

Attachment 4 - Vacant Positions

Date	Position Title	Department/Division	Duration of Vacancy	Status
10/1/2022	Program Manager	Enforcement		Filled
10/1/2022	Program Manager	Enforcement		Filled
10/1/2022	Chief Enforcement Officer	Enforcement		Filled
10/1/2022	Human Resources Manager	Administrative Services		Filled
10/1/2022	Support Services Manager	Administrative Services		Filled
10/1/2022	Data Scientist	Operations		Filled
10/1/2022	Chief Operations Officer	Operations		Filled
10/1/2022	Supervisory Contract Liaison	Administrative Services		Filled
10/1/2022	Supervisory Legislative and Public Affairs	Legal		Filled
10/1/2022	Public Affairs Specialist	Operations		Filled
10/1/2022	Public Affairs Specialist	Operations		Filled
10/1/2022	Program Officer - for CPU	Enforcement		Filled
10/1/2022	Training Specialist	Operations		Filled
10/1/2022	Labor and Employee Relations Liaison	Administrative Services		Filled
10/1/2022	Investigator	Enforcement	145 days	Vacant

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Date	Position Title	Department/Division	Duration of Vacancy	Status
10/1/2022	Operations Manager	Operations	145 days	Vacant
10/1/2022	Program Analyst	Operations	145 days	Vacant
10/1/2022	Attorney Advisor	Legal	145 days	Vacant
10/1/2022	Account Manager	Operations	145 days	Vacant
10/1/2022	Account Manager	Operations	145 days	Vacant
10/1/2022	Account Manager	Operations	145 days	Vacant
10/1/2022	Account Manager	Operations	145 days	Vacant
10/1/2022	Program Analyst, Procurement	Administrative Services	145 days	Vacant
10/1/2022	Investigator	Enforcement	145 days	Vacant
10/1/2022	Investigator	Enforcement	145 days	Vacant
10/1/2022	Investigator	Enforcement	145 days	Vacant
10/1/2022	Account Manager	Operations	145 days	Vacant
10/1/2022	Business Licensing Specialist	Business & Professional Licensing	145 days	Vacant
10/1/2022	Program Support Specialist	Business & Professional Licensing	145 days	Vacant
10/1/2022	Program Support Specialist	Operations	145 days	Vacant
10/1/2022	Supervisory IT Specialist	Operations	145 days	Vacant
10/1/2022	Supervisory IT Specialist (OS)	Operations	145 days	Vacant
10/1/2022	IT Spec (OS/SYSANALYSIS)	Operations	145 days	Vacant

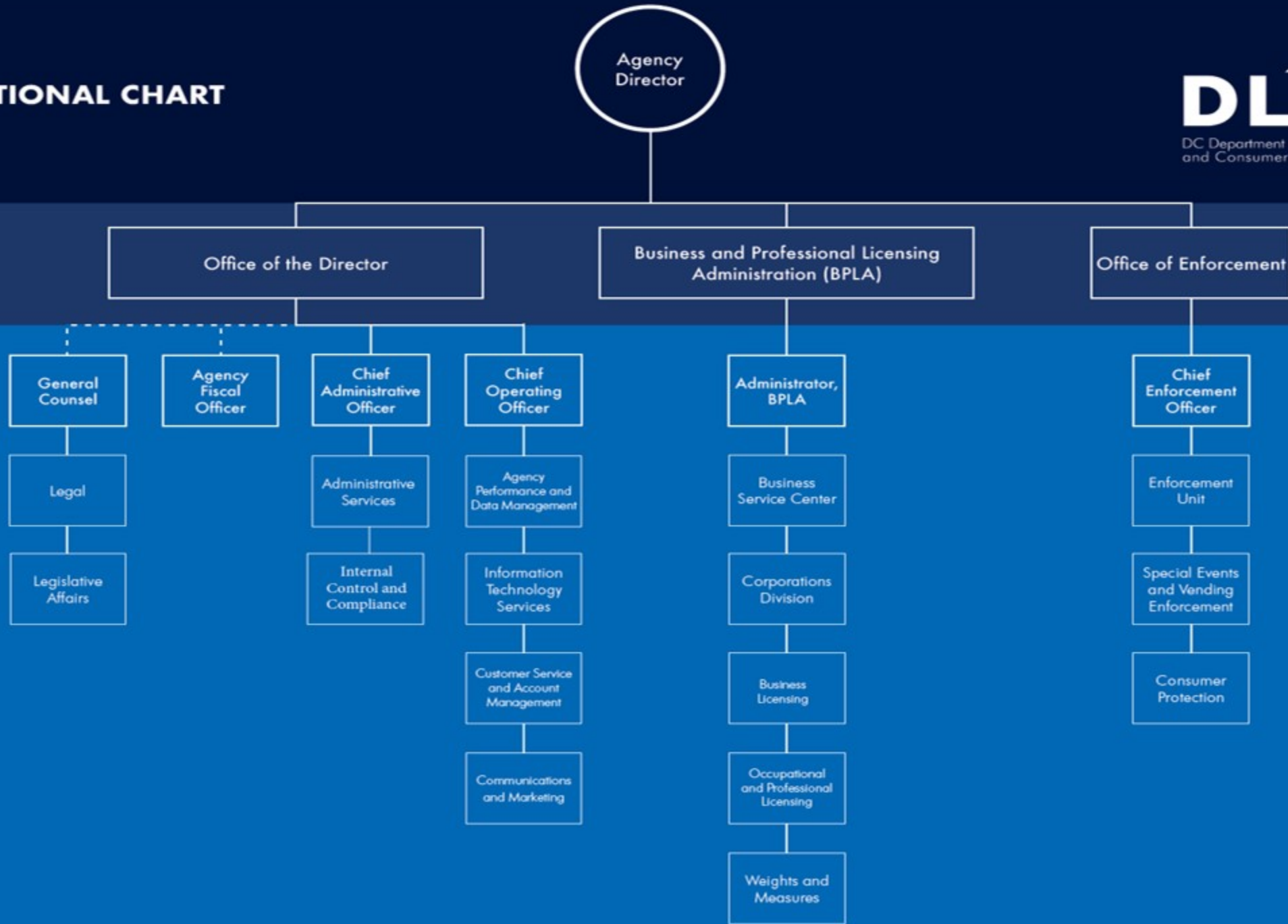
Attachment 4 - Vacant Positions

Date	Position Title	Department/Division	Duration of Vacancy	Status
10/1/2022	IT Specialist (Database)	Operations	145 days	Vacant
10/1/2022	Contact Representative	Operations	145 days	Vacant
10/1/2022	PUBLIC AFFAIRS SPECIALIST	Operations	145 days	Vacant
10/1/2022	Agency Fiscal Officer	Finance	145 days	Vacant
10/1/2022	Paralegal	Enforcement	145 days	Vacant
10/1/2022	Paralegal	Enforcement	145 days	Vacant
10/1/2022	Program Manager	Business & Professional Licensing	145 days	Vacant
10/1/2022	Supervisory Attorney Advisor	Legal	145 days	Vacant
10/1/2022	Investigative Inspector	Enforcement	145 days	Vacant
10/1/2022	Investigative Inspector	Enforcement	145 days	Vacant
10/1/2022	Investigative Inspector	Enforcement	145 days	Vacant
10/1/2022	Program Manager	Enforcement	145 days	Vacant
10/1/2022	Investigator	Enforcement	145 days	Vacant
1/1/2023	Program Support Specialist	Business & Professional Licensing	53 days	Vacant
1/1/2023	Legislative Affairs Specialist	Legal	53 days	Vacant

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Date	Position Title	Department/Division	Duration of Vacancy	Status
1/1/2023	Program Manager	Business & Professional Licensing	53 days	Vacant
1/1/2023	Program Support Specialist	Business & Professional Licensing	53 days	Vacant
1/14/2023	Human Resources Specialist	Administrative Services	40 days	Vacant
1/26/2023	Account Manager	Operations	28 days	Vacant
2/8/2023	Program Manager	Business & Professional Licensing	15 days	Vacant

ORGANIZATIONAL CHART



Attachment Q3 - Schedule A
Department of Licensing and Consumer Protection (CR0)
Schedule A - As of February 1, 2023

Program Office	Program Office Description	Position Number	Title	Name	Vacant Status	Hire Date	Length of Time	FTEs	Annual Salary	Fringe Benefits		
AF001	AGENCY FINANCIAL OPERATIONS DEPARTMENT	00001250	BUDGET OFFICER	Spence,Shannon	F	11/8/2010	12.27	1	137,990.00	33,531.57		
		00002145	Staff Assistant	(blank)	V	(blank)	Vacant		1	58,591.00	14,237.61	
		00003181	Chief Management Operations	Akhran,Joscaira	F	7/6/2010	12.62	1	170,935.00	41,537.21		
		00013982	ASSOC CHIEF FINANCIAL OFFICER	Clay III,Leroy	F	8/30/2010	12.47	1	227,095.00	55,184.09		
		00022391	SENIOR ACCOUNTANT	(blank)	V	(blank)	Vacant		1	115,150.00	27,981.45	
		00023097	Accounts Payable Technician	Habtewold,Bilen W	F	2/14/2022	1.00	1	48,504.00	11,786.47		
		00028425	Executive Assistant	Bailey,Barbara	F	6/2/2003	19.72	1	129,669.00	31,509.57		
		00045764	BUDGET ANALYST	Tsehaye,Alazar	F	10/12/2021	1.34	1	111,741.00	27,153.06		
		00077139	BUDGET DIR	Abdirahman,Abukar	F	11/1/2004	18.30	1	202,386.00	49,179.80		
		00077140	Manager, Financial Reporting	Tengen,Tita A	F	8/17/1987	35.52	1	166,467.00	40,451.48		
		00077976	Manager, Revenue	Mcallister,Roland	F	2/28/2000	22.98	1	162,001.00	39,366.24		
		00082369	CONTROLLER	Ramprashad,Dennis D	F	2/10/2014	9.01	1	202,386.00	49,179.80		
		00082370	BUDGET ANALYST	Thiam,Ehadji M	F	12/2/2013	9.21	1	109,031.00	26,494.53		
		00085446	BUDGET ANALYST	McKoy,Jasmine M	F	10/13/2020	2.34	1	106,320.00	25,835.76		
		00106900	AGENCY FISCAL OFFICER	(blank)	V	(blank)	Vacant		1	166,790.00	40,529.97	
		AF001 Total								15	2,115,056.00	513,958.61
		EC015	INSPECTIONS DEPARTMENT	00000395	Program Analyst	Morgan,Sharon D	F	10/24/2011	11.32	1	111,749.00	27,155.01
00003838	Weights and Measures Program M			Johnson,Ronald Sr	F	9/29/1986	36.40	1	111,150.17	27,009.49		
00010346	Investigator			Britt,Deborah L	F	10/30/1988	34.31	1	111,749.00	27,155.01		
00012439	Investigator			Patel,Jay	F	4/25/2022	0.81	1	92,764.00	22,541.65		
00012456	Code Compl Spec (Weig & Meas)			Smith,Allen W	F	10/24/2011	11.32	1	91,007.00	22,114.70		
00015974	Investigator			Peace,Christopher	F	2/9/2015	8.02	1	90,051.00	21,882.39		
00017074	Code Compl Spec (Weig & Meas)			Taylor,Lawrence H	F	5/24/1999	23.74	1	91,007.00	22,114.70		
00017502	Investigator			Mackell,Varche L	F	10/2/2017	5.37	1	69,821.00	16,966.50		
00018028	Code Compl Spec (Weig & Meas)			Sampson,Charles P	F	5/24/1999	23.74	1	91,007.00	22,114.70		
00020812	Investigator			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00021442	Program Manager			Crosby,Anisah	F	44929	0.11	1	115,000.00	27,945.00		
00021519	Program Analyst			Tibbs,Annette S	F	1/4/1987	36.13	1	100,900.00	24,518.70		
00023622	Investigator			Hooks,Anthony M	F	5/24/1999	23.74	1	111,749.00	27,155.01		
00023738	Program Manager			Johnson,Christopher D.	F	8/3/2020	2.53	1	108,061.20	26,258.87		
00024748	Investigator			Williams,Vacyla D	F	1/19/1980	43.10	1	111,749.00	27,155.01		
00025362	Investigator			Walker,Antoine	F	10/2/2017	5.37	1	70,592.00	17,153.86		
00027156	Investigator			Coward,Richard A.	F	7/16/2001	21.59	1	109,036.00	26,495.75		
00036684	Program Support Specialist			Blocker-Ford,India	F	4/8/2013	9.86	1	67,949.00	16,511.61		
00041140	Program Support Specialist			Dickens,Tinika L	F	9/5/2006	16.45	1	73,564.00	17,876.05		
00046551	PGM SUPPORT SPEC			Stewart,LaVerne M	F	10/14/2008	14.34	1	86,470.00	21,012.21		
00077331	Investigator			Lassiter,Deloris S	F	7/16/2001	21.59	1	106,324.00	25,836.73		
00077332	Investigator			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00082758	Code Compl Spec (Weig & Meas)			Jacobs III,David	F	5/5/2014	8.78	1	91,007.00	22,114.70		
00085327	Code Compl Spec (Weig & Meas)			Ferguson,Joseph	F	7/30/2012	10.55	1	81,933.00	19,909.72		
00085328	Program Support Specialist			Greene,Nikkia King	F	10/14/2008	14.34	1	79,665.00	19,358.60		
00085329	Program Support Specialist			White,Angela L.	F	2/28/2022	0.96	1	65,285.00	15,864.26		
00085330	Program Manager			Richardson,Shakira	F	41400	9.78	1	109,797.40	26,680.77		
00085331	Investigator			Roberts,Myeshia	F	7/31/2022	0.54	1	72,860.00	17,704.98		
00091023	Investigator			Beckwith,La Tauraja R.	F	9/29/2008	14.38	1	111,749.00	27,155.01		
00091034	Investigator			Williams III,Robert L	F	4/25/2022	0.81	1	58,591.00	14,237.61		
00093382	Investigator			Thunstedt,Mark Joseph	F	9/26/2022	0.38	1	71,693.00	17,421.40		
00099916	Investigator			Ghenene,Abyie M	F	11/13/2017	5.25	1	102,018.00	24,790.37		
00099918	Program Analyst			Smilie,Simone S	F	1/6/2020	3.11	1	88,300.00	21,456.90		
00105970	Housing Code Compliance Spec			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00105971	Housing Code Compliance Spec			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00105972	Housing Code Compliance Spec			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00108616	Investigator			(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38	
00108617	Investigator	Holland,Lawrence K	F	2/27/2012	10.97	1	98,188.00	23,859.68				
00108618	Investigator	(blank)	V	(blank)	Vacant		1	87,339.00	21,223.38			
EC015 Total								39	3,564,158.77	866,090.58		
EC016	LICENSING DEPARTMENT	00000494	Staff Assistant	Petty,Tiara M	F	1/19/2021	2.07	1	62,334.00	15,147.16		
		00002962	Administrator (Business & Prof	Gasimov,Josef G	F	5/30/2006	16.72	1	147,204.09	35,770.59		
		00003320	Deputy Associate Administrator	BROADIE,HARRIET ANN ANN	F	8/27/2012	10.47	1	144,612.13	35,140.75		
		00007950	Paralegal Specialist	Matthews,Vickie	F	5/5/2014	8.78	1	98,188.00	23,859.68		
		00009091	PGM MGR	Briggs,Cynthia	F	4/18/2017	5.83	1	120,163.23	29,199.66		
		00009585	Paralegal Specialist	Evans,Carrie G	F	2/16/1982	41.02	1	103,612.00	25,177.72		
		00009996	PGM SUPPORT SPEC	Anderson,Vanessa D	F	8/5/1996	26.54	1	84,202.00	20,461.09		
		00010188	PGM MGR	(blank)	V	(blank)	Vacant		1	137,328.50	33,370.83	
		00010972	Program Coordinator for Boards	McClendon,Nicole M	F	6/21/1999	23.67	1	106,644.58	25,914.63		
		00013557	Paralegal Specialist	Bridges,Deborah D	F	8/28/2000	22.48	1	95,476.00	23,200.67		
		00014002	Program Analyst	Kelley,Erin	F	5/16/2016	6.75	1	87,339.00	21,223.38		
		00014356	Business Licensing Specialist	Perry,Bruce	F	7/30/2012	10.55	1	79,665.00	19,358.60		
		00014408	Paralegal Specialist	Clary,Regina D	F	3/14/1986	36.95	1	91,007.00	22,114.70		
		00016466	Contact Representative	Boyd,Diane B	F	2/22/1973	50.01	1	68,540.00	16,655.22		
		00016965	Paralegal Specialist	Edelin,Denise M	F	7/1/1985	37.65	1	91,007.00	22,114.70		
		00017262	Paralegal Specialist	Tate,Kim R	F	9/16/1985	37.44	1	91,007.00	22,114.70		
		00017602	Program Analyst	Moore,Irina	F	2/18/2020	2.99	1	92,764.00	22,541.65		
		00017776	Business Licensing Specialist	Lockhart,Ellen Denise	F	10/31/1985	37.31	1	84,202.00	20,461.09		
		00020375	Paralegal Specialist	Ebb,Maxine I	F	5/5/1975	47.81	1	106,324.00	25,836.73		
		00021149	Business Licensing Specialist	Hart,John A	F	6/26/2017	5.64	1	72,860.00	17,704.98		
		00022266	Program Manager	Noisette,Jacqueline L.	F	8/20/2007	15.50	1	139,713.17	33,950.30		
		00022735	Business Licensing Specialist	Robinson,Jamie L	F	10/27/1986	36.32	1	84,202.00	20,461.09		
		00024407	Paralegal Specialist	Roh,Kisok C	F	12/30/2002	20.14	1	88,738.00	21,563.33		
		00024807	Paralegal Specialist	Hyman,Maxine C	F	6/30/1998	24.64	1	106,324.00	25,836.73		
		00025328	Program Support Specialist	(blank)	V	(blank)	Vacant		1	70,592.00	17,153.86	
		00026777	Business Licensing Specialist	Outlaw,Shakella R	F	1/27/2003	20.06	1	84,202.00	20,461.09		
		00026988	Business Licensing Specialist	Thornton,Sharon R	F	9/6/2016	6.44	1	79,665.00	19,358.60		
		00035648	Program Specialist	Jackson III,Andrew Lewis	F	5/4/2015	7.79	1	95,476.00	23,200.67		
		00035786	Business License Manager	Peterson,Louise V	F	6/13/2005	17.68	1	99,513.95	24,181.89		
		00036527	Business Licensing Specialist	GARCIA,CYNTHIA L.	F	10/17/2005	17.34	1	81,933.00	19,909.72		
		00036546	PGM SUPPORT SPEC	(blank)	V	(blank)	Vacant		1	70,592.00	17,153.86	
		00036685	Program Support Specialist	Johnson,Kenya	F	9/29/2008	14.38	1	77,397.00	18,807.47		
		00036709	PGM SUPPORT SPEC	Johnston,Stephanie L	F	2/1/1999	24.05	1	79,665.00	19,358.60		
		00036941	Program Support Specialist	Jamison,Tracey V	F	12/31/1990	32.14	1	79,665.00	19,358.60		
		00037148	Paralegal Specialist	Aidasani,Bobby	F	3/29/2021	1.88	1	77,397.00	18,807.47		
		00037627	Special Assistant	Thompson-weaver,Shantell	F	12/30/2002	20.14	1	107,984.00	26,240.11		
		00037715	PGM MGR	(blank)	V	(blank)	Vacant		1	137,328.50	33,370.83	
		00038945	Program Support Specialist	Cheshier,Brittney	F	9/19/2016	6.41	1	66,078.00	16,056.95		
		00039057	Program Analyst	Herrera,Claudia L.	F	4/21/2014	8.82	1	100,900.00	24,518.70		
		00040547	Program Analyst	Wood,Tamika	F	8/24/2015	7.48	1	92,764.00	22,541.65		
		00044466	Program Coordinator for Boards	Lewis,Leon W	F	12/7/1987	35.21	1	122,656.07	29,805.43		
		00045836	Program Manager	Janovich,Rebecca	F	10/13/2020	2.34	1	114,607.71	27,849.67		
		00046550	Business Licensing Specialist	(blank)	V	(blank)	Vacant		1	77,397.00	18,807.47	
		00047493	Program Support Specialist	Ihuoma,Chidi	F	7/19/2021	1.57	1	66,078.00	16,056.95		
		00047498	Program Support Specialist	Burrell,Quinton M	F	7/25/2016	6.56	1	75,436.00	18,330.95		
		00077334	Program Support Specialist	Covington,Kendra M	F	7/18/2022	0.58	1	64,206.00	15,602.06		
		00077335	Program Specialist	Pearson,Avis	F	12/14/2015	7.17	1	95,476.00	23,200.67		
		00077336	Program Analyst	Brown,Sheldon J	F	11/10/2008	14.27	1	100,900.00	24,518.70		
		00082636	Investigator	Batista,George	F	6/2/2014	8.71	1	103,612.00	25,177.72		
		00082756	Paralegal Specialist	Young,Kevin	F	2/11/2013	10.01	1	79,665.00	19,358.60		

Department of Licensing and Consumer Protection (CR0)
Schedule A - As of February 1, 2023

Program Office	Program Office Description	Position Number	Title	Name	Vacant Status	Hire Date	Length of Time	FTEs	Annual Salary	Fringe Benefits
		00083082	Program Support Specialist	Kearney,Chanda	F	8/19/2019	3.49	1	70,592.00	17,153.86
		00083232	Program Manager	Harrod,Donna R	F	8/29/2022	0.46	1	99,513.15	24,181.70
		00083233	Program Support Specialist	Neal,Kaila M	F	11/8/2021	1.27	1	75,436.00	18,330.95
		00083235	Program Specialist	Price,Stacey Ann-Marie	F	10/3/2016	6.37	1	90,051.00	21,882.39
		00083236	Investigator	Dumas,Asia	F	9/21/2015	7.40	1	103,612.00	25,177.72
		00085336	Program Analyst	Cyrus,Kevin D	F	8/31/2009	13.46	1	100,900.00	24,518.70
		00085337	PGM SUPPORT SPEC	(blank)	V	(blank)	Vacant	1	70,592.00	17,153.86
		00087557	Operations Manager	Henderson,Melanie Michelle	F	9/2/2008	14.46	1	99,513.45	24,181.77
		00087558	Paralegal Specialist	Nelson,Philip	F	3/7/2016	6.94	1	81,933.00	19,909.72
		00087559	Educ Liaison Spec (Realty)	Thomas,Kathy	F	12/14/2015	7.17	1	86,470.00	21,012.21
		00087560	Program Support Specialist	Troxler,Kimberly C.	F	2/14/2022	1.00	1	58,591.00	14,237.61
		00091025	Business Licensing Specialist	Long,Aurice S	F	10/3/2016	6.37	1	77,397.00	18,807.47
		00091027	Program Support Specialist	Meggett-Strudwick,Angela R	F	11/8/2021	1.27	1	69,821.00	16,966.50
		00091029	Program Support Specialist	Jefferson,Jahmai D	F	5/23/2022	0.73	1	58,591.00	14,237.61
		00091030	Program Support Specialist	Wade,Allison M	F	5/23/2022	0.73	1	60,463.00	14,692.51
		00091031	Program Support Specialist	Booker,Nakia	F	10/3/2016	6.37	1	77,397.00	18,807.47
		00091032	Business Licensing Specialist	Prince,Tyanna A	F	8/19/2019	3.49	1	72,860.00	17,704.98
		00091035	Business Licensing Specialist	Stewart,Amber M	F	10/3/2016	6.37	1	77,397.00	18,807.47
		00093380	Contact Representative	Arnold,Kevin	F	11/13/2017	5.25	1	60,053.00	14,592.88
		00093381	Program Support Specialist	Broadnax,Rashan J	F	11/8/2021	1.27	1	64,206.00	15,602.06
		00097225	Program Support Specialist	Shayton,Dontaine	F	11/8/2021	1.27	1	60,463.00	14,692.51
		00097226	Program Support Specialist	Robinson,Ricardo S	F	7/18/2022	0.58	1	58,591.00	14,237.61
		00097253	Program Analyst	Chase,Tajia M	F	2/14/2022	1.00	1	87,339.00	21,223.38
		00097378	Business Licensing Specialist	Collins-Marable,Phyllis J	F	11/7/2011	11.28	1	75,128.00	18,256.10
		00100372	Program Manager	Thompson Jr.,Steve Charles	F	10/28/2019	3.30	1	119,643.13	29,073.28
EC016 Total								75	6,641,195.66	1,613,810.55
EC018	OFFICE OF THE DIRECTOR	00008373	Program Analyst	(blank)	V	(blank)	Vacant	1	93,069.00	22,615.77
		00008559	Chief Administrative Officer	Ampedu,Eric Osei	F	1/22/2006	17.07	1	158,965.14	38,628.53
		00009630	Program Support Asst (OA)	Lindsay,Janay M	F	4/8/2013	9.86	1	65,145.00	15,830.24
		00012216	Contact Representative	Mack,Saed V.	F	6/10/2019	3.68	1	61,989.00	15,063.33
		00017736	Contact Representative	Jamison,Sheila A	F	2/14/2022	1.00	1	53,263.00	12,942.91
		00017913	Compliance Specialist	Washington,Teneila	F	12/9/2019	3.18	1	110,967.00	26,964.98
		00020769	IT Specialist (Database)	Fields,Michael J	F	3/30/2009	13.88	1	129,671.00	31,510.05
		00021161	IT Specialist (CUSTSPT)	Strohm,Duane A	F	5/12/1986	36.78	1	73,564.00	17,876.05
		00025368	SUPPORT SERVICES SPECIALIST	Bowman,Courtney S	F	6/11/2018	4.68	1	66,078.00	16,056.95
		00036374	Human Resources Specialist	(blank)	V	(blank)	Vacant	1	93,069.00	22,615.77
		00037416	Chief Information Officer	Lawlah-Walker,Gloria G	F	5/9/2022	0.77	1	174,783.00	42,472.27
		00040022	LABOR & EMPLOYEE REL. LIAISON	Carter,Kelli	F	12/27/2016	6.13	1	113,522.00	27,585.85
		00040501	Contact Representative	Lizama,Yoselin I	F	6/6/2022	0.69	1	56,658.00	13,767.89
		00040993	Risk Management Coordinator	Williams,Tania M	F	10/14/2008	14.34	1	110,967.00	26,964.98
		00041154	INFO TECH SPEC	Green,Ted W	F	7/15/1985	37.61	1	129,671.00	31,510.05
		00041727	ATTORNEY ADVISOR	Moeller,James William	F	10/25/2021	1.30	1	141,734.00	34,441.36
		00042194	ATTORNEY ADVISOR	White,James Patrick	F	9/27/2021	1.38	1	112,654.00	27,374.92
		00043182	Deputy General Counsel	(blank)	V	(blank)	Vacant	1	161,467.00	39,236.48
		00046206	ATTORNEY ADVISOR	(blank)	V	(blank)	Vacant	1	128,795.00	31,297.19
		00070172	Supvy IT Specialist (OS)	(blank)	V	(blank)	Vacant	1	137,328.50	33,370.83
		00075724	Program Support Specialist	(blank)	V	(blank)	Vacant	1	65,285.00	15,864.26
		00077330	IT Business Analyst	Jahnke,Tasha	F	10/15/2019	3.33	1	100,900.00	24,518.70
		00083177	Contact Representative	(blank)	V	(blank)	Vacant	1	53,263.00	12,942.91
		00083224	Program Manager	Peace,Donise Gorham	F	12/30/2002	20.14	1	123,167.24	29,929.64
		00085335	Information Technology Special	HUA,KEGANG	F	5/23/2022	0.73	1	90,805.00	22,065.62
		00085416	PGM MGR	Basham III,Charles S	F	5/23/2022	0.73	1	135,300.00	32,877.90
		00085417	Supvy IT Specialist (OS)	(blank)	V	(blank)	Vacant	1	137,328.50	33,370.83
		00091007	Program Support Specialist	Graham,Kryshon	F	12/12/2016	6.18	1	66,078.00	16,056.95
		00091013	Policy Analyst	Callahan,Sara Elspeth	F	11/7/2022	0.27	1	85,794.00	20,847.94
		00091015	Account Manager	Saki-Tay,Inez N.	F	5/29/2018	4.72	1	90,805.00	22,065.62
		00091016	Account Manager	Harris,Marcelle	F	33574	31.22	1	90,805.00	22,065.62
		00091021	Data Scientist	kim,minhye	F	44929	0.11	1	100,827.00	24,500.96
		00091022	Program Support Specialist	Thomas,Wayne R	F	10/3/2016	6.37	1	67,949.00	16,511.61
		00091024	Contact Representative	Childs,Melanie S	F	1/19/2021	2.07	1	56,658.00	13,767.89
		00093376	Contact Representative	Bradford,Noel V	F	10/28/2019	3.30	1	61,750.00	15,005.25
		00093409	Government Information Special	Amare,Genet	F	9/24/2012	10.39	1	119,916.00	29,139.59
		00097251	Program Support Specialist	Stevens,Shawnee A	F	5/9/2022	0.77	1	82,069.00	19,442.77
		00097252	PUBLIC AFFAIRS SPECIALIST	Wilson,Thomas N	F	44943	0.07	1	85,794.00	20,847.94
		00097254	Support Services Assistant	Mackell,Anthony D	F	9/16/2019	3.41	1	65,145.00	15,830.24
		00099928	Program Analyst	Garner-Holden,L'Erin T	F	11/8/2021	1.27	1	99,035.00	24,065.51
		00099932	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00106843	Chief Operations Officer	Samba,Mamadou M.	F	40861	11.26	1	146,190.91	35,524.39
		00106844	Government Information Special	Darby,Jessica A	F	44830	0.38	1	93,069.00	22,615.77
		00106845	ATTORNEY ADVISOR	Chhetri,Nepolina K	F	9/12/2022	0.42	1	123,559.00	30,024.84
		00106846	Human Resources Manager	Briggs,Chelsy Z	F	10/11/2022	0.34	1	130,000.00	31,590.00
		00106847	IT Spec (OS/SYSANALYSIS)	(blank)	V	(blank)	Vacant	1	100,630.00	24,453.09
		00106855	Human Resources Specialist	Thomas,Jacqueline D	F	9/13/2021	1.42	1	93,311.00	22,674.57
		00106856	Legislative Affairs Specialist	(blank)	V	(blank)	Vacant	1	93,069.00	22,615.77
		00106857	General Counsel	Konstantopoulos,Melanie	F	43906	2.92	1	161,883.00	39,337.57
		00106868	PUBLIC AFFAIRS SPECIALIST	(blank)	V	(blank)	Vacant	1	93,069.00	22,615.77
		00106873	Training Specialist	Ingram,Vanessa A.	F	6/7/2010	12.70	1	98,322.00	23,892.25
		00106878	IT Specialist (Database)	(blank)	V	(blank)	Vacant	1	100,630.00	24,453.09
		00106886	Supervisory Legislative and Pu	(blank)	V	(blank)	Vacant	1	137,328.50	33,370.83
		00106890	Program Analyst	(blank)	V	(blank)	Vacant	1	93,069.00	22,615.77
		00106891	Investigator	Blakeslee,Alexander P	F	44830	0.38	1	93,069.00	22,615.77
		00106893	Support Services Manager	(blank)	V	(blank)	Vacant	1	119,416.00	29,018.09
		00106958	Supervisory Contract Liaison S	Brown,Ashlee L	F	5/30/2017	5.71	1	107,288.16	26,071.02
		00106959	Operations Manager	(blank)	V	(blank)	Vacant	1	137,328.50	33,370.83
		00108251	Interim Director	Kwan-Hui,Shirley S	F	39356	15.38	1	202,052.27	49,098.70
		00108252	PUBLIC AFFAIRS SPECIALIST	Lyde,Jemeisha	F	12/19/2022	0.15	1	85,794.00	20,847.94
		00108707	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108708	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108709	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108710	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108711	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108712	Account Manager	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
EC018 Total								66	6,726,599.72	1,634,563.73
O2303	LEGAL AND INTEGRATED SERVICES SECTION	00001053	Program Support Specialist	(blank)	V	(blank)	Vacant	1	65,285.00	15,864.26
		00042089	Program Manager	Florentine,John	F	11/26/2018	4.22	1	126,964.25	30,852.31
		00045814	Program Support Specialist	Queen,Kim	F	3/17/2008	14.92	1	84,202.00	20,461.09
		00077338	Program Support Specialist	Derricott,Patrice	F	12/17/2012	10.16	1	71,693.00	17,421.40
		00083078	Contact Representative	Fraye,James W	F	5/5/2014	8.78	1	61,989.00	15,063.33
		00099922	Program Analyst	Burnette,Christopher M	F	10/3/2016	6.37	1	98,188.00	23,859.68
		00108619	Program Analyst	(blank)	V	(blank)	Vacant	1	80,784.00	19,630.51
		00108835	Chief Enforcement Officer	Finley,Robert	F	44956	0.04	1	160,216.00	38,932.49
O2303 Total								8	749,321.25	182,085.06
Grand Total								203	19,796,331.40	4,810,508.53

Program Office	Program Office Description	Position Number
AFO01	AGENCY FINANCIAL OPERATIONS DEPARTMENT	00001250
		00002145
		00003181
		00013982
		00022391
		00023097
		00028425
		00045764
		00077139
		00077140
		00077976
		00082369
		00082370
		00085446
00106900		
AFO01 Total		
EC015	INSPECTIONS DEPARTMENT	00000395
		00003838
		00010346
		00012439
		00012456
		00015974
		00017074
		00017502
		00018028
		00020812
		00021442
		00021519
		00023622
		00023738
		00024748
		00025362
		00027156
		00036684
		00041140
		00046551
		00077331
00077332		
00082758		
00085327		
00085328		
00085329		
00085330		

00085331
00091023
00091034
00093382
00099916
00099918
00105970
00105971
00105972
00108616
00108617
00108618

EC015 Total		
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EC016	LICENSING DEPARTMENT	00000494
		00002962
		00003320
		00007950
		00009091
		00009585
		00009996
		00010188
		00010972
		00013557
		00014002
		00014356
		00014408
		00016466
		00016965
		00017262
		00017602
		00017776
		00020375
		00021149
		00022266
		00022735
		00024407
		00024807
		00025328
		00026777
		00026988
		00035648
		00035786
		00036527
		00036546
		00036685
		00036709
		00036941
		00037148

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00093380
00093381
00097225
00097226
00097253
00097378
00100372

EC016 Total		
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EC018	OFFICE OF THE DIRECTOR	
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00008373
00008559
00009630
00012216
00017736
00017913
00020769

00021161
00025368
00036374
00037416
00040022
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00041154
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		00106958
		00106959
		00108251
		00108252
		00108707
		00108708
		00108709
		00108710
		00108711
		00108712
EC018 Total		
O2303	LEGAL AND INTEGRATED SERVICES SECTION	00001053
		00042089
		00045814
		00077338
		00083078
		00099922
		00108619
		00108835
O2303 Total		
Grand Total		

Department of Licensing and Consumer Protection (CR0)
Schedule A - As of February 1, 2023

Title	Name	Vacant Status	Hire Date
BUDGET OFFICER	Spence,Shannon	F	11/8/10
Staff Assistant	(blank)	V	(blank)
Chief Management Operations	Akhran,Joscaira	F	7/6/10
ASSOC CHIEF FINANCIAL OFFICER	Clay III,Leroy	F	8/30/10
SENIOR ACCOUNTANT	(blank)	V	(blank)
Accounts Payable Technician	Habtewold,Bilen W	F	2/14/22
Executive Assistant	Bailey,Barbara	F	6/2/03
BUDGET ANALYST	Tsehaye,Alazar	F	10/12/21
BUDGET DIR	Abdirahman,Abukar	F	11/1/04
Manager, Financial Reporting	Tengen,Tita A	F	8/17/87
Manager, Revenue	Mcallister,Roland	F	2/28/00
CONTROLLER	Ramprashad,Dennis D	F	2/10/14
BUDGET ANALYST	Thiam,Elhadji M	F	12/2/13
BUDGET ANALYST	McKoy,Jasmine M	F	10/13/20
AGENCY FISCAL OFFICER	(blank)	V	(blank)
Program Analyst	Morgan,Sharona D	F	10/24/11
Weights and Measures Program M	Johnson,Ronald Sr	F	9/29/86
Investigator	Britt,Deborah L	F	10/30/88
Investigator	Patel,Jay	F	4/25/22
Code Compl Spec (Weig & Meas)	Smith,Allen W	F	10/24/11
Investigator	Peace,Christopher	F	2/9/15
Code Compl Spec (Weig & Meas)	Taylor,Lawrence H	F	5/24/99
Investigator	Mackell,Varche L	F	10/2/17
Code Compl Spec (Weig & Meas)	Sampson,Charles P	F	5/24/99
Investigator	(blank)	V	(blank)
Program Manager	Crosby,Anisah	F	44929
Program Analyst	Tibbs,Annette S	F	1/4/87
Investigator	Hooks,Anthony M	F	5/24/99
Program Manager	Johnson,Christopher D.	F	8/3/20
Investigator	Williams,Vacylla D	F	1/19/80
Investigator	Walker,Antoine	F	10/2/17
Investigator	Coward,Richard A.	F	7/16/01
Program Support Specialist	Blocker-Ford,India	F	4/8/13
Program Support Specialist	Dickens,Tinika L	F	9/5/06
PGM SUPPORT SPEC	Stewart,LaVerne M	F	10/14/08
Investigator	Lassiter,Deloris S	F	7/16/01
Investigator	(blank)	V	(blank)
Code Compl Spec (Weig & Meas)	Jacobs III,David	F	5/5/14
Code Compl Spec (Weig & Meas)	Ferguson,Joseph	F	7/30/12
Program Support Specialist	Greene,Nikkia King	F	10/14/08
Program Support Specialist	White,Angela L.	F	2/28/22
Program Manager	Richardson,Shakira	F	41400

Investigator	Roberts,Myeshia	F	7/31/22
Investigator	Beckwith,La Taunja R.	F	9/29/08
Investigator	Williams III,Robert L	F	4/25/22
Investigator	Thunstedt,Mark Joseph	F	9/26/22
Investigator	Ghenene,Abyie M	F	11/13/17
Program Analyst	Smillie,Simone S	F	1/6/20
Housing Code Compliance Spec	(blank)	V	(blank)
Housing Code Compliance Spec	(blank)	V	(blank)
Housing Code Compliance Spec	(blank)	V	(blank)
Investigator	(blank)	V	(blank)
Investigator	Holland,Lawrence K	F	2/27/12
Investigator	(blank)	V	(blank)
Staff Assistant	Petty,Tiara M	F	1/19/21
Administrator (Business & Prof	Gasimov,Josef G	F	5/30/06
Deputy Associate Administrator	BROADIE,HARRIET ANN ANN	F	8/27/12
Paralegal Specialist	Matthews,Vickie	F	5/5/14
PGM MGR	Briggs,Cynthia	F	4/18/17
Paralegal Specialist	Evans,Carrie G	F	2/16/82
PGM SUPPORT SPEC	Anderson,Vanessa D	F	8/5/96
PGM MGR	(blank)	V	(blank)
Program Coordinator for Boards	Mcclendon,Nicole M	F	6/21/99
Paralegal Specialist	Bridges,Deborah D	F	8/28/00
Program Analyst	Kelley,Erin	F	5/16/16
Business Licensing Specialist	Perry,Bruce	F	7/30/12
Paralegal Specialist	Clary,Regina D	F	3/14/86
Contact Representative	Boyd,Diane B	F	2/22/73
Paralegal Specialist	Edelin,Denise M	F	7/1/85
Paralegal Specialist	Tate,Kim R	F	9/16/85
Program Analyst	Moore,Irina	F	2/18/20
Business Licensing Specialist	Lockhart,Ellen Denise	F	10/31/85
Paralegal Specialist	Ebb,Maxcine I	F	5/5/75
Business Licensing Specialist	Hart,John A	F	6/26/17
Program Manager	Noisette,Jacqueline L.	F	8/20/07
Business Licensing Specialist	Robinson,Jamie L	F	10/27/86
Paralegal Specialist	Roh,Kisok C	F	12/30/02
Paralegal Specialist	Hyman,Maxine C	F	6/30/98
Program Support Specialist	(blank)	V	(blank)
Business Licensing Specialist	Outlaw,Shakeila R	F	1/27/03
Business Licensing Specialist	Thornton,Sharon R	F	9/6/16
Program Specialist	Jackson III,Andrew Lewis	F	5/4/15
Business License Manager	Peterson,Louise V.	F	6/13/05
Business Licensing Specialist	GARCIA,CYNTHIA L.	F	10/17/05
PGM SUPPORT SPEC	(blank)	V	(blank)
Program Support Specialist	Johnson,Kenya	F	9/29/08
PGM SUPPORT SPEC	Johnston,Stephanie L	F	2/1/99
Program Support Specialist	Jamison,Tracey V	F	12/31/90
Paralegal Specialist	Aidasani,Bobby	F	3/29/21

Special Assistant	Thompson-weaver,Shantell	F	12/30/02
PGM MGR	(blank)	V	(blank)
Program Support Specialist	Cheshier,Brittney	F	9/19/16
Program Analyst	Herrera,Claudia L.	F	4/21/14
Program Analyst	Wood,Tamika	F	8/24/15
Program Coordinator for Boards	Lewis,Leon W	F	12/7/87
Program Manager	Janovich,Rebecca	F	10/13/20
Business Licensing Specialist	(blank)	V	(blank)
Program Support Specialist	Ihuoma,Chidi	F	7/19/21
Program Support Specialist	Burrell,Quinton M	F	7/25/16
Program Support Specialist	Covington,Kendra M	F	7/18/22
Program Specialist	Pearson,Avis	F	12/14/15
Program Analyst	Brown,Sheldon J	F	11/10/08
Investigator	Batista,George	F	6/2/14
Paralegal Specialist	Young,Kevin	F	2/11/13
Program Support Specialist	Kearney,Chanda	F	8/19/19
Program Manager	Harrod,Donna R	F	8/29/22
Program Support Specialist	Neal,Kaila M	F	11/8/21
Program Specialist	Price,Stacey Ann-Marie	F	10/3/16
Investigator	Dumas,Asia	F	9/21/15
Program Analyst	Cyrus,Kevin D	F	8/31/09
PGM SUPPORT SPEC	(blank)	V	(blank)
Operations Manager	Henderson,Melanie Michelle	F	9/2/08
Paralegal Specialist	Nelson,Philip	F	3/7/16
Educ Liaison Spec (Realty)	Thomas,Kathy	F	12/14/15
Program Support Specialist	Troxler,Kimberly C.	F	2/14/22
Business Licensing Specialist	Long,Aurice S	F	10/3/16
Program Support Specialist	Meggett-Strudwick,Angela R	F	11/8/21
Program Support Specialist	Jefferson,Jahmai D	F	5/23/22
Program Support Specialist	Wade,Allison M	F	5/23/22
Program Support Specialist	Booker,Nakia	F	10/3/16
Business Licensing Specialist	Prince,Tyanna A	F	8/19/19
Business Licensing Specialist	Stewart,Amber M	F	10/3/16
Contact Representative	Arnold,Kevin	F	11/13/17
Program Support Specialist	Broadnax,Rashan J	F	11/8/21
Program Support Specialist	Shayton,Dontaine	F	11/8/21
Program Support Specialist	Robinson,Ricardo S	F	7/18/22
Program Analyst	Chase,Taija M	F	2/14/22
Business Licensing Specialist	Collins-Marable,Phyllis J	F	11/7/11
Program Manager	Thompson Jr.,Steve Charles	F	10/28/19
Program Analyst	(blank)	V	(blank)
Chief Administrative Officer	Ampedu,Eric Osei	F	1/22/06
Program Support Asst (OA)	Lindsay,Janay M	F	4/8/13
Contact Representative	Mack,Saed V.	F	6/10/19
Contact Representative	Jamison,Sheila A	F	2/14/22
Compliance Specialist	Washington,Teneila	F	12/9/19
IT Specialist (Database)	Fields,Michael J	F	3/30/09

IT Specialist (CUSTSPT)	Strohman,Duane A.	F	5/12/86
SUPPORT SERVICES SPECIALIST	Bowman,Courtney S	F	6/11/18
Human Resources Specialist	(blank)	V	(blank)
Chief Information Officer	Lawlah-Walker,Gloria G	F	5/9/22
LABOR & EMPLOYEE REL. LIAISON	Carter,Kelli	F	12/27/16
Contact Representative	Lizama,Yoselin I	F	6/6/22
Risk Management Coordinator	Williams,Tania M	F	10/14/08
INFO TECH SPEC	Green,Ted W	F	7/15/85
ATTORNEY ADVISOR	Moeller,James William	F	10/25/21
ATTORNEY ADVISOR	White,James Patrick	F	9/27/21
Deputy General Counsel	(blank)	V	(blank)
ATTORNEY ADVISOR	(blank)	V	(blank)
Supvy IT Specialist (OS)	(blank)	V	(blank)
Program Support Specialist	(blank)	V	(blank)
IT Business Analyst	Jahnke,Tasha	F	10/15/19
Contact Representative	(blank)	V	(blank)
Program Manager	Peace,Donise Gorham	F	12/30/02
Information Technology Special	HUA,KEGANG	F	5/23/22
PGM MGR	Basham III,Charles S	F	5/23/22
Supvy IT Specialist (OS)	(blank)	V	(blank)
Program Support Specialist	Graham,Kryshon	F	12/12/16
Policy Analyst	Callahan,Sara Elspeth	F	11/7/22
Account Manager	Saki-Tay,Inez N.	F	5/29/18
Account Manager	Harris,Marchelle	F	33574
Data Scientist	kim,minhye	F	44929
Program Support Specialist	Thomas,Wayne R	F	10/3/16
Contact Representative	Childs,Melanie S	F	1/19/21
Contact Representative	Bradford,Noel V	F	10/28/19
Government Information Special	Amare,Genet	F	9/24/12
Program Support Specialist	Stevens,Shawnese A	F	5/9/22
PUBLIC AFFAIRS SPECIALIST	Wilson,Thomas N	F	44943
Support Services Assistant	Mackell,Anthony D	F	9/16/19
Program Analyst	Garner-Holden,L'Erin T	F	11/8/21
Account Manager	(blank)	V	(blank)
Chief Operations Officer	Samba,Mamadou M.	F	40861
Government Information Special	Darby,Jessica A	F	44830
ATTORNEY ADVISOR	Chhetri,Nepolina K	F	9/12/22
Human Resources Manager	Briggs,Chelsy Z	F	10/11/22
IT Spec (OS/SYSANALYSIS)	(blank)	V	(blank)
Human Resources Specialist	Thomas,Jacqueline D	F	9/13/21
Legislative Affairs Specialist	(blank)	V	(blank)
General Counsel	Konstantopoulos,Melanie	F	43906
PUBLIC AFFAIRS SPECIALIST	(blank)	V	(blank)
Training Specialist	Ingram,Vanessa A.	F	6/7/10
IT Specialist (Database)	(blank)	V	(blank)
Supervisory Legislative and Pu	(blank)	V	(blank)
Program Analyst	(blank)	V	(blank)
Investigator	Blakeslee,Alexander P	F	44830

Support Services Manager	(blank)	V	(blank)
Supervisory Contract Liaison S	Brown,Ashlee L	F	5/30/17
Operations Manager	(blank)	V	(blank)
Interim Director	Kwan-Hui,Shirley S	F	39356
PUBLIC AFFAIRS SPECIALIST	Lyde,Jemeisha	F	12/19/22
Account Manager	(blank)	V	(blank)
Account Manager	(blank)	V	(blank)
Account Manager	(blank)	V	(blank)
Account Manager	(blank)	V	(blank)
Account Manager	(blank)	V	(blank)
Account Manager	(blank)	V	(blank)
Program Support Specialist	(blank)	V	(blank)
Program Manager	Fiorentine,John	F	11/26/18
Program Support Specialist	Queen,Kim	F	3/17/08
Program Support Specialist	Derricott,Patrice	F	12/17/12
Contact Representative	Fraye,James W	F	5/5/14
Program Analyst	Burnette,Christopher M	F	10/3/16
Program Analyst	(blank)	V	(blank)
Chief Enforcement Officer	Finley,Robert	F	44956

Length of Time	FTEs	Annual Salary	Fringe Benefits
12.27	1	137,990.00	33,531.57
Vacant	1	58,591.00	14,237.61
12.62	1	170,935.00	41,537.21
12.47	1	227,095.00	55,184.09
Vacant	1	115,150.00	27,981.45
1.00	1	48,504.00	11,786.47
19.72	1	129,669.00	31,509.57
1.34	1	111,741.00	27,153.06
18.30	1	202,386.00	49,179.80
35.52	1	166,467.00	40,451.48
22.98	1	162,001.00	39,366.24
9.01	1	202,386.00	49,179.80
9.21	1	109,031.00	26,494.53
2.34	1	106,320.00	25,835.76
Vacant	1	166,790.00	40,529.97
	15	2,115,056.00	513,958.61
11.32	1	111,749.00	27,155.01
36.40	1	111,150.17	27,009.49
34.31	1	111,749.00	27,155.01
0.81	1	92,764.00	22,541.65
11.32	1	91,007.00	22,114.70
8.02	1	90,051.00	21,882.39
23.74	1	91,007.00	22,114.70
5.37	1	69,821.00	16,966.50
23.74	1	91,007.00	22,114.70
Vacant	1	87,339.00	21,223.38
0.11	1	115,000.00	27,945.00
36.13	1	100,900.00	24,518.70
23.74	1	111,749.00	27,155.01
2.53	1	108,061.20	26,258.87
43.10	1	111,749.00	27,155.01
5.37	1	70,592.00	17,153.86
21.59	1	109,036.00	26,495.75
9.86	1	67,949.00	16,511.61
16.45	1	73,564.00	17,876.05
14.34	1	86,470.00	21,012.21
21.59	1	106,324.00	25,836.73
Vacant	1	87,339.00	21,223.38
8.78	1	91,007.00	22,114.70
10.55	1	81,933.00	19,909.72
14.34	1	79,665.00	19,358.60
0.96	1	65,285.00	15,864.26
9.78	1	109,797.40	26,680.77

0.54	1	72,860.00	17,704.98
14.38	1	111,749.00	27,155.01
0.81	1	58,591.00	14,237.61
0.38	1	71,693.00	17,421.40
5.25	1	102,018.00	24,790.37
3.11	1	88,300.00	21,456.90
Vacant	1	87,339.00	21,223.38
Vacant	1	87,339.00	21,223.38
Vacant	1	87,339.00	21,223.38
Vacant	1	87,339.00	21,223.38
10.97	1	98,188.00	23,859.68
Vacant	1	87,339.00	21,223.38
	39	3,564,158.77	866,090.58
2.07	1	62,334.00	15,147.16
16.72	1	147,204.09	35,770.59
10.47	1	144,612.13	35,140.75
8.78	1	98,188.00	23,859.68
5.83	1	120,163.23	29,199.66
41.02	1	103,612.00	25,177.72
26.54	1	84,202.00	20,461.09
Vacant	1	137,328.50	33,370.83
23.67	1	106,644.58	25,914.63
22.48	1	95,476.00	23,200.67
6.75	1	87,339.00	21,223.38
10.55	1	79,665.00	19,358.60
36.95	1	91,007.00	22,114.70
50.01	1	68,540.00	16,655.22
37.65	1	91,007.00	22,114.70
37.44	1	91,007.00	22,114.70
2.99	1	92,764.00	22,541.65
37.31	1	84,202.00	20,461.09
47.81	1	106,324.00	25,836.73
5.64	1	72,860.00	17,704.98
15.50	1	139,713.17	33,950.30
36.32	1	84,202.00	20,461.09
20.14	1	88,738.00	21,563.33
24.64	1	106,324.00	25,836.73
Vacant	1	70,592.00	17,153.86
20.06	1	84,202.00	20,461.09
6.44	1	79,665.00	19,358.60
7.79	1	95,476.00	23,200.67
17.68	1	99,513.95	24,181.89
17.34	1	81,933.00	19,909.72
Vacant	1	70,592.00	17,153.86
14.38	1	77,397.00	18,807.47
24.05	1	79,665.00	19,358.60
32.14	1	79,665.00	19,358.60
1.88	1	77,397.00	18,807.47

20.14	1	107,984.00	26,240.11
Vacant	1	137,328.50	33,370.83
6.41	1	66,078.00	16,056.95
8.82	1	100,900.00	24,518.70
7.48	1	92,764.00	22,541.65
35.21	1	122,656.07	29,805.43
2.34	1	114,607.71	27,849.67
Vacant	1	77,397.00	18,807.47
1.57	1	66,078.00	16,056.95
6.56	1	75,436.00	18,330.95
0.58	1	64,206.00	15,602.06
7.17	1	95,476.00	23,200.67
14.27	1	100,900.00	24,518.70
8.71	1	103,612.00	25,177.72
10.01	1	79,665.00	19,358.60
3.49	1	70,592.00	17,153.86
0.46	1	99,513.15	24,181.70
1.27	1	75,436.00	18,330.95
6.37	1	90,051.00	21,882.39
7.40	1	103,612.00	25,177.72
13.46	1	100,900.00	24,518.70
Vacant	1	70,592.00	17,153.86
14.46	1	99,513.45	24,181.77
6.94	1	81,933.00	19,909.72
7.17	1	86,470.00	21,012.21
1.00	1	58,591.00	14,237.61
6.37	1	77,397.00	18,807.47
1.27	1	69,821.00	16,966.50
0.73	1	58,591.00	14,237.61
0.73	1	60,463.00	14,692.51
6.37	1	77,397.00	18,807.47
3.49	1	72,860.00	17,704.98
6.37	1	77,397.00	18,807.47
5.25	1	60,053.00	14,592.88
1.27	1	64,206.00	15,602.06
1.27	1	60,463.00	14,692.51
0.58	1	58,591.00	14,237.61
1.00	1	87,339.00	21,223.38
11.28	1	75,128.00	18,256.10
3.30	1	119,643.13	29,073.28
	75	6,641,195.66	1,613,810.55
Vacant	1	93,069.00	22,615.77
17.07	1	158,965.14	38,628.53
9.86	1	65,145.00	15,830.24
3.68	1	61,989.00	15,063.33
1.00	1	53,263.00	12,942.91
3.18	1	110,967.00	26,964.98
13.88	1	129,671.00	31,510.05

36.78	1	73,564.00	17,876.05
4.68	1	66,078.00	16,056.95
Vacant	1	93,069.00	22,615.77
0.77	1	174,783.00	42,472.27
6.13	1	113,522.00	27,585.85
0.69	1	56,658.00	13,767.89
14.34	1	110,967.00	26,964.98
37.61	1	129,671.00	31,510.05
1.30	1	141,734.00	34,441.36
1.38	1	112,654.00	27,374.92
Vacant	1	161,467.00	39,236.48
Vacant	1	128,795.00	31,297.19
Vacant	1	137,328.50	33,370.83
Vacant	1	65,285.00	15,864.26
3.33	1	100,900.00	24,518.70
Vacant	1	53,263.00	12,942.91
20.14	1	123,167.24	29,929.64
0.73	1	90,805.00	22,065.62
0.73	1	135,300.00	32,877.90
Vacant	1	137,328.50	33,370.83
6.18	1	66,078.00	16,056.95
0.27	1	85,794.00	20,847.94
4.72	1	90,805.00	22,065.62
31.22	1	90,805.00	22,065.62
0.11	1	100,827.00	24,500.96
6.37	1	67,949.00	16,511.61
2.07	1	56,658.00	13,767.89
3.30	1	61,750.00	15,005.25
10.39	1	119,916.00	29,139.59
0.77	1	82,069.00	19,942.77
0.07	1	85,794.00	20,847.94
3.41	1	65,145.00	15,830.24
1.27	1	99,035.00	24,065.51
Vacant	1	80,784.00	19,630.51
11.26	1	146,190.91	35,524.39
0.38	1	93,069.00	22,615.77
0.42	1	123,559.00	30,024.84
0.34	1	130,000.00	31,590.00
Vacant	1	100,630.00	24,453.09
1.42	1	93,311.00	22,674.57
Vacant	1	93,069.00	22,615.77
2.92	1	161,883.00	39,337.57
Vacant	1	93,069.00	22,615.77
12.70	1	98,322.00	23,892.25
Vacant	1	100,630.00	24,453.09
Vacant	1	137,328.50	33,370.83
Vacant	1	93,069.00	22,615.77
0.38	1	93,069.00	22,615.77

Vacant	1	119,416.00	29,018.09
5.71	1	107,288.16	26,071.02
Vacant	1	137,328.50	33,370.83
15.38	1	202,052.27	49,098.70
0.15	1	85,794.00	20,847.94
Vacant	1	80,784.00	19,630.51
Vacant	1	80,784.00	19,630.51
Vacant	1	80,784.00	19,630.51
Vacant	1	80,784.00	19,630.51
Vacant	1	80,784.00	19,630.51
Vacant	1	80,784.00	19,630.51
	66	6,726,599.72	1,634,563.73
Vacant	1	65,285.00	15,864.26
4.22	1	126,964.25	30,852.31
14.92	1	84,202.00	20,461.09
10.16	1	71,693.00	17,421.40
8.78	1	61,989.00	15,063.33
6.37	1	98,188.00	23,859.68
Vacant	1	80,784.00	19,630.51
0.04	1	160,216.00	38,932.49
	8	749,321.25	182,085.06
	203	19,796,331.40	4,810,508.53

Attachment Q8 - FY23 Budget
Department of Licensing and Consumer Protection (CR0)
Fiscal Year 2023 Budget and Actual Expenditures (First Quarter)

Appr Fund	Appropriated Fund Desc.	Category Description	Account Group	Account Group Description	Initial Budget	Revised Budget	Expenditures	Available Budget	
1010	LOCAL FUND	PERSONNEL SERVICES	701100C	CONTINUING FULL TIME	4,384,678.70	4,384,678.70	537,656.77	3,847,021.93	
			701200C	CONTINUING FULL TIME - OTHERS	0.00	654,063.00	31,518.10	622,544.90	
			701300C	ADDITIONAL GROSS PAY	0.00	0.00	25,895.62	(25,895.62)	
			701400C	FRINGE BENEFITS - CURR PERSONNEL	1,065,476.92	1,224,413.92	92,740.30	1,131,673.62	
			701500C	OVERTIME PAY	0.00	0.00	3,662.16	(3,662.16)	
		PERSONNEL SERVICES Total				5,450,155.62	6,263,155.62	691,472.95	5,571,682.67
		NON-PERSONNEL SERVICES	711100C	SUPPLIES & MATERIALS	153,500.00	153,500.00	168.23	104,241.79	
			713100C	OTHER SERVICES & CHARGES	860,357.43	938,357.43	35,708.09	622,535.99	
			713200C	CONTRACTUAL SERVICES - OTHER	1,534,780.00	1,534,780.00	0.00	701,636.03	
		NON-PERSONNEL SERVICES Total				2,548,637.43	2,626,637.43	35,876.32	1,428,413.81
1010 Total					7,998,793.05	8,889,793.05	727,349.27	7,000,096.48	
1060	SPECIAL PURPOSE REVENUE FUNDS	PERSONNEL SERVICES	701100C	CONTINUING FULL TIME	14,663,073.25	14,663,073.25	3,354,534.70	11,308,538.55	
			701200C	CONTINUING FULL TIME - OTHERS	238,777.61	238,777.61	52,622.38	186,155.23	
			701300C	ADDITIONAL GROSS PAY	0.00	0.00	40,561.38	(40,561.38)	
			701400C	FRINGE BENEFITS - CURR PERSONNEL	3,621,149.82	3,621,149.82	770,899.74	2,850,250.08	
			701500C	OVERTIME PAY	125,000.00	125,000.00	40,881.03	84,118.97	
		PERSONNEL SERVICES Total				18,648,000.68	18,648,000.68	4,259,499.23	14,388,501.45
		NON-PERSONNEL SERVICES	711100C	SUPPLIES & MATERIALS	223,000.00	223,000.00	0.00	193,000.00	
			712100C	ENERGY COMM & BLDG RENTALS	140,000.00	140,000.00	0.00	140,000.00	
			713100C	OTHER SERVICES & CHARGES	2,047,034.70	2,047,034.70	101,987.11	1,659,700.99	
			713200C	CONTRACTUAL SERVICES - OTHER	7,231,334.00	7,231,334.00	944,701.21	3,467,912.72	
			714100C	GOVERNMENT SUBSIDIES & GRANTS	25,000.00	25,000.00	0.00	25,000.00	
			715100C	OTHER EXPENSES	0.00	0.00	(3,155.92)	3,155.92	
			717100C	PURCHASES EQUIPMENT & MACHINERY	292,500.00	292,500.00	0.00	287,500.50	
			717200C	RENTALS EQUIPMENT & OTHER	166,000.00	166,000.00	28,293.90	76,006.90	
		NON-PERSONNEL SERVICES Total				10,124,868.70	10,124,868.70	1,071,826.30	5,852,277.03
1060 Total					28,772,869.38	28,772,869.38	5,331,325.53	20,240,778.48	
4015	FEDERAL PAYMENTS	PERSONNEL SERVICES	701200C	CONTINUING FULL TIME - OTHERS	654,063.00	0.00	0.00	0.00	
			701400C	FRINGE BENEFITS - CURR PERSONNEL	158,937.00	0.00	0.00	0.00	
		PERSONNEL SERVICES Total				813,000.00	0.00	0.00	0.00
		NON-PERSONNEL SERVICES	713100C	OTHER SERVICES & CHARGES	78,000.00	0.00	0.00	0.00	
NON-PERSONNEL SERVICES Total				78,000.00	0.00	0.00	0.00		
4015 Total					891,000.00	0.00	0.00	0.00	
Grand Total					37,662,662.43	37,662,662.43	6,058,674.80	27,240,874.96	

Department of Licensing and Consumer Protection (CR0)
Open Capital Projects

Project No	Project Title	Description	Start Date	Completion Date	Current Status	Current Balance as of 2/17/2023
ISM07C	IT SYSTEMS MODERNIZATION	The IT Systems Modernization (ISM07) project is a multi-year project that will modernize IT infrastructure and a variety of mission critical information technology systems to enhance the agency's licensing, consumer protection and enforcement functions. This project will improve compliance with District licensing requirements, protect consumers, increase operational efficiency and enhance revenues.	10/1/2008	9/30/2024	Due to the Establishment of the Buildings Act of 2021, the Department of Consumer and Regulatory Affairs (DCRA) has been transitioned into two new agencies - the Department of Buildings (DOB) and the Department of Licensing and Consumer Protection (DLCP). This project was split into two capital projects and \$1.2M is being transferred from this project number (ISM07C) to DOB's new capital project number (ISM23) with the same title of IT Systems Modernization. After the \$1.2M transfer to DOB, this capital project will result in a balance of \$1,739,048 for DLCP. DLCP plans to replace the current occupational and professional licensing system to achieve greater efficiency, control and compliance. DLCP also plans to develop Application Programming Interface (API) gateway to allow agency's systems and other sister agencies' systems to enhance interagency communications on data to serve customers better and faster.	2,939,048
FRL23	FLEET VEHICLES REPLACEMENT	This project funds the replacement of vehicles that are outdated or in poor condition, and the need for additional vehicle(s) for the Department of Licensing and Consumer Protection. The agency utilizes agency vehicles to effectively conduct its enforcement activities, compliance checks and investigations in a timely manner. This is to ensure the agency has reliable and safe vehicles to conduct its operations to achieve its mission and protect the safety of the agency's staff and the public.	10/1/2023	9/30/2029	The agency has been coordinating with DPW and OCP and is working on the procurement of the vehicles.	312,637
Grand Total						3,251,685

Attachment Q15 – Special Purpose Revenue Funds
Special Purpose Revenue Funds - FY 2021 to FY 2023

Fund Code	Fund Title	Source of Funding	Description of Program	FY 2021 Beginning Fund Balance	FY 2021 Revenue	FY 2021 Expenditures	FY 2022 Beginning Fund Balance	FY 2022 Revenue	FY 2022 Expenditures	FY 2023 Beginning Fund Balance	FY 2023 Revenue (02/01/2023)	FY 2023 Expenditures (02/01/2023)
1060265	Real Estate Guaranty & Education Fund	Real estate brokers, salespersons and property managers must pay a license fee to do business in DC.	The Occupational and Professional Licensing Program develops licensing standards, administers examinations, processes license applications, makes recommendations for board rulings, issues licenses and certificates, and provides technical support and administrative assistance to non-health occupational and professional licensing boards and commissions	\$ 1,803,250	\$ 62,293	\$ 26,069	\$ 1,486,725	\$ (269)	\$ 67,968	\$ 1,418,140	\$ (3,424)	\$ 3,741
1060266	Real Estate Appraisal Fee	Real Estate appraisers must pay license application and renewal fees to do business in DC. The fee includes \$130 for the Real Estate Appraisal Fee Fund, which is used for training real estate appraisers and to cover board members expenses.	The Occupational and Professional Licensing Program develops licensing standards, administers examinations, processes license applications, makes recommendations for board rulings, issues licenses and certificates, and provides technical support and administrative assistance to non-health occupational and professional licensing boards and commissions	\$ 122,652	\$ 15,050	\$ 23,628	\$ 13,033	\$ 112,698	\$ 10,671	\$ 116,321	\$ 2,340	\$ -
1060267	OPLA - Special Account	The following professions must pay license fees to do business in DC: Accounting, Appraisers, Architecture & Interior Design, Asbestos Worker, Athlete Agent, Barbers, Boxing & Wrestling, Cosmetology, Electricians, Engineers, Funeral Directors, Plumbers and Security Officers.	The Occupational and Professional Licensing Program develops licensing standards, administers examinations, processes license applications, makes recommendations for board rulings, issues licenses and certificates, and provides technical support and administrative assistance to non-health occupational and professional licensing boards and commissions	\$ 1,266,579	\$ 6,155,585	\$ 3,795,657	\$ 3,626,508	\$ 4,251,907	\$ 3,427,603	\$ 3,246,880	\$ 1,501,990	\$ 1,694,915
1060272	Basic Business License Fund	Application and renewal fees for business licensing.	Licensing serves as a central point of the agency's customer service intake and issuance responsibilities for business, corporate, and professional licenses, and for compliance with business regulations. Processes and conducts research for business license applications, renewals, and certifications for businesses seeking to conduct business in the District	\$ 2,370,023	\$11,750,561	\$11,462,977	\$ 2,657,607	#####	\$ 10,640,981	\$ 5,403,995	\$ 3,893,298	\$ 3,400,904

Fund Code	Fund Title	Source of Funding	Description of Program	FY 2021 Beginning Fund Balance	FY 2021 Revenue	FY 2021 Expenditures	FY 2022 Beginning Fund Balance	FY 2022 Revenue	FY 2022 Expenditures	FY 2023 Beginning Fund Balance	FY 2023 Revenue (02/01/2023)	FY 2023 Expenditures (02/01/2023)
1060277	DC Combat Sports Commission Fund	Any person presenting or showing any boxing, kickboxing, mixed martial arts or wrestling match, live or on television or telecast in the District must pay a fee based upon gross receipts.	The Occupational and Professional Licensing Program develops licensing standards, administers examinations, processes license applications, makes recommendations for board rulings, issues licenses and certificates, and provides technical support and administrative assistance to non-health occupational and professional licensing boards and commissions	\$ 163,467	\$ 17,370	\$ 46,001	\$ 134,836	\$ 75,224	\$ 52,649	\$ 157,412	\$ 28,362	\$ 15,275
1060283	Corporate Recordation Fund	Filing and enforcement fees for Limited Cooperative Associations, Statutory Trusts, and expedited services fees.	The Corporations Division protects the health, safety, and welfare of the residents of the District of Columbia and the community through maintenance services and timely registration, including trade name registration of corporations, limited liability companies, and partnerships conducting affairs within the District of Columbia	\$ 1,082,564	\$ 7,346,583	\$ 5,232,802	\$ 3,196,345	\$ 6,879,499	\$ 5,426,539	\$ 4,271,805	\$ 2,140,578	\$ 1,808,490
1060284	Vending Regulation Fund	Fees paid for the application, issuance or renewal of a basic business license endorsed for vending	Licensing serves as a central point of the agency's customer service intake and issuance responsibilities for business, corporate, and professional licenses, and for compliance with business regulations. Processes and conducts research for business license applications, renewals, and certifications for businesses seeking to conduct business in the District	\$ 477,715	\$ 168,971	\$ 245,209	\$ 401,476	\$ 301,953	\$ 227,099	\$ 476,330	\$ 56,463	\$ 394,391

Attachment Q26a - FY23 Communication Devices

First Name	Last Name
BOBBY	AIDASANI
GENET	AMARE
ERIC	AMPEDU
VANESSA	ANDERSON
BARBARA	BAILEY
GEORGE	BATISTA
ELMEHDI	BAYANE
LATAUNJA	BECKWITH
INDIA	BLOCKER
NAKIA	BOOKER
COURTNEY	BOWMAN
DIANE	BOYD
DEBORAH	BRIDGES
DEBORAH	BRITT
HARRIETT	BROADIE
RASHAN	BROADNAX
ALLEN	BROOKS
ANDREA	BROWN
SHELDON	BROWN
BRITTANY	BULLOCK
CHRISTOPHER	BURNETTE
QUINTON	BURRELL
CHARLES	BUTLER
EDGAR	CALDERON
DENNIS	CAMPBELL
ADRIANNE	CARTER
TAIJA	CHASE
NEPOLINA	CHHETRI
MELANIE	CHILDS
GRETA	CORDEIRO
RICHARD	COWARD
KEVIN	CYRUS
ALPHONSO	DAVIS
CIERRA	DAWKINS
PATRICE	DERRICOTT
ANTHONY	DIALLO
TINIKA	DICKENS
ASIA	DUMAS
MAXCINE	EBB
DENISE	EDELIN
CARRIE	EVANS
ALICE	FELDER
JOSEPH	FERGUSON
MICHAEL	FIELDS

Attachment Q26a - FY23 Communication Devices

First Name	Last Name
DANIEL	GARAY
CYNTHIA	GARCIA
L'ERIN	GARNER-HOLDEN
JOSEF	GASIMOV
ABYIE	GHENENE
CIARA	GORHAM
KRYSHON	GRAHAM
TED	GREEN
NIKKIA	GREENE
CHANEL	HALL
JONELLE	HALL
DONNA	HARROD
ANITA	HART
JOHN	HART
MELANIE	HENDERSON
CLAUDIA	HERRERA
ANGELAH	HINES
ANTHONY	HOOKS
MAXINE	HYMAN
CHIDI	IHUOMA
ABIOLA	IJAOLA
ANDREW	JACKSON
DENISE	JACKSON
DAVID	JACOB
TASHA	JAHNKE
SHEILA	JAMISON
TRACEY	JAMISON
REBECCA	JANOVICH
JAHMAI	JEFFERSON
CHRISTOPHER	JOHNSON
KENYA	JOHNSON
RONALD	JOHNSON
STEPHANIE	JOHNSTON
CATRINA	JONES
CHANDA	KEARNEY
MINHYE	KIM
SHEEDA	KOLETOWO
MELANIE	KONSTANTOPOULOS
SHIRLEY	KWAN-HUI
DELORIS	LASSITER
GLORIA	LAWLAH-WALKER
LEON	LEWIS
AYANA	LIGHTFOOT
JANAY	LINSAY

Attachment Q26a - FY23 Communication Devices

First Name	Last Name
ELLEN	LOCKHART
AURICE	LONG
SAED	MACK
ANTHONY	MACKELL
ALINA	MAHMOOD
VICKIE	MATTHEWS
NICOLE	MCCLENDON
ANGELA	MEGGET-STRUDWICK
IRINA	MOORE
KAILA	NEAL
PHIL	NELSON
MARC	NIELSEN
JACQUELINE	NOISETTE
SHAKEILA	OUTLAW
SHANE	OWEN
CHRISTOPHER	PEACE
AVIS	PEARSON
BRUCE	PERRY
JERRY	PETERSON
TIARA	PETTY
BARBARA	PORTER
ERIN	POSEY
TYANNA	PRINCE
DENNIS	RAMPRASHAD
JOCELYN	REYES
BRIANA	REYNOLDS
SHAKIRA	RICHARDSON
JAMIE	ROBINSON
RICARDO	ROBINSON
INEZ	SAKI-TAY
MAMADOU	SAMBA
CHARLES	SAMPSON
DONTAINE	SHAYTON
SIMONE	SMILLIE
ALLEN	SMITH
SHANNON	SPENCE
SHAWNESE	STEVENS
AMBER	STEWART
LAVERNE	STEWART
DUANE	STROHMAN
ARIANNA	TAYLOR
CHARLES	TAYLOR
KANDACE	TAYLOR
LAWRENCE	TAYLOR

Attachment Q26a - FY23 Communication Devices

First Name	Last Name
KATHY	THOMAS
WAYNE	THOMAS
STEVE	THOMPSON
SHANTELL	THOMPSON-WEAVER
SHARON	THORNTON
ANNETTE	TIBBS
KIMBERLY	TROXLER
WILFRED	USHER
ALLISON	WADE
ANTOINE	WALKER
CHANEL	WASHINGTON
CHARDE	WATKINS
TANIA	WILLIAMS
VACYLLA	WILLIAMS
TAMIKA	WOOD
APRIL	WYKE-RANSOME
KEVIN	YOUNG
CHRISTOPHER	ZACHAR

Attachment Q35 - MOU's
List of FY 2023 Memoranda of Understanding (MOU)

FY 2023 Memoranda of Understanding (MOU)

Description	Buyer Agency	Seller Agency	Date in Effect	Term Date
Merchant Service Fees (Credit Card Processing)	Department of Licensing and Consumer Protection (CR0)	Office of Finance and Treasury (AT0)	10/1/2022	9/30/2023
Cashier Services	Department of Licensing and Consumer Protection (CR0)	Office of Finance and Treasury (AT0)	10/1/2022	9/30/2023
Armored Car Service	Department of Licensing and Consumer Protection (CR0)	Office of Finance and Treasury (AT0)	10/1/2022	9/30/2023
Suitability - Background Checks	Department of Licensing and Consumer Protection (CR0)	DC Human Resources (BE0)	10/1/2022	9/30/2023
Solid Waste Disposal and Recycling	Department of Licensing and Consumer Protection (CR0)	Department of Public Works (KT0)	10/1/2022	9/30/2023
Fleet Services	Department of Licensing and Consumer Protection (CR0)	Department of Public Works (KT0)	10/1/2022	9/30/2023
Radio Communications	Department of Licensing and Consumer Protection (CR0)	Office of Unified Communications (UC0)	10/1/2022	9/30/2023

The Department of Licensing and Consumer Protection FY2023

Agency The Department of Licensing and Consumer Protection

Agency Code CRO

Fiscal Year 2023

Mission

The mission of the Department of Licensing and Consumer Protection is to protect the economic interests of residents, businesses, and visitors in the District of Columbia by licensing and regulating businesses and enforcing the Consumer Protection Procedures Act.

Strategic Objectives

Objective Number	Strategic Objective
1	Provide timely and efficient processes to promote and improve the progression and business development in the District of Columbia.
2	Protect consumers through the investigation of unfair or deceptive business practices, and the timely enforcement of the Consumer Protection Procedures Act.
3	Create and maintain a highly efficient, transparent, and responsive District government.

Key Performance Indicators (KPIs)

Measure	Directionality	FY 2023 Target
1 - Provide timely and efficient processes to promote and improve the progression and business development in the District of Columbia. (6 Measure records)		
Percent of businesses applying online that receive their license within one (1) business day from the date of submission	Up is Better	80%
Percent of corporate registrations processed online, meeting the customer's request for expedited service of one (1) or three (3) business days	Up is Better	85%
Percent of compliant businesses that have renewals processed within one (1) business day from the date of application receipt	Up is Better	80%
Percent of Basic Business License, Corporation, and Occupational and Professional Licensing transactions that are conducted online	Up is Better	80%
Percent of Business Licensees for which prescreening is required, that receive a regulatory investigation within 15 business days	Up is Better	85%
Percent of occupational and professional license applications reviewed within (3) business days from the date of submission of a complete application	Up is Better	60%
2 - Protect consumers through the investigation of unfair or deceptive business practices, and the timely enforcement of the Consumer Protection Procedures Act. (1 Measure)		
Percent of Consumer Protection cases closed within 30-days from date of complaint submission	Up is Better	85%
3 - Create and maintain a highly efficient, transparent, and responsive District government. (1 Measure)		
Percent of Customer Relationship Management (CRM) cases that are resolved within 3 business days from date of receipt by the agency	Up is Better	New in 2023

* Updated February 15, 2023

Operations

Operations Title	Operations Description	Type of Operations
1 - Provide timely and efficient processes to promote and improve the progression and business development in the District of Columbia. (1 Activity)		
Business Licensing and Registration and Renewal, Business Service Center, Corporation Division, Occupational and Professional Licensing, Weights and Measures	Responsible for the review, issuance, and renewal of business, occupational and professional licenses within the District. Additional programmatic areas include the Corporations, Business Service Center, Weights and Measures registrations, and Special Events and Vending. This includes Program Codes (7000, 2065, 2070, 2075, 2080, 2090, 2095, 7085).	Daily Service
2 - Protect consumers through the investigation of unfair or deceptive business practices, and the timely enforcement of the Consumer Protection Procedures Act. (1 Activity)		
Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement	Responsible for processing all civil infractions with the Office of Administrative Hearings, collecting fines, and taking other appropriate actions. Pursues business that try to exploit District residents financially and conducts investigations of unlicensed business activity. Ensures regulatory compliance for special events and vending from public space	Daily Service

Operations Title	Operations Description	Type of Operations
	such as goods and services sold from street vendors. This includes Program Codes (3001, 3002, 3003).	
3 - Create and maintain a highly efficient, transparent, and responsive District government. (2 Activity records)		
Personnel, Training and Employee Development, Property Management, Information Technology, Risk Management, Legal, Fleet Services, Communications, Customer Service, Performance Management, Internal Audit	Responsible for providing administrative support and the required tools to achieve operational and programmatic results. This includes Program Codes (1010, 1015, 1030, 1040, 1055, 1060, 1070, 1080, 1085, 1090, 1095).	Daily Service
Budget Operations, Accounting Operations, ACFO Operations	Responsible for providing comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting. This includes Program Codes (110F, 120F, 130F).	Daily Service

Workload Measures (WMs)

Measure
1 - Business Licensing and Registration and Renewal, Business Service Center, Corporation Division, Occupational and Professional Licensing, Weights and Measures (13 Measure records)
Number of Short-Term Rental licenses applications
Number of weighing and measuring devices approved
Number of professional licenses issued
Number of other corporate filings registered
Number of customers serviced by the Small Business Resource Center (SBRC)
Number of elevator certificates issued
Number of professional licenses renewed
Number of business licenses issued
Number of corporate entities registered
Number of special events issued
Number of business compliance surveys conducted
Number of business licenses renewed
Number of applications submitted for new business licenses
2 - Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement (1 Measure)
Number of Consumer Protection Investigations conducted
3 - Personnel, Training and Employee Development, Property Management, Information Technology, Risk Management, Legal, Fleet Services, Communications, Customer Service, Performance Management, Internal Audit (1 Measure)
Number of records requests completed

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Business Licensing and Registration and Renewal, Business Service Center, Corporation Division, Occupational and Professional Licensing, Weights and Measures (2 Strategic Initiative records)		
Corporations Registration System Replacement	In FY 23, DLCP will develop the statement of work and begin the procurement for the replacement for the Corporations Registration System. This will incorporate all corporate registration processes with sophisticated online filings into one user friendly platform. This will result in making it easier for business community to register business organizations in the District of Columbia.	09-30-2023
Mobile Food Vending Pilot Program	In FY 23, DLCP will partner with DC Health and the District Department of Transportation (DDOT) to develop and implement a Mobile Food Vending Pilot Program. A corner stone of this initiative is equity: residents who reside on the east side of the Anacostia River should have access to healthy food and groceries just as easily as their neighbors who reside in any other District neighborhood. It will allow the agency to bridge the existing gaps by making it easier for healthy food and grocery providers to operate in Southeast neighborhoods through mobile vendors, on a Pilot basis which can be built upon for permanent programming. This is to promote entrepreneurship through new business models to provide for the food needs of all District residents citywide. The intention is to provide novel solutions for mobile food and grocery vending outside of existing vending licensure classes while also not infringing on basic food safety or traffic or parking requirements.	09-30-2023

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement (5 Strategic Initiative records)		
Strengthened Agency Enforcement	In FY 23, DLCP will standardize the generation and issuance of Notices of Infraction (NOI). Specifically, the agency will incorporate Consumer Protection, Short-Term Rental, and all other DLCP NOIs into one format. This will make review, approval, and mailing platforms more user friendly which will lead to faster NOI processing and issuance. This will also enable the agency to have more sophisticated-complex NOI data sets to analyze for strategic enforcement and performance monitoring.	09-30-2023
Strengthen Weights and Measures Education and Enforcement to Protect Consumers	During FY 23, DLCP will increase enforcement of Office of Weights and Measures (W&M) to protect consumers with multiple enforcement efforts such as new device inspections, routine inspections, complaint-based inspections, targeted proactive inspection as well as drive-up events that will also serve as educational and outreach opportunities. DLCP will issue Notice of Infraction (NOI) and take other appropriate necessary enforcement actions to businesses that have inaccurate commercial W&M devices, and those that failed to register their devices with DLCP or obstruct inspections to ensure compliance. The agency will host drive-up inspection events twice a year for farmer's market merchants to have their devices inspected or re-inspected. The agency will use these drive-up outreach and educational opportunities to provide merchants information about W&M regulations and requirements.	09-30-2023
Consumer Protection Unit Enhanced Enforcement	In FY 23, DLCP's Consumer Protection Unit will enhance its enforcement capabilities by proactively targeting businesses engaged in commonly known deceptive practices. This includes unlicensed businesses continuing to operate in the District and focusing on companies illegally towing. DLCP will collaborate with sister agencies including DDOT, DPW, MPD to educate District employees about regulations around towing.	09-30-2023
Enforcement of the Flavored Tobacco Product Prohibition Amendment Act	In FY 23, DLCP will begin strategic enforcement of the Flavored Tobacco Product Prohibition Amendment Act. The agency will conduct targeted and complaint-based investigations and ensure enforcement of the prohibition on the purchase, sale, manufacture, and distribution of flavored tobacco products and flavored synthetic products containing nicotine; and the sale of any electronic smoking device within ¼ mile of a middle school or high school.	09-30-2023
Consumer Protection and Procedure Act Review and Assessment	In FY 23, DLCP will review and assess the Consumer Protection and Procedures Act (CPPA) and identify a list of items that the agency wants to pursue and consider for legislative change with the goal of improving enforcement efficacy. During this review and assessment period, the agency will explore the idea of creating an inter-agency and stakeholder CPPA working group.	09-30-2023
Personnel, Training and Employee Development, Property Management, Information Technology, Risk Management, Legal, Fleet Services, Communications, Customer Service, Performance Management, Internal Audit (2 Strategic Initiative records)		
Training Academy	In FY 23, DLCP will plan, develop, and execute a Training Academy platform that will be the central training repository for all agency specific trainings for DLCP staff. This includes the ability to see all courses and quizzes required for staff certifications. This will also allow DLCP staff to create trainings, evaluations and other tools to ensure staff have the most up to date techniques for interacting with internal and external customers.	09-30-2023
Coordinated Outreach	In FY 23, DLCP will launch a coordinated outreach campaign that will actively engage communities across the District about DLCP process and procedures. These include workshops in the communities, educational sessions, online videos, and online and in-person training sessions. The agency will also continue to focus on residents in Wards 7 and 8 and will have a strategic focus on the most vulnerable populations at all Wards –including immigrants and individuals where English is not their first language, to help them better understand their consumer protection rights.	09-30-2023

The Department of Licensing and Consumer Protection FY2023

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Percent of Consumer Protection cases closed within 30-days from date of complaint submission	Up is Better	85%
3 - Create and maintain a highly efficient, transparent, and responsive District government. (2 Measure records)		
Percent of Customer Relationship Management (CRM) cases that are resolved within 3 business days from date of receipt by the agency	Up is Better	New in 2023
Percent of non-FOIA Records requests completed within 5 business days from date of receipt	Up is Better	New in 2023

Operations

Operations Title	Operations Description	Type of Operations
1 - Provide timely and efficient processes to promote and improve the progression and business development in the District of Columbia. (1 Activity)		
Business Licensing and Registration and Renewal, Business Service Center, Corporation Division, Occupational and Professional Licensing, Weights and Measures	Responsible for the review, issuance, and renewal of business, occupational and professional licenses within the District. Additional programmatic areas include the Corporations, Business Service Center, Weights and Measures registrations, and Special Events and Vending. This includes Program Codes (7000, 2065, 2070, 2075, 2080, 2090, 2095, 7085).	Daily Service
2 - Protect consumers through the investigation of unfair or deceptive business practices, and the timely enforcement of the Consumer Protection Procedures Act. (1 Activity)		
Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement	Responsible for processing all civil infractions with the Office of Administrative Hearings, collecting fines, and taking other appropriate actions. Pursues business that try to exploit District residents financially and conducts investigations of unlicensed business activity. Ensures	Daily Service

Operations Title	Operations Description	Type of Operations
	regulatory compliance for special events and vending from public space such as goods and services sold from street vendors. This includes Program Codes (3001, 3002, 3003).	
3 - Create and maintain a highly efficient, transparent, and responsive District government. (2 Activity records)		
Personnel, Training and Employee Development, Property Management, Information Technology, Risk Management, Legal, Fleet Services, Communications, Customer Service, Performance Management, Internal Audit	Responsible for providing administrative support and the required tools to achieve operational and programmatic results. This includes Program Codes (1010, 1015, 1030, 1040, 1055, 1060, 1070, 1080, 1085, 1090, 1095).	Daily Service
Budget Operations, Accounting Operations, ACFO Operations	Responsible for providing comprehensive and efficient financial management services to, and on behalf of, District agencies so that the financial integrity of the District of Columbia is maintained. This division is standard for all agencies using performance-based budgeting. This includes Program Codes (110F, 120F, 130F).	Daily Service

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Measure
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Number of special events issued
Number of business compliance surveys conducted
Number of business licenses renewed
Number of applications submitted for new business licenses
2 - Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement (1 Measure)
Number of Consumer Protection Investigations conducted
3 - Personnel, Training and Employee Development, Property Management, Information Technology, Risk Management, Legal, Fleet Services, Communications, Customer Service, Performance Management, Internal Audit (1 Measure)
Number of records requests completed by the Records Team

Strategic Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
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Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date
grocery vending outside of existing vending licensure classes while also not infringing on basic food safety or traffic or parking requirements.		
Enforcement Unit, Consumer Protection, Special Events and Vending Enforcement (5 Strategic Initiative records)		
Strengthened Agency Enforcement	In FY 23, DLCP will standardize the generation and issuance of Notices of Infraction (NOI). Specifically, the agency will incorporate Consumer Protection, Short-Term Rental, and all other DLCP NOIs into one format. This will make review, approval, and mailing platforms more user friendly which will lead to faster NOI processing and issuance. This will also enable the agency to have more sophisticated-complex NOI data sets to analyze for strategic enforcement and performance monitoring.	09-30-2023
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