

**FY 2024 Budget Oversight Pre-Hearing Questions**  
***Department of Corrections***

**I. Operating Budget**

***General***

1. Please provide a crosswalk of all FTEs that were reclassified to a different activity in the FY 2024 proposed budget.

*No employees were re-classified.*

2. Please provide a detailed breakdown of all ARPA funds in the agency's proposed FY 2024 budget, including division, program, activity, purpose, and the years the funds will be used.

*ARPA supports four (4) FTEs for \$425K within Inmate Services/Inmate Adjustment & Development.*

3. Please provide the position numbers for all positions eliminated in the proposed agency budget for FY 2024.

- a. Were all eliminated positions vacant? If not, which eliminated positions were filled?

*All eliminated and/or frozen positions were vacant.*

- b. Are these positions eliminated effective October 1, 2024, or were funds swept in the FY 2023 supplemental budget?

*The positions have been eliminated as of October 1, 2023 and \$2M worth of vacancy savings have been swept.*

- c. What is the impact on agency operations due to the high volume of eliminated FTEs in the agency's proposed FY 2024 budget? Specifically, what impact will these cuts have on DOC's ability to recruit uniformed officers?

*DOC operations will continue at current service levels. DOC will continue to work to recruit and fill vacant and available positions within our correctional and non-uniform staff.*

- d. What is DOC's vacancy rate to date?

*As of March 31, 2023, DOC's current vacancy rate is 21%.*

4. Please provide the title, salary, fund source, Activity/Division, and hiring plan for all new FTEs proposed in the proposed FY 2024 budget for the agency.

*The only new positions proposed by DOC are federally funded. These four (4) positions are within Inmate Services/Inmate Adjustment & Developmental*

Support. The titles and salaries/fringe are as follows: Program Coordinator (\$78,900), Program Manager (\$65,750), Social Worker/Case Manager (\$105,200), CTE Instructor (\$82,845).

5. Please provide a hiring plan for the following vacant positions (please strike if eliminated):

None of these positions will be hired in FY2024, but the vacancy savings of 14% has been applied to FY2024 budget.

- 00082271, Correctional Officer - LEAD
- 00090916, Staff Assistant
- 00090925, Correctional Officer
- 00090943, Correctional Officer
- 00090948, Correctional Officer
- 00090996, Correctional Officer
- 00091043, Correctional Officer
- 00091047, Correctional Officer
- 00091078, Correctional Officer
- 00091101, Correctional Officer
- 00091112, Correctional Officer
- 00091136, Correctional Officer
- 00091146, Correctional Officer
- 00091160, Correctional Officer
- 00091163, SUPVY Correctional Officer
- 00091173, Supervisory Correctional Officer
- 00091176, SUPV Correctional Officer
- 00091179, SUPV Correctional Officer
- 00091205, Correctional Officer
- 00008406, ATTORNEY ADVISOR
- 00025261, Case Manager
- 00026265, Case Manager
- 00045909, Case Manager
- 00097562, Case Manager
- 00032846, Clerical Assistant
- 00032900, Clerical Assistant
- 00033364, Clerical Assistant
- 00093857, Clerical Assistant
- 00100167, Clerical Assistant
- 00106956, Clerical Assistant
- 00102083, Community Outreach Specialist
- 00014516, Correct. Prog Spec (Vol. Svcs)
- 00007270, Correctional Institution Admin

- 00009599, Correctional Institution Admin
- 00071665, Correctional Institution Admin
- 00000750, Correctional Officer
- 00001190, Correctional Officer
- 00001500, Correctional Officer
- 00001816, Correctional Officer
- 00002254, Correctional Officer
- 00002483, Correctional Officer
- 00003253, Correctional Officer
- 00003395, Correctional Officer
- 00004539, Correctional Officer
- 00005263, Correctional Officer
- 00007297, Correctional Officer
- 00007516, Correctional Officer
- 00008087, Correctional Officer
- 00008211, Correctional Officer
- 00009613, Correctional Officer
- 00010005, Correctional Officer
- 00010007, Correctional Officer
- 00010011, Correctional Officer
- 00010016, Correctional Officer
- 00010027, Correctional Officer
- 00010028, Correctional Officer
- 00010121, Correctional Officer
- 00010208, Correctional Officer
- 00010235, Correctional Officer
- 00010696, Correctional Officer
- 00010697, Correctional Officer
- 00011427, Correctional Officer
- 00012139, Correctional Officer
- 00012374, Correctional Officer
- 00012521, Correctional Officer
- 00012535, Correctional Officer
- 00012723, Correctional Officer
- 00014129, Correctional Officer
- 00015657, Correctional Officer
- 00015659, Correctional Officer
- 00015925, Correctional Officer
- 00016163, Correctional Officer
- 00016230, Correctional Officer
- 00016489, Correctional Officer

- 00016586, Correctional Officer
- 00016713, Correctional Officer
- 00016722, Correctional Officer
- 00016878, Correctional Officer
- 00017034, Correctional Officer
- 00017122, Correctional Officer
- 00017587, Correctional Officer
- 00018265, Correctional Officer
- 00018460, Correctional Officer
- 00019617, Correctional Officer
- 00019783, Correctional Officer
- 00019806, Correctional Officer
- 00021139, Correctional Officer
- 00021160, Correctional Officer
- 00021255, Correctional Officer
- 00022094, Correctional Officer
- 00022503, Correctional Officer
- 00024559, Correctional Officer
- 00025190, Correctional Officer
- 00025465, Correctional Officer
- 00025567, Correctional Officer
- 00026018, Correctional Officer
- 00026161, Correctional Officer
- 00026361, Correctional Officer
- 00026806, Correctional Officer
- 00026875, Correctional Officer
- 00032747, Correctional Officer
- 00032790, Correctional Officer
- 00032809, Correctional Officer
- 00033131, Correctional Officer
- 00033379, Correctional Officer
- 00033468, Correctional Officer
- 00033481, Correctional Officer
- 00033586, Correctional Officer
- 00033604, Correctional Officer
- 00033632, Correctional Officer
- 00033824, Correctional Officer
- 00033836, Correctional Officer
- 00042460, Correctional Officer
- 00042468, Correctional Officer
- 00045457, Correctional Officer

- 00045574, Correctional Officer
- 00071660, Correctional Officer
- 00077827, Correctional Officer
- 00077858, Correctional Officer
- 00077863, Correctional Officer
- 00077865, Correctional Officer
- 00077868, Correctional Officer
- 00077872, Correctional Officer
- 00082278, Correctional Officer
- 00082280, Correctional Officer
- 00090951, Correctional Officer
- 00090964, Correctional Officer
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- 00091199, Correctional Officer
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- 00093897, Correctional Officer
- 00093907, Correctional Officer
- 00093912, Correctional Officer
- 00093916, Correctional Officer
- 00093922, Correctional Officer
- 00095269, Correctional Officer
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- 00097115, Correctional Officer
- 00098194, Correctional Officer
- 00098196, Correctional Officer
- 00098197, Correctional Officer
- 00098202, Correctional Officer
- 00098208, Correctional Officer
- 00098212, Correctional Officer
- 00098217, Correctional Officer
- 00098218, Correctional Officer
- 00098234, Correctional Officer
- 00098235, Correctional Officer
- 00098236, Correctional Officer
- 00098237, Correctional Officer
- 00098238, Correctional Officer
- 00098239, Correctional Officer
- 00098240, Correctional Officer
- 00098241, Correctional Officer
- 00098243, Correctional Officer
- 00099238, Staff Assistant
- 00102897, Program Analyst
- 10012957, Social Worker
- 10012963, CTE Instructor

6. Regarding Special Purpose Revenue Funds, please provide the Committee with:

a. A detailed spending plan for FY 2023 and FY 2024, including an estimate FY 2024 year end fund balance, for:

i. (0600) Corrections Trustee Reimbursement

This account supports approximately 136 FTEs, all of which are correctional officers that support security operations throughout DOC.

b. Spend from the following SPRs in FY 2022, broken down by division and activity, and noting the program, initiative, or service supported by the SPR fund dollars:

i. (0600) Corrections Trustee Reimbursement

See Attachment.

c. Where the following SPRs have any restrictions on usage of fund dollars or fund balance (for example, a requirement that the fund maintain a certain balance) not reflected in the establishing statute, please provide a summary of those restrictions:

i. (0600) Corrections Trustee Reimbursement

See Attachment.

7. Please provide a summary of all ARPA-funded projects, including (1) funding levels for FY 2023, (2) historic spend to-date for FY 2021 and 2022, and (3) a spend plan for FY 2024 and 2025.

(1) FY2023 - ARPA funding in FY2023 is \$425K, plus \$245K of carryover.

(2) FY2022 – 180K and FY2021 spending was \$0.

(3) In FY24 and FY25 the funding will continue to support the 4 FTEs it has in years passed.

8. The agency's proposal for overtime funding remains steady at \$13 million for FY 2024, despite DOC spending \$23 million on overtime in FY 2022 and the agency now facing a significantly higher vacancy rate. Does the agency believe \$13 million is sufficient to cover overtime costs – and, if insufficient, where will supplemental funding be reprogrammed to cover costs

DOC is working closely with our Agency Fiscal Officer and other stakeholders and will continue to monitor overtime costs. Additionally, internally we are looking at ways to increase efficiencies to better manage agency overtime.

9. Please describe DOC’s plan to spend the \$1,200,000 allocated for the Wi-Fi network in all facilities. What Wi-Fi network services will be available as a result of this investment, and to whom (staff? Residents on tablets?)

DOC seeks to implement a wi-fi network at its facilities in conjunction with its existing ethernet network to improve connectivity, reduce dead-spots, improve life-safety impacts, improve training and compliance, improve information security and network access by staff in DOC facilities and reduce cost to implement and maintain the communications network. A wi-fi network within the facilities would allow DOC residents to have improved access to the Courts and their attorneys.

10. The FY 2024 budget includes 4.0 FTEs funded via federal grant funds. In which Division and Activity are these FTEs budgeted, and what are their responsibilities? Which grant supports these FTEs?

Grant	Division/ Activity	Position	Responsibilities
OJJDP – Addressing the Needs of Incarcerated Parents and Their Minor Children	Inmate Services/ 2520	Program Coordinator	These positions will plan and implement family reunification programming at DOC to include coordinating reunification days, parenting programming, and programming for families in the community.
		Program Manager	
BJA – Improving Reentry Employment	Inmate Services/ 2520	Social Worker/ Case Manager	This position will provide case management for LEAD Out participants outside of the facility, specifically to assist participants with staying engaged in their first few months of employment.
		Career Technical Education (CTE) Instructor	This position will expand the amount of DOC residents that are able to be trained in CTE skills, thereby expanding the number of residents leaving the facilities with training in copper and/or fiber optic cabling.

11. The agency’s budget chapter states that the budget includes “an increase of \$2,673,039 across multiple divisions primarily to support various contractual services.” Please describe the specific contractual services covered by this



increase.

The increase of \$2,673,039 across multiple divisions primarily supports food services and wi-fi expansion.

12. The budget includes \$95,000 to support conference travel. Please list the staff and conferences this funding will support.

This will support the travel and training of the executive team, operational staff, accreditation team and teachers for conference and trainings. For example, site visits to other institutions to explore national best practices, especially as it relates to new technologies.

### ***Education Services***

13. Please provide a breakdown of how the \$4,000,000 allocated to support Special Education of custodial youth will be spent. Which programs and services will this funding support? Will any new programs or services be supported with these dollars?

This funding will support the required education requirements for DOC residents with IEPs age 18 up through 21 years of age.

- a. Why are these funds one-time funds rather than a recurring investment? Will DOC seek additional funding for this purpose during the FY 2025 budget formulation process?

As it relates to special education services, DOC is committed to educating our residents with IEPs, age 18 up through 21 years of age and DOC will seek funding every year.

14. Please provide a breakdown of other education services funded in the FY 2024 budget, by program or services, including (1) FTEs supporting each program, (2) the value and, if known, recipient of grants or contracts supporting each program, and (3) estimate number of residents served by each program.

(1) Eight (8) FTEs support the educational services at DOC.

(2) and (3): educational services include:

#### **GED**

- MOU with OSSE \$24,000
- GED READY/GED Testing, approximately \$1,500
  - 4 FTE's/1 vacant

GED, Adult Secondary Education courses prepares students for successful attainment of a high school equivalency diploma by passing the GED™ assessment. Rigorous study in language arts (reading and writing), math, science, and social studies assists students in developing high-performing skills.

- Approximately 100 in person students served yearly. All residents without a high school diploma are eligible seek GED educational services.

### **CTECH**

- Perkins Grant-\$84,000 OSSE, CTE Dept.
- 3 FTE's/1 vacancy

CTECH provides resident-students with the knowledge and skills needed to become entry-level technicians in the telecommunications industry. Students construct, test, and troubleshoot copper-based cabling systems which are the basis of today's networking, cable television, and satellite communications systems. Training is conducted on the CTech© Interactive Advanced Cable Trainer, providing students with hands-on experience needed to troubleshoot both commercial and residential wiring and cabling applications.

- Approximately 25 in person students served (through all 6 certifications which take 4-6 weeks to earn) per year.

### **Post-Secondary Education (PSE)**

- No cost to DOC – Currently Georgetown University, Harvard University, University of Maryland in partnership with the Petey Greene Program, and Georgetown Law School expenses are covered by the educational providers. Ashland University's expenses are covered via Pell Grant. MIT in partnership with Georgetown University will be offering credit bearing course in Summer 2023 at no expense to DOC or DOC residents.
- 1FTE/0 vacancy
- Approximately 100 in person students are served per year.

15. The Department may, for School Year 2023-2024 onward, become the Local Education Agency ("LEA") or public agency responsible for education of eligible residents at the DC Jail.

- a. How is DOC preparing to take on this new role? How does the agency's FY 2024 reflect these preparations or other investments?

The DOC is preparing to take on this role by soliciting a contractor to provide special education services. DOC has also requested (and been approved) for a budget enhancement of \$4 million. DOC is working closely with OSSE and the DME to prepare for the FY24 school year.

- i. Will DOC need additional staff to fill this role?

Once the contract has been awarded, DOC will evaluate whether additional staff is needed to support the successful execution of the contract.

- b. Earlier this year, the District issued a solicitation for education services at the Jail.

- i. What is the anticipated timeline for this solicitation? When will the solicitation close, and when does DOC anticipate awarding the contract?

The solicitation has been posted, the pre-proposal conference has taken place. The solicitation will close April, 25, 2023 at 10:00am and we expect to award the contract by July 2023, with services to begin within the month of July 2023.

- 1. How is DOC ensuring that the recipient of the contract has sufficient time to stand up an educational program in time for the start of School Year 2023-2024? The Committee is concerned that, should the contract be finalized in mid-summer, the contractor will not have sufficient time to stand up a program before the start of the school year.

DOC requires, as part of the proposal, a transition plan that meets requirements for school year start up, including how and when the vendor will transition the needed responsibilities.

- ii. How is DOC working with the Deputy Mayor for Education and Office of the State Superintendent of Education to develop this solicitation and review bids? If not working with education cluster agency partners, how is DOC ensuring the contract terms adhere to best practices for provision of educational services?

DOC has worked closely with the Deputy Mayor's Office for

Education (DME), the Office of State Superintendent of Education (OSSE) and the Students in Care of DC to discuss educational services at DOC for FY24 and beyond. Additionally, DOC and DME discussed and reviewed the conditions of the educational solicitation. DOC worked with OCP and the solicitation for the educational contract has been posted for solicitation. Updates and amendments have been added to the solicitation per requests from the DME and the Students in Care of DC.

- c. At the Committee’s performance oversight hearing for DOC, the agency expressed opposition to a requirement that DOC or the educational provider for residents at DOC facilities assess students for special education services, once referred.

- i. Why does DOC oppose assessing referred students for special education services?

Pursuant to Individuals with Disabilities Education Act (IDEA), students within the custody of DOC through age 21 are entitled to receive a free appropriate public education (FAPE) through the delivery of special education and related services if:

- 1. They previously were identified as a student with a disability under 34 C.F.R. §300.8 prior to their incarceration in an adult correctional facility; and
    - 2. They had an IEP prior to their incarceration in an adult correctional facility.

Upon arrival at the DOC facility, students are screened using interviews and District Government records to determine if they are eligible to receive special education services under the above criteria set by the federal law. DOC students, ranging in age from 18 to 21, who meet the above criteria may elect to opt into or out of receiving special education services because are beyond the District’s compulsory school age under local law.

Pursuant to IDEA § 34 C.F.R. §300.102(a)(2)(i)(A), the obligation to provide special education and related services does not apply to young adults aged 18 through 21 who:

1. Were not actually identified as being a child with a disability under 34 C.F.R. §300.8 prior to their incarceration in an adult correctional facility; and
2. Who did not have an IEP prior to their incarceration in an adult correctional facility.

Therefore, pursuant to IDEA, DOC is not legally required to identify, locate, and evaluate young adult students aged 18 through 21 if that student did not have an IEP or had not been previously identified as a student with a disability prior to incarceration in a DOC facility.

DOC's goal is to meet our residents where they currently are in life, including understanding that residents may seek alternative educational options beyond those offered by a high school diploma.

What would DOC need to feel prepared to take on this responsibility?

DOC, through our close partnership with DME and OSSE is prepared to adhere to all legal obligations associated with becoming the public agency responsible for FAPE for students within the custody of DOC through age 21 pursuant to IDEA who had an IEP or were identified as a student with a disability prior to incarceration within a DOC facility. This preparation is reflected in:

- Our FY24 budget, which includes \$4 million in funding for contracted special education and related services from an education provider who has the expertise in serving students who are experiencing incarceration;
- Our currently open solicitation seeking an education provider for special education and related services ahead of school year 2023-2024;
- Legislative language that we look forward to Council considering that will provide DOC with the legal authorization in DC law to become the public agency responsible for special education and related services for students aged 18 through 21 who are within DOC custody

and are entitled to special education services pursuant to IDEA; and

- The articulation and oversight of roles and responsibilities in the delivery of special education and related services through the execution of a memorandum of agreement (MOA) between DOC, OSSE and the contracted education provider pursuant to IDEA § 34 CFR 300.154(a).

- ii. What would be the cost to DOC to assess eligible students for special education services? How many students, on average, does DOC anticipate would qualify for these assessments? Pursuant to IDEA, DOC is not legally required to identify, locate, and evaluate students aged 18 through 21 for eligibility to receive special education and related services if that student did not have an IEP or had not been previously identified as a student with a disability prior to incarceration in a DOC facility. Therefore, DOC cannot provide a cost estimate, nor can DOC provide an anticipated number of students.

For those students who, pursuant to IDEA, are legally entitled to receive special education and related services within DOC's custody, the FY24 budget includes \$4 million that includes the projected costs for said services for SY23-24. As of April 4, 2023, there are 28 special education students taking part in education programming at DOC. Since SY21-22, on average, there are up to 35 students in DOC's custody who are eligible to enroll in special education services per school year. DOC's FY24 budget includes the amount needed to prioritize and provide these critical special education services at the highest quality.

- d. In the 2018 "Students in the Care of the District of Columbia Working Group Recommendations" report – prepared by a working group that included representatives from DCPS, DCPSB, Department of Corrections, Department of Youth Rehabilitation Services, Court Services & Offender Supervision Agency, Office of the State Superintendent for Education, school leaders, advocates, and others – the working group recommended implementation of a partial credit system to ensure students can earn course credit for coursework

completed while in care. It is the Committee's understanding that the Executive was preparing legislation to effectuate that idea. Is that the case? What is the status of that legislation? Please also explain the cause of delay in finalizing this package of legislation.

The District is committed to ensuring that students experiencing incarceration are properly enrolled in, and receive credit for, the coursework that they need to graduate. As a reflection of this shared commitment, DOC, along with other government and non-governmental stakeholders, participated in a small working group led by the DME's Office for Students in the Care of DC (SCDC), to evaluate and identify solutions for addressing challenges related to education continuity and credits for students in District care which included students within the custody of DOC. For updates on the status of the recommendations and the next steps from this work, please contact the DME's Office for Students in the Care of DC (SCDC). You can directly contact SCDC's Executive Director, LaShunda Hill at: [lashunda.hill@dc.gov](mailto:lashunda.hill@dc.gov).

- i. Where DOC is deemed the public agency responsible for providing an education to eligible residents at DOC facilities, how will DOC work with DCPS, PCSB, and other Local Education Agencies to ensure coursework offered at the DC Jail is credit-eligible upon a resident's reentry?

DOC, DME and OSSE are committed to ensuring the successful implementation, monitoring and tracking of special education and related services pursuant to IDEA that supports young adults within DOC custody on their path to graduation.

Pursuant to IDEA at 34 CFR §300.154(a), an interagency agreement or other mechanism for interagency coordination is to be put into effect between the non-educational public agency and the state education agency (SEA) in order to ensure that FAPE is provided. OSSE has in place such agreements across the correctional education system for adult students and anticipates continuing to meet this obligation under the federal law.

Once DOC is legally authorized as the public agency responsible for FAPE under IDEA, DOC will enter into a memorandum of agreement (MOA) with OSSE and the contracted education provider. This MOA will provide an articulation of the roles and responsibilities, as well as procedural operations, of all parties in the delivery of special education and related services

pursuant to IDEA § 34 CFR 300.154(a). The MOA will serve as a mechanism for ongoing oversight and monitoring by OSSE of DOC under its authority granted by IDEA; and the contract between DOC and an educational service provider as the buyer of educational services for students within the DOC's custody.

In addition, DOC commits to ensuring that the contract to provide special education services via an education provider includes language that requires that all coursework provided by said contracted education provider is DC credit eligible. DOC also commits to working closely with the contracted education provider to ensure the appropriate sharing and transfer of education records and transcripts as students re-enter the community to ensure students are set up for continued special education services and future academic success.

16. What does DOC estimate it would cost to provide access to educational opportunities, including pursuit of a GED or high school diploma, to all residents in DOC custody?

DOC is unable to answer this question at this time as not all individuals in DOC require GED or high school diplomas and since these are adult learners, educational opportunity would be voluntary, therefore we would first have to determine the resident demand for expanded educational offerings.

- a. What is the current cost per eligible resident to provide these services, on average?

For special education services, the DOC is not privy to the per pupil funding formula. This question needs to be deferred to the DME/OSSE who was strategizing funding formulas stacked upon IDEA funding to provide for just those with designated IEPS. GED instruction requires MOU OSSE (\$24,000), teacher salaries (CS-11 salary range \$65,285-\$84,167), GED READY Voucher (\$23.00), GED testing (\$3.75), and auxiliary costs (\$25,000).

### ***Medical Care***

17. The Mayor's FY 2024 budget proposal includes a reduction of \$2.2 million in "savings in the Inmate HealthCare contract as a result of lower utilization rate[s]."



- a. Please provide the agency's rationale, including specific utilization data, underscoring DOC's conclusion that residents will engage healthcare services at a reduced rate in FY 2024 as compared to FY 2023.

The agency used population projections to determine the appropriate level of funding for the healthcare contract. No utilization data is used to determine costs, the healthcare contract is all-inclusive and reimbursed based on population. There is no reduction in services.

- b. What was the total value of this contract in FY 2022 and 2023, and proposed for FY 2024?

FY2022 (OY1) has a not to exceed (NTE) amount of \$34,829,617.

FY2023 (OY3) has a NTE amount of \$36,271,403. FY2024 (OY4) has a NTE of \$37,799,403.

- c. What is DOC's plan where funding for this contract is insufficient to meet resident healthcare needs in FY 2024?

The agency will work with the Mayor's office to identify additional funding sources should we experience increasing populations. Current projections show the population holding steady.

18. Is it correct that residents at the DC Jail are responsible to pay copay costs for medical services?

No, this is not true. There are no co-pays for medical services.

- a. What is the typical copay for a resident seeking medical care? Please provide the Committee with any schedules or other breakdown of copay and other medical costs. N/A see above.
- b. What happens if a resident is unable to cover the cost of a copay? Is medical treatment still provided? Does DOC charge residents and collect after reentry? N/A. See above.

19. How are period products and medicine for menstrual pain relief made available to residents? How does DOC ensure residents have easy access to this care?

Residents have free access to tampons, pads and OTC medications such as Acetaminophen (Tylenol) and Advil for cramping discomfort. There is no charge for these products or medications.

### ***DOC Programming***

20. Please provide the Committee with a spend plan, by fiscal year and program/service provided, for the \$900,000 grant DOC will receive for

improving reentry employment outcomes.

The Improving Reentry Employment funding is associated with the workforce development programming at DOC in LEAD Up and LEAD Out. Below is a summary of the awarded budget.

Fiscal Year	Expenditure	Cost
FY23	Case Manager	\$26,300
	CTE Instructor	\$41,423
	Participant resources	\$5,000
	Promotional materials	\$5,000
	Evaluation Partner	\$100,600
	C-Tech Train-the-Trainer	\$15,450
	Strategic Planning & Graphic Recording	\$18,142
FY24	Case Manager	\$105,200
	CTE Instructor	\$82,845
	Vocational and Professional Certs.	\$45,225
	Participant resources	\$5,000
	Promotional materials	\$5,000
	Evaluation Partner	\$100,600
FY25	Case Manager	\$105,200
	CTE Instructor	\$82,845
	Vocational and Professional Certs.	\$45,225
	Participant resources	\$5,000
	Promotional materials	\$5,000
	Evaluation Partner	\$100,600

- a. Where (which Division/Activity/CSG(s)) is this grant reflect in the agency's FY 2024 proposed budget?

Division: Inmate Services

Activity: 2520

CSG: 0012, 0014, 0040, 0041

- b. What materials will DOC be preparing as part of the grant's required 6-month planning period? Will DOC be engaging any non-agency District staff or outside experts in development of this plan—and, if so, who, and in what capacity?

DOC will engage the Library of Congress's Federal Research Division as the evaluator for the workforce development program, and will provide support DOC staff in the internal development of a logic model and strategic plan for workforce development within the Department.

21. Please provide total funding allocated in the agency's proposed budget for the following programs, as well as the agency's plans for programs and services to be provided using those dollars and the number of DOC residents the funding will support in FY 2024. Please denote where funding and residents served differs from FY 2023 levels.

a. Young Men Emerging Program -

The YME unit does require staffing and the purchase of equipment, supplies and contractual services for grant funded programs offered to the unit residents however; these costs are absorbed by the DC DOC programs divisions. While, there are no set allocated funds or budget line item for the YME Program, DOC remains committed to this program.

b. Lead Up! Program -

There has not been any grant money received for FY2024.

c. Lead Out! Program -

DBH will provided \$1,803,922.00 to implement the Lead Out Workforce Development Program. DOC is not aware if DBH will be providing SOR Funds next fiscal year.

22. Has DOC set long-term participation and program offering goals for the YME and Lead Up! and Lead Out! Programs? What are those goals through FY 2028, and how do the investments in the FY 2024 further the agency's efforts to reach those goals?

DOC has been working in conjunction with current partners, previous partners and DC Department of Behavioral Health (DBH) to review the YME, LEAD Up and LEAD Out Programs. DOC has connected with the University of Cincinnati Corrections Institute (UCCI) to train staff and complete program evaluations based on best practices. The goals for YME, LEAD Up and LEAD Out program offerings continue to be to expand our virtual platforms, increase in person offerings for career technical education and industry certifications and increase person offerings now that COVID-19 restrictions have been largely lifted. The goal for LEAD Out is to expand employment partnerships and remain compliant of regulations set forth by DBH.

LEAD UP! Program- LEAD Up Program offers Adult Basic Education (ABE), GED Prep, GED testing, post-secondary education, college and career readiness courses both in person and via virtual platform. LEAD Up has over 600 courses that residents can complete, including industry certifications. LEAD Up offers credit bearing and non-credit bearing courses. Participants are also offered as Free Minds book club, Petey Greene,

Georgetown University, Ashland University, Mindfulness Meditation, Recovery Support and Workforce Development and Reentry support

LEAD OUT! Program-Workforce Development, job coaching, job development, SUD and Readiness Assessments, retention services, career technical education, industry certifications, ABE, /GED Prep/GED, professional development, job placement, recovery support and peer specialist/advocacy, relapse prevention and crisis intervention.

23. What would be the cost and timeline to stand up and offer a partner program, like YME, for female residents? Has DOC explored standing up such a program?

DOC's female population that would fit the criteria for YME is very small (18 – 25) year-olds. We believe it takes approximately 90 days for the integrated care, education and programs on YME to begin to be effective. Three (3) months provides the necessary time for residents to begin to implement new routine-based habits, explore alternative ways of thinking and begin to prioritize a best self-mentality, and establish the timeframe needed to set academic pathways relevant to individual milestones. For FY22 and FY23 year to date monthly average, there were 14 female residents meeting the YME age criteria and they had an average length of stay of only 48 days. DOC offers program and services to our female population through our education and programs divisions both on unit and off unit.

24. On the Lead Up! program:

- a. Please provide program participation rates for FY 2021, 2022, and 2023, to date.

LEAD UP! Program-

FY21 - 10/1/2020-9/30/2021-the program was started in March,2020 and 19 participants were moved to this unit.

FY22- 10/1/2021-9/30/2022- 118 participants moved onto the units.

FY23-10/1/2022-3/29/2023-136 moved on the units.

- b. DOC currently restricts residents awaiting transfer to Bureau of Prison facilities from participating in the Lead Up! program. What is the rationale for not permitting BOP transferees to enroll while at the DC Jail?

LEAD UP! Program

DOC does not currently restrict residents awaiting transfer to the Bureau of Prisons (BOP) to participate in the LEAD Up Program. All residents interested in participating in the LEAD Up program that

meet the requirements for the program regardless of awaiting BOP may participate in the LEAD Up Program.

- c. It is the Committee's understanding that Lead Up! no longer provides (or has significantly reduced) cognitive behavioral therapy services to program participants. Why have these services been discontinued or reduced? What are DOC's plans to reinvest in CBT for program participants?

LEAD UP! Program

CBT programs are offered to all residents in the facility via the APDS tablets. Additionally, Unity Health provides mental health services to all residents in need of services. Lead Up provided Thinking for Change, a behavior change program that is an evidence-based practice up to October 2022. Staff must be certified to become a facilitator for the Thinking for Change model. DOC had one facilitator that resigned in October 2022. DOC will resume the Thinking for Change groups once new staff are hired and complete the certification.

To remain in compliance with DBH SOR grant requirements for participants with SUD, OUD and STUD in the LEAD Out Program, DOC now provides a certified recovery support specialist and two certified peer specialists that work with the LEAD UP AND LEAD OUT teams.

DOC will continue to offer certification trainings for staff on boarding to continue the Thinking for Change Program offerings to program participants.

- 25. The Lead Out program is funded in part using State Opioid Response ("SOR") grant funds through the Department of Behavioral Health, which are on year 3 of the option years agreement. What is the last option year of that grant, and how is DOC planning for reapplication?

The SOR grant funding is a yearly grant award that agencies and organizations apply for each spring. As such, there is no last option year. DOC has recently expanded and enhanced the SOR workforce development project for FY23, and will seek funding for similar activities in FY24. This includes:

- a. Recovery support, relapse prevention, and peer support/advocacy
- b. Payroll servicing and workforce development training
- c. Workforce development and employment assessments

- d. Tablet based programming
- e. First aid and safety licenses for participants
- f. Dress clothing for participants and their families
- g. CDL instruction

26. It is the Committee's understanding that DOC is currently evaluating educational services and programmatic offerings to determine whether to continue those offerings in the future.

- a. What programs are currently being assessed?

In 2018, the DOC took an internal assessment of programmatic data captured for initiatives at the jail to determine whether the Department was ready to conduct an evaluation of the programs and services offered. With funding and technical assistance from the DOJ's Bureau of Justice Assistance (BJA), an initial review of program information and data determined that, while there was good participation data captured, there was more work to be done for data related to program impact and outcomes. This led to the development of partnerships that would help enhance the Department's evaluation-readiness, to include the training of staff on evidence-based interpersonal strategies, the integration of more programming data in the new offender management system, and the training of program staff on how to capture data in a way that is readily evaluable.

The first partnership funded by BJA has been with the University of Cincinnati Corrections Institute (UCCI), which has provided evidence-based training to Officers and non-uniform staff on how best to interact with justice-involved residents. Additionally, UCCI has provided case managers and social workers evidence-based training on cognitive behavioral intervention strategies that can be paired with programming for the average DOC resident as well as for those charged with sex offenses and those with substance use disorders. Finally, UCCI is training DOC's program staff to capture program information/data in a manner that will easily allow for program evaluation, and will provide an evaluation of one program at DOC at the end of 2023.

The second partnership funded by BJA is with the Library of Congress's Federal Research Division (LOC). In 2021, DOC reached out to the LOC to discuss partnering on a grant application that would support a process evaluation and assessment of the DOC's newly enhanced workforce development program. To this end, DOC and the

LOC developed a grant proposal for BJA that resulted in a grant awarded to DOC in Fall 2023. DOC staff are currently working with LOC staff on procurement as well as planning the research methodology for evaluation and eventual assessment. The planning period is anticipated to be complete by September 2023, and the process evaluation and assessment is anticipated to complete by December 2025.

- b. What metrics is DOC using to assess these programs?

DOC is in the strategic planning phase with partners described above to develop metrics for assessing current programs. DOCs process for new programs is to complete an application process that includes submitting a program curriculum and program plans to the Education, Programs and Case Management Division to review. A multidisciplinary team was developed (management leveled staff) in October 2023 to review all new/potential programs or returning programs (post-covid). There is a process flow and a draft policy being created to identify evaluation criteria for new programs.

Is DOC gathering and utilizing data owned by other agencies to assess program outcomes (such as DOES, to track employment outcomes for residents after reentry)?

Yes, data sharing is being used to track shared data with other agencies through the Apricot System and LinkU for the READY Center. The Apricot system was updated and expanded in September 2022 and continues to be updated with new licenses as new partners are partnering with the DC DOC. DOC will continue to expand and use this data to track program outcomes post release. DOC also used public data owned by other agencies to assess trends and assist with program development.

- c. Who is responsible for these evaluations?

The EPCM Division program managers and program analysts are responsible for the evaluation of programs and are assisted by our Office of Strategic Planning and Analysis. DOC is in the process of developing the programs evaluation tools with partners as mentioned above, that will assist staff with training on program evaluations.

- d. Is DOC collecting feedback from residents on value of and interest in these programs?

Yes, DOC is utilizing satisfaction surveys in the programs division to gain quantitative data from program participants. Satisfaction surveys

have been used within the READY Center, RSAT program, Women's Program's and LEAD Out Programs. These satisfaction surveys will be expanded to all program areas.

- e. How will these assessments be translated into findings or recommendations to continue or discontinue certain programs? These findings will be used in annual reports and evaluations for program areas. This will assist with the determination of the continuance of a program offering. Annual reports that are associated with grant funds will be made available to the funders.

Will those findings or recommendations be made available to the Council, DC Jail residents, or the public for comment?

For programs that are grant funded a final report is completed and available for public review.

27. How many staff are currently overseen by the Education Administrator? How many of those positions are vacant?

8 FTEs with 2 vacancies

- a. Please provide a breakdown of positions, including whether the position is currently vacant, in the Inmate Education Program. GED: 4 FTE/1 Vacant, CTECH: 3 FTE/ 1 Vacant, Post-Secondary Education: 1, therefore total of FTE-8 currently

28. How many staff are currently overseen by the Reentry Administrator? How many of those positions are vacant?

The Reentry Administrator oversees a staff of 20 people and there are currently 12 vacancies.

29. Please describe any barriers or investments necessary to facilitate DC Jail residents testifying virtually (or, if less resource intensive, testify in-person at a hearing convened at DC Jail facilities) before the DC Council.

Current barriers or investments needed to facilitate testimony from DOC residents at Council meetings, include the need for more virtual spaces or wi-fi within DOC facilities. Currently, DOC does not have wi-fi in its facilities, therefore access to virtual meetings is limited to select wired locations within the facilities. Wi-fi within the facilities would allow for more options for virtual visits and meetings. Also, to facilitate these meetings there would be a need for additional staff to monitor the use of the computers and/or secure programming to ensure safety and security are maintained. Additionally, DOC reiterates its support for the DOC elected ANC Commissioner, as he



speaks for and represents the DOC community, to the larger District community.

**(1100) Agency Management**

30. (1110) Executive Direction and Support sees a reduction of 2.0 FTEs, after growing by 6 FTEs in FY 2023. What was DOC's intent in FY 2023 in increasing staffing in this Activity, and why is the agency now reducing FTE levels?

DOC reduced vacant positions throughout the agency.

31. (1145) Technology Support includes an enhancement of \$610,000 but -1.0 FTE. Does this increase reflect the Wi-Fi expansion? If not, what does this funding support?

DOC reduced vacant positions throughout the agency. It does reflect the wi-fi expansion but was counter-balanced with the reallocation of the tablet support funding to Inmate Adjustment & Developmental Support and the reduction of one (1) FTE.

32. (1160) Facility Services is being reduced by \$696,000 and 2.0 FTEs. What does this proposed reduction represent, assuming this reduction includes funding for more than the 2.0 eliminated FTEs?

DOC reduced vacant positions and right-sized budgets throughout the agency.

**(2500) Inmate Services**

33. Please describe how DOC will utilize the \$1.081 million increase in funding proposed for (2510) Inmate Personal Services. Does this reflect the \$396,817 and 3.0 FTEs in federal grant dollars for the Family Reunification Program?

No, Inmate Personal Services does not reflect the \$396,817 and 3 FTEs in federal grant dollars for the family reunification program. This funding is inclusive of increases in our food and grooming contracts.

34. On the proposed \$396,000 for Family Reunification Program funding:

a. Are these recurring, term, or one-time grant funds?

DOC was awarded \$729,405 for Office of Juvenile Justice and Delinquency Prevention (OJJDP) "Addressing the Needs of Incarcerated Parents and their Minor Children" program. This is a 3-year award to support programming for incarcerated men and women and their children. While this funding is not anticipated to be renewed after FY25, family reunification remains an important component of the DOC READY Center.

- b. What programming or services will this funding support? What will be the responsibilities of these 3.0 FTEs?

This funding will support the enhancement of DOC's Family Reunification efforts by providing structured programming associated with the reunification events for incarcerated parents as well as for their children. Two FTEs are associated with this funding to plan and implement family reunification programming within DOC to include coordinating reunification days, parenting programming, and programming for families in the community.

- c. When will DOC begin hiring for these 3.0 new FTEs?

OJJDP began to implement the "Addressing the Needs of Incarcerated Parents and their Minor Children" grant programming in January 2023, with funds restricted until Training and Technical Assistance (TTA) started and awardees complete the Planning and Implementation Guide in the first six months of TTA. Because DOC's TTA began in February 2023, the Department anticipates hiring in June 2023, when the P&I Guide is expected to be completed and approved by the OJJDP Grant Manager.

35. Please describe the programs and services supported by the \$6.103 million increase to (2520) Inmate Adjustment/Developmental Support.

This increase is inclusive of a reallocation of the tablet budget from Agency Management and the educational services for students with IEPs.

36. What effect will the reduction in \$4.454 million to (2530) Inmate Health Services have on healthcare for residents? Recognizing the \$2.2 million savings on the healthcare contract, what accounts for the remaining \$2.2 million reduction to this activity?

There will be no change in the level of care inmates receive, the new amount is based on a lower population level.

### **(3600) Inmate Custody**

37. Does the \$3,893,000 reduction to (3605) Institutional Security and Control include any reductions beyond cuts to the Personal Services?

[Yes, it includes a right-sizing of the security contract.](#)

## **II. Capital Budget**

38. Please provide a spending plan for all new or ongoing capital projects, broken out by year, including how available balances will be spent.

[Please see Attached Sheet](#)

39. On (CGN02) CTF General Renovation:

- a. The Mayor's budget proposal proposes striking all funding (\$1 million) for this project in FY 2024. Please describe the effect this reduction will have on the project timeline.

[DOC will continue with projects that are funded within the remaining budget. This reduction in funding does not directly affect current project time lines.](#)

- b. Please provide an update on the status of this project. What work has been completed, and what is planned for the remainder of FY 2023 and FY 2024?

[Please see Attached Sheet](#)

40. On (CGN01C) General Renovation at DOC Facilities:

- a. The Mayor's budget proposal proposes striking all funding (\$1 million) for this project in FY 2024. Please describe the effect this reduction will have on the project timeline.

[DOC will continue with projects that are funded within the remaining budget.](#)

- b. Please provide an update on the status of this project. What work has been completed, and what is planned for the remainder of FY 2023 and FY 2024?

[Please see Attached Sheet](#)

41. On (MA220C) Emergency Power System Upgrades:

- a. How will DOC use the \$3 million in funds allocated in FY 2025? Will this funding support upgrades to fully address issues with the steam plant?

This will not support the steam plant, it supports the generator replacement and supporting electric infrastructure at CTF.

42. On (CRB01C) new Correction Facility:

- a. The Committee is pleased to see funding for this project significantly accelerated in the Mayor's budget proposal. Please describe how DOC will utilize the \$10 million provided in FY 2024, and a general timeline (by project phase) for this project.

It will support the current solicitation by following up on the work of the architectural consultant and develop and provide an architectural program to guide the design and construction of the DOC Annex. These funds will allow for a range of technical planning, design, engineering, operational and construction management-related services.

43. The FY 2023 Supplement Budget as proposed cuts the \$7,000,000 allotment from (B25RNC) DOC HQ and Ready Center.

- a. Has this funding been cut or reallocated to another project, such as (CRB01C)?

This funding no longer supports the READY CENTER project, and DOC has no insight as to where these funds were reallocated.

- b. Without these funds, how does DOC intend to identify a permanent location for the Ready Center?

DOC will pause our building project on the DOC campus for the READY Center, but we will continue to move forward with securing lease space for 2 years within Ward 8. We hope to collect critical information regarding future site location, programmatic successes, and how we envision our community footprint going forward.

- c. What maintenance or upgrades to the DOC headquarters will not occur due to this allotment sweep?

All of those funds were to support the READY Center, and nothing will be affected for DOC HQ.