


**COUNCIL OF THE DISTRICT OF COLUMBIA  
COMMITTEE ON THE JUDICIARY & PUBLIC SAFETY  
BROOKE PINTO, CHAIRWOMAN**

**MEMORANDUM**

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**TO:** Chairman Phil Mendelson  
**FROM:** Councilmember Brooke Pinto   
Chairwoman, Committee on the Judiciary and Public Safety  
**RE:** Request to Place Emergency Contract Measures on the Agenda for the July 9, 2024  
Additional Legislative Meeting  
**DATE:** July 3, 2024

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I request that the following emergency contract measures be placed on the agenda for the July 9, 2024 Additional Legislative Meeting:

- **Contract No. CW78181 with American Supply Company Approval and Payment Authorization Emergency Declaration Resolution of 2024**
- **Contract No. CW78181 with American Supply Company Approval and Payment Authorization Emergency Act of 2024**

This contract is between the Department of Corrections and American Supply Company to provide clothing, shoes, undergarments, bedding, linens, and personal hygiene supplies and products for the current estimated average daily population of 1,880 residents housed in the District's Central Detention Facility and the Correctional Treatment Facility.

There exists an immediate need to approve Contract No. CW78181 with American Supply Company, and Modification Nos. 12, 13, and 14 thereto, and to authorize payment for the goods and services received and to be received under the contract and modifications. On December 5, 2023, via Modification No. 12, the Office of Contracting and Procurement (“OCP”), on behalf of the Department of Corrections, exercised option year four of Contract No. CW78181 for the period December 12, 2023 through December 11, 2024, in the not-to-exceed amount of \$800,000. On May 15, 2024, via Modification No. 13, OCP increased the not-to-exceed amount of option year four to \$1,000,000. By Modification No. 14, OCP proposes to increase the not-to-exceed amount of option year four to \$1,200,000. Under section 451(b)(1) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 803; D.C. Official Code § 1-204.51(b)(1)), Council approval is necessary since the modifications will increase the value of the contract to more than \$1 million during a 12-month period. Approval is necessary to allow the continuation of these vital services. Without this approval, American Supply Company cannot be paid for goods and services provided in excess of \$1 million for the period December 12, 2023 through December 11, 2024.

Drafts of the measures and related information are attached. If you have any questions, please contact Evan Marolf, Committee Director, at 724-8073 or [emarolf@dccouncil.gov](mailto:emarolf@dccouncil.gov).