



Councilmember Robert White  
Chairperson, Committee on Housing  
Council of the District of Columbia  
1350 Pennsylvania Avenue, N.W.  
Washington, D.C. 20004  
[rwhite@dccouncil.gov](mailto:rwhite@dccouncil.gov)

January 26, 2024

**Re: Performance Oversight Hearing Pre-Hearing Questions**

Dear Councilmember White:

In advance of the Board of Real Estate Appraiser's Performance Oversight Hearing on February 8, 2024, I am providing you with the Commission's responses to the pre-hearing questions you shared on December 20, 2023. Please do not hesitate to reach out to me should you have any questions or concerns prior to the hearing.

Sincerely,

Tamora Papas  
Chairperson  
Board of Real Estate Appraisers

Enclosures

## GENERAL QUESTIONS

### **1. Please provide the Board's mission statement.**

The mission of the DC Board of Real Estate Appraisers is to protect health, safety, and welfare and to ensure the public that persons engaged in such occupations, or professions have the specialized skills required to perform appraisals in the District of Columbia.

### **2. Please list all reporting requirements in the District of Columbia Code or Municipal Regulations that the Commission is required to complete in FY 23 and FY 24, to date. For each requirement, please list the date the report was required and the date it was produced. If the Board did not produce the report on the mandated timeline, please explain why.**

In accordance with D.C. Official Code § 47-2853.10(e), the Commission is required to submit to the Mayor and the Council a report of its official acts during the preceding. This report is due by March 1. The Commission is working with DLCP staff to prepare the report for FY 2024.

### **3. What are the Board's top five priorities? Please explain how the Board expects to address these priorities in FY 24.**

The Board's top five priorities are:

- a. To conduct outreach programs with the DC Public Schools on careers in the appraisal industry.
- b. To conduct an education course on historic preservation and on fair housing as it becomes available.
- c. To continue to be active and attend conferences with the Association of Appraiser Regulatory Officials (AARO).
- d. To continue to perform a comprehensive review of legislation and regulations for federal compliance.
- e. To publish alternative experience requirements as authorized by the Appraisal Subcommittee (ASC) of the Financial Institutions Examination Council.

### **4. Please describe any new initiatives or programs that the Board implemented in FY 23 and FY 24, to date, to improve the operations of the Board. Please describe any funding utilized for these initiatives or programs and the results, or expected results, of each initiative.**

In FY23 the Board sponsored a required course for all licensees entitled "The Uniform Standards of Professional Appraisal Practices (USPAP)". The Appraisal Education Fund will continue to be used to educate licensees on new USPAP requirements on fair housing, and to provide equity training.

### **5. Please list all pending lawsuits that name the Board as a party. Identify which cases on the list are lawsuits that potentially expose the district to financial liability or will result in a change in Board practices and describe the current status of the litigation. Please provide the extent of each claim, regardless of its likelihood of success.**

There are no pending lawsuits that name the Board as party.

**6. Please list all settlements entered into by the Board and judgments against the Board (or by the district on behalf of the Board) in FY 23 or FY 24, to date, and provide the parties' names, the amount of the settlement or judgment, and if related to litigation, the case name, and a brief description of the case. If unrelated to litigation, please describe the underlying issue or reason for the settlement (e.g., administrative complaint, etc.).**

The Board neither entered into any settlements nor were any judgments entered against the Board or the District on behalf of the Board in FY 23 or FY 24, to date.

**7. Please provide the following information: the number of FOIA requests submitted to your Board for FY 23 and FY 24 to date, specifying how many were granted, partially granted, denied, and are currently pending. Additionally, provide details on the average response time, estimated number of full-time employees (FTEs) needed to process these requests, the estimated number of hours spent responding to them, and the cost of compliance.**

The Board does not handle FOIA requests. Such requests are directed to DLCF FOIA's Office.

**8. Please list and describe any ongoing investigations, audits, or reports on the Board or any employee of the Board that were completed during FY 23 and FY 24, to date.**

There are no ongoing investigations, audits, or reports on the Board or any employee of the Board in FY 23 or FY 24, to date.

**9. Please provide a list of all studies, research papers, reports, and analyses that the Board prepared or funded during FY 23 and FY 24, to date. Please submit a hard copy to the Committee of any study, research paper, report, or analysis that is complete.**

The Board did not prepare or fund any studies, research papers, reports, or analyses in FY 23 or FY 24, to date.

## BOARD-SPECIFIC QUESTIONS

**10. Please provide a current list of all members of the Board including:**

- a. Their date of appointment;**
- b. The date their term expires;**
- c. The Ward in which they reside; and**
- d. The number of meetings they have attended as a member in FY 23 and FY 24, to date.**

Below is a chart listing the current Board members:

Name	Ward	Appointed by	Appointed Date	Expires	Attendance (Absences)
Anthony Bolling	7	Mayor Bowser	2/15/2022	6/26/2024	(5 absences)
Tamora Papas	6	Mayor Bowser/Gray	9/17/2012	6/26/2025	(0 absences)
Andrew Sullivan	4	Mayor Bowser	12/2/2016	6/26/2026	(1 absence)
Martin Skolnik	3	Mayor Bowser	2/3/2021	6/26/2025	(0 absences)

**11. For each Board member, please list if the member is:**

- a. An appraiser licensed in the District.**
- b. A real estate broker licensed in the District.**
- c. A consumer member**

Please see the chart below:

Board Member's Name	Appraiser	Real Estate Broker	Consumer Member
Tamora Papas	X		
Andrew Sullivan	X		
Martin Skolnik	X		
Anthony Bolling		X	
Vacant			X

**12. Please provide a list of the Board's meeting dates, times, attendance, locations, and if a quorum was present for all meetings in FY 23 and FY 24, to date.**

Below is a chart of the Board's meeting dates, times, attendance, and locations for all meetings in FY 23 and FY 24, to date:

FY22 Dates	Times	Attendance (Absent)	Location
10/19/2022	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
11/16/2022	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
12/21/2022	10:00 AM	Tamora Papas, Andrew Sullivan, and Martin Skolnik, (Anthony Bolling)	Webex Conference

01/18/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
02/15/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
03/15/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
04/19/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
05/17/2023	10:00 AM	Tamora Papas, Andrew Sullivan, and Martin Skolnik, (Anthony Bolling)	Webex Conference
06/21/2023	10:00 AM	Tamora Papas, Martin Skolnik, and Anthony Bolling, (Andrew Sullivan)	Webex Conference
07/19/2023	10:00 AM	Tamora Papas, Andrew Sullivan, and Martin Skolnik, (Anthony Bolling)	Webex Conference
08/2023		RECESS - NO MEETING	
09/20/2023	10:00 AM	Tamora Papas, Andrew Sullivan, and Martin Skolnik, (Anthony Bolling)	Webex Conference
<b>FY23 Dates</b>	<b>Times</b>	<b>Attendance (Absent)</b>	<b>Location</b>
10/18/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Anthony Bolling, and Martin Skolnik	Webex Conference
11/15/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Anthony Bolling, and Martin Skolnik	Webex Conference

12/20/2023	10:00 AM	Tamora Papas, Andrew Sullivan, Martin Skolnik, and Anthony Bolling	Webex Conference
01/17/2024	10:00 AM	Tamora Papas, Andrew Sullivan, and Martin Skolnik, (Anthony Bolling)	Webex Conference

**13. Please attach the agenda for all Board meetings held in FY 23 and FY 24, to date.**

See the attached agendas for the meetings the Board held in FY 23 and FY 24, to date.

**14. Please describe the Board’s activities and accomplishments in FY 23 and FY 24, to date.**

In FY 23 and FY 24, to date, the Board achieved the following:

- a. Continued service on the Association of Appraisal of Regulatory Officials (AARO) Board of Directors.
- b. Continued service on the executive committee of AARO.
- c. Continued service on Appraisal Qualification Board Advisory Committee and Program Committee.
- d. Conducted a seven-hour course for all licensees on Uniform Standards of Professional Appraisal Practice (USPAP).

**15. Has the Board evaluated whether surveys or other mechanisms would help ensure adequate feedback from licensees or members of the public?**

The Board provides the public with an opportunity to provide feedback and/or suggestions during their meetings.

**16. Please list any trainings, seminars, or courses the Board offered, arranged, or mandated in FY 23 and FY 24, to date.**

Below is a list of trainings the Board completed in FY 23 and FY 24, to date:

- a. DC Board of Real Estate Appraisers - USPAP 7-Hour Course (2024 - 2025) – 12/1/2023
- b. Historic Preservation: Architectural Styles and Online Resources (Co-Sponsored with DCREC) – 9/20/2023
- c. Historic Preservation 101 & 102 (Co-Sponsored with DCREC) – 7/14/2023

**17. Please list all license types offered by the Board and the associated fees.**

a. License Types:

License Typer	Fee
Certified General Appraiser	\$445
Certified Residential Appraiser	\$445
Licensed Residential Appraiser	\$445

Appraiser Trainee	\$365
Temporary Appraiser License	\$15

*b. Fees - Real Estate Appraisers*

<i>Real Estate Appraisers</i>	
<i>New application</i>	<i>\$65</i>
<i>License</i>	<i>\$170</i>
<i>Appraisal Education Fund</i>	<i>\$130</i>
<i>Federal (ASC) Registry</i>	<i>\$80 (excluding Appraiser Trainees and Temporary licensees)</i>

**18. How many new licenses, by license type, were awarded in FY 23 and FY 24, to date?**

Below is a chart providing the number of licenses, by license type, were awarded in FY 23 and FY 24, to date:

License Type	Number awarded
Appraiser training	29
Appraiser Licensed Residential	8
Appraiser Certified Residential	43
Appraiser Certified General	96

**19. How many licenses, by license type, were renewed in FY 23 and FY 24, to date?**

License Type	Number renewed
Appraiser	14
Appraiser Licensed Residential	47
Appraiser Certified Residential	305
Appraiser Certified General	345

**20. How many licenses, by license type, were revoked in FY 23, and FY 24, to date?**

No, licenses were revoked in FY 23 or FY 24, to date.

***Please describe any steps taken by the Board in FY 23 and FY 24, to date, to ensure that racial bias does not play a part in the value attributed to homes in the home appraisal process.***

The Board did the following in FY 23 and Y 24, to date, to ensure that racial bias does not play a part in the value attributed to homes in the home appraisal process:

- a. The Board enforced a 7-hour course on the Uniform Standards of Professional Appraisal Practices (USPAP), which includes a segment on fair housing.
- b. The Board continued its work with the Department of Insurance, Securities, and Banking (DISB), who regulates Appraisal Management Companies (AMCs), on fair housing issues.

***Please provide recommendations to the Committee on how the Committee can advance equity in the industries regulated by the Board.***

The Committee can work with the Board and the University of the District of Columbia (UDC) on establishing an appraisal academic program for persons interested in becoming an appraiser. (Council member White met with the Chairperson on this subject)





## Occupational and Professional Licensing

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2311 518 1234

Password: Appraisers (277724737 from phones & video systems)

### AGENDA

October 19, 2022

10:00 A.M.

1. Call to Order – 10:06 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 21, 2022
5. Recommendations – Education Committee Recommendations

#### Board Members

Tamora Papas  
Andrew Sullivan  
Kiara Pesante  
Martin Skolnik  
Anthony Bolling

#### **2022 Meeting Dates**

11/16/2022  
12/21/2022

6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Outreach – Public Schools
9. New Business
  - a. Transition Update – DLCP (formerly DCRA)
  - b. Appraiser Trainee Log
  - c. Report of AARO Annual Conference
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for Licensure
    - i. Technical Application
    - ii. Administratively approved
  - b. Legal Recommendations for complaints and legal matters



12. Adjourn

Next Scheduled Regular Meeting, Wednesday, November 16, 2022; Virtual Webex meeting.



2022 Meeting Dates  
12/21/2022

# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2308 675 6680

Password: Appraisers (27772473 from phones & video systems)

**AGENDA**  
**November 16, 2022**  
**10:00 A.M.**

Board Members  
Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, October 19, 2022
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Update on PAREA
9. New Business
  - a. Leon Lewis elected BOD for AARO
  - b. Spring meeting in Savannah, Georgia May 8-11, 2023
  - c. Newsletter publication – Winter/Spring
  - d. Status of vacancy on the Board for consumer member
  - e. Historic Preservation Seminars
  - f. 2023 Board of Real Estate Appraisers prospective meeting dates
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.



11. Recommendations

- a. Applications for licensure
  - i. Administratively approved applications
- b. Legal recommendations for complaints and legal matters

12. Adjourn

Next Scheduled Regular Meeting, Wednesday, December 21, 2022; Virtual Webex meeting.



## Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2319 495 7189

Password: Appraisers (27772473 from phones & video systems)

### AGENDA

December 21, 2022

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 16, 2022
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
  - a. None
8. Old Business
  - a. Update – Outreach, DCPS
9. New Business
  - a. Discuss in person meeting option
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
  - b. Legal recommendations for complaints and legal matters
12. Adjourn

#### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, January 18, 2023; Virtual Webex meeting.



**2023 Meeting Dates**

<b>01/18/2023</b>	<b>07/19/2023</b>
<b>02/15/2023</b>	<b>(RECESS)</b>
<b>03/15/2023</b>	<b>09/20/2023</b>
<b>04/19/2023</b>	<b>10/18/2023</b>
<b>05/17/2023</b>	<b>11/15/2023</b>
<b>06/21/2023</b>	<b>12/20/2023</b>



P

# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2309 679 5125

Password: Appraisers (27772473 from phones & video systems)

## AGENDA

January 18, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, December 21, 2022
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. Report of AARO Board of Directors Meeting - January 9, 2023
  - b. Payment for AARO fall & spring meetings
9. New Business
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
12. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, February 15, 2023; Virtual Webex meeting.



# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2314 117 7211

Password: Appraiser (277724737 from phones & video systems)

## AGENDA

February 15, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, January 18, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. Performance Oversight Hearings, Committee on Housing – February 9, 2023
  - b. Update – DCPS Outreach
9. New Business
  - a. ASC Audit (March 20-24)
  - b. Observance of Board Meeting (March 15)
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
    - iii. Complaints
12. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, March 15, 2023; Virtual Webex meeting.





# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2306 689 0204

Password: Appraiser (277724737 from phones & video systems)

## AGENDA

March 15, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, February 15, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. DCPS outreach update
9. New Business
  - a. Appraisal Subcommittee – ASC Policy Managers – Field/Audit Review
10. Recommendations
  - b. Applications for licensure
    - i. Administratively approved applications
11. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, April 19, 2023; Virtual Webex meeting.



# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2319 986 6262

Password: Appraiser (277724737 from phones & video systems)

## AGENDA

April 19, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, March 15, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
9. New Business
  - a. USPAP course
  - b. ASB 5<sup>th</sup> Exposure Draft
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
    - iii. Complaints
12. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, May 17, 2023; Virtual Webex meeting.



# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2305 092 9401

Password: Appraiser (277724737 from phones & video systems)

## AGENDA

May 17, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, April 19, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. Current Exposure Draft
  - b. DLCP/DCPS Outreach
  - c. USPAP Course
9. New Business
  - a. Fall AARO meeting
  - b. Annual Report
  - c. Report of AARO Spring Conference
  - d. Parliamentary Procedure (Robert's Rules) Training Portal
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
    - iii. Complaints
12. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, June 21, 2023; Virtual Webex meeting.





# Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2300 467 1194

Password: Appraiser (277724737 from phones & video systems)

## AGENDA

June 21, 2023

10:00 A.M.

1. Call to Order – 10:00 a.m.
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, May 17, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. DLCP/DCPS Outreach – event rescheduled
  - b. USPAP course update
9. New Business
  - a. DEI training for licensees
  - b. Publishing New PAREA Legislation
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
    - iii. Complaints
12. Adjourn

### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, July 19, 2023; Virtual Webex meeting.



## Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2305 880 8637

Password: Appraiser (277724737 from phones & video systems)

### AGENDA

October 18, 2023

10:00 A.M.

1. Call to Order – 10:00am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, September 20, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. AARO Annual Conference update
  - b. USPAP - December Course
  - c. Report of March 2023 ASC Audit/Field Review
9. New Business
  - a. New Course Requirements – January 2026 – Proposed Rulemaking
    - i. Fair housing 8-hour course for QE and 7 hour for CE for the first taking. There after there will be a 4 hour CE for every renewal year.
    - ii. Newsletter for all the new requirements.
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Complaints
12. Adjourn

#### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, November 15, 2023; Virtual Webex meeting.



## Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2310 757 4559

Password: Appraiser (277724737 from phones & video systems)

### AGENDA

November 15, 2023

10:00 A.M.

1. Call to Order – 10:00am
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, October 18, 2023
5. Recommendations – Education Committee Recommendations
6. Budget Update
7. Correspondence
8. Old Business
  - a. USPAP - December Course
  - b. Vote on in-person Board meetings
  - c. Board Vacancy – Public member
9. New Business
  - a. Upcoming requirements for 2026 licensing
  - b. Appraiser Board Newsletter
  - c. 2024 Meeting Dates (Confirm June Meeting date)
  - d. 2024 AARO Conference Dates
  - e. 2024 Appraisal Renewals
10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report.
11. Recommendations
  - a. Applications for licensure
    - i. Administratively approved applications
    - ii. Technical Applications
12. Adjourn

#### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling

Next Scheduled Regular Meeting, Wednesday, December 20, 2023; Virtual Webex meeting.

#### 2024 Meeting Dates

January 17, 2024	July 17, 2024
February 21, 2024	August – RECESS
March 20, 2024	September 18, 2024
April 17, 2024	October 16, 2024
May 15, 2024	November 20, 2024
June 19, 2024	December 18, 2024



## Occupational and Professional Licensing Administration

District of Columbia Board of Real Estate Appraisers

Call: 1-650-479-3208

Access code: 2311 339 3265

Password: Appraiser (277724737 from phones & video systems)

### AGENDA

December 20, 2023

10:00 A.M.

1. Call to Order – 10:00am (10:04)
2. Attendance (Start of Public Session)
3. Comments from the Public
4. Minutes – Draft, November 15, 2023 (**Marty and Anthony**)
5. Recommendations – Education Committee Recommendations (**Andrew and Marty**)
6. Budget Update – should the board the budget revenue
7. Correspondence
8. Old Business
  - a. Reimbursements
  - b. USPAP Course update – course went very well and all board members were in attendance
  - c. Update of meeting with Director Crowe - to discuss the needs and concerns of the board
  - d. Update of meeting with Councilman White – Jan 11 Tamora is scheduled to meet with Neah
  - e. Newsletter distribution – Kevin sent out the request for the newsletters to be sent on December 11<sup>th</sup> and received positive feedback from Tamora on newsletter draft to be distributed
  - f. TAFAC update – was held on December 1<sup>st</sup>. Scott DiBiasio attended and next update meeting will be held in June 2024. Starting Jan 1, 2026 appraisers will be required to complete a Fair Housing course for renewal CEs. When new applicants apply via reciprocity, there needs to be a way to verify they completed the Fair Housing course.
  - g. Public Schools Outreach - DCPS (Iris Wilson) and new contact will coordinate with Ms. Kathy to select a new date for outreach opportunity
  - h. PAREA – final rulemaking – pending final approval from Director Crowe
  - i. Review Appraiser Contracts - sent contract to Don Boucher to sign to begin work
9. New Business
  - a. Rulemaking for Fair Housing 2026 - Starting Jan 1, 2026 appraisers will be required to complete a Fair Housing course for renewal CEs. When new applicants apply via reciprocity, there needs to be a way to verify they completed the Fair Housing course.
  - b. Fall 2024 AARO Conference (October 28 – 30, 2024) - hotel reservation link is available
  - c. Performance Oversight Hearing – Committee on Housing – will be held in person on Feb 8 with the Appraiser Board, Real Estate Commission and Office of Tenant Advocacy

#### Board Members

Tamora Papas  
Andrew Sullivan  
Martin Skolnik  
Anthony Bolling





10. Executive Session {Closed to the Public} – to consult with an attorney pursuant to D.C. Official Code § 2-575(b) (4) (A); D.C. Official Code § 2-575(b) (9) to discuss complaints/legal matters, applications, and legal counsel report. (Anthony and Marty at 11:11-11:52)

11. Recommendations

- a. Applications for licensure
  - i. Administratively approved applications (Marty and Andrew)
  - ii. Technical Applications (see attachment)
  - iii. Complaints (see attachment)

12. Adjourn (Andrew and Marty at 12:03)

Next Scheduled Regular Meeting, Wednesday, January 17, 2023; Virtual Webex meeting.

**2024 Meeting Dates**

January 17, 2024	July 17, 2024
February 21, 2024	August – RECESS
March 20, 2024	September 18, 2024
April 17, 2024	October 16, 2024
May 15, 2024	November 20, 2024
June 12, 2024	December 18, 2024