

COUNCIL OF THE DISTRICT OF COLUMBIA

MEMORANDUM

To: Chairman Phil Mendelson
From: Councilmember Janeese Lewis George 
Date: February 29, 2023
Subject: Request to Agendize Emergency Measures for the March 5, 2024 Legislative Meeting

At the request of the Mayor, I am requesting that the following emergency measures be agendized for the March 5, 2024 Legislative Meeting

- “Modification Nos. M01, M02, and M03 to Contract No. DCAM-23-NC-RFP-0009G with Superior Services & Associates, Inc. Approval and Payment Authorization Emergency Declaration Resolution of 2024”
- “Modification Nos. M01, M02, and M03 to Contract No. DCAM-23-NC-RFP-0009G with Superior Services & Associates, Inc. Approval and Payment Authorization Emergency Act of 2024”

The legislation will approve modifications to Contract No. DCAM-23-NC-RFP-0009G with Superior Services & Associates, Inc. for city-wide comprehensive janitorial and related supplemental services and will authorize payment to Superior Services & Associates, Inc., for services received and to be received under the modifications.

The Committee asked DGS and OPLA why procurement documents were not prepared in advance to avoid the need for exercising this partial option year, and received this in response: “The Department aimed to seamlessly execute Option Year One in its entirety; nevertheless, due to some delays, not all of the contract compliance documentation was received and approved promptly. As a result, the submission of the package for passive approval before September 30, 2024, faced a time constraint. To avoid possible lapses in service before the full value of Option Year One could be submitted to the Council for approval, Modification Nos. M01 and M02 were issued to incrementally fund and partially exercise Option Year One. Modification Nos. M01 and M02 were not previously submitted to Council for approval because the total value did not exceed \$1 million. However, proposed Modification No. M03, which is based on the need to ensure that adequate funding is available for the Contractor to continue providing necessary city-wide comprehensive janitorial and related supplemental services, through the end of Option Year One, will cause the NTE amount of the Contract for Option Year One to exceed \$1 million; thus, Council approval is required.”

Drafts of these measures are attached. Please contact Will Perkins if you have any questions. Thank you for your consideration of this request.

cc: Members, Council of the District of Columbia
Office of the Secretary
Office of the General Counsel
Mayor's Office Policy and Legislative Affairs