ 158,920	\$ 160,060	\$ 161,200	\$ 162,340	\$ 163,480	\$ 164,620	\$ 165,760	\$ 166,900	\$ 168,040	\$ 169,180	\$ 170,320	\$ 171,460	\$ 172,600	\$ 173,740	\$ 174,880	\$ 176,020	\$ 177,160	\$ 178,300	\$ 179,440	\$ 180,580	\$ 181,720	\$ 182,860	\$ 184,000	\$ 185,140	\$ 186,280	\$ 187,420	\$ 188,560	\$ 189,700	\$ 190,840	\$ 191,980	\$ 193,120	\$ 194,260	\$ 195,400	\$ 196,540	\$ 197,680	\$ 198,820	\$ 199,960	\$ 201,100	\$ 202,240	\$ 203,380	\$ 204,520	\$ 205,660	\$ 206,800	\$ 207,940	\$ 209,080	\$ 210,220	\$ 211,360	\$ 212,500	\$ 213,640	\$ 214,780	\$ 215,920	\$ 217,060	\$ 218,200	\$ 219,340	\$ 220,480	\$ 221,620	\$ 222,760	\$ 223,900	\$ 225,040	\$ 226,180	\$ 227,320	\$ 228,460	\$ 229,600	\$ 230,740	\$ 231,880	\$ 233,020	\$ 234,160	\$ 235,300	\$ 236,440	\$ 237,580	\$ 238,720	\$ 239,860	\$ 241,000	\$ 242,140	\$ 243,280	\$ 244,420	\$ 245,560	\$ 246,700	\$ 247,840	\$ 248,980	\$ 250,120	\$ 251,260	\$ 252,400	\$ 253,540	\$ 254,680	\$ 255,820	\$ 256,960	\$ 258,100	\$ 259,240	\$ 260,380	\$ 261,520	\$ 262,660	\$ 263,800	\$ 264,940	\$ 266,080	\$ 267,220	\$ 268,360	\$ 269,500	\$ 270,640	\$ 271,780	\$ 272,920	\$ 274,060	\$ 275,200	\$ 276,340	\$ 277,480	\$ 278,620	\$ 279,760	\$ 280,900	\$ 282,040	\$ 283,180	\$ 284,320	\$ 285,460	\$ 286,600	\$ 287,740	\$ 288,880	\$ 290,020	\$ 291,160	\$ 292,300	\$ 293,440	\$ 294,580	\$ 295,720	\$ 296,860	\$ 298,000	\$ 299,140	\$ 300,280	\$ 301,420	\$ 302,560	\$ 303,700	\$ 304,840	\$ 305,980	\$ 307,120	\$ 308,260	\$ 309,400	\$ 310,540	\$ 311,680	\$ 312,820	\$ 313,960	\$ 315,100	\$ 316,240	\$ 317,380	\$ 318,520	\$ 319,660	\$ 320,800	\$ 321,940	\$ 323,080	\$ 324,220	\$ 325,360	\$ 326,500	\$ 327,640	\$ 328,780	\$ 329,920	\$ 331,060	\$ 332,200	\$ 333,340	\$ 334,480	\$ 335,620	\$ 336,760	\$ 337,900	\$ 339,040	\$ 340,180	\$ 341,320	\$ 342,460	\$ 343,600	\$ 344,740	\$ 345,880	\$ 347,020	\$ 348,160	\$ 349,300	\$ 350,440	\$ 351,580	\$ 352,720	\$ 353,860	\$ 355,000	\$ 356,140	\$ 357,280	\$ 358,420	\$ 359,560	\$ 360,700	\$ 361,840	\$ 362,980	\$ 364,120	\$ 365,260	\$ 366,400	\$ 367,540	\$ 368,680	\$ 369,820	\$ 370,960	\$ 372,100	\$ 373,240	\$ 374,380	\$ 375,520	\$ 376,660	\$ 377,800	\$ 378,940	\$ 380,080	\$ 381,220	\$ 382,360	\$ 383,500	\$ 384,640	\$ 385,780	\$ 386,920	\$ 388,060	\$ 389,200	\$ 390,340	\$ 391,480	\$ 392,620	\$ 393,760	\$ 394,900	\$ 396,040	\$ 397,180	\$ 398,320	\$ 399,460	\$ 400,600	\$ 401,740	\$ 402,880	\$ 404,020	\$ 405,160	\$ 406,300	\$ 407,440	\$ 408,580	\$ 409,720	\$ 410,860	\$ 412,000	\$ 413,140	\$ 414,280	\$ 415,420	\$ 416,560	\$ 417,700	\$ 418,840	\$ 419,980	\$ 421,120	\$ 422,260	\$ 423,400	\$ 424,540	\$ 425,680	\$ 426,820	\$ 427,960	\$ 429,100	\$ 430,240	\$ 431,380	\$ 432,520	\$ 433,660	\$ 434,800	\$ 435,940	\$ 437,080	\$ 438,220	\$ 439,360	\$ 440,500	\$ 441,640	\$ 442,780	\$ 443,920	\$ 445,060	\$ 446,200	\$ 447,340	\$ 448,480	\$ 449,620	\$ 450,760	\$ 451,900	\$ 453,040	\$ 454,180	\$ 455,320	\$ 456,460	\$ 457,600	\$ 458,740	\$ 459,880	\$ 461,020	\$ 462,160	\$ 463,300	\$ 464,440	\$ 465,580	\$ 466,720	\$ 467,860	\$ 469,000	\$ 470,140	\$ 471,280	\$ 472,420	\$ 473,560	\$ 474,700	\$ 475,840	\$ 476,980	\$ 478,120	\$ 479,260	\$ 480,400	\$ 481,540	\$ 482,680	\$ 483,820	\$ 484,960	\$ 486,100	\$ 487,240	\$ 488,380	\$ 489,520	\$ 490,660	\$ 491,800	\$ 492,940	\$ 494,080	\$ 495,220	\$ 496,360	\$ 497,500	\$ 498,640	\$ 499,780	\$ 500,920	\$ 502,060	\$ 503,200	\$ 504,340	\$ 505,480	\$ 506,620	\$ 507,760	\$ 508,900	\$ 510,040	\$ 511,180	\$ 512,320	\$ 513,460	\$ 514,600	\$ 515,740	\$ 516,880	\$ 518,020	\$ 519,160	\$ 520,300	\$ 521,440	\$ 522,580	\$ 523,720	\$ 524,860	\$ 526,000	\$ 527,140	\$ 528,280	\$ 529,420	\$ 530,560	\$ 531,700	\$ 532,840	\$ 533,980	\$ 535,120	\$ 536,260	\$ 537,400	\$ 538,540	\$ 539,680	\$ 540,820	\$ 541,960	\$ 543,100	\$ 544,240	\$ 545,380	\$ 546,520	\$ 547,660	\$ 548,800	\$ 549,940	\$ 551,080	\$ 552,220	\$ 553,360	\$ 554,500	\$ 555,640	\$ 556,780	\$ 557,920	\$ 559,060	\$ 560,200	\$ 561,340	\$ 562,480	\$ 563,620	\$ 564,760	\$ 565,900	\$ 567,040	\$ 568,180	\$ 569,320	\$ 570,460	\$ 571,600	\$ 572,740	\$ 573,880	\$ 575,020	\$ 576,160	\$ 577,300	\$ 578,440	\$ 579,580	\$ 580,720	\$ 581,860	\$ 583,000	\$ 584,140	\$ 585,280	\$ 586,420	\$ 587,560	\$ 588,700	\$ 589,840	\$ 590,980	\$ 592,120	\$ 593,260	\$ 594,400	\$ 595,540	\$ 596,680	\$ 597,820	\$ 598,960	\$ 600,100	\$ 601,240	\$ 602,380	\$ 603,520	\$ 604,660	\$ 605,800	\$ 606,940	\$ 608,080	\$ 609,220	\$ 610,360	\$ 611,500	\$ 612,640	\$ 613,780	\$ 614,920	\$ 616,060	\$ 617,200	\$ 618,340	\$ 619,480	\$ 620,620	\$ 621,760	\$ 622,900	\$ 624,040	\$ 625,180	\$ 626,320	\$ 627,460	\$ 628,600	\$ 629,740	\$ 630,880	\$ 632,020	\$ 633,160	\$ 634,300	\$ 635,440	\$ 636,580	\$ 637,720	\$ 638,860	\$ 640,000	\$ 641,140	\$ 642,280	\$ 643,420	\$ 644,560	\$ 645,700	\$ 646,840	\$ 647,980	\$ 649,120	\$ 650,260	\$ 651,400	\$ 652,540	\$ 653,680	\$ 654,820	\$ 655,960	\$ 657,100	\$ 658,240	\$ 659,380	\$ 660,520	\$ 661,660	\$ 662,800	\$ 663,940	\$ 665,080	\$ 666,220	\$ 667,360	\$ 668,500	\$ 669,640	\$ 670,780	\$ 671,920	\$ 673,060	\$ 674,200	\$ 675,340	\$ 676,480	\$ 677,620	\$ 678,760	\$ 679,900	\$ 681,040	\$ 682,180	\$ 683,320	\$ 684,460	\$ 685,600	\$ 686,740	\$ 687,880	\$ 689,020	\$ 690,160	\$ 691,300	\$ 692,440	\$ 693,580	\$ 694,720	\$ 695,860	\$ 697,000	\$ 698,140	\$ 699,280	\$ 700,420	\$ 701,560	\$ 702,700	\$ 703,840	\$ 704,980	\$ 706,120	\$ 707,260	\$ 708,400	\$ 709,540	\$ 710,680	\$ 711,820	\$ 712,960	\$ 714,100	\$ 715,240	\$ 716,380	\$ 717,520	\$ 718,660	\$ 719,800	\$ 720,940	\$ 722,080	\$ 723,220	\$ 724,360	\$ 725,500	\$ 726,640	\$ 727,780	\$ 728,920	\$ 730,060	\$ 731,200	\$ 732,340	\$ 733,480	\$ 734,620	\$ 735,760	\$ 736,900	\$ 738,040	\$ 739,180	\$ 740,320	\$ 741,460	\$ 742,600	\$ 743,740	\$ 744,880	\$ 746,020	\$ 747,160	\$ 748,300	\$ 749,440	\$ 750,580	\$ 751,720	\$ 752,860	\$ 754,000	\$ 755,140	\$ 756,280	\$ 757,420	\$ 758,560	\$ 759,700	\$ 760,840	\$ 761,980	\$ 763,120	\$ 764,260	\$ 765,400	\$ 766,540	\$ 767,680	\$ 768,820	\$ 769,960	\$ 771,100	\$ 772,240	\$ 773,380	\$ 774,520	\$ 775,660	\$ 776,800	\$ 777,940	\$ 779,080	\$ 780,220	\$ 781,360	\$ 782,500	\$ 783,640	\$ 784,780	\$ 785,920	\$ 787,060	\$ 788,200	\$ 789,340	\$ 790,480	\$ 791,620	\$ 792,760	\$ 793,900	\$ 795,040	\$ 796,180	\$ 797,320	\$ 798,460	\$ 799,600	\$ 800,740	\$ 801,880	\$ 803,020	\$ 804,160	\$ 805,300	\$ 806,440	\$ 807,580	\$ 808,720	\$ 809,860	\$ 811,000	\$ 812,140	\$ 813,280	\$ 814,420	\$ 815,560	\$ 816,700	\$ 817,840	\$ 818,980	\$ 820,120	\$ 821,260	\$ 822,400	\$ 823,540	\$ 824,680	\$ 825,820	\$ 826,960	\$ 828,100	\$ 829,240	\$ 830,380	\$ 831,520	\$ 832,660	\$ 833,800	\$ 834,940	\$ 836,080	\$ 837,220	\$ 838,360	\$ 839,500	\$ 840,640	\$ 841,780	\$ 842,920	\$ 844,060	\$ 845,200	\$ 846,340	\$ 847,480	\$ 848,620	\$ 849,760	\$ 850,900	\$ 852,040	\$ 853,180	\$ 854,320	\$ 855,460	\$ 856,600	\$ 857,740	\$ 858,880	\$ 860,020	\$ 861,160	\$ 862,300	\$ 863,440	\$ 864,580	\$ 865,720	\$ 866,860	\$ 868,000	\$ 869,140	\$ 870,280	\$ 871,420	\$ 872,560	\$ 873,700	\$ 874,840	\$ 875,980	\$ 877,120	\$ 878,260	\$ 879,400	\$ 880,540	\$ 881,680	\$ 882,820	\$ 883,960	\$ 885,100	\$ 886,240	\$ 887,380	\$ 888,520	\$ 889,660	\$ 890,800	\$ 891,940	\$ 893,080	\$ 894,220	\$ 895,360	\$ 896,500	\$ 897,640	\$ 898,780	\$ 899,920	\$ 901,060	\$ 902,200	\$ 903,340	\$ 904,480	\$ 905,620	\$ 906,760	\$ 907,900	\$ 909,040	\$ 910,180	\$ 911,320	\$ 912,460	\$ 913,600	\$ 914,740	\$ 915,880	\$ 917,020	\$ 918,160	\$ 919,300	\$ 920,440	\$ 921,580	\$ 922,720	\$ 923,860	\$ 925,000	\$ 926,140	\$ 927,280	\$ 928,420	\$ 929,560	\$ 930,700	\$ 931,840	\$ 932,980	\$ 934,120	\$ 935,260	\$ 936,400	\$ 937,540	\$ 938,680	\$ 939,820	\$ 940,960	\$ 942,100	\$ 943,240	\$ 944,380	\$ 945,520	\$ 946,660	\$ 947,800	\$ 948,940	\$ 950,080	\$ 951,220	\$ 952,360	\$ 953,500	\$ 954,640	\$ 955,780	\$ 956,920	\$ 958,060	\$ 959,200	\$ 960,340	\$ 961,480	\$ 962,620	\$ 963,760	\$ 964,900	\$ 966,040	\$ 967,180	\$ 968,320	\$ 969,460	\$ 970,600	\$ 971,740	\$ 972,880	\$ 974,020	\$ 975,160	\$ 976,300	\$ 977,440	\$ 978,580	\$ 979,720	\$ 980,860	\$ 982,000	\$ 983,140	\$ 984,280	\$ 985,420	\$ 986,560	\$ 987,700	\$ 988,8

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 Service Code Definition: Maintenance, Trades, & Labor

Effective Date: October 14, 2018

L- Leader

Union/Nonunion: Union Affected CBU/Service Code(s): B01 Regular
B02 Leader

Pay Plan/Schedule: RW
 Peoplesoft Schedule: WS0029
 WS0034- Leaders
 X07 (Leaders previously X08)

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	Step										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
02 \$	16.43	\$ 17.00	\$ 17.57	\$ 18.14	\$ 18.71	\$ 19.28	\$ 19.85	\$ 20.42	\$ 20.99	\$ 21.56	\$ 21.56	\$ 0.57
02L \$	17.92	\$ 18.54	\$ 19.16	\$ 19.78	\$ 20.40	\$ 21.02	\$ 21.64	\$ 22.26	\$ 22.88	\$ 23.50	\$ 23.50	\$ 0.62
03 \$	17.72	\$ 18.32	\$ 18.92	\$ 19.52	\$ 20.12	\$ 20.72	\$ 21.32	\$ 21.92	\$ 22.52	\$ 23.12	\$ 23.12	\$ 0.60
03L \$	19.37	\$ 20.04	\$ 20.71	\$ 21.38	\$ 22.05	\$ 22.72	\$ 23.39	\$ 24.06	\$ 24.73	\$ 25.40	\$ 25.40	\$ 0.67
04 \$	18.98	\$ 19.63	\$ 20.28	\$ 20.93	\$ 21.58	\$ 22.23	\$ 22.88	\$ 23.53	\$ 24.18	\$ 24.83	\$ 24.83	\$ 0.65
04L \$	20.76	\$ 21.48	\$ 22.20	\$ 22.92	\$ 23.64	\$ 24.36	\$ 25.08	\$ 25.80	\$ 26.52	\$ 27.24	\$ 27.24	\$ 0.72
05 \$	20.26	\$ 20.95	\$ 21.64	\$ 22.33	\$ 23.02	\$ 23.71	\$ 24.40	\$ 25.09	\$ 25.78	\$ 26.47	\$ 26.47	\$ 0.69
05L \$	22.04	\$ 22.82	\$ 23.60	\$ 24.38	\$ 25.15	\$ 25.93	\$ 26.71	\$ 27.49	\$ 28.27	\$ 29.05	\$ 29.05	\$ 0.78
06 \$	21.43	\$ 22.18	\$ 22.93	\$ 23.68	\$ 24.43	\$ 25.18	\$ 25.93	\$ 26.68	\$ 27.43	\$ 28.18	\$ 28.18	\$ 0.75
06L \$	23.54	\$ 24.35	\$ 25.16	\$ 25.97	\$ 26.78	\$ 27.59	\$ 28.40	\$ 29.21	\$ 30.02	\$ 30.83	\$ 30.83	\$ 0.81
07 \$	22.85	\$ 23.64	\$ 24.43	\$ 25.22	\$ 26.01	\$ 26.80	\$ 27.59	\$ 28.38	\$ 29.17	\$ 29.96	\$ 29.96	\$ 0.79
07L \$	24.97	\$ 25.84	\$ 26.71	\$ 27.58	\$ 28.45	\$ 29.32	\$ 30.19	\$ 31.06	\$ 31.93	\$ 32.80	\$ 32.80	\$ 0.87
08 \$	24.15	\$ 24.98	\$ 25.81	\$ 26.64	\$ 27.47	\$ 28.30	\$ 29.13	\$ 29.96	\$ 30.79	\$ 31.62	\$ 31.62	\$ 0.83
08L \$	26.40	\$ 27.34	\$ 28.28	\$ 29.22	\$ 30.16	\$ 31.10	\$ 32.04	\$ 32.98	\$ 33.92	\$ 34.86	\$ 34.86	\$ 0.94
09 \$	25.34	\$ 26.22	\$ 27.10	\$ 27.98	\$ 28.86	\$ 29.74	\$ 30.62	\$ 31.50	\$ 32.38	\$ 33.26	\$ 33.26	\$ 0.88
09L \$	27.80	\$ 28.76	\$ 29.72	\$ 30.68	\$ 31.64	\$ 32.60	\$ 33.56	\$ 34.52	\$ 35.48	\$ 36.44	\$ 36.44	\$ 0.96
10 \$	26.63	\$ 27.56	\$ 28.49	\$ 29.42	\$ 30.35	\$ 31.28	\$ 32.21	\$ 33.14	\$ 34.07	\$ 35.00	\$ 35.00	\$ 0.93
10L \$	29.23	\$ 30.24	\$ 31.25	\$ 32.26	\$ 33.27	\$ 34.28	\$ 35.29	\$ 36.30	\$ 37.31	\$ 38.32	\$ 38.32	\$ 1.01
11 \$	27.96	\$ 28.93	\$ 29.90	\$ 30.87	\$ 31.84	\$ 32.81	\$ 33.78	\$ 34.75	\$ 35.72	\$ 36.69	\$ 36.69	\$ 0.97
11L \$	30.65	\$ 31.71	\$ 32.77	\$ 33.83	\$ 34.89	\$ 35.95	\$ 37.01	\$ 38.07	\$ 39.13	\$ 40.19	\$ 40.19	\$ 1.06
12 \$	29.23	\$ 30.24	\$ 31.25	\$ 32.26	\$ 33.27	\$ 34.28	\$ 35.29	\$ 36.30	\$ 37.31	\$ 38.32	\$ 38.32	\$ 1.01
12L \$	32.03	\$ 33.13	\$ 34.23	\$ 35.33	\$ 36.43	\$ 37.53	\$ 38.63	\$ 39.73	\$ 40.83	\$ 41.93	\$ 41.93	\$ 1.10
13 \$	30.46	\$ 31.52	\$ 32.58	\$ 33.64	\$ 34.70	\$ 35.76	\$ 36.82	\$ 37.88	\$ 38.94	\$ 40.00	\$ 40.00	\$ 1.06
13L \$	33.27	\$ 34.48	\$ 35.69	\$ 36.90	\$ 38.11	\$ 39.32	\$ 40.53	\$ 41.74	\$ 42.95	\$ 44.16	\$ 44.16	\$ 1.21

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2019 Service Code Definition: Correctional Officers & EMS

Effective Date: October 14, 2018

Union/Nonunion: Union Affected CBU/Service Code(s): A01, A03, A20, A21

Pay Plan/Schedule: CS Series: 0007 Correctional Officer
 Peoplesoft Schedule: DS0070 0083 Special Police Officer
 X10 0699 EMT/Paramedic

% Increase: 2.0%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 44,083	\$ 45,215	\$ 46,347	\$ 47,479	\$ 48,611	\$ 49,743	\$ 50,875	\$ 52,007	\$ 53,139	\$ 54,271	\$ 1,132
6	\$ 47,575	\$ 48,837	\$ 50,099	\$ 51,361	\$ 52,623	\$ 53,885	\$ 55,147	\$ 56,409	\$ 57,671	\$ 58,933	\$ 1,262
7	\$ 50,689	\$ 52,118	\$ 53,547	\$ 54,976	\$ 56,405	\$ 57,834	\$ 59,263	\$ 60,692	\$ 62,121	\$ 63,550	\$ 1,429
8	\$ 55,886	\$ 57,468	\$ 59,050	\$ 60,632	\$ 62,214	\$ 63,796	\$ 65,378	\$ 66,960	\$ 68,542	\$ 70,124	\$ 1,582
9	\$ 61,517	\$ 63,263	\$ 65,009	\$ 66,755	\$ 68,501	\$ 70,247	\$ 71,993	\$ 73,739	\$ 75,485	\$ 77,231	\$ 1,746
10	\$ 67,505	\$ 69,424	\$ 71,343	\$ 73,262	\$ 75,181	\$ 77,100	\$ 79,019	\$ 80,938	\$ 82,857	\$ 84,776	\$ 1,919

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Professional and Scientific

Effective Date: October 13, 2019 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0077
 X01
 % Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
9 \$	55,230	56,994	58,758	60,522	62,286	64,050	65,814	67,578	69,342	71,106	\$	1,764
10 \$	60,586	62,529	64,472	66,415	68,358	70,301	72,244	74,187	76,130	78,073	\$	1,943
11 \$	66,542	68,680	70,818	72,956	75,094	77,232	79,370	81,508	83,646	85,784	\$	2,138
12 \$	82,326	84,883	87,440	89,997	92,554	95,111	97,668	100,225	102,782	105,339	\$	2,557
13 \$	94,858	97,899	100,940	103,981	107,022	110,063	113,104	116,145	119,186	122,227	\$	3,041
14 \$	112,111	115,703	119,295	122,887	126,479	130,071	133,663	137,255	140,847	144,439	\$	3,592

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Technical and Paraprofessional

Effective Date: October 13, 2019 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
Peoplesoft Schedule: DS0078
X02

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 37,237	\$ 38,534	\$ 39,831	\$ 41,128	\$ 42,425	\$ 43,722	\$ 45,019	\$ 46,316	\$ 47,613	\$ 48,910	\$ 1,297
6	\$ 41,259	\$ 42,697	\$ 44,135	\$ 45,573	\$ 47,011	\$ 48,449	\$ 49,887	\$ 51,325	\$ 52,763	\$ 54,201	\$ 1,438
7	\$ 45,718	\$ 47,307	\$ 48,896	\$ 50,485	\$ 52,074	\$ 53,663	\$ 55,252	\$ 56,841	\$ 58,430	\$ 60,019	\$ 1,589
8	\$ 50,207	\$ 51,807	\$ 53,407	\$ 55,007	\$ 56,607	\$ 58,207	\$ 59,807	\$ 61,407	\$ 63,007	\$ 64,607	\$ 1,600
9	\$ 55,230	\$ 56,994	\$ 58,758	\$ 60,522	\$ 62,286	\$ 64,050	\$ 65,814	\$ 67,578	\$ 69,342	\$ 71,106	\$ 1,764
10	\$ 60,586	\$ 62,529	\$ 64,472	\$ 66,415	\$ 68,358	\$ 70,301	\$ 72,244	\$ 74,187	\$ 76,130	\$ 78,073	\$ 1,943
11	\$ 66,542	\$ 68,680	\$ 70,818	\$ 72,956	\$ 75,094	\$ 77,232	\$ 79,370	\$ 81,508	\$ 83,646	\$ 85,784	\$ 2,138

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Clerical and Administrative Support

Effective Date: October 13, 2019 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0079
 X03

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
2 \$	30,130	\$ 31,183	\$ 32,236	\$ 33,289	\$ 34,342	\$ 35,395	\$ 36,448	\$ 37,501	\$ 38,554	\$ 39,607	\$ 1,053
3 \$	32,832	\$ 33,971	\$ 35,110	\$ 36,249	\$ 37,388	\$ 38,527	\$ 39,666	\$ 40,805	\$ 41,944	\$ 43,083	\$ 1,139
4 \$	34,432	\$ 35,602	\$ 36,772	\$ 37,942	\$ 39,112	\$ 40,282	\$ 41,452	\$ 42,622	\$ 43,792	\$ 44,962	\$ 1,170
5 \$	37,237	\$ 38,534	\$ 39,831	\$ 41,128	\$ 42,425	\$ 43,722	\$ 45,019	\$ 46,316	\$ 47,613	\$ 48,910	\$ 1,297
6 \$	41,259	\$ 42,697	\$ 44,135	\$ 45,573	\$ 47,011	\$ 48,449	\$ 49,887	\$ 51,325	\$ 52,763	\$ 54,201	\$ 1,438
7 \$	45,718	\$ 47,307	\$ 48,896	\$ 50,485	\$ 52,074	\$ 53,663	\$ 55,252	\$ 56,841	\$ 58,430	\$ 60,019	\$ 1,589
8 \$	50,207	\$ 51,807	\$ 53,407	\$ 55,007	\$ 56,607	\$ 58,207	\$ 59,807	\$ 61,407	\$ 63,007	\$ 64,607	\$ 1,600
9 \$	55,230	\$ 56,994	\$ 58,758	\$ 60,522	\$ 62,286	\$ 64,050	\$ 65,814	\$ 67,578	\$ 69,342	\$ 71,106	\$ 1,764

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Service Code Definition: Corrections and Other Occupation Groups

Fiscal Year: 2020

Effective Date: October 13, 2019

Union/Nonunion: Union
 Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0067
 X04
 % Increase: 3.0%

Job Series: 0006 Correctional Program Specialist
 0081 Fire Protection Specialist
 0101 Correctional Treatment Specialist
 0390 Telecommunications Equipment Operator
 1802 Cellblock Technician (Cellblock Only)
 1811 Criminal Investigator
 2151 Dispatcher (OUC Only)

Resolution Number:

Date of Resolution:

Grade	Step										Between Steps
	1	2	3	4	5	6	7	8	9	10	
4	\$ 39,946	\$ 41,056	\$ 42,166	\$ 43,276	\$ 44,386	\$ 45,496	\$ 46,606	\$ 47,716	\$ 48,826	\$ 49,936	\$ 51,046
5	\$ 45,943	\$ 47,184	\$ 48,425	\$ 49,666	\$ 50,907	\$ 52,148	\$ 53,389	\$ 54,630	\$ 55,871	\$ 57,112	\$ 58,353
6	\$ 48,429	\$ 49,814	\$ 51,199	\$ 52,584	\$ 53,969	\$ 55,354	\$ 56,739	\$ 58,124	\$ 59,509	\$ 60,894	\$ 62,279
7	\$ 52,269	\$ 53,808	\$ 55,347	\$ 56,886	\$ 58,425	\$ 59,964	\$ 61,503	\$ 63,042	\$ 64,581	\$ 66,120	\$ 67,659
8	\$ 54,476	\$ 56,184	\$ 57,892	\$ 59,600	\$ 61,308	\$ 63,016	\$ 64,724	\$ 66,432	\$ 68,140	\$ 69,848	\$ 71,556
9	\$ 58,307	\$ 60,190	\$ 62,073	\$ 63,956	\$ 65,839	\$ 67,722	\$ 69,605	\$ 71,488	\$ 73,371	\$ 75,254	\$ 77,137
10	\$ 64,208	\$ 66,283	\$ 68,358	\$ 70,433	\$ 72,508	\$ 74,583	\$ 76,658	\$ 78,733	\$ 80,808	\$ 82,883	\$ 84,958
11	\$ 68,295	\$ 70,566	\$ 72,837	\$ 75,108	\$ 77,379	\$ 79,650	\$ 81,921	\$ 84,192	\$ 86,463	\$ 88,734	\$ 91,005
12	\$ 81,834	\$ 84,562	\$ 87,290	\$ 90,018	\$ 92,746	\$ 95,474	\$ 98,202	\$ 100,930	\$ 103,658	\$ 106,386	\$ 109,114
13	\$ 97,307	\$ 100,552	\$ 103,797	\$ 107,042	\$ 110,287	\$ 113,532	\$ 116,777	\$ 120,022	\$ 123,267	\$ 126,512	\$ 129,757
14	\$ 115,004	\$ 118,834	\$ 122,664	\$ 126,494	\$ 130,324	\$ 134,154	\$ 137,984	\$ 141,814	\$ 145,644	\$ 149,474	\$ 153,304

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Social Worker & Student Trainee

Effective Date: October 13, 2019

Union/Nonunion: Union Affected CBU/Service Code(s): A22

Pay Plan/Schedule: CS Series: 0185 Social Worker
 Peoplesoft Schedule: DS0080 0186 Social Worker (Associate)
 X05

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
5 \$	54,478	55,908	57,338	58,768	60,198	61,628	63,058	64,488	65,918	67,348	1,430
7 \$	59,066	60,658	62,250	63,842	65,434	67,026	68,618	70,210	71,802	73,394	1,592
9 \$	64,048	65,817	67,586	69,355	71,124	72,893	74,662	76,431	78,200	79,969	1,769
11 \$	72,953	75,091	77,229	79,367	81,505	83,643	85,781	87,919	90,057	92,195	2,138
12 \$	82,326	84,883	87,440	89,997	92,554	95,111	97,668	100,225	102,782	105,339	2,557
13 \$	91,397	94,231	97,065	99,899	102,733	105,567	108,401	111,235	114,069	116,903	2,834

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Fiscal Year: 2020 Service Code Definition: Health Care Occupations

Effective Date: October 13, 2019 Service Codes: A15, A39

Union/Nonunion: Union Job Series:

- 0603 Physicians Assistant
- 0620 Licensed Practical Nurse
- 0625 Autopsy Assistant Mortuary
- 0638 Recreation Therapist
- 0644 Medical Technologist
- 0645 Medical Technician
- 0647 Diagnostic Radiologic Technician
- 0649 Medical Instrument Technician
- 0681 Dental Assistant
- 0682 Dental Hygienist
- 0688 Sanitarian

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0069 X06

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Step												Between Steps																																																																																																																																																																																																																																																																																																																																																																																		
	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																																					
5	\$ 43,051	\$ 44,221	\$ 45,391	\$ 46,561	\$ 47,731	\$ 48,901	\$ 50,071	\$ 51,241	\$ 52,411	\$ 53,581	\$ 54,751	\$ 55,921	\$ 57,091	\$ 58,261	\$ 59,431	\$ 60,601	\$ 61,771	\$ 62,941	\$ 64,111	\$ 65,281	\$ 66,451	\$ 67,621	\$ 68,791	\$ 69,961	\$ 71,131	\$ 72,301	\$ 73,471	\$ 74,641	\$ 75,811	\$ 76,981	\$ 78,151	\$ 79,321	\$ 80,491	\$ 81,661	\$ 82,831	\$ 84,001	\$ 85,171	\$ 86,341	\$ 87,511	\$ 88,681	\$ 89,851	\$ 91,021	\$ 92,191	\$ 93,361	\$ 94,531	\$ 95,701	\$ 96,871	\$ 98,041	\$ 99,211	\$ 100,381	\$ 101,551	\$ 102,721	\$ 103,891	\$ 105,061	\$ 106,231	\$ 107,401	\$ 108,571	\$ 109,741	\$ 110,911	\$ 112,081	\$ 113,251	\$ 114,421	\$ 115,591	\$ 116,761	\$ 117,931	\$ 119,101	\$ 120,271	\$ 121,441	\$ 122,611	\$ 123,781	\$ 124,951	\$ 126,121	\$ 127,291	\$ 128,461	\$ 129,631	\$ 130,801	\$ 131,971	\$ 133,141	\$ 134,311	\$ 135,481	\$ 136,651	\$ 137,821	\$ 138,991	\$ 140,161	\$ 141,331	\$ 142,501	\$ 143,671	\$ 144,841	\$ 146,011	\$ 147,181	\$ 148,351	\$ 149,521	\$ 150,691	\$ 151,861	\$ 153,031	\$ 154,201	\$ 155,371	\$ 156,541	\$ 157,711	\$ 158,881	\$ 160,051	\$ 161,221	\$ 162,391	\$ 163,561	\$ 164,731	\$ 165,901	\$ 167,071	\$ 168,241	\$ 169,411	\$ 170,581	\$ 171,751	\$ 172,921	\$ 174,091	\$ 175,261	\$ 176,431	\$ 177,601	\$ 178,771	\$ 179,941	\$ 181,111	\$ 182,281	\$ 183,451	\$ 184,621	\$ 185,791	\$ 186,961	\$ 188,131	\$ 189,301	\$ 190,471	\$ 191,641	\$ 192,811	\$ 193,981	\$ 195,151	\$ 196,321	\$ 197,491	\$ 198,661	\$ 199,831	\$ 201,001	\$ 202,171	\$ 203,341	\$ 204,511	\$ 205,681	\$ 206,851	\$ 208,021	\$ 209,191	\$ 210,361	\$ 211,531	\$ 212,701	\$ 213,871	\$ 215,041	\$ 216,211	\$ 217,381	\$ 218,551	\$ 219,721	\$ 220,891	\$ 222,061	\$ 223,231	\$ 224,401	\$ 225,571	\$ 226,741	\$ 227,911	\$ 229,081	\$ 230,251	\$ 231,421	\$ 232,591	\$ 233,761	\$ 234,931	\$ 236,101	\$ 237,271	\$ 238,441	\$ 239,611	\$ 240,781	\$ 241,951	\$ 243,121	\$ 244,291	\$ 245,461	\$ 246,631	\$ 247,801	\$ 248,971	\$ 250,141	\$ 251,311	\$ 252,481	\$ 253,651	\$ 254,821	\$ 255,991	\$ 257,161	\$ 258,331	\$ 259,501	\$ 260,671	\$ 261,841	\$ 263,011	\$ 264,181	\$ 265,351	\$ 266,521	\$ 267,691	\$ 268,861	\$ 270,031	\$ 271,201	\$ 272,371	\$ 273,541	\$ 274,711	\$ 275,881	\$ 277,051	\$ 278,221	\$ 279,391	\$ 280,561	\$ 281,731	\$ 282,901	\$ 284,071	\$ 285,241	\$ 286,411	\$ 287,581	\$ 288,751	\$ 289,921	\$ 291,091	\$ 292,261	\$ 293,431	\$ 294,601	\$ 295,771	\$ 296,941	\$ 298,111	\$ 299,281	\$ 300,451	\$ 301,621	\$ 302,791	\$ 303,961	\$ 305,131	\$ 306,301	\$ 307,471	\$ 308,641	\$ 309,811	\$ 310,981	\$ 312,151	\$ 313,321	\$ 314,491	\$ 315,661	\$ 316,831	\$ 318,001	\$ 319,171	\$ 320,341	\$ 321,511	\$ 322,681	\$ 323,851	\$ 325,021	\$ 326,191	\$ 327,361	\$ 328,531	\$ 329,701	\$ 330,871	\$ 332,041	\$ 333,211	\$ 334,381	\$ 335,551	\$ 336,721	\$ 337,891	\$ 339,061	\$ 340,231	\$ 341,401	\$ 342,571	\$ 343,741	\$ 344,911	\$ 346,081	\$ 347,251	\$ 348,421	\$ 349,591	\$ 350,761	\$ 351,931	\$ 353,101	\$ 354,271	\$ 355,441	\$ 356,611	\$ 357,781	\$ 358,951	\$ 360,121	\$ 361,291	\$ 362,461	\$ 363,631	\$ 364,801	\$ 365,971	\$ 367,141	\$ 368,311	\$ 369,481	\$ 370,651	\$ 371,821	\$ 372,991	\$ 374,161	\$ 375,331	\$ 376,501	\$ 377,671	\$ 378,841	\$ 380,011	\$ 381,181	\$ 382,351	\$ 383,521	\$ 384,691	\$ 385,861	\$ 387,031	\$ 388,201	\$ 389,371	\$ 390,541	\$ 391,711	\$ 392,881	\$ 394,051	\$ 395,221	\$ 396,391	\$ 397,561	\$ 398,731	\$ 399,901	\$ 401,071	\$ 402,241	\$ 403,411	\$ 404,581	\$ 405,751	\$ 406,921	\$ 408,091	\$ 409,261	\$ 410,431	\$ 411,601	\$ 412,771	\$ 413,941	\$ 415,111	\$ 416,281	\$ 417,451	\$ 418,621	\$ 419,791	\$ 420,961	\$ 422,131	\$ 423,301	\$ 424,471	\$ 425,641	\$ 426,811	\$ 427,981	\$ 429,151	\$ 430,321	\$ 431,491	\$ 432,661	\$ 433,831	\$ 435,001	\$ 436,171	\$ 437,341	\$ 438,511	\$ 439,681	\$ 440,851	\$ 442,021	\$ 443,191	\$ 444,361	\$ 445,531	\$ 446,701	\$ 447,871	\$ 449,041	\$ 450,211	\$ 451,381	\$ 452,551	\$ 453,721	\$ 454,891	\$ 456,061	\$ 457,231	\$ 458,401	\$ 459,571	\$ 460,741	\$ 461,911	\$ 463,081	\$ 464,251	\$ 465,421	\$ 466,591	\$ 467,761	\$ 468,931	\$ 470,101	\$ 471,271	\$ 472,441	\$ 473,611	\$ 474,781	\$ 475,951	\$ 477,121	\$ 478,291	\$ 479,461	\$ 480,631	\$ 481,801	\$ 482,971	\$ 484,141	\$ 485,311	\$ 486,481	\$ 487,651	\$ 488,821	\$ 490,000

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Maintenance, Trades, & Labor

Effective Date: October 13, 2019 L- Leader

Union/Nonunion: Union Affected CBU/Service Code(s): B01 Regular
B02 Leader

Pay Plan/Schedule: RW
Peoplesoft Schedule: WS0029
WS0034- Leaders
X07 (Leaders previously X08)

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Step										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
02 \$	16.91	17.50	18.09	18.68	19.27	19.86	20.45	21.04	21.63	22.22	\$	0.59
02L \$	18.45	19.09	19.73	20.37	21.01	21.65	22.29	22.93	23.57	24.21	\$	0.64
03 \$	18.28	18.89	19.50	20.11	20.72	21.33	21.94	22.55	23.16	23.77	\$	0.61
03L \$	19.95	20.64	21.33	22.02	22.71	23.40	24.09	24.78	25.47	26.16	\$	0.69
04 \$	19.55	20.22	20.89	21.56	22.23	22.90	23.57	24.24	24.91	25.58	\$	0.67
04L \$	21.39	22.13	22.87	23.61	24.35	25.09	25.83	26.57	27.31	28.05	\$	0.74
05 \$	20.87	21.58	22.29	23.00	23.71	24.42	25.13	25.84	26.55	27.26	\$	0.71
05L \$	22.74	23.53	24.32	25.11	25.90	26.69	27.48	28.27	29.06	29.85	\$	0.79
06 \$	22.08	22.85	23.62	24.39	25.16	25.93	26.70	27.47	28.24	29.01	\$	0.77
06L \$	24.26	25.09	25.92	26.75	27.58	28.41	29.24	30.07	30.90	31.73	\$	0.83
07 \$	23.55	24.36	25.17	25.98	26.79	27.60	28.41	29.22	30.03	30.84	\$	0.81
07L \$	25.74	26.63	27.52	28.41	29.30	30.19	31.08	31.97	32.86	33.75	\$	0.89
08 \$	24.89	25.74	26.59	27.44	28.29	29.14	29.99	30.84	31.69	32.54	\$	0.85
08L \$	27.22	28.18	29.14	30.10	31.06	32.02	32.98	33.94	34.90	35.86	\$	0.96
09 \$	26.09	27.00	27.91	28.82	29.73	30.64	31.55	32.46	33.37	34.28	\$	0.91
09L \$	28.63	29.62	30.61	31.60	32.59	33.58	34.57	35.56	36.55	37.54	\$	0.99
10 \$	27.42	28.38	29.34	30.30	31.26	32.22	33.18	34.14	35.10	36.06	\$	0.96
10L \$	30.11	31.15	32.19	33.23	34.27	35.31	36.35	37.39	38.43	39.47	\$	1.04
11 \$	28.80	29.80	30.80	31.80	32.80	33.80	34.80	35.80	36.80	37.80	\$	1.00
11L \$	31.54	32.64	33.74	34.84	35.94	37.04	38.14	39.24	40.34	41.44	\$	1.10
12 \$	30.11	31.15	32.19	33.23	34.27	35.31	36.35	37.39	38.43	39.47	\$	1.04
12L \$	33.00	34.13	35.26	36.39	37.52	38.65	39.78	40.91	42.04	43.17	\$	1.13
13 \$	31.38	32.47	33.56	34.65	35.74	36.83	37.92	39.01	40.10	41.19	\$	1.09
13L \$	34.26	35.51	36.76	38.01	39.25	40.50	41.75	43.00	44.25	45.50	\$	1.25

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2020 Service Code Definition: Correctional Officers & EMS

Effective Date: October 13, 2019

Union/Nonunion: Union Affected CBU/Service Code(s): A01, A03, A20, A21

Pay Plan/Schedule: CS Series: 0007 Correctional Officer
 Peoplesoft Schedule: DS0070 0083 Special Police Officer
 X10 0699 EMT/Paramedic

% Increase: 3.0%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
5	\$ 45,405	\$ 46,571	\$ 47,737	\$ 48,903	\$ 50,069	\$ 51,235	\$ 52,401	\$ 53,567	\$ 54,733	\$ 55,899	\$ 1,166
6	\$ 49,002	\$ 50,302	\$ 51,602	\$ 52,902	\$ 54,202	\$ 55,502	\$ 56,802	\$ 58,102	\$ 59,402	\$ 60,702	\$ 1,300
7	\$ 52,209	\$ 53,681	\$ 55,153	\$ 56,625	\$ 58,097	\$ 59,569	\$ 61,041	\$ 62,513	\$ 63,985	\$ 65,457	\$ 1,472
8	\$ 57,564	\$ 59,193	\$ 60,822	\$ 62,451	\$ 64,080	\$ 65,709	\$ 67,338	\$ 68,967	\$ 70,596	\$ 72,225	\$ 1,629
9	\$ 63,364	\$ 65,162	\$ 66,960	\$ 68,758	\$ 70,556	\$ 72,354	\$ 74,152	\$ 75,950	\$ 77,748	\$ 79,546	\$ 1,798
10	\$ 69,532	\$ 71,508	\$ 73,484	\$ 75,460	\$ 77,436	\$ 79,412	\$ 81,388	\$ 83,364	\$ 85,340	\$ 87,316	\$ 1,976

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021 Service Code Definition: Professional and Scientific

Effective Date: October 11, 2020 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0077
 X01
 % Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
9 \$	57,162	\$ 58,988	\$ 60,814	\$ 62,640	\$ 64,466	\$ 66,292	\$ 68,118	\$ 69,944	\$ 71,770	\$ 73,596	\$ 75,422	1,826
10 \$	62,707	\$ 64,718	\$ 66,729	\$ 68,740	\$ 70,751	\$ 72,762	\$ 74,773	\$ 76,784	\$ 78,795	\$ 80,806	\$ 82,817	2,011
11 \$	68,870	\$ 71,083	\$ 73,296	\$ 75,509	\$ 77,722	\$ 79,935	\$ 82,148	\$ 84,361	\$ 86,574	\$ 88,787	\$ 91,000	2,213
12 \$	85,209	\$ 87,855	\$ 90,501	\$ 93,147	\$ 95,793	\$ 98,439	\$ 101,085	\$ 103,731	\$ 106,377	\$ 109,023	\$ 111,669	2,646
13 \$	98,176	\$ 101,324	\$ 104,472	\$ 107,620	\$ 110,768	\$ 113,916	\$ 117,064	\$ 120,212	\$ 123,360	\$ 126,508	\$ 129,656	3,148
14 \$	116,034	\$ 119,752	\$ 123,470	\$ 127,188	\$ 130,906	\$ 134,624	\$ 138,342	\$ 142,060	\$ 145,778	\$ 149,496	\$ 153,214	3,718

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021 Service Code Definition: Technical and Paraprofessional

Effective Date: October 11, 2020 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0078
 X02

% Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 38,538	\$ 39,881	\$ 41,224	\$ 42,567	\$ 43,910	\$ 45,253	\$ 46,596	\$ 47,939	\$ 49,282	\$ 50,625	\$ 1,343
6	\$ 42,704	\$ 44,192	\$ 45,680	\$ 47,168	\$ 48,656	\$ 50,144	\$ 51,632	\$ 53,120	\$ 54,608	\$ 56,096	\$ 1,488
7	\$ 47,317	\$ 48,962	\$ 50,607	\$ 52,252	\$ 53,897	\$ 55,542	\$ 57,187	\$ 58,832	\$ 60,477	\$ 62,122	\$ 1,645
8	\$ 51,964	\$ 53,620	\$ 55,276	\$ 56,932	\$ 58,588	\$ 60,244	\$ 61,900	\$ 63,556	\$ 65,212	\$ 66,868	\$ 1,656
9	\$ 57,162	\$ 58,988	\$ 60,814	\$ 62,640	\$ 64,466	\$ 66,292	\$ 68,118	\$ 69,944	\$ 71,770	\$ 73,596	\$ 1,826
10	\$ 62,707	\$ 64,718	\$ 66,729	\$ 68,740	\$ 70,751	\$ 72,762	\$ 74,773	\$ 76,784	\$ 78,795	\$ 80,806	\$ 2,011
11	\$ 68,870	\$ 71,083	\$ 73,296	\$ 75,509	\$ 77,722	\$ 79,935	\$ 82,148	\$ 84,361	\$ 86,574	\$ 88,787	\$ 2,213

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021 Service Code Definition: Clerical and Administrative Support

Effective Date: October 11, 2020 Series:

Union/Nonunion: Union Affected CBU/Service Code(s):

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0079
 X03

% Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	Steps										Between Steps
	1	2	3	4	5	6	7	8	9	10	
2 \$	31,184 \$	32,274 \$	33,364 \$	34,454 \$	35,544 \$	36,634 \$	37,724 \$	38,814 \$	39,904 \$	40,994 \$	1,090
3 \$	33,981 \$	35,160 \$	36,339 \$	37,518 \$	38,697 \$	39,876 \$	41,055 \$	42,234 \$	43,413 \$	44,592 \$	1,179
4 \$	35,637 \$	36,848 \$	38,059 \$	39,270 \$	40,481 \$	41,692 \$	42,903 \$	44,114 \$	45,325 \$	46,536 \$	1,211
5 \$	38,538 \$	39,881 \$	41,224 \$	42,567 \$	43,910 \$	45,253 \$	46,596 \$	47,939 \$	49,282 \$	50,625 \$	1,343
6 \$	42,704 \$	44,192 \$	45,680 \$	47,168 \$	48,656 \$	50,144 \$	51,632 \$	53,120 \$	54,608 \$	56,096 \$	1,488
7 \$	47,317 \$	48,962 \$	50,607 \$	52,252 \$	53,897 \$	55,542 \$	57,187 \$	58,832 \$	60,477 \$	62,122 \$	1,645
8 \$	51,964 \$	53,620 \$	55,276 \$	56,932 \$	58,588 \$	60,244 \$	61,900 \$	63,556 \$	65,212 \$	66,868 \$	1,656
9 \$	57,162 \$	58,988 \$	60,814 \$	62,640 \$	64,466 \$	66,292 \$	68,118 \$	69,944 \$	71,770 \$	73,596 \$	1,826

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Service Code Definition: Corrections and Other Occupation Groups

Fiscal Year: 2021

Effective Date: October 11, 2020

Union/Nonunion: Union

Job Series:

- 0006 Correctional Program Specialist
- 0081 Fire Protection Specialist
- 0101 Correctional Treatment Specialist
- 0390 Telecommunications Equipment Operator
- 1802 Cellblock Technician (Cellblock Only)
- 1811 Criminal Investigator
- 2151 Dispatcher (OUC Only)

Pay Plan/Schedule: CS

Peoplesoft Schedule: DS0067

X04

% Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	Step														Between Steps																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
	1	2	3	4	5	6	7	8	9	10																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																															
4	\$ 41,344	\$ 42,493	\$ 43,642	\$ 44,791	\$ 45,940	\$ 47,089	\$ 48,238	\$ 49,387	\$ 50,536	\$ 51,685	\$ 52,834	\$ 53,983	\$ 55,132	\$ 56,281	\$ 57,430	\$ 58,579	\$ 59,728	\$ 60,877	\$ 62,026	\$ 63,175	\$ 64,324	\$ 65,473	\$ 66,622	\$ 67,771	\$ 68,920	\$ 70,069	\$ 71,218	\$ 72,367	\$ 73,516	\$ 74,665	\$ 75,814	\$ 76,963	\$ 78,112	\$ 79,261	\$ 80,410	\$ 81,559	\$ 82,708	\$ 83,857	\$ 85,006	\$ 86,155	\$ 87,304	\$ 88,453	\$ 89,602	\$ 90,751	\$ 91,900	\$ 93,049	\$ 94,198	\$ 95,347	\$ 96,496	\$ 97,645	\$ 98,794	\$ 99,943	\$ 101,092	\$ 102,241	\$ 103,390	\$ 104,539	\$ 105,688	\$ 106,837	\$ 107,986	\$ 109,135	\$ 110,284	\$ 111,433	\$ 112,582	\$ 113,731	\$ 114,880	\$ 116,029	\$ 117,178	\$ 118,327	\$ 119,476	\$ 120,625	\$ 121,774	\$ 122,923	\$ 124,072	\$ 125,221	\$ 126,370	\$ 127,519	\$ 128,668	\$ 129,817	\$ 130,966	\$ 132,115	\$ 133,264	\$ 134,413	\$ 135,562	\$ 136,711	\$ 137,860	\$ 139,009	\$ 140,158	\$ 141,307	\$ 142,456	\$ 143,605	\$ 144,754	\$ 145,903	\$ 147,052	\$ 148,201	\$ 149,350	\$ 150,499	\$ 151,648	\$ 152,797	\$ 153,946	\$ 155,095	\$ 156,244	\$ 157,393	\$ 158,542	\$ 159,691	\$ 160,840	\$ 161,989	\$ 163,138	\$ 164,287	\$ 165,436	\$ 166,585	\$ 167,734	\$ 168,883	\$ 170,032	\$ 171,181	\$ 172,330	\$ 173,479	\$ 174,628	\$ 175,777	\$ 176,926	\$ 178,075	\$ 179,224	\$ 180,373	\$ 181,522	\$ 182,671	\$ 183,820	\$ 184,969	\$ 186,118	\$ 187,267	\$ 188,416	\$ 189,565	\$ 190,714	\$ 191,863	\$ 193,012	\$ 194,161	\$ 195,310	\$ 196,459	\$ 197,608	\$ 198,757	\$ 199,906	\$ 201,055	\$ 202,204	\$ 203,353	\$ 204,502	\$ 205,651	\$ 206,800	\$ 207,949	\$ 209,098	\$ 210,247	\$ 211,396	\$ 212,545	\$ 213,694	\$ 214,843	\$ 215,992	\$ 217,141	\$ 218,290	\$ 219,439	\$ 220,588	\$ 221,737	\$ 222,886	\$ 224,035	\$ 225,184	\$ 226,333	\$ 227,482	\$ 228,631	\$ 229,780	\$ 230,929	\$ 232,078	\$ 233,227	\$ 234,376	\$ 235,525	\$ 236,674	\$ 237,823	\$ 238,972	\$ 240,121	\$ 241,270	\$ 242,419	\$ 243,568	\$ 244,717	\$ 245,866	\$ 247,015	\$ 248,164	\$ 249,313	\$ 250,462	\$ 251,611	\$ 252,760	\$ 253,909	\$ 255,058	\$ 256,207	\$ 257,356	\$ 258,505	\$ 259,654	\$ 260,803	\$ 261,952	\$ 263,101	\$ 264,250	\$ 265,399	\$ 266,548	\$ 267,697	\$ 268,846	\$ 270,000	\$ 271,150	\$ 272,300	\$ 273,450	\$ 274,600	\$ 275,750	\$ 276,900	\$ 278,050	\$ 279,200	\$ 280,350	\$ 281,500	\$ 282,650	\$ 283,800	\$ 284,950	\$ 286,100	\$ 287,250	\$ 288,400	\$ 289,550	\$ 290,700	\$ 291,850	\$ 293,000	\$ 294,150	\$ 295,300	\$ 296,450	\$ 297,600	\$ 298,750	\$ 299,900	\$ 301,050	\$ 302,200	\$ 303,350	\$ 304,500	\$ 305,650	\$ 306,800	\$ 307,950	\$ 309,100	\$ 310,250	\$ 311,400	\$ 312,550	\$ 313,700	\$ 314,850	\$ 316,000	\$ 317,150	\$ 318,300	\$ 319,450	\$ 320,600	\$ 321,750	\$ 322,900	\$ 324,050	\$ 325,200	\$ 326,350	\$ 327,500	\$ 328,650	\$ 329,800	\$ 330,950	\$ 332,100	\$ 333,250	\$ 334,400	\$ 335,550	\$ 336,700	\$ 337,850	\$ 339,000	\$ 340,150	\$ 341,300	\$ 342,450	\$ 343,600	\$ 344,750	\$ 345,900	\$ 347,050	\$ 348,200	\$ 349,350	\$ 350,500	\$ 351,650	\$ 352,800	\$ 353,950	\$ 355,100	\$ 356,250	\$ 357,400	\$ 358,550	\$ 359,700	\$ 360,850	\$ 362,000	\$ 363,150	\$ 364,300	\$ 365,450	\$ 366,600	\$ 367,750	\$ 368,900	\$ 370,050	\$ 371,200	\$ 372,350	\$ 373,500	\$ 374,650	\$ 375,800	\$ 376,950	\$ 378,100	\$ 379,250	\$ 380,400	\$ 381,550	\$ 382,700	\$ 383,850	\$ 385,000	\$ 386,150	\$ 387,300	\$ 388,450	\$ 389,600	\$ 390,750	\$ 391,900	\$ 393,050	\$ 394,200	\$ 395,350	\$ 396,500	\$ 397,650	\$ 398,800	\$ 399,950	\$ 401,100	\$ 402,250	\$ 403,400	\$ 404,550	\$ 405,700	\$ 406,850	\$ 408,000	\$ 409,150	\$ 410,300	\$ 411,450	\$ 412,600	\$ 413,750	\$ 414,900	\$ 416,050	\$ 417,200	\$ 418,350	\$ 419,500	\$ 420,650	\$ 421,800	\$ 422,950	\$ 424,100	\$ 425,250	\$ 426,400	\$ 427,550	\$ 428,700	\$ 429,850	\$ 431,000	\$ 432,150	\$ 433,300	\$ 434,450	\$ 435,600	\$ 436,750	\$ 437,900	\$ 439,050	\$ 440,200	\$ 441,350	\$ 442,500	\$ 443,650	\$ 444,800	\$ 445,950	\$ 447,100	\$ 448,250	\$ 449,400	\$ 450,550	\$ 451,700	\$ 452,850	\$ 454,000	\$ 455,150	\$ 456,300	\$ 457,450	\$ 458,600	\$ 459,750	\$ 460,900	\$ 462,050	\$ 463,200	\$ 464,350	\$ 465,500	\$ 466,650	\$ 467,800	\$ 468,950	\$ 470,100	\$ 471,250	\$ 472,400	\$ 473,550	\$ 474,700	\$ 475,850	\$ 477,000	\$ 478,150	\$ 479,300	\$ 480,450	\$ 481,600	\$ 482,750	\$ 483,900	\$ 485,050	\$ 486,200	\$ 487,350	\$ 488,500	\$ 489,650	\$ 490,800	\$ 491,950	\$ 493,100	\$ 494,250	\$ 495,400	\$ 496,550	\$ 497,700	\$ 498,850	\$ 500,000	\$ 501,150	\$ 502,300	\$ 503,450	\$ 504,600	\$ 505,750	\$ 506,900	\$ 508,050	\$ 509,200	\$ 510,350	\$ 511,500	\$ 512,650	\$ 513,800	\$ 514,950	\$ 516,100	\$ 517,250	\$ 518,400	\$ 519,550	\$ 520,700	\$ 521,850	\$ 523,000	\$ 524,150	\$ 525,300	\$ 526,450	\$ 527,600	\$ 528,750	\$ 529,900	\$ 531,050	\$ 532,200	\$ 533,350	\$ 534,500	\$ 535,650	\$ 536,800	\$ 537,950	\$ 539,100	\$ 540,250	\$ 541,400	\$ 542,550	\$ 543,700	\$ 544,850	\$ 546,000	\$ 547,150	\$ 548,300	\$ 549,450	\$ 550,600	\$ 551,750	\$ 552,900	\$ 554,050	\$ 555,200	\$ 556,350	\$ 557,500	\$ 558,650	\$ 559,800	\$ 560,950	\$ 562,100	\$ 563,250	\$ 564,400	\$ 565,550	\$ 566,700	\$ 567,850	\$ 569,000	\$ 570,150	\$ 571,300	\$ 572,450	\$ 573,600	\$ 574,750	\$ 575,900	\$ 577,050	\$ 578,200	\$ 579,350	\$ 580,500	\$ 581,650	\$ 582,800	\$ 583,950	\$ 585,100	\$ 586,250	\$ 587,400	\$ 588,550	\$ 589,700	\$ 590,850	\$ 592,000	\$ 593,150	\$ 594,300	\$ 595,450	\$ 596,600	\$ 597,750	\$ 598,900	\$ 600,050	\$ 601,200	\$ 602,350	\$ 603,500	\$ 604,650	\$ 605,800	\$ 606,950	\$ 608,100	\$ 609,250	\$ 610,400	\$ 611,550	\$ 612,700	\$ 613,850	\$ 615,000	\$ 616,150	\$ 617,300	\$ 618,450	\$ 619,600	\$ 620,750	\$ 621,900	\$ 623,050	\$ 624,200	\$ 625,350	\$ 626,500	\$ 627,650	\$ 628,800	\$ 629,950	\$ 631,100	\$ 632,250	\$ 633,400	\$ 634,550	\$ 635,700	\$ 636,850	\$ 638,000	\$ 639,150	\$ 640,300	\$ 641,450	\$ 642,600	\$ 643,750	\$ 644,900	\$ 646,050	\$ 647,200	\$ 648,350	\$ 649,500	\$ 650,650	\$ 651,800	\$ 652,950	\$ 654,100	\$ 655,250	\$ 656,400	\$ 657,550	\$ 658,700	\$ 659,850	\$ 661,000	\$ 662,150	\$ 663,300	\$ 664,450	\$ 665,600	\$ 666,750	\$ 667,900	\$ 669,050	\$ 670,200	\$ 671,350	\$ 672,500	\$ 673,650	\$ 674,800	\$ 675,950	\$ 677,100	\$ 678,250	\$ 679,400	\$ 680,550	\$ 681,700	\$ 682,850	\$ 684,000	\$ 685,150	\$ 686,300	\$ 687,450	\$ 688,600	\$ 689,750	\$ 690,900	\$ 692,050	\$ 693,200	\$ 694,350	\$ 695,500	\$ 696,650	\$ 697,800	\$ 698,950	\$ 700,100	\$ 701,250	\$ 702,400	\$ 703,550	\$ 704,700	\$ 705,850	\$ 707,000	\$ 708,150	\$ 709,300	\$ 710,450	\$ 711,600	\$ 712,750	\$ 713,900	\$ 715,050	\$ 716,200	\$ 717,350	\$ 718,500	\$ 719,650	\$ 720,800	\$ 721,950	\$ 723,100	\$ 724,250	\$ 725,400	\$ 726,550	\$ 727,700	\$ 728,850	\$ 730,000	\$ 731,150	\$ 732,300	\$ 733,450	\$ 734,600	\$ 735,750	\$ 736,900	\$ 738,050	\$ 739,200	\$ 740,350	\$ 741,500	\$ 742,650	\$ 743,800	\$ 744,950	\$ 746,100	\$ 747,250	\$ 748,400	\$ 749,550	\$ 750,700	\$ 751,850	\$ 753,000	\$ 754,150	\$ 755,300	\$ 756,450	\$ 757,600	\$ 758,750	\$ 759,900	\$ 761,050	\$ 762,200	\$ 763,350	\$ 764,500	\$ 765,650	\$ 766,800	\$ 767,950	\$ 769,100	\$ 770,250	\$ 771,400	\$ 772,550	\$ 773,700	\$ 774,850	\$ 776,000	\$ 777,150	\$ 778,300	\$ 779,450	\$ 780,600	\$ 781,750	\$ 782,900	\$ 784,050	\$ 785,200	\$ 786,350	\$ 787,500	\$ 788,650	\$ 789,800	\$ 790,950	\$ 792,100	\$ 793,250	\$ 794,400	\$ 795,550	\$ 796,700	\$ 797,850	\$ 799,000	\$ 800,150	\$ 801,300	\$ 802,450	\$ 803,600	\$ 804,750	\$ 805,900	\$ 807,050	\$ 808,200	\$ 809,350	\$ 810,500	\$ 811,650	\$ 812,800	\$ 813,950	\$ 815,100	\$ 816,250	\$ 817,400	\$ 818,550	\$ 819,700	\$ 820,850	\$ 822,000	\$ 823,150	\$ 824,300	\$ 825,450	\$ 826,600	\$ 827,750	\$ 828,900	\$ 830,050	\$ 831,200	\$ 832,350	\$ 833,500	\$ 834,650	\$ 835,800	\$ 836,950	\$ 838,100	\$ 839,250	\$ 840,400	\$ 841,550	\$ 842,700	\$ 843,850	\$ 845,000	\$ 846,150	\$ 847,300	\$ 848,450	\$ 849,600	\$ 850,750	\$ 851,900	\$ 853,050	\$ 854,200	\$ 855,350	\$ 856,500	\$ 857,650	\$ 858,800	\$ 859,950	\$ 861,100	\$ 862,250	\$ 863,400	\$ 864,550	\$ 865,700	\$ 866,850	\$ 868,000	\$ 869,150	\$ 870,300	\$ 871,450	\$ 872,600	\$ 873,750	\$ 874,900	\$ 876,050	\$ 877,200	\$ 878,350	\$ 879,500	\$ 880,650	\$ 881,800	\$ 882,950	\$ 884,100	\$ 885,250	\$ 886,400	\$ 887,550	\$ 888,700	\$ 889,850	\$ 891,000	\$ 892,150	\$ 893,300	\$ 894,450	\$ 895,600	\$ 896,750	\$ 897,900	\$ 899,050	\$ 900,200	\$ 901,350	\$ 902,500	\$ 903,650	\$ 904,800	\$ 905,950	\$ 907,100	\$ 908,250	\$ 909,400	\$ 910,550	\$ 911,700	\$ 912,850	\$ 914,000	\$ 915,150	\$ 916,300	\$ 917,450	\$ 918,600	\$ 919,750	\$ 920,900	\$ 922,050	\$ 923,200	\$ 924,350	\$ 925,500	\$ 926,650	\$ 927,800	\$ 928,950	\$ 930,100	\$ 931,250	\$ 932,400	\$ 933,550	\$ 934,700	\$ 935,850	\$ 937,000	\$ 938,150	\$ 939,300	\$ 940,450	\$ 941,600	\$ 942,750	\$ 943,900	\$ 945,050	\$ 946,200	\$ 947,350	\$ 948,500	\$ 949,650	\$ 950,800	\$ 951,950	\$ 953,100	\$ 954,250	\$ 955,400	\$ 956,550	\$ 957,700	\$ 958,850	\$ 960,000	\$ 961,150	\$ 962,300	\$ 963,450	\$ 964,600	\$ 965,750	\$ 966,900	\$ 968,050	\$ 969,200	\$ 970,350	\$ 971,500	\$ 972,650	\$ 973,800	\$ 974,950	\$ 976,100	\$ 977,250	\$ 978,400	\$ 979,550	\$ 980,700	\$ 981,850	\$ 983,000	\$ 984,150	\$ 985,300	\$ 986,450	\$ 987,600	\$ 988,75

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021 Service Code Definition: Social Worker & Student Trainee

Effective Date: October 11, 2020

Union/Nonunion: Union Affected CBU/Service Code(s): A22

Pay Plan/Schedule: CS Series: 0185 Social Worker
 Peoplesoft Schedule: DS0080 X05 0186 Social Worker (Associate)

% Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 56,385	\$ 57,865	\$ 59,345	\$ 60,825	\$ 62,305	\$ 63,785	\$ 65,265	\$ 66,745	\$ 68,225	\$ 69,705	\$ 1,480
7	\$ 61,132	\$ 62,780	\$ 64,428	\$ 66,076	\$ 67,724	\$ 69,372	\$ 71,020	\$ 72,668	\$ 74,316	\$ 75,964	\$ 1,648
9	\$ 66,289	\$ 68,120	\$ 69,951	\$ 71,782	\$ 73,613	\$ 75,444	\$ 77,275	\$ 79,106	\$ 80,937	\$ 82,768	\$ 1,831
11	\$ 75,506	\$ 77,719	\$ 79,932	\$ 82,145	\$ 84,358	\$ 86,571	\$ 88,784	\$ 90,997	\$ 93,210	\$ 95,423	\$ 2,213
12	\$ 85,209	\$ 87,855	\$ 90,501	\$ 93,147	\$ 95,793	\$ 98,439	\$ 101,085	\$ 103,731	\$ 106,377	\$ 109,023	\$ 2,646
13	\$ 94,593	\$ 97,527	\$ 100,461	\$ 103,395	\$ 106,329	\$ 109,263	\$ 112,197	\$ 115,131	\$ 118,065	\$ 120,999	\$ 2,934

District of Columbia Government Salary Schedule: Comp Unit 1 & 2



Fiscal Year: 2021 Service Code Definition: Health Care Occupations

Effective Date: October 11, 2020 Service Codes: A15, A39

Union/Nonunion: Union Job Series: 0603 Physicians Assistant
 0620 Licensed Practical Nurse
 0625 Autopsy Assistant Mortuary
 0638 Recreation Therapist
 0644 Medical Technologist
 0645 Medical Technician
 0647 Diagnostic Radiologic Technician
 0649 Medical Instrument Technician
 0681 Dental Assistant
 0682 Dental Hygienist
 0688 Sanitarian

Pay Plan/Schedule: CS
 Peoplesoft Schedule: DS0069 X06
 % Increase: 3.5%

Resolution Number:
 Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 44,558	\$ 45,769	\$ 46,980	\$ 48,191	\$ 49,402	\$ 50,613	\$ 51,824	\$ 53,035	\$ 54,246	\$ 55,457	\$ 1,211
6	\$ 49,386	\$ 50,728	\$ 52,070	\$ 53,412	\$ 54,754	\$ 56,096	\$ 57,438	\$ 58,780	\$ 60,122	\$ 61,464	\$ 1,342
7	\$ 53,108	\$ 54,610	\$ 56,112	\$ 57,614	\$ 59,116	\$ 60,618	\$ 62,120	\$ 63,622	\$ 65,124	\$ 66,626	\$ 1,502
8	\$ 58,585	\$ 60,239	\$ 61,893	\$ 63,547	\$ 65,201	\$ 66,855	\$ 68,509	\$ 70,163	\$ 71,817	\$ 73,471	\$ 1,654
9	\$ 64,470	\$ 66,298	\$ 68,126	\$ 69,954	\$ 71,782	\$ 73,610	\$ 75,438	\$ 77,266	\$ 79,094	\$ 80,922	\$ 1,828
10	\$ 70,762	\$ 72,767	\$ 74,772	\$ 76,777	\$ 78,782	\$ 80,787	\$ 82,792	\$ 84,797	\$ 86,802	\$ 88,807	\$ 2,005
11	\$ 77,734	\$ 79,942	\$ 82,150	\$ 84,358	\$ 86,566	\$ 88,774	\$ 90,982	\$ 93,190	\$ 95,398	\$ 97,606	\$ 2,208
12	\$ 93,144	\$ 95,791	\$ 98,438	\$ 101,085	\$ 103,732	\$ 106,379	\$ 109,026	\$ 111,673	\$ 114,320	\$ 116,967	\$ 2,647

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021
Service Code Definition: Maintenance, Trades, & Labor

Effective Date: October 11, 2020

L- Leader

Union/Nonunion: Union

Affected CBU/Service Code(s): B01 Regular
B02 Leader

Pay Plan/Schedule: RW
Peoplesoft Schedule: WS0029
 WS0034- Leaders
 X07 (Leaders previously X08)

% Increase: 3.5%

Resolution Number:

Date of Resolution:

Grade	Step										Between Steps	
	1	2	3	4	5	6	7	8	9	10		
02 \$	17.50	18.11	18.72	19.33	19.94	20.55	21.16	21.77	22.38	22.99	\$	0.61
02L \$	19.07	19.74	20.41	21.08	21.75	22.42	23.09	23.76	24.43	25.10	\$	0.67
03 \$	18.89	19.53	20.17	20.81	21.45	22.09	22.73	23.37	24.01	24.65	\$	0.64
03L \$	20.66	21.37	22.08	22.79	23.50	24.21	24.92	25.63	26.34	27.05	\$	0.71
04 \$	20.21	20.91	21.61	22.31	23.01	23.71	24.41	25.11	25.81	26.51	\$	0.70
04L \$	22.16	22.92	23.68	24.44	25.20	25.96	26.72	27.48	28.24	29.00	\$	0.76
05 \$	21.62	22.35	23.08	23.81	24.54	25.27	26.00	26.73	27.46	28.19	\$	0.73
05L \$	23.53	24.35	25.17	25.99	26.81	27.63	28.45	29.27	30.09	30.91	\$	0.82
06 \$	22.84	23.64	24.44	25.24	26.04	26.84	27.64	28.44	29.24	30.04	\$	0.80
06L \$	25.11	25.97	26.83	27.69	28.55	29.41	30.27	31.13	31.99	32.85	\$	0.86
07 \$	24.37	25.21	26.05	26.89	27.73	28.57	29.41	30.25	31.09	31.93	\$	0.84
07L \$	26.61	27.54	28.47	29.40	30.33	31.26	32.19	33.12	34.05	34.98	\$	0.93
08 \$	25.76	26.64	27.52	28.40	29.28	30.16	31.04	31.92	32.80	33.68	\$	0.88
08L \$	28.15	29.15	30.15	31.15	32.15	33.15	34.15	35.15	36.15	37.15	\$	1.00
09 \$	27.01	27.95	28.89	29.83	30.77	31.71	32.65	33.59	34.53	35.47	\$	0.94
09L \$	29.65	30.67	31.69	32.71	33.73	34.75	35.77	36.79	37.81	38.83	\$	1.02
10 \$	28.39	29.38	30.37	31.36	32.35	33.34	34.33	35.32	36.31	37.30	\$	0.99
10L \$	31.15	32.23	33.31	34.39	35.47	36.55	37.63	38.71	39.79	40.87	\$	1.08
11 \$	29.79	30.83	31.87	32.91	33.95	34.99	36.03	37.07	38.11	39.15	\$	1.04
11L \$	32.64	33.78	34.92	36.06	37.20	38.34	39.48	40.62	41.76	42.90	\$	1.14
12 \$	31.15	32.23	33.31	34.39	35.47	36.55	37.63	38.71	39.79	40.87	\$	1.08
12L \$	34.15	35.32	36.49	37.66	38.83	40.00	41.17	42.34	43.51	44.68	\$	1.17
13 \$	32.47	33.60	34.73	35.86	36.99	38.12	39.25	40.38	41.51	42.64	\$	1.13
13L \$	35.50	36.78	38.06	39.34	40.62	41.90	43.18	44.46	45.74	47.02	\$	1.28

District of Columbia Government Salary Schedule: Comp Unit 1 & 2 (Union)



Fiscal Year: 2021 Service Code Definition: Correctional Officers & EMS

Effective Date: October 11, 2020

Union/Nonunion: Union Affected CBU/Service Code(s): A01, A03, A20, A21

Pay Plan/Schedule: CS Series: 0007 Correctional Officer
 Peoplesoft Schedule: DS0070 0083 Special Police Officer
 X10 0699 EMT/Paramedic

% Increase: 3.5%

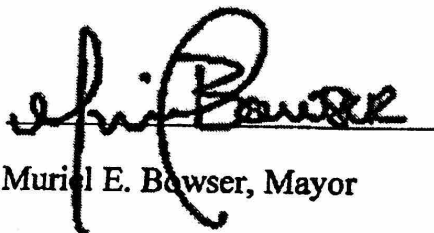
Resolution Number:

Date of Resolution:

Grade	1	2	3	4	5	6	7	8	9	10	Between Steps
5	\$ 46,997	\$ 48,203	\$ 49,409	\$ 50,615	\$ 51,821	\$ 53,027	\$ 54,233	\$ 55,439	\$ 56,645	\$ 57,851	\$ 1,206
6	\$ 50,719	\$ 52,064	\$ 53,409	\$ 54,754	\$ 56,099	\$ 57,444	\$ 58,789	\$ 60,134	\$ 61,479	\$ 62,824	\$ 1,345
7	\$ 54,038	\$ 55,561	\$ 57,084	\$ 58,607	\$ 60,130	\$ 61,653	\$ 63,176	\$ 64,699	\$ 66,222	\$ 67,745	\$ 1,523
8	\$ 59,579	\$ 61,265	\$ 62,951	\$ 64,637	\$ 66,323	\$ 68,009	\$ 69,695	\$ 71,381	\$ 73,067	\$ 74,753	\$ 1,686
9	\$ 65,585	\$ 67,445	\$ 69,305	\$ 71,165	\$ 73,025	\$ 74,885	\$ 76,745	\$ 78,605	\$ 80,465	\$ 82,325	\$ 1,860
10	\$ 71,966	\$ 74,011	\$ 76,056	\$ 78,101	\$ 80,146	\$ 82,191	\$ 84,236	\$ 86,281	\$ 88,326	\$ 90,371	\$ 2,045

APPROVAL

This compensation collective bargaining agreement between the District of Columbia and Compensation Unit 33 represented by AFGE, Local 1403, dated 10-27-2021, has been reviewed in accordance with Section 1-617.17 of the District of Columbia Official Code (2016 Repl.) and is hereby approved on this 8th day of JANUARY, 2021. 2022



Muriel E. Bowser, Mayor

FY 2022 Intra Districts
Department of Housing and Community Development

Intra-Districts					
Agency Name: Department of Housing & Community Development					
A	Amount	FTEs	Sending Agency (Buyer)	Description of Service	
FY '22	\$25,900		KG0 (DOEE)	Healthy Homes & Energy Efficiency Program	
FY '22	\$150,000		CR0 (DCRA)	Plats, Permits & Inspection Review Services	
FY '22	\$14,824,744		UZ0 (HPTF)	Administrative Services of DHCD	
Total	\$15,000,644				
B	Amount	FTEs	Receiving Agency (Seller)	Description of Service	Account Code Where This is Funded in Agency FY 2022
FY '22	\$ 744.70		AM0 (DGS)	Fuel Automotive, Electricity, Water , Sustainability & Waste Mgmt	Fund Code -0100; CSG 30; Object Class Various
FY '22	\$ 2,657,148.73		AM0 (DGS)	Rent	Fund Code - 0100/0700; CSG 32; Object Class 0309
FY '22	\$ 77,622.29		AM0 (DGS)	Security Svcs	Fund Code - 0100; CSG 34; Object Class 0440
FY '22	\$ 7,644.00		AM0 (DGS)	Occupancy	Fund Code - 0100; CSG 35; Object Class 0310
FY '22	\$ 113,614.15		AS0 (OFRM)	Telecommunication	Fund Code - 0610; CSG 31; Object Class 0308
FY '22	\$ 14,366.00		A10 (OSA)	Audit Collections	Fund Code - 0100; CSG 41; Object Class 0409
FY '22	\$ 300,000.00		EB0 (DMPED)	Black Homeownership Strike Force	Fund Code - 0100; CSG 50; Object Class 0506
FY '22	\$ 77,771.04		TO0 (OCTO)	Telecommunication	Fund Code - 0610; CSG 31; Object Class 0308
FY '22	\$ 14,946.56		KT0 (DPW)	Fleet	Fund Code - 0610; CSG 40; Object Class 0404
FY '22	\$ 1,006.34		KT0 (DPW)	Disposition & Recycling	Fund Code - 0700; CSG 20; Object Class 0219
FY '22	\$ 1,875.00		RJ0 (CIA)	Judgements, Indemnities	Fund Code - 0100; CSG 40; Object Class 0415
FY '22	\$ 21,669.18		TO0 (OCTO)	Laptops & Docking Stations	Fund Code - 0100; CSG 70; Object Class 0710
FY '22	\$ 14,943.07		TO0 (OCTO)	Laptops & Docking Stations	Fund Code - 0700; CSG 70; Object Class 0702
FY '22	\$ 117,076.82		TO0 (OCTO)	IT Assessment	Fund Code - Various; CSG 40; Object Class 0494
FY '22	\$ 24,490.76		BE0 (DCHR)	HR Assessment	Fund Code - 0100; CSG 40; Object Class 0428
Total	\$ 3,444,918.64				

**FY 2023 Inter Agency
Department of Housing and Community Development**

Inter-Agencies					
Agency Name: Department of Housing & Community Development					
A	Amount	FTEs	Sending Agency (Buyer)	Description of Service	
Total	\$0				
B	Amount	FTEs	Receiving Agency (Seller)	Description of Service	Account Code Where This is Funded in Agency FY 2023 Budget
FY'23	20,536.14		KT0 (DPW)	Fleet	Fund Code - 1060069; Account - 7131005; Project - 400174; Award - 6000018
FY'23	2,579,548.30		AM0 (DGS)	Rent	Fund Code - 1010001; Account - 7121010; Project - 400175; Award - 1000041
FY'23	95,862.34		AM0 (DGS)	Security	Fund Code - 1060069; Account - 7131034; Project - 400177; Award - 6000018
FY'23	116,576.09		TO0 (OCTO)	Telecommunications	Fund Code - 1060069; Account - 7121009; Project - 400172; Award - 6000018
FY'23	69,845.40		TO0 (OCTO)	IT Assessment	Fund Code - 1010001; Account - 7011001; Project - 400173; Award - 1000041
FY'23	15,785.06		TO0 (OCTO)	IT Assessment	Fund Code - 1010001; Account - 7014008; Project - 400175; Award - 1000041
FY'23	70,170.00		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7131036; Project - 400166; Award - 6000018
FY'23	1,343.38		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7131036; Project - 400167; Award - 6000018
FY'23	30,305.24		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7131036; Project - 400168; Award - 6000018
FY'23	78,276.75		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7131036; Project - 400169; Award - 6000018
FY'23	20,325.00		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7132001; Project - 400170; Award - 6000018
FY'23	22,677.37		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7132002; Project - 400171; Award - 6000018
FY'23	2,106.00		BE0 (DCHR)	Compliance Services (Background Checks)	Fund Code - 1010001; Account - 7131009; Project - N/A; Award - N/A
FY'23	4,000,000.00		KG0 (DOEE)	Utility Discount Program	Fund Code - 4015920; Account - 7141007; Project - 201417; Award - 200111
FY'23	16,714.00		TO0 (OCTO)	IT Assessment	Fund Code - 1060069; Account - 7132002; Project - 400178; Award - 6000018
Total	7,140,071.07				

**FY 2023 Inter Agency
Housing Production Trust Fund**

Inter-Agencies					
Agency Name: Housing Production Trust Fund					
A	Amount	FTEs	Sending Agency (Buyer)	Description of Service	
Total	\$0				
B	Amount	FTEs	Receiving Agency (Seller)	Description of Service	Account Code Where This is Funded in Agency FY 2023 Budget
FY'23	995.00		ORM	Condo Owner's Insurance	Fund Code - 4362001; Account - 7132001; Project - 401174; Award - 6000164
Total	995.00				

R019 FTD Revenue and Expenditure Detail Account Analysis Report

Accounting Period	FY22
Agency	UZ0
Fund	ALL
Program	ALL
Cost Center	ALL
Account	ALL
Project	ALL
Award	ALL

Agency	Agency Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 4)	Account Category (Parent Level 3) Description	Account Class (Parent Level 2) Description	Account	Account Description	Revenue Amount	Expenditure Amount
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D731	MISCELLANEOUS INCOME	6521195	OTHER REVENUES	\$3,779,689.27	
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D731	MISCELLANEOUS INCOME	6521195	OTHER REVENUES	\$13,641,375.09	
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D731	MISCELLANEOUS INCOME	6521195	OTHER REVENUES	\$191,878.77	
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D731	MISCELLANEOUS INCOME	6521195	OTHER REVENUES	\$247.04	
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	OTHER FINANCING SOURCES	INTERFUND TRANSFERS	6631001	INTERFUND TRANSFER IN	\$166,684,444.00	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053001	DEED TRANSFER TAXES-1.1%	\$942,010.95	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053001	DEED TRANSFER TAXES-1.1%	\$149,064.62	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053003	DEED TRANSFER TAXES - 1.45%	\$2,865,002.93	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053003	DEED TRANSFER TAXES - 1.45%	\$18,752,123.16	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053004	DEED TRANSFER TAXES 2.5%	\$14,048,182.63	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053004	DEED TRANSFER TAXES 2.5%	\$3,915,663.78	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054002	COOP RECORDATION TAXES - 2.2%	\$24,305.65	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054002	COOP RECORDATION TAXES - 2.2%	\$133,424.22	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054003	COOP RECORDATION TAXES-1.825%	\$19,316.90	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054003	COOP RECORDATION TAXES-1.825%	\$105,115.72	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054004	COOP RECORDATION TAXES - 2.175%	\$12,886.88	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054004	COOP RECORDATION TAXES - 2.175%	\$94,238.52	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054005	COOP RECORDATION TAXES - 2.9%	\$541,985.54	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054005	COOP RECORDATION TAXES - 2.9%	\$127,071.22	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052001	DEED RECORDATION TAXES	\$563,358.28	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052001	DEED RECORDATION TAXES	\$99,296.01	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052002	DEED RECORDATION TAXES - .725%	\$139,986.46	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052002	DEED RECORDATION TAXES - .725%	\$847,509.94	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052004	DEED RECORDATION TAXES - 1.45%	\$3,009,104.87	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052004	DEED RECORDATION TAXES - 1.45%	\$20,201,669.88	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052007	DEED RECORDATION TAXES 2.5%	\$4,861,690.77	
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052007	DEED RECORDATION TAXES 2.5%	\$24,040,125.22	
										HPTF REVENUE TOTAL				\$279,790,768.30	
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	AFFORDABLE HOUSING	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$725,932.49
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	AFFORDABLE HOUSING	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$725,932.49
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$60,755,110.96
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$60,755,110.96
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$55,015.00
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$55,015.00
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$17,742.00
UZ0	HOUSING PRODUCTION TRUST FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$17,742.00
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$6,767,045.38
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$409,265.12
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$378,000.00
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$2,360,856.74
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$32,190,918.70
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$88,334,330.44
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$1,014,037.71
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$880,508.18
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$62,891.00

Agency	Agency Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 4)	Account Category (Parent Level 3) Description	Account Class (Parent Level 2) Description	Account	Account Description	Revenue Amount	Expenditure Amount
UZ0	HOUSING PRODUCTION TRUST FUND	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$830,589.04
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AGENCY MANAGEMENT PROGRAM	100151	ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$9,985,467.97
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$878,865.21
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300172	DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		-\$2,238,162.06
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		-\$27,405.88
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$168,141.15
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		-\$53,463.00
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300175	TOPACRITICAL REPAIRS (MULTIFAMILY)	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$322,961.74
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	HOUSING PRESERVATION	300175	TOPACRITICAL REPAIRS (MULTIFAMILY)	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$877,329.67
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$76,634.90
UZ0	HOUSING PRODUCTION TRUST FUND	4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$9,630.30
HPTF EXPENSE TOTAL														\$143,228,442.31	

R019 PTD Revenue and Expenditure Detail Account Analysis Report

Accounting Period	FY23
Agency	UZO
Fund	ALL
Program	ALL
Cost Center	ALL
Account	ALL
Project	ALL
Award	ALL

Agency	Agency Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 3) Description	Account Category (Parent Level 2) Description	Account Class (Parent Level 2) Description	Account	Account Description	Sum of Revenue Amount	Sum of Expenditure Amount
UZO	HOUSING PROD	4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052001	DEED RECORDATION TAXES	(183,141.34)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052002	DEED RECORDATION TAXES - .725%	(216,771.95)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052004	DEED RECORDATION TAXES - 1.45%	(5,881,343.00)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6052007	DEED RECORDATION TAXES 2.5%	(5,703,107.89)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053001	DEED TRANSFER TAXES -1.1%	(228,466.80)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053003	DEED TRANSFER TAXES - 1.45%	(5,337,788.81)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6053004	DEED TRANSFER TAXES 2.5%	(2,649,994.63)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054002	COOP RECORDATION TAXES - 2.2%	(36,630.76)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054003	COOP RECORDATION TAXES -1.825%	(27,640.40)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE	OTHER TAXES	6054004	COOP RECORDATION TAXES - 2.175%	(25,404.77)	
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF HOUSING	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	TAXES REVENUE MISCELLANEOUS INCOME - PUBLIC+D731	OTHER TAXES	6054005	COOP RECORDATION TAXES - 2.9%	(183,864.01)	
		4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D728	MISCELLANEOUS INCOME	6521195	OTHER REVENUES	(3,578,629.85)	
		4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D729	MISCELLANEOUS INCOME	6411003	OTHER REVENUES	(107,425.32)	
		4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D730	MISCELLANEOUS INCOME	6411003	OTHER REVENUES	(247.04)	
		4362001	HPTF -OTHER REVENUE	AFFORDABLE HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	REVENUE	MISCELLANEOUS INCOME - PUBLIC+D730	MISCELLANEOUS INCOME	6411003	OTHER REVENUES	(117.04)	
Grand Total														(24,160,573.61)	

Agency	Agency Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 3) Description	Account Category (Parent Level 2) Description	Account Class (Parent Level 2) Description	Account	Account Description	Sum of Revenue Amount	Sum of Expenditure Amount
UZO	HOUSING PROD	1010190	ARPA - LOCAL REVENUE REPLACEMENT HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		(14,110,540.20)
		4361003	ARPA - LOCAL REVENUE REPLACEMENT HOUSING PRODUCTION TRUST FUND - HPTF	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		15,358,506.09

Agency	Agency Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 3) Description	Account Category (Parent Level 2) Description	Account Class (Parent Level 2) Description	Account	Account Description	Sum of Revenue Amount	Sum of Expenditure Amount
UZO	HOUSING PROD	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7131011	OFFICE SUPPORT		4,481.22
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7131015	ADVERTISING		-
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		265,869.32
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	ADDITIONAL GROSS PAY	7013007	TERMINAL LEAVE		15,249.05
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	ADDITIONAL GROSS PAY	7013008	HOLIDAY PAY		(4.73)
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	ADDITIONAL GROSS PAY	7013009	SUNDAY PAY		(1.69)
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	CONTINUING FULL TIME	7011001	CONTINUING FULL TIME		2,241,855.97
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	CONTINUING FULL TIME - OTHERS	7012006	TERM FULL TIME		(95.41)
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014002	GROUP LIFE INSURANCE		1,266.19
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014003	HEALTH BENEFITS		205,244.23
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014009	RETIREMENT CONTRIBUTION - FICA		120,143.95
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014013	RETIREMENT CONTRIBUTION - CIVIL SERVICE		4,708.36
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014015	OPTICAL PLAN		1,340.36
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014016	DENTAL PLAN		4,340.03
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014018	PREPAID LEGAL		2,574.81
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014019	MEDICARE CONTRIBUTION		34,108.11
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014020	RETIREMENT		94,564.83
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	FRINGE BENEFITS - CURR PERSONNEL	7014022	DC HEALTH BENEFIT FEES		9,322.09
		4361003	HOUSING PRODUCTION TRUST FUND - HPTF	AGENCY MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	PERSONNEL SERVICES	OVERTIME PAY	7015001	OVERTIME PAY		2,881.39
		4362001	HPTF - OTHER REVENUE	AFFORDABLE HOUSING	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		17,062,575.73
		4362001	HPTF - OTHER REVENUE	AFFORDABLE HOUSING AGENCY	300173	VACANT AND BLIGHTED	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		246,235.06
		4362001	HPTF - OTHER REVENUE	MANAGEMENT PROGRAM	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		123,349.19
		4362001	HPTF - OTHER REVENUE	HOUSING PRESERVATION	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	EXPENSE	NON-PERSONNEL SERVICES	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		147,324.97
Grand Total															21,835,298.92

R019 PTD Revenue and Expenditure Detail Account Analysis Report

Account	FY22
Agency	DB0
Fund	ALL
Program	ALL
Cost Ctr	ALL
Account	ALL
Project	ALL
Award	ALL

Agency	Appropriated Fund	Appropriated Fund Description	Fund	Fund Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 4)	Account Class (Parent Level 2) Description	Account	Account Description	Revenue Amount	Expenditure Amount
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521092	L I H T C - MONITORING FEE	-\$19,170.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521092	L I H T C - MONITORING FEE	-\$81,915.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521093	L I H T C - ALLOCATION FEE	-\$470,865.33	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521093	L I H T C - ALLOCATION FEE	-\$192,157.18	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521094	LOW INCOME HOUSING TAX CREDIT UTILITY	-\$600.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	MISCELLANEOUS INCOME	6521094	LOW INCOME HOUSING TAX CREDIT UTILITY	-\$7,800.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6522001	PROR YEAR COST RECOVERY	\$119,136.02	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6215003	LEASE REVENUES	-\$180,063.40	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	INTEREST INCOME	6511001	INTEREST INCOME	-\$95,823.72	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521073	APPR REHAB LOAN REPAY	-\$84,633.92	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521073	APPR REHAB LOAN REPAY	-\$200.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521080	APPR LAHDO	\$234,551.12	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521080	APPR LAHDO	-\$793,107.63	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521097	UNIFIED MISCELLANEOUS FEES	-\$13,098.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	MISCELLANEOUS INCOME	6521101	APPL FOR LTD EQUITY SHARE COOPERATIVE	-\$100.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	MISCELLANEOUS INCOME	6521090	REGISTRATION FEE	-\$200.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	MISCELLANEOUS INCOME	6521091	PADD	-\$24,886.80	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	MISCELLANEOUS INCOME	6521091	PADD	-\$500,520.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	MISCELLANEOUS INCOME	6521096	PADD AUCTION PROCEEDS	-\$120,000.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521089	CERTIFICATION FEE	-\$1,600.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521090	REGISTRATION FEE	-\$720.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521090	REGISTRATION FEE	-\$196,380.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521099	APPL FOR VACANT HOUSING ACCOMMODATION	-\$100.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521099	APPL FOR VACANT HOUSING ACCOMMODATION	-\$500.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521100	APPL FOR NON-HOUSING ACCOMMODATION	-\$1,200.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	MISCELLANEOUS INCOME	6521100	APPL FOR NON-HOUSING ACCOMMODATION	-\$14,000.00	
						DHCD UNIFIED FUND REVENUE TOTAL							-\$3,280,955.84	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	MISCELLANEOUS INCOME	6521079	APPR HPAP REPAY	-\$15.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	MISCELLANEOUS INCOME	6521087	HPAP LOAN PAYOFF	-\$112,323.04	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	MISCELLANEOUS INCOME	6521087	HPAP LOAN PAYOFF	-\$1,129,403.65	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	MISCELLANEOUS INCOME	6521088	HPAP LOAN REMITTANCE	-\$425,619.81	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	MISCELLANEOUS INCOME	6521088	HPAP LOAN REMITTANCE	-\$83,439.53	
						HPAP - REPAY REVENUE TOTAL							-\$1,750,801.03	
						REVENUE GRAND TOTAL							-\$5,031,756.87	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	EXPENSE	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$314,555.73
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	EXPENSE	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$147,100.33
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100042	FLEET MANAGEMENT - GENERAL	30076	ADMINISTRATIVE SUPPORT DIVISION	EXPENSE	CONTRACTUAL SERVICES	7131005	MAINTENANCE & REPAIRS - AUTO		\$1,321.53
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100042	FLEET MANAGEMENT - GENERAL	30076	ADMINISTRATIVE SUPPORT DIVISION	EXPENSE	CONTRACTUAL SERVICES	7131005	MAINTENANCE & REPAIRS - AUTO		\$13,625.03
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100113	PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	30076	ADMINISTRATIVE SUPPORT DIVISION	EXPENSE	OCCUPANCY	7121009	TELEPHONE, TELETYPE, TELEGRAM, ETC		\$138,758.97
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	100113	PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	30076	ADMINISTRATIVE SUPPORT DIVISION	EXPENSE	OCCUPANCY	7121009	TELEPHONE, TELETYPE, TELEGRAM, ETC		\$52,626.22
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	EXPENSE	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$8,508.00
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	EXPENSE	CONTRACTUAL SERVICES	7132001	CONTRACTUAL SERVICES - OTHER		\$24,388.00
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300066	EMPLOYER ASSISTED HOUSING PROGRAM (EAHP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$10,000.00
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300066	EMPLOYER ASSISTED HOUSING PROGRAM (EAHP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$10,000.00
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$278,013.02
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$332,256.50
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$735,697.71
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$849,321.60
						DHCD UNIFIED FUND EXPENDITURE TOTAL							\$2,916,472.64	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141031	EXPENSE CLASS 50 TRANSFER OUT INTERFUND		\$466,818.00
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES		\$83,796.13
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	EXPENSE	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS		\$7,163.88
						HPAP - REPAY Total							\$90,660.01	
						Grand Total							\$3,007,132.65	

R019 PTD Revenue and Expenditure Detail Account Analysis Report

Accounting	FY23	[Jan-2023,Dec-2022,Nov-2022,Oct-2022]
Agency	DB0	
Fund	ALL	
Program	ALL	
Cost Center	ALL	
Account	ALL	
Project	ALL	
Award	ALL	

Agency	Appropriated Fund	Appropriated Fund Description	Fund	Fund Description	Program (Parent Level 2) Description	Program	Program Description	Cost Center	Cost Center Description	Account Type (Parent Level 4)	Account Type (Parent Level 4) Description	Account	Account Description	Revenue Amount	Expenditure Amount
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521087	HPAP LOAN PAYOFF	-\$68,200.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521087	HPAP LOAN PAYOFF	-\$106,119.31	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521087	HPAP LOAN PAYOFF	-\$3,106.63	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521087	HPAP LOAN PAYOFF	-\$98,840.62	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521088	HPAP LOAN REMITTANCE	-\$24,436.53	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521088	HPAP LOAN REMITTANCE	-\$27,690.37	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521088	HPAP LOAN REMITTANCE	-\$9,304.19	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060027	HPAP - REPAY	COMMUNITY DEVELOPMENT	300068	HOME PURCHASE ASSISTANCE (HPAP)	30085	HOME PURCHASE ASSISTANCE OFFICE	REVENUE	REVENUES	6521088	HPAP LOAN REMITTANCE	-\$38,254.36	
				HPAP - REPAY REVENUE TOTAL										-\$375,952.01	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	REVENUES	6521090	REGISTRATION FEE	-\$7,100.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	REVENUES	6521091	PADD	\$17.26	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	REVENUES	6521091	PADD	-\$21,640.48	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	REVENUES	6521091	PADD	-\$5,815.50	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300064	VACANT AND BLIGHTED	30080	PROPERTY ACQUISITION AND DISPOSITION DIVISION	REVENUE	REVENUES	6521091	PADD	-\$15,369.39	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	REVENUES	6521080	APPR LAHDO	-\$20,450.35	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	REVENUES	6521080	APPR LAHDO	-\$32,581.05	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	REVENUES	6521080	APPR LAHDO	-\$18,235.05	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AFFORDABLE HOUSING	300062	DEVELOPMENT FINANCING	30081	DEVELOPMENT FINANCE DIVISION	REVENUE	REVENUES	6521080	APPR LAHDO	-\$3,543.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521090	REGISTRATION FEE	-\$2,400.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521090	REGISTRATION FEE	-\$34,900.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521090	REGISTRATION FEE	-\$2,200.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521090	REGISTRATION FEE	-\$41,100.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521100	APPL. FOR NON-HOUSING ACCOMMODATION	-\$700.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521100	APPL. FOR NON-HOUSING ACCOMMODATION	-\$1,000.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521100	APPL. FOR NON-HOUSING ACCOMMODATION	-\$400.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	HOUSING REGULATION	300077	CONDOMINIUM CONVERSION	30087	RENTAL CONVERSION AND SALES DIVISION	REVENUE	REVENUES	6521100	APPL. FOR NON-HOUSING ACCOMMODATION	-\$800.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AGENCY MANAGEMENT PROGRAM	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	REVENUES	6521093	L I H T C - ALLOCATION FEE	-\$318,696.73	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AGENCY MANAGEMENT PROGRAM	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	REVENUES	6521094	LOW INCOME HOUSING TAX CREDIT UTILITY	-\$300.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AGENCY MANAGEMENT PROGRAM	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	REVENUES	6521094	LOW INCOME HOUSING TAX CREDIT UTILITY	-\$150.00	
DB0	1060	SPECIAL PURPOSE REVENUE FUNDS	1060069	DHCD UNIFIED FUND	AGENCY MANAGEMENT PROGRAM	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	30088	PORTFOLIO AND ASSET MANAGEMENT DIVISION	REVENUE	REVENUES	6521094	LOW INCOME HOUSING TAX CREDIT UTILITY	-\$600.00	
				DHCD UNIFIED REVENUE FUND TOTAL										-\$527,964.29	
				REVENUE GRAND TOTAL										-\$903,916.30	

**FY 2022 PCARD TRANSACTIONS
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Transaction Date	Post Date	Transaction Amount	Sales Tax	Total	Cardholder Last Name	Cardholder First Name	Merchant Name	MCC Description	Merchant Type	Merchant State/Province	Transaction Item COA Segment Value 1	Transaction Item COA Segment Value 2	Custom Field Value 1	Custom Field Value 2	Transaction Notes
10/28/2021	10/29/2021	169.75	-	169.75	LAW	LAVERNE	SP * SAME DAY SIGN	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	OR	0020	0201	01031	22HPT	
10/29/2021	11/01/2021	3,500.00	-	3,500.00	DAVIS	LASHAUN	IN *ZOOMGRANTS	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	CO	0070	0711	01041	22HPT	
10/29/2021	11/01/2021	700.00	-	700.00	DAVIS	LASHAUN	NETZOOM, INC	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	IL	0070	0711	01041	22HPT	
10/30/2021	11/01/2021	3.17	-	3.17	LAW	LAVERNE	APPLE.COM/BILL	RECORD SHOPS	Retail	CA	0010	0101	01031	22HPT	Disputed transaction for former Director's additional storage requested. No longer with agency.
11/01/2021	11/02/2021	4,870.00	-	4,870.00	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0711	01041	22HPT	
11/01/2021	11/02/2021	326.32	-	326.32	LIVINGSTONE	RICHARD	ZAPIER.COM/CHARGE	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	CA	0040	0410	01081	AGENF	Subscription to proprietary online application integration service for Inclusionary Zoning lotteries.
11/01/2021	11/02/2021	78.00	-	78.00	LIVINGSTONE	RICHARD	WASH POST SUBSCRIPTION	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	DC	0040	0410	01081	22HPT	Subscription to Washington Post online and print services, except from competition.
11/03/2021	11/04/2021	3,632.34	-	3,632.34	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0711	01041	22HPT	
11/03/2021	11/05/2021	(123.26)	-	(123.26)	LIVINGSTONE	RICHARD	FSP*THE WORLD OF GOGO	EQUIPMENT RENTAL+LEASING SVS FURNITURE-TOOL RENTAL	Lease and Rental Payment	DC	0040	0410	01081	AGENF	Refund of tax charged twice (61.63) for a tax exempt purchase that was attempted to be refunded, but charged again. From an event to support STAY DC applications.
11/05/2021	11/08/2021	50.00	-	50.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0020	0201	01031	22HPT	Office Supply
11/10/2021	11/11/2021	116.24	-	116.24	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Items ordered for Director's Office - Pam Hillsman for One Fund Activity.
11/11/2021	11/12/2021	2,295.00	-	2,295.00	LIVINGSTONE	RICHARD	PAYPAL	GENERAL CONTRACTORS-RESIDENTIAL BUILDINGS	Maintenance Repair Operation	CA	Must				
11/11/2021	11/12/2021	2,225.00	-	2,225.00	LIVINGSTONE	RICHARD	IN *BOSS LLC	CONTRACTORS SPECIAL TRADE-NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	Must				
11/12/2021	11/15/2021	319.95	-	319.95	DAVIS	LASHAUN	POSTERMYWALL PLUS	COMMERCIAL ART GRAPHICS PHOTOGRAPHY	Professional Services	CA	0070	0711	01041	22HPT	
11/16/2021	11/17/2021	119.40	-	119.40	LIVINGSTONE	RICHARD	CANVA* I03241-36145154	PHOTOGRAPHIC STUDIOS	Other	DE	Must				
11/19/2021	11/19/2021	3.17	-	3.17	LAW	LAVERNE	APPLE.COM/BILL	RECORD SHOPS	Retail	CA	0010	0101	01031	22HPT	Disputed transaction for former Director's additional storage requested. No longer with agency.
11/29/2021	11/29/2021	(3.17)	-	(3.17)	LAW	LAVERNE	DISPUTE CREDIT	RECORD SHOPS	Retail	IL	0010	0101	01031	22HPT	Disputed transaction for former Director's additional storage requested. No longer with agency.
11/29/2021	11/29/2021	(3.17)	-	(3.17)	LAW	LAVERNE	DISPUTE CREDIT	RECORD SHOPS	Retail	IL	0010	0101	01031	22HPT	Disputed transaction for former Director's additional storage requested. No longer with agency.
11/30/2021	11/30/2021	100.00	-	100.00	NOTTINGHAM		EB MEMBER APPRECIATIO	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	CA	0040	0419	T1090	AGENF	Director Hubbard's participation in the Small Multifamily Owners' Association Membership Appreciation event
12/03/2021	12/06/2021	2,470.00	-	2,470.00	LAW	LAVERNE	F A OTOOLE OFFICE SYST	OFFICE AND COMMERCIAL FURNITURE	Office Equipment and Supplies	MD	0040	0405	01031	21HPT	Lektriever Repairs
12/07/2021	12/07/2021	30.61	1.73	32.34	LAW	LAVERNE	AMAZON.COM*NO4N2BD US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office supply for CASD Employee - K. Greene
12/08/2021	12/09/2021	445.20	25.20	470.40	DAVIS	LASHAUN	CBR*KIOWARE	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	
12/08/2021	12/09/2021	2,940.00	-	2,940.00	LIVINGSTONE	RICHARD	RAKEN	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	CA	0040	0409	04111	PUNFD	Annual subscription to online project software for which their is no local SBE equivalent.
12/08/2021	12/09/2021	34.93	1.98	36.91	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	21HPT	Supply ordered for DHCD CASD Employee, but was refused. It will be returned.
12/10/2021	12/13/2021	1,068.00	-	1,068.00	LIVINGSTONE	RICHARD	PROOFHUB	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	CA	0040	0409	04111	PUNFD	Subscription to online project planning software for which their is now local SBE equivalent.
12/10/2021	12/13/2021	30.00	-	30.00	LAW	LAVERNE	BLUE BOY BLUEPRINTING	QUICK COPY REPRODUCTION AND BLUEPRINTING SERVICES	Print and Duplicating Services	DC	0040	0411	01031	22HPT	DHCD Printing
12/15/2021	12/16/2021	825.00	-	825.00	NOTTINGHAM	ANGELA	IEDC ONLINE	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	DC	0040	0419	T3010	22HPT	Tuition for Paul Stanford training
12/16/2021	12/17/2021	1,000.00	56.61	1,056.61	NOTTINGHAM	ANGELA	NATIONAL HOUSING CONF	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	DC	0040	0425	T1090	22HPT	Membership dues for Interim Director Hubbard, organization (National Housing Conference)
12/16/2021	12/17/2021	1,428.00	-	1,428.00	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
12/16/2021	12/17/2021	511.14	-	511.14	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
12/16/2021	12/17/2021	134.60	7.62	142.22	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supply requested for HRA- RAD. Requestor - Lauren Pair
12/18/2021	12/20/2021	3.17	-	3.17	LAW	LAVERNE	APPLE.COM/BILL	RECORD SHOPS	Retail	CA	Must				
12/22/2021	12/23/2021	144.00	-	144.00	DAVIS	LASHAUN	ILOVEPDF.COM	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	B	0070	0702	01041	22HPT	
12/24/2021	12/27/2021	43.45	-	43.45	LAW	LAVERNE	ENVISION XPRESS WB	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	KS	0020	0201	01031	22HPT	Office Supplies
12/26/2021	12/27/2021	10.68	-	10.68	LAW	LAVERNE	AMAZON.COM*L2T07VJ 3A	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supply.
12/28/2021	12/29/2021	500.00	-	500.00	NOTTINGHAM	ANGELA	CNHED	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	DC	0040	0425	T1090	22HPT	Director's and agency membership for CNHED
12/29/2021	12/30/2021	1,597.00	-	1,597.00	LAW	LAVERNE	AUDIO VISUAL INNOVATIO	HARDWARE EQUIPMENT AND SUPPLIES	Maintenance Repair Operation	FL	0040	0409	01031	22HPT	Repairs to the Conference Room Equipment requested by IT.
01/01/2022	01/03/2022	500.00	-	500.00	NOTTINGHAM	ANGELA	CNHED	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	DC	0040	0425	T1090	22HPT	Director and agency membership dues
01/04/2022	01/05/2022	2,550.00	-	2,550.00	NOTTINGHAM	ANGELA	NCSHA	ASSOCIATIONS-CIVIC SOCIAL AND FRATERNAL	Other	DC	0040	0419	T7010	22HPT	This payment to NCSHA represented training registrations for the following OPM staff: Lesley Edmond, Kelly Ann Morrow, Sabrina Givens, Johnette Powell, and Clyde Edwards
01/05/2022	01/06/2022	630.77	-	630.77	LAW	LAVERNE	BLUE BOY PRINTING CORP	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0040	0411	01031	22HPT	Printing Requested for DHCD.
01/06/2022	01/07/2022	1,417.50	-	1,417.50	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNC	SCHOOLS * EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	T2010	22HPT	Tuition paid for Cindy Onyekwere online National Development Council training
01/06/2022	01/07/2022	1,417.50	-	1,417.50	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNC	SCHOOLS * EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	T2010	22HPT	Tuition paid for Bridgette Ashton for online National Development Council training
01/06/2022	01/07/2022	1,417.50	-	1,417.50	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNC	SCHOOLS * EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	T2010	22HPT	Tuition paid for Mikaeli Briscoe online training with National Development Council
01/12/2022	01/13/2022	95.00	-	95.00	LAW	LAVERNE	DATAWATCH SYSTEMS INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0020	0201	01031	22HPT	Office Supplies for DHCD.

**FY 2022 PCARD TRANSACTIONS
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Transaction Date	Post Date	Transaction Amount	Sales Tax	Total	Cardholder Last Name	Cardholder First Name	Merchant Name	MCC Description	Merchant Type	Merchant State/Province	Transaction Item COA Segment Value 1	Transaction Item COA Segment Value 2	Custom Field Value 1	Custom Field Value 2	Transaction Notes
01/12/2022	01/13/2022	971.06	-	971.06	LAW	LAVERNE	AMERICAN MARKING SYSTE	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	NJ	0070	0701	01031	22HPT	Time Clock for CASD.
01/18/2022	01/18/2022	3.17	-	3.17	LAW	LAVERNE	APPLE.COM/BILL	RECORD SHOPS	Retail	CA	Must				
01/18/2022	01/19/2022	705.00	1.41	706.41	NOTTINGHAM	ANGELA	CLB*ACCESSIBILITY PROS	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	TX	0040	0419	T7010	22HPT	Tuition for Sonia Gutierrez to attend the Accessibility Professionals' Assoc. virtual conference
01/20/2022	01/21/2022	281.94	-	281.94	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
01/25/2022	01/26/2022	156.00	-	156.00	LIVINGSTONE	RICHARD	WASH POST SUBSCRIPTION	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Professional Services	DC	Must				
01/25/2022	01/27/2022	1,707.00	-	1,707.00	LAW	LAVERNE	LASER ART INC	COMPUTER SOFTWARE STORES	Maintenance Repair Operation	DC	0040	0405	01031	22HPT	Printer Repairs for DHCD printers.
02/07/2022	02/08/2022	150.00	-	150.00	LIVINGSTONE	RICHARD	LATER.COM INSTAGRAM	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	BC	0040	0442	01081	22HPT	Subscription to proprietary social media linking service for agency social media accounts.
02/08/2022	02/09/2022	215.88	-	215.88	LIVINGSTONE	RICHARD	NIXPLAY	QUICK COPY REPRODUCTION AND BLUEPRINTING SERVICES	Print and Duplicating Services	MN	0040	0441	01081	22HPT	Subscription to proprietary software that runs the lobby display tv at DHCD.
02/09/2022	02/10/2022	40.97	-	40.97	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Office Supply for OCCO.
02/09/2022	02/10/2022	29.64	1.68	31.32	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Special Seating (Pillow) for L. Green, CASD
02/10/2022	02/11/2022	282.45	-	282.45	LAW	LAVERNE	WASHINGTON EXPRESS	DIRECT MARKETING-OTHER DIRECT MARKETERS-NOT ELSEW.	Professional Services	MD	0040	0409	01031	22HPT	Delivery Services for Director's Office.
02/12/2022	02/14/2022	159.00	9.00	168.00	DAVIS	LASHAUN	DR*NUANCE	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	MN	0070	0702	01041	22HPT	
02/16/2022	02/17/2022	11.40	0.65	12.05	DAVIS	LASHAUN	FS *TECHSMITH	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	CA	0070	0702	01041	22HPT	
02/17/2022	02/18/2022	3.17	-	3.17	LAW	LAVERNE	APPLE.COM/BILL	RECORD SHOPS	Retail	CA	0010	0101			Disputed charge, unauthorized automatic bill by Apple. Account was closed and new card was issued to avoid additional charges.
02/18/2022	02/21/2022	1,098.22	-	1,098.22	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
02/18/2022	02/21/2022	485.94	-	485.94	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
02/19/2022	02/21/2022	63.59	3.60	67.19	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0070	0701	01031	22HPT	Special Foot Stool for L. Green - CASD
02/24/2022	02/28/2022	2,569.00	-	2,569.00	NOTTINGHAM	ANGELA	MGTCON220224114909	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	VA	0040	0419	T4110	22HPT	Tuition for Dion Townley web training
02/25/2022	02/28/2022	448.00	-	448.00	DAVIS	LASHAUN	BLUEBEAM INC	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	CA	0070	0702	01041	22HPT	
02/27/2022	02/28/2022	2,040.00	-	2,040.00	LIVINGSTONE	RICHARD	ALCHEMER LLC	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	CO	0040	0442	01081	AGENF	Annual subscription to online enterprise system to manage DHCD IZ Lottery.
03/03/2022	03/04/2022	12.67	-	12.67	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Key Requests.
03/04/2022	03/07/2022	450.00	-	450.00	NOTTINGHAM	ANGELA	FSP*DWORBELL, INC.	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	DC	0040	0425	T1090	22HPT	Membership dues for DHCD and Director Hubbard
03/11/2022	03/14/2022	1,575.00	-	1,575.00	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNC	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	T1090	22HPT	Tuition for Tsega Bekele, online training
03/11/2022	03/14/2022	514.53	-	514.53	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
03/11/2022	03/14/2022	802.79	-	802.79	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
03/14/2022	03/15/2022	899.00	-	899.00	NOTTINGHAM	ANGELA	EVERBLUE TRAINING	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	NC	0040	0419	T2010	22HPT	Andrea Wise tuition for online training
03/14/2022	03/15/2022	1,575.00	-	1,575.00	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNC	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	T1090	22HPT	Tuition for Michael Smalls online training
03/15/2022	03/16/2022	175.00	-	175.00	LAW	LAVERNE	SQ *THE NEW DISTRICT L	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0040	0409	01031	22HPT	Locksmith Services.
03/15/2022	03/16/2022	145.00	-	145.00	LAW	LAVERNE	SQ *THE NEW DISTRICT L	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0040	0409	01031	22HPT	Locksmith Services
03/16/2022	03/17/2022	707.76	-	707.76	LIVINGSTONE	RICHARD	DNH*GODADDY.COM	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	AZ	0040	0410	01081	AGENF	Annual hosting costs for STAY DC website for rental assistance.
03/22/2022	03/23/2022	20.30	-	20.30	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply.
03/23/2022	03/24/2022	75.00	-	75.00	LAW	LAVERNE	DATAWATCH SYSTEMS INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0020	0201	01031	22HPT	Office Supplies
03/23/2022	03/24/2022	2,977.86	-	2,977.86	DAVIS	LASHAUN	CDW GOVT #T843294	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to the vendor - Mac Book Pro
03/24/2022	03/25/2022	349.67	-	349.67	DAVIS	LASHAUN	CDW GOVT #T917508	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to the vendor - Mac Book Pro
03/24/2022	03/25/2022	19.17	-	19.17	LIVINGSTONE	RICHARD	DNH*GODADDY.COM	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	AZ	0040	0410	01	AGEN	Renewal of STAY DC website domain for online rental assistance application
03/25/2022	03/28/2022	50.00	-	50.00	NOTTINGHAM	ANGELA	EVENT* SOLUTIONS FOR H	COMPUTER SOFTWARE STORES	Computer, Hardware, Software and Peripherals	VA	0040	0419	T1090	22HPT	Tuition payment for Lionel Gaines training webinar
03/25/2022	03/28/2022	1,195.00	-	1,195.00	DAVIS	LASHAUN	GEM LASER EXPRESS	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	VA	0070	0702	01041	22HPT	
03/29/2022	03/30/2022	812.00	-	812.00	NOTTINGHAM	ANGELA	WWW.NOVOCO.COM	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	CA	0040	0419	T1060	22HPT	Tuition for Novogradac webinar. Cost of \$145 per person. The following OGC staff enrolled: Julia Wiley, Dianne Joemah, Tonya Conditl, Prentiss Giboney, Devin Johnson, Sulma Khalid, Kathy Charles-Christian
03/29/2022	03/30/2022	392.04	-	392.04	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
03/29/2022	03/30/2022	(3.17)	-	(3.17)	LAW	LAVERNE	DISPUTE CREDIT	RECORD SHOPS	Retail	IL	0010	0101			Credit for Disputes.
03/29/2022	03/30/2022	(3.17)	-	(3.17)	LAW	LAVERNE	DISPUTE CREDIT	RECORD SHOPS	Retail	IL	0010	0101			
03/29/2022	03/30/2022	(3.17)	-	(3.17)	LAW	LAVERNE	DISPUTE CREDIT	RECORD SHOPS	Retail	IL	0010	0101			
04/01/2022	04/04/2022	1,542.00	-	1,542.00	DAVIS	LASHAUN	SALVAGEDATA RECOVERY	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	OH	0070	0702	01041	22HPT	
04/06/2022	04/07/2022	19.00	-	19.00	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply

**FY 2022 PCARD TRANSACTIONS
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Transaction Date	Post Date	Transaction Amount	Sales Tax	Total	Cardholder Last Name	Cardholder First Name	Merchant Name	MCC Description	Merchant Type	Merchant State/Province	Transaction Item COA Segment Value 1	Transaction Item COA Segment Value 2	Custom Field Value 1	Custom Field Value 2	Transaction Notes
04/09/2022	04/11/2022	486.72	27.60	514.32	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies for Director's Office.
04/12/2022	04/12/2022	(2,977.86)	-	(2,977.86)	DAVIS	LASHAUN	DISPUTE CREDIT	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to vendor
04/12/2022	04/12/2022	(349.67)	-	(349.67)	DAVIS	LASHAUN	DISPUTE CREDIT	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to the vendor - Mac Book Pro
04/12/2022	04/13/2022	(349.67)	-	(349.67)	DAVIS	LASHAUN	CDW GOVT #V571048	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to the vendor - Mac Book Pro
04/14/2022	04/15/2022	49.62	-	49.62	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Delivery to Greater Urban League - 2901 14th Street, NW DC 20009
04/14/2022	04/15/2022	62.61	-	62.61	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Delivery of Greater Washington Mutual Housing - 2901 14th Street, NW DC 20009 for HPAP Unit.
04/14/2022	04/15/2022	(2,977.86)	-	(2,977.86)	DAVIS	LASHAUN	CDW GOVT #V762656	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0070	0702	01041	22HPT	Item returned to the vendor - Mac Book Pro
04/18/2022	04/19/2022	2,913.18	-	2,913.18	LAW	LAVERNE	AMERICAN MARKING SYSTE	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	NJ	0020	0201	01031	22HPT	Timeclocks for HRA's Rental Accommodation Division.
04/19/2022	04/20/2022	54.95	-	54.95	NOTTINGHAM	ANGELA	EFX*INFOSERVICES	CONSUMER CREDIT REPORTING AGENCIES	Professional Services	GA	0040	0429	T1090	22HPT	Employment verification authorized by Mr. Smalls
04/19/2022	04/20/2022	3,675.00	-	3,675.00	NOTTINGHAM	ANGELA	WASHINGTON DC ECONOMIC	ORGANIZATIONS CHARITABLE AND SOCIAL SERVICES	Professional Services	DC	0040	0436	T1090	22HPT	Silver level sponsorship authorized by Director Hubbard
04/19/2022	04/20/2022	4,925.11	-	4,925.11	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
04/20/2022	04/21/2022	2,413.89	-	2,413.89	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
04/22/2022	04/25/2022	381.47	-	381.47	LIVINGSTONE	RICHARD	ADOBE INC	Applications - Excludes Games	Media and Advertising Services	CA	Must				
04/27/2022	04/28/2022	22.00	-	22.00	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Office Supply
04/29/2022	05/02/2022	1,059.00	-	1,059.00	NOTTINGHAM	ANGELA	LEGALSTUDIES	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	TX	0040	0419	T1060	22HPT	Tuition for Tamika Howard for online training
04/29/2022	05/02/2022	1,344.47	-	1,344.47	NOTTINGHAM	ANGELA	SOUTHWEST	SOUTHWEST AIRLINES	Airline	TX	0040	0402	T120F	21HPT	Travel for Gebrie Mengesha to attend GFOA training and conference
04/29/2022	05/02/2022	44.66	-	44.66	LAW	LAVERNE	AMERICAN MARKING SYSTE	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	NJ	0020	0201	01031	22HPT	Pre Ink Stamp for OCF0 - Beth Spooner - Katrina Graham
04/29/2022	05/02/2022	1,038.00	-	1,038.00	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
05/07/2022	05/09/2022	130.00	-	130.00	LIVINGSTONE	RICHARD	THE BUSINESS JOURNALS	DIRECT MARKETING-OTHER DIRECT MARKETERS-NOT ELSEW.	Professional Services	NC	0040	0410	01081	22HPT	Subscription to local news outlet
05/09/2022	05/10/2022	(21.59)	-	(21.59)	LIVINGSTONE	RICHARD	ADOBE INC	Applications - Excludes Games	Media and Advertising Services	CA	0040	0410	01081	22HPT	Refund of tax on earlier purchase
05/10/2022	05/11/2022	300.00	-	300.00	NOTTINGHAM	ANGELA	LEGAL FILES SOFTWARE I	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	IL	0040	0419	T1060	22HPT	Payment for Ailsoun Hughes online legal files training
05/11/2022	05/12/2022	680.49	-	680.49	LAW	LAVERNE	FEDEX	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	TN	0040	0409	01031	22HPT	Overnight Fedex Deliveries for PAMD.
05/11/2022	05/12/2022	49.62	-	49.62	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services for DHCD.
05/12/2022	05/13/2022	5,000.00	-	5,000.00	NOTTINGHAM	ANGELA	IN *DISTRICT OF COLUMB	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	DC	0040	0436	T1090	22HPT	Sponsorship authorized by Director Hubbard for the DCBIA annual event
05/12/2022	05/13/2022	24.40	-	24.40	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply
05/13/2022	05/13/2022	2,977.86	-	2,977.86	DAVIS	LASHAUN	DISPUTE REBILL	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0010	0101			The vendor credited the account as well as JP Morgan. Item has been returned and charge returned.
05/13/2022	05/13/2022	349.67	-	349.67	DAVIS	LASHAUN	DISPUTE REBILL	COMPUTERS COMPUTER PERIPHERAL EQUIPMENT SOFTWARE	Computer, Hardware, Software and Peripherals	IL	0010	0101			The vendor credited the account as well as JP Morgan. Item has been returned and charge returned.
05/14/2022	05/16/2022	700.00	-	700.00	NOTTINGHAM	ANGELA	HTVN	INSURANCE SALES UNDERWRITING AND PREMIUMS	Professional Services	CT	0040	0419	T4510	22HPT	Online Training registration fee for Ofolake Olukunte
05/17/2022	05/18/2022	67.00	-	67.00	LAW	LAVERNE	AVI-SPL LLC	HARDWARE EQUIPMENT AND SUPPLIES	Maintenance Repair Operation	FL	0040	0409	01031	22HPT	Service call for Conference Room Equipment in 100 - HRA.
05/20/2022	05/23/2022	334.04	-	334.04	LAW	LAVERNE	FEDEX	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	TN	0040	0409	01031	22HPT	Courier Services for PAMD (R. Hayden)
05/21/2022	05/23/2022	95.00	-	95.00	LAW	LAVERNE	DATAWATCH SYSTEMS INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0020	0201	01031	22HPT	Office Supply - Key Cards
05/23/2022	05/24/2022	59.95	-	59.95	LAW	LAVERNE	AMERICAN MARKING SYSTE	OFFICE SCHOOL SUPPLY AND STATIONERY STORES	Office Equipment and Supplies	NJ	0020	0201	01031	22HPT	Director's Request for Print Stamp.
05/24/2022	05/25/2022	273.60	-	273.60	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
05/25/2022	05/26/2022	111.98	-	111.98	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services to Rockville, Maryland - Rubin - PAMD
05/25/2022	05/26/2022	46.54	-	46.54	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services - Rubin PAMD
05/25/2022	05/26/2022	49.34	-	49.34	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services requested by CAO - Michael Smalls
05/27/2022	05/30/2022	16.05	-	16.05	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply
05/27/2022	05/30/2022	4,800.00	-	4,800.00	DAVIS	LASHAUN	WWW.INSPECTCHECKC OM	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NH	0070	0702	01041	22HPT	
05/28/2022	05/30/2022	22.00	-	22.00	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Office Supply
05/31/2022	06/01/2022	210.94	-	210.94	LIVINGSTONE	RICHARD	DROPBOX*RYWMQ6KPTF PO	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	CA	0040	0410	01081	22HPT	Annual subscription to proprietary online storage software. Purchase will be refunded as we are transitioning to Enterprise account by a different provider.
06/02/2022	06/03/2022	52.52	-	52.52	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services
06/02/2022	06/03/2022	81.14	-	81.14	LAW	LAVERNE	WASHINGTON EXPRESS - E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services for Director's Office.
06/02/2022	06/06/2022	1,050.00	-	1,050.00	NOTTINGHAM	ANGELA	HOUSING ASSOCIATION OF	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	DC	0040	0436	T1090	22HPT	Payment for DHCD staff attendees on behalf of Director Hubbard
06/02/2022	06/06/2022	294.95	-	294.95	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies.
06/03/2022	06/08/2022	16.05	-	16.05	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply.

**FY 2022 PCARD TRANSACTIONS
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Transaction Date	Post Date	Transaction Amount	Sales Tax	Total	Cardholder Last Name	Cardholder First Name	Merchant Name	MCC Description	Merchant Type	Merchant State/Province	Transaction Item COA Segment Value 1	Transaction Item COA Segment Value 2	Custom Field Value 1	Custom Field Value 2	Transaction Notes
06/07/2022	06/08/2022	(210.94)	-	(210.94)	LIVINGSTONE	RICHARD	DROPBOX*RYWMQ6KPTF PQ	COMPUTER NETWORK-INFORMATION SERVICES	Computer, Hardware, Software and Peripherals	CA	0040	0410	01081	22HPT	Refund of cloud based storage account from dropbox.
06/10/2022	06/13/2022	29.97	-	29.97	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Office Supply.
06/10/2022	06/13/2022	40.00	-	40.00	LAW	LAVERNE	DC *GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	DC	0020	0201	01031	22HPT	Office Supply - DC Flag for DFD.
06/10/2022	06/13/2022	40.00	-	40.00	LAW	LAVERNE	DC *GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	DC	0020	0201	01031	22HPT	Office Supply -- DC Flag for DFD.DC
06/13/2022	06/14/2022	70.28	3.96	74.24	LAW	LAVERNE	AMAZON.COM*2S40F33G 3	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies.
06/14/2022	06/15/2022	114.43	6.49	120.92	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies
06/20/2022	06/21/2022	48.74	2.76	51.50	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies.
06/22/2022	06/23/2022	384.00	-	384.00	LIVINGSTONE	RICHARD	SMK	DIRECT MARKETING-CONTINUITY-SUBSCRIPTION MERCHANTS	Professional Services	CA	0040	0410	01081	22HPT	Annual subscription to proprietary online survey tool.
06/24/2022	06/27/2022	3,000.00	-	3,000.00	NOTTINGHAM	ANGELA	SQ *SHERYLL CASHIN	OTHER SERVICES (NOT ELSEWHERE CLASSIFIED)	Other	DC	0040	0409	T7021	AGENF	Paid for fair housing presentation for Edmond in OPM, approved by Director Hubbard
06/24/2022	06/29/2022	771.81	-	771.81	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies.
06/27/2022	06/29/2022	4,500.00	-	4,500.00	NOTTINGHAM	ANGELA	HOUSING ASSOCIATION OF	ORGANIZATIONS MEMBERSHIP-NOT ELSEWHERE CLASSIFIED	Other	DC	0040	0425	T1090	22HPT	Annual membership and sponsorship for Director Hubbard on behalf of DHCD
06/28/2022	06/29/2022	1,260.00	-	1,260.00	NOTTINGHAM	ANGELA	RVT*NATIONAL DEV COUNCIL	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	OH	0040	0419	02011	22HPT	Nena Perry Brown rental housing development finance training
06/28/2022	06/29/2022	73.87	4.18	78.05	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201			Office Supplies
06/28/2022	06/29/2022	91.12	-	91.12	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies.
07/08/2022	07/11/2022	55.00	-	55.00	NOTTINGHAM	ANGELA	DC *GOVT PAYMENT	GOVERNMENT SERVICES-NOT ELSEWHERE CLASSIFIED	Government	DC	0040	0410	T1090	22HPT	Flag to honor Calvin Marshall's retirement ordered by the Director
07/08/2022	07/11/2022	479.98	-	479.98	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies
07/11/2022	07/12/2022	230.00	-	230.00	NOTTINGHAM	ANGELA	BISNOW	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	DC	0040	0419	T2025	22HPT	Affordable housing training for Nina Fakojuo and Alicia Lee (\$115.00 each)
07/12/2022	07/13/2022	3,071.53	-	3,071.53	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
07/15/2022	07/18/2022	869.25	-	869.25	DAVIS	LASHAUN	MVS INC	COMPUTER MAIN-REPAIR-SERVICES NOT ELSEWHERE CLASS	Professional Services	DC	0070	0702	01041	22HPT	
07/16/2022	07/18/2022	16.80	-	16.80	LAW	LAVERNE	EASYKEYSCOM INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	NC	0020	0201	01031	22HPT	Office Supply - RWilson
07/18/2022	07/19/2022	4,995.00	-	4,995.00	LIVINGSTONE	RICHARD	IN *AD BOX PROMO AGENC	ADVERTISING SERVICES	Media and Advertising Services	MD	0040	0410	01081	22HPT	Purchase of promotional materials from vendor on the supply schedule
07/19/2022	07/20/2022	164.00	-	164.00	NOTTINGHAM	ANGELA	BISNOW	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	DC	0040	0419	T3060	22HPT	Gentry Alexander training tuition
07/25/2022	07/28/2022	1,474.67	-	1,474.67	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies
07/26/2022	07/27/2022	10.57	0.60	11.17	LAW	LAVERNE	AMZN MKTP US	BOOK STORES	Retail	WA	0020	0201	01031	22HPT	Office Supplies.
07/27/2022	07/28/2022	(164.00)	-	(164.00)	NOTTINGHAM	ANGELA	BISNOW	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	DC	0040	0419	T3060	22HPT	Refund for Gentry Alexander
07/28/2022	07/29/2022	210.00	-	210.00	LAW	LAVERNE	DATAWATCH SYSTEMS INC	BUSINESS SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	MD	0020	0201	01031	22HPT	Office Supplies - Badges, etc.
07/28/2022	07/29/2022	27.95	-	27.95	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supplies.
07/28/2022	07/29/2022	16.05	-	16.05	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supplies
08/01/2022	08/03/2022	108.00	-	108.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0040	0411	01031	22HPT	Printing Services.
08/01/2022	08/03/2022	110.00	-	110.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0020	0201	01031	22HPT	Office Supplies.
08/01/2022	08/03/2022	65.00	-	65.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0040	0411	01031	22HPT	Printing Services.
08/01/2022	08/03/2022	190.00	-	190.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0040	0411	01031	22HPT	Printing Services.
08/01/2022	08/03/2022	108.00	-	108.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0020	0201	01031	22HPT	Office Supply
08/01/2022	08/03/2022	65.00	-	65.00	LAW	LAVERNE	SENODA INC	MISCELLANEOUS PUBLISHING AND PRINTING	Print and Duplicating Services	DC	0020	0201	01031	22HPT	Office Supply
08/02/2022	08/03/2022	18.60	-	18.60	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supplies.
08/02/2022	08/08/2022	1,809.18	-	1,809.18	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies.
08/08/2022	08/09/2022	60.12	-	60.12	LAW	LAVERNE	WASHINGTON EXPRESS-E	COURIER SVC-AIR + GROUND FREIGHT FORWARDERS	Warehousing, Freight and Delivery	MD	0040	0409	01031	22HPT	Courier Services
08/12/2022	08/15/2022	369.60	-	369.60	DAVIS	LASHAUN	UNITED AIRLINES	UNITED AIRLINES	Airline	TX	0070	0702	01041	22HPT	
08/12/2022	08/15/2022	360.60	-	360.60	DAVIS	LASHAUN	ALASKA A 02	ALASKA AIRLINES INC.	Airline	WA	0070	0702	01041	22HPT	
08/12/2022	08/15/2022	769.00	-	769.00	DAVIS	LASHAUN	MGTCO220812134705	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	VA	0070	0702	01041	22HPT	
08/12/2022	08/15/2022	563.00	-	563.00	LIVINGSTONE	RICHARD	LIFE STORAGE 0104	PUBLIC WAREHOUSING-FARM REFRIG GOODS HHG STORAGE	Warehousing, Freight and Delivery	MD	0040	0429	P6218	AGENF	Storage facility costs for Single Family Residential Rehab client Denise Downing.
08/13/2022	08/15/2022	1,958.00	-	1,958.00	LIVINGSTONE	RICHARD	MGTCO220813184629	SCHOOLS + EDUCATIONAL SVC-NOT ELSEWHERE CLASSIFIED	Education	VA	0040	0401	01016	AGENF	Training registration for Latika Wesley.
08/15/2022	08/16/2022	3,500.00	-	3,500.00	LIVINGSTONE	RICHARD	IN *ZOOMGRANTS	PROFESSIONAL SERVICES-NOT ELSEWHERE CLASSIFIED	Professional Services	CO	0040	0429	01081	AGENF	Annual subscription to online grant software.
08/16/2022	08/17/2022	20.30	-	20.30	LAW	LAVERNE	NAMETAGCOUNTRY.COM	MISCELLANEOUS GENERAL MERCHANDISE	Retail	TN	0020	0201	01031	22HPT	Office Supply
08/24/2022	08/25/2022	248.73	-	248.73	DAVIS	LASHAUN	IN *SUPRETECH, INC.	COMP PROGRAMING DATA PRCSNG INTGRD SYS DSGN SRVS	Professional Services	DC	0070	0702	01041	22HPT	
08/24/2022	08/29/2022	1,671.51	-	1,671.51	LAW	LAVERNE	STANDARD OFFICE SUPPLY	COMMERCIAL EQUIPMENT NOT ELSEWHERE CLASSIFIED	Maintenance Repair Operation	DC	0020	0201	01031	22HPT	Office Supplies

R077 - Corporate Card Charges Report

Agency	DBO
Employee	ALL
Corporate Card Program	ALL
Date Range From	10/01/2022
Date Range To	01/31/2023

Employee Name	Employee Supervisor	Agency	Expense Date	Transaction Date	Posted Date	Expense Type	Expense Amount	Transaction Reference Number	Merchant Name	Merchant Address	Merchant Category Code	SBE/CBE
Lashawn Davis	Pillai, Tony	DBO	10/04/2022	10/04/2022	10/05/2022	Miscellaneous Expenses	\$4,961.32	000008532488742	IN "SUPRETECH, INC.	7416 GEORGIA AVENUE, NW S 202-7267200, DC-20012-US	5045	
Laverne Law	Smalls, Michael	DBO	10/04/2022	10/04/2022	10/05/2022	Travel and Conference Fees - Out of City	\$49.44	000008532488734	WASHINGTON EXPRESS - E	11460 EDMONSTON ROAD 3012103500, MD-20705-US	4215	
Laverne Law	Smalls, Michael	DBO	10/04/2022	10/04/2022	10/05/2022	Travel and Conference Fees - Out of City	\$58.75	000008532488736	WASHINGTON EXPRESS - E	11460 EDMONSTON ROAD 3012103500, MD-20705-US	4215	
Laverne Law	Smalls, Michael	DBO	10/11/2022	10/11/2022	10/12/2022	Office Support	\$735.66	000008562326304	THE MIDTOWN GROUP	1130 CONNECTICUT AVE, NW 202874747, DC-20036-US	8999	
Laverne Law	Smalls, Michael	DBO	10/11/2022	10/11/2022	10/12/2022	Office Support	\$1,367.60	000008562326302	THE MIDTOWN GROUP	1130 CONNECTICUT AVE, NW 202874747, DC-20036-US	8999	
Laverne Law	Smalls, Michael	DBO	10/12/2022	10/12/2022	10/17/2022	Office Support	\$480.00	000010309991569	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Angela Nottingham	HUBBARD, DREW	DBO	10/13/2022	10/13/2022	10/14/2022	Miscellaneous Expenses	\$645.00	000008572326558	APPAM	1100 VERMONT AVE # 650 2024960130, DC-20005-US	8398	
Angela Nottingham	HUBBARD, DREW	DBO	10/14/2022	10/14/2022	10/17/2022	Miscellaneous Expenses	\$1,575.00	000010309991525	RVT" NATIONAL DEV COUNC	4101 Spring Grove Avenue 513-6577870, OH-45223-US	8299	
Richard Livingstone	Bekele, Tsegazeab	DBO	10/18/2022	10/18/2022	10/19/2022	Miscellaneous Expenses	\$1,068.00	000010312673477	PROOFHUB	7700 EASTPORT PARKWAY 6467895302, CA-91789-US	5045	
Laverne Law	Smalls, Michael	DBO	10/21/2022	10/21/2022	10/24/2022	Miscellaneous Expenses	\$19.19	000010332512327	AMAZON.COM"H80S67B60	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Laverne Law	Smalls, Michael	DBO	10/25/2022	10/25/2022	10/26/2022	Office Support	\$16.35	000010343418443	NAMETAGCOUNTRY.COM	1899 Dayton Blvd CHATTANOOGA, TN-38115-US	5399	
Laverne Law	Smalls, Michael	DBO	10/25/2022	10/25/2022	10/26/2022	Travel and Conference Fees - Out of City	\$109.58	000010343418445	FEDEX 85770647	3875 AIRWAYS BLVD 800-4633339, TN-38116-US	4215	
Laverne Law	Smalls, Michael	DBO	10/25/2022	10/25/2022	10/26/2022	Travel and Conference Fees - Out of City	\$117.95	000010343418447	FEDEX 85770798	3875 AIRWAYS BLVD 800-4633339, TN-38116-US	4215	
Laverne Law	Smalls, Michael	DBO	10/25/2022	10/25/2022	10/26/2022	Travel and Conference Fees - Out of City	\$7.08	000010343418449	FEDEX 85770823	3875 AIRWAYS BLVD 800-4633339, TN-38116-US	4215	
Laverne Law	Smalls, Michael	DBO	10/25/2022	10/25/2022	10/26/2022	Travel and Conference Fees - Out of City	\$171.67	000010343418451	WASHINGTON EXPRESS - E	11460 EDMONSTON ROAD 3012103500, MD-20705-US	4215	
Angela Nottingham	HUBBARD, DREW	DBO	10/26/2022	10/26/2022	10/27/2022	Miscellaneous Expenses	\$495.00	000010349099345	EVENT" NAAHL/CCL ANNUA	1765 Greenboro Station PI TYSONS CORNER, VA-22102-US	5734	
Angela Nottingham	HUBBARD, DREW	DBO	10/26/2022	10/26/2022	10/28/2022	Miscellaneous Expenses	\$979.00	000010354413673	MGTCON221026123659	8230 LEESBURG PIKE SUITE 8885468571, VA-22182-US	8299	
Angela Nottingham	HUBBARD, DREW	DBO	10/26/2022	10/26/2022	10/28/2022	Miscellaneous Expenses	\$979.00	000010354413675	MGTCON221026123660	8230 LEESBURG PIKE SUITE 8885468571, VA-22182-US	8299	
Richard Livingstone	Bekele, Tsegazeab	DBO	11/01/2022	11/01/2022	11/01/2022	Miscellaneous Expenses	\$2,382.24	000008587003570	WASHPOST "ADVERTISI	1301 K ST NW 202-334-4875, DC-20071-US	7311	
Richard Livingstone	Bekele, Tsegazeab	DBO	11/01/2022	11/01/2022	11/02/2022	Office Support	\$371.00	0000085891437996	SO "SENTINEL INSPECTIO	9013 Temple Hill Rd GOSQ.COM, MD-20735-US	8999	
Lashawn Davis	Pillai, Tony	DBO	11/07/2022	11/07/2022	11/08/2022	Miscellaneous Expenses	\$319.95	000008617212198	POSTERMYWALL PLUS	UNKNOWN CARLSBAD, CA-UNK-US	7333	
Angela Nottingham	HUBBARD, DREW	DBO	11/15/2022	11/15/2022	11/16/2022	Miscellaneous Expenses	\$5,000.00	000010374715899	NFGMANNA INC.	1140 CONNECTICUT AVE NW, 8882847978, DC-20036-US	8398	
Laverne Law	Smalls, Michael	DBO	11/16/2022	11/16/2022	11/18/2022	Office Support	\$626.18	000010386061937	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Richard Livingstone	Bekele, Tsegazeab	DBO	11/16/2022	11/16/2022	11/16/2022	Miscellaneous Expenses	\$1,146.72	000010374715947	WASHPOST "ADVERTISI	1301 K ST NW 202-334-4875, DC-20071-US	7311	
Laverne Law	Smalls, Michael	DBO	11/17/2022	11/17/2022	11/18/2022	Miscellaneous Expenses	\$128.18	000010386061935	AMZN MKTP US"H10D12E01	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Richard Livingstone	Bekele, Tsegazeab	DBO	11/17/2022	11/17/2022	11/21/2022	Office Support	\$21.00	000010394302087	SO "SENTINEL INSPECTIO	9013 Temple Hill Rd CLINTON, MD-20735-US	8999	
Laverne Law	Smalls, Michael	DBO	11/18/2022	11/18/2022	11/21/2022	Miscellaneous Expenses	\$80.08	000010394302005	ONTMSP" OFFICE SUPPLI	PO Box 888016 ATLANTA, GA-30356-US	5712	
Laverne Law	Smalls, Michael	DBO	11/18/2022	11/18/2022	11/23/2022	Office Support	\$232.00	000010405198911	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Laverne Law	Smalls, Michael	DBO	11/18/2022	11/18/2022	11/23/2022	Office Support	\$254.50	000010405198913	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Laverne Law	Smalls, Michael	DBO	11/18/2022	11/18/2022	11/23/2022	Office Support	\$425.90	000010405198907	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Laverne Law	Smalls, Michael	DBO	11/18/2022	11/18/2022	11/23/2022	Office Support	\$649.92	000010405198909	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Richard Livingstone	Bekele, Tsegazeab	DBO	11/18/2022	11/18/2022	11/21/2022	Miscellaneous Expenses	\$119.40	000010394302089	CANVA" i03606-31885285	2140 S Dupont Highway/Kent CAMDEN, DE-19934-US	7221	
Laverne Law	Smalls, Michael	DBO	11/19/2022	11/19/2022	11/21/2022	Miscellaneous Expenses	\$65.55	000010394302007	AMZN MKTP US"H16LX9U20	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Laverne Law	Smalls, Michael	DBO	11/21/2022	11/21/2022	11/22/2022	Miscellaneous Expenses	\$99.60	000010400930279	AMZN MKTP US"H17Q7HE2	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Laverne Law	Smalls, Michael	DBO	11/26/2022	11/26/2022	11/28/2022	Miscellaneous Expenses	\$13.77	000010418202879	AMZN MKTP US"HW1Z34901	440 TERRY AVE N AMZN.COM/BILL, WA-98109-US	5942	
Laverne Law	Smalls, Michael	DBO	11/29/2022	11/29/2022	11/30/2022	Miscellaneous Expenses	\$252.20	000010427422543	BLUE BOY DOCUMENT IMAG	214 L ST NE 202-2650272, DC-20002-3536-US	2741	
Angela Nottingham	HUBBARD, DREW	DBO	12/01/2022	12/01/2022	12/02/2022	Office Support	\$5,898.00	000010438068631	WPY"EMPHASYS SOFTWARE	9675 NW 117th Ave #305 855-999-3729, FL-33178-US	8699	
Laverne Law	Smalls, Michael	DBO	12/02/2022	12/02/2022	12/05/2022	Miscellaneous Expenses	\$220.00	000010447622483	SINODIA INC	1300 PENN AVE NW STE 700 202-2933035, DC-20004-US	2741	
Angela Nottingham	HUBBARD, DREW	DBO	12/05/2022	12/05/2022	12/06/2022	Miscellaneous Expenses	\$150.00	000010453935387	EVENT" SOLUTIONS FOR	1765 Greenboro Station PI TYSONS CORNER, VA-22102-US	5734	
Laverne Law	Smalls, Michael	DBO	12/05/2022	12/05/2022	12/06/2022	Miscellaneous Expenses	\$614.78	000010453935403	AMZN MKTP US"4628M6V33	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Laverne Law	Smalls, Michael	DBO	12/06/2022	12/06/2022	12/07/2022	Miscellaneous Expenses	\$1,519.80	000010458561199	AAA PARTY RENTALS	3361 75TH AVE STE A 301-3864000, MD-20785-1510-US	5999	
Laverne Law	Smalls, Michael	DBO	12/06/2022	12/06/2022	12/07/2022	Miscellaneous Expenses	\$1,677.00	000010458561197	WWW.LANDMATERING.BIZ	523 Turnstone Ct ESSEX, MD-21221-US	5734	
Angela Nottingham	HUBBARD, DREW	DBO	12/08/2022	12/08/2022	12/09/2022	Food and Provisions	\$5,775.00	000010470008203	GRUBRUB LLC	1515 1ST SW WASHINGTON, DC-20024-US	5499	
Laverne Law	Smalls, Michael	DBO	12/11/2022	12/11/2022	12/12/2022	Miscellaneous Expenses	\$73.08	000010478719707	FRANKLIN PLANNER	2250 W Parkway Blvd 800-654-1776, UT-84119-US	5943	
Laverne Law	Smalls, Michael	DBO	12/12/2022	12/12/2022	12/13/2022	Miscellaneous Expenses	\$360.00	000010485144615	BLUE BOY DOCUMENT IMAG	214 L ST NE 202-2650272, DC-20002-3536-US	2741	
Laverne Law	Smalls, Michael	DBO	12/12/2022	12/12/2022	12/13/2022	Miscellaneous Expense	\$367.50	000010485144617	BLUE BOY DOCUMENT IMAG	214 L ST NE 202-2650272, DC-20002-3536-US	2741	
Laverne Law	Smalls, Michael	DBO	12/12/2022	12/12/2022	12/14/2022	Office Support	\$330.00	000010489895475	STANDARD OFFICE SUPPLY	35 SHERIDAN ST NW DROSE@MDMSTAN, DC-20011-US	5046	
Laverne Law	Smalls, Michael	DBO	12/13/2022	12/13/2022	12/14/2022	Miscellaneous Expenses	\$24.65	000010489895475	AMERICAN MARKING SYSTE	10 GREENWOOD AVE SUITE C 8565375129, NJ-08096-US	5943	
Laverne Law	Smalls, Michael	DBO	12/14/2022	12/14/2022	12/15/2022	Miscellaneous Expenses	\$140.50	000010495155319	AMERICAN MARKING SYSTE	10 GREENWOOD AVE SUITE C 8565375129, NJ-08096-US	5943	
Richard Livingstone	Bekele, Tsegazeab	DBO	12/14/2022	12/14/2022	12/15/2022	Travel and Conference Fees - Out of City	\$483.75	000010495155387	LIFE STORAGE 0104	2929 PENNSY DR LANDOVER, MD-20785-US	4225	
Laverne Law	Smalls, Michael	DBO	12/16/2022	12/16/2022	12/19/2022	Miscellaneous Expenses	\$265.00	00001050844089	AMAZON.COM"VA22F5LE3	7520 STANDISH PL 301-3584353, MD-20879-US	5941	
Laverne Law	Smalls, Michael	DBO	12/18/2022	12/18/2022	12/19/2022	Miscellaneous Expenses	\$307.39	000010508444091	AMZN MKTP US	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Angela Nottingham	HUBBARD, DREW	DBO	12/20/2022	12/20/2022	12/21/2022	Miscellaneous Expenses	\$2,060.00	000010517868111	NCSHA	7700 EASTPORT PARKWAY 2026247710, DC-20001-US	8641	
Laverne Law	Smalls, Michael	DBO	12/20/2022	12/20/2022	12/21/2022	Miscellaneous Expenses	\$307.39	000010517868111	AMZN MKTP US	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Angela Nottingham	HUBBARD, DREW	DBO	12/22/2022	12/22/2022	12/23/2022	Miscellaneous Expenses	\$525.00	000010525874541	PAYPAL "NPNA	7700 EASTPORT PARKWAY 4029357733, CA-95131-US	8398	
Angela Nottingham	HUBBARD, DREW	DBO	01/02/2023	01/02/2023	01/02/2023	Miscellaneous Expenses	\$500.00	000010543446595	CNHD	N Capital of Tx Hwy, Suit AUSTIN, TX-78746-US	8398	
Angela Nottingham	HUBBARD, DREW	DBO	01/10/2023	01/10/2023	01/11/2023	Miscellaneous Expenses	\$3,090.00	000010572330057	NCSHA	7700 EASTPORT PARKWAY 2026247710, DC-20001-US	8641	
Angela Nottingham	HUBBARD, DREW	DBO	01/10/2023	01/10/2023	01/11/2023	Miscellaneous Expenses	\$3,090.00	000010572330059	NCSHA	7700 EASTPORT PARKWAY 2026247710, DC-20001-US	8641	
Lashawn Davis	Pillai, Tony	DBO	01/10/2023	01/10/2023	01/11/2023	Miscellaneous Expenses	\$404.14	000010572330411	IN "SUPRETECH, INC.	7416 GEORGIA AVENUE, NW S 202-7267200, DC-20012-US	5045	
Laverne Law	Smalls, Michael	DBO	01/13/2023	01/13/2023	01/16/2023	Miscellaneous Expenses	\$115.00	000010590540773	SENODA INC	1300 PENN AVE NW STE 700 202-2933035, DC-20004-US	2741	
Laverne Law	Smalls, Michael	DBO	01/16/2023	01/16/2023	01/17/2023	Miscellaneous Expenses	\$389.84	000010595975773	AMAZON.COM"VA22F5LE3	440 Terry Ave N AMZN.COM/BILL, WA-98109-US	5942	
Angela Nottingham	HUBBARD, DREW	DBO	01/17/2023	01/17/2023	01/18/2023	Miscellaneous Expenses	\$4,796.80	000010599477551	THE AMERICAN LAW INSTI	4025 CHESTNUT ST FL 5 8002536397, PA-19104-US	8299	
Angela Nottingham	HUBBARD, DREW	DBO	01/17/2023	01/17/2023	01/18/2023	Miscellaneous Expenses	\$4,796.80	000010599477551	THE AMERICAN LAW INSTI	4025 CHESTNUT ST FL 5 8002536397, PA-19104-US	8299	
Laverne Law	Smalls, Michael	DBO	01/17/2023	01/17/2023	01/18/2023	Miscellaneous Expenses	\$771.78	00001059947795	AMERICAN MARKING SYSTE	10 GREENWOOD AVE SUITE C 8565375129, NJ-08096-US	5943	
Laverne Law	Smalls, Michael	DBO	01/18/2023	01/18/2023	01/19/2023	Office Support	\$1					

**MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
AND
DEPARTMENT OF GENERAL SERVICES,
PROTECTIVE SERVICES DIVISION
FISCAL YEAR 2022**

I. INTRODUCTION

This Memorandum of Understanding (MOU) is entered into between the District of Columbia (District), Department of Department of Housing and Community Development (DHCD) and the Department of General Services, (DGS) Protective Services Division (PSD), collectively referred to herein referred to individually as "Party" and collectively as the "Parties."

The mission of DHCD is to produce and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia.

II. PROGRAM GOALS AND OBJECTIVES

DHCD has requested contract security guard services from the DGS/PSD. DGS/PSD shall post one (1) armed special police officer (SPO) at 1800 Martin Luther King Jr. Avenue, SE, the details of which can be found on Attachment A.

III. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree to the following:

A. RESPONSIBILITIES OF DGS/PSD

DGS/PSD will provide one SPO at the above-mentioned location during the days and times specified on **Attachment A**.

The special police officer's functions will include:

1. 100% I.D. check for all persons entering facility.
2. Monitor cameras for suspicious activity.
3. Appropriately respond to the observation or report of suspicious, emergency and criminal activities.
4. Advise supervisor and the PSD Watch Command of suspicious activity, offenses and incidents.
5. Respond appropriately to all duress incidents, taking immediate action to control disruptive activity and maintain the proper decorum at DHCD.
6. Maintain the proper decorum for continued service of the clients.
7. Provide a written report on all unusual incidents to the PSD Watch Command, prior to the end of the tour of duty, and in addition to the normal reporting route.
8. Ensure the front entrance is clear of loitering.

9. De-escalate any conflicts.

B. RESPONSIBILITIES OF DHCD

1. DHCD Managers will work collaboratively and cooperatively with the officers, informing PSD of any absences or irregularities with the officers.
2. DHCD will work collaboratively with PSD on the development of a Post Order that fully encompasses the work of the Officers 24 hours before each event.

IV. DURATION OF MOU

The period of this MOU shall be from **date of execution**, through **September 30, 2022**, unless terminated in writing by the Parties prior to the expiration.

V. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); *The Department of General Services Establishment Act of 2011*, D.C. Law 19-21, October 1, 2011; D.C. Official Code § 1-1401 et seq.

VI. FUNDING PROVISIONS

A. COST OF SERVICES

1. Total cost for services under this MOU shall not exceed **thirty-nine thousand, one hundred eighty-nine dollars and sixty cents (\$39,189.60)** for **Fiscal Year (FY) 2022**. Funding for the services shall not exceed the actual cost of the services, based on the information provided in Attachment A.
2. The estimated cost of this MOU is based on a total cost of services agreed upon, as outlined in Attachment A, during the term of this MOU.
3. In cases where DGS/PSD DHCD not provide services for the number of days or hours specified in the MOU, payment to DGS/PSD shall be reduced to reflect the actual number of days or hours worked by the Officers at the rates provided in Attachment A.
4. In the event of termination of the MOU, payment to DGS/PSD shall be held in abeyance until all required fiscal reconciliation is completed.

B. PAYMENT

1. Payment for goods and services in part or in whole shall be made via Intra District funds transfer to DGS/PSD based on advance requests submitted by DGS/PSD.
2. Payment to DGS/PSD for the services to be performed shall not exceed the amount of this MOU or the actual cost of the services, whichever is less.
3. The DHCD reserves the right to deny payment to DGS/PSD for services not provided pursuant to the terms of this MOU.

4. DHCD's Director and DGS/PSD's Director or their designees shall resolve all adjustments and disputes arising from services performed under this MOU. In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VII. COMPLIANCE AND MONITORING

As this MOU is funded by District of Columbia funds, DGS/PSD will be subject to scheduled and unscheduled monitoring reviews by the District of Columbia to ensure compliance with all applicable requirements.

VIII. RECORDS AND REPORTS

DGS/PSD shall maintain records and receipts for the expenditure of all funds provided for a minimum of three (3) years from the date of expiration or termination of the MOU and, upon the District of Columbia's request, make these documents available for inspection by duly authorized representatives of the DHCD and other officials as may be specified by the District of Columbia at its sole discretion.

IX. PROCUREMENT PRACTICES REFORM ACT

If a District of Columbia agency or instrumentality plans to utilize the goods or services of an agent or third party (e.g., contractor, consultant) to provide any of the goods or services specified under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Official Code § 2-351.01 *et seq.*) to procure the goods or services of the agent or third party.

X. CONFIDENTIAL INFORMATION

Both Parties to this MOU will use, restrict, safeguard and dispose of all information related to services provided by this MOU, including any information developed through an investigation or prosecution of a case, in accordance with all relevant federal and local statutes, regulations,

policies, and the relevant provisions of the Internal Revenue Code. Information received by either Party in the performance of this MOU shall remain the property of the DHCD.

XI. SPECIAL PROVISIONS FOR TERMINATION OF THE MOU

DHCD or DGS/PSD may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party on the following grounds:

- A. Lack of funding;
- B. Changes in applicable law;
- C. Changes in the structure or nature of the program;
- D. Elimination of the program or service;
- E. Failure of either Party to follow District laws, rules, or regulations; or
- F. Failure of either Party to follow the terms of this MOU.

XII. NOTICE

The following individuals are the contact points for each Party under this MOU:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

LaVerne E. Law
Administrative Services Support Manager
Department of Housing and Community Development
1800 Martin Luther King Jr. Avenue, SE
Washington DC 20020
202-442-7200
laverne.law@dc.gov

DEPARTMENT OF GENERAL SERVICES, PROTECTIVE SERVICES DIVISION

Leila Gheitu
Program Support Specialist
64 New York Ave., NE, Fourth Floor
Washington DC, 20002
202-698-8181
PSDASR@dc.gov

XIII. MODIFICATIONS

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

XIV. MISCELLANEOUS

The Parties shall comply with all applicable laws, rules and regulations whether now in force or hereafter enacted or promulgated.

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT HOUSING AND COMMUNITY DEVELOPMENT

_____ Date: _____
Drew Hubbard
Interim Director

DEPARTMENT OF GENERAL SERVICES

_____ Date: _____
Keith A. Anderson
Director

DISTRICT OF COLUMBIA
MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF ENERGY AND ENVIRONMENT
AND
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
AMENDMENT #1

Healthy Homes and Energy Efficiency Program – FY22

I. INTRODUCTION

This amendment modifies the Memorandum of Understanding (MOU) entered into by the Department of Energy and Environment and Department of Housing and Community Development, effective June 23, 2020. The purpose of this amendment is to amend the scope of the MOU, extend the term of the MOU through Fiscal Year 2022 (ending September 30, 2022), and increase the cost figure.

II. AMENDMENTS

A. SECTION III. SCOPE OF SERVICES

Delete Section III.A.1 and insert the following so that the subsection reads as follows:

1. Conduct NEPA reviews for DOEE-identified HUD projects, enter information into the HEROS, and submit a report for each review/entry to DOEE for:
 - a. 2 Tier 1 reviews; and
 - b. A minimum of 380 Tier 2 reviews.

B. SECTION IV. DURATION OF MOU

Delete Section IV.A and insert this sentence so that the subsection reads as follows:

- A. The term of this MOU extends through September 30, 2022.

C. SECTION VI. FUNDING PROVISIONS

Delete Section VI.A.1 and insert this sentence so that the subsection reads as follows:

1. The total cost of goods and services shall not exceed \$553,500.00 for Fiscal Year 2022.

III. ADDITIONAL PROVISIONS

The Parties make no other changes to this MOU.

IV. SIGNATURES

The parties agree.

DEPARTMENT OF ENERGY AND ENVIRONMENT

Tommy
Wells

Digitally signed by Tommy Wells
DN: cn=Tommy Wells, o=DC Dept of
Energy & Environment, ou=Director,
email=tommy.well@dc.gov, c=US
Date: 2021.09.28 10:41:36 -04'00'

Date: _____

Tommy Wells
Director

Beth Mullin

Date: 9/27/2021

Beth Mullin, for legal sufficiency
Deputy General Counsel

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Mary R. Donaldson
Drew Hubbard
~~Mary R. Donaldson~~
Director

Date: 3/9/22

Dionne Joemah

Date: 9/29/21

Dionne Joemah, for legal sufficiency
Deputy General Counsel

Filename: 04 5570 FY22 DOEE-DHCD MOU AMEND 1



**MEMORANDUM OF UNDERSTANDING
BETWEEN**

**DISTRICT OF COLUMBIA DEPARTMENT OF HOUSING AND COMMUNITY
DEVELOPMENT
AND
DEPARTMENT OF HUMAN RESOURCES
FOR FISCAL YEAR 2022**

I. INTRODUCTION

This Memorandum of Understanding (“MOU”) is entered into between the District of Columbia Department of Housing and Community Development (“DHCD” or “Buyer Agency”) and the Department of Human Resources (“DCHR” or “Seller Agency”), collectively the “Parties.”

II. LEGAL AUTHORITY FOR MOU

The authority for this MOU may be found at D.C. Official Code § 1-301.01(k) (2014 Repl.), and any other applicable District and federal laws, regulations, and policies.

III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES

DCHR administers the District Leadership Program (“DLP”), a program which provides interns with unique opportunities to work on a wide range of practical and developmental projects alongside leading professionals and practitioners. The interns will be able to readily apply these experiences to their future challenges and pursuits.

DHCD wishes to utilize two (2) DLP interns to further its mission, goals, and objectives, and provide quality service to the residents of the District of Columbia.

Accordingly, DHCD and DCHR are partnering to jointly provide students at the upper undergraduate (juniors or seniors) and graduate levels with valuable internship experience June 06, 2022, through August 26, 2022, as part of the District Leadership Program.

IV. SCOPE OF SERVICES

Pursuant to the applicable authorities and in the furtherance of the shared goals of the Parties to carry out the purposes of this MOU expeditiously and economically, the Parties hereby agree as follows:

A. RESPONSIBILITIES OF SELLER AGENCY

Through the duration of this MOU, Seller Agency shall provide the following services:

1. A comprehensive process for the recruitment, assessment, and identification of potential program candidates;
2. A learning and development program for interns, which includes orientation, workforce development courses, seminars facilitated by guest speakers, and engagement activities with leaders of agencies and emerging leaders program participants and alumni;
3. Provide Buyer Agency with two (2) DLP interns during the time period covered by this MOU;
4. Implementation of Buyer Agency's decisions regarding all intern matters related to recognition, evaluation, and discipline, in accordance with applicable District laws, policies and requirements; and
5. Reasonable program guidance to Buyer Agency in support of the selected intern(s), as needed.

B. RESPONSIBILITIES OF BUYER AGENCY

In support of the above services, Buyer Agency shall:

1. Advance to Seller Agency twenty-four thousand, four hundred ninety dollars and seventy-six cents (\$24,490.76) to provide the funding outlined in this MOU to support two (2) interns for the summer DLP internship program June 06, 2022 to August 26, 2022;
2. Provide Seller Agency information regarding all intern matters related to recognition, evaluation, and discipline;
3. Provide details regarding the proposed projects that each intern will be working on; and
4. Attend meet and greet sessions, orientation week, and other internship events hosted by other DC Government agencies with assigned DLP interns.

V. DURATION OF THIS MOU

The period of this MOU shall be from June 06, 2022, through August 26, 2022, unless terminated in writing by the Parties pursuant to Section XI of this MOU.

VI. FUNDING PROVISIONS

A. COST OF SERVICES

1. The total cost for services under this MOU shall not exceed twenty-four thousand, four hundred ninety dollars and seventy-six cents (\$24,490.76), which equals the sum of the salary and fringe benefits to be paid to the DLP intern(s).
2. Funding for services under this MOU for FY2022 shall not exceed the actual cost of services provided, including labor and overhead.

B. PAYMENT

1. Payment for the services shall be made through an Intra-District advance by Buyer Agency to Seller Agency based on the total amount of this MOU.
2. The advance to Seller Agency for the services to be performed shall not exceed the total amount of this MOU: twenty-four thousand, four hundred ninety dollars and seventy-six cents (\$24,490.76).
3. The Intra-District advance to Seller Agency shall be made by Buyer Agency within thirty (30) days of execution of this MOU.
4. Seller Agency shall submit monthly reconciliations, which may include (1) list of materials and their costs; (2) labor costs including hourly rates and benefits; and, (3) actual cost of overhead.
5. Seller Agency shall receive the advance and bill the Buyer Agency through the Intra-District process only for those services actually provided pursuant to the terms of this MOU. Seller Agency shall notify Buyer Agency within forty-five (45) days prior to the end of the current fiscal year if it has reason to believe that all of the advance will not be billed during the current fiscal year. Seller Agency shall return any excess advance to Buyer Agency within thirty (30) days prior to the end of the current fiscal year.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.05 (2015 Repl. & 2017 Supp.); (iii) D.C. Official Code § 47-105 (2015 Repl.); and, (iv) D.C. Official Code § 1-204.46 (2016 Repl.), as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VII. AMENDMENTS AND MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

VIII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect or hereafter enacted or promulgated and agree to be governed by the Comprehensive Merit Personnel Act, as implemented by the District Personnel Manual.

IX. COMPLIANCE AND MONITORING

Seller Agency will be subject to scheduled and unscheduled monitoring reviews by Buyer Agency to ensure compliance with all applicable requirements.

X. RECORDS AND REPORTS

Seller Agency shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three years from the date of expiration or termination of this MOU and, upon the request of Buyer Agency or another District of Columbia government agency with legal authority to request review, make these documents available for inspection by duly authorized representatives of Buyer Agency or the relevant District of Columbia government agency in its sole discretion.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party. In the event of termination of this MOU, Seller Agency will return any unused funds after all required fiscal reconciliation, but not later than September 30th of the then current fiscal year.

XII. NOTICES

The following individuals are the contact points for each Party:

District of Columbia Department of Insurance, Securities, and Banking

Angela Nottingham

Training and Development Manager

1800 Martin Luther King Jr. Avenue, SE, Washington, DC 20020

(202) 442-7200

Department of Human Resources

Darnella Adams

Human Resources Specialist

Department of Human Resources

1015 Half Street SE, Floor 9, Washington, DC 20003

(202) 442-9600

XIII. PROCUREMENT PRACTICES ACT

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.* (2016 Repl.)) to procure the goods or services.

XIV. RESOLUTION OF DISPUTES

The Directors for DHCD and DCHR, or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under this MOU. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of Financial Operations and Systems in writing for final resolution.

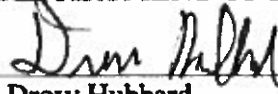
XV. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, maintain, disclose, safeguard and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with this MOU shall remain the property of DHCD.

[signature page follows]

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



Drew Hubbard
Interim Director

5/25/22

Date

DEPARTMENT OF HUMAN RESOURCES



E. Lindsey Maxwell II, Esq.
Interim Director

6/24/2022

Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
AND
THE OFFICE OF THE DEPUTY MAYOR FOR PLANNING AND ECONOMIC
DEVELOPMENT**

**BLACK HOMEOWNERSHIP STRIKE FORCE
FISCAL YEAR 2022**

I. INTRODUCTION

This Memorandum of Understanding (“MOU”) is entered into between the Department of Housing and Community Development (“DHCD”), and the Office of the Deputy Mayor for Planning and Economic Development (“DMPED”) (collectively referred to herein as the “Parties”).

This MOU will define the interagency roles and responsibilities of the Parties in supporting the Black Homeownership Strike Force.

PROGRAM GOAL AND OBJECTIVES

In the District, homeownership is becoming increasingly expensive, and racial disparities in homeownership rates are striking. Of Black residents in the District, 34 percent own their homes versus nearly 49 percent of white residents. An Urban Institute analysis shows that homeownership is increasingly out of reach for Black first-time homebuyers. A first-time homebuyer with the average white household income could afford 71 percent of the homes sold in DC between 2016 and 2020, including all homes sold in Wards 7 and 8. In comparison, a first-time homebuyer from the average Black household income could afford only 8.4 percent of the homes sold. This disparity worsened from several years prior (2010-2014), when a first-time homebuyer with the average white household income could afford 67 percent of homes sold, including all homes sold in Wards 7 and 8, and the average Black buyer could afford 9.3 percent.

To address this inequity among District residents, Mayor Bowser announced in March 2022 the creation of the Black Homeownership Strike Force (“Strike Force”). The Strike Force is charged with developing recommendations to increase access to homeownership for longtime, Black residents of the District of Columbia, as well as supporting wealth-building opportunities through homeownership including programs to enable Black homeowners to maintain their homes and maintain affordability.

Over three months the Strike Force will develop recommendations, including how to most effectively deploy a new \$10 million Black Homeownership Fund proposed in Mayor Bowser's Fiscal Year (FY) 2023 Budget and how District government can increase outreach and capacity building to promote Black homeownership across all wards, including Black residents in Ward 7 and Ward 8.

II. SCOPE OF SERVICES

Pursuant to the applicable authorities and in furtherance of the Parties' shared goals to carry out the purposes of this MOU expeditiously and economically, the Parties do hereby agree:

A. DHCD Responsibilities:

1. DHCD shall transfer, via intra-District transfer, up to Three Hundred Thousand Dollars (\$300,000.00) in District funds to DMPED to support the Strike Force in FY 2022.
2. DHCD shall transfer funds upon receiving a detailed project budget from DMPED that demonstrates the uses of the funds to be transferred.
3. DHCD shall participate in the planning and implementation of the Strike Force.

B. DMPED Responsibilities:

1. DMPED shall provide DHCD, prior to any funds transfer, a detailed project budget that demonstrates the uses of the funds to be transferred from DHCD.
2. DMPED shall ensure that the funds transferred under this MOU are utilized for the planning, research, and facilitation of the Strike Force and for the creation and publication of the Strike Force's recommendations.
3. DMPED shall ensure that a report is produced with the Strike Force's recommendations, including how to most effectively deploy a new \$10 million Black Homeownership Fund proposed in Mayor Bowser's FY 2023 Budget and how the District government can increase outreach and capacity building to promote Black homeownership across all wards, including Black residents in Ward 7 and Ward 8.

III. DURATION OF MOU

The duration of this MOU shall be from the date of the last signature through September 30, 2022, unless terminated in writing by the Parties prior to the expiration.

IV. AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); Mayor’s Order No. 2022-109; District of Columbia Community Development Act of 1975, D.C. Official Code § 6-1001 et seq.; and the District of Columbia Reorganization Plan No. 3 of 1975

V. INTRA-DISTRICT FUNDING PROVISION

A. COST OF SERVICES

1. The total cost for services under this MOU shall not exceed \$300,000.00 for FY 2022.
2. DHCD shall transfer funds upon receiving a detailed project budget from DMPED that demonstrates the uses of the funds to be transferred.

B. PAYMENT

1. Payment for services shall be made through an Intra-District advance from DHCD to DMPED based on the detailed project budget provided and the total value of this MOU.
2. Advances to DMPED for the services to be provided shall not exceed the actual costs or the amount of this MOU.
3. DMPED shall notify DHCD within forty-five (45) days prior to the end of FY 2022 if DMPED has reason to believe that all of the advances will not be billed during FY 2022. DMPED shall return any excess advance to DHCD within 30 days prior to the end of the FY 2022.
4. The Parties’ Directors or their designees shall resolve all adjustments and disputes arising from services performed under this MOU. In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

C. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Antideficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08; (iii) D.C. Official Code § 47-105; and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. PROCUREMENT PRACTICES REFORM ACT

If a District of Columbia agency or instrumentality plans to utilize the goods or services of an agent, contractor, consultant or other third party to provide any of the goods or services specified under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-351.01 *et. seq.*) to procure the goods or services of the agent or third party.

IX. RECORDS AND REPORTS

The Parties shall maintain records and receipts for the expenditure of all funds provided for a period of no less than three years from the date of expiration or termination of the MOU, and upon request, make these documents available for inspection by duly authorized representatives of either party and other officials as may be specified by the District of Columbia at its sole discretion.

X. CONFIDENTIAL INFORMATION

The Parties to this MOU shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU in accordance with all relevant federal and District statutes, regulations, and policies.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party.

XII. NOTICE

The following individuals are the contact points for each Party under this MOU:

DHCD: Alex Cross, Deputy Chief of Staff
Department of Housing and Community Development
1800 Martin Luther King Jr. Avenue SE
Washington, DC 20020
Telephone: (202) 442-8392
alex.cross@dc.gov

DMPED: Ana van Balen, Director of Housing Policy and Programs
Office of the Deputy Mayor for Planning and Economic Development
1350 Pennsylvania Avenue NW, Suite 317

Washington, DC 20004
Telephone: (202) 545-3123
ana.vanbalen@dc.gov

XIII. MODIFICATIONS

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

XIV. MISCELLANEOUS

The Parties shall comply with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated.

If a Party's ability to perform any of its responsibilities under this MOU is delegated or transferred to a successor agency, the Party whose responsibilities are affected shall take all necessary steps to ensure that the successor agency agrees to be bound by the terms of this MOU, including, if and as necessary, only by the execution of a written amendment to this MOU by all Parties.

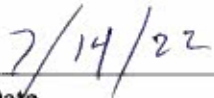
[signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT:



Drew Hubbard, Interim Director

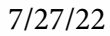


Date

OFFICE OF THE DEPUTY MAYOR FOR PLANNING AND ECONOMIC DEVELOPMENT:



John Falcicchio, Deputy Mayor



Date

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
AND
DISTRICT OF COLUMBIA HOUSING FINANCE AGENCY
RESIDENTIAL ACCESSORY APARTMENT PROGRAM
FISCAL YEAR 2022**

I. INTRODUCTION

This Memorandum of Understanding ("MOU") is entered into between the Department of Housing and Community Development ("DHCD"), and the District of Columbia Housing Finance Agency ("HFA") (each a "Party" or collectively referred to herein as the "Parties").

The mission of HFA is to be the District of Columbia's principal catalyst for housing finance and neighborhood investment.

The mission of DHCD is to produce and preserve opportunities for affordable housing and economic development and to revitalize underserved communities in the District of Columbia ("District").

In 2019, Mayor Muriel Bowser set a goal to deliver an additional 36,000 units of housing – including at least 12,000 units of affordable housing – by 2025. The Executive Office of the Mayor and DHCD have created new initiatives to bring new affordable homes to the District in Fiscal Year 2022 including the Residential Accessory Apartments Program ("RAAP"). The RAAP will provide grants to homeowners to build residential accessory apartments on their properties. These efforts further opportunities for owners of single-family, semi-detached or rowhouses to help the District further its goal of achieving 12,000 new affordable homes by 2025. These grants are funded with allocations made by the Bowser Administration in the Fiscal Year 2022 budget.

II. PROGRAM GOAL AND OBJECTIVES

The RAAP will provide grants to homeowners totaling \$1,650,000 for the development of residential accessory apartments, also known as Accessory Dwelling Units ("ADUs").

This MOU facilitates the transfer of \$1,650,000 of District funds ("MOU Funds") from DHCD to HFA to support the RAAP grants, through which at least fifteen (15) ("Homeowner Grant(s)") will be offered to homeowners.

2. HFA will charge an administration fee of 1% of the total MOU Funds.
3. The MOU Funds shall be transferred via one (1) wire transfer from DHCD to HFA based on the total amount of this MOU.
4. Homeowner Grant Funds advanced from HFA to the RAAP Grantee for the services to be provided by the RAAP Grantee shall not exceed the actual Homeowner Grant Funds made to the RAAP Grantee plus administrative expenses in accordance with the RAAP Grant.
5. The Parties' Directors or their designees shall use their best efforts to resolve all adjustments and disputes arising from services performed by each Party under this MOU. In the event that the Parties are unable to resolve a financial issue, the matter shall be referred to the D.C. Office of Financial Operations and Systems.

B. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the Parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08; (iii) D.C. Official Code § 47-105; and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VIII. PROCUREMENT PRACTICES REFORM ACT

If a District of Columbia agency or instrumentality plans to utilize the goods or services of an agent, contractor, consultant or other third party to provide any of the goods or services specified under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-351.01 *et. seq.*) to procure the goods or services of the agent or third party.

IX. RECORDS AND REPORTS

The Parties shall maintain records and receipts for the expenditure of all MOU Funds provided for a period of no less than three years from the date of expiration or termination of the MOU, and upon request, make these documents available for inspection by duly authorized representatives of either party and other officials as may be specified by the District of Columbia at its sole discretion.

X. CONFIDENTIAL INFORMATION

The Parties to this MOU shall use, restrict, safeguard, and dispose of all information related to services provided by this MOU in accordance with all relevant federal and District statutes, regulations, and policies.

XI. TERMINATION

Either Party may terminate this MOU in whole or in part by giving sixty (60) calendar days advance written notice to the other Party.

XII. NOTICE

The following individuals are the POCs for each Party under this MOU:

DHCD: Alex Cross, Deputy Chief of Staff
Department of Housing and Community Development
1800 Martin Luther King Jr. Avenue SE
Washington, DC 20020
Telephone: (202) 442-8392
alex.cross@dc.gov

HFA: Christopher Donald, Executive Director & CEO
District of Columbia Housing Finance Agency
815 Florida Avenue NW
Washington, DC 2001
Telephone: (202) 777-1600
cdonald@dchfa.org

XIII. AMENDMENTS AND MODIFICATIONS

The terms and conditions of this MOU may be amended or modified only upon prior written agreement by the Parties.

XIV. MISCELLANEOUS

The Parties shall comply with all applicable laws, rules, and regulations whether now in force or hereafter enacted or promulgated.

If a Party's ability to perform any of its responsibilities under this MOU is delegated or transferred to a successor agency, the Party whose responsibilities are affected shall take all necessary steps to ensure that the successor agency agrees to be bound by the terms of this MOU, including, if and as necessary, only by the execution of a written amendment to this MOU by all Parties.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT:

Drew Hubbard Digitally signed by Drew Hubbard
Date: 2022.09.29 14:12:54 -04'00'

Drew E. Hubbard, Interim Director

Date

DISTRICT OF COLUMBIA HOUSING FINANCE AGENCY:

Christopher Donald, Executive Director & CEO

Date

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT:

Drew E. Hubbard, Interim Director

Date

DISTRICT OF COLUMBIA HOUSING FINANCE AGENCY:



Christopher Donald, Executive Director & CEO

9/29/22

Date

MEMORANDUM OF UNDERSTANDING
BETWEEN
DISTRICT OF COLUMBIA DEPARTMENT OF
HOUSING AND COMMUNITY DEVELOPMENT
AND
DISTRICT OF COLUMBIA HOUSING AUTHORITY

I. INTRODUCTION

This Memorandum of Understanding (MOU) is entered into between the District of Columbia Department of Housing and Community Development (DHCD) and the District of Columbia Housing Authority (DCHA), each referred to individually as a “Party” and collectively referred to as the “Parties”.

II. LEGAL AUTHORITY FOR MOU

D.C. Official Code § 1-301.01(k); Fiscal Year 2022 Budget Support Act of 2021, D.C. Law 24-45 § 2042(c) (Nov 13, 2021); D.C. Official Code §§ 6-226.01 and 6-227(b-1)(4)(B).

III. DEFINITIONS

Agreement to Enter into a Long-Term Subsidy Contract (ALTSC) means the agreement executed by DCHA and the owner of a Project where the owner and DCHA agree to enter into a project-based LTSC, after the owner’s completion of the construction or rehabilitation work on the project, to allow the owner to receive LRSP housing

assistance payments from DCHA for units designated in the agreement. The LRSP housing assistance payments will make the designated units affordable to rent to eligible families with an adjusted annual income equal to or less than thirty percent (30%) of the District area median income.

Consolidated Request for Proposals for Affordable Housing (RFP) is the District’s primary vehicle for awarding federal and local funds for affordable housing, offering development, operating, and services subsidy from a combination of District agencies.

District means the District of Columbia.

Estimated Certificate of Occupancy Issuance Date is the date that DHCD, after consultation with the owner of the project, estimates the District of Columbia Department of Buildings will issue a certificate of occupancy for the Project.

Extremely Low Income Household means a household with a total adjusted annual income equal to or less than thirty percent (30%) of the District area median income.

Housing Authority Rent Supplement Program Fund (“Authority Fund”) means a fund administered by DCHA in which money appropriated by the District for sponsor-based, tenant-based, and project-based voucher assistance are deposited.

Letter of Commitment confirms the LRSP Project-Based Voucher Assistance funding allocation to DCHA for the initial fifteen (15) year term of the LTSC.

Local Rent Supplement Program (LRSP) means the program established under D.C. Official Code § 6-226 to provide housing assistance to extremely-low income District residents, including those who are homeless and those in need of supportive services, such as elderly individuals or those with disabilities.

Long-Term Subsidy Contract (LTSC) means the fifteen (15) year agreement executed by DCHA and the owner of a Project in which the owner receives LRSP housing assistance payments from DCHA for units designated in the agreement that will make the units affordable to rent to eligible families with an adjusted annual income equal to or less than thirty percent (30%) of the District area median income.

Project-Based Voucher Assistance means funds attached to a particular building, or set of buildings, owned and operated by a private, for-profit or nonprofit housing provider.

Rent Supplement Program Project-Based Allocation Fund (“Special Fund”) is established by the Fiscal Year 2022 Budget Support Act of 2021 for the purpose of funding awards to applicants selected by DHCD after September 30, 2021 for Project-Based Voucher Assistance. DHCD shall administer and award the funds appropriated for LRSP Project-Based Voucher Assistance through the RFP.

IV. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES

The District established the LRSP to provide housing assistance to District residents with annual household gross income equal to or less than thirty percent (30%) of the District’s area median income, including those residents who are homeless, in need of supportive services, elderly, or disabled. LRSP funds are to be used to maintain or create new housing units, including by combining LRSP with other sources of financing for housing production and development and for allocating tenant-based funds to expand affordable housing choices for households through access to housing subsidies. A portion of LRSP funding is provided for project-based LRSP. DHCD provides development subsidy to construct or rehabilitate projects that create or preserve affordable housing. DHCD administers local and federal funding for this purpose, including the Housing Production Trust Fund (HPTF), low income housing tax credits (LIHTC), the HOME Investment Partnerships Program (HOME), the Community Development Block Grant Program (CDBG), the National Housing Trust Fund (NHTF) and other sources. DHCD is the lead agency for the RFP, which includes development subsidy, as well as operating subsidy and service dollars to create or preserve housing affordable to households that are extremely low income

D.C. Official Code § 6-226.01(b) established the Special Fund, which provides new Project-Based Voucher Assistance for extremely low-income District residents and is administered by DHCD. DHCD awards Project-Based Voucher Assistance in conjunction with RFP affordable housing project awards for construction of new housing, or rehabilitation or preservation of existing housing. This MOU outlines the process, roles, and responsibilities of DHCD and DCHA with respect to the confirmation of Special Fund funding allocation for ALTSCs and the transfer of Special Funds by DHCD to DHCA.

V. SCOPE OF SERVICES

DHCD and DCHA agree to the following process and responsibilities for the allocation and administration of LRSP Project-Based Voucher Assistance.

A. Project Selection through Execution of Agreement to Enter into a Long-Term Subsidy Contract (ALTSC) /Special Fund Funding Certification

RESPONSIBILITIES OF DHCD

1. DHCD shall manage the RFP and select affordable housing development projects that will receive Special Fund LRSP Project-Based Voucher Assistance (“Special Fund Project(s)” or “Project(s)”). The current group of Projects listed in **Exhibit A** were selected through the FY21 Consolidated RFP and were announced in February and August of 2022.
2. No later than thirty (30) days following selection of Projects through the RFP, DHCD shall provide written confirmation to DCHA from the Director of DHCD, or the Director’s designee, of the selected Projects.
 - a. The written confirmation shall include:
 - i. Name of the project;
 - ii. Address of project;
 - iii. Project sponsor/developer with primary point of contact identified;
 - iv. The ward in which the project is located;
 - v. The project type/scope (new construction vs. substantial rehabilitation);
 - vi. The total number of affordable units produced or preserved;
 - vii. The number of units (including bedroom size) to receive project-based LRSP;

- viii. The LRSP project-based contract amount requested;
 - ix. The date the project was selected for DHCD's underwriting pipeline; and
 - x. The projected closing date for the project.
- b. The list of selected Projects, attached hereto as **Exhibit A**.
 - c. Supporting documentation for each Project:
 - i. The Form 202 Development Budget and Operating Proforma; and
 - ii. The Project narrative submitted with the application.
3. Upon DCHA request per Section V(A)(5), DHCD shall obtain, and provide to DCHA, a funding certification from the Office of Chief Financial Officer for the District that the proposed LRSP Project-Based Voucher Assistance is within the appropriated budget authority for DHCD for the fiscal year in which the funds are to be disbursed and is consistent with the financial plan and budget adopted for DHCD in accordance with D.C. Official Code §§ 47-392.01 and 47-392.02.
 4. DHCD shall provide a Letter of Commitment to DCHA that confirms the LRSP Project-Based Voucher Assistance funding allocation to DCHA for the initial fifteen (15) year term of the LTSC is in accordance with the proposed terms of the ALTSC and the required DCHA certification to the Council of the District of Columbia (DC Council) under D.C. Official Code § 2-352.02(c)(6).

RESPONSIBILITIES OF DCHA

5. DCHA shall review the selected Projects for conformance with DCHA's LRSP rules and regulations. Once deemed legally sufficient, DCHA shall request that DHCD provide a funding certification and Letter of Commitment for each Project.

6. Once the selected Projects are deemed by DCHA to be in conformance with DCHA LRSP rules and regulations, and DCHA is satisfied it has the required budgetary authority to enter into an ALTSC as required under DC Official Code § 2-352.02(c)(6), DCHA shall seek approval from the DCHA Board of Commissioners for DCHA to submit for the DC Council's approval of the ALTSC for each Project.
7. DCHA shall seek approval from the DC Council to enter into an ALTSC for each Project. DCHA will work with each development team to collect the documents listed in the attached **Exhibit B** which are required for DCHA's submission of the ALTSC to the DC Council, as such documents may change from time to time. DCHA will provide the document list to the development team upon receipt of the Letter of Commitment.
8. DCHA shall provide written notice to DHCD within ten (10) calendar days of the DC Council's decision regarding DCHA entering into an ALTSC for a Project.
9. If approved by the DC Council, DCHA will enter into an ALTSC for each Project on or before the Project's financial closing date.

B. Execution of Long-Term Subsidy Contract (LTSC) and Transfer of Special Funds from DHCD to DCHA

RESPONSIBILITIES OF DHCD

1. DHCD shall invite DCHA to the fifty percent (50%) Project construction completion meeting for each Project and shall provide DCHA with an email notice to its Senior Vice President of HCVP when the construction or rehabilitation of a Project is fifty percent (50%) completed. DHCD's notice shall also include the Project's Estimated Certificate of Occupancy Issuance Date.
2. DHCD shall transfer LRSP Project-Based Voucher Assistance for each Project to DCHA in accordance with Section VII(B).

3. DHCD shall transfer to DCHA, in accordance with Section VII(B), a fee equal to 7.6% of the LRSP contract amount drawn in each fiscal year for each Project as compensation for DCHA's work in administering the LRSP program with DHCD and the selected housing providers to ensure the rent reasonableness assumptions for each Project and the Project's compliance with DCHA's LRSP statute and applicable regulations.

RESPONSIBILITIES OF DCHA

4. No later than four months (120 days) prior to each Project's Estimated Certificate of Occupancy Issuance Date, DCHA shall submit a payment request according to the requirements of Section VII herein to DHCD to request the transfer of the prorated amount of Special Funds from DHCD's administered Special Fund for the then-current fiscal year to DCHA's Authority Fund.

5. No later than four months (120 days) prior to the Estimated Certificate of Occupancy Issuance Date, DCHA will coordinate with each Project developer/owner to prepare the LTSC for execution. Upon receipt from the Project developer/owner of all the exhibits listed in the attached **Exhibit C** hereto (as such exhibits may change from time to time), DCHA will prepare the LTSC for execution by the Project owner.

6. DCHA will perform all required ongoing LRSP Project-Based Voucher Assistance administrative activities, including, but not limited to:

i. DCHA shall make tenant eligibility decisions regarding the LRSP Project-Based Voucher Assistance units based on the terms and conditions of the LTSC and the LRSP tenant eligibility rules and regulations.

ii. DCHA shall conduct Housing Quality Standard inspections of the LRSP Project-Based Voucher Assistance units in accordance with the LTSC terms and conditions.

7. DCHA will ensure that future fiscal year budget requests include each Project that enters into an LTSC according to Section V(C)(2).

C. Annual Requirements

1. Thirty (30) days prior to the start of each fiscal year, DHCD and DCHA will amend this MOU to include a list of those projects that are anticipated to complete construction, secure a certificate of occupancy, execute an LTSC, and lease units to residents during the upcoming fiscal year. This amendment will provide a summary that includes the following information for each project:
 - i. Name of the Project
 - ii. Address of Project
 - iii. Project sponsor/developer with primary point of contact identified
 - iv. The total number of affordable units produced or preserved
 - v. The number of units (including bedroom size) to receive LRSP Project-Based Voucher Assistance
 - vi. The LRSP Project-Based Voucher Assistance contract amount requested
 - vii. Estimated Certificate of Occupancy Issuance Date
 - viii. The estimated prorated LRSP Project-Based Voucher Assistance needed for the fiscal year for each Project
2. a. By October 15 of each fiscal year, DHCD and DCHA, in conjunction with the OCFO, will develop and submit a consolidated LRSP funding projection to the Office of Budget and Performance Management. The funding projection shall include:
 - i. A list of the affordable housing projects that entered into an LTSC and leased units to residents during the prior fiscal year (the initial leasing of units in a project is referred to hereinafter in this

MOU as the project “coming online”), along with the date that each project came online and the budget amount associated with each project;

ii. A list of the affordable housing projects that are expected to come online during the then-current fiscal year, along with the date that each project is expected to come online and the budget amount associated with each project;

iii. Projections of what projects are expected to come online in future fiscal years, along with the date that each project is expected to come online and the budget amount associated with each project; and

iv. A report of the total amount of funds DCHA expended, in the prior fiscal year, for each Project that received its first full twelve (12) months of payments under its LTSC in the prior fiscal year.

b. i. LTSC payments for affordable housing projects that came online during the prior fiscal year will be made pursuant to this MOU. In addition, LTSC payments for affordable housing projects that come online during the then-current fiscal year will also be made pursuant to this MOU. (Therefore, with respect to a specific project, LTSC payments for the project will be made under this MOU for the fiscal year the project comes online and continuing for the first full fiscal year after the project comes online.) Payments will be made as provided in section VII.B. of this MOU.

ii. Thereafter (i.e., following the first full fiscal year after which the Project came online), the required funds to implement the LTSC payments will be made part of DCHA’s recurring budget and DHCD will no longer be required to make payments to DCHA for the Project under this MOU.

c. By way of example, if Project X comes online on January 15, 2023:

- i. DHCD will transfer funds for the project to DCHA's Authority Fund under this MOU in fiscal year 2023 (the year that the project came online), pursuant to the process set forth in section VII.B. of this MOU, and DCHA will draw down the funds transferred by DHCD to DCHA's Authority Fund;
- ii. In fiscal year 2024, DHCD will again transfer funds for the project to DCHA's Authority Fund under this MOU, and DCHA will continue to draw down funds for the project from the funds transferred by DHCD to DCHA under this MOU;
- iii. The LTSC funds for the project will be included directly in the amount budgeted in the DCHA Subsidy (Agency HY0) by the District during the fiscal year 2025 budget formulation process in collaboration with the Office of Budget and Performance Management, and, beginning in fiscal year 2025 execution, DCHA will have the funds for implementing Project X built into DCHA's recurring budget set forth in Agency HY0 for 2025 and for every fiscal year thereafter. Starting in fiscal year 2025, then, DHCD will no longer make payments to DCHA for the Project X under this MOU, and DCHA will no longer need to receive funds for Project X from DHCD under this MOU.

3. DCHA will provide DHCD with the reporting required in Section XI.

VI. DURATION OF MOU

The effective date of this MOU shall commence on October 1, 2022 and shall automatically be renewed annually thereafter unless terminated in writing by either Party in accordance with Section XII below.

VII. FUNDING PROVISIONS

A. ANNUAL PROJECT-BASED LRSP FUNDING

The annual update to this MOU will include two estimates for the use of Special Funds:

1. The total estimated LRSP Project Based Voucher Assistance request for new Special Fund Projects awarded by DHCD each fiscal year. Attached as **Exhibit A** to this MOU are the selected Projects for fiscal year 2023.
2. The total estimated amount of Special Funds that are forecasted to be transferred by DHCD to DCHA's Authority Fund during the fiscal year. Attached as **Exhibit D** to this MOU is a summary of Projects expected to receive a certificate of occupancy and come online in fiscal year 2023 that are not already included in DCHA's budget.

Rent Supplement Program Fund

Any LRSP Project Based Voucher Assistance funds not spent by September 30, 2023 shall remain in DCHA's Authority Fund.

B. PAYMENT

1. DCHA shall create and submit payment requests in an electronic format through the DC Vendor Portal for each Project. The DC Vendor Portal is an online system that allows DCHA to create and submit invoices by selecting the applicable purchase order number. DCHA must be registered in the portal prior to invoice submission. The vendor portal website is www.vendorportal.dc.gov. Log on to the portal site for further details and instructions.
2. Upon receipt of a satisfactory payment request from DCHA, as determined by DHCD, DHCD shall transfer the DHCD-approved amount of the LRSP Project-Based Voucher Assistance for each Project to DCHA's Authority Fund, as follows:

- a. If the project is newly coming online (i.e., payment is being made for the first fiscal year in which the project will come online), DHCD shall transfer the approved amount no later than sixty (60) days before the Project's Estimated Certificate of Occupancy Issuance Date.
- b. If payment is being made for the first full fiscal year after the project came online, DHCD shall transfer the approved amount in a lump sum no later than thirty (30) days from DHCD's receipt of a satisfactory payment request from DCHA.
- c. As described in Section V(C)(2) of this MOU, following the first full fiscal year after the project came online, no additional LRSP Project-Based Voucher Assistance payment for that project will be made under this MOU, and the applicable amount of funding for the project will be budgeted directly in DCHA's Subsidy Account.

C. ANTIDEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned. Nothing contained herein shall be construed to obligate DHCD or DCHA to any expenditure or obligation of funds in excess or in advance of appropriations, in accordance with the federal or District Columbia Anti-Deficiency Acts.

In addition, any DCHA legal liability hereunder shall be limited to eligible non-public housing assets (assets not subject to any Declaration of Trust and not acquired or merged with assets acquired with public housing funding under the United States Housing Act of 1937).

VIII. AMENDMENTS

This MOU may be amended only by the written agreement of the Parties. Amendments shall be dated and signed by authorized representatives of the Parties. All of the Parties to this MOU agree to work together as appropriate in good faith to carry out the purpose of this MOU and to make any conforming modifications to this MOU.

IX. COMPLIANCE WITH LAW

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect or hereafter enacted or promulgated.

X. COMPLIANCE MONITORING

Both Parties will be subject to scheduled and unscheduled monitoring reviews by the District to ensure compliance with all applicable requirements of this MOU.

XI. RECORDS AND REPORTS

Both Parties shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a minimum of no less than three (3) years after the date of expiration or termination of each LTSC contract funded through the Special Fund under this MOU and upon the District's request make these documents available for inspection by duly authorized representatives of DCHA and DHCD and other officials as may be specified by the District at its sole discretion.

DCHA shall submit to the Mayor of the District and the DC Council, within thirty (30) days after the end of each fiscal quarter, a LRSP report, which shall include the following information with respect to DCHA's Authority Fund:

(1) The total amount of money in the fund at the beginning and end of the reporting period;

(2) The amount of money in the fund allocated to project-based voucher assistance at the beginning of the reporting period, the amount of money expended from the fund on project-based voucher assistance during the reporting period, and the amount of money in the fund allocated to project-based voucher assistance at the end of the reporting period;

(3) The amount of money expended from the fund during the reporting period on administrative costs, which shall include a breakdown by category of expense;

(4) For each project that has a LTSC with DCHA, the following information is required:

(a) the name of, address of, number of total housing units in, number of units subsidized by project-based voucher assistance ("project-based units"), and contract end date of the project;

(b) the dollar amount of project-based voucher assistance received during the reporting quarter;

(c) the occupancy status of each project-based unit;

(d) the contract rent for each project-based unit, including both the tenant-paid portion of the rent and project-based subsidy amount associated with the unit;

(e) the income level at the most recent income certification of the household occupying the unit;

(f) the name of, address of, number of project-based units in, and project-based voucher assistance contract end date of, each project that has a contract with the Authority for project-based voucher assistance that is scheduled to expire within 24 months after the last day of the reporting period;

(g) the name of, address of, number of project-based units in, and contract end date of each project whose LTSC expired during the reporting period; and

(h) the name of, address of, and number of project-based units to be located in each project that has been awarded project-based voucher assistance but for which a LTSC for such assistance has not been entered into, along with the date by which DCHA expects to enter into such a contract.

XII. TERMINATION

A. Either Party may terminate this MOU in whole or in part by giving at least six (6) months advance written notice to the other Party prior to the then applicable MOU expiration date.

B. In the event of termination of this MOU, the Parties shall reconcile any amounts due to DCHA under this MOU.

XIII. NOTICES

All notices under this MOU shall be in writing and shall be sent by the U.S. Postal Service, Certified Mail, returned Receipt Requested (or any night delivery service such as FedEx or UPS), postage prepaid, or via electronic mail or facsimile and addressed as set forth below.

The following individuals are the contact point for each Party under this MOU:

Contact person for DCHA

Executive Director
District of Columbia Housing Authority
1133 North Capitol Street, NE
Suite 100
Washington, DC 20002-7549

Contact person for DHCD

Director
DC Department of Housing
Community Development
1800 Martin Luther King, Jr. Avenue, SE
Washington, DC 20020

With a copy to:

General Counsel
District of Columbia Housing Authority
1133 North Capitol Street, NE
Washington, DC 20002-7549

With a copy to:

Office of the General Counsel
DC Department of Housing and
Community Development
1800 Martin Luther King, Jr. Avenue, SE
Washington, DC 20020

These individuals are responsible for the management and coordination of the requirements for their respective agencies under this MOU. Copies of correspondence related to modification, extension or termination of this MOU, any legal matters concerning this MOU or any other transactions stemming from this MOU shall be furnished to these individuals.

XIV. RESOLUTION OF DISPUTES

All disputes arising under this MOU shall be referred to DCHA's Senior Vice President for HCVP, and DHCD's Development Finance Division Manager for resolution. If these individuals are unable to resolve such a dispute, the dispute shall be referred to the directors of DCHA and DHCD for resolution. In the event that the directors of

DHCD and DCHA are unable to resolve a dispute, the matter shall be referred to the D.C. Office of the City Administrator.

XV. CONFIDENTIAL INFORMATION

The Parties shall use, restrict, safeguard and dispose of all information related to services provided by this MOU, including any information developed through an investigation or prosecution of a case, in accordance with all relevant federal and local statutes, regulations, and policies. Information received by either Party in the performance of responsibilities associated with the performance of this MOU shall remain the property of the Parties.

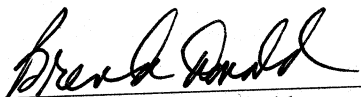
XVI. SIGNING AND COUNTERPARTS

This MOU and any amendment may be signed by hand or electronically on the original version or a duplicate. It may be signed in counterparts, each separately and together constituting one and the same document.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Memorandum of Understanding as follows:

DISTRICT OF COLUMBIA HOUSING AUTHORITY


Name: Brenda Donald
Title: Executive Director

Date: _____

DISTRICT OF COLUMBIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

Drew Hubbard Digitally signed by Drew Hubbard
Date: 2022.11.08 18:28:11 -05'00'
Name: Drew E. Hubbard
Title: Interim Director

Date: _____

EXHIBIT A

**DHCD APPROVED SPECIAL FUND PROJECT SELECTIONS
FOR DISTRICT OF COLUMBIA FISCAL YEAR 2023**

EXHIBIT A - DHCD-APPROVED SPECIAL FUND PROJECT SELECTIONS FOR DISTRICT OF COLUMBIA FY23

Project Name	Address	Developer/Sponsor	Developer/Sponsor	Contact Phone	Contact Email	Ward	Project Type/Scope	# Affordable	# LRSP Units	# Studio	# 1 bdr	# 2 bdr	# 3 bdr	# 4 bdr	LRSP Contract Amount	Date Selected for	Projected Closing
FY21 RFP - Group 1																	
Fort Totten Senior	5543 South Dakota AVE. NE	Arlington Partnership for Affordable Housing, Inc.	Mitchell Crispell	(301) 602-3572	Mcrispell@apah.org	Ward 4	New Construction	93	39		33	6			\$723,888	2/2/2022	2/1/2023
Northwest One - Phase II		MRP	Zeinab Abourawi	(202) 460-3341	zabourawi@mrprealty.com	Ward 6	New Construction	210	83		41	22	17	3	\$2,927,088	2/2/2022	2/2/2023
Hope View Apartments	1337 Good Hope Road SE	T&H Mid-Atlantic	Stan Jackson	(202) 889-5100	stan@aedc.org	Ward 8	New Construction	42	16	5	8	3			\$232,536	2/2/2022	3/20/2023
Ontario KEB	2400 Ontario Road NW	Jubilee Housing Inc.	James Knight	(202) 299-1240	jknight@jubileehousing.org	Ward 1	New Construction	52	23	1	10	9	3		\$830,688	2/2/2022	5/15/2023
2911 Rhode Island Avenue	2911 Rhode Island Avenue	Lincoln Westmoreland Housing Inc.	Avram Fechter	(202) 236-4402	afechter@equityplusllc.com	Ward 5	New Construction	101	21			6	15		\$641,628	2/2/2022	2/2/2023
Dix Street Residences	338 58th Street NE	Atlantic Pacific Communities, LLC	Scott Kriebel	(305) 357-4717	skriebel@apcompanies.com	Ward 7	New Construction	47	24		12	8	4		\$461,808	2/2/2022	3/15/2023
Edgewood Commons V	Address has not yet been assigned)	Enterprise Community Development, Inc.	Luke Patton	(202) 885-9571	lpattonecdcommunities.org	Ward 5	New Construction	151	56		56				\$993,216	2/2/2022	4/14/2023
Wagner Senior	2419 25th Street SE	Miller Housing	Avram Fechter	(202) 236-4402	afechter@equityplusllc.com		New Construction	67	25		25				\$375,900	2/2/2022	2/22/2023
Lisner Independent Affordable	5425 Western Avenue	Urban Atlantic	Avram Fechter	(202) 236-4402	afechter@equityplusllc.com	Ward 3	New Construction	93	26		26				\$826,488	2/2/2022	6/1/2023
NoMa/Union Market Affordable	301 Florida Avenue NE	Marshall Heights Community Development Organization	Chris Marshall	(202) 527-4371	cmarshall@nrpgroup.com	Ward 6	New Construction	115	58	6	25	15	12		\$1,987,212	2/2/2022	4/27/2023
Total - Group 1								971	371						\$10,000,452		
FY21 RFP - Group 2*																	
950 Eastern Avenue NE	950 Eastern Avenue NE	TM Associates Development Inc.	Ari Severe	240-498-5161	asevere@tmdevelopment.com	Ward 7	New Construction	56	13						\$299,472	8/11/2022	
Ridgecrest Phase 2	2112 Ridgecrest Ct, SE	The NHP Foundation	Tim Pryor	(443) 463-4308	tpryor@nhpfoundation.org	Ward 8	Substantial Rehabilitation	128	26						\$660,960	8/11/2022	
Congress Heights Metro Residential	1301 Alabama Ave SE	NHT Communities	Edward Pauls	(202) 495-7412	epauls@nhtinc.org	Ward 8	New Construction	179	10						\$171,228	8/11/2022	
Harvard Court Apartments	2900 14th Street NW	The NHP Foundation	John Hoffer	(202) 316-3552	jhoffer@nhpfoundation.org	Ward 1	New Construction	109	22						\$648,228	8/11/2022	
Parcel B Buzzard's Point Senior	100 Potomac Avenue SW	Volunteers of America National Service	Lee Goldstein	(703) 341-7081	lgoldstein@voa.org	Ward 6	New Construction	110	34						\$1,055,904	8/11/2022	
145 Kennedy Street	145 Kennedy Street NW	Legacy Real Estate Development LLC	Kennedy Barnes		kbarnes@wwblp.com	Ward 4	New Construction	35	8						\$255,552	8/11/2022	
1109 Congress Street	1109 Congress Street NE	MacArthur Development Partners LLC	Maxwell Finland	(202) 774-4203	maxwellfinland@gmail.com	Ward 6	New Construction	69	69						\$2,187,624	8/11/2022	
McMillan Senior Apartments	2940 North Capital Street NW	LDA Holdings LLC	Anthony J Startt	(202) 888-4259	ajs@jairlynch.com	Ward 5	New Construction	85	24						\$707,976	8/11/2022	
Benning Road Metro Affordable	4401 Benning Road NE	NRP Holdings LLC	Chris Marshall	(202) 527-4371	cmarshall@nrpgroup.com	Ward 7	New Construction	109	22						\$383,652	8/11/2022	
Belmont Phase 2	4386 7th Street SE	Gilbane Development Company	Avram Fechter	(202) 236-4402	afechter@equityplusllc.com	Ward 8	New Construction	224	70						\$997,140	8/11/2022	
Total - Group 2								1,104	298						\$7,367,736		

* Bedroom mix and projected closing date to be confirmed by DHCD's request for DCHA to take Group 2 projects to the DCHA Board (estimated CY Q1 2023)

EXHIBIT B

DOCUMENTS REQUIRED FOR SUBMISSION OF AN ALTSC TO THE DISTRICT OF COLUMBIA COUNCIL

1. OTR Tax Verification Affidavit: Developer completes and submits notarized affidavit to DCHA
2. DOES Certification: (Must be dated within 90 days of DC Council submission)
3. Certificate of Clean Hands: (Must be dated within 90 days of DC Council submission)
4. DCRA Good Standing Certificate for Owner Entity: (Must be dated within 90 days of DC Council submission)
5. Certificate Regarding No Pending Litigation: (Must be dated within 90 days of DC Council submission and executed with correct signature block of owner)
6. Certificate Regarding Federal Taxes: (Must be dated within 90 days of DC Council submission and executed with correct signature block of owner)
7. Development Team Notarized Affidavit: (Must be dated within 90 days of DC Council submission and executed with correct signature block of owner)
8. ALTSC Exhibit A - Developer to provide copy/CD or adobe of RFP application
9. ALTSC Exhibit B – Scope of Work (Developer provides narrative and scope of work/construction contract scope)
10. ALTSC Exhibit C – Unit Description (Developer to complete with approved DCHA contract rents and also include if utilities are included with rents)
11. ALTSC Exhibit F - Architect's Certification
12. ALTSC Exhibit G - Davis Bacon Wage Schedule
13. Organizational Chart/Documents for Owner Entity (Articles of Incorporation/organization, By-Laws, Operating Agreement, Limited Partnership Agreement, Organizational Chart for Owner Entity)

14. Project Financing: Description of Financing with evidence of public and private funding commitments
15. Project summary of the proposed transaction for DC Council review (Form to be provided by DCHA to developer to be filled out by owner/developer)

EXHIBIT C

LTSC EXHIBITS

Exhibit A: Description of Contract Units

Number of Units by Unit Size (Number of Bedrooms): _____

Address, and applicable initial contract rent for each Contract Unit

Exhibit B: Services Related to the Property, Maintenance and Utilities

Exhibit C: Basic Business License

Exhibit D: Certificate of Occupancy

EXHIBIT D

**SPECIAL FUND PROJECTS EXPECTED TO RECEIVE
CERTIFICATE OF OCCUPANCY IN FY23**

No Special Fund Projects are expected to achieve Certificate of Occupancy in Fiscal Year 2023

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
AND
THE DEPARTMENT OF ENERGY AND ENVIRONMENT
FISCAL YEARS 2023-2026**

I. INTRODUCTION

This Memorandum of Understanding (MOU) is entered into between the District of Columbia Department of Housing and Community Development (DHCD) and the District of Columbia Department of Energy and Environment (DOEE), each individually, a "Party," and collectively, the "Parties."

II. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES

Section 3206 of the American Rescue Plan Act of 2021, which became federal law on March 11, 2021, established the Homeowner Assistance Fund (HAF) program. The HAF program, codified under 15 U.S.C. § 9058d, provides funding for the purpose of preventing homeowner mortgage delinquencies, defaults, foreclosures, loss of utilities or home energy services, and displacements of homeowners experiencing financial hardship after January 21, 2020, through qualified expenses related to mortgages and housing.

Pursuant to the attached District HAF Plan and Term Sheets, approved January 6, 2022, eligible applicants will be able to receive up to a total of \$5,000 of assistance to resolve utility and internet services delinquencies. For applicants with delinquencies related to both utilities and internet services, up to \$4,000 can be allocated to the utility delinquencies and up to \$1,000 can be allocated to the internet service delinquencies. When an applicant has only delinquencies related to utilities, up to \$5,000 can be allocated to utility delinquencies. HAF-based utility assistance will be used to resolve delinquencies that are not available from other utility assistance programs (such as LIHEAP), and but for payments from the HAF program, the homeowner is likely to lose utility and internet services.

The purpose of this MOU is to provide financial assistance to prevent District homeowner mortgage delinquencies, defaults, foreclosures, loss of utilities or home energy services, and displacements of homeowners experiencing financial hardship after January 21, 2020, through payment of qualified utility expenses. The Parties shall achieve the purpose of this MOU by paying utility arrearages for qualified participants in the HAF program, consistent with the District HAF plan submitted to United States Department of the Treasury (Treasury).

III. SCOPE OF SERVICES

Pursuant to the applicable authorities, and in the furtherance of the shared goals of the Parties to carry out the purpose of this MOU expeditiously and economically, the Parties agree to the following:

A. RESPONSIBILITIES OF DHCD

DHCD shall:

1. Provide DOEE with a list of applicants approved for the District HAF program, including amount of arrearage via mutually determined file structure. The file shall include, at a minimum, the following information for each applicant:
 - a. Unique Identifier
 - b. Name
 - c. Address
 - d. Number in household
 - e. Annual Income
 - f. Percentage of Area Median Income
 - g. Account Numbers(s), by utility
 - h. Total arrearage, by utility
2. Provide DOEE with login credentials for Secure File Transfer Protocol (SFTP) to enable file transfers.
3. Ensure that applicants are approved in accordance with District HAF Plan and Term Sheets program criteria.
4. Execute quarterly and annual reporting to Treasury as required by the HAF program.

B. RESPONSIBILITIES OF DOEE

DOEE shall:

1. Engage and make payments to the following utility providers to satisfy eligible applicants' total arrearage, up to \$4,000, or, in limited circumstances as agreed to by the Parties, up to \$5,000, total across all utilities:
 - a. Washington Gas
 - b. DC Water
 - c. PEPCO

The utility providers will verify the amount. DOEE will verify the payment and reconcile with SOAR to ensure payment was applied accurately.
2. Ensure that total assistance across electric, gas, home energy and water do not exceed \$4,000 per applicant, or, in limited circumstances as agreed to by the Parties, up to \$5,000. Any requests that exceed the applicable limit, whether \$4,000 or \$5,000 per applicant, will be prioritized by the applicant in the application. DOEE will engage the applicant if it is not noted in the application.
3. Provide bi-weekly reporting to DHCD that includes total payments from HAF and

delinquencies for HAF-approved applicants resolved through other utility assistance programs (e.g., LIHEAP).

IV. DURATION OF THIS MOU

The period of this MOU shall be effective from the date of the last signature through September 30, 2026.

V. FUNDING PROVISIONS

A. COST OF SERVICES

Total cost for goods and/or services under this MOU shall not exceed \$4,000,000.00 for the duration of the program from the Homeowner Assistance Fund and shall be transferred via intra-district process on an annual basis, unless funds need to be advanced more frequently based on expenditures.

B. PAYMENT

1. Payment for the goods and/or services shall be made through an Intra-District advance by DHCD to DOEE. Upon execution of this MOU, DHCD shall advance to DOEE \$1,000,000.00, and an additional \$1,000,000.00 on each anniversary of this MOU effective date, unless additional funds need to be advanced based on agreement of the parties before the MOU effective date, for a total amount not to exceed \$4,000,000.00.
2. DOEE shall submit to DHCD quarterly reconciliations for costs incurred pursuant to this MOU no later than the 10th day following the end of each calendar quarter. The reconciliations shall include documentation of the costs specified in Paragraph A (Cost of Goods and Services).
3. DOEE shall notify DHCD no later than August 1 if it has reason to believe that all of the advance will not be used during the current fiscal year.

DOEE shall immediately return any excess advance to DHCD when it is determined that funds cannot be spent during the period of this MOU. In any event, DOEE shall return all unspent funds to DHCD within 30 calendar days of the fiscal year end or after completion of reconciliation, whichever is earlier.

VI. ANTI-DEFICIENCY CONSIDERATIONS

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-Deficiency Act of 2002, D.C. Official Code §§ 47-355.01 -.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

VII. LEGAL AUTHORITY FORMOU

D.C. Official Code § 1-301.01(k).

D.C. Official Code § 8-171.04(d)(9) (power of the DOEE Director to coordinate the development and implementation of energy assistance programs for low-income households).

Mayor's Order 2022-145, dated September 22, 2022 (delegating authority to the DOEE Director to administer water assistance payments under the DC Homeowner Assistance Fund Program).

VIII. MODIFICATIONS

This MOU may be amended or modified only upon prior written agreement of the Parties. Amendments or modifications shall be dated and signed by the authorized representatives of the Parties.

VIII. CONSISTENT WITH LAW

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect of hereafter enacted or promulgated.

IX. COMPLIANCE AND MONITORING

The Parties shall be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements.

X. RECORDS AND REPORTS

DOEE shall make available quarterly and annual reporting requirements as required by Treasury, including total obligated and expended utility payment assistance.

XI. TERMINATION

- A. Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance written notice to the other Party.
- B. In the event of termination of this MOU, payment to the DOEE shall be held in abeyance until all required fiscal reconciliation, but not later than September 30 of the then current fiscal year.
- C. Termination of this MOU shall itself be without prejudice to any obligation or liability of either Party already accrued prior to termination.

XII. NOTICES

All notices must be in writing. The following individuals are the contact points for each Party and the addressees for notices:

Richard Jackson
Acting Deputy Director
Utility Affordability Administration
D.C. Department of Energy & Environment
1200 First Street, N.E., 5th Floor
Washington, D.C. 20002
Telephone: (202) 747-4949
richard.jackson2@dc.gov

Genee Hayes
Manager, Portfolio Asset Management Division
D.C. Department of Housing and Community Development
1800 Martin Luther King Ave, S.E.
Washington, D.C. 20020
Telephone: (202) 442-7200
genee.hayes@dc.gov

XIII. PROCUREMENT PRACTICES ACT

If a District agency or instrumentality plans to utilize the goods or services of an agent, contractor, consultant or other third party to provide any of the goods or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, et. seq.) (2011 Repl.) to procure the goods or services.

XIV. RESOLUTION OF DISPUTES

- A. The Parties' Directors or their designees shall resolve all disputes and/or adjustments resulting from goods or services provided under this MOU.
- B. In the event the Parties cannot resolve a financial dispute, the matter shall be referred to the D.C. Office of Financial Operations and Systems for resolution.

XV. CONFIDENTIAL INFORMATION

The Parties to this MOU will use, restrict, safeguard, and dispose of all information related to services provided by this MOU in accordance with all relevant federal and local statutes, regulations, and policies.

XIII. MISCELLANEOUS

A. COUNTERPARTS

This document may be executed in counterparts, each separately and together constituting

one and the same document.

B. ELECTRONIC FORMAT

Execution and delivery of this MOU by facsimile or by electronic mail attachment shall be sufficient for all purposes.


C. DEFINITION

"Writing" or "written" or "in writing" includes electronic format, including email with confirmation that the message was received and read. The term denotes a tangible or electronic record of a communication or representation, including handwriting, typewriting, printing, photostat, fax, photography, word processing computer output, and e-mail. A "signed" writing includes an electronic symbol or process attached to, or logically associated with, a writing, and executed or adopted by a person with the intent to sign the writing.

[Remainder of page is intentionally blank]

IN WITNESS WHEREOF, the Parties hereto have executed this MOU as follows:


DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



Drew E. Hubbard
Interim Director

Date: 10/26/22

Approved as to Legal Sufficiency:

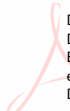
By 

Michael E. McMiller
Assistant General Counsel


DEPARTMENT OF ENERGY AND ENVIRONMENT

**Tommy
Wells**

Tommy Wells
Director

 Digitally signed by Tommy Wells
DN: cn=Tommy Wells, o=DC Dept of
Energy & Environment, ou=Director,
email=tommy.wells@dc.gov, c=US
Date: 2022.12.05 10:42:52 -05'00'

Date: 12-5-2022



Beth Mullin
Deputy General Counsel
for legal sufficiency

Digitally signed by Beth Mullin
Date: 2022.12.05 09:29:29 -05'00'
Date: _____

**MEMORANDUM OF UNDERSTANDING
BY AND BETWEEN
DISTRICT OF COLUMBIA CAPTIVE INSURANCE AGENCY
AND
DISTRICT OF COLUMBIA DEPARTMENT OF HOUSING AND
COMMUNITY DEVELOPMENT**

This Memorandum of Understanding (“MOU”) is entered into by and between the Captive Insurance Agency (“Captive”) and the Department of Housing and Community Development (“DHCD”), each referred to herein as a “Party” and collectively to herein as the “Parties”.

I. INTRODUCTION AND OVERVIEW

Pursuant to the terms of this MOU, DHCD will provide District funds to reimburse Captive for the cost the Captive incurs for the procurement of a condo insurance policy (the “Policy”) for a property purchased by DHCD on behalf of the Government of the District of Columbia and located at 1390 Kenyon Square, NW, Unit #511, Washington, DC 20010 (“Property”).

II. SCOPE OF WORK

A. Responsibilities of Captive

Procure the Policy.

B. Responsibilities of DHCD

1. Reimburse Captive ONE THOUSAND, EIGHT HUNDRED, SEVENTY-FIVE, AND 00/100 DOLLARS (\$1,875.00) for the actual cost of the Policy.
2. Report all claims that may arise under the Policy no later than one business day after occurrence or receipt of a claim or threat of a claim to the Captive
3. Cooperate, as requested, with the insurer and the Captive in the investigation and resolution of all claims that may arise under the Policy.

III. FUNDING

A. Cost of services

Total cost for services is ONE THOUSAND, EIGHT HUNDRED, SEVENTY-FIVE, AND 00/100 DOLLARS (\$1,875.00).

B. Payment

1. Payment for services shall be made through an Intra-District advance by DHCD to Captive in the amount of ONE THOUSAND, EIGHT HUNDRED, SEVENTY-FIVE, AND 00/100 DOLLARS (\$1,875.00).
2. Advances to Captive for the services to be provided shall not exceed the actual cost of this MOU, ONE THOUSAND, EIGHT HUNDRED, SEVENTY-FIVE, AND 00/100 DOLLARS (\$1,875.00).
3. The Parties' Directors or their designees shall resolve all adjustments and disputes arising from services performed under this MOU.
4. In the event funds remain unobligated and unexpended at the termination of this MOU, those funds shall be returned to DHCD within thirty (30) days of the expiration of the then current fiscal year.

IV. ANTI-DEFICIENCY CONSIDERATIONS

A. Federal and District of Columbia Anti-Deficiency Act

The Parties acknowledge and agree that their respective obligations to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of (i) the Federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2001); (iii) D.C. Official Code § 47-105 (2001); and (iv) D.C. Official Code § 1-204.46 (2006 Supp.)

B. Continuing Legal Obligation

The Parties acknowledge and agree that their respective obligations under the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

V. DURATION OF MOU

The duration of this MOU shall be from the date the last Party signed this MOU through September 30, 2022, unless sooner terminated pursuant to Article VII of this MOU.

VI. COMPLIANCE AND MONITORING

A. Monitoring

As this MOU is funded by District of Columbia funds, Captive will be subject to scheduled and unscheduled monitoring reviews by the District government to ensure compliance with all applicable requirements.

B. Records and reports

1. Captive shall maintain records and receipts for the expenditure of all funds received for a period of no less than three (3) years from the date of expiration or termination of the MOU.
2. Upon DHCD's request, Captive will make these documents available for inspection by duly authorized representatives of the DHCD and other officials as may be specified by the District at its sole discretion.

VII. TERMINATION

A. Communication

Either Party may terminate this MOU in whole or in part by giving thirty (30) calendar days advance written notice to the other Party.

B. Cause

This MOU may be terminated for any of the following reasons:

1. Lack of funding;
2. Changes in applicable law;
3. Changes in the structure or nature of the program;
4. Elimination of the program or service;
5. Failure of either party to follow District of Columbia laws, rules, or regulations; or failure of either party to follow the terms of the MOU;
6. The convenience of either party.

VIII. NOTICE

For DHCD:

The following individual is the DHCD contact point under this MOU:

Gene Bulmash
Inclusionary Zoning Program Manager
District of Columbia Department of Housing and Community
Development
1800 Martin Luther King Jr. Avenue SE
Washington, D.C. 20020
(p) 202-442-7168 | (c) 202-577-2297 | (f) 202 645-5884
Gene.Bulmash@dc.gov

For Captive:

The following individual is the Captive contact point under this MOU:

Jane Waters
Captive Manager and Insurance Program Administrator
Office of Risk Management
441 4th Street, NW, suite 800S
Washington, DC 20001
(p) 202-724-2265
Jane.waters@dc.gov

IX. MODIFICATIONS

The terms and conditions of this MOU may be modified only upon prior written agreement by the Parties.

X. AUTHORITY FOR MOU

D.C. Official Code §§ 1-301.01(k)

XI. MISCELLANEOUS

The Parties shall comply with all applicable laws, rules and regulations whether now in force or hereafter enacted or promulgated.

The Parties have executed this MOU as follows:

Department of Housing and Community Development

By: 
Drew Hubbard, Interim Director

Date: 7/21/22

Captive Insurance Agency

By: 
Jed Ross, Chief Risk Officer

Date: 7/15/22

Q24

Account Period	FY22
Agency	DB0

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance																																																																																														
DB0 - Department of Housing and Community Development	0100	LOCAL FUNDS	1000	AGENCY MANAGEMENT	1010	PERSONNEL	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	230,508.05	230,508.05	252,228.30	(21,720.25)																																																																																														
									13 ADDITIONAL GROSS PAY	82,000.00	82,000.00	8,609.48	73,390.52																																																																																														
									14 FRINGE BENEFITS - CURR PERSONNEL	49,559.24	49,559.24	51,919.66	(2,360.42)																																																																																														
									15 OVERTIME PAY	-	-	34,770.87	(34,770.87)																																																																																														
									1015	TRAINING AND EMPLOYEE DEVELOPMENT	NON-PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	62,858.12	-	-	-																																																																																										
													11 REGULAR PAY - CONT FULL TIME	133,398.68	133,398.68	148,912.25	(15,513.57)																																																																																										
													13 ADDITIONAL GROSS PAY	-	-	5,149.83	(5,149.83)																																																																																										
													14 FRINGE BENEFITS - CURR PERSONNEL	28,680.72	28,680.72	27,276.37	1,404.35																																																																																										
													1030	PROPERTY MANAGEMENT	NON-PERSONNEL SERVICES		30 ENERGY, COMM. AND BLDG RENTALS	11,491.61	11,491.61	744.70	10,746.91																																																																																						
																	31 TELECOMMUNICATIONS	-	-	-	-																																																																																						
																	32 RENTALS - LAND AND STRUCTURES	1,419,561.02	63,712.22	1,256,273.83	(1,192,561.61)																																																																																						
																	34 SECURITY SERVICES	95,641.00	95,641.00	77,622.29	18,018.71																																																																																						
																	35 OCCUPANCY FIXED COSTS	7,644.00	7,644.00	7,644.00	-																																																																																						
																	40 OTHER SERVICES AND CHARGES	99,289.38	47,611.62	19,725.48	27,886.14																																																																																						
																	41 CONTRACTUAL SERVICES - OTHER	95,317.00	95,317.00	-	95,317.00																																																																																						
																	70 EQUIPMENT & EQUIPMENT RENTAL	13,500.00	13,500.00	9,079.57	4,420.43																																																																																						
																	PERSONNEL SERVICES				11 REGULAR PAY - CONT FULL TIME	179,598.95	179,598.95	351,689.90	(172,090.95)																																																																																		
																					13 ADDITIONAL GROSS PAY	-	-	13,945.63	(13,945.63)																																																																																		
																					14 FRINGE BENEFITS - CURR PERSONNEL	38,613.79	38,613.79	68,937.71	(30,323.92)																																																																																		
																					15 OVERTIME PAY	-	-	21.02	(21.02)																																																																																		
																					1040	INFORMATION TECHNOLOGY	NON-PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	173,565.00	173,565.00	135,976.82	37,588.18																																																																														
																									41 CONTRACTUAL SERVICES - OTHER	-	-	-	-																																																																														
																									70 EQUIPMENT & EQUIPMENT RENTAL	65,601.00	65,601.00	64,482.13	1,118.87																																																																														
																									PERSONNEL SERVICES				11 REGULAR PAY - CONT FULL TIME	577,319.95	577,319.95	373,751.07	203,568.88																																																																										
																									12 REGULAR PAY - OTHER				49,978.75	49,978.75	42,205.80	7,772.95																																																																											
																									13 ADDITIONAL GROSS PAY				-	-	13,787.45	(13,787.45)																																																																											
																									14 FRINGE BENEFITS - CURR PERSONNEL				134,869.22	134,869.22	100,346.03	34,523.19																																																																											
																									15 OVERTIME PAY				-	-	25.01	(25.01)																																																																											
																									1050				FINANCIAL MANAGEMENT	NON-PERSONNEL SERVICES		41 CONTRACTUAL SERVICES - OTHER	25,000.00	14,366.00	14,366.00	-																																																																							
																																40 OTHER SERVICES AND CHARGES	39,000.00	22,962.08	21,452.41	1,509.67																																																																							
																																PERSONNEL SERVICES				11 REGULAR PAY - CONT FULL TIME	692,113.00	692,113.00	36,237.70	655,875.30																																																																			
																																				12 REGULAR PAY - OTHER	60,077.50	60,077.50	225.05	59,852.45																																																																			
																																				13 ADDITIONAL GROSS PAY	-	-	26,445.00	(26,445.00)																																																																			
																																				14 FRINGE BENEFITS - CURR PERSONNEL	161,720.97	161,720.97	73,898.90	87,822.07																																																																			
																																				15 OVERTIME PAY	-	-	1.86	(1.86)																																																																			
																																				1080	COMMUNICATIONS	NON-PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	47,980.00	10,000.00	8,928.86	1,071.14																																																															
																																								PERSONNEL SERVICES				11 REGULAR PAY - CONT FULL TIME	68,827.34	68,827.34	518,980.63	(450,153.29)																																																											
																																								12 REGULAR PAY - OTHER				11,884.66	11,884.66	(505.61)	12,390.27																																																												
																																								13 ADDITIONAL GROSS PAY				-	-	16,742.41	(16,742.41)																																																												
																																								14 FRINGE BENEFITS - CURR PERSONNEL				17,353.09	17,353.09	91,083.83	(73,730.74)																																																												
																																								15 OVERTIME PAY				4,000.00	4,000.00	9.27	3,990.73																																																												
																																								1090				PERFORMANCE MANAGEMENT	NON-PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	46,708.97	972.22	972.22	-																																																								
																																															PERSONNEL SERVICES				11 REGULAR PAY - CONT FULL TIME	119,574.24	119,574.24	261,084.80	(141,510.56)																																																				
																																															12 REGULAR PAY - OTHER				29,234.25	29,234.25	-	29,234.25																																																					
																																															13 ADDITIONAL GROSS PAY				-	-	4,167.79	(4,167.79)																																																					
																																															14 FRINGE BENEFITS - CURR PERSONNEL				31,993.82	31,993.82	63,814.31	(31,820.49)																																																					
																																															15 OVERTIME PAY				-	-	1.74	(1.74)																																																					
																																															100F				AGENCY FINANCIAL OPERATIONS			110F	BUDGET OPERATIONS	PERSONNEL SERVICES			11 REGULAR PAY - CONT FULL TIME	30,516.88	30,516.88	12,567.46	17,949.42																																												
																																																											13 ADDITIONAL GROSS PAY	-	-	528.61	(528.61)																																												
																																																											14 FRINGE BENEFITS - CURR PERSONNEL	6,561.13	6,561.13	3,760.04	2,801.09																																												
																																																											120F	ACCOUNTING OPERATIONS	PERSONNEL SERVICES							11 REGULAR PAY - CONT FULL TIME	55,459.57	55,459.57	32,427.66	23,031.91																																			
																																																																				13 ADDITIONAL GROSS PAY	-	-	1,970.39	(1,970.39)																																			
																																																																				14 FRINGE BENEFITS - CURR PERSONNEL	11,923.81	11,923.81	8,704.74	3,219.07																																			
																																																																				15 OVERTIME PAY	-	-	231.78	(231.78)																																			
																																																																				130F	FISCAL OFFICER	PERSONNEL SERVICES							11 REGULAR PAY - CONT FULL TIME	28,012.33	28,012.33	60,458.90	(32,446.57)																										
																																																																													13 ADDITIONAL GROSS PAY	-	-	276.43	(276.43)																										
																																																																													14 FRINGE BENEFITS - CURR PERSONNEL	6,022.65	6,022.65	12,627.43	(6,604.78)																										
																																																																													2000	DEVELOPMENT FINANCE DIVISION			2010	AFFORDABLE HOUSING PROJECT FINANCING	PERSONNEL SERVICES			11 REGULAR PAY - CONT FULL TIME	-	-	53,581.22	(53,581.22)																	
																																																																																						12 REGULAR PAY - OTHER	53,688.25	53,688.25	(15.19)	53,703.44																	
																																																																																						13 ADDITIONAL GROSS PAY	-	-	751.12	(751.12)																	
																																																																																						14 FRINGE BENEFITS - CURR PERSONNEL	11,797.98	11,797.98	13,966.20	(2,168.22)																	
																																																																																						2025	PRESERVATION FINANCING	NON-PERSONNEL SERVICES							41 CONTRACTUAL SERVICES - OTHER	-	-	-	-								
																																																																																															50 SUBSIDIES AND TRANSFERS	1,450,000.00	50,000.00	50,000.00	-								
																																																																																															PERSONNEL SERVICES								11 REGULAR PAY - CONT FULL TIME	157,998.34	157,998.34	171,352.72	(13,354.38)
																																																																																															12 REGULAR PAY - OTHER								43,250.68	43,250.68	26,864.03	16,386.65	
																																																																																															13 ADDITIONAL GROSS PAY								-	-	6,242.31	(6,242.31)	
																																																																																															14 FRINGE BENEFITS - CURR PERSONNEL								43,268.55	43,268.55	40,729.02	2,539.53	

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance					
DBO - Department of Housing and	0100	LOCAL FUNDS	2000	DEVELOPMENT FINANCE	2035	ACCESSORY DWELLING UNITS	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	1,500,000.00	1,500,000.00	1,500,000.00	-					
						2045	LOCAL RENT SUPPLEMENT	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-				
						3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	500,000.00	300,000.00	281,218.80	18,781.20		
							PERSONNEL SERVICES		11	REGULAR PAY - CONT FULL TIME	4,046.43	4,046.43	45,516.39	(41,469.96)				
							13		ADDITIONAL GROSS PAY	-	-	1,285.78	(1,285.78)					
							14		FRINGE BENEFITS - CURR PERSONNEL	869.99	869.99	9,294.54	(8,424.55)					
							15		OVERTIME PAY	-	-	35.03	(35.03)					
							3030		RESIDENTIAL SERVICES - HPAP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,563,753.00	2,563,753.00	2,272,745.22	291,007.78		
							PERSONNEL SERVICES		11	REGULAR PAY - CONT FULL TIME	160,162.00	160,162.00	123,640.13	36,521.87				
							12		REGULAR PAY - OTHER	-	-	-	-					
							13		ADDITIONAL GROSS PAY	-	-	21,801.84	(21,801.84)					
							14		FRINGE BENEFITS - CURR PERSONNEL	34,434.83	34,434.83	35,855.24	(1,420.41)					
						3040	RESIDENTIAL SERVICES - EAHP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	1,000,000.00	1,000,000.00	1,000,000.00	-				
						3060	RESIDENTIAL SERVICES - SINGLE FAM REHAB	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	821,000.00	821,000.00	-				
						4100	PROPERTY ACQUISITION AND DISPOSITION DIV	4110	PROPERTY ACQUISITION AND DISPOSITION	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	466,376.22	466,376.22	470,782.78	(4,406.56)		
							13		ADDITIONAL GROSS PAY	-	-	13,722.08	(13,722.08)					
							14		FRINGE BENEFITS - CURR PERSONNEL	100,270.89	100,270.89	93,602.71	6,668.18					
							15		OVERTIME PAY	1,000.00	1,000.00	-	1,000.00					
							4120		PROPERTY ACQUISITION	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	-	-	-	-		
							14		FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-					
						4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	1,083,413.32	934,769.25	-	934,769.25		
							PERSONNEL SERVICES		11	REGULAR PAY - CONT FULL TIME	258,276.13	258,276.13	162,875.94	95,400.19				
							12		REGULAR PAY - OTHER	-	-	2,140.35	(2,140.35)					
							13		ADDITIONAL GROSS PAY	-	-	4,951.99	(4,951.99)					
							14		FRINGE BENEFITS - CURR PERSONNEL	55,529.37	55,529.37	35,014.59	20,514.78					
							15		OVERTIME PAY	1,000.00	1,000.00	-	1,000.00					
							7000		PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	42,237.96	42,237.96	27,003.37	15,234.59
									13		ADDITIONAL GROSS PAY	-	-	871.54	(871.54)			
									14		FRINGE BENEFITS - CURR PERSONNEL	9,081.18	9,081.18	5,868.97	3,212.21			
									15		OVERTIME PAY	-	-	7.91	(7.91)			
						7020		QUALITY ASSURANCE	NON-PERSONNEL SERVICES		40	OTHER SERVICES AND CHARGES	41,500.00	41,500.00	30,194.00	11,306.00		
						PERSONNEL SERVICES		11	REGULAR PAY - CONT FULL TIME		47,000.20	47,000.20	43,391.95	3,608.25				
						13		ADDITIONAL GROSS PAY	-		-	990.63	(990.63)					
						14		FRINGE BENEFITS - CURR PERSONNEL	10,105.04		10,105.04	10,451.86	(346.82)					
						15		OVERTIME PAY	-		-	3.50	(3.50)					
						8100		HOUSING REGULATION ADMINISTRATION	8110		RENTAL CONVERSION AND SALES DIVISION	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	52,900.00	-	-	-
							PERSONNEL SERVICES	11		REGULAR PAY - CONT FULL TIME	694,672.35	694,672.35	521,940.39	172,731.96				
							12	REGULAR PAY - OTHER		-	-	122,734.79	(122,734.79)					
							13	ADDITIONAL GROSS PAY		-	-	41,289.49	(41,289.49)					
							14	FRINGE BENEFITS - CURR PERSONNEL		149,354.56	149,354.56	153,882.22	(4,527.66)					
							15	OVERTIME PAY		-	-	451.17	(451.17)					
							8120	HOUSING RESOURCE CENTER		NON-PERSONNEL SERVICES	20	SUPPLIES AND MATERIALS	5,361.00	-	-	-		
							8130	INCLUSIONARY ZONING PROGRAM		NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	30,000.00	21,441.00	21,441.00	-		
							PERSONNEL SERVICES	11		REGULAR PAY - CONT FULL TIME	520,487.65	520,487.65	646,562.01	(126,074.36)				
							13	ADDITIONAL GROSS PAY		-	-	16,263.13	(16,263.13)					
							14	FRINGE BENEFITS - CURR PERSONNEL		111,904.84	111,904.84	141,267.03	(29,362.19)					
							41	CONTRACTUAL SERVICES - OTHER		30,000.00	30,000.00	2,972.45	27,027.55					
							8140	RENTAL ACCOMMODATIONS DIVISION		NON-PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	824,051.49	824,051.49	741,480.61	82,570.88		
							PERSONNEL SERVICES	12		REGULAR PAY - OTHER	139,266.97	139,266.97	146,679.42	(7,412.45)				
							13	ADDITIONAL GROSS PAY		-	-	111,220.31	(111,220.31)					
							14	FRINGE BENEFITS - CURR PERSONNEL		207,113.49	207,113.49	179,560.15	27,553.34					
							15	OVERTIME PAY		-	-	424.59	(424.59)					
								LOCAL FUNDS Total							17,447,132.40	14,871,894.98	14,562,493.14	309,401.84
					0101	HOUSING PRESERVATION FUND	2000	DEVELOPMENT FINANCE DIVISION	2025	PRESERVATION FINANCING	NON-PERSONNEL SERVICE	41	CONTRACTUAL SERVICES - OTHER	-	231,549.50	231,549.50	-	
						HOUSING PRESERVATION FUND Total							-	231,549.50	231,549.50	-		
					0102	NEAHP FUND	3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3035	RESIDENTIAL SERVICES - NEAHP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	650,000.00	-	650,000.00	
						NEAHP FUND Total							-	650,000.00	-	650,000.00		
					0602	HPAP - REPAY	3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3030	RESIDENTIAL SERVICES - HPAP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	1,500,000.00	1,319,634.92	90,960.01	1,228,674.91	
						HPAP - REPAY Total			3040	RESIDENTIAL SERVICES - EAHP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-	
						DHCD UNIFIED FUND	1000	AGENCY MANAGEMENT	1030	PROPERTY MANAGEMENT	NON-PERSONNEL SERVICES	30	ENERGY, COMM. AND BLDG RENTALS	1,500,000.00	1,319,634.92	90,960.01	1,228,674.91	

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY2022 Approved Budget	Sum of FY2022 Revised Budget	Sum of FY2022 Expenditures	Sum of Budget Balance																	
DBO - Department of Housing and	0610	DHCD UNIFIED	1000	AGENCY MANAGEMENT	1030	PROPERTY MANAGEMENT	NON-PERSONNEL SERVICES	31	TELECOMMUNICATIONS	178,609.90	178,609.90	191,385.19	(12,775.29)																	
						32	RENTALS - LAND AND STRUCTURES	-	-	-	-																			
						34	SECURITY SERVICES	-	-	-	-																			
						35	OCCUPANCY FIXED COSTS	-	-	-	-																			
						40	OTHER SERVICES AND CHARGES	-	-	-	-																			
						1040	INFORMATION TECHNOLOGY	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	-	-	-																
									41	CONTRACTUAL SERVICES - OTHER	-	-	-	-																
									40	OTHER SERVICES AND CHARGES	-	-	-	-																
									40	OTHER SERVICES AND CHARGES	-	-	-	-																
						1070	FLEET MANAGEMENT	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	-	-	-																
									40	OTHER SERVICES AND CHARGES	-	-	14,946.56	(14,946.56)																
						1080	COMMUNICATIONS	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	-	-	-																
									40	OTHER SERVICES AND CHARGES	-	-	-	-																
						100F	AGENCY FINANCIAL OPERATIONS	NON-PERSONNEL SERVICES	130F	FISCAL OFFICER	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	5,000.00	5,000.00	-	-	5,000.00	-											
												2000	DEVELOPMENT FINANCE DIVISION	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-	-	-								
															41	CONTRACTUAL SERVICES - OTHER	-	-	-	-										
						3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	NON-PERSONNEL SERVICES	3030	RESIDENTIAL SERVICES - HPAP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,754,524.11	2,251,560.96	2,215,288.83	-	36,272.13												
												50	SUBSIDIES AND TRANSFERS	-	-	-	-													
						4100	PROPERTY ACQUISITION AND DISPOSITION DIV	NON-PERSONNEL SERVICES	4110	PROPERTY ACQUISITION AND DISPOSITION	NON-PERSONNEL SERVICES	30	ENERGY, COMM. AND BLDG RENTALS	50,000.00	50,000.00	-	-	50,000.00												
												41	CONTRACTUAL SERVICES - OTHER	1,025,832.99	328,888.00	32,896.00	-	295,992.00												
						4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	NON-PERSONNEL SERVICES	4510	PORTFOLIO AND ASSET MANAGEMENT	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	586,033.00	586,033.00	461,656.06	-	124,376.94												
												4,600,000.00	3,400,091.86	2,916,172.64	-	483,919.22														
						0700	DHCD UNIFIED FUND Total	INTRA-DISTRICT	1000	AGENCY MANAGEMENT	1010	PERSONNEL	PERSONNEL SERVICES	13	ADDITIONAL GROSS PAY	49,525.21	49,525.21	-	49,525.21											
												1015	TRAINING AND EMPLOYEE DEVELOPMENT	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	91,000.00	64.45	46,643.63	-	(46,579.18)									
												1030	PROPERTY MANAGEMENT	NON-PERSONNEL SERVICES	20	SUPPLIES AND MATERIALS	29,947.39	29,947.39	29,531.11	-	416.28									
												30	ENERGY, COMM. AND BLDG RENTALS	-	-	-	-	-	-											
												32	RENTALS - LAND AND STRUCTURES	729,452.21	1,153,527.28	945,858.83	-	207,668.45												
												35	OCCUPANCY FIXED COSTS	-	-	-	-	-												
												40	OTHER SERVICES AND CHARGES	14,200.00	10,520.41	10,520.41	-	-												
												41	CONTRACTUAL SERVICES - OTHER	126,183.00	229,426.73	229,426.73	-	-												
												70	EQUIPMENT & EQUIPMENT RENTAL	95,864.00	86,976.74	89,612.03	-	(2,635.29)												
												1040	INFORMATION TECHNOLOGY	NON-PERSONNEL SERVICES	1040	INFORMATION TECHNOLOGY	NON-PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	208,950.40	106.14	4,562.56	-	(4,456.42)						
																		14	FRINGE BENEFITS - CURR PERSONNEL	44,924.34	44,924.34	453.82	-	44,470.52						
												20	SUPPLIES AND MATERIALS	10,000.00	60,000.00	1,006.34	-	58,993.66												
												40	OTHER SERVICES AND CHARGES	132,337.67	121,309.85	121,309.85	-	-												
												70	EQUIPMENT & EQUIPMENT RENTAL	36,096.33	150,104.12	377,252.28	-	(227,148.16)												
												41	CONTRACTUAL SERVICES - OTHER	33,000.00	88,320.00	88,320.00	-	-												
												40	OTHER SERVICES AND CHARGES	16,900.00	16,724.85	34,193.85	-	(17,469.00)												
												1060	FINANCIAL MANAGEMENT	NON-PERSONNEL SERVICES	1060	LEGAL	NON-PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	1,059,356.62	892,513.63	874,368.43	-	18,145.20						
																		12	REGULAR PAY - OTHER	-	-	310.79	-	(310.79)						
												13	ADDITIONAL GROSS PAY	-	-	36,519.37	-	(36,519.37)												
												14	FRINGE BENEFITS - CURR PERSONNEL	227,761.67	227,761.67	177,579.31	-	50,182.36												
												15	OVERTIME PAY	-	-	2.57	-	(2.57)												
												1080	COMMUNICATIONS	NON-PERSONNEL SERVICES	1080	COMMUNICATIONS	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	455,637.20	295,379.03	325,351.22	-	(29,972.19)						
																		41	CONTRACTUAL SERVICES - OTHER	-	-	-	-							
												PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	PERSONNEL SERVICES	257,517.26	-	5,097.70	-	(5,097.70)							
																			44,466.40	44,466.40	(211.76)	-	44,678.16							
												14	FRINGE BENEFITS - CURR PERSONNEL	64,926.49	64,926.49	1,248.03	-	63,678.46												
												40	OTHER SERVICES AND CHARGES	5,000.00	5,000.00	5,000.00	-	-												
												1090	LANGUAGE ACCESS	NON-PERSONNEL SERVICES	1090	PERFORMANCE MANAGEMENT	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	1,031,121.42	577,062.23	577,201.48	-	(139.25)						
																		13	ADDITIONAL GROSS PAY	-	-	86,930.21	-	(86,930.21)						
												14	FRINGE BENEFITS - CURR PERSONNEL	221,691.10	221,691.10	124,983.70	-	96,707.40												
												15	OVERTIME PAY	-	-	35.15	-	(35.15)												
												100F	AGENCY FINANCIAL OPERATIONS	PERSONNEL SERVICES	110F	BUDGET OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	263,993.36	181,719.26	181,504.79	-	214.47						
																		13	ADDITIONAL GROSS PAY	-	-	10,704.45	-	(10,704.45)						
																		14	FRINGE BENEFITS - CURR PERSONNEL	56,758.58	56,758.58	52,801.79	-	3,956.79						
																		11	REGULAR PAY - CONT FULL TIME	479,765.77	479,765.77	618,785.63	-	(139,019.86)						
																		13	ADDITIONAL GROSS PAY	-	-	39,900.59	-	(39,900.59)						
																		14	FRINGE BENEFITS - CURR PERSONNEL	103,149.65	103,149.65	159,662.27	-	(56,512.62)						
																		15	OVERTIME PAY	-	-	144.86	-	(144.86)						
																		130F	FISCAL OFFICER	PERSONNEL SERVICES	130F	FISCAL OFFICER	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	104,808.03	104,808.03	98,300.75	-	6,507.28
																								13	ADDITIONAL GROSS PAY	-	-	5,597.71	-	(5,597.71)
																		14	FRINGE BENEFITS - CURR PERSONNEL	22,533.73	22,533.73	20,827.45	-	1,706.28						
																		2000	DEVELOPMENT FINANCE DIVISION	NON-PERSONNEL SERVICES	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	7,000.00	-	-	-	-
																								41	CONTRACTUAL SERVICES - OTHER	176,073.38	217,783.60	217,783.60	-	-
												50	SUBSIDIES AND TRANSFERS	-	-	-	-							-						
												PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	1,618,540.23	1,618,540.23	1,723,690.54							-	(105,150.31)					
												12	REGULAR PAY - OTHER	99,667.10	99,667.10	854.29	-							98,812.81						
												13	ADDITIONAL GROSS PAY	-	-	72,857.23	-							(72,857.23)						
												14	FRINGE BENEFITS - CURR PERSONNEL	369,414.56	369,414.56	386,234.38	-							(16,819.82)						
												15	OVERTIME PAY	-	-	68.88	-							(68.88)						

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance									
DBO - Department of Housing and	0700	INTRA-DISTRICT	2000	DEVELOPMENT FINANCE	2025	PRESERVATION FINANCING	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	200,000.00	68,563.00	35,000.00	33,563.00									
						ACCESSORY DWELLING UNITS	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	150,000.00	150,000.00	-									
						RESIDENTIAL AND COMMUNITY SERVICE DIV	3060	RESIDENTIAL SERVICES - SINGLE FAM REHAB	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	563.00	(563.00)							
						PERSONNEL SERVICES		11	REGULAR PAY - CONT FULL TIME	817,202.35	817,202.35	1,032,892.92	(215,690.57)									
						PERSONNEL SERVICES		13	ADDITIONAL GROSS PAY	-	-	32,343.00	(32,343.00)									
			PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	175,698.52	175,698.52	272,781.30	(97,082.78)													
			PERSONNEL SERVICES	15	OVERTIME PAY	1,000.00	1,000.00	30.88	969.12													
			4100	PROPERTY ACQUISITION AND DISPOSITION DIV	4110	PROPERTY ACQUISITION AND DISPOSITION	NON-PERSONNEL SERVICES	30	ENERGY, COMM. AND BLDG RENTALS	-	110,000.00	-	110,000.00									
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	355,216.81	355,216.81	417,164.28	(61,947.47)								
								PERSONNEL SERVICES	13	ADDITIONAL GROSS PAY	-	-	13,183.95	(13,183.95)								
								PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	76,371.62	76,371.62	79,634.93	(3,263.31)								
								PERSONNEL SERVICES	15	OVERTIME PAY	500.00	500.00	-	500.00								
			4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	6,500.00	-	-	-									
								PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	2,231,507.00	3,231,507.00	1,879,244.25	1,352,262.75								
								PERSONNEL SERVICES	70	EQUIPMENT & EQUIPMENT RENTAL	13,748.00	-	-	-								
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	1,039,350.14	1,039,350.14	1,291,467.97	(252,117.83)								
								PERSONNEL SERVICES	12	REGULAR PAY - OTHER	-	-	17,847.55	(17,847.55)								
			PERSONNEL SERVICES	13	ADDITIONAL GROSS PAY	-	-	44,568.05	(44,568.05)													
			PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	223,460.30	223,460.30	270,784.34	(47,324.04)													
			PERSONNEL SERVICES	15	OVERTIME PAY	500.00	500.00	-	500.00													
			7000	PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	449,174.32	449,174.32	491,508.07	(42,333.75)									
								PERSONNEL SERVICES	13	ADDITIONAL GROSS PAY	-	-	17,648.77	(17,648.77)								
								PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	96,572.48	96,572.48	102,457.49	(5,885.01)								
								PERSONNEL SERVICES	15	OVERTIME PAY	-	-	14.38	(14.38)								
								PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	369,500.00	126,865.70	299,665.70	(172,800.00)								
					7020	QUALITY ASSURANCE	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	32,430.00	271,086.85	270,982.27	104.58									
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	407,998.75	-	383,103.17	(383,103.17)								
								PERSONNEL SERVICES	13	ADDITIONAL GROSS PAY	-	-	20,060.39	(20,060.39)								
								PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	87,719.72	87,719.72	94,833.18	(7,113.46)								
								PERSONNEL SERVICES	15	OVERTIME PAY	-	-	37.38	(37.38)								
					8100	HOUSING REGULATION ADMINISTRATION	8130	INCLUSIONARY ZONING PROGRAM	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	105,339.00	72,788.80	-	72,788.80							
										PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	22,647.89	22,647.89	-	22,647.89						
										Total			15,000,000.00	15,000,644.07	15,000,644.07	(0.00)						
										1135	ARPA - LOCAL REVENUE REPLACEMENT	2000	DEVELOPMENT FINANCE DIVISION	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICE	50	SUBSIDIES AND TRANSFERS	7,000,000.00	382,000.00	-	382,000.00
															RESIDENTIAL AND COMMUNITY SERVICE DIV	3040	RESIDENTIAL SERVICES - EAFP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	4,000,000.00	1,987,349.91
			RESIDENTIAL SERVICES - SINGLE FAM REHAB	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-						-							
			PROPERTY ACQUISITION AND DISPOSITION DIV	4110	PROPERTY ACQUISITION AND DISPOSITION	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	5,000,000.00						-		-	-				
			Total				16,000,000.00	2,369,349.91	2,369,349.91						-							
			8150	CORONAVIRUS RELIEF FUND	3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-							
								Total			-	-	-	-								
			8151	CORONAVIRUS RENTAL ASSISTANCE	3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICE	50	SUBSIDIES AND TRANSFERS	-	-	(48,573.26)	48,573.26							
								Total			-	-	(48,573.26)	48,573.26								
			8156	ARPA - STATE	2000	DEVELOPMENT FINANCE DIVISION	2025	PRESERVATION FINANCING	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	17,157,624.00	-	-	-							
								RESIDENTIAL AND COMMUNITY SERVICE DIV	3060	RESIDENTIAL SERVICES - SINGLE FAM REHAB	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	269,493.38	269,493.38	-					
			Total			17,157,624.00	269,493.38	269,493.38		-												
			8158	ARPA - MUNICIPAL	4100	PROPERTY ACQUISITION AND DISPOSITION DIV	4120	PROPERTY ACQUISITION	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	31,000,000.00	-	-	-							
								Total			31,000,000.00	-	-	-								

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance
DBO - Department of Housing and Community Development	8160	ARPA - HOMEOWNER ASSISTANCE	100F	AGENCY FINANCIAL OPERATIONS	120F	ACCOUNTING OPERATIONS	PERSONNEL SERVICES	12	REGULAR PAY - OTHER	-	-	-	-
								14	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-
			3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	1,073,776.60	1,073,776.60	-
			4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	104,511.10	104,511.10	-
							PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-
								11	REGULAR PAY - CONT FULL TIME	-	-	8,138.03	(8,138.03)
								12	REGULAR PAY - OTHER	-	93,616.48	85,478.45	8,138.03
								14	FRINGE BENEFITS - CURR PERSONNEL	-	19,235.30	19,235.30	0.00
	8201	ARPA - HOMEOWNER ASSISTANCE Total CDBG GRANT	1000	AGENCY MANAGEMENT	1030	PROPERTY MANAGEMENT	NON-PERSONNEL SERVICES	32	RENTALS - LAND AND STRUCTURES	1,628,800.77	1,628,800.77	-	1,628,800.77
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	113,972.95	113,972.95	-	113,972.95	
							14	FRINGE BENEFITS - CURR PERSONNEL	24,504.20	24,504.20	-	24,504.20	
							40	OTHER SERVICES AND CHARGES	10,439.00	10,439.00	-	10,439.00	
							41	CONTRACTUAL SERVICES - OTHER	10,504.00	10,504.00	-	10,504.00	
							41	CONTRACTUAL SERVICES - OTHER	-	-	-	-	
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	140,463.96	140,463.96	-	140,463.96	
							12	REGULAR PAY - OTHER	24,254.40	24,254.40	-	24,254.40	
							14	FRINGE BENEFITS - CURR PERSONNEL	35,414.45	35,414.45	-	35,414.45	
							11	REGULAR PAY - CONT FULL TIME	398,075.84	398,075.84	49,766.66	348,309.18	
							13	ADDITIONAL GROSS PAY	-	-	6,117.19	(6,117.19)	
							14	FRINGE BENEFITS - CURR PERSONNEL	85,586.32	85,586.32	11,027.77	74,558.55	
							15	OVERTIME PAY	-	-	2.60	(2.60)	
			100F	AGENCY FINANCIAL OPERATIONS	110F	BUDGET OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	102,006.32	102,006.32	13,683.97	88,322.35
							13	ADDITIONAL GROSS PAY	-	-	792.92	(792.92)	
							14	FRINGE BENEFITS - CURR PERSONNEL	21,931.36	21,931.36	4,235.16	17,696.20	
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	185,380.17	185,380.17	63,656.68	121,723.49	
							13	ADDITIONAL GROSS PAY	-	-	2,955.60	(2,955.60)	
							14	FRINGE BENEFITS - CURR PERSONNEL	39,856.75	39,856.75	18,501.19	21,355.56	
							15	OVERTIME PAY	-	-	28.97	(28.97)	
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	40,017.62	40,017.62	47,781.72	(7,764.10)	
							13	ADDITIONAL GROSS PAY	-	-	414.65	(414.65)	
							14	FRINGE BENEFITS - CURR PERSONNEL	8,603.79	8,603.79	10,057.49	(1,453.70)	
			2000	DEVELOPMENT FINANCE DIVISION	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	1,900,000.00	1,716,465.57	183,534.43
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	99,174.37	99,174.37	(1,227.14)	100,401.51	
							12	REGULAR PAY - OTHER	6,074.62	6,074.62	31.32	6,043.30	
							13	ADDITIONAL GROSS PAY	-	-	-	-	
							14	FRINGE BENEFITS - CURR PERSONNEL	22,628.50	22,628.50	88.93	22,539.57	
							NON-PERSONNEL SERVICES	80	DEBT SERVICE	3,000,000.00	3,000,000.00	-	3,000,000.00
			3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	6,500,400.00	16,723,445.36	9,342,501.58	7,380,943.78
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	690,700.36	690,700.36	322,785.19	367,915.17	
							13	ADDITIONAL GROSS PAY	-	-	29,573.26	(29,573.26)	
							14	FRINGE BENEFITS - CURR PERSONNEL	148,500.59	148,500.59	69,019.66	79,480.93	
							15	OVERTIME PAY	-	-	808.68	(808.68)	
						NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,800,000.00	4,135,000.00	3,759,775.33	375,224.67	
						NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,245,000.00	5,450,000.00	690,291.33	4,759,708.67	
						NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	6,444,000.00	15,522,101.36	5,056,970.67	10,465,130.69	
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	152,696.30	152,696.30	112,405.13	40,291.17	
							13	ADDITIONAL GROSS PAY	-	-	17,547.83	(17,547.83)	
							14	FRINGE BENEFITS - CURR PERSONNEL	32,829.70	32,829.70	32,227.33	602.37	
			4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	NON-PERSONNEL SERVICES	41	CONTRACTUAL SERVICES - OTHER	-	-	0.01	(0.01)
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	260,121.27	260,121.27	103,690.39	156,430.88	
							12	REGULAR PAY - OTHER	-	-	1,426.91	(1,426.91)	
							13	ADDITIONAL GROSS PAY	-	-	3,301.34	(3,301.34)	
							14	FRINGE BENEFITS - CURR PERSONNEL	55,926.08	55,926.08	22,132.30	33,793.78	
			7000	PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	141,046.25	141,046.25	42,340.96	98,705.29
							13	ADDITIONAL GROSS PAY	-	-	1,307.32	(1,307.32)	
							14	FRINGE BENEFITS - CURR PERSONNEL	30,324.94	30,324.94	8,943.89	21,381.05	
							15	OVERTIME PAY	-	-	3.58	(3.58)	
						NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	-	(21,466.40)	21,466.40	
						PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	157,847.20	157,847.20	58,322.59	99,524.61	
							13	ADDITIONAL GROSS PAY	-	-	1,485.95	(1,485.95)	
							14	FRINGE BENEFITS - CURR PERSONNEL	33,937.14	33,937.14	14,313.37	19,623.77	

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance	
DBO - Department of Housing and	8201	CDBG GRANT	7000	PROGRAM MONITORING	7020	QUALITY ASSURANCE	PERSONNEL SERVICES	15	OVERTIME PAY	-	-	8.76	(8.76)	
			9960	YR END CLOSE	9961	YR END CLOSE	PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	-	-	(896.37)	896.37	
			CDBG GRANT Total							25,691,019.22	51,432,165.94	21,613,201.84	29,818,964.10	
		8202	HUD GRANT - HOME	1000	AGENCY MANAGEMENT	1090	PERFORMANCE MANAGEMENT	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	109,847.26	109,847.26	27,880.48	81,966.78
										-	-	3,092.40	(3,092.40)	
										23,617.16	23,617.16	6,124.15	17,493.01	
										-	-	1.30	(1.30)	
				100F	AGENCY FINANCIAL OPERATIONS	110F	BUDGET OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	28,190.52	28,190.52	6,860.77	21,329.75
										-	-	396.45	(396.45)	
										6,060.97	6,060.97	2,110.50	3,950.47	
					120F	ACCOUNTING OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	51,231.77	51,231.77	32,215.16	19,016.61	
										-	-	1,477.79	(1,477.79)	
										11,014.84	11,014.84	9,634.22	1,380.62	
										-	-	16.28	(16.28)	
						130F	FISCAL OFFICER	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	15,244.80	15,244.80	154.87	15,089.93
										-	-	207.31	(207.31)	
										3,277.63	3,277.63	43.53	3,234.10	
				2000	DEVELOPMENT FINANCE DIVISION	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,219,932.00	2,219,932.00	612,917.76	1,607,014.24
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	80,356.10	80,356.10	51,686.37	28,669.73
									12	REGULAR PAY - OTHER	4,946.31	4,946.31	13.96	4,932.35
									13	ADDITIONAL GROSS PAY	-	-	751.09	(751.09)
									14	FRINGE BENEFITS - CURR PERSONNEL	18,340.02	18,340.02	9,602.06	8,737.96
				3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	-	-	-	-
						3030	RESIDENTIAL SERVICES - HPAP	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	5,060,000.00	11,679,956.99	4,182,270.84	7,497,686.15
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	109,056.64	109,056.64	89,914.10	19,142.54
									13	ADDITIONAL GROSS PAY	-	-	13,825.55	(13,825.55)
									14	FRINGE BENEFITS - CURR PERSONNEL	23,447.17	23,447.17	25,371.43	(1,924.26)
				4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	110,949.25	110,949.25	52,171.30	58,777.95
									12	REGULAR PAY - OTHER	-	-	713.50	(713.50)
									13	ADDITIONAL GROSS PAY	-	-	1,650.68	(1,650.68)
									14	FRINGE BENEFITS - CURR PERSONNEL	23,854.09	23,854.09	11,065.25	12,788.84
				7000	PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	-	-	-	-
								PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	39,018.08	39,018.08	26,516.96	12,501.12
									13	ADDITIONAL GROSS PAY	-	-	653.63	(653.63)
									14	FRINGE BENEFITS - CURR PERSONNEL	8,388.88	8,388.88	5,525.29	2,863.59
									15	OVERTIME PAY	-	-	2.16	(2.16)
						7020	QUALITY ASSURANCE	NON-PERSONNEL SERVICES	40	OTHER SERVICES AND CHARGES	33,000.00	33,000.00	10,000.00	23,000.00
								PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	850,000.00	850,000.00	-	850,000.00
									11	REGULAR PAY - CONT FULL TIME	43,575.44	43,575.44	24,584.12	18,991.32
									13	ADDITIONAL GROSS PAY	-	-	743.01	(743.01)
									14	FRINGE BENEFITS - CURR PERSONNEL	9,368.73	9,368.73	6,142.52	3,226.21
									15	OVERTIME PAY	-	-	3.50	(3.50)
						9961	YR END CLOSE	PERSONNEL SERVICES	14	FRINGE BENEFITS - CURR PERSONNEL	-	-	(439.53)	439.53
			HUD GRANT - HOME Total								8,882,717.66	15,502,674.65	5,215,900.76	10,286,773.89
		8204	HUD GRANT - OTHER	1000	AGENCY MANAGEMENT	1090	PERFORMANCE MANAGEMENT	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	32,686.20	32,686.20	61,827.42	(29,141.22)
									13	ADDITIONAL GROSS PAY	-	-	1,037.93	(1,037.93)
									14	FRINGE BENEFITS - CURR PERSONNEL	7,027.53	7,027.53	13,205.71	(6,178.18)
								15	OVERTIME PAY	-	-	0.43	(0.43)	
			100F	AGENCY FINANCIAL OPERATIONS	110F	BUDGET OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	8,370.41	8,370.41	9,657.02	(1,286.61)	
								13	ADDITIONAL GROSS PAY	-	-	132.16	(132.16)	
								14	FRINGE BENEFITS - CURR PERSONNEL	1,799.65	1,799.65	2,631.02	(831.37)	
				120F	ACCOUNTING OPERATIONS	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	15,211.91	15,211.91	25,552.03	(10,340.12)		
								13	ADDITIONAL GROSS PAY	-	-	492.61	(492.61)	
								14	FRINGE BENEFITS - CURR PERSONNEL	3,270.56	3,270.56	6,951.00	(3,680.44)	
								15	OVERTIME PAY	-	-	14.49	(14.49)	
					130F	FISCAL OFFICER	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	1,905.60	1,905.60	(4,196.48)	6,102.08	
								13	ADDITIONAL GROSS PAY	-	-	69.11	(69.11)	
								14	FRINGE BENEFITS - CURR PERSONNEL	409.70	409.70	(1,488.40)	1,898.10	
			2000	DEVELOPMENT FINANCE DIVISION	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICES	50	SUBSIDIES AND TRANSFERS	2,704,080.35	13,314,031.10	6,166,353.63	7,147,677.47	
							PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	53,452.28	53,452.28	36,295.36	17,156.92	
								12	REGULAR PAY - OTHER	3,282.35	3,282.35	24.21	3,258.14	
								13	ADDITIONAL GROSS PAY	-	-	751.12	(751.12)	
								14	FRINGE BENEFITS - CURR PERSONNEL	12,197.95	12,197.95	7,456.68	4,741.27	
			4500	PORTFOLIO AND ASSET MANAGEMENT DIVISION	4510	PORTFOLIO AND ASSET MANAGEMENT	PERSONNEL SERVICES	11	REGULAR PAY - CONT FULL TIME	32,943.37	32,943.37	54,316.82	(21,373.45)	

Agency	Fund Detail	Fund Detail Title	Program	Program Title	Activity	Activity Title	GAAP Category Title	CSG	CSG Title	Sum of FY 2022 Approved Budget	Sum of FY 2022 Revised Budget	Sum of FY 2022 Expenditures	Sum of Budget Balance		
DBO - Department of Housing and	8204	HUD GRANT -	4500	PORTFOLIO AND ASSET	4510	PORTFOLIO AND ASSET MANAGEMENT	PERSONNEL SERVICES		12 REGULAR PAY - OTHER	-	-	709.81	(709.81)		
									13 ADDITIONAL GROSS PAY	-	-	550.24	(550.24)		
									14 FRINGE BENEFITS - CURR PERSONNEL	7,082.81	7,082.81	11,190.73	(4,107.92)		
				7000	PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	11,585.35	11,585.35	13,844.87	(2,259.52)	
	13 ADDITIONAL GROSS PAY	-	-							217.90	(217.90)				
	14 FRINGE BENEFITS - CURR PERSONNEL	2,490.84	2,490.84							2,705.30	(214.46)				
				7020	QUALITY ASSURANCE	7020	QUALITY ASSURANCE	NON-PERSONNEL SERVICES	PERSONNEL SERVICES		15 OVERTIME PAY	-	0.70	(0.70)	
	40 OTHER SERVICES AND CHARGES	90,000.00	90,000.00								-	90,000.00			
	11 REGULAR PAY - CONT FULL TIME	13,006.92	13,006.92								45,181.16	(32,174.24)			
				9960	YR END CLOSE	9961	YR END CLOSE	PERSONNEL SERVICES		13 ADDITIONAL GROSS PAY	-	-	247.64	(247.64)	
										14	FRINGE BENEFITS - CURR PERSONNEL	2,796.48	2,796.48	10,619.66	(7,823.18)
												15 OVERTIME PAY	-	-	1.75
										14 FRINGE BENEFITS - CURR PERSONNEL	-	-	(428.88)	428.88	
			HUD GRANT - OTHER Total								3,003,600.26	13,613,551.01	6,465,924.75	7,147,626.26	
		8218	SECTION 108 LOAN GUARANTEE PROGRAM	2000	DEVELOPMENT FINANCE DIVISION	2010	AFFORDABLE HOUSING PROJECT FINANCING	NON-PERSONNEL SERVICE		50 SUBSIDIES AND TRANSFERS	9,700,000.00	38,800,000.00	-	38,800,000.00	
		8231	SECTION 108 LOAN GUARANTEE PROGRAM Total FEDERAL GRANTS - COVID19	1000	AGENCY MANAGEMENT	1090	PERFORMANCE MANAGEMENT	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	-	137,148.00	53,595.62	83,552.38	
										13 ADDITIONAL GROSS PAY	-	-	5,231.19	(5,231.19)	
										14 FRINGE BENEFITS - CURR PERSONNEL	-	42,471.00	12,119.50	30,351.50	
										15 OVERTIME PAY	-	-	2.17	(2.17)	
				100F	AGENCY FINANCIAL OPERATIONS	110F	BUDGET OPERATIONS	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	-	75,141.00	153,758.21	(78,617.21)	
										14 FRINGE BENEFITS - CURR PERSONNEL	-	23,403.00	42,042.34	(18,639.34)	
						120F	ACCOUNTING OPERATIONS	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	-	82,697.00	70,060.34	12,636.66	
														-	-
										14 FRINGE BENEFITS - CURR PERSONNEL	-	19,389.00	19,823.71	(434.71)	
										15 OVERTIME PAY	-	-	28.97	(28.97)	
						130F	FISCAL OFFICER	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	-	-	258.16	(258.16)	
														-	-
										13 ADDITIONAL GROSS PAY	-	-	345.54	(345.54)	
										14 FRINGE BENEFITS - CURR PERSONNEL	-	-	72.20	(72.20)	
				2000	DEVELOPMENT FINANCE DIVISION	2025	PRESERVATION FINANCING	PERSONNEL SERVICES		11 REGULAR PAY - CONT FULL TIME	161,222.80	161,222.80	157,005.62	4,217.18	
															12 REGULAR PAY - OTHER
									13 ADDITIONAL GROSS PAY	-	-	6,762.48	(6,762.48)		
									14 FRINGE BENEFITS - CURR PERSONNEL	44,151.58	44,151.58	28,837.80	15,313.78		
			3000	RESIDENTIAL AND COMMUNITY SERVICE DIV	3010	NEIGHBORHOOD-BASED ACTIVITIES	NON-PERSONNEL SERVICES	PERSONNEL SERVICES		50 SUBSIDIES AND TRANSFERS	-	8,240,414.90	587,349.66	7,653,065.24	
									13 ADDITIONAL GROSS PAY	-	-	33,430.62	(33,430.62)		
									14 FRINGE BENEFITS - CURR PERSONNEL	-	-	77,721.52	(77,721.52)		
									15 OVERTIME PAY	-	-	910.66	(910.66)		
					3015	SMALL BUSINESS TECHNICAL ASSISTANCE RESIDENTIAL SERVICES - HPAP	NON-PERSONNEL SERVICES	PERSONNEL SERVICES		50 SUBSIDIES AND TRANSFERS	-	100,874.90	-	100,874.90	
														11 REGULAR PAY - CONT FULL TIME	-
									14 FRINGE BENEFITS - CURR PERSONNEL	-	65,371.00	-	65,371.00		
			7000	PROGRAM MONITORING DIVISION	7010	CONTRACT COMPLIANCE	NON-PERSONNEL SERVICES	PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	-	208,853.43	109,634.05	99,219.38	
									13 ADDITIONAL GROSS PAY	-	-	1,089.43	(1,089.43)		
									14 FRINGE BENEFITS - CURR PERSONNEL	-	9,030.00	7,569.67	1,460.33		
									15 OVERTIME PAY	-	-	2.16	(2.16)		
					7020	QUALITY ASSURANCE	NON-PERSONNEL SERVICES	PERSONNEL SERVICES		40 OTHER SERVICES AND CHARGES	-	-	-	-	
														11 REGULAR PAY - CONT FULL TIME	-
									13 ADDITIONAL GROSS PAY	-	-	1,238.29	(1,238.29)		
									14 FRINGE BENEFITS - CURR PERSONNEL	-	11,132.00	9,739.24	1,392.76		
									15 OVERTIME PAY	-	-	3.50	(3.50)		
			9960	YR END CLOSE	9961	YR END CLOSE	PERSONNEL SERVICES		14 FRINGE BENEFITS - CURR PERSONNEL	-	-	(982.09)	982.09		
		FEDERAL GRANTS - COVID19 Total								249,507.72	9,706,483.95	1,819,309.65	7,887,174.30		
Grand Total										150,231,601.26	168,458,673.65	71,797,565.87	96,661,107.78		

Control Budget	DC Authority Reporting
Account Period	FY23
Agency	DB0
Fund	ALL
Account	ALL
Program	ALL
Cost Center	ALL
Project	ALL
Award	ALL

Agency	Agency Description	Fund	Fund Description	Cost Cent	Cost Center Description	Program	Program Description	Account Category	Account Group	Account Group (Parent Level 1) Description	Sum of Initial Budget	Sum of Revised Budget	Sum of Commitment	Sum of Obligation	Sum of Expenditure	Sum of Available Budget												
DB0	OF HOUSING AND COMMUNITY DEVELOPMENT	1E+06	LOCAL FUNDS	#####	BUDGET DIVISION	150001	AGENCY /CLUSTER FINANCIAL EXECUTIVE ADMINISTRATION SERVICES	700000#	701100C	CONTINUING FULL TIME	7,740.04	7,740.04	-	-	11,498.73	(3,758.69)												
								701400C	FRINGE BENEFITS - CURR PERSONNEL	1,664.11	1,664.11	-	-	1,974.12	(310.01)													
							150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	700000#	701100C	CONTINUING FULL TIME	14,801.21	14,801.21	-	-	6,249.24	8,551.97											
									701400C	FRINGE BENEFITS - CURR PERSONNEL	3,182.27	3,182.27	-	-	1,743.69	1,438.58												
							150002	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	35,011.50	35,011.50	-	-	23,026.88	11,984.62											
																		701400C	FRINGE BENEFITS - CURR PERSONNEL	7,527.49	7,527.49	-	-	5,804.00	1,723.49			
							150011	PAYROLL DEFAULT	700000A	701500C	OVERTIME PAY	-	-	-	-	294.23	(294.23)											
																		701100C	CONTINUING FULL TIME	-	-	-	-	(25,890.47)	25,890.47			
										701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	(3,487.05)	3,487.05											
							#####	ADMINISTRATIVE SUPPORT DIVISION	100113	PROPERTY, ASSET, AND LOGISTICS MANAGEMENT - GENERAL	700000#	701100C	CONTINUING FULL TIME	516,217.82	516,217.82	-	-	102,397.56	413,820.26									
																				701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	16,702.35	94,284.49			
																				710000A	712100C	ENERGY COMM & BLDG RENTALS	2,579,548.30	2,579,548.30	-	-	873,289.20	1,706,259.10
																					713100C	OTHER SERVICES & CHARGES	45,000.00	45,000.00	-	-	34,280.00	10,000.00
										713200C	CONTRACTUAL SERVICES - OTHER	64,804.00	64,804.00	-	-	42,343.65	856.35	21,604.00										
							#####	INFORMATION TECHNOLOGY DIVISION - DB0	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	700000#	701100C	CONTINUING FULL TIME	680,741.06	680,741.06	-	-	108,393.53	572,347.53									
																				701200C	CONTINUING FULL TIME - OTHERS	56,018.76	56,018.76	-	-	-	56,018.76	
																				701400C	FRINGE BENEFITS - CURR PERSONNEL	159,171.67	159,171.67	-	-	23,679.01	135,492.66	
																				701500C	OVERTIME PAY	-	-	-	-	(1.08)	1.08	
																				710000A	713100C	OTHER SERVICES & CHARGES	27,158.00	27,158.00	-	26,970.10	187.90	
																					717100C	PURCHASES EQUIPMENT & MACHINERY	90,601.00	90,601.00	-	-	5,912.00	84,689.00
							#####	PRESERVATION FINANCING DIVISION	300075	SMALL BUILDINGS PROGRAM	700000#	701100C	CONTINUING FULL TIME	259,035.88	259,035.88	-	-	77,700.14	181,335.74									
																				701200C	CONTINUING FULL TIME - OTHERS	44,222.12	44,222.12	-	-	-	44,222.12	
									300076	ACQUISITION/CRITICAL REPAIRS	710000A	701400C	FRINGE BENEFITS - CURR PERSONNEL	65,200.47	65,200.47	-	-	11,851.19	53,349.28									
																				714100C	GOVERNMENT SUBSIDIES & GRANTS	1,440,000.00	1,440,000.00	-	-	-	1,440,000.00	
							#####	PROPERTY ACQUISITION AND DISPOSITION DIVISION	300064	VACANT AND BLIGHTED	700000#	701100C	CONTINUING FULL TIME	425,522.11	425,522.11	-	-	88,274.84	337,247.27									
																				701400C	FRINGE BENEFITS - CURR PERSONNEL	91,488.04	91,488.04	-	-	16,443.72	75,044.32	
							#####	DEVELOPMENT FINANCE DIVISION	300062	DEVELOPMENT FINANCING	700000#	701100C	CONTINUING FULL TIME	21,860.68	21,860.68	-	-	752.33	21,108.35									
																				701400C	FRINGE BENEFITS - CURR PERSONNEL	4,700.05	4,700.05	-	-	155.92	4,544.13	
710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	10,891,023.00	10,891,023.00	-	-														-	10,891,023.00							
#####	INCLUSIONARY ZONING DIVISION	300078	INCLUSIONARY ZONING	700000#	701100C	CONTINUING FULL TIME	515,905.33	515,905.33	-	-	180,809.58	335,095.75																
													701400C	FRINGE BENEFITS - CURR PERSONNEL	110,919.64	110,919.64	-	-	40,936.47	69,983.17								
													710000A	713100C	OTHER SERVICES & CHARGES	30,000.00	30,000.00	-	21,640.00	-	8,360.00							
#####	NEIGHBORHOOD BASED ACTIVITIES OFFICE	300069	HOUSING COUNSELING	700000#	701100C	CONTINUING FULL TIME	16,349.87	16,349.87	-	-	(90.83)	16,440.70																
													701400C	FRINGE BENEFITS - CURR PERSONNEL	3,515.22	3,515.22	-	-	(12.26)	3,527.48								
													710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	1,000,000.00	1,000,000.00	-	-	-	1,000,000.00							
#####	HOME PURCHASE ASSISTANCE OFFICE	300066	EMPLOYER ASSISTED HOUSING PROGRAM (EAHP)	710000#	714100C	GOVERNMENT SUBSIDIES & GRANTS	6,000,000.00	6,000,000.00	-	3,381,962.70	2,618,037.30	-																
													300068	HOME PURCHASE ASSISTANCE (HPAP)	700000A	701100C	CONTINUING FULL TIME	228,209.72	228,209.72	-	-	31,173.09	197,036.63					
		701200C	CONTINUING FULL TIME - OTHERS	163,507.00	163,507.00	-	-	-	163,507.00																			
		701400C	FRINGE BENEFITS - CURR PERSONNEL	84,219.09	84,219.09	-	-	9,124.99	75,094.10																			
				710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	938,293.80	938,293.80	-	703,720.35	234,573.45	-																
#####	RENTAL ACCOMMODATIONS DIVISION	300079	RENT CONTROL ADMINISTRATION	700000#	701100C	CONTINUING FULL TIME	881,157.72	881,157.72	-	-	182,134.11	699,023.61																
													701200C	CONTINUING FULL TIME - OTHERS	142,052.30	142,052.30	-	-	31,517.26	110,535.04								

Agency	Agency Description	Fund	Fund Description	Cost Cent	Cost Center Description	Program	Program Description	Account Category	Account Group	Account Group (Parent Level 1) Description	Sum of Initial Budget	Sum of Revised Budget	Sum of Commitment	Sum of Obligation	Sum of Expenditure	Sum of Available Budget
DBO	OF HOUSING AND COMMUNITY	1E+06	DHCB UNIFIED FUND	#####	INFORMATION TECHNOLOGY DIVISION - DBO	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	710000#	713100C	OTHER SERVICES & CHARGES	180,095.37	180,095.37	-	70,170.00	108,581.99	1,343.38
									713200C	CONTRACTUAL SERVICES - OTHER	59,716.37	59,716.37	-	28,131.64	8,898.09	22,686.64
					PROPERTY ACQUISITION AND DISPOSITION DIVISION	300064	VACANT AND BLIGHTED	710000#	712100C	ENERGY COMM & BLDG RENTALS	160,000.00	160,000.00	-	-	-	160,000.00
									713200C	CONTRACTUAL SERVICES - OTHER	865,832.99	865,832.99	500,000.00	6,250.00	-	359,582.99
					HOME PURCHASE ASSISTANCE OFFICE	300068	HOME PURCHASE ASSISTANCE (HPAP)	710000#	714100C	GOVERNMENT SUBSIDIES & GRANTS	3,128,380.70	3,128,380.70	-	2,387,029.66	741,351.04	-
					PORTFOLIO AND ASSET MANAGEMENT DIVISION	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	710000#	713200C	CONTRACTUAL SERVICES - OTHER	580,000.00	580,000.00	-	433,155.71	146,844.29	-
			DHCB UNIFIED FUND Total								5,212,000.00	5,212,000.00	500,000.00	2,974,023.93	1,064,097.30	673,878.77
		1E+06	INTRA-DISTRICT INTRA-DISTRICT Total		INFORMATION TECHNOLOGY DIVISION - DBO	100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	710000#	717100C	PURCHASES EQUIPMENT & MACHINERY	-	-	-	-	-	-
		4015920	ARPA - HOMEOWNER ASSISTANCE	#####	ACCOUNTING DIVISION	150002	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	-	53,896.00	-	-	26,322.18	27,573.82
									701200C	CONTINUING FULL TIME - OTHERS	-	-	-	-	1,678.99	(1,678.99)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	10,779.20	-	-	7,269.65	3,509.55
					NEIGHBORHOOD BASED ACTIVITIES OFFICE	300069	HOUSING COUNSELING	710000#	714100C	GOVERNMENT SUBSIDIES & GRANTS	-	41,895,666.52	-	-	1,979,217.53	39,916,448.99
					PORTFOLIO AND ASSET MANAGEMENT DIVISION	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	700000#	701100C	CONTINUING FULL TIME	-	-	-	-	706.75	(706.75)
									701200C	CONTINUING FULL TIME - OTHERS	-	-	-	-	27,937.54	(27,937.54)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	5,691.15	(5,691.15)
						300063	RENTAL ASSISTANCE	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	20,024.90	(20,024.90)
									701200C	CONTINUING FULL TIME - OTHERS	-	2,363,474.50	-	-	71,482.86	2,291,991.64
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	521,317.28	-	-	20,174.11	501,143.17
								710000A	713100C	OTHER SERVICES & CHARGES	-	125,050.00	-	-	125,050.00	-
									714100C	GOVERNMENT SUBSIDIES & GRANTS	-	2,078,882.00	-	2,078,882.00	(14,487.16)	14,487.16
									717100C	PURCHASES EQUIPMENT & MACHINERY	-	200,000.00	-	-	200,000.00	-
						300069	HOUSING COUNSELING	700000A	701200C	CONTINUING FULL TIME - OTHERS	-	-	-	-	5,812.24	(5,812.24)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	1,337.71	(1,337.71)
					EXECUTIVE OFFICE - DBO	100151	EXECUTIVE ADMINISTRATION	700000A	701100C	CONTINUING FULL TIME	-	1,195,669.75	-	-	-	1,195,669.75
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	264,125.27	-	-	264,125.27	-
			ARPA - HOMEOWNER ASSISTANCE Total								-	48,708,860.52	-	2,078,882.00	2,153,168.45	44,476,810.07
		4E+06	CDBG GRANT	#####	BUDGET DIVISION	150001	AGENCY /CLUSTER FINANCIAL EXECUTIVE ADMINISTRATION SERVICES	700000#	701100C	CONTINUING FULL TIME	21,719.50	21,719.50	-	-	22,873.32	(1,153.82)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	4,669.69	4,669.69	-	-	5,395.80	(726.11)
						150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	700000#	701100C	CONTINUING FULL TIME	41,534.02	41,534.02	-	-	10,534.40	30,999.62
									701400C	FRINGE BENEFITS - CURR PERSONNEL	8,929.82	8,929.82	-	-	2,980.43	5,949.39
					ACCOUNTING DIVISION	150002	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	98,246.58	98,246.58	-	-	40,917.94	57,328.64
									701400C	FRINGE BENEFITS - CURR PERSONNEL	21,123.03	21,123.03	-	-	10,911.04	10,211.99
									701500C	OVERTIME PAY	-	-	-	-	365.47	(365.47)
					ADMINISTRATIVE SUPPORT DIVISION INFORMATION TECHNOLOGY DIVISION - DBO	100105	EQUIPMENT AND SUPPLIES MANAGEMENT	710000#	712100C	ENERGY COMM & BLDG RENTALS	1,328,858.21	1,328,858.21	-	-	-	1,328,858.21
						100071	INFORMATION TECHNOLOGY SERVICES - GENERAL	710000#	713100C	OTHER SERVICES & CHARGES	5,000.00	5,000.00	-	-	-	5,000.00
									713200C	CONTRACTUAL SERVICES - OTHER	10,504.00	10,504.00	-	-	-	10,504.00
					DEVELOPMENT FINANCE DIVISION	300062	DEVELOPMENT FINANCING	700000#	701100C	CONTINUING FULL TIME	1,192.76	1,192.76	-	-	40,327.76	(39,135.00)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	256.44	256.44	-	-	8,576.53	(8,320.09)
						710000A	714100C	718100C	GOVERNMENT SUBSIDIES & GRANTS	1,000,000.00	1,000,000.00	-	91,871.92	-	908,128.08	
										PRINCIPAL PAYMENTS	3,000,000.00	3,000,000.00	-	-	-	3,000,000.00
					NEIGHBORHOOD BASED ACTIVITIES OFFICE	300067	FAÇADE IMPROVEMENT	710000#	714100C	GOVERNMENT SUBSIDIES & GRANTS	2,245,000.00	2,245,000.00	-	1,358,507.74	-	886,492.26
						300069	HOUSING COUNSELING	700000A	701100C	CONTINUING FULL TIME	383,721.46	383,721.46	-	-	188,083.54	195,637.92
									701400C	FRINGE BENEFITS - CURR PERSONNEL	82,500.10	82,500.10	-	-	36,508.26	45,991.84
								710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	7,540,000.00	7,540,000.00	-	-	117,258.87	7,422,741.13
						300072	SMALL BUSINESS TECHNICAL ASSISTANCE	710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	4,128,481.46	4,128,481.46	-	1,225,000.00	55,809.34	2,847,672.12

Agency	Agency Description	Fund	Fund Description	Cost Cent	Cost Center Description	Program	Program Description	Account Category	Account Group	Account Group (Parent Level 1) Description	Sum of Initial Budget	Sum of Revised Budget	Sum of Commitment	Sum of Obligation	Sum of Expenditure	Sum of Available Budget								
DBO	OF HOUSING AND COMMUNITY DEVELOPMENT	4E+06	CDBG GRANT	#####	HOME PURCHASE ASSISTANCE OFFICE	300068	HOME PURCHASE ASSISTANCE (HPAP)	700000F	701100C	CONTINUING FULL TIME	187,429.59	187,429.59	-	-	36,631.79	150,797.80								
									701400C	FRINGE BENEFITS - CURR PERSONNEL	40,297.36	40,297.36	-	-	10,604.82	29,692.54								
								710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	8,444,000.00	8,444,000.00	-	7,366,805.19	1,077,194.81	-								
								#####	PORTFOLIO AND ASSET MANAGEMENT DIVISION	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	700000F	701100C	CONTINUING FULL TIME	107,539.95	107,539.95	-	-	78,606.18	28,933.77				
													701300C	ADDITIONAL GROSS PAY	-	-	-	-	161.35	(161.35)				
													701400C	FRINGE BENEFITS - CURR PERSONNEL	23,121.08	23,121.08	-	-	15,948.26	7,172.82				
												710000A	713200C	CONTRACTUAL SERVICES - OTHER	265,749.08	265,749.08	-	197,391.60	68,357.48	-				
												#####	EXECUTIVE OFFICE - DBO	100101	PROGRAM AUDITS - GENERAL EXECUTIVE ADMINISTRATION	710000A	713200C	CONTRACTUAL SERVICES - OTHER	25,000.00	25,000.00	-	-	-	25,000.00
																700000A	701100C	CONTINUING FULL TIME	166,405.39	166,405.39	-	-	53,149.33	113,256.06
													701400C	FRINGE BENEFITS - CURR PERSONNEL	35,777.17	35,777.17	-	-	10,276.63	25,500.54				
												#####	PROGRAM MONITORING DIVISION	100014	CONTRACT MONITORING AND COMPLIANCE	700000F	701100C	CONTINUING FULL TIME	68,666.03	68,666.03	-	-	20,557.01	48,109.02
																	701400C	FRINGE BENEFITS - CURR PERSONNEL	14,763.19	14,763.19	-	-	4,816.45	9,946.74
		710000A	713100C	OTHER SERVICES & CHARGES	-	-	-									3,781.25	19,218.75	(23,000.00)						
		100017	GRANT COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	78,053.74									78,053.74	-	-	24,106.25	53,947.49				
					701300C	ADDITIONAL GROSS PAY	-									-	-	-	1,913.06	(1,913.06)				
			701400C	FRINGE BENEFITS - CURR PERSONNEL	16,781.55	16,781.55	-	-	5,440.32	11,341.23														
		710000A	713100C	OTHER SERVICES & CHARGES	350,000.00	350,000.00	107,000.00	-	243,000.00	-														
		CDBG GRANT Total														29,745,321.20	29,745,321.20	107,000.00	10,243,357.70	1,967,525.19	17,427,438.31			
		4E+06	HUD GRANT - HOME	#####	BUDGET DIVISION	150001	AGENCY /CLUSTER FINANCIAL EXECUTIVE ADMINISTRATION SERVICES	700000F	701100C	CONTINUING FULL TIME	5,923.50					5,923.50	-	-	281.54	5,641.96				
									701400C	FRINGE BENEFITS - CURR PERSONNEL	1,273.55					1,273.55	-	-	84.71	1,188.84				
								150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	700000F	701100C					CONTINUING FULL TIME	11,327.46	11,327.46	-	-	3,775.38	7,552.08		
											701400C					FRINGE BENEFITS - CURR PERSONNEL	2,435.40	2,435.40	-	-	1,071.90	1,363.50		
								150002	ACCOUNTING DIVISION	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	26,794.51	26,794.51	-	-	15,285.28	11,509.23					
												701400C	FRINGE BENEFITS - CURR PERSONNEL	5,760.81	5,760.81	-	-	4,034.27	1,726.54					
									701500C	OVERTIME PAY	-	-	-	-	141.16	(141.16)								
								#####	DEVELOPMENT FINANCE DIVISION	300062	DEVELOPMENT FINANCING	700000F	701100C	CONTINUING FULL TIME	21,114.03	21,114.03	-	-	7,209.22	13,904.81				
													701400C	FRINGE BENEFITS - CURR PERSONNEL	4,539.53	4,539.53	-	-	1,956.03	2,583.50				
710000A	714100C							GOVERNMENT SUBSIDIES & GRANTS	2,219,932.00	2,219,932.00	-	-	-	2,219,932.00										
#####	HOME PURCHASE ASSISTANCE OFFICE							300068	HOME PURCHASE ASSISTANCE (HPAP)	700000F	701100C	CONTINUING FULL TIME	147,671.79	147,671.79	-	-	34,203.40	113,468.39						
											701400C	FRINGE BENEFITS - CURR PERSONNEL	31,749.43	31,749.43	-	-	9,650.59	22,098.84						
		710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	6,059,767.00	6,059,767.00	-			5,669,825.25	389,941.75	-												
		#####	PORTFOLIO AND ASSET MANAGEMENT DIVISION	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	700000F	701100C			CONTINUING FULL TIME	53,769.95	53,769.95	-	-	31,403.64	22,366.31								
							701300C			ADDITIONAL GROSS PAY	-	-	-	-	63.02	(63.02)								
							701400C			FRINGE BENEFITS - CURR PERSONNEL	11,560.55	11,560.55	-	-	6,332.96	5,227.59								
						#####	EXECUTIVE OFFICE - DBO			100151	EXECUTIVE ADMINISTRATION	700000A	701100C	CONTINUING FULL TIME	45,383.27	45,383.27	-	-	20,988.86	24,394.41				
													701400C	FRINGE BENEFITS - CURR PERSONNEL	9,757.41	9,757.41	-	-	4,057.74	5,699.67				
						#####	PROGRAM MONITORING DIVISION			100014	CONTRACT MONITORING AND COMPLIANCE	700000F	701100C	CONTINUING FULL TIME	18,727.10	18,727.10	-	-	9,853.64	8,873.46				
													701400C	FRINGE BENEFITS - CURR PERSONNEL	4,026.33	4,026.33	-	-	2,241.32	1,785.01				
												100017	GRANT COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	21,287.39	21,287.39	-	-	16,014.53	5,272.86		
															701300C	ADDITIONAL GROSS PAY	-	-	-	-	747.16	(747.16)		
	701400C							FRINGE BENEFITS - CURR PERSONNEL	4,576.79			4,576.79	-	-	3,764.27	812.52								
710000A	713100C							OTHER SERVICES & CHARGES	33,000.00			33,000.00	-	-	3,700.00	29,300.00								
	714100C							GOVERNMENT SUBSIDIES & GRANTS	850,000.00			850,000.00	-	-	-	850,000.00								
HUD GRANT - HOME Total												9,590,377.80	9,590,377.80	5,669,825.25	566,802.37	3,353,750.18								
4E+06	HUD GRANT - OTHER	#####	BUDGET DIVISION	150001	AGENCY /CLUSTER FINANCIAL EXECUTIVE ADMINISTRATION SERVICES			700000F	701100C			CONTINUING FULL TIME	1,974.50	1,974.50	-	-	140.78	1,833.72						
									701400C			FRINGE BENEFITS - CURR PERSONNEL	424.52	424.52	-	-	42.32	382.20						
								150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES			700000F	701100C	CONTINUING FULL TIME	3,775.82	3,775.82	-	-	1,880.99	1,894.83				
													701400C	FRINGE BENEFITS - CURR PERSONNEL	811.80	811.80	-	-	533.77	278.03				
						#####	ACCOUNTING DIVISION	150002	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	8,931.51	8,931.51	-	-	7,471.57	1,459.94						
											701400C	FRINGE BENEFITS - CURR PERSONNEL	1,920.26	1,920.26	-	-	1,961.81	(41.55)						
							701500C	OVERTIME PAY	-	-	-	-	68.40	(68.40)										
						#####	DEVELOPMENT FINANCE DIVISION	300062	DEVELOPMENT FINANCING	700000F	701100C	CONTINUING FULL TIME	22,306.82	22,306.82	-	-	12,041.50	10,265.32						

Agency	Agency Description	Fund	Fund Description	Cost Cent	Cost Center Description	Program	Program Description	Account Code	Account Group	Account Group (Parent Level 1) Description	Sum of Initial Budget	Sum of Revised Budget	Sum of Commitment	Sum of Obligation	Sum of Expenditure	Sum of Available Budget
DBO	DEPARTMENT OF	4020013	HUD GRANT - OTHER	30081	DEVELOPMENT FINANCE	300062	DEVELOPMENT FINANCING	700000A	701400C	FRINGE BENEFITS - CURR PERSONNEL	4,795.99	4,795.99	-	-	2,749.21	2,046.78
								710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	3,398,695.81	3,398,695.81	-	2,391,361.96	-	1,007,333.85
				#####	PORTFOLIO AND ASSET MANAGEMENT DIVISION	100019	LOAN PORTFOLIO MANAGEMENT COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	17,923.32	17,923.32	-	-	14,904.84	3,018.48
									701300C	ADDITIONAL GROSS PAY	-	-	-	-	23.44	(23.44)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	3,853.51	3,853.51	-	-	2,991.26	862.25
				#####	EXECUTIVE OFFICE - DBO	100151	EXECUTIVE ADMINISTRATION	700000A	701100C	CONTINUING FULL TIME	15,127.77	15,127.77	-	-	8,072.58	7,055.19
									701400C	FRINGE BENEFITS - CURR PERSONNEL	3,252.47	3,252.47	-	-	1,521.41	1,731.06
				#####	PROGRAM MONITORING DIVISION	100014	CONTRACT MONITORING AND COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	6,242.37	6,242.37	-	-	6,233.51	8.86
									701400C	FRINGE BENEFITS - CURR PERSONNEL	1,342.11	1,342.11	-	-	1,254.78	87.33
						100017	GRANT COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	7,095.80	7,095.80	-	-	16,364.63	(9,268.83)
									701300C	ADDITIONAL GROSS PAY	-	-	-	-	277.99	(277.99)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	1,525.61	1,525.61	-	-	3,999.21	(2,473.60)
			HUD GRANT - OTHER Total								3,499,999.99	3,499,999.99	-	2,391,361.96	82,534.00	1,026,104.03
		4E+06	FEDERAL GRANTS - COVID-19	#####	BUDGET DIVISION	150001	AGENCY /CLUSTER FINANCIAL EXECUTIVE ADMINISTRATION SERVICES	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	140.78	(140.78)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	42.32	(42.32)
						150003	AGENCY BUDGETING AND FINANCIAL MANAGEMENT SERVICES	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	17,315.21	(17,315.21)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	4,672.11	(4,672.11)
				#####	ACCOUNTING DIVISION	150002	AGENCY ACCOUNTING SERVICES	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	7,689.07	(7,689.07)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	2,042.17	(2,042.17)
									701500C	OVERTIME PAY	-	-	-	-	64.06	(64.06)
				#####	PRESERVATION FINANCING DIVISION	300075	SMALL BUILDINGS PROGRAM	700000A	701100C	CONTINUING FULL TIME	189,909.72	189,909.72	-	-	739.89	189,169.83
									701200C	CONTINUING FULL TIME - OTHERS	48,884.99	48,884.99	-	-	-	48,884.99
									701400C	FRINGE BENEFITS - CURR PERSONNEL	51,340.86	51,340.86	-	-	180.20	51,160.66
				#####	NEIGHBORHOOD BASED ACTIVITIES OFFICE	300069	HOUSING COUNSELING	700000A	701100C	CONTINUING FULL TIME	433,772.08	433,772.08	-	-	53,104.34	380,667.74
									701400C	FRINGE BENEFITS - CURR PERSONNEL	93,260.99	93,260.99	-	-	10,304.48	82,956.51
								710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	3,733,981.91	3,733,981.91	-	-	-	3,733,981.91
				#####	EXECUTIVE OFFICE - DBO	100151	EXECUTIVE ADMINISTRATION	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	30,320.74	(30,320.74)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	6,957.54	(6,957.54)
				#####	PROGRAM MONITORING DIVISION	100014	CONTRACT MONITORING AND COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	30,128.76	(30,128.76)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	4,475.86	(4,475.86)
						100017	GRANT COMPLIANCE	700000A	701100C	CONTINUING FULL TIME	-	-	-	-	13,108.07	(13,108.07)
									701300C	ADDITIONAL GROSS PAY	-	-	-	-	306.14	(306.14)
									701400C	FRINGE BENEFITS - CURR PERSONNEL	-	-	-	-	3,101.47	(3,101.47)
								710000A	713100C	OTHER SERVICES & CHARGES	345,000.00	345,000.00	-	75,000.00	25,000.00	245,000.00
			FEDERAL GRANTS - COVID-19 Total								4,896,150.55	4,896,150.55	-	75,000.00	209,693.21	4,611,457.34
		7E+06	SECTION 108 LOAN GUARANTEE	#####	DEVELOPMENT FINANCE DIVISION	300062	DEVELOPMENT FINANCING	710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	9,700,000.00	9,700,000.00	-	-	-	9,700,000.00
			SECTION 108 LOAN GUARANTEE Total								9,700,000.00	9,700,000.00	-	-	-	9,700,000.00
Grand Total											99,811,719.74	153,474,350.18	909,064.00	32,487,777.61	12,176,728.10	107,900,780.47

Q24

Account Period	FY22
Agency	UZ0

m of Trans Amt					Comp GL Acct 2900			Revised Budget	Expenditures	Accrued Expenditures	Budget Balance	
Agy	Agy Fund	Program	Activity	Activity Title	GAAP Category	Comp Source Group	Comp Source Group Title	Original Budget				
UZ0	1135	PROJ	2100	AFFORDABLE HOUSING PROJECT FINANCING	02	0050	SUBSIDIES AND TRANSFERS	-	-	(64,401,082.58)	64,401,082.58	-
			2200	TENANT OPPORTUNITY PURCHASE ASSIST-PROJ	02	0050	SUBSIDIES AND TRANSFERS	-	-	-	-	-
			3600	SINGLE FAMILY REHABILITATION-PROJECT	02	0041	CONTRACTUAL SERVICES - OTHI	-	-	-	-	-
						0050	SUBSIDIES AND TRANSFERS	-	-	(800,397.38)	800,397.38	-
			4110	PROPERTY ACQUISITION DISPOSITION-PROJECT	02	0041	CONTRACTUAL SERVICES - OTHI	-	-	(565,616.88)	565,616.88	-
	1135 Total							-	-	(65,767,096.84)	65,767,096.84	-
	6113	ADMN	1500	HOUSING PRODUCTION TRUST FUND (ADMIN)	02	0041	CONTRACT	15,000,000.00	15,000,000.00	7,176,310.50	7,823,689.50	
		PROJ	2100	AFFORDABLE HOUSING PROJECT FINANCING	02	0050	SUBSIDIES	58,315,556.00	162,823,557.00	79,399,816.94	43,864,288.94	39,559,451.12
			3600	SINGLE FAMILY REHABILITATION-PROJECT	02	0041	CONTRACTUAL SERVICES - OTHI	50,000.00	50,000.00	-	50,000.00	
						0050	SUBSIDIES AND TRANSFERS	4,150,000.00	4,150,000.00	877,451.71	1,079,985.18	2,192,563.11
			4110	PROPERTY ACQUISITION DISPOSITION-PROJECT	02	0041	CONTRACTUAL SERVICES - OTHI	1,000,000.00	1,000,000.00	830,589.04	169,410.96	
	6113 Total							73,315,556.00	183,023,557.00	88,284,168.19	44,944,274.12	49,795,114.69
	6218	ADMN	1500	HOUSING PRODUCTION TRUST FUND (ADMIN)	02	0041	CONTRACT	10,000,000.00	10,000,000.00	9,985,467.97	14,532.03	
		PROJ	2100	AFFORDABLE HOUSING PROJECT FINANCING	02	0050	SUBSIDIES	153,664,444.00	-	(29,169,418.89)	27,810,122.04	1,359,296.85
			2200	TENANT OPPORTUNITY PURCHASE ASSIST-PROJ	02	0050	SUBSIDIES	10,000,000.00	-	-	1,200,291.41	(1,200,291.41)
			3600	SINGLE FAMILY REHABILITATION-PROJECT	02	0041	CONTRACT	20,000.00	200,000.00	-	200,000.00	
						0050	SUBSIDIES	2,000,000.00	(200,000.00)	(923,782.58)	1,011,054.85	(287,272.27)
			4110	PROPERTY ACQUISITION DISPOSITION-PROJECT	02	0041	CONTRACT	1,000,000.00	-	(264,972.16)	351,237.36	(86,265.20)
	6218 Total							176,684,444.00	10,000,000.00	(20,372,705.66)	30,372,705.66	-
UZ0 Total								250,000,000.00	193,023,557.00	2,144,365.69	141,084,076.62	49,795,114.69
Grand Total								250,000,000.00	193,023,557.00	2,144,365.69	141,084,076.62	49,795,114.69

Control Budget	DC Authority Reporting
Account Period	FY23
Agency	UZO
Fund	ALL
Account	ALL
Program	ALL
Cost Center	ALL
Project	ALL
Award	ALL

Agency	Agency Description	Appropriated Fund	Appropriated Fund Description	Fund	Fund Description	Account Category (Parent Level 3)	Account Category Description (Parent Level 3)	Account Group (Parent Level 1)	Account Group Description (Parent Level 1)	Account	Account Description	Program	Program Description	Cost Center	Cost Center Description	Initial Budget	Revised Budget	Commitment	Obligation	Expenditure	Available Budget
UZO	HOUSING PRODUCTION TRUST FUND	1010	LOCAL FUND	1010190	ARPA - LOCAL REVENUE REPLACEMENT	710000A	NON-PERSONNEL SERVICES	714100C	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENTS	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$-14,110,540.20	\$14,110,540.20
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	711100C	SUPPLIES & MATERIALS	7111002	OFFICE SUPPLIES	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$25,000.00	\$25,000.00	\$0.00	\$996.32	\$0.00	\$24,013.68
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	711100C	SUPPLIES & MATERIALS	7111020	IT SUPPLIES	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	713100C	OTHER SERVICES & CHARGES	7131011	OFFICE SUPPORT	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$97,452.88	\$97,452.88	\$0.00	\$11,933.77	\$4,481.22	\$81,037.89
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	713100C	OTHER SERVICES & CHARGES	7131036	IT SOFTWARE MAINTENANCE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$132,337.67	\$132,337.67	\$95,000.00	\$0.00	\$0.00	\$37,337.67
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	713100C	OTHER SERVICES & CHARGES	7131020	TUITION FOR EMPLOYEE TRAINING	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$50,000.00	\$50,000.00	\$30,000.00	\$0.00	\$0.00	\$20,000.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	713100C	OTHER SERVICES & CHARGES	7131015	ADVERTISING	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$159,000.00	\$159,000.00	\$0.00	\$10,000.00	\$0.00	\$149,000.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	713200C	CONTRACTUAL SERVICES - OTHER	7132001	CONTRACTUAL SERVICES - OTHER	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$1,860,435.07	\$1,860,435.07	\$35,000.00	\$1,559,000.00	\$26,869.33	\$565.75
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	717100C	PURCHASES EQUIPMENT & MACHINERY	7171002	PURCHASES EQUIPMENT & FIXTURES	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$13,748.00	\$0.00	\$-13,748.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	717100C	PURCHASES EQUIPMENT & MACHINERY	7171009	IT SOFTWARE ACQUISITIONS	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	717100C	PURCHASES EQUIPMENT & MACHINERY	7171003	PURCHASES EQUIPMENT & MACHINERY	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$13,748.00	\$13,748.00	\$15,000.00	\$0.00	\$0.00	\$-1,252.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	717200C	RENTALS EQUIPMENT & OTHER	7172003	RENTALS - OTHER	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$88,500.00	\$0.00	\$-88,500.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	710000A	NON-PERSONNEL SERVICES	717200C	RENTALS EQUIPMENT & OTHER	7172002	RENTALS MACHINERY & EQUIPMENT	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$88,500.00	\$88,500.00	\$0.00	\$0.00	\$0.00	\$88,500.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701100C	CONTINUING FULL TIME	7011001	CONTINUING FULL TIME	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$9,736,319.80	\$9,736,319.80	\$0.00	\$0.00	\$2,241,855.97	\$7,494,463.83
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701100C	CONTINUING FULL TIME	7011001	CONTINUING FULL TIME	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701200C	CONTINUING FULL TIME - OTHERS	7012006	TERM FULL TIME	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$392,704.00	\$392,704.00	\$0.00	\$0.00	\$95.41	\$392,799.41
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701300C	ADDITIONAL GROSS PAY	7013007	TERMINAL LEAVE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701300C	ADDITIONAL GROSS PAY	7013009	SUNDAY PAY	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$1.69	\$1.69
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701300C	ADDITIONAL GROSS PAY	7013008	HOLIDAY PAY	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$4.73	\$4.73
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701300C	ADDITIONAL GROSS PAY	7013007	TERMINAL LEAVE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$15,249.05	\$-15,249.05
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014019	MEDICARE CONTRIBUTION	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$34,108.11	\$-34,108.11
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTF	4361003	HOUSING PRODUCTION TRUST FUND - HPTF	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014015	OPTICAL PLAN	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$1,340.36	\$-1,340.36

Agency	Agency Description	Appropriated Fund	Appropriated Fund Description	Fund	Fund Description	Account Category (Parent Level 3)	Account Description (Parent Level 3)	Account Group (Parent Level 1)	Account Group (Parent Level 1) Description	Account	Account Description	Program	Program Description	Cost Center	Cost Center Description	Initial Budget	Revised Budget	Commitment	Obligation	Expenditure	Available Budget
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014013	RETIREMENT CONTRIBUTIO N - CIVIL SERVICE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$4,708.36	-\$4,708.36
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014002	GROUP LIFE INSURANCE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014003	HEALTH BENEFITS	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$205,244.23	-\$205,244.23
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014018	PREPAID LEGAL	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$2,574.81	-\$2,574.81
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014022	DC HEALTH BENEFIT FEES	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014018	PREPAID LEGAL	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014008	MISC FRINGE BENEFITS	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$2,177,740.08	\$2,177,740.08	\$0.00	\$0.00	\$0.00	\$2,177,740.08
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014019	MEDICARE CONTRIBUTIO N	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014016	DENTAL PLAN	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$4,340.03	-\$4,340.03
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014016	DENTAL PLAN	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014009	RETIREMENT CONTRIBUTIO N - FICA	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014009	RETIREMENT CONTRIBUTIO N - FICA	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$120,143.95	-\$120,143.95
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014002	GROUP LIFE INSURANCE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$1,266.19	-\$1,266.19
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014022	DC HEALTH BENEFIT FEES	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$9,322.09	-\$9,322.09
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014003	HEALTH BENEFITS	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014020	RETIREMENT	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$94,564.83	-\$94,564.83
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014015	OPTICAL PLAN	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014013	RETIREMENT CONTRIBUTIO N - CIVIL SERVICE	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701400C	FRINGE BENEFITS CURR PERSONNEL	7014020	RETIREMENT	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701500C	OVERTIME PAY	7015001	OVERTIME PAY	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	700000A	PERSONNEL SERVICES	701500C	OVERTIME PAY	7015001	OVERTIME PAY	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$2,881.39	-\$2,881.39
UZO	HOUSING PRODUCTION TRUST FUND	4361	ENTERPRISE AND OTHER FUNDS- DEDICATED TAX - HPTT	4361003	HOUSING PRODUCTION TRUST FUND - HPTT	710000A	NON- PERSONNEL SERVICES	714100C	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMEN TS	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	\$65,037,714.50	\$65,037,714.50	\$0.00	\$17,186,402.68	\$15,358,506.09	\$32,492,805.73
UZO	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HPPT- OTHER REVENUE	710000A	NON- PERSONNEL SERVICES	713200C	CONTRACTUAL SERVICES - OTHER	7132001	CONTRACTUA L SERVICES - OTHER	100151	EXECUTIVE ADMINISTRATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$7,000,000.00	\$7,000,000.00	\$0.00	\$309,698.40	\$160,904.97	\$6,529,396.63
UZO	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HPPT- OTHER REVENUE	710000A	NON- PERSONNEL SERVICES	714100C	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMEN TS	300172	MULTI-FAMILY DEVELOPMENT	30216	AFFORDABLE HOUSING PAPER AGENCY	\$342,977,300.87	\$342,977,300.87	\$13,750,654.77	\$164,509,045.91	\$17,062,575.73	\$147,655,024.46
UZO	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HPPT- OTHER REVENUE	710000A	NON- PERSONNEL SERVICES	713200C	CONTRACTUAL SERVICES - OTHER	7132001	CONTRACTUA L SERVICES - OTHER	300173	VACANT AND BUDGETED	30216	AFFORDABLE HOUSING PAPER AGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
UZO	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HPPT- OTHER REVENUE	710000A	NON- PERSONNEL SERVICES	713200C	CONTRACTUAL SERVICES - OTHER	7132001	CONTRACTUA L SERVICES - OTHER	300173	VACANT AND BUDGETED	30216	AFFORDABLE HOUSING PAPER AGENCY	\$2,000,000.00	\$2,000,000.00	\$950,000.00	\$0.00	\$246,335.06	\$803,764.94
UZO	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HPPT- OTHER REVENUE	710000A	NON- PERSONNEL SERVICES	713200C	CONTRACTUAL SERVICES - OTHER	7132001	CONTRACTUA L SERVICES - OTHER	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$220,000.00	\$220,000.00	\$0.00	\$0.00	\$0.00	\$220,000.00

Agency	Agency Description	Appropriated Fund	Appropriated Fund Description	Fund	Fund Description	Account Category Description (Parent Level 3)	Account Group (Parent Level 1)	Account Group (Parent Level 1) Description	Account	Account Description	Program	Program Description	Cost Center	Cost Center Description	Initial Budget	Revised Budget	Commitment	Obligation	Expenditure	Available Budget
UZ0	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HP/TF - OTHER REVENUE	710000A	714100C	NON-PERSONNEL SERVICES	7141021	LOAN DISBURSEMENT	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$1,000,000.00	\$1,000,000.00	\$0.00	\$0.00	\$0.00	\$1,000,000.00
UZ0	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HP/TF - OTHER REVENUE	710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	7141007	GRANTS & GRATUITIES	300174	SINGLE FAMILY REHABILITATION	30216	AFFORDABLE HOUSING PAPER AGENCY	\$1,000,000.00	\$1,000,000.00	\$269,753.84	\$1,544,939.23	\$150,575.97	-\$965,269.04
UZ0	HOUSING PRODUCTION TRUST FUND	4362	ENTERPRISE AND OTHER FUNDS - HPTF	4362001	HP/TF - OTHER REVENUE	710000A	714100C	GOVERNMENT SUBSIDIES & GRANTS	7141021	LOAN DISBURSEMENT	300175	TOPA/CRITICAL REPAIRS (MULTI-FAMILY)	30216	AFFORDABLE HOUSING PAPER AGENCY	\$10,000,000.00	\$10,000,000.00	\$0.00	\$3,994,787.31	\$0.00	\$6,005,212.69
Total															\$444,008,252.87	\$444,008,252.87	\$15,145,408.61	\$189,229,041.62	\$21,876,105.70	\$217,757,696.94

Q26

FY 2022

AGENCY	Reprogramming #	Date	Doc#	Fiscal Year	Dollar Amount	Funding Source	Rationale
DBO		10/26/2021	APRMW262	2022	80,000.00	Intra-District	To secure special protective officers
DBO		3/24/2022	BJDBEB22	2022	(180,365.08)	SPR	Reprogram to EBO
DBO	REPROG24-0094	4/1/2022	BJDB0415	2022	4,150,000.00	Preservation	The transfer funds between CSGs to facilitate settlement of loans in the preservation program for fiscal year 2022
DBO		5/19/2022	AORMW213	2022	20,000.00	CDBG	To fully fund all grantees under the SBTA Program for Fiscal Year 2022
DBO		7/12/2022	BJAMREPV	2022	(796,237.42)	Local	Reprogram surplus rent allocation to other city-wide needs.
DBO		9/30/2023	BJREPRO1	2022	(1,779,000.00)	Local	Reprogram surplus to other city-wide needs.
DBO		9/30/2023	BJREPRO2	2022	(821,000.00)	Local	Reprogram surplus to other city-wide needs.

FY2023

There are no reprogrammings in FY23.

HUD Grants FY22-FY23

Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Expended Amount
CDBG	EN	WASHINGTON, DC	DC	2021	B21MC110001	\$15,618,795.00	\$3,123,759.00	\$0.00
				2022	B22MC110001	\$15,267,450.00	\$3,053,490.00	\$0.00
				WASHINGTON, DC Subtotal:		\$30,886,245.00	\$6,177,249.00	\$0.00
	EN Subtotal:		\$30,886,245.00	\$6,177,249.00	\$0.00			
	AD	WASHINGTON, DC	DC	2021	B21MC110001	\$3,123,759.00	\$0.00	\$0.00
				2022	B22MC110001	\$3,053,490.00	\$0.00	\$0.00
WASHINGTON, DC Subtotal:				\$6,177,249.00	\$0.00	\$0.00		
AD Subtotal:		\$6,177,249.00	\$0.00	\$0.00				
GRANTEE TOTALS						\$37,063,494.00	\$6,177,249.00	\$0.00

CFDA# 14.218

Program Objective

To develop viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

HUD Grants FY22-FY23

Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Expended Amount
HOME	EN	DISTRICT OF COLUMBIA	DC	2021	M21SG110100	\$5,574,022.00	\$557,402.20	\$436,245.36
				2022	M22SG110100	\$6,149,045.00	\$614,904.50	\$0.00
DISTRICT OF COLUMBIA Subtotal:						\$11,723,067.00	\$1,172,306.70	\$436,245.36
ENTITLEMENT Subtotal:						\$11,723,067.00	\$1,172,306.70	\$436,245.36
	AD	WASHINGTON, DC	DC	2021		\$557,402.20	\$0.00	\$3,700.00
				2022		\$614,904.50	\$0.00	\$0.00
DISTRICT OF COLUMBIA Subtotal:						\$1,172,306.70	\$0.00	\$3,700.00
AD Subtotal:						\$1,172,306.70	\$0.00	\$3,700.00
GRANTEE TOTALS						\$11,723,067.00	\$1,172,306.70	\$439,945.36

CFDA# 14.239

Program Objective

To expand the supply of affordable housing, particularly rental housing, for low and very low income Americans; to strengthen the abilities of State and local governments to design and implement strategies for achieving adequate supplies of decent, affordable housing; and to extend and strengthen partnerships among all levels of government and the private sector, including for-profit and nonprofit organizations, in the production and operation of affordable housing.

HUD Grants FY22-FY23

Program	Fund Type	Grantee Name	Grantee State Code	Grant Year	Grant Number	Authorized Amount	Suballocated Amount	Expended Amount
National Housing Trust	EN	DISTRICT OF COLUMBIA	DC	2021	F21SG110100	\$3,101,884.00	\$310,188.40	\$273,749.59
		DISTRICT OF COLUMBIA	DC	2022	F22SG110100	\$2,982,433.00	\$298,243.30	\$0.00
		DISTRICT OF COLUMBIA Subtotal:					\$6,084,317.00	\$608,431.70
	EN	EN Subtotal:				\$6,084,317.00	\$608,431.70	\$273,749.59
National Housing Trust	AD	DISTRICT OF COLUMBIA	DC	2021	F21SG110100	\$310,188.40	\$0.00	\$310,188.40
		DISTRICT OF COLUMBIA	DC	2022	F22SG110100	\$298,243.30	\$0.00	\$82,534.00
		DISTRICT OF COLUMBIA Subtotal:					\$608,431.70	\$0.00
	AD	AD Subtotal:				\$608,431.70	\$0.00	\$392,722.40
GRANTEE TOTALS						\$6,084,317.00	\$608,431.70	\$666,471.99

CFDA# 14.275

Program Objective

To expand and preserve the supply of affordable housing, particularly rental housing, for extremely low-income and very low income households.

FY22 PURCHASE ORDER DETAIL REPORT

Primary Doc Key	Vendor Name	LSRE Ind	LSRE Number	Program Code 3 Title	PCA	Index Code	Comp Object	Eff Date	Approp	Fund	Agy Fund	T Code	Cur Doc No	Invoice No	Check No	Payment Date	Original Amount	Adjustment	Liquidation	Remaining Balance	
PO632752	DATAWATCH SYSTEMS			PROPERTY MANAGEMENT	01031	AGENF	0409	10/1/21	0100	0100		804	YDDBLJ05				0.00	0.00	0.00	0.00	
				PROPERTY MANAGEMENT	01031	AGENF	0409	3/28/22	0100	0100		208	CHGWM230						0.00	(343.00)	0.00
																		0.00	(343.00)	0.00	(343.00)
PO633334	COMCAST CABLE COMMUNICATIONS			PROPERTY MANAGEMENT	01031	AGENF	0408	10/1/21	0100	0100		804	YDDBLJ05				0.00	0.00	0.00	0.00	
				PROPERTY MANAGEMENT	01031	AGENF	0408	3/28/22	0100	0100		208	CHGWM230				0.00	(6,918.58)	0.00	(6,918.58)	
																		0.00	(6,918.58)	0.00	(6,918.58)
PO639112	PR NEWSWIRE			COMMUNICATIONS	01081	21HPT	0408	10/1/21	0700	0700		804	YDDBLJ08				0.00	0.00	0.00	0.00	
				COMMUNICATIONS	01081	21HPT	0408	3/28/22	0700	0700		208	CHGWM230				0.00	(9,280.80)	0.00	(9,280.80)	
																		0.00	(9,280.80)	0.00	(9,280.80)
PO641131	CROWLEY AND COMPANY LLC			QUALITY ASSURANCE	07023	21HPT	0409	11/1/21	0700	0700		804	YDDBLJ09				0.00	0.00	0.00	0.00	
				QUALITY ASSURANCE	07023	21HPT	0409	12/7/21	0700	0700		225	VOK21926	1528A	006485993	12/10/21	0.00	0.00	(1,237.50)	(1,237.50)	
																		0.00	0.00	(1,237.50)	(1,237.50)
PO641131																	0.00	0.00	(1,237.50)	(1,237.50)	
PO642567	TAX CREDIT ASSET MANAGEMENT	N		PORTFOLIO AND ASSET MANAGEMENT	04511	21HPT	0409	11/1/21	0700	0700		804	YDDBLJ09				0.00	0.00	0.00	0.00	
		N		PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	11/1/21	0600	0610		804	YDDBLJ09				0.00	0.00	0.00	0.00	
		N		PORTFOLIO AND ASSET MANAGEMENT	04511	BLOC7	0409	11/1/21	0200	8201		804	YDDBLJ09				0.00	0.00	0.00	0.00	
		N		PORTFOLIO AND ASSET MANAGEMENT	04511	GENFA	0409	11/1/21	0100	0100		804	YDDBLJ09				0.00	0.00	0.00	0.00	
				PORTFOLIO AND ASSET MANAGEMENT	04511	21HPT	0409	12/20/21	0700	0700	225	VOK29469	US-INV12721-12-	001392622	12/22/21	0.00	0.00	(69,420.29)	(69,420.29)		
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	12/20/21	0600	0610	225	VOK29469	US-INV12721-12-	001392622	12/22/21	0.00	0.00	(42,064.89)	(42,064.89)		
				PORTFOLIO AND ASSET MANAGEMENT	04511	BLOC7	0409	12/20/21	0200	8201	225	VOK29469	US-INV12721-12-	001392622	12/22/21	0.00	0.00	(51,156.57)	(51,156.57)		
				PORTFOLIO AND ASSET MANAGEMENT	04511	GENFA	0409	12/20/21	0100	0100	225	VOK29469	US-INV12721-12-	001392622	12/22/21	0.00	0.00	(45,430.62)	(45,430.62)		
																		0.00	0.00	(208,072.37)	(208,072.37)
PO643044	LANGIAGE LINE SERVICE INC			CONTRACT COMPLIANCE	07011	COV19	0408	11/1/21	0200	8231		804	YDDBLJ10				0.00	0.00	0.00	0.00	
				QUALITY ASSURANCE	07023	20CDB	0408	11/1/21	0200	8201		804	YDDBLJ10				0.00	0.00	0.00	0.00	
				CONTRACT COMPLIANCE	07011	COV19	0408	3/28/22	0200	8231		208	CHGWM230				0.00	(5,366.60)	0.00	(5,366.60)	
				QUALITY ASSURANCE	07023	20CDB	0408	3/28/22	0200	8201		208	CHGWM230				0.00	(21,466.40)	0.00	(21,466.40)	
				CONTRACT COMPLIANCE	07011	COV19	0408	4/19/22	0200	8231		208	CHGWM234				0.00	(26,833.00)	0.00	(26,833.00)	
																		0.00	(53,666.00)	0.00	(53,666.00)
PO649547	MANAGEMENT CONCEPTS INC			CONTRACT COMPLIANCE	07011	COV19	0408	10/1/21	0200	8231		804	YDDBLJ08				0.00	0.00	0.00	0.00	
				CONTRACT COMPLIANCE	07011	COV19	0408	11/10/21	0200	8231	225	VOK23074	MCIN000125852R	006476946	11/17/21	0.00	0.00	(11,976.00)	(11,976.00)		
																		0.00	0.00	(11,976.00)	(11,976.00)
PO649547																	0.00	0.00	(11,976.00)	(11,976.00)	
PO649335	EMPHASYS COMPUTER SOLUTIONS IN			PORTFOLIO AND ASSET MANAGEMENT	04511	21HPT	0409	10/1/21	0700	0700		804	YDDBLJ08				0.00	0.00	0.00	0.00	
	EMPHASYS COMPUTER SOLUTION			PORTFOLIO AND ASSET MANAGEMENT	04511	21HPT	0409	11/12/21	0700	0700	225	VOK22671	HFA-00121	006476947	11/17/21	0.00	0.00	(528,110.00)	(528,110.00)		
																		0.00	0.00	(528,110.00)	(528,110.00)
PO651570	COMPUTER AID, INC	N		AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	10/13/21	0700	0700	204	PO651570					72,953.60	0.00	0.00	72,953.60	
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	11/16/21	0700	0700	225	VOK23367	AR-00174472	001389613	11/18/21	0.00	0.00	(14,590.72)	(14,590.72)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	12/7/21	0700	0700	225	VOK29638	AR-00179750	001391698	12/13/21	0.00	0.00	(18,238.40)	(18,238.40)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	12/30/21	0700	0700	225	VOK30497	AR-00184666	001393843	1/6/22	0.00	0.00	(10,031.12)	(10,031.12)		
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	1/5/22	0700	0700	205	CH19487					0.00	22,798.00	0.00	22,798.00	
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	1/26/22	0700	0700	225	VOK45719	AR-00190182	001396325	1/31/22	0.00	0.00	(4,559.60)	(4,559.60)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	1/26/22	0700	0700	225	VOK46409	AR-00190487	001396325	1/31/22	0.00	0.00	(15,502.64)	(15,502.64)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	2/24/22	0700	0700	225	VOK53517	AR-00194328	001399616	3/1/22	0.00	0.00	(17,098.50)	(17,098.50)		
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	3/21/22	0700	0700	205	CH235815					0.00	48,103.78	0.00	48,103.78	
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	5/24/22	0700	0700	225	VOK75430	AR-00202736	001408744	5/26/22	0.00	0.00	(8,435.26)	(8,435.26)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	5/24/22	0700	0700	225	VOK75595	AR-00202852	001408744	5/26/22	0.00	0.00	(18,238.40)	(18,238.40)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	5/25/22	0700	0700	225	VOK86645	AR-00207300	001409100	5/27/22	0.00	0.00	(12,766.88)	(12,766.88)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	7/15/22	0700	0700	225	VOK93240	AR-00198646	001414630	7/19/22	0.00	0.00	(4,559.60)	(4,559.60)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	7/15/22	0700	0700	225	VOK95795	AR-00211220	001414630	7/19/22	0.00	0.00	(4,559.60)	(4,559.60)		
				AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	7/15/22	0700	0700	225	VOK96020	AR-00211362	001414630	7/19/22	0.00	0.00	(13,678.80)	(13,678.80)		
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	22HPT	0409	9/30/22	0700	0700	208	CH80202					0.00	(1,595.86)	0.00	(1,595.86)	
																		72,953.60	69,305.92	(142,259.52)	0.00
PO651570																	142,819.20	0.00	142,819.20	0.00	
PO651924	PALMER STAFFING SERVICES			COMMUNICATIONS	01081	22HPT	0408	10/18/21	0700	0700		204	PO651924				0.00	0.00	0.00	142,819.20	
				COMMUNICATIONS	01081	22HPT	0408	11/16/21	0700	0700	225	VOK23768	10312142	006477334	11/19/21	0.00	0.00	(11,491.20)	(11,491.20)		
				COMMUNICATIONS	01081	22HPT	0408	1/6/22	0700	0700	225	VOK40036	1022225	006494385	1/11/22	0.00	0.00	(10,944.00)	(10,944.00)		
				COMMUNICATIONS	01081	22HPT	0408	1/11/22	0700	0700	225	VOK40720	12052175	006495269	1/14/22	0.00	0.00	(13,680.00)	(13,680.00)		
				COMMUNICATIONS	01081	22HPT	0408	2/3/22	0700	0700	225	VOK48936	1302228	006499153	2/8/22	0.00	0.00	(10,944.00)	(10,944.00)		
				COMMUNICATIONS	01081	22HPT	0408	3/8/22	0700	0700	225	VOK58118	2272232	006504457	3/11/22	0.00	0.00	(10,944.00)	(10,944.00)		
				COMMUNICATIONS	01081	22HPT	0408	4/14/22	0700	0700	225	VOK71390	4032236	006512382	4/19/22	0.00	0.00	(13,680.00)	(13,680.00)		
				COMMUNICATIONS	01081	22HPT	0408	5/9/22	0700	0700	225	VOK81157	5012244	006516996	5/16/22	0.00	0.00	(10,944.00)	(10,944.00)		
				COMMUNICATIONS	01081	22HPT	0408	6/14/22	0700	0700	225	VOK92209	5292234	006522074	6/17/22	0.00	0.00	(10,944.00)	(10,944.00)		
				COMMUNICATIONS	01081	22HPT	0408	7/7/22	0700	0700	225	VOK03799	7032223	006525941	7/14/22	0.00	0.00	(13,680.00)	(13,680.00)		

			COMMUNICATIONS	01081	Z2HPT	0408	9/7/22	0700	0700	225	VOL15204	7312229	001421225	9/9/22	0.00	0.00	(10,944.00)	(10,944.00)
			COMMUNICATIONS	01081	Z2HPT	0408	9/20/22	0700	0700	225	VOL27680	8282237	001422726	9/22/22	0.00	0.00	(10,944.00)	(10,944.00)
			COMMUNICATIONS	01081	Z2HPT	0408	9/30/22	0700	0700	225	VOL48691	10022203	001427685	10/24/22	0.00	0.00	(13,680.00)	(13,680.00)
PO651924															142,819.20	0.00	(142,819.20)	0.00
PO652021	LEGAL FILES SOFTWARE, INC.		LEGAL	01061	AGENF	0408	10/18/21	0100	0100	204	PO652021				3,693.00	0.00	0.00	3,693.00
			LEGAL	01061	AGENF	0408	12/22/21	0100	0100	225	VOK31471	13350	006489121	12/27/21	0.00	0.00	(3,693.00)	(3,693.00)
PO652021															3,693.00	0.00	(3,693.00)	0.00
PO652439	STOCKBRIDGE CONSULTING LLC	N	PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	10/20/21	0620	6218	204	PO652439				9,700.00	0.00	0.00	9,700.00
	STOCKBRIDGE CONSULTING LL		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL55509	2060-V2	001427789	10/25/22	0.00	0.00	(9,700.00)	(9,700.00)
PO652439															9,700.00	0.00	(9,700.00)	0.00
PO653279	RACKSPACE US INC.		LEGAL	01061	Z2HPT	0408	10/28/21	0700	0700	204	PO653279				15,527.40	0.00	0.00	15,527.40
			LEGAL	01061	Z2HPT	0408	11/18/21	0700	0700	225	VOK26423	81-5774529-V2	L0018600	11/22/21	0.00	0.00	(1,258.34)	(1,258.34)
			LEGAL	01061	Z2HPT	0408	12/6/21	0700	0700	225	VOK26422	81-PO-56375336	006486316	12/10/21	0.00	0.00	(1,258.34)	(1,258.34)
			LEGAL	01061	Z2HPT	0408	12/21/21	0700	0700	225	VOK32327	81-PO-56971308	006488621	12/23/21	0.00	0.00	(1,258.34)	(1,258.34)
			LEGAL	01061	Z2HPT	0408	2/1/22	0700	0700	225	VOK41120	81-PO-57586275	006498177	2/2/22	0.00	0.00	(1,258.34)	(1,258.34)
			LEGAL	01061	Z2HPT	0408	4/1/22	0700	0700	225	VOK66887	81-PO-58165981	006510128	4/7/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	4/1/22	0700	0700	225	VOK66880	81-PO-58763409	006510128	4/7/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	4/20/22	0700	0700	225	VOK74627	81-PO-59362249	006513110	4/25/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	6/2/22	0700	0700	225	VOK87140	81-PO-59960367	006520248	6/7/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	6/29/22	0700	0700	225	VOK96764	81-PO-60558727	006523934	7/1/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	7/18/22	0700	0700	225	VOL07734	81-PO-61157145	006529540	7/22/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	8/25/22	0700	0700	225	VOL22848	81-PO-61755844	006536052	8/30/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	208	CHDKM123				0.00	997.16	0.00	997.16
			LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	208	CHN80203				0.00	(997.16)	0.00	(997.16)
			LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	225	VOL39477	81-PO-62354148	006547938	10/14/22	0.00	0.00	(1,187.11)	(1,187.11)
			LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	803	YCD88H05				0.00	0.00	0.00	0.00
PO653279															15,527.40	0.00	(14,530.24)	997.16
PO653302	EMPHASYS COMPUTER SOLUTIONS IN		INCLUSIONARY ZONING PROGRAM	08131	AGENF	0408	10/28/21	0100	0100	204	PO653302				19,566.00	0.00	0.00	19,566.00
	EMPHASYS COMPUTER SOLUTION		INCLUSIONARY ZONING PROGRAM	08131	AGENF	0408	2/14/22	0100	0100	225	VOK48279	HL-00173	006501461	2/18/22	0.00	0.00	(19,566.00)	(19,566.00)
PO653302															19,566.00	0.00	(19,566.00)	0.00
PO653413	LEXIS NEXIS RISK DATA MANAGEME		LEGAL	01061	AGENF	0408	10/29/21	0100	0100	204	PO653413				32,220.00	0.00	0.00	32,220.00
			LEGAL	01061	AGENF	0408	4/11/22	0100	0100	206	CH248734				0.00	0.00	(32,220.00)	(32,220.00)
PO653413															32,220.00	0.00	(32,220.00)	0.00
PO653414	DATAWATCH SYSTEMS		PROPERTY MANAGEMENT	01031	AGENF	0408	10/29/21	0100	0100	204	PO653414				5,000.00	0.00	0.00	5,000.00
			PROPERTY MANAGEMENT	01031	AGENF	0408	11/22/21	0100	0100	225	VOK27379	1399741	006481430	11/26/21	0.00	0.00	(343.00)	(343.00)
			PROPERTY MANAGEMENT	01031	AGENF	0408	1/18/22	0100	0100	225	VOK41080	1419364	006496367	1/24/22	0.00	0.00	(343.00)	(343.00)
			PROPERTY MANAGEMENT	01031	AGENF	0408	2/18/22	0100	0100	225	VOK53759	1431640	006501947	2/23/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	2/24/22	0100	0100	225	VOK54708	1409877R	006502947	3/1/22	0.00	0.00	(343.00)	(343.00)
			PROPERTY MANAGEMENT	01031	AGENF	0408	3/14/22	0100	0100	225	VOK60782	1456000	006505589	3/18/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	4/14/22	0100	0100	225	VOK70182	1471871	006512388	4/19/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	5/6/22	0100	0100	225	VOK80850	1483342	006516234	5/12/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	5/6/22	0100	0100	225	VOK81888	1488035	006516548	5/13/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	6/29/22	0100	0100	225	VOK97850	1499916	006524203	7/5/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/12/22	0100	0100	225	VOL03651	1504685	006527620	7/15/22	0.00	0.00	(253.50)	(253.50)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/18/22	0100	0100	225	VOL06595	1509637	006529541	7/22/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	8/24/22	0100	0100	225	VOL17132	1520054	006535750	8/29/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHDKM123				0.00	346.63	0.00	346.63
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHN80202				0.00	(251.20)	0.00	(251.20)
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHN80203				0.00	(346.63)	0.00	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL49325	1531464	006548830	10/19/22	0.00	0.00	(346.63)	(346.63)
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	803	YCD88H05				0.00	0.00	0.00	0.00
PO653414															5,000.00	(251.20)	(4,402.17)	346.63
PO653415	ASSURED TELEMATICS, INC.	N	PROPERTY MANAGEMENT	01031	AGENF	0408	10/29/21	0100	0100	204	PO653415				4,000.00	0.00	0.00	4,000.00
			PROPERTY MANAGEMENT	01031	AGENF	0408	1/6/22	0100	0100	225	VOK39563	81236	006494380	1/11/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	1/6/22	0100	0100	225	VOK39571	82856	006494380	1/11/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	1/6/22	0100	0100	225	VOK39567	84433	006494380	1/11/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	2/8/22	0100	0100	225	VOK49683	86040	006500520	2/14/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	6/16/22	0100	0100	225	VOK92879	91873	006522610	6/22/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/12/22	0100	0100	225	VOL03533	87338	006527603	7/15/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/12/22	0100	0100	225	VOL03534	88834	006527603	7/15/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/12/22	0100	0100	225	VOL03528	89563	006527603	7/15/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	7/12/22	0100	0100	225	VOL03531	93194	006527603	7/15/22	0.00	0.00	(285.45)	(285.45)
			PROPERTY MANAGEMENT	01031	AGENF	0408	9/14/22	0100	0100	225	VOL15048	93791	006539124	9/19/22	0.00	0.00	(285.45)	(285.45)

		N		PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHK80202					0.00	(574.60)	0.00	(574.60)
		N		PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL30003	95576	00654513	10/7/22		0.00	0.00	(285.45)	(285.45)
		N		PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL44418	97371	006548791	10/19/22		0.00	0.00	(285.45)	(285.45)
PO653415																	4,000.00	(574.60)	(3,425.40)	0.00
PO653416	COMCAST CABLE COMMUNICATIONS			PROPERTY MANAGEMENT	01031	AGENF	0408	10/29/21	0100	0100	204	PO653416					10,000.00	0.00	0.00	10,000.00
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHK80202					0.00	(10,000.00)	0.00	(10,000.00)
PO653416																	10,000.00	(10,000.00)	0.00	0.00
PO653589	STOCKBRIDGE CONSULTING LLC	N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/1/21	0620	6218	204	PO653589					100,000.00	0.00	0.00	100,000.00
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	208	CHK80201					0.00	(66,050.00)	0.00	(66,050.00)
	STOCKBRIDGE CONSULTING LL			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/8/22	0620	6218	225	VOL12086	2051	001421381	9/12/22		0.00	0.00	(29,000.00)	(29,000.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL55877	2059-V2	001428322	11/3/22		0.00	0.00	(4,950.00)	(4,950.00)
PO653589																	100,000.00	(66,050.00)	(33,950.00)	0.00
PO653754	K-CONSULTING GROUP, LLC			RENTAL ACCOMMODATIONS DIVISION	08141	AGENF	0409	11/3/21	0100	0100	204	PO653754					30,000.00	0.00	0.00	30,000.00
				RENTAL ACCOMMODATIONS DIVISION	08141	AGENF	0409	9/30/22	0100	0100	208	CHDMK123					0.00	2,972.45	0.00	2,972.45
				RENTAL ACCOMMODATIONS DIVISION	08141	AGENF	0409	9/30/22	0100	0100	208	CHK80202					0.00	(27,027.55)	0.00	(27,027.55)
				RENTAL ACCOMMODATIONS DIVISION	08141	AGENF	0409	9/30/22	0100	0100	208	CHK80203					0.00	(2,972.45)	0.00	(2,972.45)
				RENTAL ACCOMMODATIONS DIVISION	08141	AGENF	0409	9/30/22	0100	0100	803	YCD8H905					0.00	0.00	0.00	0.00
PO653754																	30,000.00	(27,027.55)	0.00	2,972.45
PO653989	CAPITAL BUILDERS AND ASSOCIATE			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/8/21	0620	6218	204	PO653989					100,000.00	0.00	0.00	100,000.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/12/21	0620	6218	208	CH168933					0.00	(100,000.00)	0.00	(100,000.00)
PO653989																	100,000.00	(100,000.00)	0.00	0.00
PO654038	NATIVE PARTNERS INC.			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/8/21	0620	6218	204	PO654038					100,000.00	0.00	0.00	100,000.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	6/28/22	0620	6218	225	VOK96034	00103-V2	006523917	7/1/22		0.00	0.00	(20,644.00)	(20,644.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	6/28/22	0620	6218	225	VOK96044	00104	006523917	7/1/22		0.00	0.00	(14,487.00)	(14,487.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	6/29/22	0620	6218	225	VOK97753	00105	006524200	7/5/22		0.00	0.00	(2,226.00)	(2,226.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	7/12/22	0620	6218	225	VOL01157	00106	006527607	7/15/22		0.00	0.00	(5,723.00)	(5,723.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	7/12/22	0620	6218	225	VOL03453	00107	006527607	7/15/22		0.00	0.00	(6,667.00)	(6,667.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	8/10/22	0620	6218	225	VOL09881	00109	006533502	8/15/22		0.00	0.00	(9,630.30)	(9,630.30)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/15/22	0620	6218	225	VOL09889	00108	006539378	9/20/22		0.00	0.00	(8,753.00)	(8,753.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	208	CHK80201					0.00	(978.70)	0.00	(978.70)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL43287	00110	006549610	10/25/22		0.00	0.00	(30,891.00)	(30,891.00)
PO654038																	100,000.00	(978.70)	(89,021.30)	0.00
PO654042	NATIVE PARTNERS INC.			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/8/21	0620	6218	204	PO654042					-45,000.00	0.00	0.00	-45,000.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	3/9/22	0620	6218	225	VOK57961	00101-V2	006504928	3/14/22		0.00	0.00	(15,795.00)	(15,795.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	5/4/22	0620	6218	225	VOK78870	00102-V2	006515844	5/9/22		0.00	0.00	(28,634.77)	(28,634.77)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	208	CHK80201					0.00	(570.23)	0.00	(570.23)
PO654042																	45,000.00	(570.23)	(44,429.77)	0.00
PO654334	STOCKBRIDGE CONSULTING LLC	N		RENTAL CONVERSION AND SALES DIVISION	08111	AGENF	0409	11/12/21	0100	0100	204	PO654334					25,000.00	0.00	0.00	25,000.00
		N		RENTAL CONVERSION AND SALES DIVISION	08111	AGENF	0409	9/22/22	0100	0100	206	CH353252					0.00	0.00	(25,000.00)	(25,000.00)
PO654334																	25,000.00	0.00	(25,000.00)	0.00
PO654457	HOUSING EVALUATIONS PLUS			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	3/10/22	0620	6218	225	VOK95714	DHCD FY22 GC #	001400885	3/14/22		0.00	0.00	(17,868.34)	(17,868.34)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	3/24/22	0620	6218	225	VOK95709	DHCD FY22 GC #	001402546	3/29/22		0.00	0.00	(4,255.60)	(4,255.60)
	HEP CONSTRUCTION			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/12/21	0620	6218	204	PO654457					100,000.00	0.00	0.00	100,000.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	208	CHK80201					0.00	(77,876.06)	0.00	(77,876.06)
PO654457																	100,000.00	(77,876.06)	(22,123.94)	0.00
PO654489	MORTELL INDUSTRIES LLC			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/12/21	0620	6218	204	PO654489					100,000.00	0.00	0.00	100,000.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	1/28/22	0620	6218	225	VOK44119	000105	006498563	2/4/22		0.00	0.00	(8,206.00)	(8,206.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	1/28/22	0620	6218	225	VOK47667	000106-V2	006498563	2/4/22		0.00	0.00	(9,837.00)	(9,837.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	4/25/22	0620	6218	225	VOK72427	0000139	006513938	4/29/22		0.00	0.00	(1,513.60)	(1,513.60)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	4/25/22	0620	6218	225	VOK72428	0000140	006513938	4/29/22		0.00	0.00	(1,513.60)	(1,513.60)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	4/25/22	0620	6218	225	VOK74769	0000142	006513938	4/29/22		0.00	0.00	(6,491.20)	(6,491.20)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	6/28/22	0620	6218	225	VOK95900	0000174	006523928	7/1/22		0.00	0.00	(18,147.00)	(18,147.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	7/29/22	0620	6218	225	VOL07164	0000194	006531623	8/3/22		0.00	0.00	(12,853.00)	(12,853.00)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	208	CHK80201					0.00	(714.40)	0.00	(714.40)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL36345	0000302-V2	006547935	10/14/22		0.00	0.00	(2,493.70)	(2,493.70)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL52941	0000315-V2	006549615	10/25/22		0.00	0.00	(3,260.40)	(3,260.40)
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	9/30/22	0620	6218	225	VOL58824	0000348-V2	006550477	11/7/22		0.00	0.00	(34,970.10)	(34,970.10)
PO654489																	100,000.00	(714.40)	(99,285.60)	0.00
PO654866	SIMPLIFILE LC			LEGAL	01061	Z2HPT	0408	11/17/21	0700	0700	204	PO654866					1,372.60	0.00	0.00	1,372.60
				LEGAL	01061	AGENF	0408	11/17/21	0100	0100	204	PO654866					3,087.00	0.00	0.00	3,087.00
				LEGAL	01061	Z2HPT	0408	12/21/21	0700	0700	225	V								

				LEGAL	01061	Z2HPT	0408	1/4/22	0700	0700	225	VOK39781	15004072583	006493926	1/7/22	0.00	0.00	(49.59)	(49.59)
				LEGAL	01061	AGENF	0408	1/4/22	0100	0100	225	VOK34567	15004015240	006493926	1/7/22	0.00	0.00	(162.68)	(162.68)
				LEGAL	01061	AGENF	0408	1/4/22	0100	0100	225	VOK39781	15004072583	006493926	1/7/22	0.00	0.00	(111.53)	(111.53)
				LEGAL	01061	Z2HPT	0408	2/23/22	0700	0700	225	VOK49310	15004204521	006502766	2/28/22	0.00	0.00	(49.59)	(49.59)
				LEGAL	01061	AGENF	0408	2/23/22	0100	0100	225	VOK49310	15004204521	006502766	2/28/22	0.00	0.00	(111.53)	(111.53)
				LEGAL	01061	Z2HPT	0408	3/8/22	0700	0700	225	VOK58523	15004319073	006504460	3/11/22	0.00	0.00	(45.68)	(45.68)
				LEGAL	01061	AGENF	0408	3/8/22	0100	0100	225	VOK58523	15004319073	006504460	3/11/22	0.00	0.00	(102.72)	(102.72)
				LEGAL	01061	Z2HPT	0408	4/14/22	0700	0700	225	VOK70944	15004412845	006512387	4/19/22	0.00	0.00	(53.51)	(53.51)
				LEGAL	01061	AGENF	0408	4/14/22	0100	0100	225	VOK70944	15004412845	006512387	4/19/22	0.00	0.00	(120.33)	(120.33)
				LEGAL	01061	Z2HPT	0408	5/3/22	0700	0700	225	VOK80601	15004542887	006515852	5/9/22	0.00	0.00	(66.56)	(66.56)
				LEGAL	01061	AGENF	0408	5/3/22	0100	0100	225	VOK80601	15004542887	006515852	5/9/22	0.00	0.00	(149.68)	(149.68)
				LEGAL	01061	Z2HPT	0408	6/29/22	0700	0700	225	VOK96641	15004678344-V2	006523933	7/1/22	0.00	0.00	(120.06)	(120.06)
				LEGAL	01061	AGENF	0408	6/29/22	0100	0100	225	VOK96641	15004678344-V2	006523933	7/1/22	0.00	0.00	(270.02)	(270.02)
				LEGAL	01061	Z2HPT	0408	7/7/22	0700	0700	225	VOL03681	15004791553	006525773	7/13/22	0.00	0.00	(70.47)	(70.47)
				LEGAL	01061	AGENF	0408	7/7/22	0100	0100	225	VOL03681	15004791553	006525773	7/13/22	0.00	0.00	(158.49)	(158.49)
				LEGAL	01061	Z2HPT	0408	8/26/22	0700	0700	225	VOL14945	15004909548	006536370	9/2/22	0.00	0.00	(496.08)	(496.08)
				LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	208	CHK80202				0.00	0.00	(175.15)	(175.15)
				LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	225	VOL29665	15005005083	006548247	10/17/22	0.00	0.00	(74.39)	(74.39)
				LEGAL	01061	Z2HPT	0408	9/30/22	0700	0700	225	VOL47595	15005136311	006547793	10/13/22	0.00	0.00	(86.13)	(86.13)
				LEGAL	01061	AGENF	0408	9/30/22	0100	0100	208	CHK80202				0.00	0.00	(1,509.67)	(1,509.67)
				LEGAL	01061	AGENF	0408	9/30/22	0100	0100	225	VOL29665	15005005083	006548247	10/17/22	0.00	0.00	(167.29)	(167.29)
				LEGAL	01061	AGENF	0408	9/30/22	0100	0100	225	VOL47595	15005136311	006547793	10/13/22	0.00	0.00	(193.71)	(193.71)
PO654866																4,459.60	(1,684.82)	(2,774.78)	0.00
PO654867	TRANSPERECT TRANSLATIONS, INC.	N		QUALITY ASSURANCE	07021	Z2HPT	0408	11/17/21	0700	0700	204	PO654867				100,000.00	0.00	0.00	100,000.00
				QUALITY ASSURANCE	07021	Z2HPT	0408	12/21/21	0700	0700	225	VOK29317	2306931	001392623	12/22/21	0.00	0.00	(10,096.38)	(10,096.38)
				QUALITY ASSURANCE	07021	Z2HPT	0408	2/18/22	0700	0700	225	VOK53758	2392832	001398745	2/22/22	0.00	0.00	(222.50)	(222.50)
				QUALITY ASSURANCE	07021	Z2HPT	0408	4/19/22	0700	0700	225	VOK72763	2364441 V2	001405045	4/22/22	0.00	0.00	(202.50)	(202.50)
				QUALITY ASSURANCE	07021	Z2HPT	0408	4/19/22	0700	0700	225	VOK72757	2418711 V2	001405045	4/22/22	0.00	0.00	(130.00)	(130.00)
				QUALITY ASSURANCE	07021	Z2HPT	0408	6/22/22	0700	0700	225	VOK93897	2504511	001412220	6/24/22	0.00	0.00	(2,359.31)	(2,359.31)
				QUALITY ASSURANCE	07021	Z2HPT	0408	7/28/22	0700	0700	225	VOL07366	2370947	001416328	8/1/22	0.00	0.00	(2,972.28)	(2,972.28)
				QUALITY ASSURANCE	07021	Z2HPT	0408	7/28/22	0700	0700	225	VOL07807	2521517	001416328	8/1/22	0.00	0.00	(260.00)	(260.00)
				QUALITY ASSURANCE	07021	Z2HPT	0408	7/28/22	0700	0700	225	VOL07342	2547900	001416328	8/1/22	0.00	0.00	(7,649.20)	(7,649.20)
				QUALITY ASSURANCE	07021	Z2HPT	0408	9/9/22	0700	0700	225	VOL15861	2562471	001421489	9/13/22	0.00	0.00	(130.00)	(130.00)
		N		QUALITY ASSURANCE	07021	Z2HPT	0408	9/19/22	0700	0700	208	CHK50272				0.00	(30,000.00)	0.00	(30,000.00)
		N		QUALITY ASSURANCE	07021	Z2HPT	0408	9/30/22	0700	0700	208	CHK80202				0.00	(30,634.30)	0.00	(30,634.30)
				QUALITY ASSURANCE	07021	Z2HPT	0408	9/30/22	0700	0700	225	VOL50523	064839COMB	001427092	10/20/22	0.00	0.00	(15,343.53)	(15,343.53)
PO654867																100,000.00	(60,634.30)	(39,365.70)	0.00
PO654868	MEM OFFICE SYSTEMS INC			PROPERTY MANAGEMENT	01031	AGENF	0408	11/17/21	0100	0100	204	PO654868				10,000.00	0.00	0.00	10,000.00
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHKM123				0.00	350.00	0.00	350.00
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHK80202				0.00	0.00	(71.87)	(71.87)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHK80203				0.00	(350.00)	0.00	(350.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	803	YCD88H05				0.00	0.00	0.00	0.00
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/22/22	0100	0100	225	VOL34711	567786-0	001423581	9/26/22	0.00	0.00	(2,227.33)	(2,227.33)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/22/22	0100	0100	225	VOL34718	567789-0	001423581	9/26/22	0.00	0.00	(423.48)	(423.48)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL52431	566046-0	001427796	10/25/22	0.00	0.00	(664.00)	(664.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL52417	566050-0	001427682	10/24/22	0.00	0.00	(732.00)	(732.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL52407	566537-0	001427682	10/24/22	0.00	0.00	(808.00)	(808.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL45668	567937-0	001427990	10/27/22	0.00	0.00	(4,723.32)	(4,723.32)
PO654868																10,000.00	(71.87)	(9,578.13)	350.00
PO655014	STOCKBRIDGE CONSULTING LLC	N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	11/19/21	0620	6218	204	PO655014				45,000.00	0.00	0.00	45,000.00
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARP19	0409	7/6/22	0620	1135	217	CHK00127				0.00	57,273.25	0.00	57,273.25
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	7/6/22	0620	6218	208	CHK00127				0.00	0.00	(2,273.25)	(2,273.25)
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARP19	0409	9/30/22	0620	1135	208	CHKM124				0.00	57,273.25	0.00	57,273.25
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARP19	0409	9/30/22	0620	1135	208	CHK80205				0.00	(57,273.25)	0.00	(57,273.25)
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARP19	0409	9/30/22	0620	1135	803	YJZ8H01				0.00	0.00	0.00	0.00
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	PE218	0409	5/11/22	0620	6218	225	VOK82772	2004-V2	001407576	5/16/22	0.00	0.00	(42,726.75)	(42,726.75)
PO655014																45,000.00	55,000.00	(42,726.75)	57,273.25
PO655020	AMT, LLC	Y	LS285851062010	PROPERTY ACQUISITION AND DISPOSITION	04111	PLNFD	0409	11/19/21	0600	0610	204	PO655020				4,500.00	0.00	0.00	4,500.00
		Y	LS285851062010	PROPERTY ACQUISITION AND DISPOSITION	04111	PLNFD	0409	11/30/21	0600	0610	225	VOK29894	12326	006485638	12/6/21	0.00	0.00	(4,500.00)	(4,500.00)
PO655020																4,500.00	0.00	(4,500.00)	0.00
PO655612	TAX CREDIT ASSET MANAGEMENT	N		PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	11/30/21	0700	0700	204	PO655612				1,420,802.24	0.00	0.00	1,420,802.24
		N		PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	11/30/21	0100	0100	204	PO655612				934,769.25	0.00	0.00	934,769.25
		N		PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	11/30/21	0600	0610	204	PO655612				486,033.00	0.00	0.00	486,033.00

				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	1/18/22	0700	0700	225	VOK36711	US-INW1303644	001395024	1/19/22		0.00	0.00	(80,659.25)	(80,659.25)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	1/18/22	0700	0700	225	VOK36713	US-INW1304079	001395024	1/19/22		0.00	0.00	(74,642.01)	(74,642.01)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	1/18/22	0100	0100	225	VOK36711	US-INW1303644	001395024	1/19/22		0.00	0.00	(53,067.05)	(53,067.05)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	1/18/22	0100	0100	225	VOK36713	US-INW1304079	001395024	1/19/22		0.00	0.00	(49,108.21)	(49,108.21)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	1/18/22	0600	0610	225	VOK36711	US-INW1303644	001395024	1/19/22		0.00	0.00	(27,592.19)	(27,592.19)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	1/18/22	0600	0610	225	VOK36713	US-INW1304079	001395024	1/19/22		0.00	0.00	(25,533.79)	(25,533.79)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	2/3/22	0700	0700	225	VOK45698	MRJUS1053555	001397070	2/7/22		0.00	0.00	(79,471.22)	(79,471.22)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	2/3/22	0100	0100	225	VOK45698	MRJUS1053555	001397070	2/7/22		0.00	0.00	(52,285.43)	(52,285.43)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	2/3/22	0600	0610	225	VOK45698	MRJUS1053555	001397070	2/7/22		0.00	0.00	(27,185.79)	(27,185.79)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	2/28/22	0700	0700	225	VOK54727	MRJUS1072724	001399983	3/4/22		0.00	0.00	(80,572.65)	(80,572.65)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	2/28/22	0100	0100	225	VOK54727	MRJUS1072724	001399983	3/4/22		0.00	0.00	(53,010.08)	(53,010.08)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	2/28/22	0600	0610	225	VOK54727	MRJUS1072724	001399983	3/4/22		0.00	0.00	(27,562.57)	(27,562.57)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	4/21/22	0700	0700	225	VOK65297	MRJUS1092802	001404864	4/22/22		0.00	0.00	(466,169.99)	(466,169.99)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	6/15/22	0700	0700	225	VOK90614	MRJUS1139124	001411486	6/17/22		0.00	0.00	(72,554.37)	(72,554.37)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	6/15/22	0100	0100	225	VOK90614	MRJUS1139124	001411486	6/17/22		0.00	0.00	(47,734.72)	(47,734.72)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	6/15/22	0600	0610	225	VOK90614	MRJUS1139124	001411486	6/17/22		0.00	0.00	(24,819.65)	(24,819.65)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	6/29/22	0700	0700	225	VOK96877	MRJUS114545-2	001412763	6/30/22		0.00	0.00	(119,159.28)	(119,159.28)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	6/29/22	0100	0100	225	VOK96877	MRJUS114545-2	001412763	6/30/22		0.00	0.00	(78,396.86)	(78,396.86)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	6/29/22	0600	0610	225	VOK96877	MRJUS114545-2	001412763	6/30/22		0.00	0.00	(40,762.41)	(40,762.41)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	7/5/22	0700	0700	225	VOL01581	MRJUS1159366	001413400	7/8/22		0.00	0.00	(76,074.74)	(76,074.74)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	7/5/22	0100	0100	225	VOL01581	MRJUS1159366	001413400	7/8/22		0.00	0.00	(50,050.83)	(50,050.83)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	7/5/22	0600	0610	225	VOL01581	MRJUS1159366	001413400	7/8/22		0.00	0.00	(26,023.91)	(26,023.91)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	8/26/22	0700	0700	225	VOL22151	MRJUS1207435	001419999	8/31/22		0.00	0.00	(203,556.11)	(203,556.11)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	8/26/22	0100	0100	225	VOL22151	MRJUS1207435	001419999	8/31/22		0.00	0.00	(133,922.94)	(133,922.94)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	8/26/22	0600	0610	225	VOL22151	MRJUS1207435	001419999	8/31/22		0.00	0.00	(69,633.16)	(69,633.16)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	8/31/22	0700	0700	225	VOL11354	MRJUS1179793	001420320	9/1/22		0.00	0.00	(86,565.88)	(86,565.88)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	8/31/22	0100	0100	225	VOL11354	MRJUS1179793	001420320	9/1/22		0.00	0.00	(56,953.13)	(56,953.13)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	8/31/22	0600	0610	225	VOL11354	MRJUS1179793	001420320	9/1/22		0.00	0.00	(29,612.75)	(29,612.75)
N				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	208	CHK80203					0.00	0.00	(6,671.95)	(6,671.95)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	225	VOL40874	MRJUS1228724	001425862	10/13/22		0.00	0.00	(74,704.79)	(74,704.79)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	225	VOL54600	MRJUS1249798	001428420	11/7/22		0.00	0.00	0.00	0.00
N				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	9/30/22	0100	0100	208	CHK80203					0.00	0.00	(311,090.48)	(311,090.48)
N				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	9/30/22	0100	0100	208	COLW901					0.00	0.00	311,090.48	311,090.48
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	9/30/22	0100	0100	225	VOL40874	MRJUS1228724	001425862	10/13/22		0.00	0.00	(49,149.52)	(49,149.52)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AGENF	0409	9/30/22	0100	0100	225	VOL54600	MRJUS1249798	001428420	11/7/22		0.00	0.00	(311,090.48)	(311,090.48)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	9/30/22	0600	0610	208	CHK80203					0.00	0.00	(161,751.51)	(161,751.51)
N				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	9/30/22	0600	0610	208	COLW901					0.00	0.00	121,545.06	121,545.06
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	9/30/22	0600	0610	225	VOL40874	MRJUS1228724	001425862	10/13/22		0.00	0.00	(25,555.27)	(25,555.27)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	9/30/22	0600	0610	225	VOL54600	MRJUS1249798	001428420	11/7/22		0.00	0.00	(121,545.06)	(121,545.06)
PO655612															2,841,604.49		(46,878.40)	(2,794,726.09)	0.00	
PO655613	EMPHASYS COMPUTER SOLUTIONS IN			PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	11/30/21	0700	0700	204	PO655613					788,541.00	0.00	0.00	788,541.00
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	208	CHKM123					0.00	0.00	274,532.10	274,532.10
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202					0.00	0.00	(361,417.90)	(361,417.90)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	208	CHK80203					0.00	0.00	(274,532.10)	(274,532.10)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	803	YCD88H05					0.00	0.00	0.00	0.00
	EMPHASYS COMPUTER SOLUTION			PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	2/17/22	0700	0700	225	VOK54101	HFA-00122	006501645	2/22/22		0.00	0.00	(142,321.00)	(142,321.00)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	7/7/22	0700	0700	225	VOL03333	HFA-00277	006525774	7/13/22		0.00	0.00	(8,775.00)	(8,775.00)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	225	VOL53851	HFA-00297	006549949	10/28/22		0.00	0.00	(1,495.00)	(1,495.00)
PO655613															788,541.00		(361,417.90)	(152,591.00)	274,532.10	
PO655685	SAFEGUARD SHREDDING			PROPERTY MANAGEMENT	01031	AGENF	0408	5/3/22	0100	0100	225	VOK78297	103559	006515402	5/6/22		0.00	0.00	(135.00)	(135.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	5/3/22	0100	0100	225	VOK78301	103975	006515402	5/6/22		0.00	0.00	(90.00)	(90.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	5/3/22	0100	0100	225	VOK78292	104377	006515402	5/6/22		0.00	0.00	(90.00)	(90.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	5/3/22	0100	0100	225	VOK78299	104750	006515402	5/6/22		0.00	0.00	(90.00)	(90.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	5/17/22	0100	0100	225	VOKR2623	105182	006517819	5/20/22		0.00	0.00	(90.00)	(90.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	6/22/22	0100	0100	225	VOK95116	105691	006523262	6/28/22		0.00	0.00	(315.00)	(315.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL39953	106330	006547937	10/14/22		0.00	0.00	(90.00)	(90.00)
				PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	225	VOL39986	107045	006547937	10/14/22		0.00	0.00	(90.00)	(90.00)
	SAFEGUARD PRIVACY PROTECTION			PROPERTY MANAGEMENT	01031	AGENF	0408	11/30/21	0100	0100	204	PO655685					10,000.00	0.00	0.00	10,000.00
	SAFEGUARD PRIVACY PROTECT			PROPERTY MANAGEMENT	01031	AGENF	0408	9/30/22	0100	0100	208	CHK80202					0.00	0.00	(9,010.00)	(9,010.00)
PO655685															10,000.00		(9,010.00)	(990.00)	0.00	
PO656776	HOUSING AND DEVELOPMENT SERVIC	N		INFORMATION TECHNOLOGY	01041	Z2HPT	0442	12/14/21	0700	0700	204	PO656776					86,210.87	0.00	0.00	86,210.87
		N		INFORMATION TECHNOLOGY	01041	Z2HPT	0442	2/7/22	0700	0700	225	VOK02072	DCHCD-21091	006499908	2/11/22		0.00	0.00	(86,210.87)	(86,210.87)
PO656776															86,210.87		0.00	(86,210.87)	0.00	

PO65752	REINGOLD LINK LLC	N		QUALITY ASSURANCE	07021	HP21	0408	1/5/22	0200	8202	204	PO65752							10,000.00		0.00		10,000.00		
				QUALITY ASSURANCE	07021	HP21	0408	9/21/22	0200	8202	225	VOL32752	443-2-V2	001423158	9/23/22				0.00		0.00	(10,000.00)	(10,000.00)		
PO65752																						10,000.00	0.00	(10,000.00)	0.00
PO657974	DOCUMENT SYSTEMS INC			PROPERTY MANAGEMENT	01031	Z2HPT	0409	1/7/22	0700	0700	204	PO657974							95,987.00		0.00		95,987.00		
				PROPERTY MANAGEMENT	01031	AGENF	0409	1/7/22	0100	0100	204	PO657974							95,000.00		0.00		95,000.00		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	2/8/22	0700	0700	225	VOK50059	4012220104	006500523	2/14/22				0.00		0.00	(21,328.34)	(21,328.34)		
				PROPERTY MANAGEMENT	01031	AGENF	0409	2/8/22	0100	0100	225	VOK50059	4012220104	006500523	2/14/22				0.00		0.00	(21,109.03)	(21,109.03)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	4/5/22	0700	0700	225	VOK68347	4012220204	006511152	4/12/22				0.00		0.00	(23,297.81)	(23,297.81)		
				PROPERTY MANAGEMENT	01031	AGENF	0409	4/5/22	0100	0100	225	VOK68347	4012220204	006511152	4/12/22				0.00		0.00	(23,058.26)	(23,058.26)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	4/19/22	0700	0700	225	VOK72390	4019220302	006513090	4/25/22				0.00		0.00	(21,463.98)	(21,463.98)		
				PROPERTY MANAGEMENT	01031	AGENF	0409	4/19/22	0100	0100	225	VOK72390	4019220302	006513090	4/25/22				0.00		0.00	(21,243.27)	(21,243.27)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	5/18/22	0700	0700	225	VOK84221	4019220404	006518385	5/24/22				0.00		0.00	(14,093.43)	(14,093.43)		
				PROPERTY MANAGEMENT	01031	AGENF	0409	5/18/22	0100	0100	225	VOK84221	4019220404	006518385	5/24/22				0.00		0.00	(13,948.51)	(13,948.51)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	6/7/22	0700	0700	205	CH283152							0.00	43,743.60	0.00		43,743.60		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	7/18/22	0700	0700	225	VOL06591	4012220603	006529531	7/22/22				0.00		0.00	(43,824.85)	(43,824.85)		
				PROPERTY MANAGEMENT	01031	AGENF	0409	7/18/22	0100	0100	225	VOL06591	4012220603	006529531	7/22/22				0.00		0.00	(15,640.93)	(15,640.93)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/30/22	0700	0700	225	VOL51400	4019220502-V2	006549723	10/26/22				0.00		0.00	(15,722.19)	(15,722.19)		
PO657974																						190,987.00	43,743.60	(234,730.60)	0.00
PO657975	MANAGEMENT CONCEPTS INC			QUALITY ASSURANCE	07021	Z1NHT	0408	1/7/22	0200	8204	204	PO657975							35,928.00		0.00		35,928.00		
				CONTRACT COMPLIANCE	07011	COV19	0408	3/4/22	0200	8231	217	CH226541							0.00	27,600.00	0.00		27,600.00		
				QUALITY ASSURANCE	07021	Z1NHT	0408	3/4/22	0200	8204	206	CH226541							0.00	0.00	0.00	(35,928.00)	(35,928.00)		
				QUALITY ASSURANCE	07021	Z2HPT	0409	3/4/22	0700	0700	217	CH226541							0.00	18,400.00	0.00		18,400.00		
				CONTRACT COMPLIANCE	07011	COV19	0408	3/31/22	0200	8231	225	VOK60281	MCIN000142066	006509776	4/5/22				0.00	0.00	0.00	(12,862.20)	(12,862.20)		
				QUALITY ASSURANCE	07021	Z2HPT	0409	3/31/22	0700	0700	225	VOK60281	MCIN000142066	006509776	4/5/22				0.00	0.00	0.00	(8,574.80)	(8,574.80)		
				CONTRACT COMPLIANCE	07011	COV19	0408	4/29/22	0200	8231	225	VOK76535	MCIN000145433	006515053	5/4/22				0.00	0.00	0.00	(7,185.60)	(7,185.60)		
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/29/22	0700	0700	225	VOK76535	MCIN000145433	006515053	5/4/22				0.00	0.00	0.00	(4,790.40)	(4,790.40)		
				CONTRACT COMPLIANCE	07011	COV19	0408	9/30/22	0200	8231	208	CHK80202							0.00	0.00	0.00	(366.60)	(366.60)		
				CONTRACT COMPLIANCE	07011	COV19	0408	9/30/22	0200	8231	803	YCD88H01							0.00	0.00	0.00	0.00	0.00		
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202							0.00	0.00	0.00	(244.40)	(244.40)		
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	803	YCD88H01	4790.40						0.00	0.00	0.00	0.00	0.00		
PO657975																						35,928.00	45,389.00	(69,341.00)	11,976.00
PO658062	MIDTOWN PERSONNEL, INC			PROPERTY MANAGEMENT	01031	Z2HPT	0409	1/10/22	0700	0700	204	PO658062							10,000.00		0.00		10,000.00		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	1/31/22	0700	0700	225	VOK47369	1029188	001396690	2/3/22				0.00	0.00	0.00	(1,102.63)	(1,102.63)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	2/11/22	0700	0700	225	VOK50927	1029437	001398002	2/15/22				0.00	0.00	0.00	(1,367.60)	(1,367.60)		
	MIDTOWN PERSONNEL, INC			PROPERTY MANAGEMENT	01031	Z2HPT	0409	2/18/22	0700	0700	225	VOK53182	1029716	006501944	2/23/22				0.00	0.00	0.00	(1,367.60)	(1,367.60)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	2/24/22	0700	0700	225	VOK55897	1029868	006502941	3/1/22				0.00	0.00	0.00	(1,094.08)	(1,094.08)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	3/14/22	0700	0700	225	VOK60482	1030171	006505576	3/18/22				0.00	0.00	0.00	(1,367.60)	(1,367.60)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	3/31/22	0700	0700	225	VOK64538	1030016	006509771	4/5/22				0.00	0.00	0.00	(1,094.08)	(1,094.08)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	3/31/22	0700	0700	225	VOK63911	1030400	006509771	4/5/22				0.00	0.00	0.00	(1,367.60)	(1,367.60)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	5/5/22	0700	0700	225	VOK77843	1030749	006516159	5/11/22				0.00	0.00	0.00	(606.87)	(606.87)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/30/22	0700	0700	225	VOL53586	1036823	006549613	10/25/22				0.00	0.00	0.00	(631.94)	(631.94)		
PO658062																						10,000.00	0.00	(10,000.00)	0.00
PO658491	STOCKBRIDGE CONSTRUCTION LLC			PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	P6218	0409	1/18/22	0620	6218	204	PO658491							8,800.00		0.00		8,800.00		
				PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	P6218	0409	9/30/22	0620	6218	208	CHK80205							0.00	(8,800.00)	0.00		(8,800.00)		
PO658491																						8,800.00	(8,800.00)	0.00	0.00
PO658732	LASER ART INC			PROPERTY MANAGEMENT	01031	Z2HPT	0409	1/24/22	0700	0700	204	PO658732							9,650.00		0.00		9,650.00		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	6/22/22	0700	0700	225	VOK94502	00384	001412328	6/27/22				0.00	0.00	0.00	(2,626.00)	(2,626.00)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	6/22/22	0700	0700	225	VOK94505	00385	001412328	6/27/22				0.00	0.00	0.00	(658.00)	(658.00)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	6/22/22	0700	0700	225	VOK94511	00386	001412328	6/27/22				0.00	0.00	0.00	(857.00)	(857.00)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/20/22	0700	0700	225	VOL24657	00506	001422727	9/22/22				0.00	0.00	0.00	(1,249.00)	(1,249.00)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202							0.00	0.00	0.00	(200.00)	(200.00)		
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/30/22	0700	0700	225	VOL47270	00630	001427117	10/20/22				0.00	0.00	0.00	(4,060.00)	(4,060.00)		
PO658732																						9,650.00	(200.00)	(8,450.00)	0.00
PO659088	CISON US INC.			COMMUNICATIONS	01081	Z2HPT	0408	1/28/22	0700	0700	204	PO659088							9,469.00		0.00		9,469.00		
				COMMUNICATIONS	01081	Z2HPT	0408	2/9/22	0700	0700	225	VOK50780	INWJ5601148257	006500545	2/14/22				0.00	0.00	0.00	(9,469.00)	(9,469.00)		
PO659088																						9,469.00	0.00	(9,469.00)	0.00
PO659089	CISON US INC.			COMMUNICATIONS	01081	Z2HPT	0408	1/28/22	0700	0700	204	PO659089							32,300.00		0.00		32,300.00		
				COMMUNICATIONS	01081	Z2HPT	0408	9/30/22	0700	0700	803	YCD88H02							0.00	0.00	0.00	0.00	0.00		
PO659089																						32,300.00	0.00	0.00	32,300.00
PO659689	CHALLENGING RACISM			QUALITY ASSURANCE	07021	Z2HPT	0408	2/8/22	0700	0700	204	PO659689													

				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	2/17/22	0700	0700	217	CH217944					0.00	60,000.00	0.00	60,000.00
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	3/9/22	0700	0700	225	VOKS8608	2272250	006504935	3/14/22		0.00	0.00	(945.77)	(945.77)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	3/9/22	0700	0700	225	VOKS8604	2272251	006504935	3/14/22		0.00	0.00	(945.77)	(945.77)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	3/9/22	0600	0610	225	VOKS8608	2272250	006504935	3/14/22		0.00	0.00	(394.07)	(394.07)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	3/9/22	0600	0610	225	VOKS8604	2272251	006504935	3/14/22		0.00	0.00	(394.07)	(394.07)
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	4/1/22	0700	0700	217	CH243720				0.00	20,000.00	0.00	20,000.00	
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	4/14/22	0700	0700	225	VOK71379	4032242	006512382	4/19/22		0.00	0.00	(1,289.20)	(1,289.20)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	4/14/22	0700	0700	225	VOK71933	4032240-V2	006512382	4/19/22		0.00	0.00	(5,829.78)	(5,829.78)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	4/14/22	0700	0700	225	VOK71372	4032241	006512382	4/19/22		0.00	0.00	(5,090.90)	(5,090.90)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	4/14/22	0600	0610	225	VOK71933	4032240-V2	006512382	4/19/22		0.00	0.00	(2,429.08)	(2,429.08)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	4/14/22	0600	0610	225	VOK71372	4032241	006512382	4/19/22		0.00	0.00	(2,121.21)	(2,121.21)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	5/6/22	0700	0700	225	VOK81172	5012245	006516232	5/12/22		0.00	0.00	(4,255.96)	(4,255.96)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	5/6/22	0700	0700	225	VOK81159	5012246	006516232	5/12/22		0.00	0.00	(3,236.31)	(3,236.31)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	5/6/22	0700	0700	225	VOK81168	5012247	006516232	5/12/22		0.00	0.00	(2,986.80)	(2,986.80)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	5/6/22	0600	0610	225	VOK81172	5012245	006516232	5/12/22		0.00	0.00	(1,773.32)	(1,773.32)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	5/6/22	0600	0610	225	VOK81159	5012246	006516232	5/12/22		0.00	0.00	(1,348.46)	(1,348.46)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	5/6/22	0600	0610	225	VOK81168	5012247	006516232	5/12/22		0.00	0.00	(1,244.50)	(1,244.50)
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	5/10/22	0700	0700	217	CH266027				0.00	10,000.00	0.00	10,000.00	
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	6/14/22	0700	0700	225	VOK92194	5292252	006522074	6/17/22		0.00	0.00	(638.61)	(638.61)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	6/14/22	0700	0700	225	VOK92207	5292253	006522074	6/17/22		0.00	0.00	(4,728.85)	(4,728.85)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	6/14/22	0600	0610	225	VOK92194	5292252	006522074	6/17/22		0.00	0.00	(266.09)	(266.09)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	6/14/22	0600	0610	225	VOK92207	5292253	006522074	6/17/22		0.00	0.00	(1,970.35)	(1,970.35)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	7/12/22	0700	0700	225	VOL03854	7032238	006527613	7/15/22		0.00	0.00	(4,935.75)	(4,935.75)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	7/12/22	0600	0610	225	VOL03854	7032238	006527613	7/15/22		0.00	0.00	(2,056.56)	(2,056.56)
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	8/26/22	0700	0700	225	VOL15206	7312228	001420004	8/31/22		0.00	0.00	(4,396.36)	(4,396.36)
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	8/26/22	0600	0610	225	VOL15206	7312228	001420004	8/31/22		0.00	0.00	(1,831.81)	(1,831.81)
				PROPERTY MANAGEMENT	01031	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(28,710.80)	0.00	(28,710.80)	
				PORTFOLIO AND ASSET MANAGEMENT	04511	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(22,009.14)	0.00	(22,009.14)	
				PORTFOLIO AND ASSET MANAGEMENT	04511	AUNFD	0409	9/30/22	0600	0610	208	CHK80202				0.00	(9,170.48)	0.00	(9,170.48)	
																25,000.00	30,109.58	(55,109.88)	0.00	
PO660242	NATIONAL CENTER FOR HOUSE			PRESERVATION FINANCING	02026	GENFP	0409	2/22/22	0100	0101	204	PO660242				36,000.00	0.00	0.00	36,000.00	
				PRESERVATION FINANCING	02026	GENFP	0409	9/12/22	0100	0101	225	VOL25942	INV-7565	006538867	9/16/22		0.00	0.00	(6,000.00)	(6,000.00)
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(18,000.00)	0.00	(18,000.00)	
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	803	YCB88H02				0.00	0.00	0.00	0.00	
																36,000.00	(18,000.00)	(6,000.00)	12,000.00	
PO660862	LANGUAGE LINE SERVICE INC			CONTRACT COMPLIANCE	07011	COV19	0408	3/4/22	0200	8231	204	PO660862				105,000.00	0.00	0.00	105,000.00	
				QUALITY ASSURANCE	07021	Z2HPT	0409	3/4/22	0700	0700	204	PO660862				245,000.00	0.00	0.00	245,000.00	
				CONTRACT COMPLIANCE	07011	COV19	0408	4/19/22	0200	8231	225	VOK73484	10454952	006513111	4/25/22		0.00	0.00	(14,700.00)	(14,700.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/19/22	0700	0700	225	VOK73484	10454952	006513111	4/25/22		0.00	0.00	(34,300.00)	(34,300.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	4/20/22	0200	8231	225	VOK73761	10389795-V2	006513475	4/27/22		0.00	0.00	(9,450.00)	(9,450.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	4/20/22	0200	8231	225	VOK73501	10433149	006513111	4/25/22		0.00	0.00	(7,350.00)	(7,350.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	4/20/22	0200	8231	225	VOK73504	10476948-V2	006513111	4/25/22		0.00	0.00	(11,550.00)	(11,550.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	4/20/22	0200	8231	225	VOK73487	10499280	006513352	4/26/22		0.00	0.00	(5,250.00)	(5,250.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/20/22	0700	0700	225	VOK73761	10389795-V2	006513475	4/27/22		0.00	0.00	(22,050.00)	(22,050.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/20/22	0700	0700	225	VOK73501	10433149	006513111	4/25/22		0.00	0.00	(17,150.00)	(17,150.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/20/22	0700	0700	225	VOK73504	10476948-V2	006513111	4/25/22		0.00	0.00	(26,950.00)	(26,950.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	4/20/22	0700	0700	225	VOK73487	10499280	006513352	4/26/22		0.00	0.00	(12,250.00)	(12,250.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	8/26/22	0700	0700	225	VOL19004	10605471	006536266	9/1/22		0.00	0.00	(20,125.00)	(20,125.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	9/23/22	0200	8231	205	CH354576				0.00	9,000.00	0.00	9,000.00	
				QUALITY ASSURANCE	07021	Z2HPT	0408	9/23/22	0700	0700	217	CH354576				0.00	39,200.00	0.00	39,200.00	
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/23/22	0700	0700	205	CH354576				0.00	2,300.00	0.00	2,300.00	
				QUALITY ASSURANCE	07021	AGENF	0408	9/23/22	0100	0100	217	CH354576				0.00	34,500.00	0.00	34,500.00	
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/26/22	0700	0700	225	VOL31325	10521130-V3	006543849	10/4/22		0.00	0.00	(13,500.00)	(13,500.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/26/22	0700	0700	225	VOL31328	10583617-V2	006543849	10/4/22		0.00	0.00	(9,000.00)	(9,000.00)
				QUALITY ASSURANCE	07021	AGENF	0408	9/26/22	0100	0100	225	VOL31328	10583617-V2	006543849	10/4/22		0.00	0.00	(125.00)	(125.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	9/30/22	0200	8231	208	CHK80202				0.00	(65,700.00)	0.00	(65,700.00)	
				QUALITY ASSURANCE	07021	Z2HPT	0408	9/30/22	0700	0700	208	CHK80202				0.00	(39,200.00)	0.00	(39,200.00)	
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(625.00)	0.00	(625.00)	
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	225	VOL31321	10561173-V2	006548002	10/17/22		0.00	0.00	(81,000.00)	(81,000.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	225	VOL31334	10629303	006548001	10/17/22		0.00	0.00	(10,350.00)	(10,350.00)
				QUALITY ASSURANCE	07021	AGENF	0408	9/30/22	0100	0100	208	CHK80202				0.00	(11,306.00)	0.00	(11,306.00)	
				QUALITY ASSURANCE	07021	AGENF	0408	9/30/22	0100	0100	225	VOL51329	10652593	006549734	10/26/22		0.00	0.00	(23,069.00)	(23,069.00)
																350,000.00	(31,831.00)	(318,169.00)	0.00	

P0661527	GENERAL SERVICES INC	N		PRESERVATION FINANCING	02025	GENFP	0409	3/21/22	0100	0101	204	P0661527				195,550.00	0.00	0.00	195,550.00
		N		PRESERVATION FINANCING	02025	GENFP	0409	3/23/22	0100	0101	206	CH238242				0.00	0.00	(195,550.00)	(195,550.00)
P0661527																195,550.00	0.00	(195,550.00)	0.00
P0661528	AKBAR CONTRACTING, INC.			PRESERVATION FINANCING	02026	GENFP	0409	3/21/22	0100	0101	204	P0661528				384,255.00	0.00	0.00	384,255.00
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(384,255.00)	0.00	(384,255.00)
P0661528																384,255.00	(384,255.00)	0.00	0.00
P0661724	BALLARD SPAHR LLP	N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	3/25/22	0700	0700	204	P0661724				24,212.41	0.00	0.00	24,212.41
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	4/5/22	0700	0700	225	VOK68442	20220301527	006511154	4/12/22	0.00	0.00	(641.76)	(641.76)
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	4/25/22	0700	0700	225	VOK74525	20220402597	006513934	4/29/22	0.00	0.00	(1,476.88)	(1,476.88)
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(22,093.77)	0.00	(22,093.77)
P0661724																24,212.41	(22,093.77)	(2,118.64)	0.00
P0662181	CROWLEY AND COMPANY LLC			QUALITY ASSURANCE	07021	Z1NHT	0408	4/4/22	0200	8204	204	P0662181				30,000.00	0.00	0.00	30,000.00
				QUALITY ASSURANCE	07021	Z2HPT	0408	4/4/22	0700	0700	204	P0662181				45,000.00	0.00	0.00	45,000.00
				CONTRACT COMPLIANCE	07011	COV19	0408	7/15/22	0200	8231	217	CH306449				0.00	12,000.00	0.00	12,000.00
				QUALITY ASSURANCE	07021	Z1NHT	0408	7/15/22	0200	8204	206	CH306449				0.00	0.00	(30,000.00)	(30,000.00)
				QUALITY ASSURANCE	07021	Z2HPT	0408	7/15/22	0700	0700	206	CH306449				0.00	0.00	(45,000.00)	(45,000.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	7/15/22	0700	0700	217	CH306449				0.00	28,000.00	0.00	28,000.00
				CONTRACT COMPLIANCE	07011	COV19	0408	8/25/22	0200	8231	225	VOL10079	1547	006535347	8/26/22	0.00	0.00	(2,351.25)	(2,351.25)
				QUALITY ASSURANCE	07021	Z2HPT	0409	8/25/22	0700	0700	225	VOL10079	1547	006535347	8/26/22	0.00	0.00	(5,486.25)	(5,486.25)
				CONTRACT COMPLIANCE	07011	COV19	0408	9/19/22	0200	8231	208	CH350267				0.00	(8,700.00)	0.00	(8,700.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/19/22	0700	0700	208	CH350267				0.00	(20,300.00)	0.00	(20,300.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	9/22/22	0200	8231	225	VOL35577	1586	006542278	9/27/22	0.00	0.00	(330.00)	(330.00)
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/22/22	0700	0700	225	VOL35577	1586	006542278	9/27/22	0.00	0.00	(770.00)	(770.00)
				CONTRACT COMPLIANCE	07011	COV19	0408	9/30/22	0200	8231	208	CHK80202				0.00	(618.75)	0.00	(618.75)
				QUALITY ASSURANCE	07021	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(1,443.75)	0.00	(1,443.75)
P0662181																75,000.00	8,937.50	(83,937.50)	0.00
P0662451	SYMPHONIC STRATEGIES, INC.	N		QUALITY ASSURANCE	07023	Z2HPT	0408	9/23/22	0700	0700	225	VOL39877	848-851-V2	001423709	9/27/22	0.00	0.00	(86,400.00)	(86,400.00)
		N		QUALITY ASSURANCE	07023	Z2HPT	0408	9/30/22	0700	0700	225	VOL53924	852-V2	001427991	10/27/22	0.00	0.00	(21,600.00)	(21,600.00)
	SYMPHONIC STRATEGIES INC	N		QUALITY ASSURANCE	07023	Z2HPT	0408	4/8/22	0700	0700	204	P0662451				172,800.00	0.00	0.00	172,800.00
		N		QUALITY ASSURANCE	07023	Z2HPT	0408	9/30/22	0700	0700	803	YCD88402				0.00	0.00	0.00	0.00
P0662451																172,800.00	0.00	(108,000.00)	64,800.00
P0662926	NATIONAL CENTER FOR HOUSTI			PRESERVATION FINANCING	02026	GENFP	0409	4/21/22	0100	0101	204	P0662926				48,000.00	0.00	0.00	48,000.00
				PRESERVATION FINANCING	02026	GENFP	0409	6/8/22	0100	0101	225	VOK10282	6054	006520896	6/13/22	0.00	0.00	(6,000.00)	(6,000.00)
				PRESERVATION FINANCING	02026	GENFP	0409	6/8/22	0100	0101	225	VOK04152	7046	006520896	6/13/22	0.00	0.00	(6,000.00)	(6,000.00)
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(36,000.00)	0.00	(36,000.00)
P0662926																48,000.00	(36,000.00)	(12,000.00)	0.00
P0663015	STOCKBRIDGE CONSTRUCTION LLC			PRESERVATION FINANCING	02026	GENFP	0409	4/25/22	0100	0101	204	P0663015				282,370.00	0.00	0.00	282,370.00
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(282,370.00)	0.00	(282,370.00)
P0663015																282,370.00	(282,370.00)	0.00	0.00
P0663161	GENERAL SERVICES INC	N		PRESERVATION FINANCING	02025	GENFP	0409	4/27/22	0100	0101	204	P0663161				195,550.00	0.00	0.00	195,550.00
		N		PRESERVATION FINANCING	02025	GENFP	0409	5/17/22	0100	0101	225	VOK79531	18113.001	001407969	5/19/22	0.00	0.00	(174,806.50)	(174,806.50)
		N		PRESERVATION FINANCING	02025	GENFP	0409	5/17/22	0100	0101	225	VOK79526	18113.002	001407969	5/19/22	0.00	0.00	(20,743.00)	(20,743.00)
		N		PRESERVATION FINANCING	02025	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(0.50)	0.00	(0.50)
P0663161																195,550.00	(0.50)	(195,549.50)	0.00
P0664581	STOCKBRIDGE CONSTRUCTION LLC			PRESERVATION FINANCING	02026	GENFP	0409	5/25/22	0100	0101	204	P0664581				209,349.80	0.00	0.00	209,349.80
				PRESERVATION FINANCING	02026	GENFP	0409	9/30/22	0100	0101	208	CHK80202				0.00	(209,349.80)	0.00	(209,349.80)
P0664581																209,349.80	(209,349.80)	0.00	0.00
P0664609	COMPUTER AID, INC	N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	5/26/22	0700	0700	204	P0664609				77,030.40	0.00	0.00	77,030.40
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	7/13/22	0700	0700	225	VOL06248	AR-00216327	001414296	7/15/22	0.00	0.00	(3,624.96)	(3,624.96)
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	7/13/22	0700	0700	225	VOL06704	AR-00216535	001414296	7/15/22	0.00	0.00	(9,062.40)	(9,062.40)
		N		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	208	CHK80202				0.00	(3,624.96)	0.00	(3,624.96)
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	225	VOL18196	AR-00221581	001427973	10/27/22	0.00	0.00	(7,249.92)	(7,249.92)
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	225	VOL19161	AR-00221974	001427094	10/20/22	0.00	0.00	(17,218.56)	(17,218.56)
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	225	VOL31016	AR-00227403	001426769	10/18/22	0.00	0.00	(9,062.40)	(9,062.40)
				AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	225	VOL51822	AR-00222966	001427778	10/25/22	0.00	0.00	(5,437.44)	(5,437.44)
		AFFORDABLE HOUSING PROJECT FINANCING	02011	Z2HPT	0409	9/30/22	0700	0700	225	VOL50779	AR-00233048	001427778	10/25/22	0.00	0.00	(21,749.76)	(21,749.76)		
P0664609																77,030.40	(3,624.96)	(73,405.44)	0.00
P0665662	SWIFT ACCOUNTING AND FINANCIAL			FINANCIAL MANAGEMENT	01051	Z2HPT	0409	8/26/22	0700	0700	225	VOL02918	02-854	001419952	8/31/22	0.00	0.00	(6,500.00)	(6,500.00)
				FINANCIAL MANAGEMENT	01051	Z2HPT	0409	8/26/22	0700	0700	225	VOL14520	02-890	001419952	8/31/22	0.00	0.00	(43,500.00)	(43,500.00)
				FINANCIAL MANAGEMENT	01051	Z2HPT	0409	9/27/22	0700	0700	225	VOLL8001	REISSUE02-890	001424008	10/4/22	0.00	0.00	(43,500.00)	(43,500.00)
				FINANCIAL MANAGEMENT	01051	Z2HPT	0409	9/30/22	0700	0700	225	VOL42578	02-910	001427994	10/27/22	0.00	0.00	(2,120.00)	(2,120.00)
		SWIFT ACCOUNTING & FINANCIAL			FINANCIAL MANAGEMENT	01051	Z2HPT	0409	6/10/22	0700	0700	204	P0665662				88,320.00	0.00	0.00
				FINANCIAL MANAGEMENT	01051	Z2HPT	0409	9/7/22	0700	0700	225	VOL28265	02-892	006538143	9/12/22	0.00	0.00	(36,200.00)	(36,200.00)
P0665662																88,320.00	0.00	(36,200.00)	(36,200.00)

				FINANCIAL MANAGEMENT	01051	22HPT	0409	9/8/22	0700	0700	392	CG095231					0.00	0.00	50,000.00	50,000.00	
				FINANCIAL MANAGEMENT	01051	22HPT	0409	9/16/22	0700	0700	225	VOREB01	REISSUED-854	006539466	9/21/22			0.00	0.00	(6,500.00)	(6,500.00)
PO665602																		88,320.00	0.00	(88,320.00)	0.00
PO665687	CODE CONSULTANTS, INC			QUALITY ASSURANCE	07021	AGENF	0408	6/28/22	0100	0100	204	PO665687					7,000.00	0.00	0.00	7,000.00	
				QUALITY ASSURANCE	07021	AGENF	0408	8/22/22	0100	0100	225	VOL20737	280364	006535348	8/26/22			0.00	0.00	(7,000.00)	(7,000.00)
PO666387																		7,000.00	0.00	(7,000.00)	0.00
PO666808	REINGOLD LINK, LLC	N		CONTRACT COMPLIANCE	07011	COV19	0408	7/1/22	0200	8231	204	PO666808					20,000.00	0.00	0.00	20,000.00	
				CONTRACT COMPLIANCE	07011	COV19	0408	9/30/22	0200	8231	225	VOL38998	556-1	001426225	10/14/22			0.00	0.00	(20,000.00)	(20,000.00)
PO666808																		20,000.00	0.00	(20,000.00)	0.00
PO667015	DOCUMENT SYSTEMS INC			PROPERTY MANAGEMENT	01031	22HPT	0409	7/8/22	0700	0700	204	PO667015					70,000.00	0.00	0.00	70,000.00	
				PROPERTY MANAGEMENT	01031	22HPT	0409	8/26/22	0700	0700	225	VOL12701	4012220607-V2	006536361	9/2/22			0.00	0.00	(23,998.23)	(23,998.23)
				PROPERTY MANAGEMENT	01031	22HPT	0409	9/30/22	0700	0700	208	CHK80202					0.00	0.00	(1,043.07)	(1,043.07)	
				PROPERTY MANAGEMENT	01031	22HPT	0409	9/30/22	0700	0700	225	VOL52404	4012220001	006549723	10/26/22			0.00	0.00	(44,958.70)	(44,958.70)
PO667015																		70,000.00	(1,043.07)	(68,956.93)	0.00
PO667024	ACM SERVICES, INC	N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARF19	0409	7/8/22	0620	1135	204	PO667024					2,200.00	0.00	0.00	2,200.00	
		N		PROPERTY ACQUISITION DISPOSITION-PROJECT	41110	ARF19	0409	9/30/22	0620	1135	208	CHK80201					0.00	0.00	(2,200.00)	(2,200.00)	
PO667024																		2,200.00	(2,200.00)	0.00	0.00
PO667550	WASHINGTON APPRAISAL, LLC			PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	7/21/22	0600	0610	204	PO667550					9,800.00	0.00	0.00	9,800.00	
				PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/22/22	0600	0610	225	VOL31452	16-2016657	006542276	9/27/22			0.00	0.00	(7,615.00)	(7,615.00)
				PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/30/22	0600	0610	208	CHK80202					0.00	0.00	(2,185.00)	(2,185.00)	
PO667550																		9,800.00	(2,185.00)	(7,615.00)	0.00
PO667663	ANSWER TITLE AND ESCROW L			PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	7/22/22	0600	0610	204	PO667663					9,850.00	0.00	0.00	9,850.00	
				PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/30/22	0600	0610	208	CHK80202					0.00	0.00	(2,677.00)	(2,677.00)	
	ANSWER TITLE & ESCROW LLC			PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/30/22	0600	0610	225	VOL40745	7559	001425874	10/13/22			0.00	0.00	(6,233.00)	(6,233.00)
				PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/30/22	0600	0610	225	VOL40738	7560	001425874	10/13/22			0.00	0.00	(940.00)	(940.00)
PO667663																		9,850.00	(2,677.00)	(7,173.00)	0.00
PO668827	US HOUSING CONSULTANTS LLC			QUALITY ASSURANCE	07021	21NHT	0408	8/10/22	0200	8204	204	PO668827					18,000.00	0.00	0.00	18,000.00	
				QUALITY ASSURANCE	07021	HP21	0408	8/10/22	0200	8202	204	PO668827					12,000.00	0.00	0.00	12,000.00	
				QUALITY ASSURANCE	07021	21NHT	0408	9/30/22	0200	8204	208	CHK80202					0.00	0.00	(18,000.00)	(18,000.00)	
				QUALITY ASSURANCE	07021	HP21	0408	9/30/22	0200	8202	208	CHK80202					0.00	0.00	(12,000.00)	(12,000.00)	
PO668827																		30,000.00	(30,000.00)	0.00	0.00
PO670944	STOCKBRIDGE CONSULTING LLC	N		QUALITY ASSURANCE	07021	22HPT	0408	9/7/22	0700	0700	204	PO670944					80,000.00	0.00	0.00	80,000.00	
		N		QUALITY ASSURANCE	07021	22HPT	0408	9/30/22	0700	0700	803	YCD8K900					0.00	0.00	0.00	0.00	
PO670944																		80,000.00	0.00	0.00	80,000.00
PO671457	INSIDE URBAN			PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/14/22	0600	0610	204	PO671457					9,600.00	0.00	0.00	9,600.00	
				PROPERTY ACQUISITION AND DISPOSITION	04111	PUNFD	0409	9/30/22	0600	0610	225	VOL46317	95879380R	006549732	10/26/22			0.00	0.00	(9,600.00)	(9,600.00)
PO671457																		9,600.00	0.00	(9,600.00)	0.00
PO671836	ONE LANGUAGE LLC			QUALITY ASSURANCE	07021	22HPT	0408	9/19/22	0700	0700	204	PO671836					7,500.00	0.00	0.00	7,500.00	
				QUALITY ASSURANCE	07021	22HPT	0408	9/30/22	0700	0700	225	VOL46340	OL09302022	006549948	10/26/22			0.00	0.00	(7,500.00)	(7,500.00)
PO671836																		7,500.00	0.00	(7,500.00)	0.00
PO671863	HOUSING & DEVELOPMENT SOFTWARE			INFORMATION TECHNOLOGY	01041	22HPT	0442	9/20/22	0700	0700	204	PO671863					35,098.98	0.00	0.00	35,098.98	
				INFORMATION TECHNOLOGY	01041	22HPT	0442	9/30/22	0700	0700	803	YCD8K900					0.00	0.00	0.00	0.00	
PO671863																		35,098.98	0.00	0.00	35,098.98
PO672029	BEAUCHAMP CONSULTING			QUALITY ASSURANCE	07021	22HPT	0409	9/22/22	0700	0700	204	PO672029					23,000.00	0.00	0.00	23,000.00	
				QUALITY ASSURANCE	07021	22HPT	0409	9/30/22	0700	0700	208	CHK80202					0.00	0.00	(23,000.00)	(23,000.00)	
PO672029																		23,000.00	(23,000.00)	0.00	(23,000.00)
Summary																		7,630,415.75	(1,689,092.91)	(6,188,280.52)	(246,957.68)

The information contained in this report is unaudited and unadjusted.

Source: CF0Solve

Prepared by: Kwame Bryant

Jan 30, 2023

1

5:09:34 PM

Report Parameters:

Business Unit: District of Columbia
 Agency: (DBAUZJ)
 Program: Program Parent Level1
 Fund:
 Cost Center:
 Project:
 Purchase Order:
 Supplier:
 PO Status:
 PO Creation Date From: 10/01/2022
 PO Creation Date To: 01/31/2023

PO Number	PO Title	Contract Administrator	Competitively Bid Y/N	Contract Term	SBE/CBE Y/N	PO Creation Date	Line Num	PO Line Item Description	Supplier Name	Fund	Agency	Am Parent	Program	Cost Center	Natural Account	Project	Project Name	Award	Using Contract N	CFDA Number	Funding Source	Accounting Date	Aging Days	Aging Months	D Distribution	Invoice Amt	PO Balance	Last Activity Type	Last Activity Date
PO673013	Maintenance of the Housing Locator Website	Lashawn Banks	No-Exempt from Competition	12 Months	No	10/01/2022	1	The Housing Regulation Administration	EMPHASYS COMPUTER SOLUTIONS IN	1010001	DB0	R02202	200078	30082	7131009						N/A	10/01/2022	29	\$3.00	\$2,640.00	\$0.00	21640	PO CREATION	11/11/2022
PO674134	FY23 Legal Files Software Maintenance	Dionea Joemah	No-Exempt from Competition	12 Months	No	10/07/2022	1	Legal Files Software Maintenance	LEGAL FILES SOFTWARE, INC.	1010001	DB0	AMP014	100092	30094	7131009						N/A	10/01/2022	23	\$3.00	\$3,877.00	\$0.00		INVOICE	12/01/2022
PO674130	FY23 E-Recording Service Simplify	Dionea Joemah	No-Exempt from Competition	12 Months	No	10/07/2022	1	E-Recording services for fast track rec	SIMPLIFILE LC	1010001	DB0	AMP014	100092	30094	7131009						N/A	10/01/2022	23	\$3.00	\$6,000.00	\$559.68	5440.32	INVOICE	01/07/2023
PO674435	FY23 Palmer Staffing Services	Richard Livingston	No GSA	12 Months	No	10/13/2022	1	Temporary Staffing Services for FY23	PALMER STAFFING SERVICES	4361003	UZO	AMP030	100151	30216	7132001	400733	UZO.HPFTAD.HOI	5000008	GS-07F-5472P		DISTRICT OF COLUMBIA	10/01/2022	17	\$3.00	\$142,272.00	\$35,608.00	106704	INVOICE	01/12/2023
PO674755	Contract Calling Services - FY2023	LaVene Law	No-Exempt from Competition	12 Months	No	10/17/2022	1	Contract Calling Services - FY2023	COMCAST CABLE COMMUNICATIONS	1010001	DB0	AMP019	100113	30078	7131011	200215	DB0.PCRDD8.D8	1000041	N/A		DISTRICT OF COLUMBIA	10/01/2022	13	\$3.00	\$10,000.00	\$0.00	10000	PO CREATION	11/11/2022
PO674836	BPA for Shredding Services for FY2023	LaVene Law	Yes	12 Months	No	10/18/2022	1	BPA for Shredding Services for FY2023	SAFEGUARD PRIVACY PROTECT	1010001	DB0	AMP019	100113	30076	7131011			0	Small purchase		N/A	10/01/2022	12	\$3.00	\$5,000.00	\$720.00	4280	INVOICE	01/14/2023
PO674837	RELOCATION MOVING AND DISPOSAL SERVICES FOR FY2023	LaVene Law	Yes	12 Months	Yes	10/18/2022	1	Relocation Moving and Disposal Serv	MDM OFFICE SYSTEMS INC	1010001	DB0	AMP019	100113	30076	7131011	200215	DB0.PCRDD8.D8	1000041	C1776		DISTRICT OF COLUMBIA	10/01/2022	12	\$3.00	\$10,000.00	\$0.00	10000	PO CREATION	11/11/2022
PO675060	DATAWATCH SECURITY MONITORING SYSTEM - FY 2023	LaVene Law	No-Exempt from Competition	12 Months	No	10/20/2022	1	Datawatch Security Monitoring System	DATAWATCH SYSTEMS	1010001	DB0	AMP019	100113	30076	7132001						N/A	10/01/2022	10	\$3.00	\$6,000.00	\$0.00	6000	PO CREATION	11/11/2022
PO675061	Postage Services for DHCD - FY2023	LaVene Law	No-Exempt from Competition	12 Months	No	10/20/2022	1	US Postal Services for DHCD - FY2023	PTINNEY BOWES CREDIT CORP.	1010001	DB0	AMP019	100113	30076	7131011						N/A	10/01/2022	10	\$3.00	\$10,000.00	\$0.00	00000	PO CREATION	11/11/2022
PO675510	Lexis Nexis FY23	Julia Wiley	Yes	Base and 4 Options	No	10/26/2022	1	Annual Services Renewal for 21 users	LEXISNEXIS RISK SOLUTIONS FL	1010001	DB0	AMP014	100092	30094	7131009						N/A	10/06/2022	4	\$3.00	\$17,992.33	\$4,998.09	1314	INVOICE	01/21/2023
PO675510	Lexis Nexis FY23	Julia Wiley	Yes	Base and 4 Options	No	10/26/2022	1	Annual Services Renewal for 21 users	LEXISNEXIS RISK SOLUTIONS FL	4361003	UZO	AMP030	100151	30216	7131011	400733	UZO.HPFTAD.HOI	5000008	N/A		DISTRICT OF COLUMBIA	10/06/2022	4	\$3.00	\$15,911.68	\$3,977.91	11937	INVOICE	01/21/2023
PO675782	Option 1 - FY23 - OCTO - Enterprise Hardware Maintenance - InterAgency	Bruce Richardson	Yes	Base and 4 Options	Yes	10/28/2022	7	Enterprise Hardware RenewalPop: 8.2	ADVANCED NETWORK CONSULTING	1060009	DB0	AMP012	100071	30077	7131036	400168	DB0.CISDB1.FY23	6000018	C16679-V4		DISTRICT OF COLUMBIA	10/27/2022	2	\$3.00	\$30,305.24	\$30,305.24	0	INVOICE	01/05/2023
PO675952	Maintenance and Support - Base Year - FY23 - OCTO - FineroxKofas	Bruce Richardson	Yes	Base and 4 Options	Yes	11/01/2022	4	DCPS ScanningOctober 1, 2022	DOCUMENT SYSTEMS INC	1060009	DB0	AMP012	100071	30077	7132001	400170	DB0.FNTD81.FY23	6000018	ew102964		DISTRICT OF COLUMBIA	10/25/2022	29	\$2.00	\$19,000.00	\$0.00	19000	INVOICE	11/23/2022
PO676356	FY23 TCAM Loan Servicing Contract	Genev Hayes	Yes	Base and 4 Options	No	11/04/2022	1	TCAM contract option year	TAX CREDIT ASSET MANAGEMENT	1060009	DB0	AMP004	100019	30088	7132001	200207	DB0.CDBGEG.00A	2000147	CW70389	14.218	U.S. DEPARTMENT OF HO	10/01/2022	26	\$2.00	\$226,610.70	\$27,527.66	199983	INVOICE	01/14/2023
PO676356	FY23 TCAM Loan Servicing Contract	Genev Hayes	Yes	Base and 4 Options	No	11/04/2022	1	TCAM contract option year	TAX CREDIT ASSET MANAGEMENT	1060009	DB0	AMP004	100019	30088	7132001			0	CW70389		N/A	10/01/2022	26	\$2.00	\$494,580.10	\$58,496.30	436083	INVOICE	01/14/2023
PO676356	FY23 TCAM Loan Servicing Contract	Genev Hayes	Yes	Base and 4 Options	No	11/04/2022	1	TCAM contract option year	TAX CREDIT ASSET MANAGEMENT	4361003	UZO	AMP030	100151	30216	7132001	400733	UZO.HPFTAD.HOI	5000008	CW70389		DISTRICT OF COLUMBIA	10/01/2022	26	\$2.00	\$1,323,326.76	\$154,843.12	1168483	INVOICE	01/14/2023
PO676660	FY23 Emphasys Software	Barrie Dausker	Yes	Base and 4 Options	No	11/09/2022	1	Database	EMPHASYS COMPUTER SOLUTIONS IN	1010001	DB0	AMP004	100019	30088	7132001			0	CW93000		N/A	11/03/2022	21	\$2.00	\$158,569.35	\$109,522.65	46046	INVOICE	01/30/2023
PO676660	FY23 Emphasys Software	Barrie Dausker	Yes	Base and 4 Options	No	11/09/2022	1	Database	EMPHASYS COMPUTER SOLUTIONS IN	1060009	DB0	AMP004	100019	30088	7132001			0	CW93000		N/A	11/03/2022	21	\$2.00	\$85,419.90	\$60,136.61	3283	INVOICE	01/30/2023
PO676660	FY23 Emphasys Software	Barrie Dausker	Yes	Base and 4 Options	No	11/09/2022	1	Database	EMPHASYS COMPUTER SOLUTIONS IN	4020004	DB0	AMP004	100019	30088	7132001	200207	DB0.CDBGEG.00A	2000147	CW93000	14.218	U.S. DEPARTMENT OF HO	11/03/2022	21	\$2.00	\$39,138.38	\$27,553.87	11584	INVOICE	01/30/2023
PO676660	FY23 Emphasys Software	Barrie Dausker	Yes	Base and 4 Options	No	11/09/2022	1	Database	EMPHASYS COMPUTER SOLUTIONS IN	4362001	UZO	AMP030	100151	30216	7132001			0	CW93000		N/A	11/03/2022	21	\$2.00	\$228,524.37	\$160,883.85	67640	INVOICE	01/30/2023
PO676660	FY23 Emphasys Software	Barrie Dausker	Yes	Base and 4 Options	No	11/09/2022	1	Database	EMPHASYS COMPUTER SOLUTIONS IN	4362001	UZO	AMP030	100151	30216	7132001			0	CW93000		N/A	11/03/2022	21	\$2.00	\$30.00	\$21.12	8	INVOICE	01/30/2023
PO676915	DHCD VEHICLES - FY2023	LaVene Law	No-Exempt from Competition	12 Months	No	11/14/2022	1	VEHICLE TRACKING SYSTEM FOR ASSURED TELEMATICS, INC.	FORASSURED TELEMATICS, INC.	1010001	DB0	AMP019	100113	30076	7132001						N/A	10/14/2022	16	\$2.00	\$4,200.00	\$856.35	3343.65	INVOICE	01/27/2023
PO677688	Employee Supplies for Agency Event - FY23	Pamela Hillman	No-Non Competitive	12 Months	Yes	11/22/2022	1	Supplies for DRCD Retreat - FY2023	AD BOX PROMO AGENCY, LLC	1010001	DB0	AMP030	100151	30091	7131009						N/A	11/01/2022	8	\$2.00	\$10,000.00	\$3,056.50	6943	RECEIPT	12/28/2022
PO677684	OCCO FY 23 Washington Times	Richard Livingston	No-Exempt from Competition	12 Months	No	11/22/2022	1	The Office of Contracting and Procure	THE WASHINGTON TIMES LLC	4361003	UZO	AMP030	100151	30216	7131015	400733	UZO.HPFTAD.HOI	5000008	N/A		DISTRICT OF COLUMBIA	10/18/2022	8	\$2.00	\$10,000.00	\$0.00	0000	RECEIPT	12/23/2022
PO677885	EQUIPMENT/SOFTWARE LEASE AND MAINTENANCE - FY23	LaVene Law	No-Exempt from Competition	12 Months	No	11/22/2022	1	PTINNEY BOWES MAIL EQUIPMENT	PTINNEY BOWES CREDIT CORP.	1010001	DB0	AMP019	100113	30076	7132001						N/A	10/01/2022	8	\$2.00	\$15,000.00	\$0.00	15000	PO CREATION	11/22/2022
PO677756	FY23 Emphasys Software II Improvements	Lashawn Banks	No-Exempt from Competition	12 Months	No	11/23/2022	1	Housing Locator development with an	EMPHASYS COMPUTER SOLUTIONS IN	4361003	UZO	AMP030	100151	30216	7132001	400733	UZO.HPFTAD.HOI	5000008	CW103531		DISTRICT OF COLUMBIA	11/08/2022	7	\$2.00	\$164,555.00	\$0.00	164555	PO CREATION	11/23/2022
PO678486	Rental Accommodations Division	Sevember Abraham	Yes	Base and 2 Options	No	12/05/2022	1	DHCD Rental Accommodations Divisi	CONSULTING GROUP, LLC	1010001	DB0	R02203	300079	30086	7132001						N/A	11/21/2022	25	\$1.00	\$30,000.00	\$0.00	30000	PO CREATION	12/05/2022
PO679163	FY2023 LA Training	Richard Livingston	No-Exempt from Competition	12 Months	No	12/14/2022	1	FY 2023 LA Staff & Grants training	ONE LANGUAGE LLC	4020023	DB0	AMP004	100017	30095	7131020	200207	DB0.CDBGEG.00A	2000152	N/A	14.218	U.S. DEPARTMENT OF HO	12/09/2022	16	\$1.00	\$25,000.00	\$25,000.00	0000	RECEIPT	12/22/2022
PO679166	FY23 Rackspace Hosting System for Legal	Dionea Joemah	No-Exempt from Competition	12 Months	No	12/14/2022	1	Hosting System for legal files	RACKSPACE US INC	1010001	DB0	AMP014	100092	30094	7131009						N/A	10/13/2022	16	\$1.00	\$14,441.68	\$0.00	1444	PO CREATION	12/14/2022
PO679166	FY23 Rackspace Hosting System for Legal	Dionea Joemah	No-Exempt from Competition	12 Months	No	12/14/2022	1	Hosting System for legal files	RACKSPACE US INC	4361003	UZO	AMP030	100151	30216	7132001	400733	UZO.HPFTAD.HOI	5000008	N/A		DISTRICT OF COLUMBIA	10/13/2022	16	\$1.00	\$931.68	\$0.00	931	PO CREATION	12/14/2022
PO679429	DHCD Process Mapping and Workflow	Deneira Owens	Yes	12 Months	No	12/19/2022	1	DHCD Process Mapping and Workflow	BEAUCHAMP CONSULTING	4020004	DB0	AMP004	100014	30095	7131009	200207	DB0.CDBGEG.00A	2000147	672029	14.218	U.S. DEPARTMENT OF HO	12/09/2022	11	\$1.00	\$23,000.00	\$0.00	23000	RECEIPT	01/03/2023
PO679441	FY23 PSD Sector Land 3 for POP Oct 1, 2022	Not DHCD	Not DHCD	Not DHCD	Not DHCD	12/19/2022	1	FY23 PSD Sector Land 3 for POP Oct 1, 2022	SECURITY ASSURANCE MANAGEMENT	1060009	DB0	AMP019	100113	30078	7131034	400170	DB0.F440DB.FY23	6000018	DCAM-17-NC-0007		DISTRICT OF COLUMBIA	12/15/2022	11	\$1.00	\$95,862.34	\$46,575.23	49286	INVOICE	01/11/2023
PO679666	Printing Services including Xerox Swif	LaVene Law	GSA	12 Months	No	12/22/2022	1	Printing Services for DHCD thru Crea4	DIGITAL SOLUTIONS INC	1010001	DB0	AMP019	100113	30076	7132001						N/A	10/01/2022	8	\$1.00	\$3,000.00	\$0.00	3000	PO CREATION	12/22/2022
PO679741	DOCUMENT IMAGING FOR DHCD	LaVene Law	Yes	Base and 4 Options	Yes	12/23/2022	1	DOCUMENT IMAGING FOR DHCD	DOCUMENT SYSTEMS INC	4362001	UZO	AMP030	100151	30216	7132001						N/A	12/16/2022	7	\$1.00	\$242,049.00	\$0.00	242049	PO CREATION	12/23/2022
PO679769	Competition Exempt - FY23 - OCTO - Payment Engine - Local/InterAgency	Interagency	Interagency	Interagency	Interagency	12/23/2022	1	Payflow Pro Additional Monthly per	PAYPAL, INC.	1060009	DB0	AMP012	100071	30077	7131036	400166	DB0.AIMDB1.FY23	6000018	N/A		DISTRICT OF COLUMBIA	12/08/2022	7	\$1.00	\$54,000.00	\$0.00	54000	PO CREATION	12/23/2022
PO679769	Payment Engine - Local/InterAgency	Interagency	Interagency	Interagency	Interagency	12/23/2022	2																						

CBE Report

Report Filter: AND COMM. DEVELOPMENT,
 Description: Ordered Date between Sat, 1
 Run: CBE Report
 2-Feb-23

Vendor	PO#	Title	Line Amount	Ordered Date	isLSDBE?
A Digital Solutions Inc.	PO679666	Printing Services FY23	3,000.00	22-Dec-22	Yes
Area Probe, LLC	PO682156	Appraisal (Commercial) Services FY23 - 1751-1759 W St SE	6,250.00	26-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	5,493.40	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	321.25	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	457.81	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	3,662.14	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	7,561.25	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	539.7	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	1,373.30	11-Jan-23	Yes
CDW Government, Inc.	PO681114	DHCD annual licenses renewal	7,561.25	11-Jan-23	Yes
HEP Construction	PO676798	FY-23 SFRRP Minor Repairs BPA	50,000.00	10-Nov-22	Yes
HEP Construction	PO677021	FY-23 SFRRP - William Early	16,968.75	15-Nov-22	Yes
IS ENTERPRISES INC	PO676126	FY-23 - SFRRP - Single Family - 209	48,215.60	2-Nov-22	Yes
IS ENTERPRISES INC	PO676126	FY-23 - SFRRP - Single Family - 209	33,255.20	2-Nov-22	Yes
IS ENTERPRISES INC	PO676395	FY-23 SFRRP - Single Family - 215	25,723.20	4-Nov-22	Yes
IS ENTERPRISES INC	PO676395	FY-23 SFRRP - Single Family - 215	22,176.00	4-Nov-22	Yes
IS ENTERPRISES INC	PO676395	FY-23 SFRRP - Single Family - 215	15,564.00	4-Nov-22	Yes
IS ENTERPRISES INC	PO676395	FY-23 SFRRP - Single Family - 215	18,229.20	4-Nov-22	Yes
IS ENTERPRISES INC	PO676396	FY-23 SFRRP - Single Family - 214	61,320.00	4-Nov-22	Yes
IS ENTERPRISES INC	PO676396	FY-23 SFRRP - Single Family - 214	9,102.00	4-Nov-22	Yes
IS ENTERPRISES INC	PO676396	FY-23 SFRRP - Single Family - 214	70,122.00	4-Nov-22	Yes
IS ENTERPRISES INC	PO677000	FY-23 SFRRP - Single Family - 208	68,787.60	15-Nov-22	Yes
IS ENTERPRISES INC	PO677000	FY-23 SFRRP - Single Family - 208	47,544.00	15-Nov-22	Yes
IS ENTERPRISES INC	PO677000	FY-23 SFRRP - Single Family - 208	64,824.00	15-Nov-22	Yes
IS ENTERPRISES INC	PO680036	FY-23 SFRRP - Single Family - Nancy Brown	30,678.00	29-Dec-22	Yes
IS ENTERPRISES INC	PO680253	FY-22 SFRRP - Single Family - 209	46,215.60	30-Dec-22	Yes
IS ENTERPRISES INC	PO680253	FY-22 SFRRP - Single Family - 209	31,255.20	30-Dec-22	Yes
K-Consulting Group, LLC	PO678486	Auditor to Audit Hardship Petitions for the Rental Accommodations Division	30,000.00	5-Dec-22	Yes
KEYSTONE PLUS CONSTRUCTION COR	PO681054	FY-23 SFRRP - Keystone - Batch 2	167,021.00	10-Jan-23	Yes
LEONE TECH, LLC	PO675351	FY-23 SFRRP - Single Family - 219	19,720.00	25-Oct-22	Yes
LEONE TECH, LLC	PO675351	FY-23 SFRRP - Single Family - 219	12,400.00	25-Oct-22	Yes

LEONE TECH, LLC	PO675351	FY-23 SFRRP - Single Family - 219	19,630.00	25-Oct-22	Yes
LEONE TECH, LLC	PO677169	FY-23 SFRRP - Single Family - Dyeer Scrivner	20,136.00	16-Nov-22	Yes
LEONE TECH, LLC	PO679143	FY-23 SFRRP - Barbara Cooper - 224	118,400.00	14-Dec-22	Yes
LEONE TECH, LLC	PO680715	FY-23 SFRRP - Single Family - 221	68,180.00	6-Jan-23	Yes
LEONE TECH, LLC	PO680715	FY-23 SFRRP - Single Family - 221	77,770.00	6-Jan-23	Yes
LEONE TECH, LLC	PO680715	FY-23 SFRRP - Single Family - 221	79,400.00	6-Jan-23	Yes
LEONE TECH, LLC	PO680715	FY-23 SFRRP - Single Family - 221	37,520.00	6-Jan-23	Yes
Light Weight Technologies	PO682067	DHCD Printer Maintenance for HP and Other Printers FY23	15,000.00	26-Jan-23	Yes
MDM Office Systems DBA Standard Office Supply	PO674837	RELOCATION MOVING AND DISPOSAL SERVICES FOR FY2023	10,000.00	18-Oct-22	Yes
PALMER LEGAL STAFFING	PO674435	FY23 Palmer Staffing Services	142,272.00	14-Oct-22	Yes
PALMER LEGAL STAFFING	PO680035	Temporary Services for DHCD FY2023	100,000.00	5-Jan-23	Yes
Simon Development & Construction Corporation	PO677686	FY-23 SFRRP - Single Family - 213	32,811.60	22-Nov-22	Yes
Simon Development & Construction Corporation	PO677686	FY-23 SFRRP - Single Family - 213	57,338.40	22-Nov-22	Yes
Simon Development & Construction Corporation	PO677686	FY-23 SFRRP - Single Family - 213	24,154.80	22-Nov-22	Yes
Simon Development & Construction Corporation	PO679026	FY-23 SFRRP - Single Family - 210	35,154.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679026	FY-23 SFRRP - Single Family - 210	67,560.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679026	FY-23 SFRRP - Single Family - 210	49,680.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679050	FY-23 SFRRP - Single Family - 218	17,160.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679050	FY-23 SFRRP - Single Family - 218	31,212.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679050	FY-23 SFRRP - Single Family - 218	25,411.20	13-Dec-22	Yes
Simon Development & Construction Corporation	PO679050	FY-23 SFRRP - Single Family - 218	3,420.00	13-Dec-22	Yes
Simon Development & Construction Corporation	PO681990	FY-23 - SFRRP - Single Family - 203	10,922.00	24-Jan-23	Yes
Stockbridge Construction LLC	PO675385	FY-23 SFRRP - Single Family - 220	4,848.00	25-Oct-22	Yes
Stockbridge Construction LLC	PO675385	FY-23 SFRRP - Single Family - 220	7,300.80	25-Oct-22	Yes
Stockbridge Construction LLC	PO675385	FY-23 SFRRP - Single Family - 220	8,881.20	25-Oct-22	Yes
Stockbridge Construction LLC	PO676799	FY-23 SFRRP - Minor Repairs BPA	50,000.00	10-Nov-22	Yes
Stockbridge Construction LLC	PO677013-V2	FY-23 SFRRP - Single Family - 211	21,226.44	29-Dec-22	Yes
Stockbridge Construction LLC	PO677013-V2	FY-23 SFRRP - Single Family - 211	39,354.96	29-Dec-22	Yes
Stockbridge Construction LLC	PO677013-V2	FY-23 SFRRP - Single Family - 211	40,828.00	29-Dec-22	Yes

Stockbridge Construction LLC	PO677688	FY-23 SFRRP - Single Family - 226	64,620.00	22-Nov-22	Yes
Stockbridge Construction LLC	PO677688	FY-23 SFRRP - Single Family - 226	13,734.24	22-Nov-22	Yes
Stockbridge Construction LLC	PO677688	FY-23 SFRRP - Single Family - 226	38,341.92	22-Nov-22	Yes
Stockbridge Construction LLC	PO677688	FY-23 SFRRP - Single Family - 226	64,200.00	22-Nov-22	Yes
Stockbridge Construction LLC	PO677688	FY-23 SFRRP - Single Family - 226	5,460.00	22-Nov-22	Yes
VETERANS CONTRACTOR ASSISTANCE SUPPORT SERVICES, LLC	PO677598	FY-23 SFRRP - Carrie Baxter	10,000.00	22-Nov-22	Yes
		Total	\$2,337,269.01		

Q40a - List of all DHCD Development Finance Projects that Closed in FY22 and FY23 (through 1/31/22)

Project Name	Project Type/Scope	Affordable Units Produced or Preserved	Funding Sources	Total Loan Amount	HPTF Loan Amount
Closed FY 2022					
Waterfront Station II	New Construction	136	9% LIHTC		
The Hampshire - 2019	Substantial Rehabilitation	56	9% LIHTC		
Kenilworth 166 Phase 1	New Construction	166	HPTF	\$16,973,133	\$16,973,133
Cascade Park 2019 4%	Substantial Rehabilitation	59	HPTF	\$10,304,506	\$10,304,506
Belmont Crossing Phase IA - Acquisition Refinance	Acquisition Only		HPTF	\$14,200,000	\$14,200,000
7428 Georgia Ave NW	New Construction	64	HPTF	\$11,222,909	\$11,222,909
Terrace Manor Apartments	New Construction	130	HPTF	\$29,903,210	\$29,903,210
Benning Road	New Construction	148	HPTF	\$29,016,797	\$29,016,797
Ridgecrest Village Apartments - Ph 1	Substantial Rehabilitation	140	HPTF	\$16,133,487	\$16,133,487
1711 28th Street Apartments -Pre Development Only	Pre-Development Only		HPTF	\$100,000	\$100,000
Deanwood Station-Pre-Development Only	Pre-Development Only		HPTF	\$100,000	\$100,000
Faith Based Development Initiative	Seed Money Only		HPTF	\$1,000,000	\$1,000,000
<i>FY22 Subtotals</i>		<i>899</i>		<i>\$128,954,042</i>	<i>\$128,954,042</i>
Closed FY 2023					
EucKal	Substantial Rehabilitation	50	DBH HPTF	\$16,278,810	\$16,278,810
Belmont Crossing Phase IA - Construction	New Construction	169	HPTF	\$43,842,208	\$43,842,208
Faircliff Plaza East	New Construction	125	HPTF	\$16,915,786	\$16,915,786
3450 Eads St. NE (River Terrace)	New Construction	49	HPTF HOME	\$18,938,276	\$12,453,276
<i>FY22 Subtotals</i>		<i>393</i>		<i>\$95,975,080</i>	<i>\$89,490,080</i>
Total		1,292		\$ 224,929,122	\$ 218,444,122

Agency Specific Question 40B Attachment FY22-23
 DHCD-funded units that completed construction and were available for occupancy FY22-23 as of 1/31/23

FY23						
Project Name	Street Address	Ward	0-30% AMI	31-50% AMI	51-80% AMI	Affordable Units
Brightwood Gardens	931 LONGFELLOW ST. NW., Washington, District of Columbia	4	6	33	12	51
2442 MLK	2442-2452 Martin Luther King Jr Ave SE, Washington, District of Columbia 20020	8	6	106	0	112
SUBTOTAL			12	139	12	163
FY22						
Project Name	Street Address	Ward	0-30% AMI	31-50% AMI	51-80% AMI	Affordable Units
SOME Scattered Site III	1338 R Street Northwest, Washington, District of Columbia 20009	2	87	0	0	87
Anacostia Gardens Apartments	3600 Ely Place Southeast, Washington, District of Columbia 20019	8	0	9	90	99
218 Vine Street NW - 4%	218 Vine Street Northwest, Washington, District of Columbia 20012	4	26	53	13	92
218 Vine Street - 9%	218 Vine Street Northwest, Washington, District of Columbia 20012	4	0	37	0	37
Abrams Hall Assisted Living	Building 14, District of Columbia 20012	4	54	0	0	54
Spring Flats Senior 9%	1125 Spring Road NW, Washington, District of Columbia 20010	4	14	17	14	45
Spring Flats Senior 4%	1125 Spring Road Northwest, Washington, District of Columbia 20010	4	16	27	0	43
22 Atlantic Cooperative Association, Inc.	22 Atlantic Street Southeast, Washington, District of Columbia	8	3	8	4	15
1100 Eastern Ave NE	1100 Eastern Avenue NE, Washington, District of Columbia 20019	7	13	50	0	63
Savannah Apartments II	1301-1305 Savannah St SE, Washington, District of Columbia 20032	8	7	51	7	65
Minnesota & 27th Street		7	0	12	14	26
Randle Hill Apts.	3300 6th Street Southeast, Washington, District of Columbia 20032	8	20	127	48	195
Mi Casa Rental Preservation Project (Phase I)	1847-1849 Good Hope Rd SE & 5400 5th st NW	8	13	9	8	30
Liberty Place Apartments	881 3rd Street NW, Washington, District of Columbia	6	14	53	4	71
HanTiv	4811 North Capitol Street NE, Washington, District of Columbia 20011	5,8,	8	29	53	90
Cedar Street Apartments	410 Cedar Street Northwest, Washington, District of Columbia 20012	4	3	0	27	30
Petworth Station Feb 2018	930 Randolph Street Northwest, Washington, District of Columbia 20011	4	0	10	74	84
NCCLT Scattered Sites	905 R St NW; 927 R St NW;915 S St NW; 931 S St NW, Washington, District of Columbia	2	6	0	0	6
SUBTOTAL			284	492	356	1132
FY21						
Project Name	Street Address	Ward	0-30% AMI	31-50% AMI	51-80% AMI	Affordable Units
The Todd A. Lee Senior Residences at Kennedy Street	809 Kennedy St NW, Washington, District of Columbia 20011	4	3	35	0	38
555 E Street SW	555 E St SW, Washington, District of Columbia 20024	6	15	43	0	58
1550 First St SW	1550 1st St SW, Washington, District of Columbia 20024	6	16	60	0	76
South Capitol Multifamily Building	4001 South Capitol St, SW, Washington, District of Columbia	8	78	78	39	195
Homes within Reach, Historic Anacostia	1928 15th Street, SE, Washington, District of Columbia 20020	8	0	2	0	2
3500 East Capitol Street NE (Phase II)	3500 East Capitol Street NE, Washington, District of Columbia 20019	7	5	90	0	95
Delta Towers	1400 Florida Avenue Northeast, Washington, District of Columbia 20002	5	179	0	0	179
Capitol Vista	810 New Jersey Ave NW, Washington, District of Columbia 20001	6	21	83	0	104
1736 Rhode Island Avenue NE	1736 Rhode Island Ave NE, Washington, District of Columbia 20018	5	13	48	0	61
St. Elizabeths East Housing	1100 Alabama Avenue Southeast, Washington, District of Columbia 20032	8	19	183	0	202
Hanover Courts Apartments	2412 HARTFORD ST SE, WASHINGTON, DC 20020	8	0	20	21	41
2200-2210 Hunter Place, SE	2200 Hunter Pl SE, Washington, District of Columbia 20020	8	0	2	8	10
Brookland Place Apartments	617 Hamlin Street Northeast, Washington, District of Columbia 20017	5	15	0	65	80
SUBTOTAL			364	644	133	1141
TOTALS			660	1275	501	2436

Agency Specific Question 41 - Attachment
 9% LIHTC projects selected in FY22 & FY23
 (1/31/2023)

Project Name	Date Selected / RFP	Street Address	Ward	9% LIHTC	Applicant/Ownership Name	Legal Entities Comprising Applicant/Owner	Description of Entity/Principals	Total Affordable Units	PSH Units	Senior Units	Anticipated or Actual Closing Date	
Selected in FY23												
None												
Subtotal												
Selected in FY22												
145 Kennedy Street	August 11, 2022 / 2022 RFP	145 Kennedy Street NW	Ward 4	\$1,096,774	PBS Property Holdings LLC	PBS Development LLC	51% - PBS Impact Foundation 49% - Phi Beta Sigma, Inc.	35	8	0	10/2/2023	
Dix Street Residences	February 2, 2022 / 2021 RFP	338 58th St NE	Ward 7	\$1,879,812	Dix Street Residences, LLC	NixDev Dix Street Residences, LLC	25% Owner of Managing Member - For-Profit Developer, Raymond Nix owner 75% Owner of Managing Member - For-Profit, Howard D. Cohen Revocable Trust, Howard D. Cohen Sole Trustee + Beneficiary	47	10	47	4/14/2023	
Hope View Apartments	February 2, 2022 / 2021 RFP	1337 Good Hope Road SE	Ward 8	\$1,100,000	Hope View Apartments, LP	APC Dix Street Residences Anacostia Economic Development Corp., Inc.	51% owner of Managing Member - Non-profit - Stan Jackson, President + CEO 49% owner of Managing Member - For-Profit - Duane Miller/Jana Hageman, owners	42	14	0	5/19/2023	
						Recovery Café DC	25% owner of General Partner - Non-Profit - Jacqueline Conerly, CEO					
Subtotal				\$4,076,586				124	32	47		
TOTALS												
				\$4,076,586				124	32	47		

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND
A Governmental Fund of the District of Columbia**

**Financial Statements Together with
Reports of Independent Public Accountants
For the Year Ended September 30, 2016**



S B & COMPANY, LLC
KNOWLEDGE • QUALITY • CLIENT SERVICE

SEPTEMBER 30, 2016

CONTENTS

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS	1
MANAGEMENT’S DISCUSSION AND ANALYSIS	3
FUND FINANCIAL STATEMENTS	
Balance Sheet	6
Statement of Revenues, Expenditures, and Change in Fund Balance	7
NOTES TO FINANCIAL STATEMENTS	8
REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS ON INTERNAL CONTROLS OVER FINANCIAL FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE <i>GOVERNMENT AUDITING STANDARDS</i>	13
SCHEDULE OF FINDINGS AND QUESTIONED COSTS	15
SCHEDULE OF CORRECTIVE ACTIONS	18



S B & COMPANY, LLC
KNOWLEDGE • QUALITY • CLIENT SERVICE

REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

The Mayor and Council of the Government of the District of Columbia
Inspector General of the Government of the District of Columbia

Report on the Financial Statements

We have audited the accompanying financial statements of the Government of the District of Columbia Housing Production Trust Fund (the Fund), as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Fund's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2016**

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of September 30, 2016, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Fund and do not purport to, and do not, present fairly the financial position of the Government of the District of Columbia, as of September 30, 2016, and the changes in its financial position for the year then ended in accordance with U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 12, 2018, on our consideration of the Fund's internal controls over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal controls over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal controls over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Fund's internal control over financial reporting and compliance.

Washington, DC
October 12, 2018



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2016**

The following is a discussion and analysis of the Government of the District of Columbia Housing Production Trust Fund’s (the Fund) financial performance for the fiscal year ended September 30, 2016. The financial statements and accompanying notes on pages 6 through 12 should be read in conjunction with this discussion.

Basic Financial Statements

The Fund’s basic financial statements are comprised of two components: fund financial statements and notes to the fund financial statements.

- **Fund financial statements.** The governmental financial statements focus primarily on the sources, uses, and balances of current financial resources. The financial statements consist of a Balance Sheet and Statement of Revenues, Expenditures, and Change in Fund Balances.
- **Notes to the fund financial statements.** The notes provide additional information that is essential to fully understand the data provided in the Fund’s financial statements.

2016 Financial Highlights

- Other long-term assets/net loans receivable increased by \$12,576,004 or 30%.
- Provision for doubtful accounts increased by \$75,362,095 or 21%.
- Cash and cash equivalents increased by \$65,479,828 or 37%.
- Due from other funds decreased by \$737,414 or -12%.
- Unearned revenues recorded for the Fund increased by \$12,575,969 or 30%.
- 63 new loans were issued in 2016 amounting to \$98,168,552.
- 1,192 Affordable Housing units were started.
- 1,053 new Affordable Housing units were completed.

Table 1 - Condensed Statements of Financial Position as of September 30, 2016 and 2015:

	<u>FY 2016</u>	<u>FY 2015</u>	<u>2016-2015</u>	<u>%</u>
Total Assets	\$ 305,183,863	\$227,878,000	\$77,305,863	34%
Total Liabilities	54,872,969	42,382,000	12,490,969	29%
Restricted Fund Balance	\$ 250,310,894	\$185,496,000	\$64,814,894	35%

Total Assets

Total assets increased by \$77,305,863 or 34% due to additional funding to facilitate the Mayor’s Affordable Housing Initiatives.

Total Liabilities

The total liabilities increased by \$12,490,969 or 29% as a result of net loss, which will not be collected currently.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2016**

Table 2 - Condensed Statements of Revenues, Expenditures and Change in Fund Balances for the Years Ended September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>	<u>2016-2015</u>	<u>%</u>
Revenues				
Taxes	\$ 55,877,916	\$ 60,598,000	\$ (4,720,084)	-8%
Investment Income and Other	<u>5,660,671</u>	<u>3,945,000</u>	<u>1,715,671</u>	<u>43%</u>
	61,538,587	64,543,000	(3,004,413)	-5%
Expenditures	86,902,728	73,010,000	13,892,728	19%
Excess of Expenditures over Revenues	(25,364,141)	(8,467,000)	(16,897,141)	200%
Transfers In	<u>90,179,389</u>	<u>20,099,000</u>	<u>70,080,389</u>	<u>349%</u>
Net Change in Fund Balances	<u>\$ 64,815,248</u>	<u>\$ 11,632,000</u>	<u>\$ 53,183,248</u>	<u>457%</u>

2016

Expenditures

- Expenditures increased by \$13,892,728 or 19% from FY 2015 to FY 2016, which was attributable to the Department of Housing and Community Development (DHCD) closing additional loans to facilitate the Mayor's Affordable Housing Initiative.

Revenues

- Tax revenues decreased by \$4,720,084 or 8% due to lower deed transfer and deed recordation tax revenues received in FY 2016, which fund the Housing Production Trust Fund. See Table 6.
- Investment and other income increased by \$1,715,671 or 43% in FY 2016 over FY 2015 due to an increase in loan repayments, pay-offs and interest earned.

Table 3 – Other Long-term Assets/Loans Receivable as of September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>	<u>2016-2015</u>	<u>%</u>
Loans Receivable	\$ 495,820,483	\$ 407,882,384	\$ 87,938,099	22%
Allowance	<u>(440,947,514)</u>	<u>(365,585,419)</u>	<u>(75,362,095)</u>	<u>21%</u>
Net Loan Receivable	<u>\$ 54,872,969</u>	<u>\$ 42,296,965</u>	<u>\$ 12,576,004</u>	<u>30%</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2016**

Table 4 - Number of Active Loans as of September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>	<u>2016-2015</u>	<u>%</u>
Amortized	98	64	34	53%
Deferred	260	236	24	10%
Total	358	300	58	19%

Table 5 – Revenues from Loan and Interest Payments for the Years Ended September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>	<u>2016-2015</u>	<u>%</u>
Amortized: Loan Repayments and Interest	\$ 2,350,957	\$ 2,591,417	\$ (240,460)	-9%
Deferred: Loan Repayments and Interest	1,445,574	738,236	707,338	96%
Total	\$ 3,796,531	\$ 3,329,653	\$ 466,878	14%

Table 6 – Government of the District of Columbia Deed Recordation and Transfer Taxes for the Years Ended September 30, 2016 and 2015:

	<u>2016</u>	<u>2015</u>	<u>2016-2015</u>	<u>%</u>
Deed Recordation Taxes	\$ 30,793,000	\$ 32,599,000	\$ (1,806,000)	-6%
Deed Transfer Taxes	25,085,000	27,999,000	(2,914,000)	-10%
Total	\$ 55,878,000	\$ 60,598,000	\$ (4,720,000)	-8%

FY 2017 OUTLOOK

A total revenues collection for FY 2017 is estimated at approximately \$68 million. The estimate is in anticipation of increases in dedicated tax collections and loan repayments tied to current economic trends. Deed recordation and deed transfer taxes are estimated to account for \$58 million of projected revenues, with another \$10.4 million coming from miscellaneous revenues from loan repayments and interest collected on loans in the Fund's loan portfolio. In addition, the Mayor is expected to provide another \$43 million in local funding to support her commitment to keep the Fund funded at \$100 million annually.

DHCD projects that approximately 1,500 new affordable housing units will be initiated in FY 2017, with 700 units projected to be completed. DHCD anticipates selecting as many as 8-10 new multi-family development projects when the Notice of Funding Availability is released in the Spring of 2017. The Fund estimates spending of \$125 million in FY 2017.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2016**

Requests for Information

This report is designed to provide a general financial overview of the Fund. Questions concerning any of the information provided in this report or requests for additional information should be directed to Kwame Bryant, Budget Officer of the Department of Housing and Community Development (DHCD) at (202) 442-7262.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Balance Sheet
September 30, 2016**

ASSETS

Cash and cash equivalents (restricted)	\$ 242,325,828
Investments (restricted)	2,146,900
Accounts receivable, net	257,580
Due from other funds	5,580,586
Loans receivable, net	<u>54,872,969</u>
Total Assets	<u><u>\$ 305,183,863</u></u>

LIABILITIES

Accounts payable	
Unearned revenue	\$ <u>54,872,969</u>
Total Liabilities	<u>54,872,969</u>

FUND BALANCE

Fund balance restricted for affordable housing initiative	<u>250,310,894</u>
Total Liabilities and Fund Balance	<u><u>\$ 305,183,863</u></u>

The accompanying notes are an integral part of this balance sheet.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Revenues, Expenditures, and Change in Fund Balance
For the Year Ended September 30, 2016**

Revenues	
Deed recordation and transfer taxes	\$ 55,877,916
Investment income	83,760
Loan repayments and interest	5,377,971
Other revenue	198,940
Total Revenues	<u>61,538,587</u>
Expenditures	
Economic development and regulation	86,902,728
Total Expenditures	<u>86,902,728</u>
Excess of Expenditures Over Revenues	(25,364,141)
Other Financing Sources	
Transfers in	90,179,389
Total Other Financing Sources	<u>90,179,389</u>
Net Change in Fund Balance	64,815,248
Restricted fund balance at the beginning of the year	185,495,646
Restricted Fund Balance at the End of the Year	<u>\$ 250,310,894</u>

The accompanying notes are an integral part of this balance sheet.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
September 30, 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Government of the District of Columbia Housing Product Trust Fund (the Fund) was established under the District of Columbia Housing Production Trust Fund Act of 1988, D.C. Law 7-202, D.C. Code § 45-3101. The Fund supports the construction, rehabilitation, and acquisition of housing affordable to low and moderate income residents. Since 2001, the Fund has helped build or renovate 9,900 affordable homes throughout the District of Columbia (the District).

Relationship with the District

The Fund is the District's largest affordable housing program. The funding from the Fund often serves as "gap financing" for projects that have substantial amounts of private financing and need only partial support from the District. To serve this purpose, under the District of Columbia Housing Act beginning in 2003, 15% of the Government of the District of Columbia revenues from deed recordation and transfer taxes are dedicated to the Fund each fiscal year. In fiscal year 2015, the Fund received a pledge from the Mayor to fully fund the Fund at \$100 million to provide financing for affordable housing initiative. This initiative provides financial assistance to non-profit and for-profit developers that support the rehabilitation and acquisition of affordable housing for rental or homeownership in the District.

The financial statements of the Fund are intended to present only the financial position of the Fund and do not purport to, and do not present the financial position of the District. Additionally, the Fund's accompanying financial statements are not indicative of the Fund as if it were a stand-alone entity.

Reporting Entity

The financial statements present only the Fund, and do not purport to, and do not present fairly the financial position of the District as of September 30, 2016 and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting and Measurement Focus

The Fund's activities are accounted for in the District's general fund, a governmental fund type, which is accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (that is when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered by the District to be one year. Expenditures are recorded when the related liabilities are incurred. The Fund's financial statements are presented on a modified accrual basis, which is essentially the same as the full accrual basis; therefore, separate entity-wide statements are not presented.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
September 30, 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Cash and Cash Equivalents

The Fund's cash is deposited into an invested pooled account with the District. As of September 30, 2016, all of the Fund's cash was deposited into an investment pool account with the District. In accordance with District's policies, substantially all of its deposits were insured or collateralized with securities held by the District or by its agent in the name of the District.

Investments

The restricted investment is the invested portion of the available funds. The funds are restricted because resources in the Fund are restricted by law through enabling legislation for the purpose of providing financial assistance to a variety of affordable housing programs and opportunities in the District.

Fair Value Measurements

Fair value is defined under GAAP as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. Valuation techniques used to measure fair value must maximize the use of observable inputs and minimize the use of unobservable inputs. The standard describes a fair value hierarchy based on three levels of inputs, of which the first two are considered observable and the last is unobservable, that may be used to measure fair value and are as follows.

Basis of Fair Value Measurement

Level 1: Valuation based on quoted prices in active markets for identical assets or liabilities that a reporting entity has the ability to access at the measurement date, and where transactions occur with sufficient frequency and volume to provide pricing information on an ongoing basis.

Level 2: Valuation based on inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly. Inputs include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, that is markets in which there are few transactions, prices are not current, or prices vary substantially over time.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
September 30, 2016**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Basis of Fair Value Measurement (continued)

Level 3: Valuation based on inputs that are unobservable for an asset or liability and shall be used to measure fair value to the extent that observable inputs are not available, thereby allowing for situations in which there is little, if any, market activity for the asset or liability at the measurement date. This input therefore reflects the Foundation's assumptions about what market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

The asset's or liability's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

Fund Balance

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, fund balance is classified as restricted. As of September 30, 2016, cumulative revenues exceeded cumulative expenditures incurred, resulting in a positive fund balance.

Subsequent Events

The Fund's management has evaluated subsequent events through the date this report which was available for issuance on October 12, 2018. There are no material events that would have an effect on the financial statements.

2. CASH AND CASH EQUIVALENTS

The Fund's cash is deposited into an invested pooled account with the District. As of September 30, 2016, the Fund had restricted cash and cash equivalents of \$242,325,828.

3. CUSTOMER CREDIT RISK DEPOSITS

Custodial credit risk is the risk that, in the event of a bank failure, the Fund's deposits may not be returned to it. Deposits are exposed to custodial credit risk if they are not covered by depository insurance and the deposits are (a) uncollateralized, (b) collateralized with securities held by the pledging financial institution, or (c) collateralized with securities held by pledging financial institution's trust department or agent but not in the Fund's name. As of September 30, 2016, all of the Fund's cash was deposited into an investment pool account with the District. In accordance with District's policies, substantially all of its deposits were insured or collateralized with securities held by the District or by its agent in the name of the District.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
September 30, 2016**

4. INVESTMENTS

The restricted investment is the invested portion of the available funds. The funds are restricted because resources in the Fund are restricted by law through enabling legislation for the purpose of providing financial assistance to a variety of affordable housing programs and opportunities. As of September 30, 2016, the Fund had \$2,146,900 invested in guaranteed investment contracts (Level 3), which are valued at fair value by discounting the related cash flows based on current yields of comparable instruments considering the creditworthiness of the issuer.

5. ACCOUNTS RECEIVABLE

The District has a loan service provider that receives and tracks a majority of loan repayments and balances. As of September 30, 2016, the service provider had not remitted September loan and interest payments totaling \$257,580 to the District before year-end.

6. OTHER LONG-TERM ASSETS/LOANS RECEIVABLE

The Fund's other long-term assets consist of loans receivable as follows:

- Amortized loans are required to be completely paid off over a specific period of time at a predetermined interest rate.
- Deferred loans allow the borrower of a low income eligible property to defer repayment of principal during construction, major rehabilitation or modification, and lease period. As of September 30, 2016, the Fund's total principal amounts for deferred loans were \$416,031,424. There were no loans written off in 2016.

	<u>Loan Amount</u>	<u>Allowance</u>	<u>Net Loans Receivable</u>
Amortized Loans	\$ 79,789,059	\$ (39,894,530)	\$ 39,894,529
Deferred Loans	416,031,424	(401,052,984)	14,978,440
Total	<u>\$ 495,820,483</u>	<u>\$ (440,947,514)</u>	<u>\$ 54,872,969</u>

In 2016, the allowance for amortized loans was assessed at 50% based on delinquency and actual historical collections. The allowance for deferred loans with expected repayments was assessed at 49% of outstanding loans balance and deferred loans with no expected repayments was at 100% of outstanding loan balances.

The Fund's loans receivable allowance roll forward for fiscal year 2016 is as follows:

	<u>2016</u>
Allowance for Doubtful Accounts - Beginning	\$ 365,585,419
FY 16 Activity for Allowance	75,362,095
Allowance for Doubtful Accounts - Ending	<u>\$ 440,947,514</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
September 30, 2016**

7. DUE FROM OTHER FUNDS

The Office of Finance and Treasury transfers monthly revenues (deed recordation taxes and deed transfer taxes) to the Fund. As of September 30, 2016, the Treasury had not remitted the September collections totaling \$5,580,586 to the Fund.

8. TRANSFERS FROM GENERAL FUND

The Fund received a pledge from the Mayor totaling \$100 million, including the dedicated deed recordation and deed transfer taxes, from the District's general revenues in fiscal year 2016. In addition to the annual dedicated deed recordation and deed transfer taxes, an additional \$90,179,389 was transferred in from the general fund for the year ended September 30, 2016.

9. COMMITMENTS AND CONTINGENCIES

The Fund has entered into agreements with developers whereby loan funds have been partially disbursed or are not yet disbursed. As of September 30, 2016, the Fund is committed to fund the total amount of undisbursed loans under executed agreements of \$65,105,363.

10. PENSION AND OTHER POSTEMPLOYMENT BENEFITS

The Fund does not have any direct employees. Instead, direct labor costs are allocated from the District based on actual hours worked at the rate for salary and fringe benefits. Indirect labor and other overhead costs are also allocated to the Fund.

Certain employees of the District are covered under a defined contribution pension plan as well as a postemployment benefit plan, which are sponsored by the District. The District prepares a separate comprehensive annual report, which can be obtained from the Office of the Chief Financial Officer at 1350 Pennsylvania Avenue, N.W., Suite 209, Washington D.C. 20004.



SB & COMPANY, LLC
KNOWLEDGE • QUALITY • CLIENT SERVICE

**REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS ON INTERNAL CONTROLS
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

The Mayor and Council of the Government of the District of Columbia
Inspector General of the Government of the District of Columbia

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the accompanying financial statements of the Government of the District of Columbia Housing Production Trust Fund (the Fund), as of and for the year ended September 30, 2016, and the related notes to the financial statements, which collectively comprise the Fund's basic financial statements, and have issued our report thereon dated October 12, 2018.

Internal Controls over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Fund's internal controls over financial reporting (internal controls) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fund's internal controls. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal controls.

A deficiency in internal controls exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal controls, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal controls that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal controls over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal controls over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal controls over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal controls described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies as items 2016-01 and 2016-02.



SB & COMPANY, LLC
KNOWLEDGE • QUALITY • CLIENT SERVICE

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Fund's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, and which are described in the accompanying schedule of findings and questioned costs as items 2016-01 and 2016-02.

Management's Response to Findings

Management's response to the findings identified in our audit are described in the accompanying schedule of corrective actions. Management's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fund's internal controls or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Fund's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Washington, DC
October 12, 2018

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Schedule of Findings and Questioned Costs
September 30, 2016**

Reference Number: 2016-01

Type of Finding: Noncompliance with laws and regulations

Criteria

D.C. Code § 42-2802 (d)(3) requires the District of Columbia Department of Housing and Community Development (DHCD) to have annual audits of the D.C. Housing Production Trust Fund, publish annual reports, hold public hearings, and make annual assessments of the continued housing needs of targeted populations.

Condition

The District of Columbia Department of Housing and Community Development has not complied with the requirements of D.C. Code § 42-2802 (d)(3).

Cause

DHCD relied on the District CAFR audit to satisfy the requirement stated above. However, a separate independent audit was supposed to be performed for the D.C. Housing Production Trust Fund.

Effect

The Fund could face severe consequences for not publishing annual audit reports or for publishing these reports late. The repercussions include:

- Cut down on funding
- Legal issues

Recommendation

SBC recommends that DHCD ensure that annual audits are performed.

Questioned costs

N/A

Management's Response

Management agrees with the finding. See Schedule of Corrective Actions.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Schedule of Findings and Questioned Costs
September 30, 2016**

Reference Number: 2016-02

Type of Finding: Noncompliance with laws and regulations

Criteria

D.C. Code § 42-2802 (d)(2) requires the District of Columbia Department of Housing and Community Development (DHCD) to file with the D.C. Council Chairperson of the Committee on Economic Development quarterly reports on activities and expenditures.

Condition

DHCD did not file the quarterly reports for fiscal year 2016 as required by D.C. Code § 42-2802 (d)(2).

Cause

DHCD has had turnover in accounting and program personnel and some of the internal controls relating to the review and filing the quarterly reports were not performed on a timely basis.

Effect

Because of the late submission of the quarterly reports on the Fund's activities and expenditures, the reporting package was not made available to users in a timely manner

Recommendation

We recommended that DHCD develop procedures to ensure that future reporting packages are submitted timely to allow users to make informed decisions.

Questioned costs

N/A

Management's Response

Management agrees with the finding. See Schedule of Corrective Actions.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Schedule of Corrective Actions
September 30, 2016**

Reference Number: 2016-01

Responsible Official's Response and Corrective Action Plan

We agree with the finding of the independent auditor. As a result, we have hired an independent auditor to perform our annual audit.

Planned Implementation Date of Corrective Action
2017

Person Responsible for Corrective Action
Polly Donaldson, Director

Reference Number: 2016-02

Responsible Official's Response and Corrective Action Plan

We agree with the finding of the independent auditor and will take steps to implement procedures to address this issue.

Planned Implementation Date of Corrective Action
2017

Person Responsible for Corrective Action
Polly Donaldson, Director



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND
A Governmental Fund of the District of Columbia**

**Financial Statements together with
Reports of Independent Public Accountants**

For the Year Ended September 30, 2017



CONTENTS

Independent Auditor’s Report.....	2
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters	3
Management’s Discussion and Analysis	9
Fund Financial Statements	
Statement of Financial Position	13
Statement of Revenues, Expenditures, and Changes in Fund Balance.....	14
Notes to Financial Statements.....	15



Independent Auditor's Report

The Mayor and Council of the Government of the District of Columbia
Inspector General of the Government of the District of Columbia

Report on the Financial Statements

We have audited the accompanying balance sheet and the statement of revenues, expenditures and change in fund balances of the Housing Production Trust Fund (HPTF), a component unit of Washington, District of Columbia, as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the HPTF's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

WILLIAMS, ADLEY & COMPANY-DC, LLP

Certified Public Accountants/ Management Consultants

1030 15th Street, NW, Suite 350 West • Washington, DC 20005 • (202) 371-1397 • Fax: (202) 371-9161

Opinion on Financial Statements

In our opinion, the financial statements referred to above present fairly, in all material respects, the fund balance of the HPTF as of September 30, 2017, and the changes in its fund balance for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance on RSI.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

In planning and performing our audit of the financial statements, we considered HPTF's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of HPTF's internal control. Accordingly, we do not express an opinion on the effectiveness of HPTF's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify two deficiencies in internal control, described in Appendix I as items 17-01 and 17-02 that we consider to be significant deficiencies. An additional deficiency was reported to management in a separate letter.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether HPTF's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in Appendix I Current Year Findings as items 17-02.

Management's Responses to Findings

HPTF's management's responses to the findings identified in our audit are included in Appendix I. HPTF's management's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of HPTF's internal controls or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering HPTF's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Williams, Adley & Company, DC, LLP

Washington, DC

April 28, 2021

Appendix I – Current Year Findings

17-01: Inaccurate Presentation of Financial Statements and Related Footnotes

The Department of Housing and Community Development (DHCD) did not have controls in place to ensure the accurate reporting of financial information in their annual report. Specifically, during our review of the financial statements and related footnotes for the fiscal year (FY) ended September 30, 2017. Additionally, the Management Discussion and Analysis included several errors in the tables.

The following are examples of the discrepancies noted between amounts in the footnotes and the financial statements and/or supporting documentation.

<i>FY17</i>	Financial Statements provided after auditor comments	Initial Financial Statements provided
Note 7 Transfers in from the General Fund – amount transferred	\$42,737,104	\$90,179,389
Note 8 Commitments & Contingencies – total amount of undisbursed loans	\$101,796,421	\$65,105,363

DHCD does not utilize a financial reporting checklist to ensure consistency and accuracy of the information presented in the management discussion and analysis, financial statements and footnotes. The supervisory review was insufficient.

Standards for Internal Control section 13.05 states “Management processes the obtained data into quality information that supports the internal control system. This involves processing data into information and then evaluating the processed information so that it is quality information. Quality information meets the identified information requirements when relevant data from reliable sources are used. Quality information is appropriate, current, complete, accurate, accessible, and provided on a timely basis. Management considers these characteristics as well as the information processing objectives in evaluating processed information and makes revisions when necessary so that the information is quality information.”

As a result, HPTF’s Annual Financial Report did not accurately reflect the proper balances and appropriate disclosures. Readers of the Annual Financial Report may make incorrect decisions based on an inaccurate report.

Williams Adley recommends that DHCD:

1. Develop a checklist that ensures HPTF’s annual report complies with Governmental Accounting Standards Board requirements for the presentation.
2. Retains documentation of the review of the complete Annual Financial Report.

Management Response:

The OCFO has strengthened its internal controls over the preparation of the HPTF annual financial report and related footnotes for FY 2020 and going forward. This includes performing a more comprehensive/thorough review of the financial statements and ensuring that the review process is documented, every number presented is tied to supporting documentation, and that all the supporting documentation used to prepare the footnotes is retained. In addition, we are developing and implementing a financial statement disclosure checklist as part of the financial statement review process to ensure completeness, consistency, and accuracy of the information presented in the management discussion and analysis, financial statements and footnotes.

17-02: Noncompliance with Annual Audit Requirement (Continuing Prior Year Finding)

The Department of Housing and Community Development (DHCD) did not procure an independent entity to conduct an annual audit of the Housing Production Trust Fund (HPTF) for the fiscal years 2017 in a timely manner. Specifically, DHCD did not contract independent auditors to conduct the audit of HPTF’s FY2017 financial statements until June 2020.

As reported in the FY 2016 audit report, dated October 12, 2018, HPTF has not been timely about performing annual audits in the past; however, attempted to obtain assurance to try and be more current by having an independent audit firm conduct the audits for FY2017, 2018, and 2019. However, HPTF is still not in compliance with the Code of the District of Columbia requiring an annual audit of the fund.

The final Independent Auditor’s report, for the fiscal year 2016 HPTF financial statement audit was not published until fiscal year 2019. The delay caused DHCD to become behind in procuring services for the fiscal year 2017 financial statement audit.

Code of the District of Columbia §42–2801 Housing Production Trust Fund established. (d)(3) requires “The Department shall: Conduct annual audits, publish annual reports, hold public hearings, and make annual assessments of the continued housing needs of targeted populations.” Without timely audits, users of HPTF’s financial statements do not have important information to help assess the effectiveness of controls and operations on an annual basis. Additionally, without having an annual audit HPTF could face legal consequences and a reduction of funding.

Williams Adley recommends that DHCD ensure that annual audits are procured and conducted in a timely manner. Specifically, DHCD should:

1. Ensure the FY2020 and FY2021 audits are performed by December 2021.

Appendix I – Current Year Findings

2. Formalize a plan to ensure the procurement process for the financial statement audit is finalized a year in advance, beginning with the FY2022 financial statement audit.

Management Response:

Management concurs with the finding regarding the lack of timely audits of the HPTF. The current audit brings the agency up to date, and the statement of work for an FY2020 audit is currently under review. It is hoped that in the future the audit of the HPTF can be included in the contract for the city-wide Consolidated Annual Financial Report, as the HPTF is a significant fund and should be included in the annual audit.

Appendix II – Status of Prior Year Findings and Recommendations

Our assessment of the current status of prior year findings reported by other auditors is presented below.

Prior Year Finding	Current Year Status
Control Significant Deficiencies	
2016-01: Noncompliance with Laws and Regulations	Open and repeated in FY 2017 Audit Report
2016-02: Noncompliance with Laws and Regulations	Reclassified to a Management Letter Comment for FY 2017

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2017**

The following is a discussion and analysis of the Government of the District of Columbia’s (District) Housing Production Trust Fund (the Fund) financial performance for the fiscal year ended September 30, 2017. The financial statements and accompanying notes on pages 6 through 9 should be read in conjunction with this discussion.

Basic Financial Statements

The Fund’s basic financial statements are comprised of two components: fund financial statements and notes to the financial statements.

- **Fund financial statements.** The governmental financial statements focus primarily on the sources, uses, and balances of current financial resources. The financial statements consist of a Statement of Financial Position and statement of revenues, expenditures, and changes in fund balances.
- **Notes to the financial statements.** The notes provide additional information that is essential to fully understand the data provided in the fund financial statements.

2017 Financial Highlights

- Other long-term assets/net loans receivable increased by \$40,140,875 or 73%.
- Provision for doubtful accounts increased by \$69,517,267 or 16%.
- Cash and cash equivalents decreased by \$-13,417,834 or -6%.
- Due from other funds increased by \$82,641 or 1%.
- Unearned revenue recorded for the fund increased by \$40,140,875 or 73%
- 56 new loans were issued in 2017 amounting to \$112,776,934
- 1,626 Affordable Housing units started
- 1,183 new Affordable Housing units completed

Table 1 - Condensed Statement of Financial Position as of September 30, 2017 and 2016:

	FY 2017	FY 2016	Variance	%
Total Assets	\$ 332,002,248	\$ 305,183,863	\$ 26,818,385	9%
Total Liabilities	95,013,844	54,872,969	\$ 40,140,875	73%
Retricted Fund Balance	\$ 236,988,404	\$ 250,310,894	\$ (13,322,490)	-5%

Total Assets

Total assets increased by \$26,818,385 or 9% due to additional funding to facilitate the Mayor’s Affordable Housing Initiatives.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2017**

Total Liabilities

The total liabilities increased by \$40,140,875 or 73% due to additional commitments made as a result of the additional funding in FY 2017.

Table 2 - Condensed Statements of Revenues, Expenditures and Change in Fund Balances for the years ended September 30, 2017 and 2016:

	2017	2016	Variance	%
Revenues				
Deed Recordation & Transfer Taxes	\$ 58,013,719	\$ 55,877,916	\$ 2,135,803	4%
Investment Income & Other	10,418,936	5,660,671	4,758,265	84%
	68,432,655	61,538,587	6,894,068	11%
Expenditures	124,487,250	86,902,728	37,584,522	43%
Excess of Expenditures over Revenues	(56,054,595)	(25,364,141)	(30,690,454)	121%
Transfers In	42,732,104	90,179,389	(47,447,285)	-53%
Net Change in Fund Balances	\$ (13,322,491)	\$ 64,815,248	\$ (78,137,739)	-121%

2017

Revenues

- Tax Revenues increased by \$2,135,803 or 4% due to higher Deed Recordation and Transfer Taxes received in FY 2017. See Table 6 below.
- Investment and other income increased by \$4,758,265 or 84% in FY 2017 over FY 2016 due to a one-time payment associated with the site initiative program and new collections associated with inclusionary zoning fees.

Expenditures

- Expenditures increased by \$ 37,584,522 or 43% from FY 2016 to FY 2017, which can be attributed to the agency expanding its capacity to close additional loans to facilitate the Mayor’s Affordable Housing Initiative.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2017**

Table 3 – Other Long-term Assets/Loans Receivable as of September 30, 2017 and 2016:

	2017	2016	Variance	%
Loans Receivable	\$ 605,478,625	\$ 495,820,483	\$ 109,658,142	22%
Allowance	(510,464,781)	(440,947,514)	(69,517,267)	16%
Net Loan Receivable	\$ 95,013,844	\$ 54,872,969	\$ 40,140,875	73%

Table 4 - Number of Active Loans as of September 30, 2017 and 2016:

	2017	2016	Variance	%
Amortized	115	98	17	17%
Deferred	289	260	29	11%
Total	404	358	46	13%

Table 5 – Revenue from Loan and Interest Payments for the years ended September 30, 2017 and 2016:

	2017	2016	Variance	%
Amortized: Loan Repayments and Interest	\$ 2,239,483	\$ 2,350,957	(111,475)	-5%
Deferred: Loan Repayments and Interest	1,182,327	1,445,574	(263,247)	-18%
Total	\$ 3,421,809	\$ 3,796,531	\$ (374,722)	-10%

Table 6 – Government of the District of Columbia Deed Recordation and Transfer Taxes for the years ended September 30, 2017 and 2016:

	2017	2016	Variance	%
Deed Recordation Taxes	\$ 31,918,760	\$ 30,793,000	1,125,760	4%
Deed Transfer Taxes	26,094,959	25,085,000	1,009,959	4%
Total	\$ 58,013,719	\$ 55,878,000	2,135,719	4%

Table 7 – Number of Affordable Housing Units under Development, Completed and Started during FY 2017 and 2016.

	2017	2016	Variance	%
Affordable Housing Under Development	2153	1390	763	55%
Affordable Housing Completed	705	837	(132)	-16%
Affordable Housing Initiated	1542	1192	350	29%
Total	4400	3419	981	29%

The increase in FY 2017 units under development over FY 2016 could be attributed to increased number of loan closings due to additional revenues received at the end of FY 2016.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2017**

The small decrease in completed housing units in FY 2017 over FY 2016 is a result of fewer total units under construction in FY 2016 that could be completed during the year.

DHCD committed more funding in FY 2017 to new Affordable Housing construction than in FY 2016. The funding increase resulted in more housing construction units initiated over FY 2016.

FY 2018 OUTLOOK

A total revenue collection for FY 2018 was estimated at approximately \$51 million. The estimate was in anticipation of increases in dedicated tax collections and loan repayments tied to current economic trends. The current revenue estimate projects Deed Recordation and Deed Transfer taxes at \$53 million of projected revenues, with another \$6 million coming from miscellaneous revenue from loan repayments and interest collected on loans in the Fund's loan portfolio. In addition, the Mayor was expected to provide another \$48 million in local funding.

The agency projects that approximately 1,900 new affordable housing units will be under development in FY2018, with 1,200 units projected to be completed. The agency anticipates selecting as many as 20 new multi-family development projects when the Notice of Funding Availability (NOFA) is released in the Spring of 2018. The Fund estimates spending of \$150 million in HPTF funds in FY 2018.

This report is designed to provide a general financial overview of the District of Columbia Government's Housing Production Trust Fund. If you have any questions regarding this report, please contact Beth Spooner, Agency Fiscal Officer of the Department of Housing and Community Development at (202) 442-7173.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Financial Position
As of September 30, 2017**

ASSETS

Cash and cash equivalents (restricted)	\$ 228,907,994
Investments (restricted)	2,146,001
Accounts Receivable, net	271,182
Due from other funds	5,663,227
Other long-term assets/ Loans receivable, net	95,013,844
Total Assets	\$ 332,002,248

LIABILITIES

Accounts Payable	-
Unearned Revenue	\$ 95,013,844
Total Liabilities	95,013,844

FUND BALANCE

Restricted Fund Balance	236,988,404
Total Liabilities and Fund Balance	\$ 332,002,248

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statements of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended September 30, 2016**

REVENUE

Deed recordation and transfer taxes	\$ 58,013,719
Investment income	9,754.11
Loan Repayments and Interest	3,421,809
Other revenue	6,987,372
Total Revenue	<u>68,432,655</u>

EXPENDITURES

Economic development and regulation	124,487,250
Loans	-
Total Expenditures	<u>124,487,250</u>

Excess of Expenditures Over Revenues (56,054,595)

OTHER FINANCING SOURCES

Transfers in	<u>42,732,104</u>
Total Other Financing Sources	42,732,104

NET CHANGE IN FUND BALANCE (13,322,491)

Restricted Fund Balance at the beginning of the year	<u>250,310,894</u>
Restricted Fund Balance at the end of the Year	<u>\$ 236,988,403</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2017**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Housing Product Trust Fund (the Fund), was established under the District of Columbia (the District) Housing Production Trust Fund Act of 1988, D.C. Law 7-202, D.C. Code § 42-2802. Under the District of Columbia Housing Act of 2002, D.C. Law 14-114, beginning on October 1, 2003, fifteen (15) percent of the District revenues from real property transfer and deed recordation taxes are dedicated to the Fund each fiscal year, less debt service.

The purpose of the Fund is to provide loans and grants to for-profit and nonprofit developers who are seeking to build or preserve existing affordable housing in the District.

Reporting Entity

The financial statements present only the Housing Production Trust Fund and do not purport to, and do not present fairly the financial position of the District as of September 30, 2017 and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting and Measurement Focus

The Fund's activities are accounted for in the District's general fund, a governmental fund type, which is accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (that is when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered by District to be one year. Expenditures are recorded when the related liabilities are incurred.

Cash and Cash Equivalents

Cash and cash equivalents represent cash and investments with maturities of 90 days or less.

Fund Balance

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund type Definitions*, the Fund's fund balance is classified as restricted. At September 30, 2017, the cumulative expenditures exceeded the cumulative revenue, resulting in positive fund balance.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2017**

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. CASH AND CASH EQUIVLENTS

The Fund's cash is deposited into an invested pooled account with the District. In accordance with District policies, substantially all of its deposits are insured or collateralized with securities held by the District or by its agent in the name of the District.

3. ACCOUNTS RECEIVABLE

The District has a loan service provider that receives and tracks the majority of the loan repayments and balances. At September 30, 2017, the service provider had not remitted the September loan and interest payments totaling \$271,182 to the District before year-end.

4. INVESTMENTS

The restricted investment is the invested portion of available funds. The funds are restricted because resources in the Fund are restricted by law through enabling legislation for the purpose of providing financial assistance to a variety of affordable housing programs and opportunities. As of September 30, 2017, the Fund had \$2,146,001 invested in guaranteed investment contracts (Level 3), which are valued at fair value by discounting the related cash flows based on current yields of comparable instruments considering the creditworthiness of the issuer.

5. OTHER LONG-TERM ASSETS/LOANS RECEIVABLE

The Fund other long-term assets consist of loans receivable as follows:

	Loan Amount	Allowance	Receivable
Amortized Loans	\$ 81,372,790	\$ (27,666,749)	\$ 53,706,041
Deferred Loans	524,105,835	(482,798,032)	41,307,803
Total	\$ 605,478,625	\$ (510,464,781)	\$ 95,013,844

- Amortized loans are required to be completely paid-off over a specific period at a predetermined interest rate.
- Deferred loans allow the borrower of a low-income eligible property to defer repayment of principal during construction, major rehabilitation or modification, and lease period.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2017**

In 2017, allowance for amortized loans was assessed at 34% based on delinquency and actual historical collections. Allowance for deferred loans was assessed at 0% of outstanding loans with scheduled repayments and 100% of outstanding loans with no scheduled repayments.

There were no loans written off in 2017.

6. DUE FROM OTHER FUNDS:

The Treasury transfers monthly revenues (deed recordation taxes and deed transfer taxes) from the Office of the Chief Financial Officer to the Fund. As of year-end, the Treasury had not remitted the September collections totaling \$5,663,227 to the Fund.

7. TRANSFERS FROM GENERAL FUND

The Fund received a pledge from the Mayor totaling \$100 million in fiscal year 2017. In addition to the annual dedicated deed recordation and transfer taxes from the District's general revenues, \$42,737,104 was transfers-in from the general fund for the year ended September 30, 2017, which was net of \$40 million in surplus repaid from the prior year.

8. COMMITMENTS AND CONTINGENCIES

The Fund has entered into agreements with developers whereby loan funds have been partially disbursed or are not yet disbursed. As of September 30, 2017, the total amount of undisbursed loans under executed agreements was \$101,796,421.

9. COSTS ALLOCATED FROM THE DISTRICT TO THE FUND

The Fund does not have any direct employees. Instead, direct labor costs are allocated from the District based on actual hours worked at the rate for salary and fringe benefits. Indirect labor and other overhead costs are also allocated to the Fund.

10. PENSION AND OTHER POSTEMPLOYMENT BENEFITS

Certain employees of the District are covered under a defined contribution pension plan as well as a postemployment benefit plan, which are sponsored by the District. The District prepares a separate comprehensive annual report, which can be obtained from the Office of the Chief Financial Officer at 1350 Pennsylvania Avenue, N.W., Suite 209, Washington D.C. 20004.

11. SUBSEQUENT EVENTS

The Fund's management has evaluated subsequent events through the date this report was available for issuance which was April 28, 2021. There are no material events that would have an effect on the financial statements.



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND
A Governmental Fund of the District of Columbia**

**Financial Statements together with
Reports of Independent Public Accountants**

For the Year Ended September 30, 2018



CONTENTS

Independent Auditor’s Report.....2

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters3

Management’s Discussion and Analysis9

Fund Financial Statements

 Statement of Financial Position13

 Statement of Revenues, Expenditures, and Changes in Fund Balance.....14

Notes to Financial Statements.....15



Independent Auditor's Report

The Mayor and Council of the Government of the District of Columbia
Inspector General of the Government of the District of Columbia

Report on the Financial Statements

We have audited the accompanying balance sheet and the statement of revenues, expenditures and change in fund balances of the Housing Production Trust Fund (HPTF), a component unit of Washington, District of Columbia, as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the HPTF's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

WILLIAMS, ADLEY & COMPANY-DC, LLP

Certified Public Accountants/ Management Consultants

1030 15th Street, NW, Suite 350 West • Washington, DC 20005 • (202) 371-1397 • Fax: (202) 371-9161

Opinion on Financial Statements

In our opinion, the financial statements referred to above present fairly, in all material respects, the fund balance of the HPTF as of September 30, 2018, and the changes in its fund balance for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance on RSI.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

In planning and performing our audit of the financial statements, we considered HPTF's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of HPTF's internal control. Accordingly, we do not express an opinion on the effectiveness of HPTF's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant

deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

We did identify two deficiencies in internal control, described in Appendix I as items 18-01 and 18-02 that we consider to be significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether HPTF's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in Appendix I Continuing Prior Year Findings as item 18-02.

Management's Responses to Findings

HPTF's management's responses to the findings identified in our audit are included in Appendix I. HPTF's management's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of HPTF's internal controls or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering HPTF's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Williams, Adley & Company-DC, LLP

Washington, DC
April 28, 2021

18-01: Inaccurate Presentation of Financial Statements and Related Footnotes

The Department of Housing and Community Development (DHCD) did not have adequate internal controls in place to ensure the accurate reporting of financial information in its annual report. Specifically, during our review of the financial statements and related footnotes for the fiscal years (FY) ended September 30, 2018, we noted that in FY 2017 a money market account that was presented as investment, was presented as cash and cash equivalents in FY 2018 in accordance with the cash policy. While the change in presentation is appropriate, FY 2018 financial statements should have included a footnote discussing the change in presentation. Additionally, the Management Discussion and Analysis for fiscal year 2018 included errors in the tables.

The following significant discrepancy was noted between amounts in the footnotes and the financial statements and/or supporting documentation.

	Financial Statements provided after auditor comments	Initial financial Statements provided
<i>FY 18</i>		
Note 7 Commitments & Contingencies – total amount of undisbursed loans	\$128,258,158	\$126,137,569

DHCD does not utilize a financial reporting checklist to ensure consistency and accuracy of the information presented in the management discussion and analysis, financial statements and footnotes. The supervisory review was insufficient.

Standards for Internal Control section 13.05 states “Management processes the obtained data into quality information that supports the internal control system. This involves processing data into information and then evaluating the processed information so that it is quality information. Quality information meets the identified information requirements when relevant data from reliable sources are used. Quality information is appropriate, current, complete, accurate, accessible, and provided on a timely basis. Management considers these characteristics as well as the information processing objectives in evaluating processed information and makes revisions when necessary so that the information is quality information.”

As a result, certain amounts in the HPTF’s unaudited Annual Financial Report did not accurately reflect the proper balances and appropriate disclosures. If the corrections had not been made during the audit, prior to the release of the report, readers of the Annual Financial Report could have made incorrect decisions based on an inaccurate report.

Williams Adley recommends that DHCD:

1. Develop a checklist that ensures HPTF’s annual report complies with Governmental Accounting Standards Board requirements for the presentation.
2. Retains documentation of the review of the complete Annual Financial Report.

Management Response:

The OCFO has strengthened its internal controls over the preparation of the HPTF annual financial report and related footnotes for FY 2020 and going forward. This includes performing a more comprehensive/thorough review of the financial statements and ensuring that the review process is documented, every number presented is tied to supporting documentation, and that all the supporting documentation used to prepare the footnotes is retained. In addition, we are developing and implementing a financial statement disclosure checklist as part of the financial statement review process to ensure completeness, consistency, and accuracy of the information presented in the management discussion and analysis, financial statements and footnotes.

18-02: Noncompliance with Annual Audit Requirement

The Department of Housing and Community Development (DHCD) did not procure an independent entity to conduct an annual audit of the Housing Production Trust Fund (HPTF) for the fiscal years 2018, in a timely manner. Specifically, DHCD did not contract independent auditors to conduct the audit of HPTF’s FY2018 financial statements until June 2020.

As reported in the FY 2016 audit report, dated October 12, 2018, HPTF has not been timely about performing annual audits in the past; however, attempted to obtain assurance to try and be more current by having an independent audit firm conduct the audits for FY2017, 2018, and 2019 simultaneously. However, HPTF is still not in compliance with the Code of the District of Columbia requiring an annual audit of the fund.

The final Independent Auditor’s report, for the fiscal year 2016 HPTF financial statement audit was not published until fiscal year 2019. The delay caused DHCD to become behind in scheduling procuring services for the fiscal year 2018 financial statement audit.

Code of the District of Columbia §42–2801 Housing Production Trust Fund established. (d)(3) requires “The Department shall: Conduct annual audits, publish annual reports, hold public hearings, and make annual assessments of the continued housing needs of targeted populations.” Without timely audits, users of HPTF’s financial statements do not have important information to help assess the effectiveness of controls and operations on an annual basis. Additionally, without having an annual audit HPTF could face legal consequences and a reduction of funding.

Williams Adley recommends that DHCD ensure that annual audits are procured and conducted in a timely manner. Specifically, DHCD should:

1. Ensure the FY2020 and FY2021 audits are performed by December 2021.
2. Formalize a plan to ensure the procurement process for the financial statement audit is finalized a year in advance, beginning with the FY2022 financial statement audit.

Management Response:

Management concurs with the finding regarding the lack of timely audits of the HPTF. The current audit brings the agency up to date, and the statement of work for an FY2020 audit is currently under review. It is hoped that in the future the audit of the HPTF can be included in the contract for the city-wide Consolidated Annual Financial Report, as the HPTF is a significant fund and should be included in the annual audit.

Appendix II – Status of Prior Year Findings and Recommendations

Our assessment of the current status of prior year findings is presented below.

Prior Year Finding	Current Year Status
Control Significant Deficiencies	
17-01: Inaccurate Presentation of Financial Statements and Related Footnotes	Open and repeated in FY 2018 Audit Report
17-02: Noncompliance with Annual Audit Requirement	Open and repeated in FY 2018 Audit Report

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2018**

The following is a discussion and analysis of the Government of the District of Columbia’s (District) Housing Production Trust Fund (the Fund) financial performance for the fiscal year ended September 30, 2018. The financial statements and accompanying notes on pages 6 through 10 should be read in conjunction with this discussion.

Basic Financial Statements

The Fund’s basic financial statements are comprised of two components: fund financial statements and notes to the financial statements.

- **Fund financial statements.** The governmental fund financial statements focus primarily on the sources, uses, and balances of current financial resources. The financial statements consist of a Statement of Financial Position and Statement of Revenues, Expenditures, and Changes in Fund balances.
- **Notes to the financial statements.** The notes provide additional information that is essential to fully understand the data provided in the fund financial statements.

2018 Financial Highlights

- Other long-term assets/net loans receivable increased by \$2,722,092 or 3%.
- Provision for doubtful accounts increased by \$114,094,334 or 22%.
- Cash and cash equivalents decreased by \$68,931,901 or 30%.
- Due from other funds decreased by \$716,562 or 13%.
- Unearned revenue recorded for the fund increased by \$2,722,092 or 3%
- 43 new loans were issued in 2018 amounting to \$167,754,563.
- 626 Affordable Housing units started
- 1,183 new Affordable Housing units completed

Table 1 - Condensed Statement of Financial Position as of September 30, 2018 and 2017:

	FY 2018	FY 2017	Variance	%
Total Assets	\$ 265,132,802	\$ 332,002,248	\$ (66,869,446)	-20%
Total Liabilities	97,735,936	95,013,844	\$ 2,722,092	3%
Retricted Fund Balance	\$ 167,396,866	\$ 236,988,404	\$ (69,591,538)	-29%

Total Assets

Total assets decreased by \$66,869,446 or 20% due to a reduction in cash and cash equivalent balances, primarily related to a reduction in Intra-Fund transfers-in and an overall reduction in fund balance related to higher expenditures from the fund.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2018**

Total Liabilities

The total liabilities increased by \$2,722,092 or 3% due to additional commitments made as a result of the additional funding in FY 2018.

Table 2 - Condensed Statements of Revenues, Expenditures and Change in Fund Balances for the years ended September 30, 2018 and 2017:

	2018	2017	Variance	%
Revenue				
Deed Recordation and Transfer Taxes	\$ 61,071,625	\$ 58,013,719	\$ 3,057,906	5%
Investment Income & Other	11,062,012	10,418,936	643,076.2	6%
Total Revenue	72,133,637	68,432,655	3,700,982	5%
Expenditures	154,240,683	124,487,250	29,753,433	24%
Excess of Expenditures over Revenues	(82,107,046)	(56,054,595)	(26,052,451)	46%
Transfers In	12,515,509	42,732,104	(30,216,595)	-71%
Net Change in Fund Balances	\$ (69,591,537)	\$ (13,322,491)	\$ (56,269,046)	422%

2018

Revenues

- Tax Revenues increased by \$ 3,057,906 or 5% due to higher Deed Recordation and Transfer Taxes received in FY 2018. See Table 6 below.
- Investment and other income increased by \$643,076 or 6% in FY 2018 over FY 2017 due to an increase in HPTF loan repayments, pay-offs and interest earned.

Expenditures

- Expenditures increased by \$ 29,753,433 or 24% from FY 2017 to FY 2018, which can be attributed to the agency’s focus on closing multi-family loans to increase the number of affordable housing units as part of the Mayor’s Affordable Housing Initiative.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2018**

Table 3 – Other Long-term Assets/Loans Receivable as of September 30, 2018 and 2017:

	2018	2017	Variance	%
Loans Receivable	\$ 722,295,051	\$ 605,478,625	\$ 116,816,425	19%
Allowance	(624,559,115)	(510,464,781)	(114,094,334)	22%
Total	\$ 97,735,936	\$ 95,013,844	\$ 2,722,092	3%

Table 4 - Number of Active Loans as of September 30, 2018 and 2017:

	2018	2017	Variance	%
Amortized Loans	115	115	0	0%
Deferred Loans	327	289	38	13%
Total	442	404	38	9%

Table 5 – Revenue from Loan and Interest Payments for the years ended September 30, 2018 and 2017:

	2018	2017	Variance	%
Amortized: Loan Repayments and Interest	\$ 3,899,218	\$ 2,239,483	\$ 1,659,736	74%
Deferred: Loan Repayments and Interest	2,106,552	1,182,327	924,225	78%
Total	\$ 6,005,770	\$ 3,421,809	\$ 2,583,960	76%

Table 6 – Government of the District of Columbia Deed Recordation and Transfer Taxes for the years ended September 30, 2018 and 2017:

	2018	2017	Variance	%
Deed Recordation Taxes	\$ 33,396,391	\$ 31,918,760	\$ 1,477,631	5%
Deed Transfer Taxes	27,675,234	26,094,959	1,580,275	6%
Total	\$ 61,071,625	\$ 58,013,719	\$ 3,057,906	5%

Table 7 – Number of Affordable Housing Units under Development, Completed and Started during FY 2018 and 2017.

	2018	2017	Variance	%
Affordable Housing Under Development	1,834	2,153	-319	-15%
Affordable Housing Completed	1,183	705	478	68%
Affordable Housing Initiated	1,626	1,542	84	5%
Total	4643	4400	243	6%

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2018**

The decrease in FY 2018 units under development over FY 2017 is attributed to the fact that many of the properties under construction in FY 2017 were completed in FY 2018.

The increase in completed housing units in FY 2018 over FY 2017 resulted from more of the properties under construction in FY 2017 being completed in FY 2018.

DHCD committed more funding in FY 2018 to new Affordable Housing construction than in FY 2017. The funding increase resulted in more housing construction units initiated over FY 2017.

FY 2019 OUTLOOK

Total revenue collection for FY 2019 was originally estimated at approximately \$60.7 million based on anticipated increases in dedicated tax collections and loan repayments tied to current economic trends. Deed Recordation and Deed Transfer taxes is estimated to account for \$51.3 million of projected revenues, with another \$15.7 million coming from miscellaneous revenue from loan repayments and interest collected on loans in the Fund's loan portfolio. Through the end of January, collections appear to be running ahead of the original estimates. In addition, the Mayor is expected to provide another \$39.3 million in local funding to support her commitment to keep the HPTF funded at \$100 million annually.

The Agency projects that approximately 1,000 new affordable housing units will be under development in FY 2019, with 1,500 units projected to be completed. The Agency anticipates selecting as many as 8-10 new multi-family development projects in the 2019. The Agency estimates spending more than 150 million in HPTF funds in FY 2019.

This report is designed to provide a general financial overview of the District of Columbia Government's Housing Production Trust Fund. If you have any questions regarding this report, please contact Beth Spooner, Agency Fiscal Officer of the Department of Housing and Community Development at (202) 442-7173.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Financial Position
As of September 30, 2018**

ASSETS

Cash and cash equivalents (restricted)	\$ 159,975,194
Investments (restricted)	2,146,900
Accounts receivable, net	328,107
Due from other funds	4,946,665
Other long-term assets/ Loans receivable, net	97,735,936
Total Assets	<u><u>\$ 265,132,802</u></u>

LIABILITIES

Accounts Payable	-
Unearned revenue	\$ 97,735,936
Total Liabilities	<u>97,735,936</u>

FUND BALANCE

Restricted fund balance	167,396,866
Total Liabilities and Fund Balance	<u><u>\$ 265,132,802</u></u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended September 30, 2018**

REVENUE

Deed recordation and transfer taxes	\$ 61,071,625
Investment income	39,205
Loan repayments and interest	6,005,770
Other - Inclusionary zoning fees	5,017,037
Total Revenue	<u>72,133,637</u>

EXPENDITURES

Economic development and regulation	154,240,683
Total Expenditures	<u>154,240,683</u>

Excess of Expenditures Over Revenues (82,107,046)

OTHER FINANCING SOURCES

Transfers in	12,515,509
Total Other Financing Sources	<u>12,515,509</u>

NET CHANGE IN FUND BALANCE (69,591,537)

Restricted Fund Balance at the beginning of the year	236,988,403
Restricted Fund Balance at the end of the Year	<u>\$ 167,396,866</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2018**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Housing Product Trust Fund (the Fund), was established under the District of Columbia (the District) Housing Production Trust Fund Act of 1988, D.C. Law 7-202, D.C. Code § 42-2802. Under the District of Columbia Housing Act of 2002, D.C. Law 14-114, beginning on October 1, 2003, 15% of the District revenues from real property transfer and deed recordation taxes are dedicated to the Fund each fiscal year, less debt service.

The purpose of the Fund is to provide loans and grants to for-profit and nonprofit developers who are seeking to build or preserve existing affordable housing in the District.

Reporting Entity

The financial statements present only the Housing Production Trust Fund and do not purport to, and do not present fairly the financial position of the District as of September 30, 2018 and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting and Measurement Focus

The Fund's activities are accounted for in the District's special revenue fund, a governmental fund type, which is accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (that is when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered by District to be 60 days. Expenditures are recorded when the related liabilities are incurred.

Cash and Cash Equivalents

Cash and cash equivalents represent cash and investments with maturities of 90 days or less.

Fund Balance

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund type Definitions*, the Fund's fund balance is classified as restricted. At September 30, 2018, the cumulative revenue exceeded the cumulative expenditures incurred, resulting in positive fund balance.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2018**

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. CASH AND CASH EQUIVLENTS

The Fund's cash is deposited into an invested pooled account with the District. In accordance with District policies, substantially all of its deposits were insured or collateralized with securities held by the District or by its agent in the name of the District.

3. ACCOUNTS RECEIVABLE

The District has a loan service provider that receives and tracks the majority of the loan repayments and balances. At September 30, 2018, the service provider had not remitted the September loan and interest payments totaling \$328,108 to the District before year-end.

4. INVESTMENTS

The restricted investment is the invested portion of available funds. The funds are restricted because resources in the Fund are restricted by law through enabling legislation for the purpose of providing financial assistance to a variety of affordable housing programs and opportunities. As of September 30, 2018, the Fund had \$2,146,001 invested in guaranteed investment contracts (Level 3), which are valued at fair value by discounting the related cash flows based on current yields of comparable instruments considering the creditworthiness of the issuer.

5. OTHER LONG-TERM ASSETS/LOANS RECEIVABLE

The Fund other long-term assets consists of loans receivable as follows:

	Loan Amount	Allowance	Receivable
Amortized Loans	\$ 80,446,714	\$ (21,720,613)	\$ 58,726,101
Deferred Loans	641,848,337	(602,838,502)	39,009,835
Total	\$ 722,295,051	\$ (624,559,115)	\$ 97,735,936

- Amortized loans are required to be completely paid-off over a specific period of time at a predetermined interest rate.
- Deferred loans allow the borrower of a low-income eligible property to defer repayment of principal during construction, major rehabilitation or modification, and lease period.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2018**

In 2018, allowance for amortized loans was assessed at 27% based on delinquency and actual historical collections. Allowance for deferred loans was assessed at 0% of outstanding loans with scheduled repayments and 100% of outstanding loans with no scheduled repayments.

There were no loans written off in 2018.

6. DUE FROM OTHER FUNDS

The Treasury transfers monthly revenues (deed recordation taxes and deed transfer taxes) from the Office of the Chief Financial Officer to the Fund. As of year-end, the Treasury had not remitted the September collections totaling \$4,946,665 to the Fund.

7. TRANSFERS FROM GENERAL FUND

The Fund received a pledge from the Mayor totaling \$99.2 million in fiscal year 2018. In addition to the annual dedicated deed recordation and deed transfer taxes from the District's general revenues, \$27,677,880 was transfers-in from the general fund for the year ended September 30, 2017. Therefore, the subsidy transfer needed was only \$12,515,509.

8. COMMITMENTS AND CONTINGENCIES

The Fund has entered into agreements with developers whereby loan funds have been partially disbursed or are not yet disbursed. As of September 30, 2018, the total amount of undisbursed loans under executed agreements was \$128,258,158.

9. COSTS ALLOCATED FROM THE DISTRICT TO THE FUND

The Fund does not have any direct employees. Instead, direct labor costs are allocated from the District based on actual hours worked at the rate for salary and fringe benefits. Indirect labor and other overhead costs are also allocated to the Fund.

10. PENSION AND OTHER POSTEMPLOYMENT BENEFITS

Certain employees of the District are covered under a defined contribution pension plan as well as a postemployment benefit plan, which are sponsored by the District. The District prepares a separate comprehensive annual report, which can be obtained from the Office of the Chief Financial Officer at 1350 Pennsylvania Avenue, N.W., Suite 209, Washington D.C. 20004.

11. SUBSEQUENT EVENTS

The Fund's management has evaluated subsequent events through the date this report was available for issuance, which was April 28, 2021. There are no material events that would have an effect on the financial statements.



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND
A Governmental Fund of the District of Columbia**

**Financial Statements together with
Reports of Independent Public Accountants**

For the Year Ended September 30, 2019



CONTENTS

Independent Auditor’s Report.....2

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters3

Management’s Discussion and Analysis7

Fund Financial Statements

 Statement of Financial Position11

 Statement of Revenues, Expenditures, and Changes in Fund Balance.....12

Notes to Financial Statements.....13



Independent Auditor's Report

The Mayor and Council of the Government of the District of Columbia
Inspector General of the Government of the District of Columbia

Report on the Financial Statements

We have audited the accompanying balance sheet and the statement of revenues, expenditures and change in fund balances of the Housing Production Trust Fund (HPTF), a component unit of Washington, District of Columbia, as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the HPTF's basic financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

WILLIAMS, ADLEY & COMPANY-DC, LLP

Certified Public Accountants/ Management Consultants

1030 15th Street, NW, Suite 350 West • Washington, DC 20005 • (202) 371-1397 • Fax: (202) 371-9161

Opinion on Financial Statements

In our opinion, the financial statements referred to above present fairly, in all material respects, the fund balance of the HPTF as of September 30, 2019, and the changes in its fund balance for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the required supplementary information, such as management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance on RSI.

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters

In planning and performing our audit of the financial statements, we considered HPTF's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of HPTF's internal control. Accordingly, we do not express an opinion on the effectiveness of HPTF's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we

did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify one deficiency in internal control, described in Appendix I as item 19-01 that we consider to be a significant deficiency. An additional deficiency was reported to management in a separate letter.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether HPTF's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in Appendix I Continuing Prior Year Findings as item 19-01.

Management's Response to Findings

HPTF's management's response to the findings identified in our audit are described in Appendix III Management Comments. HPTF's management's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal controls and compliance and the results of that testing, and not to provide an opinion on the effectiveness of HPTF's internal controls or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering HPTF's internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.

Williams, Arley & Company-DC, LLP

Washington, DC
April 28, 2021

19-01: Noncompliance with Annual Audit Requirement

The Department of Housing and Community Development (DHCD) did not procure an independent entity to conduct an annual audit of the Housing Production Trust Fund (HPTF) for the fiscal years 2019 in a timely manner. Specifically, DHCD did not contract independent auditors to conduct the audit of HPTF’s FY 2019 financial statements until June 2020.

As reported in the FY 2016, 2017, and 2018 audit reports, HPTF has not been timely about performing annual audits in the past; however, attempted to obtain assurance to try and be more current by having an independent audit firm conduct the audits for FY2017, 2018, and 2019 simultaneously. However, HPTF is still not in compliance with the Code of the District of Columbia requiring an annual audit of the fund.

The final Independent Auditor’s report, for the fiscal year 2016 HPTF financial statement audit was not published until fiscal year 2019. The delay caused DHCD to become behind in scheduling procuring services for the fiscal year 2017, 2018 and 2019 financial statement audit.

Code of the District of Columbia §42–2801 Housing Production Trust Fund established. (d)(3) requires “The Department shall: Conduct annual audits, publish annual reports, hold public hearings, and make annual assessments of the continued housing needs of targeted populations.” Without timely audits, users of HPTF’s financial statements do not have important information to help assess the effectiveness of controls and operations on an annual basis. Additionally, without having an annual audit HPTF could face legal consequences and a reduction of funding.

Williams Adley recommends that DHCD ensure that annual audits are procured and conducted in a timely manner. Specifically, DHCD should:

1. Ensure the FY2020 and FY2021 audits are performed by December 2021.
2. Formalize a plan to ensure the procurement process for the financial statement audit is finalized a year in advance, beginning with the FY2022 financial statement audit.

Management Response:

Management concurs with the finding regarding the lack of timely audits of the HPTF. The current audit brings the agency up to date, and the statement of work for an FY2020 audit is currently under review. It is hoped that in the future the audit of the HPTF can be included in the contract for the city-wide Consolidated Annual Financial Report, as the HPTF is a significant fund and should be included in the annual audit.

Appendix II – Status of Prior Year Findings and Recommendations

Our assessment of the current status of prior year findings is presented below.

Prior Year Finding	Current Year Status
Control Significant Deficiencies	
18-01: Inaccurate Presentation of Financial Statements and Related Footnotes	Reclassified to a Management Letter Comment for FY 2019
18-02: Noncompliance with Annual Audit Requirement	Open and repeated in FY 2019 Audit Report

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2019**

The following is a discussion and analysis of the Government of the District of Columbia’s (the District) Housing Production Trust Fund (the Fund) financial performance for the fiscal year ended September 30, 2019. The financial statements and accompanying notes on pages 8 through 12 should be read in conjunction with this discussion.

Basic Financial Statements

The Fund’s basic financial statements are comprised of two components: fund financial statements and notes to the financial statements.

- **Fund financial statements.** The governmental fund financial statements focus primarily on the sources, uses, and balances of current financial resources. The financial statements consist of a Statement of Financial Position and Statement of Revenues, Expenditures, and Changes in Fund balances.
- **Notes to the financial statements.** The notes provide additional information that is essential to fully understand the data provided in the fund financial statements.

2019 Financial Highlights

- Other long-term assets/net loans receivable decreased by \$3,777,207 or 4%.
- Allowance for doubtful accounts increased by \$131,762,688 or 21%.
- Cash and cash equivalents decreased by \$29,308,021 or 18%.
- Due from other funds increased by \$4,926,946 or 100%.
- Unearned revenue recorded for the fund decreased by \$3,777,207 or 4%
- 64 new loans were issued in 2019 amounting to \$154,787,255.
- 973 Affordable Housing units started
- 605 new Affordable Housing units completed

Table 1 - Condensed Statement of Financial Position as of September 30, 2019 and 2018:

	FY 2019	FY 2018	Variance	%
Total Assets	\$ 236,898,723	\$ 265,132,802	\$ (28,234,079)	-11%
Total Liabilities	93,958,729	97,735,936	(3,777,207)	-4%
Restricted Fund Balance	\$ 142,939,994	\$ 167,396,866	\$ (24,456,872)	-15%

Total Assets

Total assets decreased by \$28,234,079 or 11% due to a decrease in cash and investments.

Total Liabilities

The total liabilities decreased by \$3,777,207 or 4% due to loan payoffs.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2019**

Table 2 - Condensed Statements of Revenues, Expenditures and Change in Fund Balances for the years ended September 30, 2019 and 2018:

	2019	2018	Variance	%
Revenue				
Deed Recordation and Transfer Taxes	\$ 74,321,539	\$ 61,071,625	\$ 13,249,914	22%
Investment Income & Other	15,629,310	11,062,012	4,567,298	41%
Total Revenue	89,950,849	72,133,637	17,817,212	25%
Expenditures	150,558,561	154,240,683	(3,682,122)	-2%
Excess of Expenditures over Revenues	(60,607,712)	(82,107,046)	21,499,334	-26%
Transfers In	36,150,839	12,515,509	23,635,330	189%
Net Change in Fund Balances	\$ (24,456,873)	\$ (69,591,537)	\$ 45,134,664	-65%

Revenues

- Deed Recordation and Transfer Taxes increased by \$13,249,914 or 22% due to higher Deed Recordation and Transfers received in FY 2019. See Table 6 below.
- Investment and other income increased by \$4,567,298 or 41% in FY 2019 over FY 2018 due to a large one-time Inclusionary Zoning Fee, along with an increase in HPTF loan repayments, pay-offs and interest earned.

Expenditures

- Expenditures decreased by \$3,682,122 or 2% from FY 2018 to FY 2019, which is attributed to completion of a project sponsored by the Department for General Services (DGS) and a reduction in Single Family Rehabilitation expenditures.

Table 3 – Other Long-term Assets/Loans Receivable as of September 30, 2019 and 2018:

	2019	2018	Variance	%
Loans Receivable	\$ 850,280,532	\$ 722,295,051	\$ 127,985,481	18%
Allowance	(756,321,802)	(624,559,115)	(131,762,688)	-21%
Total	\$ 93,958,729	\$ 97,735,936	\$ (3,777,207)	-4%

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management’s Discussion and Analysis
September 30, 2019**

Table 4 - Number of Active Loans as of September 30, 2019 and 2018:

	2019	2018	Variance	%
Amortized Loans	109	115	(6)	-5%
Deferred Loans	386	327	59	18%
Total	495	442	53	12%

Table 5 – Revenue from Loan and Interest Payments for the years ended September 30, 2019 and 2018:

	2019	2018	Variance	%
Amortized: Loan Repayments and Interest	\$ 2,422,777	\$ 3,899,218	\$ (1,476,441)	-38%
Deferred: Loan Repayments and Interest	3,846,670	2,106,552	1,740,118	83%
Total	\$ 6,269,447	\$ 6,005,770	\$ 263,677	4%

Table 6 – Government of the District of Columbia Deed Recordation and Transfer Taxes for the years ended September 30, 2019 and 2018:

	2019	2018	Variance	%
Deed Recordation Taxes	\$ 45,578,153	\$ 33,396,391	\$ 12,181,762	36%
Deed Transfer Taxes	28,743,386	27,675,234	1,068,152	4%
Total	\$ 74,321,539	\$ 61,071,625	\$ 13,249,914	22%

Table 7 – Number of Affordable Housing Units under Development, Completed and Started during FY 2019 and 2018.

	2019	2018	Variance	%
Affordable Housing Under Development	3700	1834	1,866	102%
Affordable Housing Completed	605	1183	(578)	-49%
Affordable Housing Initiated	973	1626	(653)	-40%
Total	5278	4643	635	14%

The increase in FY 2019 units under development over FY 2018 is attributed to the large number of units that began construction in FY18.

The decrease in completed housing units in FY 2019 over FY 2018 is due to fewer units under construction being completed in FY 2019.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Management's Discussion and Analysis
September 30, 2019**

The decrease in initiated housing units is due to less funding available in FY 2019 for new Affordable Housing projects than in FY 2018 and fewer housing units initiated.

FY 2020 OUTLOOK

Total revenue collection for FY 2020 was originally estimated at approximately \$77 million based on anticipated increases in dedicated tax collections. Revenues from loan repayments and other miscellaneous revenues are expected to yield approximately another \$10 million. Through the end of January 2020, collections appear to be running ahead of the original estimates. In addition, the Mayor is expected to provide another \$38.6 million in local funding to fund the HPTF - at \$116 million.

The Agency projects that approximately 1,000 new affordable housing units will be under development in FY 2020, with 1,500 units projected to be completed. The Agency anticipates selecting as many as 32 new multi-family development projects in 2020. The Agency estimates spending more than 150 million in HPTF funds in FY 2020.

This report is designed to provide a general financial overview of the District of Columbia Government's Housing Production Trust Fund. If you have any questions regarding this report, please contact Beth Spooner, Agency Fiscal Officer of the Department of Housing and Community Development at (202) 442-7173.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Financial Position
As of September 30, 2019**

ASSETS

Cash and cash equivalents (restricted)	\$ 130,667,173
Investments (restricted)	2,146,900
Accounts receivable, net	252,310
Due from other funds	9,873,611
Other long- term assets/ Loans receivable, net	<u>93,958,729</u>
Total Assets	<u>\$ 236,898,723</u>

LIABILITIES

Unearned revenue	<u>\$ 93,958,729</u>
Total Liabilities	<u>93,958,729</u>

FUND BALANCE

Restricted fund balance	<u>142,939,994</u>
Total Liabilities and Fund Balance	<u>\$ 236,898,723</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended September 30, 2019**

REVENUE

Deed recordation and transfer taxes	\$ 74,321,539
Investment income	58,709
Loan repayments and interest	6,269,447
Other - Inclusionary zoning fees	<u>9,301,154</u>
Total Revenue	<u>89,950,849</u>

EXPENDITURES

Economic development and regulation	150,558,561
Loans	<u>-</u>
Total Expenditures	<u>150,558,561</u>

Excess of Expenditures Over Revenues (60,607,712)

OTHER FINANCING SOURCES

Transfers in	<u>36,150,839</u>
Total Other Financing Sources	<u>36,150,839</u>

NET CHANGE IN FUND BALANCE (24,456,873)

Restricted Fund Balance at the beginning of the year	<u>167,396,867</u>
Restricted Fund Balance at the end of the Year	<u>\$ 142,939,994</u>

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2019**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization

The Housing Production Trust Fund (the Fund), was established under the District of Columbia (the District) Housing Production Trust Fund Act of 1988, D.C. Law 7-202, D.C. Code § 42-2802. Under the District of Columbia Housing Act of 2002, D.C. Law 14-114, beginning on October 1, 2003, fifteen (15) percent of the District revenues from real property transfer and deed recordation taxes are dedicated to the Fund each fiscal year, less debt service.

The purpose of the Fund is to provide loans and grants to for-profit and nonprofit developers who are seeking to build or preserve existing affordable housing in the District.

Reporting Entity

The financial statements present only the Housing Production Trust Fund and do not purport to, and do not present fairly the financial position of the District as of September 30, 2019 and the changes in its financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis of Accounting and Measurement Focus

The Fund's activities are accounted for in the District's special revenue fund, a governmental fund type, which is accounted for using the modified accrual basis of accounting and the current financial resources measurement focus. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (that is when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period, considered by the District to be 60 days. Expenditures are recorded when the related liabilities are incurred.

Cash and Cash Equivalents

Cash and cash equivalents represent cash and investments with maturities of 90 days or less.

Fund Balance

In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund type Definitions*, the Fund's fund balance is classified as restricted. At September 30, 2019, the cumulative revenue exceeded the cumulative expenditures incurred, resulting in positive fund balance.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2019**

Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

2. CASH AND CASH EQUIVALENTS

The Fund's cash is deposited into an invested pooled account with the District. In accordance with District policies, substantially all of its deposits were insured or collateralized with securities held by the District or by its agent in the name of the District.

3. ACCOUNTS RECEIVABLE

The District has a loan service provider that receives and tracks the majority of the loan repayments and balances. At September 30, 2019, the service provider had not remitted the September loan and interest payments totaling \$252,310 to the District before year-end.

4. INVESTMENTS

The restricted investment is the invested portion of available funds. The funds are restricted because resources in the Fund are restricted by law through enabling legislation for the purpose of providing financial assistance to a variety of affordable housing programs and opportunities. As of September 30, 2019, the Fund had \$2,146,900 invested in guaranteed investment contracts (Level 3), which are valued at fair value by discounting the related cash flows based on current yields of comparable instruments considering the creditworthiness of the issuer.

5. OTHER LONG-TERM ASSETS/LOANS RECEIVABLE

The Fund's other long-term assets consist of loans receivable as of September 30, 2019 as follows:

	Loan Amount	Allowance	Receivable
Amortized Loans	\$ 78,417,195	\$ (23,525,158)	\$ 54,892,036
Deferred Loans	771,863,337	(732,796,644)	39,066,693
Total	\$ 850,280,532	\$ (756,321,802)	\$ 93,958,729

- Amortized loans are required to be completely paid-off over a specific period of time at a predetermined interest rate.
- Deferred loans allow the borrower of a low-income eligible property to defer repayment of principal during construction, major rehabilitation or modification, and lease period.

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
HOUSING PRODUCTION TRUST FUND**

**Notes to the Fund Financial Statements
For the Year Ended September 30, 2019**

In 2019, allowance for amortized loans was assessed at 30% based on delinquency and actual historical collections. Allowance for deferred loans was assessed at 0% of outstanding loans with scheduled repayments and 100% of outstanding loans with no scheduled repayments.

No loans were written off in 2019.

6. DUE FROM OTHER FUNDS

The Treasury transfers monthly revenues (deed recordation taxes and deed transfer taxes) from the Office of the Chief Financial Officer to the Fund. As of year-end, the Treasury had not remitted the September collections totaling \$9,873,611 to the Fund.

7. TRANSFERS FROM GENERAL FUND

The Fund received a pledge from the Mayor totaling \$100 million in fiscal year 2019. In addition to the annual dedicated deed recordation and transfer taxes from the District's general revenues, \$36,150,839 was transfers-in from the general fund for the year ended September 30, 2019.

8. COMMITMENTS AND CONTINGENCIES

The Fund has entered into agreements with developers whereby loan funds have been partially disbursed or are not yet disbursed. As of September 30, 2019, the total amount of undisbursed loans under executed agreements was \$103,551,422.

9. COSTS ALLOCATED FROM THE DISTRICT TO THE FUND

The Fund does not have any direct employees. Instead, direct labor costs are allocated from the District based on actual hours worked at the rate for salary and fringe benefits. Indirect labor and other overhead costs are also allocated to the Fund.

10. PENSION AND OTHER POSTEMPLOYMENT BENEFITS

Certain employees of the District are covered under a defined contribution pension plan as well as a postemployment benefit plan, which are sponsored by the District. The District prepares a separate comprehensive annual report, which can be obtained from the Office of the Chief Financial Officer at 1350 Pennsylvania Avenue, N.W., Suite 209, Washington D.C. 20004.

11. SUBSEQUENT EVENTS

The Fund's management has evaluated subsequent events through the date this report was available for issuance, which was April 28, 2021. There are no material events that would have an effect on the financial statements.

Agency Specific Question 49 - Attachment

HPTF Closings FY22-23 through 1/31/23

Selected in FY23						
Project Name	Street Address	Ward	Actual Closing Date	Construction Start Date	HPTF Funding	Developer(s)
3450 Eads St. NE (River Terrace)	3450 Eads Street Northeast	7	12/29/2022	1/16/2023	\$12,453,276	Neighborhood Development Company
Belmont Crossing Phase IA - Construction	4201 7th Street Southeast	8	12/21/2022	12/22/2022	\$43,842,208	Gilbane/EquityPlus Manager/MED
Faircliff Plaza East	1350 FAIRMONT ST NW	1	12/21/2022	12/12/2022	\$16,915,786	Somerset Development Company
EucKal	1724 Kalorama Road Northwest	1	11/10/2022	11/29/2022	\$16,278,810	Jubilee Housing
SUBTOTAL					\$89,490,080	
Selected in FY22						
Project Name	Street Address	Ward	Actual Closing Date	Construction Start Date	HPTF Funding	Developer(s)
<i>Faith Based Development Initiative</i>	<i>10 G St NE</i>	<i>N/A</i>	<i>9/30/2022</i>	<i>N/A</i>	<i>\$1,000,000</i>	<i>Enterprise</i>
Deanwood Station-Pre-Development Only	4726 Sheriff Road NE	7	9/26/2022	N/A	\$100,000	Medici Road
1711 28th Street Apartments -Pre Development Only	1711 28th Street Southeast	8	9/22/2022	N/A	\$100,000	Manna Inc./Broad Creek/EquityPlus Manager
Ridgecrest Village Apartments - Ph 1	2200-06 Savannah St, SE	8	9/20/2022	1/9/2023	\$16,133,487	The NHP Foundation
Benning Road	1603 Benning Road Northeast	6	8/31/2022	8/13/2022	\$29,016,797	Foulger Pratt
Terrace Manor Apartments	3301 23rd St SE	8	8/5/2022	8/5/2022	\$29,903,210	Terrace Manor Redevelopment LP c/o WC Smith
7428 Georgia Ave NW	7428 Georgia Avenue Northwest	4	6/30/2022	7/19/2022	\$11,222,909	Lock 7 Development LLC
Belmont Crossing Phase IA - Acquisition Refinance	4201 7th Street Southeast	8	6/14/2022	N/A	\$14,200,000	Gilbane/EquityPlus Manager/MED
Cascade Park 2019 4%	4232-4258 4th Street SE 4281- 4297 6th Street SE	8	1/7/2022		\$10,304,506	Dantes Partners
Kenilworth 166 Phase 1	Douglas St NE – Quarles St NE, 45th St NE – Kenilworth St NE	7	12/29/2021	2/7/2022	\$16,973,133	District of Columbia Housing Authority / Michaels
SUBTOTAL					\$128,954,042	
TOTALS					\$218,444,122	

HPTF/Penthouse Contributions

1st payment

FY22

<u>Date</u>	<u>Bldg. Permit #</u>	<u>Property Address</u>	<u>Developer</u>	<u>Total amt. due</u>	<u>Receipt No.</u>	<u>Amt. received</u>
10/7/2021	B1904273	2201 Shannon Pl. SE	Four Points/2201 Shannon Pl, LLC	\$99,969.99	FY22-2	\$49,984.99
10/25/2021	B2106200	1909 Martin Luther King Jr. /	MLK Gateway Phase II Land LLC	\$44,265.00	FY22-7	\$22,132.00
10/26/2021	B2104082	1000 18th St. NE	1000 18th St NE 2020 LLC	\$21,250.61	FY22-8	\$10,625.31
11/1/2021	B2009077	38 Porter St NE	38 Porter St NE LLC	\$59,459.00	FY22-9	\$29,729.00
11/15/2021		1114 H St. NE	District Growth/1114 H St. NE LLC	\$85,779.40	FY22-12	\$42,889.70
11/18/2021	B2110828	5305 Connecticut Ave. NW	E 710/Connecticut 5305 Ave LLC 3934 14th St Condos LLC/Sandeep	\$92,856.54	FY22-13	\$46,428.27
11/23/2021	B2100219	3932-3934 14th St. NW	Musinipally	\$38,150.83	FY22-16	\$19,075.41
11/30/2021	B2109373	1031 Kearny St. NE	Kearny Street Holdings LLC	\$63,021.81	FY22-17	\$31,510.90
1/11/2022	B2102468	3701 Benning Rd. NE	Benning Rock LLC Eckington Station LLC/Kady	\$59,586.55	FY22-20	\$29,793.28
1/11/2022	B2112149	732 Kennedy St. NW	Construction Co.	\$13,509.86	FY22-21	\$6,754.93
1/18/2022	B2108945	1471 Harvard St. NW	Palamedes Properties LLC	\$47,550.16	FY22-22	\$23,775.08
1/23/2022	B2201360	1431 Clifton St. NW	Portofino II/Portofino III LLC	\$55,252.19	FY22-23	\$27,700.00
1/26/2022	B2109166	2209 M St. NE	2209 M ST NE LLC	\$29,669.38	FY22-24	\$14,834.69
1/28/2022	B2108814	1625 21st Place SE	21st Pl Funding LLC 1650 Harvard St NW Washington DC	\$10,482.00	FY22-28	\$5,241.00
1/31/2022	B2200388	1650 Harvard St. NW	LLC	\$309,379.76	FY22-29	\$154,689.88
2/7/2022	B2111377	826 Kennedy St. NW	Kennedy Street Holdings LLC 1204 Q St NW LLC/Silverstone	\$33,701.00	FY22-30	\$16,850.50
2/15/2022	B2202767	12047 Q St. NW	Investment Group Hai Rong He/7708 Condominiums	\$49,894.55	FY22-35	\$24,947.28
2/17/2022	B2103853	7708 Georgia Ave. NW	LLC Kady Construction Co./Kady Group	\$989.04	FY22-36	\$495.00
2/17/2022	B2000568	818 Kennedy St. NW	Inc.	\$16,506.40	FY22-37	\$8,253.20
2/24/2022	B2106452	110 N St. SE/1265 Yards Pl.	SFC Facilitator/FC 110 N St SE LLC	\$388,612.82	FY22-38	\$194,306.41
2/28/2022	B2011161	1212 Madison St. NW	Sean Brewer/SSB Services	\$28,767.51	FY22-39	\$14,383.75
2/28/2022	B2011933	3315 11th St. NW	3315 11th Street Holdings LLC	\$28,153.67	FY22-40	\$14,076.83
3/4/2022	B2106239	3200 12th St. NE	Lucan Properties LLC Florida Ave Funding/BB Group	\$58,331.58	FY22-42	\$29,165.79
3/7/2022	B2111017	1006 Florida Ave. NE	Investments LLC - Lee Holdings MG Strategic Partners Fund 1/1516 E	\$6,423.42	FY22-43	\$3,211.71
3/18/2022	B2108194	1516 East Capitol St. NE	Capitol St NE Partners, LLC	\$27,510.83	FY22-46	\$13,755.42
3/21/2022	B2201962	2302 Nicholson St. SE	2302 Nicholson St LLC Desa Investments/Dilan Investments	\$7,436.00	FY22-47	\$3,718.00
3/22/2022	B2103918	2601 30th St. NE	100 LLC ERB Properties/1009 Rhode Island	\$11,715.72	FY22-49	\$11,715.72
3/24/2022	B2202766	1009 Rhode Island Ave. NE	Avenue LLC	\$10,038.72	FY22-51	\$5,019.36
4/5/2022	B2201730	333 G St. NW	Quadrum DC LLC StonePark Logistics/1320 Belmont	\$170,723.17	FY22-52	\$85,361.59
4/7/2022	B2204146	1320 Belmont St. NW	LLC/David A. Melendez	\$65,096.47	FY22-53	\$32,548.24
4/8/2022	B2105989	200 F St. NW	Capitol Crossing V/LDS CPH LLC 11th Property Group/608 Kennedy St	\$29,844.74	FY22-54	\$14,922.37
4/18/2022	B1907133	608 Kennedy St. NW	NW LLC	\$101,267.00	FY22-55	\$50,634.00
5/2/2022	B2108542	1700 M St. NW	SCD 1700 M LLC	\$1,035,199.98	FY22-57	\$517,599.99
5/4/2022	B2201331	3209 Georgia Ave. NW	3209 Georgia Avenue LLC	\$22,057.91	FY22-58	\$11,028.95

5/6/2022	B2108074	125 E St. NW	Georgetown University	\$582,334.00	FY22-59	\$291,167.00
5/17/2022	B2204466	901 19th St. NE	Asha Holdings LLC	\$20,060.28	FY22-62	\$10,030.14
5/20/2022	B2202878	734 15th St. NW	Milken Center for Advancing the American Dream/MCAAD, LLC 715 Kennedy Street NW LLC/Gayle Berkley	\$290,726.89	FY22-63	\$145,363.44
6/8/2022	B2202775	715 Kennedy St. NW	Berkley	\$10,033.00	FY22-66	\$8,879.53
6/14/2022	B2110803	2365 Rhode Island Ave. NE	Rhode Island Equity Partners LLC	\$2,338.00	FY22-67	\$2,338.00
6/23/2022	B2109296	1612-1616 7th St. NW	DYK Property Management LLC	\$60,360.00	FY22-68	\$30,180.00
6/23/2022	B2206440	1727 Euclid St. NW	1727 Euclid St NW LLC	\$104,900.47	FY22-69	\$52,450.24
6/28/2022	B2008929	1307 Longfellow St. NW	1307 Longfellow St NW LLC Dila Development & Construction/1004 18th St NE LLC	\$40,619.63	FY22-70	\$20,309.82
6/30/2022	B2206960	1004 18th St. NE	ERB Properties/1011 Rhode Island Avenue NE LLC	\$31,863.89	FY22-71	\$15,931.95
7/5/2022	B2207535	1011 Rhode Island Ave. NE	Avenue NE LLC	\$12,226.70	FY22-72	\$6,113.35
7/26/2022	B2206542	1630 K St. NE	SQL 1630k LLC Labran Construction/Dancing Cheese LLC	\$34,149.19	FY22-74	\$17,074.60
8/2/2022	B2203348	1408 Meridian Pl. NW	LLC	\$14,018.35	FY22-75	\$7,009.18
8/12/2022	B2200731	2217 M St. NE	2217 M ST NE LLC	\$31,207.60	FY22-77	\$15,603.80
8/23/2022	B2203547	845 19th St. NE	Brandelis Properties LLC	\$25,147.20	FY22-81	\$12,573.60
8/31/2022	B2205923	2385 Rhode Island Ave. NE	Citadel Development/2385 RI LLC	\$13,360.00	FY22-86	\$6,680.00
9/6/2022	B2201287	2304 Ontario Rd. NW	2304 Ontario Rd LLC	\$115,705.61	FY22-87	\$57,852.81
9/6/2022	B2208950	1627 Benning Rd. NE	Cititrends/1627 Benning Rd NE LLC	\$28,648.40	FY22-88	\$14,324.20
9/12/2022	B2206644	7109 Georgia Ave. NW	7109 Georgia Ave NW LLC M Squared Real Estate/Atelier Gardens, LLC	\$24,968.06	FY22-89	\$12,484.03
9/13/2022	B2207226	2117 M St. NE	Gardens, LLC	\$8,712.16	FY22-90	\$4,356.08
9/15/2022	B2007090	2017-2019 M St. NE	2019 M Street NE LLC	\$35,179.60	FY22-93	\$17,589.80
9/27/2022	B2207317	2564 University Pl. NW	ABCT 2564 University Place LLC	\$55,762.22	FY22-96	\$27,881.11
9/27/2022	B2106417	2105 M St. NE	2105 M St NE LLC	\$32,845.00	FY22-98	\$16,422.50

FY22 Total \$2,359,773.73

FY23				1st Payment			
<u>Date</u>	<u>Bldg. Permit #</u>	<u>Property Address</u>	<u>Developer</u>	<u>Total amt. due</u>	<u>Receipt No.</u>	<u>Amt. received</u>	
10/6/2022	B2209598	1109 Fern St. NW	1109 Fern St NW LLC	\$38,016.00	FY23-1	\$19,008.00	
10/11/2022	B2203666	1310-1312 L St. SE	City Trends Development/1310 L Street LLC	\$69,519.73	FY23-2	\$34,759.87	
10/11/2022	B2203489	828 Taylor St. NE	M Squared Real Estate/Taylor Lofts LLC	\$5,155.38	FY23-3	\$2,577.69	
10/13/2022	B2206847	1730 Montello Ave. NE	2Way Help Investing/Bet Development LLC	\$30,076.22	FY23-4	\$15,076.22	
11/2/2022	B2106995	950 3rd St. NW	Community Three Allyson/Community Three Triangle, LLC	\$40,942.49	FY23-7	\$20,471.24	
11/9/2022	B2112441	1907 I St. NE	Carstensz Fund III/Capitol Services Group LLC	\$26,530.40	FY23-8	\$13,265.00	
11/9/2022	B2109305	716 & 720 Irving St. NE	M Squared Real Estate/M2Brookland1 LLC	\$12,988.00	FY23-9	\$6,494.00	
11/23/2022	B2107147	22 P St. NE	22 P Street Acquisitions LLC	\$137,292.00	FY23-13	\$68,646.00	
12/5/2022	B2112441	1911 I St. NE	Carstensz Fund III/Capitol Services Group LLC	\$26,530.40	FY23-16	\$13,265.00	
12/6/2022	B2205379	1480-82 Chapin St. NW	1480 Chapin St NW LLC	\$73,588.40	FY23-18	\$36,794.20	
12/12/2022	B2207584	4311 Sheriff Rd. NE	Congressional Sheriff Road LLC	\$28,901.76	FY23-19	\$14,450.88	
12/12/2022	B2112453	1915 I St. NE	Carstensz Fund III/Capitol Services Group LLC	\$26,530.40	FY23-20	\$13,265.00	
12/19/2022	B2203834	2440 Ontario Rd. NW	Claudin Properties LLC	\$49,594.00	FY23-21	\$24,797.00	

FY23 \$282,870.10

HPTF/Penthouse Contributions

2nd payment

<u>Date</u>	<u>Bldg. Permit #</u>	<u>Property Address</u>	<u>Developer</u>	<u>Amt. received</u>	<u>Receipt No.</u>	<u>Date rec'd</u>	<u>Amt. received</u>
4/2/2019	B1813854	3626 Georgia Ave NW	3626 Georgia Ave LLC	\$6,657.60	FY22-3	10/7/21	\$6,657.60
8/30/2019	B1809296	5101 Connecticut Ave NW	DV Connecticut LLC/Dhir Ventures LLC	\$13,909.07	FY22-1	10/7/21	\$13,909.06
10/23/2019	B1913697	1638 K St NE	1638 K St NE/Dila Development and Construction LLC	\$14,478.51	FY22-5	10/14/21	\$14,478.51
6/24/2020	B2002908	1462 Chapin Street NW	1462 Chapin St LLC	\$25,563.00	FY22-4	10/14/21	\$25,521.00
3/12/2019	B1900381	531 Kennedy St NW	JL Property Ventures/R Michael Cross LLC	\$1,344.86	FY22-6	10/21/21	\$1,344.85
11/21/2019	B1913755	700 Qunicy St NE	DGP NAH LLC/District Growth	\$20,074.53	FY22-10	11/2/21	\$20,074.52
7/21/2020	B2001809	1444 Harvard St NW	CitiTrends LLC/MADM Development LLC	\$12,277.51	FY22-11	11/15/21	\$12,277.51
8/5/2019	B1900012	619 (699) 14th St NW	14th & G Street Holdings, LP/Lincoln Property Company	\$42,020.45	FY22-15	11/18/21	\$42,020.44
2/7/2020	B2000913	1700 Pennsylvania Ave	The Mills Building Associates LLC	\$280,179.80	FY22-14	11/18/21	\$280,179.79
6/24/2020	B2000213	1723 Montello Ave NE	Montello 1723/Claggion Real Estate Development LLC Whitecrest Realestate Development LLC/2027 Rhode	\$1,334.53	FY22-18	12/16/21	\$1,334.53
6/28/2018	B1709493	2027 Rhode Island Ave NE	Island Ave NE LLC	\$14,793.21	FY22-19	1/5/22	\$14,793.20
10/1/2019	B1910147	680 Maine Ave. SW	Wharf District Master Developer LLC	\$119,491.99	FY22-25	1/27/22	\$119,491.98
5/21/2019	B1811194	2100 Pennsylvania Ave	BXP Boston Properties/BXP 2100 Penn LLC	\$276,584.50	FY22-27	1/28/22	\$276,584.50
10/24/2019	B1901290	410 Rhode Island Ave. NE	Capital City Real Estate/410 Rhode Island LLC	\$30,397.14	FY22-31	2/7/22	\$30,397.13
10/21/2019	B1909959	1313 Orren St NE	Dovecot Development LLC	\$4,436.75	FY22-34	2/15/22	\$4,436.75
3/27/2020	B2004913	2419 Ontario Rd NW	2419 Ontario LLC	\$6,497.10	FY22-33	2/15/22	\$6,497.10
6/11/2020	B2000711	80 M St SE	Wells Reit II 80 M Street LLC	\$496,064.86	FY22-41	3/2/22	\$496,064.85
11/18/2020	B2005313	1001 Bryant St. NE	ERB Properties/1001 Bryant Street LLC	\$13,733.38	FY22-44	3/7/22	\$13,733.39
6/11/2020	B2002797	1443 Girard St NW	1443 Girard Associates LLC	\$11,258.59	FY22-45	3/18/22	\$11,258.58
5/29/2020	B2004081	36 Parker Row SW (Wharf parcel 8)	Wharf District Master Developer LLC Mid-City Financial Corp./MCF 1400 Montana LLC/MCFI	\$32,573.00	FY22-48	3/22/22	\$32,573.00
7/29/2020	B1914113	1400 Montana Ave. NE	LP	\$24,598.93	FY22-50	3/24/22	\$24,598.92
7/8/2019	B1705786	1617 Rhode Island Ave NE	RIL Estates LLC	\$2,648.58	FY22-56	4/26/22	\$2,648.58
9/25/2019	B1807430	818 Bladensburg Rd NE	Bladensburg 8 LLC	\$7,373.06	FY22-60	5/11/22	\$7,373.05
7/14/2020	B1802527	740 19th St NE	57th Street Mews, Inc.	\$2,263.00	FY22-61	5/12/22	\$2,263.00
1/27/2021	B2100020	4319 Harrison St. NW	4319 Harrison Street LLC	\$23,196.45	FY22-64	5/24/22	\$23,196.44
6/24/2020	B2006818	1416 22nd St SE	Siyamak Sadeghi/Iliad Development LLC	\$7,760.00	FY22-65	6/8/22	\$7,757.00
2/17/2021	B2101926	1435 Clifton St. NW	1435 Clifton/10Square Development LLC	\$26,153.04	FY22-73	7/14/22	\$26,153.04
12/22/2020	B2100998	4315 Harrison St. NW	ERB Properties/4315 Harrison Street LLC	\$15,845.44	FY22-76	8/4/22	\$15,845.45
8/24/2020	B2006782	1014-1/2 17th Place NE	Congressional Properties/17th Place Holdings, LLC	\$16,766.67	FY22-78	8/17/22	\$16,766.66
4/17/2019	B1906975	2618 University PI NW	District Growth LLC/2618 University PI NW LLC	\$26,663.04	FY22-79	8/19/22	\$26,663.04
7/1/2019	B1908377	2566 University PI NW	BPN Properties LLC	\$25,416.64	FY22-80	8/19/22	\$25,416.63
5/17/2019	B1908195	1103 Fern St NW	District Growth LLC/1103 Fern St NW LLC	\$18,117.36	FY22-83	8/24/22	\$18,117.36
2/17/2022	B2000568	818 Kennedy St. NW	Kady Construction Co./Kady Group Inc.	\$8,253.20	FY22-82	8/24/22	\$8,253.20
3/23/2020	B1912262	40 Patterson St NE	MR 40 Patterson Land JV LLC	\$56,421.02	FY22-84	8/30/22	\$56,421.01
6/24/2020	B2000387	210 Varnum Street NW	210 Varnum St LLC	\$17,795.33	FY22-85	8/30/22	\$17,795.34
8/24/2020	B2007354	411 New York Ave. NE	411 New York Ave. Holdings LLC	\$104,742.85	FY22-91	9/15/22	\$104,742.86
7/16/2021	B2109047	1402 12th St. NW	1402 12th LLC	\$23,167.80	FY22-92	9/15/22	\$23,167.79
5/28/2021	B2100338	54 H St. SW	JV MPDC LLC	\$27,614.94	FY22-95	9/19/22	\$39,552.12

8/5/2021	B2107700	2230-2234 11th St. NW	2234 11th LLC	\$84,782.51	FY22-94	9/19/22	\$84,782.50
3/19/2019	B1812766	1240 Mount Olivet Rd NE	1240 Mount Olivet Rd LLC	\$30,332.13	FY22-97	9/27/22	\$30,332.13
						FY22 Total	\$1,985,474.41
FY23				2nd Payment			
<u>Date</u>	<u>Bldg. Permit #</u>	<u>Property Address</u>	<u>Developer</u>	<u>Amt. received</u>	<u>Receipt No.</u>	<u>Date rec'd</u>	<u>Amt. received</u>
4/7/2020	B2003439	5508 7th St NW	BRP 5508 Seventh LLC	\$43,416.54	FY23-5	10/24/22	\$43,416.54
10/10/2019	B1909488	1706 Euclid St NW	Keith Benes, Dan & Rebecca Williams	\$22,953.08	FY23-6	10/28/22	\$22,953.08
2/24/2021	B2009115	2622 University Pl. NW	2622 University Pl LLC	\$6,925.33	FY23-10	11/14/22	\$6,925.33
10/7/2021	B1904273	2201 Shannon Pl. SE	Four Points/2201 Shannon Pl, LLC	\$49,984.99	FY23-11	11/17/22	\$49,985.00
10/23/2020	B2005870	3817 14th St. NW	3817 14 LLC	\$13,934.99	FY23-14	12/1/22	\$13,935.00
12/29/2020	B2100781	4301 1st St. NW	Whitehurst & Ozbey Development LLC	\$14,500.00	FY23-15	12/1/22	\$14,194.00
5/28/2021	B2107220	1026 18th St. NE	1026 18th Street Development LLC	\$13,555.70	FY23-17	12/6/22	\$13,555.70
12/10/2019	B1911351	2310-2312 4th St NE	Lock 7/Edgewood Lots, LLC	\$17,094.24	FY23-22	1/5/23	\$17,094.24
5/19/2021	B2104711	1200 Sycamore Dr. SE	STE 17 Phase D LLC	\$5,146.70	FY23-23	1/5/23	\$5,146.70
4/9/2021	B2102887	5908 9th St. NW	Elite Custom Homes 100/5908 9th Street NW LLC	\$9,618.00	FY23-24	1/20/23	\$9,618.00
9/22/2020	B2010746	7121 Georgia Ave. NW	7121 Georgia LLC	\$31,154.09	FY22-32	2/15/22	\$31,154.10
Total penthouse contributions				\$2,201,866.03		FY23	\$227,977.69

FY22 1st payments	\$2,359,773.73
FY22 2nd payments	\$1,985,474.41

Total FY22 payments	\$4,345,248.14
----------------------------	-----------------------

FY23 To Date 1st payments	\$282,870.10
FY23 To Date 2nd payments	\$227,977.69

Total FY22- 1-31-23 payments	\$510,847.79
-------------------------------------	---------------------



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



September 22, 2021



Daniel W. Lucas
Inspector General
Office of the Inspector General
717 14th Street, NW, First Floor
Washington, DC 20005

Dear Inspector General Lucas:

We are in receipt of the draft report regarding the audit of the District of Columbia's Affordable Housing Programs pursuant to OIG's Fiscal Year 2020 Audit and Inspection Plan. We appreciate the opportunity to respond while providing clarifications where appropriate.

Since assuming the role of DHCD Director in 2015, I have worked assiduously to improve the way we fund affordable housing developments across our city, making the process more efficient while better targeting resources to our most vulnerable residents. Under Mayor Bowser's leadership, I have had the privilege of helping design and implement the District's housing strategy that has resulted in over \$600 million invested in affordable housing projects with an unprecedented \$400 million investment in the Housing Production Trust Fund (HPTF) in the FY21 and FY22 budgets. In fact, over the past six years, the District has invested more funds into affordable housing, per capita, than any other city in the country and has seen the results. This strategy has produced over 14,250 units of affordable housing with another 12,300 under construction or in the pipeline and has preserved another 1,400 units of existing affordable housing.

I am extremely proud of these achievements and especially proud that the overwhelming majority of HPTF dollars have gone to serve very low-income families at or below 50% of the Median Family Income ("MFI"). Median Family Income is also sometimes referred to as Area Median Income ("AMI"). In fact, since the 2015 Consolidated Request for Proposals ("RFP"), new construction projects financed by HPTF have only financed units at or below this very low-income band. By targeting our resources to the lower income bands, we have not only been able to surpass statutory requirements for very low-income households, but provide thousands of safe, clean affordable housing units for those households across our city.

I am pleased that the OIG report confirms that our intentional approach to targeting the lower income bands is working. However, as I have acknowledged to the DC Council and the general public, we know we need to do more to coordinate HPTF investment at extremely low-income levels, i.e., 30% MFI, with the necessary operating subsidy to produce units

servicing our most vulnerable residents. That is, HPTF cannot and does not operate in a silo as producing housing for low-income residents necessitates ongoing financial support for those residents through supportive rental payments and/or services – and the lower the income of future tenants or residents, the more operating subsidy and resources are necessary. Those are not HPTF resources, but instead require the coordination of available vouchers and other supports, supports that often come from other agencies, such as the DC Housing Finance Agency and the Department of Human Services.

One such supportive program that is critical to the success of HPTF in reaching the lowest income residents is the Local Rent Support Program, known as LSRP. To advance the necessary coordination among programs, Mayor Bowser’s inclusion of the “Local Rent Supplement Program Enhancement Amendment Act of 2021” in the FY 2022 Budget Support Act of 2021 will allow DHCD, for the first time, to coordinate operating resources to achieve the lowest income statutory goals. DHCD will also make the production of affordable housing units serving extremely low-income households a priority project evaluation criteria in the District’s 2021 Qualified Allocation Plan and subsequent Consolidated RFP. It has been an incremental process over the years to target the 50% MFI and below bucket and we are now at the next stage where the city, and DHCD, can align our resources to better target the 30% MFI and below bucket for the first time.

Below, please find additional responses and clarification regarding the draft report’s recommendations and findings. We note that the draft report contains many references where OIG did not request documentation and so assumed it does not exist. We would like to make ourselves available should additional documentation or information be helpful moving forward.

Finally, we strongly recommend that the title of the OIG report more accurately reflect the report’s findings pursuant to the stated goals of this engagement to say “DHCD Has Exceeded Some HPTF Requirements, but Must Increase Investments for Extremely Low-Income Households.”

Sincerely,



Polly Donaldson
Director

Cc: Kevin Donahue, City Administrator
Betsy Cavendish, General Counsel to Mayor
John Falcicchio, Deputy Mayor for Planning and Economic Development

DHCD Responses to OIG Recommendations:

1. Develop procedures to require and enforce adherence to selection criteria included in the RFP, which shall apply to all DHCD personnel.

Response: Disagree. DHCD maintains, as it has to the DC Auditor, the DC Council, and the general public, that the final selection of projects is a duty of the DHCD Director who is bestowed with the authority to make these decisions in the best interest of the District. The process and priorities outlined in the QAP and Consolidated RFP by which project applications go through threshold review and further evaluation create the baseline of viable projects that will produce or preserve affordable housing. The Director then considers a number of evaluative factors, many of which change throughout the months of the RFP selection process, when making final project selections. For example, the amount and type of resources available or updated data on the number of affordable housing units under construction in each Planning Area are considered. The agency's organizational law allows for this discretion, and there is absolutely nothing wrong, as a policy matter, with considering more holistic goals – such as advancing neighborhood diversification and making high-amenity neighborhoods accessible to low-income people – that entail consideration of all the applications taken as a whole, rather than just the scored merits of each application. The availability of vouchers or funding may change during the course of project evaluation, and it's entirely proper for the Director to consider the available supports in making final decisions, so as to best support the interests of the DC residents and to advance the goals of the HPTF.

2. Develop a plan to evaluate DHCD's current selection criteria to better align criteria with statutory requirements to produce and preserve more units for extremely low-income households.

Response: Agree; Underway. Beginning with the 2015 Consolidated RFP, DHCD has placed much greater emphasis on funding units for households at 30 and 50 percent MFI. In fact, new construction projects selected from the 2015 RFP and subsequent RFPs to date have only funded HPTF units at 50% MFI or below. As this OIG report itself confirms, annual HPTF expenditures for the 31% – 50% MFI category exceed the statutory requirement. However, recognizing the need to do more, DHCD and Mayor Bowser's administration have taken steps to better align resources to hit the extremely low-income bucket.

The availability and targeting of long-term operating subsidy is critical for sustaining 0-30% MFI units. In recent Consolidated RFPs, the amount of available Local Rent Supplement Program ("LRSP") vouchers was unpredictable and severely limited the 0-

30% MFI units that could be initially funded and sustainably maintained throughout the project's affordability term commitment. With the recent passage of the "Local Rent Supplement Program Enhancement Amendment Act of 2021" in the Fiscal Year 2022 Budget Support Act of 2021, we will be better able to target out funding with an intentionality to achieve the statutory MFI requirements. Additionally, in the 2021 Draft QAP, we have included an evaluation priority for projects targeting the 30% MFI and below range. This priority will also be included in the Consolidated RFP. It has been an incremental process over the years to target the 50% and below MFI bucket and we are now at the next stage where we can align our HPTF production resources with essential project operating resources to better target the 30% and below MFI bucket for the first time.

Notwithstanding the above, DHCD does continue to have a fundamental, long-term concern that the emphasis on 0-30% MFI expenditures contradicts long-established best practices in the affordable housing field that developing mixed-income housing leads to strong communities and long-term financial sustainability for affordable housing projects. The agency also seeks to avoid incentivizing the concentration of large numbers of extremely and very low-income housing in a way that repeats the housing policy mistakes of the past – policies that had baleful consequences for the residents in those situations of concentrated poverty. In addition, DHCD is acutely aware of equity issues surrounding the existing concentrations of affordable housing in wards 7 and 8.

Fundamentally, the Mayor, backed by Council, has invested record amounts in the HPTF, but immediately meeting the Council-established, extremely ambitious, goals for housing those at the 0-30% MFI band would have run the risk of: advancing residential segregation patterns; concentrating poverty and attendant consequences; and setting up projects that lack ongoing subsidies for failure. Make no mistake: the Administration desires both to comply with the letter and spirit of the law and to help residents most in need, but housing those at the 0-30% poverty levels is a lot tougher and more complicated to implement than just setting a big goal.

3. Develop policy and procedures to ensure that all DHCD employees engaged in the project selection process disclose any conflicts of interest.

Response: DHCD objects to the inclusion of this recommendation in this OIG report. DHCD employees engaged in the project review and evaluation process must comply with existing statutory annual financial and conflict of interest disclosure requirements administered by the District's Board of Ethics and Government Accountability (BEGA), as well as, of course, federal and District criminal law that bar making

decisions for one's personal financial benefit. There are no instances of any conflict of interest issues amongst DHCD employees engaged in project selection, and this OIG audit provides no evidence of any conflicts of interest. The OIG has available to it the financial disclosure forms submitted by DHCD project reviewers who are public filers as they are posted on the BEGA website, and its auditors did not ask to see the Confidential Filers' forms of DHCD project reviewers in DHCD's possession. All DHCD project reviewers are in compliance with the District's annual financial and conflict of interest filing requirements, and BEGA has not notified DHCD of any DHCD project reviewer who has a conflict of interest or other ethics violation that would prevent him or her from serving as a project reviewer. Thus, the inclusion of this recommendation, not grounded in any factual predicate, is misleading and derogatory.

4. Develop policy and procedures to ensure that the District Government Partners' Interagency Review Panel concerns and insights are documented and considered in the evaluation process.

Response: Agree. DHCD will more formally document comments given at the Interagency Review Panel meeting. However, it must be noted that the Interagency Review Panel is advisory and only reviews project narratives and budgets to provide comment.

5. Develop procedures to request and obtain a required waiver from the Council prior to selecting and funding projects when proposals received do not meet statutory funding requirements.

Response: Disagree. The DC Council, its Committee on Housing and Executive Administration, and the members of the Committee are keenly aware of the continued success of the HTPF at targeting households at 50% MFI and below, but also of the need to do more at the 30% MFI range. At DHCD's performance and budget oversight hearings in recent years, the statutory requirements and how the HPTF has targeted the lower income bands has been discussed at length. While Committee members praise the work done so far, both the Council and Executive know we must continue to work together to meet the District's affordable housing goals in a manner that does not exacerbate concentrated poverty and that is sustainable, to include the provision of necessary project operating subsidies. Given this transparent relationship, the Council has not made a formal request for this waiver in its budget recommendations, in hearings, or otherwise. Instead, they continue to work with DHCD to keep improving how resources are targeted to the lowest MFI bands.

Additionally, as noted in the draft audit report, the DC Code allows the option for the Mayor to submit a written waiver in the 4th quarter of the fiscal year, not, as suggested in the recommendation, “prior to selecting and funding projects,” which would not be feasible.

Note: The OIG report states that their analysis provided multiple alternatives for project selections that met the statutory requirements. However, it is unclear if OIG’s analysis correctly assessed necessary operating subsidy that is needed to be coupled with 30% MFI units and the availability of those resources. DHCD requested OIG’s analysis multiple times but has yet to receive it.

6. Develop policies and procedures to ensure additional affordable housing units are produced when project funding is increased.

Response: Disagree. DHCD, through the HPTF and other funding sources, serves as the gap financing partner on affordable housing developments. Without DHCD’s involvement, these projects creating and preserving affordable housing units in our city will simply not happen. After an initial budget is submitted, a project’s costs may increase due to a variety of reasons, for example, an increase in costs of construction materials (e.g., the COVID-19 pandemic caused a spike in the cost of lumber) or increased labor costs. The expectation is that all of the project financial partners come to the table to resolve a funding gap due to cost increases. An increase in project funding provided by DHCD only happens after all other possible sources are exhausted. However, increased costs do not come with a commensurate increase in buildable space or additional sources of gap financing to balance the inclusion of more affordable units.

DHCD analyzes funding increase requests and negotiates with the borrower to minimize the additional DHCD funds required. The Development Finance Division (DFD) analyzes each funding increase request and provides a recommendation to the DHCD Loan Review Committee or the DHCD Director to approve or deny the request. Loan increase requests that are made after Loan Review Committee funding recommendation or that exceed 10% of the original loan amount must be approved by Director via Decision Memo. A Decision Memo includes relevant facts that explain the reason(s) for a requested cost increase, borrower’s efforts to mitigate the cost increase, supporting financial data, and analysis that justifies the cost increase. The OIG report misleadingly suggests that developers pursue a “bait and switch” strategy of winning the project, then just increasing requests for funds, which are then rubber-stamped by the agency. This simply is not true. As explained above, requests for additional funds are fully vetted and, if granted, supported by documentation and

evidence that the increased costs are, in fact, reality. Again, without DHCD's involvement as a gap financing partner, creating, and preserving affordable housing would not be possible.

7. Develop policies and procedures to periodically compare proposed project cash flows to actual cash flows and hold borrowers accountable for inaccurate proposals.

Response: Completed. DHCD's Property and Asset Management Division performs regular asset management functions for the developments financed by the HPTF and other sources. These functions include review of cash flows and project financials. Comparison of proposed to actual cash flow data is conducted periodically.

It should be noted that DHCD is rarely the sole financing partner in the project. There are multiple financial partners (lenders, investors, etc.) who are simultaneously underwriting a project and verifying all the assumptions used in cash flow projections.

8. Develop procedures to ensure DHCD's triennial compliance review plans include all HPTF rental properties and are fully completed as scheduled.

Response: Agree; Underway. DHCD has prepared a draft Long-Term Compliance Administrative Issuance to clarify triennial compliance review plans that is currently being reviewed by the agency's Office of Program Monitoring. The agency has also drafted an HPTF Compliance Manual that is similar to the existing DHCD LIHTC Compliance Manual. Both the Long-Term Compliance AI and HPTF Compliance Manual will be finalized in the coming months.

9. Perform reconciliation of deliverables under Contract Line Item Numbers (CLIN) 1002, 2002, and 3002 to determine and recoup any excess payments from the contractor as appropriate.

Response: Disagree. See response to Recommendation #10.

10. Recoup from the contractor \$2,352,000 in improper payments for not conducting required on-going multi-family asset monitoring, and reporting services under CLIN 1002 during the option year 4 contract term.

Response: Agree in part and Disagree in part. DHCD agrees that improper payments should, of course, be recouped. Where DHCD disagrees is with the finding of improper payments. The contractor appropriately invoiced and was paid for services performed as directed. DHCD provided OIG with examples of the Monthly Status Reports that exemplify the contractor's fulfillment of its obligations under the applicable contract section. It is disconcerting that the OIG report states that the monthly status reports provided could not be relied upon because they were produced on July 8, 2021. The OIG report, in Appendix A, clearly states that the audit work was done from August 2020 through July 2021. Instead, it seems the report drafters preferred to provocatively and inaccurately imply that millions of dollars from the HPTF could possibly have gone to something other than producing or preserving affordable housing. The timing of our production does not indicate that the contractor improperly invoiced DHCD. The documents were produced in 2016, but provided in July 2021 to OIG once DHCD realized supporting documentation would be necessary to explain its position.

11. Recoup from the landlord \$114,528 per year in unauthorized excess rents.

Response: Disagree. The project charged the allowable voucher contract rents. Additionally, use of vouchers to rent units results in several benefits for the project including: increased income that can be used to maintain the building and ensure the project meets debt-service requirements; increased income diversity in a building by including households at lower MFI levels; and additional loan repayments to DHCD.

12. Make additional determinations and recoup rent as appropriate for the project period outside the audit period.

Response. Disagree. Please see response to Recommendation #11.

13. Develop procedures to ensure landlords do not charge in excess of the maximum allowable rent for reserved units.

Response: Agree; Underway. The majority of DHCD projects use multiple funding sources. Under Low Income Housing Tax Credit (LIHTC) regulations, the calculation of gross rent *excludes* Section 8 or other rental assistance or supportive services fees made on behalf of a household. 26 USC § 42(g)(2)(B). This exception allows LIHTC project owners to accept payments made on behalf of tenants under Section 8 or any comparable rental assistance or supportive services program even when those payments exceed LIHTC maximum rent restrictions for that unit. When projects include LIHTC and HPTF financing (LIHTC/HPTF Projects), the District's policy is to allow federal LIHTC affordability restrictions to control if there is a conflict between the LIHTC and

HPTF affordability restrictions. Therefore, DHCD underwrites projects with project-based vouchers at the maximum contract rent for the geographic area of the project. This rental income allows the project to support more first trust debt and require less HPTF gap financing for one project, freeing up HPTF to finance additional projects in the pipeline.

Although the allowances that permit tax credit units to exceed maximum rent limits for units with operating subsidy are not codified in the HPTF regulations, the HPTF rules at 10B DCMR section 4100.4 authorize the Director to waive the HPTF rent limits on a project-by-project basis where application of the rule would adversely affect the purpose and objective of the Fund to produce affordable units. DHCD will work to update the HPTF regulations to better reflect current affordable housing policies and best market practices.

14. Determine which properties did not receive initial income certification and eligibility reviews in the last 3 years and prioritize those properties in the triennial review plan.

Response: Completed. Initial income certifications and eligibility reviews are conducted on *all* HPTF funded developments. However, DHCD will work to better document their completion and will prioritize, in its triennial review plan, properties for which income certifications were not readily available.

15. Develop procedures to ensure units are reserved for specific targeted populations and are utilized by their intended population.

Response: Agree in part and Disagree in part. While we strive to allocate units as reserved for the intended population's particular income band, a countervailing and sometimes superseding value is to make sure a unit never goes empty for long. If an extremely low-income household is able to qualify for an affordable housing unit, whether it be by using a housing subsidy or through some other means, then DHCD will not prohibit that family from attaining safe, affordable housing by renting that vacant unit, even if it was intended for a family with a higher family income; the opposite situation is also occasionally true. As we are in the midst of an affordable housing crisis in the District exacerbated by the COVID-19 pandemic, we cannot leave affordable housing units vacant when they could be occupied by other low-income qualified households. Remember that while there is a long list of persons seeking affordable units, persons when called may decline a unit for a number of reasons or their income may have changed since they applied.

16. Develop a plan to assess the contractor's performance under the contract to ensure the contractor adequately assessed and analyzed existing loans to reduce loan delinquencies and increase collections of the multi-family housing projects as required.

Response: Agree but overtaken by events. DHCD does not consider this recommendation to be specifically applicable because the current loan servicer is a different vendor than the one OIG found to be inadequate during the audit period.

That said, reading the recommendation more broadly, DHCD has already developed a plan with the new servicer to improve analysis, decrease delinquencies, and increase collections of multi-family housing projects, as appropriate.

17. Develop a plan to identify loan balances approaching maturity and determine the best course of action for the District.

Response: Agree; Underway. DHCD has engaged the current loan servicer in revised mature loan procedures. The procedures outline outreach and collection actions in three distinct loan categories:

- 1) Loans set to mature within the next 60 days
- 2) Loan that have already matured within the last 12 months
- 3) Loans that have matured in excess of 12 months

Note: The past-due loan amount identified by in the OIG draft report represents just 1% of the total outstanding HPTF loan balance.

18. Conduct reconciliation of deliverables under contract section C.5.2.1 to determine and recoup any excess payments from the contractor for not conducting the necessary reviews of loan databases.

Response: Disagree. The contractor satisfied the deliverable in Section C.5.2.1 by producing a “Portfolio Overview Report” that was submitted to DHCD. This report utilized data from reviews of loan databases and clearly highlighted data limitations, as applicable.

19. Conduct a review of the loan portfolio to ensure data errors are corrected and are accurately reflected.

Response: Agree; Underway. The current loan servicer conducted a project study of the portfolio to identify gaps and inconsistencies in data and, after an internal quality control process, will upload missing data and corrections into the loan servicing database. Additionally, DHCD has improved its loan transmittal forms to capture more data at the time of loan booking, supporting the integrity of portfolio data. Finally, DHCD has worked to digitize all available loan documents so indexed data fields can be utilized as another source to reconcile possible inconsistencies in the loan servicer database.

20. Establish policies and procedures to ensure LEC projects are properly monitored for compliance with HPTF program requirements.

Response: Agree; Underway. DHCD will include LECs in its 2021 annual reporting activities, which includes both project financial reporting and project compliance reporting (in the form of the Annual Owner’s Certification of Continuing Program Compliance). Targeted outreach will be conducted in spring of 2022 to ensure understanding and compliance with the process.



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT



November 1, 2021



Daniel W. Lucas
Inspector General
Office of the Inspector General
717 14th Street, NW, First Floor
Washington, DC 20005

Dear Inspector General Lucas:

As requested, DHCD has reconsidered its position to the Recommendations in the audit report deemed open and unresolved. Please find those reconsiderations below.

Additionally, please know that my team worked to provide answers to all questions and provide all requested documents to assist the audit investigation. To my knowledge, there are no outstanding requests. However, it is unclear whether any of the provided supplemental information was considered by the audit team. Many conclusory statements were made in the final report, but supporting evidence has not been provided. For instance, the OIG report states that analysis conducted by the audit team provided multiple alternatives for project selections that met statutory requirements. DHCD has requested this analysis multiple times. Those requests have gone unheeded. By this letter, I renew this request.

DHCD is proud of its accomplishments since January 2015 that have seen the production of over 14,250 affordable housing units with another 12,300 units under construction or in the pipeline. Working with our partners on the DC Council, we are being even more intentional in targeting our resources to persons with extremely low-income. We always strive to improve and be more efficient and effective with our resources. To that end, I request an explanation of how the audit team derived the \$81.7 million figure it claims should have gone to support extremely low-income households, but instead went to support very-low and low-income households. We disagree with this conclusion as currently presented as we have been unable to determine how it was calculated, the number of projects concerned, nor what time period it may cover.

Thank you for your consideration.

Sincerely,
Drew Hubbard
Drew Hubbard
Interim Director

DHCD Reconsideration of Open OIG Recommendations:

1. Develop procedures to require and enforce adherence to selection criteria included in the RFP, which shall apply to all DHCD personnel.

Response: Position changed – Disagree in part. Additional language has been included in the Consolidated RFP to provide more guidance in this regard. DHCD requests OIG review the language on page 7 of the 2021 Consolidated Request for Proposals for Affordable Housing Projects, attached for convenience.

Previous Response: Disagree. DHCD maintains, as it has to the DC Auditor, the DC Council, and the general public, that the final selection of projects is a duty of the DHCD Director who is bestowed with the authority to make these decisions in the best interest of the District. The process and priorities outlined in the QAP and Consolidated RFP by which project applications go through threshold review and further evaluation create the baseline of viable projects that will produce or preserve affordable housing. The Director then considers a number of evaluative factors, many of which change throughout the months of the RFP selection process, when making final project selections. For example, the amount and type of resources available or updated data on the number of affordable housing units under construction in each Planning Area are considered. The agency's organizational law allows for this discretion, and there is absolutely nothing wrong, as a policy matter, with considering more holistic goals – such as advancing neighborhood diversification and making high-amenity neighborhoods accessible to low-income people – that entail consideration of all the applications taken as a whole, rather than just the scored merits of each application. The availability of vouchers or funding may change during the course of project evaluation, and it's entirely proper for the Director to consider the available supports in making final decisions, so as to best support the interests of the DC residents and to advance the goals of the HPTF.

3. Develop policy and procedures to ensure that all DHCD employees engaged in the project selection process disclose any conflicts of interest.

Response: Position unchanged. DHCD objects as the allusion given by this recommendation is unwarranted.

Previous Response: DHCD objects to the inclusion of this recommendation in this OIG report. DHCD employees engaged in the project review and evaluation process must comply with existing statutory annual financial and conflict of interest disclosure requirements administered by the District's Board of Ethics and Government Accountability (BEGA), as well as, of course, federal and District criminal law that bar

making decisions for one's personal financial benefit. There are no instances of any conflict of interest issues amongst DHCD employees engaged in project selection, and this OIG audit provides no evidence of any conflicts of interest. The OIG has available to it the financial disclosure forms submitted by DHCD project reviewers who are public filers as they are posted on the BEGA website, and its auditors did not ask to see the Confidential Filers' forms of DHCD project reviewers in DHCD's possession. All DHCD project reviewers are in compliance with the District's annual financial and conflict of interest filing requirements, and BEGA has not notified DHCD of any DHCD project reviewer who has a conflict of interest or other ethics violation that would prevent him or her from serving as a project reviewer. Thus, the inclusion of this recommendation, not grounded in any factual predicate, is misleading and derogatory.

5. Develop procedures to request and obtain a required waiver from the Council prior to selecting and funding projects when proposals received do not meet statutory funding requirements.

Response: Position changed – Agree, but clarification needed. Pursuant to the HPTF statute and contrary to OIG's conclusion that it is, a waiver from the DC Council is not required to be obtained should there not be enough proposals to meet the statutory requirements. *See* D.C. Official Code § 42-2802(b-1). The statute says a waiver may be requested. DHCD regularly updates the Council at its performance oversight and budget oversight hearings on progress towards the statutory goals, but will create a way to request and obtain a waiver. However, DHCD requests OIG explain how this waiver will help in the production of units for extremely low-income households. If there is no request for proposals in a given year, the waiver seems to simply be a paper exercise that does not lead to the production or preservation of affordable housing.

Previous Response: Disagree. The DC Council, its Committee on Housing and Executive Administration, and the members of the Committee are keenly aware of the continued success of the HPTF at targeting households at 50% MFI and below, but also of the need to do more at the 30% MFI range. At DHCD's performance and budget oversight hearings in recent years, the statutory requirements and how the HPTF has targeted the lower income bands has been discussed at length. While Committee members praise the work done so far, both the Council and Executive know we must continue to work together to meet the District's affordable housing goals in a manner that does not exacerbate concentrated poverty and that is sustainable, to include the provision of necessary project operating subsidies. Given this transparent relationship, the Council has not made a formal request for this waiver in

its budget recommendations, in hearings, or otherwise. Instead, they continue to work with DHCD to keep improving how resources are targeted to the lowest MFI bands.

Additionally, as noted in the draft audit report, the DC Code allows the option for the Mayor to submit a written waiver in the 4th quarter of the fiscal year, not, as suggested in the recommendation, “prior to selecting and funding projects,” which would not be feasible.

Note: The OIG report states that their analysis provided multiple alternatives for project selections that met the statutory requirements. However, it is unclear if OIG’s analysis correctly assessed necessary operating subsidy that is needed to be coupled with 30% MFI units and the availability of those resources. DHCD requested OIG’s analysis multiple times but has yet to receive it.

6. Develop policies and procedures to ensure additional affordable housing units are produced when project funding is increased.

Response: Position unchanged - Disagree. DHCD believes OIG may not acutely understand development finance or did not accept the explanations given and supporting documentation provided for increased project costs. OIG’s recommendation that additional housing units be produced when project funding is increased simply makes no sense. An analogous suggestion would be if a person were remodeling their kitchen and the cost of a refrigerator were to increase, that person should justify it by building a second kitchen.

Previous response: Disagree. DHCD, through the HPTF and other funding sources, serves as the gap financing partner on affordable housing developments. Without DHCD’s involvement, these projects creating and preserving affordable housing units in our city will simply not happen. After an initial budget is submitted, a project’s costs may increase due to a variety of reasons, for example, an increase in costs of construction materials (e.g., the COVID-19 pandemic caused a spike in the cost of lumber) or increased labor costs. The expectation is that all of the project financial partners come to the table to resolve a funding gap due to cost increases. An increase in project funding provided by DHCD only happens after all other possible sources are exhausted. However, increased costs do not come with a commensurate increase in buildable space or additional sources of gap financing to balance the inclusion of more affordable units.

DHCD analyzes funding increase requests and negotiates with the borrower to minimize the additional DHCD funds required. The Development Finance Division

(DFD) analyzes each funding increase request and provides a recommendation to the DHCD Loan Review Committee or the DHCD Director to approve or deny the request. Loan increase requests that are made after Loan Review Committee funding recommendation or that exceed 10% of the original loan amount must be approved by Director via Decision Memo. A Decision Memo includes relevant facts that explain the reason(s) for a requested cost increase, borrower's efforts to mitigate the cost increase, supporting financial data, and analysis that justifies the cost increase. The OIG report misleadingly suggests that developers pursue a "bait and switch" strategy of winning the project, then just increasing requests for funds, which are then rubber-stamped by the agency. This simply is not true. As explained above, requests for additional funds are fully vetted and, if granted, supported by documentation and evidence that the increased costs are, in fact, reality. Again, without DHCD's involvement as a gap financing partner, creating, and preserving affordable housing would not be possible.

9. Perform reconciliation of deliverables under Contract Line Item Numbers (CLIN) 1002, 2002, and 3002 to determine and recoup any excess payments from the contractor as appropriate.

Response: Position unchanged - Disagree. DHCD requests OIG to explain why documentation provided to explain our position could not be relied upon because it was produced on July 8, 2021, within the audit period.

Previous Response: Disagree. See response to Recommendation #10 given here for convenience – Agree in part and Disagree in part. DHCD agrees that improper payments should, of course, be recouped. Where DHCD disagrees is with the finding of improper payments. The contractor appropriately invoiced and was paid for services performed as directed. DHCD provided OIG with examples of the Monthly Status Reports that exemplify the contractor's fulfillment of its obligations under the applicable contract section. It is disconcerting that the OIG report states that the monthly status reports provided could not be relied upon because they were produced on July 8, 2021. The OIG report, in Appendix A, clearly states that the audit work was done from August 2020 through July 2021. Instead, it seems the report drafters preferred to provocatively and inaccurately imply that millions of dollars from the HPTF could possibly have gone to something other than producing or preserving affordable housing. The timing of our production does not indicate that the contractor improperly invoiced DHCD. The documents were produced in 2016, but provided in July 2021 to OIG once DHCD realized supporting documentation would be necessary to explain its position.

11. Recoup from the landlord \$114,528 per year in unauthorized excess rents.

Response: Position unchanged - Disagree. As previously explained, the majority of DHCD projects use multiple funding sources. Under LIHTC regulations, the calculation of gross rent *excludes* Section 8 or other rental assistance or supportive services fees made on behalf of a household. 26 USC § 42(g)(2)(B). This exception allows LIHTC project owners to accept payments made on behalf of tenants under Section 8 or any comparable rental assistance or supportive services program even when those payments exceed LIHTC maximum rent restrictions for that unit. When projects include LIHTC and HPTF financing (LIHTC/HPTF Projects), the District's policy is to allow federal LIHTC affordability restrictions to control if there is a conflict between the LIHTC and HPTF affordability restrictions. Therefore, DHCD underwrites projects with project-based vouchers at the maximum contract rent for the geographic area of the project. This rental income allows the project to support more first trust debt and require less HPTF gap financing.

Although the allowances that apply to tax credit units to exceed maximum rent limits for units with operating subsidy are not codified in the HPTF regulations, the HPTF rules at 10B DCMR section 4100.4 authorize the Director to waive the HPTF rent limits on a project by project basis where application of the rule would adversely affect the purpose and objective of the Fund to produce affordable units. Going forward, DHCD will work to update the HPTF regulations to reflect current affordable housing policies and best market practices.

Previous Response. Disagree. The project charged the allowable voucher contract rents. Additionally, use of vouchers to rent units results in several benefits for the project including: increased income that can be used to maintain the building and ensure the project meets debt-service requirements; increased income diversity in a building by including households at lower MFI levels; and additional loan repayments to DHCD.

12. Make additional determinations and recoup rent as appropriate for the project period outside the audit period.

Response: Position unchanged – Disagree.

Previous Response. Disagree. Please see response to Recommendation #11.

18. Conduct reconciliation of deliverables under contract section C.5.2.1 to determine and recoup any excess payments from the contractor for not conducting the necessary reviews of loan databases.

Response: Position unchanged – Disagree. As explained previously, the agency contracts out the loan services and collection management function. It is primarily the responsibility of the loan servicer to maintain data accuracy in loan databases.

The vendor for the Asset Management Contract satisfied the deliverable in section C.5.2.1 based on information provided by the loan servicer through the production of a “Portfolio Overview Report” which was provided to the OIG.

Previous Response: Disagree. The contractor satisfied the deliverable in Section C.5.2.1 by producing a “Portfolio Overview Report” that was submitted to DHCD. This report utilized data from reviews of loan databases and clearly highlighted data limitations, as applicable.

ATTACHMENT

2021

CONSOLIDATED REQUEST FOR PROPOSALS FOR AFFORDABLE HOUSING PROJECTS

Issue Date: September 30, 2021

Closing Date: December 3, 2021 at 11:59 pm

Housing Production Trust Fund (HPTF) / Department of Behavioral Health (DBH) Grant Funds / HOME Investment Partnerships Program (HOME) / Community Development Block Grant (CDBG) / National Housing Trust Fund (NHTF) / Housing Opportunities for People with AIDS / Local Rent Supplement Program (LRSP) / Annual Contributions Contract Program (ACC) / Department of Human Services (DHS) Supportive Services Funds / Building Energy Performance Standards (BEPS) Compliance Fund

John Falcicchio
Deputy Mayor for Planning and Economic Development

Polly Donaldson, Director
Department of Housing and Community Development
1800 Martin Luther King Jr. Avenue SE | Washington, DC 20020

I.	INTRODUCTION	3
II.	WHO SHOULD APPLY	4
III.	HOW TO APPLY	5
IV.	PROCESS & TIMELINE	5
	1. Threshold Review	6
	2. Evaluation Criteria Review	7
V.	SELECTION CRITERIA	9
	A. Threshold Eligibility Requirements	10
	Project Criteria	10
	Financial Criteria	16
	Applicant Criteria	21
	Reports and Plans	22
	Compliance Criteria	24
	B. Evaluation Criteria	27
	Project Readiness and Past Performance	28
	Inclusive and Equitable Housing	29
	Place-Based Priorities	31
	Maximizing the Impact of DHCD Resources	32
VI.	AVAILABLE FUNDING SOURCES	38
	A. Tax Credits	40
	9% Low-Income Housing Tax Credits (9% LIHTC)	40
	4% Low-Income Housing Tax Credits (4% LIHTC)	41
	B. Development Subsidies (Gap Financing)	42
	Housing Production Trust Fund (HPTF)	42
	HOME Investment Partnerships Program (HOME)	42
	Community Development Block Grant (CDBG)	43
	National Housing Trust Fund (NHTF)	43
	Housing Opportunities for People with AIDS (HOPWA)	43
	Department of Behavioral Health Grant Funds (DBH)	44
	DOEE/DHCD BEPS Compliance Fund (DOEE)	45
	C. Operating Subsidies	46
	Local Rent Supplement Program (LRSP)	46
	Annual Contributions Contract (ACC) Authority	46
	D. Tax Exemptions	47
	Non-Profit Affordable Housing Developer Tax Relief Program	47
	Contractor's Exempt Purchase Certificate (OTR-553)	47
	E. Case Management-Supportive Services	48
	Supportive Services Funds	48
VII.	UNDERWRITING GUIDELINES	50
VIII.	COMPLIANCE & MONITORING REQUIREMENTS	50
IX.	DEFINITIONS	52
X.	CONTACT US	55

I. INTRODUCTION

In 2019, in response to population growth, an insufficient housing supply, and structural racial disparities, Mayor Muriel Bowser outlined bold housing goals for the District to create 12,000 new affordable housing units and preserve 6,000 existing affordable housing units by 2025. Known as the Housing Framework for Equity and Growth, a series of supporting documents outlined an integrated framework for increasing housing production and promoting equity for existing and future residents. In particular, the District's [Housing Equity Report](#) provided goals for the equitable distribution of affordable housing throughout Washington, DC to counter a historic legacy of exclusionary and discriminatory housing policy.

From 2010 to 2020, the District experienced population growth of nearly 88,000 residents¹ (a 14.6 percent increase) and although it issued permits for 36,000 housing units during this time, housing costs have continued to rise. Nearly 50,000 District households out of 300,000 total households pay more than 50 percent of their income on housing costs.² In the most extreme situations, the lack of affordable housing leads people to become unhoused.

The COVID-19 pandemic exacerbated the housing affordability crisis and highlighted existing racial inequities. As a result of the economic impacts of the pandemic, unemployment soared to a high of 11.1 percent in 2020³ and concerns about housing instability were widespread.

Throughout the tumultuous events of the past 18 months, the District remained committed to its housing production, preservation, and equity goals and has dedicated an unprecedented \$400 million of resources for affordable housing in the FY22 budget to support these efforts. This 2021 Consolidated Request for Proposals for Affordable Housing (RFP) is the first since 2019 due to the uncertainty posed by the the pandemic in 2020. As the City emerges from the public health emergency, the District seeks proposals from partners that can meet this moment of urgency and opportunity. Respondents to the RFP must be prepared to move projects forward on an accelerated timeline and leverage all other available funding sources to maximize the number of affordable housing units produced and preserved with District resources.

It is in this context that the DC Department of Housing and Community Development (DHCD), the DC Housing Authority (DCHA), the DC Department of Behavioral Health (DBH), the DC Department of Human Services (DHS), the DC Department of Health (DOH), and the Department of Energy and Environment (DOEE), in conjunction with the DC Housing Finance Agency (DCHFA), release this Consolidated Request for Proposals (RFP), the District of Columbia's primary vehicle for awarding federal and local funds for affordable housing.

The RFP seeks impactful proposals to produce and preserve affordable housing units with an emphasis on:

1. Households earning 30 percent of the Median Family Income (MFI) or below, including Permanent Supportive Housing (PSH) for individuals and families who were once homeless and continue to be at imminent risk of homelessness.
2. Projects that are located in areas of the city with a deficit of affordable housing.
3. Projects that are ready to quickly proceed to closing and construction.
4. Projects that produce or preserve units that are not currently subject to an affordability covenant (i.e., net new units).

¹ 2020 Census Data Shows DC's Population Growth Nearly Tripled Compared to Previous Decade: <https://dc.gov/release/2020-census-data-shows-dcs-population-growth-nearly-tripled-compared-previous-decade>

² Mayor's Order 2019-036. May 15, 2019: [Mayor's Order 2019-036](https://www.dcregs.dc.gov/Common/NoticeDetail.aspx?NoticeId=N0083042).
<https://www.dcregs.dc.gov/Common/NoticeDetail.aspx?NoticeId=N0083042>

³ U.S. Bureau of Labor Statistics: https://data.bls.gov/timeseries/LASST110000000000003?amp%253bdata_tool=XGtable&output_view=data&include_graphs=true

The requirements of this RFP are specifically guided by the following:

- the housing and geographic goals outlined in [Mayor's Order 2019-036](#) and the [Housing Equity Report](#);
- the District's historic [FY22 Fair Shot Budget](#);
- the [Five Year Consolidated Plan for FY 2022 - 2026](#);
- the Housing Production Trust Fund (HPTF) statutory requirement that at least 90 percent of project delivery expenditures go to units for households earning no more than 50 percent of MFI, including 50 percent for households earning no more than 30 percent of MFI;
- the goals outlined in Chapter 4 of the [Interagency Council on Homelessness' \(ICH\) 2021-2025 strategic plan, titled Homeward DC 2.0](#), with particular emphasis on the production of PSH units; and
- the need to preserve existing affordable housing, as guided by the [Housing Preservation Strike Force Final Report](#) published in November 2016.

All prospective applicants are strongly encouraged to read this document in its entirety prior to beginning an application as a number of notable updates have been made since the last funding round.

II. WHO SHOULD APPLY

DHCD will accept and consider eligible development proposals from all qualified applicants. Specific requirements for development team members are detailed in Section V and in the Online Application System. Applicants should represent a development team that includes a developer, architect, professional consultants such as an attorney, a general contractor, property manager, lenders and investors, and any other team members necessary to finance, construct, and operate the development.

Together, the team must have the experience and financial and technical capacity to deliver a project that meets all of DHCD's eligibility requirements and remains operational and compliant for the life of the project.

Lead applicants and project team members may be non-profit or for-profit entities. Applicants may be based in the District of Columbia or outside, but there are requirements about partnering with District-based enterprises and hiring District residents outlined in the Selection Criteria and the Compliance & Monitoring Requirements sections of this document.

Applicants may submit development proposals for more than one project in the same funding round if their project team's capacity allows it. However, DHCD may decide to limit awards to one per developer/applicant.

Projects must be far enough along in the pre-development process to meet all Threshold Eligibility Requirements. Failing to meet even a single Threshold Eligibility Requirement will result in disqualification, and the application will not be scored or further evaluated. Applicants who are concerned that their project will not pass Threshold are encouraged to further develop their proposals before applying for funding.

III. HOW TO APPLY

All proposals in response to this RFP must be created and submitted in DHCD's Online Application System, located at:

<https://octo.quickbase.com/db/brp3r63qr?a=showpage&pageid=40>

The Online Application System will be available to begin new applications for this funding round by October 15, 2021. Applicants should visit the website to register as users and become familiar with the system. Detailed instructions on how to create, build, and submit an application are provided on the website.

Applications submitted in the First Application Window are due by 11:59 AM on December 3, 2021.

Applications submitted in the Second Application Window are due by 11:59 AM on February 15, 2022.

The central component of the application is a multi-tab spreadsheet titled "Form 202 - Application for Financing" provided by DHCD (available within the Online Application System, linked above). The current version of the Form 202 must be used for all applications. Applicants will use this workbook to present details of their proposal, such as their development budget, operating pro-forma, tax credit calculations (if applicable), and unit information.

Additionally, applicants will be required to upload an extensive list of documents, some provided by DHCD and filled out by the applicant (such as the Form of Contract Affidavit for every team member), and others obtained directly by the applicant (such as the appraisal and Phase I environmental site assessment).

To submit a responsive, fully competitive proposal and maximize the potential of the application:

- all application filing requirements must be closely followed;
- all information requested in the application must be responded to completely; and
- all information and figures provided must be consistent throughout the application.

IV. PROCESS & TIMELINE

New for the 2021 RFP, there will be two application windows and two opportunities for projects to be evaluated:

1) *Priority Evaluation*

After the first application deadline, applications that meet all Threshold Eligibility Requirements and qualify for one of the Priority Classifications (defined on page 12) will move forward to the Priority Evaluation stage, which will be conducted first and result in the initial group of projects selected for further underwriting.

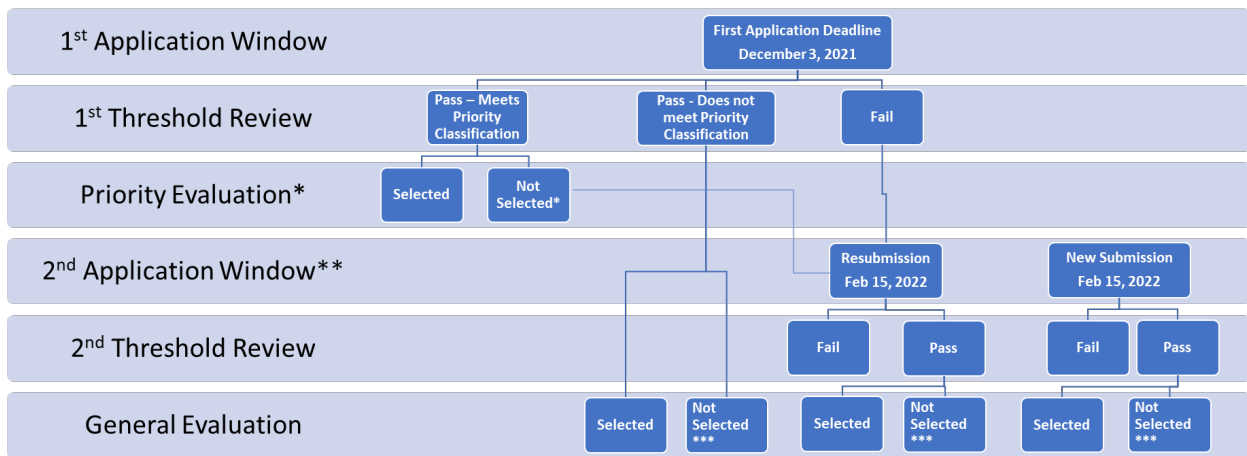
2) General Evaluation

Project applications that pass Threshold Review but do not meet one of the Priority Classifications or are not selected during the Priority Evaluation stage have two options:

- i. The application can be retained to be scored during the General Evaluation stage; or
- ii. The Applicant can elect to make non-material updates to the application that have no bearing on the completed Threshold Review and resubmit the application during the second application window for consideration in the General Evaluation stage.

Applicants will not be allowed to materially update their project application after the Threshold Review has been completed. Material changes include, but are not limited to, changes in the unit mix, changes in the affordability set-asides, an increase in the amount of gap financing or operating subsidy requested, or a request to waive any Threshold Requirements. The General Evaluation stage will occur after the second application deadline. Project applicants that did not apply during the first application window may apply during the second application window.

The figure below outlines the application windows and evaluation process.



* Projects not selected in the Priority Evaluation stage may elect to make changes to the application and resubmit in the 2nd application window.

** Projects that did not submit in the 1st Application Window are eligible to submit in the 2nd Application Window.

*** Projects that are not selected due to resource constraints and meet the minimum scoring requirement will be placed on a waiting list.

Application Review Process

1. Threshold Review

Once the first application window is closed, DHCD will conduct a Threshold Review to determine whether applications conform to the Threshold Eligibility Requirements outlined in Section V.

Applicants will be notified of their Threshold Eligibility status following DHCD’s Threshold Review. There are three possible outcomes from the initial Threshold Review:

- 1. Applications that meet all Threshold Eligibility Requirements and a Priority Classification under Section V will be advanced to the Priority Evaluation stage.

2. Applications that meet all Threshold Eligibility Requirements but do not meet a Priority Classification under Section V of the RFP will be retained and evaluated during the General Evaluation stage.
3. Applications that fail to meet all Threshold Eligibility Requirements (regardless of Priority Classification status) or are not selected for further underwriting during the Priority Evaluation stage will be eligible to resubmit in the second application window.

Applicants that do not submit a proposal during the first application window can submit an application during the second application window. It should be noted that applications submitted only during the second window will not be eligible for the Priority Evaluation stage and will not have the benefit of an opportunity to resubmit to fix errors identified during the first Threshold Review.

2. Evaluation Criteria Review

Applications that meet all Threshold Eligibility Requirements will be evaluated against the Evaluation Criteria outlined in Section V of the RFP. Projects that apply in the first application window and also meet one of the Priority Classifications outlined in Section V will be eligible to be reviewed first in the Priority Evaluation stage. All other projects will be evaluated during the General Evaluation stage after the close of the second application window.

DHCD reviews each project against the Evaluation Criteria outlined in Section V and as further detailed in the Online Application System. For evaluation consistency, one to two DHCD staff will be assigned to review and score each criteria across all applications. The projects in each group (Priority or General) are rated and ranked based on cumulative project scores. After each Evaluation Criteria review, applications will be reviewed by an interagency review panel of District government partners to ensure that all eligible projects meet the standards and qualifications of the relevant agencies. Following the interagency review panel, DHCD incorporates feedback from partner agencies and finalizes the rating and ranking of projects. DFD will provide project selection recommendations based on the final rating and ranking of the Evaluation Criteria scores to the DHCD Director.

3. Final Selections

DHCD's goal is to provide funding to those projects that provide the greatest public benefit while meeting the District's policy goals and maximizing the impact of public resources. Final selection decisions will be made by the DHCD Director who may consider certain objective factors that may have not been fully captured by the Evaluation Criteria review, but will help result in a diverse portfolio of projects selected for further underwriting. These factors include but are not limited to:

- The need to have a variety of housing unit types and a combination of production and preservation projects.
- Geographic distribution of selected projects.
- Whether a project that applied for funding is an existing DHCD asset with existing residents living in a property that is in need of rehabilitation to address poor conditions.
- Projects with other extenuating circumstances.
- Additional budget or resource considerations not known to staff at the time of initial recommendations (e.g., onset of COVID-19 related restrictions in March 2020).

- The applicant's existing workload/potential capacity constraints (e.g., too many projects in the pipeline or other projects that were recently selected).

In order to achieve these goals, DHCD reserves the right to group and rank projects with similar characteristics. For example, projects could be grouped into two or more categories such as homeownership, production, or preservation.

DHCD reserves the right to disqualify projects for justifiable reasons that were not contemplated when the RFP criteria were established.

Projects that are selected for further underwriting will receive a selection letter. The selection letter is not a commitment for funding and will not outline terms and conditions. Projects that are selected for further underwriting will follow DHCD's underwriting and closing process as outlined in DHCD's Underwriting Guidelines.

Starting in 2019, DHCD instituted a waiting list for projects that were not selected for further underwriting due to resources constraints. For the 2021 Consolidated RFP, DHCD will again institute a waiting list if the funding requests from viable applications exceed the resources available. DHCD will draw projects from the waiting list in cases where additional resources are identified to fund the project or a selected project is unable to move forward expeditiously.

Funding awards made by DHCD through this RFP are subject to the District's Anti-Deficiency requirements, or the obligation of the District to fulfill financial obligations of any kind pursuant to any and all provisions of the conditional commitments or other agreements entered into at any point on this timeline are and will remain subject to the provisions of: (i) the Federal Anti-Deficiency Act, 31 U.S.C. §§1341, 1342, 1349, 1351; (ii) D.C. Official Code § 47-105; (iii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01 - 355.08, as the foregoing statutes may be amended from time to time; and (iv) §446 of the District of Columbia Home Rule Act.

Anticipated Timeline - Dates are subject to change

DATE	MILESTONE
September 30, 2021	RFP Released
October 15, 2021	<ul style="list-style-type: none">• Online Application System available to start applications• 2021 Form 202 and DHCD Underwriting Guidelines released
October 21, 2021 (10AM - 12PM)	RFP Orientation
October 30, 2021	DCHFA preliminary Stage I Application due for projects using 4% LIHTCs and bonds
December 3, 2021 (11:59 AM)	RFP applications due for the First Application Window
January 7, 2022	Projects that meet Threshold Requirements and a Priority Classification proceed to Priority Evaluation stage; all Applicants notified of their Threshold Review results.
February 1, 2022	Priority Evaluation Results Announced
February 15, 2022 (11:59 AM)	RFP applications due for the Second Application Window
March 15, 2022	Projects that meet Threshold Requirements proceed to General Evaluation stage (from both First and Second Application Windows); all Applicants notified of their Threshold Review results.
April 12, 2022	General Evaluation Results Announced

Questions During the Application Process

During the application period, prospective applicants may submit clarification questions to DHCD about the RFP through the Online Q&A Portal, which is part of the Online Application System. DHCD will respond to all questions submitted and will distribute the responses to all registered users of the system. DHCD will establish a deadline by which all questions must be submitted, usually at least two weeks before the application deadline, to allow sufficient time for DHCD to respond to questions and for applicants to consider or incorporate the guidance in their proposals.

Applicants should not directly contact DHCD staff with questions about a specific proposal. All questions must be submitted through the Q&A Portal. Upon release of this RFP, DHCD staff are unable to discuss an individual project proposal with an applicant and will not respond to these inquiries.

V. SELECTION CRITERIA

All project proposals will be reviewed against a combination of Threshold Eligibility Requirements and Evaluation Criteria. Failure to meet any of the Threshold Eligibility Requirements will result in disqualification.

The Online Application System will prompt applicants to submit documentation in response to all requirements and evaluation criteria, and further details and instructions about each element are available once an online application is started. All instructions provided in the

Online Application System or issued through the Online Q&A Portal are considered official guidance and are incorporated into this RFP.

A. Threshold Eligibility Requirements

Applicants applying in either the first or second application window, must submit documentation that fully demonstrates their compliance with each of the Threshold Eligibility Requirements outlined below. The Online Application System will prompt applicants to answer a series of questions about their proposals and upload the required documentation. Failure to meet these eligibility requirements, or to document eligibility, will result in elimination of the application from funding consideration for the application window in which they applied.

Project Criteria

1. Project Eligibility and Certifications

a. Project Eligibility

DHCD will only consider funding requests for the following project types through this Consolidated RFP:

1. Production

HPTF financing for new construction projects or projects that rehabilitate vacant buildings that produce units reserved for households earning between 0-30 percent of MFI or 31-50 percent of MFI.

- Funded units may be within a mixed income project, but DHCD will not use HPTF to fund Production units at MFI limits above 50 percent. Projects may request financing sources other than HPTF (9 percent LIHTC or eligible federal sources) to produce units up to 80 percent of MFI as long as the MFI mix conforms to the requirements of the requested funding source.
- Five percent of the funded units, or no less than one (1) unit, whichever is greater, must be reserved and operated as Permanent Supportive Housing (PSH) that adheres to the Housing First model and fills vacancies through the Coordinated Entry System or through referrals from the DC Department of Behavioral Health (DBH).
- Projects must produce at least five (5) funding-eligible, permanent housing units.

The above requirements apply only to rental developments. Homeownership units reserved at up to 80 percent of MFI are eligible for funding, including Limited Equity Cooperatives, and are not required to provide PSH.

OR

2. Preservation

HPTF financing for the acquisition and rehabilitation of existing, occupied housing with at least five (5) permanent housing units, where affordability will be preserved for existing low-income tenants at any income level no greater than 80 percent of MFI.

- The property may have an existing and or expiring affordability deed-restriction or operating subsidy, or it may currently be unsubsidized.
- To qualify as a Preservation project in this RFP, the goal of the project must be to upgrade the housing quality for existing residents and commit to long-term affordability.
- Projects that propose replacing an existing, occupied building with new on-site construction are considered Preservation projects, provided affordable units are replaced on a one-for-one basis. Please know that certain aspects of these projects will be evaluated against the criteria for Production projects – see note below for additional guidance.
- Projects that renovate existing vacant buildings to create housing for new residents will be subject to the requirements for Production projects.

Units Eligible for Funding*

(*Developments may include units at higher MFI levels if funded with other sources)

INCOME LIMIT	PRODUCTION (Rental) w/ HPTF	PRODUCTION (Homeownership) w/ HPTF	PRESERVATION w/ HPTF	LIHTC Only or Rental PRODUCTION w/ HOME, CDBG
Above 80% of MFI				
80% of MFI		✓	✓	✓
60% of MFI		✓	✓	✓
50% of MFI	✓	✓	✓	✓
30% of MFI	✓	✓	✓	✓

These requirements do not preclude mixed-income or mixed-use proposals. However, applicants will be responsible for demonstrating in their application materials (particularly the development and operating budgets) that any DHCD funds requested will only be allocated toward costs associated with eligible MFI units. Further guidance on this subject is provided under Threshold Eligibility Requirement Number 5 (Development Budget and Operating Pro Forma) and in Section VII of this document.

Projects sometimes have characteristics of both Production and Preservation. For example, consider an existing affordable project that proposes to construct a new building within its property’s footprint and relocate residents (and possibly a Housing Assistance Payment contract) from the existing building to the new building. In these cases, certain aspects of the application will be evaluated against the requirements for Production projects (for example, construction costs), and certain aspects will be evaluated against the requirements for Preservation projects (for example, income targeting). Other aspects of these applications will be held to a blended requirement, for example, the PSH requirements will be applied to the Production units in the project.

It is possible for both Production and Preservation project types to produce net new affordable units (“Net New Units”) by placing affordability restrictions on units that were not previously subject to affordability restrictions. Net New Units can be produced through: (1) new construction projects; (2) projects that preserve naturally affordable market-rate housing that has no existing affordability covenant; or (3) the addition of affordable units to a Preservation project that is already subject to an existing affordability covenant.

Projects requesting LIHTC also must meet the District’s basic eligibility requirements outlined in the [2021 Qualified Allocation Plan \(QAP\)](#).

b. Project Certifications

1. Inclusion in Priority Evaluation Stage

Applications seeking to be included in the Priority Evaluation stage must certify that the project meets one of DHCD’s Priority Classifications as described below. Projects that meet a Priority Classification will be the *only* applications evaluated during the Priority Evaluation stage.

Priority Classification #1

- Projects located in Rock Creek West, Near Northwest, or Capitol Hill Planning Areas

Priority Classification #2

- Projects located in the Rock Creek East, Upper Northeast, Mid-City, Central Washington, or Lower Anacostia Waterfront and Near Southwest Planning Areas that meet at least two of the following criteria:
 1. 50% or more of the total units qualify as Net New Units;
 2. The applicant has submitted for building permits for the project; or
 3. At least 50% of the requested DHCD financing is dedicated to support 30% MFI units, or the Project qualifies as a Site-Based Permanent Supportive Housing Project as defined in Homeward DC 2.0.
- Projects located in either the Far Northeast and Southeast Planning Area or the Far Southeast and Southwest Planning Area, that meet at least two of the following criteria:
 1. 50% or more of the total units qualify as Net New Units;
 2. The applicant has submitted for building permits for the Project; or
 3. At least 20% of the total units are designated for 80% MFI or market rate households

2. Narrative Completion and Community Engagement Plan

Project applicants must certify that the Project Narrative (in the form provided in the Online Application System) was submitted on the provided form, all sections are completed, and that all information is true and correct. The Community Engagement Plan is no longer a stand-alone section of the RFP, but remains a required section of the narrative and should outline how the applicant has and will continue to engage the community about the planned project. Approval or Letters of Support from the Advisory Neighborhood Commission (ANC) or other community groups will not be considered as part of the application.

3. General Compliance Certifications/Affirmations

Each applicant must certify that the project is, and will be, in compliance with all applicable federal and local rules and regulations by completing the Monitoring Certification Form included in the Online Application. Applicants should refer to the supplemental Compliance and Monitoring Reference Guide, which is incorporated as part of this RFP. Applicants receiving financial assistance from DHCD may be subject to the following laws and regulations listed in the table below.

<ul style="list-style-type: none"> • Housing Production Trust Fund - DC Code §42-2801 et seq.; DCMR 10-B41 • Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards - 2 CFR Part 200 • Community Development Block Grant (CDBG) - 24 CFR Part 570 • HOME Investment Partnerships Program (including long-term affordability requirements) - 24 CFR Part 92 • Housing Opportunities for Persons with AIDS (HOPWA) - 24 CFR Part 574 • Environmental Reviews - 24 CFR Part 58 • Certified Business Enterprise Agreement • Age Discrimination Act of 1975 - 24 CFR Part 146 • Affirmative Action Plan - Mayor's Order 85-85 • Non-procurement Debarment - 2 CFR Part 2424 • Anti-lobbying Restrictions - 24 CFR Part 87 • DC Notice on Non-Discrimination - DC Official Code §§2-1401.1 et seq. • The Rental Housing Conversion and Sale Act of 1980 (DC Law 3-86) • The Rental Housing Act of 1985 • The Housing Trust Fund (HTF) -Title I of the Housing and Economic Recovery Act of 2008, Section 1131 (Public Law 110- 289). • Violence Against Women Act (VAWA)- 42 U.S.C. sections 13701 through 14040 • DBH (DC Code Title 7, Chapter 11A) • Unified Funds (DC Code §42-2857.01) • Section 3 of the Housing and Urban Development Act of 1968, -12 USC. 1701u - 24 CFR Part 135 • First Source Program - DC Official Code §§2-219.01 et seq. 	<ul style="list-style-type: none"> • Americans with Disabilities Act of 1990 - 42 USC 2181 et seq. • Lead Safe Housing Rule (Lead Based Paint) - 24 CFR Part 35; 40 CFR Part 745; 20 DCMR Chapter 2 • Section 504 of Rehabilitation Act of 1973, as amended - 24 CFR Part 8 • Uniform Relocation Act - 42 USC Chapter 61: District of Columbia Relocation Assistance provisions (10 DCMR Chapter 22) • Freedom of Information Act - DC Official Code §2-531 et seq. • Davis Bacon and related Acts - 40 USC §§276a- 276a-5 and 42-USC 5310: 42 USC 327 et seq. • Conflict of Interest - 24 CFR §570.611: 24 CFR §§ 85.42 and 85.36 • Fair Housing - 24 CFR Part 107: 24 CFR Part 100 • Hatch Act - 5 USC Chapter 15 • LIHTC - § 42 of IRS Code of 1986 • National Environmental Policy Act (NEPA) of 1969 - 24 CFR Part 58 • Sections 9a and 9b of the Historic Landmark and Historic District Protection Act of 1978, as amended • Section 106 of the National Historic Preservation Act of 1966 - 36 CFR Part 800 • Drug Free Workplace - 24 CFR Part 21 • Inclusionary Zoning Implementation Act of 2006, DC Law 16-275, DC Official Code §§6-1041.01 et seq. • Broadband Infrastructure in HUD-Funded New Construction & Substantial Rehabilitation: HOME - 24 CFR 92.251(a)(2)(vi); CDBG - 24 CFR 570.202(g) • Section 108 Loan Guarantee Program (Section 108) 24 CFR 570, Subpart M, Loan Guarantees.
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Low Income Housing Tax Credit Information Certifications

Applicants requesting 9% or 4% Tax Credits will be subject to the following LIHTC-specific requirements:

- Each applicant must present a clear plan for the Project at the end of the initial 15-year Compliance Period in the application narrative.
- Any application submitted by an applicant with a principal that was or is currently a principal in an ownership entity that has previously requested a Qualified Contract will not be considered for any reservation or allocation of tax credits at DHCD's discretion.
- Projects in which a Qualified Non-profit Organization holds a right of first refusal to purchase the Project at the end of the Compliance Period based on IRC Section 42(i)(7), as may be amended from time to time, must meet several requirements. The right of first refusal may be exercised anytime within a twenty-four (24) month period, or longer period, after the close of the Compliance Period. Once exercised, the Qualified Non-profit Organization shall have at least twelve (12) months to close on the purchase of the Project or the interests of the non-managing members of the ownership entity. The Qualified Non-profit Organization may assign the right of first refusal to a governmental entity, another Qualified Non-profit organization, or a tenant organization. In all instances where the non-managing members of the ownership entity have the right to consent to the exercise or assignment of the right of first refusal, such consent shall not be unreasonably withheld, conditioned or delayed. The non-managing members of the ownership entity may not withhold consent for a non-material breach of the ownership entity organizational documents. The purchase price shall be calculated by the project accountants and shall be based on the minimum purchase price in IRC Section 42(i)(7)(B) plus the amount needed to pay any unpaid fees, loans or other amounts due to the non-managing members of the ownership entity from the managing member or general partner, as applicable.
- The right of first refusal cannot be conditioned upon receipt by the owner of a bona fide offer from any party, including a third party. The right of first refusal as outlined in IRC Section 42(i)(7), as may be amended from time to time, is not the same as a right of first refusal under statutory, court-interpreted, or common law.
- All rights of first refusal granted to Qualified Non-profit Organizations are subject to the requirements of the Tenant Opportunity to Purchase Act (TOPA) and the District's Opportunity to Purchase Amendment Act of 2008, DC Law 17-286 (DC Official Code Section 42-3404.31 et seq.), as either may be amended from time to time.

See the most recent Qualified Allocation Plan for further detail regarding Low-Income Housing Tax Credit requirements.

Tenant Opportunity to Purchase Act (TOPA) Compliance

Applicants must demonstrate compliance with all requirements, rules, and regulations under the Rental Housing Conversion and Sale Act of 1980 ("The Act"), including the Tenant Opportunity to Purchase Act (TOPA). If TOPA applies, then either: (1) the Tenants' right to purchase has not been exercised and the deadline for doing so has passed; (2) the project is the result of a tenant purchase or assignment of TOPA rights;

or (3) the project will notify tenants of their opportunity to purchase as a result of the application for DHCD funding. If available, applicants must submit documentation, including but not limited to copies of the notices delivered to tenants, demonstrating TOPA compliance. DHCD reserves the right to request further evidence of compliance as applicable.

The Act requires that owners provide TOPA notices to tenants upon the intent of the owner to sell the property, demolish the property, or discontinue use as a housing accommodation. Current owners applying to DHCD with the intent to transfer ownership to a new entity are required to provide TOPA notices immediately upon submitting the application for funding, not when funding is awarded. Ongoing compliance with TOPA is required and applicants must provide proof of proper notices to the tenants prior to closing.

2. **Permanent Supportive Housing**

For new construction rental projects – and rental projects that rehabilitate existing, vacant buildings – at least five percent of the units, and no less than one unit, whichever is greater, must provide PSH as defined in this RFP.

Permanent Supportive Housing (PSH). Supportive housing for an unrestricted period of time for individuals and families who were once homeless and continue to be at imminent risk of becoming homeless, including persons with disabilities as defined in 24 C.F.R. 582.5, for whom self-sufficient living may be unlikely and whose care can be supported through public funds. (Homeless Services and Reform Act of 2015) Likewise, under the Continuum of Care Interim Rule, HUD defines PSH as permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently. For the purposes of this RFP, PSH units that are used to meet the 5 percent set-aside requirement must follow the Housing First model and fill vacancies through the Coordinated Entry System.

For projects that preserve existing housing and also add new units, the PSH set-aside requirement will apply only to the new units.

Applicants proposing PSH units must certify the number of PSH units proposed and acknowledge the District's PSH requirements using the template provided within the Online Application System.

3. **Site Control**

Applicants must have control of the site proposed for development. This may be in the form of:

- a current deed evidencing fee simple ownership;
- a lease option (lease term must be equal or greater than the proposed financing term);
- a land or property disposition agreement (LDA or PDA) executed with the District of Columbia; or
- a contract of sale.

At the time of application, site control MUST extend for at least 180 days beyond the date of the application submission or be demonstrably renewable so site control can extend through the 180-day period.

4. Entitlements and Development Review

The applicant must demonstrate that the proposed development is “matter of right” or that the applicant has applied for applicable zoning approvals. For any proposed project that requires a more substantial zoning decision or design review, the Map Amendment application, Stage 2 Planned Unit Development (PUD) application, Design Review application, or Consolidated PUD application is required to have been submitted to the Zoning Commission prior to the Consolidated RFP submission deadline. Projects that have submitted an application to the Zoning Commission but not yet received full entitlements must provide reasonable evidence of an ability to close on DHCD financing and begin construction within one year of being selected for further underwriting. DHCD will take into account whether the project has completed a Setdown Hearing and/or whether the Zoning Commission has held a vote on the proposed project.

If a new construction or rehabilitation and expansion project is in a Historic District or requires approval from the Historic Preservation Review Board (HPRB) for any other reason, HPRB approval of the conceptual design is required before application submission.

Projects that only have Stage 1 PUD approval and have not submitted their Stage 2 PUD application, or that have not obtained HPRB approval of the conceptual design (if applicable), are not eligible for financing through this RFP. The purpose of this requirement is to ensure that the design and scope reviewed by DHCD during the selection process is roughly identical to the final design and scope that will receive building permits.

If at any point during the application review process or underwriting, the Zoning Commission disapproves a pending Map Amendment or PUD application that would be required to allow the project to proceed as designed, the project will be disqualified from further consideration and, if applicable, will be removed from the underwriting pipeline.

Financial Criteria

5. Development Budget and Operating Proforma

The financial component of this application is a multi-tab spreadsheet titled “Form 202 - Application for Financing,” (Form 202) that will be provided by DHCD and available within the Online Application System. The Form 202 has been revised for this RFP and applicants must use the most recent version of the form.

Applicants will use the Form 202 to present the details of their proposal, such as the development budget, operating pro-forma, tax credit calculations (if applicable), and unit information. The financial information submitted must make a compelling and coherent case for the funding request, and all data must match the corresponding information provided elsewhere in the Online Application.

DHCD is a gap lender and seeks to minimize the amount of District funds necessary to complete a project. Applicants must demonstrate that they have pursued and secured all other feasible funding sources before applying for DHCD funds.

This includes private debt and equity, as well as other below-market sources, such as tax-exempt bond financing, 4 percent LIHTC, DC LIHTC, private and foundation grants, subordinate seller notes, property tax exemptions, and deferred developer fee. The applicant will provide letters of interest with terms and conditions substantiating the information in the Form 202 to demonstrate that they have aggressively pursued non-DHCD funding.

Any project for which 4 percent LIHTC will have a substantial positive impact on the budget must pursue this source to reduce DHCD's participation. Any project with \$10 million or more in total development costs must present a financing scenario that uses 4 percent LIHTC. All projects applying for federal LIHTC (both 4 and 9 percent) are eligible for DC LIHTC.

Typically a qualified project is awarded only 9% LIHTC or 4% LIHTC. It may be possible, under specific facts and circumstances, for a qualified project to receive both types of LIHTC as a twinned project. Applicants interested in submitting the twin scenario should do so as an alternative scenario to retain flexibility, with a non-twin financing structure submitted as the preferred scenario.

The Form 202 should contain a realistic set of sources and uses, development budget, and pro forma operating budget and be based on solid assumptions (operating expenses, development costs, vacancy rate, debt service coverage ratios, interest rates, LIHTC raise rates, funding levels for reserves, etc.). The proposed budgets should be realistic and viable, but demonstrate maximum leverage of non-DHCD funding and minimize the gap funding request. The assumptions and figures should be consistent throughout the application, consistent with market data and supporting documentation (the appraisal and market study), and follow the instructions and guidance issued by DHCD through this RFP and any subsequent Q&As published through the Online Application System.

Projects that have proposed uses that are associated with dedicated third-party funding sources must include those sources in the Form 202. For example, a project installing solar panels must demonstrate that all viable financing/funding sources were pursued and will be required to input this information into the Form 202 and Project Narrative. Letters of interest with terms and conditions are submitted from multiple lenders and investors (at least two, but no more than three) for each proposed financing source, to demonstrate competitiveness of private loan and syndication terms. If multiple alternative financing scenarios are presented, letters of interest must substantiate each scenario. Lender and investor letters must be recent enough to reflect current market conditions and describe the project (for example, income mix) exactly as it is being proposed to DHCD.

Applicants should pay special attention to DHCD's cost and funding guidelines that apply to all projects, which include formula caps on the following:

- Developer Fee
- Builder's Profit

- Builder's Overhead
- General Requirements
- Architect Design
- Architect Administration
- Construction Management
- Development/Financing Consultants

The Evaluation Criteria section provides maximum cost guidelines for the following categories:

- Construction and Rehabilitation Costs
- Operating Costs

Applicants may exceed the construction and operating cost guidelines, but doing so will negatively impact their project evaluation. Projects with construction or operating costs that exceed DHCD's maximums may submit a waiver request, which will be considered in the evaluation process. In exchange for approving waivers, DHCD, at its discretion, may consider requiring a longer affordability period. Construction cost waiver requests should emphasize any additional sources of funding that the project is leveraging to offset the additional costs.

Overall Funding Guidelines:

- The HPTF contribution to a project cannot exceed 49 percent of the project's total sources. The only exception is Limited Equity Cooperatives which must maximize non-HPTF sources but are not subject to a percentage cap.
- Projects above 50,000 square feet that must comply with the updated Green Building Design and Construction Threshold may request a waiver to receive a combination of HPTF and BEPS Compliance funds that in total exceeds 49 percent of the total sources.
- LIHTC equity contributions that result from a 9 percent LIHTC request are not subject to the 49 percent limit, however 9 percent LIHTC equity will be counted as a DHCD contribution in the leverage calculation in the Evaluation Criteria.

Full instructions on completing the Form 202 (2021 Version), along with a full list of cost and underwriting guidelines can be found in the Underwriting Guidebook and on the Instruction Tab of the Form 202. Applicants should refer to and adhere to the guidelines as well as any additional parameters included in this RFP.

Special Note for Mixed-Income or Mixed-Use Projects:

DHCD sources cannot fund non-eligible uses, such as commercial space or new construction units above 50 percent MFI. Non-eligible uses within the same ownership entity as the affordable units must be displayed in the Form 202 Rental Development Budget Tab and must show the portion of each source that is allocated to eligible and ineligible uses.

The applicant must be able to show that the portion of the building that is ineligible for DHCD funding can be financed without DHCD assistance, regardless of whether the DHCD component is separated for legal and tax purposes. For example, if a project has ground floor retail or market rate units, the applicant must demonstrate

financing commitments (or realistic interest) from non-DHCD lenders or investors sufficient to cover the costs associated with that portion of the building. Projects should include all income for the project on the Rental_Income Tab of the Form 202. For projects utilizing a condominium or tax lot structure, a separate sources and uses budget should be submitted for the non-DHCD financed portion of the building.

Applicants cannot divert funds from a source that is generated by income from eligible uses or eligible cost basis (such as LIHTC equity or the portion of debt attributable to affordable units) to fund ineligible expenses, thereby creating a larger funding gap for DHCD to cover.

Please note that appraisals, market studies and letters of intent for equity and debt are required to be submitted for both the DHCD and non-DHCD portions of a mixed-income building, regardless of whether the DHCD component is separated for legal and tax purposes.

Special Note for Homeownership Projects:

The Form 202 - Application for Financing is designed for rental projects. Financing applications for Homeownership Projects must use the template to the greatest extent possible to capture the details of their proposal. However, to allow DHCD to fully evaluate homeownership proposals, applicants should submit any other spreadsheets or documents that reflect the nature and financing/construction details of the project, and sale of its units. In the Online Application System, DHCD will provide an additional financial model for homeownership projects.

6. Acquisition Cost Reasonableness

Proposed property acquisition costs must be reasonable and may not exceed the property's fair market value as evidenced by an appraisal. DHCD will determine reasonableness through an analysis of the appraisal and the proposed flow of funds. DHCD reserves the right to request a second appraisal. An appraisal update will be required before closing so that a current appraised value is available within 120 days of closing. If federal funding is proposed, the acquisition cost (regardless of how it is funded) may not exceed the market value per a new or updated appraisal made within 120 days of closing on DHCD financing.

For projects where the property has already been acquired, acquisition cost reasonableness will be based on the original purchase price plus reasonable carrying and settlement costs. Applicants must submit the following for DHCD to determine reasonableness: the deed, the appraisal at the time of acquisition, the HUD-1 settlement sheet at the time of acquisition to demonstrate the purchase price and associated settlement charges, and detailed assumptions behind carrying charges included in the budget since acquisition.

If the property was previously purchased by a party affiliated with the Developer/Owner/Sponsor, has increased in value, and the project budget reflects the current appraised value of the property, DHCD expects a reasonable proportion of the net proceeds from the increased property value to be offset by a seller's note or other similar instrument. DHCD defines a reasonable proportion as the increase in value of the property since the initial acquisition that exceeds a maximum rate of return of 12% to the owner. The 12% amount is consistent with twenty-year historic returns for apartment Real Estate Investment Trusts (REITs) according to data from the National Association of Real Estate Investment Trusts (<https://www.reit.com/data-research/reit-indexes/annual-index-values-returns>). If the property was acquired as a result of tenants exercising their TOPA rights, the final purchase and sale agreement with the seller must be provided.

If the property includes existing improvements that will be demolished as part of the development plan, the appraisal takes the cost of demolition into consideration for an “as vacant” land value.

Projects that received or will receive discounted land or property through a District land or property disposition (LDA or PDA) must reflect the value of the write-down in their budget. The budgeted acquisition price for these projects must either be zero, minimal, or if the budget reflects the full appraised value of the property, offset by a seller’s note or other similar instrument.

LIHTC projects must use their best effort to include the acquisition costs in eligible basis, consistent with Section 42 (d)(2)(B), Section 42 (d)(2)(D), and Section 42(d)(6) of the Internal Revenue Code.

7. Financing Letters of Interest, Intent, or Commitment

Applicants must submit letters of interest or letters of commitment from all other participating financial sources, including permanent, construction, and predevelopment financing sources. Financing terms should be consistent with what is commonly available in the market for a particular funding source and will be evaluated on a source-by-source basis. Applicants intending to utilize Income Averaging must submit written acknowledgement from the LIHTC investor/syndicator of this intention.

If the application proposes a financing scenario that includes 4 percent LIHTC, an initial debt sizing memorandum must be requested from DCHFA (the “Agency”). To obtain a debt sizing memo, applicants shall submit one copy of DCHFA’s Stage I application to the Agency. The DCHFA application fee is not required at that time. DCHFA will return a debt sizing memo to the applicant and DHCD as part of DHCD’s Threshold Review.

As part of each LIHTC equity Letter of Intent, potential investors or syndicators must submit a written acknowledgement that they have never sought to achieve early termination of a LIHTC extended use agreement through the qualified contract process, nor have they sought to undermine the exercise of a right of first refusal or a non-profit’s option to purchase in prior transactions as described in more detail in the Non-Profit Participation and Right of First Refusal Evaluation Criterion.

8. Financial Information for Operational Projects

For existing and occupied buildings/properties ONLY, additional information is required to describe the current status of the project, including:

- the current debt structure;
- any operating subsidies currently available to the project;
- any supportive services currently provided;
- the current occupancy; and
- the project financials.

The applicant must provide:

- A current rent roll, showing occupancy status of each unit and current rents, including a breakdown of the portion of rent paid by tenants. Rent rolls should not be more than one month older than date of application submission.
- Audited financial statements for the prior three (3) fiscal years of project operations, or if audited statements are not available, then three (3) fiscal

years of un-audited year-end financial statements AND three (3) corresponding years of certified federal income tax returns must be submitted.

- Documentation of all existing loans secured by the property, including DHCD loans, and copies any existing operating subsidy contracts.
- Proposed flow of funds (closing sources and uses) for the recapitalization of existing properties.

Applicant Criteria

9. Development Team Thresholds

The applicant must have the development team in place and provide complete information and documentation on its members. At a minimum, the following team members must be identified:

- Owner (including all parties involved in the partnership or limited liability company, as applicable)
- Guarantor(s)
- Developer
- Development or Financing Consultants (if applicable)
- Architect
- General Contractor
- Construction Manager (if applicable)
- Management Agent
- Resident/Supportive Services Provider (if applicable)

The development team will be evaluated on their experience with and performance on comparable projects, past performance, and their capacity to deliver the proposed project and maintain long term viability and compliance.

At least one of the key team members – Owner, Developer, or Development/Financial Consultant – must have prior experience developing affordable housing projects of a similar type and scope as the project being proposed.

The applicant (owner, borrower, sponsor, developer, guarantor) must demonstrate the financial and workload capacity necessary to execute the proposed project. The lead developer (and co-developer and/or development consultant, if applicable) must demonstrate a track record of projects of similar size, scale, type, and complexity to the proposed project and past performance indicates that the project will deliver on time and on budget without additional concessions from DHCD before closing. The application must demonstrate the willingness and capacity to take the predevelopment risk necessary to move the project toward closing parallel to DHCD's underwriting and approval process. The guarantor must have the financial capacity to ensure that this project will deliver regardless of any potential delays or cost overruns.

Forms and Attachments

An extensive series of forms and attachments must be completed and submitted for each member of the development team, including corporate documents, qualifications, resumes, references, organizational charts, workload descriptions, AIA documents, statements of real estate owned, and financial statements.

Clean Hands Certificate and Certificate of Good Standing

Core development team members will be required to submit a Clean Hands Certificate and a Certificate of Good Standing issued by the District of Columbia.

Legal/Compliance Issues

Within the past five (5) years, no member of the development team acting as sponsor, developer, guarantor, or owner may have been debarred, removed as general partner or managing member, as applicable, had chronic past due accounts, substantial liens or judgments, chronic housing code violations, excessive tenant complaints, failed to receive IRS Form(s) 8609 for a completed project, or consistently failed to provide information to DHCD about other loan applications or existing developments. Their history regarding substantial liens, defaults, judgments, foreclosures, and/or bankruptcies must be disclosed and found acceptable to DHCD. Development team members must be in compliance with all existing and prior agreements with DHCD and/or the District of Columbia, including major health, safety or building codes. Development team members may not have had an award terminated by DHCD within the past three (3) years, and the proposed property management company must not have received an unsatisfactory rating from DHCD or HUD.

Contract Affidavit

All development team members must sign and submit a Contract Affidavit certifying that they: (1) are not debarred from participation by any public entity; (2) do not have any unresolved default or noncompliance issues with the District of Columbia; and (3) meet the legal/compliance standards outlined above.

Reports and Plans

10. Appraisal

Applicants must submit three valuations, which can be submitted together in a single report or as separate reports. A licensed Appraiser must provide the following values:

- 1.** the “as-is” value
- 2.** the “as-built” or “as-complete and stabilized” value, assuming restricted rents
- 3.** the “as-built” or “as-complete and stabilized” value, assuming unrestricted, market-rate rents

The “as is” appraisal must provide a value of the land and existing improvements in their current state. The “as built” appraisals must contain post-construction estimates of value (based on the project concept as proposed to DHCD) under two sets of circumstances: (1) assuming rents restricted to the MFI limits proposed to DHCD; and (2) assuming market-rate rents (in the event of foreclosure).

If the property includes existing improvements that will be demolished as part of the development plan, the appraisal must take the cost of demolition into consideration for an “as vacant” land value.

Appraisals must have been completed no more than six (6) months prior to the first RFP application deadline. For selected projects, the appraisals must not be more than one year old at the time they are submitted to OPM for compliance review, so an update will be required at that point. For all projects, appraisals (or the most recent update) must be no more than 120 days old at the time of closing. Any updated reports or studies requested by DHCD post-selection must be procured and returned promptly, and applicants should budget for these costs now.

11. Market Study and Market Demand Analysis

Applicants must submit a comprehensive market study of the housing needs of low-income individuals in the area to be served by the project. The market study must have been completed no more than six (6) months prior to the first RFP application deadline. The characteristics of the subject property in the market study must be identical to characteristics of the project proposed in the application. Proposed rents, vacancy rates, and other assumptions used in the application must be supported by the market study. If the project proposes to serve a specific population, such as senior citizens or artists, the market study must demonstrate the need for this type of housing. DHCD has sufficient evidence related to the need for PSH and the market study does not need to formally address this aspect of the project.

The market study must adhere to the current National Council of Housing Market Analysts (NCHMA) Model Content Standards. Any projects supported by LIHTCs should also comply with the requirements in IRC Section 42(m)(1)(A)(iii).

12. Environmental Site and Physical Needs Assessments

Applicants must include a completed Phase I Environmental Site Assessment, which must have been completed no more than two (2) years prior to the RFP application deadline. If the property contains existing improvements, the scope of the Phase I Assessment must include the identification of: (1) possible asbestos containing materials; and (2) the identification of potential mold hazards (destructive testing not required).

If the property includes an existing structure that will not be deemed exempt due to age or usage, applicants must prepare to complete a Lead Risk Assessment either at application or, if selected, during the Environmental Review phase of underwriting. For selected projects, the Phase I must not be more than one (1) year old at the time it is submitted to OPM for compliance review, so an update will be required at that point. Any updated reports or studies requested by DHCD post-selection must be procured and returned promptly, and applicants should budget for these costs now.

If the Phase I identifies any potential environmental hazards, applicants must include a narrative plan to address the issues and a budget for remediation. If a Phase II has been completed, that document must also be provided.

For projects that involve the rehabilitation of existing buildings, applicants also must provide a building evaluation report, which is a preliminary design and engineering assessment of the building(s). In rehabilitating properties, developers may encounter unforeseen issues that can delay, increase the cost of, or even halt rehabilitation. To avoid this, DHCD requires that an engineer, architect, or other qualified professional complete an assessment of the property. A capital/physical needs assessment or a property conditions needs assessment will satisfy this requirement. Please refer to the guidelines document included in the Online Application System for more detailed requirements.

Projects that involve the rehabilitation of existing buildings must submit the Housing Code Inspection report from the Department of Consumer and Regulatory Affairs (DCRA) [SCOUT](#) database, or the equivalent from its successor agency, as applicable.

13. Architectural Plans and Cost Estimates

Applications must submit final design schematics documents that reflect the general intent of the project and generally delineate the proposed project scope and contain the following:

- a. Final Schematic scope of work narrative, architectural plans, and materials specifications sufficient to create a detailed cost estimate, as outlined in the “Requirements for Architectural Plans” document located in the Online Application System.
- b. Complete Form 215 with detailed estimates of costs based on “take-offs” from those plans, completed and signed by an architect, general contractor, engineer, or professional construction cost estimator. “Rule of thumb,” square foot costs or other non-detailed cost estimates are not acceptable, and a Form 215 completed and signed by the developer will not be accepted.

Construction cost estimates must be consistent across all parts of the application, including the Form 202, the Form 215, and the Online Application System. Cost estimates must adhere to DHCD’s construction cost guidelines identified herein or follow the waiver request requirements if the costs exceed the allowable limits.

Compliance Criteria

14. Green Design and Building

All applications must meet the following standards relative to green design and building, which apply to all projects for which public financing constitutes 15 percent or more of total project costs. Public financing includes the private equity raised through the syndication of LIHTCs. Per DHCD requirements, all projects must implement the following green building requirements for new construction, substantial rehabilitation, or moderate rehabilitation.

New construction projects with buildings with at least 50,000 square feet of Gross Floor Area must be certified by Enterprise Community Partners using the [2020 Enterprise Green Communities \(EGC\) Criteria](#), at the new, more stringent EGC Plus level. Projects also may pursue a “substantially similar standard.” If a Project team would like to use another standard, it must request a waiver from DHCD and/or DCHFA, as applicable, prior to application submission in order to provide time to consult with DOEE. This includes projects that wish to utilize a [LEED Zero Energy](#) standard. LEED is not a pre-approved standard, and use of LEED Zero Energy will require a commitment from the developer to modify the standard to count only on-site or in-District renewable energy when determining a project’s source energy use.

Rehabilitation projects with buildings of at least 50,000 square feet of Gross Floor Area must be certified by Enterprise Community Partners using the base-level 2020 Enterprise Green Communities Criteria. Projects also may pursue a “substantially similar standard.” Currently, certification with the U.S. Green Building Council using LEED for Homes and LEED for Homes Multifamily Midrise rating systems at the Silver level or above are pre-approved “substantially similar standards.” If a project team would like to use another standard, it must request a waiver from DHCD and/or DCHFA, as applicable, in their submission. In addition, the Project must pursue at least a Level 1 Accelerated Savings Recognition Alternative Compliance Pathway (ACP) Option for compliance with DOEE’s Building Energy Performance Standards (BEPS). The intent of this requirement is to ensure that projects are in compliance with the BEPS throughout the initial LIHTC compliance period. Projects that are currently in compliance may submit a waiver to this requirement with the agreement of DOEE. The waiver request should include an explanation as to how the project intends to be in compliance with BEPS throughout the initial compliance period. Compliance requirements for the Accelerated Savings

Recognition Option and other guidance and forms are available on the DOEE website: <https://doee.dc.gov/node/1537071>.

New construction and rehabilitation projects with buildings between 10,000 square feet and 49,999 square feet of Gross Floor Area must be certified by Enterprise Community Partners using the base-level 2020 Enterprise Green Communities Criteria. Projects also may pursue a “substantially similar standard.” Currently, certification with the U.S. Green Building Council using LEED for Homes and LEED for Homes Multifamily Midrise rating systems at the Silver level or above are pre-approved “substantially similar standards.” If a Project team would like to use another standard, it must request a waiver from DHCD or DCHFA, as applicable, as part of its submission.

For projects pursuing either base-level or Plus-level Enterprise Green Communities Criteria certification, Project teams must hold a Goal Setting and Integrated Design Charrette prior to application to consider the most cost-effective ways to integrate required green design elements. The findings of this charrette must be documented and submitted along with confirmation of Enterprise Green Communities Criteria registration on the online certification portal and an intended methods checklist. As a condition precedent to tax credit/loan closing, project teams must submit proof of Enterprise Green Communities Step 1 Pre-Build certification. Once construction is complete, projects must demonstrate that they have achieved Step 2 Post-Build certification.

Projects pursuing LEED certification (LEED for Homes, LEED for Homes Multifamily Midrise, LEED Zero Energy) must be certified by the US Green Building Council. At the time of application submission, the appropriate completed LEED checklist must be submitted, demonstrating compliance with all prerequisites and sufficient points to achieve LEED Silver or above. Please note that submission of evidence of an integrated design charrette is not mandatory for LEED projects, but is strongly encouraged. If selected for financing, as a condition precedent to loan closing, project teams must be registered with LEED Online and add the DC Government account (green.building@dc.gov) to the LEED Online project team. Once construction is complete, projects must demonstrate that they have achieved the appropriate certification.

Solar Ready Requirement

All projects must either include solar panels, or qualify as a Solar Ready Building as defined by the US Department of Energy at <https://www.nrel.gov/docs/fy10osti/46078.pdf>.

Projects should include specifications for the system in the schematic plans, and any related funding sources should be evident in the Form 202. The solar system should be owned by the project or enrolled in the Solar for All program. The project should receive any benefits provided by the solar system, including from the sale of any credits or power generated by the system (e.g. federal Solar Investment Tax Credits (ITC), DC Solar Renewable Energy Certificates (SRECs), proceeds from a Power Purchase Agreement (PPA)). Projects not required to utilize EGC+ can request a waiver to this provision. Technical assistance for complying with this section is available from the [District of Columbia Sustainable Energy Utility \(DCSEU\)](#).

15. Relocation and Anti-Displacement Strategy

For **existing and occupied** buildings/properties that result in the temporary or permanent displacement of current occupants, including commercial tenants, the applicant must submit a Relocation and Anti-Displacement Strategy. This strategy (due with the application) provides the groundwork for the Relocation and Anti-Displacement Plan (due before the issuance of a Letter of Commitment for financing). All projects financed through this RFP will be held to the standards of the Uniform Relocation Act and the District's Rental Housing Act.

Instances where a strategy and plan are required include the following, regardless of funding source:

- Tenants will be required to move to facilitate the building's rehabilitation, even if they are moved to other units within the same building or complex;
- Demolition of existing dwelling or commercial units or buildings that are occupied at the time of acquisition or at the time the applicant executes a legal instrument that demonstrates site control; or
- Tenants will be displaced because the proposed rents are not affordable.

B. Evaluation Criteria

All projects that meet the Threshold Eligibility Requirements will be competitively evaluated and rated based on the following selection criteria, established in accordance with federal and District law and the District’s housing priorities and needs.

Evaluation criteria will be grouped into categories with maximum possible totals, such that a		Potential Weight
Project Readiness and Past Performance		-25
	Error-Free Submission	-10
	Readiness to Proceed	-4
	Compliance with DHCD Cost and Funding Guidelines	-5
	Past Performance	-6
Inclusive and Equitable Housing		Max 25
	Permanent Supportive Housing	10
	Family-Oriented Units	10
	Programs to Address Additional Barriers to Housing	5
	Housing for Seniors and People with Disabilities	5
	Provision of Wealth-Building Opportunities	5
	Income Levels Served	7
	Section 8 and Public Housing Waiting Lists	1
Place-Based Priorities		Max 25
	Affordable Housing Opportunities Across Planning Areas	25
	Proximity to Transit and Neighborhood Amenities	15
	Preference for Projects with District Land	10
Maximizing the Impact of DHCD Resources		Max 25
	TOPA, DOPA, Housing Preservation Fund, and/or SAFI Preference	5
	Risk of Loss of Affordability in the Near Term (NOAH or Covenanted)	5
	Mixed-Income	10
	Affordability Period Restriction	10
	Non-Profit Participation and Right of First Refusal	5
	Maximizing Density	5
	Leverage	12
Innovative and Community-Oriented Features or Programming		Max 25
	Resilient Buildings and Innovative Design	15
	Resident Services and Community-Oriented Amenities	25
	Workforce Development and Certified Business Enterprise Participation	10

In the case when project funding requests exceed available resources, viable projects will be placed on a waiting list. In order for a project to be placed on the waiting list, the application must: (1) receive an Evaluation Criteria total score that is at least 50 percent of the average score for all projects selected for further underwriting and; (2) receive no more than -2 points in the Readiness to Proceed Evaluation Criteria.

Project Readiness and Past Performance

Error-Free Submission (Up to -10)

Proposals with inconsistent information between the project narrative, application, and back-up documentation, including the Form 202, will receive negative points. Projects with assumptions outside of the DHCD guidelines as stated in this RFP or other published guidance will receive negative points. Projects that have proposed uses that are associated with dedicated third-party funding sources that are not included in the Form 202 will receive negative points. For example, all viable green financing/funding sources must be included.

Readiness to Proceed (Up to -4)

Applicants that certify a closing timeline greater than 12 months from being selected for further underwriting by DHCD, based on application timeline, narrative, and supporting documentation, will receive negative points.

Compliance with DHCD Cost and Funding Guidelines (Up to -5)

Projects that exceed DHCD’s construction cost or operating cost guidelines will receive negative points. The purpose of these requirements is to ensure efficient use of DHCD funds and thus enable DHCD to produce more units and serve more households with its finite amount of subsidy funds.

Maximum Construction Cost Guidelines

Each application for DHCD funding must conform to the maximum construction and rehabilitation cost guidelines outlined below, unless exceptions are requested and justified by the applicant in the Online Application System. Construction cost waiver requests are reviewed during the Priority or General Evaluation review and will be considered in more detail during underwriting if the project is selected.

Maximum Construction Costs Per Square Foot

Type of Building	New Construction	Substantial Rehabilitation
Less than Five (5) Stories	\$343	\$292
Equal to or Greater than Five (5) Stories - Wood Frame (including concrete podium) or Light Gauge Steel Construction	\$351	\$298
Equal to or Greater than Five (5) Stories - Concrete Construction	\$378	\$318

Construction cost waiver requests must include a detailed explanation of the reasons why construction costs are outside of established ranges. The request should (1) quantify the impact of the various project features and requirements that contribute to the cost (e.g., quantify the percentage premium and/or the cost per square foot added by each unique project feature; (2) describe any other unique sources of below market funding (other than first trust debt, federal or DC LIHTC equity, and deferred developer fee, which are reasonably expected of all affordable housing developments) that the applicant is providing to offset the excess construction costs; and (3) describe the other actions the applicant has taken to reduce costs (e.g., value engineering, competitive bidding, additional operating cost savings from green building).

Regardless of whether a project’s construction costs are within the maximum limits and a waiver is not required, DHCD will critically evaluate construction costs during underwriting and compare them to other similar projects in DHCD’s portfolio to confirm reasonableness.

Maximum Operating Cost Guidelines

Project operating expenses, as modeled in the Form 202 - Application for Financing and in the Online Application System, should be **no more than \$9,100 per unit per year**. For the purposes of this calculation, any in-unit utilities paid by the owner will be deducted from the per-unit operating expenses. Common area utility expenses are included in the per unit per year limit. DHCD will critically evaluate per unit operating expenses during underwriting and compare them to other similar projects in DHCD's portfolio to confirm reasonableness.

Expenses for case management and supportive services for PSH should not be included in the Operating Expenses tab of the Form 202. These expenses should be funded outside of the real estate budget (that is, not from operating income) through a separate contract between the supportive services provider and DHS. General resident services (for example, job training, day care, etc.) are encouraged, but must have a dedicated funding source such as an operating contract, grant, or cash developer fee if their cost causes the per unit operating expenses to exceed DHCD's guideline.

Past Performance (Up to -6)

The past performance of existing projects in the development team's portfolio will be critically evaluated with consideration for any legal or noncompliance matters. Applications for which members of the development team participated in prior projects that were in DHCD's underwriting pipeline for longer than three (3) years, were unable to close within the expected fiscal year for which funds were initially requisitioned, had a U.S. Department of Labor (DOL) wage rate complaint and subsequent investigation, and/or did not submit annual reporting to DHCD's Portfolio and Asset Management Division (PAMD) will receive negative points. The development team for this criteria is defined to include the Sponsor/Developer/Owner and managing members of the ownership entity and any related parties/affiliates.

Inclusive and Equitable Housing

Permanent Supportive Housing (Up to +10)

(Does not apply to Homeownership Projects including Limited Equity Cooperatives)

The 5-percent PSH set-aside is a Threshold Eligibility Requirement for all non-Preservation projects, but projects also may earn points by creating additional PSH units, as defined in this RFP, beyond the minimum number required. Units reserved for DBH consumers are considered PSH under this criterion. These points are available to both Production and Preservation projects. There is no limit on the number or percentage of PSH units that an applicant can propose, however, applicants should take into consideration that the District has limited LRSP Operating Subsidy resources.

Applicants can achieve maximum points if 20 percent of units (including the required 5 percent PSH set-aside) are reserved as PSH units that follow the Housing First model and fill vacancies through the Coordinated Entry system.

The scoring preference for PSH units is guided by Chapter 4 of the ICH's 2021-2025 strategic plan, titled *Homeward DC 2.0*, available here: <https://ich.dc.gov/page/homeward-dc-20-ich-strategic-plan-fy2021-fy2025>.

Family-Oriented Units (Up to +10)

This criteria is evaluated based on the percentage of two and three-bedroom units proposed for a project. Applicants can achieve maximum points if at least 30% of the affordable units have three or more bedrooms. The evaluation will be based on the unit mix provided in the Online Application System and in the Form 202 - Application for Financing.

Programs to Address Additional Barriers to Housing (*Up to +5*)

Preference will be awarded to projects that include programming AND permanent affordable housing units marketed/reserved for underserved populations who face barriers to securing affordable housing. DHCD has identified the following categories for the 2021 Affordable Housing RFP:

- Returning citizens
- Households of unknown immigration status
- Residents with developmental or intellectual disabilities
- Residents with diverse language needs
- Youth aging out of foster care
- Housing for Persons With AIDS

To qualify for this category, projects must provide a marketing and resident selection plan that addresses leasing to the underserved population(s) and a detailed supportive services plan that explains the programming and how it will be funded long-term. Programs serving other populations with barriers to affordable housing identified in the District's Consolidated Plan may request a waiver to receive points under this section.

Housing for Seniors and People with Disabilities (*Up to +5*)

Preference will be awarded for projects that include units designed and reserved for seniors (55+) and people with disabilities, including assisted living, independent living, and intergenerational housing units. Applicants can achieve maximum points under this criteria for producing assisted living units and partial points for independent living, 55+ housing, or doubling the accessible units required by Section 504.

If the proposed project includes assisted living, independent living, or 55+ housing, all units must be accessible utilizing either the Uniform Federal Accessibility Standards (UFAS) or the American National Standards Institute (ANSI) Type A accessibility standards. Type A units are adaptable units that can allow seniors and people with mobility issues to age in place. Type A units must meet the requirements as defined in Chapter 11 of the 2013 District of Columbia Building Code: <https://codes.iccsafe.org/content/chapter/9182/>.

Provision of Wealth-Building Opportunities and Advancing Racial Equity (*Up to +5*)

Preference will be awarded for projects that incorporate wealth-building opportunities for project owners or development team participants who are designated as a Disadvantaged Business Enterprise (DBE) or Resident-Owned Businesses (ROB) by the D.C. Department of Small and Local Business Development (DSLBD), or who are led or controlled by individuals designated as socially disadvantaged under the Small Business Administration (SBA) definition.

Preference will also be awarded for Projects providing wealth-building opportunities for current or future residents, either through near-term or longer-term homeownership opportunities.

Applicants can achieve maximum points by providing homeownership opportunities for a project's residents immediately upon completion of construction or rehabilitation. This includes fee simple ownership, condominiums, Limited Equity Cooperatives, and shared equity models such as community land trust-supported projects. Partial points will be awarded for projects where development partners are designated as DBE, ROB, or led or controlled by

individuals designated as socially disadvantaged under the Small Business Administration (SBA) definition; or for projects structured to transfer to tenant ownership after the initial compliance period, through the Right of First Refusal provided for in Section 42(i)(7) of the Internal Revenue Code.

Income Levels Served (*Up to +7*)

This criteria evaluates the weighted average of the income levels served for units proposed to be funded by the District, with a preference for projects serving lower incomes. This criterion applies to both Preservation and Production projects. Any units in the building that will not have District funds (HPTF, NHTF, HOME, CDBG, HOPWA, DBH, 9% LIHTC etc.) allocated to them directly or indirectly, such as market rate units or other units ineligible for funding through this RFP, will be excluded from the calculation. This includes units in Production projects that exceed 50% MFI and are eligible for 4% LIHTCs but are not requesting gap financing. To the extent that existing rents and resident incomes allow, Preservation projects may propose to lower the rent and income limits on certain units (for example, convert a 60 percent MFI unit to a 50 percent MFI unit).

Applicants can achieve maximum points if the project's weighted average MFI is less than or equal to 40%. For example, a project with an equal mix of 30% MFI and 50% MFI units funded by DHCD.

Section 8 and Public Housing Waiting Lists (*+7*)

Projects are evaluated on whether leasing or sales preference is given to households on the public housing or Section 8 waiting list maintained by DCHA.

Place-Based Priorities

Affordable Housing Opportunities Across Planning Areas (*Up to +25*)

DHCD seeks to create more affordable housing across Planning Areas, especially in neighborhoods with characteristics such as low-crime, low-poverty, and access to high quality schools and jobs. Another goal of this criterion is to disperse the District's affordable housing supply more equitably across neighborhoods and Wards, and to counter the systemically racist housing policy of the past which has concentrated affordable housing in neighborhoods east of Rock Creek Park, particularly in Wards 7 and 8. Points will be assigned to each Planning Area identified in the District's October 2019 Housing Equity Report that charts a pathway to achieve the goal of 12,000 new affordable units by 2025 in a more equitable and inclusive manner.

Applicants can achieve maximum points for projects located in those areas of the city that have the largest deficit of existing affordable housing. Applicants should use the interactive map provided in the Online Application System to determine in which Planning Area their project is located.

Proximity to Transit and Neighborhood Amenities (*Up to +15*)

This criterion evaluates a proposed project's proximity to a Metrorail station or a DC Streetcar stop, and/or neighborhood amenities such as full-service grocery stores, public libraries, public or charter schools, aging services, recreation facilities, or primary care providers.

a. *Transit Proximity (Up to +5)*

Applicants can achieve maximum points for projects that are within 1/4 mile of a Metrorail station or DC Streetcar stop. Partial points will be awarded to projects within at least 1/2 mile of a Metrorail station or DC Streetcar stop.

b. **Neighborhood Amenities (Up to +10)**

Applicants can achieve maximum points for projects that are within 1/4 mile of full-service grocery stores, public libraries, public or charter schools, aging services, recreation facilities, or primary care providers. Partial points will be awarded to projects within at least 1/2 mile of the same amenities.

Preference for Projects with District Land (Up to +10)

Applicants can achieve maximum points if: (1) the proposed project is part of the redevelopment of a site that is or was owned by the District of Columbia; (2) the site was awarded to the applicant through a competitive disposition process; and (3) the project is being developed on the site that was awarded. This includes dispositions managed by DHCD's Property Acquisition and Disposition Division (PADD), the Deputy Mayor for Planning and Economic Development (DMPED), and DCHA, among others.

Projects that received or will receive discounted land or property through a District land or property disposition (LDA or PDA) must reflect the value of the write-down in their budget. The budgeted acquisition price for these projects must either be zero/minimal or, if the budget reflects the full appraised value of the property, offset by a seller's note or other similar instrument.

Maximizing the Impact of DHCD Resources

TOPA, DOPA, Preservation Fund, and/or SAFI Preference (Up to +5)

Projects proposed by or in partnership with tenant groups that exercised their TOPA rights to purchase their building will receive preference under this criterion, as will projects acquired through the District Opportunity to Purchase Act (DOPA); and/or those with existing DHCD loans or funding through programs including the Site Acquisition Funding Initiative (SAFI) and the Housing Preservation Fund; and projects acquired through foreclosure or bankruptcy, for which a developer can demonstrate clear title, and that they have negotiated in good faith with a tenant organization, having signed either a development agreement or a memorandum of understanding memorializing their commitments. If the proposed development increases the number of units originally acquired by the tenants or their assignee, partial points may be awarded.

Applicants can achieve maximum points if a tenant group exercised their TOPA rights (either through a direct purchase or assignment) and received direct DHCD financing to acquire the property.

Risk of Loss of Affordability in the Near Term (NOAH or Covenanted) (Up to +5)

Maximum preference will be awarded to preservation projects that are either considered Naturally Occurring Affordable Housing (NOAH) and not currently encumbered by an affordability covenant, or those with existing affordability covenants that will expire within two to five years from the due date of the application.

Applicants can achieve maximum points if the property is not currently protected by an affordability covenant or for projects that are within two years of the expiration of an existing affordability covenant.

Mixed-Income (Up to +10)

Applicants can achieve maximum points for projects that include both market-rate units and affordable units serving a variety of household income levels in the same project as defined below. The affordable and market rate units must be equitably distributed within the development in order to comply with federal fair housing regulations and the mix must be achieved within a single building with a shared entrance. None of DHCD's gap financing sources can be used to subsidize market rate units (directly or indirectly). Therefore, applicants must demonstrate that there is sufficient interest from market-rate lenders and investors to fully finance any market rate units.

a. ***Inclusion of market-rate units (Up to +5)***

Preference will be awarded to projects that integrate affordable units with market rate units within the same project. For the purposes of this section, market rate units developed in a separate condominium ownership or tax lot structure will count as created within the same project. The percent of market rate units must be between 20 percent to 80 percent of the total units, and the affordable and market rate units must be equitably distributed within the development in compliance with federal fair housing rules.

This section relates only to a mix of affordable and market-rate (unrestricted) units within a proposed building. For example, a 100 percent affordable building that is part of a larger mixed-income redevelopment would not qualify for this preference.

b. ***Providing units for a range of MFI levels (Up to +5)***

Preference will be awarded to projects that propose a mix of affordable units serving varying MFI levels and market rate units within the same project. A minimum of 10 percent of units must be proposed in three of the following income categories:

- 0 percent to 30 percent MFI
- 31 percent to 50 percent MFI
- 51 percent to 80 percent MFI
- Market-rate (unrestricted, unsubsidized)

Applicants proposing units that exceed DHCD's MFI eligibility limit for the type of unit (Production or Preservation) and requested funding source must demonstrate sufficient financing to make the development of those units feasible without DHCD subsidy.

Affordability Period Restriction (Up to +10)

Applications documenting that the owner will maintain the low-income units in compliance for a designated period beyond the minimum affordability period of 40 years required by the requested funding source will be awarded preference.

Applicants can achieve maximum points if they commit to the project remaining affordable in perpetuity and if the project utilizes a long-term ground lease or similar structure that allows a project to effectively remove the cost of the land from any future recapitalization, helping maintain property affordability and further maximizing the impact of DHCD resources.

Non-Profit Participation and Right of First Refusal (Up to +5)

Applicants can achieve maximum points for a project in which a 501(c)(3) Qualified Non-profit Organization materially participates (that is, has an ownership interest and decision-making role) in the development and operation of the project and meets all associated requirements below.

For LIHTC projects, preference will be awarded for projects in which a Qualified Non-profit Organization is the managing member of the general partner, the Qualified Non-profit Organization holds an ownership interest of 51 percent or more of the general partner or managing member of the ownership entity, and will have a right of first refusal to purchase the project at the end of the Compliance Period based on IRC Section 42(i)(7), as may be amended from time to time. The applicant must sign or intend to sign a right of first refusal Agreement between the owner, non-managing members and Qualified Non-Profit organization before the project's financial closing.

The non-managing members shall certify to DHCD that they have not sought to undermine the exercise of a right of first refusal or option to purchase in prior transactions. Examples of undermining include but are not limited to, engaging in litigation or otherwise seeking to prevent a Qualified Non-profit Organization from exercising their right of first refusal or option to purchase a project without just cause, or seeking to remove a general partner or managing member without clear evidence of fraud or mismanagement of a project. The right of first refusal must meet the related requirements outlined in Threshold Eligibility Requirements section and will be recorded with the land records as an attachment to the Indenture of Restrictive Covenants. All rights of first refusal granted to Qualified Non-profit Organizations under this preference are subject to the requirements of the Tenant Opportunity to Purchase Act (TOPA) and the District's Opportunity to Purchase Amendment Act of 2008, DC Law 17-286 (DC Official Code Section 42-3404.31 et seq.), as either law may be amended from time to time.

For non-LIHTC projects, preference will be awarded for projects in which a Qualified Non-profit Organization holds an ownership interest of 51 percent or more in the project ownership entity.

All eligible projects under nonprofit control are required to apply to participate in the Nonprofit Affordable Housing Developer Tax Relief Program under DC Code section 47-1005.02. The real property tax and recordation exemption offered through this program should be reflected in the Form 202 for projects receiving preference in this category.

Maximizing Density (Up to +5)

Projects that maximize the allowable density on the project site under current zoning laws will receive preference under this criterion. Applicants can achieve maximum points if project density is increased through a Planned Unit Development (PUD), Map Amendment, or some other official mechanism.

Leverage (Up to +12)

This criterion evaluates the project's overall leverage ratio, ability to leverage other non-DHCD subsidies or below market rate funding sources, and ability to contain soft costs.

a. Overall Leverage (Up to +5)

Measures the extent to which DHCD loan funds are leveraged with other public and private resources by calculating the percentage of the total development cost that is funded by DHCD ("DHCD Participation"). DHCD participation includes all development subsidy sources made available through this RFP, including DBH grant funds and 9% LIHTC equity. This calculation will only consider the portion of the building that is eligible for DHCD funding, and the denominator will be the total development costs (total sources) attributable to that portion. Applicants should pursue alternative financing sources that reduce DHCD's investment in the project, such as tax-exempt bond and 4% LIHTC financing, private grants or soft debt, PACE financing, Housing Assistance Payment (HAP) contracts, etc. In mixed income buildings, applicants may use surplus cash flow from the market rate units to cross subsidize the affordable units and improve their leverage ratio.

Applications will receive maximum points for having less than 30 percent DHCD participation.

b. Subsidy Leverage (Up to +5)

Projects that have non-RFP grants/subsidies or subordinate funding sources (in addition to private debt and equity) that decrease the project's funding gap and decrease the amount of DHCD assistance requested will receive preference. Examples of sources that count toward this section are:

- Increments of additional debt leveraged by non-RFP sources or savings (e.g., existing HAP contracts, property tax abatements or exemptions, operating expense savings due to green improvements, income from solar revenue or credits, and/or other related operational efficiencies)
- Grants (Foundation, Federal Home Loan Bank, etc.)
- Deferred developer fees
- Sponsor equity (in addition to Tax Credit equity)
- Subordinate Seller's note
- Land value write-down
- Surplus cash flow from market-rate units or non-residential uses
- Opportunity Zone investments
- Non-DHCD or District agency resources
- Other sources used to finance the project in addition to the private debt and equity DHCD can reasonably assume the project can raise given current market conditions

Subsidies or grants requested through this RFP (for example, LRSP operating subsidies, DBH grants) are not counted as leverage.

Applications will receive maximum points for leveraging subsidies or subordinate funding equal to 25 percent of the project's total sources or greater.

c. *Soft Cost Containment (Up to +2)*

DHCD seeks to incentivize the containment of variable soft costs to reasonable amounts. Projects will be ranked based on the amount of soft costs (inclusive of developer fee) on a per square foot basis and placed into percentiles with 100 percent being the highest soft costs per square foot. Costs associated with tax exempt bonds and syndication costs will not be included in the ranking of projects.

Applications below the 25th percentile will receive maximum points and partial points will be available for projects below the 50th percentile.

Innovative or Community-Oriented Features or Programming

Resilient Buildings and Innovative Design (Up to +15)

Projects that exceed the minimum Green Building Design and Construction Threshold Requirements and commit to achieving one of the specific certifications defined below will receive preference under this criterion:

Maximum points will be awarded to projects that meet the following:

- Enterprise Green Communities Plus including Criterion 5.4 Achieving Zero Energy.

Partial points will be awarded to projects that meet one or more of the following criteria:

- Enterprise Green Communities Plus (rehabilitation projects of any size and new construction buildings less than 50,000 sf)
- TRUE Zero Waste Certification
- Building Electrification (no on-site combustion)
- 1.7-inch stormwater retention

- Whole Building Life-Cycle Assessment (LCA) Supported Low-Embodied Carbon Design (see guidance from LEED v4.1 Building Life-Cycle Impact Reduction credit)
- Enterprise Green Communities Criterion 5.10 Resilient Energy Systems: Critical Loads
- Mass-Timber Construction
- Universal Design Standard (e.g. DeafSpace Architecture)
- Modular Construction

Any project claiming points in this criterion category must demonstrate the capacity and experience to achieve certification, and to incorporate the innovative features specified. The architectural plans and project budgets (development and operating) submitted in the application must reflect the commitment to certification and the features described.

Resident Services and Community-Oriented Amenities (*Up to +25*)

Preference will be awarded to projects proposing high-quality, comprehensive, property-wide resident services designed to improve the quality of life of residents, empower residents, and support broader community-building goals. Such services are in addition to the PSH case management services or other supportive services targeted to underserved demographics that serve limited resident population(s) with more intensive needs. Preference will be awarded to projects that will provide specific, targeted resident services that tie into proposed project amenities including, but not limited to, the following categories:

- Training and Educational Programming – Academic and Economic Empowerment (e.g. job/vocational training, skill-building activities, tutoring/educational assistance for youth or adults, financial literacy training, credit counseling, homeownership/wealth-building education)
- Training and Educational Programming –Environment, Health and Wellness (e.g. health initiatives, nutrition workshops, wellness/recreational activities, art and cultural activities, green living education, counseling services)
- Resident Involvement and Organizational Capacity-Building (e.g. cooperative board training program, tenant association participatory role/ownership interest, legal and financial services, other enrichment/community-building activities)
- Onsite Daycare Services (e.g. before/after school care, early childhood care)

Community amenities should be integrated into the resident services plan, the architectural plans, and be consistent with the services proposed for the site. Preference will be awarded to projects that contain amenities including, but not limited to, the following:

- High Speed Internet (At least 5 years at no charge to the resident)
- Playground
- Daycare/Preschool
- Community/Multi-purpose Room
- Fitness Center
- On-site Grocery/Farmers Market/Food Provision/Garden
- Health Facility On-Site

Applicants can achieve maximum points by proposing a comprehensive and financially sustainable resident services plan that is specifically tailored to the needs of the project and its resident population, and thoughtfully integrates complementary project amenities. In addition, maximum preference is given to projects that utilize sources of funding outside the project (e.g. fundraising) or reserve a portion of developer fee to pay for proposed services. The plan requirements are further detailed in the Online Application System.

Workforce Development and CBE Participation (*Up to +10*)

Preference will be awarded to projects that commit to exceeding the minimum workforce development and Certified Business Enterprise (CBE) requirements. Projects must submit a detailed plan as to how they will comply with the additional commitment. Points will be awarded for projects that commit to one or more of the following:

- a local apprenticeship program in accordance with D.C. Official Code §§ 32-1401, et seq that exceeds the minimum apprenticeship hours worked by DC residents by 10% or more;
- exceeding the District's First Source Hiring requirement by 10% or more; or
- Certified Business Enterprise (CBE) participation of 50% or more.

Applicants can receive maximum points in this section by committing to all three of the above options and providing sufficient evidence of exceeding minimum requirements in one or more cross-cutting programs (i.e., CBE, Section 3, First Source) in at least one project completed within the last three years.

Applicants that were developers for projects with problematic past performance across any cross-cutting hiring and contracting-related programs (i.e., CBE, Section 3, or First Source) are not eligible for these points.

VI. AVAILABLE FUNDING SOURCES

Through this Consolidated RFP, the participating agencies offer the following types of funding, from the sources listed below:

Available Funding Sources			
Available To	Agency	Assistance Type	Source
All Eligible Projects	DHCD	Development Subsidy (Cash Flow Loan)	Housing Production Trust Fund (HPTF)
			HOME Investment Partnership Program (HOME)
			Community Development Block Grant (CDBG)
			Housing Opportunities for Persons with AIDS (HOPWA)
			DOEE/DHCD BEPS Compliance Funding
All Eligible Projects	DHCD	Tax Credit	9% Low Income Housing Tax Credit (LIHTC)
All Eligible Projects	DCHA	Operating Subsidy	Local Rent Supplement Program (LRSP) <i>(Prioritized for PSH Units)</i>
			Annual Contributions Contracts (ACC)
New Construction, Extremely Low Income (0-30% MFI) Units Only	DHCD	Development Subsidy (Cash Flow Loan)	National Housing Trust Fund (NHTF)
PSH Units Only	DBH	Development Subsidy (Grant)	Department of Behavioral Health (DBH) funds
	DHS	Supportive Services Subsidy	Supportive Services funds (DHS)

Each funding source operates under separate federal or local laws and regulations. All laws and regulations include restrictions on the incomes of families served, and maximum allowable rents, but such restrictions vary among the funding sources.

A brief summary of income restrictions, rent limits and definitions related to income for each funding source is outlined below. Projects must meet the specific income limits in effect at the time of funding, and must subsequently adjust income and rent limits to maintain ongoing compliance with program laws and regulations as new limits are published.

All projects funded through this RFP will be required to execute a long-term affordability covenant recorded against the property's deed.

Minimum Affordability Terms by Funding Source

Funding Source	Rental	Homeownership
HPTF	40 years	15 years
HOME	20 years for new construction 5-15 years for rehab (depending on per-unit subsidy)	5-15 years (depending on per-unit subsidy)
CDBG	<i>Determined on a project-by-project basis</i>	<i>Determined on a project-by-project basis</i>
NHTF	30 years	N/A
HOPWA	10 years for new construction 3-10 years for rehab (depending on per unit subsidy)	N/A
LIHTC	40 years	N/A
DBH	5-25 years (depending on total grant amount)	N/A

Davis Bacon prevailing wage rates apply to all development subsidy sources offered through this RFP except for 9% percent LIHTCs. Prevailing wage rates also apply to projects that request LRSP and ACC operating subsidy through DCHA.

A. Tax Credits

Through this RFP, DHCD will award a portion of its annual allocation of 9 percent LIHTC. Projects that present a financing scenario in which 9% LIHTCs are not pursued are strongly encouraged to apply for 4 percent LIHTCs by applying separately to DCHFA (<http://www.dchfa.org/>) if the size of the project makes it financially feasible and beneficial to do so.

As permitted by the Consolidated Appropriations Act of 2018, the 2021 Qualified Allocation Plan (QAP) includes provisions that allow eligible projects the option of electing a third minimum set-aside in which 40 percent of the units in the project or more are rent-and-income-restricted to families with incomes at 80 percent or less of the MFI, as long as the average does not exceed 60 percent of MFI (known as the “Average Income” minimum set-aside, or “Income Averaging”). Projects that elect to implement the Income Averaging minimum set-aside must meet the following standards as documented in the District’s 2021 QAP:

- 100 percent of the units are LIHTC-eligible, except for preservation projects with current tenants with documented income above 80 percent MFI.
- Income and rent levels shall be limited to the four following income bands: 30 percent of MFI, 50 percent of MFI, 60 percent of MFI, and 80 percent of MFI.
- The average income of the units shall be limited to 59 percent MFI.
- At least 10 percent of the units must be restricted at 30 percent MFI.
- Applicants must provide reasonable parity between unit size and buildings, as applicable, at each income band.
- All buildings in the project shall be included as one multiple building project, as referenced on line 8b of IRS Form 8609, except on a case-by-case basis.
- 4% Tax Credit projects that elect the Income Averaging minimum set-aside will still be required to meet either the 20/50 or 40/60 minimum applicable to tax-exempt bond financing.

9% Low-Income Housing Tax Credits (9% LIHTC)

Section 42 of the IRS Code of 1986: www.irs.gov

The Tax Reform Act of 1986 established the Federal Low-Income Housing Tax Credit (LIHTC) Program. The LIHTC Program was subsequently made permanent by the Revenue Reconciliation Act of 1993 as further amended by The Community Renewal Tax Relief Act of 2000. The LIHTC Program was created to encourage private sector investment in the construction and rehabilitation of housing for low- and moderate-income individuals and families. Project owner/investors can claim the LIHTC on their federal income tax return each year for a period of 10 years. However, projects generally must meet certain requirements for low-income use for 40 years.

Federal law requires The District of Columbia to adopt a plan to allocate the LIHTC to projects based on federally mandated requirements and priority needs determined by the District. The District’s LIHTC Qualified Allocation Plan (QAP) is intended to ensure the selection of only those projects that comply with federal law and address, on a priority basis, the housing needs of the District.

The current QAP for the District was published in 2021 and can be found online: www.dhcd.dc.gov.

The District of Columbia 2021 Qualified Allocation Plan (QAP) is an attachment to this RFP.

Mandatory Application Fee: 9 percent LIHTC applications MUST include the Application Fee with the application. (For-profits: \$750; non-profits: \$500). There is no application fee for projects that are not applying for 9% LIHTC.

The check for the LIHTC application fee (only for projects that are applying for 9 percent LIHTC through this RFP) should be sent to the following address:

**Development Finance Division
DC Department of Housing and Community Development
1800 Martin Luther King Avenue SE, 2nd Floor
Washington DC 20020**

Checks should be made payable to the Treasurer, District of Columbia. Reference “Low Income Housing Tax Credit Fund - Application Fee” and include the project name on the check. The project name must match what is submitted to DHCD through the Online Application System.

4% Low-Income Housing Tax Credits (4% LIHTC)

Administration of the 4 percent LIHTC program is delegated to DCHFA. There is a separate application process for 4 percent LIHTC allocations. If a project proposed through this RFP relies on tax exempt bond financing and 4 percent LIHTCs, the applicant must request a preliminary debt sizing memorandum from DCHFA. To obtain this memo, borrowers shall submit one copy of DCHFA’s (the “Agency”) Stage I application to the Agency no later than the date specified in the schedule provided earlier in this document. The application fee is not required at this time. DCHFA will return a debt sizing memo to the applicant and DHCD during DHCD’s Threshold Review process.

To facilitate timely underwriting and closing, project proposals submitted to DCHFA must match the proposals submitted to DHCD through this RFP. For example, if your project includes 100 units total, with 75 at 50 percent of MFI and 25 at 30 percent MFI, including five PSH units, your application to DCHFA should represent that same unit mix so that the Agency can properly underwrite the deal and size the debt.

The Stage I application submitted to obtain the debt sizing memo required by this RFP does not double as the official application required per the Agency’s Allocation and Application Guidelines. A formal application as prescribed in the guidelines, with the associated fee, must be submitted in order for the Agency to begin officially underwriting the application.

District of Columbia Low-Income Housing Tax Credits (DC LIHTC)

Effective October 1, 2021 all projects awarded 4% or 9% LIHTC are eligible for DC LIHTC in an amount up to 25% of the Federal LIHTC. The equity raised from the sale of the DC LIHTC must be greater than \$.70 or 80% of the Federal LIHTC equity pricing, whichever is lower.

DHCD has included the DC LIHTC in the Form 202 and anticipates that projects requesting HPTF or 9% LIHTC as a gap source will utilize the maximum amount of DC LIHTC available in their application.

The DC LIHTC authorizing language in the Code of the District of Columbia is available [here](#).

B. Development Subsidies (Gap Financing)

Through this RFP, DHCD will accept requests for locally funded (HPTF, DBH) and federally funded (CDBG, HOME, NHTF, HOPWA) development subsidies. Rather than request one specific funding source, applicants will be asked to indicate which funding source(s) they would like to be considered for. By default, each applicant will be considered for all eligible funding sources, but if there are conditions associated with any program that the applicant would be unwilling to accept, they should indicate that they do not wish to be considered for funding from that program.

Development subsidies from DHCD are structured as Cash Flow Loans. During the life of the loan, owners will be required to pay 75 percent of annual project cash flow to DHCD (after any approved deferred developer fee is repaid) until the loan is paid off. Loan terms are 40 years, with 3 percent interest rates (0 percent for Limited Equity Cooperatives).

Provided that the costs are attributable to a use eligible for DHCD funding, development financing from any of these sources may be used for most development finance purposes including, but not limited to:

- Acquisition costs
- Soft costs
- Financing costs
- Predevelopment costs
- Hard costs - new construction and rehabilitation

Financing from the available Development Subsidy sources may not be used for:

- tenant based rental assistance to tenants;
- capacity building;
- down payment assistance;
- security or utility deposits;
- capitalized reserves;
- operating and maintenance expenses;
- any costs attributable to an ineligible use, such as retail space or market-rate units; or
- emergency or transitional housing.

Information specific to each funding source is provided below.

Housing Production Trust Fund (HPTF)

The HPTF is a local fund established under the authority of the Housing Production Trust Fund Act of 1988, D.C. Law 7-202 (the Act). Detailed information about the fund is available in the statute (D.C. Code § 42-2801 *et seq.*) and regulations (DCMR 10-B41). Rental units financed through the HPTF are subject to a minimum 40-year affordability covenant that restricts the maximum allowable rent (varying by unit size and income level served) and establishes maximum income eligibility limits (varying by household size and income level served).

Davis Bacon prevailing wage rates apply to any project that uses HPTF.

HOME Investment Partnerships Program (HOME)

Through HUD, HOME is the largest federal block grant to state and local governments designed exclusively to create affordable housing for low-and moderate- income households. HOME

provides formula grants to states and localities that communities use in partnership with local non-profit groups to fund a wide range of activities that build, buy, and/or rehabilitate affordable housing for rent or homeownership. Detailed information on the HOME program can be found at: www.hud.gov. Go to "Resources/Handbooks-forms/HUD handbooks, etc./HUDCLIPS/Shortcuts/Code of Federal Regulations.;" HOME is Title 24, Part 92. DHCD's use of HOME funds is guided by the *FY2022-FY2026 District of Columbia Consolidated Plan* (<https://dhcd.dc.gov/node/1549461>).

Davis Bacon prevailing wage rates apply to any project that uses HOME.

Community Development Block Grant (CDBG)

CDBG are federal funds provided and regulated by HUD. Detailed information on CDBG can be found at www.hud.gov; go to "Resources/Handbooks-forms/HUD handbooks, etc./HUDCLIPS/Shortcuts/Code of Federal Regulations;" CDBG is Title 24, Part 570; Alternatively, call the Superintendent of Documents Office, Government Printing Office, 202-512-1800 to request regulations in hard copy. DHCD uses CDBG funds for a variety of uses, one of which is to produce and preserve affordable housing through this Consolidated RFP. DHCD's use of CDBG funds is guided by the *FY2022-FY2026 District of Columbia Consolidated Plan* (<https://dhcd.dc.gov/node/1549461>).

Davis Bacon prevailing wage rates apply to any project that uses CDBG.

National Housing Trust Fund (NHTF)

The NHTF was established under Title I of the Housing and Economic Recovery Act of 2008 (HERA), Section 1131 (Public Law 110-289). Section 1131 of HERA amended the Federal Housing Enterprises Financial Safety and Soundness Act of 1992 (12 U.S.C. 4501 et seq.) (Act) to add a new section 1337, entitled "Affordable Housing Allocation" and a new section 1338, entitled "Housing Trust Fund."

DHCD's use of NHTF funds is guided by the *FY2022-FY2026 District of Columbia Consolidated Plan* (<https://dhcd.dc.gov/node/1549461>) and the *National Housing Trust Fund Allocation Plan* (<https://dhcd.dc.gov/node/154945>). In accordance with the Allocation Plan, NHTF funds are only available to support units for Extremely Low Income Households (0-30 percent MFI) in new construction projects.

Davis Bacon prevailing wage rates do not apply to any project that uses NHTF.

Housing Opportunities for People with AIDS (HOPWA)

HOPWA funds are allocated to state and local governments on a formula basis to create and operate service-enriched affordable housing for low-income persons living with HIV/AIDS (PLWHAs) and their families.

Funding Available: The per unit HOPWA funding will be capped at \$100,000 per unit, with higher funding available at Department of Health's discretion based on an explanation of the need.

Income Eligibility: HUD restricts all HOPWA funding to households with incomes at or below 80 percent of area median. The District of Columbia further restricts eligibility for HOPWA-funded activities to very low- and extremely low-income households, i.e. those with incomes at or below 50% AMI and 30% AMI respectively.

Eligible Expenditures and Priority Project Design: HOPWA funding may be used for acquisition, rehabilitation, conversion, and repair of facilities to provide housing. Priority projects will provide permanent housing (no predetermined time limit on residency) in a mixed-population project. The primary need is for efficiency and one bedroom units.

In this round, HOPWA funds will only be available for capital expenses; there is no additional HOPWA funding for operating subsidy or supportive services to residents of HOPWA units. HOPWA referred residents will be capable of independent living without need for supportive services. Therefore, HOPWA units will not meet the definition of Permanent Supportive Housing and will not contribute to the 5% PSH Threshold for new construction projects.

Affordability: Projects applying for HOPWA capital funding must demonstrate that the monthly rent charged for the HOPWA unit will be affordable to the extremely low income resident. Applicants should assume the HOPWA residents will not have a tenant based operating subsidy. If other sources of subsidy are not sufficient to cover the operating expenses of the unit, applicants should plan to request project-based operating subsidy assistance through this RFP.

Restricted Use Period: HOPWA-funded housing units must remain affordable over the long term. The required Federal minimum affordability period is enforced through a restrictive covenant deed on the property. The Federal minimum affordability period is based on the type of project and the total amount of HOPWA assistance (574.3 - Definitions).

Department of Behavioral Health Grant Funds (DBH)

The DBH in collaboration with DHCD will fund proposals to finance the acquisition, construction, or rehabilitation of long-term PSH units for the exclusive use of DBH consumers. The per-unit DBH funding will be capped at \$42,000 per unit, with higher funding available at DBH's discretion, based on an explanation of need. Situations that would justify a higher funding level might include UFAS compliant units or larger, family sized units. DBH supports projects that provide housing for extremely low-income individuals and families (less than 30 percent MFI). DBH units follow the HPTF rent and income limits.

DBH shall hold a restrictive use covenant for no less than a five-year period on all projects developed that receive total DBH funding of less than \$100,000. DBH shall hold a restrictive use covenant for a 25-year period on all projects that receive total DBH funding of more than \$100,000. For applicants also receiving HPTF financing, there will be an additional affordability period, for a total restricted use period of 40 years.

Units proposed for development should be permanent housing of the following types: single-family housing, condominium or cooperative units, multifamily building, mixed-use building serving low and moderate-income populations, single room occupancy units (SROs) or buildings, or transitional housing if approved by DBH in writing. Projects that integrate DBH consumers with the general public are desired. No more than 30 percent of the units at any multi-family property may be set aside for DBH consumers, unless an exception is granted by DBH.

Projects that maximize the use of the funds by reducing the cost of housing development by entering into agreements with for-profit and non-profit organizations, government agencies and other entities, as necessary, to leverage funds are desired.

Projects applying for DBH grant funds must demonstrate that the monthly rent charged for the DBH unit will be affordable to the extremely low-income resident. Applicants should not assume the DBH residents will have a tenant-based operating subsidy. Applicants must: (1)

request project based operating subsidy/voucher assistance from DCHA in conjunction with their RFP proposal; or (2) provide documentation of other sources of subsidy sufficient to cover the operating expenses of the unit.

DBH will refer eligible DBH consumers to fill vacancies in the use-restricted housing created through this RFP. Senior-housing developments will receive referrals for age-eligible residents. Priority populations will be: (1) homeless; (2) consumers discharged from St. Elizabeth's Hospital; and (3) consumers moving from a more restrictive setting. DBH provides a project liaison to ensure timely planning for resident occupancy and ongoing monitoring.

DBH residents will receive community supportive services from DBH provider agencies. Applicants requesting DBH grant funds do not need to request DHS supportive services for DBH residents and do not need to secure additional funding for supportive services for DBH residents.

In addition to standard DHCD underwriting criteria, specific considerations for applicants for DBH funding include:

- project's size (number of units);
- adequacy of bedroom space;
- adequacy of common areas;
- overall condition of property;
- neighborhood amenities/services;
- safety from fire;
- security;
- access to public transportation;
- absence of drug activities; and
- suitability of the location for promoting community integration.

Funds granted to prospective developers for Licensed Mental Health Community Residential Facilities (MHCRF) projects are not required to leverage funds, and are not limited to 30 percent of the units as set-aside for DBH consumers.

Davis Bacon prevailing wage rates apply to any project that uses DBH funds.

DOEE/DHCD BEPS Compliance Fund (DOEE)

DOEE, in collaboration with DHCD, has established a BEPS Compliance fund that can be used by projects where the cost of complying with the green building requirements of the RFP causes the amount of gap financing required to exceed the 49% maximum.

Groups requesting this funding should provide an itemized budget (beyond the Form 215) for the green building features of the project. DHCD anticipates that both new construction projects seeking to comply with Enterprise Green Communities 2020 Plus and Rehabilitation projects seeking to comply with the ADR requirements can apply for these funds, if available.

DOEE is also delivering supplementary technical assistance through its new Retrofit Accelerator (coming online Fall 2021) to help buildings subject to BEPS navigate and meet the program's compliance requirements. The Accelerator streamlines compliance requirements and brings financial and technical support to building owners through the BEPS Online Portal. Buildings subject to BEPS can access Retrofit Accelerator support by registering on the BEPS Portal. More details will be available [here](#) once the Accelerator goes live. Any additional questions regarding BEPS compliance and support needs can be asked through the BEPS Online Portal.

C. Operating Subsidies

A limited amount of rent subsidy will be available to housing projects receiving funding from DCHA in this round. For each type of rent subsidy, DCHA prioritizes: (1) the integration of subsidized units into mixed income housing; and (2) owner/operator successful prior experience operating units with DCHA rental subsidies.

Local Rent Supplement Program (LRSP)

This District of Columbia government funded rental assistance program serves extremely low income families (0-30 percent of MFI). The majority of these operating subsidies will be prioritized for PSH units receiving funding from DHCD, DBH, and/or DHS, but a portion will be available for non-PSH 30 percent MFI units. The amount available will be based on a per-unit subsidy. The term of funding is 15 years with possible extensions. All subsidies are subject to funding availability. Maximum rents are set based on project location and number of bedrooms; current subsidy standards for each neighborhood can be found at dchousing.org. Projects that receive funding awards will be held to the rental subsidy requested in project application. Rental subsidies will not be increased in response to applicant requests prior to the financial closing, regardless of the time elapsed, change in market conditions, or errors on the part of the applicant. Unless otherwise provided, LRSP is administered in accordance with federal and District of Columbia Housing Choice Voucher Program (HCVP) rules and regulations (24 CFR Chapters 982 and 983) (14 DCMR Chapters 49,41,53,54,56,59,61, 93 and 95) as administered by DCHA.

Rental units must meet minimum standards of health and safety, as determined by HUD's Housing Quality Standards (HQS), or applicable HUD inspection standard. A housing subsidy is paid to the landlord directly by the public housing authority on behalf of the participating family. The family then pays the difference between the actual rent charged by the landlord and the amount subsidized by the program.

Davis Bacon prevailing wage rates apply to any project that uses LRSP.

Annual Contributions Contract (ACC) Authority

The ACC is a contract between HUD and a Public Housing Authority whereby HUD agrees to provide financial assistance and the Public Housing Authority agrees to comply with HUD requirements (including long-term (usually 40 years) low-income use restrictions).

The Annual Contributions Contract (ACC) available under this RFP will provide rental assistance for housing developments that receive funding from DHCD, DHS or DBH in this round. These funds can serve households earning up to 80 percent MFI. The term is up to 40 years. All subsidies are subject to funding availability. ACC operating subsidy is based on a number of factors; however developers should use \$400 per month per unit for the operating subsidy or Project Expense Level (PEL); and \$200 per unit per month for the Utility Expense Level (UEL). DCHA will calculate the actual ACC subsidy and provide to DHCD prior to award. The ACC subsidy cannot be used to cover debt service. If a project anticipates layering ACC with any other project-based subsidy, the maximum rent cannot exceed subsidy standards set based on project location and number of bedrooms.

Davis Bacon prevailing wage rates apply to any project that uses ACC.

D. Tax Exemptions

Non-Profit Affordable Housing Developer Tax Relief Program

Non-profit developers applying for financing through this RFP, both LIHTC and non-LIHTC, are eligible for tax relief under the Non-Profit Affordable Housing Developer Tax Relief Program.

Applicants need to submit a tax relief certification application to DHCD's Office of the General Counsel. DHCD will provide a tax relief certificate to the project prior to closing that can be presented to the DC Office of Tax and Revenue which grants the applicable tax relief.

The required forms for applying for the tax relief certification are available [here](#).

Contractor's Exempt Purchase Certificate (OTR-553)

Contractor's completing work for a non-profit entity are eligible for a sales tax exemption through DC's Office of Tax and Revenue (OTR). Purchases made by the non-profit entity will need to request a separate exemption certificate from OTR.

OTR has provided a guide for requesting the exemption [here](#).

E. Case Management-Supportive Services

Supportive Services Funds

DHS will provide funding for the provision of case management services to single adults and families who reside in PSH units developed through this RFP. The priority for DHS funding is projects that expand the total pool of available PSH resources. Existing PSH (and other forms of existing service enriched housing) and occupied units are not a priority for DHS subsidy in this RFP. The initial term of the subsidy is one year, which may be renewed subject to funding availability.

Projects selected for funding through this RFP must follow a Housing First model. Residents of DHS-funded units will be selected through the District's Coordinated Entry Assessment and Housing Placement (CAHP) system. Senior housing developments will be referred age eligible applicants. Single adults and families who are provided case management services through this RFP using DHS funding must meet DHS eligibility criteria. These criteria include:

- the completion and submission to DHS of the required assessment tool (either the Vulnerability Survey OR Service Prioritization Decision Assistance Tool (SPDAT));
- the individual or family meets or exceeds the threshold criteria on the PSH assessment tool; and
- the individual or family is chronically homeless as defined by the Homeless Services and Reform Act of 2015 (HSRA).

Projects applying for DHS case management services funding must demonstrate that the monthly rent charged for the DHS unit will be affordable to the resident. Applicants should not assume the DHS resident will have a tenant-based operating subsidy. If other sources of subsidy are not sufficient to cover the operating expenses of the unit, applicants should plan to request project based operating subsidy/voucher assistance through this RFP.

Applicants will identify the PSH Program Type being proposed and acknowledge the PSH requirements with which they will be required to comply. When the project construction is 50 percent complete, DHS will assign a Services Provider that has an active Human Care Agreement (HCA) in place and is qualified to serve the target population (e.g., families, individuals, site-based programs).

PSH Program Types

PSH Program Types are categorized based on the number of PSH units proposed in a development project as follows:

- Site-Based PSH Projects are those that propose 100 percent of units as PSH.
- Limited Site-Based PSH Projects are those that propose 12 or more PSH units for families or 17 or more PSH units for individuals (or equivalent composition of both family and individual units), but not 100% of units as PSH.
- Scattered-Site PSH Projects are those that propose 11 or fewer PSH units for families or 16 or fewer PSH units for individuals (or equivalent composition of both family and individual units).

In order to provide adequate case management supports to PSH households, Site-Based and Limited-Site Based PSH Projects must provide the following at the project:

- A minimum of one office space for the Services Provider with the following characteristics/services:
 - Minimum size of 120 square feet

- Provides adequate privacy – the office must not be open and must have a door that shuts and locks
- The property must provide Wi-Fi for the use of the Services Provider
- The building must be accessible to the designated Services Provider staff 24 hours per day
- Limited Site-Based PSH Projects must provide 24-hour front desk/security presence, including weekends and holidays, in the form of either a front desk assistant or security guard, or a 24-hour monitoring/call system.
- Site-Based PSH Projects must provide 24-hour front desk/security presence, including weekends and holidays, in the form of either a front desk assistant or security guard.

The Applicant will select the project’s Program Type and certify agreement to providing the above accommodations for the Service Provider in the PSH Acknowledgement Form provided in the Online Application.

Assignment of Service Providers

DHS will select and assign Service Providers from a pre-approved list of currently contracted Service Providers with active HCAs. Applicants can identify their preferred Services Provider for Site-Based and Limited Site-Based PSH projects within the Online Application. All proposed providers must be qualified by DHS to provide case management services through a PSH Human Care Agreement with DHS. DHS will review the request during the evaluation of RFP proposals and passively approve the assignment during the application and selection process. Eligibility of the preferred Service Provider will be reconfirmed when project construction is 50 percent complete. At this time, the contracting process will begin between DHS and the Services Provider to incorporate the new project. RFP Applicants with a Scattered-Site PSH Project may identify a preferred Services Provider in the RFP application. DHS will assign the Service Provider for Scattered-Site PSH Projects and begin the contracting process when project construction is 50 percent complete.

Acknowledgement of Housing First Model and Coordinated Entry Requirements

The Applicant must also certify compliance with the Housing First model in the PSH Acknowledgement Form provided in the Online Application. The form outlines the obligations of the RFP Applicant in relation to PSH units and provides a description of case management services funded by the District for PSH units. The form includes the requirement that owners waive credit score and rental/eviction history requirements when evaluating PSH tenant applications, in addition to abiding by the DC Human Rights Act of 1977/Fair Housing Law (see https://ohr.dc.gov/sites/default/files/dc/sites/ohr/publication/attachments/FairHousingoster_2016.pdf for a summary of protected classes and categories) and the Fair Criminal Screening for Housing Act of 2016 (see <https://ohr.dc.gov/page/returningcitizens/housing>).

Case Management Standards

Providers of case management services who receive DHS funding through this RFP to provide case management services also must meet DHS provider eligibility criteria. These criteria include:

- the capacity to offer high-quality, intensive, comprehensive case management services for individuals and families participating in the PSH Program, and being an existing qualified PSH service provider with DHS;
- a documented good track record of similar services provided by positive evaluations for contracts or grants with federal government, District government, foundations and nonprofit organizations;

- Incorporated and licensed organization in the District of Columbia in good standing with DCRA;
- a clean track record for managing funds;
- submitting a staffing plan that meets the case manager qualifications requirements and maximum case load standards. (as indicated below); and
- adherence to all service standards and requirements that are described in “DHS PSH Supportive Services (Case Management) Standards/Requirements,” as provided in the PSH page within the Online Application System.
- The capacity to become a qualified Medicaid provider.

Case Load Standards:

Caseloads for case managers serving single adults shall not exceed 17 participants in the first period of performance and up to 25 participants in the subsequent option years of the contract. Caseloads for case managers serving families shall not exceed 12 families in the first period of performance and up to 15 families in the subsequent option years.

Client Contact Standards:

Providers shall engage with each of their PSH participants, minimally, at the required frequency of the PSH case management service contact requirement, however, the majority of participants will likely need contacts above the minimum threshold. During the Housing Navigation Phase, Case Managers shall have a minimum of four monthly face-to-face client contacts a month, consisting of one face-to-face client contact per week during the period spent conducting services and activities to find client housing. Once the clients are housed, Case Managers shall have a minimum of four total client contacts a month. Two of these must be face-to-face client contacts, of which one shall be conducted in the home. The other two client contacts may be made by telephone or via email. The District may require increased contacts above minimum threshold for a length of time at the District’s discretion in instances of Provider unsatisfactory performance, or if a participant is identified as being in crisis, based on needs assessments, or for other high level client concerns. If Housing Providers are experiencing any high-level concerns with a PSH Participant they can report those concerns using the escalation process.

Case Rate Caps:

The rates at which DHS will fund these PSH case management services are NOT TO EXCEED rates established in the assigned Service Provider’s HCA with DHS.

Note on mixing “Designated Unit” Funding:

DBH and DHS units each are restricted solely to residents selected by the specific funding agency. It is not possible to blend these funding sources in a single unit. However, applicants are encouraged to blend sources within a project and are encouraged to consider requesting funding from multiple agencies. This would result in designated units with more than one agency. For instance, a single 100-unit development might have three DBH units and three DHS units, which together would exceed the minimum 5-percent PSH requirement.

VII. UNDERWRITING GUIDELINES

Applicants to this RFP must follow DHCD’s most recent Underwriting Guidelines.

VIII. COMPLIANCE & MONITORING REQUIREMENTS

In accordance with federal and District laws and regulations, DHCD is required to monitor the use of the funds distributed under this RFP. There are compliance and monitoring

requirements associated with every phase of the project once an application is received. Some of these requirements are related to a specific funding source, while others apply to all projects. At the time of proposal submission, applicants will be prompted and required to present documents that allow DHCD to conduct the following phases of the review process:

- Threshold Review
- Evaluation
- Underwriting

Some of these documents must be final versions. Two examples of documents for which a final version is required are the Phase I Environmental Site Assessment and the Appraisal. Others, namely the Compliance and Monitoring Documents requested in the application, may be preliminary draft submissions that will be further developed with agency input if the project is selected.

All of the information and instructions that an applicant needs to build a responsive, high quality application are contained in this RFP document or in the Online Application System. All instructions included within the Online Application System are considered part of this RFP.

Prospective applicants may also be interested in learning about the rules, regulations, and processes that will guide the relationship between DHCD and the project team once a Letter of Commitment is issued. This information is contained in the **Compliance and Monitoring Reference Guide** that is included as an appendix to this RFP. The Guide contains vital information related to the following project phases:

- Pre-Closing Due Diligence;
- Construction;
- Lease-Up/Sale; and
- Operations

As part of the application, DHCD requires each applicant to sign a Monitoring Certification Form indicating agreement to comply with the rules and regulations that govern DHCD and the projects it funds, to be subject to DHCD monitoring for compliance, and to accept any applicable penalties for noncompliance. The applicant is responsible for any and all costs associated with implementing and maintaining records to comply with and allow for DHCD monitoring.

For detailed information, please refer to the current Compliance and Monitoring Reference Guide.

IX. DEFINITIONS

For the purpose of this RFP and any projects funded pursuant to this RFP, the following definitions will apply:

Affordable Housing: Housing that legally restricts the housing costs and occupancy based on household incomes for the purpose of limiting housing costs for low income occupants below what is generally available in the market for a similar home. In most cases, the limits on housing costs and household incomes used for affordable housing are based on the HUD standard that households that pay more than 30 percent of income for housing may have difficulty affording other necessities such as food, clothing, transportation and medical care.

Case Coordination: The active implementation of the goals on the case (service) plan to meet the identified needs and services of the individuals and/or families. The scope and intensity of care coordination depends on the psychosocial assessment of the functionality, needs, strengths and barriers to achievement of cases plan goals. Consideration of the need for intensive wrap around services for individuals and/or families should be integral to the case coordination process.

Case Management: A service that engages individuals and families, and provides assistance in: identifying barriers, needs and strengths; developing goals; identifying resources and support; and connecting individuals and/or families residing in a shelter, temporary housing or permanent housing the needed resources, housing and/or economic security supports and supportive services to achieve identified goals.

Chronically Homeless: As defined in HUD's Continuum of Care (CoC) Program interim rule at 24 CFR 578.3, a chronically homeless person is:

- An individual who: 1) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; 2) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years; and 3) Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;
- An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria for a chronically homeless individual, before entering that facility; or
- A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria [as described in Section I.D.2.(a) of this Notice, including a family whose composition has fluctuated while the head of household has been homeless].

Coordinated Entry System: The Coordinated Assessment and Housing Placement System (CAHP), required by HUD per the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act, that will be implemented by DHS as the designated homelessness planner for the District. The system is a client-centered process that streamlines access to the most appropriate housing intervention for each individual or family experiencing homelessness. Within a CAHP system, clients are prioritized for housing through a process that is data-driven and real time. Residents for PSH units will be referred by CAHP and solely screened through the DCHA/LRSP voucher application process.

DBH Consumers: Adults, children or youth who are eligible to receive behavioral health services or supports funded or regulated by DBH.

Disability: A physical, mental, or emotional impairment that is expected to be of long-continued and indefinite duration; that substantially impedes the ability to live independently; and is of such a nature that such ability could be improved by more suitable housing conditions (primarily persons who are seriously mentally ill; have chronic problems with alcohol, drugs, or both; or have AIDS and related diseases).

Development Finance Division (DFD): A division within DHCD that provides financial resources to developers in the private sector to build and rehabilitate community infrastructure and ensure access to quality and affordable rental and homeownership housing in order to revitalize communities and promote economic diversity.

Funding Sources: The sources of funds made available for rehabilitation and construction of affordable housing under the mentioned federal and local programs.

Gross Floor Area: The combined floor area of all structures that share building systems, or have at least one common energy or water meter, less any area available for parking as defined by the ENERGY STAR Portfolio Manager benchmarking tool.

Homeless: Derived from the HUD definition: (1) an individual who lacks a fixed, regular, and adequate nighttime residence; and (2) an individual who has a primary nighttime residence that is (a) a supervised publicly- or privately-operated shelter designed to provide temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing for the mentally ill); (b) an institution that provides a temporary residence for individuals intended to be institutionalized; or (c) a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings.

HUD Median Family Income (HMF): In developing many of its rent and income limits HUD begins by dividing the family income distribution into two equal parts: one-half of the cases falling below the median income and one-half above the median. HUD uses this number to calculate income limits for eligibility in a variety of housing programs often making adjustments to account for different beneficiary household sizes, market conditions, and program objectives. The HMF for the District and information on how it is used to generate various HUD program income and rent limits can be found at: <https://www.huduser.gov/portal/datasets/il.html>

Housing First: Under the Homeless Services Reform Act (HSRA), Housing First means a program that provides clients with immediate access to independent permanent housing and supportive services without prerequisites for sobriety or participation in psychiatric treatment. Clients in Housing First programs may choose the frequency and type of supportive services they receive and refusal of services will have no consequence for their access to housing or on continuation of their housing and supportive services. Residents for PSH units will be referred by CAHP and solely screened through the DCHA/LRSP voucher application process.

Long-term: In the context of DBH-funded units, means that the supportive housing developed under this initiative will be reserved through use restriction covenants for the exclusive use of DBH consumers for time periods specified in this RFP.

Median Family Income (MFI): In this document, MFI is a generic term used to designate rent and income limits across subsidy programs. Program income limits are typically based on HUD Median Family Income (HMF) limits. See the specific program for the rent and income limits used by that program at <https://dhcd.dc.gov/service/rent-and-income-program-limits>. MFI requirements encompass the Area Median Gross Income (AMGI or AMI) limits published by HUD pursuant to the qualified low-income housing project requirements of IRC Section 42(g).

Net New Unit: A Production or Preservation unit that is not currently subject to a long-term affordable housing covenant associated with permanent financing.

Opportunity Zone: Census tracts designated by the District and certified by the U.S. Department of Treasury as eligible to receive private investments through Opportunity Funds. Refer to the following website for more information on the 25 census tracts that have been certified as Opportunity Zones: <https://dmped.dc.gov/page/opportunity-zones-washington-dc>.

Permanent Housing: As defined by HUD, permanent housing refers to community-based housing without a designated length of stay and where the client is the lease-holder. Individuals and families who are living in permanent housing are no longer considered to meet the HUD homeless definition.

Permanent Supportive Housing (PSH): Supportive housing for an unrestricted period of time for individuals and families who were once homeless and continue to be at imminent risk of becoming homeless, including persons with disabilities as defined in 24 C.F.R. 582.5, for whom self-sufficient living may be unlikely and whose care can be supported through public funds. (Homeless Services and Reform Act of 2015) Likewise, under the CoC Interim Rule, HUD defines PSH as permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently. For the purposes of this RFP, PSH units that are used to meet the 5 percent set-aside requirement must follow the Housing First model and fill vacancies through the Coordinated Entry System.

Perpetual Affordability: The period during which units designated as affordable housing are required to remain as affordable housing units in perpetuity, secured by a covenant running with the land that may be extinguished at the sole discretion of the District.

Point-in-Time Count: The Point-in-Time (PIT) Count is an annual count of sheltered and unsheltered homeless persons on a single night in January.

Qualified Non-Profit Organization: Any organization if: (1) such organization is described in paragraph (3) or (4) of section 501(c) and is exempt from tax under section 501(a); (2) such organization is determined by the State housing credit agency not to be affiliated with or controlled by a for-profit organization; and (3) one of the exempt purposes of such organization includes the fostering of low-income housing. (IRC Section 42(h)(5)(c))

Resident Services: Voluntary services designed to improve the quality of life of residents, empower residents, and support broader community-building goals. Including but not limited to coordination of activities and programming; case management; physical and mental health support; substance use management and recovery support; job training, literacy, and education; youth and children's programs; activities for seniors; healthy/green living training; and money management. These services may be property-wide rather than exclusively serving the PSH population.

Supportive Services: Case management or other intensive resident services exclusively serving the PSH population.

Type A Units: Type A units are adaptable units that can allow seniors and others with mobility issues to age in place. Type A units must meet the requirements as defined in Chapter 11 of the 2013 District of Columbia Building Code: <https://codes.iccsafe.org/content/chapter/9182/>

X. CONTACT US

While the Request for Proposals application window is open, all questions must be submitted through the “Q&A” section of the Online Application System. All questions and Department responses pertaining to the RFP will be posted at this site, for all potential applicants to see.

All registered applicants will receive a notification via email informing them that a new question and answer have been submitted to the forum. Any updates from DHCD also will be communicated in this manner.

Should you need to reach the Department through another means, contact us at:

Mailing Address: Development Finance Division
DC Department of Housing and Community Development
1800 Martin Luther King Jr. Avenue SE, 2nd Floor
Washington DC 20020

Email address: rfpquestions@dc.gov

Phone: (202) 442-7200



DC CONFORMING LOAN LIMITS BY YEAR

In order to be eligible for the Homeowner Assistance Fund, the applicant’s mortgage must not exceed the DC Area “conforming loan limit” at time of origination. Below is the maximum unpaid principal balance, based on loan origination year, for eligible HAF mortgages.

The limits are determined and adjusted annually under section 302(b)(2) of the Federal National Mortgage Association Charter Act (12 U.S.C. 1717(b)(2)) and section 305(a)(2) of the Federal Home Loan Mortgage Corporation Act (12 U.S.C. 1454(a)(2)).

Year	DC Conforming Loan Limit
2022	\$ 970,800.00
2021	\$ 822,375.00
2020	\$ 765,600.00
2019	\$ 726,525.00
2018	\$ 679,650.00
2017	\$ 636,150.00
2016	\$ 625,500.00
2015	\$ 625,500.00
2014	\$ 625,500.00
2013	\$ 625,500.00
2012	\$ 625,500.00
2011	\$ 625,500.00
2010	\$ 729,750.00
2009	\$ 729,750.00
2008	\$ 729,750.00
2007	\$ 417,000.00
2006	\$ 417,000.00
2005	\$ 359,650.00
2004	\$ 333,700.00
2003	\$ 322,700.00
2002	\$ 300,700.00
2001	\$ 275,000.00
2000	\$ 252,700.00
1999	\$ 240,000.00
1998	\$ 227,150.00
1997	\$ 214,600.00
1996	\$ 207,000.00
1995	\$ 203,150.00
1994	\$ 203,150.00
1993	\$ 203,150.00
1992	\$ 202,300.00
1991	\$ 191,250.00
1990	\$ 187,450.00
1989	\$ 187,600.00
1988	\$ 168,700.00
1987	\$ 153,100.00
1986	\$ 133,250.00
1985	\$ 115,300.00
1984	\$ 114,000.00
1983	\$ 108,300.00
1982	\$ 107,000.00
1981	\$ 98,500.00
1980	\$ 93,750.00
1979	\$ 67,500.00
1977 - 1986	\$ 60,000.00
1970 - 1976	\$ 33,000.00

Small Business Technical Assistance Awards in FY 2022 and FY 2023

The following chart shows grant awards and purchase order execution for FY 2022 and FY 2023.

FY22 GRANTEE	FISCAL YEAR 2022			FISCAL YEAR 2023		
	GRANT AWARD	DRAWN AMOUNT	PURCHASE ORDER EXCEUTED	GRANT AWARD	DRAWN AMOUNT	PURCHASE ORDER EXCEUTED
Anacostia Economic Development Corporation	\$250,000.00	\$250,000.00	Yes	\$250,000.00	\$0.00	Yes
ARCH Development Corporation	\$509,741.77	\$369,669.31	Yes	\$325,000.00	\$0.00	Yes
Congress Hghts Community Trng & Dev. Center	\$300,000.00	\$193,993.57	Yes	\$300,000.00	\$0.00	Yes
District Bridges	\$300,000.00	\$300,000.00	Yes	\$300,000.00	\$0.00	No
Emory Beacon of Lights	\$131,200.00	\$67,886.17	Yes	\$131,200.00	\$0.00	No
Friends of Rhode Island Avenue	\$79,400.00	\$27,575.15	Yes	\$79,400.00	\$0.00	No
Greater Wash. Hispanic Chamber of Comm.	\$200,000.00	\$199,288.12	Yes	\$200,000.00	\$0.00	No
H Street Main Street	\$50,000.00	\$46,953.65	Yes	\$50,000.00	\$0.00	No
Latino Economic Development Corporation	\$769,299.69	\$748,323.20	Yes	\$769,299.69	\$0.00	No
Life Assets, Inc.	\$350,000.00	\$293,918.06	Yes	\$350,000.00	\$0.00	Yes
Marshall Heights Community Development Org.	\$270,000.00	\$154,242.71	Yes	\$270,000.00	\$0.00	No
SB Works	\$306,500.00	\$105,551.74	Yes	\$306,500.00	\$0.00	No
Washington Area Community Investment Fund	\$612,340.00	\$612,336.09	Yes	\$768,600.31	\$0.00	No
TOTAL	\$4,128,481.46	\$3,369,737.77		\$4,100,000.00	\$0.00	No

Name of CBO providing SBTA Services	Business Street Address	Ward in Which Business Located	Business Zip Code	Served in		Certified Business Enterprise (CBE)?	Minority Certified Business?	Women Business Enterprise?
				FY2022	FY2023			
ANACOSTIA ECONOMIC DEV CORP	1901 C ST SE APT 110	7	20003	FY 2022	FY 2023			
ANACOSTIA ECONOMIC DEV CORP	1024 49TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1416 EASTERN AVE NE APT B1	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3916 AMES ST. NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4920 A ST SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	20 55TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5554 B ST SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5045 JUST ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3716 HAYES ST NE	8	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	228 57TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	732 BURS ST SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	228 57TH ST. NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1024 49TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	782 KENILWORTH TER NE # 6	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	782 KENILWORTH TER NE # 6	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3338 CROFFUT PL SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4420 E. ST. SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1416 EASTERN AVE. # B11	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4950 CALL PLACE SE # 3	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	206 56TH PLACE NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4420 FALLS TERRACE SE # 4	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5045 JUST STREET NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	124 ATLANTIC ST. SE # 102	8	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3324 CLAY PL NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3916 AMES ST. NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	29 55TH ST. SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	20 55TH ST. SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4121 MINNESOTA AVE NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5554 B ST. SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5125 QUEENS STROLL PL SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3941 MINNESOTA AVE NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	78 54ST SE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4420 E. ST SE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	209 33RD ST. NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5049 D. ST SE # 301 DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	EASTERN AVE NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1420 FALLS TERRACE SE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	228 57TH ST NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	78 2KENILWORTH TER NE #6 DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3338 CROFFUT PL SE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	554 B ST. SE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4425 NANNIE HELEN BRH # 302 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3534 E CAPITOL ST NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5045 JUST ST. NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3742 HAYES ST NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4255 FOOT ST NE # 1 DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5125 QUEENS STROLL PL SE 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5201 JUST ST. NE DC 20019	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	228 57TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	782 KENILWORTH TER NE APT 6	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3338 CROFFUT PL SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4425 NANNIE HELEN BRH # 302		20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5033 KIMI GRAY CT.	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1416 EASTERN AVE., NE	7	20019	FY 2022	FY 2023			
ANACOSTIA ECONOMIC DEV CORP	3742 HAYES ST. SE	7	20019	FY 2022	FY 2023			
ANACOSTIA ECONOMIC DEV CORP	5125 QUEENS STROLL PL SE	7	20019	FY 2022	FY 2023			
ANACOSTIA ECONOMIC DEV CORP	3800 BAY LN SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	20 55TH ST. NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	4121 MINNESOTA AVE NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	107 RIDGE ROAD SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3336 D ST. SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1331 44TH PL SE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	5201 HAYES ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	323 58TH ST NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	3322 ALDEN PL, NE	7	20019	FY 2022				
ANACOSTIA ECONOMIC DEV CORP	1364 TALBERT CT ST	8	20020	FY 2022				

ANACOSTIA ECONOMIC DEV CORP	1431 GOOD HOPE RD SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1213 TALBERT ST SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1710 T ST SE APT 304	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2845 ROBINSON PL SE APT 204	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1301 U ST SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2833 ALABAMA AVE SE STE 302593	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2728 LANGSTON PL SE APT 201	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1635 V ST SE APT 206	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1679 W ST SE APT 201	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2305 WAGNER ST SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2238 S ST SE APT 3	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2238 S ST SE APT 3	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1462 CONGRESS PL SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1407 SHIPPEN LN SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1613 SAVANNAH STATE SE APT 203	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2490 ALABAMA ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2432 ELVANS RD SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2675 STANTON RD. SE APT C	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2516 SHREIDAN RD SE APT 214	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1231 GOOD HOPE RD SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1800 MARTIN LUTHER KING JR. AVE SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2215 CHESTER ST SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3064 30 TH ST SE APT 6	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1808 22ND ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2304 SOUTHERN AVE SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2803 Q ST SE # 3	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2432 ELVANS RD SE # 302	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1231 GOOD HOPE RD SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1804 13TH ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2414 WADE ROAD SE # 302	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1431 GOOD HOPE RD.	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1710 T STREET SE # 304	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2305 WAGNER ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1737 W. STREET SE # 303	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1407 SHIPPEN LANE SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2304 SOUTHERN AVE SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2228 MLK SE # 319	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1432 BANGOR ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1635 V ST. SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	304 SOUTH AVE SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	833 ALABAMA AVE SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	710 T ST. SE # 304 DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2803 Q ST SE # 3 DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	302 ELVANS RD SE APT 302 DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1231 GOOD HOPE RD SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1804 13TH ST. SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3800 BYHN SE DC 20029	7	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1733 T ST. SE # 2 DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1464 MORRIS RD SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2513 WEST ST SE #E DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1815 BRUCE PL SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	10 G STREET SE #600 DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3504 19TH ST SE DC 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2675 STANTON RD SE #C 20020	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2803 Q ST SE APT 3	7	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2432 ELVANS RD SE APT 302	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2238 S ST SE APT 3	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1231 GOOD HOPE RD SE	8	20020	FY 2022	FY 2023
ANACOSTIA ECONOMIC DEV CORP	1804 13TH ST SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2715 ROBINSON PLACE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	2833 ALABAMA AVE., SE	8	20020	FY 2022	FY 2023
ANACOSTIA ECONOMIC DEV CORP	1231 GOOD HOPE ROAD SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3640 BANGOR ST. SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	1210 MAPLE VIEW PL SE	8	20020	FY 2022	FY 2023
ANACOSTIA ECONOMIC DEV CORP	1833 TOBIAS DRIVE SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3504 19TH ST. SE	8	20020	FY 2022	FY 2023
ANACOSTIA ECONOMIC DEV CORP	2300 GOOD HOPE ROAD SE		20020	FY 2022	FY 2023
ANACOSTIA ECONOMIC DEV CORP	1710 T STREET SE	8	20020	FY 2022	
ANACOSTIA ECONOMIC DEV CORP	3222 22ND ST SE	8	20020	FY 2022	

CONGRESS HEIGHTS CTDC	454 BURNS ST SE	7	20019	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	84 57TH PLACE SE	8	20019	FY 2022			
CONGRESS HEIGHTS CTDC	4221 GORMAN ST SE	7	20019	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	4404 ORD ST NE	7	20019	FY 2022			
CONGRESS HEIGHTS CTDC	5050 A STREET, SE	7	20019	FY 2022			
CONGRESS HEIGHTS CTDC	1700 W STREET SE, APT 4	8	20020	FY 2022		Yes	
CONGRESS HEIGHTS CTDC	2822 FORT BAKER DR, SE	7	20020	FY 2022	FY 2023		Yes
CONGRESS HEIGHTS CTDC	1814 17TH STREET SE	8	20020	FY 2022			
CONGRESS HEIGHTS CTDC	1300 GOOD HOPE ROAD, SE	7	20020	FY 2022			
CONGRESS HEIGHTS CTDC	3006 GAINESVILLE ST SE	8	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	1429 GOOD HOPE ROAD, SE	8	20020	FY 2022			
CONGRESS HEIGHTS CTDC	3614 BANGOR STREET SE	7	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	2300 GOOD HOPE ROAD SE	8	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	1231 GOOD HOPE ROAD SE	8	20020	FY 2022			
CONGRESS HEIGHTS CTDC	1304 TALBERT COURT SE	8	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	2614 R STREET SE	7	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	2300 GOOD HOPE ROAD SE	8	20020	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	3301 7TH STREET SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	2214 HUNTER PLACE SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	1316 BARNABY TERRACE SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	3200 MLK AVE SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	3314 MLK AVE SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	622 DARRINGTON ST SE	8	20032	FY 2022			
CONGRESS HEIGHTS CTDC	533 NEWCOMB ST SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	427 LEBAUM ST SE	8	20032	FY 2022			
CONGRESS HEIGHTS CTDC	40 GALVESTON ST SW	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	427 LEBAUM ST SE	8	20032	FY 2022			
CONGRESS HEIGHTS CTDC	427 LEBAUM ST SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	3217 MLK AVE, SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	526 FOXHALL PLACE, SE	8	20032	FY 2022	FY 2023		
CONGRESS HEIGHTS CTDC	105 GALVESTON PL SW	8	20032	FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		Yes
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		2		FY 2022	FY 2023		Yes
DISTRICT BRIDGES		2		FY 2022	FY 2023		
DISTRICT BRIDGES		2		FY 2022	FY 2023		
DISTRICT BRIDGES		2		FY 2022	FY 2023		
DISTRICT BRIDGES		2		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		
DISTRICT BRIDGES		1		FY 2022	FY 2023		Yes
EMORY BEACON OF LIGHT	6234 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6119 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6128 GEORGIA AVENUE, NW	4		FY 2022			
EMORY BEACON OF LIGHT	6218 GEORGIA AVENU_E NW	4		FY 2022			
EMORY BEACON OF LIGHT	7714 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6103 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6303 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	4413 14TH STREET NW	4		FY 2022			
EMORY BEACON OF LIGHT	6406 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	5503 COLORADO AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	7506 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	5320 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6122 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	590 MISSOURI AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	5900 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6214A GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	600 KENNEDY STREET NW	4		FY 2022			
EMORY BEACON OF LIGHT	5732 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6210 GEORGIA AVENUE, NW	4		FY 2022			
EMORY BEACON OF LIGHT	5726 SIXTH STREET NW	4		FY 2022			
EMORY BEACON OF LIGHT	4415 14TH STREET, NW	4		FY 2022			
EMORY BEACON OF LIGHT	5804 GEORGIA AVENUE NW	4		FY 2022			
EMORY BEACON OF LIGHT	6220 GEORGIA AVENUE NW	4		FY 2022			

EMORY BEACON OF LIGHT	2630 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	2028 RHODE ISLAND AVE. NE	4		FY 2022		
EMORY BEACON OF LIGHT	5926 GEORGIA AVENUE, NW	4		FY 2022		
EMORY BEACON OF LIGHT	6309 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	5509 COLORADO AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	6218 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	5300 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	555 13TH STREET NW, SUITE 1020E	6		FY 2022		
EMORY BEACON OF LIGHT	6406 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	5312 14TH STREET, NW	4		FY 2022		
EMORY BEACON OF LIGHT	5503 COLORADO AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	5320 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	6214A GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	600 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	730 24TH STREET NW, SUITE 15	2		FY 2022		
EMORY BEACON OF LIGHT	6323 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	5732 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	6210 GEORGIA AVENUE, NW	4		FY 2022		
EMORY BEACON OF LIGHT	5726 SIXTH STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	5804 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	6220 GEORGIA AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	709 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	300 MISSOURI AVENUE NW	4		FY 2022		
EMORY BEACON OF LIGHT	528 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	5506 3RD STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	307 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	301 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	15 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	5504 3RD STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	717 KENNEDY STREET NW	4		FY 2022		
EMORY BEACON OF LIGHT	555 13TH STREET NW, SUITE 1020E	2	20004	FY 2022		
EMORY BEACON OF LIGHT	6234 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6119 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	Yes
EMORY BEACON OF LIGHT	6128 GEORGIA AVENUE, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6218 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6103 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	6303 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	Yes
EMORY BEACON OF LIGHT	4413 14TH STREET, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6406 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5503 COLORADO AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5320 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6122 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	5900 MISSOURI AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5900 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6214A GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	600 KENNEDY STREET NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5732 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	6210 GEORGIA AVENUE, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5726 SIXTH STREET NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	4415 14TH STREET, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5804 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6220 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6230 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5926 GEORGIA AVENUE, NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	6309 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5509 COLORADO AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6218 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5300 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5312 14TH STREET, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5503 COLORADO AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5320 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6214A GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	600 KENNEDY STREET NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	6323 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5732 GEORGIA AVENUE NW	4	20011	FY 2022	FY 2023	
EMORY BEACON OF LIGHT	6210 GEORGIA AVENUE, NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5726 SIXTH STREET NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	5804 GEORGIA AVENUE NW	4	20011	FY 2022		
EMORY BEACON OF LIGHT	6220 GEORGIA AVENUE NW	4	20011	FY 2022		

H STREET MAIN STREET	1238 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	1335 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	910 BLADENSBURG ROAD NE	5	20002		FY 2023
H STREET MAIN STREET	1001 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	1385 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	410 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	810 7TH STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1361 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	502 H STREET NE	6	20002		FY 2023
H STREET MAIN STREET	910 BLADENSBURG ROAD NE	5	20002	FY 2022	FY 2023
H STREET MAIN STREET	2409 BENNING ROAD NE	7	20002	FY 2022	
H STREET MAIN STREET	1301 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	502 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	906 BLADENSBURG RD NE	5	20002	FY 2022	FY 2023
H STREET MAIN STREET	1427 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	515 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1351 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	1017 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	609 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1101 BLADENSBURG ROAD NE	5	20002	FY 2022	FY 2023
H STREET MAIN STREET	1300 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1242 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	609 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1339 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	709 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1253 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1206 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1014 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1826 BENNING RD NE	5	20002	FY 2022	FY 2023
H STREET MAIN STREET	924 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	1208 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1251 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	600F H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	931 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1344 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	566 25TH PL NE	7	20002	FY 2022	
H STREET MAIN STREET	1324 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	822 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	406 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	1830 BENNING ROAD NE	5	20002	FY 2022	
H STREET MAIN STREET	500 H STREET NE	6	20002		FY 2023
H STREET MAIN STREET	809 12TH STREET NE	6	20002		FY 2023
H STREET MAIN STREET	400 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	600D H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1015 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	808 H STREET NE	6	20002		FY 2023
H STREET MAIN STREET	1234 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1025 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1206 H ST NE	6	20002	FY 2022	
H STREET MAIN STREET	1322 H STREET NE UNIT B	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	3425 BENNING ROAD NE	7	20002		FY 2023
H STREET MAIN STREET	816 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1102 BLADENSBURG RD NE	5	20002	FY 2022	
H STREET MAIN STREET	911 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	500 H STREET NE	6	20002	FY 2022	
H STREET MAIN STREET	1013 H STREET NE	6	20002	FY 2022	FY 2023
H STREET MAIN STREET	5521 COLORADO AVE NW #3	4	20011	FY 2022	
H STREET MAIN STREET	1639 40TH STREET SE	7	20020	FY 2022	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	641 S STREET NW, AP B1	4		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	2760 NAYLOR RD SE 101	7		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	3499 SUMMIT COURT NE	5		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	3003 VAN NESS STREET NORTHWEST	3		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	4102 46TH STREET NORTHWEST,	3		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	4651 NANNIE HELEN BURROUGHS AVE #20	7		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	500 IRVING ST NW	1		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	5807 14TH ST NW	1		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	5340 EAST CAPITOL STREET NORTHEAST	7		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	1440 COLUMBIA ROAD NORTHWEST	1		FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE	2939 VAN NESS STREET NORTHWEST, # 935	3		FY 2022	

LATINO ECONOMIC DEVELOPMENT CENTE 2939 VAN NESS STREET NORTHWEST #935	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1474 COLUMBIA ROAD NORTHWEST, 407	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 413 XENIA STREET SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1280 4TH ST NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3723 36TH STREET, MOUNT RAINIER, MD, U	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3436 10TH PLACE SOUTHEAST, WASHINGT	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 611 PENNSYLVANIA AVE. SE SUITE 175	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3511 DAVENPORT STREET NORTHWEST	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 134 42ND STREET NORTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1231 GOOD HOPE RD SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4416 B STREET SOUTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE N/A	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1646 40TH STREET SOUTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1440 ST NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 770 C STREET SOUTHEAST	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 649 HAMILTON STREET NORTHWEST	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3036 PARK PLACE NORTHWEST	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3487 23RD ST SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1427 TOBIAS DRIVE SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 320 FLORIDA AVE NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3501 13TH STREET NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2301 11TH STREET NORTHWEST, APT. 720	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5043 13TH ST NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE UNKNOWN		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1637 D ST NE	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 316 K ST NE	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1815 WEST VIRGINIA AVE. NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 6214 GEORGIA AVE NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 110 JEFFERSON ST NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 619 KENNEDY ST NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2617 NORTH CAPITOL STREET NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 24 BRYANT ST NW	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3727 ROOSEVELT PLACE NORTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5507 COLORADO AVENUE NW	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4266 EAST CAPITOL STREET NORTHEAST	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5802 GEORGIA AVENUE NORTHWEST	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2601 WOODLEY PLACE NORTHWEST #204	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1733 20TH STREET NORTHWEST	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1111 MASSACHUSETTS AVENUE NORTHWE	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2835 ROBINSON PLACE SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3928 14TH ST NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1717 N STREET NW, STE 1	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1629 K STREET NORTHWEST, SUITE 300	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1013 HAMLIN ST NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 744 GIRARD STREET NORTHWEST,	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 13112 BRIARCLIFF TER, GERMANTOWN, MI	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2534 VIRGINIA AVENUE NORTHWEST	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1835 7TH STREET NORTHWEST	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3649 6TH STREET SOUTHEAST APT. 9,	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1060 BLADENSBURG NE APT 203	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1301 7TH ST NW #805	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1460 PARK ROAD NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2316 RHODE ISLAND AVE NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1200 MISSISSIPPI AVE SE APT 313	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE WASHINGTON DC REGISTERED AGENT LLC,	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1628 FORT DAVIS PLACE SOUTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1362 PERRY PLACE NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022

LATINO ECONOMIC DEVELOPMENT CENTE 205 PENNSYLVANIA AVENUE SOUTHEAST, 1	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 641 S STREET NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4241 BLAINE ST NE #20	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 8250 GEORGIA AVE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1401 COLUMBIA RD UNIT C-1	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3547 GEORGIA AVENUE NORTHWEST, WAS	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1850 M STREET NORTHWEST	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1385 H STREET NE - UNIT 4	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 100 M STREET SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3336 MOUNT PLEASANT ST NW #2010	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 328 ALLISON STREET NORTHWEST	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 108 EMERSON ST NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3132 16TH STREET NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3400 11TH ST NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1100 MISSISSIPPI AVENUE SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5913 GEORGIA AVE NW, WASHINGTON, DC	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2900 14TH STREET NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1435 MORRIS AVE. SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2309 CALVERT ST NW	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1804 13TH ST SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 14TH STREET, NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1111 MASSACHUSETTS AVENUE NORTHWE	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2835 ROBINSON PLACE SE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3928 14TH ST NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1436 W ST., NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1710 T ST SE, WASHINGTON, DC SUITE 101	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2309 CALVERT ST NW, WASHINGTON, DC 2	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1445 OTIS PL. NW APT. 409, WASHINGTON	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1550 7TH ST NW, WASHINGTON DC 20001	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1917 CAPITOL AVE NE, WASHINGTON DC 2	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2016 P ST NW, WASHINGTON DC 20036	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5320 GEORGIA AVE NW #3, WASHINGTON	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1826 INGLESIDE TERRACE NW, WASHINGT	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1000 PAPERMILL CT. NW #201, WASHINGT	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2316 RHODE ISLAND AVE NE, WASHINGTON	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1733 20TH STREET NORTHWEST, WASHING	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 904 MARYLAND AVE NE, WASHINGTON DC	2	FY 2022

LATINO ECONOMIC DEVELOPMENT CENTE 1350 CLIFTON ST. NW APT 302W, WASHIN	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2028 C STREET NE, WASHINGTON DC, 2000	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 5333 CONNECTICUT AVENUE NORTHWEST,	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 910 WEBSTER STREET NORTHWEST	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3727 ROOSEVELT PLACE NORTHEAST	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3661 GEORGIA AVE NW, WASHINGTON, DC	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1707 COLUMBIA ROAD NORTHWEST, APT 1	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4718 CLAY ST NE	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1529 TANNER STREET SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3416 CURTIS DRIVE, SUITLAND, MD, USA	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1523 28TH ST., SE, APT. A1	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2260 25TH PL NE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1050 CONNECTICUT AVENUE NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 36 18TH ST SE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3345 14TH STREET NORTHWEST	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3910 14TH STREET NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 473 BRENTWOOD ROAD NORTHEAST		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1100 MISSISSIPPI AVENUE SOUTHEAST		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4401 14TH ST NW, WASHINGTON, DC 2001	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 6224 GEORGIA AVENUE NORTHWEST, WAS	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2800 10TH STREET NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 234 OAKWOOD STREET SOUTHEAST	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 7410 GEORGIA AVENUE NORTHWEST UNIT	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1629 COLUMBIA ROAD NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3103 MT PLEASANT ST NW, WASHINGTON,	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1404 LONGFELLOW ST NW, WASHINGTON,	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3453 14TH ST NW B	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3629 12TH STREET NORTHEAST	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4700 GEORGIA AVE NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3825 GEORGIA AVE NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2853 ONTARIO ROAD NORTHWEST, WASHI	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1639 HOLBROOK ST NE APT 3	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2118 18TH STREET, NW BASEMENT UNIT	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4508 FORT TOTTEN DR. NE, DC, 20011	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2317 CALVERT STREET NORTHWEST	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1343 CLIFTON ST NW, APT 204	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1406 FLORIDA AVE NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 127 DELAFIELD PL NE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1429 COLUMBIA RD NW, WASHINGTON, DI	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 4809 GEORGIA AVENUE NW	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1730 7TH STREET NORTHWEST	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3549 GEORGIA AVE NW WASHINGTON DC	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 2900 14 ST NW APT 714	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 3460 14TH ST NW	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1629 K ST NW	2	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 1617 E STREET NORTHEAST	6	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE 473 BRENTWOOD ROAD NORTHEAST	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	7	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	8	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	4	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE		FY 2022
LATINO ECONOMIC DEVELOPMENT CENTE		FY 2022

LATINO ECONOMIC DEVELOPMENT CENTE 3210 20TH S. NE, WASHINGTON DC	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2425 14TH STREET NORTHWEST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 443 RANDOLPH ST NW,	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4651 NANNIE HELEN BURROUGHS AVE #20	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 500 8TH ST SE	6	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1102 46TH ST SE	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2309 CALVERT ST NW	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 205 PENNSYLVANIA AVENUE SOUTHEAST, 1	6	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1400 ASPEN ST NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2176 HALF MOON PL NE, UNIT A	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 518 RANDOLPH ST NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 405 RHODE ISLAND AVENUE NORTHEAST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2939 VAN NESS STREET NORTHWEST #935	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3045 15TH STREET NORTHWEST	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1633 KALMIA RD NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1417 N STREET NORTHWEST, 501 WASHINC	2	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 110 JEFFERSON STREET NORTHWEST	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4600 6TH PLACE NORTHEAST	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2616 UNIVERSITY PLACE NORTHWEST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3436 10TH PLACE SOUTHEAST, WASHINGT	8	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1417 N STREET NORTHWEST	2	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 564 OKLAHOMA AVE NE	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1369 NEW YORK AVE NW	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3511 DAVENPORT STREET NORTHWEST	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3547 GEORGIA AVENUE NORTHWEST, WAS	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1525 NEWTON STREET NORTHWEST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1205 50TH PLACE NORTHEAST	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 5225 CONNECTICUT AVENUE NORTHWEST,	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1803 2ND STREET NORTHWEST	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2176 HALF MOON PL NE, UNIT A	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4700 GEORGIA AVE NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2501 PENNSYLVANIA AVE NW	2	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1211 50TH PLACE NORTHEAST	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 649 HAMILTON STREET NORTHWEST	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3036 PARK PLACE NORTHWEST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1336 14TH, NW, WASHINGTON DC	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1436 W ST., NW	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2800 10TH ST NE	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1400 IRVING STREET NW #109	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1427 TOBIAS DRIVE SOUTHEAST	8	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1414 UPSHUR ST NW APT B7	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1000 PAPER MILL COURT	2	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2712 WISCONSIN AVE NW #503	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1433 COLUMBIA RD NW	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2301 11TH STREET NORTHWEST, APT. 720	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4000 CATHEDRAL AV, NW	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2450 MARKET STREET NORTHEAST	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 5043 13TH ST NE	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 865 HR DR SE	8	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4850 CONNECTICUT AVE NW	3	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1815 WEST VIRGINIA AVE. NE	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 708 FARRAGUT PL. NE	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 6214 GEORGIA AVE NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 110 JEFFERSON ST NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1213 TALBERT STREET SOUTHEAST	8	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4221 GORMAN STREET SOUTHEAST	7	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 5507 COLORADO AVENUE NW	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2460 14TH STREET NW	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 5802 GEORGIA AVENUE NORTHWEST	4	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2601 WOODLEY PLACE NORTHWEST #204	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1625 1ST ST NW UNIT A	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2176 HALF MOON PL NE, UNIT-A	5	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3501 13TH STREET NORTHWEST	1	FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1420 HARVARD ST. NW	1	FY 2023

LATINO ECONOMIC DEVELOPMENT CENTE 5348 43RD STREET NORTHWEST	3			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1611 PARK RD. NW APT 501	1			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1111 MASSACHUSETTS AVENUE NORTHWE	2			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	2			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2835 ROBINSON PLACE SE	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1231 GOOD HOPE ROAD SOUTHEAST	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3928 14TH ST NW	4			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3321 13 ST SE APT 7	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3060 16TH STREET NORTHWEST	1			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1629 K STREET NORTHWEST, SUITE 300	3			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1710 T ST SE, WASHINGTON, DC SUITE 101	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	2			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3801 CONNECTICUT AVE NW #435	3			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 744 GIRARD STREET NORTHWEST,	1			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	2			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4478 MACARTHUR BLVD NW, APT2	3			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 140 DRIVE M, DALLAS, NE WDC	5			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1932 9TH ST NW	1			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1414 UPSHUR STREET NW - APT B7	4			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1417 N STREET NW - AP 501	2			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4925 4TH STREET NW	4			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2712 WISCONSIN AVE NW #503	3			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 518 RANDOLPH ST NW	4			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4925 4TH STREET NW	4			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 4651 NANNIE HELEN BURROUGHS AVE #20	7			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3436 10TH PLACE SOUTHEAST	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 229 ATLANTIC ST SE	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 705 BRANDYWINE ST SE APT #204	8			FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 920 REAR N STREET NW, WASHINGTON DC	2	20001	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1924 8TH ST NW, WASHINGTON, DC 20001	1	20001		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1920 8TH ST NW, WASHINGTON, DC 20001	1	20001		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1369 NEW YORK AVE NE, WASHINGTON, DI	4	20002	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1369 NEW YORK AVE NE, WASHINGTON, DI	8	20002	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1815 WEST VIRGINIA AVE N, WASHINGTON	5	20002	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 401 RHODE ISLAND AVE. NE UNIT 2, WASHI	5	20002	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1605 MONTELLO AVE NE APT. B, WASHING	5	20002	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1360 NEW YORK AVE NE, WASHINGTON, DI	5	20002		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1369 NEW YORK AVE NE, WASHINGTON, DI	5	20002		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 1369 NEW YORK AVE NE, WASHINGTON, DI	5	20002		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 629 PENNSYLVANIA AVE. SE, WASHINGTON	6	20003	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 629 PENNSYLVANIA AVE. SE, WASHINGTON	6	20003		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2309 CALVERT ST NW, WASHINGTON, DC 2	3	20008		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3321 CONNECTICUT AVE NW, WASHINGTO	2	20009		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 3549 GEORGIA AVE NW	1	20010	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 3501 GEORGIA AVENUE, NW - UNIT B WAS	2	20010		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 110 JEFFERSON ST. NW,	4	20011	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 626 KENSINGTON PLACE NORTHEAST, WAS	4	20011		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 7838 EASTERN AVE NW	4	20012	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 5335 WISCONSIN AVE. NW STE. 440, WASH	3	20015	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 5804 MACARTHUR BLVD NW,	3	20016	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 4518 DAVENPORT ST NW, WASHINGTON D	3	20016	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1433 GOOD HOPE RD SE, WASHINGTON, DI	8	20020	FY 2022	
LATINO ECONOMIC DEVELOPMENT CENTE 1433 GOOD HOPE RD SE	8	20020		FY 2023
LATINO ECONOMIC DEVELOPMENT CENTE 2000 PENNSYLVANIA AVENUE NW	2	20038	FY 2022	
LIFE ASSET 43 K ST NW UNIT 306	6	20001	FY 2022	FY 2023
LIFE ASSET 1518 3RD ST NW	6	20001	FY 2022	FY 2023
LIFE ASSET 705 FLORIDA AVE NW	6	20001	FY 2022	
LIFE ASSET 769 COLUMBIA RD NW	6	20001	FY 2022	
LIFE ASSET 150 Q STREET NW	6	20001	FY 2022	
LIFE ASSET 1924 8TH ST NW	6	20001	FY 2022	
LIFE ASSET 1629 N CAPITOL ST NE	6	20002	FY 2022	FY 2023
LIFE ASSET 1935 3RD ST NE	6	20002	FY 2022	
LIFE ASSET 1824 3RD ST NE	5	20002	FY 2022	FY 2023
LIFE ASSET 1725 LINCOLN RD NE	6	20002	FY 2022	FY 2023
LIFE ASSET 28 K ST SE APT 725	8	20003	FY 2022	FY 2023 Yes
LIFE ASSET 429 12TH ST SE	6	20003	FY 2022	FY 2023
LIFE ASSET 706 12TH ST SE APT 12	6	20003	FY 2022	FY 2023
LIFE ASSET 444 16TH ST NE APT B33	6	20005	FY 2022	

LIFE ASSET	4020 CALVERT ST NW APT 3	3	20007 FY 2022				
LIFE ASSET	3726 CONNECTICUT AVE NW	3	20008 FY 2022				
LIFE ASSET	2427 18TH ST NW	1	20009 FY 2022	FY 2023			
LIFE ASSET	1631 EUCLID ST NW APT 302	1	20009 FY 2022				
LIFE ASSET	3033 16TH ST NW APT 106	1	20009 FY 2022	FY 2023			
LIFE ASSET	1458 COLUMBIA ROAD	1	20009 FY 2022	FY 2023			
LIFE ASSET	1664 COLUMBIA RD NW 43	1	20009 FY 2022				
LIFE ASSET	1919 14TH ST NW APT 618	1	20009 FY 2022	FY 2023			
LIFE ASSET	1301 CONNECTICUT	2	20009 FY 2022				
LIFE ASSET	3401 16TH ST NW APT 204		20010 FY 2022	FY 2023			
LIFE ASSET	3531 NEW HAMPSHIRE AVE NW	1	20010 FY 2022				
LIFE ASSET	1862 INGLESIDE TER NW B	1	20010 FY 2022				
LIFE ASSET	MONROE STREET NW 1	1	20010 FY 2022				
LIFE ASSET	1130 BUCHANAN ST NW	4	20011 FY 2022				
LIFE ASSET	1235 INGRAHAM ST NW		20011 FY 2022	FY 2023			
LIFE ASSET	965 RANDOLPH ST NW APT B	4	20011 FY 2022	FY 2023			
LIFE ASSET	5620 COLORADO AVE NW	4	20011 FY 2022	FY 2023			
LIFE ASSET	1301 SHEPHERD ST NW APT 5	4	20011 FY 2022	FY 2023			
LIFE ASSET	965 RANDOLPH ST NW	4	20011 FY 2022	FY 2023			
LIFE ASSET	919 DELAFIELD PL NW	4	20011 FY 2022	FY 2023			
LIFE ASSET	4925 NORTH CAPITOL ST NE		20011 FY 2022	FY 2023			
LIFE ASSET	1800 SHEPHERD ST NW	4	20011 FY 2022	FY 2023			
LIFE ASSET	740 RITTENHOUSE ST NW	4	20011 FY 2022	FY 2023			
LIFE ASSET	604 QUACKENBOS ST NW	4	20011 FY 2022				
LIFE ASSET	419 QUINCY ST NW	4	20011 FY 2022				
LIFE ASSET	6617 7TH PL NW	4	20012	FY 2023			
LIFE ASSET			20016 FY 2022				
LIFE ASSET	4701 WISCONSIN AVE NW	3	20016 FY 2022				
LIFE ASSET	3130 WISCON AV NW	3	20016 FY 2022	FY 2023			
LIFE ASSET	5006 11TH ST NE	5	20017 FY 2022	FY 2023			
LIFE ASSET	5006 11TH ST NE	5	20017 FY 2022	FY 2023			
LIFE ASSET	2847 BRENTWOOD RD NE	5	20018 FY 2022				
LIFE ASSET	4228 DIX ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	2727 FAIRLAWN AVE SE	7	20019 FY 2022	FY 2023	Yes	Yes	Yes
LIFE ASSET	6138 BANKS PL NE	7	20019 FY 2022				
LIFE ASSET	4980 JUST ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4839 BASS PL SE	7	20019	FY 2023			
LIFE ASSET	2108 38TH ST SE APT 202	7	20020 FY 2022	FY 2023	Yes		
LIFE ASSET	3137 BUENA VISTA TERRACE	8	20020 FY 2022				
LIFE ASSET	1231 GOOD HOPE RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2430 ELVANS RD SE	8	20020 FY 2022				
LIFE ASSET	2348 HUNTER PL SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2547 ELVANS RD SE APT 102	8	20020 FY 2022				
LIFE ASSET	2913 KNOX PL SE	8	20020 FY 2022				
LIFE ASSET	305 1ST STREET NE	7	20020	FY 2023			
LIFE ASSET	1432 BANGOR ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	201 I ST SW # V706	6	20024 FY 2022	FY 2023			
LIFE ASSET	225 O ST SW APT 14	6	20024 FY 2022	FY 2023			
LIFE ASSET	43 DANBURY ST SW	8	20032 FY 2022	FY 2023			
LIFE ASSET	428 MELLON ST SE	8	20032 FY 2022				
LIFE ASSET	557 LEBAUM ST SE	8	20032 FY 2022				
LIFE ASSET	3302 MARTIN LUTHERKING AV	8	20032 FY 2022				
LIFE ASSET	1250 CONNECTICUT AVE NW	2	20036 FY 2022				
LIFE ASSET	4117 AMES ST NE		FY 2022				
LIFE ASSET	69 S ST NW	5	20011 FY 2022	FY 2023			
LIFE ASSET	1101 1ST ST NW # 201	6	20011 FY 2022	FY 2023			
LIFE ASSET	901 NEW JERSEY AVE NW	6	20011 FY 2022	FY 2023			
LIFE ASSET	901 NEW JERSEY AVE NW	6	20011 FY 2022	FY 2023			
LIFE ASSET	425 2ND ST NW		20001 FY 2022				
LIFE ASSET	2375 11TH ST NW APT 22	6	20001 FY 2022	FY 2023			
LIFE ASSET	2301 11TH ST NW	6	20001 FY 2022				
LIFE ASSET	43 K ST NW UNIT 327		20001 FY 2022	FY 2023			
LIFE ASSET	1730 7TH ST NW APT 502		20001 FY 2022	FY 2023			
LIFE ASSET	608 EMMANUEL CT NW 302	6	20001 FY 2022	FY 2023			
LIFE ASSET	2722 GEORGIA AVE NW	2	20001 FY 2022	FY 2023			
LIFE ASSET	2010 10TH ST NW	6	20001 FY 2022	FY 2023			
LIFE ASSET	1901 VERMONT AVE NW	6	20001 FY 2022				
LIFE ASSET	945 G ST NW		20001 FY 2022	FY 2023			
LIFE ASSET	461 H ST NW	2	20001 FY 2022	FY 2023			

LIFE ASSET	475 K ST NW UNIT 308	6	20001 FY 2022	FY 2023		
LIFE ASSET	965 FLORIDA AVENUE NW 428	1	20001 FY 2022	FY 2023		
LIFE ASSET	2 L ST NW		20001	FY 2023		
LIFE ASSET	1711 WEST VIRGINIA AVE NE		20002	FY 2023		
LIFE ASSET	1711 WEST VIRGINIA AVE NE		20002	FY 2023		
LIFE ASSET	316 K ST NE	5	20002	FY 2023		
LIFE ASSET	206 CROMWELL TER NE		20002 FY 2022	FY 2023		
LIFE ASSET	206 CROMWELL TER NE		20002 FY 2022	FY 2023		
LIFE ASSET	107 FRANKLIN ST NE D11	6	20002 FY 2022			
LIFE ASSET	154 U ST NE	5	20002 FY 2022	FY 2023		
LIFE ASSET	305 TODD PL NE		20002 FY 2022	FY 2023		
LIFE ASSET	2004 3RD ST NE APT 101	6	20002 FY 2022	FY 2023		
LIFE ASSET	1826 24TH ST NE APT 204	3	20002	FY 2023		
LIFE ASSET	1233 17TH ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1824 M ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1824 M ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1080 MOUNT OLIVET RD NE	6	20002 FY 2022			
LIFE ASSET	1080 MOUNT OLIVET RD NE	6	20002 FY 2022			
LIFE ASSET	1711 W VIRGINIA AVE NE		20002	FY 2023		
LIFE ASSET	150 Q ST NE	5	20002 FY 2022	FY 2023		
LIFE ASSET	1236 RAUM ST NE	6	20002 FY 2022			
LIFE ASSET	2114 MARYLAND AVE NE #303		20002 FY 2022	FY 2023		
LIFE ASSET	2114 MARYLAND AVE NE 303		20002 FY 2022	FY 2023		
LIFE ASSET	2114 MARYLAND AVE NE 303		20002 FY 2022	FY 2023		
LIFE ASSET	927 11TH ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1149 OATES ST NE	6	20002 FY 2022			
LIFE ASSET	1315 STAPLES ST NE		20002 FY 2022	FY 2023		
LIFE ASSET	1818 I ST NE	6	20002 FY 2022			
LIFE ASSET	853 21ST ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	853 21ST ST NE APT 2	5	20002 FY 2022	FY 2023		
LIFE ASSET	853 21ST ST NE APT 2	5	20002	FY 2023		
LIFE ASSET	657 F ST NE		20002 FY 2022	FY 2023		
LIFE ASSET	720 E ST NE		20002 FY 2022	FY 2023		
LIFE ASSET	1524 ISHERWOOD ST NE 1	8	20002 FY 2022	FY 2023		
LIFE ASSET	1617 E ST NE APT 1	4	20002 FY 2022	FY 2023		
LIFE ASSET	532 13TH ST NE		20002	FY 2023		
LIFE ASSET	305 15TH ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	305 15TH ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1610 A ST NE		20002	FY 2023		
LIFE ASSET	1315 I ST NE	6	20002 FY 2022	FY 2023		
LIFE ASSET	1600 MARYLAND AVE NE 227	5	20002	FY 2023	Yes	Yes
LIFE ASSET	130 M ST NE		20002 FY 2022			
LIFE ASSET	130 M ST NE APT 305		20002 FY 2022	FY 2023		
LIFE ASSET	100 I ST SE APT 609	6	20003 FY 2022	FY 2023		
LIFE ASSET	1119 D ST SE	6	20003 FY 2022	FY 2023		
LIFE ASSET	1808 BAY ST SE	6	20003 FY 2022	FY 2023		
LIFE ASSET	1901 C ST SE APT 413	7	20003 FY 2022	FY 2023		
LIFE ASSET	728 13TH ST SE	6	20003 FY 2022	FY 2023		
LIFE ASSET	28 K ST SE APT 725	6	20003 FY 2022	FY 2023	Yes	
LIFE ASSET	400 M ST SE APT 142	6	20003 FY 2022	FY 2023		
LIFE ASSET	79 POTOMAC AVE SE APT 205	6	20003 FY 2022	FY 2023		
LIFE ASSET	1010 HALF ST SE	6	20003 FY 2022	FY 2023		
LIFE ASSET	1010 HALF ST SE	8	20003	FY 2023		
LIFE ASSET	100 I ST SE APT 805	8	20003 FY 2022	FY 2023		
LIFE ASSET	3 TINGEY SQ SE APT 522		20003 FY 2022			
LIFE ASSET	1029 VERMONT AVE NW		20005 FY 2022	FY 2023		
LIFE ASSET	1312 MASSACHUSETTS AVE NW	2	20005 FY 2022			
LIFE ASSET	PMB 261	2	20006 FY 2022	FY 2023		
LIFE ASSET	2929 CONNETTICUT AVE 304	3	20008 FY 2022	FY 2023		
LIFE ASSET	2950 VAN NESS ST NW		20008 FY 2022	FY 2023		
LIFE ASSET	2950 VAN NESS ST NW		20008 FY 2022	FY 2023		
LIFE ASSET	3220 CONNECTICUT AVE NW	3	20008 FY 2022	FY 2023		
LIFE ASSET	3110 QUEBEC PL NW	3	20008 FY 2022	FY 2023		
LIFE ASSET	3003 VAN NESS ST NW		20008 FY 2022	FY 2023		
LIFE ASSET	2727 29TH ST NW APT 137	3	20008	FY 2023		
LIFE ASSET	4545 CONNECTICUT AVE NW	6	20008 FY 2022	FY 2023		
LIFE ASSET	1375 FAIRMONT ST NW APT 6	2	20009 FY 2022	FY 2023		
LIFE ASSET	1800 BILTMORE RD NW	1	20009 FY 2022	FY 2023		
LIFE ASSET	2448 18TH ST NW # B	1	20009 FY 2022	FY 2023		

LIFE ASSET	1777 COLUMBIA RD NW		20009	FY 2023
LIFE ASSET	1629 COLUMBIA ROAD NW 817	1	20009 FY 2022	FY 2023
LIFE ASSET	1440 R ST NW APT 300		20009 FY 2022	
LIFE ASSET	1430 BELMONT ST NW	1	20009 FY 2022	FY 2023
LIFE ASSET	1474 COLUMBIA RD APT #203		20009 FY 2022	FY 2023
LIFE ASSET	1474 COLUMBIA RD NW		20009 FY 2022	FY 2023
LIFE ASSET	1474 COLUMBIA RD NW		20009 FY 2022	FY 2023
LIFE ASSET	1240 FAIRMONT ST NW	1	20009 FY 2022	FY 2023
LIFE ASSET	1738 RIGGS PL NW	2	20009 FY 2022	FY 2023
LIFE ASSET	2480 16TH ST NW	1	20009 FY 2022	FY 2023
LIFE ASSET	2900 14TH ST NW APT 714	1	20009 FY 2022	FY 2023
LIFE ASSET	3352 18TH ST NW	1	20010 FY 2022	FY 2023
LIFE ASSET	B 835	1	20010 FY 2022	FY 2023
LIFE ASSET	3636 16TH ST NW # 934	1	20010 FY 2022	FY 2023
LIFE ASSET	1515 OGDEN ST NW APT 238	1	20010 FY 2022	FY 2023
LIFE ASSET	714 PARK RD NW APT 302	1	20010 FY 2022	FY 2023
LIFE ASSET	438 NEWTON PL NW		20010 FY 2022	FY 2023
LIFE ASSET	1346 PARK RD NW		20010 FY 2022	FY 2023
LIFE ASSET	626 LAMONT ST NW	5	20010 FY 2022	
LIFE ASSET	626 LAMONT ST NW	5	20010 FY 2022	FY 2023
LIFE ASSET	626 LAMONT ST NW	5	20010 FY 2022	FY 2023
LIFE ASSET	3145 MOUNT PLEASANT ST NW	1	20010 FY 2022	FY 2023
LIFE ASSET	3401 16TH ST NW APT 212	5	20010 FY 2022	
LIFE ASSET	1477 NEWTON ST NW APT 102		20010 FY 2022	FY 2023
LIFE ASSET	1416 NEWTON ST NW APT 2	5	20010 FY 2022	
LIFE ASSET	1390 KENYON ST NW APT 312	1	20010 FY 2022	FY 2023
LIFE ASSET	14435 SHERIDAN STREET	4	20011 FY 2022	FY 2023
LIFE ASSET	6323 LUZON AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	1424 SOMERSET PL NW	4	20011 FY 2022	
LIFE ASSET	707 SOMERSET PL NW	4	20011 FY 2022	FY 2023
LIFE ASSET	610 QUACKENBOS ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	610 QUACKENBOS ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	606 RITTENHOUSE ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	740 RITTENHOUSE ST NW	4	20011 FY 2022	
LIFE ASSET	6321 7TH ST NW		20011 FY 2022	FY 2023
LIFE ASSET	6036 SLIGO MILL RD NE	4	20011 FY 2022	FY 2023
LIFE ASSET	6036 SLIGO MILL RD NE	4	20011 FY 2022	FY 2023
LIFE ASSET	526 OGLETHORPE ST NE	4	20011 FY 2022	FY 2023
LIFE ASSET	526 OGLETHORPE ST NE	4	20011 FY 2022	FY 2023
LIFE ASSET	819 QUINTANA PL NW	4	20011 FY 2022	FY 2023
LIFE ASSET	5710 5TH ST NW		20011	FY 2023
LIFE ASSET	5509 1ST ST NE	1	20011 FY 2022	
LIFE ASSET	5661 3RD ST NE		20011 FY 2022	FY 2023
LIFE ASSET	5661 3RD ST NE	5	20011 FY 2022	FY 2023
LIFE ASSET	5504 7TH ST NW APT 28		20011 FY 2022	FY 2023
LIFE ASSET	1220 JEFFERSON ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	233 FARRAGUT ST NW		20011 FY 2022	
LIFE ASSET	311 FARRAGUT ST NW		20011 FY 2022	FY 2023
LIFE ASSET	4917 ARKANSAS AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	1142 BUCHANAN ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	1327 DELAFIELD PL NW		20011 FY 2022	
LIFE ASSET	919 DELAFIELD PL NW	4	20011 FY 2022	FY 2023
LIFE ASSET	225 HAWAII AVE NE	4	20011 FY 2022	
LIFE ASSET	6230 GEORGIA AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	219 KENNEDY ST NW		20011 FY 2022	
LIFE ASSET	231 MISSOURI AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	231 MISSOURI AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	21 KENNEDY ST NW	4	20011 FY 2022	
LIFE ASSET	5510 1ST ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	5510 1ST ST NW APT 10	4	20011 FY 2022	FY 2023
LIFE ASSET	3800 14TH ST NW APT 218	5	20011 FY 2022	FY 2023
LIFE ASSET	4018 14TH ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	4012 14TH ST NW		20011 FY 2022	
LIFE ASSET	4018 14TH ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	4027 13TH ST NW APT 307	4	20011 FY 2022	FY 2023
LIFE ASSET	957 RANDOLPH ST NW	4	20011 FY 2022	
LIFE ASSET	4100 GEORGIA AVE NW	6	20011 FY 2022	FY 2023
LIFE ASSET	4100 GEORGIA AVE NW	4	20011 FY 2022	FY 2023
LIFE ASSET	554 SHEPHERD ST NW		20011 FY 2022	FY 2023

Yes

Yes

LIFE ASSET	217 ROCK CREEK CHURCH RD	4	20011 FY 2022	
LIFE ASSET	400 GALLOWAY ST NE	5	20011	FY 2023
LIFE ASSET	5201 11TH ST NE		20011 FY 2022	FY 2023
LIFE ASSET	110 JEFFERSON ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	5220 N CAPITOL ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	5220 N CAPITAL ST. NW	4	20011 FY 2022	FY 2023
LIFE ASSET	5220 N CAPITAL ST NW 110	4	20011 FY 2022	FY 2023
LIFE ASSET	5220 N CAPITOL ST NW #110	4	20011 FY 2022	FY 2023
LIFE ASSET	5220 N CAPITOL ST NW 110	4	20011 FY 2022	FY 2023
LIFE ASSET	1309 HAMILTON ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	1352 MADISON ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	812 LONGFELLOW ST NW	4	20011 FY 2022	FY 2023
LIFE ASSET	811 LONGFELLOW ST NW		20011 FY 2022	FY 2023
LIFE ASSET	1623 ROXANNA RD NW	4	20012 FY 2022	FY 2023
LIFE ASSET	7746 16TH ST NW	4	20012 FY 2022	FY 2023
LIFE ASSET	611 FERN PL NW		20012	FY 2023
LIFE ASSET	6896 LAUREL ST NW	4	20012 FY 2022	
LIFE ASSET	6523 1ST ST NW APT 1	4	20012 FY 2022	FY 2023
LIFE ASSET	6523 1ST ST NW	4	20012 FY 2022	
LIFE ASSET	32 UNDERWOOD ST NW	4	20012 FY 2022	FY 2023
LIFE ASSET	6925 GEORGIA AVE NW	4	20012 FY 2022	FY 2023
LIFE ASSET	6800 GEORGIA AVE NW	4	20012 FY 2022	FY 2023
LIFE ASSET	4105 WISCONSIN AVE NW	3	20016 FY 2022	FY 2023
LIFE ASSET	3621 NEWARK ST NW APT 403	3	20016 FY 2022	FY 2023
LIFE ASSET	2832 HURST TER NW		20016 FY 2022	FY 2023
LIFE ASSET	4713 WISCONSIN AVE NW	3	20016 FY 2022	FY 2023
LIFE ASSET	4201 MASSACHUSETTS AVE NW		20016 FY 2022	FY 2023
LIFE ASSET	3130 WISCONSIN AVE NW		20016 FY 2022	
LIFE ASSET	4000 MASSACHUSETTS AVE NW	8	20016 FY 2022	
LIFE ASSET	3931 LANGLEY CT NW	3	20016 FY 2022	
LIFE ASSET	413 EVARTS ST NE APT 4		20017 FY 2022	FY 2023
LIFE ASSET	2920 7TH ST NE APT 1		20017 FY 2022	FY 2023
LIFE ASSET	440 TAYLOR ST NE	5	20017 FY 2022	
LIFE ASSET	440 TAYLOR ST NE	5	20017 FY 2022	
LIFE ASSET	1022 MONROE ST NE	5	20017 FY 2022	FY 2023
LIFE ASSET	4002 10TH ST NE		20017 FY 2022	FY 2023
LIFE ASSET	4002 10TH ST NE		20017 FY 2022	FY 2023
LIFE ASSET	711 RANDOLPH ST NE APT 3	5	20017	FY 2023
LIFE ASSET	5036 6TH PL NE	5	20017 FY 2022	FY 2023
LIFE ASSET	715 CRITTENDEN ST NE		20017 FY 2022	FY 2023
LIFE ASSET	1042 BUCHANAN ST NE	5	20017 FY 2022	
LIFE ASSET	5024 EASTERN AVE NE		20017 FY 2022	FY 2023
LIFE ASSET	3305 8TH ST NE APT 111	8	20017 FY 2022	FY 2023
LIFE ASSET	832 CRITTENDEN ST NE	5	20017 FY 2022	
LIFE ASSET	1222 BRENTWOOD RD NE	8	20018 FY 2022	FY 2023
LIFE ASSET	2300 WASHINGTON PL NE	5	20018 FY 2022	FY 2023
LIFE ASSET	1312 BRYANT ST NE		20018 FY 2022	FY 2023
LIFE ASSET	2331 15TH ST NE	5	20018 FY 2022	FY 2023
LIFE ASSET	3076 PINEVIEW CT NE	5	20018 FY 2022	
LIFE ASSET	1511 FRANKLIN ST NE APT 4		20018 FY 2022	
LIFE ASSET	2216 DOUGLAS ST NE	5	20018 FY 2022	FY 2023
LIFE ASSET	2809 MONROE ST NE	5	20018 FY 2022	FY 2023
LIFE ASSET	3706 22ND ST NE	5	20018 FY 2022	FY 2023
LIFE ASSET	1800 SHEPERD ST NE B2		20018 FY 2022	FY 2023
LIFE ASSET	1820 MICHIGAN AVE NE	5	20018 FY 2022	FY 2023
LIFE ASSET	1400 DOWNING ST NE APT 9	5	20018 FY 2022	FY 2023
LIFE ASSET	1433 MONTANA AVE NE APT 3	5	20018 FY 2022	FY 2023
LIFE ASSET	3750 JAMISON ST NE 213	5	20018 FY 2022	FY 2023
LIFE ASSET	3425 EAT CAPITAL ST SE	7	20019 FY 2022	FY 2023
LIFE ASSET	3708 HAYES STVNE APT 204	7	20019 FY 2022	FY 2023
LIFE ASSET	2918 MINNESOTA AVE SE		20019 FY 2022	FY 2023
LIFE ASSET	3311 AMES ST NE	7	20019 FY 2022	FY 2023
LIFE ASSET	3679 JAY ST NE	7	20019 FY 2022	FY 2023
LIFE ASSET	3802 HAYES ST NE APT 6		20019 FY 2022	FY 2023
LIFE ASSET	600 BARNES ST NE	7	20019 FY 2022	FY 2023
LIFE ASSET	3512 CASSELL PL NE UNIT C		20019 FY 2022	FY 2023
LIFE ASSET	3512 C ALBERT IRVIN CASSL		20019 FY 2022	FY 2023
LIFE ASSET	4511 QUARLES ST NE	7	20019 FY 2022	FY 2023
LIFE ASSET	419 32ND ST SE APT G1		20019 FY 2022	

LIFE ASSET	3331 ELY PL SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	3331 ELY PL SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	301 33RD ST SE APT 301	3	20019 FY 2022	FY 2023			
LIFE ASSET	149 36TH ST NE APT 3	7	20019 FY 2022				
LIFE ASSET	3504 CLAY PL NE APT 3	7	20019 FY 2022	FY 2023			
LIFE ASSET	508 60TH ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	610 EASTERN AVE NE APT 1	7	20019 FY 2022	FY 2023			
LIFE ASSET	313 63RD ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	514 RIDGE RD SE APT 210	7	20019 FY 2022	FY 2023			
LIFE ASSET	3971 CLAY PL NE	7	20019 FY 2022				
LIFE ASSET	3937 AMES ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4020 MINNESOTA AVE NE	7	20019	FY 2023			
LIFE ASSET	919 46TH ST NE		20019 FY 2022	FY 2023			
LIFE ASSET	919 46TH ST NE		20019 FY 2022	FY 2023			
LIFE ASSET	919 46TH ST NE		20019 FY 2022	FY 2023			
LIFE ASSET	4913 MINNESOTA AVE NE		20019 FY 2022				
LIFE ASSET	4913 MINNESOTA AVE NE		20019 FY 2022	FY 2023			
LIFE ASSET	1225 50TH PL NE APT 301	7	20019 FY 2022				
LIFE ASSET	4438 B ST SE APT 5		20019 FY 2022	FY 2023			
LIFE ASSET	4210 E. CAPITOL STREET NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4404 CLAY ST NE		20019	FY 2023			
LIFE ASSET	4717 FOOTE ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	565 45TH ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	607 49TH PL NE		20019 FY 2022	FY 2023			
LIFE ASSET	800 BURNS ST SE		20019	FY 2023			
LIFE ASSET	4701 ALABAMA AVE SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4839 BASS PL SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4839 BASS PL SE	7	20019	FY 2023			
LIFE ASSET	4675 BENNING RD SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4540 BENNING RD SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4706 CENTRAL AVE NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	317 50TH ST NE APT 12	7	20019 FY 2022	FY 2023			
LIFE ASSET	5100 SHERIFF RD NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	913 52ND ST NE	7	20019 FY 2022				
LIFE ASSET	913 52ND ST NE	7	20019 FY 2022				
LIFE ASSET	5103 JUST ST NE	7	20019 FY 2022	FY 2023	Yes	Yes	Yes
LIFE ASSET	4109 MASSACHUSETTS AVE SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4990 BENNING RD SE	7	20019 FY 2022				
LIFE ASSET	5043 KIMI GRAY CT SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	5106 F ST SE	7	20019 FY 2022				
LIFE ASSET	4824 BENNING RD SE 203	7	20019 FY 2022				
LIFE ASSET	5416 C ST SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	5416 C ST SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	5405 CALL PL SE		20019 FY 2022	FY 2023			
LIFE ASSET	5056 A ST SE APT 9	7	20019 FY 2022	FY 2023			
LIFE ASSET	60 53RD PL SE	7	20019 FY 2022	FY 2023		Yes	
LIFE ASSET	137 58TH ST SE	7	20019 FY 2022				
LIFE ASSET	54 54TH ST SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	190 54TH ST SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	269 56TH PL NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	522 57TH ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	320 ANACOSTIA RD SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	3307 B ST SE		20019 FY 2022	FY 2023			
LIFE ASSET	3605 MINNESOTA AVE SE 213		20019 FY 2022	FY 2023			
LIFE ASSET	3410 B ST SE APT 201	7	20019 FY 2022	FY 2023			
LIFE ASSET	5037 CALL PL SE APT 102	7	20019 FY 2022	FY 2023			
LIFE ASSET	2951 NASH PL SE APT 303	7	20019 FY 2022	FY 2023			
LIFE ASSET	4259 FOOTE ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	4205 HAYES ST NE	7	20019 FY 2022	FY 2023			
LIFE ASSET	3517 MINNESOTA AVE SE	6	20019 FY 2022	FY 2023			
LIFE ASSET	5 46TH ST SE	7	20019 FY 2022	FY 2023			
LIFE ASSET	29 46TH ST SE APT 2		20019 FY 2022	FY 2023			
LIFE ASSET	29 46TH ST SE APT 2	7	20019 FY 2022	FY 2023			
LIFE ASSET	1434 CONGRESS PL SE	8	20020 FY 2022				
LIFE ASSET	2100 ML KING JR AVE SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1629 L ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2632 MLKJ AVE SE #414	8	20020 FY 2022	FY 2023			
LIFE ASSET	3011 26TH STREET SE	8	20020 FY 2022	FY 2023	Yes	Yes	Yes
LIFE ASSET	2708 KNOX PLACE SE	8	20020 FY 2022	FY 2023			

LIFE ASSET	1638 FORT DAVIS PL SE		20020 FY 2022	FY 2023			
LIFE ASSET	1646 40TH ST SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	3960 PENNSYLVANIA AVE SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	3960 PENNSYLVANIA AVE SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	3960 PENNSYLVANIA AVE SE		20020 FY 2022				
LIFE ASSET	3404 ALABAMA AVE SE	7	20020 FY 2022				
LIFE ASSET	3809 W ST SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	3064 30TH ST SE APT 3	8	20020 FY 2022				
LIFE ASSET	3107 NAYLOR RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	3146 BUENA VISTA TERR SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	3162 BUENA VISTA TERR SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2809 JASPER ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	3229 BUENA VISTA TER SE		20020 FY 2022	FY 2023			
LIFE ASSET	3432 24TH ST SE		20020 FY 2022	FY 2023			
LIFE ASSET	3416 25TH ST SE APT 23	8	20020 FY 2022				
LIFE ASSET	2106 SAVANNAH TER SE		20020 FY 2022				
LIFE ASSET	3568 STANTON RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	3420 STANTON ROAD SE #303	8	20020 FY 2022				
LIFE ASSET	3511 STANTON RD SE		20020 FY 2022	FY 2023			
LIFE ASSET	3331 CARPENTER ST SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	3414 PENNSYLVANIA AVE SE		20020 FY 2022	FY 2023			
LIFE ASSET	1822 ALABAMA AVE SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1885 TUBMAN RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1814 TOBIAS DR SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1461 BRUCE PL SE		20020 FY 2022				
LIFE ASSET	3225 STANTON RD SE		20020 FY 2022	FY 2023			
LIFE ASSET	2400 23RD ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2400 POMEROY RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2547 ELVANS RD SE APT 401	8	20020 FY 2022	FY 2023			
LIFE ASSET	2426 15TH PL SE APT 204	8	20020 FY 2022	FY 2023			
LIFE ASSET	3024 NASH PL SE	8	20020 FY 2022				
LIFE ASSET	1615 28TH PL SE APT 5	8	20020 FY 2022	FY 2023			
LIFE ASSET	2915 PENNSYLVANIA AVE SE	8	20020 FY 2022				
LIFE ASSET	2526 NAYLOR RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2585 NAYLOR RD SE APT T3	8	20020 FY 2022				
LIFE ASSET	2585 NAYLOR RD SE	8	20020 FY 2022				
LIFE ASSET	2335 ALTAMONT PL SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2111 18TH ST SE APT 204	8	20020 FY 2022	FY 2023			
LIFE ASSET	2111 18TH ST SE APT 204	8	20020 FY 2022	FY 2023			
LIFE ASSET	1711 V ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1712 W ST SE APT 13	8	20020 FY 2022	FY 2023			
LIFE ASSET	1428 HOWARD RD SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1513 HOWARD RD SE	8	20020 FY 2022				
LIFE ASSET	2664 DOUGLASS PL SE		20020 FY 2022	FY 2023			
LIFE ASSET	2517 SAYLES PL SE APT 6	8	20020 FY 2022	FY 2023			
LIFE ASSET	1815 23RD ST SE # 202	8	20020 FY 2022	FY 2023			
LIFE ASSET	2212 U PL SE	8	20020 FY 2022				
LIFE ASSET	2200 U PL SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1949 T PL SE	7	20020 FY 2022	FY 2023			
LIFE ASSET	1710 T ST SE APT 304	8	20020 FY 2022	FY 2023	Yes	Yes	Yes
LIFE ASSET	1511 W ST SE APT 1	8	20020	FY 2023			
LIFE ASSET	1442 V ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1519 V ST SE APT 1	8	20020 FY 2022	FY 2023			
LIFE ASSET	1647 V ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1424 CEDAR ST SE APT 301	8	20020 FY 2022				
LIFE ASSET	2300 GOOD HOPE ROAD #622	8	20020 FY 2022	FY 2023			
LIFE ASSET	1346 DEXTER TER SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1364 TALBERT CT SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1406 22ND ST SE UNIT A		20020 FY 2022	FY 2023			
LIFE ASSET	1629 21ST PL SE # 1	8	20020 FY 2022	FY 2023			
LIFE ASSET	1818 Q ST SE APT 4	8	20020 FY 2022				
LIFE ASSET	1609 18TH ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1636 18TH ST SE APT 105		20020 FY 2022	FY 2023			
LIFE ASSET	1520 RIDGE PL SE	8	20020 FY 2022				
LIFE ASSET	2218 CHESTER ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	1223 PLEASANT ST SE	8	20020 FY 2022	FY 2023			
LIFE ASSET	2100 MLK JR AVE SE	8	20020 FY 2022				
LIFE ASSET	2608 WADE RD SE APT 104	8	20020 FY 2022	FY 2023			
LIFE ASSET	1549 FORT DUPONT ST SE		20020 FY 2022	FY 2023			

LIFE ASSET	3400 19TH ST SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2830 R ST SE APT 6	7	20020	FY 2022					
LIFE ASSET	2569 POMEROY RD SE	8	20020	FY 2022					
LIFE ASSET	2573 POMEROY RD SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2573 POMEROY RD SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2556 POMEROY RD SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2006 NAYLOR RD SE	8	20020	FY 2022					
LIFE ASSET	1936 NAYLOR RD SE APT 201	8	20020	FY 2022	FY 2023				
LIFE ASSET	1305 U ST SE	8	20020	FY 2022					
LIFE ASSET	2631 NAYLOR RD SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2613 NAYLOR RD SE APT 1	8	20020	FY 2022	FY 2023				
LIFE ASSET	2343 GREEN ST SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	1922 SAVANNAH ST SE PT102	8	20020	FY 2022	FY 2023				
LIFE ASSET	2016 TREMONT ST SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	1767 TRENTON PL SE		20020	FY 2022	FY 2023				
LIFE ASSET	1785 TRENTON PL SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	1797 TRENTON PL SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	3094 STANTON RD SE	8	20020	FY 2022					
LIFE ASSET	3052 STANTON RD SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2852 23RD PL SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2835 ROBINSON PLACE SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	2825 ROBINSON PL SE #102		20020	FY 2022	FY 2023				
LIFE ASSET	1659 W ST SE	8	20020	FY 2022	FY 2023				
LIFE ASSET	955 LENFANT PLZ SW	6	20024	FY 2022	FY 2023				
LIFE ASSET	900 7TH ST SW APT 405	6	20024	FY 2022	FY 2023				
LIFE ASSET	1441 3RD ST SW	6	20024	FY 2022	FY 2023				
LIFE ASSET	205 P ST SW APT 20	6	20024	FY 2022	FY 2023				
LIFE ASSET	301 G ST SW APT 303		20024	FY 2022	FY 2023				
LIFE ASSET	301 G ST SW APT 530	6	20024	FY 2022					
LIFE ASSET	1372 1ST ST SW	8	20024	FY 2022	FY 2023				
LIFE ASSET	1374 CANAL ST SW		20024	FY 2022	FY 2023				
LIFE ASSET	1374 CANAL ST SW		20024	FY 2022	FY 2023				
LIFE ASSET	124 P ST SW APT 22		20024	FY 2022	FY 2023				
LIFE ASSET	64 P ST SW APT 32	6	20024	FY 2022	FY 2023				
LIFE ASSET	901 6TH ST SW	6	20024	FY 2022	FY 2023				
LIFE ASSET	1200 DELAWARE AVE SW	6	20024		FY 2023				
LIFE ASSET	78 DARRINGTON STREET SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	125 DANBURY STREET SOUTHW	8	20032	FY 2022					
LIFE ASSET	3939 6TH STREET SE #9	8	20032	FY 2022	FY 2023				
LIFE ASSET	3011 9TH STREET SE 2	8	20032		FY 2023				
LIFE ASSET	149 IVANHOE ST SW APT 201	8	20032	FY 2022	FY 2023				
LIFE ASSET	149 IVANHOE ST SW APT 201	8	20032	FY 2022	FY 2023				
LIFE ASSET	105 GALVESTON PL SW	8	20032	FY 2022					
LIFE ASSET	16 CHESAPEAKE ST SW APT 4	8	20032	FY 2022	FY 2023				
LIFE ASSET	4001 S CAPITOL ST SW		20032	FY 2022	FY 2023				
LIFE ASSET	4001 S CAPITOL ST SW	8	20032	FY 2022	FY 2023				
LIFE ASSET	319 PARKLAND PL SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	3101 WA CLARK PL SE	8	20032	FY 2022					
LIFE ASSET	2950 2ND ST SE APT 14		20032	FY 2022	FY 2023				
LIFE ASSET	2952 2ND ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	161 FORRESTER ST SW	8	20032	FY 2022	FY 2023				
LIFE ASSET	142 ELMIRA ST SW	8	20032	FY 2022	FY 2023				
LIFE ASSET	3788 1ST ST SE	8	20032	FY 2022					
LIFE ASSET	112 UPSAL ST SE	8	20032	FY 2022	FY 2023	Yes		Yes	Yes
LIFE ASSET	100 CHESAPEAKE ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	305 LIVINGSTON TER SE	8	20032	FY 2022					
LIFE ASSET	4341 4TH ST SE APT 1	8	20032	FY 2022	FY 2023				
LIFE ASSET	712 BONINI RD SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	720 CHESAPEAKE ST SE		20032	FY 2022	FY 2023				
LIFE ASSET	740 BARNABY ST SE APT 202	8	20032	FY 2022	FY 2023				
LIFE ASSET	3316 OXON RUN RD SE		20032	FY 2022					
LIFE ASSET	827 BARNABY ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	865 XENIA ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	825 YUMA ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	726 CONGRESS ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	3222 8TH ST SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	1216 BARNABY TER SE	8	20032	FY 2022	FY 2023				
LIFE ASSET	1329 BARNABY TER SE		20032	FY 2022					
LIFE ASSET	933 BLAKNEY LN SE	8	20032	FY 2022	FY 2023				

LIFE ASSET	1233 VALLEY AVENUE SE	8	20032	FY 2022	FY 2023
LIFE ASSET	1000 ANDERSON PL SE		20032	FY 2022	FY 2023
LIFE ASSET	3412 13TH ST SE	8	20032	FY 2022	FY 2023
LIFE ASSET	1200 MISSISSIPPI AVE SE	8	20032	FY 2022	FY 2023
LIFE ASSET	1383 SAVANNAH PL SE APT 1		20032	FY 2022	FY 2023
LIFE ASSET	3419 15TH ST SE APT 201	8	20032	FY 2022	FY 2023
LIFE ASSET	1201 OAK DR SE # A209	8	20032	FY 2022	FY 2023
LIFE ASSET	150 XENIA ST SE	8	20032	FY 2022	FY 2023
MARSHALL HEIGHTS COMMUNITY DEVELC		4		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC		7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	3908 PENNSYLVANIA AVE, SE	7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	3212 PENNSYLVANIA AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	2314 PENNSYLVANIA AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	3837 PENNSYLVANIA AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	2523 PENNSYLVANIA AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	2251 FAIRLAWN AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	3230 PENNSYLVANIA AVE, SE			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	HOME BASED			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	ANTHONYFOSTER@CLEANMYPLACE.NET			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	GREENANDCLEANDC@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	64MRJAY@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	ASHLEYSAUNDERS42892@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	NEWLIFEWAVE19@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	COMMUNITYCAFEEXPRESS@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	CRYSTALJMARSHALL24@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	DARNELLENHENDERSON0819@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	PARADISECUSTOMERSERVICES@GMAIL.CC			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	DONAVAN.BLACK32@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	FACEJAMALK@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	64LUXURY@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	CLOYDNATION@OUTLOOK.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	IZUOERE@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	JOEL.AUSTIN091@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	JAGR27@YAHOO.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	JAKD82FROST@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	TYRONENWALKER2018@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	KELVINBLOWE90@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	KENNYBFIT@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	99GRAMOS@GMAIL.COM	1		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	MLBVSNZ@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	MICHAELDIONBENJAMIN@GMAIL.COM	7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	RENA.DAVIS1984@YAHOO.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	TANGOBROWN1@OUTLOOK.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	NKEBEEL@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	KAZMIKRUNWAY@YAHOO.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	CLARK19601@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	INVESTMENT200@HOTMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	RDCOATES53@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	RFOOD78@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	RASUMUMIN@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	FLYRY1234@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	SHAUNIEHARLEY@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	TWGORE@YAHOO.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	TCLEVELAND2017@GMAIL.COM	7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	HANDBAGSBYWENDELL@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	EATMARTYSFOOD@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	CHEFLONLOW@GMAIL.COM			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	ALEXIS HAWKINS	7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	IVORY HAIGHT			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	ED TURNER	8		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	RICHARD WILLIAMS	7		FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC	FRANK ROOKS			FY 2022	
MARSHALL HEIGHTS COMMUNITY DEVELC				FY 2022	

MARSHALL HEIGHTS COMMUNITY DEVELC LINWOOD BUTLER	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC WTLAWSON2012@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HU-B HOUSE	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TASTY PAWS	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CLEANING & SANITIZING	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHRISTOPHER MCNEAL	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PESHAVENMETRO713@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TERRI20017@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC GERALDINE.CUNNINGHAM21@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INVESTMENT200@HOTMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LERIS@LERISMEDIA.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LAURECEABRAHAM3@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC GLORIA_AJAYI@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHEFLONLOW@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CRYSTALJMARSHALL24@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC BECTON276@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MANERHODESNHC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HUNTER.TERRANCE@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TIERRAMCKINLEY@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DIONNA@DISTRICTLEGALGROUP.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JHOUSTON29@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC RAJSHAWNSONGI@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LETSGROW@SOULFULLYSTEMULATED.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HELLO@KIACHATMON.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DEJALOVE@THEBWWA.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC RHODYJONES14@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KCSMITH0925@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC VICTORIAGLAUDE@ICLOUD.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO@NIGHTOWLVEGAN.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SNGHOMEIMPROVEMENT@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LJONES1466@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CALIBERONE@HOTMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TWGORE@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PABLOORTIZSR@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC BRHANE.ABEBA@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HOLLANDALAYNA@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SAMANTHALLEACH@AOL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JAMESTDUNN00@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SERGESALAIN@HOTMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHANELWMS@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO@BLACKSQUIRREL.COMPANY	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHANDRAHWORKS@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PJAX2424@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LYNURA@THEJONESSTRUCTURE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC FRANCESP4@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KITCHENPHYSICIAN8@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TSUNAMIHAIRSTUDIO@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ALETHEA@POINTOFCHILDCARE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MISSBWILKERSON@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO.TREASUREJAE@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SAHARMAJID2007@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SH@SHARIHENRY.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO@LOYAL2RESILIENEGLOBALSOLUTIO	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SABRINA61386@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC GODDCC2015@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TGEVERETT1@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MARKEITA.FREEMAN@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SAFE.DC.INC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JAHLIKING93@AOL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC UZIEL.TRANAPORTATION@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KIM.MARTIN10@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DITCHTHEWAIT@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MARY.TERRELL@DC.GOV	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PURPLESTARFOUNDATION@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ROSEDBAWHITEROSECABLING@GMAIL.CO	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LEONARDEDWARDS13@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DCHEALTHYGROW@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TEAIRRA_BRAXTON@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DOFTHOUGHT@ICLOUD.COM	FY 2022

MARSHALL HEIGHTS COMMUNITY DEVELC LOLITHEA@BUSWITHUSCO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MRYUMMYS2020@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JEFFREYEBANKS@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SHENITA.GRYMES@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CITYGREENDC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DANI@UNIQUEUNION.ORG	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HATINA@THECREATIVEBROWNGIRL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JACQUEMANNING8@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ALVINPROCTOR22@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CCSTRUCKINGBIG@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LORENZO.GE.MARTIN@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC RWILLIAMS01313@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JBOYD@JTSERVICES-LLC.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ACILLCMICHAELR@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MATTHISY@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC YVAWORLD@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MPGLLC2021@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KDAMONT@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TAMIRA.WHITE@ICLOUD.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC VIVIAN1.WILLIAMS@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC THEHOUSEOFSHARON@OUTLOOK.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PATRICIA.ARTAYET@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ZENFULFLOWER@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LARGOSTARLLC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC AANARIAN35@AOL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO@MULTI-LAN-WORLD.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JDCHICKENANDRIBSLLC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CARLOS@APERTUREMEDIADDESIGN.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC NADINEMJ015@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC WHUNT@ALLIANCETOENDSTRONG.ORG	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TARSHASMITH7@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MOMSICKOFAUTISM@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SDRAINE051104@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CARSON@ACARSONENTERPRISE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KATREADENSON@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC THEBEAVERS.SIMMONSFOUNDATION@GM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC PAUL@BLACKHATHOLDINGS.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC THEBEAUTIFULBROWNRAINBOW@YAHOO	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC THEMANPERLSON@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ZORBWOI@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHERREALLE@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TERRI20017@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC MARYTEA1997@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC QULOGROUP@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ERICH8098@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DEREK.SIMMS@LIVE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC KVAUGHN@BTDMV.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC DELSHAUNA@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC FAENITADILWORTH@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC VIVNJAYHARLEY@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC TDANZY@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC BELTONANDHAIRELLC@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC NFWOMACK@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CHIOMA@DRCHIBORNFREE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC INFO@KINGDOMLIMO.NET	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC HPISREAL2009@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC BMCCAINCEO@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC GOODHANDSHK@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LESANDERS3@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC JAXMDG@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SUPPORT@IVALUEYOU.ORG	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LORENZO.GE.MARTIN@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC THEUCANGIG.UCANGLOBAL@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SWEETTOOTH_CAKES@YAHOO.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC LBHONIE@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SWIFTANDSLAYED@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC ICY@ARTISTEHOUSE.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC CATHERINE.ARMSTRONG08@GMAIL.COM	FY 2022
MARSHALL HEIGHTS COMMUNITY DEVELC SRHRDH@GMAIL.COM	FY 2022

MARSHALL HEIGHTS COMMUNITY DEVELC PREMIERLOGISTICSDC@GMAIL.COM					FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC CELLERBE.JONES2@GMAIL.COM					FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC PARKER.N02@GMAIL.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC STARZOFDC@GMAIL.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC CATHERINE@THEBAKERSLOUNGEDC.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC THEHOUSEOFSHARON@MSN.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC HTONYC123@GMAIL.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC MERCEDES@THEMASSIVEWORKS.COM					FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC MJWISE87@GMAIL.COM			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
MARSHALL HEIGHTS COMMUNITY DEVELC			7		FY 2022				
SB WORKS	915 U STREET NW		1	20001	FY 2022				
SB WORKS	917 U STREET NW		1	20001	FY 2022				
SB WORKS	450 K STREET NW		1	20001	FY 2022				
SB WORKS	48 R STREET NW		5	20001	FY 2022		Yes		
SB WORKS	100 FLORIDA AVE. NE APT. 321		5	20001	FY 2022				
SB WORKS	104 RHODE ISLAND AVE. NW		5	20001	FY 2022				
SB WORKS	1625 1ST STREET NW		5	20001	FY 2022				
SB WORKS	1207 9TH STREET NW		2	20001	FY 2022				
SB WORKS	2407 BENNING RD NE		5	20002	FY 2022		Yes	Yes	Yes
SB WORKS	327 S STREET NE		5	20002	FY 2022	FY 2023			
SB WORKS	405 RHODE ISLAND AVE NE		5	20002	FY 2022		Yes	Yes	Yes
SB WORKS	1605 MONTELLO AVE. NE		5	20002	FY 2022	FY 2023			Yes
SB WORKS	1330 5TH STREET NE		5	20002	FY 2022	FY 2023			
SB WORKS	1135 OAKIE STREET NE		5	20002	FY 2022	FY 2023			
SB WORKS	2126 3RD ST NE		5	20002	FY 2022				
SB WORKS	1730 TRINIDAD AVE NE		5	20002	FY 2022	FY 2023			
SB WORKS	1357 C STREET NE		6	20002	FY 2022				
SB WORKS	2052 WEST VIRGINIA AVE NE		5	20002	FY 2022	FY 2023			
SB WORKS	1432 PENNSYLVANIA AVENUE SE		7	20003	FY 2022				
SB WORKS	1301 K STREET NW		2	20005	FY 2022				
SB WORKS	4221 CONNECTICUT AVE NW		2	20008	FY 2022				
SB WORKS	2337 18TH ST NW		1	20009	FY 2022	FY 2023			
SB WORKS	1803 FLORIDA AVE NW		1	20009	FY 2022		Yes	Yes	
SB WORKS	2309 18TH ST NW		1	20009	FY 2022				Yes
SB WORKS	1630 14TH STREET NW		1	20009	FY 2022				
SB WORKS	1811 COLUMBIA ROAD NW		1	20009	FY 2022				
SB WORKS	1813 COLUMBIA ROAD NW		1	20009	FY 2022				
SB WORKS	1804 BELMONT ROAD NW		2	20009	FY 2022	FY 2023			
SB WORKS	3505 GEORGIA AVENUE		1	20010	FY 2022	FY 2023			
SB WORKS	500 IRVING STREET NW		1	20010	FY 2022	FY 2023			
SB WORKS	3178 MT PLEASANT ST NW		1	20010	FY 2022				
SB WORKS	4724 14TH STREET NW		4	20011	FY 2022				
SB WORKS	4722 14TH STREET NW		4	20011	FY 2022	FY 2023			
SB WORKS	4622 14TH ST NW		4	20011	FY 2022				
SB WORKS	851 UPSHUR ST NW		4	20011	FY 2022	FY 2023			Yes
SB WORKS	709 KENNEDY ST NW		4	20011	FY 2022				
SB WORKS	849 UPSHUR ST NW		4	20011	FY 2022	FY 2023			Yes
SB WORKS	703 KENNEDY STREET NW		4	20011	FY 2022				
SB WORKS	5320 GEORGIA AVENUE		4	20011	FY 2022	FY 2023			
SB WORKS	4618 14TH STREET NW		4	20011	FY 2022		Yes		
SB WORKS	6218 GEORGIA AVE NW SUITE 1		4	20011	FY 2022				
SB WORKS	800 UPSHUR STREET NW		4	20011	FY 2022	FY 2023			
SB WORKS	806 UPSHUR STREET NW		4	20011	FY 2022	FY 2023			Yes
SB WORKS	821 UPSHUR STREET NW		4	20011	FY 2022				
SB WORKS	828 UPSHUR STREET NW		4	20011	FY 2022				
SB WORKS	832 UPSHUR STREET NW		4	20011	FY 2022				
SB WORKS	841 UPSHUR STREET NW		4	20011	FY 2022	FY 2023			
SB WORKS	847 UPSHUR STREET NW		4	20011	FY 2022	FY 2023			Yes
SB WORKS	851 UPSHUR STREET NW		4	20011	FY 2022	FY 2023			Yes

SB WORKS	1240 UPSHUR ST NW	4	20011	FY 2022				
SB WORKS	4231 NINTH STREET NW	4	20011	FY 2022				
SB WORKS	4201 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	4203 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	4300 GEORGIA AVE NW	4	20011	FY 2022	Yes	Yes	Yes	
SB WORKS	4400 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	4532 GEORGIA AVE NW	4	20011	FY 2022	FY 2023			
SB WORKS	4701 GEORGIA AVE NW	4	20011	FY 2022	FY 2023			
SB WORKS	4807 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	4809 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	4815 GEORGIA AVE NW	4	20011	FY 2022	FY 2023			Yes
SB WORKS	5215 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	5300 GEORGIA AVE NW	4	20011	FY 2022	FY 2023			
SB WORKS	5329 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	5331 GEORGIA AVE NW	4	20011	FY 2022				
SB WORKS	7231 GEORGIA AVE NW, STE C	4	20011	FY 2022	FY 2023			
SB WORKS	6031 KANSAS AVE NW	4	20011	FY 2022	FY 2023			
SB WORKS	3903 14TH STREET NW	4	20011		FY 2023			
SB WORKS	7309 GEORGIA AVE NW	4	20011		FY 2023			
SB WORKS	5922 GEORGIA AVE NW	4	20011		FY 2023			
SB WORKS	7323 GEORGIA AVE NW	4	20011		FY 2023			
SB WORKS	5926 GEORGIA AVE NW	4	20011		FY 2023			
SB WORKS	7815 GEORGIA AVE NW	4	20012	FY 2022	FY 2023			
SB WORKS	7711 GEORGIA AVE NW	4	20012	FY 2022	FY 2023			
SB WORKS	4907 WISCONSIN AVE NW	2	20016	FY 2022				
SB WORKS	705 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				Yes
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				Yes
SB WORKS	703 EDGEWOOD ST. NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD ST. NE	5	20017	FY 2022				
SB WORKS	4813 10TH ST. NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	920 GIRARD STREET NE	5	20017	FY 2022				
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022	FY 2023	Yes		Yes
SB WORKS	703 EDGEWOOD STREET NE	5	20017	FY 2022				
SB WORKS	2305 BENNING ROAD NE	5	20018	FY 2022				
SB WORKS	2227 KEARNY STREET NE	5	20018	FY 2022	FY 2023			
SB WORKS	2310 RHODE ISLAND AVE NE	5	20018	FY 2022				Yes
SB WORKS	2802 RHODE ISLAND AVE. NE	5	20018	FY 2022				
SB WORKS	1811 RHODE ISLAND AVE NE	5	20018	FY 2022				
SB WORKS	2305 RHODE ISLAND AVE NE	5	20018	FY 2022	FY 2023			
SB WORKS	2316 RHODE ISLAND AVE NE	5	20018	FY 2022				
SB WORKS	2316 RHODE ISLAND AVE NE	5	20018		FY 2023			
SB WORKS	2316 RHODE ISLAND AVE NE	5	20018		FY 2023	Yes	Yes	
SB WORKS	2316 RHODE ISLAND AVE NE	5	20018		FY 2023			
SB WORKS	1150 18TH STREET NW	2	20036	FY 2022		Yes	Yes	
WACIF	13303 HILLROD LANE			FY 2022				
WACIF	2 MASSACHUSETTS AVE NE #1841	7		FY 2022				
WACIF	1875 CONNECTICUT AVE, NW SUITE 11185	6		FY 2022				
WACIF	637 FLORIDA AVE NW	2		FY 2022				
WACIF	1341 H ST, NE SUITE 201	1		FY 2022				
WACIF	4645 N H BURROUGHS AVE., NE	5		FY 2022				
WACIF	1130 VARNEY ST SE	7		FY 2022				
WACIF	6230 THIRD ST NW SUITE 4	8		FY 2022				
WACIF	1666 CONNECTICUT AVENUE NW	4		FY 2022				
WACIF	1231 GOOD HOPE RD. S.E. SUITE 109	2		FY 2022				
WACIF	1801 CLYDESDALE PLACE NW	8		FY 2022				
WACIF	219 KENNEDY ST, NW	1		FY 2022				
WACIF	105 WAYNE PLACE SE UNIT 4	4		FY 2022				
WACIF	1455 PENNSYLVANIA AVENUE NW SUITE 40	8		FY 2022				
WACIF	3024 OTIS ST NE	2		FY 2022				
WACIF	80 M STREET SE	5		FY 2022				
WACIF	563 23RD PLACE NE	7		FY 2022				

WACIF	703 EDGEWOOD ST NE	7	FY 2022
WACIF	1604 PARK ROAD	5	FY 2022
WACIF	4020 MINNESOTA AVE NE #382	1	FY 2022
WACIF	4027 CLAY PLACE NE	7	FY 2022
WACIF	3801 MINNESOTA AVENUE, NE	7	FY 2022
WACIF	3941 MINNESOTA AVE NE WASHINGTON D	5	FY 2022
WACIF	3815 MINNESOTA AVE NE	7	FY 2022
WACIF	3905 DIX ST NE	7	FY 2022
WACIF	3905 BENNING ROAD NE	7	FY 2022
WACIF	3950 MINNESOTA AVE. NE	7	FY 2022
WACIF	2922 MINNESOTA AVE SE	7	FY 2022
WACIF	3811 MINNESOTA AVENUE, NE	7	FY 2022
WACIF	3607 GEORGIA AVE NW	7	FY 2022
WACIF	2317 WISCONSIN AVE NW	1	FY 2022
WACIF	2507 RALPH ELLISON WAY NE	3	FY 2022
WACIF	4110 KANSAS AVENUE NW	5	FY 2022
WACIF	4169 MINNESOTA AVE NE	4	FY 2022
WACIF	701 LAMONT ST NW, UNIT 56	7	FY 2022
WACIF	4191 MINNESOTA AVE NE	2	FY 2022
WACIF	4301 50TH STREET, NW SUITE 300-2024	7	FY 2022
WACIF	102 46TH STREET SE	4	FY 2022
WACIF	1130 VARNEY ST SE	7	FY 2022
WACIF	200 K ST NW	8	FY 2022
WACIF	7005 PINEY BRANCH RD, NW	6	FY 2022
WACIF	508 P ST, NW	4	FY 2022
WACIF	4233 6TH ST, SE	6	FY 2022
WACIF	3224 N ST, NW		FY 2022
WACIF	2066 RHODE ISLAND AVE, NE	2	FY 2022
WACIF	4605 KANE PL, NE	5	FY 2022
WACIF	823 INGRAHAM ST NW		FY 2022
WACIF	4403 6TH PL NE	4	FY 2022
WACIF	1940 GOOD HOPE RD SE	5	FY 2022
WACIF	4540 C ST SE	8	FY 2022
WACIF	5506 3RD ST, NW	7	FY 2022
WACIF	5312 CONNECTICUT AVE, NW	4	FY 2022
WACIF	1414 DELAFIELD PL NW	3	FY 2022
WACIF	4428 ORD ST, NE	4	FY 2022
WACIF	32 GRANT CIRCLE, NW	7	FY 2022
WACIF	3233 PENNSYLVANIA AVE, SE	4	FY 2022
WACIF	120 F. ST., NW	8	FY 2022
WACIF	2001 K ST, NW SUITE 104 NORTH	6	FY 2022
WACIF	337 NORTH CAROLINA AVE, SE	2	FY 2022
WACIF	3601 ALABAMA AVENUE, SE	6	FY 2022
WACIF	1424 NORTH CAPITOL STREET NW	7	FY 2022
WACIF	421 SEWARD SQUARE, SE	5	FY 2022
WACIF	538 MADISON ST NW		FY 2022
WACIF	3547 HERTFORD PL NW	4	FY 2022
WACIF	1527 PARK RD NW APT 102	1	FY 2022
WACIF	2616 MARTIN LUTHER KING JR., AVE, SE	1	FY 2022
WACIF	4704 14TH ST, NW	8	FY 2022
WACIF	202 RIGGS RD, NE	4	FY 2022
WACIF	1546 5TH ST, NW	4	FY 2022
WACIF	2323 PENNSYLVANIA AVENUE SE	7	FY 2022
WACIF	3223 23RD ST, SE	7	FY 2022
WACIF	805 ROCK CREEK CHURCH RD, NW	8	FY 2022
WACIF	1824 VALLEY TER SE	4	FY 2022
WACIF	1725 MICHIGAN AVE	8	FY 2022
WACIF	1216 SARATOGA AVE, NE	4	FY 2022
WACIF	701 MICHIGAN AVE NE	5	FY 2022
WACIF	1847 MINTWOOD PL NW	5	FY 2022
WACIF	814 L ST NE	1	FY 2022
WACIF	119 FRANKLIN ST, NE	6	FY 2022
WACIF	125 36TH ST. NE	5	FY 2022
WACIF	2323 PENNSYLVANIA AVE, SE	7	FY 2022
WACIF	4270 FOOTE STREET NE	7	FY 2022
WACIF	1508 UNDERWOOD ST NW WASHINGTON,I	7	FY 2022
WACIF	2001 WISCONSIN AVE, NW	4	FY 2022
WACIF	2031, ALABAMA AVE SE	2	FY 2022
WACIF	1875 K STREET, 4TH FLOOR NW	8	FY 2022

WACIF	3460 14TH ST NW	2	FY 2022
WACIF	2509 GOOD HOPE RD SE	1	FY 2022
WACIF	1220 4TH STREET SW	8	FY 2022
WACIF	34 U STREET NW	6	FY 2022
WACIF	1140 3RD STREET, NE	5	FY 2022
WACIF	770 PENNSYLVANIA AVE	5	FY 2022
WACIF	7327 GEORGIA AVENUE NW	6	FY 2022
WACIF	1100 42ND ST NE	4	FY 2022
WACIF	4709 SHERIFF RD NE	2	FY 2022
WACIF	6800 GEORGIA AVE, NW SUITE 101	7	FY 2022
WACIF	1345 K STREET SE UNIT 105	4	FY 2022
WACIF	4000 MASSACHUSETTS AVE NW	7	FY 2022
WACIF	4430 NEWARK ST, NW	3	FY 2022
WACIF	4318 BOWEN RD SE	3	FY 2022
WACIF	3060 16TH ST. NW #412, WASHINGTON	8	FY 2022
WACIF	1314 BARNABY TERRACE, SE	1	FY 2022
WACIF	3218 CENTRAL AVE NE	8	FY 2022
WACIF	200 MASSACHUSETTS AVE NW, 700	5	FY 2022
WACIF	825 HILLTOP TERRACE SE, WASHINGTON, D	5	FY 2022
WACIF	101 N ST, NW	7	FY 2022
WACIF	4904 1ST STREET NW	5	FY 2022
WACIF	2316 RHODE ISLAND AVE NE	4	FY 2022
WACIF	1518 NORTH CAPITOL ST NW	5	FY 2022
WACIF	4317 20TH ST NE	5	FY 2022
WACIF	1775 I STREET NORTHWEST, SUITE 1150	5	FY 2022
WACIF	950 24TH ST NW SUITE 706	2	FY 2022
WACIF	718 31ST STREET SE	2	FY 2022
WACIF	210 7TH STREET SE, SUITE 201	8	FY 2022
WACIF	541 QUINCY ST NW	6	FY 2022
WACIF	1326 FLORIDA AVENUE NE, APT# C	4	FY 2022
WACIF	TO BE LEASED	5	FY 2022
WACIF	3910 GEORGIA AVE NW, 619	4	FY 2022
WACIF	3851 NEWARK STREET, NW, B458	4	FY 2022
WACIF	1422 OAK STREET NW	3	FY 2022
WACIF	71 POTOMAC AVENUE SE	1	FY 2022
WACIF	4630 14TH ST NW	8	FY 2022
WACIF	3212 28TH STREET, SE	4	FY 2022
WACIF	2250 11TH ST. NW #304	8	FY 2022
WACIF	3930 SOUTHERN AVE SE, APT B	1	FY 2022
WACIF	1452 CHANUTE PL SW	7	FY 2022
WACIF	3417 MINNESOTA AVE. S.E.	8	FY 2022
WACIF	2029 P ST NW	7	FY 2022
WACIF	1706 LYMAN PL NE, #2, , FALSE	2	FY 2022
WACIF		5	FY 2022
WACIF	1425 BANGOR ST. SE	6	FY 2022
WACIF	1604 PARK RD, NW	8	FY 2022
WACIF	105 WAYNE PLACE SE UNIT 4	1	FY 2022
WACIF	809 VARNUM STREET, NW	8	FY 2022
WACIF	809 VARNUM STREET NW	4	FY 2022
WACIF	7750 16TH ST, NW	5	FY 2022
WACIF	119 FRANKLIN ST, NE	4	FY 2022
WACIF	3100 MILITARY RD, NW	5	FY 2022
WACIF	1736 INDEPENDENCE AVE SE	4	FY 2022
WACIF	3418 4TH ST, SE	6	FY 2022
WACIF	342 8TH ST, NE	8	FY 2022
WACIF	4124 VAN NESS ST, NW	6	FY 2022
WACIF	1325 MARYLAND AVE, NE	3	FY 2022
WACIF	356 EASTERN AVENUE, NE	6	FY 2022
WACIF	1308 CLIFFTON ST, NW	7	FY 2022
WACIF	4001 BRANDYWINE ST, NW	1	FY 2022
WACIF	1324 MICHIGAN AVE NE	3	FY 2022
WACIF	5325 EAST CAPITOL ST, SE	5	FY 2022
WACIF	1646 COLUMBIA ROAD NW	7	FY 2022
WACIF	1250 24TH ST, NW	1	FY 2022
WACIF	621 ALABAMA AVE, SE	2	FY 2022
WACIF	1130 VARNEY ST, SE	8	FY 2022
WACIF	2616 MARTIN LUTHER KING JR., AVE, SE	8	FY 2022
WACIF	401 9TH ST, NW	8	FY 2022
WACIF	2201 P ST, NW	2	FY 2022

WACIF	3400 LOWELL ST, NW	2	FY 2022
WACIF	800 INDEPENDENCE AVE, SW	3	FY 2022
WACIF	6427 9TH ST NW	6	FY 2022
WACIF	1605 MONTELLO AVE, NE	4	FY 2022
WACIF	3110 V ST, SE	5	FY 2022
WACIF	1507 9TH ST, NW	7	FY 2022
WACIF	201 15TH ST, SE	2	FY 2022
WACIF	4428 ORD ST, NE	6	FY 2022
WACIF	405 RIGGS RD, NE	7	FY 2022
WACIF	6222 NORTH CAPITOL ST, NW	5	FY 2022
WACIF	1839 ALABAMA AVE, SE	4	FY 2022
WACIF	1524 35TH ST, NW	8	FY 2022
WACIF	5026 14TH STREET, NE	2	FY 2022
WACIF	555 13TH ST, NW	5	FY 2022
WACIF	2610 10TH ST NE	2	FY 2022
WACIF	2530 VIRGINIA AVE, NW	5	FY 2022
WACIF	2420 RHODE ISLAND AVE, NE	2	FY 2022
WACIF	209 UPSHUR ST, NW	5	FY 2022
WACIF	3200 S STREET, SE	4	FY 2022
WACIF	2200 CALIFORNIA ST, NW	7	FY 2022
WACIF	3737 12TH ST, NE	2	FY 2022
WACIF	505 57TH ST, NE	5	FY 2022
WACIF	32 GRANT CIRCLE, NW	7	FY 2022
WACIF	1307 19TH ST, NW	4	FY 2022
WACIF	2490 ALABAMA AVE, SE	2	FY 2022
WACIF	4212 EAST CAPITOL ST, NE	8	FY 2022
WACIF	421 P ST, NW	7	FY 2022
WACIF	2801 STANTON RD, SE	6	FY 2022
WACIF	1875 I ST, NW	8	FY 2022
WACIF	1776 G ST, NW	2	FY 2022
WACIF	4233 6TH ST, SE	2	FY 2022
WACIF	414 R ST, NW	8	FY 2022
WACIF	4119 4TH ST, SE	5	FY 2022
WACIF	212 EAST CAPITOL ST, NE	8	FY 2022
WACIF	1844 COLUMBIA RD, NW	6	FY 2022
WACIF	5312 CONNECTICUT AVE, NW	1	FY 2022
WACIF	8 FARRAGUT PL NW	3	FY 2022
WACIF	1225 GOOD HOPE RD, SE	4	FY 2022
WACIF	1529 16TH ST, NW	7	FY 2022
WACIF	402 GALLOWAY ST, NE	2	FY 2022
WACIF	3800 14TH ST, NW	5	FY 2022
WACIF	1251 SARATOGA AVE, NE	4	FY 2022
WACIF	3233 PENNSYLVANIA AVE, SE	5	FY 2022
WACIF	777 M STREET, SE	8	FY 2022
WACIF	1350 49TH ST, NE	6	FY 2022
WACIF	6123 GEORGIA AVE, NW	7	FY 2022
WACIF	755 8TH ST, NW	4	FY 2022
WACIF	6925 WILLOW ST, NW	2	FY 2022
WACIF	1940 GOOD HOPE RD SE	4	FY 2022
WACIF	1000 5TH ST, SE	8	FY 2022
WACIF	3560 WARDER ST, NW	8	FY 2022
WACIF	1216 SARATOGA AVE, NE	1	FY 2022
WACIF	130 ELMIRA ST SW	5	FY 2022
WACIF	5309 GEORGIA AVE, NW	8	FY 2022
WACIF	625 INDIANA AVE, NW	4	FY 2022
WACIF	3217 ALABAMA AVE SE	2	FY 2022
WACIF	3215 11TH PL, SE	7	FY 2022
WACIF	4501 4TH ST NW	8	FY 2022
WACIF	200 CONSTITUTION AVE, NW	4	FY 2022
WACIF	1 CHEVY CHASE CIR, NW	2	FY 2022
WACIF	2909 NORTH CAPITOL ST NW	3	FY 2022
WACIF	2302 AINGER PL, SE	5	FY 2022
WACIF	2130 MINNESOTA AVE, SE	8	FY 2022
WACIF	1700 G ST, NW	8	FY 2022
WACIF	504 KENNEDY ST, NW	2	FY 2022
WACIF	301 A ST, SE	4	FY 2022
WACIF	2800 13TH ST, NW	6	FY 2022
WACIF	1740 ALLISON ST NE	1	FY 2022
WACIF	1414 DELAFIELD PL NW, 20011	5	FY 2022

WACIF	3919 CLAY PL NE	4	FY 2022
WACIF	328 ALLISON ST NW	7	FY 2022
WACIF	1700 7TH ST, NW	4	FY 2022
WACIF	3920 ALTON PL, NW	6	FY 2022
WACIF	4430 NEWARK ST, NW	3	FY 2022
WACIF	1300 PENNSYLVANIA AVE, NW SUITE C-000	3	FY 2022
WACIF	1474 COLUMBIA RD, NW	2	FY 2022
WACIF	2001 14TH ST, SE	1	FY 2022
WACIF	2375 ELVANS ROAD SOUTHEAST	8	FY 2022
WACIF	5608 BROAD BRANCH RD, NW	8	FY 2022
WACIF	1288 UPSHUR ST, NW	3	FY 2022
WACIF	2000 14TH ST, NW	4	FY 2022
WACIF	2907 7TH ST, SE	1	FY 2022
WACIF	4813 GEORGIA AVE, NW	8	FY 2022
WACIF	2501 MARTIN LUTHER KING JR. AVE, SE	4	FY 2022
WACIF	4200 CONNECTICUT AVE, NW BLDG 41	8	FY 2022
WACIF	700 I ST, NE	3	FY 2022
WACIF	3855 MASSACHUSETTS AVE, NW	6	FY 2022
WACIF	1114 CHICAGO ST SE	3	FY 2022
WACIF	1341 RANDOLPH ST, NW	8	FY 2022
WACIF	1424 NORTH CAPITOL ST, NW	4	FY 2022
WACIF	4201 ALBEMARLE ST, NW	5	FY 2022
WACIF	4300 16TH ST NW	3	FY 2022
WACIF	501 E ST, SE	4	FY 2022
WACIF	3222 O ST, NW	6	FY 2022
WACIF	1800 F ST, NW	2	FY 2022
WACIF	1 MICHIGAN AVE, NW	2	FY 2022
WACIF	1050 21ST ST, NW	5	FY 2022
WACIF	2344 13TH PL NE STE. A	2	FY 2022
WACIF	660 K ST, NE	5	FY 2022
WACIF	60 I ST, SW	6	FY 2022
WACIF	3935 MACOMB ST, NW	2	FY 2022
WACIF	127 KENNEDY ST, NW	3	FY 2022
WACIF	816 6TH ST NE	4	FY 2022
WACIF	4200 WISCONSIN AVE, NW SUITE LL	6	FY 2022
WACIF	1470 IRVING ST, NW	3	FY 2022
WACIF	5671 WESTERN AVE, NW BLDG 313	1	FY 2022
WACIF	2850 QUEBEC ST, NW	3	FY 2022
WACIF	424 IRVING ST, NW	3	FY 2022
WACIF	5411 WESTERN AVE, NW	1	FY 2022
WACIF	4473 CONNECTICUT AVE, NW	3	FY 2022
WACIF	3401 NEBRASKA AVE, NW	3	FY 2022
WACIF	2323 PENNSYLVANIA AVE, SE	3	FY 2022
WACIF	4638 H ST, SE	7	FY 2022
WACIF	5307 EAST CAPITOL ST, SE	7	FY 2022
WACIF	128 M ST, SUITE 150 & 300	7	FY 2022
WACIF	1613 RHODE ISLAND AVE, NE	6	FY 2022
WACIF	6216-6218 3RD ST, NW	5	FY 2022
WACIF	5416 GEORGIA AVE, NW	4	FY 2022
WACIF	2100 NEW HAMPSHIRE AVE, NW	4	FY 2022
WACIF	2000 ROSEMOUNT AVE, NW	1	FY 2022
WACIF	1 COLUMBUS CIR, NE	1	FY 2022
WACIF	700 SOUTHERN AVE, SE	6	FY 2022
WACIF	525 SCHOOL STREET, SW STE # 102	8	FY 2022
WACIF	4404 WISCONSIN AVE, NW	6	FY 2022
WACIF	4380 MACARTHUR BLVD, NW UNIT 200	3	FY 2022
WACIF	474 RIDGE ST, NW	2	FY 2022
WACIF	4725 WISCONSIN AVE, NW	6	FY 2022
WACIF	6135 GEORGIA AVE, NW	3	FY 2022
WACIF	704 KENNEDY ST, NW	4	FY 2022
WACIF	1000 CONSTITUTION AVE, NW	4	FY 2022
WACIF	1400 CONSTITUTION AVE, NW	2	FY 2022
WACIF	1761 LANIER PL NW	2	FY 2022
WACIF	5331 COLORADO AVE, NW	1	FY 2022
WACIF	1041 WISCONSIN AVE, NW	4	FY 2022
WACIF	4628 H ST, SE	2	FY 2022
WACIF	3224 N ST, NW	7	FY 2022
WACIF	1420 COLUMBIA RD, NW	2	FY 2022
WACIF	3126 WESTOVER DR SE	1	FY 2022

WACIF	2828 HURST TER, NW	7	FY 2022
WACIF	5200 CATHEDRAL AVE, NW	3	FY 2022
WACIF	823 INGRAHAM ST NW	3	FY 2022
WACIF	510 KENNEDY ST, NW	4	FY 2022
WACIF	4403 6TH PL NE	4	FY 2022
WACIF	3624 P ST, NW	5	FY 2022
WACIF	7750 16TH ST, NW	2	FY 2022
WACIF	3501 12TH ST, NE	4	FY 2022
WACIF	6207 BLAIR RD, NW	5	FY 2022
WACIF	640 ANACOSTIA AVE, NE	4	FY 2022
WACIF	1300 NEW YORK AVE, NW	7	FY 2022
WACIF	6640 GEORGIA AVE, NW	2	FY 2022
WACIF	4221 7TH ST, NW	4	FY 2022
WACIF	1734 7TH ST, NW	4	FY 2022
WACIF	200 55TH ST, NE	2	FY 2022
WACIF	805 ROCK CREEK CHURCH RD, NW	7	FY 2022
WACIF	15TH & PENNSYLVANIA AVE, NW ROOM # :	4	FY 2022
WACIF	3400 14TH ST, NW	2	FY 2022
WACIF	3924 4TH ST, SE	1	FY 2022
WACIF	4704 14TH ST, NW	8	FY 2022
WACIF	2220 MARTIN LUTHER KING AVE, SE	4	FY 2022

Question 104 - On an Excel spreadsheet, please provide the following information regarding each CDBG-CV recipient to date:

- Organization name;
- Dollar amount awarded;
- Date of award;
- Brief summary of what work the organization is engaged in (Ex: Housing Provider)
- Address of organization; and
- Ward in which organization is located.

RECIPIENTS OF THE COVID-19 FUNDING

ORGANIZATION NAME	ADDRESS	WARD	DOLLAR AMOUNT	DATE OF AWARD	BRIEF SUMMARY OF WORK THE ORGANIZATION IS ENGAGED
ARCH Development Corporation	1231 Good Hope Road, S.E.	8	\$50,000.00	3/14/2020	Economic Development Provider
Bethany, Inc.	1715 V Street, S.E.	8	\$36,404.10	3/14/2020	Housing and Supportive Service Provider
Bread for the City, Inc.	1525 7th Street, N.W.	2	\$24,382.00	3/14/2020	Supportive Services Provider
Byte Back	899 North Capitol Street, N.E.	6	\$50,000.00	3/14/2020	Technology Education Service Provider
Calvary Women's Services, Inc.	1217 Good Hope Road, S.E.	8	\$32,298.00	3/14/2020	Housing and Supportive Service Provider
CapoeiraDC	2008 Rhode Island Avenue, N.E.	5	\$48,203.00	3/14/2020	Cultural Education Provider
CARECEN-Central American Resource Center	1460 Columbia Road, N.W., #C-1	1	\$50,000.00	3/14/2020	Housing and Immigration Service Provider
CARECEN-Central American Resource Center	1460 Columbia Road, N.W., #C-1	1	\$46,500.00	11/10/2022	Housing Counseling Provider
Central Community Development Corporation	3200 Martin Luther King, Jr., Avenue, S.E.	8	\$45,162.00	3/14/2020	Arts and Culture Center
CHV Tenants Association	2900-14th Street, N.W., Suite 100	1	\$29,500.00	3/14/2020	Creates Opportunities, Through Charitable Work, for Tenants in Columbia Heights Apartments
Columbia Heights Day Initiative DBA District Bridges	3400-11th Street, N.W., Suite 200	1	\$10,000.00	3/14/2020	Economic Development Provider
DC Central Kitchen	425-2nd Street N.W.	6	\$50,000.00	3/14/2020	Economic and Social Service Provider
Diane's House Ministries	2619 Bladensburg Road, N.E.	5	\$40,560.00	3/14/2020	Housing Provider
District Alliance for Safe Housing (DASH), Inc.	P.O. Box 91730	8	\$50,000.00	3/14/2020	Housing Provider
Dreamers and Achievers, Inc.	2041 Martin Luther King Drive, S.E.	8	\$50,000.00	3/14/2020	Mental and Substance Use Counseling Provider
Douglas Community Land Trust	1231 Good Hope Road, S.E.	8	\$49,500.00	11/10/2022	Housing Counseling Provider
East of the River Clergy Police Community Partnership	4105-1st Street, S.E.	8	\$50,000.00	3/14/2020	Empowerment and Education Programming Provider
Far Southeast Family Strengthening Collaborative	2041 Martin Luther King Jr, Avenue, S.E., 4th floor	8	\$49,814.64	3/14/2020	Empowerment and Social Service Programming Provider
Friends of Rhode Island Ave NE	2300 Rhode Island Avenue, N.E.	5	\$49,741.00	3/14/2020	Economic Development Provider
Greater DC Diaper Bank	1532 A Street, N.E.	6	\$50,000.00	3/14/2020	Social Service Provider
Greater Washington Urban League	2901-14th Street, N.W.	1	\$2,487,614.00	6/11/2020	Social Service Provider, Housing and Economic Development Provider
Greater Washington Urban League	2901-14th Street, N.W.	1	\$75,100.09	11/10/2022	Housing Counseling Provider
Habitat for Humanity of Washington, D.C., Inc.	2115 Ward Court, N.W., Suite 100	2	\$50,000.00	3/14/2020	Housing Provider
Healthy Babies Project, Inc.	4501 Grant Street, N.E.	7	\$50,000.00	3/14/2020	Housing and Social Service Provider
Homes for Hope	3009 G Street, S.E.	7	\$48,500.00	3/14/2020	Housing and Social Service Provider
House of Ruth	5 Thomas Circle, N.W., 4th Floor	2	\$50,000.00	3/14/2020	Support Service Provider for Domestic Violence
Housing Counseling Services, Inc.	2410-17th Street, N.W.	1	\$30,000.00	3/14/2020	Social Service Provider, Housing and Economic Development Provider
Housing Counseling Services, Inc.	2410-17th Street, N.W.	1	\$2,371,346.00	6/11/2020	Social Service Provider, Housing and Economic Development Provider
Housing Counseling Services, Inc.	2410-17th Street, N.W.	1	\$140,000.00	5/5/2020	Social Service Provider, Housing and Economic Development Provider
Housing Counseling Services, Inc.	2410-17th Street, N.W.	1	\$1,689,775.00	11/10/2022	Housing Counseling Provider
Housing Up	1322 Main Drive, N.W.	4	\$40,000.00	3/14/2020	Housing Provider
Jubilee Housing	1631 Euclid Street, N.W., #P5	1	\$50,000.00	3/14/2020	Housing Provider
Latino Economic Development Corporation	1401 Columbia Road, N.W., #C1	1	\$140,000.00	5/5/2020	Social Service Provider, Housing and Economic Development Provider
Latino Economic Development Corporation	1401 Columbia Road, N.W., #C1	1	\$372,466.00	11/10/2022	Housing Counseling Provider
Legal Counsel for the Elderly	601 E Street, N.W.	2	\$35,888.70	11/10/2022	Housing Counseling Provider
Lydia's House, Inc.	4101 Martin Luther King Jr. Ave. SW	8	\$227,422.99	11/10/2022	Housing Counseling Provider
Manna, Inc.	6856 Eastern Avenue, N.W., Suite 100	4	\$50,000.00	3/14/2020	Housing Provider
Manna, Inc.	6856 Eastern Avenue, N.W., Suite 100	4	\$249,629.81	11/10/2022	Housing Counseling Provider
Marshall Heights Community Development Organization, Inc.	3939 Benning Road, N.E.	7	\$40,000.00	3/14/2020	Economic Development Provider
Marshall Heights Community Development Organization, Inc.	3939 Benning Road, N.E.	7	\$115,000.00	11/10/2022	Housing Counseling Provider
Mi Casa, Inc.	6230-3rd Street, N.W.	4	\$39,000.00	3/14/2020	Housing Provider
Mi Casa, Inc.	6230-3rd Street, N.W.	4	\$119,897.02	11/10/2022	Housing Counseling Provider
Miriam's Kitchen	2401 Virginia Avenue, N.W.	2	\$50,000.00	3/14/2020	Social Service Provider
Mission First Housing Development Corporation	1330 New Hampshire Avenue, N.W.	2	\$50,000.00	3/14/2020	Housing Provider
New Endeavors by Women	611 N Street, N.W.	6	\$36,027.47	3/14/2020	Housing Provider
Neighborhood Legal Services Program of the District of Columbia	64 New York Avenue, N.E., Suite 180	5	\$50,000.00	3/14/2020	Legal Services Provider
Opportunities Industrialization Center of DC	3707 Martin Luther King, Jr., Avenue, S.E.	8	\$50,000.00	3/14/2020	Education Training Provider
Pathways to Housing DC	828 Evars Street, N.E.	5	\$50,000.00	3/14/2020	Housing Provider
RAP, Inc.	1949-4th Street, N.E.	5	\$49,805.00	3/14/2020	Mental and Substance Use Counseling Provider
SB Works	2316 Rhode Island Avenue, N.E.	5	\$50,000.00	3/14/2020	Economic Development Provider
Suited for Change	1023-15th Street, N.W.	2	\$21,000.00	3/14/2020	Social Service Provider
United Planning Organization	301 Rhode Island Avenue, N.W.	1	\$2,269,026.00	6/11/2020	Housing Provider
University Legal Services, Inc.	220 I Street, N.E., Suite 130	6	\$15,500.00	3/14/2020	Legal Services Provider
University Legal Services, Inc.	220 I Street, N.E., Suite 130	6	\$188,108.71	11/10/2022	Housing Counseling Provider
Veterans On The Rise	5002 Sherff Road, N.E.	7	\$50,000.00	3/14/2020	Supportive Service Provider for Veterans
Vida Senior Center	1842 Calvert Street, N.W.	1	\$49,996.00	3/14/2020	Social Service Provider for Seniors
Ward 7 Business Partnership	4645 Nannie Helen Burroughs Avenue, N.E.	7	\$30,000.00	3/14/2020	Economic Development Provider
Washington Area Community Investment Fund, Inc.	2012 Rhode Island Avenue, N.E.	5	\$50,000.00	3/14/2020	Economic Development Provider
Washington, DC Fashion Foundation	806 Channing Place, N.E., #414	5	\$50,000.00	3/14/2020	Workforce Training and Development Provider
Woodley House, Inc.	6856 Eastern Avenue, N.W., #300	4	\$48,697.00	3/14/2020	Housing and Supportive Service Provider
Young Woman's Christian Home dba Thompson-Markward Hall	235-2nd Street, N.E.	6	\$37,500.00	3/14/2020	Housing Provider
TOTAL CV AWARD			\$12,849,364.53		



Interim Guidance for 2021 Low Income Housing Tax Credit Qualified Allocation Plan

Date Issued: January 20, 2023

This Interim Guidance supplements the District’s Low Income Housing Tax Credit (LIHTC) Qualified Allocation Plan (QAP) that was issued in September 2021. The [2021 QAP](#) reserves the District’s right to modify, to supplement, or to make conforming amendments to the 2021 QAP and all related documents without undergoing a formal amendment process, including additional public hearings.

This Interim Guidance outlines a shift from a rolling application for tax-exempt bonds and associated 4% LIHTCs to a competitive application process and shall apply to the 2021 QAP for any project seeking 4% LIHTCs until an updated QAP is adopted in 2023.

Background

The District of Columbia Housing Finance Agency (DCHFA) receives approximately \$335MM annually in qualified Private Activity Bond Volume Cap (“Bond Cap”) from the District through the Office of the Deputy Mayor for Planning and Economic Development (DMPED). The high demand for limited Bond Cap requires the District and DCHFA to create a new process for Bond Cap allocation. Since the demand for available Bond Cap exceeds the available supply, this means that tax-exempt bonds and associated 4% LIHTCs must now be competitive. This competitive environment requires a shift from DCHFA’s rolling application process to a process that prioritizes projects based on the District’s existing housing policy, including the [Housing Equity Report](#) and the [QAP](#) which governs 4% LIHTCs. The QAP is aligned with the annual Consolidated Request for Proposals for Affordable Housing (Consolidated RFP), which competitively allocates gap financing and other development and operating resources to affordable housing projects through the Department of Housing and Community Development (DHCD).

New Competitive Application and Evaluation Process

Applications for Bond Cap and 4% LIHTCs will no longer be accepted on a rolling basis by DCHFA. Rather, DCHFA will review applications for Bond Cap and 4% LIHTCs twice per year, in January and July. See DCHFA’s website for additional information about the DCHFA Readiness Application process: <http://www.dchfa.org/developers/available-programs/mmr/b/>

Applicants must follow these steps:

Step One: DHCD Threshold Eligibility Review

Starting January 1, 2023, any project planning to apply for Bond Cap and 4% LIHTCs must first apply to DHCD for Threshold Eligibility Review and to receive an Evaluation Score. Moving forward, DHCD will open Threshold Review and Evaluation Scoring submission windows in January and July of each year. The January 2023 Threshold Review and Evaluation Scoring submission window (“January 2023 Threshold Window”) will open by January 31, 2023 and will close on March 3, 2023. The January 2023 Threshold Window will only be for Threshold Review and Evaluation Scoring for projects that intend to apply for DCHFA’s July 2023 Bond Readiness Application. Applicants that contemplate requiring DHCD resources (i.e., gap financing) in their capital stack should apply in the July 2023 Threshold Window. The July 2023 Threshold Window will coincide with the next Consolidated RFP for Affordable Housing. Applications submitted to DHCD during the January 2023 Threshold Window will be reviewed according to the 2021 QAP, as supplemented by this Interim Guidance, and will receive Evaluation Scores prior to DCHFA’s July 2023 Readiness Application period.

All applications for the January 2023 Threshold Window must be submitted using DHCD’s Online Application System. Notice that the DHCD Online Application is open will be posted on DHCD’s website at <https://dhcd.dc.gov/service/development-and-finance>.

Detailed instructions on how to create, build, and submit an application will be provided when the January 2023 Threshold Window Online Application is opened. The deadline for submissions is March 3, 2023 at 5 pm EST.

Once the January 2023 Threshold Window application period is closed, DHCD will conduct a Threshold Review to determine whether applications conform to the Threshold Eligibility Requirements outlined in the 2021 QAP, as further detailed by the 2021 Consolidated RFP and in the Online Application. Applications that meet all of the Threshold Eligibility Requirements will move forward to the Evaluation Scoring stage.

Step Two: DHCD Evaluation Scoring

Projects that meet all of the Threshold Eligibility Requirements will be evaluated and scored based on the Evaluation Criteria outlined in the 2021 QAP, as further detailed in the 2021 Consolidated RFP and in DHCD’s Online Application. DHCD will provide the project Evaluation Score to applicants. The applicant must submit evidence of DHCD’s Threshold Review and Evaluation Score as part of its DCHFA Readiness Application.

Step Three: DCHFA Bond Readiness Review Application

As stated above, DCHFA will only accept Readiness Applications for Bond Cap and associated 4% LIHTCs during two application rounds per year, the first in January and the second in July. DCHFA will finance projects based on the priority set by the DHCD Evaluation Score, from high

scores to low scores, until the applicable Bond Cap is exhausted for the applicable six-month round. Further details on the Readiness Application are provided on DCHFA's website: <http://www.dchfa.org/developers/available-programs/mmr/b/>

Anticipated Timeline for January 2023 Threshold Review and Evaluation Score

DATE	MILESTONE
January 20, 2023	Interim 2021 QAP Guidance Released
January 31, 2023	DHCD's Online Application available
March 3, 2023 5:00 PM	Deadline for Applications to DHCD for January 2023 Threshold Review and Evaluation Scoring
April 7, 2023	Projects that meet Threshold Requirements proceed to Evaluation stage; all Applicants notified of their Threshold Review results
May 12, 2023	Evaluation Scores sent to applicants ahead of DCHFA Readiness Application Window

Questions During DHCD's Threshold Review and Evaluation Scoring Application Process

During the January 2023 Threshold Review application period, prospective applicants may submit questions to DHCD through the Online Q&A Portal, which is part of the Online Application. DHCD will respond to all questions submitted and will distribute the responses to all registered users of the system. DHCD will establish a deadline by which all questions must be submitted, usually at least two weeks before the application deadline, to allow sufficient time for DHCD to respond to questions and for applicants to consider or incorporate the guidance in their application proposals.

Applicants should not directly contact DHCD staff with questions about a specific proposal. All questions must be submitted through the Q&A Portal. DHCD staff are unable to discuss an individual project proposal with an applicant and will not respond to these inquiries.

Alignment with Future Consolidated Requests for Proposals for Affordable Housing

DHCD will open Threshold Review and Evaluation Scoring windows in January and July of each year. It is possible that in the future, one or both of these submission windows may align with a Consolidated RFP for Affordable Housing that offers other resources to develop affordable housing. The January 2023 Threshold Window does not align with a Consolidated RFP, and no additional development resources will be available during this Threshold Review and Evaluation Scoring period.

Alignment with Updated Underwriting Guide

DHCD is in the process of updating its underwriting guidelines and requirements in coordination with DCHFA. Until the public release of the updated guide, projects are subject to previously published guidelines. DHCD and DCHFA reserve the right to request additional modifications in order to ensure compliance with the most updated underwriting guidelines and requirements.

2023 Transition Projects

For the January 2023 Readiness Application window, DCHFA will only accept applications for projects that are categorized as Transition Projects. See the [DCHFA Guidance](#) titled “Updated Tax-Exempt Bond Volume Cap Allocation Process” for more details.

Evaluation Criteria from the 2021 QAP and Consolidated Request for Proposals (RFP)

Projects applying under this Interim Guidance will be scored utilizing the Evaluation Criteria contained within the 2021 QAP and Consolidated RFP. [For additional details, please refer to the 2021 Consolidated RFP.](#)

EVALUATION CRITERIA	
	Potential Weight
Project Readiness and Past Performance	-25
Error-Free Submission	-10
Readiness to Proceed	-4
Compliance with DHCD Cost and Funding Guidelines	-5
Past Performance	-6
Inclusive and Equitable Housing	Max 25
Permanent Supportive Housing	10
Family-Oriented Units	10
Programs to Address Additional Barriers to Housing	5
Housing for Seniors and People with Disabilities	5
Provision of Wealth-Building Opportunities	5
Income Levels Served	7
Section 8 and Public Housing Waiting Lists	1
Place-Based Priorities	Max 25
Affordable Housing Opportunities Across Planning Areas	25
Proximity to Transit and Neighborhood Amenities	15
Preference for Projects with District Land	10
Maximizing the Impact of DHCD Resources	Max 25
TOPA, DOPA, Housing Preservation Fund, and/or SAFI	5
Risk of Loss of Affordability in the Near Term (NOAH or Covenanted)	5
Mixed-Income	10
Affordability Period Restriction	10
Non-Profit Participation and Right of First Refusal	5
Maximizing Density	5
Leverage	12
Innovative and Community-Oriented Features or Programming	Max 25
Resilient Buildings and Innovative Design	15
Resident Services and Community-Oriented Amenities	25
Workforce Development and Certified Business Enterprise Participation	10

Fiscal Year Awarded	Fund Manager	Property Name	Project Address	Ward	Borrower Company or Organization	Principal	Total Units	Affordable Units
FY 2022	LISC	Jubilee 16th St TOPA Bundle	3150 16th Street NW, 3132 16th St NW, and 3055 16th St NW Washington, DC, 20010	1	Jubilee Housing Inc.	James Knight	165	155
FY 2022	LISC	LIHTC Small Building Pool- NYT	2585 Naylor Road SE, 1721 T Street SE, and 1410-1412 Young Street SE	8	NYT Owner LLC	Chris VanArsdale, Mark E. James, Michael Milliner	53	36
FY 2022	CIP	Congress Heights Metro Redevelopment	1309 Alabama Ave SE; 3200 13th St SE; & 3210 13th St SE,	8	New Congress Heights Partners LLC, SPE NHT Communities	Kevin White	180	180
FY 2022	CIP	2359-2401 Ontario Rd NW	2359-2401 Ontario Rd, NW Washington, DC 20009	1	2401 Ontario Rd NW, LLC, SPE of District Growth	Adam Lobene and Sanjay Bajaj	54	45
FY 2022	CIP	Skyland Apartments	2333 Skyland Place SE	8	Skyland Place LLC, SPE of Enterprise Community Development	Robert Fossi	224	224
FY 2023	LISC/CIP	Wesley Holmead	3435 Holmead Pl NW	1	Wesley Holmead LLC, SPE of Wesley Housing Development Corporation	Kamilah McAfee	100	100
FY 2023	LISC	701 K St NE Cooperative	701 K St NE	6	701 K St NE Cooperative, Inc.	Dr. Bruk Taeme, Board President	18	12
FY 2023	LISC	11 Nicholson St NW Cooperative	11 Nicholson St NW	4	The Eleven Nicholson Cooperative, Inc.	Manuel Benites, Board President	20	18
FY 2023	LISC	La Union Buena Vista	3308-3312 Sherman Ave NW	1	La Union Buena Vista Cooperative	Victoria Miranda, Board President	34	34
FY 2023	LIIF	Elm Gardens	7050 Eastern Ave NW	4	Elm Gardens Owner LLC, SPE of The NHP Foundation	John Welsh	36	36
	Total						884	840

Q114 - Projects in DHCD's pipeline FY22/23 that were TOPA acquisitions (Assignment or Limited Equity Cooperatives)

Project Name	Sponsor/Developer	Principal	Ward
FY22 Closings			
The Hampshire - 2019	Wesley Housing Development Corporat	Kamilah McAfee - President/CEO	Ward 4
Cascade Park 2019 4%	Dantes Partners	Buwa Binitie - CEO	Ward 8
7428 Georgia Ave NW	Lock 7 Development LLC	David Gorman - Principal	Ward 4
Ridgecrest Village Apartments - Ph 1	The NHP Foundation	Richard Burns - CEO	Ward 8
FY23 Closings and Pipeline			
EucKal	Jubilee Housing	Jim Knight - CEO	Ward 1
Faircliff Plaza East	Somerset Development Company	Nancy Hooff - Principal	Ward 1
Villages of East River Apartments	NHT Communities	Priya Jayachandran - CEO	Ward 8
5610 Colorado Avenue Cooperative	5610 Colorado Avenue Cooperative	5610 Colorado Avenue Cooperative	Ward 4
Small Rental Preservation Project - Phase II	Mi Casa, Inc.	Fernando Lemos - Executive Director	Ward 4
Aspen Street Cooperative	Aspen Street Cooperative	Getachew Hailu - Board President	Ward 4
Worthington Woods Apartments	Montgomery Housing Partnership, Inc.	MHP WW Apartments LLC	Ward 7
1 Hawaii Avenue NE	Wesley Housing Development Corporat	Kamilah McAfee - President/CEO	Ward 5
United 2nd Street - Rehabilitation	United 2nd Street Cooperative		Ward 8
Ridgecrest Phase 2	The NHP Foundation	Richard Burns - CEO	Ward 8
Congress Heights Metro Residential	NHT Communities	Priya Jayachandran - CEO	Ward 8

	Programs by Jurisdiction					
	DC - Inclusionary Zoning (2007)	Fairfax - Affordable Dwelling Unit (1990)	Fairfax- Workforce Dwelling Units (2007)	Workforce Dwelling Unit – Tysons Policy (2010)	Montgomery County - MPDU	Prince Georges County
Property Affected	Any new residential construction project with 10 or more units	Multifamily units of less than 4 stories with 50 or more units'	All new residential units in mid and high-rise buildings are provided as WDUs (Countywide Policy).	all new residential units in mid and high-rise buildings are provided as WDUs (Tysons Policy).	For-sale houses in new subdivisions of 20 or more units	None
Units Affected	8-10% of square footage, unit type and size distribution is similar to market rate units	5-6.5% of units	8% of units	10-13% of units	2.5% and 15% of the units (40% of the MPDUs be offered to the Housing Opportunities Commission (HOC))	
Mandatory/Voluntary	Mandatory	Mandatory	Proffer-based incentive system	Proffer-based incentive system	Mandatory	
Payment-in-lieu/ off-site compliance	No	Yes - Upon review and evaluation by Fairfax County's Department of Planning and Development and the Department of Housing and Community Development.	Yes - Upon review and evaluation by Fairfax County's Department of Planning and Development and the Department of Housing and Community Development.	Yes - Upon review and evaluation by Fairfax County's Department of Planning and Development and the Department of Housing and Community Development.	Yes - Developments with less than 20 but more than 10 units are required to make a payment to the Housing Initiative Fund in lieu of an MPDU requirement on-site.	
Income/Rent Thresholds	Primarily 60% of MFI for rental and 80% for Ownership	70% of MFI. Maximum rents for the program are based on 50 and 65% of MFI	60%, 70%,80% of MFI (eliminated higher income categories Feb 2021)	10% of units at 60% of MFI or 2% at 60% of MFI and 3% at 70% of MFI and 8% at 80% of MFI (eliminated higher income categories Feb 2021)	Generally 65% MFI for garden-style, 70% MFI for high-rise apartments and for workforce housing 80 to 120% of MFI	
Length of Covenant	Life of the building	30 Year Control Period (Start on date of first residential use permit)	50 Year Control Period (Start on date of first residential use permit)	50 Year Control Period (Start on date of first residential use permit).	Control period governing for-sale MPDUs from 10 years to 30 years and for rental MPDUs from 20 years to 99 years	
Ownership Included?	Yes	Yes	Yes	Yes	Yes	
Proiority/Preference	Live or Work in DC	Live or Work in Fairfax	Live or Work in Fairfax County	Live or Work in Fairfax County	Live or Work in Montgomery County	

SITE ID#	WARD	SQUARE	LOT	ADDRESS	LOT/BUILDING	ZONING
2	8	6170	0804	10 Brandywine Street SE	Lot	RA-1
6	7	5174	0022	1109 50th Pl NE	Lot	R-2
9	8	5810	0002	1430 Morris Rd SE	Lot	R-3
10	8	6240	0803	157 Forrester St SW	Lot	R-2
15	7	5421	0022	202 36th St SE	Building	R-3
16	8	5827	0010	2302 Pomeroy Rd SE	Lot	R-3
17	8	5806	0243	2412 Martin Luther King Jr Ave SE	Building	MU-4
20	8	5867	0192	2629 Martin Luther King Jr Ave SE	Building	RA-1
22	5	3639	0827	2805 4th St NE	Building	RF-1
24	7	5501	0004	31st St SE	Lot	R-2
26	8	5936	0802	3401 13th St SE	Lot	RA-1
28	7	5260	0009	421 61st St NE	Lot	MU-4
29	7	5089	0017	4226 Dix St NE	Lot	R-2
30	8	6208	0051	4244 6th St SE	Building	R-3
31	7	5097	0021	4319 Kane Pl NE	Lot	R-2
32	7	5130	0813	4404 Foote St NE	Building	R-2
35	7	5150	0095	46th St NE	Lot	R-2
36	7	5160	0039	1227 47th Pl NE	Lot	R-2
38	7	5201	0085	5033 Meade St NE	Lot	R-2
44	7	5206	0030	5328 James Pl NE	Lot	R-2
46	7	5228	0044	58th & Dix St NE	Lot	MU-4
49	1	2892	0806	709 Kenyon St NW	Lot	NC-7
54	5	4494	0121	850 19th St NE	Building	RA-2
56	7	5151	0105	919 47th Pl NE	Lot	R-2

SITE ID#	WARD	SQUARE	LOT	ADDRESS	LOT/BUILDING	ZONING
57	8	5889	0815	1444 Alabama Ave SE	Lot	RA-1
57	8	5888	0053	1452 Alabama Ave SE	Lot	RA-1
57	8	5888	0054	1454 Alabama Ave SE	Lot	RA-1
58	8	5562	0020	1414 22nd St SE	Lot	R-3
59	8	5727	0810	Buena Vista Terrace & 30th St SE		R-3
60	5	0615	0148	Florida & Q Sts NW	Building	MU-4
63	8	5755	0834	1620-1626 Galen St SE	Lot	R-3
65	8	6214	0018	4324-4326, 4338 Halley Terr SE	Building	RA-1
66	8	5799	0976	2352-2360 High St SE	Lot	R-3
84	8	5778	0834	1615 V St SE	Lot	R-3
85	8	5778	0164	1637 V St SE	Lot	RA-1
86	8	5755	0004	2206 16th SE	Building	R-3
87	5	4063	0800	1325 Montello Ave NE	Building	RF-1
92	6	0363	0003	905 R St NW	Building	RF-1
93	7	5151	0140-0143	48th & Sheriff Rd	Lot	MU-3A
94	4	3710	0840	5889 New Hampshire Ave NE	Lot	PDR-1/R-2
96	6	0748	0072	1106 3rd St NE	Building	PDR-1
97	8	5867	0200	2641 Martin Luther King JR Ave SE	Lot	RA-1
98	5	4296	0041	25th Pl NE	Lot	R-1-B
100	8	0251	0064	199 Chesapeake Street SW	Building	R-2

FY22 PADD Dispositions						
#	WARD	SSL	Property Address	Closing Date	Sales Proceeds	Developer
1	8	5914 0007	3200 13th St SE	12/31/2021	\$191,761.64	New Congress Heights Partners LLC
2	8	5781 0999	1319 V Street SE	4/5/2022	\$285,000.00	Porsche Spencer
3	8	6239 0059-0060	62-62 Forrester St SW	5/20/2022	\$120,000.00	WC Properties, LLC.
4	8	5781 1000	1328 W Street SE	6/27/2022	\$231,000.00	Janell Williams
				Total	\$827,761.64	

Department of Housing and Community Development				
Housing Regulation Administration				
Rental Accommodations Division				
FY 2022 Performance Oversight				
Response to Question 131.				
Petitions Filed During FY 2022-FY 2023 (as of 01/31/2023)				
Key				
	501(f)	Application for Notice to Vacate for Temporary Relocation (sect. 42-3505.01(f))		
	HP	Hardship Petition		
	SF	Petition for Change in Services and/or Facilities		
	TPPC	Tenant Payment Plan Complaint		
	TP	Tenant Petition		
Petition Type	Petition No.	Filing Date	Case Disposition	FY
501(f)	22,000	12/20/2021	RAD Approval Order	2022
501(f)	22,001	2/1/2022	Withdrawn by Petitioner	2022
501(f)	22,002	7/21/2022	Pending RAD Order	2022
501(f)	22,006	10/10/2022	Pending RAD Order	2023
501(f)	22,005	10/10/2022	Pending RAD Order	2023
501(f)	22,004	10/10/2022	Pending RAD Order	2023
501(f)	22,003	10/10/2022	Pending RAD Order	2023
501(f)	23,001	12/21/2022	Pending RAD Order	2023
501(f)	23,000	1/3/2023	Pending RAD Order	2023
HP	20,912	10/31/2019	RAD Order Granting in Part; transferred to OAH and Pending Hearing/Order	2020
HP	20,918	3/31/2021	RAD Approval Order; tenants filed exceptions and objections; transferred to OAH and Pending Hearing/Order	2020
HP	20,919	8/18/2022	Pending OAH Hearing/Order	2022
HP	20,920	10/17/2022	RAD Approval Order	2023
HP	20,921	10/27/2022	RAD Approval Order	2023
SF	20,164	12/30/2021	RAD Approval Order	2022
SF	20,165	9/23/2022	Pending OAH Hearing/Order	2022
TP	31,366	10/7/2020	Pending OAH Hearing/Order	2021
TP	31,367	10/8/2020	Pending OAH Hearing/Order	2021
TP	31,368	10/14/2020	Pending OAH Hearing/Order	2021
TP	31,369	10/16/2020	Pending OAH Hearing/Order	2021
TP	31,376	10/26/2020	Pending OAH Hearing/Order	2021
TP	31,371	11/2/2020	Pending OAH Hearing/Order	2021
TP	31,379	11/4/2020	Pending OAH Hearing/Order	2021
TP	31,380	11/4/2020	Pending OAH Hearing/Order	2021
TP	31,381	11/7/2020	Pending OAH Hearing/Order	2021
TP	31,373	11/30/2020	Pending OAH Hearing/Order	2021
TP	31,386	12/7/2020	Pending OAH Hearing/Order	2021
TP	31,387	12/14/2020	Pending OAH Hearing/Order	2021
TP	31,388	1/5/2021	Pending OAH Hearing/Order	2021
TP	31,392	1/25/2021	Pending OAH Hearing/Order	2021
TP	31,390	1/29/2021	Pending OAH Hearing/Order	2021

Petition Type	Petition No.	Filing Date	Case Disposition	FY
TP	31,399	2/4/2021	Pending OAH Hearing/Order	2021
TP	31,393	2/7/2021	Pending OAH Hearing/Order	2021
TP	31,394	2/17/2021	Pending OAH Hearing/Order	2021
TP	31,395	2/17/2021	Pending OAH Hearing/Order	2021
TP	31,396	2/17/2021	Pending OAH Hearing/Order	2021
TP	31,400	2/25/2021	Pending OAH Hearing/Order	2021
TP	31,401	3/11/2021	Pending OAH Hearing/Order	2021
TP	31,403	3/11/2021	Pending OAH Hearing/Order	2021
TP	31,404	3/11/2021	Pending OAH Hearing/Order	2021
TP	31,405	3/11/2021	Pending OAH Hearing/Order	2021
TP	31,407	3/30/2021	Pending OAH Hearing/Order	2021
TP	31,409	4/3/2021	Pending OAH Hearing/Order	2021
TP	31,415	5/13/2021	Pending OAH Hearing/Order	2021
TP	31,416	5/13/2021	Pending OAH Hearing/Order	2021
TP	31,418	5/13/2021	Pending OAH Hearing/Order	2021
TP	31,422	6/17/2021	Pending OAH Hearing/Order	2021
TP	31,420	6/21/2021	Pending OAH Hearing/Order	2021
TP	31,423	6/25/2021	Pending OAH Hearing/Order	2021
TP	31,429	8/12/2021	Pending OAH Hearing/Order	2021
TP	31,431	8/12/2021	Pending OAH Hearing/Order	2021
TP	31,432	8/17/2021	Pending OAH Hearing/Order	2021
TP	31,441	9/21/2021	Pending OAH Hearing/Order	2021
TP	31,438	9/23/2021	Pending OAH Hearing/Order	2021
TP	31,442	9/28/2021	Pending OAH Hearing/Order	2021
TP	31,445	10/1/2021	Dismissed Without Prejudice by OAH	2022
TP	31,446	10/1/2021	OAH Approval Order	2022
TP	31,445	10/1/2021	OAH Final Order	2022
TP	31,443	10/1/2021	Pending OAH Hearing/Order	2022
TP	31,444	10/1/2021	Pending OAH Hearing/Order	2022
TP	31,444	10/1/2021	Pending OAH Hearing/Order	2022
TP	31,443	10/1/2021	Pending OAH Hearing/Order	2022
TP	31,447	10/2/2021	Pending OAH Hearing/Order	2022
TP	31,446	10/4/2021	Pending OAH Hearing/Order	2022
TP	31,447	10/7/2021	OAH Approval Order	2022
TP	31,454	10/12/2021	Pending OAH Hearing/Order	2022
TP	31,454	10/12/2021	Pending OAH Hearing/Order	2022
TP	31,448	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,449	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,450	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,450	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,449	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,448	10/14/2021	Pending OAH Hearing/Order	2022
TP	31,451	10/19/2021	Pending OAH Hearing/Order	2022
TP	31,451	10/19/2021	Pending OAH Hearing/Order	2022
TP	31,453	10/21/2021	Dismissed Without Prejudice by OAH	2022
TP	31,452	10/21/2021	Dismissed Without Prejudice by OAH	2022
TP	31,452	10/21/2021	OAH Final Order	2022
TP	31,453	10/21/2021	Pending OAH Hearing/Order	2022
TP	31,455	10/22/2021	Pending OAH Hearing/Order	2022
TP	31,455	10/22/2021	Pending OAH Hearing/Order	2022

Petition Type	Petition No.	Filing Date	Case Disposition	FY
TP	31,456	11/1/2021	Pending OAH Hearing/Order	2022
TP	31,468	11/3/2021	Dismissed Without Prejudice by OAH	2022
TP	31,468	11/3/2021	Pending OAH Hearing/Order	2022
TP	31,457	11/4/2021	Pending OAH Hearing/Order	2022
TP	31,466	11/5/2021	Dismissed Without Prejudice by OAH	2022
TP	31,466	11/5/2021	Pending OAH Hearing/Order	2022
TP	31,459	11/5/2021	Pending OAH Hearing/Order	2022
TP	31,458	11/5/2021	Pending OAH Hearing/Order	2022
TP	31,460	11/15/2021	Dismissed Without Prejudice by OAH	2022
TP	31,460	11/15/2021	OAH Final Order	2022
TP	31,461	11/19/2021	Dismissed Without Prejudice by OAH	2022
TP	31,461	11/19/2021	Pending OAH Hearing/Order	2022
TP	31,463	11/30/2021	OAH Approval Order	2022
TP	31,462	11/30/2021	Pending OAH Hearing/Order	2022
TP	31,463	11/30/2021	Pending OAH Hearing/Order	2022
TP	31,462	12/1/2021	Pending OAH Hearing/Order	2022
TP	31,464	12/2/2021	Pending OAH Hearing/Order	2022
TP	31,465	12/2/2021	Pending OAH Hearing/Order	2022
TP	31,464	12/2/2021	Pending OAH Hearing/Order	2022
TP	31,467	12/10/2021	Dismissed Without Prejudice by OAH	2022
TP	31,467	12/10/2021	Pending OAH Hearing/Order	2022
TP	31,469	12/22/2021	Dismissed Without Prejudice by OAH	2022
TP	31,469	12/22/2021	Pending OAH Hearing/Order	2022
TP	31,470	12/29/2021	Dismissed Without Prejudice by OAH	2022
TP	31,470	12/29/2021	Pending OAH Hearing/Order	2022
TP	31,471	1/5/2022	Dismissed Without Prejudice by OAH	2022
TP	31,472	1/10/2022	Pending OAH Hearing/Order	2022
TP	31,472	1/10/2022	Pending OAH Hearing/Order	2022
TP	31,473	1/24/2022	Pending OAH Hearing/Order	2022
TP	31,473	1/24/2022	Pending OAH Hearing/Order	2022
TP	31,474	1/27/2022	Pending OAH Hearing/Order	2022
TP	31,474	1/27/2022	Pending OAH Hearing/Order	2022
TP	31,475	1/31/2022	Dismissed Without Prejudice by OAH	2022
TP	31,475	1/31/2022	Pending OAH Hearing/Order	2022
TP	31,476	2/2/2022	Dismissed Without Prejudice by OAH	2022
TP	31,477	2/7/2022	Dismissed Without Prejudice by OAH	2022
TP	31,478	2/11/2022	Dismissed Without Prejudice by OAH	2022
TP	31,479	2/27/2022	Dismissed Without Prejudice by OAH	2022
TP	31,480	2/28/2022	Withdrawn by Petitioner	2022
TP	31,481	3/3/2022	OAH Approval Order	2022
TP	31,487	3/11/2022	Dismissed Without Prejudice by OAH	2022
TP	31,484	3/14/2022	Dismissed Without Prejudice by OAH	2022
TP	31,504	3/15/2022	Dismissed Without Prejudice by OAH	2022
TP	31,486	3/28/2022	Dismissed Without Prejudice by OAH	2022
TP	31,485	3/28/2022	Dismissed Without Prejudice by OAH	2022
TP	31,492	4/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,491	4/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,495	4/11/2022	Dismissed Without Prejudice by OAH	2022
TP	31,493	4/11/2022	Dismissed Without Prejudice by OAH	2022
TP	31,483	4/13/2022	OAH Dismissal Order	2022

Petition Type	Petition No.	Filing Date	Case Disposition	FY
TP	31,496	4/18/2022	Dismissed Without Prejudice by OAH	2022
TP	31,498	4/28/2022	Dismissed Without Prejudice by OAH	2022
TP	31,497	4/28/2022	Dismissed Without Prejudice by OAH	2022
TP	31,499	4/29/2022	Dismissed Without Prejudice by OAH	2022
TP	31,503	5/4/2022	Pending OAH Hearing/Order	2022
TP	31,502	5/5/2022	Dismissed Without Prejudice by OAH	2022
TP	31,501	5/5/2022	Pending OAH Hearing/Order	2022
TP	31,509	5/12/2022	Dismissed Without Prejudice by OAH	2022
TP	31,508	5/12/2022	Dismissed Without Prejudice by OAH	2022
TP	31,507	5/12/2022	Dismissed Without Prejudice by OAH	2022
TP	31,506	5/12/2022	Pending OAH Hearing/Order	2022
TP	31,505	5/12/2022	Pending OAH Hearing/Order	2022
TP	31,510	5/16/2022	Dismissed Without Prejudice by OAH	2022
TP	31,511	5/18/2022	Dismissed Without Prejudice by OAH	2022
TP	31,512	5/19/2022	Dismissed Without Prejudice by OAH	2022
TP	31,513	5/23/2022	Dismissed Without Prejudice by OAH	2022
TP	31,515	5/26/2022	Dismissed Without Prejudice by OAH	2022
TP	31,514	5/26/2022	Dismissed Without Prejudice by OAH	2022
TP	31,521	5/27/2022	Pending OAH Hearing/Order	2022
TP	31,516	5/31/2022	OAH Approval Order	2022
TP	31,519	6/2/2022	Dismissed Without Prejudice by OAH	2022
TP	31,517	6/2/2022	Pending OAH Hearing/Order	2022
TP	31,522	6/6/2022	Dismissed Without Prejudice by OAH	2022
TP	31,520	6/6/2022	Pending OAH Hearing/Order	2022
TP	31,518	6/6/2022	Pending OAH Hearing/Order	2022
TP	31,523	6/7/2022	Dismissed Without Prejudice by OAH	2022
TP	31,526	6/13/2022	Dismissed Without Prejudice by OAH	2022
TP	31,525	6/13/2022	Dismissed Without Prejudice by OAH	2022
TP	31,527	6/13/2022	Pending OAH Hearing/Order	2022
TP	31,528	6/16/2022	OAH Approval Order	2022
TP	31,529	6/21/2022	OAH Approval Order	2022
TP	31,530	6/27/2022	Dismissed Without Prejudice by OAH	2022
TP	31,531	6/30/2022	Pending OAH Hearing/Order	2022
TP	31,532	7/7/2022	Dismissed Without Prejudice by OAH	2022
TP	31,534	7/7/2022	Pending OAH Hearing/Order	2022
TP	31,535	7/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,536	7/11/2022	Pending OAH Hearing/Order	2022
TP	31,537	7/12/2022	Dismissed Without Prejudice by OAH	2022
TP	31,538	7/22/2022	Pending OAH Hearing/Order	2022
TP	31,539	7/25/2022	Pending OAH Hearing/Order	2022
TP	31,540	7/26/2022	Pending OAH Hearing/Order	2022
TP	31,546	7/28/2022	Pending OAH Hearing/Order	2022
TP	31,541	7/28/2022	Pending OAH Hearing/Order	2022
TP	31,542	8/1/2022	Pending OAH Hearing/Order	2022
TP	31,543	8/2/2022	Pending OAH Hearing/Order	2022
TP	31,545	8/3/2022	Pending OAH Hearing/Order	2022
TP	31,544	8/4/2022	Pending OAH Hearing/Order	2022
TP	31,566	8/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,548	8/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,547	8/8/2022	Pending OAH Hearing/Order	2022

Petition Type	Petition No.	Filing Date	Case Disposition	FY
TP	31,549	8/9/2022	Dismissed Without Prejudice by OAH	2022
TP	31,550	8/11/2022	Dismissed Without Prejudice by OAH	2022
TP	31,551	8/11/2022	Pending OAH Hearing/Order	2022
TP	31,552	8/15/2022	Pending OAH Hearing/Order	2022
TP	31,554	8/16/2022	Dismissed Without Prejudice by OAH	2022
TP	31,553	8/16/2022	Dismissed Without Prejudice by OAH	2022
TP	31,555	8/18/2022	Dismissed Without Prejudice by OAH	2022
TP	31,556	8/29/2022	Dismissed Without Prejudice by OAH	2022
TP	31,562	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,561	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,560	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,559	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,558	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,557	9/1/2022	Pending OAH Hearing/Order	2022
TP	31,563	9/2/2022	Dismissed Without Prejudice by OAH	2022
TP	31,567	9/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,565	9/8/2022	Dismissed Without Prejudice by OAH	2022
TP	31,568	9/8/2022	Pending OAH Hearing/Order	2022
TP	31,564	9/8/2022	Pending OAH Hearing/Order	2022
TP	31,569	9/15/2022	Pending OAH Hearing/Order	2022
TP	31,570	9/16/2022	Dismissed Without Prejudice by OAH	2022
TP	31,572	9/20/2022	Pending OAH Hearing/Order	2022
TP	31,571	9/20/2022	Pending OAH Hearing/Order	2022
TP	31,573	9/21/2022	Pending OAH Hearing/Order	2022
TP	31,574	9/26/2022	Pending OAH Hearing/Order	2022
TP	31,576	10/3/2022	Pending OAH Hearing/Order	2023
TP	31,577	10/6/2022	Pending OAH Hearing/Order	2023
TP	31,578	10/8/2022	Pending OAH Hearing/Order	2023
TP	31,579	10/12/2022	Dismissed Without Prejudice by OAH	2023
TP	31,580	10/12/2022	Pending OAH Hearing/Order	2023
TP	31,583	10/14/2022	Evidentiary Hearing Rescheduled by OAH	2023
TP	31,581	10/17/2022	Dismissed Without Prejudice by OAH	2023
TP	31,582	10/17/2022	Pending OAH Hearing/Order	2023
TP	31,586	10/18/2022	Dismissed Without Prejudice by OAH	2023
TP	31,584	10/18/2022	Dismissed Without Prejudice by OAH	2023
TP	31,585	10/18/2022	Pending OAH Hearing/Order	2023
TP	31,589	10/24/2022	Pending OAH Hearing/Order	2023
TP	31,587	10/28/2022	Pending OAH Hearing/Order	2023
TP	31,590	11/1/2022	Pending OAH Hearing/Order	2023
TP	31,591	11/2/2022	Pending OAH Hearing/Order	2023
TP	31,590	11/4/2022	Dismissed Without Prejudice by OAH	2023
TP	31,593	11/7/2022	Dismissed Without Prejudice by OAH	2023
TP	31,592	11/7/2022	Pending OAH Hearing/Order	2023
TP	31,591	11/7/2022	Pending OAH Hearing/Order	2023
TP	31,594	11/8/2022	Pending OAH Hearing/Order	2023
TP	31,595	11/9/2022	Pending OAH Hearing/Order	2023
TP	31,596	11/10/2022	Pending OAH Hearing/Order	2023
TP	31,598	11/15/2022	Pending OAH Hearing/Order	2023
TP	31,597	11/15/2022	Pending OAH Hearing/Order	2023
TP	31,599	11/18/2022	Pending OAH Hearing/Order	2023

Petition Type	Petition No.	Filing Date	Case Disposition	FY
TP	31,600	11/28/2022	Pending OAH Hearing/Order	2023
TP	31,604	11/29/2022	Pending OAH Hearing/Order	2023
TP	31,605	11/30/2022	Pending OAH Hearing/Order	2023
TP	31,602	12/9/2022	Pending OAH Hearing/Order	2023
TP	31,601	12/9/2022	Pending OAH Hearing/Order	2023
TP	31,606	12/20/2022	Pending OAH Hearing/Order	2023
TP	31,603	12/20/2022	Pending OAH Hearing/Order	2023
TP	31,607	1/5/2023	Pending OAH Hearing/Order	2023
TP	31,615	1/8/2023	Pending OAH Hearing/Order	2023
TP	31,609	1/9/2023	Pending OAH Hearing/Order	2023
TP	31,608	1/9/2023	Pending OAH Hearing/Order	2023
TP	31,614	1/12/2023	Pending OAH Hearing/Order	2023
TP	31,612	1/27/2023	Pending OAH Hearing/Order	2023
TP	31,613	1/30/2023	Pending OAH Hearing/Order	2023
TP	31,610	2/1/2023	Pending OAH Hearing/Order	2023
TPPC	210005	12/9/2021	Dismissed Without Prejudice by OAH	2022
TPPC	220001 & 220002	4/5/2022	OAH Order Granting in Part/Denying in Part	2022
TPPC	220003	8/29/2022	Dismissed Without Prejudice by OAH	2022