



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
INTERAGENCY COUNCIL ON HOMELESSNESS

**FY23 & FY24 MEETING SCHEDULE & MATERIALS POSTED ONLINE IN COMPLIANCE WITH THE OPEN MEETING ACT REQUIREMENTS**

**PURPOSE**

To document compliance with the Open Meeting Act Requirement as it pertains to FY23 and FY24.

**FY24 MEETING SCHEDULE & MATERIALS**

The ICH team plans to host at least 43 Committee or Full Council meetings in FY24.

The anticipated schedule for ICH Committees in FY4 is available online by sorting the ICH meeting calendar from [10/01/2023 to 09/30/2024](#). For your referencing ease, the table below summarizes the information and provides links to the details of each meeting, including meeting materials for those meetings that already took place.

Date & Time	Committee, including Hyperlink	Status of Mtg Materials
10/17/23 – 3:00pm	<a href="#">ICH Full Council</a>	Posted
10/31/23 - 1:00pm	<a href="#">ICH Youth Committee</a>	Posted
11/20/23 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Posted
11/21/23 - 1:00pm	<a href="#">ICH Youth Committee</a>	Posted
11/28/23 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Posted
11/29/23 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Posted
12/19/23 - 1:30pm	<a href="#">ICH Executive Committee</a>	Posted
01/03/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Posted
01/23/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Posted
01/30/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Posted
01/31/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Posted
02/13/24 - 1:30pm	<a href="#">ICH Executive Committee</a>	Future

02/26/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
02/28/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
03/12/24 - 1:00pm	<a href="#">ICH Full Council</a>	Future
03/18/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
03/19/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
03/26/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Future
03/27/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
04/09/24 - 1:30pm	<a href="#">ICH Executive Committee</a>	Future
04/13/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
04/16/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
04/24/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
05/20/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
05/22/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
05/28/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Future
06/11/24 - 1:00pm	<a href="#">ICH Full Council</a>	Future
06/17/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
06/18/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
07/09/24 - 1:30pm	<a href="#">ICH Executive Committee</a>	Future
07/15//24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
07/16/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
07/23/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Future
07/24/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
08/19/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
08/28/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
09/10/24 - 1:00pm	<a href="#">ICH Full Council</a>	Future
09/16/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
09/17/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
09/24/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Future
10/08/24 - 1:30pm	<a href="#">ICH Executive Committee</a>	Future
10/15/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future

10/21/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
10/23/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
11/18/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
11/26/24 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	Future
12/04/24 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Future
12/10/24 - 1:00pm	<a href="#">ICH Full Council</a>	Future
12/16/24 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Future
12/17/24 - 1:00pm	<a href="#">ICH Youth Committee</a>	Future
01/14/25 - 1:30pm	ICH Executive Committee	Future
01/20/25 - 2:00pm	ICH Housing Solutions Committee	Future
1/22/25 - 1:00pm	ICH Emergency Response and Shelter Operations (ERSO) Committee	Future
01/28/25 - 2:30pm	ICH Strategic Planning Committee	Future
02/17/25 - 2:00pm	ICH Housing Solutions Committee	Future

## FY23 MEETING SCHEDULE & MATERIALS

ICH staff hosted 41 Committee or Full Council meetings in FY23.

The schedule for ICH Committees in FY4 is available online by sorting the ICH meeting calendar from [10/01/2022 to 09/30/2023](#). For your referencing ease, the table below summarizes the information and provides links to the details of each meeting, including meeting materials for those meetings that already took place.

Date and Time	Committee, including Hyperlink	Mtg Mtrls
10/11/2022 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
10/17/2022 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
10/25/2022 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
10/26/2022 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations</a>	posted
11/21/2022 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
11/23/2022 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations</a>	posted
12/13/2022 - 1:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
01/04/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
01/23/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted

Date and Time	Committee, including Hyperlink	Mtg Mtrls
01/26/2023 - 10:00am	<a href="#">ICH Youth Committee</a>	posted
02/01/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
02/14/2023 - 1:30 pm	<a href="#">ICH Executive Committee</a>	posted
02/20/2023 - 2:00pm	Canceled: ICH Housing Solutions Committee	N/A
02/28/2023 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
03/01/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
03/14/2023 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
03/20/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	Posted
03/29/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	Posted
04/11/2023 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
04/13/2023 - 10:30am	<a href="#">ICH Youth Committee</a>	posted
04/17/2023 - 2:00pm	Canceled: ICH Housing Solutions Committee	N/A
04/18/2023 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
04/26/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
05/09/2023 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
05/15/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
05/24/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
06/12/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
06/13/2023 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
06/27/2023 - 3:00pm	<a href="#">ICH Full Council</a>	posted
06/28/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
07/11/2023 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
07/17/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
07/26/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted
07/27/2023 - 10:00am	<a href="#">ICH Youth Committee</a>	posted
08/08/2023 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
08/15/2023 - 1:00pm	<a href="#">ICH Youth Committee</a>	posted
08/21/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
08/22/2023 - 2:30pm	<a href="#">ICH Strategic Planning Committee</a>	posted
08/23/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted

Date and Time	Committee, including Hyperlink	Mtg Mtrls
09/12/23 - 1:30pm	<a href="#">ICH Executive Committee</a>	posted
09/18/2023 - 2:00pm	<a href="#">ICH Housing Solutions Committee</a>	posted
09/19/2023 - 1:00pm	<a href="#">ICH Youth Committee</a>	posted
09/27/2023 - 1:00pm	<a href="#">ICH Emergency Response and Shelter Operations (ERSO) Committee</a>	posted



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
INTERAGENCY COUNCIL ON HOMELESSNESS

FY2023 PERFORMANCE OVERSIGHT

**LOCAL OR FEDERAL LEGISLATION IMPACTING HOMELESS SERVICES**

The table below lists laws and acts that impact the District’s Homeless Services Continuum of Care (CoC).

Title	Summary	Effective Date
<b>District Laws</b>		
D.C. Law 24-230. Emergency Rental Assistance Reform Temporary Amendment Act of 2022.	To amend, on a temporary basis, the Homeless Services Reform Act of 2005 to reform the Emergency Rental Assistance Program to aid tenants in their recovery from the public health emergency and to reduce administrative barriers to Emergency Rental Assistance Program payments for tenants in need.	December 21, 2022
D.C. Law 24-234. Migrant Services and Supports Temporary Amendment Act of 2022.	To authorize, on an emergency basis, the Mayor to establish and administer programs to provide services and supports to recent immigrants to the United States; and to make confirming amendments to the Homeless Services Reform Act of 2005.	December 21, 2022
D.C. Law 25-0065. Fairness in Renting Clarification Amendment Act of 2023	To amend the Rental Housing Act of 1985 to limit the amount of fees that a housing provider may charge a prospective tenant associated with processing an application for rental housing, to clarify the fees a housing provider may charge a tenant based on the condition of a unit, and to increase the notice period for rent increases from 30 days to 60 days.	November 28, 2023
D.C. Law 25-0029. Migrant Services Eligibility Clarification Temporary Amendment Act of 2023	To amend, on a temporary basis, the Migrant Services and Supports Temporary Amendment Act of 2022 to clarify eligibility requirements and services provided by the Office of Migrant Services; and to amend the Homeless Services Reform Act of 2005 to clarify eligibility for immigrant residents accessing homeless services.	July 20, 2023
D.C. Law 25-0047. Fiscal Year 2024 Local Budget Act of 2023	To adopt the local portion of the budget of the District of Columbia government for the fiscal year ending September 30, 2024.	August 29, 2023
D.C. Law 25-0048. Fiscal Year 2023 Revised Local Budget Temporary Act of 2023	To adjust, on a temporary basis, certain allocations in the Fiscal Year 2023 Local Budget Act of 2022 to maintain a balanced budget for the fiscal year ending September 30, 2023.	August 29, 2023

Title	Summary	Effective Date
D.C. Law L25-0040. District of Columbia Housing Authority Procurement Clarification Temporary Amendment Act of 2023	To amend the District of Columbia Housing Authority Act of 1999 to clarify that the District of Columbia Housing Authority is subject to the District’s procurement statutes; and, to amend the Procurement Practices Reform Act of 2010 to make conforming changes.	August 17, 2023
D.C. Law L25-0057. Local Rent Supplement Program Eligibility Temporary Amendment Act of 2023	To amend, on a temporary basis, the District of Columbia Housing Authority Act of 1999 to allow applicants for local rent supplement vouchers to self-certify eligibility factors and to prohibit the District of Columbia Housing Authority from inquiring into an applicant's immigration status, prior criminal arrests, or convictions, or pending criminal matters.	September 16, 2023
D.C. Law 25-0072. Migrant Services and Supports Extension Temporary Amendment Act of 2023	To continue to provide, on a temporary basis, aid to newcomers in settling in the District, obtaining healthcare and identification documents, and accessing emergency shelter services; and to make conforming amendments to the Homeless Services Reform Act of 2005.	November 28, 2023
D.C. Law 25-0075. Family Re-Housing Stabilization Protection Temporary Amendment Act of 2023	To amend the Homeless Services Reform Act of 2005 to establish grounds for an extension to the Family Re-Housing Stabilization Program, whereby the Department of Human Services or its designee will thoroughly consider the totality of the participant's, circumstances, including their progress and eligibility for affordable housing.	November 28, 2023
D.C. Law 25-0092. District of Columbia Housing Authority Stabilization and Reform Temporary Amendment Act of 2023	To amend, on a temporary basis, the District of Columbia Housing Authority Act of 1999 to establish a temporary Stabilization and Reform Board to govern the District of Columbia Housing Authority (“DCHA”) and to require that the Board and the Executive Director of DCHA take specific actions to reform and revitalize the operations of DCHA.	December 20, 2023
B25-0282. Housing Subsidy Contract Stabilization Amendment Act of 2023	As introduced, Bill 25-282 would exempt procurements for the renewal or extension of Long-Term Subsidy Contracts for the purposes of preserving existing housing for extremely low-income residents from competition requirements. This bill is under Mayoral Review.	
<b>District Acts</b>		
D.C. Act 24-629. Housing Authority Accountability Emergency Amendment Act of 2022.	To amend, on an emergency basis, the District of Columbia Housing Authority Act of 1999 to require the District of Columbia Housing Authority to report certain financial and operating information, revise the training requirements for commissioners, and establish training requirements for the executive director; and to amend chapter 39 of Title 28 of the District of Columbia Official Code to confirm the applicability of landlord-tenant consumer protections to the District of Columbia Housing Authority.	November 3, 2022
D.C. Act 24-702. District of Columbia Housing Authority Stabilization and	To amend, on an emergency basis, the District of Columbia Housing Authority Act of 1999 to establish a temporary Stabilization and Reform Board to govern the District of Columbia Housing Authority	December 22, 2022

Title	Summary	Effective Date
Reform Emergency Amendment Act of 2022.	("DCHA") and to require that the Board and the Executive Director of DCHA take specific actions to reform and revitalize the operations of DCHA.	
D.C. Act A25-0008. Housing Authority Accountability Congressional Review Emergency Amendment Act of 2023	To amend, on an emergency basis, due to congressional review, the District of Columbia Housing Authority Act of 1999 to require the District of Columbia Housing Authority to report certain financial and operating information, revise the training requirements for commissioners, and establish training requirements for the executive director; and to amend chapter 39 of Title 28 of the District of Columbia Official Code to confirm the applicability of landlord-tenant consumer protections to the District of Columbia Housing Authority.	February 1, 2023
D.C. Act A25-0114. District of Columbia Housing Authority Procurement Clarification Emergency Amendment Act of 2023	To amend the District of Columbia Housing Authority Act of 1999 to clarify that the District of Columbia Housing Authority is subject to the District's procurement statutes; and to amend the Procurement Practices Reform Act of 2010 to make conforming changes.	May 24, 2023
D.C. Act A25-0151. Rent Stabilized Housing Inflation Protection Emergency Amendment Act of 2023	To amend, on an emergency basis, the Rental Housing Act of 1985 to limit for 2 years the annual adjustment of general applicability of the rent charged in rent stabilized units to the lesser of 6% or the Standard Metropolitan Statistical Area Consumer Price Index for Urban Wage Earners and Clerical Workers plus 2% with a 2-year cumulative limit of 12%, to limit for 2 years the annual adjustment of the rent charged in rent stabilized units leased or co-leased by a home and community-based services waiver provider the lesser of 4% or the adjustment of general applicability with a 2-year cumulative limit of 8%, and to limit for 2 years the annual adjustment in the amount of rent charged while a unit is occupied by an elderly tenant or tenant with a disability to the lesser of 4%, the adjustment of general applicability, or the most recent annual cost-of-living adjustment of benefits for social security recipients with a 2-year cumulative limit of 8%.	June 29, 2023
D.C. Act A25-0168. Local Rent Supplement Program Eligibility Emergency Amendment Act of 2023	To amend, on an emergency basis, the District of Columbia Housing Authority Act of 1999 to allow applicants for local rent supplement vouchers to self-certify eligibility factors and to prohibit the District of Columbia Housing Authority from inquiring into an applicant's immigration status, prior criminal arrests, or convictions, or pending criminal matters.	July 12, 2023
D.C. Act A25-0172. Fiscal Year 2024 Budget Support Emergency Act of 2023	To enact and amend, on an emergency basis, provisions of law necessary to support the Fiscal Year 2024 budget.	July 14, 2023
D.C. Act A25-0273. Family Re-Housing Stabilization Program	To amend, on emergency basis, due to congressional review, the Homeless Services Reform Act of 2005 to establish grounds for an extension to the Family Re-Housing Stabilization Program, whereby the	October 26, 2023



Title	Summary	Effective Date
Protection Congressional Review Emergency Amendment Act of 2023	Department of Human Services, or its designee, will thoroughly the totality of the participant's circumstances, including their progress and eligibility for affordable housing.	
D.C. Act A25-0345. District of Columbia Housing Authority Stabilization and Reform Congressional Review Emergency Amendment Act of 2023	To amend, on an emergency basis, due to congressional review, the District of Columbia Housing Authority Act of 1999 to establish a temporary Stabilization and Reform Board to govern the District of Columbia Housing Authority (“DCHA”) and to require that the Board and the Executive Director of DCHA take specific actions to reform and revitalize the operations of DCHA.	January 4, 2024
D.C. Act A25-0355. Fairness in Renting Notice Clarification Emergency Amendment Act of 2023	To amend, on an emergency basis, the Rental Housing Act of 1985 to give housing providers until January 1, 2024, to comply with a legislative change that requires a 60-day notice of a rent increase to tenants.	January 10, 2024
D.C. Act A25-0015. Modification No. 0003 to Human Care Agreement No.23 CW100311 with Open Arms Housing Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 3 to Human Care Agreement No. CW100311 with Open Arms Housing to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0016. Modification No. 0002 to Human Care Agreement No. CW100338 with Catholic Charities of the Archdiocese of Washington, Inc. Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0002 to Human Care Agreement No. CW100338 with Catholic Charities of the Archdiocese of Washington, Inc. to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0017. Modification No. 0003 to Human Care Agreement No. CW100384 with Community of Hope Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0003 to Human Care Agreement No. CW100384 with Community of Hope to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0018. Modification No. 0002 to Human Care Agreement No. CW100393 with Metropolitan Educational Solutions, LLC Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No.0002 to Human Care Agreement No. CW100393 with Metropolitan Educational Solutions, LLC to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023

Title	Summary	Effective Date
D.C. Act A25-0019. Modification No. 0003 to Human Care Agreement No. CW100388 with Friendship Place Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0003 to Human Care Agreement No. CW100388 with Friendship Place to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0020. Modification No. 0002 to Human Care Agreement No. CW100317 with Transitional Housing Corporation Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0002 to Human Care Agreement No. CW100317 with Transitional Housing Corporation to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0021. Modification to Human Care Agreement No. CW100382 with Community Connections Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 2 to Human Care Agreement No. CW100382 with Community Connections to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0022. Modification No. 0002 to Human Care Agreement No. CW100369 with MBI Health Services, LLC Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0002 to Human Care Agreement No. CW100369 with MBI Health Services, LLC to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0023. Modification No. 0003 to Human Care Agreement No. CW100395 with Miriam’s Kitchen Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0003 to Human Care Agreement No. CW100395 with Miriam’s Kitchen to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 23, 2023
D.C. Act A25-0024. Modifications to Human Care Agreement No. CW93767 with Sasha Bruce Youthworks, Inc. Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification Nos. 5, 6, and 7 to Human Care Agreement No. CW93767 with Sasha Bruce Youthworks, Inc. to provide pre- and post-transitional care homes to District youth, and to authorize payment for the goods and services received and to be received under the modifications.	February 23, 2023

Title	Summary	Effective Date
D.C. Act A25-0026. Modification No. 0002 to Human Care Agreement No. CW100315 with Pathways to Housing Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Modification No. 0002 to Human Care Agreement No. CW100315 with Pathways to Housing to provide permanent supportive housing services, and to authorize payment for the goods and services received and to be received under the contract.	February 24, 2023
D.C. Act A25-0121. Human Care Agreement No. CW100513 with N Street Village, Inc. Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Human Care Agreement No. CW100513 with N Street Village, Inc., and Modification Nos. 1, 2, 3, and 4 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness, and to authorize payment for the goods and services received and to be received under the human care agreement and modifications.	May 24, 2023
D.C. Act A25-0122. Human Care Agreement No. CW100362 with DC Doors, Inc. Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Human Care Agreement No. CW100362 with DC Doors, Inc., and Modification Nos. 1, 2, 3, and 4 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness, and to authorize payment for the goods and services received and to be received under the human care agreement and modifications.	May 24, 2023
D.C. Act A25-0123. Human Care Agreement No. CW100360 with CORE DC, LLC Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Human Care Agreement No. CW100360 with CORE DC, LLC, and Modification Nos. 1, 2, 3, 4, and 5 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness, and to authorize payment for the goods and services received and to be received under the human care agreement and modifications.	May 24, 2023
D.C. Act A25-0124. Human Care Agreement No. CW100401 with Wheeler Creek Community Development Corporation Approval and Payment Authorization Emergency Act of 2023	To approve, on an emergency basis, Human Care Agreement No, CW100401 with Wheeler Creek Community Development Corporation, and Modification Nos. 1, 2, 3, and 4 thereto, to provide permanent supportive housing case management services, utility assistance, and financial assistance to highly vulnerable individuals and families experiencing homelessness, and to authorize payment for the goods and services received and to be received under the human care agreement and modifications.	May 24, 2023
<b>Contracts</b>		
NW One Phase 2 – CA25-0028	DCHA proposes to provide a \$2.9M housing subsidy to the owner for a multi-year term of 15 years to support the District’s Local Rent Supplemental Program to provide affordable housing units at Northwest One Apartments – Phase II, located at 33 K Street, NW. The contract is posted as ‘Deemed Approved’ by DC Council.	January 24, 2023

Title	Summary	Effective Date
Worthington Woods – CA25-0029	DCHA proposes to provide \$604K annually to the owner for a multi-year term of 15 years in support of the District’s Local Rent Supplemental program to provide affordable housing units at Worthington Woods Apartments, located at 4421 3rd Street, SE. The contract is posted as ‘Deemed Approved’ by DC Council.	January 27, 2023
The Community Partnership for the Prevention of Homelessness (TCP) - CA25-0014	Mayor Bowser put forth a contract modification proposal for TCP in the amount of \$17.4M for the period February 1, 2023, to March 31, 2023, to continue to provide continuous management of oversight for shelter programs under the District’s Continuum of Care. The two-month contract extension includes shelter services provided, including COVID-19 expansion shelter services and hypothermia. The contract is posted as ‘Deemed Approved’ by DC Council.	January 27, 2023
The Community Partnership for the Prevention of Homelessness (TCP) - CA25-0135	Proposed contract with The Community Partnership for the Prevention of Homelessness in the not-to-exceed amount of \$14,668,697 shall provide continuous management oversight for shelter programs under the continuum of care within the District was filed in the Office of the Secretary on April 10, 2023. The contract is posted as ‘Deemed Approved’ by DC Council.	April 21, 2023
The Community Partnership for the Prevention of Homelessness (TCP) - CA25-0264	Proposed contract with The Community Partnership for the Prevention of Homelessness in the not-to-exceed amount of \$43,821,316.26 shall provide continuous management oversight programs under the continuum of care within the District was filed in the Office of the Secretary on June 13, 2023. The contract is posted as ‘Deemed Approved’ by DC Council.	June 24, 2023
The Community Partnership for the Prevention of Homelessness (TCP) - CA25-0568	Proposed contract with The Community Partnership for the Prevention of Homelessness in the not-to-exceed amount of \$26,202,368.85 for the Prevention of Homelessness shall provide management and oversight for shelter programs under the homeless services continuum of care within the District was filed in the Office of the Secretary on December 20, 2023. The contract is posted as ‘Deemed Approved’ by DC Council.	December 31, 2023
CA25-0004. Proposed contract with CORE DC, LLC	Proposed contract to exercise option year two (2) with CORE DC, LLC in the not-to-exceed amount of \$3,439,253.16 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	January 21, 2023
CA25-0005. Proposed contract with Friendship Place	Proposed contract to exercise option year three (3) with Friendship Place in the not-to-exceed amount of \$4,086,994.80 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	January 21, 2023
CA25-0039. Proposed contract with	Proposed contract to exercise option year four (4) with CORE DC, LLC in the not-to-exceed amount of	February 23,

Title	Summary	Effective Date
CORE DC, LLC	\$2,973,441.84 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	2023
CA25-0178. Proposed contract with Maximus US Services.	Proposed contract with Maximus US Services, Inc. in the not-to-exceed amount of \$3,278,740.28 (inclusive of a letter contract in the not-to-exceed amount of \$995,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness	June 1, 2023
CA25-0179. Proposed contract with Collaborative Solutions for Communities	Proposed contract with Collaborative Solutions for Communities in the not-to-exceed amount of \$2,131,411.00 (inclusive of a letter contract and modification in the not-to-exceed amount of \$884,782) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0180. Proposed contract with Veterans on the Rise, Inc.	Proposed contract with Veterans on the Rise, Inc. in the not-to-exceed amount of \$1,999,382.81 (inclusive of a letter contract in the not-to-exceed amount of \$600,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0181. Proposed contract with FAR Southeast Family Strengthening Collaborative	Proposed contract with FAR Southeast Family Strengthening Collaborative in the not-to-exceed amount of \$1,942,965.86 (inclusive of a letter contract and modification in the not-to-exceed amount of \$979,458.54) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness	June 1, 2023
CA25-0182. Proposed contract with Spring Leaf Solutions, LLC	Proposed contract with Spring Leaf Solutions, LLC in the not-to-exceed amount of \$2,042,400 (inclusive of a letter contract in the not-to-exceed amount of \$650,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0183. Proposed contact with Georgia Avenue Family Support	Proposed contract with Georgia Avenue Family Support Collaborative Inc. in the not-to-exceed amount of \$3,014,450 (inclusive of a letter contract in the not to-exceed amount of \$980,000) shall provide case	June 1, 2023

Title	Summary	Effective Date
Collaborative Inc.	management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	
CA25-0184. Proposed contract with Transitional Housing Corporation dba Housing Up	Proposed contract with Transitional Housing Corporation dba Housing Up in the not-to-exceed amount of \$3,830,795.64 (inclusive of a letter contract in the not to-exceed amount of \$995,000) shall provide case management services for families in the Department of Human Service Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0185. Proposed contract with Edgewood-Brookland Family Support Collaborative Inc.	Proposed contract with Edgewood-Brookland Family Support Collaborative Inc. in the not-to-exceed amount of \$1,836,687.48 (inclusive of a letter contract in the not-to-exceed amount of \$650,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0186. Proposed contract with KBEC Group	Proposed contract with KBEC Group in the not-to-exceed amount of \$1,824,538.59 (inclusive of a letter contract and modification in the amount of \$852,290.01) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0187. Proposed contract with Catholic Charities of the Archdiocese of Washington, Inc.	Proposed contract with Catholic Charities of the Archdiocese of Washington, Inc. in the not-to-exceed amount of \$2,110,007.80 (inclusive of a letter contract in the amount of \$993,203.60) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0188. Proposed contract with My Sister's Place Inc.	Proposed contract with My Sister's Place Inc. in the not-to-exceed amount of \$2,060,600 (inclusive of a letter contract in the amount of \$850,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023

Title	Summary	Effective Date
CA25-0189. Proposed contract with North Capitol Collaborative, Inc.	Proposed contract with North Capitol Collaborative, Inc. in the not-to exceed amount of \$4,590,190.76 (inclusive of a letter contract in the not-to-exceed amount of \$990,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0190. Proposed contract with Everyone Home DC	Proposed contract with Everyone Home DC in the not-to-exceed amount of \$1,954,429 (inclusive of a letter contract and modification in the amount of \$997,831) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0191. Proposed contract with East River Family Strengthening Collaborative, Inc.	Proposed contract with East River Family Strengthening Collaborative, Inc. in the not-to-exceed amount of \$3,287,022.56 (inclusive of a letter contract in the amount of \$995,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness.	June 1, 2023
CA25-0192. Proposed contract with Community of Hope, Inc.	Proposed contract with Community of Hope, Inc. in the not-to-exceed amount of \$4,035,153.26 shall provide case management services for families in the DHS Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families experiencing homelessness.	June 1, 2023
CA25-0193. Proposed contract with Echelon Community Services, Inc.	Proposed contract with Echelon Community Services, Inc. in the not-to exceed amount of \$3,471,287.50 shall provide case management services for families in the DHS Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families experiencing homelessness.	June 1, 2023
CA25-0194. Proposed contract with CORE DC, LLC	proposed contract with CORE DC, LLC in the not-to-exceed amount of \$1,916,734.24 (inclusive of a letter contract in the not-to-exceed amount of \$700,000) shall provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time-limited assistance for families in the District experiencing homelessness	June 1, 2023
CA25-0243. Proposed contract with DC Doors, Inc.	Proposed contract to exercise option year one (1) with DC Doors, Inc. in the not-to-exceed amount of \$1,040,954.26 shall continue to provide Permanent Supportive Housing III program case management	June 16, 2023

Title	Summary	Effective Date
	services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	
CA25-0246. Proposed contract with The National Center for Children and Families, Inc.	Proposed contract to exercise option year one (1) with The National Center for Children and Families, Inc. in the not-to-exceed amount of \$1,031,478.12 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	June 16, 2023
CA25-0247. Proposed contract with CORE DC	Proposed contract to exercise option year one (1) with CORE DC, LLC in the not-to-exceed amount of \$1,005,681.02 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	June 16, 2023
CA25-0250. Proposed contract for Open Arms Housing	Proposed contract to exercise option year one (1) with Open Arms Housing in the not-to-exceed amount of \$1,026,169.20 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	June 22, 2023
CA25-0259. Proposed Contract with Pathways to Housing DC	Proposed contract to exercise option year one (1) with Pathways to Housing DC in the not-to-exceed amount of \$1,102,323.66 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	June 23, 2023
CA25-0260. Proposed Contract with MBI Health Services LLC	Proposed contract to exercise option year one (1) with MBI Health Services, LLC in the not-to-exceed amount of \$2,947,118.96 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness	June 23, 2023
CA25-0261. Proposed Contract with Catholic Charities of the Archdiocese of Washington DC (Catholic Charities)	Proposed contract to exercise option year one (1) with Catholic Charities of the Archdiocese of Washington DC in the not-to-exceed amount of \$1,087,348.44 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 23, 2023
CA25-0262. Proposed Contract with Transitional Housing Corporation dba Housing Up	Proposed contract to exercise option year one (1) with Transitional Housing dba Housing Up in the not-to-exceed amount of \$1,540,574.12 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 23, 2023



Title	Summary	Effective Date
CA25-0268. Proposed contract with Community Connections, Inc.	Proposed contract to exercise option year one (1) with Community Connections, Inc. in the not-to-exceed amount of \$3,085,463.20 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 26, 2023
CA25-0269. Proposed contract with Friendship Place	Proposed contract to exercise option year one (1) with Friendship Place in the not-to-exceed amount of \$1,668,704.18 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 26, 2023
CA25-0270. Proposed contract with Community of Hope, Inc.	Proposed contract to exercise option year one (1) with Community of Hope, Inc. in the not-to-exceed amount of \$1,936,618.86 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 26, 2023
CA25-0277. Proposed contract with Metropolitan Educational Solutions, LLC	Proposed contract to exercise option year one (1) with Metropolitan Educational Solutions, LLC in the not-to-exceed amount of \$2,956,778.92 shall continue to provide Permanent Supportive Housing III program case management services, utility assistance, and financial assistance to chronically homeless and other highly vulnerable individuals and families experiencing homelessness.	June 30, 2023
CA25-0313. Proposed contract with The National Center for Children and Families, Inc.	proposed contract to exercise option year four (4) with The National Center for Children and Families, Inc. in the not-to-exceed amount of \$3,925,712.88 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness	July 13, 2023
CA25-0314. Proposed contract with The National Center for Children and Families, Inc.	Proposed contract to exercise option year four (4) with The National Center for Children and Families, Inc. in the not-to-exceed amount of \$4,259,823.84 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness	July 13, 2023
CA25-0369. Proposed contract with Maximus US Services, Inc.	Proposed contract to exercise option year one (1) with Maximus US Services, Inc. in the not-to- exceed amount of \$3,341,459.76 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023
CA25-0370. Proposed contract with Everyone Home DC	Proposed contract to exercise option year one (1) with Everyone Home DC in the not-to- exceed amount of \$1,872,996 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023
CA25-0371. Proposed contact with CORE DC, LLC	Proposed contract to exercise option year one (1) with CORE DC, LLC in the not-to- exceed amount of \$1,949,123.88 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023

Title	Summary	Effective Date
CA25-0372. Proposed contract with My Sister's Place Inc.	Proposed contract to exercise option year one (1) with My Sister's Place, Inc. in the not-to- exceed amount of \$2,025,500.40 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023
CA25-0373. Proposed contract with FAR Southeast Family Strengthening Collaborative	Proposed contract to exercise option year one (1) with FAR Southeast Family Strengthen Collaborative in the not-to- exceed amount of \$1,848,795 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program, providing a short-term housing intervention utilized to quickly house and stabilize families in permanent housing through individualized and time limited assistance for families experiencing homelessness located within the District.	September 16, 2023
CA25-0374. Proposed contract with Veterans on the Rise, Inc.	Proposed contract to exercise option year one (1) with Veterans on the Rise in the not-to- exceed amount of \$1,910,178.60 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023
CA25-0375. Proposed contract with Community of Hope, Inc.	Proposed contract to exercise option year one (1) with Community of Hope in the not-to- exceed amount of \$4,581,866.52 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 16, 2023
CA25-0376. Proposed contract with Collaborative Solutions for Communities	Proposed contract to exercise option year one (1) with Collaborative Solutions for Communities in the not-to- exceed amount of \$2,071,308 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 17, 2023
CA25-0378. Proposed contract with Echelon Community Services, Inc.	Proposed contract to exercise option year one (1) with Echelon Community Services, Inc. in the not-to- exceed amount of \$3,355,569 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 17, 2023
CA25-0379. Proposed contract Edgewood Brookland Family Support Collaborative	Proposed contract to exercise option year one (1) with Edgewood Brookland Family Support Collaborative in the not-to- exceed amount of \$1,701,439.92 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 17, 2023
CA25-0381. Proposed contract with KBEC Group, Inc.	Proposed contract to exercise option year one (1) with KBEC Group, Inc. in the not-to- exceed amount of 1,713,977.16 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 21, 2023
CA25-0382. Proposed contract with Georgia Avenue Family Support Collaborative	Proposed contract to exercise option year one (1) with Georgia Avenue Family Support Collaborative in the not-to- exceed amount of \$3,119,512.56 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 22, 2023

Title	Summary	Effective Date
CA25-0383. Proposed contract with Catholic Charities of the Archdiocese of Washington, Inc.	Proposed contract to exercise option year one (1) with Catholic Charities of the Archdiocese of Washington, Inc. in the not-to- exceed amount of \$2,050,567.56 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 22, 2023
CA25-0384. Proposed contract with North Capitol Collaborative, Inc.	Proposed contract to exercise option year one (1) with North Capitol Collaborative, Inc. in the not-to- exceed amount of \$4,653,848.04 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 22, 2023
CA25-0388. Proposed contract with Community of Hope, Inc.	Proposed contract with Community of Hope, Inc., in the not-to- exceed amount of \$3,615,846.84 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	September 23, 2023
CA25-0395. Proposed contract with East River Family Strengthening	Proposed contract to exercise option year one (1) with East River Family Strengthening in the not-to- exceed amount of \$3,358,051.44 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program	September 25, 2023
CA25-0396. Proposed contract with Transitional Housing Corporation dba Housing Up	Proposed contract to exercise option year one (1) with Transitional Housing Corporation dba Housing Up in the not-to- exceed amount of \$4,701,483.36 will continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program	September 25, 2023
CA25-0402. Proposed contract with Fedcap Rehabilitation Services, Inc.	Proposed contract with Fedcap Rehabilitation Services, Inc in the not-to exceed amount of \$1,884,021 shall continue to provide education and occupational training services for the District's Temporary Assistance for Needy Families program.	September 28, 2023
CA25-0414. Proposed contract with Fedcap Rehabilitation Services, Inc.	Proposed contract with Fedcap Rehabilitation Services, Inc. in the not-to exceed amount of \$2,543,907 shall continue to provide education and occupational training services the District's Temporary Assistance for Needy Families program.	September 29, 2023
CA25-0440. Proposed contract with Spring Leaf Solutions, LLC	Proposed contract to exercise option year one (1) with Spring Leaf Solutions, LLC in the not-to- exceed amount of \$1,957,200 shall continue to provide case management services for families in the Department of Human Services Family Rehousing and Stabilization Program.	September 29, 2023
CA25-0443. Proposed contract with Maximus Human Services, Inc.	Proposed contract with Maximus Human Services, Inc., in the not-to exceed amount of \$1,884,021 shall continue to provide job placement services for the District's Temporary Assistance for Needy Families program.	September 30, 2023
CA25-0540. Proposed contract with CORE DC, LLC	Proposed contract to exercise option year four (4) with CORE DC, LLC in the not-to-exceed amount of \$3,684,287.64 will continue to provide comprehensive services necessary to operate one or more short term family housing sites as home-like environments for families experiencing homelessness.	December 11, 2023

Title	Summary	Effective Date
CA25-0557. Proposed Multiyear Contract between the District of Columbia Housing Authority and Ridgecrest Court Investor LLC	Proposed multiyear contract between the District of Columbia Housing Authority ("OCHA") and Ridgecrest Court Investor, LLC (the "Owner"), in the initial amount of \$656,376 to provide affordable housing units at Ridgecrest Phase 2 Apartments located at 2000 Ridgecrest Court SE.	January 9, 2024
CA25-0569. Proposed contract with Ridgecrest Court Investor, LLC	Proposed contract with Ridgecrest Court Investor, LLC in the amount of \$28,252,213 from the Housing Production Trust Fund to Ridgecrest Court Investor, LLC, which will use the proceeds of the loan to finance certain eligible costs for 128 units of affordable housing located at 2000 Ridgecrest Court SE in Ward 8.	December 31, 2023
CA25-0574. Proposed contract with Friendship Place	Proposed contract to exercise option year four (4) Friendship Place in the not-to-exceed amount of \$4,209,604.56 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	January 27, 2024
CA25-0575. Proposed contract with Core DC, LLC	Proposed contract to exercise option year three (3) CORE DC, LLC in the not-to-exceed amount of \$3,542,430.96 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	January 27, 2024
CA25-0580. Proposed Multiyear Contract between the District of Columbia Housing Authority and Hope View Apartments LP	Proposed multiyear contract between the District of Columbia Housing Authority ("DCHA") and Hope View Apartments LP ("Owner"), in the initial amount of \$232,536 to provide affordable housing units at Hope View Apartments located at 1337 Good Hope Road, SE.	February 6, 2024
CA25-0606. Proposed contract with CORE DC, LLC	Proposed contract with CORE DC, LLC in the not-to-exceed amount of \$3,122,113.92 shall continue to provide continuous comprehensive services necessary to operate a home-like environment for families experiencing homelessness located within the District.	Under Council Review
<b>Program Rules Under Review</b>		
PR25-0039. Targeted Affordable Housing Program Rules Approval Resolution of 2022	Through Chairman Mendelson, Mayor Bowser put forth a resolution that would approve rules that establish requirements and procedures for the District's Targeted Affordable Housing (TAH) Program which supports individual and families maintaining housing with a permanent housing voucher. The rules also satisfy the Department of Human Services' (DHS) requirement under the Local Rent Supplemental Program Enhancement Emergency Amendment Act of 2021 to promulgate rules "governing the referral of applicants to the [District of Columbia Housing] Authority for tenant-based voucher assistance, including eligibility criteria for Targeted Affordable Housing. Posted as 'Deemed Approved' by DC Council.	March 2, 2023

Title	Summary	Effective Date
<b>Federal Legislation</b>		
FY23 Omnibus Appropriations Bill	The FY23 Omnibus would increase funding for the Tenant-Based Rental Assistance (TBRA) appropriation to \$30.3 billion which is an increase of nearly \$2 billion from last year's amount. These funds would include for the renewal of tenant-based vouchers, new incremental vouchers to expand affordable housing opportunities to low-income individuals.	December 29, 2022
FY23 Consolidated Appropriations Bill (H.R. 2617)	The legislation would increase the Homelessness Assistance Grants (HAG) account to \$3.63 billion, an increase of \$420 million. The 13.1% increase is the largest ever for the homelessness program and the total amount is also the largest ever for the program.	December 29, 2022
Relating to a national emergency declared by the President on March 13, 2020 (H.J.Res.7)	This joint resolution terminates the national emergency concerning COVID-19 declared by the President on March 13, 2020.	April 10, 2023



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
INTERAGENCY COUNCIL ON HOMELESSNESS

**KEY PERFORMANCE METRICS REPORTED BY THE ICH**

The District’s Interagency Council on Homelessness reports quarterly to DMHHS on the number of ICH Full Council and Standing Committee meetings held that quarter. Below is the data reported for FY23 and FY24 to date as of 02/12/2024.

**FY23**

Meeting	Date	Attendees	Organizations
<b>Quarter 1 - 10/1/2022 to 12/31/2022</b>			
Executive Committee	10/11/2022	51	30
Housing Solutions Committee	10/17/2022	56	32
Strategic Planning	10/25/2022	39	21
Emergency Response and Shelter Operations (ERSO) Committee	10/26/2022	51	34
Housing Solutions Committee	11/21/2022	49	34
Emergency Response and Shelter Operations (ERSO) Committee	11/23/2022	41	26
Strategic Planning	12/13/2022	31	20
<b>Q1 Standing Committee Mtgs</b>	<b>7 (count)</b>	<b>45 (avg)</b>	<b>28 (avg)</b>
<b>Quarter 2 – 1/1/2023 to 3/31/2023</b>			
Emergency Response and Shelter Operations (ERSO) Committee	1/4/2023	67	35
Housing Solutions Committee	1/23/2023	65	35
Youth Committee	1/26/2023	51	28
Emergency Response and Shelter Operations (ERSO) Committee	2/1/2023	79	38
Executive Committee	2/14/2023	73	32
Strategic Planning	2/28/2023	49	28
Emergency Response and Shelter Operations (ERSO) Committee	3/1/2023	69	34
Executive Committee	3/14/2023	51	28

Meeting	Date	Attendees	Organizations
Housing Solutions Committee	3/20/2023	78	42
Emergency Response and Shelter Operations (ERSO) Committee	3/29/2023	69	34
<b>Q2 Standing Committee Mtgs</b>	<b>10 (count)</b>	<b>65 (avg)</b>	<b>33 (avg)</b>
<b>Quarter 3 - 4/1/2023 to 6/30/2023</b>			
Executive Committee	4/11/2023	59	37
Youth Committee	4/13/2023	58	28
Strategic Planning Committee	4/18/2023	46	24
Emergency Response and Shelter Operations (ERSO) Committee	4/26/2023	67	33
Executive Committee	5/9/2023	71	34
Housing Solutions Committee	5/15/2023	61	32
Emergency Response and Shelter Operations (ERSO) Committee	5/24/2023	67	32
Housing Solutions Committee	6/12/2023	61	32
Strategic Planning Committee	6/13/2023	53	25
ICH Full Council	6/27/2023	67	37
Emergency Response and Shelter Operations (ERSO) Committee	6/28/2023	67	34
<b>Q3 Full Council &amp; Standing Committee Mtgs</b>	<b>11 (count)</b>	<b>62 (avg)</b>	<b>32 (avg)</b>
<b>Quarter 4 - 7/1/2023 to 9/30/2023</b>			
Executive Committee	7/11/2023	60	30
Housing Solutions Committee	7/17/2023	59	33
Emergency Response and Shelter Operations (ERSO) Committee	7/26/2023	77	24
Youth Committee	7/27/2023	47	25
Executive Committee	8/8/2023	50	27
Youth Committee	8/15/2023	55	27
Housing Solutions Committee	8/21/2023	32	37
Strategic Planning Committee	8/22/2023	46	23
Emergency Response and Shelter Operations (ERSO) Committee	8/27/2023	64	28

Meeting	Date	Attendees	Organizations
Executive Committee	9/12/2023	55	29
Housing Solutions Committee	9/18/2023	70	34
Youth Committee	9/19/2023	61	30
Emergency Response and Shelter Operations (ERSO) Committee	9/27/2023	76	33
<b>Q4 Standing Committee Mtgs</b>	<b>13 (count)</b>	<b>58 (avg)</b>	<b>29 (avg)</b>
<b>Total for FY23 Full Council &amp; Standing Committee Mtgs</b>	<b>41 (count)</b>	<b>57 (avg)</b>	<b>31 (avg)</b>

**FY24 TO DATE (10/01/2023 – 02/12/2024)**

Meeting	Date	Attendees	Organization
<b>Quarter 1 - 10/1/2023 to 12/31/2023</b>			
ICH Full Council	10/17/2023	82	39
Youth Committee	10/31/2023	48	28
Housing Solutions Committee	11/20/2023	65	34
Youth Committee	11/21/2023	42	21
Strategic Planning Committee	11/28/2023	38	19
Emergency Response and Shelter Operations (ERSO) Committee	11/29/2023	64	26
Executive Committee	12/19/2023	55	29
<b>Q1 Full Council &amp; Standing Committee Mtgs</b>	<b>7 (count)</b>	<b>56 (avg)</b>	<b>28 (avg)</b>
<b>Quarter 2 - 1/1/2024 to 2/12/2024</b>			
Emergency Response and Shelter Operations (ERSO) Committee	01/03/2024	65	32
Youth Committee	01/23/2024	62	30
Strategic Planning Committee	01/30/2024	41	23
Emergency Response and Shelter Operations (ERSO) Committee	01/31/2024	62	30
<b>Q2 Standing Committee Mtgs</b>	<b>4 (count)</b>	<b>58 (avg)</b>	<b>29 (avg)</b>
<b>Total for FY24 Q1 &amp; Q2 Full Council &amp; Committee Mtgs</b>	<b>11 (count)</b>	<b>57 (avg)</b>	<b>29 (avg)</b>



Report  
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**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE  
DISTRICT OF COLUMBIA  
DEPARTMENT OF HUMAN SERVICES  
AND  
OFFICE OF THE DEPUTY MAYOR FOR HEALTH AND HUMAN SERVICES  
FOR  
FISCAL YEAR 2023**

**I. INTRODUCTION**

This Memorandum of Understanding (“MOU”) is entered into between the District of Columbia (District) Department of Human Services (“DHS” or “Buyer Agency”) and the Office of the Deputy Mayor for Health and Human Services (“DMHHS” or “Seller Agency”), individually referred to herein as a “Party” and collectively referred to herein as the “Parties”.

**II. LEGAL AUTHORITY FOR MOU**

D.C. Official Code § 1-301.01(k), and any other applicable District and federal laws and regulations.

**III. OVERVIEW OF PROGRAM GOALS AND OBJECTIVES**

The purpose of this MOU is to establish the terms and conditions under which the Buyer Agency shall reimburse the Seller Agency to transfer funds from DHS to DMHHS to hire, train, and supervise two (2) Homeless Encampment Outreach Navigators to support outreach services for District residents experiencing homelessness and residing in encampments, and to hire, train, and supervise four (4) staff under the Interagency Council on Homelessness (ICH).

DMHHS is the part of the Executive Office of the Mayor that supports the Mayor in coordinating a comprehensive system of benefits, goods and services across multiple agencies to ensure that children, youth and adults, with and without disabilities, can lead healthy, meaningful and productive lives. Both the District’s Encampment Response and the ICH are vital roles of DMHHS, providing leadership, strategic direction, and key interagency coordination in support of the District’s goal to make homelessness rare, brief, and non-recurring.

The mission of DHS is to empower every District resident to reach their full potential by providing meaningful connections to work opportunities, economic assistance, and supportive services. DHS has two administrations, which include the Economic Security Administration (ESA) and the Family Services Administration (FSA). ESA is responsible for making eligibility determinations for federally and locally funded public assistance programs. FSA is responsible for providing protection, intervention and social services to District residents.

#### **IV. SCOPE OF SERVICES**

Pursuant to the applicable authorities and in furtherance of the shared goals of the Parties, the Parties agree as follows:

##### **A. RESPONSIBILITIES OF SELLER AGENCY**

1. Use funds transferred from DHS to fund personnel and non-personnel costs for two (2) Homeless Encampment Outreach Navigators; and
2. Use funds transferred from DHS to fund personnel costs for four (4) ICH staff positions for ICH.

##### **B. RESPONSIBILITIES OF BUYER AGENCY**

1. Transfer two hundred twenty-nine thousand two hundred eighty-five dollars and eighty-four cents (\$229,285.84) to DMHHS to cover the costs of two (2) Homeless Encampment Outreach Navigators within thirty (30) days of the execution of this MOU; and
2. Transfer five hundred twenty thousand one hundred ninety-five dollars and seventy-one cents (\$520,195.71) to DMHHS to cover the costs of four (4) staff members for the Interagency Council on Homelessness (ICH) within thirty (30) days of the execution of this MOU.

#### **V. DURATION OF THIS MOU**

##### **A. PERIOD**

The period of this MOU shall be from the date the MOU is fully executed through September 30, 2023, unless early terminated pursuant to Section XI of this MOU.

##### **B. EXTENSION**

The Parties may extend the period of this MOU by exercising a maximum of five (5) of one year option period(s). Option periods may consist of a fiscal year, a fraction thereof, or multiple successive fractions of a fiscal year. Buyer Agency shall provide Seller Agency with written notice of its intent to exercise an option period at least thirty (30) days before the expiration of the initial or extended term of this MOU. The exercise of an option period is subject to the availability of funds at the time it is exercised.

#### **VI. FUNDING PROVISIONS**

##### **A. COST OF SERVICES**

The total cost to the Buyer Agency for the goods and/or services provided under this MOU shall not exceed seven hundred forty-nine thousand four hundred eighty-one dollars and fifty-five cents (\$749,481.55) for Fiscal Year (FY) 2023. The total cost of

the goods and/or services is based on the Buyer and Seller Agency's estimate of the cost of the goods and/or services that will be provided under this MOU. These estimates are based on a combination of actual costs currently being incurred and projections about the Programs scope and is provided in the budget attached as **Attachment A** hereto incorporated by reference.

## **B. PAYMENT**

1. Within fourteen (14) calendar days from the date this MOU is fully executed, the Buyer Agency shall create an Interagency Transactions (IAT) process. IAT is the process of acquiring and paying for goods and/or services provided by one or more District of Columbia agency(s) to another District of Columbia agency. The IAT shall be established in a manner that allows the Seller Agency to directly charge the Project for the costs the Seller Agency incurs in providing goods and/or services under this MOU.
2. The Seller Agency shall charge the Interagency Project only for the actual cost of goods and/or services provided under this MOU.
3. For each charge against the Interagency Project, the Seller Agency shall attach, to the Project, documentation that supports the charge, including invoices as applicable.

## **C. ANTI-DEFICIENCY CONSIDERATIONS**

The Parties acknowledge and agree that nothing in this MOU creates a financial obligation in anticipation of an appropriation and that all provisions of this MOU are and shall remain subject to the provisions of (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351, (ii) the District of Columbia Anti-deficiency Act, D.C. Official Code §§ 47-355.01-355.08, (iii) D.C. Official Code § 47-105, and (iv) D.C. Official Code § 1-204.46, as the foregoing statutes may be amended from time to time, regardless of whether a particular obligation has been expressly so conditioned.

## **VII. AMENDMENTS**

This MOU may be amended only by the written agreement of the Parties. Amendments shall be dated and signed by authorized representatives of the Parties.

## **VIII. COMPLIANCE WITH LAW**

The Parties shall comply with all applicable laws, rules, and regulations whether now in effect of hereafter enacted or promulgated.

## **IX. COMPLIANCE MONITORING**

The Seller Agency will be subject to scheduled and unscheduled monitoring reviews to ensure compliance with all applicable requirements of this MOU.

**X. RECORDS AND REPORTS**

- A. The Buyer Agency and Seller Agency shall maintain records and receipts for the expenditure of all funds provided pursuant to this MOU for a period of no less than three (3) years after the date of expiration or termination of this MOU.
- B. Both the Buyer Agency and Seller Agency shall have access to all records in the Interagency Project established pursuant to section VI.B. of this MOU.

**XI. TERMINATION**

- A. Either Party may terminate this MOU in whole or in part by giving ninety (90) calendar days advance written notice to the other Party.
- B. In the event of termination of this MOU, the Buyer Agency and Seller Agency shall reconcile any amounts due to the Seller Agency under this MOU. The Buyer Agency shall not remove funding from the Interagency Project established pursuant to section VI.B. of this MOU until the Seller Agency has drawn down the amounts due, except to the extent that the funding in the Interagency Project exceeds the amounts due to the Seller Agency.
- C. In the event of termination of this MOU, the Buyer Agency and Seller Agency shall reconcile any amounts due to the Seller Agency under this MOU. The Seller Agency shall return any remaining advance of funds that exceeds the amounts due within thirty (30) days after the reconciliation or at the end of the fiscal year, whichever is earlier.

**XII. NOTICES**

The following individuals are the contact points for each Party:

Buyer Agency (DHS)  
 Tania Mortensen  
 Chief Operating Officer  
 Department of Human Services  
 64 New York Avenue, N.E., 6<sup>th</sup> Floor  
 Washington, DC 20002  
 Email: tania.mortensen@dc.gov  
 Phone: (202) 258-2471

Seller Agency (DMHHS)  
 Ciana Creighton, Chief of Staff  
 Office of the Deputy Mayor for Health  
 and Human Services  
 1350 Pennsylvania Avenue, N.W., Suite 223  
 Washington, DC 20004  
 Email: ciana.creighton@dc.gov  
 Phone: (202) 716-5116

**XIII. PROCUREMENT PRACTICES ACT**

If a District of Columbia agency or instrumentality plans to utilize the goods and/or services of an agent, contractor, consultant or other third party to provide any of the goods and/or services under this MOU, then the agency or instrumentality shall abide by the provisions of the District of Columbia Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-351.01, *et seq.*) to procure the goods or services.

**XIV. RESOLUTION OF DISPUTES**

The Chief Procurement Officer and the Director of DHS or their designees, shall resolve all disputes and/or adjustments resulting from goods or services provided under this MOU. In the event the parties cannot resolve a dispute, the matter shall be referred to the City Administrator. The decision of the City Administrator related to any disputes referred shall be final. In the event the Parties are unable to resolve a financial issue, the matter shall be referred to the Office of the Chief Financial Officer.

**XV. CONFIDENTIAL INFORMATION**

The Parties shall use, restrict, safeguard, and dispose of all information related to goods and/or services provided under this MOU in accordance with all relevant federal and District statutes, regulations, and policies.

**IN WITNESS WHEREOF**, the Parties have executed this MOU as follows:

**FOR THE DEPARTMENT OF HUMAN SERVICES:**

*Laura Green Zeilinger/dca*  
\_\_\_\_\_  
Laura Green Zeilinger  
Director

12/05/2022  
Date

**FOR THE OFFICE OF THE DEPUTY MAYOR FOR HEALTH AND HUMAN SERVICES:**

*Wayne Turnage*  
\_\_\_\_\_  
Wayne Turnage  
Deputy Mayor

12/07/2022  
Date

**ATTACHMENT A**

**Costs for Services under Modification Number Three**

**Two Full-Time Homeless Encampment Outreach Navigators**

**Personnel Services (PS): Grade 11 (CS-11), Step 5, Non-union  
DCG Salary Schedule: Career Service (General) FY22**

Salary:	\$ 77,873.00
Fringe (17.2%):	\$ 13,394.16
Total per Navigator	<u>\$ 91,267.16</u>

Number of Navigators: 2

2 Navigators (Oct. 1, 2022-Sept. 30, 2023): **Total Navigator PS cost: \$182,534.32**

**Non-Personnel Support (NPS):**

Fleet Share	\$ 25,000.00
Supplies	\$ 20,000.00
Cellphones & IPADs	<u>\$ 1,751.52</u>

**Total NPS Cost: \$ 46,751.52**

**Total Navigator Cost: \$229,285.84**

**Four Full-Time Positions for the Interagency Council on Homelessness (ICH)**

**Personnel Services (PS):**

**Special Advisor: Family and Youth** One Position (CS-14/10)

Salary:	\$141,707.00
Fringe (17.2%):	<u>\$ 24,373.60</u>
Total:	\$166,080.60

**Special Advisor: ERSO** One Position (CS-14/03)

Salary:	\$117,045.00
Fringe (17.2%):	<u>\$ 20,131.74</u>
Total:	\$137,176.74

**Public Information Officer** One Position (CS-14/02)

Salary:	\$113,522.00
Fringe (17.2%):	<u>\$ 19,525.78</u>
Total:	\$133,047.78



**Graphic Designer** One Position (CS-11/04)

Salary:	\$ 71,579.00
Fringe (17.2%):	\$ <u>12,311.59</u>
Total:	\$ 83,890.59

*4 ICH Positions (Oct. 1, 2022-Sept. 30, 2023):*      **Total ICH PS cost: \$520,195.71**

<b>Total PS cost for Navigators:</b>	<b>\$ 182,534.32</b>
<b>Total PS cost for ICH Positions:</b>	<b>\$ 520,195.71</b>

<b>Overall Total for PS:</b>	<b>\$ 702,730.03</b>
<b>Overall Total for NPS:</b>	<b>\$ <u>46,751.52</u></b>
<b>Grand Total for MOU:</b>	<b>\$ 749,481.55</b>

**THE DISTRICT OF COLUMBIA HOUSING AUTHORITY (DCHA) PUBLIC  
HOUSING AUTHORITY FOR THE DISTRICT OF COLUMBIA  
AND  
THE DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY  
(CFSA)  
AND  
THE DISTRICT OF COLUMBIA INTERAGENCY COUNCIL ON  
HOMELESSNESS (DCICH)  
AND COLLABORATIVE APPLICANT  
THE COMMUNITY PARTNERSHIP FOR THE PREVENTION OF  
HOMELESSNESS (TCP)**

**I. Introduction and Goals**

- a. The District of Columbia Housing Authority (DCHA), the District of Columbia Child and Family Services Agency (CFSA), the District of Columbia Interagency Council on Homelessness (DCICH) and the Community Partnership for the Prevention of Homelessness (TCP) (collectively, the Parties) are fully committed to administering the Family Unification Program (FUP). With our existing partnership to end homelessness among youth and families in foster care, this program would further support our efforts and serve a population of the community that is underserved.
- b. As the Continuum of Care (CoC), the DCICH is fully committed to cooperating with and assisting the DCHA and CFSA by using the coordinated entry system to identify FUP-Eligible Youth and Families experiencing homelessness.
- c. Under the U.S. Department of Housing and Community Development's (HUD) Foster Youth to Independence (FYI) Initiative, HUD makes housing choice voucher assistance available to public housing authorities in partnership with Public Child Welfare Agencies.
- d. TCP is the Collaborative Applicant and Homeless Management Information System Administrator.
- e. TCP also administers the Coordinated Assessment and Housing Placement (CAHP) system, DC's Coordinated Entry system. CAHP represents standardized access and assessment for all individuals, through a coordinated referral and housing placement process to ensure that people experiencing homelessness receive appropriate assistance with both immediate and long-term housing and service needs. The entire Coordinated Entry process uses a "no wrong door" approach, while doing so through a standardized process from initial engagement to successful housing placement.
- f. DCHA and CFSA goals and standards of success in administering the program consist of leasing up youth and families as quickly as possible pursuant to the goals

set below:

- i. At least 85% of FUP-Eligible Youth are leased up and remain housed for at least 1 year; and
  - ii. At least 95% of FUP-Eligible Families are leased up and remain housed for up to 2 years; and
  - iii. FUP-Eligible Youth and Families lease up within 60 days after eligibility is determined and a housing choice voucher (HCV) issued.
- g. FUP Liaisons and Responsibilities.
- i. DCHA –, Deputy Director, DCHA – Housing Choice Voucher Program (HCV)
    - Serve as the primary liaison to the partnering agencies in this MOU
    - Responsible for overseeing the eligibility and lease-up process for all FUP-Eligible Families and youth through the DCHA HCV program
    - Track and report out on the progress of each recipient during regularly scheduled joint meetings
  - ii. CFSA – Shannon Sigamoni, Supervisor, CFSA
    - Serve as the primary liaison to the partnering agencies in this MOU
    - Establish an internal system to identify FUP-Eligible Youth/Families for consideration
    - Provide written certification of the youth/family’s FUP eligibility
    - Commit staff to evaluate caseload (aging out youth) that may be FUP-Eligible
    - Will collect and share necessary data and
    - Will ensure selected clients are referred for the appropriate case management activities in accordance with the HUD requirement
  - iii. DCICH – Theresa Silla, Executive Director, DCICH
    - Serve as the primary liaison to the partnering agencies in this MOU
    - Ensure that the process for prioritizing and referring FUP-Eligible Youth and families is integrated into the CoC, both through the CAHP system as well as through the governance structure
    - Ensure that additional data sharing agreements are established between CFSA, DCHA, and HMIS to ensure all FUP-Eligible Youth and Families are identified.
  - iv. TCP – Tom Fredericksen, Chief of Policy and Programs, TCP
    - Serve as the primary liaison to the partnering agencies in this MOU
    - Ensure that all FUP-vouchers are referred through the CAHP system
    - Ensure that additional data sharing agreements are established between CFSA,

DCHA, and HMIS to ensure all FUP-Eligible Youth and Families are identified.

## **II. Statement of Cooperation**

The DCHA and CFSA agree to cooperate with HUD, provide requested data to HUD or HUD-approved contractor delegated the responsibility of program evaluation, and follow all evaluation protocols established by HUD or HUD-approved contractor, including possible random assignment procedures.

## **III. Define the Two Populations (Families and Youth) Eligible for FUP Assistance**

- a. **FUP-Eligible Family** is defined as a family that the CFSA has certified as a family for whom the lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in/out-of-home care, or in the delay of discharge of a child, or children, to the family from out-of-home care, and that the DCHA has determined is eligible for a HCV.
- b. **FUP-Eligible Youth** is defined as a youth that the CFSA has certified to be at least 18 years old, and not more than 24 years of age, and who has left foster care, or will leave foster care within 90 days, in accordance with a transition plan described in section 475(5) (H) of the Social Security Act, and is homeless or is at risk of becoming homeless at age 16 or older. Eligibility is not limited to single persons. For example, pregnant and/or parenting youth are eligible to receive assistance under this notice assuming they otherwise meet eligibility requirements.

## **IV. Housing Search Assistance in Low Poverty Census Tracts**

The DCHA currently offers voucher families mobility counseling through its mobility team. Through the mobility team, families are provided unit search assistance. Landlords attend meet/lease events regularly scheduled by DCHA to further explain amenities and lease up requirements for families searching for affordable housing. On average, there are over 20 landlords present at our meet/lease events offering available units for all bedroom sizes. All FUP-Eligible Youth and families will be invited to participate in monthly scheduled workshops and have access to other services.

## **V. Services to be Provided to FUP-Eligible Youths and Families**

- a. Services to be provided to FUP-Eligible Youth by the CFSA

During case management with foster youth, social workers have the responsibility of connecting each youth with life-long connections, programs, services, and experiences that will prepare him/her for independence. Social workers engage with youth to facilitate a planned, smooth, and safe transition out of care. CFSA's Office of Youth Empowerment (OYE) coordinates with and supports youth assigned social workers, resource parents, and others to assist older youth in care, ages 14 to 20, prepare for life on their own. OYE offers many programs to youth who are preparing for emancipation from foster care. OYE also manages the contract for the Youth Aftercare (YAC) provider who is responsible for services, resources and support provided to young adults between the ages of 21 to 23 who have aged out of the DC child welfare system.

YAC consists of case management and supportive services for youth who have aged out of the foster care system. Referrals to YAC services are completed for youth at age 20 ½ and services start once they have emancipated at age 21. In the 6 months prior to their emancipation, youth are introduced to the YAC team and the YAC team becomes a part of the transition conversation. YAC services are provided up to two calendar years from their 21st birthday.

The services provided through CFSA case management, various OYE programs and YAC include:

- i. Basic life skills information or counseling on money management, use of credit, housekeeping, proper nutrition or meal preparation, and access to health care (e.g., doctors, medication, and mental and behavioral health services);
- ii. Counseling on compliance with rental lease requirements and with HCV program participant requirements, including assistance or referrals for assistance on security deposits, utility hook-up fees, and utility deposits;
- iii. Providing such assurances to owners of rental property as are reasonable and necessary to assist a FUP-Eligible Youth to rent a unit with a FUP voucher;
- iv. Job preparation and attainment counseling (where to look and how to apply, dress, grooming, relationships with supervisory personnel, etc.);
- v. Educational and career advancement counseling regarding attainment of general equivalency diploma (GED), or attendance or financing of education at a technical school, trade school, or college, including successful work ethic and attitude models; and
- vi. In addition to the services required in (i)-(v), additional supportive services may be offered.

All the above services will be provided for at least 36 months to FUP-Eligible Youth receiving rental assistance through the use of a FUP voucher, regardless of age. FUP-Eligible Youth are also eligible to be referred to the Healthy Families Thriving Communities Collaboratives for ongoing support after the 36-month period. These counseling services will be offered to FUP-Eligible Youth both pre-move and post-move.

b. Services to be provided to FUP-Eligible Families by CFSA

FUP-Eligible Families will be selected based on their open case status with CFSA. Case management services for these families will be provided for up to 12 months, in some cases exceeding based on additional needs.

If chosen for a FUP voucher, families will be referred to the Healthy Families Thriving Communities Collaborative Council (HFTCCC) for additional supportive services to assist in their transition. The HFTCCC is comprised of five

Collaboratives operating in the District of Columbia. Each Collaborative is an independent 501(c) (3) led by a community-based board of directors. The Collaboratives are:

- Collaborative Solutions for Communities
- East River Family Strengthening Collaborative
- Edgewood/Brookland Family Support Collaborative
- Far Southeast Family Strengthening Collaborative
- Georgia Avenue Family Support Collaborative

Each Collaborative draws on the unique capabilities and services found within its network of service providers to assist at-risk children and families. There is a set of core neighborhood-based prevention services that each Collaborative provides. The Collaboratives' vision is to develop and sustain a seamless network of community partners throughout the District of Columbia that work to build strong families and supportive communities in which children, youth, and adults can safely and productively reside and thrive.

The HFTCCC work with CFSA families through joint case management and provide step down services for families ending their involvement with CFSA. The Collaboratives offer an array of services through case management including:

- i. Comprehensive assessments
- ii. Employment and educational support
- iii. Housing coordination
- iv. Financial management and budgeting
- v. Mentoring

All of the above services may be provided for a period of at least 6 months to FUP-Eligible Families receiving rental assistance through the use of a FUP voucher. These counseling services will be offered to FUP-Eligible Youth both pre-move and post-move.

c. Additional Services to be offered to FUP-Eligible Youth and Families through CFSA

i. Financial Assistance

CFSA can utilize Family Flexible Funds and Rapid Housing Funds to assist with security deposits, utility fees and deposits. The Rapid Housing program currently assists families with short term rental assistance such as security deposits, eviction preventions and other rent-related expenses. Funds are administered by the DCHA through a current MOU between CFSA and DCHA. Family Flexible Funds are utilized to help client families with one-time assistance to address urgent housing issues such as eviction prevention or security deposits. Requests for these funds are processed through CFSA and are administered by Healthy Families Thriving Communities Collaboratives.

ii. Other Resources

Additionally, FUP-Eligible Youth may seek new furniture through other resources such as A Wider Circle and CFSA's Flexible Funds.

- d. Services to be offered to FUP-Eligible Youth and Families through DCHA
  - i. Counseling on compliance with lease and HCV program requirements, including assistance/referrals for assistance on security deposits, utility hook-up fees, and utility deposits in partnership with CFSA case management.
  - ii. Providing assurances to landlords as are reasonable and necessary to assist a FUP-Eligible Youth to rent a unit with a FUP voucher.
  - iii. Family Self-Sufficiency Program

DCHA will develop a new Family Self-Sufficiency (FSS) program specifically for FUP-Eligible Youth and Families, modeled after its successful Public Housing and H FSS program. Through this new FSS program, DCHA will coordinate and support pre-move assistance, such as housing search assistance specifically in low-poverty census tracts through our mobility team, and post-move supports, such as case management to engage the youth on setting goals, improving credit scores, job readiness and budgeting workshops.

## **VI. DCHA Responsibilities**

- a. DCHA will receive from CFSA a list of families and youths certified by CFSA as eligible for the FUP. DCHA, upon receipt of the CFSA list of families and youths currently in the CFSA caseload, will compare the names with those of families and youths already on DCHA's HCV waiting list. Any family or youth on DCHA's HCV waiting list that matches with CFSA's list will be assisted in order of their position on the waiting list in accordance with DCHA admission policies. Any family or youth certified by CFSA as FUP eligible and who is not on the HCV waiting list must be placed on the waiting list.
- b. In accordance with applicable HUD FYI PIH Notices and DCHA's Board adopted Administrative Plan, if the DCHA has a closed HCV waiting list, DCHA will reopen the waiting list to accept a FUP applicant family or youth who is not currently on DCHA's HCV waiting list. DCHA may reopen its waiting list to accept a FUP-Eligible Youth without opening the waiting list for other applicants.
- c. DCHA will follow its approved Administrative Plan to determine eligibility for FUP-Eligible Families and Youth and to ensure they meet the requirements for a FUP voucher. If families or youth do not qualify for the FUP voucher, CFSA will be notified, in writing, that the family or youth was not approved for eligibility.
- d. DCHA will determine if any families with children, or youths aged 18 through 24 on its HCV waiting list are living in temporary shelters or on the street and may qualify for the FUP and refer such applicants to the CFSA. DCHA will work closely with the TCP and DCICH under the data sharing agreement with CFSA and DCHA to determine if youth/families are in shelter or unsheltered (sleeping outside) and on the DCHA waiting list. If identified, DCHA will refer the applicant to CFSA and CFSA

will be notified to begin the process of referring them for a FUP voucher. CFSA will review the information for the family/youth and determine their case status with the CFSA and inform TCP of family/youth eligibility. This review will also include prior housing support and case management service compliance. This is necessary to determine the goal status and if housing is a barrier to reunification or prevention of removal.

- e. DCHA will determine if families with children, or youths aged 18 through 24 referred by the CFSA are eligible for HCV assistance and place eligible families/youths on the HCV waiting list pursuant to DCHA's current Administrative Plan.
- f. DCHA will administer the FUP vouchers in accordance with applicable HCV program regulations and requirements and the DCHA's Administrative Plan.
- g. DCHA will comply with the provisions of this MOU.
- h. Upon notification that FUP vouchers have been awarded, DCHA will train CFSA staff on DCHA's HCV program and procedures.
- i. DCHA will participate in regular meetings with the CFSA, CoC, and Collaborative Applicant. These meetings will take place within the current CoC Governance Board structure, i.e. the DCICH, and will occur on a quarterly basis.
- j. All FUP Liaisons will attend biweekly CAHP match meetings, or a similar match process specific to FUP vouchers if established, to ensure FUP-Eligible Youth and families are reviewed for eligibility and referred to FUP vouchers when available.

## **VII. CFSA Responsibilities**

- a. CFSA will establish and implement a system to identify FUP-Eligible Families and FUP-Eligible Youths within the agency's caseload, and to review referrals from the DCHA and CoC. The CFSA will utilize the State Automated Child Welfare Information (SACWIS) system and prioritize for FUP referral for those families with an open case, along with a substantiated report of child abuse and neglect, and whose children are already in out-of-home care, at high risk for experiencing additional negative child welfare outcomes (e.g., long-term open cases, reentry to the child welfare system in the form of re-reports of abuse or neglect, and repeat open cases), and where housing assistance could help the parent(s) to stabilize and participate in any other services necessary for subsequent reunification. CFSA will also review the relevant case information to confirm goal and case management compliance for FUP-Eligible Families and will immediately refer priority families as soon as they are identified and not only upon successful completion of other aspects of families' case management plans.
- b. CFSA will establish and implement a system to identify FUP-Eligible Youth and



families not currently within the agency's caseload in cooperation with the CoC through a regular data sharing process, to be established pursuant to a Data Sharing MOU between CFSA and HMIS.

- c. CFSA will provide written certification to DCHA that a family qualifies as a FUP-Eligible Family, or that a youth qualifies as a FUP-Eligible Youth, based upon the criteria established in Section 8(x) of the United States Housing Act of 1937, and the Family Unification Program Notice of Funding Availability for Fiscal Years 2017 and 2018.
- d. CFSA will ensure that eligible families and youths are identified and determined eligible in a timely manner. CFSA will ensure that the CSFA's active caseload is reviewed at least once a month to identify FUP-Eligible families and FUP-Eligible Youths, and refer them to DCHA. Additionally, CFSA will provide referrals to DCHA within 30 working days of receiving notification from DCHA about FUP voucher availability.
- e. CFSA will provide follow-up supportive services and case management services after the youth leases a unit through the Youth Aftercare (YAC) programs for a period of at least 18 months. YAC is a locally District funded program provided to youth who have aged out of the foster care system.
- f. CFSA will provide staff resources and referrals to the Healthy Family Thriving Communities Collaboratives to provide follow-up supportive services and case management services for FUP-Eligible Families for a period of at least six (6) months.
- g. CFSA will comply with the provisions of this MOU.
- h. Upon notification that FUP vouchers have been awarded, CFSA will train DCHA staff on CFSA's referral procedures pursuant to a process mutually agreed upon between DCHA and CFSA.
- i. CFSA will participate in regular meetings with the DCHA, CoC, and Collaborative Applicant. These meetings will take place within the current CoC Governance Board structure, i.e. the DCICH, and will occur on a quarterly basis.
- j. All FUP Liaisons will attend biweekly CAHP match meetings, or a similar match process specific to FUP vouchers if established, to ensure FUP-Eligible Youth and families are reviewed for eligibility and referred to FUP vouchers when available.

## **VIII. CoC Responsibilities**

- a. Coordinated Assessment and Housing Placement (CAHP) represents standardized access and assessment for all individuals experiencing homelessness within the District of Columbia. Individuals receive referrals for prevention and diversion, long or short-term housing (which may include transitional housing, permanent supportive housing, and rapid rehousing), and any other available resources. Distinct from the CAHP system for adult single individuals, youth aged 18 to 24 experiencing homelessness in the District may also be couch surfing or otherwise precariously

housed and still be eligible for youth housing program placement. The CoC will integrate the prioritization and referral process for FUP-Eligible Youth into the CoC's youth coordinated entry process. The CoC will establish a data sharing process with CFSA to ensure all FUP-Eligible Youth are known to the CAHP system. This will include youth who are currently exiting foster care, as well as youth who have previously exited foster care but who are still seeking housing resources. The CoC will also ensure that CFSA refers all FUP-Eligible Families to the Family CAHP system for referral to FUP vouchers. The CoC will establish a specific CAHP process for FUP-Eligible Youth and Families, which will be included in the CAHP Policies and Procedures updated on an annual basis, so that youth and families who would not have otherwise qualified for housing resources due to not meeting the needed homelessness definition or prioritization criteria are still able to access FUP vouchers through the CAHP process. All FUP Liaisons will attend biweekly CAHP match meetings, or a similar match process specific to FUP vouchers if established, to ensure FUP-Eligible Youth and Families are reviewed for eligibility and referred to FUP vouchers when available.

- b. All services and resources receiving CoC program funds, including prevention and diversion, housing and aftercare support, are available to families and youth who qualify for CoC program assistance.
- c. The CoC will participate in regular meetings with the CFSA, DCHA, and Collaborative Applicant. These meetings will take place within the current CoC Governance Board structure (i.e.: DCICH) and will occur on a quarterly basis.

## **IX. Confidentiality and Data Protection**

- a. The Parties to this MOA shall use, restrict, safeguard, maintain, disclose, sanitize, and dispose of all information related to services provided under this MOA in accordance with all relevant federal and local confidentiality statutes, regulations, policies, and publications now in effect and as amended during the term of this MOA. Additionally:
  - i. The Parties shall reasonably and appropriately protect the confidentiality, integrity, and availability of data received through this MOA.
  - ii. The Parties shall take steps to prevent data received through this MOA from falling into the possession of unauthorized persons or organizations.
  - iii. The Parties shall notify the CFSA Security Officer, immediately, but not later than twenty-four (24) hours, following discovery of an actual or suspected privacy or security incident. Reports shall be made both orally and in writing and shall detail the events that led to the actual or suspected privacy or security incident.
  - iv. Except as required by law, the Parties shall not further share, electronically transmit, or permit access to data shared under this MOA without written mutual agreement and shall only transmit or permit such access if the information is secured in a manner that is consistent with applicable law.
  - v. The Parties shall use data elements shared pursuant to this MOA solely to

accomplish their obligations under this MOA, as required or permitted by law, and solely in a manner consistent with the terms and conditions of this MOA.

- vi. The Parties agree to access and disclose the minimum necessary amount of data that is required for a specific task or purpose.
- vii. These provisions regarding confidentiality and data protection shall survive termination or expiration of this MOA, or cessation of the work described herein, whatever the reasons therefore.

#### **X. AUTHORITY FOR MOU.**

The authority for this MOU may be found at D.C. Official Code § 1-301.01(k) (2016 Repl.).

#### **XI. DURATION OF THE MOU.**

This MOU shall take effect on the date of execution of the last party to execute the MOU and shall continue until terminated or modified by the mutual consent of all the parties to the MOU. This MOU may be modified by the mutual consent of the parties at any time, provided that all amendments are in writing and properly executed by all the parties.

#### **XII. ANTI-DEFICIENCY CONSIDERATIONS**

The parties acknowledge and agree that their respective obligations of DCHA and CFSA to fulfill financial obligations of any kind pursuant to any and all provisions of this MOU, or any subsequent agreement entered into by the parties pursuant to this MOU, are and shall remain subject to the provisions of: (i) the federal Anti-Deficiency Act, 31 U.S.C. §§ 1341, 1342, 1349, 1351; (ii) the District of Columbia Anti-Deficiency Act, D.C. Official Code §§ 47-355.01-355.08 (2015 Repl. & 2017 Supp.); (iii) D.C. Official Code § 47-105 (2015 Repl.); and (iv) D.C. Official Code § 1-204.46 (2016 Repl.), as may be amended, regardless of whether a particular obligation has been expressly so conditioned.

#### **XIII. RESOLUTION OF DISPUTES**

The Directors of respective agencies, or their designees, shall resolve all disputes or adjustments resulting from goods or services provided under this MOU.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Memorandum of Understanding as follows:

**DISTRICT OF COLMBIA HOUSING AUTHORITY**



Date: May 25, 2023

\_\_\_\_\_  
Name: Brenda Donald  
Title: Executive Director

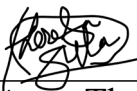
**DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY**



Date: 04 / 25 / 2023

\_\_\_\_\_  
Name: Robert L. Matthews  
Title: Director

**DC INTERAGENCY COUNCIL ON HOMELESSNESS**



Date: 05/25/2023

\_\_\_\_\_  
Name: Theresa Silla  
Title: Executive Director

# **THE COMMUNITY PARTNERSHIP FOR THE PREVENTION OF**

HOMELESSNESS

*Sue Marshall*

Date: 5/25/2023

Name: Sue Marshall  
Title: Executive Director

**MODIFICATION NUMBER ONE  
TO THE  
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DISTRICT OF COLUMBIA  
DEPARTMENT OF HUMAN SERVICES  
AND  
OFFICE OF THE DEPUTY MAYOR FOR HEALTH AND HUMAN SERVICES  
FOR  
FISCAL YEAR 2024**

Memorandum of Understanding (MOU) dated December 7, 2022 was entered into between the District of Columbia (District) Department of Human Services (“DHS” or “Buyer Agency”) and the Office of the Deputy Mayor for Health and Human Services (“DMHHS” or “Seller Agency”), collectively referred to herein as the “Parties.”

The Parties now desire to modify the MOU as follows:

- I. Section IV. SCOPE OF SERVICES, Sub-Section B** is hereby deleted and replaced with the following:
1. “The Buyer Agency shall transfer two hundred forty thousand eight hundred fifty-two dollars and sixty-two cents (\$240,852.62) to DMHHS to cover the costs of two (2) Homeless Encampment Outreach Navigators within thirty (30) days of the execution of this MOU.
  2. The Buyer Agency shall transfer five hundred twenty-six thousand three hundred eighty-two dollars and fifty-one cents (\$526,382.51) to DMHHS to cover the costs of four (4) staff members for the Interagency Council on Homelessness (ICH) within thirty (30) days of the execution of this MOU.”
- II. Section V. DURATION OF THIS MOU, Sub-Section A** is hereby deleted and replaced with the following:
- “A. PERIOD**
- The period of this MOU shall be from October 1, 2023 through September 30, 2024, unless early terminated pursuant to Section XI of this MOU.”
- III. Section VI. FUNDING PROVISIONS, Sub-Section A,** is hereby deleted and replaced with the following:

**“A. COST OF SERVICES**

The total cost for the Buyer Agency for the services under this MOU shall not exceed seven hundred sixty-seven thousand two hundred thirty-five dollars and thirteen cents (\$767,235.13) for Fiscal Year (FY) 2024. The total cost of the services is based on the Buyer Agency and Seller Agency’s estimate of the cost of the services that will be provided under this MOU. These estimates are based on a combination of the actual costs currently being incurred and projections about the Program’s scope and is provided in the budget attached as **Attachment A** hereto incorporated by reference.”

**IV. Section VI. FUNDING PROVISIONS, Sub-Section B** is hereby deleted and replaced with the following:

**“B. PAYMENT**

1. Within thirty (30) days of the execution of this MOU modification, DHS shall create an Interagency Project and fund it through an Award in the amount not to exceed the amount of this modification of seven hundred sixty-seven thousand two hundred thirty-five dollars and thirteen cents (\$767,235.13). The Interagency Project shall be established in a manner that allows DMHHS to directly charge the Project for the costs DMHHS incurs in providing goods and/or services under this modification.
2. DMHHS shall charge the Interagency Project only for the actual cost of goods and/or services provided under this MOU modification, not to exceed seven hundred sixty-seven thousand two hundred thirty-five dollars and thirteen cents (\$767,235.13).
3. For each charge against the Interagency Project, other than personnel costs documented in Peoplesoft, DMHHS shall attach, to the Project, documentation that supports the charge, including invoices as applicable.”

**V. ATTACHMENT A** is hereby deleted and replaced with the following:



**“ATTACHMENT A**

**Costs for Services under Modification Number One for Fiscal Year 24**

**Two Full-Time Homeless Encampment Outreach Navigators**

**Personnel Services (PS):**

**Encampment Navigator:** One Position (CS-11/8) Non-union  
DCG Salary Schedule: Career Service (General) FY23

Salary:	\$79,971.00
Fringe (16.2%):	<u>\$12,955.30</u>
Total	\$92,926.30

**Encampment Navigator:** One Position (CS-11/4) Non-union  
DCG Salary Schedule: Career Service (General) FY23

Salary:	\$71,579.00
Fringe (16.2%):	<u>\$11,595.80</u>
Total	\$83,174.80

*2 Navigators (Oct. 1, 2023-Sept. 30, 2024):* **Total Navigator PS Cost: \$176,101.10**

**Non-Personnel Support (NPS):**

Fleet Share	\$35,000.00 (Minivan and a Pickup Truck)	
Supplies	\$28,000.00 (+ encampment storage units)	
Cellphones & IPADs	<u>\$ 1,751.52</u>	
	<b>Total Navigator NPS Cost:</b>	<b>\$64,751.52</b>

**Total Navigator Cost: \$240,852.62**

**Four Full-Time Positions for the Interagency Council on Homelessness (ICH)**

**Personnel Services (PS):**

**Special Advisor: Family and Youth** One Position (CS-14/10)

Salary:	\$141,707.00
Fringe (16.2%):	<u>\$ 22,956.53</u>
Total:	\$164,663.53

**Special Advisor: ERSO** One Position (CS-14/04)

Salary: \$120,568.00  
Fringe (16.2%): \$ 19,532.02  
Total: \$140,100.02

**Public Information Officer** One Position (CS-14/03)

Salary: \$117,045.00  
Fringe (16.2%): \$ 18,961.29  
Total: \$136,006.29

**Graphic Designer** One Position (CS-11/05)

Salary: \$ 73,677.00  
Fringe (16.2%): \$ 11,935.67  
Total: \$ 85,612.67

4 ICH Positions (Oct. 1, 2023-Sept. 30, 2024): **Total ICH PS cost: \$526,382.51**


**Total MOU PS Cost: \$702,483.61**  
**Total MOU NPS Cost: \$ 64,751.52**

**Total MOU Cost: \$767,235.13**

All other terms and conditions of the MOU shall remain the same.

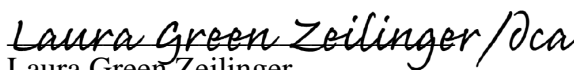
**IN WITNESS WHEREOF**, the Parties hereto have executed this MOU as follows:

**FOR THE OFFICE OF THE DEPUTY MAYOR FOR HEALTH  
AND HUMAN SERVICES:**

  
\_\_\_\_\_  
Wayne Turnage  
Deputy Mayor

Date: 11/20/2023

**FOR THE DEPARTMENT OF HUMAN SERVICES:**

  
\_\_\_\_\_  
Laura Green Zeilinger  
Director

**DATA SHARING AGREEMENT  
MEMORANDUM OF AGREEMENT BETWEEN  
THE DISTRICT OF COLUMBIA HOUSING AUTHORITY (DCHA)  
AND  
THE COMMUNITY PARTNERSHIP FOR THE PREVENTION OF HOMELESSNESS  
(TCP)**

**I. INTRODUCTION**

This Data Sharing Agreement ("Agreement") is entered into between the District of Columbia Housing Authority ("DCHA") and the Community Partnership for the Prevention of Homelessness ("TCP"), each individually referred to herein as a "Party," and collectively referred to as the "Parties."

**II. BACKGROUND**

TCP is the U.S. Department of Housing and Urban Development ("HUD") Continuum of Care ("CoC") Collaborative Applicant for the District, the Prime Contractor for the management and oversight of the District-funded Homeless Services CoC, Homeless Management Information System ("HMIS") Lead Agency, and Coordinated Assessment and Housing Placement ("CAHP") Lead. As HMIS Lead Agency, TCP manages all information inputted into the database for individuals and families currently residing in locally and federally funded programs, including emergency and temporary shelters, transitional housing, rapid re-housing, and permanent supportive housing programs.

DCHA provides assistance to help extremely low- through moderate-income households obtain safe, quality, and affordable housing through public housing and voucher programs. DCHA maintains a waiting list for public housing, the housing choice voucher program and mod rehab.

**III. GOALS**

Quantify the overlap between the DCHA waiting list and those experiencing homelessness, so that DCHA and homeless services providers can target outreach to programs where the concentration of households on the waiting list is higher.

**IV. AUTHORITY**

This Agreement is entered into in accordance with the Data-Sharing and Information Coordination Amendment Act of 2010, effective December 4, 2010 (D.C. Law 18- 273; D.C. Code §§ 7-241 et seq.), and the accompanying regulations at 29 DCMR §§ 3000-3099 (collectively referred to as the "Data-Sharing Act"); D.C. Code §§ 4-1303.03 & 4-1303.06; and all other applicable local or Federal laws, regulations or policies.

**V. SCOPE OF SERVICES**

**A. Ongoing Data Sharing:**

**a. TCP's Responsibilities:**

- i. TCP will provide to DCHA the names, dates of birth, SSN of all heads of household, SPDAT scores, date of ID, chronic homeless status as well as mailing addresses, phone numbers and program types

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b. DCHA's Responsibilities:

- i. DCHA will match the personal information from HMIS with the DCHA waiting list to determine the number of households in both systems
- ii. DCHA will share back aggregate data by program, SPDAT score ranges, the average date of ID, and chronic homeless status but will not provide individual data to TCP
- iii. DCHA, to the extent possible, will use the mailing addresses and phone numbers to contact individuals who may be eligible to apply for Public Housing or the Housing Choice Voucher Program

**VI. CONFIDENTIALITY AND DATA PROTECTION**

- A. The Parties shall use, restrict, safeguard and dispose of all information related to services provided under this Agreement, in accordance with all relevant Federal and local statutes, regulations, policies and procedures, including, but not limited to the Data-Sharing Act, and may be protected by other Federal and local laws, including but not limited to the District of Columbia Homeless Services Reform Act of 2005 (D.C. Code §§ 4-754.11(a)(7) & 4-754.21(12)); and D.C. Code § 4-1303.06.
- B. The Parties acknowledge and agree that in accordance with the Data-Sharing Act, any unlawful use or disclosure of Health and Human Services Information (HHSI) shall be subject to penalties outlined in the Act, and any other applicable District and Federal law.
- C. The Parties agree to safeguard and protect the data obtained pursuant to this Agreement from loss and unauthorized disclosure to third parties and follow the notification protocols for security breaches outlined in the Data-Sharing Act, and any other applicable District and Federal law. Specifically, the Parties agree to report potential breaches of HHSI and to report any use or disclosure of HHSI not permitted or required by the Data-Sharing Act, including breaches of unsecured HHSI within two (2) days from the time the respective entity becomes aware of such unauthorized use or disclosure. This includes any security incident of which the Parties become aware, whether those attempts were successful or not. Upon the determination of an actual data breach, the responsible Party shall handle any required breach notifications to individuals. The Parties agree to establish procedures for mitigating, and to mitigate to the extent required by law, any deleterious effects that are known to the Parties of a use or disclosure of HHSI in violation of the requirements of this section.
- D. DCHA shall use, restrict, store, safeguard, access, and analyze TCP data provided under this Agreement from loss and unauthorized access by third parties not a party to this Agreement.
- E. All Parties to this Agreement shall adhere to standard information security requirements when handling TCP or HMIS data provided under this Agreement, including, but not limited to:
  - a. Using a secure workstation;
  - b. Requiring users to log in using a unique user ID and password;
  - c. Prohibiting sharing of passwords; and
  - d. Locking the workstation when unattended.

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- F. Only de-identified data may be moved from the secured workstation for analysis purposes.
- G. All Parties to this Agreement shall not disclose data provided under this Agreement to any other entity, unless compelled to do so by District or Federal law.
- H. In the event of unauthorized access or re-disclosure of the data that is not otherwise permissible pursuant to this Agreement, Parties must notify the appropriate individual at each entity within 24 hours of the date on which they became aware of the breach. Failure to provide notification under this paragraph is grounds for termination of the Agreement.
- I. All Parties agree to destroy all Personally Identifying Information ("PII") received through this Agreement upon the occurrence of one or more of the following circumstances:
  - a. When the data is no longer needed to achieve this Agreement's purposes;
  - b. Upon termination of this Agreement pursuant to Section VIII; or
  - c. As otherwise required by District or Federal law.
- J. All Parties shall confirm in writing their compliance with the terms of Section VI(I) within five (5) business days of destroying the data.
- K. Notwithstanding Section VI(I), Parties may maintain datasets developed from the data if it is de-identified and all PII is removed.
- L. NOTICE

The following individuals will serve as points of contact under this Agreement:

Jenna Cevalco  
Chief of Staff  
DC Housing Authority  
300 7<sup>th</sup> Street, SW  
Washington, DC 20003  
Mobile: (202) 384-0385  
Email: JCevalco@dchousing.org

Tom Fredericksen  
The Community Partnership for the Prevention of Homelessness  
801 Pennsylvania Avenue SE, Suite 360  
Washington, DC 20003  
Desk: 202-543-5298  
Email: tfredericksen@community-partnership.org

## VII. EFFECTIVE DATE AND DURATION

The Agreement shall be effective upon the date of execution by the last signatory. The duration of the Agreement shall be from the Effective Date through September 30, 2023 (FY2023) and shall renew

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automatically on October 1 of the then fiscal year, unless a Party gives written notice of termination pursuant to Section VIII. This Agreement shall renew for a maximum of six (6) fiscal years ending September 30, 2029.

### VIII. TERMINATION

A Party may terminate this Agreement by giving 60 days written notice to the other Parties. If the HUD CoC Program funds, District funds, or any other public or private funds relied upon to undertake activities described in this Agreement are withdrawn or reduced, or if additional conditions are placed on such funding, any Party may terminate this Agreement within 30 days by providing written notice to the other Parties. The termination shall be effective on the date specified in the notice of termination.

### IX. MODIFICATIONS

The terms and conditions of this Agreement may be modified only upon prior agreement of the Parties. Such modifications must be executed in writing and be signed by the duly authorized signatories of all Parties.

The parties execute this Agreement as follows:



**Brenda Donald, Executive Director  
DC Housing Authority**

4/7/2023

**Date**



**Sue Marshall, Executive Director  
The Community Partnership for the Prevention of Homelessness**

April 6, 2023

**Date**



## ICH NARRATIVE RESPONSES TO OIG AUDIT REQUEST

### PURPOSE

To provide documentation on how the ICH responsibilities/requirements outlined in DC Code § 4–752.02 were met in FY21 and FY22.

### POWERS AND DUTIES OF INTEREST TO THE OIG AUDIT

- 1. Coordinate an annual, community-wide needs-assessment and planning process to identify, prioritize, and target needs for services within the Continuum of Care. The needs-assessment shall take into account existing data, including the number of homeless youth and the number of LGBTQ homeless youth in the District, and include input from at least one public hearing, which shall be held at least once each year;**

The ICH leverages data from the Annual Point in Time (PIT) Count and Homeless Youth Count (HYC) to support annual and ongoing priorities and planning.

In FY2021:

- The Annual Point-in-Time (PIT) Count results were presented by TCP in the 04/26/2023 ICH Strategic Planning Committee Meeting.
  - Results are also published on TCP's website here: <https://community-partnership.org/homelessness-in-dc/> as well as
  - incorporated in the regional report to the Metropolitan Washington Council of Governments: <https://www.mwcog.org/documents/2023/05/10/homelessness-in-metropolitan-washington-results-and-analysis-from-the-annual-point-in-time-pit-count-of-persons-experiencing-homelessness-featured-publications-homelessness/>
- The 2021 Annual Homeless Youth Count (HYC) results were reported by TCP to the ICH Youth Committee 03/24/2022.

In FY2022:

- The Annual Point-in-Time (PIT) Count results were presented by TCP in the 05/09/2023 ICH Executive Committee Meeting.
  - Results are also published on TCP's website here: <https://community-partnership.org/homelessness-in-dc/> as well as
  - Incorporated in the regional report to the Metropolitan Washington Council of Governments: <https://www.mwcog.org/documents/2023/05/10/homelessness-in-metropolitan-washington-results-and-analysis-from-the-annual-point-in-time-pit-count-of-persons-experiencing-homelessness-featured-publications-homelessness/>

- The 2022 Annual Homeless Youth Count (HYC) results were reported by TCP to the ICH Youth Policy Workgroup on 04/18/2023.

**2. At least every 5 years, prepare and publish a strategic plan for services within the Continuum of Care that takes into account existing data and community input;**

- The ICH continues to operate under Homeward DC 2.0 (FY2021 to FY2025). According to the mandate, the next 5-year strategic plan would be issued for FY2026 to FY2030.
- It is important to note that the current staffing and infrastructure of the ICH is not sufficient to support a strategic plan like Homeward DC 2.0 that includes 160+ strategies across 12 goals.

**3. Prepare and submit to the Mayor an annual update based on existing data and community input that reviews the strategic plan, changes in the landscape, and an assessment of the need for services among subpopulations, and that details the resources and strategies needed to support implementation of the strategic plan prepared pursuant to paragraph (2) of this subsection;**

- The ICH did not complete an annual update for FY21.
- Drafting of the FY22 annual update, the ICH's first ever annual update, is underway.
- The ICH will use lessons learned from the community process to produce the FY22 report to standardize the approach to data, constituent feedback, changes in the landscape and subpopulation needs for the FY23 annual report.

**4. As part of the annual update, review the efforts of each member of the Interagency Council to fulfill the goals and policies of the strategic plan prepared pursuant to paragraph (2) of this subsection;**

- Given that FY22 is the first year the ICH will produce an annual update, the ICH is focused on leveraging available data to understand progress to date before being able to assess the performance of each member of the ICH.
- In pursuit of this mandate, the ICH is working with the Office of the City Administrator (OCA), to identify opportunities to streamline progress on the strategies and objectives in Homeward DC 2.0 with member agencies' performance plans.

**5. Repealed.**

N/A.

**6. Direct the Department of General Services to identify vacant public buildings or tax-foreclosed buildings to be used as shelter and transitional housing or permanent housing program facilities;**

As part of the Winter Planning process, the City Administrator works with ICH, DHS, and DGS to evaluate options for building to be used as shelters. As part of our efforts to transform our emergency response for homeless services, the City Administrator works with ICH, DHS, and DGS to determine available options. This is an exhaustive but internal process because under both those processes, procurement related concerns for purchase or leasing negotiations limit ability to share information



publicly. Information that is ultimately shared with CMTE and WG meetings are the options that have been determined feasible and integrated into the Winter Plan or the strategy for redeveloping DC General on the family side, and redeveloping 801 East, NY Avenue, Harriet Tubman and Adam's Place on the Singles side. Another recent initiative is the extensive effort to bring Non Congregate Shelter Sites online –as a heads up the ICH was not involved in that process but the OCA (Chair) did work with DGS and DHS to identify feasible options. Given the pressures of finalizing a Winter Plan at the same time as our efforts to respond to this request, we have not documented every update and presentation about process/activities/updates provided on these opportunities to ERSO CMTE.

**7. Provide input into the District's planning and application for federal funds for services within the Continuum of Care. All applications for federal funds shall take into account the strategic plan developed by the Interagency Council prepared pursuant to paragraph (2) of this subsection;**

Given the pressures of finalizing a Winter Plan at the same time as our efforts to response to this request, we were not able to dive into the ICH archive and adequately document the planning and application for the FY2021 HUD Continuum of Care (CoC) NOFO. We know that it mirrored a lot of what took place in FY22 but we have not had a chance to full vet our archives and document all the levels of participation and input.

In FY22, the ICH supported the planning and application for three federal funding opportunities:

- a. FY2022 HUD Continuum of Care (CoC) NOFO: ICH supported TCP as the HUD Collaborative Applicant in response to the annual NOFO for renewal and bonus project applications.
  - Participated in the NOFO Ranking Committee to review and prioritize provider project applications.
  - Leveraged ICH meeting forums for stakeholder engagement and review of priorities.
  - Provided written response to the narrative portions of the application.
  - Worked with the Consumer Engagement Workgroup (CEWG) and TCP to outline funds in the CoC Planning Grant to hire and contract with up to four people with current or lived experience to establish CAHP liaisons and infrastructure of consumer-led strategy for engagement and communications.
- b. HUD Supplemental NOFO to Address Unsheltered and Rural Homelessness (Not Awarded)
  - Leveraged ICH meeting forums for stakeholder engagement and review of priorities.
  - Wrote the CoC Plan for Servicing Individuals and Families Experiencing Homelessness with Severe Service Needs required for application submission.
  - Provided additional written response to the narrative portions of the application.
- c. HUD HOME Investment Partnerships American Rescue Plan Program (HOME-ARP):
  - ICH supported Department of Housing and Community Development (DHCD) by leading the Consultation Process for the HOME ARP Allocation Plan. The ICH details the robust engagement efforts, including the 17 standing committee meetings attended by 210+ attendees from 70+ organizations in the FY23 HOME ARP Allocation Plan available online via DHCD.

**8. Regularly review HMIS data to assess program and system utilization and performance;**

While the District’s Homeless Management Information System (HMIS)<sup>1</sup> Lead Agency, The Community Partnership for the Prevention of Homelessness (TCP), serves as a non-voting member of the ICH Board and is contracted by the Department of Human Services (DHS) to administer the system, the ICH does not have a contract or enforcement mechanism to implement this mandate to the ideal standard.

To the extent possible, ICH works with TCP to bring critical data and reports to various ICH forums.

Forum	Data & Report Details
ICH Shelter Capacity Workgroup – 4 <sup>th</sup> Wednesday of every month from 11:30 am – 12:30 pm	<ul style="list-style-type: none"> <li>• Weekly Occupancy Report</li> <li>• Family System Report</li> <li>• Family Shelter Applications Chart</li> <li>• Family System – Returners to CoC Among Enterers</li> <li>• Single Adult System – Monthly Shelter Census</li> <li>• Single Adult System – Shelter Turnaway Summary</li> <li>• Single Adult System – Shelter Turnaway Detail</li> </ul>
ICH Strategic Planning and Executive Committees	<ul style="list-style-type: none"> <li>• Annual Key Performance Indicators (KPIs)</li> <li>• Annual Point in Time (PIT) Count Results</li> </ul>
ICH Youth Committee	<ul style="list-style-type: none"> <li>• Annual Key Performance Indicators (KPIs) - Subpopulation Analysis</li> <li>• Annual Homeless Youth Count (HYC) Results</li> </ul>
ICH Family System, Single Adult System and Veteran Workgroups	<ul style="list-style-type: none"> <li>• Annual Key Performance Indicators (KPIs) - Subpopulation Analysis</li> </ul>
Daily Email Transmittal from TCP	<ul style="list-style-type: none"> <li>• Daily Shelter Census</li> </ul>
Weekly Email Transmittal from TCP	<ul style="list-style-type: none"> <li>• Weekly Occupancy Report</li> <li>• Census Turnaway Report</li> </ul>

**9. By September 1 of each year, develop a plan, consistent with the right of clients to shelter in severe weather conditions, describing how member agencies will coordinate to provide hypothermia shelter, identifying the specific sites that will be used as hypothermia shelters, and including protocols on how to provide shelter services for unaccompanied minors; and**

The ICH fulfills this mandate, referred to as the Winter Plan, annually:

- The Winter Plan for the FY23 hypothermia season was approved for adoption in September 2022.
- The Winter Plan for the FY24 hypothermia season is currently underway and will be approved for adoption by the ICH Full Council on October 17, 2023.

Additional Detail:

- Components and drafts of the Winter Plan are reviewed in the monthly ICH Emergency Response and Shelter Operations (ERSO) Committee.
- It is not always possible to adopt a Winter Plan by September 1 due to the nature of the components included in the plan, particularly shelter capacity.

<sup>1</sup> Homeless Management Information System (HMIS)

- ICH is reliant on partner District Agencies, including DHS, DGS, DPR, DC Health and HSEMA to provide updated guidance to fulfill the critical components of the plan as accurately as possible before the start of the season, November 1.
  - For the FY24 season, for example, the ICH is advancing a historic Winter Plan that minimizes the use of DPR Recreation Centers for overflow shelter throughout the hypothermia season.
  - This shift requires additional planning by DHS, DGS and the ICH to identify alternative spaces to meet the baseline and projected shelter capacity needs for single adult men and women.

**10. Review reports of the fair hearings and administrative reviews requested or received by clients within the Continuum of Care, which shall include the provider party to the appeal, the subject matter of the appeal, and the final disposition of the appeal.**

The ICH receives reports from the D.C. Office of Administrative Hearings (OAH) on a quarterly basis. These reports are usually reviewed by the Shelter Conditions Workgroup which was meeting in FY21 but was on hiatus in FY22 and FY23 due to changes in staffing. This was a legislated mandate that the ERSO Committee should have considered and likely referred to the Shelter Capacity WG to review during FY22 and in FY23. This is an oversight on our part, the ICH Team does get a review the OAH reports quarterly, but we have not been sharing them with the CoC in a public forum. We will reinstate immediately for FY24. Thank you to the OIG Auditors for flagging this significant oversight!



## PROPOSED ICH PRIORITIES & PROJECTS (CY24 – 25)

### PURPOSE

To provide the proposed priorities for CY2024 and 2025 for ICH Standing Committees and Workgroups.

### BACKGROUND/ADDITIONAL CONTEXT

Given the outsized impact of opioids, particularly the prevalence of fatalities related to opioid use, the ICH Director is proposing a restructure of the ICH to focus on Health Care, especially Behavioral health by

- Converting the Youth Committee into a Workgroup that reports to the Strategic Planning Committee – consistent with the Family, Single Adults, and Veterans Workgroups;
- Consolidating the Youth Advisory Board and the Consumer Engagement Workgroup into a robust advisory group for lived experience representatives from all subsystems; and
- Creating a Health Care Committee supported by a workgroup specific to Behavioral Health.

Additionally, while co-chairs and voting slates are listed wherever applicable, all categories of community seats on the ICH have technically expired. The ICH expects MOTA to resolve all outstanding confirmations before June 2024. This will allow the ICH to finalize the proposed restructure (including updated Bylaws) and work with community representatives to identify co-chairs and leadership or voting slate members for all Committees and Workgroups.

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## PRIORITIES, BY ICH FORUM

### EXECUTIVE COMMITTEE

#### Description

Forum for ensuring coordination among the standing committees of the ICH and addresses critical items that need resolution between Full Council meetings.

**Co-Chairs and Voting Slate:** Table below.

#### Executive Committee Voting Slate from 2021, updated for transitions

<b>Co-Chairs:</b>	Community	Christy Respress, Pathways
	Government	Laura Zeilinger, DHS (or designee)
<b>Government Seats</b>	DHS	Designated by Department Directors
	DBH	
	DHCD	
	DCHA	
	DOES	
<b>Co-Chairs of Standing Committees*:</b>  <b>*If not already represented by Government Seats above</b>	ERSO	Reginald Black, PFFC William Kuennen, DHS → Anthony Newman, DHS
	Strategic Planning	Kelly McShane, Community of Hope Madeleine Solan, DHS
	Housing Solutions	Shellon Fraser, NHT Drew Hubbard, DHCD → Colleen Green, DHCD
	Youth	Vacant Community Seat Sheila Clark/Sabrina Burrell, DHS
<b>Community Seats*:</b> <b>3 Private Sector + 4 Constituents w/ Lived Experience</b>  <b>*If category not already represented by co-chairs</b>	1 Advocate	Kate Coventry, DC Fiscal Policy Institute
	1 Service Provider	Fulfilled by Co-Chairs
	1 Business/Philanthropic	Fulfilled by Co-Chairs
	4 Constituents w/ Lived Experience Consumer Engagement WG	1 seat filled by Co-Chairs Robert Warren Qaadir El-Amin Aaron White
<b>Collaborative Applicant</b>	TCP	To be designated by the Director

#### Priorities & Projects

The following priorities align with the roles and responsibilities outlined in the ICH Bylaws.

- **Ensuring coordination across the ICH by**
  - Planning for and tracking efforts to meet locally and federally legislated mandates, including:

- Comments to the Mayor’s Proposed Budget (annual),
- Strategic Plan (every 5 years) and Updates (annual),
- Community-wide assessments and inventories – including Key Performance Indicators (KPIs), Point-in-Time (PIT) and Housing Inventory Counts (HIC), and Homeless Youth Census (annual)
- Input on federally mandated applications and plans (annual), and
- Winter Plan (Annual)
- Tracking key issues/concerns surfacing across ICH forums, including:
  - Identifying and reviewing key concerns surfacing across ICH Forums,
  - Triaging the emerging key concerns to the appropriate ICH Forum and alerting the relevant agencies for attention and support, and
  - Following up to ensure that key concerns are addressed within the appropriate timeframes.
- Supporting essential ICH governance functions, including
  - Issuing an annual call for nominations to identify and rank candidates for expiring or vacant Community Seats on the ICH Full Council
  - Regularly reviewing and updating ICH Bylaws to ensure they track critical shifts in the landscape, including necessary changes to the ICH infrastructure
- **Advancing additional key priorities related to:**
  - Addressing Fiscal Constraints
  - Expanding Employment and Entrepreneurship
  - Regional Coordination and Collaboration
- **Reviewing and integrating the cross-cutting priorities advanced by associated workgroups:**
  - Consumer Engagement
  - Racial Equity and Inclusion

**Annual Calendar**

- Standard meeting recurrence is 2<sup>nd</sup> Tuesdays from 1:30 – 3 pm

Month	Date	Notes
January	01/09	Break- Due to proximity to New Year holiday and shift in mtg schedules.
February	02/20	Moved to 3 <sup>rd</sup> Tues. from 1 – 2:30 pm to accommodate shift in mtgs.
March	03/12	ICH Full Council Meeting (Quarterly)
April	04/09	All ICH CMTE Meetings devoted to Budget Engagement to support the ICH Comments to the Mayor’s Proposed Budget
May	05/14	Break- ICH Finalize Comments to Mayor’s Proposed Budget.
June	06/11	ICH Full Council Meeting (Quarterly)
July	07/09	
August	08/13	Break- ICH Team focused on advancing Winter Plan.
September	09/10	ICH Full Council Meeting (Quarterly)
October	10/08	
November	11/12	Break.





## CONSUMER ENGAGEMENT WORKGROUP

Forum for developing and advancing priorities of consumers with lived experience.

### Co-Chairs:

Reginald Black, Housing Advocacy Director, Serve Your City Ward 6 Mutual Aid  
Robert Warren, Housing Advocate, People for Fairness Coalition

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

For Review and Integration by the Executive Committee

- **Establishing a comprehensive Consumer Advisory Group (CAG) or Lived Experience Advisory Group (LEAG):**
  - Identify and secure funding to cover stipends for a minimum of 16 constituents with lived experience (4 for each subsystem – family, singles, veterans, and youth)
  - Recruit and onboard the 16 constituents with lived experience once the proposed structure is approved at the appropriate Executive or Full Council meeting – focusing on ensuring continuity between the existing Consumer Engagement Workgroup and SHY Youth Advisory Board members.
- **Mapping client experience and addressing constituent grievances related to homeless services:**
  - Gather and refer the concerns of constituents with lived experience to the appropriate CMTE/WG forums
  - Ensure adequate representation of constituents with lived experience at ICH Forums (Full Council/CMTE/WG meetings) to support the system mapping work underway
  - Identify the priority areas for mapping client experience and addressing constituent grievances across the appropriate CMTE/WG meetings
- **Supporting key projects that are vital in addressing constituent concerns, including:**
  - Advancing Housing as a Human Right,
  - Ensuring dignity in death,
  - Expanding access to food, and
  - Developing and implementing Move-On/Graduation strategies from long-term supportive services

### Annual Calendar

- Standard meeting recurrence is 4<sup>th</sup> Friday of each month from 2:30 - 4 pm.

Month	Date	Notes
January	01/26	1) Mapping Client Experience & 2) Annual Priorities
February	02/23	Prep for March Full Council Mtg
March	03/22	Full Council month - Debrief on Full Council Mtg
April	04/26	Break- ICH Team prioritizing Comments on the Mayor's Proposed Budget

<b>May</b>	05/24	Prep for June Full Council Mtg
<b>June</b>	06/28	Full Council month - Debrief on Full Council Mtg
<b>July</b>	07/26	Break- ICH Team prioritizing 6-Month Review of Annual Update
<b>August</b>	08/23	Prep for September Full Council Mtg and Winter Plan
<b>September</b>	09/22	Full Council month – Debrief on Full Council Mtg
<b>October</b>	10/25	Break- Fiscal Year transition.
<b>November</b>	11/22	Prep for Full Council
<b>December</b>	12/27	Break- due proximity to Christmas and New Year holidays. Full Council Month

RACIAL EQUITY AND INCLUSION WORKGROUP

Forum for advancing racial equity across the homeless services continuum informed by objectives outlined in Homeward DC 2.0.

**Co-Chairs:**

Roxanne Murray, Project Director, Echelon Community Services  
Chikarlo Leak, Policy and Operations Director, Mayor’s Office of Racial Equity  
Karren Cunningham, Executive Director, Everyone Home DC

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

**Priorities & Projects**

For Review and Integration by the Executive Committee

- **Reviewing System Operations:**
  - Improve racial equity practices, especially related to ICH structure and operations; and
  - Continue to review, annually, progress on closing the gap in performance and outcomes between the single adult and family subsystems
  
- **Establishing an REI Assessment Tool:**
  - Identify readily available resources that can be tailored to homeless services
  - Tailor most appropriate racial impact assessment tool to our system
  - Develop protocols and pilot provider-level and system-level policies and programming
  - Conduct a baseline review of significant policies and programming to determine impact on different racial and ethnic groups
  - Adopt and promote standards for continuous and ongoing system-level and provider-level examinations
  
- **Advancing Housing as a Right:**
  - Review the TCP/Urban Institute housing insecurity/instability survey
  - Work with the District's Office of Planning (OP) to integrate findings of the housing insecurity/instability survey and estimate the level of assistance needed to bring insecure households to stability and appropriately relieve rent-burdened households in the District
  - Work with the District Housing Authority (DCHA) to understand the gap between the preliminary estimates obtained from working with the OP and the need that the DCHA can meet given current federal funding levels
  - Work with Federal partners to determine if and how the Federal government can address this gap

**Annual Calendar**

- Standard meeting recurrence is 3<sup>rd</sup> Wednesday of each month from 1 – 2:30 pm.

Month	Date	Notes
January	01/24	January meeting pushed to 4th Wednesday due to new year and holiday schedule adjustments.

<b>February</b>	02/21	
<b>March</b>	03/21	Break- proximity to Full Council.
<b>April</b>	04/17	ICH Team prioritizing Comments on the Mayor’s Proposed Budget – aiming for breaks in all other CMTEs & WGs.
<b>May</b>	05/15	
<b>June</b>	06/19	Break- Juneteenth Holiday.
<b>July</b>	07/17	ICH Team prioritizing 6-Month Review of Annual Update – aiming for breaks in all other CMTEs & WGs.
<b>August</b>	08/21	
<b>September</b>	09/22	Break- proximity to Full Council.
<b>October</b>	10/16	
<b>November</b>	11/20	
<b>December</b>	12/18	Break- proximity to Full Council.

## EMERGENCY RESPONSE & SHELTER OPERATIONS (ERSO) COMMITTEE

### Description:

Planning forum responsible for developing and evaluating the implementation of the Winter Plan and coordinating shelter-related topics.

**Co-Chairs and Voting Slate:** Table below.

### ERSO Committee Voting Slate from 2020, updated for transitions

<b>Co-Chairs:</b>	Community	Reginald Black, People for Fairness Coalition
	Government	Anthony Newman, DHS
<b>Government Seats</b>	DHS (filled via co-chair)	Designated by Department Directors
	DBH	
	DGS	
	HSEMA	
	MPD	
<b>Community Seats*: 3 Service Providers + + 2 Advocates 2 Constituents w/ Lived Experience</b>	1 Advocate	Kate Coventry, DC Fiscal Policy Institute Abby Sypek, Everyone Home DC
	3 Service Provider	Amanda Chesney, Catholic Charities Mike Ferrell, Coalition for the Homeless Dervin Brown, UPO
	0 Business/Philanthropic	N/A
	2 Constituents w/ Lived Experience	Reginald Black (filled via co-chair) Qadir El-Amin, PFFC
<b>*If category not already represented by co-chairs</b>		
<b>Collaborative Applicant</b>	TCP	Candyce Coates

### Priorities & Projects

The following priorities align with the roles and responsibilities outlined in the ICH Bylaws.

- **Meeting the legislated mandates relative to the Winter Plan** by
  - Reviewing implementation of the Winter Plan to identify key areas of concerns flagged by constituents (memorialized by a Mid-Season FY24 Hypo Season Review and a final FY24 Hypo Season Review),
  - Working with implementing agencies to identify options for addressing the key concerns,
  - Drafting a Winter Plan that integrates the most effective and efficient options for addressing key concerns, and
  - Finalizing the Winter Plan for adoption.
- **Supporting the development and implementation of a performance management framework** specific to front door services and temporary housing as well as by ICH ERSO CMTE/WGs by
  - Reviewing a proposed outline for:

- A formal ICH Performance Plan for the Continuum of Care to be utilized by OCA starting FY25 and beyond and
  - Standard Workplans for advancing ICH priorities and projects, complete with deliverables, timelines and metrics, starting CY24 and beyond.
- Updating the proposed/draft framework or idea by integrating the feedback and
- Finalizing the proposed/draft framework for adoption
- **Supporting strategic engagement with adjacent systems that impact all subpopulations**, particularly Domestic Violence, and Justice-Involved Populations, by
  - Understanding the demand for temporary housing at the intersection of homeless services and these adjacent systems
  - Supporting discharge planning, not to build a pipeline from adjacent systems to homeless services, but to appropriately support people experiencing homelessness but most familiar with this adjacent system navigate to immediate shelter and temporary housing resources and
  - Mapping these adjacent subsystems with a focus on appropriate points of contact and pathways for escalating concerns to support navigation and care coordination
- **Reviewing the priorities and projects led by the associated workgroups:**
  - Front Door Services,
  - Shelter Capacity, and
  - Shelter Solutions

**Annual Calendar**

- Standard meeting recurrence is 4<sup>th</sup> Wednesday every month from 1 – 2:30 pm.

Month	Date	Notes
January	01/31	Logistics flag: January meeting pushed to 5th Wednesday due to new year and holiday schedule adjustments.
February	02/28	
March	03/27	
April	04/24	
May	05/22	
June	06/26	Break
July	07/24	
August	08/28	
September	09/25	Break- ICH Full Council Meeting for approval of Winter Plan.
October	10/23	
November	11/27	Logistics flag: Move back one week to 12/04 so do not conflict with week of Thanksgiving.
December	12/25	Break- Christmas Day.

Forum for planning and coordinating services across the front door, including day/drop-in centers, shelters, and street outreach (all subpopulations).

**Co-Chairs and Voting Slate:** There are no co-chairs identified for the Front Door Services Workgroup. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### **Priorities & Projects**

For Review and Integration by the ERSO Committee

- **Improving service delivery at the Front Door for all populations** (families, singles, veterans, and young adults):
  - Reviewing UIR data regularly to understand constituent concerns related to service delivery and operations.
  - Prioritizing robust housing-focused case management (especially navigation supports/services) and
  - Coordinating care, especially for crisis or complex medical health needs, by mapping the front door of homeless services, identifying appropriate contact points, and establishing protocols/procedures for supporting care coordination that adequately protects our clients from bad actors.
  
- **Addressing safety/security at the Front Door** (particularly Day Centers & Outreach)
  - Compiling feedback received to date and identifying priorities for immediate action vs longer-term or transformational efforts
  - Engaging constituents with lived experience to ensure their perspectives are adequately captured and accounted for in the priorities identified related to safety/security concerns and
  - Identifying funding sources and options for implementing priority options
  
- **Transforming the Front Door for Single and Young Adults** by
  - Developing a robust and data-driven understanding of the population served by Day Centers and Outreach teams, including catchment areas;
  - Identifying the role of day centers and outreach teams and how these interventions at the front door can be configured to meet the demands of the population served and
  - Mapping out a comprehensive vision for a day center and outreach services at the Front Door of the Single Adult and Young Adult subsystems for the ideal system (adequate year-round shelter that is available 24/7), including options for how to get there given the reality of existing constraints.
  
- **Ending/preventing unsheltered homelessness, especially at encampments**, including:
  - Estimating needs (via back-of-the-envelope calculations) for the level of year-round shelter and permanent housing resources, given the lack of reliable data and
  - Improving HMIS data collection and analysis of housing placement rates amongst unsheltered individuals, especially at encampments

### **Annual Calendar**

- Standard meeting recurrence is 1<sup>st</sup> Tuesday every month from 1 – 2:30 pm.

Month	Date	Notes
January	01/02	Break- New Year holiday.
February	02/06	Focus: Annual Priorities, Addressing Safety/Security
March	03/05	
April	04/02	Break.
May	05/07	
June	06/04	
July	07/02	Break.
August	08/06	
September	09/03	<i>Logistics flag: Recommend break in Sept. instead of Oct. due to proximity to Labor Day and Sept. Full Council meeting.</i>
October	10/01	Break.
November	11/05	<i>Logistics flag: Election Day (US Presidential).</i>
December	12/03	



## SHELTER SOLUTIONS WORKGROUP

Planning forum for shelter-related issues, formerly known as Shelter Conditions Workgroup.

### Co-Chairs:

Amanda Chesney, Executive Director, Housing and Homeless Services, Catholic Charities

Shaquin Grier, Supervisory Housing Coordinator, Family Services Administration, DC Department of Human Services

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

For Review and Integration by the ERSO Committee

- **Improving service delivery and operations for all populations in temporary housing by:**
  - Reviewing UIR data regularly to understand constituent concerns related to service delivery and operations;
  - Prioritizing case management and robust housing navigation supports/services, and
  - Coordinating care, especially during a crisis or for complex medical health needs, by
    - mapping the front door of homeless services,
    - identifying appropriate contact points, and
    - establishing protocols/procedures for supporting care coordination that adequately protects our clients from bad actors.
- Addressing safety/security at temporary housing (particularly shelter, bridge, and transitional housing)
  - Compiling feedback received to date and identifying priorities for immediate action vs longer-term or transformational efforts
  - Engaging constituents with lived experience to ensure their perspectives are adequately captured and accounted for in the priorities identified related to safety/security concerns and
  - Identifying funding sources and options for implementing priority options
- Transforming temporary housing (meaning shelter, bridge, and transitional housing) for Single and Young Adults by
  - Understanding the populations experiencing homelessness and served by temporary housing programs, particularly relative to the vulnerabilities that drive demand for necessary or critical accommodations and services;
  - Identifying the role(s) of different temporary housing programs and how temporary housing interventions can be configured to meet the demands of the populations served; and
  - Mapping out a comprehensive vision for temporary housing serving Single and Young Adults

### Annual Calendar

- Standard meeting recurrence is 2<sup>nd</sup> Thursday every month from 10:30 am - 12 pm.

Month	Date	Notes
January	01/11	Break – End/Start of Year ICH Recess

<b>February</b>	02/08	
<b>March</b>	03/14	
<b>April</b>	04/11	Break – ICH Team drafting Comments to the Proposed Mayor’s Budget
<b>May</b>	05/09	
<b>June</b>	06/13	
<b>July</b>	07/11	Break- ICH Team prioritizing 6-Month Review of Annual Update
<b>August</b>	08/08	<i>Logistics flag: 5 Thursdays in August, potential shift back one week to 08/15.</i>
<b>September</b>	09/12	
<b>October</b>	10/10	Break – to standardize cadence & ensure community has a break before the Hypothermia Season begins.
<b>November</b>	11/14	
<b>December</b>	12/12	

## SHELTER CAPACITY WORKGROUP

Forum for discussing shelter capacity and reviewing shelter utilization reports.

### Co-Chairs:

Michael Ferrell, Executive Director, DC Coalition for the Homeless

The Government Co-Chair seat is vacant.

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

For Review and Integration by the ERSO Committee

- Supporting the development of the Winter Plan by
  - Reporting on shelter utilization during hypothermia season and
  - Memorializing shelter capacity recommendations for the Winter Plan
- Addressing gaps in shelter capacity reports reviewed related to
  - Monthly reports for emergency shelter for young adults – including utilization and turnaways
  - Shelter utilization beyond Hypothermia Season – especially for singles and young adults.
- Exploring the short-term potential for expanding shelter capacity during and beyond Hypothermia Season, particularly as it relates to leveraging under-utilized shelter inventory/resources, partnerships with mission-driven organizations, retail spaces and hotel/motel conversions

### Annual Calendar

- Standard meeting recurrence is 4<sup>th</sup> Wednesday every month from 11 – 12:30 pm.

Month	Date	Notes
January	01/31	<i>Logistics Flag: January meeting pushed to 5th Wednesday,</i>
February	02/28	
March	03/27	
April	04/24	
May	05/22	
June	06/26	Break
July	07/24	
August	08/28	
September	09/25	Break- ICH Full Council Meeting for approval of Winter Plan.
October	10/23	
November	11/27	<i>Logistics Flag: Move back to 12/04 to avoid conflict with Thanksgiving week.</i>
December	12/25	Break- Christmas Day.

### Description

Forum for tracking progress on strategic planning initiatives.

### Co-Chairs:

Madeleine Solan, Deputy Administrator For Strategy and Performance, DC Department of Human Services  
Kelly Sweeney McShane, President & CEO, Community of Hope

**Voting Slate:** The Strategic Planning Committee Voting Slate has never been activated. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

The following priorities align with the roles and responsibilities outlined in the ICH Bylaws.

- **Meeting the legislated mandates<sup>1</sup> related to the Strategic Plan and Annual Updates** in partnership with the Executive Committee by
  - Planning for and supporting the development of deliverables that meet the legislated mandates;
  - Reviewing the readily available data that emerges from the legislated community-wide assessments and inventories to understand and support system-level planning;
  - Identifying and addressing barriers, challenges, and gaps in meeting legislated mandates; and .
  - Tracking the shifting landscape, including implications across the subsystems.
- **Developing and implementing a performance management framework for work advanced by the Continuum of Care as a whole as well as by ICH Forums** by
  - Proposing a draft framework for:
    - A formal ICH Performance Plan for the Continuum of Care to be utilized by OCA starting FY25 and beyond and
    - Standard Workplans for advancing ICH priorities and projects, complete with deliverables, timelines and metrics, starting CY24 and beyond.
  - Updating the proposed/draft framework or idea by integrating the feedback and
  - Finalizing the proposed/draft framework for adoption
- **Supporting strategic engagement with adjacent systems that impact all subpopulations, particularly Domestic Violence, and Justice-Involved Populations,** by
  - Understanding the demand vs. supply of dedicated housing resources and housing-supportive services for people experiencing homelessness also interacting with these adjacent systems
  - Supporting engagement in CAHP and our efforts to appropriately target and prioritize dedicated housing assistance/services and

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<sup>1</sup> For additional context, legislated mandates relevant to Strategic Planning include: Comments to the Mayor’s Proposed Budget (annual); Strategic Plan (every 5 years) and Updates (annual); Community-wide assessments and inventories – including Key Performance Indicators (KPIs), Point-in-Time (PIT) and Housing Inventory Counts (HIC), and Homeless Youth Census (annual); and Input on federally mandated applications and plans (annual).

- Mapping these adjacent subsystems with a focus on appropriate points of contact and pathways for escalating concerns to support navigation and care coordination
- **Reviewing the priorities and projects led by the associated subsystem workgroups:**
  - Family System,
  - Single Adult System;
  - Veterans NOW; and
  - Youth System (currently known as the Youth Committee).

## Annual Calendar

Strategic Planning Committee Monthly Cadence:

- Standard meeting recurrence is 4<sup>th</sup> Tuesday every other month from 2:30 – 4 pm.
- Standard breaks throughout the year allow for ICH to finalize reports to meet legislated mandates.

Month	Date	Notes
January	01/30	Review of FY23 KPIs to Inform FY23 Annual Update <i>Logistics flag: January meeting pushed to 5th Tuesday due to new year and holiday schedule adjustments.</i>
February	02/27	Break- standard bimonthly
March	03/26	Performance Management framework for CoC programs and ICH forums
April	04/23	Break- standard bimonthly
May	05/28	2024 PIT Results ( <i>anticipated</i> ) <i>Logistics flag: normal cadence falls on the day after Memorial Day; opportunity to swap with Exec CMTE which breaks in May (05/14)</i>
June	06/25	Break- standard bimonthly
July	07/23	6-Month Review of Annual Update Goal: Integrating 2024 PIT Results & Subpopulation KPI Deep Dives
August	08/27	Break- standard bimonthly
September	09/24	
October	10/22	Break- standard bimonthly
November	11/26	<i>Logistics flag: Move up one week to 11/19 so do not conflict with week of Thanksgiving</i>
December	12/24	Break- standard bimonthly

## FAMILY SUBSYSTEM WORKGROUP

Forum for planning across the Family System.

### Co-Chairs:

Noah Abraham, Deputy Administrator, Family Services Administration- Families Division, DC Department of Human Services

Sarah Roenfeldt, Senior Director of Housing, Community of Hope

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

For Review and Integration by the Strategic Planning Committee

- **Ending and preventing homelessness in the District for families by**
  - Understanding demand vs supply of dedicated housing resources
  - Understanding demand vs supply of dedicated housing supportive services
  - Understanding progress, including the impact of shifts in the landscape
- **Targeting and prioritizing housing resources dedicated to ending homelessness by**
  - Reviewing and adopting CAHP prioritization and case conferencing criteria, processes, and procedures, and
  - Leveraging available HMIS and the CAHP data (ideally a CAHP dashboard) to assess inflow, outflow, and general system improvement opportunities for expediting matching and lease-up.
- **Improving service delivery to clients served by dedicated housing resources by**
  - Identifying strategies/options for expediting matching to and delivery of housing navigation services associated with dedicated programs;
  - Mapping dedicated housing resources with a focus on appropriate points of contact and pathways for escalating concerns to support 1) navigation/transition between homeless service programs/interventions/subsystems and 2) care coordination with adjacent systems like Behavioral Health
  - Mapping client experience and addressing constituent grievances related to the matching and housing process, especially concerning the quality of case management services.

### Annual Calendar

Family Systems Workgroup Monthly Cadence:

- Standard meeting recurrence is 2<sup>nd</sup> Wednesday of each month from 10:30 am – 12 pm.
- Strategic breaks proposed throughout the year for catch up and ICH dedicated report writing.

Month	Date	Notes
January	01/17	January meeting pushed to 3rd Wednesday due to New Year.
February	02/14	Review of FY23 KPIs

<b>March</b>	03/13	Feedback on Mayor's Proposed Budget
<b>April</b>	04/10	Break- ICH team to focus on Comments on the Mayor's Proposed Budget.
<b>May</b>	05/08	Review of 2024 PIT Results
<b>June</b>	06/12	System Mapping
<b>July</b>	07/10	Break- ICH Team prioritizing 6-Month Review of Annual Update
<b>August</b>	08/14	F-CAHP Annual Prioritization Review
<b>September</b>	09/11	F-CAHP Annual Prioritization Review
<b>October</b>	10/09	Break- breathing room at fiscal year transition, following adoption of Winter Plan.
<b>November</b>	11/13	
<b>December</b>	12/11	

Forum for planning across the Singles system.

**Co-Chairs:**

Adam Rocap, Deputy Director, Miriams Kitchen

Carmen Hernandez, Senior Advisor, Permanent Housing Division, Family Services Administration, DC  
Department of Human Services

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

**Priorities & Projects**

For Review and Integration by the Strategic Planning Committee

- **Ending and preventing homelessness in the District for single adults by**
  - Understanding demand vs supply of dedicated housing resources
  - Understanding demand vs supply of dedicated housing supportive services
  - Understanding progress, including the impact of shifts in the landscape
  
- **Targeting and prioritizing housing resources dedicated to ending homelessness by**
  - Reviewing and adopting CAHP prioritization and case conferencing criteria, processes, and procedures, and
  - Leveraging available HMIS and the CAHP data (ideally a CAHP dashboard) to assess inflow, outflow, and general system improvement opportunities for expediting matching and lease-up.
  
- **Improving service delivery to clients served by dedicated housing resources by**
  - Identifying strategies/options for expediting matching to and delivery of housing navigation services associated with dedicated programs;
  - Mapping dedicated housing resources with a focus on appropriate points of contact and pathways for escalating concerns to support 1) navigation/transition between homeless service programs/interventions/subsystems and 2) care coordination with adjacent systems like Behavioral Health
  - Mapping client experience and addressing constituent grievances related to the matching and housing process, especially concerning the quality of case management services.



## Annual Calendar

Single Adult Subsystem Workgroup Monthly Cadence:

- Standard meeting recurrence is 1<sup>st</sup> Thursday every month from 1 – 2:30 pm.
- Strategic breaks throughout the year allow for ICH to finalize reports to meet legislated mandates and document shifts in the landscape throughout the year.

Month	Date	Notes
January	01/04	Break due to New Year holiday.
February	02/01	
March	03/07	
April	04/04	Break
May	05/02	Logistics flag: 5 Thursdays in August, evaluating options for moving all Thursday meetings in May back one week. If feasible, SAS WG meeting would move to 05/09.
June	06/06	
July	07/04	Break- July 4 <sup>th</sup> holiday.
August	08/01	Logistics flag: 5 Thursdays in August, evaluating options for moving all Thursday meetings in May back one week. If feasible, SAS WG meeting would move to 08/08.
September	09/05	Logistics flag: Recommend break in Sept. instead of Oct. due to proximity to Labor Day and Sept. Full Council meeting.
October	10/03	Break
November	11/07	
December	12/05	

Forum for advancing strategies to reduce Veteran homelessness.

**Co-Chairs:**

Chris Lewis, HUD-VASH Housing Team Lead, Washington DC VA Medical Center

Jonathan Whitted, Division Director, Veterans Services Division, Friendship Place

**Voting Slate:** See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

**Priorities & Projects**

For Review and Integration by the Strategic Planning Committee

- **Ending and preventing homelessness in the District for single adults by**
  - Understanding demand vs supply of dedicated housing resources
  - Understanding demand vs supply of dedicated housing supportive services
  - Understanding progress, including the impact of shifts in the landscape
  
- **Targeting and prioritizing housing resources dedicated to ending homelessness by**
  - Reviewing and adopting CAHP prioritization and case conferencing criteria, processes, and procedures, and
  - Leveraging available HMIS and the CAHP data (ideally a CAHP dashboard) to assess inflow, outflow, and general system improvement opportunities for expediting matching and lease-up.
  
- **Improving service delivery to clients served by dedicated housing resources by**
  - Identifying strategies/options for expediting matching to and delivery of housing navigation services associated with dedicated programs;
  - Mapping dedicated housing resources with a focus on appropriate points of contact and pathways for escalating concerns to support 1) navigation/transition between homeless service programs/interventions/subsystems and 2) care coordination with adjacent systems like Behavioral Health
  - Mapping client experience and addressing constituent grievances related to the matching and housing process, especially concerning the quality of case management services.

## Annual Calendar

- Standard meeting recurrence is 3rd Wednesday of each month from 10:30 am – 12 pm.

Month	Date	Notes
January	01/18	Review 2023 Projects, ICH Annual Calendar & Priorities
February	02/15	In person mtg – Establishing BFZ 6-month priority projects
March	03/21	Comments to Mayor's Proposed Budget
April	04/18	Break- ICH team to focus on Comments on the Mayor's Proposed Budget.
May	05/16	
June	06/20	
July	07/18	Break- ICH Team prioritizing 6-Month Review of Annual Update
August	08/15	In person mtg – Establishing BFZ 6-month priority projects
September	09/19	
October	10/17	Break- breathing room at fiscal year transition, following adoption of Winter Plan.
November	11/21	
December	12/19	

Forum for ending and preventing homelessness amongst young adults aged 18-24.

**Co-Chairs:**

Sheila Clark, Deputy Administrator, Youth Services Division, DC Department of Human Services

Sabrina Burrell, Supervisory Management Analyst, Family Services Administration, DC Department of Human Services

The Community Co-Chair Seat for the Youth forum is vacant.

**Voting Slate:** The Youth Committee voting slate has never been activated. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

**Priorities & Projects**

For Review and Integration by the Strategic Planning Committee

- **Ending and preventing homelessness in the District for single adults by**
  - Understanding demand vs supply of dedicated housing resources
  - Understanding demand vs supply of dedicated housing supportive services
  - Understanding progress, including the impact of shifts in the landscape
  
- **Targeting and prioritizing housing resources dedicated to ending homelessness by**
  - Reviewing and adopting CAHP prioritization and case conferencing criteria, processes, and procedures, and
  - Leveraging available HMIS and the CAHP data (ideally a CAHP dashboard) to assess inflow, outflow, and general system improvement opportunities for expediting matching and lease-up.
  
- **Improving service delivery to clients served by dedicated housing resources by**
  - Identifying strategies/options for expediting matching to and delivery of housing navigation services associated with dedicated programs;
  - Mapping dedicated housing resources with a focus on appropriate points of contact and pathways for escalating concerns to support 1) navigation/transition between homeless service programs/interventions/subsystems and 2) care coordination with adjacent systems like Behavioral Health
  - Mapping client experience and addressing constituent grievances related to the matching and housing process, especially concerning the quality of case management services.

## Annual Calendar

- Standard meeting recurrence is 3<sup>rd</sup> Tuesday of each month from 1 – 2:30 pm.

Month	Date	Notes
January	01/23	January meeting pushed to 4th Tuesday due to proximity to MLK Holiday.
February	02/20	Break- invite to 02/06 Front Door Services WG
March	03/19	
April	04/16	Budget Engagement for youth-specific resources dedicated to homeless services including DHS, CFSA, DCPL, DYRS, and OSSE as appropriate
May	05/21	Break- ICH team to focus on Comments on the Mayor's Proposed Budget.
June	06/12	Note: Youth CAHP breaks in June.
July	07/10	
August	08/14	Break- ICH Team prioritizing 6-Month Review of Annual Update
September	09/17	
October	10/15	
November	11/19	Break- breathing room at fiscal year transition, following adoption of Winter Plan.
December	12/17	Note: Youth CAHP breaks in December.

### Description

Proposed forum for planning for coordinating and integrating health care services within the homeless services system.

**Co-Chairs and Voting Slate:** The Proposed Health Care Committee does not have Co-Chairs or a Voting Slate. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

The following priorities and projects are recommended to focus the ICH on healthcare concerns, especially those related to behavioral health.

- **Ensuring that families and individuals experiencing homelessness have access to health care and appropriate medical services, including**
  - Supporting Medicaid enrollment and renewal,
  - Understanding the prevalence of healthcare conditions,
  - Identifying and scaling appropriate medical interventions given the prevalence and
  - Supporting care coordination and navigation to appropriate healthcare interventions (and vice-versa), including
    - Embedding or otherwise integrating medical services across homeless service programs/interventions as appropriate and
    - Integrating healthcare data into the existing CAHP framework to improve the reliability of vulnerability assessments and prioritization factors.
- **Leveraging Medicaid to address Social Determinants of Health (i.e., homelessness and at risk of homelessness), including**
  - Renewing the existing 1115 Waiver to ensure maximum flexibility relative to
    - Housing attainment and sustainment services offered at the Front Door, including Temporary Housing
    - One-time or short-term housing assistance, including diversion, homelessness prevention, and rapid-rehousing resources.
  - Expanding the 1915i Waiver to include services rendered under Targeted Affordable Housing, and
  - Exploring In Lieu of Services (ILOS) to incentivize Managed Care Organizations to reduce health disparities and address unmet health-related social needs.
- **Addressing ongoing concerns related to COVID and respiratory illnesses, focusing on preventing transmission.**
  - Preventing transmission, including appropriate protocols and shelter densities.
    - Flag: Identified as a priority project DC Health & DHS are advancing.
  - Ensuring vaccines are easily accessible/available to our clients and staff.
  - Planning for the safety of individuals who are unlikely to vaccinate.
  - Supporting providers follow/implement the CDC guidance.
  - Tracking the prevalence of COVID-19 in our facilities.
  - Understanding vulnerability, including impact of new strains.
  - Contingency planning for mass infection events.

- Reviewing the priorities and projects led by the associated workgroup for behavioral health.

**Annual Calendar**

- Standard meeting recurrence is 2<sup>nd</sup> Wednesday every month from 3:30 - 5 pm.

Month	Date	Notes
January	01/17	Combining with BHxHS WG and leveraging 3rd Wed to minimize meetings in early January, before MLK Day
February	02/21	Combine with BHxHS WG and leverage 3rd Wed. to minimize meetings in Feb., prioritize prep for Performance Oversight Hearings
March	03/13	Break- proximity of March Full Council Meeting
April	04/10	Combine with BHxHS WG so ICH Team can prioritize Comments to the Mayor’s Proposed Budget.
May	05/08	
June	06/12	Combine with BHxHS WG due to proximity to June Full Council
July	07/10	Break- ICH Team prioritizing 6-Month Review of Annual Update
August	08/14	
September	09/11	Combine with BHxHS WG and leverage 3 <sup>rd</sup> Wed. due to proximity to Full Council
October	10/09	
November	11/13	
December	12/11	Break- proximity to December Full Council and end of year recess.

Forum for advancing care coordination with the behavioral health system of care.

**Co-Chairs & Leadership Slate:** The Proposed Behavioral Health Workgroup does not have Co-Chairs or a Voting Slate. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### **Priorities & Projects**

For Review and Integration by the Healthcare Committee

- **Ensuring that residents experiencing homelessness have access to the appropriate behavioral health services and supports, including**
  - Understanding the demand for behavioral health services/supports
  - Identifying and scaling the appropriate interventions given the prevalence of healthcare conditions and
  - Supporting care coordination and navigation to appropriate behavioral health interventions (and vice-versa), including
    - Embedding or otherwise integrating medical services across homeless service programs/interventions as appropriate and
    - Integrating healthcare data into the existing CAHP framework to improve the reliability of vulnerability assessments and prioritization factors.
  
- **Supporting effective crisis prevention/intervention, including**
  - Appropriately scaling and expediting the delivery of behavioral health crisis services, including embedding or otherwise integrating the necessary supports into homeless service facilities and programs;
  - Mapping the behavioral health system with a focus on appropriate points of contact and pathways for escalating concerns to support navigation or transition between the two systems of care; and
  - Creating immediate resources, including job aids, to support front-line staff manage challenges as we transform the system.

Flag: all subpopulation workgroups under Strategic Planning CMTE will prioritize mapping sub-systems to support navigation/transition with adjacent care systems. So, those forums will create products allowing behavioral health providers to navigate the homeless service subsystems and vice-versa.



## Annual Calendar

- Standard meeting recurrence is 3<sup>rd</sup> Wednesday every month from 3:30 - 5 pm.

Month	Date	Notes
January	01/17	Combining with HC CMTE and leveraging 3rd Wed to minimize meetings in early January, before MLK Day
February	02/21	Combine with HC CMTE and leverage 3rd Wed. to minimize meetings in Feb., prioritize prep for Performance Oversight Hearings
March	03/13	Break- proximity of March Full Council Meeting
April	04/10	Combine with HC CMTE so ICH Team can prioritize Comments to the Mayor's Proposed Budget.
May	05/15	Standard BH WG.
June	06/12	Combine with HC CMTE due to proximity to June Full Council
July	07/17	Break- ICH Team prioritizing 6-Month Review of Annual Update
August	08/21	Standard BH WG.
September	09/11	Combine with HC CMTE and leverage 3rd Wed. due to proximity to Full Council
October	10/16	Standard BH WG.
November	11/20	Standard BH WG.
December	12/18	Break- proximity to December Full Council and end of year recess.

### Description

Planning forum for increasing housing stock dedicated to homeless services.

### Co-Chairs:

Colleen Green, Director, DC Department of Housing and Community Development

Shellon Fraser, Senior Director of Lending, National Housing Trust

**Voting Slate:** The Housing Solutions Committee Voting Slate has never been activated. See the Background and Additional Context section at the top of this document for status and ICH approach to identifying co-chairs and leadership or voting slates for all forums.

### Priorities & Projects

The following priorities align with the roles and responsibilities outlined in the ICH Bylaws.

- Maximizing Utilization/Occupancy of Dedicated Consolidated RFP Units Filled via CAHP
  - Understanding demand, especially for higher levels of need, but significant constraints in taking advancing of these units
  - Monitoring overall utilization and occupancy,
  - Ensuring units are matched via CAHP, and
  - Expediting lease up to minimize vacancies and maximize occupancy
  
- Expanding the capacity of owners/developers (particularly minority owners/developers and faith-based/mission-driven orgs) to leverage the Consolidated RFP process and create more site-based housing dedicated to homeless services, by
  - Understanding the current state and challenges related to lending/refinancing, insurance and security, and zoning;
  - Integrating findings/observations into our efforts to support developers; including exploring options for moving towards an open and rolling Consolidated RFP Process and incentivizing the creation of new types of dedicated housing, including
    - PSH Plus – which envisions higher levels of care for clients that need more than the Case Management services offered by PSH,
    - Dedicated Deeply Affordable Housing – which envisions minimal services for clients who are scoring for RRH, AND
    - House-sharing
  - Mapping homeless services and ensuring owners/developers understand the programs/interventions and how they are supported, especially related to CAHP and how dedicated units will be filled; and
  - Exploring opportunities to support landlords and partners struggling with tenants that need more than the dedicated case management supports/services delivered.
  
- Focusing efforts to coordinate with DCHA to this forum, including
  - Understanding baseline data related to the housing process under DCHA’s purview;
  - Identifying options for streamlining the housing process under DCHA’s purview, including eligibility determination, the new process for determining rent reasonableness, inspections, and lease-up; and

- Expanding access to housing resources by prioritizing families and individuals experiencing homelessness on the HCVP and Public Housing waitlists, which likely requires supporting
  - Outreach and engagement efforts and
  - Connections to the appropriate community-based supports and services to ensure families/individuals are adequately supported in housing.
- Evaluating opportunities for expanding affordable and fair housing in the District, including
  - Understanding and evaluating the call for Social Housing
  - Engaging the Office of Planning related to improve understanding of housing instability amongst DC residents
  - Evaluating the impact of COVID and lessons learned as the City focuses on revitalizing Downtown, including Gallery Place/Chinatown, given the proposed move of Monumental Sports and Entertainment, and
  - Understanding and supporting efforts to promote Fair Housing and racial equity and inclusion, including.
  - Exploring homeownership opportunities for people experiencing homelessness, including leveraging ADU
  - Exploring options for updating TOPA to focus on anti-displacement at the lowest income levels.

**Annual Calendar**

- Standard meeting recurrence is 3<sup>rd</sup> Monday every month from 2 – 3:30 pm.

Month	Date	Notes
January	01/15	Break due to holiday schedule.
February	02/26	Shift to 4th Monday to accommodate shift from Presidents’ Day holiday.
March	03/18	Goal: CMTE Review of Housing Insecurity Study.
April	04/15	
May	05/20	Break
June	06/17	
July	07/15	Break- ICH Team prioritizing 6-Month Review of Annual Update
August	08/19	
September	09/16	Break- proximity to Full Council meeting. <i>Logistics Flag: Sept. has 5 Mondays, consider moving back one week.</i>
October	10/21	
November	11/18	Break
December	12/16	



# GOVERNMENT OF THE DISTRICT OF COLUMBIA INTERAGENCY COUNCIL ON HOMELESSNESS

## FY24 WINTER PLAN: MID-SEASON REVIEW

### PURPOSE

The ICH team has created a matrix to review the implementation of the FY24 [Winter Plan](#).

### BACKGROUND/CONTEXT

This matrix captures the following:

- Winter Plan Element
  
- Constituent Concerns/Updates and ICH Analysis/Reflections  
These are categorized in the matrix in the following ways:
  - Areas of Concern or Risk,
  - Opportunities for Improvement or Underutilized Resources, and
  - Progress to Celebrate or Trends in the Right Direction from all ICH Forums.
  
- ICH Analysis/Reflections and Constituent Concerns/Updates – which emerged from the following ICH Forums:
  - Emergency Response and Shelter Operations (ERSO) Committee - Forum for developing and implementing the Winter Plan.
  - Shelter Capacity Workgroup - Forum for reviewing shelter utilization reports.
  - Shelter Solutions (Solns) Workgroup - Forum for shelter-related issues.
  - Front Door Services (FDS) Workgroup - Forum for coordinating services across the front door, including day/drop-in centers, shelters, and street outreach (all subpopulations).
  - Youth Workgroup - Forum for ending homelessness amongst young adults (18-24).
  - Consumer Engagement Workgroup (CEWG) - Forum for advancing the goals of constituents with lived experience.
  - Health Care (HC) Committee - Forum for advancing coordination with health care systems.
  - Behavioral Health (BH) Workgroup - Forum for advancing coordination with the behavioral health system of care.
  - Family System Workgroup - Forum for planning across the Family System.

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**REVIEW MATRIX, BY WINTER PLAN ELEMENT**

Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
<b>1. Process for Developing, Publicizing, and Updating the Plan</b>			
1.1 FY23 Hypothermia Season Review			
1.2 Publicizing the Plan	<b>ICH Analysis/Reflections:</b> <ul style="list-style-type: none"> <li>The Winter Plan was not finalized until 10/17/23 with overflow location details finalized post approval.</li> <li>This limits the window for mobilizing site-specific providers and vendors impacting overall prep for the season.</li> </ul>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/09 Shelter Solns – share with ANCs to distribute.</li> <li>11/21 Youth – messaging issues on shelter availability.</li> <li>11/29 ERSO – request for Hypothermia Alerts at DCPL and DPR locations.</li> </ul>	
1.3 Process for Updating the Plan			
<b>2. Process for Calling Alerts</b>			
2.1 Hypothermia Alerts	<b>ICH Analysis/Reflections:</b> <ul style="list-style-type: none"> <li>First Hypothermia Alert 11/1/23</li> </ul>		
2.2 Cold Weather Emergencies		<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/29 ERSO – clarification on threshold for alerts and warming buses.</li> </ul> <b>ICH Analysis/Reflections:</b> <ul style="list-style-type: none"> <li>More cold weather alerts in FY24 than FY23 season.</li> </ul>	
2.3 Communication Shifts in Operations		<b>Constituent Concerns/Updates</b>	<b>ICH Analysis/Reflections</b>

Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
		<ul style="list-style-type: none"> <li>11/15 BH – request for simple language for outreach teams and providers.</li> <li>01/03 ERSO – DCPL Closing Hours and Transportation Scheduled vs Demand.</li> <li>01/23 Youth – comms and availability of day center and emergency shelters during alerts.</li> <li>01/26 CEWG – clear comms around operational shifts.</li> </ul>	<ul style="list-style-type: none"> <li>Robust partnership with DHS, DMHHS, and ICH to develop flyers and resource guides for services and operational shifts in partnership.</li> </ul> <p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/15 BH – gratitude for flyers and emails with shifts.</li> </ul>
<b>3. Emergency Shelter</b>			
<b>3.1 Shelter for Individuals: Access, Type, and Hours of Operation</b>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/09 Shelter Solns – lining up outside in the elements</li> <li>11/29 ERSO – UPO Flagged lack of availability of ADA shelter beds.</li> <li>01/03 ERSO – Availability of ADA Beds</li> <li>01/31 ERSO – Lack of ADA beds &amp; Harriet Tubman concerns: food, fire drills during alert nights, and accessibility exits</li> </ul> <p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Complication of 11 sites: logistics, services, cost, hypothermia &amp; outreach team's ability to monitor and engage, and staffing capacity.</li> </ul>	<p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Two (2) locations were not listed in the Winter Plan that were activated: Faith United and Bradley &amp; Associates.</li> </ul>	<p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>No DPR Sites were utilized</li> <li>Overflow locations were activated as needed. <ul style="list-style-type: none"> <li>8 overflow locations activated on 11/1/23</li> <li>Remaining 5 overflow activated by 12/15/23</li> </ul> </li> <li>Overflow thresholds were not triggered due to lack of capacity.</li> <li>Expedited capitol renovations at 2 locations: CCNV Drop-In Center &amp; Federal City 1-North</li> </ul>
<b>3.2 Shelter for Families: Access, Type, and Hours of Operation</b>			
<b>3.3 Estimating Shelter Capacity Need</b>	<b>Constituent Concerns/Updates</b>	<b>ICH Analysis/Refelctions</b>	<b>Constituent Concerns/Updates</b>

Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
	01/03 ERSO – overflow capacity leveraged to support OMS	<ul style="list-style-type: none"> <li>Daily Census tool used for reviewing shelter utilization.</li> </ul>	<ul style="list-style-type: none"> <li>01/03 ERSO – overflow capacity leveraged to support PEPV Demobilization</li> </ul> <p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Overflow capacity at Naylor Rd leveraged when Zoe’s Door had to close.</li> </ul>
<b>3.3.2 Capacity Needs: Adult Men</b>		<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>01/31 Shelter Capacity – Tracking vacancies for men if CCNV is alert-night only</li> </ul>	<p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Season opened with 1163 beds (men). Mid-season increases to 1300 beds (men) with Federal City 1-North coming online.</li> <li>Occupancy rates 87% – 92%</li> </ul>
<b>3.3.3 Capacity Needs: Adult Women</b>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>01/31 Shelter Capacity – turnaways from Harriet Tubman and women declining transportation elsewhere</li> </ul>		<p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Season opened with 342 beds (women). Mid-season increases to 546 beds (women) with 3 additional overflow locations.</li> <li>Occupancy rates 78% – 82%</li> </ul>
<b>3.3.4 Capacity Needs: Families</b>			
<b>3.4 Warming Buses &amp; Sites Available During Cold Weather Emergencies</b>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>01/26 CEWG – inaccurate locations of warming buses, lack of staffing/monitoring, and request for DBH presence</li> </ul>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/29 ERSO – strategies for locations of warming buses.</li> </ul>	<p><b>ICH Analysis/Reflections</b></p> <ul style="list-style-type: none"> <li>Cold Weather Emergency in January resulted in 5 warming bus locations</li> </ul> <p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>01/31 ERSO – gratitude for warming buses availability</li> </ul>
<b>4. Transportation</b>			

Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
<b>4.1 Coordinating Transportation Resources and Outreach</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>12/01 CEWG – request for UPO data on calls.</li> <li>12/01 CEWG – data on requests for safety items.</li> <li>01/03 ERSO – Shelter Hotline Calls Dropped/Not Answered</li> <li>01/17 HC &amp; BH– shelter hotline calls dropped/not answered</li> </ul>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>12/01 CEWG – concerns about availability of on demand transportation</li> <li>01/03 ERSO – Shelter Hotline Customer Service</li> </ul>	
<b>4.2 &amp; 3 Transportation for Single Adults</b>			
<b>4.4 Transportation for Minors and Transition Age Youth</b>			
<b>5. Services Coordination</b>			
<b>5.1 Housing Services and Supports, including Front Door Navigation Tool</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/09 Shelter Solns – staffing concerns for 24/7 shelters.</li> </ul>		
<b>5.2 COVID-19 &amp; Respiratory Illnesses</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/08 HC – availability of vaccines and safety for individuals with chronic health concerns.</li> </ul>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/08 HC – access to testing and prevention measures.</li> </ul>	
<b>5.3 Meals</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>12/01 CEWG – Meal Times are not flexible</li> </ul>		
<b>5.4 Outreach Services</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>12/01 CEWG – Not seeing DBH on outreach.</li> </ul>		
<b>5.5 Police and Outreach Providers Cooperation</b>		<b>Constituent Concerns/Updates</b>	



Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
		<ul style="list-style-type: none"> <li>11/15 BH – questions on FD-12s and MPD/DBH Co-response.</li> </ul>	
5.6 Health Services			
5.7 Mental Health and Detoxification Services	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/07 FDS – Youth seeing an uptick in Fentanyl use.</li> <li>11/29 ERSO – Wellbeing during extreme weather and coordination with DBH</li> <li>01/17 HC &amp; BH – fatalities for sheltered and unsheltered clients, especially related to opioid use.</li> <li>01/23 Youth – fentanyl use</li> </ul>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>01/03 ERSO – SUD Services and Connections.</li> </ul>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/08 HC – Tours of DCSC</li> <li>11/15 BH – request for info on DCSC</li> </ul> <p>ICH Analysis/Reflections</p> <ul style="list-style-type: none"> <li>01/03-Intergration of ICC into DDSC</li> </ul>
5.8 Services for LGBTQ Community			
5.9 Services for the Latinx Community			
5.8 Interpretation Services			
5.9 Services for Survivors of Domestic Violence			
5.10 Supplies		<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>12/01 CEWG – UPO safety Items Communications</li> </ul>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>12/14 Shelter Solutions – blankets and supplies from DCPL</li> </ul>
5.11 Training		<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>11/15 BH – request for Narcan and Harm Reduction Training</li> </ul>	<p><b>Constituent Concerns/Updates</b></p> <ul style="list-style-type: none"> <li>12/13 Family – DBH Certified Addiction Counselor Classes</li> </ul>

Winter Plan Element	Areas of Concern or Risk	Opportunities for Improvement Underutilized Resources	Progress to Celebrate Trends in the Right Directions
<b>6. Unaccompanied Minors and Transition Age Youth</b>			
<b>6.1 Unaccompanied Minors</b>			
<b>6.2 Transition Aged Youth</b>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>01/31 Shelter Capacity – youth emergency shelter occupancy rates</li> </ul>	<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>01/23 Youth – dedicated youth hypo beds</li> </ul>	<b>ICH Analysis/Reflections</b> <ul style="list-style-type: none"> <li>Overflow capacity at Naylor Rd leveraged when Zoe’s Door had to close.</li> </ul>
<b>6.3 Outreach &amp; In-reach Services for Youth</b>			
<b>7. Complaints &amp; Grievances</b>			
<b>7.1 Homeless Services Monitoring</b>			
<b>7.2 Complaints or Suggestions</b>		<b>Constituent Concerns/Updates</b> <ul style="list-style-type: none"> <li>11/09 Shelter Solns – review of UIR Data.</li> <li>11/09 Shelter Solns – request for community programming at 24/7 shelters.</li> </ul>	

**FEEDBACK FROM ICH FORUMS**

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
<p><b>Front Door Services Workgroup</b></p> <p>07 November 2023</p>	<p>System Check-In Discussion on Annual Priorities &amp; Projects</p>		<p><b>11/7 Front Door Services Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Uptick of fentanyl use on the street and in housing.</li> <li>• Partnering with CRT to avoid evictions</li> <li>• New stabilization center</li> </ul> <p><b>Annual Priorities &amp; Projects-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Mutual Aid good insight and data for the front door</li> <li>• PFFC is working to connect clients with CMs, seeing lots of turnover</li> <li>• Need for mapping first-time homeless experience</li> <li>• Chronic vs long stayers, need clarity and how to access appropriate interventions</li> <li>• Focus on returning citizens, foster care, and hospitals for front door.</li> </ul>
<p><b>Health Care Committee</b></p> <p>08 November 2023</p>	<p>System Check-In Discussion</p> <ul style="list-style-type: none"> <li>• Prioritizing Ongoing COVID Concerns</li> <li>• Reviewing DHCF Survey on the 1115 Waiver Renewal</li> </ul>		<p><b>11/8 Health Care Committee System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Stabilization Center and Access Helpline co-located.</li> <li>• Available services at the stabilization center</li> <li>• Does not serve those under 18</li> </ul> <p><b>Prioritizing Ongoing COVID Concerns-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Ensuring vaccines are easily accessible</li> <li>• Planning for the safety of those who don't get vaccinated- including PPE</li> <li>• Assisting providers in implementing CDC guidance</li> <li>• Tracking the prevalence of COVID in facilities</li> <li>• Understand vulnerabilities and the impact of new strains</li> <li>• Preventing transmission</li> <li>• Contingency planning for mass infection events</li> <li>• Isolation protocols and facilities planning</li> </ul>

<sup>1</sup> When available, meeting materials include PPT (PowerPoint), NTS (notes) & sometimes HNDTs (handouts).

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
			<ul style="list-style-type: none"> <li>• Access to testing</li> </ul> <p><b>Reviewing DHCF Survey on the 1115 Waiver Renewal-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• 4 responses to the survey so far</li> </ul>
<p><b>Shelter Solutions Workgroup</b></p> <p>09 November 2023</p>	<p>System Check-In</p> <ul style="list-style-type: none"> <li>• Provider Check-In</li> <li>• Consumer Check-In</li> <li>• CCNV Update</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• UIR Quarterly Reports</li> <li>• Addressing Fiscal Constraints</li> </ul>		<p><b>11/9 Shelter Solutions Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Provider Check-In <ul style="list-style-type: none"> <li>○ Only a few turnarounds that were transported by UPO</li> <li>○ UPO and transportation in the morning from overflow sites</li> </ul> </li> <li>• Consumer Check-In <ul style="list-style-type: none"> <li>○ Queing outside shelters in the rain, possible to que inside</li> <li>○ Communications on overflow sites and when available.</li> </ul> </li> <li>• CCNV Update <ul style="list-style-type: none"> <li>○ Drop -In Center will be available for men on alert nights</li> <li>○ 2-South for women ready beginning fo December</li> <li>○ 1-North for men mid-December</li> </ul> </li> </ul> <p><b>UIR Quarterly Reports-OPMRI-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• DHS and TCP reporting systems- don't talk to each other</li> <li>• Request for data to be brought to ERSO</li> <li>• Data on the types of complaints requested</li> <li>• Can we break down data by type of shelters and housing programs</li> <li>• How does this data actually lead to change</li> <li>• Request for a deeper dive</li> </ul> <p><b>Addressing Fiscal Constraints-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• LBS locations operating as 24/7 currently</li> <li>• Fiscal constraints would LBS go back to traditional hours</li> <li>• Cleaning of facilities under 24/7</li> <li>• If staying with 24/7 need to hire accordingly and provide better front door services</li> </ul>
<p><b>Behavioral Health Workgroup</b></p>	<p>Check-Ins and Updates</p> <ul style="list-style-type: none"> <li>• Hypothermia</li> <li>• Systemwide</li> </ul>		<p><b>11/15 Behavioral Health Workgroup Check-Ins and Updates-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Hypothermia</li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
15 November 2023			<ul style="list-style-type: none"> <li>○ Harm Reduction Training with opioid emergency</li> <li>○ Narcan training for security guards</li> <li>○ Communication of Alerts</li> <li>○ Overview of New Sobering Center</li> <li>○ MPD- FD12 process</li> <li>● Systemwide Check-ins <ul style="list-style-type: none"> <li>○ Violence among youth</li> <li>○ Role of CFSA with parents under the influence in shelters</li> <li>○ DBH Presence at LBS</li> </ul> </li> </ul>
<b>Youth Committee</b>  21 November 2023	System Check-In <ul style="list-style-type: none"> <li>● TCP Youth CAHP Match Updates</li> <li>● DHS Updates</li> <li>● Community Partner Concerns &amp; Updates</li> </ul> Discussion <ul style="list-style-type: none"> <li>● Youth CAHP Prioritization 6-month Review</li> <li>● ICH Governance</li> </ul>	<a href="#">Youth Committee PPT 2023 11 21 MTG (1).pptx</a>  <a href="#">Youth Committee NTS 2023 11 21 MTG (1).docx</a>  <a href="#">Youth Committee Meeting Link</a>	<b>11/21 Youth Committee System Check-In-</b> feedback reflects <ul style="list-style-type: none"> <li>● TCP Youth CAHP Match Updates- no questions or feedback</li> <li>● DHS Updates- no questions or feedback</li> <li>● Community Partner Concerns &amp; Updates <ul style="list-style-type: none"> <li>○ Concern about messaging on shelter availability. Report that some service locations are posting inaccurate information and not having up-to-date flyers.</li> <li>○ Question on the best way to flag critical cases for hypothermia outreach.</li> <li>○ Concerns around PSH eligibility and how cases are reviewed in Youth CAHP meetings.</li> </ul> </li> </ul> <b>Discussion-</b> feedback reflects <ul style="list-style-type: none"> <li>● Youth CAHP Prioritization 6-Month Review <ul style="list-style-type: none"> <li>○ Recommendation on improvements to the BNL pre-check form, process, and consistency with the I-CAHP system.</li> <li>○ Discussion on BNL pre-check messaging and language to use regarding room and shared locations for client preference.</li> </ul> </li> <li>● ICH Governance- due to limited time there was no discussion or immediate feedback</li> </ul>
<b>Emergency Response and Shelter Operations Committee</b>  29 November 2023	Systemwide Check-In <ul style="list-style-type: none"> <li>● Constituent Check-In</li> <li>● Hypothermia Check-In</li> </ul> Cold Weather & Winter Storm Planning Updates- Aston & PEPV	<a href="#">ERSO PPT 2023 11 29 MTG.pptx</a>  <a href="#">ERSO NTS 2023 11 29 MTG.docx</a>  <a href="#">ERSO Committee Meeting Link</a>	<b>11/29 ERSO Committee Systemwide Check-In-</b> feedback reflects <ul style="list-style-type: none"> <li>● Constituent Check-In <ul style="list-style-type: none"> <li>○ Request for hypothermia alert announcements at DCPL and DPR locations. DCPL confirmed some sites have started to make announcements and distribute comfort items.</li> <li>○ Request for comfort items, specifically blankets and hand warmers to distributed by UPO and made available at DCPL locations.</li> </ul> </li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
			<ul style="list-style-type: none"> <li>○ Flag for coordination with DOC on discharge issues, specifically transportation requests for individuals released during non-business hours.</li> <li>○ Individuals' wellbeing during extreme weather and coordination with DBH.</li> <li>● Hypothermia Check-In <ul style="list-style-type: none"> <li>○ Accessibility at shelters and finding locations with the bed availability and that appropriately meet the need</li> <li>○ Hypothermia shelters (7 pm – 7 am) versus low barrier shelters (24/7).</li> <li>○ Threshold for how alerts are called and activation of warming buses.</li> </ul> </li> </ul> <p><b>Cold Weather &amp; Winter Storm Planning-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● Recommendations for warming bus locations</li> <li>● Southeast Library will be closing soon for renovations and the interim location will not be the same size.</li> <li>● Request for warming bus utilization data from 2022 – 2023 hypothermia season.</li> <li>● DHS will work with outreach teams to assess locations.</li> </ul> <p><b>Updates- DHS: Aston &amp; PEPV-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● Delay in the opening of the Aston is due to construction <ul style="list-style-type: none"> <li>○ Exit Plans for PEPV</li> <li>○ Feedback highlighting successes and lessons learned from the PEP-V programs</li> <li>○ Ability of congregate shelter to support clients to move through the housing process.</li> </ul> </li> </ul>
<p><b>Consumer Engagement Workgroup</b></p> <p>01 December 2023</p>	<p>Member Check-In Discussion</p> <ul style="list-style-type: none"> <li>● ICH Governance &amp; Stipends</li> <li>● Outstanding Questions</li> </ul>		<p><b>12/1 Consumer Engagement Workgroup</b></p> <p><b>Member Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● PFFC started CAHP/HMIS</li> <li>● DBH Outreach and concerns for those outside</li> <li>● UPO data on calls</li> </ul> <p><b>Governance &amp; Stipends-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● Reaching out to philanthropy for stipends</li> <li>● Other ideas to advocate for funds</li> <li>● Make sure PLE have a seat at the table</li> </ul> <p><b>Outstanding Questions-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● Meals at Shelters- lack of flexibility</li> <li>● Tracking UPO requests for wellness checks</li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
<p><b>Family Systems Workgroup</b></p> <p>13 December 2023</p>	<p>System Check-In</p> <ul style="list-style-type: none"> <li>• TCP/Family CAHP Updates</li> <li>• DHS Updaes</li> <li>• Community Partner Concerns/Trends</li> </ul> <p>Discussion</p> <ul style="list-style-type: none"> <li>• Tracking &amp; Addressing Safety/Security Concerns</li> <li>• Annual Priorities</li> </ul>		<p><b>12/13 Family Systems Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• TCP/Family CAHP Updates- there were no comments, questions or concerns.</li> <li>• DHS Updates <ul style="list-style-type: none"> <li>○ Reasons for ERAP denial, as well as ERAP program parameters.</li> <li>○ Request for additional ERAP data, specifically the breakdown of families and singles served.</li> <li>○ How to support clients for a step down in case management under PSH.</li> </ul> </li> <li>• Community Partner Concerns/Trends- there were no comments, questions or concerns.</li> </ul> <p><b>Discussion-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Tracking &amp; Addressing Safety/Security Concerns <ul style="list-style-type: none"> <li>○ Promising Practices/Resources: Feedback from providers on partnerships with the DC Peace Team, training for non-violent communication, and logistics to improve UIR and termination processing.</li> <li>○ Emphasis on participation of lived experience in training across the system.</li> <li>○ Request for job aides and decision-making guides for clients, staff, and community (including landlords) for behavioral health resources to assist with de-escalation.</li> </ul> </li> <li>• Annual Priorities <ul style="list-style-type: none"> <li>○ Need to evaluate the process for waiving/opting out of case management in PSH.</li> <li>○ Emphasis on embedded behavioral health services.</li> <li>○ Streamlining the housing navigation process for client awareness &amp; participation.</li> </ul> </li> </ul>
<p><b>Shelter Solutions Workgroup</b></p> <p>14 December 2023</p>	<p>System Check-In</p> <p>Discussion</p> <ul style="list-style-type: none"> <li>• Addressing Fiscal Constraints</li> <li>• Transforming Shelter for Singles</li> </ul>		<p><b>12/14 Shelter Solutions Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Coordination with DBH and shelter services</li> <li>• Importance of the use of peers with DBH</li> <li>• Education of the experience for transgender</li> <li>• Supplies from DCPL have been great</li> <li>• Reminder to be client-centered in work</li> <li>• Advocacy around the Mayor’s budget</li> </ul> <p><b>Discussion-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Immediate Future of Shelter <ul style="list-style-type: none"> <li>○ PFFC leading restroom initiative</li> <li>○ Analysis of what is available and keeping resource guides updated</li> <li>○ Access to food</li> </ul> </li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
			<ul style="list-style-type: none"> <li>○ Not enough bathrooms</li> <li>● Transforming Shelter for Singles- time did not allow for discussion and feedback</li> </ul>
<p><b>Emergency Response and Shelter Operations Committee</b></p> <p>03 January 2024</p>	<p>Systemwide Check-In Updates</p> <ul style="list-style-type: none"> <li>● Hypothermia Updates</li> <li>● PEP-V Updates</li> <li>● DBH Intensive Care Coordination Team Updates</li> </ul> <p>Discussion on Budget and Fiscal Constraints</p>	<p><a href="#">ERSO_PPT_2024_01_03_MTG.pptx</a></p> <p><a href="#">ERSO_NTS_2024_01_03_MTG(1).docx</a></p> <p><a href="#">Meeting Link on website</a></p>	<p><b>1/3 Emergency Response and Shelter Operations Committee Systemwide Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● UPO on-demand transportation services due to shift in DCPL hours.</li> <li>● Increased population of unsheltered clients sleeping outside of DCPL sites and particularly MLK library. Request to focus on safety checks by outreach teams and UPO.</li> <li>● Concern that clients are being discharged from MPD or court system without the appropriate clothing or belongings in inclement weather.</li> <li>● UPO challenges in locating accessible beds for ADA clients during the late evening hours.</li> <li>● Hypothermia announcements and clarification on UPO pick-up times.</li> </ul> <p><b>Updates-</b> feedback reflects</p> <p>Hypothermia Updates</p> <ul style="list-style-type: none"> <li>● Clarification of hypothermia sites that are temporarily offline to accommodate individuals transferred from PEP-V and the increased inflow of single adult migrant women.</li> <li>● Clarification on operation hours of Eve’s Place (7pm-7am).</li> <li>● Repurposing homeless services sites and reallocating them to migrant services.</li> <li>● Discussion on shelter capacity and the ability to adjust to accommodate shifting needs.</li> </ul> <p>PEP-V Updates- there were no comments or concerns</p> <p>DBH Intensive Care Coordination Team Updates</p> <ul style="list-style-type: none"> <li>● Concern about appropriate detox services for individuals outside.</li> <li>● Improving approaches to engage consumers with SUD at the Downtown Day Center.</li> <li>● Question on coordination and referrals to the ACT team.</li> </ul> <p>Discussion on Budget and Fiscal Constraints- feedback reflects</p> <ul style="list-style-type: none"> <li>● What projects are DHS considering having service impact as they analyze budget cuts?</li> <li>● Is DHS conducting a system inventory to better assist individuals in determining service available during the day, nights, and weekends?</li> <li>● Can DHS provide information on what is fueling the fiscal constraints?</li> <li>● Is there an opportunity for non-government partners to assist with funding assistance?</li> </ul>



Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
<p><b>Health Care Committee &amp; Behavioral Health Workgroup</b></p> <p>17 January 2024</p>	<p>System Check-In</p> <ul style="list-style-type: none"> <li>• Preliminary Fatality Analysis</li> <li>• Cold Weather Check-In</li> <li>• Other Constituent Concerns Discussion</li> <li>• 1115 Medicaid Waiver Renewal Opportunity</li> <li>• Annual Calendar &amp; Priorities</li> </ul>		<p><b>1/17 Combined Health Care Committee &amp; Behavioral Health Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Preliminary Fatality Analysis <ul style="list-style-type: none"> <li>○ Discussion on how deaths are defined and reported by OCME relative to DHS and providers.</li> <li>○ Need for continued financial assistance to support peers/providers/advocates collecting ashes for individuals experiencing homelessness for a proper memorial.</li> </ul> </li> <li>• Cold Weather Check-In <ul style="list-style-type: none"> <li>○ Concern from a provider that UPO hung up three times when attempting to call for transport of an individual with mobility and medical issues.</li> <li>○ Clarification on transport resources to the DC Stabilization Center.</li> </ul> </li> <li>• Other Constituent Concerns <ul style="list-style-type: none"> <li>○ Escalated client concerns regarding significant delays in the housing process, quality of case management, and distrust of DBH services.</li> </ul> </li> </ul> <p><b>Discussion-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• 1115 Medicaid Waiver Renewal Opportunity <ul style="list-style-type: none"> <li>○ Feedback from outreach providers that this would be burdensome for all case management services given the nature of engagements in the field/on the street and the flexibility needed to support clients.</li> <li>○ Emphasis on the need for medical respite and PSH with on-site medical and wrap-around services.</li> <li>○ Concerns about the lapse in Medicaid coverage while enrolled in housing programs and for people exiting jail/prison.</li> </ul> </li> <li>• Annual Calendar &amp; Priorities- due to time constraints there was limited discussion on this topic.</li> </ul>
<p><b>Youth Committee</b></p> <p>23 January 2024</p>	<p>System Check-In</p> <ul style="list-style-type: none"> <li>• Constituent Concerns</li> <li>• TCP Youth CAHP Updates</li> <li>• DHS Updates Discussion</li> <li>• 6-Month Review of FY24 Youth CAHP Updates</li> <li>• Annual Calendar &amp; Priorities</li> <li>• Youth System Mapping</li> </ul>	<p><a href="#">Youth Committee PPT 2024 01 23 MTG.pptx</a></p> <p><a href="#">Youth Committee NTS 2024 01 23 MTG (1).docx</a></p> <p><a href="#">Youth Committee Meeting Link</a></p>	<p><b>1/23 Youth Committee System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Constituent Concerns <ul style="list-style-type: none"> <li>○ Flag that at least one youth provider has not been reimbursed by DHS in the last 3 months, with concern for impact on operations.</li> <li>○ Cold Weather Emergency-related concerns, including communication of program availability and hours, capacity limit at Zoe Doors Drop-In Center, and the operations of the only youth low-barrier shelter.</li> <li>○ Concern reported by outreach on the need for language access and support, especially for the Shelter Hotline and signage for the warming buses, and shelter locations.</li> <li>○ Was the capacity of youth programs was considered in the estimate of shelter demand in the Winter Plan.</li> </ul> </li> <li>• TCP Youth CAHP Updates- no questions or feedback</li> <li>• DHS Updates</li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
			<ul style="list-style-type: none"> <li>○ Shelter related concerns: <ul style="list-style-type: none"> <li>▪ Report that young adults are going to Adam’s Place shelter instead of Sanctuary because it is easier to navigate.</li> <li>▪ Youth are reporting they are assaulted on the way to or at Sanctuary.</li> <li>▪ Flagging the need for a youth-dedicated intervention on upper Georgia Avenue where Casa Ruby was previously located.</li> </ul> </li> <li>○ Emphasis on coordination with mental health and substance use services in holistic safety/security response.</li> <li>○ Report that fentanyl is a significant change in what youth are using and outreach is encountering new levels of youth self-neglect.</li> <li>○ Flag for direct youth engagement in the development of safety/security recommendations.</li> </ul> <p><b>Discussion</b>-feedback reflects</p> <ul style="list-style-type: none"> <li>● 6-Month Review of FY24 Youth CAHP Updates <ul style="list-style-type: none"> <li>○ Discussion on resuming backup matches to ensure vacancies are filled more quickly and agencies are accountable for immediate follow-ups.</li> <li>○ Request for program one-pagers to support provider and youth understanding of available housing programs and acceptance of housing match.</li> </ul> </li> <li>● Annual Calendar &amp; Priorities <ul style="list-style-type: none"> <li>○ Emphasis on inclusion of youth voice when establishing priorities.</li> <li>○ Request to define deliverables and standard for reporting outcomes for each priority.</li> </ul> </li> <li>● Youth System Mapping <ul style="list-style-type: none"> <li>○ Recommendation to include experience of youth who have not successfully stabilized and/or are now being served in the adult system.</li> <li>○ Flag to include considerations for adults aged 25 – 30.</li> <li>○ Reminder that housing stabilization is the bottom line.</li> <li>○ Training and information sharing is vital so that each subsystem understands the constraints and resources.</li> </ul> </li> </ul>
<p><b>Consumer Engagement Workgroup</b></p> <p>26 January 2024</p>	<p>System Check-In</p> <ul style="list-style-type: none"> <li>● New &amp; Emerging Concerns</li> <li>● Mapping Client Experiences for Outstanding Concerns</li> </ul> <p>Discussion on Annual Priorities &amp; Calendar</p>		<p><b>1/26 Consumer Engagement Workgroup System Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>● New &amp; Emergency Concerns <ul style="list-style-type: none"> <li>○ Follow-up on staffing concern and training based on personal client experience at Faith United on 01/12.</li> <li>○ Ongoing concerns for COVID and request for options to support recovery, such as overflow shelters used for PEP-V demobilization. Feedback that did not appropriately account for COVID risks in winter planning compared to last year.</li> <li>○ Need for communication and support on Medicaid recertification.</li> </ul> </li> </ul>

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			<ul style="list-style-type: none"> <li>• Mapping Client Experiences for Outstanding Concerns <ul style="list-style-type: none"> <li>○ Feedback that the addresses listed for Warming Buses were inaccurate from where the buses were parked.</li> <li>○ Frustration on the lack of staffing and monitoring of buses, including concerns about substance use.</li> <li>○ Request for DBH and UPO coordination to monitor buses and support clients.</li> <li>○ Recommendation for outreach, advocates, and volunteers to monitor and staff the buses.</li> </ul> </li> </ul> <p><b>Annual Priorities &amp; Calendar</b></p> <ul style="list-style-type: none"> <li>• Recommendation for final separate YAB meeting to facilitate the transition to a comprehensive advisory group.</li> </ul>
<p><b>Shelter Capacity Workgroup</b></p> <p>31 January 2024</p>	<p>Family System Reports  Single System Reports  December Weekly Occupany Report  Annual Priorities, Projects &amp; Calendar</p>		<p><b>1/31 Shelter Capacity Workgroup</b></p> <p><b>Family System Reports-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Inconsistency in the data being reported</li> <li>• Recommendations were provided on how to better capture the monthly data so that it is more consistent.</li> <li>• Recommendations were provided to better improve data presentation and analysis.</li> </ul> <p><b>Singles System Report-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Concerns were raised about the average number of vacancies, and if they reflect the drop in availability of men's beds during non-alert nights.</li> <li>• CCNV drop-in-center operates on hypothermia nights only, when these beds are off-line, how is this affecting vacancy rates in the reporting? If the average vacancy does not appropriately capture the offline status on non-alert nights, it will artificially inflate bed availability for men.</li> <li>• A question about women being turned away from Harriet Tubman: why are so many women declining transportation, and where are the women going once, they are transported?</li> </ul> <p><b>December Weekly Occupancy Report-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• There is particular concern about Safe Haven, which is at 53.3% occupancy.</li> </ul> <p><b>Annual Priorities, Projects &amp; Calendar-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>• Focus on identifying the priorities/projects that have the most significant fiscal impact and allow the workgroup to contribute to the Comments to the Mayor's Proposed Budget.</li> <li>• Flag from TCP that due to limited capacity, it will be important to identify the data analysis associated with the priorities/projects and to balance those against the asks to improve monthly reports and visualization of the standard monthly reports.</li> </ul>

Committee & Date	Agenda	Links to Meeting Materials <sup>1</sup>	Feedback from Meeting Attendees
<p><b>Emergency Response and Shelter Operations Committee</b></p> <p>31 January 2024</p>	<p>Partner Update: HSEM Initiatives on EDI and DAFN</p> <p>Systemwide Check-In Updates</p> <ul style="list-style-type: none"> <li>Hypothermia Updates</li> </ul> <p>Discussion on Annual Priorities &amp; Calendar</p>	<p><a href="#">ERSO_PPT_2024_01_31_MTG.pptx</a></p> <p><a href="#">ERSO_NTS_2024_01_31_MTG.docx</a></p> <p><a href="#">Meeting Link on Website</a></p>	<p><b>01/31 Emergency Response and Shelter Operations Committee</b></p> <p><b>Partner Update: HSEMA Initiative on EDI &amp; DAFN-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>Accessibility issues in homeless services.</li> <li>Staff being reluctant to serve persons with mobility challenges.</li> <li>Requests were made for clarity of the parties participating in the lawsuit.</li> <li>Members inquired if recommendations from the lawsuit impact shelter redesign and shelter service operations.</li> </ul> <p><b>Systemwide Check-In-</b> feedback reflects</p> <ul style="list-style-type: none"> <li>Clarity on the process for access to Virginia Williams and OMS. Particularly after hours.</li> <li>Numerous issues of food access, fire drills, and ADA concerns were flagged at Harriet Tubman Women’s Shelter</li> </ul> <p><b>Updates-</b> feedback reflects</p> <p>Hypothermia Updates</p> <ul style="list-style-type: none"> <li>Feedback was provided on warming buses and the lack of safety measures on the buses.</li> <li>Request for DBH presence during deployment of warming bus operations.</li> </ul> <p><b>Discussion on Annual Priorities &amp; Calendar-</b> due to limited time there was no opportunity for feedback.</p>