

Office of the Chief Technology Officer
FY2022 – 2023 Performance Oversight Response

AGENCY ORGANIZATION

1. Please provide a current organizational chart for the agency, including the number (of vacant, frozen, and filled positions in each division or subdivision. Include the names and titles of all senior personnel and note the date that the information was collected on the chart.
 - a. Please provide an explanation of the roles and responsibilities for each division and subdivision.
 - b. Please provide a narrative explanation of any changes made to the organizational chart during the previous year.

Response: Please reference the following attachments:

- a. Attachment Q1 – TO0 Organization Chart
- b. Attachment Q1a – TO0 Organization Roles and Responsibilities
- c. In FY 2022, the DC State Broadband and Digital Equity Office was created in OCTO to support the District’s digital equity initiatives. This office is aligned under the IT Operations Division within the agency. Additionally, the Communications office was realigned under the IT Digital Services Division, under Customer Experience to better align with Web Maintenance and Enablement Teams.

2. Please provide a current Schedule A for the agency which identifies each position by program and activity, with the salary, fringe benefits, and length of time with the agency. Please note the date that the information was collected. The Schedule A should also indicate if the position is continuing/term/temporary/contract or if it is vacant or frozen. Please indicate if any position must be filled to comply with federal or local law.

Response: Please reference Attachment Q2 – TO0 Schedule A_2.8.23

3. Please provide a list of vacant positions during FY 22 and FY 23, to date. Please note whether the position is currently filled and length of time current vacancies have been open.

Response: The Agency is reporting fourteen vacant positions, ten of which are under active recruitment and will be backfilled by the end of the second quarter (Q2). The agency intends to maintain 2 percent vacancy savings which are utilized for unplanned personnel cost impact ranging from overtime, terminal leave pay, etc. IT industry best practice recommends maintaining a standard 8-10 percent vacancy rate. The following table represents the current vacancy list as of February 8th, 2023.

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PNs	Position Title	Vacancy Date	Status
42185	Supervisory IT Specialist (Data)	3/13/2022	Under Active Recruitment (Interviewing) - Chief Data Officer
31908	Supervisory IT Specialist	4/14/2022	Under Active Recruitment (Position will be posted in 2 weeks) - Support and manage HSEMA Cyber Grant
31936	Information Technology Specialist	5/8/2022	Under Active Recruitment (Position posted) - Support Citywide Data Analytics
13759	Supervisory Public Affairs	5/30/2022	Under Recruitment - Web Team Program Manager
90877	Information Technology Special	7/17/2022	Under Recruitment - Security Operations Center (SOC) Analyst
45345	Telecommunications Manager	10/1/2022	Under Recruitment - Program Manager supporting Telecom Governance
108719	IT Specialist	10/1/2022	Holding for unplanned personnel costs and impact
108720	IT Specialist	10/1/2022	Holding for unplanned personnel costs and impact
108721	IT Project Manager	10/1/2022	Holding for unplanned personnel costs and impact
108724	Attorney Advisor	10/1/2022	Under Recruitment (Interviewing) - Attorney Advisor
108725	Program Support Analyst	10/1/2022	Under Recruitment (Posted) - Grants Support (Bill Initiatives)
108726	Program Support Specialist	10/1/2022	Holding for unplanned personnel costs and impact
90870	IT Specialist	11/4/2022	Under Recruitment (Posted) - Support Citywide Messaging and Licensing
87348	Information Technology Spec.	1/1/2023	Under Recruitment - Tier I Call Center

4. Please list all employees detailed to or from your agency. For each employee identified, please provide the name of the agency the employee is detailed to or from, the reason for the detail, the date of the detail, and the employee’s projected date of return.

Response: OCTO currently does not have any employees detailed to or from any other agencies.

5. Please list any task forces, committees, advisory boards, or membership organizations in which the agency participates.

Response: List of task forces, committees, advisory boards and membership organizations OCTO participates in:

Task Force & Organizations
DC Build Back Better Infrastructure Task Force - Tech Innovation Subcommittee
Future of Privacy Forum
Health Information Exchange Policy Board
Innovation and Technology Inclusion Council
Mayor’s Emergency Preparedness Council

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Metropolitan Washington Council of Governments (MWCOG)
National Association of Telecommunications Officers and Advisors (NATOA)
National Association of State Chief Information Officers (NASCIO)
National States Geographic Information Council
Open Government Advisory Group (OGAG)
Public Safety Broadband Network
Society for Human Resources Management (SHRM)
State Chief Data Officers Network
Statewide Interoperability Executive Council (SIEC)
Women in Technology (WIT)
State Broadband Leaders Network (SBLN)

AGENCY PRIORITIES AND PERFORMANCE

6. What are the agency’s top five priorities in FY 23? Please explain how the agency expects to address these priorities in FY 23.

Response: FY 23 priorities:

1. Develop and release DC’s second-ever four-year Tech Plan and begin executing on its commitments. The previous plan is available at [Tech Plan](#) and a new draft will be available prior to this oversight hearing.
2. Continue prioritizing cyber security and implementation of the risk management framework (RMF) and continue replacing end of life systems to mitigate cyber threats and increase resiliency.
3. Continue to improve and expand the [DC Business Licensing Portal](#). In FY23, we will extend the functionality to include services supporting families, residents and social services and plan out future iterations to begin centralizing all services into a single DC Portal. In a related effort, we will consolidate and redesign DC.gov websites into a single user experience that integrates seamlessly with the DC Portal to make engaging with DC Government simpler, fairer and faster.
4. Expand the Community Internet Program (CIP) through the new State Broadband and Digital Equity Office and maximize the impact of federal funding to improve access, increase equity, and reduce the cost for high-speed internet for DC residents and businesses in areas most in need.
5. Transform DCPS enablement and IT support by working closely with the Tech Coordinators at schools to better understand their unique tech needs. We are continually delivering their security and technical needs.

7. What were the agency’s top priorities in FY 22? Please explain how the agency addressed those priorities in FY 22.

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Response: FY 22 Priorities

1. Prioritized cyber security and implementation of the risk management framework (RMF).
2. Established the Digital Services team creating better digital government experiences for businesses, residents, and families. Scheduled to launch the One-stop DC Business Portal in February. The Business Portal was initially launched in June 2022 with a second release in September 2022.
3. Launched the District’s State Broadband and Digital Equity Office and partnered on initiatives to close the digital divide by delivering connectivity, expanding device access, and creating equitable opportunities to tech skills and education.
4. Automated request and delivery of traditional IT services by launching a modernized IT Service Management Platform (ITSM) that serves more than 100 agencies. Since implementation, the system has received and supported the management of more than 200,000 requests. These requests have included IT Service requests (the majority), security requests (related to international travel), onboarding requests, and other service catalog items.
5. Transformed DCPS enablement and IT support by working closely with the Tech Coordinators at schools to better understand their unique tech needs.

8. Please provide a copy of the agency’s FY 22 performance report, if one was prepared. Please explain which performance plan objectives were not completed in FY 22.

Response: Please reference Attachment Q8 – TO0 FY 22 Agency Performance Accountability Report (PAR)

9. Please provide a copy of your agency’s FY 23 performance plan as submitted to the Office of the City Administrator, if one was prepared.

Response: Please reference Attachment Q9 – TO0 FY 23 Performance Plan

10. What are the metrics regularly used by the agency to evaluate its operations? Please be specific about which data points are monitored by the agency.

Response: In FY23, we released our new performance plan and metrics, that we will use to monitor progress. We understand we can no longer just “count things” and say we are performing well. We must focus on outcomes and not just output. We need to be diligent in identifying and then tracking the right data, not just the easy data. And ensure every activity is aligned to moving the government forward in a tech-enabled way. This is the first year we will be tracking the new metrics and will use this period to evaluate the data, and make updates as needed in the upcoming fiscal years. As we continue these efforts, we will measure success by aligning all performance measures to what we call

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the five “Dimensions of Excellence”, as originally envisioned in the Tech Plan, which is available at techplan.dc.gov:

- Reliability: Maintain a high level of system availability and deliver quality services in a timely fashion
- Value: Produce products and services in a resource-effective way and drives impact for the District’s residents and businesses
- Customer Satisfaction: Exceeds our customers’ expectations and continuously improve the agency and end-user experience
- Cyber Security: Guarantee a safe and secure IT infrastructure and commit to risk-mitigation best practices
- Organizational Health: Build a positive workplace that embraces collaboration, equity and inclusion, and talent retention

11. Please describe any new initiatives or programs that the agency implemented in FY 22 and FY 23, to date, to improve the operations of the agency. Please describe any funding utilized for these initiative or program and the results, or expected results, of each initiative.

Response: All OCTO initiatives listed below are included in the agency's operating budget:

1. Established the Tech Enablement team and a new model for working

- a. OCTO launched the Tech Enablement team. The team has been instrumental in supporting District agencies in the learning, adoption, use and understanding of enterprise technologies. YTD the team launched dozens of training courses and webinars on how to better use Microsoft 365, Quickbase, SeamlessDocs, Box and many more to improve the way DC government employees work. More than 2,200 employees attended the training sessions with an average satisfaction score of 8.8 out of 10 in the team’s first months.

2. Transformed Strategic Sourcing & Investing

- a. OCTO has spent the past few years engaging agency CIOs to gain awareness of new and large technology solution needs as early in the ideation phase as possible, to plan and navigate the procurement process effectively and efficiently. Agency CIOs share deliberative technology plans with OCTO and their fellow agency CIOs to help forecast major technology procurement needs ahead. These efforts assist in collaboration with agencies to leverage existing contract vehicles to acquire products timely, navigate supply chain challenges, and to maximize available discounts.
- b. Working within each cluster of the government, agency CIOs and OCTO have found: (1) solutions already in use that do not need to be procured; (2) other agencies in need of similar solutions to facilitate cost-sharing; and (3) technology trends across clusters and multiple agencies that can be procured through an enterprise contract with better purchasing power and fewer procurement cycles. Currently, we are working on issuing a Citywide device leasing contract that

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agencies can utilize to lease devices that will standardize technology, reduce out-of-compliant hardware, and improve security.

- c. Enlisting the correct talent is necessary for success at a large scale across government. By streamlining the vendor proposal process we can accelerate the transition to a digital service offering. With the citywide IT contingent workforce management contract - Strategic Teaming and Resourcing (STAR) (<https://www.cai.io/msp/dc/>) agencies will have access to fixed price engagements which will give the District an innovative and cost-effective option when planning and executing deliverables.
- d. OCTO actively collaborates with agency CIOs to understand the technology needs of other District agencies to provide coordinated technology solutions. This approach allows flexibility for agencies to adopt appropriate technology solutions in support of their respective missions. For example, the Information Technology Investment Review Board (ITIRB), a panel of agency CIOs and OCTO subject matter experts, actively reviews and discusses agency projects across clusters to identify ways to streamline existing contract vehicles and procurements in support of articulated agency initiatives. These efforts have included bulk procurement purchases and hardware refreshes.

AGENCY BUDGET AND SPENDING

12. Please provide a table showing your agency’s Council-approved budget, revised budget (after reprogrammings, etc.), and actual spending, by program, activity, and funding source for FY 22 and the first quarter of FY 23. Please detail any over- or under-spending and if the agency had any federal funds that lapsed.

Response: Please reference Attachments:

- Attachment Q12a – TO0 FY22 Operating Budget Balance Report
- Attachment Q12b – TO0 FY22 Federal Budget Balance Report
- Attachment Q12c – TO0 FY23 Operating Budget Balance Report

13. Please list, in chronological order, each reprogramming that impacted the agency in FY 22 and FY 23, to date, including those that moved funds into the agency, out of the agency, and within the agency. For each reprogramming, list the date, amount, rationale, and reprogramming number.

Response: Please reference Attachment Q13 – TO0 FY22 & FY23 Reprogramming List

14. For FY 22 and FY 23, to date, please list all intra-District transfers to or from the agency.

Response: Please reference Attachment Q14 – TO0 FY22 & FY23 Intra-District transfers List

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15. Please list each grant or sub-grant received by your agency in FY 22 and FY 23, to date. List the date, amount, source, purpose of the grant or sub-grant received, and amount expended.

Response: OCTO has not received or expended any sub-grants in FY22 and FY23 YTD.

16. How many FTEs are dependent on grant funding? What are the terms of this funding? If it is set to expire, what plans, if any, are in place to continue funding the FTEs?

Response: There are no grant funded FTE's in OCTO's approved/revised budget.

17. For FY 22 and FY 23, to date, please identify any special purpose revenue funds maintained by, used by, or available for use by the agency. For each fund identified, provide:

- a. The revenue source name and code;
- b. The source of funding;
- c. A description of the program that generates the funds;
- d. The amount of funds generated by each source or program;
- e. Expenditures of funds, including the purpose of each expenditure; and
- f. The current fund balance.

Response: Please reference Attachment Q17 – TO0 FY22 & FY23 Special Purpose Revenue Fund Balance Report

18. Please list and describe any spending pressures the agency experienced in FY 22 and any anticipated spending pressures for the remainder of FY 23. Include a description of the pressure and the estimated amount. If the spending pressure was in FY 22, describe how it was resolved, and if the spending pressure is in FY 23, describe any proposed solutions.

Response: Mayor Bowser's investment in the FY2022 and FY2023 budget allows sufficient resources to implement both statutory and programmatic mandates. The agency has no spending pressures to report.

19. Please provide a list of all budget enhancement requests (including capital improvement needs) for FY 22 or FY 23. For each, include a description of the need and the amount of funding requested.

Response: FY23 operating enhancements and capital project list

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FY23 Operating Enhancement List

Enhancement Description	FTE	Funding Amount
Ease of Doing Business - This enhancement provides an investment in the continued operation, maintenance, and support of FY22 digital services initiatives including the DC Business Center.	3	\$2,637,814
Future of Work Tech Enablement Team - Supports District agencies in the learning, adoption, use and understanding of enterprise technologies to include the evangelization of digital tools that would help agency personnel in their day-to-day work.	3	\$1,524,441
DC.Gov Redesign - To modernize the DC.gov website to make it simple to use and streamline more than 80 agency domains that live independently under the DC.gov portal.	3	\$1,200,000
Human Capital Management Enterprise Application - Right size the program funding required to support core Tier 3 operations and maintenance for the Enterprise Human Capital Management system.		\$1,255,206
Cyber Zero Trust Remote Access Solution - To provide seamless and secure access to internal applications from DC government computers for remote workforce.		\$900,000
Cyber Endpoint Security Solution - To provide defense against the sophisticated threats that are targeted against DC government applications and systems.		\$1,450,000
Vulnerability Remediation Implementation - Assist DC Government agencies to remediate critical and high-risk vulnerabilities in a timely manner.		\$500,000
Risk Management Implementation Resources - Implementation of an IT risk management framework across the DC Government agencies in accordance with NIST standard 800-37.		\$650,000

FY23 Capital Project List

Project	New Capital Improvement (Projects)	Funding Allotment
SDD21	IT Services, Demand & Delivery Platform - To cover the professional services necessary to support the new service delivery platform that hosts a modernized IT service desk experience and automates tracking of IT services costs, demand, and delivery.	\$2,500,000
DSM22	Digital Services Modernizations - To create a master capital project to design, implement and enhance new or existing services in 3 major areas: 1) Digital Services Modernization 2) Master Data Management 3) Infrastructure Automation.	\$5,000,000

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CDE23	Cloud Data Exchange - Implement a Districtwide cloud data exchange platform to allow for more efficient and cost-effective data integrations and data transformations between District agencies and their various IT systems.	\$619,934
ESI00	Enterprise Cyber Security Initiatives - To provide the necessary budget for a group of projects supporting the District’s central IT system and a variety of needs designed to protect our system and data.	\$8,000,000
DR018	Disaster Recovery & COOP - To deploy a redundant and highly available infrastructure to host the failover systems for all the District critical applications, to include those associated with public safety.	\$3,220,000
N2522	Data Center Relocation (Reeves Center) - For the site to achieve its full development potential, the OCTO data center currently housed in the Reeves building will be relocated to a new facility prior to redevelopment.	\$19,000,000

20. Please list any statutory mandates that the agency lacks sufficient resources to fully implement.

Response: Mayor Bowser’s investment in the FY2023 budget allows sufficient resources to implement both statutory and programmatic mandates. The agency has no spending pressures to report.

CONTRACTING AND PROCUREMENT

21. Please list and provide a copy of all memoranda of understanding (“MOU”) entered into by your agency during FY 22 and FY 23, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date.

Response: Please reference Attachment Q21 – TO0 FY22 & FY23 MOU List

22. Please list each contract, procurement, and lease entered into or extended by your agency during FY 22 and FY 23, to date. For each contract, please provide the following information where applicable:

- a. The name of the contracting party;
- b. The nature of the contract, including the end product or service;
- c. The dollar amount of the contract, including amount budgeted and amount actually spent;
- d. The term of the contract;
- e. Whether the contract was competitively bid;
- f. The name of the agency’s contract monitor and the results of any monitoring activity; and
- g. The funding source.

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Response: Please reference Attachment Q22 – TO0 FY22 & FY23 Contract, Procurement and Leasing List

23. What is your agency’s current adjusted expendable budget for CBE compliance purposes? How much has been spent with SBEs or CBEs? What percent of the agency’s current adjusted expendable budget has been spent with SBEs or CBEs?

Response: Under the leadership of Mayor Muriel Bowser, OCTO ensures that it meets and exceeds its CBE goal. We work to create opportunities for CBEs to participate in all OCTO solicitations through set aside opportunities allowing for CBEs to partner with larger technology service providers to increase their experience and capacity – in order to eventually be able to pursue larger opportunities within DC Government, the federal government and beyond.

- In FY 2022, OCTO’s CBE spend goal was \$49,817,771M and OCTO spent \$50,749,396M with CBEs. The agency spent 2% over its set goal
- In FY 2023, OCTO is expected to spend well above its CBE goal of \$37,115,072M

24. Please provide the Committee with:

- a. A list of all employees who received or retained cellphones, personal digital assistants, or similar communications devices at agency expense in FY 22 and FY 23, to date;
- b. A list of all vehicles owned, leased, or otherwise used by the agency and to whom the vehicle is assigned as well as a description of all vehicle accidents involving the agency’s vehicles in FY 22 and FY 23, to date;
- c. A list of travel expenses, arranged by employee for FY 22 and FY 23, to date, including justification for travel;
- d. A list of total workers’ compensation payments paid in FY 21 and FY 22, to date, including the number of employees who received workers’ compensation payments, in what amounts, and for what reasons.

Response: For list of Communications Devices please reference Attachment Q24a – TO0 FY22 & FY23 Communications Device List

b. List of FY23 Vehicles

FY	Ownership Status	Program Assignment	Tag Number	Vehicle Make	Vehicle Model	Assigned Driver
FY23	OWN - Surplus	State Broad Band	77-5845	Freight Liner	5T Van Trk	Turned in to Surplus OCP
FY23	OWN	DC Net	77-13404	FORD	Transit Cargo Van	DC-NET
FY23	LEASED	DC Net	DC11993	Toyota	Corolla	DC-NET
FY23	LEASED	DC Net	77-12020	Toyota	Corolla	DC-NET
FY23	LEASED	DC Net	77-12019	DODGE	Grand Caravan	DC-NET
FY23	LEASED	DC Net	77-12483	DODGE	Grand Caravan	DC-NET

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FY23	LEASED	DC Net	77-11930	DODGE	Grand Caravan	DC-NET
FY23	LEASED	DC Net	77-12484	DODGE	Grand Caravan	DC-NET
FY23	LEASED	DC Net	77-12556	DODGE	RAM 1500	DC-NET
FY23	LEASED	DC Net	77-11919	DODGE	Grand Caravan	DC-NET
FY23	OWN	DC Net	77-12467	Ford	Cargo Van	DC-NET
FY23	LEASED	DC Net	77-11921	Dodge	Grand Caravan	DC-NET
FY23	LEASED	DC Net	77-12592	DODGE	RAM 1500	DC-NET
FY23	LEASED	DC Net	77-12553	DODGE	RAM 1500	DC-NET
FY23	LEASED	DC Net	77-11912	DODGE	Grand Caravan	DC-NET
FY23	LEASED	DC Net	77-11995	Toyota	Corolla	DC-NET
FY23	LEASED	DC Net	77-11911	DODGE	Grand Caravan	DC-NET
FY23	OWN	DC NET	77-12466	FORD	CARGO VAN	DC-NET
FY23	OWN	DC Net	77-12193	TOYOTA	PRIUS V	DC-NET
FY23	OWN	DC Net	77-12192	TOYOTA	PRIUS V	DC-NET
FY23	OWN	DC Net	77-13405	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13406	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13407	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13408	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13409	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13410	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13411	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13412	FORD	Transit Cargo Van	DC-NET
FY23	OWN	DC Net	77-13413	FORD	Transit Cargo Van	DC-NET
FY23	LEASED	ECIS	77-11926	DODGE	Grand Caravan	ECIS
FY23	LEASED	Facilities & Support Services	77-11916	DODGE	Grand Caravan	LOGISTICS
FY23	LEASED	Facilities & Support Services	77-11917	DODGE	Grand Caravan	LOGISITCS
FY23	OWN	Facilities & Support Services	77-6649	Isuzu	Box Truck	LOGISTICS

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FY23	OWN	Facilities & Support Services	77-11544	Isuzu	Box Truck	LOGISTICS
FY23	LEASED	Facilities & Support Services	77-12552	DODGE	RAM 1500	LOGISTICS
FY23	LEASED	Network Operations Center	77-12486	DODGE	Grand Caravan	NOC
FY23	LEASED	Network Operations Center	77-11929	DODGE	Grand Caravan	NOC
FY23	LEASED	OCTO Helps - Teir II Support	77-11992	Toyota	Corolla	OCTO HELPS
FY23	LEASED	OCTO Helps - Teir II Support	77-11937	DODGE	Grand Caravan	OCTO HELPS
FY23	LEASED	OCTO Helps - Teir II Support	77-12431	Toyota	Corolla	OCTO HELPS
FY23	LEASED	OCTO Helps - Teir II Support	77-12424	Toyota	Corolla	OCTO HELPS
FY23	LEASED	OCTO Helps - Teir II Support	77-12016	Toyota	Corolla	OCTO HELPS
FY23	LEASED	OCTO Helps - Teir II Support	77-12023	Toyota	Corolla	OCTO HELPS

In FY 2022, OCTO had one vehicle accident on May 27, 2022, with damage to the front right side of the vehicle. Currently, there have been no accidents reported in FY 2023.

c. List of FY22 and FY23 travel expense

FY	Employee Name	Title	Travel Dates	Justification	Location	Total Expense
2022	Na'im Rahman	IT Specialist Application Solutions	12/4/2021 - 12/8/2021	The Progressive Web Experience Conference	Clearwater, FL	\$4,341.02
2022	Suneel Cherukuri	Chief Information Security Officer	12/1/2021 - 12/3/2021	2021 NASCIO State CISO Leadership Summit	Lexington, KY	\$502.78
2022	Binoy Shankarah	Program Manager	2/28/2022 - 3/3/2022	2022 AAMVA mDL Pop-up Classroom Training	San Diego, CA	\$2,122.02
2022	Tiffany Crowe	Associate Chief Technology Officer	5/10/2022 - 5/12/2022	ServiceNow Knowledge Conference	New York, NY	\$1,553.00
2022	Michael Rupert	Associate Chief Technology Officer for Customer Experience	5/10/2022 - 5/12/2022	ServiceNow Knowledge Conference	New York, NY	\$988.90
2022	Binoy Shankarah	Program Manager	5/21/2022 - 5/26/2022	AIPA 2022 Conference	Kansas City, MO	\$1,240.64

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2022	Suneel Cherukuri	Chief Information Security Officer	8/7/2022 - 8/10/2022	FY22 Annual ISAC Meeting	Baltimore, MD	\$595.74
2022	Binoy Shankarah	Program Manager	9/27/2022 - 9/30/2022	2022 AAMVA State-to-State Annual Meeting	Atlanta, GA	\$612.20
2023	Lindsey V. Parker	Agency Director	1/26/2023 - 1/27/2023	WDCEP Board Retreat/Board of Directors Meeting	Middleburg, VA	\$405
2023	Keisha Mims	Program Director	1/26/2023 - 1/27/2023	WDCEP Board Retreat/Board of Directors Meeting	Middleburg, VA	\$405

d. **List of total workers' compensation payments**

FY	# of employees	Total # of payments	Total Amount of Payment	Reason
2022	1	4	\$7,341.80	Back Strain

25. For FY 22 and FY 23, to date, what was the total agency cost for mobile communications and devices, including equipment and service plans?

Response: In FY 22, the total agency cost for mobile communications (including equipment and service plans) was \$708,656.14. In FY23 to date the total agency cost for mobile communications (including equipment and service plans) is \$287,919.33.

Service Type	Service Type	FY 22	FY23 *
<i>Voice & Data</i>	Cellular	\$ 697,942	\$ 255,259
<i>Data Only</i>	Air-Card/MiFi/Hotspot/Tablet	\$ 200,135	\$ 24,851
<i>Other *</i>	Equipment, Account Level Charges & Credit Adjustment	\$ (189,420)	\$ 7,809
	Totals	\$ 708,656	\$ 287,919

26. Please list in descending order the top 25 overtime earners in your agency in FY 22 and FY 23, to date, if applicable. For each state the position number, position title, program, activity, salary, fringe, and the aggregate amount of overtime pay earned by each.

Response: FY22 and FY23 Overtime Earners List

FY22 Overtime Earner List

Employee Name	Position Number	Position Title	Salary	Fringe	Program Title	Amount (\$)
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Hightower III,John A.	71446	Information Technology Spec.	67,062	15,156	OCTOHelps	30,927
Harrison,David	71448	Information Technology Special	60,403	13,651	OCTO Helps	15,231
Pilli,Syam	45411	IT Specialist (Applic. Softwar	141,707	32,026	Application Quality Assurance	10,119
Joseph,James E	43945	Telecommunication s Manager	137,694	31,119	DCNet	6,697
Hansford, David	71473	Information Technology Special	119,916	27,101	DCNet	5,657
Berhanu,Beruk	51091	Telecommunication s Specialist	105,001	23,730	Enterprise Cloud Services	5,455
Challapalli,Sreer ekha	88453	IT Specialist	141,707	32,026	Application Quality Assurance	5,391
Williamson,John	73417	IT Specialist	98,322	22,221	DCNet	4,913
Raval,Rina	33017	IT Specialist (Applic. Softwar	141,707	32,026	Application Quality Assurance	4,387
Dock,Melvin	88631	Telecommunication s Specialist	93,311	21,088	DCNet	4,316
Bailey,Gwendolyn	45463	Information Technology Spec.	112,503	25,426	Human Capital Management	4,092
Chatman,Webste r W	88715	Telecommunication s Specialist	115,889	26,191	DCNet	3,169
Fisher,Ashley	31845	Writer Editor	106,660	24,105	Web Maintenance	2,825
Hutchison,Timot hy	85553	Information Technology Special	124,091	28,045	Geographical Information Systems	2,771
Shapira,Jennifer F	32834	WRITER EDITOR	119,916	27,101	Web Maintenance	2,365
Tran,Lang	88606	Information Technology Spec.	95,816	21,654	Mainframe	2,189
Romano,Lynn E	45357	WRITER EDITOR	119,916	27,101	Web Maintenance	2,140
Hayes,Melvin C	88714	Telecommications Specialist	127,615	28,841	DCNet	2,122
Tauch,Daniel	87357	IT Specialist (Network Svcs.)	99,035	22,382	Enterprise Cloud Services	1,762
Jameson,Darren K.	45435	Info. Technology Specialist	141,707	32,026	Network Operations Center	1,595
Bradley,Jeffrey	88605	Information Technology Spec.	95,816	21,654	Mainframe	1,582
Belk,Steven	88637	Telecommunication s Specialist	75,775	17,125	DCNet	1,564
Porter,Jeremy S	88683	TELECOMMS SPEC	103,333	23,353	DCNet	1,429
Dibaba,Mekonne n D	41046	Accountant	103,727	23,442	Accounting	1,331
Liggett,Nina	31879	Commun & Community Outrch Mgr.	110,299	24,928	Communications	1,140

FY23 Overtime Earner List

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Employee Name	Position Number	Position Title	Salary	Fringe	Program Title	Amount (\$)
Raval,Rina	33017	IT Specialist (Applic. Softwar	141,707	32,309	Application Quality Assurance	4,633
Telesford,Dwayne N	38465	Accounts Payable Supervisor	109,031	24,859	Accounting	1,992
DeCruise,Stacey N	43971	Project Coordinator	119,916	27,340	Resource Management - General	1,822
Hansford, David	71473	Information Technology Special	119,916	27,340	DCNet	1,604
Lee,Wannetta	25192	Accounts Payable Technician	50,189	11,443	Accounting	1,412
Bailey,Gwendolyn	45463	Information Technology Spec.	112,503	25,650	Human Capital Management	1,390
Gibson,Robert Ian	44059	Supervisory IT Specialist	147,409	33,609	Data Center Facilities	1,134
Gipson,Crystal Y	1960	Accounts Payable Technician	48,504	11,058	Accounting	1,008
Meadows,Phillip M	90905	IT Business Analyst	124,091	28,292	Resource Management - General	927
Tran,Lang	88606	Information Technology Spec.	95,816	21,846	Mainframe	921
Sheffield,Ramon a	43940	Project Coordinator	119,916	27,340	Resource Management - General	900
Green,Vicki R	32720	Project Coordinator	116,933	26,660	Resource Management - General	878
Shapira,Jennifer F	32834	WRITER EDITOR	119,916	27,340	Web Maintenance	515
Young,Christopher	88671	Information Technology Spec.	85,794	19,561	Data Center Facilities	380
Hutchison,Timothy	85553	Information Technology Special	124,091	28,292	Geographical Information Systems	358
Bazel,Nicolette D	36273	IT Specialist (Systems Analysisi	120,569	27,489	Resource Management - General	348
Royal,Robert	88668	IT Special. (Network Svcs.)	84,167	19,190	Data Center Facilities	324
Murphy,Kebian	71457	Information Technology Spec.	103,333	23,559	OCTO Helps	248

27. For FY 22 and FY 23, to date, please provide a list of employee bonuses, special pay granted, or separation pay issued, that identifies the employee receiving the bonus, special pay, or separation pay, the amount received, and the reason for the bonus, special pay, or separation pay.

Response: FY22 and FY23 Special Pay List

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FY	Employee Name	Special Pay Amount (\$)	Special Pay Justification
2022	Brown,David C	25,000.00	Early Out Incentive (Retirement)
2022	Daniels,Shirley T	25,000.00	Early Out Incentive (Retirement)
2022	Harper,Jayme L	20,000.00	Early Out Incentive (Retirement)
2022	Middleton,Patricia A	20,000.00	Early Out Incentive (Retirement)
2022	Poli,Jane L	20,000.00	Early Out Incentive (Retirement)
2022	Redfearn,Bernard	20,000.00	Early Out Incentive (Retirement)
2022	Ward,Tanja R	25,000.00	Early Out Incentive (Retirement)
2022	Johnson, Derrick	10,998.88	Performance Allowance Increase
2022	Radkar, Smurti	6,654.60	Performance Allowance Increase
2022	Shibly, Mohammad	14,406.18	Performance Allowance Increase
2022	Hackney, Anthony	4,427.78	Salary Adjustment
2022	Henderson, Kiaria	3,074.93	Salary Adjustment
2022	Magid-Lewis,Rebecca	10,834.54	Separation Pay (Termination)
2022	Araia,Mahary	9,003.46	Terminal Leave (Resignation)
2022	Arrington,Rochelle	16,656.17	Terminal Leave (Resignation)
2022	Awan,Omar K	29,593.62	Terminal Leave (Resignation)
2022	Burbridge,John	2,997.61	Terminal Leave (Resignation)
2022	Donnelly,Nicole	4,845.86	Terminal Leave (Resignation)
2022	Fisher,Ashley	24,027.24	Terminal Leave (Resignation)
2022	Garrett,Scott	26,300.75	Terminal Leave (Resignation)
2022	Graham,Samuel J	1,777.67	Terminal Leave (Resignation)
2022	Hudson,David	6,916.62	Terminal Leave (Resignation)
2022	Ieng,Christina S	11,329.75	Terminal Leave (Resignation)
2022	Jones,Clinton	20,724.13	Terminal Leave (Resignation)
2022	Krucoff,Barney M	23,718.50	Terminal Leave (Resignation)
2022	Lauw,Yuliany R	9,531.28	Terminal Leave (Resignation)
2022	Lee,Thomas D	21,319.76	Terminal Leave (Resignation)
2022	Malloy,Jesse T	4,531.90	Terminal Leave (Resignation)
2022	Marshall,Christopher A.	20,681.58	Terminal Leave (Resignation)
2022	McDonald,Robert Lee	14,071.42	Terminal Leave (Resignation)
2022	Middleton,Patricia A	15,670.46	Terminal Leave (Resignation)
2022	Moore,Ephriam	9,450.50	Terminal Leave (Resignation)
2022	Nimblett,Sheran R	3,816.78	Terminal Leave (Resignation)
2022	Parker,Serrita	22,941.57	Terminal Leave (Resignation)
2022	Poli,Jane L	21,937.34	Terminal Leave (Resignation)

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2022	Ponnaganti,Divya	25,408.03	Terminal Leave (Resignation)
2022	Weldon,Arturo S	32,457.48	Terminal Leave (Resignation)
2022	Wolo,Al Jerome	7,480.82	Terminal Leave (Resignation)
2022	Brown,David C	35,623.63	Terminal Leave (Retirement)
2022	Daniels,Shirley T	12,737.77	Terminal Leave (Retirement)
2022	Harper,Jayme L	1,193.79	Terminal Leave (Retirement)
2022	Ward,Tanja R	8,481.00	Terminal Leave (Retirement)

FY	Employee Name	Special Pay Amount (\$)	Special Pay Justification
2023	Kelly,Cecil	25,000.00	Early Out Incentive (Retirement)
2023	Whitener,Pamela J.	20,000.00	Early Out Incentive (Retirement)
2023	Benti,Lemlem	10,255.07	Terminal Leave
2023	Ghalib,Abuzar	2,262.08	Terminal Leave
2023	Hightower III,John A.	9,555.70	Terminal Leave
2023	Kelly,Cecil	18,446.92	Terminal Leave
2023	Liggett,Nina	16,200.92	Terminal Leave
2023	McCrea,Randon	2,192.49	Terminal Leave
2023	Squires,Delano Everard	4,713.71	Terminal Leave
2023	Whitener,Pamela J.	47,522.86	Terminal Leave

28. Please provide each collective bargaining agreement that is currently in effect for agency employees. Please include the bargaining unit and the duration of each agreement. Please note if the agency is currently in bargaining and the anticipated date of completion of each agreement in bargaining.

Response: American Federation of Government Employees (AFGE), Local 1403, AFL-CIO. The compensation agreement is effective from October 1, 2020 through September 30, 2023. American Federation of State, County and Municipal Employees (AFSCME), Local 1200 is covered under the AFSCME Master Agreement. Although the expiration date of the Agreement is September 30, 2010, the terms of the Agreement continue in effect until a new successor agreement is negotiated and executed. Bargaining is pending, the parties are not currently in negotiation.

29. Please list all open capital projects and capital projects in the financial plan under the agency's purview, including the amount budgeted, actual dollars spent so far, any remaining balances, and the status of the project. In addition, please provide a description of any projects which are experiencing delays or which require additional funding.

Response: Please reference Attachment Q29 – TOO Capital Project Status Report

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30. Please provide a list of all studies, research papers, reports, and analyses that the agency prepared or funded during FY 22 and FY 23, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.

Response: OCTO did not prepare and/or fund any studies, research papers, reports or analyses during FY22 and FY23 YTD.

LEGISLATIVE, REGULATORY AND LEGAL ACTIVITY

31. Please explain any significant impacts on your agency, if any, of any legislation passed at the federal or local level during FY 22 and FY 23, to date.

Response: OCTO successfully identified funding opportunities in the Infrastructure Investment and Jobs Act (IIJA) for the following programs:

- Enabling Middle Mile Broadband Infrastructure Program
- Broadband Equity, Access, and Deployment (BEAD) Program
- State Digital Equity Capacity grant program
- State Digital Equity Competitive grant program
- State and Local Cybersecurity grant program
- Federal Affordable Connectivity Program, which allowed the FCC to create the competitive Affordable Connectivity Outreach Grant Program

OCTO is in the process of obtaining a planning grant award under BEAD, a planning grant award under the State Digital Equity Capacity grant program and has applied to the Affordable Connectivity Outreach Grant Program, but has not yet been notified on proposal selection.

32. Please list and describe any regulations promulgated by the agency in FY 22 and FY 23, to date, and the status of each.

Response: OCTO is in the process of updating and modernizing the DC Government's technology policies. Most recently, OCTO has released new informational security policies, which agencies were asked to review and provide feedback.

Going forward, OCTO will maintain a clearinghouse (octo.dc.gov/page/it-policies) of these policies that all agencies can use. OCTO has communicated that all agencies should point to these DC Government technology policies, and if an agency needs to adjust the policies due to new federal requirements, for instance, the agency will inform OCTO of the change. OCTO will note any agency specific adjustments in the clearinghouse. If several agencies request similar exceptions, OCTO will consider adjusting the policy.

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33. Please list all pending lawsuits that name the agency as a party. Identify which cases on the list are lawsuits that potentially expose the District to financial liability or will result in a change in agency practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.

Response: The following are the list of OCTO’s pending lawsuits:

1. Bennett v. District of Columbia, Case No. 1:18-cv-01839 (D.D.C.). Former MSS employee, separated in April 2016, filed in Federal District Court in August 2018, alleging various employment discrimination violations. Discovery has closed, trial has not been scheduled. The next docketed event is a February 6, 2023 Status Conference before Judge Friedrich. Only the plaintiff’s age discrimination has survived summary judgment and awaits trial.
2. Mecca v. District of Columbia, Case No. 2021-CA-001534-B (D.C. Super. Ct.). Two former CSS employees (Carl Mecca and Khalid Fallah) separated in September 2017, filed in May 2021, alleging age discrimination. Discovery. The case is in discovery. The next docketed event is an August 17, 2023 remote mediation session.

34. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY 22 or FY 23, to date, and provide the parties’ names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

Response: Lewis v. District of Columbia, D.C. Office of Human Rights Charge No. 21- 099-DC(CN), EEOC Charge No. 10C-2021-00177N. Former LSS employee removed in 2021 alleged various employment discrimination claims. The matter was settled for \$35,000 in back/front pay, and \$55,000 in attorney’s fees.

35. Is OCTO currently party to any active non-disclosure agreements? If so, please provide all allowable information on all such agreements, including the number of agreements and the department(s) within OCTO associated with each agreement.

Response: OCTO is not party to any NDA that prevents public access to material otherwise subject to disclosure under FOIA. OCTO’s use of NDAs in an employment context is addressed in the response to 36, below.

36. Does OCTO require non-disclosure agreements for any employees or contractors?

Response: Yes. Because of the security sensitive nature of OCTO’s mission, OCTO enters into non-disclosure agreements with FTEs and contractors.

37. Please list the administrative complaints or grievances that the agency received in FY 22 and FY 23, to date, broken down by source. Please describe any changes to agency policies or procedures that have resulted from complaints or grievances that were resolved in FY 22 or FY 23, to date.

Response: list the administrative complaints or grievances:

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- In FY 22, the administrative complaints and grievances brought by the plaintiff in *Lewis v. District of Columbia* were withdrawn pursuant to settlement. These complaints and grievances did not result in any changes to agency policies or procedures.
- In Q4 FY 22, and again in Q2 FY 23, OCTO received a DCHR grievance from an employee seeking full-time telework and to be paid for hours the employee chose not to work rather than report onsite. This grievance did not result in any changes to agency policies or procedures.
- In Q1 FY 23, OCTO received a grievance from an employee alleging their direct supervisor was intimidating and abusive. The grievance was resolved in mediation. The grievance did not result in any changes to agency policies or procedures.
- In Q2 FY 23, OCTO received a DCHR grievance from another employee seeking full-time telework. This grievance did not result in any changes to agency policies or procedures.

38. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the agency is required to complete in FY 22 and FY 23, to date. For each requirement, please list the date the report was required and the date it was produced. If the agency did not produce the report on the mandated timeline, please explain why.

Response: Reporting Requirements:

- The Chief Data Officer’s Annual Report, Mayor’s Order 2018-050. Due March 10, reflecting the inventory of the District’s enterprise datasets as of the prior December 10.
- FOIA Report, pursuant to 1 DCMR 413.5. Due December 31, 2022, and submitted December 21, 2022.
- Under DPM Section 1810, OCTO is required to make regular filings to the Board of Ethics and Government Accountability, including the annual filings described at Section 1810.4.
 - OCTO submitted its Financial Disclosure Statement filers on 2/5/2022, Notice of Designation to Confidential Financial Disclosure Statement filers on 4/14/2022, Revised its list of Financial Disclosure Statement filers to BEGA on 4/26/2022, and submitted its Confidential Filer Review Report to BEGA on 6/1/2022.

39. Please provide the number of FOIA requests for FY 22, and FY 23, to date, that were submitted to your agency. Include the number granted, partially granted, denied, and pending. In addition, please provide the average response time, the estimate number of FTEs required to process requests, the estimated number of hours spent responding to these requests, and the cost of compliance.

Response:

- OCTO received a total of 22 FOIA requests from the beginning of FY22 to date. Of the number of requests OCTO received, 3 of those requests were granted in full, 2 of the requests were partially granted, 1 request is currently pending, 10 were referred to other

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agencies, and the searches conducted pursuant to the remaining 6 yielded no responsive documents.

- OCTO processes FOIA requests received within 12 days, which is faster than the 15-day statutory timeframe. One FTE is responsible for processing the FOIA requests and that employee has spent a total of 115 hours processing the FOIA requests received at OCTO from October 1, 2021 to date. The total cost of review and processing time for FOIA requests received by OCTO is \$5,557.28 based on the FTE's pay grade.

40. Please list and describe any ongoing investigations, audits, or reports on the agency or any employee of the agency that were completed during FY 22 and FY 23, to date.

Response: List of Investigations and Audits:

Investigations

Excepting any investigations by external bodies the existence of which OCTO lacks the authority to disclose, OCTO is not aware of any current investigations of OCTO or its employees, or of any such investigations completed during FY 22 and FY 23 to date.

OCTO conducts internal disciplinary investigations to develop the factual record and to support any proposals of discipline under DPM Chapter 16. If, during any such investigations, OCTO discovers evidence of possible waste, fraud, or abuse, OCTO refers the matter to the Office of the Inspector General. It is OCTO's understanding that the existence or status of any such referrals is confidential and cannot be disclosed without the permission of the Office of the Inspector General.

Audits

OCTO is participating in continuing monitoring of the Risk Management Framework implementation scheduled for FY 24, as part of the ACFR. The Auditor is McConnell & Jones.

OCTO is participating in a review of the cybersecurity waiver process as part of a non-audit, non-investigative review conducted by the Office of the Inspector General.

OCTO is participating in an audit of the DC government's financial statements as of September 30, 2022, conducted by the Office of the Inspector General.

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41. Please identify all electronic databases maintained by your agency, including the following:
- a. A detailed description of the information tracked within each system;
 - b. The age of the system and any substantial upgrades that were made in FY 22 or FY 23, to date, or that are planned for the system;
 - c. Whether the public is currently granted access to all or part of each system; and
 - d. Whether the public could be granted access to all or part of each system.

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Response: Please reference Attachment Q41 – FY22 & FY23 Enterprise Datasets and Systems List

42. Please describe OCTO’s role in ensuring District agencies’ compliance with District Data Policy, particularly around the proper handling and protection of private identifying information.

Response: OCTO has a role in several aspects of compliance with the District Data Policy. Our initial role is to lead the collection and classification of the data from every agency in the District. Further, we educate agencies on the classification of their data and ensure that the enterprise data inventory is available to our Security Operations Team. Our most important role to ensure compliance is the education our users on the importance of the security of District Data and Systems. We accomplish this through our annual Cyber Awareness Training that occurs every year and demands 100% agency compliance. Our final role is for our Security Operations team to lead the response to any incident where data is not handled properly. This would be with data containing personally identifiable information (PII) or any other classification of sensitive data whether it was exposed accidentally or through a cyber security incident.

43. How many District employees underwent cybersecurity training in FY 22 and FY 23, to date?

Response: 28,045 users completed the FY22 Annual Cyber Awareness Training.

44. Please provide the enrollment numbers for the Internet for All program in FY 22 and FY 23, to date.

Response: As of date Internet for All has served 5,063 individuals. TO conducted significant outreach in hopes to migrate existing recipients to the Federal Affordable Connectivity Program (ACP). At the end of our outreach, 385 people were assisted by our partner to apply for ACP and 224 households successfully migrated to the ACP program.

45. Please describe the work of the Information Technology Investment Review Board in FY 22 and FY 23, to date, particularly as it relates to budget formulation and agencies’ requests for funding. Please also share current board membership and how many times the board has met in FY 22 and FY 23, to date.

Response:

- The Information Technology Investment Review Board’s (ITIRB) objective is to review and make recommendations to the City Administrator through the Budget Director about proposed and ongoing technology projects. This includes both IT capital projects and IT operating enhancements. The board is composed of members from each cluster with significant experience in technology and operational project management.
- The board provides guidance about the confidence in what projects should or should not be funded based on six scoring categories (project readiness, stakeholder support,

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performance goals, and business case, cost estimates, risk and alternatives, and comprehensive plan alignment). The board does not rank or prioritize projects against one another (e.g., public safety vs education projects). The board identifies whether it believes the budget estimates are accurate or sufficient based on the responses from the agencies, as well as identifies opportunities for agencies to jointly participate in a technology project or utilize existing or enterprise systems within the District. The current board membership can be found via attachment.

- In FY23, the board met 17 times and in FY22, the board met 18 times.

46. How many photo-identification cards (formerly known as “One Cards”) did OCTO provide in FY 22 and FY 23, to date, for students, children, adults, and seniors?

Response: Lists of cards issued in FY 22 and FY 23 YTD

FY 2022		FY 2023	
Student	3308	Student	528
Staff	57	Staff	23
Public	1070	Public	291
Senior	318	Senior	66
	4753		908

47. Please provide an update on any work that has been completed in FY 22 or FY 23, to date, regarding the overhaul of the DC.gov website.

Response: In FY 22, the OCTO Web Team purchased the core software (Drupal 9, Acquia Site Factory, and Acquia Site Studio) to be used in the redesign and began training staff. In January 2023, OCTO launched a citywide resident/business/agency engagement effort (<https://s.dc.gov/dcgovredesign>) to listen to feedback and ideas. Within the first two weeks, more than 475 people completed the survey. In late February, OCTO will hold 5 live listening sessions with residents and business before seeking partners to begin the actual redesign. Our goal is to have a design and beta site live by Q4 FY 23 for an additional round of feedback. Goal is to have the site live and off beta by Q3 FY24.

48. How many small group trainings with the Department of Aging and Community Living’s Tech Talk series has OCTO administered in FY 22 and FY 23, to date?

Response: In FY 2022 OCTO administered 17 DACL and 107 resident events. While in FY 2023 YTD , OCTO has administered 7 DACL and 48 resident events.

49. Please provide an updated list of Wifi Hotspots administered by or in partnership with OCTO that currently exist within the District, broken down by ward.

Response: List of Outdoor WiFi Hotspots

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Ward	Outdoor WiFi Hotspots
1	75
2	103
3	66
4	81
5	110
6	91
7	108
8	172

50. Please describe the work of the Interagency Data Team in FY 22 and FY 23, to date. Please list the current membership of the team.

Response: The Interagency Data Team is a community of data analysts, data scientists or agency liaisons, who convene regularly with representation from DC agencies. DC government participants engage in discussions regarding the team’s core mission and priorities for a better kind of data culture – collection, application, sharing, classification and governance to name a few.

The team is coordinated by OCTO, led by the Chief Data Officer (CDO), and directly supports the District of Columbia’s Data Policy. The list of presentations and other related items to the Interagency Data Team are [posted publicly](#).

The current membership of the team can be found in the attached spreadsheet. Please note, the membership of this team changes as new people are employed with or existing employees leave District government.

51. Please list any accomplishments of the Tech Together DC initiative in FY 22 and FY 23, to date.

Response:

- In FY22, we created the District’s State Broadband and Digital Equity Office, in which we applied for B.E.A.D., Digital Equity and The Coronavirus Capital Projects Funds (CPF).
- Additionally, we created the Community Internet Program to allow use of the Department of General Services’ rooftop. The CIP allows any Internet Service Provider (ISP) free access to the roofs of DC-owned buildings, operated by the Department of General Services, to install service antennas if they commit to providing resident connectivity with high-speed connections (200 Mbps up/200 Mbps down or higher) at reduced or no cost to households eligible for the federal Affordable Connectivity Program (ACP). These antennas will serve as neighborhood hubs that will feed internet to residential properties – all at no cost to DC.

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52. Please provide an update on the outcomes of OCTO’s new STaR approach to contingent IT resource management.

Response: The Citywide Contingent IT Resource Management (STAR 2) contract was issued in June 2022. It is available to all the District's public-sector organizations seeking hourly, T&M resources, along with fixed-price, project-based solutions. The contract streamlines and standardizes IT procurement, utilizing an open network of IT staffing suppliers to meet the diverse IT needs of the District. The contract is ninety-five percent set aside for District owned CBEs. YTD twenty-eight agencies are utilizing the contract and have engaged five-hundred and twenty-nine resources. The total contract spend YTD totals \$47.7M. More than ninety-six percent of that spend is with CBEs.

STAR 2 Contract Summary

Contract Summary - 06/04/2022 - 02/01/2023	
# of engagement	529
# of Agencies w/engagements	28
# of Vendors w/ engagements	89
Total Agency Expenditure	\$47,778,891
Total Subcontractor Expenditure	\$46,263,377
Total Prime Contractor Expenditure	\$1,515,514
Contract to Date CBE Commitment	96.54%

53. Please list the District data centers maintained and overseen by OCTO in FY 22 and FY 23, to date.

Response: OCTO maintains two data center locations:

- Data Center (DC1) located in Washington DC
- Data Center (DC2) located in Virginia

54. Please provide the number of landlines, wireless phone lines, and data plans for which the District paid for telecommunication services in FY 22 and in FY 23, to date.

Response: FY22 and FY23 Citywide Communication Devices List

Fiscal Year	Landline	Data & Other	Cellular	Wireless Data	Total
FY22	37,476	4,415	32,410	9,530	83,831
FY23	51,400	5,858	42,000	11,964	91,222

55. In reference to the Infrastructure Investment and Jobs Act (IIJA), please describe OCTO’s plans to capture available funding from the following programs included in the infrastructure law:

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Response:

a. \$42 billion for “broadband deployment grants”;

- The Broadband Equity, Access, and Deployment Program (BEAD), created by IJJA/BIL, is administered by NTIA and will make available a minimum of \$100,000,000 to each state. The residual amount of the roughly \$42 billion-dollar appropriation, after statutorily identified set-asides, will be distributed among states and identified territories based on the proportion of unserved broadband serviceable locations reflected in the FCC’s forthcoming broadband data maps of each state. DC is not expected to have a significant number of unserved broadband serviceable locations in the forthcoming FCC maps, and as a result, is not expected to receive significantly more than its \$100,000,000 minimum under BEAD.
- In response to DC’s application for the full BEAD planning grant fund amount—a statutorily defined \$5,000,000 allocation—OCTO was awarded \$5,000,000 in BEAD planning grant funds in Q1 of FY 22. In accord with NTIA guidance issued for BEAD, this \$5,000,000 is budgeted to increase the capacity of the IJJA/BIL-required State Broadband and Digital Equity Office.

b. \$1 billion for the construction of middle-mile infrastructure; and

- The Enabling Middle Mile Broadband Infrastructure Program, created by IJJA/BIL, is administered by NTIA and will make available \$980,000,000 to applicants on a competitive basis. DC receives no formula allocation under this program. Funds will only be awarded to improve middle mile infrastructure in unserved and underserved areas (almost exclusively rural and Tribal lands). Because DC does not have an adequate unserved/underserved geographic area meeting the program’s definitions of those terms, DC cannot compete for these funds on its own. In advance of the deadline for competitive applications, OCTO met with Maryland state, and Prince George’s County officials to explore the possibility of a joint application to bring Enabling Middle Mile Broadband Infrastructure Program dollars into DC by backhauling to DC any qualifying middle mile service areas in rural southern Maryland. This effort was unsuccessful because Maryland’s state plan does not contemplate buildout in southern Maryland, but instead contemplates buildout closer to the Pennsylvania boarder, terminating in Virginia.

c. \$14 billion for the Affordable Connectivity Program (formerly the Emergency Broadband Benefit).

- The Affordable Connectivity Program (a successor program to the Emergency Broadband Benefit) does not provide funding to states, counties, cities, or any other governmental entity. The ACP is a direct reimbursement program whereby qualifying households can receive up to \$30 per month (more on Tribal lands) in direct reimbursement to their home or mobile broadband provider, if that provider participates in the ACP program.
- Through OCTO’s efforts, in FY 22, DC became the leading state in the nation for ACP utilization rate. Also, in May 2022, OCTO launched Mayor Bowser’s Community

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Internet Program, which leverages ACP reimbursements to bring free, 2-Gig home internet service to participating, lower income households in DC at no cost to the District government.

d. \$60,000,000 for State Digital Equity Planning Grant Program

- The State Digital Equity Planning Grant Program, created by IJJA/BIL, is administered by NTIA and makes available \$60,000,000 to states for preparing their State Digital Equity Plan—which is a required component of participation in both BEAD and the State Digital Equity Capacity Grant Program—on a formula basis.
- In response to DC’s application for the full State Digital Equity Planning Grant Program fund amount, OCTO was awarded \$463,126.49 in State Digital Equity Planning Grant Program funds in Q1 FY 23. In accord with NTIA guidance issued for the State Digital Equity Planning Grant Program, this \$463,126.49 is budgeted for data and public engagement in support of preparation of DC’s forthcoming State Digital Equity Plan.

e. \$1.44 billion for State Digital Equity Capacity Grant Program

- The State Digital Equity Capacity Grant Program, created by IJJA/BIL, is administered by NTIA and makes available 1.44 billion dollars to states for preparing, updating, and implementing their State Digital Equity Plan, on a formula basis. Though that formula cannot be applied until forthcoming federal information is provided, OCTO estimates DC’s total allocation to be in the ballpark of \$7.2 million dollars.
- NTIA has not yet released the Notice of Funding Opportunity for the State Digital Equity Capacity Grant Program. When the Notice of Funding Opportunity is released, OCTO will be well-positioned to apply for DC’s full allocation, as a result of its participation in the State Digital Equity Planning Grant Program.

f. \$1.25 billion for State Digital Equity Competitive Grant Program

- The State Digital Equity Competitive Grant Program, created by IJJA/BIL, is administered by NTIA and makes available \$1.25 billion dollars to state and local agencies, non-profits, and various other eligible entities for digital equity programming, on a competitive basis. A Notice of Funding Opportunity will not be issued by NTIA until after State Digital Equity Capacity Grant Program funds have been awarded. While OCTO is ineligible to compete for awards under this program, by virtue of its role as the administering entity for DC’s anticipated State Digital Equity Capacity Grant Program award, OCTO has shared the competitive program with other DC agencies and will work to coordinate such planning and application efforts once a Notice of Funding Opportunity is released.

g. \$1 billion for State and Local Cybersecurity Grant Program

- The State and Local Cybersecurity Grant Program, created by IJJA/BIL, is administered by NTIA and makes available \$1 billion dollars to state and local governments on a formula basis. Under the State and Local Cybersecurity Grant Program, and with OCTO’s support and coordination, in Q1 FY 23, HSEMA received a planning grant in the amount of \$2,312,569, which will be spent to develop and implement a state cybersecurity plan.

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h. \$60,000,000 for National Competitive Outreach Program

- The National Competitive Outreach Program, funded by IIJA/BIL, is administered by FCC and makes available \$60,000,000 to governments, non-profits, and various other eligible entities for ACP outreach efforts, on a competitive basis. In the Notice of Funding Opportunity, FCC set an award range between \$50,000 and \$1,000,000 per applicant.
- In Q2 FY 23, OCTO applied for a competitive grant in the amount of \$750,000 to fund ACP outreach efforts, including in-person outreach events.

i. \$10 billion for Coronavirus Capital Projects Fund Program

- The Coronavirus Capital Projects Fund Program (CPF), created by the American Rescue Plan Act, is administered by Treasury and makes available to states \$10 billion for capital projects that simultaneously enable work, education, and health monitoring. In Q4 FY 22, OCTO submitted a Presumptively Eligible Broadband Infrastructure Project Plan seeking \$14,233,491 in CPF funds to make new broadband infrastructure investments in areas of recognized broadband need in Ward 5.