



COUNCIL OF THE DISTRICT OF COLUMBIA
OFFICE OF COUNCILMEMBER BROOKE PINTO
THE JOHN A. WILSON BUILDING
1350 PENNSYLVANIA AVENUE, N.W., SUITE 106
WASHINGTON, D.C. 20004

January 11, 2024
Donald Isaac, Executive Director
Corrections Information Council

Via Email

Dear Director Isaac:

Please find enclosed preliminary performance oversight questions from the Committee on the Judiciary and Public Safety ahead of the annual performance oversight hearings. **Please provide responses to these questions no later than January 31, 2024.** If you have any questions or concerns about these questions or your ability to meet this deadline, please contact Evan Marolf, Committee Director, at (202) 724-8073.

Thank you,

A handwritten signature in blue ink that reads "BE Pinto".

Brooke Pinto
Councilmember, Ward 2
Chairwoman, Committee on the Judiciary and Public Safety
Council of the District of Columbia

cc: Office of Policy and Legislative Affairs

ORGANIZATION AND OPERATIONS

1. Please provide the agency's mission statement.

The District of Columbia Corrections Information Council (CIC) is an independent oversight body mandated by the United States Congress and the Council of the District of Columbia to inspect, monitor, and report on the conditions of confinement in correctional facilities where residents from the District of Columbia are incarcerated. This includes facilities operated by the Federal Bureau of Prisons (BOP), the District of Columbia Department of Corrections (DOC), and private contractors.

2. Please provide a complete, up-to-date organizational chart for the agency and each division within the agency, including the names and titles of all senior personnel. Please include an explanation of the roles and responsibilities for each division and subdivision within the agency.
 - a. Please include a list of the employees (name and title) for each subdivision and the number of vacant, frozen, and filled positions. For vacant positions, please indicate how long the position has been vacant.
 - b. Please provide a narrative explanation of any major changes to the organizational chart made during the previous year.

See attachment.

3. Please list each new program implemented by the agency during FY 2023 and FY 2024, to date. For each initiative please provide:
 - a. A description of the initiative, including when begun and when completed (or expected to be completed);
 - b. The funding required to implement the initiative;
 - c. Any documented results of the initiative.
- The Recommendation Assessment (Follow-Up) Report series. See attached folder. We are still awaiting funding under the Corrections Oversight Omnibus Improvement Act of 2022, which - according to the fiscal impact prepared by the Office of Revenue Analysis within the Office of the Chief Financial Officer - is \$361,000 for FY25 for two more positions, NPS, and contracts with national policy experts.
 - The Racial Equity initiative to complete a BOP wide mailing of a booklet on legislative and informational resources unique to DC Code offenders. The booklet is in the final stages of preparation, and the target mailing date is FY24 quarter 3. The funding consists

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of personnel hours and the production and mailing costs, which are estimated at approximately \$15,000.

- The IRAA video and presentation, which is still in progress. There were postproduction delays based on limited fiscal resources, especially in the aftermath of COVID. Approximately \$27,000 was required to execute the production needs, and an estimated \$10,000 more would be useful for the community engagement presentation.
- Consult with industry experts on standards and best practices. We have participated in several preliminary discussions, but we hope to establish some contractual agreements and attend trainings and conferences. We are still awaiting funding under the Corrections Oversight Omnibus Improvement Act of 2022, which - according to the fiscal impact prepared by the Office of Revenue Analysis within the Office of the Chief Financial Officer - is an additional \$361,000 for FY25 for two more positions, NPS, and contracts with national policy experts.
- Include an assessment of past and current recommendations for both the DOC and the BOP in annual reports. The costs are personnel hours, which - according to the fiscal impact of such additional reporting requirements - is an additional \$361,000 for FY25 for two more positions, NPS, and contracts with national policy experts. See attachments.
- The CIC created standardized information sheets, which are updated quarterly, to engage and inform stakeholders in addition to the regular reports. The costs are personnel hours. See attachments.
- The CIC revised its reporting structure within inspection reports to improve readability and increase efficiency. The costs are personnel hours.

4. Please provide a complete, up-to-date position listing for your agency, ordered by program and activity, and including the following information for each position:

- a. Title of position;
- b. Name of employee or statement that the position is vacant, unfunded, or proposed;
- c. Date employee began in position;
- d. Salary and fringe benefits (separately), including the specific grade, series, and step of position;
- e. Job status (continuing/term/temporary/contract);
- f. Whether the position must be filled to comply with federal or local law.

Please note the date that the information was collected.

See below and attachment. Information collected January 19, 2024.

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Title of Position	Name	Start Date	Salary	Fringe	Series/Grade/Step	Job Status	Federal/Local Compliance
Executive Director	Donald Isaac	11/26/2018	\$143,047.80	21.5 %	ES/9/0	Term	Local
Deputy Executive Director	Nicole Ukaegbu	5/16/2018	\$114,441	21.5 %	MS/14/0	Continuing	Local
Program Analyst	Nailah Seabron	6/24/2019	\$96,052	21.5 %	CS/13/2	Continuing	Local
Program Analyst	Kareem McCraney	2/4/2019	\$85,794	21.5 %	CS/12/3	Continuing	Local
Program Analyst	Patricia Marks	6/24/2019	\$85,794	21.5 %	CS/12/3	Continuing	Local
Program Analyst	Dana DeMartino	1/17/2023	\$80,784	21.5 %	CS/12/1	Continuing	Local
Program Analyst	Theodore Nastase	1/17/2023	\$80,784	21.5 %	CS/12/1	Continuing	Local
Program Analyst	Eric Weaver	11/20/2022	\$99,035	21.5 %	CS/13/3	Continuing	Local
Program Analyst	Sydney Lang	1/3/2022	\$83,289	21.5 %	CS/9/2	Continuing	Local
Clerical Assistant	Maurice Cotton	3/1/2020	\$42,892	21.5 %	CS/5/6	Continuing	Local
Clerical Assistant	Sheila Walker	10/1/2017	\$51,091	21.5 %	CS/7/5	Continuing	Local
Communications Specialist	Vacant	N/A	\$54,183	21.5 %	CS/9/0	Continuing	Local

**As of 1/19/24*

5. Please provide a list of all memoranda of understanding (“MOU”) entered into by your agency during FY 23 and FY 24, to date, as well as any MOU currently in force. For each, indicate the date on which the MOU was entered and the termination date (if applicable).

- BOP MOU: executed 12/19/22. Termination on 12/19/25.
- DOC MOA: updated 12/5/23. No termination date.
- DCHR MOU: executed 11/15/22. Termination on 9/20/24.

6. Please provide a list of each collective bargaining agreement that is currently in effect for agency employees.

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- a. Please include the bargaining unit (name and local number), the duration of each agreement, and the number of employees covered.
- b. Please provide, for each union, the union leader's name, title, and his or her contact information, including e-mail, phone, and address if available.

Please note if the agency is currently in bargaining and its anticipated completion date.

Not applicable.

7. Please provide the agency's FY 2023 Performance Accountability Report.

See attachment.

BUDGET AND FINANCE

8. Please provide a chart showing the agency's approved budget and actual spending, by division, for FY 2023 and FY 2024, to date. In addition, please describe any variance between fiscal year appropriations and actual expenditures for each program and activity code.

See attachment.

9. Please list any reprogrammings, in, out, or within, related to FY 2023 or FY 2024 funds. For each reprogramming, please list:

- a. The reprogramming number;
- b. The total amount of the reprogramming and the funding source (i.e., local, federal, SPR);
- c. The sending or receiving agency name, if applicable;
- d. The original purposes for which the funds were dedicated;
- e. The reprogrammed use of funds.

See attachment.

10. Please provide a complete accounting for all intra-District transfers received by or transferred from the agency during FY 2023 and FY 2024, to date, including:

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- a. Buyer agency and Seller agency;
- b. The program and activity codes and names in the sending and receiving agencies' budgets;
- c. Funding source (i.e. local, federal, SPR);
- d. Description of MOU services;
- e. Total MOU amount, including any modifications;
- f. The date funds were transferred to the receiving agency.

Not applicable.

11. Please provide a list of all MOUs in place during FY 2023 and FY 2024, to date, that are not listed in response to the question above.

- BOP MOU: executed 12/19/22. Termination on 12/19/25.
- DOC MOA: updated 12/5/23. No termination date.
- DCHR MOU: executed 11/15/22. Termination on 9/30/23.

12. Please identify any special purpose revenue accounts maintained by, used by, or available for use by your agency during FY 2023 and FY 2024, to date. For each account, please list the following:

- a. The revenue source name and code;
- b. The source of funding;
- c. A description of the program that generates the funds;
- d. The amount of funds generated by each source or program in FY 2023 and FY 2024, to date;
- e. Expenditures of funds, including the purpose of each expenditure, for FY 2023 and FY 2024, to date.

Not applicable.

13. Please provide a list of all projects for which your agency currently has capital funds available. Please include the following:

- a. A description of each project, including any projects to replace aging infrastructure (e.g., water mains and pipes);

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- b. The amount of capital funds available for each project;
- c. A status report on each project, including a timeframe for completion;
- d. Planned remaining spending on the project.

Not applicable.

14. Please provide a complete accounting of all federal grants received for FY 2023 and FY 2024, to date, including the amount, the purpose for which the funds were granted, whether those purposes were achieved and, for FY 2023, the amount of any unspent funds that did not carry over.

Not applicable.

15. Please list each contract, procurement, lease, and grant (“contract”) awarded, entered into, extended and option years exercised, by your agency during FY 2023 and FY 2024, to date. For each contract, please provide the following information, where applicable:

- a. The name of the contracting party;
- b. The nature of the contract, including the end product or service;
- c. The dollar amount of the contract, including budgeted amount and actually spent;
- d. The term of the contract;
- e. Whether the contract was competitively bid or not;
- f. The name of the agency’s contract monitor and the results of any monitoring activity;
- g. Funding source;
- h. Whether the contract is available to the public online.

- Sunnyside Productions, LLC for production services for the IRAA video for \$25,000 for two months of work, but due to setbacks – she has been working on it for five months at the same price, and completion is near. Not competitively bid. The funding source is local funds. The contract is not available online.

16. Please provide the details of any surplus in the agency’s budget for FY 2023, including:

- a. Total amount of the surplus;
- b. All projects and/or initiatives that contributed to the surplus.

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In FY 2023, the Corrections Information Council had a gross revised budget of \$1,148,047 with actual expenditures of \$1,134,468 yielding a surplus of \$13,579.

The contributing factors are as follows:

- Local Funds had a surplus of \$13,579 mainly attributed to salary lapses

17. For FY 2023 and FY 2024 to date, please provide the number of contracts and procurements executed by your agency. Please indicate how many contracts and procurements were for an amount under \$250,000, how many were for an amount between \$250,000-\$999,999, and how many were for an amount over \$1 million.

Not applicable.

LAWS, AUDITS, AND STUDIES

18. Please list and describe any ongoing investigations, audits, or reports on your agency or any employee of your agency, or any investigations, studies, audits, or reports on your agency or any employee of your agency that were completed during FY 2023 or FY 2024, to date.

Not applicable.

19. Please list any reports the agency is required by Council legislation to prepare and whether the agency has met these requirements.

- Are there any required regular reports that the agency believes are unduly burdensome and/or underutilized by the Council or the public? If so, please provide details on each such report and, to the extent feasible, an estimate of the budget and/or person-hours required to prepare each report.

DC Code § 24-101.01	Compliance
Inspection Reports on DOC facilities & at least 3 BOP facilities per fiscal year	Yes
Youth Rehabilitation Amendment Act of 2018 Report	Yes. The CIC communicated the lack of new developments to Councilmember Pinto's office, and we were instructed to resend prior reports for informational purposes and compliance.

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CIC Annual Report	Yes
DOC Annual Report	Yes

DC Code § 23-277	Compliance
Restore the Vote Amendment Act of 2020	Yes

DC Code § 24-344

Regarding sub-question (a), there are no reports that are not useful, but the agency is still awaiting funding for the additional requirements under the Corrections Oversight Omnibus Improvement Act of 2022, which - according to the fiscal impact prepared by the Office of Revenue Analysis within the Office of the Chief Financial Officer - is an additional \$361,000 for FY25 for two more positions, NPS, and contracts with national policy experts. Some additional requirements include reports on food services, use of force, use of safe cells, segregated housing, and disciplinary housing, career readiness and educational programming, and contraband.

20. Please list all lawsuits filed in FY23 or FY24, to date that name the agency as a party, and provide the case name, court where claim was filed, case docket number, and a brief description of the case.

Not applicable.

21. Please list all settlements entered into by the agency or by the District on behalf of the agency in FY 2023 or FY 2024, to date, including any covered by D.C. Code § 2-402(a)(3), and provide the parties' names, the amount of the settlement, and if related to litigation, the case name and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g. administrative complaint, etc.).

Not applicable.

22. Please list any administrative complaints or grievances that the agency received in FY 2023 and FY 2024, to date, broken down by source. Please describe the process utilized to respond to any complaints and grievances received and any changes to agency policies or procedures that have resulted from complaints or grievances received. For any complaints or grievances that were resolved in FY 2023 or FY 2024, to date, describe the resolution.

Not applicable.

WORKPLACE ISSUES AND EQUITY

23. Please describe the agency's procedures for investigating allegations of sexual harassment or misconduct committed by or against its employees. List and describe any allegations received by the agency in FY 2023 and FY 2024, to date, and whether and how those allegations were resolved.

Agency procedures are aligned with the DCHR policy. There are investigations by either the SHO or the Director, and findings are documented and communicated accordingly. There are no allegations for FY23 or FY24.

24. The District defines racial equity as “the elimination of racial disparities such that race no longer predicts opportunities, outcomes, or the distribution of resources for residents of the District, particularly for persons of color and Black residents.” What are three areas, programs, or initiatives within your agency where you see the most opportunity to make progress toward racial equity?

The legislated mandate of the CIC to report on conditions of incarceration is directly in alignment with the goals of racial equity. Most incarcerated DC Code offenders are Black residents. Reporting on their experience sheds light on what resources and opportunities are best suited for their equitable advancement within society upon release. The CIC serves as a conduit to present experiences on their conditions of confinement to the masses. Also, we consistently report on their evolving need for education, vocational programs, and reentry resources. In FY23, we created thematic reports on those issues, which assess past and present recommendations. The CIC is also instrumental in assisting the Board of Elections with their efforts to increase voting amongst the incarcerated population, which allows them to participate in the election of decision-making officials who can create equitable opportunities. We are required to co-write a report evaluating voting processes with the Board of Elections on a biennial basis.

25. In FY23 and FY24, to date, what are two ways that your agency has addressed racial inequities internally or through the services you provide?

The CIC currently has a two-fold project in process to provide a legislative resource booklet to the population of DC Code offenders in BOP custody. It is in the final stages of editing, and it will assist with racial equity by providing information to help the DC Code offender population gain access to equitable opportunities of which they may be unaware. After the booklet is complete, it will be mailed to all BOP incarcerated residents, so that they are aware of legislation and resources applicable to their unique population. We are finalizing the booklet and have a target mailing date for the third quarter of FY24.

AGENCY-SPECIFIC QUESTIONS

Please provide a summary of the type and frequency of inquiries and complaints that CIC received from family members of incarcerated residents in DOC and BOP custody during FY 2023 and FY 2024, date.

The CIC maintains a database of communication with incarcerated residents and their family members called Ragic. The information entered includes name, location, issues raised, and any follow-up requested. The frequency of inquiries and issues that the CIC receives is completely dependent on residents and family members. Sometimes of the year, the CIC may receive communication from residents daily or weekly, and other times the CIC may not hear from residents for a few weeks depending on their issues or access to methods of communication.

In FY 23, there were 244 interactions entered into Ragic. Communication via the Bureau of Prison's email system, Corrlinks, was the most frequently used method of communication. Almost half of the interactions were via Corrlinks while the remaining were by letter or phone call. Almost half of the interactions were concerns about conditions in nine facilities: USP McCreary, USP Coleman I, MCFP Springfield, FCI Fairton, RRM Baltimore, FCI Williamsburg, USP Victorville, USP Hazelton, and FMC Devens. The 244 interactions provided information on 367 issues. The most frequently mentioned issues were: medical care (usually the lack thereof), compassionate release, desire for transfer, IRAA, staff retaliation, staff behavior, and sanitation. We can run specific reports by facility and concerns if Council prefers.

To date in FY 24, 77 interactions have been entered into Ragic. Interestingly, only slightly more than a quarter of the interactions have been via Corrlinks; almost half have been via mail. This may indicate that residents have less access to Corrlinks. While no clear pattern has emerged as of yet, the concerns received have come from USP Coleman II, MCFP Springfield, USP Coleman I, USP McCreary, and USP Hazelton—very similar to the list of facilities noted in FY 23. The top issues noted in the early part of the current fiscal year are medical care (usually the lack thereof), compassionate release, lockdowns, and request for legal assistance. There have also been notes of thanks in response to the holiday post card project where residents expressing thanks for having not been forgotten in spite of the distance from home.

- a. How does CIC respond to such inquiries and complaints? What is the average response time?

The CIC responds to inquiries and issues personally - either by writing a letter or CorrLinks message back to residents, communicating issues to family members, or, with widespread issues - by acting as a liaison to the BOP or DOC in order to get more information regarding the matter. Some inquiries are also received via council members. The CIC acts on these matters as soon as possible, with the CIC attempting to issue some response or update to the resident or their loved ones immediately or within 72 hours. Many of the inquiries from family members are handled immediately by providing information about policies or practices in the BOP or DOC. If the issue must be

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communicated to the BOP or DOC, these responses typically take longer if the BOP or DOC must investigate the issue, and CIC responses are provided immediately upon receipt. If the CIC is unable to handle their issue, the CIC communicates their limitations to residents or families and directs them to other agencies that may be more suited to handle the issue.

- b. Does CIC have sufficient resources to respond to all inquiries or complaints in a timely manner? Does CIC have any backlog in responding to inquiries or complaints?

The CIC uses existing resources to respond timely, but additional staff would be useful to increase productivity. Letters typically require more time, as they are often handwritten in pencil from incarcerated residents. It can sometimes create a backlog if the CIC is receiving a large amount of communication at that time, especially while juggling daily tasks of preparing for inspections, traveling, writing reports, and executing strategic initiatives. The response letters also must be mailed, so they take longer to reach residents as compared to digital communications. While there is typically not a delay in responding to correspondence, there is sometimes a delay in data entry into Ragic.

- c. Has CIC identified particular patterns, such as a high volume of complaints of a particular type, from particular facilities for which complaints have been filed for FY 2023 and FY 2024, to date? If so, what are the patterns, and how do these patterns inform actions taken by CIC?

The CIC often receives inquiries from residents regarding eligibility for IRAA and Second Look, Compassionate Release, or for Reentry services. These inquiries are directed to the CIC staff expert on IRAA, Kareem McCraney, and CIC staff expert on reentry, Eric Weaver, and compassionate release expert, Patricia Marks.

In addition to the residents' questions about reentry and IRAA, the CIC has noticed that facility staff may be unaware of DC specific legislation. The CIC is currently in the process of creating a booklet regarding these issues that will be disseminated to facilities and made accessible to residents.

The information on interactions in Ragic informs the selection process for inspections, and surveys are tailored to allow the CIC to gather in depth information about areas of concern.

The CIC communicates concerns raised during inspections or via correspondence to executive staff at each facility while making every attempt to keep resident identifying information private unless the resident expressly consents.

26. Please provide a copy of CIC's and DOC's current MOU. Have there been any changes to the MOU in the past year?

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See attachment. The CIC and DOC recently signed an addendum to outline the protocols for unannounced inspections by the CIC to DOC facilities, including CDF, CTF, and CCB.

27. Please provide the dates of each visit CIC made to DOC facilities in FY 2023 and FY 2024, to date, along with the purpose of each visit.

- a. What reports were issued as a result of these visits, if any? On what dates was each report submitted to DOC for comment and released? Please provide copies of any reports issued and DOC's responses.
- FY 23 Inspection of CTF and CDF on 1-20-23. Purpose of visit was programming. DOC responded on 4-19-23. Sent to DOC on 3-9-23. Report was published on 4-28-23.
 - FY 23 Inspection of CCB on 4-12-23. Purpose was follow up on implementation of previous recommendations. Sent to DOC on 6-2-23. Report was published on 8-21-23, but DOC did not respond until 11-30-2023.
 - FY 23 Inspection of CTF and CDF on 4-13-2023. Purpose was quarterly inspection. Sent to DOC on 8-7-23. DOC responded 11-30-2023. Report was published on 12-4-2023.
 - FY 23 Inspection of women at CTF on 5-17-2023. Purpose of visit was women experiences and conditions of confinement while in DOC custody. Sent to DOC on 9-15-23. DOC responded on 11-30-23. Report was published on 12-4-2023.
 - There was an incident that happened on 5-31-23 in housing unit NW 2 regarding a possible use of excess force by DOC staff because of residents refusing to go into their cells after ordered to do so. The CIC visited on 6-6-23, and findings were sent to the DOC on 8/4/23. We met with DOC to address the issue and findings during our quarterly meeting.
 - FY 23 Visit regarding temperatures at the jail on 7-20-23. We made a statement on the findings on 7-28-23. DOC responded on 9-14-2023. The response was posted 9-15-23.
 - FY 23 we published our annual DOC report on 10-20-23.
 - FY 24 Inspection of CDF and CTF on 12-6-2023, and CCB on 12-8-2023. Purpose was quarterly inspections. Report is pending.

28. Please describe the nature of CIC's MOU with the federal Bureau of Prisons and provide a copy of the MOU.

The CIC's MOU with the BOP is a legally binding agreement between the BOP and the CIC, which provides directives and processes for information and inspections. Both parties are able to negotiate terms and conditions based upon the CIC's needs and the BOP's current policies. Please see the most recent attached MOU with the BOP.

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- a. What is the process that CIC undertakes to schedule a visit at a BOP facility?

Based on staff recommendations, BOP inspections are premised upon the DC Code offender population, recent correspondence from residents, and length of time between previous reports/inspections. Once facilities for the fiscal year are chosen, CIC staff forms a team of at least five staff members, including CIC board members. The CIC then sends a formal written request to the BOP liaison informing them of intended inspection dates and prospective CIC inspection team members. Once the date is confirmed, the CIC then requests pre-inspection materials for the facility. Once the materials are reviewed, the CIC schedules a preparation meeting with the inspection team. During the meeting, the team finalizes the logistics and number of residents willing to speak with the CIC.

- b. How much notice does BOP require?

The BOP requires a request in writing within 45 days of the planned inspection.

- c. Is CIC allowed full access to BOP facilities?

In accordance with the current MOU with the BOP, the CIC does not have full access to BOP facilities. The CIC is not permitted to enter the Special Housing Unit (SHU) during inspections. However, DC residents in the SHU are able to speak the CIC during interviews in order to collect data on their population.

- d. Is CIC permitted to speak with District residents incarcerated at such facilities as part of the inspection?

Yes, the CIC's inspections are divided into two parts: touring the facility and interviewing DC Code offenders in the facility.

- e. Is CIC still prohibited from distributing business cards? What reason has been provided for this restriction?

The CIC is still prohibited from distributing business cards. The reason provided for this restriction is due to the current rise in handcrafted contraband. Since business cards are made from cardstock, business cards can potentially result in the production of contraband in the facility.

- f. What reports were issued as a result of these visits, if any? On what dates was each report submitted to BOP for comment and released? Please provide the Committee with copies of any reports issued and BOP's response.

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The CIC produced a report for each facility inspected since the beginning of FY 2023. Please see attachments. Answer 29 contains reports and respective dates.

29. Please list and describe each federal facility visit made in FY 2023 and FY 2024, to date. Does CIC have plans to visit other facilities in the remainder of FY 2024? If so, which and on what dates?
- a. How does CIC determine which facilities to visit?
 - b. What reports were issued as a result of these visits, if any? On what dates was each report submitted to the facility for comment and released? Please provide the Committee with copies of any reports issued and the facility's response.

The CIC plans to visit at least four more BOP facilities within FY 2024. Among the list of proposed facilities are VOA (annually), USP Atwater, FMC Butner, USP Terre Haute, USP Lee, USP McDowell, and USP Big Sandy.

The CIC selects facilities based on several factors, including recent correspondence from DC Code offenders and family members, the number and severity of complaints or other concerns at a particular facility, the size of the DC population at a particular facility, the length of time since the last visit by the CIC, and the thematic and systemic issues under consideration by the CIC relevant to particular facilities.

The CIC has visited 24 facilities since the beginning of FY 2023, which includes the following federal facilities:

- USP McCreary (12/14/22- 12/15/22); a high security prison facility in Pine Knot, KY. At the time of the inspection, there were 54 males in custody convicted under DC Code. Report issued to BOP for comments: 2/13/23. Report published: 3/23/23
- USP Hazelton (2/22/23-2/23/23); a high security prison facility located in Bruceton Mills, WV. At the time of the inspection, there were 177 males in custody convicted under DC Code. Report issued to BOP for comments: 7/6/23 Report published: 10/2/23
- FCI Hazelton (2/22/23-2/23/23); a medium security prison facility located in Bruceton Mills, WV. At the time of the inspection, there were 199 males in custody convicted under DC Code. Report issued to BOP for comments: 5/24/23 Report published: 7/18/23

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- SFF Hazelton (2/22/23-2/23/23); a medium security prison facility located in Bruceton Mills, WV. At the time of the inspection, there were eight women in custody convicted under DC Code.
Report issued to BOP for comments: 3/31/23
Report published: 5/8/23
- Fairview RRC (3/29/23); a halfway house, designated for female residents in custody who are scheduled for release within 17 to 18 months. At the time of the inspection, there were eighteen women in custody convicted under DC Code.
Report issued to BOP for comments: 6/28/23
Report published: 7/26/23
- USP Florence (4/19/23-4/20/23); a high security prison facility, located in Florence, CO. At the time of the inspection, there were 21 males in custody convicted under DC Code.
Report issued to BOP for comments: 7/18/23
Report published: 9/13/23
- USP Florence ADX (4/19/23-4/20/23); an administrative maximum security prison facility located in Florence, CO. At the time of the inspection, there were sixteen males in custody convicted under DC Code. Only interviews were conducted at this facility. **USP Florence and USP Florence ADX were published in a joint report.*
- FCI Florence (4/19/23-4/20/23); a medium security prison facility, located in Florence, CO. At the time of the inspection, there were three males in custody convicted under DC Code.
Report issued to BOP for comments: 7/6/23
Report published: 10/2/23
- Volunteers of America (VOA) RRC (6/5/23); a residential reentry center located in Baltimore, MD. VOA houses men transitioning from prison to community life. DC Code offenders are not in the VOA contract, but VOA provides housing since there is currently no RRC located in DC. At the time of the inspection, there were 65 males in custody.
Report issued to BOP for comments: 8/21/23
Report published: 9/11/23
- FCI Coleman Med (10/12/23); a medium security prison facility located in Sumterville, FL. At the time of the inspection, there were eleven males in custody convicted under DC Code. **Report still in progress*
- FCI Coleman Low (10/12/23); a low security prison facility located in Sumterville, FL. At the time of the inspection, there were three males in custody convicted under DC Code. **Report still in progress*

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- USP Coleman I (10/12/23); a high security prison facility located in Sumterville, FL. At the time of the inspection, there were 82 males in custody convicted under DC Code.
**Report still in progress*
- USP Coleman II (10/23/23); a high security prison facility located in Sumterville, FL. At the time of the inspection, there were 44 males in custody convicted under DC Code.
Report issued to BOP for comments: 1/4/24
**Still awaiting BOP response*
- USP Allenwood (1/31/24); a high security prison facility located in White Deer, PA.
There are seventeen males in custody convicted under DC Code.
- FCI Allenwood (1/31/24); a medium security prison facility located in White Deer, PA.
There are 69 males in custody convicted under DC Code.
- FCI Allenwood Low (2/1/24); a low security prison facility located in White Deer, PA.
There are fifteen males in custody convicted under DC Code.

30. How does CIC follow-up with a facility on a published report?

- a. How does CIC ensure issues identified in its report on a facility are addressed by the facility?
- b. Does CIC revisit facilities to ensure remedial action has been taken? How does CIC track issues in reports that a facility fails to take action to address?

The CIC maintains a tracker that shows prior recommendations and their current status. At the end of FY23, we included tracking charts in both our agency annual report and DOC annual report, and we produced a seven-report series entitled “Recommendations Assessment Report”, which all contain constantly evolving follow-up information about agency recommendations and best practices (information subject to changes). We will continue to update these reports annually as needed. The CIC has no enforcement power to require that recommendations are followed, and some issues are difficult to address because of discretionary practices around safety and security within federal institutions. However, we continuously communicate issues and recommendations with agencies through written reports, quarterly meetings, phone calls, emails, and on-site verbal communication.

The CIC has revisited facilities in the past to perform additional inspections of prior issues, but that is not always possible due to limited fiscal resources; therefore, the agency performs survey follow-ups with the incarcerated populations within those facilities, and we maintain open lines of phone, email, and written communication with incarcerated residents and their families.

31. What is the average length of time between a visit to a facility and the public release of the report from the visit? What resources (funding, staffing, etc.) would be necessary to allow this timeframe to be shortened?

The average amount of time from facility visit to public release of a report varies from three to six months. There are often multiple reports and inspections in-progress, and the review process also allows the DOC and BOP to have a comment period before our reports are published. The CIC has a small staff who works collaboratively to report on jail and prison conditions locally and all over the United States, which requires dedicated individuals who are willing to travel for research and inspections of approximately 114 facilities nationwide. More funding and additional positions would assist with shortening the timeframe. In FY23, DC Council passed the Corrections Oversight Omnibus Improvement Act of 2022, and the Office of Revenue Analysis within the Office of the Chief Financial Officer indicated that its fiscal impact would require additional money to our existing budget and additional positions for compliance with additional reporting expectations, which for FY25 is \$361,000 for two more positions, NPS, and contracts with national policy experts.

32. How does CIC engage its stakeholders, including the Council, on a report's findings following its publication? Are there ways CIC could engage its stakeholders before the publication of a report to ensure timely action to address identified issues is taken?
- a. Does CIC transmit its reports to any federal bodies responsible for oversight of BOP facilities?

The CIC's is compliant with our legislative mandate to transmit written reports to the Council, Mayor, and DOC and BOP executives, and make them publicly accessible. Additionally, we maintain an open and regular line of phone and email communication with key personnel within Councilmember Pinto's Office and Councilmember T. White's Office. We have also increased our digital communications, which includes email blasts regarding time-sensitive issues, such as deaths and water or heat concerns, as well as social media posts on X, Facebook, and Instagram. We have started creating Instagram thumbnails that capture snapshots of the contents of reports to increase engagement. We also disseminate a monthly newsletter that highlights key topics and issues from recent inspections in the Director's Message, and it contains a data corner that details population numbers and frequent topics of recent communications from the incarcerated population. We also produce information sheets quarterly, which contain data and location and demographic information on the incarcerated population, including those serving Life sentences.

The CIC has communicated reports to the Bureau of Prisons' Internal Affairs Division and the DOJ's Office of the Inspector General. We also currently transmit reports and engage with the Office of Congresswoman Holmes-Norton. Additionally, all of CIC's inspection reports, thematic reports, and information sheets are available on our website for federal acquisition.

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33. Please list any reports that CIC plans to release in the remainder of FY 2024.

- USP Coleman I
- USP Coleman 2
- FCI Coleman medium and low
- VOA
- USP Allenwood
- FCI Allenwood
- Two reports on DOC's CDF, CTF, CCB
- One report on DOC women only
- CIC Annual report
- DOC Annual report
- Legislative Resource and Information Booklet for DC Code offenders

34. Please discuss any community outreach planned for the remainder of FY 2024.

- a. How has CIC been able to provide family members of incarcerated residents information about their loved ones during the public health crisis? What is the status of the video presentation on IRAA conditions that CIC planned to develop during FY 2023?

The CIC plans to host an event with a panel discussion about the recent IRAA documentary. This event will include community members, representatives from the returning citizen community, and government constituents.

The CIC has continued to publish information sheets and thematic reports concerning conditions of confinement during the public health crisis, which are publicly available on our website. Additionally, the CIC continuously communicates with family members via phone calls, emails, and open meetings.

The IRAA documentary is extremely near completion. Due to additional studio time needed and video/picture approvals, there have been unexpected delays. The film editor recently produced a rough cut of the production, which includes the finalized interview content. Currently, we are incorporating approved pictures and videos to create a polished project that reflects the story of the IRAA recipients.

35. Please provide an update on any applications for grant funding CIC has made in FY 2024, to date.

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The CIC has not identified any FY24 grants funding for application.

36. Does CIC have any direct engagement with the DOC employees' union?

There is no current engagement with the DOC employees' union.

37. How does CIC collect, track, or otherwise take action on food and nutrition-related complaints? What actions has CIC taken to address food and nutrition-related complaints in recent years?

The CIC is currently developing a targeted survey regarding food and nutrition at the DOC. The population can be transient, so we hope to be able to upload the survey onto residents' APDS tablets, and the survey would acquire data on temperature, adherence to dietary needs, and freshness.

The CIC does not currently collect survey data regarding food and nutrition at the BOP. The BOP must follow certain federally accredited dietary guidelines and there is very little that the CIC as a DC government agency can do regarding enforcing or modifying these nutritional guidelines. However, the CIC collects data regarding the administration of religious meals to DC residents. The majority of DC Code residents identify as Muslim, so the CIC strives to ensure that all residents are receiving Halal meals. When we find that institutions are not respecting residents' dietary restrictions, the matter is communicated to the Warden, chaplain, and other facility staff.

38. How does CIC collect, track, or otherwise take action on environmental health complaints, such as mold or infestation? What actions has CIC taken to address environmental health complaints in recent years?

Any environmental health complaints the CIC receives or encounters are inspected and included within our report to the agency. We also notify executive leadership of urgent issues immediately on-site, so they can take the appropriate steps to address those issues. The DOC is an old building with a lot of structural issues, and the maintenance for work orders is handled by DGS.

39. Does CIC engage with DOC on resident enrichment or reentry programming, such as providing recommendations or guidance on services offered at the READY Center?

Since it is a DOC entity, the CIC has performed inspections and site visits to the original and current locations to ensure that vendors and services are available. The CIC is also engaging with DOC by providing recommendations and guidance on partnerships with community-based

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organizations and DC government agencies to help meet the reentry needs at the READY Center. For example, CIC connected the READY Center to the National Association for the Advancement of Returning Citizens (NAARC) reentry program, who now holds space in the READY center and are connecting participants to their services weekly. NAARC's Cure the Streets program has also been a physical presence at the READY Center to help with the safety concerns of the neighbors. CIC also connected the READY center to the Department of Aging, which is connecting elder returning citizens to resources provided by that agency.

40. Please provide an update on the agency's compliance with section 101 of the Youth Rehabilitation Amendment Act of 2018, effective December 13, 2018 (D.C. Law 22-197; D.C. Official Code § 24-101.01(f)(1)), to report on the conditions of confinement of and programming provided to District of Columbia "youth offenders" in the custody of the Bureau of Prisons.

Since 2019, the CIC has provided reports and updates regarding the DC Youth Rehabilitation Act (YRA) population and the lack of specific programming. According to the YRA, the Mayor was supposed to provide a facility and specific programming for YRA offenders. JPI was contracted to help develop a plan regarding implementation of programs and placement for YRA offenders. There was collaboration, and a report was issued by JPI and other stakeholders; however, there is no current change to the population's programming. In regard to the BOP, it does not provide programming for specialized populations like the YRA population. The Act authorizes the BOP to develop specific programming for their youth population, but they currently only have access to standard options - if they are even operational.