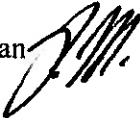


COUNCIL OF THE DISTRICT OF COLUMBIA
COMMITTEE OF THE WHOLE
1350 Pennsylvania Avenue, NW
Washington, DC 20004

MEMORANDUM

TO: Nyasha Smith, Secretary to the Council

FROM: Phil Mendelson, Chairman 

DATE: March 30, 2023

RE: **Request to Place Emergency Measures on the Agenda for the April 4, 2023 Legislative Meeting**

This memorandum is to request that the following measures be placed on the agenda for the April 4, 2023 Legislative Meeting, at the request of the Mayor:

- **Modification Nos. 19 and 20 to Human Care Agreement No. CW77620 with DigiDoc, Inc. Approval and Payment Authorization Emergency Declaration Resolution of 2023**
- **Modification Nos. 19 and 20 to Human Care Agreement No. CW77620 with DigiDoc, Inc. Approval and Payment Authorization Emergency Act of 2023**

These measures would raise the contract ceiling amount for a Human Care Agreement Contract (CW77620) between the Office of the State Superintendent of Education and DigiDoc, Inc. The contract is for nursing services related to school transportation. The not to exceed price for the base year, dated December 3, 2019 to December 2, 2020, and option period one, dated December 3, 2020 to December 2, 2021, was \$990,000 and did not require Council approval. By Modification No. 19, dated December 1, 2022, the Office of Contracting and Procurement, on behalf of the Office of the State Superintendent of Education, exercised a partial option of option year three for the period from December 3, 2022 through April 2, 2023, in the not-to-exceed amount of \$600,000. Modification No. 20 is now necessary to exercise the remainder of option year three. Combined, these modifications increase the not-to-exceed amount to \$1,740,000, necessitating retroactive Council approval because the contract now exceeds \$1 million.

Copies of the measures are attached. Please call me or Ms. Raleigh Lancaster if you have any questions at (202) 724-8196.

cc: All Councilmembers
Council Officers
Office of Policy and Legislative Affairs