


**Council of the District of Columbia**  
**COMMITTEE ON EXECUTIVE ADMINISTRATION & LABOR**  
**MEMORANDUM**

1350 Pennsylvania Avenue, NW, Washington, DC 20004

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**TO:** Chairman Phil Mendelson  
**FROM:** Councilmember Anita Bonds   
**RE:** Request to Agendize Measures for the July 11, 2023 Legislative Meeting  
**DATE:** July 6, 2023

I request that the following measures be agendized for the July 11, 2023 Legislative Meeting:

- **Modification Nos. 11 and 12 to Human Care Agreement No. CW98887 with Great American Corporation Approval and Payment Authorization Emergency Declaration Resolution of 2023**
- **Modification Nos. 11 and 12 to Human Care Agreement No. CW98887 with Great American Corporation Approval and Payment Authorization Emergency Act of 2023**

This emergency legislation would approve two modifications to the District's Human Care Agreement with the Great American Corporation, authorizing payment in the not-to-exceed amount of \$4,077,797.58.

The Great American Corporation provides food services for the Department of Aging and Community Living's (DACL) community dining sites and home-delivered meal programs. Their most recent contract and human care agreement was deemed approved by the Council on October 9, 2022, and provided for a base period between May 16, 2022, and May 15, 2023, in an amount not-to-exceed \$3,515,136.75. It also provided for an option year one amount not-to-exceed \$3,813,766.51.

On May 16, 2023, DACL (via the Office of Contracting and Procurement) exercised part of option year one for the period between May 16 and July 15, 2023, in an amount not-to-exceed \$679,632.93. Now, DACL needs the Council to retroactively approve that modification (No.11), and to approve an additional modification (No. 12) which would exercise the remainder of option year one for the period between July 16, 2023, and May 15, 2024, in the amount of \$3,398,164.65. In total, these two modifications increase the not-to-exceed amount for option year one to \$4,077,797.58 (an increase of \$264,031.07), which allows for the Great American Corporation to increase their capacity to serve Ward 4 dining sites, and to provide special event meal services.

Thousands of seniors in the District rely on the Department of Aging and Community Living for quality meals, either delivered at home or through community dining sites. In order to ensure that District seniors continue to receive this essential service, the Council must approve these contract modifications on emergency basis, before the Council enters recess on July 15<sup>th</sup>.

- **Modifications to Contract No. CW98891 with Run Veggie, Inc. Approval and Payment Authorization Emergency Declaration Resolution of 2023**
- **Modifications to Contract No. CW98891 with Run Veggie, Inc. Approval and Payment Authorization Emergency Act of 2023**

The Office of Contracting and Procurement (“OCP”), on behalf of the Department of Aging & Community Living (“DACL”), seeks approval to exercise the remainder of Option Period 1 under Human Care Agreement No. CW98891 (“HCA”) with Run Veggie, LLC (“Run Veggie” or “Provider”). The proposed contract action will be carried out under Modification 13 of the HCA, and will cover the period between July 16, 2023, and May 15, 2024, in the not-to-exceed amount of \$3,437,319.83.

The purpose of this contract is to provide people 60 years or older with a nutritious meal containing one-third of the Dietary Reference Intakes (DRIs) as established by the Food and Nutrition Board and meeting the current Dietary Guidelines for Americans (DGAs). The contractor must be able to produce and deliver meals daily throughout the city and to individual seniors who live in their homes and are unable to prepare meals for themselves. The District anticipates that there will be up to 2,500 District residents participating in the home-delivered meal program, but that the number may fluctuate on a daily basis. For the home-delivered meal program, the contractor must be able to provide meals with the flexibility to accommodate daily changes in delivery location and meal quantities.

Because of a delay in the approval process for this contract package, DACL exercised a partial option period (between May 16 and July 15, 2023, in the not-to-exceed amount of \$687,463.97) to ensure continuation of services until the Council had an opportunity to review and approve the contract. For this reason, it is necessary for the Council to approve this contract modification approving the remainder of option period one on emergency basis before the summer recess begins on July 15<sup>th</sup>.

Copies of the emergency declaration resolutions and emergency acts are attached, as well as a copy of the Run Veggie contract package. Please contact Kevin Chavous at [kchavous@dccouncil.gov](mailto:kchavous@dccouncil.gov) or Tosha Skolnik at [nskolnik@dccouncil.gov](mailto:nskolnik@dccouncil.gov) or (202) 724-8025 with any questions.

cc: Members, Council of the District of Columbia  
Office of the Secretary  
Office of the General Counsel  
Office of the Budget Director  
Mayor’s Office of Policy and Legislative Affairs