Agency Name

The Department of Aging and Community Living

Annual Freedom of Information Act Report for Fiscal Year 2023
To Date

October 1, 2022 through February 21, 2023

FOIA Officer Reporting **Brett Bennett**

PROCESSING OF FOIA REQUESTS

1. Number of FOIA requests received during reporting period……..... 4
2. Number of FOIA requests pending on October 1, 2022……... 0
3. Number of FOIA requests pending on February 21, 2023……. 1
4. The average number of days unfilled requests have been pending before each public body as of February 21, 2023…… 3

DISPOSITION OF FOIA REQUESTS

5. Number of requests granted, in whole……1
6. Number of requests granted, in part, denied, in part……0
7. Number of requests denied, in whole…… 1
8. Number of requests withdrawn……0
9. Number of requests referred or forwarded to other public bodies……...0
10. Other disposition …….. 1

NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

11. Exemption 1 - D.C. Official Code § 2-534(a)(1)…….....0
12. Exemption 2 - D.C. Official Code § 2-534(a)(2)……..... 1
13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
    - Subcategory (A)……0
    - Subcategory (B)……0
    - Subcategory (C) ……0
    - Subcategory (D) …….....0
    - Subcategory (E) …….....0
    - Subcategory (F) ……0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4) ……...…..1
15. Exemption 5 - D.C. Official Code § 2-534(a)(5)……..…….....0

16. Exemption 6 - D.C. Official Code § 2-534(a)(6)

Subcategory (A)…….……..... 1

Subcategory (B)…….0

17. Exemption 7 - D.C. Official Code § 2-534(a)(7)…….....0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8)…….....0

19. Exemption 9 - D.C. Official Code § 2-534(a)(9)…….....0

20. Exemption 10 - D.C. Official Code § 2-534(a)(10)…….....0

21. Exemption 11 - D.C. Official Code § 2-534(a)(11)……...0

22. Exemption 12 - D.C. Official Code § 2-534(a)(12)……...0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS

23. Number of FOIA requests processed within 15 days…… 2

24. Number of FOIA requests processed between 16 and 25 days…….. 1

25. Number of FOIA requests processed in 26 days or more…….. 0

26. Median number of days to process FOIA Requests…….…… 9

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests…… 12

28. Total dollar amount expended by public body for processing FOIA requests……... $546

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body……...…… $0

PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act……..… 0

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, "[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act]."

DACL has received four (4) FOIA requests in FY23 to date. One request was for APS records. DACL withheld these records in full under the personal privacy, intra-agency communication, and statutory requirement exemptions. Disclosure would have violated the privacy requirements of the APS Statute, D.C. Code § 7–1901, *et. seq.* DACL received a request from a DC government employee for a position description and disclosed the requested record in full. DACL received another request for APS records, but after searching the DACL client database, determined DACL did not possess responsive records. Two of the requests were processed in less than 15 days. One request required a ten-day extension due to the need for consultation with the Office of the Attorney General. The request was processed within 25 days. One request is still pending.